




CONFIRMED MINUTES BUSH FIRE ADVISORY COMMITTEE

30 OCTOBER 2019

I certify that the minutes of the meeting of the Bush Fire
Advisory Committee held 30 October 2019 were confirmed on
27 November 2019.



Presiding Member



**CONFIRMED MINUTES
BUSH FIRE ADVISORY COMMITTEE MEETING
30 OCTOBER 2019**

ATTENTION/DISCLAIMER

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a Member or Employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or Employee, or the content of any discussion occurring during the course of the Committee Meeting.

LEGEND

To assist the reader, the following explains the method of referencing used in this document:

Item	Example	Description
Page Numbers	BFAC1 NOVEMBER 16 (BFAC2, BFAC3 etc)	Sequential page numbering of BFAC Agenda or Minutes for November 2016.
Item Numbers	8.1 (8.2, 8.3 etc)	Sequential numbering of reports under the heading "8.0 Reports of Officers"
Committee Recommendation Reference	BFAC11.11.16	Committee Recommendation number 11 from BFAC meeting November 2016.
Committee Decision Reference	DBFAC7.11.16	Committee Decision number 7 from BFAC meeting November 2016.

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**BUSH FIRE ADVISORY COMMITTEE MEETING
CIVIC AREA – 7.30PM**

1.0 OPENING PROCEDURES

Mr Jamie O'Neill declared the meeting open at 7.31pm, welcoming all in attendance. Jamie O'Neill advised the Committee that Council had appointed Cr Toni Burbidge and Cr Simon Cuthbert as Council Members of the Bush Fire Advisory Committee, and then called for nominations for the Presiding Person of BFAC.

Acknowledgment of Country

Shire of Mundaring respectfully acknowledges the Whadjuk of the Noongar Nation, who are the traditional custodians of this land. We wish to acknowledge Elders past, present and emerging and respect their continuing culture and contribution they make to the region.

1.1 Announcement of Visitors

1.2 Record of Attendance and Apologies

Members	Toni Burbidge		Central Ward
	Simon Cuthbert		East Ward
	Mark Luzi		Director Statutory Services
	Jamie O'Neill		CESM/CBFCO
	Nigel Morgan		Deputy Chief 2
	Ricky Harvey		Captain Darlington VBFB
	Rod Reed		Captain Darling Range VBFB
	Paul Sully		Captain Glen Forrest VBFB
	Brenden Scott		Captain Mt Helena VBFB
	Greg Walsh		Captain Parkerville VBFB
	Adrian Woodley		Captain Sawyers Valley
	Jeff Bromilow		Captain Stoneville VBFB
	Neil Hawkins		Mundaring Fire School
Staff	Adrian Dyson	Manager Community Safety & Emergency Management	
	Craig Cuthbert	Coordinator Community Safety & Emergency Management	
	Jenine Banks	Minute Secretary	
Apologies	Micheal Logan		Captain Wooroloo VBFB
	Brett Davies		Captain Chidlow VBFB
	Gary Rowles		Deputy Chief 1
	Cameron Greaves		Deputy Chief 5
	Dan Carapina		1 st Lt Mt Helena VBFB
	Ian Zlatnik		Deputy Chief 3
	Dan Heptinstall		Deputy Chief 4
Guests	George Watkins		1 st Lt Chidlow VBFB
	Michael Hare		1 st Lt Glen Forrest
	Mat Castaldini		Mt Helena VBFB
	Mark Bush		1 st Lt Parkerville VBFB
	Elton VanDenDungen		1 st Lt Sawyers Valley VBFB
	Warwick Leete		President Stoneville VBFB
	Murray McBride		DFES DO Metro North East

Members of the Public		
Members of the Press		

1.2.1 Election of Presiding Member

Cr Toni Burbidge was elected unopposed as Presiding Member of BFAC. The Acknowledgement of Country was then read.

1.2.2 Election of Deputy Presiding Member

The newly elected Presiding Person then called for nominations for Deputy Presiding Person.

Adrian Woodley nominated Ian Zlatnik (absent) advising the Committee that he had spoken with Ian Zlatnik regarding his nominations and that Mr Zlatnik had indicated he would be happy to be nominated as Deputy Presiding Person.

Ian Zlatnik was elected unopposed.

2.0 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

The Presiding Person told the meeting that Mr Gerrard Van Didden, a member of the Sawyers Valley VBFB had recently passed away. A minutes silence was then held.

3.0 DECLARATION OF INTEREST

3.1 Disclosure of Financial Interest and Proximity Interests

Members must disclose the nature of their interest in matters to be discussed at the meeting. (Part 5 Division 6 of the Local Government Act 1995).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).

Nil.

3.2 Disclosure of Interest Affecting Impartiality

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice. (Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C).

Nil.

4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

That the minutes of the meeting of the Bush Fire Advisory Committee held Wednesday 28 August 2019 be confirmed.

COMMITTEE DECISION		DBFAC1.10.19	
Moved by:	Jeff Bromilow	Seconded by:	George Watkins

CARRIED 14/0

For: Cr Toni Burbidge, Cr Simon Cuthbert, Mark Luzi, Jamie O'Neill, Nigel Morgan, Ricky Harvey, Rod Reed, Paul Sully, Brenden Scott, Greg Walsh, Adrian Woodley, Jeff Bromilow, Neil Hawkins, George Watkins

Against: Nil

5.0 PRESENTATIONS

5.1 CESM Mundaring/Chief Bush Fire Control Officer

Jamie O'Neill thanked Daniel Heptinstall for acting in the CESM position while he was Acting Area Officer Kimberley – East. Jamie O'Neill told the meeting that he had been at a CESM Forum from 28 & 29 October 2019 and would make contact with Brigade Captains during the coming weeks.

5.2 Department Fire and Emergency Services

- Mitigation works in Mundaring Shire have been awarded with works commencing on the second week in September.
- DFES's Bushfire Risk Management Officers have been burning in the Shire. A snake bite occurred to a District Officer that was lighting in the core of one of the burns.
- ICV reference group has held it's first meeting. The group is working on the process for working towards forming a State Wide ICV User Group (SWICVUG) and identifying the Terms Of Reference, Scope of Work and the inception of the SWICVUG at the next meeting scheduled 18th October.
- IRIS and the lack of incident information and appreciation for DO's, CESM's and Volunteer crews since it's been introduced.
- AVL testing not being carried out by all Brigades.
- Operational Fleet Project coming to an end (20th of December)
- VTAG meeting schedule before the end of the year.
- Handhelds and box radios for the Mundaring fire school are progressing
- Launch of the Volunteer Hub end of October

Jeff Bromilow asked Murray McBride about IRIS and how it would be rolled out to volunteers. Mr McBride said that it would be approx. 2 years before IRIS was rolled out to volunteers.

5.3 Department Parks and Wildlife

Nil.

5.4 Mundaring Fire School/Training Officers Committee

Formal training run at the school since the last BFAC includes:

- Incident Controller (Level 1) (17 August) – Cancelled;
- Advanced Bush Fire Firefighting (24 August) – 15 students;
- Crew Leader Bush Fire (25 August) – 17 students;
- Introduction to Firefighting (14 September) – 5 students;
- Bush Fire Firefighting (21 September) – 9 students, 1 cancellation;
- Structural Firefighting (5 October) – Cancelled;
- Mundaring Practical Crew Leader (12 October) – 7 students.

Upcoming training includes:

- Introduction to Firefighting (26 October) – 6 applicants;
- Bushfire Fire Fighting (2 November) – 5 applicants;
- Sector Command (9 November) – 10 applicants;
- WAREN Basic (23 November) – 3 applicants;
- WAERN Advanced (23 November) – 3 applicants;
- Fire Control Officer (23 November) – 15 applicants;
- Initial Control at Wildfire (23 November) – 8 applicants.

At the last MFS meeting Adrian Dyson showed the members around the Stoneville Play Group building which has been proposed as an alternative location for the school as part of the redevelopment of the current site. All members saw value in the proposal as an interim solution pending stage 2 development which would potentially include an extension to the current building and the addition of resources to assist with training.

Ricky Curtis, the new AC Learning & Development has advised that the new bushfire training modules are due to be released in the new year, we are awaiting further information to determine how they will be packaged and rolled out so we can create our 2020 Calendar. This will coincide with the release of eAcademy 2.0 an improved user interface.

It is likely that we will still schedule full weekend bushfire training at MFS covering multiple modules, however there may be some flexibility for brigades to run the individual modules on-station. We will advise as soon as we know more.

5.4 Attachment 1 – Volunteer Pathways to Volunteer Training Program Transition Guide

5.4 Attachment 2 – Bushfire Service Training Program

5.5 Attachments for Information

5.5.1 Brigade Fire Reports

Adrian Dyson told the meeting that he had recently been asked to provide some data/statistics on Shire of Mundaring brigades who had attended the Horton Road Incident in May of this year. The reports on records at the Shire did not reflect the number of brigades who had attended the incident.

Adrian Dyson reiterated the importance of all brigades submitting all FIRS reports to the Shire of Mundaring for record keeping purposes.

5.5.2 Community Engagement

5.5.3 Infringements/Prosecutions

5.5.4 Schedule of Pending Items

(i) Combined Stoneville Volunteer Bush Fire Brigade/MFS Facility Proposal

Adrian Dyson advised that the use of the former Stoneville Playgroup had been approved for use by Council for the Mundaring Fire School as part of a staged development. Meetings with draftsmen and builders will commence in the coming weeks to determine modifications needed to have the building comply with BCA requirements.

It is anticipated that the new Stoneville Station will be built on the existing location with funding to be sourced from DFES, (via the ESL/LGGS) and Shire contribution.

(ii) BRMP Update

Adrian Dyson said that he will present a business case to the Corporate Business Plan to have a dedicated human resource to manage the MAF Funding and coordination of works to be carried out. Adrian said he hopes that the BRMP/MAF project is not a "one of" government spend as what is mitigated in one year, will need to be again mitigated in future years, i.e. a "never ending" project.

A discussion was held around community notification/consultation around works being carried out in their local area, with Murray McBride saying that a fortnightly report will be sent to the CESM and Manager Community Safety & Emergency Management for distribution to brigades and shire communications. Similarly Adrian Dyson also gave an undertaking that regular advice would be distributed to brigades in relation to Shire reserve MAF works.

6.0 REPORTS OF EMPLOYEES

6.1 REVIEW – PERMITS TO SET FIRE TO THE BUSH

File Code	GV.MTG 6.5
Author	Adrian Dyson, Manager Community Safety and Emergency Management
Senior Employee	Mark Luzi, Director Statutory Services
Disclosure of Any Interest	Nil
Attachments	1. Email Capt MHVBFB

SUMMARY

The Captain, Mount Helena Voluntary Bush Fire Brigade has submitted a request for BFAC to recommend to Council that Permits To Set Fire To The Bush (Permits) issued to residents be issued covering a 14 day period, as against the 7 day period that currently applies.

This report recommends that the Committee recommends that Council endorses that the existing period of time applicable to a permit issued to a resident remain as currently applies, being 7 days.

BACKGROUND

The existing 7 day Permit period has been in place since 2016 and was instituted upon the recommendation of the then Chief Bushfire Control Officer, Mr Mark Casotti for the principal reason that beyond 7 days there is a degree of uncertainty as to the expected fire weather conditions and thus the risk of a resident conducted hazard reduction burn becoming out of control or escaping is unacceptable.

The following table lists permit durations for six other local governments with similar rural urban interface environments.

Local Government	Permit Duration & Comments
City of Swan	7 days, may issue for 14 days under specific conditions
City of Armadale	14 days
Shire of Northam	7 – 14 days (dependent on fire weather)
Shire of Kalamunda	14 days
Shire of Serpentine Jarrahdale	Town 1-2 days, Rural up to 4 days
City of Wanneroo	14 days (will reduce to 7 days dependent on fire weather)

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 2 - Community

Objective 2.1 – A community that is prepared for bush fire and other natural disasters

Strategy 2.1.4 – Plan in place for mitigating the effects of natural disasters

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: Reputational if 7 day permits remain due to community perception that a permit issued for 7 days only, is too restrictive and should be 14 days as per some other local government districts

Likelihood	Consequence	Rating
Possible	Insignificant	Low

Action / Strategy

This low risk rating could be mitigated by issuing 14 day permits

Risk: Reputational if an escaped burn could be attributed to change of fire weather conditions during the 14 day permit period

Likelihood	Consequence	Rating
Possible	Minor	Moderate

Action / Strategy

This moderate risk rating could be mitigated by issuing 7 day permits and/or by brigade officers contacting permit holder to cancel permit if fire weather conditions change or are likely to change

Risk: Property risk if an escaped burn conducted under a permit during which time fire weather conditions change causes property damage.

Likelihood	Consequence	Rating
Possible	Moderate	Moderate

Action / Strategy

This moderate risk rating could be mitigated by issuing 7 day permits and/or by brigade officers contacting permit holder to cancel permit if fire weather conditions change or are likely to change

Risk: People. Risk of injury to people if an escaped burn conducted under a permit during which time fire weather conditions change.

Likelihood	Consequence	Rating
Possible	Extreme	High

Action / Strategy

This high risk rating could be mitigated by issuing 7 day permits and/or by brigade officers contacting permit holder to cancel permit if fire weather conditions change or are likely to change

Risk: Environmental. Risk of environmental damage if a burn (conducted under a permit during which time fire weather conditions change) escapes.

Likelihood	Consequence	Rating
Possible	Moderate	Moderate

Action / Strategy

This moderate risk rating could be mitigated by issuing 7 day permits and/or by brigade officers contacting permit holder to cancel permit if fire weather conditions change or are likely to change

EXTERNAL CONSULTATION

Consideration of this report will bring about consultation with Shire Volunteer Bush Fire Brigades.

COMMENT

Mt Helena VBFB Captain Brenden Scott's stated reasons for requesting that change for permits from 7 to 14 days are outlined within the copy of the email dated 5 August 2019 as per attachment 1.

Mr Scott suggests that upon the occurrence of a Total Fire Ban (TFB) or Very High Fire Danger Rating (VHFDR) that brigades (having a record of permits that they have issued) can contact permit holders to suspend such permits. It is understood that it is the current VBFB practice to contact permit holders to suspend a permit should other adverse fire weather conditions (eg late warning of high winds, high temperatures etc.) outside of a TFB or VHFDR occur.

While permit holders have a responsibility to only set fire to the area covered within the permit if it foreseen to be safe to do so the permit issuing system should be structured to minimise the requirement for VBFB Officers to contact permit holders if an unforeseen adverse change in fire weather is imminent. The probability for the requirement for such contact to be made by VBFB Officers is increased if permit durations go beyond the usual 7 day span of reliable weather forecasting.

It is noted that the electronic Fire Danger Rating boards will allow for messaging such as PERMITS CANCELLED etc. should conditions warrant same. In addition Shire of Mundaring is considering usage of Telstra Instant Messaging System (TIMS) which could be used to notify subscriber permit holders of a requirement to suspend permits.

In relation to Mr Scott's suggestion that the permit form include tick boxes around VHFDR and a requirement for the permit holder to telephone the Shire fire information daily message, it is noted that the form includes some textural/referencing errors. The Committee view in relation to a revised permit form template is sought.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council endorses the existing period of time applicable to a Permit To Set Fire To The Bush issued to a resident remain as currently applies, being 7 days.

COMMITTEE DECISION		DBFAC2.10.19	
Moved by:	Cr Simon Cuthbert	Seconded by:	Jamie O'Neill

CARRIED 11/1

For: Cr Toni Burbidge, Cr Simon Cuthbert, Mark Luzi, Jamie O'Neill, Nigel Morgan, Ricky Harvey, Rod Reed, Paul Sully, Brenden Scott, Neil Hawkins, George Watkins

Against: Adrian Woodley

Abstained: Jeff Bromilow, Greg Walsh

A discussion was held, with Jamie O'Neill reminding the meeting that an FCO can alter (by hand and signing changes) the time period of a permit from 7 to 14 days, reminding the meeting that the FCO who does so, is responsible.

Brigades will be given the opportunity to provide the Shire with feedback on how some improvements, such as tick boxes can be made to permits in time for the next Restricted Burning Period.

7.0 URGENT BUSINESS (LATE REPORTS)

Adrian Dyson gave the meeting a brief update on the Shire's concerns around its two structural brigades and the use of BA, saying that a letter had been written to Garry Baxter requesting that both Mt Helena and Parkerville brigade have quarterly checks carried out by DFES around all training and the use of structural BA, with DFES confirming that this will be implemented.

Adrian Dyson said that the Australia Fire Danger Rating system is being reviewed with one of the ratings (Catastrophic) to possibly be removed.

Adrian Dyson advised that DFES are reviewing the current Emergency Services Acts to create a single Act.

Craig Cuthbert said that Firebreak compliance season will commence on 1 November 2019 and asked that if brigades are approached by residents for advise that it be in line with Shire's Firebreak and Fuel Load notice.

8.0 CLOSING PROCEDURES

8.1 Date, Time and Place of the Next Meeting

The next Bush Fire Advisory Committee meeting will be held on **Wednesday 27 November 2019** at 7.30pm in the Civic Area.

8.2 Closure of the Meeting

The Presiding Person declared the meeting closed at 8.28pm.

Attachment 1 to Report 6.1

Attachment 1 to Item 5.4 – Volunteer Pathways to Volunteer Training Program Transition Guide

Attachment 2 to Item 5.4 – Bushfire Service Training Program

Adrian Dyson

From: Mt Helena VBFB Captain <captain@mthelena.bfb.asn.au>
Sent: Monday, 5 August 2019 7:26 PM
To: Adrian Dyson; Mt Helena VBFB 1st Lt; Mt Helena VBFB Secretary
Subject: Permits to set fire to the bush

Hi Adrian,

I forgot all about sending you an email.

As per my request at BFAC to extend the permits from 7 to 14 days here is the reasons behind it.

We like many other brigades get the same residents coming down every Saturday to get their 1 to 3 piles at 1m² for a week at a time. We also get numerous FIFO people as well. By extending the permits from 7 days to 14 days would reduce the amount of time our residents have to come down to the station. If the conditions permit we should be allowed to issue them for 14 days at a time. If the conditions are dry/windy we should limit the permits to 7 days only. I would like to see permits issued for a month in line with many of the other shires, but I know that is not going to happen. All brigades keep a record of permits issued and there is no issue in contacting people if there is a TFB or VH FDR to suspend permits.

Over the years since I have been issuing permits I have had many residents ask why they can't get a permit for more than 7 days. My typical response to them is either write a letter to the brigade, or write one to the shire. Majority of people go that is too hard. I have received one email from a resident which I will forward onto you.

I would also like tick boxes for Very High FDR and one to ring the shire fire weather hotline. Most people don't read the writing yet they read the tick boxes. Go figure, but that is what I have been questioning as well in the past 12 months. You can then remove the writing about VH FDR and shire hotline and just have tick boxes.

Also just so you know I am off on Sunday, returning in the 1st week of October. Daniel will be in charge of the brigade while I am away.

Regards,

Brenden Scott

Captain | Mount Helena Voluntary Bush Fire Brigade |

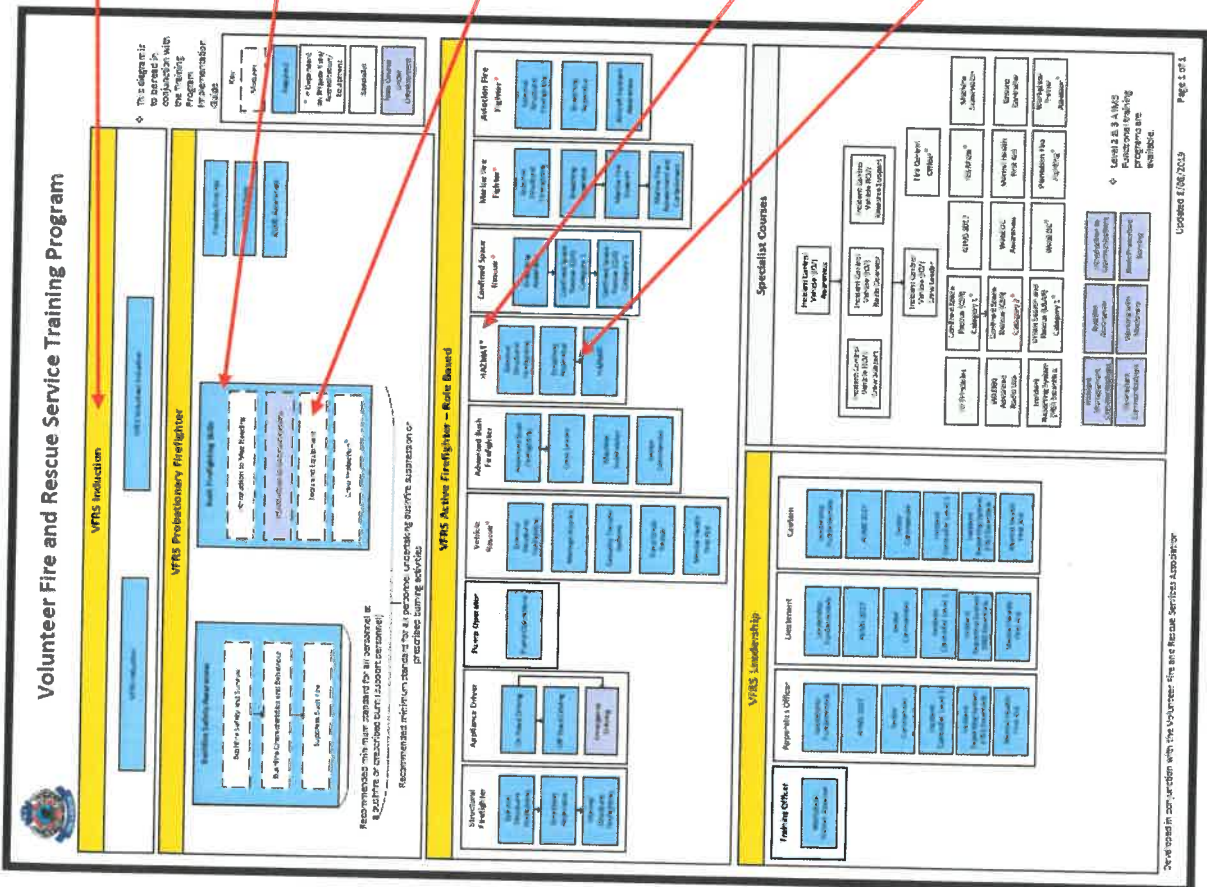
Shire of Mundaring | Chidlow St Mount Helena WA 6082

Ph: 0401 300 757 | Email: captain@mthelena.bfb.asn.au

www.mthelena.bfb.asn.au

VOLUNTEER PATHWAYS TO VOLUNTEER TRAINING PROGRAM TRANSITION GUIDE
 Transition from the current Volunteer Pathways to the new Volunteer Training Programs will be automated. You do not need to do anything. Please see the transition guide below.

I'm in this service...	I'm currently on this Pathway...	I will be placed on this Training Program...
BFB	VFF1	BFB Bush Firefighter
	VFF2	BFB Advanced Firefighter – Role Based
	VFF3	
	VFF4	
	VFF5	
	VFF6	BFB Leadership
SES	SES Member	SES Member / Induction
	SES Operations Communications /	SES Role Based Training
	SES Search & Rescue	
	SES Team Leader	SES Leadership
	SES Unit Management	
VFES	VFF1	VFES Foundation Firefighter
	VFF2	VFES Active Firefighter - Role Based <i>Must complete Provide First Aid and WAERN Basic prior to undertaking other courses</i>
	VFF3	
	VFF4	
	VFF5	VFES Leadership Development
	VFF6	
VFRS	VFF1	VFRS Probationary Firefighter
	VFF2	VFRS Active Firefighter – Role Based
	VFF3	
	VFF4 (in progress)	VFRS Active Firefighter – Role Based
	VFF4 (completed)	VFRS Leadership
	VFF5	VFRS Leadership
	VFF6	
VMR	VMR1 VMR Member	VMR1 VMR Member
	VMR2 Shore Based Radio Operator	VMR2 Shore Based Radio Operator
	VMR3 Marine Rescue Crew	VMR3 Marine Rescue Crew
	VMR4 Marine Rescue Senior Crew	VMR4 Marine Rescue Senior Crew
	VMR5 Rescue Skipper (Restricted)	VMR5 Rescue Skipper (Restricted)
	VMR6 Rescue Skipper	VMR6 Rescue Skipper



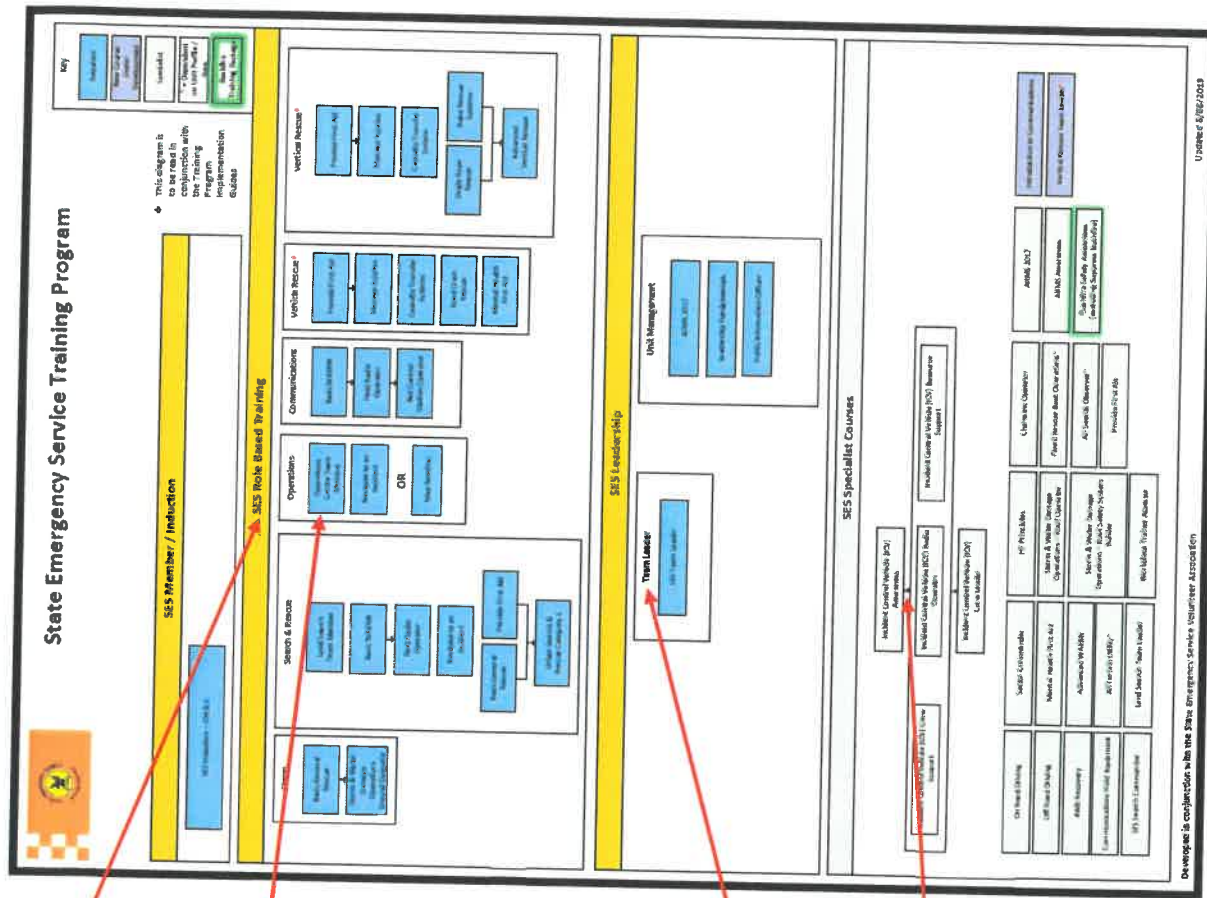
This is a Training Program

This is a course

This is a module (part of a course)

This is a stream

This is a prerequisite (refer to the catalogues for more detail)



30.10.2019 BUSH FIRE ADVISORY COMMITTEE CONFIRMED MINUTES
 BFAC 16 OCTOBER 2019

Bush Fire Service Training Program

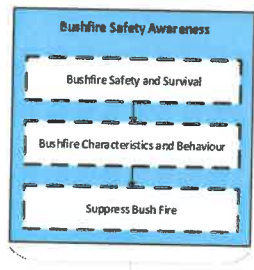
◆ This diagram is to be read in conjunction with the Training Program Implementation Guide

Induction



◆ Local induction to be completed at Brigade/Local Government level. If no local induction exists, the DFES Volunteer Induction may be used.

Bush Firefighter



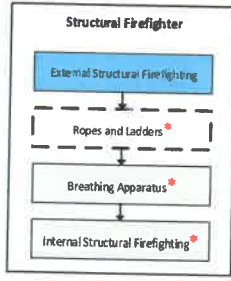
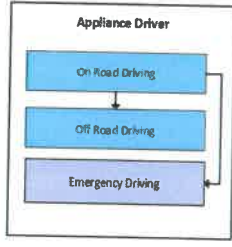
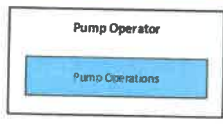
Recommended minimum standard for all personnel at a bushfire or prescribed burn (support personnel)

Recommended minimum standard for all personnel undertaking bushfire suppression or prescribed burning activities

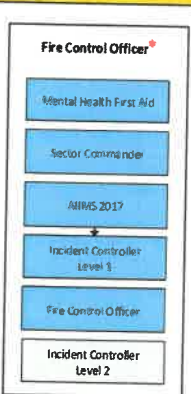
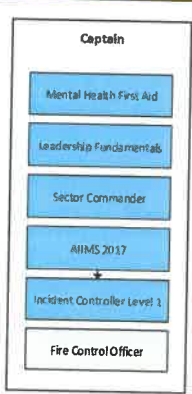
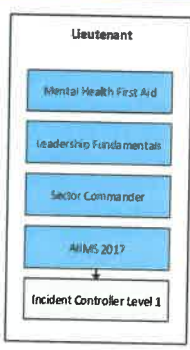
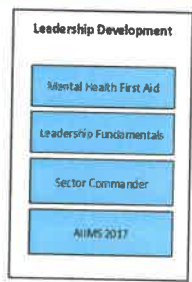
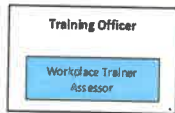
Key

- Modules
- Recommended
- * - Dependent on Brigade Role as defined by Brigade/Local Government
- Specialist
- New Course Under Development
- ↓ Pre-requisite
- As determined by Local Government

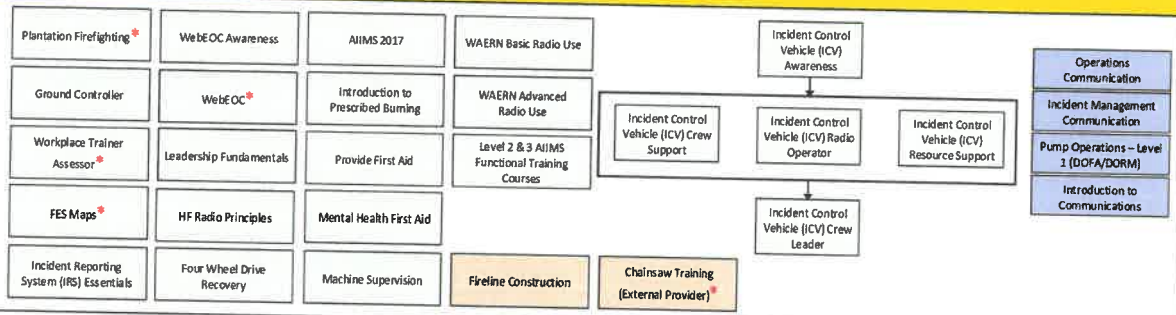
Advanced Firefighter – Role Based



Leadership



Specialist/Optional Courses





Government of Western Australia
Department of Fire & Emergency Services



Implementation Guide

Volunteer Bush Fire Service WA Bush Firefighter Training Program



Training Programs Principles

Training Programs are a role-based training framework designed for progressive and safe training.

Training content is designed to be delivered in a flexible manner, either as a full course delivered over a weekend or, depending on the course, modularised and delivered over a timeframe that better suits the local environment.

A Training Program may include Training Streams related to specific response or capability roles, such as Pump Operator or Advanced Bush Firefighter. Within each Training Stream there are one or more required courses, which must be completed to complete that Training Stream. You may participate in more than one Training Stream simultaneously.

The Training Streams are designed to provide:

- **Ease of targeting brigade profile requirements**
Be easy for Brigades, Local Governments and DFES Regions to target brigade training needs
- **Flexibility**
Allow volunteers more flexibility in their training; and
- **Choice**
Be easy to understand and complete.

You are encouraged to complete the Bush Firefighter Training Program and the Advanced Bush Firefighting Training Stream prior to enrolling on any of the BFB Leadership Training Stream courses.

Training Programs Entry

You will automatically be enrolled on the Bush Firefighter Training Program, once you have completed a volunteer membership application, an induction relevant to your Brigade/Local Government and have a DFES volunteer number.

Training Prerequisites

DFES and the Association of Volunteer Bush Fire Brigades WA acknowledge that it is better that volunteers complete the courses in the specified order; however, course cancellations do happen and can affect a volunteer's attempts to complete a Training Program or Training Stream.

Volunteers can complete courses within specific Training Streams out of the specified order, unless otherwise illustrated in the Training Program with an arrow
Completion Requirements

To complete the Bush Firefighter Training Program, you will need to complete all the courses listed on the Training Program.

Training Programs Progress – Next Steps

Once you have completed the Bush Firefighter Training Program Training Program, you will be automatically enrolled on the Advanced Firefighter Training Program.

Associated Roles

When you have completed this Training Program, you will have the skills and competencies required to be present on the fire ground under supervision.

Recommended Timeframe

It is up to your Local Government to establish the requirements that apply to your brigade. DFES recommends that volunteers complete the Bush Firefighter Training Program in three (3) to eighteen (18) months.

Brigades/Local Governments may specify other rules and regulations around the timeframe to complete training, depending on your circumstance.

Recognition

Contact the Academy at academy@dfes.wa.gov.au for further details if you would like to enquire about the Recognition of Current Competencies (RCC) process. This process may be used to recognise your existing skills, knowledge and experience in a course.

Additional Approvals

Training course applications can be submitted via eAcademy or through your Local Government.

In addition to your Brigade Supervisor, applications need to be approved by:

- *The applicable Local Government manager for your Brigade (nominally your Local Government's Training Coordinator, Chief Bush Fire Control Officer or Community Emergency Services Manager).*

Training Program Changes/Review

The nominated Training Program Manager, in consultation with the Association of Volunteer Bush Fire Brigades WA, reviews this Training Program annually.

Changes to the Training Programs and Training Streams will be incorporated in the transition notes below. Enrolled students will be notified if action is required.

Current Training Program Contacts

The Training Program Owner is Deputy Commissioner Operations.

Questions regarding this Training Program can be directed to the Training Program Manager, Superintendent Operational Delivery.

Training Program Consultation Stakeholder Groups

Major changes to this Training Program will only be finalised after documented consultation with the following stakeholder groups;

- *Association of Volunteer Bush Fire Brigades WA Executive Committee*
- *Volunteer BFB Training Advisory Group*
- *Training Programs Review Committee*

Transition Notes

Change	Date
All personnel who are in progress on or have completed VFF1 will be placed on the BFB Bush Firefighter Training Program.	July 2019

Amendment Table

Change	Date
Initial release	December 2018
Revision – eAcademy Support Team	August 2019



Implementation Guide

Volunteer Bush Fire Service WA Advanced Firefighter – Role Based Training Program



Training Programs Principles

Training Programs is a role-based training framework designed for progressive and safe training.

Training content is designed to be delivered in a flexible manner, either as a full course delivered over a weekend or, depending on the course, modularised and delivered over a timeframe that better suits the local environment.

A Training Program may include Training Streams related to specific response roles or capability roles, such as Pump Operator or Advanced Bush Firefighter. Within each Training Stream there are one or more required courses, which must be completed to complete that Training Stream. You may participate in more than one Training Stream simultaneously.

The Training Streams are designed to provide:

Ease of targeting brigade profile requirements

Be easy for Brigades, Local Governments and DFES Regions to target brigade training needs

Flexibility

Allow volunteers more flexibility in their training; and

Choice

Be easy to understand and complete.

You are encouraged to complete the Bush Firefighter Training Program and the Advanced Bush Firefighting Training Stream prior to enrolling on any of the Leadership Training Stream courses.

Training Programs Entry

You will automatically be enrolled on the Advanced Firefighter Training Program upon your completion of the Bush Firefighter Training Program.

Training Prerequisites

DFES and the Association of Volunteer Bush Fire Brigades WA acknowledge that it is better that volunteers complete the courses in the specified order; however, course cancellations do happen and can affect a volunteer's attempts to complete a Training Program or Training Stream.

Volunteers can complete courses within specific Training Streams out of the specified order, unless otherwise illustrated in the Training Program with an arrow.

Completion Requirements

To complete the Advanced Firefighter – Role Based Training Program, you will need to complete all the courses listed on the applicable Training Stream/s relevant to your role.

Training Programs Progress – Next Steps

You can apply for the Leadership Training Program upon your enrolment on the Advanced Firefighter Training Program.

Associated Roles

When you have completed this Training Program, you will have the skills and competencies required to be present on the fire ground with limited supervision.

Recommended Timeframe

It is up to your Local Government to establish the requirements that apply to your brigade. DFES recommends that volunteers complete each Training Stream within the Advanced Firefighter – Role Based Training Program in up to two (2) years.

Brigades/Local Governments may specify other rules and regulations around the timeframe to complete training, depending on your circumstance.

Recognition

Contact the Academy at academy@dfes.wa.gov.au for further details if you would like to enquire about the Recognition of Current Competencies (RCC) process. This process may be used to recognise your existing skills, knowledge and experience in a course.

Additional Approvals

Training Course applications can be submitted via eAcademy or through your Local Government.

In addition to your Brigade Supervisor, applications need to be approved by:

- *The applicable Local Government manager for your Brigade (nominally your Local Government's Training Coordinator, Chief Bush Fire Control Officer or Community Emergency Services Manager).*

Training Program Changes/Review

The nominated Training Program Manager, in consultation with the Association of Volunteer Bush Fire Brigades WA, reviews this Training Program annually.

Changes to the Training Programs and Training Streams will be incorporated in the transition notes below and enrolled students will be notified if action is required.

Current Training Program Contacts

The Training Program Owner is Deputy Commissioner Operations.
 Questions regarding this Training Program can be directed to the Training Program Manager – Superintendent Operational Delivery.
 Training Program Consultation Stakeholder Groups

Major changes to this Training Program will only be finalised after documented consultation with the following stakeholder groups;

- *Association of Volunteer Bush Fire Brigades WA Executive Committee*
- *Volunteer BFB Training Advisory Group*
- *Training Programs Review Committee*

Transition Notes

Change	Date
All personnel who are progressing on or have VFF2 Pathway will be placed on the Advanced Firefighter Training Program.	July 2019
All personnel who are progressing on or have VFF3 Pathway will be placed on the Advanced Firefighter Training Program.	July 2019
All personnel who are progressing on or have VFF4 Pathway will be placed on the Advanced Firefighter Training Program.	July 2019
All personnel who are progressing on or have VFF5 Pathway will be placed on the Advanced Firefighter Training Program.	July 2019

Amendment Table

Change	Date
Initial release	December 2018
Revision – eAcademy Support Team	August 2019



Implementation Guide

Volunteer Bush Fire Service WA Leadership Training Program



Training Program Principles

Training Programs are a role-based training framework designed for progressive and safe training.

A Training Program may include multiple Training Streams related to specific response or capability roles, such as Pump Operator or Advanced Bush Firefighter. Within each Training Stream there are one or more required courses, which must be completed to complete that Training Stream. You may participate in more than one Training Stream simultaneously.

These Training Streams are designed to provide:

- **Ease of targeting brigade profile requirements**
Be easy for Brigades, Local Governments and DFES Regions to target brigade training needs
- **Flexibility**
Allow volunteers more flexibility in their training; and
- **Choice**
Be easy to understand and complete.

Training content is designed to be delivered in a flexible manner, either as a full course delivered over a weekend or, depending on the course, modularised and delivered over a timeframe that better suits the local environment.

Training Program Entry

You will be notified via email when your Training Program application is approved and confirmed. The Training Program and associated Training Streams will then appear on your eAcademy record.

Training Prerequisites

You are encouraged to complete the Bush Firefighter Training Program and the Advanced Bush Firefighting Training Stream prior to enrolling on any of the BFB Leadership Training Stream courses.

DFES and the Association of Volunteer Bush Fire Brigades WA acknowledge that it is better that you complete training courses in the specified order; however, it is understood that course cancellations do happen and can affect your attempts to complete a Training Program or Training Stream.

You can complete courses within Training Streams out of the specified order, unless otherwise illustrated in the Training Program Diagram with an arrow.

Completion Requirements

To complete the Leadership Training Program, you will need to complete all the courses listed on the applicable Training Stream/s relevant to your role.

Associated Roles

When you have completed this training, you will have the skills and competencies required to perform the BFB Officer (Role Specific) role.

Recommended Timeframe

It is up to your Local Government to establish the requirements that apply to your brigade. DFES recommends that volunteers complete each Leadership Training Stream within three (3) years.

Brigades/Local Governments may specify other rules and regulations around the timeframe to complete training, depending on your particular circumstances.

Recognition

Contact the Academy at academy@dfes.wa.gov.au for further details if you would like to enquire about the Recognition of Current Competencies (RCC) process. This process may be used to recognise your existing skills, knowledge and experience in a course.

Additional Approvals

Training Program and Training Course applications can be submitted via eAcademy or through your Local Government.

In addition to your Brigade Supervisor, applications need to be approved by:

- *The applicable Local Government manager for your Brigade (nominally your Local Government's Training Coordinator, Chief Bush Fire Control Officer or Community Emergency Services Manager)*

Training Program Changes/Review

The nominated Training Program Manager, in consultation with the Association of Volunteer Bush Fire Brigades WA, reviews this Training Program annually.

Changes to the Training Program will be incorporated in the transition guide. Enrolled students will be notified if action is required.

Training Program Contacts

The Training Program Owner is Deputy Commissioner Operations.

Questions regarding this Training Program can be directed to the Training Program Manager, Superintendent Operational Delivery.

Training Program Consultation Stakeholder Groups

Major changes to this Training Program will only be finalised after documented consultation with the following stakeholder groups;

- *Association of Volunteer Bush Fire Brigades WA Executive Committee*
- *Volunteer BFB Training and Advisory Group*
- *Training Program Review Committee*

Transition Notes

Change	Date
All personnel who are in progress on or have completed VFF6 Pathway will be placed on the Leadership Training Program.	July 2019

Amendment Table

Change	Date
Initial release	October 2018
Revision – eAcademy Support Team	August 2019