

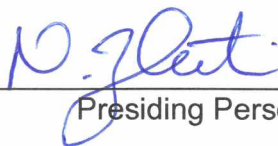


## **CONFIRMED MINUTES**

### **GRANTS SELECTION COMMITTEE MEETING**

**18 APRIL 2023**

I certify that the minutes of the meeting of the Grants Selection Committee held on Tuesday, 18 April 2023 were confirmed on Monday, 29 May 2023.

  
\_\_\_\_\_  
Presiding Person

**CONFIRMED MINUTES**  
**GRANTS SELECTION COMMITTEE MEETING**  
**18 APRIL 2023**

**ATTENTION/DISCLAIMER**

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a Member or Employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or Employee, or the content of any discussion occurring during the course of the Committee Meeting.

## CONTENTS

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<b>1.0</b>	<b>OPENING PROCEDURES</b>	<b>4</b>
1.1	ANNOUNCEMENT OF VISITORS .....	4
1.2	ATTENDANCE/APOLOGIES .....	4
<b>2.0</b>	<b>ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION</b>	<b>5</b>
2.1	UPDATE ON GRANTS APPROVED BY CHIEF EXECUTIVE OFFICER.....	5
<b>3.0</b>	<b>DECLARATION OF INTEREST</b>	<b>5</b>
3.1	DECLARATION OF FINANCIAL INTEREST AND PROXIMITY INTERESTS .....	5
3.2	DECLARATION OF INTEREST AFFECTING IMPARTIALITY .....	6
<b>4.0</b>	<b>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE</b>	<b>6</b>
<b>5.0</b>	<b>PUBLIC QUESTION TIME</b>	<b>6</b>
<b>6.0</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b>	<b>6</b>
	GSC1.04.23 .....	6
<b>7.0</b>	<b>PRESENTATIONS</b>	<b>6</b>
7.1	DEPUTATIONS .....	6
7.2	PETITIONS .....	7
7.3	PRESENTATIONS .....	7
<b>8.0</b>	<b>REPORTS OF EMPLOYEES</b>	<b>8</b>
8.1	COMMUNITY EVENT GRANT APPLICATIONS.....	8
	GSC2.04.23 .....	11
8.2	MATCHING GRANT APPLICATIONS .....	19
	GSC3.04.23 .....	23
8.3	MILESTONE EVENT GRANT APPLICATIONS .....	52
	GSC4.04.23 .....	55
8.4	YOUTH ENGAGEMENT PARTNERSHIP FUND .....	65
	GSC5.04.23 .....	68
	GSC6.04.23 .....	68
<b>9.0</b>	<b>URGENT BUSINESS (LATE REPORTS)</b>	<b>73</b>
<b>10.0</b>	<b>CLOSING PROCEDURES</b>	<b>73</b>
10.1	DATE, TIME AND PLACE OF THE NEXT MEETING .....	73
10.2	CLOSURE OF THE MEETING .....	73

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**GRANTS SELECTION COMMITTEE**  
**COUNCIL CHAMBER, 7000 GREAT EASTERN HIGHWAY, MUNDARING – 5.15PM**

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## **1.0 OPENING PROCEDURES**

The Presiding Person declared the meeting open at 5.15pm.

### Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

### Recording of Meeting

Members of this Committee and members of the public are advised that this meeting will be audio-recorded.

## **1.1 Announcement of Visitors**

Nil.

## **1.2 Attendance/Apologies**

<b>Members</b>	Cr James Martin (President)	South Ward
	Cr Neridah Zlatnik (Presiding Person)	East Ward
	Cr Doug Jeans (Deputy Presiding Person)	Central Ward
	Cr Luke Ellery	South Ward
<b>Staff</b>	Megan Griffiths	A/Chief Executive Officer
	Karen White	A/Manager Libraries, Communications & Engagement
	Tracey Peacock	Community Capacity Building Officer
	Lauren Pedferri	Community Engagement Facilitator - Youth
	Paula Heath	Minute Secretary
<b>Apologies</b>	Nil	
<b>Absent</b>	Cr Matthew Corica	West Ward
<b>Guests</b>	Nil	
<b>Members of the Public</b>	Kate Kendrick	Fast Fit ROAR Program Inc.
	Owen Briffa	Mt Helena Residents & Ratepayers Progress Assoc.
	Ellen Crane	Eastern Hills Community Kindergarten & Playgroup
	Craig Harris	Eastern Hills Little Athletics Centre
	Jaki Dyer	Eastern Hills Little Athletics Centre
	Courtenay Newton	Mundaring Tennis Club
	Shelton Huettig	Darlington Community Garden
	Sally Hertzfeld	Darlington Community Garden
	Cr Claire Hurst	East Ward
<b>Members of the Press</b>	Nil	

## **2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

### **2.1 Update on Grants approved by Chief Executive Officer**

The Chief Executive Officer has delegated authority to approve grants up to an amount of \$1000. During this grant round, the Chief Executive Officer approved the following:

#### **Community Event Grants:**

Perth Hills United Football Club	2023 Senior Presentation Night	\$1000
Darlington Community Garden	Community Bush Dance	\$500

Groups making an application to the Community Event Grant for over \$1001 are required to match the Shire's contribution. The 50% matching component can be made up of 25% cash and 25% in-kind. In-kind contributions may include donated goods and services, and voluntary labour.

#### **Matching Grants:**

Parkerville Junior Cricket Club	Cricket equipment	\$960
Mount Helena Playgroup & Community Kindergarten	Book shelf and light table	\$596
Mount Helena Senior Football Club	Siren, whiteboard and ice bath	\$663.32
Parkerville Playgroup	Laptop	\$888
HorsePower Hills	Easy lift poles	\$462.89
Glen Forrest Community Garden	Garden equipment, promotional material	\$940
Stoneville Parkerville Progress Association	Retaining walls	\$930.10

Of the seven Matching Grant applications approved by the Chief Executive Officer, 43% were from groups located in the Central Ward, and 57% from groups in the East Ward.

## **3.0 DECLARATION OF INTEREST**

### **3.1 Declaration of Financial Interest and Proximity Interests**

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

Nil

3.2 Declaration of Interest Affecting Impartiality

A Council Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

- Cr Neridah Zlatnik disclosed an interest affecting impartiality in Item 8.1 (Community Event Grant Applications) as she has a long term social friendship with the Whim Festival event organiser.
- Cr Neridah Zlatnik disclosed an interest affecting impartiality in Item 8.4 (Youth Engagement Partnership Fund) as she has a long term social friendship with the Fast Fit ROAR Program Coordinator.

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Procedures for asking and responding to questions are determined by the Presiding Person and in accordance with the Shire’s Meeting Procedures Local Law 2015. Questions must relate to a function of the Committee.

Nil.

6.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COMMITTEE DECISION RECOMMENDATION		GSC1.04.23	
Moved by	Cr Ellery	Seconded by	Cr Jeans

That the Minutes of the Grants Selection Committee Meeting held 29 November 2022 be confirmed.

CARRIED 4/0

For: Cr Jeans, Cr Martin, Cr Ellery and Cr Zlatnik

Against: Nil

7.0 PRESENTATIONS

7.1 Deputations

Kate Kendrick      Item 8.4      Youth Engagement Partnership Fund

**7.2 Petitions**

Nil

**7.3 Presentations**

Nil

## 8.0 REPORTS OF EMPLOYEES

### 8.1 Community Event Grant Applications

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<b>File Code</b>	GS.COM 2.03
<b>Author</b>	Tracey Peacock, Community Capacity Building Officer
<b>Senior Employee</b>	Megan Griffiths, Director Strategic & Community Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. 2022-23 Round Two Community Event Grant Applications <a href="#">↓</a>

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#### SUMMARY

The 2022/2023 Community Event Grant Program budget is \$31,670. The budget available for the second round of grants is \$20,549.60. Four eligible applications were received, with requests totalling \$8313. Two of the applications requesting \$1000 or less, to the total value of \$1500 have been considered and approved by the Chief Executive Officer as authorised under Community Funding Policy CD-02.

The remaining two applicants are seeking funds to run community events including a community festival and community expo. All activities fall within the grant guidelines.

It is recommended that Community Event Grants to the total value of \$6813 be awarded to the two applicants, as outlined in Attachment 1.

#### BACKGROUND

The Community Event Grant was developed to assist financially local community groups, which deliver a range of events that meet identified community need, promote active participation of local residents, encourage community connection, foster health and wellbeing and enhance community spirit. The grants are funded at two levels:

- Event grants to the value of \$1000 for small community events.
- Event grants to the maximum value of \$5000 (plus GST where applicable) for annual community events where the group is able to match or exceed the grant amount, from fundraising, sponsorship, other grants and in-kind contributions.

In addition to assessing whether or not the applications meet the selection criteria, the Grants Selection Committee, as outlined in the program guidelines, will also take into consideration:

- Partnerships, where two or more community groups will benefit directly from the project.
- The equitable distribution of funds across the geographic communities of the Shire of Mundaring.

The Community Event Grant provides the Shire with opportunities for positive promotion. The Grant Guidelines and Agreement outline the requirement, on acceptance of funding, that the groups acknowledge the support they receive from Shire of Mundaring. This helps people understand one of the ways Shire revenue is spent in the local community. It may also encourage other community organisations undertaking similar activities to consider approaching the Shire for a grant. The types of promotion include:



- Provide a written invitation to a Council representative to attend the project launch. Invitations should be received at least two weeks prior to the launch.
- Publicise the Shire's financial support for the project through:
  - At least one media article;
  - Including the Shire's name or logo on any promotional or program material;
  - Displaying Shire of Mundaring signage during the event;
  - Verbally acknowledging the Shire's support during speeches;
  - Promoting the event on the event calendar on the Shire's website.

The Community Event Grant round was promoted in the community through advertising in the local newspaper, Shire website, community group email network, social media and posters at Shire sites and community noticeboards.

The two applications to be considered by the Committee are as follows:

Mount Helena Residents & Ratepayers Association	Whim Festival	\$5000 (plus GST)
Mount Helena Playgroup and Community Kindergarten (Eastern Hills Community Kindergarten and Playgroup Inc.)	Eastern Hills Community Kindy Community Expo	\$1813 (plus GST)

## **STATUTORY / LEGAL IMPLICATIONS**

The GSC has the authority to allocate funding to eligible not for profit groups who have applied to the Community Grants Program which includes the Community Event Grants.

## **POLICY IMPLICATIONS**

The grant is in line with the Shire's Community Funding Policy CD-02.

## **FINANCIAL IMPLICATIONS**

The 2022/2023 Community Event Grant Program budget is \$31,670, with \$20,549.60 available for the second round. The funding applications recommended for approval (\$6813) can be met within the allocated budget. With the applications being considered by the Chief Executive Officer (\$1500), approval of these applications will leave \$12,236.60 unspent for the financial year.

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

## **Community Health & Wellbeing Informing Strategy 2020/25**

Goal: Proactively support positive mental health promotion in individuals and the community.

Objective 2 – Increase participation in activities that yield mental health benefits.

Commitment 2.3 – Support groups and organisations that host community events.

## SUSTAINABILITY IMPLICATIONS

### Social

Shire of Mundaring has developed this financial assistance program in order to effectively and as far as possible equitably provide funds to local community groups to undertake projects in the Shire. Such projects meet identified community needs, promote active participation of local residents, build community strength and enhance the image of the Shire.

## RISK IMPLICATIONS

<b>Risk: <u>Reputation</u></b> – Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through ongoing and periodic review of the program.		

<b>Risk: <u>Financial</u></b> – The risk of funds mismanagement by grant recipients.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
The risk is mitigated through the eligibility and assessment process, where groups must provide evidence of their capacity to complete and acquit the project or event.		

<b>Risk: <u>Reputation and Financial</u></b> – Council faces a reputational and financial risk if Community Grants are awarded to groups that do not meet the grant assessment criteria.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through not awarding grants to groups that do not meet the assessment criteria.		

## EXTERNAL CONSULTATION

Consultation was undertaken with applicant groups and referees as required.

## COMMENT

All applications have been reviewed and a report compiled (Attachment 1). A summary of all applications is noted below:

- The Mount Helena Residents & Ratepayers Association seeks funds to hold the 2023 Whim Festival on 29 October 2023 in Pioneer Park, Mount Helena.
- The Mount Helena Playgroup and Community Kindergarten seeks funds to hold a community expo to strengthen existing and build new connections within the east ward, celebrate and promote the group's name change (to Eastern Hills Community Kindergarten and Playgroup Inc.) and gather support by way of future enrolments for both the kindergarten and playgroup.

Of the applications to be considered by the Committee, 100% are from groups located in the East Ward.

Of the applications considered by the Chief Executive Officer, fifty percent of the applications received were from the Central Ward and 50% from the South Ward. There were no applications received from West Ward.

## VOTING REQUIREMENT

Simple Majority

<b>COMMITTEE DECISION RECOMMENDATION</b>		<b>GSC2.04.23</b>	
Moved by	Cr Ellery	Seconded by	Cr Martin

That the Committee awards Community Event Grants to the total value of \$6813 to:

- Mount Helena Residents and Ratepayers Association.....\$5000 (plus GST)
- Mount Helena Playgroup and Community Kindergarten (Eastern Hills Community Kindergarten and Playgroup Inc.).....\$1813 (plus GST)

**CARRIED 4/0**

**For:** Cr Jeans, Cr Martin, Cr Ellery and Cr Zlatnik

**Against:** Nil

### Community Event Grant Assessment against Selection Criteria

There are four applicants for the second grant round for the financial year 2022/23, seeking funds to the total of \$8313. These requests can be met within the allocated budget of \$20,549.60.

Two applications requesting under \$1000, to the total value of \$1500 have been considered and approved by the Chief Executive Officer. The remaining two applications are recommended to be approved, to the total value of \$6813.

The applications are summarised below:

**Applicant Group:** Mount Helena Residents & Ratepayers Association  
**Event:** 9<sup>th</sup> Whim Festival

1. **Meets eligibility requirements?**  
 Yes.

2. **Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2021	Quick Grant	Pioneer Park Map	\$214	Yes
2021	Community Event Grant	Whim Festival	\$5000	Yes
2020	Reconnect Grant	Reconnect & Celebrate Community in Mount Helena	\$2400	Yes
2019	Community Event Grant	Mount Helena Classic	\$5000	Yes
2019	Additional funding received Council decision C6.06.19	Mount Helena Classic	\$4504	Yes
2018	Quick Grant	Mount Helena Aquatic Centre Rejuvenation	\$500	Yes
2018	Community Event Grant	Hills Billy Cart Festival	\$5000	Yes

3. **Meets Shire Strategic Community Plan objectives**  
**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.5 – Encourage and promote neighbourliness

Objective 1.2 – Flourishing local businesses

Strategy 1.2.3 – Support tourism development and promote the distinctive character of the attractions of the district including arts, food, sustainability and natural environment

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.3 – Support groups and organisations that host community events

**4. Brief Description of Project**

The group seeks funds to hold the 9<sup>th</sup> Whim Festival in Pioneer Park, Mount Helena, on 29 October 2023. The Whim Festival is about connecting the community with a wide range of activities such as entertainment by local musicians, including the Eastern Hills Senior High School band. The food on the day will be provided by local community organisations, local businesses and food trucks. Activities for children of all ages, games, photo competition, card making and other crafts will be available.

**5. Activities to be funded by this grant**

Grant funds will be used to hire portable toilets, tables/chairs, bins, stage and sound equipment, and for photography. Some of the planned activities at the event include:

- Music Entertainment by Eastern Hills Senior & Junior Bands
- Eastern Hills Ensemble
- Local Musicians and their bands
- Photography Competition/Facebook photos on the day
- Creative activities for children
- Basketball challenges/Mount Helena Primary School
- Snake education
- Mount Helena Volunteer Bush Fire Brigade – bush fire preparedness
- Mount Helena Veterinary
- Local Wine and Gin Presentations (Pending approval)
- Juice Stall Mount Helena Residents & Ratepayers Association
- Lost Mundaring & Surroundings - Owen Briffa
- Fiona's Card Making
- Crafts

**6. Priority of Project/Community Consultation/Benefit**

This is the 9th Whim Festival. The Mount Helena community and neighbouring communities are involved in the day's celebrations. It is estimated that over 500 people will attend the event.

The Eastern Hills Senior High School Bands are one of the main attractions. This event brings in all the band members and their families. Later in the day, local bands continue to play and entertain people.

Each of the activities on the day, for example, the photo competition create a creative and competitive atmosphere. It is a fun day, with something of

interest for everyone and is a welcomed event for the Mount Helena community.

This year, organisers are planning on developing a celebration of the Lion Mill/Mount Helena area. Consultation with older people in the Mount Helena area has suggested that an area at the event where people can share memories would be welcomed. This will also involve the recording of oral histories with long standing/former residents and a section for scanning pictures, called the 'Back to Lion's Mill History Zone'.

Creative artists within the Mount Helena community will be invited to come along and share their creative passion.

**7. Access and Inclusion**

The aim of the Whim Festival is to be as inclusive as possible. A wide range of activities and entertainment will cater for all ages and abilities. Entry to the Whim Festival is free. Most activities are free or at a very low cost. Pioneer Park has wheelchair access and accessible paths. Evans Street has a wide footpath suitable for wheel chairs and prams. Two existing accessible toilets will be available. There will be ACROD parking spaces on McVicar Place.

**8. Promotional activities**

The event will be promoted via social media posts, newspaper advertising, media release, banners, posters and website.

**9. Acknowledgement of the Shire's support**

Shire of Mundaring support will be acknowledged on all printed materials, in media releases, newsletters, and on social media. Shire banners will be on display. The Shire President and Councillors will be invited to the event along with their families. The Shire President will be invited to the open proceedings on the day.

**10. Demonstrated success of the project**

Success of the event will be demonstrated through the level of engagement of the Mount Helena community, school, businesses, organisations and others in the planning of the event, and the level of community involvement and participation.

This will be measured by the number of people who attend events throughout the day, feedback from all stakeholders and social media comments and suggestions.

**11. Event Budget**

The total budget is \$25,322. The applicant is seeking \$5000 from Shire of Mundaring, being 19.7% of the budget. Matching funds will be sourced from Lotterywest, Healthway, and the group's existing funds.

**12. Referees**

Gwyn Dean, Vice President, Jane Brook Catchment Group  
Kate Driver, Community Member

**13. Comment**

Held every two years, the Whim Festival is a much anticipated event on the calendar for the Shire's east ward and surrounding areas. This community festival brings together local community groups, sporting clubs, schools and businesses to collaborate, celebrate, participate and enjoy, building a stronger sense of community. It also showcases the region and its attractions to a wider audience.

The Shire has provided support to the Whim Festival through the Community Grants Program since 2008, and the event has always been well run, with a committed group of volunteers ensuring its continued success.

**14. Recommendation**

That a Community Event Grant to the value of \$5000 (plus GST) be awarded to the applicant.

**Applicant Group:** Mount Helena Playgroup and Community Kindergarten Inc.  
(Eastern Hills Community Kindergarten Inc.)

**Event:** Eastern Hills Community Kindy Community Expo

**1. Meets eligibility requirements?**

Yes.

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2022	Matching Grant	Air conditioning	\$2000	No
2022/23	Volunteer Recognition Event Grant	Volunteer Recognition Event	\$300	N/A
2021/22	Volunteer Recognition Event Grant	Volunteer Recognition Event	\$300	N/A
2019	Quick Grant	New sand for playground	\$500	Yes
2019	Matching Grant	Promotional material	\$490	Yes
2018	Quick Grant	Open Day	\$500	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.5 – Encourage and promote neighbourliness

Objective 1.3 – Everyone belongs

Strategy 1.3.3 – Provide and support family and children's facilities and activities

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.3 – Support groups and organisations that host community events

**4. Brief Description of Project**

In an effort to gain community exposure and increase enrolments, the group would like to host a Community Expo to strengthen existing connections and build new ones within the east ward of the shire. The group will also celebrate their change of name (to Eastern Hills Community Kindergarten Inc. -



EHCKP) and gather support by way of future enrolments for both kindergarten and playgroup.

The event will be held on 28 May 2023 at the facility in Mount Helena.

**5. Activities to be funded by this grant**

As the idea behind the project is to support local it is anticipated there will be ten to 15 stalls including local not for profit groups (fire brigade, sporting groups, ratepayers association), local small business retailers, a coffee van, east ward Councillors/Shire of Mundaring representatives, as well as Labour MP Jessica Shaw. EHCKP will also be hosting two fundraising tables, one for kindergarten, and one for Playgroup WA. Free children's entertainment will be on offer including an acoustic musician, face painting and bubble magic.

Grant funds will be used towards promotional materials, including printing 500 flyers for a letter box drop, printing of a new pop up banner and core flute signage, as well as the musician and children's entertainment on the day, volunteer shirts and hire of portable toilets.

**6. Priority of Project/Community Consultation/Benefit**

It is anticipated that under 200 people will attend. Community support has been attained verbally and expression of interest forms have been sent out to relevant community groups and local businesses, as well as potential sponsors. There has been a positive response from those groups surveyed. The group is looking to refresh and rebrand and increase enrolments. This event will assist the group to raise awareness and promote their services to the community.

**7. Access and Inclusion**

The expo access and inclusion plan will include an accessibility official and first aid officer. Accessible parking will be provided and a unisex accessible toilet will be hired.

**8. Promotional activities**

The event will be promoted on social media, banners, posters and on the group's website.

**9. Acknowledgement of the Shire's support**

Shire of Mundaring contribution will be acknowledged verbally, via social media and on the event flyers.

**10. Demonstrated success of the project**

Expected outcomes of the event are increased exposure and community engagement for EHCKP Inc., increased enrolments for the kindergarten and playgroup, and increased exposure for community groups and local businesses who participate on the day.

The group will measure these outcomes by any increase in enrolments for the kindy and playgroup and via feedback from vendors following the event.

**11. Event Budget**

The total budget is \$3625.25. The applicant is seeking \$1813 from Shire of Mundaring, being 50% of the budget. Matching funds will be sourced from EHCKP funds, in-kind graphic design work and volunteer hours.

**12. Referees**

Brendan Scott, Lieutenant, Mount Helena Volunteer Bush Fire Brigade  
Megan Wallace, Director, White's Mill and Grind

**13. Comment**

The Mount Helena Playgroup and Community Kindergarten are rebranding to Eastern Hills Community Kindergarten and Playgroup. This event will enable the group to engage the community, celebrate their achievements to date, promote their new name and improve sustainability through increased membership.

**14. Recommendation**

That a Community Event Grant to the value of \$1813 (plus GST) be awarded to the applicant.

## 8.2 Matching Grant Applications

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<b>File Code</b>	GS.COM 2.01
<b>Author</b>	Tracey Peacock, Community Capacity Building Officer
<b>Senior Employee</b>	Megan Griffiths, Director Strategic & Community Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. 2022-23 Round Two Matching Grant Applications <a href="#">↓</a>

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### SUMMARY

The 2022/23 Matching Grant Program budget is \$31,120, with \$21,340.67 remaining available for allocation. This is the second round of this grant, with applications closing on 7 March 2023. Sixteen eligible applications were received, with requests totalling \$22,248.87. The Chief Executive Officer approves Matching Grants under \$1000 as authorised under Community Funding Policy CD-02. Seven applications to the total value of \$5440.31 have been considered and approved by the Chief Executive Officer.

The remaining nine applicants are seeking funds over \$1000 each, to the total value of \$16,742.45. It is recommended that the Grants Selection Committee (GSC) awards Matching Grants to the remaining nine applicants as outlined in Attachment 1, to the total value of \$15,900.36.

### BACKGROUND

The Matching Grant provides up to a maximum of \$2000 or 50% of the total project cash cost, whichever is the lesser amount. For grants over \$1000, while in-kind contribution to the project is encouraged, this cannot be used as a matching component to Shire funding. Matching funding may be sourced through the group's own fundraising activities, other grant applications or sponsorship for that project.

The grant round was promoted in the community through the local newspaper, Shire website, social media, community group email network and posters at Shire sites and community noticeboards.

In addition to assessing whether or not applications meet the selection criteria, the GSC, as outlined in the program guidelines, will also take into consideration:

- Partnerships where two or more community groups will benefit directly from the project;
- The equitable distribution of funds across the geographic communities of the Shire of Mundaring.

The Matching Grant provides the Shire with opportunities for positive promotion. The Grant Guidelines and Agreement outline the requirement, on acceptance of funding, that the groups acknowledge the support they receive from Shire of Mundaring. This helps the broader community understand one of the ways Shire revenue is spent. It may also encourage other community organisations undertaking similar activities to consider approaching the Shire for a grant. Examples of Shire acknowledgement include:

- A Council representative being invited to attend the launch of a completed project;
- Verbal acknowledgement of the Shire's support during speeches;
- Media articles about Shire support of the project;
- Use of Shire logo on promotional material;
- Display of Shire signage at the site of the project.

The nine applications to be considered by the Committee are as follows:

Glen Forrest Community Kindergarten & Playgroup	\$2000
Chidlow Junior Football Club	\$1608.25
Glen Forrest Primary School P&C Association	\$2000
Mahogany Creek Progress Association	\$2000
Mundaring Tennis Club	\$1700
Hills Rangers Football Club	\$1982
Eastern Hills Little Athletics Centre	\$2000
Parkerville Equestrian Centre	\$1452
Darlington Community Garden	\$2000

The applicants are seeking funds to purchase equipment, undertake minor capital upgrades of facilities and implement projects that benefit the local community. All of these activities fall within the grant guidelines.

### **STATUTORY / LEGAL IMPLICATIONS**

The Grants Selection Committee (GSC) has the authority to allocate funding to eligible not for profit groups who have applied to the Community Grants Program which includes the Milestone Event Grants, Community Event Grants and Matching Grants.

### **POLICY IMPLICATIONS**

The grant is in line with the Shire's Community Funding Policy CD-02.

### **FINANCIAL IMPLICATIONS**

There is an amount of \$31,120 in the 2022/23 Matching Grant Program budget. The funding applications recommended for approval (\$15,900.36) can be met within the allocated budget. This will leave the budget fully allocated for the financial year.

### **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

## SUSTAINABILITY IMPLICATIONS

### Social

Shire of Mundaring has developed this financial assistance program in order to effectively and as far as possible equitably, provide funds to local community groups to undertake projects in the Shire. Such projects meet identified community needs, promote active participation of local residents, build community strength and enhance the image of the Shire.

### RISK IMPLICATIONS

<b>Risk: <u>Reputation</u></b> – Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through ongoing and periodic review of the program.		

<b>Risk: <u>Financial</u></b> – The risk of funds mismanagement by grant recipients.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
The risk is mitigated through the eligibility and assessment process, where groups must provide evidence of their capacity to complete and acquit the project or event.		

<b>Risk: <u>Reputation and Financial</u></b> – Council faces a reputational and financial risk if Community Grants are awarded to groups that do not meet the grant assessment criteria.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through not awarding grants to groups that do not meet the assessment criteria.		

### EXTERNAL CONSULTATION

Consultation was undertaken with applicant groups and referees as required.

### COMMENT

All applications have been reviewed and a report compiled (Attachment 1). Where a lesser amount is being recommended, reasons for the recommendation are outlined in the comments section of each application in Attachment 1.

All applications meet the eligibility and limitation requirements as outlined in the guidelines.

- Glen Forrest Community Kindergarten & Playgroup seeks funds to install a mud kitchen, shade sail and new reticulation system at the centre.

- Chidlow Junior Football Club seeks funds to purchase new football jumpers for two of their junior teams to replace old, faded, stretched and ripped jumpers and to provide additional sizes to accommodate all players.
- Glen Forrest Primary School P&C Association seeks funds to upgrade their early childhood play area including a mud kitchen, climbing stilts, abacus beads, noughts and crosses beads and music equipment.
- Mahogany Creek Progress Association seeks funds to purchase and install a camera security system at the Mahogany Creek Hall, covering the three external entrances.
- Mundaring Tennis Club seeks funds to purchase and install a new oven.
- Hills Rangers Football Club seeks funds to purchase essential club equipment including footballs, goal umpire flags and coach carry bags.
- Eastern Hills Little Athletics Centre seeks funds to replace old equipment including shot puts and javelins.
- Parkerville Equestrian Centre seeks funds to upgrade drainage at the facility.
- Darlington Community Garden seeks funds to install 500 mosaic pavers created by local children and members of the Darlington community, as a decorative border in the main harbour.

In this round, 50% of eligible applications were received from groups located in Central Ward, 43.75% from East Ward and 6.25% from South Ward. There were no applications received from groups located in West Ward.

## VOTING REQUIREMENT

Simple Majority

### RECOMMENDATION

Moved by	Cr Ellery	Seconded by	Cr Martin
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That the Committee awards Matching Grants to the total value of \$15,900.36 to:

- Glen Forrest Community Kindergarten & Playgroup.....\$2000
- Chidlow Junior Football Club.....\$1608.25
- Glen Forrest Primary School P&C Association.....\$1157.91
- Mahogany Creek Progress Association.....\$2000
- Mundaring Tennis Club.....\$1700
- Hills Rangers Football Club.....\$1982
- Eastern Hills Little Athletics Centre.....\$2000
- Parkerville Equestrian Centre.....\$1452
- Darlington Community Garden.....\$2000

**LOST 0/4**

**For:** Nil

**Against:** Cr Jeans, Cr Martin, Cr Ellery and Cr Zlatnik

<b>COMMITTEE DECISION ALTERNATIVE MOTION</b>		<b>GSC3.04.23</b>	
Moved by	Cr Martin	Seconded by	Cr Jeans

That the Committee awards Matching Grants to the total value of \$14,742.45 to:

- Glen Forrest Community Kindergarten & Playgroup.....\$2000
- Chidlow Junior Football Club.....\$1608.25
- Mahogany Creek Progress Association.....\$2000
- Mundaring Tennis Club.....\$1700
- Hills Rangers Football Club.....\$1982
- Eastern Hills Little Athletics Centre.....\$2000
- Parkerville Equestrian Centre.....\$1452
- Darlington Community Garden.....\$2000

**Rationale** - Providing funding to Glen Forrest Primary School P&C Association's project does not align with the Shire's Community Funding Program Grant Guidelines which state in part that activities that are the core funding responsibility of other government agencies will not be funded.

#### **CARRIED 4/0**

**For:** Cr Jeans, Cr Martin, Cr Ellery and Cr Zlatnik

**Against:** Nil

### Matching Grant Assessment against Selection Criteria

There are 16 applicants for the first grant round for the financial year 2022/23, seeking funds to the total of \$22,248.87. These requests cannot be met within the allocated budget of \$21,340.67.

Seven applications requesting under \$1000, to the total value of \$5440.31 have been considered and approved by the Chief Executive Officer. The remaining nine applications are recommended to be approved, to the total value of \$15,900.36 as outlined below:

**Applicant Group:** Glen Forrest Community Kindergarten & Playgroup  
**Project:** Replacement of Existing Playground

**1. Meets eligibility requirements?**  
 Yes.

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2020	Matching Grant	Nature's Playground	\$2000	Yes
2019	Milestone Event Grant	30 <sup>th</sup> Anniversary event	\$2500	Yes
2017	Quick Grant	Outdoor mud kitchen and big books	\$500	Yes

**3. Meets Shire Strategic Community Plan objectives**  
**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.5 – Encourage and promote neighbourliness

Objective 1.3 – Everyone belongs

Strategy 1.3.3 – Provide and support family and children's facilities and activities

**4. Brief Description of Project**

The group has recently replaced a 30 year old playground that was falling down and unsafe for the children. The new playground enhances the outdoor area and is in keeping with the theme of community kindergarten and nature play. The group seeks funds to continue with Stage 2 of the project which includes the installation of a mud kitchen, shade sail and reticulation system.

**5. Project Rationale**

The group has contributed significant funds and volunteer time towards fundraising for the project, including raising \$28,000 and sourcing a \$10,000



grant from Bendigo Bank. The group consulted with their committee and members, Shire staff and Kidsafe, who have all supported the project. The project has been undertaken over two years with the aim of providing a safe playground for the children who attend the centre.

**6. In Kind Contribution by Members**

The group has undertaken significant fundraising to enable the project to take place. The group has and will continue to contribute significant volunteer hours in managing the project.

**7. Project Plan**

Stage 2 of the project which includes installation of a mud kitchen, shade sail and complete re-fit of the reticulation system will begin in May. It is anticipated that works will be completed in June 2023.

**8. Acknowledgement of the Shire's support**

Shire support will be acknowledged through invitation to an official playground opening, occurring in April 2023. The group will be supported to identify additional ways to acknowledge the Shire's support.

**9. Demonstrated Success of the Project**

A new nature-based playground which will be utilised by the Community Kindy students during school terms. The playground includes a slide, climbing pole, bridges, sand pulley system, and sand base. The facade of the playground is nature-based, in keeping with the theme of the Kindy. The previous playground, which was over 30 years old had become irreparable due to age.

Glen Forrest Community Kindergarten will have a long-term community presence with new infrastructure for many years to come. In 2023, the Kindy was so popular that there are now two classes running, five days per week. This is the first time the centre has run as a full kindergarten program. In the future, should the centre not run as a full time kindergarten, Playgroup will operate again, and many families in the community will access the playground.

Success will be measured through observation of children playing, feedback from teachers, parents and community. The group will undertake regular inspection of the equipment and ongoing discussions at committee meetings to keep the playground area maintained, safe and inviting for the children and teachers. Annual review of playground use and effectiveness will be monitored so as to allocate funds appropriately for future works.

**10. Project Budget**

The total budget for Stage 2 of the project is \$6035. The applicant is seeking \$2000 from Shire of Mundaring, being 33% of the budget. The group will match the Shire's contribution with funds already raised through fundraising activities and other grants.

**11. Referee**

Amy Varis, Playgroup Development Officer, Playgroup WA Inc.

**12. Comments**

The total cost of the replacement playground is \$41,000. The group has raised funds through sourcing other grants and through other fundraising activities, to fund the major part of this project. With the new playground installed, the group is seeking the Shire's support to add the finishing touches to an area that will be well utilised for years to come and has improved a Shire asset to the community's benefit.

The group will be required to seek approval for installation of the shade sail, in line with their lease agreement and as such it is recommended the grant be made conditional on all relevant approvals being sought and granted.

**13. Recommendation**

That a Matching Grant to the value of \$2000 be awarded to the applicant.

**Applicant Group:** Mundaring Tennis Club Inc.  
**Project:** Replace ageing oven in club house

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2020	Matching Grant	Club room facility upgrade	\$2000	Yes
2019	Matching Grant	Website upgrade	\$1540	Yes
2018	Matching Grant	Clubroom acoustic panelling	\$1864	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.8 – Ensure safety and amenity standards are upheld

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

**4. Brief Description of Project**

The group seeks funds to replace an ageing oven. The club holds many social events and weekly social tennis, when the oven is used. A substitute air fryer is currently being used, but it does not cater for large events. The social aspect of the club is very important to maintain and increase club membership.

**5. Project Rationale**

The club's committee has consulted with the members on which projects are of the greatest importance. The club's kitchen is used every week by members as part of social tennis and other social events. The social aspect of tennis is very important and it helps to build relationships and friendships within the club. The ability of the club to grow will be negatively impacted if facilities are not able to cater for greater numbers.

A new oven will mean that the club is able to cater for its members. The temporary air fryer is not able to adequately provide for the members who stay back after tennis. The club may lose members if the club facilities are unable to cater for social events and weekly tennis. The club provides members with social events that provide members with an opportunity to belong and be part of a social group. The club has recently hosted murder mystery nights and Italian nights. These events involve quite a lot of food preparation and require an oven to adequately provide for this requirement. Members will benefit greatly from a new oven so their events can function without having to manage with a temporary solution. The club is very inclusive and wishes to engage as many people in the community as possible. In order to do this, adequate facilities are required.

**6. In Kind Contribution by Members**

Members will source, purchase and arrange for installation of the oven and manage all administrative tasks associated with the project and grant funds.

**7. Project Plan**

The club intends to purchase and install the new oven as soon as possible. The new oven is required to replace the temporary air fryer and ageing oven which does not meet the club's requirements. The club will use a licenced installer who can install the oven once it is purchased.

**8. Acknowledgement of the Shire's support**

Shire support will be acknowledged on social media (Facebook and Instagram), in the club's communications to its members, and as a news article on its website. The club already acknowledges the Shire's ongoing support on its website.

**9. Demonstrated Success of the Project**

Success of the project will be demonstrated by successful installation and use of the oven at upcoming events, membership growth and retention.

The club actively tracks members' participation in weekly social tennis and social events. The club also track annual membership numbers and lapsed members. The club has managed to survive after some difficult times and continues to provide a quality and inclusive social and physical outlet for members of the community. The club will compare prior year participation numbers to evaluate if the outcomes have been achieved.

**10. Project Budget**

The total budget is \$3400. The applicant is seeking \$1700 from Shire of Mundaring, being 50% of the budget. Matching funding will be sourced through the club's existing funds.

**11. Referee**

Karen Winterburn, Teacher, Education Department of WA (Bayswater Primary School)

**12. Comments**

This essential piece of equipment will allow the group to continue providing social events for members, leading to improved membership retention. The grant is conditional on all approvals being given to undertake the work, as per the group's lease agreement.

**13. Recommendation**

That a Matching Grant to the value of \$1700 be awarded to the applicant.

**Applicant Group:** Chidlow Junior Football Club  
**Project:** New Football Jumpers/Uniform

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2022	Matching Grant	iPads	\$900	Yes
2016	Quick Grant	Team jumpers	\$500	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Objective 1.3 – Everyone belongs

Strategy 1.3.2. – Provide and support youth facilities and activities

Strategy 1.3.3 – Provide and support family and children's facilities and activities

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Commitment 6.3 – Promote and support local organised recreation and sporting clubs and groups

Goal: Building and maintaining safe places to live, work and play

Objective 6: Engage with and support our young people and wider community to become more connected

Commitment 6.3 – Provide grant funding to community groups and organisations that deliver programs and activities for young people

**4. Brief Description of Project**

The Club seeks funds to purchase new football jumpers/jerseys for the two junior teams. Two full sets of jumpers (35 each x 2 = 70 jumpers total) are required to replace the two current sets as they are old, faded, stretched and in some cases ripped. Last season there were players who required larger sizes than were available and the Club wants to make sure it can accommodate all sizes in years to come.

**5. Project Rationale**

Consultations for this project commenced in early 2021 with discussions and planning with the committee over the last two seasons and planning with sponsors for funding over the same timeframe.

**6. In Kind Contribution by Members**

Members will contribute volunteer time to source, order and distribute the new jumpers to teams.

**7. Project Plan**

Request for quotes were sent out in November/December 2022 and the club is now ready to commence the project. The Treasurer/Registrar will see the project through to completion, for the start of the 2023 season (April.).

**8. Acknowledgement of the Shire's support**

Shire support will be acknowledged on social media, at monthly committee meetings and at the Club AGM.

**9. Demonstrated Success of the Project**

The expected outcomes from this project are:

- A renewed sense of pride among players;
- Feeling worthy amongst competition;
- It will also inject a huge amount of excitement within the club and show members that their fees and generous volunteering are contributing to these 'extras' that mean so much to the kids;
- It is expected that the new jumpers would last the club another four to five years and as such, will benefit many more children to come; and
- The Club will use the old jumpers for fundraising by selling them as 'training' jumpers for families to purchase.

**10. Project Budget**

The total budget is \$3216.50. The applicant is seeking \$1608.25 from Shire of Mundaring, being 50% of the budget. Matching funds will be sourced through 2022 sponsorships and existing club funds.

**11. Referee**

Peta Tuckett, President, Chidlow Primary P&C

**12. Comments**

Club jumpers are a key piece of equipment for junior players of any sport, to feel part of their club and to build the capacity of the club to recruit new members, retain existing players and strive to become a thriving community based sporting club.

**13. Recommendation**

That a Matching Grant to the value of \$1608.25 be awarded to the applicant.

**Applicant Group:** Glen Forrest Primary School P&C Association Inc.  
**Project:** Early Childhood Play Area Upgrade

**1. Meets eligibility requirements?**

Yes.

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2022	Community Event Grant	School and community bush dance	\$3530	Yes
2022	Volunteer Recognition Event Grant	Volunteer Recognition Event	\$300	N/A
2021	Quick Grant	Event equipment	\$498	Yes
2021	Community Event Grant	Community Quiz Night fundraiser	\$741	Yes
2020	Rebuild Grant	Cinema under Starlight	\$5000	Yes
2018	Community Event Grant	Community fete and art auction	\$5000	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Objective 1.3 – Everyone belongs

Strategy 1.3.3 – Provide and support family and children's facilities and activities

**4. Brief Description of Project**

The group seeks funds to upgrade the existing Early Childhood Area playground at the historic Glen Forrest Primary School, which recently celebrated its 130<sup>th</sup> birthday. The Early Childhood Area playground, which was established by volunteers many years ago, is now rundown and in need of repairs, replacements and revitalisation. These updates are particularly important now given the significant increase in student numbers over the past five years, driven primarily by young families in the area.

The group are planning busy bees at the Early Childhood Area with volunteers from the school community in Term 1 & 2 2023 to make repairs, replace equipment that is no longer safe or fit for purpose, and to install new play features suitable for the diverse abilities and interests of the approximately 60 kindergarten and pre-primary students that use the area daily (forecast to increase to 80 children in 2024).

The group is seeking financial assistance from the Shire to support this



initiative and offer the children of Glen Forrest a more inviting, inspiring and enriching space to learn and grow.

**5. Project Rationale**

In 2022 the P&C conducted a survey with parents, teachers and students to identify and prioritise what was needed in the school which the P&C could assist with. Playgrounds were the leading priority by far.

The group have agreed a set of planned improvements to the Area with the school management, teaching staff and P&C.

GFPS staff, P&C and the School Board have been in discussions with the Education Department and State and Federal members for a number of years about the Early Childhood Area, as there is a need for redevelopment. Although both parties agree there is a need for redevelopment, there has yet to be any plan, action, or suggestion that this will occur in the near future.

**6. In Kind Contribution by Members**

The P&C have formed a working group of teachers, admin, P&C members, parents and school community volunteers who will be completing the work.

**7. Project Plan**

The focus for this grant are Work Packages 1 and 2, which are ready to be initiated immediately:

Work package 1 - Busy bee in break between terms 1 and 2-

- Remove weathered and unsafe climbing wall, re-clad structure, fill gap in balustrade. Funds permitting, fill gap in balustrade with an activity wall (e.g. naughts and crosses playground equip or similar);
- Tree seat: Keep the seat carved into tree stump, fix the trip hazard caused by the roots. Move existing tyres to create retaining wall and back-fill to hide roots; or cut roots below ground level;
- Improve music area. Currently chimes, drums and cowbells. Cowbells are broken. P&C has been gifted old instruments from music room including tambourines and large xylophones that could be turned into outdoor music play gear. Adding more music structures to complete the circle of instruments would form a more appealing space;
- Fix balustrade on the 'boat' deck where the wire is frayed and unsafe. Replace sections of balustrade with activity panels (e.g. playground naughts and crosses or abacus beads); and
- Fix wooden dragon. Rotting / splintering on top and no longer fit for purpose. Either cut back, sand and paint; replace pole; or remove.

Work package 2 - Procure and professionally install –

- Purchase and install a mud kitchen and shopfront under the sandpit cover or by the shed Quote from Creative Play Australia attached;
- Install balancing/climbing play equipment leading into flying fox area. Flying fox currently gets backlogged with students waiting for their turn. Get rid of tyres near end of flying fox. Install some climbing / balancing

equipment that creates a path into the flying fox and improves traffic flow. Then stepping stones (stumps, rocks, logs, tyres) directed in a loop to take the students back to the beginning of the flying fox area. Wobbly balance log & Stilts would be perfect for this area.

The group anticipates completing the project by the end of Term 2 2023.

**8. Acknowledgement of the Shire's support**

Shire contribution will be acknowledged on social media, newsletter and invitation to a launch event.

**9. Demonstrated Success of the Project**

Outcome 1: Create an inspiring space

The expected outcomes of the project are creations of a beautiful, safe, inspiring, enriching outdoor space for Early Childhood students to enjoy, and which caters to their diverse abilities and interests.

Outcome 2: Learn through play

When planning the project the group have taken into consideration how to build upon students' educational outcomes and experiences. For example, use of fine motor skills whilst using the mud kitchen; gross motor skills for the wobbly log, stepping stones, and stilts; patience and problem solving skills with the abacus beads and noughts and crosses; imaginary play experiences with the use of the fairy garden and mud kitchen; as well as tech, construction and teamwork playing in the stream.

Outcome 3: Make the Shire of Mundaring more attractive to young families.

The Early Childhood Area is the school's first impression on families. By improving the amenities available in this area, the group will increase the attractiveness of the school to young families, who often choose where to live based on the quality of local schools.

This project will assist to create happy, engaged, and confident children who enjoy learning through play in their new Play Space.

The P&C will evaluate the outcome of this project by speaking with Early Childhood teachers to see how the play space is being used and what benefits they can see; asking the students about their new play space and observing them use the space; and speaking with the parents of the Early Childhood students to obtain their views.

**10. Project Budget**

The total budget is \$7639.55. The applicant is seeking \$2000 from Shire of Mundaring, being 26% of the budget. Matching funding will be sourced through the group's existing funds.

**11. Referee**

Lindsay Earnshaw, Community member and supporter of the P&C and GFPS, Earnshaw's Real Estate

**12. Comments**

Under the Community Grant Guidelines a group that has applied for, received, and met grant requirements within a financial year to the value of \$3300 or above will be given lower priority in any further competitive grant rounds. Priority will be given to groups that meet the grant criteria and have not received funding in this period. The Glen Forrest Primary School P&C Association has received a Community Event Grant to the value of \$3530 and a Volunteer Recognition Event Grant to the value of \$300 in this financial year.

It is therefore recommended to provide funding towards this project to the lesser amount of \$1157.91, which will fully expend the Matching Grant budget for the 2022/23 financial year and still allow the Shire to support the group by providing part funding for the project.

**13. Recommendation**

That a Matching Grant to the value of \$1157.91 be awarded to the applicant.

**Applicant Group:** Darlington Community Garden  
**Project:** Mosaics pathway border

**1. Meets eligibility requirements?**

Yes.

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2022	Community Event Grant	Bonfire	\$2235	Yes
2021	Community Event Grant	Spring blessing - opening of community garden	\$1500	Yes
2020	Reconnect Grant	Garden equipment	\$2495	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.5 – Encourage and promote neighbourliness

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 7: Foster healthy eating in our community

Commitment 7.3 – Action the Shire Community Gardens policy

**4. Brief Description of Project**

The group seeks funds to install 500 mosaic pavers created by the children of local primary schools and members of the Darlington community, starting in April 2022. This involved at least 350 people making the mosaics. The mosaics will be laid in a decorative border around the main harbour of the community garden, using paving tiles to surround the mosaic pavers. There will also be mosaic inlaid lettering spelling 'Darlington Community Garden' in the central entrance to the harbour, to welcome and invite people in.

Sally Herzfeld envisioned the mosaic project to bring people together, beautify the garden and provide a sense of ownership by all who contributed a paver.

Shire approval has been obtained regarding the concept, design and project. Mosaics have been made in such a way as to be safe to walk on, with pavers to secure them.

Grant funds will be used for the installation of pavers by a paving contractor and associated building materials including edging/curbing and red brick fines for pathways.

**5. Project Rationale**

The mosaic tile and brick border for the Arbour is part of the larger community garden plan. This was created in consultation with the community by local volunteer and committee member Kylie Brinfield, garden designer. A sample of mosaic and paving and the overall plan has been shown to the public and was open for comment.

Sally Herzfeld recognised the potential of the creation of mosaics to bring people together, foster connection and belonging in the community and to offer the opportunity to learn new skills. The mosaic pavers have been created by at least 350 members of the Darlington and Shire community, including three local primary schools - Helena College Junior and Senior, Darlington Primary School, Treetops Montessori and children from the Hills After-School Care Association.

Children have been working on the mosaics in school since April 2022. Regular workshops have been held on Saturday mornings at the garden over summer 2022/23 to create the rest of the mosaics. Open invitations have been advertised on the group Facebook page. Supplies for the mosaics have also been donated by the community and Sally Herzfeld - collecting old kitchen and bathroom tiles to make the mosaics from people's homes and sheds. Midland Brick donated 500 concrete pavers to be the base for the Mosaics.

The decision was made in consultation with the community for the arbour to be as accessible as possible for people in wheelchairs, with other mobility aids, and be closed to cars.

**6. In Kind Contribution by Members**

Members will contribute to the project with volunteer hours as outlined in the project plan below.

**7. Project Plan**

- Initial quotes requested after walkthroughs of site and plans provided - Feb 2023
- Final consultation and quotes being received - March 2023
- Finalise and accept quotes for tiling and mosaic tile pathway border - late March 2023
- Organising community volunteers to assist with installation of mosaic paving project - March - April 2023
- Laying mosaic tiles and paving bricks for path borders in Arbour and lettering prior to winter by Contracted paver with assistance where needed by community volunteers - April - May 2023
- Event planning, advertising and arrangements - April - May 2023
- Completion event with local children to inspect 'their' pavers and celebrate the mosaic paving - June 2023

**8. Acknowledgement of the Shire's support**

Shire support will be acknowledged on social media, media release, website, acknowledgement of Shire contribution at completion event, and an acknowledgement and story in the Darlington Review.

**9. Demonstrated Success of the Project**

Success of the project will be demonstrated through:

- Laying of community created mosaics and brick surrounds on the Arbour pathway to frame the path as per the design plan. This will result in a beautiful piece of community created art that frames the pathways and creates definition of the arbour space;
- Laying of mosaic lettering 'Darlington Community Garden' at the entrance to the garden arbour will create a sense of welcome and be inviting;
- Community garden members will help the paving contractor with the project where safe to do so. 'We aren't just building a garden, we are building a community';
- Increase in sense of community ownership due to mosaics being created by the children of three local primary schools and people of the community (at least 350 contributors);
- Increase in usage and enjoyment of the garden by local children and families due to pride in their contribution to the garden;
- Increase in community engagement, awareness and social connectedness via a completion event;
- Increase in membership and usage of the community garden due to increased amenity and accessibility of the garden;
- Contributing to local community art and beautification of community grounds, which will increase amenity of the environment;
- Mosaic tiling and associated completion event will bring together the member base to build connections and social capital, increasing motivation to participate;
- Increase collaboration and community between the garden and the local primary schools. This can lead to further engagement in garden activities by the schools; and
- Bringing visitors back to the community garden for many years (part of the 100 year plan) to see 'their' mosaics that were created and inlaid into the garden.

Success will be measured by:

- Mosaic tile and brick tile pathway in arbour is visibly complete. Photographs and a write up will go in the Darlington Review.
- Completion event is undertaken with the school children able to view 'their' pavers. Photographs of children and community with pavers will be recorded in the Darlington Review and social media.
- Increase of new financial members due to engagement of local children and their families and increase in Facebook page members
- Increase of additional people in regular usage of the garden facilities over the following months.

- Increase of families of primary school students attending events at the garden over the next six months.
- Bringing visitors back to the community garden for many years (part of the 100 year plan) to see 'their' mosaics that were created and inlaid into the garden.

**10. Project Budget**

The total budget is \$14,205.49. The applicant is seeking \$2000 from Shire of Mundaring, being 14% of the budget. Matching funding will be sourced through existing funds.

**11. Referee**

Geoff Barker, Chair, Darlington Sports & Recreation Association (WA) Inc. (DASRA)

**12. Comments**

The project has been approved to proceed as per the group's lease agreement. The project aligns with the Shire's Community Gardens Policy CD-03 and the Community Health & Wellbeing Informing Strategy, to support community gardens as a valuable recreational activity that may contribute to improved health and well-being, positive social interaction, greater connection with local community and building community capacity and environmental education and sustainability awareness and practices.

**13. Recommendation**

That a Matching Grant to the value of \$2000 be awarded to the applicant.

**Applicant Group:** Mahogany Creek Progress Association  
**Project:** Security camera installation

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2021	Quick Grant	Kitchen amenities upgrade	\$500	Yes
2021	Quick Grant	Lockable drawers, microwave bracket and oven trays	\$445	Yes
2020	Quick Grant	Shelving	\$500	Yes
2020	Reconnect Grant	Website	\$2268.19	Yes
2019	Quick Grant	Trestle tables and trolley	\$500	Yes
2019	Quick Grant	Lighting and microwave oven	\$497	Yes
2018	Quick Grant	Kitchen equipment for hall	\$493	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.5 – Encourage and promote neighbourliness

Strategy 1.1.8 – Ensure safety and amenity standards are upheld

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Building and maintaining safe places to live, work and play

Objective 3: Protect the community by managing safety of public buildings, recreation facilities and events

**4. Brief Description of Project**

The group seeks funds to install a security system at the Mahogany Creek Hall, with up to six cameras to cover the exterior of the buildings, the playing courts and car park. The group has recently experienced graffiti vandalism which has reinforced the need for added security, as well as the increasing value of the Hall and related infrastructure and equipment contained within.

Cameras will go to a recorder inside the hall for evidence collection, as required.

**5. Project Rationale**

A camera system with a recorder will reduce the likelihood of further damages but should also provide photographic evidence where needed.



The group has worked hard to upgrade the Hall and courts, and to provide a safe community asset. To protect this, the group wishes to install the security system as soon as possible. The committee has considered a security system for the last 18 months and this has been discussed with user groups of the Hall, who are in support of the project.

**6. In Kind Contribution by Members**

Members will source, purchase and arrange installation of the security system, as well as liaise with Shire staff to obtain approval for the work. The group will manage and acquit the grant funds obtained towards the project.

**7. Project Plan**

Installation of a high resolution camera system with DVD recording, to be installed as soon as finances allow, preferably prior to the beginning of May 2023.

**8. Acknowledgement of the Shire's support**

Shire support will be acknowledged on social media and website, together with a letter of appreciation and media release to the Echo Newspaper.

**9. Demonstrated Success of the Project**

The outcome of installing a camera security system of between four and six cameras is expected to help protect assets, as well as provide a sense of security to facility user groups.

People using the inside of the Hall should feel that their vehicles and they are protected. The cameras would also have infrared capability to record any events occurring at night as well as when the Hall is not being used.

Parents of young children active on the multi-use sporting area will feel safe and secure, especially when parents are not present.

The cameras will also be set up to record road ways bordering the Hall. There have been a number of recent anti-social episodes involving off road bikes as well as several incidents of concern at the nearest intersection. This whole project is also aimed at increasing public safety in the area.

The group will only be able to evaluate outcomes over a period of time but feel that protection of this centre and surrounds can only be improved from the moment a camera system is put in place.

The group has expended a large amount of money and volunteer effort to improve the Hall which is of great value to the whole community.

**10. Project Budget**

The total budget is \$5000. The applicant is seeking \$2000 from Shire of Mundaring, being 40% of the budget. Matching funding will be sourced through the group's existing funds.

**11. Referee**

Matthews Hughes MLA, Member for Kalamunda, Australian Labor Party WA

**12. Comments**

The project has 'in-principle' support, however the group will be required to provide further information on the specific type of system to be installed prior to final approval being granted to undertake the work. Thus, it is recommended that the grant is made conditional on all approvals being sought and obtain, prior to the work being undertaken.

**13. Recommendation**

That a Matching Grant to the value of \$2000 be awarded to the applicant.

**Applicant Group:** Hill Rangers Football Club  
**Project:** Purchase of Essential Equipment for Club

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2022	Quick Grant	Promotion support	\$500	Yes
2019/20	Volunteer Recognition Event Grant	Volunteer Recognition Event	\$300	N/A
2018/19	Volunteer Recognition Event Grant	Volunteer Recognition Event	\$300	N/A
2019	Matching Grant	Footy for Life	\$2000	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Commitment 6.3 – Promote and support local organised recreation and sporting clubs and groups

**4. Brief Description of Project**

The Hills Rangers Football Club has been in existence for 10 years this year. In order to keep providing the service to our community, and remain in a competitive and attractive position, the Club requires enough quality equipment to meet the needs of their teams. This includes footballs, goal umpire flags, coach carry bags, etc. The Club currently needs to purchase equipment to replace old equipment and add to the existing inventory, to enable the Club to function smoothly and to make the jobs of coaches, managers and other volunteers easier.

The newly elected committee has reviewed the Club's current equipment in relation to registered and expected number of players, teams, coaches and managers and has identified a need for the equipment, which needs to be purchased now at the start of the new season.

**5. Project Rationale**

Consultation was undertaken at committee level, reviewing current equipment levels and what will be required for the coming season. The list of equipment needed was based on number of players registered, number of players expected to register (based on previous seasons), number of teams and coaches, and state of current equipment levels and condition.

**6. In Kind Contribution by Members**

Members will source, purchase and distribute the equipment to teams, monitor its use, report on outcomes and acquit grant funds.

**7. Project Plan**

- Look at current equipment levels, condition of equipment, predicted number of players, teams and coaches for the coming season(s) and report back to general committee - Club Registrar, Club Secretary and PFL Coordinator;
- Get a quote from local supplier for club - PFL Coordinator;
- Purchase equipment - PFL Coordinator;
- Add equipment to club inventory - Club Secretary;
- Record and distribute equipment to teams - Club Coach Coordinator; and
- Use equipment to play and win games - Club Coaches & Team Managers.

**8. Acknowledgement of the Shire's support**

Shire support will be acknowledged on social media and on the group's website. The Club will verbally thank the Shire at presentations, have-a-go-days and wind-ups as well as to team coaches and managers on distribution of the new equipment.

**9. Demonstrated Success of the Project**

The Rangers came about because of declining participation levels within the shire and the desire to provide a more complete pathway for junior football in the hills. The club was initially set up to cater for male youth players from year seven through to year 12, but has grown to cater for girls from year three to year 12, as well as adult females. Without the necessary equipment for teams to operate, the Club will not be able to retain and attract new players and keep on providing competitive, recreational activities for young people in the shire.

The expected outcome of the project is therefore to have a sufficient level of equipment for all teams to operate successfully and efficiently, both in training and on game days.

The Club expects that the right level and condition of equipment will help coaches and team managers to perform their roles in training and coaching. Good condition and correct-sized balls for the level and year group of players and the use of coaching boards and equipment bags to transport necessary team equipment on game days and to and from training, all contributes to making the jobs of coaches and team managers easier. The easier it is for volunteer coaches and managers, the more likely they are to put their hand up

to volunteer for future seasons, which helps the club to continue to operate and provide a service to the community.

New and replacement equipment will be distributed to teams and the Club will undertake the following to find out how it is being used and what effect it has had on their ability to perform their roles:

- Observe training sessions;
- Observe Game Days;
- Speak to players;
- Speak to coaches; and
- Speak to team managers

Equipment levels and condition of equipment is reviewed on a regular basis through regular contact with team managers and coaches, both via email, sms and in person at home games.

**10. Project Budget**

The total budget is \$4948.90. The applicant is seeking \$1982.20 from Shire of Mundaring, being 40% of the budget. Matching funding will be sourced through existing funds.

**11. Referee**

Darren McKercher, Business Owner, S.E.P.M.A.R./Safety Equipment Maintenance and Repair

**12. Comments**

Having the right type and right amount of equipment assists sporting clubs to operate effectively and efficiently, supports morale, helps build club spirit and assists with recruitment and retention of both members, players and volunteers.

**13. Recommendation**

That a Matching Grant to the value of \$1982.20 be awarded to the applicant.

**Applicant Group:** Parkerville Equestrian Centre  
**Project:** Drainage improvements - minor capital works

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2015	Matching Grant	Kitchen upgrade	\$2000	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.8 – Ensure safety and amenity are upheld

Goal 3: Built environment – Transport, infrastructure and planning for liveable, connect communities

Objective 3.1- Shire assets and facilities that support services and meet community need

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Commitment 6.3 – Promote and support local organised recreation and sporting clubs and groups

Goal: Building and maintaining safe places to live, work and play

Objective 3: Protect the community by managing safety of public buildings, recreation facilities and events

Commitment 3.1 – Administer maintenance programs for public buildings, leased community facilities, footpaths, trails, aquatic facilities, parks, reserves and Lake Leschenaultia camp ground to ensure safety of facilities

**4. Brief Description of Project**

The Parkerville Equestrian Centre (PEC) seeks funds to upgrade the drainage for the arena and driveway on site. Currently the drainage is inadequate and this leads to waterlogging of areas of the arena which can limit riding opportunities, as well as erosion of the driveway to the stables due to water run-off being uncontrolled and now flowing across an area of the access. Without intervention this will become worse with time, both for access and arena drainage and impact on riding opportunities for the clubs that use the facilities, as well as become a much worse issue to resolve.

**5. Project Rationale**

The PEC has representatives from all the clubs that use the equestrian centre (Darlington Pony Club, Eastern Hills Pony Club, Zamia Adult Riding Club and Hills Show Jumping) and the upgrade has been discussed at committee level and with all the club's committees that use the facilities. There is strong support for this upgrade to improve the drainage. The current poor drainage leads to waterlogged areas of the arena, which are not safe for riders/horses and can mean events are unable to go ahead during winter months. The poor drainage of the arena has also resulted in significant erosion of the access driveway which makes access particularly with horse floats more difficult and without intervention will likely become unmanageable with time.

For the duration of COVID-19 the PEC reduced the fees by 50% for clubs to access the facilities to allow the members to continue to use them when it was possible (when the rules allowed use of the facilities) and this was essential to support the clubs and their members through the disruption. This led to a reduction in income however and therefore the clubs are supportive of this application for matching funds for an upgrade of the drainage that has been delayed.

Members of the club are also supportive of these improvements that will mean better access and a better arena for them and their children to ride.

**6. In Kind Contribution by Members**

Members will manage the project including administrative tasks and acquittal of grant funds. Members will monitor the drainage situation and take further action if necessary.

**7. Project Plan**

The drainage improvements require time for digging out a new spoon drain for the arena as well as removing rock from the access driveway and laying pipe and redirecting water flow - this will allow better drainage from the arena and prevent driveway erosion as well as prevent waterlogging of the arena. The complete works will take approximately two days including a half day rock breaking, half day for digging out the spoon drain and additional time for pipe work and redirection of the water flow.

**8. Acknowledgement of the Shire's support**

Shire of Mundaring support will be acknowledged at the pony club and other horse riding club days on site with logo on hard copies of material.

**9. Demonstrated Success of the Project**

The expected outcomes of this project will be significantly improved drainage with the arena no longer prone to waterlogging and the access driveway to be improved to repair current levels of erosion. The diversion of the water flow with new pipework will ensure there is minimised or no continued erosion of the access driveway. This will lead to better access for those using the facilities particularly for the horse floats and prevent the problem from getting worse and unmanageable. The drain and water diversion from the arena will reduce any safety issues for riders associated with water in the arena, as well as minimise any time lost for these activities due to the arena not being

suitable and safe for riding activities due to water. Therefore the clubs using the facilities will have better access, and an ability to use the facilities every weekend irrespective of rain which will increase the use and safety of the facilities.

The drainage of the arena will be monitored over the coming months and any further issues with water build-up will be observed especially if this impacts on riding. The condition of the driveway will also be closely monitored to ensure erosion has been prevented and the access is maintained. The committee will continue to monitor the water diversion and maintain this into the future to protect the facilities.

**10. Project Budget**

The total budget is \$2904. The applicant is seeking \$1452 from Shire of Mundaring, being 50% of the budget. Matching funding will be sourced through existing funds.

**11. Referee**

Phillipa Collier, Head Coach, Eastern Hills Pony Club

**12. Comments**

This project has been given approval to proceed. Shire Operations staff have provided guidance to the group on how to proceed in resolving long term drainage issues. This work will improve the facility, ensuring user groups can continue to operate and benefit from use of the facility.

**13. Recommendation**

That a Matching Grant to the value of \$1452 be awarded to the applicant.



**Applicant Group:** Eastern Hills Little Athletics Centre  
**Project:** Equipment Replacement

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant Grant History**

Year		Grant	Purpose	Amount	Acquitted
2022		Quick Grant	PA System	\$500	No
2022		Quick Grant	Laptop	\$500	Yes
2021		Quick Grant	Scissor kick mats	\$500	Yes
2020		Quick Grant	Electronic starting system	\$500	Yes
2018		Quick Grant	Project high jump	\$500	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Objective 1.3 – Everyone belongs

Strategy 1.3.2 – Provide and support youth facilities and activities

Strategy 1.3.3 – Provide and support family and children's facilities and activities

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Commitment 6.3 – Promote and support local organised recreation and sporting clubs and groups

Goal: Building and maintaining safe places to live, work and play

Objective 6: Engage with and support our young people and wider community to become more connected

Commitment 6.1 – Provide affordable and accessible facilities for junior sports programs

Commitment 6.3 – Provide grant funding to community groups and organisations that deliver programs and activities for young people

**4. Brief Description of Project**

The group seeks funds to purchase new sports equipment as old equipment has become less accurate over time, and damaged due to wear and tear. It is anticipated that the new equipment will be more accurate and therefore will help athletes to improve their personal best performance. Funds will be used to purchase new shot puts and javelins.

**5. Project Rationale**

The replacement and additional equipment was discussed at the end of year AGM in February and members provided feedback that the equipment needed replacing and additional equipment was needed. During the season, the Club regularly receives feedback about the equipment and if it is no longer suitable it is removed from use. The members who attended the AGM voiced their support for replacing the equipment that is listed in the plan and making this application to the Shire for support.

**6. In Kind Contribution by Members**

Members will source, purchase, distribute and maintain the new equipment, monitor its use and report on the outcomes through the grant acquittal process.

**7. Project Plan**

Purchase of equipment prior to the commencement of 2023-2024 athletics season so that members can use the new equipment in the upcoming season October 2023 to February 2024. The equipment will be used in the training events that take place weekly and in the competitions that take place every Saturday morning during the season.

**8. Acknowledgement of the Shire's support**

Shire support will be acknowledged on social media and through inviting shire representatives to activities in 2023-2024 season to acknowledge the equipment grant.

**9. Demonstrated Success of the Project**

The current equipment used by Eastern Hills Little Athletics is old and getting damaged through wear and tear. Old equipment leads to nil and void "no throws" by the athletes when they are competing in many events. This can be very disheartening for the young athletes, who often feel that their own technique is at fault.

It is expected that the new equipment will be more accurate and balanced and will give athletes a better chance of accuracy and success in the events they are used in. Athletes will be able to throw shot puts and javelins further and aim more accurately. The resulting outcome will be that the athletes will improve their personal best performance and gain more confidence in their ability to achieve in sport. It is well known that confidence in one's own ability to achieve in a sport will encourage kids to continue to strive to do their best and achieve new records in the sport, whilst also feeling a sense of accomplishment and achievement. This will encourage them to stay in the sport for a longer period of time.

Athletes will improve their personal best performance with the use of newer more accurate equipment. This will be measured through the regular competition events that take place each Saturday during the season.

**10. Project Budget**

The total budget is \$4136.00. The applicant is seeking \$2000 from Shire of Mundaring, being 48% of the budget. Matching funding will be sourced through existing funds.

**11. Referee**

Amy Digney, Teacher, Department of Education

**12. Comments**

The ability to purchase new equipment will build the capacity of the club to provide appropriate resources to members, encourage young people to remain in the sport and to build a sense of achievement and pride.

**13. Recommendation**

That a Matching Grant to the value of \$2000 be awarded to the applicant.

## 8.3 Milestone Event Grant Applications

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<b>File Code</b>	GS.COM 2.06
<b>Author</b>	Tracey Peacock, Community Capacity Building Officer
<b>Senior Employee</b>	Megan Griffiths, Director Strategic & Community Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. 2022-23 Milestone Event Grant Applications <a href="#">↓</a>

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### SUMMARY

The 2022/23 annual Milestone Event Grant program budget is \$2500. Applications closed on 7 March 2023.

Three applications were received with requests totalling \$7500.

The three applications to be considered by the Committee are as follows:

Glen Forrest Community Kindergarten & Playgroup	\$2500
Eastern Hills Little Athletics Centre	\$2500
Darlington History Group	\$2500

The applicants are seeking funds to assist with acknowledgement and celebration of significant milestone anniversaries. The activities fall within the grant guidelines.

It is recommended that only one grant be awarded to maintain the value of the grant and ensure the successful group can deliver the intended event as outlined in their application.

It is recommended that the application from Eastern Hills Little Athletics Centre be approved.

It is recommended that the applications from Glen Forrest Community Kindergarten and Playgroup and Darlington History Group not be approved for reasons outlined in Attachment 1.

### BACKGROUND

As part of its commitment to volunteering in the local community, Shire of Mundaring adopted the Support for Volunteerism Policy (LR-02) in 2004. In response to this policy, the Giving Back Program was developed and originally launched in March 2005.

This program recognises volunteer contributions to the community by providing Shire funding to support the following initiatives.

#### Volunteer Recognition Event Grants

Council has in this financial year expended \$1800 of the \$3305 allocated for Volunteer Recognition Event Grants. Six community organisations have received this grant to the value of \$300 each, to assist them to hold an event that highlights the contribution their work has made to the local community. The Chief Executive Officer approved these grants as authorised under Community Funding Policy CD-02.

## **Milestone Events**

To assist in hosting a major recognition event for its members, local organisations that have achieved a significant milestone or developmental stage will be funded to the value of \$2500. This funding can be used to cover the cost of a larger scale event, which might include catering, advertising, entertainment or venue hire.

The grant was promoted in the community through the local newspaper, Shire website, social media, community groups contact list and posters at Shire sites and community noticeboards.

## **Judging Process**

When judging the awards, GSC is to give consideration to the following criteria:

- The contribution the host organisation is making to the event;
- The benefit the event will bring to volunteers;
- The consultation that took place with volunteers to determine that the proposed event is supported;
- How the Shire of Mundaring contribution is going to be recognised; and
- How the success of the event will be determined.

The GSC may decide not to approve any applications.

## **STATUTORY / LEGAL IMPLICATIONS**

The GSC has the authority to allocate funding to eligible not for profit groups who have applied to the Community Grants Program which includes the Milestone Event Grants.

## **POLICY IMPLICATIONS**

The grant is in line with the Shire's Support for Volunteerism Policy LR-02 and Community Funding Policy CD-02.

## **FINANCIAL IMPLICATIONS**

There is an amount of \$2500 in the 2022/23 Milestone Event Grant program budget.

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.6 – Promote and recognise volunteering within the Shire

Community Health & Wellbeing Informing Strategy 2020/25

Goal: Proactively support positive mental health promotion in individuals and the community.

Objective 2 – Increase participation in activities that yield mental health benefits.

Commitment 2.2 – Acknowledge and celebrate the efforts of volunteers.

## SUSTAINABILITY IMPLICATIONS

### Social

- Council support of community groups accessing grants, assists those groups to undertake their activities and contribute to the provision of cultural, leisure and recreation facilities and services within the community.
- Support community networks, volunteers and not-for-profit organisations.
- Active acknowledgement of the valuable contribution volunteers make to the community.

## RISK IMPLICATIONS

<b>Risk: <u>Reputation</u></b> – Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through ongoing and periodic review of the program.		

<b>Risk: <u>Financial</u></b> – the risk of funds being mismanaged by grant recipients.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
The risk is mitigated through the eligibility and assessment process, where groups must provide evidence of their capacity to complete and acquit the project or event.		

## EXTERNAL CONSULTATION

Consultation was undertaken with applicant groups and referees as required.

## COMMENT

All applications have been reviewed and a report compiled (**Attachment 1**). A summary of applications is outlined below:

- Glen Forrest Community Kindergarten & Playgroup seeks funds to hold a Community Open Day and Official Opening of New Playground
- Eastern Hills Little Athletics Centre seeks funds to celebrate their 50<sup>th</sup> anniversary.
- Darlington History Group seeks funds to hold an event celebrating the Centenary of the Darlington Village Hall.

## VOTING REQUIREMENT

Simple Majority

<b>COMMITTEE DECISION RECOMMENDATION</b>		<b>GSC4.04.23</b>	
Moved by	Cr Jeans	Seconded by	Cr Ellery

That the Committee award the Milestone Event Grant to the value of \$2500 to Eastern Hills Little Athletics Centre, to hold an event celebrating the group's 50<sup>th</sup> anniversary.

**CARRIED 4/0**

**For:** Cr Jeans, Cr Martin, Cr Ellery and Cr Zlatnik

**Against:** Nil

**Giving Back Milestone Event Grant 2022/2023  
SUMMARY OF APPLICATIONS AGAINST SELECTION CRITERIA**

There are three applicants for this grant round for the financial year 2022/2023, the details of which are summarised below. Only one Milestone Event Grant to the value of \$2500 can be awarded annually.

**Applicant Group:** Eastern Hills Little Athletics Centre Inc.  
**Project Title:** 50 Years Celebration of Eastern Hills Little Athletics

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant grant history**

Year	Grant	Purpose	Amount	Acquitted
2022	Quick Grant	PA System	\$444	No
2022	Quick Grant	Laptop	\$500	Yes
2021	Quick Grant	Scissor kick mats	\$500	Yes
2020	Quick Grant	Electronic starting system	\$500	Yes
2018	Quick Grant	Project high jump	\$500	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.6 – Promote and recognise volunteering within the Shire

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.1- Promote participation in volunteering opportunities

Commitment 2.2 – Acknowledge and celebrate the efforts of volunteers

Commitment 2.3 – Support groups and organisations that host community events

**4. Brief description of event**

The Eastern Hills Little Athletics Centre (EHLAC) seeks funds to hold a 50<sup>th</sup> anniversary celebration event for parents, guardians, carers and special guests to celebrate 50 years of offering athletics in the eastern hills. The EHLAC committee will run the event, with a focus on having fun whilst promoting the group's ethos of family and fitness. The event will include food and entertainment, along with music, dancing and speeches from special guests including life members, bringing the past to life. The event will be held at the



Mundaring Arena on 10 February 2024. Members will be invited to the gala style celebration event, and approximately 150 to 200 people are expected to attend.

**5. Activities to be funded by this grant**

The grant funding will be used to support the event catering expenses. A portion may also go towards the hire of event equipment such as lighting, trestle tables, room decoration, printing signage etc.

**6. How will members of the organisation benefit from the event?**

EHLAC recognises the significant effort and time commitments parents and volunteers have made to the success of the little athletics program. The little athletics program delivers health, fitness, essential fundamental movement skills development and social benefits to children aged between five and 17, in the Mundaring and surrounding area. This event is to celebrate and acknowledge the significant contribution of carers, parents, grandparents and community minded club volunteers who have supported the success of the club over the past 50 years.

The club committee communicated with the members at the AGM in February 2023 and announced the significant milestone of 50 years would be reached in the following season 2023-2024. The members and club committee agreed that the milestone should be celebrated and marked with a celebratory event. The committee called for volunteers to participate in the working group to represent all members in organising a suitable event that supports the wishes and preferences of the Eastern Hills Little Athletics community.

**7. Access & Inclusion**

The group have made careful consideration to venue choice in the Mundaring Arena, to consider accessibility needs of past and current members, including parking and toilets. The group will seek feedback from those attending regarding any accessibility needs or questions they may have for the event when promoting and selling tickets, to ensure that the event is accessible and inclusive.

Invitations will use inclusive language and visibility for all genders and will be extended to those who have a role in supporting the participation and attendance of club members such as carers, guardians, parents, grandparents and older siblings.

**8. Promotional activities**

The event will be promoted on social media, media release and posters.

**9. Acknowledgement of the Shire's support**

Shire support will be acknowledged on social media.

**10. Demonstrated success of the project**

The milestone event will mark and celebrate the 50 years of the clubs existence, since its formation in 1973. The event will celebrate and acknowledge the contribution of the Eastern Hills Little Athletics club and families of the athletes,

encourage their involvement in the club and promote the club to others to ensure its continued success into the future.

The group will survey the attendees and the broader club community to assess the success of the 50-year celebration. More broadly, in relation to the Little Athletics program outcomes, the group intends to run a program evaluation and survey members and trainers, and the little athletics community to invite feedback on program effectiveness in achieving intended outcomes in respect to participation in athletics.

**11. Event budget**

The total budget is \$12,000. The applicant is seeking \$2500 from Shire of Mundaring. Residual funds will be sourced through ticket sales and the group's own funds.

**12. Comment**

The group has clearly outlined the scope of the event, which aligns with the intent and criteria of the Milestone Event Grant. The group is making a significant contribution to the event, with members financially supporting the costs through purchase of tickets. The focus of the event is to recognise volunteer contributions and celebrate the success of the group over its 50 years of operation. The group has consulted with members to determine the type of event that would be suitable to them. The group notes that success of the event will be demonstrated through the participation of members and it is expected there will be a broader outcome of encouraging continued involvement of existing members as well as promoting the club to others. Success will be measured with a member survey and evaluation of programs with regards to levels of participation.

The group will be supported to identify additional ways to acknowledge the Shire's support.

**13. Recommendation**

That a Milestone Event Grant to the value of \$2500 be awarded to the applicant.

**Applicant Group:** Darlington History Group Inc.  
**Project Title:** Celebration of the Centenary of the Darlington Village Hall

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant grant history**

Year	Grant	Purpose	Amount	Acquitted
2022	Quick Grant	Telling the community	\$205.70	No
2021	Community Event Grant	10th Anniversary Community Afternoon Tea	\$1000	Yes
2020	Matching Grant	Arts on the Edge: Darlington, the Place, the People, the Festival	\$2000	Yes
2019	Quick Grant	Gazebo	\$428	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.6 – Promote and recognise volunteering within the Shire

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.1- Promote participation in volunteering opportunities

Commitment 2.2 – Acknowledge and celebrate the efforts of volunteers

Commitment 2.3 – Support groups and organisations that host community events

**4. Brief description of event**

The group seeks funds to celebrate the Centenary of the Darlington Village Hall, with an event to be held in August 2023. The group is currently forming a working committee of local organisations to work together with the community to celebrate the importance and role of the Hall in community life. The community has been involved with the Hall from the beginning when it was Waylen's and Amhurst's Cellar and vineyard. This was made possible by the purchase of the building by the Progress Association at the time for \$675, which with alterations accommodated 220 people. On 18 August 1923, Darlington Hall was opened by the State Premier Sir James Mitchell. Since that time, the Hall has been expanded and used by the community, and is very much the heart of Darlington. The group will capture this part of the story as well as its continued use since

that time, researching the availability of images and stories to bring to the community in displays.

**5. Activities to be funded by this grant**

The funds will be used for costs related to the hire of equipment, catering, photographing the event, and providing displays and information, as well as a celebration cake and entertainment that reflects the past.

**6. How will members of the organisation benefit from the event?**

The group will gain insight into how the Hall was the focal point for a range of community activities over the years, as well as its present use. It will bring local organisations together to plan this celebration and utilise residents' skills in developing the program for the Centenary Celebration. This will be an opportunity to work together and bring to the Community, the history, and the importance of the Hall, in the Darlington Community.

A letter of Invitation to participate in the Working Party has been distributed to residents and organisations. It is anticipated that groups such as Darlington Residents and Ratepayers, the Darlington Arts Festival Committee as well as others, will form part of this working group.

**7. Access & Inclusion**

As with previous events in the Darlington Hall, members will be on hand to provide advice and assist with access for individuals with mobility, hearing and visual problems.

The Darlington Hall has good wheelchair access to both the hall and toilets that meets with Universal Design Principles.

**8. Promotional activities**

The event will be promoted to the wider community via social media, newspaper advertising, media release and website.

**9. Acknowledgement of the Shire's support**

The Shire's contribution will be displayed on the Darlington History Group website, in promotional material and in the Darlington Review.

**10. Demonstrated success of the project**

This event will provide a repository of historical stories, photographs and documents that underpins Darlington's identity. It will bring a range of organisation's that will work together to Celebrate the Centenary of the Hall. It will provide a unique opportunity to celebrate the 100 year role and place of the Darlington Hall in our Community.

Outcomes are achieved through the way in which the community is brought together for this purpose, and a successful event is achieved. It will also provide the community with a greater appreciation of the various organisations role in the community and enable greater participation between the groups, as well as an understanding and appreciation that the Hall has played in the past and present.

**11. Event budget**

The total budget is \$3850. The applicant is seeking \$2500 from Shire of Mundaring. Remaining funds will be sourced from the group's existing funds.

**12. Comment**

The event plan is not well developed and the group has just begun to undertake consultation with the community regarding the event. The application does not articulate the benefit the event will bring to the organisation's volunteers. The group is making a contribution to the event, both in-kind and financial. The group has clearly outlined how the Shire's contribution will be recognised. The event celebrates the history of the building, rather than the contribution of volunteers of the organisation. Success will be determined through evidence of community collaboration to run the event and an increased understanding and appreciation of the Hall. The group has not outlined how this success will be measured.

The Milestone Event Grant is competitive and as such, comparing this application to the application received from Eastern Hills Little Athletics Centre, that application better meets the grant criteria in relation to the contribution they are making to the event, the benefits to volunteers, the consultation they have undertaken and the steps they will take to evaluate the event.

There may be an opportunity for Darlington History Group to apply for a Community Event Grant in the first round of 2023/24, seeking funds for this event.

**13. Recommendation**

That a Milestone Event Grant not be awarded to the applicant.

**Applicant Group:** Glen Forrest Community Kindergarten & Playgroup  
**Project Title:** Official Opening of New Playground

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**1. Meets eligibility requirements?**

Yes.

**2. Applicant grant history**

Year	Grant	Purpose	Amount	Acquitted
2020	Matching Grant	Nature's Playground	\$2000	Yes
2019	Milestone Event Grant	30th anniversary event	\$2500	Yes
2017	Quick Grant	Outdoor mud kitchen and big books	\$500	Yes

**3. Meets Shire Strategic Community Plan objectives**

**Strategic Community Plan 2020/2030**

Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.6 – Promote and recognise volunteering within the Shire

**Community Health and Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.1- Promote participation in volunteering opportunities

Commitment 2.2 – Acknowledge and celebrate the efforts of volunteers

Commitment 2.3 – Support groups and organisations that host community events

**4. Brief description of event**

The group seeks funds to host an official opening ceremony of the new Nature Based Playground at the kindergarten on 20 May 2023. This is such a significant milestone for the kindy to replace the old 30 year old playground and it is through the fundraising efforts of parents and the wider community that the group has been able to complete the project. The group would like to open the event to the wider community, however this will be dependent on required permits. The group will host an official opening with the parent groups of the last few years to thank them and acknowledge businesses for the support and help with fundraising. The group raised \$30,000 to replace the existing playground that was falling down and unsafe for the children and helped remove the old playground which saved \$15,000 in removal costs.

**5. Activities to be funded by this grant**

The grant funds will allow the group to make this playground opening special. Not just a ribbon and cutting ceremony but a fun afternoon with kids' entertainment, craft tables, coffee van for parents and decorations. Grant funds will assist the group to open the event up to the broader community and to make the event very special and one to remember for many years to come. The group would also like to use some of the local companies that supported them and purchase from them to support them back.

**6. How will members of the organisation benefit from the event?**

This event is about giving back and thanking the families and community for the support. Families will be able to enjoy the new play space and see that their efforts really made a difference. Without these families the centre would not run like it does. COVID-19 has limited access to the kindy over the last few years and this is a way for families to enjoy it together.

The group had a number of committee meetings to work out the best way of thanking families and community. Kindy funds are required for other projects and the group requires grant funds to run the event.

**7. Access & Inclusion**

The building is accessible to everyone in the community with wheel chair ramps into the building. As this is a shire leased property the shire already has those physical facilities in place.

**8. Promotional activities**

The event will be promoted on social media, with a media release, through posters and on the group's website.

**9. Acknowledgement of the Shire's support**

Shire support will be acknowledged on social media and verbally at the event.

**10. Demonstrated success of the project**

Families will be thanked for their support with this large project. The event will bring the families and community together. Awareness will be raised about the community kindy and show the community what a great centre it is as it is one of a kind and one of only two left in the shire.

Success will be measured with a survey after the event to receive feedback. The group will also invite a shire representative, a local MP and a Bendigo Bank representative who provided a grant to us as a thank you for the support and ask them for feedback on the event.

**11. Event budget**

The total budget is \$2500. The applicant is seeking \$2500 from Shire of Mundaring.

## **12. Comment**

The applicant is not making a contribution to the event, however have made significant in-kind and financial contribution towards the new playground. The group has outlined the benefit to volunteers in celebrating the milestone of replacing the 30 year old playground. Consultation has taken place within the committee, but there is no evidence that the wider membership was consulted. The group has indicated that Shire support would be acknowledge on social media and verbally. If the Grants Selection Committee were to award the grant to this applicant, additional acknowledgement would be required. The group has articulated how they will measure success of the event, with a survey of members and request for feedback from other stakeholders.

The Grants Selection Committee will also consider a request from the group for a Matching Grant to the value of \$2000, at this meeting. This request is to support Stage 2 of the replacement playground project. If the Committee awards this Matching Grant, supporting the playground project, the group may be able to use other funds to support a playground opening event. The group could also look to apply for a Volunteer Recognition Event Grant to the value of \$300, which may support a smaller event to celebrate the achievement.

## **13. Recommendation**

That a Milestone Event not be awarded to the applicant.



## 8.4 Youth Engagement Partnership Fund

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<b>File Code</b>	GS.COM2.08
<b>Author</b>	Lauren Peddeferri, Community Engagement Facilitator - Youth
<b>Senior Employee</b>	Megan Griffiths, Director Strategic & Community Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Attachment 1 - Youth Engagement Partnership Fund <a href="#">↓</a>

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### SUMMARY

The 2022/2023 Youth Engagement Partnership Fund grant program has a budget of \$35,000. During this financial year, no previous applications have been received.. The grant program is open until 30 April 2023, with all funds remaining for allocation.

The Fast Fit ROAR Program is seeking funds to deliver the ROAR program that aims to engage young people between the ages of 12 to 17 years old. ROAR consists of a 10-week program working with young people to teach them the core principles of an athlete-mindset, physical challenges as well as acts of service. The programs core principles include: attitude, goal setting, people skills, self-talk, visualisation, dealing effectively with emotions, focus and concentration as well as sportsmanship. All of these core principles help shape young people to build resilience. During the program the young person will face four physical challenges and will work towards earning wristbands once they have achieved their set physical goals. Each young person is given a diary to track their progress and record one act of kindness per day. The journal is used to encourage daily habits of journal writing and self-reflection.

All activities fall within the grant guidelines.

It is recommended that the Grants Selection Committee award a Youth Engagement Partnership Fund grant of \$20,098.10 to the applicant.

### BACKGROUND

The Youth Engagement Partnership Fund was developed to financially assist local community groups to deliver a range of events and programs for young people in the Shire of Mundaring. These events and programs are designed to meet identified need in the community and to deliver services and programs which align with the Youth Informing Strategy 2017-2022. This Strategy has guiding principles of youth connection, strengthening of strategic partnerships, focussing on skills development and enabling peer support opportunities.

Eligible community groups can apply for up to \$25,000 in funding.

In addition to meeting the selection criteria, the Grants Selection Committee, as outlined in the program guidelines, will also take into consideration:

- Partnerships, where two or more community groups will benefit directly from the project; and
- The equitable distribution of funds across the geographic communities of the Shire of Mundaring.

The Youth Engagement Partnership Fund provides the Shire with opportunities for positive promotion. The grant guidelines and agreement outline the requirement, on the acceptance of funding, that the groups acknowledge the support they receive from Shire of Mundaring. This helps people understand one of the ways Shire revenue is spent in the local community. It may also encourage other community organisations undertaking similar activities to consider approaching the Shire for a grant. The types of promotion include:

- Provide a written invitation to a Council representative to attend the project launch.
- Publicise the Shire's financial support for the project through:
  - At least one media article;
  - The Shire's name or logo on any promotional or program material produced for the event;
  - The display of Shire of Mundaring signage during the event; and/or
  - Verbal acknowledgement of the Shire's support during speech activities.

The Youth Engagement Partnership Fund was promoted in the community through advertisement in the local newspaper, Shire website, community group email network, social media, posters at Shire sites, community noticeboards and through the Community Engagement Facilitator – Youth actively promoting through networks.

The application to be considered by the Committee is:

- Fast Fit ROAR Program.....\$ 20,098.10

## **STATUTORY / LEGAL IMPLICATIONS**

The GSC has the authority to allocate funding to eligible not for profit groups who have applied to the Community Grants Program which includes the Youth Engagement Partnership Fund.

## **POLICY IMPLICATIONS**

The grant is in line with the Shire's Community Funding Policy CD-02.

## **FINANCIAL IMPLICATIONS**

The funding applications recommended for approval (\$20,098.10) can be met within the allocated budget. Approval of these applications will leave \$14,901.90 unspent for the financial year.

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.3 – Everyone belongs

Strategy 1.3.2 - Provide and support youth facilities and activities

## SUSTAINABILITY IMPLICATIONS

### Social

Shire of Mundaring has developed this financial assistance program in order to effectively and as far as possible equitably provide funds to local community groups to undertake projects in the Shire. Such projects meet identified community needs, promote active participation of local residents, build community strength and enhance the image of the Shire.

### RISK IMPLICATIONS

<b>Risk: <u>Reputation</u></b> – Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through ongoing and periodic review of the program.		

<b>Risk: <u>Financial</u></b> – The risk of funds mismanagement by grant recipients.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
The risk is mitigated through the eligibility and assessment process, where groups must provide evidence of their capacity to complete and acquit the project or event.		

<b>Risk: <u>Reputation and Financial</u></b> – Council faces a reputational and financial risk if Community Grants are awarded to groups that do not meet the grant assessment criteria.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through not awarding grants to groups that do not meet the assessment criteria.		

### EXTERNAL CONSULTATION

Consultation was undertaken with applicant groups, Youth C.R.E.W. members and referees as required.

### COMMENT

The application has been reviewed and a report compiled (Attachment 1). A summary of the application is noted below:

*Fast Fit ROAR Program seek funds to facilitate a 10 week youth program that teaches the young people the core principles of an athlete-mindset, physical challenges as well as acts of service. The intended outcomes of the program align with the Shire's Youth Informing Strategy 2017-2022.*

## VOTING REQUIREMENT

Simple Majority

### RECOMMENDATION

That the Committee awards the Youth Engagement Partnership Fund to a total value of \$20,098.10 to the Fast Fit ROAR Program.

#### COMMITTEE DECISION ALTERNATIVE MOTION

**GSC5.04.23**

Moved by Cr Ellery Seconded by Cr Martin

That the Committee defers consideration of funding for the Youth Engagement Partnership Fund to the next Grants Selection Committee meeting to be held within the 2022/23 financial year.

**Rationale** – To allow further consideration of the application and scrutiny of the budget.

**CARRIED 4/0**

**For:** Cr Jeans, Cr Martin, Cr Ellery and Cr Zlatnik

**Against:** Nil

**The following procedural motion was carried during debate on this item.**

#### COMMITTEE DECISION MOTION

**GSC6.04.23**

Moved by Cr Ellery Seconded by Cr Jeans

That Cr Ellery be allowed a three minute extension of time to speak to this item, in accordance with clause 6.11 of the *Shire of Mundaring Procedures Local Law 2015*.

**CARRIED 4/0**

**For:** Cr Jeans, Cr Martin, Cr Ellery and Cr Zlatnik

**Against:** Nil

### Youth Engagement Partnership Fund Assessment against Selection Criteria

One application has been received for the financial year 2022/23 seeking funds to a total of \$20,238.90. This request can be met within the allocated budget of \$35,000.

The application is summarised below:

**Applicant Group:** Fast Fit ROAR Program

**Project:** ROAR Program

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**1. Meets eligibility requirements?**

Yes

**2. Applicant Grant History**

Year	Grant	Purpose	Amount
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N/A

**3. Meets Shire Strategic Community Plan objectives and the Youth Informing Strategy?**

Strategic Community Plan 2020/2030:

Goal 1: Community

Objective 1.1 Healthy, safe, sustainable and resilient community

Objective 1.1.2 Provision and support for arts, culture and events

Objective 1.1.4 Support community collaboration and community-led initiatives and activities

Strategy 1.3.2 Provide and support family and children's facilities and activities.

Youth Informing Strategy:

Youth connections – The Activity will provide an opportunity for young people to connect with and contribute to the broader community.

Partnerships – Fast Fit ROAR Program are working collaboratively with local schools and businesses as well as the local community to support young people.

Skill development - Resilience, empowerment and learning opportunities.

Peer support – Enabling opportunities for young people to feel connected, collaborate with their peers and encourage them to pursue their goals.

Community Health and Wellbeing Informing Strategy 2020/2025

Goal: Building and maintaining safe places to live, work and play

Youth engagement and support

Objective 6: Engage with and support our young people and wider community to become more connected

6.3 Provide grant funding to community groups and organisations that deliver programs and activities for young people

**4. Brief Description of Project**

The Fast Fit ROAR Program aims to engage young people between the ages of 12 to 17 years old and features a 10-week program consisting of ten 90-minute sessions teaching young people the core principles of an athlete-mindset, physical challenges as well as acts of service. The programs core principles include attitude, goal setting, people skills, self-talk, visualisation, dealing effectively with emotions, focus and concentration as well as sportsmanship. All of these core principles help shape young people to build resilience. During the program the young person will face four physical challenges and will work towards these goals to earn wristbands once they have achieved their set physical goals. Each young person is given a diary to track their progress and record one act of kindness per day. The journal is used to encourage daily habits of journal writing and self-reflection.

**5. Activities to be funded by this grant**

- Head Coach wages
- Assistant Coach wages
- Advertising
- Customised wrist bands
- Diaries
- Administrative costs
- Equipment hire

**6. Community Consultation/Benefit**

The group has worked with and received feedback from over 300 young people over the past 30 months. This feedback has then been used to refine this program to meet the needs of young people in the Shire. The program has morphed from an exclusive program for elite athletes in 2020 to an inclusive program for young people all ages and diversities, who are interested in fitness and a positive mindset.

The young people currently participating in the program regularly make suggestions about ways to improve the program (often about merchandising) and about the content of the program. An example of a change they have brought about is the introduction of running games to warm up, rather than a series of activation drills, which is definitely a lot more fun for all participants.

The group is open to feedback and applying small modifications to the program at the request of the participants. Giving the participants a sense of pride and ownership of the program.

**7. Access and Inclusion**

The group has indicated the sessions will be run either after school, at a central location in the Mundaring Shire (Parkerville Oval,) or during school

hours, on school campus or where transport will be provided by the school. The central location should make it easy for parents to transport their children, and there is a bus stop at Parkerville Oval. The program currently has a number of neuro-diverse young people participating in the program who find it difficult to participate in regular structured team sporting activities.

**8. Project Plan and Timeline**

Project Promotion: 7/08/23 - 9/10/2023

Project commencement: 10/10/2023

Project Completion: 12/12/2023

Project Acquittal: 13/12/2023

**9. Risks Identified and Managed**

With any exercise, there is a risk of injury. All of the physical activities have been carefully selected to ensure they are as low-risk as possible, with attention and instruction being given to correct biomechanics and form during every exercise.

Additionally, the coaches will always walk the oval prior to training, or as part of the warm-up, inspecting the surface, removing any trip hazards (honky nuts) and identifying any holes that can cause falls or sprained ankles which are then covered by cones to mark out the hazardous areas.

If a young person does present with an injury, the group has several referral systems in place for Perth Hills Physiotherapy and Helena Valley Chiropractic.

If a young person communicates that they are not coping emotionally or mentally, the current strategy is to speak to the parents/ carer and to then connect the young person to Amanda Genetti, a Clinical Psychologist at Maia House in Midland, who supports the program and is brilliant with young people.

The group will abide by the latest State Government guidelines in regards to the management of Covid-19 in workplaces and the community. These guidelines are updated regularly and the group will ensure they are across any new updates as they arise.

**10. Acknowledgement of the Shire's support**

Social media, organisation website (coming soon), verbally, invitations to events, the Shire logo will be displayed on all advertising and promotional material.

**11. Demonstrated success of the project**

- Greater physical strength
- Improved self-esteem
- Connections with new young people

**12. Event Budget**

The total program budget is \$24,238.90. The applicant is seeking \$20,238.90 from Shire of Mundaring, being 83.5% of the budget.

**13. Youth Advisory Group Comments:**

The Youth C.R.E.W (TYC) member provided feedback advising they were in support of this project as it has a strong focus on goal setting and dealing effectively with emotions. TYC member advised this program would have a positive impact on the young people participating.

**14. Community Engagement Facilitator –Youth Comments:**

Although a large portion of the grant is going towards wages (\$15,000) it is important to note that within this program young people are employed to help facilitate the training sessions.

The Shire is aware this group has previously operated as a business. The new program however is operating under their newly incorporated model.

The ROAR Program is aligned with the objectives of the Youth Engagement Partnership Fund. It has a strong focus on inclusion, engagement of young people as well as supporting the young people within the Shire of Mundaring.

Under the Youth Engagement Partnership Fund guidelines retrospective costs are not eligible to be funded as the cost has already been incurred and is therefore deemed as being retrospective. Fast Fit ROAR Program is already an incorporated association. It is therefore recommended to provide funding towards this project to the lesser amount of \$20,098.10.

**15. Recommendation**

That a Youth Engagement Partnership Fund Grant to the value of \$20,098.10 be awarded to the applicant.



## **9.0 URGENT BUSINESS (LATE REPORTS)**

Nil

## **10.0 CLOSING PROCEDURES**

### **10.1 Date, Time and Place of the Next Meeting**

The date of the next Grants Selection Committee meeting to be advised.

### **10.2 Closure of the Meeting**

The Presiding Person declared the meeting closed at 6.15pm.