



# **UNCONFIRMED MINUTES**

## **BUSH FIRE ADVISORY COMMITTEE MEETING**

**22 MAY 2024**

I certify that the minutes of the meeting of the Bush Fire Advisory Committee held on Wednesday, 22 May 2024 were confirmed on Wednesday, 21 August 2024.

\_\_\_\_\_  
Presiding Person



**UNCONFIRMED MINUTES  
BUSH FIRE ADVISORY COMMITTEE MEETING  
22 MAY 2024**

**ATTENTION/DISCLAIMER**

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a Member or Employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or Employee, or the content of any discussion occurring during the course of the Committee Meeting.

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**BUSH FIRE ADVISORY COMMITTEE  
CIVIC AREA, SHIRE OF MUNDARING ADMINISTRATION CENTRE – 7:00 PM**

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## **1.0 OPENING PROCEDURES**

The Chairperson declared the meeting open at 7:01.

### Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

## **1.1 Announcement of Visitors**

Nil

## **1.2 Attendance/Apologies**

<b>Members</b>	Ian Zlatnik  Member Mark Luzi Cr Doug Jeans Cr Karen Beale Robin Preston Steve Dryden Catriona McCarthy Dan Wharton Glen Stenton Aaron Thredgold Adrian Woodley Jeff Bromilow Lesley Lynam Neil Hawkins Jamie O'Neill Gary Rowles	Chairperson Deputy Chief Bush Fire Control Officer Director of Statutory Services Central Ward West Ward Captain Darling Range VBFB Captain Darlington VBFB Captain Chidlow VBFB Captain Parkerville VBFB Captain Glen Forrest VBFB Captain Mt Helena VBFB Captain Sawyers Valley VBFB Captain Stoneville VBFB Captain Wooroloo VBFB Mundaring Fire School CESM Department Fire & Emergency Services Deputy Chief Bush Fire Control Officer
<b>Staff</b>	Adrian Dyson Craig Cuthbert Matthew Lowndes Charlotte Jones Anna Italiano	Manager Community Safety & Emergency Management Coordinator Community Safety & Emergency Management Fire Hazard Inspection Officer Emergency Management Secretary Executive Assistant to CEO
<b>Apologies</b>	Cr John Daw Nigel Morgan Tom Belger Karen Dore	East Ward Deputy Chief Bush Fire Control Officer Deputy Chief Bush Fire Control Officer Bushfire Risk Management Officer
<b>Guests</b>	Paige McNeil Cr Neridah Zlatnik Gerry Starr Mel Clarke Phil Pampling Greg Rankine	Shire President Cr East Ward Darlington VBFB Parkerville VBFB Mt Helena VBFB Stoneville VBFB

## 2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

- Captain Glen Stenton of Glen Forrest VBFB raised a request for a document or guideline to inform the schedule/timeline of station upgrades.
- Adrian Dyson referenced conversations with Jason Whiteaker and colleagues, advising information to that effect would be discussed at the next Operational Command meeting and working towards building a document with the same goal in mind. Will be added to next BFAC as a new pending item.

## 3.0 DECLARATION OF INTEREST

### 3.1 Declaration of Financial Interest and Proximity Interests

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

Nil

### 3.2 Declaration of Interest Affecting Impartiality

A Council Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

Nil

## 4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

<b>COMMITTEE DECISION RECOMMENDATION</b>	<b>BFAC1.05.24</b>
Moved by                      Captain Lynam      Seconded by                      Captain McCarthy	
That the Minutes of the Bush Fire Advisory Committee Meeting held 20 February 2024 be confirmed.	
<b>CARRIED UNANIMOUSLY</b>	

## 5.0 PRESENTATIONS

Nil

## 6.0 REPORTS OF EMPLOYEES

### 6.1 Lake Leschenaultia Park - Bushfire Risk Assessment Report Recommendations

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<b>File Code</b>	EM.VNT 1
<b>Author</b>	Adrian Dyson, Manager Community Safety & Emergency Management
<b>Senior Employee</b>	Mark Luzi, Director Statutory Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. ERS Lake Leschenaultia Report <a href="#">↓</a>

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#### PURPOSE

This report recommends that the Bush Fire Advisory Committee (the Committee) endorse implementation of the nine actions listed within the report entitled *FDR Determination for Bushfire Risk at Lake Leschenaultia, Report 1.0*, prepared by Executive Risk Solutions, February 2024 (the ERS report). (Refer pages 3,4, **Attachment 1**).

#### BACKGROUND

The Committee at its meeting of 7 November 2023 adopted the following recommendation:

*“That Council:*

*Endorses a Shire of Mundaring operational practice to undertake pre-emptive closures of the Lake Leschenaultia Park on Extreme and Catastrophic Fire Danger Rating days as follows:*

*Extreme: The lake park is closed to the general public however open to campers*

*Catastrophic: The lake park is closed to the general public and campers”*

Council in considering the above recommendation at its meeting of 12 December 2023 resolved as follows:

*“That Council:*

*1. Endorses a Shire of Mundaring operational practice to undertake pre-emptive closures of the Lake Leschenaultia Park on Extreme and Catastrophic Fire Danger Rating days as follows: a) Extreme: The lake park is closed to the general public however open to campers; b) Catastrophic: The lake park is closed to the general public and campers; and*

*2. Authorises the Chief Executive Officer, on advice and in consultation with the Chief Bush Fire Control Officer, to keep Lake Leschenaultia open to the public when there is a regional fire rating of extreme, however local weather conditions are considered to be milder.”*

It is also noted that the Shire had also undertaken to arrange a Bushfire Risk Assessment report by a suitably qualified consultant in relation to Lake Leschenaultia Park.

Subsequent to the above recommendation and in view of the contents of the ERS report a reassessment of bushfire risk and the requirement for, or extent of, a Lake Leschenaultia Park Fire Danger Rating related pre-emptive closure regime has been enabled.

**STATUTORY / LEGAL IMPLICATIONS**

*Work Health and Safety Act 2020*  
*Emergency Management Act 2005*  
*Bush Fires Act 1954*

**FINANCIAL IMPLICATIONS**

- Potential loss of Lake Leschenaultia Park entry and camping fees revenue
- Costs to engage suitably qualified consultant to review Lake Leschenaultia Park Emergency Response Plan as yet not known, estimated to be \$5000 - \$10000
- Bushfire mitigation works costs as yet not known however expected to be covered within existing funding streams including Shire funds and Mitigation Activity Fund grants.
- Costs to implement matters such as signage as yet not known

**STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.7 – Provide emergency management planning, disaster management and disaster recovery, and associated community liaison and education

**RISK IMPLICATIONS**

<b>Risk:</b> People, Compliance and Reputational in the event that as a result of a bushfire incident affecting the lake park injuries/deaths occur (to patrons, staff ore emergency responders) wholly or partially due to the impacts of a bushfire within or near to the Lake Leschenaultia Park reserve		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Extreme	High
<b>Action / Strategy</b>		
Adopt a park management regime including an ongoing program of bushfire risk mitigation works, establishment of a refuge area, enhanced emergency response procedures and a scalable pre-emptive closure regime if required aligned to weather and Fire Behaviour Index/Fire Danger Rating.		

<b>Risk:</b> Reputational and Financial risk associate with patrons being unable to access the lake park on days of pre-emptive closure		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
In concert with adopting a revised Lake Leschenaultia Park bushfire risk management program which minimises the days on which a pre-emptive partial or full closure may be required continue to engage with the community as to the risk management profile of the lake and associated controls.		

## EXTERNAL CONSULTATION

This report represents formal consultation with Shire of Mundaring Volunteer Bush Fire Brigades.

This matter and the ERS report has been the subject of consultation with the Shire's insurer, Local Government Insurance Services Western Australia.

## COMMENT

Notwithstanding the Committee recommendation of 7 November 2023 and noting the Council resolution of 12 December 2023 adoption of the recommendations within the ERS report provides for a bushfire risk and Lake Leschenaultia Park management program that more appropriately balances bushfire risk, particularly relative to patrons, staff and emergency responders and access to the Lake Park while still recognising the forecast Fire Behaviour Index and Fire Danger Rating.

While a number of the bushfire mitigation works recommended or proposed within the ERS report have been undertaken or are programmed within the existing business as usual Bushfire Risk Management Plan activities key matters to be actioned include:

- Establishment of Fire Behaviour Index values that will be the triggers for:
  - Partial closure of the Lake Leschenaultia Park
  - Full closure of the Lake Leschenaultia Park
- Engagement of suitably qualified consultants to review and update the Lake Leschenaultia Emergency Response Plan. Quotations have been requested for this work.

## VOTING REQUIREMENT

Simple Majority

<b>COMMITTEE RECOMMENDATION</b>		<b>OFFICER RECOMMENDATION</b>		<b>BFAC2.05.24</b>
Moved by	Adrian Woodley	Seconded by	Neil Hawkins	
That Council endorse implementation of the nine actions listed within the report entitled <i>FDR Determination for Bushfire Risk at Lake Leschenaultia, Report 1.0</i> , prepared by Executive Risk Solutions, February 2024 (the ERS report). (refer pages 3,4, <b>Attachment 1</b> )				
<b>CARRIED 9/7</b>				
<b>For:</b>	Ian Zlatnik, Mark Luzi, Cr Jeans, Cr Beale, Robin Preston, Dan Wharton, Adrian Woodley, Jeff Bromilow, and Neil Hawkins			
<b>Against:</b>	Steve Dryden, Catriona McCarthy, Glen Stenton, Aaron Thredgold, Lesley Lynam, Jamie O'Neill and Gary Rowles			















































## 6.2 Bush Fire Advisory Committee - Standing Agenda Items

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<b>File Code</b>	EM.VNT1
<b>Author</b>	Adrian Dyson, Manager Community Safety & Emergency Management
<b>Senior Employee</b>	Mark Luzi, Director Statutory Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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### PURPOSE

That the Bush Fire Advisory Committee (BFAC) to consider future focuses of the BFAC and the potential use of theme meetings per year including, but not limited to, the following:

Meeting (month)	Theme/Topic
February	Local Government Grants Scheme applications for the next financial year (Capital Expenditure, Equipment & Operating)
May	Shire of Mundaring Firebreak and Fuel Load Notice (S 33 <i>Bush Fires Act 1954</i> ) and Burning of garden refuse (S 24G <i>Bush Fires Act 1954</i> )
August	Bush Fire Mitigation program – Priorities, engagement, upcoming Fire Season planning
November	Fire Season preparedness

### BACKGROUND

During the Shire of Mundaring Bush Fire Service Operational Command Meeting of 18 April 2024 consideration was given to establishing themed standing agenda items for each of the four BFAC meetings per year. A number of themes were discussed as included within the recommendation to this report and it was requested that brigade Captains further consider possible themes before the next BFAC meeting.

### STATUTORY / LEGAL IMPLICATIONS

*Bush Fires Act 1954*

### STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.6 – Promote and recognise volunteering within the Shire

## RISK IMPLICATIONS

<b>Risk:</b> Reputation in that Council could be perceived to be not adequately informed of matter relating to bushfire control within the Shire district including, but not limited to those matters covered under S 67, <i>Bushfires Act 1954 – Advisory Committees</i>		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
Provide for a Bush Fire Advisory Committee composition and order of business that best provides for relevant and up to date advice to Council on matters affecting the control of bushfire.		

## EXTERNAL CONSULTATION

This report forms consultation with Shire of Mundaring Volunteer Bush Fire Brigades.

## COMMENT

Including key themed and time critical agenda items within the BFAC agenda better provides for all BFAC members to consider, and undertake consultation on, the matters concerned throughout the year and thus to be best placed to provide meaningful input to discussion of those matters at the relevant meeting.

Upon full consideration of this matter by BFAC and Council a chart of the meeting month/date and the adopted standing items and timetable will be prepared and supplied to all BFAC members so that it may be readily referred to as required.

In addition, and to guide BFAC members as how to cause for any other relevant matter to be the subject of a formal BFAC report to better facilitate a meaningful, relevant and effective BFAC.

## VOTING REQUIREMENT

Simple Majority

## OFFICER RECOMMENDATION

That Council endorse standard agenda items for the Bush Fire Advisory Committee according to the following schedule:

Meeting (month)	Theme/Topic
February	Planning (Long Term) - Local Government Grants Scheme applications for the next financial year (Capital Expenditure, Equipment & Operating), Capital work priorities (5 year plan)
May	Season Debrief & Planning (Upcoming Season) - Shire of Mundaring Firebreak and Fuel Load Notice (S 33 Bush Fires Act 1954) and Burning of garden refuse (S 24G Bush Fires Act 1954)
August	Planning (Mitigation & Season) - Bush Fire Mitigation program – Priorities, engagement, upcoming Fire Season planning
November	Season Preparedness - – Upcoming fire season, volunteer recruitment, operational readiness, start of Firebreak and Fuel load notice period

**COMMITTEE RECOMMENDATION  
MOTION**

**BFAC3.05.24**

Moved by Catriona McCarthy

Seconded by Aaron Thredgold

That Council endorse standard agenda items for the Bush Fire Advisory Committee according to the following schedule:

Meeting (month)	Theme/Topic
February	Planning (Long Term) - Local Government Grants Scheme applications for the next financial year (Capital Expenditure, Equipment & Operating), <b>Volunteer Recruitment</b> , Capital work priorities (5 year plan)
May	Season Debrief & Planning (Upcoming Season) - Shire of Mundaring Firebreak and Fuel Load Notice (S 33 Bush Fires Act 1954) and Burning of garden refuse (S 24G Bush Fires Act 1954)
August	Planning (Mitigation & Season) - Bush Fire Mitigation program – Priorities, engagement, upcoming Fire Season planning
November	Season Preparedness – Upcoming fire season, Operational Readiness, Start of Firebreak and Fuel load notice period

**CARRIED UNANIMOUSLY**

**6.3 Pre-Employment Medicals - New Members**

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- File Code** GV.MTG 6.5
- Attachments**
- 1. Attachment 1 - Medical Declaration [↓](#)
  - 2. Attachment 2 - Flow Chart [↓](#)
  - 3. Attachment 3 - Application Form [↓](#)
  - 4. Attachment 4 - VBFB Job Description [↓](#)
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**PURPOSE**

To further improve the administrative controls and processes around the engagement of new members/volunteers wishing to join the Shire of Mundaring Volunteer Bush Fire Service as active volunteer firefighters.

Thus ensuring that new active members are medically fit to undertake brigade activities as required by active members.

**BACKGROUND**

As proposed at the 29 November 2022 BFAC, it was discussed that there is currently no formal capacity to identify, declare or clear any medical conditions for new members, and the potential for that to impair their ability as an active member within a brigade. It was felt that this should be addressed before an application is processed. Not doing so can put themselves and current members at risk without an appropriate clearance for the activities they would be required to carry out as active members.

For this information to be captured and done consistently across all brigades, it was proposed that all new applicants carry out a pre-employment medical, and be given clearance by a medical practitioner to perform the role. This would be in conjunction with other required checks such as criminal record checks.

The process would allow individuals to attend their physician/surgery, and have a job position description provided for them to base their assessment and decision on. The brigade would cover the cost of these medical assessments, and the Shire would reimburse them under the Local Government Grants Scheme (LGGS).

At the 18 April 2024 Operations and Command meeting (O&C) Shire Officers attended and presented to the group, the proposed draft document (**Attachment 1**) and what the process would look like. Captains were asked to consult their Membership/Brigade Leadership and provide feedback. Some feedback/concerns were provided, hence why the below is recommended to the Committee this evening.

**STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance
Objective 4.4 – High standard of governance and accountability
Strategy 4.4.3 – Risks are well managed



## RISK IMPLICATIONS

<b>Risk:</b> New members with underlying medical conditions may not be suitable for firefighting duties, thus putting themselves and others at risk.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Extreme	High
<b>Action / Strategy</b>		
Pre-enrolment medicals be carried out on new members, ensuring they are medically able to carry out an operational role within the VBFB.		

## EXTERNAL CONSULTATION

This was discussed at the 18 April 2024 O&C meeting with some feedback from brigades following that meeting, including tonight's discussion.

## COMMENT

Following the O&C Meeting on 18 April 2024, and considering the feedback provided by brigades and internal staff, a more streamlined proposed way has been identified, ensuring current or past medical conditions are identified with the appropriate follow-ups by an individual's GP or Specialist.

The proposed process (**Attachment 2**) will ensure that the initial application will not require any additional paperwork unless any of the items highlighted in red are selected as per the application form questions (**Attachment 3**).

If one or more of these items are ticked the applicant will be required to attend their GP or Specialist along with the Job Description (**Attachment 4**) and have them provide a clearance letter for them to carry out the role as an active member, and that their condition if ongoing is managed by the individual and their GP or Specialist.

## VOTING REQUIREMENT

Simple Majority

## OFFICER RECOMMENDATION

That the Committee endorse the proposed process and documents, to allow for improved administrative controls with relation to medical screening of new Shire of Mundaring Volunteer Bush Fire Service applicants.

## COMMITTEE DECISION

BFAC4.05.24

## OFFICER RECOMMENDATION

Moved by Neil Hawkins      Seconded by Gary Rowles

That the Committee endorse the proposed process and documents, to allow for improved administrative controls with relation to medical screening of new Shire of Mundaring Volunteer Bush Fire Service applicants (**Volunteer Fire Fighters and Support Roles**).

**CARRIED UNANIMOUSLY**



































## 6.4 Schedule of Pending Items

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<b>File Code</b>	GV.MTG 6.5
<b>Attachments</b>	Nil

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### PURPOSE

This report item includes a range of actions identified by the BFAC for future action and report.

### COMMENT

Pending actions are discussed at each meeting and relate to matters being investigated by committee members of officers prior to final consideration.

REF NO.	ACTION	BY WHOM	TIME FRAME
1	Wooroloo Bush Fire Enquiry Recommendations	Adrian Dyson	Ongoing
2	Volunteer Bush Fire Brigade Register of Cancer Incidents – Updates from DFES	Adrian Dyson	Ongoing
3	Australian Fire Danger Rating System	Adrian Dyson	Ongoing

### VOTING REQUIREMENT

Simple Majority

<b>COMMITTEE DECISION</b>	<b>BFAC5.05.24</b>
<b>OFFICER RECOMMENDATION</b>	
Moved by Adrian Woodley	Seconded by Cr Jeans
That the Committee note any updates from the items included in the schedule of pending items.	
<b>CARRIED UNANIMOUSLY</b>	

## 6.5 Update - CESM Mundaring / Chief Bush Fire Control Officer

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**File Code** GV.MTG 6.5

**Attachments** 1. CESM Report May 2024 [↓](#)

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### PURPOSE

To brief the Committee on update provided by Jamie O'Neill CESM / Chief Bush Fire Control Officer

### VOTING REQUIREMENT

Simple Majority

<b>COMMITTEE DECISION</b>	<b>BFAC6.05.24</b>
<b>OFFICER RECOMMENDATION</b>	
Moved by Catriona McCarthy	Seconded by Adrian Woodley
That the Committee noted the CESM / Chief Bush Fire Control Officer report.	
<b>CARRIED UNANIMOUSLY</b>	







## 6.6 Update - Department of Fire and Emergency Services

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**File Code** GV.MTG 6.5

**Attachments** Nil

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### **PURPOSE**

That an update be provided from DFES – NIL Report

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER RECOMMENDATION**

That the Committee notes the update provided by the Department of Fire and Emergency Services.

**NIL REPORT**

## 6.7 Update - Department of Parks and Wildlife

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**File Code** GV.MTG 6.5

**Attachments** Nil

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### **PURPOSE**

That the Committee notes the report from Parks and Wildlife – NIL Report

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER RECOMMENDATION**

That the Committee notes the report from Parks and Wildlife.

**NIL REPORT**

## 6.8 Update - Mundaring Fire School

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**File Code** GV.MTG 6.5

**Attachments** 1. Mundaring Fire School BFAC Report May 2024 [↓](#)

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### PURPOSE

That the Committee notes the Mundaring Fire School update attached as provided by Neil Hawkins.

### VOTING REQUIREMENT

Simple Majority

<b>COMMITTEE DECISION</b>	<b>BFAC7.05.24</b>
<b>OFFICER RECOMMENDATION</b>	
Moved by Steve Dryden	Seconded by Lesley Lynam
That the Committee notes the Mundaring Fire School Report.	
<b>CARRIED UNANIMOUSLY</b>	





## 6.9 Update - Bush Fire Risk Management Officer

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**File Code** GV.MTG 6.5

**Attachments** 1. BRMO Report May 2024 [↓](#)

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### PURPOSE

To brief the Committee on Shire of Mundaring progress against its Bushfire Risk Management Plan as per the Bushfire Risk Management Officer (BRMO) Quarterly Update (with amendments as at 7 May 2024).

### VOTING REQUIREMENT

Simple Majority

<b>COMMITTEE DECISION</b>	<b>BFAC8.05.24</b>
<b>OFFICER RECOMMENDATION</b>	
Moved by Deputy Chief Bush Fire Control Officer Rowles	Seconded by Cr
Jeans	
That the Committee notes and provides feedback on the BRMO Quarterly update (with amendments as at 7 May 2024).	
<b>CARRIED UNANIMOUSLY</b>	







## 6.10 Infringements and Prosecutions

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<b>File Code</b>	GV.MTG 6.5
<b>Attachments</b>	Nil

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### PURPOSE

That the Committee notes the updates to the Infringements and Prosecutions below.

### CAUTIONS

9/04/2024	<i>Bushfires Act 1954 s17(12)</i>	Boya
9/04/2024	<i>Bushfires Act 1954 s17(12)</i>	Glen Forrest
2/05/2024	<i>Bushfires Act 1954 s17(12)</i>	Sawyers Valley
2/05/2024	<i>Bushfires Act 1954 s17(12)</i>	Stoneville
2/05/2024	<i>Bushfires Act 1954 s17(12)</i>	Sawyers Valley

### INFRINGEMENTS

19/02/2024	<i>Bush Fires Act 1954 s33(3)</i>	Greenmount \$250.00
28/04/2024	<i>Bush Fires Act 1954 s33(3)</i>	Mt Helena \$250.00

### PROSECUTIONS

20/02/2024	<i>Bushfires Act 1954 s22B(2b)</i>	Mt Helena (Ongoing)
6/05/2024	<i>Bushfires Act 1954 s24F</i>	Stoneville (Ongoing)
13/5/2024	<i>Bushfires Act 1954 s24F &amp; 22B(2)</i>	Mt Helena (Ongoing)

8:29pm Catriona McCarthy & Gary Rowles left the meeting and did not return.

### VOTING REQUIREMENT

Simple Majority

<b>COMMITTEE DECISION</b>	<b>BFAC9.05.24</b>
<b>OFFICER RECOMMENDATION</b>	
Moved by Jeff Bromilow	Seconded by Aaron Thredgold
That the Committee notes the above Infringements and Prosecutions information.	
<b>CARRIED UNANIMOUSLY</b>	

## 6.11 Community Engagement

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**File Code** GV.MTG 6.5  
**Attachments** Nil

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### SUMMARY

That the Committee notes the Community Engagement update as advised.

1/3/2024	ProPer Prep social media campaign (weekly posts), incl. BFRG contact	Shire
8/3/2024	Red Cross Disaster-ous Dinner - Marshwood-Malabar - 17 attended	Shire
9/3/2024	Twilight Markets	Shire
15/03/2024	House visit, Bushfire Plan and prep info new resident - 31 Darlington Rd	Darlington
17/03/2024	Cricket match v Darlington Social Cricket club	Darlington
19/03/2024	Red Cross Disaster-ous Dinner - Noonameena - 21 attended	Shire/Darlington
06/04/24	Red Cross Disaster-ous Dinner - Wooroloo - 28 attended	Shire / WVBFB
16/04/2024	Darlington Girl Guides - Station visit/tour	Darlington
19/04/2024	Red Cross Disaster-ous Dinner - Maguire - 17 attended	Shire
19/04/2024	Red Cross Disaster-ous Dinner - Bushlands - 28 attended	Shire
23/04/2024	Red Cross Disaster-ous Dinner - Padbury - CANCELLED	Shire
23/04/2024	PCEP Presentation - Hub of the Hills - 28 attended	Shire
24/04/24	Red Cross Disaster-ous Dinner - Lumeah - 15 attended	Shire
3/5/2024	Red Cross Disaster-ous Dinner - Blue Wren - 20 attended	Shire
6/5/2024	BRG Street contacts meeting...23 attended	Darlington
8/5/2024	ProPer Prep monthly social media post "extinguish properly"	Shire
10/5/2024	Red Cross Disaster-ous Dinner - GFVBFB	Shire / GFVBFB

### VOTING REQUIREMENT

Simple Majority

<b>COMMITTEE DECISION</b>	<b>BFAC10.05.24</b>
<b>OFFICER RECOMMENDATION</b>	
Moved by Glen Stenton	Seconded by Lesley Lynam
That the Committee notes the community engagement as detailed in the report	
<b>CARRIED UNANIMOUSLY</b>	

## **6.0 URGENT BUSINESS (LATE REPORTS)**

Nil

## **7.0 CLOSING PROCEDURES**

### **7.1 Date, Time and Place of the Next Meeting**

The next Bush Fire Advisory Committee will be held on 21 August 2024 at 7:00 PM in the Civic Area, Shire of Mundaring Administration Centre.

### **7.2 Closure of the Meeting**

The Chairperson declared the meeting closed at 8:32 pm.