



CONFIRMED MINUTES
ANNUAL ELECTORS' MEETING
10 MARCH 2021

I certify that the minutes of the meeting of the Annual Electors Meeting 10 March 2021 Folios AEM1 to AEM12 were confirmed on 9 March 2022.

Presiding Person

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ANNUAL ELECTORS MEETING CIVIC AREA – 6.30 PM

1.0 OPENING PROCEDURES

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be livestreamed and audio-recorded.

1.1 Opening of the Meeting

The Shire President declared the meeting open at 6.32pm.

1.2 Attendance and Apologies

Elected Members	<i>Cr John Daw (Shire President)</i>	<i>East Ward</i>
	<i>Cr Simon Cuthbert</i>	<i>East Ward</i>
	<i>Cr Doug Jeans</i>	<i>Central Ward</i>
	<i>Cr Toni Burbidge</i>	<i>Central Ward</i>
	<i>Cr Amy Collins</i>	<i>Central Ward</i>
	<i>Cr Ian Green</i>	<i>West Ward</i>
	<i>Cr James Martin</i>	<i>South Ward</i>
	<i>Cr Darrell Jones</i>	<i>South Ward</i>
Staff	<i>Jonathan Throssell</i>	<i>Chief Executive Officer</i>
	<i>Garry Bird</i>	<i>Director Corporate Services</i>
	<i>Shane Purdy</i>	<i>Director Infrastructure Services</i>
	<i>Megan Griffiths</i>	<i>Director Strategic & Community Services</i>
	<i>Mark Luzi</i>	<i>Director Statutory Services</i>
	<i>Monika Thomas</i>	<i>Minute Secretary</i>
Apologies	<i>Cr Jason Russell (Deputy President)</i>	<i>West Ward</i>
	<i>Cr Kate Driver</i>	<i>East Ward</i>
	<i>Cr Matthew Corica</i>	<i>West Ward</i>
	<i>Cr David Lavell</i>	<i>South Ward</i>
Leave of Absence	<i>Nil</i>	

Ratepayers/ Guests	<i>Amber Willmott</i>	<i>Mt. Helena</i>
	<i>Eric Smith</i>	<i>Glen Forrest</i>
	<i>Greg Jones</i>	<i>Stoneville</i>
	<i>Greg Rankine</i>	<i>Stoneville</i>
	<i>Jenny Johnson</i>	<i>Mundaring Hills & Historical Soc.</i>
	<i>Joan Quinn</i>	<i>Mt. Helena Resident & Rate Payer Assoc.</i>
	<i>John Bell</i>	<i>Mt. Helena</i>
	<i>John Smith</i>	<i>Swan View</i>
	<i>Louise Castlehow</i>	<i>Parkerville</i>
	<i>Lynn Fisher</i>	<i>Mundaring</i>
	<i>Max Hore</i>	<i>Hovea Resident & Rate Payer Assoc.</i>
	<i>Mel Wawrik</i>	<i>Mt. Helena</i>
	<i>Owen Briffa</i>	<i>Lost Mundaring</i>
	<i>Paige McNeil</i>	<i>Stoneville</i>
	<i>Rob Rowe</i>	<i>Helena Valley Estate Residents Assoc.</i>
	<i>Rosemary Smith</i>	<i>Swan View</i>
	<i>Steve Beadle</i>	<i>Darlington Resident & Rate Payer Assoc.</i>
	<i>Steve Smith</i>	<i>Parkerville</i>
	<i>Tom Burbidge</i>	<i>Mundaring Resident & Rate Payer Assoc.</i>
	<i>Trish Patchett</i>	<i>Sawyers Valley</i>
	<i>Wade Isard</i>	<i>Mt. Helena</i>
	<i>Ross Boughton</i>	<i>Mundaring Resident & Rate Payer Assoc.</i>
	<i>Tom Johns</i>	<i>Mundaring Resident & Rate Payer Assoc.</i>
	<i>Avan Davey</i>	<i>Stoneville/Parkerville Progress Assoc.</i>
	<i>Heather Davey</i>	<i>Stoneville/Parkerville Progress Assoc.</i>

**Members of
the Press** *Nil*

2.0 ITEMS TAKEN ON NOTICE FROM MEETING OF 3 FEBRUARY 2020

Nil

3.0 CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING HELD 3 FEBRUARY 2020

RECOMMENDATION

Moved by: Lynn Fisher Seconded by: Mel Wawrik

That the minutes of the meeting of the Annual Electors Meeting held 6.30pm
Wednesday, 3 February 2020 be confirmed ([ATTACHMENT 1](#)).

CARRIED UNANIMOUSLY

4.0 ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2020

4.1 Receiving of Annual Report

RECOMMENDATION

Moved by: *Paige McNeil* Seconded by: *Greg Jones*

That the Annual Report, including the audited annual financial statements, for the year ended 30 June 2020 be received (**ANNUAL REPORT, [Parts 1, 2 & 3](#)**).

CARRIED UNANIMOUSLY

5.0 GENERAL BUSINESS

5.1 ELECTORS QUESTIONS

(at the discretion of the Presiding Person) 30mins with two extensions of 15 minutes if required.)

The Shire President asked if any electors had any questions on the Annual Report and the following was noted:-

Summary of Questions		Summary of Responses Given
Jenny Johnson, Mundaring Hills & Historical Society		
1	<i>Will the 2021 / 22 Budget contain funding for a Heritage Advisory Group to commence a Heritage Strategy and to update the Heritage list? If not, why not?</i>	<i>Shire President advised that this is still under consideration by Council for this coming budget.</i>
Joan Quinn, Mt. Helena Resident & Rate Payer Association		
1	<i>Where does the profit from the telephone towers at the Elsie Austin Pavilion go?</i>	<i>Shire President advised the profits go into the consolidated revenues of the Shire.</i>
2	<i>Can the profit be a contribution to establishing and improving conditions of the Elsie Austin stage 2 area?</i>	<i>Shire President confirmed that as this question will be presented as a motion, it will be considered at a Council Meeting within the next two months.</i>
Steve Beadle, Darlington Resident & Rate Payer Association		
1	<i>In relation to the Shire's new website, can public updates be provided that gives residents a clear idea of what they can expect to see in the future?</i>	<i>Director Corporate Services advised while there will be some overlapping with regard to the transfer of content, the website will have a brand new content management system, design and site structure.</i>

2	<p><i>Can the Shire present a breakdown of the new website's costings?</i></p>	<p><i>Shire President advised a document will be sent to Mr Beadle providing further detail to the following breakdown:</i></p> <ul style="list-style-type: none"> • <i>Project Manager - \$60,000</i> • <i>New CMS System (including training and support) - \$75,000</i> • <i>Graphic Design Services - \$25,000</i> • <i>Miscellaneous Costs (photography, related software, consultancy services) - \$15,000</i> • <i>Total cost \$175,000</i>
<p><i>Eric Smith, Glen Forrest</i></p>		
1	<p><i>Was the auditors' report a full and correct report on the activities of the Shire?</i></p> <p><i>Was or is there any sections for parts of the Auditor's Report suggesting any changes or improvements in any area of the Shire's activities?</i></p> <p><i>If there are any improvements or changes suggested by the auditor, how will this be made to improve the transparency for the community and the ratepayers.</i></p> <p><i>(References were made from the minutes of the previous Ordinary Council Meeting).</i></p>	<p><i>CEO commented there may be confusion between the Compliance Audit Return and the audit of the Annual Financial Statement.</i></p> <p><i>CEO advised the question relates to information from the Compliance Audit Return, which was an item that had been discussed and dealt with at the previous Ordinary Council Meeting. It was further clarified the audit of Annual Report's Financial Statement is an unqualified audit.</i></p>
2	<p><i>In the minutes of last night's Council meeting (Page 231) the Council notes, "The closing position of the Shire for the period of the end of 31 January 2021 is a surplus of \$23 million plus, compared to the YTD budget of \$17 million plus.</i></p> <p><i>What happens with the surplus funds – will it go towards calling a zero percent rate increase to the Shire?</i></p>	<p><i>Director Corporate Services advised the extra surplus is largely attributable to the timing of the delivery of the Capital Works Program with the Shire being behind with its estimated schedule. It is expected that these works will be completed by 30 June and the surplus will be as per budget estimates.</i></p>

Greg Jones, Stoneville & Parkerville Progress Association		
1	<i>Can the Shire please provide an update regarding the acquisition of a 12.2 (12,000 litre – 2WD) Bulk Water Tanker or a 12.4 (12,000 litre – 4WD) Bulk Water Tanker (either type to be fitted with Water Deluge Spray – Burnover Crew Protection)?</i>	<i>Shire President advised application on the 12.2 Bulk Water Tanker will be submitted on or before 26 March 2021 along with the R2R with this year's LGGS application to DFES.</i>
2	<i>Can the Shire please provide an update on the replacement of the 1.4 (1,000 litre – 4WD) Rural Tankers currently in service as to when they will be replaced with 3.4 (3,000 litre – 4WD) Rural Tankers or greater capacity (also fitted with Water Deluge – Burnover Crew Protection)?</i>	<i>Shire President responded that the application for alternative vehicle allocation will be done when each 1.4 Rural Tankers currently in service is due for replacement.</i>
3	<i>If the Shire is to acquire a 12.2 / 12.4 Bulk Water Tanker, when is the expected delivery date for the commencement into operational service?</i>	<i>Shire President advised it is unknown at this stage as no approval has been granted for the vehicle.</i>
4	<p><i>We have previously been advised that the 1.4 (1,000 litre – 4WD) Rural Tankers currently in service have approximately another five (5) years to go before they are due for replacement.</i></p> <p><i>These 1,000 litre water capacity fire appliances are not fitted with any Water Deluge Sprays for Crew Protection and do not hold enough water to both fight a fire and also provide adequate Burnover Crew Protection (assuming if they did have Water Deluge Sprays fitted).</i></p> <p><i>The 1.4 Rural Tankers proved much less effective in the recent Wooroloo Bushfire, particularly when performing asset protection and many structures were lost; and two (2) fire appliances were lost in burnovers, one of which injured six (6) crew members.</i></p>	<p><i>CEO advised a Project Advisory Team are currently working on the updated 1.4 module and this information is not available, however considering the new Light tankers are fitted with deluge system and hold less water it would be responsible to assume the 1.4 will be fitted with a deluge system.</i></p> <p><i>There has been no report from the Wooroloo fire that the 1.4 was not effective or any incident involving 1.4s, while the 1.4 does not have deluge system, like the light tankers it does have on board crew protection systems in which all members should be trained and practised in.</i></p> <p><i>The 1.4 if operated by trained personnel to form part of an effective firefighting fleet. The assertion that the 1.4s were much less effective in the Wooroloo bushfire is unsubstantiated and not universally shared view and can't therefore be related to the number of structures that were lost.</i></p>

	<p><i>The 2021 Wooroloo Bushfire was the greatest test of our local Resources to Risk (R2R) and it highlighted the extreme dangers our Volunteer Fire Fighters faced without adequate Burnover Protection and; a lack of water on the fire ground, particularly for Asset Protection where a significant number of structures were lost.</i></p> <p><i>Will the SoM now seek to replace the 1.4 Rural Tankers with 3.4 (3,000 litre – 4WD) or greater capacity Rural Tankers (fitted with Water Deluge Sprays for adequate Burnover Crew Protection) and if so, when would the expected delivery date for their commencement into operational service likely to be?</i></p>	<p><i>There weren't two burnovers as a result of the Wooroloo bushfire, there was one burnover incurred to a career based appliance, an urban pump out of the DFES Forrestfield Academy.</i></p> <p><i>The second damage to a fire appliance was the result of some falling burning vegetation and there were no injuries incurred there.</i></p> <p><i>This advice has been received from DFES; that the Wooroloo Bush Fire was a regional and state-wide response with multiple bulk water tanker both from BFB and private resources and throughout the duration of the incident over 100 Brigades, nine regions and over 1000 appliances attended from around the state.</i></p> <p><i>DFES is currently working on the updated module that would include the deluge system.</i></p>
Trish Patchett, Sawyers Valley		
1	<p><i>Why is the Mount Helena swimming pool not being utilised as an all year round training facility, when it is so valued within the community?</i></p>	<p><i>Shire President advised Council is looking at all options and as this question will be presented as a motion, it will be considered at a Council Meeting within the next two months.</i></p>
Wade Isard, Mt. Helena Swimming Club		
1	<p><i>What are the Shire's future plans for a multi-purpose all year round aquatic facility within Mundaring Shire?</i></p>	<p><i>Director Strategic & Community Services advised there are no future plans in either the Long Term Financial Plan or the Recreation Facilities Informing Strategy.</i></p>

5.2 ELECTORS MOTIONS

5.2.1 Valuing the work of Volunteers

MOTION

Moved by: Lynne Fisher

Seconded by: Jenny Johnson

That the Council of the Shire of Mundaring (SOM)

- 1) *Provide statements that quantify some measures of the economic value of volunteer work that contribute directly to the benefit of the Shire, in an appropriate part of future Annual Reports.*

CARRIED UNANIMOUSLY

5.2.5 Master Traffic Plan – Mundaring Shopping Precinct and Immediate Surrounds

MOTION

Moved by: Ross Boughton

Seconded by:

Tom Burbidge

That the Council of the Shire of Mundaring (SOM)

- 1) Prepare a master traffic plan encompassing the Mundaring Shopping Precinct and immediate surrounds.

This is to preserve and improve safety for all users.

CARRIED UNANIMOUSLY

5.2.6 Verge Policy Review

MOTION

Moved by: Greg Rankine

Seconded by:

Greg Jones

That the Council of the Shire of Mundaring (SOM)

- 1) Review their policies regarding verge maintenance, specifically focusing on the following 3 points:

- Maintaining a clear area around power poles to protect them from fire.
- Improve the dialogue with the public to clarify the understanding of responsibilities regarding verges and fuel load build up on those verges.
- Review of maintenance by the Shire on verges, with the goal to create wider and safer escape routes in the case of fire.

CARRIED 19 / 1

5.2.7 Evacuation Sites

MOTION

Moved by: Heather Davey

Seconded by:

Steven Smith

That the Council of the Shire of Mundaring (SOM)

- 1) Identify and offer alternative sites, that can appropriately manage high volumes of traffic over 7 days a week, and can be determined to have capacity to enable mass bushfire evacuation, as safer and more appropriate locations for the Mundaring Gospel Trust Place of Worship.

5.2.13 Purpose Built Aquatic Centre

MOTION

Moved by: Wade Isard

Seconded by: Trish Patchett

That the Shire allocate resources to investigate the feasibility of a new purpose built aquatic centre within the Shire.

CARRIED UNANIMOUSLY

6.0 CLOSURE

6.1 Closure of the Meeting

The Shire President declared the meeting closed at 9.08pm.