



14 September 2018

NOTICE OF MEETING

Dear Committee Member,

The next Local Emergency Management Committee meeting will be held at 10.00am on Friday, 21 September 2018 in the in the Committee Room, 7000 Great Eastern Highway, Mundaring.

The attached agenda is presented for your consideration.

Yours sincerely

A handwritten signature in black ink, appearing to be "M. Luzi", written over a horizontal line.

Mark Luzi
ACTING CHIEF EXECUTIVE OFFICER

Please Note

If an Elected Member has a query regarding a report item or requires additional information in relation to a report item, please contact the senior employee (noted in the report) prior to the meeting.



AGENDA
LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
21 SEPTEMBER 2018

ATTENTION/DISCLAIMER

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a Member or Employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or Employee, or the content of any discussion occurring during the course of the Committee Meeting.

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**LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
FUNCTION ROOM, MUNDARING ARENA, MUNDARING – 10.00AM**

1.0 OPENING PROCEDURES

1.1 Announcement of Visitors

1.2 Attendance/Apologies

Staff

Apologies

Guests

2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

3.0 DECLARATION OF INTEREST

3.1 Declaration of Financial Interest and Proximity Interests

Elected Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

3.2 Declaration of Interest Affecting Impartiality

An Elected Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

That the minutes of the meeting of the Local Emergency Management Committee held Friday 1 June 2108 be confirmed.

5.0 PRESENTATIONS

6.0 REPORTS OF EMPLOYEES

6.1 STATE HAZARD PLAN – FIRE

The Executive Officer will provide an update on this document and the Shire of Mundaring comment provided to DFES on same.

6.2 NEW STATE RECOVER STRUCTURE

The Executive Officer will provide an update on same.

6.3 CORRESPONDENCE IN/OUT

In

- 24.05.18 OEM, 2018 Quarter 2 Newsletter
- 15.06.18 LG Focus News Article, Dealing with Heatwaves
- 23.07.18 Victorian Council of Social Service, Beyond Bushfires Study
- 26.07.18 OEM, Emergency Aus App – Retired
- 26.07.18 OEM, Draft State Hazard Plan – Fire Consultation & Feedback Form
- 30.07.18 WALGA, EM News July 2018
- 06.08.18 OEM, Revised National Principals for Disaster Recovery

Out

- 11.09.18 OEM, Shire of Mundaring LEMC Exercise Flahspoint Report

7.0 STANDARD MEETING ITEMS

7.1 Contact Details

7.2 Post Incident Reports

7.3 Post Exercise Reports

7.4 Funding Nominations and Applications Progress

7.5 Emergency Risk Management/Treatment Strategies Progress

7.6 Review Local Emergency Management Arrangements (LEMA)

7.7 Review LEMC Business Plan Strategies & Record Key Achievements

8.0 URGENT BUSINESS (LATE REPORTS)

9.0 CLOSING PROCEDURES

9.1 Date, Time and Place of the Next Meeting

The next meeting will be held at 10am on 7 December 2018, in the Committee Room.

9.2 Closure of the Meeting