



CONFIRMED MINUTES

ORDINARY COUNCIL MEETING

12 APRIL 2022

I certify that the minutes of the meeting of the Ordinary Council held on Tuesday, 12 April 2022 were confirmed on Tuesday, 10 May 2022.



Presiding Person

**CONFIRMED MINUTES
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12 APRIL 2022**

ATTENTION/DISCLAIMER

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by an Elected Member or employee, or on the content of any discussion occurring during the course of the Meeting. Persons should be aware that regulation 10 of the *Local Government (Administration) Regulations 1996* establishes procedures to revoke or change a Council decision. No person should rely on the decisions made by Council until formal written advice of the Council decision is received by that person.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by an Elected Member or employee, or the content of any discussion occurring during the course of the Council Meeting.

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ORDINARY COUNCIL MEETING COUNCIL CHAMBER

1.0 OPENING PROCEDURES

The Presiding Person declared the meeting open at 6.30pm.

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be livestreamed and audio-recorded.

Presiding Member

Section 5.6 of the *Local Government Act 1995* provides that if the President is unable to perform the function of Presiding Member then the Deputy President may preside at a meeting. Due to the difficulties of presiding a meeting by electronic means, Cr McNeil is the Presiding Member for the purposes of this meeting.

1.1 Record of Attendance

1.2 Attendance by Electronic Means – Cr James Martin

COUNCIL DECISION MOTION		C1.04.22	
Moved by	Cr Ellery	Seconded by	Cr Daw

That in accordance with Regulation 14C of the *Local Government (Administration) Regulations 1996* Council authorises Cr Martin's attendance by electronic means.

CARRIED 8/0

For: Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

The Presiding Member advised that due to the public health directives Shire President Cr Martin is considered present under Regulation 14C of the *Local Government (Administration) Regulations 1996*.

In accordance with the *Local Government Act 1995*, the Shire President has authorised Cr Cicchini to attend via electronic means in accordance with Regulation 14C.

The Presiding Member advised that the Shire's meeting procedures will be modified to ensure Cr Martin and Cr Cicchini can participate in the meeting as it progresses.

Elected Members	Cr James Martin (President) (via electronic means in accordance with Regulation 14C)	South Ward
	Cr Trish Cook	South Ward
	Cr Luke Ellery	South Ward
	Cr Paige McNeil (Deputy President) (Presiding Member)	Central Ward
	Cr Doug Jeans	Central Ward
	Cr John Daw	East Ward
	Cr Neridah Zlatnik	East Ward
	Cr Jo Cicchini (via electronic means in accordance with Regulation 14C)	West Ward
	Cr Matthew Corica	West Ward
Staff	Garry Bird	Acting Chief Executive Officer
	Rene Baur	Acting Director Infrastructure Services
	Megan Griffiths	Director Strategic & Community Services
	Mark Luzzi	Director Statutory Services
	Anna Italiano	Minute Secretary
Apologies	Cr Karen Beale	West Ward
	Cr Amy Collins	Central Ward
	Jonathan Throssell	Chief Executive Officer
Absent	Nil	
Leave of Absence	Nil	
Guests	Nil	
Members of the Public	33	
Members of the Press	Rebecca Peppiatt	Echo Newspaper

2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

2.1 Council meeting

The Presiding Member welcomed members of the gallery to the Council meeting and advised that the Shire is operating under the State Government directions for this evening's Council meeting, including physical distancing and mask wearing requirements. It is expected that this meeting will be a long meeting with over 40 items to be considered and it may be such that not everyone will be able to give a deputation. A maximum of 60 people are restricted in the public gallery. A reminder that if residents are not able to be present at the meeting in the Council Chamber there is an option of viewing the meeting by livestream.

When asking questions residents are permitted to give two questions at one time. Time permitting further questions can be asked. When making deputations residents are asked to please keep to the time limit of three minutes.

As it may be a very long meeting, the Presiding Member urged everyone to treat everyone with respect. Please do not interrupt or interject and observe meeting protocols. Deputy Shire President, Cr McNeil will preside over this meeting.

3.0 DECLARATION OF INTEREST

3.1 Declaration of Financial Interest and Proximity Interests

Elected Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

Cr McNeil disclosed a financial interest in Item 10.3 (Request to Attend Training – Cr Paige McNeil) as she is the recipient of the training.

3.2 Declaration of Interest Affecting Impartiality

An Elected Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

Cr McNeil disclosed an interest affecting impartiality in Item 10.1 (Annual Electors' Meeting 9 March 2022 – Decision 7 – Recognition of Save Perth Hills as Volunteer Community Group) as she is the former Chair of Save Perth Hills (resigned October 2020).

Cr Daw disclosed an interest affecting impartiality in Item 10.1 (Annual Electors' Meeting 9 March 2022 – Decision 5 – Biodiversity Protecting Natural Environment, Waterways and Resources) as his wife submitted the motion to the Annual Electors' Meeting.

Acting CEO disclosed an interest affecting impartiality in Item 9.1 (CEO Performance Review – Terms of Reference) as the CEO is his employer.

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4.1 Questions taken on Notice - Ordinary Council meeting 9 March 2022 - John Bell

At the Ordinary Council meeting held 9 March 2022, Mr John Bell of Mt Helena asked a number of questions which were taken on notice. A response was provided to Mr Bell by the Chief Executive Officer in writing. Below is a summary of the questions and the response provided.

Question

Does the breakdown of Materials and Contracts include short term i.e. contract employees, and if so what is the value and percentage of the total does this represent for 2020/2021? Can future Annual Reports please show these two figures?

Response

The Shire does not have the discretion to separate these figures in the Annual Financial Report as the format is mandated by the Accounting Standards and Financial Management Regulations.

The Shire will investigate including separate disclosure in the monthly financial report.

Question

How does the Shire actually financially report and define a contractor?

Response

A contractor is effectively a third party that provides services to the Shire but are not considered to be employees. Only Shire employees, who are paid via the Shire's payroll system, are reported under employee costs.

Agency staff/labour hire are reported under materials and contracts. The Shire pays the company providing the agency staff/labour hire, not the agency staff (who are the employees of the provider).

Question

Could the CEO please advise how many staff, specifically numbers, have redundancy settlements exceeding three months and is this figure actually reported to Councillors?

Response

As at the date of this letter there are approximately 156 employees who would be potentially eligible for payments of three months or greater in the event of a redundancy, given their length of service with the Shire. This figure is not required to be reported to Councillors.

5.0 PUBLIC QUESTION TIME

15 minutes (with a possible extension of two extra 15 minute periods) are set aside at the beginning of each Council meeting to allow members of the public to ask questions of Council.

Public Question Time is to be conducted in accordance with Shire of Mundaring Meeting Procedures Local Law 2015.

Summary of Question		Summary of Response
Jenny Johnson – President, Mundaring & Hills Historical Society		
1.	On reading the Financial Report in this agenda, I see that there is an anticipated considerable amount of unspent funding that could be sitting in the budget of 2021/22 at the end of the Financial Year. 1. Could consideration be given to some of this funding directed to commencing a Heritage Strategy, as an urgent project which has been deleted time and time again at budget decision meetings?; and	Acting CEO advised that the Shire is projecting a larger than anticipated end of year surplus. That is in part related to a number of capital works items being deferred into the next year, however, the two matters raised by Ms Johnson, the Heritage Strategy and the Signage Strategy, are currently being considered by Council in the Integrated Planning Framework at the moment for consideration for funding next year. The Shire will advise the outcome of those processes once the budget is

	2. Could consideration be given to the Signage Strategy for the same reasons?	finalised later in June/July 2022.
Robin Jackson-Stegner – Chidlow		
1.	What medical assistance provisions have been made for the pop-up clinics in Chidlow and Mundaring in the event that a child or adult has an adverse reaction on site?	This question was taken on notice.
2.	If my question is unable to be answered or the person replying to me is unwilling to answer, may I have the information of who I might ask in regards to my first question?	The Presiding Member advised that Shire officers will give their best attempts to provide the right direction if they are unable to answer the question.
Donna Robertson - Mundaring		
1.	Just asking if the Shire of Mundaring would be interested or could put up an enclosed fenced in dog area somewhere?	Acting CEO advised that a motion to that effect was passed at the recent Annual Electors' Meeting and will be considered at tonight's Council meeting. It is recommended that it be referred to the Integrated Planning Framework budget process for consideration.
Will Scott - Parkerville		
1.	Is it regular process to have security guards present at Council meetings as there was last time?	Acting CEO advised it is not usual for Council meetings, however, the Shire is operating under directions from the State Government at this point in time where there is restrictions with physical distancing requirements, restrictions with capacity numbers, the requirement to have masks worn and the requirement to show proof of exemptions for masks so the Shire has engaged a security firm to assist with that at this meeting and as per the Annual Electors' meeting held in March.
2.	In the Echo newspaper it is stated that Shire staff claim only 31 people responded to invitations to attend (the Annual Electors' meeting) giving no good reason to think the meeting would have the 100 people that showed up. If there wasn't this expected large turn-out, why was security engaged?	Acting CEO advised that only 31 people replied to the RSVP for the Annual Electors' Meeting but again the Shire still had the same obligations to maintain physical distancing, mask wearing and proof of exemptions for masks and as such security was engaged for that meeting.
Eric Smith – Glen Forrest		
1.	I see in the agenda for tonight the resignation of a councillor. Considerable amount of money is going to be spent on this election of a single councillor. We have sufficient enough councillors, we've gone from 12 to 11 which is a good	Acting CEO advised that the <i>Local Government Act 1995</i> requires an election to be held if a resignation is received outside of a certain timeframe, which is the case with Cr Cuthbert's resignation.

	number. Why do we need to spend \$25,000 and \$1400 on the re-election of another councillor when time can wait until such time as the next local government elections?	Council is obligated to have an election.
2.	Out the back is a new staff carpark, why was it built, how much did it cost? Also, above this building is a whole heap of new solar panels, why are they up there and how much did they cost?	This question was taken on notice.

COUNCIL DECISION MOTION			C2.04.22
Moved by	Cr Jeans	Seconded by	Cr Cook

That in accordance with clause 4.3(13) of the *Shire of Mundaring Meeting Procedures Local Law 2015* Public Question Time be extended by a further 15 minutes.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

Eric Smith – Glen Forrest		
3.	This Council has \$50 million in reserves. We have a swimming pool down at Bilgoman. \$3.5 million was spent on it to upgrade it. Why can't some of that reserve be used to build a covered-in facility so the facility can be used 24/7?	Acting CEO advised that the amount the Shire holds in reserve is overstated by Mr Smith, but it is still a sizeable sum. Council can make a decision to transfer the use of those reserves to a capital works project if it so wished and the Shire does have a reserve for capital works that may well accommodate the expenditure Mr Smith is referring to. That would need to be a question to be considered by Council in its budget process.
Jeremy Stang		
1.	Are there any councillors that want to come through and visit all of the business owners in the Mundaring district? I'd like to know which councillor would like to come and meet with us one-on-one and face to face and I would also like to know which councillor is rejecting that?	The Presiding Member advised that the process would be to send a formal email to all councillors at email address shire@mundaring.wa.gov.au and to also leave details with officers at tonight's meeting so the matter can be followed up.

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

6.1 Application for Leave of Absence - Cr Amy Collins

Cr Collins has advised of her request for leave of absence from 12 April 2022 to 29 April 2022 (inclusive).

COUNCIL DECISION MOTION			C3.04.22
Moved by	Cr Cook	Seconded by	Cr Jeans

That Cr Collins be granted leave of absence from all meetings of Council held between 12 April 2022 to 29 April 2022 (inclusive).

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COUNCIL DECISION RECOMMENDATION			C4.04.22
Moved by	Cr Ellery	Seconded by	Cr Daw

That the Minutes of the Ordinary Council Meeting held 8 March 2022 be confirmed.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

8.0 PRESENTATIONS

8.1 Deputations

1.	John Bell	Item 12.1 – Cr Cuthbert Resignation – Extraordinary Local Government Election
2.	Jenny Johnson	Item 11.1 – Notice of Motion – John Forrest National Park Redevelopment Proposal
3.	Glen Adams	Item 11.1 – Notice of Motion – John Forrest National Park Redevelopment Proposal
4.	Sharon Hillman	Item 10.1 - AEM Motions – Decision 4

5.	Maz Calic (on behalf of Jaye Eyre)	Item 10.1 – AEM Motions – Decision 29
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COUNCIL DECISION MOTION			C5.04.22
Moved by	Cr Daw	Seconded by	Cr Cook

That in accordance with clause 4.6(4) of the *Shire of Mundaring Meeting Procedures Local Law 2015* Deputations be extended by a further 15 minutes.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

6.	Stevie Braun	10.1 – Annual Electors Motions (Covid Impacts)
7.	Steve Morse	10.1 – Annual Electors Motions (Covid Impacts)
8.	Sam Hartley	10.1 – Annual Electors Motions (Decisions 30 & 31)

COUNCIL DECISION MOTION		C6.04.22	
Moved by	Cr Daw	Seconded by	Cr Corica

That in accordance with clause 4.6(4) of the *Shire of Mundaring Meeting Procedures Local Law 2015* Deputations be extended by a further 15 minutes.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

9.	Merrin Cornish	10.1 – Annual Electors Motions (Decision 33)
10.	Jeremy Strang	10.1 – Annual Electors Motions (Decision 35)
11.	Christian Jackson-Stegner	10.1 – Annual Electors Motions (Covid impacts)
12.	Monika Reif (on behalf of Karina Reif-Eaves)	10.1 – Annual Electors Motions (Decision 29, 33, 35 & 36)

Suspend Meeting Procedures

COUNCIL DECISION MOTION		C7.04.22	
Moved by	Cr Daw	Seconded by	Cr Jeans

That Meeting Procedures be suspended for the remainder of Item 8.1 - Deputations.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

13.	Will Scott	Item 10.1 - AEM Motions (Decision 29)
14.	John Bell	Item 10.1 - AEM Motions (Decisions 9, 10 & 11)
14.	Monika Reif	Item 10.1 – AEM Motions

Resume Meeting Procedures

COUNCIL DECISION MOTION		C8.04.22	
Moved by	Cr Daw	Seconded by	Cr Ellery

That Meeting Procedures be resumed.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

8.2 Petitions

The Acting Chief Executive Officer advised he had received a petition from Glen Andrew Adams of 5 Outtrim Road, Glen Forrest as follows:

“We, the undersigned being electors in the Shire of Mundaring, petition the Shire to write to the Department of Biodiversity, Conservation and Attractions, objecting to the decision to permanently close the John Forrest Wildflower Tavern. There are multiple reason for this petition:

- There has been no community consultation prior to the decision;
- The residents of the Shire were not informed of the decision;
- There is no acknowledgement of the place of the tavern as a community facility;

- The plan for redevelopment of the visitor precinct of the John Forrest National Park is several years from completion with no viable plan for amenity in the meantime; and
- There appears to be no cognizance of the unique place the tavern holds in the hearts of locals, the people of Western Australia and interstate and international visitors.”

COUNCIL DECISION RECOMMENDATION		C9.04.22	
Moved by	Cr Ellery	Seconded by	Cr Cook

That the petition be received and referred to the CEO for action.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

8.3 Presentations

Nil

9.0 REPORTS OF COMMITTEES

9.1 Reports of CEO Performance Review Committee 9 March 2022

Chief Executive Officer Performance Review Committee - Review of Terms of Reference

File Code	GV.MTG 6/3
Author	Garry Bird, Director Corporate Services
Senior Employee	Jonathan Throssell, Chief Executive Officer
Disclosure of Any Interest	Impartiality
Attachments	<ol style="list-style-type: none">1. Proposed amendments to CEOPRC Terms of Reference - as agreed by CEOPRC 22.11.21 (marked up version) ↓2. Additional proposed amendments to CEOPRC Terms of Reference 03.22 (marked up version) ↓3. Consolidated proposed amendments to CEOPRC Terms of Reference 03.22 (clean version) ↓

SUMMARY

To consider further proposed amendments to the Chief Executive Officer Performance Review Committee (CEOPRC/the Committee) Terms of Reference (ToR) to those identified at the Committee Meeting held 22 November 2021.

BACKGROUND

The Committee's Terms of Reference defines the CEOPRCs objectives to fulfil the following functions:

1. Undertake an annual assessment of the CEO's performance in accordance with the provisions of the CEO's contract of employment;
2. In conjunction with the CEO, develop key result areas to deliver the key priorities of the Corporate Business Plan, and other methods that will be used to assess the CEO's future performance and to meet the expectation of Council; and
3. Review the CEO's remuneration package annually and make recommendations to Council in relation to remuneration, in accordance with the CEO's contract of employment, having consideration to the CEO's performance, current level of remuneration, and the Salaries and Allowances Determination; Appointments to the Committee are made by Council following ordinary local government elections for a term expiring on the date of the subsequent ordinary local government elections.

CEOPRC currently comprises the Shire President and four elected members. The Committee is supported by the appointment of an independent facilitator, who is not a member of the committee, but appointed to provide specialist advice to the Committee in regards to the annual review of the Chief Executive Officer's performance and to establish Performance Criteria for the following reporting year.

The Terms of Reference were reviewed by the Committee at a meeting held 22 November 2021, where the following motion was adopted:

“That Council adopt the attached Terms of Reference, as amended by the Committee.”

The draft amended ToR from the Committee meeting of 22 November 2021 are attached (**Attachment 1**), with the changes made by the Committee at the meeting shown ‘marked up’ for ease of reference.

Following this meeting, a further review of the ToR was undertaken and identified several additional proposed amendments. **Attachment 2** presents these additional proposed changes, also shown ‘marked up’; note that this version already incorporates the changes made at the previous Committee meeting.

Attachment 3 is a clean copy of the draft ToR which incorporates the previously agreed changes and the proposed additional changes.

Due to the fact that Council has not yet considered the Committee recommendation to adopt the revised ToR, this matter was discussed with the Presiding Member (Cr McNeil) and it was agreed that the Committee Recommendation would not be presented to Council until after the suggested amendments had been considered by the Committee. Once this has been done, the draft amended ToR for the CEOPRC will be presented to Council for adoption.

STATUTORY / LEGAL IMPLICATIONS

It is a requirement under s. 5.36 of the *Local Government Act 1995* that all employees whose employment is for a term of one year or more, including the CEO, have their performance reviewed on an annual basis.

In order to meet this statutory obligation, the Shire has formed a CEOPRC to undertake this process.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: That the Terms of Reference for the Committee do not comply with the statutory requirements of the Committee and they reflect other roles and responsibilities assigned to the Committee by Council.		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
That the Terms of Reference are reviewed at least every two years and when any changes to legislation are made that may relate.		

EXTERNAL CONSULTATION

Nil

COMMENT

A further review of the ToR has been undertaken and as such it is recommended several additional amendments be added to the recommended changes arising from the 22 November 2021 meeting. Reasons for the proposed additional amendments are annotated on the marked up version of the ToR (**Attachment 2**).

Attachment 3 is a clean version of the proposed ToR incorporating all of the proposed changes (ie those previously agreed to by Committee at its meeting of 22 November 2021 and the additional amendments presented to this meeting).

VOTING REQUIREMENT

Simple Majority

CEOPR3.03.22 – Chief Executive Officer Performance Review Committee - Review of Terms of Reference

COUNCIL DECISION	C10.04.22
COMMITTEE RECOMMENDATION	CEOPR3.03.22
Moved by Cr Daw Seconded by Cr Jeans	

That Council adopts the revised Terms of Reference (**Attachment 3**) for the Chief Executive Officer Performance Review Committee.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil



CEO PERFORMANCE REVIEW COMMITTEE

TERMS OF REFERENCE

1. Name

The name of the Committee shall be the Shire of Mundaring CEO Performance Review Committee.

2. Head of Power

The Committee is established by Council under Section 5.8 of the *Local Government Act 1995*.

3. Definitions

Act means the *Local Government Act 1995*.

Committee means the Shire of Mundaring CEO Performance Review Committee as stipulated in this document.

Council means the Council of the Shire of Mundaring.

Chief Executive Officer (CEO) means the Chief Executive Officer of the Shire of Mundaring.

Elected Member means a Councillor of the Shire of Mundaring Council.

Independent Facilitator means the person appointed by Council to assist with the performance review process and who is acceptable to both parties, ie. CEO and Council.

Performance Criteria KRAs means Key Result Areas, Key Focus Areas or Key Performance Indicators, as agreed between the CEO and Committee to deliver the key priorities of the Shire of Mundaring Corporate Business Plan.

Salaries and Allowances Determination means the determination provided by the Salaries and Allowances Tribunal under Section 7A of the *Salaries and Allowances Act 1975* which requires the Tribunal at intervals of not more than 12 months, to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".

4. Objectives

4.1 The Committee is established to fulfil the following functions:

- 4.1.1 Undertake an annual assessment of the CEO's performance in accordance with the provisions of the CEO's contract of employment;
- 4.1.2 In conjunction with the CEO, develop key result areas to deliver the key priorities of the Corporate Business Plan, and other methods that will be used to assess the CEO's future performance and to meet the expectation of Council;
- 4.1.3 Review the CEO's remuneration package annually and make recommendations to Council in relation to remuneration, in accordance with the CEO's contract of employment, having consideration to the CEO's performance, current level of remuneration, and the Salaries and Allowances Determination;
- 4.1.4 Provide positive communication opportunities between Council and the CEO; and
- 4.1.5 Provide [recommendationsguidance](#) to Council in assessing the CEO's performance.

5. Committee Structure

- 5.1 The Committee shall consist of ~~Shire President and four~~ [five](#) elected members;
- 5.2 An independent facilitator, who is not a member of the Committee, shall be appointed by Council to assist with the performance review process and who is acceptable to both parties i.e. CEO and Council; and
- 5.3 A quorum will be three members.

The Committee is supported administratively by the Director Corporate Services and his or her nominees, principally the Corporate Services Directorate.

6. Terms of Appointment

Appointment to the Committee shall be determined by the Council following ordinary local government elections, for a term to expire on the date of the subsequent ordinary local government elections. If a member of the Committee resigns prior to an ordinary local government election, the Council will appoint a replacement.

7. Presiding Member

- 7.1 The Committee is to determine the Presiding Member of the Committee at the first meeting of the Committee ~~immediately following the establishment of the Committee or~~ following each biennial local government election, whichever is applicable;

- 7.2 The Committee is to determine a Deputy Presiding Member of the Committee at the first meeting of the ~~Committee immediately following the establishment of the Committee or~~ following each biennial local government election, whichever is applicable;
- 7.3 If the Chairperson is absent from a meeting, the Deputy Presiding Member is to preside at that meeting.
- 7.4 The role of the Presiding Member includes:
- 7.4.1 overseeing and facilitating the conduct of meetings in accordance with the Act and the Shire's Meeting Procedures Local Law 2015;
 - 7.4.2 ensuring all Committee members have an opportunity to participate in discussions in an open and encouraging manner; and
 - 7.4.3 where a matter has been debated significantly and no new information is being discussed, to call the meeting to order and ask for the debate to be finalised and the motion to be put.

8. Meetings of the Committee

- 8.1 The Committee will meet at least three times per year to facilitate an annual assessment of the CEO's performance.
- 8.2 An ordinary or a special meeting of the Committee is to be held:
- 8.2.1 if called for by either the Chairperson or at least two Committee members in a notice to the CEO setting out the date and purpose of the proposed meeting; or
 - 8.2.2 if so decided by the Committee; or
 - 8.2.3 if called for by Council.
- 8.3 The Committee may invite Shire employees, appointed facilitator or others to attend meetings and provide pertinent information, where necessary.

9. Powers of the Committee

- 9.1 The Committee is a formally appointed committee of Council and is responsible to that body.
- 9.2 The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility.
- 9.3 The Committee does not have any delegated authority.
- 9.4 The Committee recommendations must be adopted by Council before implementation.

10. Voting

- 10.1 Each member of the Committee at a meeting will have one vote.
- 10.2 In accordance with section 5.21 (3) of the *Local Government Act 1995*, the Presiding Member, in the event of an equality of votes, is to cast a second vote.

11. Review Process

The review process comprises the following steps:

- 11.1 Council appoints an independent facilitator to assist with the performance review process and who is acceptable to both parties, ie. CEO and Council.
- 11.2 Committee meets to confirm process with independent facilitator;
- 11.3 CEO provides a written report and self-rating to the Committee against the [Performance Criteria](#) ~~Key Focus Areas (KFAs)~~;
- 11.4 All elected members will participate in the performance review process;
- 11.5 All elected members shall individually and independently rate and discuss the performance of the CEO against each of the [Performance Criteria](#) ~~KFAs~~ and provide such assessment directly and confidentially to the independent facilitator;
- 11.6 The independent facilitator will consolidate all scores and comments from interviews to present a first draft of the assessment report to the Committee to discuss and agree overall ratings;
- 11.7 The CEO meets with the Committee and independent facilitator for feedback and discussion;
- 11.8 The Committee agrees on final ratings;
- 11.9 The Committee and CEO agree to [the performance criteria](#) ~~KFAs~~ for the forthcoming year in review;
- 11.10 The independent facilitator completes the final report, with final ratings and specific comments against each [performance criteria](#) ~~KFA~~;
- 11.11 The CEO meets with the Committee and independent facilitator for discussion of [the](#) remuneration package ~~changes~~; and
- 11.12 The final report, new [performance criteria](#) ~~KFAs~~ and any remuneration packages recommendations are provided to Council for consideration prior to September each year in accordance with the CEO contract of employment.

12. Timetable

ACTION	TIMING	RESPONSIBILITY
Elected Member: Session on CEO Appraisal process included in induction program	Post Local Government elections (October - alternate years)	Governance
Appointment of CEOPRC	Post Local Government elections	Council
Appoint independent external facilitator	Following Local Government elections	Council
Committee and facilitator to schedule meetings and interviews	November each year	CEOPRC
CEO briefings for CEOPRC	October December March	CEO
Commencement of Appraisal Process: Briefing to Council	June	CEOPRC / Facilitator
CEO Self-Assessment	July	CEO
Questionnaire and CEO Report to Councillors	July	Facilitator
Interviews	July	Facilitator – Elected Members and CEO
Draft Councillor feedback report to CEOPRC	July	Facilitator
CEOPRC Meeting: Review feedback report and finalise as Appraisal Report	August	CEOPRC / Facilitator
Appraisal report provided to CEO; briefing for CEO	August	Facilitator
CEOPRC Meeting: Appraisal; Review/update key focus areas/objectives	August	CEOPRC / CEO / Facilitator
Draft Council Report	August	Facilitator
Report to Council; briefing	September	CEOPRC / Facilitator
Schedule ensuing year's process	September	Council / CEOPRC

The timetable for the review process will be determined annually at the start of the review process.

13. Dispute

Where the CEO disagrees with the recommendations~~feedback~~, the CEO ~~he/she~~ is entitled to raise the matter~~request with~~ Council. ~~consider the rating.~~

14. Reporting Requirements

Recommendations arising from the Committee's deliberations shall be presented to the earliest available ordinary meeting of Council.

154. Alteration to Rules of Procedure

The Committee is to conduct a review of its terms of reference providing Council with recommendations for any changes every two years.

165. Termination of Committee

Termination of the Committee shall be at the discretion of Council and in accordance with the Act.



CEO PERFORMANCE REVIEW COMMITTEE

TERMS OF REFERENCE

1. Name

The name of the Committee shall be the Shire of Mundaring CEO Performance Review Committee.

2. Head of Power

The Committee is established by Council under Section 5.8 of the *Local Government Act 1995*.

3. Definitions

Act means the *Local Government Act 1995*.

Committee means the Shire of Mundaring CEO Performance Review Committee as stipulated in this document.

Council means the Council of the Shire of Mundaring.

Chief Executive Officer (CEO) means the Chief Executive Officer of the Shire of Mundaring.

Elected Council Member means a Councillor of the Shire of Mundaring Council.

Commented [JT1]: This is the correct term in accordance with the Act.

Independent Facilitator means the person appointed by Council to assist with the performance review process and who is acceptable to both parties, ie. CEO and Council.

Performance Criteria means includes reference to Key Result Areas, Key Focus Areas or Key Performance Indicators, as agreed between the CEO and **Committee Council** to deliver the key priorities of the Shire of Mundaring Corporate Business Plan.

Salaries and Allowances Determination means the determination provided by the Salaries and Allowances Tribunal under Section 7A of the *Salaries and Allowances Act 1975* which requires the Tribunal at intervals of not more than 12 months, to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".

4. Objectives

4.1 The Committee is established to fulfil the following functions:

- 4.1.1 Undertake an annual assessment of the CEO's performance in accordance with the provisions of the CEO's contract of employment;
- 4.1.2 In conjunction with the CEO, develop ~~key result areas~~ Performance Criteria to deliver the key priorities of the Corporate Business Plan, and other methods that will be used to assess the CEO's future performance and to meet the expectation of Council;
- 4.1.3 Review the CEO's remuneration package annually and make recommendations to Council in relation to remuneration, in accordance with the CEO's contract of employment, having consideration to the CEO's performance, current level of remuneration, and the Salaries and Allowances Determination;
- 4.1.4 Provide positive communication opportunities between Council and the CEO, and
- 4.1.5 Provide recommendations to Council in assessing the CEO's performance.

5. Committee Structure

- 5.1 The Committee shall consist of five ~~elected~~ council members;
- 5.2 An independent facilitator, who is not a member of the Committee, shall be appointed by Council to assist with the performance review process and who is acceptable to both parties i.e. CEO and Council; and
- 5.3 A quorum will be three council members.

~~The Committee is supported administratively by the Director Corporate Services and his or her nominees, principally the Corporate Services Directorate.~~

Commented [JT2]: Not required in terms of reference.

6. Terms of Appointment

Appointment to the Committee shall be determined by the Council following ordinary local government elections, for a term to expire on the date of the subsequent ordinary local government elections. If a member of the Committee resigns prior to an ordinary local government election, the Council will appoint a replacement.

7. Presiding Member

- 7.1 The Committee is to determine the Presiding Member of the Committee at the first meeting of the Committee following each biennial local government election, ~~whichever is applicable~~;

7.2 The Committee is to determine a Deputy Presiding Member of the Committee at the first meeting of the following each biennial local government election, ~~whichever is applicable;~~

7.3 If the ~~Chairperson Presiding Member~~ is absent from a meeting, the Deputy Presiding Member is to preside at that meeting.

7.4 The role of the Presiding Member includes:

7.4.1 overseeing and facilitating the conduct of meetings in accordance with the Act and the Shire's *Meeting Procedures Local Law 2015*;

7.4.2 ensuring all Committee members have an opportunity to participate in discussions in an open and encouraging manner; and

7.4.3 where a matter has been debated significantly and no new information is being discussed, to call the meeting to order and ask for the debate to be finalised and the motion to be put.

8. Meetings of the Committee

8.1 The Committee will meet at least three times per year to facilitate an annual assessment of the CEO's performance.

8.2 An ordinary or a special meeting of the Committee is to be held:

8.2.1 if called for by either the Chairperson or at least two Committee members in a notice to the CEO setting out the date and purpose of the proposed meeting; or

8.2.2 if so decided by the Committee; or

8.2.3 if called for by Council.

8.3 ~~The Committee may invite Shire employees, the appointed facilitator or others to attend meetings and provide pertinent information, where necessary.~~

9. Powers of the Committee

9.1 ~~The Committee is a formally appointed committee of Council and is responsible to that body.~~

9.2 ~~The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility.~~

9.3 The Committee does not have any delegated authority.

9.4 ~~The Committee recommendations must be adopted by Council before implementation.~~

Commented [JT3]: Should the Committee require advice this should be obtained via the facilitator if in regards to process or review, or the CEO in all other cases (who may subsequently arrange for staff to attend).

Commented [JT4]: Redundant clause – the Council has formed the Committee and adopted the ToR so no need to state the obvious.

Commented [JT5]: A redundant clause – these Terms of Reference and the Act prevail. Also, the Committee has no delegated authority – see 9.3.

Commented [JT6]: Redundant clause – the Committee doesn't have delegated authority and only makes recommendations to Council, so there is nothing to be implemented until a Council decision is made.

10. Voting

- 10.1 Each member of the Committee at a meeting will have one vote.
- 10.2 In accordance with section 5.21 (3) of the *Local Government Act 1995*, the Presiding Member, in the event of an equality of votes, is to cast a second vote.

11. Review Process

The review process comprises the following steps:

- 11.1 Council appoints an independent facilitator to assist with the performance review process and who is acceptable to both parties, ie. CEO and Council.
- 11.2 Committee meets to confirm process with independent facilitator;
- 11.3 CEO provides a written report and self-rating to the ~~Committee-Council~~ against the Performance Criteria;
- 11.4 All ~~electedcouncil~~ members will ~~be invited to~~ participate in the performance review process;
- 11.5 All ~~electedcouncil~~ members shall individually and independently rate and discuss the performance of the CEO against ~~each-of~~ the Performance Criteria and provide such assessment directly and confidentially to the independent facilitator;
- 11.6 The independent facilitator will consolidate all scores and comments from interviews to present a first draft of the assessment report to the Committee to discuss and agree overall ratings;
- 11.7 The CEO meets with the Committee and independent facilitator for feedback and discussion;
- 11.8 The Committee agrees on final ratings;
- 11.9 The Committee and CEO agree to the ~~draft~~ Performance Criteria for the forthcoming year in review;
- 11.10 The independent facilitator completes the final report, with final ratings and specific comments against ~~each-the~~ Performance Criteria;
- 11.11 The CEO meets with the Committee and independent facilitator for discussion of ~~any request from the CEO to amend the CEO's~~ remuneration package; and
- 11.12 ~~Recommendations regarding t~~The final report, new ~~draft~~ Performance Criteria and any ~~proposed changes to the CEO's~~ remuneration packages ~~recommendations~~ are provided to Council for consideration prior to

Commented [J17]: There is no penalty if a councillor chooses not to participate or is unable to do so.

Commented [J18]: Performance criteria is in draft until Council determines

September each year in accordance with the CEO contract of employment.

12. Timetable

The timetable for the review process will be determined annually at the start of the review process.

13. Dispute

Where the CEO disagrees with the recommendations, the CEO is entitled to raise the matter with Council.

14. Reporting Requirements

Recommendations arising from the Committee's deliberations shall be presented to the earliest available ordinary meeting of Council.

15. Alteration to Rules of Procedure

The Committee is to conduct a review of its terms of reference providing Council with recommendations for any changes every two years.

16. Termination of Committee

Termination of the Committee shall be at the discretion of Council and in accordance with the Act.



CEO PERFORMANCE REVIEW COMMITTEE

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- 4.1.2 In conjunction with the CEO, develop Performance Criteria to deliver the key priorities of the Corporate Business Plan, and other methods that will be used to assess the CEO's future performance and to meet the expectation of Council;
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5. Committee Structure

- 5.1 The Committee shall consist of five council members;
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7.2 The Committee is to determine a Deputy Presiding Member of the Committee at the first meeting of the following each biennial local government election;

7.3 If the Presiding Member is absent from a meeting, the Deputy Presiding Member is to preside at that meeting.

7.4 The role of the Presiding Member includes:

7.4.1 overseeing and facilitating the conduct of meetings in accordance with the Act and the Shire's *Meeting Procedures Local Law 2015*;

7.4.2 ensuring all Committee members have an opportunity to participate in discussions in an open and encouraging manner; and

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8. Meetings of the Committee

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8.2.1 if called for by either the Chairperson or at least two Committee members in a notice to the CEO setting out the date and purpose of the proposed meeting; or

8.2.2 if so decided by the Committee; or

8.2.3 if called for by Council.

8.3 The Committee may invite the appointed facilitator to attend meetings and provide pertinent information, where necessary.

9. Powers of the Committee

9.1 The Committee does not have any delegated authority.

10. Voting

- 10.1 Each member of the Committee at a meeting will have one vote.
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- 11.3 CEO provides a written report and self-rating to the Council against the Performance Criteria;
- 11.4 All council members will be invited to participate in the performance review process;
- 11.5 All council members shall individually and independently rate and discuss the performance of the CEO against the Performance Criteria and provide such assessment directly and confidentially to the independent facilitator;
- 11.6 The independent facilitator will consolidate all scores and comments from interviews to present a first draft of the assessment report to the Committee to discuss and agree overall ratings;
- 11.7 The CEO meets with the Committee and independent facilitator for feedback and discussion;
- 11.8 The Committee agrees on final ratings;
- 11.9 The Committee and CEO agree to the draft Performance Criteria for the forthcoming year in review;
- 11.10 The independent facilitator completes the final report, with final ratings and specific comments against the Performance Criteria;
- 11.11 The CEO meets with the Committee and independent facilitator for discussion of any request from the CEO to amend the CEO's remuneration package; and
- 11.12 Recommendations regarding the final report, new draft Performance Criteria and any proposed changes to the CEO's remuneration package are provided to Council for consideration prior to September each year in accordance with the CEO contract of employment.

12. Timetable

The timetable for the review process will be determined annually at the start of the review process.

13. Dispute

Where the CEO disagrees with the recommendations, the CEO is entitled to raise the matter with Council.

14. Reporting Requirements

Recommendations arising from the Committee's deliberations shall be presented to the earliest available ordinary meeting of Council.

15. Alteration to Rules of Procedure

The Committee is to conduct a review of its terms of reference providing Council with recommendations for any changes every two years.

16. Termination of Committee

Termination of the Committee shall be at the discretion of Council and in accordance with the Act.

10.0 REPORTS OF EMPLOYEES

10.1 Annual Electors' Meeting 9 March 2022 Decisions

File Code	GV.MTG 2
Author	Elizabeth Nicholls, Governance Co-ordinator
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. AEM 2022.03.08 - Mt. Helena Swimming Club Business Plan ↓

SUMMARY

The Annual Electors' Meeting (AEM) was held on 9 March 2022.

During the meeting, electors considered 41 motions, of which 40 were carried and one lost. This report provides a response to the 40 carried motions (decisions) including where appropriate, a process for further consideration by Council.

BACKGROUND

In accordance with section 5.33 of the *Local Government Act 1995* Council must consider all decisions made at an AEM at the next ordinary Council meeting or if that is not practicable, at the following ordinary meeting or a special meeting called for the express purpose of considering the electors' meeting decisions.

STATUTORY / LEGAL IMPLICATIONS

Local Government Act 1995

5.33. Decisions made at electors' meetings

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —
 - (a) at the first ordinary council meeting after that meeting; or*
 - (b) at a special meeting called for that purpose, whichever happens first.**
- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.*

It is relevant to note that Council is not bound by the decisions of the AEM. Council is required to 'consider' the AEM decisions, but is not obliged to make a decision in response to any of the AEM decisions. For example, Council might choose to note the AEM decision, but take no further action.

However, should Council make a decision in response to an AEM decision, it must record the reasons for the Council decision in the minutes of the Council meeting.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are resource and cost implications associated with implementing a number of the AEM decisions, should Council determine to do so. Should Council wish to make a decision to pursue an AEM decision that has a budget and/or resource implications, then that matter should be referred to Council's Integrated Planning and Reporting Framework review workshops so that it can be considered alongside other priorities and resourcing allocations.

If there are no budget or resource allocations, a separate report containing relevant professional advice from officers should be presented to a Council meeting.

It should be noted for a number of the decisions, significant officer time would be required to research the issue and prepare a detailed report for Council consideration.

A number of the decisions relate to significant financial expenditure that is not included in Council's Long Term Financial Plan or other strategic planning documents.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: Financial, Reputational

There is a potential financial and reputational risk in Council making decisions on the matters resolved at the annual electors' meeting based on limited information regarding the financial and resource implications of such decisions.

Likelihood	Consequence	Rating
Unlikely	Moderate	Moderate

Action / Strategy

Should Council wish to consider any of the AEM decisions to an extent beyond that recommended in this report, it is recommended Council request officers prepare a detailed report for consideration at a future Council meeting to ensure Council is able to make an informed decision.

EXTERNAL CONSULTATION

Nil

COMMENT

40 decisions were made at the AEM held 9 March 2022.

It is open to Council to decide how it chooses to respond to these AEM decisions. For example, Council may determine to note the AEM decision, but take no further action. In such circumstances Council might choose to provide a reason for this outcome, such as there being no provision for the proposed expenditure in the Corporate Business Plan or Long Term Financial Plan; or because the decision is unlikely to be able to be implemented; or because the decision is outside of Council's powers (*ultra vires*).

If the decision has resourcing implications, it can be referred to Council's Integrated Planning and Reporting Framework review workshops. The purpose of these workshops is for Council to consider and prioritise what services, assets and projects it wishes to deliver in the medium term (4 years) and how they will be resourced. The outcome of the workshops is the adoption by Council of the Annual budget and the Corporate Business Plan (CBP), which gives effect to those priorities. The CBP would demonstrate the outcome of any AEM decision referred to this process. The annual budget and CBP are generally adopted in the period June to August of each year.

Decision 1: Climate Change

AEM 2022.03.03

That the Shire of Mundaring

- Make climate change risk a standing item for the Audit and Risk committee and for this risk to be included in advice to the shire.
- Better inform ratepayers as to ratepayers know what is being done to respond to Climate Change.
- Include a formal section addressing Climate Change part of the Annual Report and all other reports where climate-related actions are included.
- Ensure all planning and development activity formally and adequately addresses the accelerating risks from climate change.
- Climate Change support strategies for communities and individuals a major part of the Shire's community education program.

Response Director Statutory Services

All the above matters can be considered within the Annual Risk Profile Review by the Risk Management Committee which is then referred to the Audit & Risk Committee. In addition a section on climate change initiatives can be included in the Annual Report.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and that it be referred through the Risk Management Committee and Audit & Risk Committee for further consideration; and that climate change initiatives be included in the 2021/22 Annual Report.

Decision 2: Measure of Improvement in communications Perceptions of Transparency

AEM 2022.03.04

That Council uses a measure of improvement in the community's perceptions of its transparency and improvement in that result, as a Key Performance Indicator for the CEO.

Response Director Corporate Services

It is appropriate that this motion is considered further by the CEO Performance Review Committee when developing Key Result Areas (KRA's) and Key Performance Indicators (KPI's) for the CEO for the 2022/23 year. The development of the 2022/23 KRA's and KPI's is scheduled to commence in July 2022.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and that the development of Key Result Areas (KRA's) and Key Performance Indicators (KPI's) for the CEO is scheduled to commence in July 2022.

Decision 3: Building of a Rotunda/ bandstand in Mt. Helena Pioneer Park

AEM 2022.03.05

That Council provides an in principle support to the building of a rotunda/bandstand in Mt. Helena in Pioneer Park subject to:

- Construction funding being supplied by others
- A design endorsed by the community and the Shire after in principal support

Response Director Infrastructure Services

A capital budget item request for a rotunda/ bandstand in Pioneer Park has been received by the Hills Billy Cart Inc. group and will be considered together with all other community group capital works requests by Council as part of the Integrated Planning and Reporting process.

Recommendation

It is recommended that Council note this decision from the 2022 AEM as this request has already been referred to the Integrated Planning and Reporting process to be considered in conjunction with other community group capital work requests.

Decision 4: Classify Freehold Shire owned land at Lot 100 Hardey Road, Glen Forrest

AEM 2022.03.06

That Council resolve to formally classify the freehold Shire owned land at Lot 100 Hardey Road, Glen Forrest as being for social and community purposes and not for economic or investment purposes.

Response Director Strategic and Community Services

Lot 100 Hardey Road Glen Forrest is already classified as "social", namely that it is for social, community and civic purposes (including open space).

<p>This classification was determined in 2007 when Council resolved in part (C10.09.07):</p> <ol style="list-style-type: none"> The Shire's freehold properties be classified in accordance with the schedule attached as Attachment B to the report. Any future variation to the classification of Shire owned freehold property requires approval of Council by formal resolution. Shire owned freehold properties be used only in accordance with their classification, except where a secondary or ancillary use does not adversely affect the future use of the property as classified.
<p>Recommendation</p> <p>It is recommended that Council note this decision from the 2022 AEM as Lot 100 Hardy Road Glen Forrest is already classified as social, namely that it is for social, community and civic purposes (including open space).</p>

Decision 5: Biodiversity Protecting Natural Environment, Waterways and Resources

<p>AEM 2022.03.07</p> <p>That Council reassesses its budget priorities to align with the top priority of the Strategic Community Plan by redirecting greater spending towards biodiversity, protecting our natural environment and waterways and considers resourcing;</p> <ul style="list-style-type: none"> a full time Environmental Bush Care education officer a 'post-fire recovery bush-care crew' that specifically attends to burnt areas (bushland and verges) to destroy pockets of weed regrowth weeding on roads adjoining reserves and starting from the reserves.
<p>Response Director Statutory Services</p> <p>The Shire is currently developing a Local Biodiversity Strategy where priorities for environmental works are expected to be established and will guide future Council considerations. The Local Biodiversity Strategy is due for completion in July 2022.</p>
<p>Recommendation</p> <p>It is recommended that Council note this decision from the 2022 AEM as the Local Biodiversity Strategy, due for completion in July 2022, will address biodiversity priorities and resourcing requirements.</p>

Decision 6: Mt. Helena Swimming Club Business Plan

<p>AEM 2022.03.08</p> <p>That Council receives the Mt. Helena swimming club business plan (Attachment 1).</p>
<p>Response Director Strategic and Community Services</p> <p>The Club's business case will have significant resourcing implications.</p>
<p>Recommendation</p> <p>It is recommended that Council note this decision from the 2022 AEM and the business case be referred to the Integrated Planning and Reporting process to be considered in conjunction with other community business cases.</p>

Decision 7: Recognition of Save Perth Hills as Volunteer Community Group

AEM 2022.03.09

Save Perth Hills Incorporated (SPH) seeks to have the Mundaring Shire formalise its recognition of Save Perth Hills (Inc.) as a Volunteer Community Group (Special Interest).

Response Director Strategic and Community Services

The Shire does not have a process to formally recognise any community group as particular groups, including special interest. Generally a group would define itself through, for example, its own activities or through the objectives outlined in their constitution or their guidelines.

All community groups are equally able to access Shire community initiatives within the applicable guidelines and conditions. For example, all community groups can register to go on the Shire's community mailing list and community directory; they can apply for Shire funding; and they can be recognised in community awards (noting SPH received an award at the recent 2021 Celebrating Community Awards).

SPH is already included in the Shire's database of community groups, and as such, would receive Shire communications when they are being sent to other community groups.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and notes that the Shire does not have a process to formally recognise community groups as particular groups; and that as a community group, Save Perth Hills is already able to access Shire initiatives within the applicable guidelines and conditions.

Decision 8: Review of Shire's Local Planning Scheme LPS4 2022-23

AEM 2022.03.10

1. That Council consider in the minor review of the Shire's Local Planning Scheme LPS4 scheduled for 2022-23 to include:-
 - a. Banning all cul-de-sacs in any subdivision development in high bushfire prone areas – this follows the land mark decision by the SoM, DPLH and the WAPC (Dec 2021) to remove 3 cul-de-sacs from Structure plan SP79 in Parkerville. Cul-de-sacs were deemed too dangerous to include in the SP79 subdivision design in this extreme bushfire prone area.
2. Not to allow any development within 100m of any water courses in the Shire and that this is factored into the forthcoming SoM 'watercourse hierarchy and protection strategy'. It should be noted that the SoM council voted against the SP79 in March 2021, for two key reasons:-
 - a. The inclusion of cul-de-sacs in the development design; and
 - b. the residential encroachment within 100m of Clutterbuck creek.

Response Director Statutory Services

It is understood the State Government is still refining the latest version (v1.4) of the Planning for Bushfire Guidelines. As the Department of Planning Lands and Heritage determines subdivision applications, the Shire is limited in its ability to alter State requirements.

Adopting local bushfire standards will be explored during the preparation of Local Planning Scheme (LPS) No.5 anticipated in 2026.

A Water Hierarchy Strategy is currently being prepared with consultation anticipated.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and the Shire's limited ability to alter State requirements; and the upcoming development of LPS 5 and Water Hierarchy Strategy will explore these matters further.

Decision 9: Independent Review of WALGA for Green Energy

AEM 2022.03.11

That the contract awarded via WALGA for Green Energy be subjected to an independent legal opinion and an independent forensic audit to ascertain that this long term contract was in the best interests of Council, managed appropriately and that the contract entered into by the Administration is valid and binding on the Shire.

Response Director Infrastructure Services

The three year contract awarded to Synergy for the Shire's seven eligible contestable energy sites was undertaken in accordance with the Shire's Procurement Policy and under an exemption of the *Local Government (Functions and General) Regulations 1996* regulation 11(2e) and is therefore a legally valid and binding contract.

The contract commences in April 2022 and will result in cheaper energy tariffs with the power to be sourced for these seven sites from 100% renewable energy sources resulting in the outcome of reducing greenhouse emissions for the Shire.

To undertake an external independent legal review of this procurement process would require resourcing and Council would need to consider the cost and benefit of allocating resources to undertake such as review, noting the Administration have checked the procurement process and confirmed its validity.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and that the contract awarded was undertaken in accordance with the Shire Procurement Policy and under an exemption of the *Local Government (Functions and General) Regulations 1996* regulation 11(2e) and is therefore a legally valid and binding contract.

Decision 10: WALGA Preferred Supplier Program Independent Audit by Auditor General

AEM 2022.03.12

Council will no longer permit the use of the WALGA Preferred Supplier Program until such time as it has been independently audited by the Auditor General and proven to provide best value to the Councils who use it.

Response Director Corporate Services

Such a decision would represent a likely increase in costs for various contracts and increased officer time preparing tenders and quotations. Further, if this AEM decision was to be implemented it would result in delays to the capital works and maintenance programs which uses contracts awarded from the preferred suppliers arrangement.

The Western Australian Local Government Association (WALGA) provides regular updates to member Councils on contracts awarded using the Preferred Suppliers Program and the value/savings derived. In the 2020/21 financial year, the Shire spent \$879,000 on contracts awarded through the program which provided an estimated \$92,000 in savings in addition to officer time to prepare tenders/quotations etc.

As WALGA is not a state or local government entity it is unlikely whether the Office of the Auditor General (OAG) would have any lawful capacity to undertake such an audit, although they may be able to do so on a fee for service basis if so engaged by WALGA.

It may be an option for Shire of Mundaring representatives to the Eastern Metropolitan Zone of WALGA to move a motion to this effect. Alternatively, Council may formally submit a request to local state members and the OAG to undertake an audit.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and that no further action be undertaken due to the value for money received from the program.

Decision 11: Lobby State Government and WALGA to request an Audit of WALGA

AEM 2022.03.13

Council will lobby the State Government and WALGA to request an Audit of WALGA by the Office of the Auditor General in the near future. That such an Audit be conducted prior to any re-organisation that may be contemplated following suggested changes to the Act.

Response Director Corporate Services

As an organisation formed under the *Associations Incorporation Act*, WALGA are required to have an annual financial audit undertaken by an approved auditor. The annual financial statement and the audit report are made available to all members at the WALGA Annual General Meeting and are publicly available on their website.

Further, as WALGA is not a state or local government entity it is unlikely whether the Office of the Auditor General (OAG) would have any lawful capacity to undertake such an audit, although they may be able to do so on a fee for service basis if so engaged by WALGA.

WALGA could undertake an additional audit on a voluntary basis, potentially using private audit firms if the OAG were unable to undertake such an audit.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and that no further action be undertaken as WALGA's audited financial statements are already provided and publically available.

Decision 12: Acceptance of any direct/indirect gifts or benefits from WALGA

AEM 2022.03.14

No Councillor or Employee will accept any direct / indirect gift or other personal benefit from WALGA.

Response Director Corporate Services

The value and nature of gifts which can be accepted by an Elected Member is defined in the *Local Government Act 1995*. Council is required by legislation to undertake a review of the Code of Conduct annually and could choose to modify the gift provisions below the statutory limit when undertaking this review.

Recommendation

It is recommended that this decision from the 2022 AEM be considered by Council when reviewing the Code of Conduct.

Decision 13: Report Delivery Costs of Community Services to Council

AEM 2022.03.15

That Councillors task the CEO to report delivery costs of community services to Council in such a manner that distinguishes direct costs from indirect costs. That is, to report the split of indirect costs such as office, administrative & overheads from direct costs, being the actual operational costs specifically incurred to complete services.

Response Director Corporate Services

This level of reporting is not currently available with the Shire's current account structure and would be labour intensive to produce on a monthly or regular basis. Funding to undertake a review and implement a new Chart of Account structure was approved by Council in the 2022 Mid-Year Budget Review with project completion estimated to be in July 2023.

One of the primary reasons for the new Chart of Accounts is to improve reporting flexibility and when implemented will be able to achieve the intent of the motion.

Recommendation

It is recommended that Council notes this decision from the 2022 AEM and that a new Chart of Accounts project is currently underway that will enable this level of reporting to occur.

Decision 14: Include Summary and Trends when Presenting Financial Report

AEM 2022.03.16

That when presenting the Financial Report that the Administration includes the summaries and trends in the format required for the Departments MyCouncil Website.

<https://www.MyCouncil.wa.gov.au>

Response Director Corporate Services

Although not a statutory requirement and noting it would not form part of the annual financial audit, staff can prepare the information in the format used by the MyCouncil website.

Recommendation

It is recommended that Council notes this decision from the 2022 AEM and that summaries and trends reporting in the format of the MyCouncil Website commence with the production of the 2021/22 Annual Report.

Decision 15: Replacement of 1.4R Fire Appliances

AEM 2022.03.17

- That once the new replacement 3.4U / 4.4R Appliances are commissioned into service, then the original Parkerville & Mt Helena 3.4U Tankers (each with 3,000 litres capacity and fitted with Water Deluge Spray Protection for Fire Crew Safety) and the Chidlow & Wooroloo 4.4U Tankers (each with 4,000 litres capacity and fitted with Water Deluge Spray Protection for Fire Crew Safety) are retained and re-allocated accordingly within the Shire of Mundaring Fire Fleet and each of the existing 1.4R Appliances are surrendered in lieu of those original 3.4U and 4.4R Tankers and;
- That the original 3.4U and 4.4R Tankers be later surrendered, once the planned new 1.4R (Upgraded Capacity) replacement appliances can be supplied to the Shire of Mundaring Bushfire Brigades under the Local Government Grants Scheme.”

Response Director Statutory Services

In considering this motion the following should be noted:

- The Parkerville and Mount Helena Volunteer Bush Fire Brigades (VBFB's) 3.4 Urban appliances have both reached the end of their scheduled service life (16 years) and thus the base truck and all equipment installed has been subject to considerable wear and tear and is now superseded by new specification trucks and firefighting equipment.
- The Parkerville and Mount Helena VBFB's 3.4 Urban appliances are scheduled for replacement during 2022, with the actual delivery date as advised by Department of Fire and Emergency Services (DFES) expected to be in October 2022.
- As per the Local Government Grant Scheme (LGGS) fleet arrangements, the Chidlow 4.4 Broadacre appliance is approved for replacement in the 2022/23 financial year. This unit has also reached the end of its scheduled service life and during its operational deployment has experienced (and had repaired) some major mechanical damage to its drivetrain and chassis.
- The Wooroloo 4.4 Broadacre appliance is also nearing the end of its service life (during 2024).

- The Shire accepted LGGS replacement program for 2022/23 including the indicative program for 2023/24 to 2025/26 was recently developed with DFES after consideration of a 2021 AEM decision and subsequent correspondence to the Minister and the Fire and Emergency Services Commissioner.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and the replacement program in place and end of service life or superseded specifications of the appliances.

Decision 16: Strategic Environment Explanatory Signage

AEM 2022.03.18

- That Council implements a Strategic Environmental program to install roadside explanatory signage for Wildlife Crossings throughout the Shire.
- That Council takes prompt action specifically to ensure that Duck Crossing Road Warning Signs be erected / re-erected along Seaborne Street – Northbound, prior to Dartnall Road and Southbound, prior to Parker Road and that signage should also be erected on Stoneville Road North and Southbound and Riley Road East/West bound of the roundabout to educate the public and better protect our wildlife from unnecessary Road Kill and;
- That some kerbing areas also be modified to allow turtles to climb kerbing to avoid death in open storm drains or open road impact.

Response Director Statutory Services

The Shire undertakes a yearly Green Spot signage program. The above requests will be investigated further as part of that program. Safe crossings and wildlife corridors will also be addressed as part of the Shire's Local Biodiversity Strategy due for completion in July 2022.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and these requests be considered as part of the annual Green Spot signage program and the Local Biodiversity Strategy, due for completion in July 2022.

Decision 17: Access/Provision of Toilets at Stoneville Community Garden, Norris Park

AEM 2022.03.19

That the Council allows the use of a Portable Toilet Facility by the users of the Stoneville Community Garden Project until such time that a purpose-built Public Toilet Facility can be made available to any member of the public using the Norris Park community area.

Response Director Statutory Services

The provision of a portable toilet on a medium to long-term basis does create a number of significant management and cost considerations including the provision of water, effluent management, cleaning, provision of consumables and vandalism.

In order to manage long-term costs and adequately address public health considerations, it would be necessary to connect any such facility to mains water and to an appropriate effluent disposal system.

It is expected that any such facility proposed by the Stoneville Community Garden Project be self-funded by the Group. Notwithstanding that, the Group would be encouraged to apply to the Shire's Matching Grant Program (next round opens May 2022 with Grant applications closing 20 June 2022).

Recommendation

It is recommended that Council note this decision from the 2022 AEM with the Stoneville Community Garden Project encouraged to discuss their proposal with Shire staff and obtain any necessary approvals, noting the expectation that the costs for any portable facility would be funded by the Group, with the group able to apply for funding through the Shire's Matching Grant Program.

Decision 18: Community Consultation of Proposed Shire Infrastructure Projects

AEM 2022.03.20

That in future, the Shire Officers communicate, consult and request feedback from the Community via email to R&R groups, Facebook or Advertisements with respect to any proposed Infrastructure projects prior to the commencement of any works.

Response Director Infrastructure Services

On 8 March 2022, Council adopted a Community Engagement Policy CD-04 which sets out the scope, principles, core values, and roles and responsibilities to guide the Shire's approach to community engagement, including future infrastructure projects.

The road safety project on Byfield Road, as raised during the AEM, resulted from a community petition which was discussed twice at Council. Council determined this project was a priority and utilised Federal stimulus funding which became available.

The proposed works were advised to nearby residents and businesses via letter drop and to the general community with advance Variable Message Boards. A message was also posted on the Shire's Facebook page on 19 September 2021 advising of the proposed project. This post was shared to the Stoneville Parkerville Progress Association on that same day.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and that the new Community Engagement Policy CD-04 guides the community engagement for projects including future infrastructure projects.

Decision 19: Education campaign and signage for cyclists when riding on paths or trails

AEM 2022.03.21

That the Shire undertake an education campaign, including signage to remind cyclists of their obligations when riding on paths or trails.

- a. Road Traffic Code Section 216 – give way to pedestrians
- b.

<https://www.railwayreserves.com.au/Documents/Railway%20Reserves%20Heritage%20Trail%20brochure.pdf>

Response Director Infrastructure Services

The Shire's Infrastructure Services is working with the Darlington Resident and Ratepayers Association to develop signs to be used on the trail to aid in sharing the use of the trail respectfully. The Shire will undertake periodic education via social media of trail etiquette.

Recommendation

It is recommended that Council note that this motion from the 2022 AEM is currently in the process of implementation by the Shire.

Decision 20: Plan to maintain the Railway Reserve Heritage Trail**AEM 2022.03.22**

That the Shire produce a plan to maintain the Railway Reserve Heritage Trail, by refurbishing 15-20% of it each year, and seek State Government funding to implement the plan.

Response Director Infrastructure Services

The Shire funds and undertakes maintenance on the heritage trail. Various sections in Glen Forrest and Darlington were done in the last half of 2020 and planning has commenced to do further sections in Mt Helena and other spots identified as requiring works. The Shire is currently experiencing staffing shortages and contractors are difficult to secure, currently resulting in a backlog of maintenance works on some spots of the trail.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and that maintenance of the trail is an ongoing activity.

Decision 21: SoM to Undertake Weed Eradication Program**AEM 2022.03.23**

That the Shire undertake a weed-eradication program, involving the whole community to assist, not just Friends groups.

- a. Use Echo page to identify a "weed of the month" and how to properly eradicate it.
- b. Encourage occupiers to "adopt their verge".

Response Director Infrastructure Services

Management of verges is a shared responsibility. Shire staff focus on flora roads, verges adjacent to nature reserves, and priority weed species via a dedicated verge weed team and Shire contractors. Residents across the Shire are encouraged to focus their efforts on the more serious weeds, including Watsonia and Eastern States wattles that add significantly to bushfire fuel loads. As well as the free Plants out of Place book, there are Shire information sheets on removing Watsonia, other bulbous weeds, and weedy wattles. These are all available from the Shire website or in print form from the Shire Administration Centre.

The Shire does promote weed eradication in various forms including social media, newsprint, publications such as Six Seasons (a new environment and sustainability newsletter published six times per year) and at environmental workshops conducted by the Shire.

The Shire's Local Biodiversity Strategy is due for completion in July 2022, which will set future priorities, actions and funding including that of weed control.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and the current actions undertaken in regards to promoting weed eradication and consider the motion in the context of the Shire's Local Biodiversity Strategy, due for completion in July 2022, which will address biodiversity priorities and resourcing requirements.

Decision 22: Insurance Scheme to Allow Coverage of Contents for Not-for-Profit Groups

AEM 2022.03.24

That the Shire negotiate with the providers of the Local Government Insurance Scheme to allow coverage of contents, fire and theft and public liability for not-for-profit community groups.

Response Director Corporate Services

Council has requested a discussion paper be prepared by staff on public liability insurance for community groups for the June 2022 Forum. This paper can be expanded to include the other insurance classes raised in this motion.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and that exploration of insurance for community groups is already in progress.

Decision 23: Maintain Road Verges to the Extent to Allow Full Use of Carriageway

AEM 2022.03.25

That the Shire maintain road verges to the extent necessary to allow full use of the carriageway.

- a. No vegetation intruding over carriageway for a height of 3m.
- b. Line-of-sight clearances maintained.
- c. Inspection at least annually or when reported by members of the community.

Response Director Infrastructure Services

The Shire does not have resources to actively monitor all roadways for vegetation clearance and encroachment onto roadways and relies on the assistance of residents and motorists to identify such locations to which the Shire's operations staff will address on a case by case basis.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and that maintenance requests are considered on a case by case basis.

Decision 24: Provide Suitably Fenced Dog Exercise Areas

AEM 2022.03.26
No-lead dog exercise areas are suitably fenced, to protect users of adjacent areas.
Response Director Statutory Services This request will require significant resources to determine the scope, investigate suitability of sites and to then implement.
Recommendation It is recommended that Council note this decision of the 2022 AEM and that it be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests.

Decision 25: Lease of Elsie Austin Facilities to Mt. Helena Sport and Rec Assoc.

AEM 2022.03.27
Motion to have the Shire lease the Elsie Austin facilities to the Mount Helena Sports and Recreation Association at a pepper corn lease.
Response Director Statutory Services The Shire currently undertakes all the bookings for the oval and pavilion facilities and all associated cleaning and maintenance, except the tennis courts which are leased to the Mount Helena Tennis Club. The purpose of seeking a lease on these multi-purpose facilities is unclear and potentially onerous for a community group to undertake instead of the Shire. Exclusive use of these facilities through a lease agreement would not be supported as they are used by a wide variety of groups.
Recommendation It is recommended that Council note this decision from the 2022 AEM and that contact be made with the Mount Helena Sports and Recreation Association to ascertain the reason and possible benefits to this proposal; and should the Group wish to proceed, an Officers Report in response to this decision be presented to a future Council Meeting for consideration.

Decision 26: Engage Youth to decorate Skate Parks with Art

AEM 2022.03.28
Motion to have the Shire allow community groups to engage youth to be able to decorate with art, the skate parks.
Response Director Infrastructure Services The Shire already allows and approves community art projects to be undertaken on skate parks under the guidance of recognised artists via an incorporated body. Past projects for example have been undertaken by the Mundaring Arts Centre and Darlington Arts Festival.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and that community groups, under guidance, are already able to seek approval to decorate skate parks.

Decision 27: Apply Anti-graffiti coating at Skate Parks following Art Applications**AEM 2022.03.29**

Motion to have the Shire apply anti-graffiti coating on the skate parks, preferably after the community has applied art to them.

Response Director Infrastructure Services

As part of new infrastructure builds such as skate parks an anti-graffiti coating is already automatically applied as part of such projects.

Recommendation

It is recommended that Council note this decision from the 2022 AEM as anti-graffiti coating is already applied to new skate park builds.

Decision 28: Fixing Elsie Austin Oval and inform Mt. Helena Sport & Rec Assoc.**AEM 2022.03.30**

Motion to have the Shire proceed on fixing the Elsie Austin Oval according to plans and keep the Mount Helena Sports and Rec Association in the loop about the project.

Response Director Infrastructure Services

The subsoil drainage work for Elsie Austin Oval commenced on 21 March 2022 and will take several weeks to complete. The sporting groups have been kept informed of this project.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and that these works are currently in progress and sporting groups have been kept informed.

Decision 29: Write to WA McGowan Government to drop COVID Vaccine Mandates**AEM 2022.03.31**

1. The SOM write to the WA McGowan Government asking to drop all COVID Vaccine mandates on the WA residents.
2. The SOM adopts a policy to actively promote an inclusive community and wherever possible, events and activities are designed and planned to include all members of the community regardless of vaccination status.

Response Director Corporate Services

If Council was to consider implementing this AEM decision, it is recommended that community consultation take place prior to any council decision, to ensure such a position reflects the views of the wider community. This consultation would require significant officer time to both research the various issues and undertake the consultation process.

The Shire has a high uptake of vaccination rates. Based on data from the Australian Government Health Site - SA3 Geographic Vaccination rates as at 28 March 2022, more than 95% of the Shire of Mundaring population aged over the age of 16 years are fully vaccinated (2 doses), with 87% with more than 2 doses.

If Council was to determine to submit correspondence to this effect it is considered that it would not have any effect on state government policy and may undermine other lobbying and advocacy issues undertaken by the Shire.

It is suggested that members of the community who have pro-choice views should write to their local member and/or the Premier requesting such an action be undertaken.

In regards to community events, the State Government has determined various Directions under the *Emergency Management Act 2005* that the Shire, event organisers and participants are required to adhere to. If even possible, it would require resources to research the issues and develop plans and policies that achieve the intent of the AEM decision and still comply with state legislation. Both the Shire and individuals are subject to considerable financial penalties for not complying with State Directions regarding the COVID 19 pandemic.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.

Decision 30: Dire Housing Crisis

AEM 2022.03.32

That the Shire of Mundaring

Act toward resolving as far as possible within the Shire, the current family rental housing crisis also known as a Domestic Internal Refugee Emergency (DIRE), that is currently rife across Perth and beyond, to include;

1. making a public statement of this intention to act
2. inviting all sectors of the local and wider community to contribute relevant assessment, discussion, proposals and services,
 - a. including housing support organisations
 - b. local churches and other organisations that are involved in community care
 - c. local landowners who want to be involved in resolving this emergency and
 - d. all other individuals and organisations who might contribute in any aspect of resolving the crisis.
3. ensuring a listen-and-help interface is set up between the community and the council.
4. reviewing Shire resources for relevant use, including camping options, land for interim housing set up, and space for use to relevant to this crisis.
5. reviewing the state and shire legalities, regulations, policies and actions that impact on this crisis, historically and to date.
6. liaising with other Councils also caught in this crisis, and
7. designing and implementing whatever measures are feasible for resolving the crisis for the present and the future,
 - a. including a Home Host Risk Assessment Strategy Plan template.

Response Director Strategic and Community Services

This request will require significant resources to research, develop and then implement. Council would need to consider the cost and benefit of the Shire allocating significant resources to undertake the work as outlined in the motion to address the issue of homelessness and whether such issues are better addressed at a state wide level by the State Government in conjunction with the various not-for-profit agencies funded to address such issues.

Recommendation

It is recommended that Council note this decision of the 2022 AEM and that it be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests.

Decision 31: Home Hosting Risk Assessment Strategy Plan

AEM 2022.03.33

That the Shire of Mundaring review current planning and land use regulations and their rationale,

- toward creating eco-scientific policy and regulations for non-commercial Home Hosting including a
 - Home Host Risk Assessment Strategy Plan for Home Hosting;
 - that is user friendly for non-commercial landowners both private and by community care organisations; and
- adaptable for times both with and without crisis,
 - such as found during fire disasters; and
 - the current DIRE family housing crisis.

Response Director Statutory Services

The Shire's Local Planning Scheme allows for ancillary dwellings to be rented out across all lots. A home hosting strategy is not a matter that can be addressed in the Scheme.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and that the Shire's Local Planning Scheme allows for ancillary dwellings to be rented out across all lots; and a home hosting strategy is not a matter that can be addressed in the Scheme.

Decision 32: SoM Stance as a Vax Pro-Choice Council

AEM 2022.03.34

That the Council of the Shire of Mundaring consider declaring the Shire of Mundaring a 'Vax Pro Choice Council' (VPCC) which is defined as consisting of a Council with a majority of Councillors;

1. who declare themselves willing to act where legal and feasible, upon the belief, that all individuals should have the basic human right to choose their vaccination status without coercion, discrimination or threat of deprivation; and
2. who are willing to engage extensively with the community regarding the problems and solutions for ensuring freedom from Vaccination Status Discrimination (VSD).

Response Director Corporate Services

If Council was to consider implementing this AEM decision, it is recommended that

community consultation take place prior to any council decision, to ensure such a statement reflects the views of the wider community. This consultation would require significant officer time to both research the various issues and undertake the consultation process.

If Council was to determine that this decision should be considered further it is recommended that it be referred to the Integrated Planning and Reporting process to be considered alongside other community requests.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.

Decision 33: Review of Impacts of Vaccinations Mandates on SoM

AEM 2022.03.35

That the Shire of Mundaring researches and reviews the impacts of mandatory vaccinations;

1. on the functions and affairs of Local Government; and
2. on the lives, resources, opportunities and rights of the electors, ratepayers, residents, businesses, workers, volunteers, visitors, educators and other users of the Shire of Mundaring.

Response Director Corporate Services

The review requested would require significant resources to research the issues raised which would require additional staff or existing staff being diverted from their present positions. Council would also need to consider the cost and benefit of undertaking such a review, noting that the State government has determined various Directions under the *Emergency Management Act 2005* that the Shire and community are required to adhere to.

If Council was to determine that this decision should be considered further, it is recommended that it be referred to the Integrated Planning and Reporting process to be considered alongside other community requests.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.

Decision 34: COVID-19 Vaccinations Pro-Choice Advocacy Statement

AEM 2022.03.36

That the Shire of Mundaring consider adopting an advocacy position statement called a "COVID-19 Vaccination Pro-Choice Advocacy Statement" as produced by Pro Choice Councils Mundaring Group, which is the local branch of Pro Choice WA.

Response Director Corporate Services

If Council was to consider implementing this AEM decision, it is recommended that community consultation take place prior to any council decision, to ensure such a statement reflects the views of the wider community.

This consultation would require significant officer time to both research that various issues and undertake the consultation process.

If Council was to determine that this decision should be considered further, it is recommended that it be referred to the Integrated Planning and Reporting process to be considered alongside other community requests.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.

Decision 35: Review and Letter re. COVID Mandate Impacts on SoM Local Business Community

AEM 2022.03.37

That the Shire of Mundaring

1. reviews the impacts of COVID Mandates on the business community within the Shire,
2. reviews the legalities of the COVID Mandates concerning businesses and work place contracts, and
3. writes a letter to higher government re the COVID Mandate negative impacts on the local business community, local economy and function of local government.

Response Director Corporate Services

The reviews requested would require significant resources to research the issues raised which would require additional staff or existing staff being diverted from their present positions.

Council would also need to consider the cost and benefit of undertaking such a review, which would also require input of expert legal counsel, noting that the State government has determined various Directions under the *Emergency Management Act 2005* that the Shire and community are required to adhere to.

If Council was to determine that this decision should be considered further, it is recommended that it be referred to the Integrated Planning and Reporting process to be considered alongside other community requests.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.

Decision 36: Review Legalities Ethics Scientific Validity of VAX mandates for Stance and Letter

AEM 2022.03.38

That the Shire of Mundaring

1. reviews and evaluates its role in implementing the COVID Vaccine Mandates in particular to:
 - a. the ethics,
 - b. legalities; and
 - c. scientific validity of this role and of the mandate,

<ol style="list-style-type: none"> 2. determines the Council's stance, 3. produces a report; and 4. writes a letter to higher government regarding; <ol style="list-style-type: none"> a. the stance adopted by the Shire of Mundaring, b. along with recommendations; and c. which may or may not request the end of the mandate, subject to the findings of the review.
<p>Response Director Corporate Services</p> <p>The review requested would require significant resources to research the issues raised which would require additional staff or existing staff being diverted from their present positions.</p> <p>Council would also need to consider the cost and benefit of undertaking such a review, which would also require expert scientific advice, noting that the State government has determined various Directions under the <i>Emergency Management Act 2005</i> that the Shire and community are required to adhere to.</p> <p>If Council was to determine that this decision should be considered further, it is recommended that it be referred to the Integrated Planning and Reporting process to be considered alongside other community requests.</p>
<p>Recommendation</p> <p>It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.</p>

Decision 37: Review Shire Incident of COVID Vax Injury

<p>AEM 2022.03.39</p> <p>That the Shire of Mundaring</p> <ol style="list-style-type: none"> 1. reviews the evidence for COVID Vaccination Injury, and its impact on the fabric and function of the Community and Council of the Shire of Mundaring, 2. determines the Council's stance, 3. produces a report; and 4. writes a letter to higher government <ol style="list-style-type: none"> a. re the stance adopted by the Shire of Mundaring, b. along with recommendations; and c. which may or may not request the end of the mandate, subject to the findings of the review.
<p>Response Director Corporate Services</p> <p>The review requested would require significant resources to research the issues raised which would require additional staff or existing staff being diverted from their present positions.</p> <p>Council would also need to consider the cost and benefit of undertaking such a review, which would also require expert scientific/medical advice, noting that the State government has determined various Directions under the <i>Emergency Management Act 2005</i> that the Shire, and community are required to adhere to.</p>

If Council was to determine that this decision should be considered further, it is recommended that it be referred to the Integrated Planning and Reporting process to be considered alongside other community requests.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.

Decision 38: Three Electors Meetings Annually

AEM 2022.03.40

That the Shire of Mundaring consider increasing Community-Council engagement by increasing the number of Elector's Meetings annually from one per year to at least 3 per year for example;

1. one in March, one in June, and one in October; and
2. in order that electors do not have to wait a full year after one Electors Meeting to again collaborate and produce and vote on Motions that are importance to them and derived from within the community.

Response Director Corporate Services

The *Local Government Act 1995* (the Act) requires an Annual Electors Meeting to be held each year to receive the Annual Report and consider other general business. The Act also provides for a special meeting of electors to be convened if 100 electors of the Shire submit a petition calling for such a meeting and also stating the purpose of the meeting.

Council does provide a number of other mechanisms to engage with the local community including the Strategic Community Plan engagement process, issue and project specific engagement processes and the public question time and presentation process at Ordinary Council Meetings.

Considerable staff resources are required to both coordinate the AEM and respond to the motions that may be carried by electors at a meeting. Often the motions that are passed have financial implications for the Shire which are not necessarily known to those electors present at the meeting and further may not reflect the priorities contained in the Shire's Strategic Community Plan.

Although the process for Annual Electors Meetings is prescribed in the Act, it would be open for Council to convene additional meetings that might have the same effect, although rules and procedures would need to be developed to coordinate these and ensure consistency in meeting processes.

If Council was to determine that this decision should be considered further, it is recommended that it be referred to the Integrated Planning and Reporting process to be considered alongside other community requests.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.

Decision 39: Governance Fair Mundaring

AEM 2022.03.41

That the Shire of Mundaring support implementation of an annual “Governance Fair Mundaring” preferably to precede an Electors meeting, which is preferably mid-year and is preferably one of 3 Electors meetings per year.

Response Director Corporate Services

This motion may have some community benefit in informing and educating electors on local government processes. It may be of most value in the lead up to the local government elections every second year rather than an annual event, noting that this will require officer time to prepare for the “fair” and present at the event.

Recommendation

It is recommended that an Officers Report in response to this decision from the 2022 AEM be presented to the June 2022 Ordinary Council Meeting.

Decision 40: Proactive Community Engagement

AEM 2022.03.42

That the Shire of Mundaring consider replacing the current post active community engagement process with one that is proactive with updated ways of communicating with the community.

Response Director Strategic and Community Services

On 8 March 2022 Council adopted a Community Engagement Policy CD-04 which sets out the scope, principles, core values, and roles and responsibilities to guide the Shire’s approach to community engagement. A Community Engagement Framework supports the policy and details the Shire’s approach to community engagement. Both are deliberately designed to be proactive in nature.

Recommendation

It is recommended that Council note this decision from the 2022 AEM and the adoption of the Community Engagement Policy in March 2022.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council, in considering the decisions made at the Annual Meeting of Electors held on 9 March 2022, endorses the following recommended actions in relation to the motions adopted at the meeting:

Decision	Motion	Recommendation
Decision 1: Climate Change AEM 2022.03.03	That the Shire of Mundaring <ul style="list-style-type: none"> • Make climate change risk a standing item for the Audit and Risk committee and for this risk to be included in advice to the shire. • Better inform ratepayers as to ratepayers know what is being done to respond to Climate Change. • Include a formal section addressing Climate Change part of the Annual Report and all other reports where climate-related actions are included. • Ensure all planning and development activity formally and adequately addresses the accelerating risks from climate change. • Climate Change support strategies for communities and individuals a major part of the Shire's community education program 	It is recommended that Council note this decision from the 2022 AEM and that it be referred through the Risk Management Committee and Audit & Risk Committee for further consideration; and that climate change initiatives be included in the 2021/22 Annual Report.
Decision 2: Measure of Improvement in communications Perceptions of Transparency AEM 2022.03.04	That Council uses a measure of improvement in the community's perceptions of its transparency and improvement in that result, as a Key Performance Indicator for the CEO.	It is recommended that Council note this decision from the 2022 AEM and that the development of Key Result Areas (KRA's) and Key Performance Indicators (KPI's) for the CEO is scheduled to commence in July 2022.
Decision 3: Building of a Rotunda/ bandstand in Mt. Helena Pioneer Park	That Council provides an in principle support to the building of a rotunda/bandstand in Mt. Helena in Pioneer Park subject to: <ul style="list-style-type: none"> • Construction funding being 	It is recommended that Council note this decision from the 2022 AEM as this request has already been referred to the Integrated Planning and Reporting process to be considered in conjunction with other community group

AEM 2022.03.05	<p>supplied by others</p> <ul style="list-style-type: none"> • A design endorsed by the community and the Shire after in principal support 	capital work requests.
Decision 4: Classify Freehold Shire owned land at Lot 100 Hardey Road, Glen Forrest AEM 2022.03.06	That Council resolve to formally classify the freehold Shire owned land at Lot 100 Hardey Road, Glen Forrest as being for social and community purposes and not for economic or investment purposes.	It is recommended that Council note this decision from the 2022 AEM as Lot 100 Hardy Road Glen Forrest is already classified as social, namely that it is for social, community and civic purposes (including open space).
Decision 5: Biodiversity Protecting Natural Environment, Waterways and Resources AEM 2022.03.07	<p>That Council reassesses its budget priorities to align with the top priority of the Strategic Community Plan by redirecting greater spending towards biodiversity, protecting our natural environment and waterways and considers resourcing;</p> <ul style="list-style-type: none"> • a full time Environmental Bush Care education officer • a 'post-fire recovery bush-care crew' that specifically attends to burnt areas (bushland and verges) to destroy pockets of weed regrowth • weeding on roads adjoining reserves and starting from the reserves. 	It is recommended that Council note this decision from the 2022 AEM as the Local Biodiversity Strategy, due for completion in July 2022, will address biodiversity priorities and resourcing requirements.
Decision 6: Mt. Helena Swimming Club Business Plan AEM 2022.03.08	That Council receives the Mt. Helena swimming club business plan.	It is recommended that Council note this decision from the 2022 AEM and the business case be referred to the Integrated Planning and Reporting process to be considered in conjunction with other community business cases.
Decision 7: Recognition of Save Perth Hills as Volunteer Community Group AEM 2022.03.09	Save Perth Hills Incorporated (SPH) seeks to have the Mundaring Shire formalise its recognition of Save Perth Hills (Inc.) as a Volunteer Community Group (Special Interest).	It is recommended that Council note this decision from the 2022 AEM and notes that the Shire does not have a process to formally recognise community groups as particular groups; and that as a community group, Save Perth Hills is already able to access Shire initiatives within the applicable guidelines and

		conditions.
<p>Decision 8: Review of Shire's Local Planning Scheme LPS4 2022-23</p> <p>AEM 2022.03.10</p>	<ol style="list-style-type: none"> 1. That Council consider in the minor review of the Shire's Local Planning Scheme LPS4 scheduled for 2022-23 to include:- <ol style="list-style-type: none"> a. Banning all cul-de-sacs in any subdivision development in high bushfire prone areas – tis follows the land mark decision by the SoM, DPLH and the WAPC (Dec 2021) to remove 3 cul-de-sacs from Structure plan SP79 in Parkerville. Cul-de-sacs were deemed too dangerous to include in the SP79 subdivision design in this extreme bushfire prone area. 2. Not to allow any development within 100m of any water courses in the Shire and that this is factored into the forth coming SoM 'watercourse hierarchy and protection strategy'. It should be noted that the SoM council voted against the SP79 in March 2021, for two key reasons;- <ol style="list-style-type: none"> a. The inclusion of cul-de-sacs in the development design; and a. b. the residential encroachment within 100m of Clutterbuck creek. 	<p>It is recommended that Council note this decision from the 2022 AEM and the Shire's limited ability to alter State requirements; and the upcoming development of LPS 5 and Water Hierarchy Strategy will explore these matters further.</p>
<p>Decision 9: Independent Review of WALGA for Green Energy</p> <p>AEM 2022.03.11</p>	<p>That the contract awarded via WALGA for Green Energy be subjected to an independent legal opinion and an independent forensic audit to ascertain that this long term contract was in the best interests of Council, managed appropriately and that the contract entered into by the</p>	<p>It is recommended that Council note this decision from the 2022 AEM and that the contract awarded was undertaken in accordance with the Shire Procurement Policy and under an exemption of the <i>Local Government (Functions and General) Regulations 1996</i> regulation 11(2e) and is</p>

	Administration is valid and binding on the Shire.	therefore a legally valid and binding contract.
Decision 10: WALGA Preferred Supplier Program Independent Audit by Auditor General AEM 2022.03.12	Council will no longer permit the use of the WALGA Preferred Supplier Program until such time as it has been independently audited by the Auditor General and proven to provide best value to the Councils who use it.	It is recommended that Council note this decision from the 2022 AEM and that no further action be undertaken due to the value for money received from the program.
Decision 11: Lobby State Government and WALGA to request an Audit of WALGA AEM 2022.03.13	Council will lobby the State Government and WALGA to request an Audit of WALGA by the Office of the Auditor General in the near future. That such an Audit be conducted prior to any re-organisation that may be contemplated following suggested changes to the Act.	It is recommended that Council note this decision from the 2022 AEM and that no further action be undertaken as WALGA's audited financial statements are already provided and publically available.
Decision 12: Acceptance of any direct/indirect gifts or benefits from WALGA AEM 2022.03.14	No Councillor or Employee will accept any direct / indirect gift or other personal benefit from WALGA.	It is recommended that this decision from the 2022 AEM be considered by Council when reviewing the Code of Conduct.
Decision 13: Report Delivery Costs of Community Services to Council AEM 2022.03.15	That Councillors task the CEO to report delivery costs of community services to Council in such a manner that distinguishes direct costs from indirect costs. That is, to report the split of indirect costs such as office, administrative & overheads from direct costs, being the actual operational costs specifically incurred to complete services.	It is recommended that Council notes this decision from the 2022 AEM and that a new Chart of Accounts project is currently underway that will enable this level of reporting to occur.
Decision 14: Include Summary and Trends when Presenting Financial Report AEM 2022.03.16	That when presenting the Financial Report that the Administration includes the summaries and trends in the format required for the Departments MyCouncil Website.	It is recommended that Council notes this decision from the 2022 AEM and that summaries and trends reporting in the format of the MyCouncil Website commence with the production of the 2021/22 Annual Report.
Decision 15: Replacement of 1.4R Fire	<ul style="list-style-type: none"> That once the new replacement 3.4U / 4.4R Appliances are commissioned into service, 	It is recommended that Council note this decision from the 2022 AEM and the replacement program in place and end of

<p>Appliances AEM 2022.03.17</p>	<p>then the original Parkerville & Mt Helena 3.4U Tankers (each with 3,000 litres capacity and fitted with Water Deluge Spray Protection for Fire Crew Safety) and the Chidlow & Wooroloo 4.4U Tankers (each with 4,000 litres capacity and fitted with Water Deluge Spray Protection for Fire Crew Safety) are retained and re-allocated accordingly within the Shire of Mundaring Fire Fleet and each of the existing 1.4R Appliances are surrendered in lieu of those original 3.4U and 4.4R Tankers and; That the original 3.4U and 4.4R Tankers be later surrendered, once the planned new 1.4R (Upgraded Capacity) replacement appliances can be supplied to the Shire of Mundaring Bushfire Brigades under the Local Government Grants Scheme.”</p>	<p>service life or superseded specifications of the appliances.</p>
<p>Decision 16: Strategic Environment Explanatory Signage AEM 2022.03.18</p>	<ul style="list-style-type: none"> • That Council implements a Strategic Environmental program to install roadside explanatory signage for Wildlife Crossings throughout the Shire. • That Council takes prompt action specifically to ensure that Duck Crossing Road Warning Signs be erected / re-erected along Seaborne Street – Northbound, prior to Dartnall Road and Southbound, prior to Parker Road and that signage should also be erected on Stoneville Road North and Southbound and Riley Road East/West bound of the roundabout to educate the public and 	<p>It is recommended that Council note this decision from the 2022 AEM and these requests be considered as part of the annual Green Spot signage program and the Local Biodiversity Strategy, due for completion in July 2022.</p>

	<p>better protect our wildlife from un-necessary Road Kill and;</p> <ul style="list-style-type: none"> • That some kerbing areas also be modified to allow turtles to climb kerbing to avoid death in open storm drains or open road impact. 	
<p>Decision 17: Access/Provision of Toilets at Stoneville Community Garden, Norris Park</p> <p>AEM 2022.03.19</p>	<ul style="list-style-type: none"> • That the Council allows the use of a Portable Toilet Facility by the users of the Stoneville Community Garden Project until such time that a purpose-built Public Toilet Facility can be made available to any member of the public using the Norris Park community area. 	<p>It is recommended that Council note this decision from the 2022 AEM with the Stoneville Community Garden Project encouraged to discuss their proposal with Shire staff and obtain any necessary approvals, noting the expectation that the costs for any portable facility would be funded by the Group, with the group able to apply for funding through the Shire's Matching Grant Program.</p>
<p>Decision 18: Community Consultation of Proposed Shire Infrastructure Projects</p> <p>AEM 2022.03.20</p>	<p>That in future, the Shire Officers communicate, consult and request feedback from the Community via email to R&R groups, Facebook or Advertisements with respect to any proposed Infrastructure projects prior to the commencement of any works.</p>	<p>It is recommended that Council note this decision from the 2022 AEM and that the new Community Engagement Policy CD-04 guides the community engagement for projects including future infrastructure projects.</p>
<p>Decision 19: Education campaign and signage for cyclists when riding on paths or trails</p> <p>AEM 2022.03.21</p>	<p>That the Shire undertake an education campaign, including signage to remind cyclists of their obligations when riding on paths or trails.</p> <p>a. Road Traffic Code Section 216 – give way to pedestrians</p>	<p>It is recommended that Council note that this motion from the 2022 AEM is currently in the process of implementation by the Shire.</p>
<p>Decision 20: Plan to maintain the Railway Reserve Heritage Trail</p> <p>AEM 2022.03.22</p>	<p>That the Shire produce a plan to maintain the Railway Reserve Heritage Trail, by refurbishing 15-20% of it each year, and seek State Government funding to implement the plan.</p>	<p>It is recommended that Council note this decision from the 2022 AEM and that maintenance of the trail is an ongoing activity.</p>
<p>Decision 21: SoM to Undertake Weed Eradication Program</p> <p>AEM 2022.03.23</p>	<p>That the Shire undertake a weed-eradication program, involving the whole community to assist, not just Friends groups.</p> <p>a. Use Echo page to identify</p>	<p>It is recommended that Council note this decision from the 2022 AEM and the current actions undertaken in regards to promoting weed eradication and consider the motion in the</p>

	<p>a “weed of the month” and how to properly eradicate it.</p> <p>b. Encourage occupiers to “adopt their verge”.</p>	context of the Shire’s Local Biodiversity Strategy, due for completion in July 2022, which will address biodiversity priorities and resourcing requirements.
<p>Decision 22: Insurance Scheme to Allow Coverage of Contents for Not-for-Profit Groups AEM 2022.03.24</p>	<p>That the Shire negotiate with the providers of the Local Government Insurance Scheme to allow coverage of contents, fire and theft and public liability for not-for-profit community groups.</p>	<p>It is recommended that Council note this decision from the 2022 AEM and that exploration of insurance for community groups is already in progress.</p>
<p>Decision 23: Maintain Road Verges to the Extent to Allow Full Use of Carriageway AEM 2022.03.25</p>	<p>That the Shire maintain road verges to the extent necessary to allow full use of the carriageway.</p> <p>a. No vegetation intruding over carriageway for a height of 3m.</p> <p>b. Line-of-sight clearances maintained.</p> <p>Inspection at least annually or when reported by members of the community.</p>	<p>It is recommended that Council note this decision from the 2022 AEM and that maintenance requests are considered on a case by case basis.</p>
<p>Decision 24: Provide Suitably Fenced Dog Exercise Areas AEM 2022.03.26</p>	<p>No-lead dog exercise areas are suitably fenced, to protect users of adjacent areas.</p>	<p>It is recommended that Council note this decision of the 2022 AEM and that it be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests.</p>
<p>Decision 25: Lease of Elsie Austin Facilities to Mt. Helena Sport and Rec Assoc AEM 2022.03.27</p>	<p>Motion to have the Shire lease the Elsie Austin facilities to the Mount Helena Sports and Recreation Association at a pepper corn lease.</p>	<p>It is recommended that Council note this decision from the 2022 AEM and that contact be made with the Mount Helena Sports and Recreation Association to ascertain the reason and possible benefits to this proposal; and should the Group wish to proceed, an Officers Report in response to this decision be presented to a future Council Meeting for consideration.</p>
<p>Decision 26: Engage Youth to decorate Skate</p>	<p>Motion to have the Shire allow community groups to engage youth to be able to decorate</p>	<p>It is recommended that Council note this decision from the 2022 AEM and that community groups, under guidance, are</p>

Parks with Art AEM 2022.03.28	with art, the skate parks.	already able to seek approval to decorate skate parks.
Decision 27: Apply Anti-graffiti coating at Skate Parks following Art Applications AEM 2022.03.29	Motion to have the Shire apply anti-graffiti coating on the skate parks, preferably after the community has applied art to them.	It is recommended that Council note this decision from the 2022 AEM as anti-graffiti coating is already applied to new skate park builds.
Decision 28: Fixing Elsie Austin Oval and inform Mt. Helena Sport & Rec Assoc. AEM 2022.03.30	Motion to have the Shire proceed on fixing the Elsie Austin Oval according to plans and keep the Mount Helena Sports and Rec Association in the loop about the project.	It is recommended that Council note this decision from the 2022 AEM and that these works are currently in progress and sporting groups have been kept informed.
Decision 29: Write to WA McGowan Government to drop COVID Vaccine Mandates AEM 2022.03.31	<ol style="list-style-type: none"> 1. The SOM write to the WA McGowan Government asking to drop all COVID Vaccine mandates on the WA residents. <p>The SOM adopts a policy to actively promote an inclusive community and wherever possible, events and activities are designed and planned to include all members of the community regardless of vaccination status.</p>	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.
Decision 30: Dire Housing Crisis AEM 2022.03.32	<p>That the Shire of Mundaring Act toward resolving as far as possible within the Shire, the current family rental housing crisis also known as a Domestic Internal Refugee Emergency (DIRE), that is currently rife across Perth and beyond, to include;</p> <ol style="list-style-type: none"> 1. making a public statement of this intention to act 2. inviting all sectors of the local and wider community to contribute relevant assessment, discussion, proposals and services, <ol style="list-style-type: none"> a. including housing support organisations b. local churches and other organisations that are involved in 	It is recommended that Council note this decision of the 2022 AEM and that it be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests.

	<p>community care</p> <p>c. local landowners who want to be involved in resolving this emergency and</p> <p>d. all other individuals and organisations who might contribute in any aspect of resolving the crisis.</p> <p>3. ensuring a listen-and-help interface is set up between the community and the council.</p> <p>4. reviewing Shire resources for relevant use, including camping options, land for interim housing set up, and space for use to relevant to this crisis.</p> <p>5. reviewing the state and shire legalities, regulations, policies and actions that impact on this crisis, historically and to date.</p> <p>6. liaising with other Councils also caught in this crisis, and</p> <p>7. designing and implementing whatever measures are feasible for resolving the crisis for the present and the future,</p> <p>2. a. including a Home Host Risk Assessment Strategy Plan template.</p>	
<p>Decision 31: Home Hosting Risk Assessment Strategy Plan</p> <p>AEM 2022.03.33</p>	<p>That the Shire of Mundaring review current planning and land use regulations and their rationale,</p> <ul style="list-style-type: none"> • toward creating eco-scientific policy and regulations for non-commercial Home Hosting including a <ul style="list-style-type: none"> ▪ Home Host Risk Assessment Strategy Plan for Home Hosting; ▪ that is user friendly for non-commercial landowners both 	<p>It is recommended that Council note this decision from the 2022 AEM and that the Shire's Local Planning Scheme allows for ancillary dwellings to be rented out across all lots; and a home hosting strategy is not a matter that can be addressed in the Scheme.</p>

	<p>private and by community care organisations; and</p> <ul style="list-style-type: none"> • adaptable for times both with and without crisis, <ul style="list-style-type: none"> ▪ such as found during fire disasters; and the current DIRE family housing crisis. 	
<p>Decision 32: SoM Stance as a Vax Pro-Choice Council</p> <p>AEM 2022.03.34</p>	<p>That the Council of the Shire of Mundaring consider declaring the Shire of Mundaring a 'Vax Pro Choice Council' (VPCC) which is defined as consisting of a Council with a majority of Councillors;</p> <ol style="list-style-type: none"> 1. who declare themselves willing to act where legal and feasible, upon the belief, that all individuals should have the basic human right to choose their vaccination status without coercion, discrimination or threat of deprivation; and 2. who are willing to engage extensively with the community regarding the problems and solutions for ensuring freedom from Vaccination Status Discrimination (VSD). 	<p>It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.</p>
<p>Decision 33: Review of Impacts of Vaccinations Mandates on SoM</p> <p>AEM 2022.03.35</p>	<p>That the Shire of Mundaring researches and reviews the impacts of mandatory vaccinations;</p> <ol style="list-style-type: none"> 1. on the functions and affairs of Local Government; and 2. on the lives, resources, opportunities and rights of the electors, ratepayers, residents, businesses, workers, volunteers, visitors, educators and other users of the Shire of Mundaring. 	<p>It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.</p>
<p>Decision 34: COVID-19 Vaccinations Pro-Choice Advocacy</p>	<p>That the Shire of Mundaring consider adopting an advocacy position statement called a "COVID-19 Vaccination Pro-</p>	<p>It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.</p>

Statement AEM 2022.03.36	Choice Advocacy Statement” as produced by Pro Choice Councils Mundaring Group, which is the local branch of Pro Choice WA.	
Decision 35: Review and Letter re. COVID Mandate Impacts on SoM Local Business Community AEM 2022.03.37	That the Shire of Mundaring 1. reviews the impacts of COVID Mandates on the business community within the Shire, 2. reviews the legalities of the COVID Mandates concerning businesses and work place contracts, and 3. writes a letter to higher government re the COVID Mandate negative impacts on the local business community, local economy and function of local government.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.
Decision 36: Review Legalities Ethics Scientific Validity of VAX mandates for Stance and Letter AEM 2022.03.38	That the Shire of Mundaring 1. reviews and evaluates its role in implementing the COVID Vaccine Mandates in particular to: a. the ethics, b. legalities; and c. scientific validity of this role and of the mandate, 2. determines the Council’s stance, 3. produces a report; and 4. writes a letter to higher government regarding; a. the stance adopted by the Shire of Mundaring, b. along with recommendations; and c. which may or may not request the end of the mandate, subject to the findings of the review.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.
Decision 37: Review Shire Incident of COVID Vax Injury AEM 2022.03.39	That the Shire of Mundaring 1. reviews the evidence for COVID Vaccination Injury, and its impact on the fabric and function of the Community and Council of the Shire of Mundaring,	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.

	<ol style="list-style-type: none"> 2. determines the Council's stance, 3. produces a report; and 4. writes a letter to higher government <ol style="list-style-type: none"> a. re the stance adopted by the Shire of Mundaring, b. along with recommendations; and c. which may or may not request the end of the mandate, subject to the findings of the review. 	
Decision 38: Three Electors Meetings Annually AEM 2022.03.40	That the Shire of Mundaring consider increasing Community-Council engagement by increasing the number of Elector's Meetings annually from one per year to at least 3 per year for example; <ol style="list-style-type: none"> 1. one in March, one in June, and one in October; and 2. in order that electors do not have to wait a full year after one Electors Meeting to again collaborate and produce and vote on Motions that are importance to them and derived from within the community. 	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.
Decision 39: Governance Fair Mundaring AEM 2022.03.41	That the Shire of Mundaring support implementation of an annual "Governance Fair Mundaring" preferably to precede an Electors meeting, which is preferably mid-year and is preferably one of 3 Electors meetings per year.	It is recommended that an Officers Report in response to this decision from the 2022 AEM be presented to the June 2022 Ordinary Council Meeting.
Decision 40: Proactive Community Engagement AEM 2022.03.42	That the Shire of Mundaring consider replacing the current post active community engagement process with one that is proactive with updated ways of communicating with the community.	It is recommended that Council note this decision from the 2022 AEM and the adoption of the Community Engagement Policy in March 2022.

COUNCIL DECISION MOTION		C11.04.22	
Moved by	Cr Ellery	Seconded by	Cr Jeans

That the motions from the Annual Electors' meeting (AEM) held 9 March 2022 be categorised as follows and addressed by their separate groupings:

Group	Decision	Rationale
A	7, 14, 26, 27, 28, 40	These decisions are already addressed or agreed to be addressed.
B	2, 5, 8, 12, 13, 16, 18, 19, 21, 22, 25	These decisions are currently being investigated by the Shire or referred to the relevant committee.
C	3, 6, 24, 30	These are budgetary decisions referred to the IPR framework.
D	29	This relates to a letter regarding the mandates and is likely of high public interest (to those present).
E	32, 34	This relates to Council declaring itself Pro-Choice
F	33, 35	These decisions relate to the vaccine mandates affect on Shire operations, the business community and residents as a whole.
G	36, 37	These decisions relate to the efficacy of the vaccines themselves.
H	1, 4, 9, 10, 11, 15, 17, 20, 23, 31, 38, 39	These are to be discussed individually.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

COUNCIL DECISION MOTION			C12.04.22
Moved by	Cr Ellery	Seconded by	Cr Cook

Group A:

That Decisions 7, 14, 26, 27, 28 and 40 from the 2022 Annual Electors' meeting be noted by Council and further that these issues are already being addressed or agreed to being addressed as per Officer Comment in this report.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

COUNCIL DECISION		C13.04.22	
MOTION			
Moved by	Cr Zlatnik	Seconded by	Cr Ellery

Group B:

That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

COUNCIL DECISION MOTION			C14.04.22
Moved by	Cr Ellery	Seconded by	Cr Zlatnik

Group C:

That Decisions 3, 6, 24 and 30 from the 2022 Annual Electors' meeting be noted by Council and these items will be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests and further, these items will be included in the officer report for the 2022/23 budget and their financial outcomes will be made clear.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

RECOMMENDATION

Group D:

That Decision 29 from the 2022 Annual Electors' meeting be noted by Council and no further action be undertaken.

Alternative Motion – Decision 29 (Part 1)

COUNCIL DECISION MOTION		C15.04.22	
Moved by	Cr Daw	Seconded by	Cr Ellery

That Council writes to the WA McGowan Government asking for the removal of all COVID vaccine mandates for West Australians.

CARRIED 5/4

For: Cr Ellery, Cr Jeans, Cr Daw, Cr Cicchini and Cr Corica

Against: Cr Martin, Cr Cook, Cr McNeil and Cr Zlatnik

Rationale

A majority of Elected Members present were of the view that the vaccine mandates had served their purpose in Western Australia and it was an appropriate time for these mandates to be removed.

The following procedural motion was carried during debate on Decision 29:

COUNCIL DECISION MOTION		C16.04.22	
Moved by	Cr Jeans	Seconded by	Cr Ellery

That Cr Cicchini be allowed a three minute extension of time to speak to this item, in accordance with clause 6.11 of the *Shire of Mundaring Meeting Procedures Local Law 2015*.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

Alternative Motion – Decision 29 (Part 2)

ALTERNATIVE MOTION

Moved by Cr Daw Seconded by Cr Ellery

That Council supports a position to actively promote an inclusive community and wherever possible, events and activities are designed and planned to include all members of the community regardless of vaccination status, and that Council requests a draft policy be directed to the Audit and Risk Committee for further consideration.

Point of Order

Cr Daw raised a point of order in accordance the *Shire of Mundaring Meeting Procedures Local Law 2015* Part 7, Section 7.2(a) whereby he believed Cr Martin's comments were not relevant to the motion being debated.

The Presiding Member advised she believed Cr Martin's comments were relevant to the debate and ruled against Cr Daw's point of order.

AMENDMENT TO MOTION

Moved by Cr Ellery

That Council supports a position to actively promote an inclusive community and wherever possible, events and activities are designed and planned to include all members of the community regardless of vaccination status, and that Council requests **this position to be included in the review of the Inclusion and Disability Access Advisory Group (IDAAG).**

MOTION LAPSED FOR WANT OF A SECONDER

COUNCIL DECISION MOTION

C17.04.22

Moved by Cr Daw Seconded by Cr Ellery

That Council supports a position to actively promote an inclusive community and wherever possible, events and activities are designed and planned to include all members of the community regardless of vaccination status, and that Council requests a draft policy be directed to the Audit and Risk Committee for further consideration.

CARRIED 5/4

For: Cr Ellery, Cr Jeans, Cr Daw, Cr Cicchini and Cr Corica

Against: Cr Martin, Cr Cook, Cr McNeil and Cr Zlatnik

Rationale

Council wanted to ensure that local events and activities were able to accommodate residents impacted by the vaccination mandates as much as lawfully possible.

9.25pm Cr Corica left the meeting

9.27pm Cr Corica returned to the meeting

MOTION

Group E:

That Decisions 32 and 34 from the 2022 Annual Electors' meeting be noted by Council and no further action be undertaken.

Alternative Motion – Decision 32

ALTERNATIVE MOTION

Moved by Cr Daw Seconded by Cr Jeans

That Council declares the Shire of Mundaring a “Vax Pro Choice Council” as all individuals should have the basic human right to choose their vaccination status without coercion, discrimination or threat of deprivation.

LOST 4/5

For: Cr Daw, Cr Jeans, Cr Cicchini and Cr Corica

Against: Cr Zlatnik, Cr Ellery, Cr Cook, Cr McNeil and Cr Martin

Change to Order of Business

MOTION

Moved by Cr Jeans Seconded by Cr Daw

That Item 11.1 be considered following debate on AEM Decision 32.

LOST 4/5

For: Cr Daw, Cr Jeans, Cr Cicchini and Cr Corica

Against: Cr Zlatnik, Cr Ellery, Cr Cook, Cr McNeil and Cr Martin

9.38pm Meeting Adjourned

COUNCIL DECISION MOTION		C18.04.22	
Moved by	Cr Jeans	Seconded by	Cr Martin

That the meeting be adjourned until 9.50pm.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

9.50pm Meeting Resumed

The meeting resumed with the following Elected Members in attendance:

Elected	Cr James Martin (President) (via electronic means in accordance with Regulation 14C)	South Ward
Members	Cr Trish Cook	South Ward
	Cr Luke Ellery	South Ward
	Cr Paige McNeil (Deputy President) (Presiding Member)	Central Ward
	Cr Doug Jeans	Central Ward
	Cr John Daw	East Ward
	Cr Neridah Zlatnik	East Ward
	Cr Jo Cicchini (via electronic means in accordance with Regulation 14C)	West Ward
	Cr Matthew Corica	West Ward

Alternative Motion – Decision 34

MOTION			
Moved by	Cr Daw	Seconded by	Cr Cicchini

That Council considers adopting a “COVID-19 Vaccination Pro-Choice Policy” and that this be referred on to the Audit & Risk Committee for further consideration and development.

LOST 3/6

For: Cr Daw, Cr Cicchini and Cr Corica

Against: Cr Zlatnik, Cr Ellery, Cr Cook, Cr McNeil, Cr Jeans and Cr Martin

MOTION			
Moved by	Cr Zlatnik	Seconded by	Cr McNeil

Group F:

That Decisions 33 and 35 from the 2022 Annual Electors' meeting be noted by Council and no further action be undertaken.

LOST 4/5

For: Cr Martin, Cr McNeil, Cr Zlatnik and Cr Cook

Against: Cr Daw, Cr Jeans, Cr Ellery, Cr Cicchini and Cr Corica

COUNCIL DECISION			C19.04.22
ALTERNATIVE MOTION			
Moved by	Cr Ellery	Seconded by	Cr Jeans

That Decisions 33 and 35 from the 2022 Annual Electors' meeting be noted by Council and that a report be prepared for Council to outline the scope and resource implications.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

Rationale

Council wanted to fully understand the staffing and financial implications of the Electors Meeting decisions prior to determining whether or not to consider these decisions further, and as such requested a detailed officer's report.

The following procedural motion was carried during debate on Decisions 33 and 35.

COUNCIL DECISION			C20.04.22
MOTION			
Moved by	Cr Jeans	Seconded by	Cr Daw

That Council approves a three minute extension of time to Cr Cicchini in accordance with clause 6.11 of the *Meeting Procedures Local Law 2015*.

CARRIED 8/1

For: Cr Martin, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Cr Cook

COUNCIL DECISION MOTION			C21.04.22
Moved by	Cr Ellery	Seconded by	Cr Zlatnik

That Decisions 36 and 37 from the 2022 Annual Electors' meeting be noted and no further action be undertaken.

CARRIED 7/2

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Zlatnik and Cr Corica

Against: Cr Daw and Cr Cicchini

The following procedural motion was carried during debate on Decisions 36 and 37.

COUNCIL DECISION		C22.04.22	
MOTION			
Moved by	Cr Daw	Seconded by	Cr Jeans

That Council approves a three minute extension of time to Cr Cicchini in accordance with clause 6.11 of the *Meeting Procedures Local Law 2015*.

CARRIED 8/1

For: Cr Martin, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Cr Cook

Change to Order of Business

COUNCIL DECISION			C23.04.22
MOTION			
Moved by	Cr Jeans	Seconded by	Cr Daw

That Item 11.1 be considered following Annual Electors' Meeting Decision 36 and 37.

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

11.04pm Cr Daw left the meeting prior to the recommendation being voted on and did not vote.

11.05pm Cr Zlatnik left the meeting

11.05pm Cr Cook left the meeting

11.06pm Cr Daw returned to the meeting

11.07pm Cr Zlatnik returned to the meeting

11.07pm Cr Cook returned to the meeting

In accordance with Council Decision C23.04.22 Item 11.1 was considered at this time.

11.1 Notice of Motion - John Forrest National Park Redevelopment Proposal - Cr John Daw

File Code	GR 3 RES.7537
Author	Michael Pengelly, Strategic Projects Advisor
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	Nil

SUMMARY

Councillor John Daw has advised his intention to move the following notice of motion:

MOTION

That Council writes to the Western Australian State Government through the Premier, Minister for Tourism and Minister for the Environment regarding the proposed closure and demolition of the John Forrest National Park Wildflower Tavern and expresses its concerns as follows:

- 1. That there has been no public consultation regarding this redevelopment proposal for the John Forrest National Park and Council strongly suggests that the matter go out to public consultation; and*
- 2. Council expresses its deep concern about the proposed redevelopments to the John Forrest National Park, particularly the decision to permanently close the Wildflower Tavern - a tourism and hospitality amenity where locals and visitors can eat and drink with birds and kangaroos in and around the facility - a truly unique and iconic experience.*

Cr Daw has provided the following rationale relating to his notice of motion:

The Shire is in the process of developing its tourism and economic development strategy and integral to that process is the provision locally of hospitality venues like the JFNP Wildflower Tavern which is to permanently close on 31st May 2022.

The Department have expressed that they are not expecting to redevelop the facility for two years or more or however long it takes to rebuild a 'visitor's centre'.

DBCA's current time line could result in there being no tourist amenity in the park until at least June 2024 or in the present overheated construction market, it could be 4 or 5 years before a replacement which will not include a tavern is completed.

Local residents and ratepayers in the Shire who have not been consulted through any state government consultation process, have expressed serious concerns and reservations about this proposal.

BACKGROUND

John Forrest National Park (Park) was founded in 1900 and it is the oldest national park in Western Australia. The Park was named in honour of the famous explorer and statesman Sir John Forrest, who was WA Premier between 1890-1901. In 2020-21, the Park received more than 130,000 visits. The Park is managed by Department of Biodiversity Conservation and Attractions (DBCA).

Of keen interest to many Park visitors is the John Forrest Tavern (also known as the Wildflower Tavern) which opened in 1978 and has become both famous and infamous for its enablement of interaction with the wild kangaroo population of the Park.

The DBCA have a lease agreement with a commercial operator for the Tavern which is due to expire on 31 May 2022. DBCA recently confirmed that the existing lease agreement would not be renewed as a result of the planned enhancement of the Park.

On 25 February 2022, Environment Minister Reece Whitby announced; "Architect appointed for enhancement of WA's oldest national park" as part of a planned \$8.4 million upgrade to improve services and facilities at the park. The supporting ministerial media release provided further detail on the planned Park upgrades by DBCA which includes the following:

- New park visitor and interpretation centre as a focal point;
- Food and beverage facility;
- Retail trading space;
- Improved picnic areas;
- New park access point;
- Universally accessible facilities; and
- Safer increased parking (up to 600 bays).

The ministerial media release of 25 February 2022 also stated that a construction programme for the above upgrades is intended to be staged and due for completion by mid-2024. To minimise disruption to Park visitors, DBCA are currently examining how to provide interim food and beverage facilities for park visitors and this includes the option of licensed food vans.

STATUTORY / LEGAL IMPLICATIONS

The *Shire of Mundaring Meeting Procedures Local Law 2015* states, among other things:

"4.10 Elected members motions of which previous notice has been given

- (1) Unless the Act, Regulations or this local law provide otherwise, a member may raise at a meeting such business as he or she considers appropriate, in the form of a

motion, of which notice has been given in writing to the CEO and which has been included on the agenda.

- (2) A notice of motion under subclause (1) is to be given at least seven clear working days before the meeting at which the motion is to be raised.
- (3) A notice of motion is to be accompanied by supporting reasons and is to relate to the good governance of the district."

The Notice of Motion was received from Cr Daw on 31 March 2022 and is in accordance with the *Shire of Mundaring Meeting Procedures Local Law 2015*.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.2 – Flourishing local businesses

Strategy 1.2.3 - Support tourism development and promote the distinctive character of the attractions of the district including arts, food, sustainability and natural environment

SUSTAINABILITY IMPLICATIONS

The Ministerial Media Statement of 25 February 2022 for enhancement of the Park states that:

- "The Park Centre will showcase the Park's heritage and culture in a contemporary facility that will complement the surrounding environment."
- "The design will include environmentally sustainable, accessible and culturally appropriate spaces, with a strong emphasis on integrating the facilities into the natural surrounds."
- "The Park Centre will include an interpretation space dedicated to John Forrest National Park, Western Australia's other parks and reserves, and the Aboriginal culture of the Park and the State."

RISK IMPLICATIONS

Risk: Reputation: Not advocating on behalf of the local community for appropriate public consultation to be undertaken by DBCA could lead to community dissatisfaction.		
Likelihood	Consequence	Rating
Likely	Minor	Moderate
Action / Strategy		
1. Council to consider advocating for public consultation of the proposed closure of the John Forrest Tavern to be undertaken by DCBA; and 2. Shire representatives to participate in the planned enhancement of the		

EXTERNAL CONSULTATION

Elisa Skillen – Parks and Reserves Manager, Perth Hills District, Department of Biodiversity Conservation and Attractions, 1 April 2022.

COMMENT

There is uncertainty at the time of this report to Council as to the level of public consultation undertaken or proposed to be undertaken by DBCA for the planned \$8.4 million enhancement of the Park.

In response to this, consistent with this Notice of Motion, Council may consider requesting that the matter to go out to public consultation and express concern regarding the proposed developments within the Park. This would enable the voice of the local community and visitors to Shire of Mundaring a participatory voice in the planned enhancement of the Park.

In doing so, it may also be beneficial for Council to give consideration to the following points regarding the likely negative/positive aspects of the project:

Potential **negative** aspects of the proposal to date:

- Uncertainty regarding the level of consultation that has been undertaken to date, or proposed to be undertaken by DBCA with regard to the proposed closure and demolition of the John Forrest Tavern and planned Park development;
- DBCA have advised that the majority of concern from the general public has centred around the ongoing welfare of the existing wild kangaroo population that frequent the John Forrest Tavern and interact with visitors;
- DBCA have for many years stated an objection to the feeding of the wild population of kangaroos that congregate in the vicinity of the Tavern and this practice has never been granted any formal approval;
- There is a petition on Change.org titled “Save the Wildflower Tavern – John Forrest National Park” that has attracted over 14,000 signatures as at 5 April 2022; and
- As this is effectively a State project, on State land, development approvals will be determined by a State planning authority (WAPC or State Development Assessment Unit). So while the Shire is a stakeholder who will be invited to comment, the Shire’s statutory influence is constrained / limited.

Potential **positive** aspects of the proposal if implemented:

- The proposal is significantly advanced with the Minister for Environment announcing that the funding has been committed and subsequent appointment of an architect to commence design work on the visitor and interpretation centre;
- The commitment to spend \$8.4 million on a key tourism attraction within Shire of Mundaring over the next three years is likely to have many positive impacts (social, environmental and financial);
- With regard to the Shire of Mundaring as a stakeholder, Shire Planning staff have visited the Park with DBCA staff for a briefing on what is planned for the project and have requested a briefing for Council, with DBCA expressing preparedness to do that. Staff have also advocated for public consultation on the project.

Further, the DBCA Project Manager will seek future Shire involvement and feedback on the concept designs for the Park;

- The planned Park enhancements will provide new and improved services and facilities once finished and in the interim period, DBCA are committed to provision of other temporary food and beverage services for visitors;
- The Park Centre will showcase the Park's heritage and culture in a contemporary facility that will complement the surrounding environment;
- The design will include environmentally sustainable, accessible and culturally appropriate spaces, with a strong emphasis on integrating the facilities into the natural surrounds;
- The Park Centre will include an interpretation space dedicated to John Forrest National Park, Western Australia's other parks and reserves, and the Aboriginal culture of the Park and the State;
- A new, larger car park will more than triple the current parking capacity at the Park to more than 600 bays;
- Visitors will enter the Park via a new access point and the new car park will be designed to have minimal visual impact;
- An iconic, universally accessible elevated walkway will provide pedestrian access between the new car park and the Park Centre complex; and
- Construction will be undertaken in stages to minimise disruption for park visitors, with the upgrades expected to be fully completed by mid-2024.

VOTING REQUIREMENT

Simple Majority

MOTION

That Council writes to the Western Australian State Government through the Premier, Minister for Tourism and Minister for the Environment regarding the proposed closure and demolition of the John Forrest National Park Wildflower Tavern and expresses its concerns as follows:

1. That there has been no public consultation regarding this redevelopment proposal for the John Forrest National Park and Council strongly suggests that the matter go out to public consultation; and
2. Council expresses its deep concern about the proposed redevelopments to the John Forrest National Park, particularly the decision to permanently close the Wildflower Tavern - a tourism and hospitality amenity where locals and visitors can eat and drink with birds and kangaroos in and around the facility - a truly unique and iconic experience.

Cr Daw provided an amended Notice of Motion as follows:

AMENDED MOTION

Moved by Cr Daw Seconded by Cr Jeans

That Council writes to the State Government through the Premier, Minister for Tourism and Minister for the Environment regarding the proposed closure and demolition of the John Forrest National Park Tavern and expresses its concerns as follows:

1. That there is concern expressed about the level of open public consultation and engagement regarding this redevelopment proposal for the John Forrest National Park and suggests that the matter go out to a formal and open public consultation process; and
2. Council expresses its concern about the proposed redevelopments to the John Forrest National Park, particularly the decision to permanently close the Wildflower Tavern - a tourism and hospitality amenity where locals and visitors can eat and drink with birds and kangaroos in and around the facility - a truly unique and iconic experience.

AMENDMENT TO MOTION

Moved by Cr McNeil

That Council writes to **Matthew Hughes MLA, Member for Kalamunda**, regarding the proposed closure and demolition of the John Forrest National Park Tavern and expresses its concerns as follows:

1. That there is concern expressed about the level of open public consultation and engagement regarding this redevelopment proposal for the John Forrest National Park and suggests that the matter go out to a formal and open public consultation process; and
2. Council expresses its concern about the proposed redevelopments to the John Forrest National Park, particularly the decision to permanently close the Wildflower Tavern - a tourism and hospitality amenity where locals and visitors can eat and drink with birds and kangaroos in and around the facility - a truly unique and iconic experience.

THE MOTION WAS LOST FOR WANT OF A SECONDER

COUNCIL DECISION MOTION		C24.04.22	
Moved by	Cr Daw	Seconded by	Cr Jeans

That Council writes to the State Government through the Premier, Minister for Tourism and Minister for the Environment regarding the proposed closure and demolition of the John Forrest National Park Tavern and expresses its concerns as follows:

1. That there is concern expressed about the level of open public consultation and engagement regarding this redevelopment proposal for the John Forrest National Park and suggests that the matter go out to a formal and open public consultation process; and
2. Council expresses its concern about the proposed redevelopments to the John Forrest National Park, particularly the decision to permanently close the Wildflower Tavern - a tourism and hospitality amenity where locals and visitors can eat and drink with birds and kangaroos in and around the facility - a truly unique and iconic experience.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

Change to Order of Business

COUNCIL DECISION MOTION		C25.04.22	
Moved by	Cr Ellery	Seconded by	Cr Cook

That Item 12.1 be considered following Item 11.1.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

In accordance with Council Decision C25.04.22 Item 12.1 was considered at this time.

12.0 URGENT BUSINESS (LATE REPORT)

COUNCIL DECISION			C26.04.22
MOTION			
Moved by	Cr Martin	Seconded by	Cr Zlatnik

That Council consider Item 12.1 as a matter of urgent business.

CARRIED 9/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Nil

12.1 Cr Cuthbert Resignation - Extraordinary Local Government Election

File Code	GV.ELN.3
Author	Elizabeth Nicholls, Governance Co-ordinator
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Extraordinary Election Timeline - 1 July 2022

SUMMARY

Cr Simon Cuthbert tendered his resignation from Council effective 4 April 2022.

Council is requested to consider appointing the Electoral Commissioner to conduct an extraordinary election on Friday 1 July 2022 via a postal vote election to fill the vacant office.

BACKGROUND

Cr Cuthbert has resigned outside the prescribed timeframe for an office to remain vacant (section 4.17 of the Local Government Act 1995) and as such the Shire is required to conduct an extraordinary election.

STATUTORY / LEGAL IMPLICATIONS

Local Government Act 1995

2.32. How extraordinary vacancies occur in offices elected by electors

The office of a member of a council as an elector mayor or president or as a councillor becomes vacant if the member —

(b) resigns from the office; or

4.8. Extraordinary elections

- (1) *If the office of a councillor or of an elector mayor or president becomes vacant under section 2.32 an election to fill the office is to be held.*
- (2) *An election is also to be held under this section if section 4.57 or 4.58 so requires.*
- (3) *An election under this section is called an extraordinary election.*

4.9. Election day for extraordinary election

- (1) *Any poll needed for an extraordinary election is to be held on a day decided on and fixed —*
 - (a) *by the mayor or president, in writing, if a day has not already been fixed under paragraph (b); or*
 - (b) *by the council at a meeting held within one month after the vacancy occurs, if a day has not already been fixed under paragraph (a).*
- (2) *The election day fixed for an extraordinary election is to be a day that allows enough time for the electoral requirements to be complied with but, unless the Electoral Commissioner approves or section 4.10(b) applies, it cannot be later than 4 months after the vacancy occurs.*
- (3) *If at the end of one month after the vacancy occurs an election day has not been fixed, the CEO is to notify the Electoral Commissioner and the Electoral Commissioner is to —*
 - (a) *fix a day for the holding of the poll that allows enough time for the electoral requirements to be complied with; and*
 - (b) *advise the CEO of the day fixed.*

4.17. Cases in which vacant offices can remain unfilled

- (1) *If a member's office becomes vacant under section 2.32 on or after the third Saturday in July in the election year in which the term of the office would have ended under the Table to section 2.28, the vacancy is to remain unfilled and the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.*
- (2) *If a member's office becomes vacant under section 2.32 —*
 - (a) *after the third Saturday in January in the election year in which the term of the office would have ended under the Table to section 2.28; but*
 - (b) *before the third Saturday in July in that election year, the council may, with the approval of the Electoral Commissioner, allow the vacancy to remain unfilled and, in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.*

4.20. CEO to be returning officer unless other arrangements made

- (1) *Subject to this section the CEO is the returning officer of a local government for each election.*
- (2) *A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint* a person other than the CEO to be the returning officer of the local government for —*
 - (a) *an election; or*
 - (b) *all elections held while the appointment of the person subsists.*

** Absolute majority required.*

4.28. Fees and expenses

A local government is to —

- (a) *pay fees to the electoral officers, in accordance with regulations, for conducting an election; and*

- (b) *meet expenses incurred by the electoral officers in connection with an election; and*

4.61. Choice of methods of conducting election

- (1) *The election can be conducted as a —*

postal election *which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or*
voting in person election *which is an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be cast in person before election day, or posted or delivered, in accordance with regulations.*

- (2) *The local government may decide* to conduct the election as a postal election.*

** Absolute majority required.*

POLICY IMPLICATIONS

Whilst the Shire's Elections Caretaker Policy OR-22 does not specifically state that a caretaker period applies to an extraordinary election, the principles still apply as Election Day means 'the holding of any poll needed for an election'.

The caretaker period will apply from the close of nominations being 4.00 pm 37 days prior to the Election Day (Wednesday 25 May 2022) in accordance with section 4.49(a) of the *Local Government Act 1995* until 6.00 pm on Election Day.

The Elections Caretaker Policy provides the following regarding Scheduling Consideration of Major Policy Decisions:

So far as is reasonably practicable, the Chief Executive Officer should avoid scheduling major policy decisions for consideration during a Caretaker Period and instead ensure that such decisions are either —

- a) Considered by Council prior to the Caretaker Period; or*
- b) Scheduled for determination by the incoming Council.*

Where extraordinary circumstances (refer to definition) exist the Chief Executive Officer may submit a major policy decision to Council.

'Extraordinary Circumstances' *means a situation that requires a major policy decision by Council because of the possibility of legal and/or financial repercussions if a decision is deferred or because of statutory timeframe requirements.*

As the extraordinary election was not anticipated, items have been scheduled for consideration by Council including items that have statutory deadlines. This includes the Corporate Business Plan and the 2022/23 budget. The Elections Caretaker Policy provides a Caretaker Statement which will be included in any relevant reports.

The Code of Conduct for Elected Members, Committee Members and Candidates will apply to any candidates who nominate for the vacancy.

FINANCIAL IMPLICATIONS

Holding an extraordinary election to fill the vacancy will have financial implications depending on the costs incurred by the Western Australian Electoral Commission (WAEC) should they be appointed to conduct the election.

All recent elections have been conducted on the Shire's behalf by the WAEC as a postal vote election that would appear to be well accepted by electors.

The *Local Government Act 1995* requires that the WAEC conduct local government elections on a full cost recovery basis. The WAEC has provided an estimate of \$25,000 (including GST), plus \$1,400 (including GST) for Australia Post priority postage, to conduct an extraordinary election including statutory advertising costs. These costs may vary depending on whether there are sufficient nominations (thus no election necessary) or if other factors require variations.

As the Officer Recommendation is to hold the election on Friday 1 July 2022, the cost of the extraordinary election will be included in the 2022/23 budget. Any other advertising the Shire may choose to undertake (in local newspapers etc.) will be an additional cost.

In addition, there will be staffing costs for officers preparing the electoral roll, receiving early voting packages or providing replacements and working on election day.

These additional costs can be accommodated from existing operating budgets.

The recommendation from the WAEC is to hold the extraordinary election on Friday 1 July 2022.

There will be increased staffing costs if the extraordinary election is held on a Saturday like an ordinary election. These increased costs will be in Shire Officer time that is difficult to quantify, as it will be dependent on number of candidates and votes received. It is estimated that the additional cost of holding the extraordinary election on a Saturday will be between \$500 and \$2,000.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

SUSTAINABILITY IMPLICATIONS

There are no perceived sustainability implications arising from the Officers recommendation.

RISK IMPLICATIONS

Risk: Elections are not held in accordance with the Local Government Act 1995 and associated Regulations.

Likelihood	Consequence	Rating
Unlikely	Major	Moderate
Action / Strategy		
Appoint the Electoral Commissioner to be responsible for the extraordinary election.		

EXTERNAL CONSULTATION

Western Australian Electoral Commission:

Officers contacted the WAEC after receiving Cr Cuthbert's resignation requesting indicative costs.

Department of Local Government:

Officers contacted the Department of Local Government seeking advice on writing to the Minister to allow the office to remain vacant although it is outside the timeframes provided in the Local Government Act 1995 to do so (refer to Comment below).

COMMENT

Details for the vacancy:

- Councillor (East Ward)
- Term to expire 21 October 2023

Section 4.9 of the *Local Government Act 1995* permits the Shire President to determine the date of the election, but if they decide not to do so, then Council may do so, at a meeting within one month of the resignation taking effect. The election must be held within four months, unless the approval of WAEC is sought, and obtained.

Ordinary elections are held on the third Saturday of October every two years. The WAEC have advised that generally extraordinary elections are held on a Friday. In liaising with the WAEC, Friday 1 July 2022 is the preferred date for the extraordinary election to be held.

A timeline has been received from the WAEC (**Attachment 1**) and it is noted that the last day of agreement of the Electoral Commissioner to conduct a postal election on Friday 1 July 2022 is 12 April 2022. If the recommendation to hold the extraordinary election is not resolved at the 12 April 2022 Ordinary Council Meeting, an alternate date will need to be sought.

Section 4.17 of the *Local Government Act 1995* provides timeframes in which a position may remain vacant in the case of a resignation:

- on or after the third Saturday in July in the election year in which the term of the office would have ended
- with the approval of the Electoral Commissioner:
 - after the third Saturday in January in the election year in which the term of the office would have ended; but
 - before the third Saturday in July in that election year

Officers have contacted the Department of Local Government seeking information on if the office can remain vacant.

Reasons for this may include:

- The pending Local Government Act Reforms indicate that the Shire may be required to reduce the number of Councillors from 12 to between five and nine Councillors, including the Shire President.
- There will be adequate representation even with a reduced number of Councillors.
- If the election is held on 1 July 2022, the term will only be 15 months.

The Department has advised:

At this point it is difficult to determine how long it will be before the Act review amendments come into effect. Approval for drafting has only just been given so there is still a lot to do before they come into effect.

It is suggested that you write to the Electoral Commissioner (EC) to request a deferral for filling the vacancy as the reforms may be a good argument for the EC to grant your request. I think that one of the criteria is that there is still adequate representation on the council. We are not sure exactly how the reduced number of councillors will take effect, but it is expected that it will be those whose terms are due to expire at the next election. Whilst the Shire may wish to write to the Minister to consider the matter there is no power or authority given to him by the Act that would allow him to override the process. Based on this advice it would be open for Council to make such a request however if this was declined, the Shire President would need to determine the date of an election as there would be insufficient time to refer the matter back to Council within the thirty day period.

VOTING REQUIREMENT

Absolute Majority - *Local Government Act 1995* section 4.20(4)

Absolute Majority - *Local Government Act 1995* section 4.61(2)

RECOMMENDATION

That Council:

1. Declare, by absolute majority, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election.
2. Decide, by absolute majority, in accordance with section 4.61(2) of the *Local Government Act 1995*, that the method of conducting the election will be as a postal election.
3. Accepts the quotation received from the Western Australian Electoral Commission to conduct the extraordinary election.
4. Advises the Electoral Commissioner that Australia Post Priority Service at the extra cost of \$1,400 including GST is its preferred option.
5. Determine that the date for the extraordinary election be Friday 1 July 2022 in accordance with section 4.9(1)(b) of the *Local Government Act 1995* and in conjunction with the advice from the WAEC.

11.26pm Cr Ellery left the meeting

11.29pm Cr Ellery returned to the meeting

COUNCIL DECISION ALTERNATIVE MOTION		C27.04.22	
Moved by	Cr McNeil	Seconded by	Cr Zlatnik

That Council:

1. Request by absolute majority, in accordance with section 4.17(3) of the *Local Government Act 1995*, the Electoral Commissioner approve the vacancy created by the resignation of Cr Cuthbert remain vacant until the October 2023 ordinary election for the following reasons:
 - a. There will be adequate representation even with a reduced number of Councillors;
 - b. If the election is held on 1 July 2022, the term will only be 15 months; and
 - c. The pending Local Government Act Reforms indicate that the Shire may be required to reduce the number of Councillors from 12 to between five and nine Councillors, including the Shire President; and
2. In the event the Electoral Commissioner declines the request to allow the vacancy to remain unfilled:
 - a. Declare by absolute majority, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election;
 - b. Decide, by absolute majority, in accordance with section 4.61(2) of the *Local Government Act 1995*, that the method of conducting the election will be as a postal election;
 - c. Accepts the quotation received from the Western Australian Electoral Commission (WAEC) to conduct the extraordinary election;
 - d. Advises the Electoral Commissioner that Australia Post Priority Service at the extra cost of \$1400 including GST is its preferred option; and
 - e. Determine that the date for the extraordinary election be Friday 1 July 2022 in accordance with section 4.9(1)(b) of the *Local Government Act 1995* and in conjunction with the advice from the WAEC.

CARRIED BY ABSOLUTE MAJORITY 7/2

For: Cr Cook, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Cr Martin and Cr Ellery

Rationale

The Shire should seek instruction from the Electoral Commissioner as to whether an extraordinary election was necessary.

Please note: The Acting Chief Executive Officer, Garry Bird, advised at the reconvened meeting on the 19 April 2022, that a response had been received from the Electoral Commissioner denying the Shire's request for deferment of the Extraordinary Election, therefore the Extraordinary Election will be held 1 July 2022.

The following procedural motion was carried during debate on Item 12.1:

COUNCIL DECISION MOTION		C28.04.22	
Moved by	Cr Zlatnik	Seconded by	Cr Jeans

That Council approves a three minute extension of time to Cr Martin in accordance with clause 6.11 of the *Meeting Procedures Local Law 2015*.

CARRIED 8/1

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Zlatnik, Cr Cicchini and Cr Corica

Against: Cr Daw



ELECTION TIMETABLE Mundaring Extraordinary Election

Days to Polling Day	Local Government Act	References to Act/Regs	Day	Date
80	Last day for agreement of Electoral Commissioner to conduct postal election.	LGA 4.20 (2)(3)(4)	Tue	12/04/2022
80	A decision made to conduct the election as a postal election cannot be rescinded after the 80th day.	LGA 4.61(5)	Tue	12/04/2022
70	Electoral Commissioner to appoint a person to be the Returning Officer of the Local Government for the election.	LGA 4.20 (4)	Fri	22/04/2022
70 to 56	Between the 70th/56th day the CEO is to give Statewide public notice of the time and date of close of enrolments. Preferred date Wednesday 27 April 2022	LGA 4.39(2)	Fri to Fri	22/04/2022 to 6/05/2022
56	Last day for the CEO to advise the Electoral Commissioner of the need to prepare a residents roll.	LGA 4.40(1)		6/05/2022
56	Advertising may begin for nominations from 56 days and no later than 45 days before election day. Preferred date Wednesday 11 May 2022	LGA 4.47(1)	Fri	6/05/2022
50	Close roll 5.00 pm	LGA 4.39(1)	Thu	12/05/2022
45	Last day for advertisement to be placed calling for nominations.	LGA 4.47(1)	Tue	17/05/2022
44	Nominations Open First day for candidates to lodge completed nomination paper, in the prescribed form, with the Returning Officer. Nominations period is open for 8 days.	LGA 4.49(a)	Wed	18/05/2022
38	If a candidate's nomination is withdrawn not later than 4.00 pm on the 38th day before election day, the candidate's deposit is to be refunded.	Reg. 27(5)	Tue	24/05/2022
37	Close of Nominations 4.00 pm on the 37th day before election day.	LGA 4.49(a)	Wed	25/05/2022
36	Last day for the CEO to prepare & certify an owners & occupiers roll for the election. Last day for the Electoral Commissioner to prepare & certify a residents roll.	LGA 4.41(1) LGA 4.40(2)	Thu	26/05/2022
29	Lodgement of election packages with Australia Post. Week Commencing	Approx	Thu	2/06/2022
22	The preparation of any consolidated roll under subregulation (1) be completed on or before 22nd day before election day.	Reg. 18(2)	Thu	9/06/2022
19	Last day for the Returning Officer to give Statewide public notice of the election. Preferred date Wednesday 1 June 2022	LGA 4.64(1)	Sun	12/06/2022
4	Commence processing returned election packages	Approx	Mon	27/06/2022
0	Election Day Close of poll 6.00 pm	LGA 4.7	Fri	1/07/2022

Post Election Day	Post Declaration	References to Act/Regs		Date
5	Election result advertisement.	LGA 4.77	Wed	6/07/2022
14	Report to Minister. The report relating to an election under section 4.79 is to be provided to the Minister within 14 days after the declaration of the result of the election.	Reg.81	Fri	15/07/2022
28	An invalidity complaint is to be made to a Court of Disputed Returns, constituted by a magistrate, but can only be made within 28 days after notice is given of the result of the election.	LGA 4.81(1)	Fri	29/07/2022

11.52pm Meeting Adjourned

COUNCIL DECISION MOTION		C29.04.22	
Moved by	Cr Cook	Seconded by	Cr Jeans

That the meeting be adjourned to be reconvened on Tuesday, 19 April 2022 commencing at 6.30pm in the Council Chamber, Shire of Mundaring Administration Building.

CARRIED 8/1

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Cicchini

Against: Cr Corica

Meeting Reconvened – Tuesday 19 April 2022

1.0 OPENING PROCEDURES

The Presiding Member reconvened the meeting adjourned from 12 April 2022 and declared the meeting open at 6.31pm.

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be livestreamed and audio-recorded.

Presiding Member

Section 5.6 of the *Local Government Act 1995* provides that if the president is unable to perform the function of presiding member then the deputy president may preside at a meeting. Due to the difficulties of presiding a meeting by electronic means, Cr McNeil is the Presiding Member for the purposes of this meeting.

1.1 Record of Attendance

1.2 Attendance by Electronic Means – Cr Martin

COUNCIL DECISION		C30.04.22	
MOTION			
Moved by	Cr Daw	Seconded by	Cr Ellery

That in accordance with Regulation 14C of the *Local Government (Administration) Regulations 1996* Council authorises Cr Martin's attendance by electronic means.

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

The Presiding Member advised that due to the public health directives Shire President Cr Martin is considered present under Regulation 14C of the *Local Government (Administration) Regulations 1996*.

1.3 Attendance by Electronic Means – Cr Corica

COUNCIL DECISION MOTION		C31.04.22	
Moved by	Cr Ellery	Seconded by	Cr Daw

That in accordance with Regulation 14C of the *Local Government (Administration) Regulations 1996* Council authorise Cr Corica's attendance by electronic means.

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

The Presiding Member advised that due to the public health directives Cr Corica is considered present under Regulation 14C of the *Local Government (Administration) Regulations 1996*.

1.3 Attendance by Electronic Means – Cr Zlatnik

COUNCIL DECISION MOTION		C32.04.22	
Moved by	Cr Daw	Seconded by	Cr Jeans

That in accordance with Regulation 14A of the *Local Government (Administration) Regulations 1996* Council, by absolute majority, approves Cr Zlatnik's attendance by electronic means.

CARRIED BY ABSOLUTE MAJORITY 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

The Presiding Member advised that Cr Zlatnik is considered present under Regulation 14A of the *Local Government (Administration) Regulations 1996*.

The Presiding Member advised that the Shire's meeting procedures will be modified to ensure Cr Martin, Cr Corica and Cr Zlatnik can participate in the meeting as it progresses.

Elected Members	Cr James Martin (President) (via electronic means in accordance with Regulation 14C)	South Ward
	Cr Trish Cook	South Ward
	Cr Luke Ellery	South Ward
	Cr Paige McNeil (Deputy President) (Presiding Member)	Central Ward
	Cr Doug Jeans	Central Ward
	Cr John Daw	East Ward
	Cr Neridah Zlatnik (via electronic means in accordance with Regulation 14A)	East Ward
	Cr Matthew Corica (via electronic means in accordance with Regulation 14C)	West Ward
Staff	Garry Bird	Acting Chief Executive Officer
	Shane Purdy	Director Infrastructure Services
	Steve Trlin	Acting Director Statutory Services
	Ana Fernandez	Minute Secretary
Apologies	Cr Karen Beale	West Ward
	Cr Jo Cicchini	West Ward
	Jonathan Throssell	Chief Executive Officer
Absent	Nil	
Leave of Absence	Cr Amy Collins	Central Ward
Guests	Nil	
Members of the Public	5	
Members of the Press	Nil	

10.1 Annual Electors' Meeting 9 March 2022 Decisions

File Code	GV.MTG 2
Author	Elizabeth Nicholls, Governance Co-ordinator
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. AEM 2022.03.08 - Mt. Helena Swimming Club Business Plan

COUNCIL DECISION MOTION	C33.04.22		
Moved by	Cr Ellery	Seconded by	Cr Jeans

Group H:

That Decision 1 from the 2022 Annual Electors' meeting be noted by Council that it be referred through the Risk Management Committee and Audit & Risk Committee for further consideration; and that climate change initiatives be included in the 2021/22 Annual Report.

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

RECOMMENDATION

Group H:

That Decision 4 from the 2022 Annual Electors' meeting be noted by Council as Lot 100 Hardy Road Glen Forrest is already classified as social, namely that it is for social, community and civic purposes (including open space).

Alternative Motion – Decision 4

COUNCIL DECISION ALTERNATIVE MOTION		C34.04.22	
Moved by	Cr Cook	Seconded by	Cr Ellery

That Council:

1. Notes the Annual Electors' Motion 2022.03.07, Item 10.1 Decision 4 (Classify Freehold Shire owned land at Lot 100 Hardy road, Glen Forrest);
2. Notes Council 2007 decision C10.09.07 and the intent for the lot to be used for community and social purposes;
3. Notes the existing usage of the eastern end of this lot by the Glen Forrest Community Garden;
4. Considers rezoning Lot 100 Hardy Road to Public Open Space or Recreational or equally appropriate zoning during the next Local Planning Scheme review and that a detailed report on this proposed rezoning will be presented at that time; and
5. Considers removing Lot 100 Hardy Road from the Shire Property Investment Strategy portfolio when the strategy is reviewed in 2022/23.

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

Rationale

Rezoning Lot 100 Hardey Road demonstrates Council's intent to protect the local community open space from residential development or sale in the future. This certainty in planning enables the community and the Shire officers to explore further recreational possibilities, which may otherwise be a barrier to community aspirations and community development.

RECOMMENDATION

Group H:

That Decision 9 from the 2022 Annual Electors' meeting be noted by Council and that the contract awarded was undertaken in accordance with the Shire Procurement Policy and under an exemption of the *Local Government (Functions and General) Regulations 1996* regulation 11(2e) and is therefore a legally valid and binding contract.

Alternative Motion – Decision 9

COUNCIL DECISION			C35.04.22
ALTERNATIVE MOTION			
Moved by	Cr Ellery	Seconded by	Cr Jeans

That the Synergy Electricity sales agreement between the Synergy and the Shire of Mundaring (negotiated through WALGA) be referred to the Audit and Risk Committee to determine if the evaluation of the contract value was appropriate and the delegation of authority was exercised correctly.

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

Rationale

Energy reductions for various infrastructure works were applied during the determination of contract value. These are to be reviewed by the Audit & risk Committee.

COUNCIL DECISION			C36.04.22
MOTION			
Moved by	Cr Zlatnik	Seconded by	Cr Martin

Group H:

That Decision 10 from the 2022 Annual Electors' meeting be noted by Council and that no further action be undertaken due to the value for money received from the program.

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

RECOMMENDATION

Group H:

That Decision 11 from the 2022 Annual Electors' meeting be noted by Council and that no further action be undertaken as WALGA's audited financial statements are already provided and publically available.

Alternative Motion - Decision 11

MOTION

Moved by Cr Ellery Seconded by Cr Daw

That the WALGA representatives raise the following motion at the WALGA East Metropolitan Zone meeting on 23 June 2022:

“That WALGA request that a financial audit by the Office of the Auditor General be undertaken of a similar scale and scope as to that which the local governments are required”.

LOST 2/6

For: Cr Ellery and Cr Cook

Against: Cr Martin, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

7.37pm Meeting Adjourned

The meeting was adjourned due to technical issues.

7.45pm Meeting Resumed

The meeting resumed with the following elected members in attendance:

Elected Members	Cr James Martin (President) (via electronic means in accordance with Regulation 14C)	South Ward
	Cr Trish Cook	South Ward
	Cr Luke Ellery	South Ward
	Cr Paige McNeil (Deputy President) (Presiding Member)	Central Ward
	Cr Doug Jeans	Central Ward
	Cr John Daw	East Ward
	Cr Neridah Zlatnik (via electronic means in accordance with Regulation 14A)	East Ward
	Cr Matthew Corica (via electronic means in accordance with Regulation 14C)	West Ward

COUNCIL DECISION MOTION			C37.04.22
Moved by	Cr Cook	Seconded by	Cr Ellery

Group H:

That Decision 15 from the 2022 Annual Electors' meeting be noted by Council and the replacement program in place and end of service life or superseded specifications of the appliances.

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

COUNCIL DECISION		C38.04.22	
MOTION			
Moved by	Cr Daw	Seconded by	Cr Zlatnik

Group H:

That Decision 17 from the 2022 Annual Electors' meeting be noted by Council with the Stoneville Community Garden Project encouraged to discuss their proposal with Shire staff and obtain any necessary approvals, noting the expectation that the costs for any portable facility would be funded by the Group, with the group able to apply for funding through the Shire's Matching Grant Program.

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

COUNCIL DECISION MOTION			C39.04.22
Moved by	Cr Daw	Seconded by	Cr Jeans

Group H:

That Decision 20 from the 2022 Annual Electors' meeting be noted by Council and that maintenance of the trail is an ongoing activity.

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

COUNCIL DECISION MOTION			C40.04.22
Moved by	Cr Jeans	Seconded by	Cr Ellery

Group H:

That Decision 23 from the 2022 Annual Electors' meeting be noted by Council and that maintenance requests are considered on a case by case basis.

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

8:16 pm Cr Cook left the meeting.

8:17 pm Cr Cook returned to the meeting.

COUNCIL DECISION MOTION			C41.04.22
Moved by	Cr Ellery	Seconded by	Cr Zlatnik

Group H:

That Decision 31 from the 2022 Annual Electors' meeting be noted by Council and that the Shire's Local Planning Scheme allows for ancillary dwellings to be rented out across all lots; and a home hosting strategy is not a matter that can be addressed in the Scheme.

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

COUNCIL DECISION MOTION			C42.04.22
Moved by	Cr Zlatnik	Seconded by	Cr Ellery

Group H:

That Decision 38 from the 2022 Annual Electors' meeting be noted by Council and no further action be undertaken.

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

MOTION			
Moved by	Cr Daw	Seconded by	Cr Jeans

Group H:

That Decision 39 from the 2022 Annual Electors' meeting be noted by Council and it is recommended that an Officers Report in response to this decision from the 2022 AEM be presented to the June 2022 Ordinary Council Meeting.

LOST 4/4

For: Cr Martin, Cr Jeans, Cr Daw and Cr Corica

Against: Cr Cook, Cr Ellery, Cr McNeil and Cr Zlatnik

The result was a tied vote and the Presiding Person exercised her authority under Section 5.21(3) of the *Local Government Act 1995* to cast a second vote against the motion.

Alternative Motion – Decision 39

COUNCIL DECISION			C43.04.22
ALTERNATIVE MOTION			
Moved by	Cr Cook	Seconded by	Cr Ellery

That Decision 39 from the 2022 Annual Electors' meeting be noted by Council and for the idea to be further developed and discussed at an operational level and brought to a Council Forum no later than September 2022 for consideration.

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

Rationale

Cr Cook wished to discuss this issue at a Council Forum prior to the matter being referred to a Council meeting.



Mt Helena Amateur Swimming Club

Business Plan

20 January 2022

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Vision, Mission and Values

Our Vision

To make swimming a prominent sport in the Mundaring Shire all year round.

Our Mission

To promote and encourage participation, both competitively and recreationally in swimming and related activities. To develop all levels of swimming in the Hills community.

Our Values

To be inclusive and share the enjoyment of the sport, to act with fairness and integrity and be committed to the sport of swimming.

The key personnel of the Mt Helena Swimming Club are committed to this plan. This document empowers them to complete the objectives and actions set out within:

The Board

1. Wade Isard – Chairperson
2. Kathryn Entwistle – Secretary
3. Caran Fraser – Treasurer
4. Priscilla Isard – Registrar
5. Melissa Lawton – Function co-ordinator

Executive Summary

The Mt Helena Swimming Club is a community club that aims to benefit the local community through the promotion of swimming. Affiliated and supported by Swimming WA, the Mt Helena Swimming Club is an 'incubator' of community spirit and values. The Club achieves this by providing swimming activities for the local community such as quality training, coaching, competition, and social activities. Fundamental to the ethos of the club is the sense of community and is applied by championing social inclusiveness, promoting physical health and wellbeing, and addressing community mental health through the activity of swimming for recreation, fitness, and sport. A gap in quality competitive coaching and the understanding of the competitive swimming arena was identified within the Hills community.

To have greater community impact, the club needs to grow in membership and provide a service to members all year round. This growth is hindered by the club's limited use of the facilities, namely the Mt Helena Aquatic Centre, currently only funded to operate over the summer month. To bolster membership and to attract competitive swimmers/athletes, the club needs to offer all year-round swimming and training and is a major obstacle the club must overcome. The club has made major advances in upgrading the facilities at the centre with the purchase of wave resistant lane ropes, pool blankets and diving blocks.

Lighting is required so that training and events can occur outside of daylight hours. This would allow for morning training and would bring the club more in line with other Metropolitan swimming clubs leading to a significantly higher membership and retention of swimmers once they have reached a certain level.

With the above, the club can offer better quality training and more importantly, allow the club to host events which is the biggest funding source of swimming clubs in Western Australia.

Our simple approach is to build a professional community swimming club that is a local leader in the sport. No matter where you live in the environs of the Mundaring Shire; regardless of your swimming background or ability and regardless of age, the Mt Helena Swimming Club invites you to be involved in swimming. The experience we offer is social, inclusive, engaging and most of all, FUN!

Business Plan Summary

Business Name	Mt Helena Amateur Swimming Club Inc.
State registered	Western Australia
Date registered	1 November 1999
Business Structure	Other Incorporated Entity
ABN:	29 486 721 789
GST	Not Registered
Domain name	www.mthelenaswimclub.com
Business location	Mt Helena Aquatic Centre
Members	102

Issues Facing Swimming in the Hills

The Mt Helena Amateur Swimming Club faces the following issues:

Issues

- Limited access to the pool
- Lack of all year-round swimming
- Water temperature during the colder times of the year
- Outdated facilities
- Inability to promote the club as an alternative to other Metropolitan swimming clubs

Outcomes

- Financial Stability
- The sport to have a strong market position
- Increased membership and fundraising
- Swimmer development and participation
- Local school participation and development

Environmental and Marketing analysis

Environment and Market

The Hills community has a strong affiliation with sport, and this is represented by the number of various sporting clubs in the Mundaring Shire. The Mt Helena Swimming Club is the only swimming club in the Mundaring Shire. The sport of swimming is poorly represented in the community. This is hard to understand when the Shire of Mundaring boasts 10 Primary schools and 3 High schools. The swimming club has a great opportunity to develop and promote swimming to these schools and the greater community, but it needs to offer a service that is comparable to other Metropolitan swimming clubs.

Competitor Analysis

Swimming clubs offering the same type of service are established clubs. They offer their swimmers all year-round swim training. The facilities are modern and in line with Swim WA standards. Swimmer comfort is at the forefront such as acceptable water temp in colder months and change room facilities.

Market research – SWOT analysis

Strength <ul style="list-style-type: none">- Only club of its kind in the area- Skills and expertise- Strong junior growth- Low membership fees in comparison to other clubs
Weaknesses <ul style="list-style-type: none">- Restricted use of facilities- Potential loss of membership- Difficult to promote and compete with other swim clubs
Opportunities <ul style="list-style-type: none">- Attract more members- Secure larger sponsors- Improve marketing- Extend season – higher revenue- Promote to other clubs as alternative fitness program- School programs
Threats <ul style="list-style-type: none">- Decline in membership- Market presence/competitiveness- Lack of qualified coaching staff

Focus Strategic Objectives

Community

- Increase membership by offering all year-round training. This will draw local swimmers training at other clubs and retain current swimmers looking to take the next step.
- Provide swimming programs to local schools promoting the sport of swimming
- Attract adult swimmers looking to improve their fitness and health
- Participating in community events to promote the swimming club

Swimming Competitions and Events

- Hold an annual swim meet attracting swimmers from all over Perth and Western Australia
- Run monthly Club meets to introduce younger swimmers to competitive swimming and provide a 'bridge' to other meets
- Look into running an annual event that embraces the community and promotes the club
- To elevate the image of the club thus attracting more coaching staff

Development

Swimmers

- to continue to operate the entry level training for developing swimmers, concentrating on refining technique, developing skills, and improving their fitness

Coaching

- To provide coach education required to have all coaches accredited to the level they are coaching at
- To provide training to members interested in officiating club meets and moving onto officiating at larger swim meets

Club

- Build model procedures and standards to open a second training facility
- Maintain the inclusive ethos of the club

Facilities

- To contribute financially to improve the facilities at the Mt Helena Aquatic Centre. To date a pool blanket, wave resistant lane ropes and starting blocks have been purchased but there are still more inroads to be made.
- To have access to the pool all year round

Operations

- Deliver first class swimming operations to all swimmers in the community
- Build a club environment that allows members, coaches, parents, and swimmers to enjoy the sport of swimming
- Create a club that engages with and participates in the community to display the values and benefits of swimming as a sport
- Offer 7 training sessions a week comprising of 5 afternoon sessions and 2 morning sessions a week
- Training to focus on improving technique, fitness, and skills

Action Plan

Community

Objective: Cultivate and maintain key community relationships that build the profile of the Mt Helena Swimming Club to increase the level of engagement in swimming in the Mundaring Shire.

Improve access and participation in all levels of swimming within the Mundaring Shire	The club utilises the activity of swimming to address local issues such as community health and well-being, social isolation, and mental health.
	The club promotes awareness around the benefits of swimming, so that it can be seen as an essential life skill across the community
	The club engages local schools and community groups to encourage participation in swimming activities
Maximise partnerships with Mundaring Shire, the Education Department and Swimming WA	Work with the Mundaring Shire to host swimming events to promote the sport and local tourism
	The club has all year-round access to the pool and improved facilities such as lighting and pool heating and in turn the club delivers local services to the community related to swimming
Develop and implement a long-term relationship between the club, local schools, and community groups	Local sporting, recreational and cultural groups engage the club to deliver local services related to swimming
	School carnival training program aimed at both primary and secondary students to increase participation
Develop club professionalism that caters for all levels of swimming	Continuous development of club coaches resulting in greater levels of participation and community engagement
	Defined swim squads that cater for performance, participation, and fitness pathways

Development

Objective: The club will invest in their members to develop a professional swimming club with a positive influence in the local community

Investment in coaches	Develop a long-term strategy to develop, mentor and retain coaches at the Mt Helena Swimming club
	Adopt the Swimming WA professional standards expected of a coach
Development of the club Technical Officials	The club will support any members looking to become Technical Officials
Fostering a cohesive swimming community united in supporting members as individuals and as a team to achieve their personal goals	Increase the number of club members competing at Swimming WA, State and National competitions
	Increase in club members competing in Novice and OWS events
	The club to be seen as a trusted advisor to schools in the local environs for the transition from swimming school to competitive swimming.
	Developing Adult fitness options and attracting swimmers from other disciplines such as Triathletes.
Retention and re-engagement of club members	Establishment of events and functions that promote the social aspects of Mt Helena Swimming club at key times during the year.
	Strategy to encourage previous club members to re-engage with the Mt Helena Swim Club.
	Increase club membership of adults (20 years and above) through dedicated fitness programs, introduction to events and a sense of belonging.

Facilities

Objective: Improve the conditions for all involved with the Mt Helena Swimming Club and have access to the pool all year round

Pool Blankets	Use of pool blankets to maximise the use of the pool and maintain comfortable pool water temperatures
	Work with Eastern Hills High School to facilitate their use of the pool while blankets are in use
Heating of Pool	Work with Mundaring Shire to install a pool heating system to increase water temperature during the colder months.
	Investigate ways to facilitate the costs of running the pool heating system
Lights	Work with Mundaring Shire to upgrade the lights around pool to allow morning and afternoon training during the winter months where natural light is poor
	Provide a strategy where costs of running lights is supported partially or wholly by the club

Cost of the Heating and Lighting required is estimated at \$250,000.00. This is broken down below:

- \$80,000.00 for supply and installation of lighting (Lighting design plan and preliminary quote completed).
- \$80,000.00 for purchase of commercial heat pump.
- \$90,000.00 (estimated) for consultancy, planning, potential electrical upgrades, and heat pump installation.

Financial Information

General Comments on the Financial

The Mt Helena Swim Club uses a computerised accounting system and will be appointing a local accountant to manage any Tax Affairs of the club.

Cash Flow forecast

The cash flow forecast has been set out based on historical expense and income and projected income and associated expenses over the next 3 years.

Membership Fees

Membership fees have been kept at a minimum to encourage membership growth. Our pricing is based on assessing our costs, comparison to other clubs and an understanding of what the community demographic.

Club Meet Income

It is the aim of the club to host an annual meet open to all swimmers in the Perth area. This is how most clubs support themselves financially as it brings in large numbers of competitors and spectators. It is imperative that the venue and facilities are adequate to attract competitors.

Coaching staff

Mt Helena Swim Club has paid coaches and are paid per session coached based on the appropriate award. Our coaches cover on average 7 sessions per week and the rest of the sessions are covered by our Head Coach at no cost. Going forward, our coaching needs and costs will increase relative to our membership growth.

Projected Membership growth

The Mt Helena Swimming Club resumed operation in January 2020 with 10 members. Today the club has 102 members with 68 swimming members. We envisage that this could grow to 200 members with 100 to 140 swimming members over the next 3 years if we can offer facilities comparable to other clubs and all year-round swimming.

We have envisaged that these membership numbers will remain the same until the end of March and possibly April if swimming conditions can be maintained with the pool blankets. The member numbers will decrease for May as only competitive swimmers will continue training in May (swimming conditions permitting). For the months of June, July and possibly August, training for competitive swimmers will continue at a venue where lane hire is possible. We have budgeted for the hiring of lane space over this period.

Going into the new season in October, we envisage our total membership to grow to 120 and to continue growing over the next 2 years with all year-round swimming on offer. With the pool heating system in place, lane hire will not be necessary, and we will be able to redirect those funds to supporting the running costs of the pool heating system and lights.

Monitor and review of the plan

Our Business Plan will be monitored and reviewed on a seasonal basis by the Board. Board members will be responsible for their designated portfolios and will prepare a short-written report on the activities at the Annual General Meeting annually.

Cash Flow Forecast - Mt Helena Amateur Swim Club Inc – 2022

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Starting Bank Balance	21,030.07	21,839.07	21,943.07	23,402.07	21,621.07	20,195.07	19,144.07	19,003.07	18,602.07	19,341.27	21,685.26	23,051.26	
Income													
Donations/Sponsorship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	1,000.00	0.00	0.00	3,000.00
Fundraising Income	400.00	0.00	2,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480.00	350.00	3,430.00
Grant Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Membership Income	2,500.00	2,500.00	2,500.00	360.00	360.00	360.00	360.00	360.00	360.00	1,700.00	3,000.00	3,000.00	17,360.00
Merchandise Sales	200.00	400.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	400.00	400.00	2,900.00
Swim WA - commission	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	300.20	1,300.00	350.00	170.00	2,320.20
Total Income	3,200.00	3,000.00	5,700.00	360.00	360.00	360.00	360.00	360.00	2,660.20	4,500.00	4,230.00	3,920.00	29,010.20
Cost of Goods - Merchandise	0.00	700.00	700.00	0.00	0.00	0.00	0.00	0.00	400.00	500.00	0.00	500.00	2,800.00
Total Cost of Sales	0.00	700.00	700.00	0.00	0.00	0.00	0.00	0.00	400.00	500.00	0.00	500.00	2,800.00
Gross Profit	3,200.00	2,300.00	5,000.00	360.00	360.00	360.00	360.00	360.00	2,260.20	4,000.00	4,230.00	3,420.00	26,210.20
Expenses													
Advertising and marketing	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.00	385.00	0.00	0.00	685.00
Affiliation/Professional fee	0.00	0.00	0.00	0.00	0.00	660.00	0.00	0.00	0.00	0.00	0.00	0.00	660.00
Bank charges and fees	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00
Pool Running Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Courses and Development	720.00	825.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,545.00
Function Costs	200.00	0.00	520.00	320.00	500.00	0.00	0.00	0.00	0.00	0.00	220.00	330.00	2,090.00
Gifts and donations	0.00	0.00	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	350.00
Hire of Equipment/Premises	0.00	0.00	0.00	250.00	500.00	500.00	500.00	0.00	0.00	0.00	0.00	0.00	1,750.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	560.00	0.00	560.00
Meals and entertainment	0.00	0.00	50.00	0.00	0.00	50.00	0.00	0.00	50.00	0.01	0.00	50.00	200.01
Meet Entry fees	100.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	500.00
Printing, stationery & supplies	30.00	30.00	30.00	30.00	100.00	0.00	0.00	0.00	30.00	30.00	30.00	30.00	340.00
Repairs and maintenance	0.00	0.00	200.00	0.00	0.00	200.00	0.00	0.00	200.00	0.00	0.00	200.00	800.00
Subscriptions	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00
Superannuation Expense	112.00	112.00	112.00	112.00	60.00	0.00	0.00	60.00	112.00	112.00	177.00	177.00	1,146.00
Trophies and Other costs	0.00	0.00	1,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,400.00
Wages Expense	1,128.00	1,128.00	1,128.00	1,128.00	600.00	0.00	0.00	600.00	1,128.00	1,128.00	1,776.00	1,776.00	11,520.00
Total Expenses	2,391.00	2,196.00	3,541.00	2,141.00	1,786.00	1,411.00	501.00	761.00	1,521.00	1,656.01	2,864.00	2,814.00	23,583.01
Net Earnings	809.00	104.00	1,459.00	-1,781.00	-1,426.00	-1,051.00	-141.00	-401.00	739.20	2,343.99	1,366.00	606.00	2,627.19
Closing Bank Balance	21,839.07	21,943.07	23,402.07	21,621.07	20,195.07	19,144.07	19,003.07	18,602.07	19,341.27	21,685.26	23,051.26	23,657.26	23,657.26

Cash Flow Forecast - Mt Helena Amateur Swim Club Inc - 2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Starting Bank Balance	23,657.26	23,236.26	22,715.26	23,944.26	21,703.26	19,917.26	18,506.26	18,342.26	18,578.26	19,298.46	20,783.45	21,953.45	
Income													
Donations/Sponsorship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	1,000.00	0.00	0.00	3,000.00
Fundraising Income	400.00	0.00	2,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480.00	350.00	3,430.00
Grant Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Membership Income	3,000.00	3,000.00	3,000.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	3,000.00	3,000.00	25,500.00
Merchandise Sales	200.00	400.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	400.00	400.00	2,900.00
Club Meet Entries	0.00	0.00	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00
Swim WA - commission	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	300.20	1,500.00	400.00	200.00	2,600.20
Total Income	3,700.00	3,500.00	7,400.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	3,800.20	4,500.00	4,280.00	3,950.00	38,630.20
Cost of Goods - Merchandise	0.00	700.00	700.00	0.00	0.00	0.00	0.00	0.00	400.00	500.00	0.00	500.00	2,800.00
Total Cost of Sales	0.00	700.00	700.00	0.00	0.00	0.00	0.00	0.00	400.00	500.00	0.00	500.00	2,800.00
Gross Profit	3,700.00	2,800.00	6,700.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	3,400.20	4,000.00	4,280.00	3,450.00	35,830.20
Expenses													
Advertising and marketing	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.00	385.00	0.00	0.00	685.00
Affiliation/Professional fee	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
Bank charges and fees	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00
Pool running costs	0.00	0.00	0.00	300.00	500.00	500.00	500.00	500.00	300.00	0.00	0.00	0.00	2,600.00
Courses and Development	900.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,900.00
Function Costs	200.00	0.00	1,500.00	320.00	500.00	0.00	0.00	0.00	0.00	0.00	220.00	330.00	3,070.00
Gifts and donations	0.00	0.00	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	350.00
Hire of Equipment/Premises	0.00	0.00	0.00	700.00	1,500.00	500.00	500.00	0.00	0.00	0.00	0.00	0.00	3,200.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	560.00	0.00	560.00
Meals and entertainment	0.00	0.00	50.00	0.00	0.00	50.00	0.00	0.00	50.00	0.01	0.00	50.00	200.01
Meet Entry fees	200.00	200.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00	1,000.00
Printing, stationery & supplies	30.00	30.00	30.00	30.00	100.00	0.00	0.00	0.00	30.00	30.00	30.00	30.00	340.00
Repairs and maintenance	0.00	0.00	200.00	0.00	0.00	200.00	0.00	0.00	200.00	0.00	0.00	200.00	800.00
Subscriptions	600.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	625.00
Superannuation Expense	190.00	190.00	190.00	190.00	60.00	60.00	63.00	63.00	199.00	199.00	199.00	240.00	1,843.00
Trophies and Other costs	0.00	0.00	1,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,400.00
Wages Expense	1,900.00	1,900.00	1,900.00	1,900.00	600.00	600.00	600.00	600.00	1,900.00	1,900.00	1,900.00	2,300.00	18,000.00

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Total Expenses	4,121.00	3,321.00	5,471.00	3,741.00	3,286.00	2,911.00	1,664.00	1,264.00	2,680.00	2,515.01	3,110.00	3,501.00	37,585.01
Net Earnings	-421.00	-521.00	1,229.00	-2,241.00	-1,786.00	-1,411.00	-164.00	236.00	720.20	1,484.99	1,170.00	-51.00	-1,754.81
Closing Bank Balance	23,236.26	22,715.26	23,944.26	21,703.26	19,917.26	18,506.26	18,342.26	18,578.26	19,298.46	20,783.45	21,953.45	21,902.45	21,902.45

Cash Flow Forecast - Mt Helena Amateur Swim Club Inc - 2024

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Starting Bank Balance	21,902.45	21,411.45	20,815.45	25,094.45	24,453.45	23,564.45	22,390.45	22,126.45	22,262.45	22,441.65	25,085.64	26,014.64	
Income													
Donations/Sponsorship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	1,000.00	0.00	0.00	3,000.00
Fundraising Income	400.00	0.00	2,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480.00	350.00	3,430.00
Grant Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Membership Income	3,200.00	3,200.00	3,200.00	3,200.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	3,200.00	3,200.00	3,200.00	29,900.00
Merchandise Sales	200.00	400.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	400.00	400.00	2,900.00
Club Meet entries	0.00	0.00	4,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00
Swim WA - commission	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	300.20	1,500.00	400.00	200.00	2,600.20
Total Income	3,900.00	3,700.00	10,900.00	3,200.00	1,500.00	1,500.00	1,500.00	1,500.00	3,800.20	6,200.00	4,480.00	4,150.00	46,330.20
Cost of Goods - Merchandise	0.00	700.00	700.00	0.00	0.00	0.00	0.00	0.00	400.00	500.00	0.00	500.00	2,800.00
Total Cost of Sales	0.00	700.00	700.00	0.00	0.00	0.00	0.00	0.00	400.00	500.00	0.00	500.00	2,800.00
Gross Profit	3,900.00	3,000.00	10,200.00	3,200.00	1,500.00	1,500.00	1,500.00	1,500.00	3,400.20	5,700.00	4,480.00	3,650.00	43,530.20
Expenses													
Advertising and marketing	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.00	385.00	0.00	0.00	685.00
Affiliation/Professional fee	0.00	0.00	0.00	0.00	0.00	660.00	0.00	0.00	0.00	0.00	0.00	0.00	660.00
Bank charges and fees	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00
Pool running costs	0.00	0.00	0.00	300.00	500.00	500.00	500.00	500.00	300.00	0.00	0.00	0.00	2,600.00
Courses and Development	720.00	825.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,545.00
Function Costs	200.00	0.00	1,500.00	320.00	500.00	0.00	0.00	0.00	0.00	0.00	220.00	330.00	3,070.00
Gifts and donations	0.00	0.00	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	350.00
Hire of Equipment/Premises	0.00	0.00	0.00	250.00	500.00	500.00	500.00	0.00	0.00	0.00	0.00	0.00	1,750.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	560.00	0.00	560.00

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Meals and entertainment	0.00	0.00	50.00	0.00	0.00	50.00	0.00	0.00	50.00	0.01	0.00	50.00	200.01
Meet Entry fees	100.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	500.00
Printing, stationery & supplies	30.00	30.00	30.00	30.00	100.00	0.00	0.00	0.00	30.00	30.00	30.00	30.00	340.00
Repairs and maintenance	0.00	0.00	200.00	0.00	0.00	200.00	0.00	0.00	200.00	0.00	0.00	200.00	800.00
Subscriptions	600.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	625.00
Superannuation Expense	240.00	240.00	240.00	240.00	63.00	63.00	63.00	63.00	240.00	240.00	240.00	240.00	2,172.00
Trophies and Other costs	0.00	0.00	1,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,400.00
Wages Expense	2,400.00	2,400.00	2,400.00	2,400.00	700.00	700.00	700.00	700.00	2,400.00	2,400.00	2,400.00	2,400.00	22,000.00
Total Expenses	4,391.00	3,596.00	5,921.00	3,841.00	2,389.00	2,674.00	1,764.00	1,364.00	3,221.00	3,056.01	3,551.00	3,501.00	39,269.01
Net Earnings	-491.00	-596.00	4,279.00	-641.00	-889.00	-1,174.00	-264.00	136.00	179.20	2,643.99	929.00	149.00	4,261.19
Closing Bank Balance	21,411.45	20,815.45	25,094.45	24,453.45	23,564.45	22,390.45	22,126.45	22,262.45	22,441.65	25,085.64	26,014.64	26,163.64	26,163.64

For the 2020/21 season the Mt Helena Swimming Club
is proudly sponsored by:



10.2 Remove Public Ablution Block From Lease - Mahogany Creek Hall – ITEM WITHDRAWN

File Code	St 15 Res.23044.1
Author	Dee Roberts, Property Management Officer
Senior Employee	Shane Purdy, Director Infrastructure Services
Disclosure of Any Interest	Nil
Attachments	1. Lease of Mahogany Creek and Hardcourts - Reserve 23044 and 3040 (Lot 2) Strettle Road, Mahogany Creek ↓

SUMMARY

Mahogany Creek Progress Association Inc. (MCPA) has a lease of Reserve 23044 and 3040 (Lot 2) Strettle Road, Mahogany Creek. The leased area includes ablution facilities adjacent to the Mahogany Creek Hall. MCPA have requested that this ablution block and associated septic tanks be deleted from the lease agreement.

Council is requested to consider the group's request to remove the ablution block and associated septic tanks from the lease agreement.

BACKGROUND

Mahogany Creek Hall is located on Reserve 23044, on the corner of Jacoby Street and Strettle Road. Reserve 23044 is Crown land managed by the Shire of Mundaring. The reserve is 3378 square metres in size and encompasses the hall, a public tennis court, external ablution block, tennis clubrooms and a portion of the adjacent tennis club courts. The remainder of the tennis hardcourts are located on 3040 (lot 2) Strettle Road, which is 2024 square metres. Lot 2 is reserved for recreation and is freehold land owned by the Shire.

Council had been considering the future of the Mahogany Creek Hall since as early as 2007. This was driven by a review into assets associated with active ovals, halls and hardcourts to assist future decisions on infrastructure provision for these asset groupings within the Shire of Mundaring.

This review led to Council resolving in October 2008 to demolish Brown Park Hall (replaced with a new youth centre building) and for further reports on the community management and or shared community use of the Mahogany Creek Hall and Chidlow Hall being presented to Council.

Mahogany Creek Hall and Chidlow Hall were considered for disposal given the comparatively low usage of the facilities, the requirements for significant upgrades and that other facilities with similar functions are located in close proximity.

During expressions of interest, only Chidlow Hall attracted interest with a subsequent management lease provided to the Chidlow Progress Association. No interest was received for Mahogany Creek Hall at that time.

At the July 2017 Special Council Meeting, Council resolved (SC6.07.17), by absolute majority, to adopt the Shire of Mundaring 2017/18-2020/21 Corporate Business Plan which

listed the disposal of the Mahogany Creek Hall and adjacent ablution facilities. At the same meeting, Council also resolved to note (SC7.07.17):

1. No action on the demolition of Mahogany Creek Hall (as detailed on pages 4,15,33,41 and 72 of the Shire of Mundaring 2017/18 – 2020/21 Corporate Business Plan) will occur prior to 24 January 2018, in order to provide the community an opportunity to present a business case to the Shire to take on full responsibility for the Mahogany Creek Hall and all costs associated with the operation, maintenance and capital upgrades of the Hall;
2. business cases are to be presented to the Shire by close of business on 22 December 2017 in order for a report to be considered by Council at the Ordinary Council Meeting on 23 January 2018; and
3. if no business cases are submitted by close of business 22 December 2017, then demolition of the Mahogany Creek Hall will commence as soon as practicable thereafter without further consideration by Council.

At the January 2018 Council Meeting, resolved (C2.01.18), by absolute majority –

1. Having received a business case from Mahogany Creek Progress Association for the 'Transfer of management' for the Mahogany Creek Hall, hardcourts and adjacent ablutions, delegates to the Chief Executive Officer the authority to enter into a lease agreement with Mahogany Creek Progress Association which:
 - a. Is broadly consistent with other lease agreements between Shire of Mundaring and community organisations, but specifically designed to achieve Council's objectives in respect of Mahogany Creek Hall and hardcourts;
 - b. Is for a term of ten years structured for a period of two years initially with further two year, plus three year, plus three year options in order to give the lessee security to invest in the asset as well as to reduce the risk to Council should the model prove unviable;
 - c. Includes the relevant area of the land on which Mahogany Creek Hall, hardcourts and the adjacent ablution facilities are located;
 - d. Assigns responsibility for all costs associated with operation and maintenance of Mahogany Creek Hall and hardcourts, the adjacent ablution facilities, and associated infrastructure to the lessee; and
 - e. Assigns responsibility for all structural and capital upgrades (including accessibility requirements) of Mahogany Creek Hall and hardcourts, the adjacent ablution facilities, and associated infrastructure to the lessee.

At the same Council Meeting, resolved (C3.01.18), by absolute majority –

1. Contributes an amount towards consumables of up to \$500 per annum, or 50% of consumable costs (whichever is the lessor) to assist with making the Mahogany Creek public toilets (external ablution block) available for public use.

In June 2018, MCPA signed a lease agreement with the Shire (**Attachment 1**). The lease agreement gives responsibility to MCPA for the operation and maintenance (including structural) and capital upgrades within the leased area, which includes the ablution block and associated septic tanks. Additionally the lease includes the following clause:

13.6 Acknowledgement of state of repair of Premises

The Lessee acknowledges that it has inspected the structure of the Premises internally and externally prior to the execution of this Lease and enters into the Lease with the full knowledge of the structural state and state of repair of the Premises.

The definition of “Premises” within the lease is:

That part of the Land together with all building, structures, alterations, additions and improvements on the Land or erected on the Land during the term, as hachured in Annexure 1 – Lease Plan.

MCPA advised in July 2021, that the ablution block would be closed to the public from 1 September 2021 due to health and safety concerns. The toilets were only made available to patrons hiring the tennis courts. At this time, the toilets were removed from the National Public Toilet Map (toiletmap.gov.au).

In December 2021, MCPA requested that the external ablution block and associated septic tanks be deleted from the lease agreement. MCPA advised they were not in a position either physically or financially to provide for the toilets to become operational and felt the current condition was not conducive to being able to provide a clean, safe and sanitised ablution facility suitable for public use.

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

The lease with the MCPA for the facilities is broadly consistent with the Community Leases Policy but principally differs in that responsibility for all structural and capital upgrades (including accessibility requirements) of Mahogany Creek Hall and hardcourts, the adjacent ablution facilities, and associated infrastructure was assigned to the lessee.

FINANCIAL IMPLICATIONS

The \$110,584 of trust funds are being used to enhance Danny Wimperus park and build parking embayments.

Apart from \$500 per annum as a contribution towards the ablution block consumables, no other budget is included in the Shire’s long term financial plan in relation to the Mahogany Creek Hall, tennis courts or ablution block.

The cost of ablution block demolition including associated septic tanks would be in the order of \$10,000 to \$15,000.

Should Council contemplate keeping a public ablution block the existing facility would still require demolition, as it is not capable of being upgraded to meet current accessibility standards. Similar ablution blocks since replaced at Glen Forrest Oval and Sawyers Valley Oval cost in the region of \$150,000. However, septic systems are also likely to need renewal, plus connecting pathwork and with cost escalation, a cost of \$200,000 to \$250,000 is more likely required.

In addition, retention and continued use would require recommencement of cleaning, insurance and maintenance costs to be established being \$5000 to \$6000 per annum based on similar Shire ablution blocks.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 3 - Built environment

Objective 3.1 – Shire assets and facilities that support services and meet community need

Strategy 3.1.4 – Buildings and facilities are appropriately managed according to their need and use

SUSTAINABILITY IMPLICATIONS

The removal of the ablution block is not expected to reduce or adversely affect the social use of the land area. The removal of the ablution block enables the opportunity to introduce landscaping and improve the appearance of the land.

RISK IMPLICATIONS

Risk: Financial – Transfer of ablution block to the Shire and continued usage as an ongoing operational facility would result in costing of \$250,000 in capital funds and \$6,000 per annum in operating cost all of which are not currently allocated in the Shire's long term financial plan.

Likelihood	Consequence	Rating
Unlikely	Major	Moderate

Action / Strategy

The need for an ongoing ablution block at this location is difficult to justify and could be demolished at a relatively small cost of \$10,000 to \$15,000 compared to the cost of retention. To retain and operate would require adjustments to other services or capital programs to accommodate the additional costs.

EXTERNAL CONSULTATION

THE MCPA have had discussions with Shire officers and have now formally requested the ablution block and associated septic tanks be deleted from the lease agreement. The MCPA are aware that relinquishing of the ablution block is likely to result in its subsequent demolition and removal from the land.

COMMENT

Since the commencement of the management lease with MCPA, Shire Infrastructure staff have been working on plans to enhance Danny Wimperus Reserve being the small park area directly behind the tennis courts. The funds being used for this purpose are from a Trust Reserve that was set up for Public Open Space and road contributions related to land development in the Mahogany Creek location under a previous, now defunct, scheme development. This small park contains an old playground and an open drain that runs through the park area. The upgrade will include updating the playground and relocating or piping the open drain to make the area around the playground safer and more usable. Sealing of the gravel verge is also planned in the future. This park is of a local park scale and is expected to only cater for parents with small children in the direct vicinity (walking distance).

The usage of this park and that of the small tennis club membership on their few days a week of tennis play resulted in minimal usage of this public ablution block. The hall has its own ablution facilities that are not accessible to the general public.

The ablution block is in very poor condition and was planned for demolition prior to the MCPA taking over control. The ablution block is a source of occasional vandalism and cleaning of the facility was deemed no longer viable for the MCPA to undertake and as a result, they closed the ablution block in September 2021. Since then only the tennis club has gained access and cleans the facility as required. This closure has resulted in one telephone call only from the general public and no other contact.

The nearest public ablution facilities are located at Mundaring Sculpture park (2.8km away) and Morgan John Morgan Reserve (3.8km away)

Should Council agree to the MCPA relinquishing responsibility of the ablution block it is recommended the closed facility be demolished in the short term to prevent vandalism and ongoing deterioration.

Given the small amount of use of this ablution block, its poor condition and only one contact with the Shire since closure last September 2021, it is recommended the MCPA be released from the responsibility for the ablution block and the ablution block be listed for demolition in a future capital works program.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council:

1. Agree to the request to remove the ablution block and associated septic tanks from the lease agreement with the Mahogany Creek Progress Association Inc.; and
2. Keep the Mahogany Creek ablution block closed upon transfer and list for consideration funds in the 2022/23 budget for the demolition of the Mahogany Creek ablution block and associated septic tanks.

ITEM WITHDRAWN – Following a revised request from the Mahogany Creek Progress Association this Item was withdrawn to enable further consideration by Shire Officers.

Lease of

Mahogany Creek Hall
and Hardcourts

Reserve 23044 and 3040
(Lot 2) Strettle Road,
Mahogany Creek

Shire of Mundaring

Mahogany Creek Progress Association Inc.



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Lease of Mahogany Creek Hall and Hardcourts | page iv

Details

Parties

Shire of Mundaring

of 7000 Great Eastern Highway, Mundaring WA 6073
(Lessor)

Mahogany Creek Progress Association Inc.

of 3000 Strettle Road, Mahogany Creek WA 6072
(Lessee)

Background

- A The Lessor is the management body of the Crown land described in **Item 2** of the Schedule (Land) under the Management Order.
- B The Lessor is the registered proprietor in fee simple of 3040 (Lot 2) Strettle Road, Mahogany Creek, as described in **Item 2**.
- C Under the Management Order the Lessor has the power to lease the Land for any term not exceeding 21 years, subject to the approval of the Minister for Lands first being obtained.
- D The Lessee has requested that the Lessor grant it a lease of that portion of the Land described in **Item 2** of the Schedule (Premises), and the Lessor has agreed subject to the Parties entering into this agreement.

Agreed terms

1. Defined terms and interpretation

1.1 Defined terms

In this Lease, unless otherwise required by the context or subject matter -

Amounts Payable means the Rent and any other money payable by the Lessee under this Lease;

Authorised Person means -

- (a) an agent, employee, licensee or invitee of the Lessor; and
- (b) any person visiting the Premises with the consent or implied consent of any person mentioned in paragraph (a);

Basic Consideration means all consideration (whether in money or otherwise) to be paid or provided by the Lessee for any supply or use of the Premises and any goods, services or other things provided by the Lessor under this Lease (other than tax payable pursuant to this clause);

CEO means the Chief Executive Officer for the time being of the Lessor or any person appointed by the Chief Executive Officer to perform any of her or his functions under this Lease;

CPI means the Consumer Price Index (All Groups) Perth number published from time to time by the Australian Bureau of Statistics or its equivalent determined in accordance with clause 4;

Commencement Date means the date of commencement of the Term specified in **Item 5** of the Schedule;

Contaminated Sites Act means the *Contaminated Sites Act 2003 (WA)*.

DPaW means the Department of Biodiversity, Conservation and Attractions of Western Australia;

Environmental Contamination has the same meaning as the word "contaminated" in the Contaminated Sites Act;

EPA means the Environmental Protection Authority of Western Australia;

Encumbrance means a mortgage, charge, lien, pledge, easement, restrictive covenant, writ, warrant or caveat and the claim stated in the caveat;

Further Term means each further term specified in **Item 4** of the Schedule;

Good Repair means good and substantial tenantable repair and in clean, good working order and condition;

GST has the meaning that it bears in the GST Act;

GST Act means *A New Tax System (Goods and Services Tax) Act 1999 (Cth)* and any legislation substituted for, replacing or amending that Act;

GST Adjustment Rate means the amount of any increase in the rate of tax imposed by the GST Law;

GST Law has the meaning that it bears in section 195-1 of the GST Act;

GST Rate means 10%, or such other figure equal to the rate of tax imposed by the GST Law;

Input Tax Credit has the meaning that it bears in section 195-1 of the GST Act.

Interest Rate means the rate at the time the payment falls due being 2% greater than the Lessor's general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000.00, which rate cannot exceed the rate prescribed by, and imposed in accordance with, section 6.13 of the *Local Government Act 1995*;

Land means the land described at **Item 1** of the Schedule;

Lease means this deed as supplemented, amended or varied from time to time;

Lessee's Agents includes:

- (a) the sublessees, employees, agents, contractors, invitees and licensees of the Lessee; and
- (b) any person on the Leased Premises by the authority of a person specified in paragraph (a).

Lessee's Obligations means the agreements and obligations set out or implied in this Lease or imposed by law to be performed by any person other than the Lessor;

Lessor's Obligations means the agreements and obligations set out or implied in this Lease, or imposed by law to be performed by the Lessor;

Management Order means the Management Order made under section 46 of the *Land Administration Act 1997*, under which the Land was vested in the Lessor to be held for the purpose specified in **Item 1** of the Schedule.

Notice means each notice, demand, consent or authority given or made to any person under this Lease;

Party means the Lessor or the Lessee according to the context;

Premises means the premises described at **Item 2** of the Schedule;

Rent means the rent specified in Item 6 of the Schedule;

Rent Review Date means a date identified in Item 9 of the Schedule;

Schedule means the Schedule to this Lease;

Tax Invoice has the meaning which it bears in section 195-1 of the GST Act;

Taxable Supply has the meaning which it bears in section 195-1 of the GST Act.

Term means the term of years specified in **Item 3** of the Schedule and any Further Term; and

Termination means expiry by lapse of time or sooner determination of the Term or any period of holding over.

1.2 Interpretation

In this Lease, unless expressed to the contrary -

- (a) words using -

- (i) the singular include the plural;
 - (ii) the plural include the singular; and
 - (iii) any gender includes each gender;
- (b) a reference to -
 - (i) a natural person includes a body corporate or local government; and
 - (ii) a body corporate or local government includes a natural person;
- (c) a reference to a professional body includes a successor to or substitute for that body;
- (d) a reference to a Party includes its legal personal representatives, successors and assigns and if a Party comprises two or more persons, the legal personal representatives, successors and assigns of each of those persons;
- (e) a reference to a statute, ordinance, code, regulation, award, town planning scheme or other law includes a regulation, local law, by-law, requisition, order or other statutory instruments under it and any amendments to re-enactments of or replacements of any of them from time to time in force;
- (f) a reference to a right includes a benefit, remedy, discretion, authority or power;
- (g) a reference to an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
- (h) a reference to this Lease or provisions or terms of this Lease or any other deed, agreement, instrument or contract include a reference to -
 - (i) both express and implied provisions and terms; and
 - (ii) that other deed, agreement, instrument or contract as varied, supplemented, replaced or amended;
- (i) a reference to writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;
- (j) any thing (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them;
- (k) if a Party comprises two or more persons the obligations and agreements on their part bind and must be observed and performed by them jointly and each of them severally and may be enforced against any one or more of them;
- (l) the agreements and obligations on the part of the Lessee not to do or omit to do any act or thing include -
 - (i) an agreement not to permit that act or thing to be done or omitted to be done by an Authorised Person; and
 - (ii) an agreement to do everything necessary to ensure that that act or thing is not done or omitted to be done;

1.3 Headings

Headings do not affect the interpretation of this Agreement.

1.4 Schedules etc

Each Schedule (and an Annexure or document incorporated by reference, if any) forms part of this Agreement. In the event of any conflict or inconsistency between any part of –

- (a) the terms and conditions contained in the clauses of this Agreement;
- (b) a Schedule;
- (c) an Annexure, if any; and
- (d) a document incorporated by reference, if any,

the material mentioned in any one of paragraph (a)-(d) of this clause 1.4 has precedence over material mentioned in a subsequent paragraph, to the extent of any conflict or inconsistency.

Lessee's rights and obligations

2. Quiet enjoyment

Except as provided in the Lease, subject to the performance of the Lessee's Obligations the Lessee may quietly hold and enjoy the Premises during the Term without any interruption or disturbance from the Lessor or persons lawfully claiming through or under the Lessor.

3. Rent and other payments

The Lessee AGREES with the Lessor -

3.1 Rent

To pay to the Lessor the Rent in the amount and manner set out at **Item 6** of the Schedule from the Commencement Date clear of any deductions whatsoever.

3.2 Outgoings

- (a) To pay to the Lessor or to such person as the Lessor may from time to time direct punctually all the following outgoings or charges (if applicable), assessed or incurred in respect of the Premises -
 - (i) local government services and other charges, including but not limited to rubbish collection charges;
 - (ii) water, drainage and sewerage rates, charges for disposal of stormwater, meter rent and excess water charges;
 - (iii) telephone, electricity, gas and other power and light charges including but not limited to meter rents and the cost of installation of any meter, wiring, internet connections or telephone connection;
 - (iv) ~~land tax and metropolitan regional improvement tax on a single ownership basis; and~~
 - (v) any other consumption charge or cost, statutory impost or other obligation incurred or payable by reason of the Lessee's use and occupation of the Premises.
- (b) If the Premises are not separately charged or assessed the Lessee will pay to the Lessor a proportionate part of any charges or assessments referred to in clause 3.2(a) being the proportion that the Premises bears to the total area of the land or premises included in the charge or assessment.

3.3 Interest

Without affecting the rights, power and remedies of the Lessor under this Lease, to pay to the Lessor interest on demand on any Amounts Payable which are unpaid for 35 days computed from the due date for payment until payment is made and any interest payable under this paragraph will be charged at the Interest Rate.

3.4 Costs

- (a) To pay to the Lessor on demand -

- (i) all duty, fines and penalties payable under the *Duties Act 2008* and other statutory duties or taxes payable on or in connection with this Lease;
 - (ii) all registration fees in connection with this Lease; and
 - (iii) all legal costs of and incidental to the instructions for the preparation, execution and stamping of this Lease and all copies.
- (b) To pay to the Lessor all costs, legal fees, disbursements and payments incurred by or for which the Lessor is liable in connection with or incidental to -
- (i) the Amounts Payable or obtaining or attempting to obtain payment of the Amounts Payable under this Lease;
 - (ii) any breach of an obligation or agreement by the Lessee or an Authorised Person;
 - (iii) the preparation and service of a notice under Section 81 of the *Property Law Act 1969* requiring the Lessee to remedy a breach even though forfeiture for the breach may be avoided in a manner other than by relief granted by a Court;
 - (iv) any work done at the Lessee's request; and
 - (v) any action or proceedings arising out of or incidental to any matters referred to in this **clause 3.4** or any matter arising out of this Lease.

4. Rent review

Not applicable.

5. Accrual of amounts payable

Amounts Payable accrue on a daily basis.

6. Payment of money

Any Amounts Payable to the Lessor under this Lease must be paid to the Lessor at the address of the Lessor referred to in the Lease or as otherwise directed by the Lessor by Notice from time to time.

7. Insurance

7.1 Insurance required

The Lessee must effect and maintain with insurers approved by the Lessor (noting the Lessor's and the Lessee's respective rights and interest in the Premises) for the time being -

- (a) adequate public liability insurance for a sum not less than the sum set out at **Item 8** of the Schedule in respect of any one claim or such greater amount as the Lessor may from time to time reasonably require;
- (b) where the Lessor so requires, insurance to cover the Lessee's fixtures, fittings, equipment and stock against loss or damage by fire, fusion, smoke, lightning, flood, storm, tempest, earthquake, sprinkler leakage, water damage and other usual risks against which a lessee can and does ordinarily insure in their full replacement value, and loss from theft or burglary.

7.2 Details and Receipts

In respect of the insurances required by **clause 7.1** the Lessee must -

- (a) on demand supply to the Lessor details of the insurances and give to the Lessor copies of the certificates of currency in relation to those insurances;
- (b) promptly pay all premiums and produce to the Lessor each policy or certificate of currency and each receipt for premiums or certificate of currency issued by the insurers; and
- (c) notify the Lessor immediately -
 - (i) when an event occurs which gives rise or might give rise to a claim under or which could prejudice a policy of insurance; or
 - (ii) when a policy of insurance is cancelled.

7.3 Not to invalidate

The Lessee must not do or omit to do any act or thing or bring or keep anything on the Premises which might;

- (a) render any insurance effected under **clause 7.1** on the Premises, or any adjoining premises, void or voidable;
- (b) cause the rate of a premium to be increased for the Premises or any adjoining premises (except insofar as an approved development may lead to an increased premium).

7.4 Reports

Each party must report to the other promptly in writing and in an emergency verbally -

- (a) any damage to the Premises of which they are or might be aware; and
- (b) any circumstances of which they are aware and which are likely to be a danger or cause any damage or danger to the Premises or to any person who is lawfully using or may lawfully use the Premises.

7.5 Settlement of claim

The Lessor may, but the Lessee may not without prior written consent of the Lessor, settle or compromise any claims under any insurance required by **clause 7.1**.

7.6 Lessor as attorney

The Lessee appoints the Lessor as the Lessee's attorney during the Term -

- (a) in respect to all matters and questions which may arise in relation to any insurances required by **clause 7.1**;
- (b) with full power to demand, sue for and recover and receive from any insurance company or society or person liable to pay the insurance money as are payable for the risks covered by the insurances required by **clause 7.1**;
- (c) to give good and effectual receipts and discharges for the insurance; and

- (d) to settle, adjust, arbitrate and compromise all claims and demands and generally to exercise all powers of absolute owner.

7.7 Lessee to pay excess on insurances

The Lessee AGREES with the Lessor that it shall be responsible to pay any excess payable in connection with the insurances referred to in **clause 7.1**.

7.8 Lessee's equipment and possessions

The Lessee ACKNOWLEDGES it is responsible to obtain all relevant insurances to cover any damage and/or theft to its property. The Lessor does not take any responsibility for the loss or damage of the Lessee's property.

8. Indemnity

8.1 Lessee responsibilities

- (1) The Lessee is subject to the same responsibilities relating to persons and property to which the Lessee would be subject if during the Term the Lessee were the owner and occupier of the freehold of the Premises.
- (2) The Lessee is responsible and liable for all acts or omissions of the Lessee's Agents on the Premises and for any breach by them of any covenants or terms in this Lease required to be performed or complied with by the Lessee.

8.2 Indemnity

- (1) The Lessee indemnifies, and shall keep indemnified, the Lessor and the Minister for Lands against any cost, expense, loss or other liability resulting from:
 - (a) Any damage to the Premises or other property; or
 - (b) the death or illness of, or injury to, any person,
caused or contributed to by:
 - (c) any breach of the Lessee;
 - (d) the use or occupation of the Premises by the Lessee or the Lessee's Visitors; or
 - (e) any work carried out by or on behalf of the Lessee under this Lease; or
 - (f) the Lessee's activities, operations, business or other use of any kind under the Lease; or
 - (g) the presence of Contamination, Pollution or Environmental Harm in on or under the relevant Land caused or contributed to by the act, neglect or omission of the Lessee or the Lessee's Visitors; or
 - (h) any negligent or other unlawful act, or default of the Lessee or the Lessee's Visitors; or
 - (i) any danger created by the Lessee or the Lessee's Visitors.

8.3 Obligations Continuing

The obligations of the Lessee under this clause:

- (a) are unaffected by the obligation of the Lessee to take out insurance, and the obligations of the Lessee to indemnify are paramount, however if insurance money is received by the Lessor for any of the obligations set out in this clause then the Lessee's obligations under clause 8.2 will be reduced by the extent of such payment.
- (b) continue after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

8.4 No indemnity for Lessor's negligence

The parties agree that nothing in this clause shall require the Lessee to indemnify the Lessor, its officers, servants, or agents against any loss, damage, expense, action or claim arising out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

8.5 Release

- (1) The Lessee:
 - (a) agrees to occupy and use the Premises at the risk of the Lessee; and
 - (b) releases to the full extent permitted by law, the Lessor from:
 - (i) any liability which may arise in respect of any accident or damage to property, the death of any person, injury to any person, or illness suffered by any person, occurring on the Premises or arising from the Lessee's use or occupation of the Premises by;
 - (ii) loss of or damage to the Premises or personal property of the Lessee; and
 - (iii) all claims, actions, loss, damage, liability, costs and expenses arising from or connected with (directly or indirectly) the presence of any Contamination, Pollution or Environmental Harm in, on or under the Premises or surrounding area

except to the extent that such loss or damage arises out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.
- (2) The release by the Lessee continues after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

9. Limit of Lessor's liability

9.1 No liability for loss on Premises

The Lessor is not liable for any cost, expense, loss or other liability resulting from any accident, loss of life, injury, damage, malfunction or other event in, or affecting, the Premises unless caused by the negligence of the Lessor or any employee of the Lessor.

9.2 Limit on liability for breach of Lessor's covenants

- (1) The Lessor is only liable for breaches of the Lessor's Covenants set out in this Lease which occur while the Lessor is registered as the proprietor in fee simple in the Premises.
- (2) The Lessor will not be liable for any failure to perform and observe any of the Lessor's Covenants due to any cause beyond the Lessor's control.

10. Use

10.1 Restrictions on use

(1) Generally

The Lessee must not and must not suffer or permit a person to -

- (a) use the Premises or any part of it for any purpose other than for the purposes for which the Premises are held by the Lessee, as set out at **Item 6** of the Schedule; or
- (b) use the Premises for any purpose which is not permitted under any local or town planning scheme, local laws, acts, statutes or any law relating to health.

(2) No offensive or illegal acts

The Lessee must not and must not suffer or permit a person to do or carry out on the Premises any harmful, offensive or illegal act, matter or thing.

(3) No nuisance

The Lessee must not and must not suffer or permit a person to do or carry out on the Premises any thing which causes a nuisance, damage or disturbance to the Lessor or to owners or occupiers of adjoining properties.

(4) No dangerous substances

The Lessee must not and must not suffer or permit a person to store any dangerous compound or substance on or in the Premises, otherwise than in accordance with the following provisions -

- (a) any such storage must comply with all relevant statutory provisions;
- (b) all applications for the approval or renewal of any licence necessary for such storage must be first referred to the Lessor;
- (c) the Lessor may within its absolute discretion refuse to allow the storage of any particular dangerous compound or substance on the Premises; and
- (d) upon the request of the Lessor, the Lessee will provide a list of all dangerous compounds or substances stored on the Premises.

(5) No harm or stress

The Lessee must not and must not suffer or permit a person to do any act or thing which might result in excessive stress or harm to any part of the Premises.

(6) No signs

The Lessee must not and must not suffer or permit a person to display or affix any permanent signs, notices or advertisements on the Premises without the prior written consent of the Lessor.

Temporary signs that are not considered offensive do not require written consent from the Lessor.

(7) No smoking

The Lessee must not suffer or permit a person to smoke inside any building or other enclosed area on the Premises.

(8) Consumption of alcohol

The Lessee must not suffer or permit a person to use or allow the Premises to be used for the consumption of alcohol without first obtaining the written consent of the Lessor (refer Shire of Mundaring Local Government Property Local Law clause 3.15).

(9) Sale of Alcohol

The Lessee will not sell or supply liquor from the Premises or allow liquor to be sold or supplied from the Premises without the prior written consent of the Lessor and then only in accordance with the provisions of the *Liquor Control Act 1988*, *Food Act 2008*, *Food Regulations 2009* and *Liquor Control Regulations 1989* and any other relevant written laws that may be in force from time to time (refer Shire of Mundaring Local Government Property Local Law clause 3.15).

(10) Removal of rubbish

The Lessee must keep the Premises free from dirt and rubbish and to store and keep all trade waste and garbage in proper receptacles.

(11) No pollution

The Lessee must do all things necessary to prevent pollution or contamination of the Premises by garbage, refuse, waste matter, oil, disturbed or deteriorated asbestos and other pollutants.

10.2 No warranty

The Lessor gives no warranty -

- (a) as to the use to which the Premises may be put; or
- (b) that the Lessor will issue any consents, approvals, authorities, permits or licences required by the Lessee under any statute for its use of the Premises.

10.3 Premises subject to restriction

The Lessee accepts the Premises for the Term subject to any existing prohibition or restriction on the use of the Premises.

10.4 Indemnity for costs

The Lessee indemnifies the Lessor against any claims or demands for all costs, on a solicitor client basis, incurred by the Lessor by reason of any claim in relation to any matters set out in this clause.

11. Casual hire of Premises

11.1 Casual hire

- (1) The Lessee may hire out the Premises or any part thereof on a casual basis only PROVIDED -
 - (a) such use is consistent at all times with the Permitted Use at **Item 7** of the Schedule;
 - (b) the Lessee ensures any hirer complies strictly with the relevant terms of this Lease; and
- (2) For the purposes of this Lease, "casual hire" means any hire of the Premises by the Lessee to a third party for a period of not more than 50 hours in any calendar month and does not include any formal transfer, assignment or sublease of the Premises.

11.2 Lessee remains responsible for Premises at all times

The Lessee ACKNOWLEDGES that at all times, including when the Premises are hired to a third party, it remains responsible for the Premises, including without limitation any damage that may be caused or occurs during any hire period.

12. Keys and access

12.1 No additional copies without approval

Unless otherwise approved by the Lessor in writing, the Lessee must not have additional sets of keys copied or cut.

12.2 Notify the Lessor of lost keys

- (1) The Lessee must notify the Lessor of any loss of keys immediately; and
- (2) To ensure all keys conform with the Lessor's master keys, the Lessor will arrange for replacement keys to be issued to the Lessee at the Lessee's cost.

12.3 No change of locks without approval

- (1) The Lessee must not change any of the Premises' locks, without the prior approval of the Lessor.
- (2) If the locks are changed the Lessee must provide the Lessor with keys to access all areas of the Premises.

12.4 Cost of re-entry

If the Lessor requires access to the Premises pursuant to its powers under this Lease, and is unable to access the Premises due to an unauthorised change in locks, the Lessor may take all such measures to enter the Premises and to re-secure the Premises, and the Lessee will bear all costs associated with such measures.

13. Maintenance, repair and cleaning

13.1 Generally

- (1) The Lessee AGREES during the Term and for so long as the Lessee remains in possession or occupation of the Premises to maintain, replace, repair, clean and keep the Premises (which for the avoidance of doubt includes the Lessor's fixtures and fittings) clean and in Good Repair having regard to the age of the Premises at the Commencement Date including -
 - (a) the pumping out and cleaning of septic tanks;
 - (b) all maintenance, replacements and repairs;
 - (c) all structural repairs refurbishment and upgrades.
- (2) In discharging the obligations imposed on the Lessee under this subclause, the Lessee shall where maintaining, replacing or repairing in or on the Premises -
 - (a) any electrical fittings and fixtures;
 - (b) any plumbing;
 - (c) any air-conditioning fittings and fixtures; and

- (d) any gas fittings and fixtures,

use only licensed trades persons, or such trades persons as may be approved by the Lessor and notified to the Lessee, which approval shall not be unreasonably withheld.

- (3) Special attention must be given to the presence of asbestos containing materials (ACM) in the structure/s, and warning signs and an asbestos register must be maintained, with a copy kept in the building to warn tradespeople of the presence of ACM. All work which may disturb ACM must be carried out by qualified, licenced personnel, in keeping with regulations, work practices and standards pertaining to that work.

13.2 Maintain surroundings

- (1) The Lessee must regularly inspect and maintain in good condition any part of the Premises which surrounds any buildings including but not limited to any flora, gardens lawns, shrubs, hedges and trees.
- (2) If any flora, tree or lawn dies the Lessee must replace the flora, tree or lawn at its own expense.
- (3) The Lessee must plant and care for such trees on the Premises as the Lessor may from time to time reasonably require.
- (4) The Lessee may not remove any trees, shrubs or hedges without first consulting with and obtaining the approval of the Lessor, except where necessary for urgent safety reasons.

13.3 Pest control

The Lessee must engage a licensed Pest Controller for an annual inspection of the Premises, keep the Premises free of any vermin or any other recognised pests and bear the cost of extermination.

13.4 Responsibility for securing the Premises

- (1) Securing Premises

The Lessee must ensure the Premises, including Lessor's and Lessee's fixtures and fittings, are appropriately secured at all times.

- (2) Installation of Security Systems

Subject to prior written approval from the Lessor, the Lessee may install a security system to the Premises, PROVIDED the Lessee -

- (a) pays for all costs associated with the installation and ongoing monitoring of the security system; and
- (b) provides the Lessor with access keys or alarm codes.

13.5 Comply with all reasonable conditions

The Lessee must comply with all reasonable conditions that may be imposed by the Lessor from time to time in relation to the Lessee's maintenance, refurbishment or upgrades of the Premises.

13.6 Acknowledgement of state of repair of Premises

The Lessee acknowledges that it has inspected the structure of the Premises internally and externally prior to the execution of this Lease and enters into the Lease with full knowledge of the structural state and state of repair of the Premises.

14. Alterations

14.1 Restriction

The Lessee must not without prior written consent from the Lessor or any other person from whom consent is required under this Lease or required under statute in force from time to time, including but not limited to the planning approval of the Lessor under a local or town planning scheme of the Lessor -

- (a) make or allow to be made any alteration, addition or improvements to or demolish any part of the Premises; or
- (b) subject to the performance of the Lessee's obligations in **clause 13**, remove any flora or fauna, alter or cut down any flora, or sell, remove or otherwise dispose of any flora, sand, gravel, timber or other materials from the Premises.

14.2 Consent

- (1) If the Lessor and any other person whose consent is required under this Lease or at law consents to any matter referred to in **clause 14.1** the Lessor may -
 - (a) give such consent subject to conditions; and
 - (b) require that the works be carried out in accordance with plans and specifications approved by the Lessor or any other person giving consent; and
 - (c) require that any works be carried out to the satisfaction of the Lessor under the supervision of an engineer or other consultant.
- (2) If the Lessor consents to any matter referred to in **clause 14.1** -
 - (a) the Lessor gives no warranty that the Lessor will issue any consents, approvals, authorities, permits or policies under any statute for such matters; and
 - (b) the Lessee must apply for and obtain all such consent approvals, authorities, permits or policies as are required at law before undertaking any alterations, additions, improvements or demolitions.

14.3 Cost of Works

All works undertaken under this **clause 14** will be carried out at the Lessee's expense.

14.4 Conditions

If any of the consents given by the Lessor or other persons whose consent is required under this Lease or at law require other works to be done by the Lessee as a condition of giving consent, then the Lessee must at the option of the Lessor either -

- (a) carry out those other works at the Lessee's expense; or
- (b) permit the Lessor to carry out those other works at the Lessee's expense, in accordance with the Lessor's requirements.

15. Report to Lessor

The Lessee must immediately report to the Lessor -

(1) Pollution

Any occurrence or circumstances in or near the Premises of which it becomes aware, which might reasonably be expected to cause, in or on the Premises, pollution of the environment.

(2) Notices, etc

All notices, orders and summonses received by the Lessee and which affect the Premises and immediately deliver them to the Lessor.

16. Provision of information

The Lessee AGREES to provide to the Lessor, upon the Lessor's request, where applicable -

- (a) a copy of the Lessee's audited annual statement of accounts for each year;
- (b) advice of any changes in its office holders or its rules of association during the Term; and
- (c) any information on the Lessee's membership and other information on the Lessee reasonably required by the Lessor.

17. No assignment, subletting and charging

17.1 No assignment or subletting

The rights in this Lease are personal to the Lessee, and the Lessee may not transfer, sublet, assign or otherwise part with possession or any way dispose of any of its rights or obligations under this Lease without the written consent of the Minister for Lands and the Lessor, which consent may be withheld for any reason whatsoever in the Minister for Land's or the Lessor's absolute discretion.

17.2 *Property Law Act 1969*

Sections 80 and 82 of the *Property Law Act 1969* are excluded.

17.3 No mortgage or charge

The Lessee must not mortgage nor charge the leasehold interest in the Premises.

18. No caveat or other interest

18.1 No caveat or other interest

The Lessee nor any person on behalf of the Lessee must not lodge any absolute caveat, subject to claim or any other interest including any lease, sublease, mortgage, charge over the Land or Premises or part thereof, without the prior written consent of the Minister for Lands and the Lessor.

18.2 Removal of interest

If any caveat or other interest is lodged without the consent of the Lessor, the Lessee irrevocably appoints the Lessor (or any person authorised by the Lessor for that purpose) jointly and severally -

- (a) for the Term;
- (b) for any holding over under this Lease; and

- (c) for a period of six (6) months after Termination of this Lease,
to be the agent and attorney of the Lessee in its name and on its behalf to sign and lodge at Landgate -
- (d) a withdrawal of any absolute caveat lodged by or behalf of the Lessee;
- (e) a withdrawal of any caveat lodged by on or behalf of the Lessee and not withdrawn on Termination; and
- (f) a surrender of the estate granted by this Lease.

18.3 Costs of removal, Indemnity and Ratification

- (1) The Lessee undertakes to ratify all the acts performed by or caused to be performed by the Lessor, its agent or attorney under this clause.
- (2) The Lessee indemnifies the Lessor against any loss arising from any act done under **clause 18**.

19. Statutory obligations and notices

19.1 Comply with Statutes

The Lessee must -

- (a) comply promptly with all statutes and local laws from time to time in force relating to the Premises;
- (b) apply for, obtain and maintain in force all consents, approvals, authorities, licences and permits required under any statute for the use of the Premises specified at **clause 10**;
- (c) ensure that all obligations in regard to payment for copyright or licensing fees are paid to the appropriate person for all performances, exhibitions or displays held on the Premises; and
- (d) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Premises or to the business the Lessee carries on at the Premises.

19.2 Indemnity if fails to comply

The Lessee indemnifies the Lessor against -

- (a) failing to perform, discharge or execute any of the items referred to in **clause 19.1**; and
- (b) any claims, demands, costs or other payments of or incidental to any of the items referred to in **clause 19.1**.

20. Obligations on expiry or termination of lease

20.1 Restore Premises

Prior to Termination, the Lessee at the Lessee's expense must restore the Premises to a condition consistent with the performance by the Lessee of the Lessee's Obligations under this Lease.

20.2 Remove Lessee's property prior to termination

Prior to Termination, the Lessee must remove from the Premises all property of the Lessee including the Lessee's signs, fixtures, fittings, plant, equipment and other articles upon the Premises in the nature of trade or tenant's fixtures brought upon the Premises by the Lessee (other than air-conditioning plant and fire equipment, security alarms and security systems and other fixtures and fittings which in the opinion of the Lessor form an integral part of the Premises) and promptly make good, to the satisfaction of the Lessor, any damage caused by the removal.

20.3 Lessor can remove Lessee's property on re-entry

On re-entry the Lessor will have the right to remove from the Premises any property of the Lessee and the Lessee indemnifies the Lessor against all damage caused by the removal of and the cost of storing such property.

20.4 Peacefully Surrender

On Termination the Lessee must -

- (a) peacefully surrender and return to the Lessor the Premises in a condition consistent with the performance of the Lessee's Obligations under this Lease;
- (b) surrender to the Lessor all keys and security access devices and combination for locks providing an access to or within the Premises held by the Lessee whether or not provided by the Lessor;

20.5 Obligations to continue

The Lessee's obligations under this clause will continue, notwithstanding the end or Termination of this Lease.

Lessor's rights and obligations

21. Provide keys

The Lessor will provide the Lessee with all current keys for access to the Premises and all rooms therein upon the signing of the Lease.

22. Lessor's right of entry

22.1 Entry on reasonable notice

The Lessee must permit entry by the Lessor or any Authorised Person onto the Premises without notice in the case of an emergency, and otherwise upon reasonable notice -

- (a)
 - (i) at all reasonable times;
 - (ii) with or without workmen and others; and
 - (iii) with or without plant, equipment, machinery and materials;
- (b) for each of the following purposes -
 - (i) to undertake property inspections to inspect the state of repair of the Premises and to ensure compliance with the terms of this Lease;
 - (ii) to carry out any survey or works which the Lessor considers necessary, however the Lessor will not be liable to the Lessee for any compensation for such survey or works provided they are carried out in a manner which causes as little inconvenience as is reasonably possible to the Lessee;
 - (iii) to comply with the Lessor's Obligations or to comply with any notice or order of any authority in respect of the Premises for which the Lessor is liable; and
 - (iv) to do all matters or things to rectify any breach by the Lessee of any term of this Lease but the Lessor is under no obligation to rectify any breach and any rectification under this clause is without prejudice to the Lessor's other rights, remedies or powers under this Lease.

22.2 Costs of Rectifying Breach

All costs and expenses incurred by the Lessor as a result of any breach referred to at **clause 22.1(b)(iv)** together with any interest payable on such sums will be a debt due to the Lessor and payable to the Lessor by the Lessee on demand.

23. Limit of Lessor's liability

23.1 No liability for loss on Premises

The Lessor will not be liable for loss, damage or injury to any person or property in or about the Premises however occurring.

23.2 Limit on Liability for Breach of Lessor's obligations

- (1) The Lessor is only liable for breaches of the Lessor's Obligations set out in this Lease which occur while the Lessor is registered as the management body for the Land.

- (2) the Lessor will not be liable for any failure to perform and observe any of the Lessor's Obligations due to any cause beyond the Lessor's control.

24. Building insurance

The Lessor shall effect and keep effected policies of insurance in relation to any risk relating to the Lessor's ownership or interest in the Land and the Premises including, without limitation, insurance for fire, Lessor's fixtures and fittings, and the Lessee will reimburse the Lessor for any premiums or other costs arising therefrom upon receipt of the annual invoice.

Mutual agreements

25. Right to terminate upon notice

25.1 Termination by either party upon Notice

Notwithstanding any other provision of this Lease, the Parties AGREE that either party may terminate this Lease for any reason upon six months written notice to the other party upon mutual agreement.

25.2 Obligations upon termination

If this Lease is terminated in accordance with this clause, **clause 20** will apply.

26. Damage or destruction of Premises

If the Premises or any part of the Premises are totally or partially destroyed so as to require major rebuilding either party may within 2 months of the destruction or the damage terminate the Term with immediate effect by giving Notice to the other party.

27. Option to renew

Not applicable.

28. Holding over

If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor, the Lessee will be a monthly tenant of the Lessor at a rent equivalent to one twelfth of the Rent for the period immediately preceding expiry of the Term and otherwise on the same terms and conditions of this Lease provided that all consents required under this Lease or at law have been obtained to the Lessee being in possession of the Premises as a monthly tenant.

29. Default

29.1 Events of Default

A default occurs if -

- (a) the Lessee is in breach of any of the Lessee's Obligations for 28 days after a Notice has been given to the Lessee to rectify the breach or to pay compensation in money;
- (b) where the Lessee is an association which is incorporated under the *Associations Incorporations Act 1987*, the association is wound up whether voluntarily or otherwise;
- (c) where the Lessee is an association which is incorporated under the *Associations Incorporations Act 1987*, the Lessee passes a special resolution under the *Associations Incorporation Act 1997* altering its rules of association in a way that makes its objects or purposes inconsistent with the use permitted by this Lease;
- (d) a mortgagee takes possession of the property of the Lessee under this Lease;
- (e) any execution or similar process is made against the Premises on the Lessee's property;
- (f) the Premises are vacated; or

- (g) a person other than the Lessee or a permitted sublessee or assignee is in occupation or possession of the Premises or in receipt of a rent and profits.

29.2 Forfeiture

On the occurrence of any of the events of default specified in **clause 29.1** the Lessor may -

- (a) without notice or demand at any time enter the Premises and on re-entry the Term will immediately determine;
- (b) by notice to the Lessee determine this Lease and from the date of giving such notice this Lease will be absolutely determined; and
- (c) by notice to the Lessee elect to convert the unexpired portion of the Term into a tenancy from month to month when this Lease will be determined as from the giving of the notice and until the tenancy is determined the Lessee will hold the Premises from the Lessor as a tenant from month to month under **clause 28**,

but without affecting the right of action or other remedy which the Lessor has in respect of any other breach by the Lessee of the Lessee's Obligations or releasing the Lessee from liability in respect of the Lessee's Obligations.

29.3 Lessor may remedy Lessee's default

If the Lessee -

- (a) fails or neglects to pay the Amounts Payable by the Lessee under this Lease; or
- (b) does or fails to do anything which constitutes a breach of the Lessee's Obligations,

then, after the Lessor has given to the Lessee notice of the breach and the Lessee has failed to rectify the breach within a reasonable time, the Lessor may without affecting any right, remedy or power arising from that default pay the money due or do or cease the doing of the breach as if it were the Lessee and the Lessee must pay to the Lessor on demand the Lessor's cost and expenses of remedying each breach or default.

29.4 Acceptance of Amount Payable By Lessor

Demand for or acceptance of the Amounts Payable by the Lessor after an event of default has occurred will not affect the exercise by the Lessor of the rights and powers of the Lessor by the terms of the Lease or at law and will not operate as an election by the Lessor to exercise or not to exercise any right or power.

29.5 Essential Terms

Each of the Lessee's Obligations in **clauses 3** (Rent and Other Payments), **7 and 24** (Insurance), **8** (Indemnity), **10** (Use), **13** (Maintenance, Repair and Cleaning), **17** (No Assignment, Subletting and Charging) and **33** (Goods and Services Tax) is an essential term of this Lease but this **clause 29** does not mean or imply that there are no other essential terms in this Lease.

29.6 Breach of Essential Terms

If the Lessee breaches an essential term of this Lease then, in addition to any other remedy or entitlement of the Lessor -

- (a) the Lessee must compensate the Lessor for the loss or damage suffered by reason of the breach of that essential term;

- (b) the Lessor will be entitled to recover damages against the Lessee in respect of the breach of an essential term; and
- (c) the Lessee AGREES with the Lessor that if the Term is determined -
 - (i) for breach of an essential term or the acceptance by the Lessor of a repudiation of this Lease by the Lessee; or
 - (ii) following the failure by the Lessee to comply with any notice given to the Lessee to remedy any default,

the Lessee must pay to the Lessor on demand the total of the Amounts Payable under this Lease which would have been payable by the Lessee for the unexpired balance of the Term as if the Term had expired by lapse of time together with the losses incurred or reasonably expected to be incurred by the Lessor as a result of the early determination including but not limited to the costs of re-letting or attempting to re-let the Premises;

- (d) the Lessee agrees that the obligation set out in this **clause 29.6(c)** will survive termination or any deemed surrender at law of the estate granted by this Lease;
- (e) the Lessee may deduct from the amounts referred to at **clause 29.6(c)** the Rent and other money which the Lessor reasonably expects to obtain by re-letting the Premises between the date of Termination and the date on which the Term would have expired by lapse of time; and
- (f) the Lessor must take reasonable steps to mitigate its losses and endeavour to re-let the Premises at a reasonable rent and on reasonable terms but the Lessor is not required to offer or accept rent or terms which are the same or similar to the rent or terms contained or implied in this Lease.

30. Damage or destruction

If the Premises or any part of the Premises are totally or partially destroyed so as to require major rebuilding the Lessee -

- (a) may within two (2) months of the destruction or the damage terminate the Term with immediate effect by giving Notice to the Lessor; and
- (b) shall pay the insurance excess as specified in **Item 10(4)** of the Schedule upon demand by the Lessor.

31. Disputes

31.1 Appointment of arbitrator

Except as otherwise provided any dispute arising out of this Lease is to be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 1985* and the Lessor and the Lessee may each be represented by a legal practitioner.

31.2 Payment of amounts payable to date of award

The Lessee must pay the Amounts Payable without deduction to the date of the award of the Arbitrator or the date of an agreement between the Parties whichever event is the earlier, and if any money paid by the Lessee is not required to be paid within the terms of the award of the Arbitrator or by agreement between the Lessor and the Lessee then the Lessor will refund to the Lessee the monies paid.

32. Consents

32.1 Western Australian Planning Commission's consent

If for any reason whatsoever this Lease requires the consent of the Western Australian Planning Commission or other consent under the *Planning and Development Act 2005*, then this Lease is made expressly subject to and conditional on the granting of that consent in accordance with the provisions of the *Planning and Development Act 2005*.

32.2 Minister for Land's Consent

In the event that the Land is subject to the provisions of the *Land Administration Act 1997* the grant of this Lease is made expressly subject to and is conditional on the consent of the Minister for Lands to this Lease.

33. Goods and services tax

(1) Lessee must Pay

If GST is payable on the Basic Consideration or any part thereof or if the Lessor is liable to pay GST in connection with the lease of the Premises or any goods, services or other Taxable Supply supplied under this Lease then, unless the Lessor is liable for the payment of a given Taxable Supply, as from the date of any such introduction or application -

- (a) the Lessor may increase the Basic Consideration or the relevant part thereof by an amount which is equal to the GST Rate; and
- (b) the Lessee shall pay the increased Basic Consideration on the due date for payment by the Lessee of the Basic Consideration.

(2) Increase in GST

If, at any time, the GST Rate is increased, the Lessor may, in addition to the GST Rate, increase the Basic Consideration by the GST Adjustment Rate and such amount shall be payable in accordance with **clause 33(1)(a)**.

(3) GST invoice

Where the Basic Consideration is to be increased to account for GST pursuant to **clause 33(2)**, the Lessor shall in the month in which the Basic Consideration is to be paid, issue a Tax Invoice which enables the Lessee to submit a claim for a credit or refund of GST.

34. Additional terms and conditions

Each of the terms and conditions (if any) specified in **Item 10** of the Schedule are part of this Lease and are binding on the Lessor and the Lessee as if incorporated into the body of this Lease.

General provisions

35. Notice

35.1 Form of delivery

A Notice to a person must be in writing and may be given or made -

- (a) by a delivery to the person personally; or
- (b) by addressing it to the person and leaving it at or posting it by registered post to the address of the Party appearing in this Lease or any other address nominated by a Party by notice to the other.

35.2 Service of Notice

A Notice to a person is deemed to be given or made -

- (a) if by personal delivery, when delivered;
- (b) if by leaving the Notice at an address specified in clause 35.1, at the time of leaving the Notice provided the Notice is left during normal business hours; and
- (c) if by post to an address specified in **clause 35.1**, on the second business day following the date of posting of the Notice.

35.3 Signing of Notice

A Notice to a person may be signed -

- (a) if given by an individual by the person giving the Notice -
- (b) if given by a corporation by a director, secretary or manager of that corporation; or
- (c) if given by a local government, by the CEO or a person authorised to sign on behalf of the local government; or
- (d) by a solicitor or other agent of the person, corporation or local government giving the Notice.

36. Amendments to lease

Subject to such consents as are required by this Lease or at law, this Lease may be varied by the agreement of the parties in writing.

37. Waiver

37.1 No general waiver

Failure to exercise or delay in exercising any right, power or privilege in this Lease by a Party does not operate as a waiver of that right, power or privilege.

37.2 Partial exercise of right power or privilege

A single or partial exercise of any right, power or privilege does not preclude any other or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.

38. Acts by agents

All acts and things which the Lessor is required to do under this Lease may be done by the Lessor, the CEO, an officer or the agent, solicitor, contractor or employee of the Lessor.

39. Statutory powers

The powers conferred on the Lessor by or under any statutes for the time being in force are, except to the extent that they are inconsistent with the terms and provisions expressed in this Lease, in addition to the powers conferred on the Lessor in this Lease.

40. Further assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the terms of this Lease.

41. Severance

If any part of this Lease is or becomes void or unenforceable, that part is or will be severed from this Lease to the intent that all parts that are not or do not become void or unenforceable remain in full force and effect and are unaffected by that severance.

42. Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the terms of this Lease do not, to the fullest extent permitted by law, apply to limit the terms of this Lease.

43. Governing law

This Lease is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

Schedule

Item 1 Purpose of management order

Hall Site and Public Recreation.

Item 2 Land and Premises

Land

1. A portion of 3060 Strettle Road, Mahogany Creek, being Reserve 23044 and being Lot 11628 on Deposited Plan 190316 and comprised in Crown Land Title Volume 3116 Folio 469 as indicated on the lease plan; and
2. A portion of 3040 (Lot 2) Strettle Road, Mahogany Creek, estate in fee simple Shire of Mundaring being the registered proprietor as per Certificate of Title Volume 1382 Folio 537 as indicated on the lease plan.

Premises

That part of the Land together with all buildings, structures, alterations, additions and improvements on the Land or erected on the Land during the Term, as hachured in Annexure 1 – Lease Plan.

Item 3 Term

Two (2) years.

Item 4 Further terms

1. Further term of two (2) years;
2. Further term of three (3) years; and
3. Further term of three (3) years.

Item 5 Commencement date

18 June 2018.

Item 6 Rent

\$2 (excluding GST) for the original term of the lease, payable in advance upon execution of the lease.

Item 7 Use

Community Centre and Recreation.

Item 8 Public liability insurance

\$20,000,000 (Twenty Million Dollars) per claim

Lease of Mahogany Creek Hall and Hardcourts | page 27

Item 9 Rent review dates

Not applicable.

Item 10 Additional terms and conditions

1. Excess on Building Insurance

The insurance excess on building insurance payable by the Lessee (**clause 24**) is \$1,500.

Signing page

EXECUTED

20 June

2018

THE COMMON SEAL of the Shire of Mundaring is affixed in the presence of -



Shire President

Chief Executive Officer

JOHN DAN
(Print full name)

JONATHAN THROSELL
(Print full name)

THE COMMON SEAL of Mahogany Creek Progress Association Incorporated was affixed pursuant to the constitution of the Mahogany Creek Progress Association Incorporated in the presence of each of the undersigned each of whom hereby declares by the execution of this document that he or she holds the office in the Mahogany Creek Progress Association Incorporated indicated under his or her name -

Office Holder Sign

Office held

Full name

Address

PRESIDENT

ANTHONY (JACK) SATCHELL

3000 strettle Rd Mahogany Ck
6072

MINISTER FOR LANDS CONSENT

Office Holder Sign

Office held

Full name

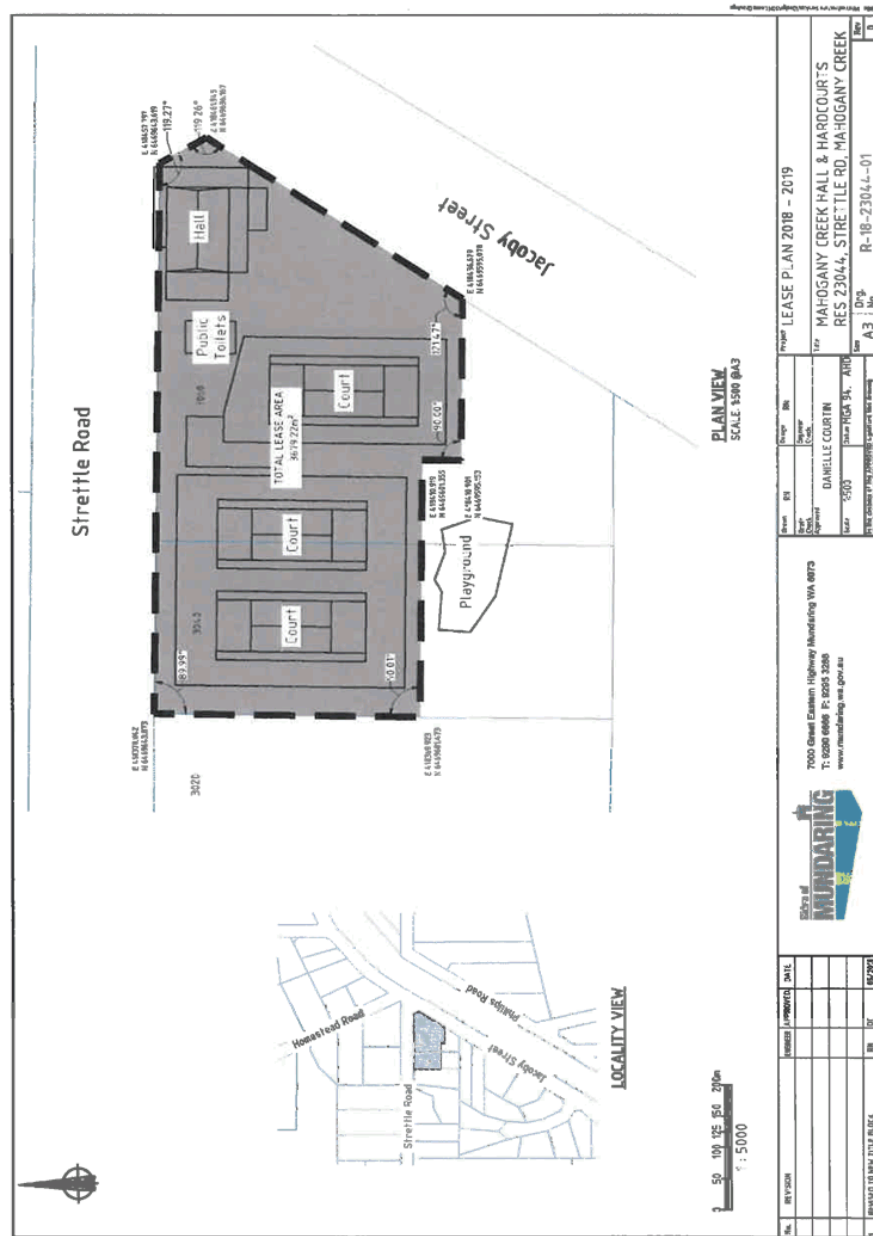
Address

vice president

KARA POWELL

3 Gray ckt Mahogany creek.
WA 6072

Annexure 1 – Lease Plan





**COUNCIL DECISION
MOTION****C44.04.22**

Moved by Cr Martin Seconded by Cr Ellery

That Council appoints Cr Cook to perform the functions of the Presiding Member for that part of the Council meeting the Deputy President is unable to participate.

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

8:58pm – Cr McNeil had previously disclosed a financial interest in Item 10.3 and left the Council Chamber

10.3 Request to Attend Training - Cr Paige McNeil

File Code	P/F
Author	Anna Italiano, Executive Assistant to the CEO
Senior Employee	Megan Griffiths, Acting Chief Executive Officer
Disclosure of Any Interest	Nil
Attachments	<ol style="list-style-type: none">1. Council Policy OR-01 - Attendance by Elected Members at Conferences ↓2. Council Policy OR-30 - Continuing Professional Development ↓

SUMMARY

Council is requested to consider an application from Cr Paige McNeil to undertake the WALGA Elected Member Skill Set course.

Council Policy OR-01 "Attendance by Elected Members at Conferences" provides for each elected member to have an annual conference/training allowance of \$3000 per financial year (refer **Attachment 1**).

BACKGROUND

Cr McNeil was elected to Council in October 2021 and has completed the Council Member Essentials Training courses (mandatory training under section 5.126 of *the Local Government Act 1995*) in the 2021/22 financial year. Cr McNeil now wishes to undertake the WALGA Elected Member Skill Set course at a cost of \$1770.

In the 2021/22 financial year, Cr McNeil has undertaken the following training:

Training	Cost	Mandatory
WALGA - Understanding Local Government	\$240	✓
WALGA - Conflicts of Interest	\$240	✓
WALGA - Meeting procedures	\$495	✓
WALGA - Understanding Financial Reports and Budgets	\$495	✓
WALGA - Serving on Council	\$195	✓
WALGA - The Roles of Mayors and Presidents	\$295	
TOTAL	\$1960	

The Elected Member Skill Set course is designed for elected members who have successfully completed the Council Member Essentials Training course and who wish to undertake additional training with three units of competency and assessment tasks.

On successful completion of the Skill Set course a Statement of Attainment will be issued. Successful completion of this course can be used towards the Diploma of Local Government at a future date. Units to be undertaken for the Skill Set course are as follows:

- Meet Elected Member responsibilities;
- Perform Elected Member functions; and
- Analyse financial reports and budgets

Taking into account the training undertaken to date in the 2021/22 financial year, Cr McNeil has expended \$1960 of her annual conference/training provision of \$3000. As the cost of the WALGA Elected Member Skill Set course would exceed Cr McNeil's conference/training budget for the 2021/22 financial year by \$730, Council are requested to consider Cr McNeil's request.

STATUTORY / LEGAL IMPLICATIONS

Local Government Act 1995

5.126. Training for council members

- (1) Each council member must complete training in accordance with regulations.
- (2) Regulations may —
 - (a) prescribe a course of training; and
 - (b) prescribe the period within which training must be completed; and
 - (c) prescribe circumstances in which a council member is exempt from the requirement in subsection (1); and
 - (d) provide that contravention of subsection (1) is an offence and prescribe a fine not exceeding \$5000 for the offence.

POLICY IMPLICATIONS

Council Policy – OR.01: “Attendance by Elected Members at Conferences” refers.

The policy establishes standards for the attendance of elected members at both intrastate and interstate conferences and the reimbursement of expenses incurred during those attendances.

If an elected member wishes to attend a conference in addition to the above or which exceeds a total cost of \$3000, then a request is to be placed before Council for consideration in accordance with the following criteria:

- Whether the proposal relates to an objective identified within the current or future strategic direction of Council;
- The current relevance of the proposal to the Shire;
- The relationship of the proposal to the outcomes to be delivered and how these relate to the elected member’s role;
- Equity of opportunity of the elected member concerned including recognition of the number of opportunities previously provided to that elected member;
- Whether there are more cost effective options to acquire the relevant knowledge and information;
- Whether it is appropriate that more than one elected member attends; and
- The total cost of travel, accommodation, registration, meals and other expenses and the potential impact of these on the Shire’s budget allocation including the future conference attendance by other elected members during the current financial year.

For elected members to be able to seek payment or reimbursement of expenses incurred in the attendance at conferences in excess of the individual allowance, the formal approval of Council is required.

Council Policy- OR-.30 Continuing Professional Development (CPD) references the mandatory training that Councillors must complete within 12 months of election. This policy further references that once the full Council Members Essentials course has been completed, Elected Members are strongly encouraged to take advantage of other CPD opportunities relevant to their roles and in line with the strategic objectives of the Shire (**Attachment 2**).

FINANCIAL IMPLICATIONS

The 2021/22 Annual Budget provides an amount of \$36,000 for elected member training/attendance at conferences. This is calculated on the basis of \$3000 per elected member. As at the date of this report, a total of \$16,213 has been expended from the 2021/22 annual budget for attendance at training/conferences by elected members.

To date this financial year, the costs incurred for Cr McNeil to attend conferences and training courses outlined above (under “Background”) amount to \$1960.

The total cost of Cr McNeil’s attendance at the proposed training to complete the Elected Member Skill Set course is \$1770.

If Council approves Cr McNeil's request, \$1040 would be expended from Cr McNeil's remaining annual conference/training budget with the additional \$730 to be expended from the 2021/22 annual budget for attendance at training/conferences by elected members.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.1 – Robust decision-making by culturally aware, well-informed and supported Councillors

SUSTAINABILITY IMPLICATIONS

Governance

- Sustain and enhance organisational knowledge, capability and leadership
- Facilitate internal and external partnerships
- Promote innovation, learning and development

RISK IMPLICATIONS

Risk: Financial – total cost of conferences exceeds annual budget allocation		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The risk is mitigated by an up to date policy which stipulates the standard annual expense allocation for each elected member to attend conferences, and includes a process for elected members to apply to Council for additional conference/training requirements.		

EXTERNAL CONSULTATION

Nil

COMMENT

If Council was to approve Cr McNeil's request, the \$730 required for Cr McNeil to complete the WALGA Elected Member Skill Set course would be drawn from the 2021/22 annual budget for attendance at training/conferences by elected members. The budget for 2021/22 is \$36,000, with \$16,213 expended year to date.

In order to approve the request, upon consideration of the information provided in this report, Council would need to form the view that Cr McNeil's completion of the WALGA Elected Member Skill Set course would be of benefit to the Shire and satisfies the criteria as outlined in the policy.

To assist Council in forming a view the following comments are offered:

- By undertaking this training Cr McNeil would further develop knowledge and skills which would assist her individually and Council collectively as the training is tailored for elected members and thus directly relevant to their role;
- The Council policy refers to 'equity of opportunity' in terms of the number of opportunities previously provided to an elected member requesting training. It is noted that elected members are required to undertake a number of mandatory training units once elected to Council. This requirement affects Cr McNeil, as she was elected to Council at the October 2021 elections and must complete her mandatory training units within 12 months. It is open to Council to consider that because the majority of the training Cr McNeil has attended to date is due to this mandatory requirement, she should be supported in undertaking the requested training.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION RECOMMENDATION		C45.04.22	
Moved by	Cr Daw	Seconded by	Cr Ellery

That Council:

1. Approves Cr McNeil's request to undertake the WALGA Elected Member Skill Set course at a total cost of \$1770; and
2. Notes the total cost of Cr McNeil's conferences and training in 2021/22 will exceed her annual allocation for conferences and training by \$730.

CARRIED 7/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

9:04pm Cr McNeil returned to the Council Chamber and resumed the role of Presiding Member.

Shire of Mundaring

POLICY

ATTENDANCE BY ELECTED MEMBERS AT CONFERENCES

Policy Ref: OR-01

Adopted by:	RC10.01.05	Date:	Jan 2005
Amended by:	C7.03.10	Date:	March 2010
Amended by:	C15.05.18	Date:	May 2018
Procedure Ref:	n/a	Delegation Ref:	n/a
Statute Ref:	<i>Local Government Act 1995 s. 5.98 (expenses to be reimbursed)</i>		
Local Law Ref:	n/a		

PURPOSE

To establish standards for the attendance of elected members at both intrastate and interstate conferences and the reimbursement of expenses incurred during those attendances.

Definition

CEO means the Chief Executive Office of the Shire of Mundaring

Conference includes conferences, seminars, congresses, workshops, training courses, industry forums, presentations, awards and study tours that will benefit an elected member in his or her decision making role on Council

Council means the Council of Shire of Mundaring

Elected Member means a Councillor of the Shire of Mundaring Council

POLICY

1. Council acknowledges that it has a responsibility to ensure that appropriate training and development opportunities are available to elected members to assist in the fulfilment of the duties and responsibilities associated with their office. Attendance at appropriate conferences is one way to achieve this.
2. All elected members have an annual conference allowance of no more than \$3000 per financial year. All unspent funds for this purpose will not be carried forward at the end of the financial year.

3. The cost of attendance by an elected member at the Annual Western Australian Local Government (WALGA) Convention will be part of the individual conference allowance.
4. The President or Deputy President is approved to attend the Annual National General Assembly of Local Government. Costs of attendance is not part of the individual conference allowance.
5. If an elected member wishes to attend a conference in addition to the above or which exceeds their total allocation of \$3000, then a request shall be placed before Council for consideration in accordance with the assessment criteria.

Approval

6. For elected members to be able to seek payment or reimbursement of expenses incurred in the attendance at conferences in excess of the individual allowance, the formal approval of Council is required. Any request must be submitted on the Attendance Request Form (**Appendix 1**) at least fourteen days prior to the Council meeting at which the request will be considered.
7. Where either the CEO proposes to Council or Council itself nominates an elected member to attend a specific conference then that elected member is not required to complete the relevant Attendance Request Form, as the report to Council will have already been prepared and the assessment criteria examined. In these circumstances, the attendance cost are not to be taken from the elected member's annual allowance.
8. Elected members should obtain the necessary approvals required by this policy prior to making any financial or other commitments. No reimbursement of expenses will be approved retrospectively.

Assessment Criteria

9. All proposals for attendance at conferences in addition to those detailed above shall be subject to an initial assessment by the CEO based on the following criteria:
 - Whether the proposal relates to an objective identified within the current or future strategic direction of Council.
 - The current relevance of the proposal to the Shire.
 - The relationship of the proposal to the outcomes to be delivered and how these relate to the elected member's role.
 - Equity of opportunity of the elected member concerned including recognition of the number of opportunities previously provided to that elected member.
 - Whether there are more cost effective options to acquire the relevant knowledge and information.
 - Whether it is appropriate that more than one elected member attends.

- The total cost of travel, accommodation, registration, meals and other expenses and the potential impact of these on the Shire's budget allocation including the impact on future conference attendance by other elected members during the current financial year.

Administration Process

10. Registration for all approved conferences including travel and accommodation must be organised through the CEO's Executive Assistant. Where possible, all airfares and other travel arrangements including registration, accommodation and associated fees and charges shall be paid direct by the Shire.

Payment of Travel, Accommodation and Related Costs

Interstate Travel

11. Economy class air travel arrangements shall apply provided that individual elected members have the option to upgrade their travel arrangements to business class by supplementing the economy airfare at their own cost.

Intrastate Travel

12. Reimbursement of actual vehicle costs will be provided on a cents per kilometre basis payable at the rates specified in the *Local Government Officers' (Western Australia) Interim Award 2011*, where travel is solely for the purpose of attending the conference.
13. Economy class air travel arrangements shall apply to intrastate conferences requiring air travel, provided that individual elected members have the option to upgrade their travel arrangements to business class by supplementing the economy airfare at their own cost.

Accommodation

14. Accommodation costs for elected members shall be paid for the duration of the conference, including allowing elected members to arrive the day before the start of the conference and depart the day following the close of the conference where this is necessary because of travel and/or the conference event timetable which makes it unreasonable to arrive at or return home in normal working hours or have a '10 hour break' between the end of the event and resuming normal hours of work, unless other arrangements are specifically approved by Council. In the event that an elected member wishes to extend their stay for personal reasons not associated with approved Council business, then any extended stay is to be at the full cost of the elected member.
15. Elected members are generally expected to stay in a standard "twin or double" room at the conference venue unless that facility is fully booked or alternative accommodation can be used at no additional cost to Council.
16. Accommodation costs paid or reimbursed shall be the actual costs incurred. Wherever possible accommodation costs shall be pre-paid.

Transportation

17. The cost of taxi or bus fares to and from the airport, conference venues or other approved places shall be reimbursed.

18. The cost of car hire will only be reimbursed when specific approval has been obtained at the time attendance at the conference is authorised.

Incidental Expenses

19. The CEO is authorised to set standards and calculate costs for reimbursement of approved incidental expenses up to \$124 per day, or any other amount predetermined by Council at the time of approving the attendance

Reimbursement of Expenses

20. Within 10 working days of the conclusion of the conference, elected members must present receipts to support the expenditure that is to be reimbursed.

Accompanying Partners

21. Council appreciates that elected members may wish their partner to accompany them to conferences. This is supported on the following basis –
- Where it is more efficient for the Shire to make arrangements for registration, travel and accommodation for partners, it is appropriate that Council meets these expenses in the first instance. The elected member must arrange reimbursement of these costs prior to attendance at the conference.
 - The elected member shall meet directly all attending partner's expenses at the conference.

Sharing of Knowledge

22. Within three months from the conclusion of an approved interstate conference, the elected member shall provide a written report or presentation (including copies of conference papers) of the conference for the information of other elected members and for Shire records. Where appropriate this requirement shall also apply to intrastate conferences.
23. The report or presentation is only applicable to conferences and is to contain relevant observations and the identification of significant outcomes gained from the conference that would be of benefit to the Shire's operations.

Loyalty Rewards or Bonus Points

24. Consistent with the principle of not using public expenditure for private advantage, where travel and accommodation bookings or associated bookings are made and carry loyalty rewards or bonus points, they should not be personally claimed or used for private purposes. They may be used only for further official purposes.

REQUEST FOR ATTENDANCE AT CONFERENCES

Elected Member's Name:	
Proposed Conference:	
Location of Conference:	
Duration of Conference:	
Dates of Travel:	
Conference Registration Fee:	\$
Airfares:	\$
Accommodation:	\$
Associated Costs:	\$
ESTIMATED TOTAL COST	\$
Details of committee membership of elected members:	
Details of conferences previously attended during current financial year:	
Expiration of Term of Office:	
Elected Member's signature:	
Date:	
Submitted to Council on:	
Approved/Not Approved	Decision No:
Chief Executive Officer:	
Date:	

Shire of Mundaring

POLICY**CONTINUING PROFESSIONAL DEVELOPMENT**

Policy Ref:	OR-30		
Committee Rec:	ARC5.12.20	Date:	14 December 2020
Adopted:	SC18.12.20	Date:	17 December 2020
Amended:		Date:	
Reviewed:		Date:	
Procedure Ref:	N/A	Delegation Ref:	N/A
Statute Ref:	<i>Local Government Act 1995</i> sections 5.126, 5.127 and 5.128 <i>Local Government (Administration) Regulations 1996</i> r. 35 and 36		
Guidance:	DLGSC Circular no. 2019-8 Council Member Training and Candidate Induction		

PURPOSE

To ensure that Elected Members have the skills and knowledge to undertake their complex and significant role as leaders in the community.

BACKGROUND

The *Local Government Act 1995* (The Act) and *Local Government (Administration) Regulations 1996* require all Elected Members to undertake the compulsory training course *Council Members Essentials* within 12 months of being elected.

The Act requires the Shire to report on its website on the training completed by Elected Members within one month after the end of each financial year.

The Shire is also required to adopt a policy outlining the continuing professional development (CPD) of its Elected Members. This policy must be reviewed after each ordinary election to take into account the needs and skills sets of new councillors.

SCOPE

This policy applies to Elected Members of Shire of Mundaring.

POLICY**1. Mandatory Elected Member Training**

All Elected Members* are required to complete the *Council Members Essentials* within 12 months of election to Council.

The training remains valid for five years, so that an Elected Member is only required to undertake the training once during every four year term.

Council Members Essentials consists of five modules:

1. Understanding Local Government;
2. Serving on Council;
3. Meeting Procedures;
4. Conflicts of Interest; and
5. Understanding Financial Reports and Budgets.

This training course will be sourced by the Shire at no cost to Elected Members.

Immediately following each election newly Elected Members, be they first-time or returning councillors, will be enrolled in the *Council Members Essentials* course's five modules online or in person, depending on their preference.

Elected Members are required to report their progress towards completion of the modules to the Council Forum meetings in February, May and August.

- * Regulation 36(2) exempts Elected Members whose term commenced before the October 2019 elections from the requirement of compulsory training until the end of their term in October 2021.

2. Other Continuing Professional Development

Once the full *Council Members Essentials* course has been completed, Elected Members are strongly encouraged to take advantage of other CPD opportunities relevant to their roles and in line with the strategic objectives of the Shire, in particular the following courses, delivered by WALGA:

- Effective Community Leadership;
- Dealing with Conflict;
- Integrated Strategic Planning – the Essentials;
- Planning Practices – the Essentials;
- Planning Practices – Advanced;
- CEO Performance Appraisals;
- Integrated Strategic Planning – Policy; and
- Infrastructure Asset Management.

Successful completion of these courses plus *Council Members Essentials* will result in the achievement of the *Diploma of Local Government* (Elected Member) qualification.

Other CPD opportunities that may be considered:

- Emergency Management Fundamentals – WALGA;
- Managing Recovery Activities for Local Government – WALGA;

- Waste 101: Introduction to Waste Management – WALGA.

This list is not exhaustive.

Requests for non-mandatory professional development training may be initiated by the Elected Member and must be forwarded to the CEO, who will arrange enrolment if –

1. The request addresses the Elected Member's professional development needs;
2. The training aligns with the strategic direction of the Shire;
3. The training is delivered by a registered training provider;
4. The training is held within the Perth metropolitan area; and
5. There are sufficient funds in the Elected Members training budget.

Any requests that do not meet the above criteria will be submitted to Council for consideration.

3. Reporting

Annually in July Shire of Mundaring will publish on its website a report listing each Elected Member and the training they have completed in the previous financial year. This will include both the *Council Members Essentials* course and other continuing professional development consistent with this policy.

10.4 Statement of Financial Activity for period ended 28 February 2022

File Code	FI.RPT2
Author	Stan Kocian, Manager Finance and Governance
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Statement of Financial Activity for period ended 28 February 2022 ↓

SUMMARY

The monthly Statement of Financial Activity discloses the Shire's financial activities for the period ending 28 February 2022.

The actual closing budget position as at 28 February 2022 was a surplus of \$18,014,928 compared to a budgeted year to date surplus to the end of February of \$12,845,508. The budgeted year end surplus is \$607,627 as per the original budget adopted by Council (SC3.06.21). The mid-year budget review subsequently amended the forecast budget year end surplus to \$1,357,857 (C7.03.22)

BACKGROUND

The monthly financial report is presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates.

The Statement of Financial Activity Report summarises the Shire's financial activities.

STATUTORY / LEGAL IMPLICATIONS

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are in accordance with the approved reporting material variances (C14.07.21) of:

- (+) or (-) \$50,000 or 10%, whichever is the greater for Revenue; and
- (+) or (-) \$100,000 or 10%, whichever is the greater for Expenses

within the monthly Statement of Financial Activity during the 2021/22 financial year.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.6 – Sound financial and asset management

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: Financial performance is not monitored against approved budget		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly financial report tracks the Shire's actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire's financial performance throughout the financial year.		

EXTERNAL CONSULTATION

Nil

COMMENT

The reports that accompany this item are as follows:

- A graphical representation of the year to date comparison to budget for operating revenue, operating expenses and capital expenses;
- Statement of Financial Activity (based on the Rate Setting Statement adopted in the annual budget) for the period ending 28 February 2022;
- An explanation of the material variances in the Statement of Financial Activity
- The closing budget position for the period ending 28 February 2022 and comparison to the year to date budget and same period last year;
- An explanation of the key terms and definitions used in the Statement of Financial Activity;
- The closing budget position for the period ending 28 February 2022 and comparison to the year to date budget position for the same period last year;
- A statement of year to date operating expenses by each area of budget responsibility and a graphical comparison of year to date operating expense to the year to date budget; and
- Summary of Cash Investments with financial institutions as at 28 February 2022.

In relation to the material variances, "timing" differences are due to the monthly spread of the budget not matching the actual spread of revenue or expenditure. Timing differences will not result in a forecast adjustment. Where the material variance is flagged as "permanent" this indicates that a forecast adjustment to the annual budget is required or has been made.

The Shire's closing surplus as at 28 February 2022 was \$18,014,928 compared to a year to date budgeted surplus of \$12,845,508. This variation is primarily due to:

1. The Shire's forecast opening budget surplus in the adopted budget was \$4,119,290 compared to an actual opening surplus position of \$4,204,936;
2. The Shire's year to date actual operating expenses being \$661,920 less than the year to date budget (see explanation of material variances);
3. The Shire's year to date actual operating revenue being \$1,159,021 greater than the year to date budget (see explanation of material variances);
4. The Shire's net expenditure on investing activities (Capital works and funding of) being \$2,062,427 less than the year to date budget (see material explanation of variances); and
5. The Shire's net expenditure on financing activities (Transfers to/from reserves and repayment of loans) being \$495,068 less than the year to date budget (see explanation of material variances).

Outstanding rates and waste charges as at 28 February 2022 was \$7,682,333 (19.5% of collectable rates and charges) compared to a figure of \$7,406,697 (19.6%) at the same time last year.

The Shire's total cash as at 28 February 2022 was \$48,750,442 which includes \$16,632,738 in municipal funds (\$19,003,380 at the same time last year) and \$32,117,714 in cash backed reserves and other restricted funds.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION		C46.04.22	
RECOMMENDATION			
Moved by	Cr Ellery	Seconded by	Cr Jeans

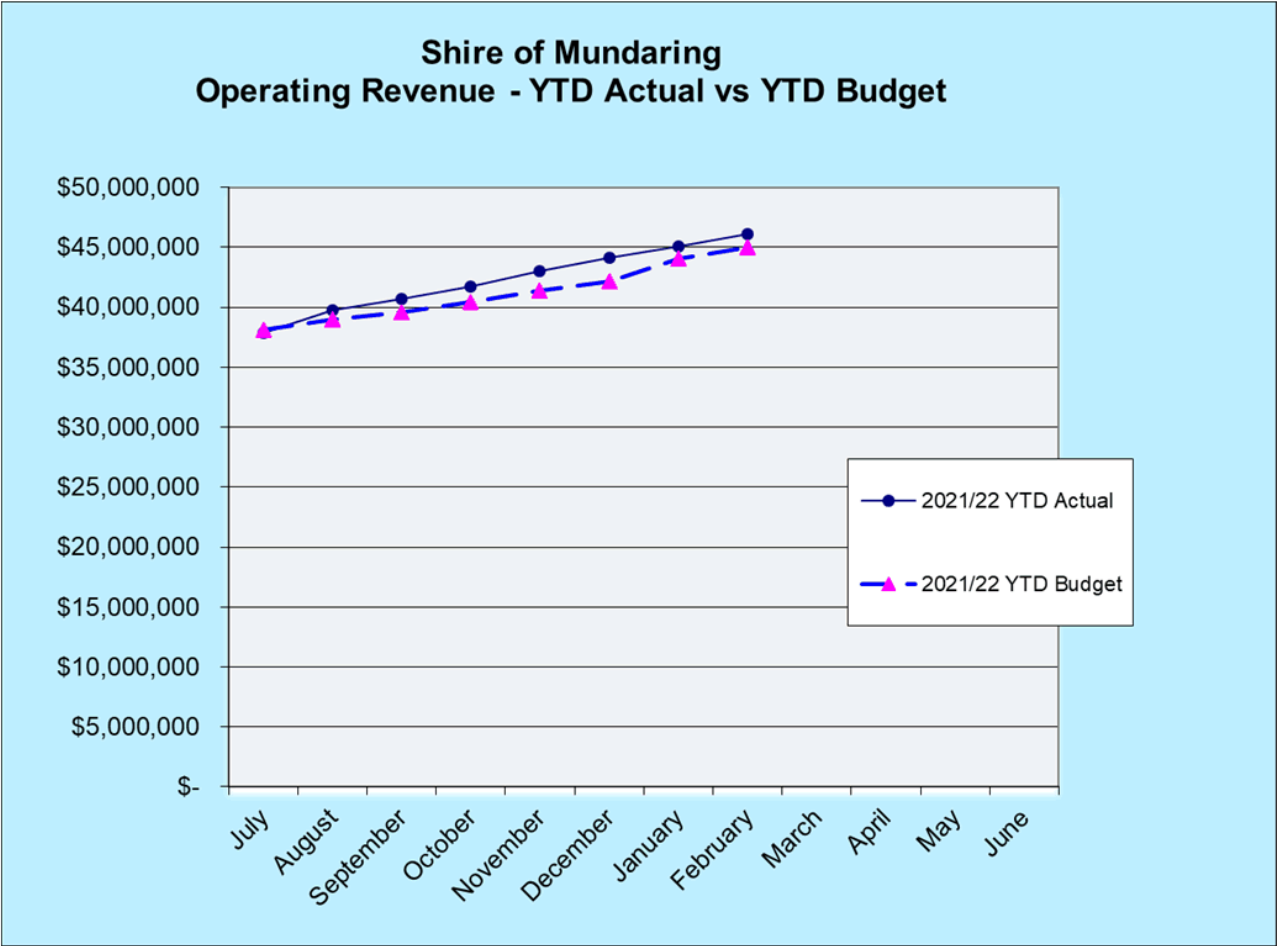
That Council notes:

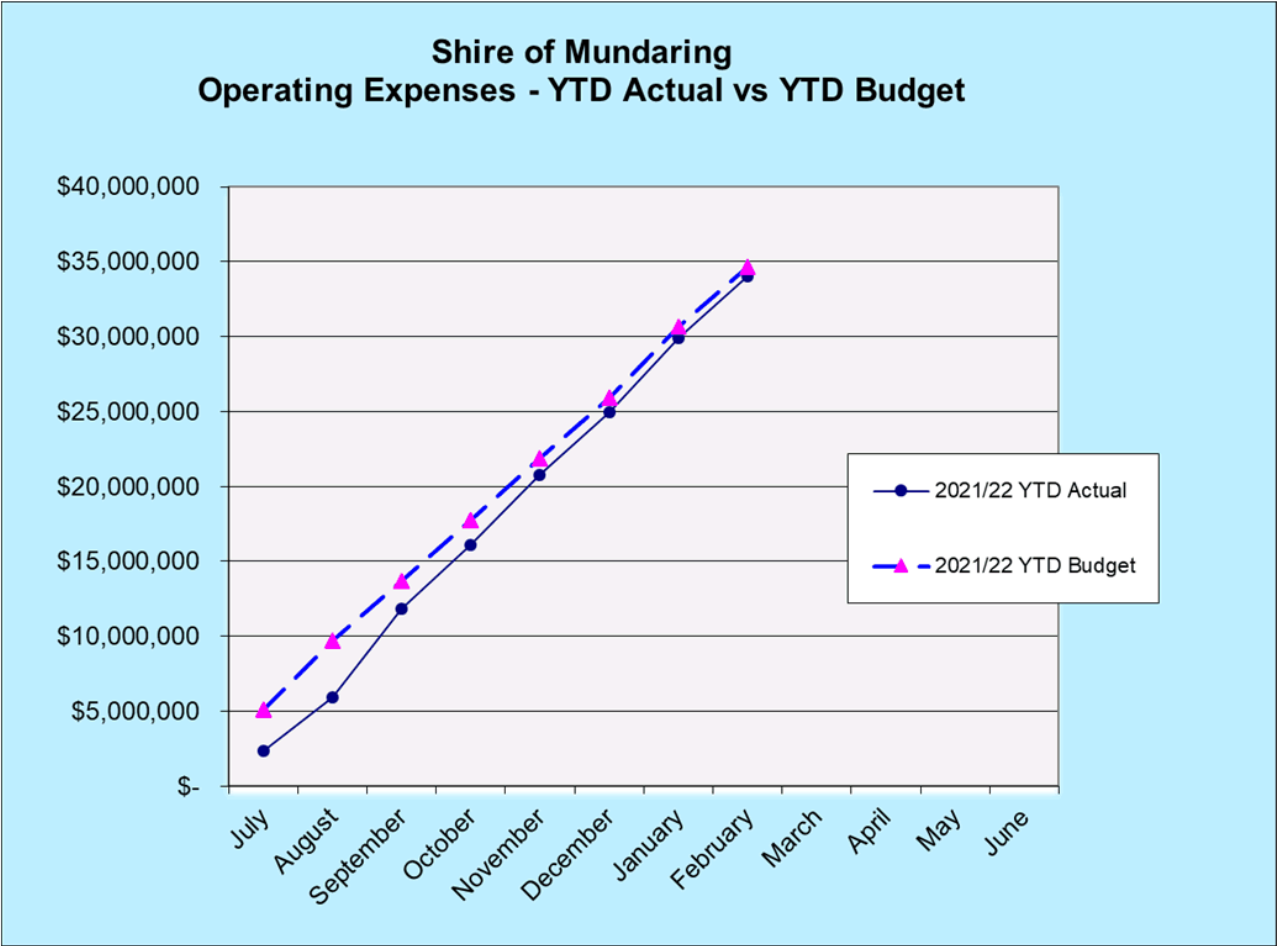
1. the closing position of the Shire for the period ending 28 February 2022 is a surplus of \$18,014,928 compared to the year to date budgeted surplus of \$12,845,508; and
2. the explanation of material variances in the Statement of Financial Activity contained in **Attachment 1**.

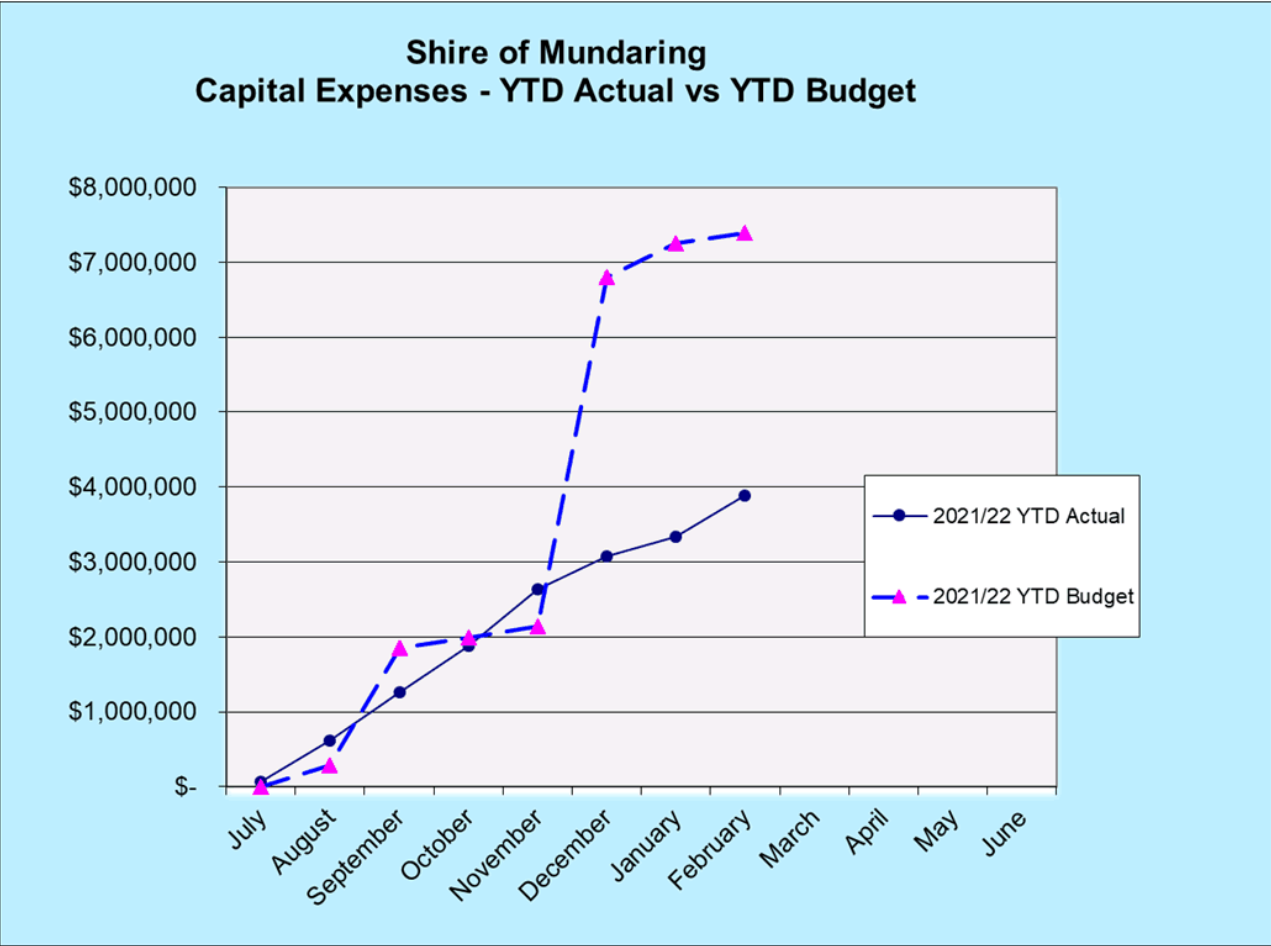
CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil







**Shire of Mundaring
Statement of Financial Activity
for period ending 28 February 2022**

	2021/22 YTD Budget	2021/22 YTD Actuals	2021/22 BUDGET	2021/22 REVISED FORECAST	YTD Variance	YTD Variance
	\$	\$	\$	\$	\$	%
Opening Funding Surplus/(Deficit)	4,119,290	4,204,936	4,119,290	4,204,936	85,646	2.1%
Revenue from operating activities						
General Purpose Funding - Rates	30,001,689	29,987,587	30,050,174	30,050,174	(14,102)	0.0%
General Purpose Funding - Other	1,276,100	1,289,297	1,767,750	1,853,750	13,197	1.0%
Governance	100,500	192,523	139,500	217,913	92,023	91.6%
Law, Order & Public Safety	301,934	1,124,541	597,900	1,206,500	822,607	272.4%
Health	65,128	73,722	75,200	71,077	8,594	13.2%
Education & Welfare	3,826,747	3,956,144	5,528,175	5,528,175	129,397	3.4%
Community Amenities	7,493,139	7,677,594	7,812,720	7,951,767	184,455	2.5%
Recreation and Culture	1,597,328	1,141,732	1,951,300	1,330,265	(455,596)	-28.5%
Transport	10,664	73,720	65,700	103,694	63,056	591.3%
Economic Services	203,459	241,805	267,900	280,800	38,346	18.8%
Other Property and Services	84,385	361,429	510,675	524,210	277,044	328.3%
Total	44,961,073	46,120,094	48,766,994	49,118,325	1,159,021	2.6%
Expenditure from operating activities						
General Purpose Funding	(434,580)	(405,686)	(645,372)	(644,490)	28,894	-6.6%
Governance	(3,823,952)	(3,753,077)	(5,496,594)	(5,733,504)	70,875	-1.9%
Law, Order & Public Safety	(1,780,278)	(2,131,577)	(2,606,643)	(3,135,319)	(351,299)	19.7%
Health	(551,644)	(499,168)	(804,465)	(792,653)	52,476	-9.5%
Education & Welfare	(5,342,087)	(5,007,659)	(7,813,695)	(7,875,058)	334,428	-6.3%
Community Amenities	(6,181,751)	(6,103,542)	(9,378,882)	(9,783,716)	78,209	-1.3%
Recreation and Culture	(7,363,969)	(7,196,535)	(10,940,168)	(11,286,536)	167,434	-2.3%
Transport	(7,180,074)	(7,314,483)	(10,993,593)	(11,333,089)	(134,409)	1.9%
Economic Services	(517,915)	(486,960)	(762,849)	(760,611)	30,955	-6.0%
Other Property and Services	(1,488,909)	(1,104,552)	(1,802,526)	(1,813,929)	384,357	-25.8%
Total	(34,665,159)	(34,003,239)	(51,244,787)	(53,158,905)	661,920	1.9%
Operating activities excluded from rate setting						
Depreciation on Assets	4,711,400	4,731,782	7,132,378	7,493,382	20,382	-0.4%
(Profit)/Loss on Disposal of Assets	(586,521)	(29,765)	(523,044)	126,956	556,756	94.9%
Deferred Rates Adjustment	-	103,200	-	80,320	103,200	100.0%
Movement Non-Current Assets	-	25,000	-	25,000	25,000	100.0%
Movement Non-Current Liabilities	-	-	-	-	-	0.0%
Amount attributable to operating activities	14,420,793	16,947,072	4,131,541	3,685,078	2,526,279	17.5%
Investing Activities						
Proceeds from Disposal of Assets	1,424,673	201,307	1,584,019	660,019	(1,223,366)	-85.9%
Grants and Contributions	1,224,933	1,011,914	3,013,308	4,792,083	(213,019)	-17.4%
Purchase Property, Plant & Equipment	(2,989,170)	(848,729)	(3,665,245)	(4,115,261)	2,140,441	-71.6%
Purchase Infrastructure	(4,400,110)	(3,041,739)	(7,341,712)	(9,105,038)	1,358,371	30.9%
Amount attributable to investing activities	(4,739,674)	(2,677,247)	(6,409,630)	(7,768,197)	2,062,427	-43.5%
Financing Activities						
Proceeds from New Debentures	-	-	-	-	-	0.0%
Repayment of Debentures	(466,779)	(404,252)	(700,169)	(700,169)	62,527	-13.4%
Principal Elements of Finance Lease Payments	-	-	(66,321)	(66,321)	-	0.0%
Transfers from Reserves	595,214	-	3,058,725	4,502,100	(595,214)	-100.0%
Transfers to Reserves	(1,083,336)	(55,581)	(3,525,809)	(2,499,570)	1,027,755	94.9%
Amount attributable to financing activities	(954,901)	(459,833)	(1,233,574)	1,236,040	495,068	51.8%
Closing Funding Surplus/(Deficit)	12,845,508	18,014,928	607,627	1,357,857	5,169,420	40.2%

Explanation of Material Variances				
The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.				
The material variance for revenue adopted by Council for the 2021/22 year is \$50,000 or 10% whichever is the greater.				
The material variance for expenses adopted by Council for the 2021/22 year is \$100,000 or 10% whichever is the greater.				
Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
Revenue from operating activities				
General Purpose Funding - Rates	(14,102)	(0.0%)		Within Variance threshold.
General Purpose Funding - Other	13,197	1.0%		Within Variance threshold.
Governance	92,023	91.6%	Permanent	Sundry Income (\$47,700) and LGIS Refund (\$37,413) are greater than YTD Budget. Forecast has been adjusted in Mid-year budget review.
Law, Order & Public Safety	822,607	272.4%	Permanent	Grant for ESL Mitigation Activity Fund \$415,596 that was not budgeted for - forecast adjusted in Mid-year budget review. DRFAWA Reimbursement for the Wooroloo Bushfire \$225,912 - forecast adjusted in Mid-year Budget review. ESL Grant \$86,111 greater than YTD budget (Timing). Dog Registration fees \$88,596 greater than YTD Budget and Cat Registration fees \$11,621 greater than YTD Budget (YTD Budget incorrectly input as 100% June).
Health	8,594	13.2%	Timing	Permits \$8,401 greater than YTD Budget.
Education & Welfare	129,397	3.4%	Timing	Childcare Benefits income is \$188,924 greater than YTD Budget.
Community Amenities	184,455	2.5%	Permanent	Container Deposit Scheme is \$119,252 greater than YTD Budget (YTD Budget was split 50% December and 50% June - total budget for year is \$256,785). Annual waste charges revenue is \$51,347 greater than what was anticipated in the budget (based on forecast number of bin services). Forecasts have been adjusted in the Mid-year budget review.
Recreation and Culture	(455,596)	(28.5%)	Permanent	Profit on sale of land (Budget of \$650,000) will not be realised. Forecast adjusted in Mid-year budget review.
Transport	63,056	591.3%	Permanent	Mundaring Town Centre verge works recoup which is \$37,994 greater than YTD Budget, as this income not budgeted for. Forecast has been adjusted in Mid-year budget review.
Economic Services	38,346	18.8%	Timing	Building licence income \$30,834 greater than YTD Budget. Forecast has been adjusted in Mid-year Budget review - an additional \$10k for the whole year.
Other Property and Services	277,044	328.3%	Timing	Rent for Lot 299 Elmsfield Road, Midvale is \$275,558 greater than YTD Budget (100% of budget was inadvertently input to be received in June 2022 - \$392,675).

Expenditure from operating activities				
General Purpose Funding	28,894	(6.6%)		Within Variance threshold.
Governance	70,875	(1.9%)		Within Variance threshold.
Law, Order & Public Safety	(351,299)	19.7%	Permanent	DFES ESL Mitigation Fund Grant Expenditure of \$276,732 not budgeted for. Bushfire hazard abatement works \$60,148 greater than YTD Budget. Both have been adjusted in the Mid-year budget review.
Health	52,476	(9.5%)		Within Variance threshold.
Education & Welfare	334,428	(6.3%)	Timing	Community Engagement Salaries \$58,317 less than YTD Budget. Swan Children and Family Centre Clayton View salaries \$212,730 less than YTD Budget due to staff vacancies/timing of delivery of programs. MCCC Salaries \$89,517 less than YTD Budget due to staff vacancies.
Community Amenities	78,209	(1.3%)		Within Variance threshold.
Recreation and Culture	167,434	(2.3%)	Timing	AFM Branch Library Salaries \$69,013 less than YTD Budget. Salaries Brown Park \$53,974 less than YTD Budget due to reduction of sporting teams - subject to forecast adjustment in the Mid-year budget review. Mundaring Historical Society Grant \$27,918 unused. Operating costs for Mount Helena Aquatic are \$18,007 less than YTD Budget.
Transport	(134,409)	1.9%	Timing	Actual costs of drainage maintenance program is \$17,421 greater than YTD Budget (YTD actual of \$621,925 total budget for year is \$906,740). Actual costs of gravel road maintenance program is \$22,630 greater than YTD Budget (YTD actual of \$223,958 total budget for year is \$302,000). Actual costs of road seal and shoulder maintenance program is \$150,964 greater than YTD Budget (YTD actual of \$597,300 total budget for year is \$685,000).
Economic Services	30,955	(6.0%)		Within Variance threshold.
Other Property and Services	384,357	(25.8%)	Timing	Pre-allocation of engineering overheads to jobs - impact \$412,006

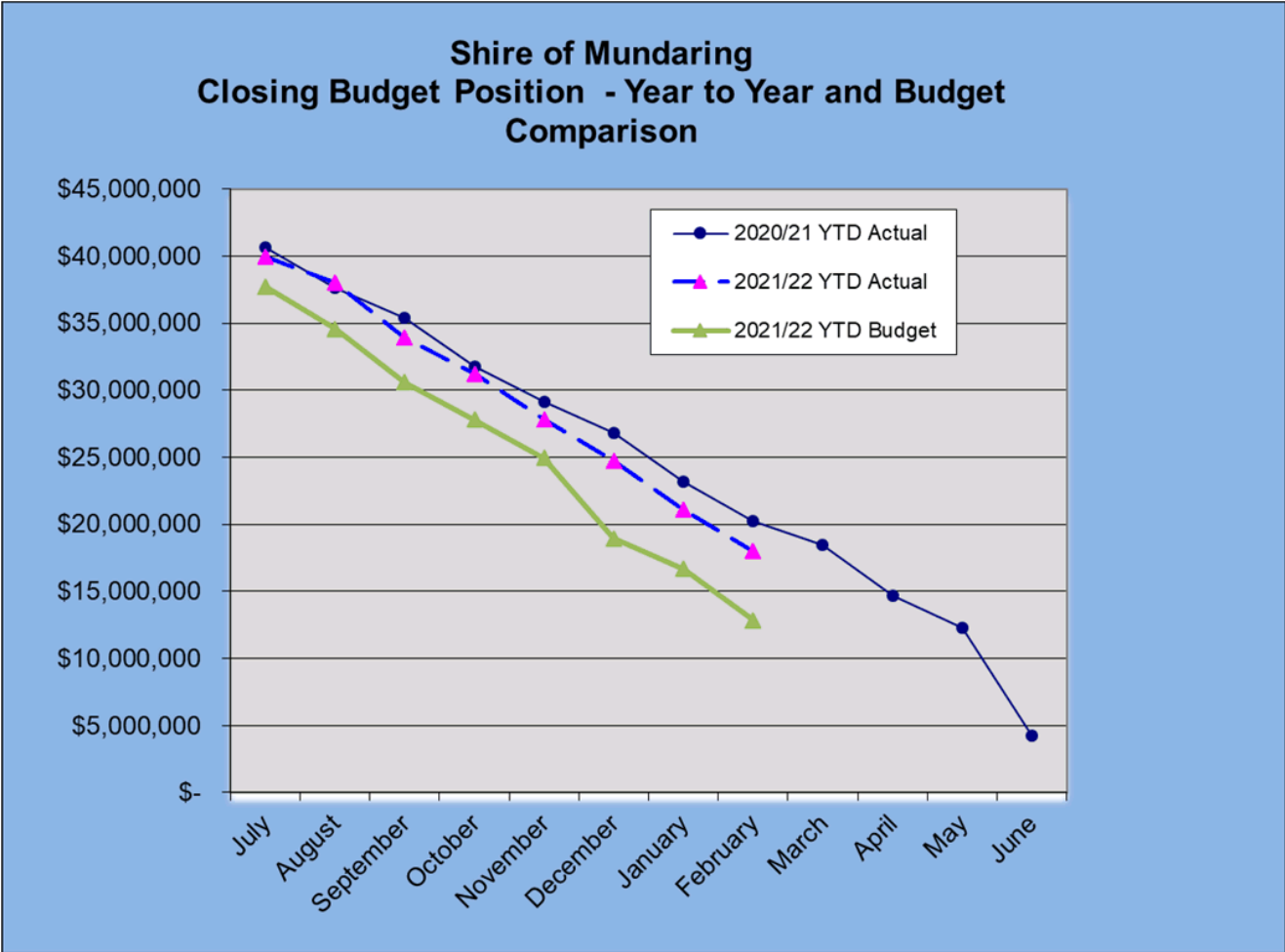
Operating activities excluded from rate setting				
Depreciation on Assets	20,382	(0.4%)		Within Variance threshold.
(Profit)/Loss on Disposal of Assets	556,756	94.9%	Permanent	Sale of Scott Street not proceeding, subject to adjustment in the Mid-year budget review.
Deferred Rates Adjustment	103,200	100.0%	Permanent	Relates to an unbudgeted movement in Deferred Rates for pensioners.
Movement Non-Current Assets	25,000	100.0%	Permanent	Relates to an unbudgeted repayment received for a community group loan (repaid sooner than anticipated).
Investing Activities				
Proceeds from Disposal of Assets	(1,223,366)	(85.9%)	Permanent	Sale of Scott Street not proceeding, subject to adjustment in the Mid-year budget review.
Grants and Contributions	(213,019)	(17.4%)	Timing	Relates to the timing of grant funding for Roads to Recovery, Metro Roads and Local Projects programs.
Purchase Property, Plant & Equipment	2,140,441	(71.6%)	Timing	Stoneville VBFB Building is \$661,125 less than YTD Budget. Disability access work \$300,000 less than YTD Budget as yet to comment. Plant replacement program is \$995,899 less than YTD budget.
Purchase Infrastructure	1,358,371	30.9%	Timing	YTD expenditure for infrastructure capital works is less than YTD budget. This variance is spread across numerous projects.
Financing Activities				
Repayment of Debentures	62,527	(13.4%)	Timing	Variance due to timing; payment in March rather than February.
Transfers from Reserves	(595,214)	(100.0%)	Timing	No transfers required from reserves to the end of February.
Transfers to Reserves	1,027,755	94.9%	Permanent	Sale of Scott Street not proceeding, subject to adjustment in the Mid-year budget review. Majority of the other transfers to reserves will occur towards the later part of the financial year.

KEY TERMS AND DEFINITIONS USED IN STATEMENT OF FINANCIAL ACTIVITY

OBJECTIVE	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of resources.	Includes the activities of members of council and the administrative support required for the Council and Shire services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer community.	Supervision and enforcement of legislation and various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH To provide an operational framework for environmental and community health.	Prevention of human illnesses, including inspection of premises/food control.
EDUCATION AND WELFARE To provide services to disadvantaged persons, the elderly, children and youth.	Operating and maintaining child minding centres and playgroup centres. Provision of services and programs for the youth and seniors of the Shire.
COMMUNITY AMENITIES To provide essential services required by the community.	Rubbish collection services, operation of waste disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemeteries and public conveniences.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centres, lake, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of libraries and other cultural facilities.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, pathways, depots, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.	Tourism and area promotion. Provision of standpipes. Approval of building construction and implementation of statutory building controls.
OTHER PROPERTY AND SERVICES To monitor and control the Shire's overheads operating accounts.	Public works overheads, plant and equipment operations and activities not reported in the above programs.

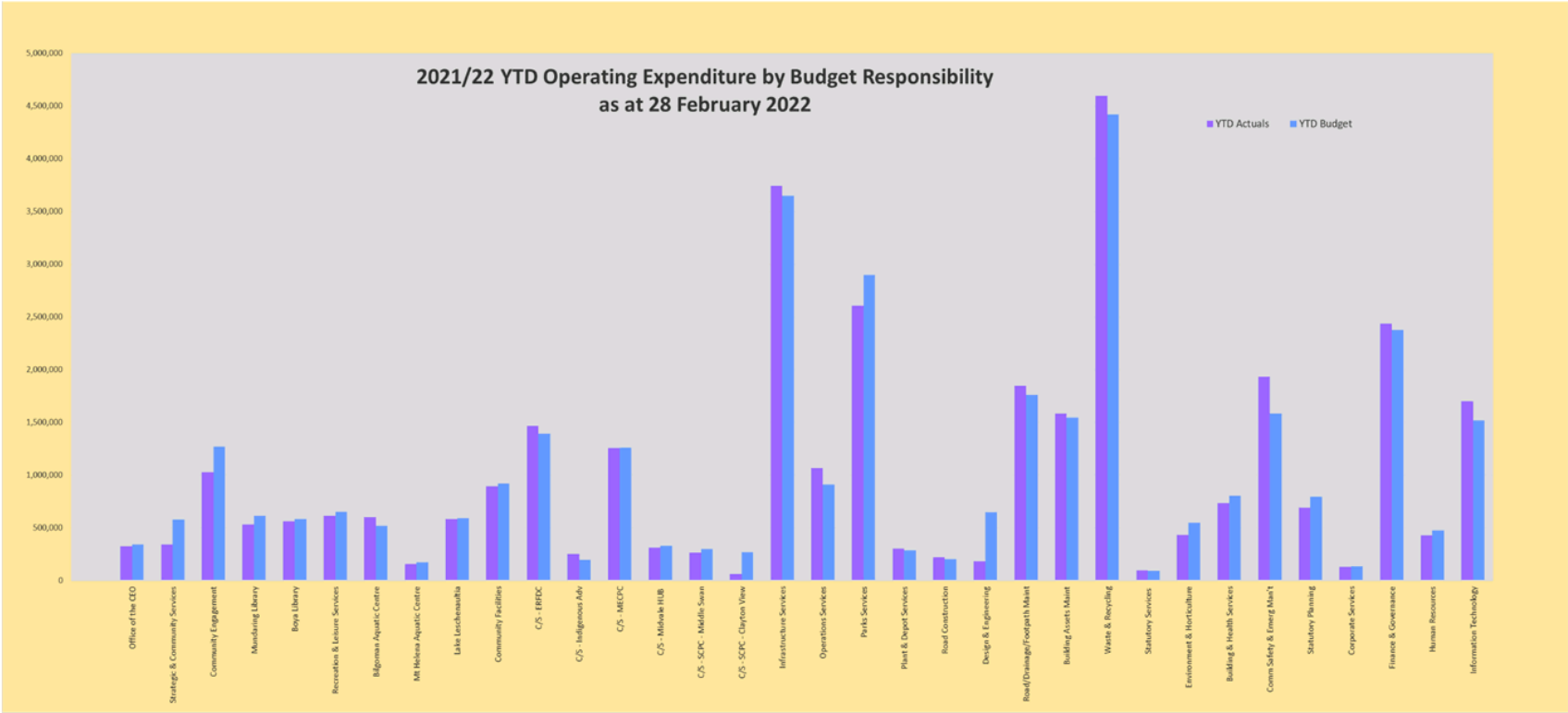
NET CURRENT ASSETS- BUDGET SURPLUS/(DEFICIT)

	Actual 28 February 2021	Actual 28 February 2022
CURRENT ASSETS		
Rates & Sanitation Debtors	7,406,697	7,682,333
Debtors	595,227	969,580
TOTAL RECEIVABLES - CURRENT	8,001,924	8,651,913
STOCK ON HAND	145,886	118,001
CASH ASSETS		
Municipal	19,003,380	16,632,728
Restricted Cash	27,143,515	32,117,714
Total Bank Accounts	46,146,895	48,750,442
TOTAL CURRENT ASSETS	54,294,705	57,520,356
CURRENT LIABILITIES		
Creditors	(5,353,054)	(6,453,784)
Borrowings - Current Portion	(666,777)	(700,169)
Lease Liability - Current Portion	(206,263)	(66,701)
Provisions	(3,738,093)	(3,597,489)
	(9,964,187)	(10,818,143)
NET CURRENT ASSETS	44,330,518	46,702,213
Less Reserve Funds	(24,937,142)	(29,454,156)
Add Current Loan Liability	666,777	700,169
Add Current Lease Liability	206,263	66,701
CLOSING BUDGET SURPLUS/(DEFICIT)	20,266,416	18,014,928



**YTD Operating Expenditure by Budget Responsibility
for period ending 28 February 2022**

	2021/22 YTD Actuals	2021/22 YTD Budget
Office of the CEO	325,769	341,855
Strategic & Community Services Directorate	341,358	578,553
Community Engagement	1,029,771	1,270,743
Mundaring Library	532,512	616,147
Boya Library	562,473	583,617
Recreation & Leisure Services	612,499	652,147
Bilgoman Aquatic Centre	603,021	519,765
Mt Helena Aquatic Centre	156,240	174,477
Lake Leschenaultia	584,931	593,021
Community Facilities	892,809	921,818
Children's Services - Eastern Region Family Day Care Scheme	1,469,535	1,395,389
Children's Services - Indigenous Advancement Strategy	251,285	195,100
Children's Services - Midvale Early Childhood & Parenting Centre	1,255,701	1,262,778
Children's Services - Midvale HUB Parenting Services	314,530	328,767
Children's Services - Swan Child and Parent Centre - Middle Swan	263,219	299,366
Children's Services - Swan Children and Family Centre - Clayton View	62,724	271,389
Infrastructure Services Directorate	3,741,957	3,648,033
Operations Services	1,064,704	911,894
Parks Services	2,605,243	2,900,126
Plant & Depot Services	304,239	284,572
Road Construction	223,958	204,664
Design & Engineering	181,321	650,411
Road/Drainage/Footpath Maintenance	1,845,007	1,759,256
Building Assets Maintenance	1,584,603	1,543,524
Waste & Recycling	4,596,626	4,421,244
Statutory Services Directorate	96,485	92,309
Environment & Horticulture	434,979	547,872
Statutory Building & Health Services	734,736	803,185
Community Safety & Emergency Management	1,934,864	1,583,705
Statutory Planning	692,735	793,737
Corporate Services Directorate	131,924	133,967
Finance & Governance (inc Elected Members Expenses)	2,438,636	2,377,186
Human Resources	430,872	475,533
Information Systems/Technology	1,701,973	1,518,155
Total	34,003,239	34,654,305
Totals from Statement of Financial Activity	(34,003,239)	(34,654,305)



SHIRE OF MUNDARING
INVESTMENT SUMMARY as at 28 February 2022

		Amount Invested	Interest Rate	Period of Investment		Investment Date	Maturity Date
MUNICIPAL FUNDS							
Unrestricted Use Funds							
1	Bendigo Investment Account (on Call)	4,001,549	0.10%	N/A		N/A	N/A
132	Suncorp Bank	3,832,947	0.33%	365	days	31-May-21	31-May-22
152	Suncorp Bank	3,000,000	0.30%	182	days	13-Sep-21	14-Mar-22
153	Bendigo	3,002,005	0.35%	151	days	13-Jan-22	13-Jun-22
154	NAB	3,002,019	0.46%	120	days	13-Dec-21	12-Apr-22
Total		16,838,521					
RESTRICTED ASSET FUNDS							
Restricted Use Funds							
4	Bendigo Investment Account (on Call)	2,663,558	0.10%	N/A		N/A	N/A
Total		2,663,558					
TOTAL MUNI INVESTMENTS		19,502,078					
RESERVE FUNDS							
2	Bendigo Investment Account (on Call)	5,032,109	0.10%	N/A		N/A	N/A
60A	Bendigo	3,556,560	0.30%	273	days	21-Sep-21	21-Jun-22
107	ANZ	2,556,489	0.25%	365	days	30-Apr-21	30-Apr-22
108	ANZ	1,913,285	0.25%	365	days	16-Apr-21	16-Apr-22
127	NAB	3,918,808	0.35%	365	days	9-Apr-21	8-Apr-22
128	Westpac	4,945,393	0.27%	365	days	22-Mar-21	22-Mar-22
145	NAB	2,531,512	0.35%	332	days	1-Oct-21	29-Aug-22
147	Westpac	5,000,000	0.37%	365	days	15-Sep-21	15-Sep-22
TOTAL RESERVE INVESTMENTS		29,454,156					
TOTAL MUNI / RESERVE INVESTMENTS		48,956,234					
TRUST FUNDS							
POS Funds							
3	Bendigo Investment Account (on Call)	2,762,860	0.10%	N/A		N/A	N/A
TOTAL TRUST INVESTMENTS		2,762,860					

10.5 List of Payments for February 2022

File Code	FI.RPT 1
Author	Stan Kocian, Manager Finance and Governance
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Payments Between Meetings February 2022 ↓

SUMMARY

A list of accounts paid from the Municipal Fund and Trust Fund under the Chief Executive Officer's delegated authority for the month of February 2022 is presented to Council for noting.

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Shire's Municipal and Trust Funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented

STATUTORY / LEGAL IMPLICATIONS

Regulation 13 of the Local Government (Financial Management) Regulations 1996 states:

(1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*

(a) *the payee's name;*

(b) *the amount of the payment;*

(c) *the date of the payment; and*

(d) *sufficient information to identify the transaction*

(3) *A list prepared under sub regulation (1) or (2) is to be –*

(a) *presented to council at the next ordinary meeting of the council after the list is prepared; and*

(b) *recorded in the minutes of that meeting*

POLICY IMPLICATIONS

AS-04 Purchasing Policy

FINANCIAL IMPLICATIONS

All payments have been made in accordance with the approved budget and reflects the effective and timely payment of the Shire's contractors and other creditors.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

SUSTAINABILITY IMPLICATIONS

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles

RISK IMPLICATIONS

Risk: Payments are not monitored against approved budget and delegation		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly list of payments provides an open and transparent record of payments made under the CEO's approved delegation		

EXTERNAL CONSULTATION

Nil

COMMENT

Payments for the supply of goods and services utilised by the Shire's Family and Children Services programs are fully funded by government grants/subsidies and user fees.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION RECOMMENDATION	C47.04.22
Moved by Cr Jeans Seconded by Cr Cook	

That Council notes the list of payments made during February 2022 (**Attachment 1**).

CARRIED 8/0

For: Cr Martin, Cr Cook, Cr Ellery, Cr McNeil, Cr Jeans, Cr Daw, Cr Zlatnik and Cr Corica

Against: Nil

PAYMENTS BETWEEN MEETINGS

The schedule of accounts paid for the month of February 2022 totals \$ **4,526,499.29** and includes:

- Municipal Cheques 200521 - 200522; and
- Electronic Funds Transfers.

Schedule of Accounts:

	Amounts \$	Total \$
MUNICIPAL ACCOUNT		
MUNICIPAL CHEQUE PAYMENTS	530.70	
EFT PAYMENTS	3,257,598.13	
EFT PAYROLL PAYMENTS	1,129,551.36	
NATIONAL AUSTRALIA BANK (NAB PURCHASE CARD)	13,491.91	
NATIONAL AUSTRALIA BANK (CARD FEES)	150.00	
FLEETCARE FUEL PAYMENTS	5,556.43	
BENDIGO MERCHANT BANK FEES	3,936.24	
BENDIGO DIRECT DEBIT FEES (incl. FTS)	428.22	
HP FINANCIAL SERVICES - EQUIPMENT LEASE	15,691.00	
COMMONWEALTH BANK – BPOINT FEES	2,721.34	
KONICA MINOLTA – PRINTER LEASE	3,870.12	
WA TREASURY CORPORATION	91,888.81	
RMS – LAKES MONTHLY LICENCE FEE	169.40	
RMS – MONTHLY SMS FEES	27.26	
WEX MOTORPASS	648.26	
QIKKIDS – FEES	41.01	
WINDCAVE – MERCHANT FEES	199.10	
TOTAL MUNICIPAL ACCOUNT		4,526,499.29
TRUST ACCOUNT		0.00
TOTAL ALL SCHEDULES		4,526,499.29

MONTHLY LIST OF ACCOUNTS PAID
FEBRUARY 2022

Date	Reference	Payee	Description	Amount	Total
Cheque Details					
21/02/2022	00200521	Department of Transport Licensing & Services	VEHICLE NUMBER PLATE		\$ 200.00
18/02/2022	SP SERIES		VEHICLE NUMBER PLATE - 385MDG	\$ 200.00	
22/02/2022	00200522	Shire of Mundaring	PETTY CASH REIMBURSEMENT		\$ 330.70
21/02/2022	PETTY CASH		PETTY CASH REIMBURSEMENT - BROWN PARK	\$ 244.15	
21/02/2022	PETTY CASH		PETTY CASH REIMBURSEMENT - LAKE LESCHENAULTIA	\$ 86.55	
Total Confirmation Cheques				\$ 530.70	\$ 530.70
Electronic Funds Transfer					
01/02/2022	3045.11205-01	Mr J S Martin	COUNCILLOR ALLOWANCE		\$ 6,804.25
31/01/2022	MEETING FEE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 2,324.33	
31/01/2022	ALLOWANCE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 4,479.92	
01/02/2022	3045.11210-01	Mr D A Jeans	COUNCILLOR ALLOWANCE		\$ 2,088.09
31/01/2022	MEETING FEE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 1,798.42	
31/01/2022	ICT ALLOWANCE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 291.67	
01/02/2022	3045.11587-01	Mrs N D Zlatnik	COUNCILLOR ALLOWANCE		\$ 1,796.42
31/01/2022	MEETING FEE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 1,798.42	
01/02/2022	3045.11784-01	Mrs A E Collins	COUNCILLOR ALLOWANCE		\$ 2,088.09
31/01/2022	MEETING FEE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 1,798.42	
31/01/2022	ICT ALLOWANCE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 291.67	
01/02/2022	3045.13101-01	Mr M D Corica	COUNCILLOR ALLOWANCE		\$ 2,088.09
31/01/2022	MEETING FEE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 1,798.42	
31/01/2022	ICT ALLOWANCE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 291.67	
01/02/2022	3045.13109-01	Mr S A Cuthbert	COUNCILLOR ALLOWANCE		\$ 2,088.09
31/01/2022	MEETING FEE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 1,798.42	
31/01/2022	ICT ALLOWANCE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 291.67	
01/02/2022	3045.14220-01	Ms K Beale	COUNCILLOR ALLOWANCE		\$ 1,796.42
31/01/2022	MEETING FEE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 1,798.42	
01/02/2022	3045.14221-01	Mrs P McNeil	COUNCILLOR ALLOWANCE		\$ 2,916.42
31/01/2022	MEETING FEE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 1,798.42	
31/01/2022	DSP ALLOWANCE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 1,120.00	
01/02/2022	3045.14222-01	Mr L W Ellery	COUNCILLOR ALLOWANCE		\$ 1,796.42
31/01/2022	MEETING FEE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 1,798.42	
01/02/2022	3045.14236-01	Mrs J E Cicchini	COUNCILLOR ALLOWANCE		\$ 1,796.42
31/01/2022	MEETING FEE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 1,798.42	
01/02/2022	3045.4526-01	Mr J S Daw	COUNCILLOR ALLOWANCE		\$ 2,088.09
31/01/2022	MEETING FEE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 1,798.42	
31/01/2022	ICT ALLOWANCE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 291.67	
01/02/2022	3045.8924-01	Ms P A Cook	COUNCILLOR ALLOWANCE		\$ 1,796.42
31/01/2022	MEETING FEE		ENTITLEMENTS FOR FEBRUARY 2022	\$ 1,798.42	
04/02/2022	3046.11954-01	Mr R D Jenkins	REFUND		\$ 2,732.97
04/02/2022	Refund		RATES REFUND	\$ 2,732.97	
08/02/2022	3047.10921-01	Ixom Operations Pty Ltd	CHLORINE GAS SERVICE FEES		\$ 1,843.96
07/02/2022	8470750		CHLORINE GAS SERVICE FEES	\$ 1,861.52	
07/02/2022	8472424		CHLORINE GAS SERVICE FEES	\$ 182.44	
08/02/2022	3047.11017-01	Sapio Pty Ltd	ALARM MONITORING		\$ 951.50
31/01/2022	SP195563		AFTER HOURS CALLOUT ALARM	\$ 143.00	
31/01/2022	SP195542		AFTER HOURS CALLOUT ALARM	\$ 594.00	
07/02/2022	SP197090		REMOVE AUTO ARMING DUE TO POWER FAILURES AT LAKE LESCHENAULTIA	\$ 214.50	
08/02/2022	3047.11359-01	FE TECHNOLOGIES PTY LTD	ANNUAL MAINTENANCE		\$ 1,023.00
07/02/2022	1010500		RFID TAGS - KSP LIBRARY	\$ 1,023.00	
08/02/2022	3047.11398-01	JB Hi-Fi Group Pty Ltd	IT HARDWARE		\$ 2,370.98
31/01/2022	BD0698543		SUPPLY & DELIVER IPHONE 12 64GB	\$ 2,370.98	
08/02/2022	3047.11413-01	Ergolink (Max & Claire Pty Ltd T/A)	OFFICE FURNITURE		\$ 332.50
31/01/2022	SI-00076888		AIR MESH STANDARD SEAT NO ARMS	\$ 332.50	
08/02/2022	3047.11568-01	Bow Steel Pty Ltd	STEEL FABRICATION		\$ 242.00
04/02/2022	840		REPAIR WATER TANK - LIBERTON ROAD/WARRIGAL WAY CHIDLOW	\$ 242.00	
08/02/2022	3047.11622-01	Merchandising Libraries Pty Ltd	SIGNAGE		\$ 154.61
07/02/2022	INV-7953		DIRECTIONAL LANDSCAPE SIGN - AFM LIBRARY	\$ 154.61	
08/02/2022	3047.11840-01	Ready Garden Services	MITIGATION WORKS		\$ 600.00
07/02/2022	INV-3346		SLASH SEASONAL GRASS - MARRIOT ROAD	\$ 600.00	

MONTHLY LIST OF ACCOUNTS PAID
FEBRUARY 2022

Date	Reference	Payee	Description	Amount	Total
08/02/2022	3047.11846-01	Swan Veterinary Hospital	MICROCHIPPING		\$ 40.00
07/02/2022	806005		MICROCHIPPING	\$ 40.00	
08/02/2022	3047.11953-01	The Stationery Co (C Willis & D J Willis T/As:)	STATIONERY		\$ 89.10
31/01/2022	185793		STATIONERY ITEMS	\$ 89.10	
08/02/2022	3047.12-01	Department of Human Services - Child Support	CHILD SUPPORT PAYMENT		\$ 50.00
30/01/2022	PY02-16-CHILD SU		PAYROLL DEDUCTION	\$ 50.00	
08/02/2022	3047.12183-01	WA School Canteen Suppliers	KIOSK SUPPLIES		\$ 901.67
25/01/2022	00012854		KIOSK SUPPLIES	\$ 82.80	
25/01/2022	00012853		KIOSK SUPPLIES	\$ 711.27	
07/02/2022	00012845		KIOSK SUPPLIES	\$ 107.60	
08/02/2022	3047.12304-01	Quilts By Robyn	STOCK PURCHASES		\$ 35.00
14/01/2022	298		MUNDARING VISITOR CENTRE STOCK	\$ 35.00	
08/02/2022	3047.12336-01	MBC Trees and Bobcat	MITIGATION WORKS		\$ 37,582.35
07/02/2022	995-2022		SUPPLY & MANAGE GOAT HERD - BAILUP RESERVE 11625	\$ 954.00	
07/02/2022	997-2022		MITIGATION WORKS - RESERVE 12422	\$ 1,254.00	
07/02/2022	998-2022		MITIGATION WORKS - RESERVE 22848	\$ 23,870.35	
07/02/2022	996-2022		MITIGATION WORKS - RESERVE 20990	\$ 11,495.00	
08/02/2022	3047.124-01	Sigma Chemicals	CHEMICALS		\$ 1,399.20
07/02/2022	154674/01		POOL CHEMICALS	\$ 1,399.20	
08/02/2022	3047.12451-01	Rainchaser Pumps and Reticulation	PART S		\$ 12.85
07/02/2022	INV-2451		INCIDENTAL DAILY PURCHASES OF PARTS	\$ 12.85	
08/02/2022	3047.12532-01	LG Professionals Australia	REGISTRATION FEE		\$ 5,885.00
07/02/2022	8190		REGISTRATION FEE - AUSTRALASIAN MANAGEMENT CHALLENGE 2022	\$ 5,885.00	
08/02/2022	3047.127-01	Volich Waste Contractors Pty Ltd	REFUSE CONTRACT		\$ 119,148.60
07/02/2022	00006071		REFUSE CONTRACT	\$ 4,983.88	
07/02/2022	00006070		REFUSE CONTRACT	\$ 2,229.61	
07/02/2022	00006069		REFUSE CONTRACT	\$ 61,273.64	
07/02/2022	00006068		REFUSE CONTRACT	\$ 220.00	
07/02/2022	00006080		REFUSE CONTRACT	\$ 537.02	
07/02/2022	00006073		REFUSE CONTRACT	\$ 583.00	
07/02/2022	00006076		REFUSE CONTRACT	\$ 451.68	
07/02/2022	00006079		REFUSE CONTRACT	\$ 150.94	
07/02/2022	00006078		REFUSE CONTRACT	\$ 9,427.80	
07/02/2022	00006077		REFUSE CONTRACT	\$ 538.38	
07/02/2022	00006075		REFUSE CONTRACT	\$ 308.06	
07/02/2022	00006074		REFUSE CONTRACT	\$ 152.15	
07/02/2022	00006072		REFUSE CONTRACT	\$ 8,294.44	
08/02/2022	3047.12899-01	NAPA (A Division of GPC Asia Pacific Pty Ltd)	PART S		\$ 448.78
31/01/2022	1320191691		SUPPLY OF WORKSHOP CONSUMABLES	\$ 91.85	
31/01/2022	1320190942		SUPPLY OF WORKSHOP CONSUMABLES	\$ 97.35	
31/01/2022	1320190889		SUPPLY OF WORKSHOP CONSUMABLES	\$ 172.68	
31/01/2022	1320190744		SUPPLY OF WORKSHOP CONSUMABLES	\$ 86.90	
08/02/2022	3047.12939-01	Midland Timber (Big River Group T/As:)	MAINTENANCE		\$ 511.41
20/01/2022	802-497851A		SUPPLY DIVING BOARD FOR BILGOMAN AQUATIC CENTRE	\$ 511.41	
08/02/2022	3047.12944-01	Avon Tree Management (Kajanni Pty Ltd for Wegner	HAZARD REDUCTION WORKS		\$ 20,883.50
31/01/2022	432		RE-ALIGNMENT FOR FIRE ACCESS - STRETTLE RD RESERVE	\$ 12,166.00	
04/02/2022	431		HAZARD REDUCTION WORKS	\$ 8,717.50	
08/02/2022	3047.12984-01	AJL Plumbing and Gas Pty Ltd (ATF The Lawyer Family	PLUMBING SERVICES		\$ 176.00
27/01/2022	AJL9157		PLUMBING SERVICES - MUNDARING CWA PUBLIC TOILETS	\$ 176.00	
08/02/2022	3047.13-01	Shire of Mundaring	PAYROLL DEDUCTION		\$ 10,987.00
30/01/2022	PY02-16-Private		PAYROLL DEDUCTION	\$ 312.00	
30/01/2022	PY02-16-Buy Addi		PAYROLL DEDUCTION	\$ 560.09	
30/01/2022	PY01-16-Private		PAYROLL DEDUCTION	\$ 624.00	
30/01/2022	PY01-16-Child Ca		PAYROLL DEDUCTION	\$ 1,416.15	
30/01/2022	PY01-16-Buy Addi		PAYROLL DEDUCTION	\$ 860.11	
30/01/2022	PY01-16-Novated		PAYROLL DEDUCTION	\$ 2,749.32	
30/01/2022	PY01-16-Novated		PAYROLL DEDUCTION	\$ 2,762.15	
30/01/2022	PY01-16-Novated		PAYROLL DEDUCTION	\$ 973.46	
30/01/2022	PY01-16-Novated		PAYROLL DEDUCTION	\$ 729.72	
08/02/2022	3047.13097-01	Survey Civil	DRAINAGE WORKS		\$ 2,970.00
07/02/2022	131		DRAINAGE STRUCTURE WORKS - SEXTON ST MT HELENA	\$ 2,970.00	
08/02/2022	3047.13107-01	490 Designs	DESIGN SERVICES		\$ 770.00
27/01/2022	00003525		DESIGN & PRINT PROMOTIONAL MATERIAL - SUMMER OF ENTERTAINMENT	\$ 770.00	

MONTHLY LIST OF ACCOUNTS PAID
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Date	Reference	Payee	Description	Amount	Total
08/02/2022	3047.13124-01	Rebecca De Vries Photography	PHOTOGRAPHY SERVICES		\$ 900.00
07/02/2022	20220108		COMMUNITY EVENT PHOTOGRAPHIC SESSION	\$ 300.00	
07/02/2022	20220202		PHOTOGRAPHY SERVICES - WOOROLOO HALL	\$ 600.00	
08/02/2022	3047.13268-01	Department of Human Services - The Collector	PAYROLL DEDUCTION		\$ 173.67
30/01/2022	PY01-16-Centrell		PAYROLL DEDUCTION	\$ 173.67	
08/02/2022	3047.13600-01	Stevlec Electrical Pty Ltd	ELECTRICAL SERVICES		\$ 687.50
31/01/2022	10894		ELECTRICAL SERVICES - LAKE LESCHENAULTIA	\$ 687.50	
08/02/2022	3047.13650-01	JAR Event Productions Pty Ltd	ENTERTAINMENT		\$ 1,328.80
31/01/2022	JAR-INV2048933		TWILIGHT TUNES EQUIPMENT HIRE	\$ 1,328.80	
08/02/2022	3047.13715-01	Ensign (Ensign Services (Aust.) Pty	SAFETY EQUIPMENT		\$ 272.45
07/02/2022	8305842		SAFETY EQUIPMENT	\$ 272.45	
08/02/2022	3047.13781-01	Graffiti Gone WA (Christopher Mark Bayley T/As:)	MAINTENANCE		\$ 4,329.60
07/02/2022	00000552		SUPPLY CLEANING CHEMICALS FOR GRAFFITI REMOVAL	\$ 1,045.00	
07/02/2022	00000548		GRAFFITI REMOVAL - VARIOUS LOCATIONS	\$ 3,284.60	
08/02/2022	3047.138-01	Sonic HealthPlus Pty Ltd	MEDICAL EXAMINATIONS		\$ 1,155.00
28/01/2022	2537747		PRE-EMPLOYMENT MEDICAL EXAMINATIONS	\$ 231.00	
07/02/2022	2519930		PRE-EMPLOYMENT MEDICAL EXAMINATIONS	\$ 231.00	
07/02/2022	2528441		PRE-EMPLOYMENT MEDICAL EXAMINATIONS	\$ 231.00	
07/02/2022	2527580		PRE-EMPLOYMENT MEDICAL EXAMINATIONS	\$ 231.00	
07/02/2022	2527579		PRE-EMPLOYMENT MEDICAL EXAMINATIONS	\$ 231.00	
08/02/2022	3047.13802-01	Construction Forestry Mining Energy	PAYROLL DEDUCTION		\$ 80.00
30/01/2022	PY02-16-CFMEU		PAYROLL DEDUCTION	\$ 80.00	
08/02/2022	3047.13824-01	Elevation Digital (KV McNair Holdings Pty Ltd	FACEBOOK & INSTAGRAM		\$ 1,562.00
07/02/2022	INV-0114		SOCIAL MEDIA SERVICES - LAKE LESCHENAULTIA JANUARY 2022	\$ 902.00	
07/02/2022	INV-0115		SOCIAL MEDIA MANAGEMENT - JANUARY 2022	\$ 660.00	
08/02/2022	3047.13866-01	Booktopia Pty Ltd	BOOKS		\$ 447.23
27/01/2022	16154326		BOOK STOCK - KSP LIBRARY	\$ 89.79	
27/01/2022	16150295		BOOK STOCK - KSP LIBRARY	\$ 357.44	
08/02/2022	3047.14013-01	Eastern Hills Chainsaws & Mowers Pty Ltd	EQUIPMENT REPAIRS		\$ 116.10
21/01/2022	48221 #4		SUPPLY PROFESSIONAL HELMIT KIT	\$ 116.10	
08/02/2022	3047.14051-01	Sweeping Services Australia Pty Ltd	STREET SWEEPING SERVICES		\$ 5,915.25
07/02/2022	INV-0123		SUPPLY OF STREET SWEEPING SERVICES	\$ 5,915.25	
08/02/2022	3047.14073-01	Tony's House of Tender Meats (GK & KS Fraser	FOOD		\$ 211.61
07/02/2022	13806		FOOD SUPPLIES FOR CHILDREN - MECPC	\$ 211.61	
08/02/2022	3047.14188-01	Complete Office Supplies Pty Ltd	STATIONERY		\$ 63.12
25/01/2022	10705152		STATIONERY ITEMS	\$ 63.12	
08/02/2022	3047.14213-01	The Parky Pitstop Lunchbar & Deli (The Trustee for The	CATERING		\$ 132.34
21/01/2022	1015		CATERING - WEBSITE UPGRADE TEAM RECOGNITION	\$ 132.34	
08/02/2022	3047.14218-01	Urbanplan (the trustee for Iceberga Family Trust T/As:)	PROFESSIONAL SERVICES		\$ 4,507.80
31/01/2022	INVOICE1		WATER HIERARCHY STRATEGY INCEPTION REPORT	\$ 4,507.80	
08/02/2022	3047.14237-01	Eastside Plumbing & Gas Pty Ltd	PLUMBING		\$ 275.00
07/02/2022	INV-2159		PLUMBING - CHIDLOW PUBLIC TOILETS	\$ 275.00	
08/02/2022	3047.14335-01	Uniplay (Sashelle Abreu T/As:)	ACCESSIBLE SAND DIGGER		\$ 4,400.00
07/02/2022	1067		ACCESSIBLE SAND DIGGER FOR MORGAN JOHN MORGAN	\$ 4,400.00	
08/02/2022	3047.1465-01	Midland Camera House	EQUIPMENT PURCHASES		\$ 2,848.00
28/01/2022	32363		PRINTING & MOUNTING PHOTOS - WOOROLOO RECOVERY PROJECT	\$ 1,848.00	
28/01/2022	32726		PRINTING & MOUNTING PHOTOS - WOOROLOO RECOVERY PROJECT	\$ 1,000.00	
08/02/2022	3047.1521-01	Dial A Nappy & Busiclean	GOODS		\$ 4,522.00
21/01/2022	INV-14258		CLEANING CHEMICALS - MECPC	\$ 87.50	
21/01/2022	INV-14208		CLEANING CHEMICALS - MECPC	\$ 175.50	
31/01/2022	INV-14187		CLEANING CHEMICALS - MECPC	\$ 777.60	
31/01/2022	INV-14248		CLEANING CHEMICALS - MECPC	\$ 2,895.80	
31/01/2022	INV-14240		CLEANING CHEMICALS - SCFC	\$ 805.60	
08/02/2022	3047.2028-01	Eastern Hills WA Wildflower Society	GIFTS		\$ 160.00
07/02/2022	2021-22 02		AUSTRALIA DAY CITIZENSHIP CEREMONY GIFTS	\$ 160.00	
08/02/2022	3047.21-01	Eastern Metropolitan Regional Council	REFUSE CONTRACT		\$ 39,775.30
07/02/2022	EMRC43409		REFUSE CONTRACT	\$ 39,775.30	
08/02/2022	3047.215-01	Deputy Commissioner of Taxation	TAXATION		\$ 154,738.00
30/01/2022	PY02-16-Deputy C		PAYROLL DEDUCTION	\$ 21,920.00	
30/01/2022	PY01-16-Deputy C		PAYROLL DEDUCTION	\$ 132,818.00	
08/02/2022	3047.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 408.17
31/01/2022	136000106		KIOSK SUPPLIES	\$ 408.17	

MONTHLY LIST OF ACCOUNTS PAID
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Date	Reference	Payee	Description	Amount	Total
08/02/2022	3047.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 2,252.87
27/01/2022	SIN-3486447		UNIFORMS - CHIDLOW VBFB	\$ 98.27	
27/01/2022	SIN-3486405		UNIFORMS - CHIDLOW VBFB	\$ 457.12	
27/01/2022	SIN-3487071		UNIFORMS - DARLINGTON VBFB	\$ 86.46	
27/01/2022	SIN-3486908		UNIFORMS - GLEN FORREST VBFB	\$ 228.56	
27/01/2022	SIN-3487607		UNIFORMS - GLEN FORREST VBFB	\$ 151.78	
27/01/2022	SIN-3487647		UNIFORMS - CHIDLOW VBFB	\$ 457.12	
27/01/2022	SIN-3487649		UNIFORMS - DARLINGTON VBFB	\$ 234.55	
27/01/2022	SIN-3487980		UNIFORMS - STONEVILLE VBFB	\$ 322.41	
27/01/2022	SIN-3487248		UNIFORMS - DARLINGTON VBFB	\$ 216.60	
08/02/2022	3047.2776-01	Darlington Review	ADVERTISING		\$ 250.00
07/02/2022	2366		ADVERTISING	\$ 250.00	
08/02/2022	3047.300-01	Civica Pty Ltd	FEES		\$ 835.70
04/02/2022	C/LA024068		TRAINING FOR LIBRARIES	\$ 835.70	
08/02/2022	3047.388-01	Bunzl Ltd	CLEANING SUPPLIES		\$ 3,264.30
31/01/2022	W616837		PAPER TOWEL CONSUMABLES	\$ 3,264.30	
08/02/2022	3047.397-01	J. Blackwood & Son Pty Ltd	WORKSHOP CONSUMABLES		\$ 430.42
27/01/2022	PE3452CN		SUNSCREEN & INSECT REPELLANT	\$ 139.92	
27/01/2022	PE3454CN		SUNSCREEN & INSECT REPELLANT	\$ 188.50	
27/01/2022	PE3453CN		SUNSCREEN & INSECT REPELLANT	\$ 102.00	
08/02/2022	3047.4-01	Health Insurance Fund of WA	PAYROLL DEDUCTION		\$ 752.20
30/01/2022	PY01-16-HIF		PAYROLL DEDUCTION	\$ 752.20	
08/02/2022	3047.441-01	Toolmart Australia Pty. Ltd.	TOOLS		\$ 485.00
21/01/2022	20220110-7257952		SUPPLY LITHIUM 12/24V JUMP STARTER	\$ 485.00	
08/02/2022	3047.4453-01	Technifire 2000	VEHICLE REPAIRS		\$ 1,788.69
18/01/2022	24590		REPAIR WOOROLOO 4.4R 091MDG	\$ 1,788.69	
08/02/2022	3047.452-01	Mahogany Building & Design	MAINTENANCE		\$ 814.00
07/02/2022	INV0362		MAINTENANCE - MUNDARING ARENA	\$ 399.00	
07/02/2022	INV0361		MAINTENANCE - MUNDARING ARENA	\$ 418.00	
08/02/2022	3047.4749-01	Pure Air Filters	PARTS		\$ 190.30
08/02/2022	00013604		AIR FILTER CLEANERS FOR ASSORTED VEHICLES	\$ 190.30	
08/02/2022	3047.5414-01	Exteria	STEEL FABRICATION		\$ 4,540.80
07/02/2022	00010140		SUPPLY DRINK FOUNTAIN WITH DOG BOWL - ELSIE AUSTIN OVAL	\$ 4,540.80	
08/02/2022	3047.5719-01	Shire of Mundaring - Lotto Club	PAYROLL DEDUCTION		\$ 258.02
30/01/2022	PY02-16-STAFF LO		PAYROLL DEDUCTION	\$ 13.58	
30/01/2022	PY01-16-STAFF LO		PAYROLL DEDUCTION	\$ 244.44	
08/02/2022	3047.5749-01	Matrix Productions Australia Pty Ltd	HIRE		\$ 5,764.00
27/01/2022	38991		GIDGEGANNUP HALL EXPO PANEL INSTALLATION	\$ 2,992.00	
27/01/2022	38990		WOOROLOO HALL EXPO PANEL INSTALLATION	\$ 2,772.00	
08/02/2022	3047.5945-01	West Coast Spring Water Pty Ltd	CAFE BAR CONSUMABLES		\$ 55.58
31/01/2022	2188889		CAFE BAR CONSUMABLES	\$ 15.88	
04/02/2022	2187420		CAFE BAR CONSUMABLES	\$ 39.70	
08/02/2022	3047.6-01	Shire of Mundaring - Social Club	PAYROLL DEDUCTION		\$ 166.00
30/01/2022	PY01-16-MUNDARIN		PAYROLL DEDUCTION	\$ 166.00	
08/02/2022	3047.641-01	Midland Rubber Stamps	STATIONERY		\$ 61.00
31/01/2022	00041836		STATIONERY ITEMS	\$ 61.00	
08/02/2022	3047.6732-01	Relationships Australia Western Australia Inc	EMPLOYEE ASSISTANCE PROGRAMM		\$ 176.00
07/02/2022	00387476		EMPLOYEE ASSISTANCE PROGRAMM	\$ 176.00	
08/02/2022	3047.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 295.55
31/01/2022	10215859		RETICULATION PARTS	\$ 149.60	
31/01/2022	10215880		RETICULATION PARTS	\$ 145.95	
08/02/2022	3047.7-01	Australian Services Union	PAYROLL DEDUCTION		\$ 225.10
30/01/2022	PY02-16-AUSTRALI		PAYROLL DEDUCTION	\$ 129.50	
30/01/2022	PY01-16-AUSTRALI		PAYROLL DEDUCTION	\$ 95.60	
08/02/2022	3047.7318-01	Pirtek Midland	PARTS		\$ 104.70
07/02/2022	MD-T00042573		SUPPLY OF ASSORTED HYDRAULIC HOSES & FITTINGS	\$ 104.70	
08/02/2022	3047.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING/MAINTENANCE		\$ 3,148.20
07/02/2022	2549		FOOTPATH SWEEPING/MAINTENANCE	\$ 3,148.20	
08/02/2022	3047.7807-01	Water Installations	SERVICING		\$ 130.00
07/02/2022	00020865		QUARTERLY SERVICING TREATMENT SYSTEM - MORGAN JOHN MORGAN	\$ 130.00	

MONTHLY LIST OF ACCOUNTS PAID
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<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
08/02/2022	3047.80-01	Bunnings Group Limited	HARDWARE		\$ 1,412.56
27/01/2022	2440/01292700		HARDWARE ITEMS	\$ 69.41	
27/01/2022	2440/01083175		HARDWARE ITEMS	\$ 371.68	
31/01/2022	2440/01197491		HARDWARE ITEMS	\$ 68.80	
31/01/2022	2440/01748565		HARDWARE ITEMS	\$ 189.86	
04/02/2022	2440/01671275		HARDWARE ITEMS	\$ 109.43	
04/02/2022	2440/00141475		HARDWARE ITEMS	\$ 289.90	
04/02/2022	2440/01094814		HARDWARE ITEMS	\$ 313.48	
08/02/2022	3047.8-01	LGRCEU	PAYROLL DEDUCTION		\$ 41.00
30/01/2022	PY02-16-LGRCEU		PAYROLL DEDUCTION	\$ 41.00	
08/02/2022	3047.8037-01	Electritech Industries	ELECTRICAL SERVICES		\$ 1,826.53
07/02/2022	14059		ELECTRICAL SERVICES - BROWN PARK LIGHTING	\$ 332.97	
07/02/2022	14247		ELECTRICAL SERVICES - GLEN FORREST HALL LIGHTING	\$ 547.93	
07/02/2022	14239		ELECTRICAL SERVICES - GLEN FORREST CHANGE ROOM	\$ 710.00	
07/02/2022	14246		ELECTRICAL SERVICES - MUNDARING REC CENTRE FAULTY RCD	\$ 235.63	
08/02/2022	3047.810-01	Royal Life Saving Society Western Australia Inc	TRAINING		\$ 308.00
07/02/2022	158970		WATCH AROUND WATER RESOURCES	\$ 308.00	
08/02/2022	3047.8149-01	East End Electrical	ELECTRICAL SERVICES		\$ 495.00
07/02/2022	EEE100-1072		ELECTRICAL SERVICES - MUNDARING ARENA	\$ 495.00	
08/02/2022	3047.8611-01	Brownes Foods Operations Pty Ltd	KIOSK SUPPLIES		\$ 585.77
04/02/2022	16407362		KIOSK SUPPLIES	\$ 237.61	
04/02/2022	16371428		KIOSK SUPPLIES	\$ 87.97	
04/02/2022	16415917		KIOSK SUPPLIES	\$ 260.19	
08/02/2022	3047.938-01	West Australian Newspapers Ltd	SUBSCRIPTIONS		\$ 288.00
24/01/2022	03266707		NEWSPAPER SUBSCRIPTIONS - AFM LIBRARY	\$ 144.00	
31/01/2022	00156950		NEWSPAPER SUBSCRIPTIONS - KSP LIBRARY	\$ 144.00	
08/02/2022	3047.9698-01	Managed System Services Pty Ltd	IT HARDWARE		\$ 1,438.84
07/02/2022	INV-7340		SUPPLY HP PRODESK 600 G6 DESKTOP MINI - COUNCIL CHAMBERS	\$ 1,438.84	
02/02/2022	3048.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 21,741.12
09/02/2022	020222		CARE GIVER SUBSIDIES	\$ 21,741.12	

**MONTHLY LIST OF ACCOUNTS PAID
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<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
04/02/2022	3049.12516-01	PayClear Services Pty Ltd (Superchoice)	SUPERANNUATION-JAN2022-1		\$ 310,217.47
03/02/2022	Jan2022-1		SUPERANNUATION-JAN2022-1	\$ 213,114.79	
03/02/2022	Jan2022-12		SUPERANNUATION-JAN2022-12	\$ 498.90	
03/02/2022	Jan2022-13		SUPERANNUATION-JAN2022-13	\$ 11,447.52	
03/02/2022	Jan2022-15		SUPERANNUATION-JAN2022-15	\$ 1,033.80	
03/02/2022	Jan2022-18		SUPERANNUATION-JAN2022-18	\$ 3,843.70	
03/02/2022	Jan2022-19		SUPERANNUATION-JAN2022-19	\$ 1,635.38	
03/02/2022	Jan2022-22		SUPERANNUATION-JAN2022-22	\$ 1,338.21	
03/02/2022	Jan2022-23		SUPERANNUATION-JAN2022-23	\$ 1,254.48	
03/02/2022	Jan2022-3		SUPERANNUATION-JAN2022-3	\$ 994.83	
03/02/2022	Jan2022-32		SUPERANNUATION-JAN2022-32	\$ 1,088.39	
03/02/2022	Jan2022-33		SUPERANNUATION-JAN2022-33	\$ 2,145.84	
03/02/2022	Jan2022-34		SUPERANNUATION-JAN2022-34	\$ 211.92	
03/02/2022	Jan2022-35		SUPERANNUATION-JAN2022-35	\$ 394.42	
03/02/2022	Jan2022-36		SUPERANNUATION-JAN2022-36	\$ 2,297.50	
03/02/2022	Jan2022-37		SUPERANNUATION-JAN2022-37	\$ 1,975.24	
03/02/2022	Jan2022-4		SUPERANNUATION-JAN2022-4	\$ 1,589.31	
03/02/2022	Jan2022-40		SUPERANNUATION-JAN2022-40	\$ 4,114.04	
03/02/2022	Jan2022-47		SUPERANNUATION-JAN2022-47	\$ 1,821.42	
03/02/2022	Jan2022-48		SUPERANNUATION-JAN2022-48	\$ 1,403.99	
03/02/2022	Jan2022-49		SUPERANNUATION-JAN2022-49	\$ 1,415.39	
03/02/2022	Jan2022-50		SUPERANNUATION-JAN2022-50	\$ 1,020.88	
03/02/2022	Jan2022-52		SUPERANNUATION-JAN2022-52	\$ 844.38	
03/02/2022	Jan2022-54		SUPERANNUATION-JAN2022-54	\$ 468.03	
03/02/2022	Jan2022-55		SUPERANNUATION-JAN2022-55	\$ 1,750.70	
03/02/2022	Jan2022-59		SUPERANNUATION-JAN2022-59	\$ 1,787.16	
03/02/2022	Jan2022-6		SUPERANNUATION-JAN2022-6	\$ 1,872.94	
03/02/2022	Jan2022-60		SUPERANNUATION-JAN2022-60	\$ 323.64	
03/02/2022	Jan2022-66		SUPERANNUATION-JAN2022-66	\$ 60.34	
03/02/2022	Jan2022-68		SUPERANNUATION-JAN2022-68	\$ 1,146.24	
03/02/2022	Jan2022-69		SUPERANNUATION-JAN2022-69	\$ 1,474.41	
03/02/2022	Jan2022-7		SUPERANNUATION-JAN2022-7	\$ 7,860.16	
03/02/2022	Jan2022-70		SUPERANNUATION-JAN2022-70	\$ 358.91	
03/02/2022	Jan2022-79		SUPERANNUATION-JAN2022-79	\$ 1,759.43	
03/02/2022	Jan2022-8		SUPERANNUATION-JAN2022-8	\$ 35,106.84	
03/02/2022	Jan2022-81		SUPERANNUATION-JAN2022-81	\$ 764.34	
10/02/2022	3050.14207-01	Solution 4 Building Pty Ltd	CONSTRUCTION WORKS		\$ 94,233.56
10/02/2022	INV-01925		CONSTRUCTION WORKS - STONEVILLE VBFB	\$ 94,233.56	
10/02/2022	3050.90-01	Major Motors Pty Ltd	VEHICLE		\$ 103,926.42
10/02/2022	1154092		SUPPLY NEW ISUZU 8T TIP TRUCK 041 MDG	\$ 103,926.42	
10/02/2022	3051.14354-01	Ms K J Haddow	REFUND		\$ 800.07
10/02/2022	Refund		RATES REFUND	\$ 800.07	
10/02/2022	3051.14356-01	Mrs P J Nelson	REFUND		\$ 3,663.56
10/02/2022	Refund		RATES REFUND	\$ 3,663.56	
10/02/2022	3052.10608-01	Ms B M Gosden	REFUND		\$ 50.00
08/02/2022	REFUND		REFUND SWIM SCHOOL	\$ 50.00	
10/02/2022	3052.14346-01	Mr W Scott	REFUND		\$ 460.00
08/02/2022	REFUND		50% REFUND OF BOYA COMMUNITY CENTRE BOOKING FEE	\$ 460.00	
10/02/2022	3052.14350-01	Mr J B Throssell	REIMBURSEMENT		\$ 57.60
08/02/2022	REIMBURSE		REIMBURSEMENT POLICE CLEARANCE FEE	\$ 57.60	
10/02/2022	3052.14351-01	Mr F Throssell	REIMBURSEMENT		\$ 57.60
08/02/2022	REIMBURSE		REIMBURSEMENT POLICE CLEARANCE FEE	\$ 57.60	
10/02/2022	3052.14352-01	A J Martino	CONTRIBUTION		\$ 575.00
08/02/2022	CONTRIBUTION		CONTRIBUTION FOR CROSSOVER	\$ 575.00	

**MONTHLY LIST OF ACCOUNTS PAID
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<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
10/02/2022	3052.174-01	Synergy	ELECTRICITY		\$ 6,321.66
22/01/2022	2548038725		ELECTRICITY	\$ 910.65	
22/01/2022	4079099529		ELECTRICITY	\$ 268.68	
22/01/2022	6775766728		ELECTRICITY	\$ 785.09	
27/01/2022	2869138323		ELECTRICITY	\$ 516.08	
27/01/2022	2686554727		ELECTRICITY	\$ 1,799.75	
27/01/2022	5183606212		ELECTRICITY	\$ 317.81	
27/01/2022	5085138314		ELECTRICITY	\$ 109.75	
27/01/2022	5358804327		ELECTRICITY	\$ 118.55	
27/01/2022	4504944122		ELECTRICITY	\$ 130.06	
27/01/2022	5085045110		ELECTRICITY	\$ 1,201.86	
27/01/2022	4294733928		ELECTRICITY	\$ 163.38	
10/02/2022	3052.318-01	Sawyers Valley Volunteer Bushfire Brigade	REIMBURSEMENT		\$ 858.52
08/02/2022	G30		REIMBURSEMENT OF ESL FOR NOVEMBER 2021	\$ 858.52	
10/02/2022	3052.326-01	Stoneville Volunteer Bushfire Brigade	REIMBURSEMENT		\$ 6,698.55
28/01/2022	25		REIMBURSEMENT OF ESL EXPENSES 15/01/2021 - 17/01/2022	\$ 6,698.55	
10/02/2022	3052.343-01	Chidlow Volunteer Bushfire Brigade	REIMBURSEMENT		\$ 1,748.60
10/02/2022	2105		REIMBURSEMENT BRIGADE EXPENSES 01/09/2021 - 31/12/2021	\$ 1,748.60	
10/02/2022	3052.361-01	Mount Helena Volunteer Bushfire Brigade	REIMBURSEMENT		\$ 196.29
28/01/2022	0046		REIMBURSEMENT OF ESL EXPENSES 01/10/2021 TO 31/12/2021	\$ 196.29	
10/02/2022	3052.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 68,099.80
10/02/2022	090222		FDC PARENT LEVY	\$ 7,913.40	
10/02/2022	TRADE IN		TRADE IN P2451 MITSUBISHI TIPPER	\$ 52,000.00	
08/02/2022	020222		FDC PARENT LEVY	\$ 8,186.40	
10/02/2022	3053.13339-01	Ms K Kendrick	REFUND		\$ 110.00
10/02/2022	1065818		HALL BOND REFUND	\$ 110.00	
10/02/2022	3053.13752-01	Mrs N J Amato	REFUND		\$ 65.00
10/02/2022	1360818		KEY BOND REFUND	\$ 65.00	
10/02/2022	3053.14357-01	Ms K Lemmey	REFUND		\$ 110.00
10/02/2022	1341128		HALL BOND REFUND	\$ 110.00	
10/02/2022	3053.2302-01	Mrs MM Ingram	REFUND		\$ 65.00
10/02/2022	1273404		KEY BOND REFUND	\$ 65.00	
09/02/2022	3054.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 18,524.37
11/02/2022	090222		CARE GIVER SUBSIDIES	\$ 18,524.37	
11/02/2022	3055.174-01	Synergy	ELECTRICITY		\$ 23,648.39
11/02/2022	5008526913		ELECTRICITY	\$ 541.62	
11/02/2022	5100198416		ELECTRICITY	\$ 669.48	
11/02/2022	3666408227		ELECTRICITY	\$ 914.35	
11/02/2022	885.267.5527		ELECTRICITY	\$ 1,165.38	
11/02/2022	9159298220		ELECTRICITY	\$ 699.80	
11/02/2022	1635825121		ELECTRICITY	\$ 161.77	
11/02/2022	1187187526		ELECTRICITY	\$ 142.08	
11/02/2022	5831532322		ELECTRICITY	\$ 744.73	
11/02/2022	1021165328		ELECTRICITY	\$ 210.72	
11/02/2022	3051745929		ELECTRICITY	\$ 708.57	
24/01/2022	5056988325		ELECTRICITY	\$ 1,698.71	
27/01/2022	5145475816		ELECTRICITY	\$ 1,695.69	
27/01/2022	3671996720		ELECTRICITY	\$ 5,012.85	
27/01/2022	1808368323		ELECTRICITY	\$ 4,491.37	
11/02/2022	7556391528		ELECTRICITY	\$ 232.71	
11/02/2022	5416370728		ELECTRICITY	\$ 302.51	
11/02/2022	7436114725		ELECTRICITY	\$ 208.08	
11/02/2022	3625641925		ELECTRICITY	\$ 438.85	
11/02/2022	5026791717		ELECTRICITY	\$ 311.70	
11/02/2022	5192608710		ELECTRICITY	\$ 1,274.15	
11/02/2022	8945660323		ELECTRICITY	\$ 1,497.16	
11/02/2022	3625641925		ELECTRICITY	\$ 423.26	
11/02/2022	4743483524		ELECTRICITY	\$ 102.85	

MONTHLY LIST OF ACCOUNTS PAID
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Date	Reference	Payee	Description	Amount	Total
14/02/2022	3056.34-01	Water Corporation	WATER RATES & FEES		\$ 41,057.13
11/02/2022	9004676180		WATER RATES & FEES	\$ 34.40	
11/02/2022	9004688851		WATER RATES & FEES	\$ 2,483.17	
11/02/2022	9013212898		WATER RATES & FEES	\$ 108.49	
11/02/2022	9004686215		WATER RATES & FEES	\$ 103.19	
11/02/2022	9004690281		WATER RATES & FEES	\$ 5.29	
11/02/2022	9010772929		WATER RATES & FEES	\$ 21.17	
11/02/2022	9004686864		WATER RATES & FEES	\$ 10.58	
11/02/2022	9004565691		WATER RATES & FEES	\$ 2,685.69	
11/02/2022	9004607388		WATER RATES & FEES	\$ 58.21	
11/02/2022	9004600055		WATER RATES & FEES	\$ 13,651.93	
11/02/2022	9014111730		WATER RATES & FEES	\$ 84.67	
14/02/2022	9012388904		WATER RATES & FEES	\$ 1,303.55	
14/02/2022	9004566600		WATER RATES & FEES	\$ 1,319.29	
14/02/2022	9004566571		WATER RATES & FEES	\$ 362.62	
11/02/2022	9004694442		WATER RATES & FEES	\$ 15.88	
11/02/2022	9015437724		WATER RATES & FEES	\$ 1,698.73	
11/02/2022	9004697344		WATER RATES & FEES	\$ 2,485.81	
11/02/2022	9023574999		WATER RATES & FEES	\$ 26.46	
11/02/2022	9004697977		WATER RATES & FEES	\$ 5.30	
11/02/2022	9006291271		WATER RATES & FEES	\$ 508.03	
11/02/2022	9004658548		WATER RATES & FEES	\$ 12,108.10	
11/02/2022	9004656438		WATER RATES & FEES	\$ 299.00	
11/02/2022	9004656446		WATER RATES & FEES	\$ 82.03	
11/02/2022	9004658644		WATER RATES & FEES	\$ 10.58	
11/02/2022	9004677028		WATER RATES & FEES	\$ 988.96	
11/02/2022	9004674708		WATER RATES & FEES	\$ 598.00	
15/02/2022	3057.119-01	Telstra	TELEPHONE		\$ 303.97
14/02/2022	0941160300		TELEPHONE CHARGES - FIRE BRIGADES JANUARY 2022	\$ 303.97	
15/02/2022	3057.14359-01	Ms K Turton	STERILISATION REBATE		\$ 77.50
14/02/2022	REFUND		REFUND - DOG STERILISATION REBATE ANIMAL# 39591	\$ 77.50	
15/02/2022	3057.14360-01	Mr J E Sloan	STERILISATION REBATE		\$ 150.00
14/02/2022	REFUND		REFUND - DOG STERILISATION REBATE ANIMAL# 39401	\$ 150.00	
15/02/2022	3057.14361-01	Mrs C L Garz	STERILISATION REBATE		\$ 150.00
14/02/2022	REFUND		REFUND - DOG STERILISATION REBATE ANIMAL# 39205	\$ 150.00	
15/02/2022	3058.1020-01	Rudd Industrial & Farm Supplies	SAFETY EQUIPMENT		\$ 197.87
24/01/2022	1048692		SAFETY EQUIPMENT	\$ 4.40	
31/01/2022	1049596		SAFETY EQUIPMENT	\$ 193.47	
15/02/2022	3058.11017-01	Sapio Pty Ltd	ALARM MONITORING		\$ 231.00
10/02/2022	SP195583		ALARM MONITORING REPAIRS	\$ 231.00	
15/02/2022	3058.11135-01	Frontline Fire & Rescue (Bluesteel Enterprises Pty	EQUIPMENT PURCHASES		\$ 1,728.33
14/02/2022	73121		EQUIPMENT PURCHASES	\$ 1,728.33	
15/02/2022	3058.1134-01	Retech Rubber	SPORTS EQUIPMENT		\$ 8,519.50
14/02/2022	JS3334		REPAIRS TO SOFT FALL - BILGOMAN AQUATIC CENTRE	\$ 8,519.50	
15/02/2022	3058.11568-01	Bow Steel Pty Ltd	STEEL FABRICATION		\$ 2,365.00
14/02/2022	842		SUPPLY & INSTALL HANDRAIL SUPPORT BRACKETS - BILGOMAN AQUATIC CENTRE	\$ 605.00	
14/02/2022	847		MAINTENANCE - BRUCE DOUGLAS PAVILION SERVRY DOORS	\$ 1,760.00	
15/02/2022	3058.11578-01	Corsign WA Pty Ltd	SIGNS		\$ 1,403.60
10/02/2022	00062828		SUPPLY VARIOUS SIGNS	\$ 1,403.60	
15/02/2022	3058.11648-01	Veris Australia Pty Ltd	SURVEYING SERVICES		\$ 1,776.50
31/01/2022	V1056765		MATHIESON RD TRANSFER STATION - QUARTERLY VOLUME SURVEY	\$ 1,776.50	
15/02/2022	3058.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 14,983.20
14/02/2022	C INV 583385		TEMP STAFF - DEPOT	\$ 463.74	
14/02/2022	C INV 583426		TEMP STAFF - DEPOT	\$ 8,428.81	
14/02/2022	C INV 583473		TEMP STAFF - DEPOT	\$ 6,060.65	
15/02/2022	3058.12183-01	WA School Canteen Suppliers	KIOSK SUPPLIES		\$ 900.08
07/02/2022	00012929		KIOSK SUPPLIES	\$ 600.78	
14/02/2022	00012847		KIOSK SUPPLIES	\$ 299.30	
15/02/2022	3058.12261-01	ONEMU SIC AUSTRALIA (Australasian Performing	LICENCE FEE		\$ 1,383.25
14/02/2022	190240		APRA MUSIC LICENCE FEE 01/01/2022 TO 31/03/2022	\$ 1,383.25	
15/02/2022	3058.12422-01	MDM Plumbing and Gas	PLUMBING SERVICES		\$ 1,105.50
14/02/2022	1871		PLUMBING SERVICES - MOUNT HELENA AQUATIC CENTRE	\$ 1,105.50	
15/02/2022	3058.12427-01	All Suburbs Garden & Wood Supplies	FIRE WOOD		\$ 1,188.00
14/02/2022	37824		SUPPLY FIRE WOOD FOR LAKE LESCHENAUTIA	\$ 1,188.00	

**MONTHLY LIST OF ACCOUNTS PAID
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<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
15/02/2022	3058.12470-01	Mr G Wood	FENCING		\$ 11,596.20
07/02/2022	IV000000000655		FENCING REPAIRS - EAGLEMONT PARK	\$ 352.00	
07/02/2022	IV000000000652		FENCING REPAIRS - CHIDLOW OVAL	\$ 308.00	
07/02/2022	IV000000000653		REINSTATE CHAIN GATE - MORGAN JOHN MORGAN	\$ 308.00	
07/02/2022	IV000000000654		FENCING REPAIRS - MUNDARING WEIR HALL	\$ 352.00	
14/02/2022	IV000000000660		SUPPLY & INSTALL FENCING - BYFIELD RD PARKERVILLE	\$ 10,276.20	
15/02/2022	3058.12579-01	Mr V Crowe	LANDSCAPE & CLEANING SERVICES		\$ 3,812.50
14/02/2022	1860		LANDSCAPE SERVICES & TIP FEES	\$ 585.00	
14/02/2022	1861		CLEANING SERVICES	\$ 210.00	
14/02/2022	1862		LANDSCAPE SERVICES	\$ 350.00	
14/02/2022	1863		LANDSCAPE SERVICES & TIP FEES	\$ 305.00	
14/02/2022	1870		LANDSCAPE SERVICES	\$ 210.00	
14/02/2022	1871		CLEANING SERVICES	\$ 430.00	
14/02/2022	1872		LANDSCAPE SERVICES	\$ 375.00	
14/02/2022	1873		LANDSCAPE SERVICES	\$ 210.00	
14/02/2022	1874		LANDSCAPE SERVICES	\$ 262.50	
14/02/2022	1875		CLEANING SERVICES	\$ 210.00	
14/02/2022	1876		LANDSCAPE SERVICES	\$ 350.00	
14/02/2022	1877		LANDSCAPE SERVICES	\$ 315.00	
15/02/2022	3058.126-01	Komatsu Australia Pty Ltd	PARTS		\$ 3,385.17
28/01/2022	002624677		SUPPLY PARTS	\$ 3,385.17	
15/02/2022	3058.12790-01	S&R Glass	MAINTENANCE		\$ 386.27
14/02/2022	1005		SUPPLY & INSTALL NEW DOOR HINGES - ADMIN BUILDING	\$ 386.27	
15/02/2022	3058.12899-01	NAPA (A Division of GPC Asia Pacific Pty Ltd)	CONSUMABLES		\$ 333.38
24/01/2022	1320192513		SUPPLY OF WORKSHOP CONSUMABLES	\$ 50.88	
24/01/2022	1320192420		SUPPLY OF WORKSHOP CONSUMABLES	\$ 42.90	
24/01/2022	1320192942		SUPPLY OF WORKSHOP CONSUMABLES	\$ 125.95	
31/01/2022	1320193100		SUPPLY OF WORKSHOP CONSUMABLES	\$ 48.75	
07/02/2022	1320192864		SUPPLY OF WORKSHOP CONSUMABLES	\$ 64.90	
15/02/2022	3058.12911-01	Planning Institute of Australia Pty	REGISTRATION FEE		\$ 225.00
07/02/2022	134500		REGISTRATION FEE - PLANNING TRAINING - ANGUS MONEY	\$ 225.00	
15/02/2022	3058.12938-01	Aussie Broadband Pty Ltd	NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES		\$ 9,092.57
20/01/2022	15786395		NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES	\$ 4,820.12	
15/02/2022	15481769		NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES	\$ 4,272.45	
15/02/2022	3058.12944-01	Avon Tree Management (Kajanni Pty Ltd for Wegner	MITIGATION WORKS		\$ 12,050.50
07/02/2022	434		MITIGATION WORKS - STRETTLE RD RESERVE	\$ 12,050.50	
15/02/2022	3058.12984-01	AJL Plumbing and Gas Pty Ltd (ATF The Lawyer Family	PLUMBING SERVICES		\$ 1,265.00
14/02/2022	AJL9173		SUPPLY & INSTALL HOT WATER SYSTEM - COPPIN ROAD CDS	\$ 1,265.00	
15/02/2022	3058.13013-01	MDM Entertainment Pty Ltd	STOCK		\$ 196.19
07/02/2022	107927		AUDIO VISUAL STOCK - KSP LIBRARY	\$ 196.19	
15/02/2022	3058.13059-01	Mundaring Tyrepower (AnK Murphy Pty Ltd T/As:)	TYRES		\$ 359.00
31/01/2022	110272		SUPPLY & FIT 1X REAR TYRE ON FIRE VEHICLE 086MDG	\$ 359.00	
15/02/2022	3058.13208-01	Fire Protection Services WA Pty Ltd	MAINTENANCE		\$ 608.67
14/02/2022	00008701		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	\$ 129.71	
14/02/2022	00008700		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY CENTRE	\$ 478.96	
15/02/2022	3058.13217-01	Mr B M Bulla	PERFORMANCE		\$ 300.00
14/02/2022	51		PERFORMANCE AT SCULPTURE PARK TWILIGHT TUNES EVENT	\$ 300.00	
15/02/2022	3058.13249-01	Pool & Pump Service & Repairs Pty Ltd	REPAIRS		\$ 924.00
20/01/2022	100414		CALL OUT TO INSPECT & REPAIR GAS HEATING PUMP	\$ 924.00	
15/02/2022	3058.13345-01	ABM Landscaping (Mikevie Pty Ltd T/As:)	LANDSCAPING		\$ 36,836.93
04/02/2022	INV-2247		LANDSCAPE MAINTENANCE - TRIANDRA PARK	\$ 13,600.16	
04/02/2022	INV-2248		LANDSCAPE MAINTENANCE - GREAT EASTERN HIGHWAY STREETSCAPE	\$ 2,235.89	
04/02/2022	INV-2249		LANDSCAPE MAINTENANCE - MUNDARING COMMUNITY CENTRES	\$ 2,055.68	
04/02/2022	INV-2275		LANDSCAPE MAINTENANCE - MORGAN JOHN MORGAN	\$ 570.74	
04/02/2022	INV-2253		LANDSCAPE MAINTENANCE - MUNDARING INFANT HEALTH CENTRE	\$ 104.50	
04/02/2022	INV-2246		LANDSCAPE MAINTENANCE - MUNDARING TOWN CENTRE	\$ 11,944.41	
04/02/2022	INV-2254		LANDSCAPE MAINTENANCE - STONEVILLE FIRE HALL	\$ 198.00	
14/02/2022	INV-2308		PAVING REPAIRS - SCULPTURE PARK INFORMAT SIGN AREA	\$ 6,127.55	
15/02/2022	3058.13454-01	Murdock Recruitment Pty Ltd	TEMP STAFF - MECPC		\$ 5,972.03
14/02/2022	I0006251B		TEMP STAFF - MECPC	\$ 2,280.25	
14/02/2022	I0006251A		TEMP STAFF - MECPC	\$ 1,871.30	
14/02/2022	I0007966		TEMP STAFF - MECPC	\$ 1,125.70	
14/02/2022	I0008338		TEMP STAFF - MECPC	\$ 894.78	

MONTHLY LIST OF ACCOUNTS PAID
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Date	Reference	Payee	Description	Amount	Total
15/02/2022	3058.13480-01	The Trustee for Bellbrook Cleaning	CLEANING		\$ 68,841.25
04/02/2022	INV-13652		CLEANING SERVICES - JANUARY 2022	\$ 68,841.25	
15/02/2022	3058.13486-01	Pestpro (Cleanpro Work Place Services Pty Ltd T/As:)	PEST CONTROL		\$ 550.00
31/01/2022	INV1800		PEST CONTROL - SCOTT STREET BRIDGE	\$ 550.00	
15/02/2022	3058.135-01	BOC Ltd	CYLINDER RENTAL		\$ 131.20
14/02/2022	4030408137		CYLINDER RENTAL CHARGES	\$ 131.20	
15/02/2022	3058.13540-01	ELM (WA) Pty Ltd	LANDSCAPE SERVICES		\$ 748.00
31/01/2022	INV-4055		SUPPLY & REPLACE IRRIGATION CONTROLLER - MORRISON RD MEDIAN SWAN VIEW	\$ 748.00	
15/02/2022	3058.13564-01	Marsh Pty Ltd	STAFF TRAINING		\$ 12,870.00
14/02/2022	060-1358431		EMERGENCY EVACUATION DIAGRAMS - VARIOUS BUILDINGS	\$ 12,870.00	
15/02/2022	3058.13609-01	WA Treeworks (D & TL Barker Nominees Pty Ltd T/As:)	TREE WATERING SERVICE		\$ 18,010.05
07/02/2022	20436		TREE WATERING SERVICE - MAINTENANCE	\$ 8,082.53	
07/02/2022	20349		TREE WATERING SERVICE - MAINTENANCE	\$ 9,927.52	
15/02/2022	3058.13866-01	Booktopia Pty Ltd	BOOKS		\$ 1,417.87
21/01/2022	16212191		BOOK STOCK - AFM LIBRARY	\$ 434.09	
21/01/2022	16212227		BOOK STOCK - KSP LIBRARY	\$ 588.19	
21/01/2022	16212245		BOOK STOCK - KSP LIBRARY	\$ 118.95	
24/01/2022	16247358		BOOK STOCK - AFM LIBRARY	\$ 124.93	
31/01/2022	16217816		BOOK STOCK - AFM LIBRARY	\$ 151.71	
15/02/2022	3058.13879-01	One Tree Community Services Inc	STAFF TRAINING		\$ 169.20
14/02/2022	2611		STAFF TRAINING - ORGANISE PERSONAL WORK PRIORITIES	\$ 68.40	
14/02/2022	2649		TRAINING - ENSURE THE HEALTH & SAFETY OF CHILDREN	\$ 100.80	
15/02/2022	3058.13917-01	Bunney Holdings Pty Ltd	MAINTENANCE		\$ 25,546.75
14/02/2022	IV00000000993		SUPPLY & INSTALL STEEL MESH SCREENING - MUNDARING ARENA	\$ 25,546.75	
15/02/2022	3058.14013-01	Eastern Hills Chainsaws & Mowers Pty Ltd	EQUIPMENT REPAIRS		\$ 897.30
20/01/2022	48227 #11		SUPPLY CORDLESS BLOWER SKIN & BATTERY CHAINSAW SKIN	\$ 882.30	
15/02/2022	48231 #11		EQUIPMENT REPAIRS	\$ 15.00	
15/02/2022	3058.14051-01	Sweeping Services Australia Pty Ltd	STREET SWEEPING SERVICES		\$ 8,514.00
14/02/2022	INV-0129		SUPPLY OF STREET SWEEPING SERVICES	\$ 8,514.00	
15/02/2022	3058.14060-01	Focus Coaching & Solutions (Jacqueline Goodman)	TRAINING		\$ 4,800.00
14/02/2022	4/2022		STAFF WORKSHOP - MINDFULNESS & CONSCIOUS AWARENESS	\$ 2,400.00	
14/02/2022	5/2022		STAFF WORKSHOP - A JOURNEY OF MINDFULNESS IN EARLY YEARS	\$ 2,400.00	
15/02/2022	3058.14072-01	Catherine Anne Levett	TRAINING		\$ 300.00
21/01/2022	2022-0119		HOLIDAY PROGRAM LIVING WATER WORKSHOP - MUNDARING LIBRARY	\$ 300.00	
15/02/2022	3058.14073-01	Tony's House of Tender Meats (GK & KS Fraser)	FOOD		\$ 215.87
14/02/2022	13610		FOOD SUPPLIES FOR CHILDREN - MECPC	\$ 215.87	
15/02/2022	3058.14074-01	Midland Supa IGA (The Trustee for Pham United Trust)	CATERING		\$ 78.20
21/01/2022	04/5720		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC	\$ 78.20	
15/02/2022	3058.14109-01	Red Dot Stores (The C C B Discretionary Trust)	CONSUMABLES		\$ 20.00
14/02/2022	2375325		CONSUMABLES - MECPC	\$ 20.00	
15/02/2022	3058.14190-01	FLOORGUARD (A Bogdanovich & S.T Bogdanovich &	CLEANING SERVICES		\$ 10,230.00
28/01/2022	2776		STADIUM SPORTS FLOORS DEEP CLEANED	\$ 10,230.00	
15/02/2022	3058.14213-01	The Parky Pitstop Lunchbar & Deli (The Trustee for The	CATERING		\$ 4,090.00
07/02/2022	1021		CATERING - AUSTRALIA DAY CITIZENSHIP CEREMONY	\$ 4,090.00	
15/02/2022	3058.14237-01	Eastside Plumbing & Gas Pty Ltd	PLUMBING		\$ 407.00
14/02/2022	INV-2198		PLUMBING SERVICES - MUNDARING OVAL PAVILION	\$ 407.00	
15/02/2022	3058.14331-01	Mundaring Florists By Design (Jennifer Helen Wyhoon)	FLOWERS		\$ 420.00
14/02/2022	10		FLOWERS - AUSTRALIA DAY 2022 PUBLIC CITIZEN AWARD	\$ 420.00	
15/02/2022	3058.14349-01	Conny the Clown (The Trustee for Conny the Clown)	PERFORMANCE		\$ 270.00
14/02/2022	2122		PERFORMANCE AT CHILDREN'S CHRISTMAS PARTY	\$ 270.00	
15/02/2022	3058.145-01	Schweppes Australia Pty Ltd (Asahi Beverages Pty Ltd)	KIOSK SUPPLIES		\$ 1,472.94
14/02/2022	0810835647		KIOSK SUPPLIES	\$ 1,361.04	
07/02/2022	0810835642		KIOSK SUPPLIES	\$ 111.90	

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Date	Reference	Payee	Description	Amount	Total
15/02/2022	3058.147-01	CJD Equipment Pty Ltd	PARTS		\$ 835.31
25/01/2022	002359325		SUPPLY PARTS FOR P258	\$ 615.18	
25/01/2022	002359326		SUPPLY PARTS FOR P258	\$ 220.13	
15/02/2022	3058.15-01	Australia Post	POSTAGE		\$ 2,999.41
04/02/2022	1011252628		LIBRARIES POSTAGE	\$ 93.74	
04/02/2022	1011253032		DAILY OUTGOING MAIL POSTAGE	\$ 1,579.75	
14/02/2022	1011238048		RATES COLLECTION FEES 2021/2022	\$ 1,325.92	
15/02/2022	3058.1674-01	Midland Cement Materials	PARTS		\$ 127.38
31/01/2022	8156888		SUPPLY B LINE & FITTINGS FOR WATER FOUNTAIN - MT HELENA OVAL	\$ 127.38	
15/02/2022	3058.191-01	Eastern Region Security	SECURITY EXPENSES		\$ 4,496.25
07/02/2022	00020375		SECURITY EXPENSES	\$ 2,637.25	
10/02/2022	00020365		SECURITY EXPENSES	\$ 445.50	
10/02/2022	00020441		SECURITY EXPENSES	\$ 110.00	
10/02/2022	00020359		SECURITY EXPENSES	\$ 374.00	
14/02/2022	00020439		SECURITY EXPENSES	\$ 88.00	
14/02/2022	00020440		SECURITY EXPENSES	\$ 88.00	
14/02/2022	00020433		SECURITY EXPENSES	\$ 88.00	
14/02/2022	00020437		SECURITY EXPENSES	\$ 489.50	
14/02/2022	00020435		SECURITY EXPENSES	\$ 178.00	
15/02/2022	3058.21-01	Eastern Metropolitan Regional Council	REFUSE CONTRACT		\$ 108,152.61
10/02/2022	EMRC43124		REFUSE CONTRACT	\$ 69,196.80	
07/02/2022	EMRC43452		REFUSE CONTRACT	\$ 36,475.31	
07/02/2022	EMRC43490		REFUSE CONTRACT	\$ 2,480.50	
15/02/2022	3058.218-01	Security & Key Distributors	MAINTENANCE		\$ 124.00
31/01/2022	89917		BRUCE DOUGLAS UMPIRES CHANGEROOM REPAIRS	\$ 124.00	
15/02/2022	3058.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 1,381.79
25/01/2022	137372859		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC	\$ 632.22	
31/01/2022	136421808		KIOSK SUPPLIES	\$ 749.57	
15/02/2022	3058.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 315.56
25/01/2022	SIN-3491018		UNIFORMS - SAWYERS VALLEY VBFB	\$ 303.56	
25/01/2022	SIN-3491545		UNIFORMS - CHIDLOW VBFB	\$ 6.00	
25/01/2022	SIN-3491673		UNIFORMS - WOOROLOO VBFB	\$ 6.00	
15/02/2022	3058.3088-01	Local Government Professionals	REGISTRATION		\$ 1,120.00
07/02/2022	32086		REGISTRATION - FINANCE PROFESSIONALS CONFERENCE - GARRY BIRD	\$ 1,120.00	
15/02/2022	3058.314-01	Landgate	TITLE SEARCHES		\$ 1,817.29
31/01/2022	371594-10000974		TITLE SEARCHES	\$ 1,817.29	
15/02/2022	3058.336-01	Fasta Courier Service	COURIER SERVICES		\$ 564.72
14/02/2022	260167		COURIER SERVICES	\$ 564.72	
15/02/2022	3058.3449-01	Two Stroke Lawnmowing	GARDENING		\$ 110.00
07/02/2022	00005711		SLASHING WORKS - SHIRE POUND & STOCK YARD	\$ 110.00	
15/02/2022	3058.375-01	TOLL IPEC PRIORITY (IPEC Pty Ltd T/As:)	COURIER SERVICES		\$ 41.16
31/01/2022	0510-S364420		COURIER SERVICES	\$ 41.16	
15/02/2022	3058.381-01	Mundaring Electrical Contracting Service	ELECTRICAL SERVICES		\$ 1,127.50
14/02/2022	7380		ELECTRICAL SERVICES - BROWN PARK REC CENTRE	\$ 473.00	
10/02/2022	7377		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 198.00	
10/02/2022	7375		ELECTRICAL SERVICES - CHIDLOW PUBLIC TOILETS	\$ 456.50	
15/02/2022	3058.385-01	Mundaring News & Lotto	SUBSCRIPTIONS		\$ 555.45
10/02/2022	8385		MAGAZINE SUBSCRIPTIONS	\$ 555.45	
15/02/2022	3058.386-01	Educational Art Supplies	ART SUPPLIES		\$ 66.06
31/01/2022	3524829		ART SUPPLIES	\$ 66.06	
15/02/2022	3058.388-01	Bunzl Ltd	CLEANING SUPPLIES		\$ 1,602.35
31/01/2022	W630478		CLEANING SUPPLIES - LAKE LESCHENAUTIA	\$ 876.68	
31/01/2022	W624221		PAPER TOWEL CONSUMABLES	\$ 725.67	
15/02/2022	3058.393-01	Western Australian Local Government	REGISTRATION		\$ 2,277.00
27/01/2022	13091097		REGISTRATION - SERVING ON COUNCIL CR BEALE	\$ 990.00	
27/01/2022	13091158		REGISTRATION - MEETING PROCEDURES COURSE CR COLLINS	\$ 214.50	
27/01/2022	13091105		REGISTRATION - SERVING ON COUNCIL CR COOK	\$ 214.50	
27/01/2022	13091104		REGISTRATION - CONFLICTS OF INTEREST CR COOK	\$ 214.50	
27/01/2022	13091103		REGISTRATION - UNDERSTANDING LOCAL GOVERNMENT CR COOK	\$ 214.50	
27/01/2022	13091107		REGISTRATION - UNDERSTANDING REPORTS & BUDGETS CR COOK	\$ 214.50	
27/01/2022	13091106		REGISTRATION - MEETING PROCEDURES COURSE CR COOK	\$ 214.50	
15/02/2022	3058.4117-01	Our Community Pty Ltd	WEBSITE UPGRADE		\$ 600.00
25/01/2022	00068725		SMARTYGRANTS APPLICATION WEBSITE UPGRADE	\$ 600.00	

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15/02/2022	3058.4145-01	C & C Locksmiths	SECURITY EXPENSES		\$ 46.80
31/01/2022	M5721		KEYS CUT FOR LOCKBOX	\$ 46.80	
15/02/2022	3058.4811-01	West Sure Group Pty Ltd	SECURITY EXPENSES		\$ 338.20
14/02/2022	00024344		SECURITY EXPENSES	\$ 122.98	
14/02/2022	00024346		SECURITY EXPENSES	\$ 92.24	
14/02/2022	00024345		SECURITY EXPENSES	\$ 122.98	
15/02/2022	3058.4888-01	Kennards Hire	HIRE		\$ 623.90
31/01/2022	23357913		GENERATOR HIRE - MT HELENA AQUATIC CENTRE	\$ 623.90	
15/02/2022	3058.5483-01	UES Intl Pty Ltd	PARTS		\$ 19.33
21/01/2022	129166		PARTS	\$ 19.33	
15/02/2022	3058.5558-01	Global Workwear Investments Pty Ltd	WORK CLOTHES		\$ 197.96
31/01/2022	MD37360.D1		WORK CLOTHES	\$ 197.96	
15/02/2022	3058.6050-01	Fuel Distributors of Western Australia Pty Ltd	FUEL & OILS		\$ 23,675.50
14/02/2022	49100219		DIESEL FUEL	\$ 23,675.50	
15/02/2022	3058.641-01	Midland Rubber Stamps	STATIONERY		\$ 330.05
25/01/2022	00041639		STATIONERY ITEMS	\$ 218.45	
28/01/2022	00041642		STATIONERY - RUBBER STAMPS	\$ 111.60	
15/02/2022	3058.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 2,139.53
24/01/2022	10216339		RETICULATION PARTS	\$ 92.28	
24/01/2022	10216293		RETICULATION PARTS	\$ 41.40	
25/01/2022	10216267		RETICULATION PARTS	\$ 1,593.60	
07/02/2022	10216420		RETICULATION PARTS	\$ 237.25	
14/02/2022	10214316		RETICULATION PARTS	\$ 176.00	
15/02/2022	3058.697-01	Office Gear (Trustee for FG & SL Peters Family Trust)	OFFICE FURNITURE		\$ 567.00
07/02/2022	00006175		SUPPLY AND DELIVERY MOBILE IRONSTONE DRAW KIT	\$ 567.00	
15/02/2022	3058.7053-01	Darlington Review	ADVERTISING		\$ 150.00
14/02/2022	2392		ADVERTISING	\$ 150.00	
15/02/2022	3058.7318-01	Pirtek Midland	PARTS		\$ 98.58
07/02/2022	MD-T00042806		SUPPLY OF ASSORTED HYDRAULIC HOSES & FITTINGS	\$ 98.58	
15/02/2022	3058.7426-01	Scob's Dingo Service	FOOTPATH SWEEPING/MAINTENANCE		\$ 3,905.55
14/02/2022	2547		FOOTPATH SWEEPING/MAINTENANCE	\$ 612.15	
14/02/2022	2550		SWEEP & CLEAN SWAN VIEW TENNIS COURTS	\$ 757.35	
14/02/2022	2551		FOOTPATH SWEEPING/MAINTENANCE	\$ 2,536.05	
15/02/2022	3058.7489-01	Sparks Refrigeration & Airconditioning	ELECTRICAL SERVICES		\$ 766.70
10/02/2022	INV-2375		REPAIRS TO AIR CONDITIONER - SHIRE DEPOT	\$ 766.70	
15/02/2022	3058.7590-01	PFD Food Services Pty Ltd	KIOSK SUPPLIES		\$ 11,763.45
20/01/2022	LA988075		PROVISIONS FOR REFLECTIONS CAFE	\$ 1,128.55	
25/01/2022	LB204437		KIOSK SUPPLIES	\$ 1,781.80	
25/01/2022	LB244343		KIOSK SUPPLIES	\$ 848.20	
25/01/2022	LB244347		KIOSK SUPPLIES	\$ 2,314.65	
25/01/2022	LA941360		KIOSK SUPPLIES	\$ 326.75	
25/01/2022	LA979041		KIOSK SUPPLIES	\$ 910.20	
28/01/2022	LB254079		PROVISIONS FOR REFLECTIONS CAFE	\$ 1,104.50	
07/02/2022	LB270374		KIOSK SUPPLIES	\$ 1,853.30	
07/02/2022	LB300523		KIOSK SUPPLIES	\$ 1,466.50	
15/02/2022	3058.7641-01	Easifleet	NOVATED LEASE		\$ 35,699.78
14/02/2022	153283		NOVATED LEASE - JANUARY 2022	\$ 10,908.80	
14/02/2022	153804		NOVATED LEASE - JANUARY 2022 - MARK LUZI	\$ 6,490.02	
14/02/2022	154321		NOVATED LEASE - FEBRUARY 2022	\$ 18,300.96	
15/02/2022	3058.80-01	Bunnings Group Limited	HARDWARE		\$ 1,117.00
25/01/2022	2440/01101197		HARDWARE ITEMS	\$ 98.52	
31/01/2022	2440/01296317		HARDWARE ITEMS	\$ 38.80	
31/01/2022	2440/01101683		HARDWARE ITEMS	\$ 591.63	
31/01/2022	2440/01101738		HARDWARE ITEMS	\$ 36.42	
31/01/2022	2440/01090215		HARDWARE ITEMS	\$ 264.99	
04/02/2022	2440/00177089		HARDWARE ITEMS	\$ 86.64	
15/02/2022	3058.8004-01	Freestyle Now	COACHING CLINIC		\$ 605.00
07/02/2022	2149		BMX COACHING JAM SESSIONS WOOROLOO	\$ 605.00	
15/02/2022	3058.8037-01	Electritech Industries	ELECTRICAL SERVICES		\$ 551.65
31/01/2022	14457		ELECTRICAL REPAIRS - MATHIESON RD TRANSFER STATION	\$ 123.75	
07/02/2022	14071		ELECTRICAL SERVICES - BROWN PARK	\$ 427.90	
15/02/2022	3058.810-01	Royal Life Saving Society Western Australia Inc	CERTIFICATES		\$ 1,076.30
07/02/2022	159325		UNIFORMS	\$ 907.50	
14/02/2022	158739		SWIM SCHOOL CERTIFICATES	\$ 168.80	

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Date	Reference	Payee	Description	Amount	Total
15/02/2022	3058.8374-01	Natural Area Holdings P/L T/A Natural Area Consulting	HAZARD REDUCTION WORKS		\$ 1,177.00
25/01/2022	00016852		HAZARD REDUCTION WORKS - R327327 PARKERVILLE	\$ 803.00	
25/01/2022	00016851		HAZARD REDUCTION WORKS - R29733 MOUNT HELENA	\$ 374.00	
15/02/2022	3058.8545-01	Sankey Plumbing Service	PLUMBING		\$ 1,782.00
14/02/2022	5262		PLUMBING - SAWYERS VALLEY PUBLIC TOILETS	\$ 132.00	
14/02/2022	5256		PLUMBING - DARLINGTON HALL	\$ 198.00	
14/02/2022	5258		PLUMBING - ADMIN BUILDING	\$ 121.00	
14/02/2022	5260		PLUMBING - CHIDLOW PUBLIC TOILETS	\$ 143.00	
14/02/2022	5261		PLUMBING - JOHN MORGAN PUBLIC TOILETS	\$ 396.00	
14/02/2022	5257		PLUMBING - MUNDARING MENS SHED	\$ 638.00	
14/02/2022	5259		PLUMBING - MUNDARING ARENA	\$ 154.00	
15/02/2022	3058.8688-01	Medelect	MAINTENANCE		\$ 1,292.50
14/02/2022	83315		PREVENTATIVE MAINTENANCE OF MEDICAL EQUIPMENT	\$ 1,292.50	
15/02/2022	3058.8868-01	Creative Catering	CATERING		\$ 1,095.00
14/02/2022	INV-9505		CATERING SERVICES - COUNCIL MEETING ON 25/01/2022	\$ 1,095.00	
15/02/2022	3058.904-01	Sign Supermarket (Grant Ian Westlund T/As:)	SIGNS		\$ 120.00
14/02/2022	21110		SIGNS FOR BILGOMAN & MT HELENA AQUATIC CENTRES	\$ 120.00	
15/02/2022	3058.9184-01	Budget Rent A Car (Busby Investments Pty Ltd T/As:)	VEHICLE HIRE		\$ 596.81
04/02/2022	431889345		HIRE OF 4.2T VAN - ONGOING COLLECTION OF CDS BINS	\$ 197.99	
04/02/2022	431889441		HIRE OF 4.2T VAN - ONGOING COLLECTION OF CDS BINS	\$ 197.99	
10/02/2022	431889533		HIRE OF 4.2T VAN - ONGOING COLLECTION OF CDS BINS	\$ 200.83	
15/02/2022	3058.9698-01	Managed System Services Pty Ltd	IT HARDWARE		\$ 23,227.16
20/01/2022	INV-7454		CENTRAL INTERCEPT X ADVANCED WITH XDR & MTR STANDARD	\$ 23,227.16	
15/02/2022	3058.9769-01	Japanese Truck & Bus Spares	PARTS		\$ 108.95
21/01/2022	431383		SUPPLY 1 X SEAT HEIGHT VALVE FOR P2430	\$ 108.95	
16/02/2022	3059.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 20,066.36
17/02/2022	160222		CARE GIVER SUBSIDIES	\$ 20,066.36	
17/02/2022	3060.14368-01	Mr D King	REFUND		\$ 597.90
17/02/2022	Refund		RATES REFUND	\$ 597.90	
17/02/2022	3060.14369-01	Mr I A Stirk	REFUND		\$ 2,700.00
17/02/2022	Refund		RATES REFUND	\$ 2,700.00	
17/02/2022	3060.14370-01	Mr I C Hill	REFUND		\$ 405.72
17/02/2022	Refund		RATES REFUND	\$ 405.72	
17/02/2022	3060.14371-01	Mr B D Cusack	REFUND		\$ 545.96
17/02/2022	Refund		RATES REFUND	\$ 545.96	
17/02/2022	3060.14372-01	Mr J R Burger	REFUND		\$ 600.62
17/02/2022	Refund		RATES REFUND	\$ 600.62	
18/02/2022	3061.14374-01	Mr D J Zasillo	REFUND		\$ 400.00
18/02/2022	1363970		RESERVE BOND REFUND	\$ 400.00	
18/02/2022	3061.7024-01	Helena Valley Cricket Club	REFUND		\$ 110.00
18/02/2022	1363383		HALL BOND REFUND	\$ 110.00	
21/02/2022	3062.119-01	Telstra	TELEPHONE		\$ 17,142.20
21/02/2022	2085566000		TELEPHONE CHARGES - JANUARY 2022	\$ 17,142.20	
21/02/2022	3062.13897-01	Miss K M Martin	REIMBURSEMENT		\$ 57.60
21/02/2022	REIMBURSEMENT		REIMBURSEMENT OF POLICE CLEARANCE EXPENSES	\$ 57.60	
21/02/2022	3062.14211-01	Ms T Campbell	REIMBURSEMENT		\$ 70.29
20/02/2022	REIMBURSEMENT		REIMBURSEMENT OF STATIONERY ITEMS FOR CHILDREN SERVICES	\$ 70.29	
21/02/2022	3062.14338-01	Ms C L Robins	REIMBURSEMENT		\$ 105.75
20/02/2022	REIMBURSEMENT		REIMBURSEMENT OF RESOURCES FOR CHILDREN EXPENSES	\$ 105.75	
21/02/2022	3062.14375-01	Mr R J Casparis	REFUND		\$ 100.00
20/02/2022	REFUND		REFUND - ENVIRO ASSET INSPECTION	\$ 100.00	
21/02/2022	3062.174-01	Synergy	ELECTRICITY		\$ 63,774.28
11/02/2022	4806915126		ELECTRICITY	\$ 394.15	
11/02/2022	0898549922		ELECTRICITY	\$ 1,624.14	
11/02/2022	1059211527		ELECTRICITY	\$ 319.66	
11/02/2022	521338810		ELECTRICITY	\$ 1,215.92	
20/02/2022	3021647529		ELECTRICITY	\$ 60,220.41	
21/02/2022	3062.5232-01	Helena College Council Inc	REFUND		\$ 120.00
21/02/2022	REFUND		REFUND - COURT BOOKING PAID IN ERROR	\$ 120.00	
21/02/2022	3062.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 8,233.70
17/02/2022	160222		FDC PARENT LEVY	\$ 8,233.70	
21/02/2022	3062.7543-01	Ms L Joy	REIMBURSEMENT		\$ 923.96
20/02/2022	REIMBURSEMENT		REIMBURSEMENT- AIR FILTERS FOR CHILD CARE & RESOURCES	\$ 923.96	

MONTHLY LIST OF ACCOUNTS PAID
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Date	Reference	Payee	Description	Amount	Total
21/02/2022	3062.8036-01	Ms M R Ponnar	REIMBURSEMENT		\$ 510.00
20/02/2022	REIMBURSEMENT		REIMBURSEMENT FOR HOME INTERNET ALLOWANCE	\$ 510.00	
21/02/2022	3063.1020-01	Rudd Industrial & Farm Supplies	SAFETY EQUIPMENT		\$ 53.39
18/02/2022	1032094		SAFETY EQUIPMENT	\$ 53.39	
21/02/2022	3063.10807-01	Total Green Recycling Pty Ltd	E-WASTE ITEMS		\$ 1,550.19
07/02/2022	INV11295		COPPIN RD TRANSFER STATION - E-WASTE ITEMS	\$ 1,550.19	
21/02/2022	3063.10881-01	Alisco Pty Ltd	FIRST AID REPLENISHMENT		\$ 803.04
04/02/2022	CPER2196172		FIRST AID REPLENISHMENT - BILGOMAN AQUATIC CENTRE	\$ 30.33	
31/01/2022	CPER2196175		FIRST AID REPLENISHMENT - MUNDARING ARENA	\$ 107.61	
31/01/2022	CPER2196176		FIRST AID REPLENISHMENT - EASTERN HILLS SENIOR HIGH SCHOOL	\$ 29.73	
31/01/2022	CPER2196173		FIRST AID REPLENISHMENT - LAKE LESCHENAULTIA	\$ 116.03	
31/01/2022	CPER2200084		FIRST AID REPLENISHMENT - AFM LIBRARY	\$ 31.35	
31/01/2022	CPER2200006		FIRST AID REPLENISHMENT - ADMINISTRATION	\$ 380.38	
31/01/2022	CPER2200056		FIRST AID REPLENISHMENT - OPERATIONS	\$ 107.61	
21/02/2022	3063.11161-01	AXIIS Contracting Pty Ltd	EARTHWORKS		\$ 20,363.41
18/02/2022	6443		SUPPLY & CONSTRUCT FOOTPATH - MORGAN JOHN MORGAN PARK UPGRADE	\$ 20,363.41	
21/02/2022	3063.11464-01	Mrs R E Blair	AUTHOR TALK		\$ 110.00
21/02/2022	210811		INTERVIEW AUTHOR FIONA PALMER AT BOYA LIBRARY	\$ 110.00	
21/02/2022	3063.11882-01	Fundangos (Teresa O'Brien T/As:)	ENTERTAINMENT		\$ 190.00
17/02/2022	421		ENTERTAINMENT FOR YOUTH EVENT ON 12/02/2022	\$ 190.00	
21/02/2022	3063.11921-01	Mundaring Smash Repairs (WA Panel Works Pty Ltd	TOWING SERVICES		\$ 176.00
31/01/2022	99644		TOWING SERVICES	\$ 176.00	
21/02/2022	3063.12-01	Department of Human Services - Child Support	CHILD SUPPORT PAYMENT		\$ 50.00
13/02/2022	PY02-17-CHILD SU		CHILD SUPPORT PAYMENT	\$ 50.00	
21/02/2022	3063.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 9,600.99
18/02/2022	C INV 583520		TEMP STAFF - DEPOT	\$ 9,600.99	
21/02/2022	3063.12185-01	Biobean Coffee Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 119.96
31/01/2022	00003997		PROVISIONS FOR REFLECTIONS CAFE	\$ 119.96	
21/02/2022	3063.12301-01	Arena Clauson Engineering Group Pty	STRUCTURAL ENGINEERING SERVICES		\$ 2,323.20
14/02/2022	1002859		STRUCTURAL ENGINEERING SERVICES - BROWN PARK COMMUNITY CENTRE	\$ 2,323.20	
21/02/2022	3063.12336-01	MBC Trees and Bobcat	FIRE MITIGATION		\$ 32,670.00
17/02/2022	1002-2022		FIRE MITIGATION WORKS - RESERVE 12422	\$ 32,670.00	
21/02/2022	3063.12348-01	Specialist News Pty Limited	SUBSCRIPTION		\$ 1,199.00
07/02/2022	WP29646		WORKPLACE EXPRESS 12 MONTH SUBSCRIPTION RENEWAL	\$ 1,199.00	
21/02/2022	3063.12422-01	MDM Plumbing and Gas	PLUMBING SERVICES		\$ 847.00
18/02/2022	1926		INSTALL SUPPLIED WATER FOUNTAIN - CHIDLOW SKATE PARK	\$ 462.00	
18/02/2022	1958		UNBLOCK DRAINS IN PUBLIC TOILETS - LAKE LESCHENAULTIA	\$ 385.00	
21/02/2022	3063.12470-01	Mr G Wood	FENCING		\$ 2,970.00
14/02/2022	IV00000000667		INSTALL FENCING SIGNAGE - VARIOUS LOCATIONS	\$ 2,970.00	
21/02/2022	3063.12553-01	Monsterball Amusement and Hire	ENTERTAINMENT		\$ 2,390.00
17/02/2022	8969087		HIRE INFLATABLE GAMES FOR YOUTH EVENT ON 12/02/2022	\$ 2,390.00	
21/02/2022	3063.12583-01	The Garden Party Company	ENTERTAINMENT		\$ 60.00
17/02/2022	1632		HIRE 2 SETS OF SKITTLES FOR CINEMA UNDER STARLIGHT	\$ 60.00	
21/02/2022	3063.12649-01	Rapid Asbestos Removals (Rapid Holdings WA Pty	ASBESTOS REMOVAL		\$ 3,245.00
18/02/2022	2948		REMOVAL & DISPOSAL OF ASBESTOS - WERRIBEE RD WOOROLOO	\$ 3,245.00	
21/02/2022	3063.12677-01	Snap Midland (Debandkas Assets Pty Ltd T/As:)	PRINTING		\$ 260.00
31/01/2022	F066-210201		TWO ROSTER SIGNS	\$ 260.00	
21/02/2022	3063.12880-01	Interfire Agencies Pty Ltd (The Trustee for The Love	COVID-19 SUPPLIES		\$ 3,944.16
18/02/2022	INV-09078		SUPPLY FACE MASKS	\$ 3,944.16	
21/02/2022	3063.12899-01	NAPA (A Division of GPC Asia Pacific Pty Ltd)	WORKSHOP CONSUMABLES		\$ 415.22
31/01/2022	1320193453		SUPPLY OF WORKSHOP CONSUMABLES	\$ 60.50	
31/01/2022	1320193665		SUPPLY OF WORKSHOP CONSUMABLES	\$ 58.93	
14/02/2022	1320194327		SUPPLY OF WORKSHOP CONSUMABLES	\$ 295.79	
21/02/2022	3063.12938-01	Aussie Broadband Pty Ltd	NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES		\$ 4,274.74
07/02/2022	16003400		NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES	\$ 4,274.74	
21/02/2022	3063.12944-01	Avon Tree Management (Kajanni Pty Ltd for Wegner	HAZARD REDUCTION WORKS		\$ 16,225.33
18/02/2022	435		MITIGATION WORKS - STRETTLE RD RESERVE MAHOGANY CREEK	\$ 13,970.00	
21/02/2022	437		FORESTRY MULCHING - VARIOUS LOCATIONS	\$ 2,255.33	

MONTHLY LIST OF ACCOUNTS PAID
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Date	Reference	Payee	Description	Amount	Total
21/02/2022	3063.13-01	Shire of Mundaring	PAYROLL DEDUCTION		\$ 11,450.15
13/02/2022	PY01-17-Private		PAYROLL DEDUCTION	\$ 624.00	
13/02/2022	PY01-17-Child Ca		PAYROLL DEDUCTION	\$ 1,441.98	
13/02/2022	PY01-17-Buy Addi		PAYROLL DEDUCTION	\$ 860.11	
13/02/2022	PY01-17-Novated		PAYROLL DEDUCTION	\$ 3,128.01	
13/02/2022	PY01-17-Novated		PAYROLL DEDUCTION	\$ 2,782.15	
13/02/2022	PY01-17-Novated		PAYROLL DEDUCTION	\$ 973.46	
13/02/2022	PY01-17-Novated		PAYROLL DEDUCTION	\$ 729.72	
13/02/2022	PY02-17-Private		PAYROLL DEDUCTION	\$ 312.00	
13/02/2022	PY02-17-Buy Addi		PAYROLL DEDUCTION	\$ 618.74	
21/02/2022	3063.13268-01	Department of Human Services - The Collector	CENTRELINK		\$ 177.81
13/02/2022	PY01-17-Centrelli		PAYROLL DEDUCTION	\$ 177.81	
21/02/2022	3063.13278-01	Safeway Building & Renovations Pty Ltd	MAINTENANCE		\$ 143,561.00
18/02/2022	4669		BILGOMAN GRANDSTAND REPLACEMENT	\$ 143,561.00	
21/02/2022	3063.13540-01	ELM (WA) Pty Ltd	LANDSCAPE SERVICES		\$ 23,197.51
07/02/2022	INV-4066		MOWING SERVICES - JANUARY 2022	\$ 10,899.53	
07/02/2022	INV-4067		LANDSCAPE SERVICES - MORRISON ROAD STREETSCAPE	\$ 3,718.00	
17/02/2022	INV-4025		LANDSCAPE SERVICES - MORRISON RD STREETSCAPE	\$ 3,718.00	
17/02/2022	INV-4022		PROVISION OF PARK MAINTENANCE SERVICES - SCULPTURE PARK	\$ 1,908.66	
17/02/2022	INV-4023		PROVISION OF PARK MAINTENANCE SERVICES - MORGAN JOHN MORGAN PARK	\$ 1,334.66	
18/02/2022	INV-4065		PROVISION OF PARK MAINTENANCE SERVICES - MORGAN JOHN MORGAN PARK	\$ 667.33	
18/02/2022	INV-4064		PROVISION OF PARK MAINTENANCE SERVICES - SCULPTURE PARK	\$ 653.33	
21/02/2022	3063.13583-01	Harvey Norman AV/IT Superstore Midland	FURNITURE		\$ 799.00
18/02/2022	180943		REVERSE CYCLE AIR CONDITIONER - MATHIESON RD TRANSFER STATION	\$ 799.00	
21/02/2022	3063.13698-01	Mundaring Wellness Centre (A Space to Grow Mundar	CATERING		\$ 260.00
17/02/2022	1504		CATERING - ACTIVE AGING NETWORK THANK YOU MORNING TEA	\$ 260.00	
21/02/2022	3063.13758-01	Wood Bee Sweet Cookies & Cakes (Neta Elizabeth Wo	CATERING		\$ 150.00
17/02/2022	INV-0047		SUPPLY 50X HEART COOKIES FOR PUBLIC LIBRARY EVENT	\$ 150.00	
21/02/2022	3063.138-01	Sonic HealthPlus Pty Ltd	MEDICAL EXAMINATION		\$ 231.00
17/02/2022	2510785		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 231.00	
21/02/2022	3063.13802-01	Construction Forestry Mining Energy	PAYROLL DEDUCTION		\$ 80.00
13/02/2022	PY02-17-CFMEU		PAYROLL DEDUCTION	\$ 80.00	
21/02/2022	3063.13866-01	Booktopia Pty Ltd	BOOKS		\$ 1,182.37
28/01/2022	18278445		BOOK STOCK - KSP LIBRARY	\$ 633.87	
28/01/2022	18277855		BOOK STOCK - AFM LIBRARY	\$ 548.50	
21/02/2022	3063.14013-01	Eastern Hills Chainsaws & Mowers Pty Ltd	EQUIPMENT REPAIRS		\$ 457.30
20/02/2022	48246 #4		GENERAL MAINTENANCE CONSUMABLES FOR MACHINERY	\$ 457.30	
21/02/2022	3063.14032-01	Metal Artwork Creations (Truly Aquamarine Holdings	DESIGN FEES		\$ 14.85
18/02/2022	88532		SUPPLY & DELIVER NAME BADGE - RECEPTIONIST	\$ 14.85	
21/02/2022	3063.14039-01	Kings Cartage and Garden Services (C.Y King & J.W	GARDENING		\$ 440.00
21/02/2022	85		CLEANING OUT GUTTERS - CHIDLOW FIRE BRIGADE SHED	\$ 440.00	
21/02/2022	3063.14060-01	Focus Coaching & Solutions (Jacqueline Goodsman	STAFF TRAINING		\$ 1,660.00
18/02/2022	7/2022		STAFF WORKSHOP - A NEW STORY	\$ 1,500.00	
18/02/2022	8/2022		STAFF TRAINING - DEFINING THE EMPLOYEE POSITION	\$ 160.00	
21/02/2022	3063.14073-01	Tony's House of Tender Meats (GK & KS Fraser	FOOD		\$ 190.48
18/02/2022	14175		FOOD SUPPLIES FOR CHILDREN - MECPC	\$ 190.48	
21/02/2022	3063.14074-01	Midland Supa IGA (The Trustee for Pham United Trust	CATERING		\$ 103.44
25/01/2022	04/9884		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC	\$ 33.79	
07/02/2022	06/5051		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MIDVALE HUB	\$ 69.65	
21/02/2022	3063.14264-01	Core Security Group Pty Ltd	SECURITY EXPENSES		\$ 660.00
18/02/2022	21220620		SECURITY EXPENSES - YOUTH EVENT ON 12/02/2022	\$ 440.00	
18/02/2022	21220583		SECURITY EXPENSES - TWILIGHT TUNES EVENT ON 18/01/22	\$ 220.00	
21/02/2022	3063.14290-01	Silent Disco Hire Warehouse (C.R Bertonlini & R Bert	ENTERTAINMENT		\$ 350.00
17/02/2022	0023305		ENTERTAINMENT FOR YOUTH EVENT ON 12/02/2022	\$ 350.00	
21/02/2022	3063.14353-01	Laserman Technologies (The trustee for SP Ferguson	TECHNOLOGY		\$ 4,376.90
21/02/2022	INV-009653		SUPPLY CAT4+ KIT UNDERGROUND SERVICES LOCATOR	\$ 4,376.90	
21/02/2022	3063.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 134,433.77
17/02/2022	EMRC43540		MATHIESON RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 18,899.57	
17/02/2022	EMRC43539		MANAGEMENT OF CDS OPERATIONS AT COPPIN ROAD TRANSFER STATION	\$ 30,173.18	
17/02/2022	EMRC43538		COPPIN RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 35,087.55	
18/02/2022	EMRC43595		TRANSFER STATION FEES	\$ 60,273.47	

MONTHLY LIST OF ACCOUNTS PAID
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Date	Reference	Payee	Description	Amount	Total
21/02/2022	3063.215-01	Deputy Commissioner of Taxation	TAXATION		\$ 186,983.00
13/02/2022	PY01-17-Deputy C		PAYROLL DEDUCTION	\$ 128,723.00	
13/02/2022	PY02-17-Deputy C		PAYROLL DEDUCTION	\$ 26,112.00	
16/02/2022	PY99-03-Deputy C		PAYROLL DEDUCTION	\$ 32,148.00	
21/02/2022	3063.2259-01	Forpark Australia	PLAY EQUIPMENT		\$ 550.00
18/02/2022	49541		SUPPLY 100 X "S" HOOKS FOR VARIOUS PLAYGROUNDS	\$ 550.00	
21/02/2022	3063.2295-01	Rotary Club of Mundaring (Inc)	GRANT		\$ 7,030.00
18/02/2022	60-2021/2022		FUNDING FOR MUNDARING SUNDAY & TWILIGHT MARKETS	\$ 7,030.00	
21/02/2022	3063.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 751.64
25/01/2022	137794251		FOOD & CONSUMABLES FOR CHILDREN & STAFF - SCFC	\$ 99.15	
07/02/2022	137891544		KIOSK SUPPLIES	\$ 652.49	
21/02/2022	3063.2395-01	Barfield Earthmoving (Jaycourt Nominees Pty Ltd	EARTHWORKS		\$ 407.00
18/02/2022	330		EARTHWORKS - PARKERVILLE	\$ 407.00	
21/02/2022	3063.254-01	Mundaring Arts Centre Inc	ART EXHIBITION		\$ 4,950.00
11/02/2022	1359		ART ACQUISITION EXHIBITION	\$ 2,200.00	
11/02/2022	1358		ABORIGINAL EXHIBITION	\$ 2,750.00	
21/02/2022	3063.2982-01	WA Hino Sales & Service	REPAIRS		\$ 198.00
18/02/2022	HTFS142134		CHECK BRAKE FAULT ON 032MDG	\$ 198.00	
21/02/2022	3063.300-01	Civica Pty Ltd	FEES		\$ 10,312.50
18/02/2022	C/LA024169		SPYDUS SERVICE AGREEMENT 01/02/2022 TO 30/04/2022	\$ 10,312.50	
21/02/2022	3063.314-01	Landgate	TITLE SEARCHES		\$ 493.15
31/01/2022	371918-10000974		ONLINE TITLE SEARCHES	\$ 493.15	
21/02/2022	3063.375-01	TOLL IPEC PRIORITY (IPEC Pty Ltd T/As:)	COURIER SERVICES		\$ 26.77
31/01/2022	0511-S364420		COURIER SERVICES	\$ 26.77	
21/02/2022	3063.381-01	Mundaring Electrical Contracting Service	ELECTRICAL SERVICES		\$ 1,133.00
17/02/2022	7383		ELECTRICAL SERVICES - MUNDARING LIBRARY	\$ 148.50	
18/02/2022	7378		ELECTRICAL SERVICES - MUNDARING LIBRARY	\$ 770.00	
18/02/2022	7384		ELECTRICAL SERVICES - WOOROLOO PUBLIC TOILETS	\$ 214.50	
21/02/2022	3063.3868-01	Bucher Municipal Pty Ltd	EQUIPMENT PURCHASES		\$ 495.79
04/02/2022	1023040		KEY PAD CONTROLLER FOR 043MDG	\$ 423.42	
04/02/2022	1023294		DOOR RAM PIN EX EAST FOR 043MDG	\$ 72.37	
21/02/2022	3063.396-01	Modern Teaching Aids Pty Ltd	TOYS		\$ 164.52
07/02/2022	44668711		WATER MEASURING KIT	\$ 111.76	
21/02/2022	44656796		RESOURCES FOR ROOMS - MECPC	\$ 52.76	
21/02/2022	3063.3996-01	Bobcat-Attach	PART S		\$ 825.00
28/01/2022	22508		SUPPLY & FIT NEW CUTTING EDGE ON BUCKET P279	\$ 825.00	
21/02/2022	3063.4-01	Health Insurance Fund of WA	PAYROLL DEDUCTION		\$ 752.20
13/02/2022	PY01-17-HIF		PAYROLL DEDUCTION	\$ 752.20	
21/02/2022	3063.4433-01	Marketforce Pty Ltd	ADVERTISING		\$ 832.39
10/02/2022	42388		ADVERTISING	\$ 443.96	
14/02/2022	42389		ADVERTISING	\$ 388.43	
21/02/2022	3063.452-01	Mahogany Building & Design	MAINTENANCE		\$ 2,464.00
17/02/2022	INV0363		MAINTENANCE - GLEN FORREST SPORTS CLUB	\$ 1,716.00	
18/02/2022	INV0366		MAINTENANCE - MUNDARING TOY LIBRARY	\$ 297.00	
18/02/2022	INV0367		MAINTENANCE - LAKE LESCHENAULTIA	\$ 451.00	
21/02/2022	3063.4584-01	Early Childhood Australia Inc	ANNUAL MEMBERSHIP RENEWAL		\$ 246.00
18/02/2022	INV-21554		ANNUAL MEMBERSHIP RENEWAL	\$ 246.00	
21/02/2022	3063.4749-01	Pure Air Filters	PART S		\$ 370.70
07/02/2022	00013630		AIR FILTERS FOR ASSORTED VEHICLES	\$ 147.40	
18/02/2022	00013548		AIR FILTERS FOR ASSORTED VEHICLES	\$ 223.30	
21/02/2022	3063.480-01	Echo Newspaper	ADVERTISING		\$ 1,028.50
31/01/2022	00024847		ADVERTISING	\$ 1,028.50	
21/02/2022	3063.4811-01	West Sure Group Pty Ltd	SECURITY EXPENSES		\$ 30.75
18/02/2022	00024343		SECURITY EXPENSES	\$ 30.75	
21/02/2022	3063.5719-01	Shire of Mundaring - Lotto Club	PAYROLL DEDUCTION		\$ 258.02
13/02/2022	PY01-17-STAFF LO		PAYROLL DEDUCTION	\$ 244.44	
13/02/2022	PY02-17-STAFF LO		PAYROLL DEDUCTION	\$ 13.58	
21/02/2022	3063.6732-01	Relationships Australia Western	EMPLOYEE ASSISTANCE PROGRAM		\$ 176.00
18/02/2022	00387226		EMPLOYEE ASSISTANCE PROGRAM	\$ 176.00	
21/02/2022	3063.68-01	The Watershed Water Systems	RETICULATION PART S		\$ 21.56
10/02/2022	10216866		RETICULATION PARTS	\$ 21.56	
21/02/2022	3063.6879-01	Chidlow Chatter	ADVERTISING		\$ 130.00
18/02/2022	00005014		ADVERTISING	\$ 130.00	

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Date	Reference	Payee	Description	Amount	Total
21/02/2022	3063.7-01	Australian Services Union	PAYROLL DEDUCTION		\$ 225.10
13/02/2022	PY01-17-AUSTRALI		PAYROLL DEDUCTION	\$ 95.80	
13/02/2022	PY02-17-AUSTRALI		PAYROLL DEDUCTION	\$ 129.50	
21/02/2022	3063.7030-01	Mundaring Seniors Incorporated	REIMBURSEMENT		\$ 2,050.65
18/02/2022	1		REIMBURSEMENT - REGISTRATION & INSURANCE RENEWALS FOR 1EWR880 & 1AYU355	\$ 2,050.65	
21/02/2022	3063.7230-01	Boss Bobcat & Truck Service	EARTHWORKS		\$ 2,691.32
14/02/2022	4822		REPLACE SAND AT MUNDARING OVAL	\$ 1,091.53	
17/02/2022	4722		TRENCH & SPREAD/LEVEL DIRT AT MT HELENA SKATE PARK	\$ 1,599.79	
21/02/2022	3063.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING/MAINTENANCE		\$ 3,293.40
17/02/2022	2552		SWEEP & CLEAN HARDCOURTS MUNDARING & MT HELENA	\$ 757.35	
18/02/2022	2553		FOOTPATH SWEEPING/MAINTENANCE	\$ 2,536.05	
21/02/2022	3063.80-01	Bunnings Group Limited	HARDWARE		\$ 756.05
31/01/2022	2440/01095465		HARDWARE ITEMS	\$ 214.99	
04/02/2022	2440/01104990		HARDWARE ITEMS	\$ 42.80	
04/02/2022	2440/01099243		HARDWARE ITEMS	\$ 29.27	
10/02/2022	2440/01298710		HARDWARE ITEMS	\$ 468.99	
21/02/2022	3063.8-01	LGRCEU	PAYROLL DEDUCTION		\$ 41.00
13/02/2022	PY02-17-LGRCEU		PAYROLL DEDUCTION	\$ 41.00	
21/02/2022	3063.810-01	Royal Life Saving Society Western	TRAINING		\$ 99.00
14/02/2022	138988		TRAINER SEMINAR - MT HELENA AQUATIC CENTRE	\$ 99.00	
21/02/2022	3063.8374-01	Natural Area Holdings P/L T/A Natural Area Consulting	WEED CONTROL		\$ 5,486.25
31/01/2022	00016913		WEED MANAGEMENT - MUNDARING GRAVEL PIT	\$ 4,083.75	
07/02/2022	00016912		WEED CONTROL - STRETTE RD	\$ 1,402.50	
21/02/2022	3063.8545-01	Sankey Plumbing Service	PLUMBING		\$ 407.00
21/02/2022	5269		PLUMBING SERVICES - ADMIN BUILDING	\$ 132.00	
21/02/2022	5268		PLUMBING SERVICES - MT HELENA PUBLIC TOILETS	\$ 275.00	
21/02/2022	3063.8611-01	Brownes Foods Operations Pty Ltd	KIOSK SUPPLIES		\$ 199.12
14/02/2022	16436427		KIOSK SUPPLIES	\$ 199.12	
21/02/2022	3063.8944-01	Tyres For Trucks	TYRES		\$ 8,560.00
18/02/2022	00019810		SUPPLY & FIT 8 X NEW TYRES ON 073MDG	\$ 3,340.00	
18/02/2022	00019859		SUPPLY & FIT 8 X NEW TYRES ON 028MDG	\$ 4,080.00	
18/02/2022	00019817		SUPPLY & FIT 2 X NEW TYRES ON 028MDG	\$ 1,140.00	
21/02/2022	3063.8976-01	Kool Line Electrical & Refrigeration	ELECTRICAL SERVICES		\$ 3,613.50
18/02/2022	00127139		ELECTRICAL SERVICES - MT HELENA PLAYGROUP	\$ 3,613.50	
21/02/2022	3063.9184-01	Budget Rent A Car (Busby Investments Pty Ltd T/As:)	VEHICLE HIRE		\$ 197.99
17/02/2022	431889873		HIRE OF 4.2T VAN-ONGOING COLLECTION OF CDS BINS	\$ 197.99	
21/02/2022	3063.9316-01	Glen Forrest Primary School P & C	REIMBURSEMENT		\$ 400.00
21/02/2022	INV-0225		REIMBURSEMENT - FUNDRAISING FOOD/ITEMS FOR CINEMA UNDER STARLIGHT	\$ 400.00	
21/02/2022	3063.9596-01	Brice Pest Management	PEST CONTROL		\$ 308.00
17/02/2022	IV04876		ANT TREATMENT - LONGMORE LOOP/MALBORO RD SWAN VIEW	\$ 154.00	
21/02/2022	IV04823		TREE TREATMENT IN RESERVE BEHIND NOONAMEENA PL DARLINGTON	\$ 154.00	
21/02/2022	3063.9698-01	Managed System Services Pty Ltd	MSS DEVELOPMENT SERVICES		\$ 82,500.00
17/02/2022	INV-7467		MSS DEVELOPMENT SERVICES - 1000 HOURS	\$ 82,500.00	
21/02/2022	3063.9892-01	Department of Water and Environment	ANNUAL LICENCE		\$ 1,624.00
18/02/2022	WL6921/2022-2023		COPPIN ROAD TRANSFER STATION ANNUAL LICENCE FEE	\$ 1,624.00	
24/02/2022	3064.34-01	Water Corporation	WATER RATES & FEES		\$ 8,556.53
11/02/2022	9004700304		WATER RATES & FEES	\$ 5.23	
11/02/2022	9004705199		WATER RATES & FEES	\$ 68.80	
23/02/2022	9004679816		WATER RATES & FEES	\$ 2,035.70	
23/02/2022	9004277008		WATER RATES & FEES	\$ 4,563.57	
23/02/2022	9019690081		WATER RATES & FEES	\$ 586.68	
23/02/2022	9004679824		WATER RATES & FEES	\$ 60.88	
23/02/2022	9004707805		WATER RATES & FEES	\$ 748.82	
23/02/2022	9004707493		WATER RATES & FEES	\$ 391.61	
24/02/2022	9018371679		WATER RATES & FEES	\$ 65.26	
23/02/2022	3065.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 19,273.55
24/02/2022	230222		CARE GIVER SUBSIDIES	\$ 19,273.55	
24/02/2022	3066.14380-01	Randall Smith & Sons	REFUND		\$ 7,816.88
24/02/2022	1252618		WORKS BOND REFUND	\$ 7,816.88	
24/02/2022	3067.14382-01	Mr G S Turton	REFUND		\$ 369.94
24/02/2022	Refund		RATES REFUND	\$ 369.94	
24/02/2022	3067.14383-01	Mr R L Sim	REFUND		\$ 93.91
24/02/2022	Refund		RATES REFUND	\$ 93.91	

**MONTHLY LIST OF ACCOUNTS PAID
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<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
24/02/2022	3067.14384-01	Mr R D Sarich	REFUND		\$ 353.07
24/02/2022	Refund		RATES REFUND	\$ 353.07	
28/02/2022	3068.12599-01	Department of Mines, Industry	MUNDARING BSL		\$ 13,182.58
28/02/2022	JANUARY 2022		MUNDARING BSL - JANUARY 2022	\$ 13,182.58	
28/02/2022	3068.12665-01	Building and Construction Industry	BCITF LEVY		\$ 9,243.84
28/02/2022	INV-130435P7B8R9		BCITF LEVY - JANUARY 2022	\$ 9,243.84	
28/02/2022	3068.14011-01	Miss K A Dore	REIMBURSEMENT		\$ 1,872.20
28/02/2022	REIMBURSEMENT		REIMBURSEMENT OF COMMUNITY CONNECT ACTIVITY EXPENSES	\$ 1,872.20	
28/02/2022	3068.14385-01	Ms G K Boyd	STERILISATION REBATE		\$ 75.00
25/02/2022	REFUND		REFUND - DOG STERILISATION REBATE ANIMAL# 39675	\$ 75.00	
28/02/2022	3068.14386-01	Mrs C K Markou	STERILISATION REBATE		\$ 75.00
25/02/2022	REFUND		REFUND - DOG STERILISATION REBATE ANIMAL# 39729	\$ 75.00	
28/02/2022	3068.14387-01	Mrs K R Brough	REFUND		\$ 240.00
25/02/2022	REFUND		REFUND - SWIM SCHOOL REGISTRATION	\$ 240.00	
28/02/2022	3068.174-01	Synergy	ELECTRICITY		\$ 5,511.33
11/02/2022	5603941927		ELECTRICITY	\$ 1,837.90	
11/02/2022	5125442514		ELECTRICITY	\$ 191.27	
11/02/2022	5087811715		ELECTRICITY	\$ 430.50	
11/02/2022	5068955212		ELECTRICITY	\$ 206.17	
11/02/2022	5147790712		ELECTRICITY	\$ 721.71	
11/02/2022	5233911527		ELECTRICITY	\$ 270.11	
17/02/2022	3563304329		ELECTRICITY	\$ 269.40	
17/02/2022	5176146213		ELECTRICITY	\$ 283.57	
17/02/2022	5172433125		ELECTRICITY	\$ 230.12	
25/02/2022	8749180328		ELECTRICITY	\$ 139.73	
25/02/2022	8876289221		ELECTRICITY	\$ 384.43	
25/02/2022	5045204415		ELECTRICITY	\$ 417.73	
25/02/2022	5142730716		ELECTRICITY	\$ 128.69	
28/02/2022	3068.2091-01	Claytonview Primary School	REFUND		\$ 2,335.50
25/02/2022	REFUND		REFUND - DUPLICATE PAYMENT	\$ 2,335.50	
28/02/2022	3068.582-01	Mundaring State Emergency Service	REIMBURSEMENT		\$ 4,155.87
25/02/2022	2052		REIMBURSEMENT OF BRIGADE EXPENSES	\$ 4,155.87	
28/02/2022	3068.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 11,232.56
25/02/2022	RUBBISH SERVICES		RUBBISH SERVICES 2021/2022	\$ 2,340.01	
28/02/2022	JANUARY 2022		BCITF LEVY - JANUARY 2022	\$ 123.75	
24/02/2022	230222		FDC PARENT LEVY	\$ 8,368.80	
28/02/2022	JANUARY 2022		BUILDING SERVICES LEVY - JANUARY 2022	\$ 400.00	
28/02/2022	3068.6549-01	Mr K H Kitchin	REIMBURSEMENT		\$ 60.09
25/02/2022	REIMBURSEMENT		REIMBURSEMENT OF FUEL EXPENSES FOR 811MDG	\$ 60.09	
28/02/2022	3069.10494-01	Tim Eva's Nursery	TREES		\$ 605.00
10/02/2022	INV-2370		TREES	\$ 605.00	
28/02/2022	3069.10596-01	TJ Signs & Vehicle Graphics	PRINTING		\$ 759.00
25/02/2022	001793		PRINT 50 COVID-19 FLOOR DECALS FOR LIBRARIES	\$ 275.00	
25/02/2022	001792		MANUFACTURE SOCIAL DISTANCING ADHESIVE FLOOR MARKERS	\$ 484.00	
28/02/2022	3069.10615-01	JLR Pumps	REPAIRS		\$ 1,287.00
10/02/2022	719		REPAIR DARLINGTON OVAL PUMP	\$ 1,287.00	
28/02/2022	3069.10881-01	Alsco Pty Ltd	FIRST AID REPLENISHMENT		\$ 30.33
24/02/2022	CPER2196174		FIRST AID REPLENISHMENT - BILGOMAN AQUATIC CENTRE	\$ 30.33	
28/02/2022	3069.10921-01	Ixom Operations Pty Ltd	CHLORINE		\$ 3,787.36
20/01/2022	8477531		CHLORINE GAS SERVICE FEES	\$ 3,491.88	
07/02/2022	8483820		CHLORINE GAS SERVICE FEES	\$ 295.48	
28/02/2022	3069.11017-01	Sapio Pty Ltd	SECURITY EXPENSES		\$ 275.00
14/02/2022	MAS392621		MONTHLY ALARM MONITORING FEES - ELSIE AUSTIN PAVILION	\$ 132.00	
22/02/2022	SP197436		ALARM MAINTENANCE - DEPOT	\$ 143.00	
28/02/2022	3069.1111-01	Zipform Pty Ltd	PRINTING		\$ 8,369.66
28/02/2022	209499		RATES NOTICE 4TH INSTALMENTS PRODUCTION 2021/2022	\$ 8,369.66	
28/02/2022	3069.11161-01	AXIS Contracting Pty Ltd	EARTHWORKS		\$ 72,699.68
23/02/2022	8542		SUPPLY & CONSTRUCT FOOTPATH - BYFIELD ST PARKERVILLE	\$ 72,699.68	
28/02/2022	3069.11277-01	Floss & Popcorn Supply Company	POPCORN MACHINE		\$ 352.00
23/02/2022	00017932		POPCORN MACHINE GLASS REPLACEMENT, SERVICE & HIRE	\$ 352.00	
28/02/2022	3069.11326-01	Learning Seat Pty Ltd	ANNUAL SUBSCRIPTION		\$ 1,825.99
07/02/2022	8477011058		ANNUAL SUBSCRIPTION	\$ 1,825.99	
28/02/2022	3069.11328-01	North Welding & Maintenance Service	MAINTENANCE		\$ 320.00
25/02/2022	252		TEMPORARY REPAIRS TO EMERGENCY GATES 8 & 9 AT LAKE LESCHENAUTIA	\$ 320.00	

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Date	Reference	Payee	Description	Amount	Total
28/02/2022	3069.11398-01	JB Hi-Fi Group Pty Ltd	IT HARDWARE		\$ 6,293.21
27/01/2022	BD0701017		SUPPLY & DELIVER IPHONE 12 64GB	\$ 1,189.48	
27/01/2022	BD0701892		SUPPLY & DELIVER APPLE IPHONE 12 64GB	\$ 1,193.48	
27/01/2022	BD0700011		SUPPLY & DELIVER 2 X APPLE IPHONE 12 64GB	\$ 2,358.06	
31/01/2022	BD0707872		COMPUTER CONSUMABLES	\$ 224.12	
31/01/2022	BD0710244		SUPPLY & DELIVER APPLE IPHONE 13 128GB	\$ 1,327.17	
28/02/2022	3069.11453-01	Midland Toyota (Midland 2015 Pty Ltd T/As:)	PARTS		\$ 139.88
07/02/2022	PI13010643		PARTS FOR P725	\$ 139.88	
28/02/2022	3069.11577-01	Tourism Council Western Australia Ltd	MEMBERSHIP RENEWAL		\$ 1,320.00
24/02/2022	R-0005200		2022 MEMBERSHIP RENEWAL - GOLDEN I VISITOR CENTRE	\$ 1,320.00	
28/02/2022	3069.11578-01	Corsign WA Pty Ltd	PARKING SIGNS		\$ 3,609.76
25/01/2022	00062772		SUPPLY SIGNS & POSTS FOR OVALS & RESERVES	\$ 2,856.48	
25/01/2022	00062974		SUPPLY 4 X CUSTOM SIGNS FOR SKATE PARK	\$ 616.88	
04/02/2022	82741A		PARKING SIGNS	\$ 136.40	
28/02/2022	3069.11840-01	Ready Garden Services	MITIGATION WORKS		\$ 300.00
25/02/2022	INV-3411		MITIGATION WORKS - MANDOOK RESERVE	\$ 300.00	
28/02/2022	3069.11875-01	JDG Sim Pty Ltd T/A Minuteman Press	BUSINESS CARDS		\$ 748.00
25/02/2022	21026		MANUFACTURER COUNCILLORS BUSINESS CARDS	\$ 748.00	
28/02/2022	3069.11921-01	Mundaring Smash Repairs (WA Panel Works Pty Ltd	TOWING SERVICES		\$ 176.00
10/02/2022	89692		TOWING SERVICES	\$ 176.00	
28/02/2022	3069.11953-01	The Stationery Co (C Willis & D J Willis T/As:)	STATIONERY		\$ 359.43
07/02/2022	165937		STATIONERY ITEMS	\$ 241.92	
14/02/2022	165935		STATIONERY ITEMS	\$ 84.26	
14/02/2022	165936		STATIONERY ITEMS	\$ 33.25	
28/02/2022	3069.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 9,782.54
25/02/2022	C INV 583557		TEMP STAFF - DEPOT	\$ 9,782.54	
28/02/2022	3069.12336-01	MBC Trees and Bobcat	FIRE MITIGATION WORKS		\$ 35,511.30
24/02/2022	1005-2022		FIRE MITIGATION WORKS - R20990 STEVENS ST/JARRAH RD	\$ 34,556.50	
24/02/2022	1006-2022		SUPPLY & MANAGE GOAT HERD	\$ 664.80	
28/02/2022	3069.12350-01	Devco Builders	CONSTRUCTION		\$ 33,864.60
07/02/2022	00014042		CONSTRUCTION OF LAKE LESCHENAUPTIA ACCESSIBLE TOILET	\$ 33,864.60	
28/02/2022	3069.12402-01	Grace Information & Records Management	OFFSITE RECORDS STORAGE		\$ 2,054.56
07/02/2022	RP01212625		OFFSITE RECORDS STORAGE	\$ 2,054.56	
28/02/2022	3069.12422-01	MDM Plumbing and Gas	PLUMBING		\$ 248.94
24/02/2022	1963		INSTALL TAP NEAR GRANDSTAND FOR DRINK FOUNTAIN - BILGOMAN AQUATIC CENTRE	\$ 248.94	
28/02/2022	3069.12451-01	Rainchaser Pumps and Reticulation	RETICULATION PARTS		\$ 9.68
25/02/2022	INV-2536		RETICULATION PARTS	\$ 9.68	
28/02/2022	3069.12454-01	Hills Windscreens	WINDSCREEN		\$ 374.00
18/02/2022	64a		REPAIR CHIP IN WINDSCREEN ON 826MDG	\$ 88.00	
23/02/2022	75		SUPPLY & FIT WINDSCREEN ON 01MDG	\$ 286.00	
28/02/2022	3069.12470-01	Mr G Wood	FENCING		\$ 1,584.00
23/02/2022	IV00000000679		SUPPLY & INSTALL GALVANISED MESH GATE - WOOROLOO TOWN HALL	\$ 1,056.00	
23/02/2022	IV00000000674		SUPPLY MATERIALS & INSTALL & REPAIR BOLLARDS - ROBINIA RISE	\$ 528.00	
28/02/2022	3069.12579-01	Mr V Crowe	LANDSCAPE, MAINTENANCE & CLEANING SERVICES		\$ 1,180.00
24/02/2022	1882		LANDSCAPE SERVICES & TIP FEES	\$ 410.00	
24/02/2022	1883		CLEANING SERVICES	\$ 210.00	
24/02/2022	1884		LANDSCAPE SERVICES	\$ 280.00	
24/02/2022	1885		LANDSCAPE SERVICES	\$ 280.00	
28/02/2022	3069.12640-01	Officeworks Ltd	IT HARDWARE		\$ 99.00
07/02/2022	24723546		LOGITECH HD PRO WEBCAM	\$ 99.00	
28/02/2022	3069.12679-01	Roy Gripske & Sons Pty Ltd	MAINTENANCE		\$ 135.80
14/02/2022	858563		SUPPLY EDGER BLADES	\$ 135.80	
28/02/2022	3069.12760-01	Dynamic Audio Visual Solutions Pty Ltd	INSTALLATION & HARDWARE		\$ 1,320.00
25/02/2022	7601		INSTALL & COMMISSION CHAMBERS PC REPLACEMENT	\$ 1,320.00	
28/02/2022	3069.12790-01	S&R Glass	MAINTENANCE		\$ 4,767.35
24/02/2022	1036		REMOVE & REWIRE SCREENS & DOORS - MUNDARING FIRE SCHOOL	\$ 2,208.00	
28/02/2022	1036		SUPPLY & INSTALL FLY SCREENS - CHIDLOW OVAL PAVILION	\$ 2,561.35	
28/02/2022	3069.12794-01	Mount Helena Hardware	HARDWARE ITEMS		\$ 117.09
27/01/2022	101030147		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 27.50	
27/01/2022	101030250		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 14.89	
07/02/2022	101031504		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 36.00	
14/02/2022	101033451		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 36.70	

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Date	Reference	Payee	Description	Amount	Total
28/02/2022	3069.12899-01	NAPA (A Division of GPC Asia Pacific Pty Ltd)	SUPPLY OF WORKSHOP CONSUMABLES		\$ 477.40
07/02/2022	1320194745		SUPPLY OF WORKSHOP CONSUMABLES	\$ 34.85	
14/02/2022	1320195703		SUPPLY OF WORKSHOP CONSUMABLES	\$ 187.43	
14/02/2022	1320195849		SUPPLY OF WORKSHOP CONSUMABLES	\$ 26.40	
14/02/2022	1320195711		SUPPLY OF WORKSHOP CONSUMABLES	\$ 144.38	
14/02/2022	1320195105		SUPPLY OF WORKSHOP CONSUMABLES	\$ 42.27	
24/02/2022	1320195090		SUPPLY OF WORKSHOP CONSUMABLES	\$ 42.27	
28/02/2022	3069.12944-01	Avon Tree Management (Kajanni Pty Ltd for Wegner)	MITIGATION WORKS		\$ 29,458.33
23/02/2022	438		MITIGATION WORKS - STRETTLE RD RESERVE MAHOGANY CREEK	\$ 11,418.00	
23/02/2022	441		MITIGATION WORKS - STRETTLE RD RESERVE MAHOGANY CREEK	\$ 15,785.00	
25/02/2022	439		FORESTRY MULCHING - BEDFORD PLACE MT HELENA	\$ 2,255.33	
28/02/2022	3069.12951-01	Traffic Force	TRAFFIC MANAGEMENT SERVICES		\$ 12,605.40
25/01/2022	00027884		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	\$ 4,687.73	
18/02/2022	00028072		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	\$ 6,043.93	
18/02/2022	00028071		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	\$ 1,873.74	
28/02/2022	3069.12984-01	AJL Plumbing and Gas Pty Ltd (ATF The Lawyer Family)	PLUMBING SERVICES		\$ 495.00
20/01/2022	AJL9062		PLUMBING SERVICES - BILGOMAN AQUATIC SERVICES	\$ 495.00	
28/02/2022	3069.13013-01	MDM Entertainment Pty Ltd	AUDIO VISUAL STOCK		\$ 207.78
28/02/2022	108233		AUDIO VISUAL STOCK - KSP LIBRARY	\$ 95.12	
28/02/2022	108234		AUDIO VISUAL STOCK - KSP LIBRARY	\$ 112.66	
28/02/2022	3069.13059-01	Mundaring Tyrepower (AnK Murphy Pty Ltd T/As:)	TYRES		\$ 828.00
07/02/2022	110442		SUPPLY & FIT NEW TYRES ON 818MDG	\$ 638.00	
18/02/2022	110441		VALVE EXTENSION	\$ 132.00	
18/02/2022	110467		REPAIR TYRE ON 078MDG	\$ 60.00	
28/02/2022	3069.13174-01	Leighton O'Brien Field Services Pty	REPAIRS		\$ 753.50
23/02/2022	1092373		REPAIR ECL FUEL SYSTEM - SHIRE OPERATIONS CENTRE	\$ 753.50	
28/02/2022	3069.13208-01	Fire Protection Services WA Pty Ltd	FIRE & EMERGENCY SERVICES MAINTENANCE		\$ 782.75
28/02/2022	00008778		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	\$ 174.08	
28/02/2022	00008764		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY CENTRE	\$ 478.96	
28/02/2022	00008765		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING SHIRE	\$ 129.71	
28/02/2022	3069.13458-01	Skate Sculpture (M DE Koning & DH Snyder & T Yuen)	DESIGN WORKS		\$ 14,740.00
18/02/2022	INV0000288		PREP. CONSTRUCTION DRAWINGS & TECH SPECS - CHIDLOW SKATE PARK	\$ 14,740.00	
28/02/2022	3069.13490-01	Q2 Online (MKI Group Pty Ltd T/As:)	DESIGN FEES		\$ 1,375.00
25/02/2022	INV-0077		PROJECT MANAGEMENT SERVICES SHIRE WEBSITE UPGRADE	\$ 1,375.00	
28/02/2022	3069.135-01	BOC Ltd	CYLINDER RENTAL		\$ 131.20
25/02/2022	4030158502		CYLINDER RENTAL CHARGES	\$ 131.20	
28/02/2022	3069.13641-01	Slimline Warehouse Display Shop (The Jessen Group)	SAFETY EQUIPMENT		\$ 868.48
24/02/2022	396340		HAND SANITISER HOLDERS & A4 CLIP FRAMES ADMIN BUILDING	\$ 868.48	
28/02/2022	3069.13715-01	Ensign (Ensign Services (Aust.) Pty Ltd T/As:)	SAFETY EQUIPMENT		\$ 144.51
07/02/2022	8307145		SAFETY EQUIPMENT	\$ 144.51	
28/02/2022	3069.13757-01	Superloop (Operations) Pty Ltd	SUBSCRIPTIONS		\$ 110.00
07/02/2022	AINV014581		SUBSCRIPTIONS	\$ 110.00	
28/02/2022	3069.138-01	Sonic HealthPlus Pty Ltd	PRE-EMPLOYMENT MEDICAL EXAMINATION		\$ 231.00
25/02/2022	2558309		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 231.00	
28/02/2022	3069.13866-01	Booktopia Pty Ltd	BOOKS		\$ 822.88
31/01/2022	16284129		BOOK STOCK - AFM LIBRARY	\$ 507.84	
04/02/2022	16332080		BOOK STOCK - AFM LIBRARY	\$ 315.04	
28/02/2022	3069.13876-01	Alison Bannister Career Coaching	STAFF TRAINING		\$ 495.00
28/02/2022	INV-0118		CAREER WORKSHOP PRESENTATION TO PUBLIC - KSP LIBRARY	\$ 495.00	
28/02/2022	3069.14051-01	Sweeping Services Australia Pty Ltd	STREET SWEEPING SERVICES		\$ 8,885.25
25/02/2022	INV-0134		SUPPLY OF STREET SWEEPING SERVICES	\$ 8,885.25	
28/02/2022	3069.14060-01	Focus Coaching & Solutions (Jacqueline Goodman)	TRAINING		\$ 1,500.00
24/02/2022	8/2022		CONSCIOUSLY CONNECTED TEAM WORKSHOP - SCFC	\$ 1,500.00	
28/02/2022	3069.14074-01	Midland Supa IGA (The Trustee for Pham United Trust)	CATERING		\$ 42.65
18/02/2022	04/4122		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC	\$ 42.65	
28/02/2022	3069.14108-01	Ms R A Dodge	DESIGN FEES		\$ 637.50
31/01/2022	034		DESIGN ECHO ADVERT & A4 POSTER TEMPLATES	\$ 637.50	
28/02/2022	3069.14116-01	Perth Playground & Rubber Pty Ltd	REPAIRS		\$ 1,320.00
07/02/2022	INV-821		REPAIRS TO SOFTFALL UNDER FLYING FOX AT SCULPTURE PARK	\$ 1,320.00	
28/02/2022	3069.14213-01	The Parky Pitstop Lunchbar & Deli (The Trustee for The)	CATERING SERVICES		\$ 168.00
25/02/2022	1025		CATERING SERVICES - EAC MEETING ON 18/02/2022	\$ 168.00	
28/02/2022	3069.14236-01	Mrs J E Cicchini	COUNCILLOR ALLOWANCE		\$ 275.07
25/02/2022	TRAVEL		TRAVEL REIMBURSEMENT 406.2KM 10/12/21 TO 15/02/22	\$ 275.07	

MONTHLY LIST OF ACCOUNTS PAID
FEBRUARY 2022

Date	Reference	Payee	Description	Amount	Total
28/02/2022	3069.14243-01	Western Tree Recyclers (Craneswest (WA) Pty Ltd	STREET TREE MAINTENANCE		\$ 10,656.80
24/01/2022	00003344		GREEN WASTE PROCESSING SERVICES	\$ 10,656.80	
28/02/2022	3069.14364-01	AM Diagnostics Pty Ltd	COVID-19 ANTIGEN RAPID TEST		\$ 4,290.00
23/02/2022	INV-21184		COVID-19 ANTIGEN RAPID TEST SINGLE - CHILDREN SERVICES	\$ 4,290.00	
28/02/2022	3069.14366-01	Clark Rubber Midland (The Trustee for Tammie Norrie	MATERIALS		\$ 375.80
24/02/2022	835458		BIG RIB MATTING FOR P2451	\$ 375.80	
28/02/2022	3069.145-01	Schweppes Australia Pty Ltd (Asahi Beverages Pty Ltd)	KIOSK SUPPLIES		\$ 713.49
07/02/2022	0810852586		KIOSK SUPPLIES	\$ 528.99	
07/02/2022	9010166763		KIOSK SUPPLIES	\$ 188.50	
28/02/2022	3069.1674-01	Midland Cement Materials	STORM WATER PIPES		\$ 1,038.84
24/01/2022	8157032		SUPPLY 4 X BLACK MAX STORM WATER PIPES	\$ 1,038.84	
28/02/2022	3069.191-01	Eastern Region Security	SECURITY EXPENSES		\$ 731.50
24/02/2022	00020448		SECURITY EXPENSES	\$ 731.50	
28/02/2022	3069.1955-01	Cleanaway	RECYCLING FEES		\$ 71,665.51
25/02/2022	21665892		DOMESTIC KERBSIDE RECYCLING	\$ 71,665.51	
28/02/2022	3069.197-01	Konica Minolta Business Solutions Aust Pty Ltd	PHOTOCOPIER PRINTING		\$ 3,389.98
07/02/2022	0400001153320122		PHOTOCOPIER PRINTING	\$ 3,389.98	
28/02/2022	3069.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 46,389.04
23/02/2022	EMRC43747		TRANSFER STATION FEES	\$ 44,725.29	
25/02/2022	EMRC43869		TRANSFER STATION FEES	\$ 1,663.75	
28/02/2022	3069.2163-01	Asphalttech Pty Ltd	ASPHALT		\$ 48,049.06
14/02/2022	16835		ASPHALT WORKS - JACOBY STREET MUNDARING	\$ 48,049.06	
28/02/2022	3069.218-01	Security & Key Distributors	SECURITY EXPENSES		\$ 785.59
24/01/2022	89896		SUPPLY BILOCK PADLOCK COMPLETE	\$ 183.97	
25/01/2022	89928		SUPPLY 6 X BILOCK CUT KEYS - LAKE LESCHENAULTIA	\$ 199.65	
31/01/2022	89997		REPAIR & INSTALL DOOR LOCK ON LUNCH ROOM AT MATHIESON RD	\$ 218.00	
31/01/2022	90006		PADLOCK TO SUIT BRUCE DOUGLAS CAGE	\$ 183.97	
28/02/2022	3069.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 1,607.52
10/02/2022	138273120		KIOSK SUPPLIES	\$ 572.13	
25/02/2022	130067267		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC	\$ 484.88	
25/02/2022	129460522		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC	\$ 550.51	
28/02/2022	3069.2395-01	Barfield Earthmoving (Jaycourt Nominees Pty Ltd T/As:)	EARTHWORKS		\$ 1,991.00
24/02/2022	350		EARTHWORKS - BAILUP RD	\$ 1,991.00	
28/02/2022	3069.254-01	Mundaring Arts Centre Inc	CONSULTANCY FEE		\$ 2,700.00
23/02/2022	1363		CONSULTANCY FEE TO COMMISSION ARTWORK BY NOONGAR ARTIST	\$ 2,700.00	
28/02/2022	3069.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 98.27
07/02/2022	SIN-3496829		UNIFORMS - CHIDLOW VBFB	\$ 98.27	
28/02/2022	3069.2769-01	Regenerated Landscapes	WEED SPRAYING		\$ 1,400.00
23/02/2022	29		HAZARD REDUCTION WORKS - R31777	\$ 600.00	
23/02/2022	16		HAZARD REDUCTION WORKS - R36419	\$ 800.00	
28/02/2022	3069.280-01	Winc Australia Pty Limited	STATIONERY		\$ 890.80
25/01/2022	9038162521		HAND SANITISER	\$ 591.25	
25/01/2022	9038118269		STATIONERY ITEMS	\$ 159.69	
27/01/2022	9038067022		STATIONERY ITEMS	\$ 139.86	
28/02/2022	3069.2802-01	Holton Connor Architects & Planners	ARCHITECTURAL SERVICES		\$ 1,100.00
07/02/2022	00006268		ARCHITECTURAL SERVICES - STONEVILLE VBFB	\$ 1,100.00	
28/02/2022	3069.307-01	MoLeods Barristers and Solicitors	LEGAL MATTER		\$ 7,496.85
11/02/2022	122799		LEGAL MATTER - FIRE PREVENTION	\$ 857.40	
11/02/2022	122652		LEGAL MATTER - EMPLOYMENT CONTRACT ADVISE	\$ 6,195.20	
18/02/2022	122762		LEGAL MATTER 38880 - SAT REVIEW CLAYTON RD HELENA VALLEY	\$ 444.25	
28/02/2022	3069.314-01	Landgate	TITLE SEARCHES		\$ 54.40
14/02/2022	1160409		LAND TITLE SEARCHES	\$ 54.40	
28/02/2022	3069.3180-01	Battery World Midland	BATTERIES		\$ 239.00
27/01/2022	#IN8031761711		BATTERY FOR 011 MDG P273	\$ 239.00	
28/02/2022	3069.33-01	Boral Construction Materials Group	ASPHALT		\$ 630.30
04/02/2022	WA18515132		ASPHALT	\$ 148.50	
04/02/2022	WA18511622		ASPHALT	\$ 148.50	
04/02/2022	WA18493855		ASPHALT	\$ 184.80	
04/02/2022	WA18493856		ASPHALT	\$ 148.50	
28/02/2022	3069.3338-01	RSEA Pty Ltd	SAFETY EQUIPMENT		\$ 194.37
27/01/2022	12334926		SAFETY EQUIPMENT	\$ 132.22	
10/02/2022	12484131		SAFETY EQUIPMENT	\$ 62.15	
28/02/2022	3069.336-01	Fasta Courier Service	COURIER SERVICES		\$ 438.98
25/02/2022	260855		COURIER SERVICES	\$ 438.98	

**MONTHLY LIST OF ACCOUNTS PAID
FEBRUARY 2022**

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
28/02/2022	3069.375-01	TOLL IPEC PRIORITY (IPEC Pty Ltd T/As:)	COURIER SERVICES		\$ 13.39
07/02/2022	0512-S364420		COURIER SERVICES	\$ 13.39	
28/02/2022	3069.381-01	Mundaring Electrical Contracting Service	ELECTRICAL SERVICES		\$ 797.50
25/02/2022	7385		ELECTRICAL SERVICES - MUNDARING ARENA	\$ 159.50	
28/02/2022	7387		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 273.90	
28/02/2022	7388		ELECTRICAL SERVICES - PARKERVILLE OVAL PAVILION	\$ 204.60	
28/02/2022	7389		ELECTRICAL SERVICES - MUNDARING PAVILION	\$ 159.50	
28/02/2022	3069.385-01	Mundaring News & Lotto	MAGAZINE SUBSCRIPTIONS		\$ 511.70
10/02/2022	8393		MAGAZINE SUBSCRIPTIONS	\$ 511.70	
28/02/2022	3069.386-01	Educational Art Supplies	ART SUPPLIES		\$ 101.82
10/02/2022	3525664		ART SUPPLIES	\$ 101.82	
28/02/2022	3069.3868-01	Bucher Municipal Pty Ltd	EQUIPMENT PURCHASES		\$ 58.31
14/02/2022	1023762		EQUIPMENT PURCHASES	\$ 58.31	
28/02/2022	3069.388-01	Bunzl Ltd	CLEANING SUPPLIES		\$ 63.43
04/02/2022	W638983		CLEANING SUPPLIES LAKE LESCHENAUTIA	\$ 63.43	
28/02/2022	3069.394-01	Martins Trailer Parts	PARTS		\$ 889.72
25/02/2022	1313023		PARTS	\$ 889.72	
28/02/2022	3069.397-01	J. Blackwood & Son Pty Ltd	WORKSHOP CONSUMABLES		\$ 543.80
10/02/2022	PE0088CS		SUPPLY ASSORTED ITEMS FOR STORES	\$ 543.80	
28/02/2022	3069.4560-01	Flexi Staff Pty Ltd	TEMP STAFF		\$ 1,452.17
25/02/2022	10018472		TEMP STAFF - DEPOT	\$ 1,452.17	
28/02/2022	3069.480-01	Echo Newspaper	ADVERTISING		\$ 1,028.50
25/01/2022	00024522		ADVERTISING	\$ 1,028.50	
28/02/2022	3069.5558-01	Global Workwear Investments Pty Ltd	WORK CLOTHES		\$ 145.08
25/01/2022	MD37371.D1		WORK CLOTHES	\$ 145.08	
28/02/2022	3069.6050-01	Fuel Distributors of Western Australia Pty Ltd	FUEL & OILS		\$ 40,869.40
24/02/2022	29106607		DIESEL & UNLEADED FUEL	\$ 40,869.40	
28/02/2022	3069.6282-01	Strata Corporation Pty Ltd T/A StrataGreen	ASSORTED TOOLS		\$ 399.41
07/02/2022	142173		ASSORTED TOOLS	\$ 399.41	
28/02/2022	3069.6419-01	Hills Fresh (WA) Pty Ltd	MILK		\$ 292.67
23/02/2022	ADMIN JANUA 2022		MILK	\$ 210.69	
25/02/2022	00006621		CATERING - AAN VOLUNTEER THANK YOU MORNING TEA	\$ 81.98	
28/02/2022	3069.6613-01	Badgemate (Trustee for The Trusty Arts T/As:)	BADGES		\$ 89.98
14/02/2022	25734		BADGES	\$ 89.98	
28/02/2022	3069.6732-01	Relationships Australia Western	EMPLOYEE ASSISTANCE PROGRAM		\$ 176.00
23/02/2022	00389083		EMPLOYEE ASSISTANCE PROGRAM	\$ 176.00	
28/02/2022	3069.6754-01	Fire And Safety WA	BOOTS		\$ 178.56
07/02/2022	38860		BOOTS	\$ 178.56	
28/02/2022	3069.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 281.48
10/02/2022	10217132		RETICULATION PARTS	\$ 60.00	
10/02/2022	10217130		RETICULATION PARTS	\$ 110.75	
10/02/2022	10217181		RETICULATION PARTS	\$ 67.98	
10/02/2022	10217238		RETICULATION PARTS	\$ 12.77	
28/02/2022	3069.7039-01	ID Consulting Pty Ltd	SUBSCRIPTION FEE		\$ 1,567.50
07/02/2022	00014007		SUBSCRIPTION FEE	\$ 1,567.50	
28/02/2022	3069.7318-01	Pirtek Midland	ASSORTED HYDRAULIC FITTINGS		\$ 34.58
24/01/2022	MD-T00042667		SUPPLY OF ASSORTED HYDRAULIC FITTINGS	\$ 34.58	
28/02/2022	3069.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING/MAINTENANCE		\$ 3,935.25
24/02/2022	2554		FOOTPATH SWEEPING/MAINTENANCE	\$ 3,935.25	
28/02/2022	3069.7590-01	PFD Food Services Pty Ltd	KIOSK SUPPLIES		\$ 2,319.75
14/02/2022	LB371547		KIOSK SUPPLIES	\$ 160.25	
24/02/2022	LB368208		KIOSK SUPPLIES	\$ 1,721.65	
24/02/2022	LB438250		KIOSK SUPPLIES	\$ 437.85	
28/02/2022	3069.7633-01	Sealanes	WATER		\$ 766.20
07/02/2022	F6435412		WATER	\$ 766.20	
28/02/2022	3069.7738-01	WA Safety Products (Montyanne Trust T/As:)	PPE EQUIPMENT		\$ 147.76
10/02/2022	B0134		SUPPLY DISPOSABLE GLOVES	\$ 147.76	
28/02/2022	3069.80-01	Bunnings Group Limited	HARDWARE		\$ 1,952.25
04/02/2022	2440/01108125		HARDWARE ITEMS	\$ 399.23	
10/02/2022	2440/01006925		HARDWARE ITEMS	\$ 243.37	
24/02/2022	2440/01610275		HARDWARE ITEMS	\$ 261.72	
24/02/2022	2440/01610277		HARDWARE ITEMS	\$ 680.32	
24/02/2022	2440/01693473		HARDWARE ITEMS	\$ 367.61	

MONTHLY LIST OF ACCOUNTS PAID
FEBRUARY 2022

Date	Reference	Payee	Description	Amount	Total
28/02/2022	3069.8246-01	Position Partners Pty Ltd	SURVEY INSTRUMENTS		\$ 203.50
21/01/2022	PSI-372954		CLEAN & CALIBRATE SURVEY INSTRUMENTS	\$ 203.50	
28/02/2022	3069.8545-01	Sankey Plumbing Service	PLUMBING		\$ 539.00
28/02/2022	5267		PLUMBING SERVICES - CHIDLOW PUBLIC TOILETS	\$ 539.00	
28/02/2022	3069.8584-01	Great Sand Supplies Trust	GRAVEL		\$ 6,922.28
28/01/2022	00007329		SUPPLY FACE GRAVEL FOR BROWN PARK BMX PARK	\$ 317.53	
04/02/2022	00007363		GRAVEL(MUNDARING)	\$ 4,436.17	
10/02/2022	00007397		SUPPLY FERRICRETE	\$ 2,168.58	
28/02/2022	3069.8944-01	Tyres For Trucks	TYRES		\$ 3,320.00
25/02/2022	00019786		SUPPLY & FIT 4 X NEW TYRES ON 034MDG	\$ 1,980.00	
25/02/2022	00019749		SUPPLY & FIT 2 X NEW TYRES ON 034MDG	\$ 1,360.00	
28/02/2022	3069.8971-01	Conway Highbury Pty Ltd	AUDIT SERVICES		\$ 2,750.00
31/01/2022	823		STATUTORY COMPLIANCE AUDIT 2021 - PROCUREMENT	\$ 2,750.00	
28/02/2022	3069.904-01	Sign Supermarket (Grant Ian Westlund T/As:)	SIGNS		\$ 550.00
24/02/2022	20644		CUSTOM SIGNS - ADMIN BUILDING	\$ 550.00	
28/02/2022	3069.9133-01	Candor Training (Kytaro Pty Ltd T/As:)	TRAINING		\$ 935.00
31/01/2022	INV-1340		VOLUNTEER MANAGEMENT WORKSHOP	\$ 935.00	
28/02/2022	3069.9184-01	Budget Rent A Car (Busby Investments Pty Ltd T/As:)	VEHICLE HIRE		\$ 597.38
25/02/2022	431888892		HIRE OF 4.2T VAN-ONGOING COLLECTION OF CDS BINS	\$ 198.28	
25/02/2022	431888741		HIRE OF 4.2T VAN-ONGOING COLLECTION OF CDS BINS	\$ 197.99	
25/02/2022	431888861		HIRE OF 4.2T VAN-ONGOING COLLECTION OF CDS BINS	\$ 201.11	
28/02/2022	3069.9512-01	Australian Grown	UNIFORMS		\$ 333.74
24/01/2022	SI36207		UNIFORMS - LAKE LESCHENAULTIA STAFF	\$ 333.74	
28/02/2022	3069.9627-01	MPK Tree Management Pty Ltd	STREET TREE MAINTENANCE		\$ 10,187.65
27/01/2022	00006921		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 2,780.80	
27/01/2022	00006922		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 2,780.80	
27/01/2022	00006925		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 2,780.80	
28/01/2022	00006934		STREET TREE MAINTENANCE - SCOTT STREET BOYA	\$ 1,360.40	
28/01/2022	00006932		STREET TREE MAINTENANCE - WOOLWRA RD GREENMOUNT	\$ 454.85	
28/02/2022	3069.9697-01	Shenton Enterprises Pty Ltd	STEP TREADS		\$ 641.30
14/02/2022	184110		REPLACEMENT STEP TREADS - BILGOMAN AQUATIC CENTRE	\$ 641.30	
28/02/2022	3069.9918-01	Sunbather WA - The Trustee for The Hounslow Family	SERVICE & REPAIRS		\$ 847.00
24/02/2022	INV-2673		SERVICE & REPAIRS TO SOLAR SYSTEM - BILGOMAN AQUATIC CENTRE	\$ 330.00	
24/02/2022	INV-2579		SERVICE & REPAIRS TO SOLAR SYSTEM - BILGOMAN AQUATIC CENTRE	\$ 517.00	
Total Electronic Funds Transfers From Municipal Account				\$ 3,257,598.13	\$ 3,257,598.13
Payments By Electronic Funds Transfer (Payroll)					
2/02/2022	PP16/22 cycle 1	Pay Summary		\$ 455,048.21	
2/02/2022	PP16/22 cycle 2	Pay Summary		\$ 84,502.02	
16/02/2022	PP17/22 cycle 1	Pay Summary		\$ 436,585.70	
16/02/2022	PP17/22 cycle 2	Pay Summary		\$ 92,027.40	
16/02/2022	NCP 99 3 - 2750	Pay Summary		\$ 60,788.03	
Total Payroll Payments Direct From Municipal Account				\$ 1,129,551.36	
Payment By Direct Debit From Municipal Account					
		Bendigo - Merch Bank Fees		\$ 3,936.24	
		Bendigo - Direct Debit Fees (incl FTS)		\$ 428.22	
		Commonwealth Bank - Bpoint Fees		\$ 2,721.34	
		NAB - Purchase Cards		\$ 13,401.61	
		NAB - Credit Card Fees		\$ 150.00	
		Fleetcare - Fuel Payments		\$ 5,556.43	
		HP Financial Services - Equipment Lease		\$ 15,691.00	
		Konica Minolta - Printer Lease		\$ 3,870.12	
		WA Treasury Corporation		\$ 91,888.81	
		RMS - Lakes Monthly License Fee		\$ 169.40	
		RMS - Monthly SMS Fees		\$ 27.26	
		WEX Motorpass		\$ 648.26	
		Qikkids - Fees		\$ 41.01	
		Windcave - Merchant Fees		\$ 199.10	
Total Electronic Fund Payments Direct From Municipal Account				\$ 138,819.10	

NAB Purchase Card Payments List for February 2022

<u>Date</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount</u>	<u>Card User</u>
27-Jan-22	Gun Mart & Tackle	Ranger firearm ammunition	\$ 135.00	Mr A J Dyson
30-Jan-22	Campaign Monitor	Bulk email - Upcoming Events at Library	\$ 135.18	Ms B M Beale
30-Jan-22	GoDaddy.com	Railway Reserves Website SSL Certificate renewal	\$ 285.90	Mr R J Grieves
31-Jan-22	Caterall Equipment Hire	Hire of chest freezer - Summer of Entertainment event	\$ 330.00	Mrs P Heath
31-Jan-22	Jarrah Publishing Pty Ltd	12 month subscription to Australasian Beekeeper Magazine	\$ 89.00	Ms K L Martin
31-Jan-22	Mundaring Florist	Floral arrangement - Australia Day Ceremony	\$ 20.00	Ms M M Thomas
1-Feb-22	Governance Institute of Australia	Workshop Risk Management Essentials - Governance Co-ordinator	\$ 595.00	Ms A E Douglas
1-Feb-22	City of Swan Court House Carpark	Parking Fee - Recovery meeting on 01/02/2022	\$ 6.80	Mr A J Dyson
1-Feb-22	Admerch	Crate Transport trollies for KSP & AFM Library	\$ 563.29	Ms K L Martin
2-Feb-22	Kmart Online	Resources for rooms - MECPC	\$ 65.50	Ms S Harlow
2-Feb-22	Coles 0398	Catering - COVID Cert info session morning tea for public	\$ 26.10	Ms G Evans
2-Feb-22	Enlighten Press Holdings Pty Ltd	Junior book stock - AFM & KSP Library	\$ 110.00	Ms M A Yasbincek
2-Feb-22	Bunnings 591000	Craft materials - KSP Library	\$ 13.20	Ms M A Yasbincek
3-Feb-22	My Life Organized	MLO Cloud Sync 2 year Subscription - Manager Rec & Leisure	\$ 40.52	Mrs P Heath
3-Feb-22	Western Power	Refund - Western Power Design Fee August 2021 Application lapsed	REFUND -\$ 497.92	Mr B A McLennan
4-Feb-22	Officeworks 0608	Equipment for 081MDG	\$ 79.47	Mr C M Cuthbert
4-Feb-22	Better Choice Bellevue	Purchase of AD Blue for trucks	\$ 210.32	Mrs J N Dutton
4-Feb-22	Bunnings 591000	P2 masks - Health Services	\$ 94.80	Mr M J Shurlock
4-Feb-22	Big Bubble	Surface Disinfectant - Brigades COVID-19	\$ 98.30	Mr C M Cuthbert
4-Feb-22	Toolmart Australia Pty Ltd	Equipment for 081MDG	\$ 28.45	Mr C M Cuthbert
6-Feb-22	Canva Pty Limited	Canva Subscription	\$ 167.88	Mr C M Cuthbert
7-Feb-22	Mundaring Newsagency	Stationery Items	\$ 11.00	Mrs J R Banks
7-Feb-22	Seek Limited	Job Advertisement - Multi Plant Operator	\$ 324.50	Mrs J N Dutton
7-Feb-22	Bunnings 591000	Rechargeable Lanterns for Events	\$ 79.96	Ms M M Thomas
8-Feb-22	Kmart 1052	Water Jugs - AFM Library	\$ 16.00	Ms G Evans
8-Feb-22	Coles 0398	Consumables for public events - KSP Library	\$ 14.00	Ms G Evans
8-Feb-22	Superpop Pty Ltd	Popcorn & popcorn cups for Cinema under Starlight events	\$ 197.99	Mrs P Heath
8-Feb-22	Ati-Mirage Training & Business Solutions	Negotiation & Influencing Training for planning	\$ 544.50	Mrs E M Pinnock
8-Feb-22	JB Hi-Fi Group Pty Ltd	DVD stock - AFM Library	\$ 299.79	Ms M A Yasbincek
8-Feb-22	WA Police Information Release Centre	Police Clearance Tracey Peacock - Acacia Prison Reparation Committee	\$ 57.60	Mrs K D White
8-Feb-22	Big Bubble	Hand Sanitiser - Brigades COVID-19	\$ 317.82	Mr C M Cuthbert
8-Feb-22	Circle of Security International Inc.	Online COSP Facilitator training starting 17/03/2022	\$ 1,421.93	Mrs A Tomizzi
8-Feb-22	Better Choice Bellevue	Purchase of AD Blue for trucks	\$ 600.58	Mrs J N Dutton
9-Feb-22	Woolworths Mundaring	iPhone data & charge cable x 2	\$ 42.00	Mr A J Dyson
9-Feb-22	Supa IGA Stratton	Hand Sanitiser for Shire Vehicles	\$ 403.92	Mrs J N Dutton
9-Feb-22	The Pond Shop	Fish for water feature	\$ 36.00	Mr D L O'Brien
10-Feb-22	Coles 0330	Cleaning products - Visitor Centre	\$ 6.55	Ms B M Beale
10-Feb-22	Dynamic Gift International Pty Ltd	Shire of Mundaring Promotion Event Tablecloths	\$ 437.80	Ms M M Thomas
10-Feb-22	Coles 0398	Refreshments & door prizes public event - KSP Library	\$ 35.30	Ms G Evans
10-Feb-22	Coles 0330	Refreshments & supplies for public event - AFM Library	\$ 44.79	Ms G Evans
10-Feb-22	Seek Limited	Job Advertisement - HR REC 2.2022.3 Vegetation & Weed Control	\$ 302.50	Ms M Beley
10-Feb-22	Seek Limited	Job Advertisement - HR REC 2.2022.2 Landcare Hand	\$ 313.50	Ms M Beley
10-Feb-22	Subway Swanview	Catering - Fathers group workshop luncheon	\$ 127.00	Ms R B McAllister
11-Feb-22	Woolworths Online	Catering - Summer of Entertainment youth event 12/02/2022	\$ 300.20	Mrs P Heath
11-Feb-22	Caterall Equipment Hire	Refund on freezer hire - postponed Cinema under Starlight event	REFUND -\$ 330.00	Mrs P Heath
12-Feb-22	JB Hi-Fi Group Pty Ltd	Purchase of phone chargers - Health Services	\$ 89.85	Mr M J Shurlock
13-Feb-22	Gilberts Fresh Market	Refreshments public event - KSP Library	\$ 35.64	Ms G Evans

NAB Purchase Card Payments List for February 2022

<u>Date</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount</u>	<u>Card User</u>
13-Feb-22	Woolworths Midland Centrepoint	Refreshments public event - KSP Library	\$ 23.60	Ms G Evans
14-Feb-22	Coles 0330	Catering - Service Excellence Awards Mundaring Library staff	\$ 29.93	Mrs P Heath
14-Feb-22	The Lazy Corner	AAN volunteer thank you gifts	\$ 240.00	Mrs P Heath
14-Feb-22	TechServ Services	New keys for cafe till	\$ 122.20	Mr S D Winfield
14-Feb-22	Nisbets	Sundries for events programs - AFM Library	\$ 43.78	Ms M A Yasbincek
15-Feb-22	Coles 0330	Catering - Service Excellence Awards Mundaring Library staff	\$ 36.50	Mrs P Heath
15-Feb-22	Work Clobber	PPE for Planning staff	\$ 479.70	Mrs E M Pinnock
15-Feb-22	JB Hi-Fi Group Pty Ltd	DVD stock - AFM Library	\$ 127.95	Ms M A Yasbincek
15-Feb-22	Australia Post Midland	Postage bag & stamps for online programs	\$ 133.20	Mrs J A Pearce
15-Feb-22	Subway Mundaring	Catering - OSH Meeting on 15/02/2022	\$ 79.70	Ms M M Thomas
16-Feb-22	Woolworths Midland Centrepoint	Refreshments for public event - KSP Library	\$ 13.80	Ms G Evans
16-Feb-22	Woolworths Midland Centrepoint	Refreshments for public event - KSP Library	\$ 39.81	Ms G Evans
17-Feb-22	Coles 0330	Catering - Service Excellence Awards Boya Library staff	\$ 77.20	Mrs P Heath
17-Feb-22	Strike Group Australia Pty Ltd	iPhone 12 Bury S9 in vehicle cradles	\$ 596.00	Mr C M Cuthbert
17-Feb-22	Mundaring Newsagency	Farewell card - Comms Officer	\$ 15.00	Mrs P Heath
17-Feb-22	Breadwinner Bakehouse	Catering - Service Excellence Awards Boya Library staff	\$ 29.50	Mrs P Heath
17-Feb-22	Angus & Robertson	Australian Geographic 12 month Subscription - KSP Library	\$ 49.00	Ms M A Yasbincek
17-Feb-22	Angus & Robertson	Junior magazine 12 month subscriptions - AFM Library	\$ 123.80	Ms M A Yasbincek
17-Feb-22	JB Hi-Fi Group Pty Ltd	DVD stock - AFM Library	\$ 198.88	Ms M A Yasbincek
18-Feb-22	Joeys Car Detail	Detail Hyundai Tucson P4801	\$ 190.00	Mrs J N Dutton
18-Feb-22	Seek Limited	Job Advertisement - Comms Officer	\$ 324.50	Mrs P Heath
20-Feb-22	Campaign Monitor	Bulk email - Upcoming Events at Library	\$ 136.44	Ms G Evans
21-Feb-22	Kmart 1052	Replacement Kettle - Children's Services Midvale	\$ 39.00	Mrs G L Crosse
21-Feb-22	Officeworks	Replacement A3 Laminator - KSP Library	\$ 499.00	Ms K L Martin
22-Feb-22	Woolworths Mundaring	Catering - farewell Comms Officer	\$ 20.00	Mrs P Heath
22-Feb-22	Coles 0330	Cleaning Products - Depot	\$ 10.40	Mrs J N Dutton
22-Feb-22	The O'Kelly Group Pty Ltd	Hand Wipes & Dispenser for Fuel Bowsers	\$ 227.33	Mrs J N Dutton
22-Feb-22	Breadren Perth Pty Ltd	Bread Rolls for children - MECPC	\$ 35.00	Mrs S E Broad
23-Feb-22	Melbourne IT	Domain renewal trekthetrail.com.au	\$ 163.79	Mrs P Heath
23-Feb-22	Australian Assoc for Environmental Education (WA Chapter)	Sustainability Calendar 2022 for ERFDC	\$ 26.00	Mrs A Tomizzi
23-Feb-22	Helena Valley IGA	Water Bottle refills - KSP Library	\$ 18.98	Ms G Evans
24-Feb-22	Slater Gartrell Sports	Basketball backboard - Bilgoman Aquatic Centre	\$ 336.60	Mr C F Blankley
24-Feb-22	Mr Magic Car Wash Mundaring	Car Wash - 819MDG	\$ 16.35	Mrs G L Crosse
24-Feb-22	Hills Fresh Mundaring	Refreshments for public event - AFM Library	\$ 15.21	Ms G Evans
25-Feb-22	City of Perth Parking	Parking Fee - HEHA State Conference on 25/02/2022	\$ 16.15	Mr M J Shurlock
25-Feb-22	Australia Post Mundaring	Gift Card - Employee Recognition - Jasmine Wittber (10 years)	\$ 189.15	Ms A C Fernandez
25-Feb-22	Australia Post Mundaring	Departing Gift - Mel Ponnann	\$ 380.95	Ms A C Fernandez
28-Feb-22	Peel Chamber of Commerce Industry Inc.	Attendance at Trails and Tourism event - MRLS	\$ 60.00	Mrs P Heath
28-Feb-22	National Australia Bank	Annual Card Holder Fees (3 cards @ \$50.00)	\$ 150.00	
Total Purchase Card Payments			<u>\$ 13,641.91</u>	

11.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Notice of Motion - John Forrest National Park Redevelopment Proposal - Cr John Daw

File Code	GR 3 RES.7537
Author	Michael Pengelly, Strategic Projects Advisor
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	Nil

In accordance with Council Decision C23.04.22 this item was considered following AEM Decisions 36 and 37.

12.0 URGENT BUSINESS (LATE REPORTS)

12.1 Cr Cuthbert Resignation - Extraordinary Local Government Election

File Code	GV.ELN.3
Author	Elizabeth Nicholls, Governance Co-ordinator
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Extraordinary Election Timeline - 1 July 2022 ↓

In accordance with Council Decision C25.04.22 this item was considered following Item 11.1.

13.0 CONFIDENTIAL REPORTS

Nil

14.0 CLOSING PROCEDURES

14.1 Date, Time and Place of the Next Meeting

The next Ordinary Council meeting will be held on Tuesday, 10 May 2022 at 6.30pm in the Council Chamber.

14.2 Closure of the Meeting

The Presiding Person declared the meeting closed at 9.12pm.