

Confirmed Minutes Grants Selection Committee meeting

1 August 2023

I certify that the minutes of
the meeting of the Grants
Selection Committee held on
1 August 2023 were
confirmed on 16 April 2024.



Presiding Member

ATTENTION/DISCLAIMER

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a committee member or employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a committee member or employee, or the content of any discussion occurring during the course of the Committee Meeting.



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**GRANTS SELECTION COMMITTEE
COUNCIL CHAMBER, 7000 GREAT EASTERN HIGHWAY, MUNDARING – 5.15PM**

1.0 OPENING PROCEDURES

The Presiding Person declared the meeting open at 5.16pm.

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

Recording of Meeting

Members of Council and guests are advised that this meeting will be audio-recorded.

1.1 Announcement of Visitors

Nil

1.2 Attendance/Apologies

Members	Cr Neridah Zlatnik (Presiding Person)	East Ward
	Cr Doug Jeans (Deputy Presiding Person)	Central Ward
	Cr James Martin (President)	South Ward
	Cr Luke Ellery	South Ward
	Cr Karen Beale (Deputy for Cr Corica)	West Ward
Staff	Megan Griffiths	Director Strategic & Community Services
	Shannon Foster	Manager Libraries, Communications & Engagement
	Tracey Peacock	Community Capacity Building Officer
	Paula Heath	Minute Secretary
	Michelle Read	Community Events Officer
Apologies	Nil	
Leave of Absence	Cr Matthew Corica	West Ward
Absent	Nil	
Guests	Nil	

Members of the Public	Sharon Hillman	Glen Forrest Residents & Ratepayers Assoc.
	Charlotte Van der Burgt	Mundaring Chamber of Commerce
	Naomi Fuller	Mundaring Chamber of Commerce
	Wade Colquhoun	Glen Forrest Cricket Club
	Monique Cook	Glen Forrest Cricket Club
	Alice Clement	First Friends Playgroup
	Jayde Scott	First Friends Playgroup
	Val Shiell	Darlington History Group
	Lyn Myles	Darlington History Group

Members of the Press Nil

2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

3.0 DECLARATION OF INTEREST

3.1 Declaration of Financial Interest and Proximity Interests

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

Nil

3.2 Declaration of Interest Affecting Impartiality

A Council Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

- Cr Neridah Zlatnik disclosed an interest affecting impartiality in Item 8.2 (2023/24 Round One Matching Grant applications) as she is a past Mundaring Primary School P&C member and President, with continuing ties to the school community and a user of the Mundaring Primary School hard courts as President of Panthers Basketball Club and parent of player.
- Cr Neridah Zlatnik disclosed an interest affecting impartiality in Item 8.2 (2023/24 Round One Matching Grant applications) as her nephew is a member of Glen Forrest Cricket Club.
- Cr Doug Jeans disclosed an interest affecting impartiality in Item 8.1 (2023/24 Round One Community Event Grant applications) as his son is on the Committee of Glen Forrest Volunteer Bush Fire Brigade.
- Cr James Martin disclosed an interest affecting impartiality in Item 8.2 (2023/24 Round One Matching Grant applications) as his daughter was a recent past member of HorsePower Hills.

- Cr Beale disclosed an interest affecting impartiality in Item 8.1 (2023/24 Round One Community Event Grant applications) as she is a member of the Mundaring Chamber of Commerce.
- Cr Ellery disclosed an interest affecting impartiality in Item 8.1 (2023/24 Round One Community Event Grant applications) as a relative is the Secretary of Glen Forrest Volunteer Bush Fire Brigade.
- Cr Ellery disclosed an interest affecting impartiality in Item 8.2 (2023/24 Round One Matching Grant applications) as his aunty is a player at Glen Forrest Cricket Club.

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Procedures for asking and responding to questions are determined by the Presiding Person and in accordance with the Shire's Meeting Procedures Local Law 2015. Questions must relate to a function of the Committee.

Nil

6.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COMMITTEE DECISION		GSC1.08.23	
RECOMMENDATION			
Moved by	Cr Jeans	Seconded by	Cr Ellery

That the Minutes of the Grants Selection Committee Meeting held 29 May 2023 be confirmed.

CARRIED 5/0

For: Cr Jeans, Cr Martin, Cr Ellery, Cr Beale and Cr Zlatnik

Against: Nil

7.0 PRESENTATIONS

7.1 Deputations

Charlotte Van der Burgt	Item 8.1	2023/24 Round One Community Event Grant applications
Wade Colquhoun	Item 8.2	2023/24 Round One Matching Grant applications
Alice Clement	Item 8.2	2023/24 Round One Matching Grant applications
Val Shiell	Item 8.1	2023/24 Round One Community Event Grant applications

7.2 Petitions

Nil

7.3 Presentations

Nil

8.0 REPORTS OF EMPLOYEES

8.1 2023-2024 Round One Community Event Grant Applications

File Code	GS.COM2.03
Author	Tracey Peacock, Community Capacity Building Officer
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	1. 2023-24 Round One Community Event Grant Applications ↓

SUMMARY

The 2023/2024 Community Event Grant Program budget is \$37,030. Ten eligible applications were received, with requests totalling \$35,859.27.

The applicants are seeking funds to run community events including Christmas Carols, anniversary celebrations, music events and community festivals. All activities fall within the grant guidelines.

It is recommended that the Grants Selection Committee (GSC) award the ten applicants Community Event Grants to the total value of \$31,476.13, as outlined in Attachment 1.

BACKGROUND

The Community Event Grant was developed to assist financially local community groups, which deliver a range of events that meet identified community need, promote active participation of local residents, encourage community connection, foster health and wellbeing and enhance community spirit. The grants are funded at two levels:

- Event grants to the value of \$1000 for small community events.
- Event grants to the maximum value of \$5000 (plus GST where applicable) for annual community events where the group is able to match or exceed the grant amount, from fundraising, sponsorship, other grants and in-kind contributions.

In addition to assessing whether or not the applications meet the selection criteria, the GSC, as outlined in the program guidelines, will also take into consideration:

- Partnerships, where two or more community groups will benefit directly from the project.
- The equitable distribution of funds across the geographic communities of the Shire of Mundaring.

The Community Event Grant provides the Shire with opportunities for positive promotion. The Grant Guidelines and Agreement outline the requirement, on acceptance of funding, that the groups acknowledge the support they receive from Shire of Mundaring. This helps people understand one of the ways Shire revenue is spent in the local community. It may also encourage other community organisations undertaking similar activities to consider approaching the Shire for a grant. The types of promotion include:

- Provide a written invitation to a Council representative to attend the project launch. Invitations should be received at least two weeks prior to the launch.

- Publicise the Shire’s financial support for the project through:
 - At least one media article;
 - Including the Shire’s name or logo on any promotional or program material;
 - Displaying Shire of Mundaring signage during the event;
 - Verbally acknowledging the Shire’s support during speeches;
 - Promoting the event on the event calendar on the Shire’s website.

The Community Event Grant round was promoted in the community through advertising in the local newspaper, Shire website, community group email network, social media and posters at Shire sites and community noticeboards.

The ten applications to be considered by the GSC are as follows:

Chidlow Progress Association	Chidlow Community Christmas Carols	\$5000
Darlington History Group	Celebration of the Centenary of Darlington Village Hall	\$1736
First Friends Playgroup	Messy Play & Family Fun Day	\$1752.12
Glen Forrest Christmas Gathering (auspiced by Glen Forrest Volunteer Bush Fire Brigade)	Glen Forrest Christmas Gathering	\$5000
Glen Forrest Primary School Parents & Citizens Association	School and Community Bush Dance	\$3890.59
Glen Forrest Resident & Ratepayer Association	Day in the Forrest	\$5000
Mundaring Chamber of Commerce	Mundaring’s Biggest Long Table	\$5000
Parkerville Junior Cricket Club	Community Cricket Festival	\$5000
Swan View Community Association	Carols by Candlelight	\$2350
Glen Forrest Community Garden	10 th Anniversary Celebration	\$1130.56

It is noted that Hills Billy Carts Inc. have submitted a business case to Council as part of the annual Corporate Business Planning process, seeking recurrent event funding for the Hills Billy Cart Festival. The outcome of this request will not be known until the adoption by Council of the Corporate Business Plan and the Annual Budget, and then, if successful through this process, via the Council endorsement of a funding Deed of Agreement. Should the group’s request for recurrent event funding be unsuccessful through this process, the request would then be referred to the GSC for consideration, noting that GSC only has authority to allocate funding per event, and not for recurrent events and to a maximum amount of \$5000.

STATUTORY / LEGAL IMPLICATIONS

The GSC has the authority to allocate funding to eligible not for profit groups who have applied to the Community Grants Program which includes the Community Event Grants.

POLICY IMPLICATIONS

The grant is in line with the Shire’s Community Funding Policy CD-02.

FINANCIAL IMPLICATIONS

The 2023/2024 Community Event Grant Program budget is \$37,030. The funding applications recommended for approval (\$31,476.13) can be met within the allocated budget, and will leave \$5553.87 remaining in the budget for allocation in the second round of the financial year.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Community Health and Wellbeing Informing Strategy 2020/25

Goal: Proactively support positive mental health promotion in individuals and the community.

Objective 2 – Increase participation in activities that yield mental health benefits.

Commitment 2.3 – Support groups and organisations that host community events.

SUSTAINABILITY IMPLICATIONS

Social

Shire of Mundaring has developed this financial assistance program in order to effectively and as far as possible equitably provide funds to local community groups to undertake projects in the Shire. Such projects meet identified community needs, promote active participation of local residents, build community strength and enhance the image of the Shire.

RISK IMPLICATIONS

Risk: <u>Reputation</u> – Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.		
Likelihood	Consequence	Rating
Unlikely	Moderate	Moderate
Action / Strategy		
The risk is mitigated through ongoing and periodic review of the program.		

Risk: <u>Financial</u> – The risk of funds mismanagement by grant recipients.		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
The risk is mitigated through the eligibility and assessment process, where groups must provide evidence of their capacity to complete and acquit the project or event.		

Risk: <u>Reputation and Financial</u> – Council faces a reputational and financial risk if Community Grants are awarded to groups that do not meet the grant assessment criteria.		
Likelihood	Consequence	Rating
Unlikely	Moderate	Moderate

Action / Strategy
The risk is mitigated through not awarding grants to groups that do not meet the assessment criteria.

EXTERNAL CONSULTATION

Consultation was undertaken with applicant groups and referees as required.

COMMENT

All applications have been reviewed and a report compiled (Attachment 1). Where a lesser amount is being recommended, reasons for the recommendation are outlined in the comments section of each application in Attachment 1. A summary of all applications is noted below:

- The Chidlow Progress Association seeks funds for the Chidlow Community Christmas Carols event.
- The Darlington History Group seeks funds to celebrate the centenary of the Darlington Village Hall.
- First Friends Playgroup seeks funds to host a Messy Play and Family Fun Day.
- Glen Forrest Christmas Gathering (auspiced by Glen Forrest Volunteer Bush Fire Brigade) seek funds to hold the annual Glen Forrest Christmas Gathering.
- Glen Forrest Primary School Parents & Citizens Association seek funds to hold a school and community bush dance.
- Glen Forrest Residents & Ratepayers Association seeks funds to hold the ninth Day in the Forrest music festival.
- Mundaring Chamber of Commerce seeks funds to host the Mundaring's Biggest Long Table event, encouraging people to 'buy local'.
- Parkerville Junior Cricket Club seeks funds to hold a Community Cricket Festival.
- Swan View Community Association seeks funds to hold the Swan View Carols by Candlelight.
- Glen Forrest Community Garden seeks funds to celebrate the garden's 10th anniversary.

Of the applications received, 60% are from groups located in Central Ward, 20% from West Ward, 10% from East Ward and 10% from South Ward.

VOTING REQUIREMENT

Simple Majority

COMMITTEE DECISION RECOMMENDATION		GSC2.08.23	
Moved by	Cr Jeans	Seconded by	Cr Beale

That the Committee awards Community Event Grants to the total value of \$31,476.13 to the following:

- Chidlow Progress Association.....\$3345.50
- Darlington History Group.....\$1535.50
- First Friends Playgroup.....\$1752.12
- Glen Forrest Christmas Gathering (auspiced by Glen Forrest Volunteer Bush Fire Brigade.....\$3585
- Glen Forrest Primary School P&C Association.....\$3890.59
- Glen Forrest Residents & Ratepayers Association.....\$5000
- Mundaring Chamber of Commerce.....\$5000
- Parkerville Junior Cricket Club.....\$3886.86
- Swan View Community Association.....\$2350
- Glen Forrest Community Garden.....\$1130.56

CARRIED 5/0

For: Cr Jeans, Cr Martin, Cr Ellery, Cr Beale and Cr Zlatnik

Against: Nil

The Director Strategic & Community Services left the meeting at 5.57pm and did not return.

Community Event Grant Assessment against Selection Criteria

There are 10 applicants for the first grant round of the financial year 2023/24, seeking funds to the total of \$35,859.27. These requests can be met within the allocated budget of \$37,030.

The 10 applications are recommended to be approved, to the total value of \$31,476.13.

The applications are summarised below:

Applicant Group 1: Chidlow Progress Association
Event: Chidlow Community Christmas Carols

1. Meets eligibility requirements?

Yes.

2. Applicant Grant History

Year	Grant	Purpose	Amount	Acquitted
2022	Quick Grant	Kitchen equipment	\$500	No
2021	Community Event Grant	Chidlow Carols	\$1000	Yes
2021	Quick Grant	Equipment for Chidlow Hall	\$500	Yes
2021	Matching Grant	Improving community and organisational equipment	\$581	Yes
2021	Community Event Grant	Chidlow monthly markets	\$1331	Yes
2019	Community Event Grant	Community Christmas Carols	\$4340	Yes
2019	Quick Grant	Community garden fencing	\$500	Yes
2018	Quick Grant	Old Chidlow Hall under stage storage doors	\$500	Yes
2018	Matching Grant	Old Chidlow Hall stage repair	\$2000	Yes
2018	Matching Grant	Old Chidlow Hall window restoration project	\$2000	Yes

3. Meets Shire Strategic Community Plan objectives

Strategic Community Plan 2020/2030

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and events

Community Health & Wellbeing Informing Strategy 2020/2025

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

4. Brief Description of Project

The group seeks funds to hold a Christmas event for the Chidlow community on the Chidlow Village Green. The event will be delivered in partnership with other local community groups. It is an opportunity for the Chidlow community to connect and to celebrate at the end of the year and for local community organisations and businesses to come together and support each other to deliver a family focussed event. The inclusion of the monthly local markets as part of this event adds a strong economic development element. All stall holders are local and provide handmade wares. The event will be held on 9 December 2023.

5. Activities to be funded by this grant

Activities to be funded include a community concert including children's performances, local choir and local musicians, staging and sound for the event, and entertainment. *see budget table for detail.

6. Priority of Project/Community Consultation/Benefit

It is anticipated that 1000 people will attend the event. This event is held annually as the Chidlow community Christmas celebration, with involvement from the Chidlow Primary School and other local community music groups. Contributions are made to the event by local businesses in the form of sponsorship and in-kind support, as well as supporting the markets. The CPA contributes many volunteer hours to provide this event for the community. The inclusion of the monthly markets as part of this event has only been a recent addition and adds a strong economic development component to the event. The markets also act as another drawcard and make the event more robust - more to do and see!

7. Access and Inclusion

The railway Heritage path is accessible. Accessible toilets will be provided. Seating will be provided in shaded areas to accommodate older people and to offer cooler places to sit. Promotional material will consider accessibility guidelines.

8. Promotional activities

The event will be promoted on social media, with banners and posters, and on the group's website.

9. Acknowledgement of the Shire's support

Shire support will be acknowledged on social media, newsletter, and Shire logo on all promotional material, Shire banners and an invitation to Councillors to attend.

10. Demonstrated success of the project

Through the execution of this event the CPA will provide a Christmas event for the Chidlow community to celebrate the festive season as a community. It is especially an opportunity to showcase the creative talents of local young

people.

The event will provide an opportunity for local community groups to partner to bring the community an annual Christmas event.

The annual Christmas carol concert is a community wide opportunity for Chidlow residents to come together, connect with each other and celebrate local assets - the Chidlow Village Green, local music groups, local businesses and local residents - especially young people.

Success of the event will be measured through the delivery of a well organised and well attended event with involvement from community groups, local businesses and the local primary school, with strong volunteer involvement and support from local residents to run the event.

11. Event Budget

The total budget is \$6691. The applicant is seeking \$5000 from Shire of Mundaring, being 75% of the budget. Matching funds will be sourced from the group's own funds, Chidlow Tavern and Bendigo Bank. In-kind support will be provided by Chidlow Volunteer Bush Fire Brigade, local business donation of prizes and by CPA through volunteer hours.

Income Description	\$
Chidlow Progress Association	\$1000
Chidlow Tavern	\$1000
Bendigo Bank	\$500
Shire of Mundaring Community Event Grant	\$5000
In-kind – donation of prizes	\$250

Expenditure Description	\$
Hire King Staging and Sound	*\$2700
Monsterball - entertainment	*\$2490
Kennards - Lighting towers (3)	\$663
Kennards - toilets (2)	\$148
Hire King - Snow machine and solution	\$240
Officeworks - printing	\$100
Red Dot – Lollies from Santa	\$100
In-kind – donation of prizes	\$250

Total Income	\$7750	Total Expenditure	\$6691
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In-Kind Contributions	
Volunteer hours – CPA	\$4801
Volunteer hours – Chidlow Volunteer Bush Fire Brigade	\$48.10
Donation of prizes	\$250

12. Referees

Norm Brewer, Manager, Chidlow Tavern
Jessica Shaw MLA, Member for Swan Hills, WA Labour

13. Comment

To align with the requirement that the Shire contribution is a maximum of 50% of the budget, it is recommended to approve a lower level of funding than requested. This level of funding is also more in line with the type of event the group seeks funding for and is an increase on the amount previously awarded to the group for this event in 2021 of \$1000. The increase takes into account rising costs and expansion of items required to run the event in 2023.

14. Recommendation

That a Community Event Grant to the value of \$3345.50 be awarded to the applicant.

Applicant Group 2: Darlington History Group Inc.
Event: Celebration of the Centenary of the Darlington Village Hall

1. Meets eligibility requirements?

Yes.

2. Applicant Grant History

Year	Grant	Purpose	Amount	Acquitted
2022	Quick Grant	Telling the community	\$205.70	Yes
2021	Community Event Grant	10th Anniversary Community Afternoon Tea	\$1000	Yes
2020	Matching Grant	Arts on the Edge: Darlington, the Place, the People, the Festival	\$2000	Yes
2019	Quick Grant	Gazebo	\$428	Yes

3. Meets Shire Strategic Community Plan objectives

Strategic Community Plan 2020/2030

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and events

Strategy 1.1.6 – Promote and recognise volunteering within the Shire

Community Health & Wellbeing Informing Strategy 2020/2025

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

4. Brief Description of Project

The group seeks funds to collaborate with Darlington's community organisations to celebrate the importance, role and history of the Darlington Village Hall, over the last 100 years.

The Darlington Hall is well known and used by many of the organisations and schools present in Darlington today. Its history tells of the transformation from Waylen's and Amherst's Wine Cellar to become the village community hall and a focus for the community, 100 years ago on 18 August 1923.

The purchase of the building by the Progress Association for \$675 provided a place for residents and organisations to meet. Alterations were made to accommodate up to 220 people.

On 18 August 1923, Darlington Village Hall was opened formally by the State

Premier Sir James Mitchell. It was a place where the Girl Guides met, schools gave concerts, the Maypole was performed, the Theatre Players provided plays, and there was entertainment such as the Pub Nights. Anzac Day ceremonies were held there. Badminton tournaments were played and Choirs performed under the baton of Mrs Curlewis and the Kajamaba Singers.

It was here that the Darlington Arts Festival began under the guidance of artists such as Guy Grey Smith and Robert Juniper. Since its inception the Hall has been extended and very much retains the aesthetics and remains the heart of Darlington.

This event is being staged by a number of Darlington community groups including Darlington Arts Festival and Darlington Residents and Ratepayers Association.

The event will be held on 19 August 2023.

5. Activities to be funded by this grant

Grant funds will be used to hire a large screen television to run photographs and footage of people and past events. The group will display photographs, recordings and video of performances and events that have taken place at the Hall over the years. A "Memory Book" will be developed with Sally Herzfeld recording and obtaining people's written experiences on the day. Working with other Darlington organisations, a programme of activities will be developed with Chris Durrant as the Master of Ceremonies. It is hoped that some of the older activities such as the Maypole will also be replicated. Rotary Club of Mundaring will provide the catering. The group expects to attract past and present residents as well as organisations in Darlington to contribute their particular skills and activities for this day.

The funds will also be put towards replicating photographs and items of interest, which will be mounted and displayed on the walls and display boards.

A photographer will be engaged to record the important events of the day.
*see budget table for more detail.

6. Priority of Project/Community Consultation/Benefit

It is anticipated that approximately 400 people will attend over the day. It is anticipated that attendance will fluctuate during the day, this is based on the figures for the Parkerville Hall Centenary held in 2022.

This is the first time a celebration of the centenary of the Darlington Village Hall has occurred. This building was built earlier for the Darlington Vineyard but when the vineyard was closed, residents pooled their resources and purchased the hall with the Shire's assistance. Information about the celebration of the century of the village hall has been circulated through email to all organisations, by personal contact and advertised in the Darlington Review.

Members of the community have been encouraged to join the event Steering Group and assist in the development of the program. Chris Durrant has volunteered his skills as Master of Ceremonies. Indications from Darlington Arts Festival Committee, the Darlington Chamber Music Group, Darlington

Residents and Ratepayers Association, the Darlington Club, schools and other organisations indicate their willingness to contribute items on the day.

Letters of support have been received from Darlington Sports & Recreation Association (WA) Inc., Darlington Residents & Ratepayers Association and The Darlington Club (see attached).

7. Access and Inclusion

The Darlington Community Hall has good wheelchair access and egress to the hall. Toilets meet with Universal Design Principles.

Members from the organisations involved will be on hand to provide advice and facilitate access for individuals with mobility, hearing and visual problems.

8. Promotional activities

The event will be promoted on social media, in newspaper advertising, through media release, with posters, and on the group's website.

9. Acknowledgement of the Shire's support

Shire support will be acknowledged through social media, website, and media release, Shire logo on all promotional material, Shire banners and invitation to Councillors.

10. Demonstrated success of the project

This Centenary Celebration of the Hall will:

- provide a repository of historical stories, photographs and documents from the organisations that have been established and used the Hall as their base;
- bring a range of organisation's together to showcase their activities which underpin our community identity;
- facilitate communication and cooperation between community groups and residents;
- be documented and this information will be placed on the Darlington History Group website for all to see and celebrate the 100 year role and place of the Darlington Hall in our Community;
- be an opportunity for past residents to meet, re-establish old networks and reminisce; and
- reinforce the historical and social importance of the Hall in the local community.

Success will be measured through level of community participation, success of the partnerships between organisations, improved community understanding of and appreciated for the role the Hall has played in the community and provision of the collected information is available and accessible on the group's website.

11. Event Budget

The total budget is \$3071. The applicant is seeking \$1736 from Shire of Mundaring, being 56.5% of the budget. Matching funds will be sourced from Darlington Club and Rotary Club of Mundaring.

Income Description	\$
Shire of Mundaring Community Event Grant	\$1736
Darlington Club	\$200
Rotary Club of Mundaring	\$1500

Expenditure Description	\$
LED TV Hire	*\$671
Mounting of Photographs	*\$200
Photographer	*\$700
Catering	\$1500

Total Income	\$3436	Total Expenditure	\$3071
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In-Kind Contributions	
Volunteer hours – Darlington Residents & Ratepayers Association	\$1000
Volunteer hours – Darlington History Group	\$1000

12. Referees

Sue Lavell, President, Darlington Club
Chris Pemberton, Secretary, Darlington Arts Festival (DAF)

13. Comment

The group made an application for the 2022/23 Milestone Event Grant to hold this event, however were unsuccessful with this request. The group were advised to apply for the Community Event Grant to assist with the event. As such, it is recommended to approve this request to allow the group to celebrate the Centenary milestone to the benefit of the Darlington community and it surrounds. To align with the matching component of the grant it is recommended to fund at the lower amount of \$1535.50 being 50% of budgeted expenses.

14. Recommendation

That a Community Event Grant to the value of \$1535.50 be awarded to the applicant.

Applicant Group 3: First Friends Playgroup Inc.
Event: First Friends Messy Play & Family Fun Day

1. Meets eligibility requirements?

Yes.

2. Applicant Grant History

Year	Grant	Purpose	Amount	Acquitted
2023	Matching Grant	Upgrade of kitchen facilities toward venue hire project	TBC \$2000 recommended	No
2023	Quick Grant	Playgroup improvements to launch gardening sessions	\$500	No
2022-23	Volunteer Recognition Event Grant	Recognition Event	\$300	N/A

3. Meets Shire Strategic Community Plan objectives

Strategic Community Plan 2020/2030

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and events

Strategy 1.1.6 – Promote and recognise volunteering within the Shire

Community Health & Wellbeing Informing Strategy 2020/2025

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

4. Brief Description of Project

The group seeks funds to hold a Messy Play Family Fun Day, a community event centred on interactive messy play activities that showcase the benefits of being involved and attending a local playgroup. Families will be invited to a day filled with hands-on experiences, where children can explore various textures and sensations through playdough, slime, jelly, marshmallow goop, and a mud kitchen.

Embracing creativity, participants will have the opportunity to express themselves through sensory painting experiences. To assist in covering costs and to ensure enough materials, participants will be able to pre-book their entry to messy play for a small fee per family. The event will also offer free access and open play to both the indoor and outdoor playgroup spaces,

allowing families to enjoy the freedom of unstructured play and meet with current members.

As families and community members immerse themselves in the fun, they will additionally have the opportunity to enjoy a sausage sizzle, and indulge in treats from ice cream and coffee vans provided by the 1st Midland Scout Group and local community businesses. Additionally, a range of small fundraising market stalls will be present, providing an opportunity for community members to support local causes including First Friends Playgroup, Guildford Playgroup, the Australian Breastfeeding Association, Scouts and the Girl Guides.

The group aims to host a day of laughter, imagination, and community connection that helps to promote the Playgroup, the services of other local businesses and associations and can assist in a small part to growing membership and contribute to fundraising efforts.

The event will be held on 7 October 2023.

5. Activities to be funded by this grant

The Messy Play Family Fun Day will offer a wide array of activities and community partnerships, ensuring an engaging and inclusive experience for all attendees. Activities will include:

Messy Play Stations:

- Marshmallow Goop Search and Find Tub
- Chia Slime Station
- Sensory Tubs featuring coloured rice, chickpeas, lentils, and pasta
- Dinosaur Egg Fossil Dig with hidden dinosaur toys inside plaster of Paris eggs
- Oobleck Slime Volcano
- Jelly Texture Table
- Sensory Painting Experiences, including a painting wall with spray bottles, paint balloons, paint pistols, finger and feet painting
- Face Painting by a dedicated community member
- Playdough Stations
- Sand Activities
- Mud Kitchen

Community Partnerships and Local Business Involvement:

- Girl Guides approached to have volunteer rangers assist with running messy play stations, contributing towards their service badges
- Allergy Support Hub discussions to ensure safe and inclusive messy play activities for attendees with high-risk allergies
- Allergy Support Hub invited to have a stall or provide promotional information on allergy support during the event
- Australian Breastfeeding Association offering a drop-in breastfeeding counsellor
- Guildford Playgroup running a small lucky dip fundraiser
- Presence of local CWA, Rotary, Scouts, and Girl Guide groups providing information and engagement opportunities

- Midland First Scouts assisting with the sausage sizzle
- Local ice cream and coffee van businesses present at the event
- Bendigo Bank and the Shire of Mundaring invited to have stalls promoting their services to the community

Fundraising and Community Services:

- Fundraising items available for purchase, including sensory and playdough kits, First Friends shirts, handmade reusable rice pouch packs, and kids superhero capes
- Community service stalls providing information and resources from various organizations, including the Allergy Support Hub
- Opportunities to support local causes through the purchase of fundraising items and participation in lucky dip fundraisers

Grant funds will be used for promotional material, event activity supplies and t-shirts. *see budget table for more detail.

6. Priority of Project/Community Consultation/Benefit

The group anticipates a strong turnout, estimating a potential attendance of 150-200 people. This estimate factors in existing First Friends members inviting two to three additional families within the community, the outreach through the Girl Guides, Scouts, and Guildford Playgroup, and the regular attendance of approximately 12-15 community families who typically join in on open days.

First Friends Playgroup has received significant community support for the inaugural event. The level of community consultation and support received underscores the enthusiasm and belief in the success of the event. Discussions regarding the event have taken place with Shire staff and Councillors, Playgroup WA and other local groups and businesses, securing their support through donations and volunteer commitments.

Inclusivity is a priority and the group have engaged with local community groups and services, including the Allergy Support Hub, who are providing guidance on making the event inclusive for families dealing with allergies. Messy play activities are popular with young families however often not safe for these children. Their expertise will help to create a safe and welcoming environment for all attendees.

7. Access and Inclusion

First Friends Playgroup is committed to ensuring accessibility and inclusion for all community members. As part of the access and inclusion plan, the group aims to implement the following measures:

- Utilising Arial font in sizes above 12 on promotional flyers with uncluttered backgrounds and contrasting colour choices. Advertising across various platforms, including social media posts with text, photos, and video with voice-overs.
- Ongoing discussions with the Allergy Support Hub to ensure our messy play activities are inclusive of all community members, including

children with allergies.

- Displaying contact details for First Friends and event organisers on all promotional materials. Including an option on the pre-booking form for messy play to indicate allergy, access, or other requirements, enabling us to plan ahead and accommodate individual needs.
- Utilising our existing network of pathways outside to ensure stalls are easily accessible. Using wider doors for simpler access.
- Installing clear signage with warnings and readable/pictorial instructions at each station to assist with access.
- All committee members and volunteers will be easily recognisable in First Friends Playgroup shirts.
- Ensuring ample space for easy access around stations. Providing a designated break-off room for individuals needing a quiet space or nursing mothers.

The group has also looked into the pricing of hiring an accessible toilet for the day and have approached a local community member with the appropriate equipment willing to assist us with the collection and return of this if required.

8. Promotional activities

The event will be promoted via social media, with banners and posters.

9. Acknowledgement of the Shire's support

Shire support will be acknowledged on social media, newsletter, Shire logo on all promotional material, Shire banners, and via an invitation to Councillors to attend. The Shire will be invited to attend and the logo will also be included on a 'with thanks' display board at the event.

10. Demonstrated success of the project

The primary goal for this event is to create a vibrant and inclusive community gathering that fosters connections and provides a memorable experience for families. By offering a wide range of engaging and interactive messy play activities, the group aim to spark children's creativity, imagination, and sensory exploration. Additionally, we aspire to promote community engagement by involving local businesses, organisations, and services, fostering partnerships that will benefit First Friends Playgroup and the broader community. Through this event, the group aims to establish a strong foundation for future community initiatives, while raising awareness about the importance of play and early childhood development.

In addition, the group views the event as a significant fundraising and promotional opportunity for First Friends Playgroup. It is anticipated that the event's success will generate increased visibility and awareness of the playgroup within the community. By showcasing the enriching experiences and supportive environment provided, it is hoped that new families will be attracted to join. This event will serve as a platform to highlight the unique benefits of joining First Friends Playgroup, such as the opportunity for children

to learn, grow, and develop through play while parents and caregivers find a supportive network.

The group will assess the achievement of the desired outcomes through attendance and participation levels at the event, number of membership inquiries, number of new registrations, feedback forms and surveys will be distributed to event attendees to gather their impressions, suggestions, and overall satisfaction. Positive feedback, along with anecdotal testimonials and social media engagement, will provide valuable insights into the event's success.

The group will conduct an analysis of its financial sustainability and revenue stream after the event. This will involve assessing the success of fundraising efforts, sales of promotional items, and the impact on the playgroup's financial stability.

11. Event Budget

The total budget is \$4040.96. The applicant is seeking \$1752.12 from Shire of Mundaring, being 43% of the budget. Matching funds will be sourced from Michelle Roberts, the group's own funds, Coles, Bendigo Bank and in-kind contributions from local businesses.

Income Description	\$
Shire of Mundaring Community Event Grant	\$1752.12
Michelle Roberts Donation	\$200
First Friends Contribution	\$300
Coles Sponsorship	\$250
Bendigo Bank Grant	\$655
Pre-booking fees	\$243.29
In-kind - Affectionary Marshmallow	\$240.55
In-kind - Painting by Leanne	\$170
In-kind - Clement Plant Repairs	\$230

Expenditure Description	\$
Ikea Sensory Play Table	\$232
Kmart Tuff Trays, sensory table and trestles	\$463
Bunnings tarps and buckets	\$65.85
Polo shirts	*\$675.80
First Friends Playgroup Polo Shirts Various Sizes Red Kingdom Designs	\$306
Large Pull up banner, flyers and printed signs & posters (Officeworks)	*\$426

Corflute Signs (easy signs)	*\$250
Wristbands for event entry	\$32
Consumable Ingredients for Messy Play	*\$500
First Aid Kits (St Johns)	\$115.76
Accessible toilet hire Kennards	\$269
Square point of sale card reader	\$65
Affectionary Marshmallow	\$240.55
Painting by Leanne	\$170
Clement Plant Repairs – accessible toilet delivery	\$230

Total Income	\$4040.96	Total Expenditure	\$4040.96
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In-Kind Contributions	
Volunteer Hours	\$3860.96
Affectionary Marshmallow	\$240.45
Painting by Leanne	\$170
Clement Plant Repairs	\$230

12. Referees

Andrea Southam, Executive Officer, Bendigo Bank Mundaring
Danielle Calleja, Teacher, Mrs Calleja's Classroom Inc.

13. Comment

The group have submitted a comprehensive and competitive application which clearly outlines the benefit of this event to the group, its sustainability and the community it serves.

14. Recommendation

That a Community Event Grant to the value of \$1752.12 be awarded to the applicant.

Applicant Group 4: Glen Forrest Christmas Gathering (auspiced by Glen Forrest Volunteer Bush Fire Brigade)

Event: Glen Forrest Christmas Gathering

1. Meets eligibility requirements?

Yes.

2. Applicant Grant History

Year	Grant	Purpose	Amount	Acquitted
2022	Community Event Grant	Glen Forrest Christmas Gathering	\$3275	Yes
2021	Community Event Grant	Glen Forrest Christmas Gathering	\$1500	Yes
2019	Community Event Grant	Glen Forrest Christmas Gathering	\$1500	Yes
2018	Community Event Grant	Glen Forrest Christmas Gathering	\$1500	Yes

3. Meets Shire Strategic Community Plan objectives

Strategic Community Plan 2020/2030

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and events

Community Health & Wellbeing Informing Strategy 2020/2025

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

4. Brief Description of Project

The Glen Forrest Christmas Gathering is held every Christmas in Glen Forrest at Burkinshaw Park. The event is led by the Christmas Gathering Band, made up of volunteers from the Hills. They rehearse in the Glen Forrest Hall. This is now a traditional family event in Glen Forrest and takes place on 23 December.

5. Activities to be funded by this grant

The park is set up with facilities including Glen Forrest Scouts sausage sizzle, coffee truck, ice-cream truck and sales in LED (bushfire safe) candles used for the carols. There are some games organised for the children and Santa arrives on a fire truck and throws lollies. There is an annual event of the tug-of-war "East vs West" and after sunset the carols begin and the park glows with happy faces.

Grant funds will be used to assist with costs including sound, lighting and staging, event insurance and band. *see budget table for more detail.

6. Priority of Project/Community Consultation/Benefit

It is estimated on past attendance that approximately 1000 people will attend the event. This event has been held for over 25 years, gaining support from the community as the 'go to' place for many families every year on 23 December as part of their Christmas celebrations. Each year the program is changed to maintain interest, support and growth.

The group has a number of partner organisations including local businesses and community groups such as Darlington Scout Group and Glen Forrest Bushfire Brigade. The AUSLAN community are also actively engaged with the event.

7. Access and Inclusion

The Glen Forrest Oval facilities are designed for large crowds and have excellent access for all participants and attendees. The very object and function of the overall facilities are of great value to the arrangement of this community event. Volunteers are present at the main entrance to ensure that the facilities are operating to their designed functional purposes. As this event has been held for so many years and involves many people very familiar with the event and the facilities, this allows for a smooth running of the operation.

8. Promotional activities

The event will be promoted on social media, with posters and through word of mouth.

9. Acknowledgement of the Shire's support

Shire support will be acknowledged on social media, with Shire logo on all promotional material, Shire banners, and verbally at the event.

10. Demonstrated success of the project

The group seeks to serve the community of Glen Forrest and surrounds with a Christmas function that benefits families, shire residents and local community groups. They also seek to include all members of the community, including young children, the hearing impaired and older adults.

The group seeks to achieve these outcomes through community games such as the East vs West tug of war and of course a repertoire of Christmas carols that all in attendance are encouraged to sing along with. AUSLAN trained volunteers use sign language to convey the carols to a growing deaf/hearing impaired community who attend each year. Through these outcomes the group creates a relaxing, enjoyable and free attraction for all.

Success will be measured through community feedback, attendance numbers, and community participation through business and community group involvement.

11. Event Budget

The total budget is \$7170. The applicant is seeking \$5000 from Shire of Mundaring, being 70% of the budget. Matching funds will be sourced from donations and sales of candles and booklets.

Income Description	\$
Shire of Mundaring Community Event Grant	\$5000
Donations other	\$1600
Vendor Payments (food vendors donate a portion of sales)	\$300
LED Candle Sales	\$700
Booklet sales	\$300

Expenditure Description	\$
Staging and Sound	*\$3500
Insurance	*\$870
Band Payment	*\$2000
MC Payment	\$100
LED Candle Purchase	\$500
Signage / Incidentals	\$200

Total Income	\$7900	Total Expenditure	\$7170
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In-Kind Contributions	
Volunteer Time (160 hours x \$48.05)	\$7681.60

12. Referees

Michael Hare, President, Glen Forrest Volunteer Bush Fire Brigade
Ann Slaven, Treasurer, Glen Forrest Volunteer Bush Fire Brigade

13. Comment

To align with the requirement that the Shire contribution is a maximum of 50% of the budget, it is recommended to approve a lower level of funding than requested. The recommended level of funding is also more in line with the type of event the group seeks funding for and is an increase on the amount previously awarded to the group for this event in 2022 of \$3275. The increase takes into account rising costs to run the event in 2023.

14. Recommendation

That a Community Event Grant to the value of \$3585 be awarded to the applicant.

Applicant Group 5: Glen Forrest Primary School P&C Inc.
Event: School and Community Bush Dance

1. Meets eligibility requirements?

Yes.

2. Applicant Grant History

Year	Grant	Purpose	Amount	Acquitted
2022	Community Event Grant	School and community bush dance	\$3530	Yes
2022-23	Volunteer Recognition Event Grant	Recognition Event	\$300	N/A
2021	Quick Grant	Event equipment	\$498	Yes
2021	Community Event Grant	Community quiz night	\$741	Yes
2020	Rebuild Grant	Cinema under Starlight	\$5000	Yes
2018	Community Event Grant	Community fete and art auction	\$5000	Yes

3. Meets Shire Strategic Community Plan objectives

Strategic Community Plan 2020/2030

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.5 – Encourage and promote neighbourliness

Community Health & Wellbeing Informing Strategy 2020/2025

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

4. Brief Description of Project

The group seeks funds to hold a free family and community bush dance to bring the Glen Forrest school community and local community together for a fun, inclusive and family oriented evening that promotes a sense of belonging and builds local relationships. The same event held last year attracted approximately 400 community members and was deemed hugely successful and received overwhelmingly positive feedback.

The event is designed to bring families and community together for some fun with music, entertainment, games and activities, stalls and food. Bush dances have been part of the Glen Forrest school community for over 30 years, and this event continues that tradition with the next generation.

This grant would enable the group to make this event available to the whole local community, ensuring inclusivity and increasing the quality and scale of the entertainment and event production.

Target audience:

All community members, specifically focused on families of school-aged children in the Glen Forrest, Darlington, Mundaring, Mahogany Creek, Hovea, Parkerville and Stoneville areas.

Approach and Logistics:

This event will be a free event. The event is to be held on the Glen Forrest Primary School oval and make use of the adjacent canteen. The event has pre-approval from the Principal, Colin Chisholm. The selection of suppliers for the event gives preference to local businesses.

Amenities:

Close parking and wheelchair access is available to all areas of the event, including toilets.

Expected Financial Outcome:

Overall the intent is to have a free community event with fundraising components. The group intends to fund the event through the Shire grant and sales of food and drink. There is a small fundraising opportunity with a raffle, a few stalls as an option to spend for those attending. Food will be available for those interested in purchasing items, however they are also able to bring their own food to the event.

The event will be held on 12 November 2023.

5. Activities to be funded by this grant

For families: bush dance band, organised family games (e.g. tug of war, sack races, three legged races)

For younger kids: face painting, giant bubbles, lawn games (obstacle courses, giant Jenga, giant connect-4, quoits, etc.)

For older kids and adults: arcade games

For everyone: food trucks for food and drinks

The grant will assist with the costs of entertainment including band, face painting and giant bubbles and equipment hire including power and lighting, hay bale seating, hire of portable toilets. *see budget table for more detail.

6. Priority of Project/Community Consultation/Benefit

It is anticipated that between 400 and 500 people will attend, based on last year's attendance (237 students with 60%-70% attendance plus 1.5 family members per student, plus 50-100 non-school community members).

The event objective was born from the idea of creating a free community event bringing everyone together following a few years of challenging times. The first and only event was held in November 2022.

In 2022, other local community groups were invited to attend and host stalls to promote their group. The Girl's Guides attended and ran some free children's activities.

In 2023, the group have invited the Scouts, Local Fire Brigade, Girl Guides, Glen Forrest Community Kindy, Little Bandicoots Playgroup to attend and have a free stall.

In 2022, approximately 400 community members attend the event. The P&C received a huge amount of positive feedback about the event, with most commenting that it should be an annual event.

Entertainment, equipment, food suppliers and decorations have all been sourced from local businesses.

Following feedback and a review of the event held last year, the following improvements are:

- the inclusion of a few fundraising stalls such as a plant stall, arts & craft stalls to raise additional money for the school
- additional food trucks to better cater for the attendees
- inviting more community organisations to attend and promote themselves
- the inclusion of more activities / entertainment for older children attending the event
- widening the dance area to allow for more families to attend and dance

7. Access and Inclusion

The event planning will be informed by the Accessible Events Guide and Checklist.

Accessibility measures already in place:

The Glen Forrest Primary School is already equipped with designated accessible parking bays and has continuous accessible pathways from the Tillbrook and Smith Street car parks for wheelchair access to the event. The event itself will be held on the oval, and undercover area, which are both wheelchair accessible. There is also ramp access throughout the school.

Refreshments will be available throughout the event and will be made easily accessible.

Wheelchair friendly amenities are available at the school and will be clearly signposted for easy access. All promotional material and newsletters for the event will include notification that it is a wheelchair friendly event.

While dogs and other animals are not permitted on the school site, guide dogs will be encouraged.

The school is also accessible by public transport.

Drinking water is available from the many drinking stations.

8. Promotional activities

The event will be promoted on social media, newspaper advertising and posters.

9. Acknowledgement of the Shire's support

Shire support will be acknowledged on social media, newsletter, Shire logo on all promotional material, Shire banners, with invitation to Councillors to attend and verbally at the event.

10. Demonstrated success of the project

The primary outcomes of the event will be:

- Improved community well-being, improved sense of community, increased participation and the creation of new community friendships.
- For students, a sense of belonging, active family time and pride in their school community.
- Bringing together local families and community members to enjoy a free afternoon/evening of entertainment. Attendees being able to enjoy listening to music, dancing, whilst meeting and socialising with other locals.
- Financial support for local businesses through local sourcing for the goods and services used to run the event.
- Fundraising for the group to enable provision of amazing resources, experiences and equipment for the school community.
- Attendees will be exposed to the school and be able to engage with the other local community groups who attend the event to learn about the other community groups in the area.

The achievement of outcomes will be measured through:

- Feedback to gauge the satisfaction of attendees and to also gain an understanding of areas for improvement.
- Feedback on the night from attendee's, with P&C representatives roaming the event, talking to attendee's to gauge their views on the event and feedback for future events.
- Attendee numbers - high participation will be an indication of the positive reach of the event

11. Event Budget

The total budget is \$7781.18. The applicant is seeking \$3890.59 from Shire of Mundaring, being 50% of the budget. Matching funds will be sourced from the group's own funds, proceeds of bar sales at the event and proceeds of stalls and raffle sales. The group anticipates there will be a profit from the event which will support future Parents & Citizens initiatives.

Income Description	\$
Shire Grant	\$3890.59
Own Funds	\$3890.59
Bar proceeds	\$3500

Stalls and Raffle sales	\$800
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Expenditure Description	\$
Lighting Hire	*\$198
Straw Bales for seating	*\$720
Bush band hire	*\$1600
Additional toilet hire	*\$295
Face painting and giant bubbles	*\$460
Alcohol for bar (mix of beer, wine & champagne)	\$1654.68
Security	\$660
Liquor Licence	\$114.50
Wine buckets	\$132
Ice	\$72
Bottled water, juice & Soft drinks	\$400
Side show alley games	\$150
Chocolate Wheel & Side show alley prizes	\$200
Sausage Sizzle Meat	\$475
Raffle	\$50
Arcade Games	\$200
Sausage Sizzle Bread buns	\$400

Total Income	\$12,081.18	Total Expenditure	\$7781.18
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12. Referees

Tony Merlacco, Owner, Glen Forrest IGA
Kendall & Lindsay Earnshaw, Director, Earnshaws Real Estate

13. Comment

Following a successful event in 2022, the group aims to deliver the event again in 2023 to provide an opportunity for the community to come together, build community spirit and to raise funds for school projects. The group has evaluated the 2022 event and made improvements to this event based on the feedback received.

14. Recommendation

That a Community Event Grant to the value of \$3890.59 be awarded to the applicant.

Applicant Group 6: Glen Forrest Residents and Ratepayers Association
Event: Day in the Forrest

1. Meets eligibility requirements?

Yes.

2. Applicant Grant History

Year	Grant	Purpose	Amount	Acquitted
2023	Quick Grant	Event equipment	\$495.68	No
2022	Quick Grant	Trestle tables	\$483	Yes
2022	Community Event Grant	Day in the Forrest	\$5000	Yes
2021	Community Event Grant	Day in the Forrest	\$5000	Yes
2020	Reconnect Grant	Projector, screen, laptop	\$2500	Yes
2020	Community Event Grant	Day in the Forrest	\$5000	Yes
2019	Community Event Grant	Day in the Forrest	\$5000	Yes
2019	Community Event Grant	Bark in the Park	\$2000	Yes

3. Meets Shire Strategic Community Plan objectives

Strategic Community Plan 2020/2030

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and events

Community Health & Wellbeing Informing Strategy 2020/2025

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

4. Brief Description of Project

The group seeks funds to hold the annual free community event Day in the Forrest. The event showcases local talent and brings together the community. The event aims to bring together people from the Hills area and local businesses in an arts based community event. The event supports emerging artists and musicians by giving them a platform to showcase their talent, and a platform for artisans to display their product.

This year will be the 9th year of Day in the Forrest, and the fifth year it will be held in the Train Park (Morgan John Morgan Reserve) in Glen Forrest on 2 December 2023.

5. Activities to be funded by this grant

The group aim to bring some of Perth's best music to the hills. The line-up is to be determined but will again feature a wide variety of music styles from local artists that will appeal to many attendees.

BEER AND WINE TENT

The bar will be serving beer, cider and wine and will be set under some tall shady trees directly in front of the grand Magpie Stage so the public can view the music without leaving the licensed area if they are enjoying an alcoholic beverage. There will be security guards at the entrance to the bar area.

FOOD TRUCKS

Food trucks will be serving multi-cultural cuisine, coffee, and non-alcoholic drinks from 2.00pm until approximately 9.00pm. There will be something for everyone's taste, including vegans and vegetarians.

FESTOON LIGHTING AND STAGE

This will be setup to create mood and ambience into the evening.

DANCING & FAMILY TIME

Sofas, chairs and rugs will be setup around the food trucks and stage to provide the perfect atmosphere for friends and family to connect and share a meal together, or to bring a picnic (strictly no BYO alcohol permitted).

MARKET STALLS & MERCHANDISE

Community groups will be invited to setup stalls. Day in the Forrest/GFRRA will showcase its very own merchandise stall, selling past and current t-shirts and we will also be inviting 1-2 clothes stalls to join us. DITF involves local services on the day including local food service providers. Local organisations also provide some sponsorship to the event.

TIME FRAME

The festival will commence at 2pm and finish between 9-10pm (exact time to be determined closer to event date) Locals are encouraged to walk or ride to the event and visitors are encouraged to car pool.

<https://www.dayintheforrest.com>

Grant funds will be used to assist with the cost of staging, PA system and sound technician, payment to each band or solo act, portable toilets and security for the event. *see budget table for more detail.

6. Priority of Project/Community Consultation/Benefit

It is estimated that approximately 2000 people will attend the event based on previous year's attendance. The event has been held in December for the past eight years. Local business also get involved with sponsorship and local service providers in terms of the food providers and the market stall owners. These are all people local to this Shire. A number of local residents contribute to the planning, set up and pack down of the event as well as the running of stalls and bar.

7. Access and Inclusion

The event is held in the Morgan John Morgan reserve which already has access points suitable for those requiring support. This reserve has accessible parking, all access toilet and pathways suitable for those less able footed or in wheelchairs.

8. Promotional activities

The event will be promoted on social media, newspaper advertising, banners, posters and on the website.

9. Acknowledgement of the Shire's support

Shire support will be acknowledged on social media, website, newsletter, Shire logo on all promotional material, Shire banners, invitation to Councillors to attend.

10. Demonstrated success of the project

The event brings the community together and it is expected that many Shire residents will participate in the event (as has been the case in past festivals). It will help to enhance the sense of community by bringing people together, in a fun, relaxed atmosphere with good vibes and good music. Day in the Forrest is suitable for all members of the community from families, adults, kids and teens, and older people due to its wide variety of acts. Some people attend for food and refreshments and to look at the stalls, which also contributes to the feel of the event. Success will be measured by the number of attendees and feedback on social media.

11. Event Budget

The total budget is \$21,500. The applicant is seeking \$5000 from Shire of Mundaring, being 23% of the budget. Matching funds will be sourced from Bendigo Bank, business sponsors and bar sales.

Income Description	\$
Shire grant	\$5000
Bendigo Bank	\$1500
Sponsors	\$2000
Bar sales	\$13,000

Expenditure Description	\$
PI Insurance	\$900
Security	*\$1600
Toilet hire	*\$750
Performers	*\$6000
Tables and chairs	\$750
Stage and sound	*\$4600
Musical acts	\$6000

Liquor license	\$115
Cool room	\$250
Alcoholic beverages	\$6315

Total Income	\$21,500	Total Expenditure	\$21,500
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- 12. Referees**
 Tony Merlacco, IGA Glen Forrest Owner, IGA
 Dan Hookham, Community member, Community member
- 13. Comment**
 Now in its ninth year, Day in the Forrest has become a much awaited event on the annual event calendar. Providing an opportunity for the community to come together and a platform for young artists, the event draws strong participation from the local area. Grant funds assist with sustainability so that the group can continue to run the event into the future.
- 14. Recommendation**
 That a Community Event Grant to the value of \$5000 be awarded to the applicant.

Applicant Group 7: Mundaring Chamber of Commerce
Event: Mundaring's Biggest Long Table

1. Meets eligibility requirements?

Yes.

2. Applicant Grant History

Year	Grant	Purpose	Amount	Acquitted
2021	Quick Grant	Membership drive	\$500	Yes
2021	Youth Engagement Partnership Fund	Work Ready Certificate	\$5136	Yes
2020	Rebuild Grant	Weir in Business voucher book 2nd edition	\$9028	Yes
2020	Reconnect Grant	Grant creation support and guidance	\$1890	Yes
2019	Matching Grant	Weir in Business voucher book	\$2000	Yes

3. Meets Shire Strategic Community Plan objectives

Strategic Community Plan 2020/2030

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Objective 1.2 – Flourishing local businesses

Strategy 1.2.1 – Support local business collaboration and be a business-friendly local government

Strategy 1.2.2 – Encourage 'buy local'

4. Brief Description of Project

The Mundaring Chamber of Commerce (MCOC) will encourage people living in the shire to participate in several long table dinners, all held on the same night. The main message to people participating would be to shop local, buy local, or dine and support local business.

MCOC will engage the local community and encourage public registration of ambassadors. Participants would have the option of signing up to host their own event or dine at a long table event in the shire such as Parkerville Tavern, Cafe Mojo, Darlington Estate, Mundaring Hotel, and the Lounge at Amaroo.

The event will promote and champion tourism opportunities and people from outside the shire will be encouraged to participate through dining at one of the local restaurants, hosting their own long table.

The event will build stronger relationships within the business community, Shire of Mundaring and MCOC.

It is anticipated that the event will be held in early February 2024.

5. Activities to be funded by this grant

A long table dinner will occur in numerous locations within the shire on the same night. MCOC will promote and advertise the event providing two options for people wishing to participate.

- 1) Dine and support local;
- 2) Host their own and shop local, buy local, support local

Community members who choose to be a host (e.g. host their own long table at home, at work, street party) would register on the MCOC website and would receive a host pack from the MCOC which would include a guide to how they can connect with local business (with MCOC members being indicated as preferred suppliers). For example: need your gas refilled before the night, contact your local Kleenheat supplier James Nobel; need to be able to read your recipe correctly - contact Eyecare Glen Forrest; need some delicious cuts of meat to tantalise their taste buds - contact Coral Coast Beef.

The 'Host Pack' will include:

- A host guide to local produce, drinks, suppliers, participating restaurants and businesses (MCC Members indicated);
- Conversation starters card set;
- Advertising posters;
- Host your dinner party checklist;
- Social media ideas and hashtags;
- Place cards with MCC - Biggest long table logo;
- Event Ambassador apron (used for promotion prior to the event and on the night) with MCC - Biggest long table logo or a digital image version for social media; and
- Link to online raffle (featuring local businesses).

The group will include steps on their website on how people can get involved:

- 1) Register for the Mundaring Biggest Long Table
- 2) Receive a Host Kit
- 3) Invite your guests
- 4) Shop Local / Buy Local / Support Local
- 5) Dine and Donate

MCOC will also provide a Frequently Asked Questions (FAQ) section including questions such as:

- When should I host my table?
Mundaring's Biggest Long Table will happen on the (date) from 6pm. Everyone will host on the same night!
- Where do I host my table?
At your home, at your workplace, on your street! At a participating local business or restaurant. Host it in the Shire of Mundaring!
- Who pays for my long table?
You can share this with your guests or choose to cover the costs (the

same as inviting friends over for dinner). Local businesses may choose to sell tickets to cover costs.

- What support do I receive?
MCOC will give you a hosting pack when you register. We will also provide regular communication and planning tips!
- How does it support local business?
We ask all those participating to shop local, buy local, support local and we will put you in touch with local business who will be hosting their own!

The event would be used as an opportunity to seek new member interest and promote the Mundaring Garden and Farmers Market happening the morning of the event. This would actively promote the shire's profile as a 'market town', encouraging greater retail spend in the shire by residents and visitors.

MCOC will engage with the shire's food and beverage producers and sellers (including hobby farmers, wineries, cafes and retailers) to develop the shire-wide market town concept.

The group will extend invitations to organisations and facilities that hold events or care for older people and people with disability and actively promote the event through local schools. The group will include accessible, inclusive dining locations in the host guide and invite groups to host their own and participate in the event. The group will promote the shire as an inclusive community where everyone is welcomed, valued and included and support young people and wider community to become more connected.

The group will promote the benefits and increase awareness about social eating activities that strengthen and retain mental health and wellbeing. 'New research from the University of Oxford has revealed that the more often people eat with others, the more likely they are to feel happy and satisfied with their lives. Using data from a national survey by The Big Lunch, the researchers looked at the link between social eating and an individual's happiness, the number of friends they have, their connection to their community, and overall satisfaction with life. The results suggest that communal eating increases social bonding and feelings of wellbeing, and enhances one's sense of contentedness and embedding within the community.'

<https://www.ox.ac.uk/news/2017-03-16-social-eating-connects-communities>.

Grant funds will assist with the cost of graphic design, printing, promotional material, advertising and promotional items.*see budget for more detail.

6. Priority of Project/Community Consultation/Benefit

MCOC promotes and advocates for 69 businesses in the local community and communicates with over 570 community members through their mailing lists. They have a social media presence through the MCOC profile on Facebook and Instagram, reaching a combined total of 2082 followers. The group also manages the 'I'm a Business Owner in the Shire of Mundaring' Facebook page which has 286 members. The group has consulted with and have a public reach, through the Mundaring Garden and Farmers weekly market.

A number of key members within the MCOC, will host their own long table

dinner within the community including Parkerville Tavern, Cafe Mojo, Darlington Estate, Mundaring Hotel and The Lounge at Amaroo. These businesses have been consulted about the event and many have indicated a keen interest to participate.

According to a recent study "Australians feel more connected to their communities than ever before and are actively choosing to support their local shopping centres and businesses. The findings revealed that since the COVID-19 pandemic, Australians are choosing to stay closer to home and have an increased emotional connection with where they live, extending the sense of home into their local communities."

<https://www.bandt.com.au/shopper-study-finds-aussies-want-to-shop-local/>

It is also worth noting that since the pandemic, digital catalogues are becoming increasingly important to connect with consumers. "These findings are backed by Nielsen research, which also found 80 percent of Aussie consumers use digital catalogues to collect information on the stores to visit."

<https://iabastralia.com.au/members-and-councils/local-shopping-takes-the-lead-in-post-pandemic-consumer-priorities/>

The above information supports the concept idea, including how the group will prepare a digital host guide advertising all local suppliers within the shire, as preferred suppliers for Mundaring's Biggest Long Table.

MCOC have also been key stakeholders in the Shire of Mundaring's Economic Development and Tourism Informing Strategy and represent local and member businesses, through involvement with the Shire of Mundaring's Strategy Reference Group.

7. Access and Inclusion

As the actual event will take place in multiple locations, promotional material on the website and advertising will be inclusive and meet accessibility standards. The 'Host Packs' will contain an accessibility and inclusion check list for people hosting their own long table.

Participating businesses will be encouraged to consider accessibility and inclusion in advertising, ticket sales, parking, event access including toilets, pathways, seating arrangements.

The group will utilise this opportunity to provide feedback and recommendations to local businesses on accessibility and inclusion.

8. Promotional activities

The event will be promoted on social media, in newspaper advertising, media release, banners, posters and website.

9. Acknowledgement of the Shire's support

Shire support will be acknowledged on social media, website, media release, newsletter, Shire logo on all promotional material, and invitation to Councillors to attend.

10. Demonstrated success of the project

Outcomes of the project align with the Shire’s Economic and Tourism Strategy including:

- Work with businesses and not-for-profits organising festivals and events to make it easier to do business.
- Engage with the Shire’s food and beverage producers and sellers (including hobby farmers, wineries, cafes and retailers) to develop the Shire-wide market town concept.
- Promote the Shire of Mundaring’s profile as a ‘market town’ to encourage greater retail spend in the Shire, by residents and visitors.
- Identify opportunities for existing and emerging events to become part of a Shire of Mundaring promoted coordinated calendar of events.
- Build stronger relationships within the business community, Shire of Mundaring and MCOC.
- Increase awareness and knowledge about activities that strengthen and retain mental health and wellbeing. Communal/ social eating increases social bonding and feelings of wellbeing, and enhances one’s sense of contentedness and embedding within the community.

Overall feedback will come from registration numbers of people signing up to host a Long Table dinner. Other strategies will include:

- Feedback survey from registered business after the event. This will include directed impact questions regarding:
 - Ease of business (comparison)
 - Market to table feedback
 - Increased sales, business promotion, increased business awareness feedback
 - Social media survey/feedback/research after the event. This may include research into the impact of feeling welcomed, valued and included in the Shire community. This may include the social impact of communal eating and the feelings of wellbeing, connection and community
 - Feedback survey to all registered ambassadors

11. Event Budget

The total budget is \$12,216. The applicant is seeking \$5000 from Shire of Mundaring, being 41% of the budget. Matching funds will be sourced from the group’s in-kind contribution and business sponsorships.

Income Description	\$
Mundaring Chamber of Commerce – in-kind	\$3482
Business Sponsorships	\$3734
Shire of Mundaring Grant	\$5000

Expenditure Description	\$
Project management – in-kind (MCOC)	\$3482
Copy Writing (Ampersand Virtual Support Services) for Host Guide	\$2400
Graphic Design (Lilt Design)	*\$1800
Printing - Marketing	*\$500
Advertising general (Facebook, Local Media etc.)	*\$500
Advertising Banners (TJ Signs)	*\$1045
Star pickets, rope, cable ties (Bunnings)	*\$300
Mundaring's Biggest Long Table - Ambassador apron x 200 (Fully Promoted Midland)	*\$2189

Total Income	\$12,216	Total Expenditure	\$12,216
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12. Referees

Rochelle Werrett, Director, Community Bank, Mundaring (Bendigo)
Karen Mummery, Marketing Manager, Parkerville Tavern

13. Comment

The proposed event aligns with the Shire's objective to support local business collaboration, be a business-friendly local government, and to encourage people to buy local. Support for this initiative will assist the Shire to continue building relationships with both the MCOC and the wider business community. The proposed event is a novel approach, which would provide benefits to the MCOC, local business and the community.

MCOC will make a considerable in-kind contribution to the development and management of the event. Through undertaking this work the group will build relationships and connections, and celebrate our diverse business community.

The event may also enhance community connectedness by encouraging people to support their local businesses, and facilitate social and emotional wellbeing by encouraging people to host a long table event or frequent a local business to eat out on the night.

Grant funds will be used primarily to support the promotion of the event, which is an important factor in the success of this initiative. Given the potential reach and the costs associated with effective promotion, it is recommended to award the maximum amount allowable under the grant guidelines.

14. Recommendation

That a Community Event Grant to the value of \$5000 be awarded to the applicant.

Applicant Group 8: Parkerville Junior Cricket Club
Event: Community Cricket Festival

1. Meets eligibility requirements?

Yes.

2. Applicant Grant History

Year	Grant	Purpose	Amount	Acquitted
2023	Quick Grant	Game balls	\$500	No
2023	Matching Grant	Promotional material	\$960	No

3. Meets Shire Strategic Community Plan objectives

Strategic Community Plan 2020/2030

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Community Health & Wellbeing Informing Strategy 2020/2025

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

4. Brief Description of Project

The Parkerville Junior Cricket Club intends to host a free Community Cricket Festival which aims to address the pressing challenge of declining player numbers in the hills, by encouraging increased participation among juniors.

This event will serve as a catalyst for revitalising all junior clubs in the hills, launch the new amalgamated 'Perth Hills Junior Cricket Club', attract attendance of aspiring young girls and showcase cricket as a choice of enjoyable mental and physical fitness and belonging for women/mothers and rekindle the passion to play and watch cricket within our community.

This event will also provide an opportunity to come and try cricket for those individuals that have not had access to cricket before, whether for barriers of cost, gender, ability or disability.

The festival will feature a range of captivating activities designed to enhance cricket skills, inspire young talent, be entertaining to watch and promote a love

for the sport and include interactive cricket challenges and engaging come-and-try activities - plenty of opportunities for everyone to participate, learn, and embrace the joy of cricket.

In addition to the on-field action, the festival will offer friendly matches, partake in thrilling batting and bowling challenges, and explore the vibrant atmosphere created by free food, music and high action games. For participants who have a passion for cricket, the festival will serve as a platform to reaffirm their sense of purpose and identity. Engaging in activities aligned with one's interests and passions can contribute to a greater sense of fulfilment and mental well-being.

The festival will offer the community to come together for the free event, boost connectivity, inclusivity, create lasting memories, inspire future generations, reduce feelings of isolation, improve mental fitness and strengthen the bonds that make our community truly special.

Additionally, the club aims to foster community connections by providing information booths for select local organisations creating a platform for collaboration and engagement.

The event will be held on 8 October 2023.

5. Activities to be funded by this grant

Grant funds will be used to assist with the cost of music entertainment, catering, promotional material and first aid services. *see budget table for more detail.

6. Priority of Project/Community Consultation/Benefit

It is anticipated that approximately 400 people will attend the event, with the four junior clubs in the hills, a minimum of 100 adults and youth from current members and their friends for each club would be in attendance.

All four junior cricket clubs in the hills are in full support of the event, the senior clubs will also be in attendance, as they recognise their numbers are reliant on youth players moving up through the age groups.

The Glen Forrest Ladies team are excited about the event and will be in attendance.

The WA Cricket Association have been in consultation with this event idea and they fully support it. They will be providing a booth for information, several key local professional players and giveaways on the day.

The Bendigo Bank have already committed \$1500 to the event.

7. Access and Inclusion

Printed promotional material and signage will be in fonts and type set of a simple and easy to read format. Any images used will be accurate and not misleading.

The content of the promotional material will target the wider community, outside of just the cricket player's families, and ensure all are welcome.

Advertising will promote the inclusion of a DJ for sensory consideration.

Food for gluten free and vegetarians will be offered.

The event location is the Parkerville Oval, which caters for all mobility needs, has sufficient bathrooms and parking.

A St Johns Event Health Service van will be in attendance.

8. Promotional activities

The event will be promoted on social media, newspaper advertising, media release, banners, posters, video, and website and verbally at event.

9. Acknowledgement of the Shire's support

Shire support will be acknowledge on social media, website, media release, Shire banners, invitation to Councillors to attend, and invitation for Shire to hold a stall at the event.

10. Demonstrated success of the project

Increased Junior Participation: The festival aims to engage and attract a higher number of junior participants, encouraging them to actively participate in cricket and fostering a love for the sport. Through inclusive activities, challenges and games, the club anticipates a rise in the number of juniors joining the cricket club and participating in local cricket programs.

Community Engagement and Connections: The event seeks to bring together members of the local community, fostering connections and promoting a sense of belonging. By inviting local organisations to participate and set up information booths, the club aims to create a platform for collaboration and community engagement.

Inspiring Future Generations: The festival will feature professional, male and female, cricket players who will showcase their skills and share their experiences, inspiring young cricketers to pursue their passion for the sport. By providing role models and showcasing the pathway from grassroots cricket to professional levels, the club hopes to ignite dreams and aspirations among budding cricketers.

Strengthened Club and Community Cohesion: The festival will serve as a catalyst for strengthening the cricket club and the wider community. By revitalising interest in cricket, increasing membership, and fostering a sense of community spirit, the club anticipates a stronger, more cohesive amalgamated club and community, bonded by a shared love of cricket.

By achieving these outcomes, the Community Cricket Festival aims to create a positive and enduring impact on junior cricket participation, community engagement, and the overall growth and success of the cricket club and the broader community.

The club will distribute surveys to current players/families and volunteers, to gather feedback on their experience at the festival, including questions related to their level of enjoyment, improvements in activities and their overall

perception of the event's impact.

The club will track the number of new registrations for the 2023/2024 season and compare these numbers to previous years to assess the impact of the event on attracting new participants to the club.

The club will measure the level of engagement and collaboration with local organisations and community groups and assess the number of partnerships formed, information exchanged, and collaborative initiatives undertaken as a result of the festival.

The club will review social media interactions and conversation from users that post using the event hashtag and engaged with the novelty photo opportunities.

Seek feedback from the professional players and the WA Cricket Association involved in the festival. Their insights and observations can provide valuable input on the impact of the event on inspiring and motivating young cricketers.

11. Event Budget

The total budget is \$7773.72. The applicant is seeking \$5000 from Shire of Mundaring, being 64% of the budget. Matching funds will be sourced from Bendigo Bank and the group's own funds.

Income Description	\$
Bendigo Bank Grant	\$1500
Shire of Mundaring	\$3886.86
Parkerville JCC	\$2386.86

Expenditure Description	\$
JB Butchers	*\$1650
Coles	*\$420
Woolworths	*\$610.60
Elite DJ's	*\$750
Ice cream truck	\$1980
Vista Print	*\$619.90
Snap Printing	*\$635
St John Ambulance	*\$427.35
Bunnings Midland	\$30.87
Hills Fresh	\$250
Sticky Fingers Mundaring	\$400

Total Income	\$7773.72	Total Expenditure	\$7773.72
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12. Referees

Taryn Shinnick, Owner, MTM Earthmoving
Tristan Ward, Owner, CPB Contractors

13. Comment

To align with the guideline that groups can request up to 50% of the budget, it is recommended to award a lower level of funds than requested in the amount of \$3886.86. This amount is more in line with the scope and type of event being run. The Parkerville Junior Cricket Club has commendably taken the initiative to involve clubs and the community in a sporting event that aims to revive the sport of cricket in the local area and has demonstrated clear objective and outcomes for how the event will be delivered and evaluated.

14. Recommendation

That a Community Event Grant to the value of \$3886.86 be awarded to the applicant.

Applicant Group 9: Swan View Community Association Inc.
Event: Carols by Candlelight

1. Meets eligibility requirements?

Yes.

2. Applicant Grant History

Year	Grant	Purpose	Amount	Acquitted
2022	Quick Grant	Community garden refurbishment	\$500	Yes
2018	Quick Grant	Community garden development	\$500	Yes

3. Meets Shire Strategic Community Plan objectives

Strategic Community Plan 2020/2030

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and events

Community Health & Wellbeing Informing Strategy 2020/2025

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

4. Brief Description of Project

The group seeks funds to host the Swan View Carols by Candlelight in partnership with Swan View Primary School, Swan View Salvation Army, Swan View Uniting Church and Girls Friendly Society. The Salvation Army Band will provide the music and Binar Futures will also provide Aboriginal cultural performances throughout the night. The event will be held at Brown Park Recreation Centre, Swan View on 15 December 2023.

5. Activities to be funded by this grant

Grant funds will be used to assist with event insurance, Welcome to Country, staging, lighting, catering, Binar Futures, first aid, event t-shirts and electric candles.

6. Priority of Project/Community Consultation/Benefit

It is anticipated that approximately 500 people will attend based on attendance at previous events.

This event was delivered prior to 2019. This year there is greater community collaboration with Swan View Community Association, Swan View Primary School, Swan View Salvation Army, Swan View Uniting Church, Swan View High School and Girls Friendly Society partnering in its delivery.

The event is in the early planning stages and more community involvement is expected as people begin to understand that the event is returning this year. This year the carols will not be played through recorded music, but will be led by a Salvation Army Band. There will be Welcome to Country by a local Aboriginal Elder.

The organisers were unanimously in favour of securing a Local Aboriginal Cultural group to perform traditional dances and didgeridoo playing during breaks in the Band's performance.

7. Access and Inclusion

This is an outdoor event which all members of the public are welcome to attend. For the first time there will be a Welcome to Country by a local Aboriginal Elder and cultural group performance. As wheelchair access is difficult on grass, organisers will be on hand to assist.

8. Promotional activities

The event will be promoted on social media, media release and posters prepared by Swan View Primary School students.

9. Acknowledgement of the Shire's support

Shire support will be acknowledge on social media, media release, Shire logo on all promotional material and invitation to Councillors to attend.

10. Demonstrated success of the project

Success will be demonstrated by the community coming together in a celebration of life and the holiday period. Previous events were a success but COVID-19 caused the event to cease running in the past three years. There is a need in the Swan View community to increase community engagement to break down barriers to accessing community facilities and groups for new residents, reducing silos and increasing the feeling of community safety. A positive outcome is that different organisations and people are coming together to make the event occur and be successful. This has not happened very much in the past. Organisers have had to consider different meeting times as a number of people want to be involved and cannot make the normal meetings.

Success will be demonstrated through feedback from the community and their attendance at the event and through a survey on the night.

11. Event Budget

The total budget is \$4700. The applicant is seeking \$2350 from Shire of Mundaring, being 50% of the budget. Matching funds will be sourced from Bendigo Bank, Swan View IGA, donations at the event and through local students writing funding request letters.

Income Description	\$
Shire of Mundaring Community Event Grant	\$2350
Bendigo Bank	\$500

Swan View IGA	\$500
Public (on night)	\$500
Students writing Funding letters	\$850

Expenditure Description	\$
Fenton Oldmeadow	\$2000
Acknowledgement/Welcome to Country	\$200
LGIS	\$450
St Johns	\$450
Binar Futures	\$1000
Organiser Identity	\$300
Toilet Supplies	\$100
Lollies Gifts	\$100
Electric Candles	\$100

Total Income	\$4700	Total Expenditure	\$4700
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12. Referees

Merlena Sulak, Principal Franchisee, Helen O Grady Drama Academy
Lee Deards, Owner / Manager, Swan View IGA

13. Comment

It is of benefit to the Swan View community to have this event re-established and with so many local organisations partnering in its delivery. The event will help to build on these partnerships for possible future events and activities to benefit the community. The level of funding requested is aligned to the type and scope of the event being delivered.

14. Recommendation

That a Community Event Grant to the value of \$2350 be awarded to the applicant.

Applicant Group 10: Glen Forrest Community Garden
Event: 10th Anniversary Celebration

1. Meets eligibility requirements?

Yes.

2. Applicant Grant History

Year	Grant	Purpose	Amount	Acquitted
2023	Matching Grant	Growing Together 2023	\$940	No
2022	Quick Grant	Garden maintenance	\$500	Yes
2020	Rebuild Grant	Strategic planning and wages	\$9529	No
2020	Reconnect Grant	Garden workshop series	\$2460	Yes
2020	Matching Grant	Reticulation	\$850	Yes
2019	Quick Grant	Pizza oven shelter	\$500	Yes
2018/19	Volunteer Recognition Event Grant	Recognition Event	\$300	N/A

3. Meets Shire Strategic Community Plan objectives

Strategic Community Plan 2020/2030

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Objective 1.3 – Everyone belongs

Strategy 1.3.3 – Provide and support family and children’s facilities and activities

Strategy 1.3.4 – Encourage opportunities for interaction between generations

Strategy 1.3.9 – Promote Noongar language and culture

Community Health & Wellbeing Informing Strategy 2020/2025

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle changes

Objective 7: Foster healthy eating in our community

Commitment 7.3 – Action the Shire Community Gardens policy

Objective 10: Strengthen access to facilities, services and information for older people

Commitment 10.2 – Support community groups that provide initiatives for older people

4. Brief Description of Project

The group seeks funds to hold a celebration event for the Glen Forrest Community Garden 10th anniversary filled with children's activities such as plant a bean, arts and crafts, sharing stories, sharing food, listening to local musicians and learning how to grow your own food. It will be a day to learn about the history of the garden, local Aboriginal cultural history, and to promote garden events and workshops such as Food Share: Plants and Produce, Pixies in the Patch, composting and growing vegetables, and to encourage membership. The event will be held on 15 October 2023.

5. Activities to be funded by this grant

The grant will support costs associated with the following activities:

- 'Feathers & Fluff' Mini Farm experience by Swan Cuddly Animal Farm;
- Story time with Uncle Noel Nannup around a small fire (pending fire rating and availability of permits on the day);
- Acoustic performance by Hills Ukulele Group;
- Wood Fire pizza demonstration and tasting using bush tucker herbs and spices presented by Wild Gaia Plants (back up barbeques if wood fire oven fire permit not available) plus food platters supplied by local businesses;
- Promotional material.

In-kind contributions will include:

- Plant a Bean activities station sponsored by Wild Gaia Plants;
- Garden Arts activities station provided by group members;
- History displays coordinated by group members;
- How to set up a veggie patch demonstration provided by group member; and
- Plants grown from seed for the demonstration supplied by Mundaring Seed Savers.

6. Priority of Project/Community Consultation/Benefit

It is anticipated that approximately 100 people will attend the event. This is the first time this event has been held and is a result of community consultation undertaken through the group's strategic planning process. The group has identified that early childhood to primary and older adults will be the focus of the garden's programs, including intergenerational activities.

Through the strategic planning process the group has identified that the people who regularly volunteer are in the age group 40+. It was agreed that the group would develop the garden and associated programs around a 'Garden Elders' concept where older adults in the community pass on their gardening knowledge to children, integrating the principles of Permaculture, Regenerative Agriculture and the concept that we are the carers of everything, as told by Uncle Noel Nannup. This will in part be achieved through a series of activities supported by a garden upgrade (the funding of which it is hoped will come from the Department of Communities Community Garden Grant)

This anniversary event will be used to launch this new strategic direction.

7. Access and Inclusion

All print material will be designed with clear to read text at a size of 12 points with absence of background graphics and simple language printed on matt paper.

The content will be promoted at local markets, through word of mouth, flyers in local businesses, in the group's newsletter, through Facebook advertising and emails sent to relevant local organisations and schools.

Promotional material will have relevant information on location of the event, toilets and parking and suggest people bring a hat and water.

Paths which are adequate for prams or a wheelchair are available to pizza demonstration area, story time, food share and some children's activities. Seating will be available for those who need it.

A site map will be generated for the day and all group members will be identifiable with name tags.

Unisex accessible toilets will be available.

8. Promotional activities

The event will be promoted on social media, with posters, on the group's website and with event signage.

9. Acknowledgement of the Shire's support

Shire support will be acknowledged on social media, website, newsletter, with Shire logo on all promotional material, and through invitation to Councillors to attend the event.

10. Demonstrated success of the project

The Glen Forrest Community Garden has been in operation for almost 10 years and is becoming a focal point in the local area for both locals and visitors.

This event aims to increase the awareness of the garden and local amenity and thereby increase participation as well as membership, particularly among families with young children who may be interested in children's gardening events and workshops.

Success of the event will be measured through attendance at the event, new memberships and any funds raised as well as feedback received from attendees and on social media.

11. Event Budget

The total budget is \$2261.12. The applicant is seeking \$1130.56 from Shire of Mundaring, being 50% of the budget. Matching funds will be sourced from the group's own funds and in-kind contribution towards running of event activities.

Income Description	\$
Shire of Mundaring Community Event Grant	\$1130.56
Glen Forrest Community Garden	\$565.28
Event set up plus running activities nature play, plant a bean and garden demonstration workshop – 12 hours	\$576.12

Expenditure Description	\$
Story Time - Uncle Noel Nannup	\$660
Pizza Demonstration plus ingredients including bush tucker	\$240
Nature play activities	\$100
DL Flyers x 200	\$40
Facebook Promotion	\$40
Food Platters	\$250
Swan Valley Cuddly Animal Farm	\$295
GFCG history panels materials and event signage	\$60
Event set up plus running activities nature play, plant a bean and garden demonstration workshop – 12 hours	\$576.12

Total Income	\$2271.96	Total Expenditure	\$2261.12
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- 12. Referee**
Jo Colijn Dew, Business Owner, Cafe Mojo Mundaring
- 13. Comment**
The Glen Forrest Community Garden runs a number of small events and workshops for residents with an interest in growing their own food, including activities that educate children, teaching them life-long skills. The group has identified future projects that will continue to engage children and also involve older adults, increasing the number of intergenerational activities they run. This event will assist the group to increase awareness and membership, celebrate their 10th milestone anniversary and continue to grow and develop the garden to the benefit of the local community.
- 14. Recommendation**
That a Community Event Grant to the value of \$1130.56 be awarded to the applicant.

8.2 2023-2024 Round One Matching Grant Applications

File Code	GS.COM 2.01
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Disclosure of Any Interest	Nil
Attachments	1. 2023-24 Round One Matching Grant Applications ↓

SUMMARY

The 2023/24 Matching Grant Program budget is \$32,924.96. This is the first round of this grant for the financial year, with applications closing on 19 June 2023. Eight eligible applications were received, with requests totalling \$12,386.96. The Chief Executive Officer approves Matching Grants under \$1001 as authorised under Community Funding Policy CD-02. Three applications to the total value of \$2386.96 have been approved by the Chief Executive Officer.

The remaining five applicants are seeking funds over \$1001 each, to the total value of \$10,000. It is recommended that the Grants Selection Committee (GSC) award Matching Grants to the remaining five applicants as outlined in Attachment 1, to the total value of \$10,000.

BACKGROUND

The Matching Grant provides up to a maximum of \$2000 or 50% of the total project cash cost, whichever is the lesser amount. For grants over \$1000, while in-kind contribution to the project is encouraged, this cannot be used as a matching component to Shire funding. Matching funding may be sourced through the group's own fundraising activities, other grant applications or sponsorship for that project.

The grant round was promoted in the community through the local newspaper, Shire website, social media, community group email network and posters at Shire sites and community noticeboards.

In addition to assessing whether or not applications meet the selection criteria, the GSC, as outlined in the program guidelines, will also take into consideration:

- Partnerships where two or more community groups will benefit directly from the project;
- The equitable distribution of funds across the geographic communities of the Shire of Mundaring.

The Matching Grant provides the Shire with opportunities for positive promotion. The Grant Guidelines and Agreement outline the requirement, on acceptance of funding, that the groups acknowledge the support they receive from Shire of Mundaring. This helps the broader community understand one of the ways Shire revenue is spent. It may also encourage other community organisations undertaking similar activities to consider approaching the Shire for a grant. Examples of Shire acknowledgement include:

- A Council representative being invited to attend the launch of a completed project;
- Verbal acknowledgement of the Shire's support during speeches;
- Media articles about Shire support of the project;
- Use of Shire logo on promotional material;
- Display of Shire signage at the site of the project.

The Chief Executive Officer has approved three applications as follows:

Mundaring Toy Library	Board games and signage for reception area	\$1000
Parkerville Playgroup	Fairy garden development	\$886.96
Eastern Hills Netball Association	Promotional banner	\$500

The five applications to be considered by the Committee are as follows:

First Friends Playgroup	\$2000
Glen Forrest Cricket Club	\$2000 +GST
HorsePower Hills	\$2000
Mundaring Junior Football Club	\$2000
Mundaring Primary School Parents and Citizens Association	\$2000

The applicants are seeking funds to purchase equipment, undertake minor capital upgrades of facilities and implement projects that benefit the local community. All of these activities fall within the grant guidelines.

STATUTORY / LEGAL IMPLICATIONS

The GSC has the authority to allocate funding to eligible not for profit groups who have applied to the Community Grants Program, which includes the Matching Grant.

POLICY IMPLICATIONS

The grant is in line with the Shire's Community Funding Policy CD-02.

FINANCIAL IMPLICATIONS

There is an amount of \$32,924.96 in the 2023/24 Matching Grant Program budget. The funding applications recommended for approval (\$10,000) can be met within the allocated budget, and with the applications approved by the Chief Executive Officer, leaves \$20,538 available for allocation in the second grant round for the financial year.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Community Health and Wellbeing Informing Strategy 2020/25

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Goal: Building and maintaining safe places to live, work and play

Objective 4: Support people with disability and their families, friends and carers to feel welcomed, valued and included in the Shire community

SUSTAINABILITY IMPLICATIONS

Social

Shire of Mundaring has developed this financial assistance program in order to effectively and as far as possible equitably, provide funds to local community groups to undertake projects in the Shire. Such projects meet identified community needs, promote active participation of local residents, build community strength and enhance the image of the Shire.

RISK IMPLICATIONS

Risk: <u>Reputation</u> – Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.		
Likelihood	Consequence	Rating
Unlikely	Moderate	Moderate
Action / Strategy		
The risk is mitigated through ongoing and periodic review of the program.		

Risk: <u>Financial</u> – The risk of funds mismanagement by grant recipients.		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
The risk is mitigated through the eligibility and assessment process, where groups must provide evidence of their capacity to complete and acquit the project or event.		

Risk: <u>Reputation and Financial</u> – Council faces a reputational and financial risk if Community Grants are awarded to groups that do not meet the grant assessment criteria.		
Likelihood	Consequence	Rating
Unlikely	Moderate	Moderate

Action / Strategy
The risk is mitigated through not awarding grants to groups that do not meet the assessment criteria.

EXTERNAL CONSULTATION

Consultation was undertaken with applicant groups and referees as required.

COMMENT

All applications have been reviewed and a report compiled (Attachment 1).

- First Friends Playgroup seeks funds to upgrade its kitchen facilities including purchase of a new fridge and benchtop oven.
- Glen Forrest Cricket Club seeks funds to purchase shade tents for spectator sun protection.
- HorsePower Hills seeks funds to purchase a new hippotherapy horse for use in its programs.
- Mundaring Junior Football Club seeks funds to purchase tablets to run GameDay software.
- Mundaring Primary School Parents & Citizens Association seeks funds to resurface the basketball courts at the school.

In this round, 67% of eligible applications were received from groups located in Central Ward, 17% from East Ward, 8% from South Ward and 8% from West Ward.

VOTING REQUIREMENT

Simple Majority

COMMITTEE DECISION	GSC3.08.23
RECOMMENDATION	
Moved by Cr Beale	Seconded by Cr Jeans

That the Committee awards Matching Grants to the total value of \$10,000 to the following:

- First Friends Playgroup.....\$2000
- Glen Forrest Cricket Club.....\$2000 +GST
- HorsePower Hills.....\$2000
- Mundaring Junior Football Club.....\$2000
- Mundaring Primary School Parents & Citizen’s Association.....\$2000

CARRIED 3/2

For: Cr Jeans, Cr Beale and Cr Zlatnik

Against: Cr Martin and Cr Ellery

Matching Grant Assessment against Selection Criteria

There are eight eligible applicants for the first grant round of the financial year 2023/24, seeking funds to the total of \$12,386.96. These requests can be met within the allocated budget of \$32,924.96.

Three applications requesting under \$1000, to the total value of \$2386.96 have been considered and approved by the Chief Executive Officer. It is recommended to approve four of the remaining five applications to the value of \$10,000.

The applications are summarised below:

Applicant Group 1: First Friends Playgroup Inc.
Project: Upgrade of Kitchen Facilities toward Venue Hire Project

1. Meets eligibility requirements?
 Yes.

2. Applicant Grant History

Year	Grant	Purpose	Amount	Acquitted
2023	Quick Grant	Playgroup improvement to launch gardening sessions	\$500	No
2022/23	Volunteer Recognition Event Grant	Recognition Event	\$300	N/A

3. Meets Shire Strategic Community Plan objectives

Strategic Community Plan 2020/2030
 Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs
 Objective 1.1 – Healthy, safe, sustainable and resilient community
 Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities
 Objective 1.3 – Everyone belongs
 Strategy 1.3.3 – Provide and support family and children’s facilities and activities

Community Health & Wellbeing Informing Strategy 2020/2025
 Goal: Proactively support positive mental health promotion in individuals and the community
 Objective 2: Increase participation in activities that yield mental health benefits

4. Brief Description of Project

The group seeks funds to purchase a new refrigerator and benchtop oven. This project aims to cater to the needs of the expanding playgroup, to provide better meal preparation and storage for playgroup attendees and those wishing to access the venue for private functions, such as children's birthday parties. This upgrade is essential now to establish a sustainable revenue stream, as it enables the group to offer an affordable, well-equipped and family friendly venue and generate additional income to support the playgroup financially in the future.

5. Project Rationale

First Friends Playgroup engaged in extensive consultation with its members and the wider community to gauge support for the project. They conducted conversations with members and reached out to wider family networks within the community to understand their preferences and needs in a venue for family-friendly functions. Their valuable input guided decision-making process and helped shape the project's direction. Additionally, the group has discussed with the Shire to ensure compliance with regulations and to acquire any necessary permits or certificates required for increased food preparation. Permission was granted to remove the older oven, further confirming the community's support for the kitchen upgrade.

6. Project Plan

First Friends Playgroup has an exciting line-up of planned activities as part of the project. The timeline includes offering the First Friends venue for hire to community groups and individuals. This versatile space will be perfect for various events such as family gatherings, children's birthday parties, and group get-togethers. With the support of Bendigo Bank, the group have secured funding for the first 12 months of required public liability insurance, enabling them to confidently launch this project. The benefits of the new oven and fridge will be ongoing, benefiting not only the playgroup but the entire community that utilises the upgraded kitchen facilities. It is hoped that with this upgrade, the group will be better equipped to host community events such as cultural days and messy play sessions, with an improved capacity for preparing and storing food and consumable educational supplies such as edible slimes and paints.

7. Acknowledgement of the Shire's support

Shire support will be acknowledged on social media, newsletter, other signage and with an invite to Councillors.

8. Demonstrated Success of the Project

- The availability of the upgraded venue for hire will attract a wider range of community groups and individuals, fostering increased engagement and participation.
- The expansion of services will not only benefit the playgroup financially but also create a hub for families and community members to come together for various events. This will be an ongoing asset to the community while also assisting greatly in promoting and growing the playgroup membership which is essential to its ongoing success.

- It is expected that these events will be a combination of both those organised and run by First Friends and those hosted privately at the venue.
- Additionally, the improved kitchen facilities will enable the group to provide an affordable, safe, family friendly venue to the wider community and individuals in turn further enhancing revenue and sustainability.
- Overall, it is expected that the project will enhance the playgroup's visibility, strengthen community connections, and establish a solid foundation for long-term financial security.

Success will be measured through number of venue bookings, income generated through venue hire, feedback and testimonials from users, attendance and participation numbers, and community surveys.

9 Project Budget

The total budget is \$6013.25. The applicant is seeking \$2000 from Shire of Mundaring, being 33% of the budget. Matching funding will be sourced through a Bendigo Bank grant (\$4013.25).

10. Referee

Rebekka Mitchell, Regional Representative, Australian Breastfeeding Association

11. Comments

The Shire's Property Management Officer has advised that permission has not yet been granted to First Friends Playgroup to 'sub-let' the facility to outside users, under their existing lease agreement with the Shire. The group has been asked to provide further information that will assist the Shire to determine the parameters of such an arrangement. Despite this, it is recommended to assist the group to upgrade the kitchen equipment for the use and benefit of the Playgroup and its members and the wider community, should permission be granted for wider community use of the facility.

12. Recommendation

That a Matching Grant to the value of \$2000 be awarded to the applicant.

Applicant Group 2: Glen Forrest Cricket Club
Project: On-field Sun Protection

1. Meets eligibility requirements?

Yes.

2. Applicant Grant History

Year	Grant	Purpose	Amount	Acquitted
2020	Quick Grant	Scorer's tablets	\$500	Yes
2020	Reconnect Grant	Club uniforms	\$2400	Yes

3. Meets Shire Strategic Community Plan objectives

Strategic Community Plan 2020/2030

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Community Healthy & Wellbeing Informing Strategy 2020/2025

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits,

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

4. Brief Description of Project

The group seeks funds to purchase sun shelters for use at Burkinshaw Park. Currently, there is inadequate sun protection for game days with players, match officials and spectators being unable to participate or view the game without being in direct sunlight or being more than 100m from the field of play (under trees on the banks of the oval).

The sun shelters will be purchased in September ready for the commencement of the season in late October. They will be used across junior games and three teams including the new women's team. Every weekend that cricket is scheduled in summer, they will be utilised across Saturday and Sunday.

The shade will provide a reprieve for spectators and players from the sun and ensure that spectators are not trying to seek sun protection on the steep, gravel banks of the oval.

5. Project Rationale

The women's grand final was played in March 2023 and attracted more than 150 spectators to the ground. The local community all commented on the lack of adequate facilities for players and spectators and it was suggested the group apply for a grant.

The club's members managed to use their personal shade tents for this match but it was not ideal or safe with many not having tent pegs and suffering from damage in the wind. The club put new shade covers on the agenda at a recent committee meeting and it was decided that the club would be responsible for effecting tents prior to matches to ensure participant safety.

6. Project Plan

- Quote will be requested from the tent supplier.
- Designs and approval given.
- Tents to be manufactured, tents to be supplied.
- The Treasurer will be responsible for administering the funds whilst the club Secretary will complete the online orders and designs and ensure that the tents are picked up and ready for the season.

7. Acknowledgement of the Shire's support

Shire support will be acknowledge on social media, with the Shire logo on all promotional material and with an invite to Councillors.

8. Demonstrated Success of the Project

The project will ensure that the Shire of Mundaring and the Glen Forrest Cricket Club are providing a safe environment for players, match officials and spectators of community cricket, as required by the WA Cricket Association.

The tents will also prevent spectators (particularly older adults) from having to view community cricket from unstable, uneven surfaces just to escape the summer sun. Allowing them to be close to the action in a SunSmart location.

In addition, the club will take responsibility for the safe erection of the tents on game days. With quality tents correctly assembled the club can ensure the safety of players and spectators as the tents will not blow away (as they have in previous seasons).

The club will benefit through the visibility of the club logo and brand to the wider community as community members move through the precinct, reinforcing that Glen Forrest is an active and inclusive community with opportunities for all to participate in sports and recreation.

Success will be measured through feedback from club members, regular community spectators and the general community.

9. Project Budget

The total budget is \$4198. The applicant is seeking \$2000 from Shire of Mundaring, being 48% of the budget. Matching funding will be sourced through the club's existing funds.

10. Referee

Eliza Bullock, Physiotherapist, Glen Forrest Physiotherapy

11. Comments

This essential equipment for an outdoor sports club will ensure the club can provide a safe viewing environment for club officials and spectators, encouraging participation in community sport. The group will be advised to purchase equipment that can be secured without causing damage to existing infrastructure (eg reticulation).

12. Recommendation

That a Matching Grant to the value of \$2000 +GST be awarded to the applicant.

Applicant Group 3: HorsePower Hills
Project: Emerick - a New Hippotherapy Horse

1. Meets eligibility requirements?

Yes.

2. Applicant Grant History

Year	Grant	Purpose	Amount	Acquitted
2023	Matching Grant	Easy lift poles	\$529	Yes
2022	Matching Grant	Polo shirts	\$454	Yes
2022	Quick Grant	First aid training	\$307	Yes
2021	Matching Grant	First aid training and helmets	\$1115	Yes
2020	Resilience Grant	Advancing HorsePower Hills Business Continuity	\$20,927	Yes
2020	Reconnect Grant	Be Safe Be Together	\$2320.50	Yes
2020	Matching Grant	Building Sustainability of HorsePower Hills	\$480	Yes
2019	Quick Grant	Video camera	\$500	Yes

3. Meets Shire Strategic Community Plan objectives

Strategic Community Plan 2020/2030

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Objective 1.3 – Everyone belongs

Strategy 1.3.2 – Provide and support youth facilities and activities

Community Healthy & Wellbeing Informing Strategy 2020/2025

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits,

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Goal: Building and maintaining safe places to live, work and play

Objective 4: Support people with disability and their families, friends and carers to feel welcomed, valued and included in the Shire community

4. Brief Description of Project

HorsePower Hills requires a new horse to assure continuity of program delivery. The need happened unexpectedly when a long-term horse was permanently withdrawn from the herd. The loss of that horse was a loss of specialised 'equipment' that was at the core of provision of services to a number of riders.

Riders are matched to a horse that meets their needs. This matching might be based on the amount of weight a horse can carry. The Shire supported HorsePower in 2013 to purchase a very big horse to carry heavier people.

It might be the maturity and training of the horse in responding to a rider with additional needs. For some of HorsePower's really young riders aged from two years, the group has several small ponies that are ridden in creative ways to address the rider's therapy needs, including riding backwards and laying on their tummy or back.

In Hippotherapy, the particular movement characteristics of a horse, meaning its physical characteristics like gait, width of back, etc. as well as its temperament, will determine its suitability for riders with physical disabilities, especially younger riders.

Emerick has been identified as an excellent Hippotherapy horse, in spite of never working as such before. He will also be suitable for riders with other than physical disabilities, in particular those riders who are neurodiverse and, due to his relative youth, he could suit the more capable riders seeking a challenge.

Emerick's trial and loan period ends in late September. HorsePower needs to purchase him by then.

5. Project Rationale

The need for a new horse happened unexpectedly when a long-term horse was permanently withdrawn from the HorsePower herd.

All members with specialist knowledge of available and suitable horses were consulted and the coach approached the owner of the short-listed horse, Emerick, to determine availability and negotiate terms.

The horse owner agreed to loan the horse for Term 3 riding at no cost, so the coach and others with specialist knowledge could be confident the horse was the best option to purchase. The horse owner offered Emerick at a discounted charity-price, since HorsePower was a preferred new owner of Emerick. The horse owner has invested 14 years training in Emerick and is very careful about who provides his new home.

A letter of support has been provided by Movement Results Neurological Rehabilitation Physiotherapy Services (see attached).

6. Project Plan

- March 2023 Horse was withdrawn from herd. Consultation among specialist members about a new horse and Emerick was short-listed. Owner was approached.
- April 2023 Emerick started training with HorsePower coach in early April before Term 2 commenced to ensure he could behave as required. Telethon grant was set aside to part fund purchase of a new horse.
- May 2023 Emerick commenced his work in the Hippotherapy program. All volunteers, coach and physiotherapist observed his work for assessment of temperament, gait and physical suitability and his likelihood to work for at least 10 years with a variety of riders with disabilities.
- June 2023 Grant submitted to Shire to assist to fund purchase as Emerick has proven excellent after a month of training and almost two months of work with children and with additional training.
- August 2023 Outcome of grant application to Shire will be known and if successful HorsePower will purchase Emerick.
- September 2023 Term 2 ends 29 Sept and Emerick is returned to his owner if not purchased by HorsePower.

7. Acknowledgement of the Shire's support

Shire support will be acknowledge on social media, website and through a media release.

8. Demonstrated Success of the Project

Success of the project will be demonstrated in the following ways:

- Emerick will provide support for Hippotherapy and other riding programs.
- Emerick will develop skills and temperament to support an ever-expanding group of riders.
- Emerick will work for HorsePower programs for at least 10 years.
- Emerick may work for HorsePower programs for up to 20 years.
- Some children will have more stable sitting balance so that they can participate more easily at school.
- Some children who have taken their first steps at the HorsePower centre will go on to develop independent walking.
- Some children will develop improved balance in standing reducing the number of falls.
- All children receive the opportunity to be in the community and joining in an activity that is both fun and therapeutic for them.
- Therapists, coaches and volunteers will be motivated to continue their participation with HorsePower as they will be rewarded working with a competent and empathetic colleague horse to provide quality riding and therapy programs.

Long term goals regarding Emerick's contribution will be documented through photos and stories that are used in social media detailing the impact on child development and volunteer motivation.

9. Project Budget

The total budget is \$10,000. The applicant is seeking \$2000 from Shire of Mundaring, being 20% of the budget. Matching funding will be sourced through a Telethon Grant (\$2000) and HorsePower Hills own funds (\$6000).

10. Referee

Max Williams, Freeman, Shire of Mundaring

11. Comments

In 2013 the Shire awarded a Matching Grant to Riding for the Disabled Association Hills Group (HorsePower Hills) to the value of \$1500 for the purchase of a horse. The group is now seeking support to purchase another horse for use in their programs. The purchase is being primarily supported by the group through use of their existing funds, with an equal share being requested from Telethon and the Shire. The group has demonstrated the benefits this horse will bring to the children engaged in their programs, as well as the contribution it will make to the group's sustainability. HorsePower Hills programs are unique and are a valuable service to people with disability.

It is recommended that grant funds for the purchase of a new horse to sustain and enrich these programs be awarded as requested by the group.

12. Recommendation

That a Matching Grant to the value of \$2000 be awarded to the applicant.

Applicant Group 4: Mundaring Junior Football Club (MJFC)
Project: Tablets for GameDay

1. Meets eligibility requirements?

Yes.

2. Applicant Grant History

Year	Grant	Purpose	Amount	Acquitted
2023	Quick Grant	Footballs	\$500	Yes
2022	Matching Grant	Water fountain	\$2000	Yes
2021	Matching Grant	Drink fridge	\$1000	Yes

3. Meets Shire Strategic Community Plan objectives

Strategic Community Plan 2020/2030

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Community Healthy & Wellbeing Informing Strategy 2020/2025

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits,

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

4. Brief Description of Project

In 2022, the WA Football Commission (WAFC) made changes to mandatory record keeping of each game played during the season. To action this change the local junior football clubs require a tablet for each year group to record game information. The Club purchased second hand iPads for 2022, however now need to upgrade as the software is no longer compatible with the older devices.

5. Project Rationale

The initial changes to the way the game information is recorded were passed down from the WAFC. The club implemented this in 2022, and sought feedback from volunteers including team managers, coaches and the committee. It was unanimous that having up-to-date technology is essential in the current environment and the club risks falling behind the other clubs that could afford the technology. There is also some considerable stress for the

volunteers when the older technology does not work as the information is uploaded into the server.

6. Project Plan

Committee to purchase the tablets as soon as grant funding becomes available. The committee will set tablets up for the club volunteers and ensure all logins are ready for mid-season. Captains and Managers will store and keep the tablets safe during the 2023 season and return at the conclusion in excellent condition. Committee will also manage the ongoing software upgrades and insurance costs on behalf of MJFC.

7. Acknowledgement of the Shire's support

Shire support will be acknowledged on social media, website and in the club's newsletter.

8. Demonstrated Success of the Project

The first outcome will be the purchase of the tablets. Then flow on outcomes include the MJFC teams being able to use the GameDay software accurately to record each game of the round. This also means that the club can download statistics for player development. Once the club purchase the tablets it is expected that the GameDay software will run smoothly and the club can rest assured that the information is being captured as required.

A tangible benefit of recording game information is that it provides additional information about the game day that may not be obvious in the moment and coaches can use the information post games to evaluate the players and strategies for success.

9. Project Budget

The total budget is \$4000. The applicant is seeking \$2000 from Shire of Mundaring, being 50% of the budget. Matching funding will be sourced through the clubs existing funds.

10. Referee

Stewart Luxton, Previous President, Hills Rangers

11. Comments

The applicant has advised that they intend to purchase six or seven iPads for four teams, the President and one for use in the canteen. The club are currently using personal iPhones as an interim measure which are not adequate and as such the club do not currently meet WAFC requirements. Provision of grant funding to upgrade devices that will run the GameDay software will build the capacity of the club to meet requirements of the WAFC and remain competitive against other clubs in the competition. It will also assist coaches to continue developing players' skills.

12. Recommendation

That a Matching Grant to the value of \$2000 be awarded to the applicant.

Applicant Group 5: Mundaring Primary School P&C Association
Project: Resurfacing of Mundaring Primary School Basketball Courts

1. Meets eligibility requirements?

Yes.

2. Applicant Grant History

Year	Grant	Purpose	Amount	Acquitted
2018	Quick Grant	School disco bubble machine	\$296	Yes

3. Meets Shire Strategic Community Plan objectives

Strategic Community Plan 2020/2030

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Community Healthy & Wellbeing Informing Strategy 2020/2025

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits,

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Goal: Building and maintaining safe places to live, work and play

Objective 6: Engage with and support our young people and wider community to become more connected

4. Brief Description of Project

The group seeks funds to resurface the basketball courts at Mundaring Primary School to provide a safer environment for the children and community members to play and train in. The project will encourage local netball and basketball teams to utilise facilities and increase community engagement and student participation and wellbeing. There are many local young people and families who also use the courts.

Resurfacing the court would entail applying an acrylic modified mortar, resurfacer, a fibreglass membrane, acrylic filler and top coats can be used to fill the surface and provide a smoother, safer finish. The fibreglass membrane strengthens the surface to help reduce cracking in the future. The total surface needing recovering is approximately 1260m².

5. Project Rationale

The Mundaring Primary School P&C released a survey in Term 1 of 2023 to the parents and staff members to determine the best use of the P&C funds that are being raised this year. The majority of respondents wanted to use the money to upgrade grounds and facilities, the most common upgrade was to resurface the courts as the rough surface is now causing injury when students fall and the Mundaring Netball Club can no longer use the courts for their Net Set Go program. Camp Australia students use the courts to play handball and have raised the desire to get them resurfaced with local community members of the school.

The upgrading of the courts aligns with the Shire's Strategic Community Plan by:

- Supporting community collaboration and community-led initiatives and activities ;
- Encouraging and promoting neighbourliness; and
- Promoting and recognising volunteering within the Shire - by recognising the need of local volunteers who help form and maintain youth sports groups alongside volunteer groups like the P&C who can help facilitate the school students' involvement with these core groups to better improve students' fitness, mental health and sense of belonging.

6. Project Plan

Mundaring Primary School will select a contractor to resurface the courts with works planned to commence during the summer vacation period to ensure minimal disruption to school activities. It is anticipated that works will conclude prior to the beginning of the 2024 school year. The expected works will take one to two weeks and a further week required for drying before they can be used.

7. Acknowledgement of the Shire's support

Shire support will be acknowledge on social media, newsletter and with an invite to Councillors.

8. Demonstrated Success of the Project

The expected outcome for this project is a safer sporting facility for students and local community groups using the courts. The Mundaring Netball Club will be able to hold their Net Set Go program. The project will also benefit the Mundaring Panthers Basketball Club who use the facility. It will also provide the opportunity for other sporting clubs to utilise the local facilities. Greater community engagement is a key focus of the P&C as it facilitates better physical and mental health benefits to the student body. Safer courts for non-organised groups who use the area to gather for their social basketball and improve on their mental health.

Positive community feedback will allow the group to measure outcomes. The intent is to send out a survey after the works have been completed to gauge parents and community satisfaction with the upgraded facilities. Increased

engagement of local community groups using the courts as a training facility will also be a key indicator of success.

9. Project Budget

The total budget is \$27,641. The applicant is seeking \$2000 from Shire of Mundaring, being 7% of the budget. Matching funding will be sourced through the group's own funds raised through a fundraising event held specifically for this project (\$15,641). They will also contribute a further \$5000 from existing funds. Mundaring Primary School will contribute \$5000.

The school has approached the Department of Education to see if the courts will be covered by capital works funding through the State government and it was determined that the courts had not sufficiently deteriorated to attract Department funding support. However the P&C feels that for the greater benefit of the students and community groups that use the courts, it presents a much safer community outcome if the P&C are able to support the school in funding the resurfacing of the courts. This means school funds can be better spent on ensuring quality academic outcomes and enhancing students' learning experiences.

10. Referee

Lillian Biddle, Registrar, Mundaring Netball Club

11. Comments

The Mundaring Netball Club has advised that approximately 15 children, primarily from the Mundaring Primary School pre-school to Year 1 classes, use the courts for their Net-Set-Go beginner netball program. This runs during the netball season (Term 2 and 3) for one afternoon a week. The Club uses the facilities as it is convenient for parents to remain after school with their children to take part in the program, however could look to use an alternative facility if required.

The Panthers Basketball Club has advised that they utilise the courts for training purposes, both over summer and winter and have a number of teams across a number of age levels (u12, u16, u18) that train. The Club uses the Mundaring Primary School courts for this purpose as courts at the Mundaring Arena are not available (due to other bookings) and are at a cost. The Club has advised that the courts at Mundaring Primary School are in poor condition and that they may reconsider use if there was a cost attached. The Club has advised that there is a lack of basketball courts within the Shire and more generally across the State and that an upgrade to existing courts, such as those at Mundaring Primary School would be welcome. Improved facilities may have the potential to increase use, increase the number of players to the benefit of local clubs, participants and potential participants and the sport of basketball.

There is some community use of the courts at Mundaring Primary School, indicating wider community benefit to the upgrade. The courts are currently filling a gap for local Clubs due to the lack of other courts available for community use. With other funds being provided by the Mundaring Primary School and the P&C, the amount being sought from the Shire is small and

could be considered a contribution to sustaining the ongoing community use of the facility.

12. Recommendation

That a Matching Grant to the value of \$2000 be awarded to the applicant.

9.0 Urgent Business (Late Reports)

NIL

10.0 CLOSING PROCEDURES

10.1 Date, Time and Place of the Next Meeting

The date of the next Grants Selection Committee meeting will be advised.

10.2 Closure of the Meeting

The Presiding Person declared the meeting closed at 6.28pm.