

File Code: HS.FBR 1.2

NOTIFICATION OF CHANGE OF OWNERSHIP BUSINESS DETAILS FOR A REGISTERED FOOD PREMISES / VEHICLE

FOOD ACT 2008

PREMISES DETAILS	
Current Trading Name:	
Proposed Trading Name (if different):	
Premises Address:	

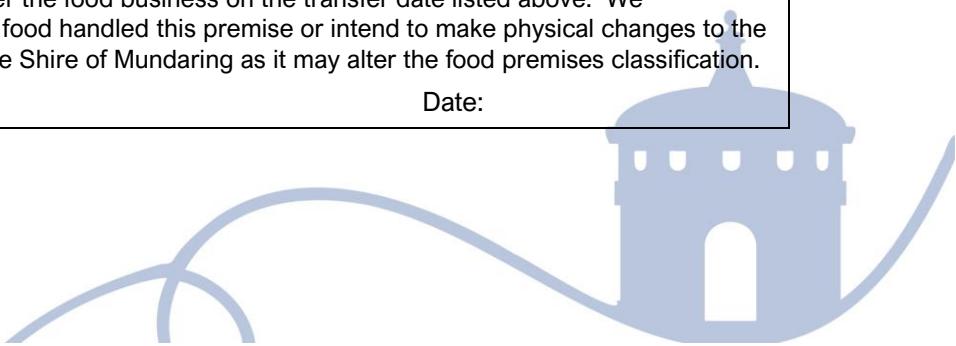
TRANSFER DATE	
Transfer Date to be Completed on:	

EXISTING PROPRIETOR DETAILS	
Name of Proprietor:	

PROPOSED NEW BUSINESS OWNER DETAILS	
Name of Business Owner:	
ABN:	
Contact Details:	Postal Address: Business Number: Mobile Number: Email Address:
Business Manager (if applicable):	
Contact Details:	Mobile Number: Email Address:

DECLARATION (Note: making a false statement may be an offence)	
I / We as the current proprietor have sold the food business to the proposed new proprietor listed above, transfer to be completed on date list above.	
Signature:	Date:

DECLARATION (Note: making a false statement may be an offence)	
I / We as the new proprietor will be taking over the food business on the transfer date listed above. We understand that if we plan to alter the type of food handled this premise or intend to make physical changes to the kitchen, this will need to be discussed with the Shire of Mundaring as it may alter the food premises classification.	
Signature:	Date:



EVIDENCE OF FOOD HANDLING (Food Standards Code Standard 3.2.2 Clause 3 (1))

Food Safety Supervisor Training

Businesses that handle potentially hazardous food are required to have a designated Food Safety Supervisor who has completed a “Food Safety Supervisor Training Course” within the last 5 years. You can find a list of approved courses at [Food Safety Supervisor Training Course \(health.wa.gov.au\)](https://www.health.wa.gov.au/food-safety-supervisor-training-course). A copy of this training must be submitted with your application.

Food Handler Training

All staff who handle food must have the necessary training. To assist businesses, the Shire of Mundaring provides **free** on-line food safety training. You may register and complete the FoodSafe Online course by going to

<https://www.ehawa.org.au/products/foodsafeproducts/foodsafeline>

Proceed to the **PAYMENT DETAILS** section and enter the below code in the "Redeem Online Voucher" field for **free** access:

FSMANDU348

SUPPORTING DOCUMENTATION

I hereby certify that I have attached the following documents to this application form prior to submission:

- Current Public Liability Insurance Policy – businesses that will operate as a mobile vendor or via stallholders only (refer to table below for levels of insurance required)
- Evidence of Food Safety Supervisor Training (if applicable) and Food Handler Training
- Payment (if paying by cheque or see page 3 for credit card details).

Applicant's Signature

Date:

PLEASE SUBMIT THIS FORM TOGETHER WITH THE FOLLOWING PAYMENT

1. Payment in Person

Shire Administration Office
7000 Great Eastern Highway, Mundaring
Cashier Hours 9:00am – 4:15pm (Monday–Friday)

2. Payment by Mail

Shire of Mundaring
7000 Great Eastern Highway
Mundaring WA 6073

CREDIT CARD PAYMENT AUTHORISATION

Credit Card Type: Visa MasterCard Fee: \$50

Card Number: _____ Expiry Date: ____ / ____

Cardholder's Name: _____ Cardholder's Signature: _____

Contact Number: _____ Date: _____

Your signature hereon is authority for us to issue a sales receipt for the amount shown in the space provided above.

Should you have any queries, please email shire@mundaring.wa.gov.au or telephone the Shire's Health Service by calling 9290 6742.