



**CONFIRMED MINUTES**

**ORDINARY COUNCIL MEETING**

**13 JUNE 2023**

I certify that the minutes of the meeting of the Ordinary Council held on Tuesday, 13 June 2023 were confirmed on Tuesday, 11 July 2023.

A handwritten signature in black ink, consisting of a series of loops and strokes, positioned above a horizontal line.

Presiding Person



**CONFIRMED MINUTES  
ORDINARY COUNCIL MEETING  
13 JUNE 2023**

**ATTENTION/DISCLAIMER**

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Council Member or employee, or on the content of any discussion occurring during the course of the Meeting. Persons should be aware that regulation 10 of the *Local Government (Administration) Regulations 1996* establishes procedures to revoke or change a Council decision. No person should rely on the decisions made by Council until formal written advice of the Council decision is received by that person.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Council Member or employee, or the content of any discussion occurring during the course of the Council Meeting.

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## ORDINARY COUNCIL MEETING COUNCIL CHAMBER – 6.30PM

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### 1.0 OPENING PROCEDURES

The Presiding Person declared the meeting open at 6.31pm.

#### Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

#### Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be livestreamed and audio-recorded.

### 1.1 Record of Attendance

<b>Council Members</b>	Cr James Martin (President)(Presiding Person)	South Ward
	Cr Trish Cook	South Ward
	Cr Luke Ellery	South Ward
	Cr Paige McNeil (Deputy President) (via electronic means)	Central Ward
	Cr Amy Collins	Central Ward
	Cr Doug Jeans	Central Ward
	Cr John Daw	East Ward
	Cr Neridah Zlatnik	East Ward
	Cr Karen Beale	West Ward
	Cr Jo Cicchini	West Ward
	Cr Matthew Corica	West Ward
<b>Staff</b>	Jonathan Throssell	Chief Executive Officer
	Garry Bird	Director Corporate Services
	Megan Griffiths	Director Strategic and Community Services
	Shane Purdy	Director Infrastructure Services
	Mark Luzi	Director Statutory Services
	Ana Fernandez	Minute Secretary
<b>Apologies</b>	Nil	
<b>Absent</b>	Nil	
<b>Leave of Absence</b>	Cr Claire Hurst	East Ward
<b>Guests</b>	Craig Harris	Eastern Hills Little Athletics (President)
	Samantha Bowyer	Eastern Hills Little Athletics (Treasurer)
<b>Members of the Public</b>	13	

## **2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

### **2.1 Vale Tom Herzfeld**

We pay tribute to Tom Herzfeld who sadly passed away on Tuesday 6 June. Tom served as Councillor of the Darlington ward from 1975 to 1977 and as Shire President during his last year on Council (1976 to 1977). In 1977 he was elected as State Member of Parliament serving until 1983. Tom was a revered and highly active member of his community for many years.

With his wife, Sally, the Herzfeld's were responsible for the establishment of the Helena College, which has campuses in Darlington and Glen Forrest.

On behalf of Council, we extend our sincere condolences to Sally, and to their children Wendy, Andrew and John, their nine grandchildren and six great grandchildren.

### **2.2 Milestone Event Grant – Eastern Hills Little Athletics Centre**

Shire of Mundaring 'Support for Community Based Volunteers Policy' outlines funding to volunteer organisations through the Giving Back Grant Program. An annual Milestone Event Grant to the value of \$2500 is awarded to assist a group to celebrate a significant milestone achievement and undertake activities and celebrations for the benefit of their members, with the purpose of recognising their contribution.

The 2023 Milestone Event Grant is awarded to the Eastern Hills Little Athletics Centre to assist with an event to celebrate the 50 year anniversary of the group.

The gala event, to be held at Mundaring Recreation Ground in November, will recognise the significant effort and time commitments of volunteers who have contributed to the success of the little athletics program. The event will be a celebration of the club's ongoing success and will include food and refreshments, music and entertainment, and reflections from special guests including the group's life members.

Shire of Mundaring congratulates the Eastern Hills Little Athletics Centre on this anniversary and is delighted to award the 2023 Milestone Event Grant to the value of \$2500 towards this worthwhile recognition event. Craig Harris and Samantha Bowyer accepted the award on behalf of Eastern Hills Little Athletics.

### **2.3 National Volunteer Week 15-21 May 2023**

On Friday 19 May, the Shire hosted a National Volunteer Week event at Boya Community Centre. 40 people heard an inspirational presentation by Australian of the Year, WA Local Hero 2022 and Short Back and Sidewalks founder, Craig Hollywood. Short Back and Sidewalks is a social impact movement providing free haircuts and conversations with some of Australia's most vulnerable people. The movement now operates across the continent and continues to positively impact people's lives. Craig spoke on the Power of Conversations, Positive Connections and Collaboration.

A Q&A panel followed with representatives from four local volunteer groups and the Swan Volunteer Resource Centre, who spoke about their volunteer journeys. This event was proudly supported with grant funding by Lotterywest and Volunteering WA.

## **2.4 National Reconciliation Week**

The Shire hosted a community event on Monday 29 May, to celebrate National Reconciliation Week. Families who use our Child and Parenting Centres, members of our Reconciliation Action Plan Reference Group, Councillors and staff participated in the event, which included a Welcome to Country and song in Noongar language by Aunty Cindy Nelson and a cultural dance and didgeridoo performance by Binar Futures.

National Reconciliation week holds great significance for all Australians as it provides an opportunity to delve into our shared histories, cultures and achievements. It's also a time to acknowledge the mistreatment of Aboriginal and Torres Strait Islander people and recommit ourselves, both as a local government and as a community, to the ongoing work of reconciliation.

This year's National Reconciliation week theme is 'Be a Voice for Generations'. To enable our community to have a voice the Shire is delivering on its Reconciliation Action Plan, which outlines our commitment to actively support reconciliation in Shire of Mundaring.

## **3.0 DECLARATION OF INTEREST**

### **3.1 Declaration of Financial Interest and Proximity Interests**

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

Nil

### **3.2 Declaration of Interest Affecting Impartiality**

An Council Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

Cr Paige McNeil disclosed an interest affecting impartiality in Item 10.1 (Retrospective Waiver of Fees for Save Perth Hills Fundraiser) as she is the former Chair of Save Perth Hills (resigned October 2020) and attended the concert on 10 June 2023.

Cr John Daw disclosed an interest affecting impartiality in Item 10.1 (Retrospective Waiver of Fees for Save Perth Hills Fundraiser) as he attended the concert on 10 June 2023.

Cr James Martin disclosed an interest affecting impartiality in Item 10.1 (Retrospective Waiver of Fees for Save Perth Hills Fundraiser) as his father performed at the concert for which the fee waiver is sought.

Cr Patricia Cook disclosed an interest affecting impartiality in Item 10.1 (Retrospective Waiver of Fees for Save Perth Hills Fundraiser) as she attended the concert on 10 June 2023 and her daughter performed at the event.

Cr Luke Ellery disclosed an interest affecting impartiality in Item 10.6 (Brook Road Parking Restrictions) as his brother in law leases and subleases the adjacent building.

CEO disclosed an interest affecting impartiality in Item 13.1.1 (CEO Performance Review 2022/23 Appointment of Facilitator) as the report refers to his employed position.

Director Corporate Services disclosed an interest affecting impartiality in Item 13.1.1 (CEO Performance Review 2022/23 Appointment of Facilitator) as he reports to the CEO and assists the Committee with the CEO Performance Review process.

#### **4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

#### **5.0 PUBLIC QUESTION TIME**

15 minutes (with a possible extension of two extra 15 minute periods) are set aside at the beginning of each Council meeting to allow members of the public to ask questions of Council.

Public Question Time is to be conducted in accordance with Shire of Mundaring Meeting Procedures Local Law 2015.

<b>Summary of Question</b>		<b>Summary of Response</b>
<b>John Bell – Mt Helena</b>		
1.	We were advised it would take 5-6 years to complete the new planning scheme. What is stopping the Shire shortening the time frame for the new planning scheme and what are the constraints?	Director Statutory Services advised the Shire does try to get schemes through as quickly as possible but generally it's considerations outside of the Shire that causes delays. These can include the time frames for advertising, which is normally three to six months. There is also a significant period of time waiting for the Shire's submission to be assessed by other departments, particularly the WAPC and Department of Planning.
2.	Could we use the zoning table to accelerate some of these issues facing the Shire?	Director Statutory Services advised that the Shire can initiate an amendment to a scheme, separate to a major review, which happens from time to time when things need to be adjusted or when residents wish to apply for different zoning on their properties.

		<p>Council could consider a separate amendment, however the timeframes for an amendment compared to completing a full scheme review would need to be considered.</p> <p>In order to review the zoning table an amendment to the scheme has to be initiated.</p>
<b>Carolyn Baldwin – Parkerville</b>		
1.	<p>In regards to submitted road safety concerns regarding Gill Street Parkerville.</p> <p>Is it normal procedure for the Shire of Mundaring to ignore or not adequately address residents and ratepayers requests for action on serious road safety issues?</p>	<p>CEO advised that, without knowing the precise details of this enquiry, it is not normal procedure - but noted it would be a matter of opinion whether or not there had been an adequate response provided. Generally speaking, when it comes to road safety matters all enquiries would be responded to; however, sometimes it doesn't always satisfy the person who is seeking to change something.</p>
2.	<p>Why has this issue not been taken seriously and adequately addressed?</p> <p>Who is going to be responsible for carrying out a safety audit and addressing the safety issues such as:</p> <ul style="list-style-type: none"> <li>• Lack of Main Roads WA required safe intersection sight distance at our property entrance</li> <li>• 110km p/h speed limit allowed on a single lane road</li> <li>• 110km p/h speed limit allowed while no safe intersection site distance is provided</li> <li>• curbing built all the way on a 110km p/h speed limit road</li> <li>• dangerous rat run usage of unsafe 110km p/h speed limit roads built and managed but the Shire of Mundaring?</li> </ul>	<p>CEO advised he is not familiar with the details of the matter provided and requested the details be sent directly to his office for review.</p>
<b>Alan Baldwin – Parkerville</b>		
1.	<p>Will Council close the fire access road as it is not a fire season and conduct a full road safety audit on Gill Street and Clifton Road?</p>	<p>Question taken on notice.</p>
2.	<p>As this is a serious safety issue, how does Council suggest we protect ourselves from</p>	<p>CEO advised he is not qualified to give advice on road safety issues other than</p>

	an accident waiting to happen?	to exercise all due caution. The CEO requested the details be sent directly to his office for review.
<b>Eric Smith – Glen Forrest</b>		
1.	What is the current progress on the Morgan John Morgan Reserve pump track and when is it going to be completed?	Director Infrastructure Services advised that the pump track was an idea that came from earlier consultation with the Glen Forrest community. The original plan was to establish a small pump track on the Morgan John Morgan Reserve and there were workshops held with youth to establish a design. Following this were presentations to consider an alternative location at lot 100, next to the community garden. That location was endorsed by Council and funding attributed to that location as part of the current draft budgeting process. Subject to budget adoption, consultation and investigations will commence on the feasibility of that location.
2.	Can I get that in writing to the Glen Forrest Resident and Ratepayers Association?	President advised that it would be provided.
3.	What is happening with the clearing of vegetation and overhanging branches that are covering or hindering the reading of signs and street names? What is being done to make them visible?	Director Infrastructure Services advised that it is work that is being carried out on a daily basis however it is not always possible to spot every single sign. If the community identifies any signs that require maintenance they should report it the Shire and it will be addressed.

<b>COUNCIL DECISION MOTION</b>		<b>C1.06.23</b>	
Moved by	Cr Cook	Seconded by	Cr Zlatnik

That in accordance with clause 4.3(13) of the Shire of Mundaring Meeting Procedures Local Law 2015 Public Question Time be extended by a further 15 minutes.

**CARRIED 11/0**

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

<b>John Bell – Mt Helena</b>		
3.	<p>In regards to a statement from Mr Purdy to the CAG group in August 2019 that said some ratepayers had requested the signs in various parks .</p> <p>Are there records for this meeting that validate that statement?</p>	<p>CEO responded that his advice remained the same as previously advised at the 9 May 2023 Ordinary Council meeting.</p>
<b>Eric Smith – Glen Forrest</b>		
3.	<p>Has the Shire engaged an external company to survey people of the local parks about the LED signs? If so, what communication has occurred to the residents to let them know of this survey? How much did this survey cost to the ratepayers and what period of time did the survey occur? When will the results to be available for the community?</p>	<p>Director Strategic and Community Services advised there are two community engagement activities being undertaken.</p> <p>One is an intercept survey, which is where people go into parks at various times of the day to intercept the people who are at the park. That type of survey is not advertised.</p> <p>In addition, an online survey has been conducted which was advertised broadly via the community update page, social media, website and libraries.</p> <p>Both surveys are being conducted over several weeks. Council will receive the draft signage strategy in September, which will include the survey results. In relation to the costs of the survey; it is approximately \$3000 for both surveys.</p>



4.	Will Council do an assessment of the locations of accessible (ACROD) parking bays throughout the Shire?	Director Strategic and Community Services advised that the Glen Forrest car park is privately owned. Council would need to allocate resources if it wished to do an assessment of privately owned carparks throughout the Shire, noting that as private property, there would be limits to what could be changed. The Shire has successfully contacted owners of private carparks before and requested changes to bays.
5.	Does this [location of ACROD bays] happen in the planning stage of buildings and facilities, is this part of the planning process?	Director Statutory Services advised that disabled parking is something that would be looked at during the planning or building stage of an application.

## 6.0 APPLICATIONS FOR LEAVE OF ABSENCE

<b>COUNCIL DECISION MOTION</b>			<b>C2.06.23</b>
Moved by	Cr Daw	Seconded by	Cr Zlatnik

That Cr Hurst be granted leave of absence from all meetings of Council held between 13 June to 25 June 2023 (inclusive).

### CARRIED 11/0

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

## 7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

<b>COUNCIL DECISION RECOMMENDATION</b>			<b>C3.06.23</b>
Moved by	Cr Ellery	Seconded by	Cr Daw

That the Minutes of the Ordinary Council Meeting held 9 May 2023 be confirmed.

### CARRIED 11/0

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

## 8.0 PRESENTATIONS

### 8.1 Deputations

Tania Whisson Darlington Arts Festival	Item 10.2	Darlington Arts Festival Request for Fee Waiver
John Bell	Item 10.4	Economic Development and Tourism Strategy
Trea Wiltshire	Item 10.1	Retrospective Waiver of Fees for Save Perth Hills Fundraiser
Poul Dahl Darlington Resident & Ratepayers Association	Item 10.1	Retrospective Waiver of Fees for Save Perth Hills Fundraiser
Alice Clement First Friends Playgroup	Item 11.1	Notice of Motion Request for Financial Support for First Friends Playgroup
Peter Brazier	Item 10.1	Retrospective Waiver of Fees for Save Perth Hills Fundraiser

<b>COUNCIL DECISION MOTION</b>
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<b>C4.06.23</b>
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Moved by	Cr Daw	Seconded by	Cr Ellery
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That in accordance with clause 4.6(4) of the *Shire of Mundaring Meeting Procedures Local Law 2015* Deputations be extended by a further 15 minutes.

### CARRIED 11/0

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

Debra Bishop	Item 10.1	Retrospective Waiver of Fees for Save Perth Hills Fundraiser
Eric Smith	10.5	Annual Electors' Meeting 8 March 2023 Decisions Further Consideration of Decision 14
John Bell	10.5	Annual Electors' Meeting 8 March 2023 Decisions Further Consideration of Decision 14
Poul Dahl	Item 10.6	Brook Road Parking Restrictions
Aaron - Darlington Post Office	Item 10.6 -	Brook Road Parking Restrictions

*At 7:32 pm, Cr Ellery left the meeting.*  
*At 7:34 pm, Cr Ellery returned to the meeting.*

## **8.2 Petitions**

Nil

## **8.3 Presentations**

Nil

## **9.0 REPORTS OF COMMITTEES**

### **9.1 Reports of CEO Performance Review Committee 2 May 2023**

Refer to item 13.1.

## 10.0 REPORTS OF EMPLOYEES

### 10.1 Retrospective Waiver of Fees for Save Perth Hills Fundraiser

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<b>File Code</b>	Pi 2(Pt 37).1
<b>Author</b>	Megan Griffiths, Director Strategic & Community Services
<b>Senior Employee</b>	Megan Griffiths, Director Strategic & Community Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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#### SUMMARY

A community member has requested a fee waiver of \$120.00 for the use of the Darlington Main and Lesser Halls held on Saturday 10 June 2023 to enable maximum fundraising potential from a fundraising concert to support the community campaign/lobbyist group Save Perth Hills.

Whilst the amount falls within the Chief Executive Officer's delegated authority to waive fees, the Shire takes an apolitical (ie having no interest or involvement in political affairs) stance when considering these requests and does not promote/support lobbying or political groups or activities. As the fee request is for a fundraiser to support a group that is not apolitical, it is appropriate that Council considers this request.

It is recommended not to support the waiver of fees for the fundraising concert for Save Perth Hills as it sets a precedent to support fee waivers for fundraising for political purposes.

#### BACKGROUND

Facility hire fee waiver requests have been granted previously for community events, thank a volunteer functions, not for profit community service providers and for fundraisers.

A history of fee waivers for fundraisers over past five years is below.

- Mt Helena Swim Club, fundraiser for Autism WA 17/1/23
- Parkerville Youth and Children's Care (PCYC) , fundraiser 10/6/21
- Hills Raiders Basketball, fundraiser for Disaster Relief Australia 24/2/21
- Swan View Cricket Club, fundraiser for club 18/2/21
- Mt Helena Football Club, fundraising event 17/10/2018
- KSP Writers Centre fundraising event 18/10/2018

Therefore, whilst fundraisers have been supported in the past, the beneficiaries of this support have been charities or organisations who provide services to the community such as Autism WA, PCYC, KSP and Disaster Relief Australia. Whilst generally fundraising events for sporting clubs are not supported, the above two instances were supported due to the unique financial situations facing the clubs at the time.

Council, in considering decision 7 from the 2022 Annual Electors Meeting, which was:

Save Perth Hills Incorporated (SPH) seeks to have the Mundaring Shire formalise its recognition of Save Perth Hills (Inc.) as a Volunteer Community Group (Special Interest)

resolved (**C12.04.22**) that the AEM decision be noted by Council and, further, that these issues were already being addressed or agreed to being addressed as per the Officer Comment in that report, which was as follows:

It is recommended that Council notes this decision from the 2022 AEM and that the Shire does not have a process to formally recognise community groups as particular groups; and that as a community group, Save Perth Hills is already able to access Shire initiatives within the applicable guidelines and conditions.

This request for fee waiver for the purpose of fundraising for Save Perth Hills falls outside of the current practice whereby the Shire does not provide support to groups which are not apolitical.

## **STATUTORY / LEGAL IMPLICATIONS**

Section 6.12 of the *Local Government Act 1995* confers power to defer, grant discounts, waive or write off debts. Section 6.12 (1)(b) is relevant to this report.

- (1) *Subject to subsection (2) and any other written law, a local government may —*
  - (a) *when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or*
  - (b) *wave or grant concessions in relation to any amount of money; or*
  - (c) *write off any amount of money,*  
*which is owed to the local government.**\* Absolute majority required.*
- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) *The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*

## **POLICY IMPLICATIONS**

The Shire has not developed a policy guiding waiving of fees for use of its facilities for the following reasons:

- There are a low number of requests for fee waivers to support fundraisers, averaging one per year.
- To date the requests have been from groups who do not personally gain from the financial support a waiver of fee provides, instead the groups are seeking to support third parties such as charities, or local community groups facing hardship.

The times where the fee waiver requests have been forwarded to Council are where they are above CEO's delegated limit or where they benefit an individual person/persons. As this request falls outside of the Shire's neutral apolitical custom and practice it is therefore referred to Council for consideration.

## **FINANCIAL IMPLICATIONS**

By approving the waiver of fees, the Shire will forego \$120.00 of income.

The applicant is aware they will be responsible for the facility hire costs, unless Council determines to waive the fees.

## STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 Healthy, safe, sustainable and resilient community

Strategy 1.1.4 Support community collaboration and community-led initiatives and activities

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>Risk:</b> Reputational. There is a risk that supporting a fundraiser to support a political/lobby group will impact the Shire's apolitical stance and set a precedent whereby support of other political groups is requested		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		
Not support the fee waiver request.		

## EXTERNAL CONSULTATION

Nil.

## COMMENT

A community member from Darlington is planning a fundraising variety concert on Saturday 10 June 2023 to raise funds in support of Save Perth Hills. They advised that they are organising a range of performers who will volunteer their time. The fee waiver request was made to enable maximum fundraising potential from the event. Tickets to the event cost \$30 per person or \$20 concession. Save Perth Hills Facebook site promotes that the concert is to raise funds to fight the North Stoneville townsite: *"Legal fees, expert advice and publicity cost \$\$\$ and we need you to help."*

According to its website Save Perth Hills is a community campaign whose mission is *...to ensure the Perth Hills' increasingly bushfire-prone Community, along with Perth Hills' bio-diverse environment, is respected and safeguarded against dangerous and destructive development*. It achieves this mission by lobbying the State Government and local government authorities including the Shire of Mundaring.

Save Perth Hills is a community based group whose activities provide no personal gains for the individuals involved, so this element of a request aligns with the reason why other groups have received a waiver of fees for fundraising events.

The Shire takes a neutral stance when considering requests for waiving of fees and as such would not approve requests from or that support political groups or political positions. As an example, one requirement for events to be promoted on the Shire's online event calendar is that the event must be apolitical. Requests to display political/campaign/lobbying/petition materials in Shire facilities is not supported.

As the request for the fee waiver is to raise funds for a group that is not apolitical, it is recommended Council not support the request for a waiver of fees

## VOTING REQUIREMENT

Simple Majority

### RECOMMENDATION

That Council declines the application for a waiver of facility hire costs for the Darlington Main and Lesser Halls as the purpose is for a fundraising event to support a group that is not apolitical.

### COUNCIL DECISION MOTION

**C5.06.23**

Moved by                      Cr Ellery                      Seconded by                      Cr Zlatnik

That Council declines the application for a waiver of facility hire costs for the Darlington Main and Lesser Halls **for the event held on Saturday, 10 June 2023.**

**CARRIED 6/5**

**For:**              Cr Martin, Cr Ellery, Cr Collins, Cr Zlatnik, Cr Beale and Cr Cicchini

**Against:** Cr Cook, Cr McNeil, Cr Jeans, Cr Daw and Cr Corica

The following procedural motion was carried during debate on this item.

### COUNCIL DECISION MOTION

**C6.06.23**

Moved by                      Cr Ellery                      Seconded by                      Cr Zlatnik

That Cr Cook be allowed a three minute extension of time to speak to this item, in accordance with clause 6.11 of the *Shire of Mundaring Meeting Procedures Local Law 2015*

**CARRIED 11/0**

**For:**              Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

*At 8:36 pm, Cr Cook left the meeting.*

### **Change to Order of Business Listed in the Agenda**

<b>COUNCIL DECISION MOTION</b>		<b>C7.06.23</b>	
Moved by	Cr Jeans	Seconded by	Cr Beale

That Item 11.1 be considered following Item 10.1.

### **CARRIED 10/0**

**For:** Cr Martin, Cr Ellery, Cr McNeil, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

Cr Cook left the meeting prior to the recommendation being voted on and did not vote.

*At 8:41 pm, Cr Cook returned to the meeting.*



## 10.2 Darlington Arts Festival Request for Fee Waiver

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<b>File Code</b>	CS.CEV 13
<b>Author</b>	Shannon Foster, Manager Libraries, Communications and Engagement
<b>Senior Employee</b>	Megan Griffiths, Director Strategic & Community Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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### SUMMARY

In May 2021 Council resolved (C6.05.21) to enter into a three year funding agreement with Darlington Arts Festival (DAF) for delivery of its annual community based event. The funding agreement also makes provision for a waiver of facility hire fees for a period of eight days to support event set up, delivery and pack down.

A request has been received from the DAF Committee to extend the Darlington Hall facility fee waiver for an additional three days in order to facilitate set up of the art exhibition and art shop and reduce pressure on volunteers who undertake this work.

It is recommended that Council waives facility hire fees for use of Darlington Hall for the requested additional three days for the 2023 Darlington Arts Festival.

### BACKGROUND

In 2021, Council resolved (C6.05.21) to enter into a three year funding agreement from July 2021 until June 2024 for an amount of \$11,455 per annum (including annual Perth CPI indexation), for delivery of the Darlington Arts Festival. Hire fees for the use of Darlington Hall for a period of eight (8) days and Darlington Oval for a period of nine (9) days for the festival were also waived. In addition, fees were waived for facility hire for use of the Darlington Hall for the annual festival fundraising event. These facility hire fee waivers amounted to \$4327.

The objectives of the Association as set out in the Constitution are:

- a. to present an event which has wide community appeal through a range of exhibitions, performances, art workshops, activities, food, craft and market stalls;
- b. to maintain a high standard of arts and crafts on exhibition;
- c. to encourage the pursuit and appreciation of all art forms; and
- d. to encourage junior and youth participation.

These objectives constantly drive the direction of the festival and the committee has the experience, expertise and commitment to achieve them. Coordinators work on specific responsibilities including managing art exhibitions, performing arts, art workshops, fundraising through sponsorship and donations, fundraising through events outside the festival itself, publicity, stalls, the set up in the hall and oval, website and volunteers. It is a complex undertaking with so many elements coming together each year for a weekend, which is a major event in the shire.

The service agreement contains objectives to be achieved by the group as follows:

- to deliver an annual arts-focused event encompassing art shows and competitions, arts and crafts workshops, community fair activities, community participative entertainment, food and refreshments;
- to build the capacity of the Darlington Arts Festival to seek and obtain further funding sources to support the ongoing provision of the Festival;
- to facilitate the ongoing growth and development of the Darlington Arts Festival;
- to enhance and contribute to community cultural development, providing opportunities for participation in arts workshops and events during the Festival period; and
- to promote the support of Shire of Mundaring through all marketing strategies used in the delivery of Darlington Arts Festival.

## **STATUTORY / LEGAL IMPLICATIONS**

Under section 6.12 (b) of the *Local Government Act 1995* a local government can waive or grant concessions in relation to any amount of money. The Chief Executive Officer can waive fees within delegated authority but only to a maximum of \$1000, this request exceeds that threshold.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

The total amount of income forgone due to the waiver of fees associated with three (3) days hire of Darlington Hall is \$1244.40

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 Healthy, safe, sustainable and resilient community

Strategy 1.1.2 Provision and support for arts, culture and events

## **SUSTAINABILITY IMPLICATIONS**

### Social

- Support community networks, volunteers and non-for-profit organisations.
- Provide opportunities for ongoing community involvement and ownership.

### Economic

- Maximise income opportunities through grants, sponsorship, volunteering and partnership approaches.

### Governance

- Deliver outcomes that are consistent with the strategic goals and objectives of the Shire.

### Cultural

- Due to its historical background and continuity, DAF holds a significant place within the local community and enriches the cultural lives of residents and visitors alike.

## RISK IMPLICATIONS

<b>Risk:</b> <u>Reputational</u> - Council faces reputational risk if it does not support community events and activities of this nature by providing fee waivers for use of facilities.		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
<b>Action / Strategy</b>		
Council support of these events and activities mitigates the risk of them being limited or unable to proceed.		

## EXTERNAL CONSULTATION

Consultation has occurred with members of the Darlington Arts Festival Committee.

## COMMENT

A request has been received from the DAF Committee to extend the facility fee waiver for Darlington Hall for an additional three days in order to facilitate set up of the art exhibition and art shop and reduce pressure on volunteers who undertake this work. This fee waiver equates to an amount of \$1244.40. Darlington Arts Festival has a long and successful history within our community. It continues to evolve and diversify in order to meet the changing needs of community. Growth in the art store and the time required to set up and curate a quality exhibition offering has necessitated this request.

DAF estimates approximately 5000 hours of volunteer time is put into the event, delivering \$382,834 of value to the community (Volunteering WA Volunteer Benefits Calculator), not including contributions for travel, phone and other administrative items. Approximately 100 volunteers contribute to the success of the event each year.

The annual estimated return on investment on the Shire's contribution to the Darlington Arts Festival is \$51,547 in benefits returned to the community. This amount is calculated by using the Volunteering WA figure of a \$4.50 return to community for every dollar invested (Economic, Social and Cultural Value of Volunteering to Western Australia, Volunteering WA, 2015).

Given the community benefit achieved by this event and the fact that it is totally reliant on grant funding and volunteer support, it is recommended that Council waives facility hire fees for use of Darlington Hall for the requested additional three days for the 2023 Darlington Arts Festival. Consideration of facility hire fee waivers for the 2024 festival onwards will be considered as part of the review of the multi-year funding agreement, which expires in June 2024.

## VOTING REQUIREMENT

Simple Majority

*At 8:54 pm, Cr Zlatnik left the meeting.*

*At 8:56 pm, Cr Zlatnik returned to the meeting.*

<b>COUNCIL DECISION RECOMMENDATION</b>	<b>C8.06.23</b>
Moved by                      Cr Daw                      Seconded by                      Cr Ellery	

That Council waives the facility hire fees for use of Darlington Hall for a period of an additional three days for the 2023 Darlington Arts Festival.

### **CARRIED 11/0**

**For:**            Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

## 10.3 Quick Grants Program Budget Amendment

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<b>File Code</b>	GS.COM 2.02
<b>Author</b>	Shannon Foster, Manager Libraries, Communications and Engagement
<b>Senior Employee</b>	Megan Griffiths, Director Strategic & Community Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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### SUMMARY

The Shire has received 30 eligible applications to the second round of General Purpose Quick Grants. The total of these requests exceeds the available budget by \$7409.63. In order to fund these requests it is recommended that Council approves a reallocation of \$7409.63 from the Community Events Program to the General Purpose Quick Grants budget.

### BACKGROUND

The General Purpose Quick Grant is offered twice a year with eligible groups able to apply for a maximum of \$500. This grant provides funding to groups for the purchase of small equipment, promotional material, training and any other small projects that benefit the community. Assessment and allocation of funding through this grant is undertaken by the Chief Executive Officer in line with the Shire's Community Funding Policy CD-02.

The grant round was promoted in the community through the local newspaper, Shire website, social media, community group email network and posters at Shire sites and community noticeboards. A total of 30 eligible applications were received by the closing date.

### STATUTORY / LEGAL IMPLICATIONS

Section 6.8 (1) (b) of the *Local Government Act 1995* states a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.

### POLICY IMPLICATIONS

The grant is in line with the Shire's Community Funding Policy CD-02.

### FINANCIAL IMPLICATIONS

There is a total budget of \$15,565 allocated for the Quick Grants Program grant pool for the 2022/23 financial year. Post the round one distributions under the program there is \$6541.51 remaining in the budget for round two of the program with eligible funding applications received totalling \$13,951.14. This exceeds the available budget by \$7409.63.

It is recommended that \$7409.63 be reallocated from the underspent Community Events Program budget to the General Purpose Quick Grants budget. The Community Events Program budget has a total budget allocation of \$31,670 for the 2022/23 financial year. \$20,118 has been distributed, with \$12,236.60 remaining unspent.

## STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 Healthy, safe, sustainable and resilient community

Strategy 1.1.4 Support community collaboration and community-led initiatives and activities

## SUSTAINABILITY IMPLICATIONS

### Social

Shire of Mundaring has developed this financial assistance program in order to effectively and as far as possible equitably, provide funds to local community groups to undertake projects in the Shire. Such projects meet identified community needs, promote active participation of local residents, build community strength and enhance the image of the Shire.

## RISK IMPLICATIONS

<b>Risk:</b> Reputational Should Council determine not to support this request for a reallocation of funding there may be a perception within the community there is not enough investment in community groups.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
This risk can be mitigated by the active promotion of the Shire's investment in community based activities.		
<b>Risk:</b> Reputation Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The risk is mitigated through ongoing and periodic review of the program.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

The Shire has received 30 eligible applications to the second round of General Purpose Quick Grants. The total of these requests exceeds the available budget by \$7409.63. Given there is \$12,236.60 remaining unspent in the Community Events Program fund, with no further rounds this financial year, it is recommended that Council approve a reallocation of \$7409.63 from this fund to the General Purpose Quick Grants budget. This will enable the Chief Executive Officer to approve funding to all eligible community groups.

## VOTING REQUIREMENT

Absolute Majority - *Local Government Act 1995* section 6.8

*At 8:58 pm, Cr Cicchini left the meeting.*

*At 9:00 pm, Cr Cicchini returned to the meeting.*

<b>COUNCIL DECISION RECOMMENDATION</b>	<b>C9.06.23</b>
Moved by	Cr Ellery
Seconded by	Cr Zlatnik

That Council, by absolute majority, approves an amendment to the 2022/23 Budget by reallocating \$7409.63 from the Community Events Grant fund to the General Purpose Quick Grant fund.

### **CARRIED BY ABSOLUTE MAJORITY 11/0**

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

## 10.4 Economic Development and Tourism Strategy

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<b>File Code</b>	CS.INF 2.4.
<b>Author</b>	Michael Pengelly, Strategic Projects Advisor
<b>Senior Employee</b>	Megan Griffiths, Director Strategic & Community Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. Shire of Mundaring Draft Economic Development and Tourism Strategy (June 2023) <a href="#">↓</a></li><li>2. Recommended Action Plan, Tables 1-3 <a href="#">↓</a></li><li>3. Summary of response to submissions <a href="#">↓</a></li></ol>

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### SUMMARY

A draft Economic Development and Tourism Strategy (Strategy) has been prepared in close consultation with local business, tourism and enterprise representatives who generously shared their time over the last 18 months as part of the formal Strategy Reference Group (SRG) convened to assist in development of the strategy. Further input was received from the wider community and involved stakeholders through direct contact, social media, advertising and two surveys via Engage Mundaring. This feedback, wherever practicable, has been incorporated into the draft Strategy.

To further assist the process, the Shire engaged the services of an Economic Development and Tourism Professional Consultant, SC Lennon and Associates, to prepare the Strategy based on identified strategic requirements of the Shire and input from all involved community members, stakeholders and the SRG.

The requirement for preparation of the Strategy is detailed within both the Strategic Community Plan and Corporate Business Plan.

The Strategy provides a clear vision for economic and tourism development within the Shire of Mundaring and prescribes a delivery framework across three identified themes and a series of recommended actions. It is recommended that Council gives particular consideration to the recommended actions, noting that the Strategy has a predicted delivery horizon of five years, subject to resourcing.

It is recommended that Council adopts the draft Strategy (**Attachment 1**) and lists the resourcing requirements for consideration in the annual Integrated Planning and Reporting process.

### BACKGROUND

The Shire does not have a current Economic Development and Tourism Strategy. The absence of such a strategy can create the potential for important strategic decisions on issues such as Shire service delivery and resource allocation to be made without due consideration of adopted development priorities and objectives.

The previous Shire of Mundaring Economic Development and Strategy was released in 2009, so a genuine requirement was presented to re-engage with the local business and tourism community to identify how the Shire can enable a supporting environment for business and tourism development to prosper.



A Tourism Informing Strategy was developed in 2012 and the major outcomes of this strategy were the existing service levels detailed within the current Corporate Business Plan (CBP), specifically the delivery of the Perth Hills Mundaring Visitor Centre and tourism destination marketing.

The CBP details a commitment to development of an Economic Development and Tourism Informing Strategy for the period 2022 – 2027, however this process was delayed due to the impact of COVID-19 and the requirement of the SRG to have more detailed input into the development of the Strategy.

### **STATUTORY / LEGAL IMPLICATIONS**

Some recommended actions within the Strategy will need to comply with relevant legislation, including but not limited to:

- *Local Government Act 1995*
- *Planning and Development Act 2005*
- *Environmental Protection Act 1986*
- *Bush Fires Act 1954*
- *Telecommunications Act 1996*

### **POLICY IMPLICATIONS**

- Community Engagement Policy (CD-04)
- Environmental Sustainability Policy (OR-23)
- Purchasing Policy (AS-04)

### **FINANCIAL IMPLICATIONS**

Some of the actions contained within the Strategy can be implemented within existing resources (**Attachment 2**, Recommended Action Plan, Table 1). However, the majority of the Strategy actions are new service levels (Tables 2-3) and will require resources to implement. There is a budget of \$20,000 per annum listed in the Long Term Financial Plan to commence implementation of the Strategy. Further resourcing to implement the Strategy will be considered via the annual Integrated Planning and Reporting process.

### **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.2 Flourishing local businesses

Strategy 1.2.1 Support business collaboration and be a business-friendly local government

### **SUSTAINABILITY IMPLICATIONS**

The Strategy and the manner in which it is implemented will have significant long-term implications across a range of sustainability outcomes in the shire, in particular economic development outcomes

## RISK IMPLICATIONS

<b>Risk:</b> A level of reputational risk to Council Members and the Shire exists if the draft Strategy is not adopted, as it is a commitment in the Strategic Community Plan and Corporate Business Plan.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
The draft Strategy is adopted by Council or reasons for non-adoption are clearly articulated.		

## EXTERNAL CONSULTATION

1. Strategy Reference Group, which was comprised of:

- Mundaring Chamber of Commerce representative
- Swan Chamber of Commerce representative
- Local business, tourism and enterprise representatives
- Two Shire of Mundaring Council Members

In accordance with the Terms of Reference for this group, completion of the draft Strategy for the consideration and adoption by Council means that the group has completed its role and function. The group has functioned well over the last 18 months and it is recommended that a letter acknowledging the effort and valued input be drafted and sent to each participant.

2. Direct interview undertaken by SC Lennon and Associates either in person or via phone/webex)

- Destination Perth
- RDA Perth
- Perth Hills Tourism Alliance
- Perth Hills Future
- Perth Hills Events
- Parks and Wildlife Service (DBCA Perth Hills District)
- Water Corporation WA
- Department of Primary Industries and Regional Development
- Mundaring Chamber of Commerce
- Swan Chamber of Commerce
- Mundaring Hills Historical Society
- Mundaring Arts Centre
- Eastern Metropolitan Regional Council
- Shire of Mundaring Cultural Advisory Group Representative

- Shire of Mundaring Council Members (Two involved with development of the Strategy)
  - Involved Shire of Mundaring Staff
3. Surveys Two conducted via Engage Mundaring
- Survey 1 was conducted prior to preparation of the draft Strategy to ascertain what the local community thought were the significant issues to address. This attracted over 120 responses and this feedback was incorporated into the draft Strategy.
  - Survey 2 was conducted as part of the public comment period (4 weeks) for the draft Strategy and eight submissions were received in this time (refer to **Attachment 3** for summary of response to submissions).
4. Advertising Echo Newspaper, Shire of Mundaring Website and Social Media channels were also used extensively to seek early feedback and on the draft Strategy when it was out for the four-week public comment period.

## COMMENT

### *Vision and Purpose*

The Strategy sets out a vision that would see the Shire of Mundaring as a welcoming, connected and sustainable lifestyle destination celebrated for its natural beauty, rich heritage, vibrant culture and prosperous economy .

Building on that vision and with regard to purpose, the Strategy states that Shire of Mundaring is committed to coordinating a business-led and Council-supported approach to deliver a vibrant, diverse and sustainable economy in line with the community's aspirations for the Shire as the place for sustainable living. This approach recognises that whilst it is important for the Shire to support local business and tourism, its appropriate role is that of an enabler, through provision of required resources that have been identified.

### *SWOT Analysis*

The Strategy provides important context around the existing conditions for business and tourism within the Shire and provides an economic snapshot and a competitiveness profile. It also details identified opportunities through analysis of existing strengths and attributes and related challenges and constraints.

Some of the more notable challenges and constraints, frequently identified across many Shire areas of interest, is the level of highly constrained land availability, primarily due to tenure and the large amount of bushfire-prone land within the Shires jurisdiction.

### *Identified Opportunities*

Some important opportunities include the creation of vibrant places (e.g. Mundaring Town Centre and Multi-Purpose Community Facility), sustainable living through provision of housing diversity, encouraging growth through infrastructure development, building a lifestyle economy, investing in tourism product development and overall promotion of the Shire of Mundaring as a brand.

### *Identified Themes*

The Strategy provides 36 individual recommended actions and these have been divided across three distinct themes being:

1. Our Businesses (provide support to prosper)

2. Our Communities (nurture appeal as a place to live, work and play)

3. Our Visitors (promote sustainable tourism)

#### *Delivery Framework*

The three themes listed above form the basis of the recommended actions for the consideration of Council. Each one of these actions is also categorised according to whether it the action is focussed on planning, enabling or supporting. Each action has also been assigned a level of priority according to whether it has been identified as being a high, medium or low priority. The Strategy Reference Group was tasked with the prioritisation of the actions.

#### *Implementation and Resourcing*

The recommended actions presented in the Strategy are a series of project planning and development initiatives. Some of these require further consideration through preparation of a business case and consideration of funding through the annual Integrated Planning and Reporting (IPR) process; and some build on works that are already being undertaken by the Shire.

To provide further assistance to Council with regard to this matter, these recommended actions have been broken down into an action plan comprising three tables (refer to **Attachment 2**) being:

- Table 1 (shaded green) recommended actions that will be implemented within existing service levels/resource constraints.
- Table 2 (shaded dark blue) Recommended actions that can be commenced and implemented utilising the existing \$20,000 per annum budget (denoted with \*). Refer to the below table *Implementation Plan 2023/24 to 2024/25*, which identifies the high priority actions that will implemented in the first two years utilising this budget allocation. Council will consider these actions further through preparation of a detailed business case for consideration in the 2024/25 IPR process.
- Table 3 (shaded light purple) recommended actions that could be implemented if the additional resource of an Economic/Tourism Development Officer was created (e.g. an estimated one full time equivalent). Council will consider this further through preparation of a detailed business case for consideration in the 2024/25 IPR process.

#### **Implementation Plan 2023/24 to 2024/25**

<b>EDTS Action No and Priority Ranking</b>	<b>Prioritised Action to utilise existing budget of \$20K p/a</b>	<b>2023/24 \$40,000^</b>	<b>2024/25 \$20,000</b>
1.4 - High	Invest resources in a Shire-wide business database utilising published data, existing networks and regular business surveys to inform ongoing engagement and support. (\$10K to develop database, then \$4K pa for survey)	\$10,000	\$4,000
3.1 - High	Produce a Mundaring Tourism Marketing Strategy which leverages the Experience Perth Hills brand to highlight the Shire's unique tourism offer ( 20,000)	\$20,000	

2.3 - High	Revisit the Draft Lake Leschenaultia Master Plan with a view to enhancing this signature nature-based recreational asset for the community and for sustainable visitation (\$25,000, over 2 years)	\$10,000	\$15,000
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^ \$20,000 per annum is listed in the long-term financial plan to commence implementation of the Strategy. Due to timeline to adopt the Strategy, it is not feasible to utilise the 2022/23 allocation, so this amount will be re-budgeted in 2023/24, providing \$40,000 for implementation in 2023/24 only.

#### *Monitoring and Evaluation*

The performance of implementation the recommended actions will be reported on an annual basis with a review of the Strategy anticipated within five years. The means of evaluating the progress will include the use of both 'output measures' related to the recommended actions and their implementation in conjunction with some broader 'outcome targets' or metrics and these are detailed within the Strategy.

#### **VOTING REQUIREMENT**

Simple Majority

#### **RECOMMENDATION**

That Council:

1. Adopts the *Economic Development and Tourism Strategy 2023 – 2028* as detailed in **Attachment 1**.
2. Endorses the action plan to implement the high priority actions no. 1.4, 3.1 and 2.3 in 2023/24 to 2024/25 as outlined in the report and detailed in **Attachment 2**.
3. Notes the recommended actions across three themes within the *Economic Development and Tourism Strategy 2023 – 2028* will be required to be listed for consideration at future Integrated Planning and Reporting Workshops to enable implementation as detailed in **Attachment 2**.
4. Notes that adoption of the *Economic Development and Tourism Strategy 2023 – 2028* finalises the role of the Strategy Reference Group, and the effort and valued input to preparation of the Strategy by members of that Group will be formally acknowledged with a letter of appreciation.

<b>COUNCIL DECISION MOTION</b>		<b>C10.06.23</b>	
Moved by	Cr Beale	Seconded by	Cr McNeil

A. That Council:

1. Adopts the *Economic Development and Tourism Strategy 2023 – 2028* as detailed in **Attachment 1**;
2. **Requests a final review of the action plan be undertaken by the Strategy Reference Group to provide a recommendation to Council on the use of the budgeted resources for the implementation of action items in 2023/24 financial year for consideration at the August Ordinary Council meeting;**
3. Notes the recommended actions across three themes within the *Economic Development and Tourism Strategy 2023 – 2028* will be required to be listed for consideration at future Integrated Planning and Reporting Workshops to enable implementation as detailed in **Attachment 2**; and

B. Reason for the Change to the officer recommendation:

To request the Strategy Reference Group reconvene for one more meeting during July to provide their recommendation on the use of the existing budget and the priorities of the action items for consideration at the August Ordinary Council meeting. This will also give the group the opportunity to provide their reasoning for the resources required to be considered in the next Integrated Planning and Reporting process for 2024/25. This alternate motion more closely aligns with the goals established by the Strategy Reference Group for a business led and Shire-enabled strategy and demonstrates to the business community the Shire's commitment to this process.

**CARRIED 11/0**

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

# Economic Development and Tourism Strategy 2023 - 2028

DRAFT  
June 2023



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# Foreword

Shire of Mundaring is situated within close reach of metropolitan Perth and is fortunate to have many points of difference with its local beauty and splendour and sites of historical and cultural significance. The overarching vision for the Shire is to be; 'The place for sustainable living'.

Truly sustainable development integrates social, economic and environmental outcomes to meet the needs of the community without compromising existing natural systems to ensure that the needs of future generations are able to be fulfilled. With the above in mind, I am pleased to present the Shire of Mundaring Economic Development and Tourism Strategy 2023 - 2028.

To assist the Shire in preparation for this important Strategy, the Shire engaged closely with local business, tourism and enterprise including the Mundaring and Swan Chambers of Commerce. In late 2021, a Strategy Reference Group (SRG) was established which was comprised of local businesses, enterprise and tourism representatives. Thank you to the SRG who have provided their feedback throughout the process which has been highly valued and incorporated into this Strategy.

This Strategy will guide the Shire over the next five years towards sustainable population and business growth; enhancement of infrastructure; grow a vibrant and sustainable visitor economy; and grow employment opportunities in a sustainable manner.



Cr James Martin  
Shire President









# Acknowledgement of Country



• **Mundadjalina-k ngala kaditj Noongar moort nidja Wadjak**  
• **boodjar-ak kalyakool moondang-ak kaaradj-midi. Ngala**  
• **Noongar Moort wer baalabang moorditj kaadidjiny koota-**  
• **djinanginy. Ngala Noongar wer Torres Strait Moort-al dandjoo**  
• **koorliny kwaba-djinanginy. Koora, yeyi wer kalyakool,**  
• **ngalak Aboriginal wer Torres Strait birdiya wer moort koota-**  
• **djinanginy.**

• Shire of Mundaring respectfully acknowledges the Whadjuk people of  
• the Noongar Nation, who are the traditional custodians of this land.  
• We acknowledge Elders past, present and emerging and respect their  
• continuing culture and the contribution they make to the region.

• Image: Mundaring Weir, 2022  
• *by Rohin Kickett*

# Executive Summary

This Shire of Mundaring Economic Development and Tourism Strategy 2023-2028 is a blueprint to support the vibrancy, diversity and sustainability of the communities of the Shire of Mundaring. Defined by a well-considered plan of action, the strategy guides Shire of Mundaring in its capacity as a supporter of economic development and tourism, to encourage economic activity that capitalises on the special character and attractions of the shire, including its distinctive arts, food, culture and natural environment.

Strategy themes and actions are designed to fulfill the vision for the Shire of Mundaring as a **welcoming, connected and sustainable lifestyle destination celebrated for its natural beauty, rich heritage, vibrant culture and prosperous economy**. Consistent with the aspirations and priorities of the community, the strategy guides the Shire towards achieving the vision through the realisation of five key strategy outcomes. These desired outcomes align with the Shire of Mundaring's Strategic Community Plan 2020-2030 and reflect the findings of the research, consultation and analysis undertaken to inform this strategy. They are:

- **Sustainable population growth** which aligns with the community's aspirations for the shire as the place for sustainable living;
- The delivery and / or enhancement of **enabling infrastructure** and services to facilitate economic activity;
- Visitor attraction to grow a **vibrant and sustainable visitor economy**;
- **Sustainable business growth and development** in a diversity of industries including the professional services, the arts and creative industries and businesses operating in the visitor economy; and
- **Employment opportunities** for the Shire of Mundaring's resident workforce.





These strategy outcomes will be delivered through the prioritisation and implementation of a series of actions presented across three key areas, focussed on **Our Businesses; Our Communities;** and **Our Visitors**. Some of the recommended actions seek to build on or continue initiatives already in place, some are already resourced, while others require additional resourcing.

Prepared in the context of the Shire's Corporate Business Plan and its broader program of work and strategic objectives, as well as key local and regional strategies, the Shire of Mundaring Economic Development and Tourism Strategy 2023-2028 will be implemented in line with determined priorities as well as the availability of resources and the capacity of Shire of Mundaring to progress the initiatives identified. Importantly, it will be used by Shire of Mundaring to assess and prioritise funding needs and to inform key advocacy and partnership initiatives to secure funding support for key initiatives from the other levels of government.

Strategy implementation progress will be monitored and evaluated using a combination of output measures related directly to the recommended actions and their implementation as well as some broader outcome targets (metrics). The Shire of Mundaring Economic Development and Tourism Strategy 2023-2028 will be reviewed annually with an update anticipated in five years.



# 1. Our Vision and Values

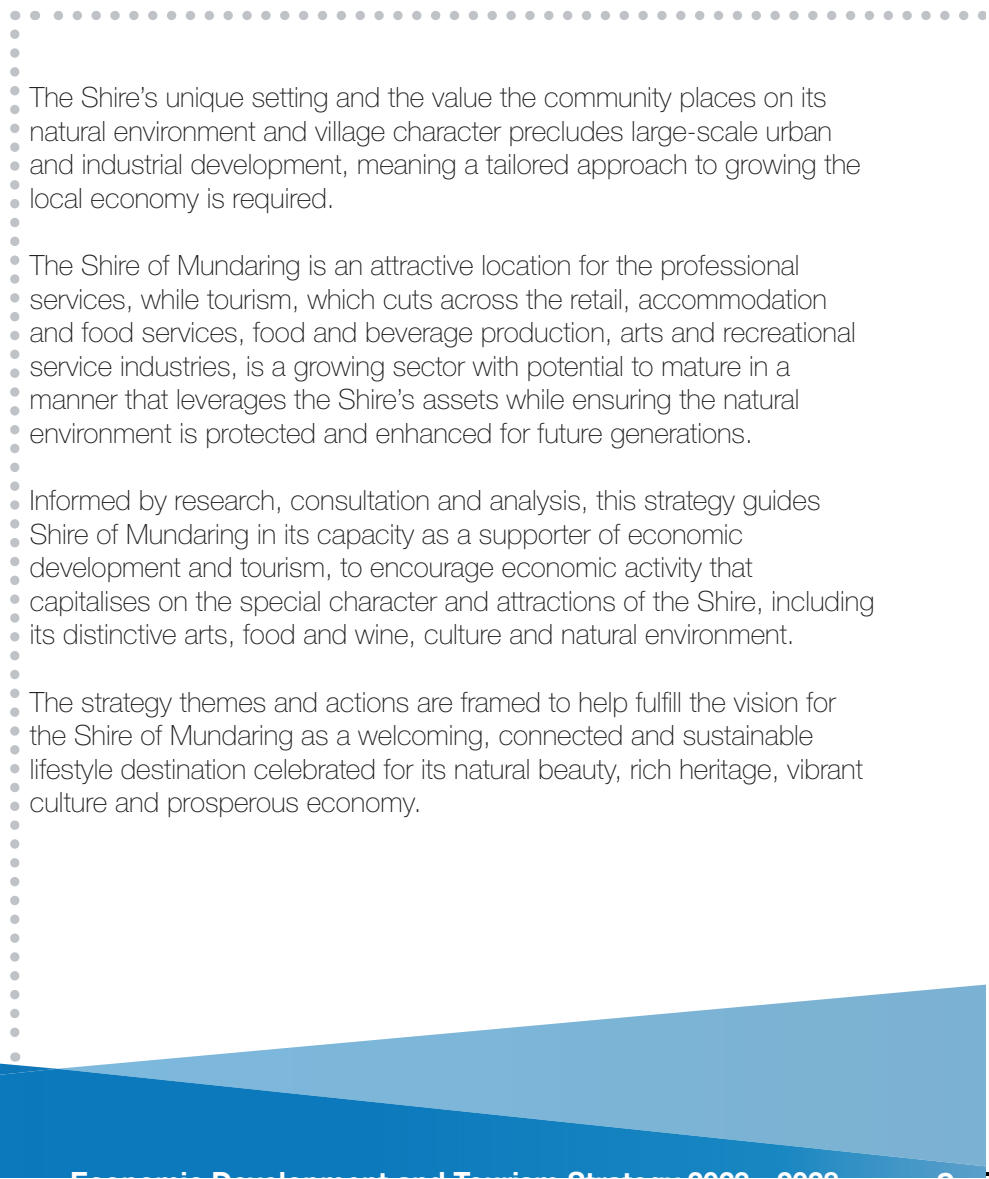
## Strategy, Purpose and Context

Shire of Mundaring is committed to coordinating a business-led and Council-supported approach to deliver a vibrant, diverse and sustainable economy in line with the community's aspirations for the Shire as the place for sustainable living.

Located on the eastern edge of metropolitan Perth, the Shire of Mundaring, with a population of 39,166 and comprising 22 unique village-based localities with Mundaring at its core, is characterised by a blend of rural, bush and more urbanised environments. The name 'Mundaring' derives from an Aboriginal word meaning "a high place on a high place" or "the place of the grass tree leaves".

Covering some 644 square kilometres, nearly half of which is National Park, State Forest or water catchments, the Shire of Mundaring's unique natural setting dictates an integrated and balanced consideration of social, environmental, economic and governance issues to deliver improved outcomes for the Shire's businesses and the community, now and into the future.

With a gross regional product (GRP) of \$1.85 billion, the Shire of Mundaring is home to 2,860 businesses and around 8,825 jobs. The Shire's economy is underpinned by employment in the services sector, including education (schools), health care (medical services, residential care and social assistance ), retail, hospitality, construction, exploration and mining support services, and public administration.



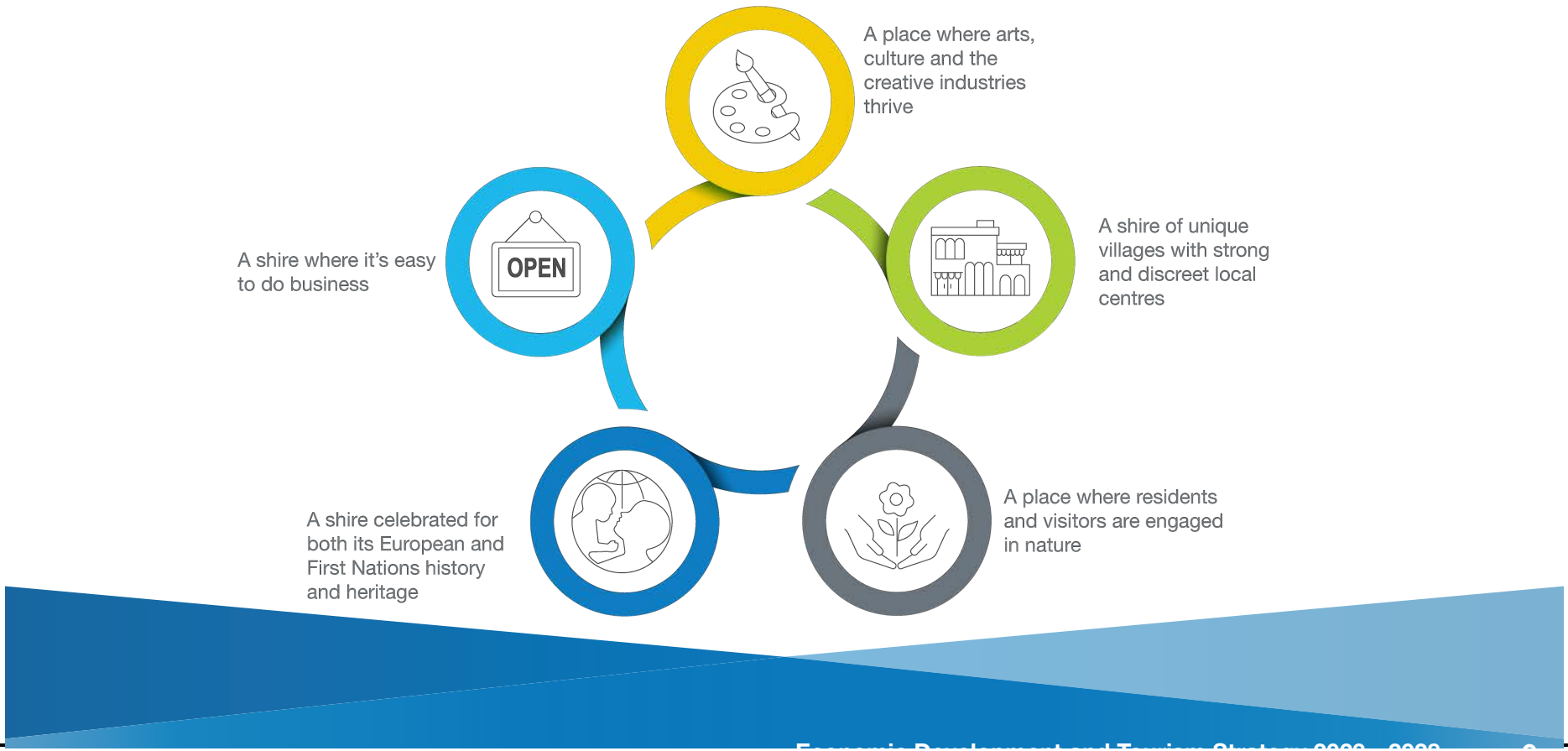
- The Shire's unique setting and the value the community places on its natural environment and village character precludes large-scale urban and industrial development, meaning a tailored approach to growing the local economy is required.
- The Shire of Mundaring is an attractive location for the professional services, while tourism, which cuts across the retail, accommodation and food services, food and beverage production, arts and recreational service industries, is a growing sector with potential to mature in a manner that leverages the Shire's assets while ensuring the natural environment is protected and enhanced for future generations.
- Informed by research, consultation and analysis, this strategy guides Shire of Mundaring in its capacity as a supporter of economic development and tourism, to encourage economic activity that capitalises on the special character and attractions of the Shire, including its distinctive arts, food and wine, culture and natural environment.
- The strategy themes and actions are framed to help fulfill the vision for the Shire of Mundaring as a welcoming, connected and sustainable lifestyle destination celebrated for its natural beauty, rich heritage, vibrant culture and prosperous economy.

Our Vision

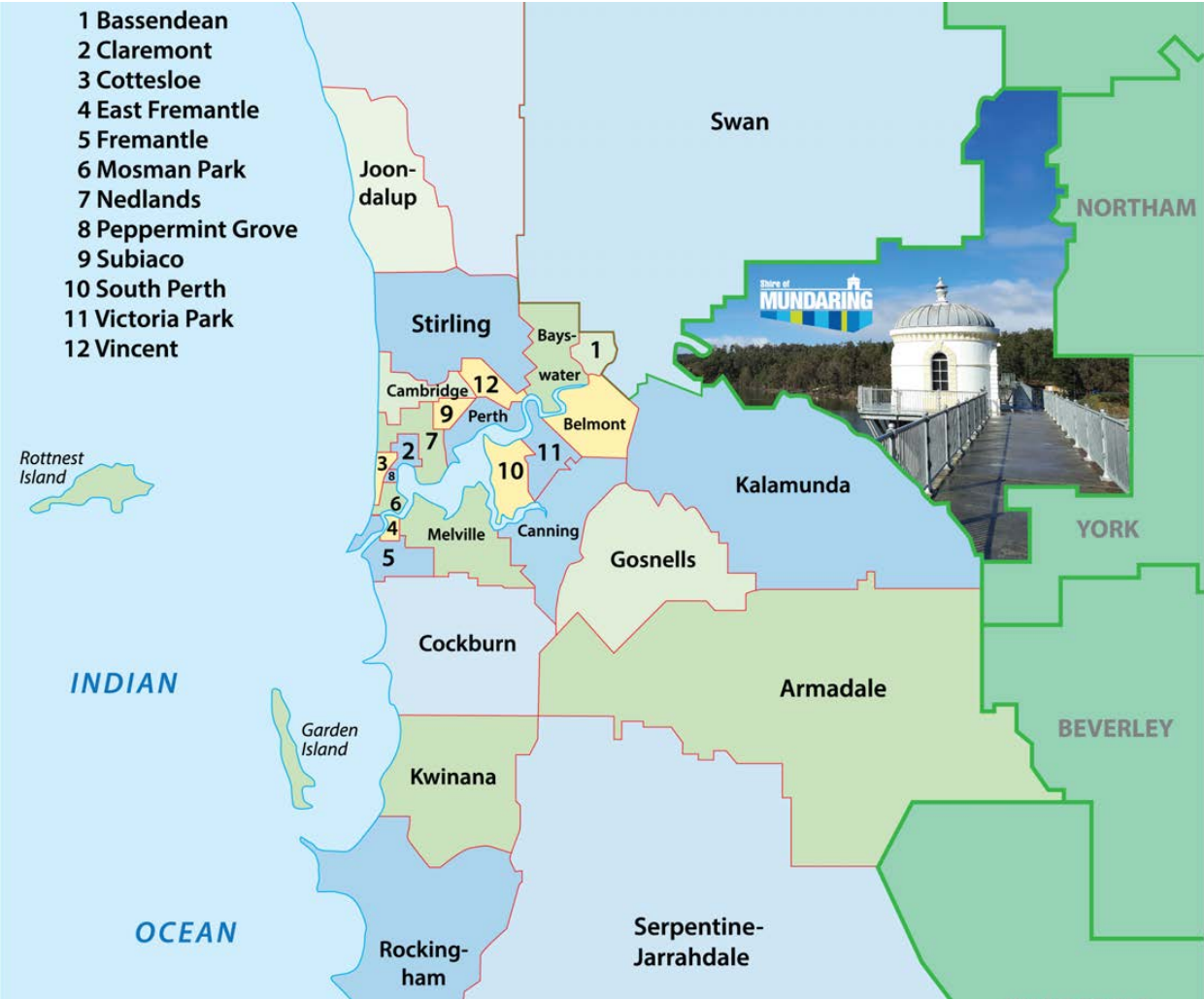
The Shire of Mundaring is a welcoming, connected and sustainable lifestyle destination celebrated for its natural beauty, rich heritage, vibrant culture and prosperous economy.

Our Values

The vision informs Shire of Mundaring's approach to economic development and tourism as one which encourages a sustainable level of investment, income and employment generation that is underpinned by a healthy natural environment, strong cultural expression and a unique and valued sense of place. This approach is informed by the following values, that guide how the vision will be pursued through the actions presented in this strategy.

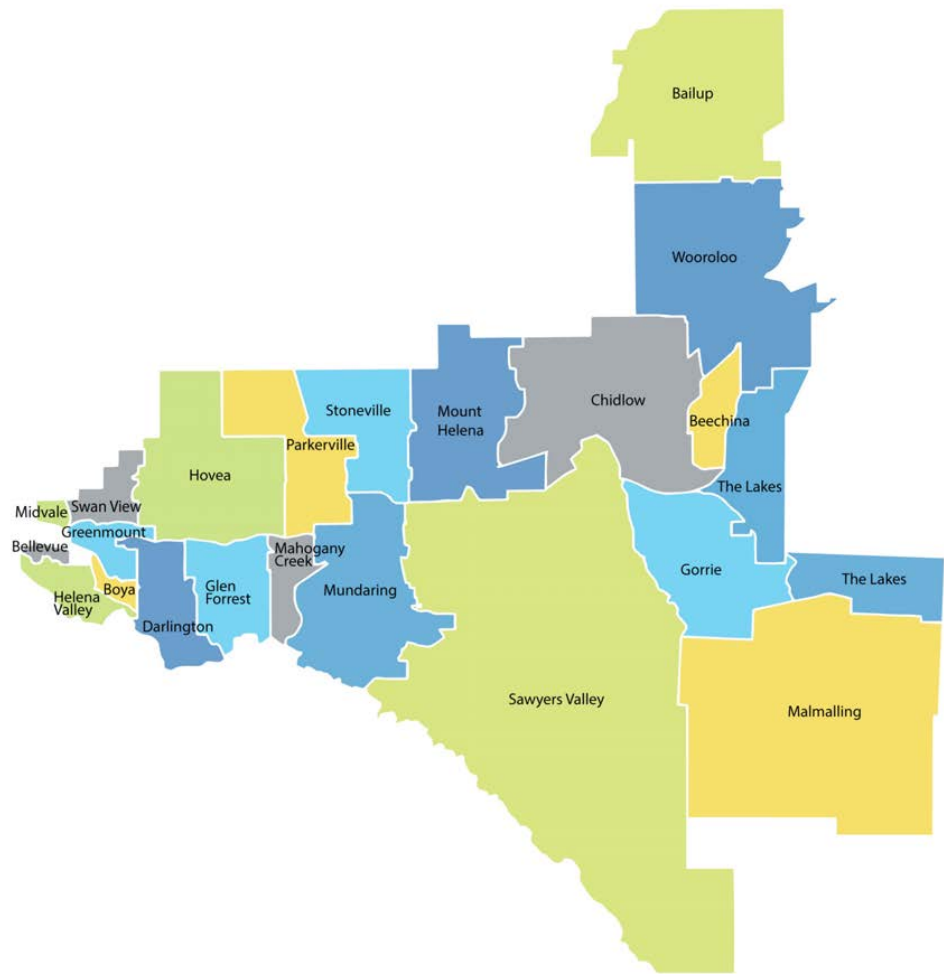


Shire of Mundaring Context Map





Shire of Mundaring’s Towns and Villages Context Map



The Shire of Mundaring, covering 644 square kilometres, nearly half of which is National Park, State Forest or water catchments, comprises 22 distinct villages or town sites across rural, bush and more urbanised environments, each with their own unique charm.

They are Bailup, Beechina, Bellevue, Boya, Chidlow, Darlington, Glen Forrest, Gorrie, Greenmount, Helena Valley, Hovea, Mahogany Creek, Malmalling, Midvale, Mount Helena, Mundaring, Parkerville, Sawyers Valley, Stoneville, Swan View, The Lakes and Wooroloo.

## 2. Strategy Outcomes

### Desired Economic Development and Tourism Strategy Outcomes

Consistent with the aspirations and priorities of the community, the Shire of Mundaring Economic Development and Tourism Strategy 2023-2028 guides Shire of Mundaring towards achieving the vision through the realisation of five key strategy outcomes.

These desired outcomes align with the Shire of Mundaring Strategic Community Plan 2020-2030 and reflect the findings of the research, consultation and analysis undertaken to inform this strategy. They are:

- **Sustainable population growth**, that is, growth in population and housing of a suitable scale and in appropriate town and village locations to meet the community's aspirations for the Shire as the place for sustainable living, where social, economic and environmental needs are met without compromising the ability of the Shire's future generations to meet their needs;
- The delivery and / or enhancement of **enabling infrastructure** and services to facilitate economic activity of an appropriate scale and nature;
- Visitor attraction to grow a **vibrant and sustainable visitor economy** that capitalises on and enhances the Shire's natural assets without compromising its highly-valued and unique natural environment;
- **Sustainable business growth and development** in a diversity of industries including the professional services, personal and community services including health care and education and businesses operating in the visitor economy, including those in accommodation, food services, arts and culture, recreational services and retail trade; and
- **Employment opportunities** for the Shire of Mundaring's resident workforce.

Strategic Infrastructure  
to Enable Economic  
Development



Local Employment  
Opportunities for  
Resident Workers



A Vibrant and  
Sustainable  
Visitor Economy



Local Business  
Growth and  
Development



Sustainable  
Population  
Growth



These desired outcomes will be met through the implementation of initiatives presented under the three Strategy Action Areas.

## 3. We listened

### A Consultative and Informed Approach

In 2022 Shire of Mundaring undertook a formal consultation process with the community and businesses to ascertain the needs, goals, opportunities, and aspirations relating to the growth and sustainability of our local economy.

The consultation findings provide critical input to the strategy findings and recommendations, ensuring its underlying themes and directions reflect stakeholder views regarding the Shire of Mundaring's issues, challenges and opportunities for economic development and tourism.

Throughout the course of the strategy development process, considered input was provided by the Economic Development and Tourism Strategy Reference Group.

This group has representation from Shire of Mundaring at both the operational and political levels as well as a mix of local business and community representation, including people with small business, residents with a lifetime of local knowledge and industry leaders with global experience.

The consultation process also included direct engagement with a diversity of key stakeholders including Mundaring Chamber of Commerce; Swan Chamber of Commerce; Eastern Metropolitan Regional Council; WA Parks and Wildlife Services; WA Department of Primary Industries and Regional Development;

Regional Development Australia (RDA) Perth; Shire of Mundaring Cultural Advisory Group; Mundaring & Hills Historical Society; Mundaring Arts Centre; Perth Hills Tourism Alliance; Perth Hills Events; and Perth Hills Future. Broader business and community consultation input was received via an online survey. The survey received strong interest with a total of 121 completed responses from business-owners and residents of the towns and villages throughout the Shire of Mundaring.

It was clear from the consultations that location, lifestyle and liveability, the natural environment, history and heritage, arts and culture are key drivers in attracting people to live work and play in the Shire of Mundaring.



The key challenges identified through the consultation process included a need to better articulate and support the Shire's tourism offer; road transport and communications infrastructure constraints; housing availability and affordability; sustainable population growth; and the availability of local jobs.

Identified opportunities included further investment in town/village infrastructure and amenity; support for festivals and events; small business support; leveraging the Shire's location and natural assets to boost visitation; and targeted promotion tailored to the local tourism offer.

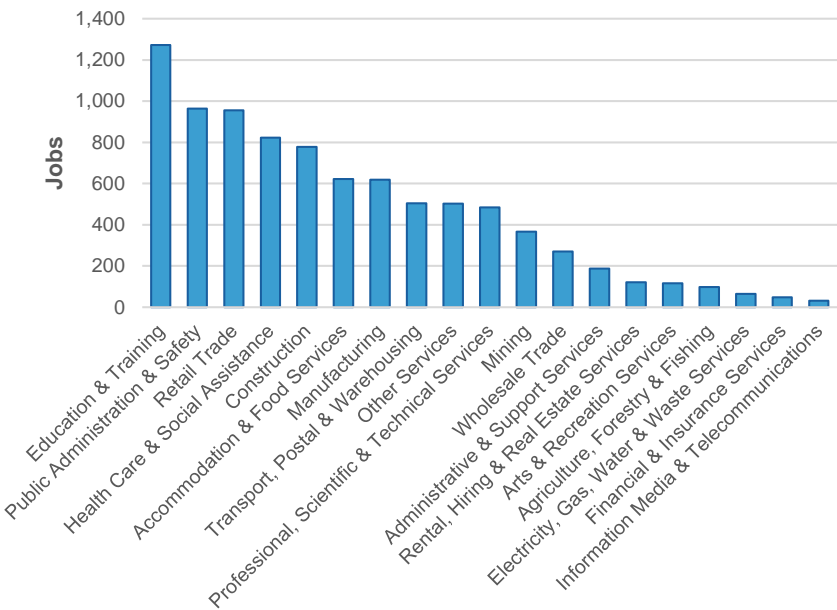
### The Strategy Consultation Process



# 4. Our Economy

## Economic Snapshot

Employment by Industry, Shire of Mundaring - 2021



Value-Added by Industry, Shire of Mundaring - 2021



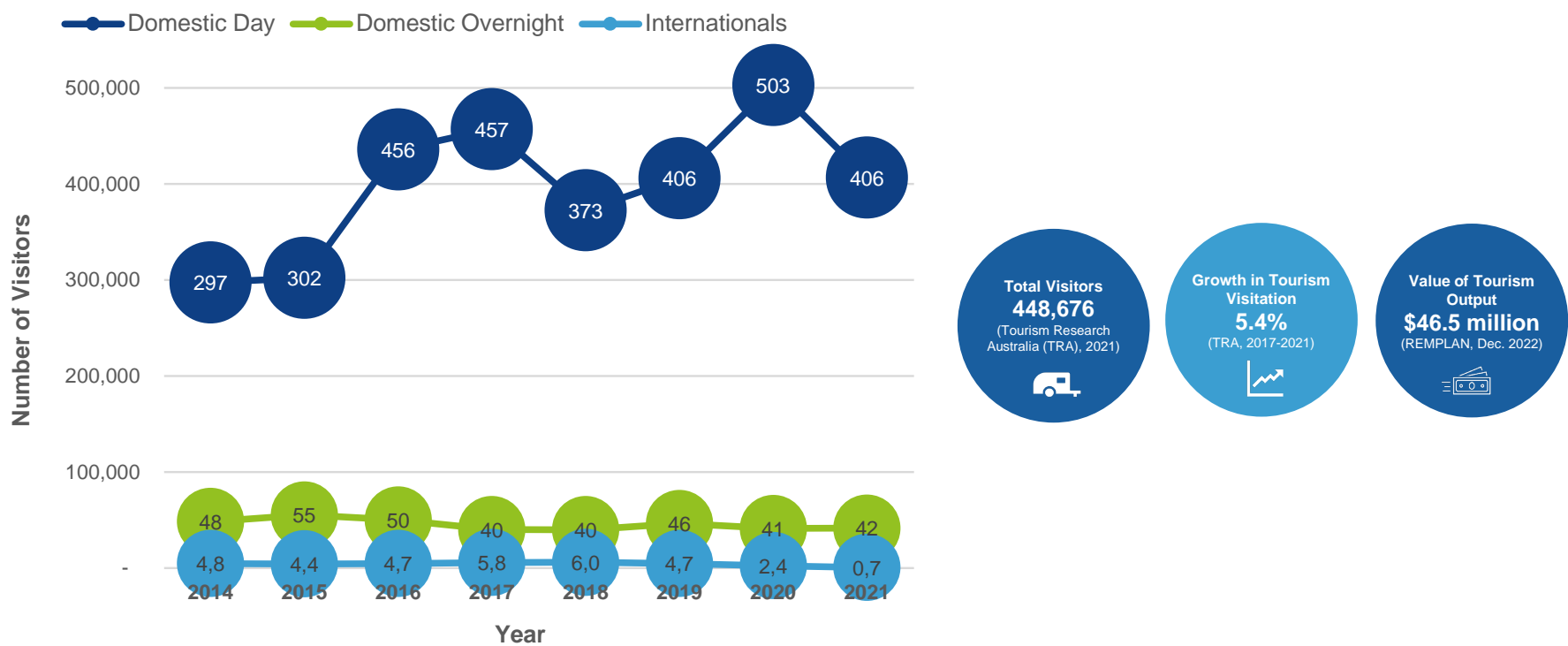
Source: REMPLAN using ABS Census and National Accounts data, 2022





Economic Snapshot

Visitor Profile and Trend, Shire of Mundaring 2014 - 2021



## 5. Our Competitiveness Profile

### People and Place

#### Strengths and Attributes

- Strong sense of community and sense of place defined by the Shire's well-connected villages, each with their own identity, and with Mundaring at its core.
- Strong environmental focus of the community.
- Natural environment - the Shire of Mundaring is in a global biodiversity hotspot.
- Natural features/the hills landscape and unique flora (wildflowers) and fauna.
- Access to world-class environmental recreational assets (John Forrest National Park, Mundaring Weir, the Bibbulmun Track, the Golden Pipeline Heritage Trail and the Munda Bididi (offroad cycle trail).
- A skilled and capable local workforce.
- Strong arts and culture profile (including renowned artists).
- Strong European and First Nations history and heritage.

#### Challenges and Constraints

- A relatively older population with a median age of 44 compared to 37 for Greater Perth and 38 for Western Australia.
- Limited opportunities for employment locally (requiring many working residents to commute to Perth).

- Population and land development pressures (threat of inappropriate development) that is in conflict with community aspirations for sustainable living.
- Shortage of a diversity of quality, affordable housing to cater to different demographics (including ageing in place).
- High bushfire risk and impacts of climate change.
- Urban amenity including potential for improved Mundaring town centre functioning and appearance (Great Eastern Highway cuts through the middle of town/heavy traffic).
- Living costs, including food, fuel, power and water.
- Mining encroaching into surrounding forests.



## Enabling Infrastructure and Services

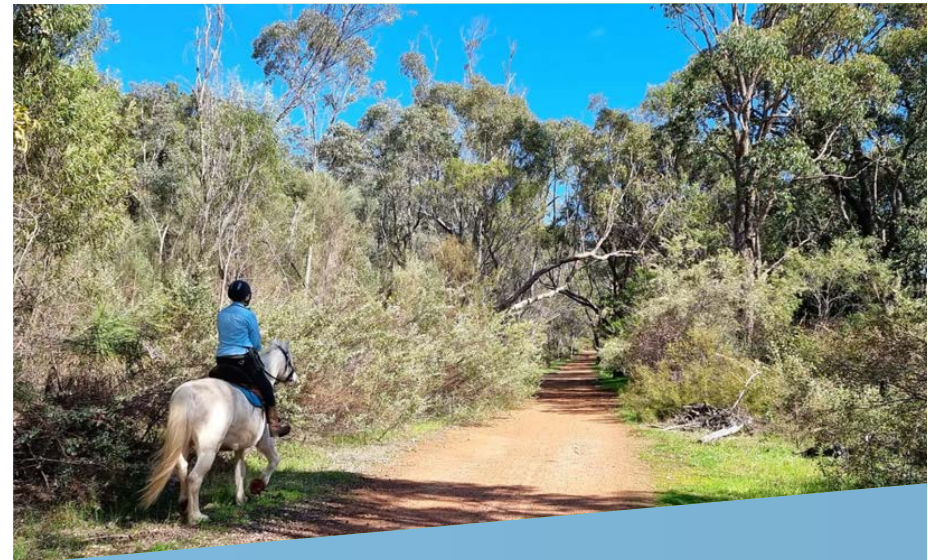
### Strengths and Attributes

- Proximity to the Perth CBD by road.
- Location on the Great Eastern Highway as a conduit for promotion of local business and tourism with direct access to Australia's national highway system.
- Proximity to Perth Airport (just 25 minutes' drive).
- Network of recreational and interpretive trails for walking, cycling and horse riding.
- Recreational assets including Lake Leschenaultia, the Mundaring Arena, various sporting facilities, aquatic centres, parks and gardens and Mundaring Weir.
- Quality health care services.
- Quality pre-schools, primary and secondary schools.
- Provision for low-impact industry in commercial nodes in Midvale.

### Challenges and Constraints

- Telecommunications (mobile phone and Internet) and power infrastructure/services disruptions and shortfalls.
- Public transport service limitations.

- Access to Mundaring Weir is limited due to government restrictions on recreational use of water catchments.
- Surrounding groundwater protection area limits recreational land use and access.
- Fire mitigation constraints on land with development potential.
- Sewerage/wastewater infrastructure capacity constraints, especially within Mundaring Town Centre.
- Tourism infrastructure shortfalls (visitor accommodation including hotels, signage, rest stop facilities, EV charging stations) and some customer service shortfalls.
- Small business infrastructure support services are limited (e.g. business hub/s).





## Business and Industry

### Strengths and Attributes

- A services-driven 'lifestyle economy' including health and wellness, trade services, food and hospitality, hobby farming and the arts.
- Innovative and capable small businesses.
- A strong hospitality scene with heritage-listed hotels and quality cafes.
- A small number of high-quality visitor accommodation providers.
- An emerging visitor economy with growing visitor numbers focussed on arts and culture, history and heritage and nature-based activities.
- An export-oriented food and beverages sector including artisan food production and processing as well as viticulture/wineries.
- A diversity of arts-based attractions and events (e.g. Mundaring Arts Centre, Sculpture Park, Mundaring Open Studios, home galleries, Darlington Arts Festival, Hills Billy Cart Festival).
- Growing market scene (including Perth Hills Artisan Markets, Rotary Sunday Markets, Mundaring Garden and Farmers Market and others).
- A strong mix of natural and built tourism attractions (John Forrest National Park, Lake Leschenaultia, Mundaring Weir (and the National Trust-listed No. 1 Pump Station), the Bibbulmun Track (walking track), Golden Pipeline Heritage Trail (drive trail) and Munda Biddi Trail (off-road cycle trail).
- A strong and supportive Mundaring Chamber of Commerce.

### Challenges and Constraints

- No Shire of Mundaring position dedicated to business engagement.
- Many micro and small businesses have limited capacity to invest in marketing and business development in order to grow.
- Limited access to natural assets for business and tourism activity.
- Balancing environmental values with economic opportunity.
- Limited retail offer and trading hours/night-time economy.
- Lack of entry statement and directional signage for visitors.
- Scope to improve visitor information dissemination.
- Lack of community understanding of the benefits of tourism.
- Limited tourism product and length of stay.
- Scope to attract more interstate and international visitors.
- Limited resources for tourism marketing and promotion.





# 6. Our Opportunities

## Creating Vibrant Places

The town of Mundaring and the Shire’s unique village communities all have a strong sense of individual identity coupled with a collective vision for sustainable living. This network of vibrant village communities offers a variety of shopping, art, culture, food, recreation, leisure and entertainment.

To realise its vision for a thriving village lifestyle, Shire of Mundaring is investing in the revitalisation of the Mundaring Town Centre through the creation of a new ‘civic and cultural heart’.

This urban renewal investment will serve to position the appeal as a location of choice for businesses and for residents who value the area’s relaxed hills lifestyle in a beautiful natural setting underpinned by a vibrant retail sector, arts and culture, sport and recreation, health care and education and access to jobs and a diversity of housing.

The catalyst for Mundaring’s revitalisation is the proposed Multi-purpose Community Facility with a new library,cultural and art spaces and multi-function spaces, as well as further improvements to the Mundaring Town Centre to ensure that it is an enviable place to recreate, reside and visit.

Investment in the Mundaring Town Centre presents a longer-term opportunity to plan for and invest in the shire’s network of villages to secure and enhance their roles as important business, employment and lifestyle hubs while protecting and enhancing the natural environment within which they are set.

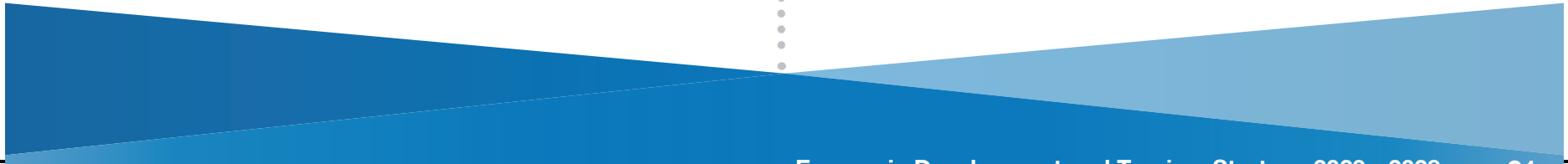
## Sustainable Living through Housing Diversity

As the Shire of Mundaring’s population changes, so too does its need for a diversity of housing in appropriate locations. While peri-urban living on large blocks is a feature which defines the lifestyle appeal of the communities of the shire, there is a need to consider how the emerging needs of a changing (and older) demographic can best be accommodated to allow people to age in place.

As population growth pressures across the wider Perth metropolitan area mount and the region’s population continues to evolve, there will be a growing demand for high-end housing to attract professionals, business-people and other higher income earners; mid-range housing to attract those who are starting out; and housing for lower income households. Accommodating these diverse household types will require an assortment of housing densities.

While proposals to address housing needs and opportunities in the Shire of Mundaring have been put forward, it is considered that any ‘standard’ and arguably ‘monocultural’ urban residential developments do not fit with the character and environmental values of the shire, associated challenges of bushfire threat and climate change, the community’s principles for sustainable living and the vision that the Shire of Mundaring be defined by its thriving village lifestyle with a strong town centre.

This provides an opportunity to explore alternative solutions to the shire’s housing needs, to deliver sustainable living which respects and enhances the shire’s natural environment through greater housing diversity.



### Investing in Infrastructure to Enable Growth

Housing delivery needs to be supported by appropriate infrastructure and service provision. The consultations undertaken to inform this strategy identified a number of critical infrastructure shortfalls throughout the communities of the shire. This includes a lack of transport options beyond the private motor vehicle as well as power and digital connectivity shortfalls (mobile phone and Internet connections).

Ensuring Shire of Mundaring residents and businesses are connected with quality communications infrastructure will build the shire's capacity to house more 'knowledge workers' including creative service providers and other professionals, including those who work in 'green industries' that produce goods or services that contribute directly to preserving and enhancing the quality of the natural environment (e.g. renewable energy, energy-efficient materials design and manufacture; waste management).

Together with quality physical infrastructure, community infrastructure, including the Shire of Mundaring's cultural, recreational, leisure and entertainment facilities and services is a vital enabler of economic development for the role it plays in enhancing the shire's lifestyle and liveability appeal.

The area's area's natural attributes and prominent features such as John Forrest National Park, Lake Leschenaultia and Mundaring Weir, as well as the shire's network of trails - the Railway Reserves Heritage Trail, the Bilgoman Well Heritage Trail, Lake Leschenaultia Trails and heritage walk series - together contribute to the shire's unique lifestyle and liveability advantage.

Continued strategic investment in these assets will ensure that a more diverse and higher quality recreational experience is provided for the benefit of residents as well as protecting the environment and enhancing the appeal of the shire as a destination for day trippers and overnight stays.



Unlocking our Recreational Assets

The natural environment is one of the Shire of Mundaring’s greatest economic assets. Approximately half of the shire’s land area comprises National Park, State Forest, Regional Parks and other reserves.

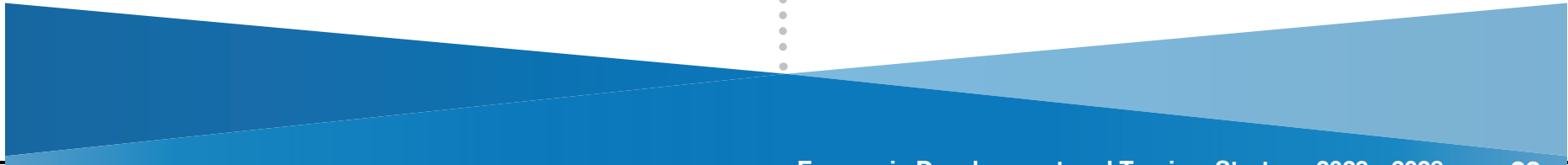
The area’s prominent features such as John Forrest National Park, Lake Leschenaultia, Mundaring Weir, the Railway Reserves Heritage Trail and network of other local and regional trails, the shire’s strong arts and creative industries profile, as well as its European history and First Nations cultural heritage collectively play a key role in defining the Shire of Mundaring’s point of difference as a place to live, to work and invest and to visit.

Some of the area’s natural assets, such as Mundaring Weir and large parcels of land, are limited in their capacity to accommodate recreational activities for locals and visitors due to State Government water catchment policies.

There is potential to open up the Weir and surrounding land for recreational use and for tourism including non-fuel related water activities such as kayaking and paddleboarding as well as hiking. This requires engagement with Water Corporation WA to support visitation to Mundaring Weir.

There is an opportunity to capitalise on the shire’s comparative advantages including its neighbouring location to the head of the Bibbulmun Track (from Kalamunda to Albany), the Golden Pipeline Heritage Trail to Kalgoorlie and the Munda Biddi Trail (which extends from Mundaring to

- Albany) by articulating, in marketing and branding, these attributes as part of a wider regional tourism offer with a reach that could extend into interstate and international markets.
- The area’s natural assets and built infrastructure also presents an opportunity to establish the Shire of Mundaring as an accredited WA Trail Town through focussed improvements to the destination across a range of parameters including level of community engagement, strategic governance, trail management processes, availability of attractions and accommodation.
- This would allow the Shire of Mundaring, in partnership with others, to develop a comprehensive destination-development guide targeting both existing and potential trail users from throughout Australia and overseas, including the growing hiking market.
- Supporting more people to work from home (and in dedicated commercial precincts) will drive new opportunities and demand for services throughout the shire, helping to increase local spend with flow-on benefits for all sectors of the local economy.
- The shire’s lifestyle attributes can also be leveraged to promote new business investment through a strategic and coordinated approach to business support and investment attraction, beginning with those sectors which have a strong profile such as health and wellbeing, professional and trade services, food and beverage production and retailing.



**Building our Lifestyle Economy**

One of the most significant workforce trends in recent years has been the pace with which businesses and workers have transitioned to more flexible work-life arrangements. Working from home has become more common, especially for professionals working in knowledge-intensive sectors such as the creative industries. According to the latest ABS Census, the most prominent occupational categories of working residents in the Shire of Mundaring are professionals, technicians and trade workers and community and personal service workers. A large number of these workers commute to Perth every day.

The Shire of Mundaring’s appeal as a location for professionals to live, work and play presents an opportunity to support this demographic with appropriately located shared / co-work space which would help improve the balance between those who leave the shire every day to work elsewhere and those who stay in the shire to develop their business and engage with local supply chains.

Supporting more people to work from home (and in dedicated commercial precincts) will drive new opportunities and demand for services throughout the Shire, helping to increase local spend with flow-on benefits for all sectors of the local economy. The Shire’s lifestyle attributes can also be leveraged to promote new business investment through a strategic and coordinated approach to business support and investment attraction, beginning with those sectors which have a strong profile such as health and wellbeing, professional and trade services, food and beverage production and retailing.

**Embracing the Circular Economy**

The communities of the Shire of Mundaring are environmentally conscious, presenting an opportunity to explore new ‘green’ industries like renewable energy, energy-efficient materials design and production and resource recovery, consistent with the principles of a circular economy.

A circular economy reduces material use, redesigns products and services to be less resource intensive, and re-captures ‘waste’ as a valuable resource to manufacture new materials and products. Moving towards a more circular economy would deliver benefits to the Shire of Mundaring, including reducing pressure on the highly-valued natural environment, stimulating innovation, boosting economic activity and creating local jobs.

At the grass roots level, the Shire can take a lead, working in collaboration with Eastern Metropolitan Regional Council, businesses and others to promote a formalised approach to ‘plastic-free’ commerce through initiatives such as the Plastic Free Places Program, which is in operation in other areas throughout Australia.

As well as delivering direct environmental benefits, such a program can serve to grow visitation sustainably by attracting the conscious traveller who places a premium on destinations with strong environmental credentials. Formalising the Shire’s eco-credentials through appropriate accreditation will also help to grow the local visitor economy.





Tourism Product Development

The Shire of Mundaring’s tourism sector is an emerging area of economic activity with the potential to diversify and grow the local economy. According to Tourism Research Australia, visitation to the Shire of Mundaring grew from 350,732 in 2014 to 457,065 in 2019, a healthy average annual rate of growth of 5.4%. During the same period, visitation to the Perth Hills increased by 5.3% per annum and the Destination Perth region, 4.6%.

Tourism Research Australia data reveals that domestic day trippers overwhelmingly account for the largest share of visitors to the Shire of Mundaring (90% of the total). Domestic overnight visitors account for 9% of all visitors while 1% of visitors come from overseas. Visitor accommodation options, while of a high quality, are limited in breadth and depth, presenting an opportunity to encourage a greater diversity of accommodation to help grow the overnight visitor market.

Of the main activities that domestic day trip visitors to the Shire of Mundaring participate in, 85% engaged in social activities; 42% in outdoor/nature activities, and 17% in active outdoor activities. Only 8% of domestic day trippers visited local attractions / tourist activities. In comparison, 15% of visitors to the surrounding Perth Hills region engaged in visiting local attractions / tourist activities.

- This suggests there is scope to build the profile of the shire’s nature-based attractions through strategic product development and marketing (including to high-value eco-tourists) and through the design, promotion and delivery of a coordinated calendar of events.
- The Shire of Mundaring is home to a number of events built on the area’s strong arts and cultural profile, including the Mundaring Hills Open Studios and Darlington Arts Festival. There are various markets including the Mundaring Garden and Farmers Market, Perth Hills Artisan Markets and others.
- The Shire could combine the strength of its profile and assets to enhance its tourism offer. For example, while some interpretive signage and sculptures are already in place, visitors’ experiences using the Railway Reserves Heritage Trail could be further enhanced by utilising new technologies and drawing on local creative expertise to elevate the trail’s status as a heritage-listed ‘nature trail’.
- The shire’s First Nations culture and heritage could also be illuminated as an integral component of the local tourism offer, and Aboriginal and Torres Strait Islander cultural tourism experiences could be explored in consultation with Traditional Owners (e.g. camping with custodians, bush tucker tours and First Nations art).



### Investing in the Enablers of a Vibrant Visitor Economy

Developing the Shire of Mundaring's tourism offer requires a continual focus on the 'enablers of a vibrant visitor economy', which includes a conducive natural, built and social/cultural environment; quality infrastructure; effective, coordinated marketing and information management; and purposeful and collaborative governance.

Some infrastructure shortfalls have been identified as being critical to the Shire's capacity to attract and retain visitors (and visitor spend). For example, there are no rest stop facilities (including dump points for RVs) in the Shire. This means drive tourists travelling to Perth and beyond from the eastern states, who might otherwise stop and stay a while in the Shire, are a missed opportunity. Investment in new technologies, such as electric vehicle charging stations, would also serve to encourage more visitors to stop and stay in the Shire of Mundaring.

The Visitor Information Centre in Mundaring Town Centre, while visible from the highway, is not well-located in terms of accessibility and the building is small. Some stakeholders believe the traditional VIC model is preferred (though an alternative location may be warranted) while others support a more decentralised 'hubs' model including the use of digital information kiosks. Further research is warranted, including into visitors' information needs / preferred methods of sourcing information, to determine which information delivery model will work best moving forward. A modern approach to visitor information delivery which responds to user preferences should be pursued.

### Promoting the Shire of Mundaring's 'Personality Brand'

The development of a strong and sustainable visitor economy requires Shire of Mundaring to continue to embrace its connections with the wider Peth Hills region while ensuring the 'Shire of Mundaring brand' is not lost.

This means leveraging the marketing and promotional power of the Shire's location within the Perth Hills, its proximity to key visitor markets and its relationship with its neighbours including the Toodyay and Northam Shires through the Perth Hills Tourism Alliance. If opportunities for tourism product development, destination management, promotion and resourcing are addressed, the Shire of Mundaring's visitor economy is poised to further develop its profile and enhance its contribution to local economic activity and employment.









## 7. Shire of Mundaring's Role in Economic Development and Tourism

### Shire of Mundaring's Economic Development and Tourism Support Activities

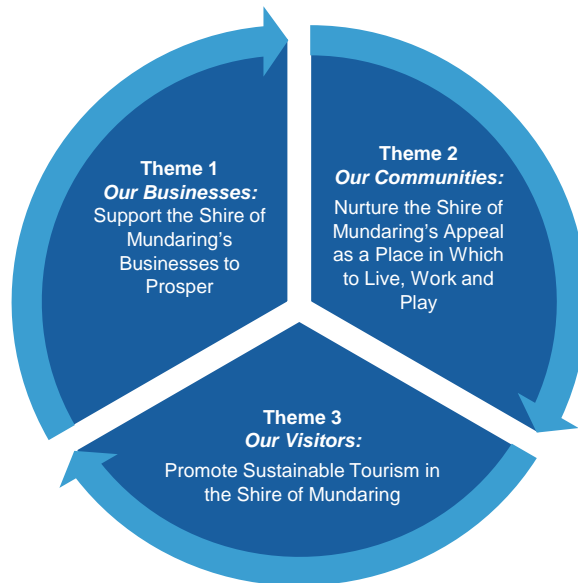
Shire of Mundaring is committed to providing the foundations for sustainable economic development and tourism by working within its remit as a local government authority to strike a balance between lifestyle, natural environmental sustainability and economic opportunity for the shire's almost 40,000 residents. The Council (Council Members) is responsible for strategy and policy. The Administration (CEO and employees) is responsible for advice, implementation and operations.



## 8. Strategy Themes

### Strategy Action Areas

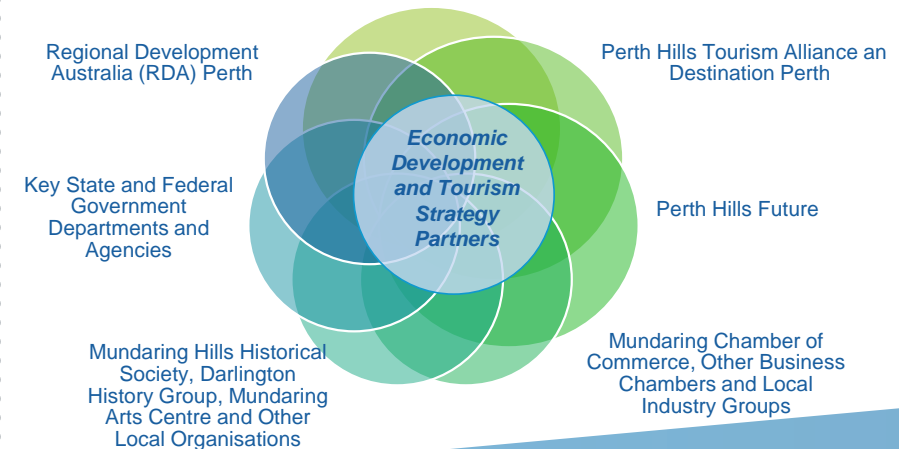
Our community's aspirations, the vision and values and the Shire of Mundaring's attributes, challenges and opportunities for economic development and tourism, inform a strategic approach to implementing initiatives to support a prosperous economy. This strategy contains 37 individual actions across three Strategy Action Areas that are designed to deliver prosperity for **Our Businesses**; **Our Communities**; and **Our Visitors**. These strategic themes and the actions that sit under them, are presented in detail in Section 9.



### Strategic Alignment

Shire of Mundaring's commitment to supporting economic development and tourism does not occur in isolation, and key to the growth of the local economy is the development of connections across departments within the organisation and partnerships with the other tiers of government, non-government and industry stakeholders and the community to help realise the vision for a prosperous economy and a sustainable future.

Prepared in the context of the Shire of Mundaring's Strategic Community Plan 2020-2030 and aligned with key planning, advocacy and informing documents including the Eastern Metropolitan Regional Economic Development Strategy, the Perth Hills Tourism Alliance Marketing Plan, the Perth Hills Strategic Visioning document, the Shire of Mundaring Local Biodiversity Strategy and the Shire of Mundaring Reconciliation Action Plan, Shire of Mundaring encourages a partnership approach to addressing the shire's economic development and tourism priorities.



## 9. Action Plan

### Strategy Delivery Framework

Our community's aspirations, the vision and values and the Shire of The Shire of Mundaring Economic Development and Tourism Strategy 2023-2028 contains 36 individual actions across three themed Action Areas. Informed by the vision and values, the initiatives are designed to deliver prosperity for **Our Businesses**; **Our Communities**; and **Our Visitors**.

Each action is categorised according to whether it is focussed on:

- **Planning** a course of initiatives to realise desired outcomes.
- **Enabling** economic activity through infrastructure and service provision, either directly or through engagement with key infrastructure and service providers.
- **Supporting** economic development through engagement with local business and industry and other key agents of change including government agencies, tourism bodies and economic development organisations.

- **Promoting and Advocating** prosperity through investment attraction, promotion and advocacy.

For each action, implementation partners are identified and desired outcomes are highlighted. Each action is also assigned a **level of priority** according to whether it is considered to be a high, medium or low priority.



## Theme 1: Our Businesses

### Support the Shire of Mundaring's businesses to prosper

Action	SOM's Role	Potential Collaborators	Priority	Outcomes Addressed
1.1 Investigate options for resourcing an economic development officer role within Shire of Mundaring to pro-actively engage with and support local businesses and to encourage sustainable business investment and re-investment in the Shire.	Plan; Support	State / Federal Government Departments; Mundaring Chamber of Commerce	High	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>Employment Opportunities for Resident Workers</li> </ul>
1.2 Continue to support development of low-impact home-based businesses and provide advice to residents on how to navigate the necessary approval processes.	Support	State Government	High	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> </ul>
1.3 Work with businesses and not-for-profits organising festivals and events to make it easier to do business by assisting them through the regulatory and approval process.	Support; Enable	Mundaring Chamber of Commerce	High	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
1.4 Invest resources in a Shire-wide business data base utilising published data, existing networks and regular business surveys to inform ongoing engagement and support.	Plan	Mundaring Chamber of Commerce	High	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> </ul>
1.5 Hold information sessions on the Shire's Purchasing Policy to inform local businesses (including Aboriginal and Torres Strait Islander enterprises) of opportunities to supply goods and services to the Shire.	Support	Mundaring Chamber of Commerce	Medium	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>Employment Opportunities for Resident Workers</li> </ul>
1.6 Investigate the business case for a Shire of Mundaring Business Hub to support fledgling and home-based businesses requiring a professional work space to develop and expand.	Plan; Support	Mundaring Chamber of Commerce; RDA Perth	Medium	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>Employment Opportunities for Resident Workers</li> </ul>
1.7 Develop a strategy to identify and support emerging 'green industries' including renewable energy, resource recovery and associated professional services.	Plan; Support	State and Federal Governments	Medium	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>Employment Opportunities for Resident Workers</li> </ul>
1.8 Work with Whadjuk Nyungar/Noongar Traditional Owners to connect First Nations businesses with government programs designed to build Aboriginal and Torres Strait Islander business capacity in the Shire of Mundaring.	Support	Whadjuk Nyungar/Noongar Elders; WAITOC; NIAA	Medium	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>Employment Opportunities for Resident Workers</li> </ul>
1.9 Support waste management and economic development by promoting the principles of the 'circular economy' through local business engagement and support (e.g. work with retailers, café owners and others to establish a 'plastics free places' program).	Plan; Support; Enable	EMRC	Medium	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>Employment Opportunities for Resident Workers</li> </ul>
1.10 Work with local traders to participate in available best-practice retail service delivery workshops and programs to support the vitality of the Mundaring town centre and the Shire's village retail precincts.	Support; Enable	Mundaring Chamber of Commerce	Low	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
1.11 Engage with the Shire's food and beverage producers and sellers (including hobby farmers, wineries, cafes and retailers) to develop the Shire-wide market town concept.	Plan; Support	Mundaring Chamber of Commerce	Low	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>

## Theme 2: Our Communities Nurture the Shire of Mundaring's appeal as a place in which to live, work and play

Action	SOM's Role	Potential Collaborators	Priority	Outcomes Addressed
2.1 Progress the Mundaring Town Centre Cultural Precinct and Multi-Purpose Community Facility to the next stages of design and development.	Plan	State and Federal Government Departments	High	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>Strategic Infrastructure to Enable Economic Development</li> </ul>
2.2 Prepare the business case and lobby for an upgrade to wastewater capacity in support of the Mundaring Town Centre Cultural Precinct and Multi-Purpose Community Facility.	Plan; Promote and Advocate	State and Federal Government Departments	High	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>Strategic Infrastructure to Enable Economic Development</li> </ul>
2.3 Revisit the Draft Lake Leschenaultia Master Plan with a view to enhancing this signature nature-based recreational asset for the community and for sustainable visitation.	Plan	State Government	High	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
2.4 Investigate digital telecommunications connectivity enhancement opportunities and potential Shire-wide cost-effective solutions, and advocate for telecommunications and related power infrastructure funding support.	Plan; Promote and Advocate	State and Federal Government Departments; Energy Providers; NBN Co.	High	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> </ul>
2.5 Review buffers to water course protection zones to inform opportunities for low-impact commercial and residential development that supports the principles of sustainable living.	Plan	State Government	High	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>Strategic Infrastructure to Enable Economic Development</li> </ul>
2.6 To inform the next Planning Scheme Review, commission a Village Centres Business and Employment Land Study to address zoning, regulations and infrastructure requirements to ensure appropriate development is accommodated in designated town/village centres.	Plan	State Government	Medium	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>Local Business Growth and Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
2.7 Undertake a housing needs, opportunities, (environmental) constraints and options analysis, to develop the Shire of Mundaring as an 'age friendly' location across all demographics. Use the study findings to inform the next Planning Scheme Review.	Plan; Enable	State Government	Medium	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>Strategic Infrastructure to Enable Economic Development</li> </ul>
2.8 Promote the Shire of Mundaring's profile as a 'market town' to encourage greater retail spend in the Shire, by residents and visitors.	Promote and Advocate	Mundaring Chamber of Commerce	Medium	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
2.9 Engage First Nations expertise to provide the Shire's residents and businesses with awareness training in bushfire management and prevention.	Plan; Enable	Whadjuk Nyungar/Noongar Elders	Low	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>Employment Opportunities for Resident Workers</li> </ul>
2.10 Working in collaboration with community stakeholders, explore funding opportunities to invest in Strategic Village Place Making and Activation Plans to promote and support sustainable business and tourism activity throughout the Shire of Mundaring.	Plan; Support; Enable	Community Representatives; Perth Hills Future	Low	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>Strategic Infrastructure to Enable Economic Development</li> <li>Employment Opportunities for Resident Workers</li> </ul>
2.11 Investigate the feasibility and economic return on investment in 'smart mobility' such as E-bikes (including for use on the Shire's railway reserves) and low-carbon mini-buses to provide environmentally friendly transport options for residents and visitors.	Plan; Enable	State Government	Low	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>Sustainable Population Growth</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>

## Theme 3: Our Visitors

### Promote sustainable tourism in the Shire of Mundaring

Action		SOM's Role	Potential Collaborators	Priority	Outcomes Addressed
3.1	Produce a Mundaring Tourism Marketing Strategy which leverages the Experience Perth Hills brand to highlight the Shire's unique tourism offer.	Plan	Perth Hills Tourism Alliance; Destination Perth	High	<ul style="list-style-type: none"> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.2	Implement the town/village entry enhancement and interpretive signage strategy to elevate the presentation of the Shire of Mundaring as a welcoming visitor destination.	Plan; Enable	Mundaring Chamber of Commerce	High	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.3	Advocate for the Perth Hills to be formally recognised by the State Government as a tourism region distinct from the neighbouring Swan Valley.	Promote and Advocate	Perth Hills Tourism Alliance; Destination Perth	High	<ul style="list-style-type: none"> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.4	Investigate rest stop facilities site options and prioritise investment in a suitable location for a facility (including a dump point and EV charging station) to service drive tourists.	Plan; Enable	Caravan Industry Association WA	High	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.5	Review Shire of Mundaring's visitor information delivery model to ensure resources devoted to visitor information services are being used effectively for maximum benefit.	Plan; Enable	Perth Hills Tourism Alliance	High	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.6	In collaboration with Whadjuk Nyungar/Noongar Traditional Owners, explore and encourage new opportunities for Aboriginal and Torres Strait Islander cultural tourism and events in the Shire of Mundaring.	Support	Whadjuk Nyungar/Noongar Elders; WAITOC	High	<ul style="list-style-type: none"> <li>A Vibrant and Sustainable Visitor Economy</li> <li>Employment Opportunities for Resident Workers</li> </ul>
3.7	Work with Art Organisations to assess the full value of Open Studios to the local economy and encourage more Open Studios in the Shire of Mundaring.	Support	Mundaring Hills Open Studio	High	<ul style="list-style-type: none"> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.8	Undertake a visitor and short-stay accommodation audit and opportunities study to inform options for new accommodation of an appropriate scale in locations throughout the Shire.	Plan; Enable	Perth Hills Tourism Alliance	Medium	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.9	Identify opportunities for existing and emerging events to become part of a Shire of Mundaring-promoted coordinated calendar of events.	Plan; Enable	Perth Hills Tourism Alliance; Destination Perth	Medium	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.10	Curate an App-based Shire of Mundaring digital heritage trail (using QR codes) to highlight points of historical significance, local flora and fauna and First Nations culture.	Plan	Destination Perth; Whadjuk Nyungar/Noongar Elders	Low	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.11	Investigate the steps required and gaps to be addressed (e.g. infrastructure, information, management) for the Shire of Mundaring to achieve accreditation as a WA Trail Town.	Plan	Department of Biodiversity, Conservation and Attractions	Low	<ul style="list-style-type: none"> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.12	Collaborate with regional tourism organisations, visitor information centres and other Local Government Authorities to promote the Bibbulmun Track, the Golden Pipeline Heritage Trail and the Munda Biddi Trail as key features of the Shire's tourism offer.	Plan	Tourism WA; tourism organisations; Local Government Authorities	Low	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.13	Engage with Water Corporation WA to support eco-visitation to Mundaring Weir for low-impact land and water-based leisure and recreational activities.	Promote and Advocate	Water Corporation WA; Tourism WA	Low	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.14	Investigate options to enhance the Shire's eco-tourism status including recognition as a UNESCO Biosphere Reserve or Certified Eco Destination with Eco Tourism Australia.	Plan	UNESCO; Eco Tourism Australia	Low	<ul style="list-style-type: none"> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>







## 10. Strategy Implementation and Resourcing

### A practical and achievable plan of action

The Shire of Mundaring Economic Development and Tourism Strategy 2023-2028 has been prepared in the context of the role of economic development and tourism promotion and facilitation in Shire of Mundaring's broader program of work and strategic objectives. The strategy will be implemented in line with determined priorities as well as the availability of resources and the capacity of Shire of Mundaring, in partnership with others, to progress the initiatives identified.

The initiatives presented in this document represent a prioritised plan of action to help support the development of a diverse, resilient, sustainable and prosperous economy. It contains a combination of:

- Catalyst project planning and development initiatives which require action combined with a well-planned course of project implementation for the desired outcomes to be realised over time; and
- Initiatives focussed on strategic program implementation that can be addressed as part of Shire of Mundaring's day-to-day tourism promotion, business support and advocacy functions in a strategic and targeted manner.

Some of the recommended actions seek to build on or continue initiatives already in place. Some are already resourced while others require additional resourcing (depending on implementation priorities).

The majority of actions will be 'Shire of Mundaring-led' in that they involve specific tasks and an allocation of human, physical and financial resources. Other initiatives refer to 'Shire of Mundaring-supported' activities and these are advocacy or support initiatives where implementation relies a partnership approach.

The contents of this strategy will be used to assess and prioritise funding needs and to inform key advocacy and partnership initiatives to secure funding support from all levels of government.



# 11. Strategy Targets, Monitoring and Evaluation

## Measuring and monitoring strategy outcomes

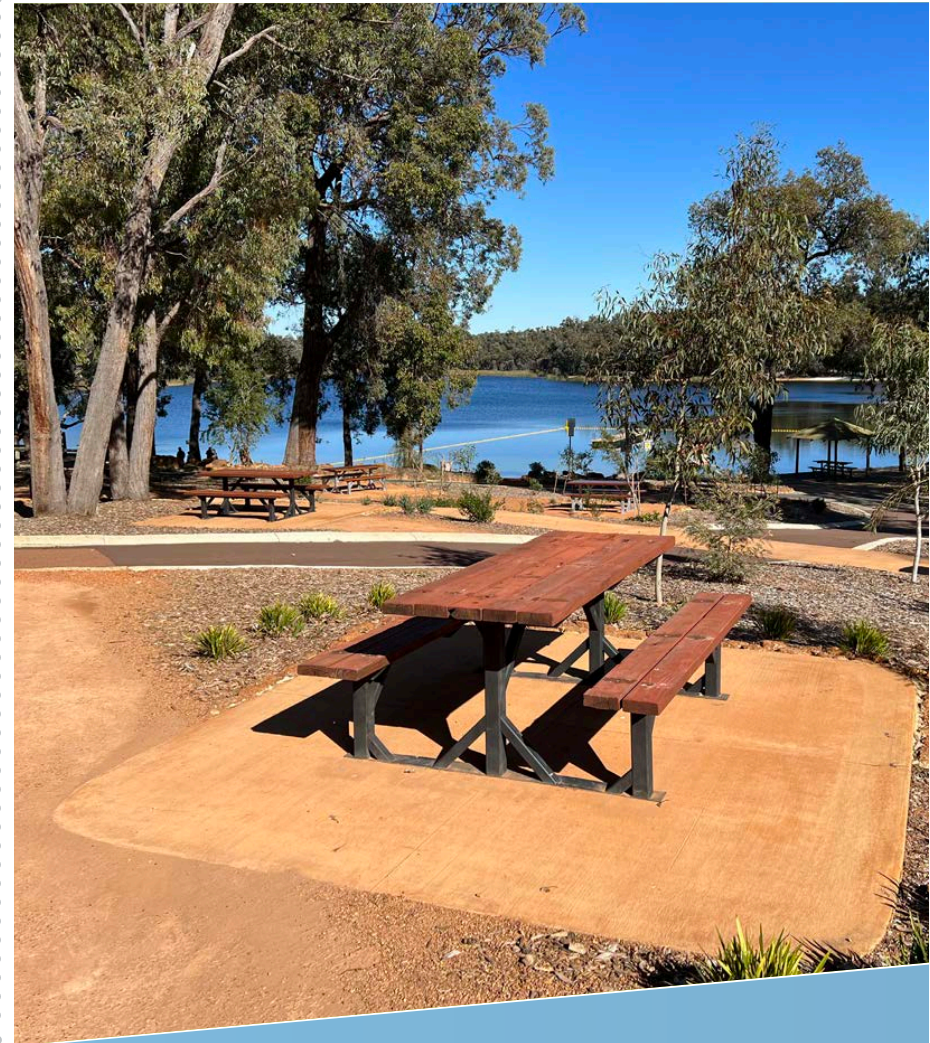
This strategy contains a range of initiatives, which are designed to support economic development and tourism in the Shire of Mundaring through:

- Sustainable population growth;
- Strategic infrastructure to enable economic development;
- A vibrant and sustainable visitor economy;
- Local business growth and development; and
- Employment opportunities for the Shire's resident workers.

Shire of Mundaring will monitor the strategy's implementation progress with a view to realising these desired outcomes in line with the vision for the Shire of Mundaring as a welcoming, connected and sustainable lifestyle destination celebrated for its natural beauty, rich heritage, vibrant culture and prosperous economy.

Means of monitoring and evaluating implementation progress will include the use of both **'output' measures** related directly to the recommended actions and their implementation as well as some broader **'outcome' targets (metrics)**.

The Shire of Mundaring Economic Development and Tourism Strategy 2023-2028 will be reported on annually with a review anticipated in five years.



## Key performance measures

Strategic planning **outcome targets** include the following:

- A sustainable population (as measured by population and housing growth rates).
- Employment creation (an increase in local jobs).
- An increase in employment self-sufficiency (a balanced ratio of local jobs to (for) resident workers).
- New businesses (as measured by net change in local business registrations).
- Construction activity (as measured by building approvals data).
- Greater economic diversity (as measured by industry diversity indices).
- Economic activity and growth (as measured by GRP value).
- Increased tourism activity (and value) (as measured by visitor numbers, expenditure and yield/value).

These desired outcomes will be monitored and measured using data sourced from the Australian Bureau of Statistics and Tourism Research Australia.

Economic Development and Tourism Strategy **output measures** that will be used to monitor progress on set tasks include:

- Tracking progress of prioritised actions – implementation rates (ongoing).
- Local business and investor feedback captured through targeted engagement and discussion (ongoing).
- Success in retaining and assisting local businesses (including home-based businesses) as well as supporting business start-ups, captured through targeted business and industry engagement (ongoing).
- Regular business confidence and community satisfaction surveys on Shire of Mundaring's approach to promoting and supporting economic development and tourism in line with this strategy and identified priorities.





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**Attachment 2 – Recommended Action Plan, Tables 1 - 3****Table 1 – Recommended actions that will be implemented with existing service levels and constraints**

Action		SOM's Role	Potential Collaborators	Priority	Outcomes Addressed
1.2	Continue to support development of low-impact home-based businesses and provide advice to residents on how to navigate the necessary approval processes.	Support	State Government	High	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> </ul>
2.1	Progress the Mundaring Town Centre Cultural Precinct and Multi-Purpose Community Facility to the next stages of design and development.	Plan	State and Federal Government Departments	High	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>Strategic Infrastructure to Enable Economic Development</li> </ul>
2.2	Prepare the business case and lobby for an upgrade to wastewater capacity in support of the Mundaring Town Centre Cultural Precinct and Multi-Purpose Community Facility.	Plan; Promote and Advocate	State and Federal Government Departments	High	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>Strategic Infrastructure to Enable Economic Development</li> </ul>
2.5	Review buffers to water course protection zones to inform opportunities for low-impact commercial and residential development that supports the principles of sustainable living.	Plan	State Government	High	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>Strategic Infrastructure to Enable Economic Development</li> </ul>
3.2	Implement the town/village entry enhancement and interpretive signage strategy to elevate the presentation of the Shire of Mundaring as a welcoming visitor destination.	Plan; Enable	Mundaring Chamber of Commerce	High	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.3	Advocate for the Perth Hills to be formally recognised by the State Government as a tourism region distinct from the neighboring Swan Valley.	Promote and Advocate	Perth Hills Tourism Alliance; Destination Perth	High	<ul style="list-style-type: none"> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.5	Review Shire of Mundaring's visitor information delivery model to ensure resources devoted to visitor information services are being used effectively for maximum benefit.	Plan; Enable	Perth Hills Tourism Alliance	High	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
1.5	Hold information sessions on the Shire's Purchasing Policy to inform local businesses (including Indigenous enterprises) of opportunities to supply goods and services to the Shire.	Support	Mundaring Chamber of Commerce	Medium	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>Employment Opportunities for Resident Workers</li> </ul>

**Attachment 2 – Recommended Action Plan, Tables 1 - 3**

**Table 2 – Recommended actions that can be implemented utilising the existing \$40,000 (2023/24\*) and \$20,000 (2024/25 onwards\*) budget or will require consideration of increased resourcing via the IPR process should Council require these actions to be implemented in a shorter timeframe**

Action		SOM's Role	Potential Collaborators	Priority	Outcomes Addressed
1.4 *	Invest resources in a Shire-wide business data base utilising published data, existing networks and regular business surveys to inform ongoing engagement and support.	Plan	Mundaring Chamber of Commerce	High	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> </ul>
2.3 *	Revisit the Draft Lake Leschenaultia Master Plan with a view to enhancing this signature nature- based recreational asset for the community and for sustainable visitation.	Plan	State Government	High	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.1 *	Produce a Mundaring Tourism Marketing Strategy which leverages the Experience Perth Hills brand to highlight the Shire's unique tourism offer.	Plan	Perth Hills Tourism Alliance; Destination Perth	High	<ul style="list-style-type: none"> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
2.6	To inform the next Planning Scheme Review, commission a Village Centres Business and Employment Land Study to address zoning, regulations and infrastructure requirements to ensure appropriate development is accommodated in designated town/village centres.	Plan	State Government	Medium	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>Local Business Growth and Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
2.7	Undertake a housing needs, opportunities, (environmental) constraints and options analysis, to develop the Shire of Mundaring as an 'age friendly' location across all demographics. Use the study findings to inform the next Planning Scheme Review.	Plan; Enable	State Government	Medium	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>Strategic Infrastructure to Enable Economic Development</li> </ul>
2.11	Investigate the feasibility and economic return on investment in 'smart mobility' such as E-bikes (including for use on the Shire's railway reserves) and low-carbon mini-buses to provide environmentally friendly transport options for residents and visitors.	Plan; Enable	State Government	Low	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>Sustainable Population Growth</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>



**Attachment 2 – Recommended Action Plan, Tables 1 - 3****Table 3 – Recommended actions that will require additional resourcing to implement and to be considered by Council via the IPR process (e.g. provision for an Economic Development /Tourism Officer to undertake the actions)**

Action		SOM's Role	Potential Collaborators	Priority	Outcomes Addressed
1.1	Investigate options for resourcing an economic development officer role within Shire of Mundaring to pro-actively engage with and support local businesses and to encourage sustainable business investment and re-investment in the Shire.	Plan; Support	State / Federal Government Departments; Mundaring Chamber of Commerce	High	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>Employment Opportunities for Resident Workers</li> </ul>
1.3	Work with businesses and not-for-profits organising festivals and events to make it easier to do business by assisting them through the regulatory and approval process.	Support; Enable	Mundaring Chamber of Commerce	High	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
2.4	Investigate digital telecommunications connectivity enhancement opportunities and potential Shire-wide cost-effective solutions, and advocate for telecommunications and related power infrastructure funding support.	Plan; Promote and Advocate	State and Federal Government Departments; Energy Providers; NBN Co.	High	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> </ul>
3.4	Investigate rest stop facilities site options and prioritise investment in a suitable location for a facility (including a dump point and EV charging station) to service drive tourists.	Plan; Enable	Caravan Industry Association WA	High	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.6	In collaboration with Whadjuk Nyungar/Noongar Traditional Owners, explore and encourage new opportunities for Indigenous cultural tourism and events in the Shire of Mundaring.	Support	Whadjuk Nyungar/Noongar Elders; WAITIOC	High	<ul style="list-style-type: none"> <li>A Vibrant and Sustainable Visitor Economy</li> <li>Employment Opportunities for Resident Workers</li> </ul>
3.7	Work with Art Organisations to assess the full value of Open Studios to the local economy and encourage more Open Studios in the Shire of Mundaring.	Support	Mundaring Hills Open Studio	High	<ul style="list-style-type: none"> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
1.6	Investigate the business case for a Shire of Mundaring Business Hub to support fledgling and home-based businesses requiring a professional work space to develop and expand.	Plan; Support	Mundaring Chamber of Commerce; RDA Perth	Medium	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>Employment Opportunities for</li> </ul>

**Attachment 2 – Recommended Action Plan, Tables 1 - 3**

Action		SOM's Role	Potential Collaborators	Priority	Outcomes Addressed
					Resident Workers
1.7	Develop a strategy to identify and support emerging 'green industries' including renewable energy, resource recovery and associated professional services.	Plan; Support	State and Federal Governments	Medium	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>Employment Opportunities for Resident Workers</li> </ul>
1.8	Work with Whadjuk Nyungar/Noongar Traditional Owners to connect First Nations businesses with government programs designed to build Indigenous business capacity in the Shire of Mundaring.	Support	Whadjuk Nyungar/Noongar Elders; WAITOC; NIAA	Medium	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>Employment Opportunities for Resident Workers</li> </ul>
1.9	Support waste management and economic development by promoting the principles of the 'circular economy' through local business engagement and support (e.g. work with retailers, café owners and others to establish a 'plastics free places' program).	Plan; Support; Enable	EMRC	Medium	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>Employment Opportunities for Resident Workers</li> </ul>
2.8	Promote the Shire of Mundaring's profile as a 'market town' to encourage greater retail spend in the Shire, by residents and visitors.	Promote and Advocate	Mundaring Chamber of Commerce	Medium	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.8	Undertake a visitor and short-stay accommodation audit and opportunities study to inform options for new accommodation of an appropriate scale in locations throughout the Shire.	Plan; Enable	Perth Hills Tourism Alliance	Medium	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.9	Identify opportunities for existing and emerging events to become part of a Shire of Mundaring- promoted coordinated calendar of events.	Plan; Enable	Perth Hills Tourism Alliance; Destination Perth	Medium	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>

**Attachment 2 – Recommended Action Plan, Tables 1 - 3**

<b>Action</b>		<b>SOM's Role</b>	<b>Potential Collaborators</b>	<b>Priority</b>	<b>Outcomes Addressed</b>
1.10	Work with local traders to participate in available best-practice retail service delivery workshops and programs to support the vitality of the Mundaring town centre and the Shire's village retail precincts.	Support; Enable	Mundaring Chamber of Commerce	Low	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
1.11	Engage with the Shire's food and beverage producers and sellers (including hobby farmers, wineries, cafes and retailers) to develop the Shire-wide market town concept.	Plan; Support	Mundaring Chamber of Commerce	Low	<ul style="list-style-type: none"> <li>Local Business Growth and Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
2.9	Engage First Nations expertise to provide the Shire's residents and businesses with awareness training in bushfire management and prevention.	Plan; Enable	Whadjuk Nyungar/Noongar Elders	Low	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>Employment Opportunities for Resident Workers</li> </ul>
2.10	Working in collaboration with community stakeholders, explore funding opportunities to invest in Strategic Village Place Making and Activation Plans to promote and support sustainable business and tourism activity throughout the Shire of Mundaring.	Plan; Support; Enable	Community Representatives; Perth Hills Future	Low	<ul style="list-style-type: none"> <li>Sustainable Population Growth</li> <li>Strategic Infrastructure to Enable Economic Development</li> <li>Employment Opportunities for Resident Workers</li> </ul>
3.10	Curate an App-based Shire of Mundaring digital heritage trail (using QR codes) to highlight points of historical significance, local flora and fauna and First Nations culture.	Plan	Destination Perth; Whadjuk Nyungar/Noongar Elders	Low	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.11	Investigate the steps required and gaps to be addressed (e.g. infrastructure, information, management) for the Shire of Mundaring to achieve accreditation as a WA Trail Town.	Plan	Department of Biodiversity, Conservation and Attractions	Low	<ul style="list-style-type: none"> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>
3.12	Collaborate with regional tourism organisations, visitor information centres and other Local Government Authorities to promote the Bibbulmun Track, the Golden Pipeline Heritage Trail and the Munda Biddi Trail as key features of the Shire's tourism offer.	Plan	Tourism WA; tourism organisations; Local Government Authorities	Low	<ul style="list-style-type: none"> <li>Strategic Infrastructure to Enable Economic Development</li> <li>A Vibrant and Sustainable Visitor Economy</li> </ul>

**Attachment 2 – Recommended Action Plan, Tables 1 - 3**

Action		SOM's Role	Potential Collaborators	Priority	Outcomes Addressed
3.13	Engage with Water Corporation WA to support eco-visitation to Mundaring Weir for low-impact land and water-based leisure and recreational activities.	Promote and Advocate	Water Corporation WA; Tourism WA	Low	<ul style="list-style-type: none"> <li>• Sustainable Population Growth</li> <li>• A Vibrant and Sustainable Visitor Economy</li> </ul>
3.14	Investigate options to enhance the Shire's eco-tourism status including recognition as a UNESCO Biosphere Reserve or Certified Eco Destination with Eco Tourism Australia.	Plan	UNESCO; Eco Tourism Australia	Low	<ul style="list-style-type: none"> <li>• A Vibrant and Sustainable Visitor Economy</li> </ul>

## Attachment 3 - Summary of response to submissions

Comment type	Issue	Specific submission raised	SoM Response
Summary comment	Use of correct/best practice terminology with reference to our Aboriginal and Torres Strait Islander people and communities.	“First Nations peoples/communities have been referred to as ‘indigenous’ on page 25, and action 1.5, 1.8, 3.6. Guided by Reconciliation Australia and our Aboriginal and Torres Strait Islander community can we change this language to be either First nations (recommended by Reconciliation Australia) or Aboriginal and Torres Strait Islander (as recommended by community).”	Reference has been changed throughout Strategy to be consistent with SoM commitment in the Reconciliation Action Plan and advice provided.
Summary comment	Satisfaction with the stated vision as defined within the strategy being the Shire would become increasingly known for being a: ‘Welcoming, connected and sustainable lifestyles destination celebrated for its natural beauty, rich heritage, vibrant culture and prosperous economy.’	From the submissions received; <ul style="list-style-type: none"> <li>• Strongly agree – 3</li> <li>• Agree – 2</li> <li>• Neither agree or disagree – 1</li> <li>• Disagree – 0</li> <li>• Strongly disagree – 2</li> </ul>	The stated vision of the strategy was extensively workshopped by the Strategy Reference Group which was comprised of local business, tourism and enterprise representatives.  Feedback from submitters was generally in support of the vision and as such, no change to the stated vision is planned.
General comment	<ul style="list-style-type: none"> <li>• Proposed new infrastructure on the Darling Scarp</li> </ul>	“We have the best views of the city and sunset, yet there is nowhere to go to park and picnic as you watch the sun go down. There needs to be a ‘Kings Park’ atop of the escarpment that invites people to relax with nature. Also be like Canberra where they don’t allow housing on the local hilltops. Ugly to look at and fire risk.”	Shire has noted the aspirational idea which falls outside of the scope of the Strategy.

Attachment 3 - Summary of response to submissions

General comment	<ul style="list-style-type: none"> <li>• Improved connectivity</li> <li>• EV installation</li> <li>• Provision for Hotel/Motel within Mundaring</li> <li>• Proposed caravan/tourist park</li> </ul>	<p>“Shire should invest in or plan for infrastructure: improved internet services to allow more home-based workers, destination charging infrastructure for EV’s, improved sewage infrastructure, zoning for hotel/motel accommodation within Mundaring, zoning for a caravan/tourist park adjacent to Lake Leschenaultia.”</p>	<p>With the exception of the proposed caravan park, the remainder of these suggestions are detailed within the Shires adopted lobbying and advocacy list of priorities.</p> <p>The Strategy details several recommended actions that would be undertaken to inform the upcoming review LPS 4 and proposals such as new tourism facilities can be within that scope.</p>
General comment	<ul style="list-style-type: none"> <li>• Identified costs associated with obtaining an approval for short-stay accommodation</li> </ul>	<p>“I have paid so far for the approval of my accommodation: engineering report \$495, drafting services \$4,278, initial bushfire report \$842 and now a further \$7,000 is due. No accommodation provider can afford to pay this type of money before the even start their business. The Shire is killing the tourism industry.”</p>	<p>The costs associated with gaining approval for holiday accommodation are dependent on a few variable factors, such as bushfire risk level, environmental considerations and scale of development.</p> <p>Holiday Accommodation in an extreme bushfire prone area requires a bushfire assessment against element 5 of the bushfire guidelines and a Bushfire Emergency Evacuation Plan. The cost of these documents are subject to individual consultants fees (consultants set their own fees which also adds to the variability).</p>



Attachment 3 - Summary of response to submissions

General comment	<ul style="list-style-type: none"> <li>• Call for utilisation of new electronic billboards</li> </ul>	<p>"Any event that is held in the Shire of Mundaring and has approval of the Shire, should be permitted to advertise on the LED signs and via the Shire's social media channels."</p>	<p>The Shire currently promotes events that are either recipients of grant funding or not-for-profit entities. Events that are approved by the Shire also can be promoted through the Mundaring Visitor Centre.</p> <p>The Shire will further investigate using current resources (LED signs, social media etc) to promote approved events. Beyond that and subject to further budget allocation as detailed within the Strategy, further support may be able to be provided to Shire approved events.</p>
General comment	<ul style="list-style-type: none"> <li>• Lack of entry statements to Shire of Mundaring</li> <li>• Some Strategy recommendations considered to micro-focussed</li> </ul>	<p>"There is no single entry point to Shire of Mundaring. Where are all the entry point statements? On Great Eastern Highway (GEH) heading east at Midvale, Mundaring? GEH heading west at Wooroloo? On Kalamunda Rd before Mundaring Weir? I am also concerned at 'niche' statements/actions that are not high-level but appear to be 'hobby horse' or self-interest of those contributing."</p>	<p>The Shire is currently working with a Consultant who has been engaged to prepare a Shire-wide wayfinding and signage strategy.</p> <p>The recommended actions detailed within the Strategy are the result of the Shire's close consultation with the Strategy Reference Group and professional recommendations from the Shire's engaged Consultant for preparation of the Strategy and are based on the input from business and community and key stakeholders as part of the engagement inputs to the Strategy.</p>

Attachment 3 - Summary of response to submissions

General comment	<ul style="list-style-type: none"><li>Dissatisfied with the Strategy</li></ul>	"To me the draft Strategy is basically a waste of money, it's just full of feel-good statements, pretty pictures and drawings. What is needed is some vision, just say this is what we are doing and here is the timeline."	The Strategy seeks to declare a vision, provide a rationale for this and detail a series recommended actions across three themes being: Our businesses, Our communities and Our visitors.
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## 10.5 Annual Electors' Meeting 8 March 2023 Decisions - Further Consideration of Decision 14

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<b>File Code</b>	GV.MTG 2.2023
<b>Author</b>	Garry Bird, Director Corporate Services
<b>Senior Employee</b>	Jonathan Throssell, Chief Executive Officer
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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### SUMMARY

The Annual Electors' Meeting (AEM) was held on 8 March 2023. During the meeting, electors considered 14 motions, of which all were carried.

Following the presentation of a report at the Ordinary Council Meeting held on 11 April 2023, Council resolved to endorse the recommended responses in regards to four of the 14 AEM decisions.

This report provides additional information regarding when Decision 14 might be further considered by Council.

Decision 14 at the AEM was as follows:

#### ***AEM 2023.03.16***

*That Council commissions an independent, arms length review of the process that resulted in LED signs being installed in Pioneer Park, Sculpture Park and Morgan John Morgan reserve.*

*That such a forensic review does not involve any member of Administration so as to avoid any perceived conflicts of interest.*

*That the review will be carried out by a reputable independent consultant qualified in Governance matters.*

### BACKGROUND

In accordance with section 5.33 of the *Local Government Act 1995* Council must consider all decisions made at an AEM at the next ordinary Council meeting or if that is not practicable, at the following ordinary meeting or a special meeting called for the express purpose of considering the electors' meeting decisions.

At the Ordinary Council Meeting held 11 April 2023, it was resolved as follows:

*That Council:*

1. *In considering the following decisions made at the Annual Meeting of Electors held on 8 March 2023, endorses the recommended actions in relation to the motions adopted at the meeting:*
  - a. *Decisions 2, 4, 8, and 11; and*

2. *Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided.*

Inadvertently Decision 14 was not included in the report presented to the May 2023 Ordinary Council Meeting.

## **STATUTORY / LEGAL IMPLICATIONS**

### ***Local Government Act 1995***

#### **5.33. Decisions made at electors' meetings**

- (1) *All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —*  
(a) *at the first ordinary council meeting after that meeting; or*  
(b) *at a special meeting called for that purpose,*  
*whichever happens first.*
- (2) *If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.*

It is relevant to note that Council is not bound by the decisions of the AEM. Council is required to 'consider' the AEM decisions, but is not obliged to make a decision in response to any of the AEM decisions. For example, Council might choose to note the AEM decision, but take no further action.

However, should Council make a decision in response to an AEM decision, it must record the reasons for the Council decision in the minutes of the Council meeting.

## **POLICY IMPLICATIONS**

Nil.

## **FINANCIAL IMPLICATIONS**

A review of the type contemplated in Decision 14 is estimated to cost between \$10,000 and \$20,000, depending on the scope of the brief.

This cost does not include officer time to provide information to the consultant.

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 High standard of governance and accountability

Strategy 4.4.8 Compliance with the Local Government Act 1995 and all relevant legislation and regulations

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **RISK IMPLICATIONS**

**Risk:** Financial, Reputation

There is potential financial and reputational risk in Council making decisions on the matters resolved at the annual electors' meeting based on limited information regarding

the financial and resource implications of such decisions.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
If Council supports such a review being undertaken, officers would prepare a detailed report for consideration at a future Council meeting to ensure Council is able to make an informed decision.		

<b>Risk:</b> <u>Financial, Reputation</u>		
That Council determines to request officers prepare detailed report(s) earlier than the timeframe recommended in this report, resulting in staff resourcing issues or misalignment with concurrent processes and work priorities.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
Council considers the implications of a detailed report being prepared earlier than the recommended timeframe and adopts the timeframe as noted.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

This report presents additional information, as requested by Council at the 11 April 2023 Ordinary Council Meeting, in regards to when further advice can be provided regarding Decision 14.

## Decision 14: LED Signage

<p><b>AEM 2023.03.16</b></p> <p><i>That Council commissions an independent, arms length review of the process that resulted in LED signs being installed in Pioneer Park, Sculpture Park and Morgan John Morgan reserve.</i></p> <p><i>That such a forensic review does not involve any member of Administration so as to avoid any perceived conflicts of interest.</i></p> <p><i>That the review will be carried out by a reputable independent consultant qualified in Governance matters.</i></p>
<p><b>Advice provided at 11 April 2023 Ordinary Council Meeting</b> (Director Strategic and Community Services and Director Infrastructure Services)</p> <p>In terms of how these final locations for the LED signs were selected, this process has taken place over a number of years, with the origin of this project originating from a Notice of Motion at the December AEM 2018, being;</p> <p><i>That the Shire of Mundaring update its signage policy by end of July 2019 to include the following in any new policy:-</i></p>



1. *Support for local towns with their community events promotion.*
2. *Provision of sign structures at all local key intersections as per the locations of the recent and highly successful Act Belong Commit Hills – Billy Cart Festival.*
3. *Free access for community residents and ratepayers associations seeking to utilise sign structures; and*
4. *Funding support to continue signage advertising of local events*

At the 12 February 2019 ordinary Council meeting, Council considered its response to this motion and resolved to defer the consideration of a review of the Shire's Signs Local Law until a Signage Strategy has been prepared and to continue the current practice of supporting the promotion of community events. In the accompanying report to Council it was noted that:

1. While Council did not have a Signage Policy, a need for a comprehensive Signage Strategy was understood (but at that time had not been funded), noting the Cultural Advisory Group was in favour of such a strategy.
2. Further consideration should be given to the potential for digital signs at key intersections, to also be used to promote community events.

Subsequent to this decision, discussions were held with Council during the annual deliberations for the Corporate Business Planning cycle in 2019. As part of these discussions various capital works requests were tabled. Event signage was one such item listed for consideration (as it had arisen from the AEM motion). Subsequently Council agreed to include provision for funding for event signage within the first four years of the Long Term Financial Plan 2019/20 – 2028/29 (and in subsequent annual revisions of this plan). In terms of selecting locations for these signs, these discussions noted that event signage would be placed at various key locations where people congregate having the time to read all messages in a same manner, with a list of prominent parks within the Shire being noted as potential locations.

In August 2019 the Cultural Advisory Group considered advice about the proposed event signage in key locations (ie Sculpture Park, Morgan John Morgan Reserve and Pioneer Park) and provided feedback about the proposed sign design.

Noting a period of time then elapsed due to the impact of COVID19 and Council's decision to amend its planned budget works in response to the impact of the pandemic, in 2022, once the project was able to be progressed again, the respective Resident and Ratepayer Groups were informed of the plans for event signage.

In the early stages of this project developing, Great Eastern Highway was proposed to be a possible location for an LED sign to be installed. This request was again raised at the AEM held in March 2021. In considering this 2021 motion a report was prepared for Council, which was considered at the May 2021 ordinary council meeting. In this Council report it was noted that investigation of the location on Great Eastern Highway near the Shire Administration Building had revealed that the location presented potential hazards, given the proximity to a four way intersection. In addition, Main Roads WA requirements meant a LED sign could not pulse, flash or chase and was restricted as to illumination levels. For these reasons the Great Eastern Highway location was not supported.

The Council report included information about the event signage (at Sculpture Park, Pioneer Park and Morgan John Morgan Reserve) already being progressed as a result of the 2019 deliberations of Council, as it was deemed pertinent to the AEM motion requesting consideration of signage on Great Eastern Highway to inform the community of events.

In its response to the motion from the AEM, Council subsequently resolved to 'note' the plans to install LED event signage and to 'inform' the relevant Resident and Ratepayer Associations of these plans.

As detailed above, the minutes of the Annual Electors' Meeting held in December 2018 and March 2021 plus the Council Meeting Minutes of February 2019 and May 2021 are available on the Shire's website, as are the Long Term Financial Plans from 2019/20 2028/29.

Accordingly Council can be confident that the process to determine how locations were selected for the LED signs was appropriate.

#### **Further advice to 13 June 2023 Ordinary Council Meeting (Chief Executive Officer)**

The value of a review as proposed in Decision 14 is questionable, given the previous reports presented to Council on this matter; the fact that the project has been completed and the signs installed in accordance with valid Council decisions; and noting Council's decision in February 2023 to request community feedback regarding the three installed LED Event Signage locations, which is currently being obtained with a report to be provided to Council in August (at the earliest).

As such, Council might form the view that there is no need to further commit limited Shire resources to undertaking a 'forensic' external review of the origins of the project.

It is noted that Decision 14 states no member of the Administration is to be involved in the review. It is assumed that the intent of this constraint would be that the review is not to be undertaken by an employee of the Shire; however if Council was to resolve that such a review was to be undertaken, relevant officers would be required to be involved not least by way of undertaking the process of engaging the external consultation as well as providing information to the consultant appointed.

Should Council resolve not to accept the recommendation and instead determine to proceed with a review as contemplated by Decision 14, a budget amendment would be required to engage a consultant. In this scenario it would be recommended that Council approves the scope of the consultant's brief prior to engagement, to ensure the scope of works accurately reflects Council's intent and is seen to be free of any perceived officer bias as well as a budget provision. This would need to be the subject of a further report, which due to current workloads, could be prepared for the August 2023 Ordinary Council Meeting at the earliest.

#### **Recommendation 13 June 2023 Ordinary Council Meeting**

That no further action be taken in regards to AEM Decision 14, as the LED Event Signage project has been completed in accordance with valid Council decisions.

### **VOTING REQUIREMENT**

Simple Majority

**MOTION  
RECOMMENDATION**

Moved by                      Cr Ellery                      Seconded by

That Council, in response to Decision 14 made at the Annual Electors' Meeting held on 8 March 2023, adopts the recommendation noted in the following table:

<b>Decision Number</b>	<b>Motion</b>	<b>Recommendation</b>
<b>AEM 2023.03.16</b> Decision 14: LED Signage	That Council commissions an independent, arm's length review of the process that resulted in LED signs being installed in Pioneer Park, Sculpture Park and Morgan John Morgan reserve. That such a forensic review does not involve any member of Administration so as to avoid any perceived conflicts of interest. That the review will be carried out by a reputable independent consultant qualified in Governance matters.	No further action be taken as the LED Event Signage project has been completed in accordance with valid Council decisions.

**MOTION LAPSED FOR WANT OF A SECONDER**

<b>MOTION</b>			
Moved by	Cr Jeans	Seconded by	Cr Daw

- A. That Council notes the officers report, and
1. waits for the outcomes of community consultation on
    - (a) the Signage Strategy; and
    - (b) the installed three LED Event signs; and
  2. that the item to be considered further by Council based on these outcomes; and
- B. Reason for the change to the officer recommendation:  
Council determines that:
1. The community consultation for the Signage Strategy and the community consultation of the three installed LED Event signs is yet to be completed; and
  2. Making a decision about AEM Decision 14 at this stage would be premature.

#### **LOST 4/7**

**For:** Cr Jeans, Cr Daw, Cr Beale and Cr Corica

**Against:** Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Zlatnik and Cr Cicchini

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C11.06.23</b>	
Moved by	Cr Ellery	Seconded by	Cr Cook

That Council, in response to Decision 14 made at the Annual Electors' Meeting held on 8 March 2023, adopts the recommendation noted in the following table:

<b>Decision Number</b>	<b>Motion</b>	<b>Recommendation</b>
<b>AEM 2023.03.16</b> Decision 14: LED Signage	That Council commissions an independent, arm's length review of the process that resulted in LED signs being installed in Pioneer Park, Sculpture Park and Morgan John Morgan reserve. That such a forensic review does not involve any member of Administration so as to avoid any perceived conflicts of interest. That the review will be carried out by a reputable independent consultant qualified in Governance matters.	No further action be taken as the LED Event Signage project has been completed in accordance with valid Council decisions.

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**CARRIED 8/3**

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Zlatnik, Cr Beale and Cr Cicchini

**Against:** Cr Jeans, Cr Daw and Cr Corica

The following procedural motion was carried during debate on this item.

<b>COUNCIL DECISION MOTION</b>		<b>C12.06.23</b>	
Moved by	Cr Ellery	Seconded by	Cr Cook

That Cr Collins be allowed a three minute extension of time to speak to this item, in accordance with clause 6.11 of the *Shire of Mundaring Meeting Procedures Local Law 2015*.

**CARRIED 11/0**

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

**9.44pm Meeting Adjourned**

<b>COUNCIL DECISION MOTION</b>		<b>C13.06.23</b>	
Moved by	Cr Cook	Seconded by	Cr Beale

That the meeting be adjourned for a period of five minutes.

**CARRIED 11/0**

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil



**9.49pm Meeting Resumed**

The meeting resumed with the following Council Members in attendance:

<b>Council Members</b>	Cr James Martin (President)(Presiding Person)	South Ward
	Cr Trish Cook	South Ward
	Cr Luke Ellery	South Ward
	Cr Paige McNeil (Deputy President) (via electronic means)	Central Ward
	Cr Amy Collins	Central Ward
	Cr Doug Jeans	Central Ward
	Cr John Daw	East Ward
	Cr Neridah Zlatnik	East Ward
	Cr Karen Beale	West Ward
	Cr Jo Cicchini	West Ward
	Cr Matthew Corica	West Ward

## 10.6 Brook Road Parking Restrictions

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<b>File Code</b>	Br 5 - Road Matters
<b>Author</b>	Shane Purdy, Director Infrastructure Services
<b>Senior Employee</b>	Shane Purdy, Director Infrastructure Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Brook Road Parking Restrictions <a href="#">↓</a>

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### SUMMARY

A lack of short term parking has been identified in Brook Road, Darlington causing difficulties for customers of the Darlington Post Office.

To alleviate this it is considered appropriate to allocate the two bays directly in front of the post office as short term parking to enable the turnover of quick visits to occur during the operating hours of the post office.

### BACKGROUND

A number of concerns have been raised regarding difficulties with parking in Brook Road, Darlington to access the Darlington Post Office.

An example of the issue received follows:

*We patronise the Darlington Post Office on almost a daily basis and am consistently confronted by no place to park our car to pick up mail from our post office box. Even the area designated for Australia Post vehicles is often taken by a private vehicle. The last time we were there, a courier had to park in the roadway behind the parked cars to deliver bags of mail. For a brief period 2 bays were marked as reserved for Post Office parking, which worked perfectly for those, including myself and my wife, to pick up or post mail in less than 5 minutes.*

*Could you please organise 2 bays to be designated for 5 minute parking.*

*Parking is often not even available at the bridle trail station reserve and the sloping gravel road from there to the Post Office is not safe for people with a limited walking capacity or balance issue.*

The Post Office personnel tried to alleviate the situation by placing signs in front of two bays for Post Office patron parking. This caused further communications on the legality of the signs which then resulted in the Shire requiring the post office manager to remove the unauthorised signs.

The lack of parking worsened when the Perth Hills Pilates (adjacent the Darlington Post Office) opened. In addition to the Post Office and Perth Hills Pilates, parking occurs for users of the heritage railway trail, Darlington Primary School and the café on Darlington Road.

### STATUTORY / LEGAL IMPLICATIONS

The *Shire of Mundaring Parking Local Law 2009* sets out general prohibitions on parking and enables the Shire, by Council resolution, to prohibit or regulate parking of any vehicle on thoroughfares in any part of the district, excepting thoroughfares under the control of the Commissioner of Main Roads.

Infringement notices can be issued by Authorised Persons to any person who commits an offence under the *Shire of Mundaring Parking Local Law 2009*. The Shire's community safety rangers are Authorised Persons for this purpose.

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 Healthy, safe, sustainable and resilient community

Strategy 1.1.8 Ensure safety and amenity standards are upheld

#### **SUSTAINABILITY IMPLICATIONS**

Nil

#### **RISK IMPLICATIONS**

<b>Risk:</b> Compliance The ability to enforce parking prohibitions is limited to the capacity of the Shire's community safety rangers to undertake this amongst their other duties and may result in periods where enforcement is not able to be undertaken.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Likely	Minor	Moderate
<b>Action / Strategy</b>		
The available resourcing to undertake enforcement of parking prohibitions will be explained on each occasion by the on duty community safety ranger upon each request to enforce parking prohibitions.		

#### **EXTERNAL CONSULTATION**

Communication with Darlington Resident and Ratepayers Association (DRRA) resulted in DRRA consulting with members on the parking issues in Brook Road at one of their monthly meetings. DRRA were supportive of the need to address this situation and advised if it were not possible for 'A Frames' to be placed then ten minute limit signs were supported.

The Post Office manager has been advised that unauthorised signs are not permitted and the only means to arrange the suggested parking restrictions was through the Shire's *Parking Local Law 2009*.

#### **COMMENT**

Given the lack of parking availability due to the active nature of this area of Brook Road, the Darlington Post Office customers are often finding it difficult to park for their short time visits.

To alleviate this it is considered appropriate to allocate the two bays directly in front of the post office as short term parking to enable the turnover of quick visits to the post office to occur during their operating hours. The post office operating times are 8.30am to 5.00pm Monday to Friday.

Whilst suggestions of alternatives to the standard parking signs have been put forward to make the signs enforceable and recognised as official signs the proposed signs to be installed will be consistent with AS 1742.11 the Australian Standards for parking signs.

## VOTING REQUIREMENT

Simple Majority

## RECOMMENDATION

That Council, pursuant to the *Parking Local Law 2009*, authorises the installation of a ten minute limit parking restriction on the two bays in Brook Road adjacent the Darlington Post Office operative 8.30am to 5pm Monday to Friday as shown on Drawing C-23-1073-01 (**Attachment 1**).

## COUNCIL DECISION MOTION

**C14.06.23**

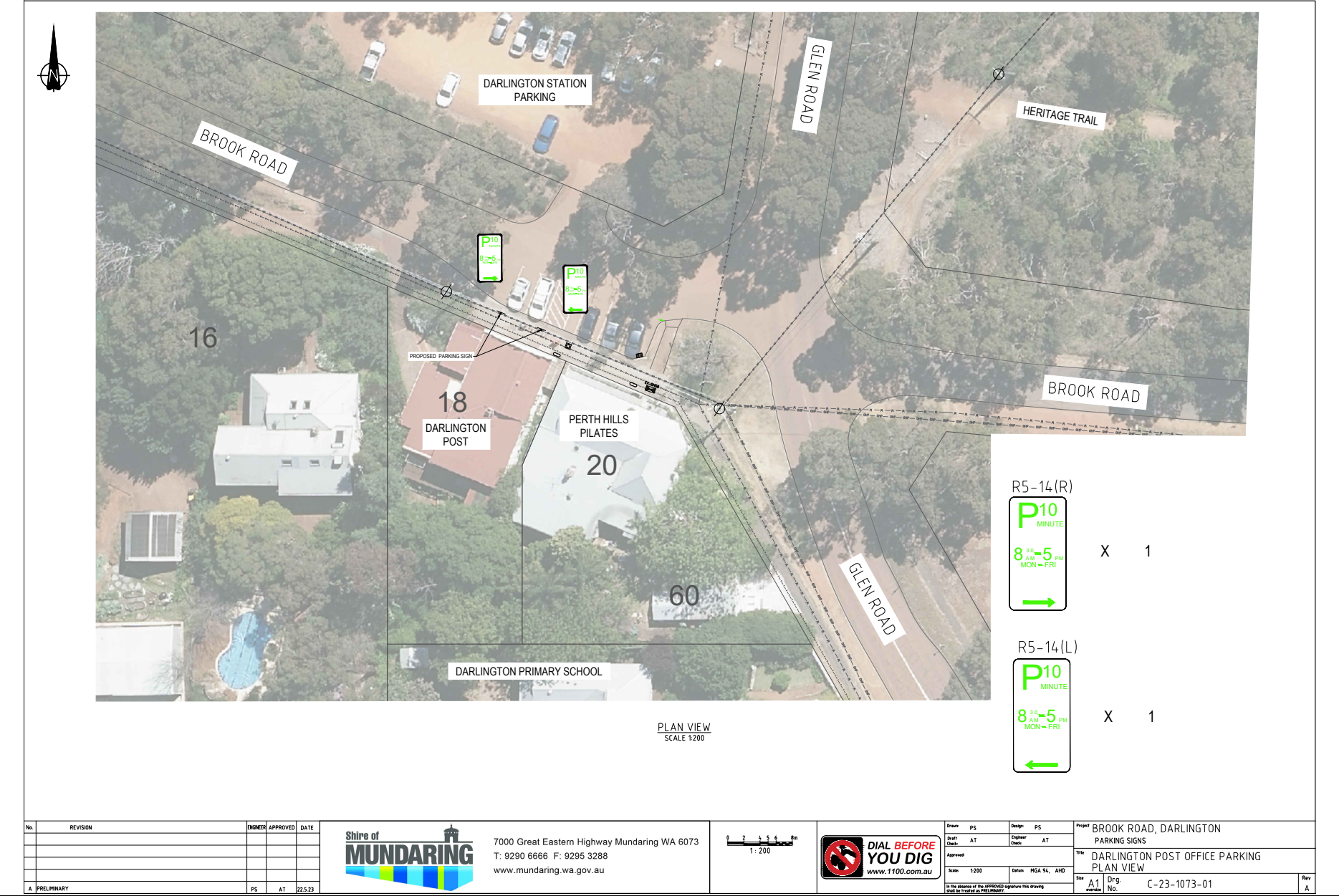
Moved by	Cr Cook	Seconded by	Cr Ellery
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That Council defers consideration of this report to enable further consultation to be undertaken with the Darlington Resident and Ratepayer Association and the Darlington Post Office owner.

## CARRIED 11/0

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil



## 10.7 Food Organics and Garden Organics (FOGO) Third Kerbside Bin

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<b>File Code</b>	WM.SER 02.1
<b>Author</b>	Shane Purdy, Director Infrastructure Services
<b>Senior Employee</b>	Shane Purdy, Director Infrastructure Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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### SUMMARY

Reducing landfilled food and garden organics is a major waste minimisation priority for national and state governments. In response, many local governments nationwide are introducing kerbside food organic and garden organic (FOGO) waste collection, for subsequent processing in a FOGO specific facility. A FOGO service will involve a community wide behavioural change program that will deliver environmental benefits.

In considering the current information on the introduction of a third bin FOGO service, it is recommended that Council approves this new service to be introduced from 1 July 2024 and authorises the Chief Executive Officer to finalise a Participant Agreement and associated documents with the EMRC, including the extension of a regional waste collection by EMRC for the FOGO bins.

### BACKGROUND

Food and garden organics are a key target for increased resource recovery. Organics represent the single largest fraction in a household garbage bin and downstream produce detrimental environmental impacts within the landfill environment. A 2019 audit of EMRC member councils' residual waste stream found organics amounted to 55.1% of total bin weights.

The Western Australian Government, in its *Waste Avoidance and Resource Recovery Strategy 2030*, has set a target that by 2030 only 15% of waste within the Perth and Peel regions will be landfilled. Achieving the 2030 target is largely premised on metropolitan and Peel region local governments having in place a Food Organics - Garden Organics (FOGO) system.

The EMRC, in response to the challenge of this target, adopted a Food Organics and Garden Organics (FOGO) Waste Strategy at its 19 September 2019 meeting where it was resolved as follows:

*"That Council endorses the draft Food Organics and Garden Organics (FOGO) recovery strategy subject to the last dot point under 'principles' on page 9 being amended to state "the funding of bins, caddies and initial education / product marketing for member councils will be funded through the secondary waste reserve."*

This EMRC FOGO Strategy has resulted in the following actions:

- A costing model for a three bin collection system being prepared for each member Local Government.
- Payment of funds from the EMRC Secondary Waste Reserve to member Local Governments to assist pay for additional bins and setup costs for a three bin system.



- The commencement of an interim FOGO facility service at Redhill for the Town of Bassendean and City of Bayswater.
- Engaged additional education staff for the important change management program
- Preparation of a feasibility study for a permanent FOGO facility.
- A tender process to deliver a permanent FOGO facility from a shortlisting of proponents via expressions of interest process.

The EMRC tender for the design and construction of a permanent facility closed in July 2021. In December 2022 EMRC resolved to halt the tender assessment following advice of the withdrawal of City of Kalamunda as a member of EMRC. The reasons for the lengthy assessment were primarily due to the significant cost of construction and sizing of facility, given the initial withdrawal of City of Belmont. However, the subsequent withdrawal advice by City of Kalamunda made the tender proposal unviable to continue in its original scope.

The permanent FOGO facility scope is currently under review, with a potential for a smaller scale project with consideration of a potential use for biogas capture now having been identified at the Redhill site.

The timeline for the permanent facility to be retendered, built and commissioned is unknown.

As an interim arrangement EMRC have developed a supply arrangement via the EMRC Hazelmere site for an external contractor to sort (ie to remove contaminants) then take the residual organic waste for processing.

The gate fee rate will depend on the amount of contaminants removed from delivered FOGO material. Based on typical contamination rates a gate fee of around \$135 is expected. This is the same figure used in modelling for the October 2020 Council report where Council originally considered the introduction of FOGO. At the 13 October 2020 Council meeting resolved (C14.10.20):

*“That Council approves, in principle, the introduction of a third bin FOGO system consistent with the State’s and EMRC’s FOGO strategies and best practice guidelines, with final confirmation to be considered following the EMRC tender process for a permanent FOGO facility and receipt of a draft participants’ agreement.”*

## **STATUTORY / LEGAL IMPLICATIONS**

Shire of Mundaring, as a member Local Government of the EMRC, may participate in activities of the EMRC as set out within the EMRC establishment agreement.

## **POLICY IMPLICATIONS**

Council adopted a *Shire of Mundaring Waste Plan*, required under Section 40(4) of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act), which includes the introduction of FOGO to meet the State and Shire’s waste objectives.

## **FINANCIAL IMPLICATIONS**

Cost modelling on the introduction of a third bin FOGO system, based on a gate fee price of \$135 per tonne, is likely to result in an additional \$15 per standard cost increase to the household waste charge above the current rates.

There are several options that can be used to offset this potential cost increase. including use of the Waste Reserve to smooth out the increase. The gate fee cost may also be less than modelled once costs are averaged for all member Councils.

Should FOGO not be introduced in July 2024 it is noted the landfill waste levy will increase by \$15 per tonne, resulting in a significant gate fee increase from that date.

The EMRC paid the Shire of Mundaring \$1,455,200 to assist with the capital costs and introduction costs involved in purchasing and delivering out a third bin, changeover of bin lids for the residual waste bin to a red coloured lid, provision of bin caddies/compostable bin liners and educational promotion. The EMRC also provided an additional funding distribution of \$473,761.

The Shire signed off on a Better Bins Plus grant in November 2021 to receive \$310,800 in funding to help offset the cost of new bin adjustments and acquisition together with delivery to properties. A 50% upfront part payment of \$155,400 has been received. This grant was provided based on commencing in July 2023. Due to the issues with the permanent facility tender and the delay in finalising another option, Shire of Mundaring has approval to commence in July 2024, without impacting the grant amount.

These funds have all been placed into the Waste Reserve, which now totals \$2.1M. There is a further \$155,400 still yet to be paid as part of the Better Bins Plus grant.

The expected rollout of FOGO with bins consistent with Better Bins guidelines is estimated to cost between \$1.5M and \$1.8M. The balance or part thereof can be used to smooth out the expected cost increase to the standard household waste charge.

## STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 2 - Natural Environment

Objective 2.3 Waste management that is efficient and sustainable

Strategy 2.3.2 Increase recycling rates and diversion from landfill

## SUSTAINABILITY IMPLICATIONS

The introduction of a third bin FOGO service will have broad environmental benefits by enabling a circular economy in the form of converting organic waste into compost. This action strongly aligns with the Strategic Community Plan and community vision for the Shire of Mundaring to be *The Place for Sustainable Living*.

## RISK IMPLICATIONS

<b>Risk:</b> Financial impact final costs may vary from the modelled costs to operate a third bin FOGO service		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
<b>Action / Strategy</b>		
Assuming a gate fee of \$135 per tonne for FOGO is a realistic high end of a potential range of costs that can be expected. If a cheaper rate eventuates this will lessen the cost increase of the service.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

Environmental benefits and meeting the State landfill waste reduction target will be achieved by undertaking a third bin FOGO service.

The capital costs and introduction costs will be covered from the monies received from the EMRC and the State Government's Better Bins Plus grant. Education and promotion will be aided by EMRC waste education officers.

Given the interim FOGO gate fee rate provides a benchmark rate it can reasonably be assumed the permanent facility costings, once known, would be similar or less than this interim supply gate fee for the permanent facility project to proceed noting it would not proceed until such time as it was modified to be cost comparable.

The operating cost increase reflected in an increased waste charge can be mitigated by using some or all of the balance of the waste charge to smooth the amount of the increase over one or several years, should other cost efficiencies not result in lower gate fees.

In consideration of all of the above comments, it is recommended that Council approves this new service to be introduced from 1 July 2024 and authorises the Chief Executive Officer to finalise a Participant Agreement and associated documents with the EMRC, including the provision of FOGO waste collection under the regional waste collection service undertaken by EMRC.

## VOTING REQUIREMENT

Simple Majority

RECOMMENDATION			
Moved by	Cr Jeans	Seconded by	Cr Daw

That Council delegates authority to the Chief Executive Officer to finalise a Participants Agreement and supporting documentation for the introduction of FOGO via an interim FOGO supply arrangement with EMRC, to commence 1 July 2024 with collection of bins to be undertaken by EMRC as part of the regional waste collection service arrangement.

## LOST 2/9

**For:** Cr Jeans and Cr Daw

**Against:** Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

<b>COUNCIL DECISION MOTION</b>		<b>C15.06.23</b>	
Moved by	Cr Ellery	Seconded by	Cr McNeil

A. That Council:

1. authorises the Chief Executive Officer to negotiate a Participants Agreement and supporting documentation for the introduction of FOGO via an interim FOGO supply arrangement with EMRC, to commence 1 July 2024 with collection of bins to be undertaken by EMRC as part of the regional waste collection service arrangement; and
2. notes the final draft Interim FOGO Supply Agreement document will be presented to a future Council meeting for endorsement.

B. Reason for the change to the officer recommendation:

To ensure that Council makes the final decision on the awarding of the FOGO contract.

**CARRIED 11/0**

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

*At 10:25 pm, Cr McNeil left the meeting and did not return.*

## 10.8 Contestable Energy Pricing Data resulting from Synergy Electricity Sales Agreement

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<b>File Code</b>	UT.ELE
<b>Author</b>	Shane Purdy, Director Infrastructure Services
<b>Senior Employee</b>	Shane Purdy, Director Infrastructure Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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### SUMMARY

Synergy was awarded a three year contract to supply energy to the seven eligible contestable sites within Shire of Mundaring. Not only have the overall costs reduced, these sites utilise power from the south west grid sourced from 100% renewable energy facilities.

As other planned energy usage reduction initiatives at these sites get implemented further costs savings will be achieved.

### BACKGROUND

The Shire has seven eligible contestable energy sites, being Mundaring Arena, Bilgoman Pool, Shire Administration Centre, Shire Operations Centre, Lake Leschenaultia, Boya Community Centre and Stanhope Gardens arterial bore.

Synergy was awarded a three year contract to supply energy to these sites utilising fully renewable energy sources putting power into the south west electrical grid. The commencement date for the three year agreement was 1 April 2022.

In response to the Annual Electors' Meeting 9 March 2022 Decision 9: Review of WALGA Contestable Energy Supply for Western Australian Member Local Governments Council resolved at its 12 July 2022 (C10.07.22) ordinary meeting that;

*That Council:*

- 1. Notes the Synergy Electricity sales agreement between Synergy and the Shire of Mundaring estimated contract value and the delegation of authority was exercised correctly;*
- 2. Gives further consideration and clarity in a future revision of the Purchasing Policy in regards to the use of the tender exempt procurements for goods or services supplied or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government; and*
- 3. Reviews the estimated contract value for the first year of the contract (April 2022 - April 2023) against the actual bill at the June 2023 Council meeting.*

The rationale provided for the inclusion of part three was:

*There may be some uncertainty in the estimated value due to the applied savings for emissions reductions measured such as the installation of solar panels, etc. The proposed amendment provides for the estimated value to be validated against the actual value to confirm the applied reductions were reasonable.*

## STATUTORY / LEGAL IMPLICATIONS

Nil

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

The combined budget allocation for the electrical costs for the seven sites for 2021/22 was \$245,000. The April 2022 to March 2023 actual cost was \$186,394 being a result of both energy usage reduction works and the new electricity sales agreement.

Proposed further emission reduction works and a continued reduction in electricity charges will see this cost reduce further in the next three years of the sales agreement.

## STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 2 - Natural Environment

Objective 2.4 Energy management that is efficient and sustainable

Strategy 2.4.2 Improve energy efficiency and adopt low-emissions technology

## SUSTAINABILITY IMPLICATIONS

The sales agreement includes power being sourced for these seven sites from 100% renewable energy sources, resulting in the outcome of reducing greenhouse emissions for the Shire. This transfer to 100% renewable energy for these seven sites is another positive step towards a 30% reduction target in corporate emissions by 2030 from 2016/17 levels. This target was adopted in the Shire's Energy and Emissions Reduction Strategy 2018.

## RISK IMPLICATIONS

**Risk:** Reputation Queries may arise in regards the Shire's sales agreement with Synergy due to WALGA facilitating 52 local governments aggregating sufficient electricity supply enabling Synergy to offer better electricity rates than could otherwise have been achieved.

Likelihood	Consequence	Rating
Possible	Insignificant	Low
Action / Strategy		
Upon any query the environmental and financial benefits of the Synergy Supply Agreement to the Shire can be explained.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

The combined three year cost of the Synergy sales agreement was based on the chosen unbundled option with an estimated cost of \$301,338 over the three years, with the first year estimated at \$131,967. Subsequent years were forecast to be cheaper due to further energy usage reduction works and cheaper electricity rates.



In considering the energy usage reduction improvement works planned (such as solar panels, LED light replacements, battery storage works) and based on the new rates to apply, energy costs were estimated to reduce to \$81,766 by April 2025 at the seven sites.

The expenditure amounts for the seven sites since 2020/21 are shown in the table below together with the original estimate for the 12 months from April 2022 based on the new Synergy sale agreement.

<b>Sites</b>	<b>20/21 Actual Expenditure</b>	<b>21/22 Actual Expenditure</b>	<b>April 2022 to March 2023 Actual Expend</b>	<b>Estimated Costings Expenditure</b>
Shire Administration	73,646	61,335	53,516	44,616
Operations Centre	11,678	16,145	16,088	15,558
Bilgoman Pool	32,248	33,983	35,470	18,239
Mundaring Arena	45,194	44,490	36,056	27,820
Lake Leschenaultia	13,492	12,056	14,097	7148
Boya Community Centre	22,823	21,185	24,967	17,291
Stanhope Gardens Arterial Bore	7431	1338	6201	1295
<b>TOTAL</b>	<b>\$206,512</b>	<b>\$190,532</b>	<b>\$186,394</b>	<b>\$131,967</b>

The costs during 2020/21 would have been notably higher on several of these sites if the impacts of Covid -19 shutdowns had not occurred and thus would have been closer to the budgeted allocation of \$245,000. The subsequent cost reductions are therefore more significant than a direct actual year to cost comparison.

The energy efficiency actions proposed for each site during 2022/23 on which the estimated expenditure for April 2022 to April 2023 was based are listed in the table below.

<b>Sites</b>	<b>Proposed additional works</b>
Shire Administration	New A/C gas , New LED lighting throughout, solar batteries in Year 2
Operations Centre	Solar battery in Year 2
Bilgoman Pool	Solar Panels not yet installed, planned for winter 2022 install
Mundaring Arena	Solar battery not yet installed
Lake Leschenaultia	Solar panels
Boya Community Centre	Solar battery in Year 2
Stanhope Gardens Arterial Bore	No works proposed.

Of these proposed actions in year 1 (2022/23) the following update is provided:

- Shire Administration - a new efficient air conditioning gas has been completed. The new LED lighting is yet to be implemented as ongoing testing of most appropriate light and fitting is being explored
- Bilgoman Pool - not yet installed, planned for winter 2023
- Mundaring Arena the consultant engaged to assist with a solar battery has fallen seriously ill and another consultant is being sought. This will affect proposed solar batteries at this and other facilities
- Lake Leschenaultia - Solar panels installed in October 2022
- Stanhope Gardens - Estimated readings occurred during 2020/21 into 2021/22 resulting in power usage readings being incorrectly charged and artificially low in 2021/22

The delay in completing a number of these initiatives has impacted the original estimate of a reduction in total cost expenditure. Upon the implementation of these initiatives further cost reductions will be realised.

The electricity rates for these seven sites are fixed for the three years of the sales agreement, excepting the natural power component which will reduce from 3c/Kwh to 2.60 c/Kw (April 2023 – March 2024) and to 2.23c/Kwh in the third year (April 2023 – March 2024).

Overall, the ability to convert these high electricity usage sites to natural power (reducing the Shire's greenhouse emissions) whilst achieving cheaper electricity rates over the three years of the agreement with Synergy is a significant achievement. This is achieved in the context of electricity rate costs continuing to rise for all other Shire sites.

#### **VOTING REQUIREMENT**

Simple Majority

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C16.06.23</b>	
Moved by	Cr Ellery	Seconded by	Cr Collins

That Council notes the actual year 1 cost of \$186,394 of the Synergy sales agreement is less than the 2021/22 budget allocation and 2021/22 actual costs and that an ongoing program of planned energy reduction works will achieve further cost savings.

#### **CARRIED 10/0**

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

## 10.9 RFT 11.2223 Ealy Street, Widening & Drainage Improvements

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<b>File Code</b>	PR.RFT 11.2223
<b>Author</b>	Clinton Kleynhans, Manager Operations Services
<b>Senior Employee</b>	Shane Purdy, Director Infrastructure Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Confidential Attachment 1 (confidential)

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### SUMMARY

This report recommends the awarding of Tender RFT 11.2223 for the road widening and associated kerbing, footpath and drainage upgrade works on Ealy Street in Mount Helena.

### BACKGROUND

As part of the 2022/23 Capital Works Program development, Ealy Street (Stage 2- Nadell Ct to Dibble Street) was included which will complete the staged works.

A Request for Tender (RFT) was advertised on Tenderlink for the widening and associated works of Ealy Street, which closed on Thursday 13 April 2023. The RFT was advertised for a total of 26 days.

Three tender submissions were received as listed in the table below, along with their submitted tender pricing, excluding GST.

<b>Respondent</b>	<b>Price (Ex GST)</b>
Contractor A	\$457,341
Contractor B	\$1,099,817
Contractor C	\$558,667

A recommendation report detailing the assessment from all respondents is at **Confidential Attachment 1** to this report.

Submissions were checked for compliance with the conditions of responding to the tender as detailed in the RFT documentation. Serious non-compliance with those conditions could result in a tender submission not being considered. All tender submissions received were compliant and therefore progressed for further evaluation against the advertised qualitative criteria.

### STATUTORY / LEGAL IMPLICATIONS

The tender was conducted in compliance with the *Local Government (Functions and General) Regulations 1996* under the *Local Government Act 1995*.

### POLICY IMPLICATIONS

Policy AS-04 Purchasing Policy applies. Delegation CE - 151 permits the awarding of general tenders up to the value of \$325,000 to be undertaken by the Chief Executive Officer. As this general tender exceeds \$325,000, Council is required to consider whether to award this tender.

## FINANCIAL IMPLICATIONS

A budget of \$507,083 has been provided in the 2022/23 adopted annual budget. This is made up of the combined budgets of Ealy Street Footpath - \$307,000 and Ealy Street Resurfacing - \$200,083.

The preferred contractor being recommended to deliver this project can do so for an awarded sum within this available budget.

## STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 3 - Built environment

Objective 3.1 Shire assets and facilities that support services and meet community need

Strategy 3.1.1 Roads and drainage are appropriately managed according to their need and use

## SUSTAINABILITY IMPLICATIONS

The resurfacing of the existing road along with the upgrade of kerbing, drainage will result in a reduction of ongoing maintenance costs, as well as provision of a new verge footpath.

## RISK IMPLICATIONS

<b>Risk:</b> Financial Should these works not proceed, the condition of the existing assets may deteriorate at an accelerated rate. This may result in a more expensive treatment in the longer term.		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		
Award works to enable renewal of the existing asset, and a reduction in ongoing maintenance and total life cost of the asset.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

With the submissions having now been assessed, the panel are of the opinion Contractor A offers the best value for money with their tender submission value of \$457,341 (ex GST).

This tendered price is within the available budget of \$507,083. A detailed report for the assessment of the three submissions can be found in **Confidential Attachment 1**.

## VOTING REQUIREMENT

Simple Majority

### COUNCIL DECISION RECOMMENDATION

**C17.06.23**

Moved by	Cr Daw	Seconded by	Cr Jeans
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That Council awards Tender RFT 11.2223 Widening and Associated Works, Ealy Street, Mount Helena, to **Asphaltech Pty Ltd** for the submitted sum of \$457,341 (ex GST).

### **CARRIED 10/0**

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

## 10.10 Resignation of Committee Member - Governance Committee and Replacement of Member to WALGA East Metro Zone

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<b>File Code</b>	GV.MTG 6.9 and OR.IGR 3.1.2
<b>Author</b>	Elizabeth Nicholls, Governance Co-ordinator
<b>Senior Employee</b>	Garry Bird, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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### SUMMARY

Cr Amy Collins tendered her resignation from the Shire of Mundaring's Governance Committee and the Western Australian Local Government Association (WALGA) East Metropolitan Zone effective from 9 May 2023.

It is open to Council to consider appointing a replacement council member to the Governance Committee and the WALGA East Metropolitan Zone.

### BACKGROUND

#### Governance Committee

The Governance Committee was established in September 2022 (C21.09.22) to:

- Support Council in fulfilling its responsibility under section 2.7(2)(b) of the Act in determining the policies of the local government; and
- Assist Council in carrying out its legislative functions in the making, amending, revoking and reviewing of local laws under Part 3, Division 2 of the Act.

At the same meeting, Cr Ellery, Cr McNeil, Cr Cicchini, Cr Martin, Cr Zlatnik and Cr Beale were appointed to the Governance Committee (C22.09.23).

#### WALGA East Metro Zone

Following the ordinary local government election in October 2021, three council members were appointed to the WALGA East Metropolitan Zone; Cr Daw, Cr McNeil and Cr Jeans. Cr Collins was appointed as a deputy member (SC3.10.21 and C7.11.21).

At the April 2023 Ordinary Council Meeting, Council nominated Cr Cicchini as a second deputy member to the WALGA East Metropolitan Zone (C21.04.23).

### STATUTORY / LEGAL IMPLICATIONS

The Governance Committee has been established in accordance with section 5.8 of the *Local Government Act 1995*. Section 5.10 prescribes how members are appointed to committees; section 5.11 prescribes the tenure of committee membership.

#### 5.10. Committee members, appointment of

- (1) A committee is to have as its members —
- (a) persons appointed\* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
  - (b) persons who are appointed to be members of the committee under subsection (4) or (5).

\* Absolute majority required.



### 5.11. Committee membership, tenure of

- (2) Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —
- (a) the term of the person's appointment as a committee member expires; or
  - (b) the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant; or
  - (c) the committee is disbanded; or
  - (d) the next ordinary elections day, whichever happens first.

### 5.19. Quorum for meetings

The quorum for a meeting of a council or committee is at least 50% of the number of offices (whether vacant or not) of members of the council or the committee.

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 High standard of governance and accountability

Strategy 4.4.8 Compliance with the Local Government Act 1995 and all relevant legislation and regulations

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>Risk: <u>Compliance</u>:</b> Council does not appoint a council member to the Governance Committee in accordance with the adopted Terms of Reference.		
Likelihood	Consequence	Rating
Possible	Minor	Low
<b>Action / Strategy</b>		
A council member be appointed to the Governance Committee in accordance with the adopted Terms of Reference.		

<b>Risk: <u>Reputation</u>:</b> The Shire is not represented by a full complement of delegates, resulting in a reduced capacity to influence decisions made at the WALGA East Metropolitan Zone meetings.		
Likelihood	Consequence	Rating
Possible	Insignificant	Low
<b>Action / Strategy</b>		
A council member be appointed to the WALGA East Metropolitan Zone.		

## EXTERNAL CONSULTATION

WALGA East Metro Zone

### COMMENT

#### Governance Committee

Section 5.11 of the Act prescribes the tenure of committee members. As Cr Collins has resigned from the committee, the 'office of committee member' occupied has therefore become vacant per 5.11 (2)(b).

In addition, the Governance Committee's adopted Terms of Reference state that *if a member of the Committee resigns prior to an ordinary local government election, the Council will appoint a replacement*.

The adopted Terms of Reference for the Governance Committee state that *the Committee shall consist of at least five (5) council members*.

There are three Governance Committee meetings scheduled prior to the next local government ordinary election:

- Monday 19 June 2023
- Monday 21 August 2023
- Monday 16 October 2023

It is open to Council to consider the appointment of a council member to the Governance Committee to replace Cr Collins. Should it be determined that the Governance Committee has appropriate representation, Council can resolve to maintain the current membership.

#### WALGA East Metropolitan Zone

The East Metropolitan Zone of WALGA reviews the WALGA State Council Agenda and can make recommendations on matters listed on that agenda for consideration by State Council, as well as determining resolutions which are forwarded to WALGA State Council for consideration.

The membership of the WALGA East Metropolitan Zone comprises three voting delegates from Town of Bassendean, Cities of Belmont, Bayswater, Kalamunda and Swan, and Shire of Mundaring.

Should there be less than three Shire voting delegates attend the meeting, the Shire might be disadvantaged on matters it considers important to advocate to WALGA if there is insufficient support from the other delegates. However this does not preclude the Shire from advocating directly to WALGA should it choose.

Appointment of a second deputy delegate is considered prudent to ensure the Shire is fully represented at all Zone meetings.

There are two WALGA East Metropolitan Zone meetings scheduled prior to the next local government ordinary election. Generally, the WALGA East Metropolitan Zone meets every two months with the next meeting scheduled for Thursday 15 June 2023.

It is open to Council to consider the appointment of a council member to the WALGA East Metropolitan Zone to replace Cr Collins as a deputy. Should it be determined that the Shire is appropriately represented at the WALGA East Metropolitan Zone meetings, Council can resolve to maintain the current membership.

## VOTING REQUIREMENT

Absolute Majority - *Local Government Act 1995* section 5.10, Committee membership, tenure of

*At 10:38 pm, Cr Corica left the meeting.*

*At 10:38 pm, Cr Corica returned to the meeting.*

## RECOMMENDATION

That Council:

1. appoints, by absolute majority in accordance with section 5.10 of the *Local Government Act 1995*, Cr \_\_\_\_\_ to the Governance Committee; and
2. nominates Cr \_\_\_\_\_ as a second deputy member to the Western Australian Local Government Association East Metropolitan Zone.

## COUNCIL DECISION MOTION

**C18.06.23**

Moved by Cr Cook                      Seconded by Cr Beale

That Council:

1. **noting no nominations were received, resolves to not appoint a replacement Member to the Governance Committee until after the October 2023 Elections;** and
2. nominates Cr **Martin** as a second deputy member to the Western Australian Local Government Association East Metropolitan Zone.

## CARRIED BY ABSOLUTE MAJORITY 10/0

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

## 10.11 Adoption of 2023/24 Fees and Charges

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<b>File Code</b>	FI.BUD 2324
<b>Author</b>	Stan Kocian, Manager Finance and Governance
<b>Senior Employee</b>	Garry Bird, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Draft Schedule of Fees and Charges 2023/24 <a href="#">↓</a>

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### SUMMARY

As part of the 2023/24 budget process, the Shire has reviewed its fees and charges. This report presents the proposed fees and charges for adoption and inclusion in the 2023/24 Budget. The new schedule of Fees and Charges will take effect 1 July 2023.

### BACKGROUND

In order to comply with the provisions of section 6.16 of the *Local Government Act 1995*, all fees and charges to be levied by Council for the financial year are to be submitted for adoption by Council.

### STATUTORY / LEGAL IMPLICATIONS

Under section 6.16 of the *Local Government Act 1995* a local government may impose (by absolute majority) and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

Fees and charges are to be imposed when adopting the annual budget but may be imposed during a financial year and/or amended from time to time during a financial year (by absolute majority).

It should be noted:

1. That the power to levy Rubbish and Waste Charges is under the provisions of sections 67 and 68 of the *Waste Avoidance and Resource Recovery Act 2007*.
2. That the power to set Cemetery Charges is under the provisions of section 53 of the *Cemeteries Act 1986*.

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Within the adopted Budget there will be disclosure of the level of income expected as a result of the imposition of these fees and charges as of 1 July 2023. This is a requirement for the budget document that will be presented for formal adoption in the prescribed manner. Fees and charges account for approximately 20 of the Shire's revenue.

### STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 High standard of governance and accountability

Strategy 4.4.8 Compliance with the Local Government Act 1995 and all relevant

legislation and regulations

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>Risk:</b> Financial. Not adopting the fees and charges by 1 July each year may have an impact on the Shire's forecast revenue for the forthcoming financial year.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
The Shire reviews its fees and charges on an annual basis and Council adopts the revised fees and charges prior to 1 July each year.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

Each Shire service area has reviewed the fees and charges applicable to their particular area and has provided recommendations as to the level of fees and charges to be imposed in 2023/24.

A Schedule of all fees and charges is presented as attached for Council's consideration.

Charges listed with an 'S' are statutory charges, the level of which are set by external bodies and legislation, i.e. Council cannot determine the amount that is charged.

Where Council has the discretion to set the level of fees and charges (indicated as 'C'), the following factors are generally considered in determining the level of fees and charges:

1. Full cost recovery or progressing towards full cost recovery. Examples of these charges are Waste Charges and Children and Parenting Services.
2. Charges for the hire or use of Shire facilities that are subsidised by rates. Examples of these charges includes aquatic centres, children sports and community halls/buildings.
3. Considering CPI as a factor to determine the level of increase to certain fees and charges. For example, the hire charge for Shire halls, community buildings, ovals and hardcourts are normally increased every two years in line with two years' worth of CPI using the December Quarter to December Quarter percentage change figures.
4. Benchmarking the Shire's fees and charges with comparable fees and charges of other local governments. Examples of where this occurs are the Aquatic Centres and Lake Leschenaultia.
5. The concept of price elasticity of demand, i.e. the demand to use certain Shire facilities is considered highly elastic meaning demand for facilities drops significantly when an increase in fees is considered too high resulting in an overall drop in use and income.

The table below discloses a comparative of actual fees and charges income for 2021/22 to forecast fees and charges for the current and next financial years (2022/23 and 2023/24).

<b>2021/22 Actual</b>	<b>2022/23 Budget</b>	<b>2022/23 Revised Forecast</b>	<b>2023/24 Draft Budget</b>	<b>\$ Increase in Revenue</b>	<b>% Increase in Revenue</b>
\$11,463,281	\$11,901,137	\$11,783,637	\$12,477,644	\$694,007	5.88%

The most notable changes to the Schedule of Fees and Charges are:

- Waste service charges, which are based on full cost recovery, have been increased to reflect an anticipated increase in cost associated with providing these services e.g. the standard residential property charge (with bin collection service) is proposed to increase from \$450 to \$495 (an increase of 10%). The drivers for this increase are primarily due to the cost factor increases included in the waste contracts, where some rates increased by up to 10% over 2022/23 (fuel being the most significant cost factor) compared to the 3% increase budgeted. This shortfall, once added to the cost increases expected over 2023/24, results in the standard waste charge of \$495. It is noted this is the same standard waste charge (\$495) that applied in 2018/19, which was able to be reduced at that time due to the reduction of waste tonnages and increased recycling.
- Bulk bin services will no longer be provided to commercial properties. Should commercial property owners wish to have a bulk bin service they will need to arrange the service directly with a contractor. Mobile green bin and recycling bin services will continue to be provided by the Shire.
- It is proposed that the Shire no longer charge facility users low value bonds for facility hire. The administrative cost of charging, accounting for and releasing low value bonds outweighs the benefit of charging such bonds. On the rare occasions that damage does occur to a facility the amount of the bond charged is not sufficient to cover the damage incurred (the majority of the cost of damage is invariably invoiced to the hirer). Bonds of \$1000 will continue to be charged for event and facility hire as that is considered to have a higher risk of damage occurring.
- The application fee to keep a Rooster on Residential Zoned Land is to increase from \$35 to \$75.
- The annual charge for the inspection of swimming pool and spa barriers is to increase from \$25 per annum to \$35 per annum. The revised charge more accurately reflects the cost to the Shire for conducting the inspections.

## **VOTING REQUIREMENT**

Absolute Majority - *Local Government Act 1995* section 6.16

## **RECOMMENDATION**

That Council, by absolute majority, adopts the 2023/24 Schedule of Fees and Charges (**Attachment 1**), to take effect 1 July 2023.



<b>COUNCIL DECISION AMENDED RECOMMENDATION</b>		<b>C19.06.23</b>	
Moved by	Cr Cook	Seconded by	Cr Beale

That Council, by absolute majority, adopts the 2023/24 Schedule of Fees and Charges (**Attachment 1**), to take effect 1 July 2023 with the following amendment:

- Under Special Bonds change wording from Darlington Club Bond to High Risk Darlington Club Bond ; noting the change is based on feedback from the Darlington Club, with a bond to be charged only for applicable high risk functions and not for low risk activities, consistent with the practice for other Shire facilities.

**CARRIED 10/0**

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil



**Shire of Mundaring**  
**DRAFT Fees & Charges**  
**2023/2024**

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	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>CORPORATE SERVICES</b>				
<b>Photocopying/Printing</b>				
A4 black & white (single sided) per copy	C	Y	0.20	0.20
A4 colour (single sided) per copy	C	Y	1.00	1.00
A3 black & white (single sided) per copy	C	Y	0.40	0.40
A3 colour (single sided) per copy	C	Y	2.00	2.00
A1 or A0 plans black & white (single sided) per linear metre	C	Y	9.30	9.30
A1 or A0 plans colour (single sided) per linear metre	C	Y	22.70	22.70
<b>Administrative Charges</b>				
Dishonoured Direct Debit and Bank Fees	C	Y	15.00	15.00
Debt Recovery Fees	C	Y	Full Cost Recovery	Full Cost Recovery
Sundry Debtor Instalment Fee Setup	C	Y	15.00	15.00
Mundaring Number Plates (personalised)	S	N	230.00	230.00
<b>Agendas and Minutes</b>				
Hard copy of each agenda or minute papers	C	N	As per photocopy charges	As per photocopy charges
<b>Note: These are available free of charge on Shire's website</b>				
<b>History Books</b>				
Sale plus postage (if required)	C	Y	33.00	33.00
<b>Other Shire Publications</b>				
<i>Life was meant to be here – Ken Spillman</i>				
Counter sales – soft cover	C	N	29.95	29.95
Counter sales – hard cover	C	N	34.95	34.95
Package (including soft cover)	C	Y	58.00	58.00
Package (including hard cover)	C	Y	63.00	63.00
*Plus postage if required				
<i>All Fired Up – Ian Duckham History of Volunteer Bush Fire Brigades 1903 – 2010</i>	C	N	30.00	30.00

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Archive/Document Search Fee</b>				
Off Site	C	Y	105.00	105.00
Administration Archives	C	Y	55.00	55.00
Research (per/hour or part thereof)	C	N	105.00	105.00
<b>Freedom of Information Act</b>				
Application Fee s12(1)(e)	S	N	30.00	30.00
Per hour charge for staff attending to FOI Application	S	N	30.00	30.00
Per hour charge for staff time photocopying	S	N	30.00	30.00
A3 or A4 black & white (single sided) per copy	S	N	0.20	0.20
Charge for duplicating a tape, film or computer information	S	N	Full Cost Recovery	Full Cost Recovery
Delivery, packaging and postage	S	N	Full Cost Recovery	Full Cost Recovery
Transcribing from tape, film or computer (per hour or pro rata)	S	N	30.00	30.00
<b>Advanced Deposits</b>				
Advanced deposit which may be required (s18(1) of Act), expressed as a percentage of the estimated charges which will be payable in excess of the application fee	S	N	25%	25%
Further advanced deposit which may be required (s18(4) of Act), expressed as a percentage of the estimated charges which will be payable in excess of the application fee. <i><b>Note:</b> For financially disadvantaged applicants or those issued with prescribed pensioner concession cards, the charge payable is reduced by 25%</i>	S	N	75%	75%
<b>Rates</b>				
Rates Instalment Scheme Fee (4 instalment option)	C	N	30.00	30.00
Rates Enquiry	C	N	26.00	26.00
Enquiry for Rates Advice – Current year	C	N	12.00	12.00
Enquiry for Rates Advice – Subsequent years	C	N	16.00	16.00
Re-print of Rates Notice	C	Y	16.00	16.00



	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>STRATEGIC AND COMMUNITY SERVICES</b>				
<b>FAMILY AND CHILDREN SERVICES</b>				
<b>Day Care Scheme</b>				
Family Day Care (FDC) – Full Day Care	C	N	2.00 /hour (max \$47 per week)	2.00 /hour (max \$47 per week)
FDC Before and After School	C	N	3.50 per day/ per child	3.50 per day/ per child
FDC Educator Levy	C	N	25.00 per week (1,300 annual)	25.00 per week (1,300 annual)
<b>Child Care Centres</b>				
<b>0-2 years of age – Permanent Booking</b> 11.5 hour day: 6.30am to 6.00pm Fee per child/day	C	N	113.00	115.00
<b>0-2 years of age – Permanent Booking</b> <b>Full Week Discount Fee (Mon-Fri)</b> 11.5 hour day: 6.30am to 6.00pm Fee per child/day	C	N	112.00	114.00
<b>0-2 years of age – Permanent Booking</b> <b>Full Week Fee (Mon-Fri)</b> 10 hour day: 7.30am to 5.30pm only Fee per child/day	C	N	111.00	113.00
<b>2-5 years of age – Permanent Booking</b> 11.5 hour day: 6.30am to 6.00pm Fee per child/day	C	N	112.00	114.00
<b>2-5 years of age – Permanent Booking</b> <b>Full Week Discount Fee (Mon-Fri)</b> 11.5 hour day: 6.30am to 6.00pm Fee per child/day	C	N	111.00	113.00
<b>2-5 years of age – Permanent Booking</b> <b>Full Week Fee (Mon-Fri)</b> 10 hour day: 7.30am to 5.30pm only Fee per child/day	C	N	110.00	112.00
<b>0-5 years of age</b> Casual Fee per child/day	C	N	117.00	119.00
Before school care per session	C	N	25.00	25.00
Vacation Care	C	N	90.00	90.00

	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>LIBRARIES</b>				
Replacement cost – lost library card	C	Y	4.00	4.00
<b>Photocopies and Printing</b>				
A4 black & white (single sided) per copy	C	Y	0.20	0.20
Double sided per copy	C	Y	0.40	0.40
A3 black & white (single sided) per copy	C	Y	0.40	0.40
Double sided per copy	C	Y	0.80	0.80
A4 colour (single sided) per copy	C	Y	1.00	1.00
Double sided per copy	C	Y	2.00	2.00
A3 colour (single sided) per copy	C	Y	2.00	2.00
Double sided per copy	C	Y	4.00	4.00
Scan and email	C	Y	0.20	0.20
Replacement cost			2.00	2.00
DVD/CD case	C	Y	3.00	3.00
DVD/CD cover (insert)	C	Y		
Library Bags	C	Y	3.00	3.00
Laminating (Staff members are not responsible for any accidents that may occur)	C	Y	1.00	1.00
A5			2.00	2.00
A4			4.00	4.00
A3				
Book Club Membership	C	Y	140.00	140.00
Lost/Damaged Item Replacement Processing Fee	C	Y	5.50	5.50
<b>KSP Library</b>				
<b>Lounge Room</b>				
Community groups (per hour)	C	Y	17.40	17.00
Commercial and Government (per hour)	C	Y	27.20	27.00
<b>Meeting Room</b>				
Community groups (per hour)	C	Y	8.20	8.00
Commercial and Government (per hour)	C	Y	16.30	15.00

	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>RECREATION AND LEISURE SERVICES</b>				
<b>Lost Keys/ Padlocks</b>				
Lost key replacement (per key)	C	Y	65.00	65.00
Lost padlock replacement (per padlock)	C	Y		130.00
Facility rekeying (per facility)	C	Y		As negotiated
<b>Function/Event Bonds</b>				
High Risk	C	Y	1,000.00	1,000.00
Major Event	C	Y		As negotiated
<b>Special Bonds</b>				
Darlington Club Bond	C	Y	500.00	500.00
<b>Parks and Public Open Space/Bonds</b>				
Major Event	C	Y	As negotiated	As negotiated
<b>Free Use – Halls, Pavilions and Recreation Centre</b>				
Mundaring District Senior Citizens Assoc. Inc. – Library (two meetings per month)	C	N/A	Free	Free
Neighbourhood Watch Scheme – Local hall or centre (one meeting per month)	C	N/A	Free	Free
Recreation Management, Advisory Committees and Representative Groups – Local hall or centre (one meeting per month)	C	N/A	Free	Free
Residents and Ratepayers and Business Associations – Local hall or centre (two meetings per month)	C	N/A	Free	Free
RSL Branches – Mundaring Hall – Anzac Day (25 April)	C	N/A	Free	Free
St. John Ambulance Assoc. – Mundaring Hall	C	N/A	Free	Free
Darlington Sport and Recreation Association Inc. (DRSA) and member groups – Darlington Oval Pavilion (one meeting per month and 10 free functions per year) to the end of their lease term	C	N/A	Free	Free
Mundaring Historical Society – Local hall or centre (one meeting per month)	C	N/A	Free	Free

Draft Fees and Charges 2023-24

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	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
Darlington Historical Society – Local hall or centre (one meeting per month)	C	N/A	Free	Free
One free 'Household Pass' to Bilgoman Aquatic Centre or Mt Helena Aquatic Centre for new Shire residents	C	N/A	Free	Free
Eastgate Church 'Community Cooking Program' – Hub of the Hills Kitchen	C	N/A	Free	Free
Local RSL Branches – Local hall or centre (one meeting per month)	C	N/A	Free	Free
Not-for-profit community groups in receipt of a Youth Engagement Partnership fund may utilise Shire facilities for delivery of programs for young people up to a maximum hire amount of \$2,000 per financial year	C	N/A	Free	Free
EMRC – Only when booked for Shire workshops and meetings	C	N/A	Free	Free
Active Aging Network meetings and activities	C	N/A	Free	Free
Mt Helena Tennis Club – Free use of Elsie Austin Oval Pavilion on match days and 2 free events/functions per year except when already booked	C	N/A	Free	Free
Boya Community Centre Foyer Exhibition Space for Mundaring Arts Centre affiliated groups	C	N/A		Free
Shire affiliated programs and events – all facilities	C	N/A		Free
<b>Free Use – Ovals and Parks</b>				
Carols by Candlelight	C	N/A	Free	Free
Juniors – Mundaring Hardcourts (incl. Primary and Secondary Schools)	C	N/A	Free	Free
Juniors – Ovals (incl. Primary and Secondary Schools)	C	N/A	Free	Free
Mundaring Rotary	C	N/A	Free	Free

	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Bilgoman Aquatic Centre</b>				
<b>Entry Fees</b>				
Adults (18 years of age & over)	C	Y	6.00	6.00
Child (5 years of age & over)	C	Y	5.00	5.00
Child (4 years of age & under)	C	N/A	Free	Free
Concession (Seniors, Pensioners, Veteran & Health Care Card Holders/High Schools)	C	Y	5.00	5.00
Spectator	C	Y	2.50	2.50
Family Pass (2 adults + 2 children)	C	Y	20.00	20.00
Companion Card	C	N/A	Free	Free
Shire of Mundaring Staff Entry	C	N/A	Free	Free
<b>School Swimming</b>				
School Students	C	Y	3.00	3.00
Teachers	C	N/A	Free	Free
One Parent at Vacation & Private Swimming	C	N/A	Free	Free
School Parent Help (max 50 per school)	C	N/A	Free	Free
One non-swimming parent at Interm, Vacation & Private Swimming	C	N/A	Free	Free
<b>Season Book of Tickets</b>				
Adult 50 tickets	C	Y	275.00	275.00
Adult 25 tickets	C	Y	140.00	140.00
Adult 10 tickets	C	Y	57.00	57.00
Child 50 tickets	C	Y	225.00	225.00
Child 25 tickets	C	Y	115.00	115.00
Child 10 tickets	C	Y	47.00	47.00
Child 8 tickets (Vac Swim)	C	Y	37.00	37.00
Concession 10 tickets	C	Y	47.00	47.00
<b>School Carnivals</b>				
<b>Half Day (9:00am to 12:00 noon or 12.30pm to 3.00pm)</b>				
Minimum Rate (up to 120 students)	C	Y	350.00	360.00
Over 120 Students – per student	C	Y	3.00	3.00
Spectator	C	Y	2.50	2.50
Teacher	C	N/A	Free	Free
School Parent Help (max 20 per school)	C	N/A	Free	Free

	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Full Day (9:00am to 3:00pm)</b>				
Minimum Rate (up to 290 students)	C	Y	850.00	870.00
Over 290 Students – per student	C	Y	3.00	3.00
Teachers	C	N/A	Free	Free
Spectators	C	Y	2.50	2.50
School Parent Help (max 20 per school)	C	N/A	Free	Free
<b>Twilight (4:00pm to 7:00pm)</b>				
Minimum Rate (up to 200 students)	C	Y	1,000.00	1,000.00
Over 200 Students – per student	C	Y	5.00	5.00
Teachers	C	N/A	Free	Free
Spectators	C	Y	2.50	2.50
Late Cancellation (less than two weeks before the event)	C	Y	350.00	350.00
School Parent Help (max 20 per school)	C	N/A	Free	Free
<b>Lane Hire</b>				
General per hour	C	Y	16.00	16.00
School per hour	C	Y	6.00	6.00
<b>Swimming School Lessons</b>				
10 Lessons including entry	C	N	145.00	145.00
Squad for one month	C	Y	100.00	100.00
Squad for half month	C	Y	75.00	75.00
Squad per session	C	Y	20.00	20.00
Stages 7, 8 & 9	C	N	120.00	120.00
Adult – 5 lessons including entry	C	N	100.00	100.00
Child – 5 lessons including entry	C	N	85.00	85.00
One on one lesson (30 minutes)	C	N	55.00	55.00
Cancellation Administration charge	C	Y	32.00	32.00
<b>Whole Facility Hire – Bilgoman Aquatic Centre</b>				
<b>October – March</b> in pool season/pool open – pool can be used (includes 1 Duty Manager and 1 Lifeguard)				
Weekdays Day Charge 9am to 4pm	C	Y	5,740.00	5,740.00
Weekend & public holidays 9am to 4pm	C	Y	6,790.00	6,790.00
Access per hour outside 9am to 4pm	C	Y	130.00	130.00

	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>April &amp; September</b> – pool can be used (includes 1 Duty Manager and 1 Lifeguard)				
Weekdays Day Charge 9am to 4pm	C	Y	1,040.00	1,040.00
Weekend & public holidays 9am to 4pm	C	Y	2,090.00	2,090.00
Access per hour outside 9am to 4pm	C	Y	130.00	130.00
<b>May – August</b> – pool cannot be used (includes 1 Duty Manager)				
Weekdays Day Charge 9am to 4pm	C	Y	1,040.00	1,040.00
Weekend & public holidays 9am to 4pm	C	Y	2,090.00	2,090.00
Access per hour outside 9am to 4pm	C	Y	63.00	63.00
<b>May – August</b> to bring pool to code so pool can be used				
Per hour charge for additional gas pool water heating	C	Y	104.00	104.00
<b>Casual Bookings</b>				
Casual Bookings (e.g. birthday parties)	C	N	Free	Free
<b>Mt. Helena Aquatic Centre</b>				
<b>Entry Fees</b>				
Adults (18 years of age & over)	C	Y	5.50	5.50
Child (5 years & over)	C	Y	4.50	4.50
Child (4 years & under)	C	N/A	Free	Free
Concession (Seniors, Pensioners, Veteran & Health Care Card Holders/High Schools)	C	Y	4.50	4.50
Spectator	C	Y	2.50	2.50
Family Pass (2 adults + 2 children)	C	Y	18.00	18.00
After School Entry Adults (18 years and over)	C	Y	2.50	2.50
After School Entry Child (5 years and over)	C	Y	2.00	2.00
After School Entry Child (4 years and under)	C	N/A	Free	Free
After School Entry Concession (Seniors, Pensioners & Health Care Card Holders)	C	Y	2.00	2.00
After School Entry Spectator	C	N/A	1.00	1.00
Companion Card	C	N/A	Free	Free



	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
Shire of Mundaring Staff Entry	C	N/A	Free	Free
One Parent at Vacation and Private Swimming	C	N/A	Free	Free
<b>Season Book of Tickets</b>				
Adult 50 tickets	C	Y	250.00	250.00
Adult 25 tickets	C	Y	127.00	127.00
Adult 10 tickets	C	Y	52.00	52.00
Child 50 tickets	C	Y	200.00	200.00
Child 25 tickets	C	Y	100.00	100.00
Child 10 tickets	C	Y	42.00	42.00
Child 8 tickets (Vac Swim)	C	Y	32.00	32.00
Concession 10 tickets	C	Y	42.00	42.00
<b>In Term School Swimming</b>				
Students	C	Y	3.00	3.00
Teachers	C	N/A	Free	Free
School Carnivals				
<b>Half Day</b> (9:00am to 12:00pm or 12:30pm to 3:00pm)				
Student	C	Y	3.00	3.00
Spectator	C	Y	2.50	2.50
Teacher	C	N/A	Free	Free
<b>Lane Hire</b>				
General per hour	C	Y	16.00	16.00
School per hour	C	Y	6.00	6.00

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
Lake Leschenaultia				
Camping				
<p><b><i>Tariff Timeframes Sites 1 – 22</i></b></p> <p><b>Low</b>  Sunday to Thursday during School Terms 2 &amp; 3  Sunday to Thursday during July School Holidays</p> <p><b>Standard</b>  Sunday to Thursday during School Terms 1 &amp; 4  Friday and Saturday during School Terms 2 &amp; 3  Sunday to Thursday during April School Holidays  Friday and Saturday during July School Holidays  Sunday to Thursday during September/October School Holidays</p> <p><b>High</b>  Friday and Saturday during School Terms 1 &amp; 4  Sunday to Thursday during Summer School Holidays  Friday and Saturday during April School Holidays  Friday and Saturday during September/October School Holidays</p> <p><b>Peak</b>  Friday and Saturday during Summer School Holidays  Easter (Good Friday to Easter Monday ) with a minimum 2 day booking  Public holiday not falling next to a weekend  Public holiday long weekend with a minimum of 2 day booking</p>				
<p><b><i>Tariff Timeframes Group Bookings</i></b></p> <p><b>Standard</b>  Sunday to Thursday during School Terms for powered Sites 1 to 13  Sunday to Thursday during School Terms for powered Sites 14 to 22</p> <p><b>High</b>  Friday and Saturday during School Terms for powered Sites 1 to 13  Friday and Saturday during School Terms for powered Sites 14 to 22</p> <p>No Group Bookings during school holidays, public holidays or Easter.</p>				

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Powered Sites (Sites 1 to 22)</b>				
<b>Site Fee (per site/per night for 2 people)</b>				
Low	C	Y	20.00	20.00
Standard	C	Y	40.00	40.00
High	C	Y	44.00	44.00
Peak	C	Y	48.00	48.00
Commercial	C	Y		As negotiated
<b>Extra adults per night (18 years and over)</b>				
Low	C	Y	6.00	6.00
Standard	C	Y	12.00	12.00
High	C	Y	13.00	13.00
Peak	C	Y	15.00	15.00
<b>Extra children per night (between 3 and 17 years)</b>				
Low	C	Y	4.00	4.00
Standard	C	Y	7.00	7.00
High	C	Y	8.00	8.00
Peak	C	Y	10.00	10.00
Children 2 years and under			Free	Free
<b>Groups Booking Sites 1 to 13</b>				
<b>Site Fee (per night)</b>				
Low	C	Y	280.00	280.00
Standard	C	Y	560.00	560.00
High	C	Y	840.00	840.00
Commercial	C	Y		As negotiated
<b>Groups Booking Sites 14 to 21</b>				
<b>Site Fee (per night)</b>				
Low	C	Y	185.00	185.00
Standard	C	Y	370.00	370.00
High	C	Y	555.00	555.00
Commercial	C	Y		As negotiated
School and Not-for-Profit Organisations (school days only)	C	Y		100.00
<b>Booking Alteration Fee</b>				
Booking Alteration Fee	C	Y	8.50	8.50
Lost key replacement (per key)	C	Y	65.00	65.00

	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Shelter Reservations</b>				
Large picnic shelter with 4 tables (per day)	C	Y	94.00	94.00
Medium picnic shelter with 2 tables (per day)	C	Y	73.00	73.00
Small picnic shelter with 1 table (per day)	C	Y	47.00	47.00
<b>Function Area Reservation</b>				
Lawn area 1,2 or 3 (per day)	C	Y	166.00	166.00
Other areas	C	Y		As negotiated
<b>Other</b>				
Firewood (per bag)	C	Y	16.00	16.00
<b>Canoe and SUPs</b>				
Canoe and SUP hire (per hour)	C	Y	26.00	26.00
Canoe and SUP hire (per ½ hour)	C	Y	16.00	16.00
School (per student/per session)	C	Y	4.00	4.00
Group booking outside canoe hire hours (per session, maximum of 10 water craft, additional charges at regular rate for extra water craft)	C	Y	165.00	165.00
Supervision of group booking outside normal canoe hire operating hours (per hour, minimum 2 hours)	C	Y	60.00	60.00
<b>Outdoor Playing Surfaces</b>				
<b>Tennis Courts</b>				
Casual Hire (per court/per hour)	C	Y	9.80	9.80
Hire to Coaches (per court/per hour)	C	Y	28.00	28.00
<b>Mundaring Hard Courts</b>				
Senior (per player/per season)	C	Y	26.00	26.00
Junior	C	N/A	Free	Free
Lighting (senior or junior) (per hour)	C	Y	18.30	18.30
Casual Hire (per court/per hour)	C	Y	14.00	14.00

	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Swap Meet</b>				
<b>Note: These are to be held at the Mundaring Recreation Ground Car Park.</b> <i>Fees entitles the hirer use of the car park area, access to public toilets at Mundaring Pavilion and to the electrical outlets in the car park.</i>				
Fee per event	C	Y	220.00	220.00
<b>Ovals and Reserves</b>				
Oval and Reserve Hire Rate	C	Y	31.00	31.00
Oval and Reserve Major Event	C	Y		As negotiated
<b>Definitions:</b>				
<b>Senior</b> A senior player is 19 years or older, or a younger person playing in a senior team.				
<b>Junior</b> In order to be eligible for a junior rate, players must be competing in a recognised junior competition, where the majority of players are 18 years and younger.  Any free use does not extend to any applicable lighting charges which may be incurred.				
<b>Player Fees:</b>				
<b>Inclusions in Seasonal Team Fees</b>				
A seasonal team fee entitles Sporting Groups: Use of oval for all home game fixtures/competitions; Use of oval for training sessions; Use of pavilion for home fixtures/competitions; Use of pavilion on designated training nights if requested and available; Use of oval and pavilion for one Registration Day and one combined Annual General Meeting/end of season windup.				
Sporting Groups need to book the relevant facilities (e.g. oval, hardcourt, pavilion) for their activities to secure them. Sporting Groups are charged Administration Booking Fees for booking Registration Day, Annual General Meeting/End of Season Windup and any additional facility bookings.				
All other Sporting Group activities are to be charged at the hourly community rate for the relevant facility (oval and pavilion). These may include but are not limited to: Pavilion use on away game fixtures; Fundraising activities (unless this occurs during their booking for a home game fixture); and Sporting carnivals in addition to normal season seasonal fixtures.				
The exception is Eastern Hills Little Athletics which have an approved arrangement that their fixtures be Friday night (as Saturday nights is not available).				

	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Oval Categories</b>				
<u>Tier 1</u> Brown Park Upper Oval, Chidlow Oval, Harry Riseborough Upper Oval, Helena Valley/Boya Oval, Mundaring Oval.				
<u>Tier 2</u> Brown Park Lower Oval, Darlington Oval, Glen Forrest Oval, Harry Riseborough Lower Oval, Mt Helena/Elsie Austin Oval, Parkerville Oval, Sawyers Valley Oval				
<b>Payment Terms</b> 60 days from invoice to allow club registrations and collection of memberships fees.				
<b>Baseball/Softball</b>				
Tier 1 Oval – competitions and training (per team/per season)	C	Y	740.00	740.00
Tier 1 Oval – competitions, no training (per team/per season)	C	Y	370.00	370.00
Tier 2 Oval – competitions and training (per team/per season)	C	Y	610.00	610.00
Tier 2 Oval – competitions, no training (per team/per season)	C	Y	310.00	310.00
Junior	C	N/A	Free	Free
<b>Cricket</b>				
Tier 1 Oval – competitions and training (per team/per season)	C	Y	890.00	890.00
Tier 1 Oval – competitions, no training (per team/per season)	C	Y	440.00	440.00
Tier 2 Oval – competitions and training (per team/per season)	C	Y	730.00	730.00
Tier 2 Oval – competitions, no training (per team/per season)	C	Y	380.00	380.00
Junior	C	N/A	Free	Free
<b>Football (AFL)</b>				
Tier 1 Oval – competitions and training (per team/per season)	C	Y	1,480.00	1,480.00
Tier 1 Oval – competitions, no training (per team/per season)	C	Y	730.00	730.00
Tier 2 Oval – competitions and training (per team/per season)	C	Y	1,210.00	1,210.00
Tier 2 Oval – competitions, no training (per team/per season)	C	Y	620.00	620.00
Junior	C	N/A	Free	Free

Draft Fees and Charges 2023-24

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	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Football (Rugby)</b>				
Tier 1 Oval – competitions and training (per team/per season)	C	Y	1,260.00	1,260.00
Tier 1 Oval – competitions, no training (per team/per season)	C	Y	620.00	620.00
Tier 2 Oval – competitions and training (per team/per season)	C	Y	1,030.00	1,030.00
Tier 2 Oval – competitions, no training (per team/per season)	C	Y	530.00	530.00
Junior	C	N/A	Free	Free
<b>Football (Soccer)</b>				
Tier 1 Oval – competitions and training (per team/per season)	C	Y	890.00	890.00
Tier 1 Oval – competitions, no training (per team/per season)	C	Y	440.00	440.00
Tier 2 Oval – competitions and training (per team/per season)	C	Y	730.00	730.00
Tier 2 Oval – competitions, no training (per team/per season)	C	Y	380.00	380.00
Junior	C	N/A	Free	Free
<b>Grid Iron</b>				
Tier 1 Oval – competitions and training (per team/per season)	C	Y	1,480.00	1,480.00
Tier 1 Oval – competitions, no training (per team/per season)	C	Y	730.00	730.00
Tier 2 Oval – competitions and training (per team/per season)	C	Y	1,210.00	1,210.00
Tier 2 Oval – competitions, no training (per team/per season)	C	Y	620.00	620.00
Junior	C	N/A	Free	Free
<b>Hockey</b>				
Tier 1 Oval – competitions and training (per team/per season)	C	Y	890.00	890.00
Tier 1 Oval – competitions, no training (per team/per season)	C	Y	440.00	440.00
Tier 2 Oval – competitions and training (per team/per season)	C	Y	730.00	730.00
Tier 2 Oval – competitions, no training (per team/per season)	C	Y	380.00	380.00
Junior	C	N/A	Free	Free



	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Other Sports</b>				
Team fees for sports not currently listed in the Fees and Charges will be calculated on the standard number of players on the field, plus 10%, multiplied by the fees listed below, rounded up to the nearest \$10.				
Tier 1 Oval – competitions and training (per player)	C	Y	73.70	73.70
Tier 1 Oval – competitions, no training (per player)	C	Y	36.10	36.10
Tier 1 Oval – competitions and training (per player)	C	Y	60.40	60.40
Tier 2 Oval – competitions, no training (per player)	C	Y	31.00	31.00
Junior	C	N/A	Free	Free
<b>Ovals and Reserves Lighting (charge per hour)</b>				
Brown Park Upper Oval	C	Y	12.10	12.10
Brown Park Lower Oval	C	Y	6.60	6.60
Chidlow Oval	C	Y	6.60	6.60
Darlington Oval	C	Y	5.50	5.50
Glen Forrest Oval	C	Y	5.50	5.50
Harry Riseborough Upper Oval	C	Y	12.10	12.10
Harry Riseborough Lower Oval	C	Y	6.60	6.60
Helena Valley/Boya Oval	C	Y	12.10	12.10
Mt Helena Oval/Elsie Austin Oval	C	Y	7.70	7.70
Mundaring Oval	C	Y	12.10	12.10
Parkerville Oval	C	Y	12.10	12.10
Sawyers Valley Oval	C	Y	12.10	12.10
Sculpture Park	C	Y	Free	Free

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Hall Hire</b>				
<b>Definitions</b>				
<b>Community Groups</b> Groups or individuals that undertake activities that do not generate income for personal profit or are an incorporated body or recognised as not-for-profit groups.				
<b>Commercial and Government Hire</b> Groups or individuals that generate income for personal payment or profit and State/Federal Government Agencies.				
<b>Functions</b> A booking is classified as function at the Shire's discretion. Factors considered include, but are not limited to: Length of booking; Number of attendees; and Type of activity.  A function rate provides for up to a 6 hour booking, with every additional hour booked beyond 6 hours charged at the relevant hourly rate.  All set up and pack up time will be charged.				
Casual booking fee per booking (non-refundable)	C	Y	8.90	8.90
Booking alteration fee (after use of 2 free changes per month, non-refundable)	C	Y	8.90	8.90
Regular or seasonal user booking fee – per annum charge	C	Y	20.90	20.90
Whole of Facility Additional Cleaning	C	Y	170.00	170.00
Minor additional cleaning (per staff member/ per hour)	C	Y		40.00
<b>The Hub of the Hills</b>				
<b>Main Hall</b>				
Community groups (per hour)	C	Y	11.00	11.00
Commercial and Government (per hour)	C	Y	25.40	25.40
<b>Utility Room</b>				
Community groups (per day)	C	Y	25.90	25.90
Commercial and Government (per day)	C	Y	74.70	74.70

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Annexe, Dining Room</b>				
Community groups (per hour)	C	Y	7.90	7.90
Commercial and Government (per hour)	C	Y	19.60	19.60
<b>Functions (Whole Facility)</b>				
Community groups (per function)	C	Y	360.00	360.00
Commercial and Government (per function)	C	Y	420.00	420.00
<b>Main Hall/Dining Hall PA System Hire</b>				
Community groups (per function)	C	Y	25.00	25.00
Commercial and Government (per function)	C	Y	35.90	35.90
<b>Kitchen</b>				
Community groups (per hour)	C	Y	16.20	16.20
Commercial and Government (per hour)	C	Y	27.90	27.90
<b>Chidlow Professional Rooms</b>				
Community groups (per hour)	C	Y	7.50	7.50
Commercial and Government (per hour)	C	Y	16.40	16.40
<b>Swan View Youth Centre</b>				
<b>Main Hall</b>				
Community groups (per hour)	C	Y	10.10	10.10
Commercial and Government (per hour)	C	Y	25.50	25.50
<b>Lounge Alfresco Kitchen</b>				
Community groups (per hour)	C	Y	7.90	7.90
Commercial and Government (per hour)	C	Y	19.60	19.60
<b>Computer Room</b>				
Community groups (per hour)	C	Y	8.70	8.70
Commercial and Government (per hour)	C	Y	20.50	20.50
<b>Consulting Room</b>				
Community groups (per hour)	C	Y	6.30	6.30
Commercial and Government (per hour)	C	Y	15.60	15.60
Long term bookings	C	Y		As negotiated

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Function</b>				
Community groups (per function)	C	Y	340.00	340.00
Commercial and Government (per function)	C	Y	420.00	420.00
<b>Whole of Facility</b>				
Community groups (per hour)	C	Y		25.50
Commercial and Government (per hour)	C	Y		55.00
<b>Brown Park</b>				
<b>Main Hall</b>				
Community groups (per hour)	C	Y	17.10	17.10
Commercial and Government (per hour)	C	Y	35.10	35.10
Functions (per function)	C	Y	520.00	520.00
<b>Lesser Hall</b>				
Community groups (per hour)	C	Y	12.60	12.60
Commercial and Government (per hour)	C	Y	29.90	29.90
Functions (per function)	C	Y	460.00	460.00
<b>Bruce Douglas Pavilion</b>				
Community groups (per hour)	C	Y	12.60	12.60
Commercial and Government (per hour)	C	Y	29.90	29.90
Functions (per function)	C	Y	460.00	460.00
<b>Committee Room</b>				
Community groups (per hour)	C	Y	10.00	10.00
Commercial and Government (per hour)	C	Y	21.50	21.50
Functions (per function)	C	Y	320.00	320.00
<b>Programs</b>				
Netball (per team/per game)	C	Y	74.80	74.80
Seniors Social Club (per person/per day)	C	Y	3.90	3.90

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Boya Community Centre</b>				
<b>Halls 1 and 2 Combined</b>				
Community groups (per hour)	C	Y	48.80	48.80
Commercial and Government (per hour)	C	Y	75.90	75.90
Function rate Community groups	C	Y	720.00	720.00
Function rate Commercial and Government	C	Y	970.00	970.00
<b>Hall 1 or Hall 2</b>				
Community groups (per hour)	C	Y	24.50	24.50
Commercial and Government (per hour)	C	Y	38.00	38.00
Function rate community groups	C	Y	360.00	360.00
Function rate Commercial and Government	C	Y	490.00	490.00
<b>Kiosk</b>				
Community groups (per hour)	C	Y	10.90	10.90
Commercial and Government (per hour)	C	Y	27.20	27.20
<b>Foyer Exhibition Space</b>				
Mundaring Arts Centre Affiliated Group				Free
Community groups (per day)	C	Y		10.00
Commercial and Government (per day)	C	Y		25.00
<b>Equipment Hire</b>				
Projector hire (per hour)	C	Y	54.20	54.20
Projector hire (per function)	C	Y	170.00	170.00
PA and microphone			<i>Included in room hire</i>	<i>Included in room hire</i>

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Community Halls</b>				
<b>Mundaring Main Hall, Darlington Main Hall, Glen Forrest Hall and Parkerville Hall</b>				
Community groups (per hour)	C	Y	10.10	10.10
Commercial and Government (per hour)	C	Y	23.40	23.40
Functions (per function)	C	Y	340.00	340.00
<b>Wooroloo Hall</b>				
Community groups (per hour)	C	Y	8.60	8.60
Commercial and Government (per hour)	C	Y	21.70	21.70
Functions (per function)	C	Y	300.00	300.00
<b>Mundaring Lesser Hall, Darlington Lesser Hall and Sawyers Valley Hall</b>				
Community groups (per hour)	C	Y	8.00	8.00
Commercial and Government (per hour)	C	Y	19.80	19.80
Functions (per function)	C	Y	270.00	270.00
<b>Darlington Hall Mezzanine Floor</b>				
Community groups (per hour)	C	Y	6.30	6.30
Commercial and Government (per hour)	C	Y	13.90	13.90
Functions (per function)	C	Y	210.00	210.00
<b>Sporting Pavilions</b>				
<b>Harry Riseborough Oval Pavilion</b>				
Community groups (per hour)	C	Y	10.10	10.10
Commercial and Government (per hour)	C	Y	23.80	23.80
Functions (per function)	C	Y	340.00	340.00
<b>Chidlow Oval Pavilion</b>				
Community groups (per hour)	C	Y	10.10	10.10
Commercial and Government (per hour)	C	Y	21.70	21.70
Functions (per function)	C	Y	440.00	440.00
<b>Meeting Room</b>				
Community groups (per hours)	C	Y		7.50
Commercial and Government (per hour)	C	Y		16.40

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Darlington Oval Pavilion</b>				
<b>Main Hall/Function room</b>				
Community groups (per hour)	C	Y	10.10	10.10
Commercial and Government (per hour)	C	Y	25.00	25.00
Function rate – Community groups	C	Y	340.00	340.00
Function rate – Commercial and Government	C	Y	390.00	390.00
<b>Mundaring Oval Pavilion</b>				
Community groups (per hour)	C	Y	12.60	12.60
Commercial and Government (per hour)	C	Y	25.00	25.00
Functions (per function)	C	Y	420.00	420.00
<b>Elsie Austin Oval Pavilion</b>				
Community groups (per hour)	C	Y	12.60	12.60
Commercial and Government (per hour)	C	Y	25.00	25.00
Functions (per function)	C	Y	420.00	420.00
<b>Parkerville Oval Pavilion</b>				
Community groups (per hour)	C	Y	10.10	10.10
Commercial and Government (per hour)	C	Y	19.80	19.80
Functions (per function)	C	Y	340.00	340.00
<b>Change Rooms and Toilets</b>				
Community groups (per hour)	C	Y	6.30	6.30
Commercial and Government (per hour)	C	Y	11.60	11.60
<b>Council Civic Area</b>				
Community Day between 8:30am to 4:30pm (per hour)	C	Y	28.20	28.20
Commercial/Private Day between 8:30am to 4:30pm (per hour)	C	Y	60.70	60.70
<b>Perth Hills Mundaring Visitor Centre</b>				
<b>Sale Item</b>				
Commercial souvenirs	C	Y	Cost + up to 100%	Cost + up to 100%



	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
Participation in tourism promotional campaigns	C	Y	Cost + up to 10%	Cost + up to 10%
Brochure Racking for 12 months for businesses outside Shire of Mundaring	C	Y	60.00	60.00
<b>Promotional Activities</b>				
Networking/Sundowner events	C	Y	Negotiable	Negotiable
<b>Mundaring Arena</b>				
<b>Sports Courts – Community Competition (per court/per game)</b>				
<b>Basketball</b>				
Senior	C	Y	44.00	44.00
Junior	C	Y	30.00	30.00
<b>Netball</b>				
Senior	C	Y	51.00	51.00
Junior	C	Y	34.00	34.00
<b>Indoor Hockey</b>				
Senior	C	Y	44.00	44.00
Junior	C	Y	30.00	30.00
<b>Indoor Soccer</b>				
Senior	C	Y	44.00	44.00
Junior	C	Y	30.00	30.00
<b>Volleyball</b>				
Senior	C	Y	44.00	44.00
Junior	C	Y	30.00	30.00
<b>Badminton</b>				
Senior	C	Y	13.00	13.00
Junior	C	Y	9.00	9.00
<b>Sports Courts – District/Regional/State Level Timed Competition (per court/per game)</b>				
Senior	C	Y	63.00	63.00
Junior	C	Y	42.00	42.00
<b>Sports Courts – Training (per court/per hour)</b>				
Senior teams	C	Y	26.00	26.00
Junior teams	C	Y	21.00	21.00
Individuals – senior	C	Y	6.00	6.00
Individuals – junior	C	Y	4.00	4.00

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Sports Courts – General Hire (per court/per hour)</b>				
Commercial	C	Y	61.00	61.00
Community	C	Y	44.00	44.00
Sports court clean	C	Y	42.00	42.00
<b>Sports Hall Function – 2 sports courts</b>				
Commercial function	C	Y	1,150.00	1,150.00
Community function	C	Y	660.00	660.00
School function (between 8:30am and 3:30pm school days, per hall/ per hour)	C	Y		35.00
Special event	C	Y	As negotiated	As negotiated
<b>School Hire</b>				
Court hire (per court/per hour) Between 8:30am and 3:30pm school days	C	Y	11.00	11.00
Bendigo Room (per hour) Between 8:30am and 3:30pm school days	C	Y	16.00	16.00
Bendigo Room (Function) Between 8:30am and 3:30pm school days	C	Y	210.00	210.00
Committee Room (per hour) Between 8:30am and 3:30pm school days	C	Y	6.00	6.00
Graduation Ceremony Entire facility 10:00am to 10:00pm	C	Y	660.00	660.00
<b>Bendigo Room</b>				
Commercial (per hour)	C	Y	74.00	74.00
Community (per hour)	C	Y	37.00	37.00
Commercial function	C	Y	600.00	600.00
Community function	C	Y	380.00	380.00
<b>Committee Room</b>				
Commercial (per hour)	C	Y	20.00	20.00
Community (per hour)	C	Y	10.00	10.00
<b>Whole Facility Hire</b>	C	Y	As negotiated	As negotiated

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Kiosk</b>				
Use of Kiosk by commercial operators (per hour)	C	Y	11.00	11.00
Kiosk clean (per hour)	C	Y	42.00	42.00
<b>Equipment Hire</b>				
Projector hire (per hour)	C	Y	50.00	50.00
Projector hire (per function)	C	Y	150.00	150.00
PA and microphone			Included in room hire	Included in room hire
Fixed sport equipment			Included in court hire	Included in court hire
Chairs and tables			Included in hire	Included in hire
Setup fee (per staff member/per hour)	C	Y	40.00	40.00
<b>Signage Advertising</b>				
Foyer LCD screen – per slide for 12 months (does not include graphic design of slide)	C	Y	150.00	150.00
Sports Hall Large Format Signs – 1 sign for 12 months (does not include graphic design or production of sign)	C	Y	1,500.00	1,500.00

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>STATUTORY SERVICES</b>				
<b>COMMUNITY SAFETY</b>				
<b>Dog Registration</b>				
<b>Unsterilised Dog</b>				
Annual fee	S	N	50.00	50.00
Three yearly fee	S	N	120.00	120.00
Lifetime	S	N	250.00	250.00
<b>Sterilised Dog</b>				
Annual fee	S	N	20.00	20.00
Three yearly fee	S	N	42.50	42.50
Lifetime	S	N	100.00	100.00
Kennel Licence Fee	S	N	200.00	200.00
<b>Note: Pensioner as defined in <i>Rates and Charges (Rebates and Deferments) Act 1992</i> are charged at 50% of the fees shown above and Working dogs are charged 25% of the fees shown above.</b>				
<b>Note: Assistance dogs, as defined under Section 8 of the <i>Dog Act 1976</i>, are registered at no charge.</b>				
<b>Dangerous Dogs</b>				
Sign	C	N	25.50	25.50
Collars – extra small	C	N	32.00	32.00
Collars – small	C	N	35.50	35.50
Collars – medium (55cm)	C	N	43.50	43.50
Collars – medium (65cm)	C	N	51.50	51.50
Collars – medium (70cm)	C	N	56.50	56.50
Collars – large (65cm)	C	N	57.00	57.00
Collars – large (75cm)	C	N	64.00	64.00
Statutory Inspection Fee	S	N	100.00	100.00
<b>Cat Registration</b>				
<b>Sterilised Cat</b>				
Initial registration if after 31 May	S	N	10.00	10.00
Annual fee	S	N	20.00	20.00
Three years	S	N	42.50	42.50
Lifetime	S	N	100.00	100.00
Breeding cat per year	S	N	100.00	100.00
<b>Note: Pensioner are charged at 50% of the fees shown above.</b>				

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Pound Fees</b>				
<b>Cats/Dogs</b>				
Impounding Fee plus	C	N	125.00	125.00
Daily maintenance	C	N	15.00	15.00
Microchipping	C	N	40.00	40.00
Sale of cats/dogs (includes microchip)	C	N	75.00	75.00
Application for exemption of limitation of number of dogs/cats	C	Y	100.00	100.00
<b>Impounded Vehicles</b>				
Impoundment of vehicle (towage fee)	C	Y	205.00	205.00
<b>Stock</b>				
<b>Definition</b> as per <i>Local Government (Miscellaneous Provisions) Act 1960</i> : Cattle (referred to as “Stock” in this schedule) – entire horses, mules, asses, camelids, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams, pigs, wethers, ewes, lambs and goats.				
Costs to engage the services of contractors for the transportation of stock will be charged in addition to the costs hereunder.				
<b>Impounded between 7:00am and 5:30pm</b>				
<b>Stock 1 to 10 Head of Stock</b>				
All stock (excluding sheep, goats and pigs)	C	N	150.00	150.00
Sheep, goats and pigs	C	N	125.00	125.00
<b>Stock 11 to 50 Head of Stock</b>				
All stock (excluding sheep, goats and pigs)	C	N	300.00	300.00
Sheep, goats and pigs	C	N	250.00	250.00
<b>Stock per head in excess of 50</b>				
All stock (excluding sheep, goats and pigs)	C	N	20.00	20.00
Sheep, goats and pigs	C	N	20.00	20.00
<b>Sustenance Fee (per head)</b>				
All stock (excluding sheep, goats and pigs)	C	N	20.00	20.00
Sheep, goats and pigs	C	N	20.00	20.00

	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Impounded between 5:30pm and 7:00am</b>				
<b>Stock 1 to 10 Head of Stock</b>				
All stock (excluding sheep, goats and pigs)	C	N	225.00	225.00
Sheep, goats and pigs	C	N	200.00	200.00
<b>Stock 11 to 50 Head of Stock</b>				
All stock (excluding sheep, goats and pigs)	C	N	450.00	450.00
Sheep, goats and pigs	C	N	400.00	400.00
<b>Stock per head in excess of 50</b>				
All stock (excluding sheep, goats and pigs)	C	N	20.00	20.00
Sheep, goats and pigs	C	N	20.00	20.00
<b>Sustenance Fee (per head)</b>				
All stock (excluding sheep, goats and pigs)	C	N	20.00	20.00
Sheep, goats and pigs	C	N	20.00	20.00
<b>HEALTH SERVICES</b>				
<b>Caravan Parks and Camping Grounds</b>				
Minimum annual licence	S	N	200.00	200.00
Long stay site (per site)	S	N	6.00	6.00
Short stay site (per site)	S	N	6.00	6.00
Camp site (per site)	S	N	3.00	3.00
Overflow site (per site)	S	N	1.50	1.50
Transfer of Licence	S	N	100.00	100.00
Administration fee for late renewal	S	N	20.00	20.00
Temporary licence – minimum \$100	S	N	Pro Rata	Pro Rata
<b>Commercial Premises</b>				
Skin penetration establishments	C	N	50.00	50.00
Lodging houses	C	N	50.00	50.00

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Food Premises</b>				
Application to Construct or Establish a Food Business (includes an inspection, notification/registration and the annual food business fee for the remainder of the financial year)	C	N	200.00	200.00
Notification of Change of Ownership/Business Details	C	N	50.00	50.00
Application to Alter a Food Business (includes business relocation)	C	N	150.00	150.00
Annual Food Business Fee – Very Low Risk (received by 15 August)	C	N	100.00	100.00
Annual Food Business Fee – Low Risk (received by 15 August)	C	N	150.00	150.00
Annual Food Business Fee – Medium Risk (received by 15 August)	C	N	250.00	250.00
Annual Food Business Fee – High Risk (received by 15 August)	C	N	350.00	350.00
Annual Food Business Fee – Very Low Risk (received after 15 August)	C	N	120.00	120.00
Annual Food Business Fee – Low Risk (received after 15 August)	C	N	170.00	170.00
Annual Food Business Fee – Medium Risk (received after 15 August)	C	N	270.00	270.00
Annual Food Business Fee – High Risk (received after 15 August)	C	N	370.00	370.00
Inspection of Premises on Request	C	N	100.00	100.00
<b>Onsite Effluent Disposal</b>				
<i>Note: Both fees are charged at the time of application.</i>				
Application to Construct or Install an Apparatus for the Treatment of Sewage	S	N	118.00	118.00
Permit to Use Apparatus	S	N	118.00	118.00
<b>Pet Meat Premises</b>				
Notification of conduct of business at animal food processing premises and retail pet meat shops (includes annual inspection fee for the remainder of the financial year)	C	N	70.00	70.00



	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
Annual inspection of animal food processing premises and retail pet meat shops (financial year)	C	N	50.00	50.00
<b>Poultry</b>				
Annual Licence – Poultry Farming (calendar year)	S	N	298.00	298.00
Annual Licence – Poultry Processing (calendar year)	S	N	298.00	298.00
Application to Keep a Rooster on Residential Zoned Land	C	N	35.00	75.00
<b>Rainwater/Bore Water Sampling</b>				
<b>Note:</b> This service is only offered if no scheme water is available and is based on a calendar year.				
Bacteriological sample (first two samples when coordinated with other routine sampling)	C	N	0.00	0.00
Bacteriological sample (third and subsequent samples when coordinated with other routine sampling)	C	N	50.00	50.00
Bacteriological sample (any sample that is not coordinated with other routine sampling)	C	N	100.00	100.00
<b>Aquatic Facilities</b>				
Annual surveillance fee – Aquatic facility open for full calendar year	C	N	350.00	350.00
Annual surveillance fee – Aquatic facility open seasonally	C	N	200.00	200.00
<b>Traders and Stallholders</b>				
<b>Vendors on Non-Shire Land (no limit on number of days per week)</b>				
<b>Note:</b> This is not for event trading unless approved by Shire				
Food vendor – annual	C	N	550.00	550.00
Food vendor – day	C	N	40.00	40.00
Not-for-profit food vendor	C	N	0.00	0.00

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Mobile Vendors on Shire Land (calendar year)</b>				
<i>Note: This is not for event trading unless approved by Shire</i>				
Application fee (deducted from permit if approved)	C	N		40.00
Annual (per weekday)	C	N	260.00	260.00
Annual (per weekend day)	C	N	520.00	520.00
6 Monthly (per weekday)	C	N	150.00	150.00
6 Monthly (weekend day)	C	N	300.00	300.00
Quarterly (per weekday)	C	N	75.00	75.00
Quarterly (per weekend day)	C	N	150.00	150.00
Day (weekday)	C	N	25.00	25.00
Day (weekend day)	C	N	40.00	40.00
<b>Event Permits (calendar year)</b>				
Annual (food)	C	N	180.00	180.00
Six monthly (food)	C	N	120.00	120.00
Quarterly (food)	C	N	70.00	70.00
Day/Event (food)	C	N	40.00	40.00
Non-food	C	N	0.00	0.00
Amusements (engaged by event organiser to provide free service to patrons)	C	N	0.00	0.00
Amusements: Day/Event (operator charges patron for use) <i>Each amusement device is to be on its own application for permit, not applied for in bulk.</i>	C	N	40.00	40.00
<b>Regular Fundraising Event Permit – covers all stalls (fee paid by event organiser)</b>				
Not-for-profit – between 8 and 15 events per year (monthly not-for-profit events run by not-for-profit groups)	C	N	600.00	600.00
<b>Noise</b>				
Application for <i>Environmental Protection (Noise) Regulations</i> (R.13) exemptions – public works (roads etc.)	C	N	50.00	75.00
Application for <i>Environmental Protection (Noise) Regulations</i> (R.13) exemptions – all other works	C	N	150.00	150.00

	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
Application for <i>Environmental Protection (Noise) Regulations</i> (R.18(6)) – Approval for sporting, cultural and entertainment events (more than 60 days before event)	S	N	1,000.00	1,000.00
Application for <i>Environmental Protection (Noise) Regulations</i> (R.18(6)) – Approval for sporting, cultural and entertainment events (less than 60 days before event)	S	N	1,250.00	1,250.00
Application for <i>Environmental Protection (Noise) Regulations</i> (R.19(B)) – Approvals for sporting, cultural and entertainment events	F	N	CEO discretion up to \$15,000	CEO discretion up to \$15,000
<b>Other Services (site attendance/administration/applications)</b>				
After hours consultation (hourly rate) (i.e. noise monitoring)	C	N	100.00	100.00
Food Declared Unfit for Human Consumption	C	N	100.00	100.00
Section 39 Certificate ( <i>Liquor Control Act</i> )	C	N	100.00	100.00
Temporary accommodation	C	N	50.00	100.00
Proving written health advice	C	N		73.00
Written report for a settlement agency	C	N	22.00	22.00
<b>BUILDING SERVICES</b>				
<b>All fees that are not prescribed in this schedule are in accordance with the <i>Building Regulations Act 2012</i> as modified from time to time.</b>				
<b>Applications for Building and Demolition Permits</b>				
Uncertified Application for a Building Permit (Class 1a and 10) (s.16(1)). 0.32% of value of building work minimum \$110	S	N	110.00	110.00
Certified Application for Class 1 and 10 building or incidental structure (s.16(1)). 0.19% of the value of building work, minimum \$110	S	N	110.00	110.00
Certified Application for Class 2 – 9 building or incidental structure (s.16(1)). 0.09% of the value of building work, minimum \$110	S	N	110.00	110.00

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
Application for Demolition Permit Class 1 and 10 building or incidental structure (s.16 (1))	S	N	110.00	110.00
Application for Demolition Permit Class 2 – 9 building (s.16(1)). Each storey \$110	S	N	110.00	110.00
Application to extend time during which a Building or Demolition Permit has effect (s.32(3)(f))	S	N	110.00	110.00
<b>Applications for Occupancy Permits and Building Approval Certificates</b>				
Application for Occupancy Permit for a completed building (s.46)	S	N	110.00	110.00
Application for Occupancy Permit for an incomplete building (s.47)	S	N	110.00	110.00
Application for modification of an Occupancy Permit for additional use of a building on a temporary basis (s.48)	S	N	110.00	110.00
Application for replacement Occupancy Permit for permanent change of the building use or classification (s.49)	S	N	110.00	110.00
Application for Occupancy Permit for a building in respect of which unauthorised work has been done (s.51(2)). 0.18% of value of building work minimum \$110	S	N	110.00	110.00
Application for a Building Approval Certificate for a building in respect of which unauthorised work has been done (s.51(3)). 0.38% of value of building work minimum \$110	S	N	110.00	110.00
Application to replace an Occupancy Permit for an existing building (s.52(1))	S	N	110.00	110.00
Application for Building Approval Certificate for an existing building or an incidental structure where unauthorised has not been done (s.52(2))	S	N	110.00	110.00
Application to extend time during which an Occupancy Permit or Building Approval Certificate has effect (s.65(3)(a))	S	N	110.00	110.00

	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Construction Training Fund Levy (CTF)</b>				
<b>All construction, demolition and maintenance works with a value of more than \$20,000 (incl GST)</b>				
Under \$20,000	S	N	Nil	Nil
Over \$20,000	S	N	0.2% of est. contract sum	0.2% of est. contract sum
<b>Building Services Levy (BSL)</b>				
Building Permit Over \$45,000 = 0.137% of work value Under \$45,000 = \$61.65	S	N	61.65	61.65
Demolition Permit Over \$45,000 = 0.137% of work value Under \$45,000 = \$61.65	S	N	61.65	61.65
Occupancy Permit or Building Approval Certificate for approved Building work under s47, 49, 50 or 52 of the <i>Building Act</i>	S	N	61.65	61.65
Occupancy Permit or Building Approval Certificate for approved building work under s51 of the <i>Building Act</i> . Over \$45,000 = 0.274% of work value Under \$45,000 = \$123.30	S	N	123.30	123.30
<b>Certification Fees</b>				
Certificate of Design Compliance Class 2 – 9 buildings (\$250,000 or less)	C	N	400.00	400.00
Certificate of Design Compliance Class 2 – 9 buildings (over \$250,000) 0.15% of estimated value of building work but not less than \$400	C	N	400.00	400.00
Certificate of Building Compliance for Built Strata (per unit)	C	Y	250.00	250.00
Request to provide Certificate of Construction Compliance	C	Y	250.00	250.00
Request to provide Certificate of Building Compliance	C	Y	250.00	250.00
<b>Other Applications/Fees</b>				
Battery Powered Smoke Alarms ( <i>Building Regulations 2012</i> – Regulation 61)	S	N	179.40	179.40

	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
Amended plan assessment fee Residential Class 1 – 10 buildings	C	Y	100.00	100.00
Amended plan assessment fee Commercial Class 2 – 9 buildings	C	Y	200.00	200.00
<b>Inspection of Private Swimming Pool/Spa Barriers</b>				
Annual fee per Swimming Pool/Spa Barrier ( <i>Building Regulations 2012 – Regulation 53</i> )	S	N	25.00 (annual charge)	35.00 (annual charge)
Additional Inspection fee per Swimming Pool/Spa Barrier	C	N	77.00	100.00
Swimming Pool/Spa Barrier Inspection ( <i>Building Regulations 2012 – Regulation 28</i> )	C	N	77.00	100.00
<b>PLANNING SERVICES</b>				
<b>All fees that are not prescribed in this schedule are in accordance with the <i>Planning and Development Regulation 2009 (Part 7 Local Government Planning Charges)</i> as modified from time to time.</b>				
<b>Section 40 Certificate</b>	C	N	250.00	250.00
<b>Advertising of Planning Applications</b>				
Up to and including 5 letters	C	N	35.00	35.00
6 to 10 letters	C	N	75.00	75.00
11 to 50 letters	C	N	100.00	100.00
51 to 100 letters	C	N	200.00	200.00
101 to 150 letters	C	N	300.00	300.00
More than 150 letters	C	N	400.00	400.00
Newspaper Advertising	C	N	Full cost recovery	Full cost recovery
Sign on site ( <i>Planning and Development Regulations 2015 clause 64(a)</i> )	C	N	150.00	150.00
<b>Minor Planning Approval Modifications</b>	C	N	100.00	100.00
<b>Copy of Certificate of Title for Planning Application</b>	C	N	30.00	30.00

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
Development Applications				
Determination of Development Application (other than for an Extractive Industry) where the estimated cost of the development excl. GST is:				
a) not more than \$50,000	S	N	As per the <i>Planning Regulations Act 2009</i> (Schedule 2 of fees)	
b) more than \$50,000 but no more than \$500,000	S	N		
c) more \$500,000 but not more than \$2.5 million	S	N		
d) more than \$2.5 million but not more than \$5 million	S	N		
e) more that \$5 million but not more than \$21.5 million	S	N		
f) more than \$21.5 million	S	N		
Determination of Development Application for Building Envelopes				
Nomination of building envelope A letter of justification and scaled site plan showing existing and proposed envelopes	C	N	147.00	147.00
Relocation of building envelope A letter of justification and scaled site plan, showing the existing and proposed envelopes	C	N	147.00	147.00
Determination of Development Application for Home Occupation/Home Business/Cottage Industry				
Initial application for determination of a home occupation/home business/cottage industry	C	N	222.00	222.00
If development has commenced or been carried out, an additional amount by way of penalty	C	N	666.00	666.00
Renewal of home occupation/home business/cottage industry	C	N	73.00	73.00
Extractive Industry				
Application for an Extractive Industry	C	N	739.00	739.00
Penalty whereby the development has commenced or been carried out (in addition to application fee)	C	N	1,478.00	1,478.00
Extractive Industry Licence Annual Renewal Fee	C	N	500.00	500.00

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Determination of a Change of Use</b>				
Change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply	C	N	295.00	295.00
<b>Property Settlement</b>				
Replying to a Property Settlement Questionnaire	C	N	73.00	73.00
<b>Planning Advice</b>				
Providing written Planning Advice	C	Y	73.00	73.00
Advice on whether development approval is required for erection or alterations or additions to single house ( <i>Regulations 2015</i> Clause 61(1)(a) sc2)	S	N	295.00	295.00
<b>Modifications</b>				
Minor Planning approval modifications	C	N	100.00	100.00
<b>Section 70A Notifications</b> (Development Applications only)				
Administrative fee	C	Y	100.00	100.00
<b>Subdivision Clearance</b>				
Not more than 5 lots	S	N	As per the <i>Planning Regulations Act 2009</i> (Schedule 2 of Fees)	
More than 5 lots but not more than 195 lots	S	N		
More than 195 lots	S	N		
Landscape bond	C	N	Actual Cost + 20% admin charge	Actual Cost + 20% admin charge
<b>Rezoning</b>				
<b>Application</b>				
Basic	S	N	6,000.00	6,000.00
Standard	S	N	8,500.00	8,500.00
Complex	S	N	11,000.00	11,000.00
Refund if consent to advertise not granted	C	N	50% of application fee	50% of application fee



	Authority (S – Statute) (C – Council) (F – Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
Refund if amendment not granted final approval	C	N	25% of application fee	25% of application fee
<b>Structure Plan/Local Development Plan/Activity Centre Structure Plan</b>				
Minor	S	N	1,500.00	1,500.00
Medium	S	N	3,000.00	3,000.00
Large	S	N	6,000.00	6,000.00
Minor modifications	S	N	500.00	500.00
Large modifications	S	N	3,000.00	3,000.00
<b>Disposal of Land</b>	C	Y	4,400.00	4,400.00
<b>Other Services</b>				
Environmental Assessment (on properties with Local Natural Areas)	C	Y	100.00	100.00
<b>Additional Specialist Costs</b> (provided for under Section 49 <i>Planning and Development Regulations Act</i> )				
Environmental Assessment (on properties with Local Natural Areas) post lodgement of a development application	C	Y	200.00	200.00
<b>INFRASTRUCTURE SERVICES</b>				
<b>Road Reserve</b>				
<b>Reinstatement Works – Roads</b> Costs include: plant, labour, materials, direct charges, engineering overheads, administration and depreciation	C	Y	At cost plus 30% + GST	At cost plus 30% + GST
<b>Crossover Application Fee</b>	C	Y	100.00	100.00
<b>Crossover Contribution by Shire</b>				
Type A (sealed)	C	N	590.00	600.00
Crossover Culverts x 2 lengths (diameter 375mm)	C	N	330.00	340.00
Crossover Culverts x 2 lengths (diameter 300mm)	C	N	330.00	340.00
Crossover Culverts x 3 lengths (diameter 375mm)	C	N	500.00	515.00

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
Crossover Culverts x 3 lengths (diameter 300mm)	C	N	375.00	385.00
Crossover Culvert Headwalls	C	N	255.00	260.00
<b>Community Directional Signs</b>				
Application Fee per sign	C	Y	110.00	110.00
On highway 1.5m x 200mm	C	Y	450.00	460.00
Off highway 1.0m x 150mm	C	Y	315.00	320.00
Off highway 1.00m x 200mm	C	Y	375.00	380.00
<b>Private Works</b>				
Application for private water service	C	Y	110.00	110.00
Supervision fee for private works	C	Y	3% of value of works or \$150 (whichever is greater)	3% of value of works or \$150 (whichever is greater)
<b>Sub Divisional Works Bonds</b>				
Administration Fee for processing an outstanding works bond	C	Y	1% of bond (min \$100 to max of \$1,000)	1% of bond (min \$100 to max of \$1,000)
<b>RUBBISH AND WASTE CHARGES</b>				
Bin establishment fee (per MGM bin)	C	N	72.50	72.50
Standard residential property charge (with bin collection service)	C	N	450.00	495.00
<b>Commercial properties</b>				
Weekly refuse MGB collection	C	N	223.00	235.00
Fortnightly recycling MGB collection	C	N	81.00	86.00
Transfer Station Pass	C	N	150.00	160.00
<b>Non-rateable properties</b>				
One MGB collection weekly	C	N	253.00	300.00
One recycling collection fortnightly	C	N	81.00	86.00
Transfer Station Pass	C	N	150.00	180.00

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>Additional Services (all properties)</b>				
Additional mobile green bin	C	N	184.00	200.00
Additional recycling bin	C	N	61.00	65.00
<b>Transfer Station Services</b>				
Additional waste entry (ticket)	C	Y	60.00	65.00
No pass (car or trailer)	C	Y	99.00	100.00
Replacement Waste Transfer Pass	C	Y	0.00	0.00
Waste Entry Permit (per visit) for Community Group clean-up days	C	Y	25.00	25.00
Transfer Station Pass (property with no bin service)	C	Y	140.00	160.00
Transfer Station Entry Ticket (residential property no bin service)	C	Y	4.00	4.00
<b>Tyres (max 5)</b>				
Car tyres on rim	C	Y	10.00	10.00
Car tyres	C	Y	5.00	5.00
Light truck tyres on rim	C	Y	15.00	15.00
Light truck tyres	C	Y	10.00	10.00
<b>Water Supply for schools from Swan View Artesian Bore (per kiloLitre)</b>				
Water Supply for schools from Swan View Artesian Bore (per kiloLitre)	C	N	0.78	0.80
Chidlow Standpipe Water access and usage fee	C	N	250.00	270.00
<b>Permits</b>				
Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law and Local Government Property Local Law	C	N	25.00	25.00
Hire of Local Government Property (per day)	C	Y	100.00	100.00
Community function on Local Government Property (per hour)	C	Y	25.00	25.00
Blasting as per Dangerous Goods Safety (Explosives) Regulations 2007	S	Y	33.00	33.00

	Authority (S – Statute) (C – Council) (F - Framed)	GST Applicable (Y – Yes) (N – No)	2022/23 Incl. GST (if applicable) \$	2023/24 Incl. GST (if applicable) \$
<b>CEMETERY FEES</b>				
<b><i>Mundaring and Wooroloo – fees and charges payable in advance upon application for burial</i></b>				
Purchase Grant of Right of Burial – Grave Plot (valid for 25 years) Wooroloo only	C	N	2,575.00	2,650.00
Purchase Grant of Right of Burial – Niche Wall & Memorial Garden (valid for 25 years)	C	N	1,230.00	1,250.00
Renewal of expired Grant of Right of Burial	C	N	110.00	110.00
Transfer of Grant of Right of Burial	C	Y	220.00	220.00
Application Fee – Funeral Burial	C	Y	220.00	220.00
Application Fee – Placement of Ashes	C	Y	165.00	165.00
Application Fee – Memorial Plaque only	C	Y	165.00	165.00
Application Fee – Monumental Works only	C	N	350.00	350.00
Funeral Director's Annual Licence (valid until 30 June)	C	N	450.00	460.00
Monumental Mason's Annual Licence (valid until 30 June)	C	N	110.00	110.00
Funeral Burial Fee – Monday to Friday	C	Y	1,550.00	1,600.00
Funeral Burial Fee After Hours – weekends, public holidays or staff RDO	C	Y	2,300.00	2,400.00
Placement of Ashes in Niche Wall	C	Y	340.00	350.00
Placement of Ashes in Grave Plot	C	Y	230.00	240.00
Placement of Ashes in Memorial Garden	C	Y	290.00	300.00
Placement of Memorial Plaque only (no ashes)	C	Y	230.00	240.00
Ashes Removal from Niche Wall or Memorial Garden	C	Y	290.00	300.00

## 10.12 Statement of Financial Activity for period ended 30 April 2023

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<b>File Code</b>	FI.RPT2
<b>Author</b>	Stan Kocian, Manager Finance and Governance
<b>Senior Employee</b>	Garry Bird, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Statement of Financial Activity for period ended 30 April 2023 <a href="#">↓</a>

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### SUMMARY

The monthly Statement of Financial Activity discloses the Shire's financial activities for the period ending 30 April 2023.

The actual closing budget position as at 30 April 2023 was a surplus of \$13,136,299 compared to a budgeted year to date surplus to the end of April of \$9,169,561. The budgeted year end surplus is \$716,003 as per the original budget adopted by Council (SC6.07.22). The mid-year budget review updated the forecast closing year end budget surplus to \$3,887,230 (C12.03.23).

### BACKGROUND

The monthly financial report is presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates. The Statement of Financial Activity Report summarises the Shire's financial activities.

### STATUTORY / LEGAL IMPLICATIONS

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Financial implications are in accordance with the approved reporting material variances (C18.08.22) of:

- (+) or (-) \$50,000 or 10%, whichever is the greater for Revenue
- (+) or (-) \$100,000 or 10%, whichever is the greater for Expenses

within the monthly Statement of Financial Activity during the 2022/23 financial year.

## STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 High standard of governance and accountability

Strategy 4.4.6 Sound financial and asset management

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>Risk:</b> Financial performance is not monitored against approved budget.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The monthly financial report tracks the Shire's actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire's financial performance throughout the financial year.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

The reports that accompany this item are as follows:

- A graphical representation of the year to date comparison to budget for operating revenue, operating expenses and capital expenses.
- Statement of Financial Activity (based on the Rate Setting Statement adopted in the annual budget) for the period ending 30 April 2023.
- An explanation of the material variances in the Statement of Financial Activity.
- The closing budget position for the period ending 30 April 2023 and comparison to the year to date budget and same period last year.
- An explanation of the key terms and definitions used in the Statement of Financial Activity.
- The closing budget position for the period ending 30 April 2023 and comparison to the year to date budget and same period last year.
- A statement of year to date operating expenses by each area of budget responsibility and a graphical comparison of year to date operating expense to the year to date budget.
- Summary of Cash Investments with financial institutions as at 30 April 2023.

In relation to the material variances, timing differences are due to the monthly spread of the budget not matching the actual spread of revenue or expenditure. Timing differences will not result in a forecast adjustment. Where the material variance is flagged as

permanent this indicates that a forecast adjustment to the annual budget is required or has been made.

The Shire's closing surplus as at 30 April 2023 was 13,136,299 compared to a year to date budgeted surplus of \$9,169,561. This variation is primarily due to:

1. The Shire's forecast opening budget surplus in the adopted budget was 4,024,176 compared to an actual opening surplus position of \$7,692,098. This is primarily due to the net capital expenditure amount forecast for 2021/22 in the 2022/23 budget being \$3.6 million less than the actual result for 2021/22. This relates to incomplete capital works/purchases for 2021/22 that have now been carried forward to 2022/23. As these items had not been included in the 2022/23 budget they were subject to a forecast adjustment in the mid-year budget review.
2. The Shire's year to date actual operating expenses being 597,901 less than the year to date budget (see explanation of variances).
3. The Shire's year to date actual operating revenue being \$107,376 greater than the year to date budget (see explanation of variances).
4. The Shire's net expenditure on investing activities (Capital works and funding of) being \$1,765,860 greater than the year to date budget (see explanation of variances).
5. The Shire's net expenditure on financing activities (Transfers to/from reserves and repayment of loans) being \$456,257 less than the year to date budget (see explanation of variances).

The Shire's total municipal cash (cash available for operations) as at 30 April 2023 was \$13,440,862 in municipal funds compared \$17,089,759 at the same time last year.

Outstanding rates and waste charges as at 30 April 2023 was \$5,815,534 (13.8% of collectable rates and charges) compared to a figure of \$3,157,188 (7.8%) at the same time last year. There is a lag of more than a month in the comparison of the collection rates between this and last financial year.

## VOTING REQUIREMENT

Simple Majority

*At 10:48 pm, Cr Cook left the meeting.*

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C20.06.23</b>	
Moved by	Cr Beale	Seconded by	Cr Zlatnik

That Council notes:

1. the closing position of the Shire for the period ending 30 April 2023 is a surplus of \$13,136,299 compared to the year to date budgeted surplus of \$9,169,561; and
2. the explanation of material variances in the Statement of Financial Activity contained in **Attachment 1**.

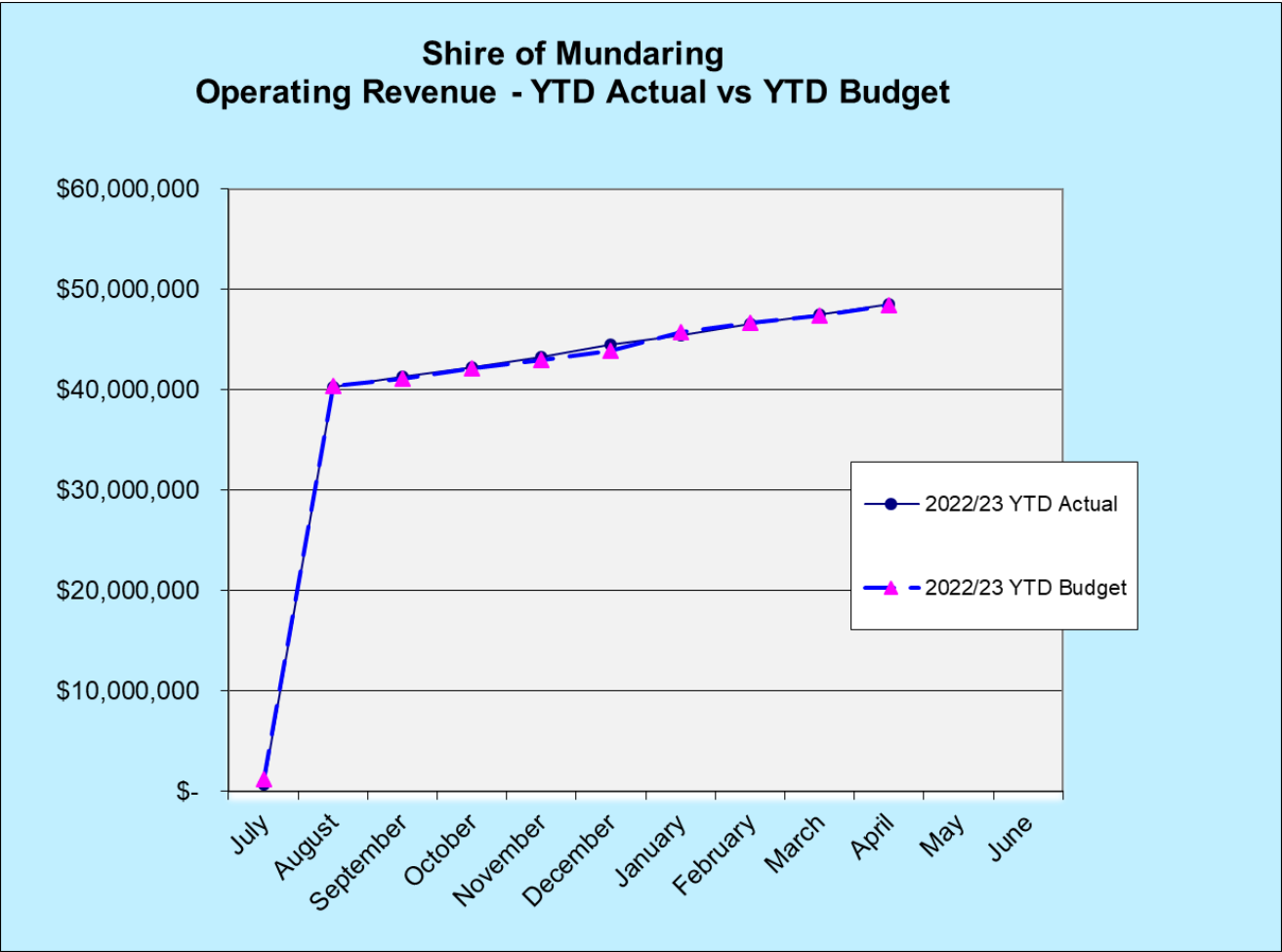
### **CARRIED 9/0**

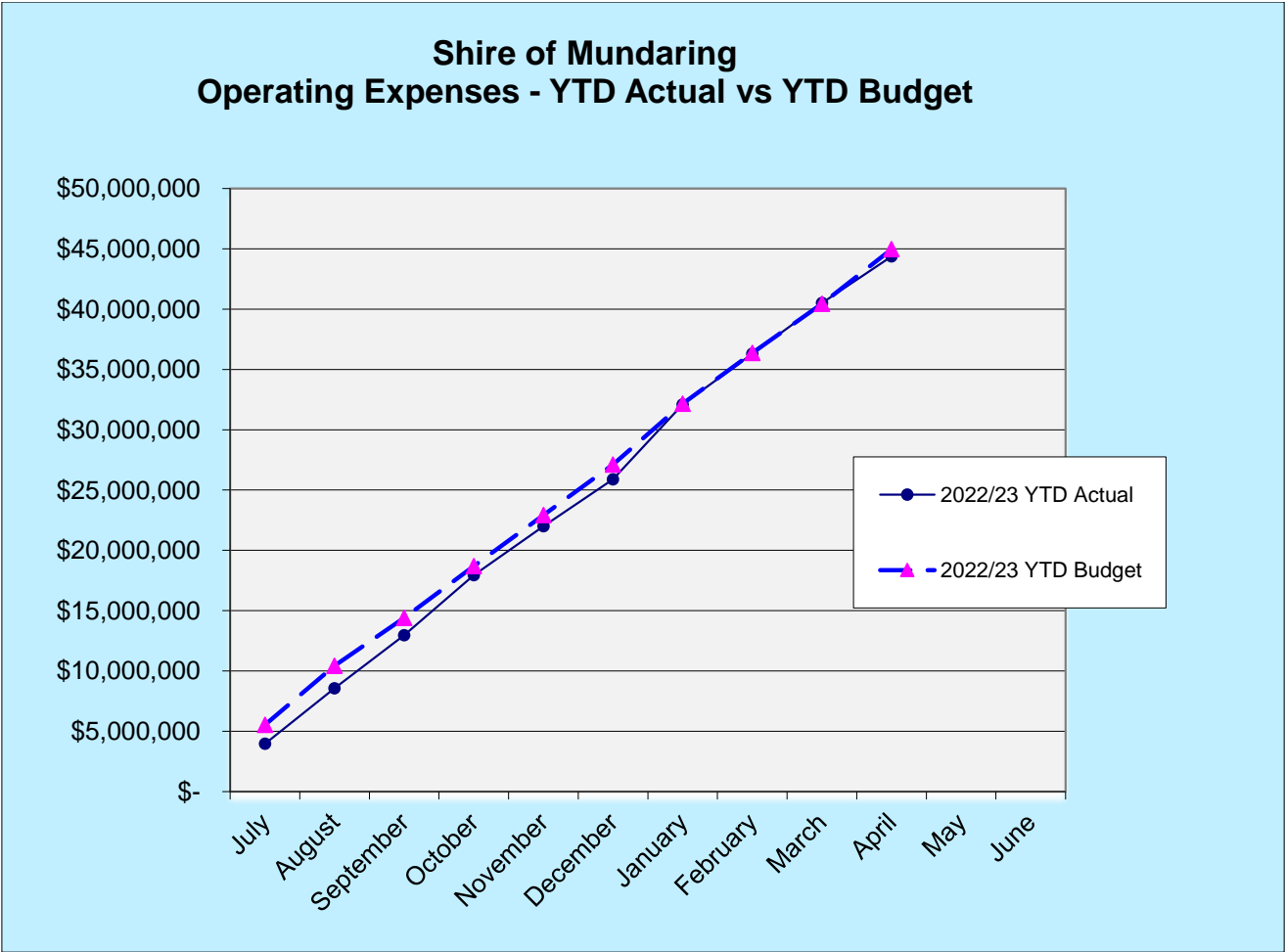
**For:** Cr Martin, Cr Ellery, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

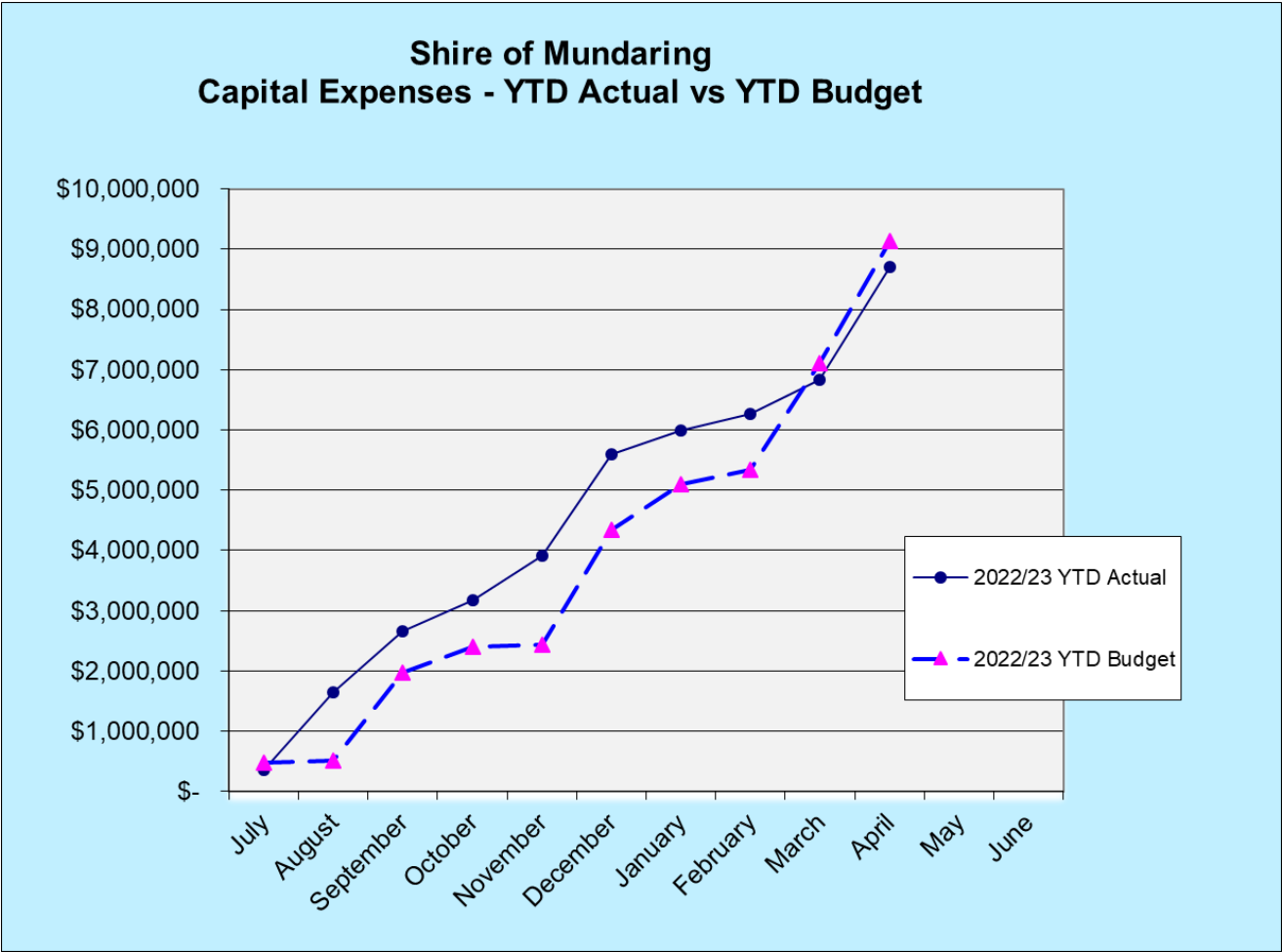
**Against:** Nil

Cr Cook left the meeting prior to the recommendation being voted on and did not vote.









**Shire of Mundaring**  
**Statement of Financial Activity**  
**for period ending 30 April 2023**

	2022/23 YTD Budget	2022/23 YTD Actuals	2022/23 BUDGET	2022/23 REVISED FORECAST	YTD Variance	YTD Variance
	\$	\$	\$	\$	\$	%
<b>OPERATING ACTIVITIES</b>						
Net current assets at start of financial year - surplus/(deficit)	4,024,176	7,692,098	4,024,176	7,692,098	3,667,922	91.1%
<b>Revenue from operating activities</b>						
Rates	31,226,570	31,223,964	31,251,611	31,251,611	(2,606)	0.0%
Operating grants, subsidies and contributions	3,469,736	4,115,358	4,059,267	4,597,551	645,622	18.6%
Fees and charges	11,061,734	11,334,837	11,901,137	11,783,637	273,103	2.5%
Interest earnings	862,490	675,532	1,035,000	1,035,000	(186,958)	-21.7%
Other revenue	1,140,292	1,184,756	1,373,039	1,392,739	44,464	3.9%
Profit on asset disposals	630,700	(35,548)	660,900	660,900	(666,248)	-105.6%
	<b>48,391,522</b>	<b>48,498,898</b>	<b>50,280,954</b>	<b>50,721,438</b>	<b>107,376</b>	<b>0.2%</b>
<b>Expenditure from operating activities</b>						
Employee costs	(18,525,542)	(18,018,738)	(21,942,259)	(21,711,527)	506,804	-2.7%
Materials and contracts	(17,340,822)	(17,218,993)	(23,983,794)	(23,858,772)	121,829	-0.7%
Utility charges	(1,197,268)	(1,131,491)	(1,427,097)	(1,414,097)	65,777	-5.5%
Depreciation on non-current assets	(6,255,620)	(6,413,094)	(7,676,042)	(7,813,239)	(157,474)	2.5%
Interest expenses	(305,980)	(278,801)	(383,818)	(383,818)	27,179	-8.9%
Insurance expenses	(601,055)	(590,087)	(601,071)	(590,187)	10,968	-1.8%
Other expenditure	(741,076)	(718,257)	(881,872)	(828,198)	22,819	-3.1%
Loss on asset disposals	-	-	(49,500)	(49,500)	-	0.0%
<b>Total</b>	<b>(44,967,363)</b>	<b>(44,369,462)</b>	<b>(56,945,453)</b>	<b>(56,649,338)</b>	<b>597,901</b>	<b>1.3%</b>
<b>Non-cash amounts excluded from operating activities</b>						
Depreciation on Assets	6,255,620	6,413,094	7,676,042	7,813,239	157,474	-2.5%
(Profit)/Loss on Disposal of Assets	(630,700)	35,548	(611,400)	(611,400)	666,248	100.0%
Deferred Rates Adjustment	-	79,420	-	61,714	79,420	100.0%
Movement Non-Current Assets	-	-	-	-	-	100.0%
Movement Non-Current Liabilities	-	-	-	-	-	100.0%
<b>Amount attributable to operating activities</b>	<b>9,049,079</b>	<b>10,657,498</b>	<b>400,143</b>	<b>1,335,653</b>	<b>1,608,419</b>	<b>17.8%</b>
<b>INVESTING ACTIVITIES</b>						
Non-operating grants, subsidies and contributions	5,416,527	4,261,162	9,945,277	10,365,224	(1,155,365)	-21.3%
Payments for property, plant and equipment	(2,628,695)	(3,189,920)	(4,320,275)	(6,215,840)	(561,225)	21.3%
Payments for construction of infrastructure	(6,501,476)	(5,517,068)	(11,750,349)	(13,673,230)	984,408	-15.1%
Proceeds from disposal of assets	1,291,400	257,723	1,526,400	2,041,398	(1,033,677)	100.0%
<b>Amount attributable to investing activities</b>	<b>(2,422,244)</b>	<b>(4,188,104)</b>	<b>(4,598,947)</b>	<b>(7,482,448)</b>	<b>(1,765,860)</b>	<b>72.9%</b>
<b>FINANCING ACTIVITIES</b>						
Repayment of borrowings	(612,910)	(548,198)	(735,494)	(735,494)	64,712	-10.6%
Principal elements of finance lease payments	-	-	(145,497)	(145,497)	-	0.0%
Transfers to cash backed reserves	(1,454,160)	(689,756)	(3,678,968)	(3,945,968)	764,404	-52.6%
Transfers from cash backed reserves	585,620	212,760	5,450,590	7,168,887	(372,860)	-63.7%
<b>Amount attributable to financing activities</b>	<b>(1,481,450)</b>	<b>(1,025,193)</b>	<b>890,631</b>	<b>2,341,928</b>	<b>456,257</b>	<b>30.8%</b>
<b>Net current assets at end of financial period - surplus/(deficit)</b>	<b>9,169,561</b>	<b>13,136,299</b>	<b>716,003</b>	<b>3,887,230</b>	<b>3,966,738</b>	<b>43.3%</b>

Explanation of Material Variances				
The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.				
The material variance for revenue adopted by Council for the 2022/23 year is \$50,000 or 10% whichever is the greater.				
The material variance for expenses adopted by Council for the 2022/23 year is \$100,000 or 10% whichever is the greater.				
Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
<b>Revenue from operating activities</b>				
Rates	(2,606)	-0.01%		Within variance threshold.
Operating grants, subsidies and contributions	645,622	19%	Permanent	DFES Fire Mitigation Grant \$500,000 not included in Budget - adjusted in Mid-Year Budget Review. General Purpose and Local Road Grants greater than Budget.
Fees and charges	273,103	2%	Timing	Children services income \$143,263 greater than YTD Budget. Dog registration fees \$102,924 greater than YTD Budget; total budget inadvertently allocated to June. Waste services \$48,375 greater than YTD Budget due to greater number of services provided.
Interest earnings	(186,958)	-22%	Timing	Timing of interest earned on term deposits and impact of reversal of interest accrued as at 30 June 2022.
Other revenue	44,464	4%		Within variance threshold.
Profit on asset disposals	(666,248)	-106%	Timing	Sale of Scott Street Property has not occurred as yet. Timing of replacement of plant and vehicles and disposal of plant being replaced.
<b>Expenditure from operating activities</b>				
Employee costs	506,804	-3%	Permanent	Impact of reversal of salaries and wages accrued as at 30 June 2022 (\$478,198). Staff vacancies YTD have also had an impact - forecast reduced in Mid-Year Budget Review.
Materials and contracts	121,829	-1%	Timing	Timing of contractor invoices.
Utility charges	65,777	-5%	Timing	Timing of utility bills.
Depreciation on non-current assets	(157,474)	3%		Within variance threshold, however there has been an adjustment made for depreciation on property, plant and equipment in the Mid-Year Budget Review.
Interest expenses	27,179	-9%	Timing	Relates to the timing of loans repayments; current month payment not due until 1st of following month.
Insurance expenses	10,968	-2%		Within variance threshold.
Other expenditure	22,819	-3%		Within variance threshold.
Loss on asset disposals	0	0%		Within variance threshold.
<b>Operating activities excluded from rate setting</b>				
Depreciation on Assets	157,474	-3%		Within variance threshold, however there has been an adjustment made for depreciation on property, plant and equipment in the Mid-Year Budget Review.
(Profit)/Loss on Disposal of Assets	666,248	100%	Timing	Timing of replacement of plant and vehicles and disposal of plant being replaced.
Deferred Rates Adjustment	79,420	100%	Permanent	Movement in deferred pensioner rates is not budgeted for.

<b>Investing Activities</b>				
Non-operating grants, subsidies and contributions	(1,155,365)	-21%	Timing	Relates to timing of receipt of capital grants, in particular DFES vehicles and LRCI grants. These grants are still expected to be received in 2022/23.
Payments for property, plant and equipment	(561,225)	21%	Timing	Variances across a number of assets.
Payments for construction of infrastructure	984,408	-15%	Timing	Timing of infrastructure capital works scheduled for 2022/23. Variance is also impacted by unbudgeted capital works being carried over from 2021/22. As these items were not included in the 2022/23 budget, they were subject to forecast adjustments in the Mid-Year Budget Review, which were offset by the higher than forecast brought forward surplus.
Proceeds from disposal of assets	(1,033,677)	100%	Timing	Sale of Scott Street property has not occurred as yet. Timing of replacement of plant and vehicles and disposal of plant being replaced.
<b>Financing Activities</b>				
Repayment of borrowings	64,712	-11%	Timing	Relates to the timing of loans repayments, current month payment not due until 1st of following month.
Principal elements of finance lease payments	0	0%		No variance. Subject to a year end adjustment journal.
Transfers to cash backed reserves	764,404	-53%	Timing	Majority of transfers to reserves to be processed as year end transactions. Scott Street has not been sold so no proceeds have been transferred to reserve. Only interest earned on reserves has been transferred thus far.
Transfers from cash backed reserves	(372,860)	-64%	Timing	No transfers from reserves required thus far, apart from the Long service Leave Reserve.

## KEY TERMS AND DEFINITIONS - NATURE OR TYPE

### REVENUES

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

### EXPENSES

#### EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

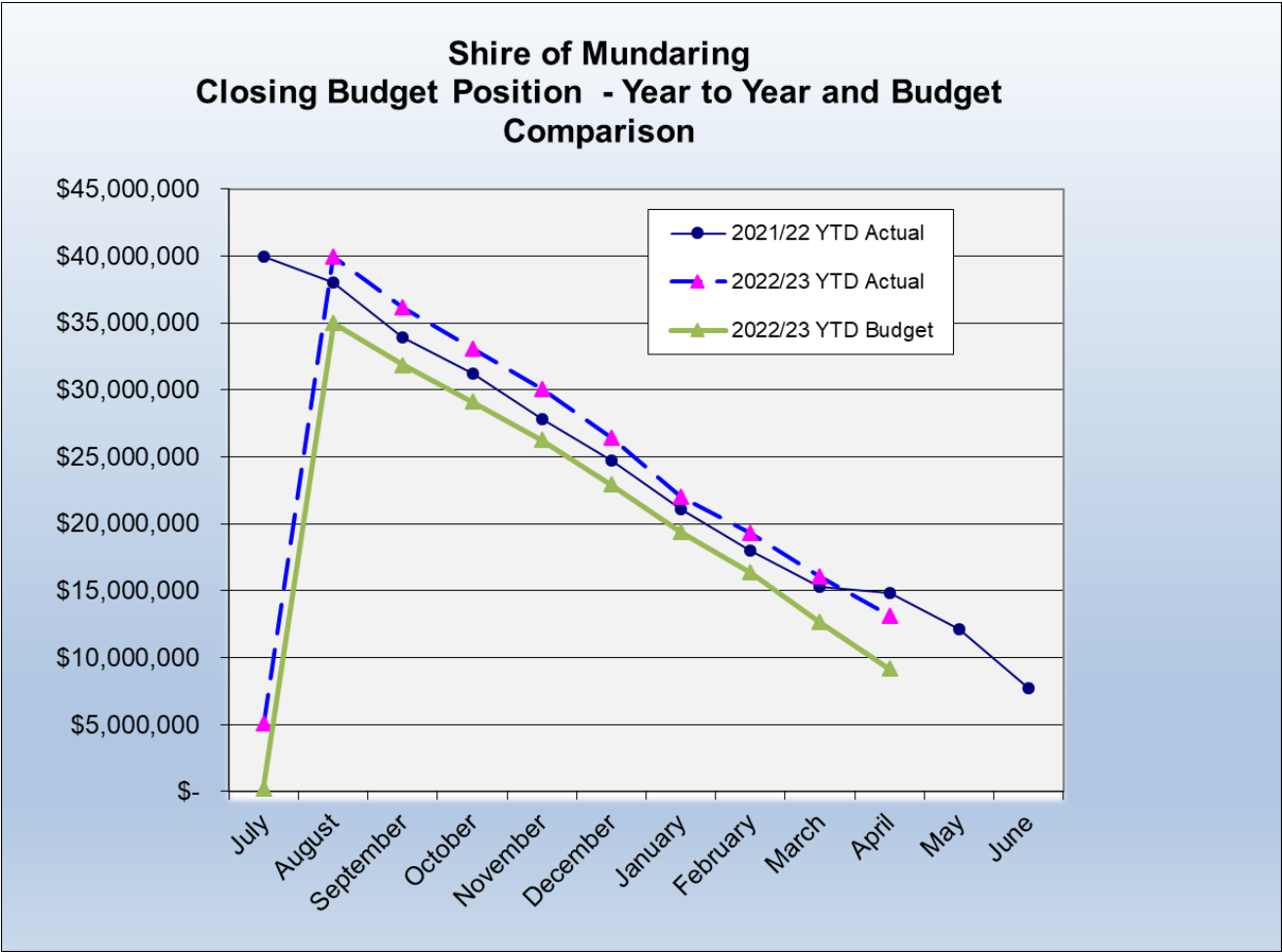
#### OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

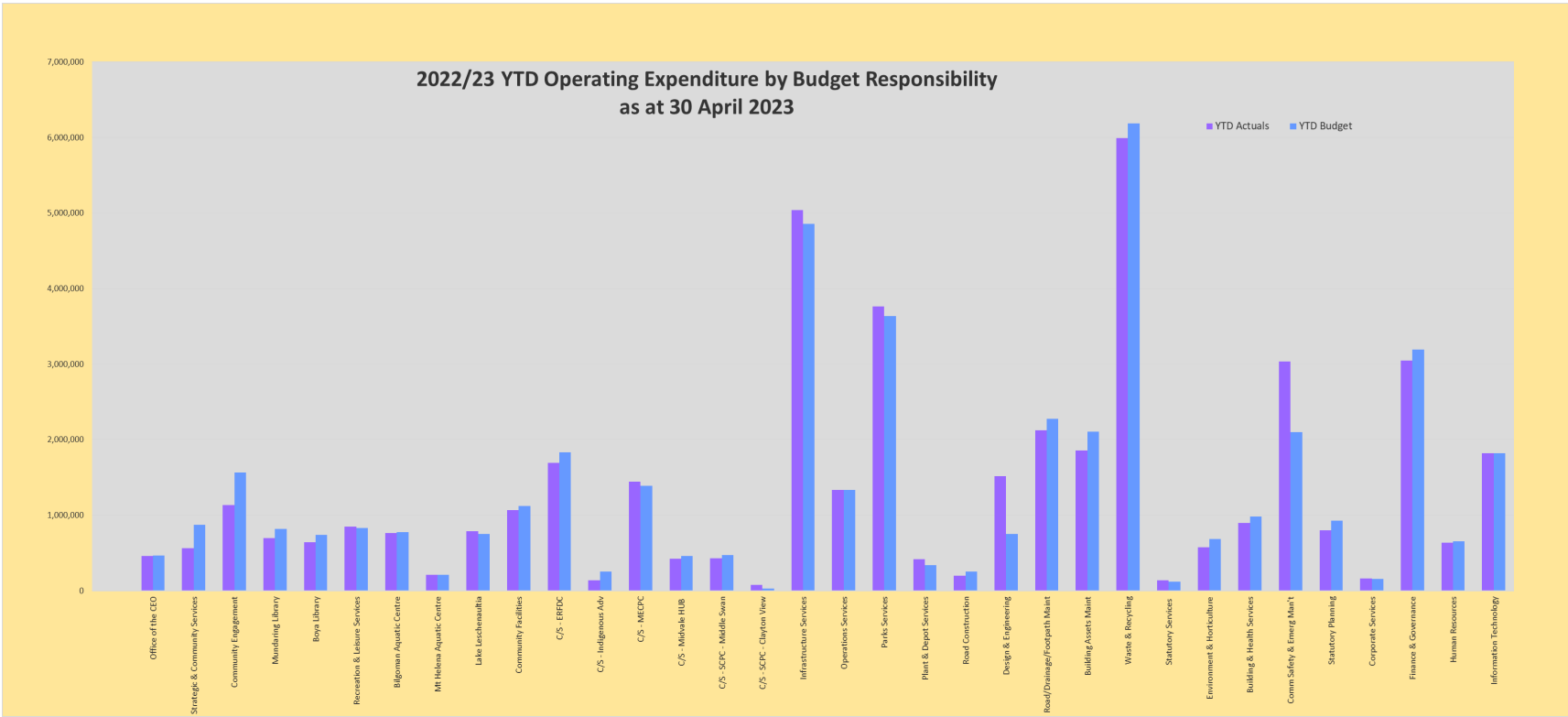
**NET CURRENT ASSETS - BUDGET SURPLUS/(DEFICIT)**

	Actual 30 April 2022	Actual 30 April 2023
<b>CURRENT ASSETS</b>		
Rates & Sanitation Debtors	3,157,188	5,815,534
Debtors	843,380	695,646
<b>TOTAL RECEIVABLES - CURRENT</b>	<b>4,000,568</b>	<b>6,511,181</b>
<b>STOCK ON HAND</b>	<b>145,440</b>	<b>105,012</b>
<b>CASH ASSETS</b>		
Municipal	17,089,759	13,440,862
Restricted Cash	31,699,455	33,370,990
<b>Total Bank Accounts</b>	<b>48,789,214</b>	<b>46,811,852</b>
<b>TOTAL CURRENT ASSETS</b>	<b>52,935,222</b>	<b>53,428,045</b>
<b>CURRENT LIABILITIES</b>		
Creditors	(5,460,659)	(6,124,568)
Borrowings - Current Portion	(700,169)	(735,493)
Lease Liability - Current Portion	(66,701)	(156,853)
Provisions	(3,597,489)	(3,535,564)
	<b>(9,825,018)</b>	<b>(10,552,478)</b>
<b>NET CURRENT ASSETS</b>	<b>43,110,204</b>	<b>42,875,567</b>
Less Reserve Funds	<b>(29,015,272)</b>	<b>(30,631,614)</b>
Add Current Loan Liability	<b>700,169</b>	<b>735,493</b>
Add Current Lease Liability	<b>66,701</b>	<b>156,853</b>
<b>CLOSING BUDGET SURPLUS/(DEFICIT)</b>	<b>14,861,803</b>	<b>13,136,299</b>





YTD Operating Expenditure by Budget Responsibility for period ending 30 April 2023		
	2022/23	2022/23
	YTD Actuals	YTD Budget
Office of the CEO	461,794	462,934
Strategic & Community Services Directorate	561,932	872,433
Community Engagement	1,137,052	1,567,202
Mundaring Library	694,148	816,577
Boya Library	640,470	742,044
Recreation & Leisure Services	848,588	830,966
Bilgoman Aquatic Centre	761,933	772,730
Mt Helena Aquatic Centre	212,031	212,814
Lake Leschenaultia	785,868	749,676
Community Facilities	1,065,908	1,121,987
Children's Services - Eastern Region Family Day Care Scheme	1,693,103	1,833,527
Children's Services - Indigenous Advancement Strategy	136,242	253,668
Children's Services - Midvale Early Childhood & Parenting Centre	1,441,095	1,388,639
Children's Services - Midvale HUB Parenting Services	426,337	456,974
Children's Services - Swan Child and Parent Centre - Middle Swan	428,927	471,680
Children's Services - Swan Children and Family Centre - Clayton View	75,501	31,000
Infrastructure Services Directorate	5,040,308	4,857,981
Operations Services	1,335,259	1,334,574
Parks Services	3,762,487	3,637,849
Plant & Depot Services	419,292	337,750
Road Construction	196,895	255,830
Design & Engineering	1,517,919	749,522
Road/Drainage/Footpath Maintenance	2,123,041	2,276,400
Building Assets Maintenance	1,859,016	2,106,795
Waste & Recycling	5,995,107	6,189,887
Statutory Services Directorate	136,208	118,745
Environment & Horticulture	574,484	686,609
Statutory Building & Health Services	899,946	980,098
Community Safety & Emergency Management	3,032,974	2,099,699
Statutory Planning	802,958	927,948
Corporate Services Directorate	164,078	156,399
Finance & Governance (inc Elected Members Expenses)	3,050,577	3,192,797
Human Resources	637,840	655,104
Information Systems/Technology	1,822,171	1,818,525
<b>Total</b>	<b>44,741,484</b>	<b>44,967,363</b>
<b>Totals from Statement of Financial Activity</b>	<b>(44,741,484)</b>	<b>(44,967,363)</b>



SHIRE OF MUNDARING							
INVESTMENT SUMMARY as at 30 April 2023							
		Amount Invested	Interest Rate	Period of Investment		Investment Date	Maturity Date
MUNICIPAL FUNDS							
<u>Unrestricted Use Funds</u>							
1	Bendigo Investment Account (on Call)	5,161,314	3.60%	N/A		N/A	
153	Bendigo	2,048,355	3.95%	150	days	13-Dec-22	12-May-23
158	Suncorp Bank	4,063,452	4.20%	90	days	10-Mar-23	08-Jun-23
Total		11,273,121					
RESTRICTED ASSET FUNDS							
<u>Restricted Use Funds</u>							
4	Bendigo Investment Account (on Call)	2,739,376	3.60%	N/A		N/A	N/A
Total		2,739,376					
TOTAL MUNI INVESTMENTS		14,012,497					
RESERVE FUNDS							
2	Bendigo Investment Account (on Call)	3,963,320	3.60%	N/A		N/A	N/A
60A	Bendigo	3,619,421	3.10%	181	days	20-Dec-22	20-Jun-23
107	ANZ	2,562,982	0.25%	365	days	30-Apr-22	30-Apr-23
127	NAB	4,000,928	4.40%	151	days	6-Apr-23	04-Sep-23
128	Westpac	4,945,393	4.35%	365	days	22-Mar-23	21-Mar-24
145	NAB	2,539,572	4.50%	180	days	26-Apr-23	23-Oct-23
147	Westpac	5,000,000	3.35%	365	days	15-Sep-22	15-Sep-23
159	NAB	4,000,000	4.28%	300	days	25-Oct-22	21-Aug-23
TOTAL RESERVE INVESTMENTS		30,631,614					
TOTAL MUNI / RESERVE INVESTMENTS		44,644,111					
TRUST FUNDS							
<u>PQS Funds</u>							
3	Bendigo Investment Account (on Call)	2,559,741	3.60%	N/A		N/A	N/A
TOTAL TRUST INVESTMENTS		2,559,741					

## 10.13 List of Payments for April 2023

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<b>File Code</b>	Fi.RPT 1
<b>Author</b>	Stan Kocian, Manager Finance and Governance
<b>Senior Employee</b>	Garry Bird, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Payments Between Meetings - April 2023 <a href="#">↓</a>

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### SUMMARY

A list of accounts paid from the Municipal Fund and Trust Fund under the Chief Executive Officer's delegated authority for the month of April 2023 is presented to Council for noting.

### BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's Municipal and Trust Funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented.

### STATUTORY / LEGAL IMPLICATIONS

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*
  - (a) *the payee's name;*
  - (b) *the amount of the payment;*
  - (c) *the date of the payment; and*
  - (d) *sufficient information to identify the transaction*
- (2) *A list prepared under sub regulation (1) or (2) is to be –*
  - (a) *presented to council at the next ordinary meeting of the council after the list is prepared; and*
  - (b) *recorded in the minutes of that meeting*

### POLICY IMPLICATIONS

AS-04 Purchasing Policy

### FINANCIAL IMPLICATIONS

All payments have been made in accordance with the approved budget and reflects the effective and timely payment of the Shire's contractors and other creditors.

### STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 High standard of governance and accountability

Strategy 4.4.8 Compliance with the Local Government Act 1995 and all relevant legislation and regulations

## SUSTAINABILITY IMPLICATIONS

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

## RISK IMPLICATIONS

<b>Risk:</b> Payments are not monitored against approved budget and delegation.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The monthly list of payments provides an open and transparent record of payments made under the CEO's approved delegation.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

Payments for the supply of goods and services utilised by the Shire's Family and Children Services programs are fully funded by government grants/subsidies and user fees.

## VOTING REQUIREMENT

Simple Majority

*At 10:50 pm, Cr Cook returned to the meeting.*

<b>COUNCIL DECISION RECOMMENDATION</b>	<b>C21.06.23</b>
Moved by Cr Daw	Seconded by Cr Collins

That Council notes the list of payments made during April 2023 (**Attachment 1**).

## CARRIED 10/0

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

**PAYMENTS BETWEEN MEETINGS**

The schedule of accounts paid for the month of April 2023 totals **\$ 4,471,132.08**

and includes:

- Municipal Cheques 200593 - 200599 and
- Electronic Funds Transfers.

**Schedule of Accounts:**

	<b>Amounts</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>
<b>MUNICIPAL ACCOUNT</b>		
MUNICIPAL CHEQUE PAYMENTS	2,137.15	
EFT PAYMENTS	3,231,092.09	
EFT PAYROLL PAYMENTS	1,095,778.93	
NATIONAL AUSTRALIA BANK (NAB PURCHASE CARD)	14,560.22	
FLEETCARE FUEL PAYMENTS	3,691.84	
BENDIGO MERCHANT BANK FEES	2,052.96	
BENDIGO DIRECT DEBIT FEES (incl. FTS)	1,989.35	
HP FINANCIAL SERVICES - EQUIPMENT LEASE	22,531.94	
COMMONWEALTH BANK – BPOINT FEES	405.36	
KONICA MINOLTA – PRINTER LEASE	4,040.42	
WA TREASURY CORPORATION	91,888.80	
RMS – LAKES MONTHLY LICENCE FEE	188.10	
RMS – MONTHLY SMS FEES	25.87	
QIKKIDS – FEES	88.70	
DEBITSUCCESS	345.55	
WINDCAVE – MERCHANT FEES	148.50	
ICMSFE	166.30	
<b>TOTAL MUNICIPAL ACCOUNT</b>		<b>4,471,132.08</b>
<b>TRUST ACCOUNT</b>		<b>0.00</b>
<b>TOTAL ALL SCHEDULES</b>		<b>4,471,132.08</b>

**MONTHLY LIST OF ACCOUNTS PAID  
APRIL 2023**

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
<b>Cheque Details</b>					
03/04/2023	00200593	Office of State Revenue	REFUND		\$ 777.60
30/03/2023	REFUND		REFUND - REBATE COUNCIL CLAIM 1379 & ESL CLAIM 1380	\$ 777.60	
11/04/2023	00200594	Shire of Mundaring	PETTY CASH REIMBURSEMENT		\$ 472.05
07/04/2023	PETTY CASH		PETTY CASH REIMBURSEMENT - BROWN PARK	\$ 246.40	
07/04/2023	PETTY CASH		PETTY CASH REIMBURSEMENT - LAKE LESCHENAULTIA	\$ 225.65	
17/04/2023	00200595	Department of Transport Licensing &	VEHICLE NUMBER PLATE		\$ 200.00
14/04/2023	SP SERIES		VEHICLE NUMBER PLATE - 264MDG	\$ 200.00	
17/04/2023	00200596	Shire of Mundaring	PETTY CASH REIMBURSEMENT		\$ 191.90
15/04/2023	PETTY CASH		PETTY CASH REIMBURSEMENT - KSP LIBRARY	\$ 191.90	
17/04/2023	00200597	Alinta Energy	GAS		\$ 86.70
13/04/2023	5346461905		GAS - BROWN PARK COMMUNITY CENTRE 12/08/22 - 10/11/22	\$ 40.15	
13/04/2023	5346461905		GAS - BROWN PARK COMMUNITY CENTRE 10/11/22 - 10/02/23	\$ 46.55	
24/04/2023	00200598	Shire of Mundaring	PETTY CASH REIMBURSEMENT		\$ 232.15
20/04/2023	PETTY CASH		PETTY CASH REIMBURSEMENT - BROWN PARK	\$ 232.15	
24/04/2023	00200599	Alinta Energy	GAS		\$ 176.75
21/04/2023	1563279509		GAS - BRUCE DOUGLAS PAVILION	\$ 176.75	
<b>Total Confirmation Cheques</b>				<b>\$ 2,137.15</b>	<b>\$ 2,137.15</b>
<b>Electronic Funds Transfer</b>					
03/04/2023	3390.34-01	Water Corporation	WATER RATES & FEES		\$ 37,901.13
02/04/2023	9012388904		WATER RATES & FEES	\$ 1,397.06	
02/04/2023	9015005112		WATER RATES & FEES	\$ 5.42	
02/04/2023	9004697117		WATER RATES & FEES	\$ 4,035.98	
02/04/2023	9015437724		WATER RATES & FEES	\$ 1,906.54	
02/04/2023	9004697985		WATER RATES & FEES	\$ 13,296.94	
02/04/2023	9004697344		WATER RATES & FEES	\$ 51.67	
02/04/2023	9023574999		WATER RATES & FEES	\$ 27.12	
02/04/2023	9004697539		WATER RATES & FEES	\$ 306.46	
02/04/2023	9004656438		WATER RATES & FEES	\$ 5.42	
02/04/2023	9009291271		WATER RATES & FEES	\$ 536.85	
02/04/2023	9004658644		WATER RATES & FEES	\$ 35.26	
02/04/2023	9004658548		WATER RATES & FEES	\$ 12,217.56	
02/04/2023	9004677028		WATER RATES & FEES	\$ 756.65	
02/04/2023	9004676180		WATER RATES & FEES	\$ 29.83	
02/04/2023	9004674708		WATER RATES & FEES	\$ 3,292.37	
03/04/2023	3391.10361-01	Zenien	ELECTRICAL SERVICES		\$ 363.00
30/03/2023	110770		REPAIR CCTV DUE TO ELECTRICAL FAULT - LAKE LESCHENAULTIA	\$ 363.00	
03/04/2023	3391.10570-01	Perrott Painting Maintenance Contracts	PAINTING SERVICES		\$ 844.80
10/03/2023	SINV18300		PAINTING SERVICES - BROWN PARK RUGBY CLUB & SWAN VIEW TENNIS	\$ 844.80	
03/04/2023	3391.10584-01	LFA First Response Pty Ltd	FIRST AID KITS		\$ 502.70
31/03/2023	IN29191		SUPPLY 20 X SNAKE BITE KITS FOR BRIGADES	\$ 502.70	
03/04/2023	3391.10880-01	Ellenby Tree Farm Pty Ltd	TREES		\$ 451.00
10/03/2023	32742		TREES	\$ 451.00	
03/04/2023	3391.1111-01	Zipform Pty Ltd	RATES NOTICE PRODUCTION		\$ 8,499.25
31/03/2023	215442		RATES NOTICE 4TH INSTALMENTS PRODUCTION 2022/2023	\$ 8,499.25	
03/04/2023	3391.11135-01	Frontline Fire & Rescue (Bluesteel Enter	EQUIPMENT PURCHASES		\$ 2,238.38
31/03/2023	77577		EQUIPMENT PURCHASES - CHIDLOW VBFB	\$ 726.00	
31/03/2023	77693		EQUIPMENT PURCHASES - PARKERVILLE VBFB	\$ 349.47	
31/03/2023	77620		EQUIPMENT PURCHASES - PARKERVILLE VBFB	\$ 343.27	
31/03/2023	77627		EQUIPMENT PURCHASES - GLEN FORREST VBFB	\$ 315.43	
31/03/2023	77634		EQUIPMENT PURCHASES - GLEN FORREST VBFB	\$ 92.68	
03/04/2023	77656		EQUIPMENT PURCHASES - STONEVILLE VBFB	\$ 386.78	
03/04/2023	77661		EQUIPMENT PURCHASES - DARLINGTON VBFB	\$ 24.75	



MONTHLY LIST OF ACCOUNTS PAID  
APRIL 2023

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
03/04/2023	3391.11205-01	Mr J S Martin	COUNCILLOR ALLOWANCE		\$ 7,412.92
02/04/2023	MEETING FEE		ENTITLEMENTS FOR APRIL 2023	\$ 2,408.42	
02/04/2023	ALLOWANCE		ENTITLEMENTS FOR APRIL 2023	\$ 4,712.83	
02/04/2023	ICT ALLOWANCE		ENTITLEMENTS FOR APRIL 2023	\$ 291.67	
03/04/2023	3391.11210-01	Mr D A Jeans	COUNCILLOR ALLOWANCE		\$ 2,135.09
02/04/2023	MEETING FEE		ENTITLEMENTS FOR APRIL 2023	\$ 1,843.42	
02/04/2023	ICT ALLOWANCE		ENTITLEMENTS FOR APRIL 2023	\$ 291.67	
03/04/2023	3391.11453-01	Midland Toyota (Midland 2015 Pty Ltd T/A)	VEHICLES		\$ 96,977.92
30/03/2023	RI11103141		SUPPLY & DELIVER NEW TOYOTA HILUX SR 4X4 1HUT625	\$ 96,977.92	
03/04/2023	3391.11587-01	Mrs N D Zlatnik	COUNCILLOR ALLOWANCE		\$ 2,135.09
02/04/2023	MEETING FEE		ENTITLEMENTS FOR APRIL 2023	\$ 1,843.42	
02/04/2023	ICT ALLOWANCE		ENTITLEMENTS FOR APRIL 2023	\$ 291.67	
03/04/2023	3391.11784-01	Mrs A E Collins	COUNCILLOR ALLOWANCE		\$ 2,135.09
02/04/2023	MEETING FEE		ENTITLEMENTS FOR APRIL 2023	\$ 1,843.42	
02/04/2023	ICT ALLOWANCE		ENTITLEMENTS FOR APRIL 2023	\$ 291.67	
03/04/2023	3391.12-01	Department of Human Services - Child	CHILD SUPPORT PAYMENT		\$ 408.84
26/03/2023	PY02-20-CHILD SU		CHILD SUPPORT PAYMENT	\$ 408.84	
03/04/2023	3391.12068-01	JEK Pty Ltd T/A Has Earthmoving	EARTHWORKS		\$ 12,738.00
23/03/2023	00001086		WET HIRE GRADER FOR GRAVEL RE-SHEETING WORKS	\$ 7,854.00	
23/03/2023	00001089		WET HIRE GRADER FOR GRAVEL RE-SHEETING WORKS	\$ 4,884.00	
03/04/2023	3391.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 5,090.15
28/03/2023	C INV 586308		TEMP STAFF - PURCHASING OFFICER & DEPOT STAFF	\$ 3,368.01	
31/03/2023	C INV 586313		TEMP STAFF - PURCHASING OFFICER	\$ 806.39	
31/03/2023	C INV 586312		TEMP STAFF - CDS DRIVER CONTAINERS COLLECTION	\$ 915.75	
03/04/2023	3391.12336-01	Mitchell Byrne's Contracting	FIRE MITIGATION WORKS		\$ 11,774.95
31/03/2023	1143-2023		FIRE MITIGATION WORKS - R11414 BYFIELD RD PARKERVILLE	\$ 9,218.55	
31/03/2023	1156-2023		FIRE PREPARATION CLEAN UP - SCOTT STREET BOYA	\$ 2,171.40	
01/04/2023	1154-2023		SNIPPING GRASS - MICHAEL CRES (PAW) BOYA	\$ 385.00	
03/04/2023	3391.12423-01	Coolroom Hire WA	EQUIPMENT HIRE		\$ 340.00
31/03/2023	0003323		HIRE COOLROOM - VOLUNTEER FIRE FIGHTERS BBQ	\$ 340.00	
03/04/2023	3391.12425-01	Midland Trophies	AWARDS		\$ 130.50
31/03/2023	21558		LIFE MEMBERSHIP AWARD BADGE	\$ 14.50	
31/03/2023	21529		LIFE MEMBERSHIP & OUTSTANDING SERVICE AWARD BADGES	\$ 116.00	
03/04/2023	3391.12451-01	Rainchaser Pumps and Reticulation	PARTS		\$ 365.00
01/04/2023	INV-3255		SUPPLY BRASS WATER VALVE OUTLET FOR P2497	\$ 365.00	
03/04/2023	3391.12579-01	Mr V Crowe	LANDSCAPE SERVICES		\$ 864.00
31/03/2023	2132		LANDSCAPE SERVICES	\$ 288.00	
31/03/2023	2131		LANDSCAPE SERVICES	\$ 288.00	
31/03/2023	2130		LANDSCAPE SERVICES	\$ 288.00	
03/04/2023	3391.12640-01	Officeworks Ltd	STATIONERY		\$ 271.33
14/03/2023	606474630		STATIONERY ITEMS	\$ 271.33	
03/04/2023	3391.12760-01	Dynamic Audio Visual Solutions Pty	IT SUPPORT		\$ 165.00
31/03/2023	8506		AV PROGRAMMER SUPPORT	\$ 165.00	
03/04/2023	3391.12899-01	NAPA (A Division of GPC Asia Pacific	WORKSHOP CONSUMABLES		\$ 99.00
14/03/2023	1320280307		SUPPLY OF WORKSHOP CONSUMABLES	\$ 99.00	
03/04/2023	3391.12944-01	Avon Tree Management (Kajanni Pty Ltd	TREE MANAGEMENT		\$ 43,602.32
28/03/2023	525		FORESTRY MULCHING - ALP ST RESERVE MT HELENA	\$ 19,041.00	
31/03/2023	528		SUPPLY & INSTALL 9 GATES - ALP ST RESERVE MT HELENA	\$ 5,940.00	
31/03/2023	526		FORESTRY MULCHING - DUFFIELD ST GLEN FORREST	\$ 2,173.77	
31/03/2023	529		TREE REMOVALS - ALP ST RESERVE MT HELENA	\$ 12,100.00	
31/03/2023	527		FORESTRY MULCHING - VARIOUS LOCATIONS	\$ 4,347.55	

MONTHLY LIST OF ACCOUNTS PAID  
APRIL 2023

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
03/04/2023	3391.13-01	Shire of Mundaring	PAYROLL DEDUCTION	\$	\$ 14,184.10
26/03/2023	PY01-20-Private		PAYROLL DEDUCTION	\$ 990.00	
26/03/2023	PY01-20-Child Ca		PAYROLL DEDUCTION	\$ 1,279.09	
26/03/2023	PY01-20-Buy Addi		PAYROLL DEDUCTION	\$ 729.32	
26/03/2023	PY01-20-Novated		PAYROLL DEDUCTION	\$ 4,908.39	
26/03/2023	PY01-20-Novated		PAYROLL DEDUCTION	\$ 4,802.95	
26/03/2023	PY01-20-Novated		PAYROLL DEDUCTION	\$ 177.76	
26/03/2023	PY01-20-Novated		PAYROLL DEDUCTION	\$ 209.30	
26/03/2023	PY02-20-Private		PAYROLL DEDUCTION	\$ 330.00	
26/03/2023	PY02-20-Buy Addi		PAYROLL DEDUCTION	\$ 757.29	
03/04/2023	3391.13101-01	Mr M D Corica	COUNCILLOR ALLOWANCE		\$ 2,135.09
02/04/2023	MEETING FEE		ENTITLEMENTS FOR APRIL 2023	\$ 1,843.42	
02/04/2023	ICT ALLOWANCE		ENTITLEMENTS FOR APRIL 2023	\$ 291.67	
03/04/2023	3391.13191-01	Office of the Auditor General	AUDIT SERVICES		\$ 3,080.00
23/03/2023	INV-0693		ROADS TO RECOVERY AUDIT YEAR END 30 JUNE 2022	\$ 3,080.00	
03/04/2023	3391.13268-01	Department of Human Services - The	PAYROLL DEDUCTION		\$ 201.16
26/03/2023	PY01-20-Centrel		PAYROLL DEDUCTION	\$ 201.16	
03/04/2023	3391.13390-01	The Environmental Printing Company	PHOTOCOPIER PRINTING		\$ 2,244.00
31/03/2023	105847		SUPPLY TIME SHEET & VEHICLE DAILY SERVICE BOOKS	\$ 2,244.00	
03/04/2023	3391.13488-01	Tiger Concrete (Finetail Holdings Pty Ltd)	EARTHWORKS		\$ 3,795.00
31/03/2023	53		NEW PAD FOOTING PATIO SHELTER & BENCH SEAT BOYA OVAL	\$ 2,970.00	
31/03/2023	52		SUPPLY & INSTALL CONCRETE SLAB FOR SEAT - ELDER PARK	\$ 825.00	
03/04/2023	3391.13698-01	Cafe Mojo Mundaring (A Space to Grow)	CATERING		\$ 320.00
31/03/2023	1658		CATERING - IPRF WORKSHOP ON 03/04/2023	\$ 320.00	
03/04/2023	3391.13781-01	Graffiti Gone WA (Christopher Mark)	MAINTENANCE		\$ 3,287.90
31/03/2023	00000834		REMOVE GRAFFITI - MT HELENA SKATE PARK	\$ 3,287.90	
03/04/2023	3391.138-01	Sonic HealthPlus Pty Ltd	MEDICAL EXAMINATION		\$ 173.80
13/03/2023	2872618		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 86.90	
13/03/2023	2873625		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 86.90	
03/04/2023	3391.13802-01	Construction Forestry Mining Energy	PAYROLL DEDUCTION		\$ 40.00
26/03/2023	PY02-20-CFMEU		PAYROLL DEDUCTION	\$ 40.00	
03/04/2023	3391.13866-01	Booktopia Pty Ltd	BOOKS		\$ 2,096.28
28/03/2023	19103084		BOOK STOCK - AFM LIBRARY	\$ 506.18	
28/03/2023	19103124		BOOK STOCK - AFM LIBRARY	\$ 499.03	
28/03/2023	19137088		BOOK STOCK - KSP LIBRARY	\$ 647.73	
28/03/2023	19135968		BOOK STOCK - KSP LIBRARY	\$ 443.34	
03/04/2023	3391.14013-01	Eastern Hills Chainsaws & Mowers Pty	PARTS		\$ 3,904.00
10/03/2023	50102 #4		SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP	\$ 54.90	
10/03/2023	50122 #4		UPGRADE OF MACHINERY AT LAKE LESCHENAULTIA	\$ 2,721.80	
14/03/2023	50119 #4		SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP	\$ 130.50	
28/03/2023	50099		FIRE PRE SEASON EQUIPMENT SERVICING	\$ 177.00	
28/03/2023	50100		FIRE PRE SEASON EQUIPMENT SERVICING	\$ 270.50	
28/03/2023	50098		FIRE PRE SEASON EQUIPMENT SERVICING	\$ 250.50	
31/03/2023	50113 #5		SUPPLY 2 X 10L HP 2 STROKE OIL	\$ 298.80	
03/04/2023	3391.14188-01	Complete Office Supplies Pty Ltd	STATIONERY		\$ 96.40
14/03/2023	11867995		STATIONERY ITEMS	\$ 96.40	
03/04/2023	3391.14220-01	Ms K Beale	COUNCILLOR ALLOWANCE		\$ 2,135.09
02/04/2023	MEETING FEE		ENTITLEMENTS FOR APRIL 2023	\$ 1,843.42	
02/04/2023	ICT ALLOWANCE		ENTITLEMENTS FOR APRIL 2023	\$ 291.67	
03/04/2023	3391.14221-01	Mrs P McNeil	COUNCILLOR ALLOWANCE		\$ 3,313.26
02/04/2023	MEETING FEE		ENTITLEMENTS FOR APRIL 2023	\$ 1,843.42	
02/04/2023	DSP ALLOWANCE		ENTITLEMENTS FOR APRIL 2023	\$ 1,178.17	
02/04/2023	ICT ALLOWANCE		ENTITLEMENTS FOR APRIL 2023	\$ 291.67	
03/04/2023	3391.14222-01	Mr L W Ellery	COUNCILLOR ALLOWANCE		\$ 2,135.09
02/04/2023	MEETING FEE		ENTITLEMENTS FOR APRIL 2023	\$ 1,843.42	
02/04/2023	ICT ALLOWANCE		ENTITLEMENTS FOR APRIL 2023	\$ 291.67	

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03/04/2023	3391.14236-01	Mrs J E Cicchini	COUNCILLOR ALLOWANCE		\$ 2,135.09
02/04/2023	MEETING FEE		ENTITLEMENTS FOR APRIL 2023	\$ 1,843.42	
02/04/2023	ICT ALLOWANCE		ENTITLEMENTS FOR APRIL 2023	\$ 291.67	
03/04/2023	3391.14394-01	Creative Catering Trust (The Trustee	CATERING		\$ 1,013.60
31/03/2023	INV-2041		CATERING - COUNCIL FORUM MEETING 28/03/2023	\$ 1,013.60	
03/04/2023	3391.14430-01	Ms A M Carlin	DESIGN FEES/COSTS		\$ 695.00
02/04/2023	#666		SOCIAL MEDIA MANAGEMENT - MARCH 2023	\$ 695.00	
03/04/2023	3391.14431-01	Blacklist Coffee Roasters Trading Trust	PROVISIONS FOR REFLECTIONS CAFE		\$ 408.50
31/03/2023	OMI10634a		PROVISIONS FOR REFLECTIONS CAFE	\$ 408.50	
03/04/2023	3391.14496-01	Tyrepower Mundaring (The Trustee for	TYRES & REPAIRS		\$ 1,020.00
14/03/2023	115710		SUPPLY & FIT 4 X NEW TYRES ON 817MDG	\$ 1,020.00	
03/04/2023	3391.14583-01	Fleet Network Pty Ltd	NOVATED LEASE		\$ 762.85
28/03/2023	119015		NOVATED LEASE CHARGES 15/03/2023	\$ 762.85	
03/04/2023	3391.14588-01	Mrs C L Hurst	COUNCILLOR ALLOWANCE		\$ 2,135.09
02/04/2023	MEETING FEE		ENTITLEMENTS FOR APRIL 2023	\$ 1,843.42	
02/04/2023	ICT ALLOWANCE		ENTITLEMENTS FOR APRIL 2023	\$ 291.67	
03/04/2023	3391.14618-01	LO-GO Appointments (Helene Pty Ltd	TEMP STAFF		\$ 8,338.15
28/03/2023	00425979		TEMP STAFF - RANGER	\$ 2,364.69	
28/03/2023	00426048		TEMP STAFF - RANGER	\$ 3,050.07	
28/03/2023	00426011		TEMP STAFF - RANGER	\$ 2,923.39	
03/04/2023	3391.14870-01	Eastern Hills Bakery (Q.N Lowings & S.M	CATERING		\$ 569.50
30/03/2023	10		CATERING - EAC MEETING & BLUE SKY FESTIVAL	\$ 569.50	
03/04/2023	3391.14900-01	Pool Robotics Perth (The trustee for the	MAINTENANCE		\$ 6,747.52
01/04/2023	23-00000825		REPAIR POOL CLEANER	\$ 6,747.52	
03/04/2023	3391.1521-01	Dial A Nappy & Busiclean	GOODS		\$ 140.20
10/03/2023	INV-15876		SUPPLY PAPER TOWELS	\$ 140.20	
03/04/2023	3391.1689-01	Compsys Pty Ltd T/A Harmony Software	IT HARDWARE		\$ 645.00
13/03/2023	3-11538		SOFTWARE EXPENSES	\$ 645.00	
03/04/2023	3391.191-01	Eastern Region Security	SECURITY EXPENSES		\$ 748.00
28/03/2023	00021287		SECURITY EXPENSES - DARLINGTON BUSH FIRE BRIGADE	\$ 110.00	
03/04/2023	00019561		SECURITY EXPENSES - DARLINGTON BUSH FIRE BRIGADE	\$ 99.00	
03/04/2023	00019624		SECURITY EXPENSES - DARLINGTON BUSH FIRE BRIGADE	\$ 264.00	
03/04/2023	00019698		SECURITY EXPENSES - DARLINGTON BUSH FIRE BRIGADE	\$ 275.00	
03/04/2023	3391.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 43,234.91
31/03/2023	EMRC49881		TRANSFER STATION FEES	\$ 43,234.91	
03/04/2023	3391.215-01	Deputy Commissioner of Taxation	TAXATION		\$ 168,054.00
26/03/2023	PY01-20-Deputy C		PAYROLL DEDUCTION	\$ 143,022.00	
26/03/2023	PY02-20-Deputy C		PAYROLL DEDUCTION	\$ 25,032.00	
03/04/2023	3391.2743-01	Access Office Industries	OFFICE FURNITURE		\$ 980.10
30/03/2023	97480		SUPPLY ELECTRIC SIT/STAND DESK - AFM LIBRARY	\$ 980.10	
03/04/2023	3391.336-01	Fasta Courier Service	COURIER SERVICES		\$ 587.96
30/03/2023	279168		COURIER SERVICES	\$ 587.96	
03/04/2023	3391.393-01	Western Australian Local Government	REGISTRATION		\$ 85.00
03/04/2023	SI-004257		REGISTRATION - STRATEGIC DECISION MAKING	\$ 15.00	
03/04/2023	SI-004105		REGISTRATION - TRANSPORT & ROAD FORUM	\$ 70.00	
03/04/2023	3391.4-01	Health Insurance Fund of WA	PAYROLL DEDUCTION		\$ 923.30
26/03/2023	PY01-20-HIF		PAYROLL DEDUCTION	\$ 923.30	
03/04/2023	3391.4526-01	Mr J S Daw	COUNCILLOR ALLOWANCE		\$ 2,135.09
02/04/2023	MEETING FEE		ENTITLEMENTS FOR APRIL 2023	\$ 1,843.42	
02/04/2023	ICT ALLOWANCE		ENTITLEMENTS FOR APRIL 2023	\$ 291.67	
03/04/2023	3391.480-01	Echo Newspaper	ADVERTISING		\$ 1,067.00
10/03/2023	00030753		ADVERTISING	\$ 1,067.00	
03/04/2023	3391.5169-01	Worldwide Online Printing (Crystal Print	PHOTOCOPIER PRINTING		\$ 330.00
31/03/2023	1105310		EMERGENCY CONTACTS A5 BOOKLETS 2023/2024	\$ 330.00	
03/04/2023	3391.5719-01	Shire of Mundaring - Lotto Club	PAYROLL DEDUCTION		\$ 271.60
26/03/2023	PY01-20-STAFF LO		PAYROLL DEDUCTION	\$ 258.02	
26/03/2023	PY02-20-STAFF LO		PAYROLL DEDUCTION	\$ 13.58	

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03/04/2023	3391.5945-01	West Coast Spring Water Pty Ltd	CAFE BAR CONSUMABLES		\$ 34.44
31/03/2023	2624476		WATER BOTTLES FOR KSP LIBRARY	\$ 34.44	
03/04/2023	3391.6-01	Shire of Mundaring - Social Club	PAYROLL DEDUCTION		\$ 251.00
26/03/2023	PY01-20-MUNDARIN		PAYROLL DEDUCTION	\$ 248.00	
26/03/2023	PY02-20-MUNDARIN		PAYROLL DEDUCTION	\$ 3.00	
03/04/2023	3391.6419-01	Hills Fresh (WA) Pty Ltd	CATERING		\$ 55.00
28/03/2023	00008671		FRUIT PLATTER FOR MEETING ON 24/03/2023	\$ 55.00	
03/04/2023	3391.6532-01	WA Catering Services Pty Ltd T/A WA	CATERING		\$ 12,880.50
28/03/2023	22517166		CATERING - ANNUAL VOLUNTEER FIRE FIGHTER FAMILY EVENT	\$ 12,880.50	
03/04/2023	3391.6732-01	Relationships Australia Western	EMPLOYEE ASSISTANCE PROGRAM		\$ 176.00
26/03/2023	00412162		EMPLOYEE ASSISTANCE PROGRAM	\$ 176.00	
03/04/2023	3391.68-01	The Watershed Water Systems	PARTS		\$ 28.70
28/03/2023	10233325		RETICULATION PARTS	\$ 28.70	
03/04/2023	3391.6876-01	RAC Motoring Pty Ltd	CALL OUT CHARGES		\$ 484.00
23/03/2023	6565511		CALL OUT CHARGES FOR 820MDG	\$ 484.00	
03/04/2023	3391.7-01	Australian Services Union	PAYROLL DEDUCTION		\$ 296.80
26/03/2023	PY01-20-AUSTRALI		PAYROLL DEDUCTION	\$ 167.30	
26/03/2023	PY02-20-AUSTRALI		PAYROLL DEDUCTION	\$ 129.50	
03/04/2023	3391.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING/MAINTENANCE		\$ 3,950.10
31/03/2023	2704		FOOTPATH SWEEPING/MAINTENANCE	\$ 3,385.80	
31/03/2023	2703		CLEAN UP & SWEEP MUNDARING ARENA HARDCOURTS	\$ 564.30	
03/04/2023	3391.7489-01	Sparks Refrigeration & Airconditioning	FURNITURE		\$ 1,927.00
13/03/2023	INV-2770		REPLACE BAR FRIDGE UNIT - ADMIN BUILDING	\$ 1,927.00	
03/04/2023	3391.7738-01	WA Safety Products (Montyanne Trust	SAFETY EQUIPMENT		\$ 161.37
10/03/2023	B4232		SUPPLY ANTI VIBRATION GLOVES	\$ 111.83	
28/03/2023	B4074		SUPPLY 2 X HEARING & EYE PROTECTION METAL SIGNS	\$ 49.54	
03/04/2023	3391.7807-01	Water Installations	SIGNAGE		\$ 350.00
28/03/2023	1523		SUPPLY WASTE WATER IRRIGATION WARNING SIGNS	\$ 350.00	
03/04/2023	3391.793-01	The Katharine Susannah Prichard	GRANT		\$ 20,858.00
23/03/2023	121078		QUARTERLY GRANT FUNDING - APRIL TO JUNE 2023	\$ 20,858.00	
03/04/2023	3391.80-01	Bunnings Group Limited	HARDWARE		\$ 753.66
13/03/2023	2440/01105502		HARDWARE ITEMS	\$ 184.15	
14/03/2023	2440/01106503		HARDWARE ITEMS	\$ 455.62	
01/04/2023	2440/99817790		HARDWARE ITEMS	\$ 113.89	
03/04/2023	3391.8-01	LGRCEU	PAYROLL DEDUCTION		\$ 44.00
26/03/2023	PY02-20-LGRCEU		PAYROLL DEDUCTION	\$ 44.00	
03/04/2023	3391.8545-01	Sankey Plumbing Service	PLUMBING		\$ 132.00
02/04/2023	5633		PLUMBING SERVICES - MUNDARING ARENA	\$ 132.00	
03/04/2023	3391.8584-01	Great Sand Supplies Trust	GRAVEL		\$ 4,358.53
23/03/2023	00009268		SUPPLY SCREENED FACE GRAVEL	\$ 4,358.53	
03/04/2023	3391.8652-01	Quality Press	PRINTED MATERIAL		\$ 133.10
31/03/2023	INV064970		DFES PRINTED MATERIAL	\$ 133.10	
03/04/2023	3391.8924-01	Ms P A Cook	COUNCILLOR ALLOWANCE		\$ 2,135.09
02/04/2023	MEETING FEE		ENTITLEMENTS FOR APRIL 2023	\$ 1,843.42	
02/04/2023	ICT ALLOWANCE		ENTITLEMENTS FOR APRIL 2023	\$ 291.67	
03/04/2023	3391.9627-01	MPK Tree Management Pty Ltd	STREET TREE MAINTENANCE		\$ 6,556.00
28/03/2023	5959		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 2,780.80	
28/03/2023	5952		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 994.40	
28/03/2023	5960		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 2,780.80	
03/04/2023	3391.9891-01	The Iris Consulting Group Trust	REGISTRATION		\$ 638.00
31/03/2023	00002139		REGISTRATION - RECORDS MANAGEMENT/KEYWORD CLASSIFICATION	\$ 638.00	
03/04/2023	3392.10153-01	Mr L J Sexton	REIMBURSEMENT		\$ 103.20
02/04/2023	REIMBURSEMENT		REIMBURSEMENT - WORKING WITH CHILDREN CHECK & PARKING EXPENSES	\$ 103.20	
03/04/2023	3392.13243-01	Stoneville & Parkerville Progress Assoc	GRANT		\$ 930.10
02/04/2023	GRANT		MATCHING GRANT	\$ 930.10	
03/04/2023	3392.14550-01	Darlington Community Garden (WA) Inc.	GRANT		\$ 500.00
02/04/2023	GRANT		COMMUNITY EVENT GRANT	\$ 500.00	

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03/04/2023	3392.15002-01	Miss C M Fernihough	REFUND		\$ 79.00
02/04/2023	REFUND		REFUND - 2 DANGEROUS DOG COLLARS (SML & MED)	\$ 79.00	
03/04/2023	3392.15003-01	Mrs C H Mauger	REFUND		\$ 150.00
02/04/2023	REFUND		REFUND - DOG STERILISATION REBATE ANIMAL# 40934	\$ 150.00	
03/04/2023	3392.15004-01	Mr T C Hebbard	CROSSOVER CONTRIBUTION		\$ 590.00
02/04/2023	X-OVER		CROSSOVER CONTRIBUTION - HARTUNG ST MUNDARING	\$ 590.00	
03/04/2023	3392.15005-01	Mr A D Bui	REFUND		\$ 147.00
02/04/2023	REFUND		REFUND - PLANNING APPLICATION FEE	\$ 147.00	
03/04/2023	3392.15006-01	Mr I M Garnett	REFUND		\$ 147.00
02/04/2023	REFUND		REFUND - PLANNING APPLICATION FEE	\$ 147.00	
03/04/2023	3392.174-01	Synergy	ELECTRICITY		\$ 8,007.25
13/03/2023	5162819914		ELECTRICITY	\$ 4,724.26	
23/03/2023	9370568529		ELECTRICITY	\$ 186.80	
23/03/2023	5018318610		ELECTRICITY	\$ 285.75	
23/03/2023	8146423529		ELECTRICITY	\$ 330.06	
23/03/2023	5100198416		ELECTRICITY	\$ 496.41	
31/03/2023	1877395520		ELECTRICITY	\$ 1,391.14	
31/03/2023	5183606212		ELECTRICITY	\$ 419.05	
31/03/2023	0941380327		ELECTRICITY	\$ 173.78	
03/04/2023	3392.3416-01	Mount Helena Playgroup & Community	GRANT		\$ 655.60
02/04/2023	GRANT		MATCHING GRANT	\$ 655.60	
03/04/2023	3392.4129-01	Parkerville Junior Cricket Club	GRANT		\$ 960.00
02/04/2023	GRANT		MATCHING GRANT	\$ 960.00	
03/04/2023	3392.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 7,527.00
30/03/2023	290323		FDC PARENT LEVY	\$ 7,527.00	
03/04/2023	3392.5895-01	Parkerville Playgroup Inc	GRANT		\$ 888.00
02/04/2023	GRANT		MATCHING GRANT	\$ 888.00	
03/04/2023	3392.7102-01	Perth Hills United Football Club	GRANT		\$ 1,000.00
02/04/2023	GRANT		COMMUNITY EVENT GRANT	\$ 1,000.00	
03/04/2023	3392.7543-01	Ms L Joy	REIMBURSEMENT		\$ 536.40
02/04/2023	REIMBURSEMENT		REIMBURSEMENT - FAREWELL SUPPLIES - COORDINATOR FDC	\$ 536.40	
03/04/2023	3392.831-01	Mount Helena Senior Football Club	GRANT		\$ 663.32
02/04/2023	GRANT		MATCHING GRANT	\$ 663.32	
03/04/2023	3392.9703-01	Riding for the Disabled WA Hills Group	GRANT		\$ 509.18
02/04/2023	GRANT		MATCHING GRANT	\$ 509.18	
03/04/2023	3392.9745-01	Glen Forrest Community Garden Inc	GRANT		\$ 940.00
02/04/2023	GRANT		MATCHING GRANT	\$ 940.00	
03/04/2023	3393.12516-01	PayClear Services Pty Ltd (Superchoice)	SUPERANNUATION-MAR2023-1		\$ 227,084.62
31/03/2023	Mar2023-1		SUPERANNUATION-MAR2023	\$ 227,084.62	
11/04/2023	3394.34-01	Water Corporation	WATER RATES & FEES		\$ 5,523.61
07/04/2023	9004694442		WATER RATES & FEES	\$ 5.42	
07/04/2023	9004656446		WATER RATES & FEES	\$ 57.10	
07/04/2023	9004686864		WATER RATES & FEES	\$ 29.83	
07/04/2023	9004688851		WATER RATES & FEES	\$ 2,312.41	
07/04/2023	9004686215		WATER RATES & FEES	\$ 111.19	
07/04/2023	9004690281		WATER RATES & FEES	\$ 13.50	
07/04/2023	9013212898		WATER RATES & FEES	\$ 526.13	
07/04/2023	9010772929		WATER RATES & FEES	\$ 187.13	
07/04/2023	9004566571		WATER RATES & FEES	\$ 355.38	
07/04/2023	9004565691		WATER RATES & FEES	\$ 1,925.52	
11/04/2023	3395.14910-01	Telstra Limited	TELEPHONE		\$ 7,476.62
07/04/2023	2085566000		TELEPHONE CHARGES - MARCH 2023	\$ 7,476.62	
11/04/2023	3395.15011-01	Mrs M Zeneth	REFUND		\$ 30.00
06/04/2023	REFUND		REFUND - DOG STERILISATION REBATE ANIMAL# 41055	\$ 30.00	
11/04/2023	3395.15012-01	Ms A L Wooden	REIMBURSEMENT		\$ 21.20
06/04/2023	REIMBURSEMENT		REIMBURSEMENT - PARKING FEE EXPENSES ON 22/03/2023	\$ 21.20	

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11/04/2023	3395.15013-01	Ms S Coates	REFUND		\$ 100.00
06/04/2023	REFUND		REFUND - CAT REGISTRATION PAID TWICE AR# 40244	\$ 100.00	
11/04/2023	3395.15014-01	Miss B Whiteside	GRANT		\$ 200.00
06/04/2023	GRANT		YOUTH GRANT PROGRAM	\$ 200.00	
11/04/2023	3395.15017-01	Ms S Francis	REFUND		\$ 30.00
07/04/2023	REFUND		REFUND - DOG STERILISATION REBATE ANIMAL# 40664	\$ 30.00	
11/04/2023	3395.174-01	Synergy	ELECTRICITY		\$ 6,744.41
23/03/2023	5145475816		ELECTRICITY	\$ 2,465.22	
28/03/2023	5166165229		ELECTRICITY	\$ 312.82	
28/03/2023	9099006524		ELECTRICITY	\$ 308.33	
28/03/2023	1244788225		ELECTRICITY	\$ 287.67	
31/03/2023	5039289513		ELECTRICITY	\$ 556.23	
04/04/2023	6172559523		ELECTRICITY	\$ 932.13	
06/04/2023	5358804327		ELECTRICITY	\$ 119.88	
06/04/2023	2869138323		ELECTRICITY	\$ 509.69	
06/04/2023	4079099529		ELECTRICITY	\$ 253.72	
06/04/2023	2548038725		ELECTRICITY	\$ 998.72	
11/04/2023	3395.7543-01	Ms L Joy	REIMBURSEMENT		\$ 89.34
07/04/2023	REIMBURSEMENT		REIMBURSEMENT - FUEL EXPENSES P4811	\$ 89.34	
11/04/2023	3396.10615-01	JLR Pumps	MAINTENANCE		\$ 660.00
03/04/2023	760		REMOVE OLD PUMP & REPLACE NEW - GLEN FORREST OVAL	\$ 660.00	
11/04/2023	3396.11359-01	FE TECHNOLOGIES PTY LTD	MAINTENANCE		\$ 748.00
06/04/2023	SVIP026388		ANNUAL MAINTENANCE - LIBRARIES	\$ 748.00	
11/04/2023	3396.11413-01	Ergolink (Max & Claire Pty Ltd T/A)	FURNITURE		\$ 451.00
23/03/2023	SI-00081408		AIR MESH RATCHET STANDARD MOULDED FOAM SEAT	\$ 451.00	
11/04/2023	3396.11562-01	Aha! Consulting (The Trustee for	PROFESSIONAL SERVICES		\$ 385.00
23/03/2023	I-683		PROVIDE COMMUNITY SURVEY MULTIPURPOSE COMMUNITY FACILITY	\$ 385.00	
11/04/2023	3396.11648-01	Veris Australia Pty Ltd	FEATURE SURVEY		\$ 2,134.00
06/04/2023	VI073236		FEATURE SURVEY - GLEN RD/VICTOR RD DARLINGTON	\$ 2,134.00	
11/04/2023	3396.11654-01	K2 Audiovisual Pty Ltd	MAINTENANCE		\$ 214.50
03/04/2023	INV-9414		SERVICE CALL OUT TO RE-ALIGN PROJECTOR - BOYA HALL	\$ 214.50	
11/04/2023	3396.11732-01	Azility	PROFESSIONAL SERVICES		\$ 15,367.00
06/04/2023	INV-1227		ENERGY & WATER MONITORING & EMISSIONS MODELLING	\$ 15,367.00	
11/04/2023	3396.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 1,184.55
07/04/2023	C INV 586368		TEMP STAFF - PURCHASING OFFICER	\$ 268.80	
07/04/2023	C INV 586367		TEMP STAFF - CDS DRIVER CONTAINERS COLLECTION	\$ 915.75	
11/04/2023	3396.12179-01	Caring Communities Inc. T/A WA Child	TRAINING		\$ 660.00
06/04/2023	WOO-9615		CHILD PROTECTION & ABUSE PREVENTION TRAINING - MECPC	\$ 660.00	
11/04/2023	3396.12653-01	West Coast Sporting Surfaces Pty Ltd	PROFESSIONAL SERVICES		\$ 1,100.00
04/04/2023	INV-0348		PROVIDE CONDITION REPORTS - VARIOUS TENNIS COURTS	\$ 1,100.00	
11/04/2023	3396.12679-01	Roy Gripske & Sons Pty Ltd	PARTS		\$ 471.43
03/04/2023	1083144		SUPPLY UNIVERSAL MOWER BLADES	\$ 471.43	
11/04/2023	3396.127-01	Volich Waste Contractors Pty Ltd	REFUSE CONTRACT		\$ 152,507.18
07/04/2023	00006374		REFUSE CONTRACT	\$ 220.00	
07/04/2023	00006375		REFUSE CONTRACT	\$ 121,636.90	
07/04/2023	00006376		REFUSE CONTRACT	\$ 2,841.30	
07/04/2023	00006377		REFUSE CONTRACT	\$ 6,605.77	
07/04/2023	00006378		REFUSE CONTRACT	\$ 10,841.20	
07/04/2023	00006379		REFUSE CONTRACT	\$ 715.00	
07/04/2023	00006380		REFUSE CONTRACT	\$ 223.30	
07/04/2023	00006381		REFUSE CONTRACT	\$ 332.73	
07/04/2023	00006382		REFUSE CONTRACT	\$ 580.64	
07/04/2023	00006383		REFUSE CONTRACT	\$ 708.40	
07/04/2023	00006384		REFUSE CONTRACT	\$ 7,642.10	
07/04/2023	00006385		REFUSE CONTRACT	\$ 159.84	
11/04/2023	3396.12852-01	New Water Ways Inc	TRAINING		\$ 55.00
07/04/2023	INV0414		REGISTRATION - WSUD TRAINING SESSION 2023	\$ 55.00	

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11/04/2023	3396.12899-01	NAPA (A Division of GPC Asia Pacific	<b>PARTS</b>		\$ 1,187.27
03/04/2023	1320280971		SUPPLY FUEL FILTER FOR P286	\$ 121.00	
03/04/2023	1320280947		SUPPLY FUEL FILTER FOR P299	\$ 121.00	
03/04/2023	1320280891		SUPPLY FUEL FILTER FOR P297	\$ 121.00	
03/04/2023	1320280882		SUPPLY LUBE FILTER FOR P297	\$ 33.83	
03/04/2023	1320280889		SUPPLY LUBE FILTER FOR P286	\$ 33.83	
03/04/2023	1320280724		SUPPLY OIL FILTERS FOR P280	\$ 98.02	
03/04/2023	1320281851		SUPPLY UHF STARTER KITS FOR P259 & P2497	\$ 568.11	
03/04/2023	1320281850		SUPPLY OF WORKSHOP CONSUMABLES	\$ 61.60	
03/04/2023	1320281874		SUPPLY OF WORKSHOP CONSUMABLES	\$ 28.88	
11/04/2023	3396.12938-01	Aussie Broadband Pty Ltd	<b>NBN FTTN, NBN FIBRE, SIP TRUNK &amp; VOIP CHARGES</b>		\$ 4,829.65
03/04/2023	24330122		NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES	\$ 4,829.65	
11/04/2023	3396.13053-01	Perth Elevators (Perth Building Services	<b>MAINTENANCE</b>		\$ 522.50
03/04/2023	0107		QUARTERLY MAINTENANCE INSPECTION - MUNDARING ARENA LIFT	\$ 522.50	
11/04/2023	3396.13208-01	Fire Protection Services WA Pty Ltd	<b>MAINTENANCE</b>		\$ 1,127.54
07/04/2023	9827		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY CENTRE	\$ 478.96	
07/04/2023	9828		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	\$ 518.87	
07/04/2023	9834		FIRE & EMERGENCY SERVICES MAINTENANCE - SHIRE ADMIN BUILDING	\$ 129.71	
11/04/2023	3396.13345-01	ABM Landscaping (Mikevie Pty Ltd T/As:)	<b>LANDSCAPING</b>		\$ 6,025.80
03/04/2023	INV-3866		TURF REINSTATEMENT DUE TO VEHICLE DAMAGE LAKE LESCHENAULTIA	\$ 1,584.00	
05/04/2023	INV-3864		LANDSCAPE MAINTENANCE - KYARRA CRES HELENA VALLEY	\$ 2,516.80	
05/04/2023	INV-3869		MULCHING WORKS - CHIDLOW PLAYGROUP	\$ 1,925.00	
11/04/2023	3396.13406-01	Truckline (Specialist Wholesalers Pty Ltd	<b>PARTS</b>		\$ 177.37
23/03/2023	8375436		SUPPLY PARTS FOR P276	\$ 177.37	
11/04/2023	3396.138-01	Sonic HealthPlus Pty Ltd	<b>MEDICAL EXAMINATION</b>		\$ 481.80
14/03/2023	2877123		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 240.90	
23/03/2023	2880818		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 240.90	
11/04/2023	3396.13866-01	Booktopia Pty Ltd	<b>BOOKS</b>		\$ 2,486.45
03/04/2023	19168593		BOOK STOCK - KSP LIBRARY	\$ 698.49	
03/04/2023	19168410		BOOK STOCK - KSP LIBRARY	\$ 459.70	
03/04/2023	19143902		BOOK STOCK - AFM LIBRARY	\$ 258.04	
03/04/2023	19141818		BOOK STOCK - AFM LIBRARY	\$ 506.52	
03/04/2023	19143392		BOOK STOCK - AFM LIBRARY	\$ 563.70	
11/04/2023	3396.13899-01	Preferred Training Networks Pty Ltd	<b>TRAINING WORKBOOKS</b>		\$ 742.50
06/04/2023	00008949		WORKBOOKS - MAD BAD SAD TEARS ABUSE & THREATS WORKS	\$ 742.50	
11/04/2023	3396.14013-01	Eastern Hills Chainsaws & Mowers Pty	<b>EQUIPMENT REPAIRS</b>		\$ 574.25
28/03/2023	50131		PRE SEASON EQUIPMENT SERVICING	\$ 270.50	
28/03/2023	50130		PRE SEASON EQUIPMENT SERVICING	\$ 238.50	
03/04/2023	50139 #4		SUPPLY AIR FILTER & AUXILLARY FILTER FOR P1003	\$ 65.25	
11/04/2023	3396.14073-01	Tony's House of Tender Meats (GK & KS	<b>FOOD</b>		\$ 1,070.90
06/04/2023	33441		MEAT SUPPLIES FOR CHILDREN - MECPC	\$ 322.51	
06/04/2023	33771		MEAT SUPPLIES FOR CHILDREN - MECPC	\$ 254.56	
06/04/2023	34103		MEAT SUPPLIES FOR CHILDREN - MECPC	\$ 269.08	
07/04/2023	34522		MEAT SUPPLIES FOR CHILDREN - MECPC	\$ 224.75	
11/04/2023	3396.14074-01	Midland Supa IGA (The Trustee for Pham	<b>CATERING</b>		\$ 78.71
06/04/2023	04/6481		FOOD & CONSUMABLES FOR CHILDREN - CPC MIDDLE SWAN	\$ 78.71	
11/04/2023	3396.14200-01	Mundaring Glass and Security (The Trust	<b>SECURITY REPAIRS</b>		\$ 220.00
06/04/2023	00003938		EMERGENCY REPAIRS TO FRONT ENTRY LOCK & KINDY DOOR - MECPC	\$ 220.00	
11/04/2023	3396.14221-01	Mrs P McNeil	<b>COUNCILLOR ALLOWANCE</b>		\$ 781.81
07/04/2023	TRAVEL		TRAVEL REIMBURSEMENT 832KM 24/01/2023 - 31/03/2023	\$ 781.81	
11/04/2023	3396.14331-01	Mundaring Florists By Design (Jennifer	<b>FLOWERS</b>		\$ 100.00
07/04/2023	INV-0535		ADDITIONAL WREATH FOR ANZAC DAY 2023 SERVICES	\$ 100.00	
11/04/2023	3396.14435-01	Lou's Kitchen (Knights, Louisa Jayne	<b>PROVISIONS FOR REFLECTIONS CAFE</b>		\$ 490.00
04/04/2023	INV-0229		PROVISIONS FOR REFLECTIONS CAFE	\$ 490.00	
11/04/2023	3396.14496-01	Tyrepower Mundaring (The Trustee for the	<b>TYRES &amp; REPAIRS</b>		\$ 2,816.00
03/04/2023	115786		SUPPLY & FIT 2 X NEW TYRES ON BACKHOE P258	\$ 2,816.00	

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11/04/2023	3396.14583-01	Fleet Network Pty Ltd	NOVATED LEASE		\$ 762.85
01/04/2023	119331		NOVATED LEASE CHARGES 29/03/2023	\$ 762.85	
11/04/2023	3396.14644-01	Uniting Global Pty Ltd	CLEANING		\$ 5,062.64
07/04/2023	INV-0503		CLEANING SERVICES - BILGOMAN AQUATIC MARCH 2023	\$ 5,062.64	
11/04/2023	3396.14656-01	The Trail Builders (The Trustee for Earlrett	MAINTENANCE		\$ 1,413.06
11/04/2023	4921		SUPPLY & INSTALL TRAIL MARKERS ON COCKATOO TRAIL	\$ 1,413.06	
11/04/2023	3396.14673-01	SC Lennon & Associates Pty Ltd (Trustee	PROFESSIONAL SERVICES		\$ 3,795.00
31/03/2023	2022021_5		PROFESSIONAL FEES - TOURISM STRATEGY	\$ 3,795.00	
11/04/2023	3396.1471-01	Department of Biodiversity, Conservation	LEASE FEES		\$ 550.00
04/04/2023	22884		LEASE TEMPORARY WASTE STATION 01/04/2023 - 31/03/2024	\$ 550.00	
11/04/2023	3396.14840-01	Russo's Organic Based Pizzeria	CATERING		\$ 488.00
05/04/2023	INV-0836		CATERING - TWILIGHT TUNES ON 28/01/2023	\$ 488.00	
11/04/2023	3396.14864-01	Total Exhaust Cleaning Contractors	CLEANING SERVICES		\$ 1,342.00
06/04/2023	2021/22 - 8105		DEEP CLEANING KIOSK - MUNDARING ARENA	\$ 1,342.00	
11/04/2023	3396.14911-01	Public Sector Training Solutions Pty	TRAINING		\$ 2,175.00
06/04/2023	INV-2023.992		CERTIFICATE IV MULTI AGENCY COURSE	\$ 2,175.00	
11/04/2023	3396.14987-01	Espresso Works (Fastcity Pty Ltd T/As:)	CAFE BAR CONSUMABLES		\$ 892.10
07/04/2023	86986.34219		ANNUAL SERVICE & REPAIRS COFFEE MACHINE REFLECTIONS CAFÉ	\$ 892.10	
11/04/2023	3396.14997-01	EV Textile Art (Emily Constance	WORKSHOP FACILITATION		\$ 310.00
06/04/2023	#001		WORKSHOP FACILITATION - BOYA LIBRARY ON 03/04/2023	\$ 310.00	
11/04/2023	3396.15-01	Australia Post	POSTAGE		\$ 551.23
05/04/2023	1012310329		RATES COLLECTION FEES 2022/2023	\$ 429.68	
07/04/2023	1012316621		POSTAGE CHARGES LIBRARY	\$ 121.55	
11/04/2023	3396.15010-01	Astro Photography Australia (Roger	PHOTOGRAPHY		\$ 180.00
06/04/2023	21629		ASTROPHOTOGRAPHY PRESENTATION BOYA LIBRARY 27/03/2023	\$ 180.00	
11/04/2023	3396.1521-01	Dial A Nappy & Busiclean	GOODS		\$ 1,399.20
06/04/2023	INV-15954		CLEANING CHEMICALS - SCFC CLAYTON VIEW	\$ 365.40	
06/04/2023	INV-15947		CLEANING CHEMICALS - MECPC	\$ 1,033.80	
11/04/2023	3396.1644-01	Woolworths Group Limited	FOOD & CONSUMABLES		\$ 34.60
06/04/2023	TI-019C7-10CD72		FOOD & CONSUMABLES FOR CHILDREN - MIDVALE HUB	\$ 34.60	
11/04/2023	3396.191-01	Eastern Region Security	SECURITY EXPENSES		\$ 440.00
07/04/2023	00021331		SECURITY EXPENSES - CHILDREN SERVICES	\$ 440.00	
11/04/2023	3396.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 2,653.62
06/04/2023	163850926		FOOD & CONSUMABLES FOR CHILDREN - CLAYTON VIEW	\$ 325.70	
06/04/2023	163837807		FOOD & CONSUMABLES FOR CHILDREN - MECPC	\$ 904.66	
06/04/2023	164093115		FOOD & CONSUMABLES FOR CHILDREN - MECPC	\$ 904.53	
06/04/2023	164440335		FOOD & CONSUMABLES FOR CHILDREN - MECPC	\$ 518.73	
11/04/2023	3396.2770-01	Mrs M V Woodward	STOCK PURCHASES		\$ 96.00
07/04/2023	28		STOCK FOR MUNDARING VISITOR CENTRE	\$ 96.00	
11/04/2023	3396.3033-01	Kelyn Training Services (LNL Pty Ltd	TRAINING		\$ 1,140.00
06/04/2023	00031902		STAFF TRAINING - MAINTAIN & OPERATE CHAINSAW (FIRE)	\$ 1,140.00	
11/04/2023	3396.3088-01	Local Government Professionals	ADVERTISING		\$ 610.00
06/04/2023	35393		JOB ADVERTISEMENT - TEAM LEADER MAINTENANCE	\$ 165.00	
07/04/2023	35370		INDUCTION TO LOCAL GOVERNMENT WORKSHOP	\$ 445.00	
11/04/2023	3396.3123-01	Office Line	EQUIPMENT PURCHASES		\$ 680.90
06/04/2023	80880		SUPPLY & DELIVER FELT FOR EURO LINKING CHAIRS - MUNDARING ARENA	\$ 680.90	
11/04/2023	3396.314-01	Landgate	TITLE SEARCHES		\$ 715.74
23/03/2023	382634		GROSS RENTAL VALUATIONS CHARGEABLE	\$ 715.74	
11/04/2023	3396.336-01	Fasta Courier Service	COURIER SERVICES		\$ 265.32
04/04/2023	279878		COURIER SERVICES	\$ 265.32	
11/04/2023	3396.360-01	Eastern Hills Veterinary Centre	MICROCHIPPING		\$ 40.00
23/03/2023	2767189		MICROCHIPPING	\$ 40.00	



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11/04/2023	3396.381-01	Mundaring Electrical Contracting Service	ELECTRICAL SERVICES		\$ 3,388.00
07/04/2023	7541		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 132.00	
07/04/2023	7533		ELECTRICAL SERVICES - MUNDARING ARENA	\$ 181.50	
07/04/2023	7531		ELECTRICAL SERVICES - MUNDARING ARENA	\$ 2,244.00	
07/04/2023	7535		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 313.50	
07/04/2023	7534		ELECTRICAL SERVICES - BROWN PARK COMMUNITY CENTRE	\$ 159.50	
07/04/2023	7532		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 159.50	
07/04/2023	7538		ELECTRICAL SERVICES - ADMIN COMMITTEE ROOM	\$ 198.00	
11/04/2023	3396.4811-01	West Sure Group Pty Ltd	SECURITY EXPENSES		\$ 32.31
07/04/2023	00027005		SECURITY EXPENSES	\$ 32.31	
11/04/2023	3396.6732-01	Relationships Australia Western	EMPLOYEE ASSISTANCE PROGRAM		\$ 176.00
04/04/2023	00412712		EMPLOYEE ASSISTANCE PROGRAM	\$ 176.00	
11/04/2023	3396.68-01	The Watershed Water Systems	PARTS		\$ 388.78
03/04/2023	10233648		RETICULATION PARTS	\$ 292.14	
03/04/2023	10233652		RETICULATION PARTS	\$ 96.64	
11/04/2023	3396.7053-01	Darlington Review	ADVERTISING		\$ 132.00
07/04/2023	2879		ADVERTISING	\$ 132.00	
11/04/2023	3396.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING/MAINTENANCE		\$ 3,854.62
07/04/2023	2705		FOOTPATH SWEEPING/MAINTENANCE	\$ 1,692.90	
07/04/2023	2706		EASEMENT MAINTENANCE - ROSEDALE RD CHIDLOW	\$ 761.64	
07/04/2023	2707		KERB MAINTENANCE - DARLINGTON RD DARLINGTON	\$ 511.50	
07/04/2023	2708		FOOTPATH SWEEPING/MAINTENANCE	\$ 888.58	
11/04/2023	3396.7541-01	Connect Call Centre Services	CALL CENTRE COSTS		\$ 1,189.05
06/04/2023	00113823		CALL CENTRE COSTS - FEBRUARY 2023	\$ 1,189.05	
11/04/2023	3396.7590-01	PFD Food Services Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 3,130.90
03/04/2023	LG433839		PROVISIONS FOR REFLECTIONS CAFE	\$ 284.25	
03/04/2023	LG504606		PROVISIONS FOR REFLECTIONS CAFE	\$ 962.45	
04/04/2023	LG574563		PROVISIONS FOR REFLECTIONS CAFE	\$ 1,884.20	
11/04/2023	3396.7738-01	WA Safety Products (Montyanne Trust)	SAFETY EQUIPMENT		\$ 154.28
03/04/2023	B4231		SUPPLY ANTI-VIBRATION SYNTHETIC LEATHER GLOVES	\$ 154.28	
11/04/2023	3396.80-01	Bunnings Group Limited	HARDWARE		\$ 255.13
23/03/2023	2440/00193581		HARDWARE ITEMS	\$ 102.28	
03/04/2023	2440/01110181		HARDWARE ITEMS	\$ 135.96	
06/04/2023	2440/00830445		HARDWARE ITEMS	\$ 16.89	
11/04/2023	3396.8374-01	Natural Area Holdings P/L T/A Natural	FIRE MITIGATION		\$ 4,742.06
06/04/2023	00019439		FIRE MITIGATION WORKS - VILLAGE GREEN	\$ 4,742.06	
11/04/2023	3396.8545-01	Sankey Plumbing Service	PLUMBING		\$ 319.00
07/04/2023	5631		PLUMBING SERVICES - SCULPTURE PARK PUBLIC TOILETS	\$ 154.00	
07/04/2023	5632		PLUMBING SERVICES - BROWN PARK COMMUNITY CENTRE	\$ 165.00	
11/04/2023	3396.8584-01	Great Sand Supplies Trust	GRAVEL		\$ 4,998.85
23/03/2023	00009297		SUPPLY SCREENED FACE GRAVEL	\$ 501.34	
23/03/2023	00009298		SUPPLY 25MM FERRICRETE	\$ 4,497.51	
11/04/2023	3396.90-01	Major Motors Pty Ltd	PARTS		\$ 768.66
06/04/2023	1346482		SUPPLY KEVREK PARTS FOR P2473	\$ 768.66	
11/04/2023	3396.904-01	Sign Supermarket (Grant Ian Westlund)	SIGNS		\$ 550.00
03/04/2023	22122		SUPPLY REPLACEMENT NATURE CONSERVATION SIGNAGE	\$ 550.00	
11/04/2023	3396.938-01	West Australian Newspapers Ltd	SUBSCRIPTION		\$ 144.00
03/04/2023	00156950		NEWSPAPER SUBSCRIPTIONS - KSP LIBRARY	\$ 144.00	
11/04/2023	3396.9627-01	MPK Tree Management Pty Ltd	STREET TREE MAINTENANCE		\$ 5,561.60
03/04/2023	5990		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 2,780.80	
03/04/2023	5991		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 2,780.80	
11/04/2023	3396.9769-01	Japanese Truck & Bus Spares	PARTS		\$ 407.70
17/03/2023	480459		SUPPLY SENDER UNIT FUEL TANK	\$ 257.85	
03/04/2023	480838		SUPPLY OF ANTENNA BASE & ANTENNA FOR P2444	\$ 149.85	
06/04/2023	3397.15015-01	Appeal Holdings Pty Ltd	REFUND		\$ 3,205.02
06/04/2023	REFUND		RATES REFUND	\$ 3,205.02	

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06/04/2023	3397.15016-01	Integra Legal	REFUND		\$ 24,764.98
06/04/2023	REFUND		RATES REFUND	\$ 24,764.98	
12/04/2023	3398.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 20,410.95
14/04/2023	120423		CARE GIVER SUBSIDIES	\$ 20,410.95	
17/04/2023	3399.34-01	Water Corporation	WATER RATES & FEES		\$ 15,409.86
15/04/2023	9004566600		WATER RATES & FEES	\$ 1,380.01	
15/04/2023	9004580154		WATER RATES & FEES	\$ 8.13	
15/04/2023	9004277008		WATER RATES & FEES	\$ 1,223.87	
15/04/2023	9019690081		WATER RATES & FEES	\$ 459.69	
15/04/2023	9004600055		WATER RATES & FEES	\$ 9,961.32	
15/04/2023	9004607388		WATER RATES & FEES	\$ 27.12	
15/04/2023	9004610501		WATER RATES & FEES	\$ 48.82	
15/04/2023	9004615978		WATER RATES & FEES	\$ 109.61	
15/04/2023	9014111730		WATER RATES & FEES	\$ 70.51	
15/04/2023	9020409381		WATER RATES & FEES	\$ 273.91	
15/04/2023	9020758629		WATER RATES & FEES	\$ 1,597.37	
15/04/2023	9022572692		WATER RATES & FEES	\$ 249.50	
17/04/2023	3400.15021-01	Mr BR Ritchie	REFUND		\$ 15.00
13/04/2023	REFUND		REFUND - DOG STERILISATION REBATE ANIMAL# 40601	\$ 15.00	
17/04/2023	3400.174-01	Synergy	ELECTRICITY		\$ 70,443.06
05/04/2023	4294733928		ELECTRICITY	\$ 152.45	
05/04/2023	2475997123		ELECTRICITY	\$ 102.93	
06/04/2023	5603941927		ELECTRICITY	\$ 1,169.66	
06/04/2023	3051745929		ELECTRICITY	\$ 745.01	
06/04/2023	1021165328		ELECTRICITY	\$ 189.34	
06/04/2023	4504944122		ELECTRICITY	\$ 142.10	
06/04/2023	4504944122		ELECTRICITY	\$ 233.18	
06/04/2023	4504944122		ELECTRICITY	\$ 222.32	
07/04/2023	3666408227		ELECTRICITY	\$ 576.46	
07/04/2023	5008526913		ELECTRICITY	\$ 437.83	
13/04/2023	9159298220		ELECTRICITY	\$ 1,078.70	
13/04/2023	1635825121		ELECTRICITY	\$ 174.24	
13/04/2023	3625641925		ELECTRICITY	\$ 585.57	
13/04/2023	3021647529		STREET LIGHTING CHARGES	\$ 60,129.25	
13/04/2023	5026791717		ELECTRICITY	\$ 300.84	
13/04/2023	1187187526		ELECTRICITY	\$ 141.59	
13/04/2023	5192608710		ELECTRICITY	\$ 1,110.88	
13/04/2023	5831532322		ELECTRICITY	\$ 883.63	
13/04/2023	5085045110		ELECTRICITY	\$ 728.44	
13/04/2023	5085138314		ELECTRICITY	\$ 120.34	
14/04/2023	8852675527		ELECTRICITY	\$ 1,218.30	
17/04/2023	3400.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 6,794.00
14/04/2023	120423		FDC PARENT LEVY	\$ 6,794.00	
17/04/2023	3401.10414-01	Department of Transport - Vehicle Search	VEHICLE SEARCH FEES		\$ 22.95
13/04/2023	8042947		VEHICLE SEARCH FEES	\$ 22.95	
17/04/2023	3401.10674-01	Ausrecord Pty Ltd	STATIONERY		\$ 231.00
15/04/2023	00095554		SUPPLY RED TUBE CLIP SETS	\$ 231.00	
17/04/2023	3401.10881-01	Alsco Pty Ltd	FIRST AID REPLENISHMENT		\$ 812.01
03/04/2023	CPER2306631		FIRST AID REPLENISHMENT - OPERATIONS CENTRE	\$ 113.00	
03/04/2023	CPER2306632		FIRST AID REPLENISHMENT - ADMIN BUILDING	\$ 399.41	
03/04/2023	CPER2306633		FIRST AID REPLENISHMENT - AFM LIBRARY	\$ 32.92	
03/04/2023	CPER2306634		FIRST AID REPLENISHMENT - BOYA COMMUNITY CENTRE	\$ 31.85	
03/04/2023	CPER2306635		FIRST AID REPLENISHMENT - LAKE LESCHENAULTIA	\$ 121.83	
03/04/2023	CPER2306636		FIRST AID REPLENISHMENT - MUNDARING ARENA	\$ 113.00	
17/04/2023	3401.11017-01	Sapio Pty Ltd	SECURITY EXPENSES		\$ 758.27
07/04/2023	SP231316		REPLACE PANEL BATTERY - CHILDRENS SERVICES MIDVALE	\$ 232.79	
03/04/2023	SP231093		RELOCATE ONE OF THE CCTV CAMERAS - MUNDARING ARENA	\$ 525.48	

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17/04/2023	3401.11112-01	Supercivil Pty Ltd	EARTHWORKS		\$ 3,610.77
13/04/2023	INV-1186		KERBING WORKS - BURTON PLACE GREENMOUNT	\$ 3,610.77	
17/04/2023	3401.11326-01	Learning Seat Pty Ltd	SUBSCRIPTION		\$ 1,825.99
14/04/2023	6477013747		SUBSCRIPTION FEE FOR 29/12/2022 TO 28/01/2023	\$ 1,825.99	
17/04/2023	3401.11418-01	WA Fire Protection	MAINTENANCE		\$ 1,369.23
14/04/2023	WAFP-56869		SUPPLY FIRE DETECTION/ALARM LOG BOOK - SCFC CLAYTON	\$ 99.00	
14/04/2023	WAFP-56520		INSPECTION OF FIRE EQUIPMENT - SCFC CLAYTON VIEW	\$ 1,270.23	
17/04/2023	3401.11463-01	Taylor Sparks (The Trustee for Hamp	DESIGN FEES/COSTS		\$ 4,517.59
14/04/2023	ts3552		AMENDMENTS TO MIDVALE HUB CORPORATE BROCHURE	\$ 499.95	
14/04/2023	ts3554		SUPPLY 500 COPIES - MIDVALE HUB CORPORATE BROCHURES	\$ 1,315.60	
14/04/2023	ts3543		AMEND MIDVALE HUB BROCHURE FOR CPC CLAYTON VIEW	\$ 915.64	
14/04/2023	ts3548		SUPPLY 500 COPIES - MIDVALE HUB BROCHURES FOR CPC CLAYTON VIEW	\$ 1,786.40	
17/04/2023	3401.12-01	Department of Human Services - Child	CHILD SUPPORT PAYMENT		\$ 408.84
09/04/2023	PY02-21-CHILD SU		CHILD SUPPORT PAYMENT	\$ 408.84	
17/04/2023	3401.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 17,339.18
13/04/2023	C INV 586436		TEMP STAFF - CDS DRIVER CONTAINERS COLLECTION	\$ 915.75	
13/04/2023	C INV 586363		TEMP STAFF - PURCHASING OFFICER & DEPOT STAFF	\$ 3,903.42	
13/04/2023	C INV 586307		TEMP STAFF - DEPOT	\$ 3,757.63	
15/04/2023	C INV 586431		TEMP STAFF - DEPOT	\$ 4,119.65	
15/04/2023	C INV 586432		TEMP STAFF - PURCHASING OFFICER & DEPOT STAFF	\$ 3,368.01	
15/04/2023	C INV 586486		TEMP STAFF - DEPOT	\$ 1,274.72	
17/04/2023	3401.12425-01	Midland Trophies	AWARDS		\$ 18.00
15/04/2023	21662		ENGRAVE PERPETUAL TROPHY - ANNUAL VOLUNTEER EVENT	\$ 18.00	
17/04/2023	3401.12451-01	Rainchaser Pumps and Reticulation	RETICULATION PARTS		\$ 30.75
14/04/2023	INV-3261		RETICULATION PARTS	\$ 30.75	
17/04/2023	3401.12470-01	Mr G Wood	FENCING		\$ 308.00
14/04/2023	IV00000001203		REPAIR FENCING - MATHIESON RD TRANSFER STATION	\$ 308.00	
17/04/2023	3401.12579-01	Mr V Crowe	LANDSCAPE SERVICES		\$ 1,728.00
13/04/2023	2136		LANDSCAPE SERVICES	\$ 288.00	
13/04/2023	2135		LANDSCAPE SERVICES	\$ 288.00	
13/04/2023	2134		LANDSCAPE SERVICES	\$ 288.00	
13/04/2023	2139		LANDSCAPE SERVICES	\$ 288.00	
13/04/2023	2140		LANDSCAPE SERVICES	\$ 288.00	
13/04/2023	2138		LANDSCAPE SERVICES	\$ 288.00	
17/04/2023	3401.12640-01	Officeworks Ltd	STATIONERY		\$ 114.00
04/04/2023	606717645		STATIONERY ITEMS	\$ 114.00	
17/04/2023	3401.12852-01	New WAtEr Ways Inc	TRAINING		\$ 55.00
06/04/2023	INV0445		WSUD TRAINING SESSION 2023	\$ 55.00	
17/04/2023	3401.12899-01	NAPA (A Division of GPC Asia Pacific	WORKSHOP CONSUMABLES		\$ 120.85
04/04/2023	1320283371		SUPPLY OF WORKSHOP CONSUMABLES	\$ 28.05	
04/04/2023	1320283688		SUPPLY OF WORKSHOP CONSUMABLES	\$ 92.80	
17/04/2023	3401.13-01	Shire of Mundaring	PAYROLL DEDUCTION		\$ 12,894.03
09/04/2023	PY01-21-Private		PAYROLL DEDUCTION	\$ 990.00	
09/04/2023	PY01-21-Buy Addi		PAYROLL DEDUCTION	\$ 729.32	
09/04/2023	PY01-21-Novated		PAYROLL DEDUCTION	\$ 5,018.09	
09/04/2023	PY01-21-Novated		PAYROLL DEDUCTION	\$ 4,682.27	
09/04/2023	PY01-21-Novated		PAYROLL DEDUCTION	\$ 177.76	
09/04/2023	PY01-21-Novated		PAYROLL DEDUCTION	\$ 209.30	
09/04/2023	PY02-21-Private		PAYROLL DEDUCTION	\$ 330.00	
09/04/2023	PY02-21-Buy Addi		PAYROLL DEDUCTION	\$ 757.29	
17/04/2023	3401.13097-01	Survey Civil	DRAINAGE WORKS		\$ 38,825.60
13/04/2023	215		DRAINAGE WORKS - SEABORNE STREET PARKERVILLE	\$ 1,966.80	
13/04/2023	216		CIVIL WORKS - THE CRESCENT HELENA VALLEY	\$ 36,858.80	
17/04/2023	3401.13158-01	Better Pets and Gardens Midland (BP	PET SUPPLIES		\$ 43.65
13/04/2023	5-02-310154		PET SUPPLIES FOR POUND	\$ 43.65	
17/04/2023	3401.13191-01	Office of the Auditor General	CERTIFICATION		\$ 2,255.00
28/03/2023	INV-0704		CERTIFICATION - LOCAL ROADS & RECOVERY INFRA PROGRAM	\$ 2,255.00	

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17/04/2023	3401.13268-01	Department of Human Services - The	PAYROLL DEDUCTION		\$ 147.66
09/04/2023	PY01-21-Centrelli		PAYROLL DEDUCTION	\$ 147.66	
17/04/2023	3401.13345-01	ABM Landscaping (Mikeivy Pty Ltd	LANDSCAPING		\$ 3,289.00
13/04/2023	INV-3867		SUPPLY & INSTALL TURF - MUNDARING OVAL CRICKET NETS	\$ 3,289.00	
17/04/2023	3401.13367-01	Supafit Seat Covers	PARTS		\$ 215.01
04/04/2023	00095307		SUPPLY & DELIVER SEAT COVER FOR P2498	\$ 215.01	
17/04/2023	3401.135-01	BOC Ltd	CYLINDER RENTAL		\$ 153.86
14/04/2023	4033617562		CYLINDER RENTAL CHARGES	\$ 153.86	
17/04/2023	3401.138-01	Sonic HealthPlus Pty Ltd	MEDICAL EXAMINATION		\$ 481.80
04/04/2023	2888033		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 240.90	
04/04/2023	2884305		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 240.90	
17/04/2023	3401.13802-01	Construction Forestry Mining Energy	PAYROLL DEDUCTION		\$ 40.00
09/04/2023	PY02-21-CFMEU		PAYROLL DEDUCTION	\$ 40.00	
17/04/2023	3401.13866-01	Booktopia Pty Ltd	BOOKS		\$ 2,552.54
04/04/2023	19213720		BOOK STOCK - KSP LIBRARY	\$ 418.14	
04/04/2023	19208018		BOOK STOCK - KSP LIBRARY	\$ 463.92	
04/04/2023	19205845		BOOK STOCK - AFM LIBRARY	\$ 499.45	
04/04/2023	19187065		BOOK STOCK - AFM LIBRARY	\$ 478.87	
04/04/2023	19181561		BOOK STOCK - AFM LIBRARY	\$ 692.16	
17/04/2023	3401.14013-01	Eastern Hills Chainsaws & Mowers	EQUIPMENT		\$ 776.65
04/04/2023	50166 #4		SUPPLY STIHL BACKPACK BLOWER - LAKE LESCHENAULTIA	\$ 776.65	
17/04/2023	3401.14051-01	Sweeping Services Australia Pty Ltd	STREET SWEEPING SERVICES		\$ 8,868.12
14/04/2023	INV-0309		SUPPLY OF STREET SWEEPING SERVICES	\$ 8,868.12	
17/04/2023	3401.14060-01	Focus Coaching & Solutions (Jacquel	TRAINING		\$ 150.00
14/04/2023	20/2023		MONTHLY LEADERSHIP COACHING SESSION - MECPC	\$ 150.00	
17/04/2023	3401.14073-01	Tony's House of Tender Meats (GK &	FOOD		\$ 268.76
14/04/2023	34924		MEAT SUPPLIES FOR CHILDREN - MECPC	\$ 268.76	
17/04/2023	3401.14170-01	The Re-Cyc-Ology Project	BOOKS		\$ 135.00
14/04/2023	020423		SUPPLY 3 COPIES OF THE BOOK HOLLOWED OUT	\$ 135.00	
17/04/2023	3401.14188-01	Complete Office Supplies Pty Ltd	STATIONERY		\$ 329.48
04/04/2023	11907196		STATIONERY ITEMS	\$ 133.14	
04/04/2023	11897685		STATIONERY ITEMS	\$ 196.34	
17/04/2023	3401.14339-01	Food Safety Co (Erina Jane Male T/A	AUDIT SERVICES		\$ 440.00
14/04/2023	INV-0087		FOOD AUDIT FOR MECPC	\$ 440.00	
17/04/2023	3401.14430-01	Ms A M Carlin	DESIGN FEES/COSTS		\$ 875.00
15/04/2023	#665		SOCIAL MEDIA MANAGEMENT - MARCH 2023 LAKE LESCHENAULTIA	\$ 875.00	
17/04/2023	3401.14496-01	Tyrepower Mundaring (The Trustee	TYRES & REPAIRS		\$ 243.00
04/04/2023	115928		REPAIR TYRE ON 060MDG	\$ 35.00	
04/04/2023	115977		SUPPLY & FIT 1 X NEW TYRE ON 082MDG	\$ 208.00	
17/04/2023	3401.14518-01	Zoho Corporation Pty Ltd	SUBSCRIPTION		\$ 12,594.00
28/03/2023	15014896		ANNUAL SUBSCRIPTION - MANAGE ENGINE ENDPOINT CENTRAL	\$ 12,594.00	
17/04/2023	3401.14594-01	Focus Networks (Progressive Creative	PROFESSIONAL SERVICES		\$ 3,300.00
28/03/2023	INV-10004G		SETUP OF CYBER SECURITY FRAMEWORK POLICIES	\$ 3,300.00	
17/04/2023	3401.14611-01	Ohura Consulting (Ohura Group Pty	CONSULTANCY SERVICES		\$ 4,407.48
08/04/2023	INV-0360		CONSULTANCY SERVICES - EA NEGOTIATIONS 2022-2023	\$ 4,407.48	
17/04/2023	3401.14725-01	Mills Recruitment (Mills Corporation	CONSULTANT SERVICES		\$ 8,250.00
14/04/2023	00019836		INDEPENDENT HR CONSULTANT CEO RECRUITMENT COMMITTEE	\$ 8,250.00	
17/04/2023	3401.14882-01	BB Recruitment & Consulting Service	TEMP STAFF		\$ 1,476.20
14/04/2023	10000707		TEMP STAFF - MECPC CHILDCARE AGENCY STAFF	\$ 1,476.20	
17/04/2023	3401.14961-01	Water Quality Solutions (The trustee	CHEMICALS		\$ 2,559.96
03/04/2023	611075		SUPPLY & DELIVER 3 X 20KG BIOSIM DREDGING TABLETS	\$ 2,559.96	
17/04/2023	3401.14963-01	WA Mountain Bike Adventures (Timothy	TOUR GUIDE SERVICES		\$ 150.00
28/03/2023	0000022		BIKE HIRE & GUIDE FOR LONELY PLANET RRHT TOUR	\$ 150.00	
17/04/2023	3401.14969-01	Forrest Darlings CWA	CATERING		\$ 192.00
17/04/2023	2021003		SUPPLY 12 PACKED LUNCHES - COUNCILLOR TOUR ON 22/02/2023	\$ 192.00	
17/04/2023	3401.1689-01	Compsys Pty Ltd T/A Harmony Software	SUBSCRIPTION		\$ 660.00
14/04/2023	3-21781		SOFTWARE SUBSCRIPTION - MARCH 2023	\$ 660.00	

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17/04/2023	3401.191-01	Eastern Region Security	SECURITY EXPENSES		\$ 550.00
13/04/2023	00021334		SECURITY EXPENSES - DEPOT	\$ 110.00	
13/04/2023	00021332		SECURITY EXPENSES - VARIOUS LOCATIONS	\$ 440.00	
17/04/2023	3401.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 92,997.99
13/04/2023	EMRC49981		TRANSFER STATION FEES	\$ 45,750.65	
13/04/2023	EMRC50180		TRANSFER STATION FEES	\$ 22,493.16	
13/04/2023	EMRC50103		TRANSFER STATION FEES	\$ 24,754.18	
17/04/2023	3401.215-01	Deputy Commissioner of Taxation	TAXATION		\$ 168,123.00
09/04/2023	PY01-21-Deputy C		PAYROLL DEDUCTION	\$ 142,835.00	
09/04/2023	PY02-21-Deputy C		PAYROLL DEDUCTION	\$ 25,288.00	
17/04/2023	3401.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 746.09
14/04/2023	164888167		FOOD & CONSUMABLES FOR CHILDREN - MECPC	\$ 746.09	
17/04/2023	3401.261-01	Westcare Industries	STATIONERY		\$ 344.30
04/04/2023	130946		DATE LABELS - AFM & KSP LIBRARY	\$ 344.30	
17/04/2023	3401.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 484.98
04/04/2023	SIN-3693649		UNIFORMS - MT HELENA VBFB	\$ 16.54	
04/04/2023	SIN-3693931		UNIFORMS - GLEN FORREST VBFB	\$ 234.22	
15/04/2023	SIN-3693934		UNIFORMS - DARLINGTON VBFB	\$ 234.22	
17/04/2023	3401.375-01	TOLL IPEC PRIORITY (IPEC Pty Ltd	COURIER SERVICES		\$ 19.47
03/04/2023	0563-S364420		COURIER SERVICES	\$ 19.47	
17/04/2023	3401.381-01	Mundaring Electrical Contracting	ELECTRICAL SERVICES		\$ 210.10
13/04/2023	7540		ELECTRICAL SERVICES - MUNDARING ARENA	\$ 99.00	
13/04/2023	7537		ELECTRICAL SERVICES - MUNDARING ARENA	\$ 111.10	
17/04/2023	3401.3868-01	Bucher Municipal Pty Ltd	EQUIPMENT PURCHASES		\$ 2,933.71
06/04/2023	1059327		EQUIPMENT PURCHASES FOR P276	\$ 2,247.72	
06/04/2023	1059334		EQUIPMENT PURCHASES FOR P276	\$ 685.99	
17/04/2023	3401.4-01	Health Insurance Fund of WA	PAYROLL DEDUCTION		\$ 923.30
09/04/2023	PY01-21-HIF		PAYROLL DEDUCTION	\$ 923.30	
17/04/2023	3401.4281-01	Direct Communications	EQUIPMENT REPAIRS		\$ 1,136.85
04/04/2023	116060		REPAIR RADIO FAULT IN 02MDG & 069MDG	\$ 1,136.85	
17/04/2023	3401.4811-01	West Sure Group Pty Ltd	SECURITY EXPENSES		\$ 129.23
13/04/2023	00027004		SECURITY EXPENSES	\$ 129.23	
17/04/2023	3401.5169-01	Worldwide Online Printing (Crystal Print	PHOTOCOPIER PRINTING		\$ 315.70
03/04/2023	1107208		SUPPLY COMMUNITY RANGER CALLING CARD BOOKS	\$ 315.70	
17/04/2023	3401.5223-01	Nationwide Oil Pty Ltd	FEES		\$ 517.03
04/04/2023	2719460		REMOVAL OF WASTE OIL - DEPOT	\$ 517.03	
17/04/2023	3401.5719-01	Shire of Mundaring - Lotto Club	PAYROLL DEDUCTION		\$ 271.60
09/04/2023	PY01-21-STAFF LO		PAYROLL DEDUCTION	\$ 258.02	
09/04/2023	PY02-21-STAFF LO		PAYROLL DEDUCTION	\$ 13.58	
17/04/2023	3401.5945-01	West Coast Spring Water Pty Ltd	CAFE BAR CONSUMABLES		\$ 60.27
13/04/2023	2642069		WATER BOTTLES FOR KSP LIBRARY	\$ 43.05	
14/04/2023	2639539		WATER BOTTLES FOR DEPOT WATER COOLERS	\$ 17.22	
17/04/2023	3401.6-01	Shire of Mundaring - Social Club	PAYROLL DEDUCTION		\$ 260.00
09/04/2023	PY01-21-MUNDARIN		PAYROLL DEDUCTION	\$ 257.00	
09/04/2023	PY02-21-MUNDARIN		PAYROLL DEDUCTION	\$ 3.00	
17/04/2023	3401.6050-01	Fuel Distributors of Western Australia	FUEL & OILS		\$ 880.00
04/04/2023	00459755		SUPPLY 2 X ECOBLUE 210L	\$ 880.00	
17/04/2023	3401.6421-01	Vermeer Equipment of WA & NT	MACHINERY		\$ 132,932.06
14/04/2023	123152		SUPPLY & DELIVER NEW VERMEER 2022 BC1500 WOODCHIPPER	\$ 132,932.06	
17/04/2023	3401.7-01	Australian Services Union	PAYROLL DEDUCTION		\$ 296.80
09/04/2023	PY01-21-AUSTRALI		PAYROLL DEDUCTION	\$ 167.30	
09/04/2023	PY02-21-AUSTRALI		PAYROLL DEDUCTION	\$ 129.50	
17/04/2023	3401.7230-01	Boss Bobcat & Truck Service	EARTHWORKS		\$ 3,873.03
14/04/2023	11823		EARTHWORKS - POWER CABINET UPGRADE GLEN FORREST OVAL	\$ 3,873.03	
17/04/2023	3401.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING/MAINTENANCE		\$ 2,539.35
14/04/2023	2713		FOOTPATH SWEEPING/MAINTENANCE	\$ 2,539.35	

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17/04/2023	3401.80-01	Bunnings Group Limited	HARDWARE		\$ 222.50
08/04/2023	2440/01112079		HARDWARE ITEMS	\$ 120.04	
04/04/2023	2440/01265929		HARDWARE ITEMS	\$ 102.46	
17/04/2023	3401.8-01	LGRCEU	PAYROLL DEDUCTION		\$ 44.00
09/04/2023	PY02-21-LGRCEU		PAYROLL DEDUCTION	\$ 44.00	
17/04/2023	3401.8374-01	Natural Area Holdings P/L T/A Natural	FIRE MITIGATION WORKS		\$ 3,772.73
06/04/2023	00019697		FIRE MITIGATION WORKS - STRETTLE RD	\$ 3,772.73	
17/04/2023	3401.8545-01	Sankey Plumbing Service	PLUMBING		\$ 330.00
15/04/2023	5634		PLUMBING SERVICES - MT HELENA FIRE BRIGADE STATION	\$ 330.00	
17/04/2023	3401.8584-01	Great Sand Supplies Trust	GRAVEL		\$ 6,707.88
31/03/2023	00009331		SUPPLY 25MM FERRICRETE	\$ 4,172.19	
04/04/2023	00009332		SUPPLY 25MM FERRICRETE	\$ 2,535.69	
17/04/2023	3401.904-01	Sign Supermarket (Grant Ian Westlund	SIGNS		\$ 165.00
15/04/2023	21849		SUPPLY VINYL OUTDOOR BANNER - BROWN PARK COMMUNITY	\$ 165.00	
17/04/2023	3401.938-01	West Australian Newspapers Ltd	SUBSCRIPTION		\$ 144.00
13/04/2023	03266707		NEWSPAPER SUBSCRIPTIONS - KSP LIBRARY	\$ 144.00	
17/04/2023	3401.9596-01	Brice Pest Management	PEST CONTROL		\$ 154.00
14/04/2023	IV05462		TERMITE TREATMENT - DARLINGTON SCOUT HALL GLEN RD	\$ 154.00	
17/04/2023	3401.9627-01	MPK Tree Management Pty Ltd	STREET TREE MAINTENANCE		\$ 7,970.60
04/04/2023	6071		STREET TREE MAINTENANCE - SAWYERS VALLEY OVAL	\$ 1,234.20	
04/04/2023	6021		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 2,433.20	
04/04/2023	6020		STREET TREE MAINTENANCE - BUCKNELL PL SWAN VIEW	\$ 1,522.40	
04/04/2023	6019		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 2,780.80	
17/04/2023	3401.9853-01	John Hughes Group	VEHICLES		\$ 33,363.60
31/03/2023	3838708		SUPPLY & DELIVER NEW MITSUBISHI OUTLANDER 808MDG	\$ 33,363.60	
17/04/2023	3401.9935-01	All Fence U Rent Pty Ltd	HIRE TEMPORARY FENCING		\$ 495.00
13/04/2023	00045924		HIRE TEMPORARY FENCING - LION PARK	\$ 495.00	
19/04/2023	3402.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 27,193.26
19/04/2023	190423		CARE GIVER SUBSIDIES	\$ 27,193.26	
24/04/2023	3404.34-01	Water Corporation	WATER RATES & FEES		\$ 2,925.39
22/04/2023	9004679584		WATER RATES & FEES	\$ 128.22	
22/04/2023	9004705199		WATER RATES & FEES	\$ 35.26	
22/04/2023	9004679816		WATER RATES & FEES	\$ 1,812.71	
22/04/2023	9004707805		WATER RATES & FEES	\$ 499.01	
22/04/2023	9004707493		WATER RATES & FEES	\$ 450.19	
24/04/2023	3405.10316-01	Mrs C H Redmond	REIMBURSEMENT		\$ 58.70
22/04/2023	REIMBURSEMENT		REIMBURSEMENT - POLICE CLEARANCE EXPENSES	\$ 58.70	
24/04/2023	3405.12174-01	Mr K Macdougall-Hull	GRANT		\$ 200.00
22/04/2023	GRANT		YOUTH GRANT PROGRAM	\$ 200.00	
24/04/2023	3405.12175-01	Mr T Macdougall-Hull	GRANT		\$ 200.00
22/04/2023	GRANT		YOUTH GRANT PROGRAM	\$ 200.00	
24/04/2023	3405.13552-01	Xander Kabat Photography	GRANT		\$ 985.00
21/04/2023	GRANT		INSPIRE ARTS GRANT	\$ 985.00	
24/04/2023	3405.15027-01	Mr R J Miles	CROSSOVER CONTRIBUTION		\$ 1,175.00
19/04/2023	X-OVER		CROSSOVER CONTRIBUTION - WELSH GLEN, GLEN FORREST	\$ 1,175.00	
24/04/2023	3405.15028-01	Miss B Pargeter	GRANT		\$ 200.00
19/04/2023	GRANT		YOUTH GRANT PROGRAM	\$ 200.00	

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24/04/2023	3405.174-01	Synergy	ELECTRICITY		\$ 12,617.67
13/04/2023	5213386810		ELECTRICITY	\$ 876.61	
13/04/2023	6945660323		ELECTRICITY	\$ 1,389.64	
13/04/2023	4743483524		ELECTRICITY	\$ 95.37	
13/04/2023	5416370728		ELECTRICITY	\$ 621.10	
14/04/2023	7556391528		ELECTRICITY	\$ 235.79	
14/04/2023	7436114725		ELECTRICITY	\$ 190.56	
14/04/2023	5185501927		ELECTRICITY	\$ 920.24	
13/04/2023	5056988325		ELECTRICITY	\$ 1,429.32	
13/04/2023	3671966720		ELECTRICITY	\$ 4,845.46	
13/04/2023	3509628321		ELECTRICITY	\$ 2,013.58	
24/04/2023	3405.196-01	Glen Forrest Volunteer Bushfire Brigade	REIMBURSEMENT		\$ 16,596.94
21/04/2023	02/2022		REIMBURSEMENT - ESL EXPENSES FEBRUARY TO DECEMBER 2022	\$ 16,596.94	
24/04/2023	3405.355-01	Wesfarmers Kleenheat Gas Pty Ltd	GAS		\$ 9,168.53
19/04/2023	22085083		BULK GAS - BILGOMAN AQUATIC CENTRE	\$ 9,168.53	
24/04/2023	3405.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 8,761.00
19/04/2023	190423		FDC PARENT LEVY	\$ 8,761.00	
24/04/2023	3405.7594-01	Chidlow Junior Football Club	GRANT		\$ 1,608.25
21/04/2023	GRANT		MATCHING GRANT	\$ 1,608.25	
24/04/2023	3406.1020-01	Rudd Industrial & Farm Supplies	WORKSHOP CONSUMABLES		\$ 395.34
04/04/2023	1113117		SUPPLY THREAD REPAIR KIT FOR P1013	\$ 145.26	
04/04/2023	1114249		SUPPLY WORKSHOP CONSUMABLES	\$ 250.08	
24/04/2023	3406.10807-01	Total Green Recycling Pty Ltd	E-WASTE COLLECTION		\$ 1,811.57
07/04/2023	INV13386		MATHIESON RD TRANSFER STATION - E-WASTE COLLECTION	\$ 517.72	
07/04/2023	INV13428		COPPIN RD TRANSFER STATION - E-WASTE COLLECTION	\$ 1,293.85	
24/04/2023	3406.10904-01	Split Horizon Pty Ltd	IT TECHNICAL SUPPORT		\$ 1,540.00
20/04/2023	INV-0590		CISCO & PHONE SYSTEM TECHNICAL SUPPORT	\$ 1,540.00	
24/04/2023	3406.10921-01	Ixom Operations Pty Ltd	CHLORINE GAS SERVICE FEES		\$ 198.80
21/04/2023	6653735		CHLORINE GAS SERVICE FEES	\$ 198.80	
24/04/2023	3406.11137-01	Chefmaster Australia	BIN LINERS		\$ 998.63
13/04/2023	00061606		SUPPLY BIN LINERS FOR MUNDARING POUND	\$ 998.63	
24/04/2023	3406.11161-01	AXIIS Contracting Pty Ltd	EARTHWORKS		\$ 630,991.35
21/04/2023	7438		EARTHWORKS - SHARED PATH ROSEDALE RD CHIDLOW	\$ 630,991.35	
24/04/2023	3406.11310-01	Aura Sports Pty Ltd	LINE MARKING		\$ 1,485.00
21/04/2023	52846		LINE MARKING - MUNDARING ARENA SPORTS FLOORS	\$ 1,485.00	
24/04/2023	3406.11326-01	Learning Seat Pty Ltd	SUBSCRIPTION		\$ 5,477.97
14/04/2023	6477015936		SUBSCRIPTION FEE FOR 29/03/2023 TO 28/04/2023	\$ 1,825.99	
21/04/2023	6477014301		SUBSCRIPTION FEE FOR 29/01/2023 TO 27/02/2023	\$ 1,825.99	
21/04/2023	6477015241		SUBSCRIPTION FEE FOR 28/02/2023 TO 28/03/2023	\$ 1,825.99	
24/04/2023	3406.11328-01	North Welding & Maintenance Service	FURNITURE		\$ 3,660.00
21/04/2023	304		SUPPLY & INSTALL 8 NEW BENCH SEATS - LAKE LESCHENAULTIA	\$ 3,660.00	
24/04/2023	3406.11398-01	JB HI-FI Group Pty Ltd	IT HARDWARE		\$ 1,221.56
13/03/2023	BD1076919		SUPPLY IPAD KEYBOARD & COVER	\$ 124.63	
04/04/2023	BD1085790		SUPPLY IPAD KEYBOARD & COVER	\$ 123.01	
08/04/2023	BD1081393		SUPPLY IPAD 64GB	\$ 973.92	
24/04/2023	3406.11578-01	Corsign WA Pty Ltd	SIGNAGE		\$ 1,092.30
04/04/2023	00073085		SUPPLY & DELIVER VARIOUS STREET NAME SIGNS	\$ 723.80	
20/04/2023	00073716		SUPPLY & DELIVER 1 X STEEL BOLLARD 165MM	\$ 368.50	
24/04/2023	3406.11953-01	The Stationery Co (C Willis & D J Willis	STATIONERY		\$ 69.00
04/04/2023	169255		STATIONERY ITEMS	\$ 69.00	
24/04/2023	3406.12042-01	Monitor (WA) Pty Ltd	STATIONERY		\$ 178.20
22/04/2023	INV-00030589		SUPPLY & DELIVER BLACK WAX RIBBONS FOR TATTOO PRINTER - LIBRARY	\$ 178.20	
24/04/2023	3406.12068-01	JEK Pty Ltd T/A Has Earthmoving	MACHINERY HIRE		\$ 9,380.25
21/04/2023	00001094		WET HIRE GRADER FOR GRAVEL RE-SHEETING WORKS	\$ 9,380.25	

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24/04/2023	3406.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 5,142.35
21/04/2023	C INV 586362		TEMP STAFF - DEPOT	\$ 3,605.01	
21/04/2023	C INV 586491		TEMP STAFF - CDS DRIVER CONTAINERS COLLECTION	\$ 915.75	
21/04/2023	C INV 586492		TEMP STAFF - PURCHASING OFFICER	\$ 621.59	
24/04/2023	3406.12149-01	TenderLink.com	ADVERTISING		\$ 570.90
07/03/2023	MUNDAR-542770		PUBLIC TENDER ADVERTISING	\$ 190.30	
08/04/2023	MUNDAR-546108		PUBLIC TENDER ADVERTISING	\$ 190.30	
08/04/2023	MUNDAR-546823		PUBLIC TENDER ADVERTISING	\$ 190.30	
24/04/2023	3406.12350-01	Devco Builders	MAINTENANCE		\$ 1,746.80
07/04/2023	00015812		SUPPLY & INSTALL 2 X CUBICAL DOORS - DARLINGTON PAVILION	\$ 1,746.80	
24/04/2023	3406.124-01	Sigma Chemicals	CHLORINE/POOL CHEMICALS		\$ 1,462.78
23/03/2023	167430/01		CHLORINE/POOL CHEMICALS	\$ 982.08	
20/04/2023	167632/01		CHLORINE/POOL CHEMICALS	\$ 480.70	
24/04/2023	3406.12402-01	Grace Information & Records Manage	OFFSITE RECORDS STORAGE		\$ 2,056.59
08/04/2023	RP01363790		OFFSITE RECORDS STORAGE	\$ 2,056.59	
24/04/2023	3406.12415-01	Advance Scanning Services	SCANNING SERVICES		\$ 1,034.00
20/04/2023	20168231		SCANNING SERVICES - MARNIE RD GLEN FORREST	\$ 1,034.00	
24/04/2023	3406.12470-01	Mr G Wood	FENCING		\$ 682.00
21/04/2023	IV00000001210		REPAIR FENCING - COPPIN RD TRANSFER STATION	\$ 374.00	
21/04/2023	IV00000001211		REPAIR FENCING - MATHIESON RD TRANSFER STATION	\$ 308.00	
24/04/2023	3406.12585-01	Ms C Nelson	WELCOME TO COUNTRY		\$ 700.00
21/04/2023	40		CITIZENSHIP CEREMONY WELCOME TO COUNTRY ON 20/04/2023	\$ 700.00	
24/04/2023	3406.127-01	Volich Waste Contractors Pty Ltd	REFUSE CONTRACT		\$ 326.80
21/04/2023	00006386		WASTE COLLECTION SERVICES - LAKE LESCHENAULTIA	\$ 326.80	
24/04/2023	3406.12760-01	Dynamic Audio Visual Solutions Pty	IT HARDWARE		\$ 11,054.23
08/04/2023	8519		SUPPLY & INSTALL AV MEDIA PROCESSOR & STREAMING/RECORDER	\$ 11,054.23	
24/04/2023	3406.12794-01	Mount Helena Hardware	HARDWARE ITEMS		\$ 182.45
08/04/2023	101087336		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 100.36	
08/04/2023	101088234		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 40.14	
08/04/2023	101087332		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 27.96	
08/04/2023	101086651		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 13.99	
24/04/2023	3406.12880-01	Interfire Agencies Pty Ltd (The Trustee	UNIFORMS		\$ 418.00
30/03/2023	INV-13951		CARGO PANTS - FIRE SERVICES	\$ 418.00	
24/04/2023	3406.12899-01	NAPA (A Division of GPC Asia Pacific	WORKSHOP CONSUMABLES		\$ 299.75
04/04/2023	1320284433		SUPPLY OF WORKSHOP CONSUMABLES	\$ 54.45	
04/04/2023	1320284376		SUPPLY OF WORKSHOP CONSUMABLES	\$ 132.00	
04/04/2023	1320284704		SUPPLY OF WORKSHOP CONSUMABLES	\$ 113.30	
24/04/2023	3406.12902-01	Holcim Australia Pty Ltd	SAND		\$ 3,418.36
04/04/2023	9408546972		SUPPLY & DELIVER WHITE WASHED SAND	\$ 2,310.41	
04/04/2023	9408547915		SUPPLY & DELIVER WHITE WASHED SAND	\$ 1,107.95	
24/04/2023	3406.12938-01	Aussie Broadband Pty Ltd	NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES		\$ 4,272.50
03/04/2023	24594683		NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES	\$ 4,272.50	
24/04/2023	3406.12944-01	Avon Tree Management (Kajanni Pty	TREE MANAGEMENT		\$ 2,823.54
21/04/2023	531		FORESTRY MULCHING - VARIOUS LOCATIONS	\$ 1,630.33	
21/04/2023	532		STUMPING GRINDING - VARIOUS LOCATIONS	\$ 1,193.21	



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24/04/2023	3406.12951-01	Traffic Force	TRAFFIC MANAGEMENT SERVICES		\$ 83,302.18
21/04/2023	00033018		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	\$ 4,219.38	
31/03/2023	00032942		TRAFFIC MANAGEMENT SERVICES - RYECROFT RD DARLINGTON	\$ 5,542.70	
31/03/2023	00032941		TRAFFIC MANAGEMENT SERVICES - DRAINAGE MAINTENANCE	\$ 4,116.28	
04/04/2023	00032877		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	\$ 5,216.64	
14/04/2023	00033019		TRAFFIC MANAGEMENT SERVICES - DRAINAGE MAINTENANCE	\$ 12,647.36	
23/03/2023	00032779		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	\$ 3,708.71	
23/03/2023	00032780		TRAFFIC MANAGEMENT SERVICES - DRAINAGE MAINTENANCE	\$ 2,006.90	
23/03/2023	00032827		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	\$ 4,972.11	
24/03/2023	00032782		TRAFFIC MANAGEMENT SERVICES - ROUNDOABOUT MAINTENANCE	\$ 670.32	
24/03/2023	00032829		TRAFFIC MANAGEMENT SERVICES - RYECROFT RD DARLINGTON	\$ 4,116.28	
31/03/2023	00032879		TRAFFIC MANAGEMENT SERVICES - RYECROFT RD DARLINGTON	\$ 6,856.67	
31/03/2023	00032878		TRAFFIC MANAGEMENT SERVICES - DRAINAGE MAINTENANCE	\$ 6,634.64	
31/03/2023	00032940		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	\$ 12,452.68	
24/03/2023	00032828		TRAFFIC MANAGEMENT SERVICES - DRAINAGE MAINTENANCE	\$ 6,147.52	
24/03/2023	00032781		TRAFFIC MANAGEMENT SERVICES - RYECROFT RD DARLINGTON	\$ 3,993.99	
24/04/2023	3406.12952-01	Delnorth Pty Ltd	PARTS		\$ 17,768.85
23/03/2023	60850		SUPPLY & DELIVER STEEL-FLEX GUIDE POSTS	\$ 17,768.85	
24/04/2023	3406.12984-01	AJL Plumbing and Gas Pty Ltd (ATF)	PLUMBING		\$ 2,735.70
08/04/2023	AJL11658		REPAIR DAMAGES FROM CONSTRUCTION WORKS - MUNDARING CEMETERY	\$ 1,925.00	
08/04/2023	AJL11629		PLUMBING SERVICES - HUB OF THE HILLS	\$ 271.70	
08/04/2023	AJL11673		PLUMBING SERVICES - HUB OF THE HILLS	\$ 154.00	
08/04/2023	AJL11668		PLUMBING SERVICES - ADMIN BUILDING	\$ 385.00	
24/04/2023	3406.13208-01	Fire Protection Services WA Pty Ltd	MAINTENANCE		\$ 2,730.24
21/04/2023	9911		FIRE & EMERGENCY SERVICES MAINTENANCE - SHIRE ADMIN BUILDING	\$ 129.71	
21/04/2023	9904		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	\$ 518.87	
21/04/2023	9850		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	\$ 1,485.00	
21/04/2023	9847		ERADICATE ANTS NESTING IN FIP - MUNDARING ARENA	\$ 117.70	
21/04/2023	9903		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY CENTRE	\$ 478.96	
24/04/2023	3406.13488-01	Tiger Concrete (Finetail Holdings Pty	EARTHWORKS		\$ 2,950.00
21/04/2023	56		PAD FOOTING WORKS FOR PATIO SHELTER - SAWYERS VALLEY OVAL	\$ 2,950.00	
24/04/2023	3406.13540-01	ELM (WA) Pty Ltd	MOWING SERVICES		\$ 11,553.11
21/04/2023	INV-4554		MOWING SERVICES - MARCH 2023	\$ 11,553.11	
24/04/2023	3406.13609-01	WA Treeworks (D & TL Barker Nominees	TREE WATERING SERVICE		\$ 20,824.70
21/04/2023	24437		TREE WATERING SERVICE - VARIOUS LOCATIONS	\$ 6,707.67	
21/04/2023	24436		TREE WATERING SERVICE - MARCH 2023	\$ 14,117.03	
24/04/2023	3406.13715-01	Ensign (Ensign Services (Aust.) Pty	SAFETY EQUIPMENT		\$ 288.99
21/04/2023	6323987		SAFETY MATS & TEA TOWELS	\$ 288.99	
24/04/2023	3406.138-01	Sonic HealthPlus Pty Ltd	MEDICAL EXAMINATION		\$ 316.80
20/04/2023	2892940		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 316.80	
24/04/2023	3406.13924-01	The Trustee for the Dale Weerts Family	EARTHWORKS		\$ 5,346.00
21/04/2023	INV-00591		GRAVEL RE-SHEET/MINOR DRAINAGE WORKS - CLARE RD HOVEA	\$ 5,346.00	
24/04/2023	3406.14013-01	Eastern Hills Chainsaws & Mowers Pty	PARTS		\$ 100.80
04/04/2023	50186 #4		SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP	\$ 100.80	
24/04/2023	3406.14032-01	Metal Artwork Creations (Truly Aquamarine	DESIGN FEES/COSTS		\$ 73.87
14/04/2023	93674		SUPPLY & DELIVER NAME BADGES - LIBRARY SERVICES	\$ 73.87	
24/04/2023	3406.14073-01	Tony's House of Tender Meats (GK &	FOOD		\$ 404.35
21/04/2023	35283		MEAT SUPPLIES FOR CHILDREN - MECPC	\$ 404.35	
24/04/2023	3406.14220-01	Ms K Beale	REIMBURSEMENT		\$ 335.00
20/04/2023	REIMBURSEMENT		REIMBURSEMENT - ACCOMMODATION TOURISM CONFERENCE EXPENSES	\$ 335.00	
24/04/2023	3406.14394-01	Creative Catering Trust (The Trustee	CATERING		\$ 1,013.60
21/04/2023	INV-2031		CATERING - ORDINARY COUNCIL MEETING ON 11/04/2023	\$ 1,013.60	
24/04/2023	3406.145-01	Schweppes Australia Pty Ltd (Asahi	KIOSK SUPPLIES		\$ 475.15
10/03/2023	9011805957		KIOSK SUPPLIES	\$ 475.15	
24/04/2023	3406.14505-01	1300Tempfence (Ready Industries Pty	FENCING		\$ 1,724.80
20/04/2023	564246		HIRE OF SOLAR SITE CAMERAS - COPPIN RD TRANSFER STATION	\$ 862.40	
20/04/2023	564869		HIRE OF SOLAR SITE CAMERAS - MATHIESON RD TRANSFER STATION	\$ 862.40	

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24/04/2023	3406.14507-01	P&M Automotive Equipment (Pettit Nom	MAINTENANCE		\$ 192.50
21/04/2023	INV-2438		SERVICE & SAFETY INSPECTION OF HOIST - SHIRE DEPOT	\$ 192.50	
24/04/2023	3406.14558-01	Tool Kit Depot (Bunnings Group Ltd	TOOLS		\$ 220.40
20/04/2023	13-01-00004867		SUPPLY BOLT CUTTERS & TAPE MEASURES	\$ 220.40	
24/04/2023	3406.14583-01	Fleet Network Pty Ltd	NOVATED LEASE		\$ 762.85
21/04/2023	119730		NOVATED LEASE CHARGES 12/04/2023	\$ 762.85	
24/04/2023	3406.14644-01	Uniting Global Pty Ltd	CLEANING		\$ 72,003.80
13/04/2023	INV-0483		CLEANING - MARCH 2023	\$ 72,003.80	
24/04/2023	3406.14652-01	HWL Ebsworth Lawyers	PROFESSIONAL SERVICES		\$ 6,550.49
04/04/2023	1554307		PROFESSIONAL SERVICES - LEASE VARIATION 804 ELMSFIELD RD	\$ 6,550.49	
24/04/2023	3406.147-01	CJD Equipment Pty Ltd	PARTS		\$ 78.71
04/04/2023	002602923		SUPPLY PARTS FOR P258	\$ 78.71	
24/04/2023	3406.14726-01	Mal's Pest - Weed Services (The Trust	PEST CONTROL		\$ 847.00
21/04/2023	11646		PEST CONTROL - BROWN PARK & BLACKBOY HILL GREENMOUNT	\$ 847.00	
24/04/2023	3406.14882-01	BB Recruitment & Consulting Services	TEMP STAFF		\$ 1,509.75
21/04/2023	I0000752		TEMP STAFF - MECPC CHILDCARE AGENCY STAFF	\$ 1,509.75	
24/04/2023	3406.14925-01	Miniquip Hire (The Trustee for Fenton	EQUIPMENT HIRE		\$ 1,234.20
21/04/2023	40942		HIRE WATER CARTER FOR THE PERIOD 8/02/2023-28/02/2023	\$ 1,234.20	
24/04/2023	3406.14943-01	The Hybrid Minds (Daniel Augustine	FILMING		\$ 4,845.50
04/04/2023	10390		FILMING ENVIRONMENTAL FOOTAGE	\$ 1,545.50	
07/04/2023	10391		VIDEOGRAPHY FOR FIRE PREPAREDNESS CAMPAIGN 2023	\$ 3,300.00	
24/04/2023	3406.1495-01	Woodwest	FURNITURE		\$ 1,452.00
22/04/2023	2304-4		MANUFACTURE & INSTALL SHELVING - KSP LIBRARY	\$ 1,452.00	
24/04/2023	3406.150-01	Fulton Hogan Industries Pty Ltd	ASPHALT		\$ 412.50
21/04/2023	17486579		SUPPLY EMULSION	\$ 412.50	
24/04/2023	3406.15008-01	The Handy Hobbit (Christopher John	MAINTENANCE		\$ 540.00
21/04/2023	1066		RELOCATE LION MILL ROLL OF HONOUR TO MT HELENA OVAL	\$ 540.00	
24/04/2023	3406.15-01	Australia Post	POSTAGE		\$ 1,858.46
21/04/2023	1012317057		DAILY OUTGOING MAIL	\$ 1,858.46	
24/04/2023	3406.1674-01	Midland Cement Materials	CONCRETE PRODUCTS		\$ 374.00
21/04/2023	6178466		SUPPLY STORM WATER PIPES	\$ 374.00	
24/04/2023	3406.170-01	ASSA ABLOY Australia Pty Ltd	HARDWARE		\$ 2,426.49
13/04/2023	IN02456071		SUPPLY PADLOCKS	\$ 2,426.49	
24/04/2023	3406.2028-01	Wildflower Society of Western Austral	PLANTS F		\$ 88.00
21/04/2023	2022-23 02		PLANTS FOR AUSTRALIAN CITIZENSHIP CEREMONY	\$ 88.00	
24/04/2023	3406.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 77,579.25
21/04/2023	EMRC49603		TRANSFER STATION FEES	\$ 998.25	
21/04/2023	EMRC50042		TRANSFER STATION FEES	\$ 2,692.25	
21/04/2023	EMRC50198		COPPIN RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 37,534.88	
21/04/2023	EMRC50197		MATHIESON RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 36,353.87	
24/04/2023	3406.218-01	Security & Key Distributors	SECURITY EXPENSES		\$ 8,337.85
08/04/2023	93152		SUPPLY NEW DOOR HARDWARE - GLEN FORREST SPORTING CLUB	\$ 2,044.38	
08/04/2023	93298		SUPPLY NEW DOOR HARDWARE - COMMITTEE ROOM FURNITURE	\$ 640.81	
08/04/2023	93276		SUPPLY & DELIVER 7 X BILOCK KEYS - CHIDLOW REC PAVILION	\$ 227.38	
08/04/2023	93271		SUPPLY & DELIVER 4 X BILOCK PADLOCK COMPLETE - LAKE LESCHENAULTIA	\$ 731.61	
08/04/2023	93275		SUPPLY & DELIVER 4 X BILOCK KEYS - LAKE LESCHENAULTIA	\$ 129.93	
21/04/2023	93234		TRAVEL TO SITE TO REKEY TOILET KEY - GLEN FORREST SPORTING CLUB	\$ 186.47	
07/03/2023	93073		SUPPLY & DELIVER 5 X BILOCK KEYS - MIDVALE CHILD CARE	\$ 182.42	
13/03/2023	93095		SUPPLY & DELIVER 2 X BILOCK KEYS - BAILUP PARK ESQUESTRIAN	\$ 84.97	
13/03/2023	93103		SUPPLY & DELIVER 4 X BILOCK KEYS - LAKE LESCHENAULTIA	\$ 731.61	
13/03/2023	93119		SUPPLY & INSTALL 3 PASSAGE SETS - SWAN VIEW TENNIS COURT	\$ 1,987.96	
04/04/2023	93151		SUPPLY DOOR HANDLE HARDWARE - CHIDLOW OVAL PAVILION KIOSK	\$ 1,390.31	
24/04/2023	3406.223-01	Jason Signmakers	SIGNS		\$ 715.77
03/04/2023	27810		FIRE CONTROL POSITION MAGNETS - SECTOR COMMANDER ETC.	\$ 503.58	
20/04/2023	28035		SUPPLY PAINT SPRAY CANS	\$ 212.19	

MONTHLY LIST OF ACCOUNTS PAID  
APRIL 2023

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
24/04/2023	3406.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 706.96
20/04/2023	165466268		FOOD & CONSUMABLES FOR CHILDREN - MECPC	\$ 706.96	
24/04/2023	3406.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 122.62
04/04/2023	SIN-3697782		UNIFORMS - GLEN FORREST VBFB	\$ 61.31	
04/04/2023	SIN-3697786		UNIFORMS - WOOROLOO VBFB	\$ 61.31	
24/04/2023	3406.280-01	Winc Australia Pty Limited	STATIONERY		\$ 970.66
13/03/2023	9041929377		STATIONERY ITEMS	\$ 462.79	
08/04/2023	9041933258		STATIONERY ITEMS	\$ 12.83	
08/04/2023	9042045319		STATIONERY ITEMS	\$ 495.04	
24/04/2023	3406.314-01	Landgate	TITLE SEARCHES		\$ 495.55
04/04/2023	382936		GROSS RENTAL VALUATIONS CHARGEABLE	\$ 410.95	
21/04/2023	1265412		ONLINE TITLE SEARCHES	\$ 84.60	
24/04/2023	3406.3180-01	Battery World Midland	BATTERIES		\$ 378.00
21/04/2023	#IN6031762711		SUPPLY BATTERIES FOR P276	\$ 378.00	
24/04/2023	3406.33-01	Boral Construction Materials Group	ASPHALT		\$ 3,363.98
04/04/2023	WA17342470		ASPHALT	\$ 172.51	
04/04/2023	WA17342468		ASPHALT	\$ 258.78	
04/04/2023	WA17342469		ASPHALT	\$ 172.51	
08/04/2023	WA17371231		ASPHALT	\$ 172.51	
08/04/2023	WA17371230		ASPHALT	\$ 172.51	
08/04/2023	WA17364670		ASPHALT	\$ 172.51	
08/04/2023	WA17364669		ASPHALT	\$ 862.57	
08/04/2023	WA17385586		ASPHALT	\$ 172.51	
08/04/2023	WA17385587		ASPHALT	\$ 172.51	
08/04/2023	WA17388835		ASPHALT	\$ 172.51	
08/04/2023	WA17392133		ASPHALT	\$ 172.51	
08/04/2023	WA17354901		ASPHALT	\$ 172.51	
08/04/2023	WA17354900		ASPHALT	\$ 172.51	
21/04/2023	WA17402110		ASPHALT	\$ 172.51	
21/04/2023	WA17402111		ASPHALT	\$ 172.51	
24/04/2023	3406.336-01	Fasta Courier Service	COURIER SERVICES		\$ 345.24
21/04/2023	280530		COURIER SERVICES	\$ 345.24	
24/04/2023	3406.35-01	Nutrien Ag Solutions Limited	HERBICIDES		\$ 405.85
13/03/2023	908524157		SUPPLY ASSORTED HERBICIDES	\$ 405.85	
24/04/2023	3406.381-01	Mundaring Electrical Contracting Service	ELECTRICAL SERVICES		\$ 371.80
21/04/2023	7544		ELECTRICAL SERVICES - SAWYERS VALLEY OVAL CHANGEROOMS	\$ 371.80	
24/04/2023	3406.3868-01	Bucher Municipal Pty Ltd	EQUIPMENT PURCHASES		\$ 1,853.45
06/04/2023	1060765		EQUIPMENT PURCHASES FOR P276	\$ 1,471.05	
21/04/2023	1060809		EQUIPMENT PURCHASES FOR P276	\$ 382.40	
24/04/2023	3406.388-01	Bunzl Ltd	CLEANING SUPPLIES		\$ 1,988.33
17/03/2023	X403869		CLEANING SUPPLIES - LAKE LESCHENAULTIA	\$ 47.63	
08/04/2023	X403799		PAPER PRODUCTS - DEPOT	\$ 1,940.70	
24/04/2023	3406.393-01	Western Australian Local Government	REGISTRATION		\$ 1,236.00
20/04/2023	SI-004391		REGISTRATION - CEO RECRUITMENT COURSE - CR ZLATNIK	\$ 583.00	
20/04/2023	SI-004390		REGISTRATION - CEO RECRUITMENT COURSE - CR COOK	\$ 583.00	
20/04/2023	SI-004119		REGISTRATION - TRANSPORT & ROAD FORUM - CR CICCHINI	\$ 70.00	
24/04/2023	3406.397-01	J. Blackwood & Son Pty Ltd	STATIONERY		\$ 675.66
08/04/2023	SI04027431		STATIONERY ITEMS - LAKE LESCHENAULTIA	\$ 196.02	
08/04/2023	SI04090839		SUPPLY ASSORTED ITEMS - DEPOT STORES	\$ 389.03	
08/04/2023	SI04142979		STATIONERY ITEMS - LAKE LESCHENAULTIA	\$ 90.61	
24/04/2023	3406.411-01	Tutt Bryant Equipment	MACHINERY		\$ 151,513.69
31/03/2023	008024252		SUPPLY & DELIVER NEW YANMAR EXCAVATOR 1HVT384	\$ 150,700.00	
20/04/2023	008478137		SUPPLY PARTS FOR P278	\$ 132.10	
20/04/2023	008478078		SUPPLY PARTS FOR P278	\$ 681.59	
24/04/2023	3406.4294-01	Foodbank of Western Australia Inc	FEES		\$ 673.75
20/04/2023	SALES0006847		CANCELLATION FEE FOR YOUTH EVENT ON 21/04/2023	\$ 673.75	

MONTHLY LIST OF ACCOUNTS PAID  
APRIL 2023

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
24/04/2023	3406.4433-01	Marketforce Pty Ltd	ADVERTISING		\$ 1,176.57
13/04/2023	47239		ADVERTISING	\$ 621.73	
21/04/2023	47238		ADVERTISING	\$ 554.84	
24/04/2023	3406.452-01	Mahogany Building & Design	MAINTENANCE		\$ 9,653.60
21/04/2023	INV0456		MAINTENANCE - GLEN FORREST SPORTING CLUB	\$ 1,826.00	
21/04/2023	INV0455		MAINTENANCE - GLEN FORREST SPORTING CLUB	\$ 2,580.60	
21/04/2023	INV0454		MAINTENANCE - CHIDLOW PAVILION	\$ 5,247.00	
24/04/2023	3406.4749-01	Pure Air Filters	PARTS		\$ 387.20
14/03/2023	00014451		AIR FILTER CLEAN	\$ 158.40	
20/04/2023	00014488		AIR FILTERS FOR ASSORTED VEHICLES	\$ 228.80	
24/04/2023	3406.509-01	Work Clobber	WORK CLOTHES		\$ 155.00
22/04/2023	MD664346		WORK BOOTS - LAKE LESCHENAULTIA STAFF	\$ 155.00	
24/04/2023	3406.5558-01	Global Workwear Investments Pty Ltd	WORK CLOTHES		\$ 1,196.30
10/03/2023	BM52781.D1		WORK CLOTHES	\$ 184.24	
08/04/2023	BM52938.D1		WORK CLOTHES	\$ 212.19	
08/04/2023	MD41392.D1		WORK CLOTHES	\$ 152.10	
08/04/2023	MD41433.D1		WORK CLOTHES	\$ 197.95	
08/04/2023	MD114083		WORK CLOTHES	\$ 229.42	
08/04/2023	MD114073		WORK CLOTHES	\$ 220.40	
24/04/2023	3406.61-01	Baileys Fertilisers	FERTILISER		\$ 2,475.00
21/04/2023	37340		SUPPLY 50 X 20KG BAGS OF ENERGY TURF FERTILISER	\$ 2,475.00	
24/04/2023	3406.6419-01	Hills Fresh (WA) Pty Ltd	MILK		\$ 286.92
21/04/2023	ADMIN MARCH 2023		MILK SUPPLY FOR SHIRE OF MUNDARING	\$ 286.92	
24/04/2023	3406.6423-01	Australian Training Management	TRAINING		\$ 750.00
21/04/2023	24478		FIRST AID TRAINING INCLUDING CPR - 5 PARTICIPANTS	\$ 750.00	
24/04/2023	3406.6732-01	Relationships Australia Western Australia	EMPLOYEE ASSISTENACE PROGRAM		\$ 176.00
21/04/2023	00413624		EMPLOYEE ASSISTENACE PROGRAM	\$ 176.00	
24/04/2023	3406.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 61.16
04/04/2023	10234055		RETICULATION PARTS	\$ 61.16	
24/04/2023	3406.6879-01	Chidlow Chatter	ADVERTISING		\$ 80.00
21/04/2023	00005393		ADVERTISING	\$ 80.00	
24/04/2023	3406.7347-01	Humes Wembley Cement (Holcim Australia	CONCRETE PRODUCTS		\$ 14,805.41
20/04/2023	9408567322		CONCRETE PRODUCTS	\$ 6,465.15	
21/04/2023	9408581744		CONCRETE PRODUCTS	\$ 8,340.26	
24/04/2023	3406.7426-01	Scoob's Dingo Service	EARTHWORKS		\$ 4,013.68
21/04/2023	2712		TIDY & LEVEL AREAS AROUND NEW PATIOS - MUNDARING CEMETERY	\$ 818.40	
22/04/2023	2714		FOOTPATH SWEEPING/MAINTENANCE	\$ 1,692.90	
22/04/2023	2715		EASEMENT MAINTENANCE - TEE STREET MUNDARING	\$ 613.80	
22/04/2023	2716		FOOTPATH MAINTENANCE - PAINTER & STEVENS ST MUNDARING	\$ 888.58	
24/04/2023	3406.7590-01	PFD Food Services Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 754.66
21/04/2023	LG699586		PROVISIONS FOR REFLECTIONS CAFE	\$ 113.05	
21/04/2023	LG699588		PROVISIONS FOR REFLECTIONS CAFE	\$ 641.61	
24/04/2023	3406.7641-01	Easifleet	NOVATED LEASE		\$ 21,416.72
21/04/2023	172655		NOVATED LEASE - APRIL 2023	\$ 1,559.64	
21/04/2023	172322		NOVATED LEASE - APRIL 2023	\$ 19,857.08	
24/04/2023	3406.80-01	Bunnings Group Limited	HARDWARE		\$ 959.35
04/04/2023	2440/01116420		HARDWARE ITEMS	\$ 408.74	
20/04/2023	2440/01117404A		HARDWARE ITEMS	\$ 398.16	
21/04/2023	2440/00842409		HARDWARE ITEMS	\$ 42.92	
21/04/2023	2440/01054857		HARDWARE ITEMS	\$ 109.53	
24/04/2023	3406.8374-01	Natural Area Holdings P/L T/A Natural Area	WEED CONTROL		\$ 1,609.70
20/04/2023	00019762		WEED CONTROL - BEECHINA GRAVEL PIT	\$ 1,609.70	
24/04/2023	3406.8584-01	Great Sand Supplies Trust	GRAVEL		\$ 3,787.11
13/04/2023	00009356		SUPPLY 25MM FERRICRETE	\$ 2,725.72	
13/04/2023	00009392		SUPPLY 25MM FERRICRETE	\$ 374.73	
15/04/2023	00009393		SUPPLY SCREENED FACE GRAVEL	\$ 686.66	

MONTHLY LIST OF ACCOUNTS PAID  
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<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
24/04/2023	3406.938-01	West Australian Newspapers Ltd	SUBSCRIPTION		\$ 181.20
21/04/2023	02172005		NEWSPAPER SUBSCRIPTIONS - MUNDARING SHIRE ADMIN	\$ 181.20	
24/04/2023	3406.9596-01	Brice Pest Management	PEST CONTROL		\$ 990.00
21/04/2023	IV05483		INSPECT & TREAT TREES - FRASER PARK GREENMOUNT	\$ 220.00	
21/04/2023	IV05470		TERMITE TREATMENT - SHEPHERD ST GLEN FORREST	\$ 154.00	
21/04/2023	IV05487		PEST CONTROL - MUNDARING ARENA	\$ 616.00	
24/04/2023	3406.9627-01	MPK Tree Management Pty Ltd	STREET TREE MAINTENANCE		\$ 10,744.80
04/04/2023	6077		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 2,780.80	
04/04/2023	6048		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 1,399.20	
04/04/2023	6026		STREET TREE MAINTENANCE - MAHOGANY CREEK HALL	\$ 3,044.80	
21/04/2023	6103		STREET TREE MAINTENANCE - STONE STREET CHIDLOW	\$ 3,520.00	
26/04/2023	3407.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 28,283.84
27/04/2023	260423		CARE GIVER SUBSIDIES	\$ 28,283.84	
Total Electronic Funds Transfers From Municipal Account				\$ 3,231,092.09	\$ 3,231,092.09
Payments By Electronic Funds Transfer (Payroll)					
12/04/2023	PP21/23 cycle 1	Pay Summary		\$ 458,237.34	
12/04/2023	PP21/23 cycle 2	Pay Summary		\$ 91,553.74	
26/04/2023	PP22/23 cycle 1	Pay Summary		\$ 436,735.69	
26/04/2023	PP22/23 cycle 2	Pay Summary		\$ 109,252.16	
Total Payroll Payments Direct From Municipal Account				\$ 1,095,778.93	
Payment By Direct Debit From Municipal Account					
		Bendigo - Merch Bank Fees		\$ 2,052.96	
		Bendigo - Direct Debit Fees (incl FTS)		\$ 1,989.35	
		Commonwealth Bank - Bpoint Fees		\$ 405.36	
		NAB - Purchase Cards		\$ 14,560.22	
		Fleetcare - Fuel Payments		\$ 3,691.84	
		ICMSFE		\$ 166.30	
		HP Financial Services - Equipment Lease		\$ 22,531.94	
		Konica Minolta - Printer Lease		\$ 4,040.42	
		WA Treasury Corporation		\$ 91,888.80	
		RMS - Lakes Monthly License Fee		\$ 188.10	
		RMS - Monthly SMS Fees		\$ 25.87	
		Qikkids - Fees		\$ 88.70	
		Debitsuccess		\$ 345.55	
		Windcave - Merchant Fees		\$ 148.50	
Total Electronic Fund Payments Direct From Municipal Account				\$ 142,123.91	

## NAB Purchase Card Payments List for April 2023

<u>Date</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount</u>	<u>Card User</u>
27-Mar-23	Subway Mundaring	Catering - EAC on 27/03/2023	\$ 106.00	Mrs J R Smith
28-Mar-23	BioPak Pty Ltd	1000 bio cups - AFM Library	\$ 214.72	Ms G Evans
28-Mar-23	Family Day Care Australia	Eastern Region Family Day Care Advertising	\$ 7.95	Mrs A Tomizzi
29-Mar-23	Woolworths Mundaring	Catering - Community Development meeting	\$ 48.65	Mrs D W Wells
29-Mar-23	Mt Helena Hardware	Paint products - Road graffiti removal	\$ 25.00	Mr J M Neale
29-Mar-23	Australia Post Mundaring	Gift Card - Service Coordinator - 25 Years	\$ 505.95	Ms A C Fernandez
29-Mar-23	Australia Post Mundaring	Gift Card - Service Coordinator - 25 Years	\$ 130.95	Ms A C Fernandez
30-Mar-23	Coles 0330	Catering - Parks Infrastructure Maintainer retirement	\$ 63.65	Mrs J N Dutton
30-Mar-23	Woolworths Mundaring	Catering - Parks Infrastructure Maintainer retirement	\$ 55.59	Mrs J N Dutton
30-Mar-23	Woolworths Midvale	Refreshments - Library public events	\$ 65.30	Ms G Evans
30-Mar-23	Woolworths Midvale	Kitchen & office supplies - KSP Library	\$ 37.60	Ms G Evans
30-Mar-23	Stoneville Liquor	Refreshments - Parks Infrastructure Maintainer retirement	\$ 295.93	Mrs J N Dutton
30-Mar-23	Campaign Monitor	Bulk eNewsletter What's On in April 2023	\$ 22.57	Ms B M Beale
31-Mar-23	Coles 0330	Catering - Parks Infrastructure Maintainer retirement	\$ 27.75	Mrs J N Dutton
31-Mar-23	Woolworths Mundaring	Catering - Parks Infrastructure Maintainer retirement	\$ 33.00	Mrs J N Dutton
31-Mar-23	Volunteering Australia	National Volunteer Week merchandise	\$ 404.50	Mrs K D White
31-Mar-23	Coles 0398	Refreshments for public Dementia workshop	\$ 55.00	Ms G Evans
01-Apr-23	Campaign Monitor	Bulk eNewsletter April School Holiday events	\$ 142.62	Ms G Evans
03-Apr-23	Woolworths Mundaring	Gift cards - Community website testers	\$ 447.60	Mrs P Heath
03-Apr-23	Woolworths Mundaring	Gift card - Employee 15 Years - Multiplant Operator/Labourer	\$ 200.00	Ms A C Fernandez
03-Apr-23	Woolworths Mundaring	Refreshments - Community consultation	\$ 18.00	Mrs D W Wells
03-Apr-23	Mt Helena Hardware	Galvanised chain - Mt Helena Oval bin store	\$ 35.74	Mr J M Neale
03-Apr-23	Australia Post Mundaring	Gift Card - 20 Years - ERFDC Coordinator	\$ 505.95	Ms A C Fernandez
03-Apr-23	Australia Post Mundaring	Gift Card - 35 Years - Supervisor Works	\$ 886.90	Ms A C Fernandez
04-Apr-23	Woolworths Midvale	Food - MECPC Childcare	\$ 19.40	Mrs S E Broad
04-Apr-23	Mundaring Tech	10M Ethernet cable	\$ 34.00	Mr R J Grieves
05-Apr-23	The Artisan Mundaring Bakery & Cafe	Catering - Website training meeting	\$ 16.15	Mrs P Heath
05-Apr-23	Woolworths Mundaring	Gift cards for Youth Week 2023	\$ 111.90	Mrs P Heath
05-Apr-23	Wilson Parking	Parking fee - Midvale Hub Parenting Service PNE	\$ 12.15	Mrs J A Pearce
05-Apr-23	Officeworks 0608	Headphones for public use	\$ 50.00	Ms G Evans
05-Apr-23	J & K Energy House	Screen protector & case for iPad for public use	\$ 89.00	Ms G Evans
05-Apr-23	J & K Energy House	Screen protector & case for AFM Library Phone	\$ 89.00	Ms G Evans
05-Apr-23	JB Hi-Fi Group Pty Ltd	DVD stock - KSP Library	\$ 264.04	Ms A L Rowe
05-Apr-23	JB Hi-Fi Group Pty Ltd	DVD stock - KSP Library	\$ 330.44	Ms A L Rowe
05-Apr-23	Hills Fresh Mundaring	Catering - Website training meeting	\$ 22.26	Mrs P Heath
06-Apr-23	Seek Limited	Job advertisement - Horticultural Hand 2.2023.5	\$ 825.00	Mrs J N Dutton
06-Apr-23	Coles 0330	Boot care products - Fire services	\$ 36.55	Mr C M Cuthbert
06-Apr-23	Seek Limited	Job advertisement - Contract Management Officer	\$ 346.50	Ms A E Douglas
06-Apr-23	Parkerville Tavern	Catering - Aquatic staff end of season debrief meeting	\$ 199.06	Ms S H Crawford
12-Apr-23	Infoxchange	Instagram registration - Communications Officer	\$ 55.00	Mrs P Heath
12-Apr-23	Cementaid (WA) Pty Ltd	Rapidard 15 Litres x 2	\$ 107.80	Mrs J N Dutton
12-Apr-23	Campaign Monitor	Bulk eNewsletter April 2023 Volunteer Bulletin	\$ 23.41	Mrs K D White
12-Apr-23	Australian Communications & Media Authority	ACMA radio spectrum licensing renewal	\$ 869.00	Mr R J Grieves
12-Apr-23	Woolworths Midvale	Food - MECPC Childcare	\$ 43.10	Mrs G L Crosse
12-Apr-23	Master Builders Association of WA	Registration x 2 - MBA Award Presentation on 15/04/2023	\$ 580.00	Ms A M Italiano
12-Apr-23	Subway Mundaring	Catering - WHS meeting on 09/05/2023	\$ 116.00	Ms A E Douglas
13-Apr-23	University of Melbourne	Online Tuning in to Kids Together presentation	\$ 30.34	Mrs J A Pearce

## NAB Purchase Card Payments List for April 2023

<u>Date</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount</u>	<u>Card User</u>
13-Apr-23	Little Bird Electronics	Raspberry PiZero for Boya clocks	\$ 164.00	Mr R J Grieves
13-Apr-23	Kounta	Monthly subscription	\$ 220.00	Mr S D Winfield
13-Apr-23	Australia Post Mundaring	Gift card - Employee 15 Years - Multiplant Operator/Labourer	\$ 180.95	Ms A M Italiano
13-Apr-23	Australia Post Mundaring	Gift card - Departing Employee - Horticultural Hand	\$ 105.95	Ms A M Italiano
13-Apr-23	The Good Guys Discount Warehouses (Australia) Pty	New crock pot for kitchen - MECPC Childcare	\$ 129.00	Mrs S E Broad
14-Apr-23	Parchem Construction Supplies Pty Ltd	Render product to prep pool for painting	\$ 113.40	Ms S H Crawford
17-Apr-23	Coles 0330	Refreshments for Temp Purchasing Officer farewell	\$ 55.50	Mrs J N Dutton
17-Apr-23	Officeworks 0608	Charging cord	\$ 18.98	Mrs D W Wells
17-Apr-23	Australia Post Midland	Postage bags - Midvale Hub	\$ 20.80	Mrs J A Pearce
17-Apr-23	Swanview IGA	Kitchen consumables - KSP Library	\$ 20.02	Ms G Evans
18-Apr-23	WA Return Recycle Renew	Containers for Change Bags	\$ 1,036.00	Mrs J N Dutton
18-Apr-23	Big W Online	Resources for after school children's programs	\$ 109.00	Miss S Mullally
18-Apr-23	Big W Online	Refund for unavailable items in Big W online order	REFUND -\$ 40.00	Miss S Mullally
18-Apr-23	Mt Helena Hardware	Hardware items - Maintenance project	\$ 18.97	Mr J M Neale
18-Apr-23	Spotlight Pty Ltd	Repairs equipment - KSP & AFM Libraries	\$ 43.99	Ms A L Rowe
18-Apr-23	Kmart	Resources for children's programs - AFM Library	\$ 188.00	Miss S Mullally
19-Apr-23	Campaign Monitor	Bulk eNewsletter What's On in May 2023	\$ 143.14	Ms G Evans
19-Apr-23	Toyworld	Resources for after school children's program - AFM Library	\$ 124.85	Miss S Mullally
19-Apr-23	Target 5069	Resources for after school children's program - AFM Library	\$ 61.00	Miss S Mullally
19-Apr-23	Games World Midland	Resources for after school children's program - AFM Library	\$ 114.98	Miss S Mullally
19-Apr-23	Toyworld	Refund for unavailable items in online order	REFUND -\$ 59.90	Miss S Mullally
19-Apr-23	Mt Helena Hardware	Paint products - Graffiti removal Darlington Oval	\$ 89.00	Mr J M Neale
19-Apr-23	Department of Primary Industries	PIC Licence renewal	\$ 76.50	Mr C M Cuthbert
19-Apr-23	Starlink Internet Services Pte Ltd	Starlink subscription Lake Leschenaultia	\$ 139.00	Mr R J Grieves
20-Apr-23	Slimline Warehouse Display Shops	Portable and folding display boards	\$ 897.34	Mrs P Heath
20-Apr-23	Woolworths Mundaring	Flash drives for 2024/25 MRRG Submission	\$ 32.00	Ms M Beley
20-Apr-23	Mundaring Tech	Replacement screen protector and charger	\$ 104.90	Mrs J N Dutton
20-Apr-23	Kmart 1052	Kitchen equipment - MECPC	\$ 17.50	Ms S Harlow
20-Apr-23	Target 5069	Kitchen equipment - MECPC	\$ 57.00	Ms S Harlow
20-Apr-23	Toyworld	Refund for unavailable items from online order	REFUND -\$ 64.95	Miss S Mullally
20-Apr-23	JB Hi-Fi Group Pty Ltd	DVD stock - KSP Library	\$ 90.93	Ms A L Rowe
20-Apr-23	JB Hi-Fi Group Pty Ltd	DVD stock - AFM Library	\$ 262.80	Ms A L Rowe
20-Apr-23	Mt Helena Hardware	Hardware items - Mt Helena Pavilion	\$ 55.66	Mr J M Neale
21-Apr-23	Mundaring Newsagency	Farewell card - Horticultural Hand	\$ 17.00	Mrs J N Dutton
21-Apr-23	Planning Institute of Australia	Registration - Preparing Court Reports & Evidence on 10/08/2023	\$ 570.00	Mrs C M Batty
22-Apr-23	Campaign Monitor	Library eNewsletter Library Children's programs	\$ 142.71	Ms G Evans
23-Apr-23	Woolworths Midland Centrepoint	Refreshments - Library public events	\$ 92.67	Ms G Evans
24-Apr-23	Australia Post Mundaring	Departing gift - PA Director Stat Services	\$ 272.20	Ms A M Italiano
24-Apr-23	Mundaring Florists By Design	Bereavement flowers - Coordinator Parks & Environment	\$ 120.00	Ms M Beley
26-Apr-23	Mundaring Florists By Design	Bereavement flowers - Payroll Officer	\$ 138.00	Ms A E Douglas
26-Apr-23	Mt Helena Hardware	Hardware items - Mundaring Library maintenance	\$ 39.60	Mr J M Neale
26-Apr-23	Mt Helena Hardware	Paint - Road graffiti removal	\$ 10.00	Mr J M Neale
26-Apr-23	Australia Post Mundaring	Postage fees - return of faulty item	\$ 9.21	Mr R J Grieves
27-Apr-23	Officeworks 0608	Laminating	\$ 15.50	Ms B M Beale
<b>Total Purchase Card Payments</b>			<b>\$ 14,560.22</b>	

11.0 COUNCIL MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

In accordance with Council Decision C7.06.23 Item 11.1 was considered prior to Item 10.2.

11.1 Notice of Motion - Request for Financial Support for First Friends Playgroup - Cr Neridah Zlatnik

File Code	CP.LEA 16
Author	Shane Purdy, Director Infrastructure Services
Senior Employee	Jonathan Throssell, Chief Executive Officer
Disclosure of Any Interest	Nil
Attachments	Nil

SUMMARY

Cr Zlatnik has advised her intention to move the following notice of motion:

MOTION

That Council authorises the Chief Executive Officer to:

1. Provide an exemption to First Friends Playgroup on all Shire charges and fees included within their lease agreement through to the 30 June 2024 including but not limited to rent, waste charges, ESL charge, water service charges, contributions to insurance premium and excess payments upon an insurance claim;
2. Note that First Friends Playgroup will retain responsibility for the payment of electricity and water usage fees for this period;
3. Initiate a building condition assessment as a matter of urgency to ascertain and prioritise maintenance issues;
4. In consultation with First Friends Playgroup, undertake identified urgent maintenance issues including plumbing and electrical items noting that First Friends playgroup will retain the responsibility for minor maintenance issues such as the replacement of light bulbs and patch painting.
5. Initiate discussions with First Friends Playgroup to investigate and determine the facility needs of the group and short-, mid- and long-term options to support their ongoing sustainability which may include, but not limited to, renovations to existing facility; mid-term relocation to another Shire facility; construction of a new facility with potential to incorporate into the Brown Park Precinct Plan
6. Actively include the group in community engagement undertaken for the Brown Park Precinct Plan;
7. Undertake an assessment of the fencing and lease boundaries at First Friends Playgroup and provide costing recommendation to Council on the realignment and replacement of the existing fence; and



- 
8. On Council approval of the reviewed Community Leasing Policy, First Friends Playgroup be given an opportunity to develop a new lease consistent with requirements of an amended Community Leasing Policy to provide certainty of tenure and financial obligations (including maintenance, insurance and outgoings).

Cr Zlatnik has provided the information below in support of her motion:

*“The intent of this motion is to provide clearly defined support to First Friends Playgroup in their efforts to rebuild their membership and reinvigorate their playgroup to ensure the group’s ongoing sustainability.*

*First Friends Playgroup is a small community run family playgroup located on Gladstone Street in Swan View. In a similar situation to some of our other playgroups, they are in an aging Shire building and have been struggling with the costs imposed through their lease agreement. The impact of this has worsened over the past couple of years with low member numbers. While the new committee of four, has been working hard to increase membership with open days and promotional activities, the facility’s condition and their lack of funds to provide better early childhood play and support equipment (including being unable to apply for grants due to not being able to provide a matching component) has created significant hurdles which puts their ongoing viability at risk. Due to a number of members ‘aging out’ last year, the group started with 6 families at the start of 2023. With a proactive and reinvigorated committee, they have increased this to 17 families (31 children), with a further four new families set to join in the coming week. They have also initiated a new ‘Vegetarian’ playgroup session which will commence in Term 3 (late July) with an expected 10 new members.*

*For the past few years the group has been running at a deficit which is expected to worsen this year with the COVID relief payments for utilities being discontinued. The group has requested relief from Shire fees and charges to allow them time to rebuild membership number, direct their limited funds to improve and replace their early childhood play and development equipment, explore and implement alternate revenue streams such as hiring out the playgroup facility for children’s parties with the goal of being financially sustainable in the long term. Currently the group is fundraising just to cover the costs of being in the building with no funds available to promote the group or improve/replace equipment.*

*The building is an old building with a number of issues that hinder the group’s growth and sustainability – including but not limited to:*

- *Cracks in the brick work internally and externally;*
- *Non-functioning toilets (two of the four toilets);*
- *Significant water service charges – the group is the only playgroup on mains water and deep sewerage and as such are charged a service charge per fixture (ie toilet/sink and including the two non-functioning toilets);*
- *They are on a large block of land with significant outdoor spaces to maintain and fence;*
- *Have an issue with pest control, with mice and ants causing significant problems. A family donated pest treatment for ants due to a child recently having an anaphylactic reaction and hospital admission from an ant bite. The group has chosen not to expend a significant amount on the mice issue as they are unable to restrict access to the building due to the number of gaps in walls and they need to be careful with chemical use given the age of the kids attending.*

*Playgroups are a vital part of our community – they provide an essential support service for young families, parents and children, creating a safe space to connect with local families and an avenue to access information and support specific to their life circumstances. It is also often the first step in community volunteering, with members going on to volunteer on school P&C committees, community sporting clubs, Guides, Scouts etc. With the target membership often being on reduced incomes due to having young children, the support provided by low-cost community playgroups is critical but the economic situation of the membership can also restrict the group's ability to fundraise or to pass on costs through increasing fees.*

*Providing the support requested by First Friends Playgroup – which is not a request for ongoing free use of the facility but rather short-term financial relief to allow them to rebuild and improve their financial sustainability; and also working with the group to provide long term solutions will provide positive outcomes for the Shire and the Playgroup – an investment by the Shire in a win-win scenario.”*

## **BACKGROUND**

The Gladstone Avenue property was built in 1974 as a Kindergarten and occupied by the Swan View Greenmount Kindergarten until 1995. The Education Department leased the building from 1996 to 2000 as a pre-primary school. First Friends playgroup (originally known as Buckingham Heights Playgroup) was created in 1990 and has been operating since that time. The playgroup moved to the Gladstone Avenue Property in 2001 from another property located in Balfour Road; and shares the building with an Infant Health Clinic service. The playgroup renamed themselves First Friends playgroup in January 2008.

In 2015, the Yamble House playgroup located in nearby Beresford Gardens closed due to the condition of that building; and, with declining numbers, agreed to merge with First Friends playgroup. The Shire paid for some new play equipment at the First Friends facility to help facilitate this merger.

## **STATUTORY / LEGAL IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

Fees and charges are set to be consistent with the Community Leases Policy

## **FINANCIAL IMPLICATIONS**

First Friends playgroup costs per lease agreement are detailed below:

### Rental

Peppercorn rent

### ESL & Insurance Invoice

07/02/2022 - \$ 980.74 (ESL \$297.86 & Insurance \$682.88)

Water Invoices Issued amount in brackets is the water usage component and the remainder is the service charge.

29/06/2022 - \$300.66 (\$107.96)

19/08/2022 \$287.54 (\$86.80)

28/10/2022 \$214.88 (\$17.36)

12/12/2022 \$301.66 (\$104.14)

16/02/2023 \$308.19 (\$117.16)

23/05/2023 \$284.30 (\$86.79)

A review of Shire records shows that since 2013 First Friends has only been invoiced by the Shire for water (service charges and usage), ESL and contribution to building insurance. There have been two occasions during that period when they were invoiced for maintenance works of \$500, being the contribution maintenance cap (where the cost of works involved exceeded \$500).

A waste service charge is optional and not a requirement under the lease. Waste charges are issued annually in line with waste fees and charges. Any waiving of waste costs not recovered would therefore very marginally increase the standard residential waste charge cost for all other ratepayers, given waste costs are fully recovered. The 2022/23 charge for one general waste bin was \$253 and for one recycling bin was \$80.

#### Other costs

First Friends are invoiced directly by the respective businesses supplying telecommunications, electricity and alarm monitoring services.

### **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.3 Everyone belongs

Strategy 1.3.3 - Provide and support family and children's facilities and activities

### **SUSTAINABILITY IMPLICATIONS**

Well-functioning community groups add vibrancy to a community

### **RISK IMPLICATIONS**

**Risk:** Financial Waiving costs incurred to lease Shire facilities for an established community group may give rise to an expectation in other groups leasing shire facilities to also receive Shire support to cover their operating expenses incurred for running of the building. The future cost impact may therefore be greater than a one off cost for one group.

Likelihood	Consequence	Rating
Possible	Minor	Moderate

#### **Action / Strategy**

Where community groups are struggling to remain financially viable and are not able to meet the standard requirements of the community leasing policy, groups can work with Shire staff to identify potential ways to save costs or generate funds. If groups are not able to raise sufficient funds from membership and other income sources the group could look at options for relocation and colocation in other Shire facilities to enable greater sharing of

costs and higher utilisation of shire buildings to remain viable.		
<b>Risk:</b> Reputation    Ratepayers may be aggrieved at why ratepayers are paying for parts of running costs for groups which have exclusive usage on buildings with peppercorn rent.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
Council should review the lease conditions applicable to community groups who have exclusive usage of shire buildings in order to be consistent and fair to all community groups which use the buildings and to the ratepayers of the Shire who must pay for the remaining balance of costs not paid by the community groups.		

## EXTERNAL CONSULTATION

First Friends has held meetings with several Councillors to explain their issues and concerns. The Shire's property officer has been in regular and ongoing contact with First Friends to ascertain its issues, to discuss options and to explain the compliance requirements of its approved lease.

## COMMENT

Building Assets services undertook a building assessment on 30 May 2023. It established the following building condition issues:

- Agreed as a Shire responsibility/cost:
  - The door between the Infant Health Clinic and Playgroup allows the Infant Health Clinic Nurse access into the playgroup. To prevent this the cylinder for the door will be changed out so neither the Nurse nor the playgroup has access to each other's area.
  - A damaged power point and missing splash back tiles in the kitchen were found and will be replaced.
  - Hairline cracks in the brick walls have been monitored for many years and are not increasing in length or width size, with only a small amount of mortar in some cases have dropped out between brick joints. This cracking was reviewed previously by a structural engineer who reported the building remained structurally sound. The cracks will be filled with a Sikaflex or similar product in a similar colour to the face brickwork to improve the visual appearance. As this location is on a clay base next to a watercourse ongoing movement is likely to result in ongoing hair line cracks of the brickwork.
  - A large percentage of the fence is in good condition and just needs minor servicing e.g. tensioning and chainmesh securing in a few locations. Along with a build-up of bark and leaf material side which requires pulling back away from the lower sections of the chain mesh link.
  - South east corner Patio, three posts have begun to rust and deteriorate at the bottom; these will require replacing or treatment with a rust converter and then repainted.
- Playgroup's responsibility
  - The toilet cisterns require minor maintenance by a plumber; a washer service kit for the cistern to stop any leaking into the pans and external leaks running

down the back of the outlet pipe. Also it was noted that one of the toilets needed the cone rubber washer replaced between the outlet pipe and pan, again a minor task for a plumber. Plumber agreed to be arranged and paid for by the group once sufficient funds allow.

- There is a large shrub on the playgroup's side overhanging a portion of the fence in the NE corner which needs cutting back off the fence.
- Other:
  - The fence adjoining the church is in poor condition but secure along its length. There is a substantial build-up of earth and mulch on the neighbouring (church) property side of the fence which is required to be pulled back as it may be damaging the post and chainmesh link. Shire officers will contact the neighbours to seek resolution and discuss fencing options.

The water service to the property is determined by various factors, such as the number of water outlets. To reduce the service charge would require the physical removal of toilets and/or other plumbing outlets. This would be relatively expensive work to achieve a small pro rata reduction of the approximate \$200 per annum (water service charge component); e.g. a 20% reduction in water outlets may result in no more than a \$40 per annum saving. Even assuming toilet numbers could be reduced from a health and planning approval perspective their removal could present issues if the playgroup was to grow significantly in numbers as hoped, as to then reinstate additional toilets to cater for growth would be expensive. Given this, it is suggested the best course of action is to engage a plumber to reduce leaks and water usage charges rather than reduce the number of plumbing outlets.

A Brown Park masterplan is currently under development with initial stakeholder consultation having been completed. The consultant has now been requested to include First Friends and the Infant Health Clinic Service in the consultation to ascertain their needs should consideration be given to a potential relocation to Brown Park.

Brown Park is in close proximity to the Gladstone Avenue leased Shire building. Brown Park is a significant community hub for the Swan View community and there is potential synergy with other activities that occur at Brown Park including greater opportunities to share some costs and remove other costs, potentially providing an opportunity to make the group more financially viable into the long term.

The original lease sketch shows the playgroup having full responsibility for the entire building and the front and back yards, including the carpark. In reality this hasn't been managed in this way. The Shire has always maintained the carpark and front garden, including the reticulation. The Infant Child Health Service is responsible for the area it occupies. First Friends has been responsible for the areas it occupies and uses.

The query on the lease boundary has arisen from communications by the Shire's property officer which sought to alter the lease sketch area to reflect the currently managed areas by each of the three parties and, importantly, to ensure there is no future demand on the playgroup to maintain the areas currently managed by the Shire. The First Friends group has now understood the intent of this proposed change which has resolved their concern on this matter.

Should Council adopt this notice of motion the cost impact would be expected to be as follows:

- Rent - nil (peppercorn rent)
- ESL - \$1,000
- Building insurance - \$700
- Water service charge component - \$200
- Building excess payments - unknown
- Waste charge for general waste bin - \$302
- Waste charge for recycling bin - \$86

As the waste charge is optional and not a requirement of the lease it is open to the group to cancel all or some of the waste service and manage its waste differently (e.g. rotate the collection of waste generated amongst members and dispose in a member's home bin). The group has a free 'containers for change' bin which generates income for the group at 10 cents per container. If this is agreed as a reasonable action then an amendment could be made to remove waste charges from the notice of motion.

Should the motion be adopted the identified list of maintenance item actions in this report will be undertaken, noting several of the items have already commenced. As the building condition assessment has been undertaken item three could be removed from the motion.

## **VOTING REQUIREMENT**

Simple Majority

<b>MOTION</b>
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That Council authorises the Chief Executive Officer to:

1. Provide an exemption to First Friends Playgroup on all Shire charges and fees included within their lease agreement through to the 30 June 2024 including but not limited to rent, waste charges, ESL charge, water service charges, contributions to insurance premium and excess payments upon an insurance claim.
2. Note that First Friends Playgroup will retain responsibility for the payment of electricity and water usage fees for this period.
3. Initiate a building condition assessment as a matter of urgency to ascertain and prioritise maintenance issues.
4. In consultation with First Friends Playgroup, undertake identified urgent maintenance issues including plumbing and electrical items noting that First Friends playgroup will retain the responsibility for minor maintenance issues such as the replacement of light bulbs and patch painting.
5. Initiate discussions with First Friends Playgroup to investigate and determine the facility needs of the group and short-, mid- and long-term options to support their ongoing sustainability which may include, but not limited to, renovations to existing

- 
- facility; mid-term relocation to another Shire facility; construction of a new facility with potential to incorporate into the Brown Park Precinct Plan.
  6. Actively include the group in community engagement undertaken for the Brown Park Precinct Plan.
  7. Undertake an assessment of the fencing and lease boundaries at First Friends Playgroup and provide costing recommendation to Council on the realignment and replacement of the existing fence.
  8. On Council approval of the reviewed Community Leasing Policy, First Friends Playgroup be given an opportunity to develop a new lease consistent with requirements of an amended Community Leasing Policy to provide certainty of tenure and financial obligations (including maintenance, insurance and outgoings).

Cr Zlatnik presented an updated motion as follows:

<b>COUNCIL DECISION MOTION</b>		<b>C22.06.23</b>	
Moved by	Cr Zlatnik	Seconded by	Cr Cicchini

That Council authorises the Chief Executive Officer to:

1. Provide an exemption to First Friends Playgroup on all Shire charges and fees included within their lease agreement through to the 30 June 2024 including but not limited to rent, **waste charges**, ESL charge, water service charges, contributions to insurance premium and excess payments upon an insurance claim.
2. Note that First Friends Playgroup will retain responsibility for the payment of electricity and water usage fees for this period.
- ~~3. Initiate a building condition assessment as a matter of urgency to ascertain and prioritise maintenance issues.~~
4. In consultation with First Friends Playgroup, undertake identified urgent maintenance issues including plumbing and electrical items noting that First Friends playgroup will retain the responsibility for minor maintenance issues such as the replacement of light bulbs and patch painting.
5. Initiate discussions with First Friends Playgroup to investigate and determine the facility needs of the group and short-, mid- and long-term options to support their ongoing sustainability which may include, but not limited to, renovations to existing facility; mid-term relocation to another Shire facility; construction of a new facility with potential to incorporate into the Brown Park Precinct Plan.
6. Actively include the group in community engagement undertaken for the Brown Park Precinct Plan.
7. Undertake an assessment of the fencing and lease boundaries at First Friends Playgroup and provide costing recommendation to Council on the realignment and replacement of the existing fence **in accordance with relevant safety standards**; and
8. On Council approval of the reviewed Community Leasing Policy, First Friends

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Playgroup be given an opportunity to develop a new lease consistent with requirements of an amended Community Leasing Policy to provide certainty of tenure and financial obligations (including maintenance, insurance and outgoings).

**CARRIED 11/0**

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

The following procedural motion was carried during debate on this item.

<b>COUNCIL DECISION MOTION</b>		<b>C23.06.23</b>	
Moved by	Cr Ellery	Seconded by	Cr Collins

That Cr Zlatnik be allowed a three minute extension of time to speak to this item, in accordance with clause 6.11 of the *Shire of Mundaring Meeting Procedures Local Law 2015*.

**CARRIED 11/0**

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil



## 12.0 URGENT BUSINESS (LATE REPORTS)

## 13.0 CONFIDENTIAL REPORTS

### 10.52pm Meeting Closed to the Public

*The Local Government Act 1995*, Part 5, Section 5.23 states in part:

- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following
- (a) a matter affecting an employee or employees; and
  - (b) the personal affairs of any person; and
  - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
  - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
  - (e) a matter that if disclosed, would reveal
    - (i) a trade secret; or
    - (ii) information that has a commercial value to a person; or
    - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
  - (f) a matter that if disclosed, could be reasonably expected to
    - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
    - (ii) endanger the security of the local government's property; or
    - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
  - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
  - (h) such other matters as may be prescribed.

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C24.06.23</b>	
Moved by	Cr Cook	Seconded by	Cr Cicchini

That Council closes the meeting to members of the public, in accordance with s5.23(2) of the *Local Government Act 1995*, in order to consider the confidential reports as detailed below:

### **13.1 Reports of CEO Performance Review Committee 2 May 2023**

Item 13.1 is considered confidential in accordance with the *Local Government Act 1995* section 5.23(2) (b) as it contains information relating to the personal affairs of any person

#### **CARRIED 9/1**

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr Collins, Cr Jeans, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Cr Daw

## 13.1 Reports of CEO Performance Review Committee 2 May 2023

### 13.1.1 CEO Performance Review 2022/2023 - Appointment of Facilitator

<b>File Code</b>	GV.MTG 6/3
<b>Author</b>	Garry Bird, Director Corporate Services
<b>Senior Employee</b>	Jonathan Throssell, Chief Executive Officer
<b>Disclosure of Any Interest</b>	Interest affecting Impartiality - CEO and DCS
<b>Attachments</b>	1. Applicant 1 2. Applicant 2 3. Applicant 3

#### RECOMMENDATION

That Council appoints Applicant 2 as the independent facilitator to undertake the CEO performance review for 2022/23 financial year at a cost of \$7500 (ex GST).

<b>COUNCIL DECISION</b>			<b>C25.06.23</b>
<b>COMMITTEE RECOMMENDATION</b>			<b>CEOPR4.05.23</b>
Moved by	Cr Daw	Seconded by	Cr Cook

That Council varies the performance review process for 2022/23 period, subject to consultation with and agreement from Mr Throssell by:

1. Undertaking a review of the CEO's agreed 2022/23 performance criteria, without the engagement of an independent facilitator;
2. Appointing the Shire President and the Presiding Person of the Chief Executive Officer Performance Review Committee to be the Reviewer for the 2022/2023 review, to be administratively assisted by the Director Corporate Services;
3. Considering any changes to Mr Throssell's Total Reward Package at the same meeting where the 2022/23 performance review will be presented; and
4. **Noting the reason for the change to the usual performance review process is due to the Chief Executive Officer recruitment process occurring during the scheduled Chief Executive Officer performance review process in 2023 and that Mr Throssell has advised Council that he will not be an applicant for the role.**

#### CARRIED 10/0

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

## 10.55pm Meeting Opened to the Public

<b>COUNCIL DECISION MOTION</b>		<b>C26.06.23</b>	
Moved by	Cr Daw	Seconded by	Cr Cook

That the meeting be opened to the public.

### **CARRIED 10/0**

**For:** Cr Martin, Cr Cook, Cr Ellery, Cr Collins, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale, Cr Cicchini and Cr Corica

**Against:** Nil

## **14.0 CLOSING PROCEDURES**

### **14.1 Date, Time and Place of the Next Meeting**

The next Ordinary Council meeting will be held on Tuesday, 11 July 2023 at 6.30pm in the Council Chamber.

### **14.2 Closure of the Meeting**

The Presiding Person declared the meeting closed at 10.55pm.