



01 December 2020

## **NOTICE OF MEETING**

Dear Committee Member,

The next Australia Day Citizenship Awards Committee meeting will be held at 5.15pm on Tuesday, 8 December 2020 in the Committee Room, 7000 Great Eastern Highway, Mundaring.

The attached agenda is presented for your consideration.

Yours sincerely

**Jonathan Throssell**  
**CHIEF EXECUTIVE OFFICER**

### **Please Note**

If an Elected Member has a query regarding a report item or requires additional information in relation to a report item, please contact the senior employee (noted in the report) prior to the meeting.



**AGENDA**  
**AUSTRALIA DAY CITIZENSHIP AWARDS COMMITTEE**  
**MEETING**  
**8 DECEMBER 2020**

**ATTENTION/DISCLAIMER**

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a Member or Employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or Employee, or the content of any discussion occurring during the course of the Committee Meeting.

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**AUSTRALIA DAY CITIZENSHIP AWARDS COMMITTEE MEETING  
COMMITTEE ROOM, 7000 GREAT EASTERN HIGHWAY, MUNDARING – 5.15PM**

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**1.0 OPENING PROCEDURES**

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We wish to acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

**1.1 Announcement of Visitors**

**1.2 Attendance/Apologies**

**Staff**                      Monika Thomas    Minute Secretary

**Apologies**

**Guests**

**2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**3.0 DECLARATION OF INTEREST**

**3.1 Declaration of Financial Interest and Proximity Interests**

Elected Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

**3.2 Declaration of Interest Affecting Impartiality**

An Elected Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

**4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

<b>RECOMMENDATION</b>
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That the Minutes of the Australia Day Citizenship Awards Committee Meeting held 10 December 2019 be confirmed.

## 5.0 REPORTS OF EMPLOYEES

### 5.1 Citizenship Awards 2020

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<b>File Code</b>	OR.MTG 6/4/1
<b>Author</b>	Monika Thomas, Personal Assistant to Director Strategic & Community Services
<b>Senior Employee</b>	Megan Griffiths, Director Strategic & Community Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Nominations - Citizenship Awards 2020 (confidential)

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#### SUMMARY

The Shire seeks nominations on an annual basis for the Shire of Mundaring Citizenship Awards. The awards are presented at a ceremony on Australia Day. The Australia Day Citizenship Awards Committee is required to determine the winners of the Shire of Mundaring Citizenship Awards for 2020.

#### BACKGROUND

As part of the Australia Day celebrations, the recipients of the following categories of award need to be determined:

- *Shire of Mundaring Rising Star (under 25)*
- *Shire of Mundaring Inspirational Volunteer*
- *Shire of Mundaring Access Mundaring*
- *Shire of Mundaring Long Service*

Council at its Special Meeting on 28 October 2019 resolved to:

Appoint one elected member from each ward to the Australia Day Citizenship Awards Committee:

- *Cr Amy Collins* (Central Ward)
- *Cr Jason Russell* (West Ward)
- *Cr David Lavell* (South Ward)
- *Cr Simon Cuthbert* (East Ward)

#### STATUTORY / LEGAL IMPLICATIONS

Section 5.23 of the Local Government Act (the Act) sets out the circumstances in which a council or committee meeting may be closed in whole or part to members of the public.

#### POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

Nil

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 2 - Community

Objective 2.4 – A place of vibrant culture and arts

Strategy 2.4.1 – Encourage, promote and support existing and new community events

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **RISK IMPLICATIONS**

Nil

## **EXTERNAL CONSULTATION**

Nil

## **COMMENT**

Nominations for each of the categories have been distributed under separate confidential cover (refer **Confidential Attachment 1**).

## **VOTING REQUIREMENT**

Simple Majority

<b>RECOMMENDATION</b>
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1. That the Committee awards:

- a) The Shire of Mundaring 2020 Australia Day Citizenship Award – Long Service to [ ];
- b) The Shire of Mundaring 2020 Australia Day Citizenship Award – Inspirational Volunteer to [ ];

2. That the names remain confidential until after the Australia Day Ceremony on Tuesday 26 January 2021.

**6.0 URGENT BUSINESS (LATE REPORTS)**

**7.0 CLOSING PROCEDURES**

**7.1 Date, Time and Place of the Next Meeting**

**7.2 Closure of the Meeting**