Confirmed **Minutes** Ordinary Council meeting

13 May 2025

I certify that the minutes of the meeting of the Ordinary Council held on 13 May 2025 were confirmed on 10 June 2025.

Presiding Member

ATTENTION/DISCLAIMER

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Council Member or employee, or on the content of any discussion occurring during the course of the Meeting. Persons should be aware that regulation 10 of the Local Government (Administration) Regulations 1996 establishes procedures to revoke or change a Council decision. No person should rely on the decisions made by Council until formal written advice of the Council decision is received by that person. The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Council Member or employee, or the content of any discussion occurring during the course of the Council Meeting.

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1.0 OPENING PROCEDURES

The Presiding Member declared the meeting open at 6.30pm.

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be livestreamed and audio-recorded.

1.1 Record of Attendance

Council Members	Pres Paige McNeil (Presiding Member)	Shire President
	Cr Trish Cook (Deputy President)	South Ward (*left the meeting at 7.22pm*) (*returned to the meeting at 8.04pm*) (*left the meeting at 8.17pm*)
	Cr Luke Ellery	South Ward
	Cr Doug Jeans	Central Ward
	Cr Prapti Mehta	Central Ward
	Cr John Daw	East Ward
	Cr Neridah Zlatnik	East Ward
	Cr Jo Cicchini	West Ward
	Cr Karen Beale	West Ward
Apologies	Nil	
Leave of Absence	Nil	
Absent	Nil	
Staff	Jason Whiteaker	Chief Executive Officer
	Garry Bird	Director Corporate Services (*left the meeting at 9.03pm*)
	Megan Griffiths	Director Place & Community (*left the meeting at 9.03pm*)
	Shane Purdy	Director Built & Natural Environment (*left the meeting at 9.03pm*)
	Scott Price	Manager Community Planning (*left the meeting at 9.03pm*)
	Nicholas Churchill	Manager Project Delivery (*left the meeting at 8.53pm*)
	Andrew Bratley	Coordinator Statutory Planning

(*left the meeting at 8.48pm*)

	Grace Peacock	Minute Secretary
Guests	Nil	
Members of the Public	Louise Stelfox	Christian Jackson Stegner
	Eric Smith	Barbara Jess
	Debra Bishop	Brett Eastwood
	Mathew Merson	Peter Ford
	Brenton Fernandez	Mark Bardy
	Kate Herren	Christel Matheist

2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

2.1 Community Grants Program

InspireArts Community Creativity and Culture Fund

- Two eligible applications were received.
- One application has been approved, the other is pending an OCM decision.

Matching Grants

- In the second round of the 2024-25 Matching Grants, 15 eligible applications were received, with a combined total of $18,598.31, all 15 were approved.

Community Event

- Seven eligible applications were received in the second round of 2024-25 Community Event Grants, with a combined value of $20,088.26, all seven were approved.

3.0 DECLARATION OF INTEREST

3.1 Declaration of Financial Interest and Proximity Interests

Council Members must disclose the nature of their interest in matters to be discussed at the meeting *(Part 5 Division 6 of the Local Government Act 1995).*

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting *(Sections 5.70 and 5.71 of the Local Government Act 1995).*

Nil

3.2 Declaration of Interest Affecting Impartiality

A Council Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest *(Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C)*.

- Cr Cook disclosed an interest affecting impartiality in item 9.1.1 Policy Review - Community Gardens as she is a member of the Darlington Community Garden committee.
- Cr Daw disclosed an interest affecting impartiality in item 9.1.1 Policy Review - Community Gardens as his wife and daughter are members of the Chidlow Community Garden.
- The Chief Executive Officer disclosed an interest affecting impartiality in item 13.1 Reports of CEO Performance Review Committee 5 May 2025 as the review relates to himself.

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

15 minutes (with a possible extension of two extra 15 minute periods) are set aside at the beginning of each Council meeting to allow members of the public to ask questions of Council.

Public Question Time is to be conducted in accordance with *Shire of Mundaring Meeting Procedures Local Law 2015.*

	Summary of Question	Summary of Response
Eric Smith – Glen Forrest		
1.	Policy 9.1.4 Council member review of Council members, independent Members, Fees & Allowances - does this mean that there will be an increase in rates to cover these additional costs? What appears to be an added cost to us ratepayers?	The Chief Executive Officer thanked Mr Smith for the question and advised there will be an increase in expenditure, however, will be absorbed into the Shire's normal operations budget.
2.	Regarding the road works on Marnie Road in Glen Forrest, will this road be asphalt seal? Will this increase the cost of the project? When will this job be completed?	Director Built & Natural Environment advised that road includes an asphalt finished surface and has been scheduled for late May.
Christian Jackson Stegner – Chidlow		
1.	How do the Shire IT officers make sure that rate and resident data will be saved from hackers and third parties? Can you explain officially the software and hardware solutions and how do you identify the origin developers and/or Countries for AI support and if they are safe?	This question was taken on notice.
2.	In 2024 the mobile network changed from 4G/5G to only 5G. Since that time the access of mobile signal and data lowered extremely. Constant messages about upgrades and technical maintenance are coming in from providers. Can the shire request an explanation from the different providers in the Perth Hills? Why is there such bad access compared to the old network with 4G? Would there be more advanced technology to provide better coverage?	The Manager Community Planning advised that the question about the quality of the 5G network compared to the 4 G network, would be better directed to the major telecom providers in the hills, which includes Telstra, Optus, TPG Telecom and smaller providers like iiNet, Aussie Broadband and Exetel. Regarding more towers, the Shire experiences significant telecommunications issues with several blackspots across the region. Telecommunications towers assisting in providing reliable telecommunications for residents, businesses and emergency services.

Barbara Jess – Swan View		
1.	If this telecommunications tower referenced in item 10.1 doesn't go ahead, will another tower go ahead to service this area?	The Manager Community Planning advised telecommunications across the Shire is something that has been outlined through the Shires Council Plan and is something that the Shire are continuing to monitor as the years go on.
Brett Eastwood – Swan View		
1.	Regarding the telecommunications tower referenced in item 10.1, is there a better location for this than near John Forrest National Park?	The Shire President advised that Council may discuss this during debate for item 10.1.
Debra Bishop – Stoneville		
1.	For transparency, accuracy and benefit of Community information, when will the Shire make the updated substituted Bushfire Management Plan available on the North Stoneville page on the Shire's website and Facebook page so the community is informed of this significant change?	The Manager Community Planning advised Department Planning, Lands and Heritage have confirmed that a revised Bushfire Management Plan has been submitted to the SAT as part of the information which will be considered at the final hearing. They are yet to conduct any formal assessment of the document, and as such, the Commission will not seek to upload the most up-to-date version of the Bushfire Management Plan on their website as it is not an endorsed/approved document. The likelihood of the revised Bushfire Management Plan being endorsed and approved by the WAPC and uploaded to their website will be dependent on whether the SAT determines the Structure Plan to be approved or not. If and when the Commission publishes the revised Bushfire Management Plan, the Shire will make it available to the community on the Shire's website, including a social media post.
2.	Now that the federal election is over and the new Federal Ministry is in place, will the Shire give an undertaking to write to the new Federal Environment Minister, Murray Watt, requesting that former minister Plibersek's unresolved consideration to reverse the EPBC approval for North Stoneville be progressed as a matter of urgency, given the SAT hearing is just over three months away?	The Shire President advised the Shire did follow up with the Minister for Environments office advising the Minister would consider reconsidering the decision. Shire officers have continued to follow up prior to the election and will continue to follow up with the new Minister for the Environment on our letter and request.

Louise Stelfox - Darlington		
1.	Why is the Volunteerism Policy being deleted? There is no explanation as to why?	The President advised that the Shire of Mundaring has a higher than average volunteering rate at over 20%, compared to the state average. The Governance Committee have recommended that Council delete this policy as it flows through every document the Shire have. The CEO further advised that there is a brief explanation as to why the recommended deletion contained within the report.
2.	Does the Shire have a planning policy where all planners visit a site when determining a planning application?	The Manager Community Planning advised that in regards to a policy relating to a site visit, the Shire does not have a policy. Conducting site visits is at the officers discretion.
Eric Smith – Glen Forrest		
3.	Why don't all Shire vehicles at the Administration Building have Shire logos on them?	This question was taken on notice.

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION / COUNCIL DECISION **C1.05.25**

Moved by Cr Ellery Seconded by Cr Jeans

That the Minutes of the Ordinary Council Meeting held 8 April 2025 be confirmed.

CARRIED 9/0

For: Pres McNeil, Cr Cook, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

8.0 PRESENTATIONS

8.1 Deputations

1.	Mathew Merson	10.1 – Proposed Telecommunication Infrastructure – Pechey Road, Swan View	Spoke on behalf of Jane Brook Progress Association, and in favour of the telecommunication infrastructure as it is essential due to the current unreliable network coverage.
2.	Brenton Fernandez	10.1 – Proposed Telecommunication Infrastructure – Pechey Road, Swan View	Spoke against the report and noted discrepancies throughout the report.
3.	Mark Bardy	10.1 – Proposed Telecommunication Infrastructure – Pechey Road, Swan View	Spoke on behalf of the applicant and in favour of the telecommunications infrastructure.
4.	Barbara Jess	10.1 – Proposed Telecommunication Infrastructure – Pechey Road, Swan View	Spoke in favour of the telecommunications infrastructure to increase network coverage, particularly in relation to contacting emergency services.

MOTION / COUNCIL DECISION **C2.05.25**

Moved by Cr Cicchini Seconded by Cr Daw

That in accordance with clause 4.6(4) of the *Shire of Mundaring Meeting Procedures Local Law 2015* Deputations be extended by a further 15 minutes.

CARRIED 9/0

For: Pres McNeil, Cr Cook, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

5.	Brett Eastwood	10.1 – Proposed Telecommunication Infrastructure – Pechey Road, Swan View	Spoke against the location of the tower as it is near John Forrest National Park.
6.	Kate Herren	9.1.1 Policy Review - Community Gardens	Spoke on behalf of the Darlington Community Garden against the recommendation to Council, urging the Shire to consult with the Community Garden groups.
7.	Christel Matheist	9.1.1 Policy Review - Community Gardens	Spoke on behalf of the Glen Forrest Community Garden against the recommendation to Council, urging the Shire to consult with the Community Garden groups.
8.	Louise Stelfox	10.3 Draft Advocacy Position on Development Assessment Panels - Submission to WALGA	Spoke in support of the recommendation.
9.	Louise Stelfox	9.1.1 Policy Review - Community Gardens	Spoke against the recommendation, urging the Shire to consult with the Community Garden groups.

MOTION / COUNCIL DECISION **C3.05.25**

Moved by Cr Mehta Seconded by Cr Zlatnik

That in accordance with clause 4.6(4) of the *Shire of Mundaring Meeting Procedures Local Law 2015* Deputations be extended by a further 15 minutes.

CARRIED 9/0

For: Pres McNeil, Cr Cook, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

10.	Peter Ford	10.1 – Proposed Telecommunication Infrastructure – Pechey Road, Swan View	Spoke in support of Mr Eastwood and believes there is a more suitable location for the tower.

8.2 Petitions

Nil

8.3 Presentations

Nil

Change of Order of Business

Pres McNeil requested Council bring forward item 10.1 to be considered prior to Item 9.0.

MOTION / COUNCIL DECISION			**C4.05.25**
Moved by	Pres McNeil	Seconded by	Cr Ellery
That Item 10.1 be considered prior to Item 9.0.			
			CARRIED 7/2
For:	Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik and Cr Cicchini		
Against:	Cr Cook and Cr Beale		

7.22pm, Cr Cook left the meeting.

10.0 REPORTS OF EMPLOYEES

10.1 Proposed Telecommunication Infrastructure Facility - Lot 8 (No.1805) Pechey Road, Swan View

File Code	PE 2.1805
Author	Andrew Bratley, Co-ordinator Strategic Planning
Senior Employee	Megan Griffiths, Director Place & Community
Disclosure of Any Interest	Nil
Attachments	1. Proposed Development Plans ⇩ 2. Applicant's Photomontage ⇩ 3. Bushfire Management Plan ⇩ 4. Electromagnetic Energy Report ⇩ 5. Schedule of Submissions ⇩ 6. Site Visit Photographs ⇩

PURPOSE

For Council to consider a development application for a proposed telecommunication infrastructure facility at Lot 8 (No.1805) Pechey Road, Swan View. Refer to **Attachment 1**.

BACKGROUND

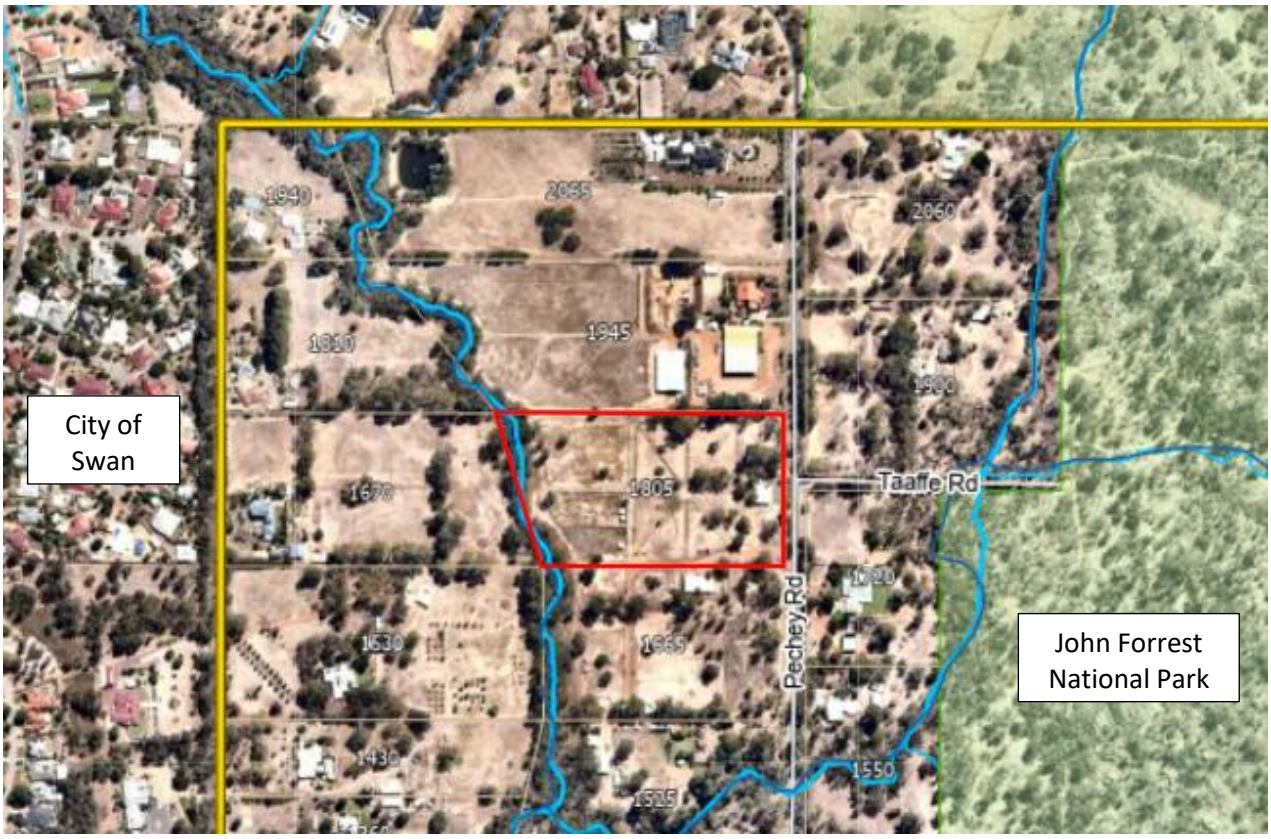
Site Description

The subject site is zoned Rural Residential under Local Planning Scheme No.4 (LPS4), falls within a Bushfire Prone Area, and is approximately 3.4ha in area. It contains a single dwelling and is split up into various paddocks. Vegetation is scattered throughout the site. A watercourse exists along its rear boundary.

The immediately surrounding area consists of single dwellings and associated outbuildings on Rural Residential zoned lots. The City of Swan is within close proximity to the north, where rural living-type lots also exist, and also to the west, where low density (R5) Residential zoned lots exist. The John Forrest National Park is to the east.

Please refer to the locality plan which follows.

Locality Plan



Details of the Proposal

The proposal is to establish a telecommunications facility on the subject site, which consists of the following:

- A 30m tall monopole located near the north-eastern corner of the subject site, within a 13m x 6m compound;
- A triangular headframe which is proposed to be mounted at the top of the monopole to accommodate panel antennas to provide both 4G and 5G services to the area;
- Two new equipment cabinets; and
- The installation of fencing around the compound area.

The facility is proposed to be setback 10.5m from the nearest lot boundary (being to the north) and setback 24m from the property's street boundary.

By way of justification, the applicant has advised the following with regard to the proposed location:

> *"The facility has been proposed where it can be most effective at providing improved coverage and network performance whilst also having regard for existing facilities within the surrounding network. There are no commercial or industrial zones within 2 kilometres and the planning statement sets out on pages 1-3 both the need for the facility and the location of existing facilities (which also demonstrates that collocation is not possible in this instance)."*

STATUTORY / LEGAL IMPLICATIONS

- *Planning and Development Act 2005*;
- *Telecommunications Act 1997;*
- *Heritage Act 2018;*
- *Aboriginal Heritage Act 1972;*
- *Telecommunications (Low-impact Facilities) Determination 1997;*
- *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations);
- Metropolitan Region Scheme;
- Local Planning Scheme No.4 (LPS4).

Planning and Development (Local Planning Schemes) Regulations 2015

In accordance with Schedule 2 Part 9 Clause 67(2) of the LPS Regulations, Council is to have regard to the following matters, amongst others, when determining the development application:

"(m) The compatibility of the development with its setting, including —
(i) the compatibility of the development with the desired future character of its setting; and
(ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;"

"(n) The amenity of the locality including the following —
(i) environmental impacts of the development;
(ii) the character of the locality;
(iii) social impacts of the development;"

"(u) The availability and adequacy for the development of the following —
(ii) public utility services;"

"(x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;

"(y) any submissions received on the application."

With regard to matter (n) above, the term 'amenity' is defined in the LPS Regulations to mean *"all those factors which combine to form the character of an area and include the present and likely future amenity"*.

Local Planning Scheme No.4

In accordance with LPS4, the proposed land use is considered to be one of the following (with emphasis added):

"telecommunications installation – small scale commercial" *means masts, aerials and associated equipment or other equipment of a like kind* ***considered by the Shire to be visually unobtrusive****, used by commercial enterprises for the transmission or reception of communications or electronic signals but does not include any other type of building or equipment requiring frequent servicing"*

The above use class is a ‘D’ use in the Rural Residential zone which means that Council may approve or refuse the application at its discretion.

The other possible LPS4 use class is:

> ***“telecommunications installation – large scale commercial”*** *means buildings, masts, aerials and associated equipment used by commercial enterprises for the transmission or reception of communication or electronic signals”*

This use class is an ‘X’ use in the Rural Residential zone which means that it is not permitted.

Under LPS4, the fundamental point of difference between a small scale and a large scale installation is whether the proposal is considered by the Shire to be ‘visually unobtrusive’ or not. This is discussed in detail under the Comment section of this report.

POLICY IMPLICATIONS

The policies which apply to the proposal are outlined and discussed under the Comment section of this report.

FINANCIAL IMPLICATIONS

Should Council refuse the application, or the applicant is aggrieved by conditions of approval, the matter could proceed to a hearing at the State Administrative Tribunal, which would incur legal costs and staff time.

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 6 - Sustainable Places

Outcome 6.1 - Promote responsible planning to meet current and future needs.

Priority Project -
6.1.6. Advocate for telecommunications and related power infrastructure funding support.

The various strategies which apply to the proposal are outlined and discussed under the Comment section of this report.

SUSTAINABILITY IMPLICATIONS

The proposal would facilitate improved wireless network coverage to the area and surrounds, which will support business and home based business, emergency services and the community generally.

RISK IMPLICATIONS

Risk: Reputational – Not approving the proposal would not be in keeping with the Shire's Council Plan and some of its Strategies, as it would not facilitate improved wireless network coverage to the area.		
Likelihood	**Consequence**	**Rating**
Possible	Moderate	Moderate
Action / Strategy		
For the reasons discussed under the Comment section of this report, it is recommended that Council approves the application.		

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder/s	✓
Website article/ post	
Social media post	
Print article/ media release	
E-newsletter/ Community update	
Advertisement	
Nil	

EXTERNAL CONSULTATION

Plans originally received showed the proposed facility being setback 9m from the street boundary and 9m from the northern side lot boundary. They were advertised for 28 days in accordance with Local Planning Policy PS-01 Advertising Planning Proposals, which involved the following:

- Notification being sent to all landowners within a 300m radius of the subject site (which included properties within the City of Swan);
- Notification being placed on the Shire's website;
- The application being made available for the public to view on the Engage Mundaring website and at the Shire's Administration Building; and
- A sign inviting comments on the proposal being placed at the front of the subject site.

A total of 271 submissions were received. Refer to the schedule of submissions (**Attachment 5**) for a detailed outline of the comments received and the Shire Officer's response to each submission.

The proposal was also referred to DFES and Perth Airport for comment.

- **Perth Airport** - Advised that at this location a 30m high obstacle would not infringe any of its current or future airspace layers, and there are no aviation impacts as a result of this development. Accordingly, Perth Airport advised that it had no objections to the proposal.

- **DFES** – Advised that telecommunication towers in bush fire prone areas are considered critical infrastructure for firefighting communications and for providing

warnings, information and communication channels for people in bush fire prone areas during bush fire emergencies.

DFES assessed the proposal against the NSW Rural Fire Service's *Community Resilience Practice Note: Telecommunication Towers in Bush Fire Prone Areas* (Practice Note), which it considers to be the current best practice for the assessment of such telecommunication towers. In accordance with the Practice Note a minimum 10 metre APZ from the tower and buildings/ infrastructure associated with the tower should be provided. The proposed site plan was amended to reflect this.

Subsequently amended plans were received, being those presented to Council for its consideration (**Attachment 1**). These are discussed further in the following section of this report.

With regard to the comments in the schedule of submissions which have been 'noted', Shire Officers have had regard to them (as well as the other comments) as part of the assessment process in accordance with the LPS Regulations.

COMMENT

The Shire's Council Plan 2024-2034, Economic Development and Tourism Strategy, Advocacy Priorities document, and the current Local Planning Strategy all identify the importance of providing telecommunication services. The Advocacy Priorities document states:

"These issues (associated with the lack of telecommunication services) *pose daily safety risks for our youth and seniors as well as expensive satellite connection costs being in bushfire-prone area, the lack of reliable telecommunications is a severe threat to community safety. The State DFES system relies on mobile text alert systems, which cannot reach residents without phone coverage. Addressing this issue is a matter of priority.*

Telecommunications are critical for ensuring the safety of residents and the efficiency of emergency volunteers during emergencies.

Reliable, fast, and cost-effective telecommunications are essential for promoting home-based businesses and workforces."

The State Planning Strategy (2050) and State Planning Policy 5.2 Telecommunications Infrastructure (SPP5.2) also acknowledge the importance of providing telecommunications services to the community through the rollout of new networks, but seeks for this to occur in a balanced manner that minimises the visual impact on the surrounding area.

Proposed Land Use and Potential Visual Impact

As stated under the Statutory/Legal Implications section of this report, Clause 67(2) of the LPS Regulations sets out the various matters that a local government is to have due regard to, to the extent that, in the opinion of the local government, those matters are relevant to the subject of the application.

The proposed land use is considered to be either "telecommunications installation – large scale commercial" or "telecommunications installation – small scale commercial" under

LPS4. The fundamental point of difference between a small scale and a large scale installation based upon the LPS4 definitions is whether the proposal is 'visually unobtrusive'.

If Council resolves that it is visually obtrusive then the proposal would be interpreted as a 'telecommunications installation - large scale commercial' and could be refused on the basis that it is an 'X' use.

If Council resolves that the installation is visually unobstructive then the proposal would be considered to be 'telecommunications installation - small scale commercial', thus Council can determine whether to approve or refuse.

The term 'visually unobtrusive' is not defined as an expression in the general definitions of LPS4 and/or the LPS Regulations. SPP 5.2 similarly does not define 'visually unobtrusive' but stipulates that the assessment of the visual impact of development proposals for telecommunications infrastructure should be made on a case by case basis.

The following SAT matters are considered relevant, and therefore Council should have regard to, when considering the proposed facility's potential visual impact and whether it is visually unobtrusive or not:

SAT Matter	SAT Comments/Decision
Telstra Corporation Limited and Shire of Murray [2009] WASAT 117	*"Visual amenity must be balanced against the need for improved telecommunications infrastructure in the district or area."*
Telstra Corporation v Shire of Waroona [2012] WASAT 179	*"The planning framework does not require the tower to be invisible."* This remains the case under the current Planning framework.
NBN Co Limited and City of Albany [2016] WASAT 61	*"The fact that part of the proposed development will be visible does not, of itself, mean that the proposed development will have a negative impact on the visual amenity of the locality. As can be seen from SPP 5.2, factors such as the prominence of the development within the landscape, the extent to which visual aspects of value to the community as a whole might be compromised, and the degree to which the development is sympathetic to the surrounding landscape, are relevant."*

To assist Council with determining what visual impact the proposal may have on the area, under **Attachment 6** are photographs taken by the Shire Officer showing various views towards and from the proposed location of the facility.

The following table outlines measures stipulated under SPP5.2 which are to be considered when determining the likely visual impact of telecommunication infrastructure. The Shire Officer's comments in response to each measure are also stated.

SPP5.2 Measures	Shire Officer's Comments
Telecommunications infrastructure should be sited and designed to minimise visual impact and whenever possible: a) be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites; b) be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land; c) not be located on sites where environmental, cultural heritage, social and visual landscape values maybe compromised and d) display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape.	During the advertising period concerns were raised regarding the visual impact of the proposal, particularly when viewed from nearby properties, and the Eagle View trail (lookout) which is located to the east within the John Forrest National Park. Based upon the Shire's GIS mapping, the nearest part of the trail is approximately 750m from the subject site. The topography of the land means that the trail is approximately 40m higher, or more, than the subject site. The National Park, and the area in between the subject site and the National Park is heavily vegetated. The image which follows this table was provided by the applicant to assist with analysing what visual impact the monopole may have when viewed from Eagle View lookout. The nearest dwelling to the proposed facility which exists on an adjoining site is approximately 103m to the north. Pechey Road is not considered to be a significant viewing location of the type intended by SPP5.2 (such as a scenic lookout or recreation site). During the advertising period it was suggested by some nearby residents that the monopole and antennas be painted eucalyptus green or similar to blend in with the surrounding area. In terms of colours and materials, the applicant has advised the following: • *"The monopole is made from galvanised steel and can be painted if desired by Council;* • *The panel antennas are a light grey finish (standard product colour) but can also be painted to match the monopole if it is painted (if desired by Council);* • *The equipment cabinets are a Colorbond finish with the standard colours being Paperbark or Pale*

	Eucalypt but can be almost any colour desired by Council." Refer to **Attachment 2** for photomontages of the proposed development. If the application is approved by Council, it is recommended that the monopole, equipment cabinets and panel antennas be required to be painted 'Pale Eucalypt', an example of which is shown below.
In addition to the existing exemptions under the Telecommunication Act, local governments should consider exempting telecommunications infrastructure from the requirement for development approval where: a) The infrastructure has a maximum height of 30 metres from finished ground level; b) The proposal complies with the policy measures outlined in this policy.	a) The overall height of the development is proposed to be 30m above natural ground level. b) In this circumstance the Shire Officer is satisfied that the proposal complies with SPP5.2.
Telecommunications infrastructure should be located where it will facilitate continuous network coverage and/or improved telecommunications services to the community.	The Shire's Council Plan 2024-2034, Economic Development and Tourism Strategy, and current Local Planning Strategy all identify the importance of providing telecommunications services to eliminate broadband blackspots. Based upon the Radio Frequency National Site Archive which lists all existing facilities in Australia, the subject site is approximately within 2.9 kilometres from the nearest existing mobile phone base station.

View from Eagle View lookout towards the monopole's proposed location (provided by applicant)

As can be seen from SPP 5.2, factors such as the prominence of the development within the landscape, the extent to which visual aspects of value to the community as a whole might be compromised, and the degree to which the development is sympathetic to the surrounding landscape, are relevant to this assessment."

Considering all of the above, in this circumstance Shire Officers are satisfied that the proposal would not significantly detract from the landscape, and the existing and future character of the area. The visual landscape is unlikely to be unduly dominated or compromised by the proposal. Accordingly, the visual impact on this location is considered to comply with the term 'visually unobtrusive'.

It is considered that whilst those in proximity have objected to the proposal because it will be visible from some directions, the advantage to the community for the overall service should outweigh nearby individuals' visibility concerns in this circumstance.

During the preparation of Local Planning Scheme No.5 the Shire will review, and amend where necessary, the current telecommunication Scheme provisions so that it is clearer which land use type such development is considered to be.

Electromagnetic Emissions

The use of mobile telephones has raised public concern about possible health issues associated with exposure to electromagnetic emissions. However, telecommunication carriers must comply with the Australian Communications and Media Authority (ACMA) *Radiocommunications Licence Conditions (Apparatus Licence) Determination 2003*. These licence conditions make mandatory the limits in the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) Radiofrequency (RF) Standard, which sets limits for human exposure to RF electromagnetic fields from all sources, including telecommunications infrastructure.

The ARPANSA is the primary Commonwealth agency responsible for protecting the health and safety of people and the environment from the harmful effects of radiation.

Standards set by ARPANSA incorporate safety margins to address human health and safety matters; therefore, it is not within the scope of the LPS Regulations, SPP5.2 and/or LPS4 to address health and safety matters relating to telecommunication infrastructure. In accordance with SPP5.2, setback distances for telecommunications infrastructure are not to be set out in local planning schemes or local planning policies to address health or safety standards for human exposure to electromagnetic emissions.

Based upon the Electromagnetic Energy (EME) Report prepared on the applicant's behalf (**Attachment 4**) the proposed infrastructure will be in compliance with the ACMA regulatory requirements.

If approval is granted by Council the applicant will need to ensure that they obtain any necessary approvals from ARPANSA and the ACMA prior to commencing any work on site.

Local Natural Environment

During the advertising period concerns were received in relation to the potential impacts the proposal may have on the natural environment.

Having visited the subject site, the Shire's Environmental Services is satisfied that the proposed location of the facility will not result in any significant impact on the local natural environment.

No habitat trees or other vegetation of significance will be directly impacted. Also, the proposed works will be a significant (compliant) distance from the nearest watercourse which goes through the rear portion of the site.

Heritage

Concerns were received during the advertising period in relation to the potential impacts the proposal may have on local and Aboriginal heritage.

Local Heritage

The subject site is included in the Shire's Local Heritage Survey (LHS) due to the cultural heritage significance of an existing dwelling towards the front of the site (shown on the photograph which follows).

The Heritage Council's Guidelines for Local Heritage Surveys states (with emphasis added) that a LHS has *"no direct statutory role in respect of the Planning and Development Act 2005, and in particular* ***should not be used as the basis of decision making for development or subdivision proposals. This function is served by a heritage list****"*.

Buildings or sites identified in the LHS as having a significance category 1 or 2 are on the State and/or Local Heritage List due to being considered to have the most cultural heritage significance. The subject site is a Category 3 (Moderate Significance), meaning:

> *"Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place and retain original fabric where feasible."*

No works are proposed as part of the current application which will directly impact or alter the dwelling, or obstruct it from being visible when viewed from the street.

Aboriginal Heritage

Should the proposal be approved by Council, prior to any works commencing consent may need to be obtained by the applicant from the Minister in accordance with Section 18 of the *Aboriginal Heritage Act 1972*. This being a separate process to the development application process under the LPS Regulations.

Conclusion

The Shire's Council Plan 2024-2034, Economic Development and Tourism Strategy, and current Local Planning Strategy all identify the importance of providing telecommunications services.

The proposal would facilitate improved wireless network coverage to the area and surrounds, which will support business and home based business, emergency services and the community generally.

Having considered the submissions received, the Shire's current strategic documents, the State legislation, and the community benefit for improved telecommunications in the area, on balance it is recommended that in this circumstance Council approves the application.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council approves the development application for a proposed telecommunication infrastructure facility at Lot 8 (No.1805) Pechey Road, Swan View, subject to the following conditions:

1. The development shall comply with the approved plans unless approval is granted by the Planning Service for any minor variation made necessary by detailed design;
2. All stormwater must be managed onsite to prevent erosion and transportation of water borne pollutants, to the satisfaction of the Shire;
3. No street tree on the verge is to be removed, relocated or replaced, except with the prior written consent of the Shire;
4. All native vegetation on the lot shall be retained unless clearing is specifically exempt under the Local Planning Scheme No 4 or required under an approved Bushfire Management Plan or Statement;
5. The telecommunication infrastructure facility shall be constructed in accordance with the approved plans and to the required standard for the Bushfire Attack Level (BAL-29) of AS3959-2018 (as amended), or an alternative construction method pursuant to the National Construction Code, certified by a Private Building Surveyor;
6. The Asset Protection Zone shall be established prior to construction and the property thereafter maintained in accordance with the Bushfire Management Statement approved by the Shire; and
7. Within 28 days of the development's practicable completion, the monopole, equipment cabinets and panel antennas shall be painted Pale Eucalypt, and be maintained thereafter, by the owner of the telecommunication infrastructure facility, to the Shire's satisfaction.

MOTION

Moved by Cr Jeans Seconded by Cr Cicchini

That Council refuses to grant planning approval for the proposed Telecommunications Installation at Lot 8 (No.1805) Pechey Road, Swan View on the grounds that it is a "telecommunications installation – large scale commercial" on the basis that:

1. Under LSP4, is not considered "telecommunications installation – small scale commercial" means masts, aerials and associated equipment or other equipment of a like kind considered by the Shire to be visually unobtrusive; and

2. Is entirely visible from Pechey Road; and

3. Has an impact and changes the amenity of the surrounding properties; and

4. a "telecommunications installation – large scale commercial" is an X use in the Rural Residential zone.

LOST 3/5

For: Cr Jeans, Cr Daw and Cr Cicchini

Against: Pres McNeil, Cr Ellery, Cr Mehta, Cr Zlatnik and Cr Beale

MOTION / COUNCIL DECISION **C5.05.25**

Moved by Cr Daw Seconded by Cr Ellery

That Cr Jeans be allowed a three-minute extension of time to speak to this item, in accordance with clause 6.11 of the *Shire of Mundaring Meeting Procedures Local Law 2015*.

CARRIED 8/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

MOTION / COUNCIL DECISION **C6.05.25**

Moved by Cr Jeans Seconded by Cr Daw

That Cr Cicchini be allowed a three-minute extension of time to speak to this item, in accordance with clause 6.11 of the *Shire of Mundaring Meeting Procedures Local Law 2015*.

CARRIED 8/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

MOTION / COUNCIL DECISION			**C7.05.25**
Moved by	Cr Ellery	Seconded by	Cr Mehta

That Council approves the development application for a proposed telecommunication infrastructure facility at Lot 8 (No.1805) Pechey Road, Swan View, subject to the following conditions:

1. The development shall comply with the approved plans unless approval is granted by the Planning Service for any minor variation made necessary by detailed design;

2. All stormwater must be managed onsite to prevent erosion and transportation of water borne pollutants, to the satisfaction of the Shire;

3. No street tree on the verge is to be removed, relocated or replaced, except with the prior written consent of the Shire;

4. All native vegetation on the lot shall be retained unless clearing is specifically exempt under the Local Planning Scheme No 4 or required under an approved Bushfire Management Plan or Statement;

5. The telecommunication infrastructure facility shall be constructed in accordance with the approved plans and to the required standard for the Bushfire Attack Level (BAL-29) of AS3959-2018 (as amended), or an alternative construction method pursuant to the National Construction Code, certified by a Private Building Surveyor;

6. The Asset Protection Zone shall be established prior to construction and the property thereafter maintained in accordance with the Bushfire Management Statement approved by the Shire; and

7. Within 28 days of the development's practicable completion, the monopole, equipment cabinets and panel antennas shall be painted Pale Eucalypt, and be maintained thereafter, by the owner of the telecommunication infrastructure facility, to the Shire's satisfaction

8. Prior to lodging a building permit application, an amended site plan being provided and approved by the Shire showing additional landscaping being planted to adequately screen the facility's fencing and cabinets from the street.

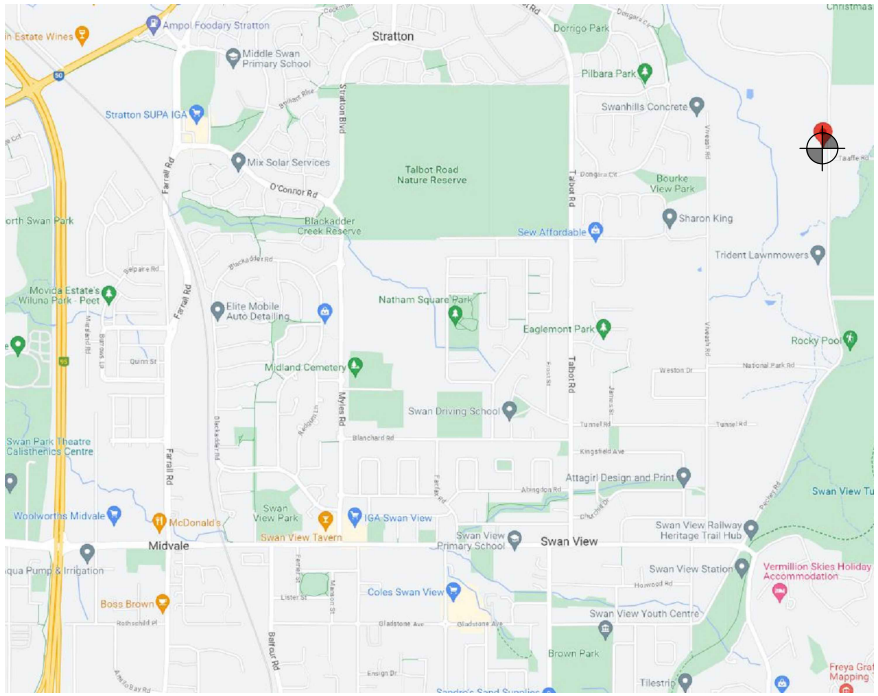
9. The landscaping shown on the approved amended site plan being planted prior to the practicable completion of the telecommunication facility, and maintained thereafter, by the owner of the facility.

CARRIED 5/3

For: Pres McNeil, Cr Ellery, Cr Mehta, Cr Zlatnik and Cr Beale

Against: Cr Jeans, Cr Daw and Cr Cicchini

DATE OF ISSUE	11.07.2023	15.05.2024	03.02.2025	24.03.2025					
DRAWING PACKAGE VERSION	1	2	3	4					
GENERAL DRAWINGS									
AW6056-004-P1 DRAFT SITE PLAN	A-1	B-1	C-2	D-1					
AW6056-004-P2 DRAFT SITE SETOUT PLAN	A-1	B-1	C-2	D-1					
AW6056-004-P3 DRAFT SITE ELEVATION	A-1	B-1	C-2	D-1					



LOCALITY PLAN

NOT TO SCALE

STRATTON SOUTH EAST

1805 PECHEY ROAD,
SWAN VIEW,
WA 6056

SITE ID: AW6056-004

waveconn

City West Office Park
Suite 3.02, Level 3, Building B
33-35 Saunders Street, Pyrmont, NSW 2009
www.waveconn.com

FOR APPROVAL

DRAWING No.
AW6056-004 - 00

TA:

SITE PLAN

SCALE 1:1000

NOTES:
1. PROPOSED ELECTRICAL SUPPLY ROUTE SHOWN INDICATIVELY ONLY AND IS SUBJECT TO POWER AUTHORITY DESIGN & APPROVAL.

REVISION	DATE	REVISION DESCRIPTION	DRAWN	DESIGNED	APPROVED
D-1	24.03.2025	ISSUED FOR APPROVAL	EW	JH	DL
C-2	03.02.2025	ISSUED FOR APPROVAL	EW	MY	DL
B-1	15.05.2024	ISSUED FOR APPROVAL	EW	EW	MH
A-1	11.07.2023	ISSUED FOR APPROVAL	EW	EW	MH

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Suite 3.02, Level 3, Building 9
33-35 Saunders Street, Pyrmont, NSW 2009
www.waveconn.com

AW6056-004 STRATTON SOUTH EAST

1805 PECHEY ROAD, SWAN VIEW, WA 6056

TITLE: DRAFT SITE PLAN

DRAWING STATUS: FOR APPROVAL

DRAWING No: AW6056-004-P1

REVISION: D-1

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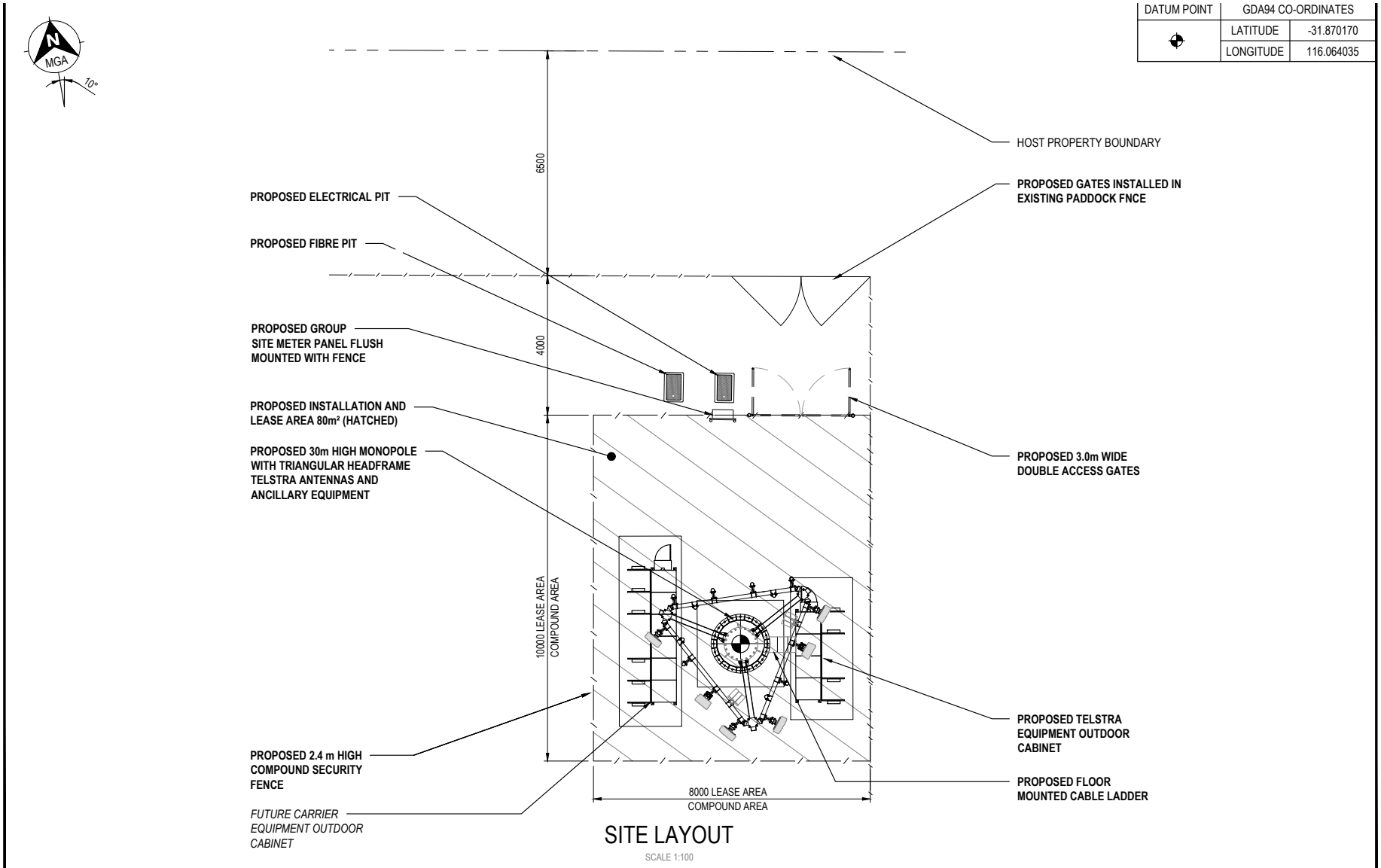
A1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LONGITUDE 116.064035
HOST PROPERTY BOUNDARY
PROPOSED GATES INSTALLED IN EXISTING PADDOCK FNCE
PROPOSED ELECTRICAL PIT
PROPOSED FIBRE PIT
PROPOSED GROUP SITE METER PANEL FLUSH MOUNTED WITH FENCE
PROPOSED INSTALLATION AND LEASE AREA 80m² (HATCHED)
PROPOSED 30m HIGH MONOPOLE WITH TRIANGULAR HEADFRAME TELSTRA ANTENNAS AND ANCILLARY EQUIPMENT
PROPOSED 3.0m WIDE DOUBLE ACCESS GATES
PROPOSED TELSTRA EQUIPMENT OUTDOOR CABINET
PROPOSED FLOOR MOUNTED CABLE LADDER
PROPOSED 2.4 m HIGH COMPOUND SECURITY FENCE
FUTURE CARRIER EQUIPMENT OUTDOOR CABINET
6500
4000
10000 LEASE AREA
COMPOUND AREA
8000 LEASE AREA
COMPOUND AREA
SITE LAYOUT
SCALE 1:100
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C-2 03.02.2025 ISSUED FOR APPROVAL EW MY DL
B-1 15.05.2024 ISSUED FOR APPROVAL EW EW MH
A-1 11.07.2023 ISSUED FOR APPROVAL EW EW MH
REVISION DATE REVISION DESCRIPTION DRAWN DESIGNED APPROVED
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AW6056-004 STRATTON SOUTH EAST
1805 PECHEY ROAD, SWAN VIEW, WA 6056
TITLE :
DRAFT SITE LAYOUT
DRAWING STATUS :
FOR APPROVAL
DRAWING No:
AW6056-004-P2
REVISION
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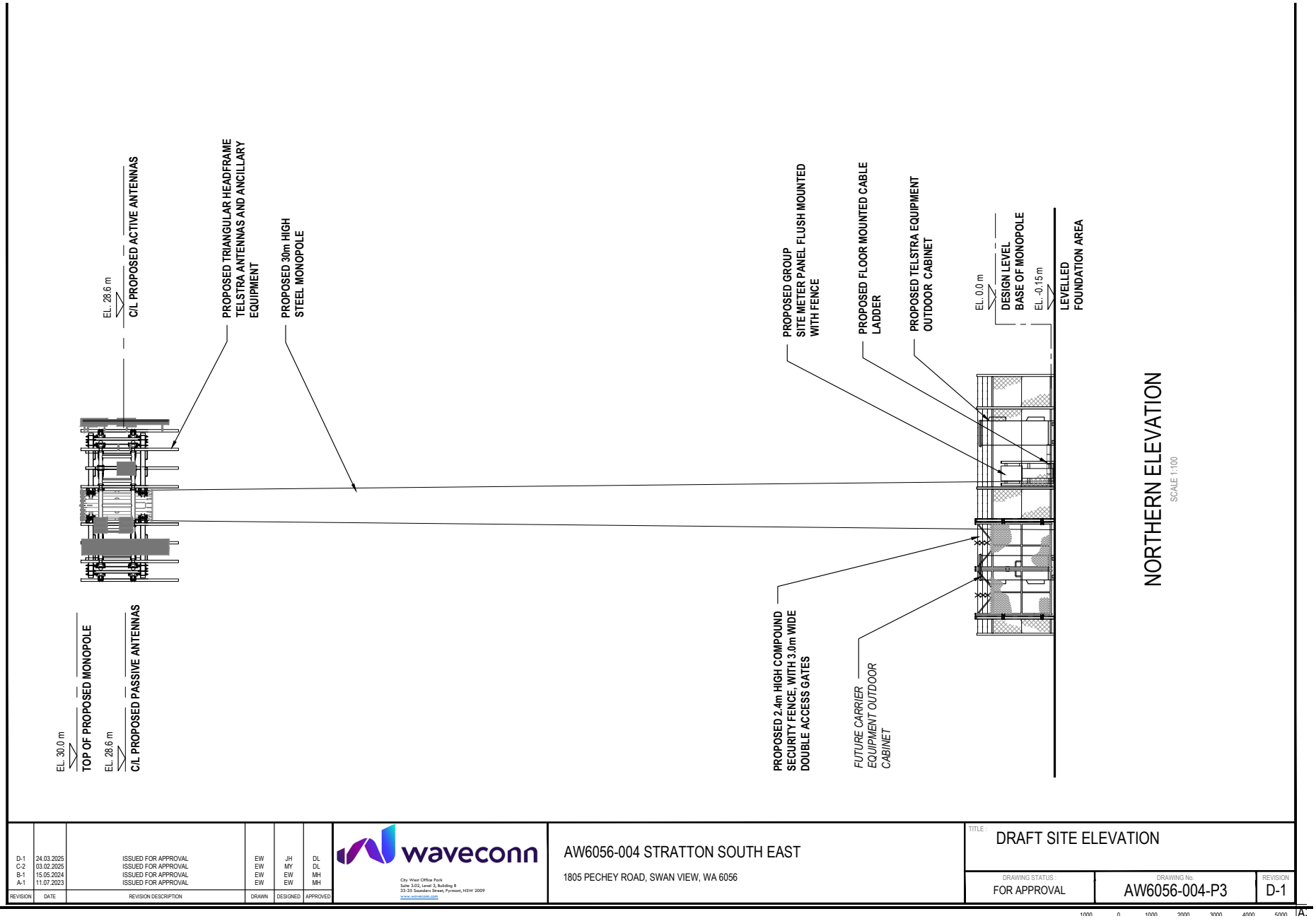
EL. 28.6 m
C/L PROPOSED ACTIVE ANTENNAS
PROPOSED TRIANGULAR HEADFRAME TELSTRA ANTENNAS AND ANCILLARY EQUIPMENT
PROPOSED 30m HIGH STEEL MONOPOLE
PROPOSED GROUP SITE METER PANEL FLUSH MOUNTED WITH FENCE
PROPOSED FLOOR MOUNTED CABLE LADDER
PROPOSED TELSTRA EQUIPMENT OUTDOOR CABINET
EL. 0.0 m
DESIGN LEVEL BASE OF MONOPOLE
EL. -0.15 m
LEVELLED FOUNDATION AREA
EL. 30.0 m
TOP OF PROPOSED MONOPOLE
EL. 28.6 m
C/L PROPOSED PASSIVE ANTENNAS
PROPOSED 2.4m HIGH COMPOUND SECURITY FENCE, WITH 3.0m WIDE DOUBLE ACCESS GATES
FUTURE CARRIER EQUIPMENT OUTDOOR CABINET
NORTHERN ELEVATION
SCALE 1:100
D-1 24.03.2025 ISSUED FOR APPROVAL EW JH DL
C-2 03.02.2025 ISSUED FOR APPROVAL EW MY DL
B-1 15.05.2024 ISSUED FOR APPROVAL EW EW MH
A-1 11.07.2023 ISSUED FOR APPROVAL EW EW MH
REVISION DATE REVISION DESCRIPTION DRAWN DESIGNED APPROVED
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33-35 Saunders Street, Pyrmont, NSW 2009
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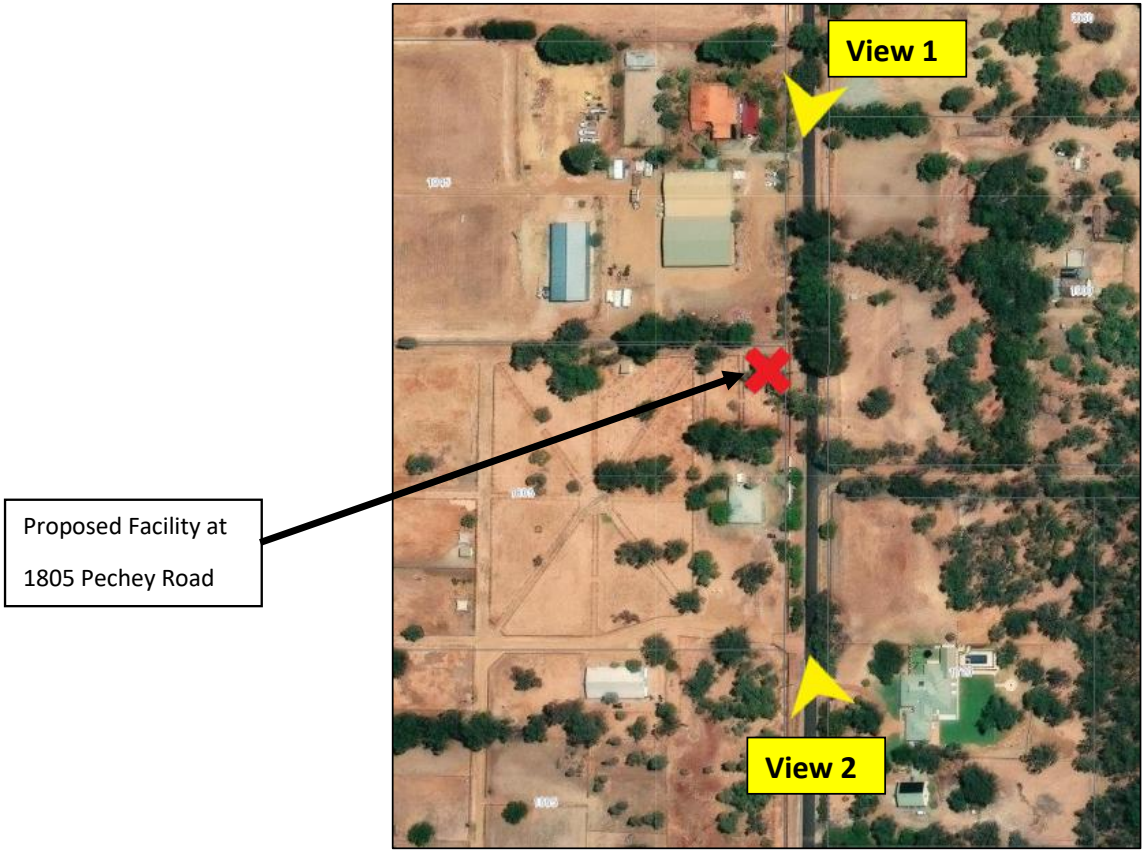
AW6056-004 STRATTON SOUTH EAST
1805 PECHEY ROAD, SWAN VIEW, WA 6056
TITLE :
DRAFT SITE ELEVATION
DRAWING STATUS :
FOR APPROVAL
DRAWING No:
AW6056-004-P3
REVISION
D-1
1000 0 1000 2000 3000 4000 5000
A1

1805 Pechey Road, SWAN VIEW

Photomontage locations – amended April 2025



1805 Pechey Road, SWAN VIEW

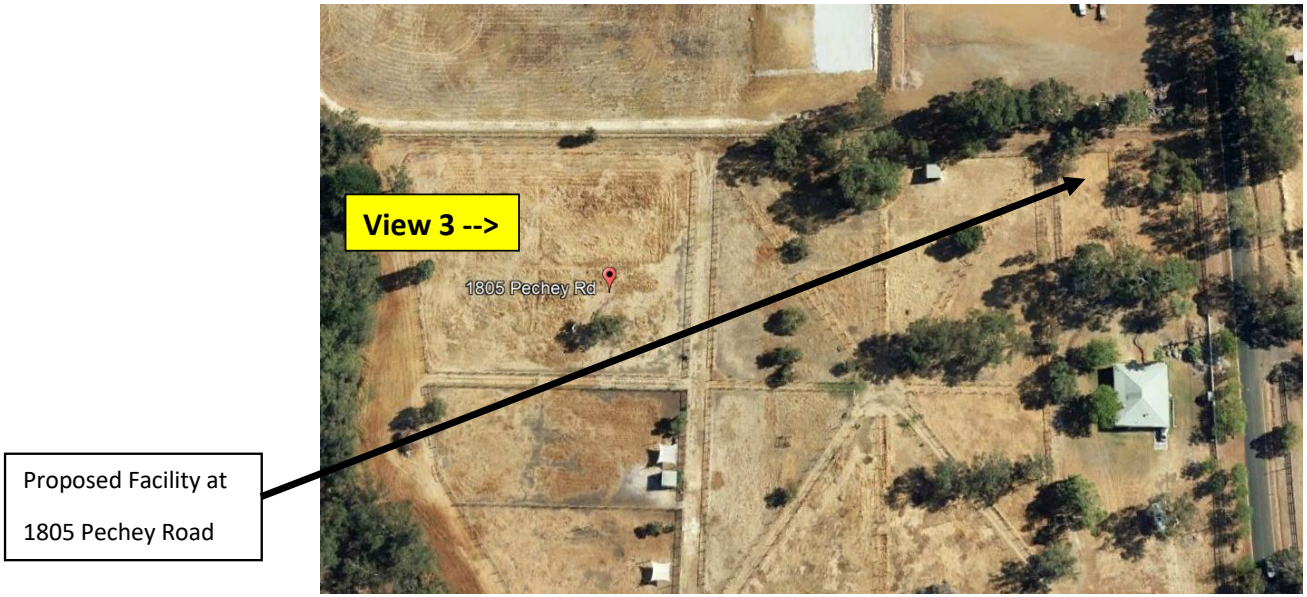
Photomontages – View 1 – amended location

1805 Pechey Road, SWAN VIEW

Photomontages – View 2 – amended location

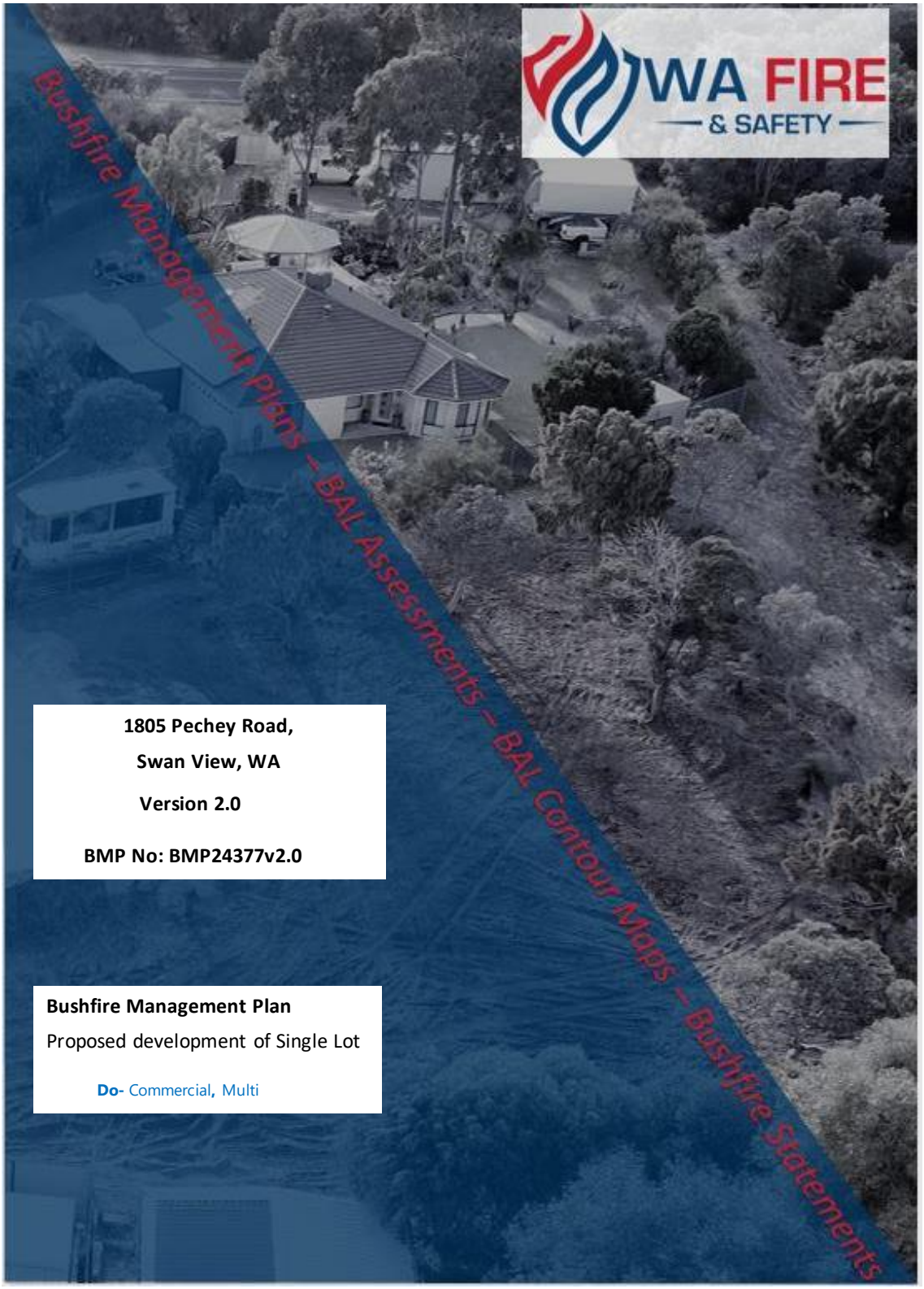
1805 Pechey Road, SWAN VIEW

Photomontage locations – third view, April 2025



1805 Pechey Road, SWAN VIEW

Photomontages – View 3 – amended location


WA FIRE
& SAFETY
Bushfire Management Plans – BAL Assessments – BAL Contour Maps – Bushfire Statements
1805 Pechey Road,
Swan View, WA
Version 2.0
BMP No: BMP24377v2.0
Bushfire Management Plan
Proposed development of Single Lot
Do- Commercial, Multi

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Bushfire Management Plan Coversheet

This Coversheet and accompanying Bushfire Management Plan has been prepared and issued by a person accredited by Fire Protection Association Australia under the Bushfire Planning and Design (BPAD) Accreditation Scheme.

Bushfire management Plan and Site Details

Site Address: 1805 Pechey Road, Swan View, Western Australia,

Date of site visit: 7th May 2024

Report Author and/ or Reviewer: Dwayne Griggs, Level 2, BPAD 40466 - WA Fire & Safety

(BMP) Bushfire Management Plan Number: BMP 24377v2.0

BMP Date: 15 April 2025

If one or more of the following are marked **X / YES**, then this BMP should be referred to DFES for comment:

	Yes	No
Has the BAL been calculated by a method other than Method 1 as outlined in AS3959?		X
Have any of the bushfire protection criteria elements been addressed through the use of an outcomes-based approach?		X
Strategic planning proposal (including rezoning applications)		X
Local planning scheme amendment containing supplementary provisions, additional to the deemed provisions for bushfire risk management		X
Where a bushfire local planning policy, or variation to the acceptable solutions or the APZ is proposed		X
Where there is a conflict of opinion between the decision maker and proponent		X
Expert technical advice on bushfire behaviour, emergency management, or other occasions where bushfire technical advice is required to support planning decision-making		X
Expert technical advice on bushfire matters referred to State Administrative Tribunal (SAT) or Development Assessment Panel (DAP)		X
Comments on future buildings' compliance with FES Commissioner's operational requirement guidelines		X
Decision maker discretionary referral, (e.g. renewable energy, hazardous materials, vulnerable land use)		X

Note: The decision maker (e.g. local government or the WAPC) should only refer the proposal to DFES for comment if one (or more) of the above answers are ticked "Yes". Referral to DFES Checklist

The information provided within this bushfire management plan to the best of my knowledge is true and correct:

Dwayne Griggs, WA Fire & Safety, 15 April 2025

Document control

Report version	Purpose	Author/reviewer and accreditation details	Date submitted
1.0	Class 10 Installation Area	Dwayne Griggs Level 2- BPAD40466	23rd May 2024
2.0	Updated Site plan	Dwayne Griggs Level 2- BPAD40466	15th Apr 2025

Disclaimer

The Bushfire Management Plan prepared by WA Fire & Safety (Dwayne Griggs BPAD40466), is solely intended for the use of:

1. Current & future landowners
2. Developers & contractors engaged by the current landowners
3. Local Government Authority (LGA)

The enclosed strategies intended for the mitigation of the bushfire risk for this development are the minimum standard and the risk is assessed to the ability of the bushfire consultant and provided information from all stakeholders at the time of the accepted task.

This BMP considers the bushfire aspects of planning only and does not consider all the environmental aspects involved. A limited environmental survey has been completed and further consultation and/or approval for vegetation clearances is up to the Local Government Authority (LGA).

The setbacks and distances for the Asset Protection Zone(s) APZs should be confirmed at the time of vegetation modification for the proposed structures and after the vegetation clearance a final inspection may be required to provide a to confirm distance and issue a BAL certificate, thus ensuring the correct risk mitigation distances has been achieved, the decision for a final inspection is up to the LGA.

There is no guarantee that in the event of a bushfire that property loss will not occur, and the author has used the information provided, appropriate guidelines and due care to provide what they believe is the best possible solution to combat a relatively unpredictable fire threat.

WA Fire & Safety (Dwayne Griggs) excludes all liability for any damage, loss, injury or claim from any fire event, by the acceptance of this BMP the property owner is made aware and agrees to this exclusion of liability.

The ongoing responsibility falls on the landowner for the correct site maintenance to maintain the BAL Levels outlined inside this BMP and their continuance to mitigate the risks involved with extreme fire behaviour. The poor maintenance of vegetation, fuel loads, APZ requirements, Local government fire break notices and fire risk mitigation strategies provided within this BMP can severely impact the level of risk that a fire event can have. If the landowner believes that any factors have changed or modified the potential risk, then the bushfire consultant should be informed, and a new BMP may be required.

On submission of this BMP the landowner authorises direct contact from the LGA to the bushfire consultant for any issues, changes, or queries, contact details are below.

This Bushfire Management Plan is Valid for 3 years from the date completed.

Compliance Statement

This document has been prepared in accordance to comply with the latest State Planning Policy 3.7 Bushfire April 2023 and the Planning for Bushfire Guidelines September 2024.

Bushfire Management Plan Author & Reviewer:
WA Fire & Safety, Maida Vale, Western Australia
Dwayne Griggs
Level 2 FPAA Accredited Practitioner
Accreditation Number: BPAD40466
Admin (M-F / 0800-1600) - Phone: 0473078179
Admin Email: Admin@wafiresafety.com.au
Webpage: https://www.wafiresafety.com.au/

1.0 Introduction and Proposal Details

This BMP has been requested by the landowners for the proposed development of 1805 Pechey Road, Swan View, Western Australia, within the LGA of the Shire of Mundaring.

The zoned rural lot is currently identified as inside the Bushfire Prone area. Currently this lot is in a developed state with the driveway and firebreaks being established to an acceptable standard.

This proposed application is for a class 10a electronics installation/antenna located in the northeast corner of the lot.

The assessed bushfire risk for the lot is moderate to extreme, BAL-29 is achievable for the structure with vegetation separation and an APZ (Asset Protection Zone) established inside the lot.

Determined BAL rating is BAL-FZ on the day of the site visit and further vegetation modification is required to achieve BAL-29.

1.1 Site Location

The proposed development is located on Pechey Road and has access from both from north and south.

1.2 Aims and Objectives

The aim of this Bushfire Management Plan is to identify issues, requirements and provide bushfire risk mitigation measures for the proposed development. Aims for this site include:

- avoid increasing the threat to people, property and infrastructure
- reduce the developments vulnerability from extreme bushfire behaviour
- allow ingress and egress for fire and emergency services
- consider and minimize environmental impacts by reducing vegetation modification.

The objectives of this Bushfire Management Plan are to:

- demonstrate suitability for development
- display bushfire risk levels, fuels, vegetation types and the impact before and after
- show Bushfire management strategies recommended for the site
- demonstrate compliance with the bushfire protection criteria and the use of acceptable solutions for the site.

1.3 Document Preparation

Dwayne Griggs from WA Fire & Safety a BPAD Level 2 accredited practitioner with the Fire Protection Association of Australia has conducted the site assessment and prepared this BMP.

FIGURE 1: Copy of Site Plans

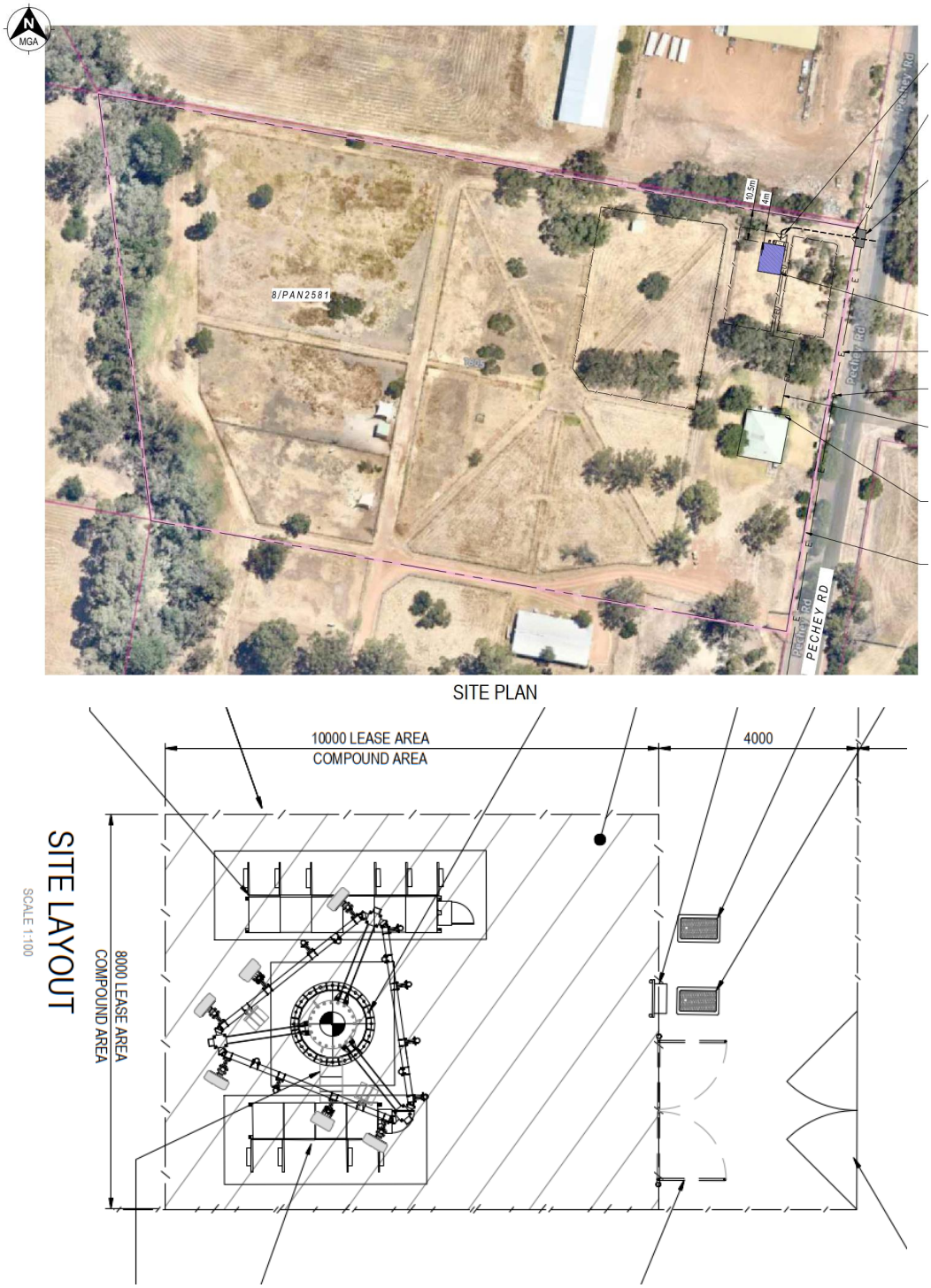


FIGURE 2: Proposed Location

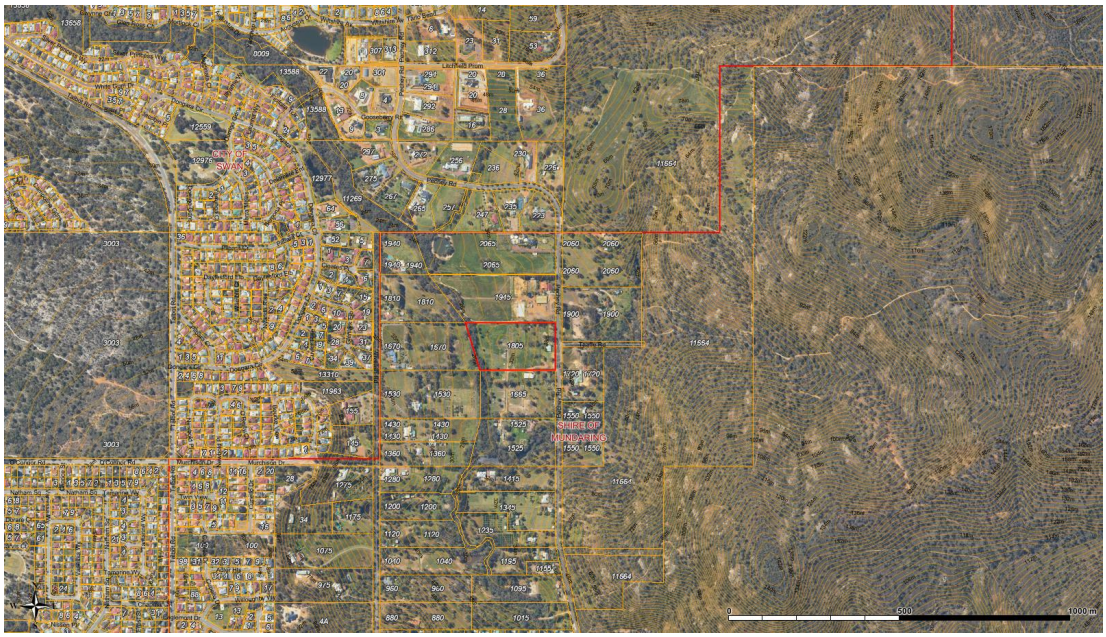
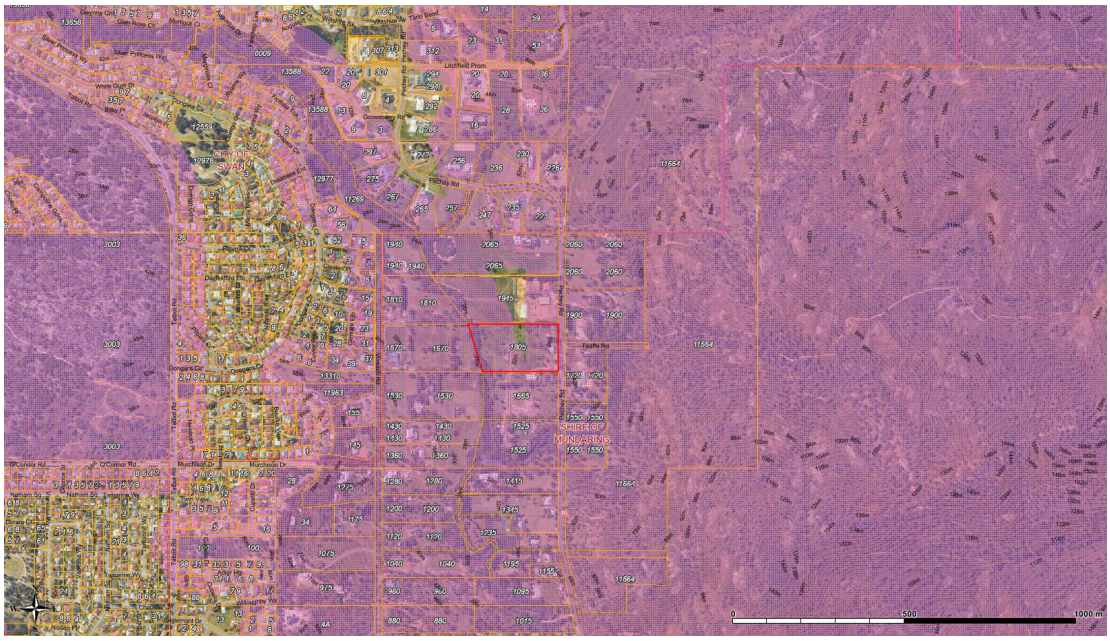


FIGURE 3: Map of Bushfire Prone Areas for the subject site



Site is entirely inside the bushfire prone area.

2.0 Environmental Considerations

Limited considerations below have been assessed with no issues:
Department of Biodiversity, Conservation and Attractions (DBCA)
Conservation category wetlands and buffer **DBCA-019,**
Augusta to Walpole **DBCA-017**)
RAMSAR wetlands (**DBCA-010**)
Threatened and priority flora (**DBCA-036**)-May require investigation.
Threatened Ecological Communities (**DBCA-038**)-May require investigation.
Department of Planning, Lands and Heritage
Bush Forever areas 2000 (**DPLH-019**)
Department of Water and Environmental Resources (DWER)
Clearing regulations – Environmentally Sensitive Areas (**DWER-046**)
Swan Bioplan Regionally Significant Natural Areas 2010 (**DWER-070**)
Department of Primary Industries and Regional Development (DPIRD)
Conservation Covenants Western Australia (**DPIRD-023**)

2.1 Native vegetation – Modification and Clearing

Vegetation modification is required to achieve BAL-29 for the proposed development.

The area of 465.8sqm of Class A Forest and 1411.2sqm Class G Grassland will be required to be modified to the Schedule 1 of the Guidelines for Planning in Bushfire Prone Areas – Appendices (appendix 1) and the requirements of the Local Government Authority Firebreak Notice (Appendix 2) in order to establish and APZ of BAL-29.

There are no alternative bushfire management design solutions that will reduce the extent of vegetation clearing as the location has been provided to minimise vegetation modification.

The proposed layout will result in an appropriate balance between bushfire risk mitigation and vegetation retention.

2.2 Revegetation/Landscape Plans

Revegetation inside the APZ will be designed and maintained as per the Asset Protection Zone – Siting and Design (Appendix 1) and the Local Government Authority Firebreak Notice (Appendix 2)

Landscaping plans have not been provided; the intention is to have the existing native vegetation modified to a low threat state inside the APZ as per the Asset Protection Zone – Siting and Design (Appendix 1).

3.0 Bushfire Assessment Results

The site requires a BAL assessment in accordance with clause 6.5 of SPP 3.7. The assessment of this site or development was undertaken by Dwayne Griggs of WA Fire & Safety, a BPAD Accredited Level 2 Practitioner for the purpose of determining the Bushfire Attack Level in accordance with AS 3959 - 2018 Simplified Procedure (Method 1). All vegetation within 150m of the proposed site has been assessed and classified in accordance with AS3959.

3.1 BAL Assessment Inputs

Vegetation and land use within 150 m of the site has been classified as per descriptions included in *AS 3959 – 2018 Construction of Buildings within Bushfire Prone Areas*.

All vegetation inside the 150m Vegetation survey is either Class A Forest or Class G Grassland.

Photo ID:	23	**Plot:**	1
Vegetation Classification or Exclusion Clause			
Class G Grassland			
Description / Justification for Classification			
Grassland of >100mm in Height Canopy Cover of 10-30% Understorey of Grasses Minimal surface, Near surface and Intermediate Fuel loads			
Photo ID:	25	**Plot:**	1
Vegetation Classification or Exclusion Clause			
Class G Grassland			
Description / Justification for Classification			
Grassland of >100mm in Height Canopy Cover of 10-30% Understorey of Grasses Minimal surface, Near surface and Intermediate Fuel loads			
Photo ID:	28	**Plot:**	1
Vegetation Classification or Exclusion Clause			
Class G Grassland			
Description / Justification for Classification			

Grassland of >100mm in Height Canopy Cover of 10-30% Understorey of Grasses Minimal surface, Near surface and Intermediate Fuel loads	
Photo ID: 19 **Plot:** 2 **Vegetation Classification or Exclusion Clause** Class G Grassland **Description / Justification for Classification** Grassland of >100mm in Height Canopy Cover of 10-30% Understorey of Grasses Minimal surface, Near surface and Intermediate Fuel loads	
Photo ID: 14 **Plot:** 3 **Vegetation Classification or Exclusion Clause** Class A Forest **Description / Justification for Classification** Overstorey up to 30m in height Canopy Cover of 30-70% Understorey of Low Trees, Shrubs, Scrub and Grasses High surface, Near surface and Intermediate Fuel loads	
Photo ID: 15 **Plot:** 3 **Vegetation Classification or Exclusion Clause**	

Class A Forest **Description / Justification for Classification** Overstorey up to 30m in height Canopy Cover of 30-70% Understorey of Low Trees, Shrubs, Scrub and Grasses High surface, Near surface and Intermediate Fuel loads	
Photo ID: 17 **Plot:** 3 **Vegetation Classification or Exclusion Clause** Class A Forest **Description / Justification for Classification** Overstorey up to 30m in height Canopy Cover of 30-70% Understorey of Low Trees, Shrubs, Scrub and Grasses High surface, Near surface and Intermediate Fuel loads	
Photo ID: 2 **Plot:** 4 **Vegetation Classification or Exclusion Clause** Class A Forest **Description / Justification for Classification** Overstorey up to 30m in height Canopy Cover of 30-70% Understorey of Low Trees, Shrubs, Scrub and Grasses High surface, Near surface and Intermediate Fuel loads	
Photo ID: 31 **Plot:** 4	

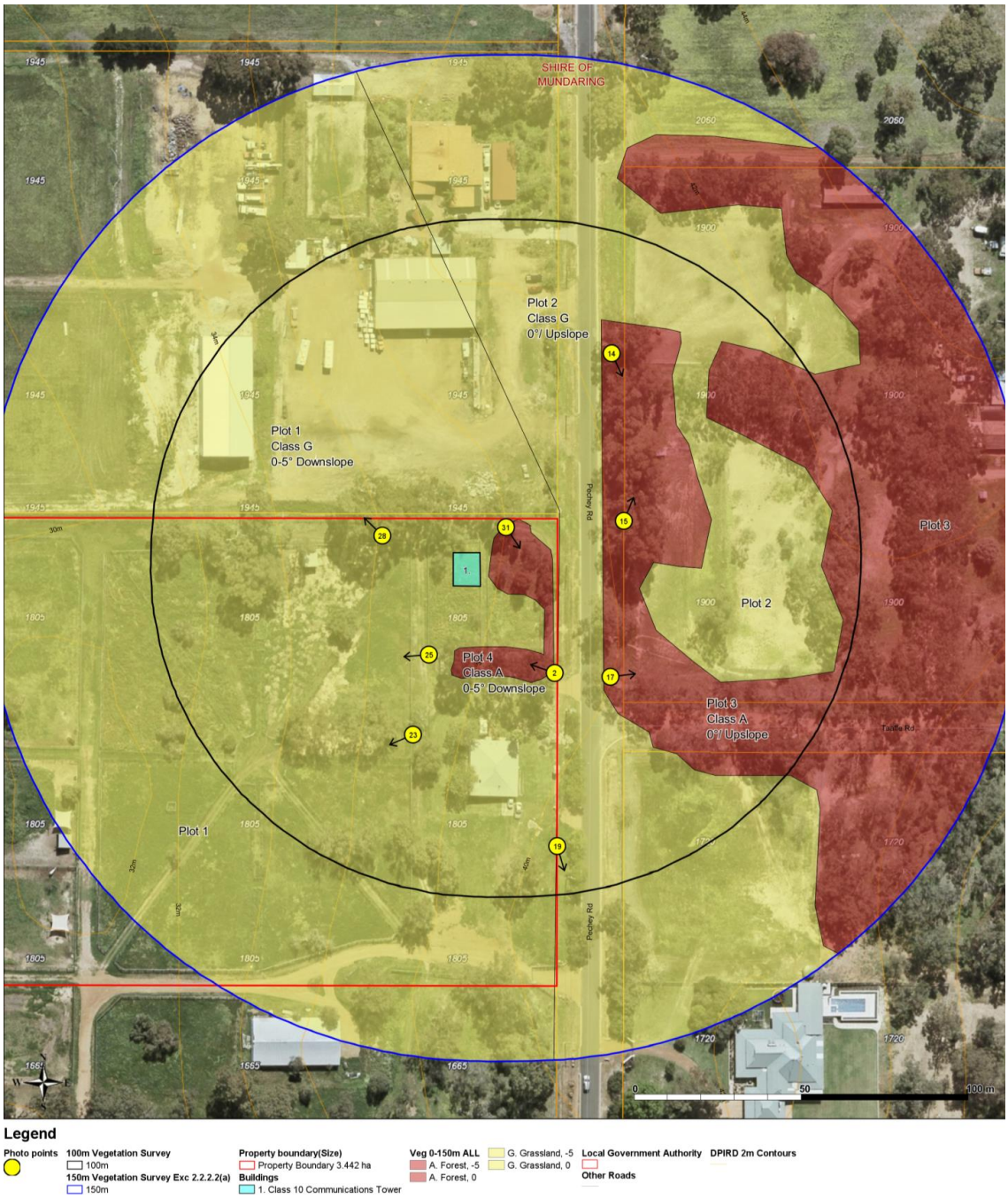
Vegetation Classification or Exclusion Clause	
Class A Forest	
Description / Justification for Classification	
Overstorey up to 30m in height Canopy Cover of 30-70% Understorey of Low Trees, Shrubs, Scrub and Grasses High surface, Near surface and Intermediate Fuel loads	

This site is downslope no more than -5° to the south and upslope to the east.

Table 3A: Vegetation Classification and Slopes

Plot	Vegetation Classification	Effective Slope
1	Class G Grassland	0-5 Downslope
2	Class G Grassland	0/Upslope
3	Class A - Forest	0/Upslope
4	Class A - Forest	0-5 Downslope

Figure 4: Vegetation Classification Map



3.2 BAL-Assessment Outputs

Table 3B provides the distances and determined radiant heat impact in the form of a BAL rating before vegetation modification or the establishment of APZ.

Table 3B: Determined BAL Ratings

Plot	Vegetation Classification	Effective Slope in Degrees	Separation (m)	BAL
1	Class G Grassland	0-5 Downslope	0m	BAL – FZ
2	Class G Grassland	0/Upslope	24m	BAL – 12.5
3	Class A - Forest	0/Upslope	37m	BAL – 19
4	Class A - Forest	0-5 Downslope	2m	BAL – FZ

Figure 5: BAL Assessment Map

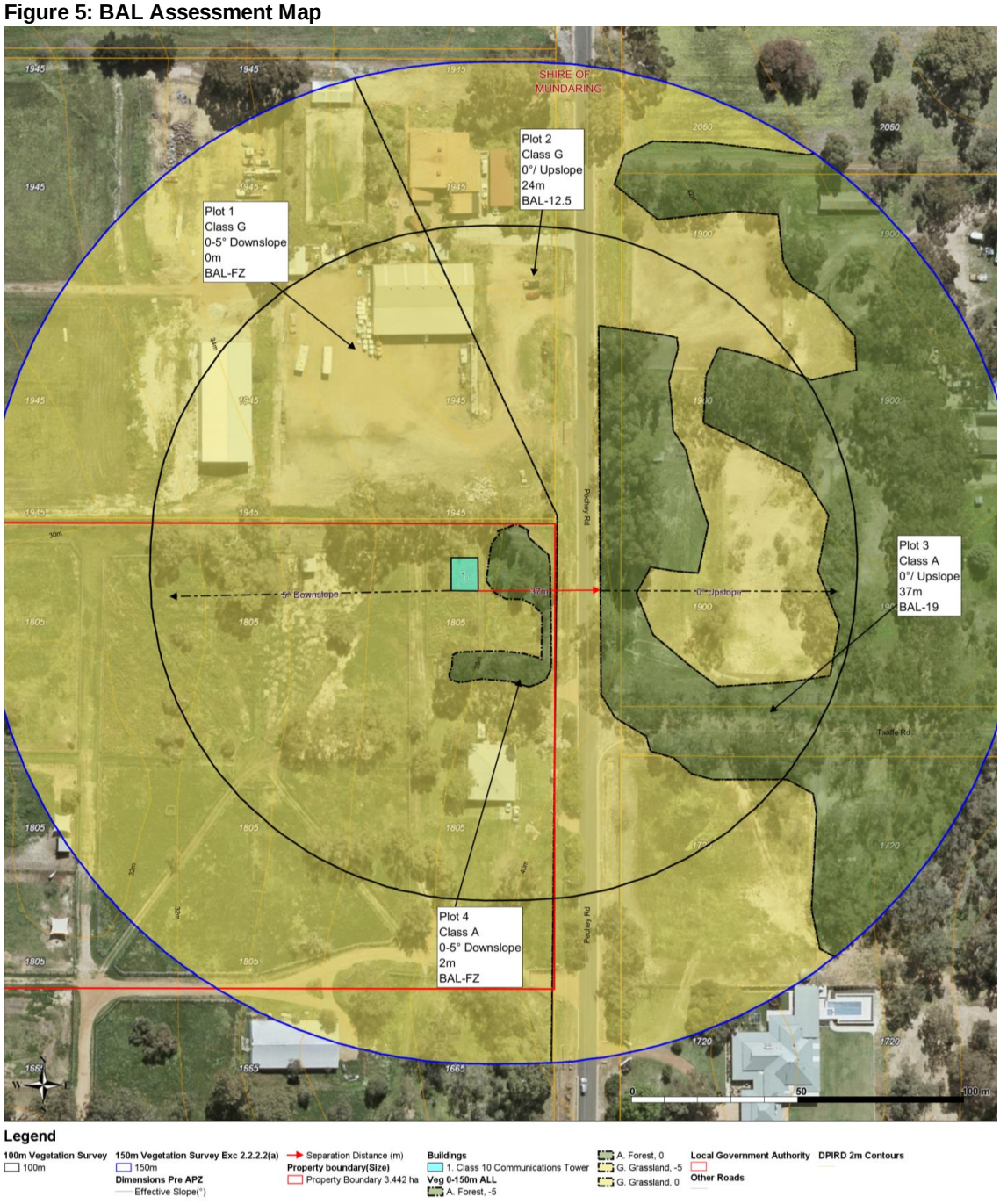
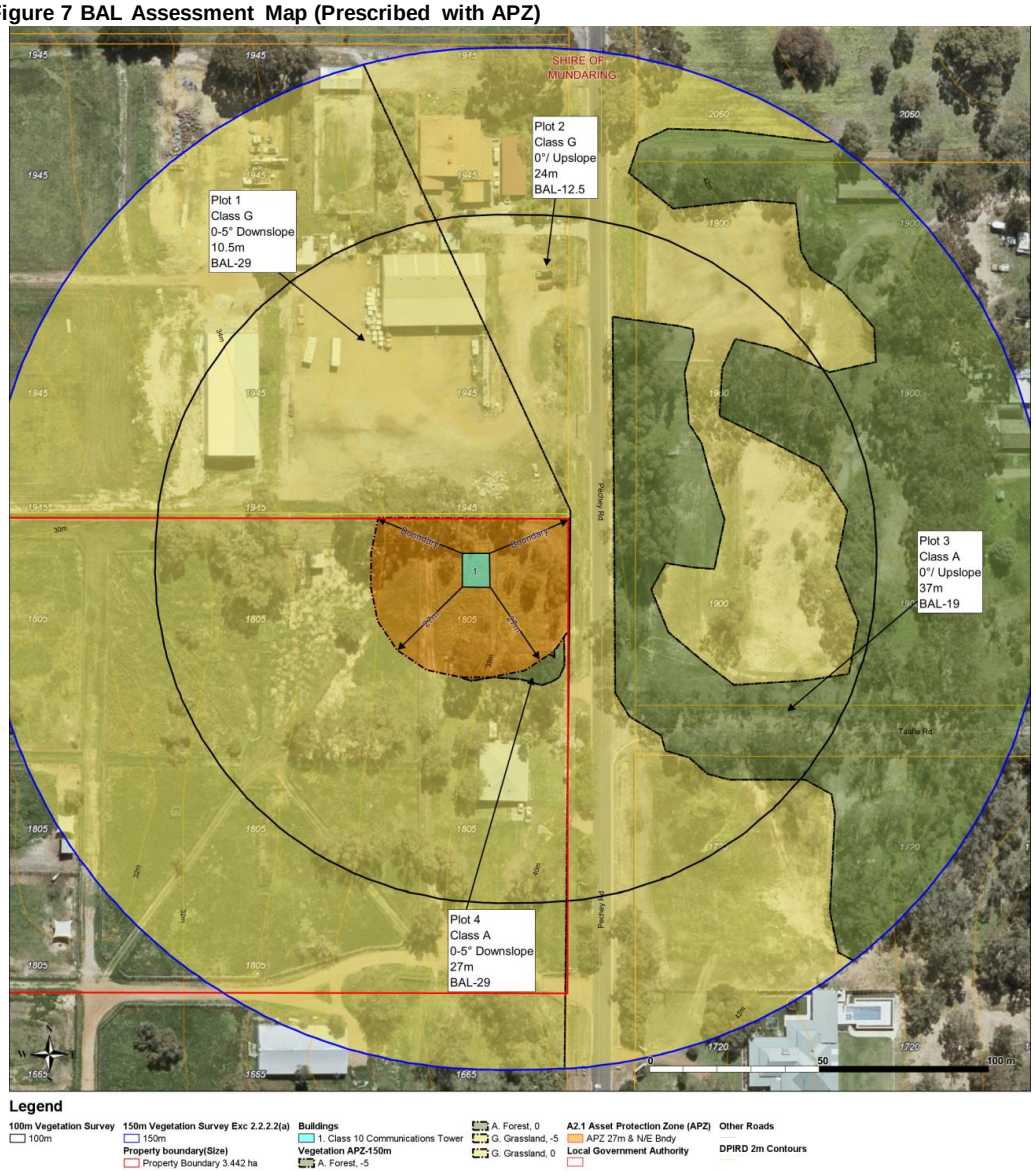


Table 3C provides the indicative BAL rating after the proposed APZ has been established inside the lot boundary.

Table 3C: Prescribed BAL ratings and required separation distances

Plot	Vegetation Classification	Effective Slope in Degrees	Separation (m)	BAL
1	Class G Grassland	0-5 Downslope	10.5m	BAL – 29
2	Class G Grassland	0/Upslope	24m	BAL – 12.5
3	Class A - Forest	0/Upslope	37m	BAL – 19
4	Class A - Forest	0-5 Downslope	27m	BAL – 29

Figure 7 BAL Assessment Map (Prescribed with APZ)



4.0 Identification of Bushfire Hazard Issues

Below are the identified bushfire hazard issues relating to this site:

- The development is bounded by Class G Grass on all sides except the east where it has Class A Forest <10m from the location, before the APZ is established.
- Asset Protection Zones are to be established and maintained in perpetuity to ensure the class 10a structure and associated equipment cabinets will maintain BAL-29.
- The indicative BAL ratings are to demonstrate compliance only and will need to be established during the building process, a Determined BAL-29 or less certificate will be required.
- As this development is above BAL-LOW the relevant bushfire protection criteria apply and will need to be addressed (section 4.0).

5.0 Assessment against the Bushfire Protection Criteria

5.1 Compliance Table

Bushfire Management Plan – BAL Assessment

Table 4: Compliance with bushfire protection criteria

Bushfire protection criteria Intent	Acceptable solutions	Proposed bushfire management strategies/solutions
Element 1: Location Avoid broader landscapes that present an unacceptable bushfire risk to life, property and infrastructure	**BPA Area 1**	**Not Applicable** for Commercial Development
	BPA Area 2	**Not Applicable** for Commercial Development
Element 2: Siting and design Ensure siting and design solutions: • manage or mitigate the bushfire risk to people, property and infrastructure; and • avoid, or where unavoidable, minimises the clearing of native vegetation	**A2.1a Siting and Design** Every proposed new habitable commercial building or associated structure achieves a radiant heat impact not exceeding 29 kW/m² (BAL-29).	All proposed commercial building within the subject lot can achieve BAL-29 in the sited locations.
	A2.1b Siting in an area with a radiant heat impact exceeding 29 kW/m² (BAL-40 or BAL-FZ). The siting of a commercial habitable building, with a radiant heat impact exceeding 29 kW/m² (BAL-40 or BAL-FZ). **Should only be considered where:** • the lot was created prior to December 2015; and	N/A –BAL-29 or less can be achieved.

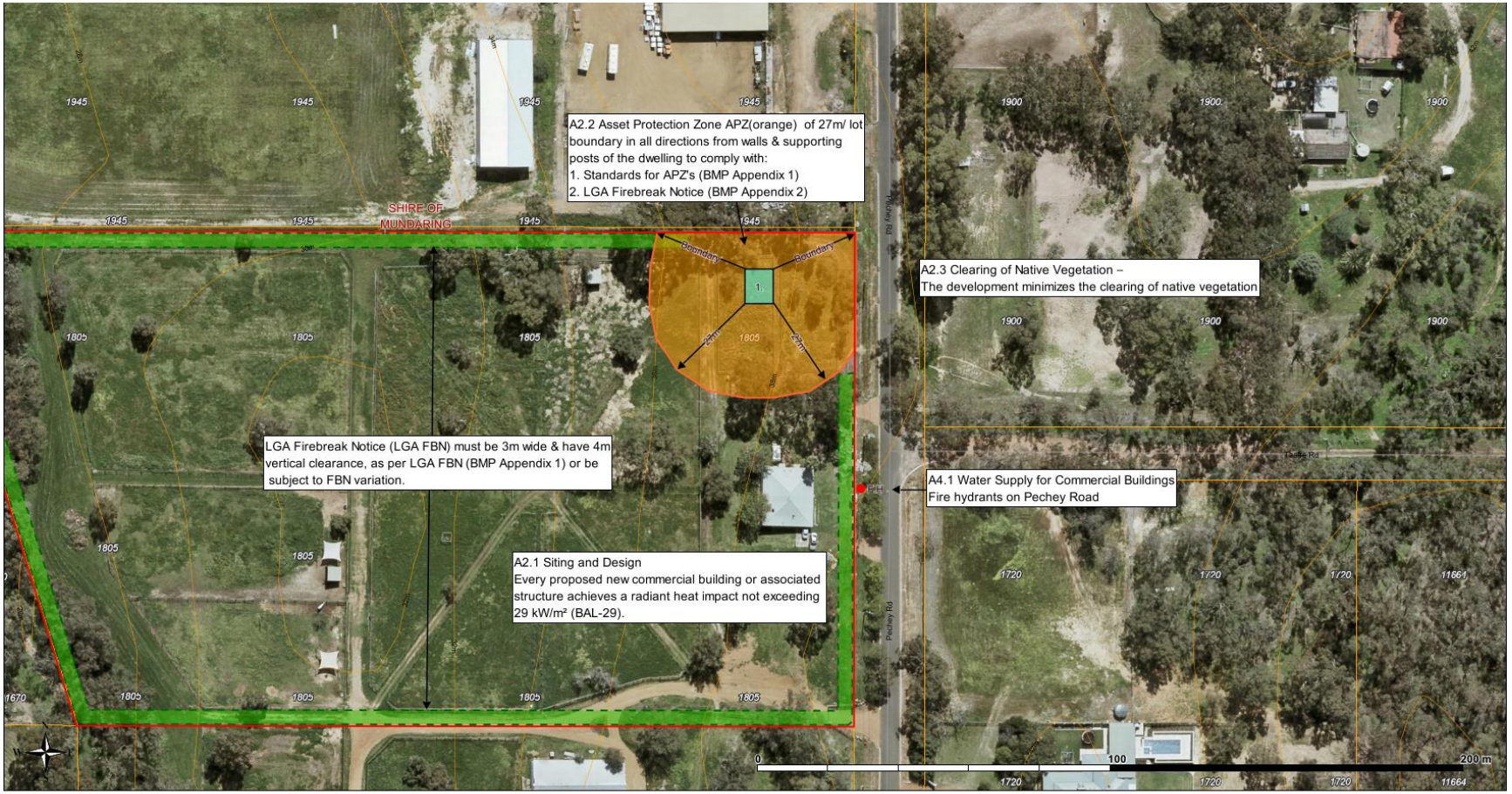
Bushfire protection criteria Intent	Acceptable solutions	Proposed bushfire management strategies/solutions
	• there are demonstrated site characteristics and/or biodiversity or conservation values that prevent the achievement of a radiant heat impact not exceeding 29 kW/m2 (BAL-29); and • it is demonstrated that the reduction of the building footprint or a redesign to manage or mitigate the risk, is not practical or appropriate. If the provision of an APZ in accordance with acceptable solution A2.2 cannot be achieved, then the vegetation immediately surrounding the building is to be managed as defendable space in accordance with Appendix 1, Table 9 – APZ technical requirements.	
	A2.2 Asset Protection Zone (APZ) Where a residential habitable building cannot be wholly within an area with a radiant heat impact not exceeding 29 kW/m2 (BAL-29) in its pre-development state, an APZ is to be provided and meet the following requirements: **Width:** the APZ is to be measured from any external wall or supporting post or column of the building, and of sufficient size to ensure the radiant heat impact of a bushfire does not exceed 29 kW/m² (BAL-29) in all circumstances. **Location:** the APZ is to be contained solely within the boundaries of the lot, except in instances where: – the vegetation on the adjoining lot(s) is, and will continue to be, low threat as per Clause 2.2.3.2 of AS 3959 or the requirements	APZ is to be established and maintained in perpetuity to: 1. 27m inside lot Or 2. Lot Boundary APZ's are to be maintained in perpetuity in accordance with: 1. APZ Siting and Design (Appendix 1 - Table 9) and 2. Local Government Authority Firebreak Notice (Appendix 2).

Bushfire protection criteria Intent	Acceptable solutions	Proposed bushfire management strategies/solutions
	of Appendix B.2, Table 9 - APZ technical requirements, or an alternative standard in a local planning scheme, on an ongoing basis in perpetuity; or – the adjoining land is and will remain in perpetuity, non-vegetated. **Management:** the APZ is managed in accordance with the requirements of Appendix B.2, Table 9 – APZ technical requirements (Appendix 1), or an alternative standard in a gazetted local planning scheme.	
	A2.3 Clearing of native vegetation The development avoids, or where unavoidable, minimises the clearing of native vegetation	Proposed site is suitable and avoids excessive vegetation management or clearing.
	A2.4 Storage of hazardous, flammable and/or combustible materials Where a proposed land use will include the storage of hazardous, flammable and/or combustible materials as part of its ongoing day to day operations, the materials are to be stored in an area that: • is subject to a radiant heat impact not exceeding 29 kW/m2 (BAL-29); • is non-combustible and shields the materials to reduce their exposure to radiant heat from the bushfire to levels significantly lower than 29 kW/m2 and prevents the entry of debris and embers; and • limits to the degree necessary and practical, the escape of sources of ignition from the stored materials into bushfire prone vegetation	Site does not store or include materials that are hazardous, flammable or combustible.

Bushfire protection criteria Intent	Acceptable solutions	Proposed bushfire management strategies/solutions
Element 3: Ensure the design and capacity of vehicular access and egress provide: • for efficient and effective evacuation to a suitable destination(s) and/or • as a contingency measure for vulnerable land uses, an on-site shelter, where demonstrated appropriate, as a last resort option	**A3.1 Private Driveways** There are no private driveway technical requirements (prescribed by these Guidelines) where the private driveway is within a lot: 1. serviced by reticulated water and 2. is no greater than 70 metres in length between the most distant external part of the habitable building and the public road (curb as a hose lay). In circumstances where the above conditions are not met, the private driveway is to meet all of the following requirements: • requirements of Appendix 3 - Table 10, column 5; and • passing bays every 200 metres with a minimum length of 20 metres and a minimum additional carriageway width of 2 metres (i.e. the combined carriageway width of the passing bay and constructed private driveway is to be a minimum 6 metres); and • turn-around area (Figure 30) and within 30 metres of the residential habitable building (Figure 38).	N/A - as structure is less than 70m to the curb as a hose lay and has a reticulated fire hydrant system on the road.
Element 4: Water Water is available to the subdivision, development or land use to enable people, property and infrastructure to be defended from bushfire	**A4.1 Water supply for residential / habitable commercial buildings** Where a reticulated water supply is existing or proposed, a hydrant connection(s) should be provided in accordance with the specifications of the relevant water supply authority. Where these specifications cannot be met, a water tank(s) should be provided in accordance with the requirements of Appendix 4,	Existing Fire Hydrants on Pechey Road. Hydrant connections provided in accordance with Water Corporation's No. 63 Water Reticulation Standard.

5.2 Bushfire Mitigation Measures

Figure 8: Spatial representation of the bushfire mitigation measures (BMS)



6.0 Roles & Responsibilities

Responsibilities & implementation measure for the proposed development, these are shared by the Current and future landowners, project developer and the Local Government Authority (LGA).

Table 5: Roles & Responsibilities

DEVELOPER/LANDOWNER/CONSULTANT – PRIOR TO USE	
No.	Implementation action
1	A notification, pursuant to Section 165 of the Planning and Development Act 2005, is required to be placed on the certificate(s) of title of the proposed lot(s) with a Bushfire Attack Level (BAL) rating of 12.5 or above, advising of the existence of a hazard or other factor. Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows "This land is within a bushfire prone area as designated by an Order made by the Fire and Emergency Services Commissioner and is/may be subject to a Bushfire Management Plan. Additional planning and building requirements may apply to development on this land." Notification placed on title ☐ *Certified* ☐ *dated the ___ of_____ 20____ - Certified by _____*
2	Establish an Asset Protection Zone (APZ) to the - dimensions (Table 4 A2.2), and - standard stated in this BMP in APZ Siting and Design (Appendix 1) and - to the additional requirements outlined in the LGA Firebreak Notice (Appendix 2). *APZ Clearance Completed* *Certified* ☐ *dated the ___ of_____ 20____ - Certified by _____*
3	Maintain the lot and firebreaks to comply with the relevant (LGA) annual firebreak notice issued under s33 of the Bush Fires Act 1954 to required standard in perpetuity as per Local Government Authority Firebreak Notice (Appendix 2) or per variation issued by LGA.
LANDOWNER – ONGOING	
No.	Management action
1	Maintain an Asset Protection Zone (APZ) to: - dimensions (Table 4 A2.2), and - standard stated in this BMP in APZ Siting and Design (Appendix 1) and - to the additional requirements outlined in the LGA Firebreak Notice (Appendix 2).
2	Maintain the lot and firebreaks to comply with the relevant (LGA) annual firebreak notice issued under s33 of the Bush Fires Act 1954 to required standard in perpetuity as per Local Government Authority Firebreak Notice (Appendix 2) or per variation issued by LGA.
LOCAL GOVERNMENT AUTHORITY (LGA) – ONGOING MANAGEMENT	
No.	Management action
1	Inspection and issue of works orders or fines for non-compliance, this includes firebreaks, private driveway, Asset Protection Zone and water supply.

Bushfire Management Plan Appendices

Appendix 1 – Asset Protection Zone (APZ) – Siting and Design

B.2: SITING AND DESIGN

State Planning Policy outcome for Element 2: Siting and design

Ensure siting and design solutions:

- **manage or mitigate the bushfire risk to people, property and infrastructure; and**
- **avoid, or where unavoidable, minimise clearing of native vegetation.**

B.2.1 IDENTIFYING AN ASSET PROTECTION ZONE

An Asset Protection Zone (APZ) is a low fuel area, maintained around a building to increase the likelihood a building will survive a bushfire, by reducing the potential for direct flame contact, radiant heat exposure and ember attack. The APZ allows emergency services access and provides an area for firefighters and home-owners to defend their property.

The width of an APZ should ensure the radiant heat impact does not exceed 29 kW/m^2 for a habitable building, or 10 kW/m^2 where a building is identified for use as an on-site shelter. Where a building or development site achieves a radiant heat impact of 29k W/m^2 or lower in its pre-development state (prior to any vegetation clearing or modification), an APZ is generally not required.

However, providing for the ongoing management of an APZ in perpetuity, as low threat vegetation, within the implementation section of the BMP and/or condition of development approval, will ensure the BAL rating of the building does not increase over time.

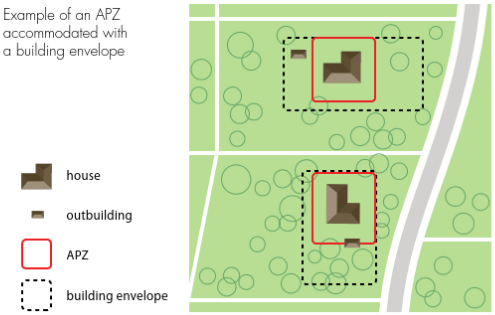
Clearing or modification of native vegetation to reduce the radiant heat impact below 29 kW/m^2 is generally not supported.

At the subdivision stage where a lot contains a building envelope, and the development site(s) is yet to be determined, the BMP should demonstrate the lot(s) can achieve an indicative development site(s) with a radiant heat impact not exceeding 29 kW/m^2, within the building envelope (**Figure 24**).

It may not be necessary for an entire building envelope to achieve 29 kW/m^2 or lower, where this results in unnecessary clearing or modification of native vegetation.

An APZ should be contained within the boundaries of the lot on which the building is situated, except in instances where it is demonstrated the vegetation on the adjoining land is, and will continue to be, low threat as per cl. 2.2.3.2 of AS 3959, or the vegetation on the adjoining lot is, and will remain in perpetuity, non-vegetated. However, it should be noted there is no requirement for a neighbouring landowner or land manager (public or private) to be party to a legal agreement to undertake ongoing management of vegetation as low threat, in perpetuity.

Figure 24: Example of an APZ accommodated with a building envelope



Exclusion of vegetation on adjoining land, which is covered by a local government firebreak notice, issued under section 33 of the *Bushfires Act 1954*, may occur in limited circumstances at the development application stage. Where it is evident the adjoining landowner is managing the vegetation in accordance with the firebreak notice, a copy of the firebreak notice and photographic evidence of the managed vegetation should be included in a BMP. It will also be necessary to seek written confirmation from the local government, to confirm support for the exclusion.

B.2.2 DESIGNING AN ASSET PROTECTION ZONE

An APZ should not be seen as an area entirely cleared of vegetation, but as a strategically designed space that considers how existing and future mature vegetation, and combustible and non-combustible features interact with and affect the building's resilience to bushfire.

An APZ should provide the greatest level of vegetation management within at least three metres of a habitable building, to ensure adequate unobstructed defendable space for emergency services to operate. This area should contain minimal vegetation and be free of combustible materials and obstructions. Within the remainder of the APZ, planting of vegetation can increase as you move farther away from the building.

The placement of plants within an APZ is a key design technique. Separation of garden beds with areas of low fuel or non-combustible material will break up fuel continuity and reduce the likelihood of vegetation within an APZ supporting a bushfire. It is important to consider the plant density and final structure and form of plants in their mature state.

Strategic landscaping measures can be applied, such as replacing weeds with low flammability vegetation to create horizontal and vertical separations between the retained vegetation.

Mulches used within the APZ should be non-combustible. The use of stone, gravel, shells, rock and crushed mineral earth is encouraged. Very fine or light mulch (such as shredded pine bark, pine needles, or poplar woodchips) less than five millimeters in diameter should be avoided. It is recommended that wood mulch is used in garden beds or areas where the moisture level is higher by regular irrigation, and these areas are separated with non-combustible elements, such as pathways and open spaces.

Incorporation of landscaping features, such as masonry feature walls, can provide habitable buildings with barriers to wind, radiant heat and embers. These features can include noise walls or wind breaks. Use of Appendix F of AS 3959 for bushfire resistant timber selection or the use of non-combustible fencing materials such as iron, brick, limestone, metal post and wire is encouraged within an APZ.

B.2.3 MANAGEMENT OF AN ASSET PROTECTION ZONE

Ongoing maintenance of an APZ is usually enforced through a condition of a development approval, which should refer to **Table 9** APZ technical requirements within this Appendix.

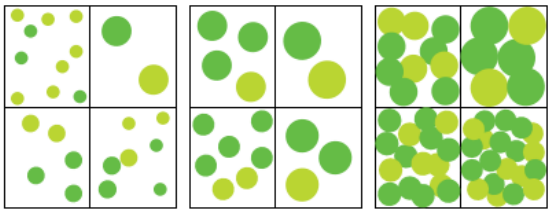
In addition to regular maintenance of an APZ, further bushfire protection can be provided by:

- ensuring gutters are free from vegetation
- installing gutter guards or plugs
- regular cleaning of underfloor spaces, or enclosing them to prevent gaps
- trimming and removing dead plants or leaf litter
- pruning climbing vegetation (such as vines) on a trellis, to ensure it does not connect to a building, particularly near windows and doors
- removing vegetation in close proximity to a water tank to ensure it is not touching the sides of a tank
- following the requirements of the relevant local government firebreak notice, which may include additional provisions such as locating wood piles more than 10 metres from a building.

Preparation of a property prior to the bushfire season and/or in anticipation of a bushfire is beneficial even if your plan is to evacuate. Embers can travel up to several kilometres from a bushfire and fall into small spaces and crevices or land against the external walls of a building. Best practice recommends objects within the APZ are moved away from the building prior to any bushfire event. Objects may include, but are not limited to:

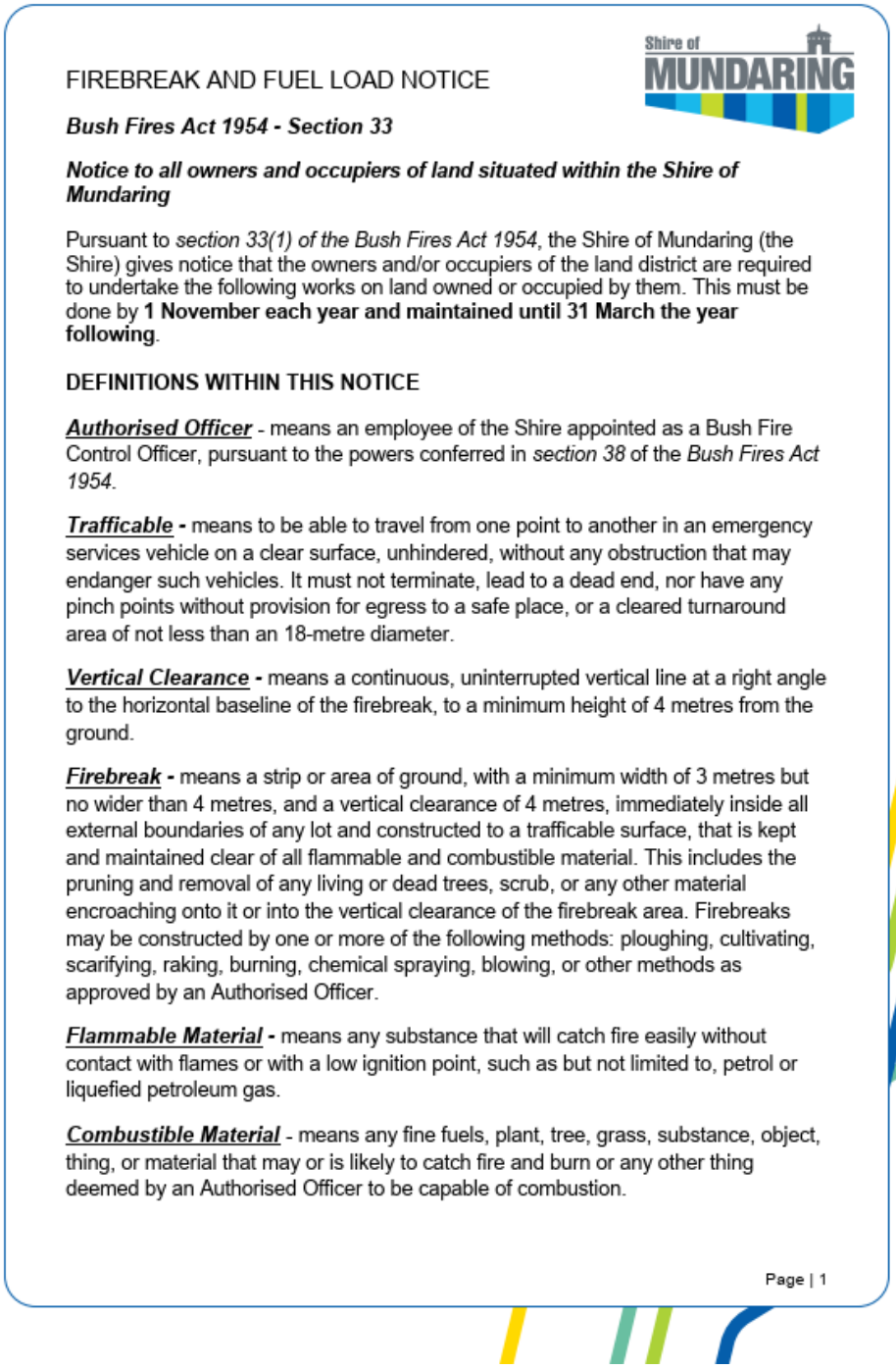
- door mats
- outdoor furniture
- potted plants
- shade sails or umbrellas
- plastic garbage bins
- firewood stacks
- flammable sculptures
- playground equipment and children's toys.

Table 9: Asset Protection Zone (APZ) technical requirements

OBJECT	REQUIREMENT
Fences within the APZ	Should be constructed from non-combustible materials (for example, iron, brick, limestone, metal post and wire, or bushfire-resisting timber referenced in Appendix F of AS 3959).
Fine fuel load (combustible, dead vegetation matter less than 6 mm in thickness)	• Should be managed and removed on a regular basis to be maintained as low threat vegetation • Should be maintained at less than two tonnes per hectare (on average) • Mulches should be non-combustible such as stone, gravel, shells, rock or crushed mineral earth or wood mulch more than five millimetres in thickness.
Trees* (more than 6 m in height)	• Trunks at maturity should be a minimum distance of six metres from all elevations of the building • Branches at maturity should not touch or overhang a building or powerline • Lower branches and loose bark should be removed to a height of two metres above the ground and/or surface vegetation. • Canopy cover within the APZ should be less than 15 per cent of the total APZ area • Tree canopies at maturity should be at least 5 m apart to avoid forming a continuous canopy. Stands of existing mature trees with interlocking canopies may be treated as an individual canopy provided the total canopy cover within the APZ does not exceed 15 per cent and is not connected to the tree canopy outside the APZ. Tree canopy cover – ranging from 15 to 70 per cent at maturity  15% 30% 70%
Shrub* and scrub* (0.5 m to 6 m in height). Shrub and scrub more than 6 m in height are to be treated as trees.	• Should not be located under trees or within three metres of buildings • Should not be planted in clumps more than five square metres in area • Clumps should be separated from each other and any exposed window or door by at least 10 metres.
Ground cover* (less than 0.5 m in height. Ground cover more than 0.5 m in height is to be treated as shrub)	• Can be planted under trees but must be maintained to remove dead plant material, as prescribed in 'Fine fuel load' above • Can be located within two metres of a structure but three metres from windows or doors if more than 100 mm in height.
Grass	• Grass should be maintained at a height of 100 mm or less, at all times • Wherever possible, perennial grasses should be used and well-hydrated with regular application of wetting agents and efficient irrigation.
Defendable space	Within three metres of each wall or supporting post of a habitable building; the area is kept free from vegetation but can include ground cover, grass and non- combustible mulches as prescribed above.
Liquid petroleum gas cylinders	• Should be located on the side of a building farthest from the likely direction of a bushfire or on the side of a building where surrounding classified vegetation is upslope, at least one metre from vulnerable parts of a building • The pressure relief valve should point away from the house • No flammable material within six metres from the front of the valve • Must sit on a firm, level and non-combustible base and be secured to a solid structure.

Notes:
** Plant flammability, landscaping design and maintenance should be considered – refer to following explanatory notes*

Appendix 2 – Local Government Authority Firebreak Notice



FIREBREAK AND FUEL LOAD NOTICE

Shire of MUNDARING

Bush Fires Act 1954 - Section 33

Notice to all owners and occupiers of land situated within the Shire of Mundaring

Pursuant to *section 33(1) of the Bush Fires Act 1954*, the Shire of Mundaring (the Shire) gives notice that the owners and/or occupiers of the land district are required to undertake the following works on land owned or occupied by them. This must be done by **1 November each year and maintained until 31 March the year following**.

DEFINITIONS WITHIN THIS NOTICE

Authorised Officer - means an employee of the Shire appointed as a Bush Fire Control Officer, pursuant to the powers conferred in *section 38* of the *Bush Fires Act 1954*.

Trafficable **-** means to be able to travel from one point to another in an emergency services vehicle on a clear surface, unhindered, without any obstruction that may endanger such vehicles. It must not terminate, lead to a dead end, nor have any pinch points without provision for egress to a safe place, or a cleared turnaround area of not less than an 18-metre diameter.

Vertical Clearance **-** means a continuous, uninterrupted vertical line at a right angle to the horizontal baseline of the firebreak, to a minimum height of 4 metres from the ground.

Firebreak **-** means a strip or area of ground, with a minimum width of 3 metres but no wider than 4 metres, and a vertical clearance of 4 metres, immediately inside all external boundaries of any lot and constructed to a trafficable surface, that is kept and maintained clear of all flammable and combustible material. This includes the pruning and removal of any living or dead trees, scrub, or any other material encroaching onto it or into the vertical clearance of the firebreak area. Firebreaks may be constructed by one or more of the following methods: ploughing, cultivating, scarifying, raking, burning, chemical spraying, blowing, or other methods as approved by an Authorised Officer.

Flammable Material **-** means any substance that will catch fire easily without contact with flames or with a low ignition point, such as but not limited to, petrol or liquefied petroleum gas.

Combustible Material - means any fine fuels, plant, tree, grass, substance, object, thing, or material that may or is likely to catch fire and burn or any other thing deemed by an Authorised Officer to be capable of combustion.

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Fuel Depot / Fuel Storage Area **-** means an area of land, a building, or a structure where fuel, i.e. (petrol, diesel, kerosene, liquid gas, or any other fossil fuel) is kept in any container or vessel.

Fuel Loads

Fine Fuel Loads - means the leaf litter on the ground, including leaves, twigs (up to 6mm in diameter), and bark.

A fine fuel load depth of 5mm from the top of the layer to the mineral earth beneath indicates approximately 2 tonnes per hectare. A fine fuel load depth of 15mm from the top of the layer to the mineral earth beneath indicates approximately 8 tonnes per hectare.

Coarse Fuel Loads – means twigs, branches (6mm or larger in diameter), logs, etc.

Maintaining Fuel Loads **-** relates to managing fuel loads described in this Notice. Reducing fuel load levels does not necessarily require the removal of existing natural vegetation. A combination of methods can be utilised, including planned burning, raking, weed removal, pruning, and/or removing dead plant material.

Managed Vegetation **-** includes vegetation that is pruned away from buildings, under pruned to minimise contact with ground fuels, and that is kept free of dead suspended matter such as twigs, leaves, and bark.

Habitable Buildings **-** means any building or other dwelling suitable for human residency, occupation, or use within an already existing Asset Protection Zone. This includes attached or adjacent structures such as garages, carports, verandas, or similar roofed structures that are attached to, or within 6 metres, of the dwelling or primary building.

Asset Protection Zone (APZ) **-** is an area of very low fuel levels surrounding a habitable building extending to a minimum of 20 metres out from any external walls of the building, attached structures, or adjacent structures within 6 metres of that building. On sloping ground, it shall increase at 1 metre for every degree in slope on the sides of the habitable building that are exposed to downslope natural vegetation.

1. The Land owner (or occupier) is required to do the following

1.1 All land with an area of up to 5,000sqm, with a building on it must

a) Maintain all grass on the land to a height no greater than 5cm.
b) Maintain fuel loads in natural bush areas at less than 8 tonnes per hectare across the land.
c) Maintain an APZ in line with the requirements of section 1.6 of this Notice.

1.2 All land with an area of 5,000sqm up to 50,000sqm (5 Hectares) with a building on it must

a) Maintain all grass on the land to a height no greater than 5cm.
b) Install a firebreak around all structures outside of the APZ and immediately inside all external boundaries of the land.
c) Maintain an APZ in line with the requirements of section 1.6 of this Notice.
d) Maintain fuel loads outside an APZ in natural bush areas at less than 8 tonnes per hectare across the land.

1.3 All land with an area of 50,000sqm or greater, with a building on it must

a) Maintain all grass to a height no greater than 5cm for a distance of 10m from any firebreak.
b) All other grasses within the area must be managed by slashing or effective grazing by livestock or as directed by an Authorised Officer.
c) Install a firebreak around all structures outside of the APZ and immediately inside all external boundaries of the land.
d) Maintain fuel loads in natural bush areas at less than 8 tonnes per hectare across the land.
e) Maintain an APZ in line with the requirements of section 1.6 of this Notice.

1.4 All vacant land with an area of less than 2,000sqm

a) Ensure all grass is maintained on the land to a height no greater than 5cm and that fuel loads in natural bush areas are maintained to less than 8 tonnes per hectare across the land.

1.5 All vacant land with an area greater than 2,000sqm must

a) Install a firebreak immediately inside all external boundaries of the land.
b) All land with an area of less than 50,000sqm (5 Hectares), all grass must be maintained on the land to a height no greater than 5cm.
c) All land with an area of 50,000sqm (5 Hectares) or greater, the grass must be maintained on the land to a height no greater than 5cm for a distance of 10 metres from any firebreak, and all other grasses managed by slashing or effective grazing by livestock or as directed by an Authorised Officer.
d) Maintain fuel loads in natural bush areas to less than 8 tonnes per hectare across the land.

1.6 Asset Protection Zone Specification

a) Maintain all grass on the land to a height no greater than 5cm.
b) Fuel loads maintained at 2 tonnes per hectare or lower.
c) Clear separation between adjoining or nearby tree crowns.
d) Small group/s of trees within close proximity to one another may be treated as one crown provided the combined crowns do not exceed the area of a large or mature crown size for that species.

e) No trees/shrubs over 2 metres high are to be within 2 metres of a habitable building.
f) Trees and shrubs must be under-pruned to a minimum height of 2 metres from the ground.
g) Shrubs over 2 metres high must not be planted in groups close to habitable buildings, ensuring there is a gap of at least three times the height (at maturity) of the shrub away from habitable buildings.
h) Ensure no part of a tree overhangs any buildings.
i) Gutters are free of fine fuels and other flammable/combustible materials.
j) Roofs and walls of all buildings within an APZ on the land are free of fine fuels and other flammable/combustible material. Including wood piles against building walls and flammable/combustible materials against that building or stored under pole-framed houses.
k) Ensure paths and non-flammable features immediately adjacent to habitable buildings are installed.
l) Wood piles and flammable materials are stored at a safe distance from habitable buildings.

1.7 Fuel Depot /Storage Area, Haystacks / Stockpiled Flammable Material

a) Remove all flammable/combustible material within 10 metres of where it is stored.

b) Install a firebreak immediately adjacent to any haystacks or stockpiled flammable material.

1.8 Application to vary the above Requirements/Arrangements

An application to vary any of the above requirements can be made to the Shire to implement measures in the case of topographic or environmental obstructions. This will be assessed by an Authorised Officer and will be granted for a time period as decided by the Authorised Officer assessing your application. If approved you must still comply with the other sections of this notice. If not approved, your property is still required to comply with this notice. Bushfire Management Plans, Bushfire Management Statements, or Fuel Load Management Plans, approved by the Shire to reduce and mitigate fire hazards within a particular subdivision, lot, or other area of land anywhere in the district, are also included.

1.9 Additional Works

a) All driveways must be clear of flammable material and accessible to allow for the safe access and egress of emergency services vehicles, as deemed by the Authorised Officer.

b) In addition to the requirements of this Notice, you may be required to carry out further works that are considered necessary by an Authorised Officer and,

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specified by way of a separate written notice forwarded to the address of the owner/s, as shown on the Shire rates record for the relevant land.

The Shire advises that its officers, servants, workmen, contractors, vehicles, machinery, and appliances (as the officers deem fit) may carry out the requisitions of this notice that are not complied with by the date specified above. Any costs and expenses incurred may be recovered from you as the owner and/or occupier of the land.

The penalty for failing or neglecting to comply with this Notice is a fine not exceeding $5000, and a person in default is also liable, whether prosecuted or not, to pay the costs of performing the work directed by this Notice if it is not carried out by the owner and/or occupier by the date required by this Notice.

Supplementary requirements to this notice

Section 24F and 24G (Restricted Burning Period)

Burning of Garden Refuse

a) A 1 sqm pile of garden refuse may be burnt at any one time, between 6 pm and 11 pm without a permit and must be fully extinguished by midnight. Fully extinguished means no heat, smoke, steam, or white ash being present where the fire was situated.
b) Have an adequate water supply that can reach the pile and beyond in the event of escape.
c) No more than one pile of garden refuse is to be burnt at any one time.
d) If the Fire Danger Rating for Swan Inland North is HIGH and above, or if winds exceed 15kmp/h NO burning is allowed.
e) One able-bodied adult must be in attendance at all times
f) All other burning before this time requires a Permit to Burn

If the requirements of this Notice are carried out by burning, such burning must be in accordance with the relevant provisions of the *Bush Fires Act 1954*.

By order of the Council.

For Information on Property and Personal Preparedness scan below

Or visit https://engage.mundaring.wa.gov.au/emergency-response-recovery

Jason Whiteaker
CHIEF EXECUTIVE OFFICER

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Appendix 3 – Vehicular Access Requirements – Private Driveway

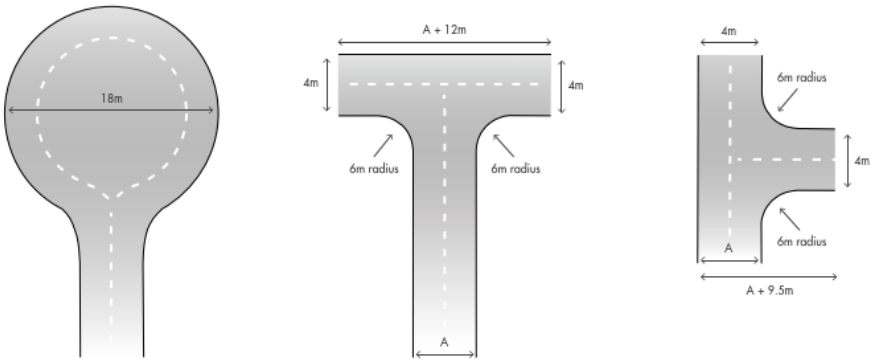
Table 10: Vehicular access technical requirements

	1		2		3		4		5	
TECHNICAL REQUIREMENTS	**PERIMETER ROADS**		**PUBLIC ROADS**		**EMERGENCY ACCESS WAY[3]**		**FIRE SERVICE ACCESS ROUTE[3]**		**BATTLE-AXE & PRIVATE DRIVEWAYS[1]**	
MAP OF BUSH FIRE PRONE AREAS DESIGNATION	**Area 2**	**Area 1**	**Area 2**	**Area 1**	**Area 2**	**Area 1**	**Area 2**	**Area 1**	**Area 2**	**Area 1**
Minimum horizontal clearance (metres)	12	8	See note 5		10	6	10	6	6	
Minimum vertical clearance (metres)	4.5									
Minimum weight capacity (tonnes)	15									
Maximum grade unsealed road[2]	See note 5		See note 5		1:10 (10% or 6°)					
Maximum grade sealed road[2,4]					1:7 (14.3% or 8°)					
Maximum average grade sealed road					1:10 (10% or 6°)					
Minimum inner radius of road curves (metres)					8.5					

Notes:

1. Driveways and battle-axe legs to comply with the Residential Design Codes and Development Control Policy 2.2 Residential Subdivision where not required to comply with the widths in this Appendix or the Guidelines.
2. Dips must have no more than a 1 in 8 (12.5% - 7.1 degrees) entry and exit angle.
3. To have crossfalls between 3 per cent and 6 per cent.
4. For sealed roads only the maximum grade of no more than 1 in 5 (20 per cent) (11.3 degrees) for no more than 50 metres is permissible, except for short constrictions to 3.5 metres for no more than 30 metres in length where an obstruction cannot be reasonably avoided or removed.
5. As outlined in the Institute of Public Works Engineering Australasia (IPWEA) subdivision guidelines, Liveable Neighbourhoods, Austroads Standards Main Roads standard, supplement, policy or guideline and/or any applicable or relevant local government standard or policy.

Figure 30: Design requirements for a turn-around area



B.3.8 PRIVATE DRIVEWAYS

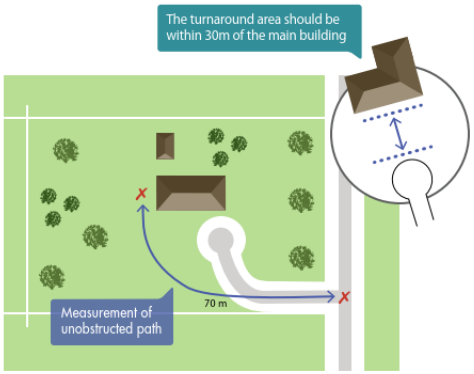
Emergency services vehicles typically operate from the street frontage in areas serviced by reticulated water and where the distance from the public road to the farthest part of the habitable building is no greater than 70 metres.

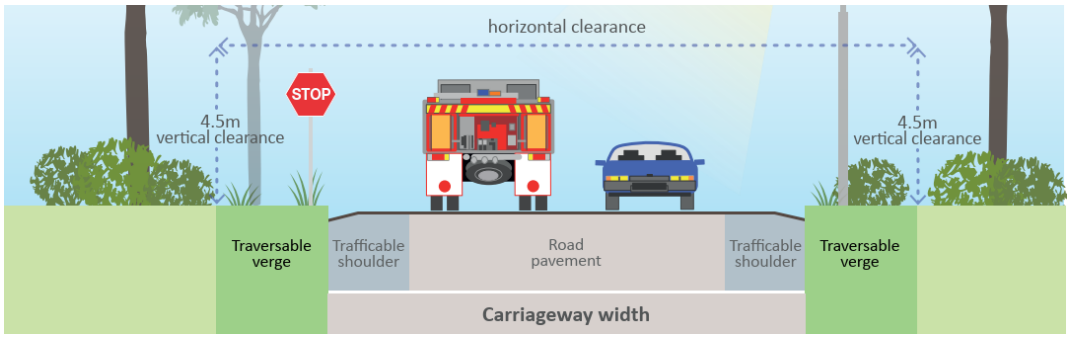
In the event the habitable building cannot be reached by hose reel from the public road, emergency services vehicles will need to gain access via the driveway to the property. Emergency services vehicles will also need to gain access to the property where access to water is provided by onsite water tanks. In these situations, the driveway and battle-axe access leg (if applicable) will need to be wide enough for access by an emergency services vehicle and a vehicle to evacuate.

It is acceptable for a private driveway to have a carriageway width of four metres with a traversable verge of one metre on either side of the carriageway.

Turn-around areas (**Figure 38**) should be available for conventional two-wheel drive vehicles and type 3.4 fire appliances and should be located within 30 metres of habitable buildings. Circular and loop driveway design may also be considered.

Figure 38: Design requirements for a private driveway where required





Horizontal clearance: The carriageway width (including the road pavement and trafficable shoulder) and traversable verge that provides for the movement and parking of vehicles and area required by emergency services to operate. Infrastructure and vegetation within the traversable verge should be frangible, however, non-frangible items can occur providing they do not restrict vehicular movement in the event of an emergency.

Appendix 4 – Water Supply – Residential / Commercial Development

Table 11: Water supply dedicated for bushfire firefighting purposes

SECTIONS FROM THE PLANNING FOR BUSHFIRE GUIDELINES					
SECTION 5[2] STRUCTURE PLANS AND SUBDIVISION APPLICATIONS		**SECTION 6[2] DEVELOPMENT – RESIDENTIAL**	**SECTION 7[2] DEVELOPMENT – COMMERCIAL & INDUSTRIAL**	**SECTION 8[2] – DEVELOPMENT – VULNERABLE LAND USES**	
One additional lot	10,000 litre water tank per lot	10,000 litre water tank per habitable building	For each habitable building - 10,000 litre per 1,500 m² of floor space up to 50,000 litre. Provided in a water tank	Camping ground	At the discretion of the local government
Three to 24 lots	10,000 litre water tank per lot[1] **or** 50,000 litre strategic water tank				
25 lots or more	50,000 litre per 25 lots or part thereof, provided as a strategic water tank(s) **and/or** 10,000 litre water tank per lot			Other vulnerable land uses	For each habitable building - 10,000 litre per 500 m² of floor space up to 50,000 litre. Provided in a water tank

Notes:
[1] Evidence that the identified water supply amounts in either column denoted is to be provided at the relevant planning stage.
[2] where more than one habitable building is proposed, strategic water tanks are to be provided in accordance with Section 5 requirements and at the discretion of the Local Government.

B.4: WATER SUPPLY

State Planning Policy outcome for Element 4: Water Supply

Ensure that sufficient water is available and accessible for emergency services use, to enable people, property and infrastructure to be defended from bushfire.

B.4.1 CONSTRUCTION AND DESIGN

An above-ground tank and associated stand should be constructed of non-combustible material.

Below-ground tanks should have a 200 millimetres diameter access hole to allow tankers or emergency services vehicles to refill direct from the tank, with the outlet location clearly marked on the surface.

Above and below ground tanks may need to comply with AS/NZS 3500.1:2018.

An inspection opening may double as the access hole provided that the inspection opening meets the requirements of AS/NZS 3500.1:2018.

Where an outlet for an emergency services vehicle is provided, then an unobstructed, hardened ground surface is to be supplied within four metres of any water supply.

B.4.1.1 Pipes and fittings

All above-ground, exposed water supply pipes and fittings should be metal. Fittings should be located away from the source of bushfire hazard and be in accordance with the applicable section below, unless otherwise specified by the local government.

B.4.1.2 Fittings for above-ground water tanks:

- Commercial land uses: 125 millimetres Storz fitting; or
- Strategic water tanks: 50 millimetres or 100 millimetres (where applicable and adapters are available) male camlock coupling with full flow valve; or
- Standalone water tanks: 50 millimetres male camlock coupling with full flow valve; or
- Combined water tanks: 50 millimetres male camlock coupling with full flow valve or a domestic fitting, being a standard household tap that enables an occupant to access the water supply with domestic hoses.

B.4.1.3 Remote outlets

In certain circumstances, it may be beneficial to have the outlet located away from the water supply. In instances in which a remote outlet is to be used, the applicant should consult the local government and DFES on their proposal.

B.4.2 USE OF WATER SUPPLY

Water supply for firefighting in the event of a bushfire can be provided on a lot for use by emergency services or for use by the landowner, if their **Bushfire Survival Plan** is to stay and defend their property.

The combination of drinking water and water for firefighting purposes is not recommended, as stagnant water may alter the quality of the drinking water and the emergency services, by law, may not be able to take water from the water supply to suppress a bushfire.

Combining drinking water and water for firefighting purposes is contrary to provisions within clause 4.2.3 of AS/NZS 3500.1:2021.

B.4.3 INDEPENDENT WATER AND POWER SUPPLY

Bushfires can directly impact a water service provider's equipment or pipes. As such, a reticulated water supply may not be reliable due to a reduction in water pressure or loss of supply. Where development is in an area designated as Area 2 on the *Map of Bush Fire Prone Areas* and/or where the local government area has known issues with water supply or pressure, it is recommended that the landowner consider providing a water tank in accordance with **Table 11**, Water supply dedicated for bushfire firefighting purposes.

In non-reticulated water supply areas, it is recommended that any pumping equipment be powered by means other than the electricity network. The pumping equipment could be a diesel or petrol-powered pump, or an electric pump if there is an onsite generator or backup power supply independent of the electricity network grid.

It is recommended that combustion pumps should be a minimum five hp or three kW diesel or petrol-powered pump and should be shielded against bushfire attack.

B.4.4 STRATEGIC WATER SUPPLIES

Many local governments have a well-developed network of strategic water tanks for firefighting within their local government area. Given this, it is at the discretion of the local government to determine if the water supply within a locality is sufficient to cater for an increasing population when a subdivision is proposed. Local governments are encouraged to work with local emergency services to ensure the water supply needs for firefighting are understood.

Where a structure plan or subdivision proposes to create more than three but fewer than 24 lots, it is at the discretion of the local government whether it requires a strategic water tank or for each lot to be provided with a 10,000-litre tank.

A strategic water tank should preferably be located no more than 10 minutes from the farthest development site (20 minute turnaround time at a maximum). The turnaround time is the time it takes an emergency services vehicle to travel at legal road speeds from a lot to the water supply and back to the lot. Where a strategic water tank has been provided at the subdivision stage, the local government should consider whether the tank has the capacity to serve applications for development approval.

A landowner should enquire with their local government to determine whether a private water tank on their lot will be required.

When there is fragmented ownership of a structure plan area, or when staging of a subdivision is to occur and the local government has determined that a strategic water tank is required, then the first stage should include arrangements for the installation of a strategic water tank and the identification of land to be ceded. This should occur free of cost, without any payment or compensation by the Crown, as a Crown reserve for 'strategic water

supply for firefighting purposes' (if applicable). Where local planning scheme provisions provide for developer contributions for public infrastructure and the local government is supportive, then a cash-in-lieu arrangement may be established for the provision of a strategic water tank.

B.4.5 LOCATION OF WATER TANKS AND HYDRANTS

Surrounding vegetation should be considered when locating a water tank. Avoid locations where the tank will be situated underneath existing vegetation or where vegetation will grow against or overhang the tank, (**Figure 39**). Where a tank is on the bushfire hazard side of a building, sufficient shielding for the protection of firefighters should be provided. In addition to the tank location, the fitting should be positioned and/or shielded from the bushfire hazard to allow access by emergency services.

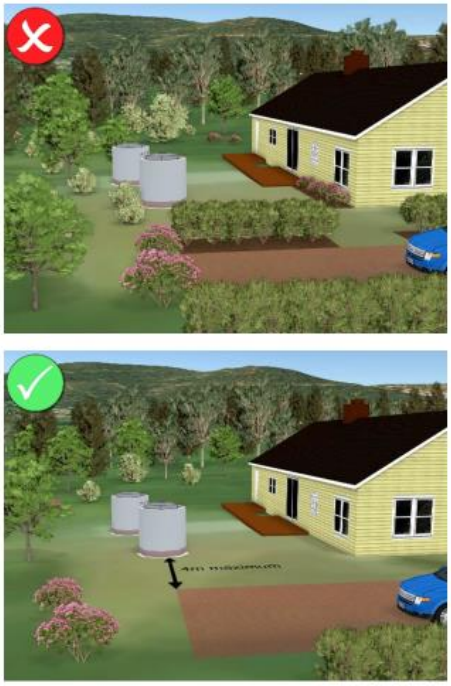
In areas serviced by reticulated water, where the distance from the public road to the farthest part of the habitable building is greater than 70 metres, emergency services vehicles will need to gain access within the property and be provided with a water supply for firefighting purposes. This is because access to reticulated water (fire hydrants) is not possible further than 70 metres, due to the length of the hose reel.

B.4.6 OUTCOMES BASED APPROACH

A dam, river or other source may be considered a firefighting water source for emergency services if it complies with **DFES guidelines for acceptable sources of water**, and it can be demonstrated that the water level will be maintained above the top of the highest fire brigade suction point.

Approval for the use of these types of water supplies is on a case-by-case basis and at the discretion of the decision-maker, in consultation with emergency services and local government.

Figure 39: A good and bad example of landscaping around a water tank



Environmental EME Report

Location	1805 Pechey Road, SWAN VIEW WA 6056		
Date	04/12/2024	**RFNSA No.**	6056051

How does this report work?

This report provides a summary of levels of radiofrequency (RF) electromagnetic energy (EME) around the wireless base station at 1805 Pechey Road, SWAN VIEW WA 6056. These levels have been calculated by Telstra using methodology developed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).
A document describing how to interpret this report is available at ARPANSA's website:
A Guide to the Environmental Report.

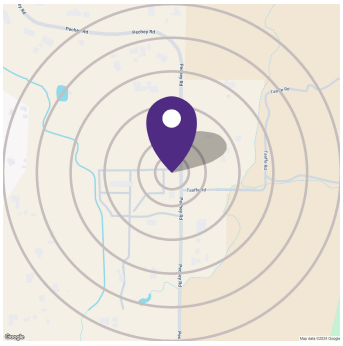
A snapshot of calculated EME levels at this site

There are currently no existing radio systems for this site.

The maximum EME level calculated for the **proposed** changes at this site is

2.03%

out of 100% of the public exposure limit, 163 m from the location.



EME levels with the proposed changes

Distance from the site	Percentage of the public exposure limit
0-50 m	1.42%
50-100 m	1.72%
100-200 m	2.03%
200-300 m	1.81%
300-400 m	0.93%
400-500 m	0.52%

For additional information please refer to the EME ARPANSA Report annexure for this site which can be found at *http://www.rfnsa.com.au/6056051*.

Radio systems at the site

This base station currently has equipment for transmitting the services listed under the existing configuration.
The proposal would modify the base station to include all the services listed under the proposed configuration.

	Existing		Proposed	
Carrier	**Systems**	**Configuration**	**Systems**	**Configuration**
Telstra			4G, 5G	NR3500 (proposed), LTE700 (proposed), NR850 (proposed), LTE1800 (proposed), LTE2100 (proposed), LTE2600 (proposed)

Issued by: Telstra, NAD (v1.0.200900.60177)
Environmental EME report (v12.4 Feb 2021)

Produced with RF-Map 2.1 (Build 3.3)

An in-depth look at calculated EME levels at this site

This table provides calculations of RF EME at different distances from the base station for emissions from existing equipment alone and for emissions from existing equipment and proposed equipment combined. All EME levels are relative to 1.5 m above ground and all distances from the site are in 360° circular bands.

	Existing configuration			Proposed configuration		
Distance from the site	Electric field (V/m)	Power density (mW/m²)	Percentage of the public exposure limit	Electric field (V/m)	Power density (mW/m²)	Percentage of the public exposure limit
0-50m				7.24	138.97	1.42%
50-100m				8.00	169.76	1.72%
100-200m				8.10	173.84	2.03%
200-300m				7.53	150.24	1.81%
300-400m				5.39	77.10	0.93%
400-500m				4.03	43.10	0.52%

Calculated EME levels at other areas of interest

This table contains calculations of the maximum EME levels at selected areas of interest, identified through consultation requirements of the Communications Alliance Ltd Deployment Code C564:2020 or other means. Calculations are performed over the indicated height range and include all existing and any proposed radio systems for this site.

Maximum cumulative EME level for the proposed configuration

Location	Height range	Electric field (V/m)	Power density (mW/m²)	Percentage of the public exposure limit
No locations identified				

Issued by: Telstra, NAD (v1.0.200900.60177)
Environmental EME report (v12.4 Feb 2021)

Produced with RF-Map 2.1 (Build 3.3)

SCHEDULE OF SUBMISSIONS -

	Submitter's Comments	Shire Officer Comments
1	Please consider painting the communication tower eucalyptus green or similar to blend in with the natural environment and the National Park. The painting would also disguise it from local residents, passing traffic and visitors to the National Park. The cost of painting to blend in with the natural surroundings is a burden however it could minimise future complaints and time spent responding to those questions. This future cost saving cannot be measured until after the tower is installed. Another consideration is a phone tower that is disguised as a tree. In closing I am pleased there will be a communications tower in the area as the choices for phone and internet are minimal.	Noted. Please refer to the Proposed Land Use and Potential Visual Impact sub-section in the report being presented to Council.
2	Prefer not to have these infrastructure projects in the national park.	The proposal will not be located within the National Park.
3	I would like to lodge my objection to proposed Telecommunication Infrastructure at 1805 Pechey Road, Swan View. I am a Mundaring Shire resident and frequent user of the John Forest National Park. I am concerned of the negative impacts the proposed cell tower would have on the natural environment, specifically the natural beauty of the area and West facing views from the very famous Eagle View walk trail. Further, I have been informed that this cell tower may impact on the migration and nesting of our regions famous black cockatoos and carnabys. If this is accurate, I believe it is completely unacceptable for a private telecommunications tower to displace our native and endangered native fauna. Thank you for hearing my concerns.	Noted Please refer to the Comment section of the report being presented to Council.
4	I object to the installation of a telecommunication tower at 1805 Pechey Road, Swan View.	Noted

5	Unnecessary development which will only cause harm to the surrounding residents, flora and fauna, especially the threatened cockatoos. It will completely destroy the beautiful natural bush land in the area.	Please refer to the Comment section of the report being presented to Council.
6	I object this because it will affect the natural fauna and flora. Is an eyesore for residents and a potential health risk.	Please refer to the Comment section in the report being presented to Council.
7	I would like to state my objection to the proposed tower on Pechey Road. This tower will affect the local habitat of animals including the migration path of the red tail cockatoos, it will be another eye sore for local residents and visitors to the area. The report states no radiation impact to the surrounding areas yet there are many scientific papers that tell a different story from similar towers. We already have enough around here, do not approve.	Please refer to the Comment section in the report being presented to Council.
8	I'd like to make my objection towards the Telecommunication Infrastructure Facility - 1805 Pechey Road, Swan View. While I appreciate and agree with the need for such infrastructure, being so close to a National Park and wildlife area makes it an unsuitable location. I'm sure there are more appropriate locations that could be found.	Noted
9	The impact of EMF & 5G on not only humans but non-human species needs to considered before building infrastructure like this. Placing a tower next to John Forrest National park could impact the wildlife.	Noted. Please refer to the Comment section in the report being presented to Council.
10	I think it's not fair on your local community to put a tower so close to residents, I think it should be reconsidered and put onto crown land away from people.	Noted
11	Absolutely no way should this to be here. My vote is 100% NO!!! The health risks this will have on our families being so close to our homes is outrageous. We may as well sell our houses! I am willing to keep fighting this. I cannot believe this is even an option. Absolutely not.	Noted. Please refer to the Comment section in the report being presented to Council.
12	ABSOLUTELY NO!!! if this tower goes up I will sell my house. I do not want my children living so close to something that is so toxic and harmful to their body not to mention an absolute eyesore to our beautiful John Forest National Park. NO NO NO TO THE TOWER!!!	Noted

13	My grandchildren live on Pechey road. It breaks my heart to think they would live so close to something that could kill them. The radiation from that tower being so close is disgusting. This part of the world is a happy quiet place. There is no need to put something so ridiculous in this area. my vote it NO	Noted
14	NO WAY. This proposal should not go ahead. Pechey Road is a lovely quiet street and there is absolutely no need for a tower to go there. How unhealthy that will be for the families around, and also the beautiful nature part of John Forest. You will kill everything it stands for by putting I tower there. I hope this does not pass. My vote is no.	Noted
15	No way! This tower should not be here. My vote is no. The Radiation this towel will have Will wipe out families in the years to come. Absolutely NO!!!	Noted. Please refer to the Comment section in the report being presented to Council.
16	I oppose the installation of the tower.	Noted
17	This is not required for this area. It has negative environmental impacts. Negative health side effects to the local community. Negative impact on flora and fauna.	Noted. Please refer to the Comment section in the report being presented to Council.
18	I object to the tower being given built. This is a natural environment. It has been proven in later years that satellite technology is far superior than the tower. John Forrest National Park is a tourist attraction attracting familes biking, hiking and bird watching, and wildlife watchers.	Noted. The proposal will not be located within the National Park.
19	Absolutely NO to the Tower. How on earth do they think this is a good idea close to a National Park. There's already too much damage done!!! Precious moments and it's a blessing to see Red Tailed Black Cockatoo's and Carnabys flying over our homes. We are witnessing over 20 years the decline of the amount of them so please don't go through with this disruptive act.	Noted. Please refer to the Comment section in the report being presented to Council.

20	100% against! It's a NO NO!!!!!!! In the 20 years we live here we have seen a huge decline in White Tailed and Red Tailed Black Cockatoos! Very sad and now this!!! Use Satellite instead.	Noted. Please refer to the Comment section of the report being presented to Council.
21	VOTING NO. I grew up on this street and now my brother owns our family home. We regularly visit and this would be a complete eye sore on a beautiful national park quiet road.	Noted
22	Please don't put this here. It's one of the nice quiet nature areas left around here. I grew up spending all my weekends at John Forest and my friends still there and have children growing up here and I'm concerned of the health implications.	Noted. Please refer to the Comment section in the report being presented to Council.
23	Absolutely not, don't want this near myself, friends or family.	Noted
24	I'd like to oppose the building of the telecom tower on Peachy Rd in Swan View. We've already got a main highway for airplanes, and basically the tower will add another minus - by way of an eyesore on the skyline. This would reduce the property value of many people within the area. Could this be suspended or moved to a location within a national park, similarly other electrical transmission towers are? Thank you for taking the time to read my concerns.	Noted. The potential impact on property values is not a matter the State Planning framework requires Council to have regard to when determining a development application.
25	I think it is a great idea, have always had poor communication mobile coverage in this area and with modern technology we are being left behind can't even get any signal on some days so hate to think if urgent ambulance or fire needed with no mobile coverage. Get with it people, all for it.	Noted
26	I strongly oppose the new phone tower to be built in this location.	Noted
27	We say no to the Proposed telecommunication infrastructure facility at 1805 Pechey Road Swan View.	Noted
28	This proposal is too close to existing homes.	Noted

29	I would like to OBJECT to the proposed telecommunication infrastructure at 1805 Pechey Rd, Swan View. 1) It's in the flight path and nesting areas for the Red Tailed Black Cockatoo and Carnabys, which are rare and threatened. 2) It's an eyesore and not in line with natural habitats and environment, right next to John Forrest National Park! We built our family home in a lesser developed area for the health and aesthetic benefits that it provides. We're away from ugly, outdated technology and facing Orange Route already. Leave us alone!	1) The *Airports (Protection of Airspace) Regulations 1996* prescribe airspace around airports for protection from activities that could pose a hazard to air navigation. No concerns were raised by Perth Airport's Planning Department during the advertising period. Please refer to the Comment section of the report being presented to Council. 2) Noted
30	I strongly object to the proposed telecommunications tower for the aforementioned location in Swan View. On top of health risks and environmental concerns, it is also an eyesore and does not fit/will destroy the protected nature of John Forrest National Park. These large towers are old technology that are utilised as the cheapest alternative, without any care from the owners, because it is not in their "backyard". Many appropriate alternatives exist like DAS (Distributed Antenna Systems) which are smaller, lower power, unobtrusive, and just as effective in achieving the goals of the larger tower. No decrease in efficacy without a stain on our precious landscape, and lower health risks due to their much lower power output. This is just one of several viable alternatives to a large eyesore of a tower stuck in the middle of our beautiful landscape. Please consider all of the above points, although there are many more (but I will keep this short), and understand the same outcomes are easily achieved, albeit at a different cost schedule for the owners. Make them pay with their money and effort, rather than making your residents pay with their health, their home, and their so-called protected landscape. Please don't let this be a part of ruining that environment due to laziness and cost saving, all for corporate greed.	Noted. Please refer to the Comment section in the report being presented to Council.

	This is our home, your Shire, and there are MULTIPLE unobtrusive alternatives that achieve the same or better outcome for connectivity.	
31	Having received fliers in my letterbox asking me to protest this tower, I would like to voice my support for it because of how poor mobile reception is in Jane Brook and Swan View. I would be all for this development - obviously taking into account making as little damage to the surrounding environment as possible.	Noted
32	I strongly object to this proposal. There are a number of reasons that is should not go ahead such as - health risks (such as impacts of EMR) - adverse visual impact -Disruption to wildlife -Disruption to flight path.	Noted. The *Airports (Protection of Airspace) Regulations 1996* prescribe airspace around airports for protection from activities that could pose a hazard to air navigation. No concerns were raised by Perth Airport's Planning Department during the advertising period. Please also refer to the Comment section of the report being presented to Council.
33	NO to the proposed development.	Noted
34	I do not wish to have this unnecessary eyesore, my current Mobile phone already has reception and don't need anything more, and my house internet is using satellite technology which is much faster than what this tower could ever offer.	Noted
35	A big no from me, Totally against this proposal, too close to my residence, unknown health risks for the community, unsightly, interferes with wildlife around the national park, what will be the benefit? Seems it's being done secretively, only found out about it thru flyers. Not very well communicated. So clarifying, I am strongly opposed to this!!	Noted. Refer to the External Consultation and Comment sections of the report being presented to Council.
36	I hereby object to the construction of the tower at 1805 Pechey Road, Swan View. It's construction in the area does not suit the area, and would only serve to reduce amenity, especially given the drive to protect and improve National Parks, including the upcoming Park Hub. With the prevalence of NBN in homes, and it being placed upon a boundary to the National Park, I'm not sure who it is supposed to serve?	Noted

37	I live on Pechey Rd and am one of the small number of Jane Brook residents impacted by the appalling phone reception in my location. I am often unable to complete a phone call on a mobile phone and often have to go outside to get enough reception to complete a call. I am also unable to get NBN - unless I subscribe to Skymustet or Star link. I fully support the building of the tower. Having basic telecommunication services in today's society is a basic necessity. The proposed tower will benefit people in the local community who currently have inadequate access to these basic services. The local environment and fauna are unlikely to be unduly affected by this proposal. I do not believe that this is about individuals wanting financial gain - but has been brought about by individuals who are beyond frustrated that they are unable to get basic phone or internet services - in a location that is 22km from a capital city. I fully support the proposal.	Noted
38	Another eyesore next to JF NP. Plus, no doubt a disruption to Carnabys and Red tailed black cockatoo's.	Noted. Please refer to the Comment section in the report being presented to Council.
39	Why do we want this so close to residents areas. It not good for public health.	Noted. Please refer to the Comment section in the report being presented to Council.
40	We say NO to the development of this tower in our community. We find it unnecessary and distructive to health and endangered wildlife. Please reconsider and find alternative options for your needs.	Noted. Please refer to the Comment section in the report being presented to Council.
41	I would oppose this proposal due to the visual impact and potential health risks.	Noted. Please refer to the Comment section in the report being presented to Council.
42	Not suitable for the semi rural surroundings and adjacent national park.	Noted
43	Please do not go ahead with this due to health risks and an eye sore not to mention nesting areas Etc.	Noted. Please refer to the Comment section in the report being presented to Council.

44	I agree with the installation of the tower.	Noted
45	This tower will be of great benefit to the community of Swan View and Jane Brook. There are far too many signal black spots around the area and this will address those. In short, this will be a beneficial piece of infrastructure for the community.	Noted
46	Strongly object to this tower in our area This is a health hazard and we didn't build in Bennett Springs 25 years ago when we originally built in Jane Brook because of these telecommunication towers and we chose Jane Brook because there wasn't any towers in this area or surrounding These are unknown health risks of prolonged exposure to low levels of radiation emitted from these towers An eyesore & not in line with natural habitats and environment next to John Forrest National Park Its in the flight path and nesting areas for the Red Tailed Black Cockatoo and Carnabys that are migratory rare and threatened Satellite technology supercedes towers , so why are you still building them?	Noted. Please refer to the Comment section in the report being presented to Council.
47	I oppose the tower being built and stating I say no to this being built as a resident here.	Noted
48	I don't want that to be build in healthy clean environment where I choose to leave now I want my self and kids and grandkids to be safe and away from this unhealthy health risk telecommunication infrastructure facility . I do not want that to happened.	Noted. Please refer to the Comment section in the report being presented to Council.
49	No! No!No! It's very health risk.	Noted. Please refer to the Comment section in the report being presented to Council.
50	No do not approve.	Noted
51	We are writing to object to the proposed telecommunications tower project. It will be an eyesore for our beautiful area and will potentially negatively affect the local ecology. There are also unknown negative effects from long term exposure that concern our family and community.	Noted. Please refer to the Comment section in the report being presented to Council.

52	Against building the tower on Pechey Road.	Noted
53	Please do not put up this monstrosity right in the heart of nature. We do not want it disturbing vital wild life at the edge of a national park. This area is so beautiful so because it has retained its link to nature. Residents do not want this!!!	Noted. Please refer to the Comment section of the report being presented to Council.
54	We STRONGLY OBJECT to the proposed telecommunications tower on Pechey Road Swan View due to health risks, low radiation is still radiation, disrupted flight paths & nesting areas of the black cockatoo. It will also be an eyesore and not in line with natural habitats and environments surrounding the John Forrest national park.	Noted. Please refer to the Comment section in the report being presented to Council.
55	Can you confirm which carrier has submitted this application i.e. Telstra, Optus or other.	The applicant has confirmed that Telstra has advised Waveconn will be locating on this facility. The Shire advised the submitter of this during the advertising period.
56	Given the current state of 5G reception in the local area, I think this is a great project to help increase the coverage in the area, increasing the safety of those in the area by giving reliable access to mobile telephony.	Noted
57	I am opposed to the construction and implementation of the tower.	Noted
58	Another tower is NOT required in this area! I'm writing on behalf of 6 family members who live in close proximity to this proposed tower site. We have sufficient mobile coverage with the existing infrastructure & the negative impact & risks involved on the residents & environment for the financial gain of another corporate entity is NOT acceptable. We do NOT agree or consent to another tower in our suburb & would appreciate the Shire heeding the concerns of local residents. Thank you.	Noted
59	I and my partner are house owners in Swan View and we both are against the building of this infrastructure due to the disruption of wildlife, the visual aspect and no money going back into our area.	Noted. Please refer to the Comment section in the report being presented to Council.

60	I have no objection to a telecommunication tower being built at the above address I would welcome it as we have very poor mobile service where we live.	Noted
61	I wish to advise that I do not support the opposition to this proposal given the known difficulties with mobile phone communication in this area as the demand for improvement has been going on for many years so a proposal of this nature can only be a positive. The reasons given for the opposition would seem to be very flimsy as the proposed location is quite sparsely populated and People's health risks would seem far greater to this type of exposure in the everyday life through work or shopping centre etc where this equipment is prolific. The argue that it would be an eyesore also does not seem to hold up as you drive up Toodyay road there is already an NBN tower on the fringe of the national park and you have to look closely to find it. As for being in the flight path and the impact on the Carnabys yes it is true however the proposed location will have no impact on the park vegetation nor should it require much ground clearing as there is little natural vegetation on the block and the height of the pole will be lower than any similar infrastructure in the area so no impact on any flight paths. Lastly yes satellite technology will supersede this type of communication but how long will residents wait to have reliable services before such technology is in place for all users.	Noted. Please refer to the Comment section in the report being presented to Council.
62	I strongly object to the tower construction. They are not in keeping with the environment we love, living so close to the JFNP.	Noted
63	I would like to object to the proposed construction of the mobile phone tower. It will detract from the amenity of the adjacent national park. It will blot on the landscape when viewed from the Swan View tunnel walk. It will disrupt the local fauna including black cockatoos. There are health risks for surrounding families with growing children. There are numerous other places that a tower can be put to service the reception in the area. Why so low. The gains from a new tower in that position would be minimal and would not be worth the construction. Most people are on satellite and cable NBN for everything except a call.	Noted. Please refer to the Comment section in the report being presented to Council.

64	I'm sick of terrible coverage in the area, there is next to no telstra, optus or vodafone coverage at my house, even outside. More infrastructure like this is required and I am looking forward to this proceeding and will be angry if it doesn't go ahead as I have seen some baseless fear mongering going on and thats unnecessary.	Noted
65	I would like to put forward my support to see this proposed development to proceed. We are currently in a dead zone where we barely get phone reception. My partner struggles to receive work calls due to this.	Noted
66	As a long-term resident, I fully support the proposed telecommunications tower. The current communication infrastructure in the area is severely lacking, with many homes, including my own, experiencing inadequate or even nonexistent service. I believe the tower will significantly enhance connectivity, improving both internet access and cellular reception. Furthermore, this improvement will likely increase the area's desirability by providing residents with more reliable communication options, ultimately benefiting both current and future residents.	Noted
67	As a person who frequents the Jane Brook creek line I support the development of the tower. As there is currently very little to no mobile coverage by the creek line it would give peace of mind to us to know that if anything were to happen we can call for help.	Noted
68	I am fully object and are completely against this proposal for the telecommunication Infrastructure on Pechey Rd. Please please please do not go ahead with this. Living close by this would make me consider moving to another area. It is too close to houses therefore making it unsafe for the residents nearby. We have a young toddler and I do not want them to be so closely exposed to this. There is already a proposed phone tower on 336 Dalgety Road, we do not need another. Thank you for your consideration in this matter.	Noted. Please refer to the Comment section in the report being presented to Council.
69	We currently have zero phone coverage at this address. We can only make and receive calls using wifi calling. If there is a power outage We are completely disconnected. I completely support this development.	Noted

70	The health of those living near this structure concerns us.	Noted. Please refer to the Comment section in the report being presented to Council.
71	A big NO!! Please don't go ahead with this my friend and her children live next door and this is not good for them.	Noted
72	We have family on the same road and often take walks and bike rides, this would be an eye sore and the unknown health issues are of concern	Noted. Please refer to the Comment section in the report being presented to Council.
73	I do not support the building of the tower in this area. It affects the individuals living in that area and should be built somewhere else.	Noted
74	I would like to comment on this project as it will directly impact on my family, mainly my children as they frequent my sisters property located on Taffy Road, off Pechey Road in Swan View. There are multiple concerns for health and safety and we request that you decline the approval for this tower to be erected. There should also be consideration for its close proximity the national park being an environmental issue. Consideration should be made for it to be located at a higher location in the landscape that it not located nearby to residents, and this would provide better value for the tower company due to better reception accross a broader network. These towers should not be allowed to be located on private property as this is a commercial enterprise, and should be located on commercial land, or un-allocated land not designated for residential use. This goes against planning protocols for mixing Commercial and residential operations. It will also generate more vehicular traffic in the form of maintenance operators, trucks and pedestrian traffic from servicemen. Health Concerns There are a number of high risk health concerns relating to Mobile Towers. Refer to the following links: https://ehtrust.org/health-effects-of-cell-towers-near-homes-and-schools/ https://ehtrust.org/cell-towers-and-cell-antennae/compilation-of-research-studies-on-cell-tower-radiation-and-health/ https://pubmed.ncbi.nlm.nih.gov/35843283/ https://pubmed.ncbi.nlm.nih.gov/30526242/ Examples of public health issues identified from the above studies state that there are a number of illnesses humans can suffer from after the installation of these	Noted. Considering the nature of the proposal, it is unlikely to result in a significant increase in traffic volumes. The EME report advertised did not include a map which relates to a different area and/or site. Please refer to the External Consultation and Comment sections of the report being presented to Council.

	communication towers: Radiofrequency sickness A review of studies found that base station antennas can cause radiofrequency sickness in people living near them. Cancer Studies have shown an increased incidence of cancer near cell phone transmitter stations Changes in biochemical parameters Studies have shown that base station antennas can cause changes in biochemical parameters in people living near them. Changes in brain patterns Studies have shown that EMFs can cause changes in brain patterns. European Parliament requested a research report “Health Impact of 5G” which was released in July 2021 and concluded that commonly used RFR frequencies (450 to 6000 MHz) are probably carcinogenic for humans and clearly affect male fertility with possible adverse effects on the development of embryos, fetuses and newborns. High exposure to RF-EMF produced by mobile phone base station towers was associated with delayed fine and gross motor skills, spatial working memory, and attention in school adolescents compared to students who were exposed to low RF-EMF. There are a number of environmental considerations to be made. There is a population of Wedge Tailed Eagles that live in the John Forrest National Park not far from the proposed location, populations of Black Tailed Cockatoos, and the fact that it will be located close to a waterway. The reports: The EME report shows a map that does not reflect the area that the tower is proposed. This seems to be a made up report or is incorrect for the application. The roads on the map do not exist in this area. There has been very little public notification of this tower, and insufficient consideration has been made as to the impacts this tower will have on the environment, residents, and the safety of the public. The location next to a busy public road will also cause safety concerns for traffic incidents when service vehicles are accessing the facility. Looking forward to your reply on this matter.	
75	We do not want tower on Peachey Road.	Noted
76	No to the Tower Peachey Road	Noted

77	A Clear "No" to this proposal. My reasons are: -impact on native flora and fauna as is located just across the road from a national park, ecosystem hotspot for multiple birds any many native animals. - unsightly 30metre high tower in the middle of a semi rural location! Would you like it in your front paddock? - electromagnetic waves are untested and it is unknown the long term impact on growing children's brain I note 100- 200metres is in the peak location of waves as tested. I am a paediatric and maternal child health nurse and this concerns me as my nephews and neices live just 100 meters from the proposed tower. Please reconsider this crazy proposal, it is not the right location for a development such as this. It is driven by greed and convenience and will benefit only the landholders who are being paid to have it there!	Noted. Please refer to the Comment section in the report being presented to Council.
78	Saying no to this tower being built so close to homes	Noted
79	I strongly oppose the telecomunication tower being erected on pechey rd. I feel this would be ignorate to the welbeing of the residents there.	Noted
80	I don't want the tower installed in the area suggested as it's the wrong location too close to the park and residents and a concern to their health. Their is a family of five who live next door with young children.	Noted. Please refer to the Comment section in the report being presented to Council.
81	Please move it away from my friends home and family. They are real country kids and play outside everyday. Can you provide 100% proof no damage will befall any of them?	Noted. Please refer to the Comment section in the report being presented to Council.
82	Please note we formally reject the telecommunication infrastructure at 1805 Pechey Road due to the following reasons; 1. There are unknown health risk of prolonged exposure from radiation from the tower. Our neighbours and ourselves have young kids we do not want to expose to this type of radiation. 2. It is an eyesore and is not in line with natural habitats and environment next to John Forrest National Park.	Noted. The submitter is advised that this facility is not being proposed by the Shire. It has received a development application which it has an obligation to consider under the State and Local planning framework. Please refer to the Comment section in the report being presented to Council.

	3. It will be in the flight path and nesting areas for the Red Tailed Black Cockatoo and Carnaby's that are migratory, rare and threatened. 4. Satellite technology supersedes towers. So why are they building them. Services such as Starlink supersede towers. It is a waste of council and ratepayers funds to spend money on this.	
83	Please note we formally reject the telecommunication infrastructure at 1805 Pechey Road due to the following reasons; 1. There are unknown health risk of prolonged exposure from radiation from the tower. Our neighbours and ourselves have young kids we do not want to expose to this type of radiation. 2. It is an eyesore and is not in line with natural habitats and environment next to John Forrest National Park. 3. It will be in the flight path and nesting areas for the Red Tailed Black Cockatoo and Carnaby's that are migratory, rare and threatened. 4. Satellite technology supersedes towers. So why are they building them. Services such as Starlink supersede towers. It is a waste of council and ratepayers funds to spend money on this.	Noted. Please refer to the Comment section in the report being presented to Council.
84	I have a strong objection against the telecommunication infrastructure on Pechey Road.	Noted
85	No to the tower, peachy road is one of the most sort after real-estate in Swan View with its beautiful big properties each house put the tower somewhere else.	Noted
86	I am AGAINST this tower being built on Pechey Rd.	Noted
87	No to any of this infrastructure It causes health issues and disturbance to our flora and fauna.	Noted. Please refer to the Comment section in the report being presented to Council.

88	Thank you for speaking with me this morning and to understand the reasons why we strictly object to the above proposal being installed at this location. During the call I have ask for a Environmental Impact Assessment for the above proposal and an accurate EME report of this area and where it was conducted. The link on your project document library does not show this information and or the correct map location of the tested area for EME. I have also recently been speaking with the department of biodiversity and conservation regarding their knowledge of this proposal where the location address is neighbouring the John Forrest National Park (JFNP) which is an 'A' class reserve. Concerns about this proposed installation location are that the JFNP is environmentally important as a natural area providing a refuge for fauna and flora. It contains species of significance, threatened species that will be directly adversely affected by the proposed tower through EM electromagnetic fields. Wildlife is unprotected, including within the safety margins of existing guidelines. This is also an aboriginal historic location in the surrounding area and the placement of a 30m tower will directly impede on the visual and cultural significance of the area. Particular concern is radio frequencies emitted from cell towers can and do impact flora and fauna along with humans and particularly children. Research indicates EMF has effects on insect navigation, bird migration and daily travel patterns, plant growth and overall ecosystem health. This has particularly been studied where these towers have been placed in close proximity to natural conservation areas just like the JFNP. We have been a resident of Pechey road for over 40 years (we are directly across the road - 140 metres from proposed tower installation location)	Noted. The EME report advertised did not include a map which relates to a different area and/or site. Please refer to the External Consultation and Comment sections of the report being presented to Council. Shire Officer's gave the submitter the opportunity to discuss their concerns in person with its Planning and Environment Officers, however, no such meeting ended up being held.

	We have particular concerns of the exposure of Radio Magnetic Frequency of this tower for our 4 young children and it being so close to our residence and 24 hours a day. We also have concerns for the Forest Red-tailed Black Cockatoo (*Calyptorhynchus banksii naso*) and the Carnaby's black cockatoo (Calyptorhynchus latirostris) that frequently fry to and from their adjacent nesting sites into the JFNP where their observed flight path is directly in line where the tower is proposed to be installed. The installation of this tower will directly affect these Cockatoos and other bird species as well, if a tower is installed. This will need to be part of an environmental impact assessment, and a biodiversity impact report conducted and provided to all concerned for the proposal at this location. The JFNP management plan principals aim is to conserve its environmental and cultural significance. The location of this proposed telco tower some 200m away from a Class A reserve where the installation of a 30m tower adjacent will be compromising the fundamental principles of this plan and is not fitting as a suitable location.	
89	I am writing to formally object to the proposed erection of a Telecommunication Infrastructure - 1805 Pechey Road, Swan View, which is approximately 50 meters from my residence and directly opposite John Forrest National Park. I have significant concerns regarding the social, environmental, and potentially indigenous implications of this development, and I urge you to reconsider the chosen location. Firstly, the visual impact of this cell tower would be substantial. Its proximity to both residential properties and a national park raises serious concerns about its aesthetic intrusion on the landscape. The tower would be a prominent and incongruous feature, significantly diminishing the visual amenity of the area and potentially impacting property values. National parks are designated areas of natural beauty and conservation, and the presence of a cell tower directly opposite, within meters, would be a blight	Noted. Please refer to the Comment section in the report being presented to Council.

	on the landscape, detracting from the visitors experience that access the National Park from the Taffe Road and potentially impact tourism. Secondly, I have concerns about the potential health effects of Radio Frequency (RF) emissions from the tower. While I understand there are differing views on the subject, the precautionary principle should be applied of not less than 300 meters from residential dwellings, particularly given the proximity of the tower to the nearest residential dwellings and areas is under 25 meters. This location is also frequented by many visitors, such hikers, bike riders bush walkers, bird watchers etc. I request access to the full RF study conducted for this proposed location as I am sure that several other potential sites/locations would have been identified as part of this process. Whilst a very scanty Electromagnetic Energy Report (EME) was provided in help to justify and understand the predicted emission levels and their potential impact on the surrounding environment and population. The report has failed to identify other locations that I can only assume were intentionally removed. Thirdly, the proposed location raises concerns about the potential impact on the local environment. Construction and operation of the tower could disrupt local flora and fauna, and there is a risk of disturbing potential indigenous cultural heritage sites. The area is known as a breeding and nesting habitat for the Forest Red-Tailed Black Cockatoo, “Listed Vulnerable: Schedule 1 - Western Australian Wildlife Conservation Act”. And “Vulnerable: under Federal Environmental Protection and Biodiversity Conservation Act”. And also, the Carnaby’s Cockatoo Listed Endangered: Schedule 1 - Western Australian Wildlife Conservation Act”. And “Endangered: under Federal Environmental Protection and Biodiversity Conservation Act”. This alone should be enough to warrant a full environmental and ecological study into the impact and suitability of the proposed location, however I am simply requesting that a comprehensive environmental and cultural heritage assessment be conducted before any further action is taken. Furthermore, I believe that the selection of this location appears to prioritise a self-serving, rapacious individual’s personal motive rather than the greater good for the community in addition to convenience and cost-effectiveness for the contractor over the social and environmental well-being of the local community and the preservation of our natural heritage. I urge the proponents and the Coordinator of Strategic Planning for the Shire and of	

	this development to explore alternative locations that would minimise the visual and environmental impact. Surely, with adequate effort, a more suitable location can be found that balances the need for improved communication infrastructure with the responsibility to protect our environment and community well-being. I understand the increasing demand for 4G and 5G infrastructure. However, this need should not come at the expense of our community's quality of life and the preservation of our natural environment. I strongly urge you to review the proposed location for this cell tower and consider relocating it to a less impactful site.	
90	Great idea. We're at the risk of becoming a mobile telecommunications backwater in Jane Brook, and there are parts of the suburb where you cannot get mobile reception - which is unacceptable in this day and age. This tower should have been built years ago, before the population of Jane Brook began to grow more, but it's great that it's now being considered. Even if this proposal is rejected, please do not give up the fight and see if there is another location which would help service the area more. It's an essential part of society in 2025 and beyond.	Noted
91	I am strongly in favour of this. Mobile reception in the area is shocking.	Noted
92	Please build the tower on Pechey Rd, our mobile reception is abysmal in Jane brook, and if there was a fire nearby, we could not depend on our mobiles for updates on when to leave.	Noted
93	This tower is an absolute necessity. No matter where it is located in the suburb it will offend someone, but the current telecoms coverage is substandard and the sooner additional infrastructure is put in the better - I've been waiting for over 10 years for an improved signal.	Noted

94	I am in favour of the transmission tower being located on the proposed site on Pechey Road. The mobile coverage in Jane Brook is abysmal. My understanding is that a tower at that location will improve mobile coverage for this area. Given our now heavy reliance on mobiles for banking, work and communication the construction of a new tower which will improve coverage is needed.	Noted
95	It's a excellent idea to impromptu coverage I'm happy for it.	Noted
96	I think the proposed location of the new tower on Peachy Road is a fantastic idea and much needed.	Noted
97	I have lived in Jane brook for many years and trying to run an earthworks business from there has been a nightmare. Constantly dropping out and not getting calls through when these cals have been a necessity to my next day's work has been a great inconvenience. I have made multiple calls to telstra and Optus but it falls on deaf ears. Please definitely consider this tower.	Noted
98	I positively support this proposal. Current coverage is dangerous and needs urgent attention to rectify.	Noted
99	As a long time resident in Jane Brook with terrible mobile phone reception where we live, our community association has been lobbying for better mobile phone coverage in our area for over 10 years. This is much needed infrastructure for the hundreds that have put up with bad reception over the years. I think that should outweigh the small few that don't want this tower. The scare mongering pamphlets that have been distributed amongst the residents should also be investigated. I am also a Mundaring rate payer, so I hope this submission is taken into account.	Noted
100	I spend a lot of time at a location in Jane Brook . Would be awesome to have service improved.	Noted

101	The installation of a Telecommuncation Tower to service the residents of Jane Brook is long overdue. At my residence I am unable to receive or send text messages most of the day and I'm forced to use Wi-fi calling to make and receive phone calls. If there was an emergency situation in Jane Brook the lack of coverage could create a life threatening situation. I support the installation of the infrastructure at this location.	Noted
102	I would like to register my unqualified support for the proposed telecommunication infrastructure facility. We have lived in Jane Brook for 10 years and the mobile coverage for all 3 major carriers has been non-existent to appalling all of this time. We need to walk outside our home to make / receive calls depending on the weather or available coverage which is ridiculous in the current times. Mobile coverage in the metro area is a basic household and business requirement especially in a significant fire zone where we live. We would support this proposal and urge to Shire to approve it and action the tower as soon as possible.	Noted
103	We have lived in Jane Brook since 2012 and have always had terrible mobile phone coverage. We have been limited to using Telstra as a network provider, which increases expenses, as other telcos have even less or no coverage. If a tradesperson or similar comes to work on my property I have to allow them to connect to my wifi in order for them to use their mobile phone if they use a provider other than Telstra. I would be happy for anything at all possible to be done to improve mobile phone coverage in the Jane Brook area.	Noted
104	I am all for having the new tower on Pechey Road to improve the issue we've had for 25 years in the area of bad mobile phone reception.	Noted
105	i support the installation as i have limited phone reception at my house. the tower would be great in gaining that reception and make it way easier going forward.	Noted

106	I write this submission on behalf of the Jane Brook Community Association. As President of the Assocation we have engage with the relevant stakeholders over many years to resolve the lack of phone reception coverage in Jane Brook. We have previously surveyed our residents and 142 people responded citing issues with the phone coverage at their residence. We have emailed the residents who responded and advised of the application for the infrastructure as part of this submission. The full committee of the Jane Brook Community Association is in favour of the installation of the Telecommunication Infrastructure.	Noted
107	This is a long overdue improvement in our communications network. I heartily approve the tower.	Noted
108	Yes I agree to the telecommunications tower to go ahead as the service is beyond Poor in and around Jane Brook. I have lived here for 13 yrs and find the lack of service very frustrating and disappointing.	Noted
109	Please approve this project. There is no down sides to improved coverage and literally anyone against it is too stupid to warrant listening to their opinions.	Noted
110	Brilliant idea. Have only recently moved to Jane Brook for previous owners and a lot of locals agree the reception is poor! We travelled Aus and had better reception on the Nullarbor. Crazy there's not a closer tower!	Noted
111	I'd like to see mobile phone coverage improved.	Noted
112	This is a must, coverage has been poor for the last 10 years at least. Don't listen to the tin foil hat parade. This is well overdue.	Noted
113	This is an incredible project and would be valuable to our community! Look forward to this going ahead.	Noted
114	I am in favor of building the telecommunications tower on Pechey Road in Swan View. Reception at our house is terrible.	Noted

115	This structure would be a major improvement to the area. As a stay at home mum to two kids, who owns a business that works from home and my husband works fifo, reception that actually works would be fantastic. I miss calls and can't make calls when walking the streets with my kids or going for a run. This is extremely unsafe as if something happens there is no way to call for help. I think this would be a major win for the Jane brook area.	Noted
116	Good day, I have lived in Jane Brook for more than 14 years and we have seen many changes, the current mobile coverage is still patchy, When I take a call, I cannot move, otherwise my call will drop out. We need this improvement to service which the new tower would provide.	Noted
117	I fully support this project going ahead and is desperately needed for this area. My daughter has a condition where constant monitoring is necessary via mobile phone coverage. This tower will significantly would improve our ability as a family to monitor her condition. Also if her situation becomes life threatening I don't want her life compromised by a lack of mobile phone coverage. Please ensure for the health and safety of the community that this project proceeds.	Noted
118	This project is needed for the area of Jane Brook and I look forward to it being completed. My family lives in Jane Brook. My daughter has a condition where constant monitoring is necessary via mobile phone coverage. This tower will significantly would improve our ability as a family to monitor her condition. Also if her situation becomes life threatening I don't want her life compromised by a lack of mobile phone coverage. Please ensure for the health and safety of the community that this project proceeds.	Noted
119	Please, please, please go ahead with this telecommunications infrastructure build. It's my understanding this will greatly improve the reception in Jane Brook. At the moment, it's almost non existent. Thanks	Noted
120	I support this development as it will improve the mobile reception in the area.	Noted

121	I fully support this proposal as limited mobile and internet is a major problem in Jane Brook. This affects my ability to work from home. I believe better coverage will also assist in emergency bush fire situations/notifications to Jane Brook and surrounds residents. I endorse the location and plans for this tower.	Noted
122	To whom it may concern, I have absolutely no objections to this proposed telecommunications tower. My only suggestion is maybe that it should be built further back from the road to allay peoples concerns & for aesthetic purposes as it will be a bit of an eyesore. Asides from that, it's a great proposal which will bring great benefits for better coverage in the Jane Brook & surrounding areas.	Noted
123	No objection to the build, just a suggestion to move back from the road a short distance for better visual outcome.	Noted
124	I would like to see this go ahead.	Noted
125	I support the tower as no phone coverage in my street.	Noted
126	This tower is very much needed by this community and looking forward to it being installed and operational.	Noted
127	I support this idea. Society today is dependent on mobile devices for a range of things involving cellular data transfer. With the change in technology home land lines are becoming more and more obsolete. Every resident within Jane Brook and its surrounds will have a cellular data orientated device which this tower will benefit everyone. Not to mention the reduction in reliance for home internet and wifi services, which become obsolete in the event of power outages which can often occur, rendering communication for support in the event of an emergency near impossible.	Noted
128	I support this proposal as we are in a fire risk zone and not having reliable phone coverage is a safety risk.	Noted

129	As a close resident i have no objection to this tower,our phone service is very patchy as is and if this tower will improve phone service i am all for it.	Noted
130	Hello, I think this will be a fantastic upgrade to our local area. this really holds us back in terms of directions and being isolated souring unplanned power outages. if during an unplanned outage or fire Emergancy which power is removed. we cannot use the cellular to check for critical updates or call for help if required. This cell tower is certainly a step in the right direction! Thank you	Noted
131	I fully support the installation of the Telecommunication infrastructure at Pechey Road, Swan View as this would provide my family with a reasonable mobile reception which, for last ten years, has been sadly lacking.	Noted
132	I am in support of a new mobile phone tower to improve service across the area more broadly. We are in Middle Swan and rely on mobile phone coverage as we can't have a landline. Often when there are big events with thousands of people coming to the area (ie winery concert) we cannot get a connection to make a call on our mobiles, which, in the event of an emergency is not acceptable. I hope that this infrastructure will also include data services so that streaming services can also be more stable and have a better connection, rather than constantly dropping out as is the case now. Please support this application.	Noted
133	I fully endorse this project as I have struggled with very poor mobile reception for 11 years.	Noted
134	Since 2013, we have lived in the suburb of Jane Brook and have limited mobile reception. We have spent a significant amount of money setting up antennas, different mobile providers and phone models, and nothing has been successful. Mobile coverage is important for both of our jobs, and we have often missed important calls and emergency situations due to the lack of coverage. We have advocated for a closer mobile tower, and will keep fighting for one for the suburb.	Noted

135	I wholeheartedly support this proposal.	Noted
136	I would like to voice my support for the above. We have lived in Jane Brook for 5 years and our mobile signal is terrible. It frequently drops out and when you find somewhere in the house it works you have to remember not to move. I am the only child of elderly parents and they can't always contact me first time if they need me. Please go ahead with this proposal. Thank you	Noted
137	Should have been done long ago, when power goes out that is it no communication and it's worse for the elderly when there is no communication.	Noted
138	There is. NO phone signal in JaneBrook? What happens when there is an emergency!!! SORT IT OUT	Noted
139	I am in support of the new tower. The mobile reception at my house is hit and miss. Don't bother trying to use your phone internet unless on house wifi as it does not have enough signal to use.	Noted
140	I would like to add my support to the proposed Telecommunication Infrastructure at 1805 Pechey Road, Swan View. I have lived in the area for the past 30 years and it has always been a concern to me about how poor the mobile network has been. Under the previous mobile network, we were advised it would be better under the 5G network, that has not been the case. you often see people standing outside their homes looking for a better reception. I have elderly parents, and the mobile network can be place them at risk. The area is prone to bushfires, missing bush walkers, crime or vehicular accidents. To call an emergency service on a mobile is difficult and could lead to those services being delayed putting people at risk. For the safety of all members of the community this application should be supported.	Noted

141	We have limited and sporadic mobile coverage and rely on internet calls. The issue being that with when there is no power this does not work and calls and internet are limited on the network. This is not a good scenario if there is an emergency such as fire (of whichbthe area is prone to.Having the tower installed and better coverage means that in the event of a power outage during an emergency or not,.communications will be more reliable creating a higher level of safety as well as convenience for residents in the area. Ido not believe that this will have a detrimental effect on environment or aesthetics of the area.	Noted
142	This tower is long overdue to rectify poor signal in the Jane Brook area.	Noted
143	Phone reception in Jane Brook is notoriously awful so my family and I heartily welcome the construction of a new phone tower to improve the mobile infrastructure. Thank you.	Noted
144	I am fully supportive of this application. I currently rent out a house on Cupania Ct in Jane Brook, I am planning to move back into this property in the next couple years. I previously lived on the property from 2011 to 2023 and never had Mobile phone coverage so in the event that power went out I had no access to emergency services as my wifi disconnected. This is unacceptable in 2025, particularly where the house has been deemed to be in a high risk fire zone due to adjacent forest near the brook. I assume a lot of houses in jane brook are also deemed to be in a high risk fire zones. It is also difficult to rent a house within the metro area with no mobile coverage in the 21st century.	Noted
145	I think it's looooong overdue. To be 5 minutes outside of Midland and not get any signal in my home is ridiculous. Especially if there is a power outage and no internet services are available. Mobile phone signal in such a populated area should never be an issue. I definitely support it 100%	Noted

146	I strongly agree to have the telecommunications infrastructure due to having extremely limited phone service. We can not make calls using our mobiles unless it is through wifi and even this can have its problems. I have lived here for nearly 20 years and it is not good enough when I have been to third world countries and out in the desert in SA and had better reception.	Noted
147	This is excellent. About time. The phone reception in jane brook is crap. The sooner this is installed the better.	Noted
148	Would love the tower approved	Noted
149	I support the proposal. We need better phone reception in Jane Brook.	Noted
150	I would like to submit my strong support for the telecommunication tower being considered for installation on Pechey Rd, Swan View. I live in Jane Brook, and as I am sure you are aware most of the suburb has very limited phone signal. At my house I have no phone signal at all, and rely on wi-fi calling to run my business. My actual main concern however is safety as there is no back up in the case of a power outage, which is a scary thought. I also have had internet issues several times in the last three years, and can't even call my provider to get it sorted out! In this day and age it is unacceptable that a metropolitan suburb does not have mobile coverage.	Noted
151	I wish to lodge my support to any improvements of phone coverage in Jane Brook. We had to call an ambulance for my aged mum in the middle of the night and I had to stand on my front lawn to maintain phone contact, my mum had a fall in the back bedroom.	Noted
152	I support this proposal Telecommunications are poor so any increase would be very welcome	Noted
153	Would like a new tower to improve our coverage. As the coverage around here isn't good.	Noted

154	Please go ahead with this!! we have barely a bar of signal where we live and when power outages occur or emergencys where our Wifi is out we are hopeless and have no way to get help or use our phones!!!!	Noted
155	To connect to reception in my jane brook house I have to stand on the curb side of my next door neighbours driveway and I only get 1-2 bars of 4G connection.	Noted
156	Telecommunication services need to be improved in Jane Brook. We have lived in Jane Brook for over 20 years and have always struggled with mobile reception. This is extremely important for us with a son who has a medical condition where we may require emergency assistance. This is a challenge and concern when the is a power outage as communication is limited and/or unstable. If there is no alternative location for the tower, we support this proposal, as it is essential fot us to have the ability to finally have access a stable communication network, providing us with some peace of mind when we may need to rely on it.	Noted
157	This would be a very welcomed as solving the problem of limited phone service in this area. As a resident of Jane Brook, I am often having phone calls interrupted or dropping out due to poor coverage. I strongly support this proposal.	Noted
158	This development is most welcome, been in the area 24 years now and the mobile coverage is, or should I say abysmal. We are living in the 21st century and not the Dark ages, this is welcome news, not only for communication but also medical emergencies and in case of bush fires. Communication is the key to our world at present and if anybody objects to this development they should be asked, do they have a mobile phone and do they use the internet? Well done Shire of Mundaring, great news, cannot wait for decent mobile reception.	Noted
159	I wish to support the proposed comms tower on Pechey road. This infrastructure is much needed for the suburb of Jane Brook. I look forward to seeing the proposal go ahead. Thanks.	Noted

160	As a person who works from home and rely on phone coverage, i welcome the news of this development and can't wait until its functional!	Noted
161	We need this phone tower!!! It will make my life a lot easier when I need to do work at home. And it's really hard when you are at the park and you need to call someone, you simply can't!!	Noted
162	Hello, a telecommunications tower is required to improved the poor reception in Jane Brook. I'm unable to work from home due to Optus having ZERO coverage. I connect through wifi calling but even then it continues to drop out. I also require it as my daughter catches the bus and needs to be able to contact me and she cannot do this when there is no coverage and no WIFI available when away from home. It should have been done a long time ago but I suppose people will always object. I do not object to this proposal.	Noted
163	As a resident of Jane Brook for over 20 years it has been frustrating to not be able to use our mobile phones and now we don't have a land line it is dangerous if anything affects the power or internet. Please let this tower go ahead for the people of our suburbs peace on mind.	Noted
164	Please consider this submission for the telecommunications infrastructure - 1805 Pechey Road, Swan View proposal. Please note that I am generally supportive of the proposal which is imperative to the roll out of appropriate mobile coverage in the area. Please ensure appropriate public safety and environmental protections are appropriately considered in the development and construction of the project.	Noted
165	I agree to this as we need better reception	Noted
166	Submitting a request for a phone tower to better the reception in Jane Brook. 3 occasions I have had to call the ambulance from my drive way as there is not enough reception to do so in areas of our block.	Noted
167	The mobile phone tower will be appreciated by us. Thankyou	Noted

168	The mobile tower would be appreciated. Thankyou	Noted
169	Hi, I understand the need for the tower but can the location of it be reviewed? I believe Jane Brook would be a better location as they benefit far more from the tower than those in swan view. Thank you.	Noted
170	We don't need Telecommunication Infrastructure - 1805 Pechey Road, Swan View and it's of no benefit to the area. We don't know what the health risks of prolonged exposure to low levels of radiation emitted from the tower. It's also an eyesore and is not in line with natural habitats and environment next to John Forrest National Park! Build it somewhere else.	Noted. Please refer to the Comment section in the report being presented to Council.
171	Build it	Noted
172	We definitely need more in the area always on calls and they drop out if there's no power it's a danger as there's no service.	Noted
173	I support the proposal for a new tower on Pechey Road.	Noted
174	We have lived in Jane Brook for 21 years and phone coverage is terrible. We need to have better coverage especially in an emergency. As I have a heart condition we have had to keep our phone landline still.	Noted
175	I am contacting you in support of the proposed telecommunications infrastructure. It has been my experience when calling 000during an emergency I had to go outside in time of distress to get a phone signal. I have concerns about being able to call emergency services should the power go out and there is no wifi assist to be able to make a call. I have also experienced not being able to call my internet provider to troubleshoot internet issues as there is no adequate signal and no internet available. Trades cannot get a signal for their mobile eftpos machines. Navigation maps drop out and my shopping has been delivered to the wrong address. It is incredibly frustrating to deal with these issues and the tower would resolve these, and other issues that have arisen with not having reception. Thank you.	Noted

176	I sincerely hope that the Shire of Mundaring approves the installation of the telecommunication tower on Pechey Road, Swan View. I have lived in Jane Brook for 22 years and would love to see an improvement in our mobile reception.	Noted
177	We have horrible phone reception in this area of Jane Brook. It would not only be very beneficial as a working teacher, but also for connectivity of friends and family who come to visit near the hills.	Noted
178	I support the construction of the tower, the reception in Jane Brook is terrible and it drops out all the time when you drove on Petchy Road.	Noted
179	Definately yes to a tower. We have been struggling for coverage improvement for nearly twenty years.	Noted
180	Against this 100% - find a different location.	Noted
181	This project needs to happen. There is a safety issue with access to phone reception and contacting an ambulance in this area. This has happened twice to my son and my wife couldnt call 000 because of poor coverage.	Noted
182	We need this extremely bad as we get no reception in our house.	Noted
183	My parents live in Jane brook and have never had mobile reception in over 20 years living there. My wife also runs a business in Jane brook amd mobile reception is very much hit and miss. For the older generation that live in Jane brook this can only make them feel safer especially when power goes out.	Noted
184	After suffering with almost non existent mobile service for the past 26 years, we would welcome the shire's investment in telecommunication infrastructure which would help to improve the service for all residents.	Noted

185	Please put this tower in, no reception in this day and age is ridiculous. When power outages happen we have no way of calling for help as no reception or power for wifi.	Noted
186	I fully support the proposal for the new telecommunications tower. Mobile reception is terrible at our house and this is needed, especially in times when the power goes out. When there is no power, we have to drive to another suburb to be able to make a phone call or access the internet.	Noted
187	This would be great I only get one bar on my phone if I am lucky in the house. You have to stay in one spot or the call will drop out. When walking around the area the phone gets no reception in many areas.	Noted
188	We support this project and plead for assistance. We had had numerous 000 phone calls drop out, the current level of phone service cannot be relied upon which is terrifying when we have children with medical issues.	Noted
189	I fully support this proposal given the current inadequate coverage for mobile devices in the Jane Brook area.	Noted
190	After living in Jane Brook for nearly 20 years, the service in Jane Brook is extremely poor. The current base stations in Swan View and Red Hill are too distant to provide effective coverage. Installing a new tower closer proximity to our suburb would definately benefit all residents in Jane Brook and the surrounding area, especially as the suburb has and continues to grow. It is suprising that something has not been done sooner!!	Noted
191	Please god yes. Our mobile reception in Jane Brook is terrible.	Noted
192	Disagree with the location - the unsightly nature of the pole in such a beautiful location an area I frequently visit close to the heritage trail.	Noted. Please refer to the Comment section in the report being presented to Council.

193	I am writing in support of the Telecommunication Infrastructure Facility - 1805 Pechey Road, Swan View. I have 1bar at best when I am at home and am worried that should my WIFI go down for any reason I would be unable to connect with emergency services should there be a fire or other emergency. It has also hindered my ability to work from home when there has been wifi outages. Your support in improving communications in this area would be greatly appreciated.	Noted
194	I wish to provide my support for the proposed tower. I have lived at my current address for 22 years struggling with mobile coverage all that time. I have to walk out onto the road to send texts and have unbroken calls. The towers do not present any health risks and the better coverage will allow people with poor health to have medical alert and alarms which use the mobile network to be covered. Please allow the development to proceed.	Noted
195	I have been in more remote areas and had better mobile reception than here in Suburbia, Now there are no normal landlines and everything is reliant on mobile service & WiFi both of which are absolutely near on non existent ,we can't call emergency services, I can't be contacted in a family emergency as no reception. Even delivery drivers,users & people using Google maps can't find us as there is no phone coverage . We need this tower or should we be using homing pigeons?? We shouldn't have to leave our home to get mobile service.	Noted
196	I hereby submit my endorsement for the proposed telecommunication facility installation in Pechey Road in Janebrook. Thank you	Noted
197	Please approve this.	Noted
198	Please approve this.	Noted
199	Hello, Our household endorses the proposal for the new telecommunications tower at 1805 Pechey Road.	Noted

200	I support the installation of a new tower for telecommunications. I have lived in the area and had to utilise a telstra landline due to the poor signal quality in the area.	Noted
201	Hello, only a submission to say that I am happy with an initiative that will improve the mobile coverage in the area.	Noted
202	Hello I am writing to you re the mobile service at Jane Brook, we have lived in the area for 26 years and we cannot make a mobile call or even send a text sometimes. We would welcome a phone tower in our area.	Noted
203	We have been a resident for 23 years and have been running a business for this long and the internet and phone coverage is a joke. Absolutely put a tower up please life would be soooo much better.	Noted
204	We need better communication. A new tower would be great.	Noted
205	Yes I want the mobile tower.	Noted
206	We are in full support of this tower going in as Jane Brook is very restricted in regards to phone coverage and has been for a long time. We have many elderly neighbours who would gain peace of mind knowing they have better coverage.	Noted
207	This is a great idea and I fully support it. We have to have a land line at our house as the phone reception is horrendous no matter what provider you are with. There is one spot where the mobile coverage is ok and that is on the very front of our driveway. Not very private or safe for the 1 woman and 2 young girls I have that live at my house. Even then the coverage drops in and out and you have to call multiple times after the phone drops out mid conversation. This is vital for the residence of the area you save money (will no longer need a land line) and be able to communicate with others in todays modern world.	Noted

208	I am writing to express my support for proposed tecommunications infrastructure as outlined above. Having been a resident of Jane Brook since 1998,this is a timely upgrade, as we have had (and continur to have) appalling mobile telephone coverage at our address.	Noted
209	Yes, we need the new tower in Jane Brook as the reception is terrible.	Noted
210	I support the tower.	Noted
211	Yes I agree.	Noted
212	I would like for this Tower to be built so I can be able to do my tafe studies easily without having to wait for ages for the internet to load up pages. Thanks	Noted
213	In response to the perposal to install a tower for telecommunication service. Im all for it as the lack of serveice is dangerouse for an aging population in this area as an allied health provider. The inability to make a phone call from home is incredibly dangerous. My surrounding neighbours are mostly elderly and no one has the ability to phone out. In addition working from home becomes increasingly difficult due to not being able to call or get a good reliable service with the internet or phone service. Fire safety in regards to being able to call for aid in a safe time frame becomes near impossible. also the reliability for medical become dangerous in the john Forrest reserve dude to the low signal. It is an increasingly populare area for outdoor activitys and the risk of injuries and sankes is high. Safety and reliability is so important and this area needs it. Thank you for your time.	Noted
214	Please increase telecomms in jane brook.	Noted
215	No tower, no way stick it in Jane Brook.	Noted
216	I have lived in Jane Brook for 23 yrs. This would be very handy especially when you work from home. Please consider to go ahead with this project. Thank you	Noted

217	No Tower No Way. Stick it in Jane Brook they're the ones that get all the positive we get all the negatives.	Noted
218	I am formally writing to advise the shire that I am against the construction of a telecommunication tower in pechey road. This tower poses a significant impact on the local environment and wildlife, additionally comes with potential health risks posed to human life. Please investigate alternative locations or push for telecommunications to find alternatives such as satellite.	Noted. Please refer to the Comment section in the report being presented to Council.
219	I am writing to express my concerns regarding the proposed installation of a telecommunication tower in our community. While I fully understand the importance of enhancing communication infrastructure, I believe that the location and implications of this specific tower warrant thorough consideration. Firstly, the proposed site is in close proximity to residential areas. The potential impact on residents, particularly children and elderly community members, is a pressing issue. Numerous studies have raised concerns about the health implications of living near telecommunication towers, including potential risks associated with radiation exposure. It is crucial that we prioritize the well-being of our community members. Additionally, the visual impact of such a tower could alter the character of our neighborhood. The aesthetics of our community play a significant role in maintaining property values, and many residents have shared their apprehensions about a structure of this nature affecting the overall ambiance of our surroundings. I respectfully urge you to reconsider this proposal and explore alternative locations that may better serve the community's needs without compromising health or quality of life.	Noted. Please refer to the Comment section in the report being presented to Council.
220	I am reaching out to share my concerns regarding the proposed installation of a telecommunication tower in our community. While I understand the need for improved infrastructure, I believe it's important to carefully consider the potential impact on our neighborhood. Firstly, the tower's presence could negatively affect the aesthetic appeal of our community. Many residents, including myself, appreciate the natural beauty and character of our surroundings, and a large tower may disrupt this visual harmony, potentially leading to a decline in property values. Additionally, there are	Noted. Please refer to the Comment section in the report being presented to Council.

	ongoing concerns about potential health risks associated with prolonged exposure to electromagnetic fields emitted by such towers. While research is still evolving, many community members, myself included, remain apprehensive about possible long-term effects, particularly on children, who are more vulnerable to environmental factors. Furthermore, community engagement is essential in decisions of this scale. Many residents feel that their perspectives have not been adequately considered in the planning process. Open discussions and transparent communication are crucial to ensuring that all voices are heard and that the best decision is made for our community. Thank you for taking the time to consider these concerns.	
221	No to the tower. Eye sore.	Noted. Please refer to the Comment section in the report being presented to Council.
222	I'm 10000% supportive of this if it improves 5g/4g service in the area. During power outages or local internet outages the current infrastructure is overloaded and data traffic on phones no longer flows.	Noted
223	No Tower No Way.	Noted
224	I am writing to formally object to the proposed telecommunication infrastructure facility at 1805 Pechey Road, Swan View, due to concerns over potential health risks from RF radiation, negative impacts on visual amenity and property values, and its close proximity to residential homes and community spaces. The 30m monopole and associated equipment will disrupt the local landscape and may pose long-term health risks, especially for vulnerable populations. Additionally, there has been insufficient community consultation regarding this development. I urge the Shire of Mundaring to reject this application and explore alternative locations that do not compromise the well-being of local residents.	Noted. Please refer to the Comment section in the report being presented to Council.

225	Long overdue. The inability to make and recieve phone calls from my property in 2025 is absurd and compromises my ability to communicate with loved ones and conduct business from home. There is no health impact to the community and any aesthetic change to the area is insignificant. Additionally, there are many examples around the world of how such towers can be disguised to look like trees to further minimise any visual impact. There is no reason not to push ahead with this tower. Please endorse this facility.	Noted
226	Hi, I definitely support the phone tower as I have no reception at my home unless it's via WiFi. I have insufficient signal in my yard and shed to receive calls, and sometimes texts. My security system keeps dropping out despite getting a special antenna, and I'm concerned that when walking around the neighbourhood if I see an emergency, I will not be able to contact emergency services.	Noted
227	Hi I am building in Jane Brook as it has national parks. I am concerned about the native animals and the long term effects on our children in the area.	Noted. Please refer to the Comment section in the report being presented to Council.
228	I am very much in favour of the tower to be constructed in Pechey Road, Swan View.	Noted
229	I am in favour of the telecommunication tower at 1805 Pechey Road, Swan View.	Noted
230	I am for the infrastructure as it is good for the area. Poor signal affects the area in emergency situations like fires etc.	Noted
231	We have needed this for a very long time, for as long as I remember we have not had any signal in my area of Jane Brook, which is a detriment to my work and also a risk when there is an emergency or power outage. The tower would be of great value, benefit and utility to all those in the suburb and greater shire area. Please do not let the conspiracy theorists convince you otherwise in installing this tower. Thank you.	Noted

232	Why is this being considered near the national park and an area of natural bush. What an eyesore. Not in line with the aesthetic of the area. I have lived in the area my whole life and have dealt with the spotty reception. Would that than this. Voting No.	Noted. Please refer to the Comment section in the report being presented to Council.
233	We say no to the proposed telecommunications tower at 1805 Pechey Road Swan View.	Noted
234	Please note I support the installation of the telecommunication tower which is proposed. I live on Pechey Road and experience terrible, intermittent phone coverage. I look forward to enhanced coverage once the tower is built and in service.	Noted
235	I agree with the installation of the tower. I have lived Jane Brook since 1994 in two different locations. Both have very poor mobile reception. some I have to almost onto our o make phone calls. This not fun in 40 plus heat or rain. I have had many heated debates with various network suppliers. Please let this project go ahead.	Noted
236	I support the Telecommunications Infrastructure on Peachey Rd, Swan Veiw. After 20 years of no phone coverage can only see this as a great addition resource for Jane Brook residents.	Noted
237	As a resident and rate payer of the Shire of Mundaring, I strongly object to the proposed construction of the Telecommunication Infrastructure Facility at 1805 Pechey Road, Swan View. This location presents numerous detrimental impacts on the surrounding environment, community, and heritage, making it entirely unsuitable for such a development. My objections are detailed below: **1. Proximity to Residential Properties:** The proposed site is alarmingly close to residential properties, including my own, which is a mere 100 meters away. This proximity raises serious concerns about potential health risks associated with long-term exposure to electromagnetic emissions (EME) and radio frequency (RF) radiation. While proponents may cite safety guidelines, the potential for long-term health effects, particularly for	Noted. The following comments are provided in response to the matters raised by the submitter: With regard to points 1 to 6, 8 to 10, 13 and 15 please refer to the Comment section of the report being presented to Council. 7 – Who potentially benefits the most from having such a facility is not a matter the Shire and Council are required to have regard to when determining a development application in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations).

	vulnerable individuals, remains a significant concern. Furthermore, the visual intrusion of a telecommunications tower so close to homes will negatively impact property values and the overall amenity of the neighbourhood. **2. Proximity to Roadway:** The proposed site's proximity to the road poses safety risks. Construction and maintenance activities, including the movement of heavy machinery, will create potential hazards for both motorists and other users. **3. Proximity to John Forrest National Park:** The proposed site's proximity to the John Forrest National Park which is an A-Class Reserve is a major concern. The park is a vital ecological asset, providing habitat for diverse flora and fauna. The construction and operation of the telecommunications facility will inevitably have a detrimental impact on the park's ecosystem. Noise pollution, light pollution, the glare from the galvanised metal and the physical presence of the structure will disturb wildlife and disrupt natural processes. The clearing of vegetation required for the facility will further fragment the parks habitat, impacting its long-term health and integrity. **4. Incompatibility with the Natural Environment:** The proposed structure is fundamentally incompatible with the natural beauty and character of the surrounding area. The Swan View area is valued for its scenic landscapes and bushland setting. Erecting a large, industrial-looking telecommunications tower will create a jarring visual intrusion, detracting from the aesthetic appeal of the area and diminishing the enjoyment of residents and visitors. The structure will be a stark contrast to the natural environment, negatively impacting the landscape's visual integrity. **5. Visual Imposition and Landscape Blight:** The visual impact of the proposed facility cannot be overstated. The tower will be a dominant feature in the landscape, visible from a wide area. This visual imposition constitutes a significant blight on the surrounding environment, diminishing the scenic and heritage value of the area and impacting the quality of life for residents/rate payers.	11 - Who potentially benefits the most from having such a facility is not a matter the Shire and Council are required to have regard to when determining a development application in accordance with the LPS Regulations. As outlined under the External Consultation section of the report being presented to Council, the proposal was required to be advertised to all properties within a 300m distance of the subject site, which therefore included Jane Brook. The Shire and Council is required to have due regard to all submissions received as per the LPS Regulations, regardless of who the submitter is. 12 - Who potentially benefits the most financially from having such a facility is not a matter the Shire and Council are required to have regard to when determining a development application in accordance with the LPS Regulations. 14 – Please refer to the External Consultation section of the report being presented to Council in relation to how the proposal was advertised by the Shire.

	6. Concerns Regarding EME and RF Emissions: The dangers of EME and RF emissions, especially with a facility located within 200 meters of residential areas, cannot be ignored. While industry standards exist, the long-term health effects of continuous exposure to these emissions are still subject to debate. We the residents have legitimate concerns about the potential health risks, including increased risk of certain cancers, neurological problems, and other health issues. A precautionary approach should be taken, prioritising the health and well-being of our children and the community over the perceived benefits of the facility. The lack of comprehensive, independent, and publicly available studies on the long-term effects of such close proximity to telecommunications towers further fuels these concerns. Factcheck: The World Health Organization has not made a determination that cell towers are safe. **7. Benefit to the City of Swan, Burden on the Shire of Mundaring:** It is highly concerning that this facility, primarily intended to benefit residents of the neighbouring City of Swan, is being imposed upon the Shire of Mundaring. This demonstrates a total disregard for the local community and a lack of equitable distribution of infrastructure burdens. The Shire of Mundaring residents will bear the negative impacts of the facility, including visual blight, potential health risks, and environmental damage, while the benefits largely accrue to residents of another local government area. This is fundamentally unfair and unjust. The City of Swan should identify a suitable location within its own boundaries to accommodate this infrastructure. Why not Highland Range Park for the benefit of the Jane Brook residents? **8. Disruption to Flora and Fauna, Particularly Endangered Species:** The proposed site is known to be a nesting and breeding area for the “vulnerable” Red-tailed Black Cockatoo and the endangered Carnaby's Black Cockatoo. The construction and operation of the facility will inevitably disrupt these valuable species, potentially impacting their breeding success and longterm survival. Clearing vegetation, noise pollution, and the presence of the structure will all contribute to habitat destruction and fragmentation, further threatening these already vulnerable populations. A thorough ecological assessment, including consultation with relevant	

	experts and community groups, is absolutely essential before any development proceeds. **9. Inadequate Site Selection Process:** The selection of this particular site raises serious questions about the thoroughness and objectivity of the site selection process. It appears that insufficient effort has been made to identify alternative locations that would minimise the negative impacts on the environment and the community. A more comprehensive and transparent site selection process is required, one that genuinely considers the concerns of local residents and prioritises the protection of the environment and heritage. **10. Impact on a Heritage-Listed Cottage:** The proposed site is less than 25 meters away from a heritage-listed cottage. The construction of the facility, including the removal of trees, will negatively impact the setting and historical significance of this heritage asset. The visual intrusion of the tower will detract from the cottage's historical character and diminish its heritage value. Appropriate measures must be taken to protect this heritage asset, including exploring 3 alternative locations that would not pose such a significant threat. Possibly at the back of the nominated property where its visual intrusion and aesthetic degradation are minimised. **11. Concerns Regarding Jane Brook Community Association Inc. Involvement:** The involvement of the Jane brook Community Association, in this matter is perplexing and concerning. Jane brook is located within the City of Swan, while the proposed site is in the Shire of Mundaring. The Association's advocacy for this location, which disproportionately impacts Mundaring residents while primarily benefiting Swan residents, raises questions about his motivations and the transparency of the decision-making process. This further reinforces the perception that the concerns of the directly impacted residents are being disregarded. Note the "Jane brook Community Association" Facebook post!	

Jane Brook Mobile Coverage Issues

Hi [redacted]

As a resident of Jane Brook, you're likely aware of the limited mobile phone coverage throughout the suburb. The JBCA has been advocating for years to address this issue, and we're pleased to announce that plans are now before the Mundaring Shire for the installation of a telecommunications tower on Pechey Road in Swan View. This new tower is expected to significantly improve coverage across Jane Brook.

The current base stations in Swan View and Red Hill are too distant to provide effective coverage. However, the new tower's location, as shown on the map below, will enhance service due to its closer proximity to our suburb.

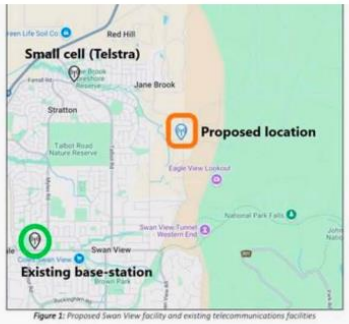


Figure 1: Proposed Swan View facility and existing telecommunications facilities

We've been informed that the Shire has received numerous objections. If you'd like to see mobile coverage improved, it's crucial that you submit a brief '**Submission**' on the Engage Mundaring website, which can be found at the bottom right of the page here:

Shire of Mundaring | Telecommunication Infrastructure Facility - 1805 Pechey Road, Swan View

Submissions close at 4pm this Friday the 7th February so prompt action is essential. All relevant documents related to the application are available on the Shire's website.

Kind regards
Mathew Merson
President
Jane Brook Community Association Inc

12. Financial Incentive for Landowner: The fact that the landowner stands to gain a substantial financial benefit (approximately $15,000 per year) from hosting the facility raises concerns about potential conflicts of interest. This financial incentive may be driving the decision to locate the facility on this particular site, regardless of the negative impacts on the surrounding community and environment. This self-serving motivation further undermines the credibility of the site selection process.

13. State Planning Policy 5.2 - Telecommunications Infrastructure: I believe this development is not in line with the State Planning Policy 5.2 - Telecommunications Infrastructure, and I urge you to reject the application.

	State Planning Policy 5.2 aims to balance the need for effective telecommunications with the community's interest in protecting the visual character of local areas. While I understand the importance of reliable telecommunications, the proposed facility at this location appears to contravene the policy's objectives. Specifically, I am concerned that the proposal fails to adequately address the objectives of the policy: • Facilitate the provision of telecommunications infrastructure in an efficient and environmentally responsible manner to meet community needs • Manage the environmental, cultural heritage, visual and social impacts of telecommunications infrastructure • Ensure that telecommunications infrastructure is included in relevant planning processes as essential infrastructure for business, personal and emergency reasons • Promote a consistent approach in the preparation, assessment and determination of planning decisions for telecommunications infrastructure. I believe the proposed facility at 1805 Pechey Road, Swan View, prioritises the provision of telecommunications infrastructure without giving due consideration to the visual amenity and character of the local community, area and adjacent National Park which is a key principle of SPP 5.2. Therefore, I strongly urge you to reject this application and encourage the applicant to explore alternative locations. **14. Lack of Transparency and Community Consultation:** The lack of transparency surrounding this project is deeply troubling. Residents have not been adequately consulted, and crucial reports, including ecological and environmental impact assessments, social impact assessments, indigenous heritage assessments, and health impact studies, have not been made publicly available. These reports are essential for residents to fully understand the potential impacts of the facility and to make informed submissions. The proponents must be required to conduct these studies and make them publicly available before any further consideration of the project.	

	15. Alternative Solutions: Telstra Repeaters: The claim that the facility is necessary to address phone reception issues is questionable. I have a Telstra repeater at my house which provides more than adequate phone coverage. Maybe the residents of Jane Brook should try this instead of complaining. Stationary repeaters can effectively improve coverage without the need for a large, intrusive tower. Exploring these alternative solutions should be prioritised before resorting to such a detrimental development. **Conclusion:** The proposed telecommunication infrastructure facility at 1805 Pechey Road, Swan View, presents numerous unacceptable negative impacts on the surrounding environment, community, and heritage. The proximity to residential properties, the John Forrest National Park, a heritage-listed cottage, and the presence of endangered species make this location entirely unsuitable. The lack of transparency, inadequate site selection process, and the potential for conflicts of interest further undermine the project's credibility. I urge the Shire, the Councillors and any other relevant authorities to reject this proposal and to prioritise the well-being of the community and the protection of the environment. The need for improved telecommunications infrastructure should not come at the expense of the health, amenity, and environmental integrity of the Shire of Mundaring. A more appropriate and less impactful solution must be found.	
238	We submit our opposition to the proposed telecommunication structure at 1805 Pechey Road, Swan View. 1. We have family, including 4 young grandchildren living at XXXX Pechey Road and neighbours ither side who have a total of 5 young children. 2. We have grave concerns for the health of anyone living close to these towers as we know there is a lot of radiation coming from them, and who knows how they maybe impacted with unknown health issues. Don't we already have enough exposure to radiation as it is.	Noted. Please be advised that any future upgrades to the infrastructure will need to comply with the requirements applicable at the time of it being proposed. The potential impact the proposal may have on property values is not a matter Council is required to have regard to when determining such applications in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.

	3. The family has lived at the property for over 4 decades in peace and tranquility. 4. Distance from the proposed site location is approximately 150m. This is well within the so called 'safe limit' of electromagnetic wave energy (EME) guidelines. 5. Would the tower not be better located at Red Hill transfer station away from residential/rural properties. 6. Bird life at John Forrest National Park will also be affected due to nesting areas in the vicinity, it is a breeding ground and flight path for the endangered red-tailed cockatoos and the critically endangered Carnaby cockatoos. 7. We already have too much exposure to radiation as it is without this huge tower at 1805 Pechey Road, Swan View, which is proposed to be erected. 8. It is a 5G tower to be constructed but what about in the future 6G, 7G, 8G and SO on even more radiation. 9. Cancer is on the increase, ask yourself why. 10. Not only the radiation but the unsightliness of the tower so close to the road and the possibility of it devaluating properties around the ugly construction. 11. Please vote no.	Please refer to the Comment section in the report being presented to Council in relation to the other matters raised.
239	We submit our opposition to the proposed telecommunication structure at 1805 Pechey Road, Swan View. 1. We have family, including 4 young grandchildren living at XXXX Pechey Road and neighbours ither side who have a total of 5 young children. 2. We have grave concerns for the health of anyone living close to these towers as we know there is a lot of radiation coming from them, and who knows how they maybe impacted with unknown health issues. Don't we already have enough exposure to radiation as it is. 3. The family has lived at the property for over 4 decades in peace and tranquility.	Noted. Please be advised that any future upgrades to the infrastructure will need to comply with the requirements applicable at the time of it being proposed. The potential impact the proposal may have on property values is not a matter Council is required to have regard to when determining such applications in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*. Please refer to the Comment section in the report being presented to Council in relation to the other matters raised.

	4. Distance from the proposed site location is approximately 150m. This is well within the so called 'safe limit' of electromagnetic wave energy (EME) guidelines. 5. Would the tower not be better located at Red Hill transfer station away from residential/rural properties. 6. Bird life at John Forrest National Park will also be affected due to nesting areas in the vicinity, it is a breeding ground and flight path for the endangered red-tailed cockatoos and the critically endangered Carnaby cockatoos. 7. We already have too much exposure to radiation as it is without this huge tower at 1805 Pechey Road, Swan View, which is proposed to be erected. 8. It is a 5G tower to be constructed but what about in the future 6G, 7G, 8G and SO on even more radiation. 9. Cancer is on the increase, ask yourself why. 10. Not only the radiation but the unsightliness of the tower so close to the road and the possibility of it devaluating properties around the ugly construction. 11. Please vote no.	
240	I am writing this submission to support the proposed infrastructure as set out above, this communications tower will have a profound effect on the mobile coverage in the Jane Brook area, particularly the southeast boundary area. With the recent advent of fibre to the houses in this area the ability to maintain a wired landline has been lost. Whilst the significant improvement in internet access is a welcome outcome it has come at a cost with regards to other forms of communication. During the recent power outages in the Jane Brook area on the 7 October 2024 and again on 14 December 2024 residents had no ability to make a "000" call in the case of an emergency. As it currently stands many calls made on mobile phones from this area are via "wireless calling" through the internet, with no power this access is lost. It is inconceivable that in this day and age in a suburb this close to a CBD all access to emergency services is lost in such a case as outlined above.	Noted

	It should also be noted that due to the poor mobile coverage in this area, even the simple process of completing an online transaction such as paying a tradesmen or taxi becomes an issue. On many occasions residents are either forced to pay cash which can be an issue, or wander up and down the street seeking a mobile connection. Not a particularly ideal situation when FIFO employees are arriving home late at night and simply wish to see their family after a long roster. More recently the eastern side of Jane Brook lost all connection to the internet due to fibre optic cable damage. The acknowledgement of this issue and the allocation of appropriate resources by the fibre installer necessitated the undersigned to drive down to Darling Ridge shopping centre to make a number phone calls to the vendor. During this five-day period all communications were effectively lost with no internet/email or wireless calling. Therefore, for the record I fully support the installation of this tower, for some residents in the Jane Brook area this work cannot be completed quick enough, in order to ensure that adequate mobile coverage is maintained at all times.	
241	We definitely DO NOT want this tower to be built here. It will impact the surrounding area for animals and us who live around the Jane Brook area. There is NO need for this tower at all. This will also impact everyone's health with the amount of radiation and wifi waves around.	Noted. Please refer to the Comment section in the report being presented to Council.
242	A telecommunications tower for Jane Brook has been needed and requested since we built in 1996.	
243	I wish to voice the following concerns about the proposal to build a telecommunications facility at 1805 Pechey Road, Swan View. Firstly, radio frequency (RF) radiation is considered a new form of environmental pollution with detrimental effects on people, including children. People living in this vicinity would be at risk of harm. Published peer-reviewed science has linked cell tower radiation to harmful effects.	Noted. The potential impact the proposal may have on property values is not a matter Council is required to have regard to when determining such applications in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*. Please refer to the Comment section in the report being presented to Council in relation to the other matters raised.

	I quote the following: 1 “documented in scientific research include increased cancer risk, cellular stress, headaches, sleep issues, genetic damage, changes to the reproductive system, memory deficits, and impacts to the nervous system.” “children are more vulnerable to RF radiation as they absorb it deeper into their brains and bodies. Even if the radiation absorption were the same as in adults, the effects in children can be far more serious. A child’s developing brain and organ systems are more sensitive to environmental stressors.” 2 “results showed that children exposed to electromagnetic radiations from antennae of telecom masts located close to residential and basic school premises suffered memory loss, dizziness and nose bleeding, while the adults (staff and parents/guardians) suffered fatigue, stress, muscles pains and aches, eye symptoms (such as burning sensations), digestive disorders, sleep disturbance, facial pricking, rashes and ear/nose/throat symptoms. 3 “prolonged exposure to radiofrequency radiation (RFR) from mobile towers may pose health risks such as neurological effects, cancer, and reproductive issues.” 4 “In the current circumstances, it seems that the scientific experts in the field are very clear about the serious problems we are facing and have expressed this through important appeals (Blank et al., 2015; Hardell and Nyberg, 2020). However, the media, the responsible organizations (World Health Organization, 2015) and the governments are not transmitting this crucial information to the population, who remain uninformed. For these reasons, the current situation will probably end in a crisis” !! 5 “Most politicians and other decision-makers using guidelines for exposure to radiofrequency (RF) radiation seem to ignore the risks to human health and the environment. Researchers have studied cell towers and cell tower radiation for decades. The majority of research studies have found harmful effects.	

	However, industry and industry-funded scientific groups dismiss these studies. Some reasons can be because of investment bias and monetary pay off, some because the prolonged and cumulative effects of non thermal biological effects of RFR exposure have not been sufficiently studied. A good reason for local body government to support further research and take a conservative and cautious approach to the installation of a facility in Swan View. References: 1 https://ehtrust.org/health-effects-of-cell-towers-near-homes-and-schools/#:~:text=RF%20radiation%20is%20considered%20a,impacts%20to%20the%20nervous%20system. 2 Researchgate.net 3 Oncquest laboratories 4" Evidence for a health risk by RF on humans living around mobile phone base stations: From radiofrequency sickness to cancer "A. Balmori 5 "Environmental Research, Volume 214, Part 2, November 2022, 113851 Health risks from radiofrequency radiation, including 5G, should be pmc.ncbi.nlm.nih.gov/articles/PMC7405337/" Secondly, there is a negative impact on the environment for the following reasons - A significant disruption to the birdlife in this area. This includes the Black Cockatoo and Carnaby which fly and nest in this area. - The risk to the ecosystem with studies showing alterations to the flight paths and productivity of flying insects and animals. "The most important and thorough peer reviewed article to date on environmental effects of wireless radiofrequency radiation was published in 2021 and deserves a full read. This has been followed by other	

	publications, as well as an eye opening 2023 legal and policy webinar on wireless radiation and wildlife …. The comprehensive 3 part review by Levitt, Lai and Manville (2021) provides a wealth of scientific information, connecting the scientific dots of radiofrequency radiation (RFR) harm to all flora and fauna…. the authors answer many puzzling questions about this complex subject that combines biology, ecology, technology and physics. A shorter summary article was published in 2022 titled, Low-level EMF effects on wildlife and plants: What research tells us about an ecosystem approach. The authors warn, "It is time to recognize ambient EMF as a novel form of pollution and develop rules at regulatory agencies that designate air as 'habitat' so EMF can be regulated like other pollutants." Public Employees for Environmental Responsibility (PEER) has weighed in as well with comments in 2017 and 2022 on the rewriting of policies on cell tower placement in public land and National parks. Reference: https://pubmed.ncbi.nlm.nih.gov/34047144/#:~:text=2022%20Mar%2028.-,Effects%20of%20non%2Dionizing%20electromagnetic%20fields%20on%20flora%20and%20fauna%2C%20part,3,-Affiliations https://mdsafetech.org/2021/07/19/wildlife-and-biodiversity-a-disappearing-act-by-cell-towers-on-land-and-in-space/ Thirdly, - A significant visual impact which, considering the raw, native beauty of the adjoining John Forrest National Park, would be an enormous and detrimental eyesore. It is also a poor choice in regard to Mundaring Shire policy around supporting natural habitats and environmental beauty and safety. - The effects of high winds (which are frequent and common in this area) on the tower which may expose the residents to noise pollution. - The risk of lightning strikes and the resultant fire risk to the National Forrest. Given our climate and the tinder dry bushland all around	

	this area, there is a significant risk to residents and birdlife with an increased possibility of fire! Fourthly, there is a very real risk to the value of properties in this area. People do not want to purchase properties near towers for all the above reasons and this risks a down turn in property values for Pechey Road and the suburb. 1"Properties located near mobile masts may experience a decrease in value. This can be due to concerns about the mast's appearance or potential health risks associated with electromagnetic radiation. As a result, some buyers may find these properties less desirable, impacting their market value… Securing a mortgage for properties near mobile masts can be more complex. Some lenders view these properties as higher risk due to potential value reductions." 2 " Property transaction data collected from two suburbs within the Brisbane City Council were analysed adopting the spatial hedonic property valuation model. The estimated models were statistically significant and were largely in line with theoretical expectations. The results revealed that proximity to cell phone towers negatively affects house values, " 3 "Cellphone towers bring extra tax revenue and better reception to a section of the city, but many are skeptical because of the potential health risks and the impact on property values. Increasing numbers of people don't want to live near cell towers. In some areas with new towers, property values have decreased by up to 20%." References: 1 mortgagestreet.com.au 2 The impact of cell phone towers on house prices: evidence from Brisbane, Australia. Research Article, Published: 27 June 2017, Volume 20, pages 211–224, (2018) 3 National Business Post: Your new neighbor, a cell tower, may impact the value of your home. Research Citation, Affuso E, Cummings JR, Le H.	

	Wireless Towers and Home Values: An Alternative Valuation Approach Using a Spatial Econometric Analysis. J Real Estate Finan Econ 56, 653–676 (2018). doi: 10.1007/s11146-017-9600 In summary, there are a number of issues the Shire are required to address with residents in making a decision that so deliberately impacts the Swan View suburb and the residents who live here. The impact on health requires significant thought and a conservative approach. Other options that are well away from residences and well away from the National Park and consider the well researched impact on flora and fauna, should be a serious topic requiring more time, discussion, effort and research that is not driven by monetary gain. As we progress in communication, satellite technologies may provide more favourable options to stand alone towers in the very near future. The technology is already available as costs reduce and advancing communications move away from ground towers which pose so many risks. Perhaps the Shire need to consider how this could reduce the impact of the risks of this project!	
244	It would help us greatly as we have so much trouble with the internet.	Noted
245	My family thoroughly supports this long overdue improvement to cellular infrastructure. Even with our property being at the top of the hill cell reception is still abysmal. I can only imagine how much worse it gets for people that reside further down the hill. Given we are in a BAL zone one would expect comprehensive, reliable phone reception would be deemed critical for ensuring best response in what can be considered an area of increased risk. Build the tower, the sooner the better.	Noted
246	I support the installation of phone towers to improve mobile reception in Jane Brook. The reception in the area is incredibly poor and to have to leave the suburb or rely on WiFi calling when the internet is also bad shouldn't even be an issue these days. Thank you.	Noted

247	I wish to oppose the construction of the proposed telecommunication infrastructure facility. This site is approximately 300 metres from my residence where I have lived and paid rates to the Shire of Mundaring for the past 57 years. This area was initially classed as Special Interest – Landscape Zone for which there were strict conditions imposed. My understanding was that those conditions still applied until at least 6 or 7 years ago as No XXXX Pechey Road took longer to sell because of them. Since change of ownership of this block the rules have obviously been altered. There have been numerous structures built on it and there seems to be no limit on the amount of vehicles being housed on it. Also No.XXXX Pechey Road has had dozens of truck loads of soil dumped on it for a BMX track by its new owners. This is not conducive with the Rural Landscape Living zoning which used to apply. Now there is a proposal for a 30 metre tower to further deteriorate the landscape. This proposed tower is also next to a Heritage Listed house and involves the removal of many trees. Since Pechey Road has been continued into the City of Swan the traffic has become horrendous. I think if you did a traffic count you will now find it carries more traffic than Talbot Road. To improve its mobile coverage to the thousands of ratepayers in the City of Swan it wants to put a tower in the Shire of Mundaring where minimal ratepayers would benefit. City of Swan wants to use the Shire of Mundaring as a door mat. I would like to suggest that this tower be constructed somewhere in the City of Swan. Some years ago there was land set aside for the 'Orange Route', surely somewhere along this route would be suitable for a tower. As a ratepayer in this street for nearly 6 decades I would like to think that I have the backing and support from the Shire of Mundaring. Tell them to go find somewhere else for their tower. Trusting you agree with my observations and suggestions.	Noted. Considering the nature of the proposal, it is unlikely to result in a significant increase in traffic volumes. The submitter is advised to contact the Shire's Planning Compliance Officer should they have any concerns regarding activities on any properties within the Shire. Please refer to the Comment section of the report being presented to Council.

248	I am 85 years of age and we certainly need a Telecommunication Tower in this area. Only last week Silver Chain tried to ring me 3 times but the phone never rang, it went straight to missed call notification. I couldn't ring back on the number as it was a private number. I then rang the office. After speaking a short time the call dropped out. When I tried to ring back there was no signal. This happens frequently. Fortunately I had told Silver chain about the poor service here and they came to my door. I am getting a personal alarm, however there is concern as to how reliable it will be because of the poor signal. I hear of others with the same problem. These calls could be life threatening. These alarms have saved lives. I am sure the health risks are minimal compared to the one's I have just mentioned. As far benefit to the community there would be more benefits by having the tower than not. People trying to contact important health services, i.e. emergency services, etc. People trying to run a business. As for the Red Tailed Black Cockatoo and Carnabys I am sure they will have no trouble negotiating the tower as they have with many other obstacles in the area. As for being an eyesore it won't be any worse than many other structures in the area. As far as I can see there are more positives for having the telecommunication Tower than against. Thank you for the opportunity to express my concerns.	Noted
249	Surely we could be using more satellites these days instead of these ugly, intrusive, dangerous towers. Definitely not a suitable site, if you have to have towers anyway. Orr would be an eyesore, and it's right on the boundary of a National Park.	Noted. Please refer to the Comment section of the report being presented to Council.

250	This should not be put in an area close to national park which will affect the red and white tail black threatened bird species. With satellite technology, towers are no longer necessary.	Noted. Please refer to the Comment section of the report being presented to Council.
251	I am writing to formally object to the proposed development of a telecommunication infrastructure facility at 1805 Pechey Road, Swan View. As a First Nations person, a local, and a frequent visitor to the area, I am deeply concerned about the significant impact this development will have on the local community, environment, and cultural heritage. This site holds great significance, not only as a natural ecosystem but as an area of deep cultural and historical importance to First Nations people. It is well known that this location is part of a heritage-listed Indigenous site, and any disturbance to it is a direct violation of the protections afforded under the *Aboriginal Heritage Act 1972*. The Shire of Mundaring's decision to even consider such a proposal demonstrates a lack of respect and care for the preservation of Indigenous heritage and the voices of the local Aboriginal community. Additionally, the construction of telecommunication infrastructure at this site poses a substantial risk to the local ecosystem. The surrounding bushland is home to various native flora and fauna, and the introduction of such infrastructure will disrupt the delicate balance of this environment. The long-term environmental consequences, including habitat destruction and potential health risks associated with electromagnetic radiation, should not be overlooked. The residents of Swan View and the broader community will also be negatively affected by this development. The presence of a large telecommunication tower will not only be an eyesore but may also lead to a decrease in property values, increased concerns about radiation exposure, and a loss of the natural beauty that makes this area unique. Community consultation should have been undertaken in a more transparent and inclusive manner before progressing with such a controversial proposal. I strongly urge the Shire of Mundaring and all decision-makers involved in this proposal to reconsider and reject this development. There are alternative locations that do not pose the same level of cultural,	Noted The submitter is advised that such a proposal is able to be considered under Local Planning Scheme No.4 which was Gazetted by the State Government in February 2014. The potential impact the proposal may have on property values is not a matter Council is required to have regard to when determining such applications in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*. Please refer to the Comment section in the report being presented to Council in relation to the other matters raised.

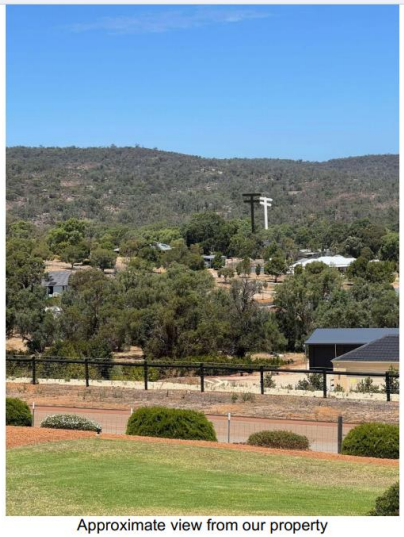
	environmental, and residential concerns, and these should be explored in consultation with the Traditional Custodians of the land. I appreciate your attention to this matter and look forward to your response.	
252	I object to the development of a Telecommunication Infrastructure Facility (Tower) at 1805 Pechey Road, Swan View. The proposal is not in line with the visual character of the place or considerate of neighbouring residential properties. Located in a rural residential area and John Forrest National Park adjacent to the east, the proposed 30 metre tower conflicts with the context and values of the surrounding environment. The objection to the proposal is founded by reference to Policy Measures cited in the State Planning Policy 5.2 - Telecommunications Infrastructure, section 5.1.1 (ii). The visual impact of telecommunications facilities is generally unpopular; however, this proposal does negatively impact on the significance of place, detracting from the streetscape and nearby vistas, compromising views in the landscape from scenic routes in the National Park. Pechey Road is a rare pocket in Swan View, the unique rural residential character of the area and proximity to the suburban district ought to be preserved and respected. The impact of this proposal will ultimately only financially benefit vested interest, detract from the visual character and subsequent environment, delivering little to no good for the greater local community.	Noted. Please refer to the Comment section of the report being presented to Council.
253	Our family are long term residents (for over 40 years) of XXXX Pechey Road Swan View. The proposed telecommunications tower site is approximately 25metres from our property and 140 metres from our house. We are strongly against the idea of the tower being placed in this proposed site as we have 4 young children 3, 7,10 and 12. Our children do not use technology they are outdoor kids that enjoy being away from all the problems technology can cause. We have no issues with reception or internet connection as we have satellite connection and do not believe there is a need for the tower in this	Noted. Please refer to the Comment section of the report being presented to Council.

	location, the number of properties this tower will service will be limited to the valley that we live in due to the surrounding hills. Our concerns are that the radio frequency from telecommunications towers have been scientifically proven to cause problems including but not limited to increased cancer risk, headaches, genetic damage, cellular stress, sleep issues, changes to the reproductive system, memory deficits and impact to the nervous system. If you google the side effects from these towers, the initial information provided will tell you that they are safe, but if you spend hours delving into the information on the internet (like we have) there is so much information about the unhealthy side effects of the Radio frequency that the produce. Scientific Research has found that the cumulative dose from cell tower radio frequency can result in significant exposure over time. Young children do not use cell phones, yet they are involuntary exposed. Cell tower radiation exposures are nonstop day and night. We can turn our cell phones off, but we cannot turn a cell tower off. Children are more vulnerable to RF radiation as they absorb it deeper into their brains and bodies, a child's developing brain and organs are more sensitive to environmental stressors. We also believe that the chosen site is inappropriate for this location. We live at XXXX Pechey Road as we enjoy being secluded with none of the technological suburb influences surrounding us. We do not want a 30-metre eye sore placed 25 metres from our property. If the people of Jane Brooke are wanting better internet connection and cell phone reception, might I suggest that the placement of the tower be passed on to the Swan Shire and be placed in the vicinity of the Jane Brook residents not on Pechey Road. Another concern we have is that we have many flocks of Red Tail Black Cockatoos that use that flight path through the proposed site to roost on our property every single night. Placing this tower at the proposed location could cause them to change their flightpath, breeding habits and feeding location they are classified as under threat, and we believe this would be a massive disruption to their population.	

	We have spent countless sleepless nights stressing over this tower being approved, if this tower does get approved, I fear it will potentially cause us to sell and move, this would be extremely devastating as my husband has worked so hard to keep this property for the memory of his grandmother's extremely hard work. No one could truly understand how stressful this situation is unless you are going through it yourself so, please take a moment to consider how you would feel if one these towers was being put right next to your home and your family.	
254	I have lived in the area since 2003, experiencing very poor mobile phone reception. Usually only have 1 bar. I am in favour of the tower being built on Pechey Rd Swan View.	Noted
255	Have experienced very poor mobile phone reception for 23 years, whilst living in Jane Brook. Am in favour of tower being built on Pechey Road.	Noted
256	I would like to object to this tower. I believe it will be an eyesore to the area, especially as it is so close to the John Forrest National Park. It won't be in keeping with the natural environment & will put nesting areas of native wildlife at risk. Please reject this application.	Noted. Please refer to the Comment section of the report being presented to Council.
257	Please record my support of this initiative which I consider critical to the residents of Jane Brook.	Noted
258	I have lived in this area for several years. We have spent excessive amounts of money to improve our reception. This has not improved the phone internet services. My concerns are that my husband has a chronic health condition and if an emergency happens he is at risk of not receiving required medical attention.	Noted
259	I object to the telecommunication tower being built this close to my residence. I believe it will lower the value of surrounding properties and am worried about the emissions emanating from it. Also being built at a low point, to me seems ineffectual, surely building it at a higher point on top of one the surrounding hills would give a better service area than having it in a valley. Once again I Strongly object to this structure being built there.	Noted The potential impact the proposal may have on property values is not a matter Council is required to have regard to when determining such applications in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.

		Please refer to the Comment section in the report being presented to Council in relation to the other matters raised.
260	I am in favour of this mainly to improve mobile reception as the reception at present is appalling.	Noted
261	I am in favour of improving the reception of Mobile coverage as the reception at present is appalling.	Noted
262	I am very supportive of this proposal, living in Jane Brook we have no mobile reception when the power goes down as we have to rely on Wi-Fi. Having no mobile reception for emergency services. When the power goes out, we can't get access to the Western Power site unless we drive out of the suburb. when away from our Wi-Fi, if any emergency happens in the suburb we cannot contact emergency services. when having works done to property we can't pay with card as the service provider can't get reception. I along with others in the suburb would feel much safer with a good mobile reception.	Noted
263	I have read the information however due to the location of the tower and proximity to Neighbours I do NOT support it. It does not seem equitable that Neighbours, who do not gain anything from the tower, have to look at it permanently. There are potential other on-going negative impacts which could cause many problems for the future. Complete support from ALL surrounding properties needs to be considered. This infrastructure does not seem to be in a location that is fair, equitable or out of sightline for the Community.	Noted. Please refer to the Comment section of the report being presented to Council.
264	There has been a bit of discussion on social media as to those for and against this tower. I can see both sides of the argument, those who have lousy phone reception and those who will be impacted by having it in close proximity to their properties. Having thought about it, I'm edging towards the no tower camp. My phone reception is good, we've had no problems at all and we are located approx. 850m from the proposed tower. If we did, we'd use wifi calling. A large majority of households have wifi now and we've used it in	Noted. Please refer to the Comment section of the report being presented to Council.

	the past without any drama. I feel sorry for the surrounding properties owners, who have spent millions on their properties, thinking they would be living in a rural/national park treed setting. Now to have a towering eye sore built next to them and no doubt their property value will drop. Would I like that done to me…..no. Why not put it in the bushland near Midland Cemetery, it would probably service more properties around that area. Anyway, if this does get approval can you please make them paint the pole and adjoining equipment a dark green or dark brown colour to try and blend in more with the environment than a plain steel colour. Here are some examples; Dark green tower Roe Hwy Light green tower Old Toodyay Rd Red Hill	

	 Approximate view from our property A dark colour blends in better with the national park/bushland setting rather than a light colour or unpainted silver steel. You only have to look at how the white roof sticks out compared to the darker coloured ones.	
265	This is required as it is currently a safety issue with calling 000 services now that the NBN has rolled out. I have been on a phone call too 000 and have to stand outside in one little specific spot in under for them to be able to hear us. Having a reliable 4G/5G services is critical communication service.	
266	I support this submission. I have lived in Jane Brook for 25 years and suffered the degraded communications for our area. And Telstra still charge me a full service fee.	Noted
267	As I am a retired resident that lives in Jane Brook I find as I get older I may require to call emergency services or other services and I struggle to get	Noted

	communication coverage without having to go outside to a specific location. I support this additional coverage.	
268	I strongly oppose the telecommunications tower For environmental, aesthetic and health reasons and I hear by hold the shire of Mundaring legally responsible for any risks, known or unknown and will pursue them for monetary compensation now and in the future.	The submitter is advised that the Shire has a statutory obligation under the State planning framework to consider the development application, having regard to the matters listed under the State Government's *Planning and Development (Local Planning Schemes) Regulations 2015*.
269	I live close to the proposed tower. We have 22 grandchildren who visit us regularly. We often go for bush walks in the adjacent National Park bushland. The area where this tower is proposed is very close, and we use Pechey Road regularly for access to and from our home. Due to the unknown level of long-term risk from any radiation emanating from the proposed tower, I am extremely concerned about our future health and welfare if this proposal is approved. I sincerely request that the above proposal be refused.	Noted. Please refer to the Comment section of the report being presented to Council.
270	27 years in the area and a tower is well overdue. I'm paying for a service that I get better coverage in the country for then the suburb.	Noted
271	Lived in the area for 20 years still have a home phone due to the bad reception yet we pay for good internet and phone service and we can't even use it in a suburban area I get better service in the country then I do at my own home.	Noted

Attachment 6 – Site Visit Photographs

View south westwards from facility's proposed location

View northwards from facility's proposed location

View westwards from facility's proposed location

View eastwards (towards Pechey Road) from facility's proposed location

View southwards from facility's proposed location

View northwards along Pechey Road

View southwards along Pechey Road

View from Pechey Road of facility's proposed location

8.04pm, Cr Cook returned to the meeting.

9.0 REPORTS OF COMMITTEES

9.1 Reports of Governance Committee 14 April 2025

9.1.1 Policy Review - Community Gardens

File Code	GV.OPP
Author	Karen White, Co-ordinator Community Engagement
Senior Employee	Megan Griffiths, Director Place & Community
Disclosure of Any Interest	Nil
Attachments	1. Attachment 1 - draft Community Gardens Policy with track changes ⇩ 2. Attachment 2 - Community Gardens Policy CD-03 Reviewed Dec2024 ⇩ 3. Attachment 3 - draft Community Gardens Policy ⇩

PURPOSE

The draft “Community Garden Policy” (CD-03) (**Attachment 1** with track changes) is presented to the Committee for its consideration and recommendation to Council for adoption.

BACKGROUND

The draft “Community Gardens Policy” has been reviewed and informed from feedback received during the Governance Workshop held 17 March 2025.

The “Community Gardens Policy” (CD-03) was last reviewed on 9 December 2024 to incorporate Council decision (C8.12.24) and conversion to the new policy format (see **Attachment 2**).

Council decision:

That Council direct the CEO to appropriately amend the Community Garden Policy to include:

1. Standing waiver of charges for community gardens to obtain an annual transfer station pass (that is three general waste entries).
2. Pay up to $2,000 per annum toward water costs for the Shire leased community gardens water costs, non-accumulative. Costs to include either water usage, connection, water storage, reticulation etc, to be determined through collaboration by the Shire with individual Community Garden. Provision for CPI included. Exceeded capped amounts will trigger Shire collaboration and assessment of water consumption such as water logging systems and water audits etc.

3. Include Community Gardens in the provision of access to safety training, knowledge workshops, environmental events, advice and assistance from the Landcare Team for activities that require works.

STATUTORY / LEGAL IMPLICATIONS

Section 2.7 (2)(b) of the Act provides that the role of Council is to "*determine the local government's policies*".

POLICY IMPLICATIONS

The draft "Community Garden Policy" will be adopted if resolved by Council.

The current "Community Garden Policy" (CD-03) will be deleted if the draft "Community Garden Policy" is adopted by Council.

The "Policy Development and Review Policy" (2.2) and Community Lease Policy (2.13) relates.

FINANCIAL IMPLICATIONS

If the Governance Committee decides to retain the policy item providing 'up to $2,000 per annum toward water costs for Shire leased community gardens,' this will result in an ongoing financial commitment of $8,000 per annum based on the four existing Shire leased community gardens. This cost would increase with any new lease arrangements for additional community gardens.

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 4 - Sustainable Communities

Outcome 4.2 - Promote community health and wellbeing.

SUSTAINABILITY IMPLICATIONS

Social

- Sustain and enhance community knowledge, capability and leadership
- Provide opportunities for leisure, or recreational activities and social interaction within all sectors of the community
- Develop community pride and sense of belonging
- Support community networks, volunteers and non-for-profit organisations
- Provide opportunities for ongoing community involvement and ownership

Environment

- Conserve and enhance key environmental land and water resource assets within the Shire
- Decrease water use, increase efficiency of use and maximise fit-for-purpose water use
- Make use of previously underutilised land to enable its transformation into a productive spaces, fostering sustainable land use that supports local food systems and strengthens community well being.

Governance

- Deliver outcomes that are consistent with the strategic goals and objectives of the Shire.
- Comply with relevant policy, legislation, regulation, creiteria and guidelines.

RISK IMPLICATIONS

Risk: Reputation – The Council risks reputational risk if it fails to uphold its commitment to reimburse community groups up to $2,000 for water consumption.		
Likelihood	Consequence	Rating
Possible	Minor	Low
Action / Strategy		
This risk is mitigated by clearly communicating the reasons for the decision.		
Risk: Reputation – Council faces reputational risk if the Shire does not promote and support community garden groups to develop community gardens that benefit community health and wellbeing and environmental sustainability.		
Likelihood	**Consequence**	**Rating**
Possible	Moderate	Moderate
Action / Strategy		
The draft “Community Funding Policy” is adopted.		

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder/s	✓
Website article/ post	
Social media post	
Print article/ media release	
E-newsletter/ Community update	
Advertisement	
Nil	

EXTERNAL CONSULTATION

The Shire regularly consults with community garden groups to provide support both broadly and in matters related to their community lease agreement.

The Shire has also taken into account feedback from the Glen Forrest Community Garden group, which stated they have not suggested any changes to the current policy.

This ongoing collection of feedback has shaped review of the Community Garden Policy to ensure if meets the needs of the gardening groups and supports self-management of shared garden spaces.

COMMENT

The “Community Gardens Policy” (CD-03) (**Attachment 2**) was last reviewed on 9 December 2024 to incorporate Council decision (C8.12.24) and align with the new policy format.

At the Governance Workshop held 17 March 2025, a policy review cover note was presented to seek feedback and inform the next iteration of the “Community Garden Policy”.

The policy item providing ‘up to $2,000 per annum toward water costs for Shire-leased community gardens’ has been removed, based on feedback from the Governance Committee to ensure consistency in expenditure requirements across all Shire leased community facilities. However, the Governance Committee should note the potential impacts and consider the following processes and actions implemented as a result:

- all community garden groups have been informed of the December 2024 policy change, and it has been implemented accordingly;
- internal processes to calculate and communicate water cost management have been developed;
- a draft Management Agreement (lease agreement) has been issued to Chidlow Community Garden and Glen Forrest Community Garden for review. Glen Forrest Community Garden have communicated acceptance of their agreement however, have not yet signed the agreement; and
- the information is documented in the Community Garden Management Agreement template for future use.

An alternative option for the Governance Committee is to adhere to the Council’s decision to provide ‘up to $2,000 per annum toward water costs for Shire-leased community gardens’. Shire staff recommend implementing this allocation through a reimbursement system, whereby community garden groups can submit a claim for reimbursement upon providing a relevant invoice for water expenditure.

Should the committee select this option, the suggested policy wording is:

> Pay up to $2,000 per annum toward water costs for the Shire leased community gardens water costs, non-accumulative, to be reimbursed upon submission of a valid invoice for water expenses incurred by the community garden group. Costs to include either water usage, connection, water storage, reticulation, or similar, to be determined through collaboration by the Shire with individual Community Garden. Provision for CPI included. Exceeded capped amounts will trigger Shire collaboration and assessment of water consumption such as water logging systems and water audits, or similar.

Additional changes suggested to be made to the “Community Garden Policy” have been shown in track changes (**Attachment 1**).

For clarity and ease of reading, the draft "Community Garden Policy" without track changes is provided as **Attachment 3**.

VOTING REQUIREMENT

Simple Majority

COMMITTEE RECOMMENDATION
That Council adopts the draft "Community Garden Policy" (**Attachment 3**).

MOTION / COUNCIL DECISION			**C8.05.25**
Moved by	Cr Beale	Seconded by	Cr Ellery

That Council does not adopt the Community Garden Policy (Policy) as presented and requires further consultation with Community Garden stakeholders to provide input into the policy, to determine:

- The level of financial assistance.
- Restrictions or specific uses of any available financial assistance.
- Other assistance required by the Community Garden Groups that will enable the long term sustainability and growth of Community Gardens within the Shire.

CARRIED 9/0

For: Pres McNeil, Cr Cook, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

In accordance with the *Shire's Code of Conduct* the Shire President requested Cr Beale withdraw her comments which she believed was an adverse reflection on the Governance Committee.

Cr Beale withdrew her comment.

Point of Order

Cr Mehta raised a point of order during debate in accordance with the *Shire of Mundaring Meeting Procedures Local Law 2015* Part 7, Section 7.2 (1) (a) whereby she believed Cr Beale's comments were not relevant to the motion being debated.

The Presiding Member dismissed the point of order.

8.17pm, Cr Cook left the meeting and did not return.

Council Policy

1.1 COMMUNITY GARDENS

Responsible Directorate	Place and Community
Responsible Service Area	Community, Culture and Visitor Experience
Resolution	December 2011 C9.12.11
Reviewed	December 2024 C8.12.24
Procedure Ref	N/A

1. PURPOSE

~~To promote and support the development and sustainability of both new and existing Community Gardens in Shire of Mundaring.~~ The Shire values community gardening as a beneficial recreational activity that supports health and wellbeing, social connection, community capacity, environmental education, sustainability principles incorporation and the protection of open spaces and the natural environment.

This policy aims to promote, support and ensure the long-term environmental sustainability and responsibility, along with the fair management of new and existing community gardens within the Shire of Mundaring, fostering inclusive, resilient and vibrant community spaces.

2. SCOPE

This policy applies to all community garden groups operating under a Shire community lease or management agreement, to manage a shared garden space for:

- growing legal produce for community use through allotments or shared plots;
- demonstrating gardening and horticultural activities that encourage broader community participation;
- providing education on sustainable, waterwise and climate resilient gardening practices; and
- hosting community capacity building activities that strengthen local networks and social cohesion.

~~A 'community garden' is a space operated by the community (with assistance and proper approvals sought from the Shire as required), where the site is used for:~~

- ~~the production of legal produce for the personal use of its members through allotments or shared plots;~~
- ~~demonstration gardening or other horticultural activities which encourage the involvement of schools, youth groups and residents in gardening activities; and~~

- ~~educational opportunities for sustainable practices.~~

3. DEFINITIONS

Community garden	A shared space self-managed by the community for gardening, education and social interaction.
Community garden group	An incorporated not for profit group or association who has been granted a community lease agreement to develop appropriate land into a community garden with direct benefit to the community.
Appropriate land	Is space that has been specifically selected by Shire of Mundaring for its suitability of a community garden.
Environmental sustainability	Responsible use of natural resources, protecting ecosystems and biodiversity, maximising energy and water efficiency and minimising pollution and waste.
Waterwise practices	Gardening methods designed to minimise water consumption, promoting sustainability.
Regenerative gardening	Gardening practices that restore soil health, improve biodiversity and increase carbon sequestration.

~~3.~~4. POLICY

The key objectives of this policy are to:

- support establishment of community gardens in appropriate locations throughout the Shire of Mundaring, in consultation with the Shire;
- prioritise garden locations that consider usability, cost efficiency, likely low level of environmental impact and long-term sustainability;
- ensure all community gardens are self-managed, promoting community commitment, guardianship and accountability;
- ensure all community gardens are planned with the goal of becoming financially independent;
- encourage a high standard of community garden structure and design, incorporating waterwise and climate-resilient principles;
- ensure appropriate setbacks from waterways are determined to prevent leaching of fertilisers and safeguard existing water quality;
- assist the community and educational institutions in acquiring, sharing and increasing knowledge and practices of sustainable gardening, regenerative practices and waterwise methods;

- align with the Shire's Community Leases Policy (2.13) to ensure community gardens are managed responsibly, supporting community benefit, transparency and equity; and
- monitor and evaluate community garden performance and environmental outcomes, supporting continuous improvement and best-practice evolution.

The Shire may support community garden groups with the following:

- identification of an appropriate garden site;
- encouragement of partnerships with other community gardens to help build relationships and encourage the sharing of information and experiences;
- provide advice and ongoing engagement with community garden groups;
- promote and facilitate access to Shire community funding and external grant opportunities to support garden initiatives;
- access to safety training, educational workshops, environmental events and advice from the Shire's Community Landcare Officer to support community garden best practice;
- encouragement of waterwise and regenerative gardening techniques to improve soil health, reduce water usage and support biodiversity; and
- provision of standing waiver of charges for community gardens to obtain an annual transfer station pass (three general waste entries).

~~Shire of Mundaring recognises community gardening as a valuable recreational activity that may contribute to:~~

- ~~improved health and well-being;~~
- ~~positive social interaction;~~
- ~~greater connection with local community and building community capacity;~~
- ~~environmental education and sustainability awareness and practices;~~
- ~~protection and use of open space; and~~
- ~~opportunities for engagement with local residents, key stakeholder groups and businesses within the Shire.~~

~~Shire of Mundaring may support community garden groups with following:~~

- ~~Standing waiver of charges for community gardens to obtain an annual transfer station pass (that is three general waste entries);~~
- ~~Pay up to $2,000 per annum toward water costs for the Shire leased community gardens water costs, non-accumulative. Costs to include either water usage, connection, water storage, reticulation etc, to be determined through collaboration by the Shire with individual Community Garden. Provision for CPI included. Exceeded capped amounts will trigger Shire collaboration and assessment of water consumption such as water logging systems and water audits etc.~~
- ~~Include Community Gardens in the provision of access to safety training, knowledge workshops, environmental events, advice and assistance from the Landcare Team for activities that require works.~~

~~**3.1. Objectives**~~

~~The objectives of this policy are:~~

- ~~to support the establishment of community gardens throughout the Shire of Mundaring where appropriate, feasible and sustainable, and in consultation with the Shire;~~
- ~~to encourage that all community gardens are self-managed in a manner that will increase community commitment and guardianship;~~
- ~~to assist the community and various educational institutions to acquire, share and increase knowledge and practice of gardening;~~
- ~~to encourage a high standard of community gardens structure and design; and~~
- ~~to utilise land owned or managed by the Shire.~~

5. RELATED LEGISLATION

- Local Government Act 1995
- Environmental Protection Act 1986
- Water Services Act 2012
- Biodiversity Conservation Act 2016

6. RELATED DOCUMENTS

- Community Leases Policy (2.13)
- Environmental Sustainability Policy (2.20)
- Local Planning Strategy
- Local Biodiversity Strategy
- Watercourse Hierarchy Strategy

Council Policy

1.1 COMMUNITY GARDENS

Responsible Directorate	Place and Community
Responsible Service Area	Community, Culture and Visitor Experience
Resolution	December 2011 C9.12.11
Reviewed	December 2024 C8.12.24
Procedure Ref	N/A

1. PURPOSE

To promote and support the development and sustainability of both new and existing Community Gardens in Shire of Mundaring.

2. SCOPE

A 'community garden' is a space operated by the community (with assistance and proper approvals sought from the Shire as required), where the site is used for:

- the production of legal produce for the personal use of its members through allotments or shared plots;
- demonstration gardening or other horticultural activities which encourage the involvement of schools, youth groups and residents in gardening activities; and
- educational opportunities for sustainable practices.

3. POLICY

Shire of Mundaring recognises community gardening as a valuable recreational activity that may contribute to:

- improved health and well-being;
- positive social interaction;
- greater connection with local community and building community capacity;
- environmental education and sustainability awareness and practices;
- protection and use of open space; and
- opportunities for engagement with local residents, key stakeholder groups and businesses within the Shire.

Shire of Mundaring will support community garden groups with following:

- Standing waiver of charges for community gardens to obtain an annual transfer station pass (that is three general waste entries);
- Pay up to $2,000 per annum toward water costs for the Shire leased community gardens water costs, non-accumulative. Costs to include either water usage, connection, water storage, reticulation etc, to be determined

through collaboration by the Shire with individual Community Garden. Provision for CPI included. Exceeded capped amounts will trigger Shire collaboration and assessment of water consumption such as water logging systems and water audits etc.

- Include Community Gardens in the provision of access to safety training, knowledge workshops, environmental events, advice and assistance from the Landcare Team for activities that require works.

3.1. Objectives

The objectives of this policy are:

- to support the establishment of community gardens throughout the Shire of Mundaring where appropriate, feasible and sustainable, and in consultation with the Shire;
- to encourage that all community gardens are self-managed in a manner that will increase community commitment and guardianship;
- to be inclusive and not discriminate against anyone due to sex, marital status, pregnancy or breast feeding, family responsibility or family status, race, religious or political conviction, impairment, age or gender;
- to assist the community and various educational institutions to acquire, share and increase knowledge and practice of gardening;
- to encourage a high standard of community gardens structure and design; and
- to utilise land owned or managed by the Shire.

Council Policy

1.1 COMMUNITY GARDENS

Responsible Directorate	Place and Community
Responsible Service Area	Community, Culture and Visitor Experience
Resolution	December 2011 C9.12.11
Reviewed	December 2024 C8.12.24
Procedure Ref	N/A

1. PURPOSE

The Shire values community gardening as a beneficial recreational activity that supports health and wellbeing, social connection, community capacity, environmental education, sustainability principles incorporation and the protection of open spaces and the natural environment.

This policy aims to promote, support and ensure the long-term environmental sustainability and responsibility, along with the fair management of new and existing community gardens within the Shire of Mundaring, fostering inclusive, resilient and vibrant community spaces.

2. SCOPE

This policy applies to all community garden groups operating under a Shire community lease or management agreement, to manage a shared garden space for:

- growing legal produce for community use through allotments or shared plots;
- demonstrating gardening and horticultural activities that encourage broader community participation;
- providing education on sustainable, waterwise and climate resilient gardening practices; and
- hosting community capacity building activities that strengthen local networks and social cohesion.

3. DEFINITIONS

Community garden	A shared space self-managed by the community for gardening, education and social interaction.
Community garden group	An incorporated not for profit group or association who has been granted a community lease agreement to develop appropriate land into a community garden with direct benefit to the community.

Appropriate land	Is space that has been specifically selected by Shire of Mundaring for its suitability of a community garden.
Environmental sustainability	Responsible use of natural resources, protecting ecosystems and biodiversity, maximising energy and water efficiency and minimising pollution and waste.
Waterwise practices	Gardening methods designed to minimise water consumption, promoting sustainability.
Regenerative gardening	Gardening practices that restore soil health, improve biodiversity and increase carbon sequestration.

4. POLICY

The key objectives of this policy are to:

- support establishment of community gardens in appropriate locations throughout the Shire of Mundaring, in consultation with the Shire;
- prioritise garden locations that consider usability, cost efficiency, likely low level of environmental impact and long-term sustainability;
- ensure all community gardens are self-managed, promoting community commitment, guardianship and accountability;
- ensure all community gardens are planned with the goal of becoming financially independent;
- encourage a high standard of community garden structure and design, incorporating waterwise and climate-resilient principles;
- ensure appropriate setbacks from waterways are determined to prevent leaching of fertilisers and safeguard existing water quality;
- assist the community and educational institutions in acquiring, sharing and increasing knowledge and practices of sustainable gardening, regenerative practices and waterwise methods;
- align with the Shire's Community Leases Policy (2.13) to ensure community gardens are managed responsibly, supporting community benefit, transparency and equity; and
- monitor and evaluate community garden performance and environmental outcomes, supporting continuous improvement and best-practice evolution.

The Shire may support community garden groups with the following:

- identification of an appropriate garden site;
- encouragement of partnerships with other community gardens to help build relationships and encourage the sharing of information and experiences;
- provide advice and ongoing engagement with community garden groups;

DRAFT

- promote and facilitate access to Shire community funding and external grant opportunities to support garden initiatives;
- access to safety training, educational workshops, environmental events and advice from the Shire's Community Landcare Officer to support community garden best practice;
- encouragement of waterwise and regenerative gardening techniques to improve soil health, reduce water usage and support biodiversity; and
- provision of standing waiver of charges for community gardens to obtain an annual transfer station pass (three general waste entries).

5. RELATED LEGISLATION

- Local Government Act 1995
- Environmental Protection Act 1986
- Water Services Act 2012
- Biodiversity Conservation Act 2016

6. RELATED DOCUMENTS

- Community Leases Policy (2.13)
- Environmental Sustainability Policy (2.20)
- Local Planning Strategy
- Local Biodiversity Strategy
- Watercourse Hierarchy Strategy

DRAFT

9.1.2 Policy Review - Support for Volunteerism

File Code	GV.OPP 1
Author	Karen White, Co-ordinator Community Engagement
Senior Employee	Megan Griffiths, Director Place & Community
Disclosure of Any Interest	Nil
Attachments	1. Attachment 1 - Support for Volunteerism Policy (LR-02) ⇩

PURPOSE

The Committee is asked to consider and recommend that Council deletes the "Support for Volunteerism Policy" (LR-02) (**Attachment 1**).

BACKGROUND

The "Support for Volunteerism Policy" was adopted in April 2003 with a purpose to promote, support and develop volunteerism in the community.

The "Support for Volunteerism Policy" was previously reviewed on 13 June 2017.

The "Support for Volunteerism Policy" has been reviewed by the Committee during the Governance Workshop held 17 March 2025, with the feedback suggesting the deletion of the Policy.

STATUTORY / LEGAL IMPLICATIONS

Section 2.7 (2)(b) of the Act provides that the role of Council is to "*determine the local government's policies*".

POLICY IMPLICATIONS

The "Support for Volunteerism Policy" will be deleted if the recommendation is adopted by Council.

The "Policy Development and Review Policy" (2.2) relates.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 5 - Sustainable Communities

Outcome 5.2 - Grow participation in volunteering.

SUSTAINABILITY IMPLICATIONS

- Deliver outcomes that are consistent with the strategic goals and objectives of the Shire.
- Comply with relevant policy, legislation, regulation, creiteria and guidelines.

RISK IMPLICATIONS

Risk: Reputation – the public perceives that the Shire does not adequately support or value volunteerism within the community.		
Likelihood	**Consequence**	**Rating**
Unlikely	Minor	Low
Action / Strategy		
Volunteerism is a key outcome of the Shire's Council Plan		

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder/s	
Website article/ post	
Social media post	
Print article/ media release	
E-newsletter/ Community update	
Advertisement	
Nil	✓

EXTERNAL CONSULTATION

The Shire regularly consults with local community groups and volunteers to provide support both broadly and in matters relating to volunteering.

COMMENT

At the Governance Workshop held 17 March 2025, a policy review cover note was presented to the committee to seek feedback. Feedback indicated support for the proposed deletion of the "Support for Volunteerism Policy".

Officers consider that a formal policy on support for volunteerism is not required. The intent of this policy aligns with existing operational practices, with volunteer support outcomes being effectively implemented without the requirement of formal policy provisions. Furthermore, the Shire has an established Volunteer Management Framework that defines the scope of its organisation-wide volunteering program. This framework outlines the role and contributions of volunteers to Shire programs and services, as well as the Shire's ongoing commitment to supporting and managing volunteers.

The Shire's Volunteer Management Framework aligns with the principles of the *National Standards for Volunteer Involvement 2015*, developed by Volunteering Australia and is governed by relevant legislation.

VOTING REQUIREMENT

Simple Majority

COMMITTEE RECOMMENDATION / COUNCIL DECISION **C9.05.25**

Moved by Cr Mehta Seconded by Cr Zlatnik

That Council deletes the "Support for Volunteerism Policy".

CARRIED 4/4

For: Cr McNeil, Cr Emery, Cr Mehta and Cr Zlatnik

Against: Cr Jeans, Cr Daw, Cr Beale and Cr Cicchini

The result was a tied vote and the Presiding Person exercised her authority under Section 5.21(2) of the *Local Government Act 1995* to cast a second vote in favour of the motion.

Attachment 1 to Report 9.1.2

Shire of Mundaring

POLICY

SUPPORT FOR VOLUNTEERISM

Policy Ref:	**LR-02**		
Adopted by:	R25238	**Date:**	22 April 2003
Amended by:	C9.09.09	**Date:**	22 Sept 2009
Reviewed:	C7.06.17	**Date:**	13 June 2017
OP Ref:	OP-53 – Support for Community Based Volunteers		
Statute Ref:	N/A		
Local Law Ref:	N/A		

PURPOSE

Promote, support and develop volunteerism in the community.

OBJECTIVE

Shire of Mundaring's Support for Volunteerism Policy will:

- Recognise and value the substantial and ongoing contribution made by volunteers and voluntary groups to the quality of life of the community;
- Work in partnership with community groups and relevant stakeholders to develop volunteering opportunities, promote volunteering, improve volunteer skills, raise the profile of volunteerism, and facilitate access to information about volunteering opportunities;
- Identify and implement initiatives to financially support volunteerism in the Shire of Mundaring.

MOTION			
Moved by	Cr Daw	Seconded by	Cr Jeans

That Council defer item 9.1.3 to the July 2025 Ordinary Council meeting.

LOST 3/5

For: Cr Jeans, Cr Daw and Cr Cicchini

Against: Pres McNeil, Cr Ellery, Cr Mehta, Cr Zlatnik and Cr Beale

9.1.3 New Policy - Use of Artificial Intelligence

File Code	GV.OPP 1
Author	Garry Bird, Director Corporate Services
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Draft Policy - Use of Artificial Intelligence ⇩ 2. WA Government - Artificial Intelligence Policy ⇩

PURPOSE

The draft "Use of Artificial Intelligence Policy" (**Attachment 1**) is presented to the Committee for its consideration and recommendation to Council for adoption.

BACKGROUND

As the Shire has commenced utilising artificial intelligence (AI) technologies in the day to day operations, it is considered appropriate that a policy be prepared to realise the potential benefits of these technologies that mitigates the risks associated with their usage.

The attached draft policy has been prepared based on the Western Australian State Governments Artificial Intelligence Policy. This Policy contains eight principles that can be used by the Shire when using AI as follows:

- Human, Social and Environmental Wellbeing
- Human Centred Values
- Fairness
- Privacy Protection and Security
- Reliability and Safety
- Transparency, Explainability and Contestability
- Accountability
- Accuracy

It is envisaged that this policy (if adopted by Council) will continue to be updated over time as the technologies evolve.

STATUTORY / LEGAL IMPLICATIONS

Section 2.7 (2)(b) of the Act provides that the role of Council is to "*determine the local government's policies*".

POLICY IMPLICATIONS

The "Policy Development and Review Policy" (2.2) relates.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 10 - Sustainable Governance

Outcome 10.1 - Strengthen organisational culture, governance, financial management and asset management.

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: Interruption to Services – the use of AI increases the risk to the Shire of a cyber attack, especially using some of the AI software products available		
Likelihood	**Consequence**	**Rating**
Almost Certain	Major	Extreme
Action / Strategy		
That any AI technology used by the Shire is assessed against existing cyber security controls and any product that does not meet these requirements be considered unacceptable for use. Implement the Shire's Information and Communication Technology Disaster Recovery Plan to recover the IT systems as quickly as possible.		

Risk: Reputation – A successful cyber attack that results in a data breach and loss of personal information will have a negative impact on the Shire's reputation with staff, electors and other key stakeholders.		
Likelihood	**Consequence**	**Rating**
Possible	Moderate	Moderate
Action / Strategy		
That any AI technology used by the Shire is assessed against existing cyber security controls and any product that does not meet these requirements be considered unacceptable for use.		

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder/s	✓
Website article/ post	
Social media post	
Print article/ media release	
E-newsletter/ Community update	
Advertisement	
Nil	

EXTERNAL CONSULTATION

In preparing the draft policy, similar policies adopted by other local governments were reviewed.

COMMENT

There is unquestioned potential for artificial intelligence technologies to create operational improvements and efficiencies. The draft policy will establish some clear guiding principles that can be applied to ensure that our use of such technologies is ethical, protects the privacy of individuals and mitigates the risks associated with its use.

VOTING REQUIREMENT

Simple Majority

COMMITTEE RECOMMENDATION / COUNCIL DECISION C10.05.25

Moved by Cr Mehta Seconded by Cr Ellery

That Council adopts the "Use of Artificial Intelligence Policy" (**Attachment 1**).

CARRIED 5/3

For: Cr McNeil, Cr Ellery, Cr Mehta, Cr Zlatnik and Cr Beale

Against: Cr Jeans, Cr Daw and Cr Cicchini

Point of Order

Cr Ellery raised a point of order during debate in accordance with the *Shire of Mundaring Meeting Procedures Local Law 2015* Part 7, Section 7.2 (1) (a) whereby he believed Cr Cicchini's comments were not relevant to the motion being debated.

The Presiding Member upheld the point of order as Cr Cicchini's comments were not relevant to the motion being debated.

8.39pm, Cr Daw left the meeting.
8.39pm, Cr Daw returned to the meeting.

Attachment 1 to Report 9.1.3

Council Policy

1.1 USE OF ARTIFICIAL INTELLIGENCE

Responsible Directorate	Corporate Services
Responsible Service Area	Information Technology
Adopted	<month/ year> <Council resolution>
Policy Ref	Council
Procedure Ref	N/A

1. PURPOSE

To outline the acceptable use of artificial intelligence (AI) software tools by the Shire of Mundaring.

2. SCOPE

This policy applies to all council members, employees and contractors of the Shire of Mundaring.

3. DEFINITIONS

artificial intelligence (ai)	An engineered system that generates predictive outputs such as content, forecasts, recommendations or decisions for a given set of human defined objectives or parameters without explicit programming. AI systems are designed to operate with varying levels of automation.
council member	a person elected under the Act as a member of Council. The Shire's council members includes the Shire President, Deputy Shire President and Councillors (as defined by the Act).
Contractor	A person or firm that undertakes a contract to provide materials or labour to perform a service or undertake a job on behalf of the Shire.
employee	an employee of the Shire including casual or contract employees.

independent committee members	a person who is a committee member but who is neither a council member nor an employee. For clarity this applies to committees established under section 5.8 of the Act and does not apply to advisory groups, representative meetings and working groups.

4. POLICY

The Shire recognises the potential for artificial intelligence software tools to generate efficiencies in the organisation but is mindful that the risks of doing so need to be effectively managed and controls established to mitigate these risks.

Use of AI software tools is acceptable subject to adherence to this policy guiding principles and conditions.

4.1. Guiding Principles

The Western Australian Government Artificial Intelligence Policy contains eight principles that guide the use of AI by state government employees.

These principles are:

4.1.1 Human, Social and Environmental Wellbeing

The use of AI must be used for outcomes that benefit individuals' society and the environment. The potential positive and negative impacts of AI use must be identified, including external impacts.

4.1.2 Human Centred Values

The use of AI systems must enable an equitable and democratic society by respecting, protecting and promoting human rights, enabling diversity, respecting human freedom and the autonomy of individuals and protecting the environment. AI must not undertake actions that undermine the democratic process and actions that threaten individual autonomy.

4.1.3 Fairness

AI systems must be designed and used in a way that allows all people to interact with them and to access the related products or services and ensure people receive equitable access and treatment.

4.1.4 Privacy Protection and Security

Effective data governance and management controls must be stablished for all AI uses with respect for privacy and data protection paramount to any use. This includes the identification of potential security risks and controls to prevent and ensure resilience to cyber-attacks. All AI systems must undergo a security assessment by the Information Technology team before use.

4.1.5 Reliability and Safety

All AI systems must be reliable, and accurate and must not represent unacceptable safety risks

4.1.6 Transparency, Explainability and Contestability

The use of AI must be disclosed to all members of the public who are able to seek an independent review of any outcome or decision that may impact them.

4.1.7 Accountability

All functions and decisions that use AI systems must be subject to human review and the responsibility for its use and the outcomes derived is that of the AI user or decision maker.

4.1.8 Accuracy

The responsibility is with all Shire employees and contractors who use AI to ensure the accuracy of all AI generated information.

These principles are supported and endorsed by the Shire.

4.2. Artificial Intelligence Content Review

All AI-generated content must be reviewed for accuracy before using it. If a reliable source cannot be found to verify the information, it must not be used for work purposes. Employees and contractors should recognise the limitation of the generative AI tools and must use their experience and discretion in interpreting the information. Additionally, employees and contractors must ensure that the final work is in line with the Shire's style guide. The generative AI tools must be used as a starting point only and must not replace the human decision-making process

5. RELATED LEGISLATION

Local Government Act 1995

Privacy and Responsible Information Sharing legislation (yet to be enacted by the Western Australian State Government)

State Records Act 2000

Freedom of Information Act 1992

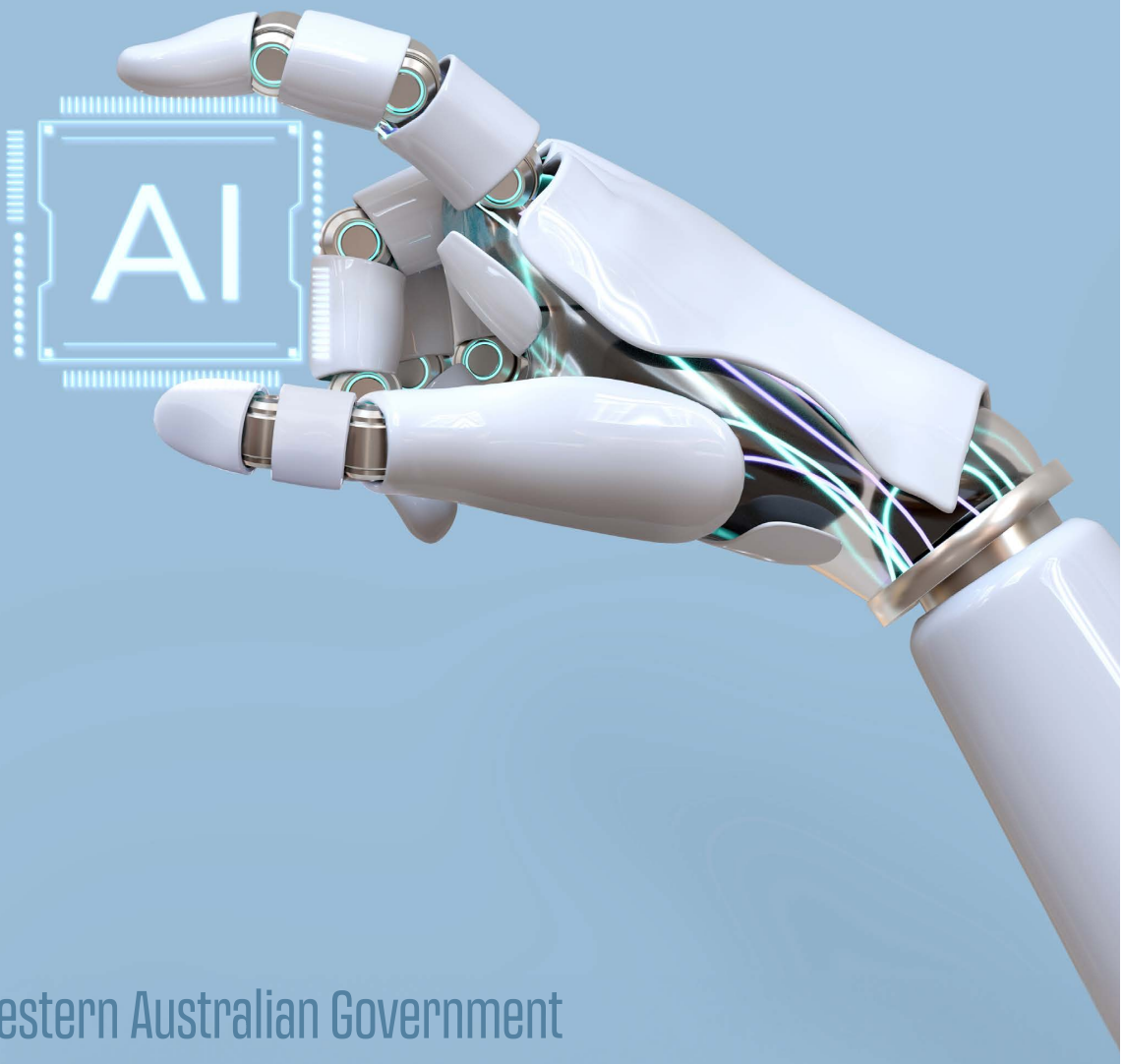
6. RELATED DOCUMENTS

Western Australian Government Artificial Intelligence Policy

Shire of Mundaring Code of Conduct for Employees

Shire of Mundaring Equal Employment Opportunity and Anti-Bullying Policy

GOVERNMENT OF WESTERN AUSTRALIA



Western Australian Government

Artificial Intelligence Policy

Produced and published by:
Department of the Premier and Cabinet
Office of Digital Government

Published March 2024

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Background

Artificial Intelligence (AI) is a rapidly evolving field with the potential to provide great benefit to WA Government organisations. To create an enabling environment in which benefits can be maximised, the risks associated with AI must be mitigated and considered in all AI usage.

Purpose

The WA Government AI Policy (the Policy) establishes general principles WA Government organisations must apply to develop and use Artificial Intelligence (AI) tools ethically, safely and responsibly. The Policy aims to support agencies to manage the benefits and risks associated with AI systems and applications. The Policy will be updated as the technologies evolve and as a better understanding of benefits and risks develops.

Scope

The Policy applies to WA Public Sector Agencies.

This policy is applicable to the development and usage of all AI solutions, including traditional AI systems and generative AI technologies.

Objectives

» Mitigate risks associated with AI: Provide WA Government employees with robust principles to identify and address potential risks and safeguard against possible harm.
» Enable safe usage of AI: Through considered risk mitigation, an environment that fosters AI enablement can be established.

Defining artificial intelligence

There are numerous different definitions of AI, encompassing a range of technologies as they evolve. This policy adopts the following broad definition of AI based on definitions from the International Organization for Standardization ISO/IEC 22989:2022:

"An engineered system that generates predictive outputs such as content, forecasts, recommendations, or decisions for a given set of human defined objectives or parameters without explicit programming. AI systems are designed to operate with varying levels of automation."

Policy requirements

This policy uses a principles-based approach to set out essential considerations for all WA Government employees producing or using AI solutions in their work. In all cases, human judgement and intervention are vital in harnessing AI's potential to be implemented ethically, safely and responsibly.

These principles must be considered in all stages of the AI lifecycle including

- design, data and modelling (such as planning, data collection and model building)
- development and validation (such as training and testing)
- deployment (including the use of existing AI technologies)
- monitoring and refinement (including fixing any problems that occur).

Benefit to the community and agency must be considered in every instance. WA Government employees must consider whether an AI solution would assist in improving the productivity of the agency, assist stakeholders and/or improve agency capabilities. WA Government employees must also consider whether a non-AI solution could be used to achieve the same result. When AI is being employed, it must be because it is the best solution for the task.

Human, social and environmental wellbeing

Throughout their lifecycle, AI systems must benefit individuals, society and the environment.

This principle aims to clearly indicate from the outset that AI systems must be used for beneficial outcomes for individuals, society and the environment. AI system objectives must be clearly identified and justified. AI systems designed for legitimate internal business purposes, like increasing efficiency, can have broader impacts on individual, social and environmental wellbeing. Those impacts, both positive and negative, must be accounted for throughout the AI system's lifecycle, including impacts outside the organisation.

Human-centred values

Throughout their lifecycle, AI systems must respect human rights, diversity, and the autonomy of individuals.

This principle aims to ensure that AI systems are aligned with human values. AI systems must enable an equitable and democratic society by respecting, protecting and promoting human rights, enabling diversity, respecting human freedom and the autonomy of individuals, and protecting the environment. Human rights risks need to be carefully considered, as AI systems can equally enable and hamper such fundamental rights. AI systems must not undermine the democratic process, and must not undertake actions that threaten individual autonomy, like deception, unfair manipulation, unjustified surveillance, and failing to maintain alignment between a disclosed purpose and true actions and outcomes.

Fairness

Are the models trained and tested on relevant, accurate, and generalisable datasets and is the AI system deployed by users trained to implement them responsibly to manage and mitigate bias.

This principle aims to ensure that AI systems are fair and that they enable inclusion throughout their entire lifecycle. AI systems must be user-centric and designed in a way that allows all people interacting with them to access the related products or services. This includes both appropriate consultation with stakeholders, who may be affected by the AI system throughout its lifecycle, and ensuring people receive equitable access and treatment.

The best use of AI will depend on data quality and relevant data. It will also rely on careful data management to ensure potential data biases are identified and appropriately managed. Measures must be taken to ensure AI produced decisions are compliant with anti-discrimination laws. Non-discrimination is essential to ensure that AI technologies serve all individuals equally.

Privacy protection and security

Compliance with appropriate data policies and legislation, for example, the forthcoming WA Privacy & Responsible Information Sharing (PRIS) and the Commonwealth Privacy Act 1988.

Respect for privacy and data protection is paramount when using AI systems. This includes ensuring proper data governance, and management, for all data used and generated by the AI system throughout its lifecycle. For example, maintaining privacy through appropriate data anonymisation and informed consent principles. AI systems must incorporate privacy by design principles.

There must also be appropriate data and AI system security measures in place. This includes the identification of potential security vulnerabilities, and assurance of resilience to adversarial attacks.

Reliability and safety

Throughout their lifecycle, AI systems must reliably operate in accordance with their intended purpose.

This principle aims to ensure that AI systems reliably operate in accordance with their intended purpose throughout their lifecycle. This includes ensuring AI systems are reliable, accurate and reproducible as appropriate. AI systems must not pose unreasonable safety risks and must adopt safety measures that are proportionate to the magnitude of potential risks. AI systems must be monitored and tested to ensure they continue to meet their intended purpose, and any identified problems must be addressed with ongoing risk management as appropriate. Further, the connection between data, and inferences drawn from that data by AI systems, must be sound and assessed in an ongoing manner.

Responsibility must be clearly and appropriately identified for ensuring that an AI system is robust and safe.

Transparency, explainability and contestability

So affected stakeholders can know how the AI model reached its decision.

Data must be used safely and in accordance with relevant legislation. The people of WA must have access to an efficient and transparent review mechanism if there are questions about the use of data or AI-informed outcomes. This includes disclosing when an AI system is engaging with them, or when AI has been used to produce an outcome that impacts them.

There must be sufficient access to and understanding of the algorithm, and inferences drawn, to make contestability effective. In the case of decisions significantly affecting rights, there must be an effective system of oversight, which makes appropriate use of human judgment.

Accountability

Consider who is responsible for each element of the model's output and how the designers and implementers of AI systems will be held accountable.

Decision-making remains the responsibility of organisations and individuals. AI-based functions and decisions must always be subject to human review and intervention. Mechanisms must be put in place to ensure responsibility and accountability for AI systems and their outcomes at all stages of the AI lifecycle. The organisation and individual accountable for the decision must be identifiable as necessary and AI systems that have a significant impact on an individual's rights must be accountable to independent review. This includes providing timely, accurate, and complete information for the purposes of independent oversight bodies.

Accuracy

Have the outputs been checked to ensure that they are factual, reliable and unbiased.

AI has the potential to provide valuable insights but can also provide incorrect information and decisions. These inaccurate AI outputs can have far-reaching implications, especially when AI is being used in public services and can impact the wider community. The responsibility is with all WA Government employees involved in the development or use of AI technology to ensure the accuracy of inputs and outputs.

Relevant Legislation, Policies and Other Documents

Many existing policies, laws and regulations already have embedded components that are applicable in the usage of AI and so agencies must continue to be mindful of these. Agencies must continue to comply with Acts and legislation.

Some of the legislation and policies that are applicable include (but are not limited to):

- Privacy and Responsible Information Sharing (PRIS) legislation – forthcoming
- Public Sector Management Act 1994
- State Records Act 2000
- Freedom of Information Act 1992

9.1.4 Policy Review - Council Member and Independent Committee Members Fees, Expenses and Allowances

File Code	GV.OPP 1
Author	Garry Bird, Director Corporate Services
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Draft - Council Member and Independent Committee Members Fees, Expenses and Allowances ⇩ 2. Draft - Council Member and Independent Committee Members Fees, Expenses and Allowances - with track changes ⇩ 3. DLGSCI - Superannuation for Council Members Fact Sheet ⇩

PURPOSE

The draft “Council Member and Independent Committee Member Fees, Expenses and Allowances Policy” (**Attachment 1**) has been reviewed and is presented to the Committee for its consideration and recommendation to Council for adoption.

BACKGROUND

The draft “Council Member and Independent Committee Member Fees, Expenses and Allowances Policy” was last reviewed in July 2024.

Recent reforms to the *Local Government Act 1995* (the Act) have required that the current “Council Member Allowances and Expenses Policy” (2.10) be reviewed. The *Local Government Amendment Act 2024* included provisions for Council Members to receive superannuation contribution payments from the local government.

Superannuation payments are to be made in accordance with the *Superannuation Guarantee Act 1992* and are payable on meeting attendance fees (including an annual attendance fee in lieu of) and the annual allowances paid to the roles of President and Deputy President.

Effective 1 February 2025, all local governments will have the option to make superannuation contributions on behalf of the Shire President and Council Members. From 19 October 2025, it will be mandatory for all class 1 and 2 local governments (including Shire of Mundaring) to make superannuation contributions. Further, it is open to Council to determine to make superannuation payments for the period 1 February to 19 October 2025.

An individual council member may choose to not receive superannuation payments by notifying the local government in writing.

It is proposed that the existing “Council Member and Independent Committee Members Fees, Expenses and Allowances Policy” be amended to reflect the new legislation by referencing the payment of superannuation contributions.

A number of small administrative changes to the Policy have also been made as shown in **Attachment 2**.

A Fact Sheet prepared by the Department Local Government, Sport and Cultural Industries is provided for additional information (**Attachment 3**).

STATUTORY / LEGAL IMPLICATIONS

Section 2.7 (2)(b) of the Act provides that the role of Council is to "*determine the local government's policies*".

Division 8 of the Act provides details of superannuation contribution payments that can be made to its members, which includes Section 5.99B, C, D and E.

POLICY IMPLICATIONS

The draft reviewed "Council Member and Independent Committee Member Fees, Expenses and Allowances Policy" will be adopted if the recommendation is adopted by Council.

FINANCIAL IMPLICATIONS

The 2024/24 budget contains provision for superannuation payments for Council Members and have been included in the current Long Term Financial Plan.

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 10 - Sustainable Governance

Outcome 10.1 - Strengthen organisational culture, governance, financial management and asset management.

SUSTAINABILITY IMPLICATIONS

Governance

- Comply with relevant policy, legislation, regulation, criteria and guidelines

RISK IMPLICATIONS

Risk: Compliance: Fees, expenses and allowances paid to council members, including superannuation contribution payments are not made in accordance with legislation.		
Likelihood	**Consequence**	**Rating**
Possible	Minor	Low
Action / Strategy		
The existing policy is updated to reflect the legislative amendments to make superannuation contribution payments for Council Members.		

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder/s	✓
Website article/ post	
Social media post	
Print article/ media release	
E-newsletter/ Community update	
Advertisement	
Nil	

EXTERNAL CONSULTATION

Nil

COMMENT

At the Governance Workshop held 17 March 2025, a policy review cover note was presented to seek feedback and inform the next iteration of the policy. Feedback from council members appointed to the Governance Committee has been incorporated and is shown as track changes (**Attachment 2**).

Further, direction was also provided at this Workshop that Council should commence making superannuation payments effective 1 February 2025.

If the recommendation is adopted by Council, Council Members will be requested to nominate their preferred superannuation fund for the payments to be made into.

VOTING REQUIREMENT

Absolute Majority - *Local Government Act 1995* section 5.99B (2)

COMMITTEE RECOMMENDATION
That Council by absolute majority, adopts the reviewed "Council Member and Independent Committee Members Fees, Expenses and Allowances Policy (**Attachment 1**) and determine that superannuation payments to Council Members commence from 1 February 2025.

MOTION / COUNCIL DECISION			**C11.05.25**
Moved by	Cr Zlatnik	Seconded by	Cr Mehta
That Council, by absolute majority, adopts the reviewed "Council Member and Independent Committee Members Fees, Expenses and Allowances Policy (**Attachment 1**) and determine that superannuation payments to Council Members will commence from 1 June 2025.			
CARRIED 8/0			
For:	Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini		
Against:	Nil		

Legislative Policy

1.5 COUNCIL MEMBER AND INDEPENDENT COMMITTEE MEMBER FEES, EXPENSES AND ALLOWANCES

Responsible Directorate	Corporate Services	
Responsible Service Area	Finance	
Resolution	July 2024	C5.07.24
Procedure Ref	N/A	

1. PURPOSE

To provide guidance and clarity with regard to the fees, expenses and allowances that will be paid to council members and independent committee members in accordance with the *Local Government Act 1995* (the Act), *Local Government (Administration) Regulations 1996, Salaries and Allowances Act 1975* and the annual determination made by the Salaries and Allowances Tribunal (SAT), to enable them to carry out their required functions as a council or committee member of Shire of Mundaring (the Shire).

2. SCOPE

This policy applies to payments made by the Shire to council members and independent committee members including fees, superannuation contribution payments, reimbursement of expenses and allowances in accordance with Divisions 8 and 10 of the Act.

3. DEFINITIONS

council member	a person elected under the Act as a member of Council. The Shire's council members include the Shire President, Deputy Shire President and Councillors (as defined by the Act).
independent committee member	a person who is a committee member but who is neither a council member nor an employee. For clarity this applies to committees established under section 5.8 of the Act and does not apply to advisory groups, representative meetings and working groups.

4. POLICY

Payments made to council members and independent committee members are made in accordance with relevant legislation and the annual determination by the SAT.

4.1. Council Member Annual Meeting Attendance Fees

Annual meeting attendance fees are determined each year during development of the annual budget and will be set at the maximum level determined each year by the SAT.

Payment of the annual fee is made on the principle that each council member regularly attends Council and committee meetings to which they are appointed, any meeting convened by the CEO or Shire President including but not limited to Council Forums, briefings, workshops, advisory groups, representative meetings etc. and carries out other responsibilities of their office.

Any taxation liability arising from the payment of meeting fees is the responsibility of each council member.

Payment may be made to a council members superannuation fund if requested.

Meeting attendance fees are payable in advance as 12 monthly instalments.

Where a council member no longer holds office (due to resignation or suspension) payment will only be made up to and including the final day they hold office. If payment of the allowance has already been made, the council member is required to reimburse the Shire.

4.2. Independent Committee Members Meeting Attendance Fees

Meeting attendance fees are determined each year during development of the annual budget and will be set at the maximum level determined each year by the SAT.

Any taxation liability arising from the payment of meeting fees is the responsibility of each independent committee member.

Payment may be made to an independent committee members superannuation fund if requested.

Meeting attendance fees are payable retrospectively per meeting attended.

4.3. Shire President and Deputy Shire President Annual Allowances

Shire President and Deputy Shire President allowances are determined each year during development of the annual budget and will be set at the maximum level determined each year by the SAT.

These allowances are paid in advance as 12 monthly instalments.

Where the Shire President or Deputy Shire President no longer holds office (due to resignation or suspension) payment will only be made up to and including the final day they hold office. If payment of the allowance has already been made, the council member is required to reimburse the Shire.

4.4. Superannuation

Council Members will receive a superannuation contribution payment into their nominated superannuation fund, the amount of which is to be in accordance with the *Superannuation Guarantee Act 1992*.

An individual Council Member may choose not to receive superannuation payments (opt-out) by notifying the Shire in writing. They may choose to receive these superannuation payments at a later date but not in the same financial year where they have previously opted out.

4.5. Information and Communication Technology (ICT) Allowance

4.5.1. Council Members

Council members will receive an ICT allowance as determined each year during development of the annual budget and will be set at the maximum level determined each year by the SAT.

The ICT allowance covers:

- the cost to purchase a laptop or tablet PC (if required);
- telecommunication expenses;
- purchase of a printer (if required);
- expenses incurred for the maintenance and repair of the laptop or tablet PC and any consumable supplies; and
- provision of an internet connection or dataplan.

The ICT allowance is paid in advance as 12 monthly instalments.

Where a council member no longer holds office (due to resignation or suspension) payment will only be made up to and including the final day they hold office. If payment of the allowance has already been made, the council member is required to reimburse the Shire.

4.5.2. Independent Committee Members

Independent committee members are not eligible to receive the ICT allowance.

To assist with the orderly conduct of a Council or committee meeting, a printed, paper copy of the agenda will be provided to the presiding member for all Council related meetings (council member or independent committee member). This does not constitute as part of the ICT allowance.

4.6. Stationery

4.6.1. Council Members

Council members will be supplied with a formal name badge. Lost or irreparably damaged badges will be replaced on request.

Council members will be provided with a quantity of colour printed business cards for relevant Shire business within each term of office.

4.6.2. Independent Committee Members

Independent committee members are not eligible to receive stationery.

4.7. Insurance

4.7.1. Council Members

Council members receive insurance cover for:

a. Personal Accident and Corporate Travel whilst performing their official duties. Cover does not include ordinary medical expenses.
b. Management Liability for matters arising out of the performance of the official duties of their office provided the performance or exercise of the official duty is, in the opinion of Council, not illegal, dishonest, against the interests of the Shire or otherwise in bad faith.
c. Public Liability for matters arising out of the performance of the official duties of their office but subject to any limitations set out in the insurance policy.

4.7.2. Independent Committee Members

Independent committee members receive limited insurance for non-Medicare medical expenses incurred whilst attending committee meetings they are appointed to.

4.8. Travel

Where a motor vehicle is used, reimbursement of travel expenses is calculated on a cents per kilometre basis payable as prescribed in the *Local Government Officers' (Western Australia) Award 2021*. For council members and independent committee members with electric vehicles, the 1600cc rate will be applied.

If a council member or independent committee member is provided with a Shire vehicle to attend official duties, no travel expenses are claimable.

Reimbursement of travel expenses will be processed upon receipt of the "Travel/Transportation Expenses Reimbursement Form" (Appendix 1).

4.8.1. Council Members

Council members, while using their own private motor vehicle, are entitled to be reimbursed for travel costs to and from normal place of residence or work incurred for the following purposes:

a. To any Council or committee meeting regardless of whether or not they are a member.
b. To any meeting convened by the CEO or Shire President including but not limited to Council Forums, briefings and workshops.
c. To any community meeting, event or function as a delegate or liaison member as authorised by the CEO or Shire President.

d. To meetings of an organisation to which they have been appointed as Council delegate or liaison member.
e. To a meeting of a Resident and Ratepayers / Progress Association in their own ward, or any ward if attended by Shire President.
f. To any training required to be completed under section 5.126 of the Act.
g. To any continuing professional development consistent with the provisions of section 5.128 of the Act and approved to attend in accordance with the Shire's "Council Member Continuing Professional Development, Training and Professional Memberships Policy" (1.3)
h. To any other conference or event that they have been approved to attend in accordance with the Shire's "Attendance by Council Members and CEO at Conferences and Events Policy" (1.2).

4.8.2. Independent Committee Members

Independent committee members, while using their own private motor vehicle, are entitled to be reimbursed for travel costs to and from normal place of residence or work incurred for the following purposes:

a. To any committee meeting to which they are appointed to by Council.
b. To attend in-house training relevant to their role as an independent committee.

4.9. Transportation

Transportation expenses include:

- parking fees
- taxi or ride share fares
- public transport fares.

Reimbursement of transportation expenses will be processed upon receipt of the "Travel/Transportation Expenses Reimbursement Form" (Appendix 1).

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Council members are entitled to reimbursement for transportation expenses incurred for the following purposes:

a. To any Council or committee meeting regardless of whether or not they are a member.
b. To any training required to be completed under section 5.126 of the Act.
c. To any continuing professional development consistent with the provisions of section 5.128 of the Act and approved to attend in accordance with the Shire's "Council Member Continuing Professional Development, Training and Professional Memberships Policy" (1.3)

d. To any other conference or event that they have been approved to attend in accordance with the Shire's "Attendance by Council Members and CEO at Conferences and Events Policy" (1.2).

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Independent committee members are entitled to reimbursement for transportation expenses incurred for the following purposes:

a. To any committee meeting to which they are appointed to by Council.
b. To attend in-house training relevant to their role as an independent committee.

4.10. Childcare

Childcare is the expenses for the care of children of which the council member or independent committee members are the parent or legal guardian.

The number of hours claimed shall be limited to the actual length of the meeting, with a nominal time allowance for networking opportunities and travel to and from the place of care.

Payment will be made of the lesser amount of actual child care costs or the hourly rate prescribed by the SAT determination.

Reimbursement of childcare expenses will be processed upon receipt of the "Childcare Expenses Reimbursement Form" (Appendix 2).

4.10.1. Council Members

Council members are entitled to reimbursement for childcare expenses whilst attending a Council meeting or a committee meeting to which they are appointed.

4.10.2. Independent Committee Members

Independent committee members are entitled to reimbursement for childcare expenses whilst attending a committee meeting to which they are appointed.

4.11. Claiming Reimbursement of Expenses

Within 30 working days of the expenditure, details of reimbursements must be presented with supporting receipts and other supporting documents if available.

Only expenses incurred in the council members or independent committee members capacity to fulfil their role representing the Shire will be reimbursed.

It is not expected that council members and independent committee members will incur any other expenses in the performance of their duties, other than those listed above. Should a council or independent committee

member incur an expense they believe they are entitled to have reimbursed; the matter shall be presented to Council for a determination.

4.12. Loyalty Rewards or Bonus Points

Consistent with the principle of not using public expenditure for private advantage, where possible, purchases that accrue loyalty rewards or bonus points, should not be personally claimed or used for private purposes and where possible be used only for further official purposes.

5. APPENDICES

Appendix 1 - Travel/Transportation Expenses Reimbursement Form

Appendix 2 - Childcare Expenses Reimbursement Form

6. RELATED LEGISLATION

Local Government Act 1995 Divisons 8 and 10

Local Government (Administration) Regulations 1996

Salaries and Allowances Act 1975

7. RELATED DOCUMENTS

Attendance by Council Members and CEO at Conferences and Events (1.2)

Council Member Continuing Professional Development, Training and Professional Memberships (1.3)

Legislative Policy

1.5 COUNCIL MEMBER AND INDEPENDENT COMMITTEE MEMBER FEES, EXPENSES AND ALLOWANCES

Responsible Directorate	Corporate Services
Responsible Service Area	Finance
Resolution	July 2024 C5.07.24
Procedure Ref	N/A

1. PURPOSE

To provide guidance and clarity with regard to the fees, expenses and allowances that will be paid to council members and independent committee members in accordance with the *Local Government Act 1995* (the Act), *Local Government (Administration) Regulations 1996, Salaries and Allowances Act 1975* and the annual determination made by the Salaries and Allowances Tribunal (SAT), to enable them to carry out their required functions as a council or committee member of Shire of Mundaring (the Shire).

2. SCOPE

This policy applies to payments made by the Shire to council members and independent committee members including fees, superannuation contribution payments, reimbursement of expenses and allowances in accordance with Divisions 8 and 10 of the Act.

~~This policy relates to fees and expenses as prepared and adopted under section 5.129 of the Act.~~

3. DEFINITIONS

council member	a person elected under the Act as a member of Council. The Shire's council members include the Shire President, Deputy Shire President and Councillors (as defined by the Act).
independent committee member	a person who is a committee member but who is neither a council member nor an employee. For clarity this applies to committees established under section 5.8 of the Act and does not apply to advisory groups, representative meetings and working groups.

4. POLICY

Payments made to council members and independent committee members are made in accordance with relevant legislation and the annual determination by the SAT.

4.1. Council Member Annual Meeting Attendance Fees

Annual meeting attendance fees are determined each year during development of the annual budget and will be set at the maximum level determined each year by the SAT.

Payment of the annual fee is made on the principle that each council member regularly attends Council and committee meetings to which they are appointed, any meeting convened by the CEO or Shire President including but not limited to Council Forums, briefings, workshops, advisory groups, representative meetings etc. and carries out other responsibilities of their office.

Any taxation liability arising from the payment of meeting fees is the responsibility of each council member.

Payment may be made to a council members superannuation fund if requested.

Meeting attendance fees are payable in advance as 12 monthly instalments.

Where a council member no longer holds office (due to resignation or suspension) payment will only be made up to and including the final day they hold office. If payment of the allowance has already been made, the council member is required to reimburse the Shire.

4.2. Independent Committee Members Meeting Attendance Fees

Meeting attendance fees are determined each year during development of the annual budget and will be set at the maximum level determined each year by the SAT.

Any taxation liability arising from the payment of meeting fees is the responsibility of each independent committee member.

Payment may be made to an independent committee members superannuation fund if requested.

Meeting attendance fees are payable retrospectively per meeting attended.

4.3. Shire President and Deputy Shire President Annual Allowances

Shire President and Deputy Shire President allowances are determined each year during development of the annual budget and will be set at the maximum level determined each year by the SAT.

These allowances are paid in advance as 12 monthly instalments.

Where the Shire President or Deputy Shire President no longer holds office (due to resignation or suspension) payment will only be made up to and including the final day they hold office. If payment of the allowance has already been made, the council member is required to reimburse the Shire.

4.4. Superannuation

Council Members will receive a superannuation contribution payment into their nominated superannuation fund, the amount of which is to be in accordance with the *Superannuation Guarantee Act 1992*.

An individual Council Member may choose not to receive superannuation payments (opt-out) by notifying the Shire in writing. They may choose to receive these superannuation payments at a later date but not in the same financial year where they have previously opted out.

~~4.4.~~4.5. Information and Communication Technology (ICT) Allowance

~~To assist with the orderly conduct of a Council or committee meeting, a printed, paper copy of the agenda will be provided to the presiding member for all Council related meetings (council member or independent committee member). This does not constitute as part of the ICT allowance.~~

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a. Personal Accident and Corporate Travel whilst performing their official duties. Cover does not include ordinary medical expenses.
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Where a motor vehicle is used, reimbursement of travel expenses is calculated on a cents per kilometre basis payable as prescribed in the *Local Government Officers' (Western Australia) Award 2021*. For council members and independent committee members with electric vehicles, the 1600cc rate will be applied.

If a council member or independent committee member is provided with a Shire vehicle to attend official duties, no travel expenses are claimable.

Reimbursement of travel expenses will be processed upon receipt of the "Travel/Transportation Expenses Reimbursement Form" (Appendix 1).

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b. To any meeting convened by the CEO or Shire President including but not limited to Council Forums, briefings and workshops.
c. To any community meeting, event or function as a delegate or liaison member as authorised by the CEO or Shire President.
d. To meetings of an organisation to which they have been appointed as Council delegate or liaison member.
e. To a meeting of a Resident and Ratepayers / Progress Association in their own ward, or any ward if attended by Shire President.
f. To any training required to be completed under section 5.126 of the Act.
g. To any continuing professional development consistent with the provisions of section 5.128 of the Act and approved to attend in accordance with the Shire's "Council Member Continuing Professional Development, Training and Professional Memberships Policy" (1.3)
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Transportation expenses include:

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b. To any training required to be completed under section 5.126 of the Act.
c. To any continuing professional development consistent with the provisions of section 5.128 of the Act and approved to attend in accordance with the Shire's "Council Member Continuing Professional Development, Training and Professional Memberships Policy" (1.3)
d. To any other conference or event that they have been approved to attend in accordance with the Shire's "Attendance by Council Members and CEO at Conferences and Events Policy" (1.2).

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a. To any committee meeting to which they are appointed to by Council.
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~~4.9.~~4.10. Childcare

Childcare is the expenses for the care of children of which the council member or independent committee members are the parent or legal guardian.

The number of hours claimed shall be limited to the actual length of the meeting, with a nominal time allowance for networking opportunities and travel to and from the place of care.

Payment will be made of the lesser amount of actual child care costs or the hourly rate prescribed by the SAT determination.

Reimbursement of childcare expenses will be processed upon receipt of the "Childcare Expenses Reimbursement Form" (Appendix 2).

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Independent committee members are entitled to reimbursement for childcare expenses whilst attending a committee meeting to which they are appointed.

~~4.10.~~4.11. Claiming Reimbursement of Expenses

Within 30 working days of the expenditure, details of reimbursements must be presented with supporting receipts and other supporting documents if available.

Only expenses incurred in the council members or independent committee members capacity to fulfil their role representing the Shire will be reimbursed.

It is not expected that council members and independent committee members will incur any other expenses in the performance of their duties, other than those listed above. Should a council or independent committee member incur an expense they believe they are entitled to have reimbursed; the matter shall be presented to Council for a determination.

~~4.11.~~4.12. Loyalty Rewards or Bonus Points

Consistent with the principle of not using public expenditure for private advantage, where possible, purchases that accrue loyalty rewards or bonus points, should not be personally claimed or used for private purposes and where possible be used only for further official purposes.

5. APPENDICES

Appendix 1 - Travel/Transportation Expenses Reimbursement Form

Appendix 2 - Childcare Expenses Reimbursement Form

6. RELATED LEGISLATION

Local Government Act 1995 ~~sections s.5.100 and s.5.129~~Divisons 8 and 10

Local Government (Administration) Regulations 1996

Salaries and Allowances Act 1975

7. RELATED DOCUMENTS

Attendance by Council M~~m~~embers and CEO at Conferences and Events (1.2)

Council Member Continuing Professional Development, Training and Professional Memberships (1.3)

Department of
Local Government, Sport
and Cultural Industries

GOVERNMENT OF WESTERN AUSTRALIA

Superannuation for council members

What's changing?

New provisions streamline the provision of superannuation to council members.

Following passage of the *Local Government Amendment Act 2024*, new sections 5.99B to 5.99E of the *Local Government Act 1995* (the Act) will allow local governments to resolve by absolute majority to make superannuation contributions for council members from 1 February 2025.

Prior to this, if a local government wanted to offer superannuation to council members, it would need to become an "Eligible Local Governing Body" (ELGB) under Division 446 of the *Taxation Administration Act 1953* (Cth), which requires a unanimous council resolution.

How do these changes support local governments?

Making superannuation contribution payments for council members acknowledges the significant dedication and investment of time a council member commits to their role and helps bring council members in line with the wider workforce.

The resolution process is streamlined by only requiring an absolute majority decision rather than a unanimous one. Similarly, the system set out in the Act means superannuation can be paid without needing to also address the other taxation requirements of becoming an ELGB.

This reform aims to attract and retain council members and encourage greater diversity across local governments.

Is it mandatory?

- From 1 February 2025 all local governments will have the option to resolve by absolute majority to make superannuation contributions for council members.
- From 19 October 2025, it will become mandatory for class 1 and 2 local governments to make superannuation contributions.
- For class 3 and 4 local governments, the payment will remain optional for each council to decide if they want to make superannuation contributions to council members.

Where a local government is required to, or resolves to, make superannuation contributions, individual council members may choose to 'opt out' of receiving superannuation.

How will it work?

Superannuation contribution payments for council members will be made in addition to any other fees and allowances. These will sit outside the threshold for fees and allowances set by the Salaries and Allowances Tribunal. Council members may receive various types of fees and allowances, in accordance with the Act and the relevant determination of the Salaries and Allowance Tribunal.

The requirement to make superannuation contribution payments in respect of these fees and allowances is to be determined in accordance with Commonwealth *Superannuation Guarantee (Administration) Act 1992* (SG Act) and the further guidance provided in Superannuation Guarantee Ruling SGR 2009/2.

While council members are not considered employees under the SG Act, they are to be treated in the same manner as employees of the local government for the purposes of calculating superannuation contribution payments.

The payment is to be the same required under the SG Act. By 1 July 2025, the superannuation guarantee rate will be 12 per cent.

The superannuation contribution payment is to be paid at the same time as the remuneration of the council member is paid. In order to allow a superannuation contribution payment to be made, a council member must nominate a superannuation account from a scheme or fund to which the SG Act applies. Local governments must not make a superannuation contribution payment for a council member if they fail to nominate an eligible superannuation account before the end of the month to which the payment relates.

Local governments must not make superannuation contribution payments for council members during any period in which they are suspended under the Act. Council members are also not entitled to a superannuation contribution payment during any period in which they are not entitled to receive their fees and allowances.

Individual council members may opt out of receiving superannuation contribution payments by providing a notice in writing to the CEO.

Advance payments

If a council member is paid their fees and allowances in advance, in the event of their resignation or suspension, they will need to repay any overpaid superannuation contributions. As this typically cannot be taken from the superannuation fund, the council member will need to repay this from their own finances.

The method of calculating the amount to be repaid is specified in regulations 32B and 34AE(2) of the *Local Government (Administration) Regulations 1996*.

Costs

The cost of paying superannuation for council members will need to be met by each local government out of its existing budget. This cost will vary depending on what fees and allowances the Salaries and Allowances Tribunal and the Council have determined to pay to the mayor / president and councillors and how many council members there are.

Non-compliance

In the event of non-compliance with the payment of superannuation the matter may be referred to the DLGSC as regulator of the local government sector. A council member could also seek to enforce the payment of their entitlements in court.

Our local government already provides superannuation to council members. Do we have to change the way we do so?

No, but you can if you wish to.

Can our local government still opt to become an ELGB?

Yes, if you wish to do so.

A local government may resolve to become an ELGB with the consequence that council members are to be treated as employees for a range of taxation purposes, including PAYG withholding and superannuation.

A resolution to become an ELGB requires a unanimous decision of council.

Financial implications

These reforms do not have the same tax implications for councillors as resolving to PAYG withholding under Commonwealth tax law. There are Fringe Benefits Tax (FBT) implications by resolving to become an ELGB.

The information in this guide is general in nature. It is recommended that Councils and council members seek independent financial advice to consider their particular circumstances and the resultant impacts (if any) of making receiving superannuation contribution payments.

More information

If you have any further queries, please contact the Local Government hotline at lghotline@dlgsc.wa.gov.au or 1300 762 511.

Department of Local Government,
Sport and Cultural Industries
PO BOX 8349
Perth Business Centre WA 6849
Email: actreview@dlgsc.wa.gov.au
Website: www.dlgsc.wa.gov.au

9.2 Reports of Audit and Risk Committee 22 April 2025

9.2.1 Financial Management Review

File Code	GV.AUD 6
Author	Stan Kocian, Manager Finance
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Regulation 5 Internal Audit Review Report from Paxon ⇩

PURPOSE

For the Audit and Risk Committee to review outcomes and recommend that Council notes the review of the Shire's financial management systems and procedures, as required by regulation 5(2)(c) the *Local Government (Financial Management) Regulations 1996.*

BACKGROUND

In September 2024, submissions were sought in response to a public request for quotation process. Paxon Business and Financial Services Pty Ltd (Paxon) were awarded the contract to review the appropriateness and effectiveness of the Shire's financial management systems and procedures.

Paxon undertook the review from December 2024 to early April 2025.

STATUTORY / LEGAL IMPLICATIONS

Regulation 5(2)(c) the *Local Government (Financial Management) Regulations 1996* requires the CEO to review the Shire's financial management systems and procedures at least once in every three financial years.

POLICY IMPLICATIONS

All applicable Shires policies were provided to Paxon as part of the review.

FINANCIAL IMPLICATIONS

A budget allocation for the appointment of an external contractor to undertake the reviews was included in the 2024/25 budget.

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 10 - Sustainable Governance

Outcome 10.1 - Strengthen organisational culture, governance, financial management and asset management.

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: Compliance: Failure to review the Shire's financial management, internal controls and legislative compliance systems and procedures as required by legislation results in non-compliance with legislation.		
Likelihood	**Consequence**	**Rating**
Possible	Minor	Moderate
Action / Strategy		
Council notes the outcomes of the review.		

Risk: Reputation: Ineffective/inappropriate financial management, internal controls and legislative compliance systems and procedures results in errors/ misconduct.		
Likelihood	**Consequence**	**Rating**
Possible	Major	High
Action / Strategy		
Council notes the outcomes of the review with status updates provided to the Audit and Risk Committee on the actions/ suggested improvements.		

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder/s	
Website article/ post	
Social media post	
Print article/ media release	
E-newsletter/ Community update	
Advertisement	
Nil	✓

EXTERNAL CONSULTATION

Paxon was engaged to undertake both reviews following a public request for quotation process.

COMMENT

A comprehensive scope of work was included in the request for quotation document. Paxon have provided a report with their findings (**Attachment 1**).

The below table summarises the findings, recommendations and agreed management actions.

Finding	**Recommendation**	**Management Comments and Actions**
1. Lack of evidence of checks on stocktakes performed Paxon performed sample testing on three monthly	Clear and consistent evidencing practices should be implemented across financial processes including reconciliations performed and any follow-up action	Noted and accepted. In this instance, whilst there were follow up enquires into the discrepancy, they were not in writing and therefore not documented. On this

inventory reconciliations. The Shire's inventory trial balance is generated as part of the checks performed by Finance based on system information. Paxon was not able to sight evidence of review performed by Finance over these. The Shire also performs an annual check to identify discrepancies in stock, the last one was performed in June 2024. Paxon noted that the Shire identified a discrepancy amounting to $11,198. While there are controls in place for the Shire to be able to identify discrepancies in stock amounts based on system information and data, there were no supporting documents on any follow-up to investigate and account for the differences noted in this instance. It is noted that no findings were identified from the annual financial statements for the Shire. However clear documentation should be retained to evidence any discrepancies identified from reconciliations performed.	taken to investigate discrepancies should be retained.	occasion it was suspected that the stock system was possibly not being used correctly. Conversations occurred between Finance and relevant depot staff to identify how the discrepancies occurred. During the conversations it became apparent that the discrepancies had occurred due to new staff members at the depot not having knowledge in the Civica Authority system, and more specifically the stock module. This in turn resulted in stock not being brought into account correctly and other occasions not being issued out correctly. Training (provided by Civica) was subsequently organised for 2 depot staff in the use of the Authority stock system. If such discrepancies occur in the future all enquires will be documented via e-mail and/or a file note. **Action Owner:** Manager Finance **Target Completion Date:** As required.
2. Purchase Order Raised after Services Provided The Shire's Procurement Procedure, section 5.4 states that "A Purchase Order is a commitment to the supplier for the agreed goods or services. It is mandatory for a purchase order to be raised as an acceptance to the purchasing engagement prior to the goods or services being supplied to the Shire.	Consider developing a process to monitor and identify invoices issued before POs raised. Reinforce the Shire's procedures for raising POs and invoices to ensure that all requirements are met.	Noted and accepted. The Shire already has processes in place as per the recommendations. As Paxon noted in their review of the Shire's 2024 Compliance Audit Return – *The Shire performs weekly checks to ascertain compliance to legislative requirements and adherence to internal procurement requirements. Status and trends of non-compliances are identified as part of this*

Paxon performed sample testing on 10 procurement contracts and payments relating to these. We identified that two of the payments for one of the contracts sampled were made based on invoices that preceded the purchase order. The payments were related to maintenance services performed by a contractor. The two invoices totalling $1,100 were raised on 15 December 2023 and 4 January 2024 before the Purchase Order (PO) was raised on 18 January 2024. The PO for $3,150 was properly approved in accordance with the Shire's delegated authority. In this instance the services were provided to the Shire before the PO raised.		*process*. This weekly check of compliance includes monitoring the timing of purchase order dates in comparison to the date on the applicable invoice and subsequently following up with responsible employees where required. **Action Owner:** Manager Finance **Target Completion Date:** No further action required.
3. Inconsistent documentation to evidence review and approval across financial processes The Shire has processes in place to perform monthly reconciliations for bank accounts, accounts payable and payroll. Processes are in place to review and endorse the reconciliations performed. However, Paxon identified several gaps and inconsistencies in the evidencing requirements across several areas based on sample testing performed. These are as follows: Bank Reconciliations • In one of the three samples, the date of review/ approval was not recorded. • For all three samples, the	The Shire should improve its evidencing practices for financial checks performed and reinforce requirements to staff to ensure consistent recordkeeping practices.	Noted. Notwithstanding the above findings, all reconciliations/journals are reviewed by an independent person. In the instances where Finance Officers prepare the reconciliations or journals the Accountant is the reviewer. Where the Accountant prepares the reconciliations or journals the Manager Finance is the reviewer. It should be noted that all reconciliations/journals have the signatures of both the preparer and reviewer. The name of the preparer and reviewer will be notated (together with dates next to signatures) on all reconciliations/journals going forward. **Action Owner:** Manager Finance

name of the preparer and their role was not identified. • In one of the three samples, the name of the reviewer and their role was not identified. Pay Run Approvals • For one of the three samples, the date of preparation and review/ approval was not recorded. • For all three samples, the name and roles of the preparer and reviewer were not recorded. Accounts Receivable Reconciliations • For one of the three samples, the reviewer signature did not include the date of review. • For all three samples, the preparer signature did not include the date of preparation. • For all three samples, the name of the reviewer and their role was not identified. Adjusting Journal Entries • For all 10 samples, the date of review/ approval was not recorded.		**Target Completion Date:** Implemented with immediate effect and completed.
4. Approval process for investment decisions The Shire has an Investments of Surplus Funds Council Policy in place which was adopted in November 2024 by Council. Paxon noted that the Shire had an internal Investments Procedure last reviewed in 2017. Finance indicated that this Procedure was no longer in use. The Procedure indicated that "The Manager Finance and	Clarify the Shire's review and approval requirements for investment decisions, including independent oversight and approval of transactions.	Noted and accepted. All investments will be confirmed and authorised by the Director of Corporate Services via e-mail (which will be placed on file). **Action Owner:** Manager Finance **Target Completion Date:** Implemented with immediate effect and completed.

Governance monitors interest rates offered by major banks and recommends investment action to the Director Corporate Services." The Shire's current Council Policy on investments does not include the internal approval requirements for new or continuing investments. Paxon performed sample testing on four investment decisions by the Shire. These were related to term deposits and reinvestments. We identified that all investments are analysed and authorised by the Manager Finance and Governance. However no second level review or approval was undertaken. These investment decisions and relevant financial details were presented to Council as part of the Shire's Monthly Financial Report for noting. No non-compliances were noted based on the requirements of the Council policy and legislative requirements for investments.		
5. Previous audit actions for asset and inventory management The Shire's previous Regulation 5 review was performed in 2021 together with its Regulation 17 audit. The outcomes and recommendations from the reviews were presented to the Audit Committee in December 2021 and Council in January 2022. All recommendations were accepted by management.	Include all previous audit recommendations that have not been completed in the Shire's Internal Audit Register, which should then be regularly reviewed and updated by management and the status reported to Committee and Council to monitor timely implementation.	Noted and accepted. Inventory checks – The Shire will be implementing a new asset management (AMS) system in 2025/26, which is likely to go live 1 July 2026. Before the data for portable assets is migrated into the new AMS a full inventory check of all portable assets will be undertaken. The adding of serial numbers to all portable assets was considered at

Our review identified that two of the recommendations related to the management of assets and inventory have not been implemented by the Shire. • Inventory checks to be performed for portable assets. Paxon noted that checks were initially performed in 2021 to address the recommendation raised, however these checks were not performed in subsequent years. The original finding was identified as medium risk. • Serial numbers to be added to portable assets. Paxon noted that this recommendation has not yet been addressed by the Shire. The original finding was identified as medium risk. Paxon has raised a finding within our Regulation 17 report for the Shire in February 2025 noting that there were deficiencies in the maintenance of the Internal Audit Register and that the Shire was transitioning to a new database to maintain the tracking and progress of audit actions.		the time the recommendation was made. The decision made was to put serial numbers on all significant IT portable assets (such as laptops), which was actioned at the time. The benefits of rolling out serial numbers for other portable assets, beyond IT assets, was not considered to be of benefit when considering cost and risk. **Action Owner:** Manager Finance **Target Completion Date:** 30 June 2026
6. Update of Documents Our review identified that the following documents have not been recently reviewed by the Shire: Petty Cash Policy (CEO) – OP-32 Corporate Purchasing Card Policy (OP-58) Payroll New Employee	Review and update the Shire's policies and procedures identified to ensure requirements included up to date. Requirements for subsequent periodic reviews should also be defined.	Noted and accepted. There is low risk in terms of these documents, and they have not been reviewed for a few years due to the fact that the procedures are considered appropriate and fit for purpose. Notwithstanding this fact, the procedures will be reviewed noting they are unlikely to change in any significant way.

Procedure Procedure for Cash Handling Reception Procedure - Admin-35		**Action Owner:** Manager Finance **Target Completion Date:** 30 September 2025
7. No evidence of approval for credit card acquittals Paxon performed sample testing of five employee credit cards over a 3-month period. We identified that the monthly transactions are captured within the Shire's Authority system. Controls are in place for transactions to be approved and acquitted within the system. However, due to system limitations the Shire was unable to extract evidence showing an audit trail of this. Finance also has a process in place to follow up on unapproved credit card transactions within the system.	Explore opportunities within Authority to maintain an audit trail for approval of credit card transactions and acquittals.	Noted. Paxon were not able to be provided with a screen shot that indicated who reviewed and approved the credit card transactions. Unlike the purchase order system, Authority does not indicate who approved a credit card transaction. However, as explained during the review, when the transactions are uploaded into Authority a task is generated to the card holder to process the transaction, allocate a cost code and attach all relevant invoices/receipts. Once this action is completed by the cardholder a subsequent task is generated for their supervisor to review and approve the transaction. It is only when the transaction is approved by the supervisor that the system posts the transaction to the relevant cost code. **Action Owner:** Manager of Finance **Target Completion Date:** No action required

The results of the review will be incorporated into the Shire's Internal Audit History Register. The agreed actions will also be included in the Audit and Risk Committee Status Reports that will be presented to each meeting until the time of completion.

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SHIRE OF MUNDARING

Regulation 5 Internal Audit Review

Final | 10 April 2025

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1. INTRODUCTION

1.1 Background & Objective

Paxon were engaged by the Shire of Mundaring (Shire) to perform the Financial Management Review on the CEO's behalf. Regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996 states:

"The CEO is to –
undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews."

1.2 Risk and Scope

The Regulation 5 Review focussed on the risk that the Shire's systems and procedures relating to financial management are not appropriate and effective. The following specific areas were reviewed:

Proper collection of all money owing to the local government

- Receipts
- Rate revenue raising
- Fees and charges establishment and imposition
- Debt collection

Safe custody and security of all money collected or held by the local government

- Bank reconciliations
- Petty cash
- Money collected from external sites
- Investments

Maintenance and security of the financial records of the local government (whether maintained in written form of by electronic or other means or process)

- Information technology, specifically user access
- Record keeping, specifically storage of financial records

Ensure proper accounting for all income, expenditure, assets, liabilities of the municipal or trust funds

- Relevant accounting policies and procedures
- Receivables
- Payables
- Trust fund
- Fixed assets (including acquisition, disposal and depreciation)
- Delegations

Ensure proper authorisation for the incurring of liabilities and the making of payments

- Purchasing policy
- Purchasing orders
- Payments
- Corporate credit cards

Maintenance of payroll, stock control and costing records

- Payroll review and approval of payment, including exception reporting
- Fortnightly payment processes
- Stock reconciliations
- Adjusting journals

Preparation of budgets, budget reviews, accounts and reports required by the Act or regulations

- Annual budget
- Budget review

- Monthly financial reporting
- Annual financial report
- Long term financial plan

This included review of processes and key controls within these areas.

The period of review covered the period from 1 January 2024 to 31 October 2024, with information received from the Shire between November 2024 and March 2025.

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2. EXECUTIVE SUMMARY

Based on the work performed by Paxon during this review, the Shire generally appears to have well designed processes and controls in place across financial management. The operation of these processes was identified to have some gaps based on exceptions noted from sample testing. While these exceptions did not appear to reveal systemic issues with the controls in place for the Shire's financial processes, better consistency and evidencing is required.

Four medium-rated findings were identified relating to gaps identified from sample testing for the following:

- Stocktake reconciliations were regularly performed but gaps were identified within the supporting evidence for preparer, reviewer and documentation to investigate discrepancies
- One instance of a purchase order raised after the invoices were issued for a contract
- Lack of clear and consistency evidencing and documentation for approvals across financial processes including reconciliations and pay run approvals
- Lack of clarity and independent oversight of the internal approval requirements for investment decisions

Two low-rated findings were identified relating to the following:

- Previous audit actions relating to asset and inventory management not completed. These were related to the previous Regulation 5 and Regulation 17 reviews performed last in 2021.
- Two policies and two procedures are overdue for review.

Additionally, one improvement opportunity has been raised to explore system limitations for retaining evidence of approval for credit card acquittals performed by the Shire.

Paxon identified the following areas of strength during the review:

- The Shire has an end of month checklist that is used to set tasks and responsibilities for the Finance team to manage timeframes and deadlines for financial processes
- Financial risk assessments are performed
- Policy and internal guidance documents are in place, including operating procedures. The design of these is appropriate to guide to performance of financial processes including accounts payable, collection and security of monies, payroll, asset management, procurement and investments
- Processes are in place for the collection of debt, referral to debt collection where required and writing off bad debt
- There are processes to identify changes to employee data through variance reports
- Sample testing to determine the operating effectiveness of credit card, collection of monies including petty cash did not identify any exceptions indicating appropriate processes in place.
- Appropriate processes are in place for the handling and banking of money received by the Shire, including delegations and bank signatories being appropriate.
- Segregation of duties were in place, systems access and independent oversight of processes are in place and appear appropriate
- Procurement processes and controls are in place and operational, and
- Budgeting and cost control processes are in place

Findings are summarised below and documented in detail within section 5 of this report.

Risk Area		Finding	Risk Rating
Stocktake reconciliations	5.1	Lack of evidence of checks on stocktakes performed	Medium Risk
Procurement	5.2	Purchase Order raised after services provided	Medium Risk
Authorisation and approval	5.3	Inconsistent documentation to evidence review and approval across financial processes	Medium Risk
Investments	5.4	Approval process for investment decisions	Medium Risk
Assets	5.5	Previous audit actions for asset and inventory management	Low Risk
Policies and Procedures	5.6	Update of documents	Low Risk
Credit Card Acquittals	5.7	No evidence of approval for credit card acquittals due to system limitations	Improvement Opportunity

We would like to thank all officers that assisted with the performance of this review.

The recommendations within sections 5.3 and 5.4 have been indicated as completed by Management, but these have not been reviewed by Paxon.

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3. METHODOLOGY

Our methodology for this review comprised of the following steps:

- Conduct an initial meeting with management to obtain an understanding of processes and potential issues
- Develop overview documentation of the processes including key controls by discussion with staff and review of the processes
- Evaluate the effectiveness of the design of controls to cover the identified risk and test the operation of the key controls
- Develop appropriate recommendations for improvement for discussion with management
- Draft a report of findings and recommendations and obtain formal responses from management
- Finalise the report and issue it to management for distribution to the Audit Committee and relevant management.

Rating	Definition
High	Major contravention of policies, procedures or laws, unacceptable internal controls, high risk for fraud, waste or abuse, major opportunity to improve effectiveness and efficiency, major risk identified. Immediate corrective action is required. A short-term fix may be needed prior to it being resolved properly.
Medium	Moderate contravention of policies, procedures or laws, poor internal controls, significant opportunity to improve effectiveness and efficiency, significant risk identified. Corrective action is required. Need to be resolved as soon as resources can be made available, but within six months.
Low	Minor contravention of policies and procedures, weak internal controls, opportunity to improve effectiveness and efficiency, moderate risk identified. Corrective action is required. Need to be resolved within twelve months.
Improvement Opportunity	An opportunity exists to improve the efficiency and/ or effectiveness of current processes. Management should consider the implementation of corrective action when feasible.

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4. INHERENT LIMITATIONS

Due to the inherent limitations in any internal control structure, it is possible errors or irregularities may occur and not be detected. Further, the internal control structure, within which the control procedures that have been reviewed operate, has not been reviewed in its entirety and therefore no opinion is expressed as to the effectiveness of the greater internal control structure.

It should also be noted our review was not designed to detect all weaknesses in control procedures as it was not performed continuously throughout the period subject to review.

The review conclusion and any opinion expressed in this report have been formed on the above basis.

5. DETAILED AUDIT FINDINGS

5.1 Audit Finding – Lack of evidence of checks on stocktakes performed

Paxon performed sample testing on three monthly inventory reconciliations. The Shire's inventory trial balance is generated as part of the checks performed by Finance based on system information. Paxon was not able to sight evidence of review performed by Finance over these.

The Shire also performs an annual check to identify discrepancies in stock, the last one was performed in June 2024. Paxon noted that the Shire identified a discrepancy amounting to $11,198. While there are controls in place for the Shire to be able to identify discrepancies in stock amounts based on system information and data, there were no supporting documents on any follow-up to investigate and account for the differences noted in this instance. It is noted that no findings were identified from the annual financial statements for the Shire. However clear documentation should be retained to evidence any discrepancies identified from reconciliations performed.

Risk Rating

Paxon has determined this finding to be of **Medium Risk.**

Possible Implication

Inaccuracies in financial information relating to inventory and stock, resulting in incorrect financial reporting.

Recommendation

Clear and consistent evidencing practices should be implemented across financial processes including reconciliations performed and any follow-up action taken to investigate discrepancies should be retained.

Management Comments:

Noted and accepted. In this instance, whilst there were follow up enquires into the discrepancy, they were not in writing and therefore not documented. On this occasion it was suspected that the stock system was possibly not being used correctly. Conversations occurred between Finance and relevant depot staff to identify how the discrepancies occurred. During the conversations it became apparent that the discrepancies had occurred due to new staff members at the depot not having knowledge in the Civica Authority system, and more specifically the stock module. This in turn resulted in stock not being brought into account correctly and other occasions not being issued out correctly. Training (provided by Civica) was subsequently organised for 2 depot staff in the use of the Authority stock system.

If such discrepancies occur in the future all enquires will be documented via e-mail and/or a file note.

Action Owner:

Manager Finance

Target Completion Date:

As required.

5.2 Audit Finding – Purchase Order Raised after Services Provided

The Shire's Procurement Procedure, section 5.4 states that "A Purchase Order is a commitment to the supplier for the agreed goods or services. It is mandatory for a purchase order to be raised as an acceptance to the purchasing engagement prior to the goods or services being supplied to the Shire."

Paxon performed sample testing on 10 procurement contracts and payments relating to these. We identified that two of the payments for one of the contracts sampled were made based on invoices that preceded the purchase order. The payments were related to maintenance services performed by a contractor. The two invoices totalling $1,100 were raised on 15 December 2023 and 4 January 2024 before the Purchase Order (PO) was raised on 18 January 2024. The PO for $3,150 was properly approved in accordance with the Shire's delegated authority. In this instance the services were provided to the Shire before the PO raised.

Risk Rating

Paxon has determined this finding to be of **Medium Risk.**

Possible Implication

Payments made incorrectly and/ or without the required approval.

Recommendation

5.2.1 Consider developing a process to monitor and identify invoices issued before POs raised.

5.2.2 Reinforce the Shire's procedures for raising POs and invoices to ensure that all requirements are met.

Management Comments:

Noted and accepted. The Shire already has processes in place as per the recommendations. As Paxon noted in their review of the Shire's 2024 Compliance Audit Return –

The Shire performs weekly checks to ascertain compliance to legislative requirements and adherence to internal procurement requirements. Status and trends of non-compliances are identified as part of this process.

This weekly check of compliance includes monitoring the timing of purchase order dates in comparison to the date on the applicable invoice and subsequently following up with responsible employees where required.

Action Owner:

Manager Finance

Target Completion Date:

No further action required.

5.3 Audit Finding – Inconsistent documentation to evidence review and approval across financial processes

The Shire has processes in place to perform monthly reconciliations for bank accounts, accounts payable and payroll. Processes are in place to review and endorse the reconciliations performed. However Paxon identified several gaps and inconsistencies in the evidencing requirements across several areas based on sample testing performed. These are as follows:

Bank Reconciliations

- In one of the three samples, the date of review/ approval was not recorded.
- For all three samples, the name of the preparer and their role was not identified.
- In one of the three samples, the name of the reviewer and their role was not identified.

Pay Run Approvals

- For one of the three samples, the date of preparation and review/ approval was not recorded.
- For all three samples, the name and roles of the preparer and reviewer were not recorded.

Accounts Receivable Reconciliations

- For one of the three samples, the reviewer signature did not include the date of review.
- For all three samples, the preparer signature did not include the date of preparation.
- For all three samples, the name of the reviewer and their role was not identified.

Adjusting Journal Entries

- For all 10 samples, the date of review/ approval was not recorded.

Risk Rating

Paxon has determined this finding to be of **Medium Risk.**

Possible Implication

Lack of proper authorisation and approval for financial processes.

Recommendation

The Shire should improve its evidencing practices for financial checks performed and reinforce requirements to staff to ensure consistent recordkeeping practices.

Management Comments:

Noted. Notwithstanding the above findings, all reconciliations/journals are reviewed by an independent person. In the instances where Finance Officers prepare the reconciliations or journals the Accountant is the reviewer. Where the Accountant prepares the reconciliations or journals the Manager Finance is the reviewer.

It should be noted that all reconciliations/journals have the signatures of both the preparer and reviewer.

The name of the preparer and reviewer will be notated (together with dates next to signatures) on all reconciliations/journals going forward.

Action Owner:

Manager Finance

Target Completion Date:

Implemented with immediate effect and completed.

5.4 Audit Finding – Approval process for investment decisions

The Shire has an Investments of Surplus Funds Council Policy in place which was adopted in November 2024 by Council.

Paxon noted that the Shire had an internal Investments Procedure last reviewed in 2017. Finance indicated that this Procedure was no longer in use. The Procedure indicated that "The Manager Finance and Governance monitors interest rates offered by major banks and recommends investment action to the Director Corporate Services." The Shire's current Council Policy on investments does not include the internal approval requirements for new or continuing investments.

Paxon performed sample testing on four investment decisions by the Shire. These were related to term deposits and reinvestments. We identified that all investments are analysed and authorised by the Manager Finance and Governance. However no second level review or approval was undertaken. These investment decisions and relevant financial details were presented to Council as part of the Shire's Monthly Financial Report for noting. No non-compliances were noted based on the requirements of the Council policy and legislative requirements for investments.

Risk Rating

Paxon has determined this finding to be of **Medium Risk.**

Possible Implication

Improper delegations and/ or authorisations for financial decisions.

Recommendation

Clarify the Shire's review and approval requirements for investment decisions, including independent oversight and approval of transactions.

Management Comments:

Noted and accepted. All investments will be confirmed and authorised by the Director of Corporate Services via e-mail (which will be placed on file).

Action Owner:

Manager Finance

Target Completion Date:

Implemented with immediate effect and completed.

5.5 Audit Finding – Previous audit actions for asset and inventory management

The Shire's previous Regulation 5 review was performed in 2021 together with its Regulation 17 audit. The outcomes and recommendations from the reviews were presented to the Audit Committee in December 2021 and Council in January 2022. All recommendations were accepted by management.

Our review identified that two of the recommendations related to the management of assets and inventory have not been implemented by the Shire.

- Inventory checks to be performed for portable assets. Paxon noted that checks were initially performed in 2021 to address the recommendation raised, however these checks were not performed in subsequent years. The original finding was identified as medium risk.
- Serial numbers to be added to portable assets. Paxon noted that this recommendation has not yet been addressed by the Shire. The original finding was identified as medium risk.

Paxon has raised a finding within our Regulation 17 report for the Shire in February 2025 noting that there were deficiencies in the maintenance of the Internal Audit Register and that the Shire was transitioning to a new database to maintain the tracking and progress of audit actions.

Risk Rating

Paxon has determined this finding to be of **Low Risk.**

Possible Implication

Lack of processes to ensure completion of audit action items to address key risks and recommendations identified from completed audits.

Recommendation

Include all previous audit recommendations that have not been completed in the Shire's Internal Audit Register, which should then be regularly reviewed and updated by management and the status reported to Committee and Council to monitor timely implementation.

Management Comments:

Noted and accepted.

Inventory checks – The Shire will be implementing a new asset management (AMS) system in 2025/26, which is likely to go live 1 July 2026. Before the data for portable assets is migrated into the new AMS a full inventory check of all portable assets will be undertaken.

The adding of serial numbers to all portable assets was considered at the time the recommendation was made. The decision made was to put serial numbers on all significant IT portable assets (such as laptops), which was actioned at the time. The benefits of rolling out serial numbers for other portable assets, beyond IT assets, was not considered to be of benefit when considering cost and risk.

Action Owner:

Manager Finance

Target Completion Date:

30 June 2026

5.6 Audit Finding – Update of Documents

Our review identified that the following documents have not been recently reviewed by the Shire:

Policy Reference	Title	Last Reviewed
3.26	Petty Cash Policy (CEO) – OP-32	January 2017
3.23	Corporate Purchasing Card Policy (OP-58)	March 2017
3.24	Payroll New Employee Procedure	18 January 2017
3.29	Procedure for Cash Handling Reception Procedure - Admin-35	24 March 2016

Risk Rating

Paxon has determined this finding to be of **Low Risk**.

Implication

Policies and procedures guiding internal requirements do not have continued relevance and applicability or are not up to date.

Recommendation

Review and update the Shire's policies and procedures identified to ensure requirements included up to date. Requirements for subsequent periodic reviews should also be defined.

Management Comments:

Noted and accepted. There is low risk in terms of these documents, and they have not been reviewed for a number of years due to the fact that the procedures are considered appropriate and fit for purpose. Notwithstanding this fact, the procedures will be reviewed noting they are unlikely to change in any significant way.

Action Owner:

Manager Finance

Target Completion Date:

30 September 2025

5.7 Audit Finding – No evidence of approval for credit card acquittals

Paxon performed sample testing of five employee credit cards over a 3-month period. We identified that the monthly transactions are captured within the Shire's Authority system. Controls are in place for transactions to be approved and acquitted within the system. However due to system limitations the Shire was unable to extract evidence showing an audit trail of this. Finance also has a process in place to follow-up on unapproved credit card transactions within the system.

Risk Rating

Paxon has determined this finding to be an **Improvement Opportunity.**

Possible Implication

Inappropriate or incorrect delegations provided to employees.

Recommendation

Explore opportunities within Authority to maintain an audit trail for approval of credit card transactions and acquittals.

Management Comments:

Noted. Paxon were not able to be provided with a screen shot that indicated who reviewed and approved the credit card transactions. Unlike the purchase order system, Authority does not indicate who approved a credit card transaction. However, as explained during the review, when the transactions are uploaded into Authority a task is generated to the card holder to process the transaction, allocate a cost code and attach all relevant invoices/receipts. Once this action is completed by the cardholder a subsequent task is generated for their supervisor to review and approve the transaction. It is only when the transaction is approved by the supervisor that the system posts the transaction to the relevant cost code.

Action Owner:

Manager of Finance

Target Completion Date:

No action required

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9.2.2 Internal Audit Plan 2025/26 to 2028/29

File Code	GV.AUD 1
Author	Garry Bird, Director Corporate Services
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Draft Internal Audit Plan 2025-26 to 2028-29 ⇩ 2. Internal Audit Plan History ⇩

PURPOSE

The updated Internal Audit Plan for 2025/26 to 2028/29 (**Attachment 1**) is presented to the Audit and Risk Committee for endorsement.

BACKGROUND

The Shire's draft Internal Audit Plan for the period 2025/26 2028/29 has been reviewed and updated.

Internal audits support good governance by providing a means of identifying areas of non-compliance with, and potential organisational improvement in, the Shire's procedures and policies. The areas identified within the Plan have been identified on the basis they pose significant risk to the operations of the Shire.

Historically the Shire has budgeted $60,000 per annum to undertake internal audits.

In accordance with the Internal Audit Plan Reporting Requirements, the Internal Audit Plan History Register referenced as an appendix to the Internal Audit Plan outlines what items have been completed and presented to the Audit and Risk Committee upon completion.

Where an audit has provided that an item requires follow up, it is maintained on the Audit and Risk Committee Status Report until completion.

STATUTORY / LEGAL IMPLICATIONS

Sections 7.12AB, 7.12AJ and 7.12AL of the *Local Government Act 1995* provides requirements for conducting financial, performance and related entities and certain subsidiary bodies.

Regulation 5 of the *Local Government (Financial Management) Regulations 1996* provides the following in regards to the CEO's duties as to financial management.

(c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.

Regulation 14 of the *Local Government (Audit) Regulations 1996* provides requirements for compliance audits by local governments.

Regulation 17 of the *Local Government (Audit) Regulations 1996* provides requirements for the CEO to review certain systems and procedures including the appropriateness and effectiveness of a local government's systems and procedures in relation to risk management, internal control and legislative compliance.

POLICY IMPLICATIONS

The Internal Audit Policy (2.18) relates.

FINANCIAL IMPLICATIONS

The Shire budgets for a maximum of $60,000 per annum to engage independent contractors to undertake internal audits. This annual allocation has been taken into consideration in preparing the Internal Audit Plan.

Where audits are performed by independent external contractors, they are appointed through a transparent Request for Quotation process (unless otherwise stated).

Expected costs per financial years are:

2025/26	$50,000
2026/27	$60,000
2027/28	$60,000
2028/29	$30,000
TOTAL	**$200,000**

This is $40,000 below the combined four year budget, which allows for some flexibility in either adding new audits on a risk basis or potential price increases.

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 10 - Sustainable Governance

Outcome 10.1 - Strengthen organisational culture, governance, financial management and asset management.

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: Compliance: That areas of high risk within the organisation are not subject to independent assessment.		
Likelihood	**Consequence**	**Rating**
Possible	Moderate	Moderate
Action / Strategy		
Independent internal audits are scheduled and undertaken to support management with the aim of identifying areas of non-compliance and potential organisational improvement.		

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder/s	
Website article/ post	
Social media post	
Print article/ media release	
E-newsletter/ Community update	
Advertisement	
Nil	✓

EXTERNAL CONSULTATION

Nil

COMMENT

Audits may be scheduled at regular intervals or from time to time reflective of the level of risk and the dynamic environment in which these risks present themselves to the organisation.

The audits proposed in the updated Internal Audit Plan have been selected on the basis that they all pose significant risks to the Shire's operations and reputation or are in response to known instances of non-compliance in the sector.

No significant changes to the Plan have been proposed, other than adding in future audits for 2027/28 and 2028/29

These new audits proposed are as follows:

2027/28

An audit of the accuracy and compliance of statutory registers has been proposed, following the introduction of *Local Government Act 1995* reforms to expand the number of registers required to be maintained by the Shire

2028/29

The new audits proposed for 2028/29 are:

Compliance Audit Return	As per Regulation 15 of the Audit Regulations.	Internal
Shire of Mundaring Business Continuity Plan	Review the Shire's BCP for compliance with relevant Acts and Standards and that it effectively addresses the Shire's risks in relation to any event that may require the BCP to be enacted.	$15,000
Shire of Mundaring Information Technology Disaster Recovery Plan	Review the Shire's IT Disaster Recovery Plan to ensure it adequately responds to an IT disaster event and undertake external recovery scenario.	$15,000
TOTAL		**$30,000**

The Internal Audit Plan History Register (**Attachment 2**) is maintained by staff as a register of the completed audits and the recommendations.

Once noted by the Audit and Risk Committee the Internal Audit Plan 2025/26 to 2028/29 will be used internally to schedule audits.

VOTING REQUIREMENT

Simple Majority

COMMITTEE RECOMMENDATION / COUNCIL DECISION			**C13.05.25**
Moved by	Cr Ellery	Seconded by	Cr Daw

That Council adopts the updated Internal Audit Plan for the period 2025/26 to 2028/29 (**Attachment 1**).

CARRIED 8/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

INTERNAL AUDIT PLAN

2025/26 to 2028/29

Endorsed by Audit and Risk Committee April 2024 (ARC3.04.24)

Summary

Shire of Mundaring has allocated the sum of $60,000 per annum to undertake internal audits.

This plan has been prepared to ensure the internal audits address areas of greatest risk to the Shire and to ensure the Shire meets its statutory obligations for various audits that are prescribed under the *Local Government Act 1995* (the Act) and accompanying Regulations.

Internal Audits do not include the annual financial management audit prescribed by section 7.12b of the Act, which is considered a separate process with its own specific statutory requirements.

Background

Internal audits evaluate a company's internal controls, including its corporate governance and accounting processes. They ensure compliance with laws and regulations and help to maintain accurate and timely financial reporting and data collection.

The internal audit provides an independent and objective review and advisory service to:

- provide assurance to Council and the CEO that the Shire's financial and operational controls are designed to manage the organisation's risks and achieve its objectives, are operating in an efficient, effective and ethical manner; and
- assist management in improving and monitoring the Shire's risk management internal controls and legislative compliance functions.
- Identify potential improvements to functions considered to be of high risk and critical to the operations of the Shire.
- Undertake external service reviews to ensure ongoing efficiency and effectiveness of the service.

Internal audits are performed by independent external contractors (unless otherwise stated) appointed through a transparent Request for Quotations process.

Internal auditors report functionally to Council through the Audit and Risk Committee and are accountable to the CEO for the efficient and effective operation of the internal audit function.

Statutory Requirements

The *Local Government Act 1995* and its regulations require the conduct of several audits/reviews as follows:

Local Government Act 1995

s. 7.12 AB Conducting a financial audit
The auditor must audit the accounts and annual financial report of a local government at least once in respect of each financial year.

s. 7.12AJ Conducting a performance audit
The Auditor General Act section 18 applies in relation to a local government as if —
(a) the local government were an agency; and *(etc.)*

s. 7.12AL Audits of accounts of related entities and certain subsidiary bodies
The Auditor General Act sections 16 and 17 apply in relation to a local government as if —

- the local government were an agency; and
- the council of the local government were its accountable authority.

Local Government (Financial Management) Regulations 1996

r. 5 CEO's duties as to financial management
(2) The CEO is to —
  (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.

Local Government (Audit) Regulations 1996

r. 14 Compliance audits by local governments
(1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
(2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
(3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
(3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
  (a) presented to the council at a meeting of the council; and
  (b) adopted by the council; and
  (c) recorded in the minutes of the meeting at which it is adopted.

r. 17 CEO to review certain systems and procedures

(1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
  (a) risk management; and
  (b) internal control; and
  (c) legislative compliance.

(2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.

(3) The CEO is to report to the audit committee the results of that review.

Policy Requirements

"Internal Audit Policy" (2.18) relates.

Reporting Requirements

The Audit and Risk Committee will be kept informed of progress towards completing the scheduled audits by a "standing item" on the Committee Agenda.

Completed audits will be presented to the Audit and Risk Committee through an officer's report which will respond to the findings of the audit.

INTERNAL AUDIT PLAN

The following internal audits are proposed to be undertaken in the period 2025/26 to 2028/29.

2025/26

Description	Scope	Budget
Procurement	Review procurement practices.	$30,000
Payroll Compliance	Wage audit to review if employees are paid in accordance with legislation and enterprise agreements	$20,000
Compliance Audit Return	As per Regulation 15 of the Audit Regulations.	Internal
TOTAL		**$50,000**

2026/27

Description	Scope	Budget
Work Health and Safety Audit	Review implementation of actions from Work Health and Safety audit undertaken 2022/23.	$20,000
Recordkeeping Audit	Review who controls, recovers, changes, or owns a particular record. Compliance with all relevant legislation and the	$30,000

	Shire's Record Keeping Plan. Consistency of records management. Retention and destruction.	
General Computer Controls	Self-assessment of the Shire's general computer controls and management of cyber security risks	$10,000
Compliance Audit Return	As per Regulation 15 of the Audit Regulations	Internal
TOTAL		**$60,000**

2027/28

Description	Scope	Budget
Compliance Audit Return	As per Regulation 15 of the Audit Regulations.	$5,000
Statutory Registers	Review the accuracy of all registers required under the provisions of the Local Government Act 1995	$7,500
Financial Management Review	As per 5 (2) of Financial Management Regulations.	$47,500
Internal Controls	As per Regulation 17 of the Audit regulations.	
Legislative Compliance	As per Regulation 17 of the Audit regulations.	
Risk Management	As per Regulation 17 of the Audit regulations.	
TOTAL		**$60,000**

2028/29

Description	Scope	Budget
Compliance Audit Return	As per Regulation 15 of the Audit Regulations.	Internal
Shire of Mundaring Business Continuity Plan	Review the Shire's BCP for compliance with relevant Acts and Standards and that it effectively addresses the Shire's risks in relation to any event that may require the BCP to be enacted.	$15,000
Shire of Mundaring Information Technology Disaster Recovery Plan	Review the Shire's IT Disaster Recovery Plan to ensure it adequately responds to an IT disaster event and undertake external recovery scenario.	$15,000
TOTAL		**$30,000**

The Compliance Audit Return is to be completed by an independent party every third year to allow for external review of the matters prescribed in the return.

Other Audits may also be scheduled at regular intervals or from time to time reflective of the level of risk and the dynamic environment in which these risks present themselves to the organisation.

The Office of the Auditor General conducts focus area audits at state of local government entities as an extension of annual financial audits and the Shire may be required or invited to participate.

A detailed scope for each of the audits will be prepared when preparing the Request for Quotation (when required in accordance with the Purchasing Policy) to provide the services.

Appendix

Internal Audit Plan History Register

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

Presented to ARC	Description	Scope	Outcome
February 2025	**Compliance Audit Return**	The purpose of the Return is for individual local governments to assess their level of compliance with the *Local Government Act 1995* and associated regulations.	**ARC3.02.25 C20.03.25** Excerpt from Report: The Shire has achieved a 98% compliance rating for the period covered by the Return (a score of 92 out of 94 questions). There were two instances of non-compliance highlighted in the Return. Paxon, within their report, provided the following comments and observations on the two instances of non-compliance: Paxon reviewed the CAR responses provided by the Shire. The instances of non-compliance were identified through internal weekly monitoring checks in place for procurement and tenders. Details of the exceptions noted are as follows: • Tenders for Providing Goods and Services CAR Question 1 - There were instances where an insufficient number of quotes were sought without the appropriate Director's approval. Based on the Shire's weekly procurement checks performed, Paxon identified a total of six instances of non-compliance for this item in 2024. However the Shire informed Paxon that it commenced performing weekly checks during the year 2024 hence there may have been further instances of a similar nature. • Tenders for Providing Goods and Services CAR Question 3 - One instance of non-compliance for a tender relating to the Bilgoman Aquatic Centre. This tender was not advertised via State-wide public notice which was identified by the Shire and confirmed by Paxon. For the exceptions identified, the root causes were investigated by the Shire and it is reasonable that no corrective actions were possible to address the instances of non-compliance which had already occurred in 2024. Action was taken to address the necessary processes to prevent future non-compliances. As the non-compliances identified only related to some tenders and not all, Paxon has determined that the Shire partially complies with the requirements of the CAR questions. We have also obtained a good understanding of the Shire's procurement processes and checks in place to monitor non-compliances and exceptions through the Regulation 17 that was being performed

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

<table>
<tr><th>Presented to ARC</th><th>Description</th><th>Scope</th><th>Outcome</th></tr>
<tr><td></td><td></td><td></td><td>concurrently with the CAR work. The following processes and controls were noted:

The Shire has a Procurement Policy and Procedure in place, both of which were recently reviewed in 2024. These documents were detailed and provide adequate guidance on the legislative and internal requirements to staff.

The Shire has a process to include the advice and guidance from legal as required to support procurement processes.

The Shire has good recordkeeping practices including various templates to support procurement processes and compliance requirements.

A contracts register is in place to track and monitor ongoing contracts and issues.

The Shire performs weekly checks to ascertain compliance to legislative requirements and adherence to internal procurement requirements. Status and trends of non-compliances are identified as part of this process.</td></tr>
<tr><td>February 2025</td><td>Review of Risk Management, Internal Controls and Legislative Compliance</td><td>As per Regulation 17 of the Local Government (Audit) Regulations 1996.</td><td>ARC2.02.25 C19.03.25

Excerpt from Report

<table>
<tr><th>Audit Finding</th><th>Recommendation</th><th>Management Comments</th></tr>
<tr><td>Internal Audit Log</td><td>Determine clear timelines to complete the transition of all currently open audit action items into the new database. These should enable monitoring and tracking of actions due through clear timeframes and responsible action owners.</td><td>Noted and accepted. The Internal Audit History Register tracks actions from previously completed internal audits. The OAG’s findings resulted from its annual audit for 2023/24, which is an external audit. The Shire presents a status report of outstanding items, from both internal</td></tr>
</table>
</td></tr>
</table>

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

Presented to ARC	Description	Scope	Outcome		
					and external audits, to every Audit and Risk Committee meeting. The OAG action items will be included in the next status report to be presented to the Audit and Risk Committee on 25 February 2025. Action Owner: Manager Finance and Governance Target Completion Date: 25 February 2025
			Risk Management Documents	Update the Risk Management Procedure including clear requirements to address the Shire's processes to ensure ongoing monitoring and reporting of strategic and operational risks, such as treatment action plans and risk owners. Consider the structures, content and potential for merging the current Risk Management Policy and the draft Risk Management Procedure.	Noted. The Shire had previously considered having the one combined document (policy and procedure), but determined it would be more appropriate to have two separate standalone documents. The policy, which is the responsibility of Council is adopted by Council, whilst the procedure is the responsibility of the Shire administration. If the procedure was combined with the policy document, the flexibility to amend

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

Presented to ARC	Description	Scope	Outcome		
					the procedure as required would no longer exist, as every amendment to the procedure would need to be approved by Council as the procedure is incorporated within the policy document. Action Owner: Manager of Governance and Risk Target Completion Date: 31 December 2025
			Fraud Control Plan	Develop a formal integrity framework addressing the requirements of the Public Sector Management Act. Consider developing a specific Fraud Control Plan (if key principles and requirements are not included within the Integrity Framework), leveraging guidance from the OAG and Public Sector Commission.	Noted. The Shire's Fraud Control Policy is scheduled to be reviewed by the Governance Committee in July 2025. The implementation of the Integrity Framework will be considered at that time. Action Owner: Manager Governance and Risk Target Completion Date: 30 September 2025
			Employee Delegations	The Shire should consider developing a specific process to inform all officers with delegations in writing (e.g. via email or a form).	Noted and accepted. The annual review of the Delegations Register is currently in progress. The Delegations Register will be presented to

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

Presented to ARC	Description	Scope	Outcome		
					Council in April 2025. Letters confirming delegations will be issued to relevant employees post the adoption of the Delegation Register. Action Owner: Manager of Governance and Risk Target Completion Date: 30 June 2025
			Public Interest Disclosure Processes	Review and update the PID procedure in accordance with the applicable legislative requirements. Update and confirm the correct details of the PID officers to be contacted within the Shire's PID procedure.	Noted and accepted. The PID Procedure is scheduled to be reviewed by 30 September 2025 PID Officers will be updated by 31 May 2025 when the new Manager Governance and Risk starts with the Shire. The Director of Statutory Services will be removed as PID Officer (the Manager of Building Assets is no longer a PID Officer). Action Owner: Manger of Governance and Risk Target Completion Date: 30 September 2025

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

Presented to ARC	Description	Scope	Outcome		
			Complaints Management Documents	Review, update and consider merging the current Complaints Management Policy and Complaints Management Procedure.	Noted. The Complaints Management Policy and Procedure is scheduled to be reviewed by the Governance Committee in May 2025 As stated previously for the findings on the Risk Documents it would be more appropriate to have two separate standalone documents. The policy, which is the responsibility of Council is adopted by Council, whilst the procedure is the responsibility of the Shire administration. If the procedure was combined with the policy document, the flexibility to amend the procedure as required would no longer exist, as every amendment to the procedure would need to be approved by Council as the procedure is incorporated within the policy document.

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

Presented to ARC	Description	Scope	Outcome
			<table><tr><td></td><td></td><td>Action Owner: Director Corporate Services Target Completion Date: 30 June 2025</td></tr></table>
April 2025	**Financial Management Review**	As per regulation 5(2) of *Local Government (Financial Management) Regulations 1996.*	
TBA	**Financial Better Practice Review**	Self-assessment utilising DLGSC checklist to review how well the Shire performs common business practices and related internal controls, governance and risk management policies, practices, and procedures.	Review completed with responses provided to DLGSC February 2024. Onsite audit undertaken Tuesday 25 March. Awaiting results from DLGSCI.
February 2024	**Compliance Audit Return**	The purpose of the Return is for individual local governments to assess their level of compliance with the *Local Government Act 1995* and associated regulations.	**ARC2.02.24 C24.03.24** Excerpt from report: The Shire has achieved a 95% compliance rating for the period covered by the Return (a score of 89 out of 94 questions). Areas of non-compliance found in the 2023 Return • Delegation of Power/Duty (question 13) s5.46(3) Admin Reg 19 Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19? • Disclosure of Interest (question 4) s5.75 Admin Reg 22, Form 2 Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day? • Disclosure of Interest (question 5) s5.76 Admin Reg 23, Form 3 Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2023? • Optional Questions (question 5) s5.96A(1), (2), (3) & (4) Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995? • Tenders for Providing Goods and Services (question 7) F&G Reg 17

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

Presented to ARC	Description	Scope	Outcome
			Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?
March 2023	**Work Health and Safety Audit** Delivering Outcomes Pty Ltd (listed in previous Internal Audit Plans as Occupational Health and Safety Audit)	The aim of the WHS audit was to provide analysis of the Shire's Work Health and Safety compliance following the introduction of the up-dated *Work Health and Safety Act 2020* and the *Work Health and Safety (General) Regulations 2022*, which came into effect in April 2022. The audit also provided an avenue to gauge and identify key themes of the Shire's current work health and safety culture. The WHS audit sought to address the following: • What does the Shire do well in relation to WHS? • Are there any areas of non-compliance with current legislation and any proposed legislation? • What can be done to meet legislative requirements and best practice standards? • Does the draft WHS Action Plan have any gaps that need to be addressed as a matter of priority? • Does the Shire demonstrate a strong WHS culture?	**6 monthly updates to be provided to the Audit and Risk Committee.** The WHS Audit Final Report listed elements of the Shire's positive WHS culture. This included: • *Safety is appreciated in most locations and teams within the Shire.* • *Some good base steps have been taken, such as the WHS Committee in place, a WHS Advisor and WHS Representatives.* • *Some safety initiatives have been implemented well, across the Shire (such as manual handling & ergonomic initiatives).* • *There has been some good location-specific consultation around the Safe Work Method Statement (SWMS) within the Depot Operations.* • *There are some initiatives around record keeping on safety, but none of these are Shire-wide.* • *There is a recognition that a significant Project of work is required under WHS.* The Report contains many recommendations that have been addressed in the WHS Action Plan. As a 'living' operational document, the WHS Action Plan will be regularly reviewed and suitably updated by the Work Health and Safety Committee and the CEO. The Committee noted the findings and recommendations in the Work Health and Safety Audit Report (Attachment 1) and the action items contained in the related Work Health and Safety Action Plan (Attachment 2).
February 2023	**General Computer Controls - Capability Maturity Framework Self-Assessment**	Self-assessment undertaken in regards to the Shire's general computer controls and management of cyber security risks	**6 monthly updates to be provided to the Audit and Risk Committee.** Considered confidential in accordance with the *Local Government Act 1995* section 5.23(2) (f(ii)) as it contains information relating to a matter that if disclosed, could be reasonably expected to endanger the security of the local government's property.
February 2023	**Compliance Audit Return**	The purpose of the Return is for individual local governments to assess their level of compliance with the *Local Government Act 1995* and associated regulations.	**ARC2.02.23 C3.03.23** Excerpt from report:

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

Presented to ARC	Description	Scope	Outcome
			The Shire has achieved a 99% compliance rating for the period covered by the 2022 Return (a score of 93 out of 94 questions). Areas of non-compliance found in the 2022 Return • Disclosure of Interest (question 5) s5.76 Admin Reg 23, Form 3 Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2022?
April 2022	**Cyber Security Controls Audit** Office of the Auditor General	Determined by the Office of the Auditor General	Considered confidential in accordance with the *Local Government Act 1995* section 5.23(2) (f(ii)) as it contains information relating to a matter that if disclosed, could be reasonably expected to endanger the security of the local government's property.

February 2022	**Compliance Audit Return**
	Conway Highbury Pty Ltd
		The scope of work was for Conway Highbury Pty Ltd to:
		• use the questions from the DLGSC to identify the Shire's compliance and non-compliance by reviewing:
		  ○ Governance Registers (e.g. Returns Register and Gifts Register available on the Shire's website and internally maintained registers).
		  ○ Council and Committee agendas and minutes
		  ○ supporting documentation
		• establish adequacy of supporting systems and compliance levels
		• provide a completed Return and associated report
			ARC5.02.22
			Excerpt from report:
			
			In summary, the Shire achieved a commendable and very high level of compliance.
			'Disclosure of interest' Q13 – under section s5.89A(6) of the Act, when a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, the CEO is to remove from the register all records relating to that person.
			• The register that relates to sections 5.89A and 5.89B contained records of persons who ceased to be relevant after ceasing employment with the Shire and/or retired from council or were not re-elected after elections in October 2021. The register has since been updated.
			'Disclosure of interest' Q 25 – under sections s5.51A(1) & (3) of the Act, the CEO is to prepare, and implement and publish an up-to-date version on the local government's website, a code of conduct to be observed by employees of the Shire.
			• A code was prepared and implemented as required but was not on the Shire's website. This has now been rectified.
			'Elections' Q2 - Regulations 30G(3) & (4) of the Local Government (Elections) Regulations 1997 require the CEO to remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years.
			• Some disclosure forms were still on the register. This has now been rectified.

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

Presented to ARC	Description	Scope	Outcome
February 2022	**Staff Exit Controls** Office of the Auditor General	This audit assessed whether agencies "effectively and efficiently manage the exit of staff to minimise security, asset and financial risks".	**ARC 07.02.22** Excerpt from report: The Shire currently has a register and passes are deactivated promptly when a staff member leaves. No audits of the register are undertaken. If a staff member was to leave without returning the pass, it will still be deactivated. No audit of active passes is undertaken. A similar process exists for the return of keys. If keys are not returned by exiting staff, the officers responsible will follow this up with that staff member. The Shire has a checklist to assist managers in exiting staff and includes removal from the shire IT network and return of shire owned assets. There may be some access still available if the staff member has access to specific external software applications but these are not critical or confidential and pose a low risk. The OAG report has identified some improvements that can be made to this checklist. A register is maintained by IT of all related assets issued to staff which includes an audit trail of ownership. A separate register of minor assets is maintained which includes the same assets and is reviewed annually. A comprehensive audit is undertaken by payroll/finance staff of departing employees' termination payments, including any debts owing. This risk is assessed on a case by case basis, as relevant to the position and the circumstances of the departure. In addition to the checklist, there are related procedures to assist managers in exiting staff. Managers are reminded of these procedures from time to time. There is some opportunity for improvement in the exiting of casual staff, which due to the nature of their employment, may retain access to systems for a period of time. This is currently checked every 12 months. All staff are offered exit interviews, with approximately 75% accepting the offer. Any issues or trends that are identified in these interviews are addressed with the relevant manager, director or CEO as required.
December 2021	**Financial Management Review and Review of Risk Management, Internal Controls and Legislative Compliance**	As per regulation 5(2) of *Local Government (Financial Management) Regulations 1996* and Regulation 17 of the *Local Government (Audit) Regulations 1996*.	**ARC5.12.21** Excerpt from report: An Inventory should be performed for all portable attractive assets and evidenced by inventory sheets.

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

Presented to ARC	Description	Scope	Outcome
			• Accepted. The Manager Finance and Governance will liaise with the Asset Management Officer to develop/implement a process and documents for an inventory stock-take. Serial numbers be sourced and added to the Portable and Attractive Asset Register for individual assets. • Whilst it is acknowledged that this would be best practice, the implementation of this recommendation has budget resource (human and monetary) implications. The implementation of bar codes and bar code readers will be considered as part of the Corporate Business Planning process for 2022/23. The CEO Authorise multiple officers with the ability to exercise powers restricted to when acting in a substantive position and/or have a check box added to the Higher Duties form related to authorisation requirements. • Accepted. Higher Duties checklist form to be amended to include a check box titled "additional authorisations required". Each delegated authority maintain a register of how and when they exercised their delegated authority including date, details and outcome. The source or mechanism to register could be included within each Delegated Authority form. The Conflicts of Interest Policy detail how each section is currently managing conflicts of interest under delegated authority and each section ensure they register conflicts when they arise, even if the management strategy is to avoid or transfer.
December 2021	**Infringements Audit** Paxon	• Interview relevant staff to gain an understanding of the end to end processes for the issuing and management of infringements (including court imposed fines); • Analyse documents including strategies, plans, policies, guidelines and reports; • Perform data analytics on selected data sets; • Review the number and amount of outstanding fines and infringements; • Identify opportunities for improvement; and • Prepare an audit report with findings, recommendations and agreed actions to address any control or process improvement areas identified.	**ARC7.12.21** Excerpt from report: • The Shire's "Dogs Local Law 2017" and "Keeping of Cats Local Law" are not aligned with current legislation; • No formalised manual exists to guide Shire employees regarding their obligations for bush fire management; • The "Community Safety Rangers – Operations Manual" is outdated and consequently provides Shire rangers with obsolete guidance; • Shire employees are not provided with adequate guidance regarding operational procedures for infringements of: ▪ Dog legislation (including the Shire's "Dogs Local Law 2017"); ▪ Environmental legislation; ▪ Shire's "Parking Local Law 2009"; ▪ Health legislation; and

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

Presented to ARC	Description	Scope	Outcome
			▪ Building legislation. • The Shire's "Compliance" policy does not provide a holistic perspective regarding the management controls and relevant legislation for infringements; • Registers which record details of the different types of infringements issued are either incomplete or non-existent and consequently obstructs management control; • No register is kept for unpaid infringements registered with the FER and consequently management control is obstructed; • No formal reporting regarding infringements takes place which is indicative of weak management control; • The late issue of the sampled infringement notices may suggest those notices are not enforceable; and • The collection of money for issued infringement notices appears slow and cumbersome.
August 2021	**Contract Management - Internal Audit Report**	Review the adequacy of controls and practices in the following areas: • Alignment of contract terms with tender Notice of Award; • Contractor performance reviews; • Administration of contract variations: o significant changes to original scope; o delegated authority compliance; o compliance with council decisions; • Management of contractor insurances; • Monitoring of expenditure against budget by staff contract manager: o payment approval process; and o compliance with contracted fixed price or schedule of rates; • Expiry and extension of contracts: o compliance with approved delegations; o timeliness of re-tendering process.	**ARC4.08.21** Excerpt from report: 1. Misalignment of contract terms with Notice of Award. Risk: Low 2. Lack of documented contractor performance reviews. Risk: High 3. Administration of contract variations: • Guidance required as to what constitutes an appropriate variation; • No formal documentation for number and value of variations; • No formal documentation for justification and approval of variations, including cost and scope; • Contracts register does not include some variations. Risk: Medium 4. Delegation CE-151 does not include specific delegation limits for approvals of contract renewals, extensions and variations. Risk: High 5. No procedure in place to advise the contractor or custodian of the contracts register of Council approved variations. Risk: Medium 6. No evidence of requesting contractor insurance certificates on an annual basis. Risk: High

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

Presented to ARC	Description	Scope	Outcome
			7. No documented payment approval process for contracts and tenders. This should include guidance on monitoring expenditure against budget. Risk: Medium 8. Unable to verify if invoiced charges are checked against agreed contract price before authorising invoices for payment. Risk: Medium 9. Extension of contracts is not formally documented; No mutually accepted agreement for extension between Shire and contractor; No documented evidence of contract review prior to extension of the contract; No documented evidence or analysis of the contract to justify an extension or to determine whether the extension is a change of scope of the original contract. Risk: Medium 10. Timeliness of re-tendering process: contracts have been extended in breach of the tender requirements due to delays in the re-tendering process. Risk: High
August 2021	**Contracts Management Audit** Paxon-	• Interview relevant staff to gain an understanding of the end to end processes; • Analyse documents including strategies, plans, policies, guidelines and reports; • Perform data analytics on selected data sets; • Identify opportunities for improvement; and • Prepare an audit report with findings, recommendations and agreed actions to address any control or process improvement areas identified.	**To ARC August meeting 2021** Paxon Recommendation 1 - Ensure the contract period is clearly noted on the Notice of Award. Ensure Notice of Award is retained as per record keeping requirements. Paxon Recommendation 2 - Documented and scheduled contractor review to be included in contract terms, with a final contractor performance carried out prior to contract expiry and extensions. Paxon Recommendation 3 - Delegations and Procurement policies and procedures should be amended to include specific guidance on contract variations including appropriate number of variations and consideration as to whether the variation changes the original scope of the contract or if the variation requires council approval. Develop a template for recording the number and dollar value of the individual variation and the total of the approved variations. Develop a template to seek approval for variation including justification and seek approval for the variation, including cost and scope. A process be developed to ensure the custodian of the register is notified of all variations. Paxon Recommendation 4 - Amend delegations, policies, and procedures to include a specific delegation, including dollar value, for contract variation and extensions.

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

Presented to ARC	Description	Scope	Outcome
			Paxon Recommendation 5 - Develop a process to ensure all council decisions regarding contracts or tenders, are conveyed to the stakeholders of the contract or tender. Paxon Recommendation 6 - Develop a process to ensure all current contractors provide a Certificate of Currency each year for the duration of the contract. Paxon Recommendation 7 - Develop a Payment Approval process for contracts and tenders which includes guidelines for monitoring expenditure against budget and guidelines as to the process for approval of payments. Recommend each project has a separate general ledger account with relevant budget. Ensure appropriate number of quotations are obtained for additional services required to complete the project or advertise RFT/RFQ for project management services. Paxon Recommendation 8 - Invoices for contracts and tenders should have a copy of the current price schedule attached to the invoice to show that the invoice charges have been checked to the price schedule. Paxon Recommendation 9 - All Contacts and Tenders extensions granted must be supported by formal documentation. All Contracts and Tenders extensions granted must be supported by a formal documented mutual agreement by both parties. Documented and scheduled contractor review to be included in contract terms, with a final contractor performance carried out prior to contract expiry and extensions. Develop a template to seek approval for extension including justification and also provides an analysis of the contract, to determine whether the extension is a change of scope of the original contract. Extensions must be processed in a timely manner before the expiration of the current contract and only if an extension option is included in the original contract. Paxon Recommendation 10 - Delegations and Procurement policies and procedures should be amended to include specific delegation limits for approval of contract extensions. Paxon Recommendation 11 - Develop a process for the custodian of the contracts register to review the register on a regular basis to ensure tendering process is commenced in a timely manner to avoid unnecessary contract extensions.
August 2018	**Internal Light Fleet Audit** KPMG	• Review the utilisation, purchase and operating costs of Shire of Mundaring light fleet vehicles (including utility vehicles) inclusive of commuting and private use costs.	**ARC5.08.18** Excerpt from report: KPMG Recommendation 1 – Select and trial logbooks or an integrated Fleet Management System to collect evidence based data required to effectively assess, manage and optimise the fleet.

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

Presented to ARC	Description	Scope	Outcome
		• Review and consider Shire of Mundaring's fleet policies, in light of industry best practice approaches and identify similarities and opportunities for improvement. • Examine fleet performance against readily available industry comparators and benchmarks; and • Develop and provide recommendations for improving the performance of the fleet	KPMG Recommendation 2 - Consider reducing fleet size by not purchasing all planned vehicles in FY18 and FY19. In particular, these could come from reallocation of vehicles with low utilisation in the Recreation & Leisure and Community Safety & Emergency Management departments or Operations and Rangers callout vehicles. KPMG Recommendation 3 - To enable future fleet reductions, ensure vehicles are pooled consistently to optimise utilisation opportunities within and across service teams. KPMG Recommendation 4 - Refresh Policies and Procedures to include procurement guidelines, call out definitions and ensure adherence to requirements. KPMG Recommendation 5 - Consider vehicle leasing including Novated Leasing o KPMG Recommendation 6 - Standardise the vehicle specifications and fleet composition of vehicles predominantly for private use. KPMG Recommendation 6 - Standardise the vehicle specifications and fleet composition. KPMG Recommendation 7 - Review HR Policies and future employment entitlements regarding provision of vehicles for private and commuting use.
July 2016	**Internal Procurement Audit** Deloitte	• Review organisational structures, business processes and systems in procurement to prevent/minimise opportunities for misconduct. • Review systems, controls and practices to identify incidences of noncompliance with legislation and procurement procedures. • Review reporting and management practices for identified or suspected non-compliance and misconduct.	**DARC2.07.16** Finding 1 - Limited guidance provided in the tender processes (Risk – Critical) Finding 2 - Insufficient guidance to ensure consistent use of purchase orders across the organisation (Risk – Critical) Finding 3 - Lack of robust conflict of interest process for employees involved in procurement activities (Risk – Important) Finding 4 - Expense policy document has not been developed (Risk – Important) Finding 5 - A robust contract management system is not in place (Risk – Important) Finding 6 - Financial Delegations of Authority have not been clearly communicated or applied consistently (Risk – Important) Finding 7 - System controls with Online Requisitioning System (OLR) are insufficient to support the purchasing system (Risk – Important) Finding 8 - Purchasing card spend is not appropriately controlled (Risk – Important) Finding 9 - Limited review of system changes as audit logs are not reviewed (Risk – Moderate) Finding 10 - Vendor master data file maintenance (Risk – Moderate)

Internal Audit Plan Appendix **Register – Internal Audit Plan History**

Presented to ARC	Description	Scope	Outcome
			Finding 11 - Petty cash policy not in place (Risk – Minor)

9.3 Reports of Special Audit and Risk Committee 30 April 2025

9.3.1 Review of Strategic Risk Register

File Code	RM.RAS 1
Author	Garry Bird, Director Corporate Services
Senior Employee	Jason Whiteaker, Chief Executive Officer
Disclosure of Any Interest	Nil
Attachments	1. Attachment 1 - Strategic Risk Register (under separate cover)

PURPOSE

To present the Shire's reviewed Strategic Risk Register (**Attachment 1**) to the Audit and Risk Committee for recommendation to Council for adoption.

BACKGROUND

The "Risk Management Policy" (2.16) provides that Council is responsible (in part) for identifying and managing strategic risks associated with the Shire, which are captured in the Strategic Risks Register.

The strategic risks were last reviewed and endorsed by Audit and Risk Committee at the 21 May 2024 meeting (SARC1.04.24). Subsequently, Council endorsed the Strategic Risk Register when adopting the Council Plan 2024-2034 at a Special Council Meeting on 31 July 2024 (SC2.07.24).

Although not requiring the endorsement of the Committee, the current Operating Risk Register was provided to Committee members, for background information and to outline how operating risks are being managed.

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Strategic risks have been assessed in accordance with the "Risk Management Policy" (2.16).

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 10 - Sustainable Governance

Outcome 10.1 - Strengthen organisational culture, governance, financial management and asset management.

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: Not actively maintaining the strategic risk register increases the risk and possibility of significant risks not being identified and managed in a timely manner.		
Likelihood	**Consequence**	**Rating**
Likely	Major	High
Action / Strategy		
Strategic risks are reviewed regularly by staff and presented to the Audit and Risk Committee annually for oversight and further review.		

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder/s	
Website article/ post	
Social media post	
Print article/ media release	
E-newsletter/ Community update	
Advertisement	
Nil	X

EXTERNAL CONSULTATION

Nil

COMMENT

The Strategic Risk Register has been reviewed by the Executive Leadership Team (ELT) with only minor amendment to update the Register to align with the Key Performance Areas in the Council Plan 2024-2034.

The adopted Register contains a number of “Proposed Key Controls” that are to be implemented by relevant service areas. The status of these new controls is provided as follows:

Risk Description	Limited capacity to raise revenue and heavy reliance on State and Commonwealth government for funds and financial assistance do deliver programs, operations and services to meet State Government requirements and community expectations.
Proposed Key Controls	Lobbying for increased share of taxation revenue for Financial Assistance Grants through WALGA and ALGA
Status	Completed. Increased Financial Assistance Grants and the methodology by which they are distributed form part of WALGA’s lobbying strategy.

Risk Description	Failure to address impact of disaster / catastrophe event including but not limited to: bushfire; flood; severe convective storm; earthquake; tropical cyclone or depression; storm surge; heatwave; widespread and uncontrolled civil disobedience; major industrial or transportation accident; failure of critical infrastructure such as electrical or ICT systems, dam, water supplies or wastewater treatment; pandemic or epidemic
Proposed Key Controls	Implement training and understanding to all staff and council members on their roles and responsibilities in the event of a disaster
Status	Ongoing. Regular disaster scenario exercises are undertaken by the Local Emergency Management Committee (LEMC) and a crisis communication protocol has been developed for use by the Shire President and Chief Executive Officer in emergency situations. Currently seeking grant funding to engage the Western Australian Local Government Association (WALGA) to conduct the *"Emergency Management Foundations for Local Government"* training course.

Risk Description	Failed or deficient infrastructure and related services (including transport networks, waste services, wastewater systems or services
Proposed Key Controls	Implement 'whole of life' reporting when placing new capital projects to Council to allow sufficient discussion regarding implementing new assets for the community
Status	Ongoing. Whole of Life Costing is applied to certain projects that meet a certain threshold in terms of cost or is a requirement of external funding. These costs will be included in future capital works programs presented to Council as part of the Long Term Financial Plan and Annual Budget processes.

Risk Description	Community, social and cultural infrastructure and/or services that do not align with community expectations or are not sufficiently responsive to changed / evolving community expectations, or are beyond Council's capacity for deliver
Proposed Key Controls	Develop a robust community led Council Plan
Status	Completed. New Council Plan adopted 31 July 2024.

Risk Description	Population, demographic, technological or other societal changes that disrupt existing models and arrangements for local government decision-making, program design, budgeting, assets and infrastructure and/or service delivery.
Proposed Key Controls	Robust Council Plan and informing strategies to plan and respond to changing environment

Status	Ongoing. New Council Plan adopted 31 July 2024. Corporate Business Plan currently under review.

Risk Description	Organisation structure not aligned to Council Plan, inefficiencies or over servicing, failure to recruit suitably qualified and experienced staff.
Proposed Key Controls	• Review of current organisation values in conjunction with new Council Plan and embed any changes • Review of organisational structure
Status	Ongoing. New values adopted with the Council Plan adopted 31 July 2024, including training and awareness sessions with all staff. Organisation review in progress with Directorate Structure confirmed and Implementation well advanced. The next phase of the review will be service area reviews which will commence in July 2025.

Risk Description	Corporate governance failure (e.g. breakdown in relationship between Council / council members and CEO / Administration or between council members) resulting in investigations / enquiries with partial or total spill of Council
Proposed Key Controls	Introduction of communications agreement (legislated requirement)
Status	Communications Guidelines have been established between Council members and the CEO and are available on the Councillor Portal, a communications agreement will be developed more formally once the regulations are developed.

The Register will have the “Proposed Key Controls “column updated after the Audit and Risk Committee meeting, and where implemented will be moved to the existing controls column. The completed items have been left in for ease of reference by Committee Members.

To improve Committee oversight of the implementation of these new controls, they will be added to the Status Report on action items presented to the Committee Meetings, where staff can provide regular updates on progress towards implementation.

VOTING REQUIREMENT

Simple Majority

COMMITTEE RECOMMENDATION / COUNCIL DECISION			**C14.05.25**
Moved by	Cr Jeans	Seconded by	Cr Zlatnik

That Council adopts the Shire's Strategic Risk Register (**Attachment 1**) subject to the following amendments:

1. add a new column to the register for Risk Type;

2. add to Governance Failure Risk Existing Controls: Provide access to ongoing professional development and training for Council Members; and

3. add to Failing to Meeting Expectation Risk Existing Controls: Implement a robust Communication Strategy

CARRIED 8/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

9.4 Reports of CEO Performance Review Committee 5 May 2025

This item was considered under 13.1.

10.2 Amendment No.21 to Local Planning Scheme No.4 - Rezone Portions of Lot 6 Helena Valley Road and Lot 9001 Carabeen Avenue, Helena Valley, from Rural Residential to Development - Whether to Support

File Code	PS.TPS 4.1.21
Author	Andrew Bratley, Co-ordinator Strategic Planning
Senior Employee	Megan Griffiths, Director Place & Community
Disclosure of Any Interest	Nil
Attachments	1. Scheme Amendment Report ⇩ 2. Current Structure Plan 71 ⇩ 3. Schedule of Submissions ⇩

PURPOSE

For Council to consider whether to support proposed Amendment No 21 to Local Planning Scheme No.4 (LPS4). Refer to **Attachment 1**.

BACKGROUND

Site Description

The subject lots are vacant and fall within the north-western portion of Structure Plan 71 (SP71). Refer to **Attachment 2** and the locality plan on the following page.

The subject lots are currently zoned Rural Residential under LPS4, despite being zoned Urban under the Metropolitan Region Scheme (MRS). Also, despite the remainder of the adjacent SP71 area being zoned Development under LPS4.

Historically, it is understood that the north western portion of the SP71 area was previously used for the excavation of a clay deposit to supply a brick factory also located within the site boundary, from roughly 1979 until 1993. The pit created as a result of the clay extraction was backfilled. Investigations undertaken as part of SP71 concluded that there appears to be no significant contamination related impediments that could not be addressed during earthworks associated with a standard residential development.

The eastern portion of SP71, as well as adjoining areas further east and to the south, have been subdivided and redeveloped for residential purposes. The central and western portions of SP71 are vacant. Refer to the locality plan on the following page.

The Helena River is located immediately to the north within a Parks and Recreation Reserve under the MRS. Kardina Brook flows off from the Helena River and travels south through the western portion of SP71.

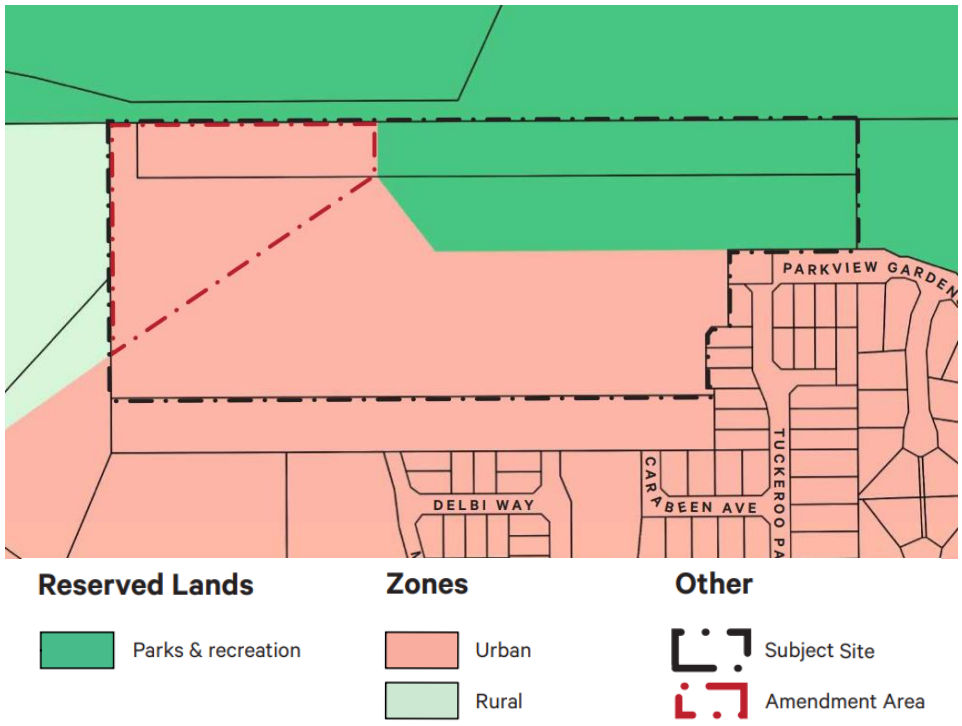
Structure Plan 71 Locality Plan

Previous Relevant Decisions

In November 2016, SP71 was endorsed by the WAPC (refer to **Attachment 2**).

In December 2022, the Minister approved MRS Amendment 1379/57 resulting in portions of the SP71 area, including those affected by Amendment No.21 to LPS4, being rezoned from Rural to Urban under the MRS (refer to the image below).

Current MRS Zonings



During the consultation process for the MRS amendment, Shire Officers advised the following to the WAPC in relation to the MRS rezoning specifically affecting Lots 6 and 9001 (these lots being the amendment area shown in the above image):

"The Shire notes that the underlying Rural zone of the MRS reflected a previous version of the 25-30 ANEF which precluded an Urban zone. Under the current ANEF, the 25-30 contour does not intersect with the subject properties and therefore, is arguably capable of being considered for rezoning to Urban."

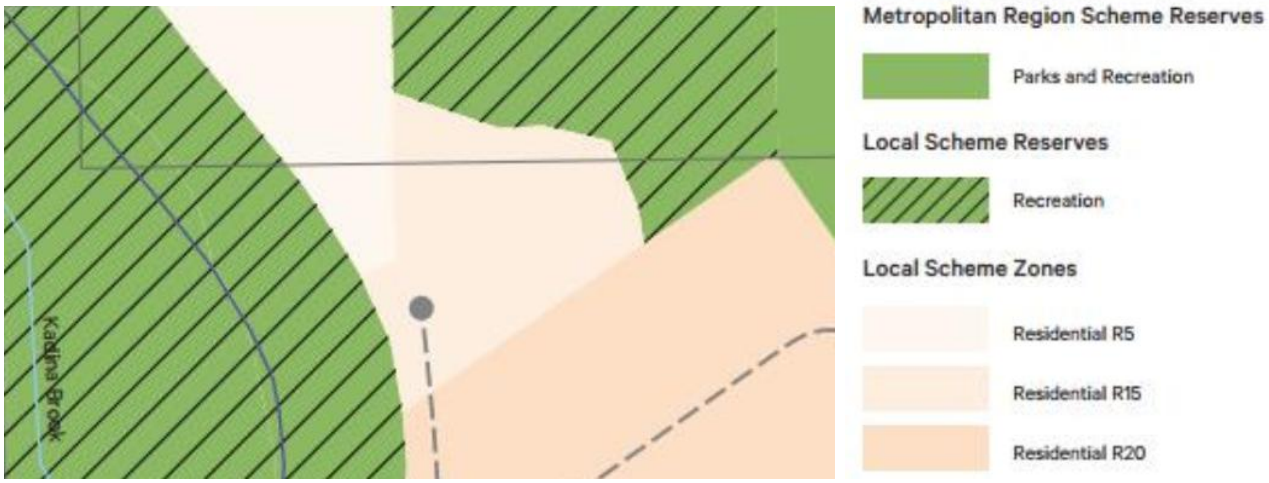
The ANEF being the Australian Noise Exposure Forecast contour for Perth Airport. Refer to the Policy Implications section of this report.

The MRS Amendment 1379/57 report (WAPC, September 2021) included advice received from the Environmental Protection Authority (EPA) which identified flora and vegetation, terrestrial fauna, inland waters and social surroundings as factors relevant to the subject area. The EPA confirmed that the proposed MRS amendment met the EPA's environmental objectives through existing planning mechanisms.

In December 2024, Council resolved (**C11.12.24**) to adopt (initiate) Amendment No.21, and forward to the WAPC for the Minister's consent to advertise and to the Environmental Protection Authority for comment.

In March 2025, Council resolved (**C22.03.25**) to recommend to the WAPC that amendments to SP71 be approved subject to modifications. This proposal included the north-western portion of SP71 (the subject sites proposed to be rezoned), being changed from 'Public Open Space / Drainage' and 'Rural Residential', to 'Recreation' and 'Residential' as shown below.

Proposed Amendments to the north-western portion of SP71



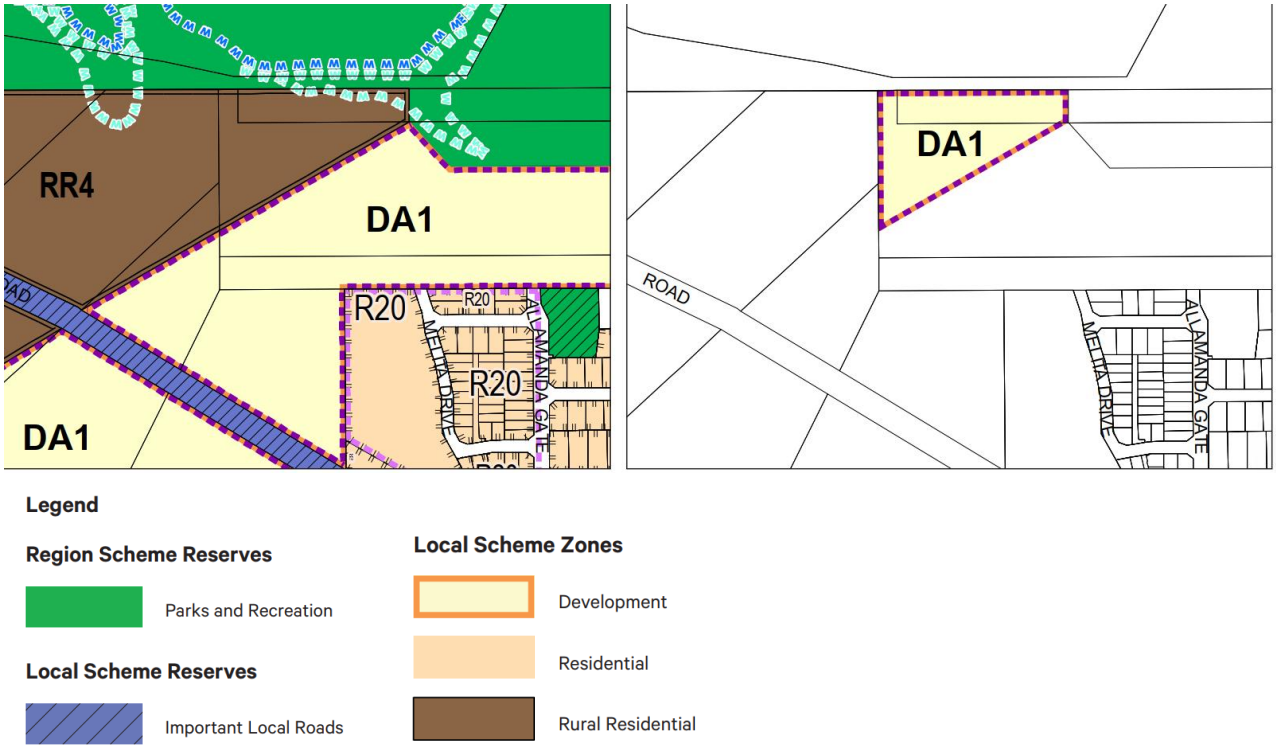
The statutory timeframes under the *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations) have meant that it was not possible to present Amendment No.21 and the proposed SP71 amendments to Council at the same time.

Details of the Proposal

It is proposed to amend LPS4 by rezoning Lots 6 and 9001 from Rural Residential to 'Development – DA1' as shown in the images below.

LPS4 Zonings

Current *Proposed*



STATUTORY / LEGAL IMPLICATIONS

Metropolitan Region Scheme (MRS)

In accordance with the MRS, the objective of the Urban zoning is the following:

> *"Areas in which a range of activities are undertaken, including residential, commercial, recreational and light industry."*

Planning and Development (Local Planning Schemes) Regulations 2015

Amendments to Local Planning Schemes

At its December 2024 Ordinary meeting, Council resolved that Amendment No.21 is a Standard Amendment, which under the LPS Regulations is identified to be the following:

- **Standard Amendment** (Part 5, Division 3 of the LPS Regulations) – These are Scheme Amendments of less strategic significance or complexity that are neither a basic or complex amendment.

The following being the reasons why it was considered to be a Standard Amendment:

a) the amendment is consistent with the objectives of the MRS Urban zone;
b) the amendment would not have a significant impact on land in the Scheme area that is not the subject of the amendment;
c) the amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;
d) the amendment is not considered a complex or basic amendment.

Advertisement of Amendment if Approved by Minister

In accordance with Regulation 64(1) of the LPS Regulations, if the Minister approves Amendment No.21 the WAPC must publish notice of the decision in the Government Gazette. The new LPS4 provisions will take affect once the Government Gazette notice is published.

The Shire would then be required to undertake the following actions in accordance with Regulation 64(2) of the LPS Regulations and section 87(4B)(a) of the *Planning and Development Act 2005*:

- Publish a copy of the Government Gazette notice regarding the Minister's decision (e.g. in a local newspaper and on the Engage Mundaring website).
- Publish a copy of the approved Amendment No.21 document (e.g. make available on the Engage Mundaring website).
- Notify each person who made a submission in relation to Amendment No.21 of the Minister's approval decision, and advise where the Amendment No.21 document has been published.

Local Planning Scheme No.4

In accordance with LPS4, the following are the Development and Rural Residential zoning objectives (with emphasis added):

> *"Rural Residential*
>
> *(a) To provide for residential use in a **rural setting**, in suitable and appropriate locations in reasonable proximity to services.*
>
> *(b) To conserve the natural environment as far as possible for the enjoyment of residents as well as the maintenance of ecological and landscape values, particularly by the protection of native vegetation (trees and understorey) and by water-sensitive development.*
>
> *(c) **To provide for other uses compatible with and complementary to rural living**, subject to appropriate land capability and suitability and protection of residential amenity.*
>
> *(d) To ensure conservation of soil, watercourses and other water resources and the protection of ecological and landscape values."*
>
> *"Development*
>
> *To provide for the orderly planning of large areas of land for residential and other purposes through **comprehensive structure planning** which will provide the basis for future subdivision and development."*

Pursuant to LPS4 Schedule 12 'Requirements applying to specific Development Zones', under the DA1 scheme provision requirements, land uses will be determined in accordance with the Lots 2, 3, and 6 Midland Road, Helena Valley Local Structure Plan (now known as Lot 6 Helena Valley Road and Lots 9001 and 9002 Carabeen Avenue).

POLICY IMPLICATIONS

State Policy Planning Policy 3.7 – Planning in Bushfire Prone Areas

State Planning Policy 3.7 – Planning in Bushfire Prone Areas (SPP3.7) sets out policy measures that apply for developments in identified bushfire prone areas under the Department of Fire and Emergency Services State Map of Bushfire Prone Areas. As the subject site is located within an identified bushfire prone area, a Bushfire Management Plan has been prepared as part of the proposed amended version of SP71 which will be presented to Council at a future meeting.

State Planning Policy 5.1— Land Use Planning in the Vicinity of Perth Airport

State Planning Policy 5.1— Land Use Planning in the Vicinity of Perth Airport Policy (SPP5.1), guides development to minimise the impact of aircraft noise from airport operations on existing and future communities.

The subject area is located within ANEF 20-25 aircraft noise contours. Under SPP5.1 this means that zoning and associated development controls are required to consider the level of aircraft noise exposure forecast.

The proposal is considered acceptable under SPP5.1 due to the land being identified as appropriate for more intensive development through strategic planning instruments (e.g. the North-East Sub-Regional Planning Framework). Also houses are not considered to be an unacceptable type of land use within ANEF 20-25 aircraft noise contours under SPP5.1.

Community Engagement Policy

Having had regard to the “Community Engagement Policy” (CD-04), the consultation approach (refer to the External Consultation section of this report) ensured that those potentially affected, and the community generally, were informed and consulted.

FINANCIAL IMPLICATIONS

In accordance with the LPS Regulations, Shire costs associated with the assessment, advertising and gazettal of the scheme amendment may be met by the landowner.

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 6 - Sustainable Places

Outcome 6.1 - Promote responsible planning to meet current and future needs.

Foothills Growth Strategy

The subject lots partially fall within Precinct 11 of the Shire’s Foothills Growth Strategy (FGS).

A strategy for Precinct 11 is to rezone sites within it to Development under LPS4 subject to appropriate environmental investigation, bushfire risk being suitably addressed, and any heritage features being suitably protected.

The FGS states that subdivision design and development within Precinct 11 should make provision for medium density residential.

Draft Helena Valley Masterplan

Despite being a conceptual plan, regard should be given to the Helena Valley Masterplan. Based upon the details provided by the applicant, the proposal will not impact the future informal/overflow parking area, and/or the sports club rooms and grounds proposed to be nearby (shown as 5 and 7 on the image below).

Helena Valley Recreation Precinct Concept Plan

North-East Sub-Regional Planning Framework

The subject area is identified in the WAPC's North-East Sub-Regional Planning Framework as 'Urban' and within the 'Short – Medium Term (2015 – 2031)'.

SUSTAINABILITY IMPLICATIONS

Should the proposal be ultimately approved by the Minister, and subsequently the amendments to SP71 be endorsed by the WAPC, the subdivision and dwelling construction phase which follows will generate a period of economic activity.

In regard to social benefit, any proposed public open space would benefit both future and existing nearby residents.

RISK IMPLICATIONS

Risk: Council not supporting Amendment No.21, resulting in a LPS4 zoning over the subject area which is inconsistent with its current MRS Urban zoning, and not making provision for medium density residential development as per the Shire's FGS. The site has previously been altered as a result of landfill activities. Not supporting amended SP71 would potentially not allow for the appropriate redevelopment of the area, thus not create the opportunity to rehabilitate and restore the key environmental values back into it, and not open up better public access to the Helena River foreshore area.		
Likelihood	**Consequence**	**Rating**
Possible	Moderate	Moderate
Action / Strategy		
It is recommended that Council supports Amendment No.21.		

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder/s	✓
Website article/ post	✓
Social media post	
Print article/ media release	
E-newsletter/ Community update	
Advertisement	
Nil	

EXTERNAL CONSULTATION

In accordance with Section 81 of the *Planning and Development Act 2005*, the Amendment was referred to the Environmental Protection Authority (EPA). The EPA considered that the proposal should not be assessed under the *Environmental Protection Act 1986*.

In accordance with Regulation 46 of the LPS Regulations, the Shire sought and obtained the Minister's approval to advertise the proposed amendment. It was then advertised in accordance with Regulation 47 of the LPS Regulations.

Advertising was undertaken between 28 February and 11 April 2025 (being 42 days) and included:

- A notice in the local newspaper and online via the Shire's social media account;
- A notice and copy of the Amendment No.21 report (**Attachment 1**) on the Shire's Engage Mundaring website, at the Shire's Administration Centre and at the Katharine Susannah Prichard Library (as this is located relatively close to the subject area);
- Letters being sent to nearby affected landowners;
- Notification being sent to the Department of Fire and Emergency Services, South West Aboriginal Land and Sea Council, Whadjuk Aboriginal Corporation, Water Corporation, Department of Water and Environmental Regulation, Department of Biodiversity, Conservation and Attractions, Main Roads WA, Department of Education, Perth Transport Authority, and Department of Health; and

- Signs being placed adjacent to the subject area inviting comment on the proposal.

During the advertising period 5 submissions were received. Refer to the Schedule of Submissions (**Attachment 3**) for an outline of the comments received and the Shire Officer's responses.

In accordance with Regulation 50 of the LPS Regulations, the Shire has a 60 day consideration period by which to consider all submissions and for Council to pass a resolution:

a) to support the amendment without modification; or
b) to support the amendment with proposed modifications to address issues raised in the submissions; or
c) not to support the amendment.

Once Council has made its resolution on the proposed Scheme Amendment, the Scheme Amendment report and the schedule of submissions will be referred to the WAPC which will deliver a recommendation to the Minister for Planning. The Minister will then make the final decision on the Scheme Amendment.

COMMENT

Ideally Amendment No.21 should have been lodged prior to amended SP71 as it is the proposed Development zoning which allows for the proposed structure plan amendments, instead, there were lodged at the same time. The statutory timeframes under the LPS Regulations meant that it was not possible to present Amendment No.21 and the proposed SP71 amendments to Council at the same time.

The main purpose of proposed Amendment No.21 is to rezone the subject lots to a zoning which is consistent with their current MRS Urban zoning, the Shire's FGS, and their urban designation in the WAPC's North-East Sub-Regional Planning Framework.

The current LPS4 Rural Residential zone is inconsistent with the current MRS Urban zone, because the Urban zone is not intended for rural type settings/uses. Therefore, the proposed Development zone is an appropriate zone for the subject area, particularly as the neighbouring land within SP71 is also zoned Development under LPS4, and that the FGS recommends that Precinct 11 be rezoned to Development under LPS4.

The LPS4 Development zone provides for the orderly planning of land for residential (and other purposes) through comprehensive structure planning. Amendment No.21 would allow for the proposed amended version of SP71, supported by Council at its March 2025 Ordinary Meeting, to be endorsed by the WAPC.

Amendment No.21 will not result in any future residential development encroaching within the nearby foreshore reserve, as shown in the associated amendments to SP71. In accordance with the Shire's LPS4, future residential development will be required to be setback at least 20m from the embankment of the nearby watercourse. Based upon the details provided on the amended SP71, future development should be able to comply with this requirement.

During the advertising period no concerns were raised by the Department of Fire and Emergency Services, South West Aboriginal Land and Sea Council, Whadjuk Aboriginal Corporation, Department of Water and Environmental Regulation, and Department of Biodiversity, Conservation and Attractions.

It is recommended that Amendment No.21 be supported by Council subject to the following being undertaken, based upon the submission received from the Department of Health:

- A soil, groundwater and landfill gas risk assessment, and
- A Remediation and Validation Report conducted in accordance with National Environmental Protection (Assessment of Site Contamination) Measure guidelines and supervised by an independent accredited Contaminated Sites Auditor in accordance with *Contaminated Sites Regulations 2006*, Regulation 31(1).

The above being required to be approved by the Shire, to the satisfaction of the Department of Health, prior to any works commencing on site.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION **C15.05.25**

Moved by Cr Ellery Seconded by Cr Zlatnik

That Council:

1. Pursuant to Regulation 50(3)(a) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, supports Amendment No.21 to Local Planning Scheme No.4 subject to the following being approved by the Shire of Mundaring, to the satisfaction of the Department of Health, prior to any works commencing on site:

   a) a soil, groundwater and landfill gas risk assessment, and

   b) a Remediation and Validation Report conducted in accordance with National Environmental Protection (Assessment of Site Contamination) Measure guidelines and supervised by an independent accredited Contaminated Sites Auditor in accordance with *Contaminated Sites Regulations 2006*, Regulation 31(1); and

2. Pursuant to Regulation 53(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, provides the advertised Amendment No.21 to Local Planning Scheme No.4 to the Western Australian Planning Commission for the Minister's determination.

CARRIED 8/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

Shire of MUNDARING

Local Planning Scheme No. 4
(District Scheme)

Amendment No. 21

Rezoning a portion of Lot 6 and Lot 9001 Midland Road, Helena Valley from 'Rural Residential' zone to 'Development' zone with notation 'DA1'

FORM 2A

Planning and Development Act 2005

RESOLUTION TO ADOPT AMENDMENT TO LOCAL PLANNING SCHEME

Shire of Mundaring

Local Planning Scheme No. 4

Amendment No. 21

Resolved that the Local Government pursuant to section 75 of the Planning and Development Act 2005, amend the above Local Planning Scheme by:

1. Rezoning a portion of Lot 6 and Lot 9001 Midland Road, Helena Valley from 'Rural Residential' zone to 'Development' zone with notation 'DA1'
2. Amending the Scheme Maps accordingly.

The amendment is Standard under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reason(s):

- Amendment is consistent with the objectives of the MRS Urban zone; and
- Amendment will have minimal impact on land in the scheme area and it will not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

Dated this 11 day of December 2024.

Chief Executive Officer

element.

Lot 6 and Lot 9001 Midland Road, Helena Valley

Local Scheme Amendment Report

October 2024

We acknowledge the custodians of this land, the Whadjuk Nyoongar and their Elders past, present and emerging. We wish to acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

Document ID:

Issue	Date	Status	Prepared by Name	Approved by Name
1	18/10/24	Final	Hannah Lee	Justin Page

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1. Introduction

This report has been prepared by **element advisory**, on behalf of the landowner to request a local scheme amendment to the Shire of Mundaring Local Planning Scheme No. 4 ('LPS4') as it relates to Lot 6 and Lot 9001 Midland Road, Helena Valley (the subject site). Specifically, the proposed scheme amendment seeks to rezone the subject land by rezoning a portion of Lot 6 and Lot 9001 Midland Road, Helena Valley from 'Rural Residential' zone to 'Development' (DA1) zone.

The amendment will rezone a portion of land to align with the recent MRS 1379/57 amendment which rezoned the subject land area to 'Urban'. The proposed Amendment seeks to formalise the zoning to facilitate the redevelopment of the subject site for urban use.

1.1 Project Background

The *Lots 2, 3 & 6 Midland Road Helena Valley Structure Plan* was originally endorsed by the Western Australian Planning Commission (WAPC) on 3 November 2016 to guide the residential subdivision and development of the land.

Subdivision and development has occurred within original parent Lots 2 & 3 since the approval of the structure plan. The Western Australian Planning Commission endorsed subdivision WAPC 156909, which has led to the creation of the first stage of residential lots in the eastern portion of the structure plan and balance lots for the original Lots 2 & 3. Further subdivision stages are under construction west of the initial first stage area.

An amendment to the structure plan is being proposed concurrent with this scheme amendment to include the central portion of land, previously excluded from structure plan, as 'Residential R20 and R30' and to change the central portion of land designated for 'Public Open Space / Drainage' to 'Residential R30'. A portion in the north-west of the Structure Plan land is also proposed to be amended from 'Public Open Space / Drainage', 'Development' and 'Rural Residential' to 'Recreation', 'Residential R5 & R15'. This proposed local scheme amendment will bring the zoning of the subject site into consistency with the structure plan.

2. Subject Site

2.1 Site Description

2.1.1 Location

The subject site is located in the Shire of Mundaring, approximately 35 km east from the Perth Central Business District and is approximately 3.5 km south-east of Midland as shown in **Figure 1**. The subject site forms part of the Allamanda Vista residential development project.

Refer to Figure 1 – Location Plan

2.1.2 Tenure

The subject site is that triangular portion contained within Lot 6 and Lot 9001 as shown in **Figure 2** and having an area of approximately 2.06ha.

A description of the land in the subject site is provided in Table 1.

Table 1 – Land Description

Lot	Address	Survey Plan and Certificate of Title	Owner
6	Midland Road, Helena Valley	D003259 1409/593	Cityplaza Pty Ltd
9001	Midland Road, Helena Valley	P423320 4027/897	Cityplaza Pty Ltd

Refer to Figure 2 – Site Plan

2.1.3 Existing Use and Surrounding Context

The subject site is bound by Lot 240 MRS regional open space to the north, residential development to the east and south-east, Kadina Brook area to the south and rural Lots 1 and 254 to the west. The subject site currently contains cleared areas and vegetated areas in degraded condition. Historically the subject site was used for rural pursuits. **Figure 3** is an aerial image of the subject site. **Figure 4** shows the context of the neighbouring and surrounding areas.

Refer to Figure 3 – Aerial Photograph

Refer to Figure 4 – Local Context Plan

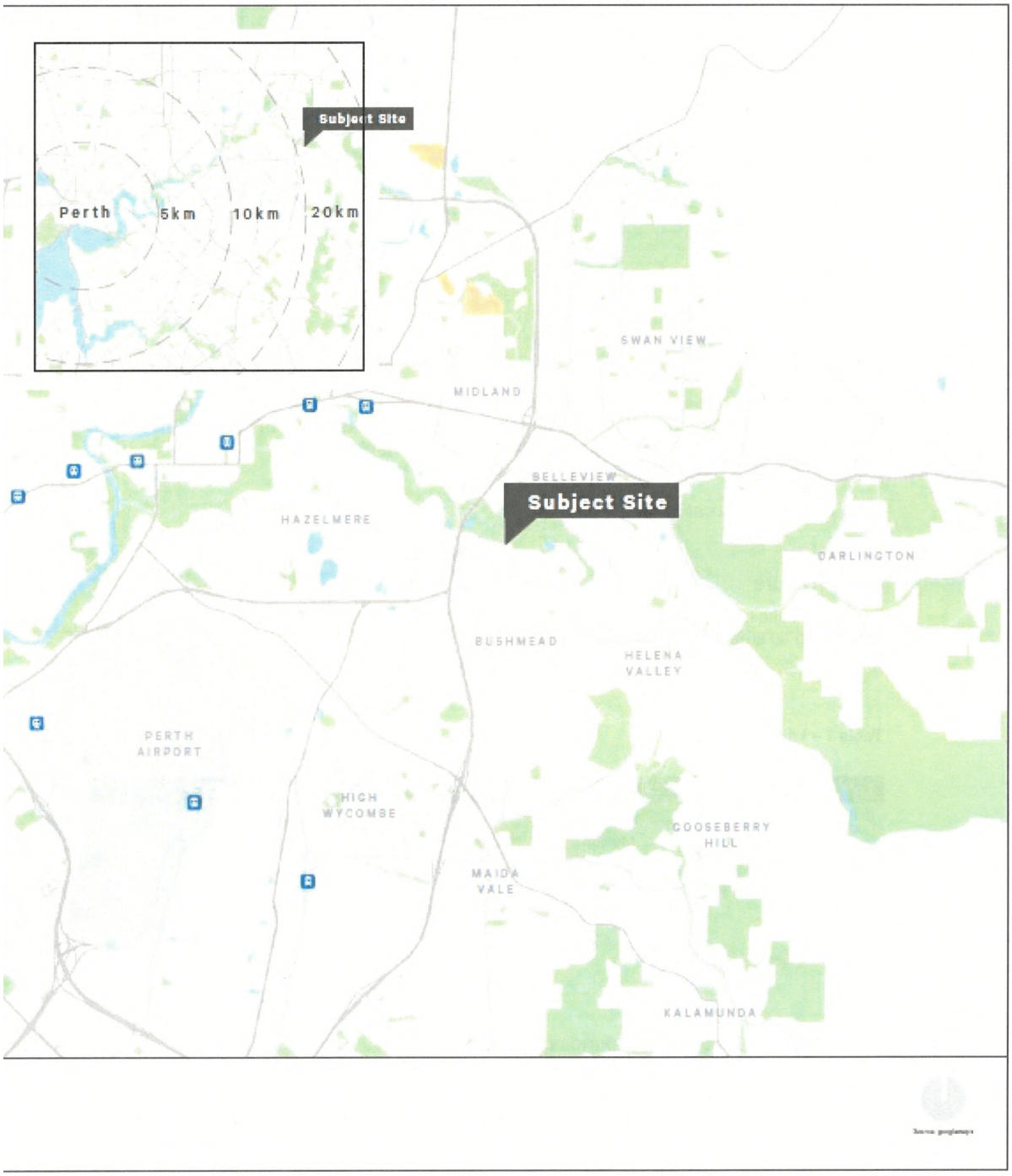

Figure 1

Location Plan

Lot 6 and 9001 (21) Carabeen Avenue, Helena Valley

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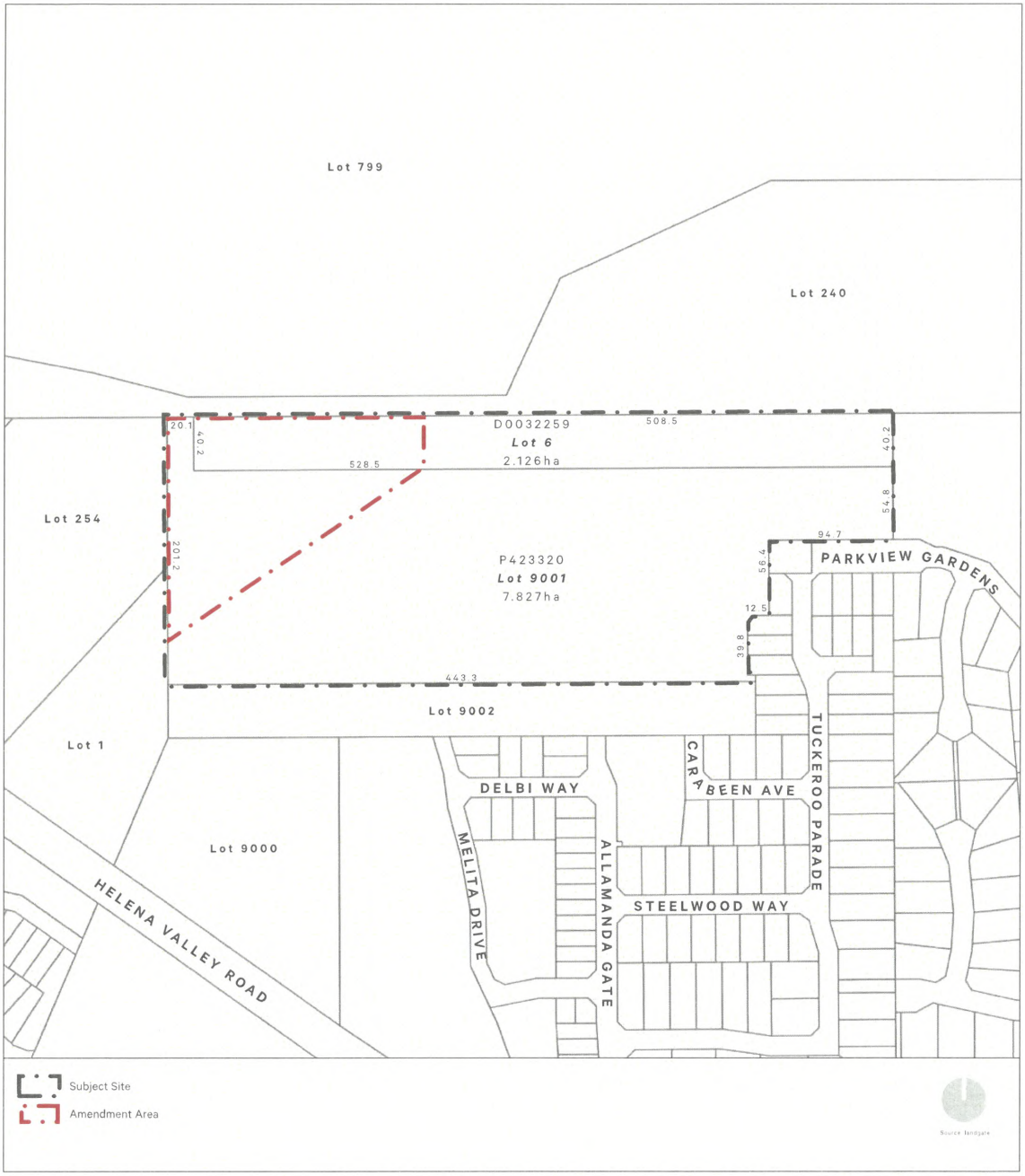

Figure 2

Site Plan

Lot 6 and 9001 (21) Carabeen Avenue, Helena Valley

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Figure 3

Aerial Photograph

Lot 6 and 9001 (21) Carabeen Avenue, Helena Valley

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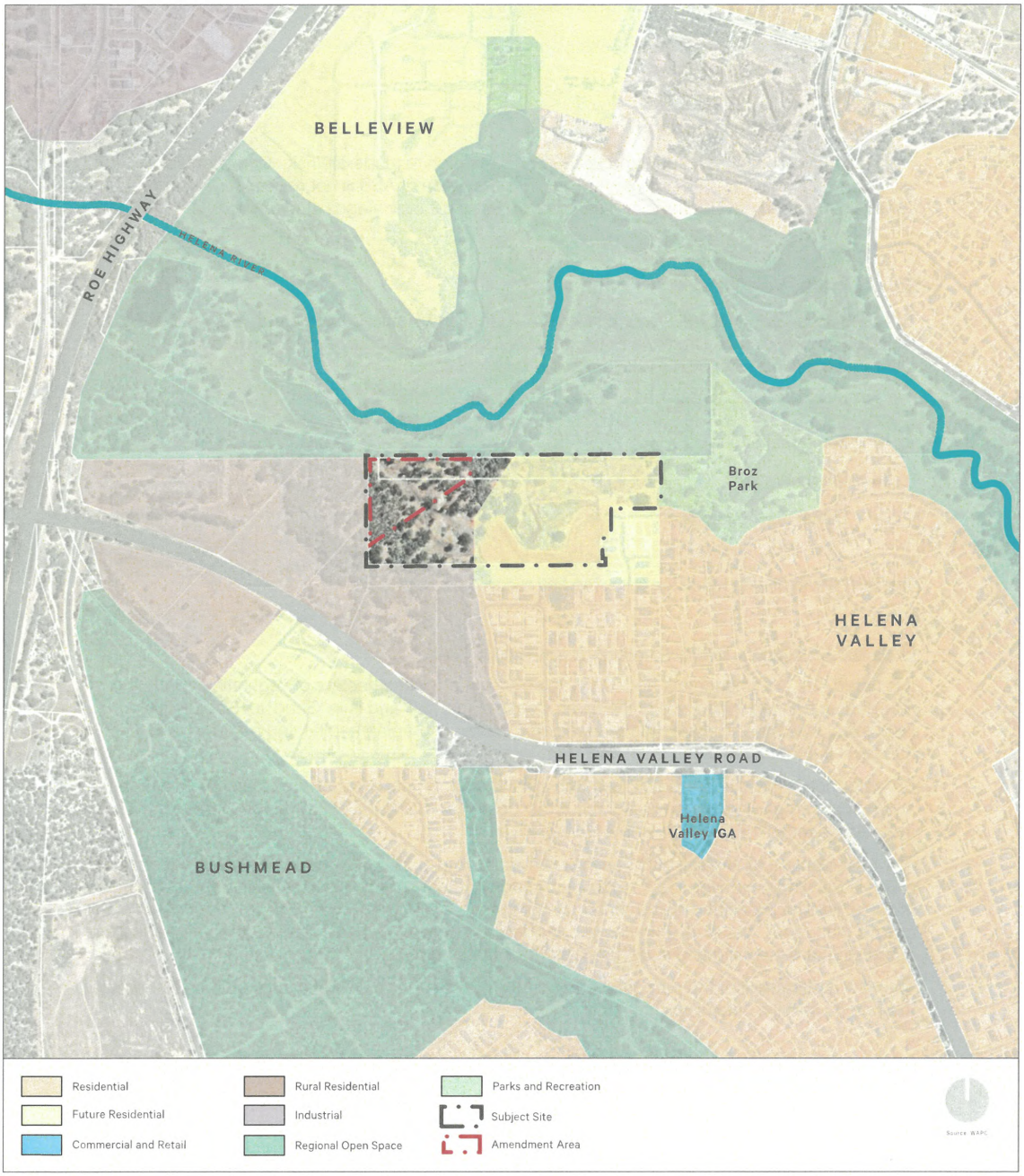

Figure 4

Local Context Plan

Lot 6 and 9001 (21) Carabeen Avenue, Helena Valley

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2.1.4 Acid Sulphate Soils

The eastern portion of both Lot 6 and Lot 9001 have a high to moderate risk. Consideration of ASS will be given at the structure planning stage. The presence of ASS is not necessarily a significant constraint to urban development and can be addressed at later stages of planning.

2.1.5 Flora, Vegetation and Fauna

The MRS Amendment 1379/57 report (Western Australian Planning Commission, September 2021) included advice received from the Environmental Protection Authority (EPA) which identified the following preliminary factors as relevant to the subject site:

- Flora and Vegetation
- Terrestrial Fauna
- Inland Waters
- Social Surroundings

The EPA advised as a result the following key recommendations:

Flora and Vegetation, Terrestrial Fauna, and Inland Waters

It is noted that the amendment area contains approximately one hectare of vegetation which is mapped as Banksia Woodland of the Swan Coastal Plan TEC and is in 'Good' to 'Completely Degraded' condition. The amendment area also contains foraging habitat and potential breeding habitat in the form of Flooded Gum and Marri for species of black cockatoo.

EPA also noted that Kadina Brook runs through the amendment area. Approximately 0.7ha of the amendment area is mapped as resource enhancement wetland (REW) and approximately 0.16ha is mapped as within the floodway of the Helena River.

Any development for the site also has the potential to impact groundwater and surface water quality and pre-development hydrology, including through nutrient run-off. By establishing an appropriate buffer to Kadina Brook and implementing water management planning for the site, the impact of this can be managed. These environmental considerations would be further investigated and addressed at the structure planning and subdivision stages of planning.

The EPA confirmed that the proposed amendment met the EPA's environmental objectives through existing planning mechanisms.

3. Planning Framework

3.1 Regional Planning Framework

3.1.1 Metropolitan Region Scheme

Under the MRS the subject site is zoned 'Urban'. This Amendment will align the local planning scheme zoning to be consistent with the Urban zoning under the MRS.

Refer to Figure 5 – Metropolitan Region Scheme

3.1.2 Perth and Peel@3.5million and North-East Sub-Regional Planning Framework

The Perth and Peel @ 3.5 million provides strategic land use planning documents to facilitate accommodation of a forecast population growth of 3.5 million for Perth and Peel regions by 2050. Within the context of this document, the subject site is located within the North-East Sub-Regional Planning Framework.

The **North-East Sub-Regional Planning Framework** provides a framework for delivering the objectives of Directions 2031 and Beyond. The subject site is identified in the Framework as 'Urban' and within the 'Short – Medium Term (2015 – 2031)'. The amendment is therefore consistent with the urban designation and timeframes in the sub-regional framework.

3.1.3 State Policy Planning Policy 2.10 – Swan-Canning River Policy

State Planning Policy 2.10 – Swan-Canning River Policy (SPP2.10) provides the regional framework to guide the preparation of precinct plans based on precincts which are identified within the Swan River System Landscape Description, as well as ensuring that activities, land use and development maintains and enhances the health, amenity, and landscape values of the river.

The north-eastern portion of the subject site is identified as falling within Swan-Canning River Precinct 14 (Helena Valley). Appropriate planning and management measures will be investigated and determined at the structure planning and subdivision stages to manage any impacts from urban development on the subject site to the Swan-Canning River system.

3.1.4 State Policy Planning Policy 3.7 – Planning in Bushfire Prone Areas

State Planning Policy 3.7 – Planning in Bushfire Prone Areas (SPP3.7) sets out policy measures that apply for developments in identified bushfire prone areas under the Department of Fire and Emergency Services State Map of Bushfire Prone Areas. As the subject site is located within an identified bushfire prone area, a Bushfire Management Plan has been prepared to inform structure planning. The proposed amendment at this stage does not present any unacceptable bushfire risks.

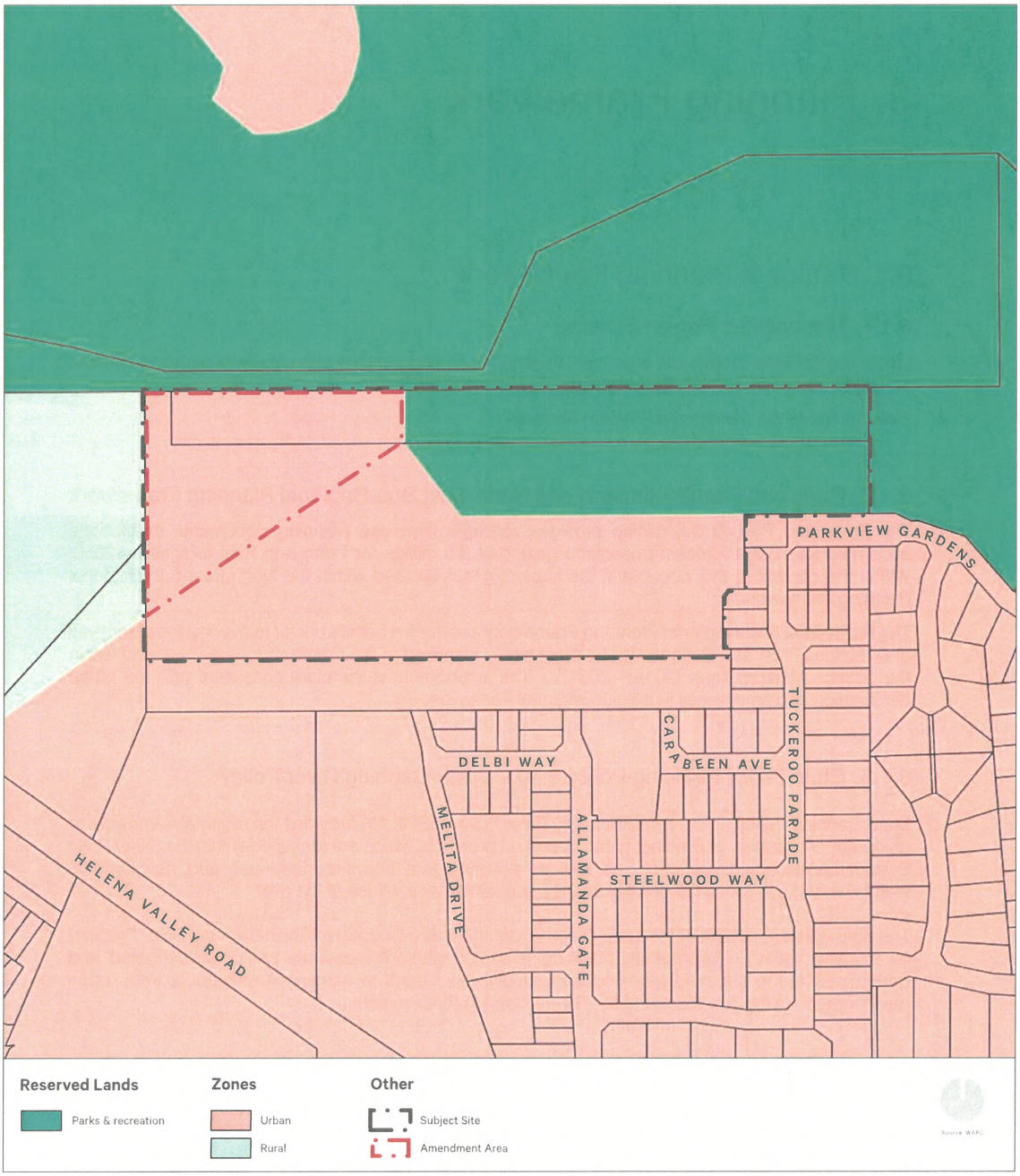

Figure 5

Metropolitan Region Scheme

Lot 6 and 9001 (21) Carabeen Avenue, Helena Valley

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3.1.5 State Policy Planning Policy 5.1 – Land Use Planning in the Vicinity of Perth Airport Policy

State Planning Policy 5.1— Land Use Planning in the Vicinity of Perth Airport Policy (SPP5.1), guides development to protect Perth Airport from incompatible development, as well as minimise the impact of aircraft noise from airport operations on existing and future communities.

The subject site (amendment area) is located within ANEF 20 – 25 aircraft noise contours. Under SPP5.1 this means that zoning and associated development controls are required to consider the level of aircraft noise exposure forecast and this will likely be investigated and addressed at the structure planning stage. This includes planning considerations such as appropriate land use and residential density.

3.2 Local Planning Framework

3.2.1 Shire of Mundaring Local Planning Scheme No. 4

LPS 4 is the primary statutory control on land use and development within the Shire of Mundaring.

Under LPS 4, Lot 6 is zoned 'Rural Residential' and 'Parks and Recreation, whilst Lot 9001 is zoned 'Development – 1', 'Rural Residential' and 'Parks and Recreation'.

The portion of the subject site which was rezoned under MRS to urban is currently zoned 'Rural Residential'. This scheme amendment will rezone this portion from 'Rural Residential' to 'Development – DA1'

Refer to Figure 6 – Shire of Mundaring LPS 4

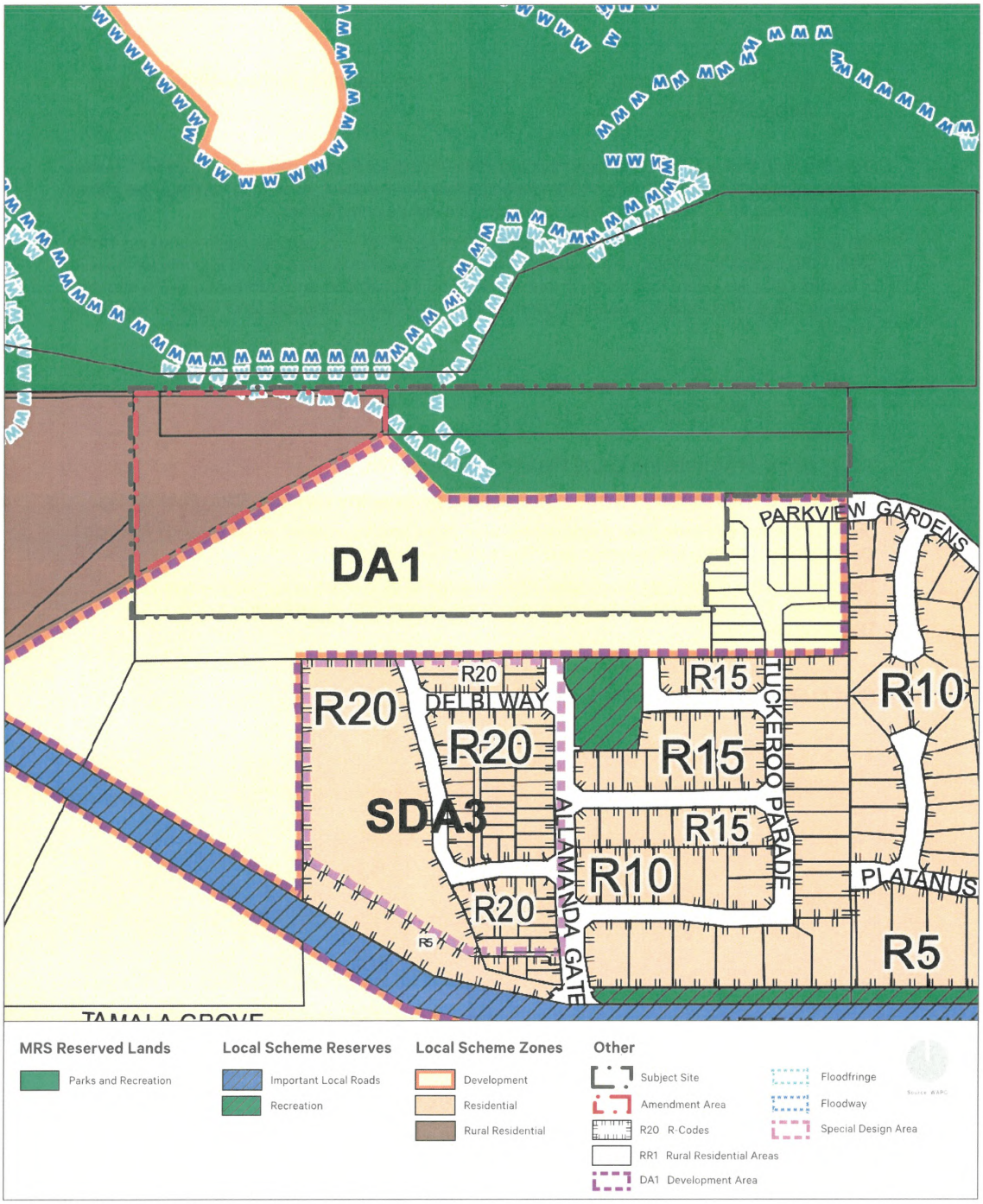

Figure 6

Shire of Mundaring LPS 4

Lot 6 and 9001 (21) Carabeen Avenue, Helena Valley

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4. Planning Rationale

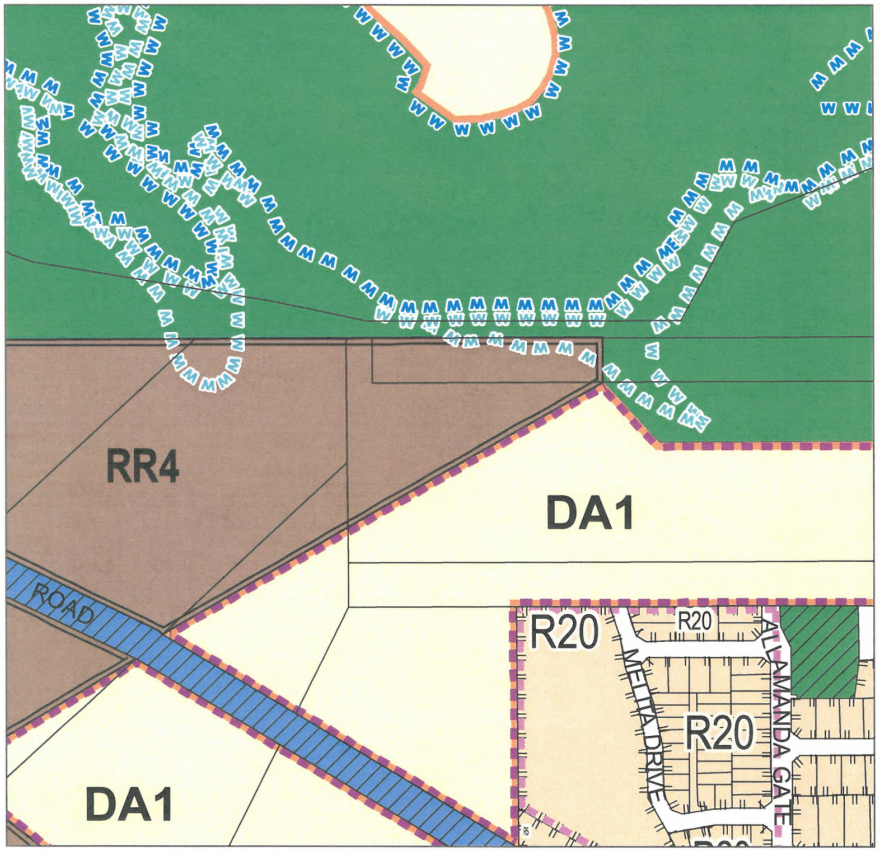
The LPS4 current 'Rural Residential' zone is inconsistent with the current MRS Urban zone, because the urban zone is not intended for rural type uses. No land uses are proposed under this Amendment. The proposed 'Development' zone is an appropriate zone for the subject site, particularly as the neighbouring land in Allamanda Vista, of which the subject site forms part of, is also zoned 'Development' zone (DA1) and is subject to the WAPC endorsed *Lots 2, 3, and 6 Midland Road, Helena Valley Local Structure Plan* (approved LSP).

The subject site already forms part of the approved LSP area. As the approved LSP is currently being amended to facilitate residential development on the subject site, it is appropriate for the site to be rezoned to 'Development' zone.

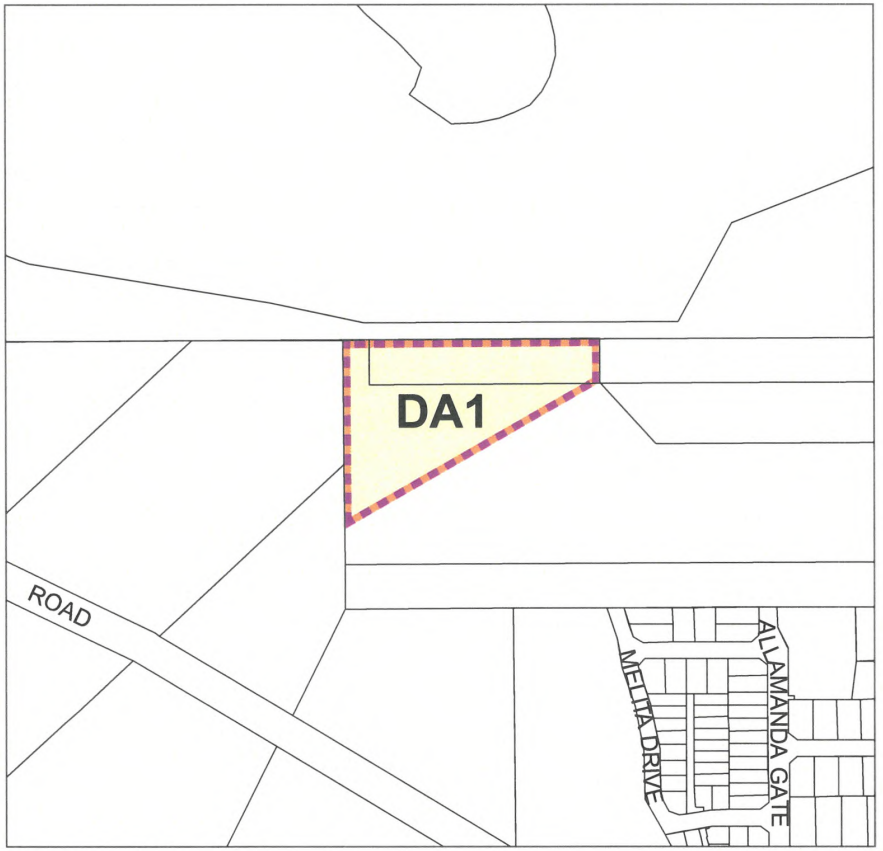
The 'Development' zone in the Shire's LPS4 provides for the orderly planning of land for residential (and other purposes) through comprehensive structure planning. An approved structure plan provides the basis for future subdivision and development.

Pursuant to LPS4 Schedule 12 'Requirements applying to specific Development Zones', under the DA1 scheme provision requirements, land uses will be determined in accordance with the *Lots 2, 3, and 6 Midland Road, Helena Valley Local Structure Plan.* The approved LSP is concurrently being updated with this amendment to provide for low density residential use on the subject site.

Overall, the Amendment will rezone the subject site to bring the Shire of Mundaring LPS 4 into consistency with the MRS urban zone and is in accordance with proper and orderly planning to facilitate future structure planning and subdivision/development of land.



Existing Zoning



Proposed Zoning

Legend

Region Scheme Reserves

Parks and Recreation

Local Scheme Reserves

Important Local Roads

Local Scheme Zones

Development

Residential

Rural Residential

Other

R20 RCodes

RR1 Rural Residential Area

DA1 Development Area

Floodfringe

Floodway

Special Design Area

file 20-088 RZ01A 2 Nov 2022

PLANNING AND DEVELOPMENT ACT 2005

Shire of MUNDARING

LOCAL PLANNING SCHEME NO. 4

SCHEME AMENDMENT NO. ___

Planning and Development Act 2005

RESOLUTION TO AMEND LOCAL PLANNING SCHEME

Shire of Mundaring

Local Planning Scheme No. 4

Amendment No. 21

Resolved that the Local Government pursuant to section 75 of the Planning and Development Act 2005, amend the above Local Planning Scheme by:

1. Rezoning a portion of Lot 6 and Lot 9001 Midland Road, Helena Valley from 'Rural Residential' zone to 'Development' zone with notation 'DA1'.
2. Amending the Scheme Maps accordingly.

FORM 6A

COUNCIL ADOPTION

This Standard Amendment was adopted by resolution of the Council of the Shire of Mundaring at the ___Ordinary__ Meeting of the Council held on the __10th_ day of __December____, 20_24__.

.....

MAYOR/SHIRE PRESIDENT

.....

CHIEF EXECUTIVE OFFICER

COUNCIL RESOLUTION TO ADVERTISE

This Standard Amendment was adopted by resolution of the Council of the Shire of Mundaring at the __Ordinary__ ____ Meeting of the Council held on the _10th_ day of __December____, 20_24__, proceed to advertise this Amendment.

.....

MAYOR/SHIRE PRESIDENT

.....

CHIEF EXECUTIVE OFFICER

COUNCIL RECOMMENDATION

This Amendment is recommended [for support/not to be supported] by resolution of the Council of the Shire of Mundaring at the _____ Meeting of the Council held on the _____ day of _____, 20____,

.....

MAYOR/SHIRE PRESIDENT

.....

CHIEF EXECUTIVE OFFICER

FORM 6A - CONTINUED

WAPC ENDORSEMENT (r.63)

.....

DELEGATED UNDER S.16 OF
THE P & D ACT 2005

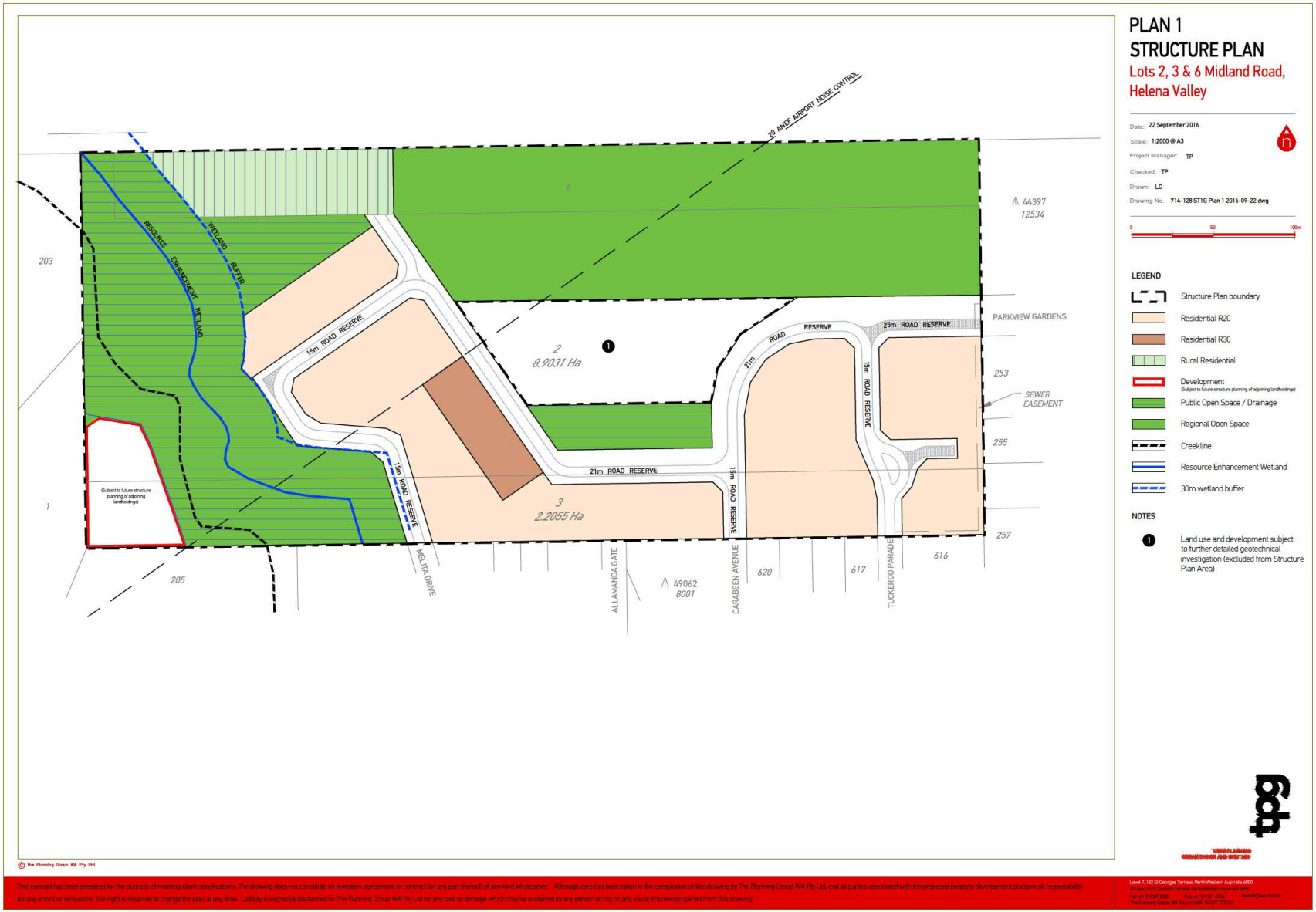
DATE .....

APROVAL GRANTED

.....

MINISTER FOR PLANNING

DATE .....


PLAN 1
STRUCTURE PLAN
Lots 2, 3 & 6 Midland Road, Helena Valley
Date: 22 September 2016
Scale: 1:2000 @ A3
Project Manager: TP
Checked: TP
Drawn: LC
Drawing No.: 714-128 ST1G Plan 1 2016-09-22.dwg
0 50 100m
LEGEND
Structure Plan boundary
Residential R20
Residential R30
Rural Residential
Development
(Subject to future structure planning of adjoining landholdings)
Public Open Space / Drainage
Regional Open Space
Creekline
Resource Enhancement Wetland
30m wetland buffer
NOTES
1 Land use and development subject to further detailed geotechnical investigation (excluded from Structure Plan Area)
20 ANEF AIRPORT NOISE CONTROL
RESOURCE ENHANCEMENT WETLAND
WETLAND BUFFER
15m ROAD RESERVE
21m ROAD RESERVE
25m ROAD RESERVE
PARKVIEW GARDENS
SEWER EASEMENT
2
8.9031 Ha
3
2.2055 Ha
(Subject to future structure planning of adjoining landholdings)
MELITA DRIVE
ALLAMANDA GATE
CARABEEN AVENUE
TUCKEROO PARADE
44397
12534
49062
8001
203
205
253
255
257
620
617
616
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Proposed Amendment No.21 to Local Planning Scheme No.4 –
Rezone Portions of Lot 6 Helena Valley Road and Lot 9001 Carabeen Avenue, Helena Valley,
from Rural Residential to Development
Schedule of Submissions

Comments	Shire Officer Comments
Please be advised Main Roads has no objections to the proposed scheme amendment to the Local Planning Scheme.	Noted
The Department of Water and Environmental Regulation has no objections.	Noted
Given the scheme amendment proposal seeks to rationalise the spatial extent of precincts within the subject site, it provides an opportune mechanism for the coordination of bushfire risk to ensure that it does not result in the introduction or intensification of development or land use in an area that has or will, on completion, have an extreme BHL and/or BAL-40 or BAL-FZ. *SPP 3.7 seeks to reduce vulnerability to bushfire through the identification and consideration of bushfire risks in decision-making at all stages of the planning and development process.* *DFES notes that the proposed scheme amendment area is within the Lots 2, 3 & 6 Midland Road Helena Valley Structure Plan (LSP) area and that DFES has provided comments on a Bushfire Management Plan (BMP) prepared by Western Environmental dated 21 October 2024 for a recent amendment proposal (your Ref PS.TPS 4.3.071) to the LSP.*	The proposed Amendment itself will not result in bushfire issues as it proposes to rezone the subject sites. The purpose (objective) of the proposed Development zoning being to require structure planning in the area (in this case being amended SP71). Matters relating to bushfire management (e.g. SPP3.7) were taken into consideration when assessing, and providing a recommendation to the WAPC, regarding amended SP71 (within includes the subject sites). At the time, Council and the Shire's Community Safety and Emergency Management Services raised no concerns regarding bushfire management.

Should you apply SPP 3.7 then, DFES' previous comments are attached to assist decision making.

For Council's information, the following were the most recent comments DFES provided in relation to amended SP71, which includes the sites which are proposed to be rezoned:

Issue	Assessment	Action
Vegetation Exclusion	**DFES' Previous Comments:** Evidence to support the exclusion of the Public Open Space (POS) and Regional Open Space (ROS) as managed to low threat in accordance with AS3959 is required. Specifically: • Proposed ROS and POS – post development Plot 8. The area contains Class A Forest as shown in Figure 5 and it is unclear how this can be maintained to low threat status in perpetuity as per AS3959. The POS also includes the Kadina Brook Foreshore Management Plan (FMP) area, which is likely to revegetate to Class A Forest (refer to comments from DFES' Bushfire Technical Services branch in the section below titled 'Internal Referral Comments'). • Existing Drainage Swale – photographic ID 25 shows a managed public parkland near the intersection of Delbi Way and Allamanda Gate. However, an existing drainage swale immediately north of the parkland is excluded as low threat, without the support of photographic evidence. Aerial image shows that the drainage swale is surrounded by dense vegetation. An enforceable mechanism is required to provide certainty that the proposed management measures can be achieved in perpetuity and that they are enforceable for all excluded areas. If unsubstantiated, the vegetation should be classified as per AS3959, or the resultant BAL ratings may be inaccurate.	The decision maker to be satisfied with the vegetation exclusions and vegetation management proposed.

	DFES' updated Comments: DFES maintains that the ROS and POS in question may not be able to be managed to low treat in perpetuity as per AS3959, due to the existing Class A Forest vegetation onsite and the revegetation potential of these areas (refer to updated comments from DFES' Bushfire Technical Services branch in the section below titled 'Internal Referral Comments'). Accordingly, DFES' previous comment remains unchanged.	
Effective Slope – Land Contour	**DFES' Previous Comments:** Topographic contours have not been clearly provided in the BMP to allow the proposed slopes to be validated. In accordance with A3.5 of Annexure A, land contour information should be overlaid on the vegetation assessment map. **DFES' updated Comments:** DFES acknowledges that the required topographic contour information has been added on Figure 4 and has no further comment to make.	No further action required on BMP.

2. Policy Measure 7.1 (ii)(e) Compliance with the Bushfire Protection Criteria – 5: Structure Plan and Subdivision Applications

Element	Assessment	Action
	Similarly, while the bushfire practitioner's response states that both the local government and DBCA are supportive of the concept FMP which is likely to be enforceable as a condition of subdivision approval, DFES notes that the APZ is not shown on the submitted FMP, and it is unclear whether the local government is aware of and will accept management responsibility of the APZ in perpetuity. As the revised BMP proposes implementation and vegetation management responsibilities to be undertaken by State and local governments, evidence is required that the relevant state and local governments are made aware of and accept such responsibilities.	

	Accordingly, DFES' previous comment remains unchanged.	
Vehicular Access	**DFES' Previous Comments:** **A3.2 – not demonstrated** The BMP states that compliance has been achieved, however while Figure 7 demonstrated public road access and egress in different directions, it has not identified at least two suitable destinations. **A3.3a – does not comply** The proposed lot layout shows two no-through roads at the northwestern corner and the eastern portion respectively. As no-through roads reduce the legibility of a road network and options available for access and egress in the event of a bushfire emergency, they should be avoided within subdivision or structure plans designs in the first instance. **A3.5a & A 3.5b – does not comply** Lots 79, 80, 86, 87, 88 and 89 are abutted by classifiable vegetation however a perimeter road is not proposed. The BMP states that Lots 86 – 89 are zoned rural residential and that Lot 79 is abutted by low threat vegetation, so that a perimeter road is not required. However, DFES notes that all these lots are proposed to be zoned 'Residential' under the proposed LSP amendment, and that it is unclear if the vegetation on the proposed POS and ROS can be managed to low threat status, as mentioned in the table above.	Does not comply.

	Accordingly, hazard separation in the form of a perimeter road is considered necessary between these lots and the adjoining classifiable vegetation. **A3.6 – does not comply** The subdivision layout shows four battleaxe lots being Lots 123, 125, 127 and 129. In bushfire prone areas battleaxe lots should only be considered where it is demonstrated that they cannot be avoided due to site constraints. The BMP has not identified any site or design constraints nor provided justification for the need of battle-axe legs. **DFES' updated Comments:** **A3.2 – Access routes** A suitable destination in accordance with B.3.2 of Annexure B of the Guidelines, refers to an area that is not designated bushfire prone on the Map of Bush Fire Prone Areas and can provide protection during and after a bushfire event. Figure 7 of the revised BMP demonstrates that the public road network leads to two areas that are not designated bushfire prone, however the Parkview Gardens direction points to a local reserve (Broz Park) which does not appear to be able to provide bushfire protection during and after a bushfire event. DFES recommends that the BMP be modified to identify at least two suitable destinations, compliant with the Guideline requirements, in different directions. **A3.3a No-trough roads** DFES acknowledges that the no-through road on the eastern portion is existing and not more than 200 metres from an intersection where two-way access is provided. However, the inclusion of a new no-through road in the northwestern portion within the structure plan design, should be avoided in the first instance, in accordance with B.3.3, Annexure B of the Guidelines. Accordingly, compliance with A3.3a is not considered satisfied.		

	A3.5a Perimeter roads and A3.5b Fire service access routes The bushfire practitioner's response states that a perimeter road is not required as: • The land abutting Lots 79, 80, 86-89 will be developed and maintained to low threat standards. • It will require redesign to a subdivision that is already under construction.		
	• The previously approved subdivision includes lots abutting the POS/ROS without perimeter roads. As per DFES' comments above, the land abutting these lots is not considered managed to low threat and it is unclear whether the State and local governments will agree to the future management responsibilities imposed by the revised BMP. DFES understands that the previously approved subdivision WAPC Ref 15699 appears to apply to stages 1 – 3 of the overall subdivision, and that it does not appear to have been referred to DFES for comment. In accordance with Clause 5.4 of the Guidelines, compliance with the bushfire protection criteria should be demonstrated for each stage of a staged subdivision. As the current LSP amendment seeks to guide the subdivision and development of Stage 4 of the overall subdivision, DFES is of the opinion that the current stage subdivision layout should demonstrate compliance with the bushfire protection criteria by providing a perimeter road or fire safety access route at this location to provide separation between the proposed residential lots and classifiable vegetation, in accordance with A3.5a or A3.5b. **A3.6 Battle-axe legs** DFES acknowledges that the four battle-axe lots have been removed in the revised BMP and recommends the LSP amendment documentation be updated accordingly for consistency. DFES has no further comment on A3.6. Accordingly, DFES' previous comments on A3.2, A3.3a, A3.5a and A3.5b remain unchanged.		

This proposal could not be more inappropriate for this area in Helena Valley. *1. All riparian areas need to be protected as forever areas, with wide protection zones on both sides of the brook, without question. All riparian areas are important for our precious environment, they serve so many positive purposes in our special environment, so removing any part/s of our precious riparian areas would be detrimental to the whole area & suburb of Helena Valley. I believe this riparian area was previously earmarked for forever protected area as public open space, so it is very distressing to learn that there is a rezoning application & worse to development, which would likely destroy all natural elements of this precious centuries old riparian area, which instead deserves to be protected forever.* *2. Our WA state tree canopy is already alarmingly & shockingly the lowest in Australia, so any additional removal of native trees through any development would obviously add to that already appalling & undesirable statistic. Allowing the rezoning of this piece of land would mean even more tree canopy destruction, just like what has happened on the property on the opposite side of Helena Valley Rd to my property, just a few short years ago, all in the name of "development". The beautiful ancient trees across the road were systematically chopped down & removed, only to be replaced with a sea of houses, creating along with it a large heat sink, wind tunnel, devoid of any nature. It is a scientific fact that we need advanced trees for the very air that we breathe, so trees are an absolute necessity for Life itself. It is also a scientific fact that cutting down advanced & mature trees & tree canopy, only to be replaced with native plant seedlings are definitively not equal in*	1 to 7. The LPS4 Development zone provides for the orderly planning of land for residential (and other purposes) through comprehensive structure planning. Amendment No.21 would allow for the proposed amended version of SP71, supported by Council at its March 2025 Ordinary Meeting, to be endorsed by the WAPC. The proposed amendment, and the previously considered amended SP71, will not result in any future residential development encroaching within the nearby foreshore reserve. In accordance with the Shire's LPS4, future residential development will be required to be setback at least 20m from the embankment of the nearby watercourse. Based upon the details provided on the amended SP71, future development should be able to comply with this requirement. Removal of some vegetation on those lots proposed to become Residential under SP71 would be anticipated should the creation of the lots be approved. Although the vast majority of this vegetation is not identified as LNA, vegetation generally has scenic and environmental value, particularly given its proximity to Helena Valley foreshore reserve. A tree retention plan is likely to be required at the subdivision stage should amended SP71 be approved by the WAPC. It is also important to note that while some vegetation loss would occur on some parts of the property, weed removal and

terms of canopy, habitat providing, nesting hollows, flowers & fodder for our unique native fauna, carbon capture, oxygen production etc. *3. There are hundreds of trees on the piece of land just on the other side of the fence adjoining my property, not taking into account the other trees further away in the proposed area. Some of those trees are very old trees with tree hollows, suggesting that they are hundreds of years old. I know that there is at least 1 very old, Aboriginal heritage scar tree on this site. The obvious well documented issues of removing any trees, even advised by the Mundaring Shire on their own website causes many undesirable, yet preventable issues, so it makes absolute sense to leave all of those trees standing as they are & have done for so many years. Destroying valuable, healthy native trees would be unacceptable in this day & age, especially in the Mundaring Shire with its belief & stand on preserving our natural heritage. How are these precious trees & landscape going to be protected against any potential development induced destruction?* *4. This proposed area is part of the Kadina Brook riparian area, which is inhabited by both threatened long neck turtles & local burrowing frogs. Any form of development would potentially destroy their natural habitat, their way of getting around their centuries old natural landscape, finding a mate, laying their eggs, burrowing, feeding etc.* *5. This riparian area is also utilised by endangered Black Cockatoos, who use this area for food, shelter, resting & for nighttime roosting. Although the Mundaring Shire acknowledges the presence of the threatened Black Cockatoos*	revegetation would occur on those parts identified in amended SP71 for POS. The proposal (and the associated amended SP71 which was previously supported by Council) would lead to the environmental restoration of Kadina Brook, and is the key to providing a continuous ecological linkage from the Parks and Recreation reservations north of the subject properties, across Helena Valley Road to the southern extent of the Shire's municipal boundaries through the existing and proposed POS. Ecological restoration would support the hills lifestyle by affording opportunities for recreation in bushland and improving the visual amenity of Helena Valley. No concerns were raised by the Environmental Protection Authority and the DWER in relation to any potential impact on the area's natural vegetation.

in this area, there is no mention of how this habitat will be protected for the benefit of the threatened Black Cockatoos. I am gravelly concerned that any potential development would adversely affect the local natural environment that would in turn greatly disadvantage the local Black Cockatoos even more than they already are now. Protecting the local natural environment as it is, is the only realistic way to protect the Black Cockatoo & their natural habitat. *6. There are local birds of prey that live in this immediate area, daily utilising the local natural environment to go about their daily business of living, hunting, feeding, roosting & raising their young. Any form of human disturbance or development would be highly undesirable & potentially disastrous for our beloved local birds of prey. The only real way to truly protect our native birds of prey is to protect this area from all development, forever.* *7. The Mundaring Shire's own recognised 100 year flood line runs above this proposed development area, so is the 100 year flood line no longer applicable? Or is this a case of development comes at any cost? If so, is this yet another issues that we will all pay the price for it in the future? Is this going to be another case of our local council being forced to buy back flood plain land from unwitting landowners due to previous unsuitable land zoning & development, despite all of the best science stating otherwise? Just like Brisbane after the extreme flooding just a few short years ago!*	

8. Increased traffic through Helena Valley suburb would be inevitable with an increased number of people & vehicles brought on by more development. Any increased vehicle usage of the back road would increase the amount of dust pollution, vehicle exhaust pollution, increased noise & rubbish, as well as potentially anti social behaviour, which are sadly all inevitable consequences of increased human activity. The back road entry point on Helena Valley Road is located at an already very busy intersection, which would make vehicular entry & exit from that point dangerous & inappropriate for all road users. A new access road within the immediate vicinity would also be inappropriate given the amount of vehicular traffic that already exists & accesses Helena Valley Rd.	8. The proposed Amendment itself will not result in increased traffic as it is proposing to rezone the subject sites to Development. Matters relating to traffic in the local area were previously considered as part of amended SP71 which the subject sites fall within.
9. Part of this proposed area was previously used as a commercial rubbish tip & a working shed, where building asbestos was allowed to be accepted on site, either legally or otherwise, apart from any other acknowledged nasty, contaminating, unhealthy products. What has been done to address these site contamination issues? Were the offending products safely removed to a more suitable tip site? Was the property site environmentally repaired & restored to the correct, current standards of environmental law? How will the developers & the Mundaring Shire manage & guarantee to the public, residents & land owners, both current & potentially in the future, that there will not be any adverse effects caused by the previous contaminated land use? Is it even possible or feasible that the Mundaring Shire can guarantee long term that there is not going to be any long term or ongoing issues of contamination for our precious environment & the creatures that inhabit it, including us humans?	9. Site contamination matters were previously considered as part of amended SP71. The DWER is responsible for the monitoring and enforcing of contaminated sites under the *Contaminated Sites Act 2003*. No concerns were raised by the DWER regarding Amendment No.21 during the consultation period. The DWER is currently in discussions with the landowner regarding a Remediation Action Plan for the site, the actions from which will need to be undertaken prior to any future works being carried out. The DWER and Shire Officers shall continue to work with the landowner to ensure that any material stored on site is appropriately fenced for public safety, and is removed prior to any works commencing within the central portion of SP71.

10. People want to live in harmony with Mother Nature, these days more than ever before. People want to live in leafy, green, nature filled streets & suburbs, just like the nearby suburb of Bushmead in the City of Swan jurisdiction, which proves this point beyond any reasonable doubt. Bushmead suburb has been designed & developed to work with our natural environment, instead of fighting against it. The positive outcome for both the human Bushmead residents & Mother Nature cannot be overstated. The same Kadina Brook runs only a few short kilometres south of this proposed Mundaring Shire development, however the contrast between the 2 areas couldn't be more stark & pronounced. The riparian area on both sides of the Kadina Brook in Bushmead has logically & beautifully been protected with wide nature zones, thereby protecting all of the precious native flora & fauna from human disruption & destruction. The same Kadina Brook runs through the Shire of Mundaring & the proposed development area & yet appears very differently, due to the change of shire boundaries. Although the potential for a beautiful riparian area & suburb is the same as it was for the Bushmead development, recent history suggests that this would unfortunately not be the same positive outcome for Helena Valley. In Bushmead the street lay out design, road verges, nature strips & public open spaces have all been designed around the existing native vegetation, especially large, mature native trees, not only to protect these beautiful trees but to also highlight these unique trees as they deserve to be honoured for their outstanding natural beauty. As a well designed suburb, the Bushmead suburb is an extremely popular choice with home buyers, so the property values there will continue to climb & hold their value indefinitely, all because of the high regard, respect, presence & abundance of nature	10. Noted. Please refer to the responses above in relation to comments 1 to 7.

that is already present, that as an invaluable asset has been thoughtfully & respectfully instilled into the very fabric of the suburb, to the benefit of All. Bushmead estates popularity is proof positive that this type of leafy, green suburb is not only possible but also desired & highly sought after, so it should be emulated elsewhere.	
11. We must learn to work & live with & within nature, for the benefit of All. We must respect, protect & preserve our unique natural assets as they already are, for everyone to enjoy, now & into the future, forever. We cannot afford to lose more trees, tree canopy or native species, all in the name of development. We cannot blindly continue to ignore Mother Nature & wilfully destroy all & sundry to install manmade monoculture facilities like grass sports fields that are infrequently utilised, water guzzling, fertiliser dependant, time consuming, money pits for the Mundaring Shire to continuously have to maintain, all at the shire residents ongoing expense, for decades to come, while also bringing in more vehicle traffic, pollution, rubbish & inappropriate social behaviour to an already delicate ecosystem. We don't need more problems, we need more nature, the very thing that brought so many of us residents to live in this area in the first place. Mother Nature is the very thing that sets places like the Mundaring Shire apart from so much of Perth's hot, unattractive, largely treeless, mundane suburban landscapes, so preserving this unique area is paramount to preserving our suburb & shire area identity, as well as good standing in the wider Perth community.	11. Noted. Please refer to the responses above in relation to comments 1 to 7.
12. I am not interested in having my property zoning changed from Rural Landscape Living to development. I chose to move & live in Helena Valley because of the natural landscape that is	12. The submitter is advised that their property is not proposed to be rezoned as part of Amendment No.21.

now under constant threat, by the very organisation that is supposed to protect it, as well as my interests as a long standing land owner & rate payer, which is very distressing to say the least! My interests & intentions for my property has always been & continue to be to enhance & improve on what is already naturally present here, by encouraging native flora & fauna to reestablish themselves here asap, which would repair what was previously ripped apart from here by activities such as the live sheep export, which denuded the land & created desertification in this area. Having my property divided up into 2 separate property zones would be irrational, illogical & unreasonable, as well would require me having to deal with potentially managing my property in different ways, on a daily basis, which is unacceptable. All because aircraft utilise a section of the air space above my property. Since there is no need to alter my property zoning to accommodate anything else surrounding my property, please leave my current land zoning as is already is, for the whole of my property, Rural Landscape Living. *13. While I accept that change is inevitable, any potential development must be naturally sensitive to our existing & incredible local native flora & fauna, as well as to the existing residents, who would all be forced to bear the brunt & deal with the consequences & fall out of any ill-fated decisions made by those people in power, regardless of their good intentions. Please only work with & for people who have the very best possible outcomes for All concerned in their hearts & minds, especially where our natural environment is concerned, to protect it for centuries to come.*	13. Noted. Please refer to the responses above in relation to comments 1 to 7.

The DoH provides the following comment: **1. Water Supply and Wastewater Disposal** In relation to the management of water, the DoH has no objection to the proposal subject to being connected to drinking water and sewage services provided by a licensed service provider. **2. Chemical Hazards** The submission relates to the rezoning of lots from "Rural" to "Development" to allow future subdivision for residential redevelopment. The site lies immediately to the northwest of a known landfill site (DMO 81371) which has been reported and classified under the *Contaminated Sites Act 2003*. The landfill site is known to contain landfill materials, including asbestos-containing material, metals, hydrocarbons (such as from diesel or oil) and per-and poly-fluoroalkyl substances (PFAS) in soil and/or groundwater beneath the site and to be generating significant concentrations and flows of landfill gas. The site is currently only suitable for use as undeveloped land or as public open space. The continued encroachment of sensitive land uses towards this known contaminated site (and known gassing landfill site) is unsafe and unacceptable until further investigations and remedial measures have been undertaken. The DoH has previously provided advice to the Department of Water and Environment Regulation (DWER) under the *Contaminated Sites Act 2003,* on new residential subdivisions (Stage 1 and 2) which are encroaching towards and on top of the landfill site (see attached). DoH has recommended to	1. Noted. Such requirements can be included as a condition(s) for any future subdivision within the locality. 2. The subject sites fall within SP71, an amended version of which was considered by Council at its March 2025 Ordinary Meeting. Amended SP71 was previously referred to the Department of Health, and it raised no concerns regarding the subject sites' proximity to the contaminated portions of the locality. Having received this recent submission regarding Amendment No.21, the Shire Officer sought clarification from the Department as to why this matter is now being raised when previously it was not. In response, the Department advised the following: *"It is noted that the landowner is currently in discussions with DWER regarding a Remediation Action Plan for the subject sites, the actions from which will need to be undertaken prior to any future works being carried out. Once submitted to DWER this Remediation Action Plan will be formally referred to the Department of Health as part of the process in compliance with the Contaminated Sites Regulations 2006. At this time both referrals will be assessed separately, and all parts of each submission reviewed with respect to the site-specific risk to public health at that time.*

DWER that both Stage 1 and Stage 2 development areas be subject to additional landfill gas monitoring and risk assessment to provide reassurance that the Stage 1 and 2 development works have not adversely or dangerously impacted the landfill gas risk profile of the landfill site. In addition, any "Future Stages" of development around the landfill site, including new road reserves/pavements which are allowed to encroach towards and on top of the landfill site, should be subject to further landfill gas monitoring and risk assessment to demonstrate that these new works are safe and do not adversely affect the gas risk profile of the site and surrounding land uses, including the Stage 1 and 2 subdivisions. The DoH does not support this rezoning without the sampling, monitoring, and health risk assessment of the subject site. Should the subdivision be supported by the Western Australia Planning Commission (WAPC), then the DoH highly recommends the proposed rezoning be subject to planning conditions requiring: • a soil, groundwater and landfill gas risk assessment, and • a Remediation and Validation Report conducted in accordance with National Environmental Protection (Assessment of Site Contamination) Measure guidelines and supervised by an independent accredited Contaminated Sites • Auditor in accordance with *Contaminated Sites Regulations 2006*, Regulation 31(1).	*It was remiss of the department not to include the land contamination clause in the response to proposed amendments to Structure Plan 71 (SP71) but the requirements within the Contaminated Sites Regulations 2006 will remain in place regardless. For this reason, including the condition in the proposed rezoning (Amendment No.21) will provide the same outcome and requirements within the required Remediation Action Plan which will then be considered once formally referred from DWER to the Department of Health."* If Amendment No.21 is supported by Council it is recommended that it be subject to the following being undertaken, as suggested by the Department, prior to any works commencing on site: • a soil, groundwater and landfill gas risk assessment, and • a Remediation and Validation Report conducted in accordance with National Environmental Protection (Assessment of Site Contamination) Measure guidelines and supervised by an independent accredited Contaminated Sites Auditor in accordance with *Contaminated Sites Regulations 2006*, Regulation 31(1). If Amendment No.21 is ultimately approved by the Minister and amended SP71 is endorsed by the WAPC, the matters raised by the Department can also be addressed through the inclusion of appropriate conditions at the subdivision stage.

3. Medical Entomology The subject land is in a region that occasionally experiences significant problems with nuisance and disease carrying mosquitoes. These mosquitoes can disperse several kilometres from breeding sites and are known carriers of Ross River (RRV) and Barmah Forest (BFV) viruses. Human cases of RRV and BFV diseases occur annually in this general locality. The subject land is also within 3 km of mosquito dispersal distance from mosquito breeding sites along the Helena River. Mosquitoes will disperse from these sites to the subject land under favourable environmental conditions. There may also be seasonal freshwater mosquito breeding habitat within proximity to the subject land. Additionally, there is the potential for mosquitoes to breed in on-site infrastructure and constructed water bodies if they are poorly designed. In order to protect the health and lifestyle of communities, all land use planning decisions should include consideration of mosquitoes and their management. Prior to any future developments resulting from the proposed amendment, the DoH recommends that: • The Shire of Mundaring determine the extent of risk from mosquitoes and mosquito-borne disease for the location. • If that risk is considered medium or high by the Shire, a mosquito management plan should be established and adequately funded. • The Shire ensures they have sufficient resources to continue mosquito management for any future development associated with the proposed amendment.	3. Noted. The requirement for a mosquito management plan can be included as a condition for any future subdivision within the locality.

Sewer *The subject area is in the catchment of the Parkview Gardens Wastewater Pump Station and has been accounted for in our land use assumptions. Due to the land falling towards to the Helena River, fill will be required for gravity sewer to be extended and provide a service. The proponents engineering consultant will need to determine how much fill will be required; our infrastructure planning indicates the final level will need to be around 13.2-13.7 mAHD.* ***Water*** *Water will be available to the subject area. Water mains will need to be extended by the proponent as part of the subdivision process.* ***General Comments*** *The developer is expected to provide all water and sewerage reticulation. Standard Infrastructure Contributions for Water, Sewerage will also be required.* *The information provided above is subject to review and may change. If the proposal has not proceeded within the next 12 months, please contact us to confirm that this information is still valid.*	Noted. Matters relating and sewer and water infrastructure will be dealt with by the landowner at the subdivision and development application stages.

10.3 Draft Advocacy Position on Development Assessment Panels - Submission to WALGA

File Code	PS.DEV 12.10
Author	Andrew Bratley, Co-ordinator Strategic Planning
Senior Employee	Megan Griffiths, Director Place & Community
Disclosure of Any Interest	Nil
Attachments	1. Draft WALGA Advocacy Position ⇩

PURPOSE

For Council to consider WALGA's draft advocacy position (**Attachment 1**) relating to Development Assessment Panels (DAPs).

BACKGROUND

WALGA's current DAP advocacy position, endorsed in May 2022, requires updating to take account of recent planning reforms, for example, the *Local Government (Development Assessment Panel) Regulations 2025* (DAP Regulations).

WALGA has opposed DAPs since their inception in 2011 and has undertaken two previous reviews of the performance of the DAP system in 2016 and 2020. These reviews have informed WALGA's current advocacy position that recommends several changes to the DAP system to ensure it operates in an efficient, effective, and transparent way, and appropriately considers matters of local planning context in decision making.

STATUTORY / LEGAL IMPLICATIONS

Types of DAP Applications

There are two types of DAP applications:

- Opt-in applications: and
- Applications to amend or cancel DAP determined applications.

With opt-in applications, the applicant may choose to use the DAP process or have their application determined by the Shire. Opt-in applications apply to proposed development that has an estimated construction cost between $2 million or more in value.

Excluded Applications

Under the DAP Regulations, development applications relating to the following classes of development are "excluded development applications". These applications are not able to be determined by a DAP:

- Construction of a single house and any associated carport, patio, outbuilding and incidental development;

- A public work;

- Development wholly within an area identified as a regional reserve under a region planning scheme;

- Development in an improvement scheme area; or
- A development application made under Part 11B or 17 of the *Planning and* Development Act 2005 (development with an estimated construction value of $20 million or more proposed in the Perth or Peel region scheme or Swan Valley Planning Scheme areas). This being determined by the State Development Assessment Unit instead.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 6 - Sustainable Places

Outcome 6.1 - Promote responsible planning to meet current and future needs.

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: The DAP system continuing to determine low-value applications that lack strategic importance which instead should be determined by local government.		
Likelihood	**Consequence**	**Rating**
Possible	Moderate	Moderate
Action / Strategy		
Council provides a submission to WALGA regarding its draft advocacy position having regard to the details outlined in the Comment section of this report.		

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder/s	
Website article/ post	
Social media post	✓
Print article/ media release	✓
E-newsletter/ Community update	
Advertisement	
Nil	

EXTERNAL CONSULTATION

Nil

COMMENT

The DAP system was established in 2011 with the intention of creating a more streamlined planning assessment process and to establish a better balance between professional advice and community representation for significant development proposals. However, the DAP system continues to determine many low-value applications that lack strategic importance.

Recent DAP applications received by the Shire have included proposed child care premises at 40 Marlboro Road, Swan View, and at 1 Amherst Avenue, Darlington. Development such as this are considered by Shire Officers to have no significant strategic significance.

The construction cost value for opt-in DAP applications is not reviewed by the State Government on a regular basis. Considering the significant increase in construction costs since COVID, this has meant that potentially more developments are able to be determined by the DAP through the opt-in application process, unless it is an excluded type of development under the DAP legislation.

Based upon data obtained from WALGA's Development Assessment Panels 2011-2024 Review report (for all local governments):

- In the 2023-24 reporting period, the average time taken for a DAP to determine a DA was 149 days, a 2% increase since the 2020 WALGA report.
- The average processing time for all forms of decisions by a DAP was 152 days, an increase of 6 per cent since the 2020 WALGA report.
- The time taken for a DAP to determine an amendment to a DA increased from 94 days to 96 days since the 2020 WALGA report.

Development applications are determined by the Shire within a significantly shorter timeframe.

Considering the above, it is recommended that Council advises WALGA of its support for the draft advocacy positions regarding DAPs (**Attachment 1**).

Based on Council Member feedback, Council should also request WALGA to call on the State Government to reform the DAP system to require DAP meetings to be held at the office of the Local Government which has an item on the DAP meeting agenda.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION			**C16.05.25**
Moved by	Pres McNeil	Seconded by	Cr Mehta

That Council:

1. Advises WALGA of its support for the draft Advocacy Position regarding Development Assessment Panels;

2. Requests WALGA to call on the State Government to reform the Development Assessment Panel system to: Require DAP meetings to be held at the office of the Local Government which has an item on the DAP meeting agenda.

CARRIED 8/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

Draft Advocacy Position

State development applications and decision making

WALGA calls on the State Government to:

1. Ensure that decision making on development applications (DAs) is:
   a. consistent and accountable
   b. accessible to local communities
   c. respects and appropriately applies local planning frameworks in line with their statutory weight.

2. Reform the Development Assessment Panel (DAP) system to:
   a. raise the DAP threshold from the current $2 million to $5 million and mandate periodic reviews of the threshold
   b. modify the composition of DAPs to provide equal representation of Specialist Members and Local Government Members
   c. review DAP processes to ensure proponents provide necessary information in a timely manner
   d. provide clear guidance on the roles and functions of Local Government officers at DAP meetings
   e. allow the use of the State Referral Coordination Unit for DAP applications to ensure timely and adequate referral responses from State Government agencies are provided to Local Governments.

3. Abolish the state significant development assessment pathway (Part 11B of *the Planning and Development Act 2005*). Should the significant development assessment pathway continue to operate it should be reformed to:
   i) raise the cost threshold to $50 million
   ii) align statutory timeframes with DAP and Local Government determined development applications
   iii) ensure all developments are consistent with applicable statutory planning instruments, specifically local planning schemes or planning instruments that have been reviewed in the last 10 years, or at a minimum provide comprehensive guidelines for applying extraordinary discretion
   iv) delete references to 'mandatory significant development' to ensure the Part 11B Pathway remains entirely opt-in
   v) remove the ability for the Premier to give authorisation for the lodgment and determination of an application.

10.4 Mundaring Cultural Precinct Improvement Plan

File Code	PR.RFT.04.2425
Author	Nick Churchill, Manager Project Delivery
Senior Employee	Shane Purdy, Director Built & Natural Environment
Disclosure of Any Interest	Nil
Attachments	1. Consultation Report - Concept Designs - Cultural Precinct Improvements ⇩ 2. Mundaring Cultural Precinct - Concept Report (under separate cover) 3. Mundaring Cultural Precinct - Design Guidelines ⇩ 4. Mundaring Cultural Precinct - Management and Maintenance ⇩ 5. Mundaring Cultural Precinct - Implementation Plan ⇩

PURPOSE

For Council to endorse the Cultural Precinct Improvement Plan Concept Design (revision dated 14.02.2025) and the first stage of implementation enabling detailed design and construction of the Amphitheatre and Events Space to proceed, refer **Attachment 2** and **Attachment 5**.

BACKGROUND

Through planned improvements to the Mundaring Cultural Precinct, the Shire aims to create a vibrant and inclusive heart of the Perth Hills, that meets the needs of the local community. As part of this process, a draft concept design has been developed, outlining proposed improvements to the broader precinct, including upgraded facilities and enhanced public spaces. To ensure the design reflects the aspirations and needs of the community, the Shire consulted with community, key stakeholders and with Councillors to shape the proposed improvements.

The detailed design for any future works will be led by the Design Guidelines as per **Attachment 3.** The management and maintenance of the future assets have been outlined within **Attachment 4.**

The Concept Design will be implemented in several stages with the first to be the Amphitheatre and Event Space, followed by the End of Trip Facilities adjacent to the Station Masters House, as broadly defined with **Attachment 5**, but with additional steps to align with the financial considerations whilst achieving the overall outcomes within the Concept Design.

STATUTORY / LEGAL IMPLICATIONS

Advice will be provided to the Department of Planning, Land and Heritage given the proximity to the State heritage listed Mundaring Sculpture Park and Station Master's House to ensure the design and construction works are compliant with the State Heritage Act.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The intention is to deliver the first stage of the improvement plan on a staged basis given the potential impacts from the construction of the Cultural Hub.

The initial phases of the project including the Amphitheatre and rear area near the Station Masters House property, with events space, are planned to be constructed as per the table below.

Stage 1a will proceed with Detailed design then Construction as the priority works. As a critical component of the Detailed Design a fully updated cost estimate will be provided by an external quantity surveyor to ensure that the full financial impact is determined prior to construction being procured.

An overview of the proposed funding to be included within the Long-Term Financial Plan is as per the table below:

Scope	FY2025/26	FY2026/27	FY2027/28
Amphitheatre and Event Space (Stage 1a)	$700,000	$700,000	
End of Trip Facilities (Stage 1b)		$450,000	
New Amenities Block (Stage 1c)			$275,000

Further work to refine the timing and relationship with the Mundaring Cultural Hub will further refine the additional stages of the precinct improvements including the streetscape works.

All these works are proposed to be funded from the Civic Facilities Reserve.

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 7 - Sustainable Places

Outcome 7.1 - Support the development of vibrant, attractive and welcoming town centres and local hubs.

SUSTAINABILITY IMPLICATIONS

Social

- Support the enhancement of community pride and sense of belonging;
- Facilitate visual amenity.
- Support the various groups and activities that use the area

Cultural

- Support the ongoing use of the areas for events and community uses
- Respect and reflect the heritage of the precinct
- Encourage visitors to use and enjoy the area

RISK IMPLICATIONS

Risk: Financial - Potential for costs to be greater than the initial concept design estimates.		
Likelihood	**Consequence**	**Rating**
Possible	Moderate	Moderate
Action / Strategy		
Further design and formal cost estimates will be produced to ensure that the scope will meet the budget requirements		

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder/s	X
Website article/ post	X
Social media post	X
Print article/ media release	X
E-newsletter/ Community update	X
Advertisement	
Nil	

EXTERNAL CONSULTATION

1. ONLINE COMMUNITY SURVEY:

An online survey was made available to the public from 11 November 2024 to 3 December 2024. The survey was designed to collect feedback on community needs, expectations, and preferences regarding the proposed Cultural Precinct improvements. The survey was advertised extensively to ensure maximum participation, including

- through the local newspaper,
- the Shire of Mundaring website
- the Shire of Mundaring social media accounts, letters sent to local residents, emails to community groups and past engagement participants, signage placed in and around Sculpture Park, and flyers distributed at local cafes and businesses.

A total of 35 responses were received. Despite the relatively low response rate, the feedback received was highly valuable, providing diverse perspectives that helped refine the concept designs.

2. STAKEHOLDER MEETINGS:

Meetings were held with representatives from key local organizations, including the Mundaring and Hills Historical Society, Mundaring Arts Centre, and the Perth Hills Artisan Markets. These meetings took place throughout October and November 2024 and provided an opportunity to engage directly with stakeholders who have specific knowledge and interests related to the cultural and community fabric of the area.

3. COUNCIL WORKSHOP

The outcomes from the Community and Stakeholder engagement was presented to councillors at a workshop on 3rd April 2025. A number of additional actions were raised and responses follow;

- Investigate options for redirecting the cycling track to manage traffic when the amphitheatre is in use,
    - After investigation, an informal path is already in place to detour around the section of Heritage Trail which resides in the amphitheatre area. A detailed survey is to be carried out and will improve this path to allow an alternate route to allow redirection of trail users during use. This will be resolved in Stage 1a of the proposed works.
- Don't use composite materials for the amphitheatre,
    - The proposed approach will take this as an input into the detailed design. The use of a composite wood material will only be considered where a natural timber material is not available.
- Investigate options for picnic/BBQ "stations" near Sculpture park.
    - The options are entirely achievable given that this is the concept level design. The power supply and location of any picnic/BBQ station requires the detailed design to progress, and the options will be presented as part of this process.
- Investigate further options for reducing vehicle speed on Jacoby Street rather than narrowing the road.
    - Options for reducing the speed environment will be examined further in each of the upcoming detailed design stages, noting that more than one approach is likely to achieve a safer environment along Jacoby Street.
- Parking in the precinct may be an issue and for the use of verge parking to be examined.
    - Parking for the town centre cultural precinct has been raised in a number of forums. The additional areas such as Phillips Street and areas outside of the Concept Area will be examined to expand the parking options, including gravel verges. Parking on Jacoby Street will accommodate food trucks/vans.
- Investigate the ability to host events with lighting along the new streetscapes.
    - The proposed design guidelines will allow for event lighting and the ability for the Shire to activate the spaces with more significant events as part of the precinct plans. These will be incorporated into all subsequent designs.

The full report of the community consultation is included as **Attachment 1 – Community Consultation**. Based on the community feedback received, it is recommended to:

1. Enhance design features:

- Integrate additional lighting details into the amphitheatre and bus pergola designs to improve functionality and comfort.
- Revitalise the Sculpture Park by restoring existing sculptures, commissioning new culturally significant works, and improving signage and interpretation, including incorporating First Nations themes.
- Explore using distinct materials, raised levels or patterns for roads to enhance pedestrian safety, visually link key areas, and encourage traffic calming.

2. Preserve natural aesthetics:

- Retain the natural aesthetic and flexibility of the Sculpture Park by reconsidering the need for hardstand parking and exploring alternative solution such as expanded gravel verges to keep the natural aesthetics
- Ensure tree species chosen for streetscaping align with local ecological values and do not impede parking availability.

3. Address community concerns:

- Mitigate concerns regarding the loss of vegetation by reviewing the design to minimise environmental impact.
- Consider adjustments to the parking layout to accommodate larger vehicles, such as caravans and buses, while preserving the informal charm of gravel parking.
- Proactively plan for potential antisocial behaviour associated with additional amenities by integrating security measures and engaging stakeholders in developing strategies.

4. Promote accessibility and heritage:

- Include family-friendly features in public amenities, such as additional BBQ and picnic areas, accessible bathrooms and water fountains, to meet the needs of families and event attendees.
- Reflect Mundaring’s railway and pioneer heritage in design elements, ensuring they align with the community's character and identity.

COMMENT

The proposed Concept Design will incorporate the feedback from the external consultation and be included into the proposed detailed design phase.

It is envisaged that further consultation will be undertaken, as appropriate, to inform the detailed design as well as to manage the potential impacts to users and stakeholders in the vicinity of the initial Stage 1a works, which includes Heritage Trail users as well as markets, and community events.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION			**C17.05.25**
Moved by	Cr Zlatnik	Seconded by	Cr Mehta

That Council:

1. Endorse the Mundaring Cultural Precinct Improvement Plan – Concept Design (revision dated 14.02.2025);
2. Endorse the scope of the proposed Stage 1a works which will proceed with the detailed design and construction of the Amphitheatre and Events Space; and
3. List for budget consideration funding from the Civic Facilities Reserve in the draft 2025/26 budget the proposed Amphitheatre and Events space totalling $700,000.

CARRIED 8/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

Consultation Report

Draft Concept Designs – Mundaring Cultural Precinct Improvements

Shire of MUNDARING

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Prepared by: Liam Sexton, Senior Project Officer
Date: 6 December 2024

1. Introduction

Through planned improvements to the Mundaring Cultural Precinct, the Shire aims to create a vibrant and inclusive heart of the Perth Hills, that meets the needs of the local community. As part of this process, a draft concept design has been developed, outlining proposed improvements to the precinct, including upgraded facilities and enhanced public spaces. To ensure the design reflects the aspirations and needs of the community, the Shire consulted with community and key stakeholders.

An online community survey sought feedback on the draft concept design in order to guide refinements, address gaps, and build strong community ownership and support for the project.

Key stakeholders were consulted to ensure alignment with their operational needs and suggest refinements that could enhance design outcomes.

The consultation findings will inform the final Cultural Precinct Improvement Plan, ensuring the Cultural Precinct delivers meaningful benefits for the Shire.

2. Consultation Process

The consultation process included a combination of an online community survey and targeted meetings with key stakeholders. These methods were designed to gather broad community input as well as specific feedback from groups with a vested interest in the area's cultural and community landscape.

Methods Used

1. **Online community survey:** An online survey was made available to the public from 11 November 2024 to 3 December 2024. The survey was designed to collect feedback on community needs, expectations, and preferences regarding the proposed Cultural Precinct improvements. The survey was advertised extensively to ensure maximum participation, including through the local newspaper, the Shire of Mundaring website and social media accounts, letters sent to local residents, emails to community groups and past engagement participants, signage placed in and around Sculpture Park, and flyers distributed at local cafes and businesses. A total of 35 responses were received. Despite the relatively low response rate, the feedback received was highly valuable, providing diverse perspectives that will help refine the concept designs.
2. **Stakeholder meetings:** Meetings were held with representatives from key local organizations, including the Mundaring and Hills Historical Society, Mundaring Arts Centre, and the Perth Hills Artisan Markets. These meetings took place throughout October and November 2024 and provided an opportunity to engage directly with stakeholders who have specific knowledge and interests related to the cultural and community fabric of the area.

The combined feedback from the community survey and stakeholder meetings will inform the next stages of planning and development for the Mundaring Cultural Precinct, ensuring that the project reflects the needs and desires of the community and key stakeholders.

3. Key Findings – Community Survey

Themes and Insights

The proposed upgrades to the cultural precinct have generated significant support and have raised some concerns. Key themes identified include the desire to enhance functionality and accessibility while maintaining Mundaring's unique character. Respondents generally favour the improvements, particularly to the amphitheatre and public amenities. There are calls for the designs to better reflect the area's heritage and celebration of the natural environment. The preservation of green spaces, local vegetation, and the inclusion of family-friendly features emerged as important priorities, along with the integration of sustainable, community-oriented designs.

Quantitative Results

- **Amphitheatre upgrades:** 27 out of 35 respondents felt the upgrades would greatly enhance the space, while 4 thought they would somewhat improve it. Only 4 respondents expressed concerns about minimal enhancement.
- **Public amenities:** 22 out of 35 respondents believed the design would fully meet needs, with 12 indicating it would somewhat meet needs, and 4 saying it would not meet needs.
- **Streetscaping and landscaping:** 23 out of 35 respondents found the proposed improvements very appealing, with 12 somewhat appealing and 3 not appealing.
- **Carparking improvements:** 16 out of 35 were very satisfied with the proposed changes, 17 somewhat satisfied, and 5 were not satisfied.
- **Pedestrian amenity and connectivity:** 23 out of 35 respondents believed the proposed design would greatly improve the area, with 9 indicating it would somewhat improve and 6 not improve.

Qualitative Feedback

- **Amphitheatre concerns:** Some expressed worries about the loss of vegetation and its impact on local Scout activities. There were also calls for a design that acknowledges Mundaring's railway and pioneer heritage.
- **Public amenities:** Requests for family-friendly features, such as accessible bathrooms and water fountains, were frequent. There were concerns over the design and capacity of amenities for large events.

- **Streetscaping:** While the greening of verges and tree planting were largely welcomed, some expressed concerns over the choice of tree species and the potential impact on parking availability. Feedback also suggested a need for better pedestrian and cycling infrastructure.
- **Parking:** There were concerns about the formalisation of parking areas, especially the loss of informal gravel parking spaces, and the ability of the proposed designs to accommodate larger vehicles, such as caravans and tour buses.

Levels of Support

- **Amphitheatre upgrades:** Strong support for the amphitheatre's improvements, with the majority of respondents eager for enhanced functionality and a more inviting design.
- **Public amenities and streetscaping:** The proposed improvements to public amenities and streetscaping received solid support, with a clear preference for designs that are functional, environmentally integrated, and reflective of the area's heritage.
- **Parking and connectivity:** While the parking design had mixed reviews, respondents favoured improvements to pedestrian connectivity and access, with a strong inclination toward preserving the area's rural charm while introducing necessary upgrades.

Overall, the feedback received via the community survey highlights a balance between excitement for modernisation and the need to preserve Mundaring's historical and natural qualities. Respondents have voiced strong support for enhancements that promote community, tourism, and environmental sustainability while ensuring that the area retains its unique, welcoming character.

4. Key Findings – Stakeholder Consultation

Mundaring Arts Centre

Support for enhancing the Sculpture Park through revitalisation of existing sculptures, restoration of iconic works like Second Wave (Signals), commissioning new sculptures with cultural themes, improving signage and artwork interpretation, and incorporating First Nations artwork or information.

Suggestions to enhance proposed infrastructure for the bus and amphitheatre with additional shade, rain protection, and lighting details.

Preference for retaining gravel parking to maintain the natural aesthetic and flexibility of the park, questioning the need for hardstand parking.

Recommended using a distinctive material or pattern for the road connecting the cultural centre to the park to highlight pedestrian priority, visually link the areas, and slow traffic.

Mundaring and Hills Historical Society
General support for the draft concept plans and proposed upgrades near the Station Master's House.

Concern about potential increases in antisocial behaviour linked to additional amenities like showers, given the area's isolation and existing challenges with antisocial behaviour.

Support for improved public access around the Station Master's House, conditional on addressing their need for a fit-for-purpose storage facility for museum collection items.

Perth Hills Artisan Markets
Strong support for the proposed improvements, viewing them as a way to foster vibrant market activity and energize the town centre.

Emphasised the importance of accessible power to eliminate reliance on generators.

Expressed concerns about the suitability of formalised parking near the Station Master's House for market stalls, suggesting the need for additional peripheral parking.

5. Implications and Analysis

Impact on Project
The findings from the community survey and stakeholder consultations underscore the community's enthusiasm for the proposed cultural precinct upgrades while highlighting specific areas for refinement. Overall, there is strong support for enhancing functionality, accessibility, and vibrancy, particularly in the amphitheatre, public amenities, and streetscaping. However, feedback emphasises the need to carefully balance enhancements with preserving Mundaring's unique historical and natural character.

Issues Raised
Several key concerns were identified:

- **Amphitheatre design:** Some respondents worry about vegetation loss and potential impacts on Scout activities. There are calls to integrate elements reflecting Mundaring's railway and pioneer heritage.
- **Parking design:** Mixed opinions about formalising parking, with concerns about losing informal gravel spaces, accommodating larger vehicles, and the impact on the area's natural feel.

- **Antisocial behaviour:** Concerns from the Mundaring and Hills Historical Society regarding the potential for increased antisocial behaviour associated with additional public amenities near the Station Master's House.
- **Infrastructure aesthetics:** Stakeholders requested improved shade, rain protection, and lighting for structures, particularly at the amphitheatre and bus shelters.

Opportunities
The consultation process revealed several opportunities to enhance the project:

1. **Cultural and artistic integration:** Revitalising Sculpture Park through sculpture restoration, new commissions reflecting cultural themes, improved signage, and First Nations art or storytelling.
2. **Pedestrian connectivity and design:** Using distinctive materials or patterns for roads to prioritise pedestrians, visually link areas, and enhance safety while maintaining a cohesive aesthetic.
3. **Sustainable, community-oriented features:** Adding family-friendly elements, such as accessible bathrooms and water fountains, and providing accessible power for market spaces to improve functionality and reduce reliance on generators.
4. **Environmental considerations:** Preserving green spaces, ensuring tree species selection aligns with local aesthetics and ecological needs, and integrating sustainable materials in the streetscape design.

By addressing these issues and leveraging the identified opportunities, the project can deliver a revitalised cultural precinct that meets the community's needs, aligns with local values, and supports a vibrant, welcoming Mundaring Town Centre.

6. Recommendations

Addressing Feedback
Based on the feedback received, it is recommended to:

1. **Enhance design features:**
    - Integrate additional lighting details into the amphitheatre and bus pergola designs to improve functionality and comfort.
    - Revitalise the Sculpture Park by restoring existing sculptures, commissioning new culturally significant works, and improving signage and interpretation, including incorporating First Nations themes.
    - Explore using distinct materials or patterns for roads to enhance pedestrian safety, visually link key areas, and encourage traffic calming.

2. **Preserve natural aesthetics:**
    - Retain the natural aesthetic and flexibility of the Sculpture Park by reconsidering the need for hardstand parking and exploring alternative solutions.
    - Ensure tree species chosen for streetscaping align with local ecological values and do not impede parking availability.
3. **Address community concerns:**
    - Mitigate concerns regarding the loss of vegetation by reviewing the design to minimise environmental impact.
    - Consider adjustments to the parking layout to accommodate larger vehicles, such as caravans and buses, while preserving the informal charm of gravel parking.
    - Proactively plan for potential antisocial behaviour associated with additional amenities by integrating security measures and engaging stakeholders in developing strategies.
4. **Promote accessibility and heritage:**
    - Include family-friendly features in public amenities, such as accessible bathrooms and water fountains, to meet the needs of families and event attendees.
    - Reflect Mundaring's railway and pioneer heritage in design elements, ensuring they align with the community's character and identity.

Next Steps

1. Review and revise draft concept plans to incorporate community and stakeholder feedback, ensuring that the balance between modernisation and preservation of heritage and natural values is maintained.
2. Communicate progress with the community to maintain transparency and foster ongoing support.

Acknowledgement

Gratitude is extended to all survey respondents and stakeholders for their time, insights, and contributions. Their feedback has been invaluable in shaping a project that aligns with the needs and aspirations of the Mundaring community.

7. Appendices

1. Detailed Summary of Responses

Appendix 1 - Detailed Summary of Responses

Community Survey

Proposed upgrades to the outdoor amphitheatre

27 of 35 said that the proposed upgrades will greatly enhance the space; 4 said will somewhat improve; 4 said little to no enhancement. Feedback:

- Loss of Vegetation and Scout Activities (2 mentions):
  - Concerns about removing vegetation on the southern side, a popular spot for Scouts' spotlight games.
  - Highlighting the vegetation's importance for over seven years of local activities.
- Historical and Heritage Reflection (2 mentions):
  - Desire for designs to honour Mundaring's railway and pioneer history, suggesting inspiration from Midland Workshops and the stationmaster’s legacy.
  - Criticism of the current design for not reflecting the area's heritage and toil of early settlers.
- Stage Design and Pathway Obstruction (2 mentions):
  - Questions about the need for a smaller stage when a larger one exists, citing pathway obstruction as an issue.
  - Feedback on the amphitheatre being underutilised and needing improved centrality and functionality.
- Shade, Water, and Family-Friendly Spaces (2 mentions):
  - Requests for more shaded areas and water fountains.
  - Criticism of large rocks as unsuitable for families and aesthetically cheap.
- Aesthetic and Environmental Integration (3 mentions):
  - Concerns about the design not being sympathetic to the local environment.
  - Criticism of excessive asphalt paths and removal of grassed areas for bike parking, which detract from the park’s natural feel.
  - Opposition to the adjacent "three-story concrete monstrosity" community centre overshadowing the park.
- Functionality of the Amphitheatre (2 mentions):
  - Feedback that the amphitheatre feels like a pass-through area rather than a central feature.
  - Suggestions to include the area backing onto the car park to enhance its functionality.

Proposed upgrades to public amenities

22 of 35 said proposed design will fully meet needs; 12 said will somewhat meet needs; 4 said will not meet needs. Feedback:

- Toilet and Amenity Design (Mentioned 7 times):
  - Support for new toilets but concerns over design, including roof debris collection, aesthetic alignment with railway heritage (e.g., old railway carriage design), and sufficient capacity for large events (over 1,000 people).
  - Requests for family-friendly features, such as lower handwashing facilities, family change rooms, and accessible bathrooms like the "Changing Places" model.
  - Need for more public drinking water fountains near toilets.
- Cycling Facilities (Mentioned 2 times):
  - Scepticism over demand for showers and change rooms for cyclists, as Mundaring is not seen as a primary cycling destination.
  - Suggestion to consult local cycling groups for feasibility.
- Local Community Engagement (Mentioned 2 times):
  - Lack of consultation with Scouts about how plans will impact their use of nearby facilities.
  - Concern about insufficient communication on the project's scope and rationale.
- Historical and Natural Alignment (Mentioned 3 times):
  - Desire for designs reflecting Mundaring's railway and heritage character.
  - Concern about losing the unique "hills" aesthetic to suburban-style upgrades with asphalt and generic landscaping.
- Strategic Planning and Integration (Mentioned 3 times):
  - Calls for integrating residential dwellings to boost facility usage.
  - Emphasis on better connections between facilities and the town centre to ensure accessibility and maximise benefit.
  - Suggestion to include engaging water features to attract families and encourage longer visits.

Proposed streetscaping and landscaping improvements

23 of 35 said the proposed improvements were very appealing; 12 said somewhat appealing; 3 said not appealing. Feedback:

- Tree Planting and Vegetation (3 mentions):
  - Support for greening verges but with careful tree species selection (e.g., avoiding Queensland Box).
  - Increasing vegetation is welcomed but should not reduce parking availability or impact practical aspects like market spaces.

    - Suggestions to enhance connections between the park and surrounding areas (e.g., Philips Road).
- Public Transport and Pedestrian Infrastructure (3 mentions):
    - Scepticism about the viability of the proposed bus station shelter in a car-friendly town. Suggestion to delay its implementation until public transport demand increases.
    - Requests for pedestrian refuge islands at road crossings to improve safety.
    - Criticism of pathways leading to Great Eastern Highway due to noise, traffic, and lack of safe pedestrian crossings.
- Playground and Park Design (3 mentions):
    - Calls for more seating in playgrounds to encourage visual flow and connection, both inside and outside fencing.
    - Need for better sun protection in playgrounds to prevent burns from hot equipment.
    - Recommendations for additional sculptures in the park, including integrating sculptural seating and works from local initiatives like "The Wheels - Seniors on the Move."
- Street Design and Rural Character (3 mentions):
    - Concerns about reducing road widths, which could create a suburban feel and increase traffic congestion.
    - Importance of maintaining Mundaring's rural charm with a “less is more” approach to formal infrastructure (e.g., bins, benches, bike racks).
    - Emphasis on balance between improved landscaping and preserving the area’s sense of scale and perspective.
- Aesthetic and Functional Design (3 mentions):
    - Infrastructure like pergolas for the bus station and amphitheatre is praised for its aesthetic design but should include shade, rain protection, and lighting details.
    - Suggestions for benches to incorporate local heritage elements like old railway lines and sleepers.
    - Concern about maintenance, with a preference for minimal infrastructure if upkeep cannot be guaranteed.
- Parking and Accessibility (3 mentions):
    - Strong opposition to garden beds in parking bays, citing reduced parking availability, difficulty for elderly users, and lack of caravan parking.
    - Concerns that narrowing roads will lead to traffic build-up and impact accessibility for turning vehicles.
- Broader Project Scope and Coverage (2 mentions):
    - Criticism that the plan has limited coverage, focusing only on specific areas rather than the entire town.

  - Concern that 20% tree canopy cover is insufficient and does not adequately address broader urban greening needs.

Proposed improvements to carparking within the Cultural Precinct

16 of 35 said they were very satisfied; 17 said they were somewhat satisfied; 5 said they were not satisfied. Feedback:

- Preservation of Existing Parking Usage and Informality (5 mentions):
  - The informal gravel parking along Jacoby Street and near the Sculpture Park is valued for its flexibility, natural charm, and multi-purpose use.
  - Concerns that formalising parking (e.g., marked bays) would reduce usability, limit space for larger vehicles like tour buses and caravans, and diminish the country character of Mundaring.
- Parking Availability and Demand (6 mentions):
  - Strong concerns about insufficient parking for existing and future demand, especially with increased facility use (library, arts centre, market days, and events).
  - Calls for additional parking for larger vehicles (e.g., trucks, trailers, and caravans) and extended parking options near busy areas like Jacoby Street and the park.
- Design and Accessibility (6 mentions):
  - Worries about narrower parking spaces and road widths reducing accessibility for larger modern vehicles (e.g., SUVs).
  - Suggestions for alternatives, such as creating a large car park near Philips Road or using the park's eastern end for parking with thoughtful landscaping.
  - Requests for pedestrian-friendly solutions like zebra crossings, textured roads, or a pedestrian bridge/tunnel over Great Eastern Highway for safer access.
- Integration of Amenities and Features (4 mentions):
  - Parking areas should accommodate EV charging stations and ensure accessibility for all users, including sufficient general parking bays and well-placed ACROD bays.
  - Importance of co-locating parking with toilets, the playground, and other key amenities for family and visitor convenience.
- Balancing Development with Rural Charm (3 mentions):
  - Desire to maintain Mundaring's rural and country feel by avoiding excessive formalisation and overdevelopment.
  - Caution against introducing garden beds or hardstand areas at the expense of practical parking solutions or fire safety.

- Event and Visitor Management (3 mentions):
    - Concerns about insufficient parking during large events, such as markets and concerts, leading to congestion and difficulty finding spots.
    - Support for parking designs that do not obstruct planned events (e.g., Billy Cart races) and prioritise traffic calming without excessive formalisation.
- Environmental Considerations (2 mentions):
    - Advocacy for planting bird-friendly trees (e.g., black cockatoo habitat species) in parking areas.
    - Criticism of replacing parking with vegetation if it increases fire hazards or reduces practicality.
- Concerns About Future Planning (3 mentions):
    - Calls for forward-thinking solutions, including larger parking spaces for modern vehicle sizes and EV charging infrastructure to avoid rework in the future.
    - Scepticism about whether formal parking improvements will solve existing problems or create new issues, such as congestion and reduced functionality.

Proposed improvements to pedestrian amenity and connectivity

23 of 35 said proposed design will greatly improve; 9 said will somewhat improve and 6 said will not improve. Feedback:

- Connectivity Improvements (3 mentions):
    - Enhance connections between the southern edges of the park, the amphitheatre, and the playground.
    - Extend pedestrian and cycle pathways to Mahogany Creek and Great Eastern Highway, incorporating native shrubs, trees, and educational QR codes about flora, fauna, and local history.
    - Consider dedicated pathways for kids using skateboards, bikes, and e-scooters to reduce conflicts with pedestrians.
- Preservation of Heritage and Character (4 mentions):
    - Strong opposition to "trendy" or "suburban" designs; prioritise honouring the area's heritage with railway-themed elements and natural materials like stone or rammed earth.
    - Avoid over-commercialisation and retain Mundaring's relaxed, unique hills character rather than mimicking urban landscapes.
- Pedestrian Crossings and Road Design (5 mentions):
    - Raised crossings are seen as unnecessary for the area's low traffic volume; alternative suggestions include texture changes or zebra crossings to indicate pedestrian priority while maintaining a multi-purpose space.

    - Avoid blending roads and footpaths into shared spaces, as it creates confusion and safety risks for drivers, pedestrians, and children.
    - Reduce the use of suburban-style interventions, such as excessive markings or out-of-context design features like those on Phillips Road.
- Practical Design Concerns (3 mentions):
    - Ensure clear boundaries between roads and footpaths for safety and ease of use.
    - Avoid excessive street furniture that might distract drivers.
    - Prioritise multi-purpose designs that are functional for both daily use and events.
- Critique of Current Proposals and Consultation Process (3 mentions):
    - Concerns about ecological impact, use of unsustainable materials, and excessive clearing of bushland in the proposed designs.
    - Dissatisfaction with the consultation process, citing poor user experience navigating diagrams and survey materials.
    - Criticism of design elements perceived as unsuitable for the area, with calls for more environmentally and contextually sensitive approaches.
- Integration of Technology and Education (2 mentions):
    - Support for QR codes on pathways to share historical and environmental information, promoting awareness and reducing paper usage.
    - Use technology to highlight local attractions and pioneer history, aligning with the area's heritage.

Likelihood of respondent using the enhanced streetscapes and public spaces

24 of 35 very likely; 10 somewhat likely; 4 unlikely

Primary reasons respondents were excited about the proposed enhancements

- Amphitheatre Upgrade (4 mentions):
    - Overdue improvements to the amphitheatre are welcomed.
    - Upgrades should include better access, seating, lighting, power for performances, and an acoustic shell for cultural events.
    - Enhancements will make the space more inviting, functional, and suitable for high-standard events.
- Cultural Precinct Enhancements (5 mentions):
    - Positive reception to modernisation and freshening up the precinct, making it more welcoming, family-friendly, and community-oriented.
    - Suggestions include more public art, sculptures, interpretive signage, and features that reflect local heritage and culture (e.g., railway and pipeline history).
    - Avoid overly suburban designs or excessive interventions that detract from the area's natural beauty and relaxed character.
- Community and Tourism Benefits (4 mentions):

    - Enhancements will improve connections between key areas, fostering community pride and creating a more inviting space for locals and visitors alike.
    - Potential to attract more tourism and boost local businesses through increased visitor numbers and events.
    - The proposal supports inclusivity by enhancing accessibility for people of all ages and abilities.
- Environmental Considerations (2 mentions):
    - Replanting of trees and shrubs should prioritise local Western Australian species.
    - Upgrades should enhance environmental value while respecting the area's natural charm and heritage.
- Connectivity and Access (3 mentions):
    - Improvements to pedestrian and vehicular access, creating better links between the sculpture park, village shops, and surrounding areas.
    - Avoid raised crossings; alternative solutions like texture changes or zebra crossings are preferred for practicality and aesthetics.
- Concerns and Cautions (4 mentions):
    - Avoid overdevelopment that could detract from the precinct’s natural charm and relaxed appeal.
    - Concerns about unnecessary spending, suburban-style changes, and interventions that don’t align with the hills' unique character.
    - Balance enhancements with restraint and care to preserve the area's existing charm.
- Support for Arts, Events, and Community Use (3 mentions):
    - Enhancements should support arts and cultural activities, markets, and events, fostering community connections and maximising use of the space.
    - The area has potential to be a vibrant gathering space, creating opportunities for community and visitor interactions.

Primary reasons respondents were concerned about the proposed enhancements

- 1. Space and Accessibility (8 mentions):
    - Marked parking bays may reduce the space's usefulness.
    - Loss of lease area for MHHS, potentially affecting the conservation of historical trees and the original purpose of the back garden.
    - Concerns about access to the Scout Hall, particularly due to events and market activities obstructing maintenance and use.
    - Disabled parking spaces should be increased due to multiple agencies using the area.

- 2. Cultural Focus (6 mentions):
  - Concerns about whether the designs focus on Mundaring's unique culture or just follow a standard town makeover.
  - Desire for more cultural expression in the designs, including historical recognition of the community's contributions.
  - Questions regarding how Mundaring's railway heritage is incorporated into the plan.
- 3. Event and Safety Concerns (5 mentions):
  - The location and design of parking facilities for large events.
  - Concern over excited kids running into perimeter roads.
  - Safety of pedestrians, particularly regarding vehicle and pedestrian interfaces, and pedestrian crossing locations.
- 4. Landscaping and Design (5 mentions):
  - Planting choices should focus on Western Australian native plants.
  - Concerns over the proposed landscaping choices and development's environmental impact, including the loss of biodiversity.
  - Fear that the design feels too modern or suburban, undermining the area's natural beauty.
- 5. Infrastructure and Budget (5 mentions):
  - Concerns about the cost of the project and whether the budget is realistic.
  - Worries about excessive suburban infrastructure that clashes with the existing character of the area.
  - The effectiveness of the proposed infrastructure, such as raised pedestrian crossings, which are seen as costly and limiting.
- 6. Community Engagement and Functionality (5 mentions):
  - Concerns that the consultation process hasn't truly gathered community opinions and is more of a formality.
  - The amphitheatre design is seen as weak and not centrally placed, questioning its function.
  - Desire for water-related activities to make the space more attractive during hot summer weekends.
- 7. Heritage and Historical Preservation (3 mentions):
  - Worries about losing historical elements, especially with the redesign of the amphitheatre and the treatment of the area's history.
  - The importance of preserving the community's history in visual formats as part of the redevelopment.
- 8. Miscellaneous (2 mentions):
  - Concerns about potential overspending on unnecessary projects and the short-sightedness of some proposals.
  - Criticism that the design is not suitable for natural, rural areas and resembles suburban infrastructure.

Stakeholder Consultation

Feedback – Mundaring Arts Centre

1. Opportunity to invest in Sculpture Park sculptures
    a. Revitalise existing sculptures in Sculpture Park
    b. Restore and improve the Second Wave (Signals)
    c. Commission new sculptural works that articulate important cultural themes
    d. Improve artwork interpretation and signage
    e. Add a site for First nations information / artwork
2. Infrastructure pergolas for bus and Amphitheatre are aesthetically well considered but could include shade and rain protection as well as details of proposed lighting
3. The gravel parking adds to the natural feel of the sculpture park and also allows for flexible use. Not convinced that the hardstand is an improvement and this expenditure could be utilised elsewhere
4. Consideration of a change of material or patternation on road connecting the cultural centre to the park could indicate the pedestrian priority, act as a visual link and a traffic slowing device.

Feedback – Mundaring and Hills Historical Society

1. Broadly support the draft concept plans.
2. Broadly support the proposed upgrades to amenities adjacent to the Station Master's House, however are concerned that with the extra facilities offered (Showers etc) there may be an escalation of antisocial behaviour. Comments provided with the following context: "We already have some issues with homeless people who sleep on the front veranda." "Currently, they don't pose too much of a problem because they leave when we start work. An escalation of anti-social behaviour is probably common when extra facilities are offered in any area but this area is quite isolated at times and not monitored in any way."
3. Broadly support the proposed improved public access to the sides and rear of the Station Master's House subject to the Shire working proactively with MHHS to meet their ongoing and growing demand for a fit-for-purpose storage facility for museum collection items.

Feedback – Perth Hills Artisan Markets

1. Strong support for proposed improvements and excited about encouraging use and market activity, and supporting more vibrant town centre.
2. Power very important for market spaces, in order to eliminate the need for using generators.
3. Proposed formalised parking adjacent to Station Master's House not suitable for market stalls due to location. Also required periphery parking.

Shire of MUNDARING

CULTURAL PRECINCT IMPROVEMENT PLAN

MUNDARING TOWN CENTRE
DESIGN GUIDELINES

UDLA | TRCB.

TABLE 1 EDITION DETAILS

PROJECT NAME	
Title	Mundaring Town Centre Design Guidelines
Production Date	14th February 2025
Prepared By	UDLA
Author	Nadia Long, Nick Rose, Allie Wilson, Dan Firns
Status	Final
UDLA Project Code	MUNCIP

TABLE 2 DOCUMENT REGISTER

DOCUMENT REGISTER			
Version	**Date**	**Amendments**	**Prepared By**
A	09/12/24	Draft issued to Shire of Mundaring for review	AW
0	19/12/24	Final issue to Shire of Mundaring	AW
1	14/02/25	As per Elected Members Comments	NR

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UDLA WA: WHADJUK COUNTRY
UDLA VIC: WURUNDJERI COUNTRY
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We acknowledge the Noongar people as the Traditional Owners of the land on which Mundaring Town Centre site stands today. We pay respect to the Whadjuk people, and Elders both past and present whose knowledge and wisdom has and will ensure the continuation of cultural and traditional practices.

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1.0 INTRODUCTION

INTRODUCTION
DESIGN GUIDELINES PURPOSE

This Design Guidelines document has been developed to provide robust and functional recommendations for the Shire of Mundaring and external consultants, in order to enhance the Mundaring Town Centre.

These guidelines have been developed alongside the Mundaring Cultural Precinct Masterplan, supporting a cohesive development approach that reflects the character of the area, and anticipates the demands and uses into the future.

The **key aims** for the precinct plan are:

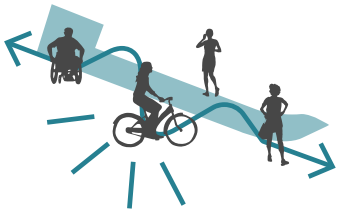
1. Enhance the character of Mundaring Cultural Precinct
2. Targeted development prioritising key projects
3. Improve pedestrian accessibility
4. Showcase sustainability
5. Allow and establish key connections through future development sites.
6. Working with existing infrastructure wherever practical
7. Consolidating and improving parking access

EXISTING SITE - AMPHITHEATRE

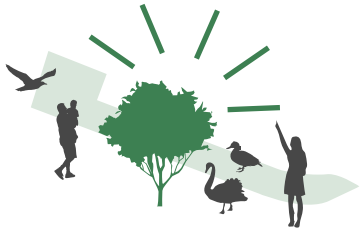
STRATEGIC BACKGROUND
DESIGN PRINCIPLES

Identifying key design principles and values throughout the design process helps build a shared understanding of the key values of the project, guiding actions within the concept design. The principles developed for the Mundaring Town Centre Cultural Precinct Improvement Plan aim to reflect the values and needs of the local community.

ENHANCING HERITAGE QUALITIES AND SENSE OF PLACE



IMPROVE CONNECTIVITY, USER EXPERIENCE & SAFETY



INCREASE STREET TREE CANOPY AND BIODIVERSITY

KEY

- **A** Redevelopment of amphitheatre space.
- **B** Refurbishment of amenities block to End-of-Trip facilities and event space
- **C** Pedestrian priority streetscape through Jacoby St.
- **D** Streetscape improvements to Nichol St.
- **E** Streetscape improvements to Craig St.
- **F** Key pedestrian connections and crossings to Cultural Precinct.
- **G** Formalisation of laneway and additional vehicle parking and long vehicle options.
- **H** Additional planting and footpath at Mundaring Weir Rd.
- **I** Formalise parking off Jacoby St.
- **J** Bus stop re-location.
- **K** New Amenities Pavilion
- Boundary of concept works.

N

0 10 20 50m

UDLA

UDLA WA: WHADJUK COUNTRY.
LEVEL 2 ATWELL BUILDING, 3 CANTONMENT ST, FREMANTLE WA 6160

CLIENT
SHIRE OF MUNDARING

PROJECT
CULTURAL PRECINCT IMPROVEMENT PLAN

DRAWING
OVERALL CONCEPT PLAN

DRAWING NUMBER
001

ISSUE DATE
FEBRUARY 2025

REVISION
A

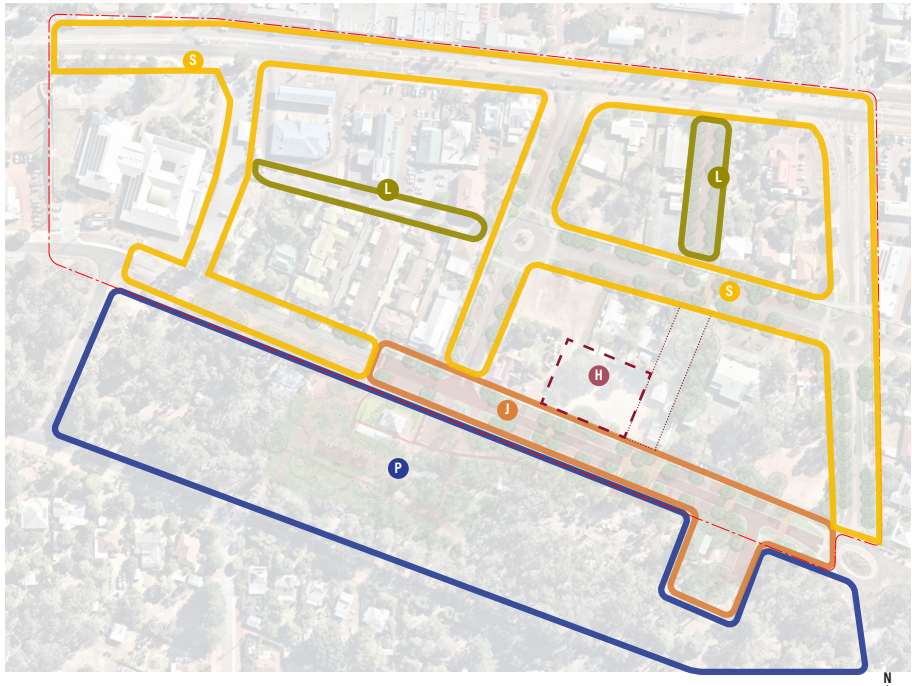
SCALE
1:1500 @ A3

DRAWN BY
NL

MASTERPLAN CHARACTER
DEFINITION OF ZONES

The character of the Mundaring Town Centre has been defined as four key zones, enabling straight forward decision making for the future development of the precinct.

- **Jacoby Street**
  - Key access point to Cultural Hub and parks
  - Intention to slow traffic and create a pedestrian-priority space
- **Secondary Streets**
  - Servicing streets - Craig Street, Nichol Street, Mundaring Weir Road
  - Typical streetscape approach
  - Great Eastern Highway - access to Mundaring Town Centre
- **Cultural Hub (proposed)**
  - Future cultural and civic hub
  - Community services, and spaces for arts, culture and recreation
- **Public open space / amphitheatre**
  - Existing amphitheatre, event space, and amenities block
  - Community-oriented space
- **Laneways**
  - Smaller access routes through the Town Centre



CONTEXT & CHARACTER
MUNDARING EXISTING CHARACTER

ENVIRONMENT

- Mundaring is located in Whadjuk Nyungar Country, with some northeastern areas extending into Ballardong Country.
- The area is comprised of gravelly soils, with areas of laterite outcrops and areas of basement granite.
- Broadly, the vegetation consists of open woodlands of wandoo, marri, and jarrah trees
- Proposed materials are chosen to tie in with existing geological and vegetation tones, including existing laterite, and blue, green and yellow foliage.

HERITAGE

- Post-colonisation, the Mundaring region was initially used mainly for timber-cutting, quarrying, vineyards, orcharding and poultry farming.
- References to this era of land use are evident across the site, particularly in the use of timber for fences, edges, and steps. The use of brick is also evident in the precinct.
- The Cultural Precinct is adjacent to the northern Terminus of the Munda Biddi trail, a site frequented by off-road cycling enthusiasts.
- Proposed materials consist of muted natural colours that reflect the existing heritage qualities of the Mundaring Town Centre

MATERIALITY

- Existing material palette consists largely of muted, natural, earthy colours and materials, reflecting the broad qualities of the Shire of Mundaring.
- Proposed material palette is locally sourced where possible, enhancing the existing characteristics and sense of place within Mundaring.

OVERALL APPROACH

The design guidelines set out an approach to define the Mundaring Cultural Precinct and the Town Centre, encouraging the revitalisation of Mundaring into a vibrant cultural and tourism destination.

To define the precinct, a 'kit of parts' approach has been developed, achieving a cohesive and consistent approach to the precinct.

The kit of parts allows a bollard to stand alone, or be 'extended' through to structural poles, shelters, signage, furniture and built form. There are also opportunities for lighting to be embedded within these structures.

Designed with a set material palette of hardwood timber and galvanised steel elements, the kit of parts reflects the existing character of the precinct, and resultantly reinforces the qualities of this place.

These bespoke elements should appear in focussed areas, determined through a detailed design process. How these elements are realised, in focussed, small-scale projects will be determined through a detailed design process.

These design guidelines follow this approach, utilising materials that further reflect the existing environmental, heritage and material qualities of Mundaring, whilst leaving room for both future interpretations and recognition of place.

IMPORTANCE OF TIMBER AS A HERITAGE MATERIAL:

The use of timber is central to Mundaring's history and character. Prioritising its continued use in the public realm helps maintain the shire's cultural legacy for future generations. Any introduced timber should:

- Be ethically sourced and/or recycled Jarrah (if not Merbau or Spotted Gum)
- Be ISO9001 certified
- Be properly prepared and maintained to enhance lifespan
(refer to 'Mundaring Management and Maintenance Guidelines')

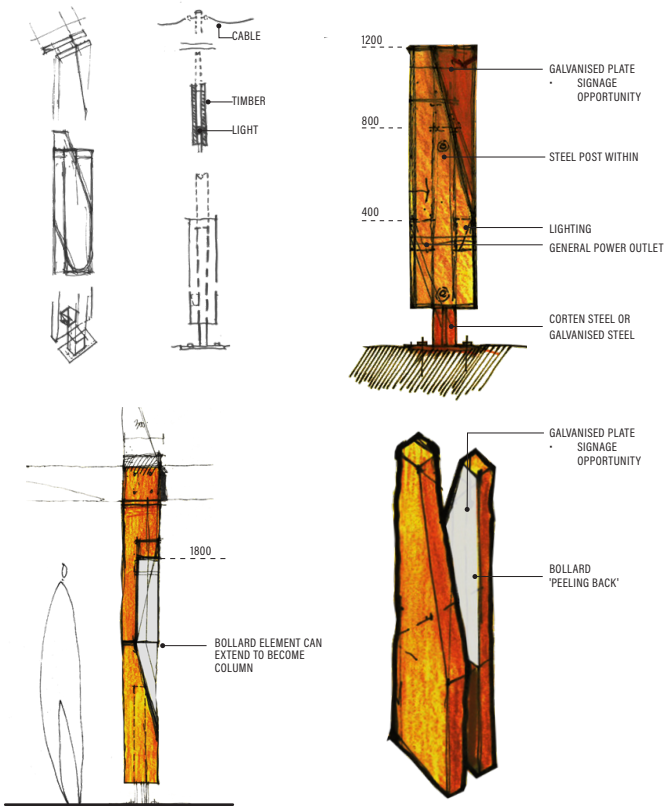
EVENT SPACE ADJACENT TO AMPHITHEATRE

KIT OF PARTS

Throughout the precinct there is a range of components required that have been considered as robust, simple, but bespoke elements. Items are resultantly able to be consolidated and coupled, removing the tendency for a series of single-use elements being inserted into the precinct which, by adding to the visual clutter, detract from the natural beauty of the Cultural Precinct.

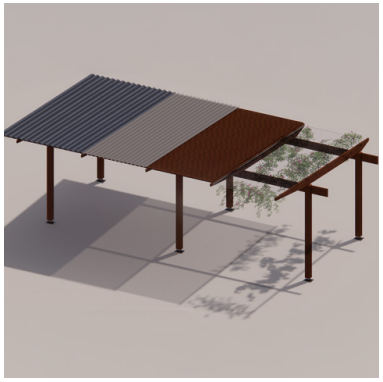
For example, bollards will attract lighting and power, as part of the place activation strategy for both events and day-to-day visitor use. These components will provide the precinct with a human-scale, whilst also improving the user experience, and sympathetically considering the natural context.

To afford these design guidelines a robust framework for an extended period, this elemental approach allows for a continued and consistent framework for the incidental structures of the precinct, beyond what is currently known.



CONCEPT SKETCHES

PROPOSED BOLLARD ELEMENT



PROPOSED NEW SHELTER SYSTEM

KIT OF PARTS (CONT).

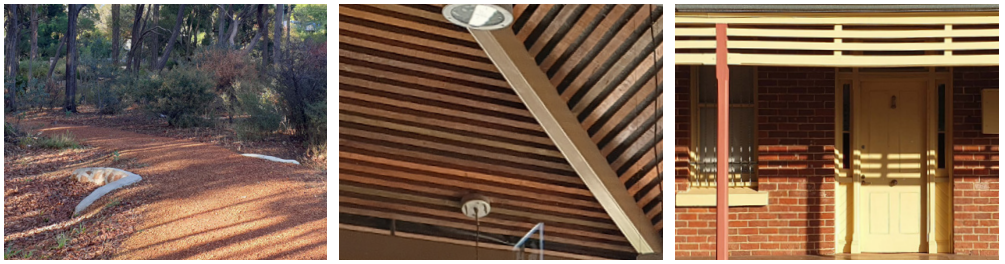
A small number of incidental structures are proposed throughout the Cultural Precinct. Using the kit-of-parts concept, they will adapt, create or enhance a range of use types and settings for the users.

Taking cues from the natural shade patterns, dappled light and textures of Sculpture Park, these new shelters propose different types of overhead covers for the end users.

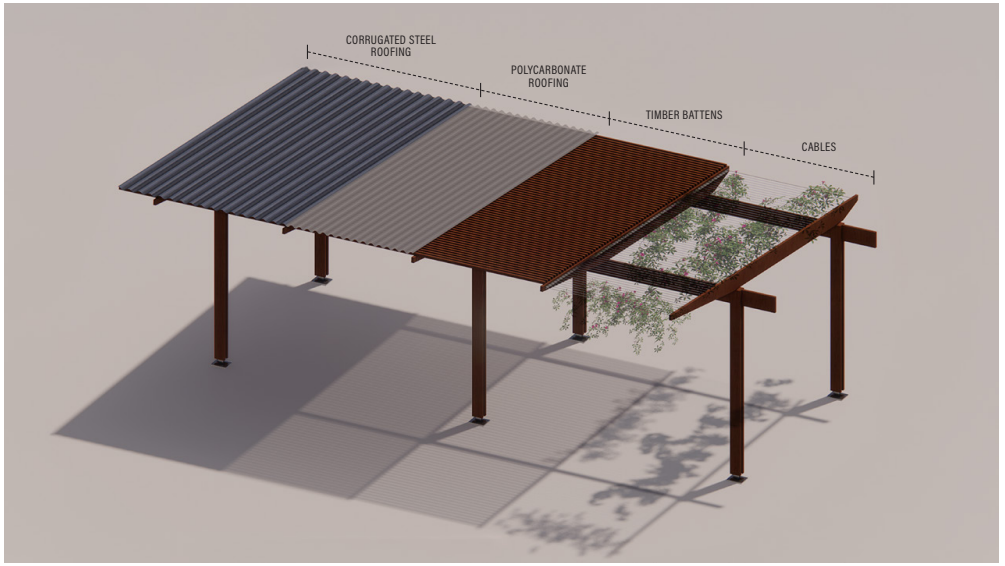
Where functionally appropriate full roof cover is provided, however, this is balanced with hit-and-miss battens (referencing the architectural detailing of the Shire Council Building and Station Master's House), translucent roofing, and arbour cover.

The varied light, which results from these moves, will provide a range of full, through to dappled, shade throughout the precinct.

Where appropriate the structures are used to define space, such as the refurbished Amphitheatre. Both enhancing the prominence of these significant spaces, as well as improving the legibility of the broader precinct.



SITE CUES



PROPOSED APPROACH TO SHELTERS AND ENCLOSURES

2.1 DESIGN GUIDELINES

SURFACES AND EDGES
DESIGN GUIDELINES

The current site within the Mundaring Cultural Precinct is dominated by wide carriageways, narrow footpaths and large areas of gravel (especially associated with parking on Jacoby Street).
Recommended improvements to the precinct aim to improve accessibility, pedestrian safety and sense of place.

ENHANCE HERITAGE QUALITIES AND SENSE OF PLACE
- Surface approach improves access to sites of significant heritage and cultural value
- Considered approach to surfaces improves aesthetic experience of site

IMPROVE CONNECTIVITY AND VISITOR SAFETY
- Improved safety through raised street crossings
- Surface approach slows traffic and prioritises pedestrians, especially through Jacoby Street
- Surface approach ensures spaces will be safer and universally accessible

IMPROVE STREET TREE CANOPY AND BIODIVERSITY
- Permeable surfaces allow water to percolate through the ground and support vegetation and biodiversity growth

EXISTING SITE

SURFACE APPROACH
CONCEPT DIAGRAM

This surface approach utilises the existing qualities of Mundaring town centre to define connections and revitalise the

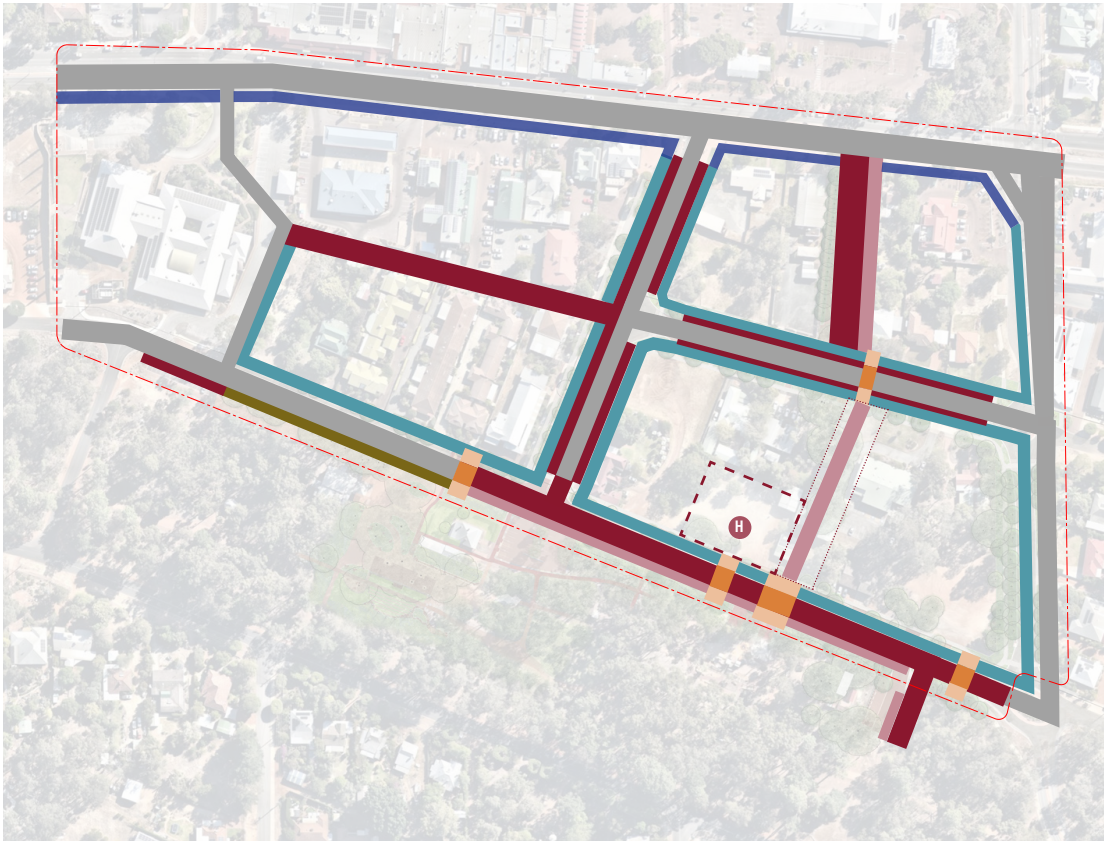
Primary roads and paths (ie Jacoby St):
- Defined by red concrete and red asphalt
- Raised pedestrian crossings using unit paving

Secondary roads and paths (ie. Nichol St):
- High-quality grey asphalt and concrete
- Car parking bays as red asphalt

Informal car parking and paths:
- Compacted laterite gravel

Laneway connections:
- Slow moving vehicle traffic, defined by red asphalt

Great Eastern Highway:
- As existing, replace like for like as necessary



SURFACE TREATMENT

TRAFFICABLE
- PV01. RED ASPHALT
- PV02. GREY ASPHALT
- PV03. UNIT PAVERS
- PV04. COMPACTED GRAVEL

PATHS
- PV05. GREY CONCRETE
- PV06. RED CONCRETE
- PV07. UNIT PAVERS
- PV09. BRICK PAVING

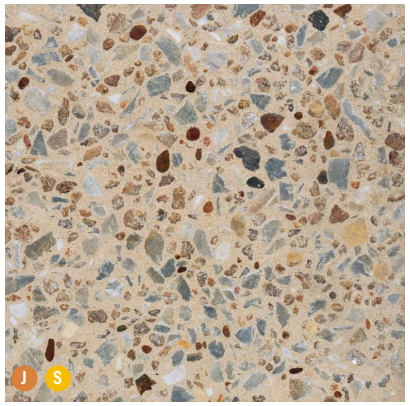
TRAFFICABLE SURFACES
DESIGN GUIDELINES

PV01. RED ASPHALT

Location: See surface diagram
Usage: Feature road surface and carparking bays
Specifications:
Supplier: Boral or similar

PV02. GREY ASPHALT

Location: Secondary street carriageway
Usage: Road surface and carparking bays
Specifications:
Supplier: Boral or similar



PV03. UNIT PAVING

Location: All roads
Usage: Raised pedestrian crossings
Specifications: River Topaz Shot Blast Concrete Pavers, 300x200x60mm
Supplier: Urbanstone

PV04. COMPACTED GRAVEL

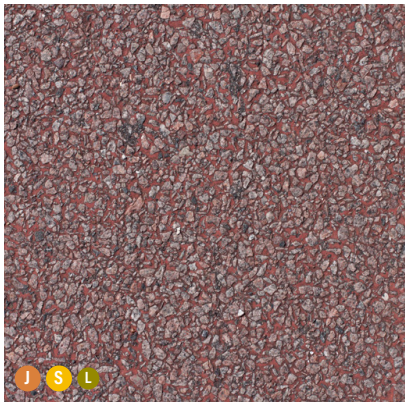
Location: Jacoby Street - northwestern end; POS
Usage: Informal car parks, overflow parking, informal pedestrian paths
Specifications: Compacted laterite
Supplier: Creation Landscape Supplies

J Jacoby St
S Secondary Streets
L Laneways
H Cultural Hub
P Public Open Space

PEDESTRIAN SURFACES
DESIGN GUIDELINES

PV05. GREY CONCRETE

Location: Secondary streets
Usage: Pedestrian Pathways
Specifications: Insitu, broom brushed
Supplier: Boral or similar



PV06. RED CONCRETE

Location: Jaocby Street
Usage: Pedestrian pathways
Specifications: Mallee exposed aggregate insitue frameless concrete with surface seeded laterite
Supplier: Holcim

PV07. UNIT PAVING

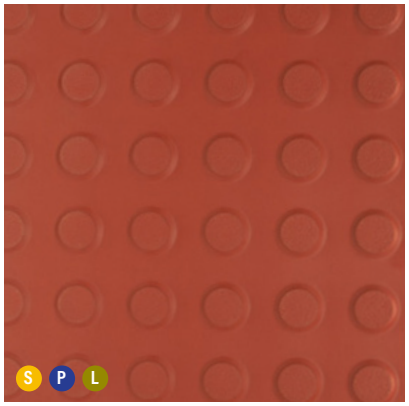
Location: Jacoby Street
Usage: Pedestrian pathways, connecting with raised pedestrian crossings
Specifications: River Topaz Shot Blast Concrete Pavers, 600x300x60mm
Supplier: Urbanstone

PV08. BRICK PAVING

Location: Great Eastern Highway pedestrian paths
Usage: Pedestrian paths, where existing
Specifications: Pavestone original heritage red, herringbone pattern with brick edge course.
Supplier: Midland Brick

J Jacoby St
S Secondary Streets
L Laneways
H Cultural Hub
P Public Open Space

TACTILES
DESIGN GUIDELINES



TAC01. TERRACOTTA TACTILE

Location: Secondary pedestrian crossings
Specifications: 300mm x 600mm
FInish: Stick on
Supplier: Seton Australia

TAC02. UNIT PAVER TACTILE

Location: Key pedestrian access points
Usage:
Specifications: 300mm x 300mm
Finish: Gunmental milled
Supplier: Urbanstone

J Jacoby St
S Secondary Streets
L Laneways
H Cultural Hub
P Public Open Space

EDGES
WALLS

WA01. RED BRICK WALL

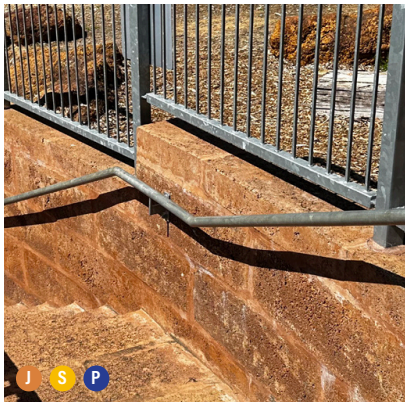
Location: Streetscapes (Jacoby and Secondary)
Usage: High quality finish areas
Specifications: Subiaco Red Coach brick with standard grey mortar. Stretcher bond
Supplier: Midland Brick

WA02. LATERITE RETAINING WALL

Location: POS
Usage: Replace like for like as required
Specifications: Raw laterite rocks (large)

WA03. LATERITE SPALLING

Location: POS
Usage: Replace like for like as requried
Specifications: Raw laterite rocks (small)



WA04. LATERITE RECONSTITUTED BLOCKS

Location: Public open space
Specifications: Laterite reconstituted blocks

J Jacoby St
S Secondary Streets
L Laneways
H Cultural Hub
P Public Open Space

FENCES AND BALUSTRADES
DESIGN GUIDELINES

Current qualities:

- No defining character - varying materials and approaches

Strategy:

- Utilise composite material for future bollards - material is durable and requires no maintenance
- One cohesive material approach (where necessary) should be utilised to define the Cultural Precinct

EXISTING FENCES

EXISTING BALUSTRADES/ HANDRAILS

PROPOSED FENCES AND BALUSTRADES

HARDWOOD FENCING
Location: Park perimeter
Specifications: Hardwood post and top rail with galvanised wire mesh

GALVANISED STEEL HANDRAIL/BALUSTRADE

- J Jacoby St
- S Secondary Streets
- L Laneways
- H Cultural Hub
- P Public Open Space

FIXTURES AND FURNITURE
DESIGN GUIDELINES

The existing fixture and furniture approach in the Mundaring Cultural Precinct are varied and incohesive. Defining significant zones of visitor engagement - including the proposed Cultural Hub and the Amphitheatre/Community Hub

ENSURE:
- Fixtures and furniture are located near points of activity
- Seats are oriented towards a view or outlook
- Proximity to shade is considered

ENHANCE HERITAGE QUALITIES AND SENSE OF PLACE
- Fixtures and furniture are selected and placed to define civic spaces and support the activation of the Cultural and Community Hubs.
- The approach intends to create desireable places to visit and revisit.

IMPROVE CONNECTIVITY AND VISITOR SAFETY
- Considered fixture and furniture approach ensures the precinct is universally accessible and safe for any visitor

EXISTING SITE

SEATING AND TABLES
DESIGN GUIDELINES

Current qualities:
- No defining character
- Not universally accessible

Strategy:
- Utilise a consistent set of furniture to define the public realm and provide ample seating and shade for the precinct
- Key locations to have site specific furniture that reflects the site conditions.

EXISTING SEATING/TABLES - PROPRIETARY

EXISTING SEATING/TABLES - CUSTOM/BESPOKE

POWDERCOAT COLOUR
FLAME RED ALPHATEC

J Jacoby St
S Secondary Streets
L Laneways
H Cultural Hub
P Public Open Space

PROPOSED SEATING AND TABLES

J S P

FN01. FIESTA SEAT
Specifications: Dulux 'flame red' powdercoat
Supplier: Furphy foundry

J S P

FN02. FIESTA BENCH
Specifications: Dulux 'flame red' powdercoat
Supplier: Furphy Foundry

J S P

FN.03 FIESTA PICNIC SETTING
Specifications: Dulux 'flame red' powdercoat
Supplier: Furphy Foundry

KIT OF PARTS BENCH

FN04. CUSTOM BENCH SEAT
Location: Key locations
Final design to be developed with kit-of-parts design language

BOLLARDS
DESIGN GUIDELINES

Current qualities:

- No defining character - varying shapes, materials

Strategy:

- Retain use of existing laterite boulders
- Retain use of timber bollards when located in garden/soft landscape

EXISTING BOLLARDS - NATURAL

EXISTING BOLLARDS - PROPRIETARY

PROPOSED BOLLARDS

B001. FIXED BOLLARD
Specifications: Composite bollard, cylindrical with single rebate, charcoal (RAL colour 7021)
Supplier: Flexipole

B002. REMOVABLE BOLLARD
Specifications: Composite bollard, cylindrical with single rebate, charcoal (RAL colour 7021)
Supplier: Flexipole

B003. NATURAL LATERITE ROCK BOLLARD
Supplier: TBC

KIT OF PARTS BOLLARD

B0.04 CUSTOM BOLLARD
Final design to be developed with kit-of-parts design language

- J Jacoby St
- S Secondary Streets
- L Laneways
- H Cultural Hub
- P Public Open Space

BINS, BIKE RACKS, BUBBLERS
DESIGN GUIDELINES

Current qualities:

- Varying approaches to suite of bins, bike racks and bubblers

Strategy:

- Utilise a consistent set of furniture to define the public realm and provide ample seating and shade for the precinct - Furphy Foundry

EXISTING BINS

EXISTING BIKE RACKS

EXISTING BUBBLERS

PROPOSED BINS, BIKE RACKS, BUBBLERS

J S H P

FN05. BINS
Location: Entire precinct
Specifications: Woodgrove Litter and Recycling Receptacle,
Dimensions: 660 x 1155 x 600mm
Supplier: Furphy Foundry (as existing)

J S H P

FN06. BIKE RACKS
Location: Key nodes
Specifications: 'Single Bike Rack', galvanised steel
Dimensions: 1000 x 900 x 135mm
Supplier: Parkers WA

J S H P

FN07. BUBBLER
Location: Key nodes
Specifications: Sandford Drinking Fountain *Wheelchair Accessibility Variation, dulux 'flame red' powdercoat
Dimensions: 350 x 915 x 350mm
Supplier: Furphy Foundry

POWDERCOAT COLOUR
FLAME RED ALPHATEC

J Jacoby St
S Secondary Streets
L Laneways
H Cultural Hub
P Public Open Space

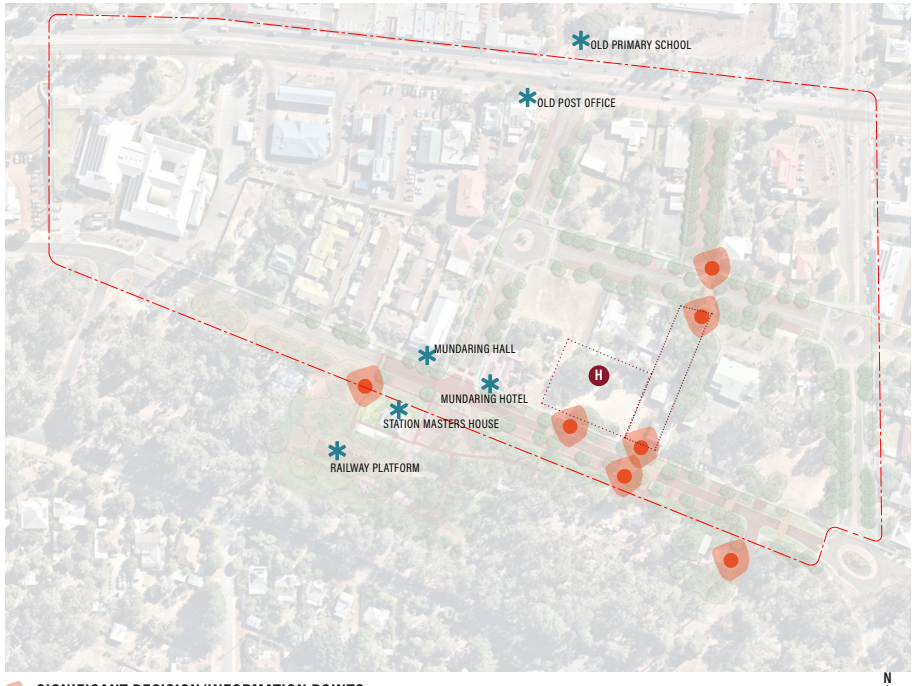
SIGNAGE
DESIGN GUIDELINES

Current qualities:

- No consistent apparent signage design typology and strategy
- Signage strategy was produced in 2024, however has not been endorsed or implemented to date.

Strategy:

- Celebrate local heritage by reinforcing the authentic qualities of the site though site-specific signage materiality and design.
- Add heritage information signs at significant locations
- Existing signage to be retained
- Signage developed specifically for key locations within Cultural Precinct to utilise kit-of-parts design typology.
- Suggest a signage strategy is developed for the Cultural Precinct
- Opportunities to leverage future design of signage suite off existing high-quality signs.



STRUCTURES / BUILT FORM

Current qualities:

- Varying approaches to shelters through the Mundaring Cultural Precinct

Strategy:

- Celebrate local heritage through a restrained approach to shelters, only utilised where necessary and don't detract from existing heritage qualities of the site.
- Proprietary shelters mostly in POS space; planting and street trees should do most of the shading.
- Custom kit-of-parts shelters to be designed for key locations in the precinct.

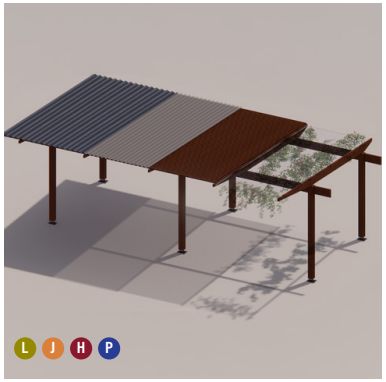
EXISTING STRUCTURES - PROPRIETARY

EXISTING STRUCTURES - CUSTOM

PROPOSED PROPRIETARY STRUCTURES

ST01. PENINSULA SHELTER
Location: POS
Specifications: Timber or HDG steel post, Colorbond roof, hardwood beams
Dimensions: 4000x4000mm
Supplier: Landmark Pro

PROPOSED CUSTOM STRUCTURES



ST02. KIT OF PARTS SHELTER
Location: Key locations
Final design to be developed with kit-of-parts design language

J Jacoby St
S Secondary Streets
L Laneways
H Cultural Hub
P Public Open Space

PUBLIC ART

The existing Mundaring Sculpture Park contains a range of sculptural/art interventions that are in varying condition.

The proposed Cultural Hub invites new opportunties for a public art strategy to be created, defining civic spaces and engaging with a range of artists and mediums. It is recommended that Whadjuk Noongar artists and knowledge holders are engaged to develop art and sculpture that reflects relevant stories of place. There are opportunities for emerging, Indigenous and local Hills art and artists to enhance the sense of place within the Mundaring Town Centre.

Strategy:

- Celebrate local heritage through public art and sculpture that tells stories of the regions history and reinforces the existing heritage qualities on site.

EXISTING SCULPTURE AND PUBLIC ART

PUBLIC ART RECOMMENDATIONS:

Sculpture (in Sculpture Park):

- Commissions: to be renewed and acquired on a schedule
- Timeline: 5-10 years
- Budget: $10k to $50k
- Oppportunities: for emerging, Indigenous, and local (Hills) art and artists

Sculpture (Mundaring Town Centre)

- Commissions: to be acquired
- Timeline: Permanent, 20 to 50+ years depending on material
- Budget: $50k to $200k
- Location: Prominent public sites - ie Cultural Hub
- Maintenance: Cleaning/ touch up once per year
- Oppportunities: for emerging, Indigenous, and local (Hills) art and artists

Wall mural:

- Timeline: 1-7 years
- Budget: $5k to $50k
- Location: Prominent council owned walls and buildings, prominent privately owned walls (pending engagement)
- Maintenance: Every 3 years

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LIGHTING

The approach to lighting is aligned with the Mundaring Cultural Precinct Masterplan, and defined by each of the four zones of the area;

- **Jacoby Street**
  - Standard street lighting approach as per Main Roads requirements and relevant standards and codes
  - Pedestrian pathway feature lighting
  - Feature lighting to key crossings
  - Power outlets to be integrated into lighting where practical (ie market space)
- **Cultural Hub (proposed)**
  - Feature lighting to key access points / entrance plaza
  - Lighting approach as per relevant standards and codes
- **Public space / amphitheatre**
  - Feature lighting to amphitheatre space - enabling night time events
- **Secondary Streets**
  - Standard street lighting approach as per Main Roads requirements and relevant standards and codes
- **Laneways**
  - Standard street lighting approach as per Main Roads requirements and relevant standards and codes

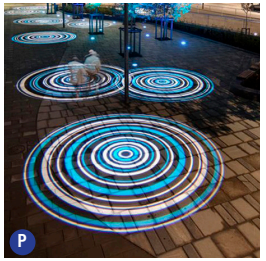
EXISTING LIGHTING

PROPOSED LIGHTING APPROACHES

L01. POLETOP
Specifications: To be coordinated with lighting specialist

L02. SOLAR PATHWAY LIGHT
Specifications: Use where appropriate; to be coordinated with lighting specialist

L03. SMART POLES
Specifications: Multipole, with integrated power.



L04. GOBO FEATURE LIGHTING
Specifications: To be integrated and designed for Sculpture Park

L05. CATENARY LIGHTING
Specifications: To be integrated and designed for POS

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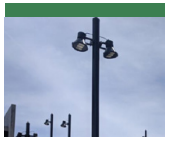
LIGHTING APPROACH
CONCEPT DIAGRAM

LIGHTING APPROACH

L01. POLETOP LIGHTING

L02. SOLAR PATHWAY LIGHTING

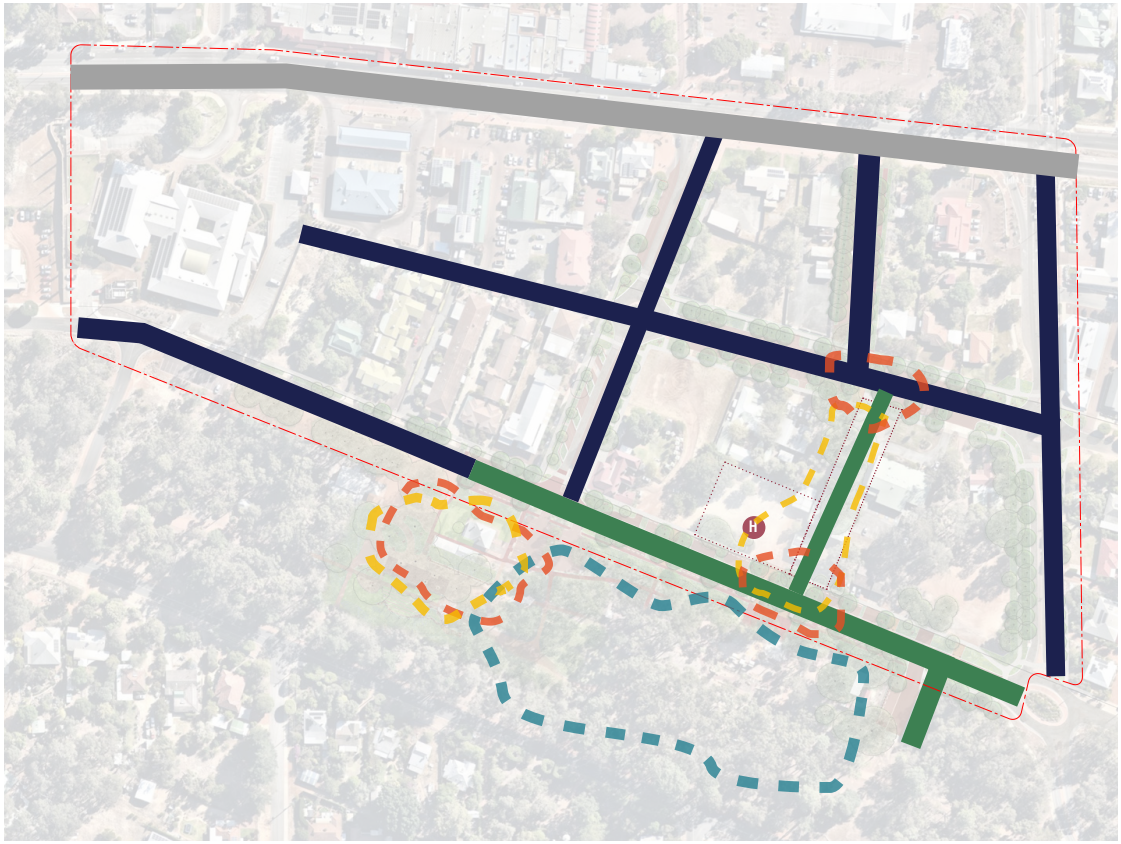
L03. SMART POLES



L04. GOBO LIGHTING

L05. CATENARY LIGHTING

AS PER MAIN ROADS REQUIRMENTS



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2.2 TREES AND PLANTING

PLANTING CONTEXT
DESIGN GUIDELINES

Located in the Perth Hills, the Shire of Mundaring covers an area of 644 square kilometers, with 46% of its total area being national park, state forests or other reserves. This is a large part of the area's identity, however the streetscapes within the town centre and Cultural Precinct lack in street trees and endemic planting.

The proposed planting strategy will enahnce the the experience for visitors to the precinct through improved street tree and endemic planting approaches, as seen for the proposed street tree plan for the Cultural Precinct (below).

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EXISTING CANOPY
PROPOSED STREET TREES

ENHANCE HERITAGE QUALITIES AND SENSE OF PLACE

- Mundaring's character is based partly on its green/vegetated qualities, located in the Perth Hills. The integration of native planting and street trees improves on the qualities that Mundaring is recognised for.

IMPROVE CONNECTIVITY AND VISITOR SAFETY

- Increased street trees improves shade
- Increased verge planting buffers between carriageway and pedestrian paths
- Street trees can be used to define connections / avenues

IMPROVE STREET TREE CANOPY AND BIODIVERSITY

- Increased street trees increases overall tree canopy and biodiversity potential
- Increased native planting improves biodiversity corridors, benefitting fauna and insects.

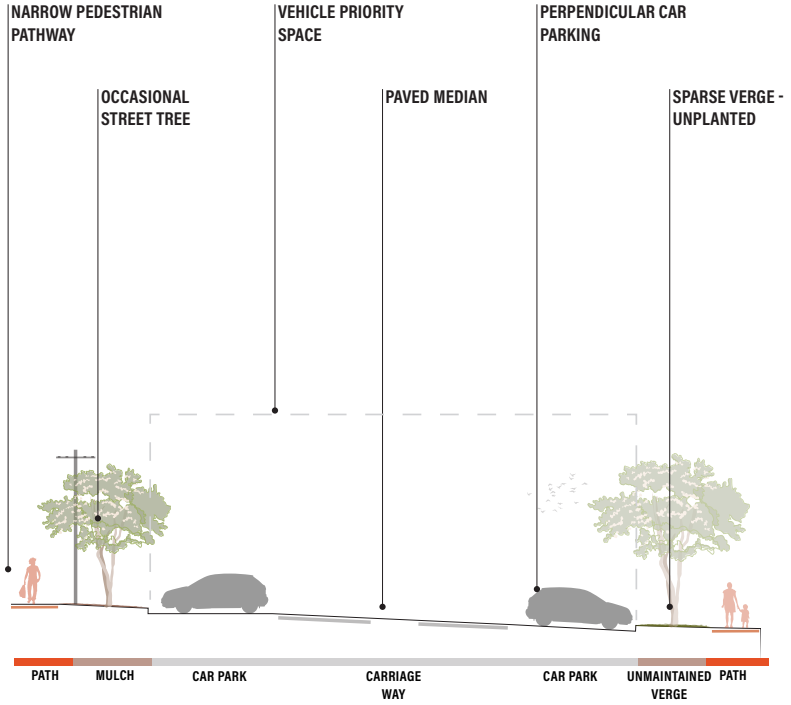
EXISTING STREETSCAPES
CHARACTER

The existing streetscapes within the Mundaring Cultural Improvement Precinct are characterised by wide carriageways that emphasise vehicle priority, creating a car-dominated environment with associated safety issues.

Verges are typically brick-paved, gravel or turf, with limited incorporation of native garden beds or vegetation. Occasional street trees are planted (predominantly along Nichol Street), providing limited shade, canopy cover and biodiversity benefits for the precinct.

Overall the streetscapes are dominated by hard surfaces, resulting in a harsh environment that can be uninviting as a public realm.

EXISTING STREETSCAPE



EXISTING STREETSCAPE APPROACH - NICHOL STREET

PLANTING ZONES
CONCEPT DIAGRAM

Broad planting zones have been defined for the Mundaring Cultural Precinct:

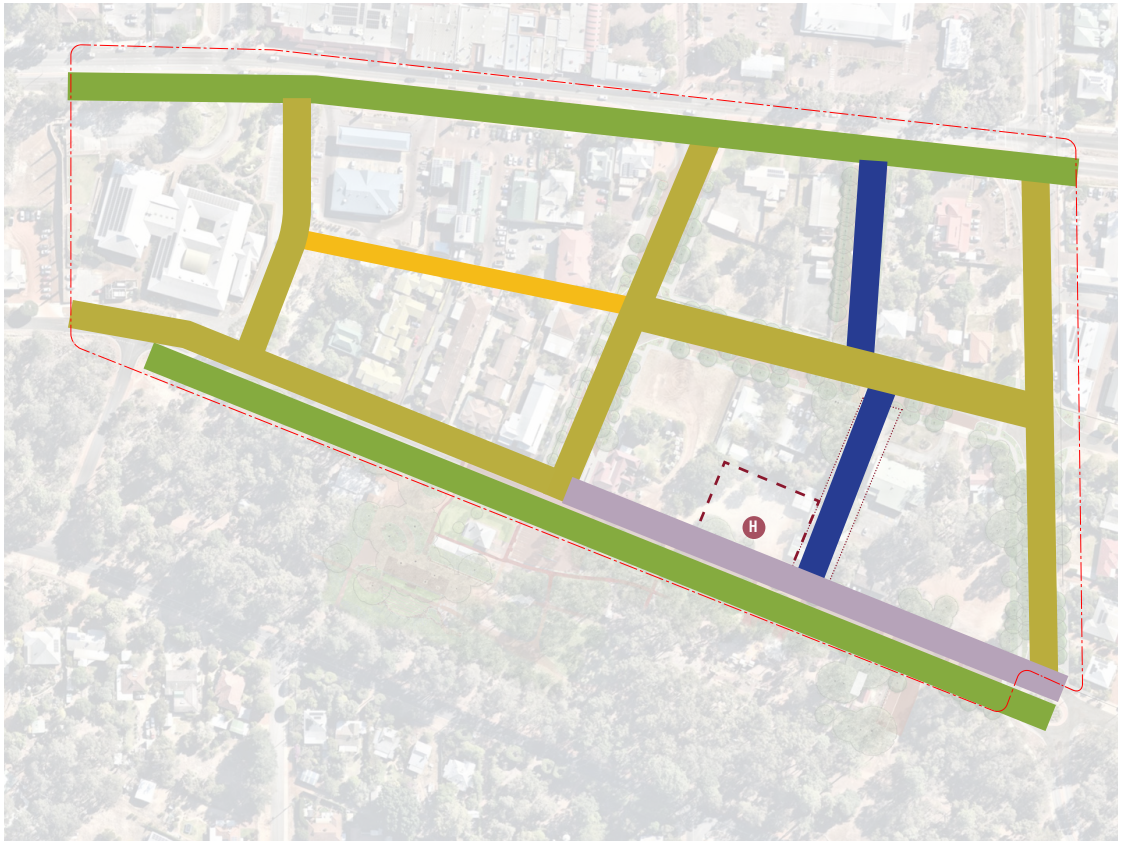
Parkland Style Planting:
- Tall native trees - offering large canopy cover.

Indigenous Showcase Bush Botanicals:
- Australian Native Food species, planting to celebrate and showcase First Nations Foods of the area.
- Option for this to be developed as a water-wise or fire-wise showcase garden, if maintenance is deemed too demanding.

Melaleuca Link
- Further use of melaleauca species to connect Cultural Hub to existing paperbark trees in the future development connection.

Streetscape planting
- Typical street tree approach with endemic understory nodes

Laneway
- Site specific tree species as feasible



STREETSCAPE STRATEGY
PROPOSED

To enhance the streetscapes within the Mundaring Cultural Precinct and address the current vehicle-dominated character, the proposed strategy aims to create a safer and more pedestrian-friendly environment, with significantly increased street trees and native planting.

This approach will transform the Cultural Precinct into a vibrant, safe, green public realm.

Priorities:

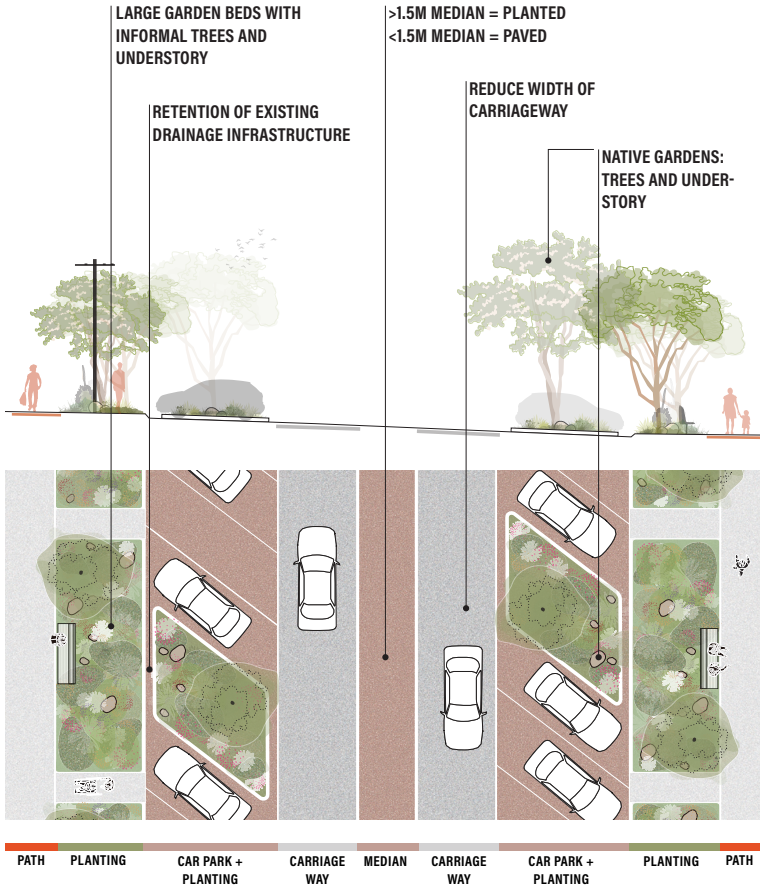
- Reduce carriageway width to make space for increased planting and slow vehicle traffic
- Increase verge planting - large garden beds with informal trees and understory.
- Planting nodes with key species at urban areas
- Retain existing drainage infrastructure - retrofit where necessary
- Increase street trees
- Median planting treatment when width is over 1.5m

Recommendations:

- Undergrounding of power

Avoid:

- Expanses of paving
- Small lawns (favour large garden beds with native planting)



PROPOSED STREETSCAPE APPROACH - NICHOL STREET

STREET TREES

A planting palette that reflects Mundaring and it's community.

This indicative tree palette aims to reflect not only the species that are currently thriving within the area, but also aims to reflect community values and historical culture.

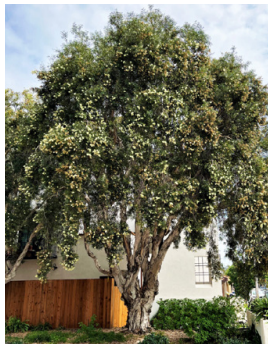
This mix of natives with feature deciduous trees brings an increase in biodiversity, colour, and heritage to the precinct, strengthening the already strong sense of community.

In order for street trees to establish in this area, deep excavation soil prep and supplementary watering will be required.

CORYMBIA EXIMIA NANA,
DWARF YELLOW BLOODWOOD
H: 9M X W: 7M

ANGOPHORA COSTATA,
SMOOTH-BARKED APPLE MYRTLE
H: 20M X W: 12M

EUCALYPTUS SIDEROXYLON,
RED IRONBARK
H: 15M X W: 10M



MELALEAUCA QUINQUENERVIA,
PAPERBARK
H: 25M X W: 10M

XANTHORRHOEA PRESISSII,
GRASS TREE
H: 2M X W: 1.5M

EUCALYPTUS VIXTRIX,
POWDERBARK COOLIBAH
H: 8M X W: 4M

MELALEAUCA VIRIDIFLORA,
BROAD LEAFED PAPERBARK
H: 8M X W: 4M

EUCALYPTUS TORQUATA,
CORAL GUM
H: 8M X W: 5M

EUCALYPTUS ERYTHROCORYS,
ILLYARRIE
H: 6M X W: 5M

TRIADICA SEIFERA,
CHINESE TALLOW
H: 8M X W: 3M

TREE PLANTING APPROACH
CONCEPT DIAGRAM

This planting approach has been drawn for the extents of Mundaring Cultural Precinct, however the approach is applicable for the entirety of Mundaring Town Centre.

Primary roads and paths (ie Jacoby St):

- Mix of *angophora costata*, *corymbia eximia nana* and *melaleauca viridiflora*.

Secondary roads and paths (including residential):

- Where overhead power: shorter tree species mix (*eucalyptus erythrocorys* in garden beds)
- Where no overhead power lines: taller tree mix
- Nichol Street existing box street trees: replace for hardier deciduous *triadica sebifera* as necessary

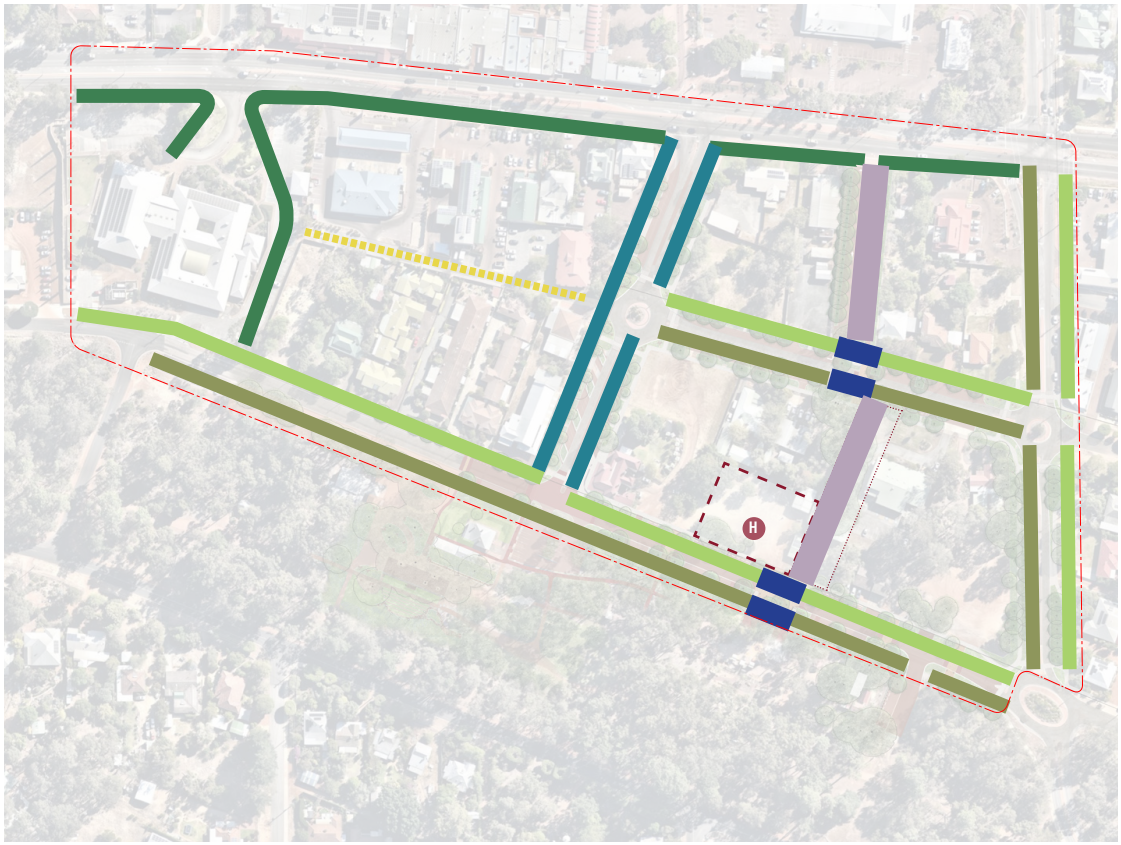
Key pedestrian crossings:

- *Angophora costata* to define key crossings and provide shade to public realm

All species to be planted with endemic understory.

TREE SPECIES MIXES

- TRIADICA SEBIFERA
- ANGOPHORA COSTATA
- EUCALYPTUS ERYTHROCORYS (IN SUITABLE GARDEN BEDS), EUCALYPTUS TORQUATA
- ANGOPHORA COSTATA, EUCALYPTUS SIDEROXYLON
- EUCALYPTUS SIDEROXYLON, CORYMBIA EXIMIA NANA
- MELALEAUCA QUINQUENERVIA, MELALEAUCA VIRIDIFLORA
- SITE SPECIFIC TREE SPECIES AS FEASIBLE



UNDERSTORY PLANTING

An understory planting approach that reintroduces endemic species and heightens the sense of place in the Mundaring Cultural Precinct.

This indicative planting palette utilises native species and reflects the qualities of the remnant bushland of the Mundaring area.

These plants are well adapted to the local soil and climate, requiring low levels of maintenance while contributing to an improved streetscape and providing biodiversity benefits to the area.

For additional information, refer to the Shire of Mundaring 'Landscape & Revegetation Guidelines'.

Indigenous Showcase Bush Botantical planting schedule to be developed through engagement with local knowledge holders.

CYMBOPOGON AMBIGUSS
NATIVE LEMON GRASS
H: 0.9M X W: 0.9M

ANIGOZANTHOS MANGLESII
MANGLES KANGAROO PAW
H: 1M X W: 1.2M

CONOSTYLIS ACULEATA
PRICKLY CONOSTYLIS
H: 0.5M X W: 0.5M

HOVEA TRISPERMA
COMMON HOVEA
H: 0.7M X W: 0.5M

HEMIANDRA PUNGENS
SNAKE BUSH
H: 0.3M X W: 0.1M

BANKSIA DALLANNEYI
COUCH HONEYPOT
H: 0.8M X W: 3M

EREMOPHILA GLABRA
TAR BUSH
H: 0.2M X W: 2M

GREVILLEA SYNAPHEAE
CATKIN GREVILLEA
H: 0.8M X W: 1M

GREVILLEA CRITHMIFOLIA PROSTRATE
GREVILLEA
H: 0.3M X W: 2M

LECHENAULTIA SPP.
VARIOUS
H: 0.3M X W: 0.5M

ACACIA PULCHELLA
WESTERN PRICKLY MOSES
H: 1M X W: 1.2M

GREVILLEA PILULIFERA
WOOLLY-FLOWERED GREVILLEA
H: 0.5M X W: 0.5M

WESTRINGIA DAMPIERI
SHORE WESTRINGIA
H: 1.5M X W: 1M

THYSANOTUS MULTIFLORUS
FRINGE LILY
H: 0.3M X W: 0.2M

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Shire of MUNDARING

DRAFT

CULTURAL PRECINCT IMPROVEMENT PLAN

MUNDARING TOWN CENTRE
MANAGEMENT AND MAINTENANCE GUIDELINES

UDLA | TRCB.

TABLE 1 EDITION DETAILS

PROJECT NAME	
Title	Mundaring Town Centre Management and Maintenance Guidelines
Production Date	14th February 2025
Prepared By	UDLA
Author	Nadia Long, Nick Rose, Allie Wilson, Dan Firns
Status	Issue for Review
UDLA Project Code	MUNCIP

TABLE 2 DOCUMENT REGISTER

DOCUMENT REGISTER			
Version	**Date**	**Amendments**	**Prepared By**
A	19/12/24	Draft issued to Shire of Mundaring for review	AW
1	14/02/25	As per Elected Members Comments	NR

Prepared for: Shire of Mundaring

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We acknowledge the Noongar people as the Traditional Owners of the land on which Mundaring Town Centre site stands today. We pay respect to the Whadjuk people, and Elders both past and present whose knowledge and wisdom has and will ensure the continuation of cultural and traditional practices.

MANAGEMENT AND MAINTENANCE GUIDELINES

This document outlines key considerations and implementation strategies for the Shire of Mundaring's ongoing maintenance. It is crucial to view maintenance holistically within the context of a broader place management strategy.

Balancing infrastructure upkeep with Mundaring's future growth and cultural preservation is essential for the Shire's long-term sustainability. For a comprehensive understanding, this document should be read in conjunction with the accompanying 'Design Guidelines' and 'Mundaring Town Centre Concept Reports.'

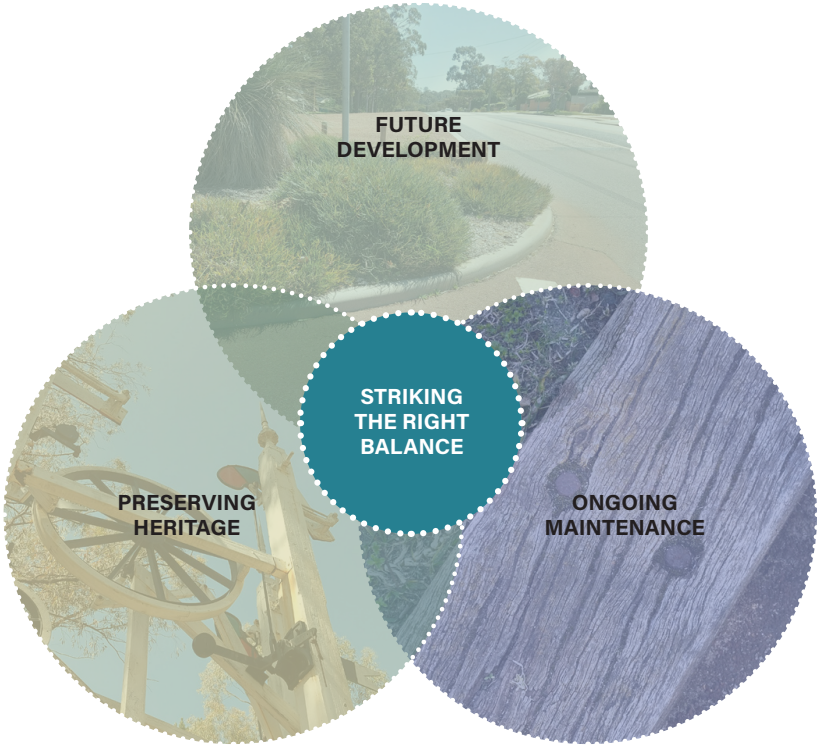
Preserving Heritage:
- Protect historical landmarks and cultural sites.
- Integrate local heritage into new developments.
- Educate the community on the importance of preservation.

Future Development:
- Focus on sustainable, innovative growth that enhances community well-being.
- Invest in infrastructure that aligns with the region's character and quality of life. (Refer to 'Mundaring Design Guidelines'
- Ensure development's respect local laws, art and the environment.

Ongoing Maintenance:
- Regularly inspect and maintain public infrastructure to ensure longevity and functionality.
- Use eco-friendly practices and prioritize safety and accessibility.
- Plan for preventive maintenance to reduce costs and disruptions.

Striking a Balance:

Fostering community engagement, prioritizing sustainable practices, and ensuring a long-term, adaptable vision are integral to striking the right balance in managing and maintaining Mundaring.



PLACE MANAGEMENT STRATEGY DIAGRAM

MANAGEMENT AND MAINTENANCE GUIDELINES

DRAFT

This management and maintenance plan outlines strategies to ensure the ongoing care, maintenance, and stewardship of the Mundaring Town Centre, fostering its long-term sustainability and vitality.

These strategies, which fall under three broad moves, will assist in the preservation of Mundaring's character, including the natural and heritage qualities of place.

1 **Community engagement, advocacy and partnerships**
Foster a collaborative approach by engaging local stakeholders, gathering feedback, and encouraging community participation to build shared ownership of the town centre.

2 **Sustainable landscape and maintenance practices**
Implement detailed, sustainable maintenance programs aligned with the masterplan, while utilising local resources to support the development of the Shire of Mundaring.

3 **Long term vision and adaptability**
Establish policies, planning alignment, and review mechanisms to maintain adaptability, resilience, and innovation in the light of current and future pressures.

MANAGEMENT AND MAINTENANCE APPROACH

COMMUNITY ENGAGEMENT, ADVOCACY AND PARTNERSHIPS

- Foster collaboration: work with local businesses, residents, schools, community groups and Indigenous communities to develop shared stewardship initiatives
- Public Feedback Mechanisms: Establish regular channels for residents and visitors to provide feedback on maintenance and development priorities, and assess community satisfaction and adapt to emerging needs.
- Volunteering programs: Encourage community participation in beautification and maintenance programs, such as clean up days or public art installations, fostering a sense of ownership amongst residents.

SUSTAINABLE LANDSCAPE AND MAINTENANCE PRACTICES

- Create a detailed maintenance schedule based on the masterplan, addressing softscape, hardscape, infrastructure and art elements.
- Local workforce engagement: Partner with local contractors and community groups for regular maintenance, fostering local economic benefits.

LONG TERM VISION AND ADAPTABILITY

- Develop policies that reinforce the Shire's commitment to sustainable landscape practices, and assist the Shire in setting new benchmarks
- Align town planning and building codes with the masterplan to ensure consistency in future developments.
- Monitor the performance of landscaping elements under changing climate conditions, and adapt as necessary
- Masterplan Review Cycles: Schedule regular reviews of the masterplan and adapt to evolving community needs or environmental conditions.
- Innovation in Management: Incorporate technological solutions into management.

SOFTSCAPE
GENERAL MAINTENANCE REQUIREMENTS

Maintenance Strategy	Key Action	FREQUENCY
Weeding	Remove broad-leaf plants and grasses (manually or using herbicides). Keep mulched areas weed-free.	Lawns: Quarterly and as needed; Other areas: Fortnightly.
Fertilising	Apply fertilisers to lawns, shrubs, and trees based on soil testing. Adjust soil pH (5.5–6.5). Apply micronutrients as needed.	Regular: Spring and Autumn; Additional: Summer
Mowing and Trimming	Mow lawns to maintain 25–40 mm height. Trim edges along pathways, planting beds, and obstacles. Remove clippings appropriately.	Weekly (Nov–Mar); Fortnightly (Apr–Oct)
Pruning and Tree Surgery	Prune shrubs after flowering; trim hedges up to 3x per season. Crown-lift and prune trees to eliminate diseased/damaged growth and maintain visibility.	Spring, Summer, and as needed
Mulching	Maintain minimum depth (75 mm organic, 50 mm inorganic). Replace worn mulch to match existing.	As required.
Pest and Disease Control	Identify and treat pests and diseases affecting plants and lawns. Apply treatments safely to avoid public exposure.	Continuous as needed.
Watering	Soak soil to specified depths for grass and planting areas. Follow local water restrictions and minimise evaporation losses.	As needed; align with seasonal conditions
Irrigation System	Inspect, adjust, and maintain irrigation components. Flush dirt and clear blockages. Repair damaged parts after obtaining approval.	Weekly to Monthly based on components
Top Dressing	Apply weed-free sandy topsoil to lawns for remediation of irregularities.	As required
Plant replacement	Diagnose cause of plant failure. Replace with species-compatible, nursery-quality plants with balanced root systems.	Continuous as needed.
Reporting	Maintain logbook of activities and submit monthly reports covering general status, plant replacement needs, and irrigation performance.	Monthly
Supplementary Works	Remove leaf litter, repair paving, and clean drainage systems. Relocate furniture as required for access.	Fortnightly during high leaf fall; others as specified

HARDSCAPE
GENERAL MAINTENANCE REQUIREMENTS

Maintenance Strategy	Key Action	FREQUENCY
Paving and Pathways	Repair dips, hollows and irregularities. Remove stains and graffiti. Clear debris from drains.	As needed; check fortnightly.
Drainage Systems	Inspect and clean drains and pit covers. Ensure overflow drains are functional	Fortnightly
Furniture	Repair or replace damaged items.	As needed; check fortnightly.
Signage	Remove stains and graffiti.	As needed; check fortnightly.
Fencing	Repair loose or damaged parts.	As needed.
Bollards and barriers	Replace broken or dislocated components.	As needed.
Lighting	Replace blown lamps and damaged diffusers.	As needed.
Rubbish Removal	Remove bottles, papers, cigarette butts, and organic debric regularly	Weekly or as necessary.
Incident Reporting	Document any disturbances	As required
Plant replacement	Diagnose cause of plant failure. Replace with species-compatible, nursery-quality plants with balanced root systems.	Continuous as needed.
Reporting	Document any disturbances affecting maintenance.	As needed.
Structural Integrity Checks	Inspect hardscape structures for cracks or instability	Annually; after extreme weather events.
Safety inspections	Incorporate regular checks for trip hazards, loose components, or other safety risks.	Fortnightly or as required.
Heritage Features	Apply tailored maintenance strategies to protect and preserve historical or culturally significant elements.	Continuous

MUNDARING TOWN CENTRE
FUTURE DESIGN DECISIONS AND PROCESSES

Design Aspect	Key Considerations	Process	Frequency/Timing
Sculpture Garden Additions	- Complement the town's cultural and aesthetic character. - Plan placement to ensure pedestrian flow. - Align with broader cultural hub themes.	1. Proposal by local artists or council. 2. Community consultation. 3. Final approval by the council. 4. Installation by certified contractors	Every 3–5 years; aligned with budget reviews or grants.
Future Cultural Hub	- Allocate space for multi-use cultural activities (e.g., exhibitions, events). - Incorporate flexible designs for evolving community needs.	1. Conduct needs assessment for cultural activities. 2. Develop master plans in consultation with stakeholders. 3. Secure funding via council budgets and external grants. 4. Implement phased development.	Initial planning every 5 years; updates as required.
Street and Vehicle Traffic	- Evaluate traffic flow to improve pedestrian safety and reduce congestion. - Consider shared zones for vehicles and pedestrians. - Enhance accessibility for all users, including cyclists and public transport.	1. Commission a traffic study. 2. Engage with traffic engineers and urban planners. 3. Propose traffic calming measures (e.g., speed limits, crossings). 4. Implement changes with public awareness campaigns.	Review every 5 years; adjust during significant developments.
Wayfinding and Signage Strategy	- Design intuitive signage to guide visitors. - Include local landmarks, historical points, and cultural hub references. - Utilize consistent branding.	1. Develop a wayfinding master plan. 2. Engage graphic designers and urban planners. 3. Pilot test designs in select areas. 4. Install signage and monitor usability.	Initial implementation; reviews every 3 years.
Heritage Protection	- Maintain and restore heritage features (e.g., historic structures, plaques). - Prevent damage from public use or nearby works.	1. Conduct a heritage impact assessment. 2. Follow guidelines from heritage authorities. 3. Engage conservation specialists for restoration. 4. Document all changes.	Annual inspections; updates every 5–10 years as required.
Addition of Trees	- Select species suited to local climate and soil. - Provide shade for pathways and public seating. - Ensure root systems won't damage hardscape or utilities.	1. Develop a planting plan approved by the council. 2. Consult with arborists. 3. Monitor new trees for health and stability. 4. Engage the community in "tree planting days."	Review every 2–3 years; planting during Spring/Autumn.
Street Furniture Updates	- Install benches, bike racks, and shelters. - Ensure durability and align designs with the cultural hub theme.	1. Identify areas needing upgrades. 2. Approve designs through council meetings. 3. Install and document changes. 4. Maintain public feedback loop.	As required; align with infrastructure budgets.
Public Art Installations	- Rotate temporary art installations. - Highlight local or Indigenous art where possible.	1. Identify themes for installations. 2. Engage local artists and run competitions. 3. Set timelines for rotation or permanent installations. 4. Publicize new installations.	Temporary: 1–2 years; Permanent: Every 5+ years.
Environmental Enhancements	- Add water features or pollinator-friendly plants. - Use sustainable materials.	1. Evaluate environmental impact. 2. Work with landscape architects. 3. Use ESD (Environmentally Sustainable Design) principles. 4. Monitor outcomes.	Biannual reviews aligned with town planning sessions.
Lighting Improvements	- Upgrade to energy-efficient fixtures (e.g., LED solar lights). - Enhance safety and aesthetics.	1. Conduct safety audits for poorly lit areas. 2. Select suitable lighting designs. 3. Approve upgrades through council processes. 4. Install during off-peak times.	Review lighting needs every 3 years.

UDLA

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Shire of MUNDARING

CULTURAL PRECINCT IMPROVEMENT PLAN

MUNDARING TOWN CENTRE IMPLEMENTATION PLAN

UDLA | TRCB.

TABLE 1 EDITION DETAILS

PROJECT NAME	
Title	Mundaring Town Centre Implementation Plan
Production Date	14th February 2025
Prepared By	UDLA
Author	Nadia Long, Nick Rose, Allie Wilson, Dan Firns
Status	Final
UDLA Project Code	MUNCIP

TABLE 2 DOCUMENT REGISTER

DOCUMENT REGISTER			
Version	**Date**	**Amendments**	**Prepared By**
A	11/12/24	Draft issued to Shire of Mundaring for review	AW
0	19/12/24	Final Issue to Shire of Mundaring	NR
1	14/02/25	As per Elected Members Comments	NR

Prepared for: Shire of Mundaring

Contact: Liam Sexton
Position: Senior Project Officer
Email: spo@mundaring.wa.gov.au

Prepared by: UDLA
with TRCB

Contact: Dan Firns
Position: UDLA Director
Phone: (08) 9336 7577
Email: dan@udla.com.au

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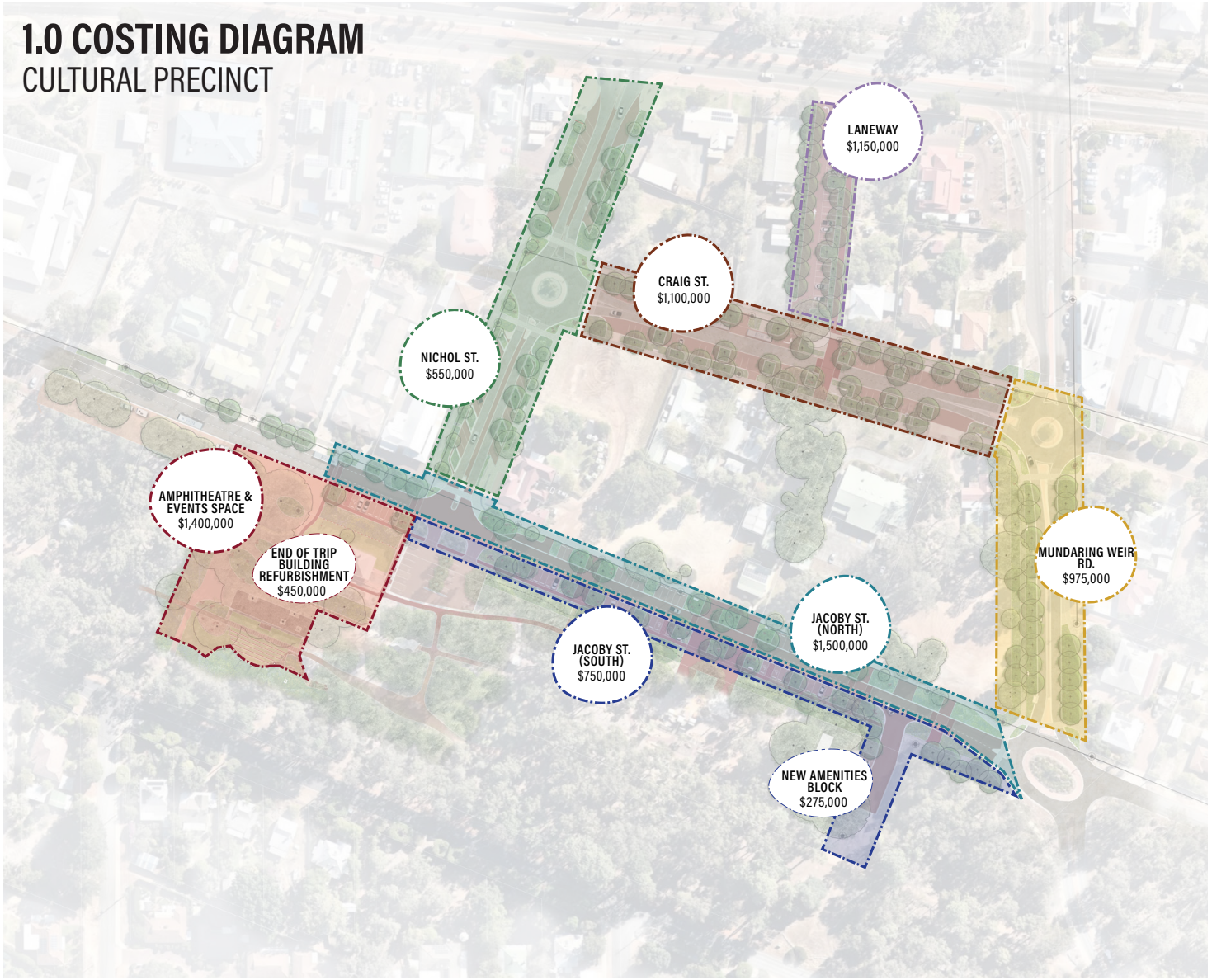
CONTENTS	3
1.0 COSTING DIAGRAM	5
2.0 STAGING DIAGRAM	6
3.0 RISKS AND MITIGATION MEASURES	7

We acknowledge the Noongar people as the Traditional Owners of the land on which Mundaring Town Centre site stands today. We pay respect to the Whadjuk people, and Elders both past and present whose knowledge and wisdom has and will ensure the continuation of cultural and traditional practices.

1.0 COSTING DIAGRAM
CULTURAL PRECINCT



FIGURES ARE INDICATIVE ONLY.
THIS IS A HIGH LEVEL GRAPHIC REPRESENTATION OF MAGNITUDE OF COSTS OF PORTIONS OF WORKS.
DETAILED OPINION OF PROBABLE COSTS PROVIDED AS APPENDIX

N

0 10 20 50m

UDLA

UDLA WA: WHADJUK COUNTRY.
LEVEL 2 ATWELL BUILDING, 3 CANTONMENT ST, FREMANTLE WA 6160

CLIENT
SHIRE OF MUNDARING

PROJECT
CULTURAL PRECINCT IMPROVEMENT PLAN

DRAWING
OPINION OF PROBABLE COSTS

DRAWING NUMBER
01

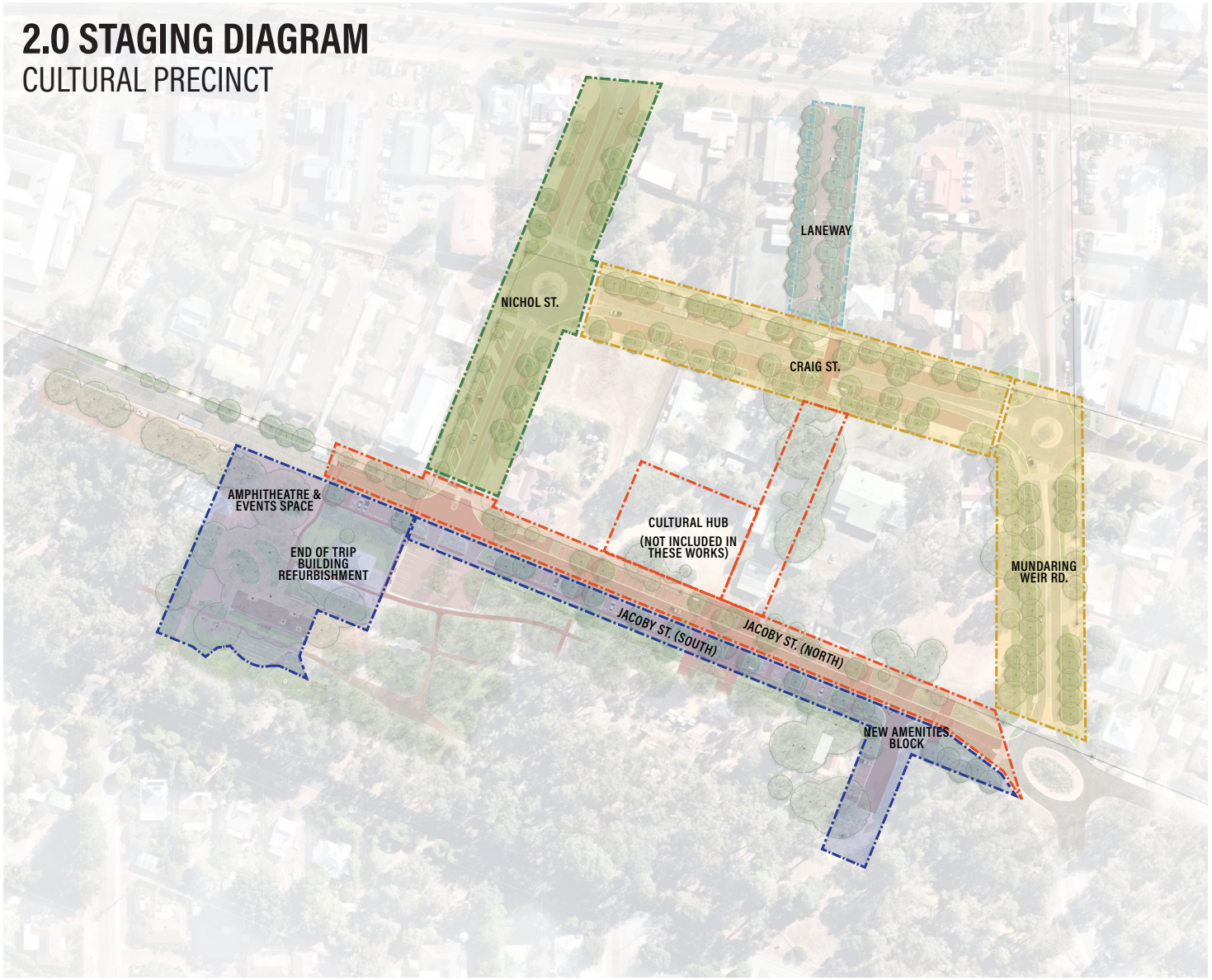
ISSUE DATE
FEBRUARY 2025

REVISION
A

SCALE
1:1500 @ A3

DRAWN BY
NL

2.0 STAGING DIAGRAM
CULTURAL PRECINCT



STAGING OF WORKS

- STAGE 1
- STAGE 2
- STAGE 3
- STAGE 4

N

0 10 20 50m

UDLA

UDLA WA: WHADJUK COUNTRY.
LEVEL 2 ATWELL BUILDING, 3 CANTONMENT ST, FREMANTLE WA 6160

CLIENT
SHIRE OF MUNDARING

PROJECT
CULTURAL PRECINCT IMPROVEMENT PLAN

DRAWING
STAGING PLAN

DRAWING NUMBER
02

ISSUE DATE
FEBRUARY 2025

REVISION
A

SCALE
1:1500 @ A3

DRAWN BY
AW

3.0 RISKS AND MITIGATION MEASURES
CULTURAL PRECINCT

RISKS	MITIGATION MEASURES
Service providers and key infrastructure works	Coordinate with key providers, wait for undergrounding of power before commencing works
Staging of works causing cost overruns and delays	Minimal amount of staging with clear direction, allowing for clear scope of works to be completed
Funding shortfalls	Clear staging plan and pathway to full implementation, secure diverse funding sources.
Design misalignment with community/ functional needs	Ensure ongoing consultation occurs with all relevant stakeholders and feedback incorporated in progressive works. Regularly review design process against agreed goals and objectives
Community engagement fatigue	Ensure community feel listened to, provide evidence of development and execution of plan that reflects community's needs.
Poor design outcome	Ensure team is lead by a design consultant
Design implementation gap	Facilitate ongoing communication between designers and implementation teams.
Cultural sensitivity issues	Ensure on-going engagement with Traditional Owners. Consult local historians and cultural groups to inform designs.
Budget overruns	Include a contingency fund of 10-20% in the budget.

UDLA

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10.5 Reallocation of surplus budgets to the 2024-2025 InspireArts Community Creativity & Culture Fund

File Code	GS.COM2.09
Author	Megan Griffiths, Director Place & Community
Senior Employee	Megan Griffiths, Director Place & Community
Disclosure of Any Interest	Nil
Attachments	Nil

PURPOSE

To consider a reallocation of surplus Community Grant program funds to the InspireArts Community Creativity and Cultural Fund budget.

BACKGROUND

In May 2021, Council (C7.05.21) resolved to allocate an annual amount of $7000 to a new arts and culture grant (with annual Perth CPI indexation applied from year two onwards). The InspireArts Community Creativity & Cultural Fund was developed to support arts, culture and heritage initiatives developed in the shire and was launched in July 2022. The objectives of the InspireArts Community Creativity & Cultural Fund are to encourage new partnerships, improve access to arts and culture within the shire, achieve long term artistic and cultural benefits and engage local residents.

At the Grant Selection Committee meeting held on 29 April 2025, the following decision was made (GSC3.04.25):

That:

1. an InspireArts Community Creativity and Cultural Grant to the value of $2695 + GST be awarded to Mount Helena Residents and Ratepayers Progress Association Inc. subject to the applicant meeting all necessary requirements as outlined by the Shire of Mundaring;

2. an InspireArts Community Creativity and Cultural Grant be awarded to Darlington Theatre Players Inc. in the amount of $505 +GST subject to the applicant meeting all necessary requirements as outlined by the Shire of Mundaring;

3. the Grant Selection Committee request that officers present an item to the May Ordinary Council Meeting to consider a reallocation of surplus funds of $2148 from the Matching Grant budget and surplus funds of $147 from the Community Events Grant budget to the InspireArts Community Creativity and Cultural Fund budget; and

4. that an InspireArts Community Creativity and Cultural Grant to the value of $2295 + GST be awarded to the Darlington Theatre Players Inc subject to Council reallocating sufficient budget to this grant.

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Council adopted the revised Community Funding Policy 2.27 during its Ordinary Council Meeting on 11 March 2025. This updated policy introduces a new approach to the Community Funding Program, effective 1 July 2025, replacing the previous Community Funding Policy CD-02.

FINANCIAL IMPLICATIONS

The 2024/2025 InspireArts Community Creativity & Cultural Fund budget is $9200. Four applications totalling $9200 have previously been awarded this financial year, with $0 remaining for allocation. This includes the $505 awarded to the Darlington Theatre Players Inc by the Grants Selection Committee on 29 April 2025.

As at close of the 2024/25 Community Grants program there remains a total of $2295 unallocated funds across the budgets for Community Event Grant ($147) and Matching Grant ($2148).

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 3 - Sustainable Communities

Outcome 3.2 - Grow participation in arts, culture and community events.

SUSTAINABILITY IMPLICATIONS

Shire of Mundaring has developed this financial assistance program to effectively and as far as possible equitably provide funds to local community groups to undertake projects in the Shire. Such projects meet identified community needs, promote active participation of residents, build community strength and enhance the image of the Shire.

RISK IMPLICATIONS

Risk: Reputation – *Council faces a reputational risk if the Community Grants Program budget allocations do not match the community demand for each grant program.*		
Likelihood	**Consequence**	**Rating**
Unlikely	Moderate	Moderate
Action / Strategy		
The risk is mitigated through ongoing and periodic review of the program.		

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder/s	X
Website article/ post	X
Social media post	X
Print article/ media release	X
E-newsletter/ Community update	
Advertisement	
Nil	

EXTERNAL CONSULTATION

Nil.

COMMENT

The InspireArts grant process operates on an open round, competitive, first-come, first-served basis. A detailed Shire Officer assessment is undertaken, taking into consideration all grant guidelines, alignment to Council Plan and broader community benefit.

The rationale provided by the Grants Selection Committee for Council to consider this reallocation is as follows:

> Darlington Theatre Players submitted an application worthy of the InspireArts Community Creativity and Cultural Grant, however as the applications are on a first in basis, insufficient funds were available as they were the second application.
>
> The Matching Grant and Community Event Grant rounds have surplus funds and with the approval of Council, the remainder of the Community Grants funding can be applied to assist the Darlington Theatre Players production costs.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION **C18.05.25**

Moved by Cr Zlatnik Seconded by Cr Mehta

That Council reallocates surplus funds of $2148 from the Matching Grant budget and surplus funds of $147 from the Community Events Grant budget to the InspireArts Community Creativity and Cultural Fund budget.

CARRIED 8/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

10.6 Award of Tender for Construction of Brown Park Upper Sports Oval Lighting Upgrade

File Code	PR.RFT 15.2425
Author	Clinton Kleynhans, Manager Operations Services
Senior Employee	Shane Purdy, Director Built & Natural Environment
Disclosure of Any Interest	Nil
Attachments	1. Recommendation Report (confidential)

SUMMARY

This report recommends the awarding of RFT 15.2425 Brown Park Upper Oval Sports Lighting Upgrade.

BACKGROUND

The Shire's Council Plan 2024-2034 has an objective to grow participation in sport and recreation activities and includes a specific project to provide new oval lighting at Brown Park (Priority Project 4.3.3). The Brown Park Masterplan also details the proposal to upgrade oval lighting at Brown Park, Swan View.

A Request for Tender (PR.RFT 15.2425) for the upgrade of the exiting lighting to LED's at Brown Park (Upper Oval), Swan View, was advertised via Tenderlink on Wednesday 5 February 2025 and closed on Monday 24 February 2025 at 1.00pm.

The Tender involves seeking submissions to enable the Shire to appoint a suitably qualified and experienced Contractor for the supply installation of new sports lighting and supporting infrastructure, inclusive of the decommissioning and removal of the existing sports lighting, at the upper oval of Brown Park.

Six tender submissions were received as listed in the table below, along with their submitted tender pricing, excluding GST.

Respondent	Price (Ex GST)
Company A	Non-compliant
Company B	$508,769.42
Company C	$529,960.85
Company D	$548,900.56
Company E	$701,613.04
Company F	$536,961.00

A recommendation report detailing the assessment from all respondents is at **Confidential Attachment 1** – to this report.

Submissions were checked for compliance with the conditions of responding to the tender as detailed in the RFT documentation. Considerable non-compliance with those conditions would result in a tender submission not being considered.

The tender submission offered by Contractor A was not compliant, therefore it was not progressed for further evaluation against the advertised qualitative criteria.

STATUTORY / LEGAL IMPLICATIONS

The tender was conducted in compliance with the *Local Government (Functions and General) Regulations 1996* under the *Local Government Act 1995*.

POLICY IMPLICATIONS

Policy AS-04 Purchasing Policy applies.

FINANCIAL IMPLICATIONS

A budget amount of $580,000 has been included in the adopted 2024/25 Annual Budget.

Department of Local Government, Sport and Cultural Industries will fund $199,354 of the project. Cricket Australia will fund $40,000 and the Swan View cricket club will fund $6,000 towards the project.

With the value of the awarded works being $508,769 (ex GST) which when added to $23,176 which has already been spent on survey, investigation and design consultants a total estimated cost for the project is $531,945. This will result in an overall budget saving of approximately $48,000.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Objective 4 - Sustainable Communities

Outcome 4.3 - Grow participation in sport and recreation activities.

Strategy 3.1.2 – Footpaths, verges and trails are appropriately managed according to their need and use

SUSTAINABILITY IMPLICATIONS

LED lighting will be used to minimise power draw consistent with the Shire's Energy Emissions Strategy.

RISK IMPLICATIONS

Risk: Reputation – The Brown Park facility does not currently provide adequate lighting that meets required illumination standards for small ball sports.		
Likelihood	**Consequence**	**Rating**
Possible	Moderate	Moderate
Action/Strategy		
Upgrade the lighting to 300 lux making it fit for purpose for all current sporting group users.		

EXTERNAL CONSULTATION

The Shire engaged an independent lighting specialist (Sage Consulting Engineers) to provide a lighting design that meets AS2560.2 Guide to Sport Lighting, to provide a 300 lux minimum illumination, with capacity to upgrade to 350 lux.

The consultant will also provide technical advice and assistance during the tendering and construction phase of the project.

COMMENT

With the submissions having now been assessed the panel have formed a consensus that Company B offered the best value for money with their tender submission value of $508,769 (ex GST).

Company B scored well in the qualitative score and that it demonstrated considerable expertise and capability to enable delivery of the contract requirements to the standard required.

VOTING REQUIREMENT

Simple Majority

OFFICER ECOMMENDATION / COUNCIL DECISION			**C19.05.25**
Moved by	Cr Ellery	Seconded by	Cr Cicchini

That Council awards Tender RFT 15.2425 – Brown Park Upper Oval Sports Lighting Upgrade to **Greenlite Electrical Contractors Pty Ltd** for the submitted sum of $508,769 (ex GST).

CARRIED 8/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

10.7 Monthly Financial Report for the period ended 31 March 2025

File Code	FI.RPT2
Author	Stan Kocian, Manager Finance
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Monthly Financial Report for period ended 31 March 2025 ⇩

PURPOSE

The monthly financial report discloses the Shire's financial performance and financial position for the period ended 31 March 2025.

BACKGROUND

The monthly financial report is presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996.*

The monthly financial report contains the statement of financial activity and the statement of financial position, which together with any accompanying documents are required to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates.

STATUTORY / LEGAL IMPLICATIONS

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare a statement of financial activity each month.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are in accordance with the approved reporting material variances (C9.07.24) of:

- (+) or (-) $50,000 or 10%, whichever is the greater for Revenue
- (+) or (-) $100,000 or 10%, whichever is the greater for Expenses

within the monthly Statement of Financial Activity during the 2024/25 financial year.

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 10 - Sustainable Governance

Outcome 10.1 - Strengthen organisational culture, governance, financial management and asset management.

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: Financial performance is not monitored against approved budget.		
Likelihood	**Consequence**	**Rating**
Possible	Minor	Moderate
Action / Strategy		
The monthly financial report tracks the Shire's actual financial performance against its budgeted financial performance to ensure that the Council can monitor the Shire's actual financial performance against the adopted budget throughout the financial year.		

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder/s	
Website article/ post	
Social media post	
Print article/ media release	
E-newsletter/ Community update	
Advertisement	
Nil	✓

EXTERNAL CONSULTATION

Nil

COMMENT

The monthly financial report contains the following:

- Finance Dashboard with key financial indicators;
- Key financial information in graphical form;
- Statement of Financial Activity;
- Statement of Financial Position;
- Statement of Financial Activity Information, which includes a summary of the Shire's net current asset position and closing budget position;
- Explanation of Material Variances;
- Cash and Financial Assets;
- Capital Acquisitions;
- Grants and Contributions; and
- Capital Revenue.

In relation to the material variances, "timing" differences are due to the monthly spread of the budget not matching the actual spread of revenue or expenditure. Timing differences will not result in a forecast adjustment. Where the material variance is flagged as "permanent" this indicates that a forecast adjustment to the annual budget is required or has been made.

The actual closing budget position as at 31 March 2025 was a surplus of $18,073,313 compared to a budgeted year to date surplus to the end of March of $11,366,630. The budgeted year end surplus/deficit is nil as per the original budget adopted by Council (SC4.07.24), whilst the revised closing surplus as per the mid-year budget review is $65,000 (C25.03.25).

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION			**C20.05.25**
Moved by	Cr Daw	Seconded by	Cr Jeans

That Council notes:

1. the closing position of the Shire for the period ended 31 March 2025 is a surplus of $18,073,313 compared to the year-to-date budgeted surplus of $11,366,630; and
2. the explanation of material variances in the Statement of Financial Activity contained in Note 2 of **Attachment 1**.

CARRIED 7/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

8.55pm, Cr Mehta left the meeting
8.57pm, Cr Mehta returned to the meeting

SHIRE OF MUNDARING

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 March 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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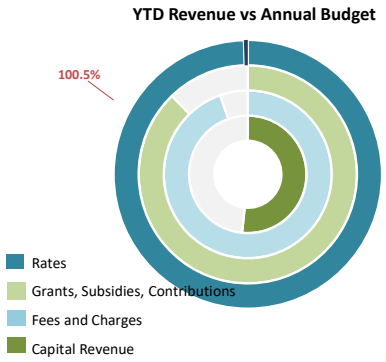
Note 2	Explanation of Material Variances	9
Note 3	Cash and Financial Assets	10
Note 4	Capital Acquisitions	11
Note 5	Grants and Contributions	13
Note 6	Capital Revenue	14

SHIRE OF MUNDARING
FINANCE DASHBOARD
FOR THE PERIOD ENDED 31 MARCH 2025

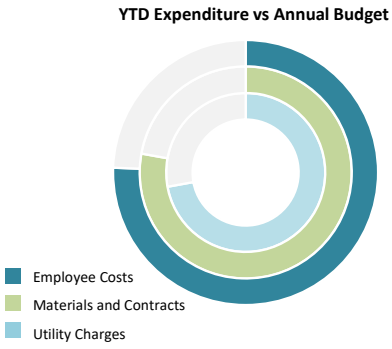
Summary

Actual Rates Raised $33,986,059
Actual Rates Received $32,261,903; 85% Collected
Actual Operating Revenue $53,895,287
Actual Capital Grants $2,841,284
Actual Operating Expenditure ($47,324,884)
Actual Capital Expenditure ($6,107,584)
Actual Proceeds from Sale of Assets $457,061

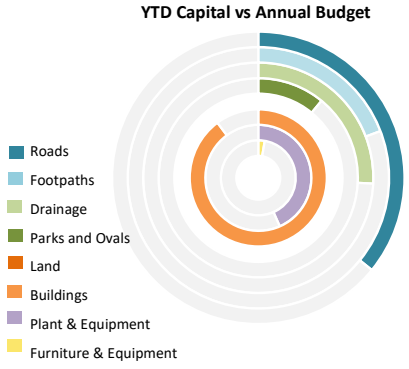
Year to Date Revenue Actuals Compared to Annual Budget



Year to Date Expenditure Actuals Compared to Annual Budget



Year to Date Capital Actuals Compared to Annual Budget



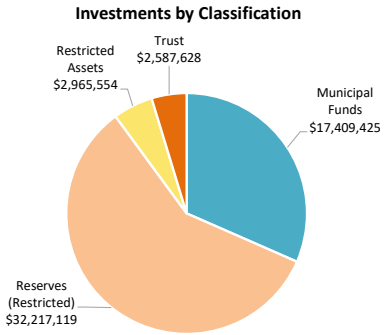
Revised Closing Budget Surplus 30 June 2025

$65,000

YTD Actual Surplus

$18,073,313

Investments



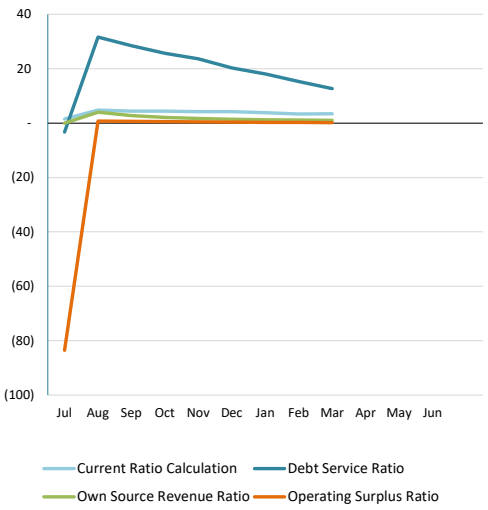
Loans

Actual Principal Outstanding $7,089,072
Actual Principal Paid YTD ($537,086)
Actual Interest Paid YTD ($198,022)

Rates Outstanding

82 Properties with > $10k outstanding (81 Feb)
435 Properties with $3k to $10k outstanding (481 Feb)
114 Properties where legal action commenced in 2023/24
325 Properties on alternative payment arrangements (>$3k) (347 Feb)

Financial Ratios	Actual	Benchmark
Current Ratio	3.51	1
Debt Service Ratio	12.72	3
Own Source Revenue Ratio	0.93	>0.80
Operating Surplus Ratio	0.13	>0

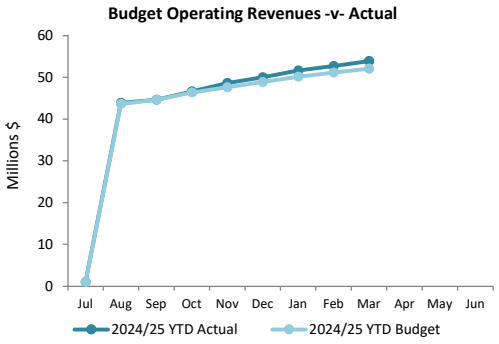


SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

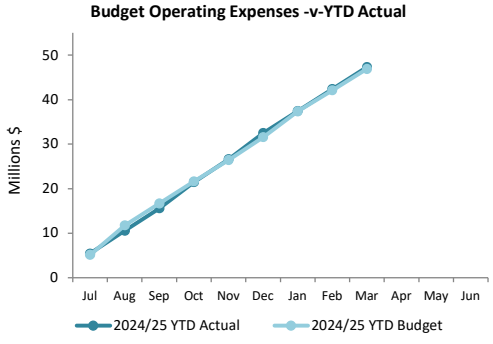
KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

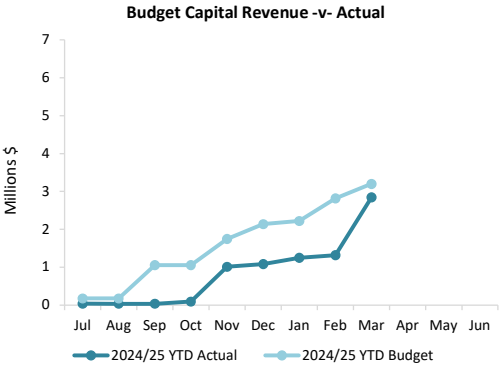


OPERATING EXPENSES

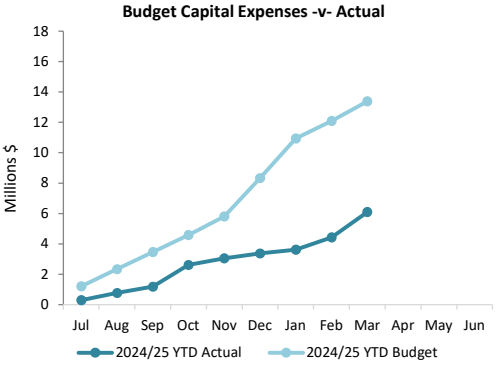


INVESTING ACTIVITIES

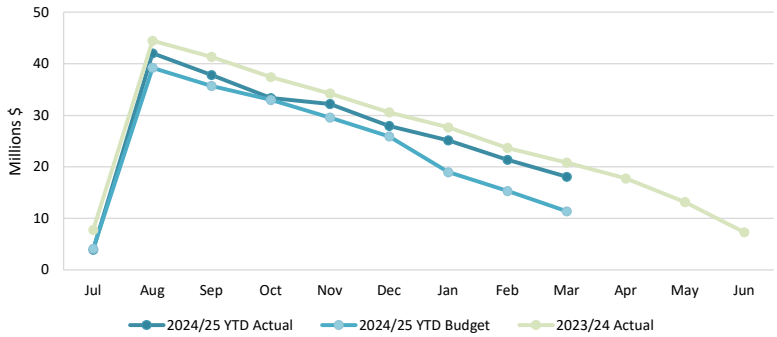
CAPITAL REVENUE



CAPITAL EXPENSES



CLOSING FUNDING SURPLUS/DEFICIT



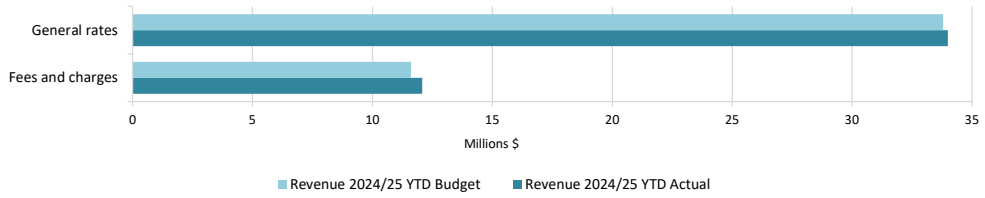
This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

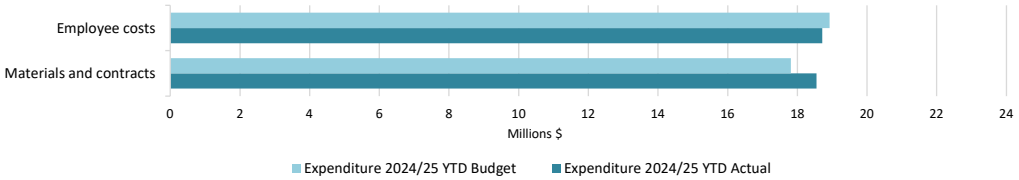
KEY INFORMATION - GRAPHICAL (Continued)

OPERATING ACTIVITIES (Continued)

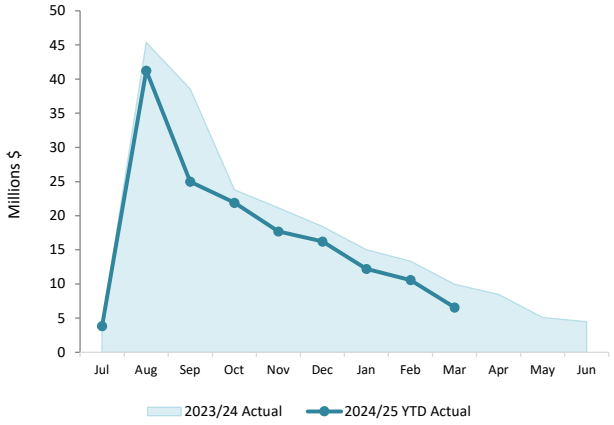
Budget Operating Income -v- Actual by Nature and Type



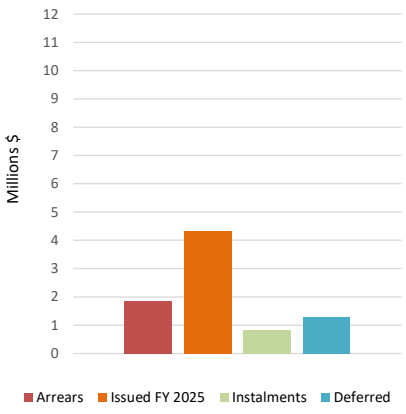
Budget Operating Expenditure -v- Actual by Nature and Type



Rates and Sanitation Debtors



Outstanding Rates by Category



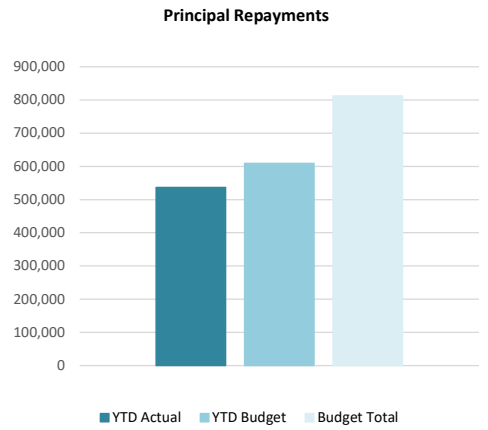
This information is to be read in conjunction with the accompanying Financial Statements and Notes.

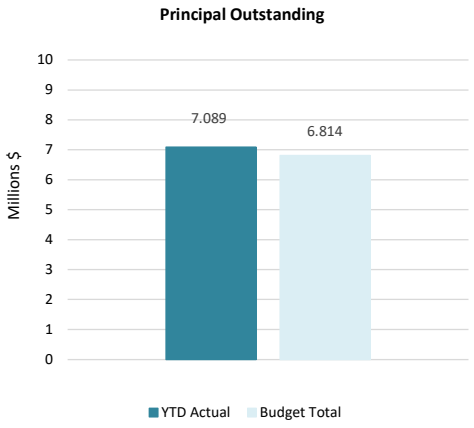
SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

KEY INFORMATION - GRAPHICAL (Continued)

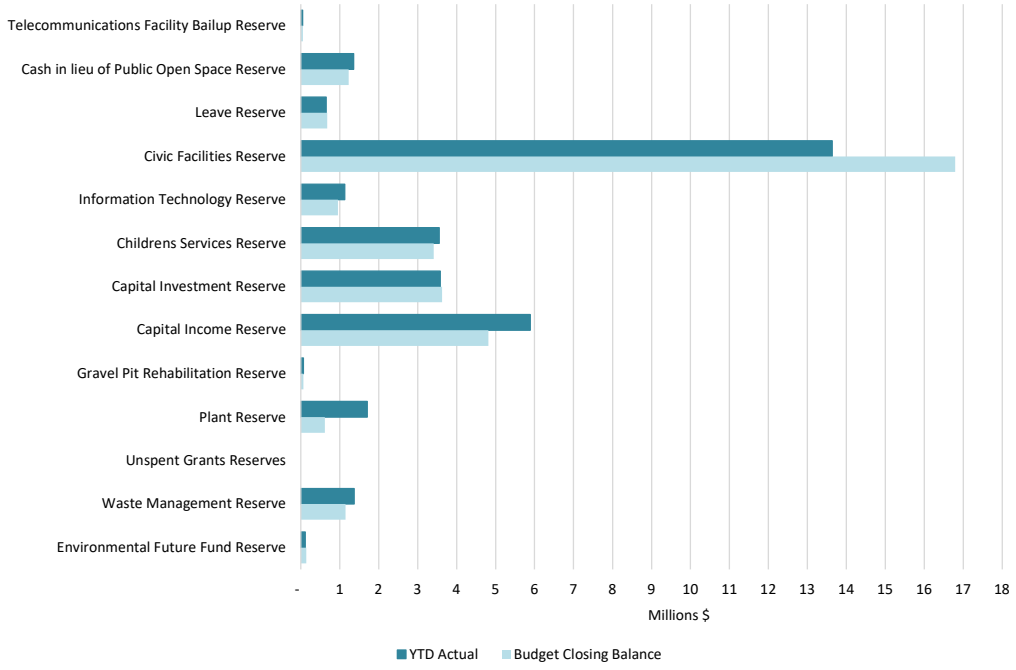
FINANCING ACTIVITIES

BORROWINGS





RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF MUNDARING
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025

	Supplementary Information	Adopted Budget (a)	Revised Budget	YTD Budget (b)	YTD Actual (c)	Variance* $	Variance* %	Var
		$	$	$	$	$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
General rates		33,831,164	33,982,467	33,790,533	**33,986,056**	195,523	0.58%	▲
Grants, subsidies and contributions	5	4,455,491	4,656,688	3,151,065	**3,910,046**	758,981	24.09%	▲
Fees and charges		12,754,045	12,912,218	11,605,982	**12,072,316**	466,334	4.02%	▲
Interest revenue		2,420,000	2,528,000	1,815,003	**1,859,059**	44,056	2.43%	▲
Other revenue		2,119,965	2,340,093	1,699,771	**2,000,260**	300,489	17.68%	▲
Profit on asset disposals		157,519	157,519	0	**67,550**	67,550	0.00%	▲
		55,738,184	**56,576,985**	**52,062,354**	**53,895,287**	1,832,933	3.52%	
Expenditure from operating activities								
Employee costs		(24,770,447)	(24,770,447)	(18,920,228)	**(18,717,697)**	202,531	(1.07%)	▼
Materials and contracts		(23,824,785)	(24,992,714)	(17,811,835)	**(18,551,277)**	(739,442)	4.15%	▲
Utility charges		(1,354,833)	(1,389,424)	(1,016,281)	**(977,472)**	38,809	(3.82%)	▼
Depreciation		(9,619,397)	(9,828,987)	(7,205,112)	**(7,236,282)**	(31,170)	0.43%	▲
Finance costs		(294,500)	(294,500)	(217,674)	**(223,109)**	(5,435)	2.50%	▲
Insurance		(680,440)	(691,599)	(680,440)	**(691,601)**	(11,161)	1.64%	▲
Other expenditure		(1,124,950)	(1,110,151)	(891,124)	**(864,076)**	27,048	(3.04%)	▼
Loss on asset disposals		(226,819)	(226,819)	(170,115)	**(63,370)**	106,745	(62.75%)	▲
		(61,896,171)	**(63,304,641)**	**(46,912,809)**	**(47,324,884)**	(412,075)	0.88%	
Non-cash amounts excluded from operating activities	Note 1(b)	9,688,697	9,898,287	7,375,227	**7,330,291**	(44,936)	(0.61%)	▼
Amount attributable to operating activities		**3,530,710**	**3,170,631**	**12,524,772**	**13,900,694**	1,375,922	10.99%	
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions	6	5,514,730	5,481,462	3,200,077	**2,841,284**	(358,793)	(11.21%)	▼
Proceeds from disposal of assets		1,044,927	1,099,118	783,693	**457,061**	(326,632)	(41.68%)	▼
		6,559,657	**6,580,580**	**3,983,770**	**3,298,345**	(685,425)	(17.21%)	
Outflows from investing activities								
Payments for property, plant and equipment	4	(5,818,218)	(6,475,361)	(4,826,593)	**(3,126,439)**	1,700,154	(35.22%)	▼
Payments for construction of infrastructure	4	(10,769,193)	(10,375,010)	(8,565,770)	**(2,981,145)**	5,584,625	(65.20%)	▼
		(16,587,411)	**(16,850,371)**	**(13,392,363)**	**(6,107,584)**	7,284,779	(54.40%)	
Amount attributable to investing activities		**(10,027,754)**	**(10,269,791)**	**(9,408,593)**	**(2,809,239)**	6,599,354	70.14%	
FINANCING ACTIVITIES								
Inflows from financing activities								
Transfer from reserves		6,213,027	6,861,721	1,818,649	**1,570,552**	(248,097)	(13.64%)	▼
		6,213,027	**6,861,721**	**1,818,649**	**1,570,552**	(248,097)	(13.64%)	
Outflows from financing activities								
Repayment of borrowings		(812,438)	(812,438)	(609,327)	**(537,086)**	72,241	(11.86%)	▼
Payments for principal portion of lease liabilities		(214,033)	(214,033)	0	**0**	0	0.00%	
Transfer to reserves		(7,543,139)	(6,005,184)	(1,812,498)	**(1,385,702)**	426,796	(23.55%)	▼
		(8,569,610)	**(7,031,655)**	**(2,421,825)**	**(1,922,788)**	499,037	20.61%	
Amount attributable to financing activities		**(2,356,583)**	**(169,934)**	**(603,176)**	**(352,236)**	250,940	41.60%	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year		8,853,627	7,334,094	8,853,627	**7,334,094**	(1,519,533)	(17.16%)	▼
Amount attributable to operating activities		3,530,710	3,170,631	12,524,772	**13,900,694**	1,375,922	10.99%	▲
Amount attributable to investing activities		(10,027,754)	(10,269,791)	(9,408,593)	**(2,809,239)**	6,599,354	(70.14%)	▼
Amount attributable to financing activities		(2,356,583)	(169,934)	(603,176)	**(352,236)**	250,940	(41.60%)	▼
Surplus or deficit after imposition of general rates		**0**	**65,000**	**11,366,630**	**18,073,313**	6,706,682	59.00%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF MUNDARING
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MARCH 2025

	Supplementary Information	30 June 2024	31 March 2025
		$	$
CURRENT ASSETS			
Cash and cash equivalents	3	17,353,578	17,715,357
Trade and other receivables		5,306,121	7,434,454
Other financial assets		30,109,480	35,175,125
Inventories		58,135	121,269
Other assets		433,879	0
TOTAL CURRENT ASSETS		53,261,193	60,446,205
NON-CURRENT ASSETS			
Trade and other receivables		1,434,417	1,336,228
Other financial assets		145,549	145,549
Investment in associate		21,485,320	21,485,320
Property, plant and equipment		87,296,108	86,086,634
Infrastructure		380,431,750	375,750,325
Right-of-use assets		364,755	364,755
TOTAL NON-CURRENT ASSETS		491,157,899	485,168,811
TOTAL ASSETS		544,419,092	545,615,016
CURRENT LIABILITIES			
Trade and other payables		8,529,532	5,160,175
Other liabilities		320,631	320,631
Lease liabilities		223,602	223,602
Borrowings		812,437	275,349
Employee related provisions		3,808,724	3,808,724
TOTAL CURRENT LIABILITIES		13,694,926	9,788,481
NON-CURRENT LIABILITIES			
Lease liabilities		148,158	148,158
Borrowings		6,813,721	6,813,721
Employee related provisions		248,084	248,084
Other provisions		1,270,798	1,270,798
TOTAL NON-CURRENT LIABILITIES		8,480,761	8,480,761
TOTAL LIABILITIES		22,175,687	18,269,242
NET ASSETS		**522,243,405**	**527,345,774**
EQUITY			
Retained surplus		145,620,816	150,908,035
Reserve accounts		33,268,212	33,083,362
Revaluation surplus		343,354,377	343,354,377
TOTAL EQUITY		**522,243,405**	**527,345,774**

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MUNDARING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025

1 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Supplementary Information	Adopted Budget 2024/25	Last Year Closing 30 June 2024	Year to Date 31 Mar 2025
Current assets		$	$	$
Cash and cash equivalents	3	13,054,633	17,353,578	17,715,35
Trade and other receivables		6,079,082	5,306,121	7,434,45
Other financial assets		30,109,480	30,109,480	35,175,12
Inventories		123,569	58,135	121,26
Other assets		331,938	433,879	
		49,698,702	53,261,193	60,446,20
Less: current liabilities				
Trade and other payables		(12,393,469)	(8,529,532)	(5,160,175
Other liabilities		0	(320,631)	(320,631
Lease liabilities		(157,727)	(223,602)	(223,602
Borrowings		(854,331)	(812,437)	(275,349
Employee related provisions		(3,534,135)	(3,808,724)	(3,808,724
		(16,939,662)	(13,694,926)	(9,788,481
Net current assets		**32,759,040**	**39,566,267**	**50,657,72**
Less: Total adjustments to net current assets	Note 1(c)	(32,759,040)	(32,232,173)	(32,584,411
Closing funding surplus / (deficit)		**0**	**7,334,094**	**18,073,31**

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32* .

Non-cash amounts excluded from operating activities	Adopted Budget	YTD Budget (a)	YTD Actual (b)
	$	$	$
Adjustments to operating activities			
Less: Profit on asset disposals	(157,519)	0	(67,550
Add: Loss on asset disposals	226,819	170,115	63,37
Add: Depreciation	9,619,397	7,205,112	7,236,28
Non-cash movements in non-current assets and liabilities:			
- Pensioner deferred rates	0	0	98,18
Total non-cash amounts excluded from operating activities	**9,688,697**	**7,375,227**	**7,330,29**

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget 2024/25	Last Year Closing 30 June 2024	Year to Date 31 Mar 2025
		$	$	$
Adjustments to net current assets				
Less: Reserve accounts		(33,771,098)	(33,268,212)	(33,083,362
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings		854,331	812,437	275,34
- Current portion of lease liabilities		157,727	223,602	223,60
Total adjustments to net current assets	Note 1(a)	**(32,759,040)**	**(32,232,173)**	**(32,584,411**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF MUNDARING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025

2 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance for revenue adopted by Council for the 2024-25 year is $50,000 or 10% whichever is the greater.
The material variance for expenses adopted by Council for the 2024-25 year is $100,000 or 10% whichever is the greater.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
General rates Actual YTD growth 2024/25 greater than YTD Budget (YTD Actual $317,420; total Budget $162,527). Forecast increase of $151k in Mid-Year Budget Review.	195,523	0.58%	▲
Grants, subsidies and contributions MECPC Childcare Grant $281,458 received earlier than budgeted. IAS Childcare grant $129,471 received earlier than budgeted. Family Day Care subsidy $123,447 greater than YTD Budget. General Purpose Grant $122,984 greater than YTD Budget.; adjusted in Mid-Year Budget Review. Community Safety Water Tank Grant income $90,618 not budgeted.	758,981	24.09%	▲
Fees and charges Waste income $153,065 greater than YTD Budget due to additional rubbish bin requests higher than expected - $125k adjustment in Mid-Year Budget Review. Planning Development Applications $131,325 greater than YTD Budget. - $90k adjustment in Mid-Year Budget Review. Childcare Fees $40,575 greater than YTD Budget. Sports and hall hire charges $56,268 greater than YTD Budget.	466,334	4.02%	▲
Interest revenue Within variance threshold.	44,056	2.43%	▲
Other revenue Reimbursement of Long Service Leave from other LG $23,856 greater than YTD Budget. Workers Compensation income $35,908 greater than YTD Budget. EMRC Dividend $27,500 greater than Budget - transferred to Waste Reserve. Adjustment included in Mid-Year Budget Review. Deferred Rates Interest Revenue $53,731 received earlier than Budgeted.	300,489	17.68%	▲
Profit on asset disposals Within variance threshold.	67,550	0.00%	▲
Expenditure from operating activities			
Employee costs Relates to staff vacancies.	202,531	(1.07%)	▼
Materials and contracts Waste collection expenditure $757,423 greater than YTD Budget as a result of the following: Waste collection expenditure $165,330 relating to Q4 FY 2024 paid in FY 2025 not included in budget; Bulk verge collection expenditure $100,557k greater than YTD budget due to misalignment of budget spread (YTD actual $782,058; YTD Budget $681,501; total budget $760,006); Additional expenditure in relation to collection of general waste bins to assist with transition to FOGO not budgeted; Increase in demand for additional general waste bin as result of FOGO, resulting in additional expenditure (offset by additional income of $125k); Higher than budgeted FOGO expenditure due to rejection of contaminated loads, resulting in unforeseen landfill and associated costs. Waste materials and contracts increased by $886k in Mid-Year Budget Review; funded by forecase increase in additional bin request revenue and transfer from Waste Reserve.	(739,442)	4.15%	▲
Utility charges Within variance threshold.	38,809	(3.82%)	▼
Depreciation Within variance threshold.	(31,170)	0.43%	▲
Finance costs Within variance threshold.	(5,435)	2.50%	▲
Insurance Within variance threshold.	(11,161)	1.64%	▲
Other expenditure Within variance threshold.	27,048	(3.04%)	▼
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions Relates to timing of multiple grants - see Note 6.	(358,793)	(11.21%)	▼
Proceeds from disposal of assets Variances due to timing of plant replacements.	(326,632)	(41.68%)	▼
Outflows from investing activities			
Payments for property, plant and equipment Variances due to timing of plant replacements - see Note 4.	1,700,154	(35.22%)	▼
Payments for construction of infrastructure Variances spread over numerous projects - see Note 4.	5,584,625	(65.20%)	▼
Inflows from financing activities			
Transfer from reserves Relates to timing of transfers. Transfer to Civic Facilities Reserve reduced by $1,506,455 in Mid-Year Budget Review.	(248,097)	(13.64%)	▼
Outflows from financing activities			
Repayment of borrowings Relates to the timing of loans repayments, current month payment not due until 1st of following month. Variance is due to year end accrual.	72,241	(11.86%)	▼
Payments for principal portion of lease liabilities No variance.	0	0.00%	
Transfer to reserves Relates to timing of transfers.	426,796	(23.55%)	▼
Surplus or deficit at the start of the financial year Variance is due to year end accruals and underestimated materials and contracts forecast - transfer to Civic Facilities Reserve reduced by $1,506,455 in Mid-Year Budget Review.	(1,519,533)	(17.16%)	▼
Surplus or deficit after imposition of general rates Due to variances described above	6,706,682	59.00%	▲

SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

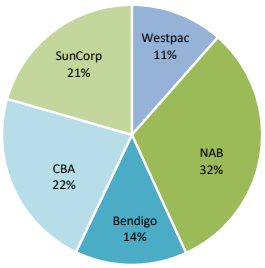
3 CASH AND FINANCIAL ASSETS

Description	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
	$	$	$	$			
Cash on hand							
Municipal Bank	348,926	0	348,926	0	Bendigo	Variable	n/a
Municipal Investment	3,704,690	0	3,704,690	0	Bendigo	Variable	n/a
Municipal Term Deposit	4,247,017	0	4,247,017	0	CBA	4.79%	20/04/2025
Municipal Term Deposit	3,570,767	0	3,570,767	0	Suncorp	4.71%	8/05/2025
Municipal Term Deposit	3,538,025	0	3,538,025	0	Bendigo	4.80%	18/03/2025
Municipal Term Deposit	2,000,000	0	2,000,000	0	NAB	4.75%	24/06/2025
Reserve Investment	0	1,233,388	1,233,388	0	Bendigo	Variable	n/a
Reserve Term Deposit	0	3,990,886	3,990,886	0	Bendigo	4.80%	18/12/2025
Reserve Term Deposit	0	4,351,686	4,351,686	0	NAB	4.90%	30/12/2025
Reserve Term Deposit	0	4,945,393	4,945,393	0	Westpac	4.80%	22/03/2025
Reserve Term Deposit	0	2,798,399	2,798,399	0	NAB	5.00%	24/10/2025
Reserve Term Deposit	0	4,462,558	4,462,558	0	NAB	4.75%	18/02/2026
Reserve Term Deposit	0	5,261,000	5,261,000	0	Suncorp	5.07%	23/04/2025
Reserve Term Deposit	0	5,173,809	5,173,809	0	CBA	4.91%	24/03/2025
Restricted Asset	0	2,965,554	2,965,554	0	Bendigo	Variable	n/a
Trust Investment	0	0	0	2,587,628	Bendigo	Variable	n/a
Total	**17,409,425**	**35,182,673**	**52,592,098**	**2,587,628**			

KEY INFORMATION
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Term Deposit Spread by Financial Institution



Term Deposit Spread
(no more than 35% for any one Financial Institution)

Westpac	4,945,393	12%
NAB	13,612,642	32%
Bendigo	5,990,886	14%
CBA	9,612,221	22%
SunCorp	8,831,767	21%
	42,992,909	100%

SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

INVESTING ACTIVITIES

4 CAPITAL ACQUISITIONS - DETAILED

Account Description	Adopted Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Variance incl Commitments
	$	$	$	$	
Land					
	0	0	0	0	
Total	**0**	**0**	**0**	**0**	**0**
Buildings					
Bilgoman Pool - Changerooms Upgrade	320,000	320,000	598,720	278,720	
Boya Oval Changeroom/Kiosk Upgrade	110,000	110,000	3,833	(106,168)	
** Brown Park Community Centre - Building Works	272,000	272,000	0	(272,000)	
** Bruce Douglas - Replace Floor/Wall Tiles and Fitting	20,000	20,000	15,234	(4,766)	
Energy Emmissions Reduction - Multiple Buildings	20,000	20,000	19,540	(460)	
Glen Forrest Hall - Disability Access Works	0	0	152,370	152,370	
Glen Forrest Oval - Building Capital Works	50,000	0	7,113	(42,888)	
Lake Leschenaultia - Cafe/ Kitchen Building Capital Works	30,000	30,000	0	(30,000)	
Mt Helena Oval - Changeroom Upgrade	65,000	65,000	29,369	(35,631)	
** Mt Helena Playgroup Building - Upgrade Kitchen & Bathroom	60,000	60,000	97,615	37,615	
Mundaring Arena - Building Capital Works	65,000	0	0	(65,000)	
Mundaring Recreation Pavilion - Extend Pergola	0	0	90,646	90,646	
Mundaring Station Masters House - Building Capital Works	15,000	0	0	(15,000)	
Norris Park - Toilet Block	210,000	105,000	0	(210,000)	
** Octagonal Hall - Front Wall Repairs	20,000	0	0	(20,000)	
** Operations Centre - Office Layout & Work Stations Adjustments	20,000	20,000	0	(20,000)	
** Operations Centre - Upgrade Chemical Storage Facilities	51,500	51,500	17,172	(34,328)	
Parkerville Hall - Disability Access Works	0	0	283,206	283,206	
** Parkerville VBFB - Building Works	25,000	25,000	2,500	(22,500)	
Stoneville VBFB - Building Capital Works	15,000	15,000	0	(15,000)	
Wooroloo Hall - Building Works	75,000	75,000	2,375	(72,625)	
** Wooroloo VBFB - Building Works	25,000	25,000	0	(25,000)	
Total	**1,468,500**	**1,213,500**	**1,319,692**	**(148,808)**	**116,190**
Furniture and Equipment					
Administration/Civic Centre - New Work Stations	30,000	30,000	5,574	(24,426)	
Art Acquisition Program	47,000	47,000	0	(47,000)	
** Council Chambers - Install New Audio & Visual Equipment	125,000	125,000	0	(125,000)	
Total	**202,000**	**202,000**	**5,574**	**(196,426)**	**(186,133)**
Plant and Equipment					
** Plant Replacement Program 2021-22	252,000	252,000	0	(252,000)	
** Plant Replacement Program 2022-23	889,000	809,000	593,313	(295,687)	
** Plant Replacement Program 2023-24	1,752,225	1,415,600	897,661	(854,564)	
Plant Replacement Program 2024-25	1,204,493	884,493	308,244	(896,249)	
Mundaring Arena Emergency Generator	0	0	1,955	1,955	
** Upgrade/Renew Fuel Dispensing System	50,000	50,000	0	(50,000)	
Total	**4,147,718**	**3,411,093**	**1,801,173**	**(2,346,545)**	**(1,147,676)**
Infrastructure					
Roads					
Allan Place - Road Resurfacing	41,840	31,383	54,681	12,841	
Anne Road - Road Resurfacing	31,344	23,508	27,116	(4,228)	
Ashstead Street - Road Resurfacing	59,330	44,496	49,431	(9,899)	
Bailey Road - Construct Turnaround at South End	20,000	0	6,433	(13,567)	
Bailey Road - Road Renewal	26,412	19,809	11,594	(14,818)	
Brooking Road Extension (MRRG 20/21)	400,000	400,000	0	(400,000)	
Brown Park Carpark Upgrade	600,000	600,000	3,464	(596,536)	
Burkinshaw Road Bridge - Repairs	0	0	16,590	16,590	
Clifton Street - Seal Road	240,000	120,000	5,139	(234,861)	
Cook Street Mt Helena - Road Resurfacing	11,442	8,577	9,627	(1,815)	
Coppin Road - Road Resurfacing	123,990	92,988	90,073	(33,917)	
** Craig Street - Embayments - Road Kerb	55,000	55,000	0	(55,000)	
Dura Road - Seal Road	40,000	0	27,994	(12,006)	
** Fire Access - Falls Rd To Richardson Rd - Road Surface	310,000	155,000	0	(310,000)	
** Fire Access - Reservoir Rd To Rosedale Rd - Road Surface	85,000	72,858	119	(84,881)	
** Glen Road - Reconstruct Road from Maslin Rd to Victor Rd	20,000	20,000	0	(20,000)	
Glenburne Road - Road Resurfacing	88,806	66,600	95,338	6,532	
Glen Forrest Hall - Upgrade Carpark	110,000	110,000	39,323	(70,677)	
Goslin Street - Road Resurfacing	41,180	30,888	32,829	(8,351)	
Graham Street North - Road Resurfacing	73,103	54,828	52,445	(20,658)	
Hanzell Road - Road Resurfacing	128,332	96,246	81,779	(46,553)	
Hidden Valley Road - Road Shoulder Improvement	88,000	88,000	0	(88,000)	
Hillcrest Drive - Road Resurfacing	99,928	74,943	177	(99,751)	
Honeyeater Glade - Seal Road	0	0	24,294	24,294	
Iron Road - Rehab Widening	26,000	26,000	0	(26,000)	
Kingston Road - Road Resurfacing	91,515	68,634	67,781	(23,734)	
Malone Road - Seal Turnaround	20,000	20,000	5,109	(14,891)	
* Marnie Road - Recon (Parking Embayment/Turnaround)	413,000	413,000	135,882	(277,118)	
Martin Road - Road Resurfacing	30,990	23,238	15,482	(15,508)	
Mcvicar Road - Upgrade And Remove Deflections - Road Pavement	0	0	10,440	10,440	
Mills Road - Road Resurfacing	30,480	22,860	16,881	(13,599)	
Morrison Road (C) East Bound (Roe Hwy to Farrall Rd) - Road Renewal	0	0	4,750	4,750	
Morrison Road (Railway Line East 980m) - Road Renewal	0	0	90,156	90,156	
Morrison Road (Railway to Farrell Rd) - Road Resurface	600,000	450,000	342,704	(257,296)	
Nelson Road - Road Resurfacing	127,987	95,994	55,766	(72,221)	
Neptune Street - Road Resurfacing	107,943	80,955	73,005	(34,938)	
** New Bus Shelters	20,000	20,000	0	(20,000)	
Old York Rd (MRRG 24/25) - Resurface	1,029,975	772,479	6,455	(1,023,520)	
Oliver Street - Road Renewal	0	0	1,127	1,127	
Owen Road - Pedestrian Crossing	20,000	0	0	(20,000)	
Parkerville Hall - Upgrade Carpark	165,000	0	59	(164,941)	
Prosperity Road - Shoulder Improvements	86,000	86,000	132,625	46,625	
Redfern Road - Road Resurfacing	19,940	14,958	22,654	2,714	
Rosedale Road - Road Resurfacing	161,730	121,293	111,664	(50,066)	
Sandover Road - Construct Turnaround	25,000	0	0	(25,000)	
** Sawyers Valley Bridge - Repairs	40,000	40,000	0	(40,000)	
Stoneville Road (MRRG 24/25) - Rehabilitation Traylen Rd to Anketell	788,686	591,516	539,994	(248,692)	
** Ten Acre Way - Road Renewal	46,400	0	43,137	(3,263)	
** Towerhill Court - Road Renewal	92,000	0	36,912	(55,088)	
Total	**6,636,353**	**5,012,051**	**2,341,030**	**(4,295,323)**	**(2,177,007)**

SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

INVESTING ACTIVITIES

4 CAPITAL ACQUISITIONS - DETAILED (Continued)

Account Description	Adopted Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Variance incl Commitments
	$	$	$	$	
Drainage					
Barusella Road - Drainage Works	220,000	188,574	4,681	(215,319)	
* Elmore Street - Drainage	40,000	40,000	73,204	33,204	
* Glenwood Ave Paw - Drainage	112,120	112,120	0	(112,120)	
** Grancey Avenue/Gill Street - Drainage Works	20,000	20,000	0	(20,000)	
** Hardey Road - Drainage Works	240,000	205,716	0	(240,000)	
Mathieson Rd Transfer Station - Drainage	10,220	7,497	0	(10,220)	
Messines Court - Drainage Upgrade	25,000	25,000	0	(25,000)	
Old York Rd/ Ward Ave - Drainage Upgrade	80,000	68,574	5,028	(74,972)	
** Rosedale Road - Drainage	100,000	80,000	138,219	38,219	
** Stoneville Road - Drainage Works	20,000	20,000	2,833	(17,167)	
Total	**867,340**	**767,481**	**223,965**	**(643,375)**	**(635,883)**
Parks and Ovals					
Balfour Road Park - Construct Temporary Dog Park	25,000	25,000	17,968	(7,032)	
Brown Park - Lighting	580,000	434,997	12,660	(567,340)	
Brown Park - Liberty Swing	30,000	30,000	0	(30,000)	
Brown Park Oval - Replace Synthetic Turf Wicket	5,000	5,000	0	(5,000)	
Chidlow Skatepark - Seating/Shelter	10,000	10,000	3,320	(6,680)	
Chidlow Village Green - RV Rest Stop and Dump Point	5,000	5,000	0	(5,000)	
Coppin Road CRC - Capital Improvements - Hardstands	10,000	7,497	0	(10,000)	
Danny Wimperus Park - New Shelter Installation	0	0	6,765	6,765	
** Darlington - Construct New Wetlands Recreation Area	15,000	15,000	0	(15,000)	
* Darlington - Heritage Walkways Works - Historical Locations	190,000	142,497	7,418	(182,582)	
** Darlington Oval - Extend Shelter	25,000	25,000	0	(25,000)	
Darlington Oval - Irrigation/ Reticulation System	180,000	180,000	0	(180,000)	
Ellesmere Park - Construct New Dog Park	265,000	265,000	0	(265,000)	
** Glen Forrest Tennis Courts - Surface Replacement & Upgrade Infrastructure	80,000	80,000	0	(80,000)	
** Heritage Trail - Installation Of Signage	30,000	30,000	0	(30,000)	
Heritage Trails - Staged Upgrading	10,000	7,497	11,239	1,239	
** Mathieson Road CRC - Repair Retaining Walls	65,000	48,753	0	(65,000)	
* Morgan John Morgan Reserve - New Pump Track Design/Build	20,000	20,000	0	(20,000)	
** Mt Helena Aquatic Centre - Aquatic Capital Works	11,500	11,500	0	(11,500)	
Mt Helena Oval - Lighting	24,000	18,000	0	(24,000)	
Mundaring Cemetery Development	10,000	7,500	9,880	(120)	
Mundaring Town Centre - Upgrade Entry Statement	40,000	40,000	0	(40,000)	
Norris Park - Upgrade BBQ and Play Equipment	57,000	57,000	54,325	(2,675)	
** Parkerville Oval - Parks Capital Works	220,000	164,997	0	(220,000)	
** Sawyers Valley Oval - Upgrade Reticulation System	120,000	60,000	0	(120,000)	
** Sawyers Valley Oval - Upgrade Soil Drainage	230,000	230,000	0	(230,000)	
** Sculpture Park - Amphitheatre Repair	10,000	10,000	0	(10,000)	
* Swan View - Heritage Trail Head - Construct Carparks	180,000	180,000	91,338	(88,662)	
Tennis Court Upgrades	30,000	30,000	0	(30,000)	
VBFB Firefighting - Water Tank	160,000	160,000	92,945	(67,055)	
** Wooroloo Reserve - Renew/Upgrade Play Equipment & Shelters	63,000	63,000	0	(63,000)	
Total	**2,700,500**	**2,363,238**	**307,859**	**(2,392,641)**	**(1,671,187)**
Footpaths					
Beresford Gardens - Footpath Welbourn Rd to Heritage Trail	42,000	42,000	49,720	7,720	
Glebe Road - Renew Footbridge PAW link to Glen Rd	15,000	15,000	0	(15,000)	
Innamincka Road - Footpath Works	0	0	25,533	25,533	
Kilburn Road - Footpath Brindle Rd to Vista Pde	32,000	0	0	(32,000)	
** Mundaring Arena - Install Walkways	50,000	50,000	0	(50,000)	
Mundaring Oval - Footpath Overflow Carpark to Pavilion	20,000	20,000	8,233	(11,767)	
Old York Rd - Footpath Throssell Rd to John Forrest National Park	110,000	0	0	(110,000)	
Railway Terrace - Footpath Works	0	0	24,805	24,805	
Ridge Hill Rd - Footpath Scott St to Maguire Rd	110,000	110,000	0	(110,000)	
Vista Drive - Footpath Kilburn Rd to Dodington Pl	186,000	186,000	0	(186,000)	
Total	**565,000**	**423,000**	**108,291**	**(456,709)**	**(249,436)**
Capital expenditure total	**16,587,411**	**13,392,363**	**6,107,583**	**(10,479,828)**	**(5,951,133)**

0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

* **Works in Progress carried over from 2023/24**
** **Project carried over from 2023/24**

SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

5 GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Grants, subsidies and contributions revenue		
	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$
Grants and subsidies			
General Purpose Grant - Grants Commission	188,355	141,264	264,24
Education Department - Child and Parent Centre Middle Swan	525,000	262,500	543,95
Child Care Subsidy - Family Day Care Services	1,650,000	1,237,500	1,360,94
National Indigenous Australia Agency - Indigenous Advancement Strategy	248,000	124,000	253,47
Special Needs Subsidy Grant - Midvale Early Childhood and Parent Centre	5,000	0	
Department of Communities - Midvale Hub	520,000	390,000	409,52
Australia Day Function	15,000	15,000	12,00
Summer of Entertainment Grant	10,000	0	15,00
Environmental Grant	20,000	14,000	
Friends Group Program	0	0	18,86
Emergency Services Levy Grant	492,697	369,522	393,79
Mitigation Activity Fund	350,000	350,000	283,75
SES ESL Grant	28,140	0	22,06
Bus Shelter Grant - PTA	13,000	0	
Street Lighting Grant	80,000	0	
Local Road Grant	142,573	106,929	61,60
Urban Greening Project - Environmental Grant	0	0	37,70
FOGO Grant	55,400	55,400	55,40
	4,343,165	**3,066,115**	**3,732,33**
Contributions			
Library Services Administration	1,000	0	1,00
Communication Strategy	0	0	1,20
Seniors Week	1,000	756	1,00
Mt Helena Aquatic - Eastern Hills SHS	80,000	80,000	83,88
Environmental and Sustainability	5,000	3,753	
Fire Prevention	24,751	0	90,61
Eastern Hills Catchment Management	322	243	
Seedlings for Landcare Program	253	180	
	112,326	**84,950**	**177,70**
TOTALS	**4,455,491**	**3,151,065**	**3,910,04**

SHIRE OF MUNDARING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

6 CAPITAL REVENUE

	Capital grant/ contribution liabilities	Capital grants, subsidies and contributions revenue		
	Liability 31 Mar 2025	Adopted Budget Revenue	YTD Budget	YTD Revenu Actual
	$	$	$	$
Capital grants and subsidies				
Plant Replacement Grant Funding (DFES)	0	265,000	265,000	
2024-25 New Plant Program	0	51,493	51,493	289,5
Bilgoman Pool - Changerooms Upgrade	0	130,000	65,000	
Brown Park - Flood Lighting Upgrade	0	245,354	0	36,0
Brooking Road Extension (MRRG 20/21)	0	400,000	400,000	108,6
Darlington Oval - Irrigation/ Reticulation System	0	119,000	119,000	
Darlington Heritage Walkways Works	148,146	0	0	
Ellesmere Park - Construct New Dog Park	0	265,000	115,000	
LRCI Grant	163,790	554,221	554,221	647,0
Morrison Road (Railway to Farrell Rd) - Road Resurface	0	400,000	0	66,5
Mt Helena Oval - Changerooms Upgrade	0	0	0	75,0
Norris Park - Toilet Block	0	210,000	0	
Old York Rd (MRRG 24/25) - Resurface	0	829,458	350,000	372,7
Parkerville Oval - Parks Capital Works	0	113,333	113,333	
Roads to Recovery (RTR) Program	0	874,967	656,226	674,9
Sawyers Valley Oval - Parks Capital Works	0	68,310	0	
State Roads Grant	0	387,804	387,804	387,8
Stoneville Road (MRRG 24/25) - Rehabilitation Traylen Rd to Anketell	0	457,790	0	183,1
Subdivision Road Construction Program	0	20,000	0	
VBFB Firefighting Capital Equipment	0	80,000	80,000	
Wooroloo Reserve - Parks Capital Works	0	43,000	43,000	
	311,936	**5,514,730**	**3,200,077**	**2,841,2**
Disposal of Assets				
Plant and Equipment disposals	0	1,044,927	783,693	457,0
	0	**1,044,927**	**783,693**	**457,0**
TOTALS	**311,936**	**6,559,657**	**3,983,770**	**3,298,3**

10.8 List of Payments for March 2025

File Code	FI.RPT 1
Author	Stan Kocian, Manager Finance
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Payment Between Meetings March 2025 ⇩

PURPOSE

A list of accounts paid from the Municipal Fund and Trust Fund under the Chief Executive Officer's delegated authority for the month of March 2025 is presented to Council for noting.

BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's Municipal and Trust Funds (CE-1). In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented.

STATUTORY / LEGAL IMPLICATIONS

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* states:

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –

(a) the payee's name;
(b) the amount of the payment;
(c) the date of the payment; and
(d) sufficient information to identify the transaction

(2) A list prepared under sub regulation (1) or (2) is to be –

(a) presented to council at the next ordinary meeting of the council after the list is prepared; and
(b) recorded in the minutes of that meeting

Regulation 13A of the *Local Government (Financial Management) Regulations 1996* states:

(1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —

(a) the payee's name;
(b) the amount of the payment;
(c) the date of the payment;

(*d) sufficient information to identify the payment.*

(2) A list prepared under subregulation (1) must be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS

The "Procurement Policy" (1.4) provides best practice and guiding principles for purchasing activities by or on behalf of the Shire.

FINANCIAL IMPLICATIONS

All payments have been made in accordance with the approved budget and reflects the effective and timely payment of the Shire's contractors and other creditors.

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 10 - Sustainable Governance

Outcome 10.1 - Strengthen organisational culture, governance, financial management and asset management.

SUSTAINABILITY IMPLICATIONS

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

RISK IMPLICATIONS

Risk: Payments are not monitored against approved budget and delegation.		
Likelihood	**Consequence**	**Rating**
Possible	Minor	Moderate
Action / Strategy		
The monthly list of payments provides an open and transparent record of payments made under the CEO's approved delegation.		

CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

Direct to stakeholder/s	
Website article/ post	
Social media post	
Print article/ media release	
E-newsletter/ Community update	
Advertisement	
Nil	✓

EXTERNAL CONSULTATION

Nil

COMMENT

Payments for the supply of goods and services utilised by the Shire's Family and Children Services programs are fully funded by government grants/subsidies and user fees.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION			**C21.05.25**
Moved by	Cr Zlatnik	Seconded by	Cr Daw

That Council notes the list of payments made during March 2025 (**Attachment 1**).

CARRIED 8/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

PAYMENTS BETWEEN MEETINGS

The schedule of accounts paid for the month of March 2025 totals **$7,929,741.46**

and includes:

- Municipal Cheques 200707 – 200712 and
- Electronic Funds Transfers.

Schedule of Accounts:

	Direct Debit Amounts $	Total $
MUNICIPAL CHEQUE PAYMENTS		**2,313.80**
EFT PAYMENTS		**6,286,759.15**
EFT PAYROLL PAYMENTS		**1,233,226.95**
BENDIGO MERCHANT BANK FEES	2,178.99	
BENDIGO DIRECT DEBIT FEES (incl. FTS)	207.58	
SUPERCHOICE	265,348.50	
COMMONWEALTH BANK – BPOINT FEES	31.86	
WEX AUSTRALIA	423.58	
NATIONAL AUSTRALIA BANK (NAB PURCHASE CARD)	15,290.75	
FLEETCARE FUEL PAYMENTS	4,167.32	
HP FINANCIAL SERVICES - EQUIPMENT LEASE	20,011.20	
KONICA MINOLTA – PRINTER LEASE	4,477.74	
WA TREASURY CORPORATION	91,888.81	
DEPARTMENT OF JUSTICE – ICMSFE	189.00	
QIKKIDS – FEES	68.42	
CBA MERCHANT FEE	760.65	
BPAY MONTHLY FEE	1,943.37	
DEBITSUCCESS	453.79	
TOTAL ELECTRONIC FUND PAYMENTS DIRECT FROM MUNICIPAL ACCOUNT		**407,441.56**
TOTAL MUNICIPAL ACCOUNT		**7,929,741.46**
TRUST ACCOUNT		**0.00**
TOTAL OF MUNICIPAL AND TRUST ACCOUNTS		**$7,929,741.46**

MONTHLY LIST OF PAYMENTS
MARCH 2025

Date	Reference	Payee	Description	Amount	Total
Cheque Details					
04/03/2025	**00200707**	**Department of Transport Licensing &**	**VEHICLE NUMBER PLATE**		**$ 200.00**
27/02/2025	SP SERIES		VEHICLE NUMBER PLATE - 386MDG	$ 200.00	
04/03/2025	**00200708**	**Shire of Mundaring**	**PETTY CASH REIMBURSEMENT**		**$ 293.45**
27/02/2025	PETTY CASH		PETTY CASH REIMBURSEMENT - DEPOT	$ 293.45	
04/03/2025	**00200709**	**Alinta Energy**	**GAS**		**$ 750.85**
28/02/2025	2559546709		GAS - MECPC 06/11/2024 - 10/02/2025	$ 750.85	
17/03/2025	**00200710**	**Shire of Mundaring**	**PETTY CASH REIMBURSEMENT**		**$ 482.70**
05/03/2025	PETTY CASH		PETTY CASH REIMBURSEMENT - MUNDARING LIBRARY	$ 212.60	
13/03/2025	PETTY CASH		PETTY CASH REIMBURSEMENT - BOYA LIBRARY	$ 270.10	
25/03/2025	**00200711**	**Shire of Mundaring**	**PETTY CASH REIMBURSEMENT**		**$ 275.80**
24/03/2025	PETTY CASH		PETTY CASH REIMBURSEMENT - BROWN PARK	$ 275.80	
31/03/2025	**00200712**	**Shire of Mundaring**	**PETTY CASH REIMBURSEMENT**		**$ 311.00**
27/03/2025	PETTY CASH		PETTY CASH REIMBURSEMENT - ERFDC	$ 183.15	
27/03/2025	PETTY CASH		PETTY CASH REIMBURSEMENT - LAKE LESCHENAULTIA	$ 127.85	
			Total Confirmation Cheques	**$ 2,313.80**	**$ 2,313.80**
Electronic Funds Transfer					
04/03/2025	**3936.34-01**	**Water Corporation**	**WATER RATES & FEES**		**$ 37,994.70**
28/02/2025	9004683970		WATER RATES & FEES	$ 137.40	
28/02/2025	9004684543		WATER RATES & FEES	$ 15,528.10	
28/02/2025	9004680788		WATER RATES & FEES	$ 155.80	
28/02/2025	9004679971		WATER RATES & FEES	$ 143.10	
28/02/2025	9004679824		WATER RATES & FEES	$ 25.65	
28/02/2025	9004679509		WATER RATES & FEES	$ 915.63	
28/02/2025	9004679832		WATER RATES & FEES	$ 1,117.20	
28/02/2025	9004680614		WATER RATES & FEES	$ 10,351.20	
28/02/2025	9004679998		WATER RATES & FEES	$ 1,060.29	
28/02/2025	9004680833		WATER RATES & FEES	$ 266.35	
28/02/2025	9015634496		WATER RATES & FEES	$ 5.70	
28/02/2025	9004687154		WATER RATES & FEES	$ 310.65	
28/02/2025	9004678303		WATER RATES & FEES	$ 681.15	
28/02/2025	9004679808		WATER RATES & FEES	$ 1,268.25	
28/02/2025	9004277008		WATER RATES & FEES	$ 1,221.70	
28/02/2025	9004679816		WATER RATES & FEES	$ 3,220.02	
28/02/2025	9012388904		WATER RATES & FEES	$ 1,413.78	
28/02/2025	9004679541		WATER RATES & FEES	$ 172.73	
04/03/2025	**3937.11017-01**	**Sapio Pty Ltd**	**ALARM MONITORING**		**$ 12.54**
27/02/2025	MAS782011		ALARM MONITORING - MUNDARING FIRE SCHOOL	$ 12.54	
04/03/2025	**3937.11135-01**	**Frontline Fire & Rescue (Bluesteel**	**EQUIPMENT PURCHASES**		**$ 3,238.54**
27/02/2025	85391		EQUIPMENT PURCHASES - MOUNT HELENA VBFB	$ 7.70	
27/02/2025	85388		EQUIPMENT PURCHASES - WOOROLOO VBFB	$ 48.40	
27/02/2025	85342		EQUIPMENT PURCHASES - WOOROLOO VBFB	$ 288.75	
27/02/2025	85346		EQUIPMENT PURCHASES - MOUNT HELENA VBFB	$ 104.62	
27/02/2025	85345		EQUIPMENT PURCHASES - WOOROLOO VBFB	$ 707.20	
27/02/2025	85341		EQUIPMENT PURCHASES - WOOROLOO VBFB	$ 36.30	
27/02/2025	85344		EQUIPMENT PURCHASES - SAWYERS VALLEY VBFB	$ 408.87	
27/02/2025	85339		EQUIPMENT PURCHASES - MOUNT HELENA VBFB	$ 766.81	
27/02/2025	85343		EQUIPMENT PURCHASES - DARLING RANGE VBFB	$ 618.82	
27/02/2025	85347		EQUIPMENT PURCHASES - SAWYERS VALLEY VBFB	$ 83.69	
27/02/2025	85348		EQUIPMENT PURCHASES - WOOROLOO VBFB	$ 167.38	
04/03/2025	**3937.11210-01**	**Mr D A Jeans**	**COUNCILLOR ALLOWANCE**		**$ 2,386.42**
04/03/2025	MEETING FEE		ENTITLEMENTS FOR MARCH 2025	$ 2,094.75	
04/03/2025	ICT ALLOWANCE		ENTITLEMENTS FOR MARCH 2025	$ 291.67	
04/03/2025	**3937.11359-01**	**FE TECHNOLOGIES PTY LTD**	**EQUIPMENT PURCHASE**		**$ 7,818.25**
27/02/2025	1014314		SUPPLY CHECK IN BIN - AFM LIBRARY	$ 7,818.25	
04/03/2025	**3937.11578-01**	**Corsign WA Pty Ltd**	**SIGNS**		**$ 1,659.90**
27/02/2025	00091739		SUPPLY VARIOUS STREET NAME SIGNS	$ 1,659.90	
04/03/2025	**3937.11587-01**	**Mrs N D Zlatnik**	**COUNCILLOR ALLOWANCE**		**$ 2,386.42**
04/03/2025	MEETING FEE		ENTITLEMENTS FOR MARCH 2025	$ 2,094.75	
04/03/2025	ICT ALLOWANCE		ENTITLEMENTS FOR MARCH 2025	$ 291.67	

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04/03/2025	**3937.11622-01**	**Merchandising Libraries Pty Ltd**	**FURNITURE**			**$ 367.47**
27/02/2025	INV-14806		BOOK HOLDERS & SIGNAGE FOR LIBRARIES	$	367.47	
04/03/2025	**3937.12-01**	**Department of Human Services - Child**	**CHILD SUPPORT PAYMENT**			**$ 149.00**
23/02/2025	PY02-18-CHILD SU		CHILD SUPPORT PAYMENT	$	149.00	
04/03/2025	**3937.12078-01**	**Recruitwest Pty Ltd**	**TEMP STAFF**			**$ 6,737.66**
27/02/2025	C INV 593008		TEMP STAFF - PROJECT LABOURER	$	2,456.03	
27/02/2025	C INV 592903		TEMP STAFF - GRADER OPERATOR	$	1,737.58	
27/02/2025	C INV 592979		TEMP STAFF - PROJECT LABOURER	$	1,473.62	
27/02/2025	C INV 592988		TEMP STAFF - CONTAINER COLLECTION DRIVER	$	1,070.43	
04/03/2025	**3937.12238-01**	**ABC Distributors (Winter Family Trust**	**CONSUMABLES**			**$ 213.40**
27/02/2025	169680		SUPPLY PAPER TOWELS - MUNDARING ARENA KIOSK	$	213.40	
04/03/2025	**3937.12579-01**	**Mr V Crowe**	**LANDSCAPE SERVICES**			**$ 864.00**
25/02/2025	2513		LANDSCAPE SERVICES - SCFC CLAYTON VIEW	$	288.00	
25/02/2025	2514		LANDSCAPE SERVICES - MECPC	$	288.00	
25/02/2025	2515		LANDSCAPE SERVICES - CPC MIDDLE SWAN	$	288.00	
04/03/2025	**3937.12640-01**	**Officeworks Ltd**	**STATIONERY**			**$ 632.75**
18/02/2025	619931739		STATIONERY ITEMS	$	114.69	
18/02/2025	619926763		STATIONERY ITEMS	$	518.06	
04/03/2025	**3937.12899-01**	**NAPA (A Division of GPC Asia Pacific**	**PARTS**			**$ 862.10**
21/02/2025	1320426872		SUPPLY IN LINE FUEL FILTER FOR P297	$	8.64	
21/02/2025	1320426889		SUPPLY OF WORKSHOP CONSUMABLES	$	108.90	
21/02/2025	1320427226		SUPPLY ASSORTED PARTS FOR P257	$	99.28	
21/02/2025	1320426948		SUPPLY AIR FILTER FOR P297	$	108.90	
21/02/2025	1320427068		SUPPLY 2X TAIL LIGHTS FOR P2492	$	78.65	
21/02/2025	1320426728		SUPPLY V-BELT FOR P287	$	11.28	
21/02/2025	1320426604		SUPPLY ASSORTED FILTERS FOR P4836	$	207.63	
21/02/2025	1320426582		SUPPLY ASSORTED FILTERS FOR P2531	$	157.58	
21/02/2025	1320426898		SUPPLY FILTERS FOR P2473	$	81.24	
04/03/2025	**3937.12944-01**	**Avon Tree Management (Kajanni Pty Ltd**	**TREE MANAGEMENT**			**$ 62,480.00**
28/02/2025	674		FORESTRY MULCHING - KINTORE RESERVE PARKERVILLE	$	5,280.00	
27/02/2025	670		MITIGATION WORKS - SUPER BLOCK GLEN FORREST	$	57,200.00	
04/03/2025	**3937.12951-01**	**Traffic Force**	**TRAFFIC MANAGEMENT SERVICES**			**$ 8,911.72**
28/02/2025	00039403		TRAFFIC MANAGEMENT SERVICES - ROAD MAINTENANCE	$	2,814.36	
27/02/2025	00039401		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	$	4,818.19	
27/02/2025	00039430		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	$	1,279.17	
04/03/2025	**3937.13-01**	**Shire of Mundaring**	**PAYROLL DEDUCTION**			**$ 13,170.40**
23/02/2025	PY01-18-Novated		PAYROLL DEDUCTION	$	177.76	
23/02/2025	PY01-18-Novated		PAYROLL DEDUCTION	$	209.30	
23/02/2025	PY01-18-Novated		PAYROLL DEDUCTION	$	1,357.50	
23/02/2025	PY01-18-Novated		PAYROLL DEDUCTION	$	594.60	
23/02/2025	PY02-18-Buy Addi		PAYROLL DEDUCTION	$	908.40	
23/02/2025	PY01-18-Novated		PAYROLL DEDUCTION	$	1,883.83	
23/02/2025	PY01-18-Novated		PAYROLL DEDUCTION	$	5,939.00	
23/02/2025	PY01-18-Buy Addi		PAYROLL DEDUCTION	$	1,050.01	
23/02/2025	PY01-18-Private		PAYROLL DEDUCTION	$	1,050.00	
04/03/2025	**3937.13208-01**	**Fire Protection Services WA Pty Ltd**	**MAINTENANCE**			**$ 1,127.54**
02/03/2025	12199		FIRE & EMERGENCY SERVICES MAINTENANCE - ADMIN	$	129.71	
02/03/2025	12198		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	$	518.87	
02/03/2025	12197		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY CENTRE	$	478.96	
04/03/2025	**3937.13268-01**	**Department of Human Services - The**	**PAYROLL DEDUCTION**			**$ 175.90**
23/02/2025	PY01-18-Centreli		PAYROLL DEDUCTION	$	175.90	
04/03/2025	**3937.13368-01**	**Midland Nissan and Isuzu (Idom Midland**	**PARTS**			**$ 566.70**
07/02/2025	62391387		SUPPLY PARTS FOR P2492	$	547.75	
07/02/2025	62391386		SUPPLY PARTS FOR P2492	$	18.95	
04/03/2025	**3937.13406-01**	**Truckline (Specialist Wholesalers P**	**PARTS**			**$ 142.62**
21/02/2025	9858218		SUPPLY ABC LIMITING VALVE FOR P252	$	142.62	
04/03/2025	**3937.13594-01**	**Bitumen Surfacing**	**ASPHALT**			**$ 84,036.66**
27/02/2025	00008949		BITUMEN SURFACING WORKS - COOK ST & NEPTUNE ST	$	84,036.66	
04/03/2025	**3937.13609-01**	**WA Treeworks (D & TL Barker Nominee**	**TREE WATERING SERVICE**			**$ 16,825.05**
28/02/2025	31419		TREE WATERING SERVICE - JANUARY 2025	$	16,825.05	
04/03/2025	**3937.13628-01**	**Mrs P Mehta**	**COUNCILLOR ALLOWANCE**			**$ 2,386.42**
04/03/2025	MEETING FEE		ENTITLEMENTS FOR MARCH 2025	$	2,094.75	
04/03/2025	ICT ALLOWANCE		ENTITLEMENTS FOR MARCH 2025	$	291.67	

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04/03/2025	**3937.13697-01**	**WA Return Recycle Renew Ltd**	**BINS**			**$ 1,143.00**
28/02/2025	12182		SUPPLY 10X 240L CDS BINS & 2X 60L CDS WORKPLACE BINS	$	1,143.00	
04/03/2025	**3937.13698-01**	**Cafe Mojo Mundaring (A Space to Grow**	**CATERING**			**$ 1,870.25**
25/02/2025	1794		CATERING SERVICES - COUNCIL WORKSHOP ON 24/02/2025	$	520.25	
28/02/2025	1795		CATERING SERVICES - COUNCIL FORUM ON 25/02/2025	$	1,350.00	
04/03/2025	**3937.13715-01**	**Ensign (Ensign Services (Aust.) Pty**	**SAFETY EQUIPMENT**			**$ 318.08**
28/02/2025	6349206		SAFETY MATS & TEA TOWELS	$	318.08	
04/03/2025	**3937.138-01**	**Sonic HealthPlus Pty Ltd**	**MEDICAL EXAMINATION**			**$ 261.80**
27/02/2025	3504240		PRE-EMPLOYMENT MEDICAL EXAMINATION	$	261.80	
04/03/2025	**3937.14013-01**	**Eastern Hills Chainsaws & Mowers Pty**	**PARTS**			**$ 603.90**
25/02/2025	53123 #4		SUPPLY AL500 SUPER QUICK BATTERY	$	251.10	
21/02/2025	53115 #4		SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP	$	352.80	
04/03/2025	**3937.14051-01**	**Sweeping Services Australia Pty Ltd**	**STREET SWEEPING SERVICES**			**$ 10,458.93**
27/02/2025	INV-0737		SUPPLY OF STREET SWEEPING SERVICES	$	10,458.93	
04/03/2025	**3937.14220-01**	**Ms K Beale**	**COUNCILLOR ALLOWANCE**			**$ 2,386.42**
04/03/2025	MEETING FEE		ENTITLEMENTS FOR MARCH 2025	$	2,094.75	
04/03/2025	ICT ALLOWANCE		ENTITLEMENTS FOR MARCH 2025	$	291.67	
04/03/2025	**3937.14221-01**	**Mrs P McNeil**	**COUNCILLOR ALLOWANCE**			**$ 8,813.17**
04/03/2025	ALLOWANCE		ENTITLEMENTS FOR MARCH 2025	$	5,712.67	
04/03/2025	ICT ALLOWANCE		ENTITLEMENTS FOR MARCH 2025	$	291.67	
04/03/2025	MEETING FEE		ENTITLEMENTS FOR MARCH 2025	$	2,808.83	
04/03/2025	**3937.14222-01**	**Mr L W Ellery**	**COUNCILLOR ALLOWANCE**			**$ 2,386.42**
04/03/2025	MEETING FEE		ENTITLEMENTS FOR MARCH 2025	$	2,094.75	
04/03/2025	ICT ALLOWANCE		ENTITLEMENTS FOR MARCH 2025	$	291.67	
04/03/2025	**3937.14236-01**	**Mrs J E Cicchini**	**COUNCILLOR ALLOWANCE**			**$ 2,386.42**
04/03/2025	MEETING FEE		ENTITLEMENTS FOR MARCH 2025	$	2,094.75	
04/03/2025	ICT ALLOWANCE		ENTITLEMENTS FOR MARCH 2025	$	291.67	
04/03/2025	**3937.14324-01**	**Proarb WA (R Hawkins & C.N Jones T/As**	**STREET TREE MAINTENANCE**			**$ 26,323.00**
28/02/2025	2234		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	$	11,484.00	
28/02/2025	2246		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	$	14,839.00	
04/03/2025	**3937.14496-01**	**Tyrepower Mundaring (The Trustee for**	**TYRES & REPAIRS**			**$ 1,726.00**
05/02/2025	124787		SUPPLY & FIT 4X NEW TYRES ON P2505	$	1,152.00	
21/02/2025	124857		REPAIR TWO TYRES ON SHIRE VEHICLES	$	70.00	
21/02/2025	124850		SUPPLY & FIT 4X NEW TYRES ON 862MDG	$	504.00	
04/03/2025	**3937.14585-01**	**Ringa Civil (The Trustee for the Seven**	**DRAINAGE SUPPLIES**			**$ 6,655.00**
27/02/2025	INV-1428		SUPPLY DRAINAGE PIPE - GLENWOOD AVE PAW	$	6,655.00	
04/03/2025	**3937.14644-01**	**Uniting Global Pty Ltd**	**CLEANING**			**$ 95,410.70**
28/02/2025	INV-2538		CLEANING SERVICES - JANUARY 2025	$	95,410.70	
04/03/2025	**3937.14870-01**	**Eastern Hills Bakery (Q.N Lowings &**	**CATERING**			**$ 110.00**
28/02/2025	55		CATERING SERVICES - MENTAL HEALTH FIRST AID TRAINING	$	110.00	
04/03/2025	**3937.15009-01**	**Hoseforce Pty Ltd**	**PARTS**			**$ 487.40**
27/02/2025	584920		SUPPLY HOSES FOR P741 & P725	$	487.40	
04/03/2025	**3937.15139-01**	**Advanced Spatial Technologies Pty Ltd**	**SUBSCRIPTION**			**$ 816.20**
27/02/2025	00004759		AUTOCAD SINGLE USER SUBSCRIPTION	$	816.20	
04/03/2025	**3937.15183-01**	**Mitchell Byrne's Contracting Pty Ltd**	**SLASHING WORKS**			**$ 7,915.60**
25/02/2025	1348-2025		SLASHING WORKS - ASSORTED LOCATIONS	$	7,915.60	
04/03/2025	**3937.15188-01**	**Hills Fresh (Hill Fresh Fruit & Vegetables**	**MILK**			**$ 315.53**
28/02/2025	ADMIN JAN/FEB 25		MILK SUPPLY FOR SHIRE OF MUNDARING	$	315.53	
04/03/2025	**3937.1521-01**	**Dial A Nappy & Busiclean**	**GOODS**			**$ 984.60**
27/02/2025	INV-18714		CLEANING CHEMICALS FOR MECPC	$	984.60	
04/03/2025	**3937.15437-01**	**WA School Canteen Suppliers**	**KIOSK STOCK**			**$ 1,428.11**
28/02/2025	00003597		KIOSK STOCK - BILGOMAN AQUATIC CENTRE	$	474.16	
27/02/2025	00003506		KIOSK STOCK - BILGOMAN AQUATIC CENTRE	$	864.00	
18/02/2025	00003507		KIOSK STOCK - BILGOMAN AQUATIC CENTRE	$	89.95	
04/03/2025	**3937.15457-01**	**The Local Government Racing & Cemeteries**	**PAYROLL DEDUCTION**			**$ 22.00**
23/02/2025	PY01-18-LGRCEU		PAYROLL DEDUCTION	$	22.00	

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04/03/2025	**3937.15579-01**	**Westbooks (J.D Caffey & Caffey Family**	**BOOKS**			**$ 1,356.44**
25/02/2025	346594		BOOK STOCK - KSP LIBRARY	$	396.73	
25/02/2025	346598		BOOK STOCK - KSP LIBRARY	$	78.35	
25/02/2025	346596		BOOK STOCK - KSP LIBRARY	$	17.49	
25/02/2025	346595		BOOK STOCK - KSP LIBRARY	$	61.57	
28/02/2025	346600		BOOK STOCK - AFM LIBRARY	$	21.45	
28/02/2025	346599		BOOK STOCK - AFM LIBRARY	$	389.06	
25/02/2025	346597		BOOK STOCK - KSP LIBRARY	$	174.27	
28/02/2025	346601		BOOK STOCK - AFM LIBRARY	$	217.52	
04/03/2025	**3937.15742-01**	**Waste Wise Transport Services Pty Ltd**	**WASTE COLLECTION**			**$ 3,369.30**
25/02/2025	INV-0058		COLLECT & DISPOSE OF ILLEGALLY DUMPED WASTE & TYRES	$	3,369.30	
04/03/2025	**3937.15763-01**	**Future AC Roofing (The Trustee for The**	**MAINTENANCE**			**$ 1,991.00**
28/02/2025	3202		REPAIR GUTTERS - MT HELENA FIRE BRIGADE BUILDING	$	616.00	
28/02/2025	3203		SUPPLY & INSTALL RIDGE VENTS - ELSIE AUSTIN OVAL PAVILION	$	1,375.00	
04/03/2025	**3937.15774-01**	**The Resources Hub (Emerge Safe Pty**	**TEMP STAFF**			**$ 5,930.30**
28/02/2025	INV-2910		TEMP STAFF - PLANT MECHANIC	$	3,706.44	
28/02/2025	INV-2911		TEMP STAFF - PLANT MECHANIC	$	2,223.86	
04/03/2025	**3937.15919-01**	**Tassie Devil Linemarking (Ben's Linemarking**	**LINEMARKING**			**$ 993.30**
27/02/2025	INV-0034		LINEMARKING - CHIDLOW PLAYGROUP	$	993.30	
04/03/2025	**3937.15923-01**	**Dunrite Electrical Services (A C & F K Sharpe**	**ELECTRICAL SERVICES**			**$ 699.00**
27/02/2025	INV-6278		ELECTRICAL SERVICES - MUNDARING ARENA	$	699.00	
04/03/2025	**3937.15931-01**	**A M D'Adhemar**	**EQUIPMENT HIRE**			**$ 2,669.43**
28/02/2025	854		AUDIO & STAGE LIGHTING - TWILIGHT TUNES EVENT	$	2,669.43	
04/03/2025	**3937.15977-01**	**Mount Autoequip Services Pty Ltd**	**SUBSCRIPTION**			**$ 976.44**
27/02/2025	M200225-17		G-SCAN SOFTWARE UPDATE SUBSCRIPTION EXTENSION	$	976.44	
04/03/2025	**3937.15987-01**	**Forget-Me-Not Dementia Support Inc.**	**DEMENTIA SUPPORT PROGRAM**			**$ 1,500.00**
25/02/2025	20225		DEMENTIA SUPPORT PROGRAM	$	1,500.00	
04/03/2025	**3937.15990-01**	**Emerged Visa Consultancy Pty Ltd**	**CONSULTANCY SERVICES**			**$ 590.00**
28/02/2025	INV-0445		APPLICATION TO BE TEMPORARY ACTIVITIES SPONSOR - MIDVALE CHILDCARE	$	590.00	
04/03/2025	**3937.16001-01**	**Play Check Pty Ltd**	**MAINTENANCE**			**$ 605.00**
04/03/2025	HD 669613787		RUBBER PLAYGROUND SURFACE TESTING - SCULPTURE PARK	$	605.00	
04/03/2025	**3937.16011-01**	**Access Office Industries (The Trustee for**	**FURNITURE**			**$ 136.40**
28/02/2025	4887		SUPPLY REPLACEMENT SHELVING & BRACKETS - AFM LIBRARY	$	136.40	
04/03/2025	**3937.1644-01**	**Woolworths Group Limited**	**FOOD & CONSUMABLES**			**$ 181.12**
23/02/2025	TI-040D7-178D61		FOOD & CONSUMABLES FOR CHILDREN - MECPC	$	51.56	
25/02/2025	TI-040D7-178D62		FOOD & CONSUMABLES FOR CHILDREN - MIDVALE HUB	$	72.80	
21/02/2025	TI-040D7-178D60		FOOD & CONSUMABLES FOR CHILDREN - CPC MIDDLE SWAN	$	56.76	
04/03/2025	**3937.191-01**	**Eastern Region Security**	**SECURITY EXPENSES**			**$ 5,148.00**
28/02/2025	00022639		SECURITY EXPENSES - BILGOMAN AQUATIC CENTRE	$	3,773.00	
28/02/2025	00022641		SECURITY EXPENSES - BILGOMAN AQUATIC CENTRE	$	1,375.00	
04/03/2025	**3937.21-01**	**Eastern Metropolitan Regional Council**	**TRANSFER STATION FEES**			**$ 40,343.41**
25/02/2025	EMRC62565		TRANSFER STATION FEES	$	40,343.41	
04/03/2025	**3937.215-01**	**Deputy Commissioner of Taxation**	**TAXATION**			**$ 169,086.00**
23/02/2025	PY01-18-Deputy C		PAYROLL DEDUCTION	$	147,536.00	
23/02/2025	PY02-18-Deputy C		PAYROLL DEDUCTION	$	21,550.00	
04/03/2025	**3937.234-01**	**Coles Supermarkets Australia Pty Ltd**	**FOOD & CONSUMABLES**			**$ 857.23**
25/02/2025	212572073		FOOD & CONSUMABLES FOR CHILDREN - MECPC	$	857.23	
04/03/2025	**3937.254-01**	**Mundaring Arts Centre Inc**	**ENVIRONMENTAL ART PROJECT**			**$ 6,600.00**
02/03/2025	1515		2025 ENVIRONMENTAL ART PROJECT - LAND FOR WILDLIFE	$	6,600.00	
04/03/2025	**3937.2625-01**	**Stewart & Heaton Clothing Co**	**UNIFORMS**			**$ 5,990.35**
27/02/2025	SIN-4026133		UNIFORMS - DARLINGTON VBFB	$	183.68	
27/02/2025	SIN-4026751		UNIFORMS - GLEN FORREST VBFB	$	36.88	
27/02/2025	SIN-4028059		UNIFORMS - WOOROLOO VBFB	$	1,442.45	
27/02/2025	SIN-4028058		UNIFORMS - PARKERVILLE VBFB	$	360.61	
27/02/2025	SIN-4028051		UNIFORMS - SAWYERS VALLEY VBFB	$	721.23	
27/02/2025	SIN-4028050		UNIFORMS - DARLINGTON VBFB	$	360.61	
27/02/2025	SIN-4028049		UNIFORMS - GLEN FORREST VBFB	$	360.61	
27/02/2025	SIN-4028047		UNIFORMS - CHIDLOW VBFB	$	1,442.45	
27/02/2025	SIN-4028046		UNIFORMS - CHIDLOW VBFB	$	360.61	
27/02/2025	SIN-4028045		UNIFORMS - SAWYERS VALLEY VBFB	$	360.61	
27/02/2025	SIN-4028044		UNIFORMS - DARLINGTON VBFB	$	360.61	

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04/03/2025	**3937.2641-01**	**St John Ambulance Western Australia**	**SAFETY EQUIPMENT**			**$ 630.00**
25/02/2025	STKINV00057473		SUPPLY DEFIBRILLATOR PADS & BATTERY - LAKE LESCHENAULTIA	$	630.00	
04/03/2025	**3937.295-01**	**Coca Cola Europacific Partners**	**KIOSK SUPPLIES**			**$ 419.36**
28/02/2025	236053431		KIOSK SUPPLIES - BILGOMAN AQUATIC CENTRE	$	419.36	
04/03/2025	**3937.2982-01**	**WA Hino Sales & Service**	**VEHICLE MAINTENANCE**			**$ 1,222.60**
27/02/2025	HTFE162823		INVESTIGATE EBS/ABS MALFUNCTION WARNING IN 029MDG	$	1,222.60	
04/03/2025	**3937.33-01**	**Boral Construction Materials Group**	**ASPHALT**			**$ 86.57**
28/02/2025	WA18736751		ASPHALT	$	86.57	
04/03/2025	**3937.381-01**	**Mundaring Electrical Contracting Service**	**ELECTRICAL SERVICES**			**$ 508.20**
25/02/2025	7698		ELECTRICAL SERVICES - MECPC	$	198.00	
25/02/2025	7699		ELECTRICAL SERVICES - DARLINGTON VBFB	$	310.20	
04/03/2025	**3937.4-01**	**Health Insurance Fund of WA**	**PAYROLL DEDUCTION**			**$ 496.75**
23/02/2025	PY01-18-HIF		PAYROLL DEDUCTION	$	496.75	
04/03/2025	**3937.411-01**	**Tutt Bryant Equipment**	**PARTS**			**$ 183.56**
28/02/2025	008490442		SUPPLY LOCKABLE FUEL TANK CAP FOR P278	$	183.56	
04/03/2025	**3937.4300-01**	**C & D Planke & Sons**	**HIRE OF PLANT**			**$ 3,465.00**
27/02/2025	190		SEMI HIRE DELIVERING FERRICRETE - GLEN FORREST	$	3,465.00	
04/03/2025	**3937.4453-01**	**Technifire 2000**	**PARTS**			**$ 811.25**
28/02/2025	25607		SUPPLY 1X RAYDAN FOAM CONTROL VALVE FOR P725	$	811.25	
04/03/2025	**3937.452-01**	**Mahogany Building & Design**	**MAINTENANCE**			**$ 803.00**
25/02/2025	INV0578		SLIDING DOOR ROLLER MAINTENANCE - LAKE LESCHENAULTIA	$	803.00	
04/03/2025	**3937.4526-01**	**Mr J S Daw**	**COUNCILLOR ALLOWANCE**			**$ 2,386.42**
04/03/2025	MEETING FEE		ENTITLEMENTS FOR MARCH 2025	$	2,094.75	
04/03/2025	ICT ALLOWANCE		ENTITLEMENTS FOR MARCH 2025	$	291.67	
04/03/2025	**3937.4845-01**	**Seek Limited**	**ADVERTISING**			**$ 682.00**
28/02/2025	701049924		ADVERTISING	$	346.50	
28/02/2025	701052981		ADVERTISING	$	335.50	
04/03/2025	**3937.5719-01**	**Shire of Mundaring - Lotto Club**	**PAYROLL DEDUCTION**			**$ 271.60**
23/02/2025	PY01-18-STAFF LO		PAYROLL DEDUCTION	$	258.02	
23/02/2025	PY02-18-STAFF LO		PAYROLL DEDUCTION	$	13.58	
04/03/2025	**3937.5945-01**	**West Coast Spring Water Pty Ltd**	**WATER BOTTLES**			**$ 54.15**
25/02/2025	3671571		WATER BOTTLES FOR BOYA LIBRARY	$	54.15	
04/03/2025	**3937.6-01**	**Shire of Mundaring - Social Club**	**PAYROLL DEDUCTION**			**$ 243.00**
23/02/2025	PY01-18-MUNDARIN		PAYROLL DEDUCTION	$	243.00	
04/03/2025	**3937.6050-01**	**Fuel Distributors of Western Australia**	**FUEL & OILS**			**$ 26,562.70**
28/02/2025	67101761		DIESEL FUEL	$	26,562.70	
04/03/2025	**3937.6732-01**	**Relationships Australia Western**	**EMPLOYEE ASSISTANCE PROGRAM**			**$ 1,353.00**
21/02/2025	00453261		EMPLOYEE ASSISTANCE PROGRAM	$	198.00	
25/02/2025	00453463		CRITICAL INCIDENT SUPPORT - LAKE LESCHENAULTIA	$	1,155.00	
04/03/2025	**3937.68-01**	**The Watershed Water Systems**	**PARTS**			**$ 738.96**
27/02/2025	10260246		RETICULATION PARTS	$	544.69	
27/02/2025	10260247		RETICULATION PARTS	$	194.27	
04/03/2025	**3937.7-01**	**Australian Services Union**	**PAYROLL DEDUCTION**			**$ 255.00**
23/02/2025	PY01-18-AUSTRALI		PAYROLL DEDUCTION	$	149.00	
23/02/2025	PY02-18-AUSTRALI		PAYROLL DEDUCTION	$	106.00	
04/03/2025	**3937.7426-01**	**Scoob's Dingo Service**	**FOOTPATH SWEEPING SERVICE**			**$ 8,161.56**
27/02/2025	2933		FOOTPATH SWEEPING SERVICE - VARIOUS LOCATIONS	$	4,332.68	
28/02/2025	2934		FOOTPATH SWEEPING SERVICE - VARIOUS LOCATIONS	$	3,828.88	
04/03/2025	**3937.7590-01**	**PFD Food Services Pty Ltd**	**KIOSK SUPPLIES**			**$ 544.90**
25/02/2025	LO599042		KIOSK SUPPLIES - MT HELENA AQUATIC CENTRE	$	544.90	
04/03/2025	**3937.7641-01**	**Easifleet**	**NOVATED LEASE CHARGES**			**$ 10,888.90**
28/02/2025	219919		NOVATED LEASE CHARGES - FEBRUARY 2025	$	10,888.90	
04/03/2025	**3937.7807-01**	**Water Installations**	**MAINTENANCE**			**$ 356.84**
10/02/2025	6547		QUARTERLY SERVICING TREATMENT SYSTEM - MT HELENA PAVILION	$	202.84	
10/02/2025	6519		QUARTERLY SERVICING TREATMENT SYSTEM - MUNDARING ARENA	$	154.00	
04/03/2025	**3937.80-01**	**Bunnings Group Limited**	**HARDWARE**			**$ 283.08**
28/02/2025	2440/00109850		HARDWARE ITEMS	$	201.05	
18/02/2025	2440/01133299		HARDWARE ITEMS	$	17.00	
18/02/2025	2440/01133297		HARDWARE ITEMS	$	65.03	
04/03/2025	**3937.8151-01**	**Kerbdoctor**	**KERBING WORKS**			**$ 4,457.48**
28/02/2025	20250039		SUPPLY & LAY KERBING - DURA RD PARKERVILLE	$	4,457.48	
04/03/2025	**3937.8374-01**	**Natural Area Holdings P/L T/A Natural**	**WEED CONTROL**			**$ 880.44**
25/02/2025	00024689		WEED CONTROL - DARLINGTON WETLAND	$	880.44	

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04/03/2025	**3937.8545-01**	**Sankey Plumbing Service**	**PLUMBING**			**$ 1,540.00**
25/02/2025	6261		PLUMBING SERVICES - LAKE LESCHENAULTIA	$	143.00	
02/03/2025	6293		PLUMBING SERVICES - ELSIE AUSTIN OVAL CHANGEROOMS	$	143.00	
02/03/2025	6292		PLUMBING SERVICES - MUNDARING HALL	$	143.00	
02/03/2025	6291		PLUMBING SERVICES - BOYA COMMUNITY CENTRE	$	143.00	
02/03/2025	6290		PLUMBING SERVICES - MORGAN JOHN MORGAN TOILETS	$	385.00	
02/03/2025	6289		PLUMBING SERVICES - MUNDARING REC GROUND PAVILION	$	209.00	
02/03/2025	6295		PLUMBING SERVICES - SCULPTURE PARK PUBLIC TOILETS	$	187.00	
02/03/2025	6294		PLUMBING SERVICES - GLEN FORREST PUBLIC TOILETS	$	187.00	
04/03/2025	**3937.8611-01**	**Brownes Foods Operations Pty Ltd**	**KIOSK SUPPLIES**			**$ 333.60**
28/02/2025	18270197		KIOSK STOCK - BILGOMAN AQUATIC CENTRE	$	333.60	
04/03/2025	**3937.8924-01**	**Ms P A Cook**	**COUNCILLOR ALLOWANCE**			**$ 3,814.59**
04/03/2025	MEETING FEE		ENTITLEMENTS FOR MARCH 2025	$	2,094.75	
04/03/2025	DSP ALLOWANCE		ENTITLEMENTS FOR MARCH 2025	$	1,428.17	
04/03/2025	ICT ALLOWANCE		ENTITLEMENTS FOR MARCH 2025	$	291.67	
04/03/2025	**3937.9596-01**	**Brice Pest Management**	**PEST CONTROL**			**$ 286.00**
02/03/2025	IV06024		PEST CONTROL - MUNDARING DOG POUND	$	286.00	
04/03/2025	**3938.14443-01**	**Complete Approvals**	**REFUND**			**$ 147.00**
28/02/2025	REFUND		REFUND - PLANNING APPLICATION - STAPLEFORD PL SWAN VIEW	$	147.00	
04/03/2025	**3938.15920-01**	**Ms S Zulsdorf**	**MEETING FEES**			**$ 317.00**
27/02/2025	MEETING FEES		INDEPENDENT COMMITTEE MEMBER MEETING FEE - FEBRUARY 2025	$	317.00	
04/03/2025	**3938.15936-01**	**Mr A J Wittcomb**	**MEETING FEES**			**$ 317.00**
27/02/2025	MEETING FEES		INDEPENDENT COMMITTEE MEMBER MEETING FEE - FEBRUARY 2025	$	317.00	
04/03/2025	**3938.15978-01**	**Ms L Brijuega**	**REFUND**			**$ 67.68**
27/02/2025	REFUND		REFUND - CHILDCARE FEES OVERPAID	$	67.68	
04/03/2025	**3938.16004-01**	**Ms P Nezhukathodi**	**REFUND**			**$ 241.78**
27/02/2025	REFUND		REFUND - CHILDCARE FEES OVERPAID	$	241.78	
04/03/2025	**3938.16012-01**	**Mr J B Ngoroyemoto**	**REIMBURSEMENT**			**$ 99.00**
04/03/2025	REIMBURSEMENT		REIMBURSEMENT - PRE-EMPLOYMENT POLICE CLEARANCE EXPENSES	$	99.00	
04/03/2025	**3938.174-01**	**Synergy**	**ELECTRICITY**			**$ 7,979.69**
19/02/2025	5285263111		ELECTRICITY	$	73.91	
19/02/2025	5176146213		ELECTRICITY	$	961.87	
19/02/2025	5068955212		ELECTRICITY	$	212.47	
19/02/2025	5087811715		ELECTRICITY	$	394.61	
19/02/2025	5176146311		ELECTRICITY	$	634.40	
19/02/2025	5125442514		ELECTRICITY	$	237.25	
07/02/2025	5185501927		ELECTRICITY	$	1,154.18	
19/02/2025	5233911527		ELECTRICITY	$	320.78	
28/02/2025	4806915126		ELECTRICITY	$	161.76	
28/02/2025	5008526913		ELECTRICITY	$	589.55	
28/02/2025	3666408227		ELECTRICITY	$	657.68	
19/02/2025	5147790712		ELECTRICITY	$	1,278.34	
19/02/2025	5300747418		ELECTRICITY	$	312.83	
19/02/2025	5172433125		ELECTRICITY	$	213.92	
19/02/2025	3563304329		ELECTRICITY	$	404.26	
25/02/2025	5026791717		ELECTRICITY	$	371.88	
04/03/2025	**3938.589-01**	**Shire of Mundaring**	**FDC PARENT LEVY**			**$ 5,405.37**
27/02/2025	250225		FDC PARENT LEVY	$	5,405.37	
05/03/2025	**3939.3462-01**	**Care Giver Subsidies**	**CARE GIVER SUBSIDIES**			**$ 37,436.03**
05/03/2025	050325		CARE GIVER SUBSIDIES	$	37,436.03	
10/03/2025	**3940.34-01**	**Water Corporation**	**WATER RATES & FEES**			**$ 5,067.18**
07/03/2025	9010381397		WATER RATES & FEES	$	111.15	
07/03/2025	9004691428		WATER RATES & FEES	$	5.70	
07/03/2025	9004693298		WATER RATES & FEES	$	85.50	
07/03/2025	9004631732		WATER RATES & FEES	$	4,864.83	
10/03/2025	**3941.14062-01**	**Mr C Edmeades**	**REFUND**			**$ 150.00**
06/03/2025	REFUND		REFUND - DOG STERILISATION REBATE ANIMAL#42186	$	150.00	
10/03/2025	**3941.16014-01**	**Mr M Denton**	**REFUND**			**$ 147.00**
05/03/2025	REFUND		REFUND - DEVELOPMENT APPLICATION FEE BEACONFIELD AVE MIDVALE	$	147.00	
10/03/2025	**3941.16015-01**	**Miss J Wilson**	**REFUND**			**$ 150.00**
06/03/2025	REFUND		REFUND - DOG STERLISATION REBATE	$	150.00	
10/03/2025	**3941.16016-01**	**Ms R J Goff**	**CROSSOVER CONTRIBUTION**			**$ 620.00**
07/03/2025	X-OVER		CROSSOVER CONTRIBUTION - MUNDARING	$	620.00	

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10/03/2025	**3941.16017-01**	**Ms K Dyer**	**REFUND**			**$**	**36.50**
07/03/2025	REFUND		REFUND - CHILDCARE FEES OVERPAID	$	36.50		
10/03/2025	**3941.174-01**	**Synergy**	**ELECTRICITY**			**$**	**7,592.38**
05/03/2025	5183606212		ELECTRICITY	$	482.55		
05/03/2025	2686554727		ELECTRICITY	$	2,081.37		
28/02/2025	5142730716		ELECTRICITY	$	141.54		
28/02/2025	8876289221		ELECTRICITY	$	464.27		
27/02/2025	3625641925		ELECTRICITY	$	715.67		
27/02/2025	5100198416		ELECTRICITY	$	537.17		
27/02/2025	5134764810		ELECTRICITY	$	376.01		
05/03/2025	0239507529		ELECTRICITY	$	153.48		
28/02/2025	5045204415		ELECTRICITY	$	365.63		
28/02/2025	5293966810		ELECTRICITY	$	140.27		
28/02/2025	5293966712		ELECTRICITY	$	141.22		
28/02/2025	5293970011		ELECTRICITY	$	140.59		
28/02/2025	5639936321		ELECTRICITY	$	1,566.75		
28/02/2025	8749180328		ELECTRICITY	$	148.41		
28/02/2025	2172465520		ELECTRICITY	$	137.45		
10/03/2025	**3941.589-01**	**Shire of Mundaring**	**FDC PARENT LEVY**			**$**	**5,674.93**
05/03/2025	050325		FDC PARENT LEVY	$	5,674.93		
10/03/2025	**3942.10807-01**	**Total Green Recycling Pty Ltd**	**E-WASTE COLLECTION**			**$**	**2,579.24**
04/03/2025	INV17502		E-WASTE COLLECTION - COPPIN RD TRANSFER STATION	$	1,609.11		
14/02/2025	INV17490		E-WASTE COLLECTION - MATHIESON RD TRANSFER STATION	$	970.13		
10/03/2025	**3942.1111-01**	**Zipform Pty Ltd**	**RATES NOTICE PRODUCTION**			**$**	**10,037.82**
07/03/2025	222904		RATES NOTICE 4TH INSTALMENTS PRODUCTION 2024/2025	$	10,037.82		
10/03/2025	**3942.11135-01**	**Frontline Fire & Rescue (Bluesteel**	**EQUIPMENT PURCHASES**			**$**	**1,452.45**
04/03/2025	85446		EQUIPMENT PURCHASES - MOUNT HELENA VBFB	$	136.13		
04/03/2025	85433		EQUIPMENT PURCHASES - SAWYERS VALLEY VBFB	$	363.00		
05/03/2025	85437		EQUIPMENT PURCHASES - STONEVILLE VBFB	$	953.32		
10/03/2025	**3942.11295-01**	**Brain Ambulance Pty Ltd**	**TRAINING**			**$**	**4,818.00**
06/03/2025	2699		PROVIDE MENTAL WELLBEING TRAINING ON 26/02/2025 & 27/02/2025	$	4,818.00		
10/03/2025	**3942.11335-01**	**UDLA Unit Trust T/A UDLA Pty Ltd**	**PROFESSIONAL SERVICES**			**$**	**6,600.00**
04/03/2025	UDLA4410		CULTURAL PRECINCT IMPROVEMENT PLAN - MUNDARING TOWN CENTRE	$	6,600.00		
10/03/2025	**3942.11423-01**	**Fire Protection Association Australia**	**TRAINING**			**$**	**3,800.00**
06/03/2025	R80029		BUSHFIRE ATTACK LEVEL SHORT COURSE	$	3,800.00		
10/03/2025	**3942.11953-01**	**The Stationery Co (C Willis & D J Willis**	**STATIONERY**			**$**	**249.90**
07/03/2025	173836		STATIONERY ITEMS	$	115.50		
07/03/2025	173835		STATIONERY ITEMS	$	134.40		
10/03/2025	**3942.12078-01**	**Recruitwest Pty Ltd**	**TEMP STAFF**			**$**	**2,895.97**
07/03/2025	C INV 592999		TEMP STAFF - GRADER OPERATOR	$	2,895.97		
10/03/2025	**3942.12278-01**	**Cleverpatch Pty Ltd**	**CRAFT SUPPLIES**			**$**	**89.75**
05/03/2025	571450		CRAFT SUPPLIES - AFM LIBRARY CHILDREN'S ACTIVITIES	$	89.75		
10/03/2025	**3942.12427-01**	**All Suburbs Garden & Wood Supplies**	**FIRE WOOD**			**$**	**960.00**
07/03/2025	36549		SUPPLY FIRE WOOD FOR LAKE LESCHENAULTIA	$	960.00		
10/03/2025	**3942.12579-01**	**Mr V Crowe**	**LANDSCAPE SERVICES**			**$**	**1,040.00**
06/03/2025	2517		LANDSCAPE SERVICES & TIP FEES - SCFC CLAYTON VIEW	$	464.00		
06/03/2025	2518		LANDSCAPE SERVICES - CPC MIDDLE SWAN	$	288.00		
06/03/2025	2519		LANDSCAPE SERVICES - MECPC	$	288.00		
10/03/2025	**3942.12640-01**	**Officeworks Ltd**	**STATIONERY**			**$**	**433.80**
04/03/2025	620057166		STATIONERY ITEMS	$	433.80		
10/03/2025	**3942.12677-01**	**Snap Midland (Debandkas Assets Pty**	**SIGNAGE**			**$**	**180.00**
18/02/2025	F069-217420		SUPPLY SUMMER OF ENTERTAINMENT POSTERS	$	180.00		
10/03/2025	**3942.12703-01**	**Bartco Traffic Equipment Pty Ltd**	**SUBSCRIPTION**			**$**	**1,452.00**
07/03/2025	29378		WEBSTUDIO LICENCE FOR 4 UNITS FOR 01/03/2025 - 31/08/2025	$	1,452.00		
10/03/2025	**3942.12899-01**	**NAPA (A Division of GPC Asia Pacific**	**PARTS**			**$**	**1,069.79**
04/03/2025	1320429089		SUPPLY PARTS FOR P2509	$	48.29		
04/03/2025	1320429307		SUPPLY FLEXIGUN FOR P305	$	174.80		
18/02/2025	1320428358		SUPPLY BENDEX BRAKE CLEANER	$	40.26		
18/02/2025	1320428045		SUPPLY WASTE OIL MANUAL EXTRACTOR	$	290.40		
18/02/2025	1320427968		SUPPLY AIR FILTER FOR P2523	$	113.03		
18/02/2025	1320428713		SUPPLY T-BLADE SHIELDS FOR P4832	$	81.70		
18/02/2025	1320428741		SUPPLY WORKSHOP CONSUMABLES	$	22.00		
18/02/2025	1320428257		SUPPLY WORKSHOP CONSUMABLES	$	299.31		

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10/03/2025	**3942.12944-01**	**Avon Tree Management (Kajanni Pty Ltd**	**FORESTRY MULCHING**			**$ 25,036.00**
05/03/2025	677		FORESTRY MULCHING - MUCCIARONE LANE PARKERVILLE	$	13,376.00	
28/02/2025	676		FORESTRY MULCHING - RAILWAY TERRACE SAWYERS VALLEY	$	5,830.00	
28/02/2025	675		FORESTRY MULCHING - RAILWAY TERRACE SAWYERS VALLEY	$	5,830.00	
10/03/2025	**3942.13158-01**	**Better Pets and Gardens Midland (BPAG**	**PET SUPPLIES**			**$ 246.60**
27/02/2025	5-01-250973		PET SUPPLIES FOR POUND	$	246.60	
10/03/2025	**3942.13335-01**	**Midland Hyundai and Kia (Idom Midland**	**VEHICLE SERVICE**			**$ 705.00**
27/02/2025	62392924		60,000KM VEHICLE SERVICE ON 805MDG	$	705.00	
10/03/2025	**3942.13345-01**	**ABM Landscaping (Mikevie Pty Ltd T/As**	**LANDSCAPING**			**$ 836.00**
28/02/2025	INV-6417		MOWING SERVICE - BILGOMAN AQUATIC CENTRE	$	836.00	
10/03/2025	**3942.13368-01**	**Midland Nissan and Isuzu (Idom Midland**	**PARTS**			**$ 1,335.28**
27/02/2025	62393473		DRAIN INCORRECT FUEL OUT OF DIESEL TANK IN 821MDG	$	1,335.28	
10/03/2025	**3942.13406-01**	**Truckline (Specialist Wholesalers Pty Ltd**	**PARTS**			**$ 50.96**
04/03/2025	9881012		SUPPLY SERVICE BRAKE CHAMBER FOR P2503	$	50.96	
10/03/2025	**3942.138-01**	**Sonic HealthPlus Pty Ltd**	**MEDICAL EXAMINATION**			**$ 874.50**
13/02/2025	3515519		PRE-EMPLOYMENT MEDICAL EXAMINATION	$	261.80	
18/02/2025	3514408		PRE-EMPLOYMENT MEDICAL EXAMINATION	$	261.80	
18/02/2025	3515518		PRE-EMPLOYMENT MEDICAL EXAMINATION	$	350.90	
10/03/2025	**3942.14016-01**	**Western Educting Service (Western Maze**	**HIRE OF PLANT**			**$ 11,782.33**
27/02/2025	2154		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	$	1,740.01	
27/02/2025	2155		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	$	1,789.72	
27/02/2025	2149		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	$	1,292.58	
27/02/2025	2150		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	$	1,789.72	
27/02/2025	2151		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	$	1,690.29	
27/02/2025	2152		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	$	1,789.72	
27/02/2025	2153		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	$	1,690.29	
10/03/2025	**3942.14073-01**	**Tony's House of Tender Meats (GK & KS**	**FOOD**			**$ 289.13**
07/03/2025	70682		MEAT SUPPLIES FOR CHILDREN - MECPC	$	289.13	
10/03/2025	**3942.14188-01**	**Complete Office Supplies Pty Ltd**	**STATIONERY**			**$ 141.26**
21/02/2025	13820044		STATIONERY ITEMS	$	141.26	
10/03/2025	**3942.14430-01**	**Ms A M Carlin**	**DESIGN FEES/COSTS**			**$ 845.00**
05/03/2025	#928		SOCIAL MEDIA MANAGEMENT - FEBRUARY 2025 PERTH HILLS MUNDARING	$	845.00	
10/03/2025	**3942.14496-01**	**Tyrepower Mundaring (The Trustee for**	**TYRES & REPAIRS**			**$ 779.00**
05/03/2025	124953		REPAIR TYRE ON 022MDG	$	35.00	
05/03/2025	124846		REPAIR TYRE ON 081MDG	$	194.00	
05/03/2025	124938		SUPPLY & FIT 2X NEW TYRES ON P4832	$	550.00	
10/03/2025	**3942.15-01**	**Australia Post**	**POSTAGE**			**$ 4,407.28**
05/03/2025	1013862560		POSTAGE FOR MUNDARING LIBRARY	$	356.06	
05/03/2025	1013862940		DAILY OUTGOING MAIL	$	3,574.61	
06/03/2025	1013848652		RATES COLLECTION FEES FEBRUARY 2025	$	476.61	
10/03/2025	**3942.15119-01**	**Bolinda Digital Pty Ltd**	**ELECTRONIC RESOURCES**			**$ 307.25**
04/03/2025	499347		ELECTRONIC RESOURCES - EBOOKS & EAUDIOBOOKS	$	307.25	
10/03/2025	**3942.15217-01**	**Malaga Metal Industries Pty Ltd**	**BIN STANDS**			**$ 2,485.00**
04/03/2025	50653		SUPPLY 10X BIN STANDS WITH NO BASE PLATES	$	2,485.00	
10/03/2025	**3942.15460-01**	**Rapid Relief Team (RRT) Ltd**	**CONSUMABLES**			**$ 990.00**
05/03/2025	INV-07033		SUPPLY 100X FRONTLINE SNACK PACKS FOR FIREGROUND WELFARE	$	990.00	
10/03/2025	**3942.15534-01**	**Data Signs Pty Ltd**	**SIGNS**			**$ 96.80**
04/03/2025	00011023		SUPPLY & DELIVER DATA SIGNS HANDLE FOR P322	$	96.80	
10/03/2025	**3942.15548-01**	**Eastern Hills Towing (Conrad Vince**	**TOWING**			**$ 350.00**
07/03/2025	INV-0437		TOWING SERVICES - HELENA VALLEY TO PICKLES AUCTION	$	350.00	
10/03/2025	**3942.15579-01**	**Westbooks (J.D Caffey & Caffey Family**	**BOOKS**			**$ 1,035.99**
06/03/2025	346820		BOOK STOCK - AFM LIBRARY	$	350.41	
06/03/2025	346819		BOOK STOCK - AFM LIBRARY	$	195.58	
06/03/2025	346816		BOOK STOCK - KSP LIBRARY	$	133.59	
06/03/2025	346815		BOOK STOCK - KSP LIBRARY	$	321.00	
06/03/2025	346817		BOOK STOCK - KSP LIBRARY	$	35.41	
10/03/2025	**3942.15636-01**	**Go Doors Pty Ltd**	**MAINTENANCE**			**$ 1,265.00**
04/03/2025	122284		REPAIR ROLLER DOORS - CHIDLOW VBFB	$	1,265.00	
10/03/2025	**3942.15663-01**	**Uniforms at Work Australia Pty Ltd**	**UNIFORMS**			**$ 87.15**
04/03/2025	47000009-1		UNIFORMS - LIBRARY STAFF	$	87.15	
10/03/2025	**3942.15763-01**	**Future AC Roofing (The Trustee for**	**MAINTENANCE**			**$ 4,468.20**
06/03/2025	3206		REPLACE DAMAGED ROOF VENT - MT HELENA AQUATIC CENTRE	$	495.00	
06/03/2025	3205		REPAIR VERANDAH CRACK LINES - MT HELENA OVAL PAVILION	$	3,973.20	

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10/03/2025	**3942.15781-01**	**Programmed Skilled Workforce Limited**	**TEMP STAFF**			**$ 3,391.63**
18/02/2025	4966761		TEMP STAFF - COMMUNITY EVENTS OFFICER	$	736.45	
18/02/2025	4966760		TEMP STAFF - COMMUNICATIONS OFFICER	$	2,655.18	
10/03/2025	**3942.15806-01**	**Niche Planning (The Trustee for The**	**PROFESSIONAL SERVICES**			**$ 19,580.00**
05/03/2025	INV-5901		CONSULTANT FEES - PREPARING LAND USE PLANNING STRATEGY	$	19,580.00	
10/03/2025	**3942.15815-01**	**Evolve WA (Club Fed Pty Ltd T/As:)**	**TRAINING**			**$ 6,470.00**
07/03/2025	INV-2738		DIVERSITY, EQUITY & INCLUSION TRAINING ON 07/05/2025 & 08/05/2025	$	6,470.00	
10/03/2025	**3942.15901-01**	**Mr L A Rebeiro**	**ENTERTAINMENT**			**$ 3,500.00**
07/03/2025	57		MUSIC PERFORMANCE - TWILIGHT TUNES ON 22/02/2025	$	3,500.00	
10/03/2025	**3942.15912-01**	**Aardvark Electrics (Church Holdings**	**ELECTRICAL SERVICES**			**$ 4,129.35**
06/03/2025	66774		ELECTRICAL SERVICES - CEO'S OFFICE	$	4,129.35	
10/03/2025	**3942.15980-01**	**Aircon Rentals Pty Ltd**	**EQUIPMENT HIRE**			**$ 5,512.76**
07/03/2025	9941781		RENT AIR-CON UNITS - BROWN PARK COMMUNITY CENTRE	$	1,360.92	
07/03/2025	9941266		RENT AIR-CON UNITS - BROWN PARK COMMUNITY CENTRE	$	2,790.92	
07/03/2025	9941511		RENT AIR-CON UNITS - BROWN PARK COMMUNITY CENTRE	$	1,360.92	
10/03/2025	**3942.16011-01**	**Access Office Industries (The Trust**	**FURNITURE**			**$ 288.20**
05/03/2025	5058		SUPPLY TIMBER CHAIR WITH GREEN FABRIC - KSP LIBRARY	$	288.20	
10/03/2025	**3942.1644-01**	**Woolworths Group Limited**	**FOOD & CONSUMABLES**			**$ 373.35**
28/02/2025	TI-040D7-178D63		FOOD & CONSUMABLES FOR CHILDREN - MECPC	$	86.20	
28/02/2025	TI-040D7-178D64		FOOD & CONSUMABLES FOR CHILDREN - CPC MIDDLE SWAN	$	287.15	
10/03/2025	**3942.1689-01**	**Compsys Pty Ltd T/A Harmony Software**	**SUBSCRIPTION**			**$ 970.00**
07/03/2025	15885		SUBSCRIPTION - EDUCATOR MANAGEMENT MODULE - ERFDC	$	970.00	
10/03/2025	**3942.191-01**	**Eastern Region Security**	**SECURITY EXPENSES**			**$ 1,100.00**
05/03/2025	00022648		SECURITY EXPENSES - BILGOMAN AQUATIC CENTRE	$	990.00	
06/03/2025	00022694		SECURITY EXPENSES - PARKERVILLE VBFB	$	110.00	
10/03/2025	**3942.234-01**	**Coles Supermarkets Australia Pty Ltd**	**FOOD & CONSUMABLES**			**$ 1,095.17**
06/03/2025	212788214		FOOD & CONSUMABLES FOR CHILDREN - MECPC	$	797.09	
06/03/2025	213340449		FOOD & CONSUMABLES FOR CHILDREN - CPC MIDDLE SWAN	$	298.08	
10/03/2025	**3942.26-01**	**Revival Signs**	**SIGNS**			**$ 334.28**
07/03/2025	0493		RE-PRINT SECTION OF ROAD SIGN - BILGOMAN AQUATIC CENTRE	$	334.28	
10/03/2025	**3942.2625-01**	**Stewart & Heaton Clothing Co**	**UNIFORMS**			**$ 254.10**
04/03/2025	SIN-4030838		UNIFORMS - DARLINGTON VBFB	$	254.10	
10/03/2025	**3942.295-01**	**Coca Cola Europacific Partners**	**KIOSK SUPPLIES**			**$ 933.48**
05/03/2025	236176202		KIOSK SUPPLIES - BILGOMAN AQUATIC CENTRE	$	933.48	
10/03/2025	**3942.314-01**	**Landgate**	**TITLE SEARCHES**			**$ 824.02**
04/03/2025	401103		GROSS RENTAL VALUATIONS CHARGEABLE	$	824.02	
10/03/2025	**3942.375-01**	**Team Global Express Pty Ltd**	**COURIER SERVICES**			**$ 676.27**
04/03/2025	0657-S364420		COURIER SERVICES	$	676.27	
10/03/2025	**3942.3780-01**	**Kleenit Pty Ltd**	**MAINTENANCE**			**$ 1,172.60**
07/03/2025	177056		GRAFFITI PROTECTIVE COATING - LAKE LESCHENAULTIA MURALS	$	1,172.60	
10/03/2025	**3942.381-01**	**Mundaring Electrical Contracting Service**	**ELECTRICAL SERVICES**			**$ 286.00**
06/03/2025	7700		ELECTRICAL SERVICES - ADMIN BUILDING	$	286.00	
10/03/2025	**3942.3852-01**	**Cemeteries & Crematoria Association**	**REGISTRATION**			**$ 155.00**
07/03/2025	1783		REGISTRATION FOR ANNUAL CCAWA SEMINAR 2025	$	155.00	
10/03/2025	**3942.4162-01**	**Advance Press (2013) Pty Ltd**	**PHOTOCOPIER PRINTING**			**$ 561.00**
06/03/2025	188607		PRINTING 900X LIBRARY BROCHURES	$	561.00	
10/03/2025	**3942.4252-01**	**Boya Equipment Pty Ltd**	**PARTS**			**$ 507.64**
18/02/2025	43242		SUPPLY PARTS FOR 014MDG	$	507.64	
10/03/2025	**3942.452-01**	**Mahogany Building & Design**	**MAINTENANCE**			**$ 1,771.00**
07/03/2025	INV0581		MAINTENANCE - PARKERVILLE HALL	$	1,771.00	
10/03/2025	**3942.4845-01**	**Seek Limited**	**ADVERTISING**			**$ 1,204.50**
28/02/2025	701055639		ADVERTISING	$	434.50	
28/02/2025	701058160		ADVERTISING	$	368.50	
05/03/2025	701059824		ADVERTISING	$	401.50	
10/03/2025	**3942.68-01**	**The Watershed Water Systems**	**PARTS**			**$ 4,521.01**
04/03/2025	10260446		RETICULATION PARTS	$	274.31	
04/03/2025	10260439		RETICULATION PARTS	$	150.00	
04/03/2025	10260438		RETICULATION PARTS	$	78.00	
05/03/2025	10260532		RETICULATION PARTS	$	3,782.29	
05/03/2025	10260587		RETICULATION PARTS	$	236.41	
10/03/2025	**3942.7489-01**	**Sparks Refrigeration & Aircondition**	**MAINTENANCE**			**$ 264.00**
04/03/2025	INV-3136		REPAIR AIR-CON - SHIRE DEPOT	$	264.00	

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10/03/2025	**3942.75-01**	**Westrac Pty Ltd**	**PARTS**		**$ 165.66**
04/03/2025	PI 0614973		SUPPLY PARTS FOR P294	$ 165.66	
10/03/2025	**3942.7590-01**	**PFD Food Services Pty Ltd**	**KIOSK SUPPLIES**		**$ 1,905.25**
28/02/2025	LO940920		KIOSK SUPPLIES - BILGOMAN AQUATIC CENTRE	$ 1,126.35	
28/02/2025	LO873120		KIOSK SUPPLIES - BILGOMAN AQUATIC CENTRE	$ 778.90	
10/03/2025	**3942.7807-01**	**Water Installations**	**MAINTENANCE**		**$ 143.00**
04/03/2025	6570		QUARTERLY SERVICING TREATMENT SYSTEM - MORGAN JOHN MORGAN	$ 143.00	
10/03/2025	**3942.80-01**	**Bunnings Group Limited**	**HARDWARE**		**$ 1,752.75**
28/02/2025	2440/00129455		HARDWARE ITEMS	$ 217.03	
04/03/2025	2440/01236677		HARDWARE ITEMS	$ 863.26	
04/03/2025	2440/01236726		HARDWARE ITEMS	$ 137.57	
04/03/2025	2440/99828001		HARDWARE ITEMS	$ 331.11	
04/03/2025	2440/01237134		HARDWARE ITEMS	$ 16.40	
18/02/2025	2440/00823394		HARDWARE ITEMS	$ 35.40	
18/02/2025	2440/01138374		HARDWARE ITEMS	$ 77.01	
18/02/2025	2440/01138343		HARDWARE ITEMS	$ 74.97	
10/03/2025	**3942.810-01**	**The Royal Life Saving Society Western**	**CERTIFICATES**		**$ 259.60**
07/03/2025	RLSSWA INV2963		SWIM SCHOOL CERTIFICATES	$ 259.60	
10/03/2025	**3942.811-01**	**Family Day Care WA Inc**	**MEMBERSHIP**		**$ 200.00**
07/03/2025	5021		ANNUAL SERVICE MEMBERSHIP - ERFDC	$ 200.00	
10/03/2025	**3942.8374-01**	**Natural Area Holdings P/L T/A Natural**	**WEED CONTROL**		**$ 3,521.76**
05/03/2025	00024783		WEED CONTROL - LION MILL CREEK	$ 1,760.88	
05/03/2025	00024739		WEED CONTROL - MATHIESON RD	$ 1,760.88	
10/03/2025	**3942.8545-01**	**Sankey Plumbing Service**	**PLUMBING**		**$ 2,090.00**
05/03/2025	6288		PLUMBING SERVICES - ROLAND RD FIRE WATER TANK	$ 2,090.00	
10/03/2025	**3942.8611-01**	**Brownes Foods Operations Pty Ltd**	**KIOSK SUPPLIES**		**$ 305.89**
05/03/2025	18285797		KIOSK SUPPLIES - BILGOMAN AQUATIC CENTRE	$ 305.89	
10/03/2025	**3942.902-01**	**Classic Tree Services (Abor West Pty**	**TREE MAINTENANCE**		**$ 3,696.00**
04/03/2025	INV-42334		ARBORICULTURAL REPORT ON SEVERAL TREES - LAKE LESCHENAULTIA	$ 3,696.00	
10/03/2025	**3942.9769-01**	**Japanese Truck & Bus Spares**	**PARTS**		**$ 1,228.25**
05/03/2025	571307		SUPPLY PARTS FOR P675	$ 1,228.25	
13/03/2025	**3943.10843-01**	**Mrs J A Turner**	**REFUND**		**$ 145.00**
13/03/2025	Rates 261781		RATES REFUND	$ 145.00	
13/03/2025	**3943.16019-01**	**Mr R J Lowndes**	**REFUND**		**$ 793.43**
13/03/2025	Rates 160818		RATES REFUND	$ 793.43	
13/03/2025	**3943.16024-01**	**Mrs J L Green**	**REFUND**		**$ 1,000.00**
13/03/2025	Rates 174689		RATES REFUND	$ 1,000.00	
11/03/2025	**3944.3462-01**	**Care Giver Subsidies**	**CARE GIVER SUBSIDIES**		**$ 39,306.30**
13/03/2025	110325		CARE GIVER SUBSIDIES	$ 39,306.30	
17/03/2025	**3945.34-01**	**Water Corporation**	**WATER RATES & FEES**		**$ 16,014.15**
14/03/2025	9009882418		WATER RATES & FEES	$ 116.85	
14/03/2025	9004646782		WATER RATES & FEES	$ 12,582.75	
14/03/2025	9004631724		WATER RATES & FEES	$ 555.75	
14/03/2025	9004631716		WATER RATES & FEES	$ 116.85	
14/03/2025	9004645034		WATER RATES & FEES	$ 2,567.85	
14/03/2025	9004650204		WATER RATES & FEES	$ 74.10	
17/03/2025	**3946.14446-01**	**Miss M Pitt**	**GRANT**		**$ 400.00**
13/03/2025	GRANT		YOUTH GRANT PROGRAM	$ 400.00	
17/03/2025	**3946.14910-01**	**Telstra Limited**	**TELEPHONE**		**$ 7,665.80**
13/03/2025	2085566000		TELEPHONE CHARGES - FEBRUARY 2025	$ 7,665.80	
17/03/2025	**3946.15081-01**	**Fast Fit ROAR Program**	**GRANT**		**$ 1,862.69**
14/03/2025	GRANT		YOUTH ENGAGEMENT PARTNERSHIP FUNDING	$ 1,862.69	
17/03/2025	**3946.15665-01**	**Mrs V A Deetlefs**	**REIMBURSEMENT**		**$ 373.90**
13/03/2025	REIMBURSEMENT		REIMBURSEMENT - CAMERA TRIPOD, CABLE & MEMORY CARD	$ 373.90	
17/03/2025	**3946.15697-01**	**Midland Junction Poultry Society**	**REFUND**		**$ 3,240.00**
14/03/2025	REFUND		REFUND - REPLACEMENT ROLLER	$ 3,240.00	
17/03/2025	**3946.16025-01**	**Mrs O Taylor**	**REFUND**		**$ 67.86**
13/03/2025	REFUND		REFUND - CHILDCARE FEES OVERPAID	$ 67.86	

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17/03/2025	**3946.174-01**	**Synergy**	**ELECTRICITY**			**$ 23,530.64**
14/03/2025	4743483524		ELECTRICITY	$	115.68	
14/03/2025	8809985121		ELECTRICITY	$	1,795.45	
14/03/2025	9816910820		ELECTRICITY	$	1,464.52	
14/03/2025	7484541121		ELECTRICITY	$	155.94	
14/03/2025	5280686415		ELECTRICITY	$	642.42	
14/03/2025	3011349923		ELECTRICITY	$	135.43	
14/03/2025	8764232325		ELECTRICITY	$	657.03	
14/03/2025	2298437127		ELECTRICITY	$	133.41	
27/02/2025	3671966720		ELECTRICITY	$	8,169.54	
05/03/2025	5603941927		ELECTRICITY	$	1,524.33	
28/02/2025	1808368323		ELECTRICITY	$	4,247.69	
27/02/2025	5056988325		ELECTRICITY	$	2,300.12	
14/03/2025	1563279527		ELECTRICITY	$	636.44	
14/03/2025	5735349122		ELECTRICITY	$	140.12	
14/03/2025	5214128214		ELECTRICITY	$	1,077.42	
14/03/2025	5059324411		ELECTRICITY	$	335.10	
17/03/2025	**3946.589-01**	**Shire of Mundaring**	**FDC PARENT LEVY**			**$ 5,938.19**
13/03/2025	110325		FDC PARENT LEVY	$	5,938.19	
17/03/2025	**3947.10881-01**	**Alsco Pty Ltd**	**SERVICING SANITARY & NAPPY UNITS**			**$ 1,135.28**
05/03/2025	CPER2488211		SERVICING SANITARY & NAPPY UNITS	$	1,135.28	
17/03/2025	**3947.11017-01**	**Sapio Pty Ltd**	**SECURITY EXPENSES**			**$ 6,305.11**
10/03/2025	SP294188		INSTALL NEW CAMERA SECURITY SYSTEM - AFM LIBRARY	$	5,987.08	
10/03/2025	SP294369		ATTEND SITE & REPLACE BATTERY - MECPC	$	318.03	
17/03/2025	**3947.11135-01**	**Frontline Fire & Rescue (Bluesteel**	**EQUIPMENT PURCHASES**			**$ 1,563.25**
04/03/2025	85565		EQUIPMENT PURCHASES - MT HELENA VBFB	$	290.40	
04/03/2025	85570		EQUIPMENT PURCHASES - SAWYERS VALLEY VBFB	$	143.63	
04/03/2025	85569		EQUIPMENT PURCHASES - SAWYERS VALLEY VBFB	$	48.40	
04/03/2025	85568		EQUIPMENT PURCHASES - SAWYERS VALLEY VBFB	$	48.40	
11/03/2025	85144		EQUIPMENT PURCHASES - BRIGADE DISTRIBUTION	$	18.88	
12/03/2025	85142		EQUIPMENT PURCHASES - CHIDLOW VBFB	$	7.70	
04/03/2025	85567		EQUIPMENT PURCHASES - SAWYERS VALLEY VBFB	$	137.50	
04/03/2025	85566		EQUIPMENT PURCHASES - SAWYERS VALLEY VBFB	$	104.50	
04/03/2025	85564		EQUIPMENT PURCHASES - SAWYERS VALLEY VBFB	$	48.40	
10/03/2025	85558		EQUIPMENT PURCHASES - MOUNT HELENA VBFB	$	606.54	
10/03/2025	85561		EQUIPMENT PURCHASES - PARKERVILLE VBFB	$	19.80	
10/03/2025	85571		EQUIPMENT PURCHASES - CHIDLOW VBFB	$	89.10	
17/03/2025	**3947.11195-01**	**Talyden Pty Ltd T/A Pro Crack Seal**	**MAINTENANCE**			**$ 3,850.00**
12/03/2025	0002717		SUPPY RED CRACK SEALING - SWAN VIEW RAILWAY STATION	$	3,850.00	
17/03/2025	**3947.11678-01**	**Vorgee Pty Ltd**	**POOL SUPPLIES**			**$ 1,161.60**
28/02/2025	00192705		BILGOMAN AQUATIC - GOGGLES & ACCESSORIES	$	1,161.60	
17/03/2025	**3947.12-01**	**Department of Human Services - Child**	**CHILD SUPPORT PAYMENT**			**$ 149.00**
09/03/2025	PY02-19-CHILD SU		CHILD SUPPORT PAYMENT	$	149.00	
17/03/2025	**3947.12027-01**	**AFGRI Equipment Australia Pty Ltd**	**PARTS**			**$ 503.91**
25/02/2025	2941354		SUPPLY PARTS FOR P301	$	503.91	
17/03/2025	**3947.12078-01**	**Recruitwest Pty Ltd**	**TEMP STAFF**			**$ 22,348.22**
11/03/2025	C INV 592998		TEMP STAFF - MOWER/HORTICULTURAL LABOURER	$	2,229.17	
11/03/2025	C INV 592976		TEMP STAFF - MOWER/HORTICULTURAL LABOURER	$	2,229.17	
12/03/2025	C INV 593037		TEMP STAFF - MOWER/HORTICULTURAL LABOURER	$	2,786.47	
12/03/2025	C INV 593053		TEMP STAFF - MOWER/HORTICULTURAL LABOURER	$	2,786.47	
11/03/2025	C INV 593102		TEMP STAFF - PROJECT LABOURER	$	2,456.03	
11/03/2025	C INV 593057		TEMP STAFF - PROJECT LABOURER	$	1,473.62	
11/03/2025	C INV 593050		TEMP STAFF - PROJECT LABOURER	$	2,456.03	
11/03/2025	C INV 593038		TEMP STAFF - GRADER OPERATOR	$	2,316.78	
11/03/2025	C INV 593028		TEMP STAFF - CONTAINER COLLECTION DRIVER	$	1,070.43	
14/03/2025	C INV 593080		TEMP STAFF - CONTAINER COLLECTION DRIVER	$	1,070.43	
14/03/2025	C INV 593073		TEMP STAFF - PROJECT LABOURER	$	1,473.62	
17/03/2025	**3947.12422-01**	**MDM Plumbing and Gas**	**PLUMBING SERVICES**			**$ 291.50**
17/03/2025	3263		REPAIR BURST PVC PIPE - LAKE LESCHENAULTIA	$	291.50	
17/03/2025	**3947.12579-01**	**Mr V Crowe**	**LANDSCAPE SERVICES**			**$ 1,020.00**
12/03/2025	2520		LANDSCAPE SERVICES & TIP FEES - SCFC CLAYTON VIEW	$	444.00	
12/03/2025	2521		LANDSCAPE SERVICES - MECPC	$	288.00	
12/03/2025	2522		LANDSCAPE SERVICES - CPC MIDDLE SWAN	$	288.00	

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17/03/2025	**3947.12751-01**	**Sprayline Spraying Equipment**	**PARTS**			**$ 33.00**
11/03/2025	70082		SUPPLY 2X VALVE SEAT	$	33.00	
17/03/2025	**3947.12899-01**	**NAPA (A Division of GPC Asia Pacific**	**PARTS**			**$ 711.21**
07/03/2025	1320430692		SUPPLY ASSORTED FILTERS FOR P725	$	189.48	
07/03/2025	1320430722		SUPPLY OF WORKSHOP CONSUMABLES	$	66.00	
07/03/2025	1320430839		SUPPLY 12V LED CHROME PILOT FOR P725	$	7.48	
07/03/2025	1320430528		SUPPLY ASSORTED FILTERS FOR P2481	$	330.55	
07/03/2025	1320430569		SUPPLY AIR FILTERS FOR P4829	$	117.70	
17/03/2025	**3947.12944-01**	**Avon Tree Management (Kajanni Pty Ltd**	**TREE MANAGEMENT**			**$ 2,288.00**
11/03/2025	678		FORESTRY MULCHING - PARKERVILLE PLAYGROUP	$	2,288.00	
17/03/2025	**3947.13-01**	**Shire of Mundaring**	**PAYROLL DEDUCTION**			**$ 13,024.38**
09/03/2025	PY01-19-Novated		PAYROLL DEDUCTION	$	1,883.83	
09/03/2025	PY01-19-Novated		PAYROLL DEDUCTION	$	177.76	
09/03/2025	PY01-19-Novated		PAYROLL DEDUCTION	$	209.30	
09/03/2025	PY01-19-Novated		PAYROLL DEDUCTION	$	1,357.50	
09/03/2025	PY01-19-Novated		PAYROLL DEDUCTION	$	594.60	
09/03/2025	PY02-19-Buy Addi		PAYROLL DEDUCTION	$	908.40	
09/03/2025	PY01-19-Private		PAYROLL DEDUCTION	$	1,225.00	
09/03/2025	PY01-19-Buy Addi		PAYROLL DEDUCTION	$	1,050.01	
09/03/2025	PY01-19-Novated		PAYROLL DEDUCTION	$	5,617.98	
17/03/2025	**3947.13268-01**	**Department of Human Services - The**	**PAYROLL DEDUCTION**			**$ 157.39**
09/03/2025	PY01-19-Centreli		PAYROLL DEDUCTION	$	157.39	
17/03/2025	**3947.13368-01**	**Midland Nissan and Isuzu (Idom Midland**	**VEHICLES**			**$ 41,337.58**
12/03/2025	6066362		SUPPLY NEW ISUZU D-MAX 4X2 CREW UTE 820MDG	$	41,337.58	
17/03/2025	**3947.13579-01**	**Paxon Group (Paxon Business, Financial**	**PROFESSIONAL SERVICES**			**$ 23,100.00**
11/03/2025	I10079		REVIEW & FINALISE AUDIT REPORT	$	23,100.00	
17/03/2025	**3947.13594-01**	**Bitumen Surfacing**	**ASPHALT**			**$ 9,149.68**
14/03/2025	00008992		ROAD RESEALING - NELSON RD	$	9,149.68	
17/03/2025	**3947.13627-01**	**Honey in the Garden Pty Ltd**	**CITIZENSHIP CEREMONY GIFTS**			**$ 358.05**
12/03/2025	INV25-4455		SUPPLY 32X JARS OF HONEY - CITIZENSHIP CEREMONY	$	358.05	
17/03/2025	**3947.138-01**	**Sonic HealthPlus Pty Ltd**	**MEDICAL EXAMINATION**			**$ 89.10**
10/03/2025	3523637		PRE-EMPLOYMENT MEDICAL EXAMINATION	$	89.10	
17/03/2025	**3947.14013-01**	**Eastern Hills Chainsaws & Mowers Pty Ltd**	**PARTS**			**$ 1,315.80**
10/03/2025	53166 #5		SUPPLY 2X BRUSHCUTTERS	$	1,315.80	
17/03/2025	**3947.14051-01**	**Sweeping Services Australia Pty Ltd**	**STREET SWEEPING SERVICES**			**$ 10,109.33**
11/03/2025	INV-0753		SUPPLY STREET SWEEPING SERVICES - STORM CLEAN UP	$	1,922.81	
11/03/2025	INV-0752		SUPPLY STREET SWEEPING SERVICES	$	8,186.52	
17/03/2025	**3947.14073-01**	**Tony's House of Tender Meats (GK & KS**	**FOOD**			**$ 79.36**
14/03/2025	71081		MEAT SUPPLIES FOR CHILDREN - MECPC	$	79.36	
17/03/2025	**3947.14324-01**	**Proarb WA (R Hawkins & C.N Jones T/As**	**TREE MAINTENANCE**			**$ 26,834.50**
14/03/2025	2273		STORM DAMAGE CLEAN UP WORKS 19/02/25 - 21/02/2025	$	26,834.50	
17/03/2025	**3947.14430-01**	**Ms A M Carlin**	**DESIGN FEES/COSTS**			**$ 870.00**
14/03/2025	#929		SOCIAL MEDIA MANAGEMENT - LAKE LESCHENAULTIA FEBRUARY 2025	$	870.00	
17/03/2025	**3947.14442-01**	**Morley Mitsubishi (Metro Motors (2010) Pty**	**VEHICLES**			**$ 42,017.59**
14/03/2025	D67355		SUPPLY NEW MITSUBISHI TRITON GLX 4X4 056MDG	$	42,017.59	
17/03/2025	**3947.14496-01**	**Tyrepower Mundaring (The Trustee for**	**TYRES & REPAIRS**			**$ 34.00**
05/03/2025	125050		REPAIR TYRE ON 014MDG	$	34.00	
17/03/2025	**3947.14793-01**	**Award Contracting Pty Ltd**	**LOCATE UNDERGROUND SERVICES**			**$ 2,640.00**
11/03/2025	00030710		LOCATE UNDERGROUND SERVICES - DARLINGTON TENNIS CLUB	$	660.00	
11/03/2025	00030709		LOCATE UNDERGROUND SERVICES - MARNIE RD GLEN FORREST	$	660.00	
11/03/2025	00030708		LOCATE UNDERGROUND SERVICES - SKATE PARK CHIDLOW	$	660.00	
11/03/2025	00030699		LOCATE UNDERGROUND SERVICES - BENDIGO BANK	$	660.00	
17/03/2025	**3947.14870-01**	**Eastern Hills Bakery (Q.N Lowings &**	**CATERING**			**$ 136.00**
14/03/2025	56		CATERING SERVICES - MENTAL HEALTH FIRST AID TRAINING	$	136.00	
17/03/2025	**3947.14882-01**	**BB Recruitment & Consulting Service**	**TEMP STAFF**			**$ 561.00**
12/03/2025	I0004808		TEMP STAFF - MECPC CHILDCARE AGENCY STAFF	$	561.00	
17/03/2025	**3947.15029-01**	**Signarama Midland & Joondalup (RARA**	**SIGNAGE**			**$ 620.86**
13/03/2025	ORD-10297		DESIGN, SUPPLY & INSTALL 2X PLAQUES - LAKE LESCHENAULTIA	$	620.86	
17/03/2025	**3947.15170-01**	**Twistech Pty Ltd**	**FENCING**			**$ 1,639.00**
14/03/2025	INV-0560		REPAIR DAMAGED FENCING - MATHIESON RD TRANSFER STATION	$	308.00	
12/03/2025	INV-0555		SUPPLY DINGO SERVICES ELECTRICAL ASSISTANCE - GLEN FORREST OVAL	$	902.00	
12/03/2025	INV-0556		TRENCHING FOR RETICULATION - MUNDARING CEMETRY	$	429.00	

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17/03/2025	**3947.15457-01**	**The Local Government Racing & Cemeteries**	**PAYROLL DEDUCTION**			**$ 22.00**
09/03/2025	PY01-19-LGRCEU		PAYROLL DEDUCTION	$	22.00	
17/03/2025	**3947.15475-01**	**Clarity Corporate Communications Pty**	**PROFESSIONAL SERVICES**			**$ 23,839.75**
14/03/2025	INV-8356		INTEGRATED CORPORATE COMMUNICATIONS STRATEGY	$	16,225.00	
07/03/2025	INV-8386		SHIRE OF MUNDARING STYLE GUIDE UPDATE	$	7,614.75	
17/03/2025	**3947.15663-01**	**Uniforms at Work Australia Pty Ltd**	**UNIFORMS**			**$ 749.10**
05/03/2025	47000021		UNIFORMS - LIBRARY STAFF	$	398.35	
05/03/2025	47000023		UNIFORMS - LIBRARY STAFF	$	92.60	
05/03/2025	47000022		UNIFORMS - LIBRARY STAFF	$	95.05	
10/03/2025	47000027		UNIFORMS - LIBRARY STAFF	$	163.10	
17/03/2025	**3947.15742-01**	**Waste Wise Transport Services Pty Ltd**	**WASTE COLLECTION**			**$ 1,408.00**
07/03/2025	INV-0063		COLLECT & DISPOSE OF ILLEGALLY DUMPED WASTE & TYRES	$	1,408.00	
17/03/2025	**3947.15763-01**	**Future AC Roofing (The Trustee for**	**MAINTENANCE**			**$ 5,060.00**
17/03/2025	3221		REPLACE DOWNPIPES - MT HELENA PAVILION	$	3,905.00	
14/03/2025	3207		INSTALL ROOF VENTS - BILGOMAN AQUATIC CENTRE	$	1,155.00	
17/03/2025	**3947.15774-01**	**The Resources Hub (Emerge Safe Pty**	**TEMP STAFF**			**$ 3,706.44**
14/03/2025	INV-2925		TEMP STAFF - PLANT MECHANIC	$	3,706.44	
17/03/2025	**3947.15781-01**	**Programmed Skilled Workforce Limited**	**TEMP STAFF**			**$ 353.50**
10/03/2025	4973387		TEMP STAFF - COMMUNITY EVENTS OFFICER	$	353.50	
17/03/2025	**3947.15801-01**	**Civil Survey Solutions Pty Ltd**	**SUBSCRIPTION**			**$ 5,100.34**
10/03/2025	12355		CIVIL SITE DESIGN 2025 LICENCE	$	5,100.34	
17/03/2025	**3947.15897-01**	**Mr K Norris**	**PHOTOGRAPHY**			**$ 1,000.00**
14/03/2025	003		PHOTOGRAPHY SERVICES - MARCH TO MAY 2025	$	1,000.00	
17/03/2025	**3947.15910-01**	**Charvon Pty Ltd**	**CARPET/VINYL LAYING**			**$ 1,420.10**
17/03/2025	INV-0581		SUPPLY & INSTALL CARPET TILES - AFM LIBRARY	$	1,420.10	
17/03/2025	**3947.15930-01**	**Mrs C J Groom**	**PRESENTATION**			**$ 389.00**
27/02/2025	INV0125V2		AUTHOR TALK PUBLIC PRESENTATION	$	389.00	
17/03/2025	**3947.15948-01**	**Technologically Speaking (T.M Coghill**	**PROFESSIONAL SERVICES**			**$ 600.00**
14/03/2025	INV-0961		CLOUD STORAGE & PHOTO BACKUP EDUCATIONAL WORKSHOP	$	300.00	
14/03/2025	INV-0962		PASSWORD MANAGEMENT & AVOIDING SCAMS WORKSHOP	$	300.00	
17/03/2025	**3947.15968-01**	**Cockburn Party Hire (The Trustee for**	**EQUIPMENT HIRE**			**$ 2,852.80**
05/03/2025	00013264		EQUIPMENT HIRE - SUMMER OF ENTERTAINMENT EVENT ON 22/02/2025	$	2,852.80	
17/03/2025	**3947.15969-01**	**Mr N Turner**	**ENTERTAINMENT**			**$ 480.00**
14/03/2025	001		AUTHOR TALK WITH LIVE MUSIC PRESENTATION	$	480.00	
17/03/2025	**3947.16003-01**	**The Trustee for The Cook in the Hat**	**CATERING**			**$ 1,367.10**
14/03/2025	INV-1085		CATERING SERVICES - COUNCIL DINNER ON 11/03/2025	$	1,367.10	
17/03/2025	**3947.16018-01**	**Child Development & Behaviour**	**TRAINING**			**$ 2,420.00**
12/03/2025	INV-0929		UNDERSTANDING BEHAVIOUR TRAINING - MECPC	$	2,420.00	
17/03/2025	**3947.1644-01**	**Woolworths Group Limited**	**FOOD & CONSUMABLES**			**$ 271.96**
06/03/2025	TI-040D7-178D65		FOOD & CONSUMABLES FOR CHILDREN - MECPC	$	97.74	
06/03/2025	TI-040D7-178D66		FOOD & CONSUMABLES FOR CHILDREN - MIDVALE HUB	$	21.82	
12/03/2025	TI-040D7-178D67		FOOD & CONSUMABLES FOR CHILDREN - MECPC	$	152.40	
17/03/2025	**3947.1689-01**	**Compsys Pty Ltd T/A Harmony Software**	**SOFTWARE EXPENSES**			**$ 500.00**
07/03/2025	15835		CENTRAL PAYMENT TRANSITION FEE	$	500.00	
17/03/2025	**3947.191-01**	**Eastern Region Security**	**SECURITY EXPENSES**			**$ 110.00**
12/03/2025	00022695		SECURITY EXPENSES - OPERATIONS	$	110.00	
17/03/2025	**3947.1955-01**	**Cleanaway Pty Ltd**	**RECYCLING FEES**			**$ 1,971.83**
14/03/2025	19326409		SKIP BIN & DISPOSAL - FIRE AFFECTED PROPERTY PARKERVILLE	$	825.00	
14/03/2025	19371478		SKIP BIN & DISPOSAL - FIRE AFFECTED PROPERTY PARKERVILLE	$	662.83	
14/03/2025	19305198		SKIP BIN & DISPOSAL - FIRE AFFECTED PROPERTY PARKERVILLE	$	484.00	
17/03/2025	**3947.21-01**	**Eastern Metropolitan Regional Council**	**TRANSFER STATION FEES**			**$ 44,556.89**
11/03/2025	EMRC62642		TRANSFER STATION FEES	$	43,196.89	
14/03/2025	EMRC62838		MATTRESS RECYCLING FEES - COPPIN RD TRANSFER STATION	$	1,360.00	
17/03/2025	**3947.215-01**	**Deputy Commissioner of Taxation**	**TAXATION**			**$ 172,952.00**
09/03/2025	PY01-19-Deputy C		PAYROLL DEDUCTION	$	150,640.00	
09/03/2025	PY02-19-Deputy C		PAYROLL DEDUCTION	$	22,312.00	
17/03/2025	**3947.234-01**	**Coles Supermarkets Australia Pty Ltd**	**FOOD & CONSUMABLES**			**$ 538.63**
12/03/2025	213435198		FOOD & CONSUMABLES FOR CHILDREN - MECPC	$	538.63	
17/03/2025	**3947.320-01**	**Department of Fire & Emergency Services**	**ESL CONTRIBUTION**			**$ 1,178,803.16**
10/03/2025	158874		2024/2025 ESL QUARTER 3 CONTRIBUTION	$	1,178,803.16	
17/03/2025	**3947.336-01**	**Fasta Courier Service**	**COURIER SERVICES**			**$ 809.71**
13/03/2025	310259		COURIER SERVICES	$	809.71	

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17/03/2025	**3947.375-01**	**Team Global Express Pty Ltd**	**COURIER SERVICES**			**$ 384.67**
04/03/2025	0658-S364420		COURIER SERVICES	$	384.67	
17/03/2025	**3947.381-01**	**Mundaring Electrical Contracting Service**	**ELECTRICAL SERVICES**			**$ 583.00**
13/03/2025	7702		ELECTRICAL SERVICES - ADMIN BUILDING	$	198.00	
12/03/2025	7701		SUPPLY & INSTALL FLOOD LIGHTING - CHIDLOW VBFB	$	385.00	
17/03/2025	**3947.385-01**	**Mundaring News & Lotto**	**SUBSCRIPTIONS**			**$ 589.83**
27/02/2025	6672		MAGAZINE SUBSCRIPTIONS - AFM & KSP LIBRARIES	$	589.83	
17/03/2025	**3947.393-01**	**Western Australian Local Government**	**REGISTRATION**			**$ 1,689.00**
10/03/2025	SI-013332		REGISTRATION - PLANNING PRACTICES	$	1,309.00	
11/03/2025	AEF25-13		REGISTRATION - ABORIGINAL ENGAGEMENT FORUM	$	380.00	
17/03/2025	**3947.394-01**	**Martins Trailer Parts**	**PARTS**			**$ 31.46**
07/03/2025	1489698		SUPPLY 2X RUBBER BUMP STOPS FOR P2469	$	31.46	
17/03/2025	**3947.4-01**	**Health Insurance Fund of WA**	**PAYROLL DEDUCTION**			**$ 496.75**
09/03/2025	PY01-19-HIF		PAYROLL DEDUCTION	$	496.75	
17/03/2025	**3947.4526-01**	**Mr J S Daw**	**COUNCILLOR ALLOWANCE**			**$ 302.03**
13/03/2025	TRAVEL		TRAVEL REIMBURSEMENT 446KM 26/01/2025 - 11/03/2025	$	302.03	
17/03/2025	**3947.460-01**	**Print Media Group (Fraser & Jenkins**	**PHOTOCOPIER PRINTING**			**$ 187.27**
21/02/2025	2083024		SUPPLY & DELIVER INCIDENT MANAGEMENT BOARDS - FIRE TEAM	$	187.27	
17/03/2025	**3947.4811-01**	**West Sure Group Pty Ltd**	**SECURITY EXPENSES**			**$ 35.75**
14/03/2025	00032257		SECURITY EXPENSES - BILGOMAN AQUATIC CENTRE	$	35.75	
17/03/2025	**3947.4845-01**	**Seek Limited**	**ADVERTISING**			**$ 93.50**
10/03/2025	701074606		ADVERTISING	$	93.50	
17/03/2025	**3947.5719-01**	**Shire of Mundaring - Lotto Club**	**PAYROLL DEDUCTION**			**$ 271.60**
09/03/2025	PY01-19-STAFF LO		PAYROLL DEDUCTION	$	258.02	
09/03/2025	PY02-19-STAFF LO		PAYROLL DEDUCTION	$	13.58	
17/03/2025	**3947.6-01**	**Shire of Mundaring - Social Club**	**PAYROLL DEDUCTION**			**$ 240.00**
09/03/2025	PY01-19-MUNDARIN		PAYROLL DEDUCTION	$	240.00	
17/03/2025	**3947.6050-01**	**Fuel Distributors of Western Australia**	**FUEL & OILS**			**$ 408.14**
13/03/2025	00631224		SUPPLY GREASE CARTRIDGES	$	408.14	
17/03/2025	**3947.6531-01**	**Industrial Automation Group**	**RETICULATION**			**$ 844.80**
12/03/2025	SINV-15836		REMOTE ACCESS TANK & BORE ANNUAL CHARGE	$	844.80	
17/03/2025	**3947.6585-01**	**Clan Midland Inc**	**TRAINING**			**$ 2,250.00**
12/03/2025	'00000638		READ PLAY GROW FACILITATOR TRAINING	$	2,250.00	
17/03/2025	**3947.6732-01**	**Relationships Australia Western**	**EMPLOYEE ASSISTANCE PROGRAM**			**$ 396.00**
07/03/2025	00454073		EMPLOYEE ASSISTANCE PROGRAM	$	198.00	
10/03/2025	00454263		EMPLOYEE ASSISTANCE PROGRAM	$	198.00	
17/03/2025	**3947.68-01**	**The Watershed Water Systems**	**PARTS**			**$ 208.23**
07/03/2025	10260723		RETICULATION PARTS	$	13.73	
07/03/2025	10260724		RETICULATION PARTS	$	59.48	
07/03/2025	10260774		RETICULATION PARTS	$	135.02	
17/03/2025	**3947.7-01**	**Australian Services Union**	**PAYROLL DEDUCTION**			**$ 255.00**
09/03/2025	PY01-19-AUSTRALI		PAYROLL DEDUCTION	$	149.00	
09/03/2025	PY02-19-AUSTRALI		PAYROLL DEDUCTION	$	106.00	
17/03/2025	**3947.707-01**	**Australian Safety Engineers WA**	**MAINTENANCE**			**$ 16.50**
05/03/2025	0163832W		AIR FILL BA CYLINDER - BILGOMAN AQUATIC CENTRE	$	16.50	
17/03/2025	**3947.7426-01**	**Scoob's Dingo Service**	**FOOTPATH SWEEPING SERVICE**			**$ 8,363.08**
11/03/2025	2940		FOOTPATH SWEEPING - VARIOUS LOCATIONS	$	3,022.80	
11/03/2025	2935		CLEAN UP AFTER STORM DAMAGE ON 19/02/2025	$	604.56	
14/03/2025	2941		CLEAN UP AFTER STORM DAMAGE ON 19/02/2025	$	1,712.92	
14/03/2025	2942		FOOTPATH SWEEPING SERVICE - VARIOUS LOCATIONS	$	3,022.80	
17/03/2025	**3947.7590-01**	**PFD Food Services Pty Ltd**	**KIOSK SUPPLIES**			**$ 2,418.15**
14/03/2025	LP254270		KIOSK SUPPLIES - BILGOMAN AQUATIC CENTRE	$	2,418.15	
17/03/2025	**3947.7641-01**	**Easifleet**	**NOVATED LEASE CHARGES**			**$ 9,701.98**
13/03/2025	221536		NOVATED LEASE CHARGES - MARCH 2025	$	9,701.98	
17/03/2025	**3947.80-01**	**Bunnings Group Limited**	**HARDWARE**			**$ 246.92**
10/03/2025	2440/01239551		HARDWARE ITEMS	$	246.92	
17/03/2025	**3947.8275-01**	**E Fire & Safety**	**MAINTENANCE**			**$ 473.00**
10/03/2025	627801		SERVICING OF FIRE EQUIPMENT - VARIOUS LOCATIONS	$	473.00	
17/03/2025	**3947.8374-01**	**Natural Area Holdings P/L T/A Natural**	**WEED CONTROL**			**$ 3,314.61**
10/03/2025	00024817		WEED CONTROL - LAKE LESCHENAULTIA BLACKBERRY CONTROL	$	880.44	
10/03/2025	00024816		WEED CONTROL - LAKE LESCHENAULTIA	$	880.44	
10/03/2025	00024815		WEED CONTROL - LAKE LESCHENAULTIA	$	1,553.73	

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17/03/2025	**3947.8976-01**	**Kool Line Electrical & Refrigeration**	**ELECTRICAL SERVICES**			**$ 31,881.30**
07/03/2025	00128660		ELECTRICAL SERVICES - MUNDARING ARENA	$	1,727.00	
07/03/2025	00128663		ELECTRICAL SERVICES - BROWN PARK BRUCE DOUGLAS PAVILION	$	500.50	
12/03/2025	00128656		ELECTRICAL SERVICES - STONEVILLE RD STREET LIGHTING	$	7,884.80	
12/03/2025	00128657		SUPPLY 10X BBQ GREASE TRAYS	$	3,756.50	
12/03/2025	00128658		SUPPLY ANNUAL RCD EMERGENCY LIGHT INSPECTION - VARIOUS SITES	$	5,989.50	
12/03/2025	00128659		ELECTRICAL SERVICES - GLEN FORREST OVAL	$	10,615.00	
07/03/2025	00128662		ELECTRICAL SERVICES - CHIDLOW PAVILLION	$	544.50	
07/03/2025	00128661		ELECTRICAL SERVICES - BOYA COMMUNITY CENTRE	$	308.00	
07/03/2025	00128664		ELECTRICAL SERVICES - LAKE LESCHENAULTIA	$	555.50	
17/03/2025	**3947.938-01**	**West Australian Newspapers Ltd**	**SUBSCRIPTIONS**			**$ 144.00**
10/03/2025	00156950		NEWSPAPER SUBSCRIPTIONS - KSP LIBRARY	$	144.00	
17/03/2025	**3947.9698-01**	**Managed System Services Pty Ltd**	**SUBSCRIPTIONS**			**$ 61,224.55**
10/03/2025	INV-9670		BACKUP M365 LICENSES & DATA PLATFORM ESS UNIVERSAL	$	61,224.55	
17/03/2025	**3947.9815-01**	**Design Synergy**	**PROFESSIONAL SERVICES**			**$ 2,612.50**
12/03/2025	6379		DRAFTING SERVICES - WOOROLOO HALL	$	2,612.50	
17/03/2025	**3947.9972-01**	**Scanlan Surveys Pty Ltd**	**SURVEY SERVICES**			**$ 2,145.00**
14/03/2025	INV-0382		IDENTIFICATION SURVEY - 1 & 3 REDGUM AVE BELLEVUE	$	2,145.00	
18/03/2025	**3948.3462-01**	**Care Giver Subsidies**	**CARE GIVER SUBSIDIES**			**$ 38,635.74**
19/03/2025	180325		CARE GIVER SUBSIDIES	$	38,635.74	
24/03/2025	**3949.34-01**	**Water Corporation**	**WATER RATES & FEES**			**$ 726.30**
21/03/2025	9004566598		WATER RATES & FEES	$	726.30	
24/03/2025	**3950.12599-01**	**Department of Energy, Mines, Industry**	**BUILDING SERVICES LEVY**			**$ 21,600.43**
21/03/2025	FEBRUARY 2025		BUILDING SERVICES LEVY - FEBRUARY 2025	$	21,600.43	
24/03/2025	**3950.13363-01**	**Irina Asotoff Ballet School**	**REFUND**			**$ 746.40**
21/03/2025	REFUND		REFUND - OVERCHARGE HALL HIRE FEES	$	746.40	
24/03/2025	**3950.15416-01**	**Mr C R O'Toole**	**CROSSOVER CONTRIBUTION**			**$ 620.00**
23/03/2025	X-OVER		CROSSOVER CONTRIBUTION - HELENA VALLEY	$	620.00	
24/03/2025	**3950.15986-01**	**Supagas Pty Limited**	**GAS**			**$ 93.42**
21/03/2025	890466D9		GAS SERVICES - LAKE LESCHENAULTIA ABLUTION BLOCK	$	93.42	
24/03/2025	**3950.16035-01**	**Miss R E Powell**	**REFUND**			**$ 150.00**
21/03/2025	REFUND		REFUND - DOG STERILISATION REBATE ANIMAL# 42975	$	150.00	
24/03/2025	**3950.16036-01**	**Ms M Douglas**	**REFUND**			**$ 148.12**
21/03/2025	REFUND		REFUND - CHILDCARE FEES OVERPAID	$	148.12	
24/03/2025	**3950.16037-01**	**Mr J E Allen**	**REFUND**			**$ 935.00**
24/03/2025	REFUND		REFUND - LGIS CLAIM SETTLEMENT PR0046901	$	935.00	
24/03/2025	**3950.174-01**	**Synergy**	**ELECTRICITY**			**$ 64,352.99**
14/03/2025	3509628321		ELECTRICITY	$	3,360.22	
14/03/2025	3310777127		ELECTRICITY	$	133.41	
14/03/2025	5035029115		ELECTRICITY	$	150.22	
14/03/2025	8446589925		ELECTRICITY	$	1,154.54	
14/03/2025	5035029810		ELECTRICITY	$	1,075.31	
14/03/2025	3021647529		ELECTRICITY	$	54,628.33	
14/03/2025	5162819914		ELECTRICITY	$	3,850.96	
24/03/2025	**3950.589-01**	**Shire of Mundaring**	**LEVY PAYMENTS**			**$ 6,361.86**
21/03/2025	FEBRUARY 2025		BUILDING SERVICES LEVY - FEBRUARY 2025	$	460.00	
19/03/2025	180325		FDC PARENT LEVY	$	5,901.86	
24/03/2025	**3951.10414-01**	**Department of Transport - Vehicle**	**VEHICLE SEARCH FEES**			**$ 20.45**
13/03/2025	8066037		VEHICLE SEARCH FEES	$	20.45	
24/03/2025	**3951.10881-01**	**Alsco Pty Ltd**	**FIRST AID REPLENISHMENT**			**$ 881.11**
21/03/2025	CPER2488216		FIRST AID REPLENISHMENT - LAKE LESCHENAULTIA	$	164.70	
21/03/2025	CPER2488212		FIRST AID REPLENISHMENT - OPERATION CENTRE	$	117.29	
21/03/2025	CPER2488214		FIRST AID REPLENISHMENT - AFM LIBRARY	$	34.18	
21/03/2025	CPER2488215		FIRST AID REPLENISHMENT - BOYA COMMUNITY CENTRE	$	33.06	
21/03/2025	CPER2488213		FIRST AID REPLENISHMENT - ADMIN BUILDING	$	414.59	
21/03/2025	CPER2488217		FIRST AID REPLENISHMENT - MUNDARING ARENA	$	117.29	
24/03/2025	**3951.10921-01**	**Ixom Operations Pty Ltd**	**CHLORINE GAS SERVICE FEES**			**$ 4,352.65**
19/03/2025	6932669		CHLORINE GAS SERVICE FEES	$	233.77	
18/02/2025	6921444		CHLORINE GAS SERVICE FEES	$	4,118.88	
24/03/2025	**3951.11017-01**	**Sapio Pty Ltd**	**SECURITY SERVICES**			**$ 235.53**
19/03/2025	SP289890		ALARM SERVICES - MUNDARING ARENA DECEMBER 2024	$	235.53	

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24/03/2025	**3951.11135-01**	**Frontline Fire & Rescue (Bluesteel**	**EQUIPMENT PURCHASES**			**$ 2,658.46**
10/03/2025	85648		EQUIPMENT PURCHASES - MOUNT HELENA VBFB	$	6.60	
10/03/2025	85654		EQUIPMENT PURCHASES - DARLINGTON VBFB	$	48.40	
10/03/2025	85653		EQUIPMENT PURCHASES - SAWYERS VALLEY VBFB	$	1,527.98	
10/03/2025	85652		EQUIPMENT PURCHASES - PARKERVILLE VBFB	$	123.90	
10/03/2025	85651		EQUIPMENT PURCHASES - STONEVILLE VBFB	$	332.63	
10/03/2025	85650		EQUIPMENT PURCHASES - PARKERVILLE VBFB	$	200.95	
10/03/2025	85649		EQUIPMENT PURCHASES - MOUNT HELENA VBFB	$	418.00	
24/03/2025	**3951.11137-01**	**Chefmaster Australia**	**PET SUPPLIES**			**$ 304.13**
10/03/2025	00072756		SUPPLIES FOR MUNDARING POUND	$	304.13	
24/03/2025	**3951.11295-01**	**Brain Ambulance Pty Ltd**	**TRAINING**			**$ 6,593.40**
19/03/2025	2700		KEEPING SANE & MANAGING STRESS TRAINING ON 11/03/2025	$	6,593.40	
24/03/2025	**3951.11311-01**	**Mastec Australia Pty Ltd (The Trustee**	**BINS**			**$ 864.60**
07/03/2025	INV20895		SUPPLY & DELIVER 20X 120L GREEN BINS	$	864.60	
24/03/2025	**3951.11326-01**	**Learning Seat Pty Ltd**	**SUBSCRIPTION**			**$ 1,948.50**
07/03/2025	6477030142		SUBSCRIPTION FEE FOR 28/02/2025 TO 27/03/2025	$	1,948.50	
24/03/2025	**3951.11398-01**	**JB HI-FI Group Pty Ltd**	**IT HARDWARE**			**$ 1,199.69**
07/03/2025	BD1723964		SUPPLY WALL BRACKET FOR 75" SAMSUNG TV	$	77.24	
10/03/2025	BD1699399		SUPPLY & DELIVER IPHONE 128GB - DARLINGTON VBFB	$	1,040.55	
10/03/2025	BD1716287		SUPPLY & DELIVER LOGITECH WIRELESS KEYBOARD/MOUSE COMBO	$	81.90	
24/03/2025	**3951.11413-01**	**Ergolink (Max & Claire Pty Ltd T/A)**	**FURNITURE**			**$ 973.50**
07/03/2025	SI-00089904		SUPPLY & DELIVER 2X AIR MESH FOAM SEATS	$	973.50	
24/03/2025	**3951.11578-01**	**Corsign WA Pty Ltd**	**SIGNS**			**$ 2,386.45**
21/03/2025	00092563		SUPPLY VARIOUS STREET NAME SIGNS	$	2,386.45	
24/03/2025	**3951.11648-01**	**Veris Australia Pty Ltd**	**SURVEY SERVICES**			**$ 2,281.46**
12/03/2025	VI097505		SETOUT SURVEY - BALFOUR RD SWAN VIEW	$	1,105.50	
21/03/2025	VI097511		SETOUT SURVEY - MARNIE RD & GLEN FORREST HALL	$	1,175.96	
24/03/2025	**3951.11672-01**	**Dulux Group Australia**	**PAINT**			**$ 370.23**
05/03/2025	901658560		SUPPLY ASSORTED PAINTS - PARK MAINTENANCE	$	263.54	
12/03/2025	901513179		SUPPLY ASSORTED PAINTS - PARK MAINTENANCE	$	106.69	
24/03/2025	**3951.12078-01**	**Recruitwest Pty Ltd**	**TEMP STAFF**			**$ 12,530.36**
21/03/2025	C INV 593070		TEMP STAFF - MOWER/HORTICULTURAL LABOURER	$	2,229.17	
21/03/2025	C INV 593090		TEMP STAFF - MOWER/HORTICULTURAL LABOURER	$	2,229.17	
21/03/2025	C INV 593145		TEMP STAFF - PROJECT LABOURER	$	1,964.82	
19/03/2025	C INV 593122		TEMP STAFF - CONTAINER COLLECTION DRIVER	$	1,070.43	
19/03/2025	C INV 593153		TEMP STAFF - PROJECT LABOURER	$	982.41	
21/03/2025	C INV 593091		TEMP STAFF - GRADER OPERATOR	$	2,895.97	
21/03/2025	C INV 593132		TEMP STAFF - GRADER OPERATOR	$	1,158.39	
24/03/2025	**3951.12149-01**	**TenderLink.com**	**ADVERTISING**			**$ 761.20**
07/03/2025	MUNDAR-673915		PUBLIC TENDER ADVERTISING	$	190.30	
07/03/2025	MUNDAR-674284		PUBLIC TENDER ADVERTISING	$	190.30	
07/03/2025	MUNDAR-674274		PUBLIC TENDER ADVERTISING	$	190.30	
18/02/2025	MUNDAR-675564		PUBLIC TENDER ADVERTISING	$	190.30	
24/03/2025	**3951.12350-01**	**Devco Builders**	**MAINTENANCE**			**$ 1,805.38**
05/03/2025	00019213		SUPPLY & INSTALL ALUMINIUM CHANNEL - MUNDARING ARENA	$	1,805.38	
24/03/2025	**3951.12402-01**	**Grace Information & Records Management**	**OFFSITE RECORDS STORAGE**			**$ 2,297.63**
05/03/2025	RP01639709		OFFSITE RECORDS STORAGE	$	2,297.63	
24/03/2025	**3951.12579-01**	**Mr V Crowe**	**LANDSCAPE SERVICES**			**$ 1,008.00**
19/03/2025	2525		LANDSCAPE SERVICES - SCFC CLAYTON VIEW	$	288.00	
19/03/2025	2527		LANDSCAPE SERVICES - MECPC	$	432.00	
19/03/2025	2526		LANDSCAPE SERVICES - CPC MIDDLE SWAN	$	288.00	
24/03/2025	**3951.12640-01**	**Officeworks Ltd**	**STATIONERY**			**$ 842.57**
10/03/2025	620246325		STATIONERY ITEMS	$	490.62	
10/03/2025	620338581		STATIONERY ITEMS	$	351.95	
24/03/2025	**3951.12794-01**	**Mount Helena Hardware**	**PARTS**			**$ 194.29**
07/03/2025	101161765		SUPPLY PARTS FOR PLAYGROUND MAINTENANCE	$	10.99	
10/03/2025	102039866		SUPPLY PARTS FOR PLAYGROUND MAINTENANCE	$	91.65	
12/03/2025	101162918		SUPPLY PARTS FOR PLAYGROUND MAINTENANCE	$	91.65	

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24/03/2025	**3951.12899-01**	**NAPA (A Division of GPC Asia Pacific**	**PARTS**			**$ 3,659.30**
07/03/2025	1320432143		SUPPLY CABIN AIR FILTER FOR P4836	$	32.73	
07/03/2025	1320432081		SUPPLY ASSORTED FILTERS FOR P4836	$	245.31	
05/03/2025	1320432654		SUPPLY WIPER REFILLS FOR P4810	$	115.06	
05/03/2025	1320432672		SUPPLY 18IN FLAT BEAM FOR P4829	$	29.70	
13/03/2025	1320432305		SUPPLY 12/24V JUMP STARTER	$	2,301.20	
13/03/2025	1320432295		SUPPLY OF WORKSHOP CONSUMABLES	$	273.08	
14/03/2025	1320432086		SUPPLY OIL FILTERS FOR P4836	$	39.60	
07/03/2025	1320431661		ASSORTED FILTERS FOR P2485	$	576.69	
07/03/2025	1320431694		SUPPLY FILTER FOR P313	$	45.93	
24/03/2025	**3951.12938-01**	**Aussie Broadband Pty Ltd**	**NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES**			**$ 8,221.84**
13/03/2025	46694824		NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES	$	8,221.84	
24/03/2025	**3951.12944-01**	**Avon Tree Management (Kajanni Pty Ltd**	**TREE MANAGEMENT**			**$ 1,078.00**
21/03/2025	682		REPAIR STOCK FENCE & CLEAN UP TREE DEBRIS - LAKE LESCHENAULTIA	$	1,078.00	
24/03/2025	**3951.12951-01**	**Traffic Force**	**TRAFFIC MANAGEMENT SERVICES**			**$ 53,857.47**
17/03/2025	00039539		TRAFFIC MANAGEMENT SERVICES - ROAD MAINTENANCE	$	3,511.00	
20/03/2025	00039622		TRAFFIC MANAGEMENT SERVICES - ROAD MAINTENANCE	$	3,402.98	
20/03/2025	00039656		TRAFFIC MANAGEMENT SERVICES - ROAD MAINTENANCE	$	7,772.39	
21/03/2025	00039538		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	$	5,287.22	
21/03/2025	00039655		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	$	10,233.32	
27/02/2025	00039481		TRAFFIC MANAGEMENT SERVICES - ROAD MAINTENANCE	$	4,915.42	
27/02/2025	00039480		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	$	5,756.25	
12/03/2025	00039658		TRAFFIC MANAGEMENT SERVICES - OLD NORTHAM RD	$	3,348.97	
12/03/2025	00039657		TRAFFIC MANAGEMENT SERVICES - GLENBURN RD	$	1,407.08	
07/03/2025	00039482		TRAFFIC MANAGEMENT SERVICES - STONEVILLE RD STREET LIGHT UPGRADE	$	1,296.37	
05/03/2025	00039623		TRAFFIC MANAGEMENT SERVICES - OLD NORTHAM RD	$	6,926.47	
24/03/2025	**3951.12984-01**	**AJL Plumbing and Gas Pty Ltd (ATF The**	**PLUMBING SERVICES**			**$ 4,386.80**
10/02/2025	AJL15797		PLUMBING SERVICES - BRUCE DOUGLAS PAVILION	$	396.00	
10/02/2025	AJL15794		PLUMBING SERVICES - BROWN PARK RUGBY CLUB BUILDING	$	165.00	
07/03/2025	AJL15806		PLUMBING SERVICES - GLEN FORREST HALL	$	242.00	
07/03/2025	AJL15839		PLUMBING SERVICES - CDS SHED COPPIN RD TRANSFER STATION	$	825.00	
07/03/2025	AJL15786		PLUMBING SERVICES - MUNDARING SHIRE DEPOT	$	198.00	
10/03/2025	AJL15860		PLUMBING SERVICES - MUNDARING REC GROUND PAVILION	$	264.00	
10/03/2025	AJL15810		PLUMBING SERVICES - MT HELENA PLAYGROUP	$	605.00	
05/03/2025	AJL15906		PLUMBING SERVICES - MT HELENA PLAYGROUP	$	165.00	
05/03/2025	AJL15882		PLUMBING SERVICES - MT HELENA PLAYGROUP	$	275.00	
05/03/2025	AJL15889		PLUMBING SERVICES - MT HELENA PLAYGROUP	$	66.00	
10/03/2025	AJL15888		PLUMBING SERVICES - PARKERVILLE OVAL PAVILION	$	580.80	
17/03/2025	AJL15976		PLUMBING SERVICES - MECPC	$	605.00	
24/03/2025	**3951.135-01**	**BOC Ltd**	**CYLINDER RENTAL**			**$ 133.73**
21/03/2025	4038674369		CYLINDER RENTAL CHARGES 29/01/2025 - 25/02/2025	$	133.73	
24/03/2025	**3951.13697-01**	**WA Return Recycle Renew Ltd**	**CONSUMABLES**			**$ 5,575.00**
20/03/2025	12456		SUPPLY CONTAINERS FOR CHANGE COLLECTION BAGS	$	5,575.00	
24/03/2025	**3951.13715-01**	**Ensign (Ensign Services (Aust.) Pty**	**SAFETY EQUIPMENT**			**$ 318.08**
28/02/2025	6350276		SAFETY MATS & TEA TOWELS	$	318.08	
24/03/2025	**3951.138-01**	**Sonic HealthPlus Pty Ltd**	**MEDICAL EXAMINATION**			**$ 878.90**
10/03/2025	3528658		PRE-EMPLOYMENT MEDICAL EXAMINATION	$	261.80	
05/03/2025	3530096		PRE-EMPLOYMENT MEDICAL EXAMINATION	$	261.80	
05/03/2025	3531711		PRE-EMPLOYMENT MEDICAL EXAMINATION	$	93.50	
05/03/2025	3533413		PRE-EMPLOYMENT MEDICAL EXAMINATION	$	261.80	
24/03/2025	**3951.13913-01**	**Dr S D Wasley**	**PROFESSIONAL SERVICES**			**$ 495.00**
06/03/2025	1121		CONDUCT KICKSTART YOUR CREATIVITY WORKSHOP	$	495.00	
24/03/2025	**3951.14013-01**	**Eastern Hills Chainsaws & Mowers Pty**	**EQUIPMENT REPAIRS**			**$ 937.70**
05/03/2025	53205 #5		CHAINSAW MAINTENANCE - LAKE LESCHENAULTIA	$	937.70	
24/03/2025	**3951.14051-01**	**Sweeping Services Australia Pty Ltd**	**STREET SWEEPING SERVICES**			**$ 9,614.06**
21/03/2025	INV-0756		SUPPLY OF STREET SWEEPING SERVICES	$	9,614.06	
24/03/2025	**3951.14198-01**	**Market Creations Agency Pty Ltd**	**DESIGN FEES/COSTS**			**$ 7,781.40**
21/03/2025	HQ35-10		WEBSITE PROJECT BUILD - COUNCIL CONNECT REFRESH	$	7,781.40	
24/03/2025	**3951.14221-01**	**Mrs P McNeil**	**COUNCILLOR ALLOWANCE**			**$ 423.99**
21/03/2025	TRAVEL		TRAVEL REIMBURSEMENT 451.2KM 06/02/2025 - 14/03/2025	$	423.99	
24/03/2025	**3951.14229-01**	**Farmarama Pty Ltd**	**FERTILISERS**			**$ 2,640.00**
13/03/2025	00039059		SUPPLY CUSTOM BLEND BRILLIANCE FERTILISER	$	2,640.00	

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24/03/2025	**3951.14324-01**	**Proarb WA (R Hawkins & C.N Jones T/As**	**STREET TREE MAINTENANCE**			**$ 40,436.00**
21/03/2025	2247		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	$	22,396.00	
21/03/2025	2262		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	$	18,040.00	
24/03/2025	**3951.14496-01**	**Tyrepower Mundaring (The Trustee for**	**TYRES & REPAIRS**			**$ 3,176.00**
10/03/2025	125079		SUPPLY & FIT 4X NEW TYRES ON P304	$	2,056.00	
23/03/2025	125051		SUPPLY & FIT 4X NEW TYRES ON P4829	$	1,000.00	
13/03/2025	125175		REPAIR LOADER TYRE	$	120.00	
24/03/2025	**3951.14505-01**	**1300Tempfence (Ready Industries Pty**	**FENCING**			**$ 1,154.56**
05/03/2025	779328		HIRE SITE CAMERAS - ELSIE AUSTIN OVAL CHANGEROOMS	$	1,154.56	
24/03/2025	**3951.14558-01**	**Tool Kit Depot (Bunnings Group Limited**	**TOOLS**			**$ 3,494.84**
04/03/2025	SI269451		SUPPLY & DELIVER SPILL CREW CABINET - CHIDLOW VBFB	$	1,747.42	
04/03/2025	SI269450		SUPPLY & DELIVER SPILL CREW CABINET - MOUNT HELENA VBFB	$	1,747.42	
24/03/2025	**3951.14584-01**	**Fit2work.com.au (Equifax Australasia**	**CRIMINAL CHECK SERVICES**			**$ 792.00**
05/03/2025	15747571		CRIMINAL CHECK SERVICES FOR VBFB	$	792.00	
24/03/2025	**3951.14870-01**	**Eastern Hills Bakery (Q.N Lowings &**	**CATERING**			**$ 426.00**
23/03/2025	12		CATERING SERVICES - CITIZENSHIP CEREMONY ON 20/03/2025	$	426.00	
24/03/2025	**3951.14882-01**	**BB Recruitment & Consulting Service**	**TEMP STAFF**			**$ 561.00**
19/03/2025	I0004828		TEMP STAFF - MECPC CHILDCARE AGENCY STAFF	$	561.00	
24/03/2025	**3951.150-01**	**Fulton Hogan Industries Pty Ltd**	**ASPHALT**			**$ 429.00**
07/03/2025	20065420		SUPPLY EMULSION	$	429.00	
24/03/2025	**3951.15081-01**	**Fast Fit ROAR Program**	**PROFESSIONAL SERVICES**			**$ 3,935.00**
19/03/2025	ROAR0031		APRIL SCHOOL HOLIDAY PROGRAM ACTIVITY ON 23/02/2025	$	3,935.00	
24/03/2025	**3951.15126-01**	**Cromag Pty Ltd T/A Sigma Chemicals**	**CHEMICALS**			**$ 619.41**
10/03/2025	188941/01		POOL CHEMICALS - MT HELENA AQUATIC CENTRE	$	362.01	
10/03/2025	188943/01		POOL CHEMICALS - BILGOMAN AQUATIC CENTRE	$	257.40	
24/03/2025	**3951.15142-01**	**Omnicom Media Group Australia Pty Ltd**	**ADVERTISING**			**$ 2,611.11**
10/03/2025	1825269		ADVERTISING	$	345.27	
10/03/2025	1825268		ADVERTISING	$	574.10	
10/03/2025	1825271		ADVERTISING	$	858.19	
10/03/2025	1825270		ADVERTISING	$	833.55	
24/03/2025	**3951.15153-01**	**D& L Studio Pty Ltd T/A Metal Artwork**	**NAME PLAQUES**			**$ 304.70**
21/03/2025	31355		SUPPLY & DELIVER 19X DESK NAME PLAQUES	$	304.70	
24/03/2025	**3951.15188-01**	**Hills Fresh (Hill Fresh Fruit & Vegetables**	**MILK**			**$ 242.09**
21/03/2025	ADMIN FEB/MAR 25		MILK SUPPLY FOR SHIRE OF MUNDARING	$	242.09	
24/03/2025	**3951.15207-01**	**Veale Corporation Pty Ltd T/A Veale**	**PARTS**			**$ 241.70**
10/03/2025	21409196		SUPPLY BRAKE MASTER CYLINDER FOR P2481	$	241.70	
24/03/2025	**3951.15225-01**	**Rudd Industrial (Synergy Business**	**PARTS**			**$ 93.41**
07/03/2025	3201437		SUPPLY PARTS FOR P2488	$	71.04	
21/02/2025	3171485		SUPPLY NUTS & BOLTS FOR P297	$	22.37	
24/03/2025	**3951.15277-01**	**Instant Waste Management (Kelair**	**RECYCLING**			**$ 374.00**
19/03/2025	5044273		CARDBOARD RECYCLING - GREAT EASTERN HWY/LIONEL RD DARLINGTON	$	158.40	
19/03/2025	5044275		CARDBOARD RECYCLING - DARKAN ST MUNDARING	$	107.80	
20/03/2025	5044274		CARDBOARD RECYCLING - MUNDARING WEIR RD MUNDARING	$	107.80	
24/03/2025	**3951.15535-01**	**Battery World - Midland (The Trustee**	**BATTERIES**			**$ 299.00**
04/03/2025	IN603A0001236		SUPPLY BATTERY FOR P741	$	299.00	
24/03/2025	**3951.15559-01**	**Morris Pest and Weed Control (High**	**PEST CONTROL**			**$ 1,306.25**
21/03/2025	INV20250312_1212		TERMITE TREATMENT - VARIOUS LOCATIONS	$	1,306.25	
24/03/2025	**3951.15579-01**	**Westbooks (J.D Caffey & Caffey Family**	**BOOKS**			**$ 2,024.67**
21/03/2025	347044		BOOK STOCK - AFM LIBRARY	$	711.34	
19/03/2025	347041		BOOK STOCK - KSP LIBRARY	$	270.14	
19/03/2025	347040		BOOK STOCK - KSP LIBRARY	$	573.58	
19/03/2025	347043		BOOK STOCK - KSP LIBRARY	$	51.34	
19/03/2025	347042		BOOK STOCK - KSP LIBRARY	$	34.16	
19/03/2025	347034		BOOK STOCK - KSP LIBRARY	$	25.89	
21/03/2025	347045		BOOK STOCK - AFM LIBRARY	$	358.22	
24/03/2025	**3951.15588-01**	**MBL Gutter Master (Jason Paul Cook**	**MAINTENANCE**			**$ 3,949.00**
21/03/2025	INV3794		CLEAN GUTTERS - VARIOUS SHIRE BUILDINGS	$	3,949.00	
24/03/2025	**3951.15606-01**	**Perth Bin Hire (IWM (PBH) Pty Ltd T/As:)**	**BULK BIN HIRE**			**$ 636.90**
07/03/2025	9068311		SUPPLY 8M SKIP BIN FOR DEPOT CLEAN UP	$	636.90	
24/03/2025	**3951.15636-01**	**Go Doors Pty Ltd**	**MAINTENANCE**			**$ 3,098.78**
05/03/2025	122545		SUPPLY & INSTALL ROLLER SHUTTER DRUM - MUNDARING ARENA	$	3,098.78	
24/03/2025	**3951.15639-01**	**Essemy (The Trustee for Essemy Unit**	**TRAINING**			**$ 2,970.00**
19/03/2025	INV-01032		COACHING FOR DEVELOPMENT OF KPIS	$	2,970.00	

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24/03/2025	**3951.15663-01**	**Uniforms at Work Australia Pty Ltd**	**UNIFORMS**			**$ 716.25**
17/03/2025	47000028		UNIFORMS - LIBRARY STAFF	$	78.35	
17/03/2025	47000024		UNIFORMS - LIBRARY STAFF	$	169.45	
17/03/2025	47000026		UNIFORMS - LIBRARY STAFF	$	83.15	
17/03/2025	47000027-2		UNIFORMS - LIBRARY STAFF	$	83.15	
17/03/2025	47000025		UNIFORMS - LIBRARY STAFF	$	213.45	
17/03/2025	47000027-1		UNIFORMS - LIBRARY STAFF	$	88.70	
24/03/2025	**3951.15742-01**	**Waste Wise Transport Services Pty Ltd**	**WASTE COLLECTION**			**$ 2,277.00**
21/03/2025	INV-0061		COLLECT & DISPOSE OF ILLEGALLY DUMPED WASTE & TYRES	$	2,277.00	
24/03/2025	**3951.15754-01**	**McLeods Lawyers Pty Ltd**	**LEGAL MATTER**			**$ 14,670.26**
05/03/2025	143748		LEGAL MATTER 54019 - DOG ACT PROSECUTIONS	$	724.24	
05/03/2025	143747		LEGAL MATTER 54005 - DOG ACT PROSECUTIONS	$	878.13	
05/03/2025	143746		LEGAL MATTER 53897 - DOG ACT PROSECUTIONS	$	852.72	
10/03/2025	143745		LEGAL MATTER 52674 - DOG ACT PROSECUTIONS	$	1,978.57	
11/03/2025	143896		LEGAL MATTER 44780 - STRUCTURE PLAN 34 NORTH STONEVILLE	$	10,236.60	
24/03/2025	**3951.15774-01**	**The Resources Hub (Emerge Safe Pty**	**TEMP STAFF**			**$ 14,825.76**
21/03/2025	INV-2916		TEMP STAFF - PLANT MECHANIC	$	3,706.44	
21/03/2025	INV-2918		TEMP STAFF - PLANT MECHANIC	$	3,706.44	
21/03/2025	INV-2929		TEMP STAFF - PLANT MECHANIC	$	3,706.44	
21/03/2025	INV-2930		TEMP STAFF - PLANT MECHANIC	$	3,706.44	
24/03/2025	**3951.15781-01**	**Programmed Skilled Workforce Limited**	**TEMP STAFF**			**$ 8,715.16**
05/03/2025	4975990		TEMP STAFF - COMMUNITY EVENTS OFFICER	$	2,077.20	
05/03/2025	4975989		TEMP STAFF - COMMUNICATIONS OFFICER	$	1,991.39	
05/03/2025	4978177		TEMP STAFF - COMMUNICATIONS OFFICER	$	1,327.59	
10/03/2025	4974424		TEMP STAFF - COMMUNICATIONS OFFICER	$	3,318.98	
24/03/2025	**3951.15817-01**	**Bush Bling (Christopher Harold Hunter**	**VISITOR CENTRE STOCK**			**$ 193.50**
07/03/2025	#000296		SUPPLY PINS FOR VISITOR CENTRE STOCK	$	193.50	
24/03/2025	**3951.15847-01**	**Hodge Collard Preston Architects**	**ARCHITECTURAL SERVICES**			**$ 12,424.61**
10/03/2025	992405		ARCHITECTURAL SERVICES - ELSIE AUSTIN OVAL CHANGEROOMS	$	837.21	
10/03/2025	992404		ARCHITECTURAL SERVICES - ELSIE AUSTIN OVAL CHANGEROOMS	$	11,587.40	
24/03/2025	**3951.15861-01**	**RTV Computers Pty Ltd**	**IT HARDWARE**			**$ 7,497.60**
05/03/2025	223701		SUPPLY 2X HP PROBOOK & 2X HP USB-C DOCKS	$	2,981.00	
14/02/2025	222866		SUPPLY HP PROBOOK 3 YEAR WARRANTY	$	137.50	
14/02/2025	223013		SUPPLY 2X DELL MONITORS	$	220.00	
10/03/2025	223326		SUPPLY HP PROONE & 3 YEAR HARDWARE SUPPORT	$	2,679.60	
10/03/2025	223296		SUPPLY HP PROBOOK & NOTEBOOK BACKPACK	$	1,342.00	
10/03/2025	223423		SUPPLY HP PROBOOK 1 TO 3 YEAR WARRANTY	$	137.50	
24/03/2025	**3951.15878-01**	**Oban Group Pty Ltd**	**BUILDING RENOVATIONS**			**$ 102,024.67**
05/03/2025	49869		KITCHEN RENOVATIONS - MT HELENA PLAYGROUP BUILDING	$	2,328.58	
05/03/2025	49871		KITCHEN RENOVATIONS - MT HELENA PLAYGROUP BUILDING	$	632.50	
05/03/2025	49872		BATHROOM RENOVATIONS - MT HELENA PLAYGROUP BUILDING	$	9,281.25	
05/03/2025	48007B		KITCHEN/BATHROOM RENOVATIONS - MT HELENA PLAYGROUP BUILDING	$	89,782.34	
24/03/2025	**3951.15937-01**	**Skyline Landscape Services Group Pty**	**MOWING SERVICES**			**$ 27,451.82**
17/03/2025	90020359		MOWING SERVICES - FEBRUARY 2025	$	27,451.82	
24/03/2025	**3951.15941-01**	**Progresciv Pty Ltd**	**PROFESSIONAL SERVICES**			**$ 5,010.50**
07/03/2025	2501-01		BARRIER LINE ASSESSMENT - BAILUP RD WOOROLOO	$	5,010.50	
24/03/2025	**3951.16028-01**	**Precision Laser Systems (Ashgold**	**PROFESSIONAL SERVICES**			**$ 173.00**
21/03/2025	00052014		DUMPY LEVEL & STAFF - SERVICING & CALIBRATION	$	173.00	
24/03/2025	**3951.16033-01**	**Digrite (Philden Trade Pty Ltd T/As**	**PARTS**			**$ 1,227.38**
20/03/2025	P1992		SUPPLY STANDARD TOOTH & SOCKET HEAD BOLTS FOR P311	$	1,227.38	
24/03/2025	**3951.1644-01**	**Woolworths Group Limited**	**FOOD & CONSUMABLES**			**$ 280.41**
14/03/2025	TI-040D7-178D6C		FOOD & CONSUMABLES FOR CHILDREN - CPC MIDDLE SWAN	$	10.20	
14/03/2025	TI-040D7-178D6B		FOOD & CONSUMABLES FOR CHILDREN - MECPC	$	196.15	
14/03/2025	TI-040D7-178D69		FOOD & CONSUMABLES FOR CHILDREN - CPC MIDDLE SWAN	$	33.61	
14/03/2025	TI-040D7-178D6A		FOOD & CONSUMABLES FOR CHILDREN - CPC MIDDLE SWAN	$	25.00	
14/03/2025	TI-040D7-178D68		FOOD & CONSUMABLES FOR CHILDREN - MECPC	$	15.45	
24/03/2025	**3951.1674-01**	**Midland Cement Materials**	**CONCRETE PRODUCTS**			**$ 396.44**
07/03/2025	6213291		SUPPLY ASSORTED DWV & PVC PIPES	$	396.44	
24/03/2025	**3951.1955-01**	**Cleanaway Pty Ltd**	**RECYCLING FEES**			**$ 82,317.29**
21/03/2025	21835647		RECYCLING FEES	$	81,211.24	
19/03/2025	19378485		SKIP BIN & DISPOSAL FIRE AFFECTED PROPERTY PARKERVILLE	$	1,106.05	
24/03/2025	**3951.197-01**	**Konica Minolta Business Solutions Aust**	**PHOTOCOPIER PRINTING**			**$ 2,982.09**
05/03/2025	0401000062000225		PHOTOCOPIER PRINTING CHARGES - FEBRUARY 2025	$	2,982.09	

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24/03/2025	**3951.21-01**	**Eastern Metropolitan Regional Council**	**TRANSFER STATION FEES**			**$ 432,569.13**
19/03/2025	EMRC62880		MANAGEMENT OF CDS OPERATIONS AT COPPIN ROAD TRANSFER STATION	$	42,016.65	
19/03/2025	EMRC62881		MATHIESON RD WASTE TRANSFER STATION - SITE MANAGEMENT	$	37,318.34	
20/03/2025	EMRC62882		COPPIN RD WASTE TRANSFER STATION - SITE MANAGEMENT	$	38,670.06	
19/03/2025	EMRC63024		TRANSFER STATION FEES	$	62,015.73	
19/03/2025	EMRC62785		TRANSFER STATION FEES	$	66,622.82	
19/03/2025	EMRC62884		TRANSFER STATION FEES	$	166,707.37	
19/03/2025	EMRC62885		TRANSFER STATION FEES	$	17,858.16	
19/03/2025	EMRC62935		MATTRESS RECYCLING - MATHIESON RD TRANSFER STATION	$	1,360.00	
24/03/2025	**3951.2163-01**	**Asphaltech Pty Ltd**	**ASPHALT**			**$ 348,266.38**
14/03/2025	19126		ASPHALT WORKS - GLENBURN ROAD GLEN FORREST	$	85,450.90	
14/03/2025	19127		ASPHALT WORKS - TEN ACRE WAY STONEVILLE	$	40,593.05	
14/03/2025	19128		ASPHALT WORKS - GRAHAM ST NORTH MOUNT HELENA	$	56,541.61	
21/03/2025	19152		ASPHALT WORKS - ASHSTEAD ST SAWYERS VALLEY	$	42,850.84	
21/03/2025	19169		ASPHALT WORKS - ROSEDALE RD CHIDLOW	$	122,829.98	
24/03/2025	**3951.218-01**	**Security & Key Distributors**	**SECURITY EXPENSES**			**$ 2,403.57**
10/03/2025	99006		SUPPLY 2X BILOCK PADLOCKS - CHIDLOW STANDPIPE	$	395.21	
05/03/2025	99017		SUPPLY & DELIVER 4X BILOCK PADLOCKS - LAKE LESCHENAULTIA	$	810.42	
05/03/2025	99002		REPAIR EXIT DEVICE - DARLINGTON HALL	$	306.31	
05/03/2025	98999		ATTEND SITE ADJUST DOOR CLOSER - BROWN PARK COMMUNITY CENTRE	$	186.24	
10/03/2025	98803		SUPPLY & DELIVER 4X BILOCK RIM CYLINDERS - LAKE LESCHENAULTIA	$	705.39	
24/03/2025	**3951.234-01**	**Coles Supermarkets Australia Pty Ltd**	**FOOD & CONSUMABLES**			**$ 811.66**
19/03/2025	213906107		FOOD & CONSUMABLES FOR CHILDREN - MECPC	$	811.66	
24/03/2025	**3951.280-01**	**Winc Australia Pty Limited**	**STATIONERY**			**$ 1,635.09**
10/03/2025	9047377433		STATIONERY ITEMS	$	613.03	
10/03/2025	9047250563		STATIONERY ITEMS	$	66.95	
07/03/2025	9047381657		SUPPLY WHITE DINNER NAPKINS	$	297.72	
10/03/2025	9047244000		STATIONERY ITEMS	$	460.27	
10/03/2025	9047254592		STATIONERY ITEMS	$	197.12	
24/03/2025	**3951.2836-01**	**Environmental Industries Pty Ltd**	**LANDSCAPE MAINTENANCE**			**$ 2,336.85**
12/03/2025	INV35533		LANDSCAPE MAINTENANCE - MORRISON RD	$	2,336.85	
24/03/2025	**3951.314-01**	**Landgate**	**TITLE SEARCHES**			**$ 1,021.82**
21/03/2025	401187		GROSS RENTAL VALUATIONS CHARGEABLE	$	1,021.82	
24/03/2025	**3951.33-01**	**Boral Construction Materials Group**	**ASPHALT**			**$ 1,315.16**
07/03/2025	WA18780790		ASPHALT	$	88.22	
07/03/2025	WA18760153		ASPHALT	$	90.02	
07/03/2025	WA18760152		ASPHALT	$	86.57	
07/03/2025	WA18760154		ASPHALT	$	86.57	
07/03/2025	WA18760155		ASPHALT	$	86.57	
07/03/2025	WA18768579		ASPHALT	$	86.57	
07/03/2025	WA18771192		ASPHALT	$	173.13	
21/03/2025	WA18799679		ASPHALT	$	88.22	
21/03/2025	WA18799680		ASPHALT	$	176.43	
13/03/2025	WA18787640		ASPHALT	$	352.86	
24/03/2025	**3951.336-01**	**Fasta Courier Service**	**COURIER SERVICES**			**$ 293.22**
21/03/2025	310870		COURIER SERVICES	$	293.22	
24/03/2025	**3951.35-01**	**Nutrien Ag Solutions Limited**	**FERTILISERS**			**$ 2,448.05**
12/03/2025	912209463		SUPPLY 20L NUFA 2 4-DB 500	$	539.00	
07/03/2025	912208712		SUPPLY ASSORTED HERBICIDES	$	1,608.75	
10/03/2025	912226043		SUPPLY 20L ECOG ECO WET	$	300.30	
24/03/2025	**3951.3556-01**	**B & J Catalano Pty Ltd**	**GRAVEL**			**$ 33,561.26**
07/03/2025	I158768		SUPPLY 25MM FERRICRETE	$	6,830.50	
07/03/2025	I158634		SUPPLY 25MM FERRICRETE	$	19,234.49	
07/03/2025	I158615		SUPPLY 25MM FERRICRETE	$	7,496.27	
24/03/2025	**3951.375-01**	**Team Global Express Pty Ltd**	**COURIER SERVICES**			**$ 105.66**
04/03/2025	0659-S364420		COURIER SERVICES	$	105.66	
24/03/2025	**3951.385-01**	**Mundaring News & Lotto**	**SUBSCRIPTIONS**			**$ 506.09**
23/03/2025	6678		MAGAZINE SUBSCRIPTIONS - AFM & KSP LIBRARIES	$	506.09	
24/03/2025	**3951.388-01**	**Bunzl Ltd**	**CLEANING SUPPLIES**			**$ 3,119.87**
10/03/2025	Y604050		CLEANING SUPPLIES - LAKE LESCHENAULTIA	$	521.09	
10/03/2025	Y605016		CONSUMABLES - LAKE LESCHENAULTIA TOILET TISSUE	$	508.22	
07/03/2025	Y595740		PAPER PRODUCTS - DEPOT	$	2,090.56	

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24/03/2025	**3951.393-01**	**Western Australian Local Government**	**REGISTRATION**			**$ 2,104.00**
05/03/2025	SI-013417		ENVIRONMENTAL PROTECTION ACT AUTHORIY OFFICER TRAINING	$	275.00	
07/03/2025	SI-013386		RATES IN LOCAL GOVERNMENT	$	1,199.00	
21/03/2025	AEF25-48		ABORIGINAL ENGAGEMENT FORUM 2025	$	630.00	
24/03/2025	**3951.397-01**	**J. Blackwood & Son Pty Ltd**	**PARTS**			**$ 442.64**
07/03/2025	SI10352909		SUPPLY POINTGUARD ULTRA GLOVES	$	83.60	
07/03/2025	SI10386494		SUPPLY 120X PROSAFE CANDY STRIPE GLOVES	$	359.04	
24/03/2025	**3951.3996-01**	**Bobcat-Attach**	**VEHICLE REPAIRS**			**$ 990.00**
11/03/2025	25687		SUPPLY & FIT NEW WELD IN CUTTING EDGE TO GP BUCKET	$	990.00	
24/03/2025	**3951.4252-01**	**Boya Equipment Pty Ltd**	**PARTS**			**$ 348.59**
13/03/2025	43637		SUPPLY PARTS FOR P309	$	348.59	
24/03/2025	**3951.431-01**	**Signs & Lines**	**SIGN**			**$ 6,141.50**
05/03/2025	30772		SUPPLY 7X STAINLESS STEEL PLAQUES - WOOROLOO ART TRAIL	$	6,141.50	
24/03/2025	**3951.4749-01**	**Pure Air Filters**	**PARTS**			**$ 605.00**
07/03/2025	00015677		SUPPLY AIR FILTERS FOR ASSORTED VEHICLES	$	226.60	
18/02/2025	00015654		SUPPLY AIR FILTERS FOR ASSORTED VEHICLES	$	378.40	
24/03/2025	**3951.4792-01**	**John Papas Trailers (Aust) Pty Ltd**	**NEW VEHICLE**			**$ 4,495.00**
12/03/2025	00093985		SUPPLY & DELIVERY COMMUNITY SAFETY TRAILER 870MDG	$	4,495.00	
24/03/2025	**3951.480-01**	**Echo Newspaper**	**ADVERTISING**			**$ 2,145.00**
10/03/2025	00039507		ADVERTISING	$	1,210.00	
10/03/2025	00039364		ADVERTISING	$	385.00	
10/03/2025	00039439		ADVERTISING	$	550.00	
24/03/2025	**3951.482-01**	**David Gray & Co Pty Ltd**	**BINS**			**$ 1,901.02**
21/02/2025	I657647		SUPPLY 30X 120L BINS WITH LIDS & 10X 120L GREEN LIDS	$	1,901.02	
24/03/2025	**3951.4845-01**	**Seek Limited**	**ADVERTISING**			**$ 1,908.50**
19/03/2025	701089557		ADVERTISING	$	335.50	
19/03/2025	701078972		ADVERTISING	$	836.00	
21/03/2025	701091659		ADVERTISING	$	401.50	
13/03/2025	701084694		ADVERTISING	$	335.50	
24/03/2025	**3951.4888-01**	**Kennards Hire**	**EQUIPMENT HIRE**			**$ 1,464.60**
10/03/2025	27190306		HIRE LIGHTING TOWERS - TWILIGHT TUNES EVENT	$	1,305.00	
20/03/2025	27207439		HIRE OF LAWN CORER & TRAILER CAGE	$	159.60	
24/03/2025	**3951.5483-01**	**UES Intl Pty Ltd**	**PARTS**			**$ 108.42**
07/03/2025	515051		SUPPLY PARTS FOR P2523	$	108.42	
24/03/2025	**3951.5558-01**	**Global Workwear Investments Pty Ltd**	**WORK CLOTHES**			**$ 1,039.38**
10/03/2025	MD150861		WORK CLOTHES - RANGER SERVICES	$	269.86	
10/03/2025	MD48043.D1		WORK CLOTHES - RANGER SERVICES	$	406.05	
10/03/2025	MD150673		WORK BOOTS - DEPOT STAFF	$	197.01	
10/03/2025	MD151323		WORK BOOTS - DEPOT STAFF	$	166.46	
24/03/2025	**3951.5945-01**	**West Coast Spring Water Pty Ltd**	**WATER BOTTLES**			**$ 43.32**
21/03/2025	3689811		WATER BOTTLES FOR DEPOT	$	43.32	
24/03/2025	**3951.6050-01**	**Fuel Distributors of Western Australia**	**FUEL & OILS**			**$ 22,309.30**
19/03/2025	54102982		DIESEL FUEL	$	22,309.30	
24/03/2025	**3951.6732-01**	**Relationships Australia Western**	**EMPLOYEE ASSISTANCE PROGRAM**			**$ 198.00**
12/03/2025	00454440		EMPLOYEE ASSISTANCE PROGRAM	$	198.00	
24/03/2025	**3951.68-01**	**The Watershed Water Systems**	**PARTS**			**$ 1,284.16**
21/03/2025	10261228		RETICULATION PARTS	$	268.47	
12/03/2025	10261156		RETICULATION PARTS	$	58.45	
12/03/2025	10261176		RETICULATION PARTS	$	3.12	
12/03/2025	10261217		RETICULATION PARTS	$	954.12	
24/03/2025	**3951.6879-01**	**Chidlow Chatter**	**ADVERTISING**			**$ 520.00**
21/03/2025	00006055		ADVERTISING	$	520.00	
24/03/2025	**3951.7030-01**	**Mundaring Seniors Incorporated**	**REIMBURSEMENT**			**$ 1,060.00**
21/03/2025	8		REIMBURSEMENT VEHICLE INSURANCE BUS 1EWR880	$	1,060.00	
24/03/2025	**3951.7365-01**	**Redman Solutions Pty Ltd**	**SUBSCRIPTION**			**$ 30,483.75**
17/03/2025	INV-200807669		RESOLVE SOFTWARE SUBSCRIPTION	$	30,483.75	
24/03/2025	**3951.7426-01**	**Scoob's Dingo Service**	**FOOTPATH SWEEPING SERVICE**			**$ 4,231.92**
21/03/2025	2943		FOOTPATH SWEEPING SERVICE - VARIOUS LOCATIONS	$	4,231.92	
24/03/2025	**3951.75-01**	**Westrac Pty Ltd**	**PARTS**			**$ 534.80**
27/02/2025	PI 0609904		SUPPLY AIR FILTERS FOR P314	$	534.80	
24/03/2025	**3951.7568-01**	**Swan Towing**	**TOWING SERVICES**			**$ 341.00**
10/03/2025	00321772		TOWING SERVICES - 803 MDG TO MUNDARING SMASH REPAIRS	$	176.00	
10/03/2025	00321773		TOWING SERVICES - 804 MDG TO SHIRE DEPOT WORKSHOP	$	165.00	

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24/03/2025	**3951.7807-01**	**Water Installations**	**MAINTENANCE**			**$ 753.11**
05/03/2025	6724		ATTEND SITE & REPLACE ALARM FLOAT - MT HELENA AQUATIC CENTRE	$	753.11	
24/03/2025	**3951.80-01**	**Bunnings Group Limited**	**HARDWARE**			**$ 1,235.64**
13/03/2025	2440/01147466		HARDWARE ITEMS	$	659.42	
10/03/2025	2440/01145962		HARDWARE ITEMS	$	41.13	
05/03/2025	2440/01243579		HARDWARE ITEMS	$	263.14	
28/02/2025	2440/00831673		HARDWARE ITEMS	$	271.95	
24/03/2025	**3951.8037-01**	**Electritech Industries**	**ELECTRICAL SERVICES**			**$ 1,356.15**
05/03/2025	17204		ELECTRICAL SERVICES - MUNDARING VISTOR CENTRE	$	101.38	
05/03/2025	17200		ELECTRICAL SERVICES - MUNDARING SCULPTURE PARK	$	508.20	
23/03/2025	16958		ELECTRICAL SERVICES - MUNDARING PAVILION	$	746.57	
24/03/2025	**3951.8151-01**	**Kerbdoctor**	**KERBING WORKS**			**$ 8,587.90**
17/03/2025	20250145		KERB REPAIR WORKS - ASSORTED LOCATIONS	$	4,047.54	
17/03/2025	20250168		KERBING WORKS - MUNDARING CEMETERY	$	4,540.36	
24/03/2025	**3951.8275-01**	**E Fire & Safety**	**EQUIPMENT MAINTENANCE**			**$ 85.80**
21/03/2025	627397		SERVICING OF FIRE EQUIPMENT - MARLOO THEATRE	$	85.80	
24/03/2025	**3951.8833-01**	**A Plus Training Solutions Pty Ltd**	**TRAINING**			**$ 1,925.00**
21/03/2025	04060		MOBILE CHIPPER OPERATE & MAINTAIN TRAINING	$	1,925.00	
24/03/2025	**3951.9184-01**	**Budget Rent A Car (Busby Investment**	**VEHICLE HIRE**			**$ 2,474.21**
19/03/2025	642694463		HIRE OF 4.2T VAN - DELIVERY & REPAIR RED LID BINS	$	2,474.21	
24/03/2025	**3951.938-01**	**West Australian Newspapers Ltd**	**SUBSCRIPTIONS**			**$ 144.00**
23/03/2025	03266707		NEWSPAPER SUBSCRIPTIONS - AFM LIBRARY	$	144.00	
25/03/2025	**3952.3462-01**	**Care Giver Subsidies**	**CARE GIVER SUBSIDIES**			**$ 39,393.64**
25/03/2025	250325		CARE GIVER SUBSIDIES	$	39,393.64	
27/03/2025	**3953.12516-01**	**PayClear Services Pty Ltd (Superchoice**	**SUPERANNUATION MARCH 2025**			**$ 265,348.50**
27/03/2025	Mar2025-1		SUPERANNUATION MARCH 2025	$	265,348.50	
31/03/2025	**3954.34-01**	**Water Corporation**	**WATER RATES & FEES**			**$ 772.35**
28/03/2025	9004646790		WATER RATES & FEES	$	772.35	
31/03/2025	**3955.13134-01**	**Mr M J Roche**	**REFUND**			**$ 51.66**
29/03/2025	REFUND		REFUND - DOG STERILISATION REBATE ANIMAL#41066	$	51.66	
31/03/2025	**3955.14011-01**	**Miss K A Dore**	**REIMBURSEMENT**			**$ 98.43**
25/03/2025	REIMBURSEMENT		REIMBURSEMENT - CRAFT ITEMS FOR EVENT	$	98.43	
31/03/2025	**3955.16042-01**	**Mr J Macpherson**	**GRANT**			**$ 400.00**
27/03/2025	GRANT		YOUTH GRANT PROGRAM	$	400.00	
31/03/2025	**3955.16043-01**	**Ms S Reid**	**REFUND**			**$ 100.97**
27/03/2025	REFUND		REFUND - CHILDCARE FEES OVERPAID	$	100.97	
31/03/2025	**3955.16044-01**	**Mucciarone Holdings Pty Ltd**	**CROSSOVER CONTRIBUTION**			**$ 620.00**
27/03/2025	X-OVER		CROSSOVER CONTRIBUTION - MUNDARING	$	620.00	
31/03/2025	**3955.174-01**	**Synergy**	**ELECTRICITY**			**$ 6,103.03**
28/03/2025	5185501927		ELECTRICITY	$	1,342.81	
28/03/2025	7436114725		ELECTRICITY	$	206.09	
25/03/2025	5145475816		ELECTRICITY	$	4,554.13	
31/03/2025	**3955.4138-01**	**Hills Raiders Basketball Association**	**GRANT**			**$ 330.00**
28/03/2025	GRANT		VOLUNTEER RECOGNITION EVENT GRANT	$	330.00	
31/03/2025	**3955.589-01**	**Shire of Mundaring**	**FDC PARENT LEVY**			**$ 6,006.04**
25/03/2025	250325		FDC PARENT LEVY	$	6,006.04	
31/03/2025	**3955.8856-01**	**Parkerville Primary School P & C**	**GRANT**			**$ 300.00**
27/03/2025	GRANT		VOLUNTEER RECOGNITION EVENT GRANT	$	300.00	
31/03/2025	**3956.10637-01**	**Grants Empire**	**PROFESSIONAL SERVICES**			**$ 2,178.00**
27/03/2025	00002393		APPLICATION DEVELOPMENT PARKERVILLE OVAL LIGHTING UPGRADE	$	858.00	
27/03/2025	00002394		CSRFF APPLICATION DEVELOPMENT MORGAN JOHN MORGAN PUMP TRACK	$	1,320.00	
31/03/2025	**3956.10807-01**	**Total Green Recycling Pty Ltd**	**E-WASTE COLLECTION**			**$ 1,350.56**
28/03/2025	INV17305		E-WASTE COLLECTION - MATHIESON RD TRANSFER STATION	$	1,350.56	
31/03/2025	**3956.11017-01**	**Sapio Pty Ltd**	**SECURITY EXPENSES**			**$ 484.83**
13/03/2025	SP295791		CALL OUT TO ADD PINS - AFM LIBRARY	$	157.43	
13/03/2025	SP295792		CALL OUT TO ADD PINS - BOYA LIBRARY	$	157.43	
05/03/2025	MAS786905		ALARM MONITORING - MUNDARING FIRE SCHOOL	$	12.54	
25/03/2025	SP295797		ATTEND SITE ALARM FAULT - MUNDARING ARENA	$	157.43	
31/03/2025	**3956.11135-01**	**Frontline Fire & Rescue (Bluesteel**	**EQUIPMENT PURCHASES**			**$ 1,674.72**
10/03/2025	85669		EQUIPMENT PURCHASES - GLEN FORREST VBFB	$	726.00	
12/03/2025	85686		EQUIPMENT PURCHASES - GLEN FORREST VBFB	$	948.72	
31/03/2025	**3956.11161-01**	**AXIIS Contracting Pty Ltd**	**EARTHWORKS**			**$ 1,147.62**
25/03/2025	8869		SUPPLY & CONSTRUCT FOOTPATH - FLINT RD GLEN FORREST	$	1,147.62	

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31/03/2025	**3956.11295-01**	**Brain Ambulance Pty Ltd**	**TRAINING**			**$ 4,395.60**
27/03/2025	2703		KEEPING SANE & MANAGING STRESS TRAINING ON 12/03/2025	$	4,395.60	
31/03/2025	**3956.11453-01**	**Midland Toyota (Midland 2015 Pty Ltd**	**VEHICLE SERVICING**			**$ 577.15**
28/03/2025	JC14064906		140,000KM SERVICE ON 832MDG	$	577.15	
31/03/2025	**3956.11882-01**	**Fundangos (Teresa O'Brien T/As:)**	**ENTERTAINMENT**			**$ 200.00**
29/03/2025	738		FACE PAINTING - MURAL UNVEILING EVENT LAKE LESCHENAULTIA	$	200.00	
31/03/2025	**3956.12-01**	**Department of Human Services - Child**	**CHILD SUPPORT PAYMENT**			**$ 783.94**
23/03/2025	PY01-20-CHILD SU		CHILD SUPPORT PAYMENT	$	634.94	
23/03/2025	PY02-20-CHILD SU		CHILD SUPPORT PAYMENT	$	149.00	
31/03/2025	**3956.12068-01**	**JEK Pty Ltd T/A Has Earthmoving**	**EQUIPMENT HIRE**			**$ 3,943.50**
25/03/2025	00001790		DRY HIRE SKIDSTEER - BALFOUR/BUCKINGHAM RD SWAN VIEW	$	3,943.50	
31/03/2025	**3956.12078-01**	**Recruitwest Pty Ltd**	**TEMP STAFF**			**$ 11,372.71**
27/03/2025	C INV 593148		TEMP STAFF - MOWER/HORTICULTURAL LABOURER	$	2,229.17	
27/03/2025	C INV 593193		TEMP STAFF - PROJECT LABOURER	$	2,456.03	
27/03/2025	C INV 593133		TEMP STAFF - MOWER/HORTICULTURAL LABOURER	$	2,229.17	
27/03/2025	C INV 593180		TEMP STAFF - MOWER/HORTICULTURAL LABOURER	$	2,229.17	
27/03/2025	C INV 593196		TEMP STAFF - MOWER/HORTICULTURAL LABOURER	$	2,229.17	
31/03/2025	**3956.12353-01**	**WCP Civil Pty Ltd**	**ROAD IMPROVEMENTS**			**$ 592,705.23**
21/03/2025	32903		ROAD IMPROVEMENTS - STONEVILLE RD	$	592,705.23	
31/03/2025	**3956.12579-01**	**Mr V Crowe**	**LANDSCAPE SERVICES**			**$ 864.00**
27/03/2025	2528		LANDSCAPE SERVICES - SCFC CLAYTON VIEW	$	288.00	
27/03/2025	2529		LANDSCAPE SERVICES - CPC MIDDLE SWAN	$	288.00	
27/03/2025	2530		LANDSCAPE SERVICES - MECPC	$	288.00	
31/03/2025	**3956.12640-01**	**Officeworks Ltd**	**IT HARDWARE**			**$ 156.95**
19/03/2025	620443549		SUPPLY & DELIVER 1X LOGITECH KEYBOARD	$	156.95	
31/03/2025	**3956.12760-01**	**Dynamic Audio Visual Solutions Pty**	**MAINTENANCE**			**$ 1,980.00**
25/03/2025	9950		COUNCIL CHAMBER AV MAINTENANCE	$	1,980.00	
31/03/2025	**3956.12794-01**	**Mount Helena Hardware**	**PARTS**			**$ 115.00**
28/03/2025	101162734		SUPPLY PARTS FOR PLAYGROUND MAINTENANCE	$	115.00	
31/03/2025	**3956.12804-01**	**Mundaring Little Loads (The Trustee**	**SOIL MIX**			**$ 2,945.00**
28/03/2025	09685		SUPPLY TOP DRESSING SOIL MIX	$	1,031.00	
28/03/2025	09683		SUPPLY TOP DRESSING SOIL MIX	$	444.00	
28/03/2025	09682		SUPPLY TOP DRESSING SOIL MIX	$	1,470.00	
31/03/2025	**3956.12899-01**	**NAPA (A Division of GPC Asia Pacific**	**PARTS**			**$ 1,273.94**
13/03/2025	1320433293		SUPPLY BRAKE PAD DISC SET FOR P2517	$	104.50	
13/03/2025	1320434125		SUPPLY PARTS FOR P4817	$	313.50	
13/03/2025	1320433776		SUPPLY CABIN AIR FILTERS FOR P4836	$	65.18	
13/03/2025	1320433694		SUPPLY GAS SPRINGS FOR P2505	$	135.30	
13/03/2025	1320433684		SUPPLY ASSORTED FILTERS FOR P4833	$	103.40	
13/03/2025	1320433557		SUPPLY OIL FILTERS & SERVICE KIT FOR P734	$	146.86	
17/03/2025	1320434263		SUPPLY OF WORKSHOP CONSUMABLES	$	136.80	
13/03/2025	1320433387		SUPPLY PARTS FOR P2488	$	268.40	
31/03/2025	**3956.12944-01**	**Avon Tree Management (Kajanni Pty Ltd**	**TREE MANAGEMENT**			**$ 5,500.00**
28/03/2025	679		FORRESTRY MULCHING - LION MILL CREEK RESERVE - SALP GRANT	$	5,500.00	
31/03/2025	**3956.12951-01**	**Traffic Force**	**TRAFFIC MANAGEMENT**			**$ 432.12**
28/03/2025	00039624		TRAFFIC MANAGEMENT SERVICES - STORM DAMAGE CLEANUP 19/02/2025	$	432.12	
31/03/2025	**3956.13-01**	**Shire of Mundaring**	**PAYROLL DEDUCTION**			**$ 13,025.85**
23/03/2025	PY01-20-Novated		PAYROLL DEDUCTION	$	1,357.50	
23/03/2025	PY01-20-Novated		PAYROLL DEDUCTION	$	594.60	
23/03/2025	PY02-20-Buy Addi		PAYROLL DEDUCTION	$	908.40	
23/03/2025	PY01-20-Private		PAYROLL DEDUCTION	$	1,225.00	
23/03/2025	PY01-20-Buy Addi		PAYROLL DEDUCTION	$	1,051.48	
23/03/2025	PY01-20-Novated		PAYROLL DEDUCTION	$	5,617.98	
23/03/2025	PY01-20-Novated		PAYROLL DEDUCTION	$	1,883.83	
23/03/2025	PY01-20-Novated		PAYROLL DEDUCTION	$	177.76	
23/03/2025	PY01-20-Novated		PAYROLL DEDUCTION	$	209.30	
31/03/2025	**3956.13158-01**	**Better Pets and Gardens Midland (BP**	**PET SUPPLIES**			**$ 52.19**
25/03/2025	5-01-255012		PET SUPPLIES FOR POUND	$	52.19	
31/03/2025	**3956.13208-01**	**Fire Protection Services WA Pty Ltd**	**MAINTENANCE**			**$ 1,127.54**
29/03/2025	12312		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY CENTRE	$	478.96	
29/03/2025	12313		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	$	518.87	
29/03/2025	12314		FIRE & EMERGENCY SERVICES MAINTENANCE - ADMIN	$	129.71	

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31/03/2025	**3956.13249-01**	**Pool & Pump Service & Repairs Pty Ltd**	**MAINTENANCE**			**$ 1,831.50**
28/03/2025	PPS01721		ATTEND SITE REMOVE OLD PUMP & INSTALL NEW PUMP - BILGOMAN	$	1,831.50	
31/03/2025	**3956.13268-01**	**Department of Human Services - The**	**PAYROLL DEDUCTION**			**$ 157.39**
23/03/2025	PY01-20-Centreli		PAYROLL DEDUCTION	$	157.39	
31/03/2025	**3956.13345-01**	**ABM Landscaping (Mikevie Pty Ltd T/As:)**	**LANDSCAPING**			**$ 41,201.60**
27/03/2025	INV-6407		LANDSCAPE MAINTENANCE - ADMIN & MUNDARING TOWN CENTRE	$	13,091.52	
27/03/2025	INV-6408		LANDSCAPE MAINTENANCE - HELENA VALLEY RD ENTRY STATEMENT/RESERVE	$	15,424.00	
27/03/2025	INV-6409		LANDSCAPE MAINTENANCE - GREAT EASTERN HIGHWAY	$	2,046.08	
27/03/2025	INV-6410		LANDSCAPE MAINTENANCE - MUNDARING COMMUNITY CENTRES	$	2,406.20	
27/03/2025	INV-6416		LANDSCAPE MAINTENANCE - STONEVILLE FIRE HALL	$	209.00	
27/03/2025	INV-6418		LANDSCAPE MAINTENANCE - SCULPTURE PARK & MORGAN JOHN MORGAN	$	5,414.50	
27/03/2025	INV-6421		TURF WORKS - BLACKBOY HILL	$	2,610.30	
31/03/2025	**3956.13505-01**	**Global Spill Control Pty Ltd**	**SAFETY EQUIPMENT**			**$ 1,248.50**
17/03/2025	240483		SUPPLY SPILL CREW COMBINATION SHOWER EYE/FACE WASH	$	1,248.50	
31/03/2025	**3956.13913-01**	**Dr S D Wasley**	**PROFESSIONAL SERVICES**			**$ 600.00**
27/03/2025	1223		CONDUCT WRITING FOR CHILDREN WORKSHOP FOR ADULTS	$	600.00	
31/03/2025	**3956.14016-01**	**Western Educting Service (Western Maze**	**HIRE OF PLANT**			**$ 6,711.47**
21/03/2025	2174		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	$	1,491.44	
21/03/2025	2175		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	$	1,740.01	
21/03/2025	2177		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	$	1,740.01	
21/03/2025	2178		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	$	1,740.01	
31/03/2025	**3956.14073-01**	**Tony's House of Tender Meats (GK & KS**	**FOOD**			**$ 274.28**
28/03/2025	71878		MEAT SUPPLIES FOR CHILDREN - MECPC	$	274.28	
31/03/2025	**3956.14109-01**	**Red Dot Stores (The C C C B**	**CONSUMABLES**			**$ 59.95**
27/03/2025	20943816		CONSUMABLES - MECPC	$	59.95	
31/03/2025	**3956.14324-01**	**Proarb WA (R Hawkins & C.N Jones T/As:)**	**TREE MAINTENANCE**			**$ 42,020.00**
28/03/2025	2268		STORM DAMAGE CLEAN UP WORKS 19/02/2025	$	42,020.00	
31/03/2025	**3956.14331-01**	**Mundaring Florists By Design (Jennifer**	**FLOWERS**			**$ 1,000.00**
28/03/2025	INV-1188		WREATHS FOR ANZAC DAY 2025 SERVICES	$	1,000.00	
31/03/2025	**3956.14496-01**	**Tyrepower Mundaring (The Trustee for**	**TYRES & REPAIRS**			**$ 35.00**
25/03/2025	125253		REPAIR TYRE ON 04 MDG	$	35.00	
31/03/2025	**3956.14644-01**	**Uniting Global Pty Ltd**	**CLEANING**			**$ 97,238.70**
27/03/2025	INV-2667		CLEANING SERVICES - FEBRUARY 2025	$	97,238.70	
31/03/2025	**3956.14882-01**	**BB Recruitment & Consulting Service**	**TEMP STAFF**			**$ 1,196.80**
27/03/2025	I0004851		TEMP STAFF - MECPC CHILDCARE AGENCY STAFF	$	1,196.80	
31/03/2025	**3956.15075-01**	**Pinnacle Height Safety Pty Ltd**	**TRAINING**			**$ 1,850.00**
27/03/2025	P504327X		HEALTH & SAFETY TRAINING	$	1,850.00	
31/03/2025	**3956.15091-01**	**OCP Sales (Six Axis Nominees Pty Ltd**	**EQUIPMENT PURCHASE**			**$ 628.00**
28/03/2025	00070226		SUPPLY & DELIVER 2X HAND HELD UHF RADIOS - MUNDARING ARENA	$	628.00	
31/03/2025	**3956.15146-01**	**R Buonomo**	**MAINTENANCE**			**$ 638.00**
28/03/2025	6756		REPLACE MIC ON HAZARD PA SIREN SYSTEM ON 072 MDG	$	264.00	
28/03/2025	6777		INSTALL HIBAND RADIO IN 1IKG712	$	374.00	
31/03/2025	**3956.15170-01**	**Twistech Pty Ltd**	**FENCING**			**$ 660.00**
28/03/2025	INV-0558		REPAIR DAMAGED FENCING - COPPIN RD TRANSFER STATION	$	352.00	
27/03/2025	INV-0575		REPAIR DAMAGED FENCING - MATHIESON RD TRANSFER STATION	$	308.00	
31/03/2025	**3956.15183-01**	**Mitchell Byrne's Contracting Pty Ltd**	**MAINTENANCE**			**$ 16,225.00**
27/03/2025	1353-2025		STORM DAMAGE CLEAN UP WORKS 19/02/2025	$	16,225.00	
31/03/2025	**3956.15207-01**	**Veale Corporation Pty Ltd T/A Veale**	**PARTS**			**$ 1,408.20**
13/03/2025	21442344		SUPPLY POWER STEERING PUMP FOR P4821	$	470.00	
13/03/2025	21445698		SUPPLY POWER STEERING RACK FOR P4821	$	938.20	
31/03/2025	**3956.1521-01**	**Dial A Nappy & Busiclean**	**GOODS**			**$ 2,150.30**
13/03/2025	INV-18818		CLEANING CHEMICALS FOR MECPC	$	1,308.20	
13/03/2025	INV-18820		PAPER TOWEL - CHILDREN SERVICES ADMIN BUILDING	$	298.80	
27/03/2025	INV-18862		CLEANING CHEMICALS & CONSUMABLES FOR MECPC	$	543.30	
31/03/2025	**3956.15217-01**	**Malaga Metal Industries Pty Ltd**	**MAINTENANCE**			**$ 275.00**
28/03/2025	50708		SUPPLY GALVANISED MESH PANEL - CDS COUNTING BENCH	$	275.00	
31/03/2025	**3956.15239-01**	**Mundaring Veterinary Hospital**	**VET FEES**			**$ 315.91**
27/03/2025	576978		VET FEES FOR MEDICATIONS & SITE CONSULT	$	315.91	
31/03/2025	**3956.15457-01**	**The Local Government Racing & Cemeteries**	**PAYROLL DEDUCTION**			**$ 22.00**
23/03/2025	PY01-20-LGRCEU		PAYROLL DEDUCTION	$	22.00	
31/03/2025	**3956.15579-01**	**Westbooks (J.D Caffey & Caffey Family**	**BOOKS**			**$ 241.16**
27/03/2025	347238		BOOK STOCK - KSP LIBRARY	$	148.99	
27/03/2025	347241		BOOK STOCK - KSP LIBRARY	$	92.17	

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31/03/2025	**3956.15650-01**	**Mrs M L Kember-Imrie**	**CONSULTANCY SERVICES**			**$ 3,250.00**
27/03/2025	0325-001		WEBSITE CONSULTANCY SERVICES - MARCH 2025	$	1,375.00	
27/03/2025	0325-002		WEBSITE NEW SITEMAP IMPLEMENTATION	$	1,875.00	
31/03/2025	**3956.15774-01**	**The Resources Hub (Emerge Safe Pty**	**TEMP STAFF**			**$ 7,412.88**
27/03/2025	INV-2935		TEMP STAFF - PLANT MECHANIC	$	3,706.44	
28/03/2025	INV-2934		TEMP STAFF - PLANT MECHANIC	$	3,706.44	
31/03/2025	**3956.15781-01**	**Programmed Skilled Workforce Limited**	**TEMP STAFF**			**$ 4,173.26**
07/03/2025	4980440		TEMP STAFF - COMMUNITY EVENTS OFFICER	$	854.28	
07/03/2025	4980439		TEMP STAFF - COMMUNICATIONS OFFICER	$	3,318.98	
31/03/2025	**3956.15869-01**	**Hiway WA Pty Ltd**	**EARTHWORKS**			**$ 365,918.84**
28/03/2025	018594		ROAD PAVEMENT WORKS - MORRISON RD CLAIM #1	$	365,918.84	
31/03/2025	**3956.15942-01**	**Punchy Digital Media Pty Ltd**	**DESIGN FEES/COSTS**			**$ 3,250.50**
25/03/2025	INV-3486		DEVELOP ANIMATED VIDEO TO PROMOTE COUNCIL PLAN	$	3,250.50	
31/03/2025	**3956.15961-01**	**Working Life (Rangdon Pty Ltd T/As:)**	**PROFESSIONAL SERVICES**			**$ 265.83**
14/03/2025	29684		ADDITIONAL FACE TO FACE CLIENT CONTACT COUNSELLING	$	265.83	
31/03/2025	**3956.15966-01**	**The Flackyard Pty Ltd**	**CATERING**			**$ 1,102.20**
28/03/2025	INV-0047		CATERING SERVICES - WATER TANK PROJECT	$	1,102.20	
31/03/2025	**3956.1644-01**	**Woolworths Group Limited**	**FOOD & CONSUMABLES**			**$ 100.53**
27/03/2025	TI-040D7-178D6F		FOOD & CONSUMABLES FOR CHILDREN - MECPC	$	28.15	
27/03/2025	TI-040D7-178D6E		FOOD & CONSUMABLES FOR CHILDREN - MECPC	$	24.55	
21/03/2025	TI-040D7-178D6D		FOOD & CONSUMABLES FOR CHILDREN - MIDVALE HUB	$	47.83	
31/03/2025	**3956.1689-01**	**Compsys Pty Ltd T/A Harmony Software**	**SUBSCRIPTION**			**$ 660.00**
07/03/2025	3-75015		SOFTWARE SUBSCRIPTION - FEBRUARY 2025	$	660.00	
31/03/2025	**3956.1955-01**	**Cleanaway Pty Ltd**	**RECYCLING FEES**			**$ 3,220.14**
27/03/2025	19305142		SKIP BIN & DISPOSAL FIRE AFFECTED PROPERTY PARKERVILLE	$	3,220.14	
31/03/2025	**3956.2028-01**	**Wildflower Society of Western Australia**	**PLANTS**			**$ 140.80**
27/03/2025	2024-25 03		PLANTS FOR AUSTRALIAN CITIZENSHIP CEREMONY	$	140.80	
31/03/2025	**3956.21-01**	**Eastern Metropolitan Regional Council**	**TRANSFER STATION FEES**			**$ 47,722.23**
27/03/2025	EMRC63125		TRANSFER STATION FEES	$	45,716.23	
21/03/2025	EMRC63072		MATTRESS RECYCLING FEES - COPPIN RD TRANSFER STATION	$	2,006.00	
31/03/2025	**3956.215-01**	**Deputy Commissioner of Taxation**	**TAXATION**			**$ 167,853.80**
23/03/2025	PY01-20-Deputy C		PAYROLL DEDUCTION	$	145,851.80	
23/03/2025	PY02-20-Deputy C		PAYROLL DEDUCTION	$	22,002.00	
31/03/2025	**3956.218-01**	**Security & Key Distributors**	**SECURITY EXPENSES**			**$ 289.27**
27/03/2025	98670		ATTEND SITE AND REKEY LOCK - BROWN PARK COMMUNITY CENTRE	$	289.27	
31/03/2025	**3956.234-01**	**Coles Supermarkets Australia Pty Ltd**	**FOOD & CONSUMABLES**			**$ 775.68**
27/03/2025	214441383		FOOD & CONSUMABLES FOR CHILDREN - MECPC	$	775.68	
31/03/2025	**3956.375-01**	**Team Global Express Pty Ltd**	**COURIER SERVICES**			**$ 700.13**
05/03/2025	0660-S364420		COURIER SERVICES	$	700.13	
31/03/2025	**3956.381-01**	**Mundaring Electrical Contracting Service**	**ELECTRICAL SERVICES**			**$ 393.80**
27/03/2025	7703		ELECTRICAL SERVICES - MUNDARING LIBRARY	$	393.80	
31/03/2025	**3956.4-01**	**Health Insurance Fund of WA**	**PAYROLL DEDUCTION**			**$ 496.75**
23/03/2025	PY01-20-HIF		PAYROLL DEDUCTION	$	496.75	
31/03/2025	**3956.452-01**	**Mahogany Building & Design**	**MAINTENANCE**			**$ 1,529.00**
29/03/2025	INV0583		MAINTENANCE - VARIOUS SHIRE BUILDINGS	$	830.50	
29/03/2025	INV0582		MAINTENANCE - VARIOUS SHIRE BUILDINGS	$	698.50	
31/03/2025	**3956.4811-01**	**West Sure Group Pty Ltd**	**SECURITY EXPENSES**			**$ 230.62**
28/03/2025	00032256		SECURITY EXPENSES - BILGOMAN AQUATIC CENTRE	$	159.12	
28/03/2025	00032257		SECURITY EXPENSES - BILGOMAN AQUATIC CENTRE	$	71.50	
31/03/2025	**3956.4845-01**	**Seek Limited**	**ADVERTISING**			**$ 3,025.00**
27/03/2025	701102979		ADVERTISING	$	3,025.00	
31/03/2025	**3956.5719-01**	**Shire of Mundaring - Lotto Club**	**PAYROLL DEDUCTION**			**$ 258.02**
23/03/2025	PY01-20-STAFF LO		PAYROLL DEDUCTION	$	244.44	
23/03/2025	PY02-20-STAFF LO		PAYROLL DEDUCTION	$	13.58	
31/03/2025	**3956.5945-01**	**West Coast Spring Water Pty Ltd**	**WATER BOTTLES**			**$ 129.96**
21/03/2025	3713815		WATER BOTTLES FOR DEPOT	$	21.66	
25/03/2025	3719714		WATER BOTTLES FOR BOYA LIBRARY	$	108.30	
31/03/2025	**3956.6-01**	**Shire of Mundaring - Social Club**	**PAYROLL DEDUCTION**			**$ 237.00**
23/03/2025	PY01-20-MUNDARIN		PAYROLL DEDUCTION	$	237.00	
31/03/2025	**3956.6732-01**	**Relationships Australia Western**	**EMPLOYEE ASSISTANCE PROGRAM**			**$ 594.00**
21/03/2025	00454853		EMPLOYEE ASSISTANCE PROGRAM	$	198.00	
21/03/2025	00454889		EMPLOYEE ASSISTANCE PROGRAM	$	198.00	
19/03/2025	00454824		EMPLOYEE ASSISTANCE PROGRAM	$	198.00	

MONTHLY LIST OF PAYMENTS
MARCH 2025

31/03/2025	**3956.68-01**	**The Watershed Water Systems**	**PARTS**			**$**	**981.10**
25/03/2025	10261442		RETICULATION PARTS	$	26.98		
17/03/2025	10261444		RETICULATION PARTS	$	954.12		
31/03/2025	**3956.7-01**	**Australian Services Union**	**PAYROLL DEDUCTION**			**$**	**255.00**
23/03/2025	PY01-20-AUSTRALI		PAYROLL DEDUCTION	$	149.00		
23/03/2025	PY02-20-AUSTRALI		PAYROLL DEDUCTION	$	106.00		
31/03/2025	**3956.7426-01**	**Scoob's Dingo Service**	**FOOTPATH SWEEPING SERVICE**			**$**	**4,534.20**
27/03/2025	2945		FOOTPATH SWEEPING SERVICE - VARIOUS LOCATIONS	$	4,534.20		
31/03/2025	**3956.7541-01**	**Connect Call Centre Services**	**CALL CENTRE COSTS**			**$**	**2,502.23**
25/03/2025	00118929		CALL CENTRE COSTS - FEBRUARY 2025	$	2,502.23		
31/03/2025	**3956.7738-01**	**WA Safety Products (Montyanne Trust**	**SAFETY EQUIPMENT**			**$**	**74.71**
12/03/2025	C0368		SUPPLY SAFETY GLASSES	$	74.71		
31/03/2025	**3956.80-01**	**Bunnings Group Limited**	**HARDWARE**			**$**	**418.56**
17/03/2025	2440/01152149		HARDWARE ITEMS	$	339.63		
17/03/2025	2440/01246637		HARDWARE ITEMS	$	78.93		
31/03/2025	**3956.810-01**	**The Royal Life Saving Society Western**	**TRAINING**			**$**	**159.00**
28/03/2025	AX-12347		ADVANCED FIRST AID TRAINING	$	159.00		
31/03/2025	**3956.8246-01**	**Aptella Pty Ltd**	**MAINTENANCE**			**$**	**2,814.90**
25/03/2025	PSI-431915		CALIBRATE TOPCON OPTICAL LASER LEVEL	$	225.50		
25/03/2025	PSI-433551		SUPPLY TOPCON LASER LEVEL, HOLDER & ALUMINIUM E FACE	$	2,589.40		
31/03/2025	**3956.8545-01**	**Sankey Plumbing Service**	**PLUMBING**			**$**	**1,089.00**
29/03/2025	6313		PLUMBING SERVICES - BROWN PARK YOUTH CENTRE	$	550.00		
29/03/2025	6312		PLUMBING SERVICES - THE HUB OF THE HILLS	$	143.00		
29/03/2025	6311		PLUMBING SERVICES - ELSIE AUSTIN OVAL PAVILION	$	396.00		
31/03/2025	**3956.8976-01**	**Kool Line Electrical & Refrigeration**	**ELECTRICAL SERVICES**			**$**	**2,744.50**
25/03/2025	00128680		ELECTRICAL SERVICES - WOOROLOO PUBLIC TOILETS	$	709.50		
25/03/2025	00128682		ELECTRICAL SERVICES - ADMIN BUILDING	$	1,611.50		
25/03/2025	00128681		ELECTRICAL SERVICES - SCULPTURE PARK PUBLIC TOILETS	$	423.50		
31/03/2025	**3956.9596-01**	**Brice Pest Management**	**PEST CONTROL**			**$**	**1,947.00**
25/03/2025	IV06053		TERMITE INSPECTION - CHIDLOW PLAYGROUP/MEDICAL CENTRE	$	594.00		
29/03/2025	IV06065		PEST CONTROL - WOOROLOO HALL & PUBLIC TOILETS	$	803.00		
29/03/2025	IV06062		PEST CONTROL - ADMIN & PARKERVILLE OVAL PAVILION	$	550.00		
31/03/2025	**3956.9612-01**	**Data#3 Limited**	**SUBSCRIPTION**			**$**	**11,509.06**
13/03/2025	SIN000274429		FOXIT PDF EDITOR LICENSES ANNUAL SUBSCRIPTION	$	11,509.06		
31/03/2025	**3957.16047-01**	**Ms C J Van Hese**	**REFUND**			**$**	**65.00**
31/03/2025	1438037		STANDPIPE KEY BOND REFUND	$	65.00		
				$	**6,286,759.15**	**$**	**6,286,759.15**
			Total Electronic Funds Transfers From Municipal Account				
Payments By Electronic Funds Transfer (Payroll)							
12/03/2025	PP19/25 cycle 1	Pay Summary		$	532,741.50		
12/03/2025	PP19/25 cycle 2	Pay Summary		$	88,914.97		
26/03/2025	PP20/25 cycle 1	Pay Summary		$	522,210.01		
26/03/2025	PP20/25 cycle 2	Pay Summary		$	89,360.47		
			Total Payroll Payments Direct From Municipal Account	**$**	**1,233,226.95**		
Payment By Direct Debit From Municipal Account							
		Bendigo - Merch Bank Fees		$	2,178.99		
		Bendigo - Direct Debit Fees (incl FTS)		$	207.58		
		Superchoice		$	265,348.50		
		Commonwealth Bank - Bpoint Fees		$	31.86		
		WEX Australia		$	423.58		
		NAB - Purchase Cards		$	15,290.75		
		Fleetcare - Fuel Payments		$	4,167.32		
		HP Financial Services - Equipment Lease		$	20,011.20		
		Konica Minolta - Printer Lease		$	4,477.74		
		WA Treasury Corporation		$	91,888.81		
		Department of Justice - ICMSFE		$	189.00		
		Qikkids - Fees		$	68.42		
		CBA Merchant Fee		$	760.65		
		Bpay Monthly Fee		$	1,943.37		
		Debitsuccess		$	453.79		
			Total Electronic Fund Payments Direct From Municipal Account	**$**	**407,441.56**		

NAB Purchase Card Payments List for March 2025

Date	Supplier	Description		Amount	Card User
27-Feb-25	Department Of Transport	Plate change fee 870MDG	$	62.20	Mrs R L McLaughlin
27-Feb-25	Pizza Hut Swan View	Middle Swan CPC - Program catering	$	200.00	Mrs T Leonard
27-Feb-25	The Cake Factory	Middle Swan CPC - Program catering	$	110.09	Mrs T Leonard
28-Feb-25	Foam Sales	Boya Library floor mat	$	170.00	S Mullally
28-Feb-25	Chemist Warehouse	MECPC Childcare - First Aid supplies	$	166.43	Mrs S E Broad
28-Feb-25	Chemist Warehouse	MECPC Childcare - First Aid supplies	$	26.97	Mrs S E Broad
01-Mar-25	Campaign Monitor	Library bulk community eNewsletter	$	156.07	Ms G Evans
02-Mar-25	Bunnings	Vehicle ladder cam buckle	$	11.50	Mr B A McLennan
04-Mar-25	Intuit Mailchimp	Online newsletter distribution	$	63.58	Mrs P Heath
04-Mar-25	Appliances Online	Replacement fridge - Sawyers Valley VBFB	$	1,783.00	Mr C M Cuthbert
05-Mar-25	WALGA	Registration for Aboriginal Engagement Forum - Mgr Environment & Sustainability	$	190.00	Mrs C M Batty
06-Mar-25	Test-Equip	MECPC Childcare - Test strips for kitchen dishwasher	$	161.50	Mrs S E Broad
06-Mar-25	Kmart	MECPC Childcare - Room resources	$	54.00	Mrs S E Broad
06-Mar-25	Kmart	Middle Swan CPC - Kettle	$	15.00	Mrs T Leonard
06-Mar-25	Coles	Community programs and events supplies	$	73.65	Ms G Evans
06-Mar-25	Mundaring Hotel	Recognition of Active Ageing Network volunteers	$	250.00	Mrs P Heath
07-Mar-25	Australian Library & Information Association	Readers' Advisory online course	$	515.00	Mrs J E Lucas
09-Mar-25	Meta	Summer of Entertainment promotional post	$	29.85	Mrs P Heath
09-Mar-25	Spotify	Library programs subscription	$	13.99	S Mullally
09-Mar-25	Coles	Community programs/events supplies	$	139.32	Ms G Evans
10-Mar-25	The Artisan Mundaring	Visitor Centre staff meeting - coffee	$	28.28	Ms B M Beale
10-Mar-25	Kitchen Warehouse	MECPC - Food audit equipment	$	19.90	Ms S Harlow
10-Mar-25	Coles	MECPC - Food supplies	$	50.00	Ms S Harlow
10-Mar-25	Kmart	MECPC - Babies room resources	$	150.00	Ms S Harlow
10-Mar-25	Officeworks	Tank Project printing	$	100.00	Ms C J Jones
11-Mar-25	Kitchen Warehouse	MECPC - Food audit equipment	$	19.95	Ms S Harlow
11-Mar-25	Instant Windscreens & Tinting	Windscreen chip repair 060MDG	$	166.32	Mrs R L McLaughlin
11-Mar-25	Western Australia Police Force	WA National Police Check for volunteers	$	54.00	Mrs K D White
12-Mar-25	Starlink	Subscription - Lake Leschenaultia	$	139.00	Mr R J Grieves
12-Mar-25	First Aid Distributions	Asthma spacer box x25	$	163.95	Mr S K Blankley
12-Mar-25	Coles	Community programs and events supplies	$	16.75	Ms G Evans
12-Mar-25	Mundaring Newsagency	Farewell cards - Infrastructure Services	$	28.00	Ms M Beley
12-Mar-25	Department Of Transport	Plate change fee 075MDG	$	62.20	Mrs R L McLaughlin
12-Mar-25	Public Libraries WA	Freedom To Read staff training	$	128.55	Mrs J E Lucas
13-Mar-25	Woolworths Mundaring	Catering for Planning Team meeting	$	16.50	Mrs C M Batty
13-Mar-25	JB Hi-Fi	AFM Library - Adult AV stock	$	201.85	Ms A L Rowe
13-Mar-25	Big W	AFM Library - Adult book stock	$	66.00	Ms A L Rowe
13-Mar-25	Spotlight	Libraries Storytime program - Tablecloths	$	79.99	S Mullally
14-Mar-25	Woolworths Mundaring	Hand soap	$	14.35	Ms S H Crawford
16-Mar-25	Woolworths	Community programs and events supplies	$	57.31	Ms G Evans
17-Mar-25	Woolworths Mundaring	Catering for RAP Working Group meeting	$	43.70	Mrs K D White
17-Mar-25	Spotlight	MECPC - Resources for rooms	$	80.00	Ms S Harlow
17-Mar-25	Kmart	MECPC - Resources and event supplies	$	325.10	Ms S Harlow
17-Mar-25	WA Hospitality Supply	MECPC - Food audit equipment	$	107.80	Ms S Harlow
18-Mar-25	Kmart	MECPC - Food audit equipment	$	50.00	Ms S Harlow
18-Mar-25	Vistaprint Australia Pty	Business Cards - Pool Inspector	$	59.58	Ms A E Douglas
18-Mar-25	Vistaprint Australia Pty	Business Cards - Environment Health Officer	$	44.38	Ms A E Douglas
18-Mar-25	LIWA Aquatics	AI assistee lifeguarding presentation	$	46.53	Ms S H Crawford
18-Mar-25	Campaign Monitor	Library community bulk eNewsletter	$	156.30	Ms G Evans
20-Mar-25	Gilberts Fresh Midland	MECPC - Staff training catering	$	126.97	Mrs G L Crosse
20-Mar-25	WALGA	Registration for Aboriginal Engagement Forum 2025 staff training	$	380.00	Mrs A Tomizzi

NAB Purchase Card Payments List for March 2025

Date	Supplier	Description		Amount	Card User
20-Mar-25	Phone Planet	Shockproof phone case		$ 60.00	Mrs R L McLaughlin
20-Mar-25	Kmart	MECPC Childcare - Room resources		$ 18.00	Mrs S E Broad
20-Mar-25	Coles	MECPC Childcare - Food & consumables		$ 20.94	Mrs S E Broad
20-Mar-25	Woolworths Mundaring	Emergency Services - Bowls and supplies		$ 33.00	Ms C J Jones
20-Mar-25	Swan Valley Cuddly Animal Farm	Middle Swan CPC - program activity deposit		$ 100.00	Mrs T Leonard
20-Mar-25	Swan Valley Cuddly Animal Farm	Middle Swan CPC - program activity deposit		$ 100.00	Mrs T Leonard
20-Mar-25	Woolworths	Library - milk supply		$ 3.00	Ms G Evans
20-Mar-25	Coles	Community workshopsand programs supplies		$ 42.00	Ms G Evans
20-Mar-25	Subway Mundaring	Catering for Community Concept Planning session		$ 180.00	Mrs P Heath
20-Mar-25	Subway Mundaring	Catering for Community Concept Planning session		$ 180.00	Mrs P Heath
20-Mar-25	Australia Post Mundaring	USB stick 32GB		$ 25.00	Ms B M Beale
20-Mar-25	Subway Mundaring	Catering for Planning interview panel		$ 44.80	Mrs C M Batty
20-Mar-25	Red Dot Stores	Family Day Care Services - Staff training supplies		$ 47.96	Mrs G L Crosse
20-Mar-25	Subway Swanview	Midvale CPC - Staff training catering		$ 173.00	Mrs G L Crosse
20-Mar-25	Australia Post Mundaring	Employee Service Award 15 years - Environmental Health Officer		$ 380.95	Ms G R Peacock
20-Mar-25	Australia Post Mundaring	Employee Service Award 35 years - Supervisor Works		$ 330.95	Ms G R Peacock
20-Mar-25	Australia Post Mundaring	Employee Service Award 20 years - EA CEO		$ 505.95	Ms G R Peacock
21-Mar-25	Subway Mundaring	Catering for Community Concept Planning session		$ 120.00	Mrs P Heath
21-Mar-25	Subway Mundaring	Catering for Community Concept Planning session		$ 120.00	Mrs P Heath
21-Mar-25	Intersport Slater Gartrell	Electronic starting gun - Swimming carnivals		$ 178.20	Ms S H Crawford
22-Mar-25	Big W	iPad tough cover		$ 29.95	Mrs R L McLaughlin
23-Mar-25	Woolworths	Community programs and events supplies		$ 28.80	Ms G Evans
24-Mar-25	Woolworths Mundaring	Catering for Statutory team meeting		$ 80.00	Mrs C M Batty
24-Mar-25	Caltex Mundaring	Midvale CPC - Staff training supplies		$ 4.95	Mrs G L Crosse
24-Mar-25	Woolworths Mundaring	Midvale Hub - Staff training catering		$ 35.10	Mrs G L Crosse
24-Mar-25	Maru Neko	Midvale Hub - Staff training catering		$ 53.00	Mrs G L Crosse
24-Mar-25	Oriteace	Hub of The Hills - Dishwasher installation		$ 189.00	Mr S Symes
24-Mar-25	Woolworths Mundaring	Catering - All staff meeting		$ 178.70	Ms G R Peacock
24-Mar-25	Subway Mundaring	REFUND - Catering for Concept Planning session	REFUND	$ (120.00)	Mrs P Heath
24-Mar-25	Subway Mundaring	REFUND - Catering for Concept Planning session	REFUND	$ (180.00)	Mrs P Heath
24-Mar-25	Subway Mundaring	REFUND - Catering for Concept Planning session	REFUND	$ (180.00)	Mrs P Heath
24-Mar-25	The Perth Mint Australia	2025 Citizenship coins		$ 544.50	Mrs D W Wells
25-Mar-25	Happy Families	Midvale Hub - online Summit staff training		$ 99.00	Mrs J A Pearce
25-Mar-25	Micro Products Australia	Microchip kits		$ 620.00	Mr C M Cuthbert
25-Mar-25	Planning Institute Of Australia	Registration for Emerging Planners Summit - Planning Officer		$ 90.00	Mrs C M Batty
25-Mar-25	Planning Institute Of Australia	Registration for Emerging Planners Summit - Planning Officer		$ 90.00	Mrs C M Batty
25-Mar-25	Big W	Boya Library - adult book stock		$ 237.00	S Mullally
25-Mar-25	Coles	Catering - All staff meeting		$ 28.00	Ms G R Peacock
25-Mar-25	Tourism Council Western Australia	Registration for WA Tourism Conference - Coordinator Visitor Centre		$ 595.00	Mrs P Heath
25-Mar-25	Hills Fresh	Catering - All staff meeting		$ 130.00	Ms G R Peacock
26-Mar-25	OpenAI	ChatGPT monthly subscription		$ 32.20	Mrs P Heath
26-Mar-25	National Indigenous Times News	Job Advertisement - Coordinator Youth Aboriginal Engagement		$ 312.49	Ms A E Douglas
26-Mar-25	Australia Post Mundaring	Employee Service Award 20 years - Director Strategic & Community Services		$ 505.95	Ms A M Italiano
26-Mar-25	Australia Post Mundaring	Employee Service Award 10 years - Community Facility Coordinator		$ 380.95	Ms A M Italiano
26-Mar-25	Tourism Council Western Australia	Registration - WA Tourism Conference Shire President		$ 695.00	Ms A M Italiano
26-Mar-25	Australia Post Mundaring	Employee Service Award 10 years - Coordinator Building Services		$ 380.95	Ms A M Italiano
26-Mar-25	Australia Post Mundaring	Employee Service Award 20 years - Cleaner		$ 505.95	Ms A M Italiano
27-Mar-25	Coles Mundaring	Catering for Landcare event		$ 31.70	Mr D L O'Brien
27-Mar-25	Mundaring Tech	Ethernet cables		$ 38.40	Mr R J Grieves
28-Mar-25	Eventbrite	PRO 2K libraries' subscription		$ 15.00	Ms G Evans
		Total Purchase Card Payments		**$ 15,290.75**	

MONTHLY LIST OF FUELCARD TRANSACTIONS
FEBRUARY 2025

Transaction Date	Supplier	Registration	Vehicle	Amount
28/12/2024	MOTORPASS	815MDG	TOYOTA HILUX SR (4x4) DOUBLE C/CHAS	117.24
28/12/2024	MOTORPASS	079MDG	TOYOTA LANDCRUISER UTE	57.91
28/12/2024	MOTORPASS	084MDG	TOYOTA LANDCRUISER WAGON	45.88
1/02/2025	BP	1HZT933	VOLKSWAGEN TIGUAN 235TSI R 4D WAGON	89.28
1/02/2025	BP	808MDG	MITSUBISHI OUTLANDER ES 5 SEAT (2WD	94.52
1/02/2025	MOTORPASS	088MDG	TOYOTA LANDCRUISER WAGON	34.89
2/02/2025	Fleetcare	05MDG	ISUZU D-MAX SX HI-RIDE (4x4) CREW C	6.55
2/02/2025	Fleetcare	074MDG	TOYOTA HILUX SR (4x4) DUAL C/CHAS 3	6.55
2/02/2025	Fleetcare	078MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	6.55
2/02/2025	Fleetcare	081MDG	TOYOTA LANDCRUISER LC300 GR-S (4x4)	6.55
2/02/2025	Fleetcare	086MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	6.55
2/02/2025	Fleetcare	089MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	6.55
2/02/2025	Fleetcare	1HYI923	HYUNDAI SANTA FE ACTIVE MPi (2WD) 4	6.55
2/02/2025	Fleetcare	1HZT933	VOLKSWAGEN TIGUAN 235TSI R 4D WAGON	6.55
2/02/2025	Fleetcare	1IEE062	KIA CERATO SPORT+ 4D SEDAN 2.0L	6.55
2/02/2025	Fleetcare	805MDG	KIA GRAND CARNIVAL Si 4D WAGON 3.5L	6.55
2/02/2025	Fleetcare	806MDG	KIA CARNIVAL S 4D WAGON 3.5L	6.55
2/02/2025	Fleetcare	808MDG	MITSUBISHI OUTLANDER ES 5 SEAT (2WD	6.55
2/02/2025	Fleetcare	815MDG	TOYOTA HILUX SR (4x4) DOUBLE C/CHAS	6.55
2/02/2025	AMPOL	815MDG	TOYOTA HILUX SR (4x4) DOUBLE C/CHAS	66.19
2/02/2025	Fleetcare	816MDG	TOYOTA HILUX UTE	6.55
2/02/2025	Fleetcare	819MDG	KIA GRAND CARNIVAL Si 4D WAGON 3.5L	6.55
2/02/2025	Fleetcare	820MDG	HOLDEN COLORADO LS (4x2) CREW C/CHA	6.55
2/02/2025	Fleetcare	821MDG	ISUZU D-MAX SX (4x2) CREW C/CHAS 3.	6.55
2/02/2025	Fleetcare	822MDG	HOLDEN COLORADO LS (4x2) CREW CAB P	6.55
2/02/2025	Fleetcare	825MDG	ISUZU D-MAX SX (4x2) CREW CAB UTILI	6.55
2/02/2025	Fleetcare	831MDG	KIA GRAND CARNIVAL Si 4D WAGON 3.5L	6.55
2/02/2025	Fleetcare	832MDG	TOYOTA HIACE COMMUTER (12 SEATS) BU	6.55
2/02/2025	Fleetcare	057MDG	ISUZU D-MAX SX (4x2) C/CHAS 3.0L	6.55
2/02/2025	Fleetcare	062MDG	ISUZU D-MAX SX (4x4) CREW C/CHAS 3.	6.55
2/02/2025	Fleetcare	071MDG	TOYOTA LANDCRUISER UTE	6.55
2/02/2025	Fleetcare	072MDG	ISUZU TRUCK	6.55
2/02/2025	Fleetcare	073MDG	ISUZU FTR 900 CREW C/CHAS 7.8L	6.55
2/02/2025	Fleetcare	077MDG	TOYOTA LANDCRUISER UTE	6.55
2/02/2025	Fleetcare	079MDG	TOYOTA LANDCRUISER UTE	6.55
2/02/2025	Fleetcare	084MDG	TOYOTA LANDCRUISER WAGON	6.55
2/02/2025	Fleetcare	087MDG	TOYOTA LANDCRUISER WAGON	6.55
2/02/2025	Fleetcare	088MDG	TOYOTA LANDCRUISER WAGON	6.55
2/02/2025	Fleetcare	090MDG	TOYOTA LANDCRUISER WAGON	6.55
2/02/2025	Fleetcare	091MDG	ISUZU TRUCK	6.55
2/02/2025	Fleetcare	092MDG	TOYOTA LANDCRUISER WAGON	6.55
2/02/2025	Fleetcare	093MDG	TOYOTA LANDCRUISER WAGON	6.55
2/02/2025	Fleetcare	817MDG	HOLDEN COLORADO DX (4x2) C/CHAS 2.4	6.55
2/02/2025	Fleetcare	827MDG	MITSUBISHI OUTLANDER ES 5 SEAT (2WD	6.55
5/02/2025	Fleetcare	077MDG	TOYOTA LANDCRUISER UTE	16.50
6/02/2025	MOTORPASS	086MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	3.39
6/02/2025	MOTORPASS	086MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	53.32
6/02/2025	MOTORPASS	086MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	57.04
6/02/2025	MOTORPASS	087MDG	TOYOTA LANDCRUISER WAGON	1.05
6/02/2025	MOTORPASS	087MDG	TOYOTA LANDCRUISER WAGON	36.21
7/02/2025	AMPOL	827MDG	MITSUBISHI OUTLANDER ES 5 SEAT (2WD	88.23
8/02/2025	SHELL	1HZT933	VOLKSWAGEN TIGUAN 235TSI R 4D WAGON	104.36
8/02/2025	BP	808MDG	MITSUBISHI OUTLANDER ES 5 SEAT (2WD	89.10
8/02/2025	BP	072MDG	ISUZU TRUCK	8.09
8/02/2025	BP	072MDG	ISUZU TRUCK	27.66
9/02/2025	AMPOL	1HYI923	HYUNDAI SANTA FE ACTIVE MPi (2WD) 4	63.09
9/02/2025	MOTORPASS	816MDG	TOYOTA HILUX UTE	71.78
11/02/2025	BP	816MDG	TOYOTA HILUX UTE	74.15
12/02/2025	BP	816MDG	TOYOTA HILUX UTE	80.29
12/02/2025	AMPOL	072MDG	ISUZU TRUCK	151.21
13/02/2025	BP	806MDG	KIA CARNIVAL S 4D WAGON 3.5L	123.30
13/02/2025	BP	815MDG	TOYOTA HILUX SR (4x4) DOUBLE C/CHAS	53.99
13/02/2025	AMPOL	831MDG	KIA GRAND CARNIVAL Si 4D WAGON 3.5L	109.94
14/02/2025	BP	816MDG	TOYOTA HILUX UTE	72.93
15/02/2025	MOTORPASS	078MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	1.02
15/02/2025	MOTORPASS	078MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	7.23
15/02/2025	MOTORPASS	081MDG	TOYOTA LANDCRUISER LC300 GR-S (4x4)	1.02
15/02/2025	MOTORPASS	081MDG	TOYOTA LANDCRUISER LC300 GR-S (4x4)	7.23
15/02/2025	MOTORPASS	086MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	1.02

MONTHLY LIST OF FUELCARD TRANSACTIONS
FEBRUARY 2025

Transaction Date	Supplier	Registration	Vehicle	Amount
15/02/2025	MOTORPASS	086MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	7.23
15/02/2025	MOTORPASS	089MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	79.19
15/02/2025	MOTORPASS	089MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	1.02
15/02/2025	MOTORPASS	089MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	7.23
15/02/2025	MOTORPASS	815MDG	TOYOTA HILUX SR (4x4) DOUBLE C/CHAS	1.02
15/02/2025	MOTORPASS	815MDG	TOYOTA HILUX SR (4x4) DOUBLE C/CHAS	7.23
15/02/2025	BP	816MDG	TOYOTA HILUX UTE	98.85
15/02/2025	MOTORPASS	816MDG	TOYOTA HILUX UTE	1.02
15/02/2025	MOTORPASS	816MDG	TOYOTA HILUX UTE	7.23
15/02/2025	MOTORPASS	071MDG	TOYOTA LANDCRUISER UTE	1.02
15/02/2025	MOTORPASS	071MDG	TOYOTA LANDCRUISER UTE	7.23
15/02/2025	MOTORPASS	072MDG	ISUZU TRUCK	1.02
15/02/2025	MOTORPASS	072MDG	ISUZU TRUCK	7.23
15/02/2025	MOTORPASS	073MDG	ISUZU FTR 900 CREW C/CHAS 7.8L	1.02
15/02/2025	MOTORPASS	073MDG	ISUZU FTR 900 CREW C/CHAS 7.8L	7.23
15/02/2025	MOTORPASS	077MDG	TOYOTA LANDCRUISER UTE	1.02
15/02/2025	MOTORPASS	077MDG	TOYOTA LANDCRUISER UTE	7.23
15/02/2025	MOTORPASS	079MDG	TOYOTA LANDCRUISER UTE	31.29
15/02/2025	MOTORPASS	079MDG	TOYOTA LANDCRUISER UTE	1.02
15/02/2025	MOTORPASS	079MDG	TOYOTA LANDCRUISER UTE	7.23
15/02/2025	MOTORPASS	084MDG	TOYOTA LANDCRUISER WAGON	26.89
15/02/2025	MOTORPASS	084MDG	TOYOTA LANDCRUISER WAGON	1.02
15/02/2025	MOTORPASS	084MDG	TOYOTA LANDCRUISER WAGON	7.23
15/02/2025	MOTORPASS	087MDG	TOYOTA LANDCRUISER WAGON	1.02
15/02/2025	MOTORPASS	087MDG	TOYOTA LANDCRUISER WAGON	7.23
15/02/2025	MOTORPASS	088MDG	TOYOTA LANDCRUISER WAGON	1.02
15/02/2025	MOTORPASS	088MDG	TOYOTA LANDCRUISER WAGON	7.23
15/02/2025	MOTORPASS	092MDG	TOYOTA LANDCRUISER WAGON	1.02
15/02/2025	MOTORPASS	092MDG	TOYOTA LANDCRUISER WAGON	7.23
15/02/2025	AMPOL	093MDG	TOYOTA LANDCRUISER WAGON	22.00
15/02/2025	AMPOL	093MDG	TOYOTA LANDCRUISER WAGON	144.10
15/02/2025	AMPOL	093MDG	TOYOTA LANDCRUISER WAGON	100.71
16/02/2025	BP	1IEE062	KIA CERATO SPORT+ 4D SEDAN 2.0L	70.48
16/02/2025	BP	808MDG	MITSUBISHI OUTLANDER ES 5 SEAT (2WD	83.03
17/02/2025	BP	827MDG	MITSUBISHI OUTLANDER ES 5 SEAT (2WD	86.71
18/02/2025	MOTORPASS	078MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	123.67
18/02/2025	AMPOL	086MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	108.23
18/02/2025	AMPOL	086MDG	ISUZU NPS 300 (4x4) C/CHAS 5.2L	8.34
18/02/2025	SHELL	1HZT933	VOLKSWAGEN TIGUAN 235TSI R 4D WAGON	100.68
19/02/2025	MOTORPASS	077MDG	TOYOTA LANDCRUISER UTE	62.22
20/02/2025	MOTORPASS	816MDG	TOYOTA HILUX UTE	102.11
22/02/2025	MOTORPASS	084MDG	TOYOTA LANDCRUISER WAGON	76.75
22/02/2025	MOTORPASS	087MDG	TOYOTA LANDCRUISER WAGON	1.03
22/02/2025	MOTORPASS	087MDG	TOYOTA LANDCRUISER WAGON	35.55
24/02/2025	BP	808MDG	MITSUBISHI OUTLANDER ES 5 SEAT (2WD	87.76
25/02/2025	BP	805MDG	KIA GRAND CARNIVAL Si 4D WAGON 3.5L	85.06
25/02/2025	AMPOL	806MDG	KIA CARNIVAL S 4D WAGON 3.5L	99.20
25/02/2025	BP	819MDG	KIA GRAND CARNIVAL Si 4D WAGON 3.5L	92.09
25/02/2025	BP	832MDG	TOYOTA HIACE COMMUTER (12 SEATS) BU	74.65
26/02/2025	MOTORPASS	816MDG	TOYOTA HILUX UTE	98.47
27/02/2025	AMPOL	822MDG	HOLDEN COLORADO LS (4x2) CREW CAB P	110.62
	Total		**Fleetcare Account**	**$ 4,167.32**

Transaction Date	Supplier	Registration	Vehicle	Amount
13/02/2025	Caltex	093MDG	TOYOTA LANDCRUISER WAGON	124.75
17/02/2025	Puma Energy	093MDG	TOYOTA LANDCRUISER WAGON	121.78
22/02/2025	Caltex	091MDG	ISUZU TRUCK	38.18
22/02/2025	Caltex	091MDG	ISUZU TRUCK	138.87
	Total		**Motorpass Account**	**$ 423.58**

11.0 COUNCIL MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Waste Management Services - Pulse Survey - Pres McNeil

File Code	WM.CNT 6
Author	Jason Whiteaker, Chief Executive Officer
Senior Employee	Jason Whiteaker, Chief Executive Officer
Disclosure of Any Interest	Nil
Attachments	Nil

NOTICE OF MOTION

President McNeil has given notice that at the Ordinary Council meeting on 13 May 2025, she will move the following motion:

MOTION

That Council requests the CEO to prioritise Waste Management Services in 2025 mid-year Pulse Check survey, with a focus on obtaining community feedback regarding the introduction of the Three-Bin Kerbside Collection and other Waste Management services. The draft survey is to be presented to a Council forum for feedback.

REASONS

President McNeil has provided the following reasons for this motion:

"The 2024 Scorecard identified Waste Management as a key priority and area for improvement. In July 2024, the Three-Bin Kerbside Collection was introduced supported by an awareness/education campaign centred on FOGO (Food Organics and Garden Organics).

Under Council Plan 10.2.1, Pulse Checks serve as a tool to evaluate service delivery and enhance customer satisfaction. The scheduled mid-year 2025 Pulse Check offers a timely opportunity to gather feedback on the Three-Bin Kerbside Collection, 11 months after its introduction, without incurring additional costs.

Conducting a Pulse Check on Waste Management will provide Councillors with valuable insights to make well-informed, data-driven decisions. Objectives of the Pulse Check may include:

> *Provide a formal platform for community feedback, allowing residents to share their insights, voice their support or concerns, ensuring their perspectives are valued and included in decision-making.*

Evaluate the effectiveness of the awareness campaign, to determine whether additional education is required to ensure the community fully understands the rationale behind FOGO—namely, reducing landfill and promoting sustainability.

Collect data on how people are using the three kerbside bin system, including frequency and consistency of use, to identify trends, areas for improvement and to inform future budgeting.

Assess the community's awareness of the Compassionate Bin Policy regarding its reach and impact.

Discover new insights to identify opportunities or challenges in the community's waste management practices.

Examine challenges faced by households in managing their waste, identifying areas where targeted support could offer the greatest benefit.

Inform whether a full service review is required; ensuring waste management services meet the current and future demands of our community and are aligned with our sustainability goals."

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 2 - Sustainable Environments

Outcome 2.2. - Adopt sustainable waste management practices to strive for zero waste.

OFFICER COMMENT

A community pulse survey is planned for mid-year 2025. The most recent pulse survey was conducted in December 2024 and focused on a range of issues including Awareness of Council Plan, Council Leadership, Governing Organisation, Advocacy and Lobbying, Consultation and Communication.

https://www.mundaring.wa.gov.au/documents/770/community-pulse-survey-december-2024.

The purpose of the Pulse Surveys is to track progress across the range of areas which formed part of the original 2024 Community Scorecard. The pulse surveys are developed based on the questions asked in the original 2024 Community Scorecard and is administered by Calatyse Pty Ltd (who undertook the original Community Scorecard). This being the case the proposed questionnaire will require development of new questions, which will not be able to be benchmarked against past results, outside of the general satisfaction with Waste Management. This is not a barrier or major concern.

VOTING REQUIREMENT

Simple Majority

MOTION / COUNCIL DECISION			**C22.05.25**
Moved by	Pres McNeil	Seconded by	Cr Ellery

That Council:

1. Requests the CEO to prioritise Waste Management Services in 2025 mid-year Pulse Check survey, with a focus on obtaining community feedback regarding the introduction of the Three-Bin Kerbside Collection and other Waste Management services; and

2. The draft survey is to be presented to a Council forum for feedback.

CARRIED 8/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

92.0 URGENT BUSINESS (LATE REPORTS)

Nil

103.0 CONFIDENTIAL REPORTS

Meeting Closed to Public

The Local Government Act 1995, Part 5, Section 5.23 states in part:

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(a) a matter affecting an employee or employees; and

(b) the personal affairs of any person; and

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and

(e) a matter that if disclosed, would reveal —

(i) a trade secret; or

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and

(f) a matter that if disclosed, could be reasonably expected to —

(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or

(ii) endanger the security of the local government's property; or

(iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and

(g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and

(h) such other matters as may be prescribed.

RECOMMENDATION / COUNCIL DECISION			**C23.05.25**
Moved by	Cr Mehta	Seconded by	Cr Cicchini

That Council closes the meeting to members of the public, in accordance with *s5.23(2) of the Local Government Act 1995*, in order to consider the confidential reports as detailed below:

13.1 Reports of CEO Performance Review Committee 5 May 2025

Item 13.1 is considered confidential in accordance with the *Local Government Act 1995* section 5.23(2) (a) as it contains a matter affecting an employee or employees.

CARRIED 8/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

9.02pm, Cr Daw, Cr Beale and Cr Cicchini left the meeting

9.03pm Meeting Adjourned

MOTION / COUNCIL DECISION			**C24.05.25**
Moved by	Cr Mehta	Seconded by	Cr Zlatnik

That the meeting be adjourned until 9.08pm.

CARRIED 5/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta and Cr Zlatnik

Against: Nil

9.08pm Meeting Resumed

The meeting resumed at 9.08pm with the following Council Members and staff in attendance:

Council Members	Pres Paige McNeil (Presiding Member)	Shire President
	Cr Luke Ellery	South Ward
	Cr Doug Jeans	Central Ward
	Cr Prapti Mehta	Central Ward
	Cr John Daw	East Ward
	Cr Neridah Zlatnik	East Ward
	Cr Jo Cicchini	West Ward
	Cr Karen Beale	West Ward
Staff	Jason Whiteaker	Chief Executive Officer
	Grace Peacock	Minute Secretary

File Code	GVMTG. 6.2
Author	Jason Whiteaker, Chief Executive Officer
Senior Employee	Jason Whiteaker, Chief Executive Officer
Disclosure of Any Interest	Impartiality
Attachments	Nil

COMMITTEE RECOMMENDATION / COUNCIL DECISION **C25.05.25**

Moved by Cr Zlatnik Seconded by Cr Ellery

That Council appoints Strategic Leadership Consulting in accordance with their submission provided to facilitate:

1) The 2024/25 Chief Executive Officer annual performance review; and

2) The development of the Chief Executive Officer 2025/26 performance criteria.

CARRIED 8/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

COUNCIL DECISION			C26.05.25
Moved by	Cr Mehta	Seconded by	Cr Cicchini

That the meeting again be opened to the public.

CARRIED 8/0

For: Pres McNeil, Cr Ellery, Cr Jeans, Cr Mehta, Cr Daw, Cr Zlatnik, Cr Beale and Cr Cicchini

Against: Nil

14.0 CLOSING PROCEDURES

14.1 Date, Time and Place of the Next Meeting

The next Ordinary Council meeting will be held on Tuesday, 10 June 2025 at 6:30pm in the Council Chamber.

14.2 Closure of the Meeting

The Presiding Member declared the meeting closed at 9.14pm.