



24 August 2021

NOTICE OF MEETING

Dear Committee Member

The next Bush Fire Advisory Committee meeting will be held on **Tuesday, 31 August 2021** at 7.00pm in the Civic Area, Shire of Mundaring, 7000 Great Eastern Hwy, Mundaring

Yours sincerely

A handwritten signature in blue ink, appearing to read "Jonathan Throssell".

**Jonathan Throssell
CHIEF EXECUTIVE OFFICER**

Please Note

If any member has a query regarding a report item or requires additional information in relation to a report item, please contact the senior officer (noted in the report) prior to the meeting.



AGENDA

BUSH FIRE ADVISORY COMMITTEE MEETING

31 AUGUST 2021

ATTENTION/DISCLAIMER

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a Member or Employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or Employee, or the content of any discussion occurring during the course of the Committee Meeting.

LEGEND

To assist the reader, the following explains the method of referencing used in this document:

Item	Example	Description
Page Numbers	BFAC1 NOVEMBER 19 (BFAC2, BFAC3 etc)	Sequential page numbering of BFAC Agenda or Minutes for November 2019.
Item Numbers	8.1 (8.2, 8.3 etc)	Sequential numbering of reports under the heading "8.0 Reports of Officers"
Committee Recommendation Reference	BFAC11.11.19	Committee Recommendation number 11 from BFAC meeting November 2019.
Committee Decision Reference	DBFAC7.11.19	Committee Decision number 7 from BFAC meeting November 2019.

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**BUSH FIRE ADVISORY COMMITTEE MEETING
CIVIC AREA – 7.30PM**

1.0 OPENING PROCEDURES

Acknowledgment of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

1.1 Announcement of Visitors

1.2 Record of Attendance and Apologies

Members		
Staff		
Apologies		
Guests		
Members of the Public		
Members of the Press		

2.0 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

3.0 DECLARATION OF INTEREST

3.1 Disclosure of Financial Interest and Proximity Interests

Members must disclose the nature of their interest in matters to be discussed at the meeting. (Part 5 Division 6 of the Local Government Act 1995).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).

3.2 Disclosure of Interest Affecting Impartiality

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice. (Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C).

4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the minutes of the meeting of the Bush Fire Advisory Committee held Tuesday 1 June 2021 be confirmed.

5.0 PRESENTATIONS

5.1 CESH Mundaring/Chief Bush Fire Control Officer

RUI exercise 2 October 2021. Multiple divisions and sectors. Great training opportunity for roles such as Sector and Divisional Commanders and to work with brigades from other local government areas.

DFES Metro Pre-Season Forum 9th October at Optus Stadium. Also on the 9th will be the Captains Dinner.

Please ensure that Skills Refresher training has commenced.

Bushfire Brigade Local Law 2013 review is open for public comment.

Shire pre-season appliance checks will commence shortly. Please ensure any faults/issues are recorded in the 'VBFB Vehicle/Appliance Service and Fault Report' before taking the appliance to Workshops.

5.2 Department Fire and Emergency Services – DO North East

Nil.

5.3 Department Parks and Wildlife

Prescribed Burning

Since the previous Shire of Mundaring BFAC meeting, no prescribed burning has been undertaken by Parks and Wildlife in the Shire of Mundaring due to winter weather conditions.

Parks and Wildlife will continue to monitor the weather conditions for the remainder of Winter and into Spring and will commence hazard reduction burning when the weather conditions allow.

Parks and Wildlife may commence hazard reduction burning shortly though the Urban Interface in the Shire of Mundaring. Selection of priority cells will be determined by the forecasted weather conditions.

Fire Call Outs

No fire call outs for Parks & Wildlife since the previous BFAC Meeting.

Key notes

- Annual Pre-season training is complete for all fire staff at DBCA Perth Hills District
- Other scheduled annual operational training will continue for specialised roles over the next couple of months until the commencement of 2021-2022 fire season.
- Currently the Parks & Wildlife Perth Hills District Fire roster for the 2021-2022 fire season is due to commence Oct 7th 2021 for all fire crews.

5.4 Mundaring Fire School/Training Officers Committee – MFS Chairperson

The first half of the year has been completed with 18 courses and 159 students trained.

Some interesting statistics show the total number of students that have attended MFS (eAcademy Courses only) since July 2017 by Region. We have had students from every DFES Region!

DFES	4
GOLDFIELDS MIDLANDS REGION	17
GREAT SOUTHERN REGION	2
KIMBERLEY REGION	1
LOWER SOUTH WEST REGION	7
METRO NORTH COASTAL REGION	62
METRO NORTH EAST REGION	823
METRO SOUTH COASTAL REGION	9
METRO SOUTH EAST REGION	132
MIDWEST GASCOYNE REGION	20
NULL	76
PILBARA REGION	10
SOUTH WEST REGION	4
STATE LOGISTICS	4
SWORD	1
UPPER GREAT SOUTHERN REGION	3
Grand Total	1175

I attended the inaugural Bushfire Service Training Advisory Committee in July. There are some new training courses close to being ready for roll out from the BFCoE including, Fire Weather 1, Bushfire Fundamentals, and Plan and Conduct Simple Planned Burns, Fireline Construction (machine operators) and the Machine Supervision Course is under review.

Mundaring BTO's and Trainer/Assessors have been invited to visit the BFCoE, we are looking at organising a bus trip later this year.

Finally, there has been a concern raised related to the complexity of some student's dietary requests at courses. Can we please remind prospective

students that the meals supplied are prepared by volunteers from the CWA and consist of a meat and salad roll. Whilst the CWA ladies do their best to accommodate dietary requirements, they are unable to cater to complex requests so it may be safer for people who have very specific needs to bring their own lunch.

5.5 Attachments for Information

5.5.1 Brigade Fire Reports

5.5.2 Community Engagement

5.5.3 Infringements/Prosecutions

5.5.4 Schedule of Pending Items

6.0 REPORTS OF EMPLOYEES

6.1 Appointment of Fire Control Officers

File Code	EM.VNT 1.3
Author	Adrian Dyson
Senior Officer	Mark Luzi, Director Statutory Services
Disclosure of Any Interest	Nil

SUMMARY

This report recommends that the committee note the appointment of new brigade Fire Control Officers by the Shire following brigade elections

BACKGROUND

As part of the last round of Shire of Mundaring volunteer bush fire brigade annual general meetings 1 new Fire Control Officers (FCO's) were elected as follows:

Mt Helena Cameron Greaves (outgoing FCO Matt Castaldini)

In accordance with the Bush Fires Act 1954 and Council's delegated authority in that regard Shire of Mundaring Chief Executive Officer, Mr Jonathan Throssell, confirmed the appointment of Cameron Greaves, 4 August

STATUTORY / LEGAL IMPLICATIONS

Section 38, *Bush Fires Act 1954*, *Local government may appoint bush fire control officers*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Costs associated with giving public notice of the appointments

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.6 – Promote and recognise volunteering within the Shire

SUSTAINABILITY IMPLICATIONS

Social: The Shire's volunteer bush fire brigades are a long standing and important community network and key contributor to community resilience relying on sound volunteer bush fire brigade leadership.

RISK IMPLICATIONS

Risk Reputational risk should brigade elected Captains not be appointed Fire Control Officers by Shire of Mundaring		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
Acknowledge brigade elected Captains by appointing them as Fire Control Officers in accordance with the <i>Bush Fires Act 1954</i> .		

EXTERNAL CONSULTATION

Nil, the Shire appointments give statutory effect to the brigade based elections.

COMMENT

In noting the appointment of new brigade FCO the contributions of the outgoing FCO should be recognised. Matt Castaldini has provided sound leadership contributing to the ongoing effectiveness of his brigade and the Shire of Mundaring volunteer bush fire brigade service as a whole.

In conclusion the new FCO appointment and the contribution of the outgoing FCO should be noted and acknowledged accordingly.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That the Committee:

1. Acknowledges the efforts of outgoing FCO Matt Castaldini, and thanks him for his valued contributions to his brigade and the Shire of Mundaring volunteer bush fire service,
2. Notes the appointment of Cameron Greaves and congratulates him accordingly

7.0 URGENT BUSINESS (Late reports)

8.0 CLOSING PROCEDURES

8.1 Date, Time and Place of the Next Meeting

The next Bush Fire Advisory Committee meeting will be held on **Tuesday 30 November** at 7.00pm in the Civic Area.

8.2 Closure of the Meeting



ATTACHMENTS
BUSH FIRE ADVISORY COMMITTEE
31 AUGUST 2021

ATTACHMENT NO.	ITEM NO.	NO. OF PAGES	SUBJECT
5.5.1		1	Brigade Fire Reports
5.5.2		1	Community Engagement
5.5.3		1	Infringements/Prosecutions
5.5.4		1	Schedule of Pending Items

**ATTACHMENT 5.5.1
BUSH FIRE ADVISORY COMMITTEE MEETING - 31 AUGUST 2021
BRIGADE PRIMARY REPORTS**

REPORT NUMBER	DATE & TIME	LOCATION	CAUSE	AREA	BRIGADE ATTENDING	REPORTING OFFICER	RECOMMENDATION/OUTCOME
039/21 525682	15/05/2021 20.54	5 Bentley St Stoneville	Result of Planned Burn	15 sqm	Stoneville	L Churton-Hughes	Extinguished
040/21 526233	18/05/2021 14.26	62 Reservoir St Chidlow	Suspicious	1 Hectare	Chidlow	A Brock	Extinguished
141/21 527334	23/05/2021 14.01	Warrigal x Liberton Chidlow	Result of Planned Burn	N/A	Chidlow	A Brock	Extinguished
142/21 528973	05/06/2021 19.17	1505 Bunning Rd Mt Helena	Accidental	Shed	Mt Helena	J Bowen	Extinguished
143/21 529312	07/06/2021 14.58	Thomas x Hardey Glen Forrest	Suspicious	0.0001 Hectare	Glen Forrest	A Griffin	Extinguished
144/21 293796	09/06/2021 02.29	2760 Hidden Valley Rd Parkerville	Deliberate	20 Sqm	Parkerville	S Smith	Extinguished - Educated by Brigade Member
145/21 530306	17/06/2021 13.24	Great Eastern Hwy Sawyers Valley	Accidental	Car	Sawyers Valley	J Lorantas	NFA
146/21 530477	18/06/2021 18.21	Linley Valley Rd Wooroloo	JFP	N/A	Wooroloo	K Sweeney	NFA
147/21 530657	19/06/2021 19.14	GEH x Cable St The Lakes	Result of Planned Burn	N/A	Chidlow	A Brock	NFA
148/21 531102	25/06/2021 11.45	Marri x GEH Glen Forrest	Result of Planned Burn	0.0001 Hectare	Glen Forrest	G Bissett	Raked Around Burn
149/21 533167	17/07/2021 08.55	12 Meadow Lane Parkerville	Pot Belly	Roof Insulation (10sqm)	Parkerville	J Pinkard	Extinguished

**ATTACHMENT 5.5.1
BUSH FIRE ADVISORY COMMITTEE MEETING - 31 AUGUST 2021
BRIGADE SUPPORT REPORTS**

INCIDENT NUMBER	DATE & TIME OF FIRE	LOCATION	BRIGADE ATTENDING	REPORTING OFFICER	COMMENTS
528656	03/06/21 20.50	GEH x Old Northam Rd Wooroloo	Wooroloo	C Pabst	Called to Assist Wundowie
531102	25/06/21 11.38	5465 GEH Mundaring	MDG FPO	M Logan	Called to Assist Glen Forrest
531553	29/06/21 10.16	330 Old Farm Lane Stoneville	MDG FPO	A Entwistle	Called to Assist Mundaring VFRS
531553	29/06/21 10.14	330 Old Farm Lane Stoneville	Mt Helena	A Dossel	Called to Assist Stoneville
531553	29/06/21 10.14	330 Old Farm Lane Stoneville	Stoneville	L Churton-Hughes	Called to Assist Mundaring VFRS
531553	29/06/21 10.06	330 Old Farm Lane Stoneville	Parkerville	D Wharton	Called to Assist Stoneville
532222	05/07/21 14.50	1885 Martin Rd Mundaring	Parkerville	R Casparis	Called to Assist Mundaring VFRS
533167	17/07/21 10.22	12 Meadow Lane Parkerville	Stoneville	J Bromilow	Called to Assist Parkerville
535054	06/08/21 14.55	425 Linley Valley Rd Wooroloo	Wooroloo	L Lynam	Called to Assist Wundowie
535054	06/08/21 14.58	425 Linley Valley Rd Wooroloo	Chidlow	G Watkins	Called to Assist Wooroloo
535054	06/08/21 14.40	425 Linley Valley Rd Wooroloo	MDG FPO	A Entwistle	Called to Assist Wooroloo
536082	16/08/21 14.03	75 Mitton Place Sawyers Valley	MDG FPO	A Entwistle	Called to Assist Sawyers Valley

**ATTACHMENT 5.5.3
 INFRINGEMENTS/CAUTIONS/PROSECUTIONS - 31 AUGUST 2021**

INFRINGEMENTS

ISSUE DATE	PLACE OF OFFENCE	OFFENCE	PENALTY

CAUTIONS

OFFENCE DATE	PLACE OF OFFENCE	OFFENCE	PENALTY

PROSECUTIONS

OFFENCE DATE	PLACE OF OFFENCE	OFFENCE	HEARING DATE

**ATTACHMENT 5.5.4
BUSH FIRE ADVISORY COMMITTEE MEETING – 31 AUGUST 2021
SCHEDULE OF ITEMS PENDING**

SUMMARY:

This report item includes a range of actions identified by the BFAC for future action and report.

BACKGROUND:

Pending actions are discussed at each meeting and relate to matters being investigated by committee members of officers prior to final consideration.

COMMENT:

REF NO.	ACTION	BY WHOM	TIME FRAME
(i)	Combined Stoneville Volunteer Bush Fire Brigade/MFS Facility Proposal	Adrian Dyson	Ongoing
(ii)	BRMP Update	Adrian Dyson	Ongoing