



CONFIRMED MINUTES

BUSH FIRE ADVISORY COMMITTEE

22 MARCH 2017

I certify that the minutes of the meeting of the Bush Fire
Advisory Committee held 22 February 2017 Folios BFAC1-9
including Attachment 1-4 were confirmed on 24 May 2017.

A handwritten signature in blue ink, appearing to be "D. King", is written over a horizontal line.

Presiding Member



CONFIRMED MINUTES
BUSH FIRE ADVISORY COMMITTEE MEETING
22 MARCH 2017

ATTENTION/DISCLAIMER

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a Member or Employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or Employee, or the content of any discussion occurring during the course of the Committee Meeting.

LEGEND

To assist the reader, the following explains the method of referencing used in this document:

Item	Example	Description
Page Numbers	BFAC1 NOVEMBER 14 (BFAC2, BFAC3 etc)	Sequential page numbering of BFAC Agenda or Minutes for November 2014.
Item Numbers	8.1 (8.2, 8.3 etc)	Sequential numbering of reports under the heading "8.0 Reports of Officers"
Committee Recommendation Reference	BFAC11.11.14	Committee Recommendation number 11 from BFAC meeting November 2014.
Committee Decision Reference	DBFAC7.11.14	Committee Decision number 7 from BFAC meeting November 2014.

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**BUSH FIRE ADVISORY COMMITTEE MEETING
CIVIC AREA – 7.30PM**

1.0 OPENING PROCEDURES

The Presiding Person opened the meeting at 7.30pm, welcoming all in attendance.

1.1 Announcement of Visitors

1.2 Record of Attendance and Apologies

Members	David King	Presiding Person/Deputy Chief
	Mark Luzi	Director Statutory Services
	Mark Casotti	CESM
	Cr Stephen Fox	East Ward
	Gary Rowles	Deputy Chief Bush Fire Control Officer
	Nigel Morgan	Deputy Chief Bush Fire Control Officer
	Ian Zlatnik	Deputy Chief Bush Fire Control Officer
	Rod Teale	Captain Darling Range VBFB
	Eric Baldock	Captain Darlington VBFB
	Cameron Greaves	Captain Mt Helena VBFB
	Greg Walsh	Captain Parkerville VBFB
	Mark Taylor	Captain Stoneville VBFB
	John Duff	Mundaring Fire School
Staff	Jenine Banks	Minute Secretary
	Craig Cuthbert	Coordinator Community Safety & Emergency Management
Apologies	Adrian Dyson	Manager Community Safety & Emergency Management
	Cr Patrick Bertola	East Ward
	Mark Jeans	Captain Glen Forrest VBFB
	John Lorantas	Captain Sawyers Valley VBFB
	Chris Kendrick	Deputy Chief Bush Fire Control Officer
Guests	Rod Reed	1st Lieutenant Darling Range VBFB
	Daniel Eves	1st Lieutenant Darlington VBFB
	Sefton Pitcher	1st Lieutenant Glen Forrest VBFB
	Brenden Scott	1st Lieutenant Mt Helena VBFB
	Angus Hay	1st Lieutenant Sawyers Valley VBFB
	Jeff Bromilow	1st Lieutenant Stoneville VBFB
	Craig Garrett	DFES District Officer North East
	Daniel Heptinstall	Mundaring VFRS
	Shaun Champ	Mundaring VFRS
	Michael Pasotti	PaW District Fire Co-Ordinator
	Anna Sobczyk	Change Manager Volunteer Portal Redevelopment Project

2.0 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

3.0 DECLARATION OF INTEREST

3.1 Disclosure of Financial Interest and Proximity Interests

Members must disclose the nature of their interest in matters to be discussed at the meeting. (Part 5 Division 6 of the Local Government Act 1995).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).

3.2 Disclosure of Interest Affecting Impartiality

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice. (Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C).

4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

That the minutes of the meeting of the Bush Fire Advisory Committee held Wednesday 22 February 2017 be confirmed.

COMMITTEE DECISION		DBFAC1.02.17	
Moved by:	Greg Walsh	Seconded by:	Mark Taylor

CARRIED 13/0

For: David King, Mark Luzi, Mark Casotti, r Stephen Fox, Gary Rowles, Nigel Morgan, Ian Zlatnik, Rod Teale, Eric Baldock, Cameron Greaves, Greg Walsh, Mark Taylor, John Duff

Against: Nil

5.0 PRESENTATIONS

Anna Sobczyk Change Manager Volunteer Portal Redevelopment Project provided the meeting with a PowerPoint presentation and overview of the current improvements being made to the Volunteer Portal.

6.0 REPORTS OF EMPLOYEES

7.0 STANDING REPORTS

7.1 CESH Mundaring/Chief Bush Fire Control Officer

Prevention

- Currently still in Prohibited burning period with cessation to occur midnight 31st March
- Restricted Burning Period to commence 1st April ending midnight 31st May
- Winter Burning Program currently being developed and planned to commence 23 April 2017.
- UCL UMR mitigation works program implemented and nearly completed

Preparedness

- VBFB Training at Mundaring Firefighters School:
 - 46 courses programmed for 2017
 - 3 x Introduction to Firefighting
 - 3 x Bush Fire Firefighting
 - 5 x WAERN Basic & Advanced
 - 2 x Structural Fire Firefighting
 - 4 x Initial Control at Wildfires
 - 2 x AIIIMs
 - 2 x Machine Supervision
 - 3 x Pump Operations
 - 2 x Mundaring Prescribed Burning
 - 2 x Level 1 Incident Controller
 - 3 x Advanced Bush Fire
 - 3 x Crew Leader
 - 3 x Mundaring Practical Crew Leader
 - 2 x Sector Commander
 - 2 x Sector Commander Assessment
 - 1 x Leadership Fundamentals
 - 2 x Applied First Aid
 - 1 x Fire Control Officer
 - Driver Training
- Other Training:
 - FESMAps (emergency management mapping)
 - New Mental Health course available through DFES Academy
 - Youth Leadership Training Opportunity
 - IMT Training – Darling Range ICV
- Community Engagement:
 - Continuation of Emergency Preparedness Project – final report currently being developed
- Operational Preparation:
 - District Operational Advisory Committee
 - Wooroloo Prison Farm Mitigation
 - Brigade Training Officers
 - Mundaring Firefighters School
 - Mundaring Bush Fire Advisory Committee
 - Fire Operation Group Mundaring

- Other
 - Automatic Vehicle Locators installed in all fire appliances

Response

Volunteer Bush Fire Brigade responses

- Incidents 1 July 2016 – 28 February 2017
 - 187 responses
 - 80 Primary responses (local incidents)
 - 107 Support responses (multiple brigade responses/provision of external support)
- Comparable Data: Incidents 1 July 2015 – 28 February 2016
 - 373 responses
 - 96 Primary responses (local incidents)
 - 277 Support responses (multiple brigade responses/provision of external support)
- Overall response down by 186 incidents / down by 50%
- Primary response down by 16 incidents / down by 17%
- Support response down by 170 incidents / down by 61%
- Overall for the same period for the last three years, there has been a 48% reduction in fire occurrences within the Shire of Mundaring's bush fire response area. There has also been a 65% reduction in responses assisting other controlling agencies.

Recovery

- Nil

7.2 Department Fire and Emergency Services

- LGGS Application from LG's due in by last week. DFES Regional support given to the Shires application.
- The Copley Road Fire debrief was undertaken and final minutes to be released shortly.
- Volunteer ID cards are being sent direct to Brigades. Thanks to Brigades for their assistance.
- Good result with an arrest made recently in regard to arson incidents in the Swan area.
- AVL installations have been completed.
- UCL/UMR works nearly complete within the Shire; looking to implement some carried- over burns in autumn, and determine budget for next season.
- Nominations are now open for the 2017 Fire and Emergency Services Awards, closing on 3 May 2017.
- Please ensure members are aware of DFES Circulars, particularly the Safety circulars.
- 2017 DFES Metropolitan Volunteer Training Calendar is now out, applications via eAcademy.
- Thanks to Shire of Mundaring, the BFB members and their families for their support over the fire season. Thanks also to Parks & Wildlife for their assistance during the summer.

7.3 Department Parks and Wildlife

Michael Pasotti advised that PaW will commence its burning program as soon as possible.

7.4 Mundaring Fire School/Training Officers Committee

Mundaring Firefighters School was presented with a DFES Certificate of Distinction by the Commissioner Wayne Gregson for "ongoing support to the Shire of Mundaring and the Bushfire services in the surrounding shires".

Michael Alexander was presented with his MFS Life Membership.

Two new members were accepted, both as Trainer Assessors.

Anyone wishing to join the School will be happily accepted especially as the current Chair and Deputy Chair wish to step down and all positions will be open at the Annual General Meeting.

Please check your Resource Roster and ensure you have the resource ready to go.

Ensure your candidates read carefully their joining instructions and comply with the prerequisites.

VFTAG

The March meeting saw some good progress with three of the items presented by the NMRTAC being acted upon.

Firstly there was universal agreement for adding a pathway for Emergency Support members. This will now provide a comprehensive range of existing and new units to be tailored to the specific needs of ICV and other communication and command support staff. This has been a long outstanding requirement and will bring together at least SES and BFS units and expertise.

Secondly there will be a Prescription Burning course developed by DFES to provide training across the state.

Thirdly the option of Machine Supervision has been elevated from VFF1 to VFF2. We had hoped that both Machine Supervision and Ground Controller would be placed after Advanced Bushfire, but the operational needs is great with other areas who can not achieve the same breadth of standard. We were all reminded that it is the responsibility of all authorising officers to ensure all nominations are of appropriate standard. Do not place anyone on courses who is incapable of fulfilling that role.

Another very welcome piece of news is that the entire Bushfire course structure and content is to be overhauled. There will be extensive consultation, so watch this space.

7.5 Brigade Fire Reports

Nil discussion.

7.6 Community Engagement

Nil discussion.

7.7 Infringements/Prosecutions

Nil discussion.

7.8 Schedule of Pending Items

Adrian Dyson will update the meeting at the BFAC meeting to be held on 24 May 2017.

8.0 URGENT BUSINESS (LATE REPORTS)

9.0 CLOSING PROCEDURES

9.1 Date, Time and Place of the Next Meeting

The next Bush Fire Advisory Committee meeting will be held on **Wednesday 24 May 2017** at 7.30pm in the Civic Area.

9.2 Closure of the Meeting

The Presiding Person declared the meeting closed at 8.12pm.

10.0 ATTACHMENTS

Attachment No.	Item No.	Subject
1	7.5	Brigade Fire Reports
2	7.6	Community Engagement
3	7.7	Infringements/Prosecutions
4	7.8	Schedule of Pending Items



ATTACHMENTS
BUSH FIRE ADVISORY COMMITTEE
22 MARCH 2017

ATTACHMENT NO.	ITEM NO.	NO. OF PAGES	SUBJECT
1	7.5	2	Brigade Fire Reports
2	7.6	1	Community Engagement
3	7.7	1	Infringements/Prosecutions
4	7.8	1	Schedule of Items Pending

**ATTACHMENT 1
BUSH FIRE ADVISORY COMMITTEE MEETING - 22 MARCH 2017
BRIGADE PRIMARY REPORTS**

REPORT NO	DATE & TIME	LOCATION	ORIGIN OF CALL	CAUSE	AREA	BRIGADE ATTENDING	REPORTING OFFICER	RECOMMENDATION/OUTCOME
007/17 354036	05/02/2017 N/A	1380 La Grange Rd Stoneville	N/A	Deliberate	10 sqm	Stoneville	E Schick	Extinguished
008/17 354341	08/02/2017 23.06	GEH/Gorrie Rd Sawyers Valley	Comcen	Suspicious	500 sqm	Sawyers Valley	A Hay	Extinguished
009/17 354341	09/02/2017 12.53	Gorrie Rd Chidlow	N/A	Suspicious	0.1 Hectare	Chidlow	J Neylon	Extinguished
010/17 355648	23/02/2017 19.30	2345 Ash Rd Chidlow	N/A	Deliberate	6 sqm	Chidlow	J Neylon	Extinguished
011/17 355782	25/02/2017 12.39	Great Southern Hwy Beechina	N/A	N/A	2 Hectare	DCBFCO 2	N Morgan	Extinguished
012/17 356123	01/03/2017 17.58	GEH/Lion St Sawyers Valley	Comcen	N/A	N/A	Sawyers Valley	A Hay	NFA

**ATTACHMENT 1
BUSH FIRE ADVISORY COMMITTEE MEETING - 22 MARCH 2017
BRIGADE SUPPORT REPORTS**

INCIDENT NUMBER	DATE & TIME OF FIRE	LOCATION	ORIGIN OF CALL	CAUSE	BRIGADE ATTENDING	REPORTING OFFICER	COMMENTS
352459	19/01/2017 15.00	Linley Valley Rd Wooroloo	N/A	Support	A/CESM MDG	G Rowles	Assist Northam CESM
353056	26/01/2017 09.05	Great Eastern Hwy Sawyers Valley	N/A	Support	Shire of Mundaring	G Rowles	Assist Chidlow
354341	08/02/2017 23.06	South West Highway Wungong	N/A	Support	Mt Helena	D Carapina	Assist
354341	09/02/2017 01.37	Gorrie Rd Sawyers Valley	N/A	Support	Mt Helena	A Thredgold	Stood Down
355782	25/02/2017 12.38	Great Southern Hwy Beechina	N/A	Support	Shire of Mundaring	G Rowles	Assist Wooroloo
355782	25/02/2017 12.39	Great Southern Hwy The Lakes	N/A	Support	Chidlow	J Neylon	Assist Wooroloo
355782	25/02/2017 12.51	Great Southern Hwy The Lakes	N/A	Support	Mt Helena	N/A	Assist Wooroloo
355782	25/02/2017	Great Southern Hwy The Lakes	Comcen	Support	Sawyers Valley	A Hay	Assist Wooroloo
355787	25/02/2017 13.56	Inkpen Rd Copley	N/A	Support	Shire of Mundaring	G Rowles	Assist Shire of Northam
355866	25/02/2017 16.29	Mundaring Weir Rd Mundaring	N/A	Support	Mt Helena	P Pampling	Assist MDG VFRS
355866	25/02/2017 16.27	Mundaring Weir Rd Mundaring	Comcen	Support	Sawyers Valley	A Hay	Assist MDG VFRS

**ATTACHMENT 2
BUSH FIRE ADVISORY COMMITTEE - 22 MARCH 2017**

COMMUNITY ENGAGEMENT

Date	Event	Brigade	Location
-	-	-	-

HAZARD REDUCTION BURNS

Date	Event	Brigade	Location
-	-	-	-

**ATTACHMENT 3
INFRINGEMENTS/PROSECUTIONS - 22 MARCH 2017**

INFRINGEMENTS

OFFENCE DATE	PLACE OF OFFENCE	OFFENCE	PENALTY
-	-	-	-

PROSECUTIONS

OFFENCE DATE	PLACE OF OFFENCE	OFFENCE	HEARING DATE/OUTCOME
-	-	-	-

ATTACHMENT 4
Schedule of Items Pending

SUMMARY:

This report item includes a range of actions identified by the BFAC for future action and report.

BACKGROUND:

Pending actions are discussed at each meeting and relate to matters being investigated by committee members of officers prior to final consideration.

COMMENT:

REF NO.	ACTION	BY WHOM	TIME FRAME
(i)	Combined Stoneville Volunteer Bush Fire Brigade/MFS Facility Proposal	Adrian Dyson	Ongoing