



## UNCONFIRMED MINUTES

# LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

**30 JUNE 2023**

I certify that the minutes of the meeting of the Local Emergency Management Committee held on Friday, 30 June 2023 were confirmed on Friday, 15 September 2023.

  
Presiding Person



**UNCONFIRMED MINUTES**  
**LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING**  
**30 JUNE 2023**

**ATTENTION/DISCLAIMER**

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a Member or Employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or Employee, or the content of any discussion occurring during the course of the Committee Meeting.

## CONTENTS

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<b>1.0</b>	<b>OPENING PROCEDURES</b>	<b>4</b>
1.1	ANNOUNCEMENT OF VISITORS.....	4
1.2	ATTENDANCE/APOLOGIES .....	4
<b>2.0</b>	<b>ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION</b>	<b>5</b>
<b>3.0</b>	<b>DECLARATION OF INTEREST</b>	<b>5</b>
3.1	DECLARATION OF FINANCIAL INTEREST AND PROXIMITY INTERESTS .....	5
3.2	DECLARATION OF INTEREST AFFECTING IMPARTIALITY.....	5
<b>4.0</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b>	<b>5</b>
<b>5.0</b>	<b>PRESENTATIONS</b>	<b>5</b>
<b>6.0</b>	<b>REPORTS OF EMPLOYEES</b>	<b>5</b>
6.1	CONTACT DETAILS .....	6
6.2	POST INCIDENT REPORTS .....	7
6.3	PRE AND POST EXERCISE REPORTS .....	8
6.4	FUNDING NOMINATIONS AND APPLICATIONS PROGRESS .....	9
6.5	REVIEW LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS (LEMA) .....	11
6.6	BUSHFIRE RISK MANAGEMENT PLAN.....	137
6.7	AFDRS AND IMPACTS .....	140
6.8	AFAC INQUIRY .....	141
<b>7.0</b>	<b>URGENT BUSINESS (LATE REPORTS)</b>	<b>156</b>
<b>8.0</b>	<b>CLOSING PROCEDURES</b>	<b>156</b>
8.1	DATE, TIME AND PLACE OF THE NEXT MEETING .....	156
8.2	CLOSURE OF THE MEETING .....	156

**LOCAL EMERGENCY MANAGEMENT COMMITTEE  
COMMITTEE ROOM, 7000 GREAT EASTERN HIGHWAY, MUNDARING – 10:00AM**

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## **1.0 OPENING PROCEDURES**

The Presiding Person declared the meeting open at 10:02.

### Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

### Recording of Meeting

Members of Council and guests are advised that this meeting will be audio-recorded.

## **1.1 Announcement of Visitors**

Nil

## **1.2 Attendance/Apologies**

<b>Members</b>	Chairperson Cr Trish Cook (Presiding Person) Executive Officer Adrian Dyson	South Ward Manager Community Safety & Emergency Management
	Tom Belger	Department of Fire and Emergency Services (DFES)
	Mike Stewart	Department of Fire and Emergency Services (DFES)
	Sharna Sumpton	Department of Fire and Emergency Services (DFES)
	Ryan Hamblion Kristen Teale	Department of Communities OIC Mundaring Police
<b>Staff</b>	Shekofeh Elhani Craig Curbert	Coordinator Health Services Coordinator Community Safety & Emergency Management
	Karen Dore Charlotte Jones	Bushfire Risk Management Officer Emergency Management Secretary
<b>Apologies</b>	Jonathan Throssell Cr Neridah Zlatnik James Parker, Deputy Chairperson Gary Bird Mark Luzi Megan Griffiths	Chief Executive Officer East Ward OIC Mundaring Police Director Corporate Services Director Statutory Services Director of Strategic & Community Services
	Murray McBride Jamie O'Neill	DFES District Officer North East Department of Fire and Emergency Services (DFES)



## **2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

## **3.0 DECLARATION OF INTEREST**

### **3.1 Declaration of Financial Interest and Proximity Interests**

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

Nil

### **3.2 Declaration of Interest Affecting Impartiality**

A Council Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

Nil

## **4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

<b>MOTION RECOMMENDATION</b>
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That the Minutes of the Local Emergency Management Committee Meeting held 10 March 2023 be confirmed.

Moved by Ryan Hamblion

Seconded by Sharna Sumpton

## **5.0 PRESENTATIONS**

Nil

## **6.0 REPORTS OF EMPLOYEES**

Nil

## 6.1 Contact Details

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<b>File Code</b>	GV.MTG 6.6
<b>Attachments</b>	Nil

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### **SUMMARY**

For the Committee to note updates to the

Mike Stewart joins the Committee in the position of District Officer Darling Range, Department of Fire & Emergency Services.

### **COMMENT**

Contact details have been updated to include the details of Michael Stewart as the District Officer Darling Range, Department of Fire & Emergency Services.

The Committee would like to thank Sharna for her contribution to LEMC over past few years as she moves on to The Department of Communities.

### **VOTING REQUIREMENT**

Simple Majority

<b>RECOMMENDATION</b>
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**Noted**

## 6.2 Post Incident Reports

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<b>File Code</b>	GV.MTG 6.6
<b>Attachments</b>	Nil

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### **SUMMARY**

For the Committee to note relevant post incident reports.

### **COMMENT**

As there have been no incidents requiring the activation of an Incident Support Group (ISG) within the Shire of Mundaring district in the preceding quarter, there are no reports.

Mr Dyson raised the topic of fires in dwellings generally around heating appliances, and the potential for social media post to raise awareness for servicing by specialised trades via Shire social platforms.

Ms Dore advised it could be a good topic for a 'ProPer Prep' focus video.

Mr Belger also advised the local Brigades in the area have been posting on social media about the risks of incorrectly installed or poorly maintained fire flues to raise awareness.

### **VOTING REQUIREMENT**

Simple Majority

<b>RECOMMENDATION</b>
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That the Committee notes there have been no incidents requiring the activation of an Incident Support Group (ISG) within the Shire of Mundaring district in the preceding quarter.

**Noted**

## 6.3 Pre and Post Exercise Reports

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<b>File Code</b>	GV.MTG 6.6
<b>Attachments</b>	Nil

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### **SUMMARY**

For the Committee to receive a briefing about pre and post exercise reports.

### **COMMENT**

#### **City of Kalamunda Desktop Exercise – Recovery Plan**

The Executive Officer, Adrian Dyson attended a desktop Recovery Plan exercise and delivered a presentation as a guest speaker held by City of Kalamunda on 27 April 2023 and facilitated by Michael Duckett and Dr Anna Gstaettner.

Mr Dyson noted that the exercise was well attended by a range of City, Emergency Services, Support Agency and other stakeholders who all actively participated in the activities and discussions.

#### **Shire of Mundaring LEMC Exercise 2023**

As discussed in the previous two quarters meeting Shire of Mundaring will be hosting an exercise within August 2023 (date TBC) focusing on an extreme weather event. Members that are able to be part of the exercise development and control team would be welcomed in that regard.

### **VOTING REQUIREMENT**

Simple Majority

<b>RECOMMENDATION</b>
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That the Committee receives the briefing in regard to the pre and post exercise reports for the *City of Kalamunda Desktop Exercise – Recovery Plan* and the *Shire of Mundaring LEMC Exercise 2023*.

**Noted**

## 6.4 Funding Nominations and Applications Progress

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**File Code** GV.MTG 6.6  
**Attachments** Nil

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### SUMMARY

For the Committee to note the funding nominations and applications progress.

### COMMENT

#### **Natural Disaster Risk Reduction (NDRR)**

Shire of Mundaring submitted a grant application in the NDRR 2023/24 First Round which closed on 29 May 2023.

The grant application is based on a suite of community emergency preparedness videos and supporting material designed for use throughout the year. The NDRR grants are available on a co-contribution basis.

The results of the NDRR applications are expected to be announced within July 2023. SoM have applied for \$10,000 to go towards the preparedness videos, which are planned to be utilised across all platforms once soft release has been completed via Engage Mundaring. Cr Cook suggested video around house number visibility to assist Ambulance Officers.

#### **Mitigation Activity Fund (MAF)**

Shire of Mundaring submitted a MAF 23-24 application for 4 projects with a combined cost of \$500,000 as per below.

#### **Project Works FY 22/23 - \$500,000 budget (acquittal pending)**

- Liberton Road Stage 1 – Mechanical works (verges)
- Liberton Road Stage 2 – Chemical works (verges)
- Alps St Reserve – Fire access tracks / mechanical works
- Superblock Stage 1 (east) – Fire access tracks, works ceased due to asbestos and re assigned
- Heritage Trail Railway Reserve, Stoneville to Sexton – Mechanical works

#### **Project Works FY 23/24 - \$500,000 budget (to be approved)**

- Lake Leschenaultia Stage 1 – Mechanical works
- Lake Leschenaultia Stage 2 – Fire breaks
- Superblock Stage 2 (west) – Fire access tracks
- Old Northam Road, Liberton to Jason – Mechanical works (verges)
- Stoneville Road, Bentley to Cameron – Mechanical works (verges)

#### **Disaster Ready Fund**

Grant funding \$250,000 awarded to the Forever Project, planning 18 firewise gardens in different areas, Ms Dore has been in liaison with them regarding involvement, \$3,000 for workshop and \$7,000 for a garden installation. Seek clarification as to where their funding is going and why costs associated to SoM.

Cr Cook suggested the front garden budget could potenn be a firewise permanent display Mr Dyson discussed the need for a hardwired generator at The Mundaring Arena and plans for it to be calculated and planned properly prior to purchase. Hardwired generator is required due to the size of the Arena, requiring an electrician. Purchase preferable as will be more cost effective long term as rental would be likely to cost \$10,000.

#### **Australian Local Government Association**

Mr Dyson advised West Australian Local Government Association(WALGA) to submit suggestions to Austlrain Local Government Assocation(ALGA) through the month of June. Suggestion has been put forward for WALGA to apply to ALGA for a Grants officer who SoM could engage with to maximise the success of grant applications.

#### **VOTING REQUIREMENT**

Simple Majority

<b>RECOMMENDATION</b>
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That the Committee notes the funding nominations and applications progress.

**Noted**

## 6.5 Review Local Emergency Management Arrangements (LEMA)

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<b>File Code</b>	GV.MTG 6.6
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. LEMA Draft 2023</li><li>2. Appendix 1A SoM Map</li><li>3. Appendix 1B SoM Localities</li><li>4. Appendix 1C SoM Pop stats</li><li>5. Appendix 1D Swan Inland North FWD</li><li>6. Appendix 2 Large Public Gatherings</li><li>7. Appendix 3 Bushfire Prone Map</li><li>8. Appendix 5 Hazards and Infrastructure</li><li>9. Appendix 6 Emergencies Likely</li><li>10. Appendix 7 Vulnerable &amp; At Risk</li><li>11. Appendix 8 LEWP</li></ol>

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### **SUMMARY**

For the Committee to note and consider the review of the Local Emergency Management Arrangements (LEMA).

### **COMMENT**

Draft new LEMA including appendices attached to this report. Members are requested to review the draft LEMA and provide any comments on same to the executive officer by 1 September 2023.

The main focus will now be on reviewing and redrafting the LEMA Recovery Sub-Plan and Animal Welfare in Emergencies Sub-Plan. Those draft documents are expected to be ready for circulation by mid-August 2023.

Ms Sumpton volunteered for first review for Mr Dyson.

### **VOTING REQUIREMENT**

Simple Majority

### **RECOMMENDATION**

That the Committee notes the working draft of the proposed new Local Emergency Management Arrangements (LEMA).

**Noted**



SHIRE OF MUNDARING

**LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS**

These arrangements have been produced and issued under the authority of S. 41(1) of the *Emergency Management Act 2005*, endorsed by the Shire of Mundaring Local Emergency Management Committee and the Council of the Shire of Mundaring. The Arrangements have been tabled for noting with the Central Metropolitan District Emergency Management Committee and State Emergency Management Committee.

_____	_____
Chair	Date
Shire of Mundaring LEMC	
Endorsed by the Council of Shire of Mundaring	
Shire President	Date
Insert resolution number>	
_____	_____



## TABLE OF CONTENTS

Distribution	2
Adoption and Amendment	3
Glossary of Terms	3
Acronyms	4
Authority	5
Document Availability	5
Area Covered	6
Aim	6
Purpose	6
Scope	7
Related Documents and Arrangements	7
Agreements, Understanding and Commitments	9
Special considerations	10
Contacts and Resources	11
Roles and Responsibilities	12
Local Emergency Management Committee	14
LEMC Roles and Responsibilities	14
Managing Risk	16
Description of Emergencies Likely To Occur	18
Coordination of Emergency Operations	18
Incident Support Group	18
Shire of Mundaring Critical Incident Team	20
Media Management and Public Information	22
Local Warning Systems	23
Arrangements	24
Evacuation and Welfare	24
Vulnerable/At Risk Persons Groups	25
Welfare	25
Register Find Reunite	26
Animals	26
Evacuation/Welfare Centres	26
Recovery	26
Exercising, Reviewing and Reporting	27

**DISTRIBUTION**

<b>Distribution list</b>	
<b>Organisation</b>	<b>Format Full/Part</b>
LEMC members (refer appendix #)	Electronic Full
Central District Emergency Management Committee	Electronic Full
State Emergency Management Committee	Electronic Full
Shire of Mundaring Libraries; Albert Facey Memorial Library, Mundaring Katherine Susannah Pritchard Library, Boya	Hard Copy Part
Shire of Mundaring Administration Centre – Customer Service Counter	Hard Copy Part
Shire of Mundaring Website	Electronic Part

Note: Format – Part copies have contact listings redacted

**ADOPTION & AMENDMENT RECORD**

<b>Date</b>	<b>Details</b>	<b>Authority</b>
/ / 2023	Adoption of new LEMA	Council of Shire of Mundaring

**GLOSSARY OF TERMS**

Terminology used throughout this document shall have the meaning as prescribed in either section 3 of the *Emergency Management Act 2005* or as defined in the [State EM Glossary](#) or the [WA Emergency Risk Management procedure](#).

District: means an area of the State that is declared to be a district under section 2.1 *Local Government Act 1995*.

Municipality: Means the district of the local government.

**General acronyms used in these arrangements**

BFS	Bush Fire Service
CEO	Chief Executive Officer
DoC	Department of Communities
DBCA	Department of Biodiversity, Conservation and Attractions
DEMC	District Emergency Management Committee
DFES	Department of Fire and Emergency Services
ECC	Emergency Coordination Centre
EM	Emergency Management
EM Act (the)	Emergency Management Act 2005
HMA	Hazard Management Agency
IC	Incident Controller
ICC	Incident Control Centre
IMT	Incident Management Team
ISG	Incident Support Group
LEC	Local Emergency Coordinator
LEMA	Local Emergency Management Arrangements
LEMC	Local Emergency Management Committee
LRC	Local Recovery Coordinator
LRCC	Local Recovery Coordination Group
LWC	Local Welfare Coordinator
SEC	State Emergency Coordinator
SEMC	State Emergency Management Committee
SES	State Emergency Service
SEWS	Standard Emergency Warning Signal
SOP	Standard Operating Procedures

## INTRODUCTION

### Authority

The Shire of Mundaring Local Emergency Management Arrangements (the Arrangements) have been prepared in accordance with S. 41 (1) of the *Emergency Management Act 2005*, and;

- Endorsed by the Shire of Mundaring Local Emergency Management Committee on \_\_\_/\_\_\_/\_\_\_, and;
- Approved by the Council of the Shire of Mundaring on \_\_\_/\_\_\_/\_\_\_

### Community consultation

Approval of the Arrangements has been preceded by consultation with/via:

- Shire of Mundaring Local Emergency Management Committee members in relation to review of drafts and endorsement (prior to consideration by Council)
- Inclusion within the agenda of an ordinary meeting of Council whereby the public may attend and ask questions of Council, or present a deputation to Council, on any matter within the agenda.

It is noted that the Arrangements (and sub-plans) have been prepared in light of experience gained by Shire of Mundaring and associated emergency management stakeholders of significant incidents and activations of the arrangements in recent years. Such activations include:

- Human Biosecurity incident – COVID-19, January 2020 – on;
- Fire (Bushfire) – Wooroloo Bushfire, 1 February 2021

### Document availability

Copies of the Arrangements are available for viewing at:

- Shire of Mundaring Administration Centre – 7000 Great Eastern Highway, Mundaring WA 6073
- Mundaring Library (Albert Facey Memorial Library) – 1 Nichol Street, Mundaring, WA 6073
- Boya Library (Katherine Susannah Pritchard Library) – 119-136 Scott Street, Helena Valley, WA 6056

The Arrangements may also be accessed electronically on the Shire of Mundaring website via **Safety & Rangers – Local Emergency Management**

### **Area covered**

The Shire of Mundaring is located within the Perth Metropolitan Region (Eastern aspect) with the locality of Mundaring being 38.2 kilometers from the Perth GPO. The Shire of Mundaring is bounded by the Shire of Toodyay in the North, the Shires of Northam and York in the East, the Shire of Kalamunda in the South and the City of Swan in the West and North-West.

The Shire of Mundaring encompasses a total land area of 644 square kilometers of which half is national park, State forest or water catchments.

The Shire of Mundaring includes the townships, villages and rural localities of Bailup, Beechina, Bellevue (part), Boya, Chidlow, Darlington, Glen Forrest, Gorrie, Greenmount, Helena Valley, Hovea, Mahogany Creek, Malmalling, Midvale (part), Mount Helena, Mundaring, Parkerville, Sawyers Valley, Stoneville, Swan View (part), The Lakes and Woorloo.

The estimated resident population of the Shire of Mundaring is 39,166 occupying 14945 private dwellings (ABS, Census 2021).

The appendices as listed below provide some context relating to the Shire of Mundaring district.

### **Appendix 1A - Map of Shire of Mundaring and surrounding Local Government districts**

### **Appendix 1B - Map of Shire of Mundaring Localities**

### **Appendix 1C - Table: Shire of Mundaring Locality population and number of dwellings (ABS Census 2021) population**

### **Appendix 1D - Map of Swan Inland North Fire Weather District (includes Shire of Mundaring)**

#### **Aim**

The Aim of the Arrangements is to:

- Detail emergency management arrangements for the Shire of Mundaring
- Ensure understanding between agencies and stakeholders in managing emergencies within the Shire of Mundaring
- Ensure compliance with the *Emergency Management Act 2005*

#### **Purpose**

The purpose of these emergency management arrangements is to set out:

- a. Shire of Mundaring policies for emergency management;
- b. the roles and responsibilities of public authorities and other persons involved in emergency management in the Shire of Mundaring district;
- c. provisions about the coordination of emergency operations and activities relating to

- emergency management performed by the persons mentioned in paragraph b);
- d. a description of emergencies that are likely to occur in the Shire of Mundaring district;
  - e. strategies and priorities for emergency management in the Shire of Mundaring district;
  - f. other matters about emergency management in the Shire of Mundaring district prescribed by the regulations; and
  - g. other matters about emergency management in the Shire of Mundaring district that Shire of Mundaring considers appropriate. (s.41(2) - *Emergency Management Act 2005*).

### Scope

These arrangements are to ensure the community is prepared to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMAs in dealing with an emergency. These should be detailed in the HMAs' individual plans.

Furthermore:

- This document applies to the local government district of the Shire of Mundaring;
- This document covers areas where the Shire of Mundaring provides support to HMAs in the event of an incident;
- This document details Shire of Mundaring capacity to provide resources in support of an emergency, while still maintaining business continuity; and its responsibilities in relation to recovery management.

These arrangements are to serve as a guideline to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

### RELATED DOCUMENTS & ARRANGEMENTS

#### Local Emergency Management Policies and Local Laws

Shire of Mundaring Policy – Risk Management (December 2018)

Shire of Mundaring \_ Bush Fire Brigades Local Law 2013

#### Local Plans

Table 1: Local plans

Document	Owner	Location	Date
Local Emergency Management Arrangements (LEMA) – Recovery	Shire of Mundaring	Shire of Mundaring	

Plan			
LEMA Animal Emergency Welfare Sub-Plan	Shire of Mundaring	Shire of Mundaring	
Local Emergency Welfare Plan – Midland Region	Department of Communities & Shire of Mundaring	Department of Communities & Shire of Mundaring	November 2022
Shire of Mundaring Business Continuity Plan	Shire of Mundaring	Shire of Mundaring	June 2023
Shire of Mundaring Bushfire Risk Management Plan	Shire of Mundaring	Shire of Mundaring	May 2019
Bilgoman Aquatic Centre Emergency Action Plan	Shire of Mundaring	Shire of Mundaring	July 2022
Principals Guide to Bushfire	Department of Education	Department of Education	July 2021



**Agreements, understandings & commitments**

Record any agreements between your local government and other local governments, organisations or industries in relation to the provision of assistance during times of need.

Table 2: Agreements, understandings and commitments

Parties to the Agreement	Summary of the Agreement	Expiry
<b>Metropolitan North and East Recovery Group</b>		
City of Swan City of Bayswater City of Joondalup City of Stirling City of Wanneroo Shire of Mundaring Shire of Kalamunda Town of Bassendean	Facilitate the provision of mutual aid and support for recovery management activities during emergencies to parties to this agreement.	30 June 2030
<b>Memorandum of Understanding For Provision of a Community Emergency Services Manager</b>		
Department of Fire and Emergency Services and Shire of Mundaring	To document the respective roles and responsibilities of the Shire of Mundaring and the Department of Fire and Emergency Services as considered necessary to manage the position of a Community Emergency Services Manager	January 2026
<b>Memorandum of Understanding For Provision of a Local Government Grant Scheme Funded Incident Control Vehicle</b>		
Department of Fire and Emergency Services and Shire of Mundaring	To identify and document the arrangements in relation to the provision of a Local Government Grant Scheme Incident Control Vehicle (ICV) between the Shire of	January 2026

	Mundaring and the Department of Fire and Emergency Services	
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**Special considerations**

**Large Public Events**

Refer to the tables and other information within **Appendix 2 - Large Public Events/Gatherings** in relation to recurring large public events likely to require emergency/risk management considerations.

**Hazards and Risks associated with seasonal conditions and other matters affecting the district**

The following hazards, risks and associated scenarios were all addressed within workshops conducted under the auspices of the *WA State Risk Project*. Shire of Mundaring Community Safety and Emergency Management team representatives participated in those workshops

*Fire Weather/Bushfire Season – (refer State Hazard Plan Fire)*

The district of the Shire of Mundaring features a significant area where residential properties and other land uses exist within or in close proximity to vegetated or wooded areas and thus have the potential to be impacted by bushfire, particularly during the warmer months of the year.

This is demonstrated by the Western Australian Map of Bushfire Prone Areas, (see: <https://www.dfes.wa.gov.au/hazard-information/bushfire/bushfire-prone-areas#identifying-at-risk-land>) where the purple shaded areas are assessed as being “Bushfire Prone”. An extract from the Map of Bushfire Prone Areas is available as per **Appendix 3 - Shire of Mundaring, Extract from WA Map of Bushfire Prone Areas.**

It is noted that for the 3 financial years 2019/2020 to 2021/2022 there were 261 bushfire incidents within the Shire of Mundaring district (average 87/year). 27 (10.34%) of those bushfires were classified as large bushfires.

*Storm Events – (refer State Hazard Plan Severe Weather (interim))*

While major storms and resultant impacts are infrequent within the district of Shire of Mundaring, matters such as the presence of vegetation/trees in close proximity to electric power transmission and communication infrastructure, buildings and other infrastructure requires that storm weather precautions as broadcast within Severe Weather Warnings are observed by all community sectors. Such severe weather conditions and associated warnings can be expected to occur at multiple times during the cooler/winter months.

While not occurring in the cooler/winter months it is known that in April 1978 Cyclone

Alby which had major impact across South Western Australia caused around 360 bushfires throughout 43 local government areas including many within the Shire of Mundaring district in addition to major electrical transmission and communication infrastructure damage.

Hazardous Material (HAZMAT) Transportation – Great Eastern Highway, ( refer *State Hazard Plan HAZMAT*)

Great Eastern Highway traverses the Shire of Mundaring District from Midvale through to Beechina and is the prime road transportation route from Perth to the Goldfields and further through to the South Australian/West Australian state border.

A range of Hazardous Materials are transported on Great Eastern Highway through the Shire of Mundaring district to towns, agricultural areas and mining areas to the East of the Shire district. The specific Hazardous Materials transported include, but are not limited to, Ammonium Nitrate, Fuels and Oils, Chlorine and Explosives.

Aircraft Crash – (refer *State Hazard Plan Crash Emergency* )

The Shire of Mundaring district includes a site on which an aviation beacon is located being a waypoint for aircraft to pass over or near to when departing from or arriving at Perth Airport. The number of aircraft flight movements on the flight path concerned can over 1 year average around 100 movements per day.

Given that this flight path leads to/from Perth Airport the aircraft concerned would include aircraft right up to those carrying around 300 – 400 persons. Such large aircraft may also carry over 100,000 litres of fuel upon takeoff.

While commercial airliner crashes are rare events in Australia an aircraft crash occurring within the Shire of Mundaring district could have an extreme impact or consequences dependent on factors such as, but not limited to the size of the aircraft and number of passengers or type of cargo being carried, whether the impact area is a residential area or a rural area and whether the impact caused a secondary emergency such as a bushfire.

## **CONTACTS & RESOURCES**

Emergency contacts and resources are listed within the Emergency Contacts and Resources Register (ECRR) as per **Appendix 4 – Emergency Contacts and Resources**

The ECRR which is formally updated on an annual basis contains a range of contacts and resources applicable to the Shire of Mundaring Local Emergency Management Committee and emergency management in general within the Shire of Mundaring district.

**ROLES & RESPONSIBILITIES**

**Local roles and responsibilities**

Detail the specific roles and responsibilities for officers in the local government area. Add any localised roles and responsibilities in addition to the ones suggested below.

Table : Local roles and responsibilities

Local role	Description of responsibilities
Local government	The responsibilities of the <local government> are defined in section 36 of <a href="#">the EM Act</a> .
Local emergency coordinator	The responsibilities of the LEC are defined in section 37 of <a href="#">the EM Act</a> .
Local recovery coordinator	To ensure the development and maintenance of effective recovery management arrangements for the local government. In conjunction with the local recovery committee to implement a post incident recovery action plan and manage the recovery phase of the incident.
LG welfare liaison officer	During an evacuation where a local government facility is utilised by the Department of Communities provide advice, information and resources regarding the operation of the facility.
LG liaison officer (to the ISG/IMT)	During a major emergency, the liaison officer attends ISG and IMT meetings to represent the local government and provide local knowledge input and details in the LEMA.

Local government – Incident management	<ul style="list-style-type: none"><li>• Ensure planning and preparation for emergencies is undertaken</li><li>• Implement procedures that assist the community and emergency services deal with incidents</li><li>• Ensure all personnel with emergency planning and preparation, response and recovery responsibilities are properly trained in their role</li><li>• Keep appropriate records of incidents that have occurred to ensure continual improvement of the Shires emergency response capability.</li><li>• Liaise with the incident controller (provide liaison officer)</li><li>• Participate in the ISG and provide local support</li><li>• Where an identified evacuation centre is a building owned and operated by local government, provide a liaison officer to support the Department of Communities.</li></ul>
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### **Local Emergency Management Committee**

The Shire of Mundaring has established a Local Emergency Management Committee (LEMC) under section 38(1) of [the EM Act](#) to oversee, plan and test the local emergency management arrangements.

### **LEMC roles and responsibilities**

The LEMC includes representatives from agencies, organisations and community groups that are relevant to the identified risks and emergency management arrangements for the community.

The LEMC is not an operational committee but rather the committee established by the local government to assist in the development of local emergency management arrangements for its district.

The LEMC plays a vital role in assisting our communities become more prepared for major emergencies by

- Developing, enhancing and testing preparedness planning from a multi-agency perspective having local knowledge of hazards, demographic and geographic issues; they provide advice to Hazard Management Agencies to develop effective localised hazard plans.
- Principal to the testing of the LEMA and other plans LEMC members will assist in the planning and running of an annual Emergency Management Exercise. In the event of a significant incident and activation of the LEMA the exercise may be postponed until the next financial year.
- providing a multi-agency forum to analyse and treat local risk
- providing a forum for multi-agency stakeholders to share issues and learnings to ensure continuous improvement.

The LEMC membership must include at least one local government representative and the Local Emergency Coordinator. Relevant government agencies, other statutory authorities, community groups, essential service providers, major industrial organisations and others organisations as necessary will nominate their representatives to be members of the LEMC.

The term of appointment of LEMC members shall be aligned with the local government biannual election cycle .



<b>Local role</b>	<b>Description of responsibilities</b>
LEMC Chair	Provide leadership and support to the LEMC to ensure effective meetings and high levels of emergency management planning and preparedness for the local government district is undertaken.
LEMC Executive Officer	<p>Provide executive support to the LEMC by:</p> <ul style="list-style-type: none"> <li>• Provide secretariat support including: <ul style="list-style-type: none"> <li>– Meeting agenda;</li> <li>– Minutes and action lists;</li> <li>– Correspondence;</li> <li>– Committee membership contact register;</li> </ul> </li> <li>• Coordinate the development and submission of committee documents in accordance with legislative and policy requirements including; <ul style="list-style-type: none"> <li>– Annual and Preparedness Report (via the Capability Survey);</li> <li>– Local Emergency Management Arrangements;</li> </ul> </li> <li>• Facilitate the provision of relevant emergency management advice to the Chair and committee as required; and</li> <li>• Participate as a member of sub-committees and working groups as required;</li> </ul>

### Agency roles and responsibilities

In the event of an emergency, Shire of Mundaring will need to liaise with a range of state agencies who will be involved in the operational aspects of the emergency. The following table summarises the key roles.

<b>Agency roles</b>	<b>Description of responsibilities</b>
Controlling Agency	<p>A Controlling Agency is an agency nominated to control the response activities to a specified type of emergency.</p> <p>The function of a Controlling Agency is to;</p> <ul style="list-style-type: none"> <li>• undertake all responsibilities as prescribed in Agency specific legislation for Prevention and Preparedness.</li> <li>• control all aspects of the response to an incident.</li> </ul> <p>During Recovery the Controlling Agency will ensure effective transition to recovery.</p>

Agency roles	Description of responsibilities
Hazard Management Agency	<p>A hazard management agency is 'to be a public authority or other person who or which, because of that agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed of the hazard for which it is prescribed.' [s. 4 EM Act]</p> <p>The HMAs are prescribed in the <a href="#">Emergency Management Regulations 2006</a>.</p> <p>Their function is to:</p> <ul style="list-style-type: none"> <li>• Undertake responsibilities where prescribed for these aspects [EM Regulations]</li> <li>• Appoint Hazard Management Officers [s. 55 EM Act]</li> <li>• Declare / revoke emergency situation [s. 50 &amp; 53 EM Act]</li> <li>• Coordinate the development of the State Hazard Plan (Westplan) for that hazard [State EM Policy section 1.5]</li> <li>• Ensure effective transition to recovery by local government</li> </ul>
Combat Agency	<p>A Combat Agency as prescribed under subsection (1) of the <i>Emergency Management Act 2005</i> is to be a public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.</p>
Support Organisation	<p>A public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources is responsible for providing support functions in relation to that agency. (State EM Glossary)</p>

## MANAGING RISK

### Emergency Risk Management

Shire of Mundaring has engaged in WA State Risk Project via participation in workshops focused on the following risks assessed as being the 4 top risk areas for the district:

- Fire (Bushfire)



- Extreme Weather
- HAZMAT
- Air Crash

The workshops were structured around base scenario's supplied by DFES Risk Management specialists with the base scenario's being used as a template to inform the development of local scenarios to be addressed within the workshops.

#### Critical Infrastructure

Critical Infrastructure within the district is listed as per **Appendix 5 - DFES Hazards and Infrastructure Reports**.

The DFES Hazards and Infrastructure Reports provides a range of other information that could inform incident management strategies, relative to the area concerned, in addition to Critical Infrastructure, including:

- Dangerous Goods Sites
- Contaminated Sites
- Schools
- Indigenous Heritage Sites

### **Description of emergencies likely to occur**

**Appendix 6 – Emergencies Likely to Occur Within the District** lists emergencies likely to occur within the district of the Shire of Mundaring and information pertaining to the management of such emergencies

These arrangements are based on the premise that the Controlling Agency is responsible for the above risks and will develop, test and review appropriate emergency management plans for their hazard.

### **COORDINATION OF EMERGENCY OPERATIONS**

It is recognised that the HMAs and combat agencies may require local government resources and assistance in emergency management. The Shire of Mundaring is committed to providing assistance/support if the required resources are available at any time and through the Incident Support Group when and if formed.

### **INCIDENT SUPPORT GROUP (ISG)**

The ISG is convened by the Controlling Agency appointed Incident Controller to assist in the overall coordination of services and information during a major incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

The role of the ISG is:

- to provide support to the incident management team. The ISG is a group of people represented by the different agencies who may have involvement in the incident,
- to facilitate two-way communication between the Controlling Agency and any/all stakeholder agencies such that the controlling agency and stakeholder agencies can without unnecessary delay implement response (and recovery actions) and ensure that affected communities receive regular and accurate instruction and information.

### **Triggers for an ISG**

The triggers for an incident support group are defined in State EM Policy statement 5.2.2 and State EM Plan section 5.1. These are;

- a. where an incident is designated as Level 2 or higher;
- b. multiple agencies need to be coordinated.

### **Membership of an ISG**

The Incident Support Group is made up of agencies' representatives that provide support to the Controlling Agency. Emergency Management Agencies may be called on to be liaison officers on the Incident Support Group.

The recovery coordinator should be a member of the ISG from the onset, to ensure consistency of information flow, situational awareness and handover to recovery.

The representation on this group may change regularly depending upon the nature of the incident, agencies involved and the consequences caused by the emergency.

Agencies supplying staff for the ISG must ensure that the representative(s) have the authority to commit resources and/or direct tasks.

### Frequency of Meetings

The frequency of meetings will be determined by the Incident Controller and will generally depend on the nature and complexity of the incident. As a minimum, there should be at least one meeting per incident. Coordination is achieved through clear identification of priorities and objectives by agencies sharing information and resources.

### Location of ISG Meetings

The Incident Support Group meets during an emergency and provides a focal point for a coordinated approach. The following table identifies suitable locations where it can meet within the district of the Shire of Mundaring, however does not preclude use of any other suitable venue.

Table; Incident Support Group (ISG) Locations

LOCATION	UBD REF
<b>Chidlow</b>	
Chidlow Oval and Pavilion - Old Northam Rd, Chidlow	238 M4
Chidlow VBFB Station – Old Northam Rd, Chidlow	238 P3
Chidlow Village Green (behind War Memorial) – Old Northam Rd, Chidlow	238 P4
<b>Darlington</b>	
Darlington VBFB Station – Pine Tce, Darlington	253 P11
Darlington Hall – corner Owen Rd & Pine Tce, Darlington	254 A12
<b>Glen Forrest</b>	
Glen Forrest VBFB Station – Hardey Rd, near corner Thomas Rd, Glen Forrest	254 M8
<b>Helena Valley</b>	
Boya Community Centre – corner Scott St & Clayton Rd, Helena Valley	253 F12
<b>Mount Helena</b>	
Mount Helena VBFB Station – Chidlow St, Mount Helena	237 J9
Elsie Austin Reserve Pavilion – Grahame St, Mount Helena	237 H9
<b>Mundaring</b>	
Emergency Services Centre – corner Wandeara Cr and Cockatoo Dr, Mundaring	256 K6
Mundaring Arena – Mundaring Weir Rd, Mundaring	256 G9
Shire of Mundaring Administration Centre – Great Eastern Hwy, Mundaring	256 E5

DBCA Perth Hills District Office – Allen Rd, Mundaring	276 J11
Harry Riseborough Oval Pavilion – Hartung St, Mundaring	256 H4
<b>Parkerville</b>	
Parkerville VBFB Station – Riley Rd, Parkerville	235 J11
Parkerville Hall – corner Seaborne St & Riley Rd, Parkerville	235 K11
Parkerville Oval pavilion	255 K1
<b>Sawyers Valley</b>	
Sawyers Valley VBFB Station – Ashstead St, Sawyers Valley	257 B5
Sawyers Valley Oval Pavilion – Corner GE Hwy & Leather Grn, Sawyers Valley	257 E6
<b>Stoneville</b>	
Stoneville VBFB – Norris Park, Bentley St, Stoneville	236 F7
Mundaring Firefighters School – Norris Park, Bentley St, Stoneville (adjacent to Stoneville VBFB Station)	236 F7
<b>Wooroloo</b>	
Wooroloo VBFB Station – Corner Government Rd & Needham Rd, Wooroloo	200 A10
Wooroloo Hall – Government Rd, Wooroloo (adjacent to Wooroloo VBFB Station)	200 A10

### Shire of Mundaring Critical Incident Team

#### 1. Role:

The CIT exists to:

- 1.1 Provide for the timely planning of SOM activities and mobilisation of SOM resources as appropriate and as soon as is practicably possible after notification of an emergency incident.
- 1.2 Support the CEO in keeping the Shire President and Council informed of the activation of emergency incident management response and recovery arrangements.
- 1.3 To prepare and distribute key information and messages that staff may use in contact with external agencies and the community in relation to incident status.  
Note: Such information/messages must be consistent with information/messages release by the respective controlling agency appointed Incident Controller or community/media liaison officers.

The CIT will have regard for situational information as to the existing and likely impacts of an emergency incident and seek to mitigate the adverse effects of that incident by ensuring that SOM is best placed to respond in a timely or pre-emptive manner with regard to supporting response to an incident and in preparing for recovery from an incident. Such timely or pre-emptive action may mean before requests are made of SOM from the respective Incident Management Team (IMT) or Incident Support Group (ISG)

#### 2. Membership

Membership of the CIT will consist of the following SOM officers:

- a) Chief Executive Officer (CEO)
- b) Director Statutory Services (DSS)
- c) Director Infrastructure Services (DIS)
- d) Director Corporate Services (DCS)
- e) Director Community & Strategic Services (DCSS)
- f) Manager Community Safety & Emergency Management (MCSEM)
- g) Communications Coordinator (CC)

In the event that any of the above officers are absent or otherwise unavailable the officer acting in the position concerned or an officer that would usually act in the position concerned would become a member.

CIT members may also co-opt other staff members with/with access to specialist knowledge or information to assist the CIT if required.

### 3. Activation

In general terms the CIT will be activated by the CEO in response to advice from the MCSEM of an emergency incident of a scale or nature that would necessitate urgent and rapid SOM planning, intervention or action.

### 4. Support

The CIT may be supported by other staff as necessary for functions as follows:

- a) Administrative: recording of minutes, action lists etc.
- b) Liaison: it may be necessary to use a Community Safety Ranger to carry data/messages to and from the IMT/ISG
- c) IT and general support: such as special resources the CIT may require, eg access to GIS layers, contacts within specific vulnerable groups etc

### 5. Exercising

Exercising is an essential part of an effective emergency management program. The CITA should be tested as part of an annual exercise to be developed under the direction of the MCSEM and other appropriate staff.

It may be prudent or value added to structure such an exercise to also test elements of the SOM Business Continuity Plan (BCP).

### 6. Stand Down

The CIT may stand down either as a result of de-escalation of an incident whereby SOM resources or activities can be managed in a business as usual manner or where the incident transitions to a longer term focus, say in relation to recovery. In that instance members of the CIT would be likely to take roles in the Local Recovery Coordinating Committee (LRCC) or subcommittees of the LRCC.

### 7. Debrief

At a suitable time after the CIT has been activated and eventually stood down CIT will conduct a debrief and produce a written report of same.

## 8. Contacts and Resources

The CIT will have regard for the most current version of the document entitled *Emergency Roster and Resource Register 20\_\_ - 20\_\_* for details of agencies, individuals and resources relevant to critical incidents and local emergency management.

## **MEDIA MANAGEMENT AND PUBLIC INFORMATION**

### 3.2 Media Management and Public Information

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions to safeguard life and property. The provision of this information is the responsibility of the HMA.

This is achieved through the IMT position of “Public Information Officer as per the AIIMS structure.

It is likely that individual agencies will want to issue media releases for their areas of responsibility.

Public information release times, issues identified and the content shall be coordinated through the ISG to avoid conflicting messages being given to the public.

#### 3.2.1 Communications Approvals/Sign-Off Process

Communication material directly relating to or to be issued on behalf of the Shire of Mundaring must be approved by the President of the Shire of Mundaring or the CEO of the Shire of Mundaring. It is the responsibility of the CEO of the Shire of Mundaring to ensure that information relied upon in approving external communications is correct.

#### 3.2.2 Communication Principles

In an emergency, communication with stakeholders must adhere to the following principles:

- Timelines – regularly updating stakeholder on the situation
- Cooperation – being responsive and considerate to enquiries, deadlines and the other needs of stakeholders
- Sensitivity – prioritizing stakeholders, guarding sensitive information as needed
- Transparency – remaining honest and open about the situation and the response progress
- Simplicity – ensuring communication is easily understood and consistent
- Accuracy – Sharing only confirmed facts, never making assumptions or giving false information; and
- Accountability – accepting responsibility if appropriate and reasonable

#### 3.2.3 Public Warning & Alert Systems

Public emergency warning and alert systems in Western Australia are coordinated by DFES. Such systems include:

- Emergency WA an online system that provides a near realtime feed of incidents reported in Western Australia, and information on:
  - Total Fire Bans
  - Fire Danger Ratings
  - Prescribed Burns

- Standard Emergency Warning Signal (SEWS) - The SEWS is a distinctive audio signal that is broadcast to alert the community that an official emergency announcement is to be made concerning an actual or imminent emergency that has the potential to affect them.
- Emergency Alert – A national warning system that sends voice messages to landlines and text messages to mobile phones within a defined area under immediate threat

The control of warnings such as within the Bushfire Warning System may need to be informed by information supplied by the agencies/individuals represented within the ISG.

#### 3.2.4 General Enquiries

Frontline employees from outside the LEMC/ISG must be prepared to receive enquiries from the community. Agencies represented within the ISG shall ensure that the frontline staff are provided with a script based on the key messages. If the enquiry requires further information or comment, the caller or visitor must be transferred to an authorized spokesperson. If the frontline employee is unable to transfer the caller to the appropriate person, a message must be taken so that the call can be returned as soon as possible.

#### 3.2.5 Enquiries from Concerned Relatives and Friends

Enquiries from concerned relatives and friends must be directed to the CPFS, the National Registration Inquiry System (NRIS) (via Red Cross) or WA Police, depending on the circumstances concerned. At all times you should:

- Establish the caller/visitors relationship to the person being enquired about
- Demonstrate care and listen to their concerns
- Remain calm
- Provide assurance that all necessary actions are being taken to manage the situation; and
- If you receive an enquiry about someone who is injured, deceased or unaccounted for, you must ensure that the HMA or Police are advised of the enquiry as soon as possible.

#### 3.2.6 Managing the Media

During an emergency, information used in the communication response must be controlled. The approval/sign off procedure must be adhered to so that all facts are accurate and their release is authorized. The HMA/IC is responsible for enforcing this procedure.

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions to safeguard life and property. The provision of this information is the responsibility of the Controlling Agency.

#### **Local Warning Systems**

Shire of Mundaring has in place a subscriber based SMS messaging system via the

Telstra Integrated Messaging Service (TIM) whereby Shire of Mundaring provides emergency related information to subscribers including the following:

- Fire Danger Ratings
- Total Fire Ban notification
- Harvest and Vehicle Movement Ban Notification
- Other emergency related information as required

In addition Shire of Mundaring distributes emergency information via

- Community notice boards
- Shire of Mundaring Website
- Shire of Mundaring Facebook page
- Regular targeted community preparedness initiatives

## **ARRANGEMENTS**

State EM Policy section 5.12, State EM Plan section 5.4 and 6.10 and State EM Recovery Procedures 1-2) outlines the responsibilities for funding during multi- agency emergencies. While recognising the above, the < *local government* > is committed to expending such necessary funds within its current budgetary constraints as required to ensure the safety of its residents and visitors. The Chief Executive Officer should be approached immediately an emergency event requiring resourcing by the < *local government*> occurs to ensure the desired level of support is achieved.

## **EVACUATION AND WELFARE**

### **Evacuation**

As a result of the impact of a hazard, that is an emergency incident, evacuation (and displacement) of people affected or likely to be affected can occur.

Evacuation may be:

- Self, where a member/members of a community evacuate of their own volition in response to their assessment of the risks to their safety and health from an incident
- Recommended, such as in the instance of people responding to a *Watch and Act* warning issued via *Emergency WA*
- Directed, in the vent that the controlling agency issues a direction requiring members of a community to evacuate where there is an imminent and likely threat to life should community members stay in the area concerned.

The movement of people evacuating an area in response to hazard has the potential



to expose evacuees to risks in addition to the risks existing from the initial incident. Evacuation may also destabilise a community and if implemented must be considered in line with the *Local Emergency Welfare Plan – Midland Region* (LEWP).

Evacuation should be considered and planned in accordance with the SEMC approved *Western Australia Community Evacuation in Emergencies Guideline* which contains evacuation planning and operational templates.

The SEMC guidelines document is available via the following link:

[WA-Community-Evacuation-in-Emergencies-Guidelines.pdf \(www.wa.gov.au\)](https://www.wa.gov.au/government/publications/wa-community-evacuation-in-emergencies-guidelines)

### **Vulnerable/At Risk Person Groups**

Within the district of Shire of Mundaring there are a number of groups of persons that may have difficulty receiving or appropriately responding to emergency warnings and incidents. **Appendix 7 Vulnerable/At Risk Person Groups** - may be considered by a Controlling Agency to identify where special attention or resources may be required to protect the lives of such persons relative to the incident concerned.

### **WELFARE**

The Department of Communities (DoC) has the role of managing welfare. DoC have prepared and are custodians of the *Local Emergency Welfare Plan – Midland Region* (LEWP). The LEWP covers Shire of Mundaring, City of Swan, Town of Bassendean and City of Kalamunda.

The LEWP is a Sub-Plan of these LEMA, refer **Appendix 8 – Local Emergency Welfare Plan – Midland Region**

#### **Local Welfare Coordinator**

The Local Welfare Coordinator is appointed by the Department of Communities District Director to

- a. Establish, chair and manage the activities of the Local Welfare Emergency Committee (LWEC), where determined appropriate by the District Director;
  - b. Prepare, promulgate, test and maintain the Local Welfare Plans;
  - c. Represent the department and the emergency welfare function on the Local Emergency Management Committee and Local Recovery Committee;
  - d. Establish and maintain the Local Welfare Emergency Coordination Centre;
  - e. Ensure personnel and organisations are trained and exercised in their welfare responsibilities;
  - f. Coordinate the provision of emergency welfare services during response and recovery phases of an emergency; and
  - g. Represent the department on the Incident Management Group when required
- Identify and list the names in the contact lists. (This individual will be appointed by Department of Communities)*

#### **Local Welfare Liaison Officer**

The Local Welfare Liaison Officer is nominated by the local government to coordinate welfare response during emergencies and liaise with the Local Welfare Coordinator.

Shire of Mundaring has appointed a Local Welfare Liaison officer. This role will provide assistance to the Local Welfare Centre, including the management of emergency evacuation centres such as building opening, closing, security and maintenance.

It is important to identify the initial arrangements for welfare to occur, particularly in remote areas, where it may take some time for Department of Communities to arrive.

### **Register.Find.Reunite**

When a large scale emergency occurs and people are evacuated or become displaced, one of the areas Department of Communities has responsibility for is recording who has been displaced and placing the information onto a National Register. This primarily allows friends or relatives to locate each other. Because of the nature of the work involved Department of Communities have reciprocal arrangements with the Red Cross to assist with the registration process.

*Identify if a Red Cross unit operates in your community and if they are able to conduct the registration process.*

### **Animals (including assistance animals)**

In addition to minimising suffering of animals during emergency events or disasters it is imperative to ensure that Local Emergency Management Arrangements (LEMA) specifically provide for the management of animals.

Animals are a part of community life within the Shire of Mundaring as pets or companions or as part of a commercial enterprise.

Within the Shire of Mundaring there are in excess of 8000 dogs registered and in excess of 1300 cats registered and an unknown numbers of other animals are kept such as horses and alpacas, particularly throughout the rural and rural urban interface areas of the Shire.

Animal owners are ultimately responsible for the care and welfare of their animals at all times, including during emergencies. The Shire of Mundaring LEMA Animal Emergency Welfare Arrangements have been developed and adopted to supplement animal owners own emergency planning or preparations, particularly after the immediate impacts of an emergency.

Refer **Appendix 9 - Animal Emergency Welfare Arrangements**

### **Evacuation and Welfare Centres**

The primary Evacuation and Welfare centres within the Shire of Mundaring district are listed within the LEWP ([Appendix 8](#)).

### **RECOVERY**

Recovery should be managed and planned for in a structured manner. The broad needs created by the impact of an emergency or disaster on the Shire of Mundaring's Community will only be met through a range of services, provided by a range of both government and non-government organisations.

At the local level, the focus of recovery planning and management is on community input. Within emergency planning responsibilities, the Shire of Mundaring local arrangements will incorporate recovery planning and, from an operational point of view, a range of services, including both infrastructure and human services. These arrangements will assist in providing coordination for the activities of local agencies.

The primary focus of the Shire of Mundaring Emergency Management Arrangements is to mitigate the effects of disasters. Within this context, recovery is defined as the coordinated process of supporting disaster affected communities in the reconstruction of physical infrastructure and restoration of emotional, social, economic and physical well-being.

Recovery is best achieved when the affected community is able to exercise a high level of self-determination.

The Shire of Mundaring Recovery Plan exists as a sub plan to these arrangements, refer Appendix #

## **EXERCISING, REVIEWING AND REPORTING**

### **The aim of exercising**

Testing and exercising is essential to ensure that emergency management arrangements are workable and effective. Testing and exercising is important to ensure individuals and organisations remain aware of what is required of them during an emergency response situation.

The exercising of a HMA's response to an incident is a HMA responsibility however it could be incorporated into the local government exercise.

Exercising the emergency management arrangements will allow the local government to:

- Test the effectiveness of the local arrangements
- Bring together members of emergency management agencies and give them knowledge of, and confidence in, their roles and responsibilities
- Help educate the community about local arrangements and programs
- Allow participating agencies an opportunity to test their operational procedures and skills in simulated emergency conditions
- Test the ability of separate agencies to work together on common tasks, and to assess effectiveness of co-ordination between them.

### **Frequency of exercises**

State EM Policy section 4.8, State EM Plan 4.7 and State EM Preparedness Procedure 19 outline the State's arrangements for EM exercising, including the requirement for local governments to exercise on an annual basis. Additionally, LEMAs must be validated through exercise or activation within 12 months of any significant amendments made through a comprehensive or targeted review (State EM Policy section 1.5.10).

### **Types of exercises**

Some examples of exercise types include:

- desktop/discussion;
- a phone tree recall exercise;
- opening and closing procedures for evacuation centres or any facilities that might be operating in an emergency;
- operating procedures of an Emergency Coordination Centre; or
- locating and activating resources on the Emergency Resources Register.

### **Reporting of exercises**

Shire of Mundaring LEMC Executive Officer will:

- Provide its LEMC exercise schedule to the relevant DEMC prior to the start of the calendar year.
- Prepare, and submit to the relevant DEMC a post-exercise report as soon as practicable.

### **REVIEW OF LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS**

The Local Emergency Management Arrangements (LEMA) shall be reviewed in accordance with State EM Policy section 2.5 and amended or replaced whenever the local government considers it appropriate (s.42 of the EM Act). However, according to State EM Preparedness Procedure 8, the LEMA (including recovery plans) are to be reviewed and amended in the following situations:

- after an event or incident requiring the activation of an Incident Support Group or an incident requiring significant recovery coordination; and
- an entire review is undertaken every five (5) years, as risks might vary due to climate, environment and population changes.

### **Review of Local Emergency Management Committee Positions**

Shire of Mundaring, in consultation with the parent organisation of members shall determine the term and composition of LEMC positions.

### **Review of resources register**

The Executive Officer shall have the resources register checked and updated on an annual basis, ongoing amendments occur at each LEMC meeting.

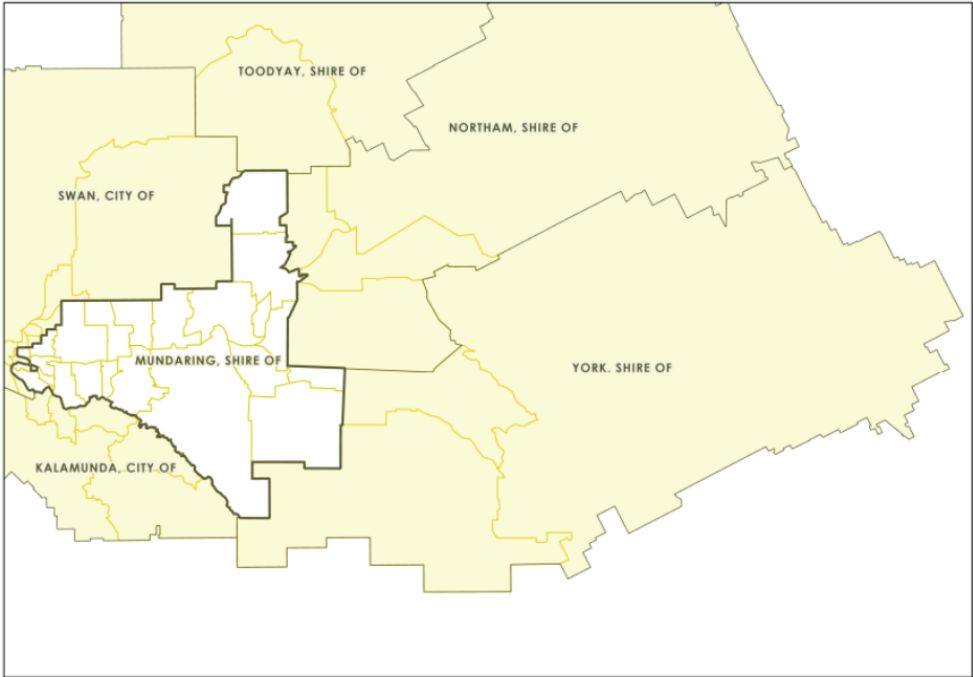
### **ANNUAL REPORTING**

The annual report of the LEMC will be completed via the LEMC Annual Report Survey and submitted to the DEMA by 30 June.

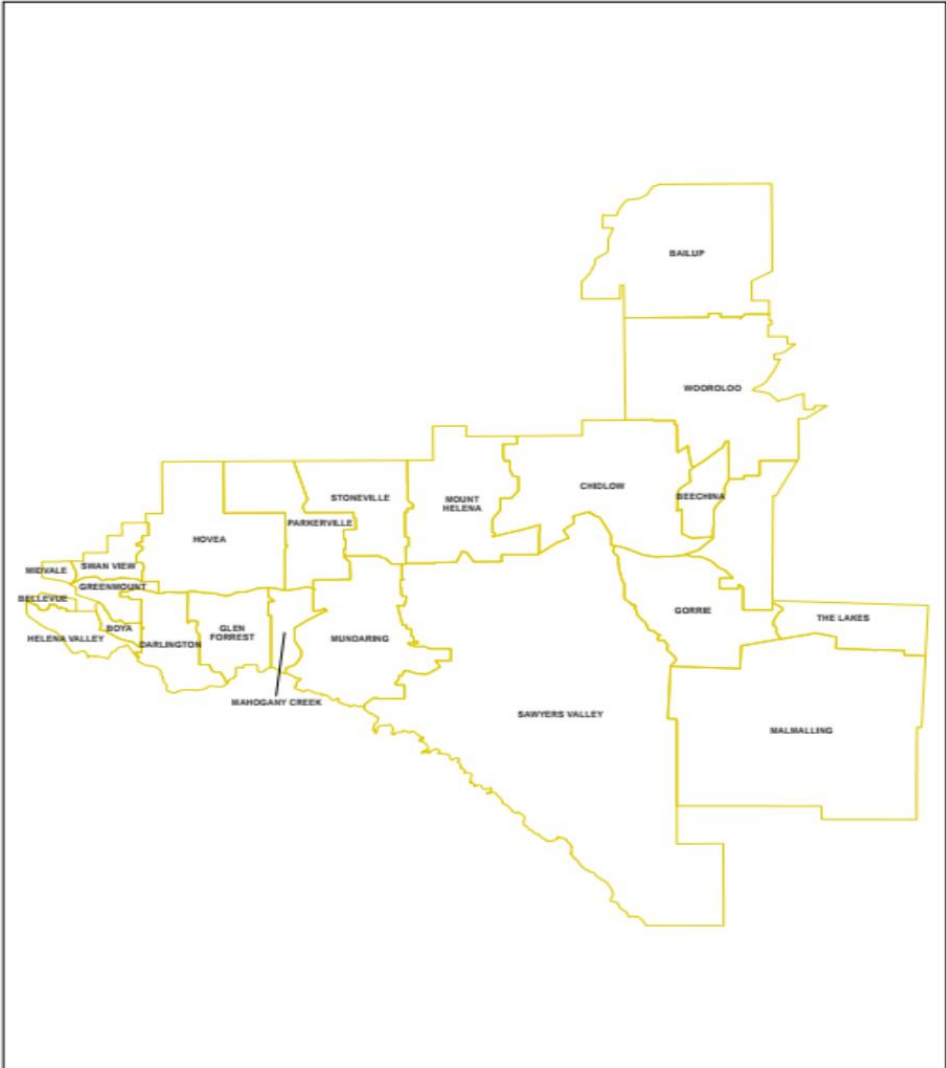
The SEMC advise that information gathered in the survey provides opportunity to highlight the important contributions made by Local Governments and LEMCs to emergency management in Western Australia



**Appendix 1A** MAP OF SHIRE OF MUNDARING AND SURROUNDING LOCAL GOVERNMENT DISTRICTS



**Appendix 1B** MAP OF SHIRE OF MUNDARING LOCALITIES



**Appendix 1C** Shire of Mundaring Locality Population and Number of Dwellings (ABS Census 2021)

<b>Locality</b>	<b>Population</b>	<b>No. of Dwellings</b>
Bailup	54	30
Beechina	128	46
Bellevue (see note below)	1514	757
Boya	669	282
Chidlow	1821	736
Darlington	3725	1433
Glen Forrest	2789	1098
Gorrie (nil information)		
Greenmount	2666	1070
Helena Valley	4130	1629
Hovea	713	259
Mahogany Creek	829	321
Malmalling (nil information)		
Midvale (see note below)	2283	1005
Mount Helena	3373	1255
Mundaring	3190	1330
Parkerville	2432	864
Sawyers Valley	1001	388
Stoneville	2489	946
Swan View	7889	3542
The Lakes	20	8
Woorloo (see note below)	2613	333

## Notes:

- Population numbers for Bellevue and Midvale include the parts of those localities within City of Swan.
- Population number for Woorloo includes prisoner numbers for Woorloo Prison Farm and Acacia Prison (combined total approx 1800)



**Appendix 1D.**

Fire Weather District – Swan Inland North

# Shire of Mundaring Swan Inland North Fire Weather District



**Legend**

- Swan Inland North Fire Weather District
- Shire of Mundaring

2/05/2023



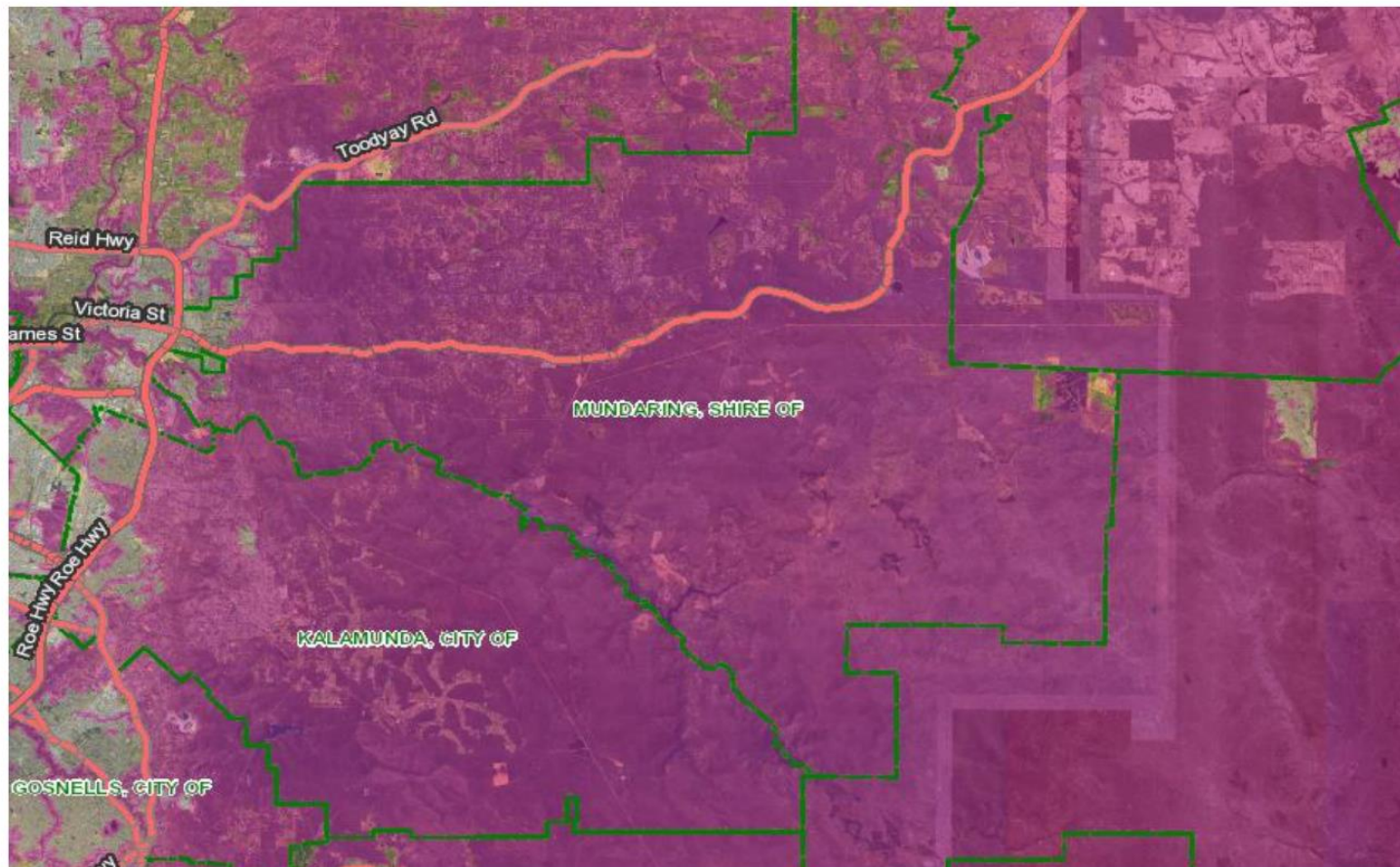
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**Appendix 2 Large Public Events/Gatherings**

<b>Event/Gathering</b>	<b>Time of Year/When Held</b>	<b>Comments</b>
Lake Leschenaultia, Rosedale Road Chidlow: Large numbers of patrons, both day visitors and campers during summer/bushfire season increasing complexity of emergency evacuation. Note the Lake is closed on some Extreme and all Catastrophic Fire Danger Rating days	Summer, particularly public holidays	>2000
Darlington Arts Festival, Darlington Oval, Pine Terrace: Large number of patrons over the weekend. Multiple stalls including food stalls, (cooked/heated on site) and liquor sales. Evacuation of patrons in the event of an emergency incident would be complex. Note, Organisers submit a Risk Management Plan for the event	1 <sup>st</sup> weekend November	>2000
Hills Billycart Festival (annual) combined with the Whim Festival (biannual). Evans Street and Pioneer Park, Keane Street West, Mount Helena. Billycart event	Last weekend October (noting Whim festival is biannual)	>2500

centres on Evans Street, Mount Helena which is closed for the event.		
Perth Hills Artisan Markets, Mundaring Arena, Mundaring Weir Road, Mundaring. Indoor markets/stalls	Irregularly, Sunday between September and March Refer <a href="https://www.perthhillsartisanmarkets.com.au/">https://www.perthhillsartisanmarkets.com.au/</a>	1000 (approx. at any one time)
Swan View Agricultural Show Brown Park, Amherst Rd, Swan View. Machinery and Livestock exhibits, Food vans/stalls, Rides, Variety stalls	September/October	1000 (approx. at any one time)

**Appendix 3 Shire of Mundaring – Extract From WA Bushfire Prone Map**



Areas shaded purple are assessed as bushfire prone

## Hazards Report

Report Generated On: 28/02/23 3:15 PM

Petroleum Pipelines							COUNT: 0
NAME	STATUS	COVERAGE	PURPOSE	PRIMARY HOLDER	START POINT	END POINT	
<b>UXO Potential</b>							
Defence Category				Developed		COUNT: 2	
Slight				No			
Other				No			
<b>Dangerous Goods Sites</b>							
SITE ID	ADDRESS					COUNT: 30	
DGS004857	59	GREAT EASTERN	HWY	BELLEVUE			
DGS016775		GREAT EASTERN	HWY	WOOROLOO			
DGS011693	226	MORRISON	RD	MIDVALE			
DGS011803		LIONEL RD & GT EASTERN	HWY	DARLINGTON			
DGS021149	7060	GREAT EASTERN	HWY	MUNDARING			
DGS022327	9	MCVICAR	PL	MOUNT HELENA			
DGS007167		DARKAN	ST	MUNDARING			
DGS006344	309	MORRISON	RD	SWAN VIEW			
DGS005179	LOT 23	GREAT EASTERN	HWY	MUNDARING			
DGS001600		GREAT EASTERN	HWY	THE LAKES			
DGS022456	49	GREAT EASTERN	HWY	BELLEVUE			
DGS022499	10895	GREAT EASTERN	HWY	SAWYERS VALLEY			
DGS021718	L375	MUNDARING WEIR	RD	MUNDARING			
DGS022789	5-7	ELLIOTT	ST	MIDVALE			
DGS022877	227	MORRISON	RD	MIDVALE			
DGS022296		VICTOR	RD	DARLINGTON			
DGS022791	20	GREAT EASTERN	HWY	GLEN FORREST			
DGS006047		LINLEY VALLEY	RD	WOOROLOO			
DGS011837		MUROS	PL	MIDVALE			
DGS000989	371	GT EASTERN	HWY	MIDVALE			
DGS001793	96	GREAT EASTERN	HWY	SAWYERS VALLEY			
DGS012261	2840	BUNNING	RD	MOUNT HELENA			
DGS022198	232	MORRISON	RD	MIDVALE			
DGS014284	32	FARRALL	RD	MIDVALE			
DGS010611	L 289	KEANE	ST	MOUNT HELENA			
DGS012052	9	ROTHSCHILD	PL	MIDVALE			
DGS016164	15	WANDEARA	CRSS	MUNDARING			
DGS022316	1400	GREAT EASTERN	HWY	GLEN FORREST			
DGS006048	50	LINLEY VALLEY	RD	WUNDOWIE			
DGS000751	570	ROSEDALE	RD	CHIDLOW			

Page 1 of 2

<b>FES ERG Sites</b>				
<b>NAME</b>	<b>GUIDE No.</b>	<b>ADDRESS</b>	<b>SUBURB</b>	<b>COUNT: 2</b>
WATER CORP DARLINGTON	592	RESERVE 22897 VICTOR ROAD	DARLINGTON WA 6070	
MUNDARING WEIR WTP	492	LOT 375 MUNDARING WEIR RD	MUNDARING	

<b>Contaminated Sites</b>				
<b>SITE NUMBER</b>	<b>SITE CLASSIFICATION</b>	<b>DATE CLASSIFIED</b>	<b>LOT NUMBER</b>	<b>COUNT: 13</b>
13743	Contaminated - remediation required	13/05/2010 12:00:00 AM	LOT 2 ON DIAGRAM 23472	
42010	Remediated for restricted use	22/02/2018 12:00:00 AM	LOT 302 ON PLAN 67485	
1860	Remediated for restricted use	5/07/2012 12:00:00 AM	LOT 47 ON DIAGRAM 46741	
16200	Remediated for restricted use	15/05/2019 12:00:00 AM	LOT 1877 ON PLAN 107912	
68801	Remediated for restricted use	18/09/2018 12:00:00 AM	LOT 8942 ON PLAN 241700	
17917	Contaminated - remediation required	5/08/2011 12:00:00 AM	LOT 101 ON DIAGRAM 84427	
76447	Contaminated - remediation required	24/04/2013 12:00:00 AM	DEPOSITED PLAN 408023	
17215	Remediated for restricted use	30/09/2020 12:00:00 AM	LOT 4 ON DIAGRAM 16943	
72916	Remediated for restricted use	22/02/2018 12:00:00 AM	Approximate spatial representation of section of road reserve (Landgate PIN: 11567231), Great Eastern Hwy, Midvale	
74782	Remediated for restricted use	8/02/2019 12:00:00 AM	LOT 501 ON PLAN 404933	
12203	Remediated for restricted use	13/06/2019 12:00:00 AM	LOT 2 ON DIAGRAM 97744	
70205	Contaminated - restricted use	31/01/2017 12:00:00 AM		
12228	Contaminated - restricted use	1/12/2006 12:00:00 AM	LOT 1 ON DIAGRAM 97744	

## Infrastructure Report

Report Generated On: 28/02/23 3:15 PM

<b>Hospitals</b>				
NAME	ADDRESS	SUBURB	CATEGORY	COUNT: 7
Regis Greenmount Aged Care	22 Coongan Avenue	GREENMOUNT	Nursing Home	
Biala Therapy and Rehabilitation Centre	Lot 5 Mundaring Weir Road	MUNDARING	Psych Residential	
Yallambee Hostel (Aged Care)	1 Fenton St.	MUNDARING	RACS Hostel	
Wooroloo Prison Farm	Great Eastern Hwy., Linley Valley	WOOROLOO	Prison	
Milperra Respite Cottage	14 Chidlow Street	MOUNT HELENA	Other Health Care Accommodation	
Acacia Prison	Great Eastern Hwy.	WOOROLOO	Prison	
Woodville House (CASP)	425 Clayton Road	HELENA VALLEY	RACS Hostel	

<b>Bridges</b>					
NAME	STRUCTURE NUMBER	ROAD	LENGTH (m)	WIDTH (m)	MATERIAL
Helena Vale Railway Bridge	0603	Great Eastern Hwy	44. 81000000	18. 16000000	Prestressed Concrete
Jane Brook	4513	Byfield Rd	12. 50000000	10. 62000000	Reinforced Concrete
Christmas Tree Creek	4971	Pechey Rd	4. 50000000	9. 40000000	Reinforced Concrete
Nyaanie Creek	4524	Glen Rd	7. 00000000	6. 02000000	Timber
Helena River	1148	Roe Hwy	54. 00000000	17. 64000000	Prestressed Concrete
Helena River	7276	Allen Rd (F)	14. 30000000	5. 32000000	Steel/Concrete Composite
Wooroloo Brook	4527	Bailup Rd	13. 36000000	7. 69000000	Timber
Roe Hwy North Bound	8061	Roe Hwy	0. 00000000	0. 00000000	Sign Gantry
Helena River	4512	Scott St	44. 00000000	10. 77000000	Timber
Great Eastern Highway	1662	Roe Hwy (Northbound) off to GEH (Eastbound)	48. 82000000	16. 13000000	Prestressed Concrete
Jane Brook	4521	Falls Rd	7. 35000000	6. 40000000	Timber
Great Eastern Hwy Westbound	8060	Great Eastern Hwy	0. 00000000	0. 00000000	Sign Gantry
Manns Gully	7262	Allen Rd (F)	7. 70000000	6. 73000000	Timber
Psp	9364	GEH on to Roe Hwy Nth Bnd	5. 00000000	46. 67000000	Reinforced Concrete
Darkin River (Mk312537)	7269	Reservoir Rd (F)	12. 10000000	4. 60000000	Timber
Great Eastern Highway	1661	Roe Hwy	48. 82000000	29. 44000000	Prestressed Concrete
Helena River (Mk331627)	7263	Firewood Rd (F)	13. 55000000	5. 00000000	Timber

Page 1 of 30



<b>DCP Evacuation Centres</b>					
<b>NAME</b>	<b>ADDRESS</b>	<b>COUNT: 5</b>			
Mundaring Arena	50 Mundaring Weir Rd				
Glen Forrest Hall	Cnr Marnie Rd & Stratham St				
Brown Park Community Centre	Cnr Amhurst and Salisbury Rds				
Mt Helena Recreation Centre	Lot 380 Keane St				
Parkerville Recreation Centre	Cnr Seaborne & Redfern St				
<b>Petrol Stations</b>					
<b>NAME</b>	<b>ADDRESS</b>	<b>COUNT: 13</b>			
BP Sawyers Valley	10895 Great Eastern Hwy				
BP The Lakes Roadhouse	13724 Great Eastern Hwy				
Vibe Mt Helena IGA Xpress	9 McVicar Pl				
Ampol Foodary Mundaring	5895 Great Eastern Hwy				
Puma Midvale	232-234 Morrison Rd				
BP 2go Morrison Road	226 Morrison Rd				
Glen Forrest Fuel	20 Great Eastern Hwy				
Ampol Foodary Midvale	375 Great Eastern Hwy				
Puma Sawyers Valley	96 Great Eastern Hwy				
Puma Glen Forrest	1400 Great Eastern Hwy				
Caltex StarShop Swan View	309 Morrison Rd				
Chidlow Growers Mart Liquor Store	570 Rosedale Rd				
Puma Mundaring	7060 Great Eastern Hwy				
<b>Helipads</b>					
<b>NAME</b>	<b>COUNT: 0</b>				
<b>Airfields</b>					
<b>NAME</b>	<b>COUNT: 0</b>				
<b>Schools</b>					
<b>NAME</b>	<b>ADDRESS</b>	<b>LOCALITY</b>	<b>YEAR RANGE</b>	<b>COUNT: 21</b>	
TREETOPS MONTESSORI SCHOOL	12 BEENONG ROAD DARLINGTON WA 6070	DARLINGTON	KIN - Y12	132.00000000	
GLEN FORREST COMMUNITY KINDERGARTEN	47A MARNIE ROAD GLEN FORREST WA 6071	GLEN FORREST	KIN - KIN	19.00000000	
PARKERVILLE PRIMARY SCHOOL	16 PARKER ROAD PARKERVILLE WA 6081	PARKERVILLE	KIN - Y06	267.00000000	
THE SILVER TREE STEINER SCHOOL	695 ROLAND ROAD PARKERVILLE WA 6081	PARKERVILLE	KIN - Y06	201.00000000	
SWAN VIEW SENIOR HIGH SCHOOL	GLADSTONE AVENUE SWAN VIEW WA 6056	SWAN VIEW	Y07 - Y12	626.00000000	
EASTERN HILLS SENIOR HIGH SCHOOL	LOT 289 KEANE STREET EAST MOUNT HELENA WA 6082	MOUNT HELENA	Y07 - Y12	943.00000000	
SACRED HEART SCHOOL	200 COOLGARDIE STREET MUNDARING WA 6073	MUNDARING	KIN - Y06	156.00000000	
GREENMOUNT PRIMARY SCHOOL	50-68 INNAMINCKA ROAD GREENMOUNT WA 6056	GREENMOUNT	KIN - Y06	394.00000000	
HELENA COLLEGE	52 BILGOMAN ROAD GLEN FORREST WA 6071	GLEN FORREST	KIN - Y12	729.00000000	
MOUNT HELENA COMMUNITY KINDERGARTEN	20B CHIDLOW STREET MOUNT HELENA WA 6082	MOUNT HELENA	KIN - KIN	11.00000000	

Page 2 of 30



SWAN VIEW PRIMARY SCHOOL	380 MORRISON ROAD SWAN VIEW WA 6056	SWAN VIEW	KIN - Y06	259.00000000
HELENA VALLEY PRIMARY SCHOOL	3700 HELENA VALLEY ROAD HELENA VALLEY WA 6056	HELENA VALLEY	KIN - Y06	314.00000000
WOOROLOO PRIMARY SCHOOL	WADE ROAD WOOROLOO WA 6558	WOOROLOO	KIN - Y06	43.00000000
GLEN FORREST PRIMARY SCHOOL	TILLBROOK STREET GLEN FORREST WA 6071	GLEN FORREST	KIN - Y06	227.00000000
ST ANTHONY'S SCHOOL	96 INNAMINCKA ROAD GREENMOUNT WA 6056	GREENMOUNT	KIN - Y06	438.00000000
SAWYERS VALLEY PRIMARY SCHOOL	235 SAWYERS ROAD SAWYERS VALLEY WA 6074	SAWYERS VALLEY	KIN - Y06	194.00000000
CHIDLOW PRIMARY SCHOOL	450 LILYDALE ROAD CHIDLOW WA 6556	CHIDLOW	KIN - Y06	117.00000000
MOUNT HELENA PRIMARY SCHOOL	LOT 289A KEANE STREET EAST MOUNT HELENA WA 6082	MOUNT HELENA	KIN - Y06	167.00000000
DARLINGTON PRIMARY SCHOOL	2-14 AMHERST AVENUE DARLINGTON WA 6070	DARLINGTON	KIN - Y06	355.00000000
MUNDARING PRIMARY SCHOOL	855 STEVENS STREET MUNDARING WA 6073	MUNDARING	KIN - Y06	313.00000000
MUNDARING CHRISTIAN COLLEGE	1605 WALKER STREET MUNDARING WA 6073	MUNDARING	KIN - Y12	752.00000000

#### Indigenous Communities

NAME	ALIAS	OCCUPANCY	SUBURB	POPULATION	COUNT: 0
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#### Indigenous Heritage Sites

NAME	PLACE ID	STATUS	TYPE	LOCATION RESTRICTED	RESTRICTIONS	REGION	COUNT: 115
ELDERS SAND PIT	3628	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt	
ROCKY POOL(J.FORR.NAT.PARK)	3785	Stored Data / Not a Site	Artefacts / Scatter, Painting	No	No Gender Restrictions	Metro/Wheatbelt	
Helena Valley Soak	23302	Stored Data / Not a Site	Water Source	No	No Gender Restrictions	Metro/Wheatbelt	
KINGS EMBANKMENT A,B & C	3969	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt	
HELENA RIVER LEVEE A + B	3984	Lodged	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt	
PARKERVILLE 04	15732	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Not Recorded	
HOLDING PADDOCK 9-13	3972	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt	
ELDERS ESTATE SE	3981	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt	
HOLDING PADDOCK 5-8	3971	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt	
PARKERVILLE 14	15740	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Not Recorded	

NYAANIA CREEK 1	3410	Registered Site	Artefacts / Scatter, Ceremonial	No	No Gender Restrictions	Metro/Wheatbelt
Christmas Tree Creek	26286	Stored Data / Not a Site	Mythological, Natural Feature, Water Source	No	No Gender Restrictions	Metro/Wheatbelt
MARLBORO VINEYARDS	3664	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
MIDLAND/HELENA VALLEY ROADS	4337	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
HELENA VALLEY ROAD LOT 234	3516	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
WA SALVAGE-ANT HILL A,B & C	3974	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
Sawyers Valley Isolated Artefacts	21322	Stored Data / Not a Site	Artefacts / Scatter, Other: Six Isolated Artefacts	No	No Gender Restrictions	Metro/Wheatbelt
PARKERVILLE 01	15729	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Not Recorded
SCOTT STREET A-Q	3904	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
BLANCHARD ROAD NORTH	3636	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
GREAT EASTERN HIGHWAY CAMP	16008	Registered Site	Camp	No	No Gender Restrictions	Not Recorded
Mundaring Dam 5	17201	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
TEERT	3398	Registered Site	Mythological	Yes	Female Access Only	Metro/Wheatbelt
BAILUP.	3797	Registered Site	Ceremonial, Camp, Hunting Place, Meeting Place	No	No Gender Restrictions	Metro/Wheatbelt
MUNDARING WEIR QUARRY	505	Registered Site	Artefacts / Scatter, Quarry	No	No Gender Restrictions	Metro/Wheatbelt
CLAUSEN CLAY LEVEE A & B	3979	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
Green Bullfrog Dreaming	3492	Registered Site	Artefacts / Scatter, Mythological, Skeletal Material / Burial, Camp, Water Source	Yes	No Gender Restrictions	Metro/Wheatbelt
MRS PAULL'S FARM, MT HELENA	3391	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
O'CONNOR ROAD/PINE HILL	3413	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt

MT HALL	3576	Lodged	Mythological	No	No Gender Restrictions	Metro/Wheatbelt
HELENA VALLEY ROAD LOT 235	3517	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
GLENLEA DRIVE	3940	Lodged	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
JANE BROOK	3759	Registered Site	Mythological, Camp	Yes	No Gender Restrictions	Metro/Wheatbelt
ELDERS DESERT SANDS A-C	3602	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
ABATTOIRS CAMP.	3770	Stored Data / Not a Site	Camp	No	No Gender Restrictions	Metro/Wheatbelt
PARKERVILLE 09	15735	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Not Recorded
KATHARINE PARK EAST	3985	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
HELENA RIVER A-C.	3967	Registered Site	Artefacts / Scatter, Historical, Arch Deposit, BP Dating: 29000BP to 2120BP, Camp, Water Source, Other: worked glass	No	No Gender Restrictions	Metro/Wheatbelt
Helena Valley Artefact Scatter	23301	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
WILD HORSE HILL A-D	3970	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
JANE BROOK, STONEVILLE.	3390	Lodged	Artefacts / Scatter, Camp	No	No Gender Restrictions	Metro/Wheatbelt
BLACKADDER & WOODBRIDGE CK	3720	Registered Site	Mythological	Yes	No Gender Restrictions	Metro/Wheatbelt
MELON GLCH, MILIT. BASE	3968	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
Mundaring Dam 1	17196	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
Mundaring Dam 6	17202	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
BOURKE'S GULLY?	4297	Lodged	Engraving	No	No Gender Restrictions	Metro/Wheatbelt
Parkerville Isolated Finds	21317	Stored Data / Not a Site	Artefacts / Scatter, Other: Multiple Isolated Finds	No	No Gender Restrictions	Metro/Wheatbelt
Susannah Brook (Whole Extent)	640	Registered Site	Mythological, Water Source	No	No Gender Restrictions	Metro/Wheatbelt

MUNDARING.	3691	Lodged	Artefacts / Scatter, Water Source, Other: ?	No	No Gender Restrictions	Metro/Wheatbelt
MUNDARING WEIR	3197	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
HELENA RIVER	3758	Registered Site	Ceremonial, Mythological, Repository / Cache	Yes	No Gender Restrictions	Metro/Wheatbelt
CLAYTON ESTATE PARK	3937	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
PARKERVILLE 02	15730	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Not Recorded
CLAUSEN PADDOCK 8	3978	Lodged	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
PARKERVILLE 10	15736	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Not Recorded
MR_WHA_20_03	38672	Stored Data / Not a Site	Modified Tree	No		Metro/Wheatbelt
KINGS FLOODPLAIN MOUND	3973	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
ELDERS PADDOCK NORTH A-J	3986	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
PARKERVILLE 12	15738	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Not Recorded
NYAANIA CREEK 2	3411	Registered Site	Artefacts / Scatter, Quarry	No	No Gender Restrictions	Metro/Wheatbelt
Mundaring Dam 3	17199	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
GREAT EASTERN HIGHWAY 1	16006	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Not Recorded
MR_WHA_20_01	38593	Stored Data / Not a Site	Modified Tree	No		Metro/Wheatbelt
BONNERUP ESTATE	3194	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
KINGS HOME PADDOCK A	3980	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
GLYNDEN AVE	3938	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
BLACKBOY HILL.	3610	Lodged	Camp	No	No Gender Restrictions	Metro/Wheatbelt
Helena Valley Scarred Trees	23300	Stored Data / Not a Site	Modified Tree	No	No Gender Restrictions	Metro/Wheatbelt
PARKERVILLE 05	15733	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Not Recorded
MR_WHA_20_04	38673	Stored Data / Not a Site	Water Source	No		Metro/Wheatbelt

MUNDARING DAM ROCKS	3575	Lodged	Mythological	No	No Gender Restrictions	Metro/Wheatbelt
DINNER CAMP.	3518	Stored Data / Not a Site	Historical, Mythological, Camp, Meeting Place, Natural Feature, Water Source	No	No Gender Restrictions	Metro/Wheatbelt
CLAYTON ESTATE A, B, C & D	3982	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
MIDDLE CREEK	16009	Registered Site	Mythological	No	No Gender Restrictions	Not Recorded
GREAT EASTERN HIGHWAY 2	16007	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Not Recorded
GREENMOUNT	4366	Registered Site	Man-Made Structure	No	No Gender Restrictions	Metro/Wheatbelt
Yam Site (John Forrest National Park)	3383	Lodged	Artefacts / Scatter, Camp	No	No Gender Restrictions	Metro/Wheatbelt
MOIR PLACE	3976	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
MR_WHA_20_02	38592	Stored Data / Not a Site	Modified Tree	No		Metro/Wheatbelt
DEUDONNE FARM	3902	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
RED HILL.	3721	Registered Site	Mythological, Quarry, Water Source	Yes	No Gender Restrictions	Metro/Wheatbelt
RILEY ROAD, STONEVILLE	3231	Registered Site	Modified Tree	No	No Gender Restrictions	Metro/Wheatbelt
AVON RIVER	15979	Registered Site	Mythological, Camp, Natural Feature, Water Source, Other: Food Resource	No	No Gender Restrictions	Metro/Wheatbelt
WUNDOWIE BROOK	3551	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
SUNNINGHILL ROAD	3989	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
HELENA VALLEY ROAD LOT 233	3515	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
PARKERVILLE COMPLEX (06-08)	15734	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Not Recorded
MIDDLE CREEK TRIBUTARY	16010	Registered Site	Mythological	No	No Gender Restrictions	Not Recorded
HELENA VALE RACECOURSE	3663	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
GRAYDEN PADDOCK	3903	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
Wooroloo Brook	37000	Registered Site	Mythological, Water Source	No		Metro/Wheatbelt

STONEVILLE:WALTERS PROPERTY.	3386	Lodged	Artefacts / Scatter, Camp	No	No Gender Restrictions	Metro/Wheatbelt
LARWOOD PADDOCK 1 - 3	3905	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
BROOKSIDE PARK,PARKERVILLE	3605	Lodged	Engraving	No	No Gender Restrictions	Metro/Wheatbelt
RIDGE HILL KENNELS A & B	3641	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
Elder Creek (Astroloma Creek)	24646	Registered Site	Artefacts / Scatter, Ceremonial, Modified Tree, Mythological, Ochre, Plant Resource, Water Source	No	No Gender Restrictions	Metro/Wheatbelt
MORRISON ROAD, MIDVALE	4083	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
Mundaring Weir Corroboree Grounds (Booralyn)	22675	Lodged	Ceremonial, Natural Feature	No	No Gender Restrictions	Metro/Wheatbelt
PARKERVILLE 03	15731	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Not Recorded
DARLING RANGE	3188	Stored Data / Not a Site	Mythological, Camp, Hunting Place, Meeting Place, Named Place, Natural Feature, Plant Resource	Yes	Initiated Male Access Only	Metro/Wheatbelt
PARKERVILLE 13	15739	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Not Recorded
Mundaring Dam 4	17200	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
PARKERVILLE 11	15737	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Not Recorded
MARRIOTT PARK,BOYA	3662	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
Station Reserve Scarred Log	20141	Lodged	Modified Tree	No	No Gender Restrictions	Not Recorded
HOLDING PADDOCK 1-4	3966	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
HELENA VALLEY QUARRY	504	Registered Site	Artefacts / Scatter, Quarry	No	No Gender Restrictions	Metro/Wheatbelt
COONGAN AVENUE	3939	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
JOHN FORREST SCARRED TREE	3523	Registered Site	Modified Tree	No	No Gender Restrictions	Metro/Wheatbelt
HELENA CREEK GROUP	3983	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt



KOONGAMIA	3987	Stored Data / Not a Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
Chidlow Scarred Tree	34190	Lodged	Other: Scarred Tree	No	No Gender Restrictions	Metro/Wheatbelt
Susannah Brook Isolated Artefact	21360	Stored Data / Not a Site	Artefacts / Scatter, Other: Isolated Find	No	No Gender Restrictions	Metro/Wheatbelt
BUCKINGHAM ROAD A-D	3666	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt
Mundaring Dam 2	17198	Registered Site	Artefacts / Scatter	No	No Gender Restrictions	Metro/Wheatbelt

**Mine**

PROJECT	SITE	SITE STAGE	COUNT: 3
Burma Road	Burma Road Bailup Gravel	Operating	
Burma Road	Burma Road Environmental Group	Operating	
Abercorn Road - Chidlow	Abercorn Road	Operating	

**WaterCorp Water Pumping Station**

NAME	TYPE	LIFECYCLE	OWNER	COUNT: 17
MUNDARING WEIR C	Pumping Station	Existing	Water Corporation	
GREENMOUNT RESERVOIR	Pumping Station	Existing	Water Corporation	
SEXTON ST	Pumping Station	Existing	Water Corporation	
OLD LOWER HELENA	Pumping Station	Abandoned	Water Corporation	
CHIDLOW	Pumping Station	Existing	Water Corporation	
MITCHELL RD DARLINGTON	Pumping Station	Existing	Water Corporation	
HELENA TCE	Pumping Station	Existing	Water Corporation	
RECIRCULATION PUMPS	Unknown	Existing	Water Corporation	
BROOKING RD	Booster Station	Existing	Water Corporation	
MT HELENA	Booster Station	Existing	Water Corporation	
LOWER HELENA	Pumping Station	Existing	Water Corporation	
MUNDARING PS A	Pumping Station	Abandoned	Water Corporation	
GREENMOUNT	Pumping Station	Inactive	Water Corporation	
BURTON RD	Pumping Station	Existing	Water Corporation	
HUMMERSTON ST	Booster Station	Existing	Water Corporation	
TEMP	Pumping Station	Removed	Water Corporation	
HALIFAX PL	Pumping Station	Existing	Water Corporation	

**WaterCorp Water Treatment Plant**

NAME	LIFECYCLE	OWNER	COUNT: 5
MITCHELL RD	Existing	Water Corporation	
MUNDARING WTP	Existing	Water Corporation	
CHLORINE HOUSE	Existing	Water Corporation	
GREENMOUNT RESERVOIR	Existing	Water Corporation	
MUNDARING WEIR	Existing	Water Corporation	

**WaterCorp Sewerage Pumping Station**

NAME	TYPE	OWNER	COUNT: 8
LOT 14 PRICHARD RD	PS- pump station	P- private	
PARKVIEW GDNS TEMP	PS- pump station	W- water corporation	
MUNDARING PRIMARY SCHOOL	PS- pump station	P- private	

Page 9 of 30

LOT 62	PS- pump station	P- private
MUNDARING CHRISTIAN SCHOOL	PS- pump station	P- private
HARTUNG ST INTERIM	PS- pump station	W- water corporation
PARKVIEW GDNS	PS- pump station	W- water corporation
ELDER WY	PS- pump station	W- water corporation

**WaterCorp Sewerage Treatment Plant**

NAME	STATUS	OWNER	COUNT: 1
MUNDARING	A- actual	W- water corporation	

**WaterCorp Drain Pumping Station**

NAME	STATUS	OWNER	COUNT: 0
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**Prisons**

NAME	LOCALITY	COUNT: 2
Acacia Prison		
Woorloo Prison Farm		

**DFES WAERN Repeater**

NAME	LOCATION	REGION	COUNT: 2
Greenmount	WA POLICE SITE	Metro Central	
Sawyers Valley	TELSTRA SITE	Metro North	

**DFES WAERN Repeater**

NAME	HIGH BAND CHANNEL	SITE TYPE	COUNT: 0
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**WAPOL Comms Site**

NAME	SITE ELEVATION	TOWER TYPE	COUNT: 0
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**ACMA Communications Site**

NAME	LICENSEE	COUNT: 82
Hutchison Site Swan View 297 Morrison Rd SWAN VIEW 3945 Thomas Street CHIDLOW	Telstra Corporation Limited	
Woorloo Prison Communications Site 386 Great Eastern Highway WOOROLOO 9 Artello Bay Road MIDVALE 14 Rothschild Place MIDVALE	WESTERN AUSTRALIA POLICE	
Sexton St Pump Station Sexton St SAWYERS VALLEY	Water Corporation	
Telstra/Optus Site off Linley Valley Rd WOOROLOO	Telstra Corporation Limited	
Telstra BTS Lot 529 Marnie Rd DARLINGTON	Telstra Corporation Limited	
Mobile Spectrum Licensing Site GREAT EASTERN HIGHWAY Broadcast Site Service Park CHIDLOW		
IPS Geo Ops Site MUNDARING Georgiou DGPS Transmitter Great Eastern Highway HOVEA		
Vodafone Monopole Truck and Trailer Park 30 Rothschild Place MIDVALE	Vodafone Australia Pty Limited	
Broadcast Site Rally Village MUNDARING Telstra RBS Site Off Allen Rd MUNDARING 4435 Thomas Road CHIDLOW	Telstra Corporation Limited	
Shire Hall Great Eastern Hwy cnr Nichol St MUNDARING		

Page 10 of 30



Telstra Exchange GREENMOUNT	
NBN Co Site 5105 Bunning Road MT HELENA	NBN CO LIMITED
NBNCo 2000 (Lot 2507) Sertorio Road Chidlow	Telstra Corporation Limited
Mundaring Christian College 1605 Walker Street MUNDARING	Western Tourist Radio Pty Ltd
NBN Co Site Lot 7681 Harper Road Wooroloo	NBN CO LIMITED
Telstra/Optus Site Reserve 23921 Old Northam Rd CHIDLOW	Optus Mobile Pty Limited
54 Beaconsfield Ave MIDVALE	
Telstra/Optus Site Water Tank Coppin Rd MUNDARING	Telstra Corporation Limited
LPON Site 5 Mitchell St WOOROLOO	United Christian Broadcasters Australia Limited
Brown Park SWAN VIEW	
Sawyers Valley Pumping Station Great Western Highway SAWYERS VALLEY	Water Corporation
Goatfarm MTB Park Greenmount Rise GREENMOUNT	
7/7125 Great Eastern Hwy MUNDARING	
WA SES Site Padbury Road GREENMOUNT	Telstra 3G Spectrum Holdings Pty Ltd
Acacia Prison Great Eastern Hwy WOOROLOO	WESTERN AUSTRALIA POLICE
NBNCo Reserve 11625 Lot 2442 Bailup Road WOOROLOO	NBN CO LIMITED
Aldi Mundaring 22-24 Hartung Street MUNDARING	ALDI STORES (A LIMITED PARTNERSHIP)
Telstra/Optus Site Greenmount National Park Padbury Rd SWANVIEW	Vodafone Australia Pty Limited
Kirstall Way SAWYERS VALLEY	
LPON site 35 Betty St CHIDLOW	United Christian Broadcasters Australia Limited
Richardson and Falls Rd HOVEA	
Shire Offices Cnr Great Eastern Hwy and Mindyah St MUNDARING	
Telstra Microwave Site Great Eastern Highway SAWYERS VALLEY	Telstra 3G Spectrum Holdings Pty Ltd
Telstra Site Lot 105 Bilgoman Rd GLEN FORREST	
Telstra Exchange 5 Evans Street Mount Helena	Telstra Corporation Limited
Swoop - Swan View 1075 Viveash Rd SWAN VIEW	Cirrus Communications Pty Limited
NBNCo 1240 Osborne Street Stoneville	Optus Mobile Pty Limited
Philips Groupsite Marnie Road DARLINGTON	Swan Towing Service Pty Ltd
850 Lacey Rd MUNDARING	
Mann St & Hartung La MUNDARING	
Sawyers Valley Substation Great Eastern Highway SAWYERS VALLEY	Electricity Networks Corporation
Lot 375 Mundaring Weir Road MUNDARING	ACCIONA TRILITY JV Pty Ltd
Telstra Street Cell, outside 46 Riverdale Road Helena Valley	Telstra Corporation Limited
Swan Location 8176 Linley Valley Road WOOROLOO	
NBN Co 4105 Roland Road Parkerville	NBN CO LIMITED
Mobile Spectrum Licensing Site MUNDARING	
Coles Mundaring Village, 7295 Great Eastern Highway MUNDARING	COLES GROUP LIMITED
205 Douglas Road CHIDLOW	
Telstra Exchange 2 Owen Road Parkerville	Telstra Corporation Limited
Darlington Substation Victor Road DARLINGTON	BKAL Pty Ltd
Mundaring Depot 38-54 Wandeara Crescent Mundaring	CSE CROSSCOM PTY LTD
15 Giffellon Road STONEVILLE	

Pump Station Thomas Street CHIDLOW	Water Corporation
NBN Co Test Traillet (CW_P6B) within 10 km of Lot 200, Stoneville Road STONEVILLE	
Abercorn Rd CHIDLOW	Western Amateur Radio Group
Cnr Amherst and Morrison Roads SWAN VIEW	PETER F & OLGA BROWN
LPON site 14 Dunham Crescent WOOROLOO	
Lake Leschenautia Rosedale Road MUNDARING	Shire of Mundaring
Wawa Site HI Tank Marnie Road DARLINGTON	Water Corporation
Telstra Exchange 54 Hardey Rd Glen Forrest	Telstra Corporation Limited
Coles Swan View, 40 Marlboro Road SWAN VIEW	COLES GROUP LIMITED
NBNCo Reserve 6203 Cairn Street Sawyers Valley	
Telstra Site, 21 Chidlow Street Mount Helena	Telstra Corporation Limited
Abercorn Rd MALUNING	
LPON site 1210 Bunning Road MOUNT HELENA	
CMTS Site Avon Location 26585 Ash Rd Beechina CHIDLOW	Optus Mobile Pty Limited
Lot 120 Stoneville Road STONEVILLE	WEST COAST CAR CLUB (INC)
Telstra Customer Mundaring Observatory MUNDARING	
Pump Station water pipeline SAWYERS VALLEY	
CALM Site Near Jacoby Park Mundaring Weir Road MUNDARING	DEPARTMENT OF BIODIVERSITY CONSERVATION AND ATTRACTIONS
Vodafone/Optus Site Lot 82 Sutcliffe Rd MUNDARING	Telstra Corporation Limited
Vodafone/Optus Site Marnie Rd DARLINGTON	Vodafone Australia Pty Limited
Airservices Site off Beacon Road PARKERVILLE	WESTERN AUSTRALIA POLICE
Great Eastern Hwy MUNDARING	
Telstra Site 1 Montrose Avenue Darlington Mundaring	Telstra Corporation Limited

#### Above Ground Watermain

NAME	SUPPLY TYPE	MATERIAL	LENGTH (m)	LIFECYCLE	OWNER	COUNT: 196
MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation	
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	276.79913000	Existing	Water Corporation	
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	106.08798000	Existing	Water Corporation	
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation	
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation	
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	200.55904000	Existing	Water Corporation	
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	246.07556000	Existing	Water Corporation	
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	12.03237000	Existing	Water Corporation	
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	125.92663000	Existing	Water Corporation	
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	59.85397000	Existing	Water Corporation	
MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation	
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	246.31061000	Existing	Water Corporation	

MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	82. 19100000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	257. 19302000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	563. 92444000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	65. 30061000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	93. 03507000	Existing	Water Corporation
MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	348. 55200000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	326. 88049000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	173. 27158000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	721. 94269000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	31. 33889000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	36. 90069000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	5.84144000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	891. 25513000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	132. 14162000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	288. 04523000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	5.25306000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	499. 46027000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	232. 88693000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	157. 09656000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	8.24478000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	21. 29406000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	742. 02332000	Existing	Water Corporation
MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	389. 47253000	Existing	Water Corporation

MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	1.06256000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	21.29406000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	34.08816000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	11.08893000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	675.82971000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.99950000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	246.07556000	Existing	Water Corporation
MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	317.82468000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	236.57669000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	235.33719000	Existing	Water Corporation
MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	1.70044000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	21.29406000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	5.13041000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	384.18314000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	38.43712000	Abandoned	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	650.73114000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	171.97327000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	314.71863000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	88.36021000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	760.08917000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	348.55200000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	227.88226000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	151.89877000	Existing	Water Corporation

MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	101.64237000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	566.03717000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	2.15558000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	138.58437000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	21.29406000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	6.93580000	Existing	Water Corporation
305DM STIRLING RD	Drinking Water	Steel	533.00519000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	88.28523000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	247.14107000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	1.00042000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	55.27695000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	384.49576000	Existing	Water Corporation
MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	617.54309000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	411.24869000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	103.14045000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	82.19100000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	36.57169000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	271.00589000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	498.83017000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
	Drinking Water	Cast Iron	150.28607000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	830.69269000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	558.39771000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	558.67444000	Existing	Water Corporation



MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	254. 80197000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	39. 87303000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	38. 40450000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	339. 29773000	Existing	Water Corporation
460DM STIRLING RD	Drinking Water	Steel	27. 92705000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	169. 70625000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	1.00052000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	246. 07556000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	121. 92100000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	26. 14423000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	246. 07556000	Existing	Water Corporation
MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	246. 61716000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	10. 49883000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	194. 80809000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	82. 19100000	Existing	Water Corporation
305DM STIRLING RD	Drinking Water	Steel	156. 69923000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	549. 88666000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	468. 22687000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	1031. 07874000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	14. 09387000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	246. 07556000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	348. 55200000	Existing	Water Corporation

MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	7.50208000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	28.13260000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	257.09177000	Existing	Water Corporation
MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	491.76819000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	625.78400000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	88.28523000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	28.65677000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	10.50504000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	339.04626000	Existing	Water Corporation
MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	377.78357000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	302.03867000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	854.06201000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	1305.10852000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	430.71899000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	348.55200000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	2.15708000	Existing	Water Corporation
MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	166.06715000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	148.26450000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	82.19100000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	217.88818000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	14.16819000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	38.40450000	Existing	Water Corporation
MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	722.15295000	Existing	Water Corporation

MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	1.93414000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	82.19100000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	1.63069000	Existing	Water Corporation
MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	82.19100000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	14.16819000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	158.18964000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	48.32210000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	194.80809000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	234.46980000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	302.28610000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	108.38300000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	246.07556000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
305DM STIRLING RD	Drinking Water	Steel	533.00519000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	36.51101000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	261.66550000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	513.43390000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.26276000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	991.58246000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	360.67889000	Existing	Water Corporation
MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	246.07556000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	1.54004000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	277.43484000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation



MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	318.91202000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	27.44981000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	1.00052000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	54.93230000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	5.79299000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	138.50746000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	318.41284000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	247.27652000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	541.82208000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	246.07556000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	67.86854000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	6.80773000	Existing	Water Corporation
MUNDARING TRUNK MAIN	Drinking Water	Steel	0.00000000	Existing	Water Corporation
MUNDARING - KALGOORLIE PIPELINE	Drinking Water	Steel	0.00000000	Existing	Water Corporation

**Horizon Power Transmission Lines**

ID	CIRCUIT	STATUS	MOUNTING	COUNT: 0
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**Western Power Transmission Lines**

LINE NAME	KV	TYPE	COUNT: 9
MW-WUN 71	66	Overhead Carriers	
D-SVY 81	132	Overhead Carriers	
KW-NT 91	330	Overhead Carriers	
NT-NOR 81	132	Overhead Carriers	
MU-NT 91	330	Overhead Carriers	
D-K 81	132	Overhead Carriers	
GLT-WLT 81	132	Overhead Carriers	
NOR-SVY 81	132	Overhead Carriers	
D-MJ 81	132	Overhead Carriers	

**Horizon Power Substations**

NAME	TYPE	COUNT: 0
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**Western Power Substations**

NAME	COUNT: 2
Darlington	

Sawyers Valley 132kV

**FIFWA WA Fire Atlas**

<b>NAME</b>	<b>PROPERTY MANAGEMENT</b>	<b>COUNT: 540</b>
GORRIE	Forest Products Commission	
WELLBUCKET	Forest Products Commission	
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Page 20 of 30

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<b>FIFWA High Conservation Value Forest (HCVF)</b>		
<b>NAME</b>	<b>PROPERTY MANAGEMENT</b>	<b>COUNT: 0</b>

**Appendix 6 Emergencies Likely to Occur in the Shire of Mundaring District**

<b>HAZARD</b>	<b>CONTROLLING AGENCY</b>	<b>HMA</b>	<b>LOCAL COMBAT ROLE</b>	<b>LOCAL SUPPORT ROLE</b>	<b>STATE HAZARD PLAN</b>
Fire	DFES DBCA Shire of Mundaring (location and level dependent)	FES Commissioner	√	√	Fire
Storm, Flood	DFES	FES Commissioner	√	√	Severe Weather (interim)
Crash Emergency – Road Crash	WA Police	Commissioner of Police	√ VFRS Mundaring	√	Crash Emergency
Crash Emergency – Rail Crash (Public Transport)	Public Transport Authority	Public Transport Authority Managing Director		√	Crash Emergency
Crash Emergency – Rail Crash (Arc Infrastructure – freight)	Arc Infrastructure	Arc Infrastructure		√	Crash Emergency
Crash Emergency – Air Crash	WA Police	Commissioner of Police		√	Crash Emergency
Hazardous Materials Emergencies - HAZMAT	DFES	FES Commissioner	√ VFRS Mundaring	√	Hazardous materials emergencies (HAZMAT)
Heatwave	Department of Health	CEO Department of Health		√	Heatwave

Human epidemic - Human Biosecurity	Department of Health	CEO Department of Health		√	Human Biosecurity
Animal, plant disease – Animal and Plant biosecurity	Department of Primary Industries and Regional Development	Director General, Department of Primary Industries and Regional Development		√	Animal and Plant Biosecurity
Earthquake	DFES	FES Commissioner		√	Earthquake
Search and Rescue Emergencies	WA Police	Commissioner of Police	√ SES Mundaring	√	Persons lost or in distress requiring a Search and Rescue response (SAR emergency)
Energy Supply Disruption (electricity, gas, liquid fuel)	Operator of the affected energy infrastructure	Coordinator of Energy		√	Energy Supply Disruption
Hostile Act	WA Police	Commissioner of Police		√	Hostile Act

**Appendix 7 Vulnerable/At Risk Person Groups**

<b>Facility Type Name</b>	<b>Address, Phone</b>	<b>No. of Occupants</b>
<b>Childcare Centres</b>		
Hills Childcare Centre	16 Hartung St. MUNDARING 9295 6550	65
Kids Inn Childcare	384-386 Morrison Rd. SWAN VIEW 9294 4116	45
Ladybugs Childcare	11 Torquata Blvd. HELENA VALLEY 9274 7404	65
Mundaring Child Care Centre	505 Brooking Rd. MAHOGANY CREEK 9298 8336	33
My World Childcare	33 – 41 Beaconsfield Ave. MIDVALE 9250 7776	94
Little Peoples Retreat	31 Balfour Rd. SWAN VIEW 9255 1489	48
<b>Aged Care</b>		
Yallabee Hostel	2 Fenton St. MUNDARING 9295 1511	40 (30 staff)
Yallabee Independent Living Units	2 Fenton St. MUNDARING 9294 2688	53 units (1-2 persons in each)
Regis Cypress Gardens	22 Coongan Ave. GREENMOUNT 1300 998 100	127

<b>Youth Care</b>		
Parkerville Children & Youth Care	290 Beacon Rd. PARKERVILLE 9290 1200	15
Kath French Centre CPFS	900 Woodlands Rd. STONEVILLE	12 (16 Staff)
<b>Prisons</b>		
Wooroloo Prison Farm	Great Eastern Hwy. WOOROLOO 9573 3000	370
Acacia Prison	Great Eastern Hwy. WOOROLOO 9573 3300	1400
<b>Schools</b>		
Chidlow primary School	450 Lilydale St. CHIDLOW 9572 4132	187 students 18 staff
Darlington Primary School	Lot 7 Amherst Ave. DARLINGTON 9299 6888	370 students 45 staff
Helena College Junior School	1 Ryecroft Rd. DARLINGTON 9299 6626	220 students 14 staff



Treetops Montessori	12 Beenong Rd. DARLINGTON 9299 6725	123 students 27 staff
Glen Forrest Primary School	Tillbrook St. GLEN FORREST 9298 8202	320 students 45 staff
Helena College Senior School	52 Bilgoman Rd. GLEN FORREST 9298 9100	526 students 49 staff
Greenmount Primary School	50 – 68 Innamincka Rd. GREENMOUNT 9294 1155	419 students 54 staff
St. Anthony's Primary School	96 Innamincka Rd. GREENMOUNT 9294 5500	471 students 56 staff
Helena Valley Primary School	3700 Helena Valley Rd. HELENA VALLEY 9294 1062	299 students 29 staff
Mount Helena Primary School	Lot 289A Keane St East. MOUNT HELENA 9572 1011	251 students 33 staff
Eastern Hills Senior High School	Keane St. East. MOUNT HELENA 9573 0200	750 students 90 staff
Bible Baptist Christian Academy	6 Chidlow St. MOUNT HELENA 9572 1648	20 students 10 staff
Mundaring Primary School	855 Stevens St. MUNDARING 9295 1072	309 students 31 staff
Sacred Heart Primary School	200 Coolgardie St. MUNDARING 9295 1562	183 students 24 staff
Mundaring Christian School	1605 Walker St. MUNDARING 9295 2688	398 students 45 staff
Parkerville Primary School	16 Parker Rd. PARKERVILLE 9295 4268	314 students 43 staff
Silver Tree Steiner School	695 Roland Rd. PARKERVILLE 9295 4787	152 students 20 staff

Sawyers Valley Primary	235 Sawyers Rd. SAWYERS VALLEY 9295 1434	194 students 39 staff
Swan View Primary School	380 Morrison Rd. SWAN VIEW 9294 1522	408 students 50 staff
Swan View Senior High School	Gladstone Ave. SWAN VIEW 9294 0100	400 students 80 staff
Wooroloo Primary School	Wade Rd. WOOROLOO 9573 1144	75 students 15 staff
<b>Community Kindergartens</b>		
Chidlow Community Kindergarten	Lot 266 Northcote ST CHIDLOW 9572 3355	20 students 3 staff
Glen Forrest Community Kindergarten	47 Marnie Rd. GLEN FORREST 9298 9250	20 students 2 staff
Mt Helena Community Kindergarten	20B Chidlow St. MOUNT HELENA 9572 1170	15 students 2 staff
Little Possums - 3 Year Old Kindy	3 Craigie PL, MUNDARING 9295 1139	39 students 8 staff
Brookview Family Centre - 3 Year Old Kindy	55 Marlboro Rd. SWAN VIEW 9255 2144	20 students 3 staff
<b>Caravan Parks &amp; Camping Grounds</b>		

Mundaring Caravan Park	5235 Gt Eastern Hwy, MUNDARING	40 Sites
Lake Leschenaultia Camping Ground	2135 Rosedale Rd, CHIDLOW	22 Sites
<b>Other</b>		
Pathways Farm (psychotherapy centre)	171 Mundaring Weir Rd. MUNDARING 9295 1339, 0424820726	10



# Local Emergency Welfare Plan

## MIDLAND REGION

(SUPPORTING CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF  
BASSENDEAN and SHIRE OF CHITTERING)

(December 2022)

Prepared by

Department of Communities - Emergency Services

Tabled/Received and accepted at the

LOCAL EMERGENCY MANAGEMENT COMMITTEE on ( )



This Plan can be activated for hazards defined under the WA State  
Emergency Management Arrangements eg State Hazard Plan - Heatwave,  
State Hazard Plan – Fire, State Hazard Plan – Crash Emergency, State  
Hazard Plan - HAZMAT.

To activate this Plan call the Department of Communities For Metro Plans  
- Emergency Services On Call Coordinator on **0418 943 835**, 24 hours/ 7  
days.

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

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**Contact details**

To make comment on this plan please contact -

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**Amendment List**

AMENDMENT		DETAILS	AMENDED BY
NO.	DATE		NAME
	NOV 2020	Complete Review and Reissue.	Ryan Hamblion
1			
2			
3			
4			
5			
6			

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

**Contents**

- 1. Introduction ..... 4
- 1.1 Outline..... 4
- 1.2 Exercise and review period ..... 4
- 1.3 Welfare services definition ..... 4
- 2. Preparedness and Operation of this Plan ..... 4
- 2.1 Organisational responsibilities ..... 4
- 2.2 Special considerations ..... 5
- 2.3 Resources – Preparedness and Operational ..... 5
- 2.4 Training ..... 9
- 2.5 Plan Activation Procedures ..... 9
- 2.6 Plan Activation Stages ..... 9
- 2.7 Public Information Management ..... 11
- 2.8 Exchange of Information ..... 11
- 2.9 Debriefs and Post Operation Reports ..... 11
- 3. Recovery ..... 11
- 3.1 Recovery Definition ..... 11
- 3.2 Emergency relief and assistance in recovery ..... 11
- 3.3 Financial Assistance in recovery ..... 12
- 3.4 Cessation of recovery ..... 12
- 3.5 Review of recovery activities ..... 12
- Appendix 1 – Department of Communities Standard Operating Procedures ..... 13
- Appendix 2 – Local Emergency Welfare Coordination ..... 14
- Appendix 3 –Emergency Welfare Coordination Group/Partnering Agencies..... 15
- Appendix 4 – Organisational Responsibilities..... 24
- Appendix 5 – Emergency Accommodation..... 28
- Appendix 5A - List of Pre-Determined Welfare Centres ..... 31
- Appendix 5B – Alternative Temporary Accommodation Services..... 38
- Appendix 6 – Welfare function of Registration and Reunification ..... 39
- Appendix 7 – Emergency Catering Services ..... 41
- Appendix 8 – Emergency Clothing and Personal Requisites..... 43
- Appendix 9 – Personal Support Services ..... 45
- Appendix 10 – Key Contact Lists..... 47
- Appendix 12 – Distribution List: ..... 49

## **Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

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### **1. Introduction**

#### **1.1 Outline**

The Local Emergency Welfare Plan is to be read in conjunction with the State Emergency Welfare Plan, both prepared by the Department of Communities (Communities).

The State and Local Emergency Welfare Plans are support plans which document the strategic management and coordination of welfare services in emergencies, as part of the Western Australian State Emergency Management (EM) Arrangements.

The scope of this local plan includes:

- Communities responsibilities for the planning, response and recovery stages for the management and coordination of welfare services, including resources, within the identified geographical boundaries;
- agreed responsibilities of emergency management partnering agencies, coordinated by Communities to provide welfare services during emergencies.

#### **1.2 Exercise and review period**

This plan is to be exercised at least annually, and will be reviewed every two years, with Appendices and contact details reviewed quarterly and after each activation.

#### **1.3 Welfare services definition**

The provision of immediate and ongoing supportive services to alleviate, as far as practicable, the effects on people affected by an emergency. To assist in coordinating the provision of welfare services, six (6) functional areas have been identified:

- **emergency accommodation including welfare centres** – see Appendix 5
- **emergency catering** – see Appendix 7
- **emergency clothing and personal requisites** – see Appendix 8
- **personal support services** – see Appendix 9
- **registration and reunification** – see Appendix 6
- **financial assistance** - in Western Australia there are a number of financial assistance programs that may be put in place following a major emergency. Communities has the provision of some financial assistance being available for assessed immediate needs. This is determined at the time of the emergency using the principle of needs on a case-by-case basis for affected persons, as approved by Communities State Welfare Coordinator/ Communities Emergency Services Coordinator.

### **2. Preparedness and Operation of this Plan**

#### **2.1 Organisational responsibilities**

The development and maintenance of this plan is allocated to the Communities District Emergency Services Officer, in consultation with members of the Emergency Welfare Coordination Group (EWCG), if there is one, and the Local Emergency Management Committee (LEMC). A contact list of the organisations that constitute the EWCG is provided in Appendix 3 and their agreed organisational responsibilities are provided in Appendix 4.

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

**2.2 Special considerations**

Local Governments (LGs) plan for special considerations as per the State EM Policy 4.6.1 –

EM planning must consider where special arrangements will be required. For example any groups within the community whose circumstances may create barriers to obtaining information, understanding instructions, or reacting to an emergency. This includes but is not limited to:

- children and youth;
- older people;
- people with disability;
- those who are medically reliant;
- Aboriginal and Torres Strait Islanders;
- individuals from culturally and linguistically diverse (CaLD) backgrounds;
- isolated individuals and communities; and
- transient individuals and communities.

In addition, EM planning must consider special arrangements for animals as per the State Emergency Welfare Plan 2.3.6 -

**Animals in welfare centres**

For health and safety reasons no animals, including pets, are permitted in welfare centres with the exception only of Assistance animals e.g. Guide Dogs, “Hearing” Dogs and Disability Aid Dogs. Some local governments may have an Animal Welfare Plan for them to coordinate the management of animals and pets in emergencies.

Services specifically for children and families, including child and family friendly spaces at Welfare Centres, are to be considered at the local level and included in Local Emergency Management Arrangements. Also see Appendix 5 Emergency Accommodation, point 5.4 Children, organisations, educational and care facilities.

Communities prioritises its response in line with its operational capacity, and relies on those agencies or organisations which provide support to these groups having suitable plans and response capabilities in place, prior to an emergency to cater for these groups’ needs.

**2.3 Resources – Preparedness and Operational**

Communities has primary responsibility for managing and coordinating welfare services resources. This plan is based on the utilisation of resources existing within a community and to supplement those resources when required at the State level. In some emergencies interstate/national resources may be required. Requests for additional resource support should be made by the Local Welfare Coordinator to the State Welfare Coordinator/Emergency Services Coordinator. Communities is responsible for appointing Welfare Coordinators as follows:

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
<b>Communities State Welfare Coordinator (SWC)</b>	The title “State Welfare Coordinator” used throughout this plan is the Communities representative appointed by the



**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

<b>Welfare Resource</b>	<b>Responsibilities during Preparedness, Operation and Recovery</b>
	<p>Communities Director General (DG). This role is delegated to the Director Emergency Services. Responsibilities include:</p> <ul style="list-style-type: none"> <li>(a) Coordination of all emergency welfare support services at the State level;</li> <li>(b) Represent the DG on the State Emergency Coordination Group (SECG) and State Recovery Coordination Group (SRCG) as required;</li> <li>(c) Act as the DG's representative on the following: <ul style="list-style-type: none"> <li>• SEMC Response and Capability Subcommittee;</li> <li>• SEMC Recovery Subcommittee;</li> <li>• SEMC Community Engagement Subcommittee;</li> <li>• Other State and national level committees as appropriate.</li> </ul> </li> <li>(d) Chairing the State Welfare Emergency Committee (SWEC);</li> <li>(e) Coordination of all partnering agencies within the State Welfare Coordination Centre.</li> </ul>
<b>Communities Emergency Services Coordinator (ESC)</b>	<p>This role may be delegated by Communities Emergency Services (ES) Director to the rostered Communities ES On Call Officer during activation and operations to carry out Communities emergency management functions. The ESC is the link between the Local Welfare Coordinators and the State Welfare Coordinator and, where applicable, with the relevant HMA/Controlling Agency. The ESC is authorised to activate responses to emergencies and approve emergency expenditure and utilisation of resources to meet the emergency welfare requirements. Responsibilities include:</p> <ul style="list-style-type: none"> <li>(a) Establish the State Welfare Coordination Centre and manage centre functions during operation;</li> <li>(b) Activate responses to emergency situations, authorise emergency expenditure and utilise resources to meet those responses;</li> <li>(c) Assist the State Welfare Coordinator with their functions as required;</li> <li>(d) Manage emergency welfare services functions as required;</li> <li>(e) Provide support to country staff/offices involved in emergencies;</li> <li>(f) Represent Communities on the State Emergency Coordination Group (SECG) and State Recovery Coordination Group (SRCG) as required.</li> </ul>
<b>Communities District Welfare Representatives</b>	<ul style="list-style-type: none"> <li>(a) Represent Communities on District Emergency Management Committees (DEMCs) to address emergency welfare support matters (Communities District Director or proxy);</li> <li>(b) Ensure the arrangements of this plan are clearly understood at the district level;</li> </ul>

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

<b>Welfare Resource</b>	<b>Responsibilities during Preparedness, Operation and Recovery</b>
	<ul style="list-style-type: none"> <li>(c) Clarify Communities policy on emergency welfare matters where required;</li> <li>(d) Refer matters of a contentious nature to Communities Emergency Services for resolution;</li> <li>(e) Ensure development, testing and maintenance of Local Emergency Welfare Plans for the district in which the Local Government (LG) areas fall;</li> <li>(f) Appointing Local Welfare Coordinators for each Local Emergency Management Committee (LEMC);</li> <li>(g) Represent Communities on Operational Area Support Groups (OASGs) as required.</li> </ul>
<b>District Emergency Services Officer (DESO)</b>	<ul style="list-style-type: none"> <li>a) As a local emergency management resource, develop local arrangements, procedures and resources eg EM Kits;</li> <li>b) Develop, test and maintain the Local Emergency Welfare Plans for the district in which the LG areas fall;</li> <li>c) Ensure staff and volunteers of Communities and partnering agencies are trained and exercised in their welfare responsibilities by conducting training sessions and exercises annually;</li> <li>d) Liaise and establish networks and partnerships with agencies;</li> <li>e) Assist with activations if available;</li> <li>f) Assist and support the District Welfare representatives and Local Welfare Coordinators to carry out their roles.</li> </ul>
<b>Communities Local Welfare Coordinators (LWC)</b>	<p>Local Welfare Coordinators (LWCs) shall be nominated officers of Communities within an LG area/s.</p> <p>A Communities LWC responsibilities include:</p> <ul style="list-style-type: none"> <li>(a) Establish and manage the activities of the local Emergency Welfare Coordination Groups (EWCG), where determined appropriate by the District Director;</li> <li>(b) Represent Communities and the emergency welfare function on LEMCs and Local Recovery Committees;</li> <li>(c) During activation, manage and coordinate emergency welfare services, including establishing and managing welfare centres, and if further welfare assistance is required request for additional support services via the Communities Emergency Services;</li> <li>(d) Represent Communities on the Incident Support Group (ISG) when required.</li> </ul>
<b>Communities Welfare Centre Coordinator (WCC)</b>	<p>In some circumstances Welfare Centre Coordinators (WCCs) are appointed. They shall be nominated officers of Communities and the WCC responsibilities include:</p> <ul style="list-style-type: none"> <li>(a) Establish and manage the operations of the welfare centre/s, including coordinating staff and partnering agencies staff and volunteers, to provide appropriate welfare services to the evacuees in the welfare centre.</li> </ul>

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

<b>Welfare Resource</b>	<b>Responsibilities during Preparedness, Operation and Recovery</b>
	<p>(b) Communicate regularly with the LWC, and if further welfare assistance is required request for additional support services via the LWC;</p> <p>(c) Remaining at the centre to manage the centre operations.</p>
<b>Local Government Welfare Support</b>	<p>a) When an emergency event takes place within the boundaries of an LG, they may be activated by the HMA or by Communities to provide the initial welfare response to evacuating community members. This is primarily due to their close proximity to the emergency event and their ability to quickly identify and open a pre-determined welfare centre. If the activation request is from the HMA the LG should contact Communities to inform and consult with them of the activation to open a welfare centre. The role of the LG in these early stages would be to ensure that evacuees have a safe location to relocate to, and that they can be provided with basic needs and services until such time as Communities can arrive to take on the coordination role of the welfare centre. Basic needs and services may include refreshments, registration, basic information, and personal support. On arrival of Communities, the LG would then provide a handover to the designated Communities Welfare Coordinator, and take on the <b>LG Welfare Liaison Officer</b> role as a support to Communities.</p> <p>b) In some circumstances the emergency event may not escalate to a significant level, and the LG may determine that they are able to continue to operate the welfare centre without the need for deployment of Communities staff. If this situation arises the LG must seek approval from Communities to retain the coordination role and have this decision documented formally.</p> <p>c) In some circumstances it may not be possible for Communities to attend the welfare centre due to geographical distances, road conditions, conflicting events, or other unforeseen circumstances. In these cases the LG may be asked to continue to provide the coordination role for the welfare centre, with support and advice being available from Communities via telephone or other means. In these situations Communities would approve in advance any required expenditures in relation to operating the welfare centre, and would meet these costs if required.</p> <p>If LGs elect to undertake their own welfare arrangements without Communities consultation, <b>LGs are responsible for their own costs.</b></p>

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

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**2.4 Training**

Training, both internally and inter-agency, will be determined by Communities and Emergency Welfare Coordination Groups. All training is to ensure staff and volunteers of Communities and partnering agencies have the necessary skills to provide appropriate welfare services under this plan, and in accordance with their roles and responsibilities.

**2.5 Plan Activation Procedures**

Communities will activate this plan from two sources:

- (1) As per State Emergency Management Policy 5.3.4 'A Support Organisation is responsible for specific activities in support of the Controlling Agency/HMA, and may also support Combat Agencies and other Support Organisations upon request'.
- (2) The State Welfare Coordinator/Emergency Services Coordinator based on information provided internally and/or externally, may identify the need to activate this support plan.

Regardless of who first identifies the need, the HMA/Controlling Agency and Communities State Welfare Coordinator (SWC), Emergency Services Coordinator (ESC) or Local Welfare Coordinator shall confer and agree that this plan should be activated; discuss the safe location of welfare centres and welfare services required. If activated at the local level the Local Welfare Coordinator will advise Communities SWC/ESC.

Once this decision is made the State or Local Welfare Coordinator shall assess the immediate welfare services required and activate Communities and partnering agencies if required and available. See Appendix 1 Communities Standard Operating Procedures for activation procedures.

Communities, representing partnering agencies, should be included as a member of the ISG and OASG, if formed, and will appoint an appropriate Communities representative accordingly.

**2.6 Plan Activation Stages**

The plan will normally be activated in stages. In an impact event for which there is no warning period, these stages may be condensed with stages being activated concurrently.

Activation Stage number	Activation Stage name and actions
<b>Stage 1</b>	<p><b>Alert:</b> By the HMA/Controlling Agency or by Communities SWC/ESC based on information provided from within Communities.</p> <ol style="list-style-type: none"> <li>(a) Partnering agencies are alerted by the SWC/ESC or Local Welfare Coordinator;</li> <li>(b) Partnering agencies alert their own personnel;</li> <li>(c) Additional information allowing partnering agencies time to arrange preliminary preparations is provided;</li> </ol>



**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

Activation Stage number	Activation Stage name and actions
	(d) Key personnel are briefed on action to be taken; (e) Establish liaison as appropriate with the HMA/Controlling Agency and/or Emergency Coordinator.
<b>Stage 2</b>	<b>Activation:</b> By the HMA/Controlling Agency or by Communities SWC/ESC based on information provided internally and/or externally. (a) On behalf of the HMA/Controlling agency, and in consultation with the welfare centre owners, the Local Welfare Coordinator organises for the designated welfare centre to be opened if required. The safest and most appropriate centre needs to be agreed on by the HMA, LG and Communities; (b) Required partnering agencies are activated by the SWC/ESC or Local Welfare Coordinator and proceed to the welfare centre; (c) Welfare services are provided under the coordination of the Local Welfare Coordinator with partnering agencies assisting as required; (d) Communications are maintained with the HMA/Controlling Agency, Emergency Coordinator, Local Welfare Coordinator and partnering agencies; (e) Welfare services requirements are continuously monitored and reviewed by the Local Welfare Coordinator and adjusted accordingly. (f) If required, requests for additional resource support at the local level should be made by the Local Welfare Coordinator to the SWC/ESC.
<b>Stage 3</b>	<b>Stand Down:</b> HMA/Controlling Agency to officially notify Communities to Stand Down; or SWC/ESC or Local Welfare Coordinator to request of HMA/Controller Agency to Stand Down if they assess welfare services no longer required. (a) Partnering agencies are informed of the Stand Down by the SWC/ESC or Local Welfare Coordinator; (b) Partnering agencies stand down in accordance with relevant procedures for their agency; (c) Partnering agencies are to advise the SWC/ESC or Local Welfare Coordinator when stand down has been completed; (d) Communities to officially hand back the welfare centre facility to the owner and coordinate cleaning and any repairs required whilst the facility operated as a welfare centre; (e) The SWC/ESC or Local Welfare Coordinator advises partnering agencies of debriefing arrangements which will be conducted as soon as practicably possible;

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

Activation Stage number	Activation Stage name and actions
	(f) Post operation reports to be written by Communities – see 2.9.

### 2.7 Public Information Management

The HMA/Controlling Agency is responsible for the provision and management of media and public information during emergencies, and all non-welfare matters will be referred to them. Communities and partnering agencies to this plan should only provide information to the public and the media on issues that are directly their responsibility, and with approval from the Communities SWC/ESC.

If the **Register.Find.Reunite. system** is activated, Communities SWC/ESC will give approval for Australian Red Cross to provide R.F.R. information to the HMA/Controlling Agency, or the State Emergency Public Information Coordinator (SEPIC).

### 2.8 Exchange of Information

During a state of emergency or emergency situation, emergency management agencies can share personal information relating to persons affected by the emergency, State EM Plan 5.2.5. Communities Local Welfare Coordinator is to contact Communities SWC/ESC to seek approval before there is any exchange of information.

### 2.9 Debriefs and Post Operation Reports

The Local Welfare Coordinator conducts a debrief of participating staff and agencies as soon as practical after all agencies are stood down. This is to identify lessons learnt through the activation for continuous improvement of any future activations. Following this, the Local Welfare Coordinator, or appointed Communities officer, writes the Post Operation Report.

## 3 Recovery

### 3.1 Recovery Definition

The Emergency Management Act 2005 (s. 3) defines recovery as the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial, and economic wellbeing.

As per the State Emergency Management Plan and the State Emergency Welfare Plan, it is the responsibility during recovery for the Department of Communities to coordinate the welfare components of recovery in line with the services outlined in this Plan for people affected by an emergency.

### 3.2 Emergency relief and assistance in recovery

Where possible, all offers of assistance and donations, including donated goods and services, should be coordinated through the Local Recovery Committee to avoid duplication of effort and confusion, State EM Policy 6.9.

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

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**Communities, as a support organisation, is not responsible for the coordination or collection of monetary donations or donated goods or services; restocking perishables or transporting people to/from homes and communities.**

### **3.3 Financial Assistance in recovery**

Sourced from State EM Plan 6.10 –

Through the **Disaster Recovery Funding Arrangements – Western Australia (DRFA-WA)**, the State Government provides a range of relief measures to assist communities recover from an eligible natural event

Department of Communities may provide some financial assistance in recovery for individuals and families if DRFA-WA is activated. This assistance is to alleviate the personal hardship or distress arising as a direct result of an eligible natural disaster, and is assessed on a case by case basis by Communities SWC/ESC. Some categories are subject to income and/or assets testing.

Other financial assistance that may be available after an emergency are:-

- **Department of Human Services Centrelink (Centrelink)** – will ensure payments to its existing clients in the area affected by the emergency are not disrupted. It can often provide financial assistance to any person whose livelihood has been affected by the emergency. Where possible, Centrelink should be invited to join the Local Recovery Coordination Group.  
**If activated by the Australian Government, Centrelink can administer –**
  - **Australian Government Disaster Recovery Payment (AGDRP)** - a one-off payment to assist people who have been significantly affected by a disaster. It is not for minor damage or inconvenience.
  - **Australian Government Disaster Recovery Allowance (AGDRA)** - a short term payment to assist individuals who can demonstrate their income has been affected as a direct result of a declared disaster. .
- **Public Appeals – Lord Mayor’s Distress Relief Fund** – City of Perth established and manage this fund to provide relief of personal hardship and distress arising from natural disasters occurring within Western Australia.

### **3.4 Cessation of recovery**

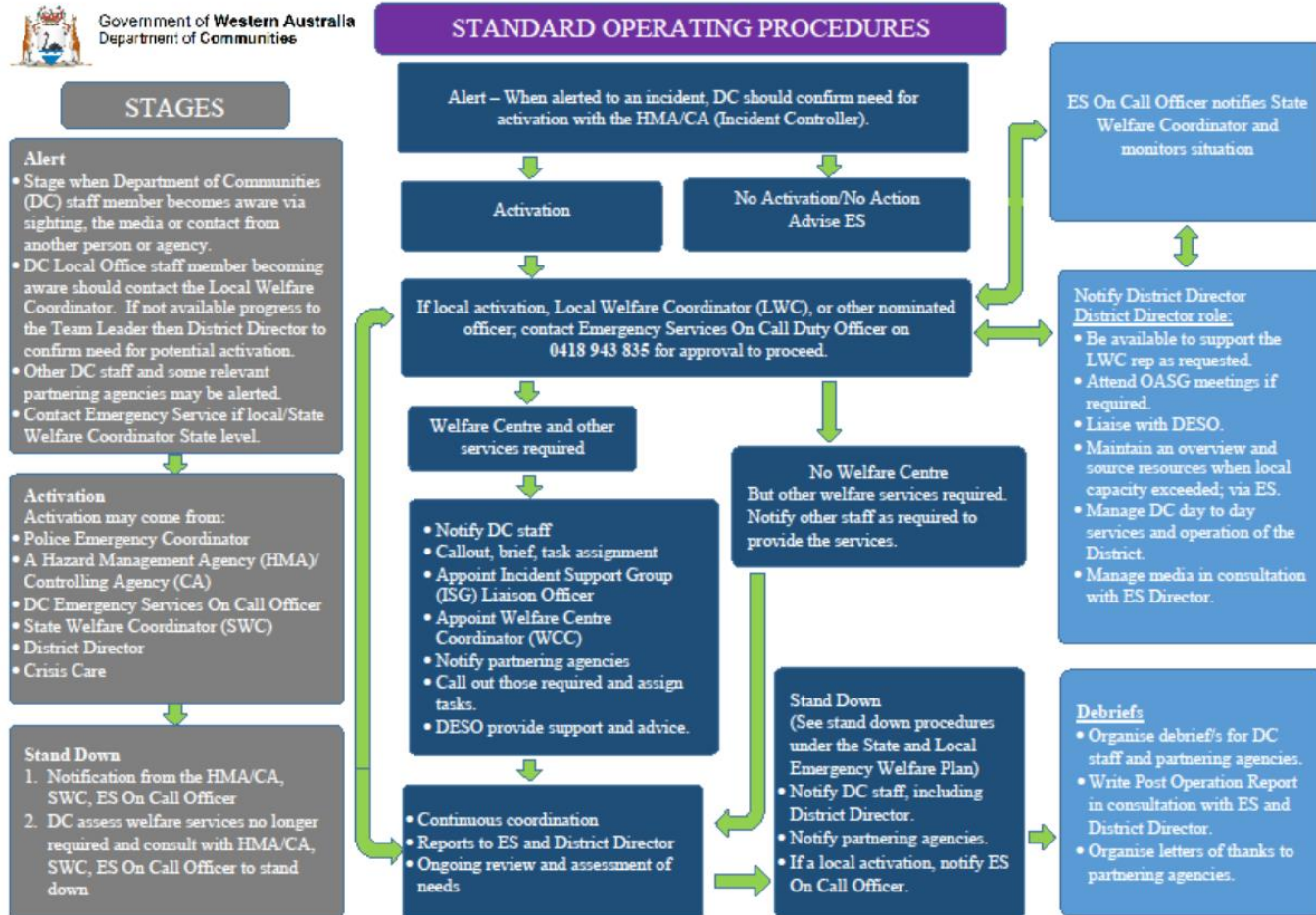
Communities cessation of welfare services in recovery will be dependent on community needs, access to existing community services, and individuals’ and communities’ resilience. Accordingly, Communities cessation may vary from other recovery services.

### **3.5 Review of recovery activities**

Communities will undertake an evaluation of the effectiveness of its own recovery activities including an assessment of preparedness for any future event.

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

**Appendix 1 – Department of Communities Standard Operating Procedures**

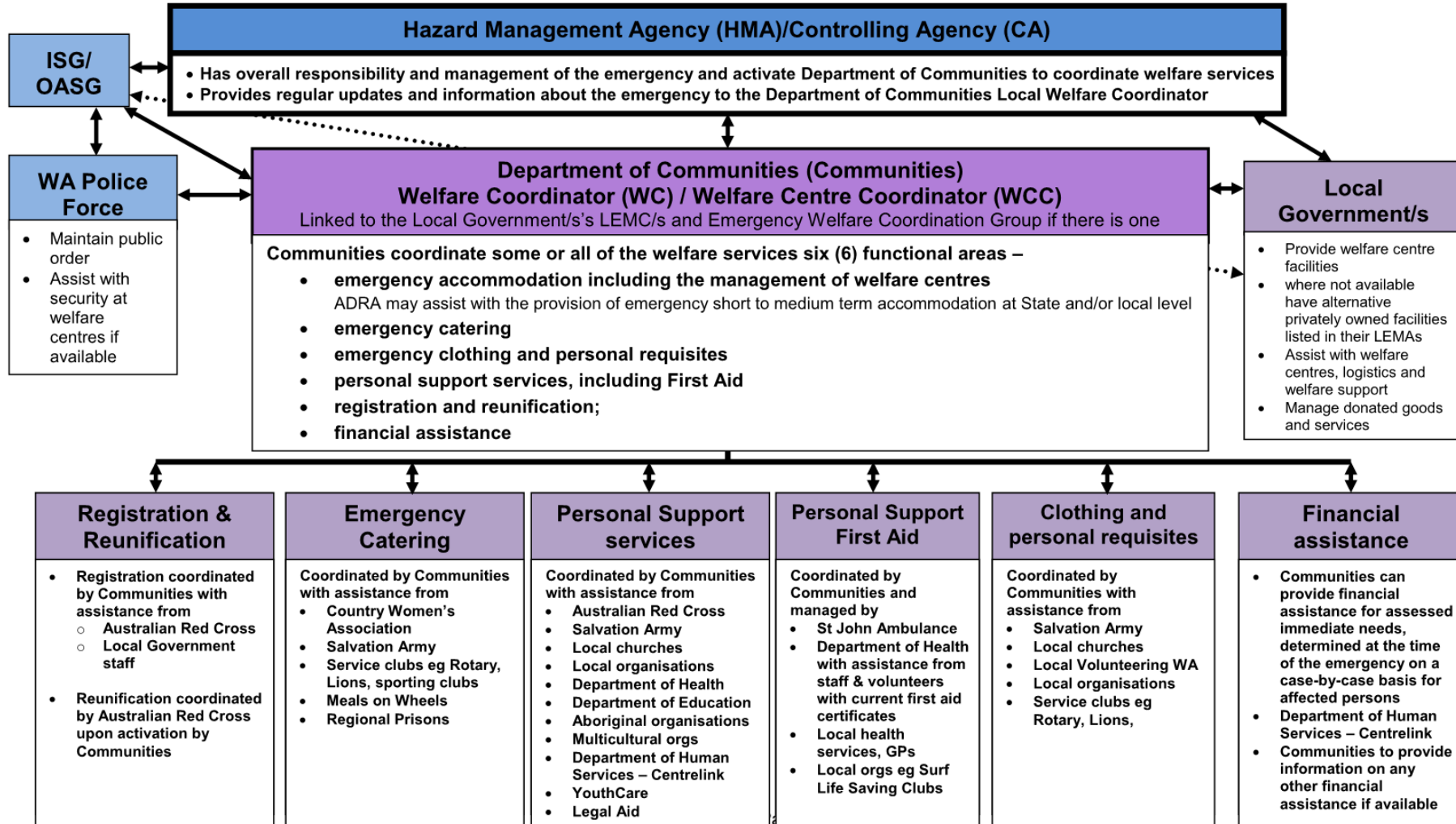




**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

**Appendix 2 – Local Emergency Welfare Coordination**

Please see Appendix 4 – Organisational Responsibilities for details of each partnering agency’s responsibilities.



## Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING

### Appendix 3 –Emergency Welfare Coordination Group/Partnering Agencies

- In some locations where there are enough local partnering agencies, Communities will establish an Emergency Welfare Coordination Group.
- This coordination group is an advisory, consultative and referral group to oversee and assist in the planning and operation of local level welfare services. Their agreed organisational responsibilities are provided in Appendix 4.
- All partnering agencies staff and volunteers assisting Communities in accordance with this plan are required to comply with Communities policies, including those relating to working with children, volunteers, Occupational Health and Safety and emergency management.

Department for Communities (DC)			
Functions include:			
Overall Coordination * Accommodation * Financial Assistance * Counselling Personal Support * Personal Requisites * Registration			
Name/Position	Email	Work Hours	After Hours Contact
<b>First Contact</b> Ryan Hamblion Senior District Emergency Service Officer	- <a href="mailto:Ryan.Hamblion@Communities.wa.gov.au">Ryan.Hamblion@Communities.wa.gov.au</a>	0427 429 042	On Call Duty Officer - 0418 943 835
<b>Second contact</b> Lucy Davies District Director	- <a href="mailto:Lissanne.Davies@Communities.wa.gov.au">Lissanne.Davies@Communities.wa.gov.au</a>	6277 3999	0427 443 559
<b>Third contacts - Mundaring</b> Lian Webb Local Welfare Coordinator	- <a href="mailto:Lian.Webb@communities.wa.gov.au">Lian.Webb@communities.wa.gov.au</a>	6277 3999	0481 061 936
<b>Third contacts –Swan/Bullsbrook</b> David Skipworth Local Welfare Coordinator	- <a href="mailto:David.Skipworth@Communities.wa.gov.au">David.Skipworth@Communities.wa.gov.au</a>	6277 3999	0448 518 985
<b>Third contacts - Kalamunda</b> Karen Toth Local Welfare Coordinator	- <a href="mailto:Karen.Toth@communities.wa.gov.au">Karen.Toth@communities.wa.gov.au</a>	6277 3999	0412 788 561

### Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING

<b>City of Swan</b> Functions include: Coordination Assistance * Provision of facilities to use as Evacuation Centres Financial Assistance/Appeals * Assistance with Pets			
<b>Name/Position</b>	<b>Email</b>	<b>Work Hours</b>	<b>After Hours Contact</b>
<b>First Contact</b> Heath Stenton Manager Community Safety	<a href="mailto:Heath.Stenton@swan.wa.gov.au">Heath.Stenton@swan.wa.gov.au</a>	0409 102 343	After Hours: 1. Community Safety On- Call – 9267 9092  2. Community Safety Manager 0409 102 343
<b>Second Contact</b> Magnus Ohman Fire & Emergency Management Coordinator	<a href="mailto:Magnus.Ohman@swan.wa.gov.au">Magnus.Ohman@swan.wa.gov.au</a>	0427 356 597	
<b>Shire of Mundaring (all except Bailup, Wooroloo, Beechina, The Lakes, Gorrie, Malmalling)</b> Functions include: Coordination Assistance * Provision of facilities to use as Evacuation Centres Financial Assistance/Appeals * Assistance with Pets			
<b>Name/Position</b>	<b>Email</b>	<b>Work Hours</b>	<b>After Hours Contact</b>
<b>First contact</b> Adrian Dyson Manager Community Safety & Emergency Management	<a href="mailto:AdrianDyson@mundaring.wa.gov.au">AdrianDyson@mundaring.wa.gov.au</a>	9290 6659	0427 010 390
<b>Second Contact</b> Craig Cuthbert Coordinator Community Safety & Emergency Management	<a href="mailto:craigcuthbert@mundaring.wa.gov.au">craigcuthbert@mundaring.wa.gov.au</a>	9290 6605	0429 002 025
<b>Third Contact</b> Mark Luzi Director Statutory Services	<a href="mailto:markluzi@mundaring.wa.gov.au">markluzi@mundaring.wa.gov.au</a>	9290 6650	0427 010 428

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

<b>City of Kalamunda (All except Forrestfield and Wattle Grove)</b>			
Functions include: Coordination Assistance * Provision of facilities to use as Evacuation Centres Financial Assistance/Appeals * Assistance with Pets			
<b>Name/Position</b>	<b>Email</b>	<b>Work Hours</b>	<b>After Hours Contact</b>
<b>First contact</b> Grant Howatson Senior Fire and Emergency Management Officer	<a href="mailto:Grant.howatson@kalamunda.wa.gov.au">Grant.howatson@kalamunda.wa.gov.au</a>	9257 9891	0457 549 948
<b>Second contact</b> Tim Parry Coordinator Community Safety	<a href="mailto:Tim.parry@kalamunda.wa.gov.au">Tim.parry@kalamunda.wa.gov.au</a>	9257 9848	0439 612 404
<b>Third Contact</b> James Wickens Manager Environmental Health and Community Safety	<a href="mailto:James.Wickens@kalamunda.wa.gov.au">James.Wickens@kalamunda.wa.gov.au</a>	9257 9961	0437 832 041

<b>Town of Bassendean (Eden Hill)</b>			
Functions include: Coordination Assistance * Provision of facilities to use as Evacuation Centres Financial Assistance/Appeals * Assistance with Pets			
<b>Name/Position</b>	<b>Email</b>	<b>Work Hours</b>	<b>After Hours Contact</b>
<b>First contact</b> Donna Shaw Director Community Planning	<a href="mailto:dshaw@bassendean.wa.gov.au">dshaw@bassendean.wa.gov.au</a>	93778002	0439 593 620
<b>Second contact</b> Sharna Merritt Senior Ranger	<a href="mailto:smerritt@bassendean.wa.gov.au">smerritt@bassendean.wa.gov.au</a>	9377 8064	0419 955 254

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

<b>Red Cross</b> Functions include: Registration of evacuees * Manage Inquiry * Personal support (1st, 2nd, and 3rd contact used for day to day business. For emergency responses refer to after hours contact numbers in 3rd column)			
Name/Position	Email	Work Hours	After Hours Contact
<b>First Contact</b> Jennifer Pidgeon Emergency Services Manager	<a href="mailto:jpidgeon@redcross.org.au">jpidgeon@redcross.org.au</a>	0409 749 345	Emergency Control 0408 930 811
<b>Second Contact</b> Karina Skipworth Team Lead Workforce & Operations Coordinator	<a href="mailto:kskipworth@redcross.org.au">kskipworth@redcross.org.au</a>	0437 989 602	
<b>Third Contact</b> Erin Pelly State Lead Resilience and Recovery	<a href="mailto:erpelly@redcross.org.au">erpelly@redcross.org.au</a>	0450 980 654	
<b>Salvation Army</b> Functions include: Catering * Emergency Clothing/Personal requisites * Personal support			
Name/Position	Email	Work Hours	After Hours Contact
<b>First contact</b> Ben Day Director of Emergency Services	<a href="mailto:ben.day@salvationarmy.org.au">ben.day@salvationarmy.org.au</a>	9209 1142	0407 611 466 0427 986 435
<b>2nd Contact</b> 24/7 Oncall	-	9209 1142	0407 611 466

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

Country Women's Association			
Functions Include: Catering support * Personal services * Emergency clothing/personal requisites			
Name/Position	Email	Work Hours	After Hours Contact
<b>Bindoon Belles</b> Liz Coles	<a href="mailto:winky778@hotmail.com">winky778@hotmail.com</a>	0428 173 824	Activated by Salvation Army
<b>Bullsbrook</b> Delyse Ward	<a href="mailto:normdel1@bigpond.com">normdel1@bigpond.com</a>	0427 690 759	
<b>Mt Helena/ Parkerville</b> Kerry Borgas	<a href="mailto:kerryborgas@iinet.net.au">kerryborgas@iinet.net.au</a>	0409 641 017	

Services Australia (Formerly Dept of Human Services)			
Functions include: Financial Assistance * Counseling			
Name/Position	Email	Work Hours	After Hours Contact
<b>First contact</b> Reba Royal Director Services Australia Emergency Management Engagement	- <a href="mailto:Reba.royal@servicesaustralia.gov.au">Reba.royal@servicesaustralia.gov.au</a> - -	0418 339 658	0418 339 658

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

<b>Police</b> Functions Include: Maintain public order at evacuation centre as required			
<b>Mundaring</b> James Parker OIC	<a href="mailto:james.parker@police.wa.gov.au">james.parker@police.wa.gov.au</a>	9290 1900	0436 858 151
<b>Swan</b> Jeremy Marklew OIC	<a href="mailto:jeremy.marklew@police.wa.gov.au">jeremy.marklew@police.wa.gov.au</a>	9250 0333	0436 949 182
<b>Forrerstfield</b> Mark Marriott OIC	<a href="mailto:mark.marriott@police.wa.gov.au">mark.marriott@police.wa.gov.au</a>	63711532	0436 861 876
<b>Bassendean</b> Luke Collins OIC	<a href="mailto:Luke.Collins@police.wa.gov.au">Luke.Collins@police.wa.gov.au</a>	9376 7012	0436 945 974
<b>Chittering</b> Dave Harnett OIC	<a href="mailto:Dave.Harnett@police.wa.gov.au">Dave.Harnett@police.wa.gov.au</a>	9575 5600	0436 851 564
<b>Ballajura</b> John Browne OIC	<a href="mailto:John.Browne@police.wa.gov.au">John.Browne@police.wa.gov.au</a>	9241 9703	0437 810 964
<b>Ellenbrook</b> Ian North OIC	<a href="mailto:Ian.North@police.wa.gov.au">Ian.North@police.wa.gov.au</a>	9297 9802	0436 942 417

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

St John Ambulance (Volunteers)			
Functions Include: First aid only			
Name/Position	Email	Work Hours	After Hours Contact
<b>St John – Apart from medical emergencies all activations must be approved by the ESU On Call Emergency Services Coordinator on 0418 943 835</b>	<b>Emergencies – 000/112/106 Event Health Services – Can provide advice and consult on appropriateness of activation. Will also activate services and stand down general attendance when requested.</b>	9334 1234	9334 1234
<b>Melissa Rorke</b> Event Operations Manager	- <a href="mailto:melissa.rorke@stjohnwa.com.au">melissa.rorke@stjohnwa.com.au</a>	0419 817 059	9334 1311
<b>Manager EM Unit</b> Steve Hall	- <a href="mailto:em.unit@stjohnwa.com.au">em.unit@stjohnwa.com.au</a>	0419 044 651	0419 044 651

Youth Care			
Functions Include: Personal Support and Pastoral Care			
Name/Position	Email	Work Hours	After Hours Contact
<b>1st Contact</b> Darlene Herbert PCIR Team Leader/Coordinator	<a href="mailto:pcir@youthcare.org.au">pcir@youthcare.org.au</a>	0477 008 346	0477 008 346
<b>2<sup>nd</sup> Contact</b> Steve Jansz PCIR Coordinator	- <a href="mailto:pcir@youthcare.org.au">pcir@youthcare.org.au</a>	0409 219 936	0409 219 936
<b>3<sup>rd</sup> Contact</b> PCIR Phone	- <a href="mailto:pcir@youthcare.org.au">pcir@youthcare.org.au</a>	0407 413 855	0407 413 855



**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

DFES/SES Functions Include: Logistics Support			
Name/Position	Email	Work Hours	After Hours Contact
<b>First contact</b> Swan SES Duty Officer On call 24/7	-	0407 197 130	0407 197 130
<b>Second contact</b> Daryl Coleman Local Manager	- <a href="mailto:deputy2@swanses.org.au">deputy2@swanses.org.au</a>	0411 221 032	0411 221 032
<b>Third Contact</b> Danny Jeater Deputy Local Manager	- <a href="mailto:deputy2@swanses.org.au">deputy2@swanses.org.au</a>	0408 988 466	0408 988 466

DFES/COMMUNITY LIAISON UNIT (CLU) Functions Include: Public information * Liaison between Incident controller and community			
Name/Position	Email	Work Hours	After Hours Contact
<b>1st Contact</b> Leah Parlour Director Community Preparedness	- <a href="mailto:Leah.parlour@dfes.wa.gov.au">Leah.parlour@dfes.wa.gov.au</a>	0448 342 457	0448 342 457

VOLUNTEERING WA Functions Include *Management of Volunteers			
Name/Position	Email	Work Hours	After Hours Contact
<b>1st Contact</b> Jen Wyness Senior Manager Services	- <a href="mailto:jen@volunteeringwa.org.au">jen@volunteeringwa.org.au</a>	9482 4315	0422 941 483

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

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DEPARTMENT FOR HEALTH Functions Include: Personal Support			
Name/Position	Email	Work Contact	After Hours Contact
<b>1st Contact (24/7)</b> On Call Duty Officer (Department of Health) Disaster Preparedness and Man. Unit		9328 0553	9328 0553

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

**Appendix 4 – Organisational Responsibilities**

- Partnering agencies that may be engaged by Department of Communities (Communities) to assist in fulfilling their welfare obligations as part of the Local Emergency Welfare Plan.
- Communities as an emergency management support organisation coordinates emergency welfare services when activated via this plan – the Local Emergency Welfare Plan.
- To coordinate emergency welfare services requires the support of a number of statutory, private and voluntary organisations, known as partnering agencies. These responsibilities are allocated on a state-wide basis and have been determined by agreement between the respective agencies at the State level via the State Welfare Emergency Committee and Communities.
- At the local level these responsibilities may be varied to suit the capabilities and availability of welfare organisations. The responsibilities are negotiated between Communities and the agency at the local level and are reflected in this Appendix.
- The allocated responsibilities do not restrict one agency from assisting another, regardless of its primary role.
- Should a partnering agency not be able to manage its primary responsibilities, support with those responsibilities may be requested from the Local Welfare Coordinator. Ultimately, Communities is responsible for these functions where no partnering agency assistance is available.

***Please note this List of Agencies is state level agencies as per the State Westplan – Welfare. DESOs will need to identify appropriate agencies at the local level; negotiate with each of them appropriate Responsibilities and record accordingly below. Please keep this list in alphabetical order.***

Other agencies may be invited to join the Emergency Welfare Coordination Group as required

Agency / Organisation Name	Normal role if engaged
<b>Department of Communities (Communities) – Lead Welfare Agency</b>	(1) Coordinate all functional areas of an emergency welfare response during emergencies; (2) Appoint the Local Welfare Coordinators to support each Local Government (LG) area; (3) If applicable, establish and manage the activities of the <i>(insert local name)</i> Emergency Welfare Coordination Group including the provision of secretariat support; (4) Provide staff and operate the Welfare Centres if required; (5) Coordinate all welfare resources utilised under this plan; (6) Coordinate the welfare functional areas of: (a) Emergency Accommodation; (b) Emergency Catering; (c) Emergency Clothing and Personal Requisites; (d) Personal Support Services; (e) Registration and Reunification; (f) Financial Assistance;

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

Agency / Organisation Name	Normal role if engaged
	(7) Provide representatives to various emergency management committees and coordination groups as required.
<b>Department of Communities - Disability Services</b>	(1) Provide a Support Agency Officer/s as required; (2) Provide access to staff to assist with Personal Support Services where agreed and available; (3) Provide strategic policy advice regarding the provision of welfare services to people with disabilities; (4) Assist with other welfare functional areas where agreed.
<b>Department of Communities - Housing</b>	(1) Provide a Support Agency Officer/s as required; (2) Provide access to staff to assist with Personal Support Services where agreed and available; (3) Provide strategic policy advice regarding the provision of emergency accommodation; (4) Assist with other welfare functional areas where agreed.
<b>ADRA – Adventist Development and Relief Agency</b>	(1) Provide a Support Agency Liaison Officer/s as required; (2) Assist with the provision of emergency short to medium term accommodation; (3) Provide regular updates to Communities, including a list of all emergency accommodation organised for evacuees; (4) Assist with other welfare functional areas where agreed.
<b>Australian Red Cross</b>	(1) Provide a Support Agency Officer/s as required; (2) Assist with Registration at Welfare Centres; (3) Manage and operate the Register.Find.Reunite. system; (4) Assist with the provision of Personal Support Services; (5) Assist with other welfare functional areas where agreed.
<b>Country Women’s Association</b>	(1) Provide a Support Agency Officer/s as required; (2) Assist with the provision of Emergency Catering at Welfare Centres; (3) Assist with the provision of Personal Support Services; (4) Assist with the provision of Emergency Clothing and Personal Requisites; (5) Assist with other welfare functional areas where agreed.
<b>Department of Education</b>	(1) Provide a Support Agency Officer/s as required ; (2) Provide access to facilities for Emergency Accommodation where available; (3) Provide access to facilities for Emergency Catering where available; (4) Provide access to staff to assist with Personal Support Services, including School Psychology Service where agreed and available; (5) Assist with other welfare functional areas where agreed.
<b>Department of Fire and Emergency</b>	(1) Provide a Support Agency Officer/s as required; (2) Engage “face to face” two way communication and liaison with affected communities through a point of public

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

Agency / Organisation Name	Normal role if engaged
<b>Services (DFES) Community Liaison Unit</b>	interface e.g. at a welfare centre distributing relevant incident information such as traffic management information, and support the facilitation of public meetings and other community based communications.
<b>Department of Health</b>	<ol style="list-style-type: none"> <li>(1) Provide a Support Agency Officer/s as required;</li> <li>(2) Provide a comprehensive response to mental health effects of an emergency, as outlined in the Mental Health Disaster Subplan;</li> <li>(3) Provide health response as outlined in the State Health Emergency Response Plan;</li> <li>(4) Assist with the provision of Personal Support Services at Welfare Centres;</li> <li>(5) Assist with other welfare functional areas where agreed.</li> </ol>
<b>Department of Human Services – Centrelink</b>	<ol style="list-style-type: none"> <li>(1) Provide a Support Agency Officer/s as required;</li> <li>(2) Provide Financial Assistance to people affected by the emergency in accordance with DHS Centrelink guidelines, policies and the Social Security Act;</li> <li>(3) Provide support services or referral advice to appropriate agencies;</li> <li>(4) Assist with other welfare functional areas where agreed.</li> </ol>
<b>Department of Local Government, Sport &amp; Cultural Industries, including Office of Multicultural Interests Divsn</b>	<p><i>Negotiate at the local level how the Department of Local Government, Sport and Cultural Industries could assist;</i></p> <ol style="list-style-type: none"> <li>(1) Provide a Support Agency Officer/s as required;</li> <li>(2) Provide strategic policy advice regarding the provision of welfare services within a multicultural framework;</li> <li>(3) Assist with other welfare functional areas where agreed.</li> </ol>
<b>GIVIT – online donation management system</b>	(1) Provide a Support Agency Officer as required to be a reference source regarding donated goods.
<b>Legal Aid Western Australia</b>	<ol style="list-style-type: none"> <li>(1) Provide a Support Agency Officer/s as required;</li> <li>(2) Provide relevant legal information for emergency impacted persons and/or communities;</li> <li>(3) Assist with other welfare functional areas where agreed.</li> </ol>
<b>Local Churches/ Church Ministers Fellowship</b>	<ol style="list-style-type: none"> <li>(1) Provide a Support Agency Liaison Officer/s as required;</li> <li>(2) Assist with the provision of Personal Support Services;</li> <li>(3) Assist with other welfare functional areas where agreed.</li> </ol>
<b>Local Government Welfare Support</b>	<p><i>Negotiate at the local level with individual Local Governments any additional responsibilities eg Ranger Services.</i></p> <ol style="list-style-type: none"> <li>(1) Provide a Local Government (LG) Welfare Liaison Officer as required;</li> <li>(2) Assist with the welfare functional area of Emergency Accommodation by utilising LG facilities as Welfare Centres, and where not available have alternative privately owned facilities listed in their LEMAs;</li> </ol>

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

Agency / Organisation Name	Normal role if engaged
	(3) Assist Communities -to provide the initial welfare response to evacuating community members. See above 2.3 Local Government Welfare Support Response. (4) Assist with other welfare functional areas where agreed.
<b>Salvation Army</b>	(1) Provide a Support Agency Officer/s as required; (2) Provide Emergency Catering at Welfare Centres; (3) Provide Emergency Clothing and Personal Requisites such as toiletries and other incidentals to those affected as required; (4) Assist with the provision of Personal Support Services; (5) Assist with other welfare functional areas where agreed.
<b>St John Ambulance</b>	<b>Please call Communities Emergency Services - 0418 943 835 to approve cost before contacting SJA. If an ambulance is required please call 000/112/106.</b> (1) Provide a Support Agency Officer /s as required; (2) Provide qualified First Aiders at Welfare Centres, where required and available; (3) Assist with other welfare functional areas where agreed.
<b><u>(Insert Local Name)</u></b> <b>Volunteering WA</b>	(1) Provide a Support Agency Officer/s as required; (2) Provide strategic policy and advice regarding the provision of volunteering services within the welfare emergency management environment; (3) Manage affiliated and spontaneous non-affiliated Volunteers; (4) Assist with other welfare functional areas where agreed.
<b>WA Police Force</b>	(1) Provide a Support Agency Officer/s as required; (2) Maintain public order where required; (3) Assist with other welfare functional areas where agreed.
<b>YouthCare</b>	(1) Provide a Support Agency Officer/s as required; (2) Assist with the provision of Personal Support Services at Welfare Centres where available including practical support, emotional support and pastoral care support. (3) Assist with other welfare functional areas where agreed



**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

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**Appendix 5 – Emergency Accommodation**

The provision of temporary shelter for persons rendered homeless by an emergency, or due to evacuation from an emergency, ranging from short to medium term accommodation, is coordinated and assessed by Communities.

**Please note** - in the event of an evacuation, people may make their own accommodation arrangements eg stay with family or friends locally (if this is safe) or in another town.

**Points of clarification:**

**5.1 Establishment of welfare centres**

As per State EM Policy -

- (a) 5.7.3 - The Controlling Agency is responsible for the management of evacuation during an incident, and this continues during an emergency response.
- (b) 5.7.4 - Local governments, HMAs, relevant EMAs (i.e. Support Organisations and Controlling Agencies), in consultation with relevant Local Emergency Management Committees (LEMCs), must identify and advise of refuge site and welfare centres including evacuation centres appropriate for the hazard. The welfare centres should be documented in the LEMA, and are also recorded on the State Welfare Centre Database which HMAs and Controlling Agencies have access to.
- (c) 5.9.5.5 - LEMCs must ensure that LEMA identify appropriate facilities and existing infrastructure within their boundaries are available for use by EMAs or note where there are no facilities.

Therefore the establishment and management of welfare centres by Communities is on behalf of the HMA or Controlling Agency, in consultation with welfare centre owners. This could be LGs or private facility owners. Welfare centres are established as emergency facilities from which Communities coordinate accommodation, food, clothing, financial assistance, registration, personal support and other welfare services until alternative arrangements can be made.

**5.2 Welfare centres definition**

In Western Australia welfare centres are a facility that may provide for evacuation, reception, accommodation and relief and recovery (commonly referred to as a 'one-stop-shop') for an impacted community. Welfare centres may continue the extended provision of services into the recovery phase where LGs take responsibility as the lead agency in recovery. For the purposes of this plan all such facilities are classified as Welfare Centres.

**5.3 Safety considerations**

To ensure the safety of evacuees and welfare centre staff and volunteers, Communities will not establish welfare centres –

- in Bushfire Emergency Warning areas, and will only establish welfare centres in Bushfire Watch and Act areas with the assurance of the HMA/Controlling Agency that it is deemed safe to do so;
- if there is not safe access routes to the welfare centres;

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

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- if there are structural concerns about the facility, and/or health concerns eg no running water, no drinking water, non-functioning sewage system, gas or chemical leaks in the area.

**5.4 Children, organisations, educational and care facilities**

As per State EM Plan 5.3.2 Community Evacuation, Stage 4: Shelter –

Children and vulnerable people in Evacuation Centres

Unaccompanied children, without direct parental or responsible adult supervision, should be evacuated into the care of the Department of Communities at the evacuation centre.

The preferred option for agencies, organisations or educational and care facilities such as women's refuges, men's hostels, group homes, is for them to have arrangements in place to either evacuate to a similar facility or shelter in place if safe.

If it is necessary to evacuate to a welfare centre, supervisory staff or members with responsibility for the care, supervision or provision of services to children and their clients must remain at the centre and continue to supervise and provide services until such time as alternative arrangements are made. This may include children being returned to parents or other responsible adult approved by that agency, organisation or educational and care facility.

Agencies, organisations and educational and care facilities at evacuation centres should liaise with the welfare coordinator at these centres for further advice and assistance in relation to unaccompanied children.

Services specifically for children and families, including child and family friendly spaces at Welfare Centres, are to be considered at the local level and included in Local Emergency Management Arrangements, State EM Plan 4.6.1 Special Considerations.

**5.5 Animals in welfare centres**

For health and safety reasons no animals, including pets, are permitted in welfare centres with the exception only of Assistance animals e.g. Guide Dogs, "Hearing" Dogs and Disability Aid Dogs. Some LGs may have an Animal Welfare Plan for them to coordinate the management of animals and pets in emergencies.

**5.6 Responsibility for the welfare centre premises**

Communities will take responsibility for the premises utilised as welfare centres from the time of their operations until their closure. Communities shall exercise reasonable care in the conduct of its activities, and agree to replace or reimburse for supplies used in the operation of welfare centres.

As Communities operate welfare centres on behalf of the relevant HMA/Controlling Agency, in the event of any claim for unusual damage incurred as a result of the use of a facility as a welfare centre, Communities will facilitate processes with the HMA/Controlling Agency to respond to the claim. The owner/s of the facilities agrees to utilise their building insurance in the event of damage resulting from the actual disaster event to the structure of the building.



**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

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Communities will utilise contract cleaners or pay for the use of the facilities' cleaners to restore the facilities directly utilised as welfare centres back to serviceable condition, if requested.

**5.7 School evacuations**

If a school needs to evacuate upon receiving advice/instructions from the Incident Controller or HMA, they should try to evacuate to another school as a first option, or self-manage in a Communities designated welfare centre. Schools can evacuate to the community welfare centre with the schools' students under the duty of care and responsibility of the evacuated school.

Schools should use resources within the school such as gym mats, blankets if they have them, any food in school canteens etc. However if these resources are not available and Communities have spare items, these items will be shared with the school. If schools and Communities do not have these resources available, Communities will share any information on sourcing items as listed in the Local Emergency Welfare Plan.

**5.8 State Welfare Centres**

In some circumstances, particularly in larger State level sized emergencies, facilities in a local area in which an emergency or disaster has occurred may not be suitable/sufficient to ensure the safety of all evacuees, welfare staff and volunteers. In these circumstances LGs or private facility owners may be asked for use of their facility as a 'State Welfare Centre' to assist affected members of other LG areas. At these times it would be the expectation that the State Welfare Centre would operate in a similar manner with the same procedures as if operating as a Local Welfare Centre as outlined in this plan.

## Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING

See over for the list of Pre-determined Welfare Centres.

### Appendix 5A - List of Pre-Determined Welfare Centres

Welfare Centres are pre-determined by Communities in partnership with the Local Government/s' LEMCs. The LEMCs are to ensure Local Emergency Management Arrangements (LEMA) identify such facilities and existing infrastructure that are available for use by Emergency Management Agencies (including Communities) within their respective boundaries. In the event of a lack of facilities the LEMC are to note this in the LEMA's and advise the HMA/Controlling Agency to make alternative arrangements. **THESE NUMBERS BELOW REFLECT THE COVID-19 PHASE 4 SOCIAL DISTANCING RECOMMENDATIONS.**

SHIRE OF MUNDARING				
NAME	DAY/SLEEP CAPACITY	ADDRESS	GPS	CONTACT
Glen Forrest Hall	120/60	15-35 Stratham Street, GLEN FORREST	-31.90667, 116.101536	Duty Ranger - 9290 6666
Pakerville Hall, Recreation Centre	300/150	Cnr Seaborne Street and Redfern Road, PARKERVILLE	-31.893092, 116.139176	
Brown Park Community Centre	225/115	Cnr Salisbury Road and Amherst Road, SWANVIEW	-31.889766, 116.053552	
Mundaring Arena	600/300	50 Mundaring Weir Rd, Mundaring	-31.912568, 116.170510	
Mt Helena Recreation Centre	345/170	Keane Street (Next to Mt Helena PS), MT HELENA	-31.874952, 116.220929	
TOWN OF BASSENDEAN				
NAME	DAY/SLEEP CAPACITY	ADDRESS	GPS	CONTACT
Bassendean Seniors and Community Centre	78/40	50 Old Perth Road, BASSENDEAN	-31.904026, 115.950030	1st Call - 9377 8000 2nd Call - 0408 069 226
Cyril Jackson Recreation Centre	250/125	53 Reid Street, BASSENDEAN	-31.912689, 115.940273	3rd Call - 0419 955 254

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

CITY OF KALAMUNDA				
NAME	DAY/SLEEP CAPACITY	ADDRESS	GPS	CONTACT
Ray Owen Sports Centre	840/420	96 Gladys Road, LESMURDIE	-32.001359, 116.044085	1st Tim Parry - 0409 127 968
Lesmurdie Hall	50/25	97 Gladys Road, LESMURDIE	-32.002064, 116.043091	2nd Nic Parry - 0457 549 948
High Wycombe Recreation Centre	150/75	200 Newburn Road, HIGH WYCOMBE	-31.947307, 116.005600	3rd Michele Rogers 0419 832 230
Kalamunda Agricultural Hall	100/50	50 Canning Road, KALAMUNDA	-31.976322, 116.056911	4th Sarah Zulberti - 0407 440 946
Hartfield Park Recreation Centre	250/125	199 Hale Rd, FORRESTFIELD	-31.994201, 115.997264	
CITY OF SWAN				
NAME	DAY/SLEEP CAPACITY	ADDRESS	GPS	CONTACT
Beechboro Community Hub	750/375	332 Benara Road, BEECHBORO	-31.874664, 115.939320	Business Hours - 9267 9022
Swan Active Midland	200/100	27 Gray Drive, MIDVALE	-31.883104, 116.024125	A/H - 0407 563 660 or
Ethel Warren Bullsbrook Community Centre	175/90	5 Marouba Ave, BULLSBROOK	-31.667441, 116.032034	Insight - 9267 9267
SHIRE OF CHITTERING				
NAME	DAY/SLEEP CAPACITY	ADDRESS	GPS	CONTACT
Bindoon Hall	50/25	6180 Great Northern Highway, BINDOON	-31.386070, 116.096719	Chittering Shire Office, 9576 4600 Manager 0437 051 828
Wannamal Community Centre	50/25	2619 Bindoon-Moora Road, WANNAMAL	-31.163661, 116.056148	
Muchea Hall and Sports Ground	90/45	48 Archibald Street, Muchea	-31.581802, 115.970590	
Lower Chittering Hall and Sportsground	100/25	23 Chittering Valley Road, Chittering	-31.570598, 116.102334	



## WELFARE CENTRE SAFETY INSPECTION

### Facility Name & Address

Name:

Address:

In the event that this facility is required for use as welfare centre, this checklist (often completed in conjunction with the facility condition report) must be completed jointly between Department of Communities (DC or Communities) and the facility site representative directly prior to Communities taking control of the facility and again prior to handing the facility back. Identified hazards should be reported, removed/barricaded or handled/resolved as soon as possible.

#### Areas to check at a minimum

##### 1. Facility access

- How many entrances/exits to the centre are there?
- Are any entrances/exits a hazard for children/people with special needs?
- Do any entrances/exits need to be blocked off or better sign posted? Are any of them fire exits?
- Is the car park able to be accessed? Is suitable access for people with disabilities available e.g. ramps/rails etc.
- Stage/side halls – are these safe for children?

##### 2. Slips, trips and fall from height hazards

- Floors, stairs and ramps - are these free from obstructions that may cause a person to trip or fall – do any need to be barricaded?
- Drains, plumbing and wet areas – are these leaking causing a slip hazard – check under sinks, dishwasher.
- Are floor surfaces free from uneven surfaces/potholes/other hazards?
- Are stair/steps barricaded from children?
- Are heavy/frequently used items stored away from top shelves and/or steps/safety ladders available if needing to reach heights (to be secured away at all other times)?

##### 3. Drowning hazards - Is there a drowning hazard e.g. swimming pool/spa etc? If so have these been barricaded?

##### 4. Electrical hazards

- Is the switchboard free of any obstructions and switchboard components are clearly marked?
- Are plugs, sockets, extension leads, power boards and/or electrical installations in good condition and protected (e.g. covered from damage and not overloaded)?
- Are flexible cords and extension cords being used in a safe manner (e.g. not lying across walkways and no use of multiple extension cords)
- Heaters – are these a hazard that needs to be barricaded?
- Kitchen – is this barricaded from children?
- Urns/Kettles – have these been barricaded from children?
- Other electrical equipment / hazards?

##### 5. Hazardous substances

- Are all potentially dangerous hazardous substances e.g. and chemicals including cleaning products etc locked away?

##### 6. Other

- Please include an outline of other areas checked for hazards/risks.

Please include details of all identified hazards / risks on the following page.



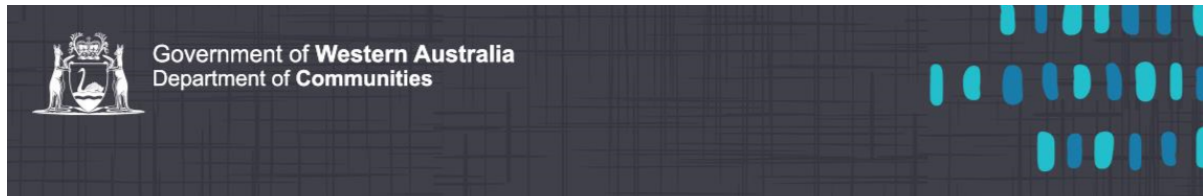
Identified hazard / risk	Resolved, Barricaded
1.	Yes <input type="checkbox"/> No <input type="checkbox"/>
2.	Yes <input type="checkbox"/> No <input type="checkbox"/>
3.	Yes <input type="checkbox"/> No <input type="checkbox"/>
4.	Yes <input type="checkbox"/> No <input type="checkbox"/>
5.	Yes <input type="checkbox"/> No <input type="checkbox"/>
6.	Yes <input type="checkbox"/> No <input type="checkbox"/>
7.	Yes <input type="checkbox"/> No <input type="checkbox"/>
8.	Yes <input type="checkbox"/> No <input type="checkbox"/>
9.	Yes <input type="checkbox"/> No <input type="checkbox"/>
10.	Yes <input type="checkbox"/> No <input type="checkbox"/>

\*\* Please use a separate sheet if more hazards are required to be reported.

Safety Inspection completed by:

Date: \_\_\_\_\_

NAME	POSITION / ORGANISATION	PHONE	SIGNATURE
	Local Government		
	Department of Communities		



## WELFARE CENTRE CONDITION REPORT

### Facility Name & Address

Name:		Address:	
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In the event that this facility is required for use as welfare centre, this report (often in conjunction with the facility safety inspection) must be completed jointly between Department of Communities (DC or Communities) and the facility site representative directly prior to Communities taking control of the facility and again prior to handing the facility back.

Identified damage or excessive wear and tear to the facility or equipment must be recorded. It is highly recommended that photos and/or video of the full facility (or at a minimum the parts of the facility that may be used) are taken so that the facility condition is accurately recorded. Photos/video often assists in confirming at a later date existing facility/equipment damage (that may have been missed in a visual inspection).

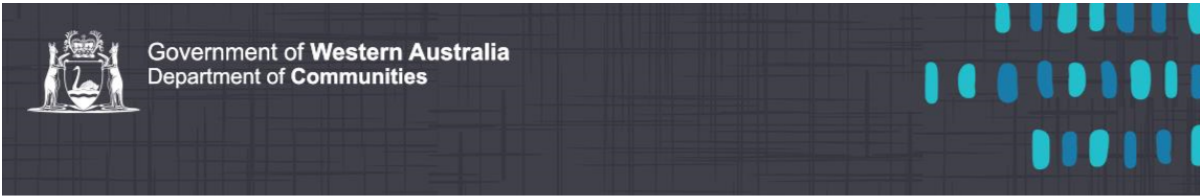
Identified damage or wear and tear	Photo/video taken?	Safety Issue?
1.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
2.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
3.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
4.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
5.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
6.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
7.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
8.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

\*\* Please use a separate sheet if more damage / wear and tear is required to be reported.

### Condition report completed by:

Date:

NAME	POSITION / ORGANISATION	PHONE	SIGNATURE
	Local Government		
	Department of Communities		



## WELFARE CENTRE HANDOVER REPORT

**Facility Name & Address**

**Report Date/Time:** \_\_\_\_\_

Name:		Address:	
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### Facility Coordinators

Local Government Welfare Coordinator:	
DC Local Welfare Coordinator:	

### Facility Handover Info

In the event that this facility is required for use as welfare centre, this handover / hand back report seeks to collate information useful to the party taking over/back 'control' of the facility. It should be completed jointly between Department of Communities and the facility site representative (or for local emergencies the Local Government representative). The information provided streamlines the process of handing over management of the centre, particularly in regards to knowing the current issues, staffing, agencies and evacuees utilising the centre

Areas to consider as a minimum	
<b>1.</b> Has a Safety Inspection and Condition Report been completed? Are there any concerns _____ _____ _____	<input type="checkbox"/>
<b>2.</b> How many Evacuees have been registered? Where are the Registration Forms? Have they been faxed? _____ _____ _____	<input type="checkbox"/>
<b>3.</b> Has hospitality been provided? Have any Meals been organised for the Evacuees? Have any meals or food has already been served? _____ _____ _____	<input type="checkbox"/>
<b>4.</b> Have you assigned any Liaison Officers to work in the centre? How Long? Have you arranged any rosters for on-going support? _____ _____ _____	<input type="checkbox"/>





5. Are other community members/groups going to be utilising the centre whilst it is open as a Welfare Evacuation Centre and will disturb its current purpose? Has the community been made aware of this centre being used as a Welfare Evacuation Centre? Have alternative plans been made for activities?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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6. Are there any other concerns or issues that have arisen since the opening of the centre or any that you foresee being an issue whilst the centre is open as a Welfare Evacuation Centre?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

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7. Other Notes?

\_\_\_\_\_

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\_\_\_\_\_

\*\* Please use another Form to hand the Facility back from the Department of Communities to the Local Government

**Handover report completed/acknowledged by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

NAME	POSITION / ORGANISATION	PHONE	SIGNATURE
	Local Government		
	Department of Communities		



**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

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**Appendix 5B – Alternative Temporary Accommodation Services**

In the event of an evacuation, people may make their own accommodation arrangements eg stay with family or friends locally (if this is safe) or in another town.

If a small number of people were required to evacuate, or there is extenuating circumstances for some individuals and families, Communities Emergency Services would explore alternative arrangements, depending upon the situation at the time. This may include a range of options such as commercial facilities. **Note: accommodation providers requiring payment need to have ABNs** – providers cannot receive payment without one.

**Contact the Emergency Services On Call Duty Officer to seek approval for use of commercial accommodation – 0418 943 835.**

In a larger emergency Communities Emergency Services may need assistance in organising accommodation for evacuees and ADRA can assist with this in designated areas. If additional help is required please contact the **Emergency Services On Call Duty Officer – 0418 943 835** and the Officer will activate ADRA if appropriate.

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

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**Appendix 6 – Welfare function of Registration and Reunification**

- This functional area enables individuals within an emergency affected community to be traced, families reunited and inquiries about individuals coordinated, intrastate, interstate or internationally.
- To facilitate the accounting of persons affected by such incidents, Communities may use the registration and reunification Register.Find.Reunite. system or other options as appropriate. The Register.Find.Reunite. system has been developed at the State and national level. In Western Australia this system is activated by Communities and managed by the Australian Red Cross on behalf of Communities.
- The system provides for the registration and reunification of affected persons using standardised forms. Stocks of these forms are held by Communities offices, the Australian Red Cross State Inquiry Centre and its local teams and some LGs to be readily available for immediate use at welfare centres.
- In addition, impacted individuals may choose to register themselves online using the Register.Find.Reunite. system once it has been activated.

See over for Communities Standard Operating Procedures for the welfare function of Registration and Reunification.

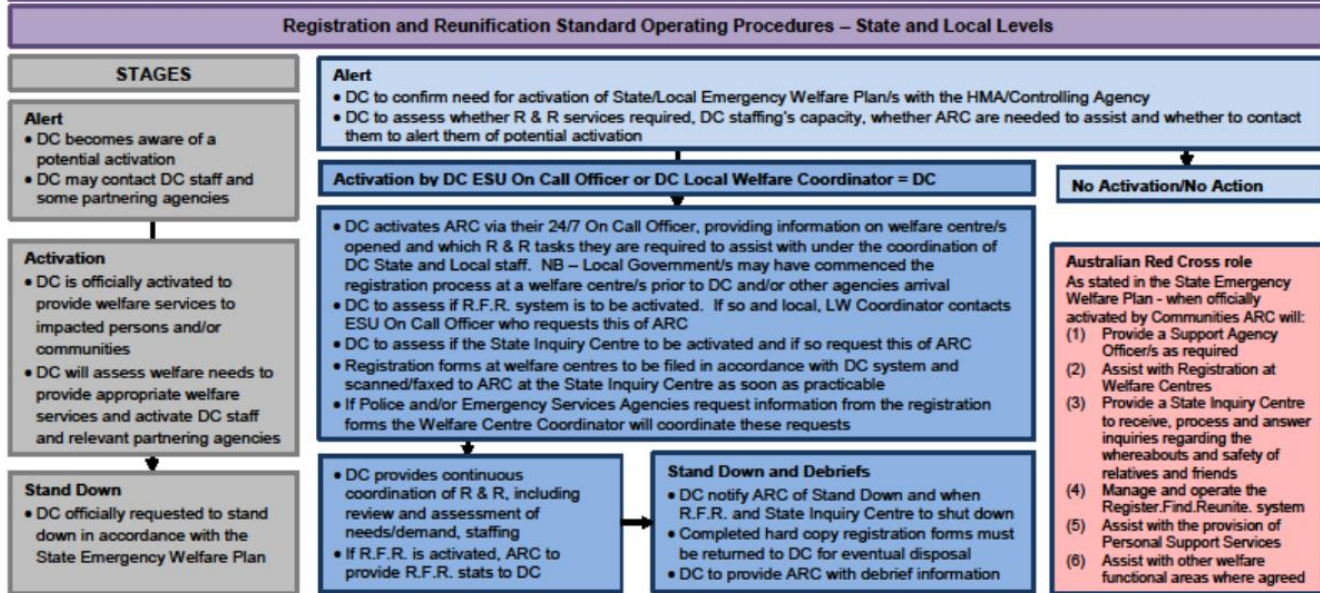
**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

**Communities Standard Operating Procedures for the welfare function of Registration and Reunification**



**Department of Communities Emergency Services - Standard Operating Procedures for the welfare function of Registration and Reunification Dec 2017**

**Registration and Reunification (R & R)** is one of the 6 welfare functional areas Department of Communities (DC) is responsible for under the WA Emergency Management Act 2005 and State Emergency Management Arrangements. Welfare arrangements are detailed in the State Emergency Welfare Plan and Local Emergency Welfare Plans. Registration and reunification enables individuals within an emergency affected community to be traced, families reunited and inquiries about individuals coordinated, intrastate, interstate or internationally. To facilitate the accounting of persons affected by such incidents, DC may use the registration and reunification Register.Find.Reunite. (R.F.R.) system or other options as appropriate. R.F.R. has been developed at the State and national level. In Western Australia this system is activated by DC as the commissioning agency and managed by the Australian Red Cross (ARC) as a partnering agency, on behalf of DC. ARC operates the State Inquiry Centre when authorised by the DC State Welfare Coordinator.



**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

**Appendix 7 – Emergency Catering Services**

Communities will coordinate the establishment of an emergency catering service for those rendered homeless, evacuees and welfare workers engaged during an event. Dependent on the catering requirements, Communities may engage a variety of service providers to provide this service, such as voluntary groups, fast food outlets or hospital, hotel, motel or public catering services. Communities cannot accept other prepared food e.g. sandwiches, cakes, sausage rolls, unless the person/organisation has a Food Handling Certificate issued by the LG.

Responsibility for the provision of meals for non-welfare emergency workers is the responsibility of the HMA/Controlling Agency.

A resource list of catering agencies and other options is included below, with consideration of catering for large numbers of evacuees and/or protracted emergency events.

**WATER SUPPLIERS**

Name	Type of Supplies	Contact Details	After Hours Contact
Water Corporation Manager Control Centre Operations (MCCO)	Can assist with water and waste water infrastructure, Water Corp assets, access to key personnel, reps at All Hazard Liaison Group meetings, support for ISG, OASG and IMT, other support or info during operational situations	1300 483 514	1300 483 514

Shire of Chittering		
NAME	ADDRESS	CONTACT
Bindoon Cafe and Restaurant	6173 Great Northern Hwy, Bindoon	9576 0021
Bindoon Bakehaus	27 Binda Pl, Bindoon	9576 0069
The Blue Cow Café	lot 9 Santa Gertrudis Dr, Lower Chittering	0448 880 977

Shire of Mundaring		
NAME	ADDRESS	CONTACT
Glen Forrest Bakery	3/5 Hardey Rd, Glen Forrest	9298 8448
Parkerville Tavern	6 Owen Rd, Parkerville	9295 4500
KFC Mundaring	7295 National Highway 94, Mundaring	9295 6880
Mundaring Hotel	Jacoby St, Mundaring	9295 1006
Domino's Pizza Mundaring	shop 19b/7295 Great Eastern Hwy, Mundaring	9294 6820
Swan View Tavern	305 Morrison Rd, Swan View	9294 1922

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

McDonald's Midvale	Morrison Rd & Farrall Rd, Midvale	9250 4668
Domino's Pizza Swan View	309 Morrison Rd, Swan View	9294 5020
Mt Helena Deli & Take Away	1825 Keane St E, Mount Helena	9572 1164

Town of Bassendean		
NAME	ADDRESS	CONTACT
Pizza Hut Bassendean	Cnr West &, Guildford Rd, Bassendean	1300 749 924
Red Rooster	West Rd, Bassendean	9279 3076

City of Kalamunda		
NAME	ADDRESS	CONTACT
Red Rooster	60 Hale Rd, Forrestfield	9453 1488
Domino's Pizza Forrestfield	13/80 Hale Rd, Forrestfield	9486 6020
Boab Tavern	107 Dundas Rd, High Wycombe WA 6057	9454 3566
Hungry Jacks	516 Kalamunda Rd, High Wycombe	9454 6034
Subway	20 Railway Rd & Mead St, Kalamunda	9293 1890
Kalamunda Hotel	43 Railway Rd, Kalamunda	9257 1084
Red Rooster	1 Canning Rd, Kalamunda	9293 4473

City of Swan		
NAME	ADDRESS	CONTACT
McDonald's Beechboro	Altone Rd, Beechboro	9379 2044
Subway	Shop 22 Altone Rd, Beechboro	6278 4131
Domino's Pizza Beechboro	161 Altone Rd, Beechboro	9413 4020
McDonald's Midland	Great Eastern Hwy, Midland	9274 1075
Subway	25 Brockman Rd, Midland Gate	9250 2622
Chequers Hotel	2543 Great Northern Hwy, Bullsbrook	9571 1211
The Mean Bean Diner	2538 Great Northern Hwy, Bullsbrook	0424 332 623



**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

**Appendix 8 – Emergency Clothing and Personal Requisites**

Communities coordinates the provision of essential clothing and personal requisites, to persons affected by an emergency. This function includes the provision of basic necessities such as toiletry packs, blankets, towels, mattresses, pillows, bedding, disposable nappies, and sanitary needs, as required.

Where possible, new clothing, or financial assistance for the purchase of new clothing, should be provided to eligible persons as soon as practicable. The use of 'recycled' clothing is a last resort.

A resource list of emergency clothing and personal requisites suppliers and options is included below. This lists organisations and retail outlets who agree to participate in these arrangements, and ensures that acceptable procedural matters have been established.

Shire of Chittering		
NAME	ADDRESS	CONTACT
Muchea IGA X-Press	Lot 1 Brand Hwy, Muchea	9571 4010
Muchea General Store	Brand Hwy, Muchea	9571 4010
Chittereing Roadhouse	5066 Great Eastern Hwy, Chittering	9576 1027
Caltex Bindoon Roadhouse	5 Binda Place, Bindoon	9576 1168

Shire of Mundaring		
NAME	ADDRESS	CONTACT
Amcal Pharmacy	4/5 Nichol St, Mundaring	9295 1063
ALDI	22-24 Hartung St, Mundaring	13 25 34
Coles	Stoneville Rd, Mundaring	9295 1297
Woolworths	Mann St, Mundaring	9290 5553
Coles	Gladstone Ave, Swan View	9294 1033
Swan View Pharmacy	40-42 Marlboro Rd, Swan View	9294 2917
IGA	309 Morrison Rd, Swan View	9294 2036
Puma	7060 Great Eastern Hwy, Mundaring	9295 3062
Puma	1400Great Eastern Hwy, Glenn Forrest	9298 9125

Town of Bassendean		
NAME	ADDRESS	CONTACT
Coles	West Rd, Bassendean	9261 5100
The Reject Shop	West Rd, Bassendean	6278 1811
Caltex Bassendean	309 Guildford Rd, Bassendean	9377 1027
Puma Bayswater	502 Guildford Rd, Bayswater	9379 1322

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

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<b>City of Kalamunda</b>		
<b>NAME</b>	<b>ADDRESS</b>	<b>CONTACT</b>
Priceline Pharmacy	39 Railway Rd, Kalamunda	9293 4947
Coles	39 Railway Rd, Kalamunda	9293 3099
Red Dot	39 Railway Rd, Kalamunda	9257 3793
Friendlies Pharmacy	530 Kalamunda Rd, High Wycombe	9454 5798
Coles	530 Kalamunda Rd, High Wycombe	6272 8600
BP	269 Kalamunda Rd, Maida Vale	9454 7716
Puma Lesmurdie	194 Canning Rd, Lesmurdie	9293 0344
Coles Express	Strelitzia Avem Forrestfield	9453 6088

<b>City of Swan</b>		
<b>NAME</b>	<b>ADDRESS</b>	<b>CONTACT</b>
Puma Guildford	20 Johnson St, Guildford	9279 3866
Caltex Morley	296 Benara Rd, Beechboro	9378 3478
Caltex Swan View	lot 139 Morrison Rd, Swan View	9255 4376
Caltex Midvale	375 Great Eastern Hwy, Midvale	9250 4899
BP Ellenbrook	Lot 1116 Gnangara Rd, Ellenbrook	6296 5788
Caltex Bullsbrook	Gt Northern Hwy, Bullsbrook	9571 7599
Big W Ellenbrook	11 Main St, Ellenbrook	9297 7100
Big W Midland	274 Great Eastern Hwy, Midland	6318 9902
Kmart Midland	274 Great Eastern Hwy, Midland	6274 2800
Target Midland	274 Great Eastern Hwy, Midland	9250 0900
Bullsbrook Pharmacy	2529 Great Northern Hwy, Bullsbrook	9571 1122
Priceline Pharmacy	11 Main St, Ellenbrook	6296 6052
Zest Pharmacy	11 Main St, Ellenbrook	9296 8133
Optimal Pharmacy	Altone Rd, Beechboro	9279 9727
Priceline Pharmacy	274 Great Eastern Hwy, Midland	9274 2026

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

**Appendix 9 – Personal Support Services**

Communities will coordinate and provide personal support services, and where necessary, will work with other specialist agencies to ensure affected persons receive the necessary personal support to cope with the effects of loss, stress, confusion, trauma and family disruption. These include specialised counselling and psychological services and other appropriate services.

Personal Support Services can include practical assistance, emotional support, information, referral to other services, advocacy, advice, counselling and psychological services.

Information and advisory services may include other relief measures not necessarily provided by Communities, such as availability of grants and other forms of financial assistance, healthcare, provision of child care and financial counselling.

A list of relevant agencies and services is included below.

**Advocacy and Counselling Services**

Name	Contact Person and Address	Contact Details	After Hours Contact
Communities Psychological Services	<b>Contact Communities Emergency Services</b>	<b>On Call phone</b>	<b>0418 943 835</b>
<b>Telephone Help Services</b>			
Rural Link Dept of Health Statewide Services	Availability 4.30pm – 8:30am Monday to Friday and 24 hours Saturday, Sunday and public holidays. During business hours connected to local community mental health clinic	1800 552 002 1800 720 101 - TTY	
HealthDirect		1800 022 222	
WA Poisons Information Centre (WAPIC)	24hr advice on the management of poisonings or suspected poisonings, poisoning prevention, drug information and the identification of toxic agents.	13 1126 – 24 hour service	
Beyondblue Support Service	24 hour telephone service Chat online (3pm - 12am) - <a href="https://www.youthbeyondblue.com">https://www.youthbeyondblue.com</a>	1300 22 4636	
Lifeline Crisis support, suicide prevention	24 hour telephone service Crisis support chat 7.00pm – midnight (Sydney time) 7 days. Outside of these hours call Lifeline -	13 11 14	



**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

	<a href="https://www.lifeline.org.au/get-help/online-services/crisis-chat">https://www.lifeline.org.au/get-help/online-services/crisis-chat</a>		
Samaritans Crisis Line Anonymous Crisis Support	24 hour telephone service	135 247	
Suicide Call Back Service Telephone, video and online professional counselling	For at risk, carers and the bereaved Online chat and video counselling – <a href="https://www.suicidecallbackservice.org.au/need-to-talk/">https://www.suicidecallbackservice.org.au/need-to-talk/</a>	1300 659 467	

**Special Needs Interest Groups**

Disability Services Commission Freecall – 1800 998 214 (Freecall) TTY - 9426 9315	Local Multicultural Services
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**Translation, Interpretive and Hearing (AUSLAN) Services**

<p>Translating and Interpreting Service (TIS National) 24/7 Some groups may be eligible for TIS' free interpreting services – ring TIS on 131 450 for more information. Costs are a guide only as they may change –</p> <ul style="list-style-type: none"> <li>• Immediate phone interpreting including ATIS phone interpreting: 131 450 - 15mins @ \$34.22 - 4.1.18</li> <li>• Pre booked Service – 1300 655 081 - 30mins @ \$82.89 – 4.1.18</li> </ul> <p><b>Text Emergency Calls TTY – Dial 106</b></p>	
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**Medical Treatment**

Local Hospitals Address: Phone:	Local Medical Practitioners Address:: Phone:
St John Ambulance Emergency Calls – Phone 000 Non-Emergency Calls – Phone 9334 1234	Royal Flying Doctor Service (RFDS) Medical Emergency Calls (24 hours) 1800 625 800, Satellite phone calls – 08 9417 6389 Admin - 9417 6300
Local Division of GP's Phone:	

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

**Appendix 10 – Key Contact Lists**

**lifelines**

<b>LIFELINES – PUBLIC INFORMATION</b>	<b>PHONE/FAX</b>
Life threatening emergency	<b>Emergencies 000 / 112 / 106</b>
DFES Public Information Line	13 DFES (13 3337) <a href="http://www.dfes.wa.gov.au/Pages/default.aspx">www.dfes.wa.gov.au/Pages/default.aspx</a>
Emergency WA website for emergency warnings	<a href="https://www.emergency.wa.gov.au/">https://www.emergency.wa.gov.au/</a>
Bureau of Meteorology website WA Tropical Cyclone Information WA Land Weather and Flood Warnings WA Coastal Marine Warnings Australian Tsunami Threat Information (1300 TSUNAMI)	<a href="http://www.bom.gov.au/index.php">http://www.bom.gov.au/index.php</a> 1300 659 210 1300 659 213 1300 659 223 1300 878 6264
Main Roads Western Australia (MRWA) - Primary public contact point for road closure information	Phone: 138 138 Fax: 9323 4400 <a href="http://www.mainroads.wa.gov.au">www.mainroads.wa.gov.au</a>
Alinta Gas	13 13 58
ATCO Gas Australia	Faults (public no) – 13 13 52 Head Office 6163 5000
National Broadband Network (NBN)	No phone number listed on the NBN website <a href="https://www.nbnco.com.au/">https://www.nbnco.com.au/</a> <a href="https://www.nbnco.com.au/learn-about-the-nbn/what-happens-in-a-power-blackout/emergencies-and-outages.html">https://www.nbnco.com.au/learn-about-the-nbn/what-happens-in-a-power-blackout/emergencies-and-outages.html</a>
DBP Dampier Bunbury Pipeline	Faults – 1800 019 919 Head Office – 942 3800
Horizon Power	Faults – 13 23 51 Residential – 1800 267 926
Optus	131 344
Public Transport Authority	Emergency (public no) – 9220 9999 Head Office – 136 213
SES – Public assistance Communities making requests to SES go through the DFES Communication Centre (COMCEN) – 9395 9210 or 9395 9209. NB – SES may have limited capacity to assist due to other DFES operational requirements	132 500
Telstra	Faults – 13 20 00 Head Office – 13 22 03
Water Corporation Inter-agency Emergency Management Coordinator – Alf Fordham - 9420 3964 / 0472 869 491 <a href="mailto:Alf.Fordham@watercorporation.com.au">Alf.Fordham@watercorporation.com.au</a> 629 Newcastle St, LEEDERVILLE WA 6007	Public assistance – General – 9420 2420 Faults (public no) -13 13 75 if urgent Translation and Interpreter Service - • 13 13 85 - account enquiries

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

<p>PO Box 100, LEEDERVILLE WA 6902                  Out of hours operational issues -                  1300 483 514  <a href="mailto:OC_Statewide_OPS_Mgr@watercorporation.com.au">OC_Statewide_OPS_Mgr@watercorporation.com.au</a>                  Can assist with water and waste water infrastructure, Water Corp assets, access to key personnel, reps at All Hazard Liaison Group meetings, support for ISG, OASG and IMT, other support or info during operational situations</p>	<ul style="list-style-type: none"> <li>• 13 13 75 - faults, emergencies and security</li> <li>• 13 13 95 - building services</li> </ul> <p>Hearing or speech impaired –                  13 36 77</p>

**Local Emergency Welfare Plan - CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING**

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**Appendix 12 – Distribution List:**

This plan has been distributed electronically to:

All key stakeholders mentioned in Appendix 3.

**Department of Communities**

- Jaqui Herring – Regional Executive Director – Metro North
- – Regional Manager – Metro North
- Lucy Davies – District Director Midland - Child Protection
- Cassie Kelly – Mundaring
- David Skipworth – Swan
- Michelle Clough – Kalamunda
- Sharon Ellis – Bassendean
- Blythe Gooden - Chittering
- Emergency Services SharePoint site
- Ryan Hamblion – Senior District Emergency Service Officer

**Local Emergency Management Committee**

- **CITY OF SWAN, CITY OF KALAMUNDA, SHIRE OF MUNDARING, TOWN OF BASSENDEAN and SHIRE OF CHITTERING** Local Emergency Management Committees (Edited version for any copies the public have access to – Appendices not included as contain personal names and phone numbers. This is for people's confidentiality and particularly Department of Communities staff)

## 6.6 Bushfire Risk Management Plan

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<b>File Code</b>	GV.MTG 6.6
<b>Attachments</b>	1. BRMO Report Jun 23

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### **SUMMARY**

For the Committee to note the attached Bushfire Risk Management Officer Quarterly Update, June 2023 as prepared by Bushfire Risk Management Officer (BRMO), (Karen Dore).

### **COMMENT**

BRMO, Ms Karen Dore advised the key points within the BRMO June 2023 Quarterly Update.

Have been feeding in current information and retrospective burns from past 4 years, collating and documenting extreme at risk assets, and confirming data still current and correct. This information will prompt next steps, target areas within the Shire where we cannot assist and where maintenance will be land owners sole responsibility. SoM team will be in correspondence with residents to assist.

Liaison with other major stake holders regarding their land management plans. All progressing well except Mainroads. Suggestion raised to raise concern at District Emergency Management Committee meeting.

### **VOTING REQUIREMENT**

Simple Majority

<b>RECOMMENDATION</b>
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That the Committee notes the Bushfire Risk Management Officer Quarterly Update, June 2023.

**Noted**

## Bushfire Risk Management Officer

### Quarterly Update, June 2023 as at 14/06/23

**Key**  
 ● Up-to-date  
 ● In progress  
 ● Overdue

<b>Bushfire Risk Management Plan (BRMP)</b>				
<p>● <i>Data updating continues.</i></p> <p>Currently there are 343 Human Settlement “assets” mapped within the Bushfire Risk Management System (BRMS). These assets can range in size from a few adjacent properties to a subdivision (up to 250 properties).</p>				
<i>Extreme</i>	<i>Very High</i>	<i>High</i>	<i>Medium</i>	<i>Low</i>
89	73	98	49	34
<p>The initial focus is reviewing the “Extreme” assets to confirm the system calculated risk and ascertain the best treatment method. It is becoming apparent that for a number of assets the most appropriate method of treatment will be “engagement”, as the main risk is actually from within the asset itself. The Shire will need to undertake targeted appropriate engagement with those landowners to raise awareness and offer support.</p>				
<b>Stakeholder Relations</b>				
<p>● <i>Stakeholder Relations Plan Summary available on request.</i></p> <ul style="list-style-type: none"> <li>● <b>DFES</b> – 2024 Burn Program, meeting scheduled for early December.</li> <li>● <b>DoE (DFES)</b> – ongoing liaison with DFES Bushfire Risk Management Liaison Officer, collaborating via BRMS.</li> <li>● <b>DPLH (DFES)</b> – awaiting reply to meeting request (01/06/23), aiming for July 2023.</li> <li>● <b>MRWA</b> – awaiting reply to meeting request (26/05/23), aiming for July 2023.</li> <li>● <b>WaterCorp</b> – ongoing liaison, meeting to be scheduled for August 2023.</li> </ul> <p><i>Other identified Agencies are ‘as required’ and / or managed via the Shire’s Fire Hazard Inspection Officers / Fire Protection Officers due to the nature of the landholding.</i></p>				
<b>Community Engagement</b>				
<i>Inform</i>	<i>Consult</i>	<i>Involve</i>	<i>Collaborate</i>	<i>Empower</i>
<p>● <b>ProPer Prep Video Campaign (Inform)</b></p> <p>A series of five one-minute videos have been prepared in collaboration with the Shire’s Environmental Team offering advice on APZs, Environment, Firebreaks (what they are, what they are not + alternative options) and Winter Burning Workshops. These are available via <a href="https://engage.mundaring.wa.gov.au/emergency-response-recovery">https://engage.mundaring.wa.gov.au/emergency-response-recovery</a> and are being individually promoted on a monthly basis through social media.</p>				
<p>● <b>ProPer Prep (Involve)</b></p> <p>It is proposed that the original ProPer Prep (property and personal preparation) collateral will be updated following further consultation with DFES, Red Cross and local Brigades, along with community feedback to ensure that this initiative meets its original simplified messaging objective.</p>				
<p>● <b>At Risk Communities (Involve)</b></p> <p>Further to discussions with DFES’s All Hazards Coordinator – At Risk Program (Saloni Sharma) it is proposed that the Shire engage with caregivers / people living with disability / aged care facilities in relation to preparedness.</p>				
<p>● <b>Volunteer Recruitment (facilitate to Empower)</b></p>				

<p>Local Brigades raised the complex matter of volunteer recruitment, expressing that as it was something affecting all Brigades possibly it was a campaign that could be worked on together. Research underway on how best to assist with this request.</p>
<p><b>Mitigation Activity Funding (MAF)</b></p>
<ul style="list-style-type: none"> <li>● <b>MAF 22-23 Rounds 1 and 2, \$500k approved</b> <ul style="list-style-type: none"> <li>• Funded program underway, to be completed by 30/06/23. <ul style="list-style-type: none"> <li>Project 1: Liberton Road, mechanical works complete, \$151k.</li> <li>Project 2: Alps Reserve Stage 1, mechanical works complete, \$205k.</li> <li>Project 3: Superblock Stage 1, mechanical works CANCELLED, \$26k.</li> </ul> </li> <li><i>Additional projects due to cancellation:</i> <ul style="list-style-type: none"> <li>Project 4: Liberton Road, chemical works underway, ≈\$21k.</li> <li>Project 5: Railway Reserve Heritage Trail, mechanical works underway, ≈\$97k.</li> </ul> </li> <li>• Progress Report submitted 24/01/23.</li> <li>• Variation Request approved 09/05/23.</li> <li>• Acquittal due 14/07/23.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>● <b>MAF 23-24 Round 1, up to \$500k</b> <ul style="list-style-type: none"> <li>• Submitted 10/05/23, awaiting outcome. <ul style="list-style-type: none"> <li>Project 1: Lake Leschenaultia, mechanical works \$90k and firebreaks \$100k.</li> <li>Project 2: Superblock Stage 2, mechanical works \$170k.</li> <li>Project 3: Old Northam Road (Liberton to Jason), mechanical works \$90k.</li> <li>Project 4: Stoneville Road (Bentley to Cameron), mechanical works \$50k.</li> </ul> </li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>● <b>MAF 23-24 Round 2</b> <ul style="list-style-type: none"> <li>• Opens August 2023, closes September 2023, noting that Round 1 funds must be spent and acquitted prior to submission which may exclude us from applying.</li> </ul> </li> </ul>
<p><b>Other Funding Opportunities</b></p>
<ul style="list-style-type: none"> <li>● <b>National Disaster Risk Reduction (NDRR) grants program</b> <ul style="list-style-type: none"> <li>• Submitted 29/05/23, awaiting outcome (expected mid-July).</li> <li>• \$20,000 project, \$10,000 requested.</li> <li>• Project: creation of a further ten informative property and personal preparation related videos, project plan underway.</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>● <b>All West Australians Reducing Emergencies Aware (AWARE) program</b> <ul style="list-style-type: none"> <li>• Opens 16/08/23, closes 20/09/23.</li> <li>• \$2,500 to \$30,000, 25% contribution required.</li> <li>• Project to be discussed.</li> </ul> </li> </ul>

## 6.7 AFDRS and Impacts

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<b>File Code</b>	GV.MTG 6.6
<b>Attachments</b>	Nil

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### **SUMMARY**

The West Australian Local Government Association (WALGA) is to prepare a local government sector submission to the Department of Fire and Emergency Services (DFES) Australia Fire Danger Rating System (AFDRS) team on the first fire season implementation of the AFDRS. WALGA has requested feedback from local governments in that regard.

Shire of Mundaring (SoM) have been preparing a submission to be provide to WALGA on this matter (not completed as at preparation of this item/agenda). Mr Dyson has sent through a letter of feedback on the revised system as per attachment below.

Mr Belger advised that the teething issues of the AFDRS system was aimed to be remedied in time for spring, advised suggestions have been made the cause for system sensitivity may have been triggered by forrest field scoring (types of vegetation in the area).

The Committee raised the concern around the language related to the different ratings, and not wanting fear based messages causing alarm. Public confidence in the system has faded as a result. Costs to SoM of \$12,500 to update all FDR boards to new rating system.

### **COMMENT**

The executive officer will provide a precis of the Shire of Mundaring submission to WALGA, for its use in the preparation of it submission to DFES on the first bushfire season implementation of the AFDRS.

### **VOTING REQUIREMENT**

Simple Majority

<b>RECOMMENDATION</b>
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That the Committee notes the Shire of Mundaring submission to WALGA for its use in the preparation of its submission to DFES on the first bushfire season implementation of the AFDRS.

**Noted**



## 6.8 AFAC Inquiry

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<b>File Code</b>	GV.MTG
<b>Attachments</b>	1. WA Gov Wooroloo inquiry update

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### SUMMARY

For the Committee to note the new WA Government online resource, entitled *Update on the Government Response to the Wooroloo review* (copy attached).

### COMMENT

The Executive officer will provide a precis as to WA Government progress in relation to the Wooroloo Bushfire Review Recommendations as covered within the March 2023 update. It is noted that a June 2023 update is expected however was not posted on the WA Government website as at the preparation of this agenda.

Mr Dyson recognised that this report was intended to be quarterly through had not been released at time of meeting. Updates as per below;

Recommendation 1 – Has been submitted to Federal decision making on Incident Control Centre location.

Recommendation 4 – March – July in development, establishment with in house group would also assist.

Recommendation 7 – Traffic management, First on fire Incident controller would then have Traffic Access management officer attend who has adequate training to then run traffic management plan in the event of an emergency. Collaboration with local knowledge with Chief, TAMO, local Volunteers etc.

Recommendation 8 – Road clearing capabilities, next step is to develop communication strategies for community members.

Mr Curthbert discussed involvement with new RAPS technology developments and is participating with the development team to best implement in.

Ms Sumpton advised the GTG app will be converted to the RAP app, and DFES will be responsible for funding and implementing with team.

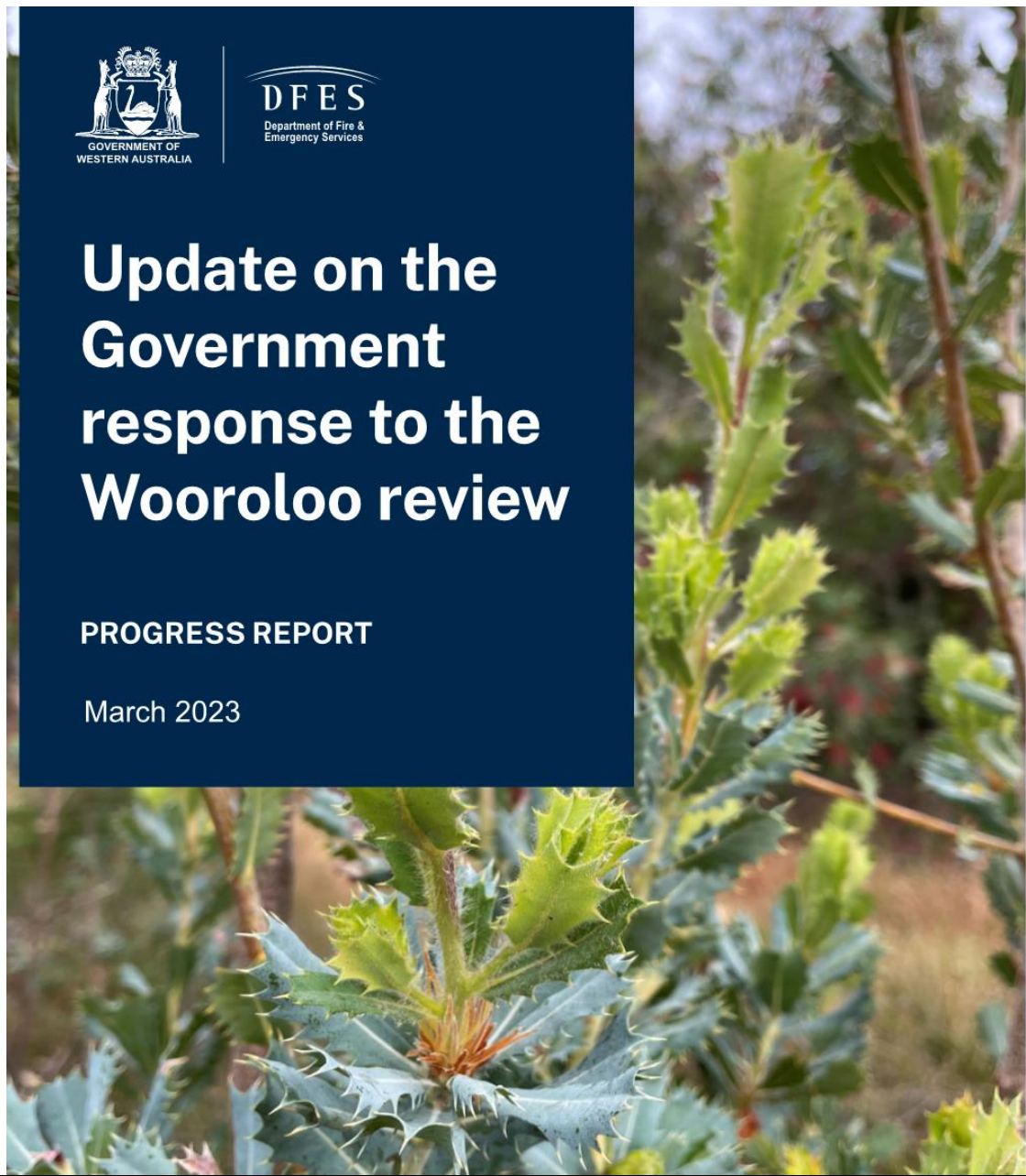
### VOTING REQUIREMENT

Simple Majority

### RECOMMENDATION

That the Committee notes the WA Government document entitled *Update on the Government response to the Wooroloo review*.

**Noted**



**Contents**

Recommendation 1	▶
Recommendation 2	▶
Recommendation 3	▶
Recommendation 4	▶
Recommendation 5	▶
Recommendation 6	▶
Recommendation 7	▶
Recommendation 8	▶
Recommendation 9	▶
Recommendation 10	▶
Recommendation 11	▶
Recommendation 12	▶
Recommendation 13	▶

## RECOMMENDATION 1

# Consideration of a dedicated Perth Hills Incident Management Facility

### Project description

This recommendation was noted by the State Government – acknowledging the benefits of enhancing incident management capacity in the Perth Hills region yet recognising the significant analysis and consultation that would be required to enable such an investment.

DFES is leading the first stage of this analysis, comprising an evaluation of three shortlisted sites that could potentially meet requirements for the Perth Hills region. A final recommendation on the most suitable site, building and equipment configurations will then be made to Government.

This Options Analysis will be presented for consideration in budgetary processes, after which the State Government will determine the next level of detail required and any associated timeframes.

Contact: Executive Manager, Asset Planning and Services c/o: ruralfire@dfes.wa.gov.au

### Summary and next steps

Milestones 1, 2 and 3 were completed between July and late 2022. Internal agency feedback was provided on Stage 1 of the Options Analysis in December.

Work is now well underway on Stage 2 of the Options Analysis which will look at the feasibility of shortlisted locations in the Perth Hills Region. This is on track for completion in early 2023.

Concurrent with Stage 2, DFES is also exploring options to improve existing mobile Incident Control Centre (ICC) functionality and resourcing. This work has been directly informed by Stage 1 of the Options Analysis.

### Project progress



## RECOMMENDATION 2

# Enhanced and integrated community engagement programs for bushfire

### Project description

This recommendation was accepted by the State Government. The Review recommended increasing the focus on landowners in high bushfire-prone areas implementing risk mitigation strategies and ensuring they are prepared for an extended stay without support following a bushfire.

DFES aims to integrate its community engagement program with the bushfire risk-management planning program (Recommendation 3), as these programs are highly complementary and together improve local communities' understanding and involvement in local bushfire prevention.

The enhanced Areas of Community Engagement Focus (ACEF) program will be tested with a pilot community, concurrent with enhanced bushfire risk-management planning processes. Evaluation of the pilot will inform future directions for the ACEF program.

Contact: Director, Community Preparedness Directorate, c/o: ruralfire@dfes.wa.gov.au

### Summary and next steps

A review of the existing ACEF program is now complete and will guide further scoping work on opportunities to enhance the program.

The ACEF review has been considered against the evaluation of the Guidelines for Preparing a Bushfire Risk Management Plan (BRMP guidelines) to ensure alignment of the complementary nature of these two projects.

Stakeholder consultation has commenced on recommendations for ACEF program improvements.

Next steps will include identification of possible pilot communities for trialling program improvements.

### Project progress



## RECOMMENDATION 3

# Finalisation of enhanced DFES bushfire risk planning framework

### Project description

This recommendation was accepted by the State Government and recognises the need to expedite the release of the enhanced Guidelines for Preparing a Bushfire Risk Management Plan (BRMP guidelines). These guidelines were originally developed in 2015, with minor updates undertaken in recent years.

DFES is undertaking an extensive evaluation of the guidelines to ensure a contemporary, best-practice approach. The updated guidelines will improve bushfire risk assessment and treatment processes to better integrate government and community stakeholders. Increased community participation in planning processes will be a priority.

The updated guidelines will be implemented through local government planning processes, through 2023 and beyond.

Contact: Director, Office of Bushfire Risk Management, c/o: ruralfire@dfes.wa.gov.au

### Summary and next steps

Evaluation of the existing guidelines was completed mid-2022 and identified four main areas for potential improvements: planning process and integration, government and non-government stakeholder engagement, risk evaluation processes and metrics, and facilitating community involvement in the planning process.

These themes will guide the development of the updated guidelines. A dedicated project officer has been appointed to manage the development of updated guidelines.

Development of the updated guidelines is well underway with the commencement of initial cross agency engagement, along with briefings to a range of bushfire committees and stakeholders.

### Project progress





## RECOMMENDATION 4

# Establishment of bushfire mitigation crews

### Project description

The Wooroloo Review recommended the establishment of dedicated bushfire mitigation crews to work with local bushfire brigades in implementing mitigation activities in highly bushfire prone areas of WA. This recommendation was accepted by the State Government in-principle, noting the significant complexity in its implementation.

DFES is working with local government to undertake comprehensive analysis and options-development and to consider a trial of arrangements. There is significant alignment between this recommendation and Recommendation 3, as priority mitigation treatments are identified through the BRM planning process. Options analysis will be developed and presented to government for consideration in budgetary processes.

Contact: Superintendent Bushfire Risk Management Branch, c/o: ruralfire@dfes.wa.gov.au

### Summary and next steps

Good progress has been made with work to scope and analyse mitigation team delivery models, including the most effective configurations of staff, roles, resources and equipment.

Engagement has been undertaken across DFES and through the Interagency Bushfire Operations Committee (IBOC).

Possible funding models and opportunities have been identified, should the options put forward to the State Government be supported.

Given the potential high costs of establishing dedicated bushfire mitigation teams, the scale and pace of any possible rollout of this program will be largely dependent on budget allocations and how these are staged over concurrent financial years.

### Project progress



## RECOMMENDATION 5

# DFES role in WA land-use planning

### Project description

This recommendation was noted by the State Government, recognising the importance of the advice provided by DFES in land-use planning processes.

DFES will work to ensure that its advice provided in land-use planning processes is given appropriate consideration in determination of planning applications.

This will be achieved by a range of initiatives that aim to clarify DFES' role as a referral agency, better understand how the advice DFES provides is used, improve internal policies, tools and templates to ensure consistency in the advice that DFES provides and building stronger working relationships with planning decision makers.

Contact: Director Land Use Planning, c/o:  
ruralfire@dfes.wa.gov.au

### Summary and next steps

A range of works have commenced to enable improved understanding and utilisation of the advice DFES provides in land-use planning processes.

Cross-agency engagement has commenced and is continuing with local governments, DFES, Department of Planning, Lands and Heritage (DPLH) and the WA Local Government Association (WALGA). This will help facilitate input and feedback on the draft suite of documents developed and the scope of any DFES internal policy adjustments to inform the revised governance arrangements.

### Project progress



## RECOMMENDATION 6

# Bushfire practitioner accreditation register

### Project description

This recommendation was accepted by the State Government. The Fire Protection Association of Australia (FPAA) currently maintains a register of bushfire practitioners. Bushfire practitioners deliver bushfire assessment, planning, design and advice services and are accredited to different levels under the WA Bushfire Accreditation Framework.

DFES will work collaboratively with DPLH, FPAA, Department of Mines, Industry Regulation and Safety (DMIRS) and the industry to improve the reliability, consistency and quality of work undertaken by bushfire practitioners in WA.

This will include elements such as improved oversight, auditing and compliance arrangements and identifying skills, training and capacity building opportunities for practitioners.

Contact: Director Land Use Planning, c/o: ruralfire@dfes.wa.gov.au

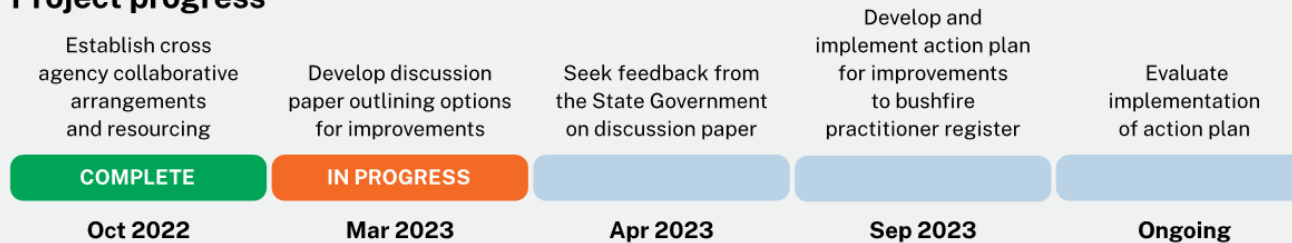
### Summary and next steps

This project relies heavily on cross-agency engagement with DPLH, DMIRS and FPAA. A cross-agency steering committee has been established to facilitate a collaborative approach and is meeting regularly.

Key resourcing arrangements have also been discussed with DPLH and FPAA to support improved investment in this work.

Work has commenced on a discussion paper to identify options for improvements on a cross-agency setting and will be a focus for this project over coming months.

### Project progress





## RECOMMENDATION 7

# Traffic management review

### Project description

This recommendation was accepted by the State Government. DFES will lead a multi-agency review of traffic management (TM) arrangements at bushfires to determine steps for improvement.

The review will consider Vehicle Control Points (VCP), Restricted Access Permits (RAP), community messaging, the role of the Traffic Access and Management Officer (TAMO) in Incident Management Teams and arrangements for working with TM contractors.

The broad scope of this review across multiple facets of traffic management will result in a range of opportunities for improvement at major incidents. These improvements will be prioritised and delivered over stages in 2022 and 2023.

Contact: Chief Superintendent Metropolitan Operations, c/o: ruralfire@dfes.wa.gov.au

### Summary and next steps

The workshop undertaken in June 2022 was pivotal in shaping the highest priority improvements for traffic management arrangements.

Since then, improvements were grouped in two phases; those that could be delivered before the 2022-23 southern WA bushfire season (milestones 3, 4 and 5) and those that could be delivered before or during the 2023-24 southern WA fire season (milestones 6, 7 and 8).

Delivery of Phase 1 of the TAMO training has broadened capability in the role. Newly trained TAMOs are already being deployed this bushfire season and strengthening cross-agency road management at incidents with WA Police, Main Roads WA and local governments.

Improved document management has streamlined important planning steps, including the development of incident traffic management plans and road status summaries, as well as briefing procedures for traffic management contractors.

### Project progress

Undertake multi-agency workshop to scope improvements	Seek endorsement for priority improvements	Deliver phase 1 of TAMO training	Develop guidance to improve TM contractor management	Deliver improvements to RAP arrangements	Deliver Phase 2 of TAMO training	Develop communications package for Traffic Management	Update doctrine and procedures as required
<b>COMPLETE</b>	<b>COMPLETE</b>	<b>COMPLETE</b>	<b>COMPLETE</b>	<b>COMPLETE</b>			
Jun 2022	Aug 2022	Sep 2022	Dec 2022	Jan 2023	Oct 2023	Nov 2023	Dec 2023

## RECOMMENDATION 8

# Road clearing capability

### Project description

This recommendation was accepted by the State Government.

DFES will lead a cross-agency process to develop consistent road-clearing standards across fire and emergency agencies and build capacity to undertake road-clearing works for major incidents.

Similar to Recommendation 7, this work will involve identifying a broad range of potential improvements across areas such as common doctrine, procedures and standards, incident management arrangements, community messaging, working with contractors and cross-agency capability and data sharing. These improvements will be prioritised and delivered over stages in 2022 and 2023.

Contact: Chief Superintendent Country North, c/o: ruralfire@dfes.wa.gov.au

### Summary and next steps

Similar to Recommendation 7, the cross-agency workshop undertaken in June 2022 identified 5 focus areas for improvements in road-clearing capability. Initial work has commenced on standardising multi-agency processes and standards for managing hazardous trees and road-clearing works.

Extensive engagement has been undertaken with Department of Biodiversity, Conservation and Attractions (DBCA), Main Roads WA, infrastructure providers, local governments, and private industry.

Communication has also occurred with bushfire Incident Controllers and Incident Management Teams to reinforce resourcing and communication arrangements for road clearing during the 2022-23 bushfire season.

A process to formalise data-sharing arrangements across agencies and with infrastructure managers is nearly complete. Finalising common doctrine across fire agencies and continuing engagement with private industry are focus areas in 2023.

### Project progress

Establish cross-agency steering groups to scope approach	Identify and prioritise improvement opportunities	Establish common doctrine for tree risks and road inspections	Establish cross-agency data sharing arrangements	Develop communications strategy to guide Incident Management Teams	Develop communications strategy for community members	Identify heavy plant support options from industry and the private sector
<b>COMPLETE</b>	<b>COMPLETE</b>	<b>IN PROGRESS</b>	<b>COMPLETE</b>	<b>COMPLETE</b>		
Jul 2022	Sep 2022	Oct 2022	Dec 2022	Dec 2022	Oct 2023	Nov 2023

## RECOMMENDATION 9

# Evaluation of ARENA HP module to contract, manage and deploy heavy plant.

### Project description

This recommendation was accepted by the State Government. This project will evaluate the suitability of the ARENA HP module in a multi-agency WA context.

A multi-agency working group will examine the capabilities of the ARENA HP system and provide recommendations to the State Government on the suitability of the ARENA HP module.

The project team will liaise with the Interagency Bushfire Operations Committee (IBOC) on project progress, findings of the evaluation and next steps.

Should the module be deemed fit for purpose in a WA context, the project team will scope implementation requirements and present a case to the State Government for consideration in budget processes.

Contact: Assistant Commissioner Operations Capability, c/o: ruralfire@dfes.wa.gov.au

### Summary and next steps

Good progress has been made in evaluating the suitability of ARENA HP for application in WA. This has included the establishment of the cross-agency working group, engaging with the ARENA HP team and other Australian jurisdictions to better understand the module and assessing the performance of ARENA HP in addressing key issues and areas for improvement in plant management contracting in WA.

Importantly, IBOC, comprising membership from DFES and DBCA, has been engaged extensively throughout this work and is well placed to inform decision making and priorities for the working group.

Next steps include identifying potential customisation options for ARENA HP to be better tailored to a WA context and the consideration of multi-agency funding arrangements to enable this.

### Project progress



## RECOMMENDATION 10

# Review Impact Assessment Process

### Project description

This recommendation was accepted by the State Government. The Impact Assessment Process is an all-hazards process governed by the WA State Emergency Management Committee (SEMC).

DFES will review the existing Impact Assessment Process, drawing on input and knowledge from a range of agencies involved in the Wooroloo fire.

The review will consider the performance and efficiency of the current impact assessment process including associated tools and templates and multi-agency accessibility. Stakeholder input will be collated and developed into a report which is presented to the SEMC for consideration.

Contact: Chief Superintendent Country South, c/o:  
ruralfire@dfes.wa.gov.au

### Summary and next steps

Detailed feedback was sought during June and July 2022 on the existing Impact Assessment Process from local government, DFES, DBCA, WALGA and infrastructure managers.

An initial analysis of the assessment has been undertaken following feedback from the consultation process. This has determined that significant changes are required to existing processes to improve performance and efficiency.

Next steps include consultation with SEMC as the owner of the Impact Assessment Process to determine progression.

### Project progress



## RECOMMENDATION 11

# Backup power for telecommunications sites

### Project description

This recommendation was accepted by the State Government.

The independent review recommended that DFES and local government continue discussions with telecommunications providers to explore the adequacy of current arrangements for backup power at telecommunication towers in emergency incidents.

Contact: Executive Director, Corporate Services, c/o: ruralfire@dfes.wa.gov.au

### Summary and next steps

DFES is continuing discussions with national telecommunication providers and WA infrastructure managers to advance WA requirements. DFES has initiated consultation with a range of government and commercial stakeholders to discuss and understand current arrangements for backup power at telecommunications sites.

Telecommunication providers are exploring potential technological solutions and possible synergies with future communications infrastructure upgrades. These opportunities are being aligned by DFES staff to existing programs.

Government has limited influence or control over commercial business objectives and priorities, including private sector competition and commercial strategy considerations. This poses challenges and complexities in delivering project objectives.

DFES will continue to work with telecommunication providers to progress WA requirements.

### Project progress



## RECOMMENDATION 12

# Upgraded Emergency WA platform

### Project description

This recommendation was accepted by the State Government. DFES is leading a multi-year project to redesign the State’s official emergency information source, Emergency WA, and enable full alignment with Australian Warning System standards.

The project will use new and emerging technologies along with improved data inputs from multiple agencies to deliver faster, more personalised warning information to people impacted by emergencies.

Extensive consultation with emergency management agencies and end users will help ensure the upgraded platform meets community needs. Improvements to the Emergency WA platform will be released in stages.

Contact: Manager Public Information, c/o:  
ruralfire@dfes.wa.gov.au

### Summary and next steps

Significant progress has been made in the Next Gen Warning Project to deliver a redesigned Emergency WA platform.

Stakeholder engagement has been a focus for the second half of 2022: approximately 30 cross-government workshops have been held to identify agency requirements, and external workshops with community stakeholders including First Nations Australians and disability groups has helped define end user needs.

This consultation has helped determine system requirements and the design and architecture for an improved Emergency WA platform.

Next steps include building on initial work undertaken in procurement planning to ensure the market can provide the most suitable and effective solution through formal government procurement processes.

### Project progress

Develop project plan and secure funding	Establish the project team	Undertake needs analysis; sector and community	Design new platform architecture	Complete procurement for new Emergency WA platform	Replace the core Emergency WA platform	Refine and improve upgraded platform
<b>COMPLETE</b>	<b>COMPLETE</b>	<b>COMPLETE</b>	<b>COMPLETE</b>	<b>IN PROGRESS</b>		
Aug 2022	Sep 2022	Nov 2022	Dec 2022	Sep 2023	Dec 2023	Ongoing to 2026



## RECOMMENDATION 13

# Improved Telephone Warning System (TWS)

### Project description

This recommendation was accepted by the State Government.

DFES will undertake a review of current arrangements for issuing Emergency Alerts through the Telephone Warning System (TWS) to identify improvements to efficiency or effectiveness.

Procedural documentation will be updated and in place for the 2022-23 southern bushfire high-threat period.

Further improvements will continue to be explored through possible alignments with the redesigned Emergency WA platform (see Recommendation 12) to achieve enhanced consistency and timeliness.

Contact: Manager Public Information, c/o:  
ruralfire@dfes.wa.gov.au

### Summary and next steps

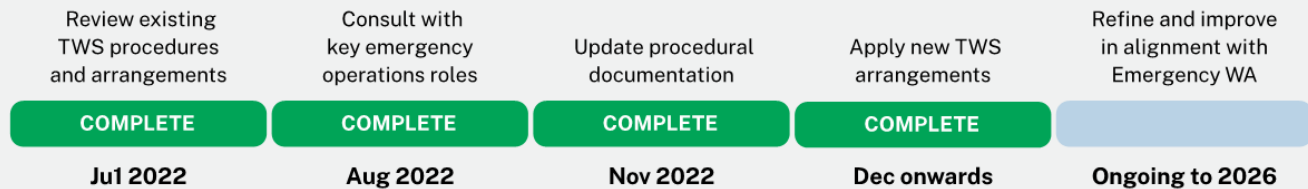
There has been steady progress in this project since commencing in July 2022 and significant changes have been made for the management of TWS procedures for the 2022-23 bushfire season.

During the 2022-23 bushfire season, the TWS is being used whenever the first Emergency Warning is issued for an incident through Emergency WA and when major changes occur. This differs from previous seasons where the TWS was not always used with the first Emergency Warning.

Relevant agency procedures have been updated and this change is now in effect.

Any potential further improvements to the use of TWS will be managed through the upgraded Emergency WA platform (see Recommendation 12).

### Project progress



## **7.0 URGENT BUSINESS (LATE REPORTS)**

Mr Dyson informed the Committee of Jonathon Throssells resignation as of September, the Committee commended Jonathan for his time and sound contribution to the LEMC committee and Fire Service team.

Cr Cook raised concern regarding Mitigation works on Jellicoe Superblock – many concerned residents in response to burn off, Mr Belger confirmed it was a DFES burn, and the SoM team have been in touch with the local Friends group to explain parcel of land isnt a SoM reserve. DFES to utilise relationship between SOM and Friends group in future to notify prior to works where possible.

Works hadnt been completed in this parcel for prolonged period of time, was aimed to target parrot bush and woody weed, cool burn had been preference but due to AFDRS was not an option so looks more drastic than the result. Communication offer from SoM to send out mail merges on behalf of DFES burning off within the Shire, to conduct communications, especially as we have established relationships with Friends groups within various parcels of land. Potential social media posts to inform residents in conjunction with mail outs.

Mr Belger referenced the 'Combined Emergency Services Act, was likely to be published late 2023 early 2024, will not affect LEMC, but will affect Bush Fires Act. A Memorandum of Understanding is being explored between DFES and SoM and facilities such as Acacia prison. Aiming to have a clear understanding of who has authority to act, and who is best to respond to incedents at such facilities due to the complex response environment. Currently sits with SoM, though potentially remoulding to transfer control to DFES, and automating the response.

Mr Hamblion advised Wooroloo recovery support as completed as of 30/06/23 EOFY22/23. Training for the Evacuation Centres to go ahead date TBA.

Mr Cuthbert adviced the committee on enhanced work health and safety for volunteers with SoM station inspections. Will be attending Australian Fire Advisory Council (AFAC) Brisbane conference so will report back during September meeting.

## **8.0 CLOSING PROCEDURES**

### **8.1 Date, Time and Place of the Next Meeting**

The next Local Emergency Management Committee will be held on at 10:00am in the Committee Room, 7000 Great Eastern Highway, Mundaring.

Following meetings held on;  
**15<sup>th</sup> September 2023**  
**1<sup>st</sup> December 2023.**

### **8.2 Closure of the Meeting**

Meeting closed 11:52am.