



**CONFIRMED MINUTES
ANNUAL ELECTORS' MEETING**

3 FEBRUARY 2020

I certify that the minutes of the meeting of the Annual Electors Meeting 3 February 2020 Folios AEM1 to AEM16 were confirmed on 10 March 2021.

Presiding Person

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ANNUAL ELECTORS MEETING CIVIC AREA

1.0 OPENING PROCEDURES

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We wish to acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

Recording of Meeting

Member of Council and members of the gallery are advised that this meeting will be audio-recorded.

1.1 Opening of the Meeting

The Shire President declared the meeting open at 6.34pm.

1.2 Attendance and Apologies

| | | |
|-------------------------|--|---|
| Elected Members | <i>Cr John Daw (Shire President)</i> | <i>East Ward</i> |
| | <i>Cr Jason Russell (Deputy President)</i> | <i>West Ward</i> |
| | <i>Cr Kate Driver</i> | <i>East Ward</i> |
| | <i>Cr Simon Cuthbert</i> | <i>East Ward</i> |
| | <i>Cr Doug Jeans</i> | <i>Central Ward</i> |
| | <i>Cr Ian Green</i> | <i>West Ward</i> |
| | <i>Cr James Martin</i> | <i>South Ward</i> |
| Staff | <i>Jonathan Throssell</i> | <i>Chief Executive Officer</i> |
| | <i>Garry Bird</i> | <i>Director Corporate Services</i> |
| | <i>Shane Purdy</i> | <i>Director Infrastructure Services</i> |
| | <i>Kirk Kitchin</i> | <i>Acting Director Strategic & Community Services</i> |
| | <i>Mark Luzi</i> | <i>Director Statutory Services</i> |
| | <i>Andrea Douglas</i> | <i>Secretary</i> |
| Apologies | <i>Cr Amy Collins</i> | <i>Central Ward</i> |
| | <i>Cr David Lavell</i> | <i>South Ward</i> |
| | <i>Cr Matthew Corica</i> | <i>West Ward</i> |
| Leave of Absence | <i>Cr Darrell Jones</i> | <i>South Ward</i> |
| | <i>Cr Toni Burbidge</i> | <i>Central Ward</i> |

| | | |
|---------------------------------|----------------------------------|--|
| Ratepayers/ Guests | <i>Eric Smith</i> | <i>Glen Forrest</i> |
| | <i>Lynette Sampson</i> | <i>Stoneville</i> |
| | <i>Warwick Leete</i> | <i>Stoneville</i> |
| | <i>Wade Isard</i> | <i>Mt. Helena</i> |
| | <i>Annette Ryan</i> | <i>Chidlow</i> |
| | <i>Owen Briffa</i> | <i>Lost Mundaring</i> |
| | <i>Nikki Briffa</i> | <i>Parkerville</i> |
| | <i>Tom Burbidge</i> | <i>Mundaring Resident & Rate Payer Assoc.</i> |
| | <i>Rob Rowe</i> | <i>Helena Valley Estate Residents Assoc.</i> |
| | <i>Zyg Siewert</i> | <i>Helena Valley Estate Residents Assoc.</i> |
| | <i>Chris McCole</i> | <i>Chidlow</i> |
| | <i>Greg Jones</i> | <i>Stoneville</i> |
| | <i>Greg Rankine</i> | <i>Stoneville</i> |
| | <i>Una Bell</i> | <i>Walker St, Mundaring</i> |
| | <i>Val Shiel</i> | <i>Darlington</i> |
| | <i>Cliff Burns</i> | <i>Darlington</i> |
| | <i>Denise Sweetman</i> | <i>Stoneville</i> |
| | <i>Cheryl Osborne</i> | <i>Mundaring</i> |
| | <i>Adrian Woodley</i> | <i>Darlington</i> |
| | <i>Jacqueline Bousfield</i> | <i>Stoneville</i> |
| | <i>Rob Greenwood</i> | <i>Stoneville</i> |
| | <i>Tom Johns</i> | <i>Stoneville</i> |
| | <i>Stacey August</i> | <i>Darlington</i> |
| | <i>John & Rosemary Smith</i> | <i>Swan View</i> |
| | <i>Patricia Cook</i> | <i>Darlington</i> |
| | <i>Philip Matthews</i> | <i>Chidlow</i> |
| | <i>Steve Beadle</i> | <i>Darlington</i> |
| | <i>Lynn Fisher</i> | <i>Mundaring</i> |
| | <i>Max Williams Hon. Freeman</i> | <i>Mundaring</i> |
| | <i>Michael Mann</i> | <i>Mundaring</i> |
| | <i>Kaylene Watts</i> | <i>Mundaring</i> |
| | <i>John Bell</i> | <i>Mt. Helena</i> |
| | <i>Jo Sheil</i> | <i>Stoneville</i> |
| | <i>Jenny Johnson</i> | <i>Mundaring Hills & Historical Soc.</i> |
| | <i>Anil Subramanya</i> | <i>Hovea Resident & Rate Payer Assoc.</i> |
| | <i>Joan Quinn</i> | <i>Mt. Helena Resident & Rate Payer Assoc.</i> |
| | <i>Mark Hancock</i> | <i>Stoneville</i> |
| | <i>Patrick Bertola</i> | <i>Mundaring Chamber of Commerce</i> |
| | <i>Debra Bishop</i> | <i>Stoneville</i> |
| | <i>Barbara Gatter</i> | <i>Mundaring</i> |
| | <i>Jessica Shaw</i> | <i>MLA</i> |
| Members of the Press | <i>Claire Ottaviano</i> | <i>Echo Newspaper</i> |

1.3 Items taken on notice from meeting of 12 December 2018

Nil

**2.0 CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING HELD
12 DECEMBER 2018**

RECOMMENDATION

Moved by: Eric Smith Seconded by: Jenny Johnson

That the minutes of the meeting of the Annual Electors Meeting held 6.30pm
Wednesday, 12 December 2018 be confirmed ([ATTACHMENT 1](#)).

CARRIED UNANIMOUSLY

3.0 ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2019

3.1 Receiving of Annual Report

RECOMMENDATION

Moved by: Lynn Fisher Seconded by: Jenny Johnson

That the Annual Report, including the audited annual financial statements, for the
year ended 30 June 2019 be received ([ANNUAL REPORT](#)).

CARRIED UNANIMOUSLY

The Shire President asked if any electors had any questions on the Annual Report and the following was noted:-

| Summary of Questions | Summary of Responses Given |
|---|---|
| <i>Lynn Fisher, Mundaring</i> | |
| <p>1. <i>Page 12 of the Audit. Audit cost has more than doubled from last year. does the shire expect it to remain at \$45k as this year or increase over time?</i></p> | <p><i>Shire President advised that the Shire does pay the Auditor General who use the audit firm (Moore Stephens) as a sub-contractor. CEO advised that the cost has increased and whether the Shire has received additional value for the increase is yet to be seen.</i></p> |
| <p>2. <i>If the Shire has paid more than twice as much for this audit. Was double the work done? Was it value for money? Does the Shire pay the Auditor General or does the Shire continue to pay the accounting firm who conducts the audit?</i></p> | <p><i>Through the Auditor General and their requirements, of which they then impose onto the contractor's undertaking the audit, it appears to be a longer more exhaustive process. Whether that provides the same value for money in terms of the outcomes is a debatable point.</i></p> <p><i>In terms of moving forward, the cost is going to continue to be at a higher rate than the Shire has previously paid due to having to be under the direction of the Auditor General and the fact that they don't have the resources to audit all of the Local Governments in WA.</i></p> |
| <p>3. <i>If this is going to be increasing, can the Shire take this back to the State Government that we are now paying twice the price and is this something that can be lobbied to reduce the costs?</i></p> | <p><i>Shire President advised that this will be taken on board.</i></p> |

| Summary of Questions | Summary of Responses Given |
|------------------------------|--|
| <i>John Bell, Mt. Helena</i> | |
| 1. | <p><i>Assets sustainability ratio has been below the departments standards. What plan does council have to increase that asset sustainability?</i></p> <p><i>CEO advised that the asset sustainability ratio was significantly affected and impacted by a change in the calculation of depreciation on infrastructure assets.</i></p> <p><i>This ratio will be addressed as part of the Long Term Financial Planning process.</i></p> |
| 2. | <p><i>Will this then apply to all councils? Will they all have the same issues, or is this just a specific Shire of Mundaring issue?</i></p> <p><i>CEO advised that he can't say whether this will apply to all councils or whether they have similar issues.</i></p> <p><i>One of the advantages of the Auditor General having oversight of everything is making sure there is consistency in treatment across all Local Governments.</i></p> |
| 3. | <p><i>Waste to energy contract. The contact was signed by EMRC in 2017. Is that contract now available to the public?</i></p> <p><i>Shire President advised that it certainly has been signed.</i></p> <p><i>CEO advised that at this stage, the Shire doesn't have a copy of the contract as it's an EMRC contract between the EMRC and the provider of that particular service of Waste to Energy.</i></p> <p><i>It was only signed in December 2019 as financial closure was achieved.</i></p> <p><i>Whether the Commercial in Confidence has lifted as a result of that, is to be advised.</i></p> <p><i>The CEO did ask the question of the relevant Director today in anticipation of this question being asked to see what the Shire would be able to provide to the public. The CEO is still awaiting a response as the EMRC's CEO is currently away.</i></p> <p><i>Once the Shire has received a response, that response will then be provided.</i></p> |

4.0 GENERAL BUSINESS

4.1 *Large Tree Replacement and Long Term Management Plan*

MOTION

Moved by: *Trish Cook*

Seconded by:

Stacey August

That the Council of the Shire of Mundaring (SOM)

- 1) *Act immediately to protect the existing large trees in the Darlington Recreation Area with various treatments which have been proposed by the Shire including the protection of the tree root zones from the impact of parking along Pine Terrace and aeration of compacted soils in the area near the BBQ shelter.*
- 2) *Allocate funds to engage the services of a horticultural/ landscape professional to create:*
 - a) *a plan for replacement planting of large trees in the Darlington Recreation Area*
 - b) *a plan for the long term management of trees in the Darlington Recreation Area*
- 3) *Allocate funds to implement the plan*
- 4) *Engage with the Darlington Recreation Advisory Group sub group Large Tree Group in matters pertaining to management and planning for the Large Trees.*

CARRIED

4.2 Targets for Gender Diversity

| | | | |
|------------------|-------------------|---------------------|-----------------------|
| MOTION | | | |
| <i>Moved by:</i> | <i>Trish Cook</i> | <i>Seconded by:</i> | <i>Adrian Woodley</i> |

That the Council of the Shire of Mundaring (SOM) direct the CEO to;

1. *Develop a SOM policy and strategy plan to achieve gender diversity in the following areas;*
 - a) *Council Candidates*
 - b) *Councillors*
 - c) *CEO and Directors*
 - d) *Upper Management*
 - e) *General Workforce*

2. *Implement targets to achieve gender balance by 2025 as follows;*
 - f) *Council Candidates 50% equality*
 - g) *Councillors 50% equality*
 - h) *CEO and Directors 40% female (minimum two)*
 - i) *Upper Management 50% equality*
 - j) *General Workforce 40-60% diversity*

Preamble to Motion

Following discussions, it was suggested to remove points 1A & B and 2F & G as developing a Shire of Mundaring policy on Councillors, Councillors being nominated and being elected is outside of the control of the Council. Council can't influence this therefore it's unrealistic to have a target for something that the Shire can't actually influence

| | | | |
|------------------|--------------------|---------------------|-------------------|
| AMENDMENT | | | |
| <i>Moved by:</i> | <i>Lynn Fisher</i> | <i>Seconded by:</i> | <i>Wade Isard</i> |

That points 1a, 1b, 2f and 2g be deleted.

CARRIED

SUBSTANTIVE MOTION (AS AMENDED)

Moved by: Trish Cook

Seconded by: Adrian Woodley

That the Council of the Shire of Mundaring (SOM) direct the CEO to;

1. Develop a SOM policy and strategy plan to achieve gender diversity in the following areas;
 - a) CEO and Directors
 - b) Upper Management
 - c) General Workforce
2. Implement targets to achieve gender balance by 2025 as follows;
 - d) CEO and Directors 40% female (minimum two)
 - e) Upper Management 50% equality
 - f) General Workforce 40-60% diversity

LOST

4.3 Establishment of Heritage Advisory Group

MOTION

Moved by: Val Shiel

Seconded by: Jenny Johnson

That the Shire of Mundaring establish a Heritage Advisory Group for the purposes of:-

- i. providing assistance and advice to officers and Council in complying with the Heritage Act of 2018; and
- ii. creating and proposing a framework, for Council's consideration, to update the Municipal Inventory/Local Heritage Survey and work with the Heritage Council's Guidelines in regards to the preparation, review and periodic updating of local heritage surveys; and
- iii. supporting Shire officers to undertake the work of creating and periodically updating the Local Heritage Survey; and
- iv. reviewing relevant Council policies and making recommendations about any updates to the policies to meet the requirements of the Heritage Act (2018) and the expectations of the Shire's community; and
- v. advising Council on matters of local heritage importance; and
- vi. reporting to Council on an annual basis or more frequently at the request of Council.

CARRIED

4.4 **Mundaring's Heritage**

MOTION

Moved by: Jenny Johnson.

Seconded by: Val Shiel

That Council consider preserving Mundaring's heritage by bringing forward Mundaring's Heritage Strategy to reflect the concerns of the community.

CARRIED

4.5 **Simplify Accessibility of Planning Applications (past & present)**

MOTION

Moved by: Steve Beadle

Seconded by: Tom Johns

That council commit to simplify the accessibility of planning applications (past & present) on the shire website.

CARRIED

4.6 **Biodiversity Strategy interlinking habitat wildlife corridors of Hasluck**

MOTION

Moved by: Tom Johns

Seconded by: Annette Ryan

The Biodiversity Strategy is developed around interlinking Habitat Wildlife Corridors throughout the electoral area of Hasluck.

Implementation is achieved through the connection of Mundaring State Forrest, John Forest NP, Walyunga NP to Avon Valley NP and all within the area for the long term protection and sustainability of biodiversity of flora and the movement and connection of fauna throughout this region.

CARRIED

4.7 Replacement of Fire Fighting Equipment

MOTION

Moved by: Greg Jones

Seconded by:

Greg Rankine

That the Shire of Mundaring fully commits to:

1. *Upgrading all overdue replacement 1.4 Rural 1,000 litre capacity Tankers to either 3.4 Urban or 3.4 Rural 3,000 litre capacity Dual Cab Tankers (also fitted with Water Spray Burnover Crew Protection) and that they are to be replaced as a high priority.*
2. *As soon as possible, acquiring a 12.2 (12,000 litre -2WD) Bulk Water Tanker or a 12.4 (12,000 litre -4WD) Bulk Water Tanker or greater capacity, built to DFES Standards and that it be stationed at a central location within the Shire of Mundaring ready to immediately respond to any 2nd or 3rd Alarm Callout.*
3. *Lobbying both the State and Federal Governments to ensure that the Shire of Mundaring adds it's support to demand additional Aerial Fire Fighting Aircraft to be stationed in Western Australia and that there is enough Aerial Fire Fighting Aircraft to cover all regions in order to meet the increased risk of bushfire through Climate Change and expected increased fire behaviour and lengthy fire campaigns.*
4. *Lobbying both the State and Federal Governments to ensure that telecommunications are dramatically improved to ensure that any person within the Shire of Mundaring and beyond, has the ability to receive emergency warnings and advice via the phone network and be able to contact someone or be contacted by phone in an emergency including any automatic messages.*
5. *As a matter of urgency, finding a suitable replacement system for the Vodaphone Radio Pager System well before the disconnection and shutdown of the Vodaphone Radio Pager Network in July, 2020 and that new replacement system is capable of reaching all Metropolitan areas, including the Shire of Mundaring and its outskirts.*

CARRIED

4.8 Mt. Helena Swimming Club Motion 1

MOTION

Moved by: Wade Isard

Seconded by: Joan Quinn

Motion 1:

That the Shires collaborates with the Mount Helena Swimming Club to develop a new user agreement to be implemented by the 1st of October, 2020, and that Monthly meetings occur between the Mundaring Shire and the Mount Helena Swimming Club to report progress and negotiate any points of difference through discussion and actions.

CARRIED

4.9 Mt. Helena Swimming Club Motion 2

MOTION

Moved by: Wade Isard

Seconded by: Joan Quinn

Motion 2:

That Swimming WA be provided a forum to present information to Elected Members and relevant Shire Officers to better inform all parties of how swimming clubs operate in Aquatic Centres and how this relates to the code of practice.

CARRIED

4.10 Re-instate officer to support “Bush Care Groups”

MOTION

Moved by: Tom Johns

Seconded by: Una Bell

That Council consider further supporting Bush Care Groups throughout the region.

CARRIED

4.11 Motor Cross Track Chidlow

MOTION

Moved by: *Annette Ryan*

Seconded by: *Rob Rowe*

That Council ask the appropriate authorities to decommission the WAJMCC track at Chidlow, as it is no longer safe, sustainable or appropriate.

LOST

4.12 Urgent Review of Cat Law

MOTION

Moved by: *Chris McCole*

Seconded by: *Annette Ryan*

That the Shire implement an urgent review of the cat law with the intent of protecting the local fauna.

CARRIED

4.13 AEM Motions of Previous 3 years be listed on Shire's Website

MOTION

Moved by: *John Bell*

Seconded by: *Tom Johns*

All motions passed at the Annual Electors of last 3 years be listed on the Shires website and outcomes be noted.

CARRIED

4.14 Proposed Satterley North Stoneville/Parkerville Development Motion 1

MOTION

Moved by: John Bell

Seconded by: Debra Bishop

The electors of Mundaring move that Council requests a cost estimate of the total infrastructure cost required to facilitate these two developments be independently assessed and the account for the preparation of this report to be paid for by the proponent.

The total cost estimate to establish this green fields development is to include not only the upgrading of on-site costs but also to include public roads, water, power and other public amenity that may be required to be funded by the public purse.

CARRIED

4.15 Proposed Satterley North Stoneville/Parkerville Development Motion 2

MOTION

Moved by: John Bell

Seconded by: Debra Bishop

The electors of Mundaring move that the Council ensures rate payers do not provide any expenditure to facilitate this proposed private development.

CARRIED

4.16 Risk Management Statistics on Area of prescribed burns and percentage of burns actually carried out

MOTION

Moved by: John Bell

That Council annually provides the various settlements with statistics as part of the annual report regarding:-

- 1. The areas of prescribed burns requires – irrespective of the owner/Agency.*
- 2. The percentage of burns actually carried out.*

Produced in a manner that allows benchmarking of risk between the various settlements.

MOTION LAPSED FOR WANT OF A SECONDER

4.17 New Town Planning Scheme

MOTION

Moved by: John Bell

Seconded by: Jo Shiel

That Council commences a new Town Planning Scheme with immediate effect.

CARRIED

4.18 Governance Framework

MOTION

Moved by: John Bell

Seconded by: Tom Johns

That the Shire reviews its Governance framework and systems to better articulate how the Community can be better informed and consulted, where appropriate. Specifically that the Shire develops a community informing and consultation policy to support the stated intent of the Governance Framework.

LOST

4.19 Community Perceptions Surveys – Letter to Minister

MOTION

Moved by: John Bell

That Council writes directly to the Minister to request a standardisation of Community Perceptions Surveys across the LG Sector and for the surveys to be conducted by the Department (or independent third party) and the survey results be recorded on the MyCouncil Website.

MOTION LAPSED FOR WANT OF A SECONDER

4.20 Direct Election of Shire President

MOTION

Moved by: John Bell

Council will consult all rate payers to determine if they wish the Shire President to be directly elected by the community.

MOTION LAPSED FOR WANT OF A SECONDER

5.0 CLOSURE

5.1 Closure of the Meeting

The Shire President declared the meeting closed at 9.30pm.