



12 April 2021

## **NOTICE OF MEETING**

Dear Committee Member,

The next CEO Performance Review Committee meeting will be held at 4.30pm on Tuesday, 13 April 2021 in the Weir Room, Shire of Mundaring Administration Centre.

The attached agenda is presented for your consideration.

Yours sincerely

**Jonathan Throssell**  
**CHIEF EXECUTIVE OFFICER**

### **Please Note**

If an Elected Member has a query regarding a report item or requires additional information in relation to a report item, please contact the senior employee (noted in the report) prior to the meeting.



**AGENDA**  
**CEO PERFORMANCE REVIEW COMMITTEE MEETING**  
**13 APRIL 2021**

**ATTENTION/DISCLAIMER**

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a Member or Employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or Employee, or the content of any discussion occurring during the course of the Committee Meeting.

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## 5.0 PRESENTATIONS

Nil

## 6.0 REPORTS OF EMPLOYEES

Nil

## 7.0 URGENT BUSINESS (LATE REPORTS)

Nil

## 8.0 CONFIDENTIAL REPORTS

### Meeting Closed to Public

*The Local Government Act 1995*, Part 5, Section 5.23 states in part:

- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
- (a) a matter affecting an employee or employees; and
  - (b) the personal affairs of any person; and
  - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
  - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
  - (e) a matter that if disclosed, would reveal —
    - (i) a trade secret; or
    - (ii) information that has a commercial value to a person; or
    - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
  - (f) a matter that if disclosed, could be reasonably expected to —
    - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
    - (ii) endanger the security of the local government's property; or
    - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
  - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
  - (h) such other matters as may be prescribed.

### RECOMMENDATION

That the CEO Performance Review Committee closes the meeting to members of the public, in accordance with *s5.23(2) of the Local Government Act 1995*, in order to consider the confidential reports as detailed below:

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## 8.1 CEO Performance Evaluation Framework 2020/2021 - Progress Report

Item 8.1 is considered confidential in accordance with the *Local Government Act 1995* section 5.23(2) (b) as it contains information relating to the personal affairs of any person.

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### File Code

#### Author

Garry Bird, Director Corporate Services

#### Senior Employee

Jonathan Throssell, Chief Executive Officer

#### Disclosure of Any Interest

Interest affecting Impartiality - CEO

#### Attachments

1. Confidential Attachment 1 - CEO Performance Evaluation Framework as at March 2021 (confidential)
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Please refer to confidential item provided under separate cover.

## 9.0 CLOSING PROCEDURES

### 9.1 Date, Time and Place of the Next Meeting

The date of the next CEO Performance Review Committee meeting to be advised.

### 9.2 Closure of the Meeting