

# REQUEST OF A NON ROUTINE FOOD PREMISES INSPECTION



BUSINESS NAME: \_\_\_\_\_

NAME OF APPLICANT/MANAGER: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

\_\_\_\_\_

CONTACT NUMBER: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

AUTHORISATION FROM OWNER: \_\_\_\_\_

(provide written proof of authorisation from current owner)

PREFERRED DATE AND TIME OF INSPECTION (SUBJECT TO AVAILABILITY): \_\_\_\_\_

\_\_\_\_\_

**Attached is the fee of \$ 100  
Details of payment on rear of form.**

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Please turn over for payment details**



**Shire of Mundaring**  
**7000 Great Eastern Highway, Mundaring WA 6073**

Phone: (08) 9290 6666 Fax: (08) 9295 3288

**Payment Options**

1. Cash
2. Credit Card
3. Cheque

**Please Note:**

- Do not send cash in the mail.
- Cheques are to be made payable to the Shire of Mundaring.
- Credit Card payments are to be made by filling out the credit card authorisation below.

**How to Pay**

- |  |  |
|--|--|
| <p><b>1. Payment in Person</b><br/>Shire Administration Office<br/>7000 Great Eastern Highway, Mundaring<br/>Cashier Hours 9:00am – 4:15pm<br/>(Monday–Friday)</p> | <p><b>2. Payment by Mail</b><br/>Shire of Mundaring<br/>7000 Great Eastern Highway<br/>Mundaring WA 6073</p> |
|--|--|

**CREDIT CARD PAYMENT AUTHORISATION:**

|   |
|---|
| <b>Credit Card Type:</b> <input checked="" type="checkbox"/> <b>Visa</b> <input type="checkbox"/> <b>Master Card</b> <input type="checkbox"/> |
| <b>Card No:</b> _____ <b>Expiry Date:</b> ___/___ <b>Amount: \$100</b>  |
| <b>Signature:</b> _____   |
| <b>Card Holder's Name:</b> _____  |
| <b>Phone Number:</b> _____ <b>Date:</b> _____   |
| <b>Note: Your signature heron is authority for us to issue a sales voucher for the amount shown in the space provided above.</b>              |

Should you have any queries regarding this form or want further information relating to food legislation or the Food Safety Standards Code please contact the Shire of Mundaring Health Services on (08) 9290 6666

Or log into [www.mundaring.wa.gov.au](http://www.mundaring.wa.gov.au) or [www.foodstandards.gov.au/](http://www.foodstandards.gov.au/)