

# Confirmed Minutes **Grants Selection Committee meeting**

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29 April 2025

I certify that the minutes of the  
Grants Selection Committee  
meeting held on 29 April  
2025 were confirmed on  
7 October 2025.

A blue ink signature is written over a horizontal line. The signature is stylized and appears to be a cursive or semi-cursive script.

Presiding Member

## ATTENTION/DISCLAIMER

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a committee member or employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a committee member or employee, or the content of any discussion occurring during the course of the Committee Meeting.



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**GRANTS SELECTION COMMITTEE  
COUNCIL CHAMBER, 7000 GREAT EASTERN HIGHWAY, MUNDARING – 5:30 PM**

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**1.0 OPENING PROCEDURES**

The Presiding Member declared the meeting open at 5.32pm.

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

Recording of Meeting

Members of Council and guests are advised that this meeting will be audio-recorded.

**1.1 Announcement of Visitors**

Nil.

**1.2 Attendance/Apologies**

<b>Members</b>	Cr Luke Ellery (Presiding Member)	South Ward
	Cr Neridah Zlatnik (Deputy Presiding Member)	East Ward
	Pres Paige McNeil	Shire President
	Cr Karen Beale	West Ward
	Cr Prapti Mehta	Central Ward
<b>Staff</b>	Megan Griffiths	Director Place and Community
	Karen White	Coordinator Community Engagement
	Monika Thomas	Community Capacity Building Officer
	Suzanne Richardson	Community Events Officer
	Paula Heath	Minute Secretary
<b>Apologies</b>	Nil	

**2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**3.0 DECLARATION OF INTEREST**

**3.1 Declaration of Financial Interest and Proximity Interests**

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

Nil.

3.2 Declaration of Interest Affecting Impartiality

A Council Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

- President McNeil disclosed an interest affecting impartiality in Item 8.2 (2024-2025 Round Two Matching Grant Applications) as a family member plays for Swan View Cricket Club.
- President McNeil disclosed an interest affecting impartiality in Item 8.2 (2024-2025 Round Two Matching Grant Applications) as she was Chair of Save Perth Hills Inc for 4.5 years.

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

5.0 PUBLIC QUESTION TIME

Nil.

6.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COMMITTEE DECISION			GSC1.04.25
Moved by	Cr Zlatnik	Seconded by	Cr Mehta
That:			
1. the Minutes of the Grants Selection Committee Meeting held 15 October 2024 be confirmed; and			
2. the Minutes of the Special Grants Selection Committee Meeting held 27 November 2024 be confirmed.			
CARRIED 5/0			
For: Pres McNeil, Cr Beale, Cr Ellery, Cr Mehta and Cr Zlatnik			
Against: Nil			

## 7.0 DEPUTATIONS

Gavin Crane, Darlington Theatre Players	Item 8.1	InspireArts Community Creativity & Culture Fund Application
Joan Quinn, Mt Helena Resident & Ratepayer Association	Item 8.1	InspireArts Community Creativity & Culture Fund Application
Erin Grey, Darlington Community Garden	Item 8.2	Matching Grant Applications
Brad Podmore, Mundaring Scouts	Item 8.2	Matching Grant Applications
Tim Brice, Day in the Forrest Inc.	Item 8.3	Community Event Grant Applications
Paul McLeod, Day in the Forrest Inc.	Item 8.3	Community Event Grant Applications

## 8.0 REPORTS OF EMPLOYEES

### 8.1 2024-2025 InspireArts Community Creativity & Culture Fund Application

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<b>File Code</b>	GS.COM2.09
<b>Author</b>	Karen White, Coordinator Community Engagement
<b>Senior Employee</b>	Megan Griffiths, Director Place and Community
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Attachment 1 - 2024-25 InspireArts Community Creativity and Cultural Fund Report <a href="#"><u>↓</u></a>

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#### PURPOSE

To consider two applications for the InspireArts Community Creativity and Culture Fund from the Mount Helena Residents and Ratepayers Association Inc. and Darlington Theatre Players Inc., requesting a total of \$5695 + GST (see **Attachment 1**).

#### BACKGROUND

In May 2021, Council (C7.05.21) resolved to allocate an annual amount of \$7000 to a new arts and culture grant (with annual Perth CPI indexation applied from year two onwards). The InspireArts Community Creativity & Cultural Fund was developed to support arts, culture and heritage initiatives developed in the shire and was launched in July 2022.

The objectives of the InspireArts Community Creativity & Cultural Fund are to encourage new partnerships, improve access to arts and culture within the shire, achieve long term artistic and cultural benefits and engage local residents.

In addition to assessing whether the applications meet the selection criteria, the GSC, as outlined in the program guidelines, will also take into consideration:

- Partnerships, where two or more community groups will benefit directly from the project.
- The equitable distribution of funds across the geographic communities of the Shire of Mundaring.

The InspireArts Community Creativity & Cultural Fund provides the Shire with opportunities for positive promotion. The Grant Guidelines and Agreement outline the requirement, on acceptance of funding, that the groups acknowledge the support they receive from Shire of Mundaring. This helps people understand one of the ways Shire revenues are spent in the local community. It may also encourage other community organisations undertaking similar activities to consider approaching the Shire for a grant.

The types of promotion include:

- Provide a written invitation to a Council representative to attend the project launch. Invitations should be received at least two weeks prior to the launch.
- Publicise the Shire's financial support for the project through:
  - At least one media article;
  - Including the Shire's name or logo on any promotional or program material;

- Displaying Shire of Mundaring signage during events; and
- Verbally acknowledging the Shire's support during speeches.

The InspireArts Community Creativity & Cultural Fund grant is promoted in the community through advertising in the local newspaper, Shire website, community group email network, social media and posters at Shire sites and community noticeboards.

The applications to be considered by the GSC are as follows:

Application Details	Expenditure Description	Costs (+ GST)
Application #1 Mount Helena Residents and Ratepayers Progress Association Inc. Pioneer Park Mural 2025	Community Consultation Workshop Application of a non-sacrificial Polyurethane coating to protect the mural	\$2200 + GST \$495 + GST
Application #2 Darlington Theatre Players Inc. Tuck Everlasting Musical Production	Musical production advertising Royalties Production equipment and resources	\$1046.51 + GST \$5480.50 + GST \$7924 + GST

## STATUTORY / LEGAL IMPLICATIONS

The GSC has the authority to allocate funding to eligible not for profit groups who have applied to the Community Grants Program which includes the InspireArts Community Creativity & Cultural Fund.

## POLICY IMPLICATIONS

Council adopted the revised Community Funding Policy 2.27 during its Ordinary Council Meeting on 11 March 2025. This updated policy introduces a new approach to the Community Funding Program, effective 1 July 2025, replacing the previous Community Funding Policy CD-02.

For the purposes of the InspireArts Community Creativity & Cultural Fund program however, Community Funding Policy CD-02 remains applicable to the current grant round.

## FINANCIAL IMPLICATIONS

The 2024/2025 InspireArts Community Creativity & Cultural Fund budget is \$9200. Two applications totalling \$6000 have previously been awarded this financial year, with \$3200 remaining for allocation. The two funding applications presented for consideration, total \$5695 + GST, which exceeds the remaining budget.

## STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 3 - Sustainable Communities

Outcome 3.2 - Grow participation in arts, culture and community events.

## SUSTAINABILITY IMPLICATIONS

Shire of Mundaring has developed this financial assistance program to effectively and as far as possible equitably provide funds to local community groups to undertake projects in the Shire. Such projects meet identified community needs, promote active participation of residents, build community strength and enhance the image of the Shire.

## RISK IMPLICATIONS

<b>Risk:</b> Reputation – Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through ongoing and periodic review of the program.		

<b>Risk:</b> Financial – The risk of funds mismanagement by grant recipients.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
The risk is mitigated through the eligibility and assessment process, where groups must provide evidence of their capacity to complete and acquit the project or event.		

<b>Risk:</b> Reputation and Financial – Council faces a reputational and financial risk if community funding is awarded to groups that do not meet the grant assessment criteria.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through not awarding grants to groups that do not meet the assessment criteria.		

## CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder /s	Website article/post	Social media post	Print article/ media release	E-newsletter/ Community update	Advertisement	Nil
X	X	X	X			

In addition to Shire corporate communications approaches there is a requirement for individual grant recipients to acknowledge the Shire's support, as detailed in **Attachment 1**.

## EXTERNAL CONSULTATION

Consultation was undertaken with the applicant group and referees as required.

## COMMENT

The InspireArts grant process operates on an open round, competitive, first-come, first-served basis. A detailed Shire Officer assessment is undertaken, taking into consideration all grant guidelines, alignment to Council Plan and broader community benefit. The applications have been reviewed and a report compiled (**Attachment 1**).

Mount Helena Residents and Ratepayers Progress Association Inc., having communicated their project early (13 January 2025) and obtained the necessary Shire approvals, has proposed a mural project that promises long-term community benefits, including fostering a sense of pride and connection among residents. In undertaking the grant assessment discussions were had with the Shires Infrastructure team who are supportive of the murals development, subject to the applicant meeting all necessary requirements as outline below:

- The Shire does not guarantee the retention of the toilet block and reserves the right to modify or renew the toilet block, noting there are currently no plans to do so.
- The work is to be undertaken by an experienced artist and all due care is to be given in the planning and safe execution of the works in this public space.
- The artist will need to have public indemnity insurance and show proof of this.
- Prior approval from the Shire of the proposed image concept before painting will be required.
- Should the Shire undertake removal of graffiti, no guarantees will be given on the impact to the mural although reasonable care would be taken. In this regard an anti-graffiti coating on the finished mural would be helpful.
- Confirmation that the Mt Helena Ratepayers Association and Whim Festival organisers are supportive of the placement of a mural on this toilet block in Pioneer Park.
- Ongoing access to the toilets is to be maintained throughout the works.

Given the broader community engagement and benefit the mural project proposes it is recommended that an InspireArts Community Creativity and Cultural Grant to the value of \$2695.00 + GST be awarded to the applicant

Darlington Theatre Players Inc. submitted their application on 5 March 2025 and has confirmed their project will proceed, even if their application is unsuccessful. The project's production costs will be covered through a ticketed system, which may limit access for the broader community due to affordability. It is the view of Shire Officers that the funding is being sought for an outcome that is operational in nature and within the scope of Darlington Theatre Players remit to deliver and not an enhancement of the existing program open to broader community. Given this, awarding of the full funding amount sought is not recommended. With this being the last consideration for funding allocation within the InspireArts Community Creativity and Cultural Fund stream for this financial year, it would be open to Grants Selection Committee to determine to allocate the remaining funds of \$505, to Darlington Theatre Players Inc in order to support their productions development.

## VOTING REQUIREMENT

Simple Majority

## OFFICER RECOMMENDATION

That:

1. an InspireArts Community Creativity and Cultural Grant to the value of \$2695 + GST be awarded to Mount Helena Residents and Ratepayers Progress Association Inc. subject to the applicant meeting all necessary requirements as outlined by the Shire of Mundaring; and
2. an InspireArts Community Creativity and Cultural Grant not be awarded to Darlington Theatre Players Inc.

## 5.56pm Meeting Adjourned

### MOTION / COMMITTEE DECISION

**GSC2.04.25**

Moved by Cr Ellery Seconded by Cr Zlatnik

That the meeting be adjourned for 5 minutes.

**CARRIED 5/0**

**For:** Pres McNeil, Cr Beale, Cr Ellery, Cr Mehta and Cr Zlatnik

**Against:** Nil

## 6.01pm Meeting Resumed

The meeting resumed at 6.01pm with the following Committee Members in attendance:

<b>Members</b>	Cr Luke Ellery (Presiding Member)	South Ward
	Pres McNeil	Shire President
	Cr Neridah Zlatnik	East Ward
	Cr Prapti Mehta	Central Ward
	Cr Karen Beale	West Ward

MOTION / COMMITTEE DECISION			GSC3.04.25
Moved by	Pres McNeil	Seconded by	Cr Zlatnik
<p>That:</p> <ol style="list-style-type: none"> <li>1. an InspireArts Community Creativity and Cultural Grant to the value of \$2695 + GST be awarded to Mount Helena Residents and Ratepayers Progress Association Inc. subject to the applicant meeting all necessary requirements as outlined by the Shire of Mundaring;</li> <li>2. an InspireArts Community Creativity and Cultural Grant <b>be awarded</b> to Darlington Theatre Players Inc. <b>in the amount of \$505 + GST subject to the applicant meeting all necessary requirements as outlined by the Shire of Mundaring;</b></li> <li>3. <b>the Grant Selection Committee request that officers present an item to the May Ordinary Council Meeting to consider a reallocation of surplus funds of \$2148 from the Matching Grant budget and surplus funds of \$147 from the Community Events Grant budget to the InspireArts Community Creativity and Cultural Fund budget; and</b></li> <li>4. <b>that an InspireArts Community Creativity and Cultural Grant to the value of \$2295 + GST be awarded to the Darlington Theatre Players Inc, subject to Council reallocating sufficient budget to this grant.</b></li> </ol> <p><b>CARRIED 5/0</b></p> <p><b>For:</b> Pres McNeil, Cr Beale, Cr Ellery, Cr Mehta and Cr Zlatnik</p> <p><b>Against:</b> Nil</p>			

**Reason for the change:**

Darlington Theatre Players submitted an application worthy of the InspireArts Community Creativity and Cultural Grant, however as the applications are on a first in basis, insufficient funds were available as they were the second application.

The Matching Grant and Community Event Grant rounds have surplus funds and with the approval of Council, the remainder of the Community Grants funding can be applied to assist the Darlington Theatre Players production costs.

**InspireArts Community Creativity and Cultural Fund -  
Assessment against Selection Criteria**

The 2024-2025 InspireArts Community Creativity and Cultural Fund budget is \$9200. Two applications totalling \$6000 have previously been awarded this financial year, with \$3200 remaining for allocation.

A further two eligible applications have been submitted for consideration, totalling \$5695 + GST, which exceeds the remaining budget.

The applications are summarised below:

**Application #1**

**Application Submission Date:** 13 January 2025

**Applicant Group:** Mount Helena Residents and Ratepayers Progress Association Inc.

**Project:** Pioneer Park Mural 2025

**1. Meets eligibility requirements?**

Yes

**2. Applicant Grant History**

Grant Name	Acquitted
2020/21 Community Event Grant - Whim Festival - \$5000	Yes
2021/22 Quick Grant - Pioneer Park Map - \$214	Yes
2021/22 Volunteer Recognition Grant - \$300	N/A
2022/23 Community Event Grant - Whim Festival - \$5000	Yes

**3. Meets Council Plan 2024/2034 objectives**

Objective 2: Increase participation in activities that yield mental health benefits

Objective 6: Engage with and support our young people and wider community to become more connected

Objective 7: Maintain and enhance environments supportive of public health

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.3 – Support groups and organisations that host community events

Goal: Building and maintaining safe places to live, work and play

Objective 6: Engage with and support our young people and wider community to become more connected

Commitment 6.3 – Provide grant funding to community groups and organisations that deliver programs and activities for young people

**4. Short Project Description**

To create a hand painted mural on Pioneer Park toilet block wall. The mural theme will be native Australian flora and fauna, creating colour, life and artistic excitement in Pioneer Park, Mount Helena. This mural will be available for the community to contribute to at the Whim Festival on 26th October 2025 to create a sense of inclusion and connection. A local artist and Mount Helena Resident and Ratepayers Association (MHRRA) will engage students from the art department in Mount Helena Primary School, Eastern Hills Senior High School and local youth from Mount Helena All Abilities Junior Footy Club.

**5. Project Plan & Rationale**

Engagement with Shane Purdy (Director of Infrastructure Services) at Shire of Mundaring has been undertaken. The group is collaborating with Shire of Mundaring, MHRRA, local artist Meraki Boho and the Whim Festival.

MHRRA will arrange a community workshop in conjunction with Meraki Boho for community consultation. Once a design has been selected, the activity will be promoted on social media, providing the residents the opportunity to participate in the live painting of the mural at the Whim Festival at Pioneer Park on 26th October 2025. Once the painting is completed MHRRA will engage Klennit to apply a non-sacrificial Polyurethane coating to make the mural sustainable.

A community workshop and collaboration to gather ideas and suggestions from local residents, Mount Helena Primary School, Eastern Hills Senior High School and Mount Helena All Abilities Junior Footy Club will be planned. Residents and children can participate in the drawing of the local fauna and flora on the day of the festival. Once completed the mural will be sustainable and long-term art expression completed by the community. The project will be designed and commissioned by local resident Tay Beynon from Meraki Boho. This initiative will bring together many levels of our community. MHRRA have organised nine Whim Festivals over the years and this is their 10th Festival. The money spent will be a lasting investment for all in the community. It will strengthen and bring together all members of the community to design and paint a community mural in a community park - Pioneer Park, Mount Helena.

The grant will be used for the following:

- Meraki Boho's fee for mural painting services and consultation with community groups.
- Klennit for applying a non-sacrificial Polyurethane coating.

MHRRA have engaged a community volunteer to clean the mural area before commencement with no charge - In kind contribution.

**6. Applicant Capacity**

MHRRRA volunteer members have event management experience and have delivered nine Whim Festival events. The group have communicated and sought the relevant approvals from the Shire during the planning stage of the project.

Tay Beynon from Meraki Boho is a renowned local artist dedicated to making art and creative projects more accessible to the community. Tay regularly facilitates painting workshops and art clubs and has successfully completed a number of commissioned murals across the shire district. Tay specialises in painting native flora and fauna, drawing inspiration from the region's natural environment.

#### 7. Access & Inclusion

Feedback will be sought from local residents of all ages via a community workshop. Residents of all ages and abilities will have the opportunity to participate and enjoy painting the mural. Children and young people from the local primary school and high school will have the opportunity to participate in the project. Mount Helena All Abilities Footy Club that fosters inclusivity will be engaged in the project.

#### 8. Outcomes & Evaluation

The mural is for the community to enjoy and celebrate their creation of local fauna and flora in their local Pioneer Park.

The project will be evaluated through feedback from workshop participants, the number of people involved in painting the mural on the day, participant comments and engagement on social media posts before and after the event.

#### 9. Project Budget & Non-Financial Inputs

The total project cost is \$2964.50 (incl. GST).

The applicant is seeking \$2964.50 (incl. GST) from Shire of Mundaring.

The group has outlined an in-kind contribution of \$1315, which is 50% of the project cost net total.

Income Description	\$(incl. GST)
Shire of Mundaring Grant	2964.50
<b>Income Total</b>	<b>2964.50</b>

Expenditure Description	\$(incl. GST)
Local artist consultation workshop, and design and commission services	2420.00
Art materials for the project (non-sacrificial Polyurethane coating)	544.50
<b>Expenditure Total</b>	<b>2964.50</b>

<b>In-kind support</b>	<b>\$</b>
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Cleaning in-kind	315.00
Mount Helena Resident and Ratepayers Association Inc. Volunteer hours (estimated 25 hours) to engage the school community, facilitate consultation workshop with the artist, facilitate planning and delivery of the activity.	1000.00
<b>In-kind Total</b>	<b>1315.00</b>

**10. Acknowledgement of the Shire's support**

MHRRRA will acknowledge Shire support via social media posts, media release, banners, posters and website.

**11. Referee**

Mrs Narelle Thredgold, President  
Mount Helena Junior Football Club

**12. Cultural Advisory Group Comments**

The Shire's Cultural Advisory Group (CAG) were invited to provide comment on the application and the following feedback was received from three CAG members:

**Member One** - the project outline indicates the development of a partnership with the Shire of Mundaring, Mt Helena Resident and Ratepayers Group, the Whim Festival through the artist Meraki Boho with an aspirational goal to develop a mural at Pioneer Park. This arts-based project will include local residents and children involved with the Mt Helena primary school. Eastern Hills High School, and Junior All Abilities Footy Team.

Community Consultation Workshops will be arranged by Mt Helena Residents and Ratepayers with Meraki Boho to put together ideas and suggestions from local residents and the Mt Helena Primary School, Eastern Hills HS and Junior All Abilities Footy Team. Social media will be used to promote the design selected with the opportunity to all to participate in painting the mural at the Whim Festival at Pioneer Part on 26th October.

The Shire of Mundaring will be acknowledged at all public opportunities. The Budget seems to be reasonable for both in-kind and the requested amount.

Outcomes will be assessed through the numbers participating in the workshops, with feedback and comments from participants attending and those who used social media posts in the lead up to and after the event.

**Member Two** - It is commendable to see local grass root groups working to enhance the local environment with well executed mural art.

"The project will be designed and commissioned by local resident Tay Beynon from Meraki Boho" the application does not explain who and what Tay has to do with the project.

I note that the quote requires details wall preparation by others. The application mentions a clean by a volunteer. I wonder if this would be

sufficient to offer durability to mural work. Wall preparation is paramount for durability. There is no ongoing maintenance plan.

It is a great idea to use the Wim Festival as a way of capturing interest and participation in the mural.

The plan doesn't say how the design is to be selected. It is good practice to have a criterion for the group to work to and ensures quality checks along the way. This check needs to be made before the non-sacrificial coating is applied. Also note that once the sacrificial coating is applied the mural is a lot harder to repair.

Whilst the need is apparent when traveling through the Pioneer Park and that the schools and local football club will be involved. There is no evidence of this support in the form of letters, comments or photographs on how bad the wall looks currently.

How is the enjoyment of the mural evaluated over time?

I think this is a worthy project however I would suggest that they establish a criterion for selecting the design and run the design past the CAG or Mundaring Art Centre as a quality measure - it is public art after all. That maintenance of the mural is considered and outlined, what; by who; when. Murals do have a life span how will the ratepayers determine that the mural is no longer serving its purpose.

**Member Three** – The cost seems to be a random amount for the artist to be paid for their time with the group and school children to discuss what flora and fauna will be chosen to paint. Evaluation is difficult to assess whether the community will be proud of what's achieved on the day. I personally don't know who the artist is but I'm sure the ratepayers have done their homework and chosen suitable artist.

### 13. Officer Comments

The Shire of Mundaring has approved implementation of this project subject to the following requirements:

- The Shire does not guarantee the retention of the toilet block and reserves the right to modify or renew the toilet block, noting there are currently no plans to do so.
- The work is to be undertaken by an experienced artist and all due care is to be given in the planning and safe execution of the works in this public space.
- The artist will need to have public indemnity insurance and show proof of this.
- Prior approval from the Shire of the proposed image concept before painting will be required.
- Should the Shire undertake removal of graffiti, no guarantees will be given on the impact to the mural although reasonable care would be taken. In this regard an anti-graffiti coating on the finished mural is advised.
- Confirmation that the Mt Helena Ratepayers Association and Whim Festival organisers are supportive of the placement of a mural on this toilet block in Pioneer Park.
- Ongoing access to the toilets is to be maintained throughout the works.

Upon review of the application, it is considered that MHRRA's proposed mural project on the Pioneer Park toilet block wall is a community-focussed arts and culture initiative that will improve the aesthetics of the local area through a colourful design featuring Australian native flora and fauna. The group is fostering a collaborative approach with residents, schools and the Mount Helena All Abilities Junior Footy Club demonstrating their commitment to inclusivity and community engagement.

By incorporating the mural creation into the Whim Festival, a renowned successful community event, MHRRA offers residents of all ages an opportunity to actively participate in a meaningful artistic experience. This project aims to enhance community pride and foster a deeper sense of belonging.

The engagement of a local artist aligns with Shire's Council Plan outcomes to 'support local business to prosper'. MHRRA's demonstrated capacity to organise and deliver nine successful Whim Festivals highlights their strong ability to coordinate and implement a range of activities that form the festival effectively.

The Cultural Advisory Group have stated that the mural project at Pioneer Park is praised for its inclusivity and reasonable budget, though concerns are raised about the artist's role, wall preparation and ongoing maintenance. The Cultural Advisory Group recommends this application for funding.

This project represents a valuable contribution to arts and culture in the area and merits funding consideration for its capacity to engage, include, and inspire the local community.

**14. Recommendation**

That an InspireArts Community Creativity and Cultural Grant to the value of \$2695.00 + GST be awarded to the applicant subject to the applicant meeting all necessary requirements as outline above in the comments section.

**Application #2**

**Application Submission Date:** 5 March 2025

**Applicant Group:** Darlington Theatre Players Inc.

**Project:** Tuck Everlasting Musical Production

**1. Applicant Grant History**

Yes

**2. Applicant Grant History**

Grant Name	Acquitted
2018/19 Youth Engagement Partnership Fund \$9552	Yes
2022/23 Youth Engagement Partnership Fund \$13655.20	Yes
2023/24 Youth Engagement Partnership Fund \$13,978.90	No
2024/25 Volunteer Recognition Event Grant \$300	N/A

**3. Meets Council Plan 2024/2034 objectives**

Outcome 3: A strong sense of belonging through art and culture

Outcome 5: An inclusive, engaged and supportive community

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.3 – Support groups and organisations that host community events

Goal: Building and maintaining safe places to live, work and play

Objective 6: Engage with and support our young people and wider community to become more connected

Commitment 6.3 – Provide grant funding to community groups and organisations that deliver programs and activities for young people

**4. Short Project Description**

Darlington Theatre Players plan to perform Tuck Everlasting: The Musical with a live band, offering a vibrant mix of performance and technical opportunities. The cast will comprise of 20-25 actors mostly under the age of 28 and a youth-led tech crew from the Theatre's MythTech team. This production aims to nurture emerging youth talent both on and off stage. Tuck Everlasting is a heartfelt story about family, time, and the choices individuals make, resonating with audiences of all ages, from children to seniors. This production will inspire, engage, and connect the community through the magic of live theatre.

**5. Project Plan & Rationale**

Darlington Theatre Players will perform Tuck Everlasting; The Musical. The rehearsals for the performance will run 2-3 days per week for the 12 weeks

prior to the performances. In early August, Darlington Theatre Players will stage 10 performances across three weeks. Typically, it costs \$11,000 to stage a production and Darlington Theatre Players seek the grant funds to go towards the royalties, set construction and costumes.

**6. Applicant Capacity**

Darlington Theatre Players was founded in 1956 and fosters interest in theatre, encourages member participation in all aspects of production, and presents diverse public performances. It provides a safe, supportive environment for members and patrons, enriching the community through the performing arts. Darlington Theatre Players have demonstrated long standing commitment to performing arts in the local area.

**7. Access & Inclusion**

Darlington Theatre Players are committed to making the performance accessible to all members of the community. The venue is wheelchair accessible for audience members and discounted tickets are offered for seniors, students, carers and concession holders to ensure affordability, as well as free companion tickets. The story's universal themes will resonate across generations, fostering intergenerational engagement.

A key focus of the production is the involvement of youth, with the majority of the cast under 30 and the tech crew primarily under 18. This provides valuable opportunities for young performers and technicians to gain hands-on experience in all areas of theatre production. Darlington Theatre Players actively encourage participation from diverse youth backgrounds, supporting their growth and development in the arts.

**8. Outcomes & Evaluation**

The performance aims to foster increased community engagement bringing together diverse audience members and fostering intergenerational connections. In addition, the performance aims to provide young people with opportunities to develop their skills in acting, stagecraft, and live music, empowering them to pursue further opportunities in the arts. The performance aims to have a positive impact on local talent by involving local performers, musicians, and technicians, this production will help build and showcase artistic talent within the community.

The performance will be evaluated by ticket sales, audience reviews and feedback from performers, musicians and technicians.

**9. Project Budget & Non-Financial Inputs**

The total project cost is \$15,000 (incl. GST).

The applicant is seeking \$3000 + GST from Shire of Mundaring.

The group has outlined an in-kind contribution of \$16,300.

<b>Income Description</b>	<b>\$(incl. GST)</b>
Shire of Mundaring Grant	3000
Performance ticket sales	12,000
<b>Income Total</b>	<b>\$15,000</b>

<b>Expenditure Description</b>	<b>\$(incl. GST)</b>
Darlington Review advertising	288
Docuprint program and flyers printing	758.51
Music rights	545
Show royalties fees	4935.50
Set materials	2650
Costume – yellow suit	366
Costume – overalls	150
Costume – Winnie Dress	135
Costume – 6 Townsfolk dresses	513
Stage makeup	810
Costs to hire equipment	3300
<b>Expenditure Total</b>	<b>\$14,451.01</b>

<b>In-kind support</b>	<b>\$</b>
Volunteer time of Director, Assistant Director and Stage Manager for production (640 hours total at \$25 per hour)	16,000
Photography	300
<b>In-kind Total</b>	<b>\$16,300</b>

**10. Acknowledgement of the Shire's support**

Darlington Theatre Players will acknowledge Shire support via social media posts and posters.

**11. Referee**

Sandy Townsend, Auditor  
This n That Bookeeping

**12. Cultural Advisory Group Comments**

The Shire's Cultural Advisory Group (CAG) were invited to provide comment on the application and the following feedback was received from three CAG members:

**Member One** – This application emphasises the provision of an accessible cultural experience. The activity will also achieve long term benefits for the actors and musicians involved. The Marloo productions are of a high standard with positive community outcomes.

A comprehensive budget has been supplied

**Member Two** – There are probably other ways that could be included in the promotions (including the Shire of Mundaring acknowledgement) - from the checklist media release and video (which would be a great promotional tool for a project like this) or a series of short videos (behind the scenes for example etc).

Honestly, I have never been involved in a musical production of any scale, so I can't confidently estimate whether the items listed are clearly articulated or added up, but it seems like most of the money will be spent on specific items. It would've been helpful to see the approximate cost breakdown (with an understanding that some items may not have a precise price available at the time of grant application). That said, it seems like the amount is reasonable for the effort and commitment this project will need!

This would be a fantastic opportunity for people of all ages and especially young people in the Shire to engage with theatre. I really like that the organisation and realisation of this project is youth-led and I think it has great potential! If I could recommend anything it would be for them to explore innovative ways to boost promotions (through socials and other channels) and to engage with other arts organisations in the area that may not necessarily be in their field but might be able to help with spreading the word or assist in other ways. Great idea overall!

**Member Three** – Darlington Theatre Group are a valued community group within the Shire and long may they continue.

### 13. Officer Comments

Historically, Darlington Theatre Players have sought funds for a specific community enhancement activity under the previous Youth Engagement Partnership Fund. This included the youth MythTech program focused on developing production technical skills and a stage make-up and costume design and management program. Darlington Theatre Players are currently seeking funds to deliver a regular scheduled performance. The performance will be available to community at a cost and will be limited to those community members able to afford tickets and attend the performance therefore having a limited community impact.

It is the view of Shire officers that the funding is being sought for an outcome that is operational in nature and within the scope of Darlington Theatre Players remit to deliver. Previous grants have been awarded as there has been broader community benefit than simply showing the theatre production. Darlington Theatre Players have confirmed that the performance would still be delivered to the community should they not receive the funding because it is a ticketed event and therefore may limit access for the broader community due to affordability.

The Cultural Advisory Group have stated that the application highlights the accessible cultural experience and long-term benefits of the Darlington Theatre Players productions, with praise for its high standards and positive community outcomes, while suggestions for improvement include enhancing promotions, providing a more detailed budget breakdown and engaging with other arts organisations. The Cultural Advisory Group recommends this application for funding.

**14. Recommendation**

That an InspireArts Community Creativity and Cultural Grant not be awarded to the applicant.

## 8.2 2024-2025 Round Two Matching Grant Applications

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<b>File Code</b>	GS.COM 2.01
<b>Author</b>	Monika Thomas, Community Capacity Building Officer
<b>Senior Employee</b>	Megan Griffiths, Director Place and Community
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Attachment 1 - 2024-25 Round Two Matching Grant Report to GSC <a href="#"><u>↓</u></a>

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### PURPOSE

The 2024/25 Matching Grant Program has a total budget of \$34,200. This grant cycle marks the second round for the financial year, where applications closed on 7 March 2025. Currently, \$20,746.34 remains in the budget.

In this round, fifteen eligible applications were received, with a combined funding request of \$18,598.31. Aligned to Community Funding Policy CD-02, to which this grant round applies, the Chief Executive Officer is authorised to approve Matching Grants under \$1001. Accordingly, eight applications, totalling \$7148.31, will be determined by the Chief Executive Officer.

The remaining seven applications seek funding exceeding \$1001 each, amounting to a total of \$11,450 (+GST as detailed below). It is recommended that the Grants Selection Committee (GSC) approve Matching Grants for these applicants, as outlined in **Attachment 1**.

All funding requests can be accommodated within the remaining budget.

### BACKGROUND

The Matching Grant provides up to a maximum of \$2000 or 50% of the total project cash cost, whichever is the lesser amount. For grants over \$1001, while in-kind contribution to the project is encouraged, this cannot be used as a matching component to Shire funding. Matching funding may be sourced through the group's own fundraising activities, other grant applications or sponsorship for that project.

The grant round was promoted in the community through the local newspaper, Shire website, social media, community group email network and posters at Shire sites and community noticeboards.

In addition to assessing whether applications meet the selection criteria, the GSC, as outlined in the program guidelines, will also take into consideration:

- Partnerships where two or more community groups will benefit directly from the project;
- The equitable distribution of funds across the geographic communities of the Shire of Mundaring.

The Matching Grant provides the Shire with opportunities for positive promotion. The Grant Guidelines and Agreement outline the requirement, on acceptance of funding, that the groups acknowledge the support they receive from Shire of Mundaring. This helps the broader community understand one of the ways Shire revenue is spent. It may also encourage other community organisations undertaking similar activities to consider approaching the Shire for a grant.

Examples of Shire acknowledgement include:

- A Council representative being invited to attend the launch of a completed project;
- Verbal acknowledgement of the Shire's support during speeches;
- Media articles about Shire support of the project;
- Use of Shire logo on promotional material;
- Display of Shire signage at the site of the project.

The Chief Executive Officer is considering eight applications as follows:

Eastern Hills Community Kindergarten & Playgroup Inc	Classroom Wall Cabinets	\$982.67 +GST
Chidlow Family Playgroup Inc	Sandpit Cover Repair / New Sand Diggers / Push Cars	\$387.24
Mundaring Community Men's Shed	Table and Chairs for Main Hall	\$960 +GST
Mundaring Netball Club	New Equipment	\$828
Sawyers Valley Residence & Ratepayers Association Inc	Website Logo	\$1000
Eastern Hills Guide & Scout Group	Hiking Equipment	\$1000 +GST
Stoneville & Parkerville Progress Association Inc	SPPA Community Garden Equipment	\$990
Eastern Hills Horse & Pony Club Inc	Safety Equipment for Riding Lessons	\$1000

The seven applications to be considered by the Committee are as follows:

Hills Outside School Care Association Inc	\$1250 +GST
Darlington Community Garden	\$1350
Perth Horse Trials	\$1716
Save Perth Hills Inc	\$1134
Hills Rangers Football Club	\$2000

Swan View Cricket Club	\$2000
Mundaring Scout Group	\$2000 +GST

The applicants are seeking funds to purchase equipment, undertake minor capital upgrades of facilities and implement projects that benefit the local community. All these activities align with the grant guidelines.

### **STATUTORY / LEGAL IMPLICATIONS**

The GSC has the authority to allocate funding to eligible not for profit groups who have applied to the Community Funding Program, which includes the Matching Grant.

### **POLICY IMPLICATIONS**

Council adopted the revised Community Funding Policy 2.27 during its Ordinary Council Meeting on 11 March 2025. This updated policy introduces a new approach to the Community Funding Program, effective 1 July 2025, replacing the previous Community Funding Policy CD-02.

For the purposes of the Matching Grant program however, Community Funding Policy CD-02 remains applicable to the current round.

### **FINANCIAL IMPLICATIONS**

There is an amount of \$20,746.34 remaining in the 2024/25 Matching Grant Program budget for the 2024/25 financial year. The funding applications recommended for approval by GSC (\$11,450) and to be determined by the Chief Executive Officer (\$7148.31) can be met within the allocated budget.

### **STRATEGIC IMPLICATIONS**

Shire of Mundaring Council Plan 2024-2034

Outcome 5 - Sustainable Communities

Objective 5.1 - Advance opportunities, community participation and quality of life for people of all ages and abilities.

#### **Community Health and Wellbeing Informing Strategy 2020/25**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Goal: Building and maintaining safe places to live, work and play

Objective 4: Support people with disability and their families, friends and carers to feel welcomed, valued and included in the Shire community

## SUSTAINABILITY IMPLICATIONS

### Social

Shire of Mundaring has developed this financial assistance program to effectively and as far as possible equitably, provide funds to local community groups to undertake projects in the Shire. Such projects meet identified community needs, promote active participation of local residents, build community strength and enhance the image of the Shire.

### RISK IMPLICATIONS

<b>Risk: Reputation</b> – Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through ongoing and periodic review of the program.		

<b>Risk: Financial</b> – The risk of funds mismanagement by grant recipients.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
The risk is mitigated through the eligibility and assessment process, where groups must provide evidence of their capacity to complete and acquit the project or event.		

<b>Risk: Reputation and Financial</b> – Council faces a reputational and financial risk if Community Grants are awarded to groups that do not meet the grant assessment criteria.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through not awarding grants to groups that do not meet the assessment criteria.		

## CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder/s	Website article/post	Social media post	Print article/ media release	E-newsletter/ Community update	Advertisement	Nil
X	X	X	X			

In addition to Shire corporate communications approaches there is a requirement for individual grant recipients to acknowledge the Shire's support, as detailed in **Attachment 1**.

## EXTERNAL CONSULTATION

Consultation was undertaken with applicant groups and referees as required.

## COMMENT

All applications presented to the committee for consideration have been reviewed and a report compiled (**Attachment 1**).

- Hills Outside School Care Association Inc seeks funds to install shelving and organise the centre's shed.
- Darlington Community Garden seeks funds to undertake training in Natural Sequence Farming for the benefit of local greening and land rehydration projects.
- Perth Horse Trials seeks funds for the installation of CCTV.
- Save Perth Hills Inc seeks funds for promotional equipment including signage, stickers and tent lighting.
- Hills Rangers Football Club seeks funds to purchase new footballs for training and gameday.
- Swan View Cricket Club seeks funds for a bowling machine with trolley.
- Mundaring Scout Group seeks funds to purchase and install new pinup boards and undertake minor repairs, including painting to the scout hall.

In this round, 46% of eligible applications were received from groups located in the East Ward, 33% from Central Ward, 14% from South Ward and 7% from West Ward.

## VOTING REQUIREMENT

Simple Majority

### OFFICER RECOMMENDATION

That the Committee awards Matching Grants to the total value of \$11,450 to the following:

- |   |             |
|---|-------------|
| • Hills Outside School Care Association Inc ..... | \$1250 +GST |
| • Darlington Community Garden .....               | \$1350      |
| • Perth Horse Trials .....                        | \$1716      |
| • Save Perth Hills Inc .....                      | \$1134      |
| • Hills Rangers Football Club .....               | \$2000      |
| • Swan View Cricket Club .....                    | \$2000      |
| • Mundaring Scout Group .....                     | \$2000 +GST |

**OFFICER RECOMMENDATION / COMMITTEE DECISION****GSC4.04.25**

Moved by

Cr Mehta

Seconded by

Cr Beale

That the Committee awards Matching Grants to the total value of \$11,450 to the following:

- Hills Outside School Care Association Inc ..... \$1250 +GST
- Darlington Community Garden ..... \$1350
- Perth Horse Trials ..... \$1716
- Save Perth Hills Inc ..... \$1134
- Hills Rangers Football Club ..... \$2000
- Swan View Cricket Club ..... \$2000
- Mundaring Scout Group ..... \$2000 +GST

**CARRIED 4/1****For:** Pres McNeil, Cr Beale, Cr Mehta and Cr Zlatnik**Against:** Cr Ellery

### Matching Grant Assessment against Selection Criteria

The 2024/25 Matching Grant Program has a total budget of \$34,200. This grant cycle marks the second round for the financial year, with applications closing on 7 March 2025. Currently, \$20,746.34 remains in the budget.

In this round, fifteen eligible applications were received, with a combined funding request of \$18,598.31. Aligned to Community Funding Policy CD-02, to which this grant round applies, the Chief Executive Officer is authorised to approve Matching Grants up to \$1001. Accordingly, eight applications, totalling \$7148.31, are currently under consideration by the Chief Executive Officer.

The remaining seven applications seek funding exceeding \$1001 each, amounting to a total of \$11,450 (+ GST as detailed below). It is recommended the Grants Selection Committee (GSC) approve Matching Grants to these applicants, which can be accommodated within the remaining budget.

The applications are summarised below:

**Applicant Group 1:** Hills Outside School Care Association Inc (HOSCA)  
**Project:** Organise sheds

**1. Meets eligibility requirements?**

Yes

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2021/2022	Quick Grant	Couch seating	\$454.54	Yes
2021/2022	Matching Grant	Soft fall and safe interactive play equipment	\$2000	Yes
2020/2021	Quick Grant	New oven	\$500	Yes

**3. Meets Shire's Council Plan 2024/2025 Objectives**

Sustainable Places

6.1. Promote responsible planning to meet current and future needs

7.3. Provide fit for purpose community buildings and public facilities

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Building and maintaining safe places to live, work and play

Objective 6: Engage with and support our young people and wider community to become more connected

**4. Brief Description of Project**

This project aims to reorganise the Hills Outside School Care Association's (HOSCA) sheds by installing shelving to improve access to gardening and outdoor equipment. HOSCA's nature program is deeply integrated into its activities which encourages children to participate in gardening – teaching them to grow, harvest, and enjoy their own produce. By creating a more user-friendly and efficient storage space, the project will support these hands-on learning experiences.

**5. Project Recommendation Rationale**

HOSCA conducted thorough consultations with educators, parents, and the children in their care. Valuable insights from the community on organising the sheds to ensure safe and efficient access to items for use with the children highlighted strong support for the project. At present, accessing equipment in the shed is challenging, which restricts children's involvement for safety reasons. This project aims to address these challenges and create a safer, more accessible space.

**6. Project Plan**

HOSCA aims to purchase sturdy shelving to create ample storage for gardening items. This will enable the tools and resources to be neatly stored and displayed, making the space more interactive and safely accessible for children. Proper storage will help HOSCA maintain a well-organised and tidy environment, enhancing the overall functionality of the area.

**7. Acknowledgement of the Shire's support**

The Shire's support will be acknowledged via the group's social media.

**8. Demonstrated Success of the Project**

- Increased participation of children in gardening activities, as access to tools and the shed becomes easier and safer.
- Safe and supervised access to the shed and tools, ensuring a secure environment for children to engage.
- Improved confidence in children as they contribute to identifying necessary resources for gardening tasks.
- Enhanced learning about proper tool storage and its importance, with positive habits carrying over to their homes.
- Greater willingness among children to engage in gardening, due to the ease of accessing required tools and resources.
- Clearer organisation and efficient storage, enabling educators to maintain a cleaner, vermin-free space.
- Improved understanding among children of the tools available, where they are stored, and how to keep the space tidy.
- Overall better functionality and interactivity of the gardening shed, supporting both educators and children's learning.

**9. Project Budget**

The total budget for the installation of the shelving is \$2500. The applicant is seeking \$1250 from Shire of Mundaring, being 50% of the budget. Matching funding will be sourced through Hills Outside School Care Association Inc. funds.

**10. Referee**

Ms Catherine Darby, Coordinator, Hills Outside School Care Association Inc (HOSCA).

**11. Comments**

The installation of sturdy shelving in HOSCA's equipment shed will make gardening tools and resources easily accessible, fostering safer and more interactive experiences for children under educator supervision. This improvement will boost children's confidence, teach essential organisational skills, and support HOSCA's efforts to maintain a clean, efficient, and engaging learning environment.

**12. Recommendation**

That a Matching Grant to the value of \$1250 + GST be awarded to the applicant.

**Applicant Group 2:** Darlington Community Garden (DCG)  
**Project:** Undertake training in Natural Sequence Farming for the benefit of local greening and land rehydration projects

**1. Meets eligibility requirements?**

Yes

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2024/2025	Matching Grant	Stain & Paint New Timber Shelter	\$861.80	No
2023/2024	Quick Grant	Shed Storage	\$500	No
2022/2023	Matching Grant	Mosaics Pathway Border	\$2000	Yes
2022/2023	Community Event Grant	Bush Dance	\$500	Yes
2021/2022	Community Event Grant (Round Two)	DCG Bonfire 2022	\$2235	Yes
2021/2022	Community Event Grant (Round One)	Spring Blessing - Opening of Community Garden	\$1500	Yes

**3. Meets Shire's Council Plan 2024/2025 Objectives**

Sustainable Environments

- 1.1. Protect and enhance natural habitats, including nature reserves, rivers, lakes and waterways, to support wildlife conservation and recreational activities
- 2.1. Adopt sustainable practices to manage climate change, including growing the urban forest, reducing emissions, and saving water
- 2.3. Build resilience to cope with natural disasters and emergencies, including storms, flooding and fire

Sustainable Communities

- 4.2. Promote community health and wellbeing

Sustainable Places

- 7.1. Support the development of vibrant, attractive and welcoming town centres and local hubs
- 7.4. Enhance public open space, parks and playgrounds

Sustainable Economies

- 9.3. Grow participation in education and life-long learning

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Goal: Protecting the community by encouraging a healthy environment

Objective 7: Maintain and enhance environments supportive of public health

Goal: Regulate and manage the built and natural environments to support sustainable and healthy living

Objective 8: Build capacity for safe and sustainable water management by shire and community

Objective 9: Identify health risks and adaptation options for climate change impacts

Objective 10: Facilitate sustainable land use and development

**4. Brief Description of Project**

The Darlington Community Group (DCG) Committee member responsible for wetlands management will undertake Natural Sequence Farming (NSF) course by Tarwyn Park Training in Margaret River in July 2025 to develop better understanding and expertise in reading landscapes and apply principles of this regenerative farming approach to greening the urban landscape through local community projects.

The goal of NSF is to share tested methods on how to build resilient, productive and healthier landscapes.

**5. Project Recommendation Rationale**

The newly created DCG creek and riparian garden was a community resourced project carried out in 2024 with the support of local volunteers. The creek build was carried out (pro-bono) by Darlington local Tony Green of Think Green Landscapes. Land rehydration features based on NSF design principles, such as uphill gradients and leaky weirs were included in the build. The applicant coordinated the planting out of the creek in July 2024 and is responsible for ongoing upkeep.

The creek has since become an education piece on rehydrating the landscape using available resources. Visitors to the garden have been very receptive to the concepts when they are explained. The concepts have been communicated through the DCG and Darlington Hub Facebook pages with positive responses. Some community members have begun to apply the principles to improve the long-term health of their ephemeral creeks and surrounding vegetation.

The DCG Committee has formally endorsed both the Planting Day Project and the undertaking of the NSF training by the applicant, subject to any Shire approvals.

**6. Project Plan**

- Begin planning for National Tree Planting Day in Pine Tce drain (Jan 25)
- Apply for Shire permission to conduct planting and landscaping (Feb 25)
- Order seedlings and landscaping supplies as required (Mar/Apr 25)
- Site assessment and preparation / weed management (May/Jul 25)
- Attend NSF training by Tarwyn Park Training (14-17 Jul 25)
- National Tree Planting Day (27 Jul 25)

**7. Acknowledgement of the Shire's support**

The Shire's support will be acknowledged on social media and through a media release in the Darlington Review.

**8. Demonstrated Success of the Project**

Success of the project will be demonstrated in the following ways:

- Improved local environment for residents and wildlife, aligning with Shire objectives.
- Cooling effect achieved through additional canopy and understory creation, enhancing landscape resilience and addressing climate change impacts.
- Reduced costs of contract watering services and lower fire danger risk due to increased ground moisture levels.
- Significant increase in wildlife activity, including frogs, beneficial insects, native bees, fungi, birds, and mammals like the Carnaby's cockatoos.
- Decreased occurrence of weed species through groundcover, rocks, and mulch, minimising the need for glyphosate spraying.
- Boost in community interaction and enjoyment of the newly landscaped space, fostering wellbeing.
- Creation of a natural garden waterway with flowering trees, becoming a focal point for festivals, markets, and recreational activities.
- Strengthened collaboration with Shire representatives for future land rehydration and community education projects.

**9. Project Budget**

The total budget for the Natural Sequence Farming Training Course is \$2700. The applicant is seeking \$1350 from Shire of Mundaring, being 50% of the budget. Matching funding will be sourced through fundraising by Darlington Community Garden.

**10. Referee**

Ms Christel Mathelot, Director/Consultant, Wild Gaia Plants.

**11. Comments**

The Darlington Community Garden committee members are eager to build on their achievements and learned experiences by continuing to engage with Shire representatives to explore further opportunities for community education and participation in land rehydration projects. They also aim to share the

knowledge gained through this initiative with other local community garden groups and education programs, broadening the impact of their work.

**12. Recommendation**

That a Matching Grant to the value of \$1350 be awarded to the applicant.

**Applicant Group 3:** Perth Horse Trials  
**Project:** Security camera installation

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**1. Meets eligibility requirements?**

Yes

**2. Applicant Grant History**

Nil

**3. Meets Shire's Council Plan 2024/2025 Objectives**

Sustainable Communities

4.2. Promote community health and wellbeing

4.3. Grow participation in sport and recreation activities

5.2. Grow participation in volunteering

Sustainable Economies

9.1 Support local businesses to prosper

9.3. Grow participation in education and life-long learning

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support mental health promotion in individuals and the community

Objective 1: Increase awareness and knowledge about activities that strengthen and retain mental health and wellbeing

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Objective 7: Foster healthy eating in our community

Objective 8: Prevent harms associated with smoking, alcohol and drugs in the community

Goal: Building and maintaining safe places to live, work and play

Objective 4: Support people with disability and their families, friends and carers to feel welcomed, valued and included in the Shire community

**4. Brief Description of Project**

Perth Horse Trials (PHT) has been hosting State equestrian events for 44 years at Wooroloo Prison Farm, providing a critical pathway for riders and horses to qualify for prestigious competitions like the Adelaide International CCI 5\*, an Olympic Games qualifier.

As Western Australia's only International 3 Day Event, it attracts riders from across the State, offering classes for young and adult riders, off the track ex-racehorses, and competitive Star Classes. However, the event has faced challenges from the 2021 bushfires and recent break-ins in 2024 and 2025, resulting in significant equipment losses. To address this, Perth Horse Trials

seeks Shire support to install security cameras on their event shed to prevent further losses and ensure the event's smooth continuation.

**5. Project Recommendation Rationale**

PHT receives full support from the Wooroloo Prison for their presence, preparations and to host the events each year. The proposed installation of cameras in the PHT event area will be closely monitored by the dedicated local volunteer committee, consisting of 11 Shire of Mundaring residents. This measure will provide an effective way to report any issues to local authorities, helping to prevent the continued loss of valuable equipment that cannot be easily replaced.

**6. Project Plan**

PHT have two upcoming events in June and August this year. In the lead up to both events, PHT need to undertake event preparation with a team of volunteers, including the support of the Wooroloo Prison. Planning consists of:

- Seeking funding for security cameras to safeguard event equipment and prevent losses
- Have the installation of the security cameras managed by the volunteer committee under the supervision of the group's President
- Aim to complete camera installation before the first event in June
- Strengthen partnerships with Wooroloo Prison and local volunteers to ensure project's success
- Enhance security measures to support the continuity and success of future events

**7. Acknowledgement of the Shire's support**

The Shire's support will be acknowledged through social media, posters, and the event website. Shire of Mundaring Staff and Councillors will be invited to the VIP event during the event weekend/s to experience the competition firsthand.

**8. Demonstrated Success of the Project**

The success of the project will be demonstrated through the installation of the security camera system by the committee, ensuring the safeguarding of valuable equipment and providing improved monitoring of activities around the shed. This will allow the group to prevent further losses and maintain smooth event operations. Additionally, the continuation of Perth Horse Trials as a key event in the Equestrian Eventing calendar will also highlight the project's success, enabling the group to host a diverse range of classes for horses and riders. Achieving these outcomes will confirm the project's positive impact on both security and the broader equestrian community.

**9. Project Budget**

The total budget for the purchase and installation of the security camera equipment is \$2416. The applicant is seeking \$1716 from Shire of Mundaring, being 71% of the budget. PHT will match the Shire's funding through in-kind

volunteer hours and club funds to purchase equipment to support installation of the cameras.

**10. Referee**

Mr Peter Hickson, Perth Horse Trails Association Supporter

**11. Comments**

In recent years, theft has significantly impacted PHT, with break-ins in 2024 and 2025 compounding earlier losses from the 2021 bushfires. These ongoing equipment losses threaten the number of classes PHT can offer riders, making the installation of security cameras an urgent priority to protect resources and ensure the continuation of successful events. Efforts to enhance participation are vital to addressing these challenges and safeguarding PHT's ability to provide valuable services to its community.

**12. Recommendation**

That a Matching Grant to the value of \$1716 be awarded to the applicant.

**Applicant Group 4:** Save Perth Hills Inc  
**Project:** Connecting with our community

**1. Meets eligibility requirements?**

Yes

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2023/2024	Quick Grant	Promotional Equipment	\$420	No
2023/2024	Quick Grant	Information Equipment and Supplies	\$500	Yes
2022/2023	Quick Grant	Promotional Stickers	\$500	Yes
2021/2022	Quick Grant	Design and Purchase of 2 Pull-up Banners	\$500	Yes

**3. Meets Shire's Council Plan 2024/2025 Objectives**

Sustainable Environments

- 1.1. Protect and enhance natural habitats, including nature reserves, rivers, lakes and waterways, to support wildlife conservation and recreational activities
- 2.1. Adopt sustainable practices to manage climate change, including growing the urban forest, reducing emissions, and saving water
- 2.3. Build resilience to cope with natural disasters and emergencies, including storms, flooding and fire

Sustainable Communities

- 4.1. Facilitate improved community safety
- 5.2. Grow participation in volunteering

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Building and maintaining safe places to live, work and play

Objective 1: Manage and control risks associated with emergency events

Objective 2: Enhance bush fire preparedness

Goal: Protecting the community by encouraging a healthy environment

Objective 7: Maintain and enhance environments supportive of public health

Goal: Regulate and manage the built and natural environments to support sustainable and healthy living

Objective 9: Identify health risks and adaptation options for climate change impacts

Objective 10: Facilitate sustainable land use and development

**4. Brief Description of Project**

Save Perth Hills (SPH) aims to strengthen community engagement by purchasing promotional items to support their outreach efforts. These include event signage, tent lighting for night market information stalls, and bumper stickers, all designed to promote SPH events, share information, and foster greater community support and involvement.

**5. Project Recommendation Rationale**

The project has had consultation within SPH's management committee, as well as with volunteers and supporters, to identify the items most needed to strengthen community engagement. Event signage was highlighted as essential to help attendees locate events more easily. Volunteers emphasised the need for tent lighting to address visibility challenges at night markets. Magnetic car signs were suggested by committee members to enhance SPH's presence at events and as well as promote the group within the community. SPH supporters have provided feedback that bumper stickers are a meaningful way for them to show their support and feel actively involved. These items will collectively enhance SPH's ability to connect with and involve the local community effectively.

**6. Project Plan**

SPH's project plan involves purchasing essential items to enhance its ability to engage with and inform the community. These include tent lighting for their information stall, six corflute signs featuring the new SPH logo, six magnetic car signs, a large PVC banner, and bumper stickers. Once funding is secured and the design process is finalised, SPH will proceed with acquiring these items to support their efforts effectively.

**7. Acknowledgement of the Shire's support**

The Shire's support will be acknowledged through various channels, including social media posts, newspaper advertisements, and a media release. Additionally, recognition will be displayed on banners, posters, and the SPH website. The Shire will also be formally acknowledged in speeches, including the Chair's report at the SPH Annual General Meeting.

**8. Demonstrated Success of the Project**

The success of the project will be demonstrated by its ability to strengthen SPH's connection with the local community. The Corflute signage and banner will improve visibility of SPH events and market information stalls, encouraging community members to engage, share feedback, and offer support. Tent lighting will extend the ability of volunteers to interact with attendees at night markets, while car stickers will provide supporters with a tangible way to express their involvement. SPH will track project outcomes through both quantitative and qualitative data, such as event attendance numbers, engagement at stalls, and feedback gathered during events. This

data will be documented and reported at SPH Committee meetings, offering insights into how well the project meets community needs and informs SPH's activities. These findings will also be shared with the Shire to showcase the project's impact and success.

**9. Project Budget**

The total budget for promotional items including signage and tent lighting is \$1348. The applicant is seeking \$1134 from Shire of Mundaring, being 84% of the budget. SPH will match the Shire's funding through own funding of \$174 and in-kind volunteer hours to prepare artwork for the signage and project management.

**10. Referee**

Mr Tom Johns, Committee Member – Mundaring Residents & Ratepayers Association

**11. Comments**

Save Perth Hills (SPH) is dedicated to preserving the unique environment, heritage, and social structures of the Perth Hills. To raise awareness and strengthen community engagement, SPH continue to provide meaningful ways for supporters to show their involvement. and foster a stronger connection with the local community. Through these efforts, SPH continues its mission to safeguard the unique character and values of the Perth Hills.

**12. Recommendation**

That a Matching Grant of \$1134 be awarded to the applicant.

**Applicant Group 5:** Hills Rangers Football Club  
**Project:** Purchase of footballs for training and gameday to replace existing worn-out balls

1. **Meets eligibility requirements?**  
 Yes

2. **Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2023/2024	Quick Grant	Replacement Water Bottles and Carriers	\$500	No
2023/2024	Matching Grant	Air Compressor, Bibs, Bags and Storage	\$1867.10	No
2022/2023	Matching Grant	Equipment	\$1982.20	Yes
2021/2022	Quick Grant	Promotion Support	\$500	Yes

3. **Meets Shire's Council Plan 2024/2025 Objectives**

Sustainable Communities

3.2. Grow participation in arts, culture and community events

4.2. Promote community health and wellbeing

4.3. Grow participation in sport and recreation activities

5.1. Advance opportunities, community participation and quality of life for people of all ages and abilities

#### **Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 1: Increase awareness and knowledge about activities that strengthen and retain mental health and wellbeing

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Objective 7: Foster healthy eating in our community

Goal: Building and maintaining safe places to live, work and play

Objective 4: Support people with disability and their families, friends and carers to feel welcomed, valued and included in the Shire community

Objective 6: Engage with and support our young people and wider community to become more connected

**4. Brief Description of Project**

The Hills Rangers Football Club, celebrating its 11th year, is committed to providing quality services to the community and supporting its teams with adequate equipment. To ensure competitive performance, the club aims to purchase new footballs to replace worn-out ones and expand its inventory, particularly for Gameday use. With the new season underway, the club's committee has assessed equipment needs and identified an urgent requirement for additional footballs to meet the demands of its registered and anticipated players and teams.

**5. Project Recommendation Rationale**

The Hills Rangers Football Club committee conducted a detailed review of the club's equipment needs for the upcoming season, considering registered players, expected registrations, team and coach numbers, and the condition of existing equipment. This process identified gaps in quality sporting equipment, leading to a list of required items to ensure the club is well-equipped to support its teams and maintain high service standards for the coming seasons.

**6. Project Plan**

Hills Rangers implemented the following steps in developing this project plan:

- Assess current equipment levels, condition, and future needs based on predicted players, teams, and coaches
- Report findings to the general committee (Club Registrar, Club Secretary, and PFL Coordinator)
- Obtain a quote for the required equipment from a local supplier (Club President)
- Purchase the necessary equipment (Club President)
- Add the new equipment to the club's inventory (Club Secretary)
- Distribute equipment to teams (Club Coach Coordinator)
- Use the equipment for practices and games (Club Coaches and Team Managers)

**7. Acknowledgement of the Shire's support**

The Shire's support will be acknowledged through social media posts and verbal recognition at meetings, training sessions, and key events, including the AGM and Club Wind-up. Additionally, Shire representatives will be invited to speak at the Club Wind-up as a gesture of appreciation for their support.

**8. Demonstrated Success of the Project**

The success of the project will be demonstrated by the club's ability to maintain and enhance participation in junior and women's football within the Shire, ensuring the continuation of recreational and competitive opportunities for youth and adult players. By securing the grant, the club can provide new and replacement footballs to teams, enabling players to perform at their best during training and competitions. Coaches and team managers will distribute the footballs and monitor their use by observing training sessions and game days, as well as gathering feedback from players, coaches, and parents. Regular reviews of equipment levels and conditions will ensure the footballs

effectively meet the needs of the teams, contributing to the long-term success of the club.

**9. Project Budget**

The total expenditure amount for this project is \$6036. The applicant is seeking \$2000 from Shire of Mundaring, being 33.1% of the budget. Hill Raiders Football Club will match the Shire's grant with their own funding of \$4036 to cover the balance of the project's expenditure.

**10. Referee**

Darren McKercher, Business Owner, Safety Equipment Maintenance & Repair (SEPMAR).

**11. Comments**

The club has undertaken a thorough audit of their existing equipment and identified a need for upgrades as well as additional equipment that will assist volunteers and allow the club to grow.

**12. Recommendation**

That a Matching Grant of \$2000 be awarded to the applicant.

**Applicant Group 6:** Swan View Cricket Club  
**Project:** Bowling machine with trolley

**1. Meets eligibility requirements?**

Yes

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2024/2025	Quick Grant (Round One)	Game day equipment for junior teams	\$500	No
2024/2025	Matching Grant (Round One)	Game Day Cricket Balls	\$2000	No
2024/2025	Community Event Grant (Round One)	Swan View Cricket Club 50th Anniversary	\$4992.45	No
2023/2024	Quick Grant	Girls coloured pants	\$500	Yes
2021/2022	Quick Grant	Nets upgrade	\$500	Yes

**3. Meets Shire's Council Plan 2024/2025 Objectives**

Sustainable Communities

- 4.1. Facilitate improved community safety
- 4.2. Promote community health and wellbeing
- 4.3. Grow participation in sport and recreation activities
- 5.1. Advance opportunities, community participation and quality of life for people of all ages and abilities

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 3: Minimise the risk of harm from falls

Objective 6: Facilitate a more active community by increasing participation in physical activity

**4. Brief Description of Project**

The Swan View Cricket Club is seeking funding to upgrade its bowling machine, trolley, and balls to provide safer and more effective training for all players, including the women's senior team. The current equipment poses significant safety risks and is impractical, requiring three men to lift and assemble it, alongside the use of a ladder and milk crate to feed balls. It

frequently vibrates out of alignment, compromising training quality. An upgraded machine will be safer, user-friendly, and accessible, allowing players to train independently and develop their skills effectively. This essential upgrade will enhance player safety, training standards, and overall accessibility for the club.

**5. Project Recommendation Rationale**

The rationale for this project lies in addressing the significant safety concerns and practical limitations of the club's current bowling machine, which affects training quality and player experience. By upgrading to a modern, safer, and more user-friendly machine, the Swan View Cricket Club aims to create a more inclusive and accessible training environment, particularly supporting the women's senior team. The improvements will enhance skill development, promote independent training, and ensure the safety and well-being of players. This upgrade is essential for the club to maintain high training standards and foster a positive and effective environment for all members.

**6. Project Plan**

The Swan View Cricket Club has outlined the following details in their project planning:

- Review quotes and ensure the machine quoted for is still fit for purpose.
- Once funds from grant have been received, place order for new machine.
- Set up storage area for machine, in preparation of the delivery.
- Conduct safety and training session/s for all players to learn how to safely use the new machine, operate it and store it for safety and security.

**7. Acknowledgement of the Shire's support**

The Shire's support will be acknowledged on the club's social media platform.

**8. Demonstrated Success of the Project**

The success of the project will be demonstrated by increased usage of the bowling machine, particularly among the women's senior and junior teams

**9. Project Budget**

The total expenditure amount for this project is \$7178. The applicant is seeking \$2000 from Shire of Mundaring, being 27.9% of the budget. Swan View Cricket Club will match the Shire's grant with their own funding of \$5178.

**10. Referee**

Grant Fraser, Manager – Tony's House of Tender Meats

**11. Comments**

The Swan View Cricket Club seeks to address safety concerns and practical limitations of its current bowling machine by upgrading to a modern, user-friendly alternative, along with a new trolley and balls. This upgrade will ensure safe and efficient use, improve accessibility for all players, enhance skill development through consistent training, and foster greater participation, particularly among women and junior cricketers. The project will streamline

training sessions, promote club sustainability by attracting and retaining members, and create a safer, inclusive, and more effective training environment.

**12. Recommendation**

That a Matching Grant of \$2000 be awarded to the applicant.

**Applicant Group 7:** Mundaring Scout Group  
**Project:** Scout Hall Repairs, Repainting and Pinup Board Replacement

**1. Meets eligibility requirements?**

Yes

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2019/2020	Matching Grant	AV Equipment	\$2000	Yes

**3. Meets Shire's Council Plan 2024/2025 Objectives**

Sustainable Communities

4.3. Grow participation in sport and recreation activities

5.2. Grow participation in volunteering

7.3. Provide fit for purpose community buildings and public facilities

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Objective 7: Foster healthy eating in our community

Goal: Building and maintaining safe places to live, work and play

Objective 6: Engage with and support our young people and wider community to become more connected

**4. Brief Description of Project**

This project focuses on repairing and repainting the internal walls of the scout hall and lower hall areas to enhance their appearance and condition. It also includes replacing the warped pinup boards with upgraded panels and stronger framing for improved functionality and aesthetics. Additionally, a new blackboard will be repainted and reframed to serve as an effective bulletin for important announcements.

**5. Project Recommendation Rationale**

Refurbishing the hall has been a long-standing consideration, emphasising its significance and value to the scout group. Recently, leaders and parent committee members convened to evaluate and determine the best approach to move forward. The discussions concluded with unanimous support for the initiative. These planned upgrades aim to revitalise the hall, creating a more welcoming and inviting space for prospective members and their families.

**6. Project Plan**

The following plan has been put in place to ensure the success of the project:

- Remove and store pinup board photos and paperwork – within 4 weeks
- Remove old pinup boards, framing, and blackboard – within 4 weeks
- Repair walls – within 6 weeks
- Apply undercoat to walls – within 8 weeks
- Paint first wall coat – within 9 weeks
- Paint final wall coat – within 10 weeks
- Build, prime, and paint new pinup board frames – within 12–14 weeks
- Mount pinup boards and frames – within 14–18 weeks
- Make and install new chalkboard – within 14–18 weeks

Work will be carried out by leaders, parents, committee members, and older scouts, using tools mostly provided by the Group's Committee Chairperson.

The Group Committee will oversee the project, assigning tasks based on skills required.

**7. Acknowledgement of the Shire's support**

Mundaring Scout Group will acknowledge the Shire's support through various channels, including social media posts, posters, and updates on their website. Additionally, the group will feature acknowledgments in their newsletters to ensure the contribution is recognised within their community. To further recognise the Shire's support, a commemorative plaque will be installed on the hall's wall.

**8. Demonstrated Success of the Project**

The enhancements to the Scout hall's presentation and functionality will deliver immediate and noticeable benefits. Both the working areas and lower hall spaces will see significant improvements, creating a more practical and visually appealing environment. While future membership growth may depend on various factors beyond this project, the upgrades are expected to positively impact the morale of leaders, parent helpers, parents, and youth members alike, fostering a sense of pride and renewed energy within the group.

**9. Project Budget**

The total expenditure amount for this project is \$2511.77. The applicant is seeking \$2000 from Shire of Mundaring, being 79.6% of the budget. The applicant will match the Shire's grant with club funds of \$511.77 alongside in-kind support through labour contributions to ensure the successful completion of the project.

**10. Referee**

Jed Vernon, BAE Systems

**11. Comments**

This refurbishment will improve the Scout Hall's look and functionality, boosting morale and pride within the group. By working together on the project, leaders, parents and scouts will strengthen their teamwork and

community bonds. The updated hall will also create a more welcoming space for new members and their families.

**12. Recommendation**

That a Matching Grant of \$2000 be awarded to the applicant.

8.3 2024-2025 Round Two Community Event Grant Applications

File Code	GS.COM 2.03
Author	Suzanne Richardson, Community Events Officer
Senior Employee	Megan Griffiths, Director Place & Community
Disclosure of Any Interest	Nil
Attachments	1. Attachment 1 - 2024-25 Community Event Grant Round Two Report to GSC <a href="#">↓</a>

PURPOSE

The 2024/2025 Community Event Grant Program has a total budget of \$38,365. This grant cycle marks the second round of the financial year, where applications closed on 7 March 2025. Currently \$21,036 remains in the budget.

In this round, seven eligible applications were received, with a combined funding request of \$20,888.26. Aligned to Community Funding Policy CD-02, to which this grant round applies, the Chief Executive Officer is authorised to approve Community Event Grants under \$1001. Accordingly, three applications, totalling \$2870, will be determined by the Chief Executive Officer.

The remaining four applications request funding exceeding \$1001 each, with a combined total of \$18,018.26 (+ GST as detailed below). It is recommended that the Grants Selection Committee (GSC) approve Community Event Grants for these applicants, as outlined in **Attachment 1**.

All funding requests can be accommodated within the remaining budget.

BACKGROUND

The Community Event Grant was developed to financially assist local community groups deliver a range of events that meet identified community need, promote active participation of residents, encourage community connection, foster health and wellbeing and enhance community spirit. The grants are funded at two levels:

- Event grants to the value of \$1000 for small community events.
- Event grants to the maximum value of \$5000 (plus GST where applicable) for community events where the group is able to match or exceed the grant amount, from fundraising, sponsorship, other grants and in-kind contributions.

In addition to assessing whether the applications meet the selection criteria, the Grants Selection Committee (GSC), as outlined in the program guidelines, will also take into consideration:

- Partnerships, where two or more community groups will benefit directly from the project.
- The equitable distribution of funds across the geographic communities of the Shire of Mundaring.

The Community Event Grant provides the Shire with opportunities for positive promotion. The Grant Guidelines and Agreement outline the requirement, on acceptance of funding,

that the groups acknowledge the support they receive from Shire of Mundaring. This helps people understand one of the ways Shire revenue is spent in the local community. It may also encourage other community organisations undertaking similar activities to consider approaching the Shire for a grant.

Examples of Shire acknowledgement include:

- A Council representative being invited to attend the launch of a completed project;
- Verbal acknowledgement of the Shire's support during speeches;
- Media articles about Shire support of the event;
- Use of Shire logo on promotional material;
- Display of Shire signage at the site of the event;
- Promoting the event on the event calendar on the Shire's website.

The Community Event Grant round was promoted through advertising in the local newspaper, Shire website, community group email network, social media and posters at Shire sites and community noticeboards.

The Chief Executive Officer is considering three applications as follows:

Glen Forrest Community Garden	Pixies in the Park	\$990
Stoneville and Parkerville Progress Assoc Inc	SPPA Stoneville community Garden Open Day	\$980
Darlington History Group	Geomythology of the Nyoongar Landscape	\$900

The four applications to be considered by the GSC are as follows:

Day in the Forrest Inc	Day in the Forrest 2025	\$5000
Glen Forrest Community Carols (Glen Forrest Volunteer Bush Fire Brigade)	Glen Forrest Christmas Carols	\$4690.80
Eastern Hills Community Kindergarten and Playgroup Inc	Eastern Hills Community Kindergarten and Playgroup 50 <sup>th</sup> Anniversary Family Fun Day	\$3327.46 + GST
Glen Forrest Primary School P&C Association Inc	Glen Forrest Primary School P&C Bush Dance	\$5000

## **STATUTORY / LEGAL IMPLICATIONS**

The GSC has the authority to allocate funding to eligible not for profit groups who have applied to the Community Grants Program which includes the Community Event Grants.

## **POLICY IMPLICATIONS**

The Council adopted the revised Community Funding Policy 2.27 during its Ordinary Council Meeting on 11 March 2025. This updated policy introduces a new approach to the Community Funding Program, effective 1 July 2025, replacing the previous Community Funding Policy CD-02.

For the purposes of the Community Event Grant program however, Community Funding Policy CD-02 remains applicable to the current grant round.

## **FINANCIAL IMPLICATIONS**

The 2024/2025 Community Event Grant Program budget is \$21,036. The funding applications recommended for approval by GSC (\$20,888.26) and to be determined by the Chief Executive Officer (\$2870) can be met within the allocated budget.

## **STRATEGIC IMPLICATIONS**

Shire of Mundaring Council Plan 2024-2034

Outcome 5 - Sustainable Communities

Objective 5.1 - Advance opportunities, community participation and quality of life for people of all ages and abilities.

### **Community Health and Wellbeing Informing Strategy 2020/25**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Objective 6: Facilitate a more active community by increasing participation in physical activity

Goal: Building and maintaining safe places to live, work and play

Objective 4: Support people with disability and their families, friends and carers to feel welcomed, valued and included in the Shire community

## SUSTAINABILITY IMPLICATIONS

### Social

Shire of Mundaring has developed this financial assistance program in order to effectively and as far as possible equitably provide funds to local community groups to undertake projects in the shire. Such projects meet identified community needs, promote active participation of local residents, build community strength and enhance the image of the Shire

### RISK IMPLICATIONS

<b>Risk: <u>Reputation</u></b> – Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through ongoing and periodic review of the program.		

<b>Risk: <u>Financial</u></b> – The risk of funds mismanagement by grant recipients.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
The risk is mitigated through the eligibility and assessment process, where groups must provide evidence of their capacity to complete and acquit the project or event.		

<b>Risk: <u>Reputation and Financial</u></b> – Council faces a reputational and financial risk if Community Grants are awarded to groups that do not meet the grant assessment criteria.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through not awarding grants to groups that do not meet the assessment criteria.		

### CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder /s	Website article/ post	Social media post	Print article/ media release	E-newsletter/ Community update	Advertisem ent	Nil
X	X	X	X			

In addition to Shire corporate communications approaches there is a requirement for individual grant recipients to acknowledge the Shire's support, as detailed in **Attachment 1**.

## EXTERNAL CONSULTATION

Consultation was undertaken with applicant groups and referees as required.

## COMMENT

All applications presented to the committee for consideration have been reviewed and report compiled (**Attachment 1**).

- Day in the Forrest Inc seeks funds to support the running of the Day in the Forrest 2025 community music event.
- Glen Forrest Community Carols (Glen Forrest Volunteer Bush Fire Brigade) seeks funds to support the running of their Glen Forrest Christmas Carols event.
- Eastern Hills Community Kindergarten and Playgroup Inc seeks funds to support the running of their Eastern Hills Community Kindergarten and Playgroup 50<sup>th</sup> Anniversary Family Fun Day event.
- Glen Forrest Primary School P&C Assoc Inc seeks funds to support the running of their Glen Forrest Primary School P&C Bush Dance event.

Of the applications received, three were from a group located in Central Ward and one from East Ward.

## VOTING REQUIREMENT

Simple Majority

### OFFICER RECOMMENDATION

That the Committee awards Community Event Grant funding to the total value of \$18,018.26 to the following:

- |   |                 |
|---|-----------------|
| • Day in the Forrest Inc  | \$5000          |
| • Glen Forrest Community Carols<br>(Glen Forrest Volunteer Bush Fire Brigade) | \$4690.80       |
| • Eastern Hills Community Kindergarten<br>and Playgroup Inc                   | \$3327.46 + GST |
| • Glen Forrest Primary School P&C Assoc Inc                                   | \$5000          |

OFFICER RECOMMENDATION / COMMITTEE DECISION		GSC5.04.25	
Moved by	Cr Zlatnik	Seconded by	Pres McNeil
<p>That the Committee awards Community Event Grant funding to the total value of \$18,018.26 to the following:</p> <ul style="list-style-type: none"> <li>• Day in the Forrest Inc \$5000</li> <li>• Glen Forrest Community Carols \$4690.80 (Glen Forrest Volunteer Bush Fire Brigade)</li> <li>• Eastern Hills Community Kindergarten \$3327.46 + GST and Playgroup Inc</li> <li>• Glen Forrest Primary School P&amp;C Assoc Inc \$5000</li> </ul> <p><b>CARRIED 5/0</b></p> <p><b>For:</b> Pres McNeil, Cr Beale, Cr Ellery, Cr Mehta and Cr Zlatnik</p> <p><b>Against:</b> Nil</p>			

### Community Event Grant Assessment against Selection Criteria

The 2024/25 Community Event Grant Program has a total budget of \$38,365. This grant cycle marks the second round for the financial year, with applications closing on 7 March 2025. Currently, \$21,036 remains in the budget.

In this round, seven eligible applications were received, with a combined funding request of \$20,888.26 Aligned to Community Funding Policy CD-02, to which this grant round applies, the Chief Executive Officer is authorised to approve Community Event Grants up to \$1001. Accordingly, three applications, totalling \$2870, are currently under consideration by the Chief Executive Officer.

The remaining four applications seek funding exceeding \$1001 each, amounting to a total of \$18,018.26 (+ GST as detailed below). It is recommended that the Grants Selection Committee (GSC) approve Community Event Grants to these applicants, which can be accommodated within the remaining budget.

The applications are summarised below:

**Applicant Group 1:** Day in the Forrest Inc  
**Event:** Day in the Forrest 2025

**1. Meets eligibility requirements?**

Yes

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2020/21	Community Event Grant	Day in the Forrest	\$5000	Yes
2021/22	Community Event Grant	Day in the Forrest	\$5000	Yes
2022/23	Community Event Grant	Day in the Forrest	\$5000	Yes
2024/25	Community Event Grant (Round One)	Day in the Forrest	\$5000	Yes

**3. Meets Shire's Council Plan 2024/2034 Objectives**

Sustainable Communities

3.1 Promote our diverse cultures, history and heritage

3.2 Grow participation in arts, culture and community events

4.2 Promote community health and wellbeing

4.3 Grow participation in sport and recreation activities

5.2 Grow participation in volunteering

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 1: Increase awareness and knowledge about activities that strengthen and retain mental health and wellbeing

Objective 2: Increase participation in activities that yield mental health benefits

Objective 9: Engage older people to participate in activities and events

Objective 4: Support people with disability and their families, friends and carers to feel welcomed, valued and included in the Shire community

Objective 6: Engage with and support our young people and wider community to become more connected

Commitment 2.3: Support groups and organisations that host community events

**4. Brief Description of Project**

The 'Day in the Forrest' (DITF) event is an annual free community event that showcases local musical talent and brings together the community. The applicant aims to bring together people from the Hills area and local businesses in an arts-based community event, supporting emerging artists and musicians by giving them a platform to showcase their talent as well as a platform for artisans to display their produce/products.

This is the tenth year of the DITF event, and the sixth year it will be held in Morgan John Morgan Reserve (the Train Park) in Glen Forrest. It is anticipated that between 800 - 1000 people will attend the event, based on attendance at previous year's events.

Event date: 6 December 2025

**5. Activities to be funded by this grant**

The grant will fund the following items:

- Hiring of audio/sound equipment, including PA and sound engineer
- Lighting and lighting technician
- Hiring of large, covered stage area
- Remuneration for musicians/performers
- Public Liability Insurance
- Marketing/advertising, printing of marketing material
- Hiring additional toilets
- Engaging qualified security personnel

**6. Priority of Project/Community Consultation/Benefit**

Attendance at the DITF event has always been high, with the festival growing each year. Growth areas include numbers of attendees, local business sponsors, local food vendors / stall holders, children's activities, and several local volunteers willing to assist with setting up, bar duties, rubbish control and other activities. Attendees are mainly families, and mostly from the Perth Hills area. Community participation includes involvement of the Glen Forrest community garden, the Glen Forrest Residents and Ratepayers Association and the Darlington Arts Festival organisers. The applicant also receives

generous donations and sponsorships from numerous local businesses and individuals. Feedback for this event has always been positive.

**7. Acknowledgement of the Shire's support**

Shire of Mundaring contribution will be acknowledged on the group's website, on social media, local newspapers, verbally at the event, with placement of Shire banners at the event and with the Shire's logo on all promotional material.

**8. Demonstrated Success of the Project**

Based on the past 9 years the event organisers anticipate the following outcomes:

- The audience will enjoy high quality, engaging performances and experience a fun, relaxing and well-organised festival.
- Emerging and established musicians will extend their audience, elevate their profile and promote their music.
- Local artisans and small community businesses will raise their profile through their involvement.
- Local community groups will elevate their profile, encourage membership, and fundraise.
- This tenth, milestone event will embed DITF into the culture of our local community as an annual, free, inclusive and accessible event.

**9. Event Budget**

The total budget expenditure is \$37,863. The applicant is seeking \$5000 from Shire of Mundaring, being approximately 13% of the budget. Matching funds will be sourced from Lotterywest, Bendigo Bank, local business sponsorship and donations, stallholder fees and the groups existing funds.

<b>Income Description</b>	<b>\$</b>
Lotterywest Grant	\$5000
Shire of Mundaring	\$5000
DITF own funds	\$1927
Bendigo bank donation	\$2000
Local business sponsorship & donations	\$3136
Stall holders fees	\$800
Bar and merchandise	\$20,000

<b>Expenditure Description</b>	<b>\$</b>
Artists	\$13,400
Stage, sound and lighting	\$6,438
Bar costs	\$8,206

Security	\$1410
Electrical	\$1194
Merchandise	\$4477
Toilets	\$1148
Tables	\$470
Cool room	\$490
Advertising	\$240
Liquor licence	\$140
Rubbish bins	\$250

<b>Total Income</b>	\$37,863	<b>Total Expenditure</b>	\$37,863
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**10. Referee**

Amy Pepper, President, Darlington Arts Festival  
Lucky Oceans, Musician/Event Ambassador

**11. Comments**

The DITF event continues to build its presence as a valued local community event, involving local artists, artisans, businesses and community groups. Previous successful events had good attendance and received positive feedback.

It is recommended that the request for funds be supported to continue building the capacity of the group to continue to grow and evolve the event.

Grant guidelines stipulate Shire funds cannot contribute toward liquor or liquor licensing, the recommended amount will be for the requested \$5000 to cover the event costs of toilet hire, security, stage, sound and lighting set up and engineer/operation hire.

**12. Recommendation**

That a Community Event Grant to the value of \$5000 be awarded to the applicant.

**Applicant Group 2:** Glen Forrest Community Carols (Glen Forrest Volunteer Bush Fire Brigade)  
**Event:** Glen Forrest Christmas Carols

**1. Meets eligibility requirements?**

Yes

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2021/22	Community Event Grant	Glen Forrest Christmas Gathering	\$1500	Yes
2022/23	Community Event Grant	Glen Forrest Christmas Gathering t	\$3275	Yes
2023/24	Community Event Grant	Glen Forrest Christmas Gathering	\$3585	Yes

**3. Meets Shire's Council Plan 2024/2034 Objectives**

Sustainable Communities

3.1. Promote our diverse cultures, history and heritage

3.2 Grow participation in arts, culture and community events

4.2. Promote community health and wellbeing

5.1. Advance opportunities, community participation and quality of life for people of all ages and abilities

7.4. Enhance public open space, parks and playgrounds

9.1. Support local businesses to prosper

10.3. Effectively inform and engage the community about local issues, facilities, services and events

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Objective 6: Facilitate a more active community by increasing participation in physical activity

Objective 9: Engage older people to participate in activities and events

Objective 4: Support people with disability and their families, friends and carers to feel welcomed, valued and included in the Shire community

Objective 6: Engage with and support our young people and wider community to become more connected

Commitment 2.3 Support groups and organisations that host community events

**4. Brief Description of Event**

The Glen Forrest Community Carols is a free event and will celebrate the Christmas message through an evening event and carols by candlelight. The applicant will be partnering with Glen Forrest Primary School to include the school choir, additionally the Glen Forrest Bush Fire Brigade will be participating with a visit from Santa. The Glen Forrest Cricket Club will provide a sausage sizzle option on the night along with food vans.

This is now a traditional family event in Glen Forrest and takes place on 23 December each year.

**5. Activities to be funded by this grant**

The grant will fund the following items:

- Hiring of stage
- Lighting and sound system
- St Johns First Aid

**6. Priority of Project/Community Consultation/Benefit**

This event has been held for 39 years, with recent events being held at the Glen Forrest Oval. The event is well attended with an anticipated 800 local residents attending to join in the Christmas celebrations.

Each year the applicant partners with other local groups to provide volunteer support; this year Glen Forrest Primary, Glen Forrest Bush Fire Brigade and Glen Forrest Cricket Club will be in attendance supporting the event.

The format of the evening will remain the same with some minor improvements from feedback received in previous years, this includes enhanced lighting / audio, and the introduction of St Johns Ambulance Event Health Officers for the night.

**7. Acknowledgement of the Shire's support**

Shire support will be acknowledged via social media, the Shire logo on all promotional material, Shire banners and corflute signs as well as an invitation for Councillors to attend

**8. Demonstrated Success of the Project**

Success of the event will be determined through successful delivery of the event via the following:

- Glen Forrest Community representing a good attendance rate
- Community being able to participate in Christmas Carols in a safe and inclusive environment
- Showcasing the Carols Choir and local supporting organisations Glen Forrest Bush Fire Brigade, Glen Forrest Cricket Club, Glen Forrest Primary School

**9. Project Budget**

The total budget is \$4690.80. The applicant is seeking \$4690.80 from Shire of Mundaring, being 100% of the budget. Matching funds will be sourced from business sponsorship and donations, and in-kind volunteer hours.

<b>Income Description</b>	<b>\$</b>
Shire of Mundaring	\$4690.80
Glen Forrest Business Donations	\$400
Volunteer hours	\$7201.50

<b>Expenditure Description</b>	<b>\$</b>
St John Heath Officers	\$488.40
Event Mill	\$1100
Reece's Hire	\$1302.40
Hills sound hire	\$1800

<b>Total Income</b>	\$12,292.30	<b>Total Expenditure</b>	\$4690.80
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**10. Referee**

Rolf Perry, Community member

Toni Strutt, Secretary, Glen Forrest Volunteer Bush Fire Brigade

**11. Comments**

The group have submitted an application that clearly outlines how their event aligns to the Shire's Council Plan to foster a healthy, safe, sustainable and resilient community.

The Glen Forrest Christmas Carols has become a popular community-led event and a staple for the capacity building of the local area, where everybody belongs. Fundraising from its volunteers, donations from local businesses, participation from local schools and community markets, all contribute to delivery of the community celebration.

**12. Recommendation**

That a Community Event Grant to the value of \$4690.80 be awarded to the applicant.

**Applicant Group 3:** Eastern Hills Community Kindergarten and Playgroup Inc  
**Event:** Eastern Hills Community Kindergarten and Playgroup  
 50th Anniversary Family Fun Day

**1. Meets eligibility requirements?**

Yes

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2022/23	Quick Grant	Ipad for fundraising	\$406.36	Yes
2023/24	Matching Grant	Shed storage	\$694.42	Yes
2023/24	Matching Grant	Playground Fencing	\$940	No
2023/24	Quick Grant	Outdoor play spaces maintenance and beautification	\$426.36	Yes
2024/25	Volunteer Recognition	Volunteer Recognition Event	\$300	No
2024/25	Quick Grant	Carpark signage and flyers	\$433.18	No

**3. Meets Shire's Council Plan 2024/2034 Objectives**

Sustainable Communities

3.2 Grow participation in arts, culture and community events

10.3. Effectively inform and engage the community about local issues, facilities, services and events

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 2: Increase participation in activities that yield mental health benefits

Objective 6: Engage with and support our young people and wider community to become more connected

Commitment 2.3 Support groups and organisations that host community events

**4. Brief Description of Event**

The Eastern Hills Community Kindergarten and Playgroup (EHCKP) Inc is celebrating the 50<sup>th</sup> Anniversary Family Fun Day. The event honours the past, celebrates the present, and looks forward to a bright future. This event will recognise the dedication of volunteers, the engagement of kindy and playgroup families, and the support of the wider community that has contributed to the EHCKP success over the past five decades. The Family Fun Day will be a free, inclusive, and engaging event open to the entire

community, featuring a variety of activities and entertainment for families and children. Additionally, an official mural opening showcasing a beautiful artwork celebrating the history and future and a 50th anniversary cake cutting, a sweet way to mark this incredible milestone.

In addition, the event welcomes participation from other valued local community groups, including, Bendigo Bank Mundaring, the Mount Helena Ratepayers Association, Mount Helena Volunteer Bush Fire Brigade, and the linked primary school, strengthening ties with the broader community.

Beyond celebrating the history, this event is also an opportunity to showcase our wonderful facility and programs to prospective families. The applicant hopes to attract 2026 kindergarten enrolments by demonstrating the unique and enriching learning environment they provide for young children.

Event date: 8 June 2025

**5. Activities to be funded by this grant**

The grant will fund the following items;

- Entertainment & Activities – Animal display, bouncy castle, face painter, balloon artist, and professional photographer.
- Event Infrastructure – core flute signage to facilitate event operations and a portable accessible toilet.
- Mural Opening & Anniversary Cake – Ensuring a meaningful and well-presented celebration.
- Marketing & Promotion – Flyers, social media advertising, and printed materials to maximise community engagement.

**6. Priority of Project/Community Consultation/Brief**

The event welcomes participation from other valued local community groups, including, Bendigo Bank Mundaring, the Mount Helena Ratepayers Association, Mount Helena Volunteer Bush Fire Brigade, and the linked primary school, strengthening ties with the broader community.

The EHCKP committee discussed the event idea at their most recent AGM where all executive committee members, general committee members, teacher and volunteers were onboard to facilitate the event

**7. Acknowledgement of the Shire's support**

Shire of Mundaring contribution will be acknowledged on the group's website, on social media, with placement of Shire banners at the event, the Shire's logo on all promotional material, and an invitation to Councillors to attend.

**8. Demonstrated Success of the Project**

The 50th Anniversary Family Fun Day is expected to achieve several key outcomes. The applicant aims to strengthen community ties by bringing together past and present families, volunteers, and local groups in celebration of the groups shared history.

The event will also serve as an opportunity to showcase EHCKP's unique early learning environment, encouraging enrolments for the 2026 kindergarten intake.

To assess the success of the event, the applicant will gather feedback from attendees through informal discussions on the day and after the event, tracking community engagement and satisfaction. They will also monitor enrolment enquiries for 2026, and measure social media reach and engagement related to the event.

Attendance numbers, local business participation, and positive social media coverage will further indicate the event's impact. Additionally, the applicant will document the event with photography and testimonials, capturing the long-lasting benefits of the celebration.

#### 9. Event Budget

The total budget is \$3877.46 + GST. The applicant is seeking \$3327.46 from Shire of Mundaring, being approximately 86% of the budget. Matching funds will be sourced from the applicants own funds, a donation of artwork and design, and volunteer hours.

Income Description	\$
Shire of Mundaring Grant	\$3,327.46
EHCKP 8 x volunteers (6 hours)	\$2,304.48
EHCKP own funds	\$200
A Design Creativ – donation of artwork and design	\$350

Expenditure Description	\$
Staying in touch - Core flute Signage	\$213.64
Coates Hire – Toilets	\$460.18
Miss Maud - Chocolate Mud Cake	\$203.64
Cuddly Animal Farm - Travelling Farm	\$720
Mishella Balloons - Balloon twisting	\$300
Perth Bouncy castle Hire - Safari Slide (3 in 1 Combo)	\$600
A Creativ Design - Photographer	\$500
Fundangoes- Face painter & bubbleology	\$300
Coles - Sensory Bin set ups, playdough, craft stations	\$200
A Creativ Design - Artwork for signage	\$350

<b>Total Income</b>	<b>\$6,181.94</b>	<b>Total Expenditure</b>	<b>\$3,877.46</b>
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**10. Referee**

Brenden Scott, Lieutenant, Mount Helena Volunteer Bush Fire Brigade  
Ashley Southam, Administration Officer, Community Bank Mundaring

**11. Comments**

This event meets the organisations goals by fostering community with a focus on early education. The event recognises the dedication of volunteers, past and present kindy and playgroup families and the support of the wider community that has contributed to the EHCKP success.

Additionally, the event is an opportunity to partner with other local community groups and welcome prospective families and attract 2026 kindergarten enrolments.

The EHCKP continues to be a vital part of the community, offering an integral and alternative early learning experience as one of only 19 Community Kindergartens in Western Australia.

**12. Recommendation**

That a Community Event Grant to the value of \$3327.46 + GST be awarded to the applicant.

**Applicant Group 4:** Glen Forrest Primary School P&C Association Inc  
**Event:** Glen Forrest Primary School P&C Bush Dance

**1. Meets eligibility requirements?**

Yes

**2. Applicant Grant History**

Year	Grant	Purpose	Amount	Acquitted
2021/22	Quick Grant	Event equipment	\$498	Yes
2022/23	Volunteer Recognition	Volunteer Recognition Event	\$300	No
2022/23	Community Event Grant	School and Community Bush Dance	\$3530	Yes
2023/24	Community Event Grant	School and Community Bush Dance	\$3890.59	Yes

**3. Meets Shire's Council Plan 2024/2034 Objectives**

Sustainable Communities

2.2. Adopt sustainable waste management practices to strive for zero waste

3.1. Promote our diverse cultures, history and heritage

3.2 Grow participation in arts, culture and community events

4.2. Promote community health and wellbeing

5.1. Advance opportunities, community participation and quality of life for people of all ages and abilities

5.2. Grow participation in volunteering

9.1. Support local businesses to prosper

9.3. Grow participation in education and life-long learning

10.3. Effectively inform and engage the community about local issues, facilities, services and events

**Community Health & Wellbeing Informing Strategy 2020/2025**

Goal: Proactively support mental health promotion in individuals and the community

Objective 1: Increase awareness and knowledge about activities that strengthen and retain mental health and wellbeing

Objective 2: Increase participation in activities that yield mental health benefits

Commitment 2.3 Support groups and organisations that host community events

**4. Brief Description of Project**

This event is a free, family and community bush dance to bring the Glen Forrest school community and the local community together for a fun, inclusive and family-oriented evening that promotes a sense of belonging and builds local relationships. The event is designed to bring families and community together for some fun with music, entertainment, games and activities, stalls and food.

Event Date: 15 November 2025

**5. Activities to be funded by this grant**

The grant will fund the following items:

- Entertainment hire: band, face painting, giant bubbles
- Equipment hire: power and lighting, hay bale seating, the hire of additional toilets closer and more accessible to the main event area

**6. Priority of Project/Community Consultation/Benefit**

The event objective was born from the idea of creating a free community event bringing everyone together following a few years of challenging times. In 2025 the applicant has invited the Scouts, Local Fire Brigade, Girl Guides, Glen Forrest Community Kindy and the Little Bandicoots Playgroup to attend to hold a stall (free of charge). The P & C received a huge amount of positive feedback about the event, with most commenting that they would like an annual event.

**7. Acknowledgement of the Shire's support**

Shire support will be acknowledged via social media, the Shire logo on all promotional material, Shire banners and corflute signs as well as an invitation for Councillors to attend.

**8. Demonstrated Success of the Project**

Following feedback and a review of the event held previous years, the below improvements will potentially increase attendees:

- The inclusion of several fundraising stalls such as a plant stall, arts & craft stalls to fundraise for the school
  - additional food trucks to better cater for the attendees
  - inviting more community organisations to attend and promote themselves
  - the inclusion of more activities / entertainment for older children attending the event
  - widening the dance area to allow for more families to attend
- All entertainment, equipment, food suppliers and decorations will be sourced and engaged from local vendors.

The primary outcomes of the event will include:

- Community Development - improved community well-being, improved sense of community, increased participation and the creation of new community friendships.
- Student Experiences – a sense of belonging, active family time and pride in their school community.

- Free Fun Community Event – bringing together local families and community members to enjoy a free afternoon/evening of entertainment.
- Attendees being able to enjoy listening to music, dancing, whilst meeting and socialising with other locals.

Secondary outcomes of the event will include:

- Financial support - financial support for local businesses through local sourcing for the goods and services used to run the event.
- Fundraising for our P & C to provide resources, experiences and equipment for our school community.
- Promotion of local school and local community groups.
- Attendees will be exposed to our fantastic school (which we dearly love) and be able to engage with the other local community groups who attend the event to learn about the other amazing community groups in the area.

The achievement of outcomes will be measured through:

- Feedback - following the event we will seek feedback to gauge the satisfaction of attendees and to also gain an understanding of areas for improvement. The applicant will also seek feedback on the night from attendee's, with P & C representatives roaming the event, talking to attendees to gauge their views on the event and feedback for future events.
- Attendee numbers - high participation will be an indication of the positive reach of the event

#### 9. Event Budget

The total budget is \$8902. The applicant is seeking \$5000 from Shire of Mundaring, being approximately 56% of the budget. Matching funds will be sourced from the groups own funding, event fundraising and proceeds from the bar.

Income Description	\$
Shire Grant funding	\$5000
P&C funds	\$2000
Bar proceeds (estimate)	\$3000
Event fundraising (estimate)	\$1000

Expenditure Description	\$
Lighting Hire	\$132
Straw Bales for seating	\$600
Toilet hire	\$450
Face painting and giant bubbles	\$450
Bush band hire	\$2000

Security	\$800
Liquor Licence	\$150
Bar - soft drinks, water and ice	\$470
Side show alley games	\$200
Sausage Sizzle - fillings	\$450
Sausage Sizzle - buns	\$400
Additional activities	\$400
Bar - alcohol	\$2000
Additional toilets	\$4400

<b>Total Income</b>	<b>\$14,000</b>	<b>Total Expenditure</b>	<b>\$8902</b>
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**10. Referee**

Emma Oliver, Director and owner, Complete Financial Services  
Andrea Southam, Executive Officer, Bendigo Bank Mundaring

**11. Comments**

The bush dances have been part of the Glen Forrest school community for over 30 years, and this event continues that tradition with the next generation. This grant would enable the applicant to again make this event available to the whole local community, ensuring we are inclusive to the community and all ages, increasing the quality and scale of the entertainment and event production.

The group has evaluated the 2024 event and made improvements to this event based on the feedback received.

**12. Recommendation**

That a Community Event Grant to the value of \$5000 be awarded to the applicant.

## **9.0 URGENT BUSINESS (LATE REPORTS)**

Nil

## **10.0 CLOSING PROCEDURES**

### **10.1 Date, Time and Place of the Next Meeting**

The date of the next Grants Selection Committee meeting will be advised.

### **10.2 Closure of the Meeting**

The Presiding Member declared the meeting closed at 6.20pm.