



UNCONFIRMED MINUTES

AUSTRALIA DAY CITIZENSHIP AWARDS COMMITTEE MEETING

8 DECEMBER 2020

I certify that the minutes of the meeting of the Australia Day
Citizenship Awards Committee held on Tuesday, 8 December
2020 were confirmed on .

Presiding Person



**UNCONFIRMED MINUTES
AUSTRALIA DAY CITIZENSHIP AWARDS COMMITTEE
MEETING
8 DECEMBER 2020**

ATTENTION/DISCLAIMER

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a Member or Employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or Employee, or the content of any discussion occurring during the course of the Committee Meeting.

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**AUSTRALIA DAY CITIZENSHIP AWARDS COMMITTEE
COMMITTEE ROOM, 7000 GREAT EASTERN HIGHWAY, MUNDARING – 5.15PM**

1.0 OPENING PROCEDURES

The Presiding Person declared the meeting open at 5.15pm.

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We wish to acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

1.1 Announcement of Visitors

Nil

1.2 Attendance/Apologies

Members

Cr David Lavell	South Ward
Cr Simon Cuthbert	East Ward
Cr Jason Russell	West Ward
Cr Amy Collins	Central Ward

Staff

Megan Griffiths	Director Strategic & Community Services
Monika Thomas	PA Director Strategic & Community Services

Apologies Nil

Absent Nil

Guests Nil

Members of the Public Nil

Members of the Press Nil

2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

3.0 DECLARATION OF INTEREST

3.1 Declaration of Financial Interest and Proximity Interests

Elected Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

Nil

3.2 Declaration of Interest Affecting Impartiality

An Elected Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

Nil

4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COMMITTEE DECISION RECOMMENDATION	ADCAC1.12.20
Moved by Cr Cuthbert Seconded by Cr Russell	

That the Minutes of the Australia Day Citizenship Awards Committee Meeting held 10 December 2019 be confirmed.

CARRIED 4/0

For: Cr Lavell, Cr Cuthbert, Cr Russell and Cr Collins

Against: Nil

5.0 REPORTS OF EMPLOYEES

5.1 Australia Day Citizenship Awards 2021

File Code	OR.MTG 6/4/1
Author	Monika Thomas, Personal Assistant to Director Strategic & Community Services
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	1. Nominations - Australia Day Citizenship Awards 2021 (confidential)

SUMMARY

The Shire seeks nominations on an annual basis for the Shire of Mundaring Citizenship Awards. The awards are presented at a ceremony on Australia Day. The Australia Day Citizenship Awards Committee is required to determine the winners of the Shire of Mundaring Citizenship Awards for 2020.

BACKGROUND

As part of the Australia Day celebrations, the recipients of the following categories of award need to be determined:

- *Shire of Mundaring Rising Star (under 25)*
- *Shire of Mundaring Inspirational Volunteer*
- *Shire of Mundaring Access Mundaring*
- *Shire of Mundaring Long Service*

Council at its Special Meeting on 28 October 2019 resolved to:

Appoint one elected member from each ward to the Australia Day Citizenship Awards Committee:

- *Cr Amy Collins* (Central Ward)
- *Cr Jason Russell* (West Ward)
- *Cr David Lavell* (South Ward)
- *Cr Simon Cuthbert* (East Ward)

STATUTORY / LEGAL IMPLICATIONS

Section 5.23 of the Local Government Act (the Act) sets out the circumstances in which a council or committee meeting may be closed in whole or part to members of the public.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 2 - Community

Objective 2.4 – A place of vibrant culture and arts

Strategy 2.4.1 – Encourage, promote and support existing and new community events

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

EXTERNAL CONSULTATION

Nil

COMMENT

Nominations for each of the categories have been distributed under separate confidential cover (refer **Confidential Attachment 1**).

VOTING REQUIREMENT

Simple Majority

COMMITTEE RECOMMENDATION	ADCAC2.12.20
Moved by Cr Cuthbert	Seconded by Cr Lavell

1. That the Committee awards:

- a) The Shire of Mundaring 2021 Australia Day Citizenship Award – Long Service to [David Brockway];
- b) The Shire of Mundaring 2021 Australia Day Citizenship Award – Inspirational Volunteer to [Yvonne & Stef Brayley];
- c) The Shire of Mundaring 2021 Australia Day Citizenship Award – Access Mundaring Volunteer to [Margaret Hegney]

2. That the names remain confidential until after the Australia Day Ceremony on Tuesday 26 January 2021.

CARRIED 4/0

For: Cr Lavell, Cr Cuthbert, Cr Russell and Cr Collins

Against: Nil

6.0 URGENT BUSINESS (LATE REPORTS)

7.0 CLOSING PROCEDURES

7.1 Date, Time and Place of the Next Meeting

Date to be determined.

7.2 Closure of the Meeting

The Presiding Person closed the meeting at 5.42pm.