

# Unconfirmed Minutes **Grants Selection Committee meeting**

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**16 April 2024**

I certify that the minutes of the meeting of the Grants Selection Committee meeting held on 16 April 2024 were confirmed on 6 August 2024.

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Presiding Member

## ATTENTION/DISCLAIMER

These minutes are subject to confirmation.

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a committee member or employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a committee member or employee, or the content of any discussion occurring during the course of the Committee Meeting.



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**GRANTS SELECTION COMMITTEE  
COMMITTEE ROOM, 7000 GREAT EASTERN HIGHWAY, MUNDARING – 5.15PM**

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**1.0 OPENING PROCEDURES**

The Director Strategic and Community Services opened the meeting at 5.15pm.

**1.1 Election of Presiding Person**

As this is the first Grants Selection Committee meeting since the Local Government elections held in October 2023, the Director Strategic and Community Services called for nominations for the position of Presiding Person of the Grants Selection Committee.

Cr Zlatnik nominated Cr Ellery and Cr Ellery accepted.

As there were no further nominations, Cr Ellery was elected as Presiding Person of the Grants Selection Committee.

The Presiding Person took to the Chair.

**1.2 Election of Deputy Presiding Person**

The Presiding Person called for nominations for the position of Deputy Presiding Person of the Grants Selection Committee.

Cr Zlatnik self nominated.

As there were no further nominations, Cr Zlatnik was elected as Deputy Presiding Person of the Grants Selection Committee.

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

Recording of Meeting

Members of Council and guests are advised that this meeting will be audio-recorded.

**1.3 Announcement of Visitors**

Nil.

**1.4 Attendance/Apologies**

<b>Members</b>	Cr Luke Ellery (Presiding Person)	South Ward
	Cr Neridah Zlatnik (Deputy Presiding Person)	East Ward
	President Paige McNeil	Shire President
	Cr Prapti Mehta	Central Ward
	Cr Jo Cicchini (Delegate)	West Ward

<b>Staff</b>	Megan Griffiths Shannon Foster Tracey Peacock Annalise Pengelly Michelle Read Paula Heath	Director Strategic & Community Services Manager Libraries, Communications & Engagement Community Capacity Building Officer Project Officer Community Engagement Community Events Officer Minute Secretary
<b>Apologies</b>	Cr Karen Beale	West Ward
<b>Absent</b>	Nil	
<b>Guests</b>	Nil	
<b>Members of the Public</b>	Kate Kendrick Paul Jost Michael Westphal Becky Anderson Alice Clement Philip Boyce Hazel Boyce Cheryl Osborne Hazel Brandon Narelle Thredgold Grace Renton Jackie Zorn	ROAR Inc. Glen Forrest Sports Club Glen Forrest Sports Club GidgeHills Scout Group First Friends Playgroup Swan Districts Junior Football Umpire Assoc. Swan Districts Junior Football Umpire Assoc. Wheels Inc. Wheels Inc. Mt Helena Junior Football Club Sawyers Valley Primary School P&C Sawyers Valley Primary School P&C
<b>Members of the Press</b>	Nil	

## 2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The Presiding Person noted that in the previous meeting of the Grants Selection Committee, ten community groups were awarded Community Event Grants to a total value of \$31,476.13, and 5 community groups were awarded Matching Grants to a total value of \$10,000.

## 3.0 DECLARATION OF INTEREST

### 3.1 Declaration of Financial Interest and Proximity Interests

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

Nil

3.2 Declaration of Interest Affecting Impartiality

A Council Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

- Cr Zlatnik disclosed an interest affecting impartiality in Item 8.1 (Youth Engagement Partnership Fund Applications) as she is a friend of the applicant – FastFit ROAR Program.
- Cr Zlatnik disclosed an interest affecting impartiality in Item 8.2 (2023-2024 Round Two Community Event Grant Applications) as a family member is a member of the Eastern Hills Guide Group who are not the applicant group but one of the involved groups.
- Cr Zlatnik disclosed an interest affecting impartiality in Item 8.3 (2023-2024 Round Two Matching Grant Applications) as she is friends and colleagues with a committee member of Hills Rangers Football Club.
- Cr Mehta disclosed an interest affecting impartiality in Item 8.3 (2023-2024 Round Two Matching Grant Applications) as she is a committee member of the Mundaring Toy Library.
- Cr Mehta disclosed an interest affecting impartiality in Item 8.4 (2023-2024 Milestone Event Grant Applications) as she is a committee member of the Mundaring Toy Library.
- Cr Cicchini disclosed an interest affecting impartiality in Item 8.2 (2023-2024 Round Two Community Event Grant Applications) as she is friends with a member from GidgeHills Scout Group.

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COMMITTEE DECISION RECOMMENDATION		GSC1.04.24	
Moved by	Cr Zlatnik	Seconded by	Pres McNeil

That the Minutes of the Grants Selection Committee Meeting held 1 August 2023 be confirmed.

CARRIED 4/0

For: Pres McNeil, Cr Ellery, Cr Cicchini and Cr Zlatnik

Against: Nil

7.0 PRESENTATIONS

7.1 Deputations

Kate Kendrick                      Item 8.1      Youth Engagement Partnership Fund Applications

Cr Mehta entered the meeting at 5.27pm.

Michael Westphal & Paul Jost                      Item 8.2      2023-2024 Round Two Community Event Grant Applications

Becky Anderson                      Item 8.2      2023-2024 Round Two Community Event Grant Applications

Alice Clement                      Item 8.2      2023-2024 Round Two Community Event Grant Applications

COMMITTEE DECISION MOTION		GSC2.04.24	
Moved by	Pres McNeil	Seconded by	Cr Mehta
That in accordance with clause 4.6(4) of the <i>Shire of Mundaring Meeting Procedures Local Law 2015</i> Deputations be extended by a further 15 minutes.			
<b>CARRIED 5/0</b>			
<b>For:</b> Pres McNeil, Cr Ellery, Cr Cicchini, Cr Mehta and Cr Zlatnik			
<b>Against:</b> Nil			

Hazel Boyce & Philip Boyce                      Item 8.3      2023-2024 Round Two Matching Grant Applications

Grace Renton & Jackie Zorn                      Item 8.4      2023-2024 Milestone Event Grant Applications

Narelle Thredgold                      Item 8.4      2023-2024 Milestone Event Grant Applications

Cheryl Osborne & Hazel Brandon                      Item 8.5      InspireArts Community Creativity & Cultural Fund Application – Wheels Inc.

7.2 Petitions

Nil.

7.3 Presentations

Nil



8.0 REPORTS OF EMPLOYEES

8.1 Youth Engagement Partnership Fund Applications

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<b>File Code</b>	GS.COM2.08
<b>Author</b>	Annalise Pengelly, Project Officer Community Engagement
<b>Senior Employee</b>	Megan Griffiths, Director Strategic & Community Services
<b>Disclosure of Any Interest</b>	NIL
<b>Attachments</b>	1. 2023-24 Youth Engagement Partnership Fund Report to Grants Selection Committee <a href="#">↓</a>

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**PURPOSE**

The 2023/2024 Youth Engagement Partnership Fund has a budget of \$37,030. During this financial year one application was received for a total of \$23,051.10.

Following a review of the application against the grant guidelines and objectives of the Shire’s Youth Services Model, it is recommended that the Grants Selection Committee award a Youth Engagement Partnership Fund grant of \$23,051.10 to the Fast Fit ROAR Program.

**BACKGROUND**

The Youth Engagement Partnership Fund was developed to financially assist local community groups to deliver a range of events and programs for young people in the Shire of Mundaring. These events and programs are designed to meet identified need in the community and to deliver services and programs which align with the Youth Informing Strategy 2017-2022. This Strategy has guiding principles of youth connection, strengthening of strategic partnerships, focussing on skills development and enabling peer support opportunities.

Eligible community groups can apply for up to \$25,000 in funding with a maximum of \$15,000 able to be attributed to salary costs.

In addition to meeting the selection criteria, the Grants Selection Committee, as outlined in the program guidelines, will also take into consideration:

- Partnerships, where two or more community groups will benefit directly from the project; and
- The equitable distribution of funds across the geographic communities of the Shire of Mundaring.

The Youth Engagement Partnership Fund provides the Shire with opportunities for positive promotion. The grant guidelines and agreement outline the requirement that, on the acceptance of funding, the groups acknowledge the support they receive from Shire of Mundaring. This helps people understand one of the ways Shire revenue is spent in the local community. It may also encourage other community organisations undertaking similar activities to consider approaching the Shire for a grant. The types of promotion include:

- Provide a written invitation to a Council representative to attend the project launch.
- Publicise the Shire’s financial support for the project through:

- At least one media article;
- The Shire's name or logo on any promotional or program material produced for the event;
- The display of Shire of Mundaring signage during the event; and/or
- Verbal acknowledgement of the Shire's support during speech activities.

The Youth Engagement Partnership Fund was promoted in the community through advertisement in the local newspaper, Shire website, community group email network, social media, posters at Shire sites and community noticeboards.

The application to be considered by the Committee is:

Fast Fit Roar Program	\$23,051.10
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## STATUTORY / LEGAL IMPLICATIONS

The Grants Selection Committee has the authority to allocate funding to eligible not for profit groups who have applied to the Community Grants Program which includes the Youth Engagement Partnership Fund.

## POLICY IMPLICATIONS

The grant is in line with the Shire's Community Funding Policy CD-02.

## FINANCIAL IMPLICATIONS

There is \$37,030 available within the Youth Engagement Partnership Fund grant pool for the 2023/24 financial year. The funding application received is for a total of \$23,051.10.

## STRATEGIC IMPLICATIONS

# Mundaring Strategic Community Plan 2020 - 2030

## Priority 1 - Community

## Objective 1.3 – Everyone belongs

### Strategy 1.3.2 - Provide and support youth facilities and activities

## SUSTAINABILITY IMPLICATIONS

## Social

Shire of Mundaring has developed this financial assistance program in order to effectively and as far as possible equitably provide funds to local community groups to undertake projects in the Shire. Such projects meet identified community needs, promote active participation of local residents, build community strength and enhance the image of the Shire.

## RISK IMPLICATIONS

<p><b>Risk:</b> <u>Reputation</u> – Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.</p>		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through ongoing and periodic review of the program.		

<b>Risk: <u>Financial</u></b> – The risk of funds mismanagement by grant recipients.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
The risk is mitigated through the eligibility and assessment process, where groups must provide evidence of their capacity to complete and acquit the project or event.		

<b>Risk: <u>Reputation and Financial</u></b> – Council faces a reputational and financial risk if Community Grants are awarded to groups that do not meet the grant assessment criteria.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through not awarding grants to groups that do not meet the assessment criteria.		

## EXTERNAL CONSULTATION

Consultation was undertaken with applicant groups and referees as required.

## COMMENT

The application has been reviewed and a report compiled (Attachment 1).

The application met the eligibility and limitation requirements as outlined in the grant guidelines.

- Fast Fit ROAR Program – ROAR Inc Program seek funds to facilitate a free youth program that teaches the young people the core principles of an athlete-mindset, physical challenges, as well as acts of service. This program will be a weekly program run for two school terms on school grounds.

The table below illustrates the applicant program and how it addresses the objectives of the youth service model. Each objective is rated on a scale of one to three ticks. The application of one tick is associated with meeting the objective whilst three ticks demonstrates exceeding the required outcomes.

Youth Model Objectives	Fast Fit ROAR Program
Improve young people's access to a broad spectrum of services across the Shire, particularly young people living in the Outer Eastern Region and closer to Mundaring.	✓
Provide opportunities for young people to connect with and contribute to the broader community	✓✓
Provide activities that enable young people to explore their interests and participate in learning opportunities.	✓
Encourage young people to be physically and mentally healthy	✓✓

Develop resilience in young people and empower them to make quality decisions about their health and wellbeing	✓
Engage young people in the planning and delivery of activities where appropriate.	✓
Engage young people in teamwork opportunities.	✓
Work collaboratively with youth based organisations to plan and deliver youth services and activities	✓
Ensure all local youth based organisations are included in networking activities and meetings.	✓
Ensure the Shire's youth services complement and where possible, add value to existing youth services.	✓ ✓
Grow funds through the development of grant submissions in partnership with other local and youth based organisations	
Ensure the opportunities and services available to young people are well publicised across the Shire.	✓
Provide opportunities for peer learning and support.	✓ ✓
Support and / or initiate study support initiatives.	✓

The Fast Fit ROAR Program has demonstrated various aspects of the youth services model objectives.

#### Budget

<b>Income</b>	<b>\$</b>	<b>Expenditure</b>	<b>\$</b>
YEPF Grant	23,051.10	Coaching	\$14,640.00
		Advertising	\$474.10
		Customised Wrist Bands	\$960.00
		Clickers	\$413.00
		Diaries	\$404.00
		Administration	\$1,760.00
		Evaluation	\$1,200.00
		Tee Shirts	\$2,800
		Banner	\$400
<b>Total:</b>	<b>23,051.10</b>	<b>Total:</b>	<b>23,051.10</b>

The Fast Fit ROAR Program was successful in obtaining a YEPF grant in 2022/23 and upon successful acquittal has demonstrated the community demand for a positive mental and physical well-being program for young people. The program has demonstrated growth and development based on participant feedback. When planning the program action research has been undertaken ensuring that feedback from past participants has been captured and used to shape appropriate challenges for young people to make a difference to their physical and mental health.

Given the reach, maintenance of an ongoing presence in the community and the number of objectives in the youth services model addressed through their activities it is recommended that Fast Fit ROAR Program be awarded the full amount of funding sought to further enhance the program.

### **VOTING REQUIREMENT**

Simple Majority

<b>COMMITTEE DECISION RECOMMENDATION</b>		<b>GSC3.04.24</b>	
Moved by	Pres McNeil	Seconded by	Cr Mehta
That the Committee awards a Youth Engagement Partnership Fund grant to a total value of \$23,051.10 to the Fast Fit ROAR Program.			
<b>CARRIED 5/0</b>			
<b>For:</b> Pres McNeil, Cr Ellery, Cr Cicchini, Cr Mehta and Cr Zlatnik			
<b>Against:</b> Nil			

### Youth Engagement Partnership Fund Assessment against Selection Criteria

There is one applicant for the financial year 2023/24, seeking funds to the total of \$23,051.10. This request can be met within the allocated budget of \$35,000.

The application is summarised below:

**Applicant Group:** Fast Fit ROAR Program  
**Project:** ROAR Inc

#### 1. Meets eligibility requirements?

Yes

#### 2. Applicant Grant History

Year	Grant	Purpose	Amount
2022/23	YEPF	Roar Program – Increase physical and mental capabilities of young people	\$19,098.10

#### 3. Meets Shire Strategic Community Plan objectives and the Youth Informing Strategy?

##### Strategic Community Plan 2020/2030

Goal 1: Community

Objective 1.1 Healthy, safe, sustainable and resilient community.

Objective 1.1.1 Provision of sport, recreation and community facilities.

Objective 1.1.2 Provision and support for arts, culture and events.

Objective 1.1.4 Support community collaboration and community-led initiatives and activities.

Objective 1.3.2 Provide and support family and children's facilities and activities.

##### Youth Informing Strategy

Youth connections: The program will provide an opportunity for young people to connect with and contribute to the broader community.

Partnerships: The Fast Fit ROAR Program is working collaboratively with local schools and businesses as well as the local community to support young people.

Skill development: The program focuses on physical skill development and mental resilience including empowerment and positive learning opportunities.

Peer support: Enabling opportunities for young people to feel connected, collaborate with their peers and encourage them to pursue their goals.

##### Community Health and Wellbeing Informing Strategy 2020/2025

Goal: Empowering and enabling our people and community to make healthy lifestyle choices.

Objective: 6. Facilitate a more active community by increasing participation in physical activity.

6.5 Provide physical activity opportunities within our natural environments

Goal: Building and maintaining safe places to live, work and play.

Objective 6: Engage with and support our young people and wider community to become more connected.

6.3 Provide grant funding to community groups and organisations that deliver programs and activities for young people.

**4. Brief Description of Project**

The ROAR Inc program aims to engage young people between the ages of 12 to 17 years old and features a program focussed on physical challenges, acts of services and athlete-mindset principles. The program will run weekly during the school term for two school terms. The programs core principles include attitude, goal setting, people skills, self-talk, visualisation, dealing effectively with emotions, focus and concentration as well as sportsmanship. These principles will be taught through practical exercises and stories of lived-experience from their coaches. All of these core principles help shape young people to build resilience.

During the program the young people will be given a series of eight to ten physical goals to achieve and will work towards these goals to earn wristbands once they have achieved their set physical goals. Each young person is given a diary to track their progress and record one act of kindness per day. The journal is used to encourage daily habits of journal writing and self-reflection.

In addition, eight junior coaches have been employed in the program addressing the unemployment concern raised by 5% of young people.

**5. Activities to be funded by this grant**

- Coaching
- Advertising
- Customised wrist bands
- Clickers
- Diaries
- Administration and evaluation costs
- Tee shirts
- Banner

**6. Community Consultation/Benefit**

Fast Fit Roar Program has received feedback from over 500 young people over the past 36 months, refining this program to meet the needs of the young people in our Shire. The program has morphed from an exclusive program for elite athletes in 2020 to an inclusive program for young people all ages and diversities, who are interested in fitness and a positive mindset.

The young people currently participating in programs have regularly make suggestions about ways to improve the program, usually about more physical wristband challenges.

The program currently has eight neuro-diverse young people. The feedback from their parents is that there is a lack of community sport involvement with

their kids because often they don't make great team players. The parents have expressed that the ROAR program is the only group program that their young people want to consistently attend because they feel safe, respected and included.

**7. Access and Inclusion**

The program whilst being a physical program has been designed to be fully adaptive to suit the abilities of young people. The program will run on school grounds, either before or during school hours, providing no further transportation barriers for the children relying on parents/caregivers for transportation.

**8. Project Plan and Timeline**

Project Promotion: 15/04/2024 – 14/07/2024

Project commencement: 15/07/2024

Project Completion: 12/12/2024

Project Acquittal: 12/12/2024 – 12/03/2025

**9. Risks Identified and Managed**

With any exercise, there is a risk of injury. All of the physical activities have been carefully selected to ensure they are as low-risk as possible, with attention and instruction being given to correct biomechanics and form during every exercise.

Additionally, the coaches will always walk the oval prior to training, inspecting the surface, removing any trip hazards (honky nuts) and identifying any holes that can cause falls or sprained ankles which are then covered by cones to mark out the hazardous areas.

If a young person who communicates that they are not coping emotionally or mentally, there is a strategy in place to speak immediately with the teachers/parents/carers.

The program will abide by the latest State Government guidelines in regards to the management of Covid-19 in workplaces and the community. These guidelines are updated regularly and the group will ensure they are across any new updates as they arise.

**10. Acknowledgement of the Shire's support**

The Shire's logo will be displayed and acknowledged on social media, website ([www.roar.org.au](http://www.roar.org.au)), verbally and on the invitations to events.

**11. Demonstrated success of the project**

- Greater physical strength
- Improved self esteem
- Connections with new young people



**12. Event Budget**

<b>Income</b>	<b>\$</b>	<b>Expenditure</b>	<b>\$</b>	<b>Notes</b>
YEPF Grant	23,051.10	Coaching	\$14,640.00	
		Advertising	\$474.10	
		Customised Wrist Bands	\$960.00	
		Clickers	\$413.00	
		Diaries	\$404.00	
		Administration	\$1,760.00	
		Evaluation	\$1,200.00	
		Tee Shirts	\$2,800	Revised quote figure, money reallocated below.
		Banner	\$400	Item not detailed in the original application.
<b>Total:</b>	<b>23,051.10</b>	<b>Total:</b>	<b>23,051.10</b>	

**13. Referees****J. Kendall. Head of Department – Physical & Health Education, Helena College.**

*The R.O.A.R program was an outstanding addition to our College in 2023. All of the students in the program benefited in so many ways. Whether it be gains in fitness, improvements in confidence or the development of resilience, every student came out of the program demonstrating signs of significant personal growth. Students looked forward to the Wednesday morning sessions every week and found it to be a perfect way to start their school day. The program was so popular I still have parents asking when it will be coming back this year.*

**P. Croot. Coordinator Specialist Basketball, Mundaring Christian College.**

*The ROAR Program run by Kate Kendrick has been significant for Mundaring Christian College students. I watched students grow in self confidence as they met the physical challenges set by the program. This was supported by the impactful and meaningful messaging that Kate shared from her experience of high performance athletics and life.*

*Kate is an excellent communicator, and young people instantly trust and connect with her. Our students actively sought Kate out to speak one on one about their struggles, and she always made time to give them her full attention. Kate has a special ability to make everyone around her feel valued and important, and her character and values shine through in everything that she does. I would highly recommend that schools consider adding the ROAR program to boost their health and wellbeing initiatives.*

**S. Bezant. Head of Learning Area - Health and Physical Education, Swan View Senior High School**

*Kate and her team ran a program with a class of our Year 7 students at Swan View in Term 4, 2023. This was incredibly beneficial for our students and we are so thankful for the support provided to allow Kate to deliver her program. The energy that Kate brought to the group was contagious – she is so engaging and the students responded very well to her. As a result we saw an improvement in the engagement of these students, throughout the term program. As they worked with Kate they engaged in topics that are so important for them and had the opportunity to push themselves and realise that they are capable of even more than they ever imagined. I would recommend Kate's program highly and would be very keen to have her back to Swan View to work with some more of our students.*

**14. Youth Advisory Group Comments:**

Not applicable- Youth Advisory Group currently not operational.

**15. Project Officer Community Engagement Comments:**

The Fast Fit Roar Program has proposed a thorough positive program for local young people. This program is based off highly successful past programs positively influencing young people. The program is well thought out and aims to positively influence young people's mental and physical health.

The Fast Fit ROAR Program is aligned with the objectives of the Youth Engagement Partnership Fund. It has a strong focus on inclusion, engagement of young people as well as supporting the young people within the Shire of Mundaring.

Despite the large portion of the grant going towards wages (\$14,640) it is important to note that within this program eight young people are employed to help facilitate the program.

**16. Recommendation**

That a Youth Engagement Partnership Fund Grant to the value of \$23,051.10 be awarded to the applicant.

8.2 2023-2024 Round Two Community Event Grant Applications

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File Code	GS.COM2.03
Author	Michelle Read, Community Events Officer
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	1. 2023-24 Round 2 Community Event Grant Applications <a href="#">↓</a>

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PURPOSE

The 2023/2024 Community Event Grant Program budget is \$37,030, with \$13,328.08 remaining for allocation in the second round. Three eligible applications were received, with requests totalling \$9855.55

The applicants are seeking funds to run community events including a music festival, community playgroup re-opening and anniversary celebrations. All activities fall within the grant guidelines.

It is recommended that the Grants Selection Committee (GSC) award the three applicants a Community Event Grant to the total value of \$8155.55 as outlined in **Attachment 1**.

BACKGROUND

The Community Event Grant was developed to financially assist local community groups deliver a range of events that meet identified community need, promote active participation of local residents, encourage community connection, foster health and wellbeing and enhance community spirit. The grants are funded at two levels:

- Event grants to the value of \$1000 for small community events.
- Event grants to the maximum value of \$5000 (plus GST where applicable) for annual community events where the group is able to match or exceed the grant amount, from fundraising, sponsorship, other grants and in-kind contributions.

In addition to assessing whether or not the applications meet the selection criteria, the GSC, as outlined in the program guidelines, will also take into consideration:

- Partnerships, where two or more community groups will benefit directly from the project.
- The equitable distribution of funds across the geographic communities of the Shire of Mundaring.

The Community Event Grant provides the Shire with opportunities for positive promotion. The Grant Guidelines and Agreement outline the requirement, on acceptance of funding, that the groups acknowledge the support they receive from the Shire of Mundaring. This helps people understand one of the ways Shire revenue is spent in the local community. It may also encourage other community organisations undertaking similar activities to consider approaching the Shire for a grant. The types of promotion include:

- Provide a written invitation to a Council representative to attend the project launch. Invitations should be received at least two weeks prior to the launch.
- Publicise the Shire’s financial support for the project through:
  - At least one media article;

- Including the Shire's name or logo on any promotional or program material;
- Displaying Shire of Mundaring signage during the event;
- Verbally acknowledging the Shire's support during speeches;
- Promoting the event on the event calendar on the Shire's website.

The Community Event Grant round was promoted through advertising in the local newspaper, Shire website, community group email network, social media and posters at Shire sites and community noticeboards.

The three applications to be considered by the GSC are as follows:

Glen Forrest Sports Club	GlenFest	\$5000
GidgeHills Scout Group	Eastern Hills Guide and Scout Group 60th Anniversary Community Campfire	\$3194.05
First Friends Playgroup	Rebuilding the Village: First Friends Monthly Spotlight on Mental Health, Wellbeing and Connection	\$1661.50

## **STATUTORY / LEGAL IMPLICATIONS**

The GSC has the authority to allocate funding to eligible not for profit groups who have applied to the Community Grants Program which includes the Community Event Grants.

## **POLICY IMPLICATIONS**

The grant is in line with the Shire's Community Funding Policy CD-02.

## **FINANCIAL IMPLICATIONS**

The 2023/2024 Community Event Grant Program budget is \$37,030. The funding applications recommended for approval (\$8155.55) can be met within the allocated budget, and will leave \$5172.53 remaining unspent for the financial year.

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

### **Community Health and Wellbeing Informing Strategy 2020/25**

Goal: Proactively support positive mental health promotion in individuals and the community.

Objective 2 – Increase participation in activities that yield mental health benefits.

Commitment 2.3 – Support groups and organisations that host community events.

## SUSTAINABILITY IMPLICATIONS

### Social

Shire of Mundaring has developed this financial assistance program in order to effectively and as far as possible equitably provide funds to local community groups to undertake projects in the Shire. Such projects meet identified community needs, promote active participation of local residents, build community strength and enhance the image of the Shire.

### RISK IMPLICATIONS

<b>Risk:</b> <u>Reputation</u> – Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through ongoing and periodic review of the program.		

<b>Risk:</b> <u>Financial</u> – The risk of funds mismanagement by grant recipients.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
The risk is mitigated through the eligibility and assessment process, where groups must provide evidence of their capacity to complete and acquit the project or event.		

<b>Risk:</b> <u>Reputation and Financial</u> – Council faces a reputational and financial risk if Community Grants are awarded to groups that do not meet the grant assessment criteria.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through not awarding grants to groups that do not meet the assessment criteria.		

### EXTERNAL CONSULTATION

Consultation was undertaken with applicant groups and referees as required.

### COMMENT

All applications have been reviewed and a report compiled (**Attachment 1**). Where a lesser amount is being recommended, reasons for the recommendation are outlined in the comments section of each application in **Attachment 1**. A summary of all applications is noted below:

- The Glen Forrest Sports Club seeks funds to run their GlenFest community music event.

- First Friend Playgroup Inc seeks funds to run their Rebuilding the Village Opening/Pilot event.
- GidgeHills Scout Group seeks funds to run their 60<sup>th</sup> anniversary community campfire celebration.

Of the applications received, one was from a group located in Central Ward, one from West Ward and one from East Ward.

## VOTING REQUIREMENT

Simple Majority

### OFFICER RECOMMENDATION

That the Committee awards Community Event Grants to the total value of \$8155.55 to the following:

- Glen Forrest Sports Club ..... \$3300
- GidgeHills Scout Group..... \$3194.05
- First Friends Playgroup Inc ..... \$1661.50

### COMMITTEE DECISION MOTION

**GSC4.04.24**

Moved by Pres McNeil Seconded by Cr Zlatnik

That the Committee awards Community Event Grants to the total value of \$9855.55 to the following:

- GidgeHills Scout Group..... \$3194.05
- First Friends Playgroup Inc ..... \$1661.50
- Glen Forrest Sports Club..... \$5000

Noting the requirement that, as per the grant guidelines, the Shire grant funding is not to be applied towards a charitable donation.

### CARRIED 5/0

**For:** Pres McNeil, Cr Ellery, Cr Cicchini, Cr Mehta and Cr Zlatnik

**Against:** Nil

### Reasons for the change

- This is the last Community Event grant round in the 2023/2024 budget.
- To fulfil Glen Forrest Sports Club's original request for \$5000 will leave \$3472.98 remaining unspent for the financial year.

- Event funding should not be decreased because they chose to include a donation to a local charity within the expenditure.
- The motion clearly articulates that Glen Forrest Sports Club must not apply the grant funding to the charitable donation component, as per the guidelines.

### Community Event Grant Assessment against Selection Criteria

There are three applicants for the second grant round for the financial year 2023/24, seeking funds to a total of \$9855.55. The remaining budget for allocation is \$13,328.08. It is recommended to fund the three applicants to the lesser total value of \$8155.55.

The applications are summarised below:

**Applicant Group:** Glen Forrest Sports Club

**Event:** GlenFest

**1. Meets eligibility requirements?**

Yes

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2019	Matching Grant	Minor kitchen refurbishment	\$2,000.00	Yes
2020	Community Event grant	90th Anniversary	\$4,000.00	Yes
2021	Matching Grant	Shade protection for bowlers	\$2,000.00	Yes
2023	Quick Grant	Recreation equipment	\$500.00	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

**Community Health & Wellbeing Informing Strategy 2020-2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.3 Support groups and organisations that host community events.

**4. Brief Description of Project**

The event is designed to provide an opportunity for local musicians, including club member musicians to the local community. The event will provide the



community with an opportunity to socialise and enjoy a family day out. The event is also designed to raise funds for charitable institutions. Past beneficiaries have been Parkerville bush fire appeal, Variety, and for this year a local wildlife sanctuary (Little Possums \$5,000 raised).

**5. Activities to be funded by this grant**

Performing local musicians including the club's musician members.  
Face painting for children along with outdoor games.

The grant will be used to fund sound technicians, stage setup, portable toilets, waste management (skip bin), and payment of musicians (only some, others are voluntary).

**6. Priority of Project/Community Consultation/Benefit**

The event provides an opportunity for local musicians to perform and creates a sense of belonging through social cohesion. Previous events were held during high-risk weather seasons.

The most recent GlenFest event was held on 16 February 2024. Extreme weather conditions contributed to less-than-expected numbers with attendance throughout the event, being around 300 to 400. Additionally, Stalls were cancelled due to the heat. Therefore, the date of the next event under the proposed grant application will be in March 2025. This date has been adjusted to allow maximum opportunities for stallholders and local providers to participate.

Through this event, it will increase awareness and knowledge about activities that strengthen and retain mental health and well-being through its sense of community connection.

**7. Access and Inclusion**

The applicant has completed the access and inclusion checklist. The applicant has demonstrated their consideration of access and inclusion through the following:

- Promotional material is visual and will comply with size requirements.
- Pathways and building access are already inside.
- A unisex/accessible toilet will be hired.
- Clear signage will be used.
- Additional signage will be provided on the day.
- Key staff will wear high-vis and be clearly identified as staff.

**8. Promotional activities**

The event will be promoted via social media posts, newspaper advertising and posters.

**9. Acknowledgement of the Shire's support**

Social media, website, Shire logo on all promotional material, invitation to Councillors to attend.

**10. Demonstrated success of the project**

The expected outcome will be an event that will provide the opportunity for local musicians and club member musicians to perform in front of the local

community. It will also allow members of the community and their families to listen to great music and to socialise with the wider community. The event is designed for this purpose. The project will provide child and family-friendly activities where attendees will also meet new friends therefore resulting in a family fun day. Some may wish to join the Club to engage in bowls, bridge playing, ukulele instruction and other activities.

The applicant will measure the success through several avenues. Random surveys of attendees will be conducted. Musicians will be asked for their feedback on the day. Also, event staff interaction with attendees will be sought. Another metric will be the amount of funds raised for the local nominated charity.

#### 11. Event Budget

The total budget is \$21,100.00. The applicant is seeking \$5000.00 from the Shire of Mundaring, being 24% of the budget.

<b>Income Description</b>	<b>\$</b>
Mundaring Shire	\$5000
Bendigo Bank	\$1500
Stallholders	\$500
Attendee's fees	\$1500
Sporting Club contribution	\$2100
Event management	\$4000
Musicians' sustenance	\$4000
Merchandise sales	\$2500

<b>Expenditure Description</b>	<b>\$</b>
Staging	\$1000
Accessible toilet hire	\$800
Waste management	\$400
Face painting	\$400
Payment to musicians	\$2000
Marketing	\$1000
Merchandise	\$2000
Donation to charity	\$5000
Signage	\$500
Meal vouchers for musicians and volunteers	\$2200

Provision of drinks for musicians and volunteers (In kind)	\$1800
Event management	\$4000

<b>Total Income</b>	\$21,100	<b>Total Expenditure</b>	\$21,100
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**12. Referees**

Andrea Southam, Executive Officer, Bendigo Bank Mundaring  
John Blackall, Business owner, JB Butchers Glen Forrest

**13. Comment**

The event is a community-led event that provides a platform for local musicians to highlight their talents to the community. As a family-friendly, drug and alcohol-free, inclusive event the group seeks to create a greater sense of belonging and connection. The request included a donation to charity of \$5000, which is an ineligible item under the grant guidelines. Given the size and budget of this event (excluding the donation), it is recommended to fund this event at a lesser amount than the \$5000 requested.

**14. Recommendation**

That a Community Event Grant to the value of \$3,300 be awarded to the applicant.

**Applicant Group:** First Friends Playgroup Inc.

**Event:** 'Rebuilding the Village': First Friends Spotlight on Mental Health, Wellbeing and Connection

**1. Meets eligibility requirements?**

Yes

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2023	Volunteer Event Grant	Volunteer Recognition Event	\$300	Yes
2023	Quick Grant	Playgroup improvements to launch gardening sessions	\$500	Yes
2023	Community Event Grant	First Friends Messy Play & Family Fun Day	\$1752.12	Yes
2023	Quick Grant	Soft play and family games upgrades	\$500	Yes
2023	Matching Grant	Upgrade of kitchen facilities toward venue hire project	\$2000	

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

**Community Health & Wellbeing Informing Strategy 2020-2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.3 Support groups and organisations that host community events

**4. Brief Description of Project**

The event is aimed at addressing the mental health concerns faced by families, compounded for many in recent years. Recognising the importance of mental well-being, the group's goal is to expand on their current community connections by offering a free event that provides a safe and supportive space for families to come together and reconnect.

This event will be thoughtfully curated, offering a sample of activities that promote mental health, connection and well-being. It will also showcase the benefits of community playgroups. Long term, the group envisions a space where families can engage in shared experiences, fostering a strong sense of

community and support.

At the heart of the initiative is the belief in the power of community connections. Representatives from mental health organisations such as PAANDA, The Midland Women's Health Place, Beyond Blue, and community support services will be invited to engage with families through promotional material and small check-in booths at the event. This will provide valuable insights and practical advice. The event will also include guided meditations, gardening and art activities, allowing families to take time for self-reflection and relaxation.

Additionally, a family BBQ along with games and messy play afternoon will create opportunities for families to bond and build meaningful relationships in a fun and relaxed atmosphere. By fostering a sense of belonging and combating isolation, the aim is to strengthen the "village" and create a supportive network for families in the area that extends beyond the playgroup's regular sessions.

This event aims to provide insight into creating a sustainable and worthwhile monthly project, for the community, a regular programme of an ongoing nature. Planning one combined event as a trial helps the group to avoid overwhelming their dedicated team of volunteers and helps to build a greater sense of what is of interest to the local community.

The organisation is committed to the well-being of families. Having strong local partnerships with the local Child Health Nurses and the Australian Breastfeeding Association has provided them with a better understanding to cater to the needs of the community.

"Rebuilding the Village: First Friends Playgroup Spotlight on Mental Health Wellbeing and Connection"; demonstrates the group's commitment to nurturing the mental health and well-being of families in their community. With the support of volunteers, local partnerships, and existing resources, the group believes that this initiative launched through this pilot event, will make a significant and lasting impact on the lives of families in Swan View and surrounding areas.

**5. Activities to be funded by this grant**

This includes activity facilitators and equipment, promotion and catering.

**6. Priority of Project/Community Consultation/Benefit**

First Friends Playgroup have surveyed local parents to find out the challenges they face, and the types of speakers and activities they feel they would benefit most from. The results emphasised that many parents felt involvement in activities with other parents in this supportive environment would help to alleviate feelings of isolation, assisting them in dealing with challenges and burnout, as well as providing learning opportunities.

Beyond Blue research shows that 1 in 6 women and 1 in 10 men will experience postnatal depression and we aim to support families in this period and beyond.

Additionally, this initiative fits the recommendations outlined in the "Increasing

& Improving Community Mental Health Supports in WA" report from the Western Australian Association for Mental Health.

The group also consulted with the regional representatives from PlaygroupsWA, who have offered encouragement and support.

Inclusivity is a top priority, and the aim is to provide a range of activities to meet the needs and interests of different families.

First Friends Playgroup regularly collaborates and receives encouragement from various stakeholders, and are confident in their ability to deliver an exceptional experience for First Friends Playgroup attendees and the wider community.

## **7. Access and Inclusion**

First Friends Playgroup is committed to ensuring accessibility and inclusion for all community members. As part of their access and inclusion plan, the aim is to implement the following measures:

Clear and Inclusive Promotion:

- Utilising Arial font in sizes above 12 on promotional flyers with uncluttered backgrounds and contrasting colour choices.
- Advertising across various platforms, including social media posts with text, photos, and video with voice-overs.
- Displaying contact details for First Friends and event organisers on all promotional materials.
- Encouraging members of the public who wish to attend to indicate allergy, access, or other requirements, enabling them to plan and accommodate individual needs.

Accessibility of venue:

- Using wider doors for simpler access.
- Clear signage for facilities

Recognisable Committee Members and Volunteers:

- All committee members and volunteers will be easily recognisable in First Friends Playgroup shirts.

Space and Break-off Room:

- Providing a designated break-off room for individuals needing a quiet space or nursing mothers.

By implementing these measures, First Friends Playgroup aims to create an inclusive environment where all attendees can participate and enjoy the event. We strive to be responsive to individual needs and provide a welcoming and accessible experience for everyone in the community.

## **8. Promotional activities**

The event will be promoted through social media posts, banners, posters, and website.

**9. Acknowledgement of the Shire's support**

Social media, website, Shire logo on all promotional material, Shire banners or corflute signs, invitations to Councillors to attend.

**10. Demonstrated success of the project**

The primary goal for this event is to create a sense of belonging and provide support to local families including member attendees, also attracting different families in the wider community to the event as well.

It is anticipated that the event's success will generate increased visibility and awareness of the playgroup within the community. By highlighting the enriching experiences and supportive environment they provide, the groups goals are to attract new families and encourage greater participation and membership. This event will serve as a platform to highlight the unique benefits of joining First Friends Playgroup, such as the opportunity for children to learn, grow, and develop through play while parents and caregivers find a supportive network.

By measuring event attendance and keeping records of which types of activities were of interest to the most attendees, it will assist with future planning for a potential ongoing monthly project.

Feedback forms will be distributed to event attendees to gather their impressions, suggestions, and overall satisfaction. Positive feedback, along with anecdotal testimonials and social media engagement, will provide valuable insights into the event's success.

The group will also analyse membership numbers before and after the initiative to measure if it has had any impact on the general playgroup sessions.

**11. Event Budget**

The total budget is \$4072.10. The applicant is seeking \$1661.50 from the Shire of Mundaring, 41% of the budget.

<b>Income Description</b>	<b>\$</b>
In Kind Contributions - e.g. Volunteers	\$1840.40
In Kind Contributions - Equipment	\$270.20
Mundaring Community Event Grant	\$1661.50
First Friends Cash Contribution	\$300

<b>Expenditure Description</b>	<b>\$</b>
Family BBQ Catering Costs. \$110 Sausages, rolls, drinks, snacks	\$250
Catering/refreshments nibbles and drinks	\$175

Advertisement and Promotion	\$395
Gas Bottle Refill	\$31.50
Awakened Vibration - Meditation	\$360
Budding Artists - art workshop	\$350
Advertisement- Boosted Social Media Post	\$100
Gardening Supplies- Seedlings, pots, potting mix	\$120
Craft and Messy Play consumable Supplies - paper, paint, dry ingredients	\$180
In Kind Contributions- Equipment BBQ, Tables, Chairs, Urn	\$270.20
In Kind Contributions - e.g. Volunteers	\$1840.40

<b>Total Income</b>	\$4072.10	<b>Total Expenditure</b>	\$4072.10
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**12. Referees**

Andrea Southham, Executive Officer, Bendigo Bank Mundaring  
Danielle Calleja, Teacher, Mrs Calleja's Classroom Inc.

**13. Comment**

This is a pilot community event that is volunteer-led. The event aims to provide an opportunity to offer a space for families to reconnect, increasing their well-being through various workshops and activities. Its goal is to create ongoing monthly 'Spot light on Mental Health, Wellbeing and Connection' sessions, rather than a one-off event. The findings of this event will determine if there is an opportunity for the group to deliver these monthly sessions. These sessions will be in addition to its regular programming to its members and the wider community.

**14. Recommendation**

It is recommended that a Community Event Grant to the value of \$1,661.50 be awarded to the applicant.



**Applicant Group:** GidgeHills Scout Group  
**Event:** Eastern Hills Guide and Scout Group 60th Anniversary  
 Community Campfire

**1. Meets eligibility requirements?**

Yes

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2024	Recognition Event Grant	Recognition Event	\$300	Yes
2023	Quick Grant	Scout Group Shirts	\$500	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

**Community Health & Wellbeing Informing Strategy 2020-2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.3 Support groups and organisations that host community events

**4. Brief Description of Project**

The Eastern Hills Guide and Scout Group proudly invites the community to celebrate a significant milestone: The 60th Anniversary Community Campfire. This event symbolises not only six decades of continuous dedication to Guiding and Scouting in the Shire of Mundaring but also commemorates their enduring commitment to community, leadership, outdoor education, and environmental stewardship.

The 60th Anniversary Community Campfire will be an evening of reflection, celebration, and forward-looking. It is an opportunity for current and former members, their families, and the wider community to connect over the warmth of a campfire and sausage sizzle, sharing stories of past adventures while igniting the spark for future ones. It includes:

- Opening Ceremony: Featuring a flag-raising ceremony to honour its history and achievements.

- **Memory Lane:** An exhibition showcasing memorabilia, photographs, and stories from the past 60 years, illustrating the group's evolution and its impact on generations of members.
- **Community Campfire:** The heart of the event, where attendees will gather for an evening of live music, storytelling, and campfire cooking. This includes the sharing of tales from scouting and guiding adventures, fostering a sense of unity and shared history.
- **Interactive Workshops:** Hands-on activities for all ages, including knot tying, bushcraft, environmental education, and first aid, reflecting the skills and values taught through scouting and guiding.
- **Acknowledgment and Awards:** A brief ceremony to acknowledge the contributions of outstanding members and volunteers, celebrating the spirit of service and leadership that defines the group.
- **Future Flames:** A closing segment dedicated to our commitment to the future, with youth members leading a pledge to continue the legacy of scouting and guiding, fostering leadership, community service, and love for the outdoors.
- **Community Impact:** The 60th Anniversary Community Campfire aims to strengthen community bonds, celebrate local heritage, and inspire a new generation of leaders. It is an open invitation to the Shire of Mundaring to witness the positive impact of the Eastern Hills Guide and Scout Group, encouraging community engagement, volunteerism, and environmental consciousness.

The vision of the 60th Anniversary Community Campfire as not just an event, but one of community spirit, showcasing the timeless values and enduring legacy of the Eastern Hills Guide and Scout Group and its contribution to the community.

**5. Activities to be funded by this grant**

Food and refreshments for BBQ.

Marketing and Promotion (excluding conflate promotional signs).

Commemorations.

Craft Activities.

**6. Priority of Project/Community Consultation/Benefit**

Consultation for the 60th Anniversary event primarily involved discussions with committee members and volunteers from both the Scouting and Guiding Sections. These discussions gauged interest, gathered support, and solicited ideas for the event.

Through regular committee meetings and informal volunteer gatherings, the group will continue progress in shaping this milestone celebration.

The enthusiasm and unanimous support for the event underscores the collective desire to celebrate the organisations achievements and engage with the broader community.

Additional consultation will be, and has been, with Owen Briffa of Lost Mundaring organisation and local Councillors.

**7. Access and Inclusion**

Promotional materials are accessible, using clear fonts, sizes, and formats, and detailing accessibility features of the event.

Venue accessibility is prioritised, including accessible parking, clear and close pathways from parking to the event space, and ensuring the event area is navigable for all.

Communication needs are met, with considerations for attendees with hearing difficulties and clear signage.

Facilities such as toilets will be fully accessible, meeting size and equipment standards to ensure comfort and accessibility for everyone.

Food and refreshments to be food allergy aware.

**8. Promotional activities**

The event will be promoted on social media newspaper advertising, media release, banners, and posters.

**9. Acknowledgement of the Shire's support**

Social media, newsletter, Shire banners or corflute signs, Invitation to Councillor to attend.

**10. Demonstrated success of the project**

The Community Campfire will significantly boost awareness of the organisation within the Shire of Mundaring, highlighting their enduring commitment to youth development and community engagement.

Increased Community Awareness: Elevate the profile of the organisation within the local community, showcasing its contributions to youth development and community engagement.

Strengthened Connections: Foster stronger bonds among current and past members, volunteers, and the broader community, reinforcing a sense of belonging and shared history.

Enhanced Membership Engagement: Boost participation and volunteerism within the organisation by demonstrating the value and impact of our activities.

Celebration of Milestones: Honour the legacy and achievements of the Eastern Hills Guide and Scout Group over six decades, inspiring future generations.

Survey Participants: Gather feedback from event attendees, including community members, scouts, guides, and volunteers, to assess their experience and the event's impact on their perception of scouting and guiding.

Social Media and Local Media Analysis: Evaluate the reach and engagement of our event promotions and post-event coverage in local media and on social media platforms.

Membership and Volunteer Enquiries: Track any increase in inquiries about membership or volunteering following the event, indicating heightened interest and engagement.

#### 11. Event Budget

The total budget is \$11,440.50. The applicant is seeking \$3194.05 from the Shire of Mundaring, being 28% of the budget.

<b>Income Description</b>	<b>\$</b>
Smarty Grants SoM	3194.05
Volunteer Hours Guides and Scouts	4801.00
Volunteer Hours CWA	720.15
Scouts Australia Climbing Wall	1440.00
Eastern Metropolitan Regional Councils	500.00
Be Prepared Hire	285.30
GidgeHills Scout Group	500.00

<b>Expenditure Description</b>	<b>\$</b>
JB's Butchers - 25 kilos of gluten-free sausages (approx 250 items)	400.00
Breadwinner Bakehouse 250 hot dog buns	200.00
Stoneville Fresh peeled and sliced brown onions 10kg	35.00
Coles - food and refreshments and sundry items	562.15
Coles 35 litres of milk for hot chocolates @2.20 each	77.00
Snap Printing A5 flyer 750	175.00
Einsigns Designs Novelty Social Media photo frame	250.00
Scouts Australia Climbing Wall and volunteers	1440.00
Woven Cloth Commemorative Badge	293.00
Corflute promotional Signs x 10	501.90
Printing and postage of official invitations to dignitaries	50.00
Midland Trophies Commemorative Plaque	325.00
Display Boards for historical artifacts	575.00
Makebadges.com.au	75.00

EMRC Loan activities and equipment	500.00
Hire equipment - Be Prepared Hire	285.30
Zart Craft Supplies	175.00
CWA Volunteer time based on 15 hours	720.15
Scout/Guide Volunteer time based on 100 hours	4801.00

<b>Total Income</b>	11,440.50	<b>Total Expenditure</b>	11,440.50
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**12. Referees**

Ruth Hampton, Realtor, Just RE  
Graham Tibbs, Business Owner, Tibbs Electrical

**13. Comment**

This Anniversary event provides an opportunity for the GidgeHills Scout Group to celebrate 60 years of positive contribution to the community by building a healthy, safe, sustainable and resilient community. Sharing their stories to the community of their success, the event not only educates the community on this but also invites new community members to join. This also creates a sense of belonging by increasing participation in activities that yield mental health benefits.

**14. Recommendation**

It is recommended that a Community Event Grant to the value of \$3,194.05 be awarded to the applicant.

8.3 2023-2024 Round Two Matching Grant Applications

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<b>File Code</b>	GS.COM 2.01
<b>Author</b>	Tracey Peacock, Community Capacity Building Officer
<b>Senior Employee</b>	Megan Griffiths, Director Strategic & Community Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. 2023-24 Round Two Matching Grant Applications <a href="#">↓</a>

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**PURPOSE**

The 2023/24 Matching Grant Program budget is \$32,924.96. This is the second round of this grant for the financial year, with applications closing on 7 March 2024. Thirteen eligible applications were received, with requests totalling \$18,430.86. The Chief Executive Officer approves Matching Grants under \$1001 as authorised under Community Funding Policy CD-02. Six applications to the total value of \$5217.76 are being considered by the Chief Executive Officer.

The remaining seven applicants are seeking funds over \$1001 each, to the total value of \$13,213.10. It is recommended that the Grants Selection Committee (GSC) award Matching Grants to these applicants as outlined in Attachment 1, to the total value of \$13,016.29.

**BACKGROUND**

The Matching Grant provides up to a maximum of \$2000 or 50% of the total project cash cost, whichever is the lesser amount. For grants over \$1001, while in-kind contribution to the project is encouraged, this cannot be used as a matching component to Shire funding. Matching funding may be sourced through the group’s own fundraising activities, other grant applications or sponsorship for that project.

The grant round was promoted in the community through the local newspaper, Shire website, social media, community group email network and posters at Shire sites and community noticeboards.

- In addition to assessing whether or not applications meet the selection criteria, the GSC, as outlined in the program guidelines, will also take into consideration:
- Partnerships where two or more community groups will benefit directly from the project;
  - The equitable distribution of funds across the geographic communities of the Shire of Mundaring.

The Matching Grant provides the Shire with opportunities for positive promotion. The Grant Guidelines and Agreement outline the requirement, on acceptance of funding, that the groups acknowledge the support they receive from Shire of Mundaring. This helps the broader community understand one of the ways Shire revenue is spent. It may also encourage other community organisations undertaking similar activities to consider approaching the Shire for a grant. Examples of Shire acknowledgement include:

- A Council representative being invited to attend the launch of a completed project;
- Verbal acknowledgement of the Shire's support during speeches;
- Media articles about Shire support of the project;
- Use of Shire logo on promotional material;
- Display of Shire signage at the site of the project.

The Chief Executive Officer is considering six applications as follows:

Mount Helena Junior Football Club	Promotional material	\$990
The Hills Choir	Keyboard	\$873.50
Eastern Hills Community Kindergarten and Playgroup	Shed storage	\$694.42
Glen Forrest Community Kindergarten and Playgroup	Fencing	\$940
Parkerville Playgroup	Multicultural dolls	\$924.84
Mundaring Netball Club	Equipment and coaching support	\$795

The seven applications to be considered by the Committee are as follows:

Mundaring Sporting Club	\$2000
Hills Rangers Football Club	\$1867.10
Darlington Scout Group	\$1846
Swan Districts Junior Football Umpire Association	\$2000
Hills Lions Basketball Club	\$1500
Perth Hills Junior Cricket Club	\$2000
Mundaring Toy Library	\$2000

The applicants are seeking funds to purchase equipment, undertake minor capital upgrades of facilities and implement projects that benefit the local community. All of these activities fall within the grant guidelines.

#### **STATUTORY / LEGAL IMPLICATIONS**

The GSC has the authority to allocate funding to eligible not for profit groups who have applied to the Community Grants Program, which includes the Matching Grant.

#### **POLICY IMPLICATIONS**

The grant is in line with the Shire's Community Funding Policy CD-02.

## FINANCIAL IMPLICATIONS

There is an amount of \$20,538 remaining in the 2023/24 Matching Grant Program budget. The funding applications recommended for approval (\$13,016.29) can be met within the allocated budget, and with the applications to be approved by the Chief Executive Officer, leaves \$2303.95 unspent for the financial year.

## STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

### Community Health and Wellbeing Informing Strategy 2020/25

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Goal: Building and maintaining safe places to live, work and play

Objective 4: Support people with disability and their families, friends and carers to feel welcomed, valued and included in the Shire community

## SUSTAINABILITY IMPLICATIONS

### Social

Shire of Mundaring has developed this financial assistance program in order to effectively and as far as possible equitably, provide funds to local community groups to undertake projects in the Shire. Such projects meet identified community needs, promote active participation of local residents, build community strength and enhance the image of the Shire.

## RISK IMPLICATIONS

<b>Risk:</b> <u>Reputation</u> – Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.		
Likelihood	Consequence	Rating
Unlikely	Moderate	Moderate
Action / Strategy		
The risk is mitigated through ongoing and periodic review of the program.		

<b>Risk:</b> <u>Financial</u> – The risk of funds mismanagement by grant recipients.		
Likelihood	Consequence	Rating



Unlikely	Minor	Low
<b>Action / Strategy</b>		
The risk is mitigated through the eligibility and assessment process, where groups must provide evidence of their capacity to complete and acquit the project or event.		

<b>Risk: Reputation and Financial</b> – Council faces a reputational and financial risk if Community Grants are awarded to groups that do not meet the grant assessment criteria.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through not awarding grants to groups that do not meet the assessment criteria.		

## EXTERNAL CONSULTATION

Consultation was undertaken with applicant groups and referees as required.

## COMMENT

All applications have been reviewed and a report compiled (Attachment 1).

- Mundaring Sporting Club seeks funds to upgrade tee pads and signage on the disc golf course.
- Hills Rangers Football Club seeks funds to purchase essential equipment including footballs, goal umpire flags and coach carry bags.
- Darlington Scout Group seeks funds for hiking tents.
- Swan Districts Junior Football Umpire Association seeks funds for umpire intercoms.
- Hills Lions Basketball Club seeks funds to purchase new uniforms.
- Perth Hills Junior Cricket Club seeks funds for a new website.
- Mundaring Toy Library seeks funds to purchase book 'story bags' for loan to the community.

In this round, 54% of eligible applications were received from groups located in Central Ward, 31% from East Ward, 15% from South Ward. There were no applications received from groups located in West Ward.

## VOTING REQUIREMENT

Simple Majority

COMMITTEE DECISION RECOMMENDATION		GSC5.04.24	
Moved by	Cr Mehta	Seconded by	Cr Zlatnik
That the Committee awards Matching Grants to the total value of \$13,016.29 to the following:			
<ul style="list-style-type: none"> <li>Mundaring Sporting Club .....\$2000 +GST</li> <li>Hills Rangers Football Club .....\$1867.10</li> <li>Darlington Scout Group .....\$1846</li> <li>Swan Districts Junior Football Umpire Association .....\$1818.19 +GST</li> <li>Hills Lions Basketball Club .....\$1485</li> <li>Perth Hills Junior Cricket Club .....\$2000</li> <li>Mundaring Toy Library .....\$2000</li> </ul>			
<b>CARRIED 5/0</b>			
<b>For:</b> Pres McNeil, Cr Ellery, Cr Cicchini, Cr Mehta and Cr Zlatnik			
<b>Against:</b> Nil			

### Matching Grant Assessment against Selection Criteria

The applications are summarised below:

**Applicant Group 1:** Hills Lions Basketball Club  
**Project:** Purchase of New Basketball Shirts

1. **Meets eligibility requirements?**  
Yes.

2. **Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2019	Quick Grant	Laptop	\$500	Yes

3. **Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Objective 1.3 – Everyone belongs

Strategy 1.3.2 – Provide and support youth facilities and activities

Strategy 1.3.3 - Provide and support family and children's facilities and activities

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Commitment 6.3 – Promote and support local organised recreation and sporting clubs and groups

4. **Brief Description of Project**

The group seeks funds to purchase new basketball jerseys with a new colour theme as approved by Hills Raiders Basketball Association. This will improve supply of quality alternative jerseys where multiple teams are in the same division and save confusion. This will also replace worn out shirts that desperately need to retire.

**5. Project Rationale**

There is an expectation from members to be provided a quality jersey for each player with reasonable sizes to suit age groups in each team. The committee has consulted the team managers and coaches regarding the project to introduce a new colour and to increase the supply of shirts. It was agreed that the project would assist with managing the distribution of team uniforms and minimise game disruption where competing teams have had to resort to using bibs when both teams are from Hills Lions.

**6. Project Plan**

To liaise with uniform coordinators to organise number sequencing and sizing requirements per division based on current and forecasted teams. A purchase order will be raised with the preferred supplier. Once supplied, uniforms will be sorted based on the requirements of each team, before the start of the summer season.

**7. Acknowledgement of the Shire's support**

Shire contribution will be acknowledged on social media, media release and with signage.

**8. Demonstrated Success of the Project**

Expected outcomes of the project include:

- Club will meet required demands from current and future players with quality jerseys and with the right sizing options.
- To meet and exceed member expectations from the club to provide required uniforms without issues of sizing, colour or clash of numbers.
- To retire uniforms where they are no longer of reasonable quality and are not to the standard of club expectations due to wear and tear.
- To provide the new alternative colour jerseys and also save competition confusion when multiple teams are in the same division. This will streamline competition day by reducing time delays.
- To no longer have to provide bibs on rotation and have to manage resourcing with multiple groups and time slots for limited supply of bibs. This will allow the club to grow with increased supply given last season the club only just managed to supply the required shirts and are normally under time constraints which makes it difficult to order on demand if competition is starting.

Feedback will be provided at uniform distribution time to team managers and from players when providing team boxes of shirts with the right sizing for the age group. There will be less need for bibs at competition time when Hills Lion teams are competing against each other and save time and resources sorting out differentiating the teams because of the introduction of the new colour theme.

**9. Project Budget**

The total budget is \$3000. The applicant is seeking \$1500 from Shire of Mundaring, being 50% of the budget. Matching funding will be sourced through the clubs existing funds.

**10. Referee**

Verica O'Brien, Area Manager, Hills Raiders Basketball Association

**11. Comments**

This project will build the capacity of the club to provide quality uniform items to players and become a more efficient club on game days. The quote provided by the club is \$2970 and as such a grant to the value of \$1485, being 50% of the total cost is recommended, not the \$1500 sought.

**12. Recommendation**

That a Matching Grant to the value of \$1485 be awarded to the applicant.

**Applicant Group 2:** Perth Hills Junior Cricket Club  
**Project:** Website Phase 1 of 2

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2023/24	Volunteer Recognition Event Grant	Recognition Event	\$300	N/A
2023	Quick Grant	First aid kits	\$500	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Objective 1.3 – Everyone belongs

Strategy 1.3.2 – Provide and support youth facilities and activities

Strategy 1.3.3 - Provide and support family and children's facilities and activities

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Commitment 6.3 – Promote and support local organised recreation and sporting clubs and groups

**4. Brief Description of Project**

The Perth Hills Junior Cricket Club (PHJCC) is seeking support to develop a comprehensive and user-friendly website. This project will focus on laying the foundational digital infrastructure, designing an engaging interface and creating content that accurately represents the club's mission, programs and community involvement.

The new website will serve as a central hub for current members, prospective players and their families, and will provide easy access to club news, event

schedules, registration information and cricket resources.

This project is a critical step towards enhancing the club's online presence, improving communication within the cricket community, and facilitating the growth and engagement of the club in the Perth Hills area.

For financial reasons, this project will take place in two phases to spread the load over a wider time frame.

## **5. Project Rationale**

In addressing the development of the club's website, the PHJCC recognised the importance of member and community input, despite the project's delays due to limited time and skill resources within the committee.

Over time, the need for a website became a recurring topic at numerous committee meetings, where its significance was emphasised repeatedly by club members and underscored by a marketing strategist who highlighted its necessity for the club's ongoing success.

Informal discussions were held during training sessions and matches, providing immediate feedback and suggestions.

## **6. Project Plan**

Week 1: Project Kick-off and Planning

- Finalise agreement with the selected service provider.
- Outline project scope, goals, and specific requirements.
- Begin initial design concepts and site structure planning.

Week 2: Design and Development Phase

- Development of the website structure and design based on agreed specifications.
- Creation of up to 10 of the total 20 pages with functionalities including forms for registrations and payments, event calendars, and optimisation for search engines (SEO).

Week 3: Content Integration

- Integration of provided content, such as text, photos, and team information.
- Implementation of SEO strategies with provided keywords.

Weeks 4 and 5: Review, Feedback, and Revisions

- Conduct initial review with the club's committee for feedback.
- Execute up to two rounds of revisions based on feedback to refine the website.
- Comprehensive testing of site functionality (e.g., form submissions, payment processing).
- Make final adjustments based on testing outcomes.

- Obtain final approval from the club.
- Prepare for the website launch, including transferring the site to its live environment after final payment.

Go-Live:

- Officially launch the website.
- Begin a 30-day post-launch support period to address any immediate issues.

Post-Launch:

- Monitor website performance and address any technical issues.
- Conclude the 30-day support period, transitioning to standard support as needed.

**7. Acknowledgement of the Shire's support**

Shire contribution will be acknowledged on social media, website, newsletter and with Shire logo on all promotional material.

**8. Demonstrated Success of the Project**

The expected outcomes of the website development project include:

- **Enhanced Online Presence:** The new website will significantly boost the club's visibility on the internet, making it easier for potential members, sponsors, and the wider community to find and engage with the club.
- **Improved Communication:** With up-to-date information, event calendars, and news sections, the website will serve as a central hub for communication between the club, its members, and the public.
- **Increased Membership:** By providing an easy online registration process and showcasing the club's activities and achievements, the website is expected to attract more members, including players, volunteers, and supporters.
- **Streamlined Operations:** The integration of forms for registrations, payments, and enquiries will streamline administrative tasks, reducing the workload on volunteers and improving efficiency.
- **Community Engagement:** Through highlighting club events, achievements, and member spotlights, the website will foster a sense of community and belonging, encouraging greater engagement from members and the local community.
- **Accessibility:** Making the club's information easily accessible to everyone, including people with disabilities, by ensuring the website meets current accessibility standards.
- **Sponsorship Opportunities:** By providing a professional online presence, the website will enhance opportunities to attract and retain sponsors by showcasing the value and reach of the club.

These outcomes aim to support the club's growth, sustainability, and community involvement, contributing to a vibrant and active cricket community in the Perth Hills area.



Outcomes will be evaluated through several specific methods:

- **Analytics and User Data:** Utilising web analytics tools to monitor visitor numbers, page views, time spent on site, and the user journey. An increase in web traffic and user engagement will indicate enhanced online presence and community interest.
- **Membership and Registration Tracking:** Comparing membership and online registration numbers before and after the website launch. An uptick in new memberships and online registrations would signal the website's effectiveness in attracting new members.
- **Feedback Surveys:** Conducting surveys targeted at members, players, and the wider community to gather direct feedback on the new website's usability, content quality, and overall impact on their engagement with the club.
- **Social Media Engagement:** Monitoring engagement levels on posts related to the website on the club's social media platforms. Likes, shares, comments, and an increase in followers can be indicators of improved communication and community engagement.
- **Sponsor Feedback:** Soliciting feedback from current and potential sponsors regarding the new website's role in their decision to support the club. Positive feedback or an increase in sponsorship deals would reflect the website's success in enhancing sponsorship opportunities.
- **Observation of Club Operations:** Noting any changes in the efficiency of club operations and administration tasks post-website launch, particularly those that were intended to be streamlined through the website's functionality.

**9. Project Budget**

The total budget is \$6979.50. The applicant is seeking \$2000 from Shire of Mundaring, being 29% of the budget. Matching funding will be sourced from the club's existing funds, and the Grass Roots Cricket Fund (\$3000, not confirmed).

**10. Referee**

Taryn Shinnick, Owner, MTM Earthmoving

**11. Comments**

In 2023, the PHJCC formed following amalgamation of Eastern Hills JCC, Glen Forrest JCC, Parkerville JCC, and Darlington JCC. They have developed a comprehensive project plan for the website project. This project will build the capacity of the new club to grow and become sustainable so that junior cricket can continue to be offered to children and young people in the shire.

**12. Recommendation**

That a Matching Grant to the value of \$2000 be awarded to the applicant.

**Applicant Group 3:** Mundaring Sporting Club Inc.  
**Project:** Disc Golf Course Upgrade - Tee Pads and Signs

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2023	Quick Grant	Marketing banners	\$500	Yes
2022	Matching Grant	Disc Golf Course Signage	\$2000	Yes
2021	Quick Grant	Redesign of Blue Hole 16 and 17	\$500	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Commitment 6.3 – Promote and support local organised recreation and sporting clubs and groups

**4. Brief Description of Project**

The project will provide tee area materials as part of an upgrade to the Disc Golf course from one to two 18-hole courses. The upgrade will enhance Mundaring Sporting Club's (MSC) profile in Disc Golf, and enable the club to hold events that meet the growing needs of the community. The upgrade will benefit high performance Disc Golf athletes seeking training facilities, local businesses who will benefit from increased patronage, older and younger people seeking exercise and recreation, and families seeking inclusive activities.

People with low fitness levels, high anxiety and depression, and social anxiety disorders will benefit, with Disc Golf providing an alternative to more high-impact, team/group-dependent sports. People of low socio-economic status

will benefit from having more opportunities to enjoy Disc Golf, which can be played with very little initial outlay and low ongoing costs.

The work needs to be done now as MSC are hosting the World Flying Disc Federation World Team Disc Golf Championship (WTDGC) in November 2024, and the event requires a minimum of two 18-hole courses. The upgrade will also help attract people to other planned events at the club.

**5. Project Rationale**

The club has consulted with members of all sections of MSC. The course upgrade project was first mentioned as an intended goal of the Disc Golf section at the section's inception and initial meetings with MSC, 10 years ago in 2014. The need for the course was raised at MSC board meetings in 2023 when the course was in the running to host major events in 2024 that required the upgrade. The club has shared the course upgrade plans with the wider Mundaring community in personal discussions with business owners, and at an event held by the Mundaring Chamber of Commerce in 2023. The upgrade project has also been shared with the wider disc golf community at events in Perth and interstate.

**6. Project Plan**

The tee sign project will commence in April. Course design is currently under way. Chris Finn at Recreation Activity Design is responsible for design, with oversight by the MSC Disc Golf Committee, led by President Ken Summers. Course preparation will occur in March 2024. Tee signs and tee pads will be ordered following the notification of successful funding.

**7. Acknowledgement of the Shire's support**

Shire contribution will be acknowledged on social media, website, media release, newsletter, Shire logo on all promotional material, Shire banners, invite to Councillors and through email to members.

**8. Demonstrated Success of the Project**

The new tee pads and signs will assist the club to complete the second 18-hole disc golf course, enabling the club to host the WTDGC, an International Olympic Committee recognised sporting body event, which requires two 18-hole courses to be run. It will also entice more people to visit the course and club. The club is holding a professional event later in the year, and the new course will also help to attract international players to that event.

The project will assist the club to present a professional and quality sporting facility at a world class level. The project will also help the club to present the Shire of Mundaring in a positive light to the expected 300-400 visitors who will be bringing economic benefit to Mundaring in November 2024. It is expected this will provide a good experience to the visitors that will also have a flow on effect to the area facilitating positive connections, repeat future visits and economic spend.

The club will observe that the WTDGC event will be run successfully, compare the number of visitors to the course to that of previous years, run a feedback survey to seek opinions of visitors and members about the quality of the new

tee pads and signs and seek feedback from international visitors. The club will also compare the number of international visitors to the course compared to previous years.

**9. Project Budget**

The total budget is \$43,930. The applicant is seeking \$2000 from Shire of Mundaring, being 4.5% of the budget. Matching funding will be sourced through Mundaring Community Bank Branch Bendigo Bank (\$10,000), sponsorships (\$20,000), MSC Disc Golf sinking fund (\$2000) and fundraising (\$9930).

**10. Referee**

Karen Mummery, Marketing and Admin Manager, Parkerville Tavern

**11. Comments**

This project has marketing potential for the area, and an economic and tourism benefit. The project is well supported by the community including the provision of grant funds by the Mundaring Community Bank Branch Bendigo Bank and by the club through their own fundraising efforts. The capacity of the club will be built to continue growing disc golf as a sport and to continue developing the world class disc golf facility.

**12. Recommendation**

That a Matching Grant to the value of \$2000 +GST be awarded to the applicant.

**Applicant Group 4:** Hill Rangers Football Club  
**Project:** Purchase of Essential Equipment for Club

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2023	Matching Grant	Equipment	\$1982.20	Yes
2022	Quick Grant	Promotional material	\$500	Yes
2019	Matching Grant	Footy for Life	\$2000	Yes
2019	Volunteer Recognition Event Grant	Recognition Event	\$300	N/A

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Commitment 6.3 – Promote and support local organised recreation and sporting clubs and groups

**4. Brief Description of Project**

The Hills Rangers Football Club (HRFC) has been in existence for 10 years this year. In order to keep providing the service to the community, and remain in a competitive and attractive position, the club requires sufficient equipment of good standard to meet the needs of all teams. This includes footballs, bibs, ball bags, whistles, coaching boards, cones, compressor and first aid supplies. The group also wishes to purchase storage cupboards for the canteen at Parkerville Pavilion and a spin bike for players to use to warm up and cool down before and after games.

The club is currently in a position where replacement of old equipment is required to continue functioning smoothly and to make the job of coaches, managers and other volunteers as easy as possible. This equipment needs to be purchased now at the start of a new season. The newly elected committee has reviewed current equipment in relation to registered and expected number of players, teams, coaches and managers and has identified a need for the new equipment.

**5. Project Rationale**

Consultation was taken at committee level, reviewing current equipment levels and what will be required for the coming season. The list of equipment needed was based on number of players registered, number of players expected to register (based on previous seasons), number of teams and coaches, and state of current equipment levels and condition.

**6. Project Plan**

- Look at current equipment levels, condition of equipment, predicted number of players, teams and coaches for the coming season(s) and report back to general committee - Club Registrar, Club Secretary and PFL Coordinator
- Get a quote from local supplier for club - Club President
- Purchase equipment - Club President
- Add equipment to club inventory - Club Secretary
- Record and distribute equipment to teams - Club Coach Coordinator
- Use equipment to play and win games - Club Coaches & Team Managers

**7. Acknowledgement of the Shire's support**

Shire contribution will be acknowledged on social media, website, newsletter and through invite to Councillors.

**8. Demonstrated Success of the Project**

HRFC was developed because of declining participation levels in the shire and the desire to provide a more complete pathway for junior football in the hills. The club was initially set up to cater for male players from year seven through to year 12, but has grown to cater for girls from year three to year 12, as well as adult females. Without the necessary equipment for teams to operate, the club will not be able to retain and attract new players and keep on providing competitive, recreational activities for the young people and women in the shire.

The expected outcome of the project is to have a sufficient level of equipment for teams to operate successfully and efficiently, both in training and on game days. If successful in obtaining the grant to go towards the cost of new and replacement equipment, the club will be able to distribute the equipment to coaches and managers to assist them to perform their roles. The spin bike will be used for players to use to warm up and cool down during a game and in lead up to it. It is expected that the right level and condition of equipment will assist coaches and team managers to perform their roles in training and coaching. Good condition and correct sized equipment for the level and year

group of players, first aid essentials and the use of coaching boards and ball bags to transport necessary team equipment on game days and to and from training, all contributes to making the jobs of coaches and team managers easier. The easier it is for volunteer coaches and managers, the more likely they are to put their hand up to volunteer for future seasons, which helps the club to continue to operate provide a service to the community.

The club will distribute the new and replacement equipment to teams and will evaluate the project through observation at training sessions and game days and through speaking to players, coaches and team managers.

The club will continue to review equipment levels and condition of equipment on a regular basis through regular contact with team managers and coaches, both via email, SMS and in person at home games.

**9. Project Budget**

The total budget is \$3816.45. The applicant is seeking \$1867.10 from Shire of Mundaring, being 49% of the budget. Matching funding will be sourced from the clubs existing funds.

**10. Referee**

Darren McKercher, Business Owner, Safety Equipment Maintenance and Repair

**11. Comments**

The club has undertaken a thorough audit of their existing equipment and identified a need for upgrades as well as additional equipment that will assist volunteers and allow the club to grow.

**12. Recommendation**

That a Matching Grant to the value of \$1867.10 be awarded to the applicant.

**Applicant Group 5:**           Darlington Scout Group  
**Project:**                   Hiking Tents

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2023	Quick Grant	Group activity shirts	\$500	No
2022	Quick Grant	Group activity shirts	\$500	Yes
2022	Quick Grant	Signage	\$500	Yes
2020	Quick Grant	Group activity shirts	\$500	Yes
2019	Quick Grant	Scout patrol dining shelters	\$500	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Objective 1.3 – Everyone belongs

Strategy 1.3.2 – Provide and support youth facilities and activities

Strategy 1.3.3 - Provide and support family and children's facilities and activities

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Commitment 6.3 – Promote and support local organised recreation and sporting clubs and groups

Goal: Building and maintaining safe places to live, work and play

Objective 6: Engage with and support our young people and wider community to become more connected

Commitment 6.3 – Provide grant funding to community groups and organisations that deliver programs and activities for young people



**4. Brief Description of Project**

The group seeks funds to purchase hiking tents and lightweight cooking equipment (jetboils) to allow for and encourage young people to hike overnight, facilitating independence and self-sufficiency. Hikes could be shorter local area overnight hikes, to longer hikes of up to five nights, which is a requirement of the highest level youth Venturer Award. Currently, the tents utilised by the group are older, heavier, and larger, and though suitable for driving camps, they are not suitable for hiking. Young people must borrow or hire tents and equipment to participate. The young people that would primarily use them, and be responsible for their maintenance, are in the older Scouts and Venturer sections.

**5. Project Rationale**

The young people themselves have been researching suitable tents and cooking equipment for their requirements, including suppliers, prices, value and availability, consulting with their group leaders as to suitability, considering safety and duty of care requirements.

The Venturer section (14-18 year olds) manage their own budgets, determining as a youth council how to manage their funds. As part of their own fundraising, they receive small donations from Rotary Club of Mundaring, in appreciation of the assistance the young people provide for their markets, allowing them some independence.

**6. Project Plan**

The group would like to purchase the tents and jetboils as soon as possible, so the young people can plan for hikes in the autumn, winter and spring months. They will not be able to plan these activities as part of their program if they don't have the hiking equipment. This purchase would assist them in working towards their scout achievement awards, and their self-development.

**7. Acknowledgement of the Shire's support**

Shire contribution will be acknowledged on social media, newsletter and in the Darlington Review.

**8. Demonstrated Success of the Project**

The purchase of the hiking tents and lightweight cooking equipment allows and encourages young people to overnight hike, facilitating independence and self-sufficiency. As scouting is for both boys and girls, it is a requirement through national Scouting policy that there are separate sleeping arrangements, so there is a regulatory need to provide a higher number of smaller tents, than larger communal ones. This would be a required project outcome.

The young people that would primarily use the equipment, and be responsible for their maintenance, are in the older Scouts and Venturer sections. This equipment has an expected lifetime of at least five years, so not only is it the current cohort of young people that would benefit, but also those that are currently in the younger sections as they move up.

Youth members are measured by their achievement levels, tracked by the online Scout training system (and represented by the traditional badges on uniforms). Young people are encouraged to strive to reach higher levels, which include completing independent activities with holistic multi-faceted planning required such as routes, food and water, safety, communication, environment, hygiene etc. Successful activities that use the plan-do-review approach are recognised with different achievement levels. There is also anecdotal evidence that young people who have participated in the Scouting system show independence, resilience, social skills, outdoor skills, and community engagement in higher levels than non-participants.

**9. Project Budget**

The total budget is \$3752. The applicant is seeking \$1846 from Shire of Mundaring, being 49% of the budget. Matching funding will be sourced from the groups existing funds.

**10. Referee**

Geoff Francis, Former President, Rotary Club of Mundaring

**11. Comments**

Currently, 60 members of the group reside in the shire, with ages ranging from five to 18 years. This grant will support young people in the older age ranges to achieve their scouting goals. It will build the capacity of the group to support local young people to develop skills to the benefit of the young people themselves and the wider community. Provision of grant funds will also recognise the efforts of the young people in raising funds through their volunteer work in the community.

**12. Recommendation**

That a Matching Grant to the value of \$1846 be awarded to the applicant.

**Applicant Group 6:** Swan Districts Junior Football Umpire Association  
**Project:** Intercoms for Umpires

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant Grant History**

Nil.

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Objective 1.2 – Everyone belongs

Strategy 1.3.1 – Engage with and support the Shire's young leaders

Strategy 1.3.2 – Provide and support youth facilities and activities

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Commitment 6.3 – Promote and support local organised recreation and sporting clubs and groups

Goal: Building and maintaining safe places to live, work and play

Objective 6: Engage with and support our young people and wider community to become more connected

Commitment 6.3 – Provide grant funding to community groups and organisations that deliver programs and activities for young people

**4. Brief Description of Project**

Swan Districts Junior Football Umpire Association provide umpires to teams in the Metro Central Conference including Chidlow, Darlington, Hills Rangers, Mount Helena, Mundaring, Parkerville and Swan View Junior Football Clubs. The group trains umpires to officiate games at a local level (as a professional alternative to parent umpires).

The group seeks funds to purchase intercoms for use by field umpires in year 10 and 12 games. These games are becoming increasingly more competitive and fast paced as they are the precursor for players moving up into amateur

leagues. Umpires who field the games are also experienced umpires, often with more than five years umpiring experience behind them and are at the top level in the junior AFL arena. These umpires are often the ones identified by their clubs to participate in talent carnivals for the WA Football League (WAFL) development squads, where using intercoms on the field is standard practice.

The club would like their umpires to have an earlier opportunity to develop their skills with intercom systems so that they are familiar with the technology prior to trying out for/participating in WAFL talent squads. The junior players will also gain the experience of being exposed to umpires who are communicating more effectively and efficiently. Teams will also benefit from increased vigilance of the game and calls not being missed through improved umpire communication.

## **5. Project Rationale**

There has been ongoing consultation over the last two years with the Associations Match Day Mentors and umpires who are regularly allocated to the senior year games, and as well as discussions with Umpiring Associations in other districts. It has been noted that due to the increased intensity and investment junior teams now have in their games, the attitude of the players has changed so that there are more frequent negative interactions between players, overzealous tackles and the fast pace of the game sometimes resulting in wrong or missed decisions by umpires.

Association Umpires who are in the WAFL development squad frequently advise that when they use intercoms in the games they gain better control of the game and reduce the number of missed or incorrect decisions, as they are able to support each other more seamlessly and indicate their view on the play in a timely manner. The club was able to borrow a set of intercoms during the finals rounds on the 2023 season and these were used for the year 12 games. Feedback confirmed that the Umpires felt they worked more in synergy with each other and had an improved understanding and 'feel' for the tempo of the game, as they were constantly gaining perspectives from each other around the field and their mentors on the sidelines.

The ability to gain valuable skills and experience with intercoms at junior club level also aligns closely with Umpiring WA's Development Pathway for Umpires 2023 which promotes the opportunity for Umpires to transition as early as possible into the best they can be, so they can progress to higher levels in community umpiring and beyond.

## **6. Project Plan**

The club wishes to purchase the intercoms as soon as possible. The Association commenced pre-season training on 12 February and is currently training at Boya Oval on Monday and Wednesday evenings. Umpires will be given chance to practice using the intercoms during training throughout April and May with a view to using them as games commence in late April.

In consultation with the Umpire Manager, the Open Field Mentors will be responsible for allocating the intercoms to two year 12 games each week and

pairing a more experienced umpire with a less experienced umpire to facilitate more concentrated learning opportunities. The Match Day Coach will provide consistent feedback during the match to facilitate increased perspective and view on the players and the game. The aim is to provide umpires at the senior year levels the opportunity to have used intercoms on a minimum of three games so that they are confident in using them by the time the season finals start in late August.

**7. Acknowledgement of the Shire's support**

Shire contribution will be acknowledged on social media, website and invite to Councillors.

**8. Demonstrated Success of the Project**

The intercoms will provide the Association with enhanced training opportunities for senior field umpires in preparation for their journey through the development pathway to WAFL development squad and for those umpires who are progressing through to the senior games in the Perth Football League.

There will be the ability to communicate seamlessly and discreetly with a mentor umpire on the field to gain feedback on positioning around the field and to confirm or assist in game decisions.

- Provide increased, clearer and timely communication between the field umpires to make and correct decisions which will in turn enable the field umpires to have increased control of the game.
- Increase vigilance of the players by discreet umpire communication to pre-empt any on field issues.
- Ability to communicate with Match Day Mentor to seek guidance a different view of the play and confirmation of positioning the field around the play and decisions being made during play.
- Create a clearer pattern of decision making and movement of the umpires around the field individually taking control of the game in their area which will reduce player frustration with the field umpires. Increased control of game by umpires and clearer, faster decision making also reduces Team Manager and spectator frustration and confusion with unclear or missed umpire decisions.

Success of the project will be measured through discussion at the Mentors regular monthly meeting with the Umpire Manager to discuss performance and development of individual umpires. The Match Day Coaches would see a steady improvement in game communication, control of play and increased confidence of decision making in the field umpires over the season. This would also be fed back anecdotally to the mentors and Match Day Coaches by the field umpires along with the visual affirmation during the game.

- Feedback from field umpires and Match Day Coaches about the efficiency, ease of use and clarity of the intercoms.

- Anecdotal feedback from field umpires flexibility and comfort of the vests/armbands to hold the transmitters and long term which is more convenient to use whilst running around the field.
- Anecdotal feedback from Team coaches regarding their interpretation and view of umpires with and without the intercom devices. Due to the number of year 10 and 12 games, there will be some games where umpires do not have the transmitters available. Thus, there will be anecdotal comparison of 'with and without intercoms' factoring in, that the same cohort of field umpires will be allocated to these games.

It is hoped that field umpires moving into the WAFL Development Squad and participating in talent carnivals for the squad will report a smoother and more confident transition.

**9. Project Budget**

The total budget is \$4000 inclusive of GST. The applicant is seeking \$2000 from Shire of Mundaring, being 50% of the budget. Matching funding will be sourced through donations (\$1500) and the club's own funds (\$500).

**10. Referee**

Courtney Gibson, Junior Umpire Coordinator, West Australian Football Commission

**11. Comments**

Further consultation was undertaken with Mundaring Junior Football Club to determine the benefit of the project to local junior football. The project will support local junior football clubs by developing skills in junior umpires that will enhance opportunities to pursue a pathway to umpiring at WAFL level. Supporting the Association to provide trained umpires to grass roots football clubs also improves the quality of umpiring at this level, negates the need for clubs to source volunteers for these roles which can be difficult, and reduces the need for coaches to step in to fill the void allowing them to concentrate on coaching. Local young people with a desire to umpire have previously had reduced accessibility to become involved, as the Association was based outside of the shire, in Altona. Now that the Association is based at Boya Oval, this has increased the accessibility of umpire coaching program to local young people.

**12. Recommendation**

That a Matching Grant to the value of \$1818.19 +GST (\$2000) be awarded to the applicant.

**Applicant Group 7:** Mundaring Toy Library  
**Project:** A Bag Full of Surprises

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**1. Meets eligibility requirements?**

No.

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2023	Quick Grant	Outdoor toys	\$500	No
2023/24	Volunteer Recognition Event Grant	Recognition Event	\$300	N/A
2023	Matching Grant	Board games and signage	\$1000	Yes
2023	Quick Grant	Puzzle replacement	\$500	Yes
2022	Quick Grant	Party packs	\$500	Yes
2022/23	Volunteer Recognition Event Grant	Recognition Event	\$300	N/A
2022	Matching Grant	Promotion of MTL and purchase of new shelving	\$2000	Yes
2021	Quick Grant	Smart lock	\$500	Yes
2021	Matching Grant	Toys and shelving	\$2000	Yes
2020	Reconnect Grant	Equipment and promotion	\$2500	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Objective 1.3 – Everyone belongs

Strategy 1.3.3 - Provide and support family and children's facilities and activities

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

**4. Brief Description of Project**

The group seeks funds to add a range of 'Story Bags' to their collection for loan to the community. The 'Story Bags' are filled with a book and supporting resources such as toys, musical instruments and puzzles.

This great resource will enable parents to read, talk, sing, write and play with their child every day, thus supporting early literacy outcomes in their child. The range of story bags will be suitable for children aged 0 to eight (i.e. babies, toddlers, pre-school and older children) and will be available for borrowing from the Mundaring Toy Library (MTL).

This grant will also enable the group to more broadly fulfil their goal of becoming a community hub that allows families to meet, socialise, educate and support one another, in supporting the development of their children. It is anticipated that volunteers will spend approximately 50 hours on this project.

**5. Project Rationale**

The MTL Committee has a focus on supporting local families in the development of their child. Through discussions with members it has been determined that the group can further support families by providing them resources to help their child grow, learn and develop through the provision of books, toys and music bundled into themes.

According to the Australian Early Development Census (AECDC) data, approximately 3.5% of children assessed in 2021 in the Shire of Mundaring identified as having special needs status, with a further 21.2% of children identified as requiring further assessment (e.g. for medical and physical, behaviour management, emotional and cognitive development). There are currently limited support services and resources for children with special and/or additional needs in the Shire of Mundaring, with many families having to travel into other council areas to access specialist support and resources. As a community service aiming to provide young children and their families with the resources to support their early years development, and a membership largely catering to this 0-8 years age bracket, the MTL is in an ideal position to provide this service to the community.

**6. Project Plan**

- The Toy Library President, Vice President and Toy Officer will purchase books and procure the bags and toys that focus on the developmental attributes of child development, such as communication skills, social-emotional skills, visual perception skills and cognitive skills. This will be completed in May 2024.
- A busy bee with members will be held to help the committee develop educational posters and resource sheets, which will assist parents / carers / service providers in using the Story Bags. To occur once all items have arrived.
- Hold a community event to showcase the new offerings at a 'Bag Full of Surprises Community Event'.
- The project will be completed by 31 August 2024.



**7. Acknowledgement of the Shire's support**

Shire support will be acknowledged on social media and in the group's newsletter.

**8. Demonstrated Success of the Project**

The creation of 'Bag Full of Surprises' will have many benefits for the families and children with the expected outcomes of the project as follows:

- Increased engagement and connection between parents and children in early literacy activities (0-8 years of age) by building confidence within families to read, talk, sing, write and play at home;
- Provision of engaging story books supported by high-quality educational toys, musical instruments, puppets etc. These would otherwise largely be unavailable to purchase within the group's current annual budget;
- Provision of a greater variety of books and toys to suit the varied needs and interests of members;
- Support the development of a variety of essential skills for all children within the membership;
- Provision of education for parents and caregivers about the benefits of early literacy in childhood; and
- Increased ability to attract new members to the toy library.

It is anticipated that the 'Bag Full of Surprises' resource will support both parents and children. The MTL parents and carers will be able to help their child develop important skills such as sequencing, listening to spoken and written words and then using that language in play and learning. The resource will also help children increase attention and recall as well as their ability to use new words. The 'Bag Full of Surprises' will also benefit children in being able to imagine and re-create stories, roles and experiences. Children will also enjoy the fun and interactive activities and the hands-on experience, which will stimulate their minds and imagination.

Feedback will be sought through social media platform via polls. The MTL will also disperse an email seeking feedback from its members to ensure all members are reached. The group anticipates a positive reaction to the Story Bags which will be reflected in the number of times they have been out on loan within the first few months of availability.

**9. Project Budget**

The total budget is \$4000. The applicant is seeking \$2000 from Shire of Mundaring, being 50% of the budget. Matching funding will be sourced through a Forrest Hill Grant (\$2000, confirmed).

**10. Referee**

Anil Subramanya, Vice President, Hovea Residents & Ratepayers Association

**11. Comments**

This project is a great example of a group thinking of additional ways to support the community they serve and broadening their offerings to address

an identified issues. The funds will assist the group, along with the additional grant, to implement this worthwhile project and improve the educational and developmental outcomes of local children.

**12. Recommendation**

That a Matching Grant to the value of \$2000 be awarded to the applicant.

8.4 2023-2024 Milestone Event Grant Applications

File Code	GS.COM 2.06
Author	Tracey Peacock, Community Capacity Building Officer
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	1. 2023-24 Milestone Event Grant Recommendation <a href="#">↓</a>

PURPOSE

The 2023/24 annual Milestone Event Grant program budget is \$2645. Applications closed on 7 March 2024.

Five applications were received with requests totalling \$12,500.

The five applications to be considered by the Committee are as follows:

Mundaring Toy Library	\$2500
Forrest Darlings Branch of the Country Women’s Association of WA	\$2500
Sawyers Valley Primary School Parents & Citizen’s Association	\$2500
Mundaring Sporting Club	\$2500
Mount Helena Junior Football Club	\$2500

The applicants are seeking funds to assist with acknowledgement and celebration of significant milestone anniversaries. The activities fall within the grant guidelines. It is recommended that only one grant be awarded to maintain the value of the grant and ensure the successful group can deliver the intended event as outlined in their application.

It is recommended that the application from Mount Helena Junior Football Club be approved.

It is recommended that the applications from Mundaring Toy Library, Forrest Darlings Branch of the Country Women’s Association of WA, Sawyers Valley Primary School Parents & Citizen’s Association and Mundaring Sporting Club not be approved for reasons outlined in Attachment 1.

BACKGROUND

As part of its commitment to volunteering in the local community, Shire of Mundaring adopted the Support for Volunteerism Policy (LR-02) in 2004. In response to this policy, the Giving Back Program was developed and originally launched in March 2005.

This program recognises volunteer contributions to the community by providing Shire funding to support the following initiatives.

Volunteer Recognition Event Grants

Council has in this financial year expended \$3000 of the \$3496.69 allocated for Volunteer Recognition Event Grants. Ten community organisations have received this grant to the value of \$300 each, to assist them to hold an event that highlights the contribution their

work has made to the local community. The Chief Executive Officer approved these grants as authorised under Community Funding Policy CD-02.

### **Milestone Events**

To assist in hosting a major recognition event for its members, local organisations that have achieved a significant milestone or developmental stage will be funded to the value of \$2500. This funding can be used to cover the cost of a larger scale event, which might include catering, advertising, entertainment or venue hire.

The grant was promoted in the community through the local newspaper, Shire website, social media, community groups contact list and posters at Shire sites and community noticeboards.

### **Judging Process**

When judging the awards, GSC is to give consideration to the following criteria:

- The contribution the host organisation is making to the event;
- The benefit the event will bring to volunteers;
- The consultation that took place with volunteers to determine that the proposed event is supported;
- How the Shire of Mundaring contribution is going to be recognised; and
- How the success of the event will be determined.

The GSC may decide not to approve any applications.

### **STATUTORY / LEGAL IMPLICATIONS**

The GSC has the authority to allocate funding to eligible not for profit groups who have applied to the Community Grants Program which includes the Milestone Event Grants.

### **POLICY IMPLICATIONS**

The grant is in line with the Shire's Support for Volunteerism Policy LR-02 and Community Funding Policy CD-02.

### **FINANCIAL IMPLICATIONS**

There is an amount of \$2645 in the 2023/24 Milestone Event Grant program budget.

### **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.6 – Promote and recognise volunteering within the Shire

Community Health & Wellbeing Informing Strategy 2020/25

Goal: Proactively support positive mental health promotion in individuals and the community.

Objective 2 – Increase participation in activities that yield mental health benefits.

Commitment 2.2 – Acknowledge and celebrate the efforts of volunteers.

## SUSTAINABILITY IMPLICATIONS

### Social

- Council support of community groups accessing grants, assists those groups to undertake their activities and contribute to the provision of cultural, leisure and recreation facilities and services within the community.
- Support community networks, volunteers and not-for-profit organisations.
- Active acknowledgement of the valuable contribution volunteers make to the community.

## RISK IMPLICATIONS

<b>Risk: <u>Reputation</u></b> – Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through ongoing and periodic review of the program.		

<b>Risk: <u>Financial</u></b> – the risk of funds being mismanaged by grant recipients.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
The risk is mitigated through the eligibility and assessment process, where groups must provide evidence of their capacity to complete and acquit the project or event.		

## EXTERNAL CONSULTATION

Consultation was undertaken with applicant groups and referees as required.

## COMMENT

All applications have been reviewed and a report compiled (**Attachment 1**). A summary of applications is outlined below:

- Mundaring Toy Library seeks funds to hold a 50<sup>th</sup> anniversary celebration event.
- Forrest Darlings Branch of the CWA of WA seeks funds to hold a 100 years of CWA in WA celebratory event.
- Sawyers Valley Primary School Parents & Citizen's Association seeks funds to hold a 140<sup>th</sup> anniversary twilight walk event.
- Mundaring Sporting Club seeks funds to celebrate the 10<sup>th</sup> anniversary of disc golf.
- Mount Helena Junior Football Club seeks funds to hold a 60<sup>th</sup> anniversary celebratory event.

## VOTING REQUIREMENT

Simple Majority

COMMITTEE DECISION RECOMMENDATION		GSC6.04.24	
Moved by	Cr Zlatnik	Seconded by	Cr Mehta
That the Committee award the Milestone Event Grant to the value of \$2500 to Mount Helena Junior Football Club.			
<b>CARRIED 5/0</b>			
<b>For:</b> Pres McNeil, Cr Ellery, Cr Cicchini, Cr Mehta and Cr Zlatnik			
<b>Against:</b> Nil			

**Giving Back Milestone Event 2023/2024**  
**SUMMARY OF APPLICATIONS AGAINST SELECTION CRITERIA**

**Applicant Group 1:** Mundaring Toy Library  
**Project Title:** A Children's Birthday Party for 50 Years

**1. Meets eligibility requirements?**

Yes.

**2. Applicant grant history**

Year	Grant	Purpose	Amount	Acquitted
2023	Quick Grant	Outdoor toys	\$500	No
2023/24	Volunteer Recognition Event Grant	Recognition Event	\$300	N/A
2023	Matching Grant	Board games and signage	\$1000	Yes
2023	Quick Grant	Puzzle replacement	\$500	Yes
2022	Quick Grant	Party packs	\$500	Yes
2022/23	Volunteer Recognition Event Grant	Recognition Event	\$300	N/A
2022	Matching Grant	Promotion of MTL and purchase of new shelving	\$2000	Yes
2021	Quick Grant	Smart lock	\$500	Yes
2021	Matching Grant	Toys and shelving	\$2000	Yes
2020	Reconnect Grant	Equipment and promotion	\$2500	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.6 – Promote and recognise volunteering within the Shire

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.1- Promote participation in volunteering opportunities

Commitment 2.2 – Acknowledge and celebrate the efforts of volunteers

Commitment 2.3 – Support groups and organisations that host community events

**4. Brief description of event**

The group seeks funds to hold a 50<sup>th</sup> birthday party event to celebrate the amazing committee members, volunteers and Shire Councillors who have supported the library over the last 50 years.

The two hour event will be held at the Mundaring Toy Library (MTL) on Saturday 18 May. In true MTL style, the group will celebrate with a children's birthday party theme including everything a child would want at their party: Perth Party Time where Jelly Kelly will play games, entertain and provide a fantastic fun atmosphere, bubbles, face painting, balloons and of course birthday cake, along with some of the MTL toys available to play with. An ice cream van will be on site and light refreshments and snacks will be provided. There is accessible access to the event and safety of the little guests will be ensured by hiring fencing to enclose the space, enabling use of the whole premises. There will be additional toilets available.

The group have been liaising with the Mundaring Arts Centre to find a creative, community celebration art piece to commemorate the milestone of 50 years.

**5. Activities to be funded by this grant**

Grant funds will be used for entertainment, hire of fencing and toilets, and food and refreshments. All promotional items will be funded by the grant with any excess items needed funded by MTL's own funds.

The decorations and sound system to provide musical ambience will be paid for with MTL funds as well as any costs required for the community art project with the Mundaring Arts Centre.

**6. How will members of the organisation benefit from the event?**

It is expected 100 people will attend the event. The celebration of the 50<sup>th</sup> Birthday will provide the current committee, members and volunteers with an opportunity to celebrate our amazing community. It will provide a platform to thank past members of the committee who have enabled us to be one of the oldest running toy libraries in Western Australia. It will help build the toy library's presence in the community as a place for families to come together, socialise and support one another, attract new potential family members, have a positive impact and instil a sense of pride in its current members.

The committee are proud of their community and have engaged many members in discussion about more community events to celebrate the library. This is highlighted by research that has shown that libraries are more valued for their spaces and the experiences that they create for the community.



**7. Access & Inclusion**

The Library is accessible by ramp and is all one level. There are clear pathways throughout and these will remain clear. A site map will be created to highlight important features such as first aid, toilets and a quiet area. The group will provide various options for dietary requirements by planning ahead and will look into highlighting this information in our promotional material.

**8. Promotional activities**

The event will be promoted via social media and with posters.

**9. Acknowledgement of the Shire's support**

Shire contribution will be acknowledged on social media, newsletter, Shire logo on all promotional material, Shire banners at event, Invitation to Councillor to attend.

**10. Demonstrated success of the project**

The group will recognise the significant contribution of committee members past and present and acknowledgement of members, Shire Councillors and staff who have helped the library become the success it is today. They will celebrate the current volunteers, members and children who continue to inspire and to provide this valuable resource. By connecting with key important stakeholders including the Community Health Nurse and Toy Libraries Australia, it is hoped that they group can grow awareness and membership of the toy library within the community.

The group will source feedback from attendees through email survey and providing guests with a lolly bag as a 'Thank you' and having a QR code with a link to a survey for feedback.

**11. Event budget**

The total budget is \$2833.68. The applicant is seeking \$2500 from Shire of Mundaring, being 88% of the budget. MTL will make a cash contribution of \$333 and in-kind contribution of volunteer hours to run the event.

**12. Comment**

The Mundaring Toy Library is to be commended on reaching their 50 year milestone of providing services to the community. Due to the competitive nature of the grant and the quality of other applications submitted in this round, it is recommended that the group apply for a Volunteer Recognition Event Grant. Whilst the grant offers a reduced funding amount of \$300, this will support the group to run a birthday party event. Shire staff are available to support the group to source additional external funding to cover the expenses associated with delivering the event.

**13. Recommendation**

That a Milestone Event Grant not be awarded to the applicant.

**Applicant Group 2:** Forrest Darlings Branch of the CWA of WA  
**Project Title:** 100 Years of CWA in WA

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant grant history**

Nil.

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.6 – Promote and recognise volunteering within the Shire

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.1- Promote participation in volunteering opportunities

Commitment 2.2 – Acknowledge and celebrate the efforts of volunteers

Commitment 2.3 – Support groups and organisations that host community events

**4. Brief description of event**

The group seeks funds to host a light lunch/high tea style event to honour and thank the women of the Country Women's Association of WA in the shire, in the 100<sup>th</sup> Year of CWA of WA. The women of the CWA in the shire have worked hard for the community for a long and well-documented history. The group wants all the women involved to feel as special as they have made the community feel, over the last 100 years.

As the newest of the CWA branches in the shire, the Forrest Darlings Branch are planning to host the other local branches. As October 2024 is the fifth year as an official branch of the CWA, this is a two-for-one milestone event. The event will be held on Saturday 19 October 2024 (the Saturday before the fifth anniversary which is 23 October).

Past and present members of Forrest Darlings CWA Branch, Mt Helena/Parkerville CWA Branch, and Mundaring CWA Branch will be invited to attend. The group will also request the CWA of WA Head Office to send an invitation on their behalf, if applicable, to any Associate Members who may reside within the shire, but do not

attend any branch meetings as a member of CWA. Associate members are not required to attend meetings or belong to any one branch.

It is estimated that approximately 50 people will attend but may be more depending on how many retired members are able to attend. Given this is a centenary celebration, it is anticipated that more members will join in this momentous occasion. Shire Councillors will also be invited.

The event will be held at the Mundaring Adult Learning Centre in Mundaring or the Darlington Hall. The grant will enable the group to deliver a free event. It is planned to have a big commemorative cake, gifts for all attendees (from Forrest Darlings CWA) and raffles of donated and home-made prizes (also from Forrest Darlings CWA).

The group will borrow the CWA Memorabilia Box for Centenary Celebrations with history and vintage CWA items, from CWA State Office.

**5. Activities to be funded by this grant**

Grant funds will cover the cost of catering a light lunch/high tea style sit down event with unlimited tea/coffee, a large commemorative cake, decorations, hire of crockery, visual displays, venue hire and guest speaker and/or entertainment.

**6. How will members of the organisation benefit from the event?**

This event is proposed to acknowledge and celebrate the contribution of the women in the shire who have worked tirelessly over many years in service, for our community. It is planned to highlight the work of these women who usually do the catering for other events and organisations, so it would be fitting to have an occasion where they can come and be pampered, looked after and rewarded for all their hard work through their selfless acts.

Forrest Darlings discussed the details of the centennial celebrations on multiple occasions at Monthly Branch Meetings and plan to meet with members of Mundaring CWA Branch and Mt Helena/Parkerville CWA Branch on 11 March to further discuss the event and their involvement. Members of all branches will benefit through the networking opportunity and the celebration of past achievements and present contributions.

**7. Access & Inclusion**

The Forrest Darlings plan to be inclusive by inviting past and present members to attend this event and by working with the other two local branches and the CWA State Office to locate as many retired members or associate members as possible. The group has members ranging from 16 to 86 years of age within Forrest Darlings and know Mt Helena/Parkerville and Mundaring have current members well into their eighties and nineties.

The group plans to be inclusive by providing gluten free and vegetarian options and

will enquire about any other dietary requirements guests may need to be included. The event is planned for a Saturday in October so that all members who work full-time or study full-time are also able to attend.

The Forrest Darlings have taken access into consideration by the selection of the venues that have ramps, hand-rails, accessible parking and toilets. The group will use the Shire's accessible events checklist to guide the development of invitations and promotional materials.

**8. Promotional activities**

The event will be promoted on social media, banners, posters, and website and verbally at the event.

**9. Acknowledgement of the Shire's support**

Shire contribution will be acknowledged on social media, Shire logo on all promotional material, Shire banners at event, invitation to Councillor to attend.

**10. Demonstrated success of the project**

The expected outcomes of this event are that the women of the CWA in the shire feel celebrated, acknowledged, cared for and appreciated. The event will celebrate 100 years of the organisation; 100 years of advocacy, 100 years of education, 100 years of service and 100 years of friendship.

The group will know that the women felt appreciated and celebrated through feedback post event and will know on the day that it was a success, from a feeling of gratitude and appreciate and an enrichment of the sisterhood. When the attendees give thanks, stating that they enjoyed the lavish spread provided and report what a great time they had at the event.

**11. Event budget**

The total budget is \$4105. The applicant is seeking \$2500 from Shire of Mundaring, being 61% of the budget. The group will contribute in-kind for prizes/gifts and may obtain in-kind venue hire. Raffle ticket sales will also subsidise the cost.

**12. Comment**

The 100<sup>th</sup> anniversary of CWA in WA is a significant milestone to celebrate in conjunction with the fifth anniversary of the local Forrest Darlings branch and is worthy of the Shire's support. However, given the competitive nature of the grant and based on the strength of other applications, it is recommended that this applicant submit an application for a Community Event Grant to fund the event, as the event date fits with the timeline for the next grant round. The event would be eligible in the small event category, with a maximum grant of \$1000 available.

**13. Recommendation**

That a Milestone Event Grant not be awarded to the applicant.

**Applicant Group 3:** Mount Helena Junior Football Club  
**Project Title:** 60<sup>th</sup> Anniversary Celebration

**1. Meets eligibility requirements?**

Yes.

**2. Applicant grant history**

Year	Grant	Purpose	Amount	Acquitted
2022	Quick Grant	iPad	\$500	Yes
2018	Quick Grant	Training Equipment	\$500	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.6 – Promote and recognise volunteering within the Shire

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.1- Promote participation in volunteering opportunities

Commitment 2.2 – Acknowledge and celebrate the efforts of volunteers

Commitment 2.3 – Support groups and organisations that host community events

**4. Brief description of event**

The Mount Helena Junior Football Club (MHJFC) seeks funds to hold a whole day event on 15 June 2024, to celebrate the significant milestone of 60 years. The day will start with two junior teams playing other hills clubs as per usual seasonal fixtures.

After the games, children's entertainment will be set up on the oval, including but not limited to bouncy castle, face painting, small grid games, a donut stall and interactive display from Swan Districts Football Club. At the same time, there will be a historical display in the pavilion with food available to purchase from the clubs canteen.

Following the afternoon's fun, an 18 plus cocktail style event is planned, with a silent auction and historical display. Past and current district and state football players, coaches and umpires will be in attendance, along with previous players, coaches and umpires.

It is anticipated that 500 people will attend the event.

**5. Activities to be funded by this grant**

Grant funds will support the cost of invitations and promotional materials; sustainable decorations and equipment for the event, including table covers, bunting, signage, table settings; games and entertainment for the afternoon celebrations, including bouncy castle, face painting, giant floor games (Connect Four, Jenga etc.); and entertainment for the evening event.

If the funds extends so far, a framed commemorative playing jumper will be presented to the community that can be displayed at the club's home ground.

**6. How will members of the organisation benefit from the event?**

MHJFC has encountered many challenges over the last 60 years and always come through stronger and more resilient.

This event will be an opportunity for the club and the wider community to celebrate the achievements of not only the club, but past players, coaches and umpires who began their football journey at MHJFC and went on to play at district and even state levels.

It will be an opportunity to celebrate the on and off field achievements of the club over the past 60 years, including the awards the club has received from the West Australian Football Commission, Swan Districts Football Club, the NAB Auskick Group and most recently, the SportsWest Award.

It will be an opportunity to remind the members of the real connections the club has made within the local community by sharing the celebrations with the Mount Helena Senior Football Club and with Shire Councillors.

The event is also a chance to celebrate and showcase the advances the club has made towards access and inclusion and demonstrate how easy inclusion can be in community groups.

The project was discussed at recent committee meetings, including funding options, entertainment, food, timing and budget with a unanimous decision made by the committee to go ahead and celebrate the on and off field achievements of the club over the past 60 years with a milestone event.

**7. Access & Inclusion**

Being a club that runs an all abilities program, access and inclusion is always a priority at any event. Invitations and promotional material for the event will be designed taking into account font styles and colour, back ground colours and over all readability.

The layout of both the afternoon and evening events are accessible for people who use prams, wheelchairs, mobility aids or other assistive devices. The group has planned to ensure that there accessible path of travel with no obstacles, ramps and handrails will be clear of obstructions and the entrance point will be clearly visible and there are disabled parking bays available at Elsie Austin Pavilion.

A dedicated space will be designed to limit sensory input. It will be in an area that will have reduced noise and lighting and will also be equipped with sensory aids and fidgets for those who may need a space away from the event.

The club has started to design a communication board specific to the events to assist people who are not able to successfully communicate their messages through speech and an event site map will be created to show the location of important amenities such as the first aid station, toilets, sensory break out space, and drink refill stations.

A Unisex accessible toilet will be available during the entire event.

**8. Promotional activities**

The event will be promoted on social media and with a media release.

**9. Acknowledgement of the Shire's support**

Shire contribution will be acknowledged on social media, Shire logo on all promotional material, Shire banners at event, and with invitation to Councillor to attend.

**10. Demonstrated success of the project**

The community will come together to celebrate the history of the club and its achievements both on a personal and group level. It is anticipated that this event will bring the whole Mount Helena community together and people will feel a renewed sense of belonging. The club would like the event to create an understanding and acceptance of the journey the club has been on and the direction the club is headed. Overall, it will be a day of community celebration.

Feedback will be requested from existing members of the club, past members who attend the evening event and other community stakeholders such as Shire Councillors, members of the Mount Helena Resident & Ratepayer Association, members, sponsors and members of other football associations. Social media engagement will also help indicate if the club has made an impact on the local community and increased awareness.

**11. Event budget**

The total budget is \$5250. The applicant is seeking \$2500 from Shire of Mundaring, being 48% of the budget. Other contributions will include business sponsorship (\$1000), Swan Districts Junior Club (\$500), WAFC Regional Development Council Grant (\$500) and club funds (\$750).

**12. Comment**

The applicant has submitted a thorough and well-presented application, demonstrating forward planning and support for the proposed event. The applicant has provided a detailed plan, including how the event will be funded by their partners as outlined in the Event budget. The Club is making a significant contribution, committing their own funds as well as sourcing alternative sources of funding from their partners. With the number of people expected to attend each event seeking

funds taken into account, this event presents the best investment for community outcome. The intent of this event is to bring the whole community together in celebration of the Club's achievements and the contribution of local volunteers. There will be two elements to the event, including a celebration for children and young people in the afternoon, followed by a cocktail style event in the evening.

The applicant has shown a commitment to inclusion in their application and as an element of the event, demonstrating to other community groups and sporting clubs, how becoming an inclusive organisation can be achieved. This event is an opportunity for the Club to celebrate their many achievements, including the introduction and successful implementation of the Starkick All Abilities program, and the volunteer efforts that have brought this to fruition.

**13. Recommendation**

That a Milestone Event Grant to the value of \$2500 be awarded to the applicant.



**Applicant Group 4:** Sawyers Valley Primary School P&C Association  
**Project Title:** 140<sup>th</sup> Anniversary Twilight Walk

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant grant history**

Year	Grant	Purpose	Amount	Acquitted
2021/22	Volunteer Recognition Event Grant	Recognition Event	\$300	N/A

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.6 – Promote and recognise volunteering within the Shire

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.1- Promote participation in volunteering opportunities

Commitment 2.2 – Acknowledge and celebrate the efforts of volunteers

Commitment 2.3 – Support groups and organisations that host community events

**4. Brief description of event**

Sawyers Valley Primary School celebrates its 140<sup>th</sup> anniversary this year. It is also the 130<sup>th</sup> year of the 'Old Schoolhouse', an historic building on the school site that the school community has maintained as a working museum of a Victorian era classroom. It was the house belonging to the headmaster of the school, built in 1894, ten years after the school's establishment in 1884.

The P&C and school community aim to involve the local community in a celebration event, to be held on the afternoon of Thursday 21 November from 2.00pm until 6.00pm, to bring together those who have been involved in the school as far back as possible over the last 140 years, to celebrate achievements, and remember with pride their time and involvement in the school.

Leading up to the event, a commemorative project will be undertaken to acknowledge this significant milestone for the school. A remembrance garden will be built in a

central part of the school, and will be formally opened and presented back to the school community during the school 140<sup>th</sup> anniversary celebrations.

Each year in Term 4, the school conducts a Twilight Walk to showcase all of the opportunities available over the year at Sawyers Valley Primary School. Visitors will be invited to view displays and performances, and be involved in activities operating out of all school buildings and surrounds. An official ceremony (including cake cutting) will form part of the proceedings, with an afternoon tea provided. Other food will be available for purchase at a later part of the event. A big part of the celebrations will involve bringing together past and present students, staff and families, including local veterans, associated with the school community over this time, to view the school archive of photos and memorabilia, as well as take part in a guided tour of the school.

**5. Activities to be funded by this grant**

Grant funds will be used to cover costs associated with equipment hire, staging and sound, photography, promotion and printing.

**6. How will members of the organisation benefit from the event?**

This event will be an opportunity for the entire school population and the local community to celebrate, and to strengthen and further the commitment to the ongoing Sawyers Valley Primary School spirit and future wellbeing. The event will celebrate the strength of the Sawyers Valley community, and will see families with a connection to the school spanning over several generations come together. There are families in the school who have been there for five and six generations.

The Sawyers Valley Primary School P&C represent parents and citizens involved in the Sawyers Valley school community and are overseeing this event. The School Board has endorsed the proposal and are active in contributing to development of the grant and project management. The school community has held celebration events for the school's anniversary over many years and these are always well attended.

Face to face discussions have occurred between the principal, school board members, Councillor Zlatnik and Jessica Shaw MLA, concerning support for the 140<sup>th</sup> anniversary and the proposed commemorative project planned. Further community consultation is planned once the project gets underway.

The Sawyers Valley school community has always been community minded and generous in its support of the school and willingly donate their time to help with projects around the school. Attendance at school functions and commemorative events is always consistent and the visitors to the school for the 135<sup>th</sup> anniversary celebrations in 2019 was well over what was expected, with many past students and staff bringing along their whole families to be part of the celebrations. As an independent public school, Sawyers Valley has strong community support. Special projects completed around the school have relied on community busy bees and donations of materials from local businesses.

**7. Access & Inclusion**

The group has designed the program for the event to include a variety of activities to appeal to a wider audience including a special commemorative afternoon tea intended for special guests and older members of the community based around the Old Schoolhouse, for whom this holds special significance. The building will also be open for guided tours later in the program. There will be a formal ceremony, Welcome to Country, student performance, guest speakers and official opening of the Remembrance Garden. Following this, a more informal and family friendly Twilight Walk will showcase some of the learning in classrooms and around the school that has taken place around the 140<sup>th</sup> celebrations. Thursday is an early close day for the school and so some of the activities will take place after school hours and will be accessible to more people.

The school has hosted many events to cater for a wide variety of people. All areas of the school are wheelchair accessible and the school has accessible toilets and facilities onsite. The school's first aid station, including a defibrillator, will be in operation. Specific dietary requirements will be catered for in the food offerings.

**8. Promotional activities**

The event will be promoted on social media, newspaper advertising, media release, banners, posters, website and verbally at event.

**9. Acknowledgement of the Shire's support**

Shire contribution will be acknowledged on social media, website, media release, newsletter, Shire logo on all promotional material, Shire banners at event, invitation to Councillor to attend.

**10. Demonstrated success of the project**

The event brings together past and present students, staff, parents and community members involved in shaping the school community, allowing reconnection with others within the school community. Participants will honour the past, celebrate the present, and be encouraged to help build the future. The commemorative project reflects local heritage, serving as a symbol of the community working together and valuing those within it. Learning about local history fosters respect of different cultures and their contribution to the community's heritage. More tangible outcomes will be further promotion of the school to the wider community, leading to steady and increasing student enrolments.

A number of methods will be used to monitor and evaluate the success of the event including monthly progress meeting minutes, community survey/event feedback, student reflections on completed commemorative project, photos for website, newsletters, case study, student and parent surveys following the event, photographs/videos, RSVPs and event attendance records, sign in book (including opportunity for feedback) at entrance of event.

**11. Event budget**

The total budget is \$3910. The applicant is seeking \$2500 from Shire of Mundaring, being 64% of the budget. The school will be making cash and in-kind contributions towards catering and staff time to coordinate. The P&C will be making in-kind contribution of volunteer time towards preparation and delivery of the event.

**12. Comment**

The School has planned a suite of activities to celebrate its 140<sup>th</sup> anniversary, with activities primarily being coordinated by the School Board. The activities appear to be well planned and are supported by cash and in-kind contributions by the School and its staff. The Parents & Citizen's Association will be making a contribution of volunteer time, however the application does not satisfactorily demonstrate that the P&C have ownership of the event. As an event being run by the School, funding of the event could be considered a State government responsibility. The application does not clearly demonstrate how the event will recognise and celebrate the P&C volunteer group and their contribution.

**13. Recommendation**

That a Milestone Event Grant not be awarded to the applicant.

**Applicant Group 5:** Mundaring Sporting Club Inc.  
**Project Title:** Disc Golf 10 Year Anniversary Celebration

**1. Meets eligibility requirements?**

Yes.

**2. Applicant grant history**

Year	Grant	Purpose	Amount	Acquitted
2023	Quick Grant	Marketing banners	\$500	Yes
2022	Matching Grant	Disc Golf Course Signage	\$2000	Yes
2021	Quick Grant	Redesign of Blue Hole 16 and 17	\$500	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.6 – Promote and recognise volunteering within the Shire

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.1- Promote participation in volunteering opportunities

Commitment 2.2 – Acknowledge and celebrate the efforts of volunteers

Commitment 2.3 – Support groups and organisations that host community events

**4. Brief description of event**

Mundaring Sporting Club Disc Golf (MSCDG) celebrates 10 years this April, and would like to celebrate with members and supporters at an event in May or June. It is proposed to hold a free function for MSC members and other local community members at the club rooms. The event will require catering, decorations and staffing. Volunteers will create media presentations to display the section history and future (posters and a video), and will provide an acoustic live music performance for ambience.

**5. Activities to be funded by this grant**

The grant funds will be used for catering.

**6. How will members of the organisation benefit from the event?**

Members will benefit by feeling rewarded for their involvement in MSCDG activities over the years. Members will feel a sense of belonging to MSCDG as they learn about

the club and its history. They will also gain this benefit by connecting with others with a shared history of involvement in the club. Members will also benefit by learning about MSCDG and its history, its future plans, and its people. MSCDG members will benefit over the long term by the on-flow effect of the above benefits gained on the night, such as improved understanding, better intraclub relationships, and new connections with community leaders and members.

It is anticipated that 200 people will attend the event. Consultation was made with the MSC President and Secretary, all the members of the committee of MSCDG. Once some potential dates are chosen, the group will further consult with the MSC Board of Management for approval, and MSC members for their interest in attending.

**7. Access & Inclusion**

The group will address issues of access and inclusion by creating accessible promotional material, and ensuring the external environment and communication is inclusive and accessible, as per the Shire of Mundaring guidelines.

**8. Promotional activities**

The event will be promoted on social media and website.

**9. Acknowledgement of the Shire's support**

Shire contribution will be acknowledged on social media, website, Shire logo on all promotional material, Shire banners at event, invitation to Councillor to attend.

**10. Demonstrated success of the project**

Expected outcomes are to foster a feeling of being appreciated and celebrated in members, supporters and community members who attend; to create positive connections between attendees; and to raise awareness about MSCDG's past achievements and future goals and activities. Increased member and community engagement in future activities is also an expected outcome.

Success of the event will be evaluated through a feedback survey following the event, and verbal communication at future events or meets. An overall positive response to the feedback survey will be one measure of achievement. Post-event engagement by guests or those guest have referred will be another, for example, seeking to be involved as a new member of the club or supplier, sponsor or participant in future events.

**11. Event budget**

The total budget is \$7800. The applicant is seeking \$2500 from Shire of Mundaring, being 32% of the budget. The remaining funds will be covered by unconfirmed sponsorship.

**12. Comment**

The MSCDG is to be congratulated on their 10 year anniversary. The group has received grant funding from the Shire to support disc golf in 2021, 2022 and has made

an application for further funds towards a disc golf course upgrade in the current Matching Grant round.

This application does not demonstrate sufficient planning that would allow for proper promotion of the event and acknowledgement of the Shire's contribution. Additional sponsorship is also unconfirmed. The applicant could consider applying for a Volunteer Recognition Event Grant or, if prepared to hold the event later in the year, could apply for a Community Event Grant, allowing time to undertake further planning.

**13. Recommendation**

That a Milestone Event Grant not be awarded to the applicant.

8.5 InspireArts Community Creativity & Cultural Fund Application - Wheels Inc.

File Code	GS.COM2.09
Author	Tracey Peacock, Community Capacity Building Officer
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	1. InspireArts Community Creativity & Cultural Fund Application - Wheels Inc. <a href="#">↓</a>

PURPOSE

The 2023/2024 Inspire Arts Community Creativity & Cultural Fund budget is \$8803.62. This is the third application received this financial year, with \$7803.62 remaining for allocation.

The applicant is seeking funds for a community-led art project which will result in the design of a public artwork to be installed in Sculpture Park, Mundaring. The proposed project falls within the grant guidelines.

It is recommended that the Grants Selection Committee (GSC) award an InspireArts Community Creativity & Cultural Fund grant to Wheels Inc. to the value of \$3000, as outlined in **Attachment 1**.

BACKGROUND

In May 2021, Council (C7.05.21) resolved to allocate an annual amount of \$7000 to a new arts and culture grant (with annual Perth CPI indexation applied from year two onwards). The InspireArts Community Creativity & Cultural Fund was developed to support arts, culture and heritage initiatives developed in the shire and was launched in July 2022.

The objectives of the InspireArts Community Creativity & Cultural Fund are to encourage new partnerships, improve access to arts and culture within the shire, achieve long term artistic and cultural benefits and engage local residents.

In addition to assessing whether or not the applications meet the selection criteria, the GSC, as outlined in the program guidelines, will also take into consideration:

- Partnerships, where two or more community groups will benefit directly from the project.
- The equitable distribution of funds across the geographic communities of the Shire of Mundaring.

The InspireArts Community Creativity & Cultural Fund provides the Shire with opportunities for positive promotion. The Grant Guidelines and Agreement outline the requirement, on acceptance of funding, that the groups acknowledge the support they receive from Shire of Mundaring. This helps people understand one of the ways Shire revenue is spent in the local community. It may also encourage other community organisations undertaking similar activities to consider approaching the Shire for a grant.



The types of promotion include:

- Provide a written invitation to a Council representative to attend the project launch. Invitations should be received at least two weeks prior to the launch.
- Publicise the Shire's financial support for the project through:
  - At least one media article;
  - Including the Shire's name or logo on any promotional or program material;
  - Displaying Shire of Mundaring signage during events;
  - Verbally acknowledging the Shire's support during speeches;

The InspireArts Community Creativity & Cultural Fund grant is promoted in the community through advertising in the local newspaper, Shire website, community group email network, social media and posters at Shire sites and community noticeboards.

The application to be considered by the GSC is as follows:

Wheels Inc.	Community Art Project	\$3000
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## **STATUTORY / LEGAL IMPLICATIONS**

The GSC has the authority to allocate funding to eligible not for profit groups who have applied to the Community Grants Program which includes the InspireArts Community Creativity & Cultural Fund.

## **POLICY IMPLICATIONS**

The grant is in line with the Shire's Community Funding Policy CD-02.

## **FINANCIAL IMPLICATIONS**

The 2023/2024 InspireArts Community Creativity & Cultural Fund budget is \$8803.62. The funding application recommended for approval (\$3000) can be met within the allocated budget, and will leave \$4803.62 remaining in the budget for allocation this financial year.

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Community Health and Wellbeing Informing Strategy 2020/25

Goal: Proactively support positive mental health promotion in individuals and the community.

Objective 2 – Increase participation in activities that yield mental health benefits.

Commitment 2.1 – Promote participation in volunteering opportunities.

## **SUSTAINABILITY IMPLICATIONS**

### **Social**

Shire of Mundaring has developed this financial assistance program in order to effectively and as far as possible equitably provide funds to local community groups to undertake projects in the Shire. Such projects meet identified community needs, promote active participation of local residents, build community strength and enhance the image of the Shire.

## RISK IMPLICATIONS

<b>Risk: <u>Reputation</u></b> – Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through ongoing and periodic review of the program.		

<b>Risk: <u>Financial</u></b> – The risk of funds mismanagement by grant recipients.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
The risk is mitigated through the eligibility and assessment process, where groups must provide evidence of their capacity to complete and acquit the project or event.		

<b>Risk: <u>Reputation and Financial</u></b> – Council faces a reputational and financial risk if Community Grants are awarded to groups that do not meet the grant assessment criteria.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through not awarding grants to groups that do not meet the assessment criteria.		

## EXTERNAL CONSULTATION

Consultation was undertaken with applicant groups and referees as required.

## COMMENT

The application has been reviewed and a report compiled (**Attachment 1**).

There have been two other applications received this financial year, one from central ward and one from south ward.

The group seeks funds to deliver a community led art project, driven by Wheels Inc. in collaboration with Mundaring Arts Centre Inc. (MAC Inc.). The project is centred around intergenerational interaction with a focus on learning about our place. The project will result in the design of a sculptural public artwork to activate the west end of the Mundaring Community Sculpture Park.

A professional artist will be commissioned to engage the community to design, fabricate and install the artwork. The artwork is to be inspired by local flora and fauna and incorporate Noongar language names for plants and animals. The total budget for this stage of the project is \$6950. Grant funds will be spent on artist concept design fees, artist workshop fees and materials.

Wheels Inc. have proven capacity to undertake this project, with the support and expertise of MAC Inc. The applicant has demonstrated how the project meets the objectives of the InspireArts Community Creativity & Cultural Fund to encourage new partnerships between groups and organisations in the shire; improve access to arts and culture within the shire through opportunity to participate in workshops and through the resulting public art installation; achieve long term artistic and cultural benefits; and engage local residents in a local arts and culture project.

The project also aligns with the Shire's Strategic Community Plan 2020/2030 priority *Strategy 1.3.9 – Promote Noongar language and culture* by engaging local Aboriginal Elders to understand Noongar names for flora and fauna and incorporating this knowledge into the resulting artwork.

The Shire's Infrastructure Services has given 'in principle' support to the installation of public artwork in the Sculpture Park with further advice to be provided once the concept design and scope of works is complete.

## VOTING REQUIREMENT

Simple Majority

COMMITTEE DECISION RECOMMENDATION		GSC7.04.24	
Moved by	Cr Zlatnik	Seconded by	Pres McNeil
That the Committee awards an InspireArts Community Creativity & Cultural Fund grant for an amount of \$3000 to Wheels Inc.			
<b>CARRIED 5/0</b>			
<b>For:</b> Pres McNeil, Cr Ellery, Cr Cicchini, Cr Mehta and Cr Zlatnik			
<b>Against:</b> Nil			

### InspireArts Community Creativity & Cultural Fund - Group Assessment against Selection Criteria

The 2023-2024 InspireArts Community Creativity & Cultural Fund budget is \$8803.62. This is the third application received this financial year, with \$7803.62 remaining for allocation.

The application is summarised below:

**Applicant Group:** Wheels Inc.  
**Project:** Community Art Project

**1. Meets eligibility requirements?**

Yes. The applicant is an Incorporated Association and meets the eligibility criteria for this grant, for requests up to \$3000.

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2023	Quick Grant	Promotional material	\$198	Yes
2022	Matching Grant	Wheel's Garage	\$2000	Yes
2019	Quick Grant	Signage for new bus	\$500	Yes

**3. Meets Shire Strategic Community Plan objectives  
Strategic Community Plan 2020/2030**

Goal 1: Community - Healthy, safe, sustainable and resilient community where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Objective 1.3 - Everyone belongs

Strategy 1.3.2 – Provide and support youth facilities and activities

Strategy 1.3.4 – Encourage opportunities for interaction between generations

Strategy 1.3.5 – Provide and support seniors' facilities and activities

Strategy 1.3.8 – Increase awareness and celebration of the cultural diversity within the shire

Strategy 1.3.9 – Promote Noongar language and culture

Goal 3: Built Environment – Transport, infrastructure and planning for liveable, connected communities

Objective 3.1 – Shire assets and facilities that support services and meet community need

Strategy 3.1.5 – Revitalise the Mundaring Town Centre

Objective 3.4 – Preservation of local heritage buildings and places of interest

Strategy 3.4.2 – Appropriate maintenance and signage for Shire-owned heritage buildings and places of interest

### **Community Health & Wellbeing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.1 – Promote participation in volunteering opportunities

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 9: Engage older people to participate in activities and events

Commitment 9.3 – Promote and encourage participation in local activities and events

Commitment 9.4 – Build and maintain partnerships to promote and deliver national, state and local initiatives for older people

Goal: Building and maintaining safe places to live, work and play

Objective 6: Engage with and support our young people and wider community to become more connected

Commitment 6.2 – Facilitate partnerships with community groups and organisations that deliver programs and activities for young people

Commitment 6.3 – Provide grant funding to community groups and organisations that deliver programs and activities for young people

#### **4. Short Project Description**

The group seeks funds to deliver a community-led art project, driven by Wheels Inc. in collaboration with Mundaring Arts Centre Inc. (MAC Inc.). The project is centred around intergenerational interaction, with a focus on learning about our place. The first stage of the project will result in the development of a design of a sculptural public artwork to activate the west end of the Mundaring Community Sculpture Park.

A professional artist will be commissioned to engage the community to design the artwork. Fabrication and installation of the artwork will occur in later stages of the project. The artwork is to be inspired by local flora and fauna and incorporate Noongar language names for plants and animals. It has been many years since a work has been commissioned for the Mundaring Community Sculpture Park. Recent Multi-Purpose Community Facility community consultation conducted in 2021-2022 clearly identified the Sculpture Park as the cultural heart of Mundaring. The proposal for a new commission in this unique cultural asset is timely given the proposal for a new facility and the demarcation of the Mundaring Cultural Precinct.

Shire of Mundaring has expressed 'in principle' support for the project to be installed in this area. The proposal to select the west end of the park which currently hosts a yarnning circle, gazebo and water wise garden featuring native plants labelled with Noongar names, will complement and enhance this existing cultural precinct and further develop it as a meeting place.

#### **5. Project Plan & Rationale**

The initial stage of this project will involve the engagement of an artist in residence to conduct creative workshops with community and school groups of mixed ages, to develop a design for the artwork.

The project will incorporate the following elements:

- Community engagement as the project develops;
- Artist selection and procurement;
- Artist to conduct a community workshop, develop a concept design for the sculpture and a community engagement plan;
- Seek and secure funding based on the concept design;
- Conduct community workshops with a focus on intergenerational interaction, these workshops may occur before and/or after the sculpture is installed;
- It is intended that creative and cultural workshops will be held in a number of venues, and may include the Mundaring Creative & Learning Centre, the Mundaring Community Men's Shed, the Mundaring Community Sculpture Park and local schools as follows:
  - 2 x creative workshops x 2 hours at Hill Top Grove Estate with home school students, Wheels Inc. members and residents and families;
  - 2 x creative workshops x 2 hours with primary school aged students and community Elders; and
  - 2 x community walk and talks x 2 hours – (native plants and cultural uses) in the Sculpture Park.
    - Topics for the workshops will include Noongar names for flora and fauna fire retardant plants, identifying plants by their structure and local bush tucker.
- Artist develops concept designs for sculpture; and
- Group seeks sponsorship/grants for materials and fabrication of sculpture.

Wheels Inc. has a bus to transport young people and older adults to workshop venues.

Funds will be used for artist concept design fees, artist workshop fees and materials.

## **6. Applicant Capacity**

Wheels Inc. was established in 2010, with the aim to provide recreational, social and cultural activities for any person who is over the age of 60 years, promote health and wellbeing, and encourage members to lead an active life and provide the opportunity to have a network of friends who will support each other through the ageing years.

The group currently has 39 members; all, but two of these, are Shire residents. The group uses their 14 seater bus approximately two to three times per week, to transport members to events and activities throughout the Perth Metropolitan area. Examples include; social excursions to the WA Symphony Orchestra, WA Ballet, theatre productions, picnics, trail walks and indoor skydiving. The bus is also used to take members on short trips to the South West and Wheatbelt regions. Activities are organised so members of all abilities can participate.

At the Ordinary Council Meeting held 13 February 2024, Council adopted a recommendation to enter into a three year funding agreement with Wheels Inc. for an annual amount of \$2000 (with annual Perth CPI indexation applied from year two) to cover the costs associated with registration and insurance of one bus (C4.02.24).

MAC Inc. was formed in 1979 by a group of dedicated volunteers passionate about providing a focus for arts and culture in the Perth hills, MAC Inc. has remained true to its origins. Over the years, the MAC staff, volunteers and artists have delivered a diverse range of creative arts experiences, annually engaging thousands of individuals of all interests and ages.

MAC's two venues (Mundaring and Midland Junction Arts Centre) feature new exhibitions bi-monthly and showcase the cultural offerings of exceptional local artists and craftspeople. MAC also presents a range of community projects, workshops and cultural events at the arts centres, local schools and in the wider hills community.

A not-for-profit community arts organisation, MAC is run by a volunteer management committee, dedicated professional staff and a large group of passionate volunteers. MAC provides arts leadership, advocacy for West Australian artists and cultural advisory services for individuals and organisations.

The Shire has had a funding agreement in place with MAC Inc. since before 1991, with the organisation providing arts and cultural services to the community for the past 45 years.

## **7. Access & Inclusion**

The group will use accessible venues for all workshops. A community engagement plan with a focus on intergenerational learning and creative skill sharing will be inclusive of the following groups and individuals:

- Local Aboriginal Elders;
- A professional artist;
- Eric McCrum and local Elders through the Shires' Landcare and Reconciliation Groups;
- Mundaring Creative Learning Centre providing a workshop venue;
- Local Primary Schools (TBC) Sacred Heart, Mundaring Primary School, Home Schoolers;
- Eastern Hills Wildflower Society (TBC) and local botanists;
- Friends of Sculpture Park (East – Una Bell and West – Jenny Kerr);
- Mundaring Arts Centre;
- Wheels Inc. Seniors Group; and
- Mundaring Growers and Farmers Market (Mundaring Chamber of Commerce).

## **8. Outcomes & Evaluation**

The expected outcomes of the project include:

- Strengthening of intergenerational community connections and networks;
- Increased cultural awareness;
- Increased community awareness of and knowledge about the place;
- Activation of the space;
- Skill development and fostering of creativity;
- Improved access to arts and culture activity within the Shire;
- Creation of a lasting artistic and cultural asset; and
- Promotion of a natural heritage and cultural asset.

Outcomes of the project will be measured through:

- Level of engagement with Aboriginal Elders;
- Number of opportunities for intergenerational exchange facilitated;
- Successful engagement of a professional artist;
- Successful creation of a concept design;
- Successful implementation of a community engagement plan;
- Successful sourcing of additional funding;
- Successful workshops are held with creative outcomes;
- Noongar names for flora and fauna are incorporated into the sculpture design; and
- At least five community groups are actively engaged in the project.

#### 9. Project Budget & Non-Financial Inputs

The total budget is \$6950. The applicant is seeking \$3000 from Shire of Mundaring with an in-kind contribution of \$3950.

Income Description	\$
Shire of Mundaring – InspireArts grant	\$3000
Mundaring Arts Centre and Wheels Inc. - Project Management, community liaison/sponsorship drive, marketing and promotion, catering, venue hire and equipment.	\$3950
<b>TOTAL</b>	<b>\$6950</b>

Expenditure Description	\$
Artist Concept Design fee	\$1500
Artist Workshop fees	\$1000
Materials	\$500
Mundaring Arts Centre and Wheels Inc. - Project Management, community liaison/sponsorship drive, marketing and promotion, catering, venue hire and equipment.	\$3950
<b>TOTAL</b>	<b>\$6950</b>



**10. Acknowledgement of the Shire's support**

Shire contribution will be acknowledged in the group's newsletter, via media release, on social media and verbally.

**11. Referee**

Matthew Hughes, MLA, Member of the Legislative Assembly of Western Australia.

**12. Cultural Advisory Group Comments**

The Cultural Advisory Group were given the opportunity to comment on the application, however no feedback was received. Noting two members of CAG were excluded from the assessment process due to conflict of interest.

**13. Officer Comments**

Wheels Inc. along with their partner in this project, MAC Inc., both have proven capacity to undertake this project.

The applicant has demonstrated how the project meets the objectives of the InspireArts Community Creativity & Cultural Fund to encourage new partnerships between groups and organisations in the shire; improve access to arts and culture within the shire through opportunity to participate in workshops and through the resulting public art installation; achieve long term artistic and cultural benefits; and engage local residents in a local arts and culture project.

The project also aligns with the Shire's Strategic Community Plan 2020/2030 priority *Strategy 1.3.9 – Promote Noongar language and culture* by engaging local Aboriginal Elders to understand Noongar names for flora and fauna and incorporating this knowledge into the resulting artwork.

The Shire's Infrastructure Services has given 'in principle' support to the installation of public artwork in the Sculpture Park with the location to be determined. Further advice and guidance will be provided to the group once the concept design and scope of works is complete.

**14. Recommendation**

That an InspireArts Grant to the value of \$3000 be awarded to the applicant.

## **9.0 URGENT BUSINESS (LATE REPORTS)**

Nil.

## **10.0 CLOSING PROCEDURES**

### **10.1 Date, Time and Place of the Next Meeting**

The next Grants Selection Committee (Special) meeting will be held at 5.30pm on Tuesday 30 April 2024 in the Council Chamber, 7000 Great Eastern Highway, Mundaring.

### **10.2 Closure of the Meeting**

The Presiding Person declared the meeting closed at 6.34pm.