



## CONFIRMED MINUTES AUSTRALIA DAY CITIZENSHIP AWARDS COMMITTEE 13 DECEMBER 2016

The purpose of this Committee Meeting is to discuss items appearing on the agenda and other matters for which the Committee is responsible. The Committee has been granted delegated authority by Council to make decisions which are binding on the Council and Shire of Mundaring.

No person should rely on or act on the basis of any advice or information provided by a Member or employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

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### LEGEND

To assist the reader, the following explains the method of referencing used in this document:

Item	Example	Description
Page Numbers	C1 December 2016 (C2, C3, C4 etc)	Sequential page numbering of ADCAC Agenda or Minutes for December 2016
Report Numbers	10.1 (10.2, 10.3 etc) 11.1 (11.2, 11.3 etc)	Sequential numbering of reports under the heading "10.0 Reports of Committees" or "11.0 Reports of Employees"
ADCAC Decision Reference	C7.12.16	ADCAC decision number 7 from Committee meeting December 2016

**AUSTRALIA DAY CITIZENSHIP AWARDS COMMITTEE**  
**Councillor's Room 5pm**

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**1.0 OPENING PROCEDURES**

*The Personal Assistant to the Director Strategic and Community Services opened the meeting at 5pm.*

**1.1 Record of Attendance/Apologies**

<b>Members</b>	Cr Fox	East Ward
	Cr Cuccaro	West Ward
	Cr Martin (arrived at 5.30pm)	South Ward
	Cr Perks	Central Ward

<b>Staff</b>	Kirk Kitchin	A/ Director Strategic and Community Services
	Giulia Censi	PA to Director Strategic and Community Services

**Apologies**

**1.2 Election of Presiding Member**

*The Personal Assistant to the Director Strategic and Community Services called for nominations for the position of Presiding Person. Cr Fox was nominated by Cr Perks and seconded by Cr Cuccaro. Cr Fox accepted the nomination of Presiding Person.*

*There being no further nominations, the Personal Assistant to the Director Strategic and Community Services declared Cr Fox elected as Presiding Person of the Australia Day Citizenship Awards Committee.*

*The Personal Assistant to the Director Strategic and Community Services then invited Cr Fox to take the chair.*

**COMMITTEE DECISION**

**ADCAC1.12.16**

Moved by: Cr Perks

Seconded by: Cr Cuccaro

*That Cr Fox be elected as Presiding Person of the Australia Day Citizenship Awards Committee. The term is to be carried out for two years.*

**CARRIED 3/0**

**2.0 ANNOUNCEMENTS BY THE PRESIDING PERSON**

*Nil*

### 3.0 CONFIRMATION OF MINUTES

<b>COMMITTEE DECISION</b>		<b>ADCAC3.12.16</b>	
<i>Moved by:</i>	<i>Cr Cuccaro</i>	<i>Seconded by:</i>	<i>Cr Fox</i>

*That the minutes of the Australia Day Citizenship Awards Committee meeting held on Tuesday 10 December 2015 be confirmed.*

**CARRIED 3/0**

### 4.0 DISCLOSURE OF INTERESTS

#### 4.1 Disclosure of Financial Interest and Proximity Interests

*Nil*

#### 4.2 Disclosure of Interest Affecting Impartiality

*Nil*

#### 4.3 Australia Day Citizenship Awards 2016

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<b>Date of Report</b>	10 December 2016
<b>Location / Address</b>	N/A
<b>Applicant</b>	N/A
<b>Author</b>	Giulia Censi, Personal Assistant to Director Strategic and Community Services
<b>Senior Officer</b>	Kirk Kitchin, A/Director Strategic and Community Services
<b>Disclosure of Any Interest</b>	Nil

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### SUMMARY

To determine the winners of the Shire of Mundaring Citizenship Awards for 2016.

### BACKGROUND

As part of the Australia Day celebrations, the recipients of the following categories of award need to be determined –

- Shire of Mundaring Citizenship Award for a Person under 25 Years (youth)
- Shire of Mundaring Citizenship Award

Council at the Special Council Meeting on 21 October 2015 resolved to:

**1. *Appoints one elected member from each ward to the Australia Day Citizenship Awards Committee:***

***Cr Tony Cuccaro (West Ward)  
Cr Stephen Fox (East Ward)  
Cr Bob Perks (Central Ward)  
Cr James Martin (South Ward); and***

**2. *Delegates authority to the Australia Day Citizenship Awards Committee to select winners of the Australia Day Citizenship Awards for the Shire of Mundaring.***

**STATUTORY / LEGAL IMPLICATIONS**

Section 5.23 of the Local Government Act (the Act) sets out the circumstances in which a council or committee meeting may be closed in whole or part to members of the public.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

Nil

**SUSTAINABILITY IMPLICATIONS**

Nil

**CONSULTATION**

Nil

**COMMENT**

Recommendations from the committee for each of the categories have been distributed under separate confidential cover (refer **CONFIDENTIAL ATTACHMENT #1**).

**VOTING REQUIREMENT**

Simple majority

**COMMITTEE DECISION**

**ADCAC4.12.16**

*Moved by: Cr Cuccaro*

*Seconded by:*

*Cr Perks*

*To award two adjoining winners per category.*

**CARRIED 4/0**

*5.30pm Cr James Martin arrived in the Councillor's Room after the item was discussed.*

**5.0 CLOSE OF MEETING**

**5.1 Date, Time and Place of the next Australia Day Citizenship Awards Committee Meeting.**

The date of the next meeting of the Australia Day Citizenship Awards Committee is to be confirmed.

*The Presiding Person declared the meeting closed at 5.45pm.*