



6 December 2016

NOTICE OF MEETING

Dear Councillor,

The next ordinary meeting of Council will be held in the Council Chamber at 6.30 pm on Tuesday 13 December 2016.

The attached agenda is presented for your consideration.

Yours sincerely

A handwritten signature in black ink, appearing to read "J Throssell".

Jonathan Throssell
CHIEF EXECUTIVE OFFICER

Please Note

If an Elected Member has a query regarding a report item or requires additional information in relation to a report item, please contact the senior employee (noted in the report) prior to the meeting.



AGENDA

ORDINARY COUNCIL MEETING

13 DECEMBER 2016

ATTENTION/DISCLAIMER

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by an Elected Member or employee, or on the content of any discussion occurring during the course of the Meeting. Persons should be aware that regulation 10 of the *Local Government (Administration) Regulations 1996* establishes procedures to revoke or change a Council decision. No person should rely on the decisions made by Council until formal written advice of the Council decision is received by that person.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by an Elected Member or employee, or the content of any discussion occurring during the course of the Council Meeting.

LEGEND

To assist the reader, the following explains the method of referencing used in this document:

Item	Example	Description
Page Numbers	C1 DECEMBER 2016 (C2, C3, C4 etc)	Sequential page numbering of Council Agenda or Minutes for December 2016
Report Numbers	10.1 (10.2, 10.3 etc) 11.1 (11.2, 11.3 etc)	Sequential numbering of reports under the heading "10.0 Reports of Committees" or "11.0 Reports of Employees"
Council Decision Reference	C7.12.16	Council Decision number 7 from Council meeting December 2016

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**ORDINARY COUNCIL MEETING
COUNCIL CHAMBER – 6.30 PM**

1.0 OPENING PROCEDURES

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges Noongar elders past and present and their people (specifically the Whadjuk people who are from this area) who are the traditional custodians of this land.

Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be audio-recorded.

1.1 Announcement of Visitors

1.2 Record of Attendance/Apologies/Approved Leave of Absence

**Elected
Members**

Staff	Anna Italiano	Minute Secretary
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Apologies

Absent

Leave of Absence	Nil
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Guests	Nil
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**Members of
the Public**

**Members of
the Press**

**2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT
DISCUSSION**

3.0 DECLARATION OF INTEREST

3.1 Declaration of Financial Interest and Proximity Interests

Elected Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

3.2 Declaration of Interest Affecting Impartiality

An Elected Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

15 minutes (with a possible extension of two extra 15 minute periods) are set aside at the beginning of each Council meeting to allow members of the public to ask questions of Council.

Public Question Time is to be conducted in accordance with Shire of Mundaring Meeting Procedures Local Law 2015.

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the minutes of the Ordinary Council Meeting held Tuesday 8 November 2016 be confirmed.

8.0 PRESENTATIONS

8.1 Deputations

- (1) Members of the public may, during the deputations segment of the order of business and with the consent of the Presiding Member, make a public statement on any matter that appears on the agenda for that meeting provided that –
 - a) the deputation is limited to a maximum of 3 minutes, unless otherwise determined by the Presiding member;
 - b) the deputation is not offensive or defamatory in nature, providing that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement in a manner that is not offensive or defamatory; and
 - c) no discussion or questions relating to the deputation are permitted, unless otherwise determined by the Presiding Member.
- (2) Fifteen minutes is to be allocated for deputations.
- (3) Once all statements have been made, nothing prevents the unused part of the deputation time period from being used for other matters.
- (4) If the 15 minute period set aside for deputations is reached, Council may resolve by resolution that statement time be extended for no more than two 15 minute extensions.

8.2 Petitions

- (1) A petition is to –
 - a) be addressed to the President;
 - b) be made by electors of the district;
 - c) state the request on each page of the petition;
 - d) contain the legible names, addresses and signatures of the electors making the request;
 - e) contain a summary of the reasons for the request;
 - f) state the name of the person to whom, and an address at which, notice to the petitioners can be given; and
 - g) not contain offensive or insulting language.
- (2) On the presentation of a petition –
 - a) the member presenting it or the CEO is confined to reading the petition; and
 - b) the only motion that is in order is that the petition be received and that it be referred to the CEO for action.
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless –
 - a) The matter is the subject of a report included in the agenda; and
 - b) The Council has considered the issues raised in the petition.

8.3 Presentations

9.0 REPORTS OF COMMITTEES

9.1 Reports of Audit & Risk Committee

Please note: The full reports of the Audit & Risk Committee to be considered by Council are contained within the unconfirmed minutes of the Audit & Risk Committee meeting held on 15 November 2016 (**see ARC Minutes**). The 'Attachments' referred to in the following Committee recommendations refer to the minutes of the Committee meeting and not the Council meeting.

ARC1.11.16 - Annual Financial Report 2015/16

COMMITTEE RECOMMENDATION

ARC1.11.16

1. That Council accepts the audited Annual Financial Report for the year ended 30 June 2016 and notes the independent Audit Report issued by Moore Stephens (**ATTACHMENT 1**);
2. That the Audit and Risk Committee:
 - a) notes the Management Report from Moore Stephens (**ATTACHMENT 2**); and
 - b) notes the significant variances and explanations (**ATTACHMENT 3**); and
3. That Council notes the comments of the external auditor and commends the CEO and Shire staff for their co-operation and assistance provided to the auditors, resulting in an excellent outcome.

ARC2.11.16 - New Risk Management Policy

COMMITTEE RECOMMENDATION

ARC2.11.16

That Council endorses the updated Risk Management Policy IS-01 and notes the updated Risk Management Procedure.

ARC3.11.16 - Biennial Review of Risk Management, Internal Controls and Legislative Compliance

COMMITTEE RECOMMENDATION

ARC3.11.16

That Council notes the Chief Executive Officer's biennial review of the appropriateness and effectiveness of the Shire's systems in regard to risk management, internal control and legislative compliance.

ARC4.11.176 - Repeal of Policy OR-07 - Access by Council and Committee Members to Information

COMMITTEE RECOMMENDATION

ARC4.11.16

That Council repeals Policy OR-07 – Access by Council and Committee Members to Information.

10.0 REPORTS OF EMPLOYEES

10.1 Potential Traffic Management Treatment Options for Lacey Road, Mundaring and Pretty Lane, Mundaring

File Code	IS.STC 1/1
Author	Shane Purdy, Director Infrastructure Services
Senior Employee	As above
Disclosure of Any Interest	Nil

SUMMARY

At its 14 June 2016 Ordinary meeting Council resolved to investigate traffic management treatment options for Lacey Road and Pretty Lane.

Various treatment options have been developed and a preferred option is sought from Council to enable the roadworks to be completed.

BACKGROUND

Council, at its ordinary meeting of 8 December 2015, resolved (C22.12.15) -

"That Council:

1. *Approves the removal of gates from the following six affected roads as soon as reasonably practicable:*
 - a. *Lacey Road, Mundaring;*
 - b. *Gill Street, Mundaring;*
 - c. *Alidja Lane, Swan View;*
 - d. *William Road West, Mt Helena;*
 - e. *Pretty Lane, Mundaring; and*
 - f. *Quarry Court, Glen Forrest*
2. *Endorses the assessment of 'emergency access only' signage on all affected roads;*
3. *Considers a report at a future meeting of Council regarding options for those roads in the Shire restricted by the use of 'emergency access only' signage; and*
4. *Advises all affected residents of the above actions and of the process as detailed in Section 3.50 of the Local Government Act 1995."*

Council, at its ordinary meeting of 14 June 2016, resolved (C9.06.16) -

“That Council:

- 1. Approves the construction of a turnaround traffic management treatment at the end of Clifton Road, Parkerville and a six metre wide with 4 metre sealed laneway connection with the Gill Street turnaround traffic management treatment;*
- 2. Approves the construction of a turnaround traffic management treatment at the end of the existing seal of Quarry Court, Glen Forrest and a six metre wide with 4 metre sealed laneway connection through to Glen Forrest Drive;*
- 3. Approves investigation by staff and reporting to Council of potential traffic management treatment options such as the construction of a turnaround traffic management treatment near the previous position of the gate on Lacey Road, Mundaring at its northern end and a turnaround traffic management treatment at the southern end near the previous position of the gate on Lacey Road, Mundaring and a sealed 4 metre wide laneway connection;*
- 4. Approves investigation by staff and reporting to Council of potential traffic management treatment options such as the construction of a turnaround traffic management treatment at the eastern end of Pretty Lane, Mundaring and at the intersection of Darkan Street, Mundaring and Pretty Lane with a sealed or unsealed 4 metre wide laneway connection;*
- 5. Approves investigation by staff and reporting to Council of potential traffic management treatment options such as the treatment of Pretty Lane and Adair Road, Mundaring as one continuous roadway and the installation of Emergency Access Only signage connecting the eastern end of Pretty Lane and Darkan Street; and*
- 6. Requests Main Roads WA investigate options, such as reduced speed and the addition of an acceleration lane, to make vehicle access safer on the Great Eastern Highway to and from the Industrial Area via Wandeara Crescent and for the CEO to advise Council of the outcome of this request.”*

At the ordinary meeting of Council of 13 September 2016, it was resolved (C5.09.16) –

“That Council –

- 1. Adopts the draft Bushfire Area Access Strategy as presented to the Ordinary Council meeting on the 14 of June 2016; and*
- 2. In accordance with Option 1 detailed in the report, undertakes a Print/Online Information Campaign to inform stakeholders about the Bushfire Area Access Strategy.”*

The Bushfire Area Access Strategy is an important document in guiding the process, including consultation, of future road upgrades associated with the Emergency Access Road Improvement Program ("the Program"). The Program is within the Corporate Business Plan capital works programs.

There are 35 roads remaining in the Program to improve road connections within existing public road reserves. A further 66 roads which do not have a second public road access connection will require planning review and planning solutions. Further details on this are included in the Bushfire Area Access Strategy.

Traffic counts have been undertaken on various roads both before and after gates were removed in December 2015. These can be viewed at **ATTACHMENT 1**.

STATUTORY / LEGAL IMPLICATIONS

The definition of thoroughfare is found in section 1.4 of the *Local Government Act 1995* ("the LG Act"):

"means a road or other thoroughfare and includes structures or other things appurtenant to the thoroughfare that are within its limits, and nothing is prevented from being a thoroughfare only because it is not open at each end".

The LG Act (as did the former *Local Government Act 1960*) places emphasis on the obligation of a local government to keep thoroughfares or streets open.

Specifically, section 3.52(2) of the LG Act provides:

"Except to the extent that it is authorised by law to close them or restrict their use, a local government is to ensure that thoroughfares are kept open for public use."

POLICY IMPLICATIONS

Local Planning Scheme No. 4 requires that locations within the Bush Fire Hazard Special Control Area are to be improved in line with State Planning Policy 3.4 Natural Hazards and Disasters and the Guidelines.

FINANCIAL IMPLICATIONS

The budgeted costs for the Program works are included in the Long Term Financial Plan and Corporate Business Plan. An allocation of \$105,000 has been made on the 2016/17 budget to seal Pretty Lane, Mundaring

STRATEGIC IMPLICATIONS

Supports the Strategic Community Plan 2026 by aligning with objectives:

Governance

- Objective Two - Transparent, responsive and engaged processes for Shire decision making

Community

- Objective One - A community that is prepared for bush fire and other natural disasters

Built Environment

- Objective Two - A place that is connected, safe and easy to move around

SUSTAINABILITY IMPLICATIONS

The Program aims to primarily improve the safety of persons (and lives) in case of a bushfire by providing two points of access to standards as set out by the WA State Government guidelines. There are also other benefits to residents by enabling emergency services such as ambulance, police and fire brigade officers more efficient access.

The Program will change traffic patterns and some roads, with previously very little traffic, will experience increases. The traffic safety aspects of this will need to be monitored and managed. The social amenity for adjoining properties on those roads will be altered to varying degrees and be a considerable source of concern to a number of those residents. Concerns related to additional noise, hooning, ability to walk on streets are likely to be raised.

Some clearing of vegetation may be necessary to undertake works. Any clearing is minimised where practical to do so.

RISK IMPLICATIONS

The Guidelines for Planning in Bushfire Prone Areas (the Guidelines) set out vehicular access standards. The proposed work intends to meet those standards.

Traffic management on roads, more common in urban areas, usually requires traffic treatments to be at least every 200 metres, so that the treatment provides for consistent driver speed and expectation of hazards along the whole of the road length. To introduce such treatments on semi-rural roads is generally cost prohibitive and not consistent with road designs in bushfire prone areas, where fire vehicles and the public require consistent road sections without obstacles to allow emergency and other vehicles safe and convenient access at all times. Treatments in isolation, if not located in a manner that could reasonably be expected to be in place by motorists, could become a hazard, particularly at night.

EXTERNAL CONSULTATION

A workshop was held on 25 February 2016 with 40 residents from Lacey Road, Mundaring; Gill Street/Clifton Road; Alidja Lane, Swan View and Quarry Court, Glen Forrest. A number of residents from those streets who could not attend wrote submissions. A submission was also subsequently sent in from residents of Adair Road, Mundaring, being a side road of Pretty Lane, who were not previously written to as part of information distributed in relation to the Program.

Since May 2016 a number of other submissions have been made. In regards to Lacey Road, a petition requesting Lacey Road having two kerbed mountable culs-de-sac with an interconnecting 4 metre sealed laneway was received. Other submissions have requested no change, warning signs and sight line improvements. In regards to Pretty Lane various requests have been made by a representative of a group of residents near the intersection of Adair Road and Pretty Lane. A submission was also received from the Mundaring Resident and Ratepayers Association requesting the through road be made permanent.

As a list of desired works has already been obtained from the community workshop and submissions, no further consultation has occurred with residents on the options now produced for Council consideration.

COMMENT

Lacey Road

Traffic treatments such as speed humps, slow points and chicanes are generally placed every 200 metres to achieve the desired reduction in speed. Therefore eight treatments in the 1.8km roadway of Lacey Road would be required.

Road widening would be required to install slow points and chicanes, given the small horizontal clearance of the road formation and presence of open drains. Costs in the order of \$30,000 to \$50,000 per treatment plus verge vegetation removal is required.

Each speed hump would require signage on approach. Line-marking and streetlights would also need to be installed. Speed humps, whilst being the most effective treatment to slow vehicle speeds, are also the worst treatment for generating noise. In the quiet environment of Lacey Road such noise is likely to be a source of considerable nuisance to many of the residents.

Turnaround treatments for both a traditional cul-de-sac (refer **ATTACHMENT 2**) and a "T" head configuration (refer **ATTACHMENT 3**) have been developed with a linking 6 metre wide gravel formation and 4 metre sealed link at the location of the previous gate (which was removed 12 months ago).

The turnarounds would require considerable removal of vegetation and earthworks to provide suitable cross sections to build road pavements for the turnarounds. The traditional culs-de-sac and linking road is estimated to cost \$105,000.

The “T” head design attempts to reduce some of the clearing by utilising existing driveways where possible. This would be slightly cheaper to build, at an estimated cost of \$88,000.

Traffic surveys continue to be undertaken periodically on Lacey Road. The before and after counts have changed little, with only very minor increases noted. The traffic count numbers are very low with peak morning hour counts of around 20 vehicles and afternoon counts of around 15 vehicles. This represents 1 vehicle every three to four minutes in the peak hour. Recorded travel speeds continue to average around 50 to 55 km/hr.

Previous concerns of sight lines have been checked and exceed minimum stopping sight distance requirements. Initial fears of significant increases of traffic numbers and speeding (as expressed by some community members) have not eventuated.

The roadside vegetation in Lacey Road is high quality and its removal would be undesirable.

Pretty Lane

Four options have been developed for Pretty Lane, as follows and as shown on **ATTACHMENTS 4, 5, 6 and 7**;

- Option 1 proposes sealing Pretty Lane and installing a six metre wide mountable concrete crossover at Darkan Street end (to reduce speed and discourage shortcutting of the intersection) and minor curve widening to reduce the sharpness of the curve at Adair Road. This option is estimated to cost \$105,000.
- Option 2 proposes sealing Pretty Lane and constructing a “T” head turnaround treatment with a six metre wide mountable concrete crossover from Darkan Street to the “T” head. The crossover would have a mountable kerb so as to look like a driveway off Darkan Street. This would reduce speeds at the eastern end of Pretty Lane and act as a deterrent for use as a through route. There is minor tree clearing required. This is estimated to cost \$139,000.
- Option 3 proposes sealing Pretty Lane and constructing a “T” head turnaround treatment with a six metre wide concrete crossover at Darkan Street and another off the T head located at the last driveway on Pretty Lane, with a 4 metre sealed laneway connection on a six metre formation. The T head would jointly form the crossover into the last property on Pretty Lane. The crossovers would have a mountable kerb so as to look like a driveway. This would reduce speeds at the eastern end of Pretty Lane and act as a deterrent for use as a fast through route. There is no tree clearing with this option. This option is estimated to cost \$131,000.
- Option 4 proposes to construct Pretty Lane so as to flow into Adair Road and have the eastern section of Pretty Lane come off as an intersection, with suggested concrete crossovers to give the appearance of a driveway and to reduce speeds through the two intersections. This option is estimated to cost \$115,000.

The need for a turnaround treatment as depicted in options two and three are not likely to have much effect on motorists using it. Slowing the traffic at these points does not have any particular benefits and may be more of a nuisance to nearby residents as noise would occur due to the crossing of the mountable kerbs at night.

Option 4 would assist slowing traffic through the two intersections. Shortcutting of the corner (by traffic heading west along Pretty Lane) is likely at both intersections. Noise from mounting the kerbs may be an issue for nearby residents, particularly at Adair Road where several houses are quite close (two within 50 metres and five within 70 metres). Traffic movements at Y junctions do not work as efficiently as at T junctions. Careful delineation needs to occur and more pronounced cutting of corners typically occurs. There is also potential confusion for visitors and emergency service personnel when such road configurations occur, as road naming is not logical to the motorist. Changing the road name of Adair Road to Pretty Lane and the eastern section of Pretty Lane to another name would resolve this, but this is likely to cause angst to residents who have to change their street address.

The traffic counts for Pretty Lane were taken in May/June 2016 and again in September 2016. The counts have been reasonably consistent, with almost 200 vehicles per day using the eastern section and around 450 vehicles per day the western section. This significant variation shows residents from Pretty Lane and the side roads predominantly enter and exit the area via the western end. There is some through movement of traffic from the industrial area to Mundaring Weir Road. However Wandeara Crescent, near Moata Place, has approximately 1,400 vehicles per day, indicating that this is the primary entry and exit for the Mundaring Industrial estate.

The average travel speeds are around 45 km/hr, being well within the speed limit.

Apart from the primer seal starting to wear through, the hazard caused by the sharp curve at Adair Road will need addressing as will the shortcutting of traffic from Halifax Place onto Pretty Lane. All options will address these existing issues.

Conclusion

Given the levels of traffic and speeds are generally settled within 6 months of change and are currently well within acceptable limits for local access roads for both Pretty Lane and Lacey Road, elaborate traffic management options are not considered necessary.

In the case of Lacey Road, the loss of vegetation and/or installation of signs, line marking and street lighting would particularly detract the street appeal and amenity. Traffic management options for Lacey Road would also be expensive and, if pursued, would need to be funded from the Program in 2017/18, as funds for 2016/17 are already committed.

Given the above information and as there are no traffic issues to address, it is proposed to leave Lacey Road, Mundaring unchanged.

Regarding Pretty Lane, the primer seal is wearing through and requires sealing. The funds on the current year's budget enable this sealing work to occur, with the minor curve widening improvement at the intersection of Adair Road.

Given the low traffic volume and no general speeding issues, Option One (being the sealing of the eastern end of Pretty Lane together with a traffic treatment of a mountable kerbed concrete crossover at the intersection with Darkan Street) is proposed as the most suitable resolution.

It is also proposed to continue to monitor traffic numbers and speeds on Pretty Lane, Gill Street, Clifton Road, Lacey Road, and Quarry Court for a further 12 month period to ascertain if there are any traffic patterns of concern that develop, noting it is not expected any change in traffic patterns will occur, given the near 12 month period since these roads were unobstructed by the gate removals.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council -

1. approves the construction and traffic management treatment for Pretty Lane, Mundaring as Option 1 as detailed in this report (sealing Pretty Lane and installing a six metre wide mountable concrete crossover at Darkan Street end and minor curve widening to reduce the sharpness of the curve at Adair Road);
2. notes the ongoing monitoring of traffic on Lacey Road, Gill Street, Clifton Road, Quarry Court and Pretty Lane; and
3. advises residents of Lacey Road, Milligan Road (west of Lacey Road), Pretty Lane and Adair Road of Council's decision.

Next Report

Attachment 1

Report 10.1

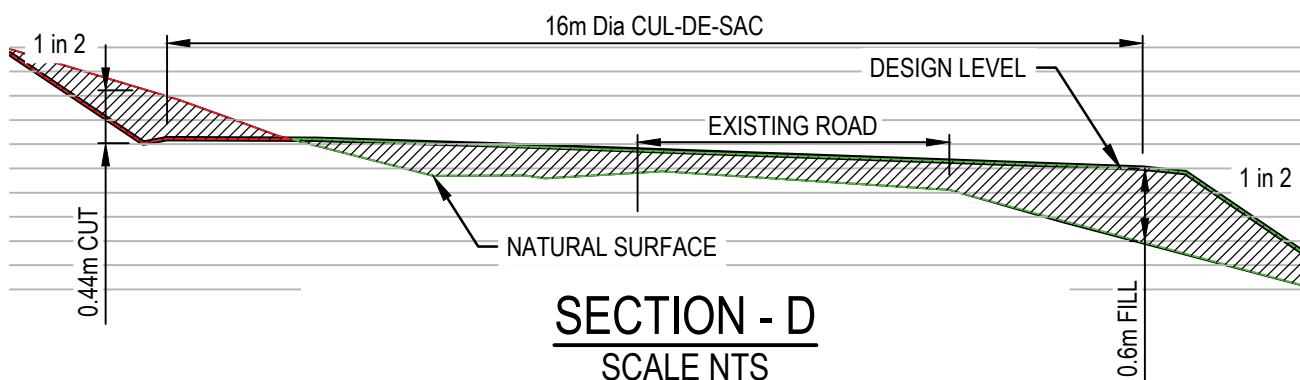
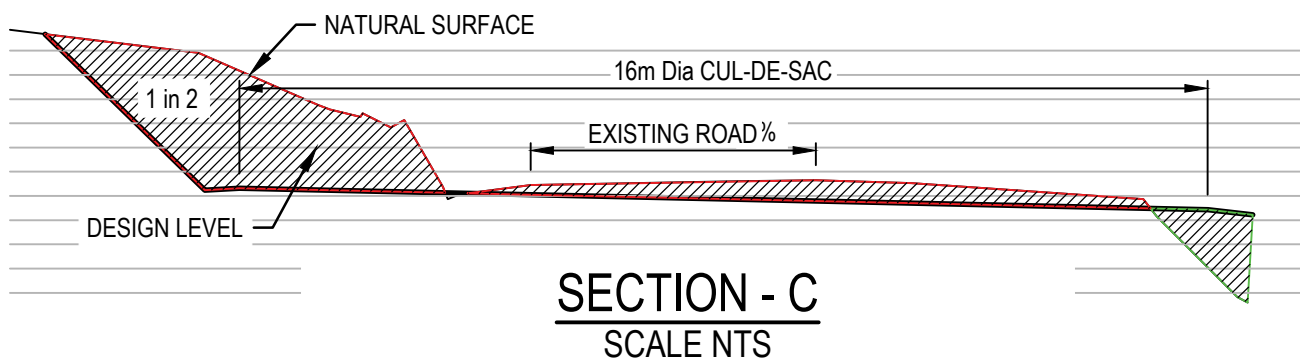
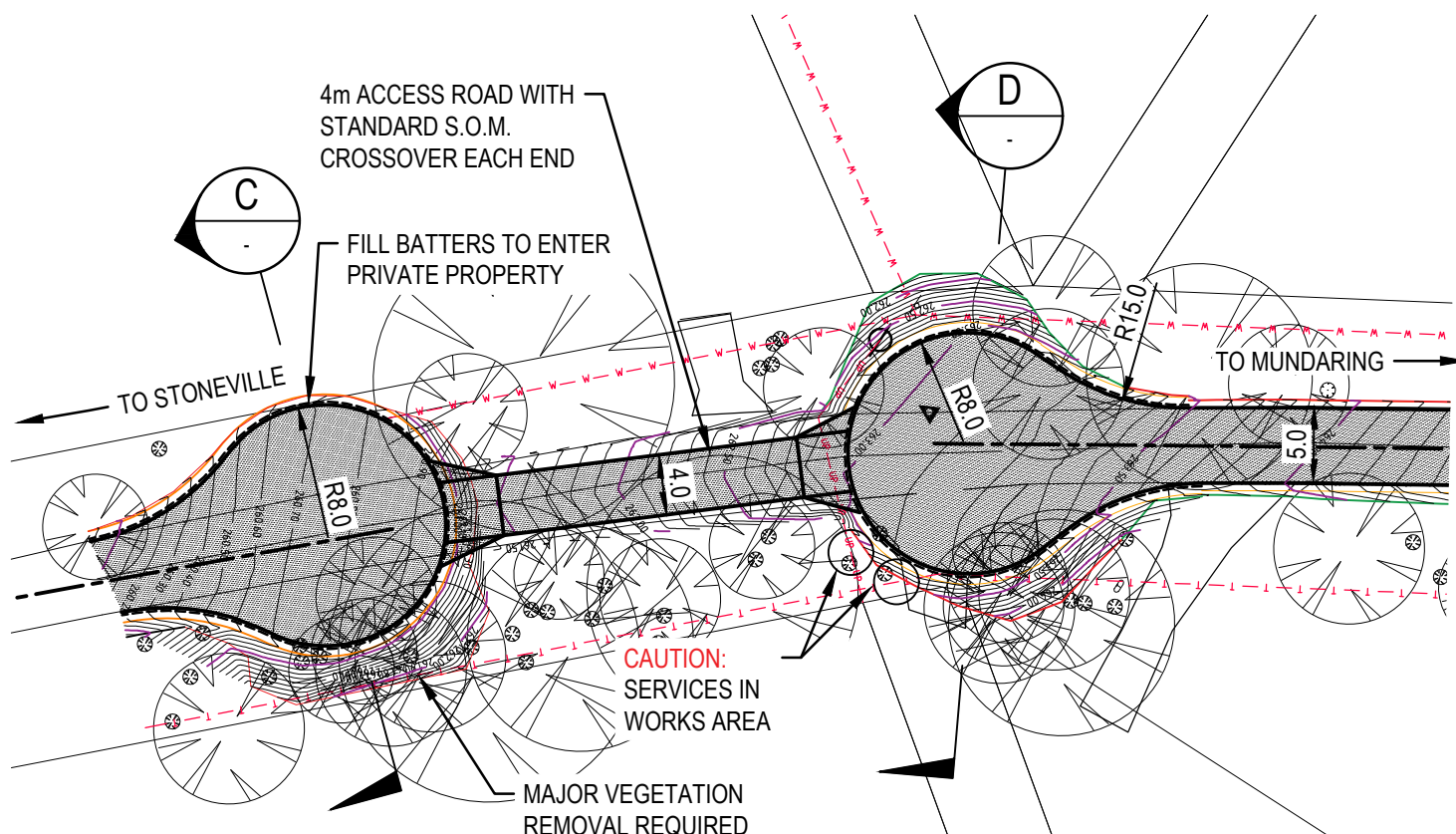
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Road	Location	Date	Ave weekday Daily Traffic	Peak AM Volume Ave	Peak AM hour	Peak PM Volume Ave	Peak PM Hour	Average Speed (km/hr)	Percentage Passenger Cars
Clifton Road, Parkerville	150 metres east of Kintore Rd	9/5/16 to 18/5/16	76	8	8am to 9am	10	5pm to 6pm	39	93
Cockatoo Drive, Mundaring	50 metres east of Bronzewing Place -near No. 22	9/6/16 to 16/6/16	397	36	8am to 9am	43	4pm to 5pm	43	94
Coppin Road, Mundaring	Between Gamgee and Baggins End	11/11/08 to 25/11/08	1022	93	8am to 9am	89	5pm to 6pm	64	96
Coppin Road, Mundaring	40 metres sth of Wilura Rd	11/11/08 to 25/11/08	795	70	8am to 9am	70	5pm to 6pm	64	96
Gill Street, Mundaring	160 metres sth of Stevens St - near No. 490	19/8/15 to 27/8/15	429	37	8am to 9am	48	5pm to 6pm	53	98
		1/6/16 to 8/6/16	472	33	10am to 11am	46	4pm to 5pm	51	92
Gill Street, Mundaring	370 metres nth of Stevens St - near No. 955	1/6/16 to 8/6/16	155	15	10am to 11am	15	4pm to 5pm	49	85
Lacey Road, Mundaring	200 metres south of Riley Rd - near No. 1540 200 metres south of Riley Rd - near No. 1540	19/5/16 to 26/5/16	100	9	8am to 9am	10	5pm to 6pm	51	98
		11/8/15 to 18/8/15	66	5	7am to 8am	7	5pm to 6pm	49	97
Lacey Road, Mundaring	100 metres south of Riley Rd - near No. 2550	18/2/14 to 4/3/14	87	7	8am to 9am	8	2pm to 3pm	42	97
Lacey Road, Mundaring	570 metres nth of Stevens St - near No. 575	11/8/15 to 18/8/15	96	11	7am to 8am	11	6pm to 7pm	46	95
Lacey Road, Mundaring	270 metres nth of Stevens St - near No. 260 270 metres nth of Stevens St - near No. 260 270 metres nth of Stevens St - near No. 260 270 metres nth of Stevens St - near No. 260	16/9/16 to 26/9/16	204	14	9am to 10am	22	4pm to 5pm	56	94
		19/5/16 to 26/5/16	177	14	7am to 8am	18	4pm to 5pm	53	94
		11/8/15 to 18/8/15	161	15	7am to 8am	18	3pm to 4pm	51	96
		18/2/14 to 4/3/14	166	11	7am to 8am	16	5pm to 6pm	55	98
Lacey Street, Sawyers Valley	350 metres east of forrest Rd - near No 365	29/9/15 to 14/10/15	44	5	8am to 9am	4	12noon to 1pm	39	95
Milligan Road, Mundaring	Midway between Stoneville Rd and Allambie Crt	10/5/06 to 18/5/06	512	54	8am to 9am	49	5pm to 6pm	56	98
Pretty Lane, Mundaring	110 metres east of Adair Road - near No.36 110 metres east of Adair Road - near No.36	19/9/16 to 26/9/16	198	19	7am to 8am	23	3pm to 4pm	46	89
		25/5/16 to 01/6/16	188	23	7am to 8am	17	4pm to 5pm	44	79
Pretty Lane, Mundaring	50 metres east of Mundaring Weir Road 50 metres east of Mundaring Weir Road	19/9/16 to 26/9/16	456	34	7am to 8am	49	3pm to 4pm	42	92
		1/6/16 to 8/6/16	410	31	8am to 9am	40	3pm to 4pm	41	95
Riley Road, Parkerville	Midway Sunninghill to Stoneville Rd	10/5/06 to 18/5/06	536	59	8am to 9am	55	3pm to 4pm	67	95
Riley Road , Parkerville	Midway Sunninghill to Lacey Rd	10/5/06 to 18/5/06	652	71	8am to 9am	63	5pm to 6pm	70	95
Seaborne Road, Parkerville	North of Great Eastern Highway - nearNo. 4845	8/3/10 to 22/3/10	2439	270	8am to 9am	270	6pm to 7pm	61	93
Seaborne Road, Parkerville	130 metres nth of Glendower St	8/3/10 to 22/3/10	2190	259	8am to 9am	232	6pm to 7pm	69	93
Stevens Street, Mundaring	150 metres east of Gill St - near No. 120	19/8/15 to 27/8/15	308	28	8am to 9am	35	4pm to 5pm	56	95
Stevens Street, Mundaring	75 metres east of Valley View Rd - near No. 455	19/8/15 to 27/8/15	199	24	8am to 9am	21	3pm to 4pm	55	96
Stoneville Road, Stoneville	Bridge north of Riley Rd	15/11/13 to 22/11/13	6196	591	8am to 9am	581	5pm to 6pm	54	95
Sutcliffe Road, Mundaring	Midway between Wanderra Crs and Great Eastern Hwy	1/7/16 to 14/7/16	678	60	8am to 9am	64	4pm to 5pm	23	80
Throssell Road, Swan View	50 metres sth of Alidja Lane - near No. 89	9/6/16 to 16/6/16	16	2	8am to 9am	3	5pm to 6pm	28	94
Wanderra Crescent, Mundaring	near Moata Place	1/7/16 to 14/7/16	1388	121	11am to 12 noon	140	4pm to 5pm	44	73

Attachment 2

Report 10.1

1 page



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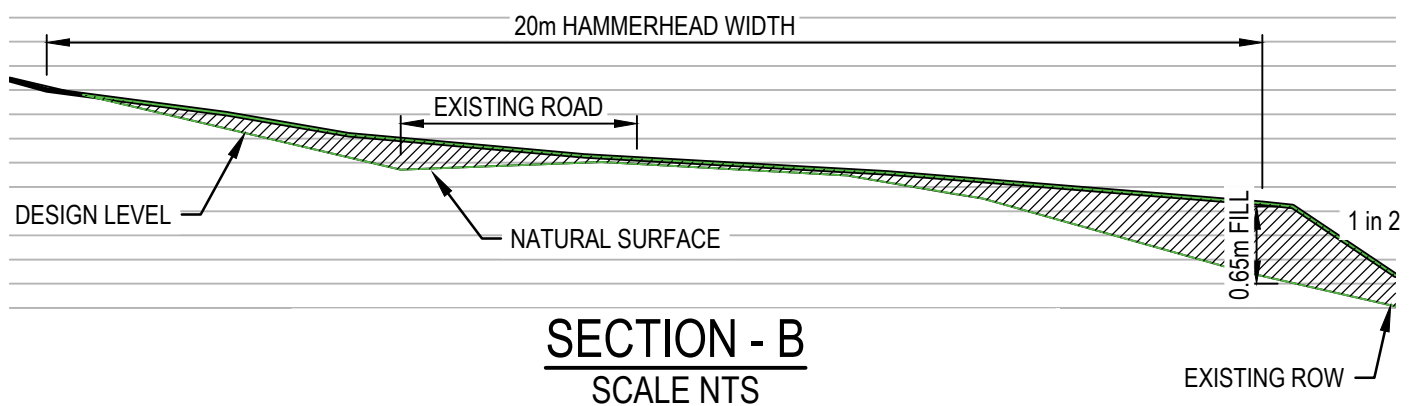
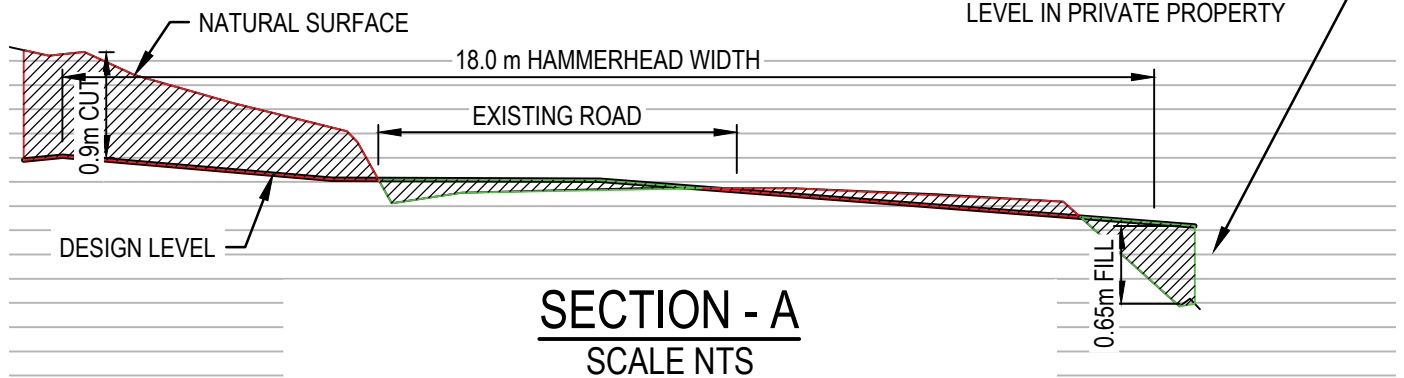
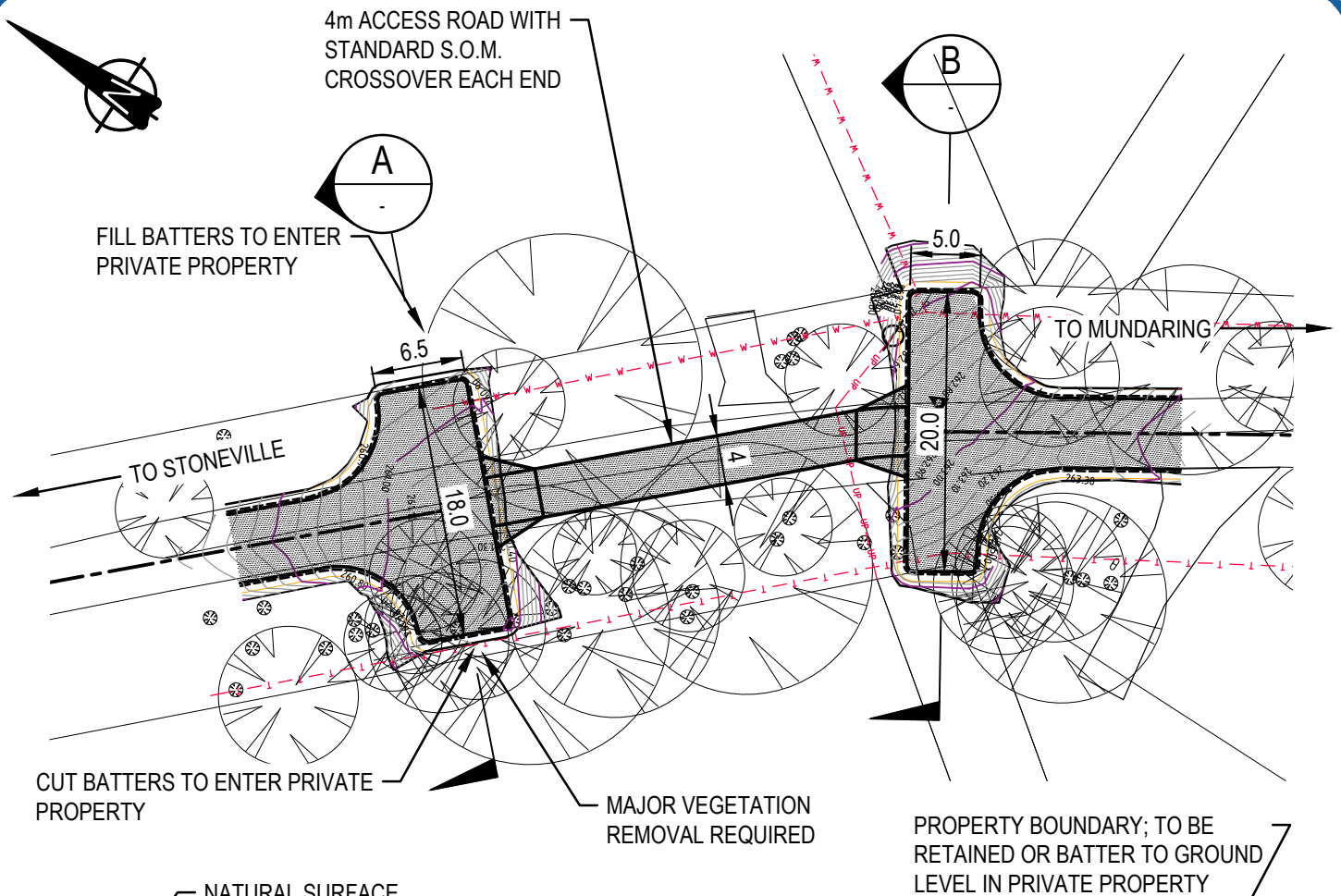


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Attachment 3

Report 10.1

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TITLE

LACEY ROAD, MUNDARING - VEHICLE ACCESS TREATMENTS - HAMMERHEADS



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Attachment 4

Report 10.1

1 page



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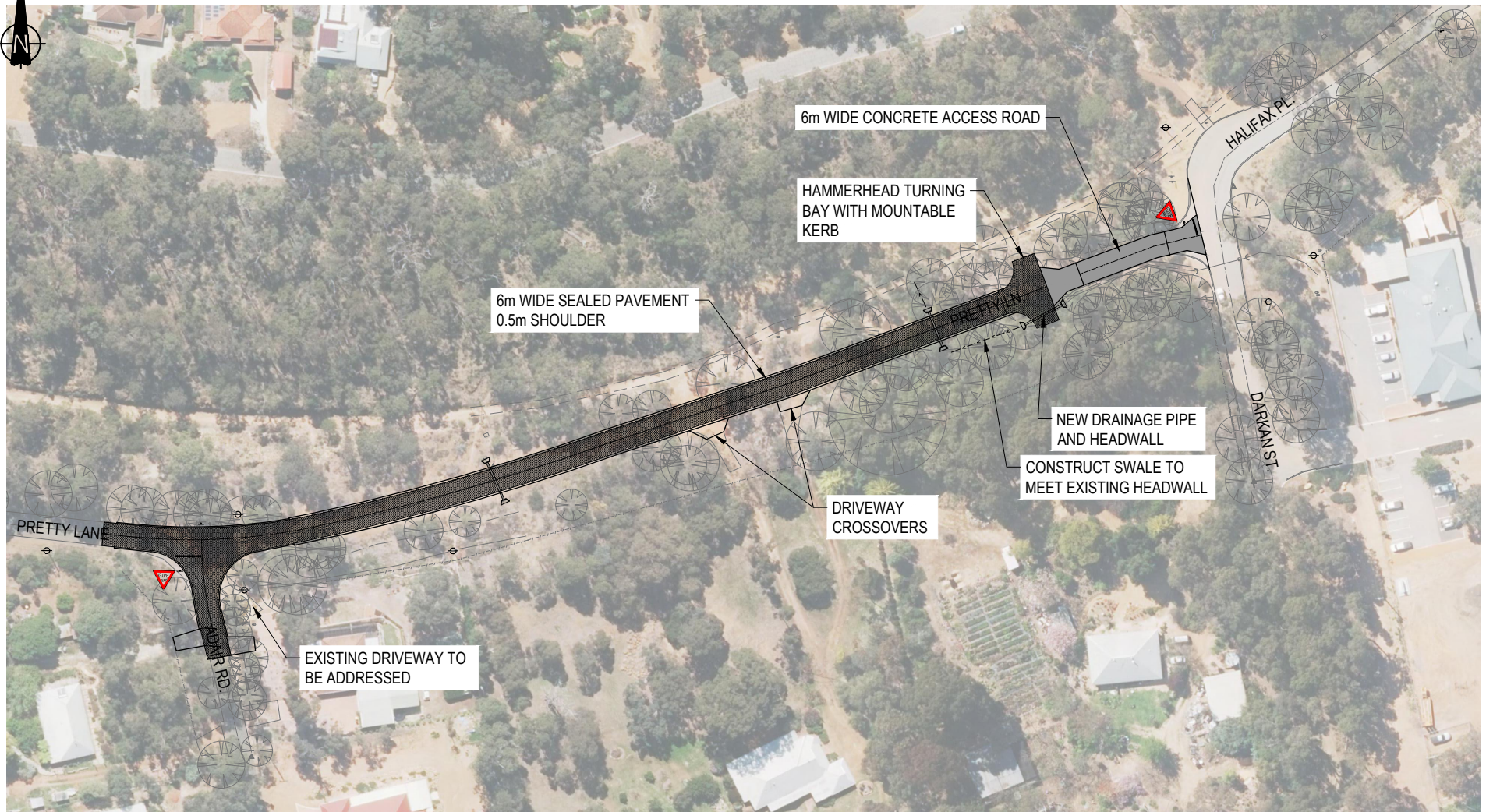


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Attachment 5

Report 10.1

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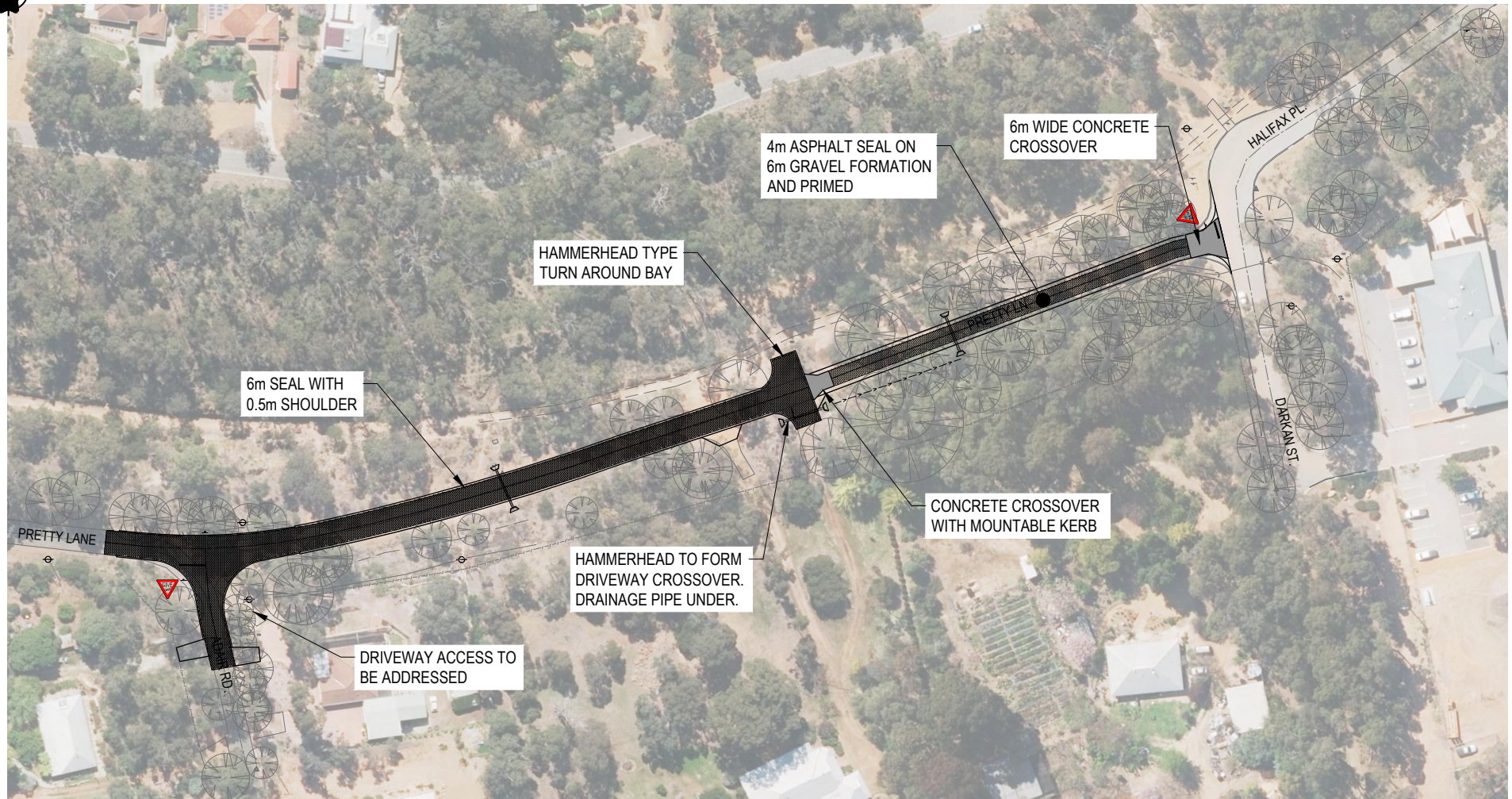


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Attachment 6

Report 10.1

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Attachment 7

Report 10.1

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Shire of
MUNDARING

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10.2 Endorsement of Draft Mobile Vendor on Shire Land Policy for Advertising

File Code	OR.OPP 1
Author	Lauren Critchell, Environmental Health Officer
Senior Employee	Mark Luzi, Director Statutory Services
Disclosure of Interest	Nil

SUMMARY

Council is requested to approve the advertising of the Draft Mobile Vendor on Shire Land Policy for public comment (refer **ATTACHMENT 8**).

For clarification, Council is not being asked to provide final approval of the policy at this stage. This will be sought in 2017, after public feedback has been considered and amendments made to the policy as required. Council is also not requested to approve fees at this stage.

BACKGROUND

This policy has been drafted to guide the assessment and determination of permits for mobile vendors seeking to operate on Shire land. It aims to encourage the use of under-utilised public places, to guide the type and location of vendors and to outline operating requirements and conditions in order to protect the amenity of the area. The policy also allows us to assist emerging land uses and markets and facilitate positive social and economic outcomes while having regard to and limiting the costs to the Shire.

The Shire has received multiple requests from mobile vendors who wish to trade on Shire owned and managed land (parks, ovals, recreation facilities), with the main interest being in the Mundaring Community Sculpture Park. These requests have been seen as an opportunity to allow the Shire to deliver better activated public spaces. It is expected that by allowing mobile vendors to operate on Shire land we will encourage different user groups to visit and use the Shire's facilities which will further activate these spaces.

The *Shire of Mundaring Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law* (Local Law) requires anyone wishing to trade in a public place to obtain a permit from Shire of Mundaring. The Local Law allows the Shire to determine applications for permits while having regard to any relevant policies.

Shire officers already are delegated under the Local Law to approve mobile vendors to operate on Shire Land. However, a policy would be beneficial in order to:

- guide decisions;
- ensure a consistent and fair approach;
- protect the amenity of the area; and
- ensure that all business owners are aware of any/all requirements upfront

STATUTORY / LEGAL IMPLICATIONS

Relevant Legislation includes:

- *Local Government Act 1995;*
- *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law (Local Law);*
- *Health Local Law;*
- *Environmental Protection (Noise) Regulations 1997;*
- *Environmental Protection (Unauthorised Discharge) Regulations 2004; and*
- *Food Act 2008 and FSANZ Food Safety Standards.*

The Shire's *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law (Local Law)* requires anyone wishing to trade in a public place to obtain a permit from the Shire. This local law provides scope to use a local policy to add further guidance to decisions.

Before exercising delegations and issuing permits for mobile vendors, it is prudent that a policy be endorsed by Council to ensure procedural fairness and consistency.

RESOURCE IMPLICATIONS

The draft policy provides guidance to applicants in submitting a permit application and the Shire determining the matter in a fair and transparent manner. Without a policy, there are potential resource implications for the Shire particularly in regards to compliance, as well as responding to public / commercial criticism for issuing permits outside of an agreed framework.

There are resource implications in administering the permits. However there are also potential lost resources in not optimising the Shire's investment in its public spaces by encouraging greater use by the community. Based on a review of other local governments, the following administration approach is preferred:

- Annual permit for set days and locations; and
- Maximum 4 days per week (including one weekend day) per vendor per location.

STRATEGIC IMPLICATIONS

While the policy is applicable across the Shire, of strategic importance is the level of interest from Mobile Vendors seeking to run near/adjacent to the Shire's Sculpture Park.

Mundaring Town Centre Revitalisation Project has been released for advertising. As expressed at a previous Council Forum, there is significant merit in activating Jacoby Street opposite the Shire's new Sculpture Park. As the Shire also has commercial interests in the locality, it may be necessary to revisit the extent and number of permits issued near Sculpture Park at some future point.

RISK IMPLICATIONS

The Shire faces potential risk implications by not having a policy/procedure in place. The purpose of the policy is to ensure a consistent approach to approving mobile vendors on Shire land in a manner that protects the amenity of the area.

A key point of contention will be the implications for commercial businesses. The Shire's approach is not dissimilar to other local governments. Most of the locations identified are all at least 100m (as the crow flies) from fixed food businesses, except Sawyers Valley Oval which is approx. 55m from the Sawyers Valley Tavern.

Developing a policy is useful to manage any reputational risk as it provides an avenue for community and business views to inform the Shire's approach.

EXTERNAL CONSULTATION

This matter was discussed with the City of Bayswater, City of Fremantle, City of Perth, City of Stirling, City of Swan, Shire of Kalamunda and City of Vincent. These local governments provided details on the policies that they currently have in place and these were taken into consideration when producing the Shire's proposed policy.

The Shire's Business Advisory Group was invited to provide input into the preparation of the draft.

COMMENT

Should Council resolve to adopt the draft policy for the purposes of advertising, the documents will be made available on the Shire's website.

It is intended that the draft policy will be advertised for comment for a minimum period of 21 days through local newspapers, the Shire's website and Facebook page as well as through the Mundaring Chamber of Commerce and the Swan Chamber of Commerce, the Business Advisory Group and to those who have directly enquired.

Employee time will be made available for drop-in enquiries at the Shire's Administration Centre. At the conclusion of the advertising period, comments will be compiled into a schedule of submissions and amendments made to the policy as required.

This policy has been drafted to guide the assessment and determination of permits for mobile vendors seeking to operate on Shire land. This policy seeks to encourage the use of under-utilised public places, to guide the type and location of vendors and to outline operating requirements and conditions

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council adopts the Draft Mobile Vendors on Shire Land Policy (**ATTACHMENT 8**) for the purposes of advertising for a minimum period of 21 days.

Next Report

Attachment 8

Report 10.2

4 pages

Shire of Mundaring

POLICY

MOBILE VENDORS ON SHIRE OWNED/MANAGED LAND

Policy Ref:	HS - 02
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Adopted:

Date:

Amended:

Date:

Reviewed:

Date:

Statute Ref: N/A

Local Law Ref: *Shire of Mundaring Activities on Thoroughfares and Trading In Thoroughfares and Public Places Local Law*

PURPOSE

To guide the assessment and determination of applications for mobile vendors seeking approval to operate on Shire land.

1.0 POLICY OBJECTIVES

1. To encourage the use of under-utilised public places on Shire owned and managed land.
2. To guide the type and location of vendors that could be considered.
3. Outline possible operating requirements, conditions and locations for mobile vendors operating on Shire owned/managed land.

2.0 BACKGROUND

Numerous requests have been received by the Shire from mobile vendors who wish to trade on Shire owned and managed land. These locations include parks, ovals and recreation facilities across the Shire.

The *Shire of Mundaring Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law* (Local Law) requires anyone wishing to trade in a public place to obtain a permit from Shire of Mundaring. This Local Law allows the Shire to determine an application while having regard to:

- any relevant policies of the local government;
- the desirability of the proposed activity;
- the location of the proposed activity;
- the principles set out in the Competition Principles Agreement; and

- such other matters as the local government may consider to be relevant in the circumstances of the case.

This policy has been developed to help guide decisions made under the Shire's Local Law regarding mobile vendor proposals on Shire land.

3.0 SCOPE

It is noted that the Shire, like other Government businesses, should not enjoy any net competitive advantage simply as a result of its public sector ownership. While mobile vendors on Shire land may present a potential risk to 'brick and mortar' businesses, they are fundamentally different as they typically offer fewer options and are transient. Importantly, they can provide an important activator to public spaces where complementary services such as commercial food vending are not available. Mobile vendors can add vibrancy to a locality, generating more visitors overall which can ultimately benefit all stakeholders. Furthermore, opportunities to provide mobile vending services at public spaces will be publicly advertised and open to all complying applicants. Traditional "shop front" retail businesses will be equally welcome to apply to provide mobile vending services.

The intent of the policy is to deliver better activated spaces and social outcomes and not to protect nor preference any commercial activity over another. It is therefore impossible for the Shire to actively regulate and exercise judgment as to the commercial appropriateness of a proposal. Accordingly, the scope of this policy does not extend to commercial considerations.

Furthermore, this policy:

- does not apply to community events;
- does not apply to private events where Shire land/venue has been booked for exclusive use
- only applies on Shire Land which includes both freehold or Shire managed land.

4.0 KEY PRINCIPLES

Proposals must be generally consistent with the following key location principles. Mobile vendors should be located where:

- activation of the public space is considered desirable;
- locations encourage clusters of mobile vendor activities to encourage community interaction;
- mobile vendors should provide a unique vendor activity to promote diversity of product;
- mobile vendors are to be of a temporary nature.
- residential amenity will not be unreasonably compromised by the operations;

- the mobile vendor will not compromise the safe movement of vehicles, pedestrian and cyclists;
- all mobile vendors operating in a public space are to work in partnership with existing sporting clubs and groups.

5.0 LOCATIONS

Locations that have been identified as aligning with the requirements of the Key Principles include, but are not limited to;

- Chidlow Oval, Chidlow
- Sawyers Valley Oval, Sawyers Valley
- Mundaring Community Sculpture Park, Mundaring
- Morgan John Morgan Reserve, Glen Forrest
- Brown Park, Swan View

6.0 CONDITIONS

Approvals for the operation of a mobile vendor on Shire owned/managed land are likely to attract the following conditions, or modifications thereof, and any other condition deemed appropriate. The purpose of these conditions is to maintain the amenity of the area.

- a) The preparation, handling, and serving of food and drinks are to be conducted in accordance with the requirements of the *Food Act 2008* and associated codes.
- b) Compliance with the *Environmental Protection (Noise) Regulations 1997*.
- c) Hold public liability insurance up to \$20 million and cover injury, loss or damage.
- d) All advertising is to be fitted to the vehicle.
- e) Not trade as an itinerant vendor, and are restricted to the designated sites or an alternative location approved by the Shire.
- f) Mobile vendors are to be roadworthy vehicles that are licensed by the Department of Transport.
- g) No obstruction to pedestrian flow or vehicular traffic.
- h) Compliance with existing parking restrictions which apply to the area at all times.
- i) Litter is to be cleared at all times from in and around the mobile vendor site by the operator.
- j) Appropriate rubbish bins are to be provided by the operator in numbers adequate to service the patrons and removed, along with all rubbish from site at the end of each trading day.
- k) All waste-water is to be stored within a holding tank and disposed of at an approved site.
- l) Trees and other significant streetscape elements such as benches, rubbish bins and bus shelters are not to be obstructed, covered, removed, relocated or modified.

- m) Permanent fixtures are not permitted.
- n) Any temporary fixtures (such as umbrellas, bins, stools) are to be safe to use and removed at the end of trading. The location of these fixtures must be approved.
- o) Fixtures are not to be placed where they present a barrier or danger to pedestrians or vehicles.
- p) Not require external power connection.
- q) Not to be located within 100m from an existing food premises offering similar services.
- r) Mobile Vehicle to be removed at the end of trading each day.
- s) Obtain written approval from the President of the relevant sporting club/group if you wish to use the space at the same time as the club.
- t) This approval is not valid for events on at the approved location unless specifically approved by the event organiser.
- u) This approval may be revoked at any time

7.0 APPLICATIONS

Applications are to be made to the Shire's Health Service and will be assessed against the identified Key Principles.

10.3 Community Comment for the Lake Leschenaultia Master Plan

File Code	Ro7 Res.23165
Author	Kirk Kitchin Manager Recreation and Leisure Services
Senior Employee	Megan Griffiths Director Strategic and Community Services
Disclosure of Any Interest	Nil

SUMMARY

Council endorsement is sought in order to seek public comment on the Lake Leschenaultia Draft Master Plan (Master Plan).

The draft Master Plan (refer **ATTACHMENT 9**) will guide development of the site over future years with the aim to:

- Enhance the experiences offered by the site;
- Attract a greater number of visitors across the four seasons;
- Maximise amenity provided to the community; and
- Enable the Shire to allocate funding and to submit for grants, allowing for its implementation.

It is recommended Council endorses the draft Master Plan to seek public comment. Following the comment period the final Master Plan will be brought to Council for final endorsement.

BACKGROUND

Lake Leschenaultia reserve is a 168 hectare “C Class” Recreation reserve. It is vested in the Shire of Mundaring and contains Lake Leschenaultia and a relatively large area of remnant native vegetation.

Lake Leschenaultia reserve has been an important recreation area for the region for many years. Lake Leschenaultia is an iconic attraction in the Shire of Mundaring and has been called the Shire’s “Jewel in the Crown”. The key attributes of the reserve are its proximity to Perth, its attractive environment and landscape, the presence of the only public freshwater swimming and canoeing water body in the Hills and other recreational activities.

A major issue facing the reserve is that of conserving environmental attributes whilst maximising recreational and tourist opportunities for ratepayers and other visitors. The environment rates highly as one of the major attractions, and thus its conservation is critical to continued recreational use.

The need for a master plan to guide future capital developments was identified many years ago as the development of facilities over the years has been somewhat ad hoc and unfocused.

This has resulted in untapped potential to enhance the experiences offered by the site to attract a greater number of visitors across the four seasons and maximise amenity provided to the community.

In 2009/10, \$20,000 was listed towards the development of a master plan which was not sufficient to undertake the whole master plan process from community consultation to final design and costings. As an interim step this funding was used to undertake the community consultation and identify in a broad scope what the community desired at Lake Leschenaultia. Stakeholders consulted included:

- Chidlow Progress Association;
- Department of Environment and Conservation;
- East Metropolitan Regional Council;
- Mundaring and Hills Historical Society;
- Mundaring Tourism Association;
- Eastern Hills Business Association; and
- Relevant Shire of Mundaring staff responsible for recreation, environment, planning, health and infrastructure.

To gauge the community's perspective for the Strategic Overview an online survey was employed. A range of promotional methods was used to promote the survey including:

- Editorial and advertising in the Chidlow Chatter;
- Advertising in the Midland Echo;
- Radio station 6PR; and
- All visitors to Lake Leschenaultia during the survey period were given an information card that provided all the necessary instructions to complete the survey.

The survey received 126 responses.

In July 2010 the strategic overview was completed. This began the Master Plan development process by:

- Engaging and consulting with key stakeholders to gather additional development ideas;
- Prioritising the capital development options;
- Presenting a basic development plan; and
- Providing cost estimates for some of the proposed projects.

The report's recommendations did not seek to alter the site's current amenity mix (i.e. cafe, canoe hire, toilet amenities and playground). It was felt by the community that its natural attributes are of such high quality that the site 'sells itself'. These same people also feel that while the overall mix of supporting facilities reflected the community's needs and expectations, they are limited in that they fall short of the quality expected. Consequently, the report proposed a reorganization and overall enhancement of the existing facilities.

The recommendations from this the strategic overview included:

- Possible relocation options of infrastructure;
- Produce a project plan for developing the suggested infrastructure alterations;
- Accept the cost schedule provided as an estimate of costs to complete the suggested capital developments;
- Develop a business case for developing and operating a cafe/kiosk/function centre to determine the best possible outcome for the Shire;
- Engage a traffic engineer to provide details of vehicle numbers through the site;
- Seek appropriate horticultural advice is sought to establish high quality grassed areas as part of the sites amenities;
- Review the overall management of the facility to align its operation with these enhanced amenities;
- Develop a management plan that amalgamates the sites environmental/heritage/tourist and outdoor activity attributes;
- Seek as many external funding opportunities as possible to meet the capital costs associated with the recommended facilities upgrade; and
- Investigates public / private partnership opportunities in order to expedite the revitalisation of Lake Leschenaultia as a tourism destination.

At its meeting on 14 October 2014 Council resolved to reallocate \$80,000 from the \$360,000 budgeted against the capital account for construction of a caretaker's house to a new operating account for development of a master plan and to review management models for the operation of Lake Leschenaultia in 2014/15 (C10.10.14). The management model review was completed in September 2015 with the implementation of the recommendations starting in December 2015.

The Master Plan commenced in November 2015 by Blackwell and Associates, a highly regarded Landscape Architects and Urban Planning consultancy. The costs of the Master Plan included \$45,580 (ex GST) for the consultants and \$14,805 (ex GST) for detailed contour surveys. A briefing on the draft Master Plan was presented by the consultants from Blackwell and Associates at Council Forum meeting on 19 September 2016 and the final draft Master Plan was completed in October 2016.

The intention of the Master Plan is to address many of the existing access and maintenance issues in order to enhance the site's natural beauty as a destination for day visitors and short term campers. Its aim is to:

- Enhance the experiences offered by the site;
- Attract a greater number of visitors across the four seasons;
- Maximise amenity provided to the community; and
- Enable the Shire to allocate funding and to submit for grants, allowing for its implementation.

The Master Plan has the following key design objectives:

- Maximise the amenity of the site and enrich the user's experience while not overloading the site's environmental capacity;
- Increase the number of site visitors by encouraging off peak usage;
- Provide a cohesive design language that unifies the environmental, heritage, and tourism/recreation attributes;
- Rationalise the materiality with a themed palette of finishes and furniture;
- Improve the way-finding, access and circulation;
- Celebrate the lake vistas and provide a distinct sense of arrival;
- Create a hierarchy of site experiences that includes a comprehensive interpretive strategy; and
- Establish a leading natural campground facility.

Key findings from the development of the Master Plan are:

- The lake and surrounds have a rich historical and natural heritage that is currently understated and should be celebrated throughout the design;
- Despite the site being highly valued by the local community, there is a public perception that it could and should offer more diverse and 'higher quality' recreational experience;
- Development over the years has been ad hoc and apparently unfocused and as such the current layout, circulation and programming of the site is disorientating. The entrance experience offers no sense of arrival and there is poor wayfinding;
- The buildings are generally poorly located and inadequate for their current purpose;
- There is a clear conflict between the day users and camping facilities the master plan will need to address this as a priority and rationalise the programming so that future development makes better use of the sites natural advantages;
- There is a general lack of cohesion in the presentation of the facility with a disparity of materials, structures and furnishings that fail to offer a distinct and unified sense of the site's unique character;
- The site is ideally located for day visitors and nature based campers. It has the potential to be a significant regional attraction in the provision of 'soft adventure' and railway heritage; and
- There needs to be stronger connectors to existing networks and sites - e.g. Railway Heritage Trail & Munda Biddi Cycle Trail.

Recommendations from Master Plan

The Master Plan sets out to create an exemplary contemporary natural destination for both day users and campers. The design seeks to significantly improve the amenity of the site and enrich the users experience while not overloading the site's environmental capacity. In order to achieve this and address the key findings and related issues the following recommendations are made:

- Celebrate the lake's natural and historical heritage throughout the design;
- Create an orchestrated hierarchy of site experiences from entry through to the exit with comprehensive interpretive strategy;

- Provide a cohesive design language in both form and materiality, that unifies the environmental, heritage, and tourism/recreation attributes and creates a specific Lake Leschenaultia character. Rationalise the materiality, structures and furnishings and apply a themed palette;
- Improve access and circulation - separate vehicles from pedestrian movements and reduce vehicle dominance. Provide a new main vehicle entry point that orientates the visitor and increases dramatic sense of arrival;
- Establish the primary feature building lakeside that contains interpretation, cafe/kiosk & function centre facilities;
- Redevelop canoe hire facilities in a boat shed and jetty at the southern end of the main beach that shares architectural style of the main building;
- Create a leading natural campground design; Incorporate the design of a soft adventure regional play space that features a tree tops rope experience such as Trees Adventure Lane Pool Reserve; and
- Implement a considered approach to way-finding and the entrance experience from Great Eastern Hwy through Chidlow - featuring large scale topography sculpture or landmark art pieces.

The Master Plan also recommends a staged approach to the developments.

Stage 1

The inaugural stage of works in implementation of the Master Plan would be to separate campers from day recreation users by relocating all camping activities and associated infrastructure to west of the lake. This nature based campground includes new ablution and kitchen facilities, a loop road system, and pathways, construction of the caretaker's accommodation and camp office and grassed recreational terraces at the lake's edge.

The sandy shoreline will be extended southwards to front the new terraces. A series of winding paths and ramps weave through the site to accommodate steep terrain and offer accessible routes to important locations.

A small car parking area is provided for short term users and the existing overflow car parking is retained for large events.

The estimated cost of Stage 1 is \$6,362,760.

Stage 2

Relocation of camping facilities and offices to the western bank releases the eastern side of the lake for redevelopment into a premier recreational park. This includes construction of a new entrance with one-way road system and implementation of the pedestrian circulation network throughout the day area.

A major increase in irrigated turf areas through terracing requires considerable earth working and retaining walls to create flat terraces. This will provide an increased capacity of the park and provide at peak times swell as providing a soil profile that will better support the turf during high levels of use in peak periods.

The regional playground, boatshed, amphitheatre area, jetty, new ablutions and bird boardwalk are the major structures built in this stage.

The estimated cost of Stage 2 is \$8,120,082.

Stage 3

Staging concludes with the construction of function centre and kiosk building and associated landscape works and extension of camp area to include premium Eco-tent sites. Additional boardwalks constructed as well.

The estimated cost of Stage 3 is \$3,340,229.

STATUTORY / LEGAL IMPLICATIONS

There are no statutory obligations to seek comment in the development of a Master Plan or to obtain formal Council endorsement for seeking comment. Notwithstanding this, engendering public and stakeholder participation is vital to the success and ultimate acceptance of the Master Plan.

Planning requirements for any development at Lake Leschenaultia will be required to comply with the Shire's Town Planning Scheme 4 as well as receiving Western Australian Planning Commission approval. Approvals will be based upon their being a consistency of use between the zoning of the area and the agreed land use.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Master Plan provides estimates of the capital cost of three stages of development should the full plan be implemented. This comes to a total of \$17,823,071. The only capital funds currently allocated to Lake Leschenaultia in the Shire's Long Term Financial Plan is \$160,000 listed in 2016/17 for caretaker's accommodation. This project is awaiting the results of the master plan before progressing. It is not proposed to list further budget allocations in the next ten year long term financial plan which will be brought back to Council for adoption in June 2017.

Before any capital funding commitments are made by the Shire commercial feasibility studies for campground and function centre would need to be completed. These would determine the economic viability, funding opportunities and management models for these commercial operations. These studies will be listed for consideration as part of the annual Corporate Business Planning (CBP) process. It is not proposed to list these studies in the next four year CBP which will be brought back to Council for adoption in June 2017.

The non-commercial component of the Master Plan, being the re-landscaping of the eastern side of the lake, could be staged over a longer period of time. A number of approaches could be used. One could be the incremental development of this area over many years that follow the master plan direction. This would ultimately provide a cohesive design language that unifies the environmental, heritage, and tourism/recreation attributes.

The other opportunity a master plan presents is having a development that is 'project ready' should any significant funding opportunities arise. Indeed this is the approach that has been taken at Lake Leschenaultia in the past to fund developments. Unfortunately these developments were not part of an overall plan and were disjointed from previous developments and improvements. It is proposed to use both of these approaches to implement the non-commercial components.

STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

This project contributes to the achievement of the following strategies, objectives and community priorities:

Through proper planning will assist in achieving the following:

- 1. Governance
 - 1.1 Objective One: A fiscally responsible Shire that prioritises spending appropriately.
 - 1.1.1 Strategy: Prudently consider resource allocation

The provision of upgraded components at Lake Leschenaultia as detailed in the Master Plan will assist in achieving the following:

- 2. Community
 - 2.3 Objective Three: A strong and localised community spirit
 - 2.3.1 Strategy: Provide community venues and facilities for different demographics
 - 2.4 Objective Four: A place of vibrant culture and arts
 - 2.4.1 Strategy: Encourage, promote and support and new community events
 - 2.5 Objective Five: Flourishing local business
 - 2.5.2 Strategy: Encourage the development of new and improved visitor attractions that are consistent with the nature and character of the area.
 - 2.5.3 Engage and support the local business community

SUSTAINABILITY IMPLICATIONS

The Master Plan aims to balance the economic, social and environmental performance of Lake Leschenaultia. Sustainability is therefore embedded within the plan and further details are provided within the document.

RISK IMPLICATIONS

The risk to the Shire's reputation to continue ad hoc planning and development at Lake Leschenaultia combined with ageing infrastructure that does not meet the community's needs is assessed as medium.

The risk to the natural environment, the key attribute at Lake Leschenaultia from developments that are not planned or sensitive to the site's environmental capacity is assessed as low.

Without a Master Plan the risk of missing external funding opportunities to improve the amenities at Lake Leschenaultia from private, state or federal government sources is high.

Adoption of a master plan mitigates these risks.

The risk to the Shire's reputation in raising community expectations by presenting the Master Plan is that the Shire does not have resources to implement the Plan now and/or may not be able to fund in the future. The risk is assessed as medium. Providing a clear explanation (as to budget expectations as part of the public comment) mitigates this risk.

The risk to the Shire's reputation in delaying the adoption of or not using the Master Plan is assessed as medium. Adopting the plan or provide clear explanations if not adopted would mitigate this risk.

EXTERNAL CONSULTATION

Should Council approval be given to seek public comment for the Master Plan, the following will occur:

- Provide a copy of the Master Plan to the Chidlow Progress Association and meet onsite to discuss plan;
- Letter and copy of Master Plan to those residents along Lake Leschenaultia boundaries;
- Letter and copy of Master Plan to businesses in Chidlow town centre;
- Seek comment on the Master Plan on the Shire's website and on the Shire's social media channels;
- Notice in Chidlow Chatter;
- Notice in local newspapers, libraries and Shire Administration building; and
- Signs placed at Lake Leschenaultia directing interested people to the Shire's website to provide comment.

The comment period is proposed to occur over a 2 month period from mid-January 2017. A relatively long comment period is recommended given it includes the summer school holidays.

COMMENT

The Master Plan has been prepared with a sound understanding of community aspirations based on the community consultation during the 2010 the Strategic Overview of Potential Capital Developments and the Master Plan is sufficiently advanced to stimulate informed public and stakeholder comment. It will be made clear as part of the public comment period what funding is currently allocated and what is proposed to be allocated to fund the implementation of the plan to assist in managing public expectations.

Alternatively, Council may consider not seeking public comment and not progressing the adoption or implementation of the Master Plan until such a time it considers the current economic climate has improved. Taking this option would mean, however, that none of the aims, objectives or outcomes the Master Plan proposes could be progressed.

Following the public comment period, the comments will be considered and the Master Plan will be further refined. Council will be presented with another opportunity to consider the Master Plan when it is presented for final endorsement in 2017.

It is recommended Council endorse the draft Master Plan to seek public comment.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

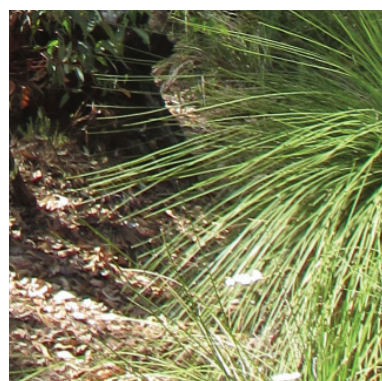
That Council endorses the Lake Leschenaultia draft Master Plan (**ATTACHMENT 9**) for the purpose of seeking public comment.

Next Report

Attachment 9

Report 10.3

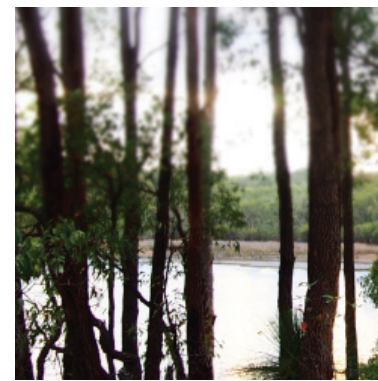
35 pages



Shire of Mundaring

LAKE LESCHENAULTIA

Master Plan Report



LAKE LESCHENAULTIA MASTER PLAN REPORT

Prepared by **BLACKWELL** & associates and Davson + Ward for the Shire of Mundaring

Revision: E

Date: 18.10.2016

Head Consultant: Blackwell & associate

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associates landscape architects & urban designers

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8.0	IMPLEMENTATION



I.0 INTRODUCTION

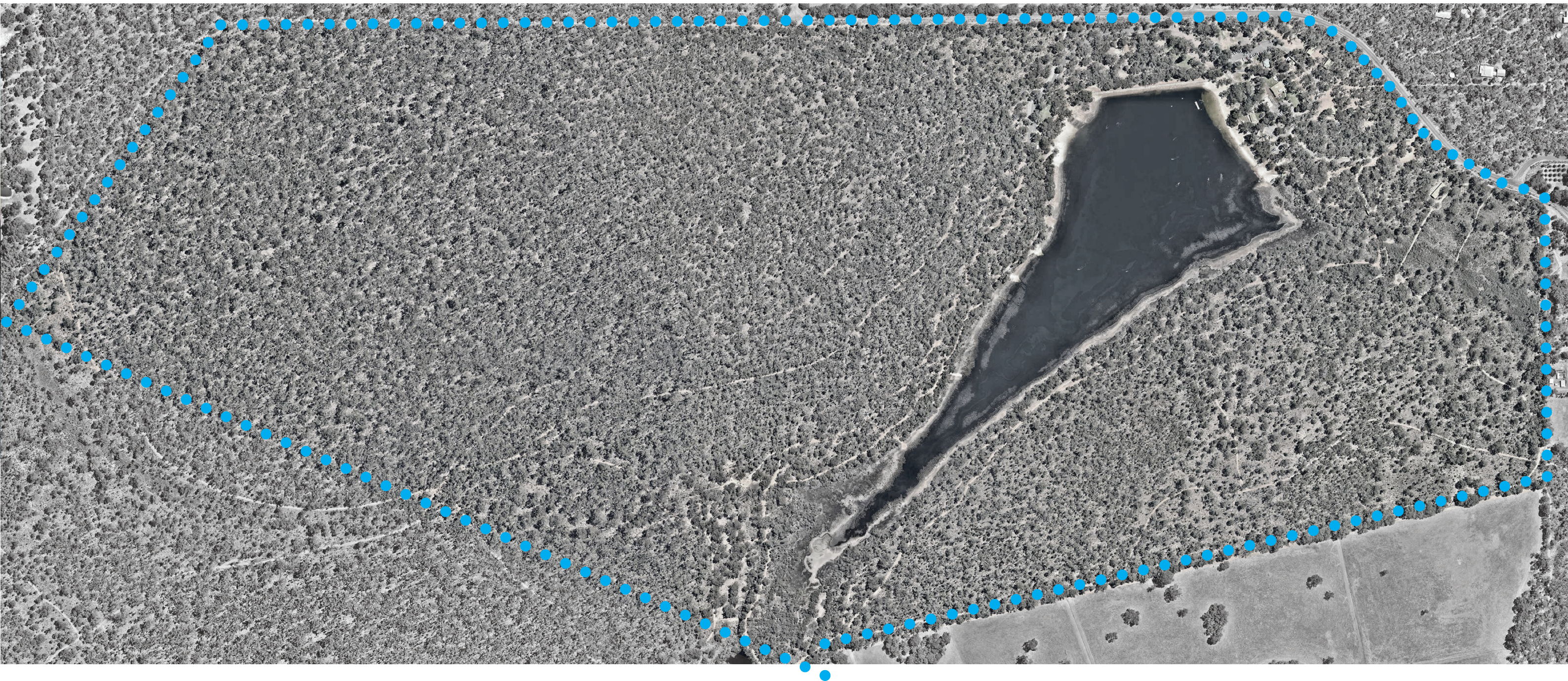
Purpose of this Report

This report has been prepared for the Shire of Mundaring by Blackwell & Associates and Davson + Ward as part of the Lake Leschenaultia Master Plan Project 2016. The key objective of the report is to provide the Shire of Mundaring with a plan for the development of the Lake

Leschenaultia camping and recreational day use area to enable the Shire to allocate funding and to submit for grants, allowing for its implementation.

Study Area

The site area is a 168 hectare recreation reserve in Chidlow, 44km east of Perth. The reserve is accessed from Rosedale Road. It comprises predominantly remnant native vegetation and contains Lake Leschenaultia - a 13.5 hectare, 550 million litre artificial freshwater lake.



Project Vision

The intention of the Master Plan is to address many of the existing access and maintenance issues in order to enhance the site's natural beauty as a destination for day visitors and short term campers.

The project has the following key design objectives:

- Maximise the amenity of the site and enrich the user's experience while not overloading the site's environmental capacity;
- Increase the number of site visitors by encouraging off peak usage;
- Provide a cohesive design language that unifies the environmental, heritage, and tourism/recreation attributes;
- Rationalise the materiality with a themed palette of finishes and furniture;
- Improve way-finding, access and circulation;
- Celebrate the lake vistas and provide a distinct sense of arrival;
- Create a hierarchy of site experiences that includes a comprehensive interpretive strategy; and
- Establish a leading natural campground facility.

Project Context

Originally known as Chidlow's Well, Lake Leschenaultia was constructed circa 1898 by the Department of Working Railways and Tramways in order to provide essential water for steam engines travelling to Northam, York and beyond up until 1947. The lake was officially named Lake Leschenaultia in 1949. Today the recreational site is used primarily in the summer months for family picnics and swimming. The lake has become naturalised with fringing vegetation and reeds enhancing the natural beauty of the place.

Development of facilities over the years appears to have been somewhat ad hoc and unfocused. There is untapped potential to enhance the experiences offered by the site to attract a greater number of visitors across the four seasons and maximise amenity provided to the community.

Literature Review and References

The following documents were consulted in the preparation of this report.

- Lake Leschenaultia Feature Survey 2016.
- 'Lake Leschenaultia Heritage Council of Western Australia-Assessment Documentation 2005'.
- 'Strategic Overview of Potential Capital Developments for Lake Leschenaultia', Shire of Mundaring: Creating Communities, 2010.
- 'Lake Leschenaultia Management Plan Volume 1', Shire of Mundaring: ERM Mitchell McCotter.
- 'Lake Leschenaultia Reserve Development Plan', Shire of Mundaring: Michael Tobey & Associates.
- Western Australia. 1995. Caravan Parks and Camping Grounds Act 1995. [Perth]: Govt. Printer.
- Western Australia. 1997. Caravan Parks and Camping Grounds Regulations 1997. [Perth]: Govt. Printer.
- Western Australia. 2005. Review of the Caravan Parks and Camping Grounds Act 1995: discussion paper. West Perth, W.A.: Dept. of Local Government and Regional Development.



2.0 ANALYSIS

Method

The study commenced with a review of the relevant background studies as detailed in the literature review and references.

The '*Strategic Overview of Potential Capital Developments for Lake Leschenaultia*' (Shire of Mundaring: Creating Communities, 2010) served as the primary guiding document in identifying the required major capital developments in the Master Plan.

The literature review was followed by a site inspection with key Shire of Mundaring representatives. Following briefing from Shire staff, the Consultants spent time on site to experience the reserves, including an overnight stay to better understand the site and how it functions, in particular the camping facilities.

Key precedents were identified and studied to provide reference and direction in the Master Plan. These precedents are identified later in this report.

A strengths, weaknesses, opportunities and constraints (SWOC) analysis was undertaken with key strengths and weaknesses identified.

Existing facilities, structures, surfaces, materiality, programming, way-finding and overall design were examined in the context of the site's unique environmental and cultural character.

Key Findings

The following key findings were derived from the above research and analysis process:

- The lake and surrounds have a rich historical and natural heritage that is currently understated and should be celebrated throughout the design;
- Despite the site being highly valued by the local community, there is a public perception that it could and should offer a more diverse and 'higher quality' recreational experience;
- Development over the years has been ad hoc and apparently unfocused and as such the current layout, circulation and programming of the site is disorientating. The entrance experience offers no sense of arrival and wayfinding is poor;
- The buildings are generally poorly located and inadequate for their current purpose;
- There is a clear conflict between the day users and camping facilities. The master plan will need to address this as a priority and rationalise the programming so that future development makes better use of the sites natural advantages;
- There is a general lack of cohesion in the presentation of the facility with a disparity of materials, structures and furnishings that fail to offer a distinct and unified sense of the site's unique character;
- The site is ideally located for day visitors and nature based campers. It has the potential to be a significant regional attraction in the provision of 'soft adventure' and railway heritage; and
- There needs to be stronger connectors to existing networks and sites - eg. Railway Reserves Heritage Trail, Kep Track, Golden Pipeline Heritage Trail & Munda Biddi Cycle Trail.

Recommendations

As stated in the project vision, the Master Plan sets out to create an exemplary contemporary natural destination for both day users and campers. The design seeks to significantly improve the amenity of the site and enrich the users experience while not overloading the site's environmental capacity. In order to achieve this and address the key findings and related issues the following recommendations are made:

- Celebrate the lake's natural and historical heritage throughout the design;
- Create an orchestrated hierarchy of site experiences from entry through to the exit with comprehensive interpretive strategy;
- Provide a cohesive design language in both form and materiality, that unifies the environmental, heritage, and tourism/recreation attributes and creates a specific Lake Leschenaultia character. Rationalise the materiality, structures and furnishings and apply a themed palette;
- Improve access and circulation - separate vehicles from pedestrian movements and reduce vehicle dominance. Provide a new main vehicle entry point that orientates the visitor and increases dramatic sense of arrival;
- Establish the primary feature building lakeside that contains interpretation, kiosk/cafe & function centre facilities;
- Redevelop canoe hire facilities in a boat shed and jetty at the southern end of the main beach that shares architectural style of the main building;
- Create a leading natural campground design;
- Incorporate the design of a soft adventure regional play space that features a tree tops rope experience such as Trees Adventure at Lane Pool Reserve; and
- Implement a considered approach to wayfinding and the entrance experience from Great Eastern Highway through Chidlow - featuring large scape typography sculpture or landmark art pieces.

Heritage

Lake Leschenaultia is a permanent listing on the State Heritage Register- with the following Statement of Significance

*'Lake Leschenaultia has very high social and historic significance to the people, the Shire and the State of Western Australia for it's long established recreational role and it's origins with railway heritage.'*¹

The place is adopted on the Municipal Inventory and has the highest level of protection under the town planning scheme. The dam wall remains intact and is considered to retain a high degree of authenticity. The existing built forms are not considered to hold significant state heritage value.

Lake Leschenaultia holds cultural heritage significance as:

'the place was constructed in c.1898 as an integral part of the Eastern Railway, a key infrastructure project that promoted the development of the Eastern Goldfields, and supplied water for trains on the line for almost 50 years;

the place was the largest reservoir constructed on the Eastern Railway line, and the only one subsequently developed for recreation;

*the place has been a popular recreational venue since 1949, attracting large numbers of visitors from overseas, inter- and intra-State, and has played an important role in the lives of thousands of local children who learnt to swim in the Lake.'*²

Lake Leschenaultia was made a permanent Registration in 2005.

The building that was constructed for recreational amenity in the 1950s-Stokers Café was deemed to have retained 'a moderate degree of integrity'³ in the Heritage Assessment however it is the wish of the Shire to replace this function with a new facility and the building is proposed to be demolished.

State Heritage Western Australia

A draft of this Master Plan has been reviewed by State Heritage Western Australia who provided a number of recommendations and comments regarding the cultural significance of the place. Their full response is attached as an appendix to this report.

In summary, State Heritage will support the Master Plan subject to the following:

- Prior to the demolition of Reflections Cafe, a photographic archival record complying with the Guide to Preparing an Archival Record will be required to be submitted to the State Heritage Office.
- Referrals for staged works will still be required under Section 11 of the Heritage of Western Australia Act 1990. They should provide more detailed design and information on materiality. A Heritage Impact Statement should be provided with the overall application for the staged works.
- Further consideration should be given to the floor level of the proposed function centre/kiosk and boat shed, so that the new structures 'nestle' into the environment and minimise any visual impact on the setting.
- An Interpretation Plan is required to be prepared and submitted prior to finalising the Master Plan. Interpretation of the place and its role in the development of the railway and subsequent use for recreation should form a part of the detailed design. Elements that tell the story of the place can be incorporated into landscaping, furniture, playground and built structures, as well as more didactic forms of interpretation.⁴

INTERPRETATION OPPORTUNITIES

The site contains varied opportunities for educational and interpretative elements such as:

- Explore past industrial uses and the lake's connection to local industry;
- Identify flora and fauna (birds, Blue Leschenaultia, marine life including invertebrates, etc);
- Provide educational opportunities through water quality monitoring or wildlife study;
- Explain historical uses (World War I resumption, train line, recreation, etc);

This task requires a specialist consultant to undertake this role.

Aboriginal Heritage

The Heritage Assessment Documentation identifies that Aboriginal artefacts have been discovered in the forest reserve.

Further consultation with local aboriginal groups shall be required as the project moves forward.

<http://inherit.stateheritage.wa.gov.au/Public/Inventory/Details/60a9fcc3-f141-4b06-9b9d-ff61cb6cdda0>

²Heritage Council of Western Australia Register of Heritage Places Data Base No 08568-Author Fiona Bush

³Heritage Council of Western Australia Register of Heritage Places Data Base No 08568-Author Fiona Bush

⁴Heritage Council 'Lake Leschenaultia Draft Master Plan Report' letter, 3rd October 2016. Reference P8568/41838



Image: <http://chidlow.com.au/wp-content/uploads/2014/03/Chidlows-Well-1880s-A.jpg>



LAKE LESCHENAULTIA MASTER PLAN REPORT

ANALYSIS - EXISTING CONDITIONS



Existing wide gravel trails ideal for multi use



Excellent MTB trail network but can be improved and better connected



Many grassed areas are struggling due to shading and poor soil structure

Paths and movement network need to be rationalised



Newly installed grassed areas are successful

Earth tones and red laterite



Building facilities need to be modernised

Appropriate vernacular architectural language in existing pavilions



Existing camping facilities are generally very good but demand greatly exceeds capacity

Current pirate themed play structure clashes with surroundings - bespoke nature play would be more appropriate



Interpretive strategy is lacking and wayfinding is difficult

Free BBQ facilities are a favourite for visitors



Existing boulder retaining walls are sound and can be incorporated where possible



Vehicle dominant design with pavilion location poorly considered

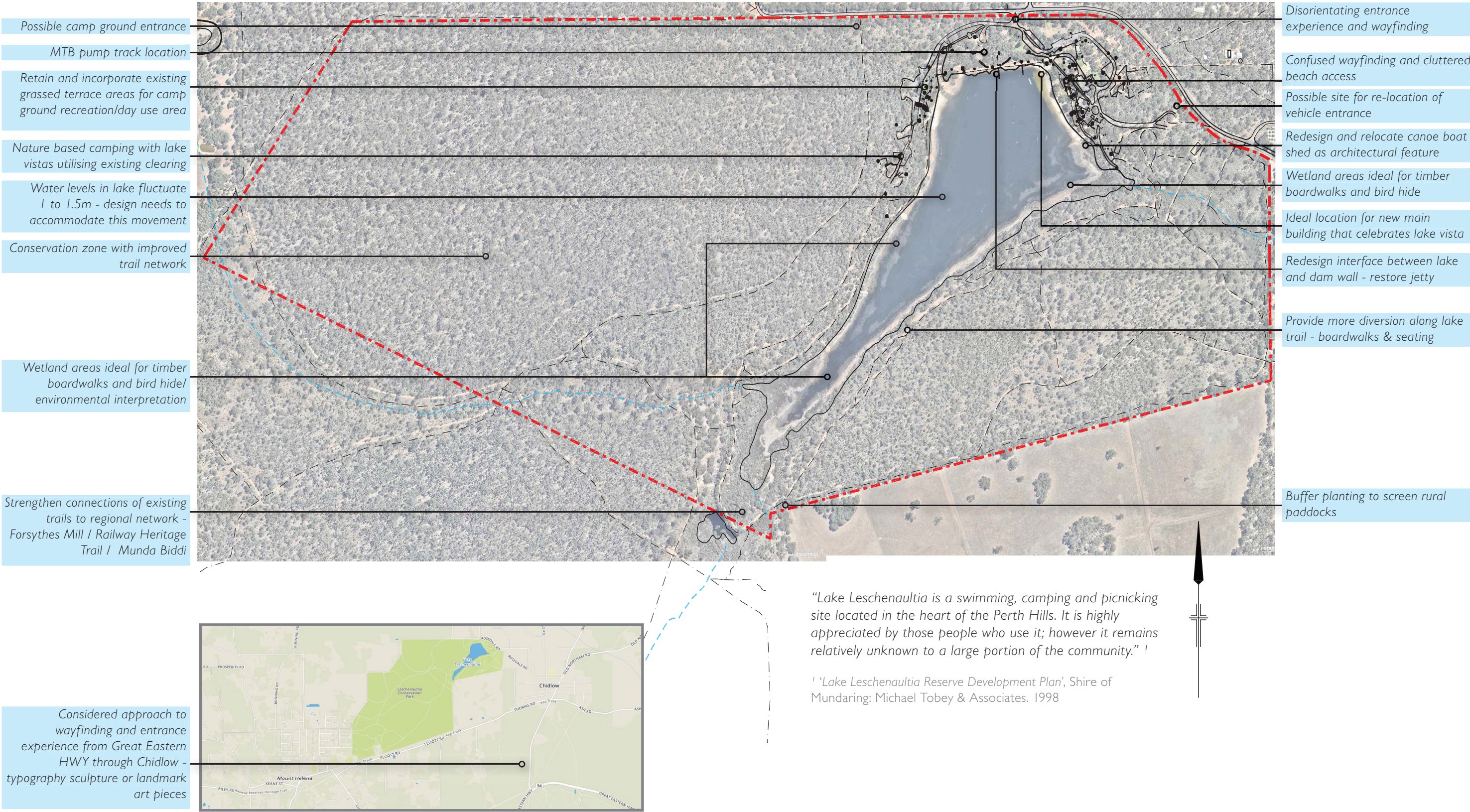


Dominance of Koppers log barrier fencing detracts from visitor experience

Natural heritage and walking trails are a highlight



ANALYSIS - SITE CONTEXT



STRENGTHS

- + Long history as a recreational location;
- + Relative proximity to Perth CBD and surrounding metropolitan population;
- + Lake continues to operate as a recreation area for the local Shire and the Perth region;
- + Lake Leschenaultia has a strong social and historic significance to the people of the Shire and the state of Western Australia for its long established recreational role and its origins with railway heritage;
- + Natural beauty of the surrounding area, not just the lake;
- + People visit for nature walking and wildflowers during off peak periods;
- + Connections to nearby walk, cycling and bridal trails;
- + Large reserve offers opportunity for diverse and flexible range of activities and recreational opportunities now and into the future; and
- + Lake is the only 'natural' public swimming facility in the hills region.

WEAKNESSES

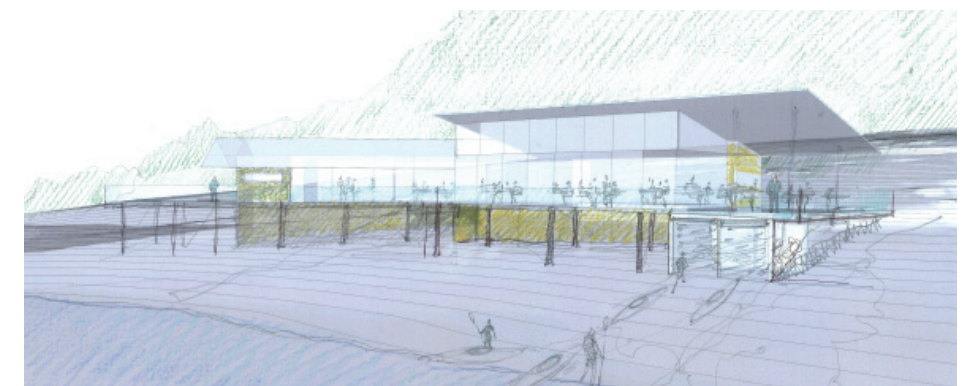
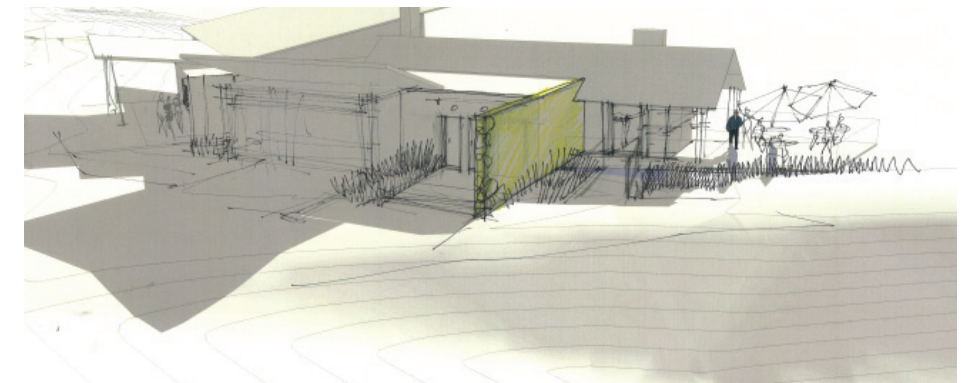
- Brick tea rooms distinctly out of place within natural surrounds;
- Popularity during peak periods places undue pressure upon infrastructure and natural systems;
- Dominated by private vehicle access;
- Entrance experience misses opportunity to provide a sense of drama and presents the site poorly;
- Current pirate themed steel and plastic play facilities are out of place within the natural context - a bespoke nature play would be better;
- Disparity of materials;
- General lack of cohesion in the presentation of the reserve;
- Koppers log barriers to car parking used as play items. In itself not a bad thing to encourage play however there are obvious conflicts between play and parking that should be avoided;
- Recently renovated lake wall is currently an overly dominant structure within the landscape and lacks sensitive detailing;
- Current visitation is highly seasonal with peak capacity of current facilities during summer weekends;
- Current facilities are regarded as less than the expected level for a tourist destination;
- Water levels in the lake fluctuate by 1 to 1.5m - management issues;
- Weed control within the lake is difficult and costly - problems with access to lake (rescue boat) and choking up shallow areas;
- Grassed areas are not performing - poor soil structure, shade, competition from Eucalypts;
- Summer storms cause significant erosion - poor drainage design & infrastructure; and
- Floor of the lake is muddy and unappealing requiring importation of beach sand to improve amenity for users.

OPPORTUNITIES

- + Master Plan that unifies the site's environmental/heritage/tourist and outdoor recreation attributes;
- + Capitalise upon serenity and beauty of natural assets provided by the lake and bush lands;
- + Increase interaction and use of lake wall to provide lookouts and resting locations;
- + Reference previous railway heritage;
- + Interpret Aboriginal dreaming and heritage;
- + Interpretive material illustrating the lake's connection with the Eastern Railway should be erected for an understanding of the cultural heritage of the place;
- + Ecological context - build upon Leschenaultia reserve within broader regional context (Darling Range Regional Park);
- + Interpret natural systems, marginal flora, aquatic fauna and bird life;
- + Engage visitors with wildflowers and annual floral displays, especially Blue Leschenaultia ;
- + Use the above opportunities to educate and inform regarding the fragile nature of the place and promote stewardship;
- + Permanent Eco-tents and shade structures at lake's edge;
- + Expand and improve infrastructure to better accommodate peak crowds;
- + Possibility of new and better vehicle entrance at current emergency access point to improve entry experience;
- + Extend use of reserve into off-peak periods to reduce peak pressure and improve commercial viability;
- + Accommodate coach and bus parking to encourage alternate modes of access and attendance by larger groups;
- + Use paving materials that accommodate iron staining and local materials such as asphalt mix with oxide brown bitumen containing split laterite;
- + Renovate the main dam wall to become a positive feature of the site;
- + Focus on education/interpretation - schools/scouts/guides - day trips and camps;
- + Conference/function facilities to cater for formal events throughout the year;
- + Possibility to explore alternative access point/entrance & exit of vehicles;
- + Rationalise materiality by implementing a materials palette;
- + New canoe hire facilities could be located in feature boat shed over low water mark to maintain access all year;
- + Expand and improve mountain bike infrastructure and connect to regional trail systems - Forsyths Mill / Railway Reserves Heritage Trail, Kep Track and Golden Pipeline Heritage Trail;
- + Consider cabins/studios for artist in residence or environmental accommodation;
- + Opportunity to better manage surface runoff; and
- + Increase extent of sandy beach to extend recreational area.

CONSTRAINTS

- Possible acid sulphate soils;
- Winds predominantly westerly in winter - easterly in summer;
- No groundwater currently available, irrigation is sourced from the lake;
- Bush fire management plan requirements;
- Areas of dieback require management;
- Water levels in the lake fluctuate by 1 to 1.5m, reducing extent of beach sand available for users;
- Large areas of shade and poor soils make it difficult for establishing understory planting and turf;
- Depth of lake adjacent to dam wall means costly to re-establish jetties;
- Structural integrity of dam wall may limit design opportunities;
- Need to maintain existing grassed terrace areas on western side of lake for day and camping users; and
- Unconnected to town sewer requiring on site effluent treatment. Effluent treatment is covered further in this report.



Early concept sketches for function centre

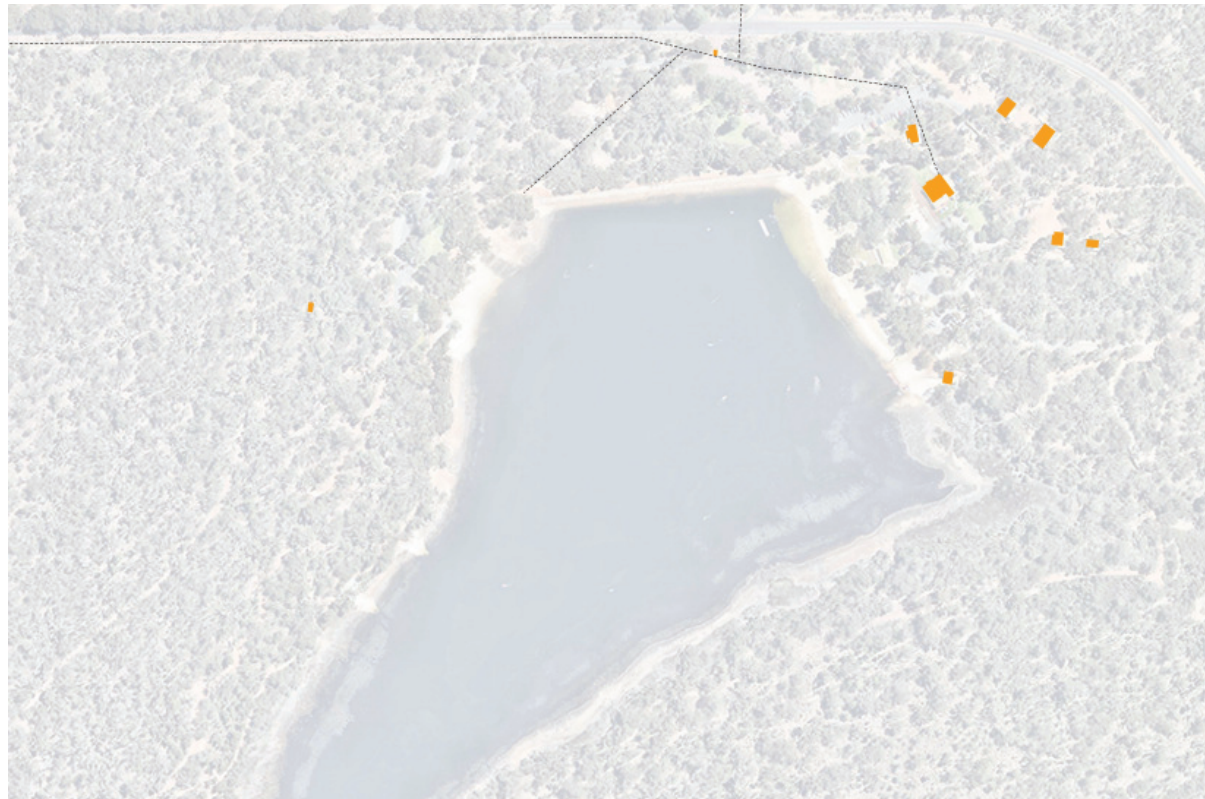
ANALYSIS - SITE INVENTORY

NOTES

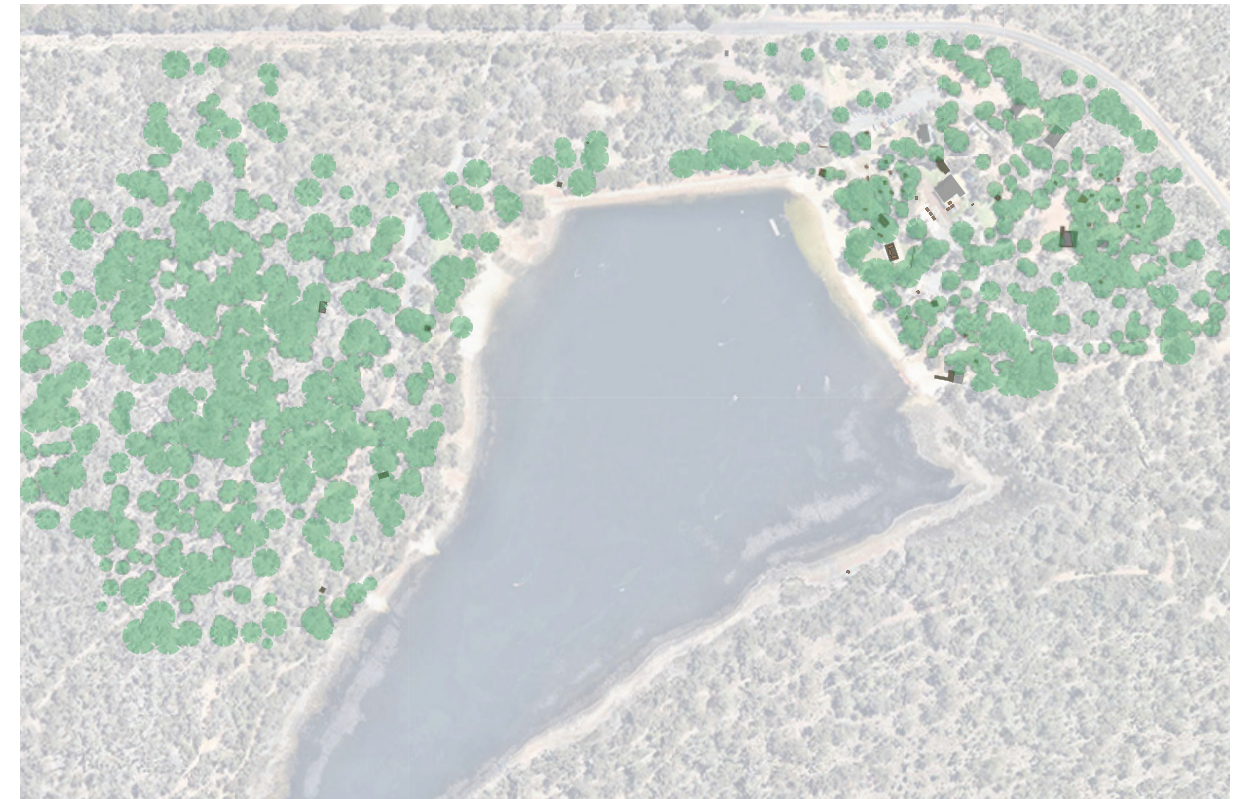
The importance in retention and protection of the natural resources dictated much of how the master plan could be implemented.

An inventory of important site elements was created to help determine how to minimise disruption to existing levels where in close proximity to existing trees to prevent root damage.

Identification of existing flat areas such as building pads or roads and the locations of retaining walls helped to identify where proposed access routes, terraces and picnic areas could be located with minimal disruptive earthworks.



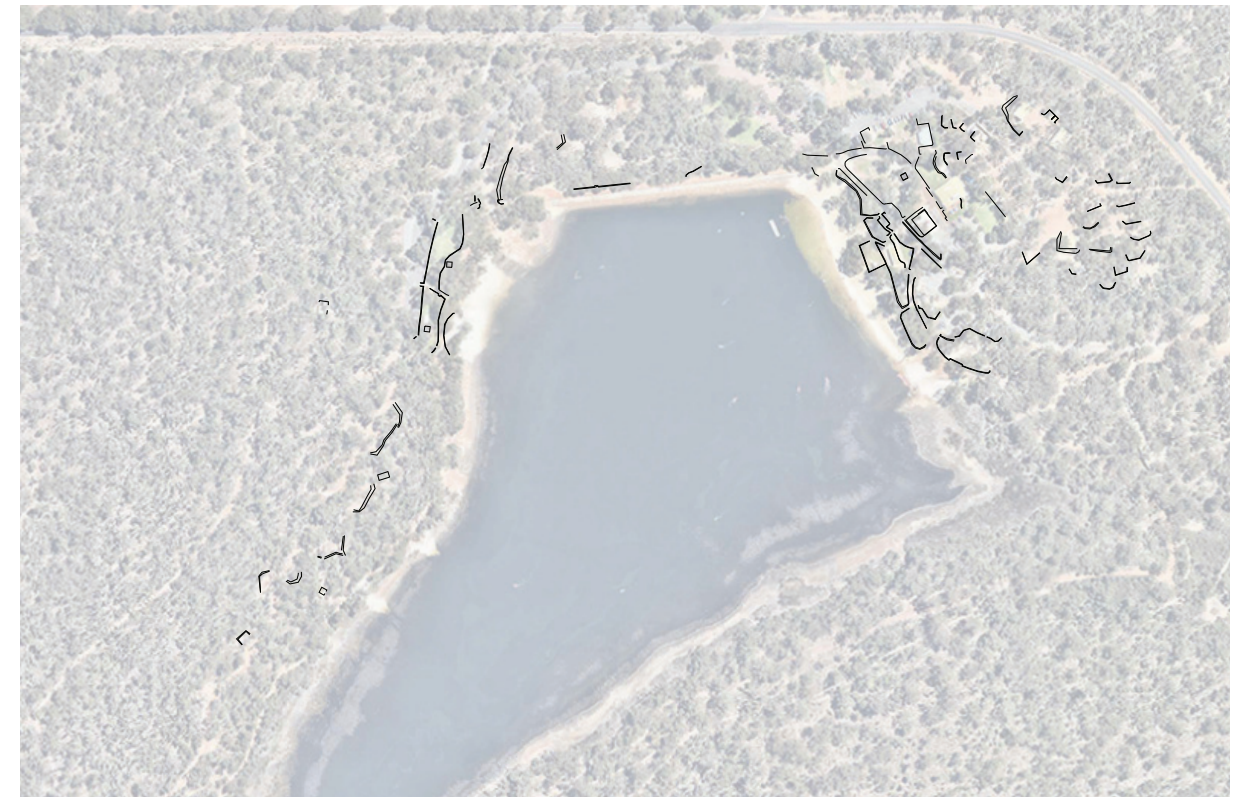
Existing buildings & power



Significant existing trees & level areas within detail design areas



Existing circulation



Existing walls

3.0 CONCEPT - CAMP GROUND REQUIREMENTS

CAMP GROUND DESIGN METHODOLOGY

Following the initial site analysis and literature review, a detailed investigation into the requirements and design objectives for the new camp ground on the western side of the lake was undertaken.

A range of key precedents were selected for study prior to the design stage to provide reference and direction - these included:

- Lane Pool Reserve, Dwellingup;
- Karajinni National Park Eco Retreat;
- Department of Parks and Wildlife camp grounds; and
- Parks and Wildlife camp grounds, Tasmania

The design team arranged to camp overnight and experience the existing camping facilities and lake environment from a camper's perspective.

A camp ground 'calculator' was constructed based on the requirements of the Caravan and Camping Grounds Regulations 1997 for Western Australia. This helped determine minimum requirements for compliant safety, site access, amenities and parking.

Using their guidelines for nature based campground design, a template of sites, zones and facilities were created and arranged on the site survey in various configurations to test design scenarios.

Optioneering through a variety of site compositions and facilities locations to accommodate up to 400 campers followed.

Concepts were further developed with the view of minimising environmental impact and maximising the natural advantage of the site and existing features. These concepts were presented for review and selected for inclusion in the master plan and detailed design.

CAMP GROUND DESIGN REQUIREMENTS

All key requirements as per Caravan and Camping Grounds Regulations 1997. Where relevant, figures and requirements for nature based camping have been applied which are often less onerous and more in keeping with the desired style for this venue.

Important relevant guidelines that are applied to this master plan are:

General

- There is to be at least one tap within 30m of each camping site;
- At least one rubbish bin (minimum 80 litre capacity) within 90m of each site;
- Must be at least one telephone available at all times;
- Every site, camp, building or other structure in the facility must be within reach of the nozzle of a fire hose;
- Camping ground lit at night so that occupants have sufficient visibility to visit nearest ablution block in safety;

Parking

- If parking for at least one vehicle is not provided on a site then parking is to be provided near the site;
- If providing additional parking, require one space per 40 camp sites and not less than four spaces in any event.

Ablutions & Toilets

- For a nature based park, a minimum of five pedestals are required. This requirement has been exceeded in this master plan as it was felt that this number is inadequate for over 400 campers;
- Ablution blocks include accessible toilets and laundry facilities.

Kitchen

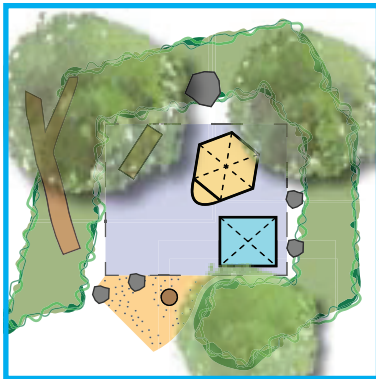
- Camp kitchens must be located within 90m of any site.

Site Type	Area (M2)	# Sites	Capacity
Tent only LARGE	48m ² (inc vehicle)	21	210
Tent only SMALL ¹	30m ² (exc vehicle)	10	40
Premium Sites	54m ² (inc vehicle)	5	50
Camper Trailer	100m ² (inc vehicle)	11	66
Group Sites	150m ² (exc vehicle)	2	100
Total Sites	49		
Total Campers	466		

Facilities Required	Number of Camp Sites			
	31-40	41-45	46-50	51-60
Pedestals (f)	4	5	5	6
Showers (f/m)	4	5	5	6
Hand basins (f/m)	4	5	5	6
Pedestals (m)	3	3	4	4
Urinals (m, lin m)	1200	1800	1800	1800
Accessible/family	1	1	1	1

¹ small tent sites are unpowered - all other sites powered

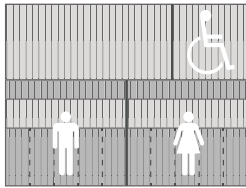
CONCEPT - CAMP GROUND SITES



Small Tent Sites

Small tent sites are for those seeking a more authentic camping experience.

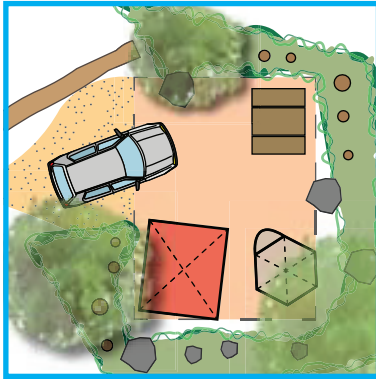
Powered: No
Allocation: 10 sites
Size: 30m² (5x6m)
Capacity: Up to 4 persons
Parking: Shared



Ablution

Toilet, ablution and laundry blocks are combined for resource efficiency.

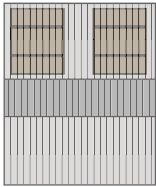
Allocation: 2 blocks
Size: 48m² (8x6m)
Capacity: 200 persons¹
Parking: N/A



Large Tent Sites

Large tent sites allow on site parking and accommodate small groups.

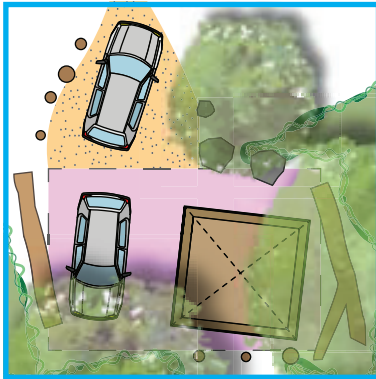
Powered: Yes
Allocation: 21 sites
Size: 48m² (6x8m)
Capacity: Up to 10 persons
Parking: On site



Camp Kitchens

Fully equipped kitchen in stainless steel with washing up area, food preparation benches, cold storage, Four gas BBQ's, Undercover tables and seating area.

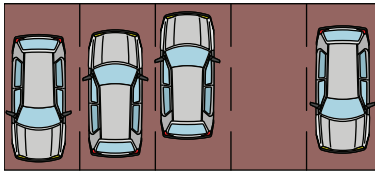
Allocation: 2 sites
Size: 30m² (5x6m)
Capacity: 200 persons¹
Parking: N/A



Premium Sites

Premium sites allow for exclusive camping with on site parking and Eco-tents with ablutions.

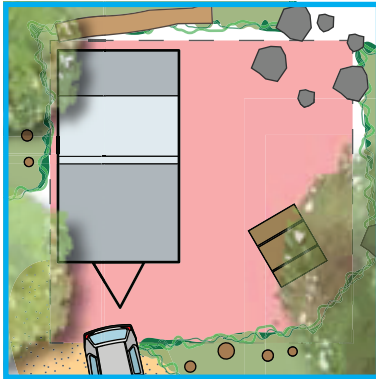
Powered: Yes
Allocation: 5 sites
Size: 54m² (6x9m)
Capacity: Up to 10 persons
Parking: On site



Shared Parking

Small tent sites are allocated parking in communal parking nearby.

Allocation: 2 sites
Size: 75m² (12.5x6m)
Capacity: 5 vehicles each
Parking: For small sites and short term parking only

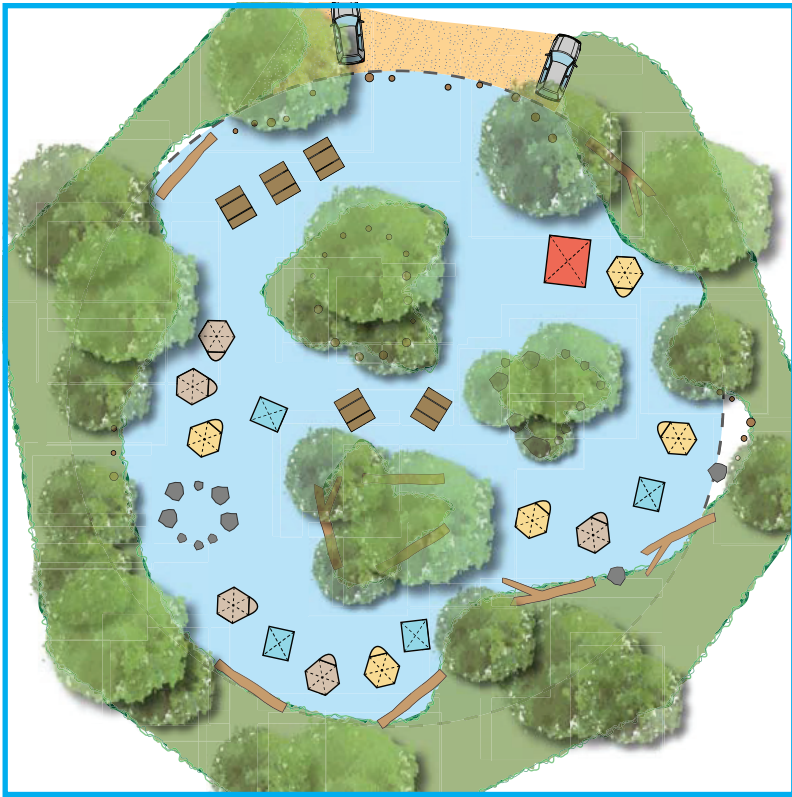


Camper Trailer

Camper trailer sites provide greater space to allow on site parking and accommodate larger groups.

Powered: Yes
Allocation: 11 sites
Size: 100m² (10x10m)
Capacity: Up to 10 persons
Parking: On site

¹ At full capacity, the provision for camp ground ablution and laundry blocks will be inadequate if considered in accordance with Caravan and Camping Grounds Regulations 1997. As discussed previously, where these requirements are considered especially onerous or their implementation detracts from the nature based aesthetic, the less onerous requirement is adopted.
As such, filling to capacity as provided by the adjacent figures will rarely be achieved and the number of facilities reduced accordingly.



Group Sites

Group sites are un-powered sites suited to those seeking a more authentic camping experience.

Allocation: 2 sites
Size: 1300m² (40m ø)
Capacity: 50 persons
Parking: Communal, short term or coach parking



CONCEPT - CAMPGROUND DESIGN

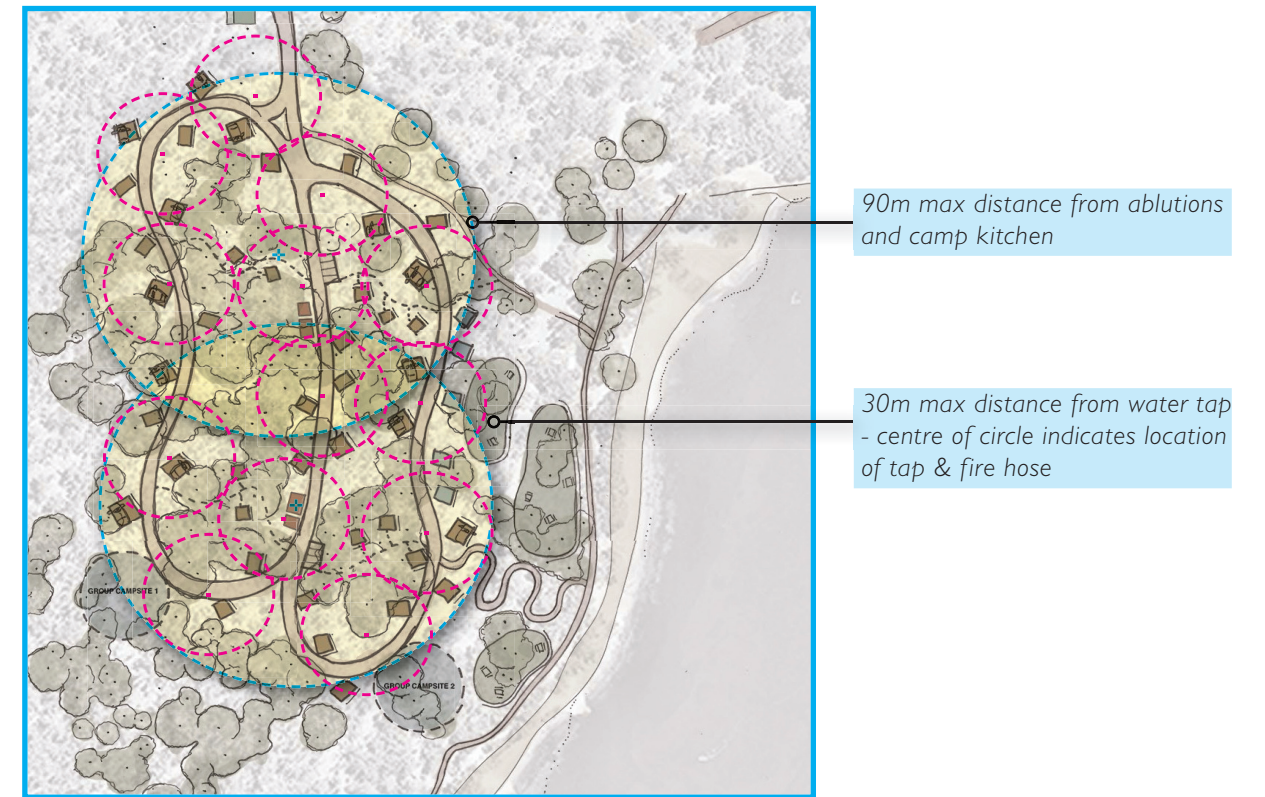


Testing camp ground design scenarios

CAMP GROUND CONCEPT

The camp ground design approach seeks to offer visitors an exemplary Lake Leschenaultia camping experience that cannot be found elsewhere. A primary aim of the design was to give the campers a strong connection to the lake attraction while segregating the camp area from day users. It was additionally important to ensure that the camping facilities operate smoothly while reflecting the latest proven design and layout strategies. Key aspects include:

- Two intersecting one way traffic loops form the basis of the layout and allow the most efficient movement of vehicles, including buses/coaches. The impact of traffic within camping grounds is reduced through single lane access;
- Layout based on critical distances and zones from camp ground regulations;
- Roads have been kept to a minimum with a single entrance/exit to ease management;
- Strong connection to lake with adjacent lake side campers recreational area;
- Day use and camping areas have been kept separate;
- Amenities and ablutions located on central spine for ease of access and service requirements;
- Mix of sites and segregation considered ideal for total numbers;
- Contains a variety of camping sites for flexibility, available as tent only, tent/camper trailer or group sites; and
- Sites located and optimally orientated for ease of access and to maximise 'bush feel'.



Selected concept showing camp ground zones

CONCEPT - PREMIUM CAMPING SITES

PREMIUM CAMPING SITES

An area secluded from the busy group and individual tent sites is allocated for those seeking a premium camping experience with privacy. These sites are afforded close proximity to the lake for picturesque views.

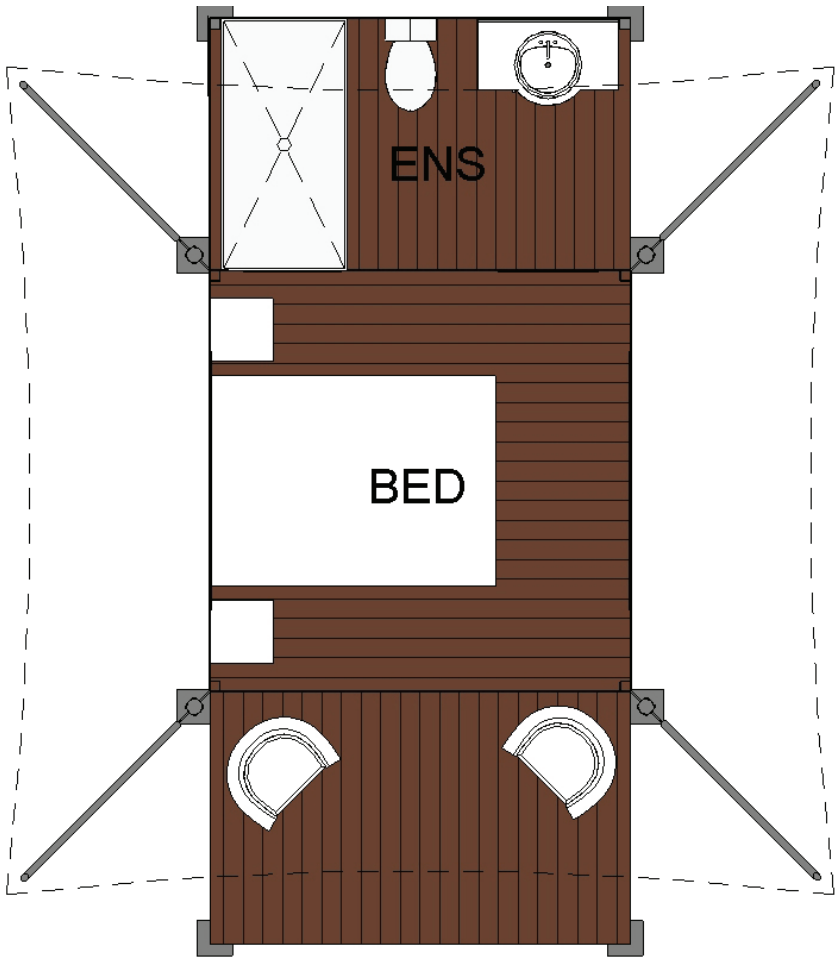
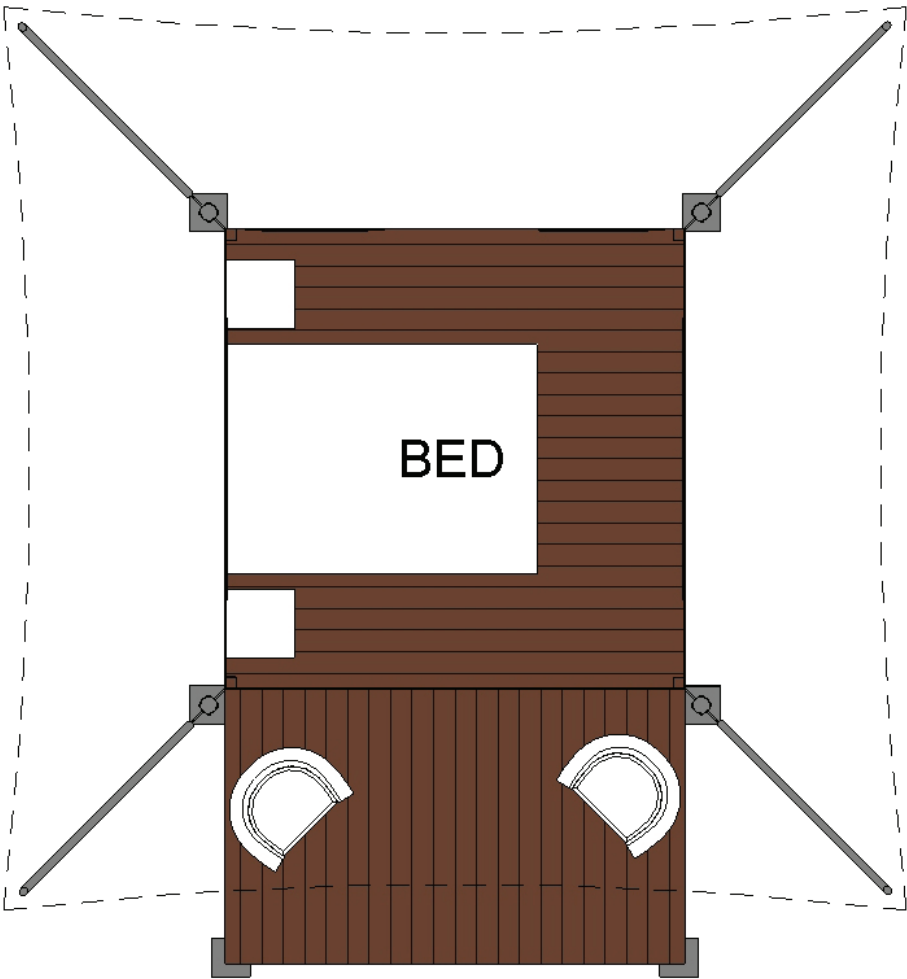
Lightweight and comfortable, the Eco-tent sites offer a luxury camping experience for those who may not enjoy a more traditional camping experience. Situated some distance from the tent and trailer tent sites to offer a sense of exclusivity, Eco-tents can be large or small and even extended with self contained en suites as an optional extra along with a variety of other comfort options for the discerning camper.



If en suites are not included, an additional ablution and laundry block will be required to service these structures.



Images courtesy Eco Structures Australia

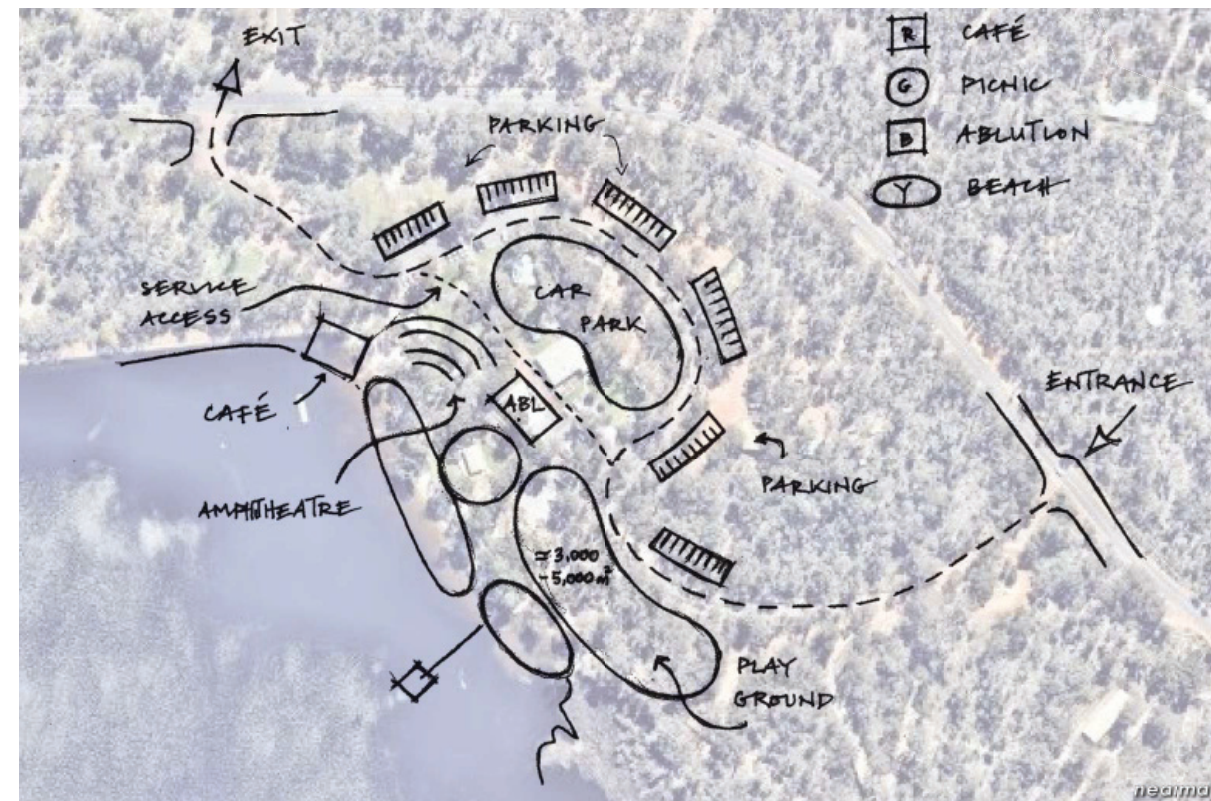
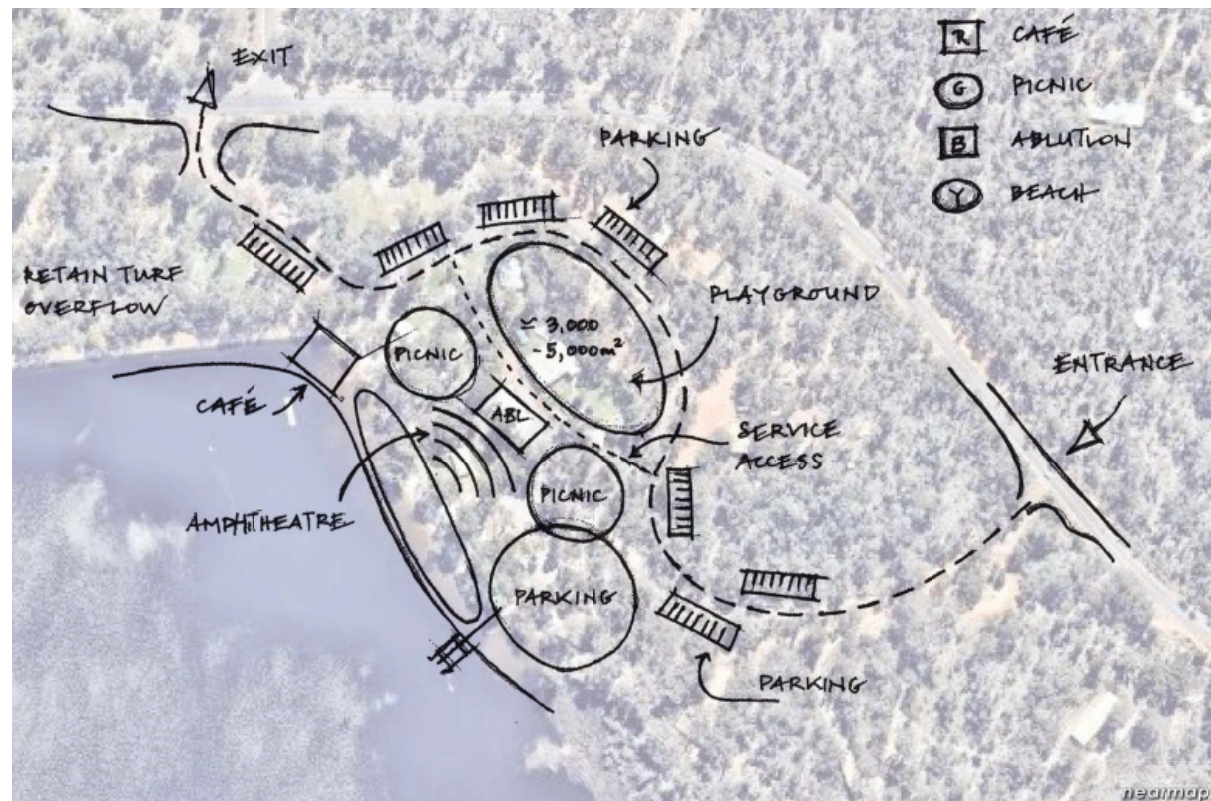


Eco-Structures 3x3m Eco-Tent - base model



Eco-Structures Deluxe 4x4m Eco-Tent - ensuite model

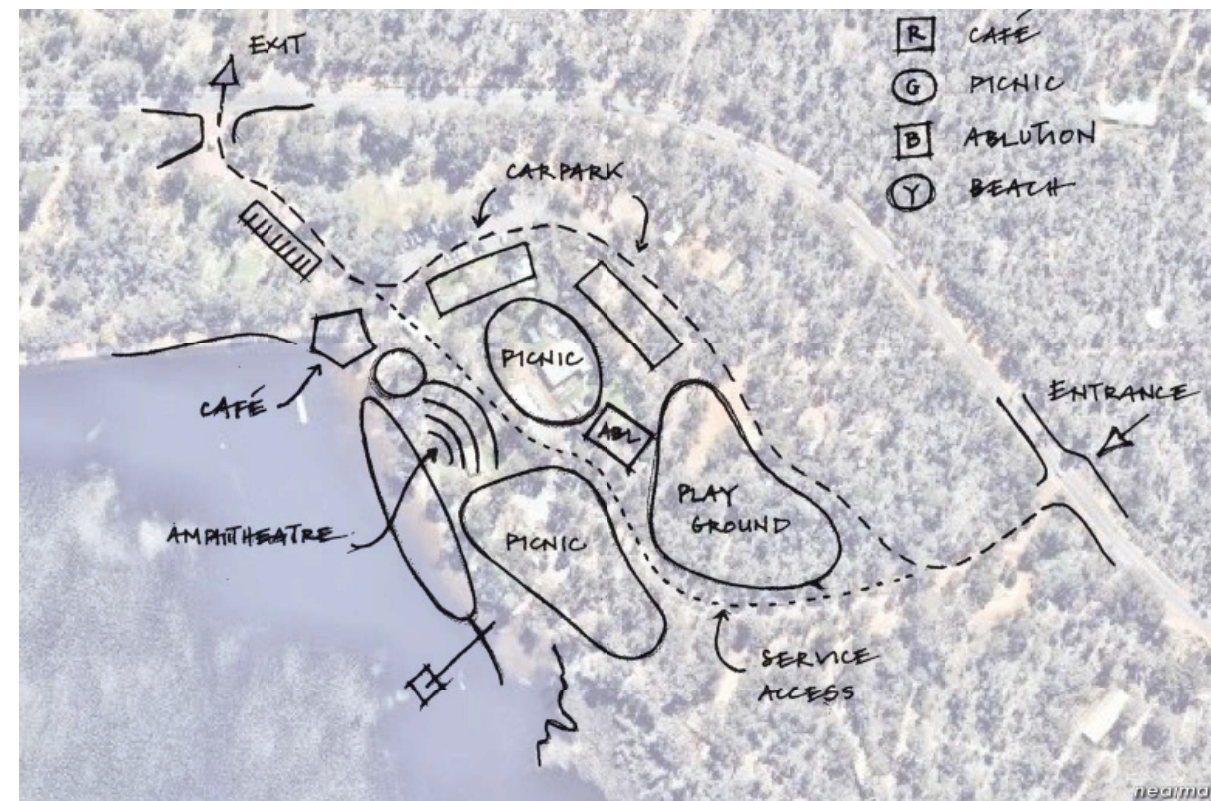
CONCEPT - DAY USE AREA



DAY USE AREA DESIGN NOTES

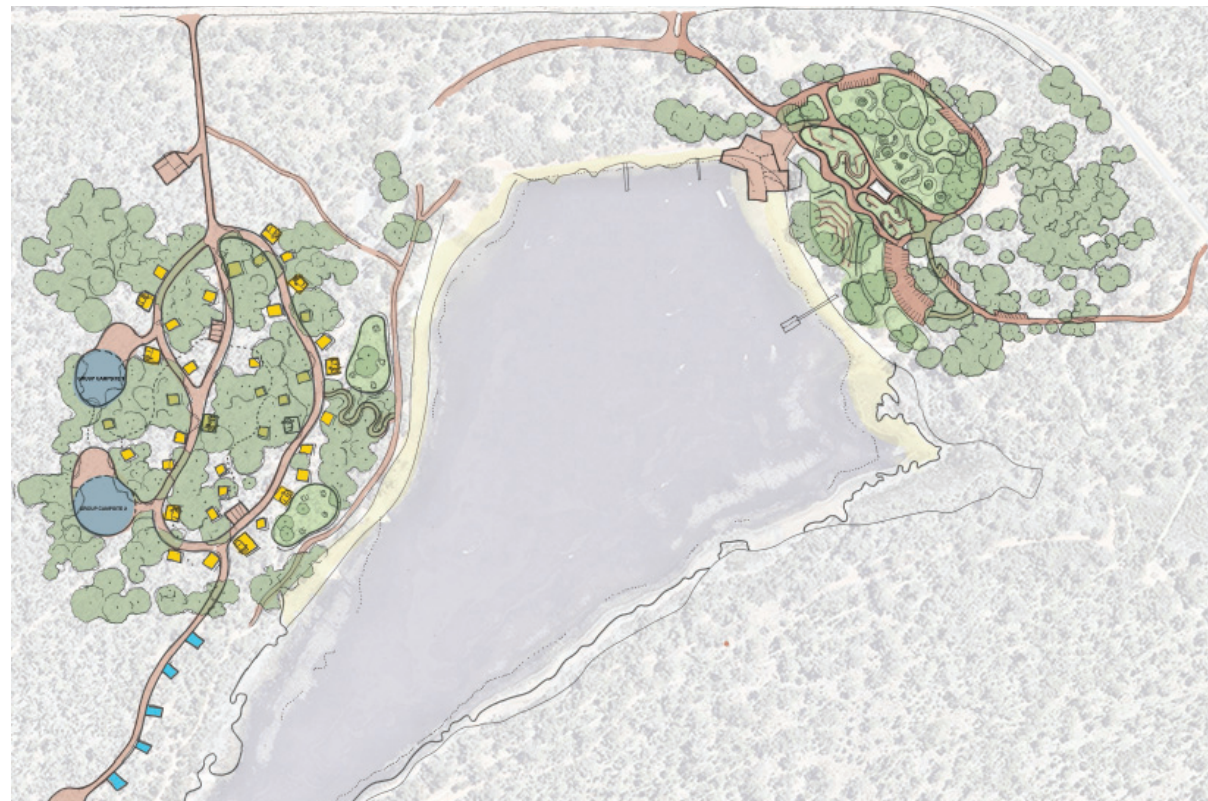
Initially we undertook broad scale relationship planning in regards to locating key areas and determining their relationship with circulation and access. Key considerations during this phase included:

- Minimising disruption to natural ground levels to reduce bulk earthworks and thereby minimise the potential to damage the valuable vegetative resources that make the location special;
- Utilising existing car parking areas, roads and building pads to reduce construction cost and disruptive earthworks where possible;
- Working with natural contours and tree groves;
- Reorientating entry experience to increase drama and offer a series of vistas and views of the lake upon arrival;
- Rationalising vehicle access to reduce dominance in the landscape;
- Significant increase in parking through number of smaller parking areas spread throughout to greatly reduce visual dominance of parking and share parking demand over a greater area;
- Concentrate recreational zones in high amenity locations and relocate parking to periphery;
- Locate parking and amenities within close proximity to playground; and
- Ensure service, delivery and maintenance vehicles can access required infrastructure.



Testing day use design scenarios | schematic zones

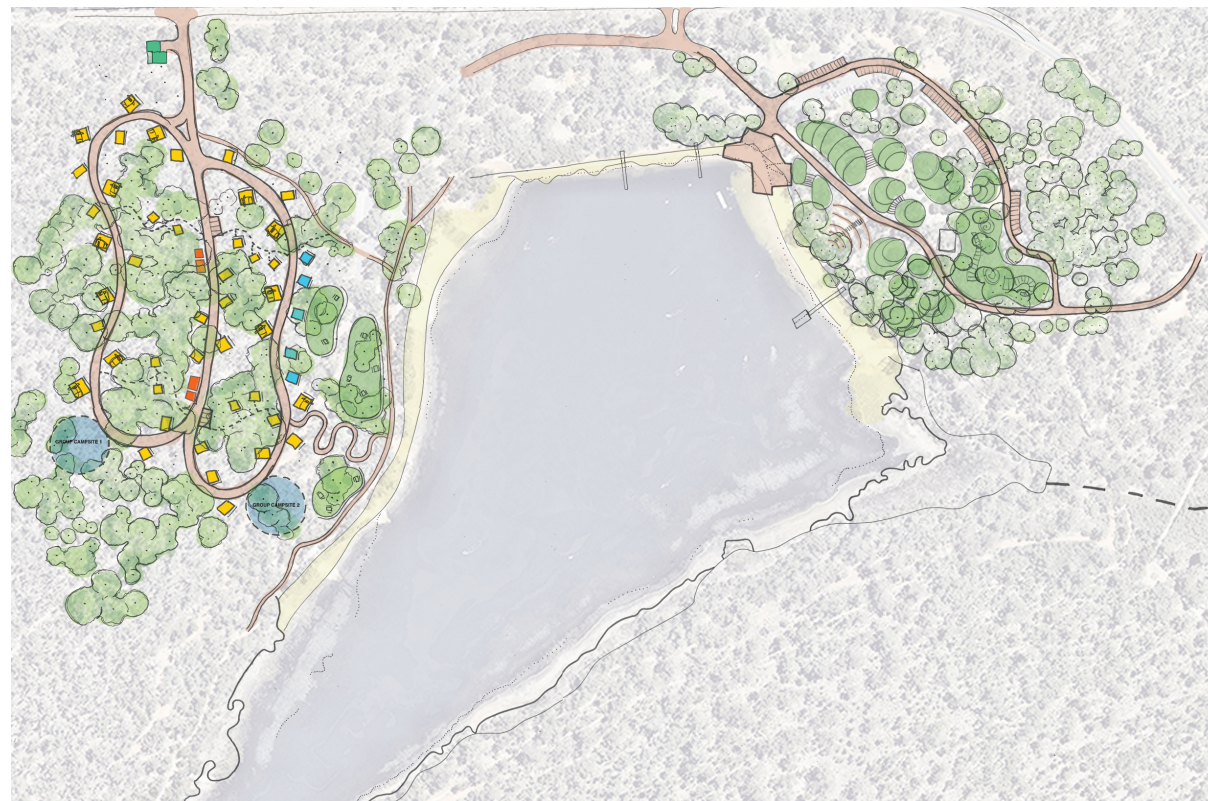
CONCEPT - MASTER PLAN OPTIONS



Option | 1



Option | 2



Option | 3

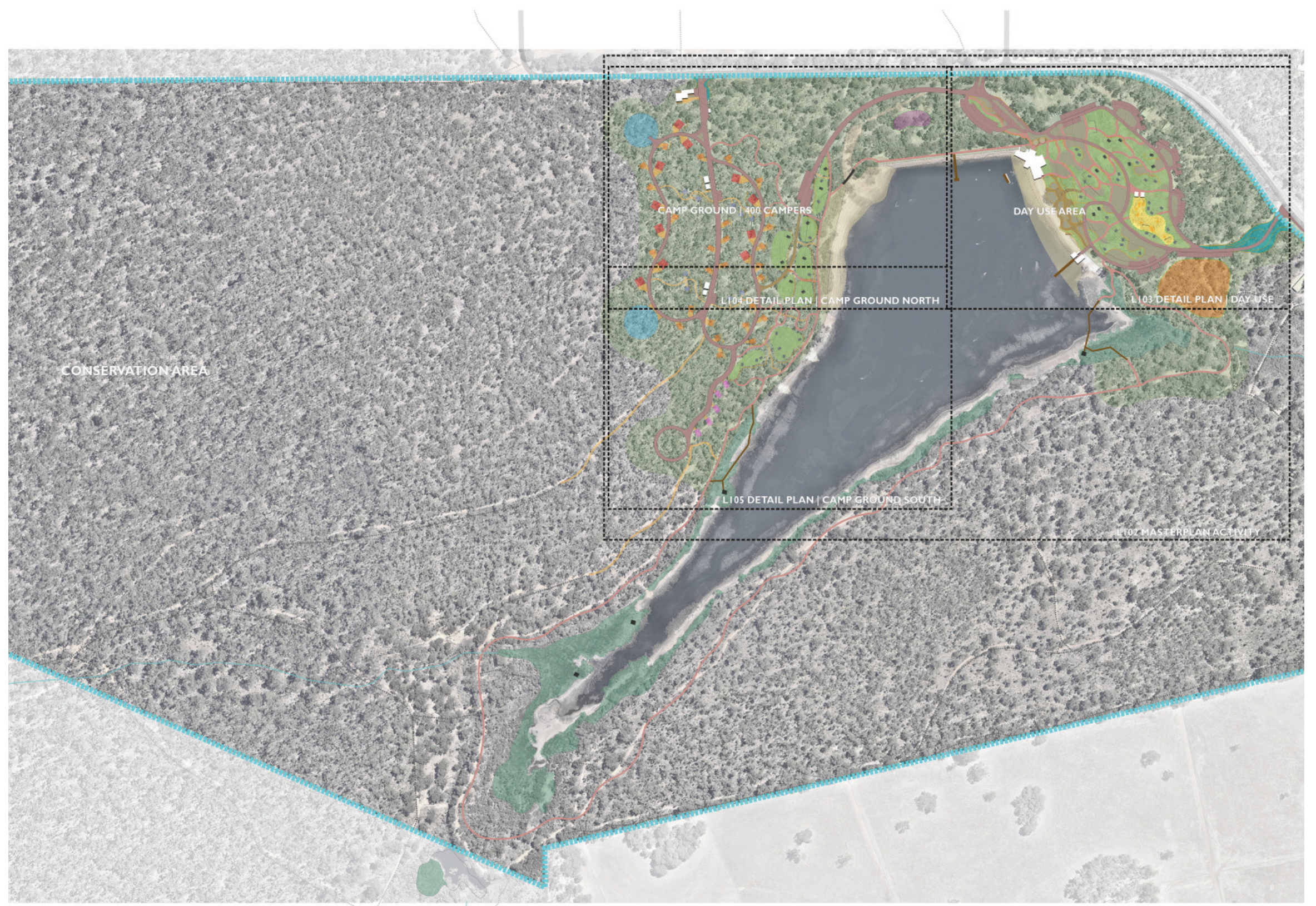
MASTER PLAN OPTIONS

The broad options illustrated on previous pages were combined into a series of three simplified concept master plan options for presentation and discussion with the Shire with the intention of progressing based upon feedback from the Shire.

Option 3 was selected as the preferred option with a number of requested revisions including:

- Increase parking numbers beyond those nominated in previous reports;
- Include Mountain Bike Pump Track and parking north of lake wall;
- Nominate location for Trees Adventure Park;
- Relocate access road to increase size of day area and amphitheatre;
- Provide access road to canoe shed;
- One way traffic entry and exit;
- Add Park Office near canoe shed;
- Include boardwalk and bird hide at south eastern corner of the lake;
- Increase extent of beach sand at lakes edge to encompass larger day area footprint;
- Relocate canoe shed further south to bookend beach and provide scenic views and photographic opportunities.

4.0 MASTER PLAN



MASTER PLAN DESIGN STATEMENT

GENERAL

The fundamental goal in creating a nature focused destination shall be to simultaneously protect and enhance existing landscape. The need for sensitively incorporated recreation shall be considered in all works.

Education and opportunities for interaction and interpretation shall play an important role in encouraging stewardship of the areas natural resources. This shall begin at the new entrance of Rosedale Road where visitors experience the beauty of en mass planted Blue Leschenaultia flowers and relocated grass trees embraced by sinuously snaking local stone retaining walls wrapped around existing large eucalypts.

Car parks are located in small groups scattered around the periphery to spread demand across the reserve and reduce earth-working requirements. Where car parking is sited within existing stands of trees, they should be retained and incorporated as part of the overall car park

design by omitting a parking space or redirecting the roads as required around trunks.

The low speed environment allows for design flexibility and innovation when it comes to avoiding, or even incorporating with adequate protection, trees into the roadway as informal traffic calming devices.

MATERIALS

Materials for the implementation of the master plan are to be endemic to the area, vitally important to reinforce the sense of place and distinctive nature of the place.

Roads, Paths and Hardstand

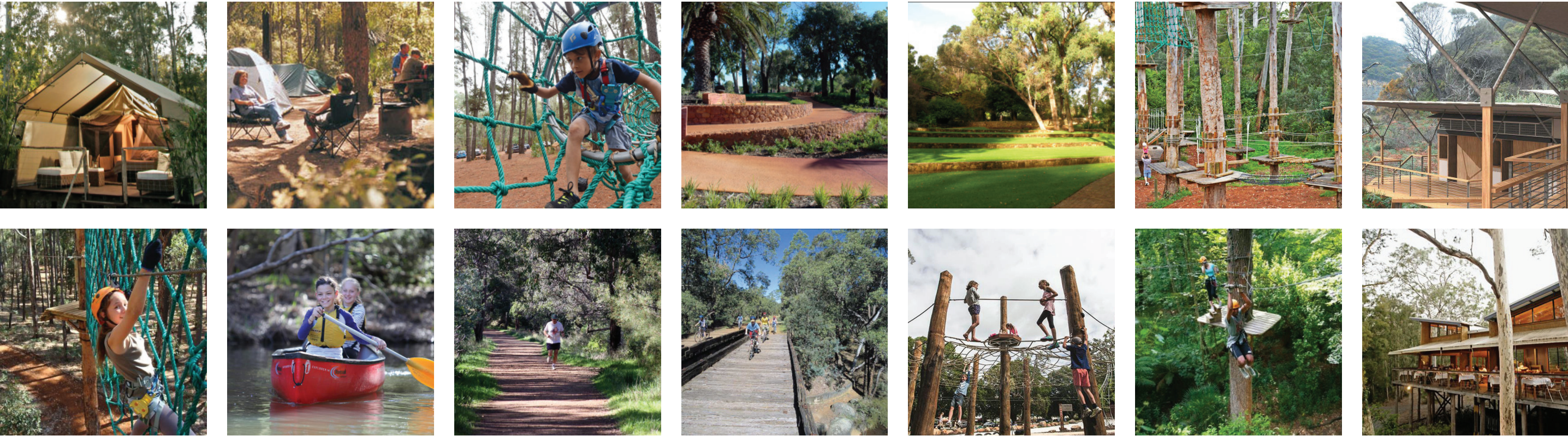
The existing presence of iron oxide red throughout the landscape shall be celebrated through materiality referencing.

- Roads and paths are to use existing style of red asphalt with lateritic stone aggregate and unbound edges;
- Concrete paving with lateritic aggregate and red oxide for hardstand under shelters and picnic settings;
- Compacted gravel for informal paths and minor access.

Walls

All walls should be constructed using organic curves with smooth transitions. This permits on site adjustment during construction to accommodate tree roots, boulders and the like and reinforces a natural aesthetic.

- Red laterite constructed with dry wall appearance;
- Stabilised rammed earth using local sands and aggregate.



MASTER PLAN - KEY AREAS



Key activity areas are focused on the northern shores

MASTER PLAN ACTIVITY AREAS (NTS)

BLACKWELL

associates landscape architects & urban designers

MASTER PLAN DESIGN STATEMENT (CONT)

Planting

Planting shall be native and concentrate on rehabilitating areas within public view or providing amenity, shade and floral display to key areas. Understorey planting should be limited to isolated tree stands to reduce maintenance requirements, maximise usable area and improve CPTED (Crime Prevention Through Environmental Design) outcomes. Additional planting should be non-irrigated where possible by planting tubestock during winter to maximise their success.

The relocated entrance will feature heavily planted Blue Leschenaultia (*Lechenaultia biloba*) and grass trees (*Xanthorrhoea preissii*) beds contrasting strongly against the red laterite walls.

Expanses of irrigated turf for picnic shelters and settings are located where ever tree canopy and terrain are conducive to success. This major increase in turf allows for active management and maintenance of under-performing areas with minor impact upon limited green space.



Circulation and Access

Roads and paths are constructed as unbound red asphalt or crushed gravel. Asphalt edges should be left to blend into the existing adjacent surfaces without formal edging.

Emergency and service vehicular access is afforded to all key structures and locations with a hardstand area adjacent to the function centre.

Significant grades across the site restrict ease of access. A central, accessible path offers compliant access to and from all key locations. A ramp near to the canoe shed provides accessible access directly to the sand.

Waste Water Treatment

Currently, the site is un-sewered and together with waste water is collected using septic systems therefore management of black and grey water presents a challenge in maintenance and containment to avoid contamination of both ground and lake water supplies.

Initially it is proposed that alternating septic tank systems are the primary source of onsite waste treatment with waste water discharged into leach drains. Pumping of effluent where gravity flow is insufficient will only be required from the first aid room with all other ablutions located at distance from the lake.

Having no outlet to the municipal sewers, installing effluent treatment systems in this location would need to consider failure, overflow, recirculation of under utilised waste water and similar issues as an overloaded system has no relief mechanism. Installing a treatment system therefore requires that it be sized to compensate in event

of overflow, adding cost and footprint. The rocky terrain further inhibits the effectiveness of such systems. Before alternate treatment systems can be implemented, a number of studies and reports need to be conducted to assess, amongst others:

- Bedrock/hardpan depth;
- Depth to seasonal high water table;
- Soil information including:
 - + permeability category;
 - + bulk density;
 - + loam, sand and clay content;
 - + Electrical conductivity of the soil.

Relevant clauses from the Health Act are as follows:

"1.9.2 (j) System flow rates on coarse sandy soil/gravel should be carefully designed to avoid greywater directly entering surface water bodies. A minimum vertical path length of 600mm soil absorption zone is required for all types of soils to comply with AS 1547:2000 i.e. 600mm of vertical absorptive soil between water bodies and the greywater land application area."

<http://www.public.health.wa.gov.au/cproot/1340/2/COP%20Greywater%20Reuse%20>

[2010 v2 130103.pdf](#)

And:

"49. Requirements for receptacles for drainage (1) The receptacles for drainage referred to in regulations 47 and 48 shall:

(5) be constructed so that effluent or liquid wastes will not be discharged into the ground at a distance less than 30 m from any well, stream or underground source of water intended for consumption by humans;"

Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974, Health Act 1911

Function Centre Waste Water Treatment

Effluent from the function centre amenity will be piped downhill through the lake wall into the waste water treatment system behind and downstream from the lake with easy maintenance access and screened from adjacent footpath and parking by planting

LIGHTING

Campground Lighting

Lighting will be at a level that provides safe access to and from the ablution facilities to the camp sites as per the lighting requirements:

"The grounds of a caravan park or camping ground are to be lit at night so that occupants have sufficient visibility to go to and return from the nearest ablution block, and the nearest building containing a toilet, in safety."
Caravan Parks and Camping Grounds Act 1995 & Caravan Parks and Camping Grounds Regulations 1997







Lighting is envisioned to be predominantly bollard lighting to direct lighting onto footpaths and minimise light spill into adjacent areas. Flood lighting will provide safety, security and visibility around the facilities.

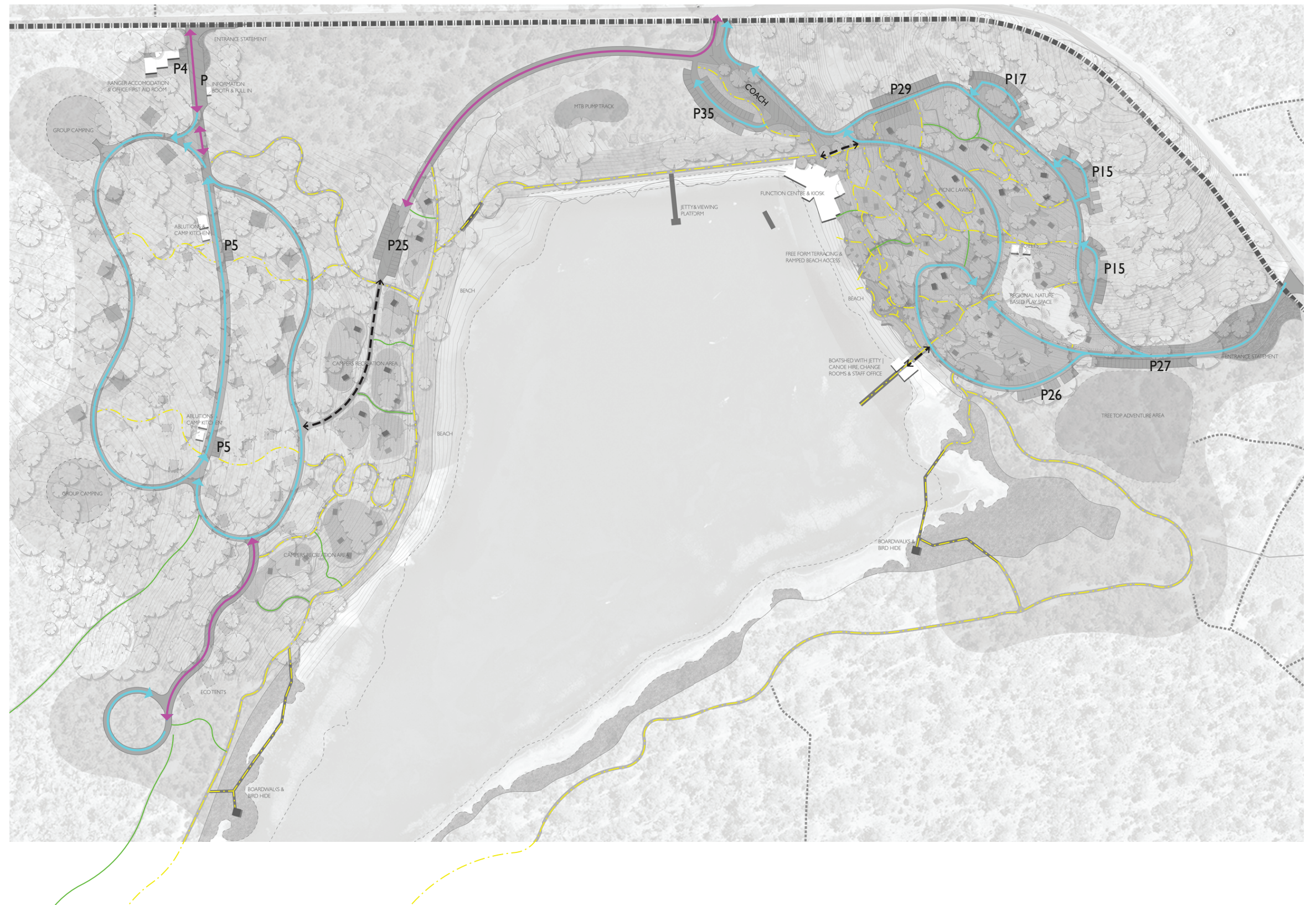
Day Area Lighting

As this area will be locked each night near dusk, lighting will be restricted to security lighting and lighting associated with function centre and nearby parking areas.

MASTER PLAN - CIRCULATION

LEGEND

-  VEHICLE CIRCULATION 2 WAY
-  VEHICLE CIRCULATION 1 WAY
-  PEDESTRIAN CIRCULATION ≤5% GRADE
-  PEDESTRIAN CIRCULATION ≥5% GRADE
-  SERVICE VEHICLE ACCESS
-  PARKING



MASTER PLAN CIRCULATION (NTS)

5.0 DETAIL AREAS - CAMP GROUND NORTH



DETAIL PLAN CAMP GROUND NORTH (NTS)

MASTER PLAN DESIGN STATEMENT (CONT)

CAMPGROUND EXPLANATORY NOTES

Group Camping Areas

Group camping areas are located away from the individual camp sites and further uphill from the lake so as not to occupy the prime landscape environments and offer separation between individuals and families from the larger social groups.

The area allocated for each group site is somewhat larger than required to allow for sensitive clearing of vegetation and offer separation between tents allowing for groups of up to 50 campers per site. The expectation that users will generally arrive in buses, however additional parking is available at the camp ground recreation area.

Camp Kitchen

The kitchen facilities will be simple and easily maintainable.

Camp Laundry and Ablutions

The camp laundry and ablution blocks are optimally located within the camp grounds to provide easy access for all users and ease of servicing. The structure should be lightweight and not dominate the landscape. Lighting will be kept to minimum as required to provide safety and security. Refer to commentary on effluent treatment for further detail

Eco-Tents

Lightweight and comfortable, the Eco-tent sites offer luxury camping for those seeking something more than on offer with the traditional camping experience. Situated some distance from the tent and trailer tent sites to offer a sense of exclusivity, Eco-tents can be large or small and even extended with self contained ensuite as an optional extra along with a variety of other comfort options for the discerning camper.

Camping Ground Entrance

The campground entrance is located two kilometres west of the day use area and features a similar though pared back entry feature of laterite walls and Blue Leschenaultia massed planting. The caretaker's accommodation is located just past the camp grounds entrance and allows monitoring of access and egress as well as forming the formal entrance and reception for the camp ground.

Day Area Ablutions

With the nearest publicly accessible toilets located at the kiosk and the boatshed, the ablution block entrance structure and small kiosk/food cart structure entrance for the regional playground allows parents to care for children in a safe and enclosed environment. This structure will be lightweight and sensitively integrated into the landscape.

Tent and Camper Trailer Sites

Individual tent sites should retain and celebrate any natural features such as stumps, rocks or logs into the site as boundary items or seating elements. Hardstand should be avoided or minimised and sites should not be delineated using formal fencing, bollards or the like. Instead, stumps, logs, rocks and other naturally occurring elements should be used to informally demarcate boundaries and restrict access.

Co-located with fire hydrants, service taps are scattered throughout the camp grounds for freshwater.

A variety of tent sites are provided to cater for the range of expected clientele. This includes small, unpowered tent sites for located amongst the bushland and separated from their parking. Parking will be provided nearby in groups of five car bays to enhance the bush experience.

Large tent sites are afforded a power connection and private parking spot adjacent to their site while the larger still camper trailer sites accommodate medium sized camping groups also and their vehicles.

Mountain Bike Pump Track

Increasingly popular and suitable for a range of ages and skill levels, pump tracks allow bicycle users to experience the thrill of downhill riding in a controlled environment with little effort.

Inclusion of an area for this activity within the master plan adds another option for active recreation at site, further increasing the appeal.

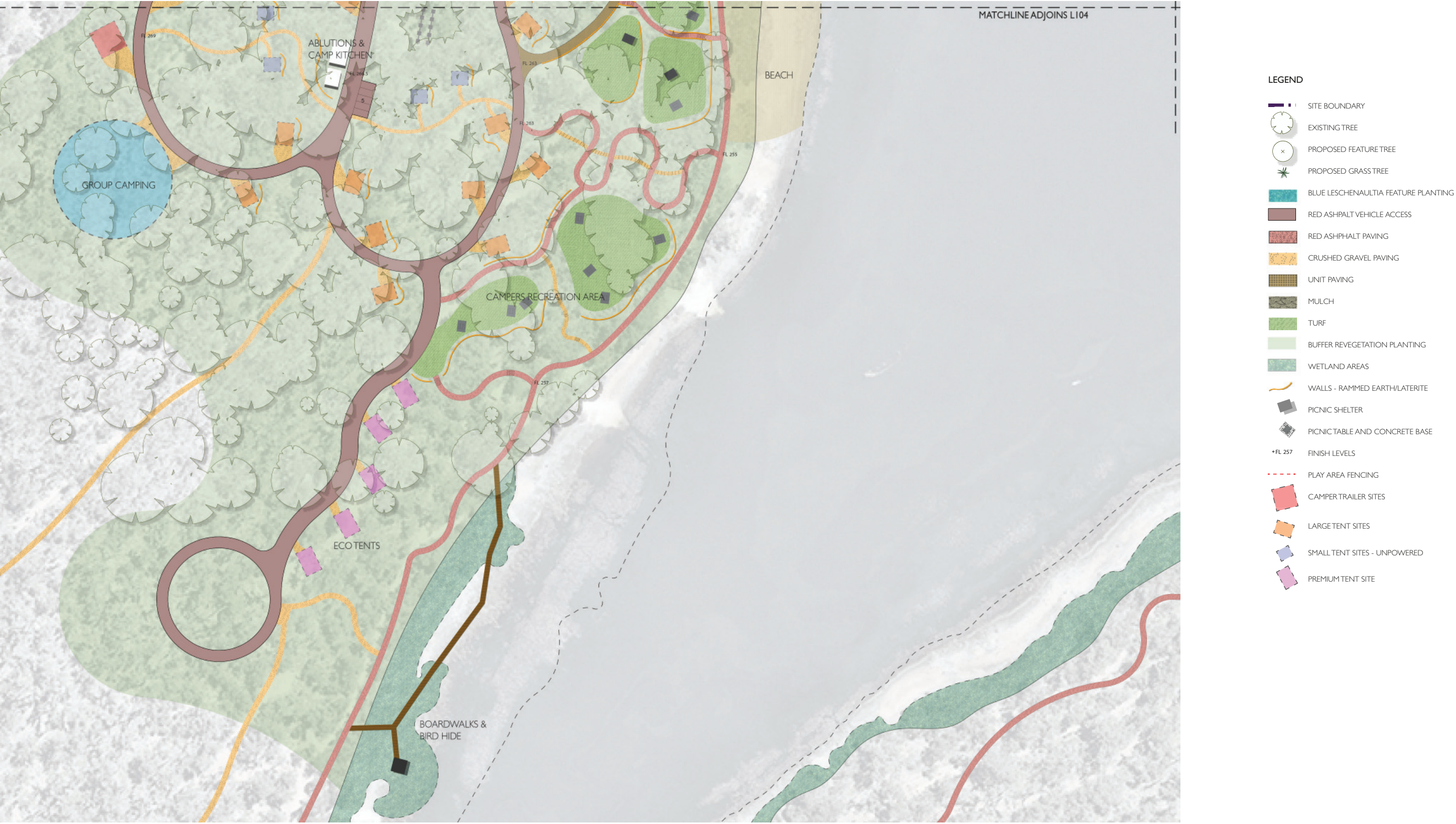
Improved Trails Network

Lake Leschenaultia has an established trail network and has significant potential for the development of high quality beginner and lower level intermediate mountain bike trails - ideal for those new to the sport or families. Improved mountain bike trails would also complement the other existing uses in the area, particularly camping, canoe hire and walking.

Caravan Park

The study area is not conducive to the location or operation of a commercial caravan park. The density, clearing and infrastructure required to enable a sufficient number of sites to ensure a caravan park's economic viability would overload the environmental capacity of the area.

DETAIL AREAS - CAMP GROUND SOUTH



DETAIL PLAN CAMP GROUND SOUTH (NTS)

MASTER PLAN DESIGN STATEMENT (CONT)

DAY AREA EXPLANATORY NOTES

New Entrance Off Rosedale Road

Relocating the day area vehicular entrance offers a number of benefits and greatly improves the overall experience of arrival. Benefits include:

- Separates entrance and exit traffic;
- Entrance is located closer to town centre;
- Progression along the entrance drive opens into a series of lake views and vistas which is an immense improvement from the existing arrangement;
- Allows for one-way traffic circulation;
- Showcases the distinctive native floral emblem for the lake – the Blue Leschenaultia (Lechenaultia biloba) – contrasting strongly against the rich iron oxides found in local stones that will form the backdrop.

Tree Top Adventure Area

The site has many natural advantages that compliment introduction of more adventurous activities into the site. One such idea is the increasingly popular Tree Top Adventure parks. Benefits of introducing such an option for this site include:

Proximity to the CBD when compared to other similar attractions.
Perfect for day trips, school or social groups from Perth or the region;

- Associated accommodation adds flexibility to day trippers;
- Will attract visitation outside of peak periods;
- Will help to spread demand across the site;

Regional Playground

The major attraction, the freshwater lake, caters well for older children or those who can play without supervision but the options for younger children are limited to supervised activities or the fenced off-the shelf playground. The introduction of a nature based playground concept which utilises the existing tree canopy for shade and surface topography for interest to harmoniously introduce a large scale, fenced play environment that concentrates on encouraging users to interact with the natural world and its critters.

The proposed Lake Leschenaultia playground should engage with the natural terrain and existing trees in a sympathetic manner. Off-the-shelf plastic and steel equipment should be used sparingly and sensitively to not visually dominate the playground and a predominance of nature play elements should be the focus of play elements with a range of challenges suitable for all ages.

Within the fenced play area, a number of picnic settings and barbecues are provided to keep family groups together and offer security and comfort with adjacent toilet amenities accessible from both within and outside the playground.

There is the option to nominate a site near the entrance for a small mobile kiosk or coffee cart that operates during peak periods and offers refreshments without requiring users to leave the secure area.

The nearby freshwater lake is an excellent source for water that could be pumped up the hill into a storage tank and then hand pumped by children into basins and other water play objects.

Beach

Currently beach sand is imported to prevent muddy banks impacting patrons enjoyment. The general expansion of the recreational area creates a much longer shoreline for public use and requires importation of a large volume of additional beach sand to extend the sandy shoreline.

Jetty

Reintroduce a jetty from the lake wall for photo opportunities, 360 degree views, provide a midway resting point and a point of engagement with the lake for users not swimming.

Boat Shed

The boat shed is located towards the southern boundary of recreational beach to offer a formal boundary to the recreational zone and photographic opportunity. Collocated with the boat shed is the day use area reception, first aid office as well as change rooms and external showers.

Overflow Parking

During annual or popular events, it is expected that formal parking will be fully utilised and overflow parking will be required. Overflow parking will be accessed in close proximity to the new entrance to capture vehicles immediately upon entry and redirect into overflow areas. Parking will be informal to reduce permanent impact upon the vegetation and landscape and will therefore require active management to maximise parking efficiency during key periods.

Amphitheatre

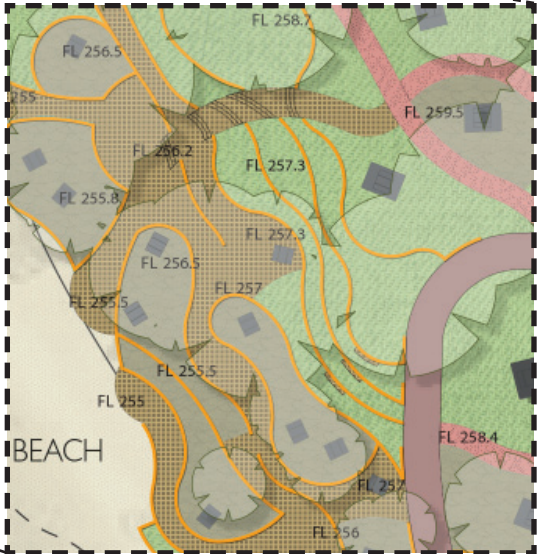
The informal amphitheatre created by free form terraces weaving around existing trees forms a small event space with the lake as a dramatic backdrop. The steep terrain and natural bowl in this location is well suited for this use.

Narrow, heavily trafficked terraces create a difficult environment for successfully establishing and maintaining turf. As such, turf is restricted to larger terraces in more open locations.

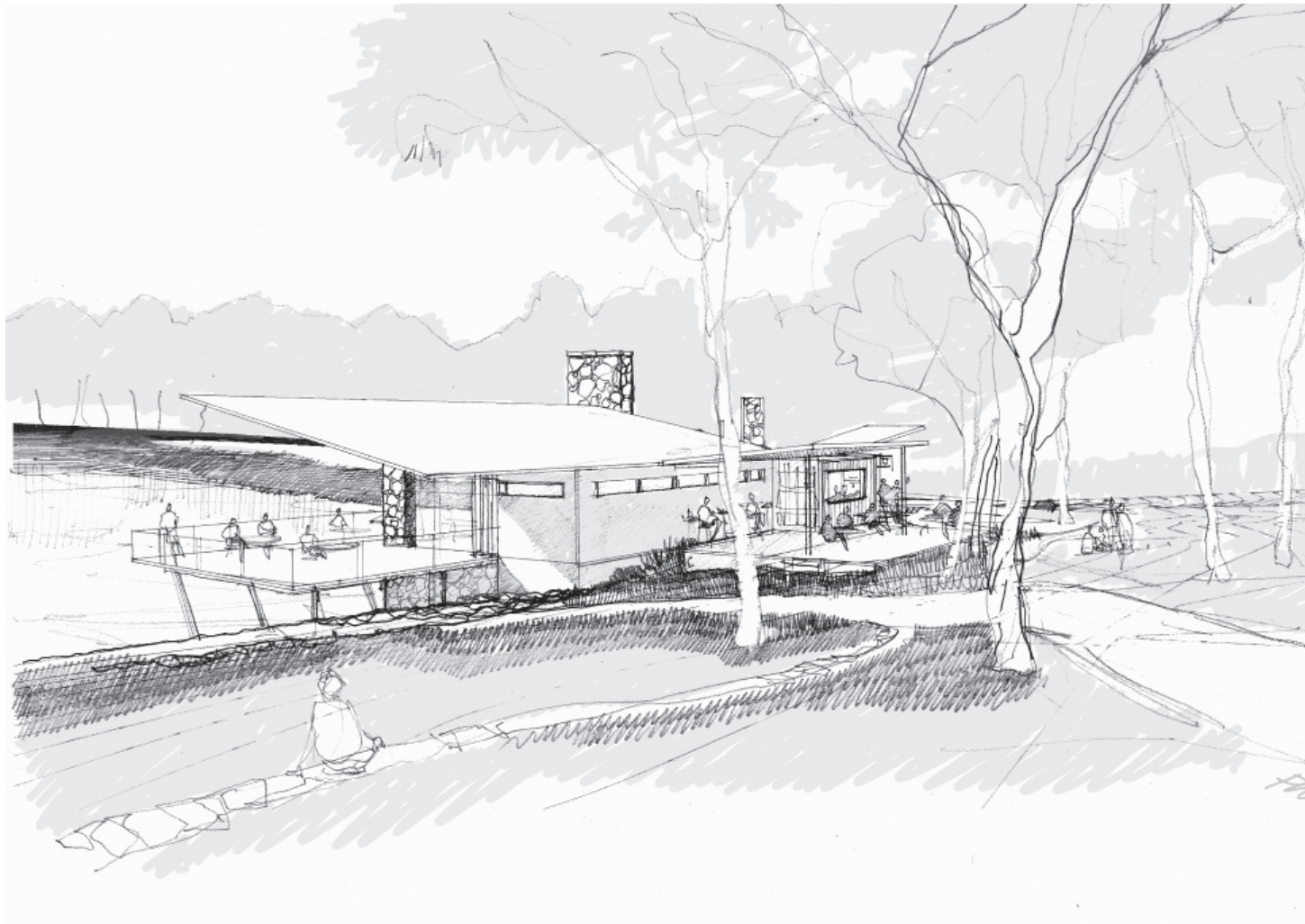
Kiosk & Function Centre

The function centre is sited in the premier elevated location overlooking the lake, capitalising on the 'natural' attractions of the site. This location allows ease of access for servicing, delivery or emergency vehicle needs, takes a prominent location in overall site providing both views towards and views from the centre.

DETAIL AREAS - DAY USE



6.0 KIOSK & FUNCTION CENTRE CONCEPT

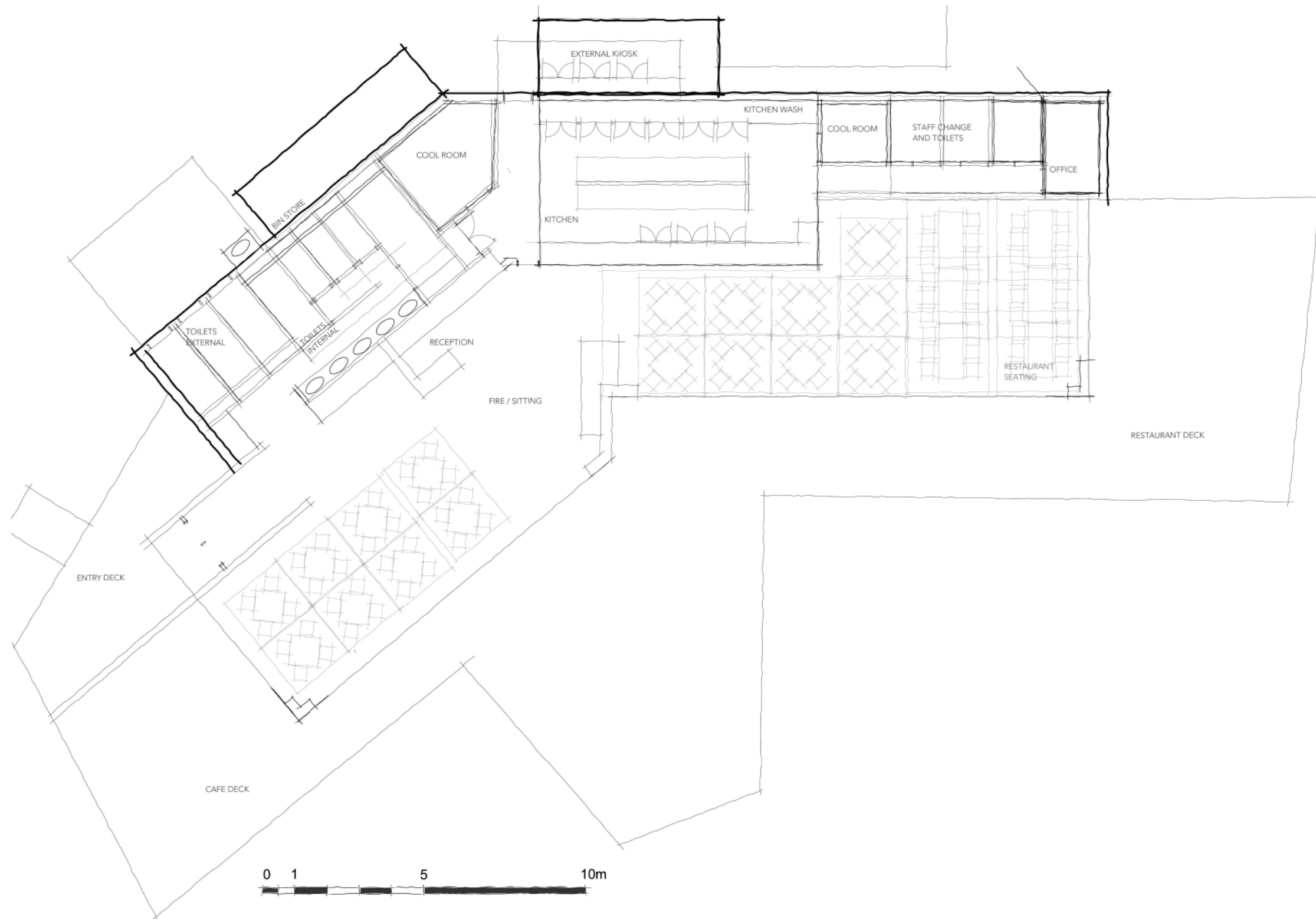


GENERAL INFORMATION

The function centre is the crown of the master plan and a significant structure in its own right. Key items of interest are:

- Cafe, restaurant/ function room and kiosk served from a central kitchen;
- Deck area provided specific to each function area-deck in front of cafe and restaurant/function only accessible from within building;
- Strong connection to lake with expansive views and cantilevered deck;
- Cantilevered deck over waters edge at low water level;
- Materials to tie into balance of site - stone walls, timber deck and rustic render to blockwork walls;
- Re purposed sea container kiosk to rear of building acting as lively alternative to cafe;
- Discrete bin store delivery area;
- Extensive shade over decking with building roof sailing over the alfresco dining;
- Central fireplace lounge to act as hub between cafe and restaurant;
- Externally accessible toilets in addition to those provided from within the building;
- Controlled access to building;
- Quality finishes to all areas and in particular to the kiosk and associated alfresco;
- Good staff amenity and working environment;
- Universal access to building;
- Sustainable initiatives to be incorporated; and
- Minimal disturbance to bank and existing tree cover to site.

KIOSK & FUNCTION CENTRE CONCEPT



KIOSK & FUNCTION CENTRE BUILDING PLAN

7.0 BOAT SHED CONCEPT

BOAT SHED

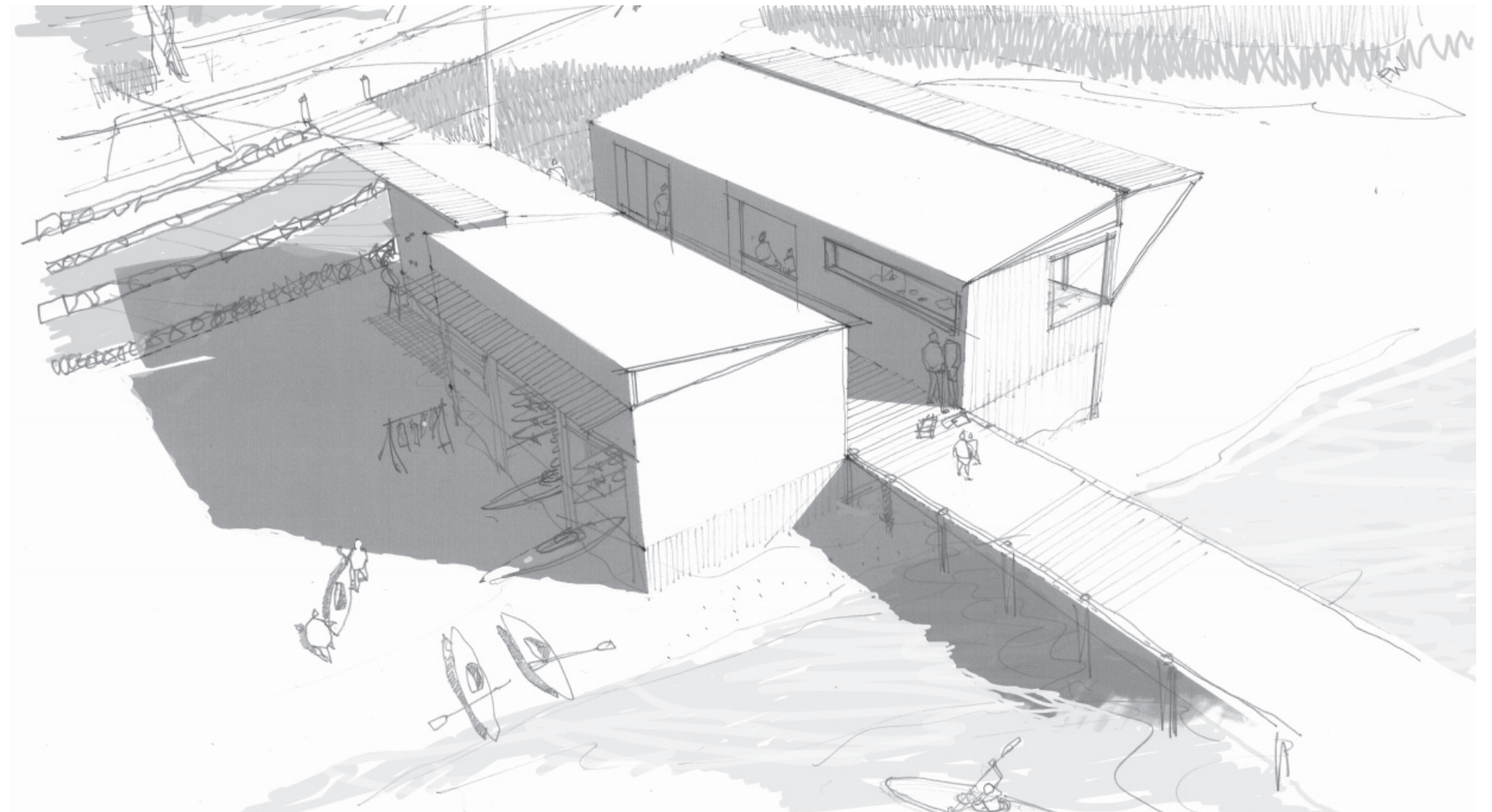
The boat shed provides the southern book end to the beach and recreational area. The small jetty offers scenic views toward the function centre and lake in general, photographic opportunities and caters for supervision of canoe users and swimmers.

The structure will be similar in the lightweight style and materials of the function centre.

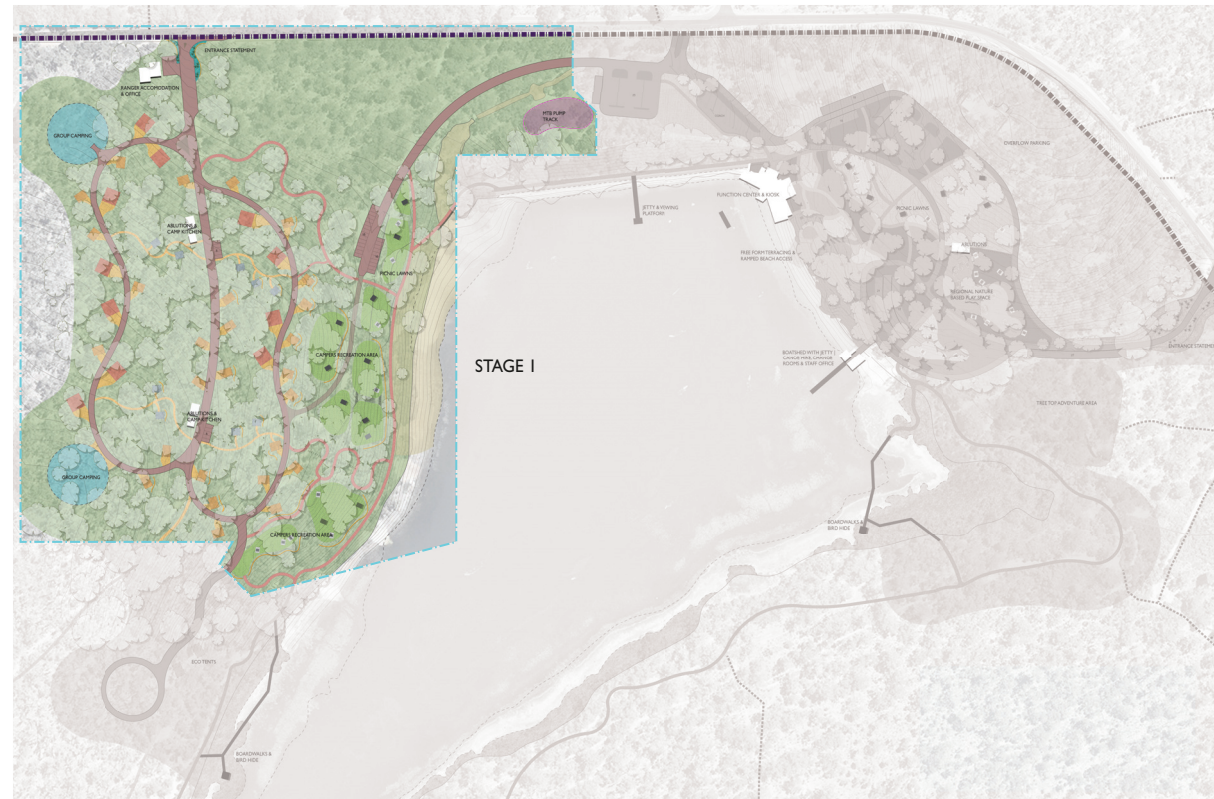
With this structure are the park reception and hire office, the first aid office, a change room and external showers.

Access is provided via decking to the main circulation network and vehicular access is provided to the beach and office in case of emergency.

Canoes are able to be unloaded directly onto the beach in view of most patrons.



8.0 IMPLEMENTATION - STAGING

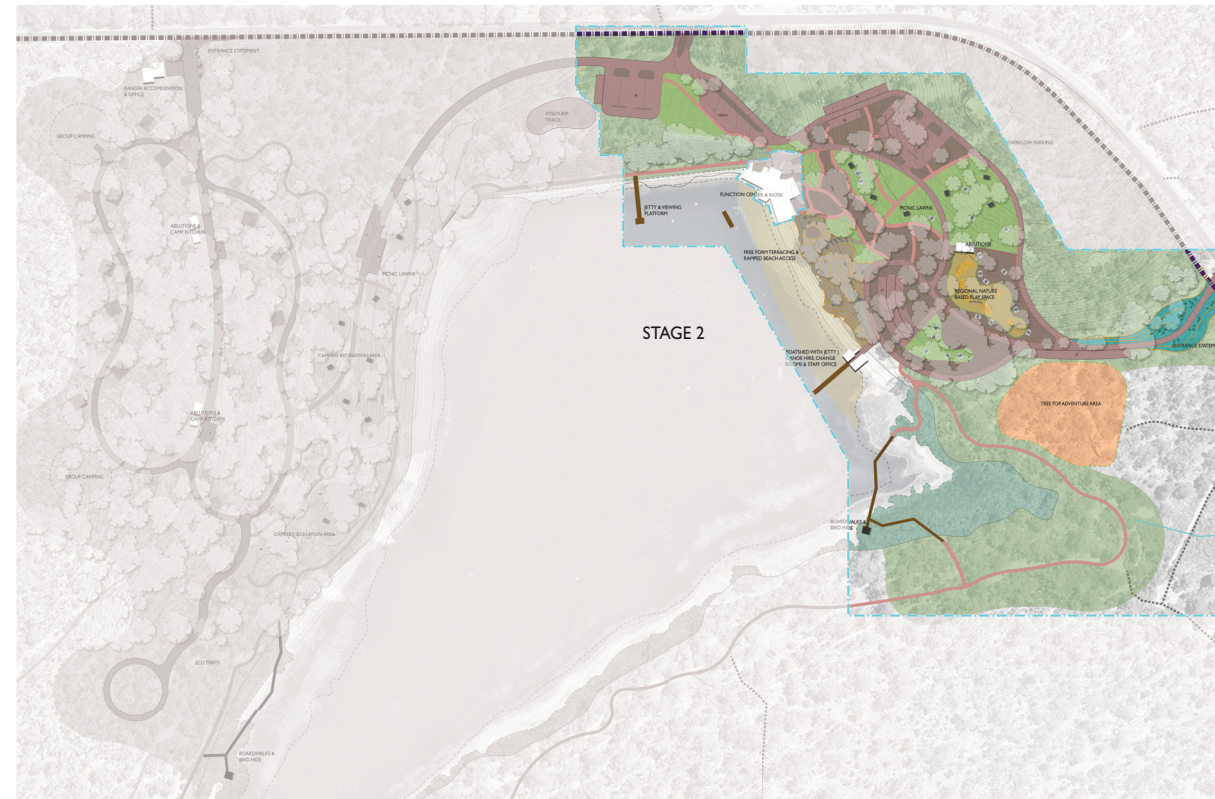


STAGE 1

The inaugural stage of works in implementation of the master plan will be to separate campers from day recreation users by relocating all camping activities and associated infrastructure to west of the lake, including new ablution and kitchen facilities, new roadworks and pathways, construction of the caretakers accommodation and camp office and grassed recreational terraces at the lakes edge.

The sandy shoreline will be extended southwards to front the new terraces. A series of winding paths and ramps weave through the site to accommodate steep terrain and offer accessible routes to important locations.

Small car parking area is provided for short term users and the existing overflow car parking is retained for large events.



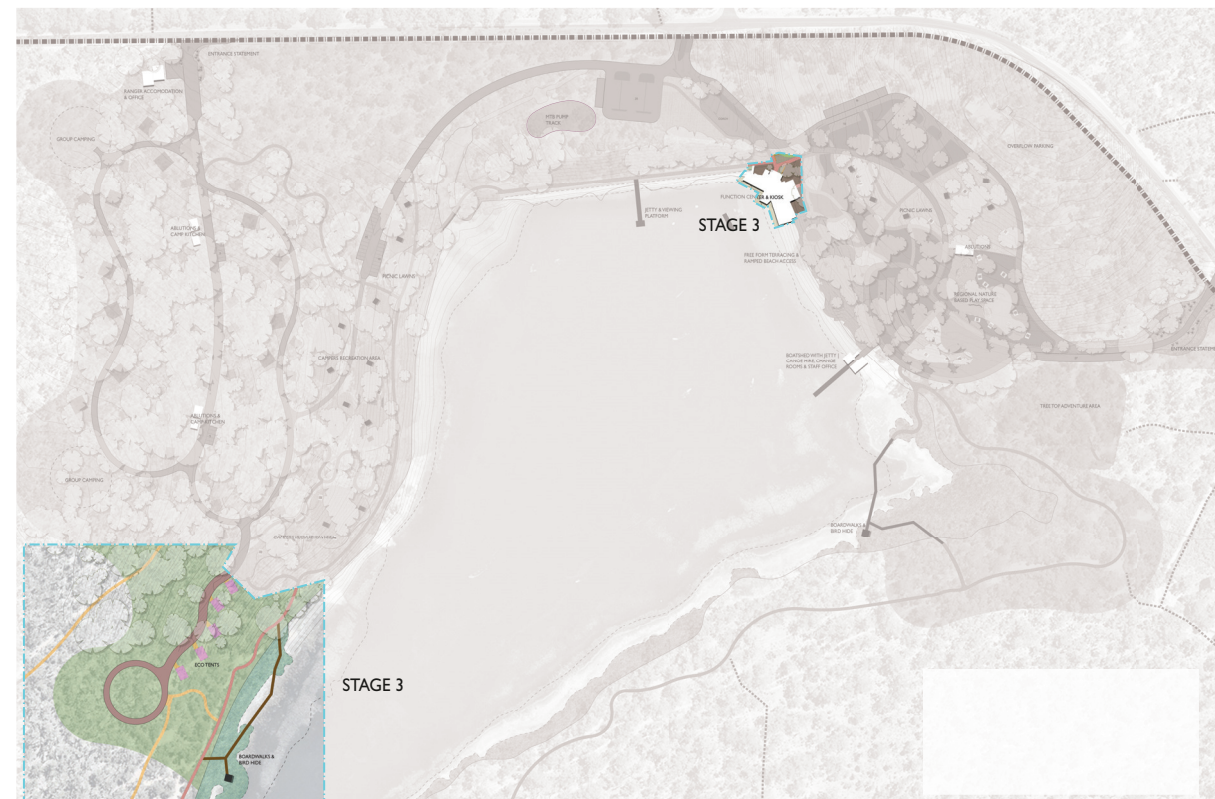
STAGE 2

Relocation of camping facilities and offices to the western bank releases this area for redevelopment into a premier recreational park.

Construction of a new entrance with one-way road system and implementation of the pedestrian circulation network throughout the day area.

A major increase in irrigated turf areas requires considerable earthworking and retaining walls to create flat terraces.

The playground, boatshed and amphitheatre are the major structures built in this stage.



STAGE 3



Staging concludes with construction of function centre and kiosk building and associated landscape works and extension of camp area to include premium Eco-tent sites. Additional boardwalk constructed.

IMPLEMENTATION - OPC

Lake Leschenaultia Master Plan Stage 1 REV D				
DESCRIPTION	UNIT	QUANTITY	RATE	EXTENSION
PRELIMINARIES				
Preliminaries & establishment	%		8.00%	\$382,722
Sub-Total				\$382,722
DEMOLITION & EARTHWORKS				
Demolish & stockpile onsite for reuse existing asphalt roads, paving, walls, etc	sq m	2,000	\$15	\$30,000
Demolish & dispose of existing structures	No.	1	\$7,500	\$7,500
General weeding and revegetation throughout remnant vegetation	sq m	80,000	\$1.50	\$120,000
Detailed earthworks (typical balanced cut to fill)	cu m	30,000	\$18	\$540,000
Sub-Total				\$697,500
SERVICING				
Allowance to extend/upgrade service connections to site	PS	1		\$125,000
Supply & install security and safety lighting to camp grounds	PS	1		\$330,000
Supply & install mains power to large, camper and group sites, and Eco-tents	each	37	\$1,500	\$55,500
Supply & install fire hose, including servicing	each	13	\$8,500	\$110,500
Supply & install water taps (1 per fire hose)	each	13	\$1,000	\$13,000
Supply & install septic system to camp ablutions	each	1	\$60,000	\$60,000
Sub-Total				\$694,000
STRUCTURES & BUILDINGS				
Supply & install camp kitchen (30m²)	sq m	30	\$1,350	\$40,500
Supply & install camp ablution and laundry block (48m²)	sq m	48	\$1,750	\$84,000
Supply & install caretaker accommodation (150m²)	sq m	150	\$1,600	\$240,000
Sub-Total				\$364,500
HARDWORKS				
Supply & install red asphalt to roads and pathways, including base course	sq m	8,200	\$80	\$656,000
Supply & install unit paving	sq m	450	\$100	\$45,000
Supply & install 100mm depth stabilised compacted gravel paving	sq m	8,700	\$80	\$696,000
Supply & install flush kerbing to parking areas	lin m	2,350	\$35	\$82,250
Supply & install local lateritic stone retaining walls (typically 500mm high)	lin m	1,000	\$350	\$350,000
Supply & install red oxide in-situ reinforced concrete to picnic settings (12m²)	sq m	240	\$90	\$21,600
Supply & install red oxide concrete stairs	lin m riser	90	\$350	\$31,500
Sub-Total				\$1,882,350
FURNITURE				
Supply & install BBQ	each	8	\$14,000	\$112,000
Supply & install picnic shelter	each	20	\$5,600	\$112,000
Supply & install picnic setting	each	60	\$5,600	\$336,000
Supply & install fire pits (1 per camp site)	each	37	\$1,000	\$37,000
Supply & install drinking fountains (including servicing)	each	2	\$6,600	\$13,200
Supply & install litter bins	each	20	\$3,000	\$60,000
Supply & install bicycle racks	each	5	\$950	\$4,750
Supply & install wheel stops to car bays	each	10	\$250	\$2,500
Supply & install timber bollards to road perimeter @ 1500mm spacing	each	2,350	\$90	\$211,500
Sub-Total				\$888,950
SOFTWORKS				
Supply & install inorganic mulch to swales and overflows	sq m	400	\$17	\$6,800
Supply & install organic mulch to revegetation areas	sq m	100	\$17	\$1,700
Supply & install turf (including soil prep)	sq m	5,630	\$16	\$90,080
Supply & install to entry planting (130mm pots @ 4 per sq m)	sq m	110	\$31	\$3,410
Transplant grass trees	each	15	\$450	\$6,750
Supply & install white beach sand to day and camp areas	cu m	2,300	\$22	\$50,600
Sub-Total				\$159,340
IRRIGATION				
Supply & install irrigation controller and pump	item	1	\$15,000	\$15,000
Supply & install reticulation to irrigated areas	PS	1	\$50,000	\$50,000
Supply & install irrigation to turf	sq m	5,630	\$15	\$84,450
Supply & install irrigation controller & incidentals	item	1	\$10,000	\$10,000
Supply & install bubblers to grass trees	ea	15	\$196	\$2,940
Supply & install spray irrigation to entry planting	sq m	110	\$15	\$1,650
Sub-Total				\$97,390
CONTINGENCIES & ALLOWANCES				
Contingencies	%		15%	\$717,605
Professional fees	%		10%	\$478,403
Sub-Total				\$1,196,008
TOTAL (excl GST)				
				\$6,362,760
GST				\$636,276
TOTAL (incl GST)				\$6,999,036

Lake Leschenaultia Master Plan Stage 2 REV D				
DESCRIPTION	UNIT	QUANTITY	RATE	EXTENSION
PRELIMINARIES				
Preliminaries & establishment	%		8.00%	\$488,426
Sub-Total				\$488,426
DEMOLITION & EARTHWORKS				
Demolish & stockpile onsite for reuse existing asphalt roads, paving, walls, etc	sq m	8,000	\$15	\$120,000
Demolish & dispose of existing structures, including toilets, caretakers buildings, shelters, furniture and play equipment	No.	9	\$7,500	\$67,500
General weeding and revegetation throughout remnant vegetation	sq m	60,000	\$1.50	\$90,000
Detailed earthworks (typical balanced cut to fill)	cu m	30,000	\$18	\$540,000
Sub-Total				\$817,500
SERVICING				
Allowance to extend/upgrade service connections to site	PS	1		\$125,000
Supply & install three phase power to amphitheatre	PS	1		\$10,000
Supply & install septic system to Day Area Ablutions	each	1	\$98,000	\$98,000
Sub-Total				\$233,000
STRUCTURES & BUILDINGS				
Supply & install day area ablutions, including accessible toilets (2 x 30m²) and playground entrance	sq m	60	\$2,500	\$150,000
Supply & install Park Office/reception/first aid (45m²), including changerooms (9.25m²)	sq m	55	\$2,025	\$111,375
Supply & install boathouse (50m²)	sq m	50	\$3,000	\$150,000
Supply & install FRP jetty	sq m	220	\$750	\$165,000
Supply & install decking to bird walk	sq m	250	\$750	\$187,500
Sub-Total				\$576,375
HARDWORKS				
Supply & install red asphalt to roads and pathways, including base course	sq m	17,900	\$80	\$1,432,000
Supply & install unit paving	sq m	1,050	\$100	\$105,000
Supply & install 100mm depth stabilised compacted gravel paving	sq m	750	\$80	\$60,000
Supply & install flush kerbing to parking areas	lin m	3,150	\$35	\$110,250
Supply & install local lateritic stone retaining walls (typically 500mm high)	lin m	1,800	\$350	\$630,000
Supply & install red oxide in-situ reinforced concrete to picnic settings (12m²)	sq m	410	\$90	\$36,900
Supply & install red oxide concrete stairs	lin m riser	18	\$350	\$6,300
Sub-Total				\$2,380,450
PLAYGROUND				
Supply & install 1200mm high wire mesh and post fencing	lin m	240	\$45	\$10,800
Supply & install playground mulch	sq m	1,500	\$35	\$52,500
Supply & install nature play area / attractor playground	PS	1	\$400,000	\$400,000
Sub-Total				\$463,300
FURNITURE				
Supply & install BBQ	each	10	\$14,000	\$140,000
Supply & install picnic shelter	each	20	\$5,600	\$112,000
Supply & install picnic setting	each	50	\$5,600	\$280,000
Supply & install drinking fountains (including servicing)	each	6	\$6,600	\$39,600
Supply & install litter bins	each	20	\$3,000	\$60,000
Supply & install bicycle racks	each	10	\$950	\$9,500
Supply & install wheel stops to car bays	each	194	\$250	\$48,500
Supply & install timber bollards to road perimeter @ 1500mm spacing	each	3,150	\$90	\$283,500
Sub-Total				\$973,100
SOFTWORKS				
Supply & install inorganic mulch to swales and overflows	sq m	400	\$17	\$6,800
Supply & install organic mulch to revegetation areas	sq m	6,300	\$17	\$107,100
Supply & install turf (including soil prep)	sq m	11,400	\$16	\$182,400
Supply & install to entry planting (130mm pots @ 4 per sq m)	sq m	1,450	\$31	\$44,950
Transplant grass trees	each	25	\$450	\$11,250
Supply & install white beach sand to day and camp areas	cu m	5,600	\$22	\$123,200
Sub-Total				\$475,700
IRRIGATION				
Supply & install irrigation controller and pump	item	1	\$15,000	\$15,000
Supply & install reticulation to irrigated areas	PS	1	\$50,000	\$50,000
Supply & install irrigation to turf	sq m	11,400	\$15	\$171,000
Supply & install irrigation controller & incidentals	item	1	\$10,000	\$10,000
Supply & install bubblers to grass trees	ea	25	\$196	\$4,900
Supply & install spray irrigation to entry planting	sq m	1,450	\$15	\$21,750
Sub-Total				\$185,900
CONTINGENCIES & ALLOWANCES				
Contingencies	%		15%	\$915,799
Professional fees	%		10%	\$610,533
Sub-Total				\$1,526,331
TOTAL (excl GST)				
				\$8,120,082
GST				\$812,008
TOTAL (incl GST)				\$8,932,090

Lake Leschenaultia Master Plan Stage 3 REV D				
DESCRIPTION	UNIT	QUANTITY	RATE	EXTENSION
PRELIMINARIES				
Preliminaries & establishment	%		8.00%	\$200,916
Sub-Total				\$200,916
DEMOLITION & EARTHWORKS				
General weeding and revegetation throughout remnant vegetation	sq m	20,000	\$1.50	\$30,000
Detailed earthworks (typical balanced cut to fill)	cu m	4,700	\$18	\$84,600
Sub-Total				\$114,600
SERVICING				
Supply & install septic system to Eco-tents	each	5	\$2,000	\$10,000
Supply & install septic system to Function Centre	each	1	\$23,000	\$23,000
Sub-Total				\$33,000
STRUCTURES & BUILDINGS				
Supply & install function centre (refer detailed plan)	sq m	609	\$3,350	\$2,040,000
Supply & install Eco-tents, (3m deluxe including ensuite)	each	5	\$37,000	\$185,000
Supply & install decking to bird walk	sq m	210	\$750	\$157,500
Sub-Total				\$2,225,000
HARDWORKS				
Supply & install red asphalt to roads and pathways, including base course	sq m	1,400	\$80	\$112,000
Supply & install 100mm depth stabilised compacted gravel paving	sq m	200	\$80	\$16,000
Supply & install flush kerbing to parking areas	lin m	310	\$35	\$10,850
Sub-Total				\$138,850
CONTINGENCIES & ALLOWANCES				
Contingencies	%		15%	\$376,718
Professional fees	%		10%	\$251,145
Sub-Total				\$627,863
TOTAL (excl GST)				
GST				\$3,340,229
TOTAL (incl GST)				\$3,674,251
NOTES & EXCLUSIONS				
This opinion of probable costs is preliminary, not based on detail & could vary considerably depending on the final scope, detail & extent of work required.				
Each cost indication is based on the following assumptions:-				
•that the site has adequate bearing capacity and no geotechnical problems				
•that the form of contract used for the construction contract of this project will be AS2124 or AS4000				
•that the procurement method for this project will be by competitive, open, lump sum tenders based on a fully documented set of contract & tender documents				
•OPC excludes maintenance, lighting to day use area, stage or sound control equipment, sewerage costs, rock breaking				
TOTAL PROJECT COST ALL STAGES (excl GST)				
				\$17,823,071
GST				\$1,782,307
TOTAL PROJECT COST ALL STAGES (incl GST)				\$19,605,378

HERITAGE
COUNCIL

Working with Western Australians to recognise, conserve, adapt and celebrate our State's unique cultural heritage

3 October 2016

YOUR REF

OUR REF

ENQUIRIES

P8568/41838

Karen Jackson (08) 6552 4150

Mr Craig Carpenter
Associate Landscape Architect
Blackwell & Associates
550 Stirling Highway
PEPPERMINT GROVE WA 6011

Dear Mr Carpenter

Lake Leschenaultia
Draft Master Plan Report

Thank you for your email of 11 July 2016 regarding the draft Master Plan Report for the State Registered Heritage Place *Lake Leschenaultia*, Rosedale Road, Chidlow.

We received the following information:

Lake Leschenaultia Master Plan Report, prepared by Blackwell & Associates for Shire of Mundaring, Revision B, dated 29 June 2016

The Development Committee resolves to advise Blackwell & Associates that the draft Master Plan for Lake Leschenaultia has been considered in the context of the identified cultural significance of the place and the following comments are provided:

Findings

- The place has significance for its use as a popular recreational area since 1949, and has high aesthetic value due to the presence of the blue water and white beaches within the forest reserve, which enhances the visitor experience. It continues to have social value due to the wide variety of recreational pursuits available at the lake, with particular emphasis on aquatic activities.
- Originally constructed around 1898 as a reservoir for the Eastern Railway Line, it was an integral part of the development of the Eastern Goldfields and Western Australia and provided water for the operation of steam trains until 1947. Its retention is important to the local community as a reminder of the past, as it is the only railway reservoir in the state to have been developed into an extensive recreational area.
- Stoker's Café (now Reflections Café) was built at Lake Leschenaultia in 1950, and represents the earliest remaining structure on the site built specifically to improve public amenities for recreational purposes. It has a moderate degree

stateheritage.wa.gov.au

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of integrity and authenticity. Although the proposed demolition of the Reflections Café will have a minor impact on the cultural significance of the place, its replacement with a new function centre will ensure the ongoing social values at the lake and this is considered to be acceptable.

Comments


The proposed Draft Master Plan Report for Lake Leschenaultia can be supported, subject to the following:

- Prior to the demolition of Reflections Café, a photographic archival record complying with the *Guide to Preparing an Archival Record* will be required to be submitted to the State Heritage Office.
- Referrals for staged works will still be required under Section 11 of the *Heritage of Western Australia Act 1990*. They should provide more detailed design and information on materiality. A Heritage Impact Statement should be provided with the overall application for the staged works.
- Further consideration should be given to the floor level of the proposed Function Centre/Kiosk and Boat Shed, so that the new structures 'nestle' into the environment and minimise any visual impact on the setting.
- An Interpretation Plan is required to be prepared and submitted prior to finalising the Master Plan. Interpretation of the place and its role in the development of the railway and subsequent use for recreation should form a part of the detailed design. Elements that tell the story of the place can be incorporated into landscaping, furniture, playground and built structures, as well as more didactic forms of interpretation.

Please note that these comments are provided to assist the owner in its application to the decision-making authority and are not provided under the provisions of Section 11 of the *Heritage of Western Australia Act 1990*. These comments do not replace the need for any required approvals from the decision-making authority

Should you have any queries regarding this advice please contact Karen Jackson at karen.jackson@stateheritage.wa.gov.au or on 6552 4150.

Yours sincerely



Anne Arnold
CHAIR
DEVELOPMENT COMMITTEE

cc: Mr Kirk Kitchen, Shire of Mundaring, 7000 Great Eastern Hwy, Mundaring WA 6073

State Heritage Master Plan Report Revision B review response dated 3rd October 2016

10.4 Request for Afterhours Hire of the Civic Area – Mundaring in Transition and Hills Sustainability Group

File Code	Gr 5.7000/1
Author	Anna Italiano, Executive Assistant to Chief Executive Officer
Senior Officer	Jonathan Throssell, Chief Executive Officer
Disclosure of Any Interest	Nil

SUMMARY

Mundaring in Transition (MiT) and Hills Sustainability Group (HSG) are seeking approval to hire the Civic Area to conduct a community forum on Wednesday 22 February 2017.

BACKGROUND

Council Policy OR-10 – Civic Functions, Ceremonies, Receptions and Provision of Hospitality and the Use of the Council Civic Area – precludes hire of the Civic Area “outside of normal operating hours of the Administration Centre”.

As the proposed forum is scheduled to commence at 6.00pm, this request is referred to Council for determination as, in accordance with clause 10 of the Policy, “An application which does not meet the provisions of this Policy may be referred to Council at the discretion of the Chief Executive Officer”. The Chief Executive Officer has decided to refer the request to Council.

STATUTORY / LEGAL IMPLICATIONS

There are no statutory or legal implications relating to this report.

POLICY IMPLICATIONS

Policy OR-10 provides guidance for the use of the Civic Area for functions, ceremonies and receptions.

FINANCIAL IMPLICATIONS

No set fee is included within the 2016/17 Fees and Charges for hire after normal working hours. Should Council resolve to support the application, it is proposed to charge the community day rate of \$25 per hour in accordance with the approved Fees and Charges, together with a refundable standard bond of \$500.

An additional call out fee of approximately \$190 for a Community Safety Officer to secure the building will also be required to be paid to the Shire. Cleaning of the Civic kitchen on the day following the forum would also be required to be paid to the Shire at a cost of approximately \$60.

Estimated overall charge is approximately \$300 to MiT and HSG, who have indicated their willingness to pay the hire and bond costs.

STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan:

Priority 2: Community

Objective 2.3: A strong and localised community spirit

Strategy 2.3.1: Provide community venues and facilities for different demographics.

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

There are risks with regard to approving this request, as the Civic Area was not set up to provide for public access after-hours (with no Shire officers in attendance). No oversight from Shire officers can be provided outside of normal operating hours, as would be expected during business hours. As such there will be unrestricted public access to valuable artworks and the Council bar refreshments. In addition, there are no nominated fire wardens provided after hours.

The proposed bond addresses the financial risk of property damage and/or loss of property (to a degree). The hirer will be briefed on the emergency evacuation procedures expected in such an event.

The applicant has been offered alternative venues (such as the Hub of the Hills) but prefers the Civic Area.

There is a minor reputational risk to Council should the application be refused.

Each application of this nature is assessed on its merits by Council, thus avoiding the risk of setting a precedent.

EXTERNAL CONSULTATION

Nil

COMMENT

A similar forum was held in the Civic area by MiT and HSG in 2013 which was attended by approximately 120 people. The proposed forum on 22 February 2017 will take the same format as the one held in 2013, where local environmental issues were presented and political candidates would state their positions. A Q&A session is to follow where questions from the floor can be taken by the politicians. The forum would commence at 6.00pm and is scheduled to conclude at approximately 8.00pm.

In assessing this request Council needs to be confident that the proposed use of the Civic Area outside of Council Policy appropriately balances the risk of potential damage or loss to the venue with the reputational risk of declining the request, noting that there is no staff oversight of the event. The proposed fees and bond to be charged seek to limit the costs incurred.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council -

1. Approves the request by Mundaring in Transition and Hills Sustainability Group for use of the Civic Area to a community forum on Wednesday 22 February 2017 from 6.00pm until 8.00pm (outside normal operating hours of the Administration Centre);
2. Approves to charge Mundaring in Transition and Hills Sustainability Group for use of the Council Civic Area and required bond in accordance with the Shire's Fees and Charges Schedule 2015/16, as applicable to day use of the Civic Area; and
3. Approves to charge Mundaring in Transition and Hills Sustainability Group the cost of securing the Administration Centre by a Community Safety Officer (if required) and the cost of cleaning the Civic kitchen the day following the community forum.

Next Report

10.5 Annual Report 2015/16

File Code	FI.RPT 3
Author	Stan Kocian, Manager Finance and Governance
Senior Employee	Paul O'Connor, Director Corporate Services
Disclosure of Any Interest	Nil

SUMMARY

The Annual Report (refer **ATTACHMENT 10**) for the year ended 30 June 2016 has been prepared in accordance with the requirements of sections 5.53 and 5.54 of the *Local Government Act 1995* and the Regulations under that Act.

The Annual report includes the audited Annual Financial Report and the independent Audit Report.

BACKGROUND

The Audit and Risk Committee met on 15 November 2016 to review the audited Annual Financial Report for 2015/16 and subsequently recommended that:

“Council accepts the audited Annual Financial Report for the year ended 30 June 2016 and notes the independent Audit Report issued by Moore Stephens”.

STATUTORY / LEGAL IMPLICATIONS

The requirement to prepare an Annual Report is contained in the *Local Government Act 1995*.

Section 5.53 - Annual reports

- (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain —
 - (a) a report from the mayor or president;
 - (b) a report from the CEO;
 - (c) *[deleted]*
 - (d) *[deleted]*
 - (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year;
 - (f) the financial report for the financial year;
 - (g) such information as may be prescribed in relation to the payments made to employees;
 - (h) the auditor's report for the financial year;

- (ha) a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*;
- (hb) details of entries made under section 5.121 during the financial year in the register of complaints, including —
- i. the number of complaints recorded in the register of complaints;
 - ii. how the recorded complaints were dealt with; and
 - iii. any other details that the regulations may require; and
- (i) such other information as may be prescribed.

Section 5.54 - Acceptance of annual reports

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year; and

** Absolute majority required.*

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

Section 5.27 - Electors' general meetings

- (1) A general meeting of the electors of a district is to be held once every financial year;
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year; and
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Supports Strategic Community Plan 2026:

- Strategic Theme 1.1.1 - Prudently consider resource allocation
- Strategic Theme 1.1.4 - Practise effective governance and financial risk management.

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Low - compliance risk by failure to comply with legislation.

EXTERNAL CONSULTATION

Nil

COMMENT

In accordance with section 5.27 (2) of the *Local Government Act 1995*, the Annual Electors' Meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.

The Annual Electors Meeting is scheduled to be held at 6.30pm on Monday 19 December 2016 at the Shire of Mundaring Civic Area in the Administration Building.

VOTING REQUIREMENT

Absolute Majority

<h3>RECOMMENDATION</h3>

That Council, by absolute majority, -

1. Accepts the Annual Report, including the audited Annual Financial Report, for the year ended 30 June 2016 (**ATTACHMENT 10**); and
2. Notes the independent Audit Report from Moore Stephens.

Next Report

Attachment 10

Report 10.5

79 pages



Annual Report 2015/16

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*This document is available in
alternative formats on request.*



From the Shire President



Over the past year Council led the Shire out of the shadow of local government reform and embarked on an exciting program to deliver new community facilities, some of which have been years in the planning.

Boya Community Centre commenced construction in 2016 and will deliver a superb, modern new library and community hall space to cater for the population of our growing western suburbs.

Planning for the construction of Mundaring Recreation Centre was well advanced during the year, with construction to start in late 2016. This Centre will provide modern indoor facilities for our active sports clubs as well as creating opportunities for new sports clubs to form.

Other major achievements include the completion of the Elsie Austin Oval Pavilion in Mount Helena, the playground component of the upgraded Mundaring Community Sculpture Park, and an upgrade of Morgan John Morgan Park in Glen Forrest.

We are extremely proud to deliver great facilities to our community, not only for residents to enjoy, but also to share with visitors from the wider Perth area.

During 2015 and 2016 the Shire's Strategic Community Plan was completely revised, with significant community involvement. Emerging from the community conversations is a new vision for the Shire of Mundaring - 'a sense of space, a sense of place'. The Plan reflects the community's priorities: good governance, community spirit and disaster preparedness, and both the natural and built environment.

In October 2015 local government elections were held which saw the election of four new councillors. Former Shire President Helen Dullard retired after serving 15 years on Council and Alan Pilgrim retired after a total of 11 years on Council; Darrell Jones and Leona Gu were not returned. My fellow councillors elected me as Shire President, a role I am humbled and privileged to undertake.

On behalf of Council I thank all outgoing councillors for their contributions to our community and I welcome those new councillors elected to the Council.

In closing, I wish to acknowledge Chief Executive Officer, Jonathan Throssell, his Executive Leadership Team and all Shire employees for their ongoing commitment to making our community a wonderful place to live.

Cr David Lavell
Shire President



Our Shire

Covering a total land area of 644sqkm, the Shire of Mundaring is comprised of a mixture of residential and rural areas.

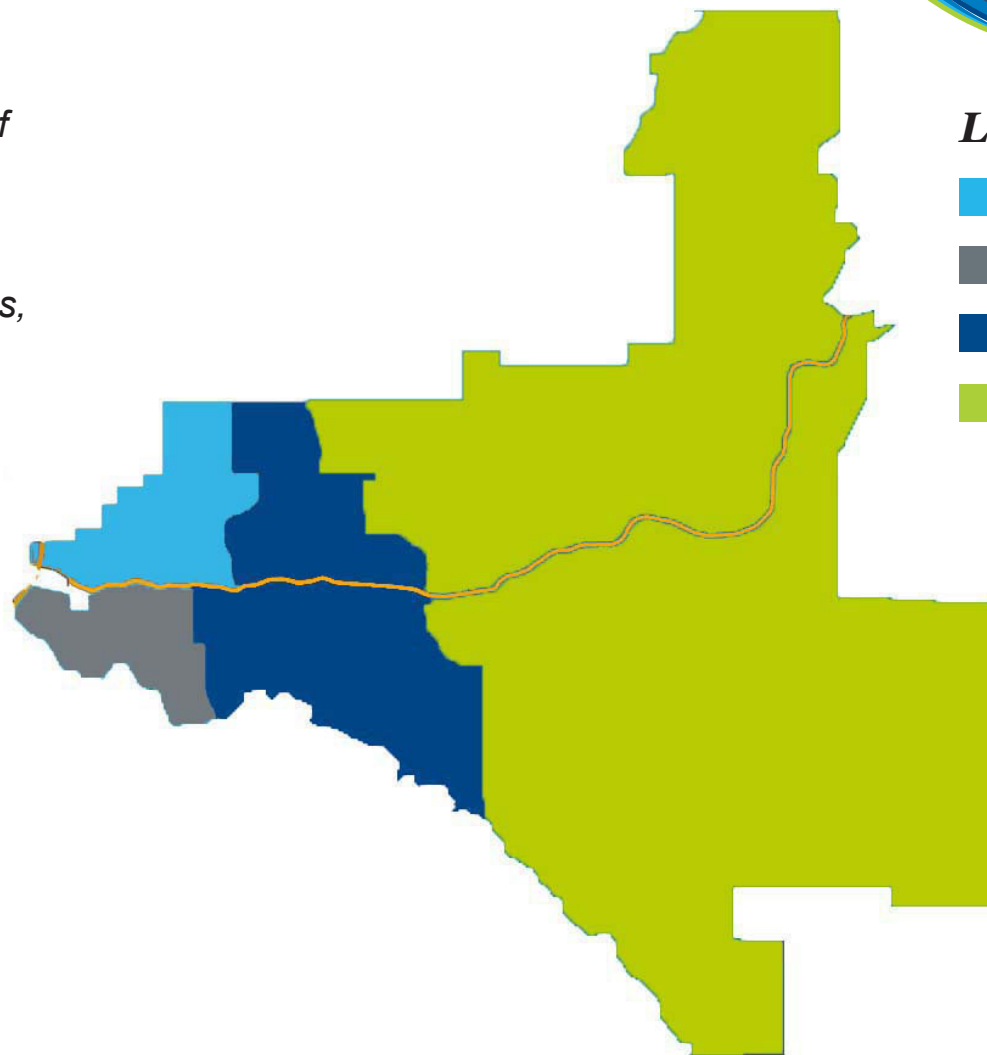
Nearly half of the shire is made up of national parks, state forest or water catchments, making the area attractive to both residents and visitors.

Annual Events

- Trek the Trail
- Cinema Under Starlight
- Australia Day Citizenship Ceremony
- Darlington Arts Festival
- Swan View Show
- Summer Concerts at Mundaring Weir Hotel
- Mundaring Sunday Markets

Local Attractions

- John Forrest National Park
- Mundaring Weir
- Lake Leschenaultia
- Mundaring Community Sculpture Park
- Railway Reserves
- Heritage Trail
- Bibbulmun Track
- Munda Biddi Trail
- KEP Track



Legend

- West Ward
- South Ward
- Central Ward
- East Ward



Elected Members



West Ward



Tony Brennan



Tony Cuccaro



Pauline Clark

South Ward



David Lavell
(President)



James Martin



Trish Cook

Central Ward



Doug Jeans



Lynn Fisher



Bob Perks

East Ward



Patrick Bertola
(Dep Pres)



John Daw



Stephen Fox

Number of Council Meetings attended

Elected Member	Ordinary (12)	Special (2)	Electors (3)
Cr Lavell	10	3	1
Cr Bertola	12	3	1
Cr Clark	10	3	1
Cr Cook	10	3	1
Cr Cuccaro	9	2	1
Cr Daw	11	2	1
Cr Fox	12	3	1
Cr Perks	11	3	1
Cr Brennan*	7	3	1
Cr Martin*	8	2	1
Cr Fisher*	8	3	1
Cr Jeans*	8	3	0
Cr Dullard**	4	0	0
Cr Gu**	4	0	0
Cr Pilgrim**	4	0	0
Cr Jones**	4	0	0

* Councillor elected 17 October 2015

** Councillor retired 17 October 2015

From the Chief Executive Officer



Following years of uncertainty resulting from the abandoned local government reform program it was with a renewed sense of purpose and energy that the Shire embarked upon its largest capital works program in a generation during 2015/16.

At the same time as delivering this large program of works and while continuing to deliver existing levels of service delivery, the Shire had to deal with ever increasing pressure to reduce rates and ease costs for ratepayers. This has been an extremely challenging task, yet one embraced by Council and staff.

During 2015/16 a significant amount of work was undertaken over many months to review the Long Term Financial Plan and to develop the draft Corporate Business Plan to ensure it was aligned with the recently adopted Strategic Community Plan - Mundaring 2026. This review identified a large reduction in forecast expenditure, partially through reductions in service levels, which in turn allowed for a significant reduction in forecast rate increases over the life of the Long Term Financial Plan.

The Corporate Business Plan is a rigorously costed and prioritised plan detailing what will be delivered over the next four year period. The adopted plan places the Shire on a path to strengthened financial sustainability over the longer term, which will enable the Shire to continue delivering services and infrastructure to meet the needs of its community into the future.

The Shire is financially sustainable. This financial year the Shire achieved a Financial Health Indicator (FHI) score of 75, which is above the benchmark of 70 set by the Department of Local Government and Communities. The FHI is calculated using the seven financial and asset management ratios required under the *Local Government (Financial Management) Regulations 1996*.

The Shire continues to demonstrate a strong commitment to community safety through the provision of high quality emergency, fire and ranger services. It continues to support a diverse range of community programs and services which reflect the needs of our residents; volunteers, young people, older people, families and people with a disability. It continues to support community groups of all sizes through such things as access to the community grants program.

In closing I am proud to acknowledge all Shire staff, who share my commitment to making our community an even better place to live. The Shire enjoys one of the highest rates of staff retention in local government, reflecting its commitment to a workplace which possesses a strong organisational culture centred on integrity, respect and teamwork, and a desire to continually improve so excellent customer service can be provided.

Jonathan Throssell
Chief Executive Officer



Executive Leadership Team



Executive Leadership Team: (L-R) Director Strategic and Community Services Megan Griffiths, Director Infrastructure Services Shane Purdy, Chief Executive Officer Jonathan Throssell, Director Corporate Services Paul O'Connor and Director Statutory Services Mark Luzi.

Achievement of best practice in corporate governance is a major responsibility of Council. It entails the consideration and approval of Shire policies, strategic direction and resource allocation, as well as monitoring Shire performance, progress towards targets and use of resources.

Employee profile

Shire of Mundaring had 207.99 approved full time equivalents. This figure includes 36.1 full time equivalents delivering community services that are funded through grants and service fees.

Comparative employee turnover has remained consistently low for the last few years. Turnover for 2015/16 was 9.54%, 10.57% for 2014/15 and 9.62% for 2013/14.

Employee Remuneration

There were 17 employees entitled to an annual cash salary of \$100,000 or more in the following categories:

\$100,000 - 109,999	0	\$140,000 - 149,999	1
\$110,000 - 119,999	2	\$160,000 - 169,999	1
\$120,000 - 129,999	6	\$170,000 - 179,999	3
\$130,000 - 139,999	3	\$250,000 - 259,999	1

Freedom of Information

The Shire has a Freedom of Information statement prepared in accordance with the *Freedom of Information Act 1992*. The statement, available on the Shire's website, outlines the Shire's functions, the kind of documents held and how the documents can be accessed. A total of 22 Freedom of Information requests were received in this reporting period.

Information Management

Good record keeping practices underpin good corporate governance. Information Management Services provides record keeping services to meet the requirements of the *State Records Act 2000*.

Risk Management

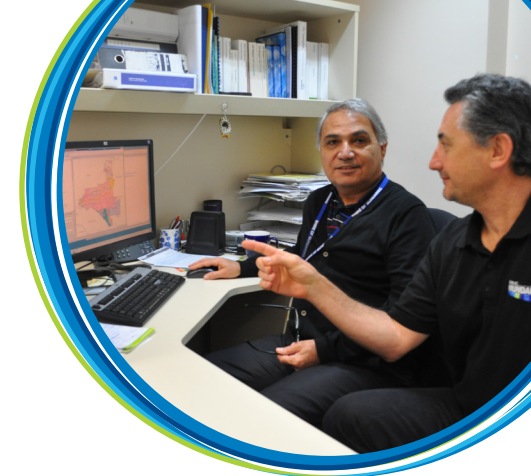
The Shire and Council continue to be committed to enterprise wide risk management. All significant risks are identified, managed and mitigated in accordance with the Shire's Risk Management Framework which conforms with the Australian Standard AS/NZS ISO 3100:2009.

Internal audit

Deloitte undertook an internal procurement audit to assess whether Shire purchases of goods and services are conducted in accordance with relevant legislation, Shire policies and procedures, and sound purchasing principles and practices. The findings of the Deloitte report together with agreed management actions, were presented to the Audit and Risk Committee.

Information Communication and Technology

Information Technology Services continues to provide a high standard of service through the management of the Shire's Information Communication and Technology (ICT) systems and services supporting business needs and operational delivery and is responsible for developing the Shire's ICT architecture, located at production and disaster recovery sites.



Achievements 2015/16

- A Ward and Representation Review was opened for public comment.
- A Governance Framework was developed.
- The introduction of a new tender procurement guidelines occurred.

Plans for 2016/17

- The Shire will undertake a full review of its risk management framework, policy and risk registers.
- A review of the ICT Plan will be completed.
- ICT will be implemented at the new Boya Community Centre.
- Fire management plan will be integrated with GIS.

Valued Natural Environment



The Shire has adopted an updated Water Efficiency Action Plan and has been re-endorsed by Water Corporation as a Waterwise Council.

A Roadside Conservation Strategy was completed in conjunction with the Environmental Advisory Committee.

The Fauna Habitat Activity Trail was delivered to local schools as part of the Green Spot Program designed to raise awareness of native animals on local roads.

A Green Army team worked in conjunction with the Shires of Mundaring and Kalamunda to undertake weed control and revegetation in reserves.

Monitoring of nesting boxes installed after the 2014 Parkerville, Mt Helena and Stoneville fires revealed two breeding pairs of Carnaby's Cockatoos which are a nationally listed endangered species.

There are 89 Friends Groups in the shire who volunteer to manage weeds and reserves. Friends Groups were successful in obtaining grant funding of \$23,173 to improve reserves and further contributed approximately \$95,000 of in-kind support.

Through the Tree Canopy and Understorey Program, residents and local Friends Groups shared in 52,000 seedlings.

Throughout the year, Friends Group volunteers planted over 8730 seedlings in various locations within the shire.

Rehabilitation to over two hectares of land at Beechina Gravel Pit was recently completed.

The Shire, together with Mundaring Arts Centre, delivered Environmental Art Awards for local primary schools, with the winning entries turned into banners for the Mundaring town centre.

Plans for 2016/17

A partnership between the Shire, Jane Brook Catchment Group and the Department of Parks and Wildlife secured a \$189,500 Resilient Landscapes Grant. The project will be delivered over three years and involves weed control for over 1500 hectares of land along the Railway Reserves Heritage Trail.

The Glen Forrest Primary School woodland restoration project obtained a \$20,000 State Natural Resource Management grant. The Shire and Glen Forrest Primary School are working together to rehabilitate natural areas near the school.

The Shire will continue to provide Environmental Asset Inspections for residents and bushfire consultants to assist with identifying significant environmental features and plan new development to protect Local Natural Areas.

Balanced Development



After several years of lobbying, Shire of Mundaring was successful in attracting \$24million in State and Federal funds for safety upgrade works on Great Eastern Highway between Mundaring and Greenmount.

The project will commence in September 2016 and includes intersection improvements, widened and sealed road shoulders, new bus bays and a new shared path between Mann Street and Kintore Road, Mundaring.

Detailed plans were commenced on the Mundaring Recreation Centre. This facility will provide four indoor courts and cater for a number of sports.

Mundaring Community Sculpture Park construction works were completed and includes accessible play equipment, new

paths and picnic facilities.

Enhancement of Morgan John Morgan Reserve in Glen Forrest was completed.

Construction of a social room at Elsie Austin Oval in Mount Helena was completed.

Swan View Station Heritage Trail Reserve surroundings were upgraded, with a trail crossing constructed on Morrison Road.

Footpaths were built on Salisbury Road, Glyden Way, Glendlea Drive, Greystone Terrace, Thomas Road and Willcox Street.

Road upgrades were completed on Railway Terrace, Thomas Road, Clayton Road, Roland Road, Nichol Street and Craig Street.

Plans for 2016/17

Mundaring Indoor Recreation Centre construction to be undertaken.

Safety upgrade works on Great Eastern Highway between Mundaring and Greenmount will commence in September 2016.

Sealing of Bambrook Road, which is currently a gravel road, will commence.

Road construction works are scheduled for Bailup Road, Pine Terrace and Lilydale Road.

Thriving Community

Children's Services

Midvale Hub (consisting of three major sites: Midvale, Middle Swan Primary School and Clayton View Primary School) continue to operate. Outdoor environments at the Midvale Early Childhood and Parenting Centre have been upgraded with sensory nature play gardens. Ongoing funding was secured for the Midvale Hub to continue to offer high quality early education programs, parent support, adult education and child and maternal health services. The Indigenous Outreach program has been highly successful in engaging local Aboriginal families with the aim of reducing barriers to success. This service is grant and user funded.

Youth

Parent and Adolescent Counselling Service (PACS), continues to operate from the Swan View Youth Centre. This free service, which is grant funded, aims to support young people aged 12-18 years and their families who are experiencing conflict in their lives at home, at school or with the law. Over the last 12 months PACS has supported more than 200 people, assisting them to improve interpersonal and conflict resolution skills.

Libraries

Shire of Mundaring Libraries saw 111,361 visitors, 1421 new members, and 287,782 items loaned in 2016. The libraries provided a variety of activities including hosting author talks, baby rhyme time and school holiday workshops. Beyond the libraries, staff attended local events, held pop-up libraries, introduced a free library at the Swan View Youth Centre and hosted library sessions at Wooroloo Hall.

Visitor Services

Mundaring Visitor Centre handled more than 13,000 enquiries and experienced a 10 percent increase in Lake Leschenaultia enquiries. The Visitor Centre oversaw distribution of the Shire's Welcome Pack for new residents which included a review of format and content resulting in a more professional looking publication. The 2016 visitor information map was produced. The Shire has arranged to collaborate closely with Mundaring Chamber of Commerce on initiatives that help unite the local business community.

Facilities

The new Elise Austin Oval Pavilion in Mt Helena has been completed. A new rubber based sports floor has been installed in the main sports hall at Brown Park Community Centre which replaces the old timber parquet floor. The old commercial kitchen at Brown Park Community Centre has been refurbished to house the Swan View Toy Library. Bird netting has been installed at the Mt Helena Aquatic Centre to discourage water birds, reducing the amount of resources required to maintain the pool and surrounds.

Trails

The trail design for a link between the Railway Reserves Heritage Trail in Mundaring and the Railway Reserve Trail in Kalamunda has been completed. Once developed this link will be part of a trail network between Mundaring and Kalamunda, with completion expected to attract hundreds of riders to the Shire.



Grants

Ten volunteer-based groups received funding to facilitate a range of community events while 37 groups were supported to provide training, purchase equipment and undertake minor upgrades. The annual Milestone Event Grant was awarded to a group celebrating a significant milestone and Volunteer Recognition Event grants were awarded to seven groups to recognise the contribution of their volunteers. There were 32 Youth Sponsorship recipients, nine attending international and 23 attending interstate events/competitions.

Events

Trek the Trail 2015 was held on Sunday 20 September and was enjoyed by over 2000 plus participants walking, running and cycling from Chidlow to Lake Leschenaultia.

Shire of Mundaring held four Citizenship Ceremonies, during which 127 citizens from 31 different countries celebrated becoming an Australian Citizen.

ANZAC services were held across the Shire in Greenmount, Mundaring and Chidlow, and attracted approximately 3000 people.

Thank a Volunteer Day 2015 was celebrated on Sunday 20 November and was attended by 100 people celebrating their volunteering efforts in our community.

Cinema Under Starlight held four events in January and February 2016 with over 1800 enjoying movies under the stars.

Seniors

Events held for Seniors included the Seniors Recreation Day at Camp Leschenaultia and an informative presentation at Lake Leschenaultia. Intergenerational events included the Seniors Christmas Lunch, and the the Active Ageing Network Book Cafes.



Halls and pavilions attendances		205,998
Halls and pavillions bookings		12,732
Hard court and oval attendances	<i>Summer</i>	66,520
	<i>Winter</i>	41,998
Bilgoman Aquatic Centre attendance		87,759
Mt Helena Aquatic Centre attendance		14,162
Lake Leschenaultia campsites	<i>Bookings</i>	1475
	<i>Campers</i>	11,077

Plans for 2016/17

A new Master Plan will be developed to provide inspiration and direction for the proposed future of Lake Leschenaultia. The plan will include opportunities for new campgrounds, new foreshore, functions area, new grounds, play areas and gardens.

Construction works are proceeding for the Boya Community Centre at Boya Oval and Mundaring Recreation Centre for a replacement library and indoor courts respectively.

Respected Civic Leadership



Occupational Health and Safety

The Shire continued its commitment to fulfilling its moral and legal responsibilities under the *Occupational Health and Safety Act 1984*, to provide a safe and healthy work environment for employees, contractors and visitors.

Governance

Council endorsed a Governance Framework that examines the principles and practices of good governance and clearly defines the respective roles, responsibilities and relationships of Council, the Chief Executive Officer and employees in setting the direction of the Shire.

The layout of the Shire Council Chambers was redesigned to make the space more inclusive and accessible. The new format now provides improved access to the public, with Elected Members and employees able to see all speakers.

During the year, governance support was provided to Audit and Risk Committee in the areas of risk management, internal controls, legislative compliance and audit planning and reporting.



Plans for 2016/17

Preparations will begin for the Council Elections in October 2017, with six Elected Members to be voted in by the public. The Shire President will be elected by Councillors.

Access and Inclusion



Inclusion and disAbility Access Advisory Committee

The Shire has an established Inclusion and disAbility Access Advisory Group which meets quarterly and provides an opportunity for those living with, or supporting someone with a disability to raise access and inclusion issues. Results from these meetings includes a priority list for access upgrades to buildings and outdoor spaces within the shire.

Mundaring Community Sculpture Park

Through consultation with the community, Shire of Mundaring has created a best practice outdoor space and playground. Recent upgrades provide an accessible play area and outdoor space. Equipment includes an inclusive carousel, soft fall covering, boardwalk and tunnel.

Morgan John Morgan Reserve

To celebrate International Day of People with a Disability, the Shire purchased musical pipes that offer inclusion to children with sight impairment. The musical pipes have now been installed along with an inclusive noughts and crosses activity and footpaths that connect to the play areas.



Plans for 2016/17

Plans for a new service station at The Lakes will now include a Changing Place (adult change facility) offering those with disability improved access.

An upgrade to Darlington Hall is scheduled to commence, making the facility fully accessible.

Appendix - Performance Indicators and Measures

The SCP identifies four strategic priorities and the CBP has the four year priorities, which provide further focus for Council's actions. These are listed in the table below. The indicators track

	Shire of Mundaring Strategic Priorities:
SP1	Valued Natural Environment
SP2	Community and Sporting Facilities, Playgrounds, Halls and Buildings for Community Groups
SP3	Improved Community Outcomes in the areas of Public Transport, Services for Seniors, Youth and People with Disability
SP4	Bushfire Prevention and Emergency Management

progress in strategic priority and four year priority areas and are identified on the indicator table using the notation below. Indicators tracking progress in other areas are designated "O".

	Four Year Priorities from CBP
P2	Capital
P3	Services (Landcare/Friends, Mowing Parks, Reserves, Verges, Bushfire Mitigation, Drainage and Remodelling
P4	Planning and Strategy (from strategy table Page 14)
O	Tracking Progress in Other Areas

Local Government level of Control/ Influence

Some of the indicators cover areas over which Council may have little control or influence, but which remain appropriate measures of progress towards the achievement of the community's vision. The level of Council influence is reflected alongside the indicators and is colour coded for ease of reference in the indicator tables.

The coding is reflected in the diagram right:

High	Areas that are in Direct Control of Local Government
Medium	Areas that Local Government does not Control but can Influence
Low	Areas that Local Government neither Controls nor is likely to Influence, but are of concern to the Community and Impact on Community Well Being

Strategic Theme 1: Valued Natural Environment:

- To preserve and enhance the natural environment
- To encourage and support environmental volunteering
- Sustainable Living

Control level	Strategic Priorities	Indicators and Measures	2014/15	2015/16
M	SP1	# of trees/seedlings planted in natural areas / greenways by Shire and Friends Groups	10,220	8,734
L	P3	# hours spent on-ground by Friends Groups	3,911	3,166
H	P3	# of hours of Landcare Officer assistance to Friends Group	4,114	3,648
M	P3	% Friends Groups satisfaction with Shire assistance	92.5	100
L	P3	# of new Friends Groups	3	4
H	P3	# of seedlings provided to public through Tree Canopy and Understorey Program	52,000	52,000
M	P3	# of applications for the Tree Canopy and Understorey Program	1,400	1,160
M	SP1 & 4	Bush fire protection and weed control - # of prescribed burns conducted	62	110
H	P2	% parks, reserves and public open spaces capital projects completed	75	86
H	P2	Develop Mundaring Community Sculpture Park	10%	100%
H	SP1	# of hours to mow verges	6,893	8,465
M	SP1	Residents satisfaction with services and facilities: % of respondents satisfied with mowing of : verges, reserves and public open spaces	63	63

Strategic Theme 2: Balanced Development:

- Balanced development – don't lose our special character
- Village lifestyle with a strong town centre
- Easy to get around – within and to/from Shire

High Medium Low- Control	Strategic Priorities	Indicators and Measures	2014/15	2015/16
H	P4	Access strategy for Bushfire prone areas	5%	70%
H	P4	Helena Valley urban expansion strategy	25%	47.5%
H	P4	Review Local Commercial Strategy	Commence 2016/17	
H	P4	Light Industrial Investigation	Commence 2018/19	Commence 2017/18
H	P4	Limited Rural Strategy for Bailup and Wooroloo prepared	Commence 2018/19	
H	P4	Mundaring Town Centre Precinct Plan	5%	19%
H	P4	Darlington Precinct Plan	2018/19	Commence 2019/20
H	P4	Watercourse Hierarchy Strategy	2016/17	Commence 2019/20
H	P1	Develop a Playground Strategy	80%	100%
H	P2	% Roads, Bridges and Bus Shelter Capital Projects Completed	89	69

High Medium Low- Control	Strategic Priorities	Indicators and Measures	2014/15	2015/16
M	P2	% of Roads in "Satisfactory" Condition	66.2% sealed road network in satisfactory condition and 0.8% sealed road network in very poor condition	N/A Road Condition Surveys carried out every five years
	P2	Investigate Trail Link Morrison Road	Funding allocated. Design completed	Completed
H	P2	% Footpaths / Cycleways Capital Projects Completed	97	78
M	P2	% of Footpaths / Cycleways in "Satisfactory" Condition	Incomplete – subject to condition survey being completed and available funding.	Incomplete – subject to condition survey being completed and available funding.
H	P2	# Drainage Capital Projects Completed	86	60
M	P2	# of Properties Complaining of Flooding	0	45
H	P2	# of Catchments Analysed for Drainage Capacity Per Annum	1	0

Strategic Theme 3: Thriving Community

- Strong sense of community – engaged, connected, inclusive, learning
- For young and old – meets the needs across the generations
- Appropriate local services and facilities
- Great outdoor places – to be, and play
- Healthy and active
- Celebrate our unique features
- Known for our arts, culture and heritage

High Medium Low- Control	Strategic Priorities	Indicators and Measures	2014/15	2015/16
H	SP2	% of respondents satisfied with the performance of the SOM with respect to Playgrounds and Parks	74	77
H	SP2	Sport and recreation facilities	73	81
H	SP2	Bilgoman Aquatic Centre and Mount Helena Aquatic Centre	90	92
H	SP2	Library services	86	85
M	SP2	Community buildings, halls & toilets	67	65
M	SP4	Bushfire preparedness % of assessments leading to issuing of bushfire compliance notices	15.49	12.84
H	SP4	# of Bushfire preparedness inspections undertaken.	297	266
H	O	# of years lapsed since the Heritage register was updated.	35%	100%
H	O	\$ investment in public art	10,000	10,000
H	O	% Community Satisfaction in the efficiency and effectiveness of the Shire's Customer Service	72	71
H	P2	% Building Minor Capital Projects Completed	60	75

High Medium Low- Control	Strategic Priorities	Indicators and Measures	2014/15	2015/16
H	P2	Lake Leschenaultia Caretaker Accommodation		Council to determine
H	P2	Construct Boya Oval Facilities	7	47.88
H	P2	Glen Forest Oval - Replace Toilet Block	Commence 2017/18	
H	P2	Sawyers Valley Oval - Replace Toilet Block	Commence 2017/18	
H	P3	% Community Satisfaction with waste transfer stations services	78	79
H	P3	% Community Satisfaction with Verge-side bulk rubbish collection	61	78
M	SP3	% of respondents satisfied with services and facilities for; Children under 12 years old	53	60
M	SP3	Youth aged 12-25 years	45	40
M	SP3	Facilities, services and care available for seniors	75	66
M	SP3	Access to services and facilities for people with disability	58	59

Strategic Theme 4: Respected Civic Leadership

- Strong civic leadership and trusted governance

High Medium Low- Control	Strategic Priorities	Indicators and Measures	2014/15	2015/16
H	O	Residents satisfied with the elected members' leadership % of respondents satisfied with the Shire's elected member's leadership within the community	45	45
M	O	# of Ordinary and Special Council Meetings attended by elected members	263	172*
H	SP3	Advocacy on key issues of community interest # of planned activities completed	6	9
M	O	% Respondents satisfaction with how the Shire engage the community about local issues	56	56
M	SP3	# of Issues Effectively Advocated on	2	4
H	P4	Community members engaged in planning, implementation and or monitoring: % of respondents who agree that the Shire has developed and communicated a clear vision for the area.	29	22

*As of April 2015 the number of ordinary Council meetings was reduced from two meetings a month to one meeting a month.

SHIRE OF MUNDARING
FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

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**SHIRE OF MUNDARING
FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

STATEMENT BY CHIEF EXECUTIVE OFFICER

The attached financial report of the Shire being the annual financial report and other information for the financial year ended 30 June 2016 are in my opinion properly drawn up to present fairly the financial position of the Shire at 30th June 2016 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards and comply with the provisions of the Local Government Act 1995 and the regulations under that Act.

Signed as authorisation of issue on the 19th day of October 2016



Jonathan Throssell
Chief Executive Officer

SHIRE OF MUNDARING
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30TH JUNE 2016

	NOTE	2016 \$	2016 Budget \$	2015 \$
Revenue				
Rates	23	25,335,202	25,009,786	23,755,786
Operating grants, subsidies and contributions	30	4,595,110	5,630,261	7,986,159
Fees and charges	29	11,686,873	11,332,521	10,908,892
Interest earnings	2(a)	974,924	980,000	890,264
Other revenue		1,501,166	3,290,687	3,012,129
		<u>44,093,275</u>	<u>46,243,255</u>	<u>46,553,230</u>
Expenses				
Employee costs		(18,768,947)	(18,603,742)	(17,642,450)
Materials and contracts		(17,394,027)	(18,196,176)	(18,026,256)
Utility charges		(1,219,073)	(1,384,400)	(1,045,887)
Depreciation on non-current assets	2(a)	(8,901,536)	(8,230,604)	(7,075,476)
Interest expenses	2(a)	(367,504)	(580,395)	(312,759)
Insurance expenses		(826,230)	(890,488)	(890,568)
Other expenditure		(919,202)	(2,681,830)	(572,177)
		<u>(48,396,519)</u>	<u>(50,567,635)</u>	<u>(45,565,573)</u>
		(4,303,244)	(4,324,380)	987,657
Non-operating grants, subsidies and contributions	30	4,562,376	5,387,174	3,407,740
Profit on asset disposals	21	1,431,204	1,330,000	0
(Loss) on asset disposals	21	(133,749)	(63,636)	(97,279)
Change in Equity - Joint Venture	17	1,603,101	0	1,340,977
(Loss) on revaluation of furniture and equipment	6(b)	(16,089)	0	0
(Loss) on revaluation of Infrastructure - gardens	7(b)	0	0	(2,264,507)
Net result		3,143,599	2,329,158	3,374,588
Other comprehensive income				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes on revaluation of non-current assets	13	(595,550)	0	208,411,635
Total other comprehensive income		(595,550)	0	208,411,635
Total comprehensive income		2,548,049	2,329,158	211,786,223

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MUNDARING
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30TH JUNE 2016

	NOTE	2016 \$	2016 Budget \$	2015 \$
Revenue	2(a)			
Governance		172,002	91,700	145,484
General purpose funding		27,607,044	28,997,477	29,187,405
Law, order, public safety		763,421	455,200	930,862
Health		84,150	55,700	100,918
Education and welfare		5,521,660	4,964,318	5,375,622
Community amenities		7,714,047	7,626,183	7,252,262
Recreation and culture		1,186,676	1,130,210	1,281,772
Transport		270,739	198,000	173,268
Economic services		261,576	243,500	316,172
Other property and services		511,960	2,480,967	1,789,465
		<u>44,093,275</u>	<u>46,243,255</u>	<u>46,553,230</u>
Expenses	2(a)			
Governance		(4,639,326)	(5,186,168)	(4,403,412)
General purpose funding		(642,813)	(609,075)	(669,022)
Law, order, public safety		(2,685,288)	(2,288,974)	(2,659,846)
Health		(687,079)	(816,121)	(684,683)
Education and welfare		(7,455,127)	(7,301,420)	(6,659,065)
Community amenities		(8,663,147)	(9,295,788)	(8,158,999)
Recreation and culture		(10,494,856)	(10,332,069)	(9,823,430)
Transport		(10,547,028)	(10,120,141)	(8,743,645)
Economic services		(756,775)	(785,364)	(737,417)
Other property and services		(1,457,576)	(3,252,120)	(2,713,295)
		<u>(48,029,015)</u>	<u>(49,987,240)</u>	<u>(45,252,814)</u>
Finance costs	2(a)			
Governance		(324,616)	(580,395)	(312,759)
Recreation and culture		(42,888)	0	0
		<u>(367,504)</u>	<u>(580,395)</u>	<u>(312,759)</u>
		<u>(4,303,244)</u>	<u>(4,324,380)</u>	<u>987,657</u>
Non-operating grants, subsidies and contributions	30	4,562,376	5,387,174	3,407,740
Profit on disposal of assets	21	1,431,204	1,330,000	0
(Loss) on disposal of assets	21	(133,749)	(63,636)	(97,279)
Change in Equity - Joint Venture	17	1,603,101	0	1,340,977
(Loss) on revaluation of furniture and equipment	6(b)	(16,089)	0	0
(Loss) on revaluation of Infrastructure - gardens	7(b)	0	0	(2,264,507)
Net result		<u>3,143,599</u>	<u>2,329,158</u>	<u>3,374,588</u>
Other comprehensive income				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes on revaluation of non-current assets	13	(595,550)	0	208,411,635
Total other comprehensive income		<u>(595,550)</u>	<u>0</u>	<u>208,411,635</u>
Total comprehensive income		<u><u>2,548,049</u></u>	<u><u>2,329,158</u></u>	<u><u>211,786,223</u></u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MUNDARING
STATEMENT OF FINANCIAL POSITION
AS AT 30TH JUNE 2016

	NOTE	2016 \$	2015 \$
CURRENT ASSETS			
Cash and cash equivalents	3	36,431,621	21,563,712
Trade and other receivables	4	1,900,544	2,278,492
Inventories	5	103,837	225,231
TOTAL CURRENT ASSETS		38,436,002	24,067,435
NON-CURRENT ASSETS			
Other receivables	4	885,222	806,016
Property, plant and equipment	6	72,229,783	77,373,189
Infrastructure	7	364,698,043	363,046,945
Interest in Joint Venture	17	18,082,646	16,479,545
TOTAL NON-CURRENT ASSETS		455,895,694	457,705,695
TOTAL ASSETS		494,331,696	481,773,130
CURRENT LIABILITIES			
Trade and other payables	8	2,540,354	1,285,827
Current portion of long term borrowings	9	550,311	213,366
Provisions	10	3,193,548	2,982,877
TOTAL CURRENT LIABILITIES		6,284,213	4,482,070
NON-CURRENT LIABILITIES			
Long term borrowings	9	12,319,063	4,133,215
Provisions	10	271,441	248,915
TOTAL NON-CURRENT LIABILITIES		12,590,504	4,382,130
TOTAL LIABILITIES		18,874,717	8,864,200
NET ASSETS		475,456,979	472,908,930
EQUITY			
Retained surplus		128,504,202	139,461,200
Reserves - cash backed	12	26,557,766	12,457,169
Revaluation surplus	13	320,395,011	320,990,561
TOTAL EQUITY		475,456,979	472,908,930

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MUNDARING
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2016**

	NOTE	RETAINED SURPLUS \$	RESERVES CASH BACKED \$	REVALUATION SURPLUS \$	TOTAL EQUITY \$
Balance as at 1 July 2014		137,822,786	10,720,995	112,578,926	261,122,707
Comprehensive income					
Net result		3,374,588	0	0	3,374,588
Changes on revaluation of assets	13	0	0	208,411,635	208,411,635
Total comprehensive income		3,374,588	0	208,411,635	211,786,223
Transfers from/(to) reserves		(1,736,174)	1,736,174	0	0
Balance as at 30 June 2015		139,461,200	12,457,169	320,990,561	472,908,930
Comprehensive income					
Net result		3,143,599	0	0	3,143,599
Changes on revaluation of assets	13	0	0	(595,550)	(595,550)
Total comprehensive income		3,143,599	0	(595,550)	2,548,049
Transfers from/(to) reserves		(14,100,597)	14,100,597	0	0
Balance as at 30 June 2016		128,504,202	26,557,766	320,395,011	475,456,979

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MUNDARING
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2016

	NOTE	2016 Actual \$	2016 Budget \$	2015 Actual \$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		25,179,522	25,009,786	23,556,751
Operating grants, subsidies and contributions		4,595,110	5,630,261	7,986,159
Fees and charges		12,204,672	11,332,521	12,419,424
Interest earnings		974,924	980,000	890,264
Goods and services tax		1,313,092	1,700,000	2,052,581
Other revenue		<u>1,529,729</u>	<u>3,290,687</u>	<u>3,012,129</u>
		45,797,049	47,943,255	49,917,308
Payments				
Employee costs		(18,535,750)	(18,603,742)	(17,366,496)
Materials and contracts		(16,134,301)	(18,196,176)	(20,086,676)
Utility charges		(1,219,073)	(1,384,400)	(1,045,887)
Interest expenses		(367,504)	(580,395)	(312,759)
Insurance expenses		(826,230)	(890,488)	(890,568)
Goods and services tax		(1,405,032)	(1,700,000)	(1,954,067)
Other expenditure		<u>(919,202)</u>	<u>(2,681,830)</u>	<u>(572,177)</u>
		(39,407,092)	(44,037,031)	(42,228,630)
Net cash provided by (used in) operating activities	14(b)	<u>6,389,957</u>	<u>3,906,224</u>	<u>7,688,678</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment		(4,623,627)	(9,726,397)	(3,639,114)
Payments for construction of infrastructure		(6,782,827)	(7,611,854)	(4,451,685)
Non-operating grants, subsidies and contributions		4,562,376	5,387,174	3,407,740
Proceeds from sale of fixed assets		6,799,237	7,827,509	424,721
Net cash provided by (used in) investment activities		<u>(44,841)</u>	<u>(4,123,568)</u>	<u>(4,258,338)</u>
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of debentures		(277,207)	(341,075)	(199,080)
Proceeds from new debentures		8,800,000	9,600,000	0
Net cash provided by (used in) financing activities		<u>8,522,793</u>	<u>9,258,925</u>	<u>(199,080)</u>
Net increase (decrease) in cash held		14,867,909	9,041,581	3,231,260
Cash at beginning of year		21,563,712	17,926,611	18,332,452
Cash and cash equivalents at the end of the year	14(a)	<u><u>36,431,621</u></u>	<u><u>26,968,192</u></u>	<u><u>21,563,712</u></u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF MUNDARING
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2016**

	NOTE	2016 Actual \$	2016 Budget \$	2015 Actual \$
Net current assets at start of financial year - surplus/(deficit)		<u>7,225,367</u>	<u>5,041,094</u>	<u>5,479,160</u>
		7,225,367	5,041,094	5,479,160
Revenue from operating activities (excluding rates)				
Governance		172,002	91,700	145,484
General purpose funding		2,271,842	3,987,691	5,431,619
Law, order, public safety		763,421	455,200	930,862
Health		84,150	55,700	100,918
Education and welfare		5,521,660	4,964,318	5,375,622
Community amenities		7,714,047	7,626,183	7,252,262
Recreation and culture		1,186,676	1,130,210	1,281,772
Transport		270,739	134,364	173,268
Economic services		261,576	243,500	316,172
Other property and services		<u>1,943,164</u>	<u>3,810,967</u>	<u>1,789,465</u>
		20,189,277	22,499,833	22,797,444
Expenditure from operating activities				
Governance		(4,963,942)	(5,766,563)	(4,813,450)
General purpose funding		(642,813)	(609,075)	(669,022)
Law, order, public safety		(2,685,288)	(2,288,974)	(2,659,846)
Health		(687,079)	(816,121)	(684,683)
Education and welfare		(7,455,127)	(7,301,420)	(6,659,065)
Community amenities		(8,663,147)	(9,295,788)	(8,158,999)
Recreation and culture		(10,537,744)	(10,332,069)	(9,823,430)
Transport		(10,680,777)	(10,120,141)	(8,743,645)
Economic services		(756,775)	(785,364)	(737,417)
Other property and services		<u>(1,457,576)</u>	<u>(3,252,120)</u>	<u>(2,713,295)</u>
		(48,530,268)	(50,567,635)	(45,662,852)
Operating activities excluded from budget				
(Profit on disposal of assets)	21	(1,431,204)	(1,330,000)	0
Loss on disposal of assets	21	133,749	63,636	97,279
Movement in deferred pensioner rates (non-current)		(68,094)	0	(59,500)
Movement in employee benefit provisions (non-current)		11,414	0	(63,834)
Depreciation and amortisation on assets	2(a)	<u>8,901,536</u>	<u>8,230,604</u>	<u>7,075,476</u>
Amount attributable to operating activities		(13,568,223)	(16,062,468)	(10,336,827)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions		4,562,376	5,387,174	3,407,740
Proceeds from disposal of assets	21	6,799,237	7,827,509	424,721
Purchase of property, plant and equipment	6(b)	(4,623,627)	(9,726,397)	(3,639,114)
Purchase and construction of infrastructure	7(b)	<u>(6,782,827)</u>	<u>(7,611,854)</u>	<u>(4,451,685)</u>
Amount attributable to investing activities		(44,841)	(4,123,568)	(4,258,338)
FINANCING ACTIVITIES				
Repayment of debentures	22(a)	(277,207)	(341,075)	(199,080)
Proceeds from new debentures	22(a)	8,800,000	9,600,000	0
Transfers to reserves (restricted assets)	12	(25,073,040)	(26,211,000)	(4,461,361)
Transfers from reserves (restricted assets)	12	<u>10,972,443</u>	<u>13,902,166</u>	<u>2,725,187</u>
Amount attributable to financing activities		(5,577,804)	(3,049,909)	(1,935,254)
Surplus(deficiency) before general rates		<u>(19,190,868)</u>	<u>(23,235,945)</u>	<u>(16,530,419)</u>
Total amount raised from general rates	23	<u>25,335,202</u>	<u>25,009,786</u>	<u>23,755,786</u>
Net current assets at June 30 c/fwd - surplus/(deficit)	24	<u>6,144,334</u>	<u>1,773,841</u>	<u>7,225,367</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Preparation

The financial report comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this financial report are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical accounting estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The local government reporting entity

All Funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 20 to these financial statements.

(b) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(c) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(e) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for sale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

(f) Fixed Assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Mandatory requirement to revalue non-current assets

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the Shire commenced the process of adopting Fair Value in accordance with the Regulations.

Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at Fair Value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the Shire revalues its asset classes in accordance with this mandatory timetable.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Fixed Assets (Continued)

Land under control

In accordance with Local Government (Financial Management) Regulation 16(a), the Shire was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or Regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.

Initial recognition and measurement between mandatory revaluation dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework detailed above.

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Land under roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Fixed Assets (Continued)

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- a) Restated proportionately with the change in the gross carrying amount of the asset so that the carrying amount of the asset after revaluation equals its revalued amount; or
- b) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Major depreciation periods used for each class of depreciable asset are:

Buildings	
- Structure	25 to 50 years
- Fit out	10 years
- Mechanical	5 to 15 years
- Roof Cladding	30 to 50 years
Furniture and Equipment	3 to 12 years
Plant and Equipment	3 to 20 years
Sealed Roads and Streets	
- Formation	not depreciated
- Pavement	70 to 110 years
- Surface	15 to 30 years
- Kerb	70 years
Unsealed Roads	
- Formation	not depreciated
- Surface	15 years
Drainage	75 years
Culverts	70 years
Bridges	35 to 100 years
Footpaths	15 to 80 years
Heritage Trails	75 years
Waste Transfer Stations	15 to 100 years
Bus Shelters	50 years
Parks Hard Assets	10 to 75 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

Capitalisation threshold

Infrastructure Assets - Roads

Expenses totalling less than \$5,000 on any one item in any year need not be capitalised.

All other assets

Expenses totalling less than \$3,000 on any one item in any year need not be capitalised.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Fair Value of Assets and Liabilities

When performing a revaluation, the Shire uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Fair Value of Assets and Liabilities (Continued)

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued in accordance with the regulatory framework.

(h) Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the Shire becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shire commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or at cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Financial Instruments (Continued)

Classification and subsequent measurement (continued)

(i) Financial assets at fair value through profit and loss

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short-term profit taking. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Shire has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets, where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as non-current.

(v) Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Financial Instruments (Continued)

Impairment

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which will have an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the Shire no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(i) Impairment of Assets

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

(j) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Employee Benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other long-term employee benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

(l) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

(m) Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(n) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Investment in Associates

An associate is an entity over which the Shire has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the Shire's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Profits and losses resulting from transactions between the Shire and the associate are eliminated to the extent of the Shire's interest in the associate.

When the Shire's share of losses in an associate equals or exceeds its interest in the associate, the Shire discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the Shire will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

(p) Interests in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 17.

(q) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 2(c). That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operations for the current reporting period.

(r) Superannuation

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

(t) Rounding Off Figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

(u) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statement, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

(v) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(w) New Accounting Standards and Interpretations for Application in Future Periods

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the Shire.

Management's assessment of the new and amended pronouncements that are relevant to the Shire, applicable to future reporting periods and which have not yet been adopted are set out as follows:

Title	Issued / Compiled	Applicable ⁽¹⁾	Impact
(i) AASB 9 Financial Instruments (incorporating AASB 2014-7 and AASB 2014-8)	December 2014	1 January 2018	Nil – The objective of this Standard is to improve and simplify the approach for classification and measurement of financial assets compared with the requirements of AASB 139. Given the nature of the financial assets of the Shire, it is not anticipated the Standard will have any material effect.
(ii) AASB 15 Revenue from Contracts with Customers	December 2014	1 January 2017	<p>This Standard establishes principles for entities to apply to report useful information to users of financial statements about the nature, amount, timing and uncertainty of revenue and cash flows arising from a contract with a customer.</p> <p>The effect of this Standard will depend upon the nature of future transactions the Shire has with those third parties it has dealings with. It may or may not be significant.</p>
(iii) AASB 16 Leases	February 2016	1 January 2019	<p>Under AASB 16 there is no longer a distinction between finance and operating leases. Lessees will now bring to account a right-to-use asset and lease liability onto their statement of financial position for all leases. Effectively this means the vast majority of operating leases as defined by the current AASB 117 Leases which currently do not impact the statement of financial position will be required to be capitalised on the statement of financial position once AASB 16 is adopted.</p> <p>Currently, operating lease payments are expensed as incurred. This will cease and will be replaced by both depreciation and interest charges. Based on the current number of operating leases held by the Shire, the impact is not expected to be significant.</p>

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(w) New Accounting Standards and Interpretations for Application in Future Periods (Continued)

	Title	Issued / Compiled	Applicable ⁽¹⁾	Impact
(iv)	AASB 2014-3 Amendments to Australian Accounting Standards - Accounting for Acquisitions of Interests in Joint Operations [AASB 1 & AASB 11]	August 2014	1 January 2016	<p>This Standard amends AASB 11: <i>Joint Arrangements</i> to require the acquirer of an interest (both initial and additional) in a joint operation in which the activity constitutes a business, as defined in AASB 3: <i>Business Combinations</i>, to apply all of the principles on business combinations accounting in AASB 3 and other Australian Accounting Standards except for those principles that conflict with the guidance in AASB 11; and disclose the information required by AASB 3 and other Australian Accounting Standards for business combinations.</p> <p>Since adoption of this Standard would impact only acquisitions of interests in joint operations on or after 1 January 2016, management believes it is impracticable at this stage to provide a reasonable estimate of such impact on the Shire's financial statements.</p>
(v)	AASB 2014-4 Amendments to Australian Accounting Standards - Clarification of Acceptable Methods of Depreciation and Amortisation [AASB 116 & 138]	August 2014	1 January 2016	<p>This Standard amends AASB 116 and AASB 138 to establish the principle for the basis of depreciation and amortisation as being the expected pattern of consumption of the future economic benefits of an asset. It also clarifies the use of revenue-based methods to calculate the depreciation of an asset is not appropriate nor is revenue generally an appropriate basis for measuring the consumption of the economic benefits embodied in an intangible asset.</p> <p>Given the Shire currently uses the expected pattern of consumption of the future economic benefits of an asset as the basis of calculation of depreciation, it is not expected to have a significant impact.</p>
(vi)	AASB 2014-5 Amendments to Australian Accounting Standards arising from AASB 15	December 2014	1 January 2017	<p>Consequential changes to various Standards arising from the issuance of AASB 15.</p> <p>It will require changes to reflect the impact of AASB 15.</p>

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(w) New Accounting Standards and Interpretations for Application in Future Periods (Continued)

Title	Issued / Compiled	Applicable ⁽¹⁾	Impact
(vii) AASB 2015-2 Amendments to Australian Accounting Standards – Disclosure Initiative: Amendments to AASB 101 [AASB 7, 101, 134 & 1049]	January 2015	1 January 2016	This Standard amends AASB 101 to provide clarification regarding the disclosure requirements in AASB 101. Specifically, the Standard proposes narrow-focus amendments to address some of the concerns expressed about existing presentation and disclosure requirements and to ensure entities are able to use judgement when applying a Standard in determining what information to disclose in their financial statements. This Standard also makes editorial and consequential amendments as a result of amendments to the Standards listed in the title column. It is not anticipated it will have any significant impact on disclosures as they currently exist and any changes will relate to presentation.
(viii) AASB 2015-6 Amendments to Australian Accounting Standards - Extending Related Party Disclosures to Not-for-Profit Public Sector Entities [AASB 10, 124 & 1049]	March 2015	1 July 2016	The objective of this Standard is to extend the scope of AASB 124 <i>Related Party Disclosures</i> to include not-for-profit sector entities. The Standard is expected to have a significant disclosure impact on the financial report of the Shire as both Elected Members and Senior Management will be deemed to be Key Management Personnel and resultant disclosures will be necessary.

Notes:

⁽¹⁾ Applicable to reporting periods commencing on or after the given date.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(x) Adoption of New and Revised Accounting Standards

During the current year, the Shire adopted all of the new and revised Australian Accounting Standards and Interpretations which were compiled, became mandatory and which were applicable to its operations.

These new and revised standards were as follows:

- (i) AASB 2015-3 Amendments to Australian Accounting Standards arising from the withdrawal of AASB 1031 Materiality
- (ii) AASB 2015-7 Amendments to Australian Accounting Standards - Fair Value Disclosures of Not-for-Profit Public Sector Entities

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

2. REVENUE AND EXPENSES	2016	2015
	\$	\$
(a) Net Result		
The Net result includes:		
(i) Charging as an expense:		
Significant expense		
Bushfire expenses - WANDRRA	<u>0</u>	<u>282,797</u>
Auditors remuneration		
Current Auditors		
- Audit of the Annual Financial Report	12,000	0
- Financial Management Review	0	0
- Other services	0	0
	<u>12,000</u>	<u>0</u>
Previous Auditors		
- Audit of the Annual Financial Report	10,640	19,800
- Financial Management Review	0	18,000
- Other services	1,500	2,110
	<u>12,140</u>	<u>39,910</u>
Depreciation		
Buildings - specialised	2,754,744	2,663,390
Furniture and equipment	163,701	163,619
Plant and equipment	851,362	758,928
Infrastructure - roads	3,735,707	2,392,286
Infrastructure - footpaths	322,283	168,058
Infrastructure - drainage	476,692	583,534
Infrastructure - parks and ovals	597,047	345,661
	<u>8,901,536</u>	<u>7,075,476</u>
Interest expenses (finance costs)		
Debentures (refer Note 22 (a))	367,504	312,759
	<u>367,504</u>	<u>312,759</u>
(ii) Crediting as revenue:		
Significant revenue		
Bushfire Reimbursements - WANDRRA	0	282,797
Non cash - change in equity joint venture EMRC	1,603,101	1,340,977
	<u>1,603,101</u>	<u>1,623,774</u>

	2016	2016	2015
	Actual	Budget	Actual
	\$	\$	\$
Interest earnings			
- Reserve funds	412,667	450,000	366,597
- Municipal funds	399,118	375,000	379,037
Other interest revenue (refer note 28)	163,139	155,000	144,630
	<u>974,924</u>	<u>980,000</u>	<u>890,264</u>

**SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

2. REVENUE AND EXPENSES (Continued)

(b) Statement of Objective

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

COMMUNITY VISION

"a sense of space, a sense of place"

The Shire operations as disclosed in this budget encompass the following service orientated activities/programs:

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of council and the administrative support available to the Council and the Shire for the provision of governance of the district.

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer community.

Activities:

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Prevention of human illnesses, including inspection of premises/food control.

EDUCATION AND WELFARE

Objective:

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Maintenance of child minding centres and playgroup centres.

Provision of services and programs for the youth and seniors of the Shire.

**SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016**

2. REVENUE AND EXPENSES (Continued)

(b) Statement of Objective (Continued)

COMMUNITY AMENITIES

Objective:

To provide essential services required by the community.

Activities:

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of public halls, civic centres, aquatic centres, lake, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of libraries and other cultural facilities.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the community.

Activities:

Construction and maintenance of roads, streets, pathways, depots, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

Objective:

To help promote the Shire and its economic wellbeing.

Activities:

Tourism and area promotion. Provision of standpipes. Approval of building construction and implementation of building controls.

OTHER PROPERTY AND SERVICES

Objective:

To monitor and control the Shire's overheads operating accounts.

Activities:

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

2. REVENUE AND EXPENSES (Continued)

(c) Conditions Over Grants/Contributions		Opening			Closing			Closing
		Balance ⁽¹⁾	Received ⁽²⁾	Expended ⁽³⁾	Balance ⁽¹⁾	Received ⁽²⁾	Expended ⁽³⁾	Balance
	Function/ Activity	1/07/14	2014/15	2014/15	30/06/15	2015/16	2015/16	30/06/16
Grant/Contribution		\$	\$	\$	\$	\$	\$	\$
Grant - Kidsport funding	Recreation and culture	19,400	53,340	(49,451)	23,289	43,340	(53,363)	13,266
Grant - Elsie Austin Oval Social Rooms	Recreation and culture	150,000	37,500	(4,221)	183,279	112,500	(295,779)	0
Grant - Friends Groups	Community amenities	21,832	5,909	(27,741)	0	0	0	0
Grant - MRRG Guidelines	Transport	5,446	0	(5,446)	0	0	0	0
Contribution - Communication Plan Sculpture Park	Recreation and culture	80,656	0	(121)	80,535	0	(2,044)	78,491
Grant - Local Government Reform	Governance	98,433	0	(98,433)	0	0	0	0
Grant - New Child Care Centres	Education and welfare	310,092	0	(310,092)	0	0	0	0
Grant - Environmental	Community amenities	0	41,700	(27,483)	14,217	0	(14,217)	0
Grant - Roads to Recovery	Transport	0	480,858	(382,280)	98,578	1,374,148	(1,472,726)	0
Grant - Swan View Youth Centre	Education and welfare	0	58,470	(9,095)	49,375	0	(49,375)	0
Grant - Mundaring Recreation Centre	Recreation and culture	0	500,000	(93,825)	406,175	1,000,000	(317,419)	1,088,756
Grant - Black Spot Funding Roland Road	Transport	0	0	0	0	337,952	(318,509)	19,443
Grant - Black Spot Funding Thomas Road	Transport	0	0	0	0	247,600	(241,238)	6,362
Grant - Black Spot Funding Lilydale Road	Transport	0	0	0	0	65,636	0	65,636
Total		685,859	1,177,777	(1,008,188)	855,448	3,181,176	(2,764,670)	1,271,954

Notes:

- (1)** - Grants/contributions recognised as revenue in a previous reporting period which were not expended at the close of the previous reporting period.
- (2)** - New grants/contributions which were recognised as revenues during the reporting period and which had not yet been fully expended in the manner specified by the contributor.
- (3)** - Grants/contributions which had been recognised as revenues in a previous reporting period or received in the current reporting period and which were expended in the current reporting period in the manner specified by the contributor.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

	Note	2016 \$	2015 \$
3. CASH AND CASH EQUIVALENTS			
Unrestricted		9,873,855	9,106,543
Restricted		<u>26,557,766</u>	<u>12,457,169</u>
		<u>36,431,621</u>	<u>21,563,712</u>
The following restrictions have been imposed by regulations or other externally imposed requirements:			
Plant reserve	12	831,353	316,102
Civic facilities reserve	12	13,706,248	1,938,928
Information technology reserve	12	871,196	812,501
Children services reserve	12	2,998,563	2,200,153
Capital investment reserve	12	3,896,605	3,920,966
Capital income reserve	12	2,611,068	2,107,416
Gravel pit rehabilitation reserve	12	69,077	110,339
Long service leave reserve	12	301,702	195,316
Unspent grants	2(c) 12	<u>1,271,954</u>	<u>855,448</u>
		<u>26,557,766</u>	<u>12,457,169</u>
		2016 \$	2015 \$
4. TRADE AND OTHER RECEIVABLES			
Current			
Rates outstanding		880,486	792,900
Sundry debtors		556,398	1,089,004
GST receivable		330,022	238,082
Sanitation debtors		95,688	80,881
LSL contributions - other local governments		<u>37,950</u>	<u>77,625</u>
		<u>1,900,544</u>	<u>2,278,492</u>
Non-current			
Rates outstanding - pensioners		834,633	766,539
Debtors - POS Payments		27,237	27,237
LSL Contributions		<u>23,352</u>	<u>12,240</u>
		<u>885,222</u>	<u>806,016</u>
5. INVENTORIES			
Current			
Fuel and materials		103,837	109,036
Land held for resale - cost			
Cost of acquisition		<u>0</u>	<u>116,195</u>
		<u>103,837</u>	<u>225,231</u>

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

	2016 \$	2015 \$
6 (a). PROPERTY, PLANT AND EQUIPMENT		
Land and buildings		
Land - freehold at:		
- Independent valuation 2014 - level 2	26,719,602	31,719,602
- Additions after valuation - cost	<u>24,361</u>	<u>0</u>
	26,743,963	31,719,602
Land - vested in and under the control of Council (Golf course) at:		
- Independent valuation 2014- level 3	<u>800,000</u>	<u>800,000</u>
	800,000	800,000
	<u>27,543,963</u>	<u>32,519,602</u>
Buildings - specialised at:		
- Independent valuation 2014 - level 3	35,643,000	35,643,000
- Additions after valuation - cost	4,101,819	2,854,771
Less: accumulated depreciation	<u>(5,415,815)</u>	<u>(2,663,390)</u>
	34,329,004	35,834,381
Total land and buildings	<u>61,872,967</u>	<u>68,353,983</u>
Works in progress	3,151,290	294,658
Furniture and equipment at:		
- Management valuation 2013 - level 3	0	1,792,898
- Management valuation 2016 - level 2	346,434	
- Management valuation 2016 - level 3	757,335	0
- Additions after valuation - cost	0	59,628
Less accumulated depreciation	<u>(533,425)</u>	<u>(1,053,561)</u>
	570,344	798,965
Plant and equipment at:		
- Management valuation 2013 - level 2	0	8,008,991
- Independent valuation 2016 - level 2	6,924,500	0
- Independent valuation 2016 - level 3	3,115,000	
- Management valuation 2016 - level 3	308,154	0
- Additions after valuation - cost	0	1,773,732
Less accumulated depreciation	<u>(3,712,472)</u>	<u>(1,857,140)</u>
	6,635,182	7,925,583
	<u>72,229,783</u>	<u>77,373,189</u>

The fair value of property, plant and equipment is determined at least every three years in accordance with the regulatory framework. Additions since the date of valuation are shown as cost, given they were acquired at arms length and any accumulated depreciation reflects the usage of service potential, it is considered the recorded written down value approximates fair value. At the end of each intervening period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with Local Government (Financial Management) Regulation 17A (2) which requires property, plant and equipment to be shown at fair value.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

6. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Movements in Carrying Amounts

Movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Balance at the Beginning of the Year \$	Additions \$	(Disposals) \$	Revaluation Increments/ (Decrements) Transferred to Revaluation \$	Revaluation (Losses)/ Reversals Through to Profit or Loss \$	Impairment (Losses)/ Reversals \$	Depreciation (Expense) \$	Carrying Amount at the End of Year \$
Land - freehold	31,719,602	24,361	(5,000,000)	0	0	0	0	26,743,963
Land - vested in and under the control of Council (Golf course)	800,000	0	0	0	0	0	0	800,000
Total land	32,519,602	24,361	(5,000,000)	0	0	0	0	27,543,963
Buildings - specialised	35,834,381	1,277,048	(27,681)	0	0	0	(2,754,744)	34,329,004
Total buildings	35,834,381	1,277,048	(27,681)	0	0	0	(2,754,744)	34,329,004
Total land and buildings	68,353,983	1,301,409	(5,027,681)	0	0	0	(2,754,744)	61,872,967
Works in progress	294,658	2,856,632	0	0	0	0	0	3,151,290
Furniture and equipment	798,965	8,944	0	(57,775)	(16,089)	0	(163,701)	570,344
Plant and equipment	7,925,583	456,642	(357,906)	(537,775)	0	0	(851,362)	6,635,182
Total property, plant and equipment	77,373,189	4,623,627	(5,385,587)	(595,550)	(16,089)	0	(3,769,807)	72,229,783

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

6. PROPERTY, PLANT AND EQUIPMENT (Continued)

(c) Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of valuation	Date of last Valuation	Inputs used
Land and buildings					
Land - freehold	Level 2	Market approach using recent observable data for similar properties in the area	Independent Registered Valuers	June 2014	Price per square metre
Land - vested in and under the control of Council (Golf course)	Level 3	Improvements to the land using the cost approach using depreciated replacement cost	Independent Registered Valuers	June 2014	Ground rent included with the cost of developing the golf course and applied the Depreciated Replacement Cost over the estimated economic working life, assuming the lease will be renewed, utilising the straight line depreciation method.
Buildings - specialised	Level 3	Improvements to the land using the cost approach using depreciated replacement cost	Independent Registered Valuers	June 2014	Improvements to land using construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Furniture and equipment	Level 2	Market approach using recent observable data for similar items	Management Valuation	June 2016	Price per item (Level 2)
Furniture and equipment	Level 3	Cost approach using depreciated replacement cost	Management Valuation	June 2016	Purchase costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Plant and equipment	Level 2	Market approach using recent observable data for similar plant	Independent Registered Valuers	June 2016	Price per item (Level 2)
Plant and equipment	Level 3	Cost approach using depreciated replacement cost	Management Valuation	June 2016	Purchase costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

	2016 \$	2015 \$
7 (a). INFRASTRUCTURE		
Infrastructure - roads		
- Independent valuation 2015 - level 3	294,773,844	294,773,844
- Management valuation 2015 - level 3	948,000	948,000
- Additions after valuation - cost	7,023,599	3,377,127
Less accumulated depreciation	<u>(16,891,300)</u>	<u>(13,155,593)</u>
	285,854,143	285,943,378
Infrastructure - footpaths		
- Independent valuation 2015 - level 3	13,915,481	13,915,481
- Additions after valuation - cost	779,422	273,355
Less accumulated depreciation	<u>(982,979)</u>	<u>(660,696)</u>
	13,711,924	13,528,140
Infrastructure - drainage		
- Management valuation 2015 - level 3	63,178,222	63,178,222
- Additions after valuation - cost	991,157	511,450
Less accumulated depreciation	<u>(21,973,321)</u>	<u>(21,496,629)</u>
	42,196,058	42,193,043
Infrastructure - parks and ovals		
- Independent valuation 2015 - level 3	11,265,904	11,367,684
- Management valuation 2015 - level 3	12,512,794	12,512,794
- Additions after valuation - cost	2,338,554	289,753
Less accumulated depreciation	<u>(3,384,894)</u>	<u>(2,787,847)</u>
	22,834,138	21,382,384
Works in progress	101,780	0
	<u>364,698,043</u>	<u>363,046,945</u>

The fair value of infrastructure is determined at least every three years in accordance with the regulatory framework. Additions since the date of valuation are shown as cost. Given they were acquired at arms length and any accumulated depreciation reflects the usage of service potential, it is considered the recorded written down value approximates fair value. At the end of each intervening period the valuation is reviewed and, where appropriate, the fair value is updated to reflect current market conditions. This process is considered to be in accordance with Local Government (Financial Management) Regulation 17A (2) which requires infrastructure to be shown at fair value.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

7. INFRASTRUCTURE (Continued)

(b) Movements in Carrying Amounts

Movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	Balance as at the Beginning of the Year	Additions	(Disposals)	Revaluation Increments/ (Decrements) Transferred to Revaluation	Revaluation (Loss)/ Reversal Transferred to Profit or Loss	Impairment (Losses)/ Reversals	Depreciation (Expense)	Carrying Amount at the End of the Year
	\$	\$	\$	\$	\$	\$	\$	\$
Infrastructure - roads	285,943,378	3,646,472	0	0	0	0	(3,735,707)	285,854,143
Infrastructure - footpaths	13,528,140	506,067	0	0	0	0	(322,283)	13,711,924
Infrastructure - drainage	42,193,043	479,707	0	0	0	0	(476,692)	42,196,058
Infrastructure - parks and ovals	21,382,384	2,048,801	0	0	0	0	(597,047)	22,834,138
Works in progress	0	101,780	0	0	0	0	0	101,780
Total infrastructure	<u>363,046,945</u>	<u>6,782,827</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(5,131,729)</u>	<u>364,698,043</u>

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

7. INFRASTRUCTURE (Continued)

(c) Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of valuation	Date of last Valuation	Inputs used
Infrastructure - roads	Level 3	Cost approach using depreciated replacement cost	Independent Registered Valuers and Management valuation	June 2015	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Infrastructure - footpaths	Level 3	Cost approach using depreciated replacement cost	Independent Registered Valuers	June 2015	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Infrastructure - drainage	Level 3	Cost approach using depreciated replacement cost	Management valuation	June 2015	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs
Infrastructure - parks and ovals	Level 3	Cost approach using depreciated replacement cost	Independent Registered Valuers and Management valuation	June 2015	Construction costs and current condition (Level 2), residual values and remaining useful life assessments (Level 3) inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

	2016 \$	2015 \$
8. TRADE AND OTHER PAYABLES		
Current		
Sundry creditors	1,181,610	941,524
Creditor accruals	1,358,744	344,303
	<u>2,540,354</u>	<u>1,285,827</u>

9. LONG-TERM BORROWINGS

Current		
Secured by floating charge		
Debentures	550,311	213,366
	<u>550,311</u>	<u>213,366</u>
Non-current		
Secured by floating charge		
Debentures	12,319,063	4,133,215
	<u>12,319,063</u>	<u>4,133,215</u>

Additional detail on borrowings is provided in Note 22.

10. PROVISIONS

	Provision for Annual Leave \$	Provision for Long Service Leave \$	Total \$
Opening balance at 1 July 2015			
Current provisions	1,352,993	1,629,884	2,982,877
Non-current provisions	0	248,915	248,915
	<u>1,352,993</u>	<u>1,878,799</u>	<u>3,231,792</u>
Additional provision	1,142,893	440,920	1,583,813
Amounts used	<u>(1,054,374)</u>	<u>(296,242)</u>	<u>(1,350,616)</u>
Balance at 30 June 2016	<u>1,441,512</u>	<u>2,023,477</u>	<u>3,464,989</u>
Comprises			
Current	1,441,512	1,752,036	3,193,548
Non-current	0	271,441	271,441
	<u>1,441,512</u>	<u>2,023,477</u>	<u>3,464,989</u>

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

12. RESERVES - CASH BACKED

	Actual 2016 Opening Balance	Actual 2016 Transfer to	Actual 2016 Transfer (from)	Actual 2016 Closing Balance	Budget 2016 Opening Balance	Budget 2016 Transfer to	Budget 2016 Transfer (from)	Budget 2016 Closing Balance	Actual 2015 Opening Balance	Actual 2015 Transfer to	Actual 2015 Transfer (from)	Actual 2015 Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant reserve	316,102	762,137	(246,886)	831,353	324,905	770,191	(379,088)	716,008	559,891	218,780	(462,569)	316,102
Civic facilities reserve	1,938,928	15,478,867	(3,711,547)	13,706,248	1,075,187	16,596,963	(6,098,755)	11,573,395	1,698,326	2,053,865	(1,813,263)	1,938,928
Information technology reserve	812,501	58,695	0	871,196	807,707	75,279	(8,300)	874,686	707,899	104,602	0	812,501
Children services reserve	2,200,153	811,886	(13,476)	2,998,563	2,016,277	88,067	(38,000)	2,066,344	1,786,292	413,861	0	2,200,153
Capital investment reserve	3,920,966	6,547,399	(6,571,760)	3,896,605	3,720,682	7,692,512	(6,530,000)	4,883,194	3,920,966	0	0	3,920,966
Capital income reserve	2,107,416	592,738	(89,086)	2,611,068	2,075,094	526,637	(156,255)	2,445,476	1,724,238	605,536	(222,358)	2,107,416
Gravel pit rehabilitation reserve	110,339	2,184	(43,446)	69,077	102,179	93,463	(150,000)	45,642	164,574	5,496	(59,731)	110,339
Long service leave reserve	195,316	402,628	(296,242)	301,702	180,587	367,888	(91,768)	456,707	158,809	203,773	(167,266)	195,316
Unspent grants reserve	855,448	416,506	0	1,271,954	450,000	0	(450,000)	0	0	855,448	0	855,448
	12,457,169	25,073,040	(10,972,443)	26,557,766	10,752,618	26,211,000	(13,902,166)	23,061,452	10,720,995	4,461,361	(2,725,187)	12,457,169

All of the reserve accounts are supported by money held in financial institutions and match the amount shown as restricted cash in Note 3 to this financial report.

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

Name of Reseve	Anticipated date of use	Purpose of the reserve
Plant reserve	Ongoing	- to fund the replacement of works plant and light vehicles.
Civic facilities reserve	Ongoing	- to fund the construction and/or purchase of public buildings and facilities.
Information technology reserve	Ongoing	- to fund the upgrade and replacement of the Shire's information technology.
Children services reserve	Ongoing	- to provide funds for the purchase of capital equipment, preventative maintenance for Children's Services buildings and employee entitlements. Also allows cash surpluses to be carried forward to fund operating expenses for future years.
Capital investment reserve	Ongoing	- to fund the advancement of the Shire's property strategy.
Capital income reserve	Ongoing	- to fund the development of Shire facilities and infrastructure.
Gravel pit rehabilitation reserve	Ongoing	- to fund the production of gravel and the rehabilitation of gravel pits.
Long service leave reserve	Ongoing	- to fund the Shire's long service leave liability.
Unspent grants reserve	2016/17	- to quarantine any unspent grant funds received during the financial year.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

13. REVALUATION SURPLUS

	2016 Opening Balance \$	2016 Revaluation Increment \$	2016 Revaluation Decrement \$	2016 Total Movement on Revaluation \$	2016 Closing Balance \$	2015 Opening Balance \$	2015 Revaluation Increment \$	2015 Revaluation Decrement \$	2015 Total Movement on Revaluation \$	2015 Closing Balance \$
Land and buildings	47,901,060	0	0	0	47,901,060	47,901,060	0	0	0	47,901,060
Furniture and equipment	57,775	0	(57,775)	(57,775)	0	57,775	0	0	0	57,775
Plant and equipment	1,464,646	0	(537,775)	(537,775)	926,871	1,464,646	0	0	0	1,464,646
Infrastructure - gardens	0	0	0	0	0	251,621	0	(251,621)	(251,621)	0
Infrastructure - roads	221,527,299	0	0	0	221,527,299	60,139,527	161,387,772	0	161,387,772	221,527,299
Infrastructure - footpaths	8,286,627	0	0	0	8,286,627	372,448	7,914,179	0	7,914,179	8,286,627
Infrastructure - drainage	26,107,191	0	0	0	26,107,191	343,500	25,763,691	0	25,763,691	26,107,191
Infrastructure - parks and ovals	15,645,963	0	0	0	15,645,963	2,048,349	13,597,614	0	13,597,614	15,645,963
	<u>320,990,561</u>	<u>0</u>	<u>(595,550)</u>	<u>(595,550)</u>	<u>320,395,011</u>	<u>112,578,926</u>	<u>208,663,256</u>	<u>(251,621)</u>	<u>208,411,635</u>	<u>320,990,561</u>

Movements on revaluation of fixed assets are not able to be reliably attributed to a program as the assets were revalued by class as provided for by AASB 116 Aus 40.1.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

14. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	2016	2016	2015
	\$	Budget	\$
	\$	\$	\$
Cash and cash equivalents	<u>36,431,621</u>	<u>26,968,192</u>	<u>21,563,712</u>

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net result	3,143,599	2,329,158	3,374,588
Non-cash flows in Net result:			
Depreciation	8,901,536	8,230,604	7,075,476
(Profit)/Loss on sale of asset	(1,297,455)	(1,266,364)	97,279
Fair value adjustments to fixed assets at fair value through profit or loss	16,089	0	2,264,507
Change in Equity - Joint Venture	(1,603,101)	0	(1,340,977)
Changes in assets and liabilities:			
(Increase)/Decrease in receivables	298,742	0	1,410,011
(Increase)/Decrease in inventories	5,199	0	(10,390)
Increase/(Decrease) in payables	1,254,527	0	(2,050,030)
Increase/(Decrease) in provisions	233,197	0	275,954
Grants contributions for the development of assets	<u>(4,562,376)</u>	<u>(5,387,174)</u>	<u>(3,407,740)</u>
Net cash from operating activities	<u>6,389,957</u>	<u>3,906,224</u>	<u>7,688,678</u>

	2016	2015
	\$	\$
(c) Undrawn Borrowing Facilities		
Credit Standby Arrangements		
Bank overdraft limit	1,000,000	1,000,000
Bank overdraft at balance date	0	0
Credit card limit	300,000	300,000
Credit card balance at balance date	<u>(62,327)</u>	<u>(97,268)</u>
Total amount of credit unused	<u>1,237,673</u>	<u>1,202,732</u>
Loan facilities		
Loan facilities - current	550,311	213,366
Loan facilities - non-current	<u>12,319,063</u>	<u>4,133,215</u>
Total facilities in use at balance date	<u>12,869,374</u>	<u>4,346,581</u>
Unused loan facilities at balance date	<u>NIL</u>	<u>NIL</u>

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

15. CONTINGENT LIABILITIES

The Shire has no contingent liabilities as at 30 June 2016.

16. CAPITAL AND LEASING COMMITMENTS

(a) Operating Lease Commitments

The Shire did not have any future operating lease commitments at the reporting date.

(b) Capital Expenditure Commitments

	2016	2015
	\$	\$
Contracted for:		
- capital expenditure projects	3,757,430	0
Payable:		
- not later than one year	3,757,430	0

The capital expenditure project outstanding at the end of the reporting period represents the construction of the new Boya Community Hub facility.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

17. JOINT VENTURE ARRANGEMENTS

The Shire is a member of the Eastern Metropolitan Regional Council (EMRC). The Shire's interest in the joint venture as calculated by the EMRC is 11.05%

The Shire's interest in the assets and liabilities of the EMRC is as follows:

	2016	2015
	\$	\$
Current Assets	10,003,654	8,765,846
Non-Current Assets	9,700,120	9,099,072
Total Assets	<u>19,703,774</u>	<u>17,864,918</u>
Current Liabilities	802,510	597,920
Non-Current Liabilities	818,618	787,453
Total Liabilities	<u>1,621,128</u>	<u>1,385,373</u>
Net Assets	<u>18,082,646</u>	<u>16,479,545</u>
Net Movement	<u>1,603,101</u>	<u>1,340,977</u>

18. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY

	2016	2015
	\$	\$
Governance	12,108,811	11,647,571
General purpose funding	38,146,740	24,347,574
Law, order, public safety	3,776,171	4,130,472
Health	403,542	458,707
Education and welfare	1,679,084	1,910,551
Community amenities	19,721,328	18,261,962
Recreation and culture	51,225,020	47,296,874
Transport	344,832,537	345,855,168
Economic services	38,475	42,027
Other property and services	22,399,988	27,507,119
Unallocated	0	315,105
	<u>494,331,696</u>	<u>481,773,130</u>

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

	2016	2015	2014
19. FINANCIAL RATIOS			
Current ratio	1.99	2.71	1.81
Asset sustainability ratio	0.94	0.79	0.69
Debt service cover ratio	12.18	14.37	16.06
Operating surplus ratio	(0.04)	0.00	0.01
Own source revenue coverage ratio	0.84	0.80	0.81

The above ratios are calculated as follows:

Current ratio	$\frac{\text{current assets minus restricted assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$
Asset sustainability ratio	$\frac{\text{capital renewal and replacement expenditure}}{\text{Depreciation expenses}}$
Debt service cover ratio	$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$
Operating surplus ratio	$\frac{\text{operating revenue minus operating expenses}}{\text{own source operating revenue}}$
Own source revenue coverage ratio	$\frac{\text{own source operating revenue}}{\text{operating expenses}}$

Notes:

Information relating to the **asset consumption ratio** and the **asset renewal funding ratio** can be found at Supplementary Ratio Information in Note 36 of this document.

Two of the 2016 and 2015 ratios disclosed above are distorted by the early receipt of half of the allocation of the 2015-16 Financial Assistance Grant on 30 June 2015.

The early payment of the grant increased operating revenue in 2015 and decreased operating revenue in 2016 by \$1,455,586.

The early payment was considered to be "one-off" and if recognised in the year to which the allocation related the calculations in the 2016 and 2015 columns above would be as follows:

	2016	2015
Debt service cover ratio	14.43	11.53
Operating surplus ratio	0.00	(0.04)

SHIRE OF MUNDARING
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20. TRUST FUNDS

Funds held at balance date over which the Shire has no control and which are not included in the financial statements are as follows:

	1 July 2015 \$	Amounts Received \$	Amounts Paid (\$)	30 June 2016 \$
Deposits, Bonds & Retentions	1,403,210	619,821	(1,187,314)	835,717
POS & Road Construction	4,004,879	542,337	(110,417)	4,436,799
Scheme 7 Costs	39,635	888	0	40,523
BCITF Levy	0	171,723	(171,723)	0
Building Services Levy	0	179,936	(179,936)	0
	<u>5,447,724</u>			<u>5,313,039</u>

21. DISPOSALS OF ASSETS - 2015/16 FINANCIAL YEAR

The following assets were disposed of during the year.

	Actual Net Book Value \$	Actual Sale Proceeds \$	Actual Profit \$	Actual Loss \$	Budget Net Book Value \$	Budget Sale Proceeds \$	Budget Profit \$	Budget Loss \$
Plant and Equipment	357,906	251,838	0	(106,068)	361,145	297,509	0	(63,636)
Land	5,116,195	6,547,399	1,431,204	0	6,200,000	7,530,000	1,330,000	0
Buildings	27,681	0	0	(27,681)	0	0	0	0
	<u>5,501,782</u>	<u>6,799,237</u>	<u>1,431,204</u>	<u>(133,749)</u>	<u>6,561,145</u>	<u>7,827,509</u>	<u>1,330,000</u>	<u>(63,636)</u>

SHIRE OF MUNDARING
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INFORMATION ON BORROWINGS

Repayments - Debentures

Particulars	Principal	New	Principal		Principal		Interest	
	1 July		Repayments	Budget	30 June 2016	Budget	Repayments	Budget
	\$	\$	Actual	\$	Actual	\$	Actual	\$
Governance								
Loan 170 - Civic Facilities Redevelopment	4,346,581	0	213,366	213,366	4,133,215	4,133,215	324,616	298,755
Recreation and culture								
Loan 171 - Community Building Facilities	0	8,800,000	63,841	127,709	8,736,159	9,472,291	42,888	281,640
	<u>4,346,581</u>	<u>8,800,000</u>	<u>277,207</u>	<u>341,075</u>	<u>12,869,374</u>	<u>13,605,506</u>	<u>367,504</u>	<u>580,395</u>

All loan repayments were financed by general purpose revenue.

SHIRE OF MUNDARING
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INFORMATION ON BORROWINGS (Continued)

New Debentures - 2015/16

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total	Interest	Amount Used		Balance
	Actual	Budget				Interest & Charges	Rate	Actual	Budget	Unspent
	\$	\$				\$	%	\$	\$	\$
Loan 171 - Community Building Facilities	8,800,000	9,600,000	WA Treasury Corp	Debenture	20	3,854,094	3.17%	3,386,931	9,600,000	5,413,069
	<u>8,800,000</u>	<u>9,600,000</u>				<u>3,854,094</u>		<u>3,386,931</u>	<u>9,600,000</u>	<u>5,413,069</u>

Unspent Debentures

Particulars	Date Borrowed	Balance	Borrowed	Expended	Balance
		1 July 15	During Year	During Year	30 June 16
		\$	\$	\$	\$
Loan 171 - Community Building Facilities	May 2016	0	8,800,000	(3,386,931)	5,413,069
		<u>0</u>	<u>8,800,000</u>	<u>(3,386,931)</u>	<u>5,413,069</u>

The unspent loan funds were held in the Civic Facilities Reserve as at 30 June 2016. These funds are anticipated to be spent during 2016/17.

Overdraft

The Shire of Mundaring has an overdraft facility of \$1,000,000 to assist with short term liquidity requirements. The balance of the bank overdraft at 1 July 2015 and 30 June 2016 was Nil.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

23. RATING INFORMATION - 2015/16 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
Differential general rate / general rate											
Gross rental value valuations											
GRV - Residential	0.0756	10,816	211,226,646	15,968,734	219,145	0	16,187,879	15,939,426	123,800	0	16,063,226
GRV - Commercial	0.0756	262	22,104,296	1,671,085	14,056	0	1,685,141	1,668,332	0	0	1,668,332
GRV - Light Industrial	0.0756	283	17,997,027	1,360,575	4,430	0	1,365,005	1,358,431	0	0	1,358,431
GRV - Rural Residential	0.0756	2,992	62,282,053	4,708,523	38,501	0	4,747,024	4,700,952	0	0	4,700,952
Unimproved value valuations											
UV - Rural	0.0047	235	156,245,000	734,352	2,668	0	737,020	732,965	0	0	732,965
Sub-Total		14,588	469,855,022	24,443,269	278,800	0	24,722,069	24,400,106	123,800	0	24,523,906
Minimum payment	Minimum \$										
Gross rental value valuations											
GRV - Residential	760	535	4,199,118	406,600	0	0	406,600	414,200	0	0	414,200
GRV - Commercial	760	6	51,936	4,560	0	0	4,560	4,560	0	0	4,560
GRV - Light Industrial	760	1	9,328	760	0	0	760	760	0	0	760
GRV - Rural Residential	760	81	733,624	61,560	0	0	61,560	61,560	0	0	61,560
Unimproved value valuations											
UV - Mining Lease	960	5	64,213	4,800	(388)	0	4,412	4,800	0	0	4,800
Sub-Total		628	5,058,219	478,280	(388)	0	477,892	485,880	0	0	485,880
		15,216	474,913,241	24,921,549	278,412	0	25,199,961	24,885,986	123,800	0	25,009,786
Movement in Rates Received in Advance							135,241				0
Total amount raised from general rate							25,335,202				25,009,786

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

24. NET CURRENT ASSETS

Composition of net current assets

	2016 (30 June 2016 Carried Forward) \$	2016 (1 July 2015 Brought Forward) \$	2015 (30 June 2015 Carried Forward) \$
Surplus/(Deficit) 1 July 15 brought forward	<u>6,144,334</u>	<u>7,225,367</u>	<u>7,225,367</u>
CURRENT ASSETS			
Cash and cash equivalents			
Unrestricted	9,873,855	9,106,543	9,106,543
Restricted	26,557,766	12,457,169	12,457,169
Receivables			
Rates outstanding	880,486	792,900	792,900
Sundry debtors	556,398	1,089,004	1,089,004
GST receivable	330,022	238,082	238,082
Sanitation debtors	95,688	80,881	80,881
LSL contributions - other local governments	37,950	77,625	77,625
Inventories			
Fuel and materials	103,837	109,036	109,036
Land held for resale - cost			
Cost of acquisition	0	116,195	116,195
LESS: CURRENT LIABILITIES			
Trade and other payables			
Sundry creditors	(1,181,610)	(941,524)	(941,524)
Creditor accruals	(1,358,744)	(344,303)	(344,303)
Current portion of long term borrowings			
Secured by floating charge	(550,311)	(213,366)	(213,366)
Provisions			
Provision for annual leave	(1,441,512)	(1,352,993)	(1,352,993)
Provision for long service leave	(1,752,036)	(1,629,884)	(1,629,884)
Unadjusted net current assets	<u>32,151,789</u>	<u>19,585,365</u>	<u>19,585,365</u>
Adjustments			
Less: Reserves - restricted cash	(26,557,766)	(12,457,169)	(12,457,169)
Less: Land held for resale - cost			
Cost of acquisition	0	(116,195)	(116,195)
Add: Current portion of long term borrowings			
Secured by floating charge	550,311	213,366	213,366
Adjusted net current assets - surplus/(deficit)	<u>6,144,334</u>	<u>7,225,367</u>	<u>7,225,367</u>

Difference

There was no difference between the surplus/(deficit) 1 July 2015 brought forward position used in the 2016 audited financial report and the surplus/(deficit) carried forward position as disclosed in the 2015 audited financial report.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

25. SPECIFIED AREA RATE - 2015/16 FINANCIAL YEAR

The Shire did not impose any specified area rates.

26. SERVICE CHARGES - 2015/16 FINANCIAL YEAR

The Shire did not impose any service charges.

27. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS
- 2015/16 FINANCIAL YEAR

	Type	Total Cost/ Value \$	Budget Cost/ Value \$
Rates	Write-Off	2,047	1,500
Legal Fees	Write-Off	467	50
		2,514	1,550

No discount on rates is available.

The cost to the Shire for the early payment of rates incentive was \$4,300 being \$2,500 towards the first prize, \$1,500 towards the second prize and \$300 for pool entry.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

28. INTEREST CHARGES AND INSTALMENTS - 2015/16 FINANCIAL YEAR

	Date Due	Instalment Plan Admin Charge \$	Unpaid Rates Interest Rate %
Instalment Options			
First Instalment	17-Aug-15	0	11.00%
Second Instalment	19-Oct-15	8.50	11.00%
Third Instalment	21-Dec-15	8.50	11.00%
Fourth Instalment	22-Feb-16	8.50	11.00%

	Revenue \$	Budgeted Revenue \$
Interest on unpaid rates	163,139	155,000
Charges on instalment plan	132,817	127,500
	<u>295,956</u>	<u>282,500</u>

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

	2016 \$	2015 \$
29. FEES & CHARGES		
Governance	341	0
General purpose funding	132,817	125,942
Law, order, public safety	208,295	269,305
Health	83,900	100,918
Education and welfare	2,527,079	2,033,682
Community amenities	7,676,904	7,191,806
Recreation and culture	778,113	834,349
Transport	10,055	10,809
Economic services	261,576	316,172
Other property and services	7,793	25,909
	<u>11,686,873</u>	<u>10,908,892</u>

There were no changes during the year to the amount of the fees or charges detailed in the original budget.

30. GRANT REVENUE

Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:

	2016 \$	2015 \$
By Nature or Type:		
Operating grants, subsidies and contributions		
Governance	0	530
General purpose funding	1,087,675	4,299,600
Law, order, public safety	491,021	369,710
Education and welfare	2,899,495	3,127,220
Recreation and culture	85,132	121,066
Transport	31,787	53,952
Other property and services	0	14,081
	<u>4,595,110</u>	<u>7,986,159</u>
Non-operating grants, subsidies and contributions		
Law, order, public safety	80,240	812,107
Education and welfare	0	58,470
Recreation and culture	1,778,185	869,339
Transport	2,703,951	1,667,824
	<u>4,562,376</u>	<u>3,407,740</u>
	<u>9,157,486</u>	<u>11,393,899</u>

31. EMPLOYEE NUMBERS

The number of full-time equivalent employees at balance date

<u>208</u>	<u>202</u>
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SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

32. ELECTED MEMBERS REMUNERATION	2016	2016	2015
	\$	Budget	\$
The following fees, expenses and allowances were paid to council members and/or the president.			
Meeting Fees	252,707	260,321	247,475
President's allowance	49,831	50,604	22,492
Deputy President's allowance	12,458	12,651	11,626
Travelling expenses	9,931	10,000	7,801
Telecommunications allowance and expenses	42,716	43,500	44,361
	<u>367,643</u>	<u>377,076</u>	<u>333,755</u>

33. MAJOR LAND TRANSACTIONS

(a) Details

A major land transaction was completed and finalised when the Shire sold Lots 50/51 Morrison and Farrall Roads Midvale during 2015/16.

(b) Current year transactions	2016	2016	2015
	\$	Budget	\$
Operating income			
- Profit on sale	1,431,204	1,330,000	0
Capital income			
- Sale proceeds	6,547,399	6,530,000	0

34. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

The Shire did not participate in any trading undertakings or major trading undertakings during the 2015/16 financial year.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

35. FINANCIAL RISK MANAGEMENT

The Shire's activities expose it to a variety of financial risks including price risk, credit risk, liquidity risk and interest rate risk. The Shire's overall risk management focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Shire.

The Shire does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council.

The Shire held the following financial instruments at balance date:

	Carrying Value		Fair Value	
	2016	2015	2016	2015
	\$	\$	\$	\$
Financial assets				
Cash and cash equivalents	36,431,621	21,563,712	36,431,621	21,563,712
Receivables	2,785,766	3,084,508	2,785,766	3,084,508
Other Assets (Share of EMRC)	18,082,646	16,479,545	18,082,646	16,479,545
	<u>57,300,033</u>	<u>41,127,765</u>	<u>57,300,033</u>	<u>41,127,765</u>
Financial liabilities				
Payables	2,540,354	1,285,827	2,540,354	1,285,827
Borrowings	12,869,374	4,346,581	14,058,376	2,638,232
	<u>15,409,728</u>	<u>5,632,408</u>	<u>16,598,730</u>	<u>3,924,059</u>

Fair value is determined as follows:

- Cash and cash equivalents, receivables, payables - estimated to the carrying value which approximates net market value.
- Borrowings, held to maturity investments, estimated future cash flows discounted by the current market interest rates applicable to assets and liabilities with similar risk profiles.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

35. FINANCIAL RISK MANAGEMENT (Continued)

(a) Cash and Cash Equivalents

The Shire's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital. The finance area manages the cash and investments portfolio with the assistance of independent advisers (where applicable). Council has an investment policy and the policy is subject to review by Council. An Investment Report is provided to Council on a monthly basis setting out the make-up and performance of the portfolio.

The major risk associated with investments is price risk - the risk that the capital value of investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments of their issuers or factors affecting similar instruments traded in a market.

Cash and investments are also subject to interest rate risk - the risk that movements in interest rates could affect returns.

Another risk associated with cash is credit risk – the risk that a contracting entity will not complete its obligations under a financial instrument resulting in a financial loss to the Shire.

The Shire manages these risks by diversifying its portfolio and only investing in investments authorised by *Local Government (Financial Management) Regulation 19C*. Council also seeks advice from independent advisers (where considered necessary) before placing any cash and investments.

	2016	2015
	\$	\$
Impact of a 1% ⁽¹⁾ movement in interest rates on cash		
- Equity	364,316	215,637
- Statement of Comprehensive Income	364,316	215,637

Notes:

⁽¹⁾ Sensitivity percentages based on management's expectation of future possible market movements.

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

35. FINANCIAL RISK MANAGEMENT (Continued)

(b) Receivables

The Shire's major receivables comprise rates and annual charges and user charges and fees. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Shire manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the Shire to recover these debts as a secured charge over the land – that is, the land can be sold to recover the debt. The Shire is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Shire makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subject to a re-negotiation of repayment terms.

The profile of the Shire's credit risk at balance date was:

	2016	2015
Percentage of rates and annual charges		
- Current	91%	97%
- Overdue	9%	3%
Percentage of other receivables		
- Current	97%	92%
- Overdue	3%	8%

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

35. FINANCIAL RISK MANAGEMENT (Continued)

(c) Payables
Borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Shire manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required.

The contractual undiscounted cash flows of the Shire's Payables and Borrowings are set out in the Liquidity Sensitivity Table below:

	Due within 1 year \$	Due between 1 & 5 years \$	Due after 5 years \$	Total contractual cash flows \$	Carrying values \$
<u>2016</u>					
Payables	2,540,354	0	0	2,540,354	2,540,354
Borrowings	<u>1,103,182</u>	<u>4,392,206</u>	<u>12,374,684</u>	<u>17,870,072</u>	<u>12,869,374</u>
	<u>3,643,536</u>	<u>4,392,206</u>	<u>12,374,684</u>	<u>20,410,426</u>	<u>15,409,728</u>
<u>2015</u>					
Payables	1,285,827	0	0	1,285,827	1,285,827
Borrowings	<u>509,258</u>	<u>2,037,032</u>	<u>4,074,064</u>	<u>6,620,354</u>	<u>4,346,581</u>
	<u>1,795,085</u>	<u>2,037,032</u>	<u>4,074,064</u>	<u>7,906,181</u>	<u>5,632,408</u>

SHIRE OF MUNDARING
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2016

35. FINANCIAL RISK MANAGEMENT (Continued)

(c) Payables

Borrowings (continued)

Borrowings are also subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. The Shire manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation.

The following tables set out the carrying amount, by maturity, of the financial instruments exposed to interest rate risk:

	<1 year \$	>1<2 years \$	>2<3 years \$	>3<4 years \$	>4<5 years \$	>5 years \$	Total \$	Weighted Average Effective Interest Rate %
<u>Year ended 30 June 2016</u>								
Borrowings								
Fixed rate								
Debentures	550,311	577,065	605,330	635,200	666,777	9,834,691	12,869,374	4.67%
Weighted average Effective interest rate	5.09%	5.07%	5.12%	5.01%	4.97%	4.29%		
<u>Year ended 30 June 2015</u>								
Borrowings								
Fixed rate								
Debentures	213,366	228,676	245,085	262,672	281,520	3,115,262	4,346,581	6.95%
Weighted average Effective interest rate	6.95%	6.95%	6.95%	6.95%	6.95%	6.95%		

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INDEPENDENT AUDITOR'S REPORT TO THE ELECTORS OF THE SHIRE OF MUNDARING

REPORT ON THE FINANCIAL REPORT

We have audited the accompanying financial report of the Shire of Mundaring, which comprises the statement of financial position as at 30 June 2016, statement of comprehensive income by nature or type, statement of comprehensive income by program, statement of changes in equity, statement of cash flows and the rate setting statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the statement by Chief Executive Officer.

Management's Responsibility for the Financial Report

Management is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards, the *Local Government Act 1995* (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended) and for such internal control as Management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Shire's preparation and fair presentation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Shire's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Council, as well as evaluating the overall presentation of the financial report.

We believe the audit evidence we obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report of the Shire of Mundaring is in accordance with the *Local Government Act 1995* (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended), including:

- a) giving a true and fair view of the Shire's financial position as at 30 June 2016 and of its financial performance and its cash flows for the year ended on that date; and
- b) complying with Australian Accounting Standards (including Australian Accounting Interpretations).

**INDEPENDENT AUDITOR'S REPORT
TO THE ELECTORS OF THE SHIRE OF MUNDARING (CONTINUED)**

Report On Other Legal and Regulatory Requirements

In accordance with the Local Government (Audit) Regulations 1996, we also report that:

- a) There are no matters that in our opinion indicate significant adverse trends in the financial position or the financial management practices of the Shire.
- b) Except as detailed above, no other matters indicating non-compliance with Part 6 of the *Local Government Act 1995* (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written law were noted during the course of our audit.
- c) In relation to the Supplementary Ratio Information presented at page 58 of this report, we have reviewed the calculations as presented and nothing has come to our attention to suggest it is not:
 - i) reasonably calculated; and
 - ii) based on verifiable information.
- d) All necessary information and explanations were obtained by us.
- e) All audit procedures were satisfactorily completed in conducting our audit.

MOORE STEPHENS
CHARTERED ACCOUNTANTS



DAVID TOMASI
PARTNER

DATE: 19 October 2016
PERTH, WA

**SHIRE OF MUNDARING
SUPPLEMENTARY RATIO INFORMATION
FOR THE YEAR ENDED 30TH JUNE 2016**

36. RATIO INFORMATION

The following information relates to those ratios which only require attestation they have been checked and are supported by verifiable information. It does not form part of the audited financial report

	2016	2015	2014
Asset consumption ratio	0.89	0.90	0.93
Asset renewal funding ratio	0.98	0.94	0.95

The above ratios are calculated as follows:

Asset consumption ratio	$\frac{\text{depreciated replacement costs of assets}}{\text{current replacement cost of depreciable assets}}$
Asset renewal funding ratio	$\frac{\text{NPV of planning capital renewal over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$

10.6 Delegation of Authority to Award a Tender for Darlington Hall Accessibility Building Upgrade Tender 05/1617

File Code	AS.RFT 05/1617
Author	Shane Purdy, Director Infrastructure Services
Senior Employee	N/A
Disclosure of Any Interest	Nil

SUMMARY

Delegated authority is sought from Council for the Chief Executive Officer, under Section 5.42 of the *Local Government Act 1995*, to award Tender RFT 05/1617 Darlington Hall accessibility building upgrade to enable the works to commence as soon as practical.

BACKGROUND

Tender 05/1617 was advertised in the West Australian newspaper and tenders will close on 19 December 2016.

The assessment of tenders will occur in the week immediately prior to the Christmas break. It is desired to award the works in early January 2017 to enable work to commence in January 2017.

The Darlington hall has been blocked out from user group use from January to May 2017. The next ordinary Council meeting is scheduled for 24 January 2017.

STATUTORY / LEGAL IMPLICATIONS

Local Government Act 1995

S5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.

** Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Council has delegated authority to the Chief Executive Officer to award general tenders up to \$225,000 (excluding GST) in value. This tender is expected to be between \$300,000 and \$400,000.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

It is intended to fund the Darlington Hall accessibility upgrade with funds of \$355,000 (excluding GST) allocated in the 2016/17 annual budget.

STRATEGIC IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

By not proceeding to award the tender quickly will incur delays in commencing and completing the project incurring potential reputational risk to users of the Darlington Hall.

EXTERNAL CONSULTATION

Consultation with the appointed architects Holton Connor, Shire staff (Recreation & Leisure Service, Building Service, Health Service and Planning Service), the Inclusion and Disability Access Advisory Group and the Darlington Resident & Ratepayer Association has taken place to produce the building construction plans proposed to be constructed.

COMMENT

The option of preparing a report to the 24 January 2017 Council meeting will delay commencement by approximately a month, affecting the users of the Darlington hall for a longer period.

Another alternative would be to call a special meeting of Council in the first week of January 2017 to reduce a delay in commencement to approximately a week. The calling of a special Council meeting for just this item immediately following the New Year would be disruptive to Councillors and staff that are typically on leave at this time. There are also expenses for advertising, meals and time required for preparation of an agenda that would be required.

This proposal is submitted to Council to enable award of the tender by the Chief executive Officer around the Christmas and New Year period to enable the commencement of work in early January 2017.

It is therefore requested Council delegate authority to the Chief Executive Officer to award Tender 05/1617, subject to the tender value not exceeding 10% of the \$355,000 allocated budget being \$390,500 (excluding GST).

Councillors will be informed of the outcome of the tender through the Councillors Information Bulletin alongside other tenders awarded under delegated authority.

VOTING REQUIREMENT

Absolute Majority

<h2>RECOMMENDATION</h2>

That the Chief Executive Officer be delegated authority under Section 5.42 of the *Local Government Act 1995* to award Tender RFT 05/1617 for the Darlington Hall accessibility building upgrade, subject to the tender price not exceeding \$390,500 (excluding GST).

Next Report

10.7 Review of Disability Access and Inclusion Plan

File Code	CS.SPG 3/1
Author	Stephanie Iredell, Access Advisor Kaye Abel, Manager Libraries & Community Engagement
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil

SUMMARY

Under the Western Australian *Disability Services Act 1993*, local governments are required to develop and implement a Disability Access and Inclusion Plan (DAIP) which identifies barriers to access and inclusion and proposes solutions. This ensures that people with disability are included in all community activities, services and facilities.

All local governments are required by the Disability Services Commission (DSC) to review its DAIP at a minimum of every five years. Shire of Mundaring's DAIP is due to be reviewed and must be lodged with DSC by the end of this year.

The purpose of this report is to present the draft Shire of Mundaring DAIP 2017-2021 (refer **ATTACHMENT 11**) for approval and adoption.

BACKGROUND

The Shire created its first DAIP in 1996 (previously called Disability Service Plan). In 2011 the Shire included Outcome 7 listed below, before it was legally required to do so.

The DAIP has 7 key outcomes:

- **Outcome 1** – People with disability have the same opportunities as other people to access the services of, and any events organised by, Shire of Mundaring;
- **Outcome 2** – People with disability have the same opportunities as other people to access buildings and other facilities of Shire of Mundaring;
- **Outcome 3** – People with disability receive information from Shire of Mundaring in a format that will enable them to access the information as readily as other people are able to access it;
- **Outcome 4** – People with disability receive the same level and quality of service from the staff of Shire of Mundaring as other people receive from the staff of the Shire;
- **Outcome 5** – People with disability have the same opportunities as other people to make complaints to Shire of Mundaring;

- **Outcome 6** – People with disability have the same opportunities as other people to participate in any public consultation by Shire of Mundaring; and
- **Outcome 7** – People with disability have the same opportunities as other people to obtain and maintain employment with Shire of Mundaring.

The Shire implements its DAIP through key strategies and has worked extensively integrating the DAIP into policy, procedures and work activities to ensure access and inclusion becomes normal practice. The Shire's Inclusion and disAbility Access Advisory Group (IDAAG) suggests priorities for access upgrades, raises access and inclusion issues and connects Shire employees to the community and directly to people with disability in line with the DAIP.

The DAIP builds on the capacity for people with disability to build their independence, opportunities and involvement in the Shire community and to participate in decision making processes. Our focus is on all disabilities including cognitive, intellectual, neurological, physical, psychiatric (including psychosocial) and sensory (vision and/or hearing).

STATUTORY / LEGAL IMPLICATIONS

Major legislative changes have occurred throughout Australia in recent years, aimed at improving access and inclusion for people with disability. Four key pieces of legislation impact on the provision of accessible and inclusive information, services, buildings, outdoor spaces and facilities for people with disability. They are:

- *Disability Services Act 1993* – DAIP requirement;
- *Disability Discrimination Act 1992 (Cth)* – cover for everyone in Australia against discrimination based on disability;
- *Equal Opportunity Act 1984* – objectives include promotion, recognition and acceptance within the community of the equality of persons and their disability; and
- Building Codes Australia (BCA) - uniform set of technical provisions for the design and construction of buildings and other structures

Under the *Disability Services Act 1993*:

- It is mandatory for local governments to develop, implement and report on a DAIP, which identifies barriers to access and inclusion and proposes solutions to ensure that people with disability have equality of access and inclusion;
- The Minister for Disability Services is required to table a report in Parliament each year on the progress of Disability Access and Inclusion Plans (DAIPs) in Western Australia. A progress report is tabled in Parliament annually. The information provided by public authorities annually informs this report;
- Section 29B states “a public authority that has a Disability Access and Inclusion Plan must take all practicable measures to ensure that the plan is implemented by the public authority and its officers, employees, agents or contractors”;
- Public authorities must include a report about DAIP implementations in their annual report each year; and

- Public authorities are required to review their DAIP at a maximum of every five years.

A DAIP assists Council to mitigate risk and meet its obligation under the *Disability Services Act 1993*, *Commonwealth Disability Discrimination Act 1992 (Cth)* and *Equal Opportunity Act 1984*.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The annual cost of DAIP implementations is \$198,317 which equates to \$1,983,170 over the 10 year term of the Long Term Financial Plan. This incorporates \$150,000 per annum for access upgrades to Shire buildings.

STRATEGIC IMPLICATIONS

Priority 2 – Community

Objective Two: Residents of all ages, needs and backgrounds are engaged and supported by their community.

SUSTAINABILITY IMPLICATIONS

Everyone benefits from inclusive, accessible services, community events and activities and facilities. The provision of high level access and inclusion enables people to move safely and easily about their community and to stay connected with local services, facilities and businesses. This is also essential for mental health and wellbeing. Good access and a sense of community belonging through inclusion are important factors in the achievement of healthy sustainable communities.

RISK IMPLICATIONS

A DAIP assists Council to mitigate risk and meet its obligations under the *Disability Discrimination Act 1992 (Cth)*, *Disability Services Act 1993* and the *Equal Opportunity Act 1984*.

EXTERNAL CONSULTATION

External consultation included an online questionnaire completed by seven people and a consultation session run by an independent disability consultant attended by 14 people.

In addition, a desk top review of all the IDAAG minutes for the last five years was carried out to capture any consistent themes of concern.

The IDAAG has also been continuously updated and engaged in the Plan review process.

Refer to the online questionnaire (refer **ATTACHMENT 12**).

COMMENT

The Shire is committed to making this DAIP effective and relevant by seeking and capturing feedback from the community and including historical information. The 2011-2016 Shire DAIP provided a valuable guide to prioritising activities to increase Access and Inclusion in the community and produced substantial positive outcomes for people with disability. Examples of these are listed below and are taken from the Shire DAIP Implementation Plan:

- **Strategy** - Investigate the inclusion of sheltered sites for parking and charging motorised mobility scooters (gophers) in new development plans;
Outcome – Sheltered motorised mobility scooter parking and charging points provided at The Hub of the Hills and Mundaring Hall; and
- **Strategy** - Provide an accessible playground in the upgrade of Mundaring Community Sculpture Park.
Outcome – Mundaring Community Sculpture Park created as a best practice accessible and inclusive playground/outdoor space with overwhelming positive feedback received from the local community and beyond.

The 2011 DAIP Implementation Plan included 95 strategies and of these 88 were completed/achieved and seven were partially achieved. Most of the strategies had numerous positive outcomes.

This review of the Shire's DAIP will provide continuity of such outcomes and ensure that access and inclusion activities carried out from 2017-2021 are relevant to local residents and work toward meeting their requirements.

The reviewed DAIP will be promoted through Elected Members, local media, Shire website and Facebook, Disability Services Commission, Australian Human Rights Commissioner, NDIS/NDIA, IDAAG and contacts list for people with disability.

In view of the legislative requirement for local governments to develop and implement a DAIP it is recommended that Council adopt this Plan and in doing so, provide Shire Elected Members, employees, agents and contractors direction for the period 2017-2021.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council adopts the Shire of Mundaring Disability Access and Inclusion Plan 2017–2021 as presented at **ATTACHMENT 11**.

Next Report

Attachment 11

Report 10.7

24 pages

Shire of Mundaring Disability Access and Inclusion Plan 2017-2021



Acknowledgements

Shire of Mundaring wishes to thank past and present members of the Inclusion and disAbility Access Advisory Group (IDAAG) for their contribution towards keeping the Shire connected with the community and people with disability.

Thank you also to all Shire of Mundaring employees who have reported successful access and inclusion initiatives or concerns they have had regarding access and inclusion to the Access Advisor. This information is forwarded to the IDAAG, Disability Services Commission, key agencies/service providers and the community. Shire employees have shown determination, enthusiasm and commitment to making our community even more accessible and inclusive.

**If you have identified any
access and inclusion barriers please contact:**

**Access Advisor
Shire of Mundaring
Phone: (08) 9290 6718
Email: accessadvisor@mundaring.wa.gov.au**

November 2016

This document is available in alternative format upon request electronically (pdf via email), hard copy (standard and large print), audio (cassette tape or compact disc), Braille or by visiting the Shire website (www.mundaring.wa.gov.au) Access and Inclusion page.

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Our Intent

**People with disability
and their families,
friends and carers
feel welcomed, valued
and included in the
Shire of Mundaring
community**

Shire of Mundaring Welcomes Everyone

Shire of Mundaring welcomes everyone and is continually improving access and inclusion for residents and visitors. The Shire participated in the You're Welcome initiative (electronic access reports with photos) on Shire of Mundaring sites which can be viewed through the AccessWA website (www.accesswa.com.au). Many of the sites mentioned below have accessible parking, toilets and continuous paths of travel. The Shire has recently initiated the installation of a "Changing Place" in a newly built fuel station to give more freedom of travel for people who require adult changing facilities.

Mundaring, a Sense of Space, a Sense of Place

The Australian Bureau of Statistic 2014 states the Shire of Mundaring has an Estimated Resident Population of 40,046. The population increased from 2006 to 2011 by 10,645 people (4.1%).

The Shire is a predominantly rural area, with residential areas in numerous townships. The Shire encompasses a total land area of 644sqkms, of which nearly half is National Park, State Forest or water catchment. The Shire is approximately 35 kilometres from Perth CBD and half of this drive is through treescape with no traffic lights. There is a bountiful selection of fairly accessible trails to enjoy including the Railway Reserves Heritage Trail, Munda Biddi Trail, Bibbulmun Track, Eagle's View Walk, Kep Track, Bilgoman Well Heritage Trail and Golden Pipeline Heritage Trail.

Barbecue and picnic sites include Beelu National Park, Forsyth's Mill, Fred Jacoby Park, Greenmount National Park, John Forrest National Park, Mundaring Weir, Lake Leschenaultia, Grevillea, Morgan John Morgan Reserve, Mundaring Community Sculpture Park, Mundaring Weir Gardens, North Ledge, Pimelia and South Ledge. Features of the area include Golden Pipeline Museum, Karakamia Wildlife Sanctuary, Katharine Susannah Prichard Writers Centre, Marloo Theatre, Mundaring Hills and Historical Society, Mundaring Arts Centre, Trek The Trail, Mundaring Weir Summer Concert Series, Kookaburra Outdoor Cinema, Mundaring Sunday Markets and Perth Hills Discovery Centre. Other attractions to discover are restaurants, cafes, wineries, pizzeria, heritage listed hotels, camping sites, wild flowers, accommodation, inns and taverns

The Shire produces a Welcome for People with Disability (to the Shire of Mundaring) booklet. The booklet gives an overview of all the Shire has to offer people with disability including free use of aquatic wheelchairs (for example at Bilgoman Aquatic Centre, Mt Helena Aquatic Centre and Lake Leschenaultia), accessible facilities and sites, contacts for people with disability, emergency and transport information, advocacy and caring for carers, relevant community groups/services, put-out put-in rubbish bin service and Seniors Information Directory.

A Message from the Shire President

Shire of Mundaring is proud to present the 2017-2021 Disability Access and Inclusion Plan (DAIP).

The DAIP builds on the capacity for people with disability to build their independence, opportunities and involvement in the Shire community and to participate in decision making processes. Our focus is on all disability including cognitive, intellectual, neurological, physical, psychiatric (including psychosocial) and sensory (vision and/or hearing).

Elected Members consider people with disability in their decision making and believe their contribution to the community is essential. In particular Elected Members support desirable access upgrades (above Australian Standards). This provides much improved outcomes and access for people with disability. An Elected Member attends Inclusion and disAbility Access Advisory Group (IDAAG) meetings.

Shire of Mundaring employees are continuously working towards improving their work practices, policies and events to be even more accessible and inclusive. Employees raise their awareness of the experience of having a disability through training (provided by people with disability), consulting and communicating one on one with people with disability.

The Shire's celebrated accomplishments from the 2011-2016 DAIP include improved access into outdoor spaces, buildings and playgrounds, welcoming events and services, easier to understand and read information, removal of access and inclusion barriers through consultation and employing people with disability. We believe in the importance of social inclusion and its positive impact through physical and mental wellness and the sense of purpose this gives to individuals and communities.

I would like to thank the people with disability who participated in the consultation process as well as their friends, families and carers and connected agencies and service providers. We appreciate your valued feedback.

I look forward to celebrating the many achievements that working with the community through this Plan will bring.

Shire President David Lavell

Executive Summary

Under the *Disability Services Act 1993* it is mandatory for local governments to develop, implement and report on a DAIP and to undertake a review every 5 years. Also, a DAIP assists Council to mitigate risk and meet its obligation under the *Disability Services Act 1993*, *Disability Discrimination Act 1992 (Cth)* and *Equal Opportunity Act 1984*.

The intent of the Plan is to guide Shire of Mundaring Elected Members, employees, volunteers, contractors and funded or sponsored agencies towards removing barriers for people with disability and their families, friends and carers.

The Shire provides \$1,983,170 over a 10 year term to ensure people with disability are considered in building and park/playground projects, service provision, events, consultation and employment opportunities.

In 2012 the number of Australians with disability remained at 18.5 per cent of the population or 4.2 million people. Of these, 1.4 million had a profound or severe disability affecting their mobility, self-care or communication. The rate of disability increased with age with less than 1 in 20 children under the age of five having a disability compared to almost 9 in 10 people aged 90 years and over. Just over half of people with disability aged between 15 and 64 were participating in the labour force in 2012 in comparison to 4 in every 5 people without disability (Australian Bureau of Statistic Disability, Ageing and Carers, Australia: Summary of Findings, 2012 (ABS SDAC 2012)). In 2011 Shire of Mundaring included 1164 people (3.2 per cent of the population) who needed help in their day-to-day lives due to disability and there were 3173 carers providing unpaid assistance to a person with a disability, long term illness or old age (Profile.id).

Consultation for the five year review has been conducted via a diverse range of methods including: an online, hard copy (key sites) and electronic (access and inclusion agencies/people group email) questionnaire; through the IDAAG; a consultation event (aimed at people with disability and their friends, families and carers and connected agencies and service providers); connection with individuals, agencies and service providers; and feedback from Shire employees. Access issues identified through this consultation were predominantly around lack of accessible parking and accessible continuous paths of travel from parking to destinations. Also highlighted was the lack of opportunities for children who have autism. These issues are addressed in the strategies created for this Plan.

Over the last five years the Shire has been proud of the many best practice access and inclusion outcomes and achievements reached through continuously improving work practices and policies. Out of 95 strategies from the 2011-2016 DAIP, 88 were achieved and seven were partially achieved. Through flexible thinking and understanding of the experience of having a disability, employees are continually creating a more inclusive and accessible community.

Background

Legislation

Major legislative changes have occurred throughout Australia in recent years, aimed at improving access and inclusion for people with disability. Four key pieces of legislation impact on the provision of accessible and inclusive information, services, and facilities for people with disability. They are:

- *Disability Services Act 1993* – DAIP requirement
- *Disability Discrimination Act 1992 (Cth)* – cover for everyone in Australia against discrimination based on disability
- *Equal Opportunity Act 1984* – objectives include promotion, recognition and acceptance within the community of the equality of persons and their disability
- Building Codes Australia - uniform set of technical provisions for the design and construction of buildings and other structures

Under the *Disability Services Act 1993*:

- it is mandatory for local governments to develop, implement and report on a DAIP, which identifies barriers to access and inclusion and proposes solutions to ensure that people with disability have equality of access and inclusion.
- the Minister for Disability Services is required to table a report in Parliament each year on the progress of Disability Access and Inclusion Plans (DAIPs) in Western Australia. A progress report is tabled in Parliament annually. The information provided annually by public authorities informs this report.
- Section 29B states “a public authority that has a Disability Access and Inclusion Plan must take all practicable measures to ensure that the plan is implemented by the public authority and its officers, employees, agents or contractors”.
- public authorities must include a report about DAIP implementations in their annual report each year.
- public authorities are required to review their DAIP at least every five years.

The Shire created its first DAIP in 1996 (previously called Disability Service Plan). In 2011 the Shire included Outcome 7, a new outcome regarding employing people with disability, before it was legally required to do so.

The DAIP has 7 key outcomes:

- **Outcome 1** – People with disability have the same opportunities as other people to access the services of, and any events organised by, Shire of Mundaring.
- **Outcome 2** – People with disability have the same opportunities as other people to access the buildings and other facilities of Shire of Mundaring.
- **Outcome 3** – People with disability receive information from Shire of Mundaring in a format that will enable them to access the information as readily as other people are able to access it.
- **Outcome 4** – People with disability receive the same level and quality of service from the staff of Shire of Mundaring as other people receive from the staff of Shire of Mundaring.

- **Outcome 5** – People with disability have the same opportunities as other people to make complaints to Shire of Mundaring.
- **Outcome 6** – People with disability have the same opportunities as other people to participate in any public consultation by Shire of Mundaring.
- **Outcome 7** – People with disability have the same opportunities as other people to obtain and maintain employment with Shire of Mundaring

The Shire of Mundaring is committed to achieving the seven outcomes of its DAIP.

Key Strategies

The Shire implements its DAIP through key strategies and has integrated the DAIP into policies, procedures and work activities to ensure access and inclusion becomes normal practice.

In line with the DAIP, the IDAAG suggests priorities for access upgrades, raises access and inclusion issues, and connects Shire employees to the community and directly to people with disability.

The Shire employs a part time Access Advisor to guide, monitor and report on the implementations of the DAIP.

The Access Advisor is a member of the Shire's Major Development Team (Planning) and major project teams. Employees can request information, assistance and awareness raising through this officer.

The Shire provides budget specifically for access upgrades, International Day of People with Disability, officer salary and equipment and strategy support. Upon request, the Shire provides interpreters and other access and inclusion requirements for people with disability. Training presented by people with disability is run annually by the Shire for Elected Members and employees.

Monitoring and Evaluation

Monitoring and evaluation of the Shire's DAIP is carried out by the Shire's Access Advisor. Employees formally report to the Advisor five times a year and informally throughout the year. Shire funded and sponsored agencies are required to report annually. Feedback is then reported to IDAAG at quarterly meetings and the Disability Services Commission (DSC) annually. The Advisor provides a collated overview of feedback quarterly to all employees.

Contractors are also required (through contracts and promotion of the DAIP), to provide accessible and inclusive work practices. Shire funded and sponsored agencies are required to report annually on their access and inclusion activities/implementations as per their funding agreements.

Grant recipients are required to consider access and inclusion in their events and activities as per the grant funding agreements. The Access Advisor provides support and awareness raising when required.

Outcomes of the DAIP are reported in the Shire of Mundaring Annual Report.

Implementation of the DAIP is the responsibility of all areas of the Shire. An Implementation Plan clearly states who is responsible for each action.

Performance is rated in accordance with the percentage of strategies achieved within a 5 year period.

Outcomes of 2011 – 2016 DAIP

The 2011-2016 Shire DAIP provided a valuable guide to prioritising activities to increase Access and Inclusion in the community and produced substantial positive outcomes for people with disability. Examples of these are listed below and are taken from the Shire DAIP Implementation Plan:

- **Strategy** - Investigate the inclusion of sheltered sites for parking and charging motorised mobility scooters (gophers) in new development plans.
Outcome – Sheltered motorised mobility scooter parking and charging points provided at The Hub of the Hills and Mundaring Hall.
- **Strategy** - Provide an accessible playground in the upgrade of Mundaring Community Sculpture Park.
Outcome – Mundaring Community Sculpture Park created as a best practice accessible and inclusive playground/outdoor space with overwhelming positive feedback received from the local community and beyond.
- **Strategy** - Promote the benefits of employing people with disability to all managers.
Outcome – Manager Libraries and Community Engagement organised for a person who has a disability to be engaged voluntarily and then employed casually by the Shire. This work experience then enabled this person to gain permanent employment with an employment agency in Midland. Further, a DVD was made of this experience and is now used by the Disability Services Commission and consultants in their training on employing people with disability (http://www.focusonability.com.au/FOA/films/Felicity_226.html).

Other Highlights 2011-2016

- Access upgrades to the external west entry of Shire Administration building, Mundaring Town Hall, Mt Helena Aquatic Centre (change rooms and toilets), Bilgoman Aquatic Centre (ramp into main and beach pool), Mundaring Sharing, The Hub of The Hills, Elsie Austin Oval Pavilion, Morgan John Morgan Reserve, Black Boy Hill Commemorative Site (ANZAC services) and Lake Leschenaultia camping facilities.
- Planning underway for Darlington Hall access upgrade and new Mundaring Indoor Recreational Facility.

- Built Swan View Youth Centre and works in progress for new Library and Community Room Boya/Helena Valley.
- Successful grant applications for access and inclusion provided accessible art workshops and sheltered mobility scooter parking with charging points.
- Creation of Shire of Mundaring Style Guide and new Flow Chart and Checklist procedure initiated to ensure that all employees and printers provide accessible and inclusive information.
- Shire website upgraded to an easier to read format with good colour contrast and links that are accessible and inclusive with Read/Speak.
- The Shire celebrated 10 years of Eastern Hills Senior High School Special Education Unit providing community lunches at The Hub of The Hills and successfully nominated the unit for a Count Us In Award.
- Official opening of Mundaring Community Sculpture Park upgrade to best practice standards for access and inclusion.
- Access Advisor joined Shire's Major Development Team (Planning) and instigated the inclusion of a "Changing Place" in the redevelopment of the BP Lakes Roadhouse
- Events (including Trek The Trail) focussed on access and inclusion.
- Grant recipients and funded agencies are now required to report on their DAIP implementations/activities to the Shire
- Celebration of Ability Award won by Anne Borley and Scott Warner, Carrie King – Wooroloo Prison, Glen Forrest Uniting Church, Glen Forrest Primary School, Riding for the Disabled, and Eimilie Humphries.
- Fusion Art Project workshops for people with disability supported by Shire of Mundaring and run by the Mundaring Arts Centre.
- Access and Inclusion training presented by people with disability to Shire Elected Members, Employees, Volunteers and Committee members.
- New pram ramps, new accessible bus shelters, crossings, accessible parking bays and pavements installed in key usage areas for people with disability including Great Eastern Highway crossover in Mundaring town site.
- Shire of Mundaring rubbish collection includes a put-out/put-in service for people with disability.
- Shire of Mundaring hosted the film The Ride.
- Shire employment and training procedures and guides upgraded to be more accessible and inclusive and awareness raised on employing a person with a disability.
- Access and Inclusion strategies adopted into reviewed Town Planning Scheme No. 4 and Town Planning Strategy.
- Libraries providing many services (including mobile service to Wooroloo), software, activities and equipment for people with disability.
- Shire of Mundaring employs people with disability and provides work placements and volunteer roles for people with disability.

DAIP Review Promotion and Consultation

The Shire is committed to making this Plan effective and relevant by seeking and capturing feedback from the community and including historical information. To support this, extensive consultation, research and engagement has taken place.

A media release was placed in the September 2016 edition of the Chidlow Chatter, Shire website and Facebook. The release informed the community that a review of the Shire Disability Access and Inclusion Plan was commencing and community feedback was requested. This request for feedback was also promoted through the Shire's Elected Members, Executive Leadership Team, employees, as well as the community. Public consultation for the review was carried out from 26 July to 19 September 2016 (8 weeks).

The review, questionnaire and consultation session were promoted on the rolling news on the front page of the Shire website and a direct link was provided to the questionnaire. They were also promoted on the Shire's website Access and Inclusion page and messages "on hold". Hard copies of the questionnaire and consultation session invitations were placed at key sites throughout the Shire (as well as NDIS/NDIA Midland). Hard copies were posted to individuals with disability and displayed on approximately 90 noticeboards throughout the Shire. A promotion via email was extensive and included personal invitations (biggest response), newsletters (including schools), and promotion to the DSC. Group meetings and one-on-one discussions included promotion of the review, questionnaire and consultation opportunity.

An online questionnaire was created and questions covered attitudes around disability of Elected Members and Shire employees, demographics, type of disability people may have, the Shire's website, fire safety/emergency evacuation plans and a rating list for access and inclusion issues.

The questionnaire focussed on people with disability and their family, friends, carers and connected agencies and service providers and seven people responded.

Further, a consultation session attended by twelve people and run by an independent disability consultant was held at the Shire. Invitations encouraged participants to advise the Shire of any access and inclusion requests and several were received and accommodated. For example, an interpreter was provided. Personal carers, a paid carer, agency representatives, Elected Members and people with disability attended along with Shire employees. Feedback was also provided by a person with a disability who couldn't attend in person.

A desk top review of all the IDAAG minutes for the last five years was carried out to capture any consistent themes of concern. The IDAAG has been continuously updated and engaged in the creation of the questionnaire and Plan review process and has provided feedback on the Draft Plan.

Consultation with the Shire Leadership Team was conducted to get feedback on the draft strategies needed in response to DAIP requirements. All employees were requested to provide strategies they felt important to be included in the reviewed plan to remove access and inclusion barriers.

Feedback from people with disability and their families, friends, carers and connected agencies, service providers and community has been considered in all strategies created.

The 2011-2016 Shire DAIP provided a valuable guide to prioritising activities to increase Access and Inclusion in the community and produced substantial positive outcomes for people with disability. This review of the Shire's DAIP provides for the continuity of such outcomes and will ensure that access and inclusion activities carried out from 2017-2021 are relevant and effective for people with disability.

Consultation Results

Comments noted at the consultation session included "the Shire is travelling really well compared to other Shire's", "really appreciate the services of an Access Advisor" and "Mundaring Community Sculpture Park has included my son where no other parks have".

Listed below are the issues that arose from consultation, questionnaire feedback, historical data, and feedback from Elected Members, Executive Leadership Team, employees and external communications. They fall into two categories; those which fall under the responsibility of the Shire and those which would need to be addressed by external organisations.

Shire of Mundaring

- lack of quiet/calm events (to include people who have autism or mental health challenges)
- lack of fenced playgrounds (to keep children who "take off" safe)
- lack of recreation, sport and educational support for children who have autism
- inadequate number of accessible parking bays (including for large vehicles and buses)
- community needs to be educated on shared path rules
- inaccessible footpaths, pavements and kerbing, especially connecting to accessible parking bays
- lack of safe and accessible continuous paths of travel
- lack of employment for people with disability
- mobile mobility scooter (gopher) users on roadways (unsafe)
- people parking on footpaths and pavements
- inadequate accessible outdoor seating

External Organisations

- Mundaring town site crossover dangerous for people with disability
- inadequate public transport opportunities
- businesses within the Shire need to be more accessible and inclusive
- lack of housing for people with disability
- inaccessible businesses
- inaccessible parking on business premises

Strategies for each of these issues for which the Shire is responsible have been developed as part of the new 2017 – 2021 DAIP.

Future Direction

Promotion of DAIP 2017-2021

The intended period for this DAIP is 1 January 2017 to 31 December 2021.

Once adopted the DAIP will be promoted through Elected Members, Hills Gazette, Darlington Review, Chidlow Chatter, Shire website and Facebook, Disability Services Commission, Australian Human Rights Commissioner, NDIS/NDIA, contacts list for people with disability and the IDAAG. Promotional information will be available in alternative format upon request, in electronic (email), hard copy (standard and large print), audio (cassette tape or compact disc), Braille or by visiting the Shire website (www.mundaring.wa.gov.au) Access and Inclusion page.

The Shire will provide \$1,983,170 in the Long Term Financial Plan (over a 10 year term) to ensure people with disability are considered in building and park/playground projects, service provision, events, consultation and employment opportunities. Employees will be trained to gain more experience around providing for the many varied disabilities effectively and respectfully and be up to date with the latest in equipment and technology provision. Work will continue to remove access and inclusion barriers in our community through budget allocation, integrating access and inclusion with old and new building projects and through awareness raising.

Accessible and inclusive events and activities will be provided to give more opportunities for socialising, exercising and a feeling of belonging. The Shire will continue to increase its consultation and engagement with people with disability and their families, friends and carers, and listen to and act on their feedback.

The Shire is access and inclusion focussed and genuinely seeks to continually improve.

Strategies – Outcome 1

Outcome 1 People with disability have the same opportunities as other people to access the services of, and any events organised by, Shire of Mundaring	
Strategy	Timeline
<p>Consider in planning of events, meetings and consultations organised by the Shire:</p> <ul style="list-style-type: none"> • Quiet/calm events or areas within events to include people who have autism or mental illness • Accessible parking near entrance of event, meeting or consultation • Unisex accessible toilets • Clear event and directional signage • Transport options for people with disability • Free entry for companions under the “companion card” scheme • Discounted entry to facilities and events for users of Commonwealth Government concession cards • Information and promotional material which includes the wording “this information is available in alternative formats upon request” and “if you have any access or dietary requirements please contact us”. • Phone and email contact (to include someone who is deaf or hard of hearing). • Event organisers post or email information and promotional material to people with disability contacts list and key agencies/groups. Include access and inclusion details such as placing gaps between chairs for users of wheelchairs and reserved seating to ensure close proximity to interpreter. Details for these contacts are available from Community Engagement. • Inclusion of the DSC events checklist by employees http://www.disability.wa.gov.au/business-and-government1/business-and-government/disability-access-and-inclusion-plans/implementing-your-daip/access-and-inclusion-resource-kit/ • Application of access aware logo to information and promotional material where applicable to show that access and inclusion has been considered • Captioning on DVDs/power point presentations • Interpreters or note takers upon request • Refer to Access Advisor or access consultant to remove access and inclusion issues • Promote You’re Welcome report (www.accesswa.com.au) for relevant site 	5 Years

Promote feedback from Shire consultation, questionnaire and Access Advisor contacts regarding family and carers of children who have autism feeling isolated and excluded from educational opportunities to School's Principals network.	1 Year
Raise awareness within recreation and sporting groups around providing inclusive activities for children that have autism through Inclusion WA.	5 Years
When communicating with businesses, raise awareness on how to provide an accessible and inclusive business and service.	5 Years
Forward community information and promotional material received by the Shire and relevant to people with disability, to contacts list available through Community Engagement.	5 Years
Promote local transport options for people with disability available from the Shire website Access and Inclusion page "Welcome to the Shire of Mundaring for People with Disability" booklet.	5 Years
Communicate with key stakeholders to develop a coordinated approach to transport infrastructure (footpaths, bus stops, bus shelters).	5 Years
Include non-car travel consideration in land-use planning.	5 Years
Promote DAIP to all relevant Shire contractors and agents who deliver a public service and include specific access and inclusion requirements in Shire contracts as they are developed, reviewed or renewed.	5 Years

Strategies – Outcome 2

<p style="text-align: center;">Outcome 2</p> <p style="text-align: center;">People with disability have the same opportunities as other people to access buildings and other facilities of Shire of Mundaring</p>	
Strategy	Timeline
Investigate provision of additional accessible parking bays in high use areas.	5 Years
Investigate opportunities to provide large vehicle and bus parking at Shire facilities.	5 Years
Check installation of accessible parking bays to ensure they have an accessible and safe connection to the pavement.	5 Years
Investigate the provision of sheltered mobile mobility scooter accessible parking areas with charging points in new and upgraded developments.	5 Years
Promote Liveable Housing Design Guidelines.	5 Years
Supervise University/TAFE practical student to conduct a Walkability Access Tool audit in high usage areas.	3 years
Advocate for accessible housing for people with disability.	5 Years
Include an accessible continuous path of travel overview to provide opportunities for linking existing paths to new developments.	5 Years
Include accessible large vehicle and small bus parking areas in town sites and new developments.	5 Years
Ensure new or upgraded businesses accessible parking is connected to an accessible continuous path of travel.	5 Years
Include non-car travel consideration in land-use planning.	5 Years
Investigate employees attending training on the correct installation of warning and directional Tactile Ground Surface Indicators.	3 Years
Arrange visits to accessible and inclusive good practice sites for employees involved in the planning and installation of outdoor spaces (including nature play).	5 Years
Consider washaways and slopes as access and inclusion barriers in outdoor spaces when carrying out maintenance.	5 Years

Investigate increased provision of accessible seating in outdoor spaces.	5 Years
Consider including community awareness raising on road safety for motorised mobility scooters in publications.	5 Years
Investigate fencing playgrounds to keep children who “take off” safe (including children with autism).	5 Years
Consider opportunities to educate community on shared path rules.	5 Years
Investigate providing complete boundary fence for Mundaring Community Sculpture Park playground area.	2 Years
Include external access consultant or the Shire’s Access Advisor in planning process, concept plans and final plans for access upgrades/new buildings.	5 Years
Include external access consultant or the Shire’s Access Advisor in planning process, concept plans and final plans for access upgrades/new parks and outdoor spaces.	5 Years
Include external access consultant or the Shire’s Access Advisor in the planning process, concept plans and final plans for upgrades/new recreation facilities.	5 Years
Promote new access upgrades (in detail) to all employees and email information to people with disability contacts list and key agencies/groups. Details for these contacts are available from Community Engagement.	5 Years
Wherever possible, footpaths/pavements are constructed along the fence line to keep pedestrians (including people with disability), a safe distance from traffic and to avoid vehicles and wheelie bins being parked/placed on footpaths/pavements.	5 Years
Continue implementation of the Draft Rolling Program for Shared Paths/Footpaths 2010/2030 ensuring that all access ways meet Australian Standards and provide a firm, level and stable surface.	5 Years
Promote Railway Reserves Heritage Trail pamphlet which includes access and inclusion information.	5 Years
Continue identified critical area contractor sweeping of footpaths/pavements to remove hazards as per footpaths sweeping program for high usage pedestrian areas.	5 Years
Continue reviewing streetscape options to provide improved crossings along Great Eastern Highway in Mundaring town centre.	5 Years

Continue Think Before You Park! Program to raise awareness on access and inclusion barriers created when parking/placing vehicles, bins and advertising boards on footpaths.	5 Years
Request removal of advertising boards from access ways on footpaths/pavements.	When Required
Consider directional access signage, accessible seating/resting places, accessible barbecue areas, accessible shade, accessible water fountains and connecting accessible continuous path of travel in planning of upgrades/new parks/outdoor spaces.	5 Years
Promote the rubbish put out/put in service provided by Shire of Mundaring.	5 Years
Request people bring their bins in straight after rubbish collection and promote barriers created by leaving Sulo bins on footpaths/pavements.	5 Years
When reviewing Occupational Health and Safety practices consider people with disability who have reach restrictions.	5 Years

Strategies – Outcome 3

Outcome 3 People with disability receive information from Shire of Mundaring in a format that will enable them to access the information as readily as other people are able to access it	
Strategy	Timeline
Employees promote Redcross Emergency Rediplan in their publications to encourage people with disability and their family, friends and carers to prepare an emergency plan. http://www.redcross.org.au/prepare.aspx	5 Years
Employees promote DFES Emergency Alert in their publications to encourage people with disability and their family, friends and carers to have a mobile phone on hand. https://www.dfes.wa.gov.au/safetyinformation/warningsystems/Pages/EmergencyAlert.aspx	5 Years
Include captioning in DVDs and Power Point presentations produced by the Shire.	5 Years
Employees refer to Shire Writing Style Guide section on accessible information http://intranet.mundaring.wa.gov.au/sites/Community/Communications/Documents/Copy%20Writing%20Guidelines2.pdf	5 Years
Direct employees to refer to Disability Services Commission Access Resource Kit – Accessible Information http://www.disability.wa.gov.au/business-and-government1/business-and-government/disability-access-and-inclusion-plans/implementing-your-daip/access-and-inclusion-resource-kit/	5 Years
Employees use Vision Australia's colour contrast analyser available through Vision Australia http://www.visionaustralia.org/digital-access-cca when creating graphics to ensure good colour contrast and inclusion of people who are colour blind.	5 Years
Provision of interpreters on request for Shire functions and consultations and provision of documents in alternative format on request.	5 Years

Strategies – Outcome 4

Outcome 4 People with disability receive the same level and quality of service from the staff of Shire of Mundaring as other people receive from staff of Shire of Mundaring	
Strategy	Timeline
Discuss DAIP strategies actioned in Leadership Team meetings to maintain focus on access and inclusion for people with disability.	Annually
Provide accredited access and inclusion training for Elected Members, all existing employees and new employees.	Annually
Where possible continue actioning IDAAG requests for improved services as identified.	Quarterly
Promote to the community and key agencies/sites the Shire Access and Inclusion page and Welcome Booklet for People with Disability (also available in hard copy and in an alternative format upon request) http://www.mundaring.wa.gov.au/YourCommunity/AccessAndInclusion/Pages/default.aspx .	5 Years
Investigate disability awareness raising opportunities for employees (including for people who have autism).	5 Years
Promote "Count Me In Disability Future Directions" document http://www.disability.wa.gov.au/Global/Publications/About%20us/Count%20me%20in/Count-Me-In-Disability-Future-Directions-December-2013.pdf (insight into what people with disability think is important and the barriers they experience) to employees to raise their awareness of the experience of having a disability.	5 Years
Access Advisor employed by Shire provides advice to employees on providing access and inclusion in all areas of the Shire (including services).	5 Years

Strategies – Outcome 5

Outcome 5 People with disability have the same opportunities as other people to make complaints to Shire of Mundaring	
Strategy	Timeline
Where possible continue actioning IDAAG requests to remove barriers to access and inclusion.	Quarterly
Promote advocacy information available from the Access and Inclusion page of the Shire website. This includes advocacy for people with disability and carers.	5 Years
All information relating to the complaints procedure is available in alternative formats upon request. When meeting with complainant provide interpreter if required.	5 Years

Strategies – Outcome 6

Outcome 6 People with disability have the same opportunities as other people to participate in any public consultation by Shire of Mundaring	
Strategy	Timeline
Include "Count Me In Disability Future Directions" document in electronic training package to give employees an insight into what people with disability think is important.	1 Year
Include questions around disability in the Shire's biennial Community Perceptions Survey.	2 Yearly
Provide six to eight weeks feedback time for public consultations.	5 Years
Provide feedback from consultations to participants and record access and inclusion barriers.	5 Years
Make all public consultation documentation available in alternative formats upon request. Be flexible in the way that people can respond by providing a phone in time for comments, email options or face to face meeting times. Provide interpreters, note takers and captioning as required.	5 Years
Employees and consultants refer to You're Welcome WA access reports (www.accesswa.com.au) when choosing focus group/public meeting sites. These reports include Shire of Mundaring Administration Building, Brown Park Recreation Complex, Mundaring Recreation Complex, Harry Riseborough Oval, Swan View Youth Centre, Chidlow Recreation Complex and Mundaring Community Sculpture Park.	5 Years
Refer to http://www.disability.wa.gov.au/business-and-government1/business-and-government/disability-access-and-inclusion-plans/implementing-your-daip/access-and-inclusion-resource-kit/ Accessible Event Checklist and Outcome 1 on how to include everyone in public consultation.	5 Years

Strategies – Outcome 7

Outcome 7 People with disability have the same opportunities as other people to obtain and maintain employment with Shire of Mundaring	
Strategy	Timeline
Investigate and communicate a Business Case for Diversity in order to develop value statements, policies and strategies that reflect the importance of diversity and inclusion.	5 Years
Promote the Shire as an inclusive workplace of choice.	5 Years
Review Position Description templates regularly to ensure that they are non-discriminatory.	5 Years
Employment advertisements are to be available in alternative formats upon request.	5 Years
Provide employees with training in use of appropriate language for recruitment panel members.	5 Years

Attachment 12

Report 10.7

2 pages

Review of Shire of Mundaring Plan for People with Disability

Have Your Say!



Your feedback will guide us on what strategies/actions we need to include in our reviewed Disability Access and Inclusion Plan 2017-2021 (DAIP). It will assist the Council, Shire and Inclusion and disAbility Access Advisory Group in decision making, solutions and future priorities around access and inclusion issues. To view the current Plan please visit the Shire of Mundaring website (www.mundaring.wa.gov.au) Access and Inclusion page under Community.

If you require assistance to fill out this questionnaire or would like any of this information in an alternative format including linked information, please contact Shire of Mundaring Access Advisor on phone 9290 6718 or email accessadvisor@mundaring.wa.gov.au. If you would like to fill out an online version instead please visit the Shire of Mundaring website (www.mundaring.wa.gov.au).

If you would like to be on our communication list for people with disability please provide your email or postal address - _____

If you would like to receive feedback on the results of this questionnaire please provide your email or postal address - _____

To get an idea of the areas where people with disability live within our Shire could you please provide your suburb's postcode - _____

If you would like information about our Inclusion and disAbility Access Advisory Group and/or are interested in joining please provide your email or postal address to receive more information - _____

1. Please place a cross in the box that refers to you.

- | | | |
|---|---------------------------------|---|
| <input type="checkbox"/> a person with a disability | <input type="checkbox"/> family | <input type="checkbox"/> friend |
| <input type="checkbox"/> carer | <input type="checkbox"/> agency | <input type="checkbox"/> service provider |

2. If you have a disability/disabilities, are you willing to share your age and which type of disability/disabilities you have? If yes, please write your age in the box below and tick the appropriate box.

Age

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Physical | <input type="checkbox"/> Sensory |
| <input type="checkbox"/> Psychiatric (including psychosocial) | <input type="checkbox"/> Neurological |
| <input type="checkbox"/> Cognitive | <input type="checkbox"/> Intellectual |

If you are willing to share your specific disability please mention here:

3. In your daily experience do Elected Members (Councillors) and Shire of Mundaring employees understand the experience of and challenges faced by people with disability? If not, how can we improve?

4. As a person with a disability or family, friend, carer, agency or service provider connected with a person with a disability, do you find the Shire of Mundaring website easy to use? If not, how can we improve?

5. In an emergency the safety of an individual living independently in the community is the individual's responsibility.

As a person with a disability do you have an emergency evacuation plan?

Yes ☐

No ☐

If you are the family, friend, carer, agency or service provider connected to a person with a disability, do you know if this person has an emergency evacuation plan?

Yes ☐

No ☐

If you would like details on how to create an emergency evacuation plan please visit websites for the Department of Fire and Emergency Services (www.dfes.wa.gov.au) and Red Cross (www.redcross.org.au).

6. Have you or someone you know experienced any access and inclusion issues within the Shire of Mundaring in relation to the following:

Activities
Building
Cemetery
Community
Complaint processes
Directional signage
Elected Members (Councillors)
Employees
Employment (including voluntary and work experience)
Events

Facilities
Information
Kerbs
Motorised wheelchair (gopher) access
Outdoor spaces
Parking
Parks
Paths
Playgrounds
Processes
Seating
Services

Slopes, steps and washaways
Sport and recreation
Telephone service 9290 6666
Toilets and changing facilities
Transport
Website
Other

If yes, please provide specific details below and rate this issue from 1-10.

Rating ☐ (1 - minor issue to 10 - severe)

7. What solutions would you like to suggest to any of the above concerns?

8. If you have any other comments or ideas about how to make our community more welcoming for people with disability or their family, friends, carers, agencies, or service providers, please write these below.

Please attach an extra sheet if you have more information than space allows.

Please return this questionnaire before **19 September 2016** to Shire of Mundaring, 7000 Great Eastern Highway, MUNDARING WA 6073 or email shire@mundaring.wa.gov.au.

Thank you for taking the time to give us your valued feedback. If you have any queries please contact Shire of Mundaring Access Advisor on phone 9290 6718 or email accessadvisor@mundaring.wa.gov.au.



10.8 Public Health Act 2016 Delegations

File Code	OR.CMA 1/1
Author	Danielle Courtin, Governance Coordinator
Senior Employee	Paul O'Connor, Director Corporate Services Mark Luzi, Director Statutory Services
Disclosure of Any Interest	Nil

SUMMARY

This report recommends that Council delegates to the Chief Executive Officer the power to appoint Authorised Officers and issue Certificates of Authority in accordance with the provisions of the new *Public Health Act 2016* (the Act).

BACKGROUND

The *Public Health Act 2016* received Royal Assent on 25 July 2016.

As there is a significant amount of work required to transition to the new regulatory framework, implementation of this new Act will occur in five stages over the next 3 to 5 years. This means that the *Health Act 1911* and its regulations will continue to be the main enforcement tool until all the provisions of the new Act are implemented.

Stages 1 and 2 – involving technical matters required to facilitate the transition – did not have practical implications for local governments and were business as usual.

Stage 3 however, which will occur on 24 January 2017, involves key elements of the administrative framework provided by Part 2 of the new Act coming into operation to replace the equivalent administrative framework under Part II of the old Act.

The Department of Health has issued the following advice to local governments:

Preparing for stage 3

To prepare for stage 3 of implementation of the Act, enforcement agencies (i.e. local governments) must:

- 1. Identify all persons who hold a current appointment as an environmental health officer (EHOs) who are to be automatically designated as an authorised officer (section 312);*
- 2. Prepare a certificate of authority template (ID cards) for your local government (section 30);*
- 3. Determine the designation requirements (the Acts or provisions of the Acts the person will be designated or any restrictions/limitations to the designation) to be included on the certificate of authority for each person*

to be designated as an authorised officer (section 30 and section 312(1)(b)); and

4. *Develop a list of authorised officers, which must be maintained.*

Key messages

- *The designation of authorised officers and the appointment of environmental health officers is now the responsibility of local government (enforcement agencies). The Department of Health no longer has a role in the designation or appointment of EHOs/authorised officers; and*
- *Once stage 3 comes into effect, all designations must be made under the Public Health Act 2016, and no longer under the Health Act 1911 (to be renamed the Health (Miscellaneous Provisions) Act 1911).*

For Council's information:

Stage 4 will occur on a date fixed by proclamation. Provisions relating to notifiable infectious diseases and serious public health incidents and emergencies will commence during this stage. Local government will not be involved in the implementation of this stage.

Stage 5 will be the most significant stage of implementation for enforcement agencies, as this will be when local governments will move out of the old Act framework to embrace the new *Public Health Act 2016* in full. The Department of Health will work closely with local government in the lead up to this stage, including consultation in respect of the development of required regulations.

STATUTORY / LEGAL IMPLICATIONS

The *Public Health Act 2016* will progressively replace the *Health Act 1911*.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1: Governance

Objective 1.2 – Transparent, responsive and engaged processes for Shire decision making

Strategy 1.2.1 – Increase transparency and responsiveness of Shire administration processes.

SUSTAINABILITY IMPLICATIONS

Having appropriate delegations in place as the new Act progresses through its implementation, ensures –

- Accountability;
- Increased efficiency and effectiveness of processes;
- Decisions are implemented; and
- Compliance with the legislation and advice from the Department of Health.

RISK IMPLICATIONS

The Department of Health has recommended that local governments take steps to ensure that proper processes – including this proposed delegation - are in place to designate Authorised Officers under the new Act.

If Authorised Officers are not appointed by the end of January 2017, the Shire may not be able to enforce the legislation and Environmental Health staff may not have the proper authority to investigate public health matters.

EXTERNAL CONSULTATION

Environmental Health staff are in close liaison with the Department of Health throughout the process of implementation of the new Act.

COMMENT

Under the old Act all Environmental Health Officers were approved by the Executive Director Public Health, an employee of the Department of Health, to perform specified functions of the Act. Each time a local government appointed an Environmental Health Officer, it had to seek approval from the Health Department.

When stage 3 of the new Act comes into effect around the end of January 2017 –

- An Environmental Health Officer appointed under the *Health Act 1911* is automatically designated as an Authorised Officer under the new Act;
- An Environmental Health Officer appointed after the date stage 3 comes into effect, must be designated as an Authorised Officer by the local government in accordance with the new Act; and
- Other staff, who do not have Environmental Health Officer qualifications or experience, but who possess other appropriate qualifications and experience to perform particular functions under the new Act, may be appointed as Authorised Officers by the local government in accordance with the new Act.

Under section 21 of the *Public Health Act 2016* the local government may delegate the function of designating Authorised Officers to the Chief Executive Officer. By delegating this function, Authorised Officers can be appointed as soon as they are employed, avoiding the need to take a report to the next Council meeting.

It is proposed that the Chief Executive Officer also be delegated to issue and sign the Certificate of Authority required under section 30 of the new Act. The new delegation (refer **ATTACHMENT 13**) will be added to the Shire's delegations register and will be reviewed annually.

These delegations are consistent with the Shire's existing processes for designating authorised officers under other Acts, including the *Local Government Act 1995* (delegation CE-74), *Food Act 2008* (delegation CE-42), *Dog Act 1976* (delegation CE-147) and *Cat Act 2011* (delegation CE-143).

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION

That Council, by absolute majority, delegates to the Chief Executive Officer its power under the *Public Health Act 2016* to –

1. appoint Authorised Officers; and
2. issue Certificates of Authority.

Next Report

Attachment 13

Report 10.8

1 page

CE-141 Appointment of Authorised Officers – Public Health Act 2016

Date of adoption	13 December 2016 (tbc)
Function delegated	Authority to designate a person or class of persons as Authorised Officers for the purpose of fulfilling prescribed functions of the <i>Public Health Act 2016</i> . Authority to issue Certificates of Authority to persons designated as Authorised Officers.
Statutory power delegated	<i>Public Health Act 2016</i> s. 24 Designation of authorised officers s. 30 Certificates of authority
Statutory power of delegation	<i>Public Health Act 2016</i> s. 21 Enforcement agency may delegate
Delegator	Council of the Shire of Mundaring
Delegate	Chief Executive Officer
Statutory power to sub-delegate	N/A
Sub-delegated to	N/A
Compliance links	N/A
Conditions	The CEO may, at his discretion, refer any matter to Council for decision.

10.9 Review of Dogs Local Law 2004

File Code	LE.LLW 3
Author	Danielle Courtin, Governance Coordinator
Senior Employee	Paul O'Connor , Director Corporate Services
Disclosure of Any Interest	Nil

SUMMARY

This report recommends that Council undertakes a review of its Dogs Local Law 2004 (refer **ATTACHMENT 14**), in accordance with section 3.16 of the *Local Government Act 1995* (the Act) and gives State-wide and local public notice of its intention to undertake a review of this local law.

BACKGROUND

Section 3.16 of the Act requires all local laws to be reviewed within a period of eight years from their commencement or from a previous review, to determine whether a local law should be repealed or amended.

On 27 November 2012 Council decided to undertake a review of all of its local laws, including its Dogs Local Law 2004. At the conclusion of the review process Council resolved on 14 May 2013 to “make minor amendments now and repeal when changes to the *Dog Act 1976* are introduced: change a disallowed clause and add in the kennel provisions from the WALGA model local law”.

One month later, in June 2013, the Local Government Advisory Board commenced its Metropolitan Local Government District Inquiries, resulting in Governor’s Orders being issued on 24 December 2014 for the abolition of the Shire of Mundaring and boundary change with the City of Swan. These Governor’s Orders were revoked on 13 March 2015.

As a result of the reform disruption, work on the review of the Dogs Local Law 2004 was halted. Council is now requested to recommence the review process from the beginning.

STATUTORY / LEGAL IMPLICATIONS

Section 3.16 of the Act requires Council to carry out a formal review of its local law by giving state-wide and local public notice, stating that –

- a) The local government proposed to review the local law;
- b) A copy of the local law may be inspected or obtained at any place specified in the notice; and
- c) Submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Advertising costs associated with state-wide and local public notices.

STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1: Governance

Objective 1.2: Transparent, responsive and engaged processes for Shire decision making

Strategy 1.2.1: Increase transparency and responsiveness of Shire administration processes.

SUSTAINABILITY IMPLICATIONS

A review of the Dogs Local Law will -

- Meet the needs of the broader community now and into the future;
- Improve community safety and security;
- Assist with adequately manage risks;
- Facilitate continuous improvement and ongoing benefits; and
- Ensure compliance with legislation.

RISK IMPLICATIONS

Local laws affect all residents of the Shire. It is therefore important that they are up to date and that they don't contradict State legislation (*Dog Act 1976* in this case), as staff would be unable to enforce them.

EXTERNAL CONSULTATION

Public comment will be invited through state-wide and local advertising.

COMMENT

Changes to the *Dog Act 1976* were gazetted on 20 May 2014. The *Dog Amendment Regulations 2014* effectively removed a local government's ability to, by means of a local law, establish dog exercise areas or prohibit dogs absolutely from areas under the local government's control. Part 4 of the Shire's Dogs Local Law has therefore become inoperable as of 31 July 2014.

Local governments that wish to establish dog areas or specify places where dogs are prohibited must now do so by Council resolution (absolute majority) rather than through a local law. A separate report to consider declaring dog exercise areas and place where dogs are prohibited will be presented to Council in the coming months.

Assessment of public comments at the end of the consultation period will indicate whether this local law should be amended or repealed and replaced with a new local law.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council -

1. Resolves to undertake a review of the Shire of Mundaring Dogs Local Law 2004; and
2. In accordance with section 3.16(2) of the *Local Government Act 1995* gives State-wide and local public notice of its intention to undertake the review.

Next Report

Attachment 14

Report 10.9

8 pages

DOG ACT 1976

SHIRE OF MUNDARING

DOGS LOCAL LAW

Under the powers conferred by the *Dog Act 1976* and under all other powers enabling it, the Council of the Shire of Mundaring resolved on the 24th day of February 2004 to make the following local law.

PART 1 – PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Mundaring Dogs Local Law*.

1.2 Repeal

The Shire of Mundaring Local Law Relating to Dogs published in the *Government Gazette* of 24 November 1997, is repealed.

1.3 Definitions

In this local law unless the context otherwise requires –

“**Act**” means the *Dog Act 1976*;

“**authorised person**” means a person authorised by the local government to perform all or any of the functions conferred on an authorised person under this local law;

“**CEO**” means the Chief Executive Officer of the local government;

“**local government**” means the Shire of Mundaring;

“**pound keeper**” means a person authorised by the local government in accordance with Part XX of the *Local Government (Miscellaneous Provisions) Act 1960*, to perform all or any of the functions conferred on a “pound keeper” under this local law;

“**regulations**” means the *Dog Regulations 1976*;

“**thoroughfare**” has the meaning given to it in section 1.4 of the *Local Government Act 1995*; and

“town planning scheme” means a town planning scheme made by the local government under the *Town Planning and Development Act 1928* which applies throughout the whole or a part of the district.

Where terms or expressions are not defined in this part they have the meaning given to them in the *Dog Act 1976* or the *Local Government (Miscellaneous Provisions) Act 1960* as the context requires.

1.4 Application

This local law applies throughout the district.

PART 2 – IMPOUNDING OF DOGS

2.1 Charges and costs

The following may be imposed and determined by the local government under sections 6.16 – 6.19 of the *Local Government Act 1995* –

- a) the charges levied under section 29(4) of the Act relating to the seizure and impounding of a dog;
- b) the additional fee payable under section 29(4) of the Act where a dog is released at a time or on a day other than those determined under section 2.2; and
- c) the costs of the destruction and the disposal of a dog referred to in section 29(15) of the Act.

2.2 Attendance of pound keeper at pound

The pound keeper is to be in attendance at the pound for the release of dogs at the times and on the days of the week as are determined by the CEO.

2.3 Release of impounded dog

- (1) A claim for the release of a dog seized and impounded is to be made to the pound keeper or in the absence of the pound keeper, to the CEO.
- (2) The pound keeper is not to release a dog seized and impounded to any person unless that person has produced, to the satisfaction of the pound keeper, satisfactory evidence –
 - (a) of her or his ownership of the dog or of her or his authority to take delivery of it; or
 - (b) that he or she is the person identified as the owner on a microchip implanted in the dog.

2.4 No breaking into or destruction of pound

A person who –

- a) unless he or she is the pound keeper or a person authorised to do so, releases or attempts to release a dog from a pound; or
- b) destroys, breaks into, damages or in any way interferes with or renders not dog-proof –
 - (i) any pound; or
 - (ii) any vehicle or container used for the purpose of catching, holding or conveying a seized dog,

commits an offence.

Penalty: \$2,000

PART 3 – REQUIREMENTS AND LIMITATIONS ON THE KEEPING OF DOGS

3.1 Dogs to be confined

- (1) An occupier of premises on which a dog is kept must –
 - (a) cause a portion of the premises on which the dog is kept to be fenced in a manner capable of confining the dog;
 - (b) ensure the fence used to confine the dog and every gate or door in the fence is of a type, height and construction which have regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it;
 - (c) ensure that every gate or door in the fence is kept closed at all times when the dog is on the premises and is fitted with a proper latch or other means of fastening it;
 - (d) maintain the fence and all gates and doors in the fence in good order and condition; and
 - (e) where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.
- (2) Where an occupier fails to comply with subsection (1), he or she commits an offence.

Penalty: \$2,000

3.2 Limitation on the number of dogs

- (1) This section does not apply to premises which have been;
- (a) licensed as an approved kennel establishment under the local law repealed by section 1.2 or any earlier local law relating to dogs and allowed to continue as a non-conforming use under the Town Planning Scheme; or
 - (b) granted an exemption under section 26(3) of the Act.
- (2) The limit on the number of dogs and the young of those dogs not over the age of 3 months, which may be kept on any premises is, for the purpose of section 26(4) of the Act, shown in the Table.

Table

Premises having a Land Area of	Limit on Number of Dogs over 3 months
Less than 10,000 square metres	2
10,000 square metres but less than 20,000 square metres	3
20,000 square metres or greater	4

- (3) An entitlement to keep more than 2 dogs over the age of 3 months and the young of those dogs under that age on premises in accordance with subsection (2), is cancelled if the person who keeps the dogs is convicted on two or more occasions during any 18 month period, of an offence against the Act.

*Changes to the Dog Act 1976 were gazetted on 20 May 2014. The Dog Amendment Regulations 2014 effectively removed a local government's ability to, by means of a local law, establish dog exercise areas or prohibit dogs absolutely from areas under the local government's control. **Part 4 of the Shire's Dogs Local Law has therefore become inoperable as of 31 July 2014.** Local governments that wish to establish dog areas or specify places where dogs are prohibited must now do so by Council resolution (absolute majority) rather than through a local law.*

~~PART 4—DOGS IN PUBLIC PLACES~~

~~4.1—Places where dogs are prohibited absolutely~~

- ~~(1) Dogs are prohibited absolutely from entering or being in any of the following places—~~
- ~~(a) a public building, unless permitted by a sign;~~
 - ~~(b) a theatre or picture gardens;~~
 - ~~(c) all premises or vehicles classified as food premises or food vehicles under section 246G of the *Health Act 1911*;~~
 - ~~(d) within an area enclosed by the perimeter fencing of a public swimming pool;~~
 - ~~(e) Lake Leschenaultia (Reserve No 23165);~~
 - ~~(f) Mundaring Public Cemetery (Reserve No 10083);~~
 - ~~(g) Wooroloo Public Cemetery (Reserve No 9954); and~~
 - ~~(h) any other place prohibited to dogs under any other written local law.~~
- ~~(2) If a dog enters or is in a place specified in subsection (1), every person liable for the control of the dog at that time commits an offence.~~

~~**Penalty:** \$1,000.~~

~~**4.2 Places which are dog exercise areas**~~

- ~~(1) Subject to section 4.1 and subsection (2) of this section, for the purposes of sections 31 and 32 of the Act, the following are dog exercise areas—~~
- ~~(a) all freehold land owned by the local government; and~~
 - ~~(b) all reserves owned by the local government or under the care, control and management of the local government.~~
- ~~(2) Subsection (1) does not apply to—~~
- ~~(a) land which has been set apart as a children's playground;~~
 - ~~(b) an area being used for sporting or other activities, as permitted by the local government, during the times of such use;~~
 - ~~(c) a car park; or~~
 - ~~(d) any thoroughfare.~~

PART 5 – MISCELLANEOUS

5.1 Offence to excrete

- (1) A dog must not excrete on –
- (a) Any thoroughfare or other public place; or

- (b) Any land which is not a public place without the consent of the occupier.
- (2) Subject to subsection (3), if a dog excretes contrary to subsection (1), every person liable for the control of the dog at that time commits an offence.
- Penalty:** \$500
- (3) The person liable for the control of the dog does not commit an offence against subsection (2) if any excreta is removed immediately by that person.

PART 6 - ENFORCEMENT

6.1 Interpretation

In this Part –

“infringement notice” means the notice referred to in section 6.3; and

“notice of withdrawal” means the notice referred to in section 6.6(1).

6.2 Modified penalties

The offences contained in Schedule 1 are offences in relation to which a modified penalty may be imposed.

6.3 Issue of infringement notice

Where an authorised person has reason to believe that a person has committed an offence in respect of which a modified penalty may be imposed, he or she may issue to that person a notice in the form of Form 7 of the First Schedule of the Regulations.

6.4 Failure to pay modified penalty

Where a person who has received an infringement notice fails to pay the modified penalty within the time specified in the notice, or within such further time as may in any particular case be allowed by the CEO, he or she is deemed to have declined to have the offence dealt with by way of a modified penalty.

6.5 Payment of modified penalty

A person who has received an infringement notice may, within the time specified in that notice or within such further time as may in any particular case be allowed by the CEO, send or deliver to the local government the amount of the penalty, with or without a reply as to the circumstances giving rise to the offence, and the local

government may appropriate that amount in satisfaction of the penalty and issue an acknowledgement.

6.6 Withdrawal of infringement notice

- (1) Whether or not the modified penalty has been paid, an authorised person may withdraw an infringement notice by sending a notice in the form of Form 8 of the First Schedule of the Regulations.
- (2) A person authorised to issue an infringement notice under section 6.3 cannot sign or send a notice of withdrawal.

6.7 Service

An infringement notice or a notice of withdrawal may be served on a person personally, or by leaving it at or posting it to her or his address as ascertained from her or him, or as recorded by the local government under the Act, or as ascertained from inquiries made by the local government.

SCHEDULE 1
(section 6.2)

Offences in respect of which modified penalty applies

Offence	Nature of offence	Modified penalty \$
2.4(a)	Attempting to or causing the unauthorised release of a dog from a pound	200
2.4(b)	Interfering with any pound or vehicle used for the purpose of catching, holding or conveying dogs	200
3.1	Failing to provide means for effectively confining a dog	100
4.1(2)	Dog in place from which prohibited absolutely	100
5.1(2)	Dog excreting in prohibited place	50

Adopted at an ordinary meeting of the Council of the Shire of Mundaring held on the 24th day of February 2004.

Dated the 24th day of February 2004.

The Common Seal of the **Shire of**)
Mundaring was hereunto affixed)
by authority of Council.)

M N Williams
Chief Executive Officer
(or his delegate)

T S Pashley
Authorised Officer

10.10 Local Government Elections 2017

File Code	GV.ELN 1.2017
Applicant	Shire of Mundaring
Author	Danielle Courtin, Governance Co-ordinator
Senior Employee	Paul O'Connor, Director Corporate Services
Disclosure of Any Interest	Nil

SUMMARY

The next local government ordinary elections will take place on 21 October 2017.

Council is requested to make decisions to:

1. Appoint the Electoral Commissioner to conduct the election; and
2. Conduct a postal election.

BACKGROUND

Local government elections are held every two years on the third Saturday of October.

Shire of Mundaring last held "in person" elections in 1999 and subsequently resolved to conduct all future elections as "postal" elections. This report requests that Council makes its formal decision for the 2017 ordinary elections.

STATUTORY / LEGAL IMPLICATIONS

Local government elections are conducted in accordance with the provisions of the *Local Government Act 1995*, the *Local Government (Elections) Regulations 1997* and the *Local Government (Constitution) Regulations 1998*.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The WA Electoral Commission (WAEC) has provided an estimate of \$104,000 (inc. GST) to conduct the election. This cost will be included in the 2017/18 Budget.

As a guide, the WAEC estimate for the 2015 election was \$84,000 (inc. GST), when the actual cost invoiced was \$50,052.70 (inc. GST).

The WAEC estimate for the 2013 election was \$80,000 (inc. GST), when the actual cost invoiced was \$52,359.16 (inc. GST).

The WAEC estimate for the 2011 election was \$76,000 (inc GST) and the actual cost invoiced was \$57,363.58 (inc GST).

STRATEGIC IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

EXTERNAL CONSULTATION

Nil

COMMENT

There will be six vacancies to be filled at the October 2017 postal election:

- Central Ward – 1 vacancy (Cr Perks);
- East Ward – 1 vacancy (Cr Bertola);
- South Ward – 2 vacancies (Cr Cook and Cr Lavell); and
- West Ward – 2 vacancies (Cr Clark and Cr Cuccaro)

The estimate provided by the WAEC is based on the following assumptions:

- 27,300 electors;
- Response rate of approximately 30% (actual response rate in 2015 was 26.52%);
- 6 vacancies;
- Count to be conducted at the offices of the Shire of Mundaring; and
- Standard Australia Post delivery service to apply (Priority Service would cost an additional \$5,845).

Should an Elected Member resign on or after 15 July 2017, the vacancy so created will remain unfilled until the October 2017 election.

Should an Elected Member resign after 21 January 2017 but before 15 July 2017, the vacancy may, with the approval of the Electoral Commissioner, remain unfilled until the October 2017 election.

WAEC advises that filling these supplementary vacancies at the October 2017 election would not incur extra costs, as the determining cost factor is the number of wards where elections are to be held.

Should an Elected Member resign prior to 21 January 2017, an extraordinary election would have to be held. WAEC estimates costs for such an election to be between \$16,000 and \$20,000.

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION

That Council -

1. Declares, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2017 ordinary elections together with any other elections or polls which may be required; and
2. Decides, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

Next Report

10.11 Request to attend Training – Cr David Lavell

File Code	P/F
Author	Jonathan Throssell, Chief Executive Officer
Senior Employee	As above
Disclosure of Any Interest	Nil

SUMMARY

Council is requested to consider an application from Cr David Lavell to attend the Australian Institute of Company Directors (AICD) "Company Directors Course" in Perth.

Council Policy OR-01 "Attendance by Elected Members at Conferences" provides for attendance at one conference per year at no greater cost than \$4000 (refer **ATTACHMENT 15**).

As the cost of the Company Directors Course is greater than \$4000, in accordance with Council policy Council is required to consider whether to approve Cr Lavell's attendance at the Company Directors Course.

BACKGROUND

Cr Lavell has submitted an application (refer **ATTACHMENT 16**) to attend the Company Directors Course to be held in Perth from 1 May to 5 May 2017, in accordance with Council Policy OR-01 "Attendance by Elected Members at Conferences".

Cr Lavell has attended the following conference in the financial year (2016/17) to date:

- 3 - 5 August 2016 – Annual Western Australian Local Government Convention.

It is noted that Cr Lavell's attendance at the Annual Western Australian Local Government Convention complies with Council Policy OR-01 which provides for the President to attend the Convention in addition to any other conference. In other words, costs of attendance at the WALGA Convention are not included in the \$4000 entitlement.

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Council Policy – OR-01: “Attendance by elected members at conferences” refers.

For the purpose of the policy, the term “conference” includes conferences, seminars, workshops, training and study tours where relevant to the role of elected member.

From a strictly technical view, this interpretation means a councillor can only attend one workshop per year before having to request Council consideration of any future workshops, seminars or conferences etc. In practice, attendance at seminars, workshops and short courses have not been included when considering a conference attendance, provided that the aggregated costs of training do not exceed \$4000. As indicated in a previous request to Council canvassing a request for Cr Fisher, this clarification will be addressed in a review of the policy.

The policy establishes standards for the attendance of elected members at both intrastate and interstate conferences and the reimbursement of expenses incurred during those attendances. It provides for elected members to attend the annual Western Australian Local Government Convention and one conference per year of relevance to local government at no greater cost than \$4000 (inclusive of registration, travel and accommodation and incidental costs as applicable).

If an elected member wishes to attend a conference in addition to the above or which exceeds a total cost of \$4000, then a request is to be placed before Council for consideration in accordance with the following criteria:

- Whether the proposal relates to an objective identified within the current or future strategic direction of Council;
- The current relevance of the proposal to the Shire;
- Historic or expected attendance;
- The relationship of the proposal to the outcomes to be delivered and how these relate to the elected member's role as a Presiding Member, committee member or elected member;
- Equity of opportunity and the remaining period of office of the elected member concerned including recognition of the number of opportunities previously provided to that elected member;
- Whether there are more cost effective options to acquire the relevant knowledge and information;
- Whether it is appropriate that more than one elected member attends; and
- The total cost of travel, accommodation, registration, meals and other expenses and the potential impact of these on the Shire's budget allocation including the future impact on either conference attendance by other elected members during the current financial year.

For elected members to be able to seek payment or reimbursement of expenses incurred in the attendance at conferences that do not comply with Council Policy OR-01, formal approval of Council is required.

Within three months from the conclusion of an approved interstate conference, the elected member shall provide a written report or presentation (including copies of conference papers) of the conference for the information of other elected members and for Shire records. Where appropriate this requirement shall also apply to intrastate conferences.

The report or presentation is to contain relevant observations and the identification of significant outcomes gained from the conference that would be of benefit to the Shire's operations. Where appropriate, recommendations proposing specific actions as a result of the outcomes of the conference are also to be made.

FINANCIAL IMPLICATIONS

The 2016/17 Annual Budget provides an amount of \$48,000 for Councillor training. This is calculated on the basis of \$4000 per councillor. As at the date of this report a total of \$7694 has been expended from the 2016/17 annual budget for attendance at training/conferences by elected members.

The estimated total cost of Cr Lavell's attendance at the proposed training is \$6699 (for members of AICD). Cr Lavell has been a member of the AICD since May 2007, therefore can obtain the member's rate.

STRATEGIC IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Governance

- Sustain and enhance organisational knowledge, capability and leadership;
- Facilitate internal and external partnerships; and
- Promote innovation, learning and development

RISK IMPLICATIONS

Risk is assessed as negligible. The cost is offset by knowledge and skills obtained for benefit of Council and Cr Lavell via course attendance. The relevant budget has capacity to incorporate the cost. Reputational risk is assessed as low.

EXTERNAL CONSULTATION

Nil

COMMENT

Cr Lavell has indicated that the conference would be beneficial for the following reasons:

- Continuous professional development of Councillors as well as staff is known to enhance the effectiveness of the local government;

- Through the Company Directors Course participants gain a greater understanding of their duties and responsibilities and immediately improve performance and decision making with pragmatic professional development;
- This course will elevate performance and focus on a strong understanding of Directors/Councillors duties and responsibilities;
- It will also assist in the identification of strengths as a Director/Councillor, as well as those areas where there's room for improvement;
- Reflect on personal dynamics and their impact on the role as Councillor/Chairman;
- Apply existing knowledge and stretch skills;
- Learn to enhance Council processes and arrive at better decisions; and
- Explore sound practices for Council and management relationships

Council is requested to consider Cr Lavell's request.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council approves Cr Lavell's request to attend the Company Directors Course in Perth by 30 June 2017, at a cost of \$6699.

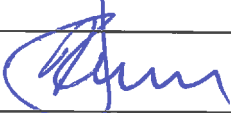
Next Report

Attachment 15

Report 10.11

1 page

REQUEST FOR ATTENDANCE AT CONFERENCES

Elected Member's Name:	Cr David Lavell
Proposed Conference:	Australian Institute of Company Directors Course
Location of Conference:	Perth
Duration of Conference:	1 May to 5 May 2017 (inclusive)
Dates of Travel:	N/a
Conference Registration Fee:	\$ 6699.00
Airfares:	\$ n/a
Accommodation:	\$ n/a
Associated Costs:	\$n/a
ESTIMATED TOTAL COST	\$ 6699.00
Details of committee membership of elected members:	<ul style="list-style-type: none"> * Audit & Risk Committee * CEO Performance Review Committee * Grants Selection Occasional Committee * Mundaring Arts Centre Board * Metro East Development Assessment Panel (DAP)
Details of conferences previously attended during current financial year:	2016 WALGA Local Government Convention - 3 to 5 August 2017 (\$1766.00)
Expiration of Term of Office:	October 2017
Elected Member's signature:	
Date:	28/10/16
Submitted to Council on:	
Approved/Not Approved	Decision No:
Chief Executive Officer:	
Date:	

Attachment 16

Report 10.11

6 pages

Shire of Mundaring

POLICY

ATTENDANCE BY ELECTED MEMBERS AT CONFERENCES

Policy Ref:	OR-01
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Committee Rec:	SPC6.01.05	Date:	19 Jan 2005
Adopted by:	RC10.01.05	Date:	25 Jan 2005
Amended by:	C7.03.10	Date:	23 March 2010
Reviewed:	Once per Electoral Cycle	Date:	23 March 2010
Procedure Ref:	N/A	Delegation Ref:	CE-134
Statute Ref:	<i>Local Government Act 1995 s. 5.98 & s. 5.102</i>		
Local Law Ref:	N/A		

PURPOSE

To establish standards for the attendance of elected members at both intrastate and interstate conferences and the reimbursement of expenses incurred during those attendances.

Definition

For the purposes of this policy, the term “conference” includes conferences, seminars, workshops, training and study tours where relevant to the role of the elected member on the Council.

POLICY

1. Council acknowledges that it has a responsibility to ensure that appropriate training and development opportunities are available to elected members to assist in the fulfilment of the duties and responsibilities associated with their office. Attendance at appropriate conferences is one way to achieve this.
2. Elected members are approved to attend the following conferences conducted within Australia:
 - All elected members - annual Western Australian Local Government Convention.
 - All elected members - one conference per year of relevance to local government at no greater cost than \$4,000 (inclusive of registration, travel and accommodation and incidental costs as applicable).
 - President and Deputy President - Annual National General Assembly of Local Government.

3. If an elected member wishes to attend a conference in addition to the above or which exceeds a total cost of \$4,000, then a request shall be placed before Council for consideration in accordance with the following criteria.

Approval

4. For elected members to be able to seek payment or reimbursement of expenses incurred in the attendance at conferences in addition to those detailed in paragraph 2, the formal approval of Council is required. Any request must be submitted on the Attendance Request Form at Appendix 1 at least seven days prior to the Council's Strategic & Governance Committee meeting where the request will be processed.
5. Where either the Chief Executive Officer proposes to Council or Council itself nominates an elected member to attend a specific conference then that elected member is not required to complete the relevant Attendance Request Form, as the report to the committee will have already been developed and the assessment criteria examined.
6. Elected members should obtain the necessary approvals required by this policy prior to making any financial or other commitments.

Assessment Criteria

7. All proposals for attendance at conferences in addition to those detailed in paragraph 2 shall firstly be subject to an assessment under the direction of the Chief Executive Officer based on the following criteria –
 - Whether the proposal relates to an objective identified within the current or future strategic direction of Council.
 - The current relevance of the proposal to the shire.
 - Historic or expected attendance.
 - The relationship of the proposal to the outcomes to be delivered and how these relate to the elected member's role as a Presiding Member, committee member or elected member.
 - Equity of opportunity and the remaining period of office of the elected member concerned including recognition of the number of opportunities previously provided to that elected member.
 - Whether there are more cost effective options to acquire the relevant knowledge and information.
 - Whether it is appropriate that more than one elected member attends.
 - The total cost of travel, accommodation, registration, meals and other expenses and the potential impact of these on the Shire's budget allocation including the future impact on either conference attendance by other elected members during the current financial year.

Administration Process

8. Registration for all approved conferences including travel and accommodation must be organised through the Chief Executive Officer's Personal Assistant. Where possible, all airfares and other travel arrangements including registration,

accommodation and associated fees and charges shall be paid direct by the Shire.

Payment of Travel, Accommodation and Related Costs

Interstate Travel

9. Economy class air travel arrangements shall apply provided that individual elected members have the option to upgrade their travel arrangements to business class by supplementing the economy airfare at their own cost.
10. Where individual elected members desire to travel interstate by private motor vehicle, they will be reimbursed for actual receipted accommodation costs and vehicle costs, the latter being in accordance with mileage allowances calculated on a cents per kilometre basis payable at the rates and amounts specified in the WA Public Service Award up to and including an amount equivalent to that which would have been expended had arrangements been made to travel by air.

Intrastate Travel

11. Reimbursement of actual vehicle costs will be provided on a cents per kilometre basis payable at the rates and amounts specified in the WA Public Service Award, where travel is solely for the purpose of attending the conference.
12. Economy class air travel arrangements shall apply to intrastate conferences requiring air travel, provided that individual elected members have the option to upgrade their travel arrangements to business class by supplementing the economy airfare at their own cost.

Accommodation

13. Accommodation costs for elected members shall be paid for the duration of the conference, including allowing elected members to arrive the day before the start of the conference and depart the day following the close of the conference, unless other arrangements are specifically approved by Council. In the event that an elected member wishes to extend their stay for personal reasons not associated with approved Council business, then any extended stay is to be at the full cost of the elected member.
14. Elected members are generally expected to stay at the conference venue unless that facility is fully booked or alternative accommodation can be used at no additional cost to Council.
15. Accommodation costs paid or reimbursed shall be the actual costs incurred. Wherever possible accommodation costs shall be pre-paid.

Registration

16. The registration fee of an elected member shall be paid including the fee for a partner attending the official opening, welcoming address and conference dinner if applicable.

Transportation

17. The cost of taxi or bus fares to and from the airport, conference venues or other approved places shall be reimbursed.
18. The cost of car hire will only be reimbursed when specific approval has been obtained at the time attendance at the conference is authorised.

Incidental Expenses

19. An advance of a specific sum per day shall be made available for food, drink and incidental expenses. Meal claims will not be recognised where meals are provided at the conference.
20. The Chief Executive Officer is authorised to set standards and calculate costs for an advance or reimbursement of approved incidental expenses within the following parameters:
 - An amount of \$100 per day, or any other amount predetermined by Council at the time of approving the attendance.
 - The advance is to be paid by electronic bank transfer to the elected member no more than 5 working days prior to departure to the conference.
 - The advance is to cover lunch, dinner and related beverage costs, dry cleaning, taxis, ISP access and business telephone calls.

Reimbursement of Expenses

21. Within 10 working days of the conclusion of the conference, elected members must present receipts to support the expenditure of the advance. Any unexpended funds are to be reimbursed to the Shire within this period.
22. Authorised expenditure over and above the value of the daily allowance shall be reimbursed to the elected member upon presentation of receipts. Elected members will be personally liable for any outstanding amounts not properly acquitted.

Accompanying Partners

23. Council appreciates that elected members may wish their partner to accompany them to conferences. This is supported on the following basis –
 - Where it is more efficient for the Shire to make arrangements for registration, travel and accommodation for partners, it is appropriate that Council meets these expenses in the first instance. The elected member must arrange reimbursement of these costs prior to attendance at the conference.
 - The elected member shall meet directly all attending partner's expenses at the conference other than for attendance at the official opening, welcoming address and conference dinner if applicable.

Sharing of Knowledge

24. Within three months from the conclusion of an approved interstate conference, the elected member shall provide a written report or presentation (including copies of conference papers) of the conference for the information of other elected members and for Shire records. Where appropriate this requirement shall also apply to intrastate conferences.
25. The report or presentation is to contain relevant observations and the identification of significant outcomes gained from the conference that would be of benefit to the Shire's operations. Where appropriate, recommendations proposing specific actions as a result of the outcomes of the conference are also to be made.

Frequent Flyer Points

26. Consistent with the principle of not using public expenditure for private advantage, frequent flyer points or benefits under other incentive or loyalty schemes accumulated in the course of official air travel must not be used for private purposes. They may be used only for further official purposes.

REQUEST FOR ATTENDANCE AT CONFERENCES

Elected Member's Name:			
Proposed Conference:			
Location of Conference:			
Duration of Conference:			
Dates of Travel:			
Conference Registration Fee:	\$		
Airfares:	\$		
Accommodation:	\$		
Associated Costs:	\$		
ESTIMATED TOTAL COST	\$		
Details of committee membership of elected members:			
Details of conferences previously attended during current financial year:			
Expiration of Term of Office:			
Elected Member's signature:			
Date:			
Submitted to Council on:			
Approved/Not Approved		Decision No:	
Chief Executive Officer:			
Date:			

10.12 Statement of Financial Activity – October 2016

File Code:	FI.RPA
Author	Stanislav Kocian, Manager Finance & Governance
Senior Employee	Paul O'Connor, Director Corporate Services
Disclosure of Any Interest	Nil

SUMMARY

The monthly financial statements disclose the Shire's financial position as at 31 October 2016.

The closing budget position as at 31 October 2016 is a surplus of \$24,329,358 compared to a budget year to date surplus of \$18,232,018 and year end surplus of \$1,439,706 as per the original budget adopted by Council (DSC5.07.16).

BACKGROUND

The monthly financial report is presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates.

The Statement of Financial Activity Report summarises the Shire's operating activities and non-operating activities.

STATUTORY / LEGAL IMPLICATIONS

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are in accordance with the approved reporting material variances (C20.06.16) of:

- (+) or (-) \$50,000 or 10%, whichever is the greater for Revenue; and
- (+) or (-) \$100,000 or 10%, whichever is the greater for Expenses

within the monthly Statement of Financial Activity during the 2016/17 financial year.

STRATEGIC IMPLICATIONS

Supports Strategic Community Plan 2026:

- Strategic Theme 1.1.1 - Prudently consider resource allocation

SUSTAINABILITY IMPLICATIONS:

Nil

RISK IMPLICATIONS

The monthly financial report tracks the Shire's actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire's financial performance throughout the financial year.

EXTERNAL CONSULTATION

Nil

COMMENT

A number of reports to this item are as follows (refer **ATTACHMENT 17**):

- Statement of Financial Activity (based on the Rate Setting Statement adopted in the annual budget) for the period ending 31 October 2016;
- The closing budget position for the period ending 31 October 2016 and comparison to the year to date budget and same period last year;
- Year to date comparison to budget for operating revenue, operating expenses and capital expenses;
- An explanation of the material variances in the Statement of Financial Activity;
- Directorate Financial Reports for the period ending 31 October 2016; and
- Summary of Cash Investments with financial institutions as at 31 October 2016.

In relation to the material variances timing differences are due to the monthly spread of the budget cash flow variances. That is, revenue and expenses are estimated over a twelve month period and actual receipt and expenditure of funds may not occur in the month estimated. This will result in some revenue and expenses being recognised in different periods, ie. timing differences originate in one period and reverse or "turn around" in one or more subsequent periods. Timing differences will not result in a forecast adjustment as the expenditure or revenue item will still be captured in the financial year in question.

Where the material variance is flagged as "permanent" this indicates that a forecast adjustment to the annual budget is required or has been made.

The Shire has a surplus of \$24,329,358 as at 31 October 2016, compared to the year to date budget of \$18,232,018. The cash balance in the Municipal Fund is \$13,464,937. The total cash balance of the Reserve Funds is \$26,600,321.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council notes -

1. the closing position of the Shire for the period ending 31 October 2016 is a surplus of \$24,329,358 compared to the year to date budgeted surplus of \$18,232,018; and
2. the explanation of material variances in the Statement of Financial Activity contained in **ATTACHMENT 17**.

Next report

Attachment 17

Report 10.12

13 pages

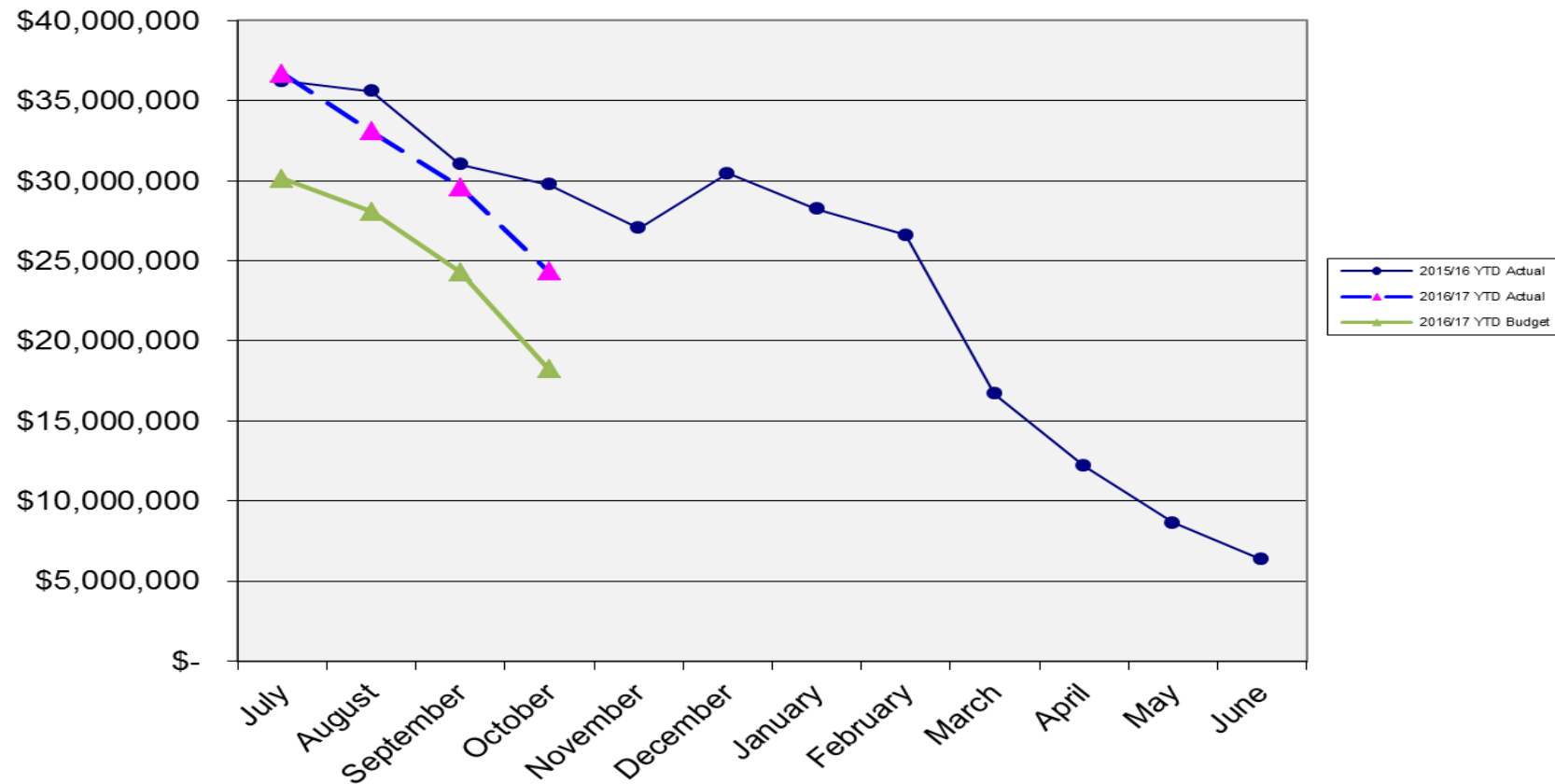
Shire of Mundaring
Statement of Financial Activity
for period ending 31 October 2016

	2016/17 YTD Budget \$	2016/17 YTD Actuals \$	2016/17 BUDGET \$	YTD Variance \$	YTD Variance %
Opening Funding Surplus/(Deficit)	3,298,762	6,144,334	3,298,762		
Revenue from operating activities					
General Purpose Funding -Rates	26,303,031	25,438,777	26,259,031	(864,254)	-3.3%
General Purpose Funding - Other	1,107,434	807,945	3,913,152	(299,489)	-27.0%
Governance	43,836	74,122	91,500	30,286	69.1%
Law, Order & Public Safety	159,068	202,318	477,200	43,250	27.2%
Health	18,564	39,090	55,700	20,526	110.6%
Education & Welfare	1,528,870	1,773,083	4,541,318	244,213	16.0%
Community Amenities	7,453,509	7,535,858	7,744,284	82,349	1.1%
Recreation and Culture	311,691	229,387	1,169,180	(82,304)	-26.4%
Transport	17,248	97,198	203,000	79,950	463.5%
Economic Services	131,625	135,156	298,625	3,531	2.7%
Other Property and Services	626,956	586,856	1,874,868	(40,100)	-6.4%
Total	37,701,832	36,919,792	46,627,858		
Expenditure from operating activities					
General Purpose Funding	(238,336)	(236,820)	(655,034)	(1,516)	0.6%
Governance	(2,220,692)	(1,957,238)	(5,907,314)	(263,454)	11.9%
Law, Order & Public Safety	(836,618)	(862,458)	(2,394,299)	25,840	-3.1%
Health	(272,913)	(223,881)	(785,579)	(49,032)	18.0%
Education & Welfare	(2,674,567)	(2,602,997)	(7,226,524)	(71,570)	2.7%
Community Amenities	(3,180,689)	(3,152,318)	(9,489,766)	(28,371)	0.9%
Recreation and Culture	(3,601,615)	(3,549,834)	(10,896,911)	(51,781)	1.4%
Transport	(3,117,851)	(3,675,776)	(9,607,430)	557,925	-17.9%
Economic Services	(274,812)	(278,293)	(796,591)	3,481	-1.3%
Other Property and Services	(1,118,024)	(419,031)	(3,075,010)	(698,993)	62.5%
Total	(17,536,117)	(16,958,646)	(50,834,458)		
Operating activities excluded from rate setting					
Depreciation on Assets	2,487,464	2,395,136	7,462,491	92,328	3.7%
(Profit)/Loss on Disposal of Assets	38,084	43,748	114,255	(5,664)	-14.9%
Deferred Rates Adjustment	0	14,939	-	(14,939)	#DIV/0!
Amount attributable to operating activities	22,691,263	22,414,969	3,370,146		
Investing Activities					
Proceeds from Disposal of Assets	-	152,867	517,846	152,867	#DIV/0!
Grants and Contributions	1,141,030	829,349	4,920,919	(311,681)	-27.3%
Purchase Property, Plant & Equipment	(7,424,046)	(3,093,852)	(16,753,361)	(4,330,194)	58.3%
Purchase Infrastructure	(1,573,068)	(1,991,969)	(6,427,670)	418,901	-26.6%
Amount attributable to investing activities	(7,856,084)	(4,103,605)	(17,742,266)		
Financing Activities					
Proceeds from New Debentures	-	-	-	-	0.0%
Repayment of Debentures	(175,672)	(180,554)	(527,018)	4,882	-2.8%
Transfers from Reserves	573,413	48,249	15,258,082	(525,164)	-91.6%
Transfers to Reserves	(299,664)	5,964	(2,218,000)	(305,628)	102.0%
Amount attributable to financing activities	98,077	(126,340)	12,513,064		
Closing Funding Surplus/(Deficit)	18,232,018	24,329,358	1,439,706		

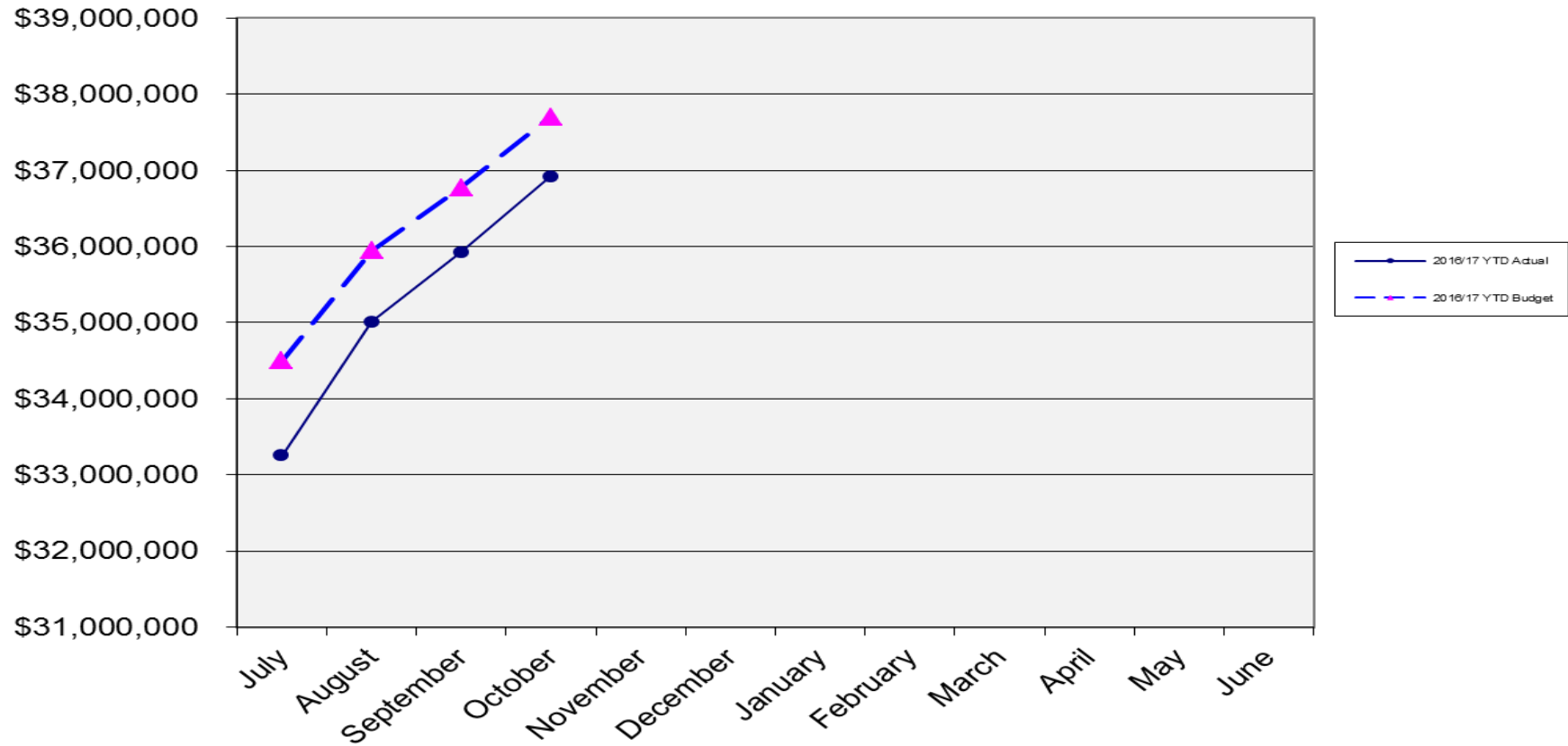
NET CURRENT ASSETS- BUDGET SURPLUS/(DEFICIT)

	Actual 31 October 2015	Actual 31 October 2016
CURRENT ASSETS		
Rates & Sanitation Debtors	11,614,966	15,922,595
Debtors	1,559,304	802,914
TOTAL RECEIVABLES - CURRENT	13,174,270	16,725,509
STOCK ON HAND	208,434	92,273
CASH ASSETS		
Municipal	22,486,485	13,464,937
Restricted Cash	12,488,471	26,600,321
Total Bank Accounts	34,974,956	40,065,258
TOTAL CURRENT ASSETS	48,357,660	56,883,040
CURRENT LIABILITIES		
Creditors	(2,993,565)	(2,759,813)
Borrowings - Current Portion	(213,366)	(550,311)
Provisions	(2,982,916)	(3,193,548)
	(6,189,846)	(6,503,672)
NET CURRENT ASSETS	42,167,814	50,379,369
Less Reserve Funds	(12,488,471)	(26,600,321)
Less Land Held for Resale	(116,195)	0
Add Current Loan Liability	213,366	550,311
CLOSING BUDGET SURPLUS/(DEFICIT)	29,776,514	24,329,358

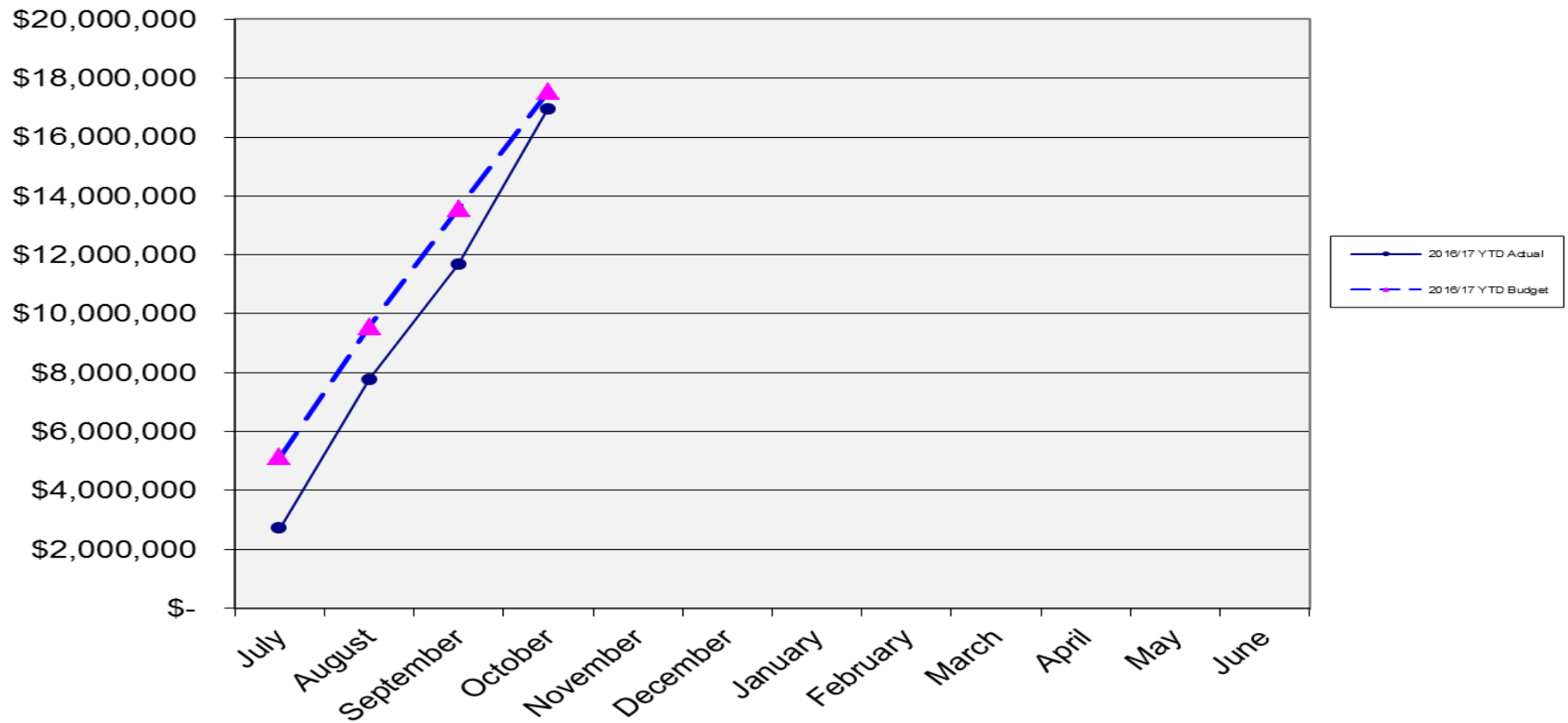
Shire of Mundaring Closing Budget Position - Year to Year and Budget Comparison



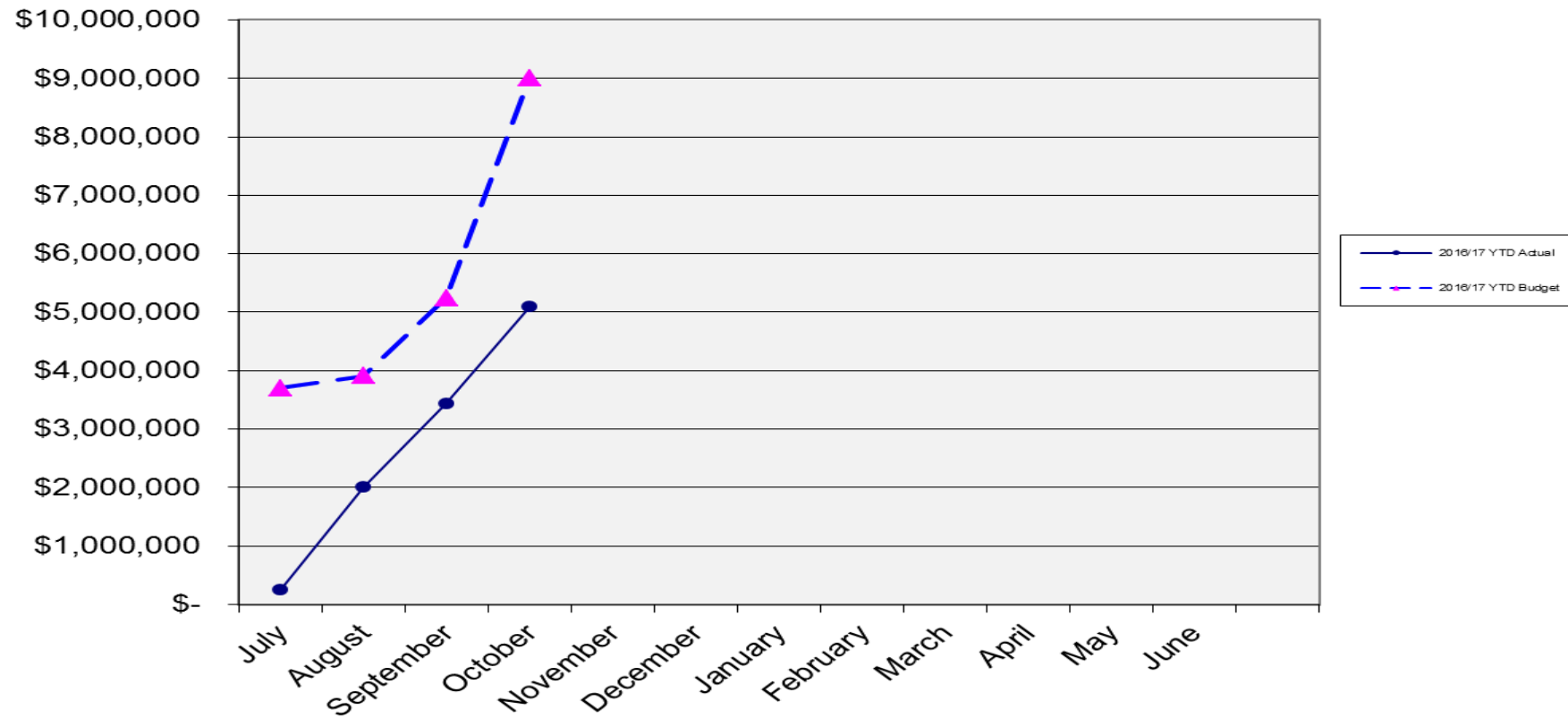
Shire of Mundaring Operating Revenue - YTD Actual vs YTD Budget



Shire of Mundaring Operating Expenses - YTD Actual vs YTD Budget



Shire of Mundaring Capital Expenses - YTD Actual vs YTD Budget



Explanation of Material Variances				
The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.				
The material variance for revenue adopted by Council for the 2016/17 year is \$50,000 or 10% whichever is the greater.				
The material variance for expenses adopted by Council for the 2016/17 year is \$100,000 or 10% whichever is the greater.				
Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
Revenue from operating activities				
General Purpose Funding -Rates	(864,254)	(3%)	Timing	Impact of rates of \$876,734.79 received in advance as at 30/6/2016. Impact will self adjust 30/6/2017.
General Purpose Funding - Other	(299,489)	(27%)	Permanent	Timing difference of \$313,287 for interest on investments - will self correct as investments mature and interest earned is accounted for. Permanent - General Purpose Grant allocation for 2016/17 has been reduced by \$220,000. Impact of 1st quarterly payment being reduced by \$55,000. This will be a forecast adjustment in the mid-year budget review.
Governance	30,286	69%	Permanent	Unbudgeted refund from LGIS of \$54,447. This will be a forecast adjustment in the mid-year budget review.
Law, Order & Public Safety	43,250	27%	Timing	Income from dog infringements - YTD budget \$8,332 compared to YTD Actual \$31,437. Income from dog registrations - YTD Budget \$31,668 compared to YTD Actual \$54,169.
Health	20,526	111%	Timing	Health fees and charges greater than YTD budget
Education & Welfare	244,213	16%	Timing	Children Services grant and subsidy income greater than YTD budget - impact \$351,533
Community Amenities	82,349	1%	Permanent	Waste charges greater than forecast in budget by \$55,850. This will be a forecast adjustment in the mid-year budget review. YTD planning fees \$21,280 greater than YTD budget.
Recreation and Culture	(82,304)	(26%)	Timing	Timing - actual income from Lake Leschenaultia is \$25,429 less than YTD budget. Income from both aquatic centres is \$36,658 less than YTD budget.
Transport	79,950	464%	Permanent	Reimbursement of staff wages for 2 staff members seconded to assist with Yarloop fire clean-up. Reimbursement not included in budget. Impact - \$112,926. This will be a forecast adjustment in the mid-year budget review.
Economic Services	3,531	3%		Within Variance threshold
Other Property and Services	(40,100)	(6%)		Within Variance threshold
Expenditure from operating activities				
General Purpose Funding	(1,516)	1%		Within Variance threshold
Governance	(263,454)	12%	Timing	IT expenses less than YTD budget - impact \$202,452. No savings identified.
Law, Order & Public Safety	25,840	(3%)		Within Variance threshold
Health	(49,032)	18%	Timing	Various expenses less than YTD budget. No savings identified.
Education & Welfare	(71,570)	3%		Within Variance threshold
Community Amenities	(28,371)	1%		Within Variance threshold
Recreation and Culture	(51,781)	1%		Within Variance threshold
Transport	557,925	(18%)	Timing	YTD road, footpath and drainage maintenance expenses greater than YTD budget - impact \$392,933. YTD street tree maintenance expenses greater than YTD budget - impact \$62,333.
Economic Services	3,481	(1%)	Timing	Various expenses less than YTD budget
Other Property and Services	(698,993)	63%	Timing	Pre-allocation of \$670,391 in infrastructure overheads.
Operating activities excluded from rate setting				
Depreciation on Assets	92,328	4%		Within Variance threshold
(Profit)/Loss on Disposal of Assets	(5,664)	(15%)	Timing	YTD losses on disposal of assets greater than TYD budget.
Investing Activities				
Proceeds from Disposal of Assets	152,867	#DIV/0!	Timing	Trade-in income for plant and vehicle replacement occurred earlier than budgeted for in YTD budgets
Grants and Contributions	(311,681)	(27%)	Timing	Actual Roads to Recovery grant received less than YTD Budget - impact \$279,180.
Purchase Property, Plant & Equipment	(4,330,194)	58%	Timing	Mundaring Recreation Centre - YTD actual is \$4,558,628 less than YTD budget.
Purchase Infrastructure	418,901	(27%)	Timing	Impact of works carried over from previous financial year.
Financing Activities				
Repayment of Debentures	4,882	(3%)		Within Variance threshold
Transfers from Reserves	(525,164)	(92%)	Timing	YTD actual transfers from reserves less than YTD budget as funds are not required at this time.
Transfers to Reserves	(305,628)	102%	Timing	Timing of transfers to reserves.

Shire of Mundaring

Directorate Summary Report for the year to date 31 October 2016

	YTD Actual	YTD Budget	YTD Variance \$	Current year Budget	Forecast Change (Variance)	End of year Forecast
Strategic & Community Services						
Revenue	\$2,037,915	\$2,239,906	(\$201,991)	\$6,430,731	\$0	\$6,430,731
Expenditure	(\$4,876,621)	(\$5,059,441)	\$182,820	(\$14,231,166)	\$45,268	(\$14,185,898)
Total	(\$2,838,706)	(\$2,819,535)	(\$19,171)	(\$7,800,435)	\$45,268	(\$7,755,167)
Office of Chief Executive & Corporate Services						
Revenue	\$26,317,538	\$27,568,619	(\$1,251,081)	\$31,756,396	(\$76,275)	\$31,680,121
Expenditure	(\$2,753,623)	(\$3,218,706)	\$465,083	(\$10,342,756)	(\$40,654)	(\$10,383,410)
Total	\$23,563,915	\$24,349,913	(\$785,998)	\$21,413,640	(\$116,929)	\$21,296,711
Infrastructure Services						
Revenue	\$9,067,031	\$9,184,333	(\$117,302)	\$27,981,339	\$1,089,858	\$29,071,197
Expenditure	(\$12,844,021)	(\$16,930,025)	\$4,086,004	(\$46,875,618)	(\$2,765,649)	(\$49,641,267)
Total	(\$3,776,990)	(\$7,745,692)	\$3,968,702	(\$18,894,279)	(\$1,675,791)	(\$20,570,070)
Statutory Services						
Revenue	\$527,773	\$423,417	\$104,356	\$1,173,984	\$0	\$1,173,984
Expenditure	(\$1,744,792)	(\$1,800,391)	\$55,599	(\$5,196,712)	(\$90,000)	(\$5,286,712)
Total	(\$1,217,018)	(\$1,376,974)	\$159,955	(\$4,022,728)	(\$90,000)	(\$4,112,728)
Total Shire of Mundaring						
Revenue	\$37,950,257	\$39,416,275	(\$1,466,018)	\$67,342,450	\$1,013,583	\$68,356,033
Expenditure	(\$22,219,056)	(\$27,008,563)	\$4,789,507	(\$76,646,252)	(\$2,851,035)	(\$79,497,287)
Net Income	\$15,731,200	\$12,407,712	\$3,323,488	(\$9,303,802)	(\$1,837,452)	(\$11,141,254)

Shire of Mundaring
Strategic and Community Services
Period ending 31 October 2016

Responsible Officer	YTD Actuals	YTD Budgets	Y T D Variance	Current Year Budget	Budget Adjustment	Forecast
Expenditure						
AFM Branch Librarian	(271,257)	(270,068)	(1,189)	(780,126)	0	(780,126)
Bilgoman Aquatic Centre Manager	(323,619)	(386,070)	62,451	(1,195,603)	0	(1,195,603)
Brown Park Manager	(171,467)	(162,252)	(9,215)	(473,360)	0	(473,360)
Community Facilities Coordinator	(324,215)	(338,608)	14,393	(1,015,855)	0	(1,015,855)
Community Playgroups	(46,855)	(50,092)	3,237	(150,272)	0	(150,272)
Coordinator Lake Leschenaultia	(200,014)	(301,868)	101,854	(732,267)	0	(732,267)
Director Strategic & Community Services	(484,232)	(522,930)	38,698	(1,526,573)	45,268	(1,481,305)
Eastern Region Family Day Care Scheme	(693,549)	(464,989)	(228,560)	(1,379,505)	0	(1,379,505)
Inclusion Support Agency	(3,555)	(241,200)	237,645	(241,200)	0	(241,200)
Indigenous Advancement Strategy - CSS	(84,837)	(100,835)	15,998	(291,300)	0	(291,300)
KSP Branch Librarian	(253,277)	(281,853)	28,576	(817,948)	0	(817,948)
Manager Libraries & Community Engagement	(484,144)	(427,245)	(56,899)	(1,268,940)	0	(1,268,940)
Manager Recreation and Leisure Services	(314,201)	(307,801)	(6,400)	(889,826)	0	(889,826)
Maternal & Infant Health	(12,444)	(12,444)	0	(37,332)	0	(37,332)
Midvale Early Childhood & Parenting Centre	(718,964)	(588,547)	(130,417)	(1,703,882)	0	(1,703,882)
Midvale Playgroup & Toy Library	0	(591)	591	(591)	0	(591)
Mt Helena Aquatic & Recreation Centre Manager	(133,098)	(104,515)	(28,583)	(335,161)	0	(335,161)
Swan Child and Parent Centre - Middle Swan	(116,970)	(170,919)	53,949	(502,693)	0	(502,693)
Swan Children and Family Centre - Clayton View	(197,745)	(287,514)	89,769	(849,632)	0	(849,632)
Toy Library Coordinator	(42,180)	(39,100)	(3,080)	(39,100)	0	(39,100)
Expenditure Total	(4,876,621)	(5,059,441)	182,820	(14,231,166)	45,268	(14,185,898)
Revenue						
AFM Branch Librarian	9,854	5,648	4,206	16,950	0	16,950
Bilgoman Aquatic Centre Manager	40,273	59,680	(19,407)	417,760	0	417,760
Brown Park Manager	40,930	30,632	10,298	91,900	0	91,900
Community Facilities Coordinator	45,379	42,440	2,939	127,300	0	127,300
Coordinator Lake Leschenaultia	84,571	120,000	(35,429)	360,000	0	360,000
Eastern Region Family Day Care Scheme	651,346	471,660	179,686	1,415,000	0	1,415,000
Inclusion Support Agency	0	241,200	(241,200)	241,200	0	241,200
Indigenous Advancement Strategy - CSS	150,000	100,000	50,000	300,000	0	300,000
KSP Branch Librarian	2,733	5,204	(2,471)	15,613	0	15,613
Manager Libraries & Community Engagement	74,582	55,570	19,012	121,388	0	121,388
Manager Recreation and Leisure Services	30,841	31,596	(755)	94,800	0	94,800
Midvale Early Childhood & Parenting Centre	526,125	580,432	(54,307)	1,741,300	0	1,741,300
Mt Helena Aquatic & Recreation Centre Manager	4,087	21,568	(17,481)	64,690	0	64,690
Swan Child and Parent Centre - Middle Swan	230,995	181,576	49,419	544,730	0	544,730
Swan Children and Family Centre - Clayton View	143,088	292,700	(149,612)	878,100	0	878,100
Toy Library Coordinator	3,110	0	3,110	0	0	0
Revenue Total	2,037,915	2,239,906	(201,991)	6,430,731	0	6,430,731
Net Income	(2,838,706)	(2,819,535)	(19,171)	(7,800,435)	45,268	(7,755,167)

Shire of Mundaring
Office of Chief Executive and Corporate Services
Period ending 31 October 2016

Responsible Officer	YTD Actuals	YTD Budgets	Y T D Variance	Current Year Budget	Budget Adjustment	Forecast
Expenditure						
Allocations Office Vehicles	(105,796)	(107,524)	1,728	(322,545)	0	(322,545)
Allocations Ranger Vehicles	(26,098)	(24,584)	(1,514)	(73,750)	0	(73,750)
Chief Executive Officer	(179,517)	(176,478)	(3,039)	(512,136)	0	(512,136)
Director Corporate Services	(43,020)	(382,643)	339,623	(1,628,901)	0	(1,628,901)
Governance and Risk	(21,600)	(11,051)	(10,549)	(33,055)	(11,755)	(44,810)
Human Resource Manager	(184,576)	(223,881)	39,305	(631,389)	0	(631,389)
Manager Finance and Governance	(1,629,840)	(1,526,917)	(102,923)	(4,870,527)	14,206	(4,856,321)
Manager Information Systems	(563,176)	(765,628)	202,452	(2,270,453)	(43,105)	(2,313,558)
Expenditure Total	(2,753,623)	(3,218,706)	465,083	(10,342,756)	(40,654)	(10,383,410)
Revenue						
Allocations Office Vehicles	131,894	132,096	(202)	396,295	0	396,295
Chief Executive Officer	8,418	0	8,418	0	0	0
Director Corporate Services	486,303	875,552	(389,249)	3,663,080	(220,000)	3,443,080
Governance and Risk	53,821	22,336	31,485	27,000	34,447	61,447
Human Resource Manager	0	0	0	0	0	0
Manager Finance and Governance	25,680,850	26,576,719	(895,869)	27,574,276	66,173	27,640,449
Manager Information Systems	0	0	0	210,000	43,105	253,105
Profit and Loss on sale of Assets	(43,748)	(38,084)	(5,664)	(114,255)	0	(114,255)
Revenue Total	26,317,538	27,568,619	(1,251,081)	31,756,396	(76,275)	31,680,121
Net Income	23,563,915	24,349,913	(785,998)	21,413,640	(116,929)	21,296,711

Shire of Mundaring
Infrastructure Services
Period ending 31 October 2016

Responsible Officer	YTD Actuals	YTD Budgets	YTD Variance	Current Year Budget	Budget Adjustment	Forecast
Expenditure						
Construction Supervisor	(927,796)	(344,250)	(583,546)	(3,506,685)	(624,000)	(4,130,685)
Coordinator Civil Works	(709,653)	(921,304)	211,651	(1,128,967)	(410,000)	(1,538,967)
Coordinator Parks Services	(1,626,988)	(1,367,821)	(259,167)	(4,241,552)	(460,000)	(4,701,552)
Coordinator Plant and Depot Services	(935,564)	(572,113)	(363,451)	(3,158,468)	(205,969)	(3,364,437)
Director Infrastructure Services	(1,504,842)	(1,549,599)	44,757	(4,556,429)	(200,000)	(4,756,429)
Engineering Technical Officer - Civil	(185,096)	(221,746)	36,650	(806,500)	0	(806,500)
Maintenance Supervisor	(983,839)	(654,116)	(329,723)	(1,962,350)	0	(1,962,350)
Manager Building Assets	(3,398,052)	(8,087,413)	4,689,361	(17,140,271)	(705,680)	(17,845,951)
Manager Design Service	624,533	39,118	585,415	114,623	0	114,623
Manager Operations Service	(424,391)	(506,051)	81,660	(1,426,930)	0	(1,426,930)
Supervisor Environment and Horticulture	(66,899)	(57,688)	(9,211)	(262,980)	(90,000)	(352,980)
Waste & Recycling Coordinator	(2,448,874)	(2,402,840)	(46,034)	(7,208,561)	(30,000)	(7,238,561)
Works Supervisor	(256,558)	(284,202)	27,644	(1,590,548)	(40,000)	(1,630,548)
Expenditure Total	(12,844,021)	(16,930,025)	4,086,004	(46,875,618)	(2,765,649)	(49,641,267)
Revenue						
Coordinator Civil Works	93,349	0	93,349	0	93,349	93,349
Coordinator Parks Services	0	24,000	(24,000)	72,000	136,750	208,750
Coordinator Plant and Depot Services	446,430	310,588	135,842	2,415,109	79,091	2,494,200
Director Infrastructure Services	1,105,103	1,048,720	56,383	15,295,366	280,668	15,576,034
Engineering Technical Officer - Civil	4,760	2,664	2,096	45,000	0	45,000
Maintenance Supervisor	1,109	332	777	1,000	0	1,000
Manager Building Assets	0	375,000	(375,000)	2,500,000	500,000	3,000,000
Manager Design Service	0	0	0	0	0	0
Manager Operations Service	3,419	82,996	(79,577)	249,000	0	249,000
Waste & Recycling Coordinator	7,412,860	7,340,033	72,827	7,403,864	0	7,403,864
Revenue Total	9,067,031	9,184,333	(117,302)	27,981,339	1,089,858	29,071,197
Net Income	(3,776,990)	(7,745,692)	3,968,702	(18,894,279)	(1,675,791)	(20,570,070)

Shire of Mundaring
Statutory Services
Period ending 31 October 2016

Responsible Officer	YTD Actuals	YTD Budgets	YTD Variance	Current Year Budget	Budget Adjustment	Forecast
Expenditure						
Coordinator Environment and Sustainability	(151,032)	(223,841)	72,809	(652,136)	(90,000)	(742,136)
Director Statutory Services	(45,766)	(46,639)	873	(135,417)	0	(135,417)
Manager Building & Health Service	(375,547)	(405,352)	29,805	(1,174,565)	0	(1,174,565)
Manager Community Safety & Emergency Management	(815,828)	(758,378)	(57,450)	(2,169,040)	0	(2,169,040)
Manager Planning	(356,619)	(366,181)	9,562	(1,065,554)	0	(1,065,554)
Expenditure Total	(1,744,792)	(1,800,391)	55,599	(5,196,712)	(90,000)	(5,286,712)
Revenue						
Coordinator Environment and Sustainability	700	1,312	(612)	3,934	0	3,934
Manager Building & Health Service	178,395	153,353	25,042	363,816	0	363,816
Manager Community Safety & Emergency Management	219,394	158,512	60,882	475,527	0	475,527
Manager Planning	129,284	110,240	19,044	330,707	0	330,707
Revenue Total	527,773	423,417	104,356	1,173,984	0	1,173,984
Net Income	(1,217,018)	(1,376,974)	159,956	(4,022,728)	(90,000)	(4,112,728)

SHIRE OF MUNDARING
INVESTMENT SUMMARY as at 31 October 2016

MUNICIPAL FUNDS

		Amount Invested	Interest Rate	Period of Investment		Investment Date	Maturity Date
<u>Unrestricted Use Funds</u>							
71	Westpac Maxi (on Call)	\$3,453,596	1.30%	N/A		N/A	N/A
122	Westpac	\$2,059,162	2.85%	122	days	17-Aug-16	17-Dec-16
129	NAB	\$2,500,000	2.62%	150	days	23-Sep-16	20-Feb-17
130	Westpac	\$2,500,000	2.68%	91	days	23-Sep-16	23-Dec-16
131	AMP	\$3,000,000	2.65%	122	days	23-Sep-16	23-Jan-17
Total		\$13,512,758					

RESERVE FUNDS

73	Westpac Maxi (on Call)	2,681,623	1.30%	N/A		N/A	N/A
60A	Bendigo	1,381,657	2.90%	365	days	22-Sep-16	22-Sep-17
97	NAB	4,290,054	2.98%	181	days	7-Jun-16	5-Dec-16
107	ANZ	2,330,349	2.75%	182	days	28-Jul-16	28-Jan-17
108	ANZ	1,737,496	2.85%	91	days	16-Jul-16	16-Jan-17
125	ANZ	3,021,551	2.68%	122	days	29-Jun-16	29-Oct-16
126	BankWest	3,043,289	2.50%	122	days	27-Sep-16	27-Jan-17
127	NAB	3,542,432	2.80%	364	days	14-Oct-16	13-Oct-17
128	Westpac	4,531,192	2.85%	122	days	17-Aug-16	17-Dec-16
Total		26,559,642					

TOTAL MUNI / RESERVE INVESTMENT **\$40,072,400**

TRUST FUNDS

Road Construction/POS Funds

72	Westpac Maxi (on Call)	\$1,484,835	1.30%	N/A		N/A	N/A
58	BankWest	\$1,402,310	2.60%	180	days	4-Aug-16	31-Jan-17
98	BankWest	\$1,217,603	2.80%	365	days	1-Jul-16	28-Nov-16
99	BankWest	\$1,225,991	2.50%	91	days	27-Sep-16	27-Dec-16
TOTAL TRUST INVESTMENT		\$5,330,740					

10.13 Payment between Meetings – October 2016

File Code	FI.RPT 1
Authors	Mia Miller, Finance Officer (Accounts Payable)
Senior Employee	Paul O'Connor, Director Corporate Services
Disclosure of Any Interest	Nil

SUMMARY

A list of accounts paid from the Municipal Fund or Trust Fund under the Chief Executive Officer's delegated authority for the month of October 2016 is presented to Council to note.

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Shire's Municipal and Trust Funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented.

STATUTORY / LEGAL IMPLICATIONS

Regulation 13 of the Local Government (Financial Management) Regulations 1996 states –

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*
 - (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction*
- (3) *A list prepared under sub regulation (1) or (2) is to be –*
 - (a) *presented to council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting*

POLICY IMPLICATIONS

FI-01 Corporate Purchasing Card

FINANCIAL IMPLICATIONS

All payments have been made in accordance with the approved budget and provides for the effective and timely payment of the Shire's contractors and other creditors.

STRATEGIC IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

RISK IMPLICATIONS

In accordance with section 6.8 of the *Local Government Act 1995*, a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised by an absolute majority of Council.

EXTERNAL CONSULTATION

Nil

COMMENT

Nil

VOTING REQUIREMENT

Simple Majority

<h3>RECOMMENDATION</h3>

That Council notes the payments made between 1 and 31 October 2016 included as **ATTACHMENT 18** and **ATTACHMENT 19**.

Next Report

Attachment 18

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PAYMENTS BETWEEN MEETINGS

In compliance with *Regulation 13 of the Local Government (Financial Management) Regulations 1996* (as amended) a list of accounts paid since the last such list was prepared is to be presented to the next Ordinary Meeting of Council and included in the minutes of that meeting.

CERTIFICATION

The attached schedule of accounts paid is for the period 1 – 31 October 2016 totalling **\$6,468,151.68** be received by Council covers:

- Municipal Cheques 110735 - 110749;
- Electronic Funds Transfer (Payroll, Purchase Cards, Fleetcare payments etc); and
- Trust Fund Vouchers 9301524 – 9301553

has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services as to prices, computations, costings, and amounts due for payment.

Cheques have been signed in accordance with Council resolution R23120 and Instrument of Delegation - Reference: CE - 1 of the Delegations of Authority Register dated 22 July 1997.

Under Section 5.46 (3) of the *Local Government Act* and *Regulation 19 of the Local Government (Administration) Regulations*, this record of the Exercise of Delegated Authority is registered.



DIRECTOR CORPORATE SERVICES

Schedule of Accounts:

	Amounts \$	Total \$
MUNICIPAL ACCOUNT		
MUNICIPAL CHEQUE PAYMENTS (Schedule 1 - Page 2)	44,805.69	
EFT PAYMENTS (Schedule 2 - Page 52)	5,308,092.38	
EFT PAYROLL PAYMENTS (Schedule 2 - Page 55)	885,916.69	
NATIONAL AUSTRALIA BANK (NAB PURCHASE CARD)	61,905.06	
(Schedule 2 – Total - Page 56); and		
(Schedule 3 – Details - Pages 1-9)		
FLEETCARE PAYMENTS (Schedule 2 - Page 56)	3,601.97	
COMMONWEALTH BANK BPOINT FEES	12,900.28	
(Schedule 2 - Page 56)		
WESTPAC BANK FEES (Schedule 2 - Page 56)	7,385.83	
WESTPAC BANK FEES TRUST (Schedule 2 - Page 56)	31.87	
HP FINANCIAL SERVICES (Schedule 2 - Page 56)	15,950.00	
KONICA MINOLTA – EQUIPMENT LEASE (Schedule 2 - Page 56)	2,849.07	
PUMA FUEL (Schedule 2 – Page 56)	215.79	
TOTAL MUNICIPAL ACCOUNT		\$6,343,654.63
TRUST ACCOUNT (Schedule 3 – Page 55)		\$124,497.05
RESERVE ACCOUNT		Nil
TOTAL ALL SCHEDULES		\$6,468,151.68

Attachment 19

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Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
Bank: WESTPAC		Bank - Municipal Account		Account : 036-075 000050		
Cheque Details					Invoice Value	Amount Remitted
		110735		CANCELLED		
		110736		CANCELLED		
4.01	Health Insurance Fund of WA	110737	06/10/2016	PAYROLL DEDUCTION		\$1,167.10
		INV PY01-07-	02/10/2016	PAYROLL DEDUCTION	\$1,167.10	
34.01	Water Corporation	110738	06/10/2016	WATER RATES & FEES		\$6.56
		INV 90046635	30/09/2016	WATER RATES & FEES	\$6.56	
34.03	Water Corporation	110739	06/10/2016	WATER RATES & FEES		\$1,683.35
		INV 90046888	06/10/2016	WATER RATES & FEES	\$217.19	
		INV 90045666	06/10/2016	WATER RATES & FEES	\$1,194.07	
		INV 90046862	06/10/2016	WATER RATES & FEES	\$65.61	
		INV 90045656	06/10/2016	WATER RATES & FEES	\$10.94	
		INV 90045801	06/10/2016	WATER RATES & FEES	\$6.46	
		INV 90045665	06/10/2016	WATER RATES & FEES	\$189.08	
16.03	Shire of Mundaring	110740	14/10/2016	TEMPORARY FLOAT		\$1,000.00
		INV FLOAT	13/10/2016	TEMPORARY FLOAT FOR POOL 2016/17 SEASON	\$1,000.00	
34.03	Water Corporation	110741	14/10/2016	WATER RATES & FEES		\$1,372.65
		INV 90042770	13/10/2016	WATER RATES & FEES	\$767.21	
		INV 90196900	13/10/2016	WATER RATES & FEES	\$605.44	
4.01	Health Insurance Fund of WA	110742	21/10/2016	PAYROLL DEDUCTION		\$1,167.10
		INV PY01-08-	16/10/2016	PAYROLL DEDUCTION	\$1,167.10	
		110743		CANCELLED		
34.03	Water Corporation	110744	21/10/2016	WATER RATES & FEES		\$727.48
		INV 90086435	18/10/2016	WATER RATES & FEES	\$130.68	
		INV 90141117	13/10/2016	WATER RATES & FEES	\$10.75	
		INV 90046034	13/10/2016	WATER RATES & FEES	\$63.87	
		INV 90046000	13/10/2016	WATER RATES & FEES	\$365.34	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
		INV 90046798	18/10/2016	WATER RATES & FEES	\$102.92	
		INV 90046795	18/10/2016	WATER RATES & FEES	\$53.92	
16.03	Shire of Mundaring	110745	21/10/2016	TRADE IN		\$9,121.00
		INV	TRADE IN 18/10/2016	TRADE IN ON 059MDG P2447 FORD FG XT 2011	\$9,121.00	
16.03	Shire of Mundaring	110746	21/10/2016	REIMBURSEMENT OF PETTY CASH		\$772.00
		INV	PETTY CA 21/10/2016	REIMBURSEMENT OF PETTY CASH - ADMIN	\$772.00	
16.03	Shire of Mundaring	110747	28/10/2016	TRADE IN		\$25,000.00
		INV	TRADE IN 27/10/2016	TRADE IN OF 2012 FORD RANGER P699 03MDG	\$25,000.00	
34.03	Water Corporation	110748 - 110749	28/10/2016	WATER RATES & FEES		\$2,788.45
		INV 90046795	18/10/2016	WATER RATES & FEES	\$39.48	
		INV 90046799	18/10/2016	WATER RATES & FEES	\$158.36	
		INV 90046795	18/10/2016	WATER RATES & FEES	\$921.72	
		INV 90046798	18/10/2016	WATER RATES & FEES	\$59.05	
		INV 90046839	18/10/2016	WATER RATES & FEES	\$99.31	
		INV 90046799	18/10/2016	WATER RATES & FEES	\$577.41	
		INV 90046795	18/10/2016	WATER RATES & FEES	\$55.12	
		INV 90046807	18/10/2016	WATER RATES & FEES	\$130.05	
		INV 90047074	18/10/2016	WATER RATES & FEES	\$85.29	
		INV 90047078	18/10/2016	WATER RATES & FEES	\$52.49	
		INV 90046845	18/10/2016	WATER RATES & FEES	\$85.29	
		INV 90046806	18/10/2016	WATER RATES & FEES	\$192.46	
		INV 90183716	20/10/2016	WATER RATES & FEES	\$6.56	
		INV 90047051	20/10/2016	WATER RATES & FEES	\$26.24	
		INV 90046783	25/10/2016	WATER RATES & FEES	\$199.02	
		INV 90046798	25/10/2016	WATER RATES & FEES	\$100.60	
		Total Confirmation Cheques				\$44,805.69
101.01	Midland Mowers	1726.101-0103/10/2016		MOWER MAINTENANCE		\$440.50
		INV 147155	27/09/2016	MOWER MAINTENANCE - LAKE LESCHENAULTIA	\$440.50	
10313.01	Mr R K Perks	1726.10313-0103/10/2016		COUNCILLOR ALLOWANCE		\$2,024.59
		INV	MEETING 20/07/2016	ENTITLEMENTS FOR OCTOBER 2016	\$1,732.92	
		INV	ALLOWANC 20/07/2016	ENTITLEMENTS FOR OCTOBER 2016	\$291.67	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
10596.01	TJ Signs & Vehicle Graphics	1726.10596-0103/10/2016 SIGNAGE INV 00671	30/09/2016	SAFETY SIGNAGE FOR LAKE LESCHENAULTIA	\$759.00	\$759.00
10786.01	Just Platters WA	1726.10786-0103/10/2016 CATERING INV JP-00054	29/09/2016	CATERING - PRE-SEASON FORUM VBFB	\$1,050.00	\$1,050.00
10881.01	Alsco Pty Ltd	1726.10881-0103/10/2016 FIRST AID KIT REPLENISHMENT INV CPER1611 INV CPER1611 INV CPER1611 INV CPER1611	30/09/2016	FIRST AID KIT REPLENISHMENT FIRST AID KIT REPLENISHMENT FIRST AID KIT REPLENISHMENT FIRST AID KIT REPLENISHMENT	\$26.98 \$94.44 \$26.98 \$337.26	\$485.66
10904.01	Split Horizon Pty Ltd	1726.10904-0103/10/2016 LICENSING & MAINTENANCE INV som00005	29/09/2016	CISCO SMARTNET LICENSING & MAINTENANCE	\$12,667.59	\$12,667.59
11017.01	Telstra SNP Monitoring Pty Ltd	1726.11017-0103/10/2016 SECURITY SYSTEM MAINTENANCE INV SP36949	30/09/2016	ADMIN SECURITY SYSTEM MAINTENANCE	\$162.80	\$162.80
11135.01	Frontline Fire & Rescue Equipment	1726.11135-0103/10/2016 EQUIPMENT INV 54781	08/09/2016	RETAINER CLIPS	\$204.77	\$204.77
11136.01	WA School Canteen Supplies	1726.11136-0103/10/2016 PROVISIONS FOR REFLECTIONS CAFE INV 6222	13/09/2016	PROVISIONS FOR REFLECTIONS CAFE	\$421.16	\$421.16
11161.01	AXIIS Contracting Pty Ltd	1726.11161-0103/10/2016 FOOTPATH MAINTENANCE INV 2360 INV 2359	29/09/2016	FOOTPATH MAINTENANCE - VARIOUS LOCATIONS FOOTPATH MAINTENANCE - NICHOL ST	\$3,030.67 \$4,058.62	\$7,089.29
11202.01	Mr A Brennan	1726.11202-0103/10/2016 COUNCILLOR ALLOWANCE INV MEETING INV ALLOWANC	20/07/2016	ENTITLEMENTS FOR OCTOBER 2016 ENTITLEMENTS FOR OCTOBER 2016	\$1,732.92 \$291.67	\$2,024.59
11203.01	Ms L Fisher	1726.11203-0103/10/2016 COUNCILLOR ALLOWANCE INV MEETING INV ALLOWANC	20/07/2016	ENTITLEMENTS FOR OCTOBER 2016 ENTITLEMENTS FOR OCTOBER 2016	\$1,732.92 \$291.67	\$2,024.59
11205.01	Mr J S Martin	1726.11205-0103/10/2016 COUNCILLOR ALLOWANCE INV MEETING INV ALLOWANC	20/07/2016	ENTITLEMENTS FOR OCTOBER 2016 ENTITLEMENTS FOR OCTOBER 2016	\$1,732.92 \$291.67	\$2,024.59

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
11210.01	Mr D A Jeans	1726.11210-0103/10/2016		COUNCILLOR ALLOWANCE INV MEETING 20/07/2016 ENTITLEMENTS FOR OCTOBER 2016 INV ALLOWANC 20/07/2016 ENTITLEMENTS FOR OCTOBER 2016	\$1,732.92 \$291.67	\$2,024.59
11326.01	Learning Seat Pty Ltd	1726.11326-0103/10/2016		SUBSCRIPTION FEES INV 17090773 13/09/2016 SUBSCRIPTION BASE FEE	\$1,320.00	\$1,320.00
11439.01	Swan Fabricators (WA) Pty	1726.11439-0103/10/2016		FABRICATION & INSTALLATION OF SIGNS INV 26122A 30/09/2016 SIGNS FOR SCULPTURE PARK	\$10,202.50	\$10,202.50
11452.01	S and I Services	1726.11452-0103/10/2016		CLEANING INV 22 30/09/2016 CLEANING	\$280.00	\$280.00
11463.01	Taylor Sparks (The Truste	1726.11463-0103/10/2016		CHILDREN'S SERVICES REBRANDING INV ts3111 30/09/2016 PREPARATION OF PHOTOSHOOT	\$2,233.00	\$2,233.00
11474.01	Swan Valley Fresh	1726.11474-0103/10/2016		PROVISIONS FOR REFLECTIONS CAFE INV 00011108 29/09/2016 PROVISIONS FOR REFLECTIONS CAFE	\$213.15	\$213.15
11568.01	Bow Steel Pty Ltd	1726.11568-0103/10/2016		MANUFACTURING EXPENSES INV 37 29/09/2016 MANUFACTURE & INSTALL BARRIER - ROLAND RD	\$1,078.00	\$1,078.00
11604.01	Koya Aboriginal Corporation	1726.11604-0103/10/2016		KIDSPORT FUNDING INV MS03/KS0 30/09/2016 KIDSPORT FUNDING INV MS04/KS0 30/09/2016 KIDSPORT FUNDING	\$220.00 \$220.00	\$440.00
11648.01	WKC Spatial	1726.11648-0103/10/2016		PROFESSIONAL SURVEY SERVICES INV 68325 29/09/2016 PROFESSIONAL SURVEY SERVICES INV 68324 29/09/2016 PROFESSIONAL SURVEY SERVICES INV 68320 29/09/2016 PROFESSIONAL SURVEY SERVICES	\$946.00 \$869.00 \$902.00	\$2,717.00
11670.01	Ms A McDonald	1726.11670-0103/10/2016		REIMBURSMENT INV REIMBURS 03/10/2016 REIMBURSMENT FOR ACCOMODATION	\$189.00	\$189.00
132.01	Mundaring Smash Repairs	1726.132-0103/10/2016		VEHICLE REPAIRS INV 56592 08/09/2016 REPAIRS TO 822MDG INV 56593 15/09/2016 REPAIRS TO 822MDG INV 56641 15/09/2016 REPAIRS TO 812 MDG	\$319.00 \$1,152.11 \$1,343.32	\$2,814.43

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
1328.01	NNT - Division of Pacific Brands Workwear Group	1726.1328-0103/10/2016	UNIFORMS			\$433.80
		INV 00855179	29/09/2016	UNIFORMS - KSP	\$433.80	
1350.01	Crackajack Party Hire	1726.1350-0103/10/2016	HIRE			\$722.15
		INV 1546	29/09/2016	MARQUEE HIRE & INSTALLATION	\$722.15	
1521.01	Dial A Nappy & Busiclean	1726.1521-0103/10/2016	CLEANING AND DISPOSAL SERVICES			\$1,192.00
		INV 00006380	21/09/2016	CLEANING CONSUMABLES & GLOVES	\$325.00	
		INV 00006379	21/09/2016	KITCHEN & CLEANING CONSUMABLES	\$867.00	
155.01	Coates Hire	1726.155-0103/10/2016	EQUIPMENT HIRE			\$422.40
		INV 15256051	08/09/2016	VMS BOARD - GRAN FONDO EVENT	\$422.40	
174.01	Synergy	1726.174-0103/10/2016	ELECTRICITY			\$8,759.00
		INV 69456603	29/09/2016	ELECTRICITY	\$1,290.25	
		INV 67757667	29/09/2016	ELECTRICITY	\$326.65	
		INV 24759971	29/09/2016	ELECTRICITY	\$392.75	
		INV 50267917	29/09/2016	ELECTRICITY	\$154.35	
		INV 88526755	30/09/2016	ELECTRICITY	\$620.85	
		INV 50850451	29/09/2016	ELECTRICITY	\$1,964.65	
		INV 50851383	29/09/2016	ELECTRICITY	\$27.20	
		INV 91592982	29/09/2016	ELECTRICITY	\$1,442.55	
		INV 16358251	29/09/2016	ELECTRICITY	\$89.80	
		INV 42947339	29/09/2016	ELECTRICITY	\$152.45	
		INV 78903411	29/09/2016	ELECTRICITY	\$180.15	
		INV 31600065	29/09/2016	ELECTRICITY	\$27.20	
		INV 68604974	29/09/2016	ELECTRICITY	\$28.20	
		INV 18631683	29/09/2016	ELECTRICITY	\$302.50	
		INV 98169108	29/09/2016	ELECTRICITY	\$517.75	
		INV 36395547	27/09/2016	ELECTRICITY	\$149.95	
		INV 75563915	27/09/2016	ELECTRICITY	\$464.55	
		INV 11871875	29/09/2016	ELECTRICITY	\$80.25	
		INV 54163707	29/09/2016	ELECTRICITY	\$255.15	
		INV 48069151	29/09/2016	ELECTRICITY	\$291.80	
1805.01	Mr B Pakzad	1726.1805-0103/10/2016	REIMBURSEMENT			\$1,385.45
		INV REIMBURS	29/09/2016	REIMBURSEMENT - ACCOMODATION & TRAVEL	\$1,385.45	
2165.01	Country Womens Association	1726.2165-0103/10/2016	CATERING			\$330.00
		INV 36	29/09/2016	MFS CATERING 17 & 18/09/16	\$330.00	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
2284.01	1st Mundaring Scouts	1726.2284-0103/10/2016		KIDSPORT FUNDING		\$200.00
		INV 518	29/09/2016	KIDSPORT FUNDING	\$200.00	
253.01	Lo-Go Appointments	1726.253-0103/10/2016		TEMP STAFF		\$4,743.26
		INV 00414523	29/09/2016	TEMP STAFF - COMMUNICATIONS	\$4,743.26	
2560.01	Domus Nursery	1726.2560-0103/10/2016		PLANTS		\$536.09
		INV 109695	08/09/2016	SUPPLY OF ASSORTED PLANTS - BILGOMAN POOL	\$536.09	
2567.01	Mr A M Cuccaro	1726.2567-0103/10/2016		COUNCILLOR ALLOWANCE		\$2,024.59
		INV MEETING	20/07/2016	ENTITLEMENTS FOR OCTOBER 2016	\$1,732.92	
		INV ALLOWANC	20/07/2016	ENTITLEMENTS FOR OCTOBER 2016	\$291.67	
272.01	Swan Hills Design & Print	1726.272-0103/10/2016		PHOTOCOPIER PRINTING		\$1,590.00
		INV 3780	29/09/2016	PRINTING OF TIME SHEET BOOKS & SERVICE BOOKS	\$1,590.00	
2802.01	Holton Connor Architects	1726.2802-0103/10/2016		ARCHITECTURAL SERVICES		\$14,960.00
		INV 00004867	16/09/2016	DARLINGTON HALL UPGRADE	\$1,760.00	
		INV 00004862	16/09/2016	ARCHITECTURAL SERVICES - MUNDARING REC	\$11,968.00	
		INV 00004866	16/09/2016	BOYA HUB - CONTRACT ADMINISTRATION	\$1,232.00	
3229.01	Mr D A Lavell	1726.3229-0103/10/2016		COUNCILLOR ALLOWANCE		\$6,752.26
		INV MEETING	20/07/2016	ENTITLEMENTS FOR OCTOBER 2016	\$2,222.92	
		INV ALLOWANC	20/07/2016	ENTITLEMENTS FOR OCTOBER 2016	\$4,237.67	
		INV ALLOWANC	20/07/2016	ENTITLEMENTS FOR OCTOBER 2016	\$291.67	
3310.01	Dimension Data Learning Solutions	1726.3310-0103/10/2016		STAFF TRAINING		\$2,439.49
		INV INV-9294	21/09/2016	AGILE BUSINESS ANALYSIS COURSE FEES	\$2,439.49	
375.01	Courier Australia	1726.375-0103/10/2016		COURIER SERVICES		\$11.41
		INV 0259	29/09/2016	COURIER SERVICES	\$11.41	
381.01	Mundaring Electrical Contracting Service	1726.381-0103/10/2016		ELECTRICAL SERVICES		\$940.50
		INV 6300	29/09/2016	REPLACE WALL FAN	\$363.00	
		INV 6301	29/09/2016	REPLACE FLUORO TUBES	\$99.00	
		INV 6303	29/09/2016	FIND FAULT IN LIGHTS - PRECINCT LIGHTS	\$99.00	
		INV 6305	29/09/2016	FIND FAULT TO SECURITY LIGHTS - DARLINGTON	\$99.00	
		INV 6306	29/09/2016	REPLACE LIGHT SWITCH - BRUCE DOUGLAS	\$280.50	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
4162.01	Advance Press (2013) Pty Ltd	1726.4162-0103/10/2016		PHOTOCOPIER PRINTING INV 104607 27/09/2016 MUNDARING WEIR INTERPRETATION BROCHURE	\$660.00	\$660.00
4526.01	Mr J S Daw	1726.4526-0103/10/2016		COUNCILLOR ALLOWANCE INV MEETING 20/07/2016 ENTITLEMENTS FOR OCTOBER 2016 INV ALLOWANC 20/07/2016 ENTITLEMENTS FOR OCTOBER 2016	\$1,732.92 \$291.67	\$2,024.59
4560.01	Flexi Staff Pty Ltd	1726.4560-0103/10/2016		TEMP STAFF INV 169948 29/09/2016 TEMP STAFF - DEPOT	\$3,552.67	\$3,552.67
5600.01	Mr S H Fox	1726.5600-0103/10/2016		COUNCILLOR ALLOWANCE INV MEETING 20/07/2016 ENTITLEMENTS FOR OCTOBER 2016 INV ALLOWANC 20/07/2016 ENTITLEMENTS FOR OCTOBER 2016	\$1,732.92 \$291.67	\$2,024.59
5780.01	Eastern Hills Hornets Tball Association	1726.5780-0103/10/2016		KIDSPORT FUNDING INV KS003650 29/09/2016 KIDSPORT FUNDING	\$125.00	\$125.00
589.01	Shire of Mundaring	1726.589-0103/10/2016		FDC PARENT LEVY INV 210916 29/09/2016 FDC PARENT LEVY	\$16,377.53	\$16,377.53
6184.01	Ms P A Clark	1726.6184-0103/10/2016		COUNCILLOR ALLOWANCE INV MEETING 20/07/2016 ENTITLEMENTS FOR OCTOBER 2016 INV ALLOWANC 20/07/2016 ENTITLEMENTS FOR OCTOBER 2016	\$1,732.92 \$291.67	\$2,024.59
6461.01	Mr P B Bertola	1726.6461-0103/10/2016		COUNCILLOR ALLOWANCE INV MEETING 20/07/2016 ENTITLEMENTS FOR OCTOBER 2016 INV ALLOWANC 20/07/2016 ENTITLEMENTS FOR OCTOBER 2016 INV ALLOWANC 20/07/2016 ENTITLEMENTS FOR OCTOBER 2016	\$1,732.92 \$1,059.42 \$291.67	\$3,084.01
7249.01	Vital Interpreting Personnel	1726.7249-0103/10/2016		AUSLAN INTERPRETING SERVICE INV 00808611 29/09/2016 AUSLAN INTERPRETING SERVICE	\$394.90	\$394.90
7426.01	Scoob's Dingo Service	1726.7426-0103/10/2016		LABOUR & MACHINERY EXPENSES INV 1779 29/09/2016 SUPPLY OF LABOUR & MACHINERY INV 1780 29/09/2016 VERGE MAINTENANCE - VARIOUS LOCATIONS INV 1781 29/09/2016 PATH MAINTENANCE - ROSEDALE RD INV 1782 29/09/2016 FOOTPATH SWEEPING - VARIOUS LOCATIONS INV 1783 29/09/2016 VERGE MAINTENANCE - VARIOUS LOCATIONS INV 1784 29/09/2016 KERB MAINTENANCE - VARIOUS LOCATIONS	\$1,852.40 \$1,041.97 \$405.35 \$729.63 \$486.42 \$810.42	\$5,326.19

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
7489.01	Sparks Refrigeration & Airconditioning	1726.7489-0103/10/2016		AIRCONDITIONER SERVICES		\$5,654.33
		INV INV-0805	29/09/2016	AIRCONDITIONER SERVICE	\$4,333.78	
		INV INV-0806	29/09/2016	MAINTENANCE OF AIRCONDITIONERS	\$717.75	
		INV INV-0808	29/09/2016	AIRHANDLER FILTERS - ADMIN	\$602.80	
7735.01	West Force Plumbing & Gas	1726.7735-0103/10/2016		PLUMBING		\$209.00
		INV 00178631	08/09/2016	PLUMBING	\$209.00	
793.01	The Katharine Susannah Prichard Foundation Inc	1726.793-0103/10/2016		CONTRIBUTIONS		\$14,960.00
		INV 120813	21/09/2016	ANNUAL FUNDING AGREEMENT 2016/17	\$14,960.00	
8149.01	East End Electrical	1726.8149-0103/10/2016		ELECTRICAL WORKS		\$880.00
		INV EEE1000-	27/09/2016	ELECTRICAL WORKS - REFLECTIONS CAFE	\$880.00	
8275.01	E Fire & Safety	1726.8275-0103/10/2016		MONTHLY FIRE PANEL TESTING		\$141.90
		INV 00176479	29/09/2016	MONTHLY FIRE PANEL TESTING	\$141.90	
8880.01	Mundaring Chamber of Commerce	1726.8880-0103/10/2016		NETWORKING EVENT		\$20.00
		INV INV-0076	29/09/2016	NETWORKING EVENT - ATTENDANCE	\$20.00	
8924.01	Ms P A Cook	1726.8924-0103/10/2016		COUNCILLOR ALLOWANCE		\$2,024.59
		INV MEETING	20/07/2016	ENTITLEMENTS FOR OCTOBER 2016	\$1,732.92	
		INV ALLOWANC	20/07/2016	ENTITLEMENTS FOR OCTOBER 2016	\$291.67	
91.01	Mundaring Glass & Security	1726.91-0103/10/2016		GLAZING		\$680.00
		INV 00112640	29/09/2016	REGLAZE BROKEN WINDOWS	\$680.00	
9338.01	Girl Guides Western Australia Inc	1726.9338-0103/10/2016		KIDSPORT FUNDING		\$200.00
		INV KS003473	29/09/2016	KIDSPORT FUNDING	\$200.00	
9362.01	Gidgegannup Basketball Clyb	1726.9362-0103/10/2016		KIDSPORT FUNDING		\$260.00
		INV KS003509	29/09/2016	KIDSPORT FUNDING	\$150.00	
		INV KS003576	29/09/2016	KIDSPORT FUNDING	\$110.00	
9380.01	Elgas Ltd	1726.9380-0103/10/2016		GAS		\$237.84
		INV 03644363	29/09/2016	GAS - REFLECTIONS CAFE	\$182.84	
		INV 03646781	29/09/2016	GAS - REFLECIONS CAFE	\$55.00	
9550.01	Panthers Basketball Club	1726.9550-0103/10/2016		KIDSPORT FUNDING		\$70.00
		INV KS003642	29/09/2016	KIDSPORT FUNDING	\$70.00	

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9584.01	Avon Hills Environmental	1726.9584-0103/10/2016		FIREBREAKS		\$1,595.00
		INV 263	29/09/2016	FIREBREAKS - RESERVE 11414	\$440.00	
		INV 262	29/09/2016	FIREBREAKS - 215629	\$660.00	
		INV 264	29/09/2016	FIREBREAKS - RESERVE 36922	\$495.00	
9596.01	Brice Pest Management	1726.9596-0103/10/2016		PEST TREATMENT		\$132.00
		INV 01619	29/09/2016	GENERAL PEST TREATMENT	\$132.00	
9824.01	Ramzilla Timber Pty Ltd	1726.9824-0103/10/2016		HARDWARE		\$19.60
		INV 51263	29/09/2016	HARDWARE	\$19.60	
9861.01	Kalamunda Rangers Incorporated	1726.9861-0103/10/2016		KIDSPORT FUNDING		\$220.00
		INV KS003292	29/09/2016	KIDSPORT FUNDING	\$220.00	
9910.01	Swan Districts Junior Baseball Club	1726.9910-0103/10/2016		KIDSPORT FUNDING		\$200.00
		INV KS003706	29/09/2016	KIDSPORT FUNDING	\$200.00	
9922.01	Steann Pty Ltd	1726.9922-0103/10/2016		BULK VERGE WASTE COLLECTION		\$54,070.06
		INV 11616	27/09/2016	BULK VERGE WASTE COLLECTION 2016	\$54,070.06	
9976.01	Mr P D Larkins	1726.9976-0103/10/2016		STERILISATION REBATE		\$50.00
		INV REBATE	29/09/2016	STERILISATION REBATE	\$50.00	
11673.02	Ms J C Mead	1728.11673-0106/10/2016		RATES REFUND		\$423.02
		INV REFUND	06/10/2016	RATES REFUND	\$423.02	
11674.02	Ms S M Bailey	1728.11674-0106/10/2016		RATES REFUND		\$2,183.22
		INV REFUND	06/10/2016	RATES REFUND	\$2,183.22	
7231.02	Mr D B Reid & Ms J P Pittman	1729.7231-0107/10/2016		RATES REFUND		\$27.00
		INV REFUND	07/10/2016	RATES REFUND	\$27.00	
10337.01	Commercial Aquatics Australia Pty Ltd	1730.10337-0110/10/2016		SERVICES & SUPPLIES		\$15,753.10
		INV 7705	06/10/2016	ACID DRUM - MT HELENA POOL	\$660.00	
		INV 7706	06/10/2016	MODIFICATION TO PLANT ROOM - MT HELENA POOL	\$15,093.10	
10398.01	Waterlogic Australia Pty Ltd	1730.10398-0110/10/2016		MONTHLY SERVICING		\$121.00
		INV 01245536	05/10/2016	MONTHLY SERVICING OF ZIP HOT WATER SYSTEM	\$121.00	

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10478.01	Baycorp (WA) Pty Ltd	1730.10478-0110/10/2016		POUNDAGE LEGAL FEES INV 0916-136 06/10/2016 POUNDAGE - PSSO	\$219.40	\$219.40
10785.01	Kev's Climbing Service	1730.10785-0110/10/2016		ARBORICULTURAL WORKS INV 42 06/10/2016 ARBORICULTURAL WORKS - MUNDARING REC	\$1,000.00	\$1,000.00
10786.01	Just Platters WA	1730.10786-0110/10/2016		CATERING INV JP-00057 10/10/2016 CATERING - KPI TRAINING INV JP-00058 10/10/2016 CATERING - KPI TRAINING INV JP-00059 10/10/2016 CATERING - KPI TRAINING INV JP-00067 06/10/2016 CATERING - DEMC OCTOBER 2016	\$210.00 \$140.00 \$140.00 \$420.00	\$910.00
10881.01	AlSCO Pty Ltd	1730.10881-0110/10/2016		FIRST AID KIT REPLENISHMENT INV CPER1633 06/10/2016 FIRST AID KIT REPLENISHMENT INV CPER1633 06/10/2016 FIRST AID KIT REPLENISHMENT INV CPER1633 06/10/2016 FIRST AID KIT REPLENISHMENT INV CPER1633 06/10/2016 FIRST AID KIT REPLENISHMENT	\$337.26 \$26.98 \$94.44 \$26.98	\$485.66
10985.01	Eastern Hills Crane Hire	1730.10985-0110/10/2016		CRANE HIRE INV 1052 06/10/2016 PROVIDE CRANE HIRE FOR CONSTRUCTION WORK	\$352.00	\$352.00
11020.01	Nosh Catering	1730.11020-0110/10/2016		CATERING INV 113607 29/09/2016 CATERING - COUNCIL MEETING 13/09/16	\$891.00	\$891.00
11135.01	Frontline Fire & Rescue Equipment	1730.11135-0110/10/2016		EQUIPMENT & UNIFORMS INV 54848 15/09/2016 EQUIPMENT & UNIFORMS - VBFB INV 54880 29/09/2016 HELMET STICKERS	\$1,406.53 \$28.88	\$1,435.41
11161.01	AXIIS Contracting Pty Ltd	1730.11161-0110/10/2016		FOOTPATH MAINTENANCE INV 2361 06/10/2016 FOOTPATH MAINTENANCE - VARIOUS LOCATIONS	\$6,982.94	\$6,982.94
11359.01	FE TECHNOLOGIES PTY LTD	1730.11359-0110/10/2016		RFID SECURITY CHUTE INV 1004260 06/10/2016 RFID SECURITY CHUTE - KSP LIBRARY	\$3,300.00	\$3,300.00
11422.01	BEST Consultants Pty Ltd	1730.11422-0110/10/2016		ELECTRICAL CONSULTING INV M13136 06/10/2016 ELECTRICAL CONSULTING - MUNDARING REC INV M13176 06/10/2016 ELECTRICAL CONSULTING	\$1,925.00 \$1,540.00	\$3,465.00
11464.01	Mrs R E Blair	1730.11464-0110/10/2016		AUTHOR TALK & BOOK PURCHASE INV 16257 05/10/2016 AUTHOR TALK & BOOK PURCHASE	\$250.00	\$250.00

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11488.01	Anida Holdings Pty Ltd	1730.11488-0110/10/2016		MAINTENANCE EXPENSES		\$8,980.13
		INV INV-1684	05/10/2016	MAINTENANCE OF MORGAN JOHN MORGAN PARK	\$3,003.00	
		INV INV-1685	05/10/2016	MAINTENANCE OF SCULPTURE PARK	\$5,977.13	
11503.01	Ace Plus	1730.11503-0110/10/2016		MATERIAL & LABOUR		\$1,639.00
		INV 640777	06/10/2016	MATERIAL & LABOUR TO INSTALL NEW CEILING	\$1,639.00	
11545.01	Workforce Recruitment and Labour Services Pty Ltd	1730.11545-0110/10/2016		TEMP STAFF		\$2,877.58
		INV 792900	06/10/2016	TEMP STAFF - DEPOT	\$2,877.58	
11590.01	Scorpion Training Solutions	1730.11590-0110/10/2016		TRAINING COURSE		\$748.00
		INV 00005524	05/10/2016	OSH REPRESENTATIVE TRAINING COURSE	\$748.00	
11602.01	Survey and Construction Pty Ltd	1730.11602-0110/10/2016		INSTALLATION EXPENSES		\$2,915.00
		INV INV-0920	06/10/2016	INSTALLATION OF COLORBOND - ADMIN	\$2,915.00	
11604.01	Koya Aboriginal Corporation	1730.11604-0110/10/2016		KIDSPORT FUNDING		\$880.00
		INV KS003680	29/09/2016	KIDSPORT FUNDING	\$220.00	
		INV KS003681	29/09/2016	KIDSPORT FUNDING	\$220.00	
		INV KS003682	29/09/2016	KIDSPORT FUNDING	\$220.00	
		INV KS003683	29/09/2016	KIDSPORT FUNDING	\$220.00	
11636.01	Mr K J Hennah	1730.11636-0110/10/2016		CONSULTATION SERVICES		\$1,815.00
		INV 2015	06/10/2016	BOYA LIBRARY SHELVING CONSULTATION	\$1,815.00	
11653.01	Staff Australia Pty Ltd	1730.11653-0110/10/2016		TEMP STAFF		\$6,270.29
		INV 166942	06/10/2016	TEMP STAFF - DEPOT	\$1,791.51	
		INV 167285	06/10/2016	TEMP STAFF - DEPOT	\$2,239.39	
		INV 166478	21/09/2016	TEMP STAFF - DEPOT	\$2,239.39	
11658.01	Bikeforce Midland	1730.11658-0110/10/2016		BIKE VOUCHERS		\$1,500.00
		INV 101329	10/10/2016	VOUCHERS FOR TREK THE TRAIL WINNERS	\$1,500.00	
11661.01	Moddex Group Pty Ltd	1730.11661-0110/10/2016		SUPPLY & INSTALLATION		\$28,282.05
		INV INV-1592	10/10/2016	SUPPLY & INSTALL BALUSTRADE HERITAGE TRAIL	\$28,282.05	

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1188.01	Minda Mia Contracting	1730.1188-0110/10/2016		GARDENING		\$20,948.98
		INV 00003708	06/10/2016	HORTICULTURE MAINTENANCE - ADMIN & TOWN	\$13,334.78	
		INV 00003722	05/10/2016	GARDENING	\$6,946.50	
		INV 00003723	06/10/2016	PLANTING OF 7 JACARANDAS - SWAN VIEW	\$667.70	
119.01	Telstra	1730.119-0110/10/2016		TELEPHONE		\$1,469.83
		INV 19107567	06/10/2016	RELOCATION OF TELSTRA ASSETS	\$1,469.83	
12.01	Department of Human Services	1730.12-0110/10/2016		CHILD SUPPORT PAYMENT		\$920.78
		INV PY02-07-	02/10/2016	CHILD SUPPORT PAYMENT	\$920.78	
127.01	Volich Waste Contractors	1730.127-0110/10/2016		REFUSE CONTRACT		\$124,811.06
		INV 00004551	06/10/2016	REFUSE CONTRACT	\$220.00	
		INV 00004552	06/10/2016	REFUSE CONTRACT	\$93,831.38	
		INV 00004553	06/10/2016	REFUSE CONTRACT	\$2,485.73	
		INV 00004554	06/10/2016	REFUSE CONTRACT	\$5,388.24	
		INV 00004555	06/10/2016	REFUSE CONTRACT	\$15,747.99	
		INV 00004556	06/10/2016	REFUSE CONTRACT	\$1,369.50	
		INV 00004557	06/10/2016	REFUSE CONTRACT	\$113.85	
		INV 00004558	06/10/2016	REFUSE CONTRACT	\$222.75	
		INV 00004559	06/10/2016	REFUSE CONTRACT	\$446.86	
		INV 00004560	06/10/2016	REFUSE CONTRACT	\$506.00	
		INV 00004561	06/10/2016	REFUSE CONTRACT	\$4,478.76	
13.01	Shire of Mundaring	1730.13-0110/10/2016		PAYROLL DEDUCTION		\$4,548.53
		INV PY02-07-	02/10/2016	PAYROLL DEDUCTION	\$266.00	
		INV PY02-07-	02/10/2016	PAYROLL DEDUCTION	\$271.21	
		INV PY02-07-	02/10/2016	PAYROLL DEDUCTION	\$138.99	
		INV PY01-07-	02/10/2016	PAYROLL DEDUCTION	\$532.00	
		INV PY01-07-	02/10/2016	PAYROLL DEDUCTION	\$1,095.97	
		INV PY01-07-	02/10/2016	PAYROLL DEDUCTION	\$755.81	
		INV PY01-07-	02/10/2016	PAYROLL DEDUCTION	\$727.31	
		INV PY01-07-	02/10/2016	PAYROLL DEDUCTION	\$333.41	
		INV PY01-07-	02/10/2016	PAYROLL DEDUCTION	\$427.83	
132.01	Mundaring Smash Repairs	1730.132-0110/10/2016		REPAIRS		\$1,029.20
		INV 56683	21/09/2016	REPAIRS TO 065 MDG	\$1,029.20	

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138.01	Sonic HealthPlus Pty Ltd	1730.138-0110/10/2016		MEDICAL EXAMINATION		\$1,006.50
		INV 1129410	05/10/2016	MEDICAL EXAMINATION	\$220.00	
		INV 1130955	05/10/2016	MEDICAL EXAMINATION	\$335.50	
		INV 1137261	05/10/2016	MEDICAL EXAMINATION	\$220.00	
		INV 1137260	05/10/2016	MEDICAL EXAMINATION	\$231.00	
1521.01	Dial A Nappy & Busiclean	1730.1521-0110/10/2016		GOODS		\$499.00
		INV 00006387	06/10/2016	CLEANING CHEMICALS & CONSUMABLES	\$499.00	
174.01	Synergy	1730.174-0110/10/2016		ELECTRICITY		\$6,562.80
		INV 18083683	05/10/2016	ELECTRICITY	\$2,186.70	
		INV 51001984	30/09/2016	ELECTRICITY	\$876.35	
		INV 50569883	06/10/2016	ELECTRICITY	\$1,901.95	
		INV 26865547	06/10/2016	ELECTRICITY	\$724.80	
		INV 30841907	06/10/2016	ELECTRICITY	\$87.80	
		INV 10592115	06/10/2016	ELECTRICITY	\$166.30	
		INV 74361147	06/10/2016	ELECTRICITY	\$181.20	
		INV 36256419	06/10/2016	ELECTRICITY	\$437.70	
191.01	Eastern Region Security	1730.191-0110/10/2016		SECURITY EXPENSES		\$2,019.31
		INV 00015349	05/10/2016	SECURITY EXPENSES	\$210.88	
		INV 00015348	05/10/2016	SECURITY EXPENSES	\$252.36	
		INV 00015347	05/10/2016	SECURITY EXPENSES	\$519.75	
		INV 00015346	05/10/2016	SECURITY EXPENSES	\$252.36	
		INV 00015351	05/10/2016	SECURITY EXPENSES	\$294.40	
		INV 00015350	05/10/2016	SECURITY EXPENSES	\$489.56	
197.01	Konica Minolta Business Solutions	1730.197-0110/10/2016		PHOTOCOPIER PRINTING		\$257.44
		INV 83889446	13/09/2016	PHOTOCOPIER PRINTING	\$257.44	
21.01	Eastern Metropolitan Regional Council	1730.21-0110/10/2016		DISPOSAL FEES		\$67,425.95
		INV 009 404	06/10/2016	LANDFILL DISPOSAL FEES 14/09/16-20/09/16	\$67,425.95	
215.01	Deputy Commissioner of Taxation	1730.215-0110/10/2016		TAXATION		\$132,734.10
		INV PY01-07-	02/10/2016	PAYROLL DEDUCTION	\$110,731.35	
		INV PY02-07-	02/10/2016	PAYROLL DEDUCTION	\$22,002.75	
2625.01	Stewart & Heaton Clothing	1730.2625-0110/10/2016		UNIFORMS		\$310.84
		INV SIN-2658	15/09/2016	UNIFORMS	\$93.91	
		INV SIN-2658	16/09/2016	UNIFORMS	\$216.93	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
2737.01	Du Clene Pty Ltd	1730.2737-0110/10/2016	CLEANING			\$321.85
		INV 00007977	06/10/2016	FUNCTION CLEAN - HUB	\$176.82	
		INV 00007981	06/10/2016	FUNCTION CLEAN - BRUCE DOUGLAS	\$145.03	
2741.01	Hills Seafood Supplies	1730.2741-0110/10/2016	PROVISIONS FOR REFLECTIONS CAFE			\$101.90
		INV 33001	05/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$101.90	
295.01	Coca Cola Amatil (Aust) Pty Ltd	1730.295-0110/10/2016	PROVISIONS FOR REFLECTION CAFE			\$434.20
		INV 21291357	05/10/2016	PROVISIONS FOR REFLECTION CAFE	\$382.20	
		INV 21291356	13/09/2016	PROVISIONS FOR REFLECTIONS CAFE	\$52.00	
307.01	McLeods Barristers and Solicitors	1730.307-0110/10/2016	PROVISION OF PROFESSIONAL LEGAL SERVICES			\$3,526.15
		INV 94341	06/10/2016	DOG ACT PROSECUTION	\$1,270.15	
		INV 94344	06/10/2016	DOG ACT PROSECUTION	\$1,915.74	
		INV 94342	06/10/2016	BUILDING ACT PROSECUTION	\$340.26	
314.01	Landgate	1730.314-0110/10/2016	TITLE SEARCHES			\$2,361.13
		INV 324291-1	21/09/2016	INTERIM VALUATIONS - RATES	\$2,361.13	
322.01	Ambius	1730.322-0110/10/2016	INDOOR PLANT HIRE			\$305.62
		INV 21254009	06/10/2016	INDOOR PLANT HIRE	\$305.62	
3232.01	Turfworks WA Pty Ltd	1730.3232-0110/10/2016	MOWING			\$4,713.60
		INV 3839	06/10/2016	MOWING	\$1,767.98	
		INV 3840	06/10/2016	MOWING	\$1,190.04	
		INV 3838	06/10/2016	MOWING	\$1,755.58	
338.01	Eastern Hills Towing	1730.338-0110/10/2016	TOWING			\$176.00
		INV 56721	06/10/2016	TOWING	\$176.00	
3390.01	Hays Specialist Recruitment (Australia) Pty Ltd	1730.3390-0110/10/2016	TEMP STAFF			\$5,405.98
		INV 6054437	06/10/2016	TEMP STAFF - BUILDING MAINTENANCE	\$2,686.20	
		INV 6109547	06/10/2016	TEMP STAFF - BUILDING MAINTENANCE	\$2,719.78	
381.01	Mundaring Electrical Contracting Service	1730.381-0110/10/2016	ELECTRICAL SERVICES			\$1,406.90
		INV 6293	06/10/2016	SUPPLY & INSTALL DOWNLIGHTS - ADMIN	\$1,406.90	

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396.01	Modern Teaching Aids Pty Ltd	1730.396-0110/10/2016	TOYS			\$377.15
		INV 42827016	06/10/2016	CHILDREN'S RESOURCES	\$269.50	
		INV 42834727	06/10/2016	RESOURCES	\$107.65	
397.01	J. Blackwood & Son Pty Ltd	1730.397-0110/10/2016	SUPPLY OF VESTS			\$193.49
		INV PEBV0628	06/10/2016	SUPPLY OF VESTS	\$193.49	
3998.01	Down Under Stump Grinding	1730.3998-0110/10/2016	TREE CONTROL			\$5,500.00
		INV 20230	06/10/2016	STUMP GRINDING	\$5,500.00	
4386.01	Perry Environmental Contracting	1730.4386-0110/10/2016	MAINTENANCE			\$8,376.50
		INV 2324	05/10/2016	MAINTENANCE OF WEEDS	\$1,485.00	
		INV 2325	05/10/2016	MAINTENANCE OF WEEDS	\$429.00	
		INV 2326	05/10/2016	MAINTENANCE OF WEEDS	\$1,963.50	
		INV 2327	05/10/2016	MAINTENANCE OF WEEDS	\$2,057.00	
		INV 2328	05/10/2016	MAINTENANCE OF VEGETATION	\$946.00	
		INV 2329	05/10/2016	MAINTENANCE OF WEEDS	\$1,496.00	
4407.01	Aardvark Bobcat & Truck Hire	1730.4407-0110/10/2016	HIRE OF PLANT			\$6,671.28
		INV #524	05/10/2016	BOBCAT & TRUCK HIRE	\$4,169.55	
		INV #526	05/10/2016	BOBCAT & TRUCK HIRE	\$2,501.73	
4463.01	William Street Family Therapy Centre	1730.4463-0110/10/2016	PSYCHOLOGICAL SUPERVISION			\$221.10
		INV 00018011	06/10/2016	PSYCHOLOGICAL SUPERVISION	\$221.10	
452.01	Mahogany Building & Design	1730.452-0110/10/2016	MAINTENANCE			\$13,200.00
		INV 1036	06/10/2016	RENOVATIONS TO BRIGADE BUILDING	\$13,200.00	
4560.01	Flexi Staff Pty Ltd	1730.4560-0110/10/2016	TEMP STAFF			\$3,996.75
		INV 170108	05/10/2016	TEMP STAFF - DEPOT	\$3,996.75	
5107.01	Peter Godfrey	1730.5107-0110/10/2016	FENCING			\$12,430.00
		INV 0890	06/10/2016	SUPPLY & INSTALL RAILS	\$12,430.00	
5378.01	Chidlow Growers Mart Liquor Store or S	1730.5378-0110/10/2016	PROVISIONS FOR REFLECTIONS CAFE			\$41.53
		INV SEPTEMBE	05/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$41.53	
5719.01	Shire of Mundaring	1730.5719-0110/10/2016	PAYROLL DEDUCTION			\$271.60
		INV PY01-07-	02/10/2016	PAYROLL DEDUCTION	\$271.60	

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5856.01	Evergreen Synthetic Grass	1730.5856-01	10/10/2016	GRASS INV 00006225 05/10/2016 REPLACE SYNTHETIC GRASS - BILGOMAN POOL	\$20,000.00	\$20,000.00
6.01	Shire of Mundaring	1730.6-01	10/10/2016	PAYROLL DEDUCTION INV PY01-07- 02/10/2016 PAYROLL DEDUCTION INV PY02-07- 02/10/2016 PAYROLL DEDUCTION	\$162.00 \$6.00	\$168.00
6050.01	Fuel Distributors of Western Australia	1730.6050-01	10/10/2016	FUEL & OILS INV 1000018 06/10/2016 FUEL & OILS	\$15,120.40	\$15,120.40
6419.01	Hills Fresh	1730.6419-01	10/10/2016	MILK - ADMIN INV ADMIN SE 06/10/2016 MILK - ADMIN	\$189.80	\$189.80
6553.01	Eastern Hills Liquid Waste	1730.6553-01	10/10/2016	WASTE DISPOSAL FEES INV 4224 05/10/2016 SEPTIC TANK PUMPING	\$800.00	\$800.00
6715.01	24 Seven Door Services	1730.6715-01	10/10/2016	ROLLER DOOR REPAIRS INV 14589 06/10/2016 ROLLER DOOR REPAIRS	\$236.50	\$236.50
6796.01	Blind Magic	1730.6796-01	10/10/2016	SUPPLY & INSTALL VENETIAN BLINDS INV 00037980 06/10/2016 SUPPLY & INSTALL VENETIAN BLINDS	\$1,264.80	\$1,264.80
7.01	Australian Services Union	1730.7-01	10/10/2016	PAYROLL DEDUCTION INV PY01-07- 02/10/2016 PAYROLL DEDUCTION INV PY02-07- 02/10/2016 PAYROLL DEDUCTION	\$26.36 \$237.24	\$263.60
7053.01	Darlington Review	1730.7053-01	10/10/2016	ADVERTISEMENT INV 1664 05/10/2016 ADVERTISEMENT	\$120.00	\$120.00
7083.01	Mount Helena Deli & Takeaway	1730.7083-01	10/10/2016	CATERING INV IV000000 13/09/2016 CATERING - HAZARD REDUCTION BURN R45159	\$85.40	\$85.40
7426.01	Scoob's Dingo Service	1730.7426-01	10/10/2016	KERB & DRAINAGE MAINTENANCE INV 1785 05/10/2016 KERB MAINTENANCE - VARIOUS LOCATIONS INV 1786 05/10/2016 KERB MAINTENANCE - VARIOUS LOCATIONS INV 1787 05/10/2016 DRAINAGE WORKS - VARIOUS LOCATIONS INV 1788 05/10/2016 VERGE MAINTENANCE - GLENLEA DR	\$694.65 \$926.20 \$405.35 \$567.49	\$2,593.69

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7489.01	Sparks Refrigeration & Airconditioning	1730.7489-0110/10/2016		MAINTENANCE EXPENSES		\$694.93
		INV INV-0819	29/09/2016	WATER COOLER MAINTENANCE - HUB	\$459.80	
		INV INV-0820	29/09/2016	SENSOR MAINTENANCE - ADMIN	\$235.13	
7590.01	PFD Food Services Pty Ltd	1730.7590-0110/10/2016		PROVISIONS FOR REFLECTIONS CAFE		\$2,121.75
		INV KC608710	27/09/2016	PROVISIONS FOR REFLECTIONS CAFE	\$779.70	
		INV KC460556	13/09/2016	PROVISIONS FOR REFLECTIONS CAFE	\$401.70	
		INV KC681097	05/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$651.55	
		INV KC652593	05/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$288.80	
7735.01	West Force Plumbing & Gas	1730.7735-0110/10/2016		PLUMBING		\$885.50
		INV 00178801	30/09/2016	PLUMBING	\$148.50	
		INV 00178741	30/09/2016	PLUMBING	\$539.00	
		INV 00178781	30/09/2016	PLUMBING	\$198.00	
7854.01	Shredding Services Pty Ltd	1730.7854-0110/10/2016		GREENWASTE PROCESSING SERVICES		\$48,328.68
		INV 00001287	29/09/2016	GREENWASTE PROCESSING SERVICES	\$48,328.68	
8.01	LGRCEU	1730.8-01	10/10/2016	PAYROLL DEDUCTION		\$61.50
		INV PY02-07-	02/10/2016	PAYROLL DEDUCTION	\$61.50	
818.01	Swan View & Districts Agricultural Arts Society Inc	1730.818-0110/10/2016		GRANTS		\$2,500.00
		INV 2016-140	05/10/2016	FUNDING FOR SWAN VIEW SHOW 2016	\$2,500.00	
8769.01	Northam Tree Services	1730.8769-0110/10/2016		STREET TREE MAINTENANCE		\$31,600.25
		INV 1416	05/10/2016	STREET TREE MAINTENANCE	\$3,542.00	
		INV 1417	05/10/2016	STREET TREE MAINTENANCE	\$2,024.00	
		INV 1421	05/10/2016	STREET TREE MAINTENANCE	\$4,815.25	
		INV 1423	05/10/2016	STREET TREE MAINTENANCE	\$2,673.00	
		INV 1425	06/10/2016	TREE REMOVALS	\$4,510.00	
		INV 1426	06/10/2016	TREE REMOVALS	\$4,488.00	
		INV 1427	06/10/2016	TREE REMOVALS	\$4,774.00	
		INV 1428	06/10/2016	TREE REMOVALS	\$4,774.00	
9342.01	Insight Ornithology	1730.9342-0110/10/2016		FAUNA RELOCATION & INSPECTION		\$1,757.00
		INV 190916	06/10/2016	FAUNA RELOCATION & INSPECTION	\$1,757.00	
9380.01	Elgas Ltd	1730.9380-0110/10/2016		GAS		\$283.32
		INV 03648573	05/10/2016	GAS - REFLECTIONS CAFE	\$283.32	

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9463.01	The Cookie Barrel	1730.9463-0110/10/2016		PROVISIONS FOR REFLECTIONS CAFE INV 00338014 05/10/2016 PROVISIONS FOR REFLECTIONS CAFE INV 00337716 27/09/2016 PROVISIONS FOR REFLECTIONS CAFE	\$192.01 \$367.18	\$559.19
9596.01	Brice Pest Management	1730.9596-0110/10/2016		PEST TREATMENT INV 01634 06/10/2016 PEST TREATMENT - CHIDLOW OVAL	\$2,618.00	\$2,618.00
9657.01	Comco Restoration	1730.9657-0110/10/2016		BRICKWORK REPAIRS INV 00256 06/10/2016 BRICKWORK REPAIRS - MUNDARING WEIR HALL	\$1,947.00	\$1,947.00
9698.01	Managed System Services Pty Ltd	1730.9698-0110/10/2016		IT HARDWARE INV 00000957 06/10/2016 HP 800 ELITEONE G2 I7 AIO	\$10,294.48	\$10,294.48
9824.01	Ramzilla Timber Pty Ltd	1730.9824-0110/10/2016		HARDWARE INV 51641 06/10/2016 HARDWARE	\$719.24	\$719.24
9935.01	All Fence U Rent Pty Ltd	1730.9935-0110/10/2016		TEMPORARY FENCING INV 00016499 06/10/2016 TEMPORARY FENCING	\$515.63	\$515.63
11433.03	Mrs J L McClements	1731.11433-0110/10/2016		REIMBURSEMENT INV REIMBURS 06/10/2016 REIMBURSEMENT - HEP B VACCINATION	\$85.00	\$85.00
11675.03	Ms J K Veal	1731.11675-0110/10/2016		SECOND PRIZE WINNER INV RATES PR 06/10/2016 PRIZE WINNER - EARLY RATES INCENTIVE	\$1,500.00	\$1,500.00
11676.03	Mr J R Leadbeater	1731.11676-0110/10/2016		STERILISATION REBATE INV REBATE 06/10/2016 STERILISATION REBATE	\$50.00	\$50.00
11677.03	Mr R Pearce	1731.11677-0110/10/2016		STERILISATION REBATE INV REBATE 06/10/2016 STERILISATION REBATE	\$50.00	\$50.00
11681.03	Mr P R Dickenson	1731.11681-0110/10/2016		FIRST PRIZE WINNER INV RATES PR 10/10/2016 PRIZE WINNER - EARLY RATES INCENTIVE	\$2,500.00	\$2,500.00
11682.03	Mrs D White-Kiely	1731.11682-0110/10/2016		REFUND INV REFUND 10/10/2016 REFUND FOR INDOOR COURT HIRE	\$91.20	\$91.20
306.03	Darlington Volunteer Bushfire Brigade	1731.306-0110/10/2016		HAZARD REDUCTION BURN INV 0393 06/10/2016 HAZARD REDUCTION BURN - RESERVE 6922	\$1,420.00	\$1,420.00

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
361.03	Mount Helena Volunteer Bushfire Brigade	1731.361-0110/10/2016		HAZARD REDUCTION BURN		\$745.00
		INV 0871	06/10/2016	HAZARD REDUCTION BURN - 5950 RILEY RD	\$525.00	
		INV 0872	06/10/2016	HAZARD REDUCTION BURN - 1750 ALICE RD	\$220.00	
589.03	Shire of Mundaring	1731.589-0110/10/2016		FDC PARENT LEVY		\$16,983.90
		INV 061016	06/10/2016	FDC PARENT LEVY	\$16,983.90	
3462.03	Care Giver Subsidies	1732.3462-0106/10/2016		CARE GIVER SUBSIDIES		\$47,802.30
		INV 061016	11/10/2016	CARE GIVER SUBSIDIES	\$47,802.30	
11701.02	Mr G Caratozzolo	1733.11701-0117/10/2016		RATES REFUND		\$2,923.85
		INV REFUND	17/10/2016	RATES REFUND	\$2,923.85	
101.01	Midland Mowers	1734.101-0117/10/2016		MOWER MAINTENANCE		\$440.50
		INV 21194	#13/10/2016	MAINTENANCE FOR MOWER - LAKE LESCHENAULTIA	\$440.50	
10312.01	Mrs D M Crowe	1734.10312-0117/10/2016		LANDSCAPE CLEANUP		\$789.50
		INV 196	14/10/2016	LANDSCAPE CLEANUP	\$789.50	
10337.01	Commercial Aquatics Australia Pty Ltd	1734.10337-0117/10/2016		REPLACE ISOLATION VALVES		\$4,588.10
		INV 7627	13/10/2016	REPLACE ISOLATION VALVES	\$4,588.10	
10414.01	Department of Transport	1734.10414-0117/10/2016		VEHICLE SEARCH FEES		\$106.20
		INV 406747	13/10/2016	VEHICLE SEARCH FEES - SEPTEMBER 2016	\$106.20	
10568.01	John Phillips Consulting	1734.10568-0117/10/2016		CEO APPRAISAL		\$3,850.00
		INV 00000109	14/10/2016	CEO APPRAISAL 2016	\$3,850.00	
10772.01	Stonemark Holdings T/As Ace Promotions	1734.10772-0117/10/2016		UNIFORMS		\$2,053.70
		INV 115550	13/10/2016	UNIFORMS - MECPC	\$1,485.00	
		INV 115552	13/10/2016	UNIFORMS - MECPC	\$568.70	
10786.01	Just Platters WA	1734.10786-0117/10/2016		CATERING		\$490.00
		INV JP-00060	14/10/2016	CATERING - KPI TRAINING 27/09/16	\$140.00	
		INV JP-00061	14/10/2016	CATERING - KPI TRAINING 28/09/16	\$70.00	
		INV JP-00062	14/10/2016	CATERING - KPI TRAINING 11/10/16	\$140.00	
		INV JP-00063	14/10/2016	CATERING - KPI TRAINING 13/10/16	\$140.00	

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11017.01	Telstra SNP Monitoring Pty Ltd	1734.11017-0117/10/2016		MONITORS & CAMERAS		\$1,605.65
		INV SP36404	13/10/2016	ADDITIONAL MONITOR - MT HELENA POOL	\$731.90	
		INV SP36536	13/10/2016	ADDITIONAL DOME CAMERA - MT HELENA POOL	\$873.75	
11020.01	Nosh Catering	1734.11020-0117/10/2016		CATERING		\$891.00
		INV 113612	29/09/2016	CATERING - COUNCIL FORUM	\$891.00	
11112.01	Supercivil Pty Ltd	1734.11112-0117/10/2016		PAVEMENT REPAIRS		\$22,998.80
		INV 00005798	13/10/2016	PAVEMENT REPAIR - LILYDALE RD	\$3,696.00	
		INV 00005799	13/10/2016	PAVEMENT REPAIR - CLIFTON ST	\$3,960.00	
		INV 00005800	13/10/2016	PAVEMENT REPAIR - WERRIBEE RD	\$15,342.80	
11135.01	Frontline Fire & Rescue Equipment	1734.11135-0117/10/2016		EQUIPMENT		\$5,932.58
		INV 54901	21/09/2016	EQUIPMENT - VBFB	\$367.40	
		INV 54946	06/10/2016	ANNUAL HOSE TESTING	\$1,021.96	
		INV 54947	06/10/2016	ANNUAL HOSE TESTING	\$484.00	
		INV 54943	06/10/2016	ANNUAL HOSE TESTING	\$346.50	
		INV 54931	06/10/2016	ANNUAL HOSE TESTING	\$2,154.35	
		INV 54944	06/10/2016	ANNUAL HOSE TESTING	\$654.50	
		INV 54945	06/10/2016	ANNUAL HOSE TESTING	\$903.87	
11294.01	ASK Waste Management	1734.11294-0117/10/2016		WORKS APPROVAL		\$605.00
		INV 388	05/10/2016	WORKS APPROVAL	\$605.00	
11373.01	Badge Constructions Pty Ltd	1734.11373-0117/10/2016		CONSTRUCTION OF BOYA COMMUNITY HUB		\$1,031,866.48
		INV 6015	14/10/2016	CONSTRUCTION OF BOYA COMMUNITY HUB	\$1,031,866.48	
11380.01	West Coast Shade	1734.11380-0117/10/2016		SHADE SAILS		\$22,022.00
		INV 00008172	14/10/2016	SHADE SAIL - BILGOMAN POOL	\$17,182.00	
		INV 00008171	14/10/2016	SHADE SAIL - BILGOMAN POOL	\$4,840.00	
11422.01	BEST Consultants Pty Ltd	1734.11422-0117/10/2016		ELECTRICAL CONSULTING		\$1,540.00
		INV M13297	06/10/2016	ELECTRICAL CONSULTING - HARRY RISEBOROUGH	\$1,540.00	
11452.01	S and I Services	1734.11452-0117/10/2016		CLEANING SERVICES		\$490.00
		INV 23	13/10/2016	CLEANING SERVICES	\$210.00	
		INV 24	13/10/2016	CLEANING SERVICES	\$280.00	

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11474.01	Swan Valley Fresh	1734.11474-0117/10/2016		PROVISIONS FOR REFLECTIONS CAFE		\$516.91
		INV 00011007	13/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$125.28	
		INV 00011164	13/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$82.35	
		INV 00011192	13/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$155.85	
		INV 00011280	13/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$153.43	
11503.01	Ace Plus	1734.11503-0117/10/2016		REPAIR EXPENSES		\$1,402.50
		INV 641714	13/10/2016	REPAIRS TO WHITE ANT DAMAGE - CRAIGIE PL	\$1,402.50	
11530.01	Stoneville Liquor Store	1734.11530-0117/10/2016		REFRESHMENTS		\$619.12
		INV 03231	13/10/2016	REFRESHMENTS - FAREWELL FUNCTIONS	\$619.12	
11545.01	Workforce Recruitment and Labour Services Pty Ltd	1734.11545-0117/10/2016		TEMP STAFF		\$2,302.06
		INV 794699	13/10/2016	TEMP STAFF - DEPOT	\$2,302.06	
11560.01	Crow Books	1734.11560-0117/10/2016		LOCAL BOOK STOCK		\$385.05
		INV INV00011	06/10/2016	LOCAL BOOK STOCK	\$385.05	
11564.01	WARP Traffic Management	1734.11564-0117/10/2016		TRAFFIC CONTROLLERS		\$979.00
		INV 8274193	13/10/2016	TRAFFIC CONTROLLERS	\$979.00	
11567.01	Cathara Consulting Pty Ltd	1734.11567-0117/10/2016		TEMP STAFF		\$4,982.18
		INV IV120536	13/10/2016	TEMP STAFF - IT	\$4,982.18	
11577.01	Tourism Council Western Australia	1734.11577-0117/10/2016		WORKSHOP		\$50.00
		INV 00001281	21/09/2016	TOURISM COUNCIL WORKSHOP	\$50.00	
11603.01	Mrs H Inglese	1734.11603-0117/10/2016		AUTHOR TALK		\$220.00
		INV 205	13/10/2016	AUTHOR TALK - KSP LIBRARY	\$220.00	
11624.01	Snap Plumbing & Construction	1734.11624-0117/10/2016		ELECTRICAL WORKS		\$1,372.80
		INV 41772	13/10/2016	ELECTRICAL WORKS	\$1,372.80	
11635.01	Cyanweb Solutions Pty Ltd	1734.11635-0117/10/2016		LAN PARTY CONNECTION		\$300.00
		INV INV-1011	14/10/2016	LAN PARTY - SEEN & HEARD	\$300.00	
11648.01	WKC Spatial	1734.11648-0117/10/2016		SURVEY		\$2,970.00
		INV 68363	29/09/2016	ROAD CLOSURE SURVEY	\$2,970.00	

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11649.01	Claremont Pool Service	1734.11649-0117/10/2016	REPAIRS TO EQUIPMENT			\$198.00
		INV SIN13628	13/10/2016	REPAIRS TO WAVE POOL CLEANER	\$198.00	
11653.01	Staff Australia Pty Ltd	1734.11653-0117/10/2016	TEMP STAFF			\$1,343.64
		INV 167675	13/10/2016	TEMP STAFF - DEPOT	\$1,343.64	
119.01	Telstra	1734.119-0117/10/2016	TELEPHONE			\$14,476.27
		INV 20855660	13/10/2016	TELEPHONE	\$13,331.03	
		INV 09411603	13/10/2016	TELEPHONE	\$1,145.24	
1246.01	Malcolm & Caril Barker	1734.1246-0117/10/2016	WEED CONTROL			\$550.00
		INV 161005	13/10/2016	WEED CONTROL - GLEN FORREST SUPERBLOCK	\$550.00	
132.01	Mundaring Smash Repairs	1734.132-0117/10/2016	VEHICLE REPAIRS			\$1,213.94
		INV 56728	06/10/2016	REPAIRS TO 811MDG	\$1,213.94	
1328.01	NNT - Division of Pacific Brands Workwear Group	1734.1328-0117/10/2016	UNIFORMS			\$608.01
		INV 00856481	13/10/2016	UNIFORMS - KSP	\$250.26	
		INV 00886610	13/10/2016	UNIFORMS - AFM LIBRARY	\$357.75	
135.01	BOC Ltd	1734.135-0117/10/2016	CYLINDER RENTAL			\$157.07
		INV 40139395	13/10/2016	CYLINDER RENTAL	\$157.07	
138.01	Sonic HealthPlus Pty Ltd	1734.138-0117/10/2016	MEDICAL EXAMINATION			\$429.00
		INV 1143181	13/10/2016	MEDICAL EXAMINATION	\$429.00	
150.01	Fulton Hogan Industries Pty Ltd	1734.150-0117/10/2016	ASPHALT			\$2,723.79
		INV 9909402	15/09/2016	ASPHALT	\$411.58	
		INV 9909407	15/09/2016	ASPHALT	\$205.79	
		INV 9932939	29/09/2016	ASPHALT	\$411.58	
		INV 9944331	05/10/2016	CRS EMULSION	\$52.25	
		INV 9938252	06/10/2016	ASPHALT	\$411.58	
		INV 9957926	06/10/2016	ASPHALT	\$204.58	
		INV 9954827	06/10/2016	SUPPLY OF DG07 170	\$1,026.43	
15.01	Australia Post	1734.15-0117/10/2016	POSTAGE			\$4,932.57
		INV 10057186	13/10/2016	POSTAGE	\$4,932.57	
155.01	Coates Hire	1734.155-0117/10/2016	HIRE			\$2,038.96
		INV 15238452	14/10/2016	VMS BOARD IHRE - TREK THE TRAIL	\$2,038.96	

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1731.01	All Type Engraving	1734.1731-0117/10/2016	SIGNS			\$52.80
		INV 00033124	13/10/2016	PLAQUES	\$52.80	
174.01	Synergy	1734.174-0117/10/2016	ELECTRICITY			\$477.85
		INV 35633043	06/10/2016	ELECTRICITY	\$477.85	
197.01	Konica Minolta Business Solutions	1734.197-0117/10/2016	PHOTOCOPIER PRINTING			\$135.19
		INV 83895180	30/09/2016	PHOTOCOPIER PRINTING	\$135.19	
21.01	Eastern Metropolitan Regional Council	1734.21-0117/10/2016	LANDFILL FEES & PROGRAM ADMINISTRATION			\$155,586.83
		INV EMRC2422	14/10/2016	ANNUAL CATERING CONTRIBUTION 2016/17	\$4,320.80	
		INV 009 472	13/10/2016	LANDFILL DISPOSAL FEES 21/09/16 - 27/09/16	\$74,260.98	
		INV 009 521	13/10/2016	LANDFILL DISPOSAL FEES 28/09/16 - 30/09/16	\$29,259.55	
		INV EMRC2427	13/10/2016	CATCHMENT MANAGEMENT PROGRAM	\$47,745.50	
2625.01	Stewart & Heaton Clothing	1734.2625-0117/10/2016	UNIFORMS			\$311.07
		INV SIN-2660	21/09/2016	UNIFORMS	\$94.14	
		INV SIN-2662	29/09/2016	UNIFORMS	\$216.93	
2641.01	St John Ambulance Australia	1734.2641-0117/10/2016	FIRST AID COVER			\$671.00
		INV EHSINV00	13/10/2016	FIRST AID COVER - TREK THE TRAIL	\$671.00	
2737.01	Du Clene Pty Ltd	1734.2737-0117/10/2016	CLEANING SERVICES			\$57,323.69
		INV 00007978	13/10/2016	TOILET ROLL HOLDERS	\$288.30	
		INV 00007976	13/10/2016	MONTHLY CLEANING - SEPTEMBER 2016	\$57,035.39	
307.01	McLeods Barristers and Solicitors	1734.307-0117/10/2016	LEGAL REPRESENTATION LETTER 2016			\$143.00
		INV 94244	29/09/2016	LEGAL REPRESENTATION LETTER 2016	\$143.00	
3232.01	Turfworks WA Pty Ltd	1734.3232-0117/10/2016	MOWING			\$1,755.58
		INV 3845	13/10/2016	MOWING	\$1,755.58	
3390.01	Hays Specialist Recruitment (Australia) Pty Ltd	1734.3390-0117/10/2016	TEMP STAFF			\$5,254.89
		INV 6133064	13/10/2016	TEMP STAFF - BUILDING MAINTENANCE	\$2,736.57	
		INV 6151342	13/10/2016	TEMP STAFF - BUILDING MAINTENANCE	\$2,518.32	
375.01	Courier Australia	1734.375-0117/10/2016	COURIER SERVICES			\$35.29
		INV 0261	13/10/2016	COURIER SERVICES	\$35.29	

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381.01	Mundaring Electrical Contracting Service	1734.381-0117/10/2016	13/10/2016	ELECTRICAL SERVICES		\$622.60
		INV 6309	13/10/2016	ELECTRICAL SERVICES	\$148.50	
		INV 6310	13/10/2016	ELECTRICAL SERVICES	\$170.50	
		INV 6311	13/10/2016	ELECTRICAL SERVICES	\$105.60	
		INV 6312	13/10/2016	ELECTRICAL SERVICES	\$99.00	
		INV 6313	13/10/2016	ELECTRICAL SERVICES	\$99.00	
3905.01	Alloy & Stainless Products Pty Ltd	1734.3905-0117/10/2016	06/10/2016	HARDWARE		\$615.68
		INV 00004556	06/10/2016	PARTS	\$615.68	
393.01	Western Australian Local Government Association	1734.393-0117/10/2016	29/09/2016	TRAINING		\$1,584.00
		INV I3062165	29/09/2016	DECISION MAKING AT A GOVERNING BOARD	\$495.00	
		INV I3062174	29/09/2016	ACCOUNTS PAYABLE COURSE ATTENDANCE	\$544.50	
		INV I3062173	29/09/2016	ACCOUNTS PAYABLE COURSE ATTENDANCE	\$544.50	
396.01	Modern Teaching Aids Pty Ltd	1734.396-0117/10/2016	13/10/2016	TOYS		\$272.66
		INV 42829042	13/10/2016	RESOURCES - MECPC	\$170.54	
		INV 42829043	13/10/2016	RESOURCES - MECPC	\$102.12	
397.01	J. Blackwood & Son Pty Ltd	1734.397-0117/10/2016	06/10/2016	CONSUMABLES		\$2,223.04
		INV PEBW0401	06/10/2016	PAPER PRODUCTS	\$1,950.62	
		INV PEBX0984	06/10/2016	SUPPLY OF GLOVES	\$181.61	
		INV PEBX1404	06/10/2016	SUPPLY OF GLOVES	\$90.81	
406.01	WKC Spatial	1734.406-0117/10/2016	13/10/2016	SURVEY		\$3,133.63
		INV I017203	13/10/2016	PROFESSIONAL SURVEY SERVICES	\$2,799.50	
		INV I017207	13/10/2016	PROFESSIONAL SURVEY SERVICES	\$334.13	
4300.01	C & D Planke & Sons	1734.4300-0117/10/2016	13/10/2016	HIRE OF PLANT		\$3,080.00
		INV 00082	13/10/2016	SUPPLY PROFILER & 2 COAT SEAL FOR ROAD	\$3,080.00	
4407.01	Aardvark Bobcat & Truck Hire	1734.4407-0117/10/2016	13/10/2016	HIRE OF PLANT		\$4,037.88
		INV #527	13/10/2016	BOBCAT & TRUCK HIRE	\$4,037.88	
4560.01	Flexi Staff Pty Ltd	1734.4560-0117/10/2016	13/10/2016	TEMP STAFF		\$7,105.35
		INV 170273	13/10/2016	TEMP STAFF - DEPOT	\$2,664.51	
		INV 170533	13/10/2016	TEMP STAFF - DEPOT	\$4,440.84	

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4811.01	West Sure Group Pty Ltd	1734.4811-0117/10/2016		SECURITY EXPENSES		\$673.15
		INV 00016500	13/10/2016	CASH IN TRANSIT SERVICES - ADMIN	\$490.66	
		INV 00016501	13/10/2016	CASH IN TRANSIT SERVICES - LAKES	\$182.49	
5026.01	Gibbons Holden	1734.5026-0117/10/2016		VEHICLES		\$66,382.70
		INV 602077	13/10/2016	SUPPLY & DELIVER - MY17 HOLDEN LS COLORADO	\$33,191.35	
		INV 605178	13/10/2016	SUPPLY & DELIVER - MY17 HOLDEN LS COLORADO	\$33,191.35	
5107.01	Peter Godfrey	1734.5107-0117/10/2016		FENCING		\$1,650.00
		INV 0898	05/10/2016	REMOVE CRICKET NETS - BOYA OVAL	\$1,650.00	
5169.01	Worldwide Online Printing	1734.5169-0117/10/2016		PHOTOCOPIER PRINTING		\$2,915.00
		INV 1003258	13/10/2016	FIREBREAK & FUEL LOAD NOTICE PRINTING	\$1,749.00	
		INV 1003257	13/10/2016	FIRE & BURNING INFORMATION BOOKLET	\$1,166.00	
5192.01	BJ & PM Spencer	1734.5192-0117/10/2016		HIRE		\$2,288.00
		INV 2065	13/10/2016	BUS HIRE - TREK THE TRAIL	\$2,288.00	
5378.01	Chidlow Growers Mart Liquor Store	1734.5378-0117/10/2016		FUEL & PROVISIONS		\$321.82
		INV 02/3512	13/10/2016	FUEL FOR CHIDLOW VBFB VEHICLES	\$24.42	
		INV 02/5343	13/10/2016	FUEL FOR CHIDLOW VBFB VEHICLES	\$54.95	
		INV 01/4267	13/10/2016	FUEL FOR CHIDLOW VBFB VEHICLES	\$27.41	
		INV 02/4812	13/10/2016	FUEL FOR CHIDLOW VBFB VEHICLES	\$70.00	
		INV SEPTEMBE	13/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$145.04	
5414.01	Exteria	1734.5414-0117/10/2016		STEEL FABRICATION		\$710.60
		INV 00006514	13/10/2016	SUPPLY OF 1 x VASSE PARK BENCH	\$710.60	
555.01	Community Newspaper Group	1734.555-0117/10/2016		ADVERTISING		\$4,232.82
		INV 2833085	13/10/2016	ADVERTISING	\$4,232.82	
5777.01	QED Environmental Service	1734.5777-0117/10/2016		TESTS		\$1,089.00
		INV 230328	13/10/2016	DEMOLITION OF CHILDCARE CENTRE	\$1,089.00	
6328.01	Wind Wanderer	1734.6328-0117/10/2016		SCHOOL HOLIDAY ACTIVITY		\$360.00
		INV 000265	13/10/2016	SCHOOL HOLIDAY ACTIVITY	\$180.00	
		INV 000266	13/10/2016	SCHOOL HOLIDAY ACTIVITY	\$180.00	
6332.01	Echelon Australia Pty Ltd	1734.6332-0117/10/2016		LGIS RISK MANAGEMENT REVIEW & UPDATE		\$3,379.20
		INV 156-0146	13/10/2016	LGIS RISK MANAGEMENT REVIEW & UPDATE 2016	\$3,379.20	

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6419.01	Hills Fresh	1734.6419-0117/10/2016		NEWSPAPERS INV LIBRARY 13/10/2016 NEWSPAPERS - LIBRARIES	\$70.00	\$70.00
6542.01	Canoeing Down Under	1734.6542-0117/10/2016		EQUIPMENT PURCHASES INV INV-0018 13/10/2016 TWO NEW CANOES & PFD'S	\$3,920.00	\$3,920.00
6715.01	24 Seven Door Services	1734.6715-0117/10/2016		ROLLER DOOR REPAIRS INV 14596 13/10/2016 ROLLER DOOR REPAIRS	\$1,837.00	\$1,837.00
6796.01	Blind Magic	1734.6796-0117/10/2016		BLINDS INV 00038078 13/10/2016 CUT DOWN 2 X BLINDS	\$260.00	\$260.00
709.01	Mundaring & Hills Historical Society	1734.709-0117/10/2016		SIGNAGE INV 1068 13/10/2016 SIGNAGE - TREK THE TRAIL	\$1,592.79	\$1,592.79
7249.01	Vital Interpreting Personnel	1734.7249-0117/10/2016		INTERPRETER INV 00808247 13/10/2016 INTERPRETER - IDAAG MEETING	\$358.60	\$358.60
7426.01	Scoob's Dingo Service	1734.7426-0117/10/2016		VERGE & FOOTPATH MAINTENANCE INV 1789 13/10/2016 VERGE MAINTENANCE INV 1790 13/10/2016 FOOTPATH SWEEPING	\$648.56 \$2,188.89	\$2,837.45
7447.01	Worldwide Online Printing	1734.7447-0117/10/2016		BUSINESS CARDS INV 258410 30/09/2016 BUSINESS CARDS - RANGERS	\$543.00	\$543.00
7531.01	Mundaring Community Mens Shed	1734.7531-0117/10/2016		PARKING ASSISTANCE - TREK THE TRAIL INV 06/16 13/10/2016 PARKING & TRAIL CROSSING PATROL SERVICES	\$750.00	\$750.00
7590.01	PFD Food Services Pty Ltd	1734.7590-0117/10/2016		PROVISIONS FOR REFLECTIONS CAFE INV KC533610 14/10/2016 PROVISIONS FOR REFLECTIONS CAFE	\$378.80	\$378.80
7644.01	Chidlow Quality Affordable Meat	1734.7644-0117/10/2016		PROVISIONS FOR REFLECTIONS CAFE INV 8907 13/10/2016 PROVISIONS FOR REFLECTIONS CAFE	\$518.82	\$518.82
7960.01	West Coast On Hold	1734.7960-0117/10/2016		MESSAGES ON HOLD INV INV0101 13/10/2016 MESSAGES ON HOLD - OCTOBER 2016	\$69.00	\$69.00
80.01	Bunnings Group Limited	1734.80-0117/10/2016		HARDWARE INV 2180/997 13/10/2016 HARDWARE	\$947.70	\$947.70

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8051.01	Conquest Earthworks	1734.8051-0117/10/2016		HIRE OF PLANT		\$20,361.00
		INV 0936	05/10/2016	WET HIRE OF PLANT FOR WORKS AT COPPIN RD	\$1,441.00	
		INV 0937	05/10/2016	WET HIRE OF PLANT FOR WORKS AT MATHIESON RD	\$18,920.00	
810.01	Royal Life Saving Society	1734.810-0117/10/2016		TRAINING		\$1,800.00
		INV 69375	13/10/2016	SWIM TEACHER TRAINING	\$1,800.00	
8149.01	East End Electrical	1734.8149-0117/10/2016		REPAIRS ELECTRICAL DEVICES		\$2,018.50
		INV EEE1000-	13/10/2016	REPAIRS TO LIGHT TOWERS	\$765.60	
		INV EEE1000-	13/10/2016	REPAIRS TO LIGHT TOWERS	\$352.00	
		INV EEE1000-	13/10/2016	REPLACE SECURITY LIGHTS	\$900.90	
8151.01	Kerbdoctor	1734.8151-0117/10/2016		KERBING REPAIRS		\$4,625.50
		INV 20163651	13/10/2016	KERBING REPAIRS	\$1,237.50	
		INV 20163653	13/10/2016	KERBING REPAIRS	\$3,388.00	
8275.01	E Fire & Safety	1734.8275-0117/10/2016		FIRE EXTINGUISHER		\$82.50
		INV 00177635	13/10/2016	FIRE EXTINGUISHER	\$82.50	
8513.01	ACG Earthmoving Pty Ltd	1734.8513-0117/10/2016		CIVIL WORKS		\$495.00
		INV 00000478	13/10/2016	CIVIL WORKS - MORRISON RD	\$495.00	
8652.01	Quality Press	1734.8652-0117/10/2016		PRINTING		\$940.78
		INV 131516	13/10/2016	DFES PRINTED MATERIAL	\$386.05	
		INV 132327	13/10/2016	DFES PRINTED MATERIAL	\$554.73	
8769.01	Northam Tree Services	1734.8769-0117/10/2016		STREET TREE MAINTENANCE		\$10,147.50
		INV 1415	14/10/2016	STREET TREE MAINTENANCE	\$3,118.50	
		INV 1418	14/10/2016	STREET TREE MAINTENANCE	\$3,118.50	
		INV 1424	14/10/2016	MULTIPLE TREE REMOVALS	\$3,910.50	
9142.01	Zeroz Pty Ltd	1734.9142-0117/10/2016		PROVISIONS FOR REFLECTIONS CAFE		\$598.60
		INV 67574	14/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$598.60	
9596.01	Brice Pest Management	1734.9596-0117/10/2016		PEST TREATMENT		\$5,142.50
		INV 01642	13/10/2016	PEST TREATMENT	\$5,142.50	

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9698.01	Managed System Services Pty Ltd	1734.9698-0117/10/2016		DEVELOPMENT SERVICES INV 00000948 13/10/2016 DEVELOPMENT SERVICES - IT INV 00000991 13/10/2016 DEVELOPMENT SERVICES - IT	\$37,125.00 \$66,000.00	\$103,125.00
9779.01	Kazimierz J Bogucki	1734.9779-0117/10/2016		KITCHEN DUTIES INV 116 13/10/2016 KITCHEN DUTIES 30/08/16 INV 117 13/10/2016 KITCHEN DUTIES 06/09/16	\$148.02 \$148.02	\$296.04
9824.01	Ramzilla Timber Pty Ltd	1734.9824-0117/10/2016		HARDWARE INV 51967 21/09/2016 GREY CEMENT	\$462.00	\$462.00
9922.01	Steann Pty Ltd	1734.9922-0117/10/2016		BULK VERGE WASTE COLLECTION 2016 INV 12616 05/10/2016 BULK VERGE WASTE COLLECTION 2016	\$62,564.26	\$62,564.26
9923.01	Proform Civil	1734.9923-0117/10/2016		PROFESSIONAL DESIGN SERVICES INV 00119 13/10/2016 PROFESSIONAL DESIGN SERVICES INV 00120 13/10/2016 PROFESSIONAL DESIGN SERVICES	\$1,188.00 \$176.00	\$1,364.00
11685.03	Mrs S C Cream	1735.11685-0120/10/2016		REFUND INV REFUND 14/10/2016 REFUND FOR DOG REGISTRATION	\$50.00	\$50.00
11686.03	Mr R J Wallis	1735.11686-0120/10/2016		REFUND INV REFUND 14/10/2016 PLANNING APPLICATION REFUND	\$2,599.50	\$2,599.50
11687.03	Mrs MC Theunissen	1735.11687-0120/10/2016		HALL BOND REFUND INV REFUND 14/10/2016 HALL BOND REFUND	\$110.00	\$110.00
11688.03	Mrs T Carboon	1735.11688-0120/10/2016		STERILISATION REBATE INV REBATE 14/10/2016 STERILISATION REBATE	\$50.00	\$50.00
11689.03	Mrs N J Fletcher	1735.11689-0120/10/2016		STERILISATION REBATE INV REBATE 14/10/2016 STERILISATION REBATE	\$50.00	\$50.00
11690.03	Mrs V H Calder	1735.11690-0120/10/2016		STERILISATION REBATE INV REBATE 14/10/2016 STERILISATION REBATE INV REBATE 14/10/2016 STERILISATION REBATE	\$50.00 \$50.00	\$100.00
11691.03	Mr N F & Mrs D G Hogan	1735.11691-0120/10/2016		STERILISATION REBATE INV REBATE 14/10/2016 STERILISATION REBATE	\$100.00	\$100.00

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
11692.03	Mrs K C Pomfret	1735.11692-0120/10/2016		XOVER CONTRIBUTION INV XOVER 14/10/2016 XOVER CONTRIBUTION - 88 TALBOT RD	\$540.00	\$540.00
11693.03	Ms A J Greasley	1735.11693-0120/10/2016		REFUND INV REFUND 14/10/2016 REFUND FOR FOOD BUSINESS APPLICATION	\$200.00	\$200.00
11694.03	Mr D Clarke	1735.11694-0120/10/2016		REFUND INV REFUND 14/10/2016 REFUND FOR DOG NOW STERILISED	\$77.50	\$77.50
11695.03	Mr G A Sapinski	1735.11695-0120/10/2016		REFUND INV REFUND 14/10/2016 REFUND FOR PLANNING APPLICATION	\$512.00	\$512.00
174.03	Synergy	1735.174-0120/10/2016		ELECTRICITY INV 36719667 13/10/2016 ELECTRICITY INV 09985499 13/10/2016 ELECTRICITY INV 35096283 13/10/2016 ELECTRICITY INV 51855019 13/10/2016 ELECTRICITY INV 47434835 13/10/2016 ELECTRICITY INV 51254425 13/10/2016 ELECTRICITY INV 50878117 13/10/2016 ELECTRICITY INV 51427307 13/10/2016 ELECTRICITY INV 88762892 13/10/2016 ELECTRICITY INV 21724655 13/10/2016 ELECTRICITY INV 50689552 13/10/2016 ELECTRICITY INV 50452044 13/10/2016 ELECTRICITY INV 56399363 13/10/2016 ELECTRICITY INV 52339115 13/10/2016 ELECTRICITY INV 02395075 13/10/2016 ELECTRICITY INV 33498379 14/10/2016 ELECTRICITY INV 40246139 14/10/2016 ELECTRICITY	\$13,453.05 \$141.30 \$213.15 \$1,307.80 \$266.30 \$28.40 \$29.00 \$28.70 \$29.95 \$24.90 \$28.40 \$34.15 \$53.25 \$26.60 \$45.70 \$665.10 \$612.00	\$16,987.75
2955.03	Mr P Zegir	1735.2955-0120/10/2016		STERILISATION REBATE INV REBATE 14/10/2016 STERILISATION REBATE	\$50.00	\$50.00
306.03	Darlington Volunteer Bushfire Brigade	1735.306-0120/10/2016		REIMBURSEMENT INV 00000380 18/10/2016 REIMBURSEMENT FOR ESL EXPENSES INV 00000379 18/10/2016 REIMBURSEMENT OF ESL EXPENSES	\$1,012.70 \$117.36	\$1,130.06
9500.03	Ventura Home Group Pty Ltd	1735.9500-0120/10/2016		REFUND INV REFUND 14/10/2016 PLANNING APPLICATION REFUND	\$534.90	\$534.90

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11702.02	Mrs L C & Mr G R Radcliff	1736.11702-0120/10/2016		RATES REFUND INV REFUND 20/10/2016 RATES REFUND	\$472.19	\$472.19
11708.02	Ms D J Ferguson	1737.11708-0121/10/2016		RATES REFUND INV REFUND 21/10/2016 RATES REFUND	\$590.15	\$590.15
1020.01	Rudd Industrial & Farm Supplies	1738.1020-0124/10/2016		EQUIPMENT INV 782758 18/10/2016 RATCHET & NUTS	\$318.84	\$318.84
105.01	Waterquip Pty Ltd	1738.105-0124/10/2016		RETICULATION REPAIRS INV 00010023 18/10/2016 REPAIRS TO RETIC - PARKERVILLE OVAL INV 00010024 18/10/2016 NEW PUMP - PARKERVILLE OVAL	\$1,181.40 \$2,015.20	\$3,196.60
10518.01	Bridging Waters	1738.10518-0124/10/2016		GIFTWARE INV 01500316 18/10/2016 GIFTWARE - VISITOR CENTRE STOCK	\$317.90	\$317.90
10615.01	JLR Pumps	1738.10615-0124/10/2016		REPAIRS TO PIPEWORK INV 0379 06/10/2016 REPAIRS TO PIPEWORK TO PUMP FOR RETIC	\$2,453.00	\$2,453.00
10768.01	Portner Press Pty Ltd	1738.10768-0124/10/2016		HEALTH & SAFETY UPDATE INV J1879974 20/10/2016 HEALTH & SAFETY UPDATE INV J3699804 20/10/2016 HEALTH & SAFETY UPDATE	\$77.00 \$77.00	\$154.00
10819.01	M2 Commander Pty Ltd	1738.10819-0124/10/2016		ADSL CHARGES INV 16263744 13/10/2016 ADSL CHARGES	\$493.59	\$493.59
10921.01	Ixom Operations Pty Ltd	1738.10921-0124/10/2016		CHLORINE GAS INV 5728832 05/10/2016 CHLORINE GAS	\$250.47	\$250.47
11085.01	CTI Couriers Pty Ltd	1738.11085-0124/10/2016		COURIER SERVICES - LIBRARIES INV CISC4110 13/10/2016 COURIER SERVICES - LIBRARIES	\$1,019.63	\$1,019.63
11135.01	Frontline Fire & Rescue Equipment	1738.11135-0124/10/2016		ANNUAL HOSE TESTING INV 54966 06/10/2016 ANNUAL HOSE TESTING	\$2,821.72	\$2,821.72
11321.01	Julieman Pty Ltd T/A Complete Building Supplies WA	1738.11321-0124/10/2016		GRAFFITI REMOVAL INV C0700 15/09/2016 GRAFFITI REMOVAL	\$688.88	\$688.88

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11339.01	Calibre Consulting (Aust) Pty Ltd	1738.11339-0124/10/2016		MUNDARING TOWN CENTRE REVITALISATION		\$6,050.00
		INV 012315	18/10/2016	MUNDARING TOWN CENTRE REVITALISATION	\$6,050.00	
11422.01	BEST Consultants Pty Ltd	1738.11422-0124/10/2016		ELECTRICAL CONSULTING SERVICES		\$2,750.00
		INV M13334	05/10/2016	ELECTRICAL CONSULTING SERVICES	\$2,750.00	
11465.01	Onpress Digital Pty Ltd	1738.11465-0124/10/2016		PRINTING		\$1,134.10
		INV INV-0004	20/10/2016	PRINTING OF FCO TRAINING MANUAL	\$856.90	
		INV INV-0004	20/10/2016	PRINTING OF FIRE CONTROL MANUAL	\$277.20	
11474.01	Swan Valley Fresh	1738.11474-0124/10/2016		PROVISIONS FOR REFLECTIONS CAFE		\$54.18
		INV 00011380	18/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$54.18	
11545.01	Workforce Recruitment and Labour Services Pty Ltd	1738.11545-0124/10/2016		TEMP STAFF		\$4,604.12
		INV 796745	18/10/2016	TEMP STAFF - DEPOT	\$2,302.06	
		INV 797778	18/10/2016	TEMP STAFF - DEPOT	\$2,302.06	
11564.01	WARP Traffic Management	1738.11564-0124/10/2016		TRAFFIC MANAGEMENT		\$64,699.06
		INV 8274346	06/10/2016	TRAFFIC CONTROLLERS	\$3,435.03	
		INV 8274350	05/10/2016	TRAFFIC CONTROLLERS	\$1,689.05	
		INV 8274347	05/10/2016	TRAFFIC CONTROLLERS	\$1,933.53	
		INV 8274345	05/10/2016	TRAFFIC CONTROLLERS	\$2,349.60	
		INV 8274189	30/09/2016	TRAFFIC CONTROLLERS	\$2,888.06	
		INV 8274196	30/09/2016	TRAFFIC CONTROLLERS	\$4,944.45	
		INV 8274192	30/09/2016	TRAFFIC CONTROLLERS	\$2,290.00	
		INV 8274190	30/09/2016	TRAFFIC CONTROLLERS	\$783.20	
		INV 8274354	06/10/2016	TRAFFIC CONTROLLERS	\$6,424.71	
		INV 8273939	15/09/2016	TRAFFIC CONTROLLERS	\$5,803.97	
		INV 8274081	15/09/2016	TRAFFIC CONTROLLERS	\$1,147.65	
		INV 8274077	15/09/2016	TRAFFIC CONTROLLERS	\$6,679.49	
		INV 8273940	15/09/2016	TRAFFIC CONTROLLERS	\$807.68	
		INV 8273935	15/09/2016	TRAFFIC CONTROLLERS	\$1,226.09	
		INV 8273937	15/09/2016	TRAFFIC CONTROLLERS	\$603.90	
		INV 8273934	15/09/2016	TRAFFIC CONTROLLERS	\$2,349.61	
		INV 8273936	15/09/2016	TRAFFIC CONTROLLERS	\$538.45	
		INV 8274078	21/09/2016	TRAFFIC CONTROLLERS	\$758.73	
		INV 8274071	21/09/2016	TRAFFIC CONTROLLERS	\$1,192.47	
		INV 8274066	21/09/2016	TRAFFIC CONTROLLERS	\$807.68	
		INV 8274069	21/09/2016	TRAFFIC CONTROLLERS	\$3,818.11	
		INV 8274072	21/09/2016	TRAFFIC CONTROLLERS	\$783.20	

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		INV 8274073	21/09/2016	TRAFFIC CONTROLLERS	\$832.15	
		INV 8274076	21/09/2016	TRAFFIC CONTROLLERS	\$1,230.21	
		INV 8274074	21/09/2016	TRAFFIC CONTROLLERS	\$2,243.10	
		INV 8274359	13/10/2016	TRAFFIC CONTROLLERS	\$4,674.94	
		INV 8274352	13/10/2016	TRAFFIC CONTROLLERS	\$1,142.35	
		INV 8274344	13/10/2016	TRAFFIC CONTROLLERS	\$930.05	
		INV 8274364	13/10/2016	TRAFFIC CONTROLLERS	\$391.60	
11578.01	Corsign WA Pty Ltd	1738.11578-0124/10/2016		SIGNS		\$607.20
		INV 00015933	15/09/2016	SUPPLY AND DELIVERY OF SIGNS	\$607.20	
11580.01	Contra-Flow Pty Ltd	1738.11580-0124/10/2016		TRAFFIC MANAGEMENT		\$37,769.25
		INV T16/3283	15/09/2016	TRAFFIC CONTROLLERS	\$2,581.74	
		INV T16/3276	15/09/2016	TRAFFIC CONTROLLERS	\$2,082.17	
		INV T16/3276	15/09/2016	TRAFFIC CONTROLLERS	\$2,886.64	
		INV T16/3279	15/09/2016	TRAFFIC CONTROLLERS	\$3,359.86	
		INV T16/3310	29/09/2016	TRAFFIC CONTROLLERS	\$3,498.46	
		INV T16/3298	06/10/2016	TRAFFIC CONTROLLERS	\$6,228.69	
		INV T16/3332	18/10/2016	TRAFFIC CONTROLLERS	\$899.12	
		INV T16/3316	18/10/2016	TRAFFIC CONTROLLERS	\$3,075.93	
		INV T16/3298	30/09/2016	TRAFFIC CONTROLLERS	\$1,514.30	
		INV T16/3295	30/09/2016	TRAFFIC CONTROLLERS	\$1,845.56	
		INV T16/3297	30/09/2016	TRAFFIC CONTROLLERS	\$662.51	
		INV T16/3325	05/10/2016	TRAFFIC CONTROLLERS	\$4,400.95	
		INV T16/3310	30/09/2016	TRAFFIC CONTROLLERS	\$2,224.13	
		INV T16/3317	20/10/2016	TRAFFIC CONTROLLERS	\$804.47	
		INV T16/3314	20/10/2016	TRAFFIC CONTROLLERS	\$1,704.72	
11648.01	WKC Spatial	1738.11648-0124/10/2016		PROFESSIONAL SURVEY SERVICES		\$2,545.13
		INV 68398	18/10/2016	PROFESSIONAL SURVEY SERVICES	\$1,848.00	
		INV 68526	18/10/2016	VOLUME SURVEY - MATHIESON RD	\$697.13	
11653.01	Staff Australia Pty Ltd	1738.11653-0124/10/2016		TEMP STAFF		\$3,583.02
		INV 168044	18/10/2016	TEMP STAFF - DEPOT	\$1,791.51	
		INV 168441	20/10/2016	TEMP STAFF - DEPOT	\$1,791.51	
11659.01	T-Quip (Tocojopa Pty Ltd)	1738.11659-0124/10/2016		MOWER		\$21,890.00
		INV 63808 #	13/10/2016	SUPPLY AND DELIVERY OF NEW FLAIL MOWER	\$21,890.00	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
11672.01	Dulux Group Australia	1738.11672-0124/10/2016 PAINT INV WC61-006 18/10/2016 PAINT			\$17.60	\$17.60
11680.01	All-Type Engraving	1738.11680-0124/10/2016 ENGRAVING INV 00040044 18/10/2016 SUPPLY OF 1 x SILVER BLACK INSERT			\$27.50	\$27.50
11697.01	Ms D Tucker	1738.11697-0124/10/2016 TRANSPORT INV 101016 18/10/2016 STAFF EXCURSION - TRANSPORT			\$200.00	\$200.00
1188.01	Minda Mia Contracting	1738.1188-0124/10/2016 GARDENING INV 00003735 18/10/2016 MOWING INV 00003737 20/10/2016 HORTICULTURE MAINTENANCE - ADMIN & TOWN INV 00003734 20/10/2016 SLASHING - COPPIN RD TRANSFER STATION INV 00003733 20/10/2016 LANDSCAPE MAINTENANCE INV 00003738 20/10/2016 STREETSCAPE - MORRISON RD INV 00003741 20/10/2016 GARDENING INV 00003739 20/10/2016 LANDSCAPE MAINTENANCE - HELENA VALLEY INV 00003740 20/10/2016 GARDENING INV 00003732 20/10/2016 GROUNDS MAINTENANCE - DEPOT INV 00003736 20/10/2016 LANDSCAPE MAINTENANCE			\$478.50 \$13,206.74 \$367.40 \$2,150.89 \$3,773.22 \$90.75 \$11,679.80 \$1,331.00 \$561.04 \$2,044.08	\$35,683.42
12.01	Department of Human Services	1738.12-0124/10/2016 CHILD SUPPORT PAYMENT INV PY02-08- 16/10/2016 CHILD SUPPORT PAYMENT			\$920.78	\$920.78
124.01	Sigma Chemicals	1738.124-0124/10/2016 CHLORINE/POOL CHEMICALS INV 92292/01 05/10/2016 CHEMICALS INV 92293/01 05/10/2016 CHEMICALS INV 92294/01 05/10/2016 CHEMICALS INV 349071 05/10/2016 CHEMICALS INV 92291/01 05/10/2016 CHEMICALS			\$35.20 \$746.00 \$117.61 \$1,277.32 \$841.50	\$3,017.63
13.01	Shire of Mundaring	1738.13-0124/10/2016 PAYROLL DEDUCTION INV PY02-08- 16/10/2016 PAYROLL DEDUCTION INV PY02-08- 16/10/2016 PAYROLL DEDUCTION INV PY01-08- 16/10/2016 PAYROLL DEDUCTION INV PY01-08- 16/10/2016 PAYROLL DEDUCTION INV PY01-08- 16/10/2016 PAYROLL DEDUCTION INV PY01-08- 16/10/2016 PAYROLL DEDUCTION INV PY01-08- 16/10/2016 PAYROLL DEDUCTION INV PY01-08- 16/10/2016 PAYROLL DEDUCTION			\$266.00 \$351.61 \$532.00 \$965.14 \$675.41 \$727.31 \$333.41 \$428.66	\$4,279.54

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
150.01	Fulton Hogan Industries Pty Ltd	1738.150-0124/10/2016	ASPHALT			
		INV 9969132	18/10/2016	SUPPLY OF DG10 170 IPWEA	\$204.58	\$204.58
15.01	Australia Post	1738.15-0124/10/2016	POSTAGE			
		INV 10056960	20/10/2016	RATES COLLECTION FEES	\$5,288.74	\$5,288.74
155.01	Coates Hire	1738.155-0124/10/2016	HIRE			
		INV 15317212	06/10/2016	HIRE OF 2 VMB'S FOR BULK VERGE COLLECTION	\$3,564.00	
		INV 15315482	13/10/2016	PORTALOO HIRE - TREK THE TRAIL	\$715.55	
		INV 15315468	13/10/2016	PORTALOO HIRE - TREK THE TRAIL	\$891.55	
		INV 15345347	13/10/2016	VMS BOARD - TREK THE TRAIL	\$2,194.50	\$7,365.60
189.01	LGISWA	1738.189-0124/10/2016	INSURANCE			
		INV 100-1260	20/10/2016	LGIS WORKCARE INSURANCE PREMIUM 2016/17	\$186,167.67	
		INV 100-1259	20/10/2016	LGIS LIABILITY SCHEME - INSURANCE PREMIUM	\$106,001.18	
		INV 100-1262	20/10/2016	LGIS PROPERTY - INSURANCE PREMIUM 2016/17	\$87,091.03	\$379,259.88
1955.01	Cleanaway	1738.1955-0124/10/2016	RECYCLING FEES			
		INV 9712419	13/10/2016	RECYCLING FEES	\$71,761.53	\$71,761.53
197.01	Konica Minolta Business Solutions	1738.197-0124/10/2016	PHOTOCOPIER PRINTING			
		INV 83904397	06/10/2016	PHOTOCOPIER PRINTING	\$262.04	
		INV 04000011	06/10/2016	PHOTOCOPIER PRINTING	\$2,326.50	
		INV 83918534	13/10/2016	PHOTOCOPIER PRINTING	\$2,129.63	\$4,718.17
21.01	Eastern Metropolitan Regional Council	1738.21-0124/10/2016	TRANSFER STATION FEES & LANDFILL DISPOSAL			
		INV EMRC2427	18/10/2016	COPPIN RD TRANSFER STATION	\$38,649.58	
		INV EMRC2427	18/10/2016	MATHIESON RD TRANSFER STATION	\$29,586.91	
		INV 009 568	18/10/2016	LANDFILL DISPOSAL FEES 01/10/16 - 04/10/16	\$30,186.24	
		INV 009 612	20/10/2016	LANDFILL DISPOSAL FEES 05/10/16 - 11/10/16	\$70,068.09	\$168,490.82
215.01	Deputy Commissioner of Taxation	1738.215-0124/10/2016	TAXATION			
		INV PY02-08-	16/10/2016	PAYROLL DEDUCTION	\$23,579.50	
		INV PY99-03-	16/10/2016	PAYROLL DEDUCTION	\$107.45	
		INV PY01-08-	16/10/2016	PAYROLL DEDUCTION	\$112,315.57	\$136,002.52

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
2163.01	Asphaltech Pty Ltd	1738.2163-0124/10/2016	ASPHALT			\$66,306.19
		INV 10004200	13/10/2016	ASPHALT	\$152.00	
		INV 10004198	18/10/2016	ASPHALTING - MARKHAM WAY	\$28,178.70	
		INV 10004202	18/10/2016	ASPHALTING AND REKERBING OF NALYA PLACE	\$37,975.49	
2165.01	Country Womens Association	1738.2165-0124/10/2016	CATERING			\$675.00
		INV 37	13/10/2016	CATERING - MFS 08-09/10/16	\$675.00	
218.01	Security & Key Distributors	1738.218-0124/10/2016	PADLOCKS & KEYS			\$315.97
		INV 1027920	06/10/2016	PADLOCKS	\$134.03	
		INV 1027828	29/09/2016	NEW CAMPERS KEYS - CUT TO CODE	\$90.97	
		INV 1027685	08/09/2016	BILOCK KEY CUT TO CODE	\$90.97	
26.01	Revival Signs	1738.26-0124/10/2016	SIGNS			\$240.90
		INV 00001475	05/10/2016	BILGOMAN & MT HELENA ENTRY SIGNS	\$240.90	
2625.01	Stewart & Heaton Clothing	1738.2625-0124/10/2016	UNIFORMS			\$242.03
		INV SIN-2662	29/09/2016	UNIFORMS	\$93.91	
		INV SIN-2663	06/10/2016	UNIFORMS	\$148.12	
273.01	Sunny Industrial Brushware	1738.273-0124/10/2016	BROOMS			\$943.25
		INV 00014335	15/09/2016	SUPPLY MCDJ VT605 CENTRE BROOM	\$943.25	
2741.01	Hills Seafood Supplies	1738.2741-0124/10/2016	PROVISIONS FOR REFLECTIONS CAFE			\$93.90
		INV 33517	18/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$93.90	
2982.01	WA Hino Sales & Service	1738.2982-0124/10/2016	SERVICE AND REPAIRS			\$387.50
		INV HTCS1040	20/10/2016	SERVICE AND REPAIRS AS REQUIRED - P2469	\$387.50	
307.01	McLeods Barristers and Solicitors	1738.307-0124/10/2016	PROVISION OF PROFESSIONAL LEGAL SERVICES			\$9,823.88
		INV 93462	18/10/2016	LEGAL FEES - PLANNING PROSECUTION	\$1,960.59	
		INV 93577	18/10/2016	LEGAL FEES - PLANNING PROSECUTION	\$1,970.55	
		INV 93933	18/10/2016	LEGAL FEES - LAND EXCHANGES	\$1,547.25	
		INV 94290	13/10/2016	PLANNING PROSECUTION - STORAGE OF MATERIALS	\$1,797.74	
		INV 94343	13/10/2016	PLANNING PROSECUTION	\$2,547.75	
314.01	Landgate	1738.314-0124/10/2016	TITLE SEARCHES			\$1,218.14
		INV 324794-1	13/10/2016	INTERIM VALUATIONS - RATES	\$1,218.14	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
3232.01	Turfworks WA Pty Ltd	1738.3232-0124/10/2016		MOWING		\$6,721.87
		INV 3796	20/10/2016	MOWING OF CHANDOS PARK	\$165.33	
		INV 3847	20/10/2016	MOWING	\$1,493.74	
		INV 3848	20/10/2016	MOWING	\$1,551.64	
		INV 3852	20/10/2016	MOWING	\$1,755.58	
		INV 3858	20/10/2016	MOWING	\$1,755.58	
336.01	Fasta Courier Service	1738.336-0124/10/2016		COURIER SERVICES		\$183.29
		INV 154210	21/10/2016	COURIER SERVICES	\$183.29	
338.01	Eastern Hills Towing	1738.338-0124/10/2016		TOWING		\$176.00
		INV 56801	13/10/2016	TOWING	\$176.00	
3390.01	Hays Specialist Recruitment (Australia) Pty Ltd	1738.3390-0124/10/2016		TEMP STAFF		\$2,148.96
		INV 6137743	20/10/2016	TEMP STAFF - BUILDING MAINTENANCE	\$2,148.96	
342.01	State Law Publisher	1738.342-0124/10/2016		COMMUNITY NOTICES		\$479.84
		INV 159358	29/09/2016	UPDATED FIREBREAKS NOTICE 2016/17	\$479.84	
35.01	Landmark Operations Ltd	1738.35-0124/10/2016		ROUNDUP		\$427.06
		INV 98448933	24/10/2016	ROUNDUP	\$283.71	
		INV 98488981	29/09/2016	WETTING AGENT	\$143.35	
355.01	Wesfarmers Kleenheat Gas	1738.355-0124/10/2016		GAS		\$366.87
		INV 3997622	15/09/2016	GAS - HUB	\$133.41	
		INV 3996854	21/09/2016	GAS	\$233.46	
360.01	Eastern Hills Veterinary	1738.360-0124/10/2016		VET FEES		\$185.96
		INV 1796954	18/10/2016	VET FEES	\$111.96	
		INV 1798822	18/10/2016	VET FEES	\$74.00	
375.01	Courier Australia	1738.375-0124/10/2016		COURIER SERVICES		\$43.44
		INV 0262	18/10/2016	COURIER SERVICES	\$43.44	
381.01	Mundaring Electrical Contracting Service	1738.381-0124/10/2016		ELECTRICAL SERVICES		\$330.00
		INV 6297	18/10/2016	ELECTRICAL SERVICES - DEPOT	\$330.00	
397.01	J. Blackwood & Son Pty Ltd	1738.397-0124/10/2016		PARTS		\$34.17
		INV PEBY5424	18/10/2016	SUPPLY OF PT 0100 1886	\$34.17	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
4145.01	C & C Locksmiths	1738.4145-0124/10/2016		LOCKSMITH SERVICES		\$266.00
		INV M1337	20/10/2016	RE-KEY TWO DOORS - MATHIESON RD	\$266.00	
4236.01	Deering Autronics	1738.4236-0124/10/2016		PARTS		\$3,824.26
		INV 35103775	06/10/2016	SUPPLY AND DELIVERY OF RAPID FIRE ALTERN	\$3,824.26	
4407.01	Aardvark Bobcat & Truck Hire	1738.4407-0124/10/2016		HIRE OF PLANT		\$3,291.75
		INV #528	18/10/2016	BOBCAT & TRUCK HIRE	\$3,291.75	
4433.01	Marketforce Pty Ltd	1738.4433-0124/10/2016		ADVERTISING		\$9,712.13
		INV 9581	14/10/2016	ADVERTISING - AMENDMENT NUMBER 4	\$341.67	
		INV 9579	14/10/2016	ADVERTISING - AMENDMENT NUMBER 4	\$392.37	
		INV 9580	13/10/2016	ADVERTISING - TENDER 04/1617	\$545.28	
		INV 9576	13/10/2016	ADVERTISING - TENDER 04/1617	\$416.22	
		INV 9577	13/10/2016	ADVERTISING - ADOPTED LLP	\$478.19	
		INV 9578	13/10/2016	ADVERTISING - ADOPTED BUSHFIRE STRATEGY	\$478.19	
		INV 9575	13/10/2016	ADVERTISING - FIREBREAK & FUEL LOAD NOTICE	\$3,781.42	
		INV 9574	13/10/2016	ADVERTISING - FIRE CONTROL OFFICERS	\$2,750.33	
		INV 9573	13/10/2016	ADVERTISING - RESTRICTED BURNING PERIOD	\$528.46	
447.01	Unicorn Group Australia Pty Ltd	1738.447-0124/10/2016		PARTS		\$3,291.00
		INV 98272	13/10/2016	GVM UPGRADE AND LICENCING	\$3,291.00	
452.01	Mahogany Building & Design	1738.452-0124/10/2016		MAINTENANCE		\$15,495.70
		INV 1038	18/10/2016	MAINTENANCE - MUNDARING TOY LIBRARY	\$638.00	
		INV 1039	18/10/2016	MAINTENANCE - LAKE LESCHENAULTIA	\$104.50	
		INV 1042	18/10/2016	RENOVATIONS TO BRIGADE BUILDING	\$14,753.20	
4749.01	Pure Air Filters	1738.4749-0124/10/2016		PARTS		\$130.90
		INV 00009279	15/09/2016	AIR FILTER CLEANING	\$130.90	
480.01	Echo Newspaper	1738.480-0124/10/2016		ADVERTISING		\$4,797.72
		INV 00349891	30/09/2016	ADVERTISING	\$1,254.62	
		INV 00349377	15/09/2016	ADVERTISING	\$2,199.56	
		INV 00349610	21/09/2016	ADVERTISING	\$469.04	
		INV 00349138	13/09/2016	ADVERTISING	\$874.50	
4865.01	Noise & Vibration Measurement Systems	1738.4865-0124/10/2016		CALIBRATION		\$979.00
		INV 1000-172	15/09/2016	CALIBRATION OF B&K 2250 SLM & B&K 4231	\$979.00	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
5026.01	Gibbons Holden	1738.5026-0124/10/2016		VEHICLES INV 607469 18/10/2016 SUPPLY & DELIVERY MY17 HOLDEN LS COLORADO	\$24,055.25	\$24,055.25
5169.01	Worldwide Online Printing	1738.5169-0124/10/2016		PHOTOCOPIER PRINTING INV 1003357 14/10/2016 FIRE & BURNING INFORMATION BOOKLET 2016/17	\$11,836.00	\$11,836.00
5558.01	Totally Workwear Midland	1738.5558-0124/10/2016		WORK CLOTHES INV MD1359.D 18/10/2016 SUPPLY OF BULK UNIFORM ORDER INV MD1407.D 18/10/2016 SUPPLY OF BULK UNIFORM ORDER	\$2,705.06 \$4,337.64	\$7,042.70
5669.01	Mundaring Tyre Centre	1738.5669-0124/10/2016		TYRES & REPAIRS INV 00019620 13/10/2016 TYRE REPAIRS	\$1,035.00	\$1,035.00
5719.01	Shire of Mundaring	1738.5719-0124/10/2016		PAYROLL DEDUCTION INV PY01-08- 16/10/2016 PAYROLL DEDUCTION INV PY02-08- 16/10/2016 PAYROLL DEDUCTION	\$258.02 \$13.58	\$271.60
6.01	Shire of Mundaring	1738.6-01 24/10/2016		PAYROLL DEDUCTION INV PY01-08- 16/10/2016 PAYROLL DEDUCTION INV PY99-03- 16/10/2016 PAYROLL DEDUCTION INV PY02-08- 16/10/2016 PAYROLL DEDUCTION	\$156.00 \$2.00 \$10.00	\$168.00
6050.01	Fuel Distributors of Western Australia	1738.6050-0124/10/2016		FUEL & OILS INV 00006262 18/10/2016 FUEL & OILS INV 29000105 20/10/2016 DIESEL FUEL	\$860.28 \$16,122.11	\$16,982.39
6282.01	Greenway Enterprises	1738.6282-0124/10/2016		SOIL INV 79242 06/10/2016 SOIL MICROBES INV 79241 13/10/2016 SUPPLY AND DELIVERY OF 6 x HCTRIM	\$137.50 \$349.10	\$486.60
6363.01	Glenview Machine Kerbing	1738.6363-0124/10/2016		KERBING INV 00005080 13/10/2016 SUPPLY & INSTALL KERB INV 00005076 29/09/2016 SUPPLY AND LAY KERBING - ROLAND RD	\$891.00 \$36,651.70	\$37,542.70
6570.01	A Class Line Marking Service	1738.6570-0124/10/2016		MAINTENANCE INV 00160864 18/10/2016 LINE MARKING AT RAILWAY HERITAGE TRAIL INV 00160865 18/10/2016 LINE MARKING AT RAILWAY HERITAGE TRAIL	\$1,760.00 \$1,458.60	\$3,218.60

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
7.01	Australian Services Union	1738.7-01	24/10/2016	PAYROLL DEDUCTION		\$263.60
		INV PY02-08-	16/10/2016	PAYROLL DEDUCTION	\$237.24	
		INV PY01-08-	16/10/2016	PAYROLL DEDUCTION	\$26.36	
7083.01	Mount Helena Deli & Takeaway	1738.7083-0124/10/2016		CATERING		\$261.00
		INV IV000000	20/10/2016	CATERING - HAZARD REDUCTION BURN	\$172.70	
		INV IV000000	20/10/2016	CATERING - HAZARD REDUCTION BURN	\$88.30	
7426.01	Scoob's Dingo Service	1738.7426-0124/10/2016		FOOTPATH, VERGE & DRAINAGE MAINTENANCE		\$2,995.41
		INV 1792	20/10/2016	FOOTPATH SWEEPING	\$729.63	
		INV 1793	20/10/2016	LABOUR & MACHINERY - THOMAS RD	\$694.65	
		INV 1794	20/10/2016	DRAINAGE MAINTENANCE	\$841.50	
		INV 1795	20/10/2016	VERGE MAINTENANCE	\$729.63	
7576.01	Road Signs Australia Pty Ltd	1738.7576-0124/10/2016		SIGNS		\$2,901.80
		INV 00034227	05/10/2016	SUPPLY & DELIVERY OF 1 x SPEC SIGN	\$741.40	
		INV 00034286	05/10/2016	SUPPLY & DELIVERY OF 2 x SPEC SIGN	\$127.60	
		INV 00034180	30/09/2016	STREET NAME PLATES	\$642.40	
		INV 00034091	30/09/2016	SUPPLY & DELIVER STICKERS	\$618.20	
		INV 00034093	30/09/2016	SUPPLY & DELIVER CAUTION SIGN	\$772.20	
7715.01	Mundaring Artisan Bakery	1738.7715-0124/10/2016		PROVISIONS FOR REFLECTIONS CAFE		\$339.80
		INV 49	18/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$99.88	
		INV 50	18/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$95.08	
		INV 51	18/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$57.32	
		INV 52	21/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$24.80	
		INV 53	21/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$62.72	
7735.01	West Force Plumbing & Gas	1738.7735-0124/10/2016		PLUMBING		\$1,067.00
		INV 00178721	05/10/2016	PLUMBING	\$247.50	
		INV 00178981	06/10/2016	PLUMBING	\$429.00	
		INV 00178841	13/10/2016	PLUMBING	\$231.00	
		INV 00178871	13/10/2016	PLUMBING	\$159.50	
7854.01	Shredding Services Pty Ltd	1738.7854-0124/10/2016		GREENWASTE PROCESSING SERVICES		\$26,750.79
		INV 00001292	13/10/2016	GREENWASTE PROCESSING SERVICES	\$26,750.79	
7857.01	Ricoh Finance	1738.7857-0124/10/2016		RENTAL CHARGES		\$210.10
		INV 028335	13/10/2016	RENTAL CHARGES	\$210.10	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
8.01	LGRCEU	1738.8-01	24/10/2016	PAYROLL DEDUCTION		\$61.50
		INV PY02-08-	16/10/2016	PAYROLL DEDUCTION	\$61.50	
8051.01	Conquest Earthworks	1738.8051-01	24/10/2016	EARTHWORKS		\$3,802.43
		INV 0935	18/10/2016	MOBILISATION OF 22 TONNE EXCAVATOR	\$556.88	
		INV 0938	20/10/2016	REMOVAL OF LOGS - MUNDARING RECREATION	\$3,245.55	
8137.01	Austral Mercantile Collections Pty Ltd	1738.8137-01	24/10/2016	DEBT COLLECTION FEES		\$660.85
		INV 64896	06/10/2016	DEBT COLLECTION FEES - CHILDRENS SERVICES	\$590.80	
		INV 64877	06/10/2016	DEBT COLLECTION FEES - LIBRARY SERVICES	\$70.05	
8149.01	East End Electrical	1738.8149-01	24/10/2016	ELECTRICAL SERVICES		\$693.00
		INV EEE1000-	18/10/2016	INSTALLATION OF BORE PUMP - BOYA OVAL	\$693.00	
8246.01	Position Partners Pty Ltd	1738.8246-01	24/10/2016	RECALIBRATION OF SURVEY INSTRUMENTS		\$547.36
		INV PSI-1431	05/10/2016	RECALIBRATION OF SURVEY INSTRUMENTS	\$145.20	
		INV PSI-1432	05/10/2016	RECALIBRATION OF SURVEY INSTRUMENTS	\$190.96	
		INV PSI-1433	05/10/2016	RECALIBRATION OF SURVEY INSTRUMENTS	\$211.20	
8393.01	Ecowater Services Pty Ltd	1738.8393-01	24/10/2016	QUARTERLY SERVICE FEES		\$199.30
		INV F1554	18/10/2016	QUARTERLY BIOMAX SERVICE	\$199.30	
8422.01	Breadwinner Bakehouse	1738.8422-01	24/10/2016	CATERING		\$86.00
		INV 321	20/10/2016	CATERING - DEMC MEETING	\$86.00	
8513.01	ACG Earthmoving Pty Ltd	1738.8513-01	24/10/2016	EARTHWORKS		\$144,021.81
		INV 00000476	20/10/2016	EARTHWORKS - BOYA OVAL	\$144,021.81	
8584.01	Great Sand Supplies Trust	1738.8584-01	24/10/2016	GRAVEL STOCK		\$13,772.48
		INV 00002997	18/10/2016	GRAVEL STOCK	\$13,772.48	
8769.01	Northam Tree Services	1738.8769-01	24/10/2016	STREET TREE MAINTENANCE		\$22,354.75
		INV 1422	18/10/2016	STREET TREE MAINTENANCE	\$3,118.50	
		INV 1429	20/10/2016	MULTIPLE TREE REMOVAL	\$4,056.25	
		INV 1430	20/10/2016	MULTIPLE TREE REMOVAL	\$4,554.00	
		INV 1431	18/10/2016	STREET TREE MAINTENANCE	\$4,048.00	
		INV 1435	18/10/2016	STREET TREE MAINTENANCE	\$3,289.00	
		INV 1436	18/10/2016	STREET TREE MAINTENANCE	\$3,289.00	

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8907.01	David Wills & Associates	1738.8907-0124/10/2016		STORMWATER INFRASTRUCTURE CAPACITY		\$4,510.00
		INV 00028602	18/10/2016	STORMWATER INFRASTRUCTURE CAPACITY	\$4,510.00	
904.01	Sign Supermarket	1738.904-0124/10/2016		SIGNS		\$99.00
		INV 16160	18/10/2016	ROSTER SIGN	\$99.00	
91.01	Mundaring Glass & Security	1738.91-0124/10/2016		GLAZING		\$8,134.00
		INV 00112332	18/10/2016	SUPPLY & INSTALL ANODISED COVER PLATES	\$781.00	
		INV 00112430	18/10/2016	SUPPLY & INSTALL SECURITY SCREENS	\$7,353.00	
9248.01	JCD Enterprises T/As Power Industrial Supplies	1738.9248-0124/10/2016		UNIFORMS		\$318.45
		INV 00017209	30/09/2016	SUPPLY OF HATS - PPE	\$318.45	
9584.01	Avon Hills Environmental	1738.9584-0124/10/2016		FIREBREAKS		\$1,622.50
		INV 265	20/10/2016	FIREBREAKS - RESERVE 215629	\$330.00	
		INV 266	20/10/2016	FIREBREAKS - RESERVE 6922	\$660.00	
		INV 267	20/10/2016	FIREBREAKS - RESERVE WANDU PARK	\$220.00	
		INV 268	20/10/2016	FIREBREAKS - RESERVE 9149	\$412.50	
9596.01	Brice Pest Management	1738.9596-0124/10/2016		PEST TREATMENT		\$6,077.50
		INV 01649	18/10/2016	AFRICAN BLACK BEETLE TREATMENT	\$6,077.50	
9601.01	Chris Mitchell Earthworks	1738.9601-0124/10/2016		LANDSCAPING SUPPLIES		\$451.00
		INV 00005917	18/10/2016	COFFEE ROCK	\$373.00	
		INV 00005918	18/10/2016	BLUE METAL	\$78.00	
9627.01	MPK Tree Management Pty Ltd	1738.9627-0124/10/2016		STREET TREE MAINTENANCE		\$54,656.80
		INV 00004232	15/09/2016	STREET TREE MAINTENANCE	\$26,417.60	
		INV 00004256	18/10/2016	STREET TREE CLEARANCE	\$3,176.80	
		INV 00004255	18/10/2016	STREET TREE CLEARANCE	\$6,195.20	
		INV 00004248	18/10/2016	WESTERN POWER STREET CLEARING	\$18,867.20	
9779.01	Kazimierz J Bogucki	1738.9779-0124/10/2016		KITCHEN DUTIES		\$148.02
		INV 118	13/10/2016	KITCHEN DUTIES - 11/10/16	\$148.02	
98.01	Mundaring Liquor Store	1738.98-0124/10/2016		REFRESHMENTS		\$20.00
		INV 668525	18/10/2016	REFRESHMENTS - FAREWELL FUNCTION	\$20.00	
9824.01	Ramzilla Timber Pty Ltd	1738.9824-0124/10/2016		HARDWARE		\$370.03
		INV 51853	06/10/2016	HARDWARE	\$370.03	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
9842.01	Hills Tree Solutions	1738.9842-0124/10/2016	13/10/2016	STREET TREE MAINTENANCE INV 7365 FIREBREAKS	\$550.00	\$550.00
9872.01	Darling Range Tilt & Hiab	1738.9872-0124/10/2016	20/10/2016	PICK UP OF GOAL POSTS INV 07 PICK UP OF GOAL POSTS	\$570.00	\$570.00
9892.01	Department of Environment	1738.9892-0124/10/2016	18/10/2016	QUARTERLY INERT LANDFILL LEVY INV WM2 QUARTERLY INERT LANDFILL LEVY	\$22,927.87	\$22,927.87
9922.01	Steann Pty Ltd	1738.9922-0124/10/2016	18/10/2016	BULK VERGE WASTE COLLECTION 2016 INV 13516 BULK VERGE WASTE COLLECTION 2016	\$84,399.32	\$84,399.32
9972.01	Scanlan Surveys Pty Ltd	1738.9972-0124/10/2016	18/10/2016	VOLUME SURVEY INV 7668/152 VOLUME SURVEY - MATHIESON RD	\$1,760.00	\$1,760.00
10340.03	Swan Hills Swimming Club	1739.10340-0124/10/2016	21/10/2016	KIDSPORT FUNDING INV KS003957 KIDSPORT FUNDING	\$170.00	\$170.00
11700.03	Rugby Union Football Club	1739.11700-0124/10/2016	21/10/2016	KIDSPORT FUNDING INV 00000573 KIDSPORT FUNDING	\$200.00	\$200.00
11703.03	Mr M J Harland	1739.11703-0124/10/2016	21/10/2016	STERILISATION REBATE INV REBATE STERILISATION REBATE	\$50.00	\$50.00
11704.03	Ms A J Jenaway	1739.11704-0124/10/2016	21/10/2016	STERILISATION REBATE INV REBATE STERILISATION REBATE	\$50.00	\$50.00
11705.03	Mr M N Parker	1739.11705-0124/10/2016	21/10/2016	STERILISATION REBATE INV REBATE STERILISATION REBATE	\$50.00	\$50.00
11706.03	Miss C Bauman	1739.11706-0124/10/2016	21/10/2016	YOUTH SPONSORSHIP INV SPONSORS YOUTH SPONSORSHIP	\$200.00	\$200.00
11707.03	Mr R S Hall	1739.11707-0124/10/2016	21/10/2016	CROSSOVER CONTRIBUTION INV XOVER CROSSOVER CONTRIBUTION	\$550.00	\$550.00
11713.03	Mrs C C Mayne	1739.11713-0124/10/2016	24/10/2016	STERILISATION REBATE INV REBATE STERILISATION REBATE	\$50.00	\$50.00

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174.03	Synergy	1739.174-0124/10/2016		ELECTRICITY		\$52,883.60
		INV 45225091	20/10/2016	ELECTRICITY	\$1,603.05	
		INV 30216475	13/10/2016	ELECTRICITY	\$51,280.55	
2295.03	Rotary Club of Mundaring	1739.2295-0124/10/2016		DONATION FOR PARKING ASSISTANCE		\$250.00
		INV DONATION	20/10/2016	DONATION FOR PARKING ASSISTANCE	\$250.00	
2627.03	Mr P C & Ms K D Dean	1739.2627-0124/10/2016		STERILISATION REBATE		\$50.00
		INV REBATE	21/10/2016	STERILISATION REBATE	\$50.00	
355.03	Wesfarmers Kleenheat Gas	1739.355-0124/10/2016		GAS		\$4,488.50
		INV 20939177	13/10/2016	GAS - BILGOMAN	\$4,488.50	
4665.03	Mundaring Sporting Club Inc.	1739.4665-0124/10/2016		GRANT		\$6,050.00
		INV GRANT	21/10/2016	COMMUNITY EVENT GRANT	\$6,050.00	
4758.03	Midland PCYC	1739.4758-0124/10/2016		KIDSPORT FUNDING		\$140.00
		INV SINV1036	24/10/2016	KIDSPORT FUNDING	\$140.00	
589.03	Shire of Mundaring	1739.589-0124/10/2016		FDC PARENT LEVY		\$17,085.83
		INV 201016	20/10/2016	FDC PARENT LEVY	\$17,085.83	
7499.03	Mount Helena Residents & Ratepayers Progress Assoc	1739.7499-0124/10/2016		GRANT		\$500.00
		INV GRANT	21/10/2016	MATCHING GRANT	\$500.00	
792.03	Mundaring Firefighters School	1739.792-0124/10/2016		REIMBURSEMENT		\$311.31
		INV 2016-004	21/10/2016	REIMBURSEMENT OF EXPENSES - 01/07-30/09/16	\$311.31	
8066.03	Mr D J Jones	1739.8066-0124/10/2016		CROSSOVER CONTRIBUTION		\$550.00
		INV XOVER	21/10/2016	CROSSOVER CONTRIBUTION	\$550.00	
8714.03	Sacred Heart Catholic School Parents & Friends Association	1739.8714-0124/10/2016		GRANT		\$2,000.00
		INV GRANT	21/10/2016	MATCHING GRANT	\$2,000.00	
9159.03	Swan Districts Gymnastics	1739.9159-0124/10/2016		KIDSPORT FUNDING		\$660.00
		INV 00001013	21/10/2016	KIDSPORT FUNDING	\$660.00	
9336.03	Hills Lions Basketball Club	1739.9336-0124/10/2016		KIDSPORT FUNDING		\$130.00
		INV 16	21/10/2016	KIDSPORT FUNDING	\$130.00	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
9550.03	Panthers Basketball Club	1739.9550-0124/10/2016		KIDSPORT FUNDING		\$70.00
		INV KS003976	21/10/2016	KIDSPORT FUNDING	\$70.00	
3462.03	Care Giver Subsidies	1740.3462-0120/10/2016		CARE GIVER SUBSIDIES		\$48,851.25
		INV 201016	24/10/2016	CARE GIVER SUBSIDIES	\$48,851.25	
10312.01	Mrs D M Crowe	1741.10312-0131/10/2016		GARDENING		\$1,250.27
		INV 186	27/10/2016	GARDENING	\$402.50	
		INV 194	27/10/2016	LANDSCAPE CLEANUP	\$847.77	
104.01	Raeco	1741.104-0131/10/2016		STATIONERY		\$194.22
		INV 492355	18/10/2016	STATIONERY	\$194.22	
10704.01	Middendorp Electric Company Pty Ltd	1741.10704-0131/10/2016		ELECTRICAL PRODUCTS		\$881.88
		INV 96 A0836	20/10/2016	ELECTRICAL PRODUCTS	\$80.43	
		INV 96 A0843	18/10/2016	SUPPLY OF CABLE TIES	\$48.71	
		INV 96 A0844	13/10/2016	CONDUIT	\$752.74	
10786.01	Just Platters WA	1741.10786-0131/10/2016		CATERING		\$245.00
		INV JP-00071	27/10/2016	CATERING - BFAC MEETING	\$245.00	
11061.01	Radiowest Broadcasters Pty Ltd	1741.11061-0131/10/2016		ADVERTISEMENT		\$639.10
		INV WNTM0834	28/10/2016	ADVERTISEMENT - TREK THE TRAIL	\$213.00	
		INV WNTM0834	28/10/2016	ADVERTISEMENT - TREK THE TRAIL	\$426.10	
1111.01	Zipform Pty Ltd	1741.1111-0131/10/2016		NOTICE PRODUCTION		\$31,324.83
		INV 168921	28/10/2016	FIREBREAK NOTICE MAILOUT	\$21,173.12	
		INV 168890	27/10/2016	INSTALMENT NOTICE PRODUCTION	\$10,151.71	
11135.01	Frontline Fire & Rescue Equipment	1741.11135-0131/10/2016		EQUIPMENT		\$664.62
		INV 54994	06/10/2016	EQUIPMENT	\$664.62	
11161.01	AXIIS Contracting Pty Ltd	1741.11161-0131/10/2016		CONCRETE SERVICES		\$121,981.39
		INV 2412	25/10/2016	CONCRETE PATHWAY - KINGSFIELD AVE	\$39,357.68	
		INV 2389	20/10/2016	CONCRETING - ROLAND RD	\$82,623.71	
11345.01	Immaculate Holdings Pty Ltd	1741.11345-0131/10/2016		STREET SWEEPING		\$37,856.73
		INV 3788	20/10/2016	STREET SWEEPING - VARIOUS LOCATIONS	\$6,461.63	
		INV 3789	20/10/2016	STREET SWEEPING - VARIOUS LOCATIONS	\$6,180.69	
		INV 3790	20/10/2016	STREET SWEEPING - VARIOUS LOCATIONS	\$6,250.93	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
		INV 3791	20/10/2016	STREET SWEEPING - VARIOUS LOCATIONS	\$5,337.87	
		INV 3794	20/10/2016	STREET SWEEPING - VARIOUS LOCATIONS	\$6,812.81	
		INV 3795	20/10/2016	STREET SWEEPING - VARIOUS LOCATIONS	\$6,812.80	
11380.01	West Coast Shade	1741.11380-0131/10/2016		SHADE SAIL		\$2,640.00
		INV 00008237	13/10/2016	FABRICATE & INSTALL SHADE SAIL - DEPOT	\$2,640.00	
11452.01	S and I Services	1741.11452-0131/10/2016		CLEANING SERVICES		\$560.00
		INV 25	27/10/2016	CLEANING SERVICES	\$280.00	
		INV 26	27/10/2016	CLEANING SERVICES	\$280.00	
11463.01	Taylor Sparks	1741.11463-0131/10/2016		BROCHURE CREATION		\$5,923.50
		INV ts3117	27/10/2016	BROCHURE CREATION - VACATION CARE	\$1,953.80	
		INV ts3116	27/10/2016	BROCHURE CREATION - MECPC & CLAYTON VIEW	\$2,205.50	
		INV ts3115	27/10/2016	BROCHURE CREATION	\$1,764.40	
11474.01	Swan Valley Fresh	1741.11474-0131/10/2016		PROVISIONS FOR REFLECTIONS CAFE		\$137.12
		INV 00011476	25/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$137.12	
11545.01	Workforce Recruitment and Labour Services Pty Ltd	1741.11545-0131/10/2016		TEMP STAFF		\$2,877.58
		INV 799600	27/10/2016	TEMP STAFF - DEPOT	\$2,877.58	
11558.01	Allpower Industries	1741.11558-0131/10/2016		PARTS		\$690.95
		INV 5141021	15/09/2016	SUPPLY OF ASSORTED PARTS FOR PARKS	\$690.95	
11567.01	Cathara Consulting Pty Ltd	1741.11567-0131/10/2016		TEMP STAFF		\$5,461.95
		INV IV120536	27/10/2016	TEMP STAFF - IT SERVICES	\$5,461.95	
11568.01	Bow Steel Pty Ltd	1741.11568-0131/10/2016		STEEL FABRICATION		\$924.00
		INV 50	27/10/2016	VALVE PIT COVER - MOUNT HELENA	\$924.00	
11679.01	RHEN Electrical	1741.11679-0131/10/2016		REPAIRS TO POOL CLEANER		\$621.50
		INV 00001483	27/10/2016	REPAIRS TO POOL CLEANER	\$621.50	
11699.01	K-Sports Network Pty Ltd	1741.11699-0131/10/2016		POOL TABLE		\$529.99
		INV N1012014	27/10/2016	POOL TABLE	\$529.99	
11709.01	C & N Williams	1741.11709-0131/10/2016		AERIAL PHOTOGRAPHY		\$110.00
		INV 16101R	27/10/2016	AERIAL PHOTOS - BILGOMAN POOL	\$110.00	

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11711.01	Mr S J Davies	1741.11711-0131/10/2016	25/10/2016	WOODLAND RESTORATION PROJECT INV 16/01 25/10/2016 WOODLAND RESTORATION PROJECT	\$825.00	\$825.00
11725.01	AM Stonework	1741.11725-0131/10/2016	27/10/2016	STONE MASON WORKS INV 00000079 27/10/2016 STONE MASON WORKS - BUS SHELTER	\$16,380.00	\$16,380.00
126.01	Komatsu Australia Pty Ltd	1741.126-0131/10/2016	13/10/2016	PARTS INV 00042345 13/10/2016 PARTS	\$797.46	\$797.46
127.01	Volich Waste Contractors	1741.127-0131/10/2016	27/10/2016	REFUSE CONTRACT INV 00004562 27/10/2016 REFUSE CONTRACT	\$139.15	\$139.15
131.01	Western Australian Treasury Corp	1741.131-0131/10/2016	13/10/2016	LOAN REPAYMENT INV LOAN 170 13/10/2016 LOAN 170 REPAYMENT - PRINCIPAL & INTEREST INV LOAN 171 13/10/2016 LOAN 171 REPAYMENT - PRINCIPAL & INTEREST	\$42,395.12 \$49,493.69	\$91,888.81
1328.01	NNT - Division of Pacific Brands Workwear Group	1741.1328-0131/10/2016	25/10/2016	UNIFORMS INV 00883270 25/10/2016 UNIFORMS INV 00902620 25/10/2016 UNIFORMS INV 00924457 25/10/2016 UNIFORMS	\$419.35 \$369.66 \$58.20	\$847.21
138.01	Sonic HealthPlus Pty Ltd	1741.138-0131/10/2016	25/10/2016	MEDICAL EXAMINATION INV 1143180 25/10/2016 MEDICAL EXAMINATION	\$220.00	\$220.00
146.01	Eastern Hills Saws & Mowers Pty Ltd	1741.146-0131/10/2016	27/10/2016	CHAINSAW BAR & CHAINS INV 37402 # 27/10/2016 CHAINSAW BAR & CHAINS	\$364.40	\$364.40
15.01	Australia Post	1741.15-0131/10/2016	28/10/2016	POSTAGE INV 10057180 28/10/2016 POSTAGE - LIBRARIES	\$230.65	\$230.65
166.01	Vodafone	1741.166-0131/10/2016	25/10/2016	FEES INV 11136885 25/10/2016 PAGERS & MESSAGING - ALL BRIGADES	\$1,890.33	\$1,890.33
21.01	Eastern Metropolitan Regional Council	1741.21-0131/10/2016	25/10/2016	LANDFILL DISPOSAL FEES INV 009 683 25/10/2016 LANDFILL DISPOSAL FEES 12/10/16-18/10/16	\$43,906.02	\$43,906.02
2165.01	Country Womens Association	1741.2165-0131/10/2016	20/10/2016	CATERING INV 38 20/10/2016 CATERING - MFS 15 & 16/10/16	\$435.00	\$435.00

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217.01	Darling Range Volunteer Bushfire Brigade	1741.217-0131/10/2016	ROAD CROSSING ASSISTANCE	INV 2016001 27/10/2016 ROAD CROSSING ASSISTANCE	\$550.00	\$550.00
26.01	Revival Signs	1741.26-0131/10/2016	SIGNS	INV 00001477 06/10/2016 WINDOW STICKER - POOLS 2016	\$412.50	\$412.50
2625.01	Stewart & Heaton Clothing	1741.2625-0131/10/2016	UNIFORMS	INV SIN-2664 06/10/2016 UNIFORMS	\$187.81	\$638.42
				INV SIN-2664 06/10/2016 UNIFORMS	\$73.18	
				INV SIN-2665 13/10/2016 UNIFORMS	\$27.34	
				INV SIN-2666 13/10/2016 UNIFORMS	\$216.93	
				INV SIN-2665 13/10/2016 UNIFORMS	\$133.16	
2737.01	Du Clene Pty Ltd	1741.2737-0131/10/2016	CLEANING	INV 00007828 27/10/2016 FUNCTION CLEAN	\$143.45	\$143.45
293.01	Totally Confidential Record Management	1741.293-0131/10/2016	FEES	INV 71419 18/10/2016 OFFSITE STORAGE	\$1,501.14	\$1,501.14
314.01	Landgate	1741.314-0131/10/2016	TITLE SEARCHES	INV 725077 13/10/2016 ONLINE TITLE SEARCHES	\$74.55	\$74.55
317.01	Mundaring News Round	1741.317-0131/10/2016	NEWSPAPERS	INV 20508 27/10/2016 NEWSPAPERS - ADMIN 2643	\$60.80	\$304.00
				INV 12591 20/10/2016 NEWSPAPERS - ADMIN 2643	\$60.80	
				INV 18141 20/10/2016 NEWSPAPERS - ADMIN 2643	\$60.80	
				INV 18741 20/10/2016 NEWSPAPERS - ADMIN 2643	\$60.80	
				INV 19337 20/10/2016 NEWSPAPERS - ADMIN 2643	\$60.80	
320.01	Department of Fire & Emergency Services	1741.320-0131/10/2016	ESL PAYABLE	INV 143816 20/10/2016 ESL PAYABLE	\$15,745.63	\$15,745.63
3232.01	Turfworks WA Pty Ltd	1741.3232-0131/10/2016	MOWING	INV 3862 27/10/2016 MOWING	\$1,190.04	\$4,713.60
				INV 3861 27/10/2016 MOWING	\$1,767.98	
				INV 3866 27/10/2016 MOWING	\$1,755.58	
33.01	Boral Construction Materials Group Ltd	1741.33-0131/10/2016	ASPHALT	INV WA122649 06/10/2016 ASPHALT	\$331.54	\$1,491.93
				INV WA122377 15/09/2016 ASPHALT	\$331.54	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
		INV	WA122404	21/09/2016 ASPHALT	\$497.31	
		INV	WA122433	21/09/2016 ASPHALT	\$165.77	
		INV	WA122957	18/10/2016 ASPHALT	\$165.77	
338.01	Eastern Hills Towing	1741.338-0131/10/2016	TOWING			\$176.00
		INV	56857	18/10/2016 TOWING	\$176.00	
366.01	Allcom Communications	1741.366-0131/10/2016	MAINTENANCE			\$616.00
		INV	25259	25/10/2016 RADIOS - RANGER VEHICLES	\$616.00	
37.01	Integrity Carpets Pty Ltd	1741.37-0131/10/2016	CARPET/VINYL LAYING			\$660.00
		INV	00013834	25/10/2016 CARPET TILES - ADMIN	\$660.00	
375.01	Courier Australia	1741.375-0131/10/2016	COURIER SERVICES			\$33.14
		INV	0263	25/10/2016 COURIER SERVICES	\$33.14	
381.01	Mundaring Electrical Contracting Service	1741.381-0131/10/2016	ELECTRICAL SERVICES			\$481.25
		INV	6323	25/10/2016 ELECTRICAL SERVICES	\$154.00	
		INV	6325	25/10/2016 ELECTRICAL SERVICES	\$99.00	
		INV	6326	25/10/2016 SUPPLY & REPLACE FLUORO - CHIDLOW VBFB	\$118.80	
		INV	6327	27/10/2016 ELECTRICAL SERVICES	\$109.45	
385.01	Mundaring News & Lotto	1741.385-0131/10/2016	MAGAZINE SUBSCRIPTIONS			\$523.80
		INV	4886	28/10/2016 MAGAZINE SUBSCRIPTIONS	\$235.99	
		INV	4887	18/10/2016 MAGAZINE SUBSCRIPTIONS	\$287.81	
388.01	Bunzl Ltd	1741.388-0131/10/2016	CLEANING SUPPLIES			\$306.83
		INV	T347475	05/10/2016 CLEANING SUPPLIES	\$306.83	
396.01	Modern Teaching Aids Pty Ltd	1741.396-0131/10/2016	CHILDHOOD LEARNING RESOURCES			\$46.81
		INV	42847073	27/10/2016 LEARNING RESOURCES	\$46.81	
397.01	J. Blackwood & Son Pty Ltd	1741.397-0131/10/2016	VEST			\$88.65
		INV	PEBY7656	20/10/2016 VEST	\$34.17	
		INV	PEBZ8542	20/10/2016 GLOVES	\$54.48	
3998.01	Down Under Stump Grinding	1741.3998-0131/10/2016	STREET TREE MAINTENANCE			\$500.50
		INV	20332	27/10/2016 STREET TREE MAINTENANCE	\$500.50	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
4407.01	Aardvark Bobcat & Truck Hire	1741.4407-0131/10/2016		HIRE OF PLANT INV #530 25/10/2016 BOBCAT & TRUCK HIRE	\$3,989.26	\$3,989.26
4560.01	Flexi Staff Pty Ltd	1741.4560-0131/10/2016		TEMP STAFF INV 170680 25/10/2016 TEMP STAFF - DEPOT	\$1,776.34	\$1,776.34
474.01	Jomar Contracting	1741.474-0131/10/2016		ANNUAL BRIDGE INSPECTIONS INV 00002645 27/10/2016 ANNUAL BRIDGE INSPECTIONS	\$4,100.00	\$4,100.00
5026.01	Gibbons Holden	1741.5026-0131/10/2016		VEHICLES INV 531365 25/10/2016 SUPPLY & DELIVERY OF HOLDEN LTZ CAPTIVA	\$32,521.80	\$32,521.80
55.01	Australian Institute Of Management	1741.55-0131/10/2016		CONSULTANCY SERVICES INV 720843 25/10/2016 KPI TRAINING - SCOPE & FACILITATION	\$22,715.00	\$22,715.00
5558.01	Totally Workwear Midland	1741.5558-0131/10/2016		WORK CLOTHES INV MD1430.D 18/10/2016 SUPPLY OF BULK UNIFORM ORDER INV MD1431.D 18/10/2016 SUPPLY OF BULK UNIFORM ORDER	\$2,801.24 \$3,674.26	\$6,475.50
6626.01	Regents Commerical Property Specialists	1741.6626-0131/10/2016		RENTAL INV SHIREMU 25/10/2016 RENTAL - ELGEE RD BELLVUE 01/11/16-31/10/17	\$2,855.36	\$2,855.36
68.01	The Watershed Water Systems	1741.68-0131/10/2016		PIPE INV 10142026 13/10/2016 PIPE	\$595.00	\$595.00
7156.01	Woodlands Distributors & Agencies Pty Ltd	1741.7156-0131/10/2016		SOIL SAMPLING INV MUN2-001 25/10/2016 SOIL SAMPLING AT LION PARK, MUNDARING	\$129.97	\$129.97
7314.01	Buick Holdings Pty Ltd T/A DVG Midland Kia	1741.7314-0131/10/2016		VEHICLE SERVICE INV 3075644 28/10/2016 SERVICE - 831 MDG P4779	\$825.00	\$825.00
7347.01	Humes Wembley Cement	1741.7347-0131/10/2016		CONCRETE PIPES INV 94026323 15/09/2016 CONCRETE PIPES INV 94026304 15/09/2016 RCP & RINGS	\$2,130.48 \$4,471.54	\$6,602.02
7426.01	Scoob's Dingo Service	1741.7426-0131/10/2016		VERGE & KERB MAINTENANCE INV 1796 27/10/2016 LABOUR & MACHINERY EXPENSE INV 1797 25/10/2016 VERGE MAINTENANCE AT VARIOUS LOCATIONS INV 1798 25/10/2016 KERB MAINTENANCE AT VARIOUS LOCATIONS INV 1799 25/10/2016 KERB MAINTENANCE AT VARIOUS LOCATIONS	\$694.65 \$567.49 \$1,041.97 \$926.20	\$3,230.31

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
7541.01	Insight CCS	1741.7541-0131/10/2016	18/10/2016	INSIGHT AFTER HOUR SERVICE INV 00084431	\$1,975.55	\$1,975.55
7633.01	Sealanes	1741.7633-0131/10/2016	13/10/2016	BOTTLED WATER INV F5136883	\$477.60	\$477.60
7725.01	Intelligent IP Communications Pty Ltd	1741.7725-0131/10/2016	21/10/2016	WAN CHARGES INV INV00078	\$4,075.50	\$4,075.50
8051.01	Conquest Earthworks	1741.8051-0131/10/2016	25/10/2016	HIRE OF PLANT INV 0939	\$3,850.00	\$3,850.00
810.01	Royal Life Saving Society	1741.810-0131/10/2016	27/10/2016	POOL OPERATORS COURSE INV 71536 INV 71569	\$1,000.00 \$2,455.00	\$3,455.00
8149.01	East End Electrical	1741.8149-0131/10/2016	27/10/2016	LIGHTING REPAIRS INV EEE1000-	\$893.20	\$893.20
8151.01	Kerbdoctor	1741.8151-0131/10/2016	25/10/2016	KERBING INV 20163736	\$792.00	\$792.00
8275.01	E Fire & Safety	1741.8275-0131/10/2016	27/10/2016	2016 SERVICING OF FIRE EXTINGUISHERS INV 00177380 INV 00177381 INV 00177636	\$132.00 \$1,144.00 \$8,096.00	\$9,372.00
8395.01	Public Libraries Western Australia	1741.8395-0131/10/2016	25/10/2016	PLWA MEMBERSHIP 2016/17 INV 182	\$165.00	\$165.00
8422.01	Breadwinner Bakehouse	1741.8422-0131/10/2016	27/10/2016	CATERING INV 322	\$107.50	\$107.50
8677.01	Airlite Cleaning	1741.8677-0131/10/2016	20/10/2016	BIN SERVICES INV 316137	\$1,516.24	\$1,516.24
8769.01	Northam Tree Services	1741.8769-0131/10/2016	27/10/2016	STREET TREE MAINTENANCE INV 1438 INV 1439	\$4,048.00 \$1,113.75	\$18,705.50

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
		INV 1440	27/10/2016	STREET TREE MAINTENANCE	\$3,965.50	
		INV 1441	27/10/2016	STREET TREE MAINTENANCE	\$3,341.25	
		INV 1443	27/10/2016	STREET TREE MAINTENANCE	\$2,695.00	
		INV 1444	27/10/2016	STREET TREE MAINTENANCE	\$3,542.00	
8879.01	Bindi Bindi Publishing	1741.8879-0131/10/2016		AUSTRALIANA THEMED BOOKS		\$90.00
		INV 00012013	25/10/2016	AUSTRALIANA THEMED BOOKS - MVC STOCK	\$90.00	
8944.01	Tyres For Trucks	1741.8944-0131/10/2016		TYRES		\$750.00
		INV 00011994	27/10/2016	TYRES - 043MDG	\$750.00	
90.01	Major Motors Pty Ltd	1741.90-0131/10/2016		CLUTCH KIT		\$627.23
		INV 442719	20/10/2016	CLUTCH KIT - 089MDG	\$627.23	
9142.01	Zeroz Pty Ltd	1741.9142-0131/10/2016		PROVISIONS FOR REFLECTIONS CAFE		\$342.15
		INV 67962	13/10/2016	PROVISIONS FOR REFLECTIONS CAFE	\$342.15	
9392.01	Talis Consultants Pty Ltd	1741.9392-0131/10/2016		ASSET COLLECTION & CONDITION ASSESSMENT		\$9,735.00
		INV 14868	25/10/2016	PARKS ASSET CONDITION ASSESSMENT	\$7,590.00	
		INV 14869	25/10/2016	PARKS ASSET CONDITION ASSESSMENT	\$2,145.00	
9596.01	Brice Pest Management	1741.9596-0131/10/2016		PEST TREATMENT		\$4,526.50
		INV 01625	25/10/2016	EXTERNAL TERMITE TREATMENT	\$2,255.00	
		INV 01659	20/10/2016	TERMITE TREATMENT	\$110.00	
		INV 01661	20/10/2016	RELOCATION OF BEE HIVE	\$104.50	
		INV 01660	25/10/2016	AFRICAN BLACK BEETLE TREATMENT	\$2,057.00	
9779.01	Kazimierz J Bogucki	1741.9779-0131/10/2016		KITCHEN DUTIES		\$148.02
		INV 119	27/10/2016	KITCHEN DUTIES 18/10/16	\$148.02	
9935.01	All Fence U Rent Pty Ltd	1741.9935-0131/10/2016		TEMPORARY FENCING		\$515.63
		INV 00016804	25/10/2016	TEMPORARY FENCING	\$515.63	
11050.5	ClickSuper Pty Ltd	1744.11050-0131/10/2016		SUPERANNUATION		\$310,916.42
		INV Oct2016-	31/10/2016	SUPERANNUATION-OCT2016-1	\$247,649.81	
		INV Oct2016-	31/10/2016	SUPERANNUATION-OCT2016-10	\$783.87	
		INV Oct2016-	31/10/2016	SUPERANNUATION-OCT2016-12	\$7,501.76	
		INV Oct2016-	31/10/2016	SUPERANNUATION-OCT2016-13	\$8,345.07	
		INV Oct2016-	31/10/2016	SUPERANNUATION-OCT2016-14	\$469.53	
		INV Oct2016-	31/10/2016	SUPERANNUATION-OCT2016-18	\$763.09	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-19	\$586.27	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-23	\$2,182.37	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-24	\$1,399.73	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-26	\$1,675.98	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-27	\$2,316.01	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-3	\$9,155.80	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-30	\$348.78	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-32	\$1,152.66	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-33	\$1,705.08	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-34	\$345.41	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-35	\$428.36	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-37	\$1,245.69	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-4	\$1,563.88	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-40	\$873.07	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-41	\$701.91	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-42	\$808.23	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-43	\$661.95	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-6	\$639.54	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-7	\$1,057.88	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-8	\$16,376.62	
		INV	Oct2016-	31/10/2016 SUPERANNUATION-OCT2016-9	\$68.50	
		INV	Oct9916-	31/10/2016 SUPERANNUATION-OCT9916-7	\$109.57	
Total Approval Cheques						<u>\$5,308,092.38</u>

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
	Bank: WESTPAC	Bank - Trust Account		Account : 036-075 000077	Invoice Value	Amount Remitted
20404	Bella Build & Design	9301524	07/10/2016	MAINT BOND PART REFUND 232 MORRISON ROAD		\$70,000.00
		INV 922756	07/10/2016	MAINT BOND PART REFUND 232 MORRISON ROAD	\$70,000.00	
20404	M D & C A FORRESTER	9301525	07/10/2016	UNCOMPLETED WORKS BOND REFUND		\$9,200.32
		INV 585714	07/10/2016	UNCOMPLETED WORKS BOND REFUND	\$9,200.32	
20404	Ms H A Beatty	9301526	07/10/2016	HALL BOND REFUND		\$110.00
		INV 903752	07/10/2016	HALL BOND REFUND	\$110.00	
20404	Mrs T M McQuire	9301527	07/10/2016	HALL BOND REFUND		\$110.00
		INV 938731	07/10/2016	HALL BOND REFUND	\$110.00	
20404	Mr M Stubbs	9301528	07/10/2016	HALL BOND REFUND		\$330.00
		INV 928112	07/10/2016	HALL BOND REFUND	\$330.00	
20404	Mr P Conway	9301529	07/10/2016	HALL BOND REFUND		\$330.00
		INV 939446	07/10/2016	HALL BOND REFUND	\$330.00	
20404	Darlington Theatre Players	9301530	14/10/2016	REISSUE OF LOST CHEQUE 9301324		\$330.00
		INV	HALL BON	14/10/2016 REISSUE OF LOST CHEQUE 9301324	\$330.00	
		9301531		- CANCELLED		
		9301532		- CANCELLED		
20404	Darlington Junior Football Club	9301533	14/10/2016	KEY BOND REFUND 98/17 & 98/22		\$110.00
		INV 836927	14/10/2016	KEY BOND REFUND 98/17 & 98/22	\$110.00	
20404	Hills Rangers Football Club	9301534	14/10/2016	KEY BOND REFUNDS		\$187.00
		INV 913874	14/10/2016	KEY BOND REFUNDS	\$187.00	
20404	Ms J Di Camillo	9301535	14/10/2016	HALL BOND REFUND		\$110.00
		INV 919558	14/10/2016	HALL BOND REFUND	\$110.00	
20404	Darlington History Group	9301536	14/10/2016	HALL BOND REFUND		\$110.00
		INV 912969	14/10/2016	HALL BOND REFUND	\$110.00	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
20404	Ms D Rhodes	9301537	14/10/2016	HALL BOND REFUND		\$330.00
		INV 915968	14/10/2016	HALL BOND REFUND	\$330.00	
20404	Mrs M G McGinty	9301538	14/10/2016	HALL BOND REFUND		\$330.00
		INV 928487	14/10/2016	HALL BOND REFUND	\$330.00	
20404	Mr G P Harris	9301539	14/10/2016	ROAD MAINTENANCE BOND GILL LANE		\$3,833.20
		INV 800370	14/10/2016	ROAD MAINTENANCE BOND GILL LANE	\$3,833.20	
20404	Midland Project Management	9301540	14/10/2016	ROAD MAINT BOND HELENA VALLEY ROAD		\$10,000.00
		INV 785330	14/10/2016	ROAD MAINT BOND HELENA VALLEY ROAD	\$10,000.00	
20404	Ms T Joyce	9301541	27/10/2016	KEY BOND REFUND		\$55.00
		INV 455835	27/10/2016	KEY BOND REFUND	\$55.00	
20404	Arthritis WA	9301542	27/10/2016	KEY BOND REFUND		\$55.00
		INV 753806	27/10/2016	KEY BOND REFUND	\$55.00	
20404	Mrs P C Tooby	9301543	27/10/2016	HALL BOND REFUND		\$110.00
		INV 939954	27/10/2016	HALL BOND REFUND	\$110.00	
20404	Dr A Wright	9301544	27/10/2016	HALL BOND REFUND		\$110.00
		INV 916182	27/10/2016	HALL BOND REFUND	\$110.00	
20404	Ms N Briffa	9301545	27/10/2016	HALL BOND REFUND		\$110.00
		INV 924954	27/10/2016	HALL BOND REFUND	\$110.00	
20404	Mr M Wilkinson-Cox	9301546	27/10/2016	HALL BOND REFUND		\$110.00
		INV 942602	27/10/2016	HALL BOND REFUND	\$110.00	
20404	APM - Julie Gilchrist	9301547	27/10/2016	HALL BOND REFUNDS		\$720.00
		INV 939812	27/10/2016	HALL BOND REFUNDS	\$720.00	
20404	Ms M C Barr	9301548	27/10/2016	HALL BOND REFUNDS		\$940.00
		INV 895378	27/10/2016	HALL BOND REFUNDS	\$940.00	
20404	Mr V Stankovic	9301549	27/10/2016	RETURN OF MAINTENANCE BOND		\$6,026.87
		INV 896118	27/10/2016	RETURN OF MAINTENANCE BOND	\$6,026.87	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
20404	Shire of Mundaring	9301550	31/10/2016	BUILDING SERVICES LEVY - OCTOBER 2016 INV OCT 2016 31/10/2016 BUILDING SERVICES LEVY - OCTOBER 2016	\$425.00	\$425.00
20404	Building Commission	9301551	31/10/2016	BUILDING SERVICES LEVY - OCTOBER 2016 INV OCT 2016 31/10/2016 BUILDING SERVICES LEVY - OCTOBER 2016	\$10,909.24	\$10,909.24
20404	Building & Construction Industry Training Fund	9301552	31/10/2016	BCITF LEVY - OCTOBER 2016 INV OCT 2016 31/10/2016 BCITF LEVY - OCTOBER 2016	\$9,299.17	\$9,299.17
20404	Shire of Mundaring	9301553	31/10/2016	BCITF LEVY - OCTOBER 2016 INV OCT 2016 31/10/2016 BCITF LEVY - OCTOBER 2016	\$206.25	\$206.25
Total Confirmation Cheques						\$124,497.05

PAYMENTS BY ELECTRONIC FUNDS TRANSFER (Payroll)		DATE	AMOUNT \$
Pay Summary	PP07/17 cycle 1	5-Oct-16	\$360,940.48
Pay Summary	PP07/17 cycle 2	5-Oct-16	\$78,068.21
Pay Summary	PP08/17 cycle 1	19-Oct-16	\$363,277.04
Pay Summary	PP08/17 cycle 2	19-Oct-16	\$82,587.07
pp9903			\$1,043.89
			\$885,916.69

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
PAYMENTS BY DIRECT DEBIT FROM MUNI ACCOUNT						
	Westpac - Bank Fees				OCTOBER	\$7,385.83
	Westpac - Bank Fees Trust				OCTOBER	\$31.87
	Commonwealth Bank - Bpoint Fees				OCTOBER	\$12,900.28
	NAB - Purchase Cards				OCTOBER	\$61,905.06
	Fleetcare - Fuel Payments				OCTOBER	\$3,601.97
	HP Financial Services - Equipment Lease				OCTOBER	\$15,950.00
	Konica Minolta - Equipment Lease				OCTOBER	\$2,849.07
	Puma Fuel				OCTOBER	\$215.79
	Total Other Electronic Fund Payments Direct From Muni Account					<u>\$104,839.87</u>

NAB Credit Card

Date	Supplier	Description	Amount	Card User
29-Sep-16	Mosskey Pty Ltd	Rubber Stamp	\$47.35	Valerie Willey
29-Sep-16	Staples Aust Pty Ltd	Stationery	\$18.08	Valerie Willey
29-Sep-16	Staples Aust Pty Ltd	Stationery	\$34.10	Valerie Willey
29-Sep-16	Sensis Pty Ltd	Yellow Pages & TrueLocal account for Midvale Early Childhood and Parenting Centre for September 2016	\$13.46	Antonietta Tomizzi
29-Sep-16	Mundaring Hardware	Concrete and screws for Lake Leschenaultia	\$47.90	Peter Barrett
29-Sep-16	Staples Aust Pty Ltd	Diaries	\$8.74	Valerie Willey
29-Sep-16	Riot Art & Craft	Promotional resources for Clan - Midland Gate Shopping Centre - SCFC - Clayton View	\$8.97	Jane Elkins
29-Sep-16	Sensis Pty Ltd	Yellow Pages & TrueLocal account for Swan Children and Family Centre Clayton View for September 2016	\$13.22	Antonietta Tomizzi
29-Sep-16	South Metropolitan Tafe	Semester 1 2016 - J587 Cert III in Early Childhood Education and Care	\$1,958.10	Antonietta Tomizzi
29-Sep-16	Staples Aust Pty Ltd	Diaries	\$8.75	Valerie Willey
29-Sep-16	Woolworths	Catering for Statutory Services morning tea	\$22.66	Delphine Wilson
29-Sep-16	Woolworths	Catering for Statutory Services morning tea	\$54.04	Delphine Wilson
29-Sep-16	Tenderlink Com	Upload Tender documents - Supply and Install Demountable Change Rooms - Harry Riseborough Oval	\$165.00	Maria Beley
29-Sep-16	Sensis Pty Ltd	Yellow Pages & TrueLocal account for Swan Children and Family Centre Middle Swan for September 2016	\$13.22	Antonietta Tomizzi
29-Sep-16	Department of Transport	Plate change over Depot w/s	\$75.90	Kelvin Worthington
30-Sep-16	Mundaring Florists By Design	Flowers for Bereavement - Councillor	\$73.00	Anna Italiano
30-Sep-16	Staples Aust Pty Ltd	Stationery	\$160.01	Valerie Willey
30-Sep-16	Bookdepository.Com	AFM Library - Books	\$84.33	Helen McKissock
30-Sep-16	Angus & Robertson Book	AFM Library - Books	\$230.51	Helen McKissock
30-Sep-16	Jb Hi Fi	AFM Library - DVDs	\$310.63	Helen McKissock
30-Sep-16	Coles	Consumables for Midland Gate Clan promotion - SCFC - Clayton View	\$7.04	Jane Elkins
30-Sep-16	Coles	Consumables for Midland Gate Clan promotion - SCFC - Clayton View	\$8.26	Jane Elkins
30-Sep-16	Kmart	Clan promotion at Midland Gate - SCFC - Clayton View	\$20.00	Jane Elkins
30-Sep-16	Best Price Variety Store	Room resources for Vacation Care - SCFC - Clayton View	\$43.33	Jane Elkins
30-Sep-16	Kmart	Stationery - SCFC - Clayton View	\$22.00	Jane Elkins
30-Sep-16	Officeworks	Printing & Stationery requirements - SCFC - Clayton View	\$129.68	Jane Elkins
30-Sep-16	Campaignmonitor.Co	Distribution of What's On monthly e-newsletter	\$19.97	Beverley Beale
30-Sep-16	Town of Victoria Park	Parking Fee - Town of Victoria Park	\$2.00	Megan Griffiths
30-Sep-16	Staples Aust Pty Ltd	Calendar	\$17.19	Valerie Willey
30-Sep-16	Woolworths	Provisions for Reflections Café, Lake Leschenaultia	\$20.35	Leonie Ettridge
30-Sep-16	Woolworths	Provisions for Reflections Café, Lake Leschenaultia	\$59.18	Leonie Ettridge
30-Sep-16	Covs	New beacon Depot w/s	\$117.30	Kelvin Worthington
30-Sep-16	Noordeman Diesel Pty Ltd	Service parts Depot w/s	\$196.63	Kelvin Worthington
30-Sep-16	Mundaring Hardware	Paint etc. for Depot	\$112.30	John Neale
3-Oct-16	Coles	Dishwashing supplies	\$18.00	Valerie Willey
3-Oct-16	Woolworths	Coffee	\$95.00	Valerie Willey
3-Oct-16	Extreme Marquees	Walls for extreme marquee	\$340.00	Tamara Clarkson
3-Oct-16	Family Day Care Aust	Family Day Care Australia Service Membership for Eastern Region FDC till 1 Nov 2017	\$159.90	Antonietta Tomizzi
3-Oct-16	Acme Fireworks	Vacation care - Colour run - MECPC	\$131.00	Raeleen McAllister
3-Oct-16	Ezidebit Publishing	QikKids Gateway Usage - August 2016 (MECPC Direct Debit child care fee collection)	\$11.02	Antonietta Tomizzi
3-Oct-16	Coles	Food & consumables for Vacation Care - MECPC	\$11.11	Raeleen McAllister
3-Oct-16	Coles	Food & consumables for Vacation Care - MECPC	\$64.83	Raeleen McAllister
3-Oct-16	Swan View IGA	Food and consumables for children, rooms & staff - MECPC	\$188.59	Susan Broad
3-Oct-16	Steaks N Stuff	Meat for children - SCFC - Clayton View & MECPC	\$720.14	Susan Broad
3-Oct-16	Kmart	Stationery for rooms - MECPC	\$15.50	Diana Dunning
3-Oct-16	Trabasket Holdings Pty	Tea, Coffee, Sugar	\$19.24	Dave Parsh
3-Oct-16	Sign Supermarket	Bilgoman locker labels	\$125.00	Chris Blankley

Date	Supplier	Description	Amount	Card User
3-Oct-16	Coles	Sundries - AFM library	\$40.21	Morgan Yasbincek
3-Oct-16	Australian Institute of Building Surveyors	AIBS Building Surveyor Conference - Senior Building Surveyor and Assistant Building Surveyor	\$1,670.00	Steve Trlin
3-Oct-16	Institute of Public Works Australia	NA-PN5 - Practice Note 5 - Stormwater Drainage	\$132.00	Maria Beley
3-Oct-16	Shotz1	Shotz Energy Bars - Volunteer Firefighters Distribution	\$374.22	Jenine Banks
3-Oct-16	Coles	Food for children - SCFC - Clayton View	\$50.83	Jane Elkins
3-Oct-16	Steaks N Stuff	Meat for children - SCFC - Clayton View & MECPC	\$109.44	Susan Broad
3-Oct-16	Pricesavers Midland	Stationery - SCFC - Clayton View	\$11.50	Jane Elkins
3-Oct-16	Hills Fresh	Milk supplies Operations Centre	\$12.00	Fred Berendsen
3-Oct-16	Facebook	Facebook Ads Payment for Communications strategy	\$120.47	Giulia Censi
3-Oct-16	Woolworths	Provisions for Reflections Café, Lake Leschenaultia	\$38.35	Leonie Ettridge
3-Oct-16	Judroc Pty Ltd	Replacement scheme valve	\$216.00	Shaun Kennedy
3-Oct-16	Swan View IGA	Food and consumables for children, rooms & staff - MECPC	\$66.09	Susan Broad
4-Oct-16	Kmart	Purchase for children's art and craft activities- Midvale Hub stall	\$13.00	Laurena Bogucki
4-Oct-16	Coles	Vacation Care food & consumables for children & staff - MECPC	\$35.96	Susan Broad
4-Oct-16	Coles	Consumables- Midvale hub stall for parents and families	\$65.80	Laurena Bogucki
4-Oct-16	Coles	Vacation Care food & consumables for children & staff - MECPC	\$168.67	Susan Broad
4-Oct-16	City of Perth	Site visit to State Library	\$10.08	Bruce McLennan
4-Oct-16	Coles	Food & consumables for CPC Swan	\$15.40	Raeleen McAllister
4-Oct-16	Coles	Food & consumables for CPC Swan	\$24.63	Raeleen McAllister
4-Oct-16	Covs	Service parts Depot w/s	\$74.87	Kelvin Worthington
4-Oct-16	Midland Toyota	Service parts Fire vehicle Depot w/s	\$171.84	Kelvin Worthington
4-Oct-16	Midland Toyota	Service parts Fire vehicle Depot w/s	\$171.84	Kelvin Worthington
4-Oct-16	Midland Toyota	Service parts Fire vehicle Depot w/s	\$171.84	Kelvin Worthington
4-Oct-16	Midland Toyota	Service parts Fire vehicle Depot w/s	\$171.87	Kelvin Worthington
4-Oct-16	Mundaring Hardware	Handles and fence droppers	\$222.00	Fred Berendsen
4-Oct-16	Battery World Midland	Battery - Depot w/s	\$269.00	Kelvin Worthington
4-Oct-16	Covs	Workshop consumables Depot w/s	\$301.53	Kelvin Worthington
4-Oct-16	Landmark Operations	Chemical for weed control along the Heritage Trail	\$557.48	David O'Brien
4-Oct-16	Coles	Vacation Care food & consumables for children & staff - MECPC	\$21.00	Susan Broad
5-Oct-16	Quick Corporate Aust	Various Stationery	\$25.07	Valerie Willey
5-Oct-16	Qantas	Airfare to Local Government IT Conference	\$865.00	Melanie Ponnann
5-Oct-16	Mie Software Pty Ltd	Local Government Information Technology Conference	\$1,300.00	Melanie Ponnann
5-Oct-16	Quick Corporate Aust	Various Stationery	\$334.02	Valerie Willey
5-Oct-16	Quick Corporate Aust	Various Stationery	\$124.38	Valerie Willey
5-Oct-16	City of Perth	Parking SEMC emergency briefing	\$12.42	Adrian Dyson
5-Oct-16	Quick Corporate Aust	Various Stationery	\$84.61	Valerie Willey
5-Oct-16	Coles	Food & consumables for children, staff & rooms - SCFC - Clayton View & MECPC	\$27.19	Susan Broad
5-Oct-16	Officeworks	Coloured card for children's art and craft at Midvale Hub	\$32.22	Laurena Bogucki
5-Oct-16	Coles	Food & consumables for children, staff & rooms - SCFC - Clayton View & MECPC	\$452.10	Susan Broad
5-Oct-16	Quick Corporate Aust	Various Stationery	\$56.19	Valerie Willey
5-Oct-16	Quick Corporate Aust	Various Stationery	\$28.21	Valerie Willey
5-Oct-16	Quick Corporate Aust	Various Stationery	\$69.54	Valerie Willey
5-Oct-16	City of Perth	AFM Library - parking to attend meeting in the city	\$7.80	Helen McKissock
5-Oct-16	Coles	Food & consumables for children, staff & rooms - SCFC - Clayton View & MECPC	\$17.00	Susan Broad
5-Oct-16	Jb Hi Fi	KSP Library - DVD's local stock purchase	\$78.72	Kerryn Martin
5-Oct-16	Quick Corporate Aust	Various Stationery	\$4.57	Valerie Willey
5-Oct-16	Quick Corporate Aust	Various Stationery	\$130.13	Valerie Willey
5-Oct-16	Quick Corporate Aust	Various Stationery	\$13.75	Valerie Willey
5-Oct-16	Woolworths	Refreshments and sundries for author talk at AFM library	\$12.10	Morgan Yasbincek

Date	Supplier	Description	Amount	Card User
5-Oct-16	Woolworths	Refreshments and sundries for author talk at AFM library	\$14.89	Morgan Yasbincek
5-Oct-16	Major Motors	Fuel cap Depot w/s	\$52.49	Kelvin Worthington
5-Oct-16	Covs	Rear lights Depot w/s	\$65.53	Kelvin Worthington
5-Oct-16	Pirtek	Make up hydraulic hose as per sample Depot w/s	\$370.14	Kelvin Worthington
5-Oct-16	Coles	Food & consumables for children, staff & rooms - SCFC - Clayton View & MECPC	\$23.50	Susan Broad
5-Oct-16	Tradelink	Replacement toilet seat for Kindy - MECPC	\$185.65	Diana Dunning
6-Oct-16	Midland Court	Filing legal application 96/2016 - Rates Matter	\$229.00	Jodie Redmond
6-Oct-16	Midland Trophies	Trophy Engraving - Deputy Chief Bush Fire Control Officers	\$36.72	Jenine Banks
6-Oct-16	Staples Aust Pty Ltd	Various Stationery	\$114.07	Valerie Willey
6-Oct-16	Spotlight	Decorations for engagement activities	\$8.99	Tamara Clarkson
6-Oct-16	Officeworks	Display folders for engagement activities	\$79.76	Tamara Clarkson
6-Oct-16	Officeworks	USB devices for office	\$115.84	Lisa Joy
6-Oct-16	Willetton Jungle Gym	Vacation Care activity for children - MECPC	\$227.00	Raeleen McAllister
6-Oct-16	Totally Workwear Midvale	Bilgoman & Mount Helena wet weather gear	\$362.75	Chris Blankley
6-Oct-16	Staples Aust Pty Ltd	Various Stationery	\$32.37	Valerie Willey
6-Oct-16	Staples Aust Pty Ltd	Various Stationery	\$45.87	Valerie Willey
6-Oct-16	Magpies Magazine Pty Ltd	Subscription for Magpies magazine	\$50.00	Morgan Yasbincek
6-Oct-16	Bookdepository.Com	Junior book stock for AFM and KSP libraries	\$162.65	Morgan Yasbincek
6-Oct-16	Angus & Robertson Book	Junior book stock for AFM and KSP libraries	\$264.58	Morgan Yasbincek
6-Oct-16	Staples Aust Pty Ltd	Various Stationery	\$53.11	Valerie Willey
6-Oct-16	Woolworths	Consumables & sunscreen - SCFC - Clayton View	\$1.87	Jane Elkins
6-Oct-16	Woolworths	Consumables & sunscreen - SCFC - Clayton View	\$17.43	Jane Elkins
6-Oct-16	Angus & Robertson Book	Junior book stock for AFM and KSP libraries	\$74.73	Morgan Yasbincek
6-Oct-16	Bookdepository.Com	Junior book stock for AFM and KSP libraries	\$100.52	Morgan Yasbincek
6-Oct-16	Totally Workwear Midvale	Bilgoman & Mount Helena wet weather gear	\$370.00	Chris Blankley
6-Oct-16	Hills Fresh	Milk supplies Operations Centre	\$12.00	Fred Berendsen
6-Oct-16	Melbourne IT Ltd	Annual renewal of railwayreserves.com	\$106.00	Tamara Clarkson
6-Oct-16	Event & Conference Co	WorkCover WA Return to Work Conference - Early Bird Registration	\$8.93	Melissa Cusack
6-Oct-16	Event & Conference Co	WorkCover WA Return to Work Conference - Early Bird Registration	\$594.99	Melissa Cusack
6-Oct-16	Tony Aveling & Associates	OSH Rep Training - Children's Services	\$990.00	Lisa Joy
6-Oct-16	Day Auto Electrical	GVM registration costs after upgrade	\$94.85	John Gault
6-Oct-16	Day Auto Electrical	GVM registration costs after upgrade	\$150.00	John Gault
6-Oct-16	Sprayline Spraying Equipment	Repairs to spray tank for the purpose of weed control	\$199.49	David O'Brien
6-Oct-16	Tardal Pty Ltd	Bilgoman shade repairs	\$55.00	Chris Blankley
7-Oct-16	Coles	Rolls for children - MECPC	\$14.00	Diana Dunning
7-Oct-16	Subway Swan View	Food for Vacation care - MECPC	\$45.60	Raeleen McAllister
7-Oct-16	Kmart	Room stationery - MECPC	\$29.50	Diana Dunning
7-Oct-16	Trabasket Holdings Pty	Equipment maintenance - Lake Leschenaultia	\$19.60	Peter Barrett
7-Oct-16	Angus & Robertson Book	Junior book stock for AFM and KSP libraries	\$23.42	Morgan Yasbincek
7-Oct-16	Bookdepository.Com	Junior book stock for AFM and KSP libraries	\$113.39	Morgan Yasbincek
7-Oct-16	Jb Hi Fi	AFM Library - DVDs	\$310.37	Helen McKissock
7-Oct-16	Angus & Robertson Book	AFM Library - books	\$389.51	Helen McKissock
7-Oct-16	Woolworths	First aid consumables - SCFC - Clayton View	\$63.12	Jane Elkins
7-Oct-16	Coles	Refreshments for YA school holiday program at KSP library	\$4.00	Morgan Yasbincek
7-Oct-16	Coles	Refreshments for YA school holiday program at KSP library	\$6.98	Morgan Yasbincek
7-Oct-16	Coles	KSP Library - YA school holiday event	\$9.50	Ginetta Evans
7-Oct-16	Angus & Robertson Book	Junior book stock for AFM and KSP libraries	\$67.20	Morgan Yasbincek
7-Oct-16	Bookdepository.Com	Junior book stock for AFM and KSP libraries	\$210.38	Morgan Yasbincek
7-Oct-16	Aunty Cath's Cafe	Light lunch for VC staff/volunteers (familiarisation day)	\$122.00	Beverley Beale

Date	Supplier	Description	Amount	Card User
7-Oct-16	Woolworths	Provisions for Reflections Cafe, Lake Leschenaultia	\$8.00	Leonie Ettridge
7-Oct-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	\$30.14	Leonie Ettridge
7-Oct-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	\$56.68	Leonie Ettridge
7-Oct-16	Swan View IGA	Food & consumables - CPC Swan	\$13.53	Raeleen McAllister
7-Oct-16	Swan View IGA	Food & consumables - CPC Swan	\$31.86	Raeleen McAllister
7-Oct-16	Covs	Globe rear light Depot w/s	\$10.75	Kelvin Worthington
7-Oct-16	Midland Mowers	Air filters fire pump Depot w/s	\$116.05	Kelvin Worthington
7-Oct-16	Burdens Australia	Filters for oil separator Depot w/s	\$164.03	Kelvin Worthington
7-Oct-16	Covs	Service parts Depot w/s	\$221.87	Kelvin Worthington
10-Oct-16	Mundaring Florists By Design	Table Arrangements/Gifts Annual Captains Dinner	\$750.00	Jenine Banks
10-Oct-16	Mahogany Inn	Beer/Wine/Soft Drink - Annual Captains Dinner	\$1,458.50	Jenine Banks
10-Oct-16	Mahogany Inn	Catering - Annual Captains Dinner	\$4,354.00	Jenine Banks
10-Oct-16	Horizon Datasystems	Public Computers for the Greenmount Library	\$235.42	Ray Griffith
10-Oct-16	Totally Workwear Midvale	PPE for Relief FHIO	\$202.23	Adrian Dyson
10-Oct-16	Swan View IGA	Vacation care consumables - MECPC	\$1.10	Raeleen McAllister
10-Oct-16	Swan View IGA	Vacation care consumables - MECPC	\$3.57	Raeleen McAllister
10-Oct-16	Midland Supa IGA	KSP Library - office consumables	\$25.31	Ginetta Evans
10-Oct-16	Jb Hi Fi	AFM Library - Refund on item	CREDIT -\$4.99	Helen McKissock
10-Oct-16	Angus & Robertson Book	AFM Library - Books	\$339.42	Helen McKissock
10-Oct-16	Perth Region NRM Inc.	Cat Management training	\$35.00	Angus Money
10-Oct-16	Coles	Serving bowls for community programs at AFM and KSP libraries	\$10.00	Morgan Yasbincek
10-Oct-16	Dominos Midland	Pizzas for YA school holiday program at KSP library	\$61.00	Morgan Yasbincek
10-Oct-16	Coles	Serving bowls for community programs at AFM and KSP libraries	\$10.00	Morgan Yasbincek
10-Oct-16	Bunnings	Cable ties	\$12.45	Tamara Clarkson
10-Oct-16	Caltex Swan View	Ice for men's group meeting - CPC Swan	\$10.10	Raeleen McAllister
10-Oct-16	Stratton Supa IGA	Large bin bags for the cleaner - C&PCS - Middle Swan	\$52.26	Melissa Bill
10-Oct-16	Kmart	Items for the Before School Care Rewards Shop - C&PCS - Middle Swan	\$190.50	Melissa Bill
10-Oct-16	Circle of Security	Two staff to attend Circle of Security training. Provide parenting courses through CPC Swan	\$2,407.71	Laurena Bogucki
10-Oct-16	Judroc Pty Ltd	Bore replacement parts	\$54.67	Shaun Kennedy
10-Oct-16	Judroc Pty Ltd	Reticulation maintenance and upgrade	\$1,135.75	Dave Parish
11-Oct-16	Coles	Food and consumables for staff, children & rooms - MECPC & SCFC-Clayton View	\$38.58	Susan Broad
11-Oct-16	Coles	Food and consumables for staff, children & rooms - MECPC & SCFC-Clayton View	\$73.32	Susan Broad
11-Oct-16	Coles	Food and consumables for staff, children & rooms - MECPC & SCFC-Clayton View	\$343.75	Susan Broad
11-Oct-16	Cleverpatch Pty Ltd	Craft supplies for children's activities - AFM and KSP libraries	\$351.44	Morgan Yasbincek
11-Oct-16	Nextmedia Pty Ltd	AFM Library - magazine subscription	\$95.00	Helen McKissock
11-Oct-16	Cleverpatch Pty Ltd	Craft supplies for children's activities - AFM and KSP libraries	\$168.20	Morgan Yasbincek
11-Oct-16	Coles	Food and consumables for staff, children & rooms - MECPC & SCFC-Clayton View	\$27.75	Susan Broad
11-Oct-16	Big W	Purchase of food, chips, snacks for TACO's movie session	\$19.30	Rachael Bacon
11-Oct-16	The Cheesecake Shop	Cake for staff after accreditation rating - CPC Swan	\$35.90	Raeleen McAllister
11-Oct-16	Ozzone Pty Ltd	Sample pots for Staff to review colour selections	\$2.00	Bruce McLennan
11-Oct-16	Bunnings	Products to remove graffiti from Sculpture Park	\$65.26	David O'Brien
11-Oct-16	Mundaring Hardware	Paint & Toilet seat - Darlington	\$47.95	John Neale
12-Oct-16	Staples Aust Pty Ltd	Stationery	\$59.97	Valerie Willey
12-Oct-16	Lucky Charm Midland	Stamps for postage for Eastern Region Family Day Care	\$100.00	Antonietta Tomizzi
12-Oct-16	Officeworks	Envelopes for Educator invites to End of Year Function and Awards night	\$20.52	Antonietta Tomizzi
12-Oct-16	Kmart	Room consumables for babies - MECPC	\$108.00	Diana Dunning
12-Oct-16	Officeworks	Printing & Stationery requirements - MECPC	\$103.63	Susan Broad
12-Oct-16	Angus & Robertson Book	AFM Library - Book club kits	\$732.80	Helen McKissock
12-Oct-16	Pretty Sticky Tape	AFM Library - labels for items	\$33.27	Helen McKissock

Date	Supplier	Description	Amount	Card User
12-Oct-16	Woolworths	Catering - RSA Great Eastern Highway Meeting	\$12.50	Maria Beley
12-Oct-16	Woolworths	Catering - RSA Great Eastern Highway Meeting	\$16.42	Maria Beley
12-Oct-16	Woolworths	Food & consumables - SCFC - Clayton View	\$8.58	Jane Elkins
12-Oct-16	Woolworths	Food & consumables - SCFC - Clayton View	\$84.12	Jane Elkins
12-Oct-16	Pricesavers Midland	Items for the Before School Care Rewards Shop - C&PCS - Middle Swan	\$71.50	Melissa Bill
12-Oct-16	Mundaring Hardware	Paint Darlington change rooms	\$92.30	John Neale
12-Oct-16	Bunnings	Liquid nails, thread tape, adaptors	\$100.87	Dave Parish
13-Oct-16	Local Government Managers Australia	Registration (CEO) - LGMA Annual State Conference 2016 (9 to 11 November 2016)	\$1,630.00	Anna Italiano
13-Oct-16	Youth Wellbeing Project	Workshop - Parent & Adolescent Counsellor	\$195.00	Paula Heath
13-Oct-16	Magshop Online	AFM Library - Magazine subscriptions	\$129.98	Helen McKissock
13-Oct-16	Bunnings	Cleaning consumables - SCFC - Clayton View	\$48.44	Jane Elkins
13-Oct-16	South Metropolitan Tafe	Course Fees for Semester 2, 2016 - eight Adult students from Young Parents Group	\$767.16	Antonietta Tomizzi
13-Oct-16	Glen Forrest IGA	KSP Library - author talk refreshments	\$12.24	Ginetta Evans
13-Oct-16	Glen Forrest IGA	KSP Library - author talk refreshments	\$26.29	Ginetta Evans
13-Oct-16	Mundaring Hardware	Roller kit	\$18.00	John Neale
13-Oct-16	Department of Parks & Wildlife	Stock replenishment: trail maps and nature books	\$324.84	Beverley Beale
13-Oct-16	Covs	Workshop consumables Depot w/s	\$28.23	Kelvin Worthington
13-Oct-16	Midland Toyota	Clutch Kit Depot w/s	\$625.69	Kelvin Worthington
13-Oct-16	Mundaring Hardware	Filler MDG Hall	\$8.80	John Neale
14-Oct-16	Coles	Coffee	\$68.00	Valerie Willey
14-Oct-16	Patricks Marketing Aust	Memorial Plaques Breaking of the Ground Mundaring Recreation Centre	\$250.00	Tamara Clarkson
14-Oct-16	Early Childhood Australia	Purchase of Early Years and OSHC planners 2017 for Midvale Hub sites	\$197.10	Laurena Bogucki
14-Oct-16	A Patch of Country	Meeting with Dept. of Planning Director	\$13.50	Angus Money
14-Oct-16	Staples Aust Pty Ltd	Stationery	\$91.74	Valerie Willey
14-Oct-16	Swan View IGA	Morning tea for the Playgroups and drink bottles for the BSC Rewards shop - C&PCS - IAS M/S	\$33.50	Melissa Bill
14-Oct-16	Early Childhood Australia	Purchase of Early Years and OSHC planners 2017 for Midvale Hub sites	\$197.10	Laurena Bogucki
14-Oct-16	Patricks Marketing Aust	Memorial Plaques Breaking of the Ground Mundaring Recreation Centre	\$250.35	Tamara Clarkson
14-Oct-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	\$5.50	Leonie Ettridge
14-Oct-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	\$17.95	Leonie Ettridge
14-Oct-16	Swan View IGA	Morning tea for the Playgroups and drink bottles for the BSC Rewards shop - C&PCS - IAS M/S	\$21.44	Melissa Bill
14-Oct-16	Cooldrive Distribution	A/C Thermistor Depot w/s	\$35.04	Kelvin Worthington
14-Oct-16	Covs	Head light globes Depot w/s	\$89.23	Kelvin Worthington
14-Oct-16	WA Vermeer	Toe hitch Depot w/s	\$157.23	Kelvin Worthington
14-Oct-16	Judroc Pty Ltd	Replacement sprinklers for Broz Park	\$509.80	Glenn Askew
14-Oct-16	Judroc Pty Ltd	Replacement parts	\$714.00	Shaun Kennedy
17-Oct-16	Woolworths	Cleaning Products	\$10.59	Valerie Willey
17-Oct-16	Subway Mundaring	Refreshments - Volunteer Fire Fighters - HR Burn Alps St, Mt Helena	\$6.95	Jenine Banks
17-Oct-16	Subway Mundaring	Refreshments - Volunteer Fire Fighters - HR Burn Alps St, Mt Helena	\$88.55	Jenine Banks
17-Oct-16	Australia Post	Corporate firearm licence renewal 2016/17	\$122.00	Adrian Dyson
17-Oct-16	Aussie Natural Spring	KSP Library - Bottled water purchase	\$25.04	Kerryn Martin
17-Oct-16	Hills Fresh	Catering for Youth Reference Group meeting	\$26.41	Paula Heath
17-Oct-16	Jb Hi Fi	KSP Library - DVD's local stock purchase	\$119.90	Kerryn Martin
17-Oct-16	Truckline	Mud flap set Depot w/s	\$49.06	Kelvin Worthington
17-Oct-16	Landmark Operations	Scales to weigh powdered chemicals for weed control along the Heritage Trail	\$59.95	David O'Brien
17-Oct-16	Landmark Operations	Chemical for weed control along the Heritage Trail	\$557.48	David O'Brien
17-Oct-16	Trabasket Holdings Pty	Wall plugs, masonry bit	\$7.90	Dave Parish
17-Oct-16	Mundaring Hardware	Materials - Darlington Playgroup	\$16.50	John Neale
17-Oct-16	Bunnings	Black plastic to be used for weed control by friends group	\$66.00	David O'Brien
18-Oct-16	Coles	Food and consumables for children, rooms & staff - MECPC & SCFC - Clayton View	\$47.54	Susan Broad

Date	Supplier	Description	Amount	Card User
18-Oct-16	Coles	Food and consumables for children, rooms & staff - MECPC & SCFC - Clayton View	\$397.11	Susan Broad
18-Oct-16	Australian Medical Supplies	Bilgoman Pool 4x oxy pulse meters	\$46.80	Chris Blankley
18-Oct-16	Australian Medical Supplies	Bilgoman Pool 4x oxy pulse meters	\$242.00	Chris Blankley
18-Oct-16	Kmart	Stationery items, Xmas craft items for Mondays craft session and a gift voucher - C&PCS - IAS - M/S	\$64.00	Melissa Bill
18-Oct-16	Coles	Food for children - SCFC - Clayton View	\$10.00	Jane Elkins
18-Oct-16	Coles	Food and consumables for children, rooms & staff - MECPC & SCFC - Clayton View	\$26.00	Susan Broad
18-Oct-16	Coles	Food for children - SCFC - Clayton View	\$141.81	Jane Elkins
18-Oct-16	Angus & Robertson Book	KSP Library - Local stock book purchase	\$420.00	Kerryn Martin
18-Oct-16	Coles	Purchase for TACO food activity making scones	\$18.25	Rachael Bacon
18-Oct-16	Kmart	Stationery items, Xmas craft items for Mondays craft session and a gift voucher - C&PCS - IAS - M/S	\$50.00	Melissa Bill
18-Oct-16	Kmart	Stationery items, Xmas craft items for Mondays craft session and a gift voucher - C&PCS - IAS - M/S	\$81.25	Melissa Bill
18-Oct-16	Covs	Cover switch Depot w/s	\$8.82	Kelvin Worthington
18-Oct-16	Covs	Hoist switch Depot w/s	\$55.19	Kelvin Worthington
18-Oct-16	Battery World Midland	Replacement battery Depot w/s	\$219.00	Kelvin Worthington
18-Oct-16	Mundaring Hardware	Paint - reserves	\$36.30	John Neale
18-Oct-16	Coles	Food and consumables for children, rooms & staff - MECPC & SCFC - Clayton View	\$162.82	Susan Broad
19-Oct-16	Woolworths	Coffee	\$72.00	Valerie Willey
19-Oct-16	Eha (WA) Inc	EHA membership 2016/17	\$340.00	Adrian Dyson
19-Oct-16	Tradelink Midland	Water filter for Lake Leschenaultia	\$201.49	Peter Barrett
19-Oct-16	Institute of Public Works Australia	Members Luncheon: Bringing your Best Brain to Work and Play - 2 Staff	\$143.50	Maria Beley
19-Oct-16	Midway Ford	Wrong part returned Depot w/s	CREDIT -\$18.37	Kelvin Worthington
19-Oct-16	Mundaring Hardware	Tap foam system Depot w/s	\$15.70	Kelvin Worthington
19-Oct-16	Midway Ford	Visor clip Depot w/s	\$18.37	Kelvin Worthington
19-Oct-16	Covs	Filters fire pump Depot w/s	\$48.44	Kelvin Worthington
19-Oct-16	Trabasket Holdings Pty	Power boards, Methylated spirits	\$24.72	Dave Parish
19-Oct-16	City of Perth	Parking for conference - MECPC	\$10.00	Diana Dunning
19-Oct-16	Pan Pacific Perth	Parking for conference - MECPC	\$20.00	Raeleen McAllister
20-Oct-16	Quick Corporate Aust	Sugar/Various Stationery	\$26.76	Valerie Willey
20-Oct-16	Quick Corporate Aust	Sugar/Various Stationery	\$40.71	Valerie Willey
20-Oct-16	Staples Aust Pty Ltd	Various Stationery	\$52.54	Valerie Willey
20-Oct-16	Stratton Supa IGA	Purchase of items for parent morning tea	\$12.95	Laurena Bogucki
20-Oct-16	Stratton Supa IGA	Purchase of items for parent morning tea	\$13.28	Laurena Bogucki
20-Oct-16	Bunnings	Cleaning maintenance	\$36.78	Peter Barrett
20-Oct-16	Quick Corporate Aust	Sugar/Various Stationery	\$23.94	Valerie Willey
20-Oct-16	Bookdepository.Com	Junior audio books for AFM and KSP libraries	\$796.10	Morgan Yasbincek
20-Oct-16	Staples Aust Pty Ltd	Various Stationery	\$80.12	Valerie Willey
20-Oct-16	Department of Commerce	Renewal of High Risk Licence for Supervisor Tree Management	\$47.00	Joanne Dutton
20-Oct-16	Stratton Supa IGA	Food and utensils for KAOS, Aboriginal playgroup's and the Men's group - C& PCS - IAS - M/S	\$7.00	Melissa Bill
20-Oct-16	Stratton Supa IGA	Food and utensils for KAOS, Aboriginal playgroup's and the Men's group - C& PCS - IAS - M/S	\$13.90	Melissa Bill
20-Oct-16	Stratton Supa IGA	Food and utensils for KAOS, Aboriginal playgroup's and the Men's group - C& PCS - IAS - M/S	\$15.79	Melissa Bill
20-Oct-16	Stratton Supa IGA	Food and utensils for KAOS, Aboriginal playgroup's and the Men's group - C& PCS - IAS - M/S	\$85.27	Melissa Bill
20-Oct-16	Quick Corporate Aust	Sugar/Various Stationery	\$284.84	Valerie Willey
20-Oct-16	Nisbets Australia	Purchase of Water Urn for the Hub kitchen	\$263.89	Rachael Bacon
20-Oct-16	Nisbets Australia	Purchase of Coffee Percolator for the Hub, AAN coffee mornings, book café, etc.	\$296.89	Rachael Bacon
20-Oct-16	West Australian Newspapers	KSP Library - newspaper subscription	\$141.59	Kerryn Martin
20-Oct-16	Bookdepository.Com	Junior audio books for AFM and KSP libraries	\$884.45	Morgan Yasbincek
20-Oct-16	Coles	JB-Hi Fi Vouchers - Benefit to departing Employee - Ranger Secretary	\$100.00	Andrea Douglas
20-Oct-16	Target	Provisions for Reflections Café, Lake Leschenaultia	\$4.00	Leonie Ettridge
20-Oct-16	Surveygizmo	Monthly subscription for online software - Emergency Preparedness Program	\$32.98	Giulia Censi

Date	Supplier	Description	Amount	Card User
20-Oct-16	Mundaring Hardware	Velcro hoist control Depot w/s	\$15.85	Kelvin Worthington
20-Oct-16	Judroc Pty Ltd	Repair of valve 17 at Broz Park	\$78.00	Glenn Askew
20-Oct-16	Mundaring Hardware	Wood for flags at the Hub	\$78.05	John Neale
21-Oct-16	RLSSWA	Bilgoman & Mount Helena watch around water	\$132.00	Chris Blankley
21-Oct-16	RLSSWA	Bilgoman & Mount Helena watch around water	\$150.00	Chris Blankley
21-Oct-16	RLSSWA	Bilgoman & Mount Helena watch around water	\$132.00	Chris Blankley
21-Oct-16	RLSSWA	Bilgoman & Mount Helena watch around water	\$150.00	Chris Blankley
21-Oct-16	Badge A Minit	Components for making badges (youth activity)	\$158.20	Paula Heath
21-Oct-16	Woolworths	Provisions for Reflections Café, Lake Leschenaultia	\$8.03	Leonie Ettridge
21-Oct-16	Woolworths	Provisions for Reflections Café, Lake Leschenaultia	\$14.43	Leonie Ettridge
21-Oct-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	\$66.00	Leonie Ettridge
21-Oct-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	\$92.83	Leonie Ettridge
21-Oct-16	Midway Ford	Interior visor Depot w/s	\$242.90	Kelvin Worthington
21-Oct-16	BT Equipment Pty Ltd	Wheel studs Depot w/s	\$252.56	Kelvin Worthington
21-Oct-16	Judroc Pty Ltd	Replacement parts	\$61.04	Shaun Kennedy
21-Oct-16	Judroc Pty Ltd	Reticulation for trees in nursery	\$60.00	David O'Brien
21-Oct-16	Judroc Pty Ltd	Batteries required for battery operated reticulation controllers	\$139.12	David O'Brien
24-Oct-16	Kmart	Bibs for babies room - MECPC	\$16.00	Diana Dunning
24-Oct-16	Coles	Room stationery - MECPC	\$25.20	Diana Dunning
24-Oct-16	City of Perth	Parking Dept. of Planning	\$8.20	Angus Money
24-Oct-16	Austain Fasteners	Bilgoman Aqua king bolts	\$30.70	Chris Blankley
24-Oct-16	Big W	Bilgoman & Mount Helena pool tubes	\$50.00	Chris Blankley
24-Oct-16	Sigma Chemicals	Bilgoman & Mount Helena Faecal kits	\$211.09	Chris Blankley
24-Oct-16	Quremed Pty Ltd	Bilgoman oxyviva service x 4	\$595.00	Chris Blankley
24-Oct-16	Big W	Bilgoman & Mount Helena pool tubes	\$50.00	Chris Blankley
24-Oct-16	Sigma Chemicals	Bilgoman & Mount Helena Faecal kits	\$211.09	Chris Blankley
24-Oct-16	Officeworks	KSP Library - Signage and consumables for 50th anniversary event	\$36.75	Kerryn Martin
24-Oct-16	Jb Hi Fi	AFM Library - DVDs	\$452.39	Helen McKissock
24-Oct-16	Games World	Board Games for After School Care - SCFC - Clayton View	\$19.98	Jane Elkins
24-Oct-16	Officeworks	KSP Library - Signage and consumables for 50th anniversary event	\$49.56	Kerryn Martin
24-Oct-16	Hootsuite Media Inc.	Social Media subscription	\$11.99	Giulia Censi
24-Oct-16	Kitchen Warehouse Midland	Provisions for Reflections Café, Lake Leschenaultia	\$15.95	Leonie Ettridge
24-Oct-16	Department of Transport	Purchase Dot - Licensing - State Plant changeover	\$25.30	John Gault
24-Oct-16	BP Maida Vale	Fuel for 801 MDG	\$76.72	Megan Griffiths
24-Oct-16	Tonys Auto Wreckers	Side step Depot w/s	\$275.00	Kelvin Worthington
24-Oct-16	Midland Toyota	Spare/Extra Key - 069MDG	\$280.50	Jenine Banks
24-Oct-16	WA Hino	Crank sensor Depot w/s	\$315.46	Kelvin Worthington
24-Oct-16	Bunnings	General products required to complete works	\$62.94	David O'Brien
24-Oct-16	Department of Environment	Purchase Dept. of Environment - Licence amendment fee	\$136.00	John Gault
24-Oct-16	Mundaring Hardware	Paint - Darlington Pavilion	\$63.10	John Neale
24-Oct-16	Safetyquip Perth	Bilgoman safety signs	\$159.16	Chris Blankley
24-Oct-16	Mundaring Chain Saws	Leaf Rake, Tele Handle	\$69.95	Dave Parish
24-Oct-16	Bunnings	Bin liners, Angle Grinder, Thermometer, Extension lead Ear muffs Hooks	\$315.55	Dave Parish
24-Oct-16	Mundaring Hardware	Mount Helena public toilet repairs	\$9.50	John Neale
25-Oct-16	Coles	Food & consumables for rooms, children & staff - MECPC & SCFC - Clayton View	\$6.82	Susan Broad
25-Oct-16	Coles	Food & consumables for parents for Children's Week - MECPC	\$21.89	Diana Dunning
25-Oct-16	Coles	Food & consumables for parents for Children's Week - MECPC	\$31.57	Diana Dunning
25-Oct-16	Coles	Food & consumables for rooms, children & staff - MECPC & SCFC - Clayton View	\$568.33	Susan Broad
25-Oct-16	The Stationery Co	Stationery requirements - MECPC	\$417.65	Susan Broad

Date	Supplier	Description	Amount	Card User
25-Oct-16	Coles	Purchase for KAOS volunteers	\$42.30	Rachael Bacon
25-Oct-16	Stratton Supa IGA	Tea and coffee for the centre and morning tea for the Aboriginal playgroups - C&PCS - IAS - M/S	\$5.35	Melissa Bill
25-Oct-16	Stratton Supa IGA	Tea and coffee for the centre and morning tea for the Aboriginal playgroups - C&PCS - IAS - M/S	\$27.45	Melissa Bill
25-Oct-16	Stratton Supa IGA	Tea and coffee for the centre and morning tea for the Aboriginal playgroups - C&PCS - IAS - M/S	\$41.27	Melissa Bill
25-Oct-16	Vistaprint	Pens for Thank a Volunteer Day 2016	\$101.65	Paula Heath
25-Oct-16	Woolworths	Food for children - SCFC - Clayton View	\$2.97	Jane Elkins
25-Oct-16	Woolworths	Food for children - SCFC - Clayton View	\$6.44	Jane Elkins
25-Oct-16	Coles	Food & consumables for rooms, children & staff - MECPC & SCFC - Clayton View	\$56.11	Susan Broad
25-Oct-16	Coles	Food & consumables for SCFC - Clayton View	\$72.27	Jane Elkins
25-Oct-16	Coles	Food & consumables for SCFC - Clayton View	\$104.63	Jane Elkins
25-Oct-16	Coles	KSP Library - 50th Anniversary refreshments for the public	\$18.50	Ginetta Evans
25-Oct-16	Coles	Purchase for TACO food activity making meatballs and salad	\$3.85	Rachael Bacon
25-Oct-16	Coles	Purchase for TACO food activity making meatballs and salad	\$33.65	Rachael Bacon
25-Oct-16	Stratton Supa IGA	Tea and coffee for the centre and morning tea for the Aboriginal playgroups - C&PCS - IAS - M/S	\$7.42	Melissa Bill
25-Oct-16	Consolidated Bearings	Parts mower deck Depot w/s	\$29.11	Kelvin Worthington
25-Oct-16	Coles	Food & consumables for rooms, children & staff - MECPC & SCFC - Clayton View	\$65.05	Susan Broad
25-Oct-16	Mundaring Hardware	Chidlow public toilet repairs	\$53.55	John Neale
26-Oct-16	Hills Fresh	Catering - Principal's Networking Forum 24 October 2016	\$18.68	Paula Heath
26-Oct-16	Hills Fresh	Catering - Principal's Networking Forum 24 October 2016	\$25.96	Paula Heath
26-Oct-16	Coles	Coffee for staff and visitors to Children's Services Administration building processed incorrectly	CREDIT - \$20.00	Antionietta Tomizzi
26-Oct-16	Coles	Coffee for staff and visitors to Children's Services Administration building	\$20.00	Antionietta Tomizzi
26-Oct-16	Coles	Coffee for staff and visitors to Children's Services Administration building processed incorrectly	\$20.00	Antionietta Tomizzi
26-Oct-16	The Stationery Co	New Fellowes 3l Satum Laminator A3	\$224.10	Antionietta Tomizzi
26-Oct-16	Miss Maud	Deposit paid for Children's Services end of year team breakfast	\$400.00	Laurena Bogucki
26-Oct-16	Altone Park Pharmacy	First Aid consumables - SCFC - Clayton View	\$5.05	Jane Elkins
26-Oct-16	Altone Park Pharmacy	First Aid consumables - SCFC - Clayton View	\$28.27	Jane Elkins
26-Oct-16	Spotlight	KSP Library - 50th Anniversary decorations	\$37.73	Ginetta Evans
26-Oct-16	Jb Hi Fi	KSP Library - DVD's local stock purchase	\$137.88	Kerryn Martin
26-Oct-16	Booktopia Pty Ltd	Book for corporate library	\$30.90	Paula Heath
26-Oct-16	Covs	Front lamp Depot w/s	\$47.10	Kelvin Worthington
26-Oct-16	Covs	Workshop consumables Depot w/s	\$68.19	Kelvin Worthington
26-Oct-16	Midland Toyota	Rear tray mat Depot w/s	\$165.11	Kelvin Worthington
26-Oct-16	Pickles Auctions	Purchase Pickles Auctions - Fee for vehicle not sold at auction	\$214.08	John Gault
26-Oct-16	CBA Pest And Weed Control	Pest control visit - MECPC	\$345.00	Susan Broad
27-Oct-16	Staples Aust Pty Ltd	Various Stationery/Napkins	\$156.28	Valerie Willey
27-Oct-16	Staples Aust Pty Ltd	Various Stationery/Napkins	\$26.55	Valerie Willey
27-Oct-16	Staples Aust Pty Ltd	Various Stationery/Napkins	\$104.44	Valerie Willey
27-Oct-16	Staples Aust Pty Ltd	Various Stationery/Napkins	\$7.99	Valerie Willey
27-Oct-16	Reface Industries	KSP Library - consumables for disc cleaner	\$281.60	Kerryn Martin
27-Oct-16	Staples Aust Pty Ltd	Various Stationery/Napkins	\$8.44	Valerie Willey
27-Oct-16	Reface Industries	AFM Library - consumables for disc cleaner	\$281.60	Kerryn Martin
27-Oct-16	Staples Aust Pty Ltd	Various Stationery/Napkins	\$5.36	Valerie Willey
27-Oct-16	Pirtek	Make up hose as per sample Depot w/s	\$111.22	Kelvin Worthington
27-Oct-16	Judroc Pty Ltd	Tap for Sculpture Park	\$15.90	Glenn Askew
27-Oct-16	Mundaring Hardware	CCA for Darlington Pavilion retaining wall	\$53.60	John Neale
28-Oct-16	Staples Aust Pty Ltd	Filing Case	\$80.00	Valerie Willey
28-Oct-16	Getaway Outdoors	Marquee walls	\$70.00	Tamara Clarkson
28-Oct-16	Coles	Children's week food - MECPC	\$16.24	Diana Dunning
28-Oct-16	Dominos Midland	Dinner for staff meeting - MECPC	\$20.00	Diana Dunning

Date	Supplier	Description	Amount	Card User
28-Oct-16	Getaway Outdoors	Marquee walls	\$69.80	Tamara Clarkson
28-Oct-16	Kmart	Book resources for children's rooms - SCFC - Clayton View	\$46.00	Jane Elkins
28-Oct-16	Miss Maud	Senior's Bingo Morning	\$228.40	Tamara Clarkson
28-Oct-16	Campaignmonitor.Co	What's On for November 2016 (Visitor Centre advertising)	\$20.08	Paula Heath
28-Oct-16	Hootsuite Media Inc.	Social media subscription	\$13.93	Giulia Censi
28-Oct-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	\$30.69	Leonie Ettridge
28-Oct-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	\$76.73	Leonie Ettridge
28-Oct-16	Covs	Rear LED lights Depot w/s	\$329.64	Kelvin Worthington
28-Oct-16	Unicare Health	Purchase of Pick Up Tools for Parks Staff	\$382.80	Tacy Bowditch
28-Oct-16	Account Fees Cc Fp User Fee	Account Fees Cc Fp User Fee	\$277.20	
		Total	\$61,905.06	

11.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Notice of Motion – Petroleum & Gas Exploration and Production Activities – Cr John Daw

File Code	PS.DEV 9.01
Author	Briony Moran, Acting Co-ordinator Environment & Sustainability
Senior Employee	Mark Luzi, Director Statutory Services
Disclosure of Any Interest	Nil

Cr Daw has given notice that he intends to move the following motion in relation to petroleum and gas exploration and production activities in the Shire of Mundaring.

A report on this item will be distributed prior to the Council meeting.

MOTION

That Council -

1. Not support any form of unconventional gas mining including Shale and Tight gas fracking within the local government boundary due to the need to act with a precautionary approach to residential populations, sensitive natural environments, underground water resources and rural and horticultural land uses; and
2. Have Shire officers investigate the appropriate means of regulating any future petroleum/gas exploration and production activities in the Shire through a Scheme Amendment and prepare a report to Council on available options by 30 June 2017.

12.0 URGENT BUSINESS (LATE REPORTS)

13.0 CONFIDENTIAL REPORTS

Nil

14.0 CLOSING PROCEDURES

14.1 Date, Time and Place of the Next Meeting

The next Ordinary Council meeting will be held on Tuesday 24 January 2017 at 6.30pm in the Council Chamber.

14.2 Closure of the Meeting