

MUNDARING BUSINESS ADVISORY GROUP
TERMS OF REFERENCE

Established:

Resolution:

Membership: Composition of membership shall comprise –

1. Business community

Membership will be by invitation through the local media and appointment by Council. This process will be used to ensure that membership of the Mundaring Business Advisory Group reflects a broad cross section of the business community.

Ten (10) persons will be appointed to represent the diverse business interests of the Mundaring business community.

2. Council will appoint two (2) councillors to the Mundaring Business Advisory Group to ensure an effective link between Council and the business community is maintained.

Nominations for membership of the Committee will be every two (2) years during the month of March.

The appointment of members must be approved by Council before they are able to act in that capacity.

Meetings: The Committee shall meet at least six (6) times each year or more frequently, as required.

Terms of Reference

1. NAME

The name of the body is the Mundaring Business Advisory Group and will be referred to hereafter as "The Committee".

2. HEAD OF POWER

The Committee is established by Council under Section 5.9 (2)(d) of the Local Government Act 1995.

3. DEFINITIONS

3.1 "Committee" means the Mundaring Business Advisory Group.

3.2 "Council" means the Council of the Shire of Mundaring.

3.3 "Shire" means the Shire of Mundaring.

4. OBJECTIVES

4.1 To provide an effective means of communication between Council and the Mundaring business community.

4.2 Assist Council to engage the business community on matters of significance to all stakeholders including the dissemination of information to businesses.

- 4.3 Provide advice to Council on issues affecting the business community and to assist in developing solutions to those issues.
- 4.4 Review and provide input to Council on strategic and policy matters including those relating to town planning and land use, traffic and compliance issues.
- 4.5 Provide advocacy in association with Council to enable effective lobbying of State and Federal Governments on matters affecting the business community.
- 4.6 Provide a venue at which parties of interest can be invited to address the Mundaring Business Advisory Group from time to time.

5. MANAGEMENT OF BUSINESS

5.1 Deputations

The Committee may invite appropriate persons to attend any meeting but such persons shall not be entitled to vote on any decision arising out of that meeting.

6. AMENDMENTS

The Terms of Reference may be amended in the following way:

- 6.1 Committee members must receive at least fourteen (14) days notice in writing of the proposed amendment(s).
- 6.2 The amendment(s) as accepted by the Committee shall be forwarded to Council for its consideration but cannot be applied until adopted by Council.