



07 June 2024

## **NOTICE OF MEETING**

Dear Committee Member,

The next Local Emergency Management Committee meeting will be held at 10.00am on Friday, 14 June 2024 in the Committee Room, 7000 Great Eastern Highway, Mundaring.

The attached agenda is presented for your consideration.

Yours sincerely

**Jason Whiteaker**  
**CHIEF EXECUTIVE OFFICER**

### **Please Note**

If a Council Member has a query regarding a report item or requires additional information in relation to a report item, please contact the senior employee (noted in the report) prior to the meeting.



**AGENDA**  
**LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING**  
**14 JUNE 2024**

**ATTENTION/DISCLAIMER**

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a Member or Employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or Employee, or the content of any discussion occurring during the course of the Committee Meeting.

## CONTENTS

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<b>1.0</b>	<b>OPENING PROCEDURES</b>	<b>4</b>
1.1	ANNOUNCEMENT OF VISITORS.....	4
1.2	ATTENDANCE/APOLOGIES .....	4
<b>2.0</b>	<b>ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION</b>	<b>4</b>
<b>3.0</b>	<b>DECLARATION OF INTEREST</b>	<b>4</b>
3.1	DECLARATION OF FINANCIAL INTEREST AND PROXIMITY INTERESTS .....	4
3.2	DECLARATION OF INTEREST AFFECTING IMPARTIALITY.....	5
<b>4.0</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b>	<b>5</b>
<b>5.0</b>	<b>PRESENTATIONS</b>	<b>5</b>
<b>6.0</b>	<b>REPORTS OF EMPLOYEES</b>	<b>5</b>
6.1	SHIRE OF MUNDARING LEMC EXERCISE PROGRAM UPDATE .....	5
6.2	COMMUNITY EMERGENCY SERVICES MANAGER REPORT .....	6
6.3	BUSHFIRE RISK MANAGEMENT REPORT .....	8
6.4	GRANT FUNDING OPPORTUNITIES.....	12
<b>7.0</b>	<b>URGENT BUSINESS (LATE REPORTS)</b>	<b>22</b>
7.1	DEPARTMENT OF COMMUNITIES REPORT – UPDATE .....	22
7.2	DEPARTMENT OF FIRE & EMERGENCY SERVICES DA REPORT .....	25
<b>8.0</b>	<b>CLOSING PROCEDURES</b>	<b>30</b>
8.1	DATE, TIME AND PLACE OF THE NEXT MEETING .....	30
8.2	CLOSURE OF THE MEETING .....	30

**LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING  
COMMITTEE ROOM, 7000 GREAT EASTERN HIGHWAY, MUNDARING – 10.00AM**

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**1.0 OPENING PROCEDURES**

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

**1.1 Announcement of Visitors**

**1.2 Attendance/Apologies**

<b>Members</b>	Cr Neridah Zlatnik	Chairperson / East Ward
	Tania MacKenzie	Deputy Chairperson / Mundaring Officer in Charge
	Cr Trish Cook	South Ward
	Mark Marriott	Midland Officer in Charge
	Ryan Hamblion	Department of Communities
	Murray McBride	Department of Fire and Emergency Services
	Jamie O'Neill	Department of Fire and Emergency Services
	Josh Mulcahy	Serco – Acacia
	Callum Macneill	Wooroloo Prison
	Rod Potter	SES Mundaring
<b>Staff</b>	Member Adrian Dyson	Manager Community Safety and Emergency Management
	Craig Cuthbert	Coordinator Community Safety and Emergency Management
	Member Shekofeh Elhani	Coordinator Health Services
<b>Guests</b>	Cate Willey	Department of Fire and Emergency Services
<b>Apologies</b>	Ms Karen Dore	Bushfire Risk Management Officer

**2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**3.0 DECLARATION OF INTEREST**

**3.1 Declaration of Financial Interest and Proximity Interests**

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

### 3.2 Declaration of Interest Affecting Impartiality

A Council Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

### 4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

#### RECOMMENDATION

That the Minutes of the Local Emergency Management Committee Meeting held 15 March 2024 be confirmed.

### 5.0 PRESENTATIONS

### 6.0 REPORTS OF EMPLOYEES

#### 6.1 Shire of Mundaring LEMC Exercise Program Update

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<b>File Code</b>	EM.PLN 3
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<b>Attachments</b>	Nil
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#### PURPOSE

To update the Committee on the forming of an Exercise Planning Team in accordance with discussion of this matter during the LEMC meeting held 10 March 2024. The Exercise Planning Team is scheduled to meet on Friday 14 June 2024, immediately prior to the LEMC meeting to commence planning of the 2024/25 LEMC Exercise.

The Exercise Planning Team will brief the committee proper as to progress on the Exercise Plan.

#### OUTCOME SOUGHT

That the Committee discuss and provides feedback on planning for the proposed Shire of Mundaring 2024 – 2025 Local Emergency Management Committee Exercise.

#### VOTING REQUIREMENT

Simple Majority

#### OFFICER RECOMMENDATION

That the Committee provides feedback on planning to date for the proposed Shire of Mundaring 2024 – 2025 Local Emergency Management Committee Exercise to be based on a bushfire affecting Lake Leschenaultia Park.

## 6.2 Community Emergency Services Manager Report

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**File Code** EM.PLN 3

**Attachments** 1. CESM Report LEMC 14.06.2024 [↓](#)

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### **PURPOSE**

To consider a report and information provided by the Community Emergency Services Manager (CESM)

### **OUTCOMES SOUGHT**

The Committee notes the CESM report updates.

### **VOTING REQUIREMENT**

Simple Majority

<b>OFFICER RECOMMENDATION</b>
That the Committee notes the Community Emergency Services Manager report update.

## Shire of Mundaring LEMC June 14, 2024

### Prevention;

- Currently in the open burning period, DFES Commissioner extended the PBT to May 5, DFES has declared 2 TFB's since last LEMC, Shire has declared 0 HVMB since last LEMC.

Shire officers are currently **inspecting** properties throughout the Shire for compliance to the fire break and fuel load notice.

### Preparedness;

- The Seasonal Bushfire Outlook for Winter 2024 shows no increased risk of fire for any location in Australia for the outlook period.
- There is an increased likelihood of unusually high maximum temperatures for this time of year, with both maximum and minimum temperatures during June to August very likely to be above median across all states and territories.
- There is no strong signal towards wetter or drier than average rainfall for the more populated southern regions of the country, including southwest WA.
- Brigades have conducted 14 community engagement events since last LEMC.

### Response;

#### All Incidents within the Shire of Mundaring since last LEMC

Incident Type	2023/2024
Called Off - No Attendance	0
False Alarm - System Initiated	2
False Call - Good Intent	61
False Call - Malicious	1
Fire - Bushfire (lge)	1
Fire - Bushfire (sml)	18
Fire - Other/Rubbish/Vehicle	9
Fire - Structure	4
Hazardous Situation	2
Natural Hazard	3
Not Reported	1
Rescue & Medical	2
Road Crash & Rescue	7
<b>Total</b>	<b>112</b>

2023/2024	
<b>Total Number of Bushfires:</b>	<b>88</b>
Suspicious/Deliberate	22
Unreported	17
Power lines	9
Reignition of previous fire	8
Burn off fires	7
Weather Conditions - Lightning	7
Undetermined	3
Cigarette	3
Campfires/bonfires/outdoor cooking	2
Electrical distribution (excl. power lines)	2
Equipment - Mechanical or electrical fault	2
Weather Conditions (High winds, natural combustion etc. Excludes Lightning)	1
Vehicles (incl. Farming Equipment/Activities)	1
Sleeping/Alcohol/Drugs/Physical-Mental impairment	1
Other open flames or fire	1
Yard maintenance, hand held equipment	1
Animal	1

## 6.3 Bushfire Risk Management Report

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**File Code** GV.MTG 6.5

**Attachments** 1. BRMO Report Updated 7 May [↓](#)

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### **PURPOSE**

To brief the Committee on Shire of Mundaring progress against its Bushfire Risk Management Plan as per the Bushfire Risk Management Officer (BRMO) Quarterly Update 28 March 2024 (with amendments as at 7 May 2024).

### **COMMENT**

The Committee is briefed on the BRMO Quarterly Update 28 March 2024 (with amendments as at 7 May 2024).

### **VOTING REQUIREMENT**

Simple Majority

<b>OFFICER RECOMMENDATION</b>
That the Committee notes and provides feedback on the BRMO Quarterly Update 28 March 2024 (with amendments as at 7 May 2024).









## 6.4 Grant Funding Opportunities

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<b>File Code</b>	GS.STA 5
<b>Attachments</b>	1. NDRR media release <a href="#">↓</a> 2. Aware grant 2024 media release <a href="#">↓</a>

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### PURPOSE

To brief, and receive feedback from the Committee on proposed grant applications under the following grant programs

1. AWARE – All West Australians Reducing Emergency, administered by Department of Fire and Emergency Services (DFES)
2. NDRR – Natural Disaster Risk Reduction, administered by DFES on behalf of the Australian Government
3. DRF – Disaster Ready Fund, administered by DFES on behalf of the Australian Government

The following table details progress as to grant applications under the above programs

<b>Program</b>	<b>Proposal</b>	<b>Status</b>
AWARE 2023/24	Bushfire Attack Level (BAL) training - 6 Shire staff, \$21600	Granted/Approved, 3 x staff have received the training, 3 to receive training July 2024
NDRR 2023/24	Preparedness video production, \$10,000	Granted/Approved, video production underway
NDRR 2024/25	Static firefighting water supply tanks x3, \$80,000	<b>Granted/Approved</b> See attached media release
DRF 2023/24 round 2	Backup power supply generator – Mundaring Arena, \$100,000	Application process commenced
DRF 2023/24 round 2	Static firefighting water supply tanks x3, \$80,000	<b>As the above NDRR 2024/25 grant has been approved this application is withdrawn</b>
AWARE 204/25	Potential projects to be assessed	Grant round recently announced, see Attached media release

### OUTCOMES SOUGHT

The Committee is briefed on the progress of grant applications, and provides feedback on items to be considered for future grant applications.

## **VOTING REQUIREMENT**

Simple Majority

### **OFFICER RECOMMENDATION**

That the Committee:

1. Notes the AWARE, NDRR and DRF grant application progress, and
2. Provides suggestions as to items to be considered for future Shire of Mundaring emergency management related grant applications



















## 7.0 URGENT BUSINESS (LATE REPORTS)

### 7.1 Department of Communities Report – Update



Government of Western Australia  
Department of Communities



# Department of Communities Emergency Relief and Support

## LEMC background information – 4<sup>th</sup> quarter 2023-2024

### State-wide audit evacuation centres

- Department of Communities (Communities) is conducting audits of the State's nominated evacuation centres.
- The audits are to identify hazard-specific risks relevant to the region and to identify opportunities for local governments to upgrade facilities to mitigate these risks.
- Communities would like to engage with local governments (LGs) and WALGA to discuss opportunities through the Disaster Ready Fund grants for 2025 to improve these facilities and mitigate risks in emergency events.
- Reach out to your Emergency Relief and Support Regional Coordinator or email [erspartners@communities.wa.gov.au](mailto:erspartners@communities.wa.gov.au) for more information.

### Disaster Ready Fund

Several LGs in Western Australia (WA) submitted applications for the Disaster Ready Fund (DRF) in 2024 to support the improvement of their facilities used as evacuation centres.

Communities had the opportunity to review LGs applications for the Disaster Ready Fund (DRF) provided to the Department of Fire and Emergency Services (DFES) for 2024 and assessed that the projects would contribute to the State's ability to provide emergency accommodation for evacuating communities. All applications were considered suitable to progress for further consideration in the DRF process.

### Local EM Information

- Evacuation Centre Training will be a priority for all the regions over the next 6 months. Can all LEMC members please identify staff that require training. Ideally it would be best suited to conduct this training in a gazetted evacuation centre.
- Exercising - please ensure that any exercises that occur that the department of Communities are invited. We would be happy to consider an inject to this exercise if it is appropriate.

### Communities 2023/24 High Threat Season Activations

The Communities Emergency Relief and Support (ERS) Directorate would like to acknowledge and thank all of our local and state partners for the assistance and support provided over the 2023-24 season.

Since October 2023, there has been a total of 40 events supported by Communities including:

- Activation under the AUSRECEPLAN– Israel and Gaza repatriation
- Pre-planning undertaken for 3 high threat weather events, that didn't result in activation.
- 457 people were supported during events through our client management system
- 1 active and declared recovery event (under Disaster Recovery Funding Arrangements) - Mariginiup Fire.
- just prior to Christmas 2023, there were 6 activations supported by Communities over just 2 days (20-22 December).

Our team looks forward to working with you all over the coming months as we prepare for the 2024-25 season.

### Communities Recovery Activities

#### 1. Kimberley Floods Recovery Program

- The Kimberley Floods Recovery program has moved into its second year, with a revised focus on community resilience and wellbeing with an aim of creating a way forward for the community post the floods.
- Communities maintains community recovery officers at the Fitzroy Crossing Flood Hub operated by the Shire of Derby West Kimberley, working in partnership with the Shire, DFES, DPIRD and other partner agencies to deliver the outcomes of the State Recovery and Resilience Plan.
- [Kimberley-Floods-State-Recovery-and-Resilience-plan-2023-2024.pdf \(website-files.com\)](#)
- Communities is managing the recovery needs of individuals, families and communities impacted by the flood. This is called the Social domain and is focused on safety, security, shelter, health, the psychosocial wellbeing of displaced individuals and community resilience.
- Communities also manages a component of the infrastructure and built environment Domain, with recovery activities focussed on clean-up, repair and reconstruction of buildings homes and roads.

#### 2. Mariginiup Fires Recovery Program

- Communities is supporting the City of Wanneroo to deliver the psychosocial wellbeing and financial support elements of the recovery program.

### Communities Recovery Activities

- Communities has engaged several psychologists to support impacted resident referrals and has delivered a financial assistance package aimed at supporting the replacement of essential household items damaged in the fires.
- Communities is currently supporting the City with site visits to damaged properties to commence the clean-up program to ensure residents have access to support services if required.
- [Mariginiup Bushfire Recovery Information.pdf](#)

### 3. Great Southern News

- Sharon Austin is no longer in the acting position of ERS Regional Officer a Regional Coordinator for the Great Southern will be announced shortly. The Great Southern emergency phone number is still 0403 906 639.
- **If there is an emergency, please phone the All Hazards on Call phone  
0418 943 835**
- Friday 26/4/2024 activation and set up of an evacuation centre in Walpole.



## 7.2 Department of Fire & Emergency Services DA Report

### LOCAL EMERGENCY MANAGEMENT COMMITTEE DISTRICT EMERGENCY MANAGEMENT ADVISOR REPORT May to July 2024

#### STATE NEWS

The last meeting of the State Emergency Management Committee (SEMC) was held 8 May 2024 with the next meeting scheduled for 7 August 2024.

#### STATE CONSULTATION REQUESTS

##### **Review - State Hazard Plan Fire – DFES**

The Department of Fire and Emergency (DFES) is progressing a comprehensive review of the State Hazard Plan - Fire. This strategic level plan provides an overview of arrangements for the management of fire emergencies in Western Australia.

For the initial phase of the review, DFES is seeking feedback on the existing [State Hazard Plan - Fire](#) from agencies with responsibilities within the Plan, including Local Government.

For further information and to provide feedback go to the [State Hazard Plan - Fire consultation webpage](#).

This initial phase of consultation closed on **Friday 31 May 2024**.

Feedback received will inform DFES' development of a draft State Hazard Plan - Fire and proposed amendments which will be provided for broad consultation with emergency management stakeholders during June and July 2024.

##### **Review - State Recovery Arrangements in the EM Framework – DFES**

As a part of the State Recovery Framework Review, DFES is conducting two focus group sessions with local government representatives to test policy options and obtain preliminary feedback.

The purpose of the review is to better define when and how the state government will provide recovery coordination support to local governments and communities following emergencies. This will include clarifying the role, membership, responsibilities and accountability of key state level recovery coordination positions and groups and the DFES Resilience and Recovery Portfolio.

##### **Local Government Focus Group Sessions**

For your information, the following LGs have registered an interest to take part:

- City of Albany
- City of Wanneroo
- City of Greater Geraldton
- Shire of Mundaring
- Shire of Ashburton
- Shire of Kwinana
- City of Swan
- Shire of Derby / West Kimberley

For further information, please contact Simone Clarke, DFES State Recovery, at [simone.clarke@dfes.wa.gov.au](mailto:simone.clarke@dfes.wa.gov.au)

### **State Support Plan – Animal Welfare in Emergencies**

The Department of Primary Industries and Regional Development has recently undertaken a comprehensive review of State Support Plan – Animal Welfare in Emergencies.

The DFES State Emergency Management Policy Branch is now seeking broad stakeholder feedback on the proposed amendments and welcomes other questions or comments you have in relation to this Plan.

The DFES State EM Policy Branch is conducting consultation via [Engage WA Emergency Management](#).

**Please submit your feedback by COB 12 August 2024.**

### **WA Emergency Management Sector Adaptation Plan Discussion Paper**

The State Emergency Management Committee (SEMC) is developing the Emergency Management Sector Adaptation Plan (EM-SAP) to support Local Governments advance climate change adaptation and emergency management goals together.

WALGA coordinated a targeted consultation with Local Governments to inform this pivotal SEMC initiative. WALGA held an **EM-SAP Information Webinar on 14 February** and **Interactive Workshops for Local Governments on 20, 21 and 26 February** to collaboratively explore the questions posed in the [EM-SAP Discussion Paper](#).

Broader community consultation on the discussion paper has now closed with the delivery of the final EM SAP expected in mid-2024

## **STATE ADVICE**

### **Amendments to State Emergency Management documents**

On 8 May 2024, the SEMC approved the comprehensive review of the State Hazard Plan - HAZMAT which provides an overview of arrangements for HAZMAT emergencies in Western Australia.

The comprehensive review was completed by the Department of Fire and Emergency Services, distributed for broad consultation between 17 November 2023 and 12 January 2024 and endorsed by the Response Policy Subcommittee prior to submission to SEMC for approval.

The comprehensive review process identified support for:

- Removal of the term 'hazardous materials' from the title of the State Hazard Plan to reduce the confusion between the definition of a 'hazardous substance' within the *Emergency Management Act 2005* and the definition of 'hazardous materials' in the *Fire Brigades Act 1942*, and the *Fire and Emergency Services Act 1988*.
- Removal of a chemical, biological and radiation (CBR) emergency arrangements. The former plan described a CBR emergency as a 'hostile act or event, the intention of which is to kill, maim, sicken or prevent society from continuing with normal daily business'. Consequentially, CBR emergency arrangements were incorporated into State Hazard Plan – Hostile Act and State Hazard Plan – Terrorist Act (Sensitive).
- Inclusion of roles and responsibilities across prevention, preparedness, response and recovery included into Appendix C.
- Accessible redesign and statement of fact updates.

The new State Hazard Plan- HAZMAT and State Hazard Plan - Hostile Act can be viewed via the [SEMC website](#) as well as a [detailed summary of amendments](#).

### **Local Emergency Management Committee Handbook and useful tools**

The LEMC handbook provides local governments with a summary of the actions and best practice principles as required under section 38 – 40 of the *Emergency Management Act 2005*, State Emergency Management Policy, procedures, and guidelines.

The LEMC Handbook provides a summary of the WA emergency management arrangements, key roles, and responsibilities and best practice advice for the administration of LEMC.

The Handbook also includes sample LEMC Terms of Reference and Meeting Agenda templates, which can be downloaded from the SEMC website.

### **Disaster Recovery Funding Arrangements Western Australia (DRFAWA)**

Natural disasters or terrorist acts can result in large-scale expenditure in the form of emergency and recovery assistance. To assist with this financial burden, the Australian and Western Australian governments have joint arrangements in place to provide financial assistance in certain circumstances. These arrangements are referred to as the Disaster Recovery Funding Arrangements Western Australia (DRFAWA) and are administered by the Department of Fire and Emergency Services (DFES) on behalf of the WA State Government.

The Disaster Recovery Funding team, a part of State Recovery, has developed a suite of Factsheets to assist with understanding what is required to be eligible for Disaster Recovery Funding WA (DRFAWA).

For the Factsheets go to <https://www.dfes.wa.gov.au/recovery-funding>

Basic criteria are outlined below and if any LG's are interested in having the Disaster Recovery Funding team provide a presentation on how they can help with post incident recovery and the recovery funding mechanisms please let me know and I will put you in touch.

For assistance to be made available under the DRFAWA, the event must meet all three of the following criteria:

1. The event was one or a combination of the ten specified disasters including bushfire, earthquake, flood, storm, cyclone, storm surge, landslide, tsunami, meteorite strike, tornado; or the event was a terrorist act.
2. A coordinated, multi-agency response was required.
3. Eligible expenditure relating to emergency assistance, damage to essential public assets and/or other eligible assistance provided in relation to the event exceeds \$240,000 across the affected local government areas.

For any queries, please email [drfawa@dfes.wa.gov.au](mailto:drfawa@dfes.wa.gov.au) or call 1800 920 659.

## **DISTRICT NEWS**

There are currently no District Emergency Management Committee meetings scheduled for 2024. Once the other DEMA Metropolitan role is filled planning and preparation for these meetings will get underway.

**Recruitment for the vacant DEMA Metropolitan role is underway.**

More information can be found by contacting the DEMC Executive Officer's:

Cate Willey M: 0427 162 486 E: <a href="mailto:cate.willey@dfes.wa.gov.au">cate.willey@dfes.wa.gov.au</a>	Vacant M: Nil E: <a href="#">Nil</a>
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### LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Please check the due date for your five-yearly LEMA reviews and allow a minimum of six months to complete the LEMA review process. Funding opportunities are available to assist with LEMA reviews.

#### **The Local Emergency Management Arrangements Improvement Program**

The Improvement Program and implementation approach has now been finalised and endorsed by the SEMC at their December 2023 meeting. More information can be found at: <https://www.wa.gov.au/organisation/state-emergency-management-committee/lema-improvement-program>

Given the timeframes of the program please don't delay in preparing any LEMA that are due or nearly due for their 5-year review.

**Project Lead Simone Ruane has been appointed and has commenced project planning for the LEMA Improvement Program.**

### GRANT PROGRAM UPDATES

#### **The National Disaster Risk Reduction (NDRR) grant program**

The National Disaster Risk Reduction (NDRR) grant program is established under a National Partnership Agreement (NPA) on Disaster Risk Reduction (2019-2024). It seeks to proactively reduce the risk and limit the impact of disasters associated with natural hazards on Western Australian communities and economies.

[Apply for a National Disaster Risk Reduction grant \(www.wa.gov.au\)](http://www.wa.gov.au)

#### **All-West Australians Reducing Emergencies (AWARE) grant program.**

The 2024-25 round of the AWARE grants will open on Monday 20 May 2024 at 8 am and close to 12 pm noon, Monday 1 July 2024.

#### **Funding:**

- The 2024 round has a total allocation of \$200,000.
- Projects could apply for between \$2,500 – \$35,000 (no GST applied), including local level risk assessment projects.
- Applicants must contribute at least 25 percent of the total project cost in cash and/ or in-kind.

#### **Eligible project types:**

- Furthering the emergency risk management process
- Facilitating capability-based exercises
- Assistance in reviewing Local Emergency Management Arrangements (LEMA)
- Delivering emergency management training, events, or forums

#### **How to apply:**

- All applications must be submitted through the [online portal](#) available on the [SEMC Website](#). **Applications received through any other channels such as emails or post will not be accepted.**
- A sample application is attached and is also available on [SEMC Website](#) for reference only.



Further information on the NDRR and AWARE grant programs is available at <https://www.wa.gov.au/organisation/state-emergency-management-committee/apply-grant-the-all-west-australians-reducing-emergencies-aware-program>

<https://www.wa.gov.au/organisation/state-emergency-management-committee/apply-national-disaster-risk-reduction-grant>

### **The Disaster Ready Fund (DRF)**

The Disaster Ready Fund (DRF) is an Australian Government initiative that will deliver up to \$200 million in funding over five years from 1 July 2023 to 30 June 2028, to fund projects that support natural disaster resilience and risk reduction.

No funding rounds open currently.

Please contact [semc.grants@dfes.wa.gov.au](mailto:semc.grants@dfes.wa.gov.au) for further information on the grant programs.

## **NATIONAL NEWS**

### **2024 DISASTER RESILIENCE AWARDS**

The Resilient Australia Awards are an excellent opportunity to spark local and national conversations around risk, preparedness, resilience, and community recovery. If you have a program or initiative that should be nationally recognised and promoted, consider nominating – winners from each state and territory will also be in the running for two National Awards.

Nominations can be made in written or video format until 11.59pm AEST on Friday 7 June 2024.

For more information and to nominate, visit the [Resilient Australia Awards website](#).

## **2024 SEMC MEETING SCHEDULE**

- 7 August 2024
- 4 December 2024
- 2 October 2024

Compiled by: District Emergency Management Advisor  
Metropolitan Operations  
Department of Fire and Emergency Services

## **8.0 CLOSING PROCEDURES**

### **8.1 Date, Time and Place of the Next Meeting**

The next Local Emergency Management Committee meeting will be held on Friday 13 September 2024 at 10am in the Committee Room, Shire of Mundaring, 7000 Great Eastern Highway.

### **8.2 Closure of the Meeting**