

Agenda Ordinary Council Meeting

10 September 2024



NOTICE OF MEETING

Dear Council Member,

The next Ordinary Meeting of Council will be held in the Council Chamber at 6.30pm on Tuesday, 10 September 2024.

The attached agenda is presented for your consideration.

Yours sincerely,

Jason Whiteaker

CHIEF EXECUTIVE OFFICER

Please Note

If a Council Member has a query regarding a report item or requires additional information in relation to a report item, please contact the senior employee (noted in the report) prior to the meeting.

ATTENTION/DISCLAIMER

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Council Member or employee, or on the content of any discussion occurring during the course of the Meeting. Persons should be aware that regulation 10 of the Local Government (Administration) Regulations 1996 establishes procedures to revoke or change a Council decision. No person should rely on the decisions made by Council until formal written advice of the Council decision is received by that person. The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Council Member or employee, or the content of any discussion occurring during the course of the Council Meeting.

CONTENTS

| | | |
|-------------|---|------------|
| 1.0 | OPENING PROCEDURES | 5 |
| 1.1 | RECORD OF ATTENDANCE | 5 |
| 2.0 | ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION | 6 |
| 3.0 | DECLARATION OF INTEREST | 6 |
| 3.1 | DECLARATION OF FINANCIAL INTEREST AND PROXIMITY INTERESTS | 6 |
| 3.2 | DECLARATION OF INTEREST AFFECTING IMPARTIALITY | 6 |
| 4.0 | RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE | 6 |
| 5.0 | PUBLIC QUESTION TIME | 6 |
| 6.0 | APPLICATIONS FOR LEAVE OF ABSENCE | 6 |
| 6.1 | APPLICATION FOR LEAVE OF ABSENCE - CR NERIDAH ZLATNIK..... | 6 |
| 7.0 | CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS | 6 |
| 8.0 | PRESENTATIONS | 7 |
| 8.1 | DEPUTATIONS | 7 |
| 8.2 | PETITIONS | 7 |
| 8.3 | PRESENTATIONS | 7 |
| 9.0 | REPORTS OF COMMITTEES | 8 |
| 9.1 | REPORTS OF GOVERNANCE COMMITTEE 19 AUGUST 2024 | 8 |
| 9.1.1 | NEW POLICY - MANAGING CONFLICTS OF INTEREST FOR COUNCIL-RELATED DEVELOPMENT | 8 |
| 9.1.2 | POLICY REVIEW - MANAGEMENT OF PROPERTY HELD FOR INVESTMENT PURPOSES, OR-20 | 13 |
| 9.1.3 | NEW POLICY - COUNCIL MEMBER COMMUNICATIONS AND USE OF SOCIAL MEDIA | 18 |
| 10.0 | REPORTS OF EMPLOYEES | 44 |
| 10.1 | PROPOSED TRANSPORTABLE STRUCTURE - LOT 38 (No.24) HIGH VIEW ROAD, GREENMOUNT | 44 |
| 10.2 | DRAFT LOCAL HERITAGE SURVEY - ENDORSEMENT TO ADVERTISE | 58 |
| 10.3 | DRAFT HERITAGE REQUIREMENTS FOR PLANNING PROPOSALS LOCAL PLANNING POLICY - FINAL ADOPTION | 63 |
| 10.4 | AUSTRALIA DAY CITIZENSHIP AWARDS COMMITTEE- REVIEW TERMS OF REFERENCE | 99 |
| 10.5 | MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 JULY 2024 | 114 |
| 10.6 | LIST OF PAYMENTS FOR JULY 2024 | 131 |
| 11.0 | COUNCIL MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN | 162 |

| | | |
|-------------|--|------------|
| 11.1 | NOTICE OF MOTION - PREVENTION AND TREATMENT - POLYPHAGOUS SHOT-HOLE BORER..... | 162 |
| 12.0 | URGENT BUSINESS (LATE REPORTS) | 166 |
| 13.0 | CONFIDENTIAL REPORTS | 166 |
| 13.1 | EASTERN METROPOLITAN REGIONAL COUNCIL - CONFIDENTIAL | 166 |
| 13.1 | EASTERN METROPOLITAN REGIONAL COUNCIL – CONFIDENTIAL | 167 |
| 14.0 | CLOSING PROCEDURES | 167 |
| 14.1 | DATE, TIME AND PLACE OF THE NEXT MEETING | 167 |
| 14.2 | CLOSURE OF THE MEETING | 167 |

ORDINARY COUNCIL MEETING COUNCIL CHAMBER – 6.30PM

1.0 OPENING PROCEDURES

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be livestreamed and audio-recorded.

1.1 Record of Attendance

| | | |
|------------------------|--------------------------------------|-----------------|
| Council Members | Pres Paige McNeil (Presiding Member) | Shire President |
| | Cr Doug Jeans | Central Ward |
| | Cr Prapti Mehta | Central Ward |
| | Cr Trish Cook (Deputy President) | South Ward |
| | Cr Luke Ellery | South Ward |
| | Cr Jo Cicchini | West Ward |
| | Cr Karen Beale | West Ward |
| | Cr John Daw | East Ward |
| | Cr Neridah Zlatnik | East Ward |

Apologies

| | |
|-------------------------|-----|
| Leave of Absence | Nil |
|-------------------------|-----|

| | | |
|--------------|-----------------|---|
| Staff | Jason Whiteaker | Chief Executive Officer |
| | Garry Bird | Director Corporate Services |
| | Megan Griffiths | Director Strategic & Community Services |
| | Mark Luzi | Director Statutory Services |
| | Shane Purdy | Director Infrastructure Services |
| | Grace Peacock | Minute Secretary |
| | Anna Italiano | Observer Minute Secretary |

| | |
|---------------|-----|
| Guests | Nil |
|---------------|-----|

Members of the Public

2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

3.0 DECLARATION OF INTEREST

3.1 Declaration of Financial Interest and Proximity Interests

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

3.2 Declaration of Interest Affecting Impartiality

An Council Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

15 minutes (with a possible extension of two extra 15 minute periods) are set aside at the beginning of each Council meeting to allow members of the public to ask questions of Council.

Public Question Time is to be conducted in accordance with Shire of Mundaring Meeting Procedures Local Law 2015.

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

6.1 Application for Leave of Absence - Cr Neridah Zlatnik

Cr Zlatnik has advised of her request for leave of absence from 27 November 2024 to 30 January 2025 (inclusive).

MOTION

That Cr Zlatnik be granted leave of absence from all meetings of Council held between 27 November 2024 to 30 January 2025 (inclusive).

7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 13 August 2024 be confirmed.

8.0 PRESENTATIONS

8.1 Deputations

- (1) Members of the public may, during the deputations segment of the order of business and with the consent of the Presiding Member, make a public statement on any matter that appears on the agenda for that meeting provided that –
 - a) the deputation is limited to a maximum of 3 minutes, unless otherwise determined by the Presiding member;
 - b) the deputation is not offensive or defamatory in nature, providing that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement in a manner that is not offensive or defamatory; and
 - c) no discussion or questions relating to the deputation are permitted, unless otherwise determined by the Presiding Member.
- (2) Fifteen minutes is to be allocated for deputations.
- (3) Once all statements have been made, nothing prevents the unused part of the deputation time period from being used for other matters.
- (4) If the 15 minute period set aside for deputations is reached, Council may resolve by resolution that statement time be extended for no more than two 15 minute extensions.

8.2 Petitions

- (1) A petition is to –
 - a) be addressed to the President;
 - b) be made by electors of the district;
 - c) state the request on each page of the petition;
 - d) contain the legible names, addresses and signatures of the electors making the request;
 - e) contain a summary of the reasons for the request;
 - f) state the name of the person to whom, and an address at which, notice to the petitioners can be given; and
 - g) not contain offensive or insulting language.
- (2) On the presentation of a petition –
 - a) the member presenting it or the CEO is confined to reading the petition; and
 - b) the only motion that is in order is that the petition be received and that it be referred to the CEO for action.
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless –
 - a) The matter is the subject of a report included in the agenda; and
 - b) The Council has considered the issues raised in the petition.

8.3 Presentations

Nil

9.0 REPORTS OF COMMITTEES

9.1 Reports of Governance Committee 19 August 2024

9.1.1 New Policy - Managing Conflicts of Interest for Council-Related Development

| | |
|----------------------------|--|
| File Code | GV.OPP1 |
| Author | Michael Pengelly, Strategic Projects Advisor |
| Senior Employee | Megan Griffiths, Director Strategic & Community Services |
| Disclosure of Any Interest | Nil |
| Attachments | 1. Draft - Managing Conflicts of Interest for Council-Related Development Policy ↓ |

PURPOSE

A “Managing Conflicts of Interest for Council-Related Development Policy” has been drafted (**Attachment 1**) and is presented to the Committee for its consideration.

BACKGROUND

At the Ordinary Council Meeting of 11 June 2024, Council resolved the following (C13.06.24):

That Council:

- Adopts the new strategy: “Continuing to Grow Mundaring – Investment Property Strategy 2024 – 2027” with the following amendment:*
 - The first dot-point under section 3.3 is deleted: and*
- Develop a policy that supports the management of conflicts of interest where Council is both the developer and the assessor.*

The “Managing Conflicts of Interest for Council-Related Development Policy” has been drafted in response to the above resolution to address the issue of potential conflict of interest arising from the legislative requirement for Shire of Mundaring to assess and determine its own development applications.

STATUTORY / LEGAL IMPLICATIONS

Section 2.7 of the *Local Government Act 1995* (the Act) provides the role of council in relation to the determination of policies.

The Act provides the legal framework for local government operations, including property acquisition, disposal and management.

Local Government (Financial Management) Regulations 1996 prescribes financial management practices for local governments, including property investment and asset management.

Local Government (Functions and General) Regulations 1996 provide guidance on the functions and powers of local governments.

POLICY IMPLICATIONS

If the Governance Committee recommends adoption of the draft “Managing Conflicts of Interest for Council-Related Development Policy”, it will be presented to Council.

Alternatively, the Governance Committee may recommend that Council does not adopt the draft “Managing Conflicts of Interest for Council-Related Development Policy” and recommend that the content detailed within be incorporated into the existing “Governance Framework 2023-2028”.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.3 – Risks are well managed

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

| Risk: <u>Reputation</u> : Potential for real or perceived conflict of interest when Council is both the developer and assessor in property development. | | |
|--|--------------------|---------------|
| Likelihood | Consequence | Rating |
| Possible | Minor | Low |
| Action / Strategy | | |
| Council details how the conflict will be managed, either via a new policy or via the existing Governance Framework. | | |

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

| | | | | | | |
|--------------------------|-----------------------|-------------------|------------------------------|--------------------------------|---------------|-----|
| Direct to stakeholder /s | Website article/ post | Social media post | Print article/ media release | E-newsletter/ Community update | Advertisement | Nil |
| | | | | | | X |

EXTERNAL CONSULTATION

Nil

COMMENT

Council have clearly expressed the requirement to address any real or perceived potential conflicts of interest with regard to implementation of measures under the newly adopted strategy “Continuing to Grow Mundaring – Investment Property Strategy 2024 – 2027”.

In support of this, Council Decision (C13.06.24) gives direction to drafting a policy that supports the management of conflicts of interest where Council is required to assess and determine its own development applications. In response to this decision, the “Managing Conflicts of Interest for Council-Related Development Policy” has been drafted (**Attachment 1**) encompassing the recommendations of Department of Local Government,

Sport and Cultural Industries Operational Guideline – Elected Members’ Relationship with Developers.

At the Governance Workshop held 15 July 2024, a policy review cover note was presented to seek feedback, with two likely scenarios being identified:

- a. Council adopts the draft “Managing Conflicts of Interest for Council-Related Development Policy” (**Attachment 1**)

Or:

- b. Council does not adopt the new policy and resolves that the content detailed within is incorporated into the existing “Governance Framework 2023-2028”.

Discussion by council members appointed to the Governance Committee indicated a preference to incorporate the content into the existing “Governance Framework 2023-2028”.

VOTING REQUIREMENT

Simple Majority

| GC2.08.24 – New Policy - Managing Conflicts of Interest for Council-Related Development | |
|---|-----------|
| COMMITTEE RECOMMENDATION | GC2.08.24 |
| That Council: <ul style="list-style-type: none">1. Do not adopt the draft “Managing Conflicts of Interest for Council-Related Development Policy” (Attachment 1) as drafted; and2. Requests the policy content of the “Managing Conflicts of Interest for Council-Related Development Policy” be incorporated into the existing “Governance Framework 2023-2028.” | |



2.X MANAGING CONFLICTS OF INTEREST FOR COUNCIL-RELATED DEVELOPMENT

| | | |
|--------------------------|----------------------------------|-------|
| Responsible Directorate | Strategic and Community Services | |
| Responsible Service Area | Strategic Services | |
| Resolution | Month Year | Res # |
| Procedure Ref | N/A | |

1. PURPOSE

To address the issue of real or perceived conflicts of interest that may arise from the legislative requirement for Shire of Mundaring (the Shire) to assess and determine its own property development applications.

In order to manage this issue, the Shire must take all reasonable steps to ensure any conflicts of interest that may exist are separated to the greatest extent possible when either negotiating, preparing, assessing and determining the Shire’s own applications for development.

2. SCOPE

This policy applies to all council members and employees who have a role in property development and assessment where the Shire is the applicant.

An example of this are actions that would be undertaken with regard to implementation of the strategy “Continuing to Grow Mundaring – Investment Property Strategy 2024-2027”.

3. DEFINITIONS

- Council**

the body consisting of all council members sitting formally as the Council of Shire of Mundaring.
- conflict of interest**

a situation where an individual's personal interests or relationships could improperly influence their professional decisions or actions.
- employees**

an employee of the Shire including casual or contract employees.

4. POLICY

4.1. Council as both the Developer and Consenting Authority

The Shire, as with other local governments, is required through legislation to assess and determine its own property development applications. This includes the process of acquiring, improving, and managing real estate with



the aim of generating financial returns through rental income, resale, or increased property value.

4.2. Reasonable Steps to be Taken to Minimise Risk

The Shire must take every reasonable step to ensure that conflicts of interest that exist when preparing, assessing and determining its own applications are separated to the greatest extent possible.

4.3. Minimum Requirements

4.3.1. Employees

The minimum requirements for achieving separation would be that the employee responsible for managing a project would not be the same employee assessing the application and making a recommendation to Council. This ensures that process is both open and transparent.

4.3.2. Council

The minimum requirements to address the issue of a real or perceived conflict of interest when assessing and determining its own applications would be that council members must disclose an impartiality interest in the matter consistent with clause 22 of the “Code of Conduct for Council Members, Committee Members and Candidate” (1.1).

4.4. Consider External Advice when Appropriate

Having regard to the cost of the project and the public interest in the matter, achieving such a level of separation may require the engagement of a suitable independent expert to undertake the assessment.

5. RELATED LEGISLATION

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Local Government (Functions and General) Regulations 1996

6. RELATED DOCUMENTS

Continuing to Grow Mundaring – Investment Property Strategy 2024 – 2027

9.1.2 Policy Review - Management of Property Held for Investment Purposes, OR-20

| | |
|----------------------------|--|
| File Code | GV.OPP1 |
| Author | Michael Pengelly, Strategic Projects Advisor |
| Senior Employee | Megan Griffiths, Director Strategic & Community Services |
| Disclosure of Any Interest | Nil |
| Attachments | 1. Management of Property Held for Investment Purposes - OR-20 ↓ |

PURPOSE

The Committee is asked to consider and recommend that Council deletes the “Management of Property Held for Investment Purposes Policy” (OR-20) (**Attachment 1**).

BACKGROUND

The “Management of Property Held for Investment Purposes Policy” was adopted in October 2017 to guide decision-making with respect to the Shire’s investment property portfolio.

STATUTORY / LEGAL IMPLICATIONS

Section 2.7 of the *Local Government Act 1995* (the Act) provides the role of council in relation to the determination of policies.

Local Government Act 1995 provides the legal framework for local government operations, including property acquisition, disposal and management.

Local Government Regulations 1996 (Financial Management) prescribe financial management practices for local governments, including property investment and asset management.

Local Government Regulations 1996 (Functions and General) provide guidance on the functions and powers of local governments.

POLICY IMPLICATIONS

The “Management of Property Held for Investment Purposes Policy” will be deleted if the recommendation is resolved by Council.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.3 – Risks are well managed

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

| Risk: <u>Compliance</u>: The policy provisions of the “Management of Property Held for Investment Purposes Policy” are not consistent with elements of the adopted strategy: “Continuing to Grow Mundaring – Investment Property Strategy 2024-2027”. | | |
|--|--------------------|---------------|
| Likelihood | Consequence | Rating |
| Almost Certain | Minor | Low |
| Action / Strategy | | |
| The “Management of Property Held for Investment Purposes Policy” be deleted. | | |

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

| Direct to stakeholder /s | Website article/ post | Social media post | Print article/ media release | E-newsletter/ Community update | Advertisement | Nil |
|--------------------------|-----------------------|-------------------|------------------------------|--------------------------------|---------------|-----|
| | | | | | | X |

EXTERNAL CONSULTATION

Nil

COMMENT

At the Ordinary Council Meeting of 11 June 2024, Council adopted “Continuing to Grow Mundaring – Investment Property Strategy 2024-2027” (C13.06.24) with some minor changes.

This strategy effectively supersedes the requirement for “Management of Property Held for Investment Purposes Policy” (OR-20) as much of the content within is now detailed within the new strategy.

VOTING REQUIREMENT

Simple Majority

| GC3.08.24 – Policy Review - Management of Property Held for Investment Purposes, OR-20 | |
|--|------------------|
| COMMITTEE RECOMMENDATION | GC3.08.24 |
| That Council deletes the “Management of Property Held for Investment Purposes Policy” (OR-20). | |

Shire of Mundaring

POLICY

MANAGEMENT OF PROPERTY HELD FOR INVESTMENT PURPOSES

| | |
|-------------|-------|
| Policy Ref: | OR-20 |
|-------------|-------|

| | | | |
|-----------------|---------------------------|-----------------|--|
| Adopted: | C4.10.17 | Date: | 10 October 2017 |
| Amended: | | Date: | |
| Reviewed: | | Date: | |
| Procedure Ref: | | Delegation Ref: | CE-152 Disposal of Commercial Property |
| Statute Ref: | Local Government Act 1995 | | |
| Related Policy: | FI-02 Investments | | |
| Local Law Ref: | | | |

PURPOSE

To guide decision-making with respect to the Shire’s investment property portfolio.

POLICY

1. Rationale

In October 2017 the Shire adopted an Investment Property Strategy to deal with Shire-owned freehold land that is held specifically for investment purposes (C4.10.17). The objective of the Strategy is to pursue a prudent policy of investment property disposal, acquisition and management to generate low-risk investment wealth and income.

This Policy guides decisions on property classified as being held for investment purposes.

2. Policy

The Shire will pursue a prudent policy of investment property disposal, acquisition and management to generate low-risk investment wealth and income.

The Shire will continue to dispose of properties that are classified as for investment purposes and are not producing an adequate financial return to the Shire.

Funds realised from those disposals will be used to acquire investment properties for the specific purpose of generating a reliable income stream and capital growth.

3. Guiding Principles

Investment in commercial property and leasing it out at commercial rates is considered an appropriate long-term method of developing an enduring income stream for the Shire.

Decisions as to property purchase will be made on a case-by-case basis, but subject to the following guiding principles:

- There is a presumption against investment in commercial property within the district of the Shire of Mundaring to insulate the Shire against any perception of conflict between its regulatory and community roles and its role as a property owner;
- Investment will generally be in established commercial property. Depending on market conditions, purchase of existing tenanted properties is preferred;
- Investment will not generally be in tenanted residential properties unless there is a real prospect of capital gain or rezoning which would otherwise make it appealing;
- Properties will be managed on a strictly commercial basis. No preference, discount or dispensation will be given to charitable or not-for-profit groups;
- Reliability of cash flow is preferred to a high yield. Secure and reliable tenants such as a government or semi-government agency with a significant lease term are considered preferable;
- Purchase of properties with improvements in good condition is preferred; and
- Over the longer term yields should compare favourably with the cash rate that might otherwise be obtained from investing in accordance with Policy FI-02.

Over time the Shire will work towards a balance of properties within the portfolio, including consideration of:

- spreading the proportion of lease income over a number of properties to reduce the impact should a particular lessee default;
- staggered lease expiry terms to avoid the potential for concurrent vacant properties; and
- affording the Shire the opportunity to take advantage of any attractive investment propositions that might present.

4. Capital Investment Reserve

The Shire will establish and maintain a Capital Investment Reserve in accordance with s. 6.11 of the *Local Government Act 1995* (the Act).

This Reserve is to:

- hold funds from sale of properties that are classified as for investment purposes in the Investment Property Strategy.
- hold interest earned from the funds in the Capital Investment Reserve.
- hold other funds as determined by Council from time to time.

Capital Investment Reserve funds are solely for the purpose of purchasing other income-producing properties, or to enhance the value of investment properties to maximise their earning potential.

Subject to cash flow and forecast capital expenditure requirements on investment properties, funds held in the Capital Investment Reserve are to be invested in accordance with the Shire's Investment Policy FI-02 until required for application to a capital purchase or improvement project.

5. Capital Income Reserve

The Shire will establish and maintain a Capital Income Reserve in accordance with s. 6.11 of the Act.

The Capital Income Reserve is to hold all rents and other income received from long-term investment assets.

Funds held in the Capital Income Reserve are to be applied:

- to meet direct costs incurred in managing the investment portfolio;
- to finance specific community projects as approved by Council; and
- for reinvestment in the Capital Investment Reserve as determined by Council from time to time to preserve and augment the value of the investment portfolio.

Subject to cash flow and forecast capital expenditure requirements, funds held in the Capital Income Reserve are to be invested in accordance with the Shire's Investment Policy FI-02.

Subject to cash flow projections and forecast capital expenditure requirements, the amounts in the Capital Income Reserve should be kept to a minimum.

6. Reporting

Returns from the Shire's investment property portfolio will be reported to Council in the normal course of financial reporting.

9.1.3 New Policy - Council Member Communications and Use of Social Media

| | |
|----------------------------|--|
| File Code | GV.OPP 1 |
| Author | Elizabeth Nicholls, Governance Co-ordinator |
| Senior Employee | Garry Bird, Director Corporate Services |
| Disclosure of Any Interest | Nil |
| Attachments | <div>1. Draft - Council Member Communications and Use of Social Media Policy ↓</div> <div>2. Draft - Council Member Communications and Use of Social Media Policy - with track changes ↓</div> <div>3. Draft Appendix 1 - Media Protocols for Council Members - Media Enquiries, Releases and Social Media ↓</div> <div>4. Draft Appendix 2 - Council Member Communications Guidelines ↓</div> |

PURPOSE

A “Council Member Communications and Use of Social Media Policy” has been drafted (**Attachment 1**) and is presented to the Committee for its consideration and recommendation to Council for adoption.

BACKGROUND

The Governance Committee has scheduled the development of a new policy regarding the use of social media.

STATUTORY / LEGAL IMPLICATIONS

Section 2.7 of the *Local Government Act 1995* (the Act) provides the role of council in relation to the determination of policies.

Section 2.8 of the Act provides that the Shire President speaks on behalf of the local government.

Section 5.104 of the Act provides that the Shire must adopt a code of conduct for council members, committee members and candidates which incorporates the *Local Government (Model Code of Conduct) Regulations 2021*.

POLICY IMPLICATIONS

The draft “Council Member Communications and Use of Social Media Policy” will be adopted if resolved by Council.

The “Code of Conduct for Council Members, Committee Members and Candidates” (1.1) sets out the standards of ethical and professional behaviour expected of council members including in their communications.

The “Policy Development and Review Policy” (2.2) relates.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

SUSTAINABILITY IMPLICATIONS

Governance

- Deliver outcomes that are consistent with the strategic goals and objectives of the Shire
- Comply with relevant policy, legislation, regulation, criteria and guidelines

RISK IMPLICATIONS

| Risk: Compliance: Failure to meet legislative obligations on who speaks on behalf of the Shire or communications and use of social media is not consistent with the provisions of the “Code of Conduct for Council Members, Committee Members and Candidates”. | | |
|---|-------------|--------|
| Likelihood | Consequence | Rating |
| Likely | Moderate | High |
| Action / Strategy | | |
| The draft “Council Member Communications and Use of Social Media Policy” be adopted. | | |

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

| Direct to stakeholder /s | Website article/ post | Social media post | Print article/ media release | E-newsletter/ Community update | Advertisement | Nil |
|--------------------------|-----------------------|-------------------|------------------------------|--------------------------------|---------------|-----|
| | | | | | | ✓ |

EXTERNAL CONSULTATION

Nil

COMMENT

At the Governance Workshop held 15 July 2024, a policy review cover note was presented to seek feedback and inform the content of the draft “Council Member Communications and Use of Social Media Policy”.

The draft “Council Member Communications and Use of Social Media Policy” has been developed encompassing aspects of the Western Australian Local Government Association (WALGA) template policy for communications and the use of social media.

Additional information has been added from the WALGA template and included as track changes (**Attachment 2**). This includes:

- definitions
- clearly outlining who may speak on behalf of the Shire as the official spokesperson consistent with section 2.8 of the Act
- that “*official communications relating to an incident or emergency are subject to consultation with the relevant agency responsible for managing the incident*” consistent with the Shire’s current practice, removing the template paragraph relating to the use of social media in emergency management and response
- reference to relevant sections of the “Code of Conduct for Council Members, Committee Members and Candidates” (1.1) as the WALGA template incorrectly references superseded legislation
- inclusion of appendices (based off documents currently available to council members):
 - Appendix 1 “Media Protocols for Council Members – Media Enquiries, Releases and Social Media” (**Attachment 3**), outlines the obligations of council members and the protocols to follow when responding to media enquiries and using social media
 - Appendix 2 “Council Member Communication Guidelines”, (**Attachment 4**) which provides scenarios and the appropriate means of communication with employees

VOTING REQUIREMENT

Simple Majority

| |
|---|
| New Policy - Council Member Communications and Use of Social Media |
| COMMITTEE RECOMMENDATION |
| That Council adopts the “Council Member Communications and Use of Social Media Policy” (Attachment 1). |



2.X COUNCIL MEMBER COMMUNICATIONS AND USE OF SOCIAL MEDIA

| | |
|---------------------------------|--|
| Responsible Directorate | Corporate Services |
| Responsible Service Area | Governance |
| Resolution | month/ year Res # |
| Local Law Ref | <i>Meeting Procedures Local Law 2015</i> |
| Policy Ref | Statements to the Media CEO Policy (4.26) Use of Social Media CEO Policy (4.27) |
| Procedure Ref | N/A |

1. PURPOSE

To detail legislative obligations on the use of Shire of Mundaring's (the Shire's) official communications with our community, to ensure council members communications and use of social media is professionally and accurately represented and to maximise a positive public perception of the Shire.

2. SCOPE

This policy applies to council members when making comment in either their official Shire role or in a personal capacity about matters relevant to the Shire

3. DEFINITIONS

Code of Conduct

the Shire's adopted "Code of Conduct for Council Members, Committee Members and Candidates" (1.1) as required by the *Local Government (Model Code of Conduct) Regulations 2021*.

council members

a person elected under the *Local Government Act 1995* (the Act) as a member of Council. The Shire's council members include the Shire President, Deputy Shire President and Councillors (as defined by the Act).

official communications

communication that has been prepared to share information via broad official communication channels which may include the official Shire website, social media or newsletters and includes media releases, speeches, official comment, advertising or public notices.

social media

a social networking channel that enables users to create and share information.

4. POLICY

4.1. Official Communications

Consistent with the provisions of the Act, the Shire President is the official spokesperson for the Shire, representing the Shire in official communications. Where the Shire President is unavailable, the Deputy Shire President may act as the spokesperson.

The Chief Executive Officer (CEO) may speak on behalf of the Shire, where authorised to do so by the Shire President.

Official communications relating to an incident or emergency are subject to consultation with the relevant agency responsible for managing the incident.

4.2. Council Member Statements on Shire Matters

A council member may choose to make a personal statement publicly on a matter related to the business of the Shire.

Consistent with the provisions of clause 8 of the Code of Conduct *"a council member must ensure that use of social media and other forms of communication complies with the Code; and must only publish material that is factually correct"*.

Any public statement made by a council member, whether made in a personal capacity or in their local government representative capacity, must:

- Expressly state that the comment or content is a personal view only, which does not necessarily represent the views or opinions of Shire of Mundaring or the Council.
- Be made with reasonable care and diligence.
- Be lawful, including avoiding contravention of; copyright, defamation, discrimination or harassment laws.
- Ensure that all content published is factually correct, not misleading and complies with all relevant Shire policies and legislative requirements.
- Not disclose confidential information.
- Avoid damage to the reputation of the local government.
- Not reflect adversely on a decision of the Council [c. 6.17 *Meeting Procedures Local Law 2015*]
- Not reflect adversely on any council member, external members (e.g., committee, advisory or working group members) or employees
- Adhere to the guidelines of the relevant social media platform/website, as well as any applicable law related to copyright, privacy, defamation, contempt of court, discrimination and/or harassment.

Comments which become public and which breach this policy, the Code of Conduct or the *Local Government (Model Code of Conduct) Regulations 2021*, may constitute a breach and may be referred for investigation.

It is respectful and courteous to the Shire President for council members to refrain from commenting publicly, particularly on recent decisions or contemporary issues, until such time as the Shire President has had opportunity to speak on behalf of the Shire.

"Media Protocols for Council Members – Media Enquiries, Releases and Social Media" (Appendix 1) outlines the obligations of council members and the protocols to follow when responding to media enquiries.

4.3. Social Media

The Shire uses social media to facilitate interactive information sharing and to provide responsive feedback to our community. Social media will not however, be used by the Shire to communicate or respond to matters that are complex or relate to a person's or entity's private affairs.

The Shire maintains the following social media accounts:

- social networks: Facebook and LinkedIn
- media sharing networks: Instagram and YouTube

The Shire may also post and contribute to social media hosted by others, so as to ensure that the Shire's strategic objectives are appropriately represented and promoted.

The Shire actively seeks ideas, questions and feedback from our community however, we expect participants to behave in a respectful manner. The Shire will moderate its social media accounts to address and where necessary delete content deemed to be:

- offensive, abusive, defamatory, objectionable, inaccurate, false or misleading;
- promotional, soliciting or commercial in nature;
- unlawful or incites others to break the law;
- information which may compromise individual or community safety or security;
- repetitive material copied and pasted or duplicated;
- content that promotes or opposes any person campaigning for election to the Council, appointment to official office, or any ballot;
- content that violates intellectual property rights or the legal ownership of interests or another party; and
- any other inappropriate content or comments at the discretion of the Shire.

"Media Protocols for Council Members – Media Enquiries, Releases and Social Media" (Appendix 1) outlines the obligations of council members and the protocols to follow when using social media.

Where a third party contributor to a Shire's social media account is identified as posting content which is deleted in accordance with the above, the Shire may at its complete discretion block that contributor for a specific period of time or permanently.

4.3.1. Council Member Official Social Media Accounts

The Shire supports council members in creating social media accounts to assist in fulfilling their roles. The content should take into consideration the Code of Conduct and must not be used for personal communications (refer to item 4.6) .

4.4. Communication between Council Members and Employees

All communication between council members and employees is to be consistent with the “Council Member Communication Guidelines” (Appendix 2) which provides scenarios and the appropriate means of communication with employees.

4.5. Record Keeping and Freedom of Information

Official communications undertaken on behalf of the Shire, including on the Shire’s social media accounts and third party social media accounts must be created and retained as local government records in accordance with the Shire’s Record Keeping Plan and the *State Records Act 2000*. These records are also subject to the *Freedom of Information Act 1992*.

Council member communications that relate to their role as a council member are subject to the requirements of the Shire’s Record Keeping Plan and the *State Records Act 2000*. Council members are responsible for transferring these records to the Shire’s administration. Council member records are also subject to the *Freedom of Information Act 1992*.

4.6. Personal Communications

Personal communications and statements made privately; in conversation, written, recorded emailed, texted or posted in personal social media, have the potential to be made public, whether intended or not.

On the basis that personal or private communications may be shared or become public at some point in the future, council members should ensure that their personal or private communications do not breach the requirements of this policy, the Code of Conduct and the *Local Government (Model Code of Conduct) Regulations 2021*.

5. APPENDICES

- Appendix 1 Media Protocols for Council Members – Media Enquiries, Releases and Social Media
- Appendix 2 Council Member Communication Guidelines

6. RELATED LEGISLATION

- Local Government (Model Code of Conduct) Regulations 2021*
- State Records Act 2000*
- Freedom of Information Act 1992*

7. RELATED DOCUMENTS

Recordkeeping Plan

Governance Framework 2023-2028

Code of Conduct for Council Members, Committee Members and Candidates
(1.1)

Code of Conduct for Employees (4.15)

DRAFT

7000 Great Eastern Highway Mundaring WA 6073 Ph: 9290 6666 shire@mundaring.wa.gov.au www.mundaring.wa.gov.au



**2.X COUNCIL MEMBER COMMUNICATIONS AND
USE OF SOCIAL MEDIA**

| | |
|--------------------------|--|
| Responsible Directorate | Corporate Services |
| Responsible Service Area | Governance |
| Resolution | month/ year Res # |
| Local Law Ref | Meeting Procedures Local Law 2015 |
| Policy Ref | Statements to the Media CEO Policy (4.26) Use of Social Media CEO Policy (4.27) |
| Procedure Ref | N/A |

1. PURPOSE

To detail legislative obligations ~~and establish protocols applicable to on the use of the~~ Shire of Mundaring's (the Shire's) official communications with our community, to ensure ~~the Shire council members communications and use of~~ social media is professionally and accurately represented and to maximise a positive public perception of the Shire.

2. SCOPE

This policy applies to ~~communications initiated or responded to by the Shire with our community; and~~ council members when making comment in either their official Shire role or in a personal capacity about matters relevant to the Shire

3. DEFINITIONS

- Code of Conduct** the Shire's adopted "Code of Conduct for Council Members, Committee Members and Candidates" (1.1) as required by the Local Government (Model Code of Conduct) Regulations 2021.
- council members** a person elected under the Local Government Act 1995 (the Act) as a member of Council. The Shire's council members include the Shire President, Deputy Shire President and Councillors (as defined by the Act.
- official communications** communication that has been prepared to share information via broad official communication channels which may include the official Shire website, social media or newsletters and includes media releases, speeches, official comment, advertising or public notices.
- social media** a social networking channel that enables users to create and share information.

4. POLICY

4.1. Official Communications Speaking on behalf of the Shire

~~Consistent with the provisions of the Act, the Shire President is the official spokesperson for the Shire, representing the Shire in official communications including speeches, comment, print, electronic and social media [s.2.8(1)(d) of the Local Government Act 1995]. Where the Shire President is unavailable, the Deputy Shire President may act as the spokesperson [s.2.9 and s.5.34 of the Local Government Act 1995].~~

The Chief Executive Officer (CEO) may speak on behalf of the Shire, where authorised to do so by the Shire President.

~~The provisions of the Local Government Act 1995 essentially direct that only the Shire President, or the CEO if authorised, may speak on behalf of the Local Government.~~

Official communications relating to an incident or emergency are subject to consultation with the relevant agency responsible for managing the incident.

4.2. Council Member Statements on Shire Matters

A council member may choose to make a personal statement publicly on a matter related to the business of the Shire.

Consistent with the provisions of clause 8 of the Code of Conduct "a council member must ensure that use of social media and other forms of communication complies with the Code; and must only publish material that is factually correct".

Any public statement made by a council member, whether made in a personal capacity or in their local government representative capacity, must:

- ~~Clearly Expressly~~ state that the comment or content is a personal view only, which does not necessarily represent the views or opinions of Shire of Mundaring or the Council.
- Be made with reasonable care and diligence ~~[Rules of Conduct Reg.3(a)]~~.
- Be lawful, including avoiding contravention of; copyright, defamation, discrimination or harassment laws.
- Ensure that all content published is Be factually correct [Rules of Conduct Reg.3(b) and (f)], not misleading and complies with all relevant Shire policies and legislative requirements.
- Not disclose confidential information.
- Avoid damage to the reputation of the local government ~~[Rules of Conduct Reg.3(d)]~~.
- Not reflect adversely on a decision of the Council [c. 6.17 Meeting Procedures Local Law 2015]
- Not reflect adversely on ~~the character or actions of another~~ any council member, external members (e.g., committee, advisory or working group members) or employees

- ~~Maintain a respectful and positive tone and not use offensive or objectionable expressions in reference to any Council Member, Employee or community member [Rules of Conduct Regs. 3(g) and 10(3)].~~
- Adhere to the guidelines of the relevant social media platform/website, as well as any applicable law related to copyright, privacy, defamation, contempt of court, discrimination and/or harassment.

~~A council member who is approached by the media for a personal statement may request the assistance of the CEO.~~

Comments which become public and which breach this policy, the Code of Conduct or the *Local Government (Model Code Rules of Conduct) Regulations 2007*²¹, may constitute a ~~minor breach of the Local Government Act 1995 [refer s.5.105]~~ and may be referred for investigation.

It is respectful and courteous to the Shire President for council members to refrain from commenting publicly, particularly on recent decisions or contemporary issues, until such time as the Shire President has had opportunity to speak on behalf of the Shire.

"Media Protocols for Council Members – Media Enquiries, Releases and Social Media" (Appendix 1) outlines the obligations of council members and the protocols to follow when responding to media enquiries.

4.3. Social Media

The Shire uses social media to facilitate interactive information sharing and to provide responsive feedback to our community. Social media will not however, be used by the Shire to communicate or respond to matters that are complex or relate to a person's or entity's private affairs.

The Shire maintains the following social media accounts:

- social networks: Facebook and LinkedIn
- media sharing networks: Instagram and YouTube

The Shire may also post and contribute to social media hosted by others, so as to ensure that the Shire's strategic objectives are appropriately represented and promoted.

The Shire actively seeks ideas, questions and feedback from our community however, we expect participants to behave in a respectful manner. The Shire will moderate its social media accounts to address and where necessary delete content deemed to be:

- offensive, abusive, defamatory, objectionable, inaccurate, false or misleading;
- promotional, soliciting or commercial in nature;
- unlawful or incites others to break the law;
- information which may compromise individual or community safety or security;
- repetitive material copied and pasted or duplicated;
- content that promotes or opposes any person campaigning for election to the Council, appointment to official office, or any ballot;

- content that violates intellectual property rights or the legal ownership of interests or another party; and
- any other inappropriate content or comments at the discretion of the Shire.

"Media Protocols for Council Members – Media Enquiries, Releases and Social Media" (Appendix 1) outlines the obligations of council members and the protocols to follow when using social media.

Where a third party contributor to a Shire's social media account is identified as posting content which is deleted in accordance with the above, the Shire may at its complete discretion block that contributor for a specific period of time or permanently.

4.3.1. ~~Shire President Council Member~~ Official Social Media Accounts

The Shire supports ~~the Shire President~~ council members in ~~creating using~~ social media accounts to assist ~~the Shire President~~ in fulfilling their roles ~~under section 2.8 of the Local Government Act 1995, to speak on behalf of the Shire.~~ The content should take into consideration the Code of Conduct and must not be used for personal communications (refer to item 4.6) ~~will be administered and moderated in accordance with this policy.~~

~~These official Shire accounts must not be used by the Shire President for personal communications.~~

4.3.2. ~~Use of Social Media in Emergency Management and Response~~

~~The Shire will use the following channels to communicate and advise our community regarding Emergency Management:~~

~~[list as appropriate]~~

4.4. Communication between Council Members and Employees

All communication between council members and employees is to be consistent with the "Council Member Communication Guidelines" (Appendix 2) which provides scenarios and the appropriate means of communication with employees.

4.5. Record Keeping and Freedom of Information

Official communications undertaken on behalf of the Shire, including on the Shire's social media accounts and third party social media accounts must be created and retained as local government records in accordance with the Shire's Record Keeping Plan and the *State Records Act 2000*. These records are also subject to the *Freedom of Information Act 1992*.

Council member communications that relate to their role as a council member are subject to the requirements of the Shire's Record Keeping Plan and the *State Records Act 2000*. Council members are responsible for transferring these records to the Shire's administration. Council member records are also subject to the *Freedom of Information Act 1992*.

4.6. Personal Communications

Personal communications and statements made privately; in conversation, written, recorded emailed, texted or posted in personal social media, have the potential to be made public, whether intended or not.

On the basis that personal or private communications may be shared or become public at some point in the future, council members should ensure that their personal or private communications do not breach the requirements of this policy, the Code of Conduct and the *Local Government (~~Rules-Model Code~~ of Conduct) Regulations 2007* 21.

5. APPENDICES

Appendix 1 Media Protocols for Council Members – Media Enquiries, Releases and Social Media

Appendix 2 Council Member Communication Guidelines

6. RELATED LEGISLATION

Local Government (Model Code of Conduct) Regulations 2021

State Records Act 2000

Freedom of Information Act 1992

7. RELATED DOCUMENTS

Recordkeeping Plan

Governance Framework 2023-2028

Code of Conduct for Council Members, Committee Members and Candidates (1.1)

Code of Conduct for Employees (4.15)

APPENDIX 1 – COUNCIL MEMBER COMMUNICATIONS AND USE OF SOCIAL MEDIA

Media Protocols for Council Members - Media Enquiries, Releases and Social Media

This document should be read in conjunction with the Shire's "Code of Conduct for Council Members, Committee Members and Candidates" (1.1) (the Code of Conduct) and the "Governance Framework 2023-2028", Principle 2 – Roles and Relationship and "Council Member Communications and Use of Social Media Policy" (2.X).

OBJECTIVE

To outline your obligations as a council member and the protocols to follow when responding to media enquiries or using social media.

ABOUT THESE PROTOCOLS

These protocols apply to all your communications and social media accounts, regardless of whether you state that you are a council member or not.

On the basis that personal or private communications may be shared or become public at some point in the future, you must ensure that your communications and use of social media comply with the Code of Conduct and the "Council Member Communications and Use of Social Media Policy" (2.X). Comments which become public and which breach the "Council Member Communications and Use of Social Media Policy" (2.X), the Code of Conduct or the *Local Government (Model Code of Conduct) Regulations 2021* may constitute a breach and may be referred for investigation.

Should you have a specific question regarding media or social media please submit your query through the Councillor Portal.

Media Management and Liaising with the Shire's Communications Team

The role of the Shire's Communications Team is to coordinate the preparation and release of official communications which represents the Shire of Mundaring as a whole and reflect the Shire's values.

Any media enquiries are to be treated efficiently, courteously and in a timely manner, acknowledging that media representatives work to stringent deadlines which require prompt responses.

If you receive any media enquiries, you should direct them to the Shire's Communications Team through the Councillor Portal.

Please note that the Communications Team will not respond to enquiries if these relate to your private interests.

7000 Great Eastern Highway Mundaring WA 6073 Ph: 9290 6666 shire@mundaring.wa.gov.au www.mundaring.wa.gov.au



Media Statements and Media Releases

Consistent with the provisions of the *Local Government Act 1995*, the Shire President is the official spokesperson and is the only person to provide comment to members of the media on behalf of Council and the Shire of Mundaring. Where the Shire President is unavailable, the Deputy Shire President may act as the spokesperson. The Chief Executive Officer (CEO) may speak on behalf of the Shire, where authorised to do so by the Shire President.

All media releases and responses to the media must be approved by the Shire President or CEO. Generally, the Shire President will respond or speak to matters concerning Council; the CEO will respond or speak to operational and routine matters.

Media releases will be made available to all council members via the Councillor Portal at the same time they are sent to the media contact database. They will also be published on the Shire's official website on the day of release.

A council member (other than the Shire President) who receives a media enquiry about a Council matter should decline the opportunity to comment and advise the Shire President and advise the Communications Coordinator via the Councillor Portal.

While remaining considerate of your responsibilities in accordance with the Code of Conduct, you should refrain from making personal statements to the media without clearly prefacing such remarks as your personal views and not those of the Council.

Media statements and press releases shall not contain any adverse reflection on any council member, external members, employees or a Council/Committee decision.

Media statements and press releases must not include information which may be purported to be for electioneering or personal promotional purposes.

Social Media

When using personal social media, you must:

- Expressly state on all social media platforms that the views stated are your personal ones and do not necessarily reflect the views or opinions of the Shire of Mundaring or the Council. As an example:

'As a Shire of Mundaring elected council member, the views expressed here are my personal views only'.

Should you wish to publish a Shire' formal announcement, you should wait for the Shire to formally announce or communicate Council decisions on the official Shire media and social channels before publishing or announcing them on your own social media accounts. You may then 'share' the announcement to on your social media platform.

- Ensure that all content published is accurate, not misleading and complies with all relevant Shire policies and legislative requirements.
- Not disclose confidential information.

- Not adversely reflect on any council member, external members (e.g. committee, advisory or working group members) or employees or a Council/Committee decision.
- Adhere to the guidelines of the relevant social media platform/website, as well as any applicable law related to copyright, privacy, defamation, contempt of court, discrimination and/or harassment.

If you have an active social media account you can request to be tagged in relevant posts so you can share posts from the official Shire of Mundaring account if you so wish.

Please note: The Shire does not have the capacity to promote community groups or businesses via social media unless the Shire is directly involved in a partnered activity or event.

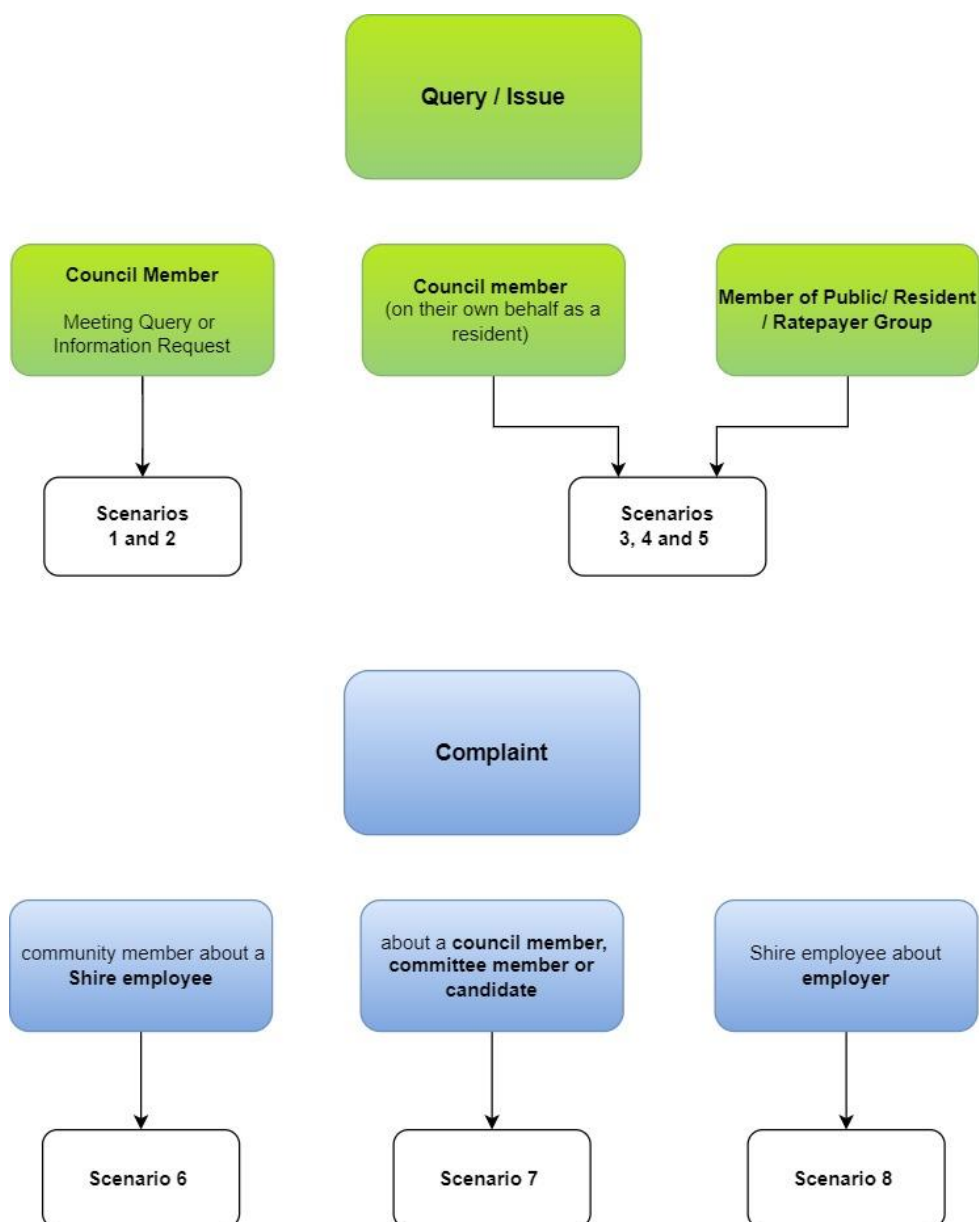
Communications Received from Community Members

You may be contacted directly from community members in person or via phone, email or social media as part of your council member role seeking information or wanting assistance with queries, issues or complaints. Your role is only to receive the communication and ensure it is directed to the Shire Administration for action consistent with the "Council Member Communications Guidelines".

APPENDIX 2 – COUNCIL MEMBER COMMUNICATIONS AND USE OF SOCIAL MEDIA

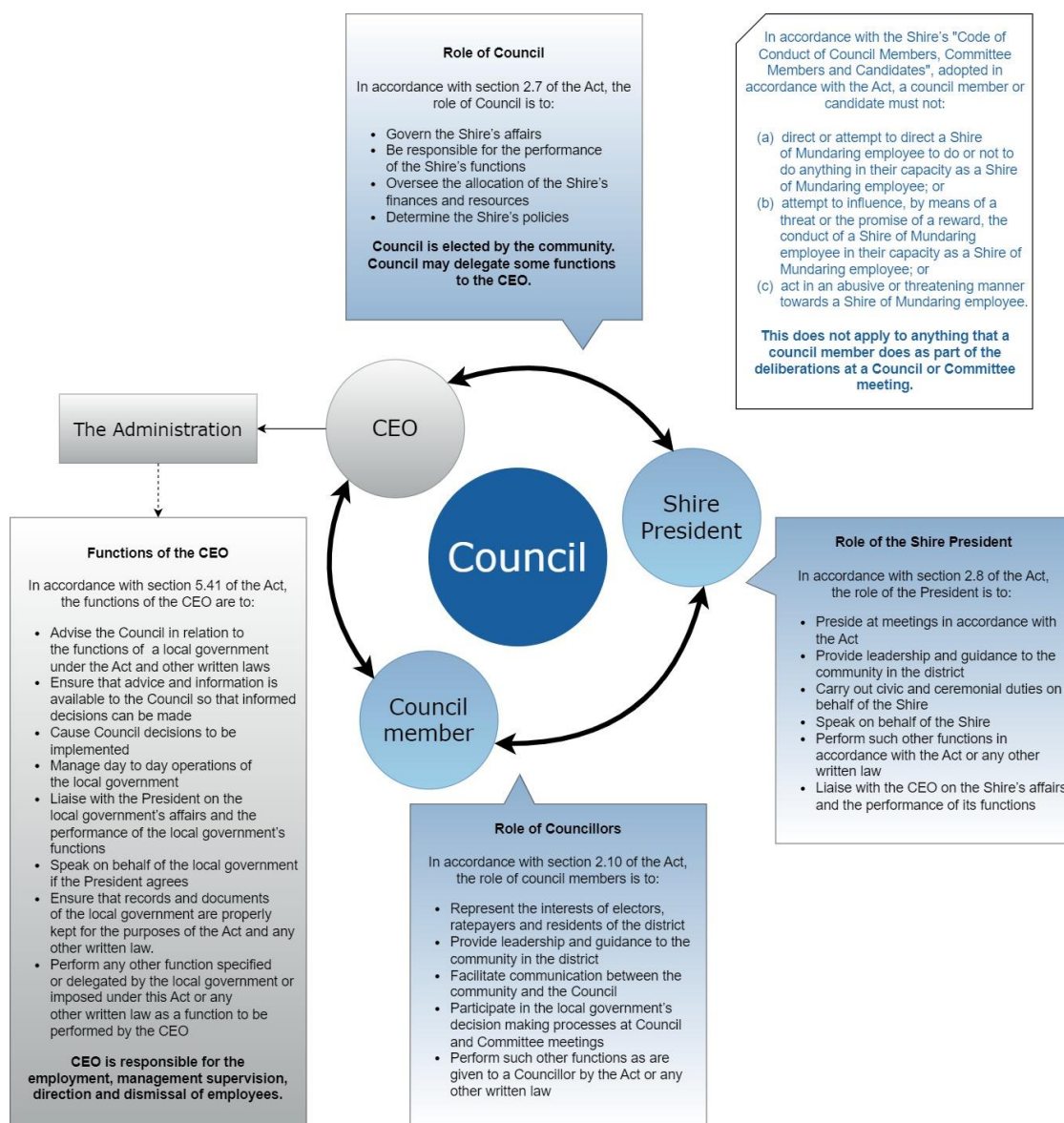
Council Member Communication Guidelines

What is the communication about?



7000 Great Eastern Highway Mundaring WA 6073 Ph: 9290 6666 shire@mundaring.wa.gov.au www.mundaring.wa.gov.au

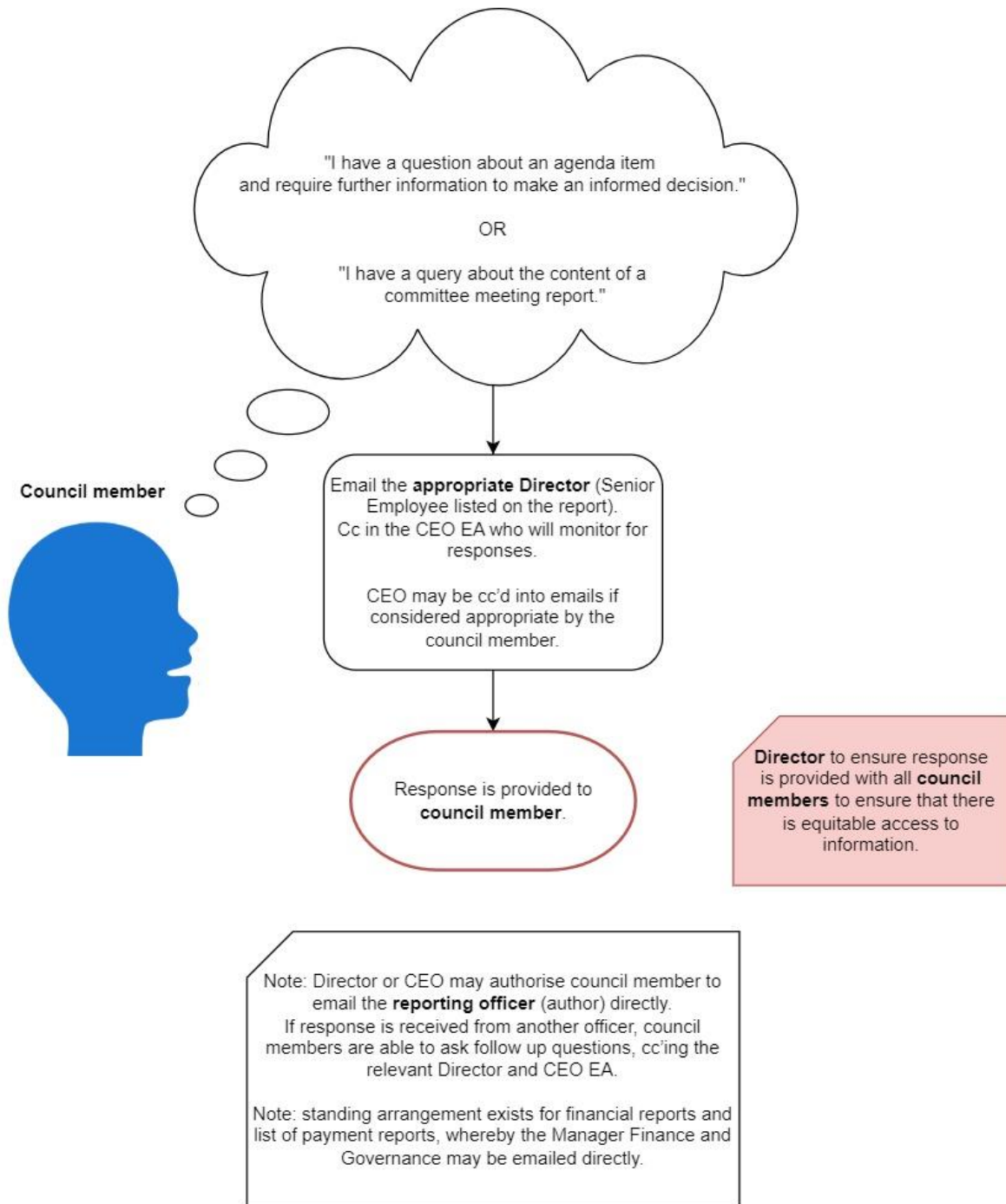
Roles and Relationships



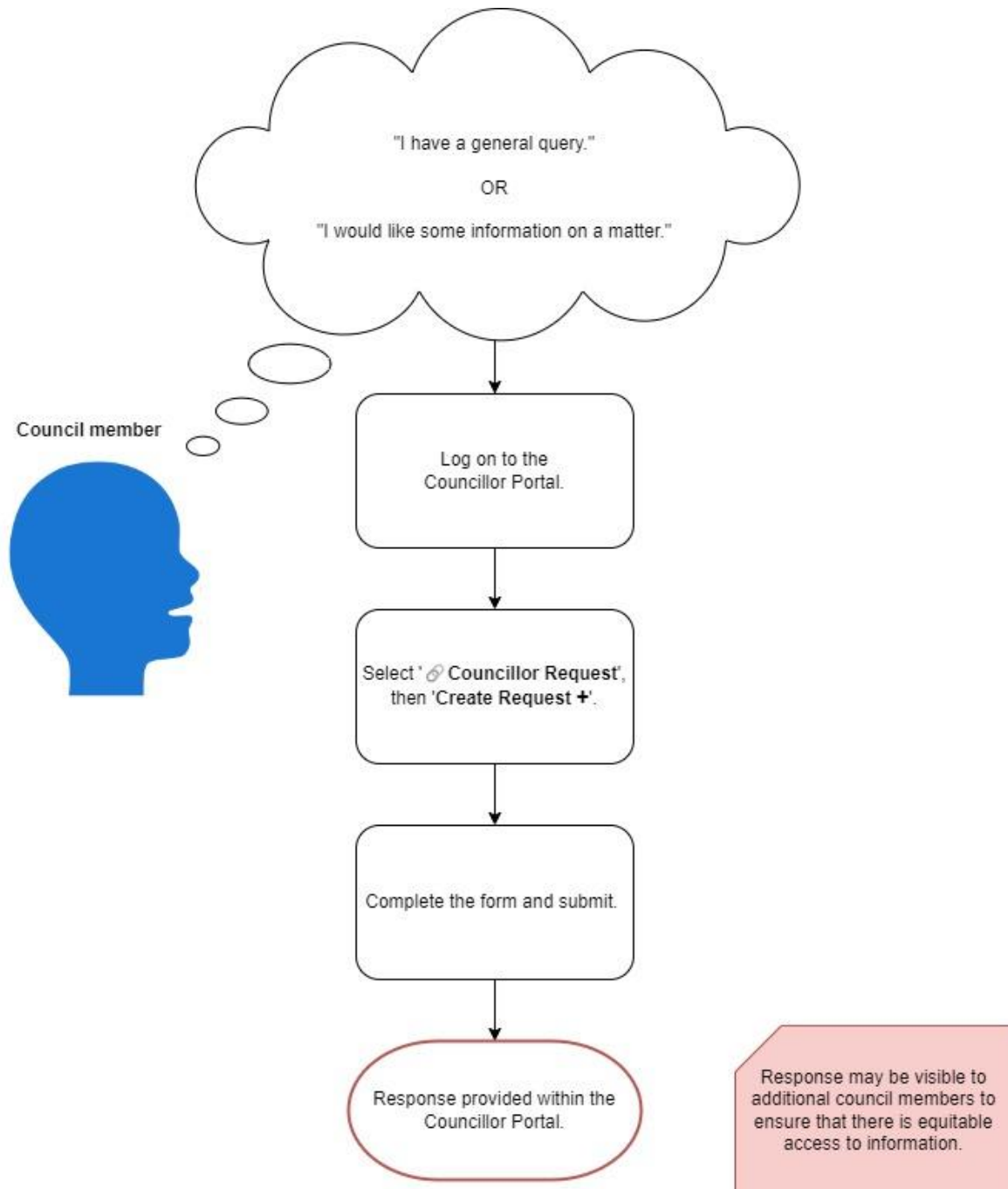
The Shire's "[Governance Framework 2023-2028](#)" provides further information on the governance principle of roles and relationships.

7000 Great Eastern Highway Mundaring WA 6073 Ph: 9290 6666 shire@mundaring.wa.gov.au www.mundaring.wa.gov.au

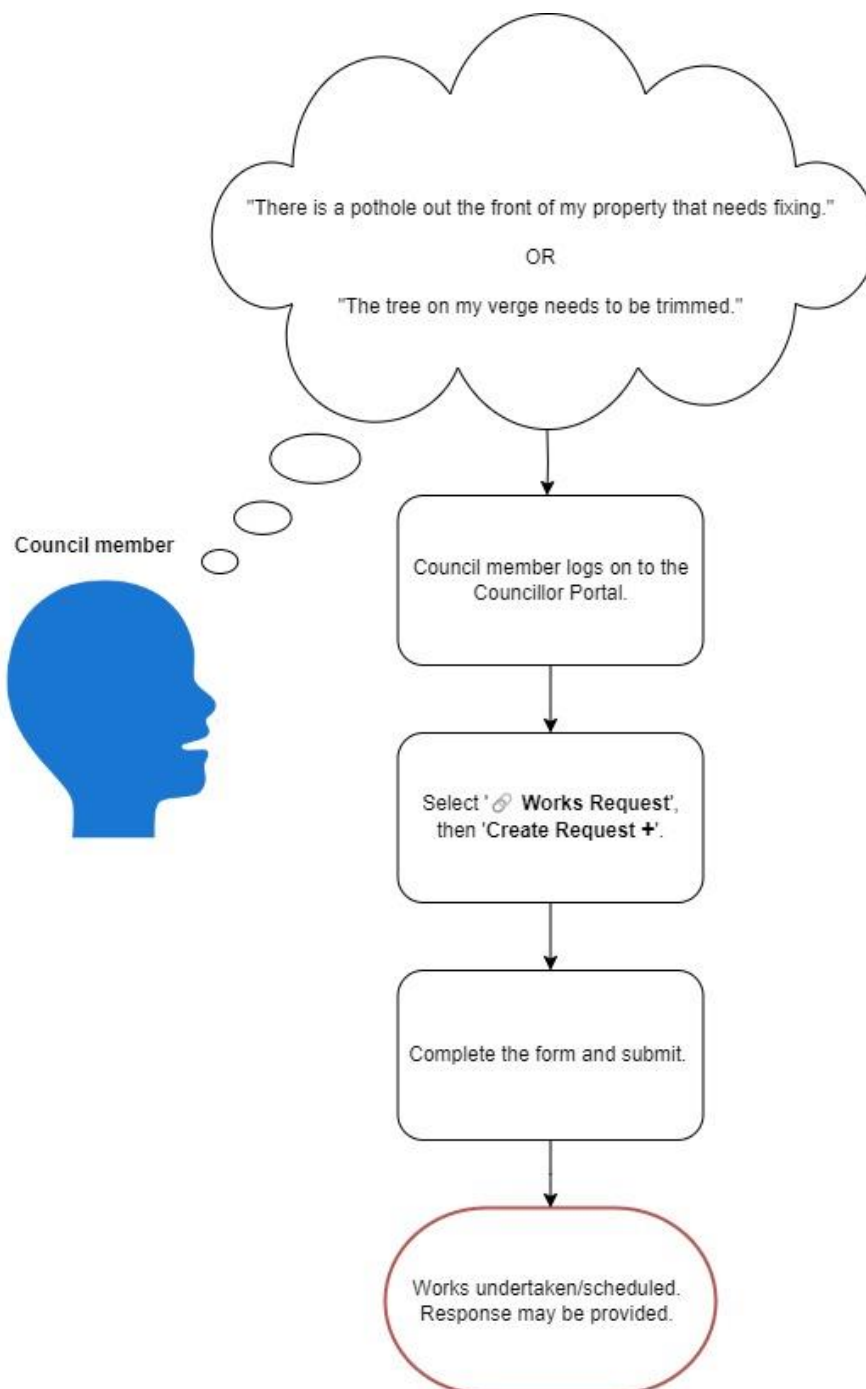
Scenario 1 – Meeting Query



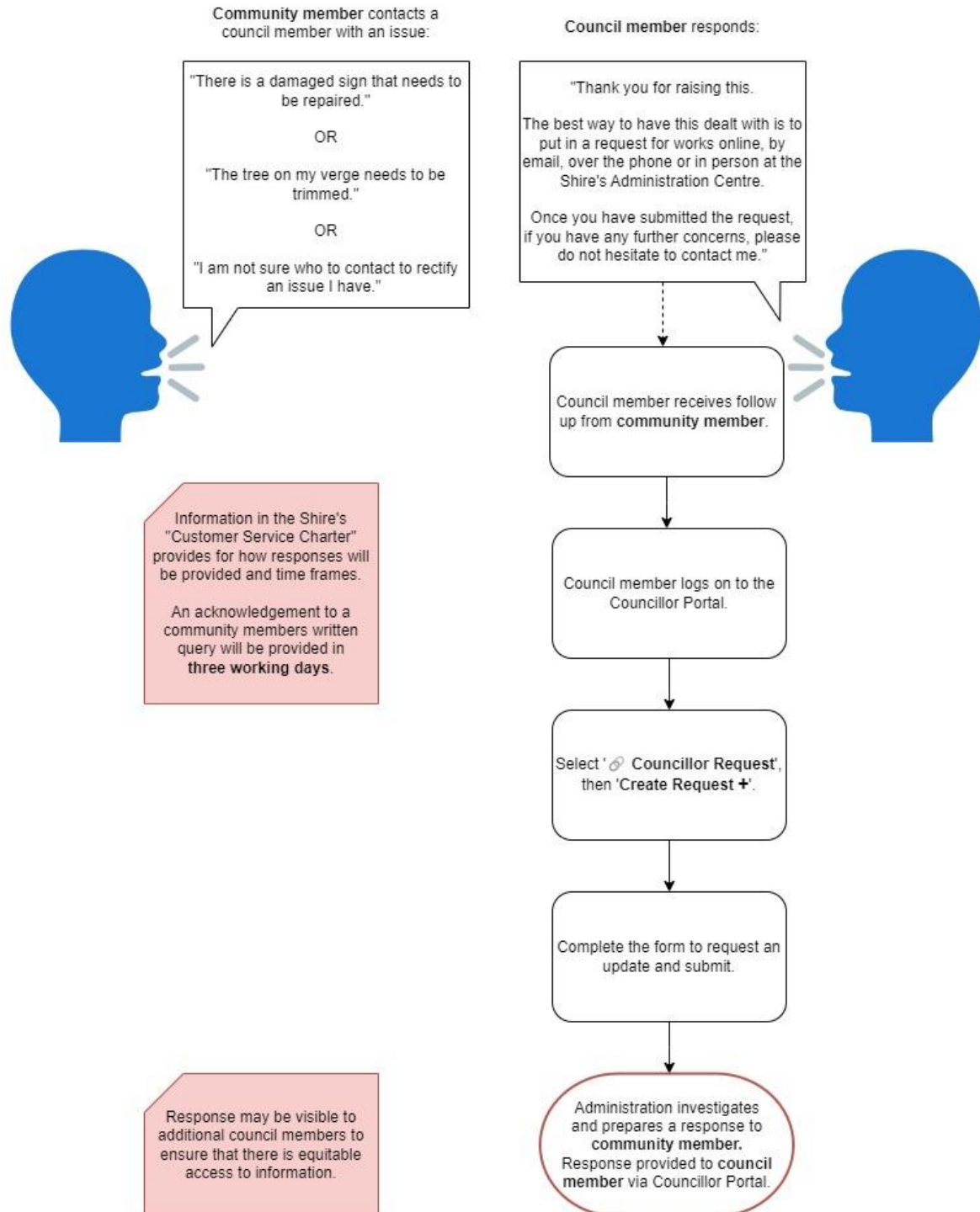
Scenario 2 – Council Member Information Request



Scenario 3 – Council Member Works Request (on their own behalf as a resident)

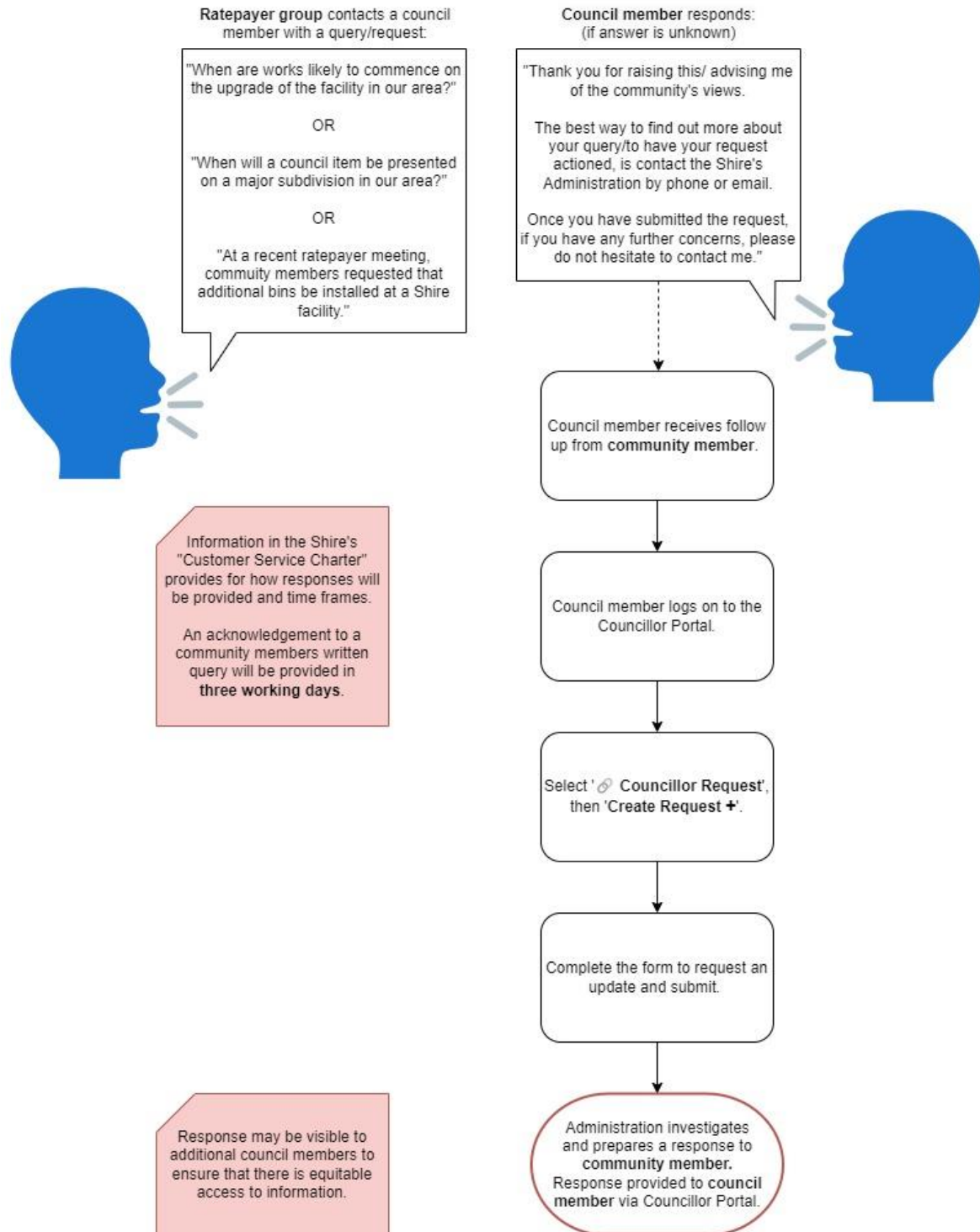


Scenario 4 – Community Member Issue



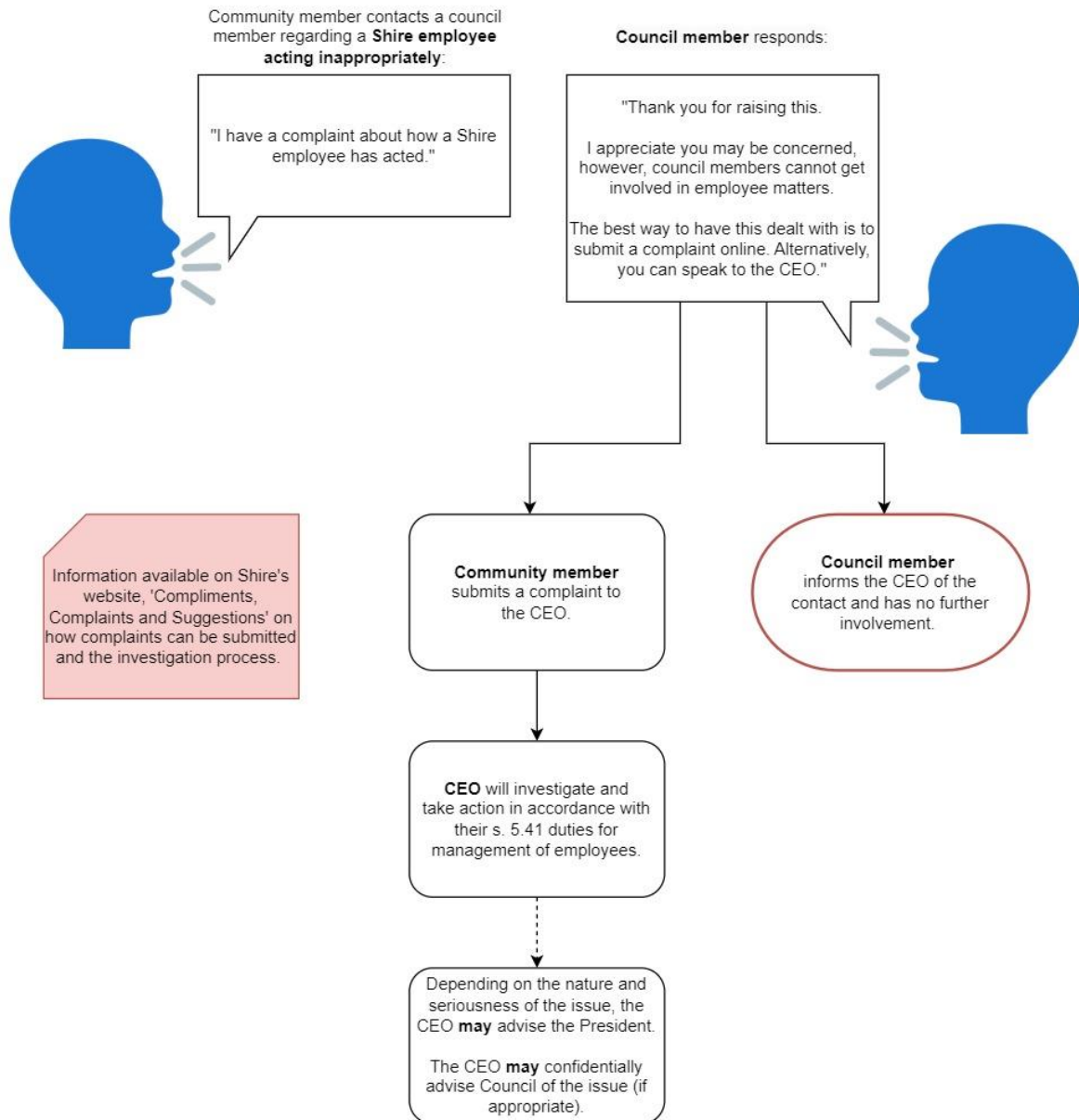
7000 Great Eastern Highway Mundaring WA 6073 Ph: 9290 6666 shire@mundaring.wa.gov.au www.mundaring.wa.gov.au

Scenario 5 – Ratepayer Group Query or Request

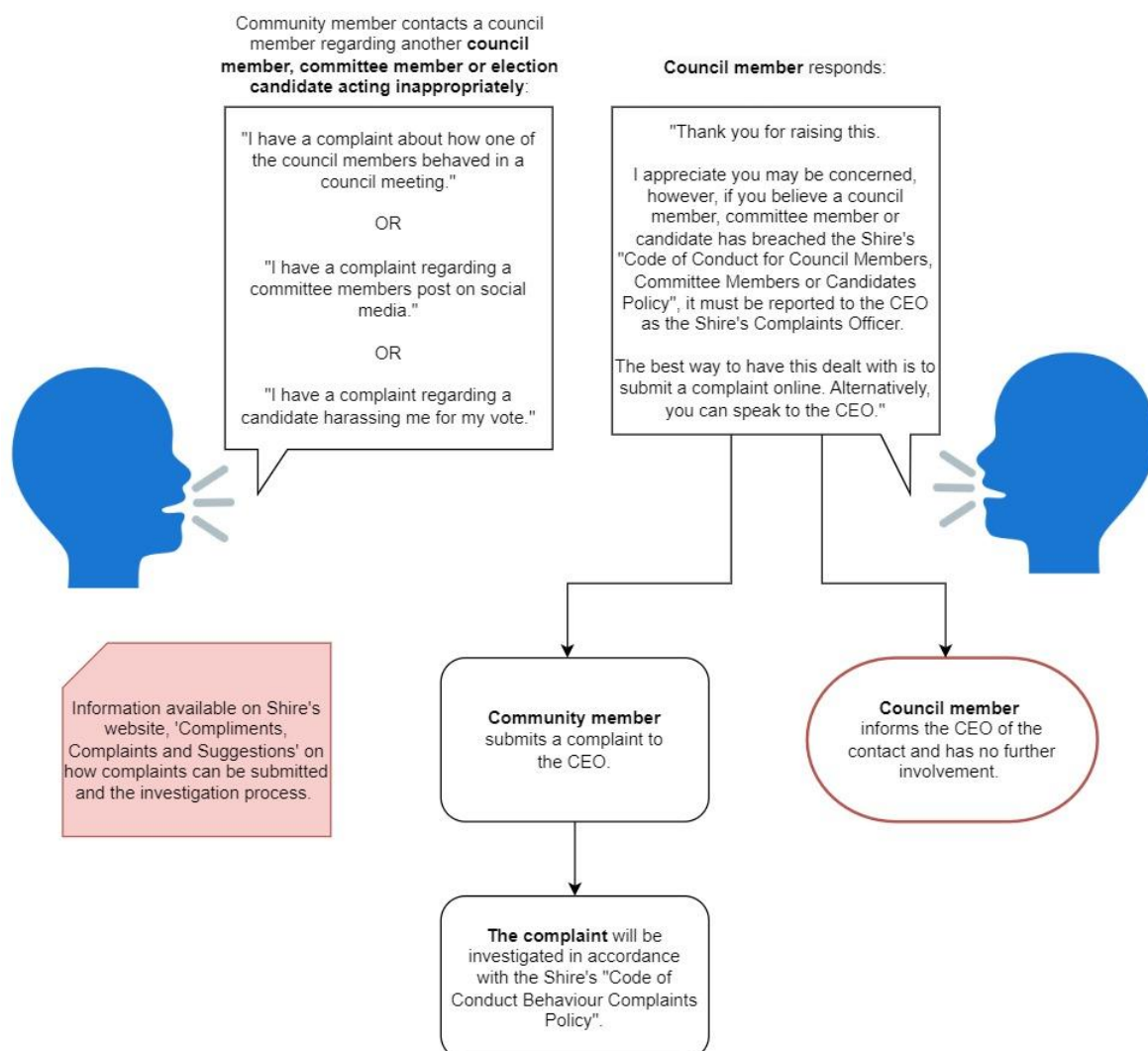


7000 Great Eastern Highway Mundaring WA 6073 Ph: 9290 6666 shire@mundaring.wa.gov.au www.mundaring.wa.gov.au

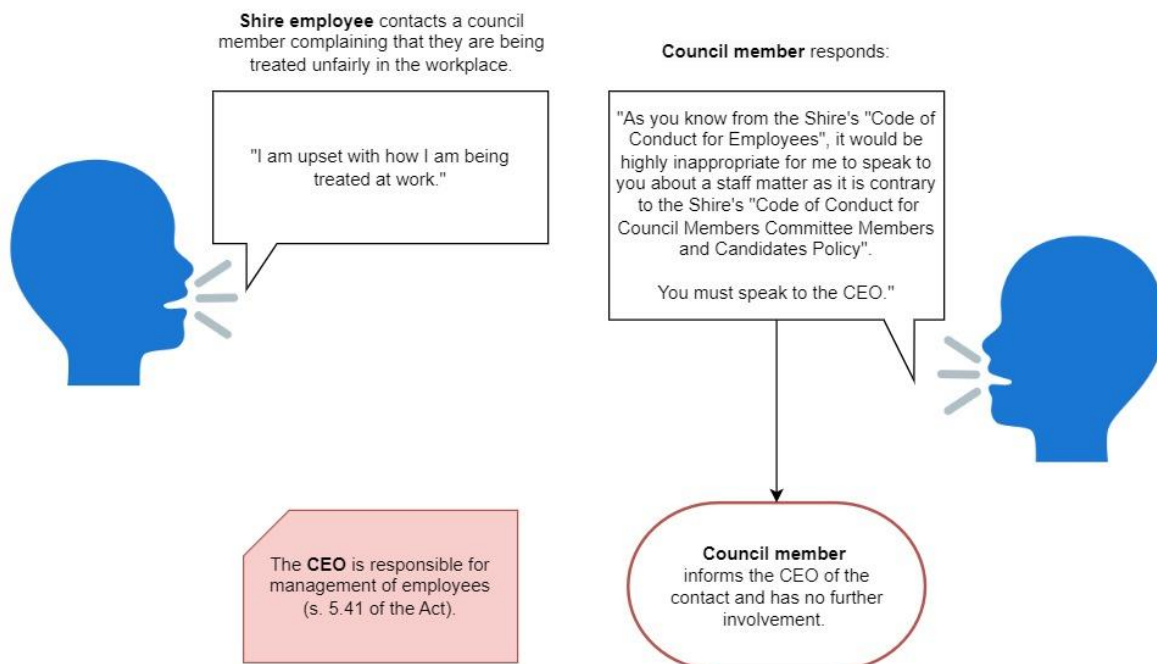
Scenario 6 – Complaint from Community Member about Employee



Scenario 7 – Complaint from Community Member regarding another Council Member, Committee Member or Candidate



Scenario 8 – Complaint from Shire Employee to Council Member

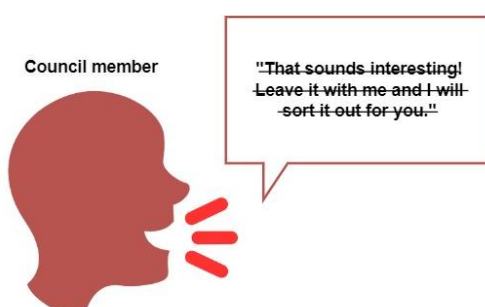


“Noses in, fingers out”

It is understandable that knowledge of an issue within your community can influence your personal motivation to find a solution to the problem. While members of the community may contact you directly, active involvement in the Administration of the Shire is not permitted by law.

Council members are to represent the electors' of the district and that may mean submitting enquiries ('noses in') but care should always be taken to limit your involvement to seeking information about an issue ('fingers out').

Interfering in the operational side of the Shire may lead to an allegation that you have breached the *Local Government Act 1995* (the Act).



7000 Great Eastern Highway Mundaring WA 6073 Ph: 9290 6666 shire@mundaring.wa.gov.au www.mundaring.wa.gov.au

10.0 REPORTS OF EMPLOYEES

10.1 Proposed Transportable Structure - Lot 38 (No.24) High View Road, Greenmount

| | |
|----------------------------|--|
| File Code | Hi 2.24 |
| Author | Andrew Williams, Planning Compliance Officer |
| Senior Employee | Mark Luzi, Director Statutory Services |
| Disclosure of Any Interest | Nil |
| Attachments | 1. Development Plans ↓ |

| | |
|-----------|-------------------------|
| Landowner | Name Suppressed |
| Applicant | Name Suppressed |
| Zoning | Residential |
| Area | 4522sqm |
| Use Class | Transportable Structure |

PURPOSE

Development approval is being sought for a transportable structure which exists at 24 High View Road, Greenmount (refer to **Attachment 1**). The application is considered by the Shire Officers to be incompatible with the existing and future desired character of the area. It is recommended that Council refuses the application.

BACKGROUND

Site Context

The subject property contains a single house, ancillary dwelling, outbuilding and vegetation throughout. The topography of the site shows a gradual upwards slop from the West to the East. A mapped watercourse runs through the Western part of the property. The site has separate frontages to High View Road to the West and Wallis Court to the North. High View Road being considered the primary street in this circumstance considering the site layout and that the only sealed driveway for the property comes from it.

Surrounding properties contain single houses, outbuildings and differing amounts of vegetation. The topography of the surrounding properties is also a gradual upwards slop from the West to the East.

Locality Plan

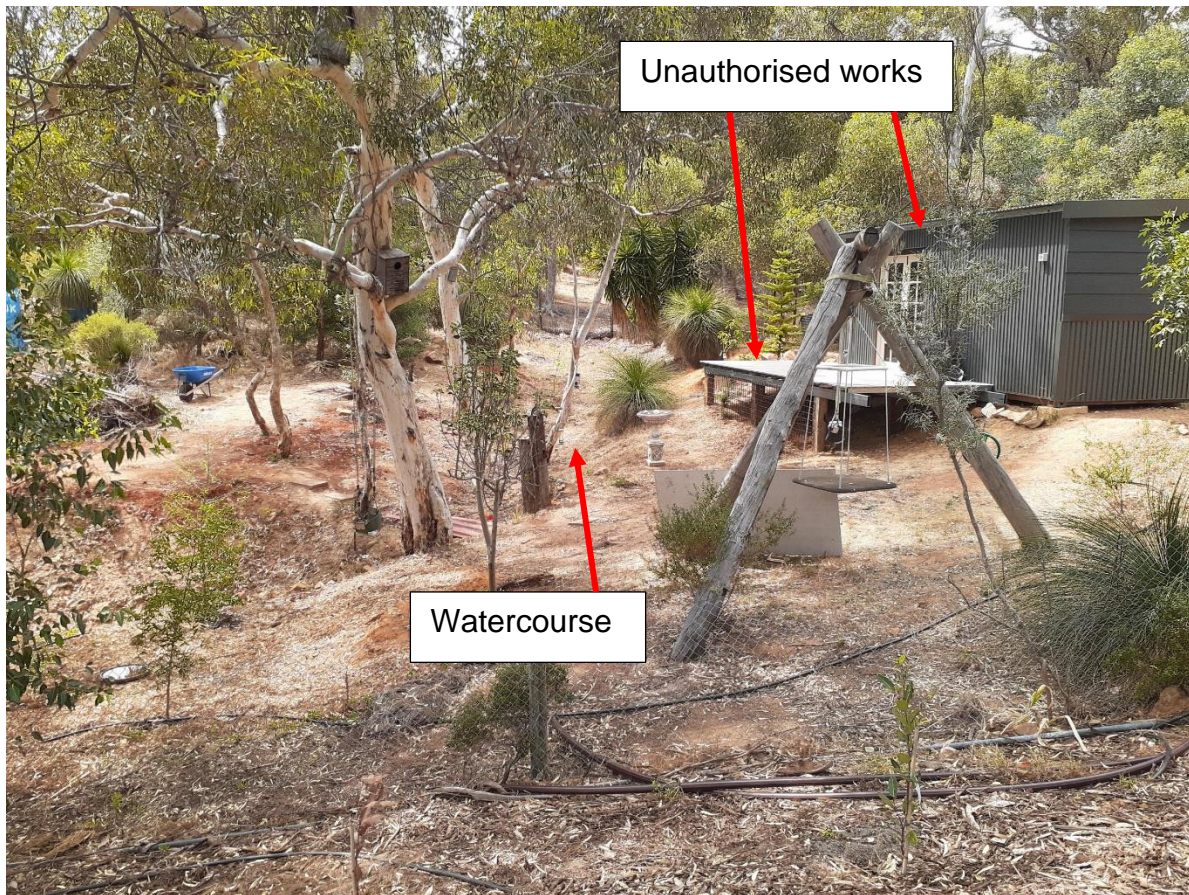


Description of Proposal

The Shire became aware of the unauthorised works as a result of concerns being received.

The following are details regarding the proposal (also refer to **Attachment 1**):

- A transportable structure exists within the south-western portion of the subject property.
- Alterations have been made to the structure in the form of a skillion roof, double doors, and an attached deck on its northern side which is approximately 0.9m above natural ground level.
- The applicant has advised that the structure is used as a playroom for their children.
- Vehicular access to the structure is available via an existing driveway and an unauthorised crossover.
- Based upon the plans received, and what was observed by the Shire Officer during a site inspection, the works are setback approximately 3m from the centreline of the watercourse, and on the watercourse embankment in lieu of 20m as required under LPS4 (refer to the photographs which follow).



Below – View from existing decking towards the watercourse



STATUTORY / LEGAL IMPLICATIONS

Planning and Development Act 2005 (the Act)

Planning and Development (Local Planning Scheme) Regulations 2015 (the Regulations)

Local Planning Scheme No.4 (LPS4)

Metropolitan Region Scheme (MRS)

The proposal constitutes development under the Act and requires development approval under LPS4 and the Regulations.

Local Planning Scheme No.4 (LPS4)

Under Schedule 1 (Land Use Definitions) of LPS4, the use Transportable Structure is defined to be the following:

“Transportable structure” means a structure that is brought to a property and is held in place primarily by its own mass and includes sea containers, decommissioned railway carriages and transport conveyances and transportable buildings.”

Clause 5.7.29.1 (Transportable Structures) of LPS4 states:

“Notwithstanding any other provision of the Scheme, all transportable structures, including relocated Single Houses, shall require planning approval.”

In accordance with clause 5.7.29 of LPS4, the following applies to the proposed transportable structure in this circumstance:

“5.7.29.2 In considering an application for a transportable structure, the Shire shall take into account whether the appearance of the structure would be compatible with the character and visual amenity of the locality to which it is proposed to be relocated. The Shire may refuse an application for a transportable structure if, in its opinion, the appearance of the structure would be incompatible with the character and visual amenity of the locality to which it is proposed to be relocated, notwithstanding any other provision of the Scheme.”

With regard to watercourse protection, the following (relevant) provisions are stipulated under LPS4 (with emphasis added):

*“5.7.5.1 The minimum setback for all buildings and earthworks (including landfill) **from the top of the bank of any watercourse** shall be:*

*(b) in the absence of a specific setback for a particular watercourse in a watercourse hierarchy and protection strategy adopted by the Shire, **20 metres in the Residential zone** and 30 metres in all other zones, or such greater distance as may be required by the Shire in the case of watercourses within the Middle Helena Catchment Area or the Mundaring Weir Catchment Area.”*

“5.7.5.3 The natural flow of water within watercourses shall be maintained, and no development which would prevent the natural flow of water shall be approved, unless that development would, in the opinion of the Shire, restore or enhance the environmental health of the watercourse.”

“5.7.5.4 Development adjacent to watercourses shall incorporate appropriate measures to minimise runoff and erosion and to protect water quality, including:

- (a) provision of contour banks to intercept and safely dispose of stormwater runoff; and*
- (b) planting of local native vegetation to provide nutrient stripping and to act as a barrier to seepage and runoff.*

Such measures should be commensurate with the scale of the development and the level of potential adverse impact on the watercourse.”

Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations)

In accordance with Schedule 2 Part 9 Clause 67(2) of the Regulations, Council is to have regard to the following matters, amongst others, when determining the development application:

- (m) The compatibility of the development with its setting, including —*
 - (i) the compatibility of the development with the desired future character of its setting; and*
 - (ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) The amenity of the locality including the following —*
 - (i) environmental impacts of the development;*
 - (ii) the character of the locality;*
 - (iii) social impacts of the development;*
- (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;”*
- (y) any submissions received on the application.”*
- (z) any other planning consideration the local government considers appropriate.”*

POLICY IMPLICATIONS

Residential Design Codes Volume 1 (R-Codes)

FINANCIAL IMPLICATIONS

The landowners may wish to exercise their right to appeal to the State Administrative Tribunal. Defending Council's decision may incur legal costs.

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Priority 3 - Built environment

Objective 3.3 – Regulated land use and building control to meet the current and future needs of the community

Local Planning Strategy

The objectives and aims of the Local Planning Strategy relevant to the proposal are:

- To protect, manage and enhance the environment.
- To protect and enhance key environmental assets
- To protect and manage biodiversity within the Shire and reduce threat to the diverse forms of life within the district.

Watercourse Hierarchy Strategy

During the preparation of the Shire's Watercourse Hierarchy Strategy watercourse bank and bed erosion was identified as being an issue. This can lead to sedimentation and turbidity impacts on aquatic habitats.

As stated in the Strategy:

"Protection and management of riparian areas is essential for maintaining healthy waterways and wetlands. Protected foreshores preserve aquatic, littoral and terrestrial habitat for native flora and fauna while providing amenity and maintaining scenic quality and landscape values. They also reduce the impacts of erosion, sedimentation and nutrient influx in waterways"

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

| Risk: Reputational and environmental – The proposed structure is located within a watercourse. Approving the planning application may result in a perceived precedence that similar works are acceptable on residential properties. | | |
|--|--------------------|---------------|
| Likelihood | Consequence | Rating |
| Unlikely | Minor | Low |
| Action / Strategy | | |
| Refuse the proposed transportable structure and order the structure to be removed from the site. | | |
| If Council decides to make an alternative recommendation, this should be accompanied by a rationale to ensure the community and the applicant understand why a different position was taken. | | |

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

| Direct to stakeholder /s | Website article/ post | Social media post | Print article/ media release | E-newsletter/ Community update | Advertisement | Nil |
|--------------------------|-----------------------|-------------------|------------------------------|--------------------------------|---------------|-----|
| X | | | | | | |

EXTERNAL CONSULTATION

The proposal was advertised to surrounding affected landowners in accordance with Local Planning Policy PS-01 Advertising Planning Applications. The Shire received one objection and one no objection.

By way of summary, concerns were received by the Shire in relation to the following:

- The intended use of the structure.
- The structure being non-compliant with the R-Codes.
- The structure being out of character for the area.
- The removal of vegetation where the works have taken place.

The above is discussed in detail in the Comment section of this report.

COMMENT

The transportable structure is located upon the watercourse embankment, setback approximately 3m from a mapped watercourse. LPS4 requires such development to be setback at least 20m from the top bank of the watercourse. The aerial view below highlights the extent of the encroachment into the watercourse setback area.



In accordance with the Regulations, regard is to be given to the potential impact the proposal may have in terms of the area's amenity and character, and its relationship to development on adjoining land or on other land in the locality.

The site is located within a predominately low density Residential zoned area, consisting of single houses and outbuildings. The amenity of the locality is characterised as featuring relatively large lots, open space, remnant vegetation and a watercourse traversing properties on the eastern side of High View Road.

The buildings in the locality are not substantial in scale and are generally located close to the rear boundary of each respective lot, which creates an open feel of the locality, particularly at the end of the cul-de-sac. In terms of future amenity, the Shire's local planning strategy does not indicate that the locality will change from being Residential R5 in the long term. Very few of the nearby properties on High View Road contain structures forward of their dwellings or within the 20m watercourse setback area. Where structures have been constructed in front of dwellings, they are setback behind the primary street setback area as required under the Residential Design Codes.

The building being located in the front setback area, does not fit in with the character of the locality and negatively impacts the established streetscape amenity of High View Road. Further, watercourses play a vital role in sustaining biodiversity in the shire and define the shire's distinct landscape amenity and sustain a range of social, cultural and economic values. Healthy waterways are therefore integral to delivering on the Shire's vision - The Place for Sustainable Living.

Shire Officers do not support the structure due to its proximity to the watercourse, its negative amenity impact on the streetscape, its incompatibility with the character of the locality and the perceived precedence this would set if approved for similar development elsewhere within the Shire.

An alternative location for the transportable structure was discussed by the Shire Officer with the applicant, which would have meant it being setback a compliant distance from the watercourse and lot boundaries, whilst ensuring that no significant vegetation was impacted (refer to the aerial image which follows). However, the applicant advised that the alternative location was impractical and cannot be accessed by a crane. However, the Shire has not received any evidence supporting this from the landowner.



Other Matters

The following table outlines other concerns received during the advertising period and the Shire Officer's responses.

| Concerns Received | Shire Officer Response |
|--|---|
| The structure being non-compliant with the R-Codes | The R-Codes do not apply to transportable structures. |
| The removal of vegetation where the works have taken place | There is no evidence that vegetation of significance (e.g. habitat trees, LNA etc) has been removed due to the works which have been carried out. |

Conclusion

The proposal will have an undesirable impact on the area's existing and desired future character of the area. Its approval would set a perceived precedent that Council would allow similar development within watercourse setback areas on other properties. Therefore, it is recommended that the application be refused by Council.

Should Council be of the view to approve the proposal, it is recommended that it be subject to conditions relating to amended plans being provided showing the works being setback at least 20m from the watercourse embankment, as well as the planting of native vegetation being required within the watercourse setback area to provide nutrient stripping and to act as a barrier to seepage and runoff.

VOTING REQUIREMENT

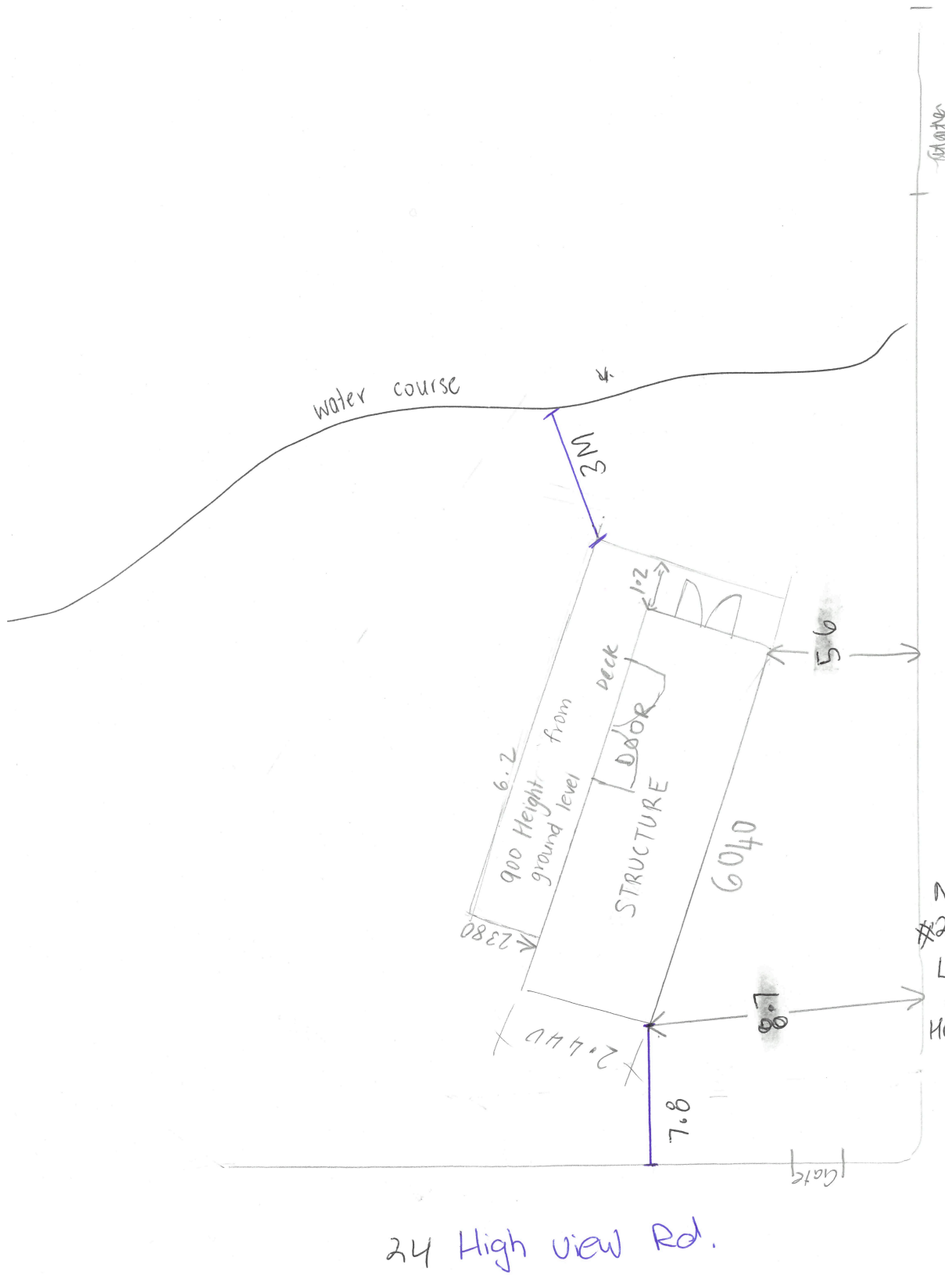
Simple Majority

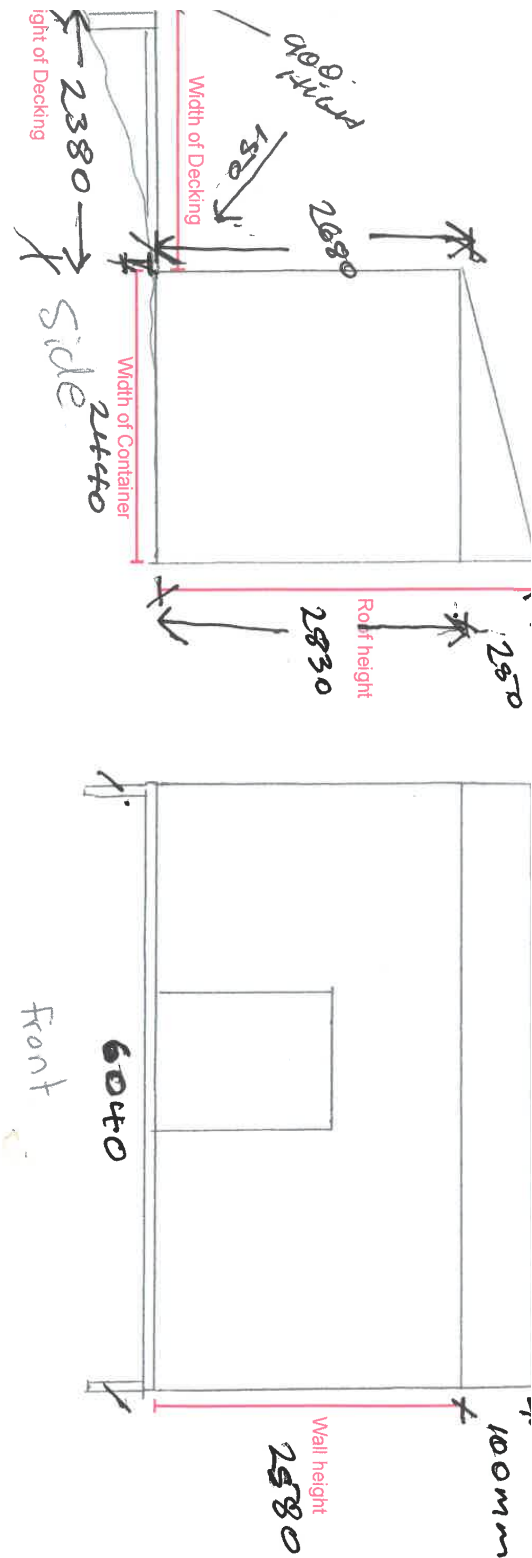
OFFICER RECOMMENDATION

That Council refuses the development application for the transportable structure which exists at Lot 38 (No. 24) High View Road, Swan View, for the following reasons:

1. The proposal does not satisfy Clause 67(2)(m), (n) and (o) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as the location of the proposed transportable structure has an adverse and undesirable impact on the area's existing and future character by virtue of being setback closer to the watercourse than what is required under Local Planning Scheme.4.
2. Approval of such works within a watercourse setback area may set a perceived precedent for similar development to occur within close proximity to watercourses on other properties within the Shire.







10.2 Draft Local Heritage Survey - Endorsement to Advertise

| | |
|----------------------------|---|
| File Code | PS.HTG 3 |
| Author | Andrew Bratley, Co-ordinator Strategic Planning |
| Senior Employee | Mark Luzi, Director Statutory Services |
| Disclosure of Any Interest | Nil |
| Attachments | 1. Shire's Municipal Inventory (1997) (under separate cover) 2. Draft Local Heritage Survey (under separate cover) |

PURPOSE

The Shire’s current Local Heritage Survey (LHS), previously known as the Municipal Inventory (refer to **Attachment 1**), has been reviewed, and a draft (revised) version of the LHS has been prepared (refer to **Attachment 2**) for Council’s consideration to endorse for advertising.

BACKGROUND

In 1997, the Shire’s Municipal Heritage Inventory was adopted, being 27 years ago.

A minor review of the Shire’s Municipal Heritage Inventory was conducted in 2015 to identify and elevate key local heritage sites into a ‘Heritage List’. Council adopted a Heritage List in March 2016 (**C10.03.16**). This ensured significant local heritage sites continued to be recognised under the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The *Heritage Act 2018* (the Act) commenced operation in July 2019, replacing the *Heritage of Western Australia Act 1990*. Consistent with the Act, the Municipal Inventory is now known as a Local Heritage Survey (LHS). In accordance with the Act the Shire is required to prepare and maintain a survey of places in its district that are, or may become, of cultural heritage significance.

In July 2024, Council resolved (**C8.07.24**) to adopt the Heritage Strategy. It is a recommended action under the adopted Strategy that the LHS be reviewed.

STATUTORY / LEGAL IMPLICATIONS

Heritage Act 2018

Part 8 of the *Heritage Act 2018* requires local government to prepare a survey of places in its district that are, or may become, of cultural heritage significance, this is called a Local Heritage Survey (LHS).

In preparing, or reviewing and updating a LHS, the Act requires local government to have regard to the purposes of a LHS, which include:

- “(a) *identifying and recording places that are, or may become, of cultural heritage significance in its district; and*
- (b) *assisting the local government in making and implementing decisions that are in harmony with cultural heritage values; and*
- (c) *providing a cultural and historical record of its district; and*

- (d) *providing an accessible public record of places of cultural heritage significance to its district; and*
- (e) *assisting the local government in preparing a heritage list.”*

With regard to point (e) above, the LHS is important as a first point of identification of heritage places and is used, among other functions, to inform the preparation of a Heritage List. However, the LHS itself has little specific planning or legal weight. In contrast, a Heritage List is an instrument that is afforded powers under the *Planning and Development Act 2005* and therefore carries more statutory weight when determining planning outcomes for heritage places.

Local Planning Scheme No.4

It is an aim of LPS4, amongst others, to recognise and protect places of cultural heritage significance.

In accordance with LPS4, the Shire in considering an application for planning approval is to have due regard to the conservation of any place that has been entered in the State Heritage Register, or which is included in the Shire’s Heritage List or LHS.

POLICY IMPLICATIONS

Guidelines for Local Heritage Surveys (Heritage Council of Western Australia)

The preparation of the draft LHS was undertaken with reference to the Guidelines for Local Heritage Surveys (Guidelines) prepared by the Heritage Council of Western Australia (HCWA). The Guidelines state:

- “2.2.2 *The addition or removal of a place from the LHS, or the amendment of a place record to the extent that the classification of the place or statement of significance is changed, requires formal adoption of the revisions.”*
- “2.4.1 *The rate of review should reflect the rate of change within the local area, in relation to overall development and population.”*
- “3.3 *All nominated places should be assessed for their cultural heritage significance.”*
- “3.3.1 *While property owners should be advised of the assessment process and invited to participate, the assessment of a place should not be conditional on owner support.”*
- “4.2 *....the final determination on the content of the LHS lies with the council of the local government.”*

Community Engagement Policy

Having had regard to the “Community Engagement Policy” (CD-04), the intended consultation approach (refer to the External Consultation section of this report) will ensure that those potentially affected, and the community generally, are informed and consulted, as well as feel involved in the preparation of the draft LHS.

FINANCIAL IMPLICATIONS

The Shire was successfully awarded a grant of \$20,000 from the Department of Planning, Lands, and Heritage’s Local Government Heritage Consultancy Grant Program, which is being used towards reviewing the Shire’s LHS.

STRATEGIC IMPLICATIONS

Shire of Mundaring Community Plan 2024 - 2034

Objective 6 - Sustainable Places

Outcome 6.2 - Preserve and promote local heritage buildings and places of interest.

Local Planning Strategy

The Shire's current Local Planning Strategy includes a recommendation, amongst others, to *"continue to review the Municipal Inventory"*.

Heritage Strategy

The Shire's Heritage Strategy includes, amongst others, the following recommended action:

"K.3 Local Heritage Survey

Update existing LHS and call for new nominations. Existing MHI is out of date and does not reflect current standards for heritage surveys or assessment. Ensure all statements of significance accurately reflect the significance of the place.

Outcome - Provides consistent and accurate information for all stakeholders."

SUSTAINABILITY IMPLICATIONS

Preserving cultural heritage and advocating for the protection of important local history is critical to sustaining the broader social identity of the Shire.

RISK IMPLICATIONS

Risk: Reputational – The draft LHS is not endorsed for the purpose of advertising, resulting in the Shire not satisfying its statutory obligations under the *Heritage Act 2018*.

| Likelihood | Consequence | Rating |
|------------|-------------|--------|
| Unlikely | Moderate | Low |

Action / Strategy

The draft LHS be made available for advertising so that community feedback can be invited.

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

| Direct to stakeholder/s | Website article/post | Social media post | Print article/media release | E-newsletter/Community update | Advertisement | Nil |
|-------------------------|----------------------|-------------------|-----------------------------|-------------------------------|---------------|-----|
| ✓ | ✓ | ✓ | | | ✓ | |

EXTERNAL CONSULTATION

Preliminary Consultation

To ensure that the LHS reflects the views of the Shire and its community about its heritage, in accordance with the HCWA Guidelines the opportunity was given for the community to nominate new places to be considered, advise of any details in the current LHS which needed amending, and nominate any places which should be removed. This was undertaken between 25 August and 22 September 2023, and involved notification:

- in the local newspaper;
- on the Shire's website, social media page and Engage Mundaring website;
- at the Shire's libraries and Administration centre; and
- being sent to the local ratepayer groups, Mundaring and Hills Historical Society, Darlington History Group, Lost Mundaring and Surroundings, Midland and Districts Historical Society, the Whadjuk Aboriginal Corporation, local Aboriginal Knowledge Holders, and the Department of Planning Lands and Heritage (HCWA).

Prior to the above being undertaken, the community already had the opportunity to provide place nominations to the Shire via its Engage Mundaring website.

A working group (named the Local Heritage Survey Review Working Group) was established by the Shire's ELT in accordance with Council Policy 2.8 – Committees, Advisory Groups, Representatives Meetings and Working Groups. This enabled members of the local community with an interest in local heritage related matters the opportunity to assist the Shire with reviewing the places nominated for inclusion in the LHS.

The Working Group includes Shire Officers, the Shire appointed Heritage Consultant (Hocking Heritage and Architecture), as well as representatives from Mundaring and Hills Historical Society, Darlington History Group, Lost Mundaring and Surroundings, Friends of the Chidlow WWII Army Camps, and Midland and Districts Historical Society.

The version of the draft LHS being presented to Council reflects the nominated places discussed, and the feedback received on them, during the Working Group meetings.

Formal Consultation

Should Council endorse the draft LHS for advertising, it is recommended advertising takes place for 28 days and includes notification:

- in the local newspaper;
- on the Shire's website, social media page and Engage Mundaring website;
- at the Shire's libraries and Administration centre; and
- being sent to the owners of the nominated properties which are proposed to be included in the LHS, and the Mundaring and Hills Historical Society, Darlington History Group, Lost Mundaring and Surroundings, Midland and Districts Historical Society, and the Friends of the Chidlow WWII Army Camps.

Following the conclusion of the advertising period, submissions will be collated and the draft LHS will be presented back to Council for adoption.

COMMENT

Identifying the heritage values of a place is the first step in the process of heritage management, which aims to respect and retain those qualities and characteristics that contribute to a place's significance.

The Shire's current LHS was adopted 27 years ago. Up until recently a major review of the Shire's LHS had not been undertaken since its adoption.

The draft LHS will address recommended actions of the Shire's Heritage Strategy, and has been prepared having regard to the HCWA Guidelines.

All nominated places were assessed for their cultural heritage significance. Hocking Heritage and Architecture was appointed by the Shire to assist with reviewing the LHS.

The local heritage groups played an important role in providing advice and information on those nominated places which are proposed to be included in the draft LHS.

Where possible, recent and historical photographs of the places currently in the LHS, and of those places proposed to be included, have been added to the LHS place data sheets.

The significance categories in the draft LHS are based upon those found within the HCWA Guidelines. Also, they are consistent with those which are proposed to be included in the Shire's draft Heritage Requirements for Planning Proposals Local Planning Policy.

In the future, Shire Officers will consider elevating into the Shire's Heritage List those places in the LHS which have a significance category of 1 or 2, being places considered to have the most cultural heritage significance.

Considering the above, community input on the draft LHS is essential, therefore, it is recommended that Council endorses the draft LHS for the purpose of being advertised.

Should any further place nominations be received they will be considered as part of a future review of the LHS, a position which has been supported by the Working Group.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Endorses the draft Local Heritage Survey, as shown in **Attachment 2**, for the purpose of advertising; and
2. Advertises the draft Local Heritage Survey, as shown in **Attachment 2**, for 28 days, which includes notification:
 - a. in the local newspaper;
 - b. on the Shire's website, social media page and Engage Mundaring website;
 - c. at the Shire's libraries and Administration centre; and
 - d. being sent to the owners of the nominated properties which are proposed to be included in the LHS, and the Mundaring and Hills Historical Society, Darlington History Group, Lost Mundaring and Surroundings, Midland and Districts Historical Society, and the Friends of the Chidlow WWII Army Camps.

10.3 Draft Heritage Requirements for Planning Proposals Local Planning Policy - Final Adoption

| | |
|----------------------------|--|
| File Code | PS.CDE 15 |
| Author | Andrew Bratley, Co-ordinator Strategic Planning |
| Senior Employee | Mark Luzi, Director Statutory Services |
| Disclosure of Any Interest | Nil |
| Attachments | <div>1. Draft Heritage Requirements for Planning Proposals Policy (with modifications shown) ↓</div> <div>2. Current Heritage Planning Local Planning Policy PS-02 ↓</div> <div>3. Schedule of Submissions ↓</div> <div>4. Draft Heritage Requirements for Planning Proposals Policy (with modifications made) ↓</div> |

PURPOSE

For Council to consider whether to adopt the draft Heritage Requirements for Planning Proposals Local Planning Policy (draft LPP), refer to **Attachment 1**. Also, whether to revoke the Shire’s current Heritage Planning Local Planning Policy PS-02, refer to **Attachment 2**.

BACKGROUND

The State planning framework requires the consideration of cultural heritage significance when determining a Planning proposal (e.g. a development application) for any heritage place.

In March 2016, the Shire’s Heritage Planning Local Planning Policy PS-02 (LPP PS-02) was adopted by Council (**C10.03.16**). Subsequently there have been changes in the State heritage legislation, most notably the commencement of the *Heritage Act 2018*.

In July 2024, Council resolved (**C8.07.24**) to adopt the Heritage Strategy. It is a recommended action under the Heritage Strategy that LPP PS-02 be reviewed, and that guidelines be produced to inform landowners of acceptable development outcomes and assist decision makers in considering development approvals.

Also in July 2024, Council resolved (**C6.07.24**) to endorse for advertising the draft LPP.

STATUTORY / LEGAL IMPLICATIONS

Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2, Part 2, Division 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) enables the local government to adopt, amend and revoke local planning policies and sets out the procedures by which to do so.

In accordance with Schedule 2 Part 2 Clause 5(1) of the Regulations, after a draft local planning policy has been advertised for comment Council is to resolve to either:

- a) proceed with the policy without modification; or
- b) proceed with the policy with modification; or
- c) not to proceed with the policy.

If Council resolves to proceed with (adopt) the draft LPP, and revoke LPP PS-02, a notice of the decision will be placed in the local newspaper. This will have effect on publication of the newspaper notice.

Local Planning Scheme No.4

It is an aim of LPS4, amongst others, to protect places of cultural heritage significance.

In accordance with LPS4, the Shire in considering an application for planning approval is to have due regard to the conservation of any place that has been entered in the State Heritage Register, or which is included in the Shire's Heritage List or Local Heritage Survey.

POLICY IMPLICATIONS

Policy Development and Review Policy

The draft LPP's content (e.g. subheadings) is consistent with the provisions of the Shire's "Policy Development and Review Policy" (2.2). The draft LPP has been advertised for comment in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* (refer to the External Consultation section of this report) and item 3.4 of the "Policy Development and Review Policy" (2.2).

State Planning Policy 3.5 - Historic Heritage Conservation

State Planning Policy 3.5 - Historic Heritage Conservation sets out the principles of sound and responsible planning for the conservation and protection of Western Australia's historic heritage. The policy includes development control principles that should be applied in considering applications for development approval.

The draft LPP has been prepared having had regard to this State Planning Policy.

Guidelines for Preparing a Local Planning Policy for Local Heritage

In 2023, the Heritage Council of Western Australia (HCWA) released its Guidelines for Preparing a Local Planning Policy for Local Heritage, the purpose of which is to assist local governments in drafting a local planning policy to guide decision-making for development proposals for local heritage places.

The draft LPP has been prepared with due regard to these Guidelines.

FINANCIAL IMPLICATIONS

If Council resolves to adopt the draft LPP, the costs of publishing the newspaper notice can be met from the current budget.

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Priority 3 - Built environment

Objective 3.4 – Preservation of local heritage buildings and places of interest

Heritage Strategy

The Shire's Heritage Strategy includes, amongst others, the following recommended actions:

"P.2 Heritage Policy

Update heritage policy to reflect Heritage Act 2018.

Outcome - Provides clear direction for all stakeholders."

"P.4 Design Guidelines

Provision of design guidance to inform owners of acceptable development outcomes and assist decision makers in considering development approvals.

Outcome – Provide clear guidance for the Shire Officers and stakeholders."

SUSTAINABILITY IMPLICATIONS

Preserving cultural heritage and advocating for the protection of important local history is critical to sustaining the broader social identity of the Shire.

RISK IMPLICATIONS

| Risk: Reputation – Maintaining a contemporary policy framework is central to the Shire's role in providing good governance and decision making. | | |
|---|-------------|----------|
| Likelihood | Consequence | Rating |
| Possible | Moderate | Moderate |
| Action / Strategy | | |
| If the draft LPP is adopted, the Shire will be provided with detailed guidance in relation to planning proposals which impact local heritage places, which reflects the current heritage legislation. It is therefore appropriate that the policy be adopted. | | |

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

| Direct to stakeholder /s | Website article/ post | Social media post | Print article/ media release | E-newsletter/ Community update | Advertisement | Nil |
|--------------------------|-----------------------|-------------------|------------------------------|--------------------------------|---------------|-----|
| ✓ | ✓ | ✓ | | | ✓ | 0 |

EXTERNAL CONSULTATION

Following Council's July 2024 decision to endorse the draft LPP for advertising, the draft LPP (refer to **Attachment 1**) was advertised pursuant to Part 2 Clause 4 of the Regulations and as per Council's Community Engagement Policy. The consultation period lasted for 21 days (between 26 July and 16 August) and included:

- A notice in the local newspaper and online via the Shire's social media account;
- A notice and copy of the draft LPP on the Shire's website, on the Engage Mundaring website, and at the Shire's Administration Centre and libraries;
- Notification being sent to the Mundaring and Hills Historical Society, Darlington History Group, Lost Mundaring and Surroundings, Midland and Districts Historical Society, and the Department of Planning Lands and Heritage (HCWA).

During the advertising period two submissions were received which provided comments on the draft LPP. Refer to **Attachment 3**.

Also, discussions were had between the Shire Officer and representatives from a local heritage group in relation to the proposed policy provisions. It has been suggested by the local heritage group it be made clearer in the draft LPP that it applies to sites of heritage significance, not just buildings.

COMMENT

The conservation of places of cultural heritage significance is a matter to be considered by the Shire in determining planning proposals. In preparing the draft LPP, the following was considered:

1. Matters the Shire has experienced in the past when assessing and determining applications involving local heritage places;
2. The current provisions stipulated and terminology used under the *Heritage Act 2018* and State Planning Policy 3.5 - Historic Heritage Conservation; and
3. The matters outlined in the Guidelines for Preparing a Local Planning Policy for Local Heritage prepared by the HCWA.

Preserving cultural heritage significance is critical to sustaining the broader social identity of the Shire. The draft LPP has been prepared to clarify the Shire's expectations and guide planning decisions on places of heritage value, including places currently listed in the Shire's Heritage List and Local Heritage Survey. It has also been prepared to reflect the current heritage legislation and the terminology used within it.

The draft LPP will address recommended actions P.2 and P.4 of the Shire's Heritage Strategy (refer to the Heritage Strategy section of this report).

The significance categories in the draft LPP are based upon those found within the Guidelines for Local Heritage Surveys prepared by the HCWA, and are consistent with those which are proposed to be used in the Shire's draft (revised) Local Heritage Survey.

Feedback received during the advertising period was generally positive. The version of the draft LPP being presented to Council reflects the comments received during the advertising period. Modifications made to the draft LPP are in red (refer to **Attachment 1**).

The Shire's Heritage Planning Local Planning Policy PS-02 (LPP PS-02) will be superseded by the draft LPP. Consolidating the requirements expressed within LPP PS-02 into the draft LPP will enable LPP PS-02 to be revoked without any material consequences.

Considering all of the above, it is recommended that Council proceeds with (adopts) the draft LPP, and revokes LPP PS-02.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Adopts, pursuant to Schedule 2, Part 2, Clause 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the Heritage Requirements for Planning Proposals Local Planning Policy, as shown in **Attachment 4**; and
2. Publishes notice of the adoption of the Heritage Requirements for Planning Proposals Local Planning Policy, as shown in **Attachment 4**, as follows:
 - a. In the local newspaper circulating within the Shire;
 - b. On the Shire's website; and
 - c. On the Shire's Engage Mundaring website.
3. Revokes, pursuant to Schedule 2, Part 2, Clause 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the Heritage Planning Local Planning Policy PS-02, as shown in **Attachment 2**; and
4. Publishes notice of the revocation of the Heritage Planning Local Planning Policy PS-02, as shown in **Attachment 2**, as follows:
 - a. In the local newspaper circulating within the Shire;
 - b. On the Shire's website; and
 - c. On the Shire's Engage Mundaring website.

Planning Policy



HERITAGE REQUIREMENTS FOR PLANNING PROPOSALS

Note: New policy number to be provided by the Governance Coordinator once adopted>

| | |
|---------------------------------|------------------------------------|
| Responsible Directorate | Statutory Services |
| Responsible Service Area | Planning |
| Resolution | <month/ year> <Council resolution> |
| Procedure Ref | N/A |

1. PURPOSE

To provide guidance on the assessment of planning proposals involving works affecting a local heritage place(s) **and/or a heritage-protected place(s)**.

2. SCOPE

This policy seeks to:

- conserve and protect places of local cultural heritage significance;
- ensure that development does not adversely affect the significance of local heritage places **and/or heritage-protected places**;
- ensure that heritage significance is given due weight in local planning decision making;
- provide improved certainty to landowners and community about the planning processes for heritage identification and protection; and
- clarify the format and content of accompanying material in accordance with Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

3. DEFINITIONS

Fabric - means all the physical material of the place.

Heritage List – a list established and maintained by the Shire of Mundaring to identify places within the Scheme area that are of cultural heritage significance and worthy of built heritage conservation.

Heritage-protected place - is a place —

- that is entered in the State Register of Heritage Places under the *Heritage Act 2018*; or
- that is under consideration for entry into the State Register of Heritage Places; or
- that is the subject of an order under the *Heritage Act 2018*; or
- that is the subject of a heritage agreement that has been certified under the *Heritage Act 2018*; or
- that is included on a heritage list; or
- that is within a heritage area.

Planning Policy



Local heritage place - means a place that is on the Shire of Mundaring local heritage survey. ~~or meets the definition of a heritage-protected place, with the exception of any place that is:~~

- ~~a) entered in the State Register of Heritage Places under the Heritage Act 2018;~~
- ~~b) the subject of an order under the Heritage Act 2018; or~~
- ~~c) the subject of a heritage agreement that has been certified under the Heritage Act 2018, to which the Heritage Council of Western Australia is a party.~~

Local Heritage Survey – a survey of places in the district that in the Shire of Mundaring's opinion are, or may become, of cultural heritage significance

Place – includes, but is not limited to, a building, structure, and/or a site that has heritage importance.

Planning proposals – relates to development applications, subdivision applications, precinct plans, local development plans and structure plans.

All other words and expressions used in this local planning policy have the same meaning as they have:

- (a) in the *Planning and Development Act 2005* (the Act); or
- (b) if they are not defined in the Act
 - i) in the Shire's Local Planning Scheme No.4; or
 - ii) in the *Heritage Act 2018* of Western Australia; or
 - iii) in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

4. POLICY

Planning proposals will be assessed on their individual merits taking into consideration:

- a) The significance category, the statement of significance and recommendation/conservation strategy outlined for the place in the Shire's Local Heritage Survey;
- b) The provisions set out in this policy and State Planning Policy 3.5 - Historic Heritage Conservation; and
- c) How the planning proposal responds to and respects the matters under points a) and b).

4.1. Levels of significance

The level of significance, as outlined in the following table, is one of the matters that the Shire will consider in making a decision on a planning proposal involving a local heritage place ~~and/or a heritage-protected place~~, and which applicants need to consider when preparing a planning proposal.

Planning Policy



| Significance Category | Description | Shire Expectations |
|---|---|--|
| 1 - Exceptional significance (Heritage List and State Heritage Listed places) | Rare or outstanding example; essential to the heritage of the locality | The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. |
| 2 - Considerable significance (Heritage List places) | High degree of integrity/ authenticity; very important to the heritage of the locality | Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place. |
| 3 - Moderate significance (Local Heritage Survey places) | May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality | Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible. |
| 4 - Little significance (Local Heritage Survey places) | Has elements or values worth noting for community interest but otherwise makes little contribution. | Retain elements of the place where feasible. Photographically record prior to major development or demolition. |
| 5 - Historic Site | Site relevant to a past event, group or individual which contributes to the understanding of the history of the Shire of Mundaring. | Recognise and interpret the site if possible. |

Planning Policy



4.2. General Assessment criteria

- 4.2.1 New ~~works buildings and alterations/additions~~ at local heritage places ~~and/or at heritage-protected places~~ should:
- a) minimise disturbance to the original landscape setting and ~~anything of structure cultural heritage significance on the site~~ as much as possible;
 - b) seek to maintain or enhance the specific heritage values and significance identified for that place;
 - c) complement the heritage significance of the place; and
 - d) retain the visual prominence of the place when viewed from the public realm.
- 4.2.2 External additions to heritage buildings should be located towards the rear of the property with little or no alteration to elevations facing the public realm, thereby maintaining the appearance from the public realm or approach to the building.
- 4.2.3 External additions to heritage buildings must reflect and respect the scale and character of the original structure, ~~but be subtly identifiable as later additions.~~
- 4.2.4 Internal modifications to heritage buildings should be designed to minimise disturbance to the original structure and fabric, and leave visible traces of the original floor plan and function.
- 4.2.5 No outbuildings shall be located in the street setback area, and any building providing cover for car spaces must be detached and located to the side or rear of the heritage building, in order to minimise changes to the appearance when viewed from the public road and the approach to the building.
- 4.2.6 Driveways and crossovers should avoid concrete and bitumen and make use of natural or earth coloured materials appropriate to the setting such as, but not limited to, compacted gravel or red-brown asphalt.
- 4.2.7 Earthworks should be minimised. Where retaining is necessary, it should be terraced to respond to the natural contours of the land and completed in natural or earth coloured materials appropriate to the setting.
- 4.2.8 Fences and walls should be reflective of the surrounding landscape and maintain clear and open sightlines between the public road and the local heritage place.
- 4.2.9 Modifications to public buildings to provide modern facilities or improve access for people with disabilities must be sensitively designed to minimise disturbance to the original structure and external appearance.

Planning Policy



- 4.2.10 The Shire will take into account the public benefit of proposed modifications, including adaptation that enables continued access, visitor use and appreciation of the history and significance of the site.
- 4.2.11 Solar panels, antennas and air conditioning units must be selected carefully, located unobtrusively and painted, finished or framed to minimise the impact on the external appearance of the place.
- 4.2.12 Where external modifications or extensions are proposed to a heritage building in a bushfire prone area, the Building Code of Australia will require construction to the relevant Australian Standard (AS3959). The Shire will pay particular attention to the degree to which non-combustible building materials can be adapted and finished to complement the existing structure; the aesthetic impact of the modifications; and the impact of any clearing proposed in order to reduce the bushfire hazard. In some cases the modifications or extensions will not be supported, or the Shire may recommend a reduced or semi-detached addition to minimise the impacts on the heritage values of the original building.
- 4.2.13 Any painting works should:
- a) Retain unpainted brick, masonry, render or roughcast surfaces.
 - b) Be in keeping with the character of the local heritage place.
 - c) Use colour schemes typical of the building period.
- 4.2.14 Any proposed signage should:
- a) Be simple in design.
 - b) Be small-scale and not dominate the building facade.
 - c) Complement the architectural style, materials and colour scheme of the place.
- 4.2.15 Proposed roof replacement should be undertaken in a like-for-like manner, where the fabric being replaced is the original fabric (if still available), and the original roof form as seen from the street is maintained.
- 4.2.16 Demolition of a heritage-protected place will not be supported unless a structural condition assessment from a suitably qualified professional provides evidence that the structural integrity of the building has failed to the point where it cannot be rectified without removal of a majority of its significant fabric and/or incurring prohibitive costs.
- 4.2.17 Demolition of a heritage-protected place will not be approved if the Shire forms the view that structural inadequacy is a result of the place not being properly maintained, as defined in clause 13(1) Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- 4.2.18 Demolition of a heritage-protected place will not be approved based primarily on the grounds that redevelopment is a more attractive proposition.

Planning Policy



4.2.19 Proposed works should not adversely affect any historical feature, and any significant landscaping and/or other natural features on the site.

4.3 Consultation

Planning proposals impacting heritage-protected places where the Shire is the determining authority, are to be referred to the Heritage Council of Western Australia. The referral period being for 42 days.

The Shire shall have due regard to advice and recommendations received from the Heritage Council of Western Australia when determining the planning proposal.

4.4 Accompanying Information for Planning Proposals

- 4.4.1 A development application for works which will, or are likely to, have a negative and/or significant impact on a local heritage place **and/or a heritage-protected place** must be accompanied by, as a minimum:
- a) If works are proposed which will be visible from a street adjoining the site, street elevations drawn as one continuous elevation to a scale not smaller than 1:100 showing the proposed development and the existing development on the lots immediately adjoining the site the subject of the application.
 - b) A detailed schedule of all finishes, including materials and colours of the proposed development.
 - c) A description of, and photographs showing, the finishes of the existing development on the site.
 - d) For a proposed development that will be clearly visible from the street, a site analysis plan showing any impacted view-lines of significance to or from the local heritage place.
- 4.4.2 A development application, subdivision application or a structure plan likely to have a negative and/or significant impact on a heritage-protected place must be accompanied by a heritage impact assessment consistent with the guidelines produced by the Heritage Council of Western Australia.

At the applicant's cost, the heritage impact statement is to be prepared by a heritage professional with relevant experience.

Planning Policy



- 4.4.3 A development application, subdivision application or a structure plan proposing the partial or full demolition of a heritage-protected place must be accompanied by a structural condition assessment.

At the applicant's cost, the structural condition assessment is to be prepared by a registered structural engineer with relevant heritage experience.

- 4.4.4 A development application, subdivision application or a structure plan involving a heritage-protected place which is likely to be of archaeological importance must be accompanied by a archaeological management plan consistent with the guidelines produced by the Heritage Council of Western Australia.

At the applicant's cost, the archaeological management plan is to be prepared by a heritage professional with relevant experience.

4.5 Conditions

Where conditional approval is granted for a development application or subdivision application involving a local heritage place, one or more of the following conditions may be applied:

- a) This site is identified as historically significant and a comprehensive series of colour photographs shall be submitted to the Shire, recording the present appearance of buildings and surrounds, **or (if no buildings exist) of the site**, before undertaking any works.
- b) A detailed archival record is to be made and submitted to the Shire prior to any works being undertaken. This record shall be based on State Heritage Council guidance for preparing archival records and include a site plan at 1:200 scale; **and if any works affect a building**, a floor plan and elevations at 1:100 scale; and photographs of **the site**, **and if applicable**, both the **building's** interior and exterior (clear of furnishings or debris).
- c) The work shall be carried out in accordance with the recommendations of the approved **[delete where necessary]** heritage impact statement/**archaeological management plan** to the Shire's satisfaction.

4.6 Development Approval Exemptions

Works to a place on the Shire's heritage list will be exempt from requiring development approval in the following instances:

- a) Internal building work that does not materially affect the external appearance of the building, where the interior of the building is not of cultural heritage significance according to the Shire's heritage list.

Planning Policy



- b) Maintenance and repair works of a kind referred to under regulation 41(1) (b) to (i) of the *Heritage Regulations 2019*.
- c) Other works identified as being exempt under clause 61 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

5. RELATED LEGISLATION

Planning and Development Act 2005
Heritage Act 2018 of Western Australia
Aboriginal Heritage Act 1972
Heritage Regulations 2019
Planning and Development (Local Planning Schemes) Regulations 2015
Local Planning Scheme No.4
State Planning Policy 3.5 Historic Heritage Conservation

6. RELATED DOCUMENTS

Shire of Mundaring Heritage List
Shire of Mundaring Local Heritage Survey
Heritage Council of Western Australia Guidelines for Assessment of Local Heritage Places (as amended)

Shire of Mundaring

POLICY**HERITAGE PLANNING****Policy Ref:** PS-02

| | | | |
|-----------------------|--|------------------------|--------------|
| Committee Rec: | - | Date: | - |
| Adopted: | C10.03.16 | Date: | 8 March 2016 |
| Amended: | - | Date: | |
| Reviewed: | - | Date: | |
| Procedure Ref: | - | Delegation Ref: | - |
| Statute Ref: | <i>Heritage of Western Australia Act 1990</i> <i>Planning & Development Act 2005</i> <i>Shire of Mundaring Local Planning Scheme No. 4</i> | | |
| Local Law Ref: | - | | |

PURPOSE

To guide decisions on proposed development affecting places included on the local Heritage List and Municipal Heritage Inventory.

1.0 POLICY OBJECTIVES

1. To explain the Shire's approach to and expectations for development affecting heritage buildings and places;
2. To facilitate continued use and appreciation of heritage buildings;
3. To preserve the amenity, character and specific cultural values of heritage buildings and places;
4. To enable adaptive reuse through appropriate additions or modifications; and
5. To set out potential planning conditions for the retention, restoration, recording and interpretation of heritage places.

2.0 SCOPE

This policy relates to planning proposals for places included on a Heritage List adopted under the Shire's Local Planning Scheme No. 4, or included in the Municipal Heritage Inventory in accordance with the Heritage of Western Australia Act 1990.

The policy does not relate to sites listed under the Aboriginal Heritage Act 1972, unless specific sites are also included in the Municipal Heritage Inventory or on the Heritage List.

3.0 BACKGROUND

The history of the Shire is visible through settlement patterns and the built form and character of places. Heritage buildings and sites of particularly high social, cultural, aesthetic or historical significance are listed within a Heritage List. These places are assets that contribute to the identity and appeal of their localities for both residents and visitors, and changes to heritage places must be carefully managed to retain or enhance their heritage values.

The *Heritage of Western Australia Act 1990* requires each local government to maintain a Municipal Heritage Inventory (MHI). The Shire of Mundaring MHI lists many places that contribute to the history and character of the local area and classifies them according to the degree of significance.

The Heritage List is derived from the MHI to provide a higher level of protection for the most significant local places and buildings. Modification of a place on the Heritage List is not permitted without planning approval. Extensions and modern facilities can often be accommodated if they are designed carefully with minimal disturbance to the original structure. 'Like for like' repairs should be undertaken carefully after consultation with the Shire, but will not require planning approval.

Local Planning Scheme No. 4 includes heritage as a matter to be considered by the Shire in determining applications for planning approval, and additional information that may be required with an application for modification of a heritage place. Detailed schedules of materials and finishes will generally be required.

Additional information including specialist studies, heritage impact assessments and street elevations may be required based on the level of significance of the place and the scale and nature of the proposed changes.

4.0 LEVELS OF SIGNIFICANCE

The level of significance is one of the matters that the Shire will consider in making a decision on an application for planning approval.

| Level of significance | Description | Expectations |
|---|--|--|
| Exceptional significance (Heritage List and State Heritage Listed places) | Rare or outstanding example; essential to the heritage of the locality | The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. |
| Considerable significance (Heritage List) | High degree of integrity/ authenticity; very important to the heritage of the locality | Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place. |

| Level of significance | Description | Expectations |
|---|--|---|
| Moderate significance (Municipal Heritage Inventory) | May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality. | Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible. |
| Some significance (Municipal Heritage Inventory) | Lower degree of integrity/authenticity but contributes to the heritage of the locality. | Retain elements of the place where feasible. Photographically record prior to major development or demolition. |

Heritage places often include the setting or landscape features as well as buildings. Not all buildings within a heritage place will be considered as a heritage building. This will be determined by referring to the place record, together with the heritage assessment where one is required at the time of proposed development.

5.0 ASSESSMENT CRITERIA

The criteria outlined below are to be read in conjunction with the Precinct Plan where one applies; State Planning Policy 3.5 - Historic Heritage Conservation; and the specific place record.

- 5.1 Buildings and structures on the Heritage List should not be demolished or their heritage values diminished by development. Where (in the opinion of the Shire) demolition or substantial change is necessary and unavoidable, then detailed recording in the form of archival record and appropriate interpretation of the site must be undertaken.
- 5.2 Designs for alterations/additions to heritage places should minimise disturbance to the original landscape setting and structure as much as possible and seek to maintain or enhance the specific heritage values identified for that place.
- 5.3 Additions to heritage buildings should be located towards the rear of the property with little or no alteration to elevations facing streets or public land, thereby maintaining the appearance from the public road or approach to the building.
- 5.4 External additions to heritage buildings must reflect the scale and character of the original structure, but be subtly identifiable as later additions.
- 5.5 Internal modifications to heritage buildings should be designed to minimise disturbance to the original structure and fabric, and leave visible traces of the original floor plan and function.
- 5.6 No outbuildings shall be located in the front setback area. Carports and garages must be detached and located to the side or rear of the heritage building, in order to minimise changes to the appearance from the public road or approach to the building.

- 5.7 Driveways and crossovers should generally avoid concrete and bitumen and make use of natural or earth coloured materials appropriate to the setting (such as compacted gravel or red-brown asphalt).
- 5.8 Earthworks should be minimised. Where retaining is necessary, it should be terraced to respond to the natural contours of the land and completed in natural or earth coloured materials appropriate to the setting.
- 5.9 Fences and walls should be reflective of the surrounding landscape and maintain clear and open sightlines between the public road and the heritage place.
- 5.10 Modifications to public buildings to provide modern facilities or improve access for people with disabilities must be sensitively designed to minimise disturbance to the original structure and external appearance.
- 5.11 The Shire will take into account the public benefit of proposed modifications, including adaptation that enables continued access, visitor use and appreciation of the history and significance of the site.
- 5.12 Solar panels, antennas and air conditioning units must be selected carefully, located unobtrusively and painted, finished or framed to minimise the impact on the external appearance of the place.
- 5.13 Where a proposal has been referred to the State Heritage Office the Shire shall have due regard to their advice and recommendations.
- 5.14 Where external modifications or extensions are proposed to a heritage building in a bushfire prone area, the Building Code of Australia will require construction to the relevant Australian Standard (AS3959). The Shire will pay particular attention to the degree to which non-combustible building materials can be adapted and finished to complement the existing structure; the aesthetic impact of the modifications; and the impact of any clearing proposed in order to reduce the bushfire hazard. In some cases the modifications or extensions will not be supported, or the Shire may recommend a reduced or semi-detached addition to minimise the impacts on the heritage values of the original building.

6.0 CONDITIONS

Where conditional approval is granted for all or part of the proposal, one or more of the following conditions may be applied in addition to any other planning conditions:

- a) This site is identified as historically significant and a comprehensive series of colour photographs shall be submitted to the Shire, recording the present appearance of buildings and surrounds, before applying for a building permit or undertaking any works.
- b) A detailed archival record is to be made and submitted to the Shire prior to any works being undertaken. This record shall be based on State Heritage Office guidance for preparing archival records and include a site plan at 1:200 scale; a floor plan and elevations at 1:100 scale; and photographs of both the interior and exterior (clear of furnishings or debris).

- c) Detailed plans shall be submitted to the Shire with the application for a building permit, demonstrating how the chosen construction methods will minimise impacts on the existing fabric of the building. The work shall be undertaken in accordance with these plans and using practices that minimise disturbance and damage to the existing structure.
- d) A detailed heritage impact statement shall be submitted to the satisfaction of the Shire before applying for a building permit or undertaking any works, clearly documenting potential impacts and providing specific recommendations to minimise those impacts on the significance of the place. The work shall then be carried out in accordance with the recommendations of the approved heritage impact statement.
- e) The structure shall be freestanding and not cause or require any modification to buildings of heritage significance.
- f) The additions shall be completed and maintained in materials and colours that are consistent with or complementary to adjacent buildings of heritage significance.
- g) On the completion of building and works, landscaping is to be established or reinstated and then maintained to the satisfaction of the Shire, consistent with the existing grounds and landscaping.

**Draft Heritage Requirements for Planning Proposals Local Planning Policy –
Schedule of Submissions**

| Submitter's Comments | Shire Officer Comments |
|---|--|
| <p>Submission 1</p> <p><i>Lack of Consideration for Gardens and Parklands</i></p> <p><i>The current draft policy primarily focuses on physical structures and built heritage. However, gardens and parklands are essential components of our cultural heritage. These green spaces not only contribute to the aesthetic value of built heritage sites but also serve as habitats for various plant and animal species, thereby enhancing biodiversity. Places of historical and cultural significance often have gardens that reflect the horticultural practices and landscape designs of the past. Gardens are physical and ideological expressions of community life, leisure, and recreation, as well as socio-economic and botanical pursuits, scientific endeavours, and conservation efforts. Plant species introduced during the early development of the local area were often chosen for specific purposes, such as food, resources, memorials, or as fashionable species of the time, and are therefore deeply relevant to our cultural heritage. Gardens surrounding some heritage buildings within the Shire, particularly those with significant early style gardens, are at risk of being lost if not protected, especially when properties change ownership or are developed.</i></p> | <p>The purpose of the draft LPP is to provide guidance on the assessment of planning proposals involving works affecting a local heritage place. So that it is clearer that the draft LPP applies to sites as well as buildings and structures, minor alterations have been made such as, amongst others, the inclusion of a definition for the term 'place' which states (with emphasis added):</p> <p><i>“Place – includes, but is not limited to, a building, structure, and/or a site that has heritage importance.”</i></p> <p>Also, the proposed inclusion of the following additional provision:</p> <p><i>“4.2.19 Proposed works should not adversely affect any historical feature, and any significant landscaping and/or other natural features on the site.”</i></p> |

| | |
|---|---|
| <p><i>Trees and parklands contribute to the landscape as landmarks and give a location its identity. Could you imagine Pine Terrace in Darlington without its pine trees, which dominate and provide a strong streetscape presence? Although they might not be the original pines planted by Darlington pioneer Dr. Alfred Waylen in 1884, they are significant and give Darlington Oval its identity. The policy should explicitly include provisions for the conservation and protection of these significant green spaces to ensure they are preserved for future generations. Conservation plans should be developed to manage selected cultural heritage sites within the Shire, governing the replanting (for example, more pines for Pine Terrace) and preservation of our unique and precious green spaces.</i></p> <p>Cultural Landscapes</p> <p><i>In addition to gardens and parklands, broader cultural landscapes—such as agricultural areas, historic trails, and scenic vistas—are often overlooked in heritage conservation policies. These landscapes provide context to the built heritage and are vital for understanding the historical and cultural significance of a place. Montrose Steps in Darlington, off Montrose Ave, enabled early settlers from the 1910s to access the train station, and central village. Currently, there is no protection or heritage management plan for these significant steps, which are over 100 years old.</i></p> <p><i>Natural landscapes not only showcase the area's amazing biodiversity but also offer potential opportunities for tourism within the Shire of Mundaring. The policy should be expanded to recognise and protect these cultural landscapes, ensuring a holistic approach to heritage conservation.</i></p> | <p>Refer to the above comments. It should also be noted that it is already an aim of the Shire's Local Biodiversity Strategy, amongst other things, to identify ways that the Shire and other custodians of natural areas can help protect the natural heritage for the future.</p> |
|---|---|

| | |
|--|--|
| <p>Monuments and Memorials</p> <p><i>Monuments and memorials are critical markers of our local history, commemorating significant events and the contributions or memories of individuals. The draft policy does not provide adequate guidelines for the preservation and maintenance of these structures. It is essential to include specific provisions that address the conservation needs of monuments and memorials to prevent their degradation and ensure they remain prominent features of our cultural landscape. War memorials, monuments and memorials most of which fall under the Shire of Mundaring's ownership, are particularly overlooked in this policy.</i></p> <p>Climate Change and Heritage</p> <p><i>Climate change poses an increasingly challenging threat to the conservation of both built heritage and cultural landscapes, including parks and gardens. The current policy does not address the impact of climate change. It is crucial to consider how heritage buildings can be made more resilient to these effects, including the development of resources to help owners manage them effectively. Understanding the risks that climate change presents to the fabric and surrounding environment of cultural heritage is also essential.</i></p> <p><i>Some of the likely risks to built heritage within the shire include fire, particularly the increased frequency and intensity of bushfires. Drying, cracking and soil movement may affect the stability of structures, with subsidence occurring due to clay shrinkage. More intense or more frequent storms could lead to</i></p> | <p>Agree that monument and memorials are important for local heritage.</p> <p>An action already exists in the Shire's Heritage Strategy requiring the preparation of conservation management plans for all Shire owned heritage places.</p> <p>In addition, if the monument/memorial is on the Shire's Heritage List and/or the State Heritage Register an adequate amount of protection under the <i>Heritage Act 2018</i> and <i>Heritage Regulations 2019</i> already exists.</p> <p>The draft LPP has been prepared having regard to the HCWA Guidelines for Preparing a Local Planning Policy for Local Heritage, and as such, it intends to:</p> <ul style="list-style-type: none"> a) elaborate upon the application of the development control principles contained in SPP3.5 b) identify how discretionary provisions of the local planning scheme will be applied in relation to conservation of local heritage places c) identify how applications for the development of local heritage places will be assessed. <p>Local planning policies generally are the adopted position of the Shire on various planning matters which either expand on the requirements in the Local Planning Scheme or provide direction</p> |
|--|--|

| | |
|---|--|
| <p><i>flash flooding, dampness and mould issues to heritage properties.</i></p> <p><i>The loss of historic plants, trees, and gardens due to heat, a drying climate and lack of water resources is another concern. Heritage gardens and parklands may lose species, while new pests and diseases could become prevalent due to increased temperatures. Owners of heritage places need to understand these impacts of climate change both now and into the future.</i></p> <p><i>A balance must be struck when retrofitting existing heritage properties to meet sustainability requirements without compromising their key attributes. Many heritage councils have published materials on climate change, which may be worth investigating and including within this Heritage Requirements for Planning Proposals Policy, and on the Shire of Mundaring's webpage.</i></p> <p>Community Engagement and Education</p> <p><i>Effective heritage conservation requires active community involvement and education. While the policy aims to provide improved certainty to landowners and the community about planning processes, it lacks concrete strategies for community engagement and education. Provisions for regular consultations with local communities, heritage workshops, and educational programs should be incorporated to foster a sense of ownership and responsibility towards heritage conservation</i></p> | <p>on those matters where the scheme enables the Council to exercise discretion. If adopted by Council, Shire Officers will need to have regard to the proposed (draft) policy when assessing and determining a Planning proposal involving a heritage place.</p> <p>Considering the above, the draft LPP is not considered to be the correct Planning instrument/mechanism to include such provisions. However, the Shire agrees that climate change is an important matter to consider generally.</p> <p>The Shire already provides information on environmentally friendly development designs on its website.</p> <p>It should also be noted that it is an aim of the Shire's Local Biodiversity Strategy, amongst other things, to identify ways that the Shire and other custodians of natural areas can help protect the natural heritage for the future.</p> <p>When it comes to proposed works within bushfire prone areas, applicable requirements and criteria already exist under the State planning framework.</p> <p>The Shire's Heritage Strategy already outlines various relevant actions, the outcomes of which are to educate the wider community.</p> <p>Local planning policies generally are the adopted position of the Shire on various planning matters which either expand on the requirements in the Local Planning Scheme or provide direction</p> |
|---|--|

| | |
|---|---|
| <p><i>amongst the public. Online documents designed to educate property owners should be easily accessible, with links to relevant external resources (such as the Burra Charter, Inherit WA, etc.), especially since there is no dedicated, qualified full-time Heritage Officer within the Shire to assist with enquiries. Additionally, there is no link or reference to the Burra Charter, which is the international standard for the conservation of places of cultural significance. Investigating how other Shires successfully integrate heritage within their planning departments would be a prudent first step.</i></p> <p>Lack of Heritage Incentives</p> <p><i>The policy offers absolutely no incentives or assistance for owners of heritage-listed properties within the Shire of Mundaring. All costs fall on the applicants, placing them at a disadvantage due to the constraints and additional expenses imposed by this regulatory system. The Council is not even prepared to provide professional architectural advice from a local heritage professional engaged by the Shire as an advisor. The provision of technical knowledge or expertise is an essential tool for conserving heritage. The lack of a meaningful level of "carrots" undermines support from property owners for the planning process and misses opportunities for garnering private investment. No concessions are suggested within this planning document for property owners who maintain their buildings to this standard, resulting in poor support for heritage conservation.</i></p> | <p>on those matters where the scheme enables the Council to exercise discretion.</p> <p>Considering the above, the draft LPP is not considered to be the correct Planning instrument/mechanism to include such provisions.</p> <p>The Shire's Heritage Strategy already includes an action for it to consider incentives relating to development application fees. This will be dealt with separately to the draft LPP.</p> <p>The State Government already has a heritage grants program to assist owners of heritage listed properties.</p> |
|---|---|

| | |
|--|--|
| <p>Absence of a Heritage Advisor</p> <p><i>What resources does the Council have to enforce the Heritage Requirements for Planning Proposals Local Planning Policy? What penalties are in place should a homeowner decide otherwise? Does this policy create a problem with works being done under the guise of “maintenance” due to the stringent requirements?</i></p> <p>In Conclusion</p> <p><i>In conclusion, while the draft policy is a step in the right direction, it requires significant enhancements to address the conservation needs of gardens, parklands, monuments, cultural landscapes, and the additional costs and burdens it will place on property owners. By expanding the scope of the policy to include these critical areas and emphasising positive community engagement and potential assistance (such as small grants, access to professional services or discounts, or reduced rates for those individuals who privately maintain</i></p> | <p>A relevant action was included in the advertised version of the Shire’s draft Heritage Strategy, however, based upon feedback subsequently received by Shire Officers was not included in the version adopted by Council in July 2024.</p> <p>The Shire’s Planning department rarely receives Planning proposals involving works at heritage significant places. When/if it does, such proposals are assessed in accordance with the applicable Planning and Heritage legislation, and if necessary obtain advice from the State Heritage Council of Western Australia and/or a Heritage Consultant.</p> <p>Should any unauthorised works be carried out then appropriate action will be undertaken in accordance with (where applicable) the <i>Planning and Development Act 2005</i>, <i>Heritage Act 2018</i> and/or the <i>Building Act 2011</i>.</p> <p>Noted.</p> |
|--|--|

| | |
|---|---|
| <p><i>heritage properties), we can ensure a more comprehensive and effective approach to preserving our local heritage.</i></p> <p><i>Heritage places within the Shire of Mundaring enhance the overall amenity of the area, benefiting the entire community. Cultural and natural heritage sites tell our collective story of who we are and offer environmental, social, economic and cultural benefits to the community now and well into the future.</i></p> | |
| <p>Submission 2</p> <p><i>The Shire of Mundaring is to be commended for their current focus on updating and modernising their Local Planning Policy (LPP): Heritage Requirements for Planning Proposals to ensure consistency with the regulations, Heritage Council guidelines and heritage best practice. The draft LPP is generally in accordance with Heritage Council's Guidelines for Preparing a Local Planning Policy for Local Heritage, March 2023.</i></p> <p><i>We note that there are instances where terminology has been incorrectly applied in the document. For example, 'local heritage place' has been defined as including places on the Shire's Local Heritage Survey (LHS). The document then goes onto apply 4.2 General Assessment Criteria to local heritage places, incorrectly implying that LHS places are heritage protected places under the Deemed Provisions.</i></p> <p><i>It also requires under 4.3 Consultation, that proposals impacting 'heritage protected places...be referred to the Heritage Council of Western Australia'. This is also incorrect, as only development proposed for places entered into or adjacent to a place on the State Register of Heritage Places is required</i></p> | <p>Noted, and thank you.</p> <p>The definitions for local heritage place and heritage-protected place have been amended accordingly.</p> <p>Noted, however considering the heritage significance of places on the Shire's Heritage List, and their importance to the community, whilst not mandatory, it is considered necessary to refer Planning proposals involving heritage-protected places to the Heritage Council of Western Australia for its comments.</p> |

| | |
|---|---|
| <p><i>to be referred to the Heritage Council of Western Australia for advice, not all heritage protected places.</i></p> <p><i>The LPP also appears to have been written with a particular typology of place in mind, ie. single residential, and some of the policies may be problematic for nonresidential places. For example,</i></p> <ul style="list-style-type: none"> <i>• 4.2.2 notes that ‘External additions to heritage buildings should be located towards the rear of the property with little or no alteration to elevations facing the public realm...’. This requirement may be too onerous for larger non-residential sites.</i> <i>• 4.2.8 notes that ‘Fences and walls should be reflective of the surrounding landscape’. This again does not allow for any conservation of existing significant fencing or reconstruction. Further guidance in the document would be useful, for example, ‘original front fences and gates are retained and conserved’, and guidance provided on acceptable development.</i> <i>• The policy does not address historic archaeology, particularly as there are places on the Shire of Mundaring’s heritage list that relates to known archaeological sites. It would be useful for the policy to include guidance on identifying and managing archaeology.</i> | <p>Shire Officers will then have regard to them when assessing and determining the proposal. There is nothing stated in the heritage and Planning legislation preventing this from being done.</p> <p>Local planning policies generally are the adopted position of the Shire on various planning matters which either expand on the requirements in the Local Planning Scheme or provide direction on those matters where the scheme enables the Council to exercise discretion.</p> <p>Like with all Planning proposals, they will be considered on a case-by-case basis. Should any variation be proposed Shire Officers will have regard to, for example, the provisions of this draft LPP, the State heritage legislation, the LPS4 zoning objectives, and other matters listed under Schedule 2 Clause 67 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</p> <p>With regard to archaeological sites, as mentioned towards the beginning of this Schedule of Submissions, alterations are proposed to be made to the draft LPP to reflect that it also applies to sites of heritage significance, not just buildings and structures.</p> <p>In addition to this, other legislation already exists to ensure the protection of any sites which do or may contain artefacts (e.g. <i>Aboriginal Heritage Act 1972</i>). However, to ensure the ongoing protection of such sites, the following additional provisions are proposed in the draft LPP:</p> |
|---|---|

| | |
|--|--|
| <p><i>The Shire may also wish to further review clause 4.5 Conditions, c.) 'the work shall be carried out in accordance with the recommendations of the approved heritage impact statement to the Shire's satisfaction'. The wording of this may unduly restricts the Shire to the mitigation measures determined by an external consultant, which may not achieve the aims of the Shire in securing built heritage conservation of the place.</i></p> | <p><i>"4.2.19 Proposed works should not adversely affect any historical feature, and any significant landscaping and/or other natural features on the site."</i></p> <p><i>"4.4.4 A development application, subdivision application or a structure plan involving a heritage-protect place which is likely to be of archaeological importance must be accompanied by a archaeological management plan consistent with the guidelines produced by the Heritage Council of Western Australia.</i></p> <p><i>At the applicant's cost, the archaeological management plan is to be prepared by a heritage professional with relevant experience."</i></p> <p><i>"4.5 c) The work shall be carried out in accordance with the recommendations of the approved [delete where necessary] heritage impact statement / archaeological management plan to the Shire's satisfaction."</i></p> <p>Suggested changes to clause 4.5 c) not considered necessary. Planning proposals which require a heritage impact statement, the circumstances of which are outlined in the draft LPP, will be referred to the HCWA for its comments. Depending on the nature of the proposal, the Shire may also obtain independent advice from a Heritage Consultant it appoints.</p> <p>The heritage impact statement will be approved based upon comments the Shire receives from the HCWA and, if applicable, from the Shire appointed Heritage Consultant. This</p> |
|--|--|

| | |
|---|--|
| <p><i>We also suggest that the document could be strengthened by inclusion of the following;</i></p> <ul style="list-style-type: none"> <i>• A section addressing the policies relationship to other documents would be useful, ie. where the policy is inconsistent with another policy, identifying which policy prevails.</i> <i>• Under 4.1 Levels of Significance, it would be useful to include reference to where the levels can be found, and inclusion of the category levels (1-4)</i> <i>• Part 4.2 General Assessment criteria would benefit from being separated into the following sub-categories 'Demolition, Conservation/alteration of Local Heritage Places, and Additions to Local Heritage Places'. This would allow for additional built form controls to be included, such as addressing materiality of new additions, ensuring demolition does not result in facadism, addressing bulk and scape of additions in more detail, etc.</i> <p><i>We hope that these comments are of value in the development of the proposed Local Planning Policy.</i></p> | <p>will ensure that the proposal achieves the aims of the Shire in securing built heritage conservation of the place.</p> <p>Not considered necessary. The draft LPP has been prepared in accordance with Heritage Council's Guidelines for Preparing a Local Planning Policy for Local Heritage. No other policy exists which the draft LPP would be inconsistent with. If such a policy exists in the future then that policy can stipulate which prevails.</p> <p>Not considered necessary as already adequately dealt with under clause 4a) of the draft LPP.</p> <p>Not considered necessary. The general layout of the assessment criteria section is consistent with the current Heritage LPP which is considered by Shire Officers to be clear and working well when assessing Planning proposals.</p> |
|---|--|

Planning Policy



HERITAGE REQUIREMENTS FOR PLANNING PROPOSALS

Note: New policy number to be provided by the Governance Coordinator once adopted>

| | |
|---------------------------------|------------------------------------|
| Responsible Directorate | Statutory Services |
| Responsible Service Area | Planning |
| Resolution | <month/ year> <Council resolution> |
| Procedure Ref | N/A |

1. PURPOSE

To provide guidance on the assessment of planning proposals involving works affecting a local heritage place(s) and/or a heritage-protected place(s).

2. SCOPE

This policy seeks to:

- conserve and protect places of local cultural heritage significance;
- ensure that development does not adversely affect the significance of local heritage places and/or heritage-protected places;
- ensure that heritage significance is given due weight in local planning decision making;
- provide improved certainty to landowners and community about the planning processes for heritage identification and protection; and
- clarify the format and content of accompanying material in accordance with Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

3. DEFINITIONS

Fabric - means all the physical material of the place.

Heritage List – a list established and maintained by the Shire of Mundaring to identify places within the Scheme area that are of cultural heritage significance and worthy of built heritage conservation.

Heritage-protected place - is a place —

- that is entered in the State Register of Heritage Places under the *Heritage Act 2018*; or
- that is under consideration for entry into the State Register of Heritage Places; or
- that is the subject of an order under the *Heritage Act 2018*; or
- that is the subject of a heritage agreement that has been certified under the *Heritage Act 2018*; or
- that is included on a heritage list; or
- that is within a heritage area.

Planning Policy



Local heritage place - means a place that is on the Shire of Mundaring local heritage survey.

Local Heritage Survey – a survey of places in the district that in the Shire of Mundaring's opinion are, or may become, of cultural heritage significance

Place – includes, but is not limited to, a building, structure, and/or a site that has heritage importance.

Planning proposals – relates to development applications, subdivision applications, precinct plans, local development plans and structure plans.

All other words and expressions used in this local planning policy have the same meaning as they have:

- (a) in the *Planning and Development Act 2005* (the Act); or
- (b) if they are not defined in the Act
 - i) in the Shire's Local Planning Scheme No.4; or
 - ii) in the *Heritage Act 2018* of Western Australia; or
 - iii) in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

4. POLICY

Planning proposals will be assessed on their individual merits taking into consideration:

- a) The significance category, the statement of significance and recommendation/conservation strategy outlined for the place in the Shire's Local Heritage Survey;
- b) The provisions set out in this policy and State Planning Policy 3.5 - Historic Heritage Conservation; and
- c) How the planning proposal responds to and respects the matters under points a) and b).

4.1. Levels of significance

The level of significance, as outlined in the following table, is one of the matters that the Shire will consider in making a decision on a planning proposal involving a local heritage place and/or a heritage-protected place, and which applicants need to consider when preparing a planning proposal.

Planning Policy



| Significance Category | Description | Shire Expectations |
|---|---|--|
| 1 - Exceptional significance (Heritage List and State Heritage Listed places) | Rare or outstanding example; essential to the heritage of the locality | The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place and be in accordance with a Conservation Plan if one is in place. |
| 2 - Considerable significance (Heritage List places) | High degree of integrity/ authenticity; very important to the heritage of the locality | Conservation of the place is highly desirable. Any alterations or extensions should minimise impacts on the original site or building and reinforce the significance of the place. |
| 3 - Moderate significance (Local Heritage Survey places) | May have some altered or modified elements, not necessarily detracting from the overall significance; contributes to the heritage of the locality | Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible. |
| 4 - Little significance (Local Heritage Survey places) | Has elements or values worth noting for community interest but otherwise makes little contribution. | Retain elements of the place where feasible. Photographically record prior to major development or demolition. |
| 5 - Historic Site | Site relevant to a past event, group or individual which contributes to the understanding of the history of the Shire of Mundaring. | Recognise and interpret the site if possible. |

Planning Policy



4.2. General Assessment criteria

- 4.2.1 New works at local heritage places and/or at heritage-protected places should:
 - a) minimise disturbance to the original landscape setting and anything of cultural heritage significance on the site as much as possible;
 - b) seek to maintain or enhance the specific heritage values and significance identified for that place;
 - c) complement the heritage significance of the place; and
 - d) retain the visual prominence of the place when viewed from the public realm.
- 4.2.2 External additions to heritage buildings should be located towards the rear of the property with little or no alteration to elevations facing the public realm, thereby maintaining the appearance from the public realm or approach to the building.
- 4.2.3 External additions to heritage buildings must reflect and respect the scale and character of the original structure.
- 4.2.4 Internal modifications to heritage buildings should be designed to minimise disturbance to the original structure and fabric, and leave visible traces of the original floor plan and function.
- 4.2.5 No outbuildings shall be located in the street setback area, and any building providing cover for car spaces must be detached and located to the side or rear of the heritage building, in order to minimise changes to the appearance when viewed from the public road and the approach to the building.
- 4.2.6 Driveways and crossovers should avoid concrete and bitumen and make use of natural or earth coloured materials appropriate to the setting such as, but not limited to, compacted gravel or red-brown asphalt.
- 4.2.7 Earthworks should be minimised. Where retaining is necessary, it should be terraced to respond to the natural contours of the land and completed in natural or earth coloured materials appropriate to the setting.
- 4.2.8 Fences and walls should be reflective of the surrounding landscape and maintain clear and open sightlines between the public road and the local heritage place.
- 4.2.9 Modifications to public buildings to provide modern facilities or improve access for people with disabilities must be sensitively designed to minimise disturbance to the original structure and external appearance.

Planning Policy



- 4.2.10 The Shire will take into account the public benefit of proposed modifications, including adaptation that enables continued access, visitor use and appreciation of the history and significance of the site.
- 4.2.11 Solar panels, antennas and air conditioning units must be selected carefully, located unobtrusively and painted, finished or framed to minimise the impact on the external appearance of the place.
- 4.2.12 Where external modifications or extensions are proposed to a heritage building in a bushfire prone area, the Building Code of Australia will require construction to the relevant Australian Standard (AS3959). The Shire will pay particular attention to the degree to which non-combustible building materials can be adapted and finished to complement the existing structure; the aesthetic impact of the modifications; and the impact of any clearing proposed in order to reduce the bushfire hazard. In some cases the modifications or extensions will not be supported, or the Shire may recommend a reduced or semi-detached addition to minimise the impacts on the heritage values of the original building.
- 4.2.13 Any painting works should:
- a) Retain unpainted brick, masonry, render or roughcast surfaces.
 - b) Be in keeping with the character of the local heritage place.
 - c) Use colour schemes typical of the building period.
- 4.2.14 Any proposed signage should:
- a) Be simple in design.
 - b) Be small-scale and not dominate the building facade.
 - c) Complement the architectural style, materials and colour scheme of the place.
- 4.2.15 Proposed roof replacement should be undertaken in a like-for-like manner, where the fabric being replaced is the original fabric (if still available), and the original roof form as seen from the street is maintained.
- 4.2.16 Demolition of a heritage-protected place will not be supported unless a structural condition assessment from a suitably qualified professional provides evidence that the structural integrity of the building has failed to the point where it cannot be rectified without removal of a majority of its significant fabric and/or incurring prohibitive costs.
- 4.2.17 Demolition of a heritage-protected place will not be approved if the Shire forms the view that structural inadequacy is a result of the place not being properly maintained, as defined in clause 13(1) Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Planning Policy



4.2.18 Demolition of a heritage-protected place will not be approved based primarily on the grounds that redevelopment is a more attractive proposition.

4.2.19 Proposed works should not adversely affect any historical feature, and any significant landscaping and/or other natural features on the site.

4.3 Consultation

Planning proposals impacting heritage-protected places where the Shire is the determining authority, are to be referred to the Heritage Council of Western Australia. The referral period being for 42 days.

The Shire shall have due regard to advice and recommendations received from the Heritage Council of Western Australia when determining the planning proposal.

4.4 Accompanying Information for Planning Proposals

4.4.1 A development application for works which will, or are likely to, have a negative and/or significant impact on a local heritage place and/or a heritage-protected place must be accompanied by, as a minimum:

- a) If works are proposed which will be visible from a street adjoining the site, street elevations drawn as one continuous elevation to a scale not smaller than 1:100 showing the proposed development and the existing development on the lots immediately adjoining the site the subject of the application.
- b) A detailed schedule of all finishes, including materials and colours of the proposed development.
- c) A description of, and photographs showing, the finishes of the existing development on the site.
- d) For a proposed development that will be clearly visible from the street, a site analysis plan showing any impacted view-lines of significance to or from the local heritage place.

4.4.2 A development application, subdivision application or a structure plan likely to have a negative and/or significant impact on a heritage-protected place must be accompanied by a heritage impact assessment consistent with the guidelines produced by the Heritage Council of Western Australia.

At the applicant's cost, the heritage impact statement is to be prepared by a heritage professional with relevant experience.

Planning Policy



- 4.4.3 A development application, subdivision application or a structure plan proposing the partial or full demolition of a heritage-protected place must be accompanied by a structural condition assessment.

At the applicant's cost, the structural condition assessment is to be prepared by a registered structural engineer with relevant heritage experience.

- 4.4.4 A development application, subdivision application or a structure plan involving a heritage-protected place which is likely to be of archaeological importance must be accompanied by a archaeological management plan consistent with the guidelines produced by the Heritage Council of Western Australia.

At the applicant's cost, the archaeological management plan is to be prepared by a heritage professional with relevant experience.

4.5 Conditions

Where conditional approval is granted for a development application or subdivision application involving a local heritage place, one or more of the following conditions may be applied:

- a) This site is identified as historically significant and a comprehensive series of colour photographs shall be submitted to the Shire, recording the present appearance of buildings and surrounds, or (if no buildings exist) of the site, before undertaking any works.
- b) A detailed archival record is to be made and submitted to the Shire prior to any works being undertaken. This record shall be based on State Heritage Council guidance for preparing archival records and include a site plan at 1:200 scale; and if any works affect a building, a floor plan and elevations at 1:100 scale; and photographs of the site, and if applicable, both the building's interior and exterior (clear of furnishings or debris).
- c) The work shall be carried out in accordance with the recommendations of the approved *[delete where necessary]* heritage impact statement/archaeological management plan to the Shire's satisfaction.

4.6 Development Approval Exemptions

Works to a place on the Shire's heritage list will be exempt from requiring development approval in the following instances:

- a) Internal building work that does not materially affect the external appearance of the building, where the interior of the building is not of cultural heritage significance according to the Shire's heritage list.

Planning Policy



- b) Maintenance and repair works of a kind referred to under regulation 41(1) (b) to (i) of the *Heritage Regulations 2019*.
- c) Other works identified as being exempt under clause 61 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

5. RELATED LEGISLATION

Planning and Development Act 2005
Heritage Act 2018 of Western Australia
Aboriginal Heritage Act 1972
Heritage Regulations 2019
Planning and Development (Local Planning Schemes) Regulations 2015
Local Planning Scheme No.4
State Planning Policy 3.5 Historic Heritage Conservation

6. RELATED DOCUMENTS

Shire of Mundaring Heritage List
Shire of Mundaring Local Heritage Survey
Heritage Council of Western Australia Guidelines for Assessment of Local Heritage Places (as amended)

10.4 Australia Day Citizenship Awards Committee- Review Terms of Reference

| | |
|-----------------------------------|---|
| File Code | GV.MTG 6/4 |
| Author | Megan Griffiths, Director Strategic & Community Services |
| Senior Employee | Megan Griffiths, Director Strategic & Community Services |
| Disclosure of Any Interest | Nil |
| Attachments | <div><div>1. Australia Day Citizenship Awards Committee Terms of Reference - October 2023 ↓</div><div>2. Australia Day Citizenship Awards Committee Terms of Reference - October 2023 tracked changes ↓</div><div>3. Australia Day Citizenship Awards Committee Terms of Reference - September 2024 Draft ↓</div></div> |

PURPOSE

To amend the Terms of Reference for the Australia Day Citizenship Awards Committee.

BACKGROUND

The Terms of Reference for the Australia Day Citizenship Awards Committee (the Committee) were endorsed by Council in October 2023 (SC2.10.23) (**Attachment 1**).

STATUTORY / LEGAL IMPLICATIONS

The Committee was established by Council (in its current format) under section 5.8 of the *Local Government Act 1995* (the Act) (SC2.10.23).

POLICY IMPLICATIONS

Code of Conduct for Council Members, Committee Members and Candidates

The “Code of Conduct for Council Members, Committee Members and Candidates” - (1.1) provides an expected standard of conduct for council members.

Committees, Advisory Groups, Representatives Meeting and Working Groups Policy

The “Committees, Advisory Groups, Representatives Meeting and Working Groups Policy” (2.8) relates.

Support for Volunteerism Policy

The Committee gives awards in accordance with the “Support for Volunteerism Policy” (LR-02) that has the purpose to promote, support and develop volunteerism in the community with reference included in the Committee’s Terms of Reference.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 10 - Sustainable Governance

Outcome 10.1 - Strengthen organisational culture, governance, financial management and asset management.

SUSTAINABILITY IMPLICATIONS

Social

- The provision of the Australia Day Citizenship Awards recognises and values the substantial and ongoing contribution made by volunteers to the quality of life of the community. The provision of community funding assists the community to delivery projects and services that have broad community benefit.

Governance

- Deliver outcomes that are consistent with the strategic goals and objectives of the Shire
- Comply with relevant policy, legislation, regulation, criteria and guidelines.

RISK IMPLICATIONS

| Risk: Reputational- onerous compliance criteria for awards could impact number of nominations received. | | |
|--|--------------------|---------------|
| Likelihood | Consequence | Rating |
| Possible | Insignificant | Low |
| Action / Strategy | | |
| Council considers removing some compliance criteria for the awards. | | |

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

| Direct to stakeholder /s | Website article/ post | Social media post | Print article/ media release | E-newsletter/ Community update | Advertisem ent | Nil |
|--------------------------|-----------------------|-------------------|------------------------------|--------------------------------|----------------|-----|
| x | | | | | | |

EXTERNAL CONSULTATION

Nil

COMMENT

The primary objective of the Committee is to assess applications against the criteria and select up to four award winners of the Australia Day Citizenship Awards.

Following feedback provided by council members at a Council Forum in March 2024 it is proposed to simplify the nomination process by:

- removing the requirement for nominees to reside in Shire of Mundaring, as this may encourage nominations of a wider range of volunteers who provide contributions that benefit the local community
- removing the requirement for nominees to be an Australia Citizen, as this is onerous to verify and may limit nominations; and
- minor amendments in each category to ensure consistency in terminology

These proposed minor amendments are shown as tracked changes in **Attachment 2**.

The draft amended Terms of Reference is at **Attachment 3**.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council adopts the reviewed Australia Day Citizenship Awards Committee Terms of Reference as at **Attachment 3**.

Terms of Reference



AUSTRALIA DAY CITIZENSHIP AWARDS COMMITTEE

These Terms of Reference are to be read in conjunction with the "Committees, Advisory Groups, Representative Meetings and Working Groups Policy".

1. Name

The name of the committee is Shire of Mundaring Australia Day Citizenship Awards Committee.

2. Head of Power

The committee is established by Council under section 5.8 of the *Local Government Act 1995* (SC12.10.13).

3. Definitions

| | |
|--------------------------------|--|
| Act | the <i>Local Government Act 1995</i> . |
| Council | the body consisting of all council members sitting formally as the Council of the Shire of Mundaring. |
| Chief Executive Officer | the Chief Executive Officer (CEO) of Shire of Mundaring. |
| committee | Australia Day Citizenship Awards Committee |
| member | a person appointed to this committee. |
| council member | a person elected under the Act as a member of Council. The Shire's council members includes the Shire President, Deputy Shire President and Councillors (as defined by the Act). |

4. Objectives

The primary objective of the committee is to assess applications against the criteria and select up to four award winners of the Australia Day Citizenship Awards.

Reports from the committee will ensure all eligible applications are considered by the committee for an appropriate Australia Day Citizenship Award and winners recorded.

4.1. Nomination Categories:

Nominations are to meet at least one of the following criteria:

- Rising Star (under 25) – young people (individual or group) who have made a significant contribution to their local community
- Inspirational Volunteer – individual or group who through their volunteering role have made an outstanding contribution to the local community

7000 Great Eastern Highway Mundaring WA 6073 Ph: 9290 6666 shire@mundaring.wa.gov.au www.mundaring.wa.gov.au

- Access Mundaring – recognises an individual or group making a difference to create a more accessible and inclusive Shire of Mundaring
- Long Service – an individual or group who have been community champions and continuously served their community for in excess of ten years

Nominees are required to reside in the shire.

Nominees must not have been a recipient of a Shire of Mundaring award (e.g. Celebrating Community Award or Citizenship Award) in the past five years.

Nominees must not be a sitting member of Federal, State or Local Government.

Nominees must be an Australian Citizen.

5. Powers

The committee is authorised to select winners of the Australia Day Citizenship awards from the eligible applications submitted.

The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The committee does not have any management functions and cannot involve itself in management processes or procedures.

6. Membership

The committee shall consist of one council member from each ward.

If authorised by the committee, council members attending as observers may participate in the meeting (but are not able to vote).

The CEO and employees are not members of the committee. The Director Strategic and Community Services is to provide administrative support to the committee.

7. Appointment

Members are appointed to committees by Council for a term to expire on the date of the subsequent ordinary local government elections.

If for any reason, a member is unable to hold office for the full period of their appointment, Council shall fill that vacancy. The member appointed shall hold office for the balance of the term of the member originally elected.

7.1. Council Members

Council members are appointed in accordance with section 5.10 of the Act.

7.2. Presiding Member

The presiding member and deputy presiding member are to be appointed by the committee at its first meeting immediately following the biennial local government election.

8. Roles and Responsibilities

Each member is expected to abide by the Shire's "Code of Conduct for Council Members, Committee Members and Candidates" (Code of Conduct), to have open and honest discussions and to treat each member and employees with due courtesy and respect.

Council members and employees are to disclose financial, proximity and impartiality interests in accordance with the Act. External members are to be aware that any conflict of interest needs to be recognised to ensure that probity is maintained at all times.

Each member is responsible for attending meetings, reviewing relevant material to enable informed discussion and making timely decisions/actions to progress the objectives of the committee.

In addition to the above, the specific roles for each membership type are as follows:

- Council members are responsible for ensuring that the committee adheres to the direction set by Council, contributing from a Shire-wide perspective, and ensures that delivery of the committee's objective of assessing and selecting Australia Day Citizenship awards
- The Presiding Member is responsible for ensuring all members have an opportunity to participate in discussions in an open and encouraging manner and ensuring the timely consideration of items. Where the presiding member is unable or unwilling to chair the meeting, the deputy presiding member will chair the meeting.
- Employees are responsible for conducting necessary research as required by the committee, providing professional advice, and for administering its meetings.

9. Meetings

Meetings shall be held in accordance with the provisions of the Act, the *Local Government (Administration) Regulations 1996* and the *Meeting Procedures Local Law 2015*. Due consideration is to be given to the "Committees, Advisory Groups, Representative Meetings and Working Groups Policy".

Ordinary meetings will be held annually.

Special meetings may be held:

- a. if called for by either the presiding member or at least two members in a notice to the CEO setting out the date and purpose of the proposed meeting; or
- b. if so decided by the Committee; or
- c. if called for by Council.

Meetings are not open to the public.

Meeting quorum is at least 50% of the number of members of the committee whether vacant or not. Each member of the committee at a meeting will have one vote. The presiding member will have a deliberative vote but does not in the event of an equality of votes have a casting vote.

If a member is unable to attend a meeting, they must advise the presiding member as soon as reasonably practicable.

10. Recording and Reporting

The contents of the Minutes are to be in accordance with the Act and *Meeting Procedures Local Law 2015*.

11. Changes to Terms of Reference

This Terms of Reference is to be reviewed prior to each ordinary local government election.

These Terms of Reference may be amended by the committee when required with Council to endorse any changes.

12. Disband

Council may determine at any time that a committee is no longer required and is to be disbanded.

Document Control

| Item | Date | Resolution # |
|---|---------------|--------------|
| Committee established (in current format) | October 2013 | SC12.10.13 |
| Reviewed | November 2017 | C13.11.17 |
| Reviewed | October 2023 | SC2.10.23 |

Terms of Reference



AUSTRALIA DAY CITIZENSHIP AWARDS COMMITTEE

These Terms of Reference are to be read in conjunction with the “Committees, Advisory Groups, Representative Meetings and Working Groups Policy”.

1. Name

The name of the committee is Shire of Mundaring Australia Day Citizenship Awards Committee.

2. Head of Power

The committee is established by Council under section 5.8 of the *Local Government Act 1995* (SC12.10.13).

3. Definitions

| | |
|--------------------------------|--|
| Act | the <i>Local Government Act 1995</i> . |
| Council | the body consisting of all council members sitting formally as the Council of the Shire of Mundaring. |
| Chief Executive Officer | the Chief Executive Officer (CEO) of Shire of Mundaring. |
| committee | Australia Day Citizenship Awards Committee |
| member | a person appointed to this committee. |
| council member | a person elected under the Act as a member of Council. The Shire’s council members includes the Shire President, Deputy Shire President and Councillors (as defined by the Act). |

4. Objectives

The primary objective of the committee is to assess applications against the criteria and select up to four award winners of the Australia Day Citizenship Awards.

Reports from the committee will ensure all eligible applications are considered by the committee for an appropriate Australia Day Citizenship Award and winners recorded.

4.1. Nomination Categories:

Nominations are to meet at least one of the following criteria:

- Rising Star (under 25) – young people (individual or group) who have made a significant contribution to the local community
- Inspirational Volunteer – individual or group who through their volunteering role have made an outstanding contribution to the local community



- Access Mundaring – recognises an individual or group making a difference to create a more accessible and inclusive ~~Shire of Mundaring~~local community.
- Long Service – an individual or group who have been community champions and continuously served the ~~sh~~ local community for in excess of ten years

~~Nominees are required to reside in the shire.~~

Nominees must not have been a recipient of a Shire of Mundaring award (e.g. Celebrating Community Award or Citizenship Award) in the past five years.

Nominees must not be a sitting member of Federal, State or Local Government.

~~Nominees must be an Australian Citizen.~~

5. Powers

The committee is authorised to select winners of the Australia Day Citizenship awards from the eligible applications submitted.

The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The committee does not have any management functions and cannot involve itself in management processes or procedures.

6. Membership

The committee shall consist of one council member from each ward.

If authorised by the committee, council members attending as observers may participate in the meeting (but are not able to vote).

The CEO and employees are not members of the committee. The Director Strategic and Community Services is to provide administrative support to the committee.

7. Appointment

Members are appointed to committees by Council for a term to expire on the date of the subsequent ordinary local government elections.

If for any reason, a member is unable to hold office for the full period of their appointment, Council shall fill that vacancy. The member appointed shall hold office for the balance of the term of the member originally elected.

7.1. Council Members

Council members are appointed in accordance with section 5.10 of the Act.

7.2. Presiding Member

The presiding member and deputy presiding member are to be appointed by the committee at its first meeting immediately following the biennial local government election.

8. Roles and Responsibilities

Each member is expected to abide by the Shire's "Code of Conduct for Council Members, Committee Members and Candidates" (Code of Conduct), to have open and honest discussions and to treat each member and employees with due courtesy and respect.

Council members and employees are to disclose financial, proximity and impartiality interests in accordance with the Act. External members are to be aware that any conflict of interest needs to be recognised to ensure that probity is maintained at all times.

Each member is responsible for attending meetings, reviewing relevant material to enable informed discussion and making timely decisions/actions to progress the objectives of the committee.

In addition to the above, the specific roles for each membership type are as follows:

- Council members are responsible for ensuring that the committee adheres to the direction set by Council, contributing from a Shire-wide perspective, and ensures that delivery of the committee's objective of assessing and selecting Australia Day Citizenship awards
- The Presiding Member is responsible for ensuring all members have an opportunity to participate in discussions in an open and encouraging manner and ensuring the timely consideration of items. Where the presiding member is unable or unwilling to chair the meeting, the deputy presiding member will chair the meeting.
- Employees are responsible for conducting necessary research as required by the committee, providing professional advice, and for administering its meetings.

9. Meetings

Meetings shall be held in accordance with the provisions of the Act, the *Local Government (Administration) Regulations 1996* and the *Meeting Procedures Local Law 2015*. Due consideration is to be given to the "Committees, Advisory Groups, Representative Meetings and Working Groups Policy".

Ordinary meetings will be held annually.

Special meetings may be held:

- a. if called for by either the presiding member or at least two members in a notice to the CEO setting out the date and purpose of the proposed meeting; or
- b. if so decided by the Committee; or
- c. if called for by Council.

Meetings are not open to the public.

Meeting quorum is at least 50% of the number of members of the committee whether vacant or not. Each member of the committee at a meeting will have

one vote. The presiding member will have a deliberative vote but does not in the event of an equality of votes have a casting vote.

If a member is unable to attend a meeting, they must advise the presiding member as soon as reasonably practicable.

10. Recording and Reporting

The contents of the Minutes are to be in accordance with the Act and *Meeting Procedures Local Law 2015*.

11. Changes to Terms of Reference

This Terms of Reference is to be reviewed prior to each ordinary local government election.

These Terms of Reference may be amended by the committee when required with Council to endorse any changes.

12. Disband

Council may determine at any time that a committee is no longer required and is to be disbanded.

Document Control

| Item | Date | Resolution # |
|---|----------------|--------------|
| Committee established (in current format) | October 2013 | SC12.10.13 |
| Reviewed | November 2017 | C13.11.17 |
| Reviewed | October 2023 | SC2.10.23 |
| Reviewed | September 2024 | |

Terms of Reference



AUSTRALIA DAY CITIZENSHIP AWARDS COMMITTEE

These Terms of Reference are to be read in conjunction with the “Committees, Advisory Groups, Representative Meetings and Working Groups Policy”.

1. Name

The name of the committee is Shire of Mundaring Australia Day Citizenship Awards Committee.

2. Head of Power

The committee is established by Council under section 5.8 of the *Local Government Act 1995* (SC12.10.13).

3. Definitions

| | |
|--------------------------------|--|
| Act | the <i>Local Government Act 1995</i> . |
| Council | the body consisting of all council members sitting formally as the Council of the Shire of Mundaring. |
| Chief Executive Officer | the Chief Executive Officer (CEO) of Shire of Mundaring. |
| committee | Australia Day Citizenship Awards Committee |
| member | a person appointed to this committee. |
| council member | a person elected under the Act as a member of Council. The Shire’s council members includes the Shire President, Deputy Shire President and Councillors (as defined by the Act). |

4. Objectives

The primary objective of the committee is to assess applications against the criteria and select up to four award winners of the Australia Day Citizenship Awards.

Reports from the committee will ensure all eligible applications are considered by the committee for an appropriate Australia Day Citizenship Award and winners recorded.

4.1. Nomination Categories:

Nominations are to meet at least one of the following criteria:

- Rising Star (under 25) – young people (individual or group) who have made a significant contribution to the local community
- Inspirational Volunteer – individual or group who through their volunteering role have made an outstanding contribution to the local community



- Access Mundaring – recognises an individual or group making a difference to create a more accessible and inclusive local community.
- Long Service – an individual or group who have been community champions and continuously served the local community for in excess of ten years

Nominees must not have been a recipient of a Shire of Mundaring award (e.g. Celebrating Community Award or Citizenship Award) in the past five years.

Nominees must not be a sitting member of Federal, State or Local Government.

5. Powers

The committee is authorised to select winners of the Australia Day Citizenship awards from the eligible applications submitted.

The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The committee does not have any management functions and cannot involve itself in management processes or procedures.

6. Membership

The committee shall consist of one council member from each ward.

If authorised by the committee, council members attending as observers may participate in the meeting (but are not able to vote).

The CEO and employees are not members of the committee. The Director Strategic and Community Services is to provide administrative support to the committee.

7. Appointment

Members are appointed to committees by Council for a term to expire on the date of the subsequent ordinary local government elections.

If for any reason, a member is unable to hold office for the full period of their appointment, Council shall fill that vacancy. The member appointed shall hold office for the balance of the term of the member originally elected.

7.1. Council Members

Council members are appointed in accordance with section 5.10 of the Act.

7.2. Presiding Member

The presiding member and deputy presiding member are to be appointed by the committee at its first meeting immediately following the biennial local government election.

8. Roles and Responsibilities

7000 Great Eastern Highway Mundaring WA 6073 Ph: 9290 6666 shire@mundaring.wa.gov.au www.mundaring.wa.gov.au



Each member is expected to abide by the Shire's "Code of Conduct for Council Members, Committee Members and Candidates" (Code of Conduct), to have open and honest discussions and to treat each member and employees with due courtesy and respect.

Council members and employees are to disclose financial, proximity and impartiality interests in accordance with the Act. External members are to be aware that any conflict of interest needs to be recognised to ensure that probity is maintained at all times.

Each member is responsible for attending meetings, reviewing relevant material to enable informed discussion and making timely decisions/actions to progress the objectives of the committee.

In addition to the above, the specific roles for each membership type are as follows:

- Council members are responsible for ensuring that the committee adheres to the direction set by Council, contributing from a Shire-wide perspective, and ensures that delivery of the committee's objective of assessing and selecting Australia Day Citizenship awards
- The Presiding Member is responsible for ensuring all members have an opportunity to participate in discussions in an open and encouraging manner and ensuring the timely consideration of items. Where the presiding member is unable or unwilling to chair the meeting, the deputy presiding member will chair the meeting.
- Employees are responsible for conducting necessary research as required by the committee, providing professional advice, and for administering its meetings.

9. Meetings

Meetings shall be held in accordance with the provisions of the Act, the *Local Government (Administration) Regulations 1996* and the *Meeting Procedures Local Law 2015*. Due consideration is to be given to the "Committees, Advisory Groups, Representative Meetings and Working Groups Policy".

Ordinary meetings will be held annually.

Special meetings may be held:

- a. if called for by either the presiding member or at least two members in a notice to the CEO setting out the date and purpose of the proposed meeting; or
- b. if so decided by the Committee; or
- c. if called for by Council.

Meetings are not open to the public.

Meeting quorum is at least 50% of the number of members of the committee whether vacant or not. Each member of the committee at a meeting will have one vote. The presiding member will have a deliberative vote but does not in the event of an equality of votes have a casting vote.

If a member is unable to attend a meeting, they must advise the presiding member as soon as reasonably practicable.

10. Recording and Reporting

The contents of the Minutes are to be in accordance with the Act and *Meeting Procedures Local Law 2015*.

11. Changes to Terms of Reference

This Terms of Reference is to be reviewed prior to each ordinary local government election.

These Terms of Reference may be amended by the committee when required with Council to endorse any changes.

12. Disband

Council may determine at any time that a committee is no longer required and is to be disbanded.

Document Control

| Item | Date | Resolution # |
|---|----------------|--------------|
| Committee established (in current format) | October 2013 | SC12.10.13 |
| Reviewed | November 2017 | C13.11.17 |
| Reviewed | October 2023 | SC2.10.23 |
| Reviewed | September 2024 | |

10.5 Monthly Financial Report for the period ended 31 July 2024

| | |
|-----------------------------------|---|
| File Code | FI.RPT2 |
| Author | Stan Kocian, Manager Finance and Governance |
| Senior Employee | Garry Bird, Director Corporate Services |
| Disclosure of Any Interest | Nil |
| Attachments | 1. Monthly Financial Report for the period ended 31 July 2024 ↓ |

PURPOSE

The monthly financial report discloses the Shire’s financial performance and financial position for the period ended 31 July 2024.

BACKGROUND

The monthly financial report is presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

The monthly financial report contains the statement of financial activity and the statement of financial position, which together with any accompanying documents are required to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates.

STATUTORY / LEGAL IMPLICATIONS

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare a statement of financial activity each month.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are in accordance with the approved reporting material variances (C9.07.24) of:

- (+) or (-) \$50,000 or 10%, whichever is the greater for Revenue
 - (+) or (-) \$100,000 or 10%, whichever is the greater for Expenses
- within the monthly Statement of Financial Activity during the 2024/25 financial year.

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 10 - Sustainable Governance

Outcome 10.1 - Strengthen organisational culture, governance, financial management and asset management.

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

| Risk: Financial performance is not monitored against approved budget. | | |
|--|--------------------|---------------|
| Likelihood | Consequence | Rating |
| Possible | Minor | Moderate |
| Action / Strategy | | |
| The monthly financial report tracks the Shire's actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor the Shire's actual financial performance against the adopted budget throughout the financial year. | | |

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

| Direct to stakeholder /s | Website article/ post | Social media post | Print article/ media release | E-newsletter/ Community update | Advertisem ent | Nil |
|--------------------------|-----------------------|-------------------|------------------------------|--------------------------------|----------------|-----|
| | | | | | | ✓ |

EXTERNAL CONSULTATION

Nil

COMMENT

The monthly financial report contains the following:

- Finance Dashboard with key financial indicators;
- Key financial information in graphical form;
- Statement of Financial Activity;
- Statement of Financial Position;
- Statement of Financial Activity Information, which includes a summary of the Shire's net current asset position and closing budget position;
- Explanation of Material Variances;
- Cash and Financial Assets;
- Capital Acquisitions;
- Grants and Contributions; and
- Capital Revenue.

In relation to the material variances, "timing" differences are due to the monthly spread of the budget not matching the actual spread of revenue or expenditure. Timing differences will not result in a forecast adjustment. Where the material variance is flagged as "permanent" this indicates that a forecast adjustment to the annual budget is required or has been made.

The actual closing budget position as at 31 July 2024 was a surplus of \$3,934,931 compared to a budgeted year to date surplus to the end of July of \$4,094,412. The budgeted year end surplus/deficit is nil as per the original budget adopted by Council on 31 July 2024 (SC4.07.24). Council should note that the carried forward surplus figures in this report are still subject to further year-end adjustments and have not been audited.

VOTING REQUIREMENT

Simple Majority

| OFFICER RECOMMENDATION |
|--|
| <p>That Council notes:</p> <ol style="list-style-type: none">1. the closing position of the Shire for the period ended 31 July 2024 is a surplus of \$3,934,931, compared to the year to date budgeted surplus of \$4,094,412; and2. the explanation of material variances in the Statement of Financial Activity contained in Note 2 of Attachment 1. |



SHIRE OF MUNDARING

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 July 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statements required by regulation

| | |
|--|----|
| Finance Dashboard | 2 |
| Key Information | 3 |
| Statement of Financial Activity | 6 |
| Statement of Financial Position | 7 |
| Note 1 Statement of Financial Activity Information | 8 |
| Note 2 Explanation of Material Variances | 9 |
| Note 3 Cash and Financial Assets | 10 |
| Note 4 Capital Acquisitions | 11 |
| Note 5 Grants and Contributions | 13 |
| Note 6 Capital Revenue | 14 |

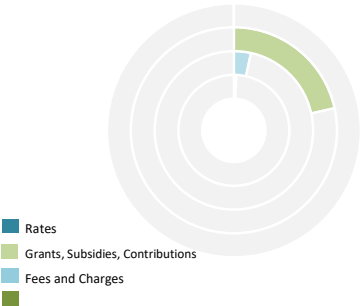
SHIRE OF MUNDARING
FINANCE DASHBOARD
FOR THE PERIOD ENDED 31 JULY 2024

Summary

Actual Rates Raised \$0
Actual Operating Revenue \$1,013,762
Actual Capital Grants \$40,000
Actual Operating Expenditure (\$5,447,672)
Actual Capital Expenditure (\$301,297)
Actual Proceeds from Sale of Assets \$0

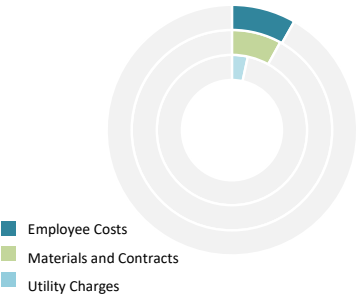
Year to Date Revenue Actuals Compared to Annual Budget

YTD Revenue vs Annual Budget



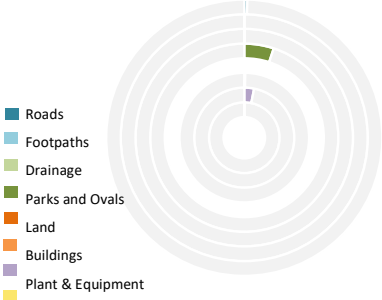
Year to Date Expenditure Actuals Compared to Annual Budget

YTD Expenditure vs Annual Budget



Year to Date Capital Actuals Compared to Annual Budget

YTD Capital vs Annual Budget



Closing Budget Surplus 30 June 2025

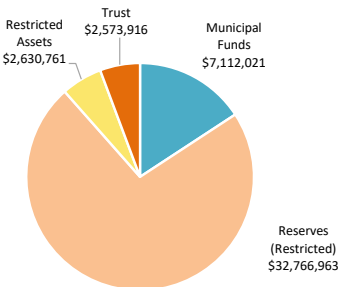
\$0

YTD Actual Budget Surplus

\$3,934,931

Investments

Investments by Classification



Loans

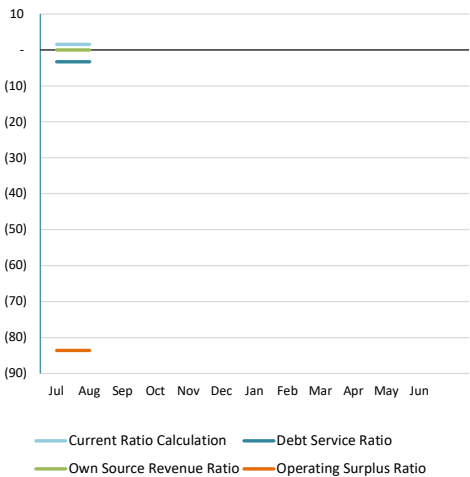
Actual Principal Outstanding \$7,626,158

Rates Outstanding

20 Properties with > \$10k outstanding
127 Properties with \$3k to \$10k outstanding
114 Properties where legal action commenced in 2023/24
255 Properties on alternative payment arrangements (>\$3k)

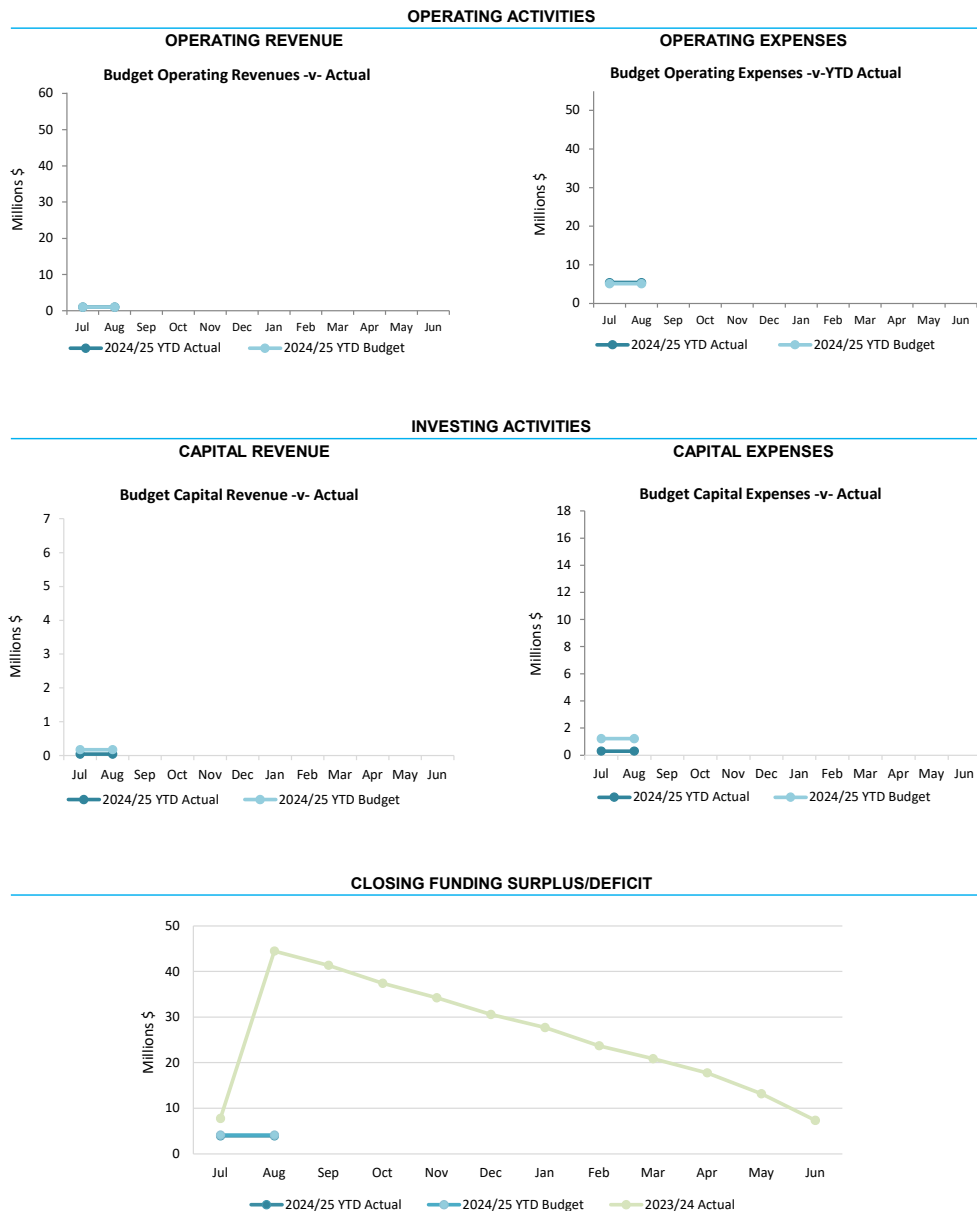
Financial Ratios

| | Actual | Benchmark |
|--------------------------|---------|-----------|
| Current Ratio | 1.51 | 1 |
| Debt Service Ratio | (3.30) | 3 |
| Own Source Revenue Ratio | 0.05 | >0.80 |
| Operating Surplus Ratio | (83.60) | >0 |



**SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024**

KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

KEY INFORMATION - GRAPHICAL (Continued)

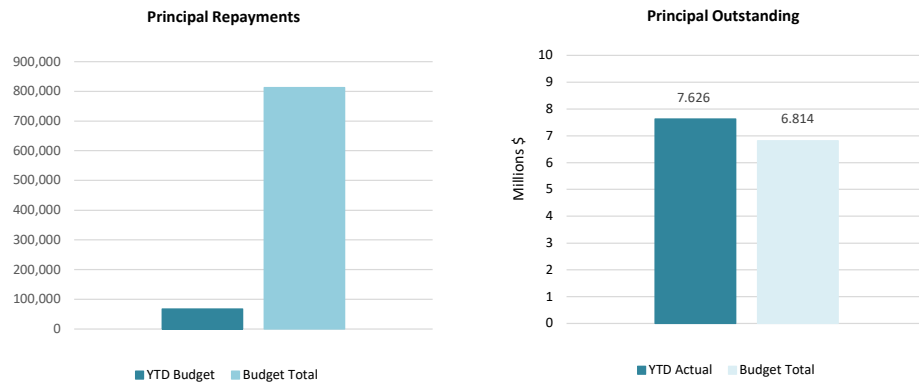


SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

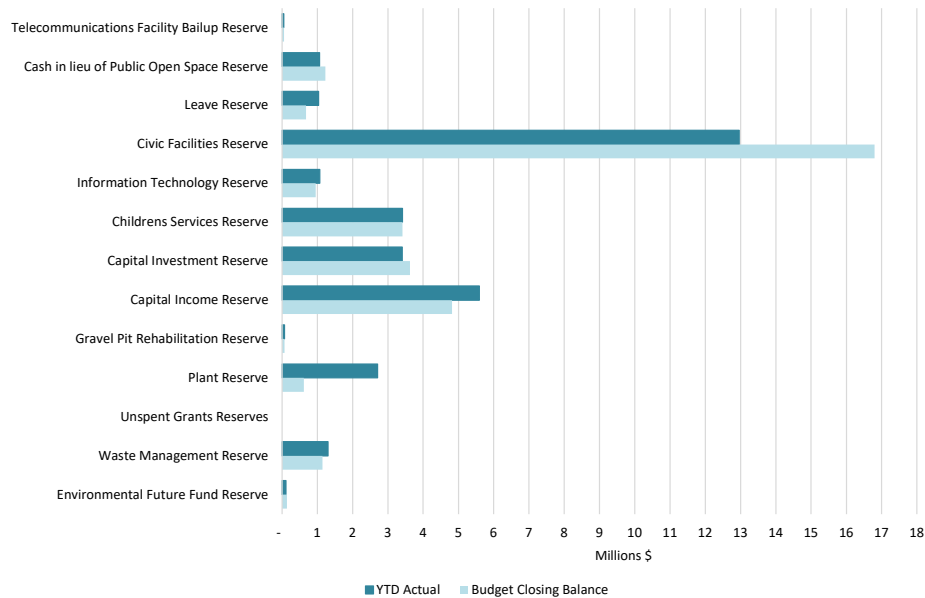
KEY INFORMATION - GRAPHICAL (Continued)

FINANCING ACTIVITIES

BORROWINGS



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF MUNDARING
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

| | Supplementary Information | Adopted Budget (a) \$ | YTD Budget (b) \$ | YTD Actual (c) \$ | Variance* \$ | Variance* % | Var. |
|--|------------------------------|--------------------------------|----------------------------|----------------------------|------------------|-----------------|------|
| OPERATING ACTIVITIES | | | | | | | |
| Revenue from operating activities | | | | | | | |
| General rates | | 33,831,164 | 0 | 0 | 0 | 0.00% | |
| Grants, subsidies and contributions | 5 | 4,455,491 | 348,541 | 960,724 | 612,183 | 175.64% | ▲ |
| Fees and charges | | 12,754,045 | 343,703 | 442,809 | 99,106 | 28.83% | ▲ |
| Interest revenue | | 2,420,000 | 201,658 | (486,338) | (687,996) | (341.17)% | ▼ |
| Other revenue | | 2,119,965 | 127,523 | 96,567 | (30,956) | (24.27)% | ▼ |
| Profit on asset disposals | | 157,519 | 0 | 0 | 0 | 0.00% | |
| | | 55,738,184 | 1,021,425 | 1,013,762 | (7,663) | (0.75)% | |
| Expenditure from operating activities | | | | | | | |
| Employee costs | | (24,770,447) | (1,854,640) | (2,057,613) | (202,973) | 10.94% | ▲ |
| Materials and contracts | | (23,824,785) | (1,978,660) | (1,905,777) | 72,883 | (3.68)% | ▼ |
| Utility charges | | (1,354,833) | (113,309) | (45,878) | 67,431 | (59.51)% | ▼ |
| Depreciation | | (9,619,397) | (800,568) | (792,527) | 8,041 | (1.00)% | ▼ |
| Finance costs | | (294,500) | (24,186) | 0 | 24,186 | (100.00)% | ▲ |
| Insurance | | (680,440) | 0 | (346,107) | (346,107) | 0.00% | ▲ |
| Other expenditure | | (1,124,950) | (358,464) | (299,770) | 58,694 | (16.37)% | ▼ |
| Loss on asset disposals | | (226,819) | 0 | 0 | 0 | 0.00% | |
| | | (61,896,171) | (5,129,827) | (5,447,672) | (317,845) | 6.20% | |
| Non-cash amounts excluded from operating activities | Note 1(b) | 9,688,697 | 800,568 | 794,793 | (5,775) | (0.72)% | ▼ |
| Amount attributable to operating activities | | 3,530,710 | (3,307,834) | (3,639,117) | (331,283) | (10.02)% | |
| INVESTING ACTIVITIES | | | | | | | |
| Inflows from investing activities | | | | | | | |
| Proceeds from capital grants, subsidies and contributions | 6 | 5,514,730 | 175,000 | 40,000 | (135,000) | (77.14)% | ▼ |
| Proceeds from disposal of assets | | 1,044,927 | 87,077 | 0 | (87,077) | (100.00)% | ▼ |
| | | 6,559,657 | 262,077 | 40,000 | (222,077) | (84.74)% | |
| Outflows from investing activities | | | | | | | |
| Payments for property, plant and equipment | 4 | (5,818,218) | (517,000) | (135,090) | 381,910 | (73.87)% | ▼ |
| Payments for construction of infrastructure | 4 | (10,769,193) | (700,129) | (166,207) | 533,922 | (76.26)% | ▼ |
| | | (16,587,411) | (1,217,129) | (301,297) | 915,832 | (75.25)% | |
| Amount attributable to investing activities | | (10,027,754) | (955,052) | (261,297) | 693,755 | 72.64% | |
| FINANCING ACTIVITIES | | | | | | | |
| Inflows from financing activities | | | | | | | |
| Transfer from reserves | | 6,213,027 | 0 | 0 | 0 | 0.00% | |
| | | 6,213,027 | 0 | 0 | 0 | 0.00% | |
| Outflows from financing activities | | | | | | | |
| Repayment of borrowings | | (812,438) | (67,703) | 0 | 67,703 | (100.00)% | ▼ |
| Payments for principal portion of lease liabilities | | (214,033) | 0 | 0 | 0 | 0.00% | |
| Transfer to reserves | | (7,543,139) | (428,626) | 501,248 | 929,874 | (216.94)% | ▼ |
| | | (8,569,610) | (496,329) | 501,248 | 997,577 | 200.99% | |
| Amount attributable to financing activities | | (2,356,583) | (496,329) | 501,248 | 997,577 | 200.99% | |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | | |
| Surplus or deficit at the start of the financial year | | 8,853,627 | 8,853,627 | 7,334,097 | (1,519,530) | (17.16)% | ▼ |
| Amount attributable to operating activities | | 3,530,710 | (3,307,834) | (3,639,117) | (331,283) | (10.02)% | ▼ |
| Amount attributable to investing activities | | (10,027,754) | (955,052) | (261,297) | 693,755 | (72.64)% | ▼ |
| Amount attributable to financing activities | | (2,356,583) | (496,329) | 501,248 | 997,577 | (200.99)% | ▼ |
| Surplus or deficit after imposition of general rates | | 0 | 4,094,412 | 3,934,931 | (159,481) | (3.90)% | ▼ |

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF MUNDARING
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2024**

| | Supplementary Information | 31 July 2024 \$ |
|--------------------------------------|------------------------------|--------------------|
| CURRENT ASSETS | | |
| Cash and cash equivalents | 3 | 8,255,549 |
| Trade and other receivables | | 4,996,541 |
| Other financial assets | | 34,254,196 |
| Inventories | | 60,338 |
| Other assets | | 850 |
| TOTAL CURRENT ASSETS | | 47,567,474 |
| NON-CURRENT ASSETS | | |
| Trade and other receivables | | 1,432,151 |
| Other financial assets | | 145,549 |
| Investment in associate | | 20,305,412 |
| Property, plant and equipment | | 87,023,740 |
| Infrastructure | | 381,137,915 |
| Right-of-use assets | | 364,754 |
| TOTAL NON-CURRENT ASSETS | | 490,409,521 |
| TOTAL ASSETS | | 537,976,995 |
| CURRENT LIABILITIES | | |
| Trade and other payables | | 6,736,224 |
| Other liabilities | | 320,631 |
| Lease liabilities | | 223,602 |
| Borrowings | | 812,437 |
| Employee related provisions | | 3,808,724 |
| TOTAL CURRENT LIABILITIES | | 11,901,618 |
| NON-CURRENT LIABILITIES | | |
| Lease liabilities | | 148,158 |
| Borrowings | | 6,813,721 |
| Employee related provisions | | 248,084 |
| Other provisions | | 161,200 |
| TOTAL NON-CURRENT LIABILITIES | | 7,371,163 |
| TOTAL LIABILITIES | | 19,272,781 |
| NET ASSETS | | 518,704,214 |
| EQUITY | | |
| Retained surplus | | 142,644,172 |
| Reserve accounts | | 32,766,964 |
| Revaluation surplus | | 343,293,078 |
| TOTAL EQUITY | | 518,704,214 |

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MUNDARING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

1 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

| (a) Net current assets used in the Statement of Financial Activity | Supplementary Information | Adopted Budget | Last Year Closing | Year to Date |
|--|---------------------------|-------------------|-------------------|-------------------|
| | | 2024/25 | 30 June 2024 | 31 Jul 2024 |
| Current assets | | \$ | \$ | \$ |
| Cash and cash equivalents | 3 | 13,054,633 | 13,219,430 | 8,255,549 |
| Trade and other receivables | | 6,079,082 | 5,306,121 | 4,996,541 |
| Other financial assets | | 30,109,480 | 34,243,632 | 34,254,196 |
| Inventories | | 123,569 | 58,135 | 60,338 |
| Other assets | | 331,938 | 433,879 | 850 |
| | | 49,698,702 | 53,261,197 | 47,567,474 |
| Less: current liabilities | | | | |
| Trade and other payables | | (12,393,469) | (8,529,533) | (6,736,224) |
| Other liabilities | | 0 | (320,631) | (320,631) |
| Lease liabilities | | (157,727) | (223,602) | (223,602) |
| Borrowings | | (854,331) | (812,437) | (812,437) |
| Employee related provisions | | (3,534,135) | (3,808,724) | (3,808,724) |
| | | (16,939,662) | (13,694,927) | (11,901,618) |
| Net current assets | | 32,759,040 | 39,566,270 | 35,665,856 |
| Less: Total adjustments to net current assets | Note 1(c) | (32,759,040) | (32,232,173) | (31,730,925) |
| Closing funding surplus / (deficit) | | 0 | 7,334,097 | 3,934,931 |

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

| Non-cash amounts excluded from operating activities | Adopted Budget | YTD Budget (a) | YTD Actual (b) |
|--|------------------|----------------|----------------|
| | \$ | \$ | \$ |
| Adjustments to operating activities | | | |
| Less: Profit on asset disposals | (157,519) | 0 | 0 |
| Add: Loss on asset disposals | 226,819 | 0 | 0 |
| Add: Depreciation | 9,619,397 | 800,568 | 792,527 |
| Non-cash movements in non-current assets and liabilities: | | | |
| - Pensioner deferred rates | 0 | 0 | 2,266 |
| Total non-cash amounts excluded from operating activities | 9,688,697 | 800,568 | 794,793 |

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

| | Adopted Budget | Last Year Closing | Year to Date |
|---|---------------------|---------------------|---------------------|
| | 2024/25 | 30 June 2024 | 31 Jul 2024 |
| | \$ | \$ | \$ |
| Adjustments to net current assets | | | |
| Less: Reserve accounts | (33,771,098) | (33,268,212) | (32,766,964) |
| Add: Current liabilities not expected to be cleared at the end of the year: | | | |
| - Current portion of borrowings | 854,331 | 812,437 | 812,437 |
| - Current portion of lease liabilities | 157,727 | 223,602 | 223,602 |
| Total adjustments to net current assets | (32,759,040) | (32,232,173) | (31,730,925) |

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF MUNDARING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

2 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance for revenue adopted by Council for the 2024-25 year is \$50,000 or 10% whichever is the greater.
The material variance for expenses adopted by Council for the 2024-25 year is \$100,000 or 10% whichever is the greater.

| Description | Var. \$ \$ | Var. % % | |
|---|---------------|-------------|---|
| Revenue from operating activities | | | |
| General rates | 0 | 0.00% | |
| No variance. | | | |
| Grants, subsidies and contributions | 612,183 | 175.64% | ▲ |
| MECPC Childcare Grant \$271,979 received earlier than budgeted. | | | |
| Mitigation Activity Fund Grant Income \$283,750 received earlier than budgeted. | | | |
| Fees and charges | 99,106 | 28.83% | ▲ |
| Childcare fees income \$39,658 greater than YTD Budget. | | | |
| Oval and hall income \$11,997 greater than YTD Budget. | | | |
| Interest revenue | (687,996) | (341.17%) | ▼ |
| Impact of the interest accrued on term deposits as at 30 June 2024 - \$543k. | | | |
| Other revenue | (30,956) | (24.27%) | ▼ |
| Within variance threshold. | | | |
| Profit on asset disposals | 0 | 0.00% | |
| No variance. | | | |
| Expenditure from operating activities | | | |
| Employee costs | (202,973) | 10.94% | ▲ |
| Workers Compensation Premium expense paid in July - budgeted in August. | | | |
| Materials and contracts | 72,883 | (3.68%) | ▼ |
| Within variance threshold. | | | |
| Utility charges | 67,431 | (59.51%) | ▼ |
| Impact of Street Lighting Charges year end accrual. | | | |
| Depreciation | 8,041 | (1.00%) | ▼ |
| Within variance threshold. | | | |
| Finance costs | 24,186 | (100.00%) | ▼ |
| Relates to the timing of loans repayments; current month payment not due until 1st of following month. | | | |
| Insurance | (346,107) | 0.00% | ▲ |
| Insurance premium expense paid in July - budgeted in August. | | | |
| Other expenditure | 58,694 | (16.37%) | ▼ |
| Within variance threshold. | | | |
| Inflows from investing activities | | | |
| Proceeds from capital grants, subsidies and contributions | (135,000) | (77.14%) | ▼ |
| Relates to timing of multiple grants - see Note 6. | | | |
| Proceeds from disposal of assets | (87,077) | (100.00%) | ▼ |
| Relates to timing of plant disposals - see Note 6. | | | |
| Outflows from investing activities | | | |
| Payments for property, plant and equipment | 381,910 | (73.87%) | ▼ |
| Variances due to timing of plant replacements - see Note 4. | | | |
| Payments for construction of infrastructure | 533,922 | (76.26%) | ▼ |
| Variances spread over numerous projects - see Note 4. | | | |
| Inflows from financing activities | | | |
| Transfer from reserves | 0 | 0.00% | |
| No variance. | | | |
| Outflows from financing activities | | | |
| Repayment of borrowings | 67,703 | (100.00%) | ▼ |
| Relates to the timing of loans repayments, current month payment not due until 1st of following month. Variance is due to year end accrual. | | | |
| Payments for principal portion of lease liabilities | 0 | 0.00% | |
| No variance. | | | |
| Transfer to reserves | 929,874 | (216.94%) | ▼ |
| Variance relates to interest accruals processed at year end. | | | |
| Surplus or deficit at the start of the financial year | (1,519,530) | (17.16%) | ▼ |
| Variance is due to year end accruals and underestimated materials and contracts forecast - to be addressed during Mid-Year Budget Review. | | | |
| Surplus or deficit after imposition of general rates | (159,481) | (3.90%) | ▼ |
| Due to variances described above | | | |

SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

3 CASH AND FINANCIAL ASSETS

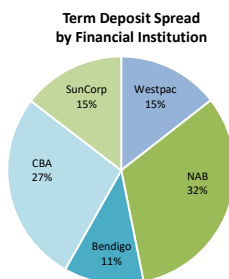
| Description | Classification | Unrestricted \$ | Restricted \$ | Total Cash \$ | Trust \$ | Institution | Interest Rate | Maturity Date |
|------------------------------------|------------------------------------|--------------------|-------------------|---------------------|------------------|-------------|------------------|------------------|
| Cash on hand | | | | | | | | |
| Municipal Bank | Cash and cash equivalents | 1,381,169 | 0 | 1,381,169 | 0 | Bendigo | Variable | n/a |
| Municipal Investment | Cash and cash equivalents | 1,586,136 | 0 | 1,586,136 | 0 | Bendigo | Variable | n/a |
| Municipal Term Deposit | Financial assets at amortised cost | 4,144,716 | 0 | 4,144,716 | 0 | CBA | 4.95% | 23/07/2024 |
| Reserve Investment | Cash and cash equivalents | 0 | 2,657,482 | 2,657,482 | 0 | Bendigo | Variable | n/a |
| Reserve Term Deposit | Financial assets at amortised cost | 0 | 3,892,860 | 3,892,860 | 0 | Bendigo | 5.05% | 19/12/2024 |
| Reserve Term Deposit | Financial assets at amortised cost | 0 | 4,193,859 | 4,193,859 | 0 | NAB | 5.10% | 30/12/2024 |
| Reserve Term Deposit | Financial assets at amortised cost | 0 | 4,945,393 | 4,945,393 | 0 | Westpac | 4.80% | 22/03/2025 |
| Reserve Term Deposit | Financial assets at amortised cost | 0 | 2,657,549 | 2,657,549 | 0 | NAB | 5.30% | 22/10/2024 |
| Reserve Term Deposit | Financial assets at amortised cost | 0 | 4,246,011 | 4,246,011 | 0 | NAB | 5.10% | 18/02/2025 |
| Reserve Term Deposit | Financial assets at amortised cost | 0 | 5,000,000 | 5,000,000 | 0 | Suncorp | 5.22% | 25/09/2024 |
| Reserve Term Deposit | Financial assets at amortised cost | 0 | 5,173,809 | 5,173,809 | 0 | CBA | 4.91% | 24/03/2025 |
| Restricted Asset | Cash and cash equivalents | 0 | 2,630,761 | 2,630,761 | 0 | Bendigo | Variable | n/a |
| Trust Investment | Cash and cash equivalents | 0 | 0 | 0 | 2,573,916 | Bendigo | Variable | n/a |
| Total | | 7,112,021 | 35,397,724 | 42,509,745 | 2,573,916 | | | |
| Comprising | | | | | | | | |
| Cash and cash equivalents | | 2,967,305 | 5,288,243 | 8,255,548 | 2,573,916 | | | |
| Financial assets at amortised cost | | 4,144,716 | 30,109,481 | 34,254,197 | 0 | | | |
| | | 7,112,021 | 35,397,724 | 42,509,745 | 2,573,916 | | | |

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



Term Deposit Spread - Can't be greater than 35% for any one Financial Institution

| | | |
|---------|-------------------|-------------|
| Westpac | 4,945,393 | 14% |
| NAB | 11,097,419 | 32% |
| Bendigo | 3,892,860 | 11% |
| CBA | 9,318,525 | 27% |
| SunCorp | 5,000,000 | 15% |
| | 34,254,196 | 100% |

SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

INVESTING ACTIVITIES

4 CAPITAL ACQUISITIONS - DETAILED

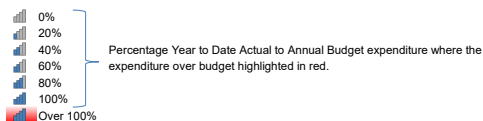
| Account Description | Adopted | | YTD Actual | Variance (Under)/Over | Variance incl Commitments |
|--|-----------|------------|------------|--------------------------|------------------------------|
| | Budget | YTD Budget | | | |
| | \$ | \$ | \$ | \$ | |
| Land | | | | | |
| Total | 0 | 0 | 0 | 0 | 0 |
| Buildings | | | | | |
| Bilgoman Pool - Changerooms Upgrade | 320,000 | 80,000 | 3,087 | (316,913) | |
| Boya Oval Changeroom/Kiosk Upgrade | 110,000 | 0 | 0 | (110,000) | |
| ** Brown Park Community Centre - Building Works | 272,000 | 136,000 | 0 | (272,000) | |
| ** Bruce Douglas - Replace Floor/Wall Tiles and Fitting | 20,000 | 0 | 0 | (20,000) | |
| Energy Emissions Reduction - Multiple Buildings | 20,000 | 0 | 0 | (20,000) | |
| Glen Forrest Hall - Disability Access Works | 0 | 0 | 0 | 0 | |
| Glen Forrest Oval - Building Capital Works | 50,000 | 0 | 0 | (50,000) | |
| Lake Leschenaultia - Cafe/ Kitchen Building Capital Works | 30,000 | 0 | 0 | (30,000) | |
| Mt Helena Oval - Changeroom Upgrade | 65,000 | 0 | 0 | (65,000) | |
| ** Mt Helena Playgroup Building - Upgrade Kitchen & Bathroom | 60,000 | 0 | 0 | (60,000) | |
| Mundaring Arena - Building Capital Works | 65,000 | 0 | 0 | (65,000) | |
| Mundaring Station Masters House - Building Capital Works | 15,000 | 0 | 0 | (15,000) | |
| Norris Park - Toilet Block | 210,000 | 0 | 0 | (210,000) | |
| ** Octagonal Hall - Front Wall Repairs | 20,000 | 0 | 0 | (20,000) | |
| ** Operations Centre - Office Layout & Work Stations Adjustments | 20,000 | 0 | 0 | (20,000) | |
| ** Operations Centre - Upgrade Chemical Storage Facilities | 51,500 | 0 | 0 | (51,500) | |
| Parkerville Hall - Disability Access Works | 0 | 0 | 0 | 0 | |
| ** Parkerville VBFB - Building Works | 25,000 | 0 | 0 | (25,000) | |
| Stoneville VBFB - Building Capital Works | 15,000 | 0 | 0 | (15,000) | |
| Wooroloo Hall - Building Works | 75,000 | 0 | 0 | (75,000) | |
| ** Wooroloo VBFB - Building Works | 25,000 | 0 | 0 | (25,000) | |
| Total | 1,468,500 | 216,000 | 3,087 | (1,465,413) | (577,779) |
| Furniture and Equipment | | | | | |
| Administration/Civic Centre - New Work Stations | 30,000 | 15,000 | 0 | (30,000) | |
| Art Acquisition Program | 47,000 | 0 | 0 | (47,000) | |
| ** Council Chambers - Install New Audio & Visual Equipment | 125,000 | 0 | 0 | (125,000) | |
| Total | 202,000 | 15,000 | 0 | (202,000) | (201,832) |
| Plant and Equipment | | | | | |
| ** Plant Replacement Program 2021-22 | 252,000 | 57,000 | 0 | (252,000) | |
| ** Plant Replacement Program 2022-23 | 889,000 | 35,000 | 0 | (889,000) | |
| ** Plant Replacement Program 2023-24 | 1,752,225 | 74,000 | 132,003 | (1,620,222) | |
| Plant Replacement Program 2024-25 | 1,204,493 | 120,000 | 0 | (1,204,493) | |
| ** Upgrade/Renew Fuel Dispensing System | 50,000 | 0 | 0 | (50,000) | |
| Total | 4,147,718 | 286,000 | 132,003 | (4,015,715) | (1,780,729) |
| Infrastructure | | | | | |
| Roads | | | | | |
| Allan Place - Road Resurfacing | 41,840 | 3,488 | 0 | (41,840) | |
| Anne Road - Road Resurfacing | 31,344 | 2,613 | 0 | (31,344) | |
| Ashstead Street - Road Resurfacing | 59,330 | 4,945 | 0 | (59,330) | |
| Bailey Road - Construct Turnaround at South End | 20,000 | 0 | 0 | (20,000) | |
| Bailey Road - Road Renewal | 26,412 | 2,201 | 0 | (26,412) | |
| Brooking Road Extension (MRRG 20/21) | 400,000 | 0 | 0 | (400,000) | |
| Brown Park Carpark Upgrade | 600,000 | 0 | 0 | (600,000) | |
| Burkinshaw Road Bridge - Repairs | 0 | 0 | 0 | 0 | |
| Clifton Street - Seal Road | 240,000 | 0 | 0 | (240,000) | |
| Cook Street Mt Helena - Road Resurfacing | 11,442 | 954 | 0 | (11,442) | |
| Coppin Road - Road Resurfacing | 123,990 | 10,333 | 0 | (123,990) | |
| ** Craig Street - Embayments - Road Kerb | 55,000 | 0 | 0 | (55,000) | |
| Dura Road - Seal Road | 40,000 | 0 | 0 | (40,000) | |
| ** Fire Access - Falls Rd To Richardson Rd - Road Surface | 310,000 | 0 | 0 | (310,000) | |
| ** Fire Access - Reservoir Rd To Rosedale Rd - Road Surface | 85,000 | 0 | 0 | (85,000) | |
| GEH Service Road (Greenmount) - Road Renewal | 0 | 0 | 0 | 0 | |
| ** Glen Road - Reconstruct Road from Maslin Rd to Victor Rd | 20,000 | 0 | 0 | (20,000) | |
| Glenburne Road - Road Resurfacing | 88,806 | 7,401 | 0 | (88,806) | |
| Goslin Street - Road Resurfacing | 41,180 | 3,433 | 2,513 | (38,667) | |
| Graham Street North - Road Resurfacing | 73,103 | 6,093 | 0 | (73,103) | |
| Hanzell Road - Road Resurfacing | 128,332 | 10,695 | 0 | (128,332) | |
| Hidden Valley Road - Road Shoulder Improvement | 88,000 | 0 | 0 | (88,000) | |
| Hillcrest Drive - Road Resurfacing | 99,928 | 8,328 | 0 | (99,928) | |
| Honeyeater Glade - Seal Road | 0 | 0 | 16,391 | 16,391 | |
| Iron Road - Rehab Widening | 26,000 | 26,000 | 0 | (26,000) | |
| Kingston Road - Road Resurfacing | 91,515 | 7,627 | 0 | (91,515) | |
| Malone Road - Seal Turnaround | 20,000 | 0 | 0 | (20,000) | |
| * Mamie Road - Recon (Parking Embayment/Turnaround) | 413,000 | 0 | 2,845 | (410,155) | |
| Martin Road - Road Resurfacing | 30,990 | 2,583 | 0 | (30,990) | |
| Movicar Road - Upgrade And Remove Deflections - Road Pavement | 0 | 0 | 0 | 0 | |
| Mills Road - Road Resurfacing | 30,480 | 2,541 | 0 | (30,480) | |
| Morrison Road (B) West Bound (from Farrall Road to Roe Hwy) - Road | 0 | 0 | 0 | 0 | |
| Morrison Road (C) East Bound (Roe Hwy to Farrall Rd) - Road Renewal | 0 | 0 | 0 | 0 | |
| Morrison Road (Railway Line East 980m) - Road Renewal | 0 | 0 | 0 | 0 | |
| Morrison Road (Railway to Farrell Rd) - Road Resurface | 600,000 | 50,000 | 0 | (600,000) | |
| Nelson Road - Road Resurfacing | 127,987 | 10,667 | 0 | (127,987) | |
| Neptune Street - Road Resurfacing | 107,943 | 8,996 | 0 | (107,943) | |
| ** New Bus Shelters | 20,000 | 0 | 0 | (20,000) | |
| Old York Rd (MRRG 24/25) - Resurface | 1,029,975 | 85,831 | 0 | (1,029,975) | |
| Oliver Street - Road Renewal | 0 | 0 | 1,127 | 1,127 | |
| Owen Road - Pedestrian Crossing | 20,000 | 0 | 0 | (20,000) | |
| Parkerville Hall - Upgrade Carpark | 165,000 | 0 | 0 | (165,000) | |
| Prosperity Road - Shoulder Improvements | 86,000 | 0 | 0 | (86,000) | |
| Redfern Road - Road Resurfacing | 19,940 | 1,663 | 0 | (19,940) | |
| Rosedale Road - Road Resurfacing | 161,730 | 13,478 | 0 | (161,730) | |
| Sandover Road - Construct Turnaround | 25,000 | 0 | 0 | (25,000) | |
| ** Sawyers Valley Bridge - Repairs | 40,000 | 0 | 0 | (40,000) | |
| Stoneville Road (MRRG 24/25) - Rehabilitation Traylen Rd to Anketell | 788,686 | 65,724 | 0 | (788,686) | |
| ** Ten Acre Way - Road Renewal | 46,400 | 0 | 0 | (46,400) | |
| ** Towerhill Court - Road Renewal | 92,000 | 0 | 0 | (92,000) | |
| Total | 6,526,353 | 335,594 | 22,876 | (6,503,477) | (6,236,389) |

SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

INVESTING ACTIVITIES

4 CAPITAL ACQUISITIONS - DETAILED (Continued)

| Account Description | Adopted | | YTD Actual | Variance (Under)/Over | Variance incl Commitments |
|--|-------------------|------------------|----------------|--------------------------|------------------------------|
| | Budget | YTD Budget | | | |
| | \$ | \$ | \$ | \$ | |
| Drainage | | | | | |
| Barusella Road - Drainage Works | 220,000 | 0 | 0 | (220,000) | |
| * Elmore Street - Drainage | 40,000 | 0 | 0 | (40,000) | |
| Glenwood Ave Paw - Drainage | 112,120 | 112,120 | 0 | (112,120) | |
| ** Grancey Avenue/Gill Street - Drainage Works | 20,000 | 0 | 0 | (20,000) | |
| ** Hardey Road - Drainage Works | 240,000 | 0 | 0 | (240,000) | |
| Mathieson Rd Transfer Station - Drainage | 10,220 | 833 | 0 | (10,220) | |
| Messines Court - Drainage Upgrade | 25,000 | 0 | 0 | (25,000) | |
| Old York Rd/ Ward Ave - Drainage Upgrade | 80,000 | 0 | 0 | (80,000) | |
| ** Rosedale Road - Drainage | 100,000 | 0 | 523 | (99,477) | |
| ** Stoneville Road - Drainage Works | 20,000 | 0 | 0 | (20,000) | |
| Total | 867,340 | 112,953 | 523 | (866,817) | (811,585) |
| Parks and Ovals | | | | | |
| Balfour Road Park - Construct Temporary Dog Park | 25,000 | 25,000 | 0 | (25,000) | |
| Brown Park - Lighting | 580,000 | 48,333 | 0 | (580,000) | |
| Brown Park - Liberty Swing | 30,000 | 0 | 0 | (30,000) | |
| Brown Park Oval - Replace Synthetic Turf Wicket | 5,000 | 0 | 0 | (5,000) | |
| Chidlow Skatepark - Seating/Shelter | 10,000 | 0 | 3,320 | (6,680) | |
| Chidlow Village Green - RV Rest Stop and Dump Point | 5,000 | 0 | 0 | (5,000) | |
| Coppin Road CRC - Capital Improvements - Hardstands | 10,000 | 833 | 0 | (10,000) | |
| Danny Wimperus Park - New Shelter Installation | 0 | 0 | 6,765 | 6,765 | |
| ** Darlington - Construct New Wetlands Recreation Area | 15,000 | 0 | 0 | (15,000) | |
| * Darlington - Heritage Walkways Works - Historical Locations | 190,000 | 15,833 | 4,364 | (185,636) | |
| ** Darlington Oval - Extend Shelter | 25,000 | 0 | 0 | (25,000) | |
| Darlington Oval - Irrigation/ Reticulation System | 180,000 | 0 | 0 | (180,000) | |
| Ellesmere Park - Construct New Dog Park | 265,000 | 132,500 | 0 | (265,000) | |
| ** Glen Forrest Hall - Upgrade Carpark | 110,000 | 0 | 0 | (110,000) | |
| ** Glen Forrest Tennis Courts - Surface Replacement & Upgrade Infrastructure | 80,000 | 0 | 0 | (80,000) | |
| ** Heritage Trail - Installation Of Signage | 30,000 | 0 | 0 | (30,000) | |
| Heritage Trails - Staged Upgrading | 10,000 | 833 | 0 | (10,000) | |
| ** Mathieson Road CRC - Repair Retaining Walls | 65,000 | 5,417 | 0 | (65,000) | |
| * Morgan John Morgan Reserve - New Pump Track Design/Build | 20,000 | 0 | 0 | (20,000) | |
| ** Mt Helena Aquatic Centre - Aquatic Capital Works | 11,500 | 0 | 0 | (11,500) | |
| Mt Helena Oval - Lighting | 24,000 | 2,000 | 0 | (24,000) | |
| Mundaring Cemetery Development | 10,000 | 2,500 | 5,363 | (4,638) | |
| Mundaring Recreation Pavilion - Extend Pergola | 0 | 0 | 122,996 | 122,996 | |
| Mundaring Town Centre - Upgrade Entry Statement | 40,000 | 0 | 0 | (40,000) | |
| Norris Park - Upgrade BBQ and Play Equipment | 57,000 | 0 | 0 | (57,000) | |
| ** Parkerville Oval - Parks Capital Works | 220,000 | 18,333 | 0 | (220,000) | |
| ** Sawyers Valley Oval - Upgrade Reticulation System | 120,000 | 0 | 0 | (120,000) | |
| ** Sawyers Valley Oval - Upgrade Soil Drainage | 230,000 | 0 | 0 | (230,000) | |
| ** Sculpture Park - Amphitheatre Repair | 10,000 | 0 | 0 | (10,000) | |
| * Swan View - Heritage Trail Head - Construct Carparks | 180,000 | 0 | 0 | (180,000) | |
| Tennis Court Upgrades | 30,000 | 0 | 0 | (30,000) | |
| VBFB Firefighting - Water Tank | 160,000 | 0 | 0 | (160,000) | |
| ** Woolooloo Reserve - Renew/Upgrade Play Equipment & Shelters | 63,000 | 0 | 0 | (63,000) | |
| Total | 2,810,500 | 251,582 | 142,808 | (2,667,692) | (2,586,587) |
| Footpaths | | | | | |
| Beresford Gardens - Footpath Welbourn Rd to Heritage Trail | 42,000 | 0 | 0 | (42,000) | |
| Glebe Road - Renew Footbridge PAW link to Glen Rd | 15,000 | 0 | 0 | (15,000) | |
| Kilburn Road - Footpath Brindle Rd to Vista Pde | 32,000 | 0 | 0 | (32,000) | |
| ** Mundaring Arena - Install Walkways | 50,000 | 0 | 0 | (50,000) | |
| Mundaring Oval - Footpath Overflow Carpark to Pavilion | 20,000 | 0 | 0 | (20,000) | |
| Old York Rd - Footpath Throssell Rd to John Forrest National Park | 110,000 | 0 | 0 | (110,000) | |
| Railway Terrace - Footpath Works | 0 | 0 | 0 | 0 | |
| Ridge Hill Rd - Footpath Scott St to Maguire Rd | 110,000 | 0 | 0 | (110,000) | |
| Vista Drive - Footpath Kilburn Rd to Dodington Pl | 186,000 | 0 | 0 | (186,000) | |
| Total | 565,000 | 0 | 0 | (565,000) | (539,545) |
| Capital expenditure total | 16,587,411 | 1,217,129 | 301,296 | (16,286,115) | (12,734,446) |



* Works in Progress carried over from 2023/24
** Project carried over from 2023/24

SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

OPERATING ACTIVITIES

5 GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Grants, subsidies and contributions revenue | | | |
|---|------------------------------|----------------|-----------------------|
| | Adopted Budget Revenue | YTD Budget | YTD Revenue Actual |
| | \$ | \$ | \$ |
| Grants and subsidies | | | |
| General Purpose Grant - Grants Commission | 188,355 | 0 | 0 |
| Education Department - Child and Parent Centre Middle Swan | 525,000 | 0 | 271,979 |
| Child Care Subsidy - Family Day Care Services | 1,650,000 | 137,500 | 157,778 |
| National Indigenous Australia Agency - Indigenous Advancement Strategy | 248,000 | (82,683) | 0 |
| Child Care Subsidy - Midvale Early Childhood and Parent Centre | 0 | 0 | 0 |
| Special Needs Subsidy Grant - Midvale Early Childhood and Parent Centre | 5,000 | 0 | 0 |
| Department of Communities - Midvale Hub | 520,000 | 130,000 | 130,244 |
| Australia Day Function | 15,000 | 0 | 0 |
| Summer of Entertainment Grant | 10,000 | 0 | 0 |
| Environmental Grant | 20,000 | 0 | 0 |
| Friends Group Program | 0 | 0 | 0 |
| Emergency Services Levy Grant | 492,697 | 123,174 | 109,938 |
| Mitigation Activity Fund | 350,000 | 0 | 283,750 |
| SES ESL Grant | 28,140 | 0 | 7,035 |
| Bus Shelter Grant - PTA | 13,000 | 0 | 0 |
| Street Lighting Grant | 80,000 | 0 | 0 |
| Local Road Grant | 142,573 | 0 | 0 |
| FOGO Grant | 55,400 | 0 | 0 |
| | 4,343,165 | 307,991 | 960,724 |
| Contributions | | | |
| Library Services Administration | 1,000 | 0 | 0 |
| Seniors Week | 1,000 | 84 | 0 |
| Mt Helena Aquatic - Eastern Hills SHS | 80,000 | 40,000 | 0 |
| Visitor Centre | 0 | 0 | 0 |
| Environmental and Sustainability | 5,000 | 417 | 0 |
| Fire Prevention | 24,751 | 0 | 0 |
| Eastern Hills Catchment Management | 322 | 27 | 0 |
| Seedlings for Landcare Program | 253 | (12) | 0 |
| Volunteer Program | 0 | 0 | 0 |
| Road Subdivision Construction Contribution | 0 | 0 | 0 |
| | 112,326 | 40,550 | 0 |
| TOTALS | 4,455,491 | 348,541 | 960,724 |

SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2024

INVESTING ACTIVITIES

6 CAPITAL REVENUE

| | Capital grant/ contribution liabilities | Capital grants, subsidies and contributions revenue | | |
|--|---|--|---------------------|-----------------------------|
| | Liability 31 Jul 2024 \$ | Adopted Budget Revenue \$ | YTD Budget \$ | YTD Revenue Actual \$ |
| Capital grants and subsidies | | | | |
| Plant Replacement Grant Funding (DFES) | 0 | 265,000 | 0 | 0 |
| 2024-25 New Plant Program | 0 | 51,493 | 0 | 0 |
| Bilgoman Pool - Changerooms Upgrade | 0 | 130,000 | 0 | 0 |
| Brown Park - Flood Lighting Upgrade | 0 | 245,354 | 0 | 40,000 |
| Brooking Road Extension (MRRG 20/21) | 0 | 400,000 | 0 | 0 |
| Darlington Oval - Irrigation/ Reticulation System | 0 | 119,000 | 0 | 0 |
| Darlington Heritage Walkways Works | 148,146 | 0 | 0 | 0 |
| Ellesmere Park - Construct New Dog Park | 0 | 265,000 | 0 | 0 |
| LRCI Grant | 163,790 | 554,221 | 0 | 0 |
| Morrison Road (Railway to Farrell Rd) - Road Resurface | 0 | 400,000 | 0 | 0 |
| Norris Park - Toilet Block | 0 | 210,000 | 0 | 0 |
| Old York Rd (MRRG 24/25) - Resurface | 0 | 829,458 | 175,000 | 0 |
| Parkerville Oval - Parks Capital Works | 0 | 113,333 | 0 | 0 |
| Roads to Recovery (RTR) Program | 0 | 874,967 | 0 | 0 |
| Sawyers Valley Oval - Parks Capital Works | 0 | 68,310 | 0 | 0 |
| State Roads Grant | 0 | 387,804 | 0 | 0 |
| Stoneville Road (MRRG 24/25) - Rehabilitation Traylen Rd to Anketell | 0 | 457,790 | 0 | 0 |
| Subdivision Road Construction Program | 0 | 20,000 | 0 | 0 |
| VBFB Firefighting Capital Equipment | 0 | 80,000 | 0 | 0 |
| Wooroloo Reserve - Parks Capital Works | 0 | 43,000 | 0 | 0 |
| | 311,936 | 5,514,730 | 175,000 | 40,000 |
| Disposal of Assets | | | | |
| Plant and Equipment disposals | 0 | 1,044,927 | 87,077 | 0 |
| | 0 | 1,044,927 | 87,077 | 0 |
| TOTALS | 311,936 | 6,559,657 | 262,077 | 40,000 |

10.6 List of Payments for July 2024

| | |
|----------------------------|--|
| File Code | FI.RPT 1 |
| Author | Stan Kocian, Manager Finance and Governance |
| Senior Employee | Garry Bird, Director Corporate Services |
| Disclosure of Any Interest | Nil |
| Attachments | 1. Payments Between Meetings - July 2024 ↓ |

PURPOSE

A list of accounts paid from the Municipal Fund and Trust Fund under the Chief Executive Officer’s delegated authority for the month of July 2024 is presented to Council for noting.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire’s Municipal and Trust Funds (CE-1). In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented.

STATUTORY / LEGAL IMPLICATIONS

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*
 - (a) *the payee’s name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction*
- (2) *A list prepared under sub regulation (1) or (2) is to be –*
 - (a) *presented to council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting*

Regulation 13A of the *Local Government (Financial Management) Regulations 1996* states:

- (1) *If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —*
 - (a) *the payee’s name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment;*
 - (d) *sufficient information to identify the payment.*

- (2) *A list prepared under subregulation (1) must be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

POLICY IMPLICATIONS

The “Procurement Policy” (1.4) provides best practice and guiding principles for purchasing activities by or on behalf of the Shire.

FINANCIAL IMPLICATIONS

All payments have been made in accordance with the approved budget and reflects the effective and timely payment of the Shire’s contractors and other creditors.

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 10 - Sustainable Governance

Outcome 10.1 - Strengthen organisational culture, governance, financial management and asset management.

SUSTAINABILITY IMPLICATIONS

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

RISK IMPLICATIONS

| | | |
|--|--------------------|---------------|
| Risk: Payments are not monitored against approved budget and delegation. | | |
| Likelihood | Consequence | Rating |
| Possible | Minor | Moderate |
| Action / Strategy | | |
| The monthly list of payments provides an open and transparent record of payments made under the CEO’s approved delegation. | | |

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

| | | | | | | |
|--------------------------|-----------------------|-------------------|------------------------------|--------------------------------|----------------|-----|
| Direct to stakeholder /s | Website article/ post | Social media post | Print article/ media release | E-newsletter/ Community update | Advertisem ent | Nil |
| | | | | | | ✓ |

EXTERNAL CONSULTATION

Nil

COMMENT

Payments for the supply of goods and services utilised by the Shire's Family and Children Services programs are fully funded by government grants/subsidies and user fees.

VOTING REQUIREMENT

Simple Majority

| OFFICER RECOMMENDATION |
|--|
| That Council notes the list of payments made during July 2024 (Attachment 1). |

PAYMENTS BETWEEN MEETINGS

The schedule of accounts paid for the month of July 2024 totals **\$7,445,324.98**

and includes:

- Municipal Cheques 200672 – 200675 and
- Electronic Funds Transfers.

Schedule of Accounts:

| | Direct Debit Amounts \$ | Total \$ |
|---|--|-----------------------|
| MUNICIPAL CHEQUE PAYMENTS | | 1,373.68 |
| EFT PAYMENTS | | 5,521,816.01 |
| EFT PAYROLL PAYMENTS | | 1,750,565.43 |
| BENDIGO MERCHANT BANK FEES | 1,832.15 | |
| BENDIGO DIRECT DEBIT FEES (incl. FTS) | 197.29 | |
| COMMONWEALTH BANK – BPOINT FEES | 30.26 | |
| COMMONWEALTH GUARANTEE FEE – WATC | 28,167.79 | |
| NATIONAL AUSTRALIA BANK (NAB PURCHASE CARD) | 19,135.41 | |
| FLEETCARE FUEL PAYMENTS | 3,282.87 | |
| HP FINANCIAL SERVICES - EQUIPMENT LEASE | 20,011.20 | |
| KONICA MINOLTA – PRINTER LEASE | 4,082.51 | |
| WA TREASURY CORPORATION | 91,888.81 | |
| RMS – LAKES MONTHLY LICENCE FEE | 202.40 | |
| RMS – MONTHLY SMS FEES | 21.10 | |
| QIKKIDS - FEES | 84.04 | |
| CBA MERCHANT FEE | 690.15 | |
| BPAY MONTHLY FEE | 1,451.45 | |
| DEBITSUCCESS | 492.43 | |
| TOTAL ELECTRONIC FUND PAYMENTS DIRECT FROM MUNICIPAL ACCOUNT | | 171,569.86 |
| TOTAL MUNICIPAL ACCOUNT | | 7,273,755.12 |
| TRUST ACCOUNT | | 0.00 |
| TOTAL ALL SCHEDULES | | \$7,445,324.98 |

MONTHLY LIST OF PAYMENTS
JULY 2024

| <u>Date</u> | <u>Reference</u> | <u>Payee</u> | <u>Description</u> | <u>Amount</u> | <u>Total</u> |
|-----------------------------------|------------------|--|---|--------------------|--------------------|
| Cheque Details | | | | | |
| 08/07/2024 | 00200672 | Office of State Revenue | REFUND | | \$ 376.08 |
| 05/07/2024 | REFUND | | REFUND - REBATE COUNCIL CLAIM 1405 & ESL CLAIM 1406 | \$ 376.08 | |
| 08/07/2024 | 00200673 | Shire of Mundaring | PETTY CASH REIMBURSEMENT | | \$ 208.55 |
| 05/07/2024 | PETTY CASH | | PETTY CASH REIMBURSEMENT - BROWN PARK | \$ 208.55 | |
| 08/07/2024 | 00200674 | Infringement Payment Centre | INFRINGEMENT | | \$ 226.10 |
| 25/06/2024 | SEB34462A8 | | INFRINGEMENT - NOT PROVIDING DRIVER DETAILS | \$ 226.10 | |
| 29/07/2024 | 00200675 | Shire of Mundaring | PETTY CASH REIMBURSEMENT | | \$ 562.95 |
| 26/07/2024 | PETTY CASH | | PETTY CASH REIMBURSEMENT - ERFDC | \$ 118.70 | |
| 26/07/2024 | PETTY CASH | | PETTY CASH REIMBURSEMENT - HUB OF THE HILLS | \$ 194.80 | |
| 28/07/2024 | PETTY CASH | | PETTY CASH REIMBURSEMENT - BROWN PARK | \$ 249.45 | |
| Total Confirmation Cheques | | | | \$ 1,373.68 | \$ 1,373.68 |
| Electronic Funds Transfer | | | | | |
| 02/07/2024 | 3757.11210-01 | Mr D A Jeans | COUNCILLOR ALLOWANCE | | \$ 2,386.42 |
| 01/07/2024 | MEETING FEE | | ENTITLEMENTS FOR JULY 2024 | \$ 2,094.75 | |
| 01/07/2024 | ICT ALLOWANCE | | ENTITLEMENTS FOR JULY 2024 | \$ 291.67 | |
| 02/07/2024 | 3757.11587-01 | Mrs N D Zlatnik | COUNCILLOR ALLOWANCE | | \$ 2,386.42 |
| 01/07/2024 | MEETING FEE | | ENTITLEMENTS FOR JULY 2024 | \$ 2,094.75 | |
| 01/07/2024 | ICT ALLOWANCE | | ENTITLEMENTS FOR JULY 2024 | \$ 291.67 | |
| 02/07/2024 | 3757.13628-01 | Mrs P Mehta | COUNCILLOR ALLOWANCE | | \$ 2,386.42 |
| 01/07/2024 | MEETING FEE | | ENTITLEMENTS FOR JULY 2024 | \$ 2,094.75 | |
| 01/07/2024 | ICT ALLOWANCE | | ENTITLEMENTS FOR JULY 2024 | \$ 291.67 | |
| 02/07/2024 | 3757.14220-01 | Ms K Beale | COUNCILLOR ALLOWANCE | | \$ 2,386.42 |
| 01/07/2024 | MEETING FEE | | ENTITLEMENTS FOR JULY 2024 | \$ 2,094.75 | |
| 01/07/2024 | ICT ALLOWANCE | | ENTITLEMENTS FOR JULY 2024 | \$ 291.67 | |
| 02/07/2024 | 3757.14221-01 | Mrs P McNeil | COUNCILLOR ALLOWANCE | | \$ 8,813.17 |
| 01/07/2024 | MEETING FEE | | ENTITLEMENTS FOR JULY 2024 | \$ 2,808.83 | |
| 01/07/2024 | ALLOWANCE | | ENTITLEMENTS FOR JULY 2024 | \$ 5,712.67 | |
| 01/07/2024 | ICT ALLOWANCE | | ENTITLEMENTS FOR JULY 2024 | \$ 291.67 | |
| 02/07/2024 | 3757.14222-01 | Mr L W Ellery | COUNCILLOR ALLOWANCE | | \$ 2,386.42 |
| 01/07/2024 | MEETING FEE | | ENTITLEMENTS FOR JULY 2024 | \$ 2,094.75 | |
| 01/07/2024 | ICT ALLOWANCE | | ENTITLEMENTS FOR JULY 2024 | \$ 291.67 | |
| 02/07/2024 | 3757.14236-01 | Mrs J E Cicchini | COUNCILLOR ALLOWANCE | | \$ 2,386.42 |
| 01/07/2024 | MEETING FEE | | ENTITLEMENTS FOR JULY 2024 | \$ 2,094.75 | |
| 01/07/2024 | ICT ALLOWANCE | | ENTITLEMENTS FOR JULY 2024 | \$ 291.67 | |
| 02/07/2024 | 3757.4526-01 | Mr J S Daw | COUNCILLOR ALLOWANCE | | \$ 2,386.42 |
| 01/07/2024 | ICT ALLOWANCE | | ENTITLEMENTS FOR JULY 2024 | \$ 291.67 | |
| 01/07/2024 | MEETING FEE | | ENTITLEMENTS FOR JULY 2024 | \$ 2,094.75 | |
| 02/07/2024 | 3757.8924-01 | Ms P A Cook | COUNCILLOR ALLOWANCE | | \$ 3,814.59 |
| 01/07/2024 | MEETING FEE | | ENTITLEMENTS FOR JULY 2024 | \$ 2,094.75 | |
| 01/07/2024 | DSP ALLOWANCE | | ENTITLEMENTS FOR JULY 2024 | \$ 1,428.17 | |
| 01/07/2024 | ICT ALLOWANCE | | ENTITLEMENTS FOR JULY 2024 | \$ 291.67 | |
| 04/07/2024 | 3758.15703-01 | Mr J M Mason | REFUND | | \$ 1,045.00 |
| 04/07/2024 | REFUND | | RATES REFUND | \$ 1,045.00 | |
| 03/07/2024 | 3759.3462-01 | Care Giver Subsidies | CARE GIVER SUBSIDIES | | \$ 27,569.72 |
| 05/07/2024 | 030724 | | CARE GIVER SUBSIDIES | \$ 27,569.72 | |
| 08/07/2024 | 3760.34-01 | Water Corporation | WATER RATES & FEES | | \$ 1,120.66 |
| 05/07/2024 | 9012388904 | | WATER RATES & FEES | \$ 914.94 | |
| 05/07/2024 | 9010381397 | | WATER RATES & FEES | \$ 177.92 | |
| 05/07/2024 | 9004693298 | | WATER RATES & FEES | \$ 27.80 | |
| 08/07/2024 | 3761.11225-01 | Mount Helena Tennis Club | REIMBURSEMENT | | \$ 1,378.42 |
| 05/07/2024 | REIMBURSEMENT | | REIMBURSEMENT - VANDALISM REPAIR EXPENSES | \$ 1,378.42 | |
| 08/07/2024 | 3761.12599-01 | Department of Mines, Industry Regulation | BUILDING SERVICES LEVY | | \$ 14,689.83 |
| 05/07/2024 | JUNE 2024 | | BUILDING SERVICES LEVY - JUNE 2024 | \$ 14,689.83 | |
| 08/07/2024 | 3761.14338-01 | Ms C L Robins | REIMBURSEMENT | | \$ 250.46 |
| 05/07/2024 | REIMBURSEMENT | | REIMBURSEMENT OF CHILDREN SERVICES EXPENSES | \$ 250.46 | |

**MONTHLY LIST OF PAYMENTS
JULY 2024**

| | | | | | | | | | |
|-------------------|----------------------|--|--|--|----|------------|-----------|-------------------|-----------------|
| 08/07/2024 | 3761.174-01 | Synergy | ELECTRICITY | | | \$ | | \$ | 4,488.91 |
| 25/06/2024 | 5639936321 | | ELECTRICITY | | \$ | 1,257.34 | | | |
| 25/06/2024 | 8749180328 | | ELECTRICITY | | \$ | 127.00 | | | |
| 25/06/2024 | 5142730716 | | ELECTRICITY | | \$ | 128.96 | | | |
| 25/06/2024 | 5045204415 | | ELECTRICITY | | \$ | 198.94 | | | |
| 25/06/2024 | 8876289221 | | ELECTRICITY | | \$ | 231.77 | | | |
| 25/06/2024 | 5293966810 | | ELECTRICITY | | \$ | 128.96 | | | |
| 25/06/2024 | 2172465520 | | ELECTRICITY | | \$ | 126.20 | | | |
| 25/06/2024 | 5293970011 | | ELECTRICITY | | \$ | 128.96 | | | |
| 25/06/2024 | 5293966712 | | ELECTRICITY | | \$ | 129.27 | | | |
| 22/06/2024 | 5100198416 | | ELECTRICITY | | \$ | 426.72 | | | |
| 26/06/2024 | 0239507529 | | ELECTRICITY | | \$ | 140.68 | | | |
| 26/06/2024 | 5183606212 | | ELECTRICITY | | \$ | 1,464.11 | | | |
| 08/07/2024 | 3761.196-01 | Glen Forrest Volunteer Bushfire Brigade | HAZARD REDUCTION BURN | | | | \$ | 480.00 | |
| 05/07/2024 | HR BURN | | HAZARD REDUCTION BURN - LAKE LESCHENAUTIA CELL 16 | | \$ | 480.00 | | | |
| 08/07/2024 | 3761.217-01 | Darling Range Volunteer Bushfire Brigade | HAZARD REDUCTION BURN | | | | \$ | 320.00 | |
| 05/07/2024 | HR BURN | | HAZARD REDUCTION BURN - LAKE LESCHENAUTIA CELL 16 | | \$ | 320.00 | | | |
| 08/07/2024 | 3761.306-01 | Darlington Volunteer Bushfire Brigade | HAZARD REDUCTION BURN | | | | \$ | 800.00 | |
| 05/07/2024 | HR BURN | | HAZARD REDUCTION BURN - LAKE LESCHENAUTIA CELL 16 | | \$ | 800.00 | | | |
| 08/07/2024 | 3761.313-01 | Mundaring Volunteer Fire & Rescue Service | HAZARD REDUCTION BURN | | | | \$ | 320.00 | |
| 05/07/2024 | HR BURN | | HAZARD REDUCTION BURN - LAKE LESCHENAUTIA CELL 16 | | \$ | 320.00 | | | |
| 08/07/2024 | 3761.318-01 | Sawyers Valley Volunteer Bushfire Brigade | HAZARD REDUCTION BURN | | | | \$ | 320.00 | |
| 05/07/2024 | HR BURN | | HAZARD REDUCTION BURN - LAKE LESCHENAUTIA CELL 16 | | \$ | 320.00 | | | |
| 08/07/2024 | 3761.363-01 | Parkerville Volunteer Bushfire Brigade | HAZARD REDUCTION BURN | | | | \$ | 320.00 | |
| 05/07/2024 | HR BURN | | HAZARD REDUCTION BURN - LAKE LESCHENAUTIA CELL 16 | | \$ | 320.00 | | | |
| 08/07/2024 | 3761.589-01 | Shire of Mundaring | LEVY PAYMENTS | | | | \$ | 7,111.60 | |
| 05/07/2024 | 030724 | | FDC PARENT LEVY | | \$ | 6,701.60 | | | |
| 05/07/2024 | JUNE 2024 | | BUILDING SERVICES LEVY - JUNE 2024 | | \$ | 410.00 | | | |
| 08/07/2024 | 3761.8457-01 | Ms R L Clark | REIMBURSEMENT | | | | \$ | 116.50 | |
| 05/07/2024 | REIMBURSEMENT | | REIMBURSEMENT - FUEL EXPENSES FOR P4822 | | \$ | 116.50 | | | |
| 04/07/2024 | 3762.12516-01 | PayClear Services Pty Ltd (Superchoice) | SUPERANNUATION JUNE 2024 | | | | \$ | 120,283.17 | |
| 03/07/2024 | Jul2024A-18 | | SUPERANNUATION JUNE 2024 | | \$ | 120,283.17 | | | |
| 08/07/2024 | 3763.10704-01 | Middendorp Electric Company Pty Ltd | PARTS | | | | \$ | 53.00 | |
| 21/06/2024 | 10248179 | | SUPPLY STAINLESS STEEL CABLE TIES FOR PLAYGROUNDS | | \$ | 53.00 | | | |
| 08/07/2024 | 3763.11017-01 | Sapio Pty Ltd | SECURITY EXPENSES | | | | \$ | 236.15 | |
| 21/06/2024 | SP270729 | | ATTEND SITE & RESET CLOCK - BRUCE DOUGLAS PAVILION | | \$ | 236.15 | | | |
| 08/07/2024 | 3763.1111-01 | Zipform Pty Ltd | LETTER PRODUCTION | | | | \$ | 28,593.34 | |
| 27/06/2024 | 220231 | | FOGO PRE ROLL OUT LETTER PRODUCTION & MAIL OUT | | \$ | 28,593.34 | | | |
| 08/07/2024 | 3763.11161-01 | AXIIS Contracting Pty Ltd | EARTHWORKS | | | | \$ | 13,047.39 | |
| 04/07/2024 | 8396 | | SUPPLY & CONSTRUCT CROSSOVER - RICHARD RD GLEN FORREST | | \$ | 13,047.39 | | | |
| 08/07/2024 | 3763.11359-01 | FE TECHNOLOGIES PTY LTD | MAINTENANCE | | | | \$ | 864.60 | |
| 05/07/2024 | SVIP028896 | | ANNUAL MAINTENANCE - SECURE EXTERNAL RETURN CHUTE | | \$ | 451.00 | | | |
| 05/07/2024 | SVIP028897 | | ANNUAL MAINTENANCE - LOW PROFILE SHIELDED CIRC | | \$ | 160.60 | | | |
| 05/07/2024 | SVIP028898 | | ANNUAL MAINTENANCE - SORT ASSISTANT UPGRADE SOFTWARE | | \$ | 253.00 | | | |
| 08/07/2024 | 3763.11756-01 | Infocouncil Pty Ltd | LICENCE FEES | | | | \$ | 24,837.34 | |
| 13/06/2024 | INFO-203678 | | ANNUAL HELPDESK & LICENCE FEES 2024/2025 | | \$ | 24,837.34 | | | |
| 08/07/2024 | 3763.11953-01 | The Stationery Co (C Willis & D J Willis | STATIONERY | | | | \$ | 207.17 | |
| 12/06/2024 | 172375 | | STATIONERY ITEMS | | \$ | 207.17 | | | |
| 08/07/2024 | 3763.12-01 | Department of Human Services - Child | CHILD SUPPORT PAYMENT | | | | \$ | 765.69 | |
| 30/06/2024 | PY02-01-CHILD SU | | CHILD SUPPORT PAYMENT | | \$ | 765.69 | | | |
| 08/07/2024 | 3763.12078-01 | Recruitwest Pty Ltd | TEMP STAFF | | | | \$ | 1,029.42 | |
| 04/07/2024 | C INV 591335 | | TEMP STAFF - CONTAINER COLLECTION DRIVER | | \$ | 1,029.42 | | | |
| 08/07/2024 | 3763.12300-01 | Terratree Pty Ltd | TRAINING | | | | \$ | 341.00 | |
| 26/06/2024 | GC24004 | | GREEN CARD BIOSECURITY TRAINING | | \$ | 341.00 | | | |
| 08/07/2024 | 3763.12422-01 | MDM Plumbing and Gas | PLUMBING SERVICES | | | | \$ | 208.95 | |
| 27/06/2024 | 3020 | | REPAIR LEAKING TOILET - LAKE LESCHENAUTIA | | \$ | 208.95 | | | |
| 08/07/2024 | 3763.12601-01 | Maddington Concrete Products Pty Ltd | CONCRETE | | | | \$ | 3,179.00 | |
| 14/06/2024 | INV/060496 | | SUPPLY & DELIVER SIDE ENTRY FRAMES & COVERS | | \$ | 2,723.60 | | | |
| 14/06/2024 | INV/060497 | | SUPPLY BUBBLE UP GRATE | | \$ | 455.40 | | | |
| 08/07/2024 | 3763.12625-01 | Bushfire Safety Consulting Pty Ltd | CONSULTING SERVICES | | | | \$ | 1,980.00 | |
| 28/06/2024 | 00005878 | | RETRO FITTING LITERATURE RESEARCH & ADVICE | | \$ | 1,980.00 | | | |
| 08/07/2024 | 3763.12771-01 | AMPAC Debt Recovery (WA) Pty Ltd | DEBT RECOVERY | | | | \$ | 302.50 | |
| 25/06/2024 | 108387 | | RATES DEBT RECOVERY SERVICES 2023/2024 | | \$ | 302.50 | | | |

**MONTHLY LIST OF PAYMENTS
JULY 2024**

| | | | | | | | |
|------------|-------------------|--|---|----|------------|----|------------|
| 08/07/2024 | 3763.12859-01 | Insight Enterprises Australia Pty Ltd | SUBSCRIPTION | | | | |
| 14/06/2024 | 100461488 | | MICROSOFT VOLUME AGREEMENT 2024/2025 | \$ | 125,334.51 | \$ | 125,334.51 |
| 08/07/2024 | 3763.12899-01 | NAPA (A Division of GPC Asia Pacific | CONSUMABLES | | | \$ | 294.25 |
| 19/06/2024 | 1320376841 | | SUPPLY OF WORKSHOP CONSUMABLES | \$ | 222.75 | | |
| 19/06/2024 | 1320376811 | | SUPPLY OF WORKSHOP CONSUMABLES | \$ | 71.50 | | |
| 08/07/2024 | 3763.13-01 | Shire of Mundaring | PAYROLL DEDUCTION | | | \$ | 14,100.42 |
| 30/06/2024 | PY01-01-Private | | PAYROLL DEDUCTION | \$ | 1,400.00 | | |
| 30/06/2024 | PY01-01-Buy Addi | | PAYROLL DEDUCTION | \$ | 851.38 | | |
| 30/06/2024 | PY01-01-Novated | | PAYROLL DEDUCTION | \$ | 5,826.64 | | |
| 30/06/2024 | PY01-01-Novated | | PAYROLL DEDUCTION | \$ | 2,994.39 | | |
| 30/06/2024 | PY01-01-Novated | | PAYROLL DEDUCTION | \$ | 1,295.03 | | |
| 30/06/2024 | PY01-01-Novated | | PAYROLL DEDUCTION | \$ | 802.36 | | |
| 30/06/2024 | PY02-01-Buy Addi | | PAYROLL DEDUCTION | \$ | 930.62 | | |
| 08/07/2024 | 3763.13208-01 | Fire Protection Services WA Pty Ltd | FIRE & EMERGENCY SERVICES MAINTENANCE | | | \$ | 1,416.84 |
| 28/06/2024 | 11280 | | FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA LIBRARY | \$ | 289.30 | | |
| 28/06/2024 | 11236 | | FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY | \$ | 478.96 | | |
| 28/06/2024 | 11237 | | FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA | \$ | 518.87 | | |
| 28/06/2024 | 11245 | | FIRE & EMERGENCY SERVICES MAINTENANCE - ADMIN | \$ | 129.71 | | |
| 08/07/2024 | 3763.13268-01 | Department of Human Services - The | PAYROLL DEDUCTION | | | \$ | 77.89 |
| 30/06/2024 | PY01-01-Centrelli | | PAYROLL DEDUCTION | \$ | 77.89 | | |
| 08/07/2024 | 3763.13345-01 | ABM Landscaping (Mikevie Pty Ltd T/As | LANDSCAPING | | | \$ | 12,804.55 |
| 26/06/2024 | INV-5467 | | ROCK PITCHING - BILGOMAN AQUATIC CENTRE | \$ | 2,475.00 | | |
| 26/06/2024 | INV-5466 | | BRICK PAVING RE-INSTATEMENT - BILGOMAN AQUATIC CENTRE | \$ | 3,654.75 | | |
| 28/06/2024 | INV-5461 | | MOWING SERVICE - BILGOMAN AQUATIC CENTRE | \$ | 418.00 | | |
| 04/07/2024 | INV-5478 | | WETTING AGENT APPLICATION - HELENA VALLEY RD | \$ | 3,011.80 | | |
| 04/07/2024 | INV-5479 | | TURF INSTALLATION - DANNY WIMPERIS RESERVE | \$ | 3,245.00 | | |
| 08/07/2024 | 3763.135-01 | BOC Ltd | CYLINDER RENTAL | | | \$ | 39.42 |
| 20/06/2024 | 4036836518 | | OXYGEN INDUSTRIAL E2 REFILL - DEPOT | \$ | 39.42 | | |
| 08/07/2024 | 3763.13600-01 | Stevlec Electrical Pty Ltd | ELECTRICAL SERVICES | | | \$ | 603.02 |
| 26/06/2024 | 15988 | | ELECTRICAL SERVICES - LAKE LESCHENAULTIA BBQ REPAIR | \$ | 603.02 | | |
| 08/07/2024 | 3763.13866-01 | Booktopia Pty Ltd | BOOKS | | | \$ | 1,756.95 |
| 19/06/2024 | 21382017 | | BOOK STOCK - AFM LIBRARY | \$ | 546.62 | | |
| 19/06/2024 | 21391931 | | BOOK STOCK - KSP LIBRARY | \$ | 129.01 | | |
| 19/06/2024 | 21391968 | | BOOK STOCK - AFM LIBRARY | \$ | 187.73 | | |
| 19/06/2024 | 21392839 | | BOOK STOCK - KSP LIBRARY | \$ | 306.21 | | |
| 19/06/2024 | 21392867 | | BOOK STOCK - AFM LIBRARY | \$ | 414.22 | | |
| 19/06/2024 | 21392969 | | BOOK STOCK - KSP LIBRARY | \$ | 173.16 | | |
| 08/07/2024 | 3763.14013-01 | Eastern Hills Chainsaws & Mowers Pty Ltd | EQUIPMENT REPAIRS | | | \$ | 74.00 |
| 14/06/2024 | 52006 #1 | | SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP | \$ | 74.00 | | |
| 08/07/2024 | 3763.14050-01 | Aqua Shades (The Trustee for A & Y | MAINTENANCE | | | \$ | 11,055.00 |
| 05/07/2024 | 00002975 | | SUPPLY & INSTALL NEW SHADE SAILS - BILGOMAN AQUATIC CENTRE | \$ | 11,055.00 | | |
| 08/07/2024 | 3763.14051-01 | Sweeping Services Australia Pty Ltd | STREET SWEEPING SERVICES | | | \$ | 10,002.66 |
| 04/07/2024 | INV-0595 | | SUPPLY OF STREET SWEEPING SERVICES | \$ | 10,002.66 | | |
| 08/07/2024 | 3763.14198-01 | Market Creations Agency Pty Ltd | DESIGN FEES/COSTS | | | \$ | 7,568.00 |
| 04/07/2024 | HQ35-9 | | COUNCIL MEETINGS MODULE CUSTOMISATION | \$ | 7,568.00 | | |
| 08/07/2024 | 3763.14221-01 | Mrs P McNeil | COUNCILLOR ALLOWANCE | | | \$ | 233.98 |
| 05/07/2024 | TRAVEL | | TRAVEL REIMBURSEMENT 249KM 28/05/2024 - 24/06/2024 | \$ | 233.98 | | |
| 08/07/2024 | 3763.14237-01 | Eastside Plumbing & Gas Pty Ltd | PLUMBING SERVICES | | | \$ | 979.00 |
| 04/07/2024 | INV-3523 | | PLUMBING SERVICES - LAKE LESCHENAULTIA | \$ | 979.00 | | |
| 08/07/2024 | 3763.14577-01 | Swan Valley Carpets (The Trustee for | CARPET/VINYL LAYING | | | \$ | 374.00 |
| 04/07/2024 | INV-3601 | | SUPPLY ADHESIVE & LAY SUPPLIED CARPET TILES BOYA COMMUNITY CENTRE | \$ | 374.00 | | |
| 08/07/2024 | 3763.14585-01 | Ringa Civil (The Trustee for the Seven | DRAINAGE SUPPLIES | | | \$ | 115,577.00 |
| 04/07/2024 | INV-1374 | | SUPPLY DRAINAGE PIPE - GLENWOOD AVE PAW | \$ | 115,577.00 | | |
| 08/07/2024 | 3763.14618-01 | LO-GO Appointments (Helene Pty Ltd | TEMP STAFF | | | \$ | 2,846.87 |
| 26/06/2024 | H3955 | | TEMP STAFF - COORDINATOR COMMUNITY FACILITIES | \$ | 2,846.87 | | |

Attachment 1 to Report 10.6

MONTHLY LIST OF PAYMENTS
JULY 2024

| | | | | | | | | |
|------------|----------------|---|--|--|----|-----------|----|-----------|
| 08/07/2024 | 3763.14644-01 | Uniting Global Pty Ltd | CLEANING | | \$ | | \$ | 3,323.58 |
| 27/06/2024 | INV-1764 | | CLEANING SERVICES - BOYA HALL 1 & 2 | | \$ | 247.50 | | |
| 26/06/2024 | INV-1742 | | CLEANING SERVICES - MUNDARING ARENA | | \$ | 440.75 | | |
| 26/06/2024 | INV-1744 | | CLEANING SERVICES - BRUCE DOUGLAS PAVILION | | \$ | 123.20 | | |
| 26/06/2024 | INV-1745 | | CLEANING SERVICES - BOYA HALL 2 | | \$ | 123.20 | | |
| 26/06/2024 | INV-1759 | | CLEANING SERVICES - MUNDARING ARENA | | \$ | 183.70 | | |
| 26/06/2024 | INV-1762 | | CLEANING SERVICES - BRUCE DOUGLAS PAVILION | | \$ | 114.40 | | |
| 26/06/2024 | INV-1763 | | CLEANING SERVICES - MUNDARING MAIN HALL | | \$ | 105.60 | | |
| 26/06/2024 | INV-1757 | | CLEANING SERVICES - ELSIE AUSTIN PAVILION | | \$ | 82.23 | | |
| 26/06/2024 | INV-1761 | | CLEANING SERVICES - BOYA HALL 1 & 2 | | \$ | 183.70 | | |
| 26/06/2024 | INV-1752 | | CLEANING SERVICES - DARLINGTON HALL & LESSER | | \$ | 217.80 | | |
| 26/06/2024 | INV-1753 | | CLEANING SERVICES - BOYA HALL | | \$ | 224.40 | | |
| 26/06/2024 | INV-1754 | | CLEANING SERVICES - BOYA HALL | | \$ | 147.40 | | |
| 26/06/2024 | INV-1755 | | CLEANING SERVICES - DARLINGTON HALL | | \$ | 105.60 | | |
| 26/06/2024 | INV-1756 | | CLEANING SERVICES - MUNDARING OVAL PAVILION | | \$ | 147.40 | | |
| 26/06/2024 | INV-1758 | | CLEANING SERVICES - DARLINGTON HALL | | \$ | 113.30 | | |
| 26/06/2024 | INV-1746 | | CLEANING SERVICES - DARLINGTON MAIN HALL | | \$ | 123.20 | | |
| 26/06/2024 | INV-1747 | | CLEANING SERVICES - BRUCE DOUGLAS PAVILION | | \$ | 123.20 | | |
| 26/06/2024 | INV-1748 | | CLEANING SERVICES - BOYA HALL 2 | | \$ | 123.20 | | |
| 26/06/2024 | INV-1749 | | CLEANING SERVICES - BOYA HALL 1 | | \$ | 147.40 | | |
| 26/06/2024 | INV-1750 | | CLEANING SERVICES - MUNDARING ARENA | | \$ | 123.20 | | |
| 26/06/2024 | INV-1751 | | CLEANING SERVICES - MUNDARING ARENA | | \$ | 123.20 | | |
| 08/07/2024 | 3763.14997-01 | EV Textile Art (Emily Constance Therese | PROFESSIONAL SERVICES | | | | \$ | 340.00 |
| 28/06/2024 | #006 | | PROVIDE VISIBLE MENDING COMMUNITY WORKSHOP ON 26/06/2024 | | \$ | 340.00 | | |
| 08/07/2024 | 3763.15019-01 | Hume City Council | MEMBERSHIP FEES | | | | \$ | 1,346.40 |
| 26/06/2024 | 2373441 | | CLIMATE EMERGENCY AUSTRALIA MEMBERSHIP CEO 2024/2025 | | \$ | 1,346.40 | | |
| 08/07/2024 | 3763.15029-01 | Signarama Midland & Joondalup (RARA | SIGNS | | | | \$ | 3,091.00 |
| 28/06/2024 | ORD-8316 | | SUPPLY 7X SHELTER AREA SIGNS - LAKE LESCHENAULTIA | | \$ | 3,091.00 | | |
| 08/07/2024 | 3763.15170-01 | Twistech Pty Ltd | FENCING | | | | \$ | 29,759.95 |
| 28/06/2024 | INV-0354 | | REPAIR DAMAGED FENCING - REAR OF MUNDARING ARENA | | \$ | 839.30 | | |
| 04/07/2024 | INV-0355 | | REPAIR DAMAGED FENCING - MATHIESON RD TRANSFER STATION | | \$ | 198.00 | | |
| 04/07/2024 | INV-0345 | | INSTALL CHAINMESH FENCING & GATES - HARRY RISEBOROUGH OVAL | | \$ | 22,888.25 | | |
| 04/07/2024 | INV-0350 | | REPAIR DAMAGED FENCING - MATHIESON RD TRANSFER STATION | | \$ | 308.00 | | |
| 04/07/2024 | INV-0351 | | INSTALL CONCRETE PAD FOR CDS CAGE - CHIDLOW FOOTBALL CLUB | | \$ | 1,980.00 | | |
| 04/07/2024 | INV-0352 | | SUPPLY OXIDE CONCRETE AT SCULPTURE PARK FOR BENCH INSTALL | | \$ | 416.90 | | |
| 04/07/2024 | INV-0353 | | SUPPLY & INSTALL NEW GATES - GLEN FORREST TENNIS CLUB | | \$ | 3,129.50 | | |
| 08/07/2024 | 3763.15287-01 | Komatsu Australia Pty Ltd | PARTS | | | | \$ | 442.38 |
| 14/06/2024 | 003738947 | | SUPPLY COOLANT TANK & 3X RELAYS FOR P285 | | \$ | 442.38 | | |
| 08/07/2024 | 3763.15457-01 | The Local Government Racing & | PAYROLL DEDUCTION | | | | \$ | 22.00 |
| 30/06/2024 | PY01-01-LGRCEU | | PAYROLL DEDUCTION | | \$ | 22.00 | | |
| 08/07/2024 | 3763.15522-01 | Delos Delta Pty Ltd | GRAPHIC DESIGN | | | | \$ | 8,921.00 |
| 28/06/2024 | INV-0673 | | GRAPHIC DESIGN SHIRE OF MUNDARING ICT STRATEGY | | \$ | 2,332.00 | | |
| 28/06/2024 | INV-0671 | | SHIRE OF MUNDARING ICT STRATEGY | | \$ | 6,589.00 | | |
| 08/07/2024 | 3763.15592-01 | Pure Environmental WA Pty Ltd | ASBESTOS REMOVAL | | | | \$ | 836.00 |
| 25/06/2024 | INV-000554 | | DISPOSE OF ASBESTOS FROM BRAXAN ST GLEN FORREST | | \$ | 836.00 | | |
| 08/07/2024 | 3763.15607-01 | Core Light Communications Pty Ltd | MAINTENANCE | | | | \$ | 7,303.41 |
| 26/06/2024 | 106 | | INSTALL FIBRE ADMIN TO LIBRARY | | \$ | 7,303.41 | | |
| 08/07/2024 | 3763.15661-01 | Specialty Packaging Group Pty Ltd | LINE MARKING | | | | \$ | 602.58 |
| 19/06/2024 | 5062650 | | SUPPLY & DELIVER SPORTS FLOOR LINE MARKING TAPE | | \$ | 602.58 | | |
| 08/07/2024 | 3763.15687-01 | Purple Communications Australia Pty | PROFESSIONAL SERVICES | | | | \$ | 12, |

MONTHLY LIST OF PAYMENTS
JULY 2024

| | | | | | | | |
|------------|------------------|--|--|----|-----------|----|-----------|
| 08/07/2024 | 3763.234-01 | Coles Supermarkets Australia Pty Ltd | KIOSK SUPPLIES | | | | |
| 28/06/2024 | 194505026 | | FOOD & CONSUMABLES FOR CHILDREN - MECPC | \$ | 201.94 | \$ | 201.94 |
| 08/07/2024 | 3763.2625-01 | Stewart & Heaton Clothing Co | UNIFORMS | | | \$ | 499.63 |
| 18/06/2024 | SIN-3915155 | | UNIFORMS - PARKERVILLE VBFB | \$ | 131.77 | | |
| 18/06/2024 | SIN-3915297 | | UNIFORMS - PARKERVILLE VBFB | \$ | 184.18 | | |
| 18/06/2024 | SIN-3915310 | | UNIFORMS - PARKERVILLE VBFB | \$ | 183.68 | | |
| 08/07/2024 | 3763.2641-01 | St John Ambulance Western Australia | DEFIBRILLATOR SUPPLIES | | | \$ | 990.00 |
| 22/06/2024 | STKINV00052623 | | SUPPLY DEFIBRILLATOR PADS - ASSORTED SHIRE BUILDING | \$ | 990.00 | | |
| 08/07/2024 | 3763.300-01 | Civica Pty Ltd | SUBSCRIPTION | | | \$ | 10,312.50 |
| 21/06/2024 | C/LA037398 | | SPYDUS SERVICE LIBRARY AGREEMENT 01/08/2024 - 31/10/2024 | \$ | 10,312.50 | | |
| 08/07/2024 | 3763.336-01 | Fasta Courier Service | COURIER SERVICES | | | \$ | 249.84 |
| 06/07/2024 | 299240 | | COURIER SERVICES | \$ | 249.84 | | |
| 08/07/2024 | 3763.3390-01 | Hays Specialist Recruitment (Australia | TEMP STAFF | | | \$ | 3,654.23 |
| 04/07/2024 | 52317563 | | TEMP STAFF - CONSTRUCTION SUPERVISOR | \$ | 3,654.23 | | |
| 08/07/2024 | 3763.375-01 | Team Global Express Pty Ltd | COURIER SERVICES | | | \$ | 63.64 |
| 12/06/2024 | 0622-S364420 | | COURIER SERVICES | \$ | 63.64 | | |
| 08/07/2024 | 3763.3779-01 | Bell Fire Equipment Co Pty Ltd | PARTS | | | \$ | 27,885.00 |
| 26/06/2024 | INV-19290 | | SUPPLY 2X SLIP-ON FIRE FIGHTING UNITS FOR FHIO VEHICLE | \$ | 27,885.00 | | |
| 08/07/2024 | 3763.381-01 | Mundaring Electrical Contracting Service | ELECTRICAL SERVICES | | | \$ | 132.00 |
| 28/06/2024 | 7665 | | ELECTRICAL SERVICES - ADMIN BUILDING | \$ | 132.00 | | |
| 08/07/2024 | 3763.4-01 | Health Insurance Fund of WA | PAYROLL DEDUCTION | | | \$ | 623.25 |
| 30/06/2024 | PY01-01-HIF | | PAYROLL DEDUCTION | \$ | 623.25 | | |
| 08/07/2024 | 3763.4845-01 | Seek Limited | ADVERTISING | | | \$ | 693.00 |
| 05/07/2024 | 700631245 | | ADVERTISING | \$ | 693.00 | | |
| 08/07/2024 | 3763.5390-01 | WA Naturally Publications | VISITOR CENTRE STOCK | | | \$ | 67.55 |
| 25/06/2024 | P 1-01-032926 | | ASSORTED MAPS FOR VISITOR CENTRE STOCK | \$ | 67.55 | | |
| 08/07/2024 | 3763.5719-01 | Shire of Mundaring - Lotto Club | PAYROLL DEDUCTION | | | \$ | 271.60 |
| 30/06/2024 | PY01-01-STAFF LO | | PAYROLL DEDUCTION | \$ | 258.02 | | |
| 30/06/2024 | PY02-01-STAFF LO | | PAYROLL DEDUCTION | \$ | 13.58 | | |
| 08/07/2024 | 3763.5945-01 | West Coast Spring Water Pty Ltd | CAFE BAR CONSUMABLES | | | \$ | 32.25 |
| 27/06/2024 | 3283858 | | WATER BOTTLES FOR DEPOT | \$ | 32.25 | | |
| 08/07/2024 | 3763.6-01 | Shire of Mundaring - Social Club | PAYROLL DEDUCTION | | | \$ | 270.00 |
| 30/06/2024 | PY01-01-MUNDARIN | | PAYROLL DEDUCTION | \$ | 270.00 | | |
| 08/07/2024 | 3763.6050-01 | Fuel Distributors of Western Australia | FUEL & OILS | | | \$ | 29,107.59 |
| 05/07/2024 | 51101913 | | DIESEL & UNLEADED PETROL | \$ | 29,107.59 | | |
| 08/07/2024 | 3763.641-01 | Midland Rubber Stamps | STATIONERY | | | \$ | 106.60 |
| 12/06/2024 | 00041923 | | SUPPLY & DELIVER INK PADS | \$ | 106.60 | | |
| 08/07/2024 | 3763.6421-01 | Vermeer Equipment of WA & NT (I.D. | PARTS | | | \$ | 545.69 |
| 14/06/2024 | 126721 | | SUPPLY CURTAIN INFEDS FOR 876MDG & 866MDG | \$ | 545.69 | | |
| 08/07/2024 | 3763.6732-01 | Relationships Australia Western | EMPLOYEE ASSISTANCE PROGRAM | | | \$ | 198.00 |
| 26/06/2024 | 00439615 | | EMPLOYEE ASSISTANCE PROGRAM | \$ | 198.00 | | |
| 08/07/2024 | 3763.68-01 | The Watershed Water Systems | RETICULATION PARTS | | | \$ | 366.80 |
| 25/06/2024 | 10250254 | | RETICULATION PARTS | \$ | 148.80 | | |
| 15/06/2024 | 10250260 | | RETICULATION PARTS | \$ | 218.00 | | |
| 08/07/2024 | 3763.6879-01 | Chidlow Chatter | ADVERTISING | | | \$ | 260.00 |
| 28/06/2024 | 00005696 | | ADVERTISING - FULL PAGE FEBRUARY 2024 - VBFB | \$ | 260.00 | | |
| 08/07/2024 | 3763.7-01 | Australian Services Union | PAYROLL DEDUCTION | | | \$ | 253.00 |
| 30/06/2024 | PY02-01-AUSTRALI | | PAYROLL DEDUCTION | \$ | 132.50 | | |
| 30/06/2024 | PY01-01-AUSTRALI | | PAYROLL DEDUCTION | \$ | 120.50 | | |
| 08/07/2024 | 3763.7426-01 | Scoob's Dingo Service | FOOTPATH SWEEPING | | | \$ | 7,929.90 |
| 04/07/2024 | 2861 | | FOOTPATH SWEEPING SERVICE - VARIOUS LOCATIONS | \$ | 3,916.00 | | |
| 28/06/2024 | 2858 | | FOOTPATH SWEEPING SERVICE - VARIOUS LOCATIONS | \$ | 4,013.90 | | |
| 08/07/2024 | 3763.7641-01 | Easifleet | NOVATED LEASE | | | \$ | 11,610.11 |
| 04/07/2024 | 200807 | | NOVATED LEASE CHARGES - JULY 2024 | \$ | 11,610.11 | | |
| 08/07/2024 | 3763.80-01 | Bunnings Group Limited | HARDWARE | | | \$ | 328.27 |
| 04/07/2024 | 2440/01241987 | | HARDWARE ITEMS | \$ | 95.04 | | |
| 14/06/2024 | 2440/01172728 | | HARDWARE ITEMS | \$ | 94.04 | | |
| 05/07/2024 | 2440/01155893 | | HARDWARE ITEMS | \$ | 30.38 | | |
| 05/07/2024 | 2440/01228447 | | HARDWARE ITEMS | \$ | 108.81 | | |
| 08/07/2024 | 3763.8037-01 | Electritech Industries | ELECTRICAL SERVICES | | | \$ | 228.80 |
| 25/06/2024 | 16586 | | ELECTRICAL SERVICES - CHIDLOW OVAL HALL | \$ | 228.80 | | |
| 08/07/2024 | 3763.8275-01 | E Fire & Safety | MAINTENANCE | | | \$ | 38.50 |
| 14/06/2024 | 612172 | | ATTEND SITE & RELOCATE FIRE EXTINGUISHER ELSIE AUSTIN OVAL | \$ | 38.50 | | |

MONTHLY LIST OF PAYMENTS
JULY 2024

| | | | | | | | | |
|------------|---------------|--------------------------------------|--|--|----|-----------|----|-----------|
| 08/07/2024 | 3763.8545-01 | Sankey Plumbing Service | PLUMBING | | \$ | | \$ | 2,409.00 |
| 05/07/2024 | 6075 | | PLUMBING SERVICES - PARKERVILLE OVAL PUBLIC TOILETS | | \$ | 143.00 | | |
| 05/07/2024 | 6074 | | PLUMBING SERVICES - SCULPTURE PARK PUBLIC TOILETS | | \$ | 1,100.00 | | |
| 05/07/2024 | 6073 | | PLUMBING SERVICES - STONEVILLE VBFB | | \$ | 990.00 | | |
| 05/07/2024 | 6072 | | PLUMBING SERVICES - PARKERVILLE OVAL CHANGEROOMS | | \$ | 176.00 | | |
| 08/07/2024 | 3763.8550-01 | Catalyse Pty Ltd | PROFESSIONAL SERVICES | | | | \$ | 74,332.50 |
| 06/07/2024 | INV-1416 | | DEVELOP 2024 FUTYR COUNCIL PLAN | | \$ | 74,332.50 | | |
| 08/07/2024 | 3763.8584-01 | Great Sand Supplies Trust | GRAVEL | | | | \$ | 3,122.98 |
| 14/06/2024 | 00011309 | | SUPPLY 25MM FERRICRETE | | \$ | 3,122.98 | | |
| 08/07/2024 | 3763.8840-01 | Shire of Northam | BILYA KOORT BOODJA CENTRE EXPERIENCE | | | | \$ | 1,063.00 |
| 04/07/2024 | 30460 | | BILYA KOORT BOODJA CENTRE EXPERIENCE - 12X PEOPLE | | \$ | 1,063.00 | | |
| 08/07/2024 | 3763.8976-01 | Kool Line Electrical & Refrigeration | ELECTRICAL SERVICES | | | | \$ | 15,240.50 |
| 04/07/2024 | 00128407 | | ELECTRICAL SERVICES - BROWN PARK | | \$ | 15,240.50 | | |
| 08/07/2024 | 3763.9627-01 | MPK Tree Management Pty Ltd | STREET TREE MAINTENANCE | | | | \$ | 20,217.47 |
| 26/06/2024 | 8373 | | STREET TREE MAINTENANCE - VARIOUS LOCATIONS | | \$ | 2,942.02 | | |
| 26/06/2024 | 8363 | | STREET TREE MAINTENANCE - GLENWOOD AVE HELENA VALLEY | | \$ | 17,275.45 | | |
| 08/07/2024 | 3763.969-01 | Slater Gartrell Sports | TURF INSTALLATION | | | | \$ | 24,024.00 |
| 05/07/2024 | SG65548/01 | | SUPPLY & INSTALL PREMIUM TURF - BROWN PARK/BOYA OVAL | | \$ | 24,024.00 | | |
| 10/07/2024 | 3764.3462-01 | Care Giver Subsidies | CARE GIVER SUBSIDIES | | | | \$ | 34,317.26 |
| 10/07/2024 | 100724 | | CARE GIVER SUBSIDIES | | \$ | 34,317.26 | | |
| 10/07/2024 | 3765.13320-01 | Ms C Price | REFUND | | | | \$ | 110.00 |
| 10/07/2024 | 1300246 | | KEY BOND REFUND | | \$ | 110.00 | | |
| 10/07/2024 | 3765.13533-01 | Mrs H L Cummings | REFUND | | | | \$ | 110.00 |
| 10/07/2024 | 1399061 | | HALL BOND REFUND | | \$ | 110.00 | | |
| 10/07/2024 | 3765.14573-01 | Mrs G L Crosse | REFUND | | | | \$ | 55.00 |
| 10/07/2024 | 707351 | | KEY BOND REFUND | | \$ | 55.00 | | |
| 10/07/2024 | 3765.15708-01 | Mrs J Bonser | REFUND | | | | \$ | 44.00 |
| 10/07/2024 | 1253210 | | KEY BOND REFUND | | \$ | 44.00 | | |
| 10/07/2024 | 3765.15710-01 | Mr RP Atkins | REFUND | | | | \$ | 110.00 |
| 10/07/2024 | 1174950 | | HALL BOND REFUND | | \$ | 110.00 | | |
| 10/07/2024 | 3765.15711-01 | Mrs D Bundock | REFUND | | | | \$ | 55.00 |
| 10/07/2024 | 896218 | | KEY BOND REFUND | | \$ | 55.00 | | |
| 10/07/2024 | 3765.15712-01 | Mr S Luxton | REFUND | | | | \$ | 55.00 |
| 10/07/2024 | 1028643 | | KEY BOND REFUND | | \$ | 55.00 | | |
| 10/07/2024 | 3765.15713-01 | Mr R M Brand | REFUND | | | | \$ | 88.00 |
| 10/07/2024 | 870074 | | KEY BOND REFUND | | \$ | 44.00 | | |
| 10/07/2024 | 870074 | | KEY BOND REFUND | | \$ | 44.00 | | |
| 10/07/2024 | 3765.15714-01 | Mr T S Miller | REFUND | | | | \$ | 44.00 |
| 10/07/2024 | 778899 | | KEY BOND REFUND | | \$ | 44.00 | | |
| 10/07/2024 | 3765.15715-01 | Ms J S Currell | REFUND | | | | \$ | 110.00 |
| 10/07/2024 | 1002508 | | HALL BOND REFUND | | \$ | 110.00 | | |
| 10/07/2024 | 3765.15716-01 | Ms I Wheeler | REFUND | | | | \$ | 330.00 |
| 10/07/2024 | 1379807 | | HALL BOND REFUND | | \$ | 330.00 | | |
| 10/07/2024 | 3765.15717-01 | Ms K Anderson | REFUND | | | | \$ | 110.00 |
| 10/07/2024 | 1403822 | | HALL BOND REFUND | | \$ | 110.00 | | |
| 10/07/2024 | 3765.2505-01 | Eastern Hills Guides & Scout Group | REFUND | | | | \$ | 308.00 |
| 10/07/2024 | 780809 | | KEY BOND REFUND | | \$ | 44.00 | | |
| 10/07/2024 | 780809 | | KEY BOND REFUND | | \$ | 44.00 | | |
| 10/07/2024 | 780809 | | KEY BOND REFUND | | \$ | 44.00 | | |
| 10/07/2024 | 780809 | | KEY BOND REFUND | | \$ | 44.00 | | |
| 10/07/2024 | 780809 | | KEY BOND REFUND | | \$ | 44.00 | | |
| 10/07/2024 | 1142194 | | KEY BOND REFUND | | \$ | 44.00 | | |
| 10/07/2024 | 1142194 | | KEY BOND REFUND | | \$ | 44.00 | | |
| 10/07/2024 | 3765.3639-01 | Glen Forrest Residents & Rate Payer | REFUND | | | | \$ | 65.00 |
| 10/07/2024 | 1331480 | | KEY BOND REFUND | | \$ | 65.00 | | |

**MONTHLY LIST OF PAYMENTS
JULY 2024**

| | | | | | | | |
|------------|------------------|------------------------------------|--|----|----------|----|-----------|
| 12/07/2024 | 3766.34-01 | Water Corporation | WATER RATES & FEES | | | | |
| 11/07/2024 | 9004637480 | | WATER RATES & FEES | \$ | 11.12 | \$ | 5,776.52 |
| 11/07/2024 | 9004631732 | | WATER RATES & FEES | \$ | 2,272.44 | | |
| 11/07/2024 | 9004645034 | | WATER RATES & FEES | \$ | 564.34 | | |
| 11/07/2024 | 9004646782 | | WATER RATES & FEES | \$ | 1,795.66 | | |
| 11/07/2024 | 9004650204 | | WATER RATES & FEES | \$ | 27.80 | | |
| 11/07/2024 | 9004646790 | | WATER RATES & FEES | \$ | 183.48 | | |
| 11/07/2024 | 9004631716 | | WATER RATES & FEES | \$ | 69.50 | | |
| 11/07/2024 | 9004631724 | | WATER RATES & FEES | \$ | 113.98 | | |
| 11/07/2024 | 9004566598 | | WATER RATES & FEES | \$ | 738.20 | | |
| 12/07/2024 | 3767.11251-01 | Mr K T Burns | REFUND | | | \$ | 340.00 |
| 12/07/2024 | REFUND | | RATES REFUND | \$ | 340.00 | | |
| 12/07/2024 | 3767.15719-01 | Ms F N Brady | REFUND | | | \$ | 4,653.78 |
| 12/07/2024 | REFUND | | RATES REFUND | \$ | 4,653.78 | | |
| 15/07/2024 | 3768.10055-01 | Mr DG Rowe | REFUND | | | \$ | 30.00 |
| 12/07/2024 | REFUND | | REFUND - DOG STERILISATION REBATE ANIMAL# 41874 | \$ | 30.00 | | |
| 15/07/2024 | 3768.12665-01 | Building and Construction Industry | BCITF LEVY | | | \$ | 1,275.69 |
| 12/07/2024 | INV-234056T7Z3D0 | | BCITF LEVY - JUNE 2024 | \$ | 1,275.69 | | |
| 15/07/2024 | 3768.14910-01 | Telstra Limited | TELEPHONE | | | \$ | 7,825.94 |
| 12/07/2024 | 2085566000 | | TELEPHONE CHARGES - JUNE 2024 | \$ | 7,825.94 | | |
| 15/07/2024 | 3768.15658-01 | Mrs S J Stockenstrom | REIMBURSEMENT | | | \$ | 420.00 |
| 10/07/2024 | REIMBURSEMENT | | REIMBURSEMENT ANNUAL PROFESSIONAL MEMBERSHIP EXPENSES | \$ | 420.00 | | |
| 15/07/2024 | 3768.15704-01 | Ms M Nega | REIMBURSEMENT | | | \$ | 30.36 |
| 05/07/2024 | REIMBURSEMENT | | REIMBURSEMENT OF FUEL EXPENSES ON 13/05/2024 | \$ | 30.36 | | |
| 15/07/2024 | 3768.15706-01 | Mr K D Wheeler | CROSSOVER CONTRIBUTION | | | \$ | 600.00 |
| 10/07/2024 | X-OVER | | CROSSOVER CONTRIBUTION - BELLEVUE | \$ | 600.00 | | |
| 15/07/2024 | 3768.15721-01 | I Giamunno | REIMBURSEMENT | | | \$ | 1,958.00 |
| 12/07/2024 | REIMBURSEMENT | | REIMBURSEMENT - STUDY ASSISTANCE ENTERPRISE/CYBER SECURITY | \$ | 1,958.00 | | |
| 15/07/2024 | 3768.15722-01 | Ms L Wooldridge | REFUND | | | \$ | 30.00 |
| 12/07/2024 | REFUND | | REFUND - DOG STERILISATION REBATE ANIMAL# 41977 | \$ | 30.00 | | |
| 15/07/2024 | 3768.15723-01 | Ms D Y Atkinson | REFUND | | | \$ | 150.00 |
| 12/07/2024 | REFUND | | REFUND - DOG STERILISATION REBATE ANIMAL# 41995 | \$ | 150.00 | | |
| 15/07/2024 | 3768.15725-01 | Ms V A Taylor | CROSSOVER CONTRIBUTION | | | \$ | 600.00 |
| 14/07/2024 | X-OVER | | CROSSOVER CONTRIBUTION - HELENA VALLEY | \$ | 600.00 | | |
| 15/07/2024 | 3768.174-01 | Synergy | ELECTRICITY | | | \$ | 21,136.54 |
| 04/07/2024 | 8809985121 | | ELECTRICITY | \$ | 1,191.01 | | |
| 04/07/2024 | 8764232325 | | ELECTRICITY | \$ | 182.82 | | |
| 04/07/2024 | 2298437127 | | ELECTRICITY | \$ | 121.15 | | |
| 04/07/2024 | 9816910820 | | ELECTRICITY | \$ | 695.50 | | |
| 11/07/2024 | 5059324411 | | ELECTRICITY | \$ | 772.33 | | |
| 11/07/2024 | 1563279527 | | ELECTRICITY | \$ | 539.54 | | |
| 11/07/2024 | 5214128214 | | ELECTRICITY | \$ | 914.90 | | |
| 26/06/2024 | 5603941927 | | ELECTRICITY | \$ | 897.58 | | |
| 11/07/2024 | 7484541121 | | ELECTRICITY | \$ | 128.23 | | |
| 11/07/2024 | 5035029115 | | ELECTRICITY | \$ | 140.37 | | |
| 11/07/2024 | 8446589925 | | ELECTRICITY | \$ | 440.30 | | |
| 11/07/2024 | 5035029810 | | ELECTRICITY | \$ | 1,172.39 | | |
| 11/07/2024 | 3011349923 | | ELECTRICITY | \$ | 115.61 | | |
| 11/07/2024 | 5735349122 | | ELECTRICITY | \$ | 125.88 | | |
| 22/06/2024 | 5145475816 | | ELECTRICITY | \$ | 3,322.68 | | |
| 25/06/2024 | 3671966720 | | ELECTRICITY | \$ | 6,980.80 | | |
| 25/06/2024 | 1808368323 | | ELECTRICITY | \$ | 3,285.06 | | |
| 11/07/2024 | 4743483524 | | ELECTRICITY | \$ | 110.39 | | |
| 15/07/2024 | 3768.589-01 | Shire of Mundaring | LEVY PAYMENTS | | | \$ | 8,532.20 |
| 12/07/2024 | INV-234056T7Z3D0 | | BCITF LEVY - JUNE 2024 | \$ | 49.50 | | |
| 10/07/2024 | 100724 | | FDC PARENT LEVY | \$ | 8,482.70 | | |
| 15/07/2024 | 3768.9619-01 | Mr M J Shurlock | REFUND | | | \$ | 150.00 |
| 12/07/2024 | REFUND | | REFUND - DOG STERILISATION REBATE ANIMAL# 41579 | \$ | 150.00 | | |

**MONTHLY LIST OF PAYMENTS
JULY 2024**

| | | | | | | | |
|-------------------|----------------------|--|---|----|-----------|-----------|------------------|
| 15/07/2024 | 3769.10881-01 | Alsco Pty Ltd | FIRST AID REPLENISHMENT | | | \$ | 812.01 |
| 04/07/2024 | CPER2421700 | | FIRST AID REPLENISHMENT - LAKE LESCHENAULTIA | \$ | 121.83 | | |
| 04/07/2024 | CPER2421699 | | FIRST AID REPLENISHMENT - BOYA COMMUNITY CENTRE | \$ | 31.85 | | |
| 04/07/2024 | CPER2421698 | | FIRST AID REPLENISHMENT - AFM LIBRARY | \$ | 32.92 | | |
| 04/07/2024 | CPER2421697 | | FIRST AID REPLENISHMENT - ADMIN BUILDING | \$ | 399.41 | | |
| 04/07/2024 | CPER2421696 | | FIRST AID REPLENISHMENT - OPERATION CENTRE | \$ | 113.00 | | |
| 04/07/2024 | CPER2421701 | | FIRST AID REPLENISHMENT - MUNDARING ARENA | \$ | 113.00 | | |
| 15/07/2024 | 3769.10904-01 | Split Horizon Pty Ltd | IT HARDWARE | | | \$ | 1,270.50 |
| 26/06/2024 | INV-1022 | | SUPPLY 5X HP USB-C G5 DOCKS | \$ | 1,270.50 | | |
| 15/07/2024 | 3769.10912-01 | Capital Recycling | RUBBLE RECYCLING | | | \$ | 16,951.00 |
| 25/06/2024 | CSD17068-J14438 | | RUBBLE RECYCLING - MATHIESON RD TRANSFER STATION | \$ | 12,397.00 | | |
| 26/06/2024 | CSD17068-J14474 | | RUBBLE RECYCLING - MATHIESON RD TRANSFER STATION | \$ | 4,554.00 | | |
| 15/07/2024 | 3769.11017-01 | Sapio Pty Ltd | SECURITY EXPENSES | | | \$ | 284.06 |
| 26/06/2024 | SP272080 | | ATTEND SITE & REPLACE MOTION SENSOR BATTERY - HUB OF THE HILLS | \$ | 284.06 | | |
| 15/07/2024 | 3769.11135-01 | Frontline Fire & Rescue (Bluesteel) | EQUIPMENT PURCHASES | | | \$ | 981.33 |
| 12/07/2024 | 82604 | | EQUIPMENT PURCHASES - GLEN FORREST VBFB | \$ | 22.00 | | |
| 12/07/2024 | 82606 | | EQUIPMENT PURCHASES - CHIDLOW VBFB | \$ | 613.54 | | |
| 12/07/2024 | 82607 | | EQUIPMENT PURCHASES - PARKERVILLE VBFB | \$ | 345.79 | | |
| 15/07/2024 | 3769.11563-01 | Thinkproject Australia Pty Ltd | RAMM ANNUAL SUPPORT | | | \$ | 14,626.32 |
| 14/07/2024 | RSL-20900 | | RAMM ANNUAL SUPPORT/MAINTENANCE FEE 2024/2025 | \$ | 14,626.32 | | |
| 15/07/2024 | 3769.12027-01 | AFGRI Equipment Australia Pty Ltd | PARTS | | | \$ | 391.33 |
| 27/06/2024 | 2857820 | | SUPPLY ASSORTED PARTS FOR P297 | \$ | 391.33 | | |
| 15/07/2024 | 3769.12078-01 | Recruitwest Pty Ltd | TEMP STAFF | | | \$ | 11,258.52 |
| 09/07/2024 | C INV 591389 | | TEMP STAFF - CONTAINER COLLECTION DRIVER | \$ | 1,029.42 | | |
| 09/07/2024 | C INV 591390 | | TEMP STAFF - PLANT MECHANIC | \$ | 1,259.54 | | |
| 12/07/2024 | C INV 589877 | | TEMP STAFF - PLANT MECHANIC | \$ | 3,148.86 | | |
| 12/07/2024 | C INV 591339 | | TEMP STAFF - ROAD SWEEPER OPERATOR | \$ | 1,046.99 | | |
| 12/07/2024 | C INV 591391 | | TEMP STAFF - MULTIPLANT OPERATOR | \$ | 2,143.78 | | |
| 11/07/2024 | C INV 591393 | | TEMP STAFF - ROAD SWEEPER OPERATOR | \$ | 2,093.99 | | |
| 11/07/2024 | C INV 591394 | | TEMP STAFF - MULTIPLANT OPERATOR | \$ | 535.94 | | |
| 15/07/2024 | 3769.12422-01 | MDM Plumbing and Gas | PLUMBING SERVICES | | | \$ | 4,955.61 |
| 10/07/2024 | 3023 | | REPAIR BURST PIPE IN FIRE MAINS - LAKE LESCHENAULTIA | \$ | 4,955.61 | | |
| 15/07/2024 | 3769.12427-01 | All Suburbs Garden & Wood Supplies | FIRE WOOD | | | \$ | 1,920.00 |
| 10/07/2024 | 35796 | | SUPPLY FIRE WOOD FOR LAKE LESCHENAULTIA | \$ | 1,920.00 | | |
| 15/07/2024 | 3769.12640-01 | Officeworks Ltd | STATIONERY | | | \$ | 168.22 |
| 22/06/2024 | 614916242 | | STATIONERY ITEMS | \$ | 168.22 | | |
| 15/07/2024 | 3769.12653-01 | West Coast Sporting Surfaces Pty Ltd | HIGH PRESSURE CLEANING | | | \$ | 3,300.00 |
| 21/06/2024 | INV-0444 | | HIGH PRESSURE CLEANING - BROWN PARK TENNIS COURTS | \$ | 3,300.00 | | |
| 15/07/2024 | 3769.12899-01 | NAPA (A Division of GPC Asia Pacific) | PARTS | | | \$ | 1,079.31 |
| 27/06/2024 | 1320378157 | | SUPPLY ASSORTED PARTS FOR P4791 | \$ | 265.86 | | |
| 27/06/2024 | 1320378612 | | SUPPLY ASSORTED FILTERS FOR P2485 | \$ | 330.00 | | |
| 27/06/2024 | 1320378270 | | SUPPLY 2X FILTER KITS FOR P2498 | \$ | 130.90 | | |
| 27/06/2024 | 1320378382 | | SUPPLY 2X FILTER KITS FOR P2498 | \$ | 110.00 | | |
| 27/06/2024 | 1320378268 | | SUPPLY 2X FILTER KITS FOR P2452 | \$ | 160.60 | | |
| 19/06/2024 | 1320377310 | | SUPPLY AIR FILTER FOR P2473 | \$ | 81.95 | | |
| 15/07/2024 | 3769.12940-01 | Muchea Tree Farm (ND Vallance T/As: | TUBE STOCK | | | \$ | 14,724.50 |
| 11/07/2024 | 00095002 | | SUPPLY ASSORTED TUBE STOCK - 2024 LANDCARE PROGRAM | \$ | 14,724.50 | | |
| 15/07/2024 | 3769.12984-01 | AJL Plumbing and Gas Pty Ltd (ATF T | PLUMBING SERVICES | | | \$ | 352.00 |
| 12/07/2024 | AJL14500 | | PLUMBING SERVICES - MT HELENA SCOUT HALL | \$ | 352.00 | | |
| 15/07/2024 | 3769.13249-01 | Pool & Pump Service & Repairs Pty Ltd | MAINTENANCE | | | \$ | 286.00 |
| 07/06/2024 | PPS01433 | | TRAVEL TO SITE & INSPECT SOLAR HEATING - MT HELENA AQUATIC CENTRE | \$ | 286.00 | | |
| 15/07/2024 | 3769.13278-01 | Safeway Building & Renovations Pty | MAINTENANCE | | | \$ | 3,135.00 |
| 22/06/2024 | 5712 | | ROOFING WORKS - GLEN FORREST OCTAGONAL HALL | \$ | 3,135.00 | | |
| 15/07/2024 | 3769.13345-01 | ABM Landscaping (Mikevie Pty Ltd T/As:) | LANDSCAPING | | | \$ | 4,807.28 |
| 11/07/2024 | INV-5486 | | LANDSCAPE MAINTENANCE - STONEVILLE FIRE HALL | \$ | 209.00 | | |
| 11/07/2024 | INV-5540 | | TREE PLANTING SERVICES - BROZ PARK | \$ | 2,532.20 | | |
| 12/07/2024 | INV-5484 | | LANDSCAPE MAINTENANCE - GREAT EASTERN HIGHWAY | \$ | 2,066.08 | | |
| 15/07/2024 | 3769.13488-01 | Tiger Concrete (Finetail Holdings Pty Ltd | EARTHWORKS | | | \$ | 5,898.75 |
| 12/07/2024 | 49 | | KERBING WORKS - MUNDARING CEMETERY | \$ | 5,898.75 | | |
| 15/07/2024 | 3769.135-01 | BOC Ltd | CYLINDER RENTAL | | | \$ | 143.54 |
| 28/06/2024 | 4036917243 | | CYLINDER RENTAL CHARGES | \$ | 143.54 | | |
| 15/07/2024 | 3769.13594-01 | Bitumen Surfacing | ASPHALT | | | \$ | 25,699.21 |
| 27/06/2024 | 00008472 | | BITUMEN SURFACING WORKS - HONEYEATER GLADE | \$ | 25,699.21 | | |

**MONTHLY LIST OF PAYMENTS
JULY 2024**

| | | | | | | | | | |
|------------|---------------|--|--|----|-----------|----|--|-----------|--|
| 15/07/2024 | 3769.13628-01 | Mrs P Mehta | COUNCILLOR ALLOWANCE | | | | | | |
| 10/07/2024 | TRAVEL | | TRAVEL REIMBURSEMENT 359.4KM 09/04/2024 - 25/06/2024 | \$ | 243.38 | \$ | | 243.38 | |
| 15/07/2024 | 3769.138-01 | Sonic HealthPlus Pty Ltd | MEDICAL EXAMINATION | | | | | | |
| 19/06/2024 | 3286195 | | PRE-EMPLOYMENT MEDICAL EXAMINATION | \$ | 250.80 | \$ | | 250.80 | |
| 15/07/2024 | 3769.14013-01 | Eastern Hills Chainsaws & Mowers Pty Ltd | EQUIPMENT REPAIRS | | | | | | |
| 09/07/2024 | 52045 #4 | | SUPPLY 2X BATTERIES FOR FIRE TEAM EQUIPMENT | \$ | 158.00 | \$ | | 158.00 | |
| 15/07/2024 | 3769.14496-01 | Tyrepower Mundaring (The Trustee for | TYRES & REPAIRS | | | | | | |
| 26/06/2024 | 121852 | | SUPPLY & FIT 1X NEW TYRE ON P675 | \$ | 1,210.00 | \$ | | 1,210.00 | |
| 15/07/2024 | 3769.14537-01 | Nearmap Australia Pty Ltd | SUBSCRIPTION | | | | | | |
| 22/06/2024 | INV01397772 | | SOFTWARE SUBSCRIPTION 2024/2025 | \$ | 16,501.10 | \$ | | 16,501.10 | |
| 15/07/2024 | 3769.14618-01 | LO-GO Appointments (Helene Pty Ltd | TEMP STAFF | | | | | | |
| 04/07/2024 | H3982 | | TEMP STAFF- COORDINATOR COMMUNITY FACILITIES | \$ | 2,748.80 | \$ | | 2,748.80 | |
| 15/07/2024 | 3769.15009-01 | Hoseforce Pty Ltd | PARTS | | | | | | |
| 11/07/2024 | 570786 | | SUPPLY HOSES & SPARE PARTS FOR WORKSHOP | \$ | 74.25 | \$ | | 74.25 | |
| 11/07/2024 | 571000 | | SUPPLY HOSES & SPARE PARTS FOR WORKSHOP | \$ | 200.95 | \$ | | 200.95 | |
| 15/07/2024 | 3769.15-01 | Australia Post | POSTAGE | | | | | | |
| 14/07/2024 | 1013344845 | | POSTAGE FOR MUNDARING LIBRARY | \$ | 244.54 | \$ | | 244.54 | |
| 04/07/2024 | 1013345203 | | DAILY OUTGOING MAIL | \$ | 2,753.07 | \$ | | 2,753.07 | |
| 15/07/2024 | 3769.15082-01 | Tuck In Mate Pty Ltd | CATERING | | | | | | |
| 12/07/2024 | 00000107 | | CATERING SERVICES - BUDGET WORKSHOP 4 ON 08/07/2024 | \$ | 438.08 | \$ | | 438.08 | |
| 12/07/2024 | 00000109 | | CATERING SERVICES - ORDINARY COUNCIL MEETING ON 09/07/2024 | \$ | 761.64 | \$ | | 761.64 | |
| 12/07/2024 | 00000110 | | CATERING SERVICES - COUNCIL PLAN WORKSHOP ON 10/07/2024 | \$ | 438.08 | \$ | | 438.08 | |
| 15/07/2024 | 3769.15119-01 | Bolinda Digital Pty Ltd | ELECTRONIC RESOURCES | | | | | | |
| 27/06/2024 | 352831 | | ELECTRONIC RESOURCES (EBOOKS & EAUDIOBOOKS) | \$ | 461.07 | \$ | | 461.07 | |
| 15/07/2024 | 3769.15170-01 | Twistech Pty Ltd | FENCING | | | | | | |
| 11/07/2024 | INV-0361 | | REPAIR DAMAGED FENCING - COPPIN RD TRANSFER STATION | \$ | 352.00 | \$ | | 352.00 | |
| 15/07/2024 | 3769.15225-01 | Rudd Industrial (Synergy Business | PARTS | | | | | | |
| 19/06/2024 | 2809571 | | SUPPLY MINOR WORKSHOP CONSUMABLE ITEMS FOR REPAIRS | \$ | 176.00 | \$ | | 176.00 | |
| 09/07/2024 | 2809548 | | SUPPLY MINOR WORKSHOP CONSUMABLE ITEMS FOR REPAIRS | \$ | 565.52 | \$ | | 565.52 | |
| 15/07/2024 | 3769.15521-01 | Mundaring Auto Repairs (Joshua Pete | VEHICLE SERVICE | | | | | | |
| 11/07/2024 | INV-232024 | | 30,000KM SERVICE ON VEHICLE P4817 | \$ | 200.00 | \$ | | 200.00 | |
| 15/07/2024 | 3769.15566-01 | Amy Wild Adventures (Amy Renee | PROVIDE SCHOOL HOLIDAY ACTIVITY | | | | | | |
| 12/07/2024 | AWA549 | | PROVIDE REPTILE SHOW - SCHOOL HOLIDAY ACTIVITY | \$ | 484.00 | \$ | | 484.00 | |
| 15/07/2024 | 3769.15641-01 | Fiat Earth Mapping Pty Ltd | PROFESSIONAL SERVICES | | | | | | |
| 09/07/2024 | 6100 | | CREATE DETAILED SHIRE OF MUNDARING MAP - FOGO | \$ | 2,079.00 | \$ | | 2,079.00 | |
| 15/07/2024 | 3769.15649-01 | Ms N Osaki | PROVIDE SCHOOL HOLIDAY ACTIVITY | | | | | | |
| 12/07/2024 | 000246 | | PROVIDE MANGA WORKSHOP - SCHOOL HOLIDAY ACTIVITY | \$ | 500.00 | \$ | | 500.00 | |
| 15/07/2024 | 3769.15683-01 | Ink Station (CGA Trading Pty Ltd T/As:) | STATIONERY | | | | | | |
| 27/06/2024 | NS4894713 | | SUPPLY 8X BARCODE SCANNERS - KSP LIBRARY | \$ | 1,119.60 | \$ | | 1,119.60 | |
| 15/07/2024 | 3769.21-01 | Eastern Metropolitan Regional Council | MATTRESS RECYCLING | | | | | | |
| 12/07/2024 | EMRC58530 | | MATTRESS RECYCLING MATHIESON ROAD TRANSFER STATION | \$ | 1,028.50 | \$ | | 1,028.50 | |
| 15/07/2024 | 3769.2625-01 | Stewart & Heaton Clothing Co | UNIFORMS | | | | | | |
| 12/07/2024 | SIN-3918366 | | UNIFORMS - VBFB FIRE PROTECTION CLOTHING | \$ | 252.74 | \$ | | 252.74 | |
| 12/07/2024 | SIN-3919888 | | UNIFORMS - VBFB FIRE PROTECTION CLOTHING | \$ | 183.68 | \$ | | 183.68 | |
| 12/07/2024 | SIN-3919884 | | UNIFORMS - VBFB FIRE PROTECTION CLOTHING | \$ | 183.68 | \$ | | 183.68 | |
| 12/07/2024 | SIN-3919879 | | UNIFORMS - VBFB FIRE PROTECTION CLOTHING | \$ | 183.68 | \$ | | 183.68 | |
| 12/07/2024 | SIN-3919303 | | UNIFORMS - VBFB FIRE PROTECTION CLOTHING | \$ | 174.56 | \$ | | 174.56 | |
| 15/07/2024 | 3769.314-01 | Landgate | TITLE SEARCHES | | | | | | |
| 25/06/2024 | 394249 | | GROSS RENTAL VALUATIONS CHARGEABLE | \$ | 2,299.61 | \$ | | 2,299.61 | |
| 15/07/2024 | 3769.3390-01 | Hays Specialist Recruitment (Australia) | TEMP STAFF | | | | | | |
| 09/07/2024 | 52328908 | | TEMP STAFF - CONSTRUCTION SUPERVISOR D | \$ | 2,347.17 | \$ | | 2,347.17 | |
| 12/07/2024 | 52340005 | | TEMP STAFF - HEAVY PLANT OPERATOR | \$ | 2,699.28 | \$ | | 2,699.28 | |
| 12/07/2024 | 52340006 | | TEMP STAFF - CONSTRUCTION SUPERVISOR | \$ | 1,861.49 | \$ | | 1,861.49 | |
| 11/07/2024 | 52328909 | | TEMP STAFF - CONSTRUCTION SUPERVISOR | \$ | 2,933.38 | \$ | | 2,933.38 | |
| 15/07/2024 | 3769.360-01 | Eastern Hills Veterinary Centre | MICROCHIPPING | | | | | | |
| 26/06/2024 | 2997741 | | MICROCHIPPING | \$ | 45.00 | \$ | | 45.00 | |
| 15/07/2024 | 3769.375-01 | Team Global Express Pty Ltd | COURIER SERVICES | | | | | | |
| 19/06/2024 | 0623-S364420 | | COURIER SERVICES | \$ | 161.43 | \$ | | 161.43 | |
| 15/07/2024 | 3769.381-01 | Mundaring Electrical Contracting Service | ELECTRICAL SERVICES | | | | | | |
| 14/07/2024 | 7661 | | ELECTRICAL SERVICES - MUNDARING LIBRARY | \$ | 682.00 | \$ | | 682.00 | |

**MONTHLY LIST OF PAYMENTS
JULY 2024**

| | | | | | | | | | |
|------------|---------------|--|---|----|------------|----|--|----|------------|
| 15/07/2024 | 3769.452-01 | Mahogany Building & Design | MAINTENANCE | | | \$ | | \$ | 6,232.60 |
| 12/07/2024 | INV0543 | | MAINTENANCE - GLEN FORREST OCTAGONAL HALL | \$ | 682.00 | | | | |
| 12/07/2024 | INV0545 | | MAINTENANCE - DARLINGTON HALL | \$ | 1,002.10 | | | | |
| 12/07/2024 | INV0546 | | MAINTENANCE - PARKERVILLE OVAL CHANGE ROOMS | \$ | 1,221.00 | | | | |
| 12/07/2024 | INV0544 | | MAINTENANCE - BROZ PARK PUBLIC TOILETS | \$ | 1,650.00 | | | | |
| 12/07/2024 | INV0542 | | MAINTENANCE - BOYA COMMUNITY CENTRE | \$ | 1,677.50 | | | | |
| 15/07/2024 | 3769.4888-01 | Kennards Hire | EQUIPMENT HIRE | | | \$ | | \$ | 365.00 |
| 04/07/2024 | 26352297 | | HIRE MINI LOADER WITH AUGER ATTACHMENT | \$ | 365.00 | | | | |
| 15/07/2024 | 3769.5414-01 | Exteria | STEEL FABRICATION | | | \$ | | \$ | 3,652.00 |
| 12/07/2024 | S1200301 | | SUPPLY 3X VASSE COMPOSITE SEATS - CHIDLOW SKATEPARK | \$ | 3,652.00 | | | | |
| 15/07/2024 | 3769.5945-01 | West Coast Spring Water Pty Ltd | CAFE BAR CONSUMABLES | | | \$ | | \$ | 43.00 |
| 09/07/2024 | 3288306 | | WATER BOTTLES FOR BOYA LIBRARY | \$ | 43.00 | | | | |
| 15/07/2024 | 3769.6732-01 | Relationships Australia Western | EMPLOYEE ASSISTANCE PROGRAM | | | \$ | | \$ | 198.00 |
| 09/07/2024 | 00440214 | | EMPLOYEE ASSISTANCE PROGRAM | \$ | 198.00 | | | | |
| 15/07/2024 | 3769.709-01 | Mundaring & Hills Historical Society | GRANT | | | \$ | | \$ | 18,304.00 |
| 12/07/2024 | 1115 | | QUARTERLY FUNDING JULY TO SEPTEMBER 2024 | \$ | 18,304.00 | | | | |
| 15/07/2024 | 3769.7489-01 | Sparks Refrigeration & Airconditioning | ELECTRICAL SERVICES | | | \$ | | \$ | 858.00 |
| 22/06/2024 | INV-3045 | | ATTEND SITE & CLEAN AIR-CON FILTERS - ADMIN BUILDING | \$ | 726.00 | | | | |
| 22/06/2024 | INV-3042 | | ATTEND SITE INVESTIGATE NOISY AIR-CON VENT - BOYA LIBRARY | \$ | 132.00 | | | | |
| 15/07/2024 | 3769.75-01 | Westrac Pty Ltd | VEHICLE PURCHASE | | | \$ | | \$ | 241,670.00 |
| 27/06/2024 | A2969101 | | SUPPLY & DELIVER NEW BACKHOE LOADER 008MDG | \$ | 241,670.00 | | | | |
| 15/07/2024 | 3769.80-01 | Bunnings Group Limited | HARDWARE | | | \$ | | \$ | 3,681.34 |
| 09/07/2024 | 2440/01177829 | | HARDWARE ITEMS | \$ | 298.09 | | | | |
| 12/07/2024 | 2440/01010142 | | HARDWARE ITEMS | \$ | 548.05 | | | | |
| 20/06/2024 | 2440/01178472 | | HARDWARE ITEMS | \$ | 32.63 | | | | |
| 20/06/2024 | 2440/01177950 | | HARDWARE ITEMS | \$ | 771.70 | | | | |
| 22/06/2024 | 2440/00198586 | | HARDWARE ITEMS | \$ | 192.38 | | | | |
| 22/06/2024 | 2440/00198578 | | HARDWARE ITEMS | \$ | 129.00 | | | | |
| 22/06/2024 | 2440/00198582 | | HARDWARE ITEMS | \$ | 221.92 | | | | |
| 21/06/2024 | 2440/01047709 | | HARDWARE ITEMS | \$ | 313.23 | | | | |
| 25/06/2024 | 2440/00198584 | | HARDWARE ITEMS | \$ | 241.22 | | | | |
| 25/06/2024 | 2440/01050133 | | HARDWARE ITEMS | \$ | 357.00 | | | | |
| 21/06/2024 | 2440/00944666 | | HARDWARE ITEMS | \$ | 576.12 | | | | |
| 15/07/2024 | 3769.8374-01 | Natural Area Holdings P/L T/A Natural | WEED CONTROL | | | \$ | | \$ | 8,852.15 |
| 04/07/2024 | 00023082 | | WEED CONTROL - DARLINGTON ROAD | \$ | 1,502.69 | | | | |
| 04/07/2024 | 00023083 | | WEED CONTROL - MARLBORO ROAD | \$ | 2,052.69 | | | | |
| 04/07/2024 | 00023081 | | WEED CONTROL - HERBERT ST CHIDLOW | \$ | 5,108.93 | | | | |
| 18/06/2024 | 00023027 | | WEED CONTROL - MALONE RD | \$ | 187.84 | | | | |
| 15/07/2024 | 3769.8584-01 | Great Sand Supplies Trust | GRAVEL | | | \$ | | \$ | 5,647.28 |
| 25/06/2024 | 00011368 | | SUPPLY 25MM FERRICRETE | \$ | 5,647.28 | | | | |
| 15/07/2024 | 3769.9627-01 | MPK Tree Management Pty Ltd | STREET TREE MAINTENANCE | | | \$ | | \$ | 6,442.66 |
| 27/06/2024 | 8552 | | STREET TREE MAINTENANCE - VARIOUS LOCATIONS | \$ | 3,221.33 | | | | |
| 27/06/2024 | 8553 | | STREET TREE MAINTENANCE - VARIOUS LOCATIONS | \$ | 3,221.33 | | | | |
| 17/07/2024 | 3770.3462-01 | Care Giver Subsidies | CARE GIVER SUBSIDIES | | | \$ | | \$ | 34,541.58 |
| 18/07/2024 | 170724 | | CARE GIVER SUBSIDIES | \$ | 34,541.58 | | | | |
| 19/07/2024 | 3771.13339-01 | Ms K Kendrick | REFUND | | | \$ | | \$ | 109.00 |
| 19/07/2024 | 1369310 | | KEY BOND REFUND | \$ | 65.00 | | | | |
| 19/07/2024 | 1382023 | | KEY BOND REFUND | \$ | 44.00 | | | | |
| 19/07/2024 | 3771.13668-01 | Perth Hills Events | REFUND | | | \$ | | \$ | 500.00 |
| 19/07/2024 | 1237834 | | HALL BOND REFUND | \$ | 500.00 | | | | |
| 19/07/2024 | 3771.15709-01 | Mrs D L Campbell | REFUND | | | \$ | | \$ | 10,092.00 |
| 19/07/2024 | 1465252 | | MAINTENANCE BOND REFUND | \$ | 10,092.00 | | | | |
| 19/07/2024 | 3771.15732-01 | Ms T Colbran | REFUND | | | \$ | | \$ | 55.00 |
| 19/07/2024 | 822985 | | KEY BOND REFUND | \$ | 55.00 | | | | |
| 19/07/2024 | 3771.15733-01 | Ms J Boland | REFUND | | | \$ | | \$ | 110.00 |
| 19/07/2024 | 1414235 | | HALL BOND REFUND | \$ | 110.00 | | | | |
| 19/07/2024 | 3771.15734-01 | Mrs N E Loohuys | REFUND | | | \$ | | \$ | 110.00 |
| 19/07/2024 | 1413964 | | HALL BOND REFUND | \$ | 110.00 | | | | |
| 19/07/2024 | 3771.15735-01 | Mrs P A Budden | REFUND | | | \$ | | \$ | 175.00 |
| 19/07/2024 | 1248415 | | HALL BOND REFUND | \$ | 110.00 | | | | |
| 19/07/2024 | 1293979 | | KEY BOND REFUND | \$ | 65.00 | | | | |
| 19/07/2024 | 3771.15736-01 | Mrs TM Stokes | REFUND | | | \$ | | \$ | 110.00 |
| 19/07/2024 | 1107905 | | HALL BOND REFUND | \$ | 110.00 | | | | |

MONTHLY LIST OF PAYMENTS
JULY 2024

| | | | | | | | | | |
|------------|------------------|--|--|--|--|----|------------|----|------------|
| 19/07/2024 | 3771.15737-01 | Ms F C Malloch | REFUND | | | \$ | | \$ | 44.00 |
| 19/07/2024 | 1150874 | | KEY BOND REFUND | | | \$ | 44.00 | | |
| 19/07/2024 | 3771.1723-01 | Mundaring Primary School | REFUND | | | \$ | | \$ | 65.00 |
| 19/07/2024 | 1462224 | | KEY BOND REFUND | | | \$ | 65.00 | | |
| 22/07/2024 | 3772.10196-01 | Just Glass Pty Ltd | GLASS REPAIR | | | \$ | | \$ | 480.00 |
| 21/07/2024 | 00026674 | | REMOVE BROKEN GLASS & REPLACE WINDOW MT HELENA VBFB | | | \$ | 480.00 | | |
| 22/07/2024 | 3772.10414-01 | Department of Transport - Vehicle | VEHICLE SEARCH FEES | | | \$ | | \$ | 13.20 |
| 19/07/2024 | 8055329 | | VEHICLE SEARCH FEES | | | \$ | 13.20 | | |
| 22/07/2024 | 3772.10615-01 | JLR Pumps | MAINTENANCE | | | \$ | | \$ | 2,601.50 |
| 27/06/2024 | 808 | | REMOVAL OLD & INSTALL NEW PUMP SAWYERS VALLEY OVAL | | | \$ | 2,601.50 | | |
| 22/07/2024 | 3772.10637-01 | Grants Empire | PROFESSIONAL SERVICES | | | \$ | | \$ | 3,498.00 |
| 19/07/2024 | 00002333 | | DEVELOP GRANT APPLICATION - PARKERVILLE LIGHTING UPGRADE | | | \$ | 858.00 | | |
| 19/07/2024 | 00002332 | | DEVELOP GRANT APPLICATION - MORGAN JOHN MORGAN PUMP TRACK | | | \$ | 1,320.00 | | |
| 19/07/2024 | 00002331 | | DEVELOP GRANT APPLICATION - ELSIE AUSTIN OVAL CHANGEROOM UPGRADE | | | \$ | 1,320.00 | | |
| 22/07/2024 | 3772.10772-01 | Stonemark Holdings T/As Ace Promotions | UNIFORMS | | | \$ | | \$ | 4,572.70 |
| 19/07/2024 | INV-1544 | | STAFF UNIFORMS - CHILDRENS SERVICES | | | \$ | 4,572.70 | | |
| 22/07/2024 | 3772.11135-01 | Frontline Fire & Rescue (Bluesteel | EQUIPMENT PURCHASES | | | \$ | | \$ | 6,068.61 |
| 18/07/2024 | 82746 | | EQUIPMENT PURCHASES - SHIRE FIRE STAFF | | | \$ | 440.00 | | |
| 18/07/2024 | 82744 | | EQUIPMENT PURCHASES - PARKERVILLE | | | \$ | 15.40 | | |
| 18/07/2024 | 82742 | | EQUIPMENT PURCHASES - PARKERVILLE VBFB | | | \$ | 1,644.74 | | |
| 18/07/2024 | 82745 | | EQUIPMENT PURCHASES - MT HELENA VBFB | | | \$ | 604.89 | | |
| 18/07/2024 | 82736 | | EQUIPMENT PURCHASES - MT HELENA VBFB | | | \$ | 351.75 | | |
| 18/07/2024 | 82725 | | EQUIPMENT PURCHASES - MT HELENA VBFB | | | \$ | 298.60 | | |
| 18/07/2024 | 82708 | | EQUIPMENT PURCHASES - GLEN FORREST VBFB | | | \$ | 804.06 | | |
| 18/07/2024 | 82719 | | EQUIPMENT PURCHASES - DARLINGTON VBFB | | | \$ | 1,893.17 | | |
| 18/07/2024 | 82726 | | EQUIPMENT PURCHASES - CHIDLOW VBFB | | | \$ | 16.00 | | |
| 22/07/2024 | 3772.11326-01 | Learning Seat Pty Ltd | SUBSCRIPTION | | | \$ | | \$ | 1,948.49 |
| 05/07/2024 | 6477025793 | | SUBSCRIPTION FEE FOR 28/06/2024 TO 27/07/2024 | | | \$ | 1,948.49 | | |
| 22/07/2024 | 3772.11413-01 | Ergolink (Max & Claire Pty Ltd T/A) | OFFICE FURNITURE | | | \$ | | \$ | 1,284.80 |
| 27/06/2024 | SI-00086800 | | SUPPLY 2X OFFICE CHAIRS - BOYA LIBRARY | | | \$ | 1,284.80 | | |
| 22/07/2024 | 3772.12-01 | Department of Human Services - Child | CHILD SUPPORT PAYMENT | | | \$ | | \$ | 765.69 |
| 14/07/2024 | PY02-02-CHILD SU | | CHILD SUPPORT PAYMENT | | | \$ | 765.69 | | |
| 22/07/2024 | 3772.12027-01 | AFGRI Equipment Australia Pty Ltd | PARTS | | | \$ | | \$ | 1,090.54 |
| 27/06/2024 | 2859172 | | SUPPLY SEAT SUSPENSION FOR P297 | | | \$ | 1,090.54 | | |
| 22/07/2024 | 3772.12078-01 | Recruitwest Pty Ltd | TEMP STAFF | | | \$ | | \$ | 18,535.71 |
| 18/07/2024 | C INV 591442 | | TEMP STAFF - CONTAINER COLLECTION DRIVER | | | \$ | 1,605.65 | | |
| 18/07/2024 | C INV 591443 | | TEMP STAFF - PLANT MECHANIC | | | \$ | 1,889.32 | | |
| 18/07/2024 | C INV 591336 | | TEMP STAFF - PLANT MECHANIC | | | \$ | 2,519.09 | | |
| 18/07/2024 | C INV 591340 | | TEMP STAFF - MULTIPLANT OPERATOR | | | \$ | 2,143.78 | | |
| 18/07/2024 | C INV 591337 | | TEMP STAFF - MULTIPLANT OPERATOR | | | \$ | 2,679.72 | | |
| 18/07/2024 | C INV 591439 | | TEMP STAFF - ROAD SWEEPER OPERATOR | | | \$ | 2,015.71 | | |
| 18/07/2024 | C INV 591440 | | TEMP STAFF - MULTIPLANT OPERATOR | | | \$ | 2,895.97 | | |
| 18/07/2024 | C INV 591441 | | TEMP STAFF - MULTIPLANT OPERATOR | | | \$ | 2,786.47 | | |
| 22/07/2024 | 3772.12154-01 | Spun Spydus Users Network | SUBSCRIPTION | | | \$ | | \$ | 200.00 |
| 17/07/2024 | SPUN0473 | | SUBSCRIPTION - LIBRARIES SPUN 2024/2025 MEMBERSHIP | | | \$ | 200.00 | | |
| 22/07/2024 | 3772.12353-01 | WCP Civil Pty Ltd | ROAD IMPROVEMENTS | | | \$ | | \$ | 813,535.04 |
| 18/07/2024 | 31500 | | ROAD IMPROVEMENTS - MORRISON ROAD REHAB SECTION 3 | | | \$ | 813,535.04 | | |
| 22/07/2024 | 3772.12451-01 | Rainchaser Pumps and Reticulation | PARTS | | | \$ | | \$ | 37.35 |
| 25/06/2024 | INV-3908 | | SUPPLY BRASS BALL VALVE & HEX NIPPLE | | | \$ | 37.35 | | |
| 22/07/2024 | 3772.12579-01 | Mr V Crowe | LANDSCAPE SERVICES | | | \$ | | \$ | 1,904.00 |
| 19/07/2024 | 2391 | | LANDSCAPE SERVICES - SCFC CLAYTON VIEW | | | \$ | 288.00 | | |
| 19/07/2024 | 2392 | | LANDSCAPE SERVICES - CPC MIDDLE SWAN | | | \$ | 288.00 | | |
| 19/07/2024 | 2393 | | LANDSCAPE SERVICES - MECPC | | | \$ | 288.00 | | |
| 18/07/2024 | 2387 | | LANDSCAPE SERVICES - SCFC CLAYTON VIEW | | | \$ | 288.00 | | |
| 18/07/2024 | 2388 | | LANDSCAPE SERVICES - CPC MIDDLE SWAN | | | \$ | 288.00 | | |
| 18/07/2024 | 2389 | | LANDSCAPE & MAINTENANCE SERVICES & TIP FEES - MECPC | | | \$ | 464.00 | | |
| 22/07/2024 | 3772.12585-01 | Ms C Nelson | WELCOME TO COUNTRY | | | \$ | | \$ | 700.00 |
| 21/07/2024 | 50 | | WELCOME TO COUNTRY CITIZENSHIP CEREMONY ON 18/07/2024 | | | \$ | 700.00 | | |
| 22/07/2024 | 3772.12677-01 | Snap Midland (Debandkas Assets Pty | BOOKLETS | | | \$ | | \$ | 220.00 |
| 27/06/2024 | F069-215757 | | SUPPLY 10X BOOKLETS FOR ADVOCACY | | | \$ | 220.00 | | |
| 22/07/2024 | 3772.12762-01 | A E Hoskins Building Services (Trustee | MAINTENANCE | | | \$ | | \$ | 227,233.27 |
| 19/07/2024 | 501817 | | DISIBILITY ACCESS UPGRADE PARKERVILLE AND GLEN FORREST HALL | | | \$ | 227,233.27 | | |

MONTHLY LIST OF PAYMENTS
JULY 2024

| | | | | | | | | | |
|------------|-------------------|---|--|--|----|-----------|--|----|------------|
| 22/07/2024 | 3772.12804-01 | Mundaring Little Loads (The Trustee) | SOIL MIX | | \$ | | | \$ | 552.00 |
| 19/07/2024 | 09488 | | SUPPLY NATURE SOIL MIX - WELD ST TREE PLANTING | | \$ | 552.00 | | | |
| 22/07/2024 | 3772.12829-01 | Xtreme Bounce Party Hire (Nicole) | ENTERTAINMENT | | \$ | | | \$ | 775.00 |
| 26/06/2024 | XT9833 | | RETRO GAME TRAILER HIRE - SUMMER ENTERTAINMENT EVENT | | \$ | 775.00 | | | |
| 22/07/2024 | 3772.12938-01 | Aussie Broadband Pty Ltd | NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES | | \$ | | | \$ | 8,204.00 |
| 09/07/2024 | 39808506 | | NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES | | \$ | 8,204.00 | | | |
| 22/07/2024 | 3772.12944-01 | Avon Tree Management (Kajanni Pty Ltd) | TREE MANAGEMENT | | \$ | | | \$ | 122,753.40 |
| 19/07/2024 | 595 | | FIRE MITIGATION WORKS - DUNHAM GLEN RESERVE WOOROLOO | | \$ | 35,259.40 | | | |
| 19/07/2024 | 596 | | FORESTRY MULCHING - MARSHWOOD PL SAWYERS VALLEY | | \$ | 20,691.00 | | | |
| 18/06/2024 | 592 | | FORESTRY MULCHING - MELITA DR HELENA VALLEY | | \$ | 6,908.00 | | | |
| 15/06/2024 | 593 | | UPGRADE FIRE BREAKS - COOTHALLIE RD | | \$ | 59,895.00 | | | |
| 22/07/2024 | 3772.12948-01 | Domus Nursery (Heritage Way Pty Ltd) | PLANTS | | \$ | | | \$ | 1,087.46 |
| 26/06/2024 | 182210 | | ASSORTED PLANTS FOR LAKE LESCHENAULTIA GARDEN BEDS | | \$ | 1,087.46 | | | |
| 22/07/2024 | 3772.13-01 | Shire of Mundaring | PAYROLL DEDUCTION | | \$ | | | \$ | 15,220.12 |
| 14/07/2024 | PY02-02-Buy Addi | | PAYROLL DEDUCTION | | \$ | 1,016.67 | | | |
| 14/07/2024 | PY01-02-Private | | PAYROLL DEDUCTION | | \$ | 1,575.00 | | | |
| 14/07/2024 | PY01-02-Buy Addi | | PAYROLL DEDUCTION | | \$ | 879.21 | | | |
| 14/07/2024 | PY01-02-Novated | | PAYROLL DEDUCTION | | \$ | 6,657.46 | | | |
| 14/07/2024 | PY01-02-Novated | | PAYROLL DEDUCTION | | \$ | 2,994.39 | | | |
| 14/07/2024 | PY01-02-Novated | | PAYROLL DEDUCTION | | \$ | 1,295.03 | | | |
| 14/07/2024 | PY01-02-Novated | | PAYROLL DEDUCTION | | \$ | 802.36 | | | |
| 22/07/2024 | 3772.13013-01 | MDM Entertainment Pty Ltd | AUDIO VISUAL STOCK | | \$ | | | \$ | 79.28 |
| 12/07/2024 | SI0018236 | | AUDIO VISUAL STOCK - KSP LIBRARY | | \$ | 79.28 | | | |
| 22/07/2024 | 3772.13249-01 | Pool & Pump Service & Repairs Pty Ltd | REMOVE & REPLACE SOLAR PIPE - MT HELENA | | \$ | | | \$ | 10,431.46 |
| 09/07/2024 | PPS01504 | | REMOVE & REPLACE SOLAR PIPE - MT HELENA AQUATIC CENTRE | | \$ | 538.82 | | | |
| 09/07/2024 | PPS01527 | | REMOVE OLD & SUPPLY/INSTALL NEW PH DOSING PUMP - BILGOMAN AQUATIC CENTRE | | \$ | 9,892.64 | | | |
| 22/07/2024 | 3772.13268-01 | Department of Human Services - The | PAYROLL DEDUCTION | | \$ | | | \$ | 101.84 |
| 14/07/2024 | PY01-02-Centrelli | | PAYROLL DEDUCTION | | \$ | 101.84 | | | |
| 22/07/2024 | 3772.13345-01 | ABM Landscaping (Mikevie Pty Ltd T/As:) | LANDSCAPING | | \$ | | | \$ | 18,283.52 |
| 19/07/2024 | INV-5482 | | LANDSCAPE MAINTENANCE - ADMIN & MUNDARING TOWN CENTRE | | \$ | 13,487.52 | | | |
| 19/07/2024 | INV-5487 | | LANDSCAPE MAINTENANCE - MORRISON RD STREET SCAPE | | \$ | 4,796.00 | | | |
| 22/07/2024 | 3772.13390-01 | The Environmental Printing Company | PRINTING | | \$ | | | \$ | 363.00 |
| 19/07/2024 | 107260 | | PRINT 500X NON COMPLIANT BIN STICKERS | | \$ | 363.00 | | | |
| 22/07/2024 | 3772.13540-01 | ELM (WA) Pty Ltd | MOWING SERVICES | | \$ | | | \$ | 11,553.11 |
| 09/07/2024 | INV-4883 | | MOWING SERVICES - JUNE 2024 | | \$ | 11,553.11 | | | |
| 22/07/2024 | 3772.138-01 | Sonic HealthPlus Pty Ltd | MEDICAL EXAMINATION | | \$ | | | \$ | 250.80 |
| 19/07/2024 | 3270003 | | PRE-EMPLOYMENT MEDICAL EXAMINATION | | \$ | 250.80 | | | |
| 22/07/2024 | 3772.13879-01 | One Tree Community Services Inc | TRAINING | | \$ | | | \$ | 19.80 |
| 19/07/2024 | 3957 | | STAFF TRAINING - CERT III IN EARLY CHILDHOOD TAXI EDUCATION | | \$ | 19.80 | | | |
| 22/07/2024 | 3772.14013-01 | Eastern Hills Chainsaws & Mowers Pty | EQUIPMENT PURCHASE | | \$ | | | \$ | 1,639.55 |
| 26/06/2024 | 52066 #5 | | SUPPLY ASSORTED POWER TOOLS - LAKE LESCHENAULTIA | | \$ | 1,639.55 | | | |
| 22/07/2024 | 3772.14051-01 | Sweeping Services Australia Pty Ltd | STREET SWEEPING SERVICES | | \$ | | | \$ | 10,458.93 |
| 18/07/2024 | INV-0606 | | SUPPLY OF STREET SWEEPING SERVICES | | \$ | 10,458.93 | | | |
| 22/07/2024 | 3772.14073-01 | Tony's House of Tender Meats (GK & | FOOD | | \$ | | | \$ | 597.35 |
| 19/07/2024 | 57553 | | MEAT SUPPLIES FOR CHILDREN - MECPC | | \$ | 597.35 | | | |
| 22/07/2024 | 3772.14109-01 | Red Dot Stores (The C C C B | CONSUMABLES | | \$ | | | \$ | 211.93 |
| 19/07/2024 | 14617954 | | CONSUMABLES - MECPC | | \$ | 50.97 | | | |
| 19/07/2024 | 14491350 | | CONSUMABLES - MECPC | | \$ | 160.96 | | | |
| 22/07/2024 | 3772.14170-01 | The Re-Cyc-Ology Project | BOOKS | | \$ | | | \$ | 215.60 |
| 19/07/2024 | 300624 | | SUPPY 4X COPIES OF THE BOOK HOLLOWED OUT | | \$ | 215.60 | | | |
| 22/07/2024 | 3772.14200-01 | Mundaring Glass and Security (The | MAINTENANCE | | \$ | | | \$ | 220.00 |
| 19/07/2024 | 00005990 | | REPAIR LAUNDRY SECURITY DOOR LOCK - MECPC | | \$ | 220.00 | | | |
| 22/07/2024 | 3772.14221-01 | Mrs P McNeil | COUNCILLOR ALLOWANCE | | \$ | | | \$ | 386.78 |
| 19/07/2024 | REIMBURSEMENT | | REIMBURSEMENT - CANBERRA NATIONAL ASSEMBLY EXPENSES | | \$ | 48.55 | | | |
| 19/07/2024 | REIMBURSEMENT | | REIMBURSEMENT - CANBERRA ASSEMBLY TAXI FEES | | \$ | 119.33 | | | |
| 19/07/2024 | TRAVEL | | TRAVEL & TAXI FEE REIMBURSEMENT 30/06/2024 - 04/07/2024 | | \$ | 218.90 | | | |
| 22/07/2024 | 3772.14324-01 | Proarb WA (R Hawkins & C.N Jones T/As:) | STREET TREE MAINTENANCE | | \$ | | | \$ | 2,970.00 |
| 19/07/2024 | 1845 | | STREET TREE MAINTENANCE - LAKE LESCHENAULTIA | | \$ | 2,970.00 | | | |
| 22/07/2024 | 3772.14336-01 | Moore Australia Audit (WA) | AUDIT FEES | | \$ | | | \$ | 660.00 |
| 18/07/2024 | 436485 | | AUDIT DEFERRED PENSIONER RATES FOR 2022/2023 | | \$ | 660.00 | | | |

**MONTHLY LIST OF PAYMENTS
JULY 2024**

| | | | | | | | |
|-------------------|----------------------|--|--|----|------------|-----------|-------------------|
| 22/07/2024 | 3772.14496-01 | Tyrepower Mundaring (The Trustee for | TYRES & REPAIRS | | | \$ | 4,269.00 |
| 19/07/2024 | 121443 | | SUPPLY & FIT 4X NEW TYRES ON 029MDG | \$ | 1,716.00 | | |
| 19/07/2024 | 121570 | | REPAIR TYRE ON LOADER 019MDG | \$ | 140.00 | | |
| 19/07/2024 | 121677 | | SUPPLY & FIT 4X NEW TYRES ON 054MDG | \$ | 1,000.00 | | |
| 12/07/2024 | 121957 | | SUPPLY 1X AOSSEN TYRE FOR P2499 | \$ | 489.00 | | |
| 12/07/2024 | 121958 | | SUPPLY 1X BRIDGESTONE TYRE FOR P304 | \$ | 924.00 | | |
| 22/07/2024 | 3772.14618-01 | LO-GO Appointments (Helene Pty Ltd | TEMP STAFF | | | \$ | 3,295.61 |
| 12/07/2024 | H4010 | | TEMP STAFF - COORDINATOR COMMUNITY FACILITIES | \$ | 3,295.61 | | |
| 22/07/2024 | 3772.14644-01 | Uniting Global Pty Ltd | CLEANING | | | \$ | 1,764.40 |
| 22/07/2024 | INV-1724 | | CLEANING SERVICES - BOYA HALL 1 | \$ | 247.50 | | |
| 25/06/2024 | INV-1733 | | CLEANING SERVICES - SCFC CLAYTON VIEW - JUNE 2024 | \$ | 1,516.90 | | |
| 22/07/2024 | 3772.14652-01 | HWL Ebsworth Lawyers | PROFESSIONAL SERVICES | | | \$ | 70.53 |
| 12/07/2024 | 1777936 | | DEVELOP DRAFT LEASE - OPERATING LAKE CAFE CHIDLOW | \$ | 70.53 | | |
| 22/07/2024 | 3772.14793-01 | Award Contracting Pty Ltd | LOCATE UNDERGROUND SERVICES | | | \$ | 660.00 |
| 18/07/2024 | 00030233 | | LOCATE UNDERGROUND SERVICES - STRETTLE RD MAHOGANY CREEK | \$ | 660.00 | | |
| 22/07/2024 | 3772.14882-01 | BB Recruitment & Consulting Service | TEMP STAFF | | | \$ | 1,499.56 |
| 18/07/2024 | I0003549 | | TEMP STAFF - MECPC CHILDCARE AGENCY STAFF | \$ | 901.16 | | |
| 19/07/2024 | I0003586 | | TEMP STAFF - MECPC CHILDCARE AGENCY STAFF | \$ | 598.40 | | |
| 22/07/2024 | 3772.15082-01 | Tuck In Mate Pty Ltd | CATERING | | | \$ | 990.00 |
| 21/07/2024 | 00000112 | | CATERING - CITIZENSHIP CEREMONY ON 18/07/2024 | \$ | 990.00 | | |
| 22/07/2024 | 3772.15122-01 | Beam Me Up Media Pty Ltd | PROFESSIONAL SERVICES | | | \$ | 863.50 |
| 17/07/2024 | INV-0125 | | ASTROPHOTOGRAPHY COMMUNITY PRACTICAL WORKSHOP | \$ | 863.50 | | |
| 22/07/2024 | 3772.15148-01 | Ellenby Pty Ltd T/A Ellenby Tree Fa | TREES | | | \$ | 2,838.00 |
| 19/07/2024 | 36053 | | TREES | \$ | 2,838.00 | | |
| 22/07/2024 | 3772.15170-01 | Twistech Pty Ltd | FENCING | | | \$ | 6,263.13 |
| 18/07/2024 | INV-0363 | | REPAIR DAMAGED FENCING - MUNDARING TENNIS COURTS | \$ | 3,300.00 | | |
| 18/07/2024 | INV-0365 | | REPAIR DAMAGED FENCING - COPPIN RD TRANSFER STATION | \$ | 198.00 | | |
| 18/07/2024 | INV-0366 | | REPAIR DAMAGED HANDRAIL - COPPIN RD TRANSFER STATION | \$ | 2,023.73 | | |
| 18/07/2024 | INV-0367 | | REPAIR DAMAGED HANDRAIL - COPPIN RD TRANSFER STATION | \$ | 741.40 | | |
| 22/07/2024 | 3772.15183-01 | Mitchell Byrne's Contracting Pty Ltd | STORM DAMAGE CLEAN UP | | | \$ | 3,608.00 |
| 19/07/2024 | 1248-2024 | | STORM DAMAGE CLEAN UP - JANUARY 2024 | \$ | 1,804.00 | | |
| 19/07/2024 | 1249-2024 | | STORM DAMAGE CLEAN UP - JANUARY 2024 | \$ | 1,804.00 | | |
| 22/07/2024 | 3772.15207-01 | Veale Corporation Pty Ltd T/A Veale | PARTS | | | \$ | 195.20 |
| 27/06/2024 | 20539649 | | SUPPLY BRAKE PADS FOR P2502 | \$ | 195.20 | | |
| 22/07/2024 | 3772.15225-01 | Rudd Industrial (Synergy Business | PARTS | | | \$ | 47.37 |
| 27/06/2024 | 2820197 | | SUPPLY ASSORTED NUTS & BOTS FOR P303 | \$ | 47.37 | | |
| 22/07/2024 | 3772.15457-01 | The Local Government Racing & | PAYROLL DEDUCTION | | | \$ | 22.00 |
| 14/07/2024 | PY01-02-LGRCEU | | PAYROLL DEDUCTION | \$ | 22.00 | | |
| 22/07/2024 | 3772.15521-01 | Mundaring Auto Repairs (Joshua Pete | PARTS | | | \$ | 781.00 |
| 19/07/2024 | INV-232045 | | 15,000KM SERVICE 1HY1923 | \$ | 275.00 | | |
| 19/07/2024 | INV-232049 | | 10,000KM SERVICE 05MDG | \$ | 264.00 | | |
| 21/07/2024 | INV-232041 | | 10,000KM SERVICE 082MDG | \$ | 242.00 | | |
| 22/07/2024 | 3772.15572-01 | R L & Sons Transport (R.J & L Fimognari | FOGO ROLL OUT | | | \$ | 188,100.00 |
| 18/07/2024 | 15557 | | ASSEMBLE & DELIVER FOGO BINS & CADDIES - ROLL OUT | \$ | 188,100.00 | | |
| 22/07/2024 | 3772.15619-01 | Thistle Waste Removals Pty Ltd | GREEN WASTE CONTRACT | | | \$ | 682.00 |
| 19/07/2024 | INV-0103 | | REMOVE & DISPOSE MATTRESSES FROM WOOROLOO CEMETERY | \$ | 682.00 | | |
| 22/07/2024 | 3772.15680-01 | Alliance Engineering Consultants Pty | CONSULTANCY SERVICES | | | \$ | 4,493.06 |
| 18/07/2024 | 44305 | | STRUCTURAL CONDITION INSPECTION 5X LIGHTING TOWERS | \$ | 4,493.06 | | |
| 22/07/2024 | 3772.15724-01 | Entire Land Care Pty Ltd | WOODY WEED MULCHING | | | \$ | 41,195.00 |
| 16/07/2024 | INV-6090 | | WOODY WEED MULCHING RESERVE 41670 | \$ | 22,220.00 | | |
| 18/07/2024 | INV-6091 | | WOODY WEED MULCHING RESERVE 41670 | \$ | 18,975.00 | | |
| 22/07/2024 | 3772.1644-01 | Woolworths Group Limited | FOOD & CONSUMABLES | | | \$ | 225.51 |
| 19/07/2024 | TI-040D7-178D2C | | FOOD & CONSUMABLES FOR CPC MIDDLE SWAN | \$ | 10.20 | | |
| 19/07/2024 | TI-040D7-178D2E | | FOOD & CONSUMABLES FOR CPC MIDDLE SWAN | \$ | 41.26 | | |
| 19/07/2024 | TI-040D7-178D2F | | FOOD & CONSUMABLES FOR CHILDREN - MIDVALE HUB | \$ | 77.80 | | |
| 19/07/2024 | TI-040D7-178D2D | | FOOD & CONSUMABLES FOR CHILDREN - MECPC | \$ | 51.45 | | |
| 19/07/2024 | TI-040D7-178D2A | | FOOD & CONSUMABLES FOR CPC MIDDLE SWAN | \$ | 44.80 | | |
| 22/07/2024 | 3772.192-01 | LGIS Insurance Broking Services | INSURANCE | | | \$ | 1,194.36 |
| 19/07/2024 | 062-216330 | | INSURANCE PREMIUM 2024/2025 - MARINE CARGO | \$ | 330.00 | | |
| 19/07/2024 | 062-216331 | | INSURANCE PREMIUM 2024/2025 - MARINE HULL COMMERCIAL | \$ | 864.36 | | |
| 22/07/2024 | 3772.21-01 | Eastern Metropolitan Regional Council | MATTRESS RECYCLING | | | \$ | 1,598.00 |
| 18/07/2024 | EMRC58698 | | MATTRESS RECYCLING COPPIN ROAD TRANSFER STATION | \$ | 1,598.00 | | |

MONTHLY LIST OF PAYMENTS
JULY 2024

| | | | | | | | | | |
|------------|------------------|--|---|--|--|----|------------|----|------------|
| 22/07/2024 | 3772.215-01 | Deputy Commissioner of Taxation | TAXATION | | | \$ | | \$ | 169,452.00 |
| 14/07/2024 | PY01-02-Deputy C | | PAYROLL DEDUCTION | | | \$ | 145,856.00 | | |
| 14/07/2024 | PY02-02-Deputy C | | PAYROLL DEDUCTION | | | \$ | 23,596.00 | | |
| 22/07/2024 | 3772.2163-01 | Asphalttech Pty Ltd | ASPHALT | | | | | \$ | 17,994.45 |
| 04/07/2024 | 18614 | | ASPHALT WORKS - RICKARD RD GLEN FORREST | | | \$ | 17,994.45 | | |
| 22/07/2024 | 3772.2165-01 | Country Womens Association of WA Inc | CATERING | | | | | \$ | 504.00 |
| 16/07/2024 | 206 | | CATERING SERVICES - STONEVILLE FIRE SCHOOL | | | \$ | 504.00 | | |
| 22/07/2024 | 3772.234-01 | Coles Supermarkets Australia Pty Ltd | KIOSK SUPPLIES | | | | | \$ | 1,467.18 |
| 18/07/2024 | 194918240 | | FOOD & CONSUMABLES FOR CHILDREN - MECPC | | | \$ | 116.72 | | |
| 18/07/2024 | 195097154 | | FOOD & CONSUMABLES FOR CHILDREN - MECPC | | | \$ | 555.41 | | |
| 18/07/2024 | 195601768 | | FOOD & CONSUMABLES FOR CHILDREN - MECPC | | | \$ | 53.28 | | |
| 18/07/2024 | 195361847 | | FOOD & CONSUMABLES FOR CHILDREN - MECPC | | | \$ | 741.77 | | |
| 22/07/2024 | 3772.254-01 | Mundaring Arts Centre Inc | ANNUAL FUNDING | | | | | \$ | 236,500.00 |
| 12/07/2024 | 1477 | | ANNUAL FUNDING AS PER DEED OF AGREEMENT 2024/2025 | | | \$ | 236,500.00 | | |
| 22/07/2024 | 3772.2625-01 | Stewart & Heaton Clothing Co | UNIFORMS | | | | | \$ | 720.21 |
| 18/07/2024 | SIN-3922661 | | UNIFORMS - VBFB FIRE PROTECTION CLOTHING | | | \$ | 146.65 | | |
| 18/07/2024 | SIN-3922664 | | UNIFORMS - VBFB FIRE PROTECTION CLOTHING | | | \$ | 36.66 | | |
| 18/07/2024 | SIN-3920980 | | UNIFORMS - VBFB FIRE PROTECTION CLOTHING | | | \$ | 316.56 | | |
| 18/07/2024 | SIN-3920497 | | UNIFORMS - VBFB FIRE PROTECTION CLOTHING | | | \$ | 183.68 | | |
| 18/07/2024 | SIN-3920382 | | UNIFORMS - VBFB FIRE PROTECTION CLOTHING | | | \$ | 36.66 | | |
| 22/07/2024 | 3772.2684-01 | City Of Gosnells | SUBSCRIPTION | | | | | \$ | 7,700.00 |
| 18/07/2024 | 26937 | | SWITCH YOUR THINKING 2024/2025 SUBSCRIPTION FEE | | | \$ | 7,700.00 | | |
| 22/07/2024 | 3772.300-01 | Civica Pty Ltd | FEES | | | | | \$ | 5,605.16 |
| 28/06/2024 | C/LG037535 | | INFRINGEMENTS MODULE | | | \$ | 4,670.16 | | |
| 25/06/2024 | C/LG037481 | | PAYROLL USER EVENT TRAINING | | | \$ | 935.00 | | |
| 22/07/2024 | 3772.307-01 | McLeods Barristers and Solicitors | LEGAL MATTER | | | | | \$ | 12,741.85 |
| 09/07/2024 | 136687 | | LEGAL MATTER 53105 - DOG ACT PROSECUTION | | | \$ | 1,429.45 | | |
| 09/07/2024 | 136684 | | LEGAL MATTER 51536 - DOG ACT PROSECUTIONS | | | \$ | 1,615.90 | | |
| 09/07/2024 | 136686 | | LEGAL MATTER 52674 - DOG ACT PROSECUTIONS | | | \$ | 932.25 | | |
| 09/07/2024 | 136635 | | LEGAL MATTER 53061 - ELIGIBILITY SHOP/CHILD CARE PREMISES | | | \$ | 6,490.00 | | |
| 05/07/2024 | 136676 | | LEGAL MATTER 44780 - STRUCTURE PLAN 34 NORTH STONEVILLE | | | \$ | 658.35 | | |
| 05/07/2024 | 136688 | | LEGAL MATTER 53138 - FAILED LIMESTONE RETAINING WALL | | | \$ | 932.25 | | |
| 05/07/2024 | 136739 | | LEGAL MATTER 51986 - REDGUM AVE BELLEVUE | | | \$ | 683.65 | | |
| 22/07/2024 | 3772.3390-01 | Hays Specialist Recruitment (Australia) | TEMP STAFF | | | | | \$ | 5,107.85 |
| 19/07/2024 | 52350327 | | TEMP STAFF - HEAVY PLANT OPERATOR | | | \$ | 2,347.17 | | |
| 19/07/2024 | 52350328 | | TEMP STAFF - CONSTRUCTION SUPERVISOR | | | \$ | 2,760.68 | | |
| 22/07/2024 | 3772.3493-01 | BGC Quarries | ROCKBASE | | | | | \$ | 834.88 |
| 26/06/2024 | IQ47450 | | SUPPLY 7MM WASHED GRANITE | | | \$ | 834.88 | | |
| 22/07/2024 | 3772.35-01 | Nutrien Ag Solutions Limited | PARTS | | | | | \$ | 826.93 |
| 18/06/2024 | 910942750 | | SUPPLY & DELIVER 15X TIMT PEELED CCA LOGS | | | \$ | 826.93 | | |
| 22/07/2024 | 3772.375-01 | Team Global Express Pty Ltd | COURIER SERVICES | | | | | \$ | 101.04 |
| 09/07/2024 | 0624-S364420 | | COURIER SERVICES | | | \$ | 101.04 | | |
| 22/07/2024 | 3772.381-01 | Mundaring Electrical Contracting Service | ELECTRICAL SERVICES | | | | | \$ | 1,019.77 |
| 21/07/2024 | 7668 | | ELECTRICAL SERVICES - SHIRE DEPOT | | | \$ | 222.27 | | |
| 16/07/2024 | 7666 | | ELECTRICAL SERVICES - SCULPTURE PARK TOILETS | | | \$ | 374.00 | | |
| 16/07/2024 | 7667 | | ELECTRICAL SERVICES - MUNDARING ARENA | | | \$ | 423.50 | | |
| 22/07/2024 | 3772.4-01 | Health Insurance Fund of WA | PAYROLL DEDUCTION | | | | | \$ | 623.25 |
| 14/07/2024 | PY01-02-HIF | | PAYROLL DEDUCTION | | | \$ | 623.25 | | |
| 22/07/2024 | 3772.4117-01 | Our Community Pty Ltd | PROFESSIONAL SERVICES | | | | | \$ | 25,300.00 |
| 26/06/2024 | 71144 | | PROCESS MAPPING & TEMPLATE REVIEW 4X GRANT PROGRAMS | | | \$ | 25,300.00 | | |
| 22/07/2024 | 3772.452-01 | Mahogany Building & Design | MAINTENANCE | | | | | \$ | 3,129.50 |
| 19/07/2024 | INV0553 | | MAINTENANCE - MUNDARING ARENA | | | \$ | 363.00 | | |
| 19/07/2024 | INV0554 | | MAINTENANCE - MUNDARING ARENA | | | \$ | 242.00 | | |
| 19/07/2024 | INV0552 | | MAINTENANCE - STONEVILLE FIRE STATION | | | \$ | 99.00 | | |
| 19/07/2024 | INV0551 | | MAINTENANCE - GLEN FORREST FIRE STATION | | | \$ | 462.00 | | |
| 17/07/2024 | INV0547 | | MAINTENANCE - HUB OF THE HILLS | | | \$ | 49.50 | | |
| 17/07/2024 | INV0550 | | MAINTENANCE - ANIMAL MANAGEMENT FACILITY | | | \$ | 231.00 | | |
| 17/07/2024 | INV0549 | | MAINTENANCE - VARIOUS SHIRE BUILDINGS | | | \$ | 704.00 | | |
| 17/07/2024 | INV0548 | | MAINTENANCE - VARIOUS SHIRE BUILDINGS | | | \$ | 979.00 | | |
| 22/07/2024 | 3772.4865-01 | Noise & Vibration Measurement System | SUBSCRIPTION | | | | | \$ | 3,296.83 |
| 12/07/2024 | 1001-1166-2024 | | SOUND LEVEL METER POST PROCESSING MODULE 5YR SUBSCRIPTION | | | \$ | 3,296.83 | | |
| 22/07/2024 | 3772.550-01 | Eastern Hills Senior High School | CONTRIBUTION | | | | | \$ | 3,489.97 |
| 19/07/2024 | 11390 | | CONTRIBUTION TOWARDS WATER & POWER CONSUMPTION | | | \$ | 3,489.97 | | |

**MONTHLY LIST OF PAYMENTS
JULY 2024**

| | | | | | | | | |
|------------|------------------|--------------------------------------|--|----|-----------|----|-----------|--------|
| 22/07/2024 | 3772.5719-01 | Shire of Mundaring - Lotto Club | PAYROLL DEDUCTION | | \$ | | \$ | 271.60 |
| 14/07/2024 | PY01-02-STAFF LO | | PAYROLL DEDUCTION | \$ | 258.02 | | | |
| 14/07/2024 | PY02-02-STAFF LO | | PAYROLL DEDUCTION | \$ | 13.58 | | | |
| 22/07/2024 | 3772.573-01 | ESRI Australia Pty Ltd | SOFTWARE EXPENSES | | | \$ | 23,100.00 | |
| 18/07/2024 | 9090013258 | | LEARNING & SERVICES PROGRAM SUBSCRIPTION 13/07/2024 - 14/07/2024 | \$ | 23,100.00 | | | |
| 22/07/2024 | 3772.6-01 | Shire of Mundaring - Social Club | PAYROLL DEDUCTION | | | \$ | 261.00 | |
| 14/07/2024 | PY01-02-MUNDARIN | | PAYROLL DEDUCTION | \$ | 261.00 | | | |
| 22/07/2024 | 3772.68-01 | The Watershed Water Systems | ARTS | | | \$ | 4,566.18 | |
| 27/06/2024 | 10250418 | | RETICULATION PARTS | \$ | 369.24 | | | |
| 04/07/2024 | 10250405 | | RETICULATION PARTS | \$ | 4,196.94 | | | |
| 22/07/2024 | 3772.6879-01 | Chidlow Chatter | ADVERTISING | | | \$ | 80.00 | |
| 16/07/2024 | 00005829 | | ADVERTISING - MATCHING GRANT JULY 2024 | \$ | 80.00 | | | |
| 22/07/2024 | 3772.7-01 | Australian Services Union | PAYROLL DEDUCTION | | | \$ | 279.50 | |
| 14/07/2024 | PY02-02-AUSTRALI | | PAYROLL DEDUCTION | \$ | 132.50 | | | |
| 14/07/2024 | PY01-02-AUSTRALI | | PAYROLL DEDUCTION | \$ | 147.00 | | | |
| 22/07/2024 | 3772.7083-01 | Mount Helena Deli & Takeaway | CATERING | | | \$ | 250.10 | |
| 04/07/2024 | 34267 | | CATERING - BURN ON 25/06/2024 | \$ | 250.10 | | | |
| 22/07/2024 | 3772.7352-01 | Records and Information Management | MEMBERSHIP | | | \$ | 675.00 | |
| 16/07/2024 | 03413 | | RIMPA ANNUAL CORPORATE MEMBERSHIP 2024/2025 | \$ | 675.00 | | | |
| 22/07/2024 | 3772.7426-01 | Scoob's Dingo Service | FOOTPATH SWEEPING SERVICE | | | \$ | 4,772.68 | |
| 18/07/2024 | 2865 | | FOOTPATH SWEEPING SERVICE - VARIOUS LOCATIONS | \$ | 4,332.68 | | | |
| 19/07/2024 | 2867 | | DIG HOLES FOR TREE PLANTING - WELD ST SWAN VIEW | \$ | 440.00 | | | |
| 22/07/2024 | 3772.7727-01 | Marshall Beattie Pty Ltd | MAINTENANCE | | | \$ | 429.00 | |
| 09/07/2024 | 10133047 | | ATTEND SITE & INVESTIGATE AUTO SWING DOOR - HUB OF THE HILLS | \$ | 429.00 | | | |
| 22/07/2024 | 3772.793-01 | The Katharine Susannah Prichard | GRANT | | | \$ | 23,155.00 | |
| 12/07/2024 | 121097 | | QUARTERLY GRANT FUNDING - JULY TO SEPTEMBER 2024 | \$ | 23,155.00 | | | |
| 22/07/2024 | 3772.80-01 | Bunnings Group Limited | HARDWARE | | | \$ | 2,520.40 | |
| 09/07/2024 | 2440/01181672 | | HARDWARE ITEMS | \$ | 34.12 | | | |
| 27/06/2024 | 2440/01182321 | | HARDWARE ITEMS | \$ | 2,473.02 | | | |
| 27/06/2024 | 2440/01182539 | | HARDWARE ITEMS | \$ | 13.26 | | | |
| 22/07/2024 | 3772.8037-01 | Electritech Industries | ELECTRICAL SERVICES | | | \$ | 2,595.00 | |
| 27/06/2024 | 16603 | | ELECTRICAL SERVICES - MUNDARING ARENA | \$ | 2,595.00 | | | |
| 22/07/2024 | 3772.8976-01 | Kool Line Electrical & Refrigeration | ELECTRICAL SERVICES | | | \$ | 11,940.50 | |
| 19/07/2024 | 00128433 | | ELECTRICAL SERVICES - BROWN PARK OVAL | \$ | 6,099.50 | | | |
| 18/07/2024 | 00128435 | | ELECTRICAL SERVICES - GLEN FORREST OVAL | \$ | 3,668.50 | | | |
| 18/07/2024 | 00128436 | | ELECTRICAL SERVICES - HARRY RISEBOROUGH OVAL | \$ | 2,172.50 | | | |
| 22/07/2024 | 3772.9185-01 | NRP Electrical Services | ELECTRICAL SERVICES | | | \$ | 412.50 | |
| 09/07/2024 | 101804 | | ATTEND ADMIN TO INVESTIGATE IT LICENCING ISSUE | \$ | 412.50 | | | |
| 22/07/2024 | 3772.9596-01 | Brice Pest Management | PEST CONTROL | | | \$ | 770.00 | |
| 19/07/2024 | IV05855 | | CALL OUT & SUPPLY DEODORISER BAG DEAD RODENT - MUNDARING ARENA | \$ | 88.00 | | | |
| 18/07/2024 | IV05851 | | PEST CONTROL - SCFC CLAYTON VIEW | \$ | 242.00 | | | |
| 19/07/2024 | IV05856 | | SUPPLY & INSTALL SPRUNG DOORS GLEN FORREST OCTAGONAL HALL | \$ | 440.00 | | | |
| 22/07/2024 | 3772.9627-01 | MPK Tree Management Pty Ltd | STREET TREE MAINTENANCE | | | \$ | 12,606.01 | |
| 19/07/2024 | 7570 | | STREET TREE MAINTENANCE - FORREST AVE MUNDARING | \$ | 3,221.33 | | | |
| 19/07/2024 | 8649 | | STREET TREE MAINTENANCE - VISTA PARK | \$ | 3,221.33 | | | |
| 19/07/2024 | 8671 | | STREET TREE MAINTENANCE - VARIOUS LOCATIONS | \$ | 2,942.02 | | | |
| 27/06/2024 | 8648 | | STREET TREE MAINTENANCE - VARIOUS LOCATIONS | \$ | 3,221.33 | | | |
| 22/07/2024 | 3772.9769-01 | Japanese Truck & Bus Spares | PARTS | | | \$ | 870.15 | |
| 27/06/2024 | 540852 | | SUPPLY RIGHT HAND SEAT BASE FOR P2453 | \$ | 870.15 | | | |
| 22/07/2024 | 3772.9935-01 | All Fence U Rent Pty Ltd | FENCING | | | \$ | 1,873.85 | |
| 19/07/2024 | 00053078 | | CHARGES FOR STOLEN EQUIPMENT - HARRY RISEBOROUGH OVAL | \$ | 1,873.85 | | | |
| 22/07/2024 | 3773.11243-01 | Mrs R E McCauley | REIMBURSEMENT | | | \$ | 32.00 | |
| 19/07/2024 | REIMBURSEMENT | | REIMBURSEMENT - CHILDREN SERVICES EXPENSES | \$ | 32.00 | | | |
| 22/07/2024 | 3773.14918-01 | Mr R J Campbell | REIMBURSEMENT | | | \$ | 20.25 | |
| 22/07/2024 | REIMBURSEMENT | | REIMBURSEMENT - PARKING EXPENSES FOR MANAGEMENT TRAINING | \$ | 20.25 | | | |
| 22/07/2024 | 3773.15473-01 | Ms K McConnell | REIMBURSEMENT | | | \$ | 79.65 | |
| 19/07/2024 | REIMBURSEMENT | | REIMBURSEMENT - CHILDREN SERVICES EXPENSES | \$ | 79.65 | | | |
| 22/07/2024 | 3773.15738-01 | Mr A J Savage | REIMBURSEMENT | | | \$ | 119.00 | |
| 19/07/2024 | REIMBURSEMENT | | REIMBURSEMENT - POLICE CLEARANCE EXPENSES | \$ | 119.00 | | | |
| 22/07/2024 | 3773.15739-01 | Mr R Lees | REFUND | | | \$ | 42.50 | |
| 19/07/2024 | REFUND | | REFUND - DUPLICATE ANIMAL REGISTRATION | \$ | 42.50 | | | |

150

| | | | | | | | | | | | |
|------------|------------------|---|--|--|--|--|--|----|-----------|----|-----------|
| 22/07/2024 | 3773.174-01 | Synergy | ELECTRICITY | | | | | \$ | | \$ | 60,780.47 |
| 11/07/2024 | 3310777127 | | ELECTRICITY | | | | | \$ | 120.30 | | |
| 11/07/2024 | 3625641925 | | ELECTRICITY | | | | | \$ | 663.10 | | |
| 12/07/2024 | 5280686415 | | ELECTRICITY | | | | | \$ | 452.98 | | |
| 11/07/2024 | 3021647529 | | ELECTRICITY | | | | | \$ | 59,544.09 | | |
| 22/07/2024 | 3773.306-01 | Darlington Volunteer Bushfire Brigade | REIMBURSEMENT | | | | | | | \$ | 3,456.94 |
| 19/07/2024 | 00000416 | | REIMBURSEMENT - ESL EXPENSES APRIL TO JUNE 2024 | | | | | \$ | 793.03 | | |
| 19/07/2024 | 00000417 | | REIMBURSEMENT - ESL EXPENSES APRIL - JUNE 2024 STATION UPGRADE | | | | | \$ | 2,663.91 | | |
| 22/07/2024 | 3773.361-01 | Mount Helena Volunteer Bushfire Brigade | REIMBURSEMENT | | | | | | | \$ | 1,286.89 |
| 22/07/2024 | 0060 | | REIMBURSEMENT - ESL EXPENSES 01/04/24 TO 30/06/2024 | | | | | \$ | 1,286.89 | | |
| 22/07/2024 | 3773.363-01 | Parkerville Volunteer Bushfire Brigade | REIMBURSEMENT | | | | | | | \$ | 270.63 |
| 19/07/2024 | Invoice 1 / 2024 | | REIMBURSEMENT - ESL EXPENSES 01/04/2024 - 30/06/2024 | | | | | \$ | 270.63 | | |
| 22/07/2024 | 3773.582-01 | Mundaring State Emergency Service | REIMBURSEMENT | | | | | | | \$ | 7,747.49 |
| 22/07/2024 | 2070 | | REIMBURSEMENT - EXPENSES 01/04/2024 - 30/06/2024 | | | | | \$ | 7,747.49 | | |
| 22/07/2024 | 3773.589-01 | Shire of Mundaring | FDC PARENT LEVY | | | | | | | \$ | 8,525.70 |
| 18/07/2024 | 170724 | | FDC PARENT LEVY | | | | | \$ | 8,525.70 | | |
| 22/07/2024 | 3773.792-01 | Mundaring Firefighters School | REIMBURSEMENT | | | | | | | \$ | 263.48 |
| 19/07/2024 | 2024 - 14 | | REIMBURSEMENT - ESL EXPENSES APRIL 2024 - JUNE 2024 | | | | | \$ | 263.48 | | |
| 24/07/2024 | 3774.3462-01 | Care Giver Subsidies | CARE GIVER SUBSIDIES | | | | | | | \$ | 29,613.56 |
| 24/07/2024 | 240724 | | CARE GIVER SUBSIDIES | | | | | \$ | 29,613.56 | | |
| 25/07/2024 | 3775.11251-01 | Mr K T Burns | REFUND | | | | | | | \$ | 300.00 |
| 25/07/2024 | REFUND | | RATES REFUND | | | | | \$ | 300.00 | | |
| 25/07/2024 | 3775.15743-01 | Mr R D Campbell | REFUND | | | | | | | \$ | 2,495.77 |
| 25/07/2024 | Refund | | RATES REFUND | | | | | \$ | 2,495.77 | | |
| 25/07/2024 | 3775.15744-01 | Mrs J E Bowyer | REFUND | | | | | | | \$ | 1,089.08 |
| 25/07/2024 | REFUND | | RATES REFUND | | | | | \$ | 1,089.08 | | |
| 29/07/2024 | 3776.34-01 | Water Corporation | WATER RATES & FEES | | | | | | | \$ | 1,901.30 |
| 26/07/2024 | 9009882418 | | WATER RATES & FEES | | | | | \$ | 116.76 | | |
| 26/07/2024 | 9012388904 | | WATER RATES & FEES | | | | | \$ | 964.44 | | |
| 26/07/2024 | 9004697985 | | WATER RATES & FEES | | | | | \$ | 733.92 | | |
| 26/07/2024 | 9004697977 | | WATER RATES & FEES | | | | | \$ | 47.26 | | |
| 26/07/2024 | 9004697539 | | WATER RATES & FEES | | | | | \$ | 38.92 | | |
| 29/07/2024 | 3777.13178-01 | Mr S Lorimer | GRANT | | | | | | | \$ | 400.00 |
| 26/07/2024 | GRANT | | YOUTH GRANT PROGRAM | | | | | \$ | 400.00 | | |
| 29/07/2024 | 3777.14337-01 | Mrs C M Hooper | REFUND | | | | | | | \$ | 145.00 |
| 29/07/2024 | REFUND | | REFUND - DOUBLE CHARGE NEW WASTE SERVICES | | | | | \$ | 145.00 | | |
| 29/07/2024 | 3777.14910-01 | Telstra Limited | TELEPHONE | | | | | | | \$ | 0.25 |
| 25/07/2024 | 1685710772 | | TELEPHONE CHARGES | | | | | \$ | 0.25 | | |
| 29/07/2024 | 3777.15741-01 | Ms K S Bayfield | REIMBURSEMENT | | | | | | | \$ | 38.00 |
| 24/07/2024 | REIMBURSEMENT | | REIMBURSEMENT - PARKING EXPENSES | | | | | \$ | 38.00 | | |
| 29/07/2024 | 3777.174-01 | Synergy | ELECTRICITY | | | | | | | \$ | 7,952.02 |
| 24/07/2024 | 6775766728 | | ELECTRICITY | | | | | \$ | 306.41 | | |
| 25/07/2024 | 5018318610 | | ELECTRICITY | | | | | \$ | 355.06 | | |
| 25/07/2024 | 8146423529 | | ELECTRICITY | | | | | \$ | 173.04 | | |
| 24/07/2024 | 5056988325 | | ELECTRICITY | | | | | \$ | 1,990.47 | | |
| 24/07/2024 | 6172559523 | | ELECTRICITY | | | | | \$ | 770.64 | | |
| 24/07/2024 | 2686554727 | | ELECTRICITY | | | | | \$ | 1,685.46 | | |
| 24/07/2024 | 5134764810 | | ELECTRICITY | | | | | \$ | 385.83 | | |
| 24/07/2024 | 6775766728 | | ELECTRICITY | | | | | \$ | 746.14 | | |
| 26/07/2024 | 0941380327 | | ELECTRICITY | | | | | \$ | 204.30 | | |
| 11/07/2024 | 3509628321 | | ELECTRICITY | | | | | \$ | 322.09 | | |
| 11/07/2024 | 5185501927 | | ELECTRICITY | | | | | \$ | 1,012.58 | | |
| 29/07/2024 | 3777.355-01 | Wesfarmers Kleenheat Gas Pty Ltd | GAS | | | | | | | \$ | 2,978.80 |
| 25/06/2024 | 4585992 | | BULK GAS SERVICES - BILGOMAN AQUATIC CENTRE | | | | | \$ | 2,978.80 | | |
| 29/07/2024 | 3777.589-01 | Shire of Mundaring | FDC PARENT LEVY | | | | | | | \$ | 7,481.56 |
| 24/07/2024 | 240724 | | FDC PARENT LEVY | | | | | \$ | 7,481.56 | | |
| 29/07/2024 | 3777.7543-01 | Ms L Joy | REIMBURSEMENT | | | | | | | \$ | 80.48 |
| 26/07/2024 | REIMBURSEMENT | | REIMBURSEMENT - FUEL EXPENSES FOR 827MDG | | | | | \$ | 80.48 | | |
| 29/07/2024 | 3778.10921-01 | Ixom Operations Pty Ltd | CHLORINE GAS SERVICE FEES | | | | | | | \$ | 209.55 |
| 11/07/2024 | 6832022 | | CHLORINE GAS SERVICE FEES | | | | | \$ | 209.55 | | |
| 29/07/2024 | 3778.11135-01 | Frontline Fire & Rescue (Bluesteel | EQUIPMENT PURCHASES | | | | | | | \$ | 252.00 |
| 23/07/2024 | 82861 | | EQUIPMENT PURCHASES - MT HELENA VBFB | | | | | \$ | 124.30 | | |
| 23/07/2024 | 82815 | | EQUIPMENT PURCHASES - WOOROLOO VBFB | | | | | \$ | 127.70 | | |

MONTHLY LIST OF PAYMENTS
JULY 2024

| | | | | | | | | | | | | | | | |
|------------|---------------|--|---|--|--|--|--|--|--|--|----|----------|--|----|-----------|
| 29/07/2024 | 3778.11398-01 | JB HI-FI Group Pty Ltd | IT HARDWARE | | | | | | | | \$ | 16.00 | | \$ | 1,805.57 |
| 07/06/2024 | BD1467184 | | DELIVERY CHARGES FOR 3X WIRELESS HEADSETS | | | | | | | | \$ | | | | |
| 07/06/2024 | BD1467001 | | SUPPLY 3X WIRELESS HEADSETS | | | | | | | | \$ | 383.97 | | | |
| 18/06/2024 | BD1478107 | | SUPPLY & DELIVER 20X USB CAR CHARGERS | | | | | | | | \$ | 1,405.60 | | | |
| 29/07/2024 | 3778.11578-01 | Corsign WA Pty Ltd | SIGNAGE | | | | | | | | | | | \$ | 742.50 |
| 26/06/2024 | 00084523 | | SUPPLY & DELIVER SKATE PARK & MOBILE VENDOR PARKING SIGN | | | | | | | | \$ | 314.60 | | | |
| 27/06/2024 | 00085940 | | SUPPLY ASSORTED STREET SIGNS & CUSTOM PARKING SIGNS | | | | | | | | \$ | 427.90 | | | |
| 29/07/2024 | 3778.11648-01 | Veris Australia Pty Ltd | FEATURE SURVEY | | | | | | | | | | | \$ | 3,245.00 |
| 26/06/2024 | VI089728 | | FEATURE SURVEY - GILL LANE INTO GILL STREET DRAINAGE | | | | | | | | \$ | 3,245.00 | | | |
| 29/07/2024 | 3778.11672-01 | Dulux Group Australia | PAINT | | | | | | | | | | | \$ | 420.40 |
| 26/06/2024 | 506734784 | | SUPPLY ASSORTED PAINTS - PARK MAINTENANCE | | | | | | | | \$ | 36.93 | | | |
| 26/06/2024 | 506760944 | | SUPPLY ASSORTED PAINTS - PARK MAINTENANCE | | | | | | | | \$ | 205.92 | | | |
| 09/07/2024 | 506824716 | | SUPPLY ASSORTED PAINTS - PARK MAINTENANCE | | | | | | | | \$ | 177.55 | | | |
| 29/07/2024 | 3778.11953-01 | The Stationery Co (C Willis & D J Willis | STATIONERY | | | | | | | | | | | \$ | 242.81 |
| 24/07/2024 | 172527 | | STATIONERY ITEMS | | | | | | | | \$ | 242.81 | | | |
| 29/07/2024 | 3778.12078-01 | Recruitwest Pty Ltd | TEMP STAFF | | | | | | | | | | | \$ | 11,009.27 |
| 24/07/2024 | C INV 591506 | | TEMP STAFF - MULTIPLANT OPERATOR | | | | | | | | \$ | 1,638.43 | | | |
| 25/07/2024 | C INV 591499 | | TEMP STAFF - ROAD SWEEPER OPERATOR | | | | | | | | \$ | 2,108.18 | | | |
| 25/07/2024 | C INV 591501 | | TEMP STAFF - MULTIPLANT OPERATOR | | | | | | | | \$ | 1,972.94 | | | |
| 24/07/2024 | C INV 591502 | | TEMP STAFF - CONTAINER COLLECTION DRIVER | | | | | | | | \$ | 2,140.86 | | | |
| 24/07/2024 | C INV 591503 | | TEMP STAFF - PLANT MECHANIC | | | | | | | | \$ | 3,148.86 | | | |
| 29/07/2024 | 3778.12261-01 | ONEMUSIC AUSTRALIA (Australasian | MUSIC LICENCE FEE | | | | | | | | | | | \$ | 1,881.88 |
| 09/07/2024 | 478377 | | APRA MUSIC LICENCE FEE 01/07/2024 TO 30/09/2024 | | | | | | | | \$ | 1,881.88 | | | |
| 29/07/2024 | 3778.12350-01 | Devco Builders | MAINTENANCE | | | | | | | | | | | \$ | 1,760.00 |
| 04/07/2024 | 00018169 | | INSTALL NEW FIBREGLASS ROOF SHEETS ON SHED - LAKE LESCHENAULTIA | | | | | | | | \$ | 1,760.00 | | | |
| 29/07/2024 | 3778.12402-01 | Grace Information & Records Managem | OFFSITE RECORDS STORAGE | | | | | | | | | | | \$ | 2,310.79 |
| 05/07/2024 | RP01541425 | | OFFSITE RECORDS STORAGE | | | | | | | | \$ | 2,310.79 | | | |
| 29/07/2024 | 3778.12451-01 | Rainchaser Pumps and Reticulation | PARTS | | | | | | | | | | | \$ | 14.85 |
| 22/07/2024 | INV-3952 | | RETICULATION PARTS | | | | | | | | \$ | 14.85 | | | |
| 29/07/2024 | 3778.12579-01 | Mr V Crowe | LANDSCAPE SERVICES | | | | | | | | | | | \$ | 864.00 |
| 23/07/2024 | 2394 | | LANDSCAPE SERVICES - SCFC CLAYTON VIEW | | | | | | | | \$ | 288.00 | | | |
| 23/07/2024 | 2395 | | LANDSCAPE SERVICES - CPC MIDDLE SWAN | | | | | | | | \$ | 288.00 | | | |
| 23/07/2024 | 2396 | | LANDSCAPE SERVICES - MECPC | | | | | | | | \$ | 288.00 | | | |
| 29/07/2024 | 3778.12751-01 | Sprayline Spraying Equipment | EQUIPMENT PURCHASES | | | | | | | | | | | \$ | 154.00 |
| 22/07/2024 | 65120 | | SUPPLY 2X SPRAY GUNS WITH 45CM LANCE & NOZZLES | | | | | | | | \$ | 154.00 | | | |
| 29/07/2024 | 3778.12771-01 | AMPAC Debt Recovery (WA) Pty Ltd | DEBT RECOVERY | | | | | | | | | | | \$ | 1,251.25 |
| 05/07/2024 | 108847 | | RATES DEBT RECOVERY SERVICES 2023/2024 | | | | | | | | \$ | 1,251.25 | | | |
| 29/07/2024 | 3778.12794-01 | Mount Helena Hardware | PARTS | | | | | | | | | | | \$ | 163.61 |
| 21/06/2024 | 102031160 | | SUPPLY PARTS FOR PLAYGROUND MAINTENANCE | | | | | | | | \$ | 5.15 | | | |
| 19/06/2024 | 101132636 | | SUPPLY PARTS FOR PLAYGROUND MAINTENANCE | | | | | | | | \$ | 29.98 | | | |
| 14/06/2024 | 102031066 | | SUPPLY PARTS FOR PLAYGROUND MAINTENANCE | | | | | | | | \$ | 27.94 | | | |
| 26/06/2024 | 101133242 | | SUPPLY PARTS FOR PLAYGROUND MAINTENANCE | | | | | | | | \$ | 7.96 | | | |
| 26/06/2024 | 101133187 | | SUPPLY PARTS FOR PLAYGROUND MAINTENANCE | | | | | | | | \$ | 34.83 | | | |
| 27/06/2024 | 101133290 | | SUPPLY PARTS FOR PLAYGROUND MAINTENANCE | | | | | | | | \$ | 57.75 | | | |
| 29/07/2024 | 3778.12804-01 | Mundaring Little Loads (The Trustee | NATURE SOIL MIX | | | | | | | | | | | \$ | 552.00 |
| 26/07/2024 | 09536 | | SUPPLY NATURE SOIL MIX - WELD ST TREE PLANTING | | | | | | | | \$ | 552.00 | | | |
| 29/07/2024 | 3778.12899-01 | NAPA (A Division of GPC Asia Pacific | PARTS | | | | | | | | | | | \$ | 713.55 |
| 09/07/2024 | 1320381186 | | SUPPLY WHEEL BEARING KITS FOR P692 | | | | | | | | \$ | 303.60 | | | |
| 09/07/2024 | 1320381146 | | SUPPLY OF WORKSHOP CONSUMABLES | | | | | | | | \$ | 75.57 | | | |
| 09/07/2024 | 1320381013 | | SUPPLY OF WORKSHOP CONSUMABLES | | | | | | | | \$ | 52.80 | | | |
| 09/07/2024 | 1320380939 | | SUPPLY OF WORKSHOP CONSUMABLES | | | | | | | | \$ | 271.35 | | | |
| 09/07/2024 | 1320381147 | | SUPPLY OF WORKSHOP CONSUMABLES | | | | | | | | \$ | 10.23 | | | |
| 29/07/2024 | 3778.12944-01 | Avon Tree Management (Kajanni Pty | TREE MANAGEMENT | | | | | | | | | | | \$ | 3,501.25 |
| 24/07/2024 | 598 | | FORESTRY MULCHING - ASSORTED LOCATIONS | | | | | | | | \$ | 1,689.11 | | | |
| 24/07/2024 | 597 | | LOG REMOVAL & FORESTRY MULCHING - THORNBALL RD MAHOGANY CREEK | | | | | | | | \$ | 1,812.14 | | | |

**MONTHLY LIST OF PAYMENTS
JULY 2024**

| | | | | | | | |
|-------------------|----------------------|---|---|----|-----------|-----------|------------------|
| 29/07/2024 | 3778.12951-01 | Traffic Force | TRAFFIC MANAGEMENT SERVICES | | | \$ | 67,500.84 |
| 27/06/2024 | 00037610 | | TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE | \$ | 5,457.38 | | |
| 27/06/2024 | 00037538 | | TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE | \$ | 3,081.38 | | |
| 04/07/2024 | 00037615 | | TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE | \$ | 705.23 | | |
| 09/07/2024 | 00037539 | | TRAFFIC MANAGEMENT SERVICES - ROAD MAINTENANCE | \$ | 6,030.09 | | |
| 09/07/2024 | 00037540 | | TRAFFIC MANAGEMENT SERVICES - ROAD MAINTENANCE | \$ | 2,338.71 | | |
| 09/07/2024 | 00037611 | | TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE | \$ | 6,708.14 | | |
| 22/07/2024 | 00037740 | | TRAFFIC MANAGEMENT SERVICES - SHOULDER MAINTENANCE | \$ | 3,958.69 | | |
| 22/07/2024 | 00037706 | | TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE | \$ | 1,514.93 | | |
| 09/07/2024 | 00037613 | | TRAFFIC MANAGEMENT SERVICES - ROAD MAINTENANCE | \$ | 4,566.29 | | |
| 22/07/2024 | 00037770 | | TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE | \$ | 4,788.51 | | |
| 23/07/2024 | 00037741 | | TRAFFIC MANAGEMENT SERVICES - MARSHWOOD PL SAWYERS VALLEY | \$ | 4,082.40 | | |
| 25/07/2024 | 00037705 | | TRAFFIC MANAGEMENT SERVICES - ROAD MAINTENANCE | \$ | 8,149.08 | | |
| 22/07/2024 | 00037704 | | TRAFFIC MANAGEMENT SERVICES - ROAD MAINTENANCE | \$ | 9,836.67 | | |
| 22/07/2024 | 00037739 | | TRAFFIC MANAGEMENT SERVICES - DRAINAGE MAINTENANCE | \$ | 6,283.34 | | |
| 29/07/2024 | 3778.12952-01 | Delnorth Pty Ltd | PARTS | | | \$ | 17,774.35 |
| 21/06/2024 | 75429 | | SUPPLY & DELIVER STEEL FLEX GUIDE POSTS | \$ | 17,774.35 | | |
| 29/07/2024 | 3778.12984-01 | AJL Plumbing and Gas Pty Ltd (ATF T | PLUMBING SERVICES | | | \$ | 3,682.80 |
| 14/06/2024 | AJL14364 | | PLUMBING SERVICES - HUB OF THE HILLS | \$ | 1,328.80 | | |
| 21/06/2024 | AJL14413 | | PLUMBING SERVICES - CHIDLOW HEALTH CLINIC/PLAYGROUP | \$ | 423.50 | | |
| 18/06/2024 | AJL14396 | | PLUMBING SERVICES - CHIDLOW HERITAGE TRAIL PUBLIC TOILETS | \$ | 165.00 | | |
| 25/06/2024 | AJL14416 | | PLUMBING SERVICES - DARLINGTON OVAL PAVILION | \$ | 203.50 | | |
| 25/06/2024 | AJL14411 | | PLUMBING SERVICES - BROWN PARK COMMUNITY CENTRE | \$ | 599.50 | | |
| 27/06/2024 | AJL14454 | | PLUMBING SERVICES - MUNDARING HALL | \$ | 962.50 | | |
| 29/07/2024 | 3778.138-01 | Sonic HealthPlus Pty Ltd | MEDICAL EXAMINATION | | | \$ | 261.80 |
| 05/07/2024 | 3302927 | | PRE-EMPLOYMENT MEDICAL EXAMINATION | \$ | 261.80 | | |
| 29/07/2024 | 3778.13879-01 | One Tree Community Services Inc | TRAINING | | | \$ | 71.50 |
| 26/07/2024 | 4011 | | STAFF TRAINING - DIPLOMA OF EARLY CHILDHOOD EDUCATION | \$ | 71.50 | | |
| 29/07/2024 | 3778.14016-01 | Western Educting Service (Western | HIRE OF PLANT | | | \$ | 7,561.54 |
| 25/07/2024 | 1879 | | DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS | \$ | 1,744.97 | | |
| 25/07/2024 | 1880 | | DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS | \$ | 1,066.37 | | |
| 25/07/2024 | 1882 | | DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS | \$ | 1,357.20 | | |
| 25/07/2024 | 1881 | | DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS | \$ | 1,648.03 | | |
| 25/07/2024 | 1883 | | DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS | \$ | 1,744.97 | | |
| 29/07/2024 | 3778.14073-01 | Tony's House of Tender Meats (GK & | FOOD | | | \$ | 558.02 |
| 25/07/2024 | 58467 | | MEAT SUPPLIES FOR CHILDREN - MECPC | \$ | 558.02 | | |
| 29/07/2024 | 3778.14200-01 | Mundaring Glass and Security (The | MAINTENANCE | | | \$ | 364.25 |
| 26/07/2024 | 00006030 | | REPLACE VANDALISED MIRROR IN MUNDARING ARENA PUBLIC TOILET | \$ | 364.25 | | |
| 29/07/2024 | 3778.14243-01 | Western Tree Recyclers (Craneswest | STREET TREE MAINTENANCE | | | \$ | 32,106.80 |
| 24/07/2024 | 00004778 | | GREEN WASTE PROCESSING SERVICES - MATHIESON ROAD TRANSFER STATION | \$ | 17,001.23 | | |
| 24/07/2024 | 00004779 | | GREEN WASTE PROCESSING SERVICES - COPPIN TRANSFER STATION | \$ | 15,105.57 | | |
| 29/07/2024 | 3778.14324-01 | Proarb WA (R Hawkins & C.N Jones | STREET TREE MAINTENANCE | | | \$ | 6,556.00 |
| 24/07/2024 | 1839 | | TREE PLANTING | \$ | 4,356.00 | | |
| 24/07/2024 | 1881 | | REMOVE FALLEN TREE - GILL STREET PARKERVILLE | \$ | 1,320.00 | | |
| 24/07/2024 | 1882 | | REMOVE TREE - RILEY RD MT HELENA | \$ | 880.00 | | |
| 29/07/2024 | 3778.14496-01 | Tyrepower Mundaring (The Trustee for | TYRES & REPAIRS | | | \$ | 155.00 |
| 12/07/2024 | 122052 | | REPAIR TYRE ON 1HYI923 | \$ | 35.00 | | |
| 12/07/2024 | 122070 | | REPAIR TYRE ON ROLLER | \$ | 60.00 | | |
| 25/07/2024 | 121820 | | REPAIR TYRE ON 044MDG | \$ | 60.00 | | |
| 29/07/2024 | 3778.14505-01 | 1300Tempfence (Ready Industries Pty | FENCING | | | \$ | 2,587.20 |
| 11/06/2024 | 698327 | | HIRE OF SOLAR SITE CAMERAS - MATHIESON RD TRANSFER | \$ | 1,293.60 | | |
| 11/06/2024 | 698328 | | HIRE OF SOLAR SITE CAMERAS - COPPIN RD TRANSFER | \$ | 1,293.60 | | |
| 29/07/2024 | 3778.14584-01 | Fit2work.com.au (Equifax Australasia | CRIMINAL CHECK SERVICES | | | \$ | 132.00 |
| 23/07/2024 | 15617699 | | CRIMINAL CHECK SERVICES FOR VBFB | \$ | 132.00 | | |
| 29/07/2024 | 3778.14618-01 | LO-GO Appointments (Helene Pty Ltd | TEMP STAFF | | | \$ | 3,325.16 |
| 19/07/2024 | H4033 | | TEMP STAFF - COORDINATOR COMMUNITY FACILITIES | \$ | 3,325.16 | | |
| 29/07/2024 | 3778.14656-01 | The Trail Builders (The Trustee for | MAINTENANCE | | | \$ | 4,812.50 |
| 05/07/2024 | 4934 | | MOUNTAIN BIKE TRAIL MAINTENANCE - LAKE LESCHENAUTLIA | \$ | 4,812.50 | | |
| 29/07/2024 | 3778.14752-01 | Fuelquip Industries Pty Ltd (The | FUEL & OILS | | | \$ | 610.50 |
| 26/07/2024 | 3178 | | TRAVEL TO SITE TO DOWNLOAD FUEL BOWSER TRANSACTIONS | \$ | 610.50 | | |
| 29/07/2024 | 3778.14793-01 | Award Contracting Pty Ltd | LOCATE UNDERGROUND SERVICES | | | \$ | 825.00 |
| 26/07/2024 | 00029777 | | LOCATE UNDERGROUND SERVICES - BROWN PARK | \$ | 825.00 | | |

Attachment 1 to Report 10.6

MONTHLY LIST OF PAYMENTS
JULY 2024

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|------------|-------------|---------------------------------|---------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|----|
| 29/07/2024 | 3778.150-01 | Fulton Hogan Industries Pty Ltd | ASPHALT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | </ |
|------------|-------------|---------------------------------|---------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|----|

MONTHLY LIST OF PAYMENTS
JULY 2024

| | | | | | | | | | |
|------------|---------------|---|--|--|--|----|------------|----|------------|
| 29/07/2024 | 3778.2028-01 | Wildflower Society of Western Australia | PLANTS | | | \$ | 162.80 | \$ | 162.80 |
| 26/07/2024 | 2023-24 03 | | PLANTS FOR AUSTRALIAN CITIZENSHIP CEREMONY | | | \$ | 162.80 | | |
| 29/07/2024 | 3778.21-01 | Eastern Metropolitan Regional Council | TRANSFER STATION FEES | | | \$ | 45,767.32 | \$ | 377,561.55 |
| 24/07/2024 | EMRC58440 | | TRANSFER STATION FEES | | | \$ | 27,503.67 | | |
| 24/07/2024 | EMRC58500 | | TRANSFER STATION FEES | | | \$ | 105,463.00 | | |
| 24/07/2024 | EMRC58573 | | TRANSFER STATION FEES | | | \$ | 32,497.91 | | |
| 24/07/2024 | EMRC58574 | | MATHIESON RD WASTE TRANSFER STATION - SITE MANAGEMENT | | | \$ | 46,374.12 | | |
| 24/07/2024 | EMRC58578 | | MANAGEMENT OF CDS OPERATIONS - COPPIN ROAD TRANSFER STATION | | | \$ | 57,463.87 | | |
| 24/07/2024 | EMRC58579 | | COPPIN RD WASTE TRANSFER STATION - SITE MANAGEMENT | | | \$ | 61,437.66 | | |
| 24/07/2024 | EMRC58580 | | MATTRESS RECYCLING COPPIN ROAD TRANSFER STATION | | | \$ | 1,054.00 | | |
| 25/07/2024 | EMRC58783 | | | | | | | | |
| 29/07/2024 | 3778.218-01 | Security & Key Distributors | SECURITY EXPENSES | | | | | \$ | 7,342.93 |
| 24/07/2024 | 97089 | | CALLOUT TO CHANGE STORAGE ROOM LOCK - HARRY RISEBOROUGH OVAL | | | \$ | 334.69 | | |
| 14/06/2024 | 96856 | | SUPPLY & INSTALL MAG LOCK, EXIT BUTTON & POWER COVER | | | \$ | 853.71 | | |
| 12/06/2024 | 96889 | | SUPPLY & DELIVER 4X BILOCK KEYS - BOYA HALL | | | \$ | 159.04 | | |
| 12/06/2024 | 96887 | | KEY MANAGER MAINTENANCE SOFTWARE RENEWAL 2024/2025 | | | \$ | 365.20 | | |
| 07/06/2024 | 96855 | | ATTEND SITE REPLACE EXIT DEVICE/HARDWARE COURT 3 | | | \$ | 3,482.05 | | |
| 19/06/2024 | 96944 | | SUPPLY & DELIVER 6X ASTRA INDICATOR BOLT - BROZ PARK TOILETS | | | \$ | 1,158.70 | | |
| 15/06/2024 | 96932 | | SUPPLY & DELIVER 3X BILOCK KEYS - CHIDLOW PROFESSIONAL ROOMS | | | \$ | 124.28 | | |
| 14/06/2024 | 96926 | | ATTEND SITE & REPLACE ADI LOCK BOLT ELSIE AUSTIN OVAL | | | \$ | 661.05 | | |
| 22/06/2024 | 96998 | | SUPPLY & DELIVER 1X BILOCK PADLOCK - MUNDARING ARENA | | | \$ | 204.21 | | |
| 29/07/2024 | 3778.234-01 | Coles Supermarkets Australia Pty Ltd | KIOSK SUPPLIES | | | | | \$ | 961.26 |
| 23/07/2024 | 195857468 | | FOOD & CONSUMABLES FOR CHILDREN - MECPC | | | \$ | 173.56 | | |
| 23/07/2024 | 196108340 | | FOOD & CONSUMABLES FOR CHILDREN - MECPC | | | \$ | 787.70 | | |
| 29/07/2024 | 3778.2625-01 | Stewart & Heaton Clothing Co | UNIFORMS | | | | | \$ | 742.77 |
| 23/07/2024 | SIN-3923489 | | UNIFORMS - DARLING RANGE VBFB | | | \$ | 48.66 | | |
| 23/07/2024 | SIN-3924869 | | UNIFORMS - GLEN FORREST VBFB | | | \$ | 36.66 | | |
| 23/07/2024 | SIN-3926013 | | UNIFORMS - GLEN FORREST VBFB | | | \$ | 12.17 | | |
| 23/07/2024 | SIN-3926025 | | UNIFORMS - DARLINGTON VBFB | | | \$ | 6.08 | | |
| 23/07/2024 | SIN-3923756 | | UNIFORMS - GLEN FORREST VBFB | | | \$ | 633.12 | | |
| 23/07/2024 | SIN-3923471 | | UNIFORMS - CHIDLOW VBFB | | | \$ | 6.08 | | |
| 29/07/2024 | 3778.2641-01 | St John Ambulance Western Australia | TRAINING | | | | | \$ | 275.00 |
| 09/07/2024 | FAINV01205053 | | FIRST AID TRAINING | | | \$ | 275.00 | | |
| 29/07/2024 | 3778.280-01 | Winc Australia Pty Limited | STATIONERY | | | | | \$ | 536.46 |
| 27/06/2024 | 9045564693 | | STATIONERY ITEMS | | | \$ | 187.56 | | |
| 09/07/2024 | 9045572162 | | STATIONERY ITEMS | | | \$ | 338.62 | | |
| 21/06/2024 | 9045523113 | | SUPPLY CONTINENTAL CUP-A-SOUP PACKETS | | | \$ | 10.28 | | |
| 29/07/2024 | 3778.2815-01 | Total Packaging (WA) Pty Ltd | EQUIPMENT PURCHASES | | | | | \$ | 3,003.00 |
| 25/06/2024 | 00037817 | | SUPPLY 140X DOGGY DUMPAGE UNITS | | | \$ | 3,003.00 | | |
| 29/07/2024 | 3778.3088-01 | Local Government Professionals | SUBSCRIPTIONS | | | | | \$ | 5,510.00 |
| 05/07/2024 | 34088 | | 2024/2025 FULL MEMBERSHIP | | | \$ | 560.00 | | |
| 05/07/2024 | 33580 | | 2024/2025 YOUNG PROFESSIONAL MEMBERSHIP | | | \$ | 150.00 | | |
| 05/07/2024 | 33800 | | 2024/2025 FULL MEMBERSHIP | | | \$ | 560.00 | | |
| 05/07/2024 | 33642 | | 2024/2025 AFFILIATE MEMBERSHIP | | | \$ | 190.00 | | |
| 09/07/2024 | 33465 | | 2024/2025 GOLD LOCAL GOVERNMENT SUBSCRIPTION | | | \$ | 3,300.00 | | |
| 09/07/2024 | 33639 | | 2024/2025 AFFILIATE MEMBERSHIP | | | \$ | 190.00 | | |
| 24/07/2024 | 33967 | | 2024/2025 FULL MEMBERSHIP | | | \$ | 560.00 | | |
| 29/07/2024 | 3778.314-01 | Landgate | TITLE SEARCHES | | | | | \$ | 530.75 |
| 26/07/2024 | 1377409 | | ONLINE TITLE SEARCHES | | | \$ | 183.00 | | |
| 26/07/2024 | 393100 | | CONSOLIDATED MINING TENEMENTS ROLL | | | \$ | 225.75 | | |
| 26/07/2024 | 1393409 | | ONLINE TITLE SEARCHES | | | \$ | 122.00 | | |
| 29/07/2024 | 3778.33-01 | Boral Construction Materials Group | ASPHALT | | | | | \$ | 1,755.22 |
| 12/07/2024 | WA18328930 | | ASPHALT | | | \$ | 455.71 | | |
| 12/07/2024 | WA18335176 | | ASPHALT | | | \$ | 270.58 | | |
| 26/06/2024 | WA18303076 | | ASPHALT | | | \$ | 263.46 | | |
| 26/06/2024 | WA18300133 | | ASPHALT | | | \$ | 256.34 | | |
| 26/06/2024 | WA18309241 | | ASPHALT | | | \$ | 267.03 | | |
| 26/06/2024 | WA18309242 | | ASPHALT | | | \$ | 242.10 | | |
| 29/07/2024 | 3778.375-01 | Team Global Express Pty Ltd | COURIER SERVICES | | | | | \$ | 502.08 |
| 09/07/2024 | 0625-S364420 | | COURIER SERVICES | | | \$ | 502.08 | | |
| 29/07/2024 | 3778.381-01 | Mundaring Electrical Contracting Se | ELECTRICAL SERVICES | | | | | \$ | 214.50 |
| 28/07/2024 | 7670 | | ELECTRICAL SERVICES - SWAN VIEW YOUTH CENTRE | | | \$ | 214.50 | | |

MONTHLY LIST OF PAYMENTS
JULY 2024

| | | | | | | | | | | | | | |
|------------|--------------|-------------------------------------|---|--|--|--|--|--|--|----|-----------|----|-----------|
| 29/07/2024 | 3778.385-01 | Mundaring News & Lotto | SUBSCRIPTIONS | | | | | | | \$ | | \$ | 1,208.14 |
| 25/07/2024 | 6614 | | MAGAZINE SUBSCRIPTIONS - AFM & KSP LIBRARIES | | | | | | | \$ | 646.87 | | |
| 25/07/2024 | 6608 | | MAGAZINE SUBSCRIPTIONS - AFM & KSP LIBRARIES | | | | | | | \$ | 561.27 | | |
| 29/07/2024 | 3778.386-01 | Educational Art Supplies | ART SUPPLIES | | | | | | | | | \$ | 255.16 |
| 24/07/2024 | 3573413 | | ART SUPPLIES | | | | | | | \$ | 255.16 | | |
| 29/07/2024 | 3778.388-01 | Bunzl Ltd | CLEANING SUPPLIES | | | | | | | | | \$ | 2,620.86 |
| 27/06/2024 | Y207406 | | PAPER PRODUCTS - DEPOT | | | | | | | \$ | 593.67 | | |
| 27/06/2024 | Y202172 | | PAPER PRODUCTS - DEPOT | | | | | | | \$ | 2,027.19 | | |
| 29/07/2024 | 3778.397-01 | J. Blackwood & Son Pty Ltd | CONSUMABLES | | | | | | | | | \$ | 940.69 |
| 11/06/2024 | SI08273986 | | SUPPLY 50X BAG OF CEMENT & 30X BAGS OF SUPASORB | | | | | | | \$ | 916.85 | | |
| 26/06/2024 | SI08421660 | | SUPPLY DISINFECTANT FOR SHIRE DEPOT | | | | | | | \$ | 23.84 | | |
| 29/07/2024 | 3778.4117-01 | Our Community Pty Ltd | ANNUAL ACCESS FEE | | | | | | | | | \$ | 15,236.00 |
| 09/07/2024 | 71209 | | SMARTY GRANTS ANNUAL ACCESS FEE 2024/2025 | | | | | | | \$ | 15,236.00 | | |
| 29/07/2024 | 3778.4252-01 | Boya Equipment Pty Ltd | VEHICLE REPAIRS | | | | | | | | | \$ | 7,255.05 |
| 09/07/2024 | 37138 | | REPAIR TRANSMISSION FAULT IN P728 | | | | | | | \$ | 7,255.05 | | |
| 29/07/2024 | 3778.4592-01 | ELAN Energy Matrix Pty Ltd T/A Tyre | TYRES | | | | | | | | | \$ | 2,078.33 |
| 19/06/2024 | 038917 | | COLLECTION OF USED TYRES FROM OPERATIONS CENTRE | | | | | | | \$ | 2,078.33 | | |
| 29/07/2024 | 3778.4749-01 | Pure Air Filters | PARTS | | | | | | | | | \$ | 246.40 |
| 14/06/2024 | 00015300 | | SUPPLY AIR FILTERS FOR ASSORTED VEHICLES | | | | | | | \$ | 123.20 | | |
| 04/07/2024 | 00015318 | | SUPPLY AIR FILTERS FOR ASSORTED VEHICLES | | | | | | | \$ | 123.20 | | |
| 29/07/2024 | 3778.480-01 | Echo Newspaper | ADVERTISING | | | | | | | | | \$ | 2,799.37 |
| 21/06/2024 | 00036866 | | ADVERTISING | | | | | | | \$ | 1,210.00 | | |
| 14/06/2024 | 00036790 | | ADVERTISING | | | | | | | \$ | 1,210.00 | | |
| 07/06/2024 | 00036715 | | ADVERTISING | | | | | | | \$ | 379.37 | | |
| 29/07/2024 | 3778.4845-01 | Seek Limited | ADVERTISING | | | | | | | | | \$ | 748.00 |
| 24/07/2024 | 700668161 | | ADVERTISING | | | | | | | \$ | 748.00 | | |
| 29/07/2024 | 3778.5558-01 | Global Workwear Investments Pty Ltd | WORK CLOTHES | | | | | | | | | \$ | 1,635.39 |
| 26/06/2024 | MD138318 | | WORK BOOTS - DEPOT STAFF | | | | | | | \$ | 206.96 | | |
| 08/06/2024 | MD45794.D2 | | WORK CLOTHES - DEPOT STAFF | | | | | | | \$ | 260.92 | | |
| 26/06/2024 | MD45878.D1 | | WORK CLOTHES - ENVIRONMENTAL STAFF | | | | | | | \$ | 17.52 | | |
| 19/06/2024 | BM57477.D1 | | WORK CLOTHES - UNIFORMS FOR LIBRARIES | | | | | | | \$ | 388.64 | | |
| 21/06/2024 | MD45814.D1 | | WORK CLOTHES - ENVIRONMENTAL STAFF | | | | | | | \$ | 350.78 | | |
| 21/06/2024 | MD45814.D2 | | WORK CLOTHES - ENVIRONMENTAL STAFF | | | | | | | \$ | 112.41 | | |
| 12/07/2024 | MD45945.D1 | | WORK CLOTHES - DEPOT STAFF | | | | | | | \$ | 134.49 | | |
| 04/07/2024 | MD45852.D1 | | WORK CLOTHES - DEPOT STAFF | | | | | | | \$ | 125.72 | | |
| 09/07/2024 | FD698.D4 | | WORK CLOTHES - RANGER SERVICES | | | | | | | \$ | 37.95 | | |
| 29/07/2024 | 3778.5945-01 | West Coast Spring Water Pty Ltd | CAFE BAR CONSUMABLES | | | | | | | | | \$ | 32.25 |
| 25/07/2024 | 3311268 | | WATER BOTTLES FOR BOYA LIBRARY | | | | | | | \$ | 32.25 | | |
| 29/07/2024 | 3778.5986-01 | Experian Australia Pty Ltd | SOFTWARE EXPENSES | | | | | | | | | \$ | 6,215.40 |
| 05/07/2024 | 37669 | | QAS VALIDATION FOR AUTHORITY LICENSE 2024/2025 | | | | | | | \$ | 6,215.40 | | |
| 29/07/2024 | 3778.5989-01 | Geoff Hesford Engineering | FEES | | | | | | | | | \$ | 32,835.00 |
| 05/07/2024 | INV-020229 | | CONSULTANCY SERVICES - ENERGY EFFICIENCY OPTIONS | | | | | | | \$ | 32,835.00 | | |
| 29/07/2024 | 3778.599-01 | Mundaring Adult Creative & Learning | ANNUAL FUNDING | | | | | | | | | \$ | 10,408.75 |
| 19/07/2024 | 160724 | | ANNUAL FUNDING 1ST QUARTER CLAIM 2024/2025 | | | | | | | \$ | 10,408.75 | | |
| 29/07/2024 | 3778.61-01 | Baileys Fertilisers | FERTILISERS | | | | | | | | | \$ | 1,105.50 |
| 27/06/2024 | PI-49103 | | SUPPLY ASSORTED FERTILISERS FOR LAKE LESCHENAUTLIA | | | | | | | \$ | 1,105.50 | | |
| 29/07/2024 | 3778.6282-01 | Strata Corporation Pty Ltd T/A | PARTS | | | | | | | | | \$ | 1,102.10 |
| 14/06/2024 | 165256 | | SUPPLY BAMBOO CANES, FERTILISER & SMALL HORTICULTURAL TOOLS | | | | | | | \$ | 1,102.10 | | |
| 29/07/2024 | 3778.6431-01 | City of South Perth | TUBESTOCK | | | | | | | | | \$ | 2,645.50 |
| 24/07/2024 | 7100 | | SUPPLY TUBESTOCK - BUSHLAND REHABILITATION PROGRAM | | | | | | | \$ | 284.90 | | |
| 24/07/2024 | 7099 | | SUPPLY TUBESTOCK - 2024 LANDCARE PROGRAM | | | | | | | \$ | 2,360.60 | | |
| 29/07/2024 | 3778.7083-01 | Mount Helena Deli & Takeaway | CATERING | | | | | | | | | \$ | 511.50 |
| 19/07/2024 | 35834 | | CATERING SERVICES - WILDFIRE INCIDENTS | | | | | | | \$ | 511.50 | | |
| 29/07/2024 | 3778.7426-01 | Scoob's Dingo Service | FOOTPATH SWEEPING SERVICE | | | | | | | | | \$ | 4,231.92 |
| 25/07/2024 | 2868 | | FOOTPATH SWEEPING SERVICE - VARIOUS LOCATIONS | | | | | | | \$ | 4,231.92 | | |
| 29/07/2024 | 3778.7541-01 | Connect Call Centre Services | CALL CENTRE COSTS | | | | | | | | | \$ | 2,506.30 |
| 23/07/2024 | 00117153 | | CALL CENTRE COSTS - JUNE 2024 | | | | | | | \$ | 2,506.30 | | |
| 29/07/2024 | 3778.7568-01 | Swan Towing | TOWING SERVICES | | | | | | | | | \$ | 1,001.00 |
| 09/07/2024 | 00311184 | | TOWING SERVICES | | | | | | | \$ | 319.00 | | |
| 09/07/2024 | 00311577 | | TOWING SERVICES | | | | | | | \$ | 385.00 | | |
| 22/07/2024 | 00311616 | | TOWING SERVICES | | | | | | | \$ | 297.00 | | |

**MONTHLY LIST OF PAYMENTS
JULY 2024**

| | | | | | | | |
|--|-----------------|--------------------------------------|---|----|--------------|----|--------------|
| 29/07/2024 | 3778.7641-01 | Easifleet | NOVATED LEASE CHARGES | | | \$ | 12,523.99 |
| 28/07/2024 | 201852 | | NOVATED LEASE CHARGES - JULY 2024 | \$ | 11,610.11 | | |
| 28/07/2024 | 202009 | | NOVATED LEASE CHARGES - JULY 2024 | \$ | 913.88 | | |
| 29/07/2024 | 3778.80-01 | Bunnings Group Limited | HARDWARE | | | \$ | 522.94 |
| 12/07/2024 | 2440/01187979 | | HARDWARE ITEMS | \$ | 268.05 | | |
| 24/07/2024 | 2440/00113497 | | HARDWARE ITEMS | \$ | 66.40 | | |
| 26/07/2024 | 2440/01154665 | | HARDWARE ITEMS | \$ | 188.49 | | |
| 29/07/2024 | 3778.8584-01 | Great Sand Supplies Trust | GRAVEL | | | \$ | 834.10 |
| 12/07/2024 | 00011434 | | SUPPLY 25MM FERRICRETE | \$ | 834.10 | | |
| 29/07/2024 | 3778.8976-01 | Kool Line Electrical & Refrigeration | ELECTRICAL SERVICES | | | \$ | 3,811.50 |
| 24/07/2024 | 00128354 | | ELECTRICAL SERVICES - COLLIER PARK SWAN VIEW | \$ | 3,811.50 | | |
| 29/07/2024 | 3778.9512-01 | Australian Grown | UNIFORMS | | | \$ | 302.50 |
| 26/07/2024 | SI46565 | | UNIFORMS FOR STAFF - MUNDARING ARENA | \$ | 302.50 | | |
| 29/07/2024 | 3778.9596-01 | Brice Pest Management | PEST CONTROL | | | \$ | 484.00 |
| 24/07/2024 | IV05860 | | CALL OUT TO SUPPLY DEODORISER BAGS FOR DEAD RODENT - LAKE LESCHENAULTIA | \$ | 198.00 | | |
| 23/07/2024 | IV05857 | | PEST CONTROL - GLEN FORREST VBFB | \$ | 286.00 | | |
| 29/07/2024 | 3778.9627-01 | MPK Tree Management Pty Ltd | STREET TREE MAINTENANCE | | | \$ | 3,221.33 |
| 19/07/2024 | 8679 | | STREET TREE MAINTENANCE - VARIOUS LOCATIONS | \$ | 3,221.33 | | |
| 30/07/2024 | 3779.13636-01 | Mrs B A Toovey | REFUND | | | \$ | 110.00 |
| 29/07/2024 | 868957 | | HALL BOND REFUND | \$ | 110.00 | | |
| 30/07/2024 | 3779.13673-01 | Mundaring Residents & Ratepayers | REFUND | | | \$ | 65.00 |
| 29/07/2024 | 1170138 | | KEY BOND REFUND | \$ | 65.00 | | |
| 30/07/2024 | 3779.15746-01 | S Olley | REFUND | | | \$ | 65.00 |
| 29/07/2024 | 1531058 | | STANDPIPE KEY BOND REFUND | \$ | 65.00 | | |
| 30/07/2024 | 3779.15747-01 | Ms D Van Den Heever | REFUND | | | \$ | 1,000.00 |
| 29/07/2024 | 973189 | | HALL BOND REFUND | \$ | 1,000.00 | | |
| 30/07/2024 | 3779.15748-01 | Ms B C McCormick | REFUND | | | \$ | 109.00 |
| 29/07/2024 | 1398557 | | KEY BOND REFUND | \$ | 44.00 | | |
| 29/07/2024 | 1398557 | | KEY BOND REFUND | \$ | 65.00 | | |
| 30/07/2024 | 3779.15749-01 | Ms R M Dessent | REFUND | | | \$ | 55.00 |
| 29/07/2024 | 835908 | | KEY BOND REFUND | \$ | 55.00 | | |
| 30/07/2024 | 3779.15750-01 | Mrs M T Lomiguen | REFUND | | | \$ | 110.00 |
| 29/07/2024 | 1420642 | | HALL BOND REFUND | \$ | 110.00 | | |
| 30/07/2024 | 3779.15751-01 | Para and Ability Dance WA | REFUND | | | \$ | 110.00 |
| 29/07/2024 | 1381701 | | HALL BOND REFUND | \$ | 110.00 | | |
| 30/07/2024 | 3779.15752-01 | Mrs J M Cummings | REFUND | | | \$ | 110.00 |
| 30/07/2024 | 1314460 | | HALL BOND REFUND | \$ | 110.00 | | |
| 30/07/2024 | 3779.4358-01 | Swan View Badminton Club | REFUND | | | \$ | 55.00 |
| 29/07/2024 | 839119 | | KEY BOND REFUND | \$ | 55.00 | | |
| 30/07/2024 | 3779.5575-01 | Ms M M Sutton | REFUND | | | \$ | 110.00 |
| 29/07/2024 | 877082 | | HALL BOND REFUND | \$ | 110.00 | | |
| 30/07/2024 | 3779.5895-01 | Parkerville Playgroup Inc | REFUND | | | \$ | 143.00 |
| 29/07/2024 | 706146 | | KEY BOND REFUND | \$ | 55.00 | | |
| 29/07/2024 | 1228196 | | KEY BOND REFUND | \$ | 44.00 | | |
| 29/07/2024 | 1387553 | | KEY BOND REFUND | \$ | 44.00 | | |
| 30/07/2024 | 3779.9914-01 | Mrs K M Loughton | REFUND | | | \$ | 110.00 |
| 29/07/2024 | 906517 | | HALL BOND REFUND | \$ | 110.00 | | |
| 31/07/2024 | 3781.3462-01 | Care Giver Subsidies | CARE GIVER SUBSIDIES | | | \$ | 29,608.42 |
| 01/08/2024 | 310724 | | CARE GIVER SUBSIDIES | \$ | 29,608.42 | | |
| Total Electronic Funds Transfers From Municipal Account | | | | \$ | 5,521,816.01 | \$ | 5,521,816.01 |
| Payments By Electronic Funds Transfer (Payroll) | | | | | | | |
| 3/07/2024 | PP01/25 cycle 1 | Pay Summary | | \$ | 484,697.04 | | |
| 3/07/2024 | PP01/25 cycle 2 | Pay Summary | | \$ | 81,589.73 | | |
| 17/07/2024 | PP02/25 cycle 1 | Pay Summary | | \$ | 506,073.49 | | |
| 17/07/2024 | PP02/25 cycle 2 | Pay Summary | | \$ | 89,083.08 | | |
| 31/07/2024 | PP03/25 cycle 1 | Pay Summary | | \$ | 502,849.88 | | |
| 31/07/2024 | PP03/25 cycle 2 | Pay Summary | | \$ | 86,272.21 | | |
| Total Payroll Payments Direct From Municipal Account | | | | \$ | 1,750,565.43 | | |

MONTHLY LIST OF PAYMENTS
JULY 2024

| Payment By Direct Debit From Municipal Account | | |
|--|----|---------------|
| Bendigo - Merch Bank Fees | \$ | 1,832.15 |
| Bendigo - Direct Debit Fees (incl FTS) | \$ | 197.29 |
| Commonwealth Bank - Bpoint Fees | \$ | 30.26 |
| Commonwealth Guarantee Fee - WATC | \$ | 28,167.79 |
| NAB - Purchase Cards | \$ | 19,135.41 |
| Fleetcare - Fuel Payments | \$ | 3,282.87 |
| HP Financial Services - Equipment Lease | \$ | 20,011.20 |
| Konica Minolta - Printer Lease | \$ | 4,082.51 |
| WA Treasury Corporation | \$ | 91,888.81 |
| RMS - Lakes Monthly License Fee | \$ | 202.40 |
| RMS - Monthly SMS Fees | \$ | 21.10 |
| Qikkids - Fees | \$ | 84.04 |
| CBA Merchant Fee | \$ | 690.15 |
| Bpay Monthly Fee | \$ | 1,451.45 |
| Debitsuccess | \$ | 492.43 |
| Total Electronic Fund Payments Direct From Municipal Account | | \$ 171,569.86 |

NAB Purchase Card Payments List for July 2024

| <u>Date</u> | <u>Supplier</u> | <u>Description</u> | <u>Amount</u> | <u>Card User</u> |
|-------------|--|---|--------------------|------------------|
| 27-Jun-24 | Campaign Monitor | What's On events e-newsletter | \$ 22.52 | Mrs P Heath |
| 28-Jun-24 | Eventbrite | Libraries - Pro 100 subscription | \$ 29.00 | Ms G Evans |
| 28-Jun-24 | Stormwater WA | Conference Registration - Enviromental Officer | \$ 198.00 | Mrs C M Batty |
| 28-Jun-24 | Bunnings | Rechargeable batteries | \$ 43.98 | Mr S Symes |
| 29-Jun-24 | Vimeo | Vimeo annual subscription | \$ 1,254.00 | Mr R J Grieves |
| 01-Jul-24 | Fire Protection Association Australia | BushFire Conference Registration - Coordinator Environment and Sustainability | \$ 712.25 | Mrs C M Batty |
| 01-Jul-24 | Fire Protection Association Australia | Bushfire Conference Registration - Environmental Officer | \$ 712.25 | Mrs C M Batty |
| 01-Jul-24 | Target | AFM Library - Children program resources | \$ 152.30 | Miss S Mullally |
| 01-Jul-24 | Big W | AFM Library - Children program resources | \$ 98.00 | Miss S Mullally |
| 01-Jul-24 | Campaign Monitor | Libraries bulk eNewsletter | \$ 147.38 | Ms G Evans |
| 01-Jul-24 | Red Dot Stores | AFM Library - Children program resources | \$ 10.00 | Miss S Mullally |
| 02-Jul-24 | Corel | Library - PaintShop Pro\ | \$ 29.00 | Ms A L Rowe |
| 02-Jul-24 | Dolphin Quay Apartments | Grant BAL Training - Accommodation for staff | \$ 1,620.84 | Mr C M Cuthbert |
| 02-Jul-24 | Red Dot Stores | MECPC Childcare - Storage containers | \$ 87.98 | Mrs S E Broad |
| 03-Jul-24 | Dolphin Quay Apartments | Accommodation transaction processed in error | \$ 810.42 | Mr C M Cuthbert |
| 03-Jul-24 | Dolphin Quay Apartments | Refund of incorrect transaction | REFUND \$ (810.42) | Mr C M Cuthbert |
| 03-Jul-24 | Planning Institute Australia | Membership Renewal - Director Statutory Services | \$ 717.00 | Mrs C M Batty |
| 03-Jul-24 | Totally Workwear | Safety boots and clothing | \$ 279.90 | Mr J B Whiteaker |
| 03-Jul-24 | Australia Post Mundaring | Departing Employee Recognition - MultiPlant Operator | \$ 380.95 | Ms A M Italiano |
| 03-Jul-24 | Australia Post Mundaring | Departing Employee Recognition - Civil Works Team Leader | \$ 380.95 | Ms A M Italiano |
| 03-Jul-24 | Swan Valley Gourmet | Midvale Hub Parenting Service - Catering meeting | \$ 75.29 | Mrs J A Pearce |
| 04-Jul-24 | The Children's Book Council of Australia | Libraries - Book Week merchandise | \$ 84.69 | Miss S Mullally |
| 04-Jul-24 | Intuit Mailchimp | Monthly online newsletter distribution | \$ 59.21 | Mrs P Heath |
| 05-Jul-24 | Kmart | Laptop bag | \$ 19.00 | Miss S Mullally |
| 05-Jul-24 | DMIRS East Perth | Dangerous Goods licence renewal | \$ 258.00 | Ms S H Crawford |
| 05-Jul-24 | Access All Areas Training | Food Safety Supervisor course - Coordinator Aquatic Facilities | \$ 138.00 | Ms S H Crawford |
| 05-Jul-24 | A by Adina | NGA Conference - Meals for Shire President | \$ 56.17 | Ms A M Italiano |
| 06-Jul-24 | EB Games | Library resources - childrens programs | \$ 36.00 | Miss S Mullally |
| 08-Jul-24 | Jacksons Drawing Supplies | MECPC - Consumables | \$ 134.85 | Ms S Harlow |
| 08-Jul-24 | Secure Parking Pty Ltd | Parking for training course | \$ 20.00 | Mr R J Grieves |
| 09-Jul-24 | Dieback Working Group Inc | Dieback Information Group Conference - Park Services Officer | \$ 297.75 | Mrs P Heath |
| 09-Jul-24 | Spotify | Library subscription for events | \$ 13.99 | Ms G Evans |
| 09-Jul-24 | Australia Post Mundaring | Recognition Award 20 Years Service - Midvale Hub Coordinator | \$ 505.95 | Ms A M Italiano |
| 10-Jul-24 | Dieback Working Group Inc | Dieback Information Group Conference - Park Services Officer | \$ 297.75 | Mrs P Heath |
| 10-Jul-24 | Woolworths Online | Civic softdrinks | \$ 262.40 | Mr S Symes |
| 11-Jul-24 | WALGA | WALGA Convention Registration for CEO | \$ 1,295.80 | Ms A M Italiano |
| 11-Jul-24 | Survey Monkey | Annual subscription renewal | \$ 752.73 | Mrs G L Crosse |
| 12-Jul-24 | Bunnings | Earmuffs - Rangers | \$ 132.00 | Mrs J N Dutton |
| 12-Jul-24 | Starlink | Subscription Lake Leschenaultia | \$ 139.00 | Mr R J Grieves |
| 12-Jul-24 | Bunnings | Fridge Trolley Hire - Bond | \$ 119.00 | Mr S Symes |
| 12-Jul-24 | Bunnings | Refund Fridge Trolley Hire - Bond | REFUND \$ (104.00) | Mr S Symes |
| 12-Jul-24 | JB Hi-Fi | AFM Library adult DVDs | \$ 196.83 | Ms A L Rowe |
| 14-Jul-24 | Coles | Library event refreshments and supplies | \$ 51.40 | Ms G Evans |
| 14-Jul-24 | A by Adina | NGA Conference - Meals for Shire President | \$ 25.30 | Ms A M Italiano |
| 15-Jul-24 | WALGA | Registration - Shire President - Local Govt Awards 2/8/24 | \$ 165.00 | Ms A M Italiano |
| 15-Jul-24 | Dominos Estore Swan View | Library public workshop refreshments | \$ 65.90 | Ms G Evans |
| 15-Jul-24 | Coles | Library public events refreshments and supplies | \$ 59.30 | Ms G Evans |
| 15-Jul-24 | Dept of Biodiversity, Conservation and Attractions | KSP Library adult book purchase | \$ 35.45 | Ms A L Rowe |
| 16-Jul-24 | Woolworths Mundaring | Catering for FOGO Program recognition | \$ 43.50 | Ms A M Italiano |
| 16-Jul-24 | Hills Fresh | Catering for FOGO Program recognition | \$ 31.97 | Ms A M Italiano |

NAB Purchase Card Payments List for July 2024

| <u>Date</u> | <u>Supplier</u> | <u>Description</u> | <u>Amount</u> | <u>Card User</u> |
|-------------------------------------|--------------------------------|---|---------------------|--------------------|
| 16-Jul-24 | CompTIA Store | Network+ Registration - IT Service Desk Officer | \$ 1,485.72 | Mr R J Grieves |
| 16-Jul-24 | CompTIA Store | Security+ Registration - IT Cyber Security Analyst | \$ 1,485.72 | Mr R J Grieves |
| 16-Jul-24 | City of Perth Parking | Parking - DFES Emergency Temp Accommodation workshop | \$ 25.24 | Mr A J Dyson |
| 17-Jul-24 | Webcentral | Domain renewal - perthhillstrails.com.au | \$ 56.95 | Ms B M Beale |
| 17-Jul-24 | Planning Institute Australia | Conference Registration - Coordinator Statutory Planning and Planning Officer | \$ 920.00 | Ms K L de Gracie |
| 17-Jul-24 | City of Swan | Parking for meeting | \$ 3.10 | Mr J B Whiteaker |
| 17-Jul-24 | Officeworks | Mundaring Arena - consumables | \$ 103.13 | Mr S K Blankley |
| 17-Jul-24 | Officeworks | Mundaring Arena - Dymo label maker | \$ 129.00 | Mr S K Blankley |
| 17-Jul-24 | Campaign Monitor | Library bulk eNewsletter | \$ 147.04 | Ms G Evans |
| 17-Jul-24 | Swan View IGA | Library public event refreshments | \$ 27.93 | Ms G Evans |
| 19-Jul-24 | Harvey Norman | SD cards for surveillance cameras | \$ 43.00 | Mr C M Cuthbert |
| 19-Jul-24 | Standards Australia | AS3959:2018 Complete Standard for BAL training | \$ 262.48 | Mr C M Cuthbert |
| 19-Jul-24 | Department of Transport | Plate transfer fee 801MDG | \$ 19.40 | Mrs R L McLaughlin |
| 19-Jul-24 | Department of Transport | Licence plate change fee 801MDG | \$ 31.10 | Mrs R L McLaughlin |
| 22-Jul-24 | Webcentral | Domain registration name change - discoverperthhills | \$ 119.00 | Ms B M Beale |
| 22-Jul-24 | Officeworks | Libraries - shelving dusters | \$ 20.97 | Ms A L Rowe |
| 22-Jul-24 | Australia Post Mundaring | Recognising Excellence Award - Secretary Community Engagment | \$ 55.95 | Mrs D W Wells |
| 22-Jul-24 | Australia Post Mundaring | Recognising Excellence Award - Librarian Community Engagement | \$ 55.95 | Mrs D W Wells |
| 22-Jul-24 | Kmart | MECPC - Highchairs for babies room and tea towels | \$ 185.00 | Ms S Harlow |
| 22-Jul-24 | Bunnings | Weight adding for ute tray | \$ 38.80 | Mr B A McLennan |
| 23-Jul-24 | Australia Post Mundaring | Recognising Excellence Awards - Operations staff x3 | \$ 167.85 | Ms M Beley |
| 23-Jul-24 | Australia Post Mundaring | Departing Employee Recognition - Reticulation Technician | \$ 380.95 | Ms G R Peacock |
| 24-Jul-24 | Kmart | MECPC - Resources for rooms | \$ 75.90 | Ms S Harlow |
| 24-Jul-24 | Woolworths | Library community events refreshments and supplies | \$ 106.41 | Ms G Evans |
| 24-Jul-24 | Austain Fasteners | Bilgoman Aquatic - slide fittings | \$ 23.46 | Ms S H Crawford |
| 24-Jul-24 | Downrange Midland | Firearm Safety Awareness test - Ranger | \$ 45.00 | Mr C M Cuthbert |
| 24-Jul-24 | Department of Transport | Licence plate change fee 067MDG | \$ 31.10 | Mrs R L McLaughlin |
| 24-Jul-24 | Department of Transport | Licence plate transfer fee 058MDG to 067MDG | \$ 19.40 | Mrs R L McLaughlin |
| 24-Jul-24 | Department of Transport | Plate transfer fee 1IHO366 to 058MDG | \$ 19.40 | Mrs R L McLaughlin |
| 25-Jul-24 | Coles | Library kitchen and office supplies | \$ 18.84 | Ms G Evans |
| 25-Jul-24 | Coles | Library community events refreshments and supplies | \$ 23.25 | Ms G Evans |
| 25-Jul-24 | Red Rooster Midvale | Catering for Middle Swan CPC meeting | \$ 31.90 | Ms R B McAllister |
| 25-Jul-24 | Mount Helena Deli and Takeaway | Operations - Catering for team meeting | \$ 156.00 | Mrs R L McLaughlin |
| 26-Jul-24 | Samios Plumbing Supplies | Abbott Way drain - kerb adaptor and barrier | \$ 650.94 | Mrs R L McLaughlin |
| 28-Jul-24 | Card fees | | \$ 25.00 | |
| Total Purchase Card Payments | | | \$ 19,135.41 | |

**MONTHLY LIST OF FUELCARD TRANSACTIONS
JUNE 2024**

| Transaction | Date | Supplier | Registration | Model | Amount |
|--------------------|-------------|-----------------|---------------------|-------------------------------------|---------------|
| | 1/06/2024 | BP | 808MDG | MITSUBISHI OUTLANDER ES 5 SEAT (2WD | 83.07 |
| | 1/06/2024 | BP | 071MDG | TOYOTA LANDCRUISER UTE | 60.12 |
| | 1/06/2024 | BP | 072MDG | ISUZU TRUCK | 55.14 |
| | 1/06/2024 | AMPOL | 079MDG | TOYOTA LANDCRUISER UTE | 32.44 |
| | 2/06/2024 | Fleetcare | 05MDG | ISUZU D-MAX SX HI-RIDE (4x4) CREW C | 5.45 |
| | 2/06/2024 | Fleetcare | 074MDG | TOYOTA HILUX SR (4x4) DUAL C/CHAS 3 | 5.45 |
| | 2/06/2024 | Fleetcare | 078MDG | ISUZU NPS 300 (4x4) C/CHAS 5.2L | 5.45 |
| | 2/06/2024 | Fleetcare | 086MDG | ISUZU NPS 300 (4x4) C/CHAS 5.2L | 5.45 |
| | 2/06/2024 | Fleetcare | 089MDG | ISUZU NPS 300 (4x4) C/CHAS 5.2L | 5.45 |
| | 2/06/2024 | Fleetcare | 1GPY520 | KIA CERATO S 5D HATCHBACK 2.0L | 5.45 |
| | 2/06/2024 | Fleetcare | 1GQB662 | KIA SORENTO Si (4x4) 4D WAGON 2.2L | 5.45 |
| | 2/06/2024 | Fleetcare | 1HY1923 | HYUNDAI SANTA FE ACTIVE MPI (2WD) 4 | 5.45 |
| | 2/06/2024 | Fleetcare | 1HZT933 | VOLKSWAGEN TIGUAN 235TSI R 4D WAGON | 5.45 |
| | 2/06/2024 | SHELL | 1HZT933 | VOLKSWAGEN TIGUAN 235TSI R 4D WAGON | 101.68 |
| | 2/06/2024 | Fleetcare | 1IEE062 | KIA CERATO SPORT+ 4D SEDAN 2.0L | 5.45 |
| | 2/06/2024 | Fleetcare | 801MDG | KIA SORENTO Si (4x4) 4D WAGON 2.2L | 5.45 |
| | 2/06/2024 | Fleetcare | 805MDG | KIA GRAND CARNIVAL Si 4D WAGON 3.5L | 5.45 |
| | 2/06/2024 | Fleetcare | 806MDG | KIA CARNIVAL WAGON | 5.45 |
| | 2/06/2024 | Fleetcare | 808MDG | MITSUBISHI OUTLANDER ES 5 SEAT (2WD | 5.45 |
| | 2/06/2024 | Fleetcare | 815MDG | TOYOTA HILUX SR (4x4) DOUBLE C/CHAS | 5.45 |
| | 2/06/2024 | Fleetcare | 816MDG | TOYOTA HILUX UTE | 5.45 |
| | 2/06/2024 | Fleetcare | 819MDG | KIA GRAND CARNIVAL Si 4D WAGON 3.5L | 5.45 |
| | 2/06/2024 | Fleetcare | 821MDG | ISUZU D-MAX SX (4x2) CREW C/CHAS 3. | 5.45 |
| | 2/06/2024 | Fleetcare | 822MDG | HOLDEN COLORADO LS (4x2) CREW CAB P | 5.45 |
| | 2/06/2024 | Fleetcare | 825MDG | ISUZU D-MAX SX (4x2) CREW CAB UTILI | 5.45 |
| | 2/06/2024 | Fleetcare | 827MDG | HYUNDAI TUCSON GO (FWD) 4D WAGON 2. | 5.45 |
| | 2/06/2024 | Fleetcare | 831MDG | KIA GRAND CARNIVAL Si 4D WAGON 3.5L | 5.45 |
| | 2/06/2024 | Fleetcare | 832MDG | TOYOTA HIACE COMMUTER (12 SEATS) BU | 5.45 |
| | 2/06/2024 | Fleetcare | 057MDG | ISUZU D-MAX SX (4x2) C/CHAS 3.0L | 5.45 |
| | 2/06/2024 | AMPOL | 057MDG | ISUZU D-MAX SX (4x2) C/CHAS 3.0L | 129.61 |
| | 2/06/2024 | Fleetcare | 062MDG | ISUZU D-MAX SX (4x4) CREW C/CHAS 3. | 5.45 |
| | 2/06/2024 | Fleetcare | 071MDG | TOYOTA LANDCRUISER UTE | 5.45 |
| | 2/06/2024 | Fleetcare | 072MDG | ISUZU TRUCK | 5.45 |
| | 2/06/2024 | Fleetcare | 073MDG | ISUZU FTR 900 CREW C/CHAS 7.8L | 5.45 |
| | 2/06/2024 | Fleetcare | 077MDG | TOYOTA LANDCRUISER UTE | 5.45 |
| | 2/06/2024 | Fleetcare | 079MDG | TOYOTA LANDCRUISER UTE | 5.45 |
| | 2/06/2024 | Fleetcare | 081MDG | TOYOTA LANDCRUISER UTE | 5.45 |
| | 2/06/2024 | Fleetcare | 084MDG | TOYOTA LANDCRUISER WAGON | 5.45 |
| | 2/06/2024 | Fleetcare | 087MDG | TOYOTA LANDCRUISER WAGON | 5.45 |
| | 2/06/2024 | Fleetcare | 088MDG | TOYOTA LANDCRUISER WAGON | 5.45 |
| | 2/06/2024 | Fleetcare | 090MDG | TOYOTA LANDCRUISER WAGON | 5.45 |
| | 2/06/2024 | Fleetcare | 091MDG | ISUZU TRUCK | 5.45 |
| | 2/06/2024 | Fleetcare | 092MDG | TOYOTA LANDCRUISER WAGON | 5.45 |
| | 2/06/2024 | Fleetcare | 093MDG | TOYOTA LANDCRUISER WAGON | 5.45 |
| | 2/06/2024 | Fleetcare | 817MDG | HOLDEN COLORADO DX (4x2) C/CHAS 2.4 | 5.45 |
| | 4/06/2024 | AMPOL | 057MDG | ISUZU D-MAX SX (4x2) C/CHAS 3.0L | 130.58 |
| | 5/06/2024 | BP | 805MDG | KIA GRAND CARNIVAL Si 4D WAGON 3.5L | 98.39 |
| | 6/06/2024 | AMPOL | 074MDG | TOYOTA HILUX SR (4x4) DUAL C/CHAS 3 | (0.19) |
| | 6/06/2024 | AMPOL | 086MDG | ISUZU NPS 300 (4x4) C/CHAS 5.2L | (0.19) |
| | 6/06/2024 | AMPOL | 089MDG | ISUZU NPS 300 (4x4) C/CHAS 5.2L | (0.76) |
| | 6/06/2024 | AMPOL | 1HY1923 | HYUNDAI SANTA FE ACTIVE MPI (2WD) 4 | (1.71) |
| | 6/06/2024 | AMPOL | 1HZT933 | VOLKSWAGEN TIGUAN 235TSI R 4D WAGON | (0.57) |
| | 6/06/2024 | AMPOL | 815MDG | TOYOTA HILUX SR (4x4) DOUBLE C/CHAS | (2.09) |
| | 6/06/2024 | MOTORPASS | 816MDG | TOYOTA HILUX UTE | 93.57 |
| | 6/06/2024 | AMPOL | 822MDG | HOLDEN COLORADO LS (4x2) CREW CAB P | (1.33) |
| | 6/06/2024 | AMPOL | 825MDG | ISUZU D-MAX SX (4x2) CREW CAB UTILI | (0.19) |
| | 6/06/2024 | AMPOL | 827MDG | HYUNDAI TUCSON GO (FWD) 4D WAGON 2. | (0.57) |
| | 6/06/2024 | AMPOL | 831MDG | KIA GRAND CARNIVAL Si 4D WAGON 3.5L | (1.14) |
| | 6/06/2024 | AMPOL | 057MDG | ISUZU D-MAX SX (4x2) C/CHAS 3.0L | (0.38) |
| | 6/06/2024 | AMPOL | 071MDG | TOYOTA LANDCRUISER UTE | (0.19) |
| | 6/06/2024 | AMPOL | 072MDG | ISUZU TRUCK | (0.19) |
| | 6/06/2024 | AMPOL | 073MDG | ISUZU FTR 900 CREW C/CHAS 7.8L | (0.19) |
| | 6/06/2024 | AMPOL | 079MDG | TOYOTA LANDCRUISER UTE | (0.76) |
| | 6/06/2024 | AMPOL | 081MDG | TOYOTA LANDCRUISER UTE | (0.38) |
| | 6/06/2024 | AMPOL | 090MDG | TOYOTA LANDCRUISER WAGON | (0.19) |

**MONTHLY LIST OF FUELCARD TRANSACTIONS
JUNE 2024**

| Transaction | Date | Supplier | Registration | Model | Amount |
|--------------------|-------------|-----------------|---------------------|-------------------------------------|--------------------|
| | 7/06/2024 | SHELL | 1HZT933 | VOLKSWAGEN TIGUAN 235TSI R 4D WAGON | 96.73 |
| | 8/06/2024 | AMPOL | 815MDG | TOYOTA HILUX SR (4x4) DOUBLE C/CHAS | 85.99 |
| | 8/06/2024 | MOTORPASS | 077MDG | TOYOTA LANDCRUISER UTE | 26.19 |
| | 8/06/2024 | MOTORPASS | 084MDG | TOYOTA LANDCRUISER WAGON | 22.87 |
| | 10/06/2024 | BP | 827MDG | HYUNDAI TUCSON GO (FWD) 4D WAGON 2. | 88.75 |
| | 12/06/2024 | AMPOL | 808MDG | MITSUBISHI OUTLANDER ES 5 SEAT (2WD | 97.42 |
| | 14/06/2024 | BP | 1HZT933 | VOLKSWAGEN TIGUAN 235TSI R 4D WAGON | 112.22 |
| | 14/06/2024 | AMPOL | 815MDG | TOYOTA HILUX SR (4x4) DOUBLE C/CHAS | 104.69 |
| | 14/06/2024 | BP | 832MDG | TOYOTA HIACE COMMUTER (12 SEATS) BU | 86.41 |
| | 15/06/2024 | MOTORPASS | 078MDG | ISUZU NPS 300 (4x4) C/CHAS 5.2L | 1.02 |
| | 15/06/2024 | MOTORPASS | 078MDG | ISUZU NPS 300 (4x4) C/CHAS 5.2L | 7.23 |
| | 15/06/2024 | MOTORPASS | 086MDG | ISUZU NPS 300 (4x4) C/CHAS 5.2L | 1.02 |
| | 15/06/2024 | MOTORPASS | 086MDG | ISUZU NPS 300 (4x4) C/CHAS 5.2L | 7.23 |
| | 15/06/2024 | MOTORPASS | 089MDG | ISUZU NPS 300 (4x4) C/CHAS 5.2L | 17.15 |
| | 15/06/2024 | MOTORPASS | 089MDG | ISUZU NPS 300 (4x4) C/CHAS 5.2L | 60.86 |
| | 15/06/2024 | MOTORPASS | 089MDG | ISUZU NPS 300 (4x4) C/CHAS 5.2L | 1.02 |
| | 15/06/2024 | MOTORPASS | 089MDG | ISUZU NPS 300 (4x4) C/CHAS 5.2L | 7.23 |
| | 15/06/2024 | MOTORPASS | 816MDG | TOYOTA HILUX UTE | 1.02 |
| | 15/06/2024 | MOTORPASS | 816MDG | TOYOTA HILUX UTE | 7.23 |
| | 15/06/2024 | BP | 827MDG | HYUNDAI TUCSON GO (FWD) 4D WAGON 2. | 64.87 |
| | 15/06/2024 | MOTORPASS | 071MDG | TOYOTA LANDCRUISER UTE | 1.02 |
| | 15/06/2024 | MOTORPASS | 071MDG | TOYOTA LANDCRUISER UTE | 7.23 |
| | 15/06/2024 | BP | 072MDG | ISUZU TRUCK | 113.92 |
| | 15/06/2024 | MOTORPASS | 072MDG | ISUZU TRUCK | 1.02 |
| | 15/06/2024 | MOTORPASS | 072MDG | ISUZU TRUCK | 7.23 |
| | 15/06/2024 | MOTORPASS | 073MDG | ISUZU FTR 900 CREW C/CHAS 7.8L | 1.02 |
| | 15/06/2024 | MOTORPASS | 073MDG | ISUZU FTR 900 CREW C/CHAS 7.8L | 7.23 |
| | 15/06/2024 | MOTORPASS | 077MDG | TOYOTA LANDCRUISER UTE | 1.02 |
| | 15/06/2024 | MOTORPASS | 077MDG | TOYOTA LANDCRUISER UTE | 7.23 |
| | 15/06/2024 | MOTORPASS | 079MDG | TOYOTA LANDCRUISER UTE | 0.43 |
| | 15/06/2024 | MOTORPASS | 079MDG | TOYOTA LANDCRUISER UTE | 30.16 |
| | 15/06/2024 | MOTORPASS | 079MDG | TOYOTA LANDCRUISER UTE | 1.02 |
| | 15/06/2024 | MOTORPASS | 079MDG | TOYOTA LANDCRUISER UTE | 7.23 |
| | 15/06/2024 | MOTORPASS | 081MDG | TOYOTA LANDCRUISER UTE | 1.02 |
| | 15/06/2024 | MOTORPASS | 081MDG | TOYOTA LANDCRUISER UTE | 7.23 |
| | 15/06/2024 | MOTORPASS | 084MDG | TOYOTA LANDCRUISER WAGON | 1.02 |
| | 15/06/2024 | MOTORPASS | 084MDG | TOYOTA LANDCRUISER WAGON | 7.23 |
| | 15/06/2024 | MOTORPASS | 087MDG | TOYOTA LANDCRUISER WAGON | 1.02 |
| | 15/06/2024 | MOTORPASS | 087MDG | TOYOTA LANDCRUISER WAGON | 7.23 |
| | 15/06/2024 | MOTORPASS | 088MDG | TOYOTA LANDCRUISER WAGON | 38.44 |
| | 15/06/2024 | MOTORPASS | 088MDG | TOYOTA LANDCRUISER WAGON | 1.02 |
| | 15/06/2024 | MOTORPASS | 088MDG | TOYOTA LANDCRUISER WAGON | 7.23 |
| | 15/06/2024 | MOTORPASS | 092MDG | TOYOTA LANDCRUISER WAGON | 1.02 |
| | 15/06/2024 | MOTORPASS | 092MDG | TOYOTA LANDCRUISER WAGON | 7.23 |
| | 17/06/2024 | MOTORPASS | 816MDG | TOYOTA HILUX UTE | 100.81 |
| | 18/06/2024 | BP | 805MDG | KIA GRAND CARNIVAL Si 4D WAGON 3.5L | 100.64 |
| | 18/06/2024 | BP | 806MDG | KIA CARNIVAL WAGON | 81.49 |
| | 18/06/2024 | BP | 808MDG | MITSUBISHI OUTLANDER ES 5 SEAT (2WD | 89.57 |
| | 18/06/2024 | BP | 819MDG | KIA GRAND CARNIVAL Si 4D WAGON 3.5L | 95.47 |
| | 20/06/2024 | MOTORPASS | 086MDG | ISUZU NPS 300 (4x4) C/CHAS 5.2L | 65.72 |
| | 22/06/2024 | BP | 074MDG | TOYOTA HILUX SR (4x4) DUAL C/CHAS 3 | 73.13 |
| | 23/06/2024 | SHELL | 1HZT933 | VOLKSWAGEN TIGUAN 235TSI R 4D WAGON | 106.73 |
| | 25/06/2024 | MOTORPASS | 084MDG | TOYOTA LANDCRUISER WAGON | 51.82 |
| | 25/06/2024 | MOTORPASS | 087MDG | TOYOTA LANDCRUISER WAGON | 1.06 |
| | 25/06/2024 | MOTORPASS | 087MDG | TOYOTA LANDCRUISER WAGON | 36.26 |
| | 26/06/2024 | MOTORPASS | 078MDG | ISUZU NPS 300 (4x4) C/CHAS 5.2L | 152.45 |
| | 26/06/2024 | MOTORPASS | 816MDG | TOYOTA HILUX UTE | 95.73 |
| | 26/06/2024 | MOTORPASS | 077MDG | TOYOTA LANDCRUISER UTE | 44.05 |
| | 26/06/2024 | MOTORPASS | 077MDG | TOYOTA LANDCRUISER UTE | 39.21 |
| | | | Total | Fleetcare Account | \$ 3,282.87 |

11.0 COUNCIL MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Notice of Motion - Prevention and Treatment - Polyphagous Shot-hole Borer

File Code

Author Briony Moran, Coordinator Environment and Sustainability

Senior Employee Mark Luzi, Director Statutory Services

Disclosure of Any Interest Nil

Attachments 1. Biosecurity alert for Polyphagous shot-hole borer (Department of Primary Industries and Regional Development)

NOTICE OF MOTION

President Paige McNeil has given notice that at the meeting on 10 September 2024, she will move the following motion:

MOTION

That Council:

- 1. Authorise the Shire President to advocate for escalated research and response into effective prevention and treatment of the Polyphagous Shot-hole Borer; and
- 2. Authorise the CEO to undertake a community awareness campaign to inform and educate on the threat of the Polyphagous Shot-hole Borer and to apply for funding grants as appropriate.

REASONS

President McNeil has provided the information below in support of her motion:

“The polyphagous shot-hole borer was previously believed to be contained to the Perth metropolitan area, having destroyed 3,000 trees since it was first detected in Western Australia in 2021.

Recently, the Department of Primary Industries and Regional Development (DPIRD) revealed the pest has been found in box elder maple and coral trees outside the quarantine area in Gosnells, Armadale, Kalamunda and Ellenbrook. The spread could be due to the removal of beetle-infested green waste from quarantine areas.

The Shire's Advocacy Priorities 2024-25, endorsed by Council, does not include advocacy on the polyphagous short-hole borer.

This motion serves to gain Council's support for the Shire President to advocate on this issue and for the CEO to focus resources on an awareness campaign to inform and educate our community of this environmentally catastrophic threat.”

OFFICER COMMENT

Financial Implications

Continued spread of the polyphagous shot-hole borer (PSHB) could cause damage and loss to the Shire's natural assets (including street trees, landscaped parks and nature reserves) and incur significant costs for replacement planting. While most 'preferred host' tree species are introduced there are also many native species that are potential hosts and may need to be removed if infested. The State Government recently announced \$7.2M in funding allocated to replacement of trees that have been lost to the PSHB, available to local government and private landholders who have had their trees removed.

Amplifying biosecurity advice (see **Attachment 1** as example) from State Government experts and raising community awareness of the issue would support early detection and reporting of local infestations, minimising damage and resulting costs. A multi-media community awareness campaign would incur minor costs including printing and advertising costs in addition to staff time.

Policy Implications

The spread of the PSHB represents a new threatening process as defined in the Shire's "Environmental Sustainability Policy" (2.20). Advocacy, awareness and environmental recovery actions are consistent with relevant provisions of the policy including:

- 4.1 (b) Allocation of Shire resources for natural area management will take into account social and ecological values and the nature of threatening processes.*
- 4.3 (a) The Shire recognises that healthy ecosystems and well-managed natural areas support the health and well-being of the community, and will act as a responsible custodian of public environmental assets.*
- 4.3 (b) Information will be made available for schools and residents on sustainability and local environmental issues through publications, talks, workshops and other mediums.*

MOTION

That Council:

1. Authorise the Shire President to advocate for escalated research and response into effective prevention and treatment of the Polyphagous Shot-hole Borer; and
2. Authorise the CEO to undertake a community awareness campaign to inform and educate on the threat of the Polyphagous Shot-hole Borer and to apply for funding grants as appropriate.



The pest and its impacts

Polyphagous shot-hole borer (PSHB) is a wood-boring invasive beetle that excavates tunnels, or galleries, in the trunks and branches of trees. PSHB introduces a *Fusarium* fungus into these tunnels which it cultivates as a food source.

The fungus spreads inside the galleries and disrupts the plant vascular system and the flow of water and nutrients. The galleries reduce the structural integrity of branches which will lead to branch failure and even tree death. This disruption also makes systemic insecticides and fungicides ineffective in treating PSHB.

Monitor trees and plants for PSHB symptoms including round, 1 mm diameter shot-holes in the trunk or branches, often associated with bark discolouration, staining, gumming and frass. Also look out for galleries when pruning branches and tree wilting or dieback.



LOOK for this pest

Hosts – Globally, PSHB has a known host range of more than 400 plant species. Over 130 host species have been confirmed in Western Australia. The box elder maple tree (*Acer negundo*) has been identified as the main host for the Polyphagous shot-hole borer.

Top hosts include:

- | | | | |
|-----------------------|--|--|--|
| Priority hosts | • Box Elder Maple (<i>Acer negundo</i>) | • Plane Tree (<i>Platanus x acerifolia</i>) | • Port Jackson Fig (<i>Ficus rubiginosa</i>) |
| | • Black Locust (<i>Robinia pseudoacacia</i>) | • Moreton Bay Fig (<i>Ficus macrophylla</i>) | • White Mulberry (<i>Morus alba</i>) |
| | • Coral Tree (<i>Erythrina x sykesii</i>) | • Poinciana (<i>Delonix regia</i>) | • Weeping Willow (<i>Salix babylonica</i>) |



Shot-holes – the round entrance holes of PSHB are approximately the size of a ballpoint pen tip (1 mm).



Galleries – dark tunnels form where the beetle is cultivating the fungus. May be visible when pruning a tree or a branch has broken off.



Dieback – often the first visible symptom. The *Fusarium* fungus cuts off water and nutrient supply causing branch dieback.



Staining/lesions – the *Fusarium* fungus cultivated by the beetle can cause dark discolouration around the shot-holes.



Frass – the wood pushed out during the beetles tunnelling. This is a sign of an active infestation.



Gumming – thick resin or sap may form as the trees' response to damage, attempting to push the beetles out of the tunnels.



REPORT suspected PSHB damage

- Inspect your trees for symptoms of PSHB
- Take photographs of anything suspicious
- Include a pen or a ruler in your photographs for scale



Report your observations

MyPestGuide® Reporter
via app or online
mypestguide.agric.wa.gov.au

Pest and Disease Information Service
08 9368 3080
padis@dpird.wa.gov.au

Important disclaimer

The Chief Executive Officer of the Department of Primary Industries and Regional Development and the State of Western Australia accept no liability whatsoever by reason of negligence or otherwise arising from the use or release of this information or any part of it.

Copyright © State of Western Australia (Department of Primary Industries and Regional Development), 2024.

dpird.wa.gov.au

PF011-24 FEB 2024

12.0 URGENT BUSINESS (LATE REPORTS)

13.0 CONFIDENTIAL REPORTS

Meeting Closed to Public

The Local Government Act 1995, Part 5, Section 5.23 states in part:

- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government’s property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
 - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.

RECOMMENDATION

That Council closes the meeting to members of the public, in accordance with s5.23(2) of *the Local Government Act 1995*, in order to consider the confidential reports as detailed below:

13.1 Eastern Metropolitan Regional Council - Confidential

Item 13.1 is considered confidential in accordance with the Local Government Act 1995 section 5.23(2) (c) as it contains information relating to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

13.1 Eastern Metropolitan Regional Council – Confidential

| | |
|----------------------------|--|
| File Code | WM.SER 01.1 |
| Author | Jason Whiteaker, Chief Executive Officer |
| Senior Employee | Jason Whiteaker, Chief Executive Officer |
| Disclosure of any Interest | Nil |
| Attachments | Nil |

Please note the confidential report on this item will be distributed to elected members prior to the meeting.

14.0 CLOSING PROCEDURES

14.1 Date, Time and Place of the Next Meeting

The next Ordinary Council meeting will be held on Tuesday, 8 October 2024 at 6.30pm in the Council Chamber.

14.2 Closure of the Meeting