CONFIRMED MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

9 APRIL 2021

I certify that the minutes of the meeting of the Local Emergency Management Committee held 9 April 2021 were confirmed on 11 June 2021.

Chairperson

CONFIRMED MINUTES
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ATTENTION/DISCLAIMER

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a Member or Employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or Employee, or the content of any discussion occurring during the course of the Committee Meeting.

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1.0 OPENING PROCEDURES

The Chairperson opened the meeting at 10.01am welcoming all in attendance.

Acknowledgment of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

1.1 Announcement of Visitors

1.2 Attendance/Apologies

Members	Toni Burbidge	Chairperson/Councillor
	Adrian Dyson	LEMC Executive Officer
	Sam Roberts	Department of Justice
	Ryan Hamblion	Department Communities
	Cassie Kelly	Department Communities
	Merveen Cross	DFES – District Emergency Management Advisor
	Rick Darlow	DFES – District Officer Darling Range
	Brenden White	St John
	Tania Rowe	WAPOL
	Hendrik Raak	SES
	Simone Richards	Disability Services
Staff	Jenine Banks	Minute Secretary
Guests		
Apologies	Mark Luzi	Acting CEO
	Jordan Cantelo	DPaW - Fire Operations Officer
	Simon Cuthbert	Councillor
	Martin Shurlock	Senior Enviornmental Health Officer

2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

3.0 DECLARATION OF INTEREST

3.1 Declaration of Financial Interest and Proximity Interests

Elected Members must disclose the nature of their interest in matters to be discussed at the meeting *(Part 5 Division 6 of the Local Government Act 1995).*

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting *(Sections 5.70 and 5.71 of the Local Government Act 1995).*

Nil.

3.2 Declaration of Interest Affecting Impartiality

An Elected Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest *(Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C).*

4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

That the minutes of the meeting of the Local Emergency Management Committee held Friday 4 December 2020 be confirmed..

COMMITTEE DECISION			**DLEMC1.04.21**
Moved by:	Ryan Hamblion	Seconded by:	Toni Burbidge

CARRIED 11/0

5.0 PRESENTATIONS

Nil.

6.0 REPORTS OF EMPLOYEES

Nil.

6.1 CORRESPONDENCE IN/OUT

In

29.3.2021 SEMC Capability, 2021 SEMC Capability Survey Launch

Out

29.03.2021 DFES, COVID-19 Post Exercise Report

Template for all LG's

7.1 Contact Details

7.2 Post Incident Reports

The Executive Officer and Mr Darlow provided the following on the Wooroloo Bush Fire response and recovery to date.

Rick Darlow – DFES Response to Incident 512758 – 1 February 2021

Reported by 000 as a structure fire at 4525 Werribee Rd Wooroloo. First day of the 5-day COVID lockdown.

- First arriving appliance was Mundaring VFRS HSR and LT at 12:17:32 hrs – Redirected from Incident in Chidlow. On arrival Mundaring classified 3rd Alarm and required Air support and backup for escalating Scrub fire.
- 1400hrs it was escalated to a Level 2 incident.
- 1644hrs upgraded to a Level 3 incident.
- On the 11/02/2021 the fire was declared contained and controlled.
- Approximate size of 11,000 Ha and a perimeter of over 128km's
- The incident was finally closed on the 09/03/2021 with over 1511 Appliance movements (Does not include P&W appliances) for the incident. Unable to accurately establish exact number of Human hours of effort due to the large number of Fire Appliances and Firefighters/IMT/Support staff that worked on this incident.
- Aerial suppression Aircraft used 5 million litres on this fire, a normal fire season usually uses 6 million in total. 3 x Large Aerial Tankers (LATS) we also used with this fire, 2 were sent from the NSW RFS to assist in operations to support the C130 aircraft that was contracted to WA for the fire season.
- 489 Alerts and Warnings were issued for this incident.
- Caused of the incident has still not been released.

Adrian Dyson – SoM Recovery to Incident 512758 – 1 February 2021

- Local Recovery Coordinating Committee and sub-committees formed
- Joint City of Swan (CoS) and Shire of Mundaring (SoM0 Recovery Committee formed
- Working together with City of Swan with complimentary arrangements in place
- CEO and LEMC Executive Officer attending State Recovery Coordination Group meetings
- DRFA funds provided to LG's and other agencies – Funds to employ a Project Officer for 2 years to work around recovery
- Demolition and removal of destroyed dwellings, outbuildings, vehicles etc lead by DWER with CoS and SoM assisting (Authority to Act (A2A) form from property owner required)
- 14 jobs through to SoM with 100+ through to CoS
- Awarded contractors to supply clean-up teams
- COVID-19 Grants have created a shortage of labour/services within the construction industry likely to affect residents who have lost houses in their plans to rebuild
- Mindaroo Pods (temp accommodation) requiring approval from both LG's

7.3 Post Exercise Reports

Nil.

7.4 Funding Nominations and Applications Progress

7.4.1 COVID-19 Economic Stimulus – Water Tanks

Through the State Government's WA Recovery Plan, DFES was provided $2.0 million over two years (2020/21 & 2021/22) for the provision of water tanks at existing bush fire facilities (not funded through Emergency Services Levy (ESL) collections). The additional funding is intended for bush fire brigades (BFB's) located in high bushfire risk areas that do not already have a water tank.

Shire of Mundaring have applied for 2 x water tanks in strategic areas of Wooroloo and Beechina in Round 2 of the funding.

7.4.2 NBN (Satellite) Installation – Community Halls and Evacuation Centres

Local Governments were invited to apply for the provision of NBN fixed satellite services to facilities such as community evacuation centres, community halls or Local Government offices, with WA being allocated 370 of these devices with the expectation that approved applications will see services installed before the coming fire season.

Shire of Mundaring have applied for 2 x NBS fixed satellite services at the Wooroloo Hall and Chidlow Recreation Ground

7.4.3 DRFA – Wooroloo Fire Recovery

Please refer to the Executive Officers general comments regarding recovery.

7.5 Emergency Risk Management/Treatment Strategies Progress

The Executive Officer advised that this had been put on hold due to COVID-19. Extreme weather to complete, with a report to then be written.

7.6 Review Local Emergency Management Arrangements (LEMA)

The Executive Officer advised that this was on hold.

7.7 Review LEMC Business Plan Strategies & Record Key Achievements

The Executive Officer advised that this was on hold.

7.8 Red Cross Preparedness Project (SoM, CoS, CoK)

On hold due to Wooroloo Incident. Red Cross currently working in CoS with Outreach program.

7.9 Review State Preparedness Report

7.9.1 2021 Capability Survey Launch

The 2021 Survey has been distributed to LG's and other agencies. This is required to be completed by 9 June 2021.

7.10 Review Local Recovery Arrangements

7.11 Seasonal Review/Update (Bushfire)

8.0 URGENT BUSINESS (LATE REPORTS)

The following summary of proposed fuel reduction works for the upcoming Autumn, Winter and Spring season was provided by DPaW

The 8 fuel reduction burns listed below have all been prepared and are ready to commence, however will only go ahead when the prescribed conditions allow. Please note that some prescribed burns have already had sections completed in previous years.

- **PHS_116** John Forrest NP 4 (698ha)
- **PHS_191** John Forrest NP 8 (236ha)
  PHS_003 Pine Windrows (Greystone Plantation)
- **PHS_011** Interface Burning (Select Cells depending on weather conditions)
- **PHS_178** Greenmount NP 3 (29.8ha)

- **PHS_030** Mundaring Weir (Continuation from Winter/Spring 2020 - 241ha - 50% of area completed 2020)
- **PHS_179** Zamia (Continuation from 2020 - 938ha - 85% of area completed in 2020)
- **PHS_082** Sawyers 3 (Continuation from Spring 2017 - 2053ha - 80% of area completed in 2017)

Ryan Hamblion

- Training Sessions to be held in April and May
- 3 x Centres opened during Wooroloo incident during COVID-19 lockdown worked well – masks supplied and social distancing generally adhered to
- Rapid Relief provided great catering

Adrian Dyson led a discussion around the opening of an Evacuation Centre/s saying that the decision around the location of evacuation centre/s is a 3 way decision involving LG's, Department of Communities and the Incident Controller and is sometimes "problematic" with procedures not always being followed.

Merveen Cross said that rotating Emergency Services personnel/new staff provides a gap in emergency services across all services. Adrian Dyson said that pre-formed teams need to be provided with a checklist.

9.0 CLOSING PROCEDURES

9.1 Date, Time and Place of the Next Meeting

The next meeting will be held at 10am on 11 June 2021, in the Committee Room.

9.2 Closure of the Meeting

The Chairperson closed the meeting at 11.13am.