



27 November 2020

NOTICE OF MEETING

Dear Councillor,

The next Ordinary Meeting of Council will be held in the Council Chamber at 6.30pm on Tuesday, 8 December 2020.

The attached agenda is presented for your consideration.

Yours sincerely

Jonathan Throssell
CHIEF EXECUTIVE OFFICER

PLEASE NOTE:

There is limited capacity for members of the public to attend this meeting due to the COVID-19 public health emergency. Physical distancing restrictions will apply and you will also be required to provide your contact details. Restricted viewing will be available from the Civic Area adjacent to the Council Chamber. The Civic Area is restricted to a maximum number of 48 members of the public.

Public Question Time and Deputations will be able to be made to Council from the Civic Area.



AGENDA
ORDINARY COUNCIL MEETING
8 DECEMBER 2020

ATTENTION/DISCLAIMER

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by an Elected Member or employee, or on the content of any discussion occurring during the course of the Meeting. Persons should be aware that regulation 10 of the *Local Government (Administration) Regulations 1996* establishes procedures to revoke or change a Council decision. No person should rely on the decisions made by Council until formal written advice of the Council decision is received by that person.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by an Elected Member or employee, or the content of any discussion occurring during the course of the Council Meeting.

CONTENTS

| | | |
|-------------|--|-----------|
| 1.0 | OPENING PROCEDURES | 5 |
| 1.1 | RECORD OF ATTENDANCE | 5 |
| 2.0 | ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION | 5 |
| 3.0 | DECLARATION OF INTEREST | 5 |
| 3.1 | DECLARATION OF FINANCIAL INTEREST AND PROXIMITY INTERESTS | 5 |
| 3.2 | DECLARATION OF INTEREST AFFECTING IMPARTIALITY | 5 |
| 4.0 | RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE | 6 |
| 4.1 | QUESTION TAKEN ON NOTICE - ORDINARY COUNCIL MEETING 13 OCTOBER 2020 - ERIC SMITH | 6 |
| 4.2 | QUESTION TAKEN ON NOTICE - ORDINARY COUNCIL MEETING 10 NOVEMBER 2020 - MICHEL ROBERT | 6 |
| 5.0 | PUBLIC QUESTION TIME | 7 |
| 6.0 | APPLICATIONS FOR LEAVE OF ABSENCE | 7 |
| 6.1 | APPLICATION FOR LEAVE OF ABSENCE - CR DARRELL JONES | 7 |
| 7.0 | CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS | 7 |
| 8.0 | PRESENTATIONS | 7 |
| 8.1 | DEPUTATIONS | 7 |
| 8.2 | PETITIONS | 8 |
| 8.3 | PRESENTATIONS | 8 |
| 9.0 | REPORTS OF COMMITTEES | 9 |
| 9.1 | REPORTS OF AUDIT AND RISK COMMITTEE 17 NOVEMBER 2020 | 9 |
| 9.2 | REPORTS OF ENVIRONMENTAL ADVISORY COMMITTEE 18 NOVEMBER 2020 | 17 |
| 10.0 | REPORTS OF EMPLOYEES | 30 |
| 10.1 | RECOVER TOGETHER RELIEF & RECOVERY FUND - RESILIENCE GRANT APPLICATION - HORSEPOWER HILLS | 30 |
| 10.2 | CHIDLOW WWII ARMY BATTALION CAMP 4 - ADVERTISING FOR INCLUSION IN THE LOCAL HERITAGE SURVEY AND/OR HERITAGE LIST | 90 |
| 10.3 | DETERMINE TENDER RFT 02.2021 - OLD NORTHAM ROAD SHOULDER IMPROVEMENTS, CHIDLOW | 107 |
| 10.4 | BYFIELD ROAD - TRAFFIC SAFETY REPORT | 111 |
| 10.5 | AMENDMENT TO 2020/21 BUDGET - NEW SHIRE WEBSITE | 162 |
| 10.6 | STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 31 OCTOBER 2020 | 231 |
| 10.7 | LIST OF PAYMENTS MADE DURING OCTOBER 2020 | 247 |

| | |
|---|------------|
| 11.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN | 287 |
| 11.1 NOTICE OF MOTION - OVERSIGHT OF PLANNING FRAMEWORK WITHIN PERTH HILLS - CR AMY COLLINS | 287 |
| 12.0 URGENT BUSINESS (LATE REPORTS) | 294 |
| 13.0 CONFIDENTIAL REPORTS | 294 |
| 14.0 CLOSING PROCEDURES | 294 |
| 14.1 DATE, TIME AND PLACE OF THE NEXT MEETING | 294 |
| 14.2 CLOSURE OF THE MEETING | 294 |

**ORDINARY COUNCIL MEETING
COUNCIL CHAMBER – 6.30 PM**

1.0 OPENING PROCEDURES

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be livestreamed and audio-recorded.

1.1 Record of Attendance

**Elected
Members**

Staff

**Leave of
Absence**

Cr Kate Driver

East Ward

Apologies

Guests

**Members of
the Press**

2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

3.0 DECLARATION OF INTEREST

3.1 Declaration of Financial Interest and Proximity Interests

Elected Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

3.2 Declaration of Interest Affecting Impartiality

An Elected Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4.1 Question Taken on Notice - Ordinary Council meeting 13 October 2020 - Eric Smith

At the Ordinary Council meeting held 13 October 2020, Eric Smith of Glen Forrest asked a question which was taken on notice. A response was provided to Mr Smith by the Chief Executive Officer in writing. Below is a summary of the question and the response provided.

Question 1

I would like to draw Council's attention to safety issues on Railway Parade, Glen Forrest (similar to Seaborne Street) in the local shopping area where many vehicles tend to take no notice of the current speed limit and I strongly suggest that Council look at the idea of putting calming devices in Railway Parade similar to what you have in Pine Terrace.

Response

I can advise that traffic counts with speed data capability were undertaken on Railway Parade midway between Burkinshaw Road and Braxan Street both prior to and after the roadworks in 2013. This work involved narrowing the road and providing formalised path crossings between the shops and new footpath on the south-side (MJM Reserve side). This provided safe crossing points of Railway Parade each side of Burkinshaw Road .

The traffic surveys showed that the average speed of traffic had dropped from 50 km/hr to 47 km/hr. An additional survey undertaken on Railway Parade midway between Burkinshaw Road and McGlew Road had an average recorded speed of 37 km/hr.

As these speeds are not high (unlike many other roads within the Shire), combined with good sight lines and good crossing facilities, no traffic control measures are considered warranted. It is noted traffic control measures such as speed humps can cause issues such as significantly more night time noise due to vehicle braking, hitting and accelerating away from such devices.

4.2 Question Taken on Notice - Ordinary Council meeting 10 November 2020 - Michel Robert

At the Ordinary Council meeting held 10 November 2020, Michel Robert of Greenmount asked a question which was taken on notice. A response was provided to Mr Robert by the Chief Executive Officer in writing. Below is a summary of the question and the response provided.

Question 2

What is the response in relation to contractors not doing the work they are paid and meant to be doing?

Response

The contractors are doing the mowing work of the area required of their contract and are not expected to undertake extensive whipper snipper work in difficult terrain and areas encroaching into bushland areas of the heritage trail.

To enable this area to be capable of contracted mowing work into the future the verge area and part of the park area will be cleared and levelled.

5.0 PUBLIC QUESTION TIME

15 minutes (with a possible extension of two extra 15 minute periods) are set aside at the beginning of each Council meeting to allow members of the public to ask questions of Council.

Public Question Time is to be conducted in accordance with Shire of Mundaring Meeting Procedures Local Law 2015.

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

6.1 Application for Leave of Absence - Cr Darrell Jones

Cr Jones has advised of his request for leave of absence from 21 December 2020 to 14 February 2021 (inclusive).

| |
|---------------|
| MOTION |
|---------------|

That Cr Jones be granted leave of absence from all meetings of Council held between 21 December 2020 to 14 February 2021 (inclusive).

7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

| |
|-----------------------|
| RECOMMENDATION |
|-----------------------|

That the Minutes of the Ordinary Council Meeting held 10 November 2020 be confirmed.

8.0 PRESENTATIONS

8.1 Deputations

- (1) Members of the public may, during the deputations segment of the order of business and with the consent of the Presiding Member, make a public statement on any matter that appears on the agenda for that meeting provided that –
 - a) the deputation is limited to a maximum of 3 minutes, unless otherwise determined by the Presiding member;
 - b) the deputation is not offensive or defamatory in nature, providing that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement in a manner that is not offensive or defamatory; and
 - c) no discussion or questions relating to the deputation are permitted, unless otherwise determined by the Presiding Member.
- (2) Fifteen minutes is to be allocated for deputations.
- (3) Once all statements have been made, nothing prevents the unused part of the deputation time period from being used for other matters.

- (4) If the 15 minute period set aside for deputations is reached, Council may resolve by resolution that statement time be extended for no more than two 15 minute extensions.

8.2 Petitions

- (1) A petition is to –
- a) be addressed to the President;
 - b) be made by electors of the district;
 - c) state the request on each page of the petition;
 - d) contain the legible names, addresses and signatures of the electors making the request;
 - e) contain a summary of the reasons for the request;
 - f) state the name of the person to whom, and an address at which, notice to the petitioners can be given; and
 - g) not contain offensive or insulting language.
- (2) On the presentation of a petition –
- a) the member presenting it or the CEO is confined to reading the petition; and
 - b) the only motion that is in order is that the petition be received and that it be referred to the CEO for action.
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless –
- a) The matter is the subject of a report included in the agenda; and
 - b) The Council has considered the issues raised in the petition.

8.3 Presentations

Nil

9.0 REPORTS OF COMMITTEES

9.1 Reports of Audit and Risk Committee 17 November 2020

Please note: The '**ATTACHMENTS**' referred to in the following Committee report refers to the unconfirmed minutes of the Committee meeting and not the Council meeting. (**see Audit & Risk Committee Minutes [here](#)**).

ARC3.11.20 - Insurance Services

| | |
|-----------------------------------|---|
| File Code | RM.CLM2 |
| Author | Stan Kocian, Manager Finance and Governance |
| Senior Employee | Garry Bird, Director Corporate Services |
| Disclosure of Any Interest | Nil |
| Attachments | Nil |

SUMMARY

This report requests Council's consideration of the Shire's current insurance arrangements with the Local Government Insurance Services (LGIS) mutual scheme. Council is also requested to make a determination as to whether the Shire should test the insurance market and conduct a tender process.

All of the 15 local governments who have tendered for their insurance arrangements in recent times have either stayed with LGIS or returned to LGIS after experiencing an external provider the following financial year.

The recommendation to Council is to resolve that the Shire continues its insurance services with LGIS without going to tender for the following reasons:

1. Members receive proven and effective risk mitigation programs, which help to manage risk and reduce the number of claims across the sector leading to cost stabilisation and a potential reduction in contributions;
2. LGIS distributes surpluses from the Scheme back to the members;
3. LGIS provides valuable employee benefits, through programs like a health and wellbeing strategy, which contribute to productivity, a reduction in lost time injury claims and assists in making members an employer of choice;
4. LGIS has over 70 staff based in Perth and regional Western Australia who have extensive, specialised local government knowledge and experience. They are able to immediately respond and attend to any query and/or claims circumstance;
5. When the Shire receives or needs to make a claim, it only needs to make one call to LGIS and its local, specialised team autonomously manages the situation in the best interest of the Shire;
6. Pooling cover with other local governments gives the Scheme size and scale which means that any significant losses will not impact the Shire to a point where cover is withdrawn, reduced or becomes cost prohibitive. This provides continuity and certainty on cost of cover;

7. LGIS has developed proven solutions that minimises costs over the long term; providing a stable cost structure, protecting members and the sector from the volatility of the commercial insurance market;
8. LGIS works with members to make sure that emerging risks, such as building cladding, environmental change and cyber fraud, are considered as part of broader risk management planning; and
9. LGIS sources and provides cover for areas that are often cost prohibitive for individual local governments to acquire independently, such as broad pollution liability and community based risks.

BACKGROUND

The Shire, like all Western Australian local governments, obtains insurance coverage under the LGIS mutual scheme. The mutual scheme was established by WALGA under a trust deed executed in 1996. The scheme was established in response to widespread dissatisfaction amongst local governments across WA with the traditional insurance market. At the time local governments had difficulties in obtaining continuing cover in key insurance classes.

WALGA maintains the scheme as trustee for the benefit of members. Jardine Lloyd Thompson Pty Ltd (JLT) is the WALGA appointed scheme manager. JLT operates and manages the scheme under the business name LGISWA.

The Scheme is governed by a board under powers delegated from WALGA's State Council. Under its mutual model the Scheme pools members' funds to pay claims and obtain additional indemnity insurance from the market.

In contrast to a private insurer, the Scheme returns surplus funds to members instead of retaining them as profits.

The Scheme offers insurance coverage to local governments in the areas of public liability, workers compensation, property and bushfire volunteers. The Scheme also requires LGISWA to offer a range of risk management services to members.

The Shire's insurance coverage is split into two distinct types of coverage. The first type is direct insurance coverage through policies with various commercial insurance companies (brokered by LGISWA on the Shire's behalf). These policies are:

- Motor Vehicle insurance
- Management Liability insurance
- Cyber Liability insurance
- Travel insurance
- Journey Injury insurance
- Marine insurance
- Personal Accident insurance
- Crime insurance

The second type of coverage relates to the self-insured scheme coverage, which is funded by the contributions of member local governments and managed by LGISWA. The insurance policies that are under this scheme are:

- Workcare insurance
- Public Liability and Indemnity insurance

- Bushfire insurance
- Property insurance

As for all members of the scheme, in addition to the above insurance policies, LGISWA also provide the Shire with Risk Management Services which are funded by the member contributions.

The Shire has paid gross contributions to the LGIS mutual scheme over the last ten years as detailed below:

| | |
|---------|-----------|
| 2010/11 | \$617,470 |
| 2011/12 | \$680,460 |
| 2012/13 | \$773,887 |
| 2013/14 | \$913,353 |
| 2014/15 | \$890,568 |
| 2015/16 | \$826,230 |
| 2016/17 | \$806,252 |
| 2017/18 | \$712,118 |
| 2018/19 | \$771,590 |
| 2019/20 | \$761,668 |

The 2020/21 budget estimates total contributions of \$763,294.

As the LGIS self-insurance scheme is self-funded any surplus funds are returned to the member local governments as dividends. The Shire has received dividends from the LGIS mutual scheme over the last ten years as detailed below:

| | |
|---------|-----------|
| 2010/11 | \$57,700 |
| 2011/12 | \$95,482 |
| 2012/13 | \$3,075 |
| 2013/14 | \$86,322 |
| 2014/15 | \$56,497 |
| 2015/16 | \$63,484 |
| 2016/17 | \$215,284 |
| 2017/18 | \$131,242 |
| 2018/19 | \$129,415 |
| 2019/20 | \$51,643 |

STATUTORY / LEGAL IMPLICATIONS

The *Local Government Act 1995* (the Act) establishes WALGA as an Association of Local Government, with provisions that include a power to arrange contracts of insurance on behalf of all or any of its members (section 9.58). The Act also provides for WALGA to establish and manage for its members a mutual Workers Compensation arrangement (section 5.49).

The trust deed under which the mutual scheme is established by WALGA sets out the core purposes of the scheme, along with provisions relating to governance of the scheme, membership, financial and other administrative arrangements.

Any tender process for insurance services would be subject to the relevant provisions of the Act and the *Local Government (Financial Management) Regulations 1996*.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2020/21 budget estimates total insurance contributions of \$763,294.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.6 – Sound financial and asset management

SUSTAINABILITY IMPLICATIONS

Economy

- Provide for the responsible and effective management of finances and assets
- Limit operating costs

RISK IMPLICATIONS

| | | |
|--|--------------------|---------------|
| Risk: Financial – Inadequate market testing of insurance services if the Shire continues its insurance services with LGIS without going to tender. | | |
| Likelihood | Consequence | Rating |
| Almost Certain | Minor | High |
| Action / Strategy | | |
| The Shire undertakes a tender process for its insurance services. | | |
| Risk: Reputational – If the Shire continues its insurance services with LGIS without going to tender there may be isolated local criticism via social media forums. | | |
| Likelihood | Consequence | Rating |
| Likely | Minor | Moderate |
| Action / Strategy | | |
| If Council determines that the Shire continues its insurance services with LGIS without going to tender its reasons for doing so are communicated to the public. | | |

EXTERNAL CONSULTATION

Nil

COMMENT

In recent times there has been isolated local commentary regarding the Shire's participation in the LGIS mutual scheme. This commentary has centred on concerns regarding the value for money offered by the scheme and suggests the Shire should undertake to tender for its insurance arrangements.

The principle of value for money does not simply equate to the lowest cost for a service, it also considers the level of service.

The Select Committee into Local Government recently issued its *Final Report – Inquiry into Local Government*. Pages 331 to 360 of this report consider the LGIS mutual scheme. One of the findings highlighted in the Select Committee’s report was that all of the local governments (15 in total) who tendered their insurance arrangements in recent years either remained with the LGIS mutual scheme or returned the next financial year. However, whilst making this finding, the Select Committee also made the following finding in relation to this matter:

Fourteen of fifteen local governments who tendered their insurance arrangements paid a reduced contribution to the Local Government Insurance Services mutual scheme in the following year.

Eleven of the fifteen local governments had their contributions to the Local Government Insurance Services mutual scheme reduced by a greater percentage than the reduction in total contributions across the Local Government Insurance Services mutual scheme, or reduced while total Local Government Insurance Services mutual scheme contributions rose.

On average, the difference between the percentage change in those eleven local governments’ contributions and the percentage change in total contributions across the Local Government Insurance Services mutual scheme was eight percent, and the largest difference was 20 percent.

WALGA refuted this finding during the hearings and stated that none of the local governments that went to tender were offered special reduced contributions the following period to remain with the scheme.

LGIS has also refuted a claim that a number of local governments who ‘threatened’ to leave LGIS received a greater discount to their contributions.

WALGA emphasised that there is no consistency in the changes in individual local government contributions compared to changes in contributions across the Scheme. There are a number of factors that will change year to year and impact individual local government’s contributions, including:

- The overall performance of the scheme;
- Allocation of contribution offsets from overall scheme performance in the previous period;
- The claims experience of the individual local government;
- Changes in individual local government’s risk profile; and
- Changes in local government’s asset value, revenue and wages.

The Shire’s percentage changes in contributions during the period from 2014/15 to 2018/19 in comparison percentage changes in total contributions by all Scheme members during the same period appear to support the evidence provided by WALGA.

| Financial Year | % change in Shire contributions | % change in total contributions by all Scheme members |
|-----------------------|--|--|
| 2014/15 | -2.5% | +1.1% |
| 2015/16 | -7.2% | +1.4% |
| 2016/17 | -2.4% | +0.6% |

| | | |
|---------|--------|--------|
| 2017/18 | -11.7% | -17.8% |
| 2018/19 | +8.3% | +4.8% |

If Council forms the view that the Shire should test the insurance market the services of an insurance procurement specialist would be required to assist the Shire in conducting the tender process. For example, the City of Kalamunda allowed an amount of \$25,000 to engage an insurance procurement specialist when the City tendered for its insurance services in 2017.

In order to provide accurate and realistic comparisons, the Shire would need to write a specification that fully reflects the offering of the mutual scheme so it can compare “like with like”, not just in terms of levels of coverage but also in terms of empathy with the client or claimant.

The role of the insurance procurement specialist would include:

- Assessing current cost and coverage arrangements;
- Preparation of Request for Tender (RFT) documentation, including specifications and assessment criteria;
- Preparation of service level agreements; and
- Matching the Shire’s risk profile with insurance coverage.

The engagement of an insurance procurement specialist would be via a request for quotation process. There is no allocation in the 2020/21 budget for such an engagement. The RFT for insurance services will need to take place in a timely manner to ensure the Shire has appropriate insurance coverage in place by 1 July 2021. For this to occur the RFT process would need to commence in early February 2021.

If a tender process for insurance services were to be undertaken careful consideration would also need to be given to the following when assessing the tenders:

- Whether the premiums quoted by tendering companies are sustainable in the medium to long term;
- The additional costs for risk management services and ancillary staff orientated health services that may be incurred with other providers; and
- The administration of claims would be an important part of any tender submission.

As discussed above, all of the 15 local governments who have tendered for their insurance arrangements have either stayed with LGIS or returned after experiencing an external provider the following financial year. For at least three of these local governments (Shire of Coolgardie, City of Gosnells and Shire of Kalamunda) the reasons for this included:

- Any savings experienced in the first year with an alternative insurance provider were more than offset by a significant increase in quoted premiums in the second year; and
- Alternative insurance providers were unable to provide adequate coverage for key insurable risks such as Bushfire Volunteers.

The Shire was also advised that one of the local governments that recently tendered for insurance services only received two tender submissions, one of which was from LGIS.

Essentially the Shire has three options in terms of the procurement of its insurance services going forward:

These options are:

1. Continue with LGIS without going to tender; or
2. Commence a tender process in early 2021 with a view of having all appropriate insurance policies in place by 1 July 2021; or
3. Council considers a business case as part of the development of the 2021/22-2024/25 Corporate Business with a view of considering and listing the undertaking of a tender process alongside other priorities within the four year span of the plan.

The advantages and disadvantages of each option are articulated below.

Option one

The advantages of option one are as follows:

1. Members receive proven and effective risk mitigation programs, which help to manage risk and reduce the number of claims across the sector leading to cost stabilisation and a potential reduction in contributions. The Shire has, within the past three years, received from LGIS a range of value added services including Risk Management Workshops, OSH Assessment/Consulting, Manual Handling Training, Business Continuity Exercise and Public Liability Risk advice (Playgroups, Event & Food Stallholders).
2. LGIS distributes surpluses from the Scheme back to the members. For the 10 year period from 2010/11 to 2019/20 the Shire received \$838,144 in surplus returns.
3. LGIS provides valuable employee benefits, through programs like a health and wellbeing strategy, which contribute to productivity, a reduction in lost time injury claims and assists in making members an employer of choice. Services recently funded include Shire's bespoke Healthy Lifestyle Program, Exercise Program, Health Seminars, Skin Checks and Flu Vaccinations.
4. LGIS has over 70 staff based in Perth and regional Western Australia who have extensive, specialised local government knowledge and experience. They are able to immediately respond and attend to any query and/or claims circumstance.
5. When the Shire receives or needs to make a claim, it only needs to make one call to LGIS and its local, specialised team autonomously manages the situation in the best interest of the Shire. LGIS use the supportive services of demonstrated legal providers and loss adjusters where necessary.
6. Pooling cover with other local governments gives the Scheme size and scale which means that any significant losses will not impact the Shire to a point where cover is withdrawn, reduced or becomes cost prohibitive. This provides continuity and certainty on cost of cover.
7. LGIS has developed proven solutions that minimises costs over the long term; providing a stable cost structure, protecting members and the sector from the volatility of the commercial insurance market.

8. LGIS works with members to make sure that emerging risks, such as building cladding, environmental change and cyber fraud, are considered as part of broader risk management planning.
9. LGIS sources and provides cover for areas that are often cost prohibitive for individual local governments to acquire independently, such as broad pollution liability and community based risks.

The disadvantage of option one is that by not going out to tender the market is not tested, and therefore the perception that the Shire isn't getting value for money may continue.

Option two

The advantage of option two is that market is tested and therefore the potential perception that the Shire isn't receiving value for money is ultimately addressed.

The disadvantage of option two is that undertaking a tender process for insurance services between now and the end of the financial year is a project that has financial and resource implications that have not been factored into the 2020/21-2023/24 Corporate Business Plan.

Option Three

The advantage of option three is similar to option two, however it also addresses the disadvantage of option two. A business case for a tender process to be included in the 2021/22 – 2024/25 Corporate Business Plan will allow the Shire to appropriately plan for the financial and resource implications.

VOTING REQUIREMENT

Simple Majority

ARC3.11.20 – Insurance Services

| |
|---------------------------------|
| COMMITTEE RECOMMENDATION |
|---------------------------------|

That Council resolves the Shire continues its insurance services with LGIS without going to tender for the following reasons:-

1. The Audit and Risk Committee has examined LGIS and found it fit for purpose.
2. The cost of tendering is high and will materially affect any saving that may be obtained, thus contributing to a reduced benefit.
3. The evidence of value which might be obtained from other insurance providers is poor.
4. Increased risk would be introduced if the Shire was to transfer to another provider due to the potential for a lack of full insurance coverage.

9.2 Reports of Environmental Advisory Committee 18 November 2020

Please note: The '**ATTACHMENT**' referred to in the following Committee report refer to the unconfirmed minutes of the Environmental Advisory Committee meeting and not the Council meeting. (see **EAC Minutes** [here](#)).

EAC2.11.20 - Progress on Reducing Energy and Emissions

| | |
|-----------------------------------|--|
| File Code | EV.PRG 13 |
| Author | Briony Moran, Coordinator Environment and Sustainability |
| Senior Employee | Adrian Dyson, Acting Director Statutory Services |
| Disclosure of Any Interest | Nil |
| Attachments | 1. Emissions Snapshot for 2019/2020 |

SUMMARY

This report summarises work undertaken to reduce the Shire's energy use and greenhouse gas emissions since Council adopted an emissions reduction target; notes the substantial proportion of emissions from streetlighting; and recommends advocacy for an accelerated change to more energy efficient streetlights.

BACKGROUND

An Energy and Emissions Reduction Strategy (EERS) was adopted by Council at its meeting of 11 September 2018 (C9.09.18).

The focus of the EERS was on reducing the Shire's energy use and 'corporate emissions', for which the Shire has the most direct control and responsibility, and where future energy cost savings could be shared by all ratepayers. Emissions from Shire facilities and vehicles are currently measured through the Azility service which records energy use (electricity, gas and fuel) and calculates resulting greenhouse gas emissions.

The EERS contains an emissions reduction target which is "to reduce corporate emissions by 30% by 2030, from 2016/2017 levels."

The EERS includes principles to guide efforts to reduce the Shire's overall emissions:

1. Reduce energy requirements by implementing efficiency measures and purchasing more efficient items and vehicles;
2. Directly increase use of renewable energy by installing Photovoltaic (PV) systems at suitable Shire facilities;
3. Reduce or offset some emissions by purchasing decisions, such as GreenPower or accredited carbon offsets.

The EERS states that "the Energy and Emissions Reduction Strategy (EERS) and target will require review every four years to adapt to changing national policies and programs." The next review is of the EERS and target is due mid-2022.

At the same meeting, Council also decided to join the Australian Climate Council's Cities Power Partnership (CPP) program for local governments. After joining CPP, the Shire was

required to select five actions from a list which contribute to emissions reduction. These actions are listed below:

1. Lobby state and federal government to address barriers to the take up of renewable energy, energy efficiency and/or sustainable transport, and to support increased ambition;
2. Implement an education and behaviour change program to influence the behaviour of council officers, local residents and businesses within the municipality to drive the shift to renewable energy, energy efficiency and sustainable transport;
3. Establish a revolving green energy fund to finance energy efficiency and renewable energy projects, receiving savings from implemented energy initiatives;
4. Install renewable energy (such as solar PV and battery storage) on council buildings; and
5. Roll out energy efficient lighting across the Shire, ensuring all new lighting (particularly street lighting) is energy efficient and existing lighting is targeted for replacement.

Progress to date is summarised in the 'Comment' section below.

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

The Shire's Environmental Sustainability Policy includes policy statements relating to energy, emissions and climate change:

- 1.4. Human induced climate change is recognised as a key threat to biodiversity, requiring mitigation action to reduce carbon emissions at all levels of government, and adaptation to local impacts.*
- 2.1 The Shire will pursue and promote improved water and energy efficiency, reduced carbon emissions and sustainable use of natural resources.*
- 2.2 Energy and water efficiency is a key consideration in design, construction, maintenance or renovation of Shire facilities, and in the purchase of vehicles, machinery, fittings and appliances.*

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 2 - Natural Environment

Objective 2.4 – Energy management that is efficient and sustainable

Strategy 2.4.2 – Improve energy efficiency and adopt low-emissions technology

SUSTAINABILITY IMPLICATIONS

Reducing the Shire's energy use and emissions will have social and environmental benefits by contributing to the avoidance of catastrophic levels of global climate change. Where energy requirements can be reduced substantially or replaced with on-site renewable energy, it may also have economic benefits by reducing the Shire's exposure to rising energy costs and future regulation.

RISK IMPLICATIONS

| | | |
|--|--------------------|---------------|
| Risk: Reputational – Shire of Mundaring does not reduce energy use and carbon emissions in line with adopted target | | |
| Likelihood | Consequence | Rating |
| Possible | Moderate | Moderate |
| Action / Strategy | | |
| Continue to work towards and monitor progress in reducing energy use and emissions | | |

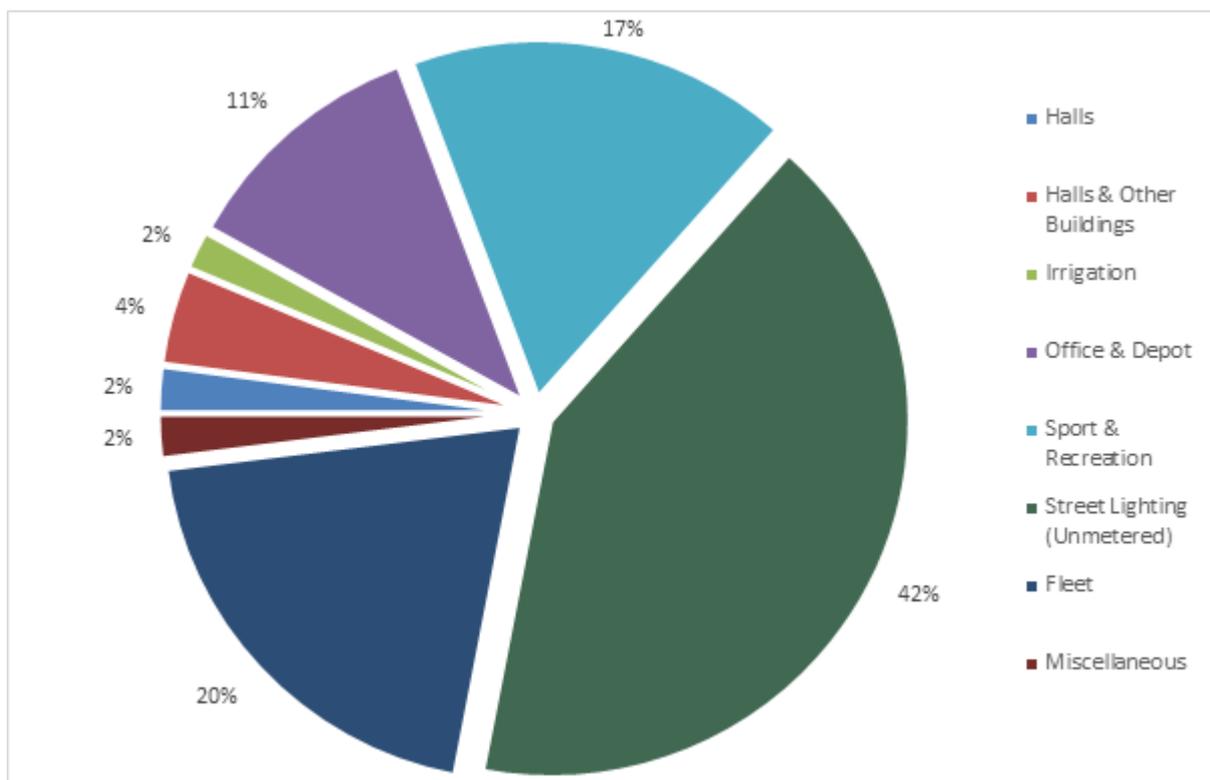
EXTERNAL CONSULTATION

No external consultation was required.

COMMENT

The chart below shows the sources of the Shire’s greenhouse gas emissions or ‘carbon footprint’ for the 2019/2020 year, categorised by use. In many cases there are multiple uses and facilities on one site, however there is only one electricity meter so the site (and all related energy use and emissions) is classified by its main use. For example, an oval will be classified as ‘sport and recreation’ but will include electricity used on site for lighting, irrigation and buildings. The miscellaneous category includes fire and emergency sites and decorative lighting.

Shire greenhouse gas emissions 2019/2020 by source (provided by EMRC):



Street lighting is the single most significant source (42%) of greenhouse gas emissions from Shire facilities and activities. While the streetlight related emissions for 2019/2020 contain some estimated use and will be adjusted based on final billing information, this is consistent with the proportion (41%) in the baseline year 2016/2017.

Emissions from community facilities and Shire administration sites together make up approximately one third of emissions. Fuel use by the Shire's vehicle fleet and machinery currently causes 20% of emissions.

The emissions snapshot (Attachment 1) was prepared by Eastern Metropolitan Regional Council (EMRC) in October 2020, using information from the Azility energy and water monitoring service. The energy use is based on billing and purchasing information, and the emissions are calculated based on the source. While the amount of energy used by the Shire is accurate, some adjustments in the emissions totals may occur as more accurate emissions intensity is received for the South West Interconnected System (SWIS) for that year.

The emissions snapshot includes a graph of six years of greenhouse gas emissions (although it should be noted again that the final figure for 2019/2020 will be revised based on final streetlight information). The graph shows that the Shire's emissions fell slightly in 2018/2019 but appear to have risen again in 2019/2020 to a level close to 2017/2018. Emissions from fleet and machinery were consistent with the previous year at just over 900 tonnes of CO₂-equivalent. Emissions from the Shire Administration and Civic Centre and Depot fell slightly (likely due to repaired solar panels and inverter for Administration and changes to air conditioning) however all other categories recorded increases. This is due to increased electricity use across many sites, which can vary annually such as use of air conditioning based on weather conditions.

| Sum of Annual Electricity Usage (kWh) | | | | |
|--|------------------|------------------|------------------|--------------------|
| Category | 2016/2017 | 2017/2018 | 2018/2019 | 2019/2020 |
| Fire and Rescue | 27,908 | 30,007 | 25,290 | 32,913 |
| Halls | 78,408 | 80,322 | 60,966 | 72,773 |
| Other Buildings | 169,246 | 155,779 | 114,673 | 132,709 |
| Irrigation | 62,844 | 65,987 | 49,268 | 95,440 |
| Office & Depot | 459,347 | 444,352 | 395,416 | 393,868 |
| Other Lighting | 16,964 | 11,993 | 10,116 | 11,942 |
| Parks and Reserves | 30,306 | 33,261 | 24,409 | 31,660 |
| Sport & Recreation | 591,205 | 727,013 | 632,125 | 706,064 |
| Street Lighting | 1,654,323 | 1,695,247 | 1,739,065 | 2,038,302 * |
| Waste | 1,802 | 3,165 | 2,497 | 2,788 |
| Grand Total (kWh) | 3,092,353 | 3,247,126 | 3,053,825 | 3,518,459 * |

* Figure for streetlighting 2019/2020 includes some estimated use and will be revised on final billing information. While new lighting has been added, as a consequence of residential subdivisions and the Great Eastern Highway upgrades, streetlighting emissions may be currently overestimated and 2019/2020 emissions total could be revised down.

Actions to date are summarised below, along with plans for some additional actions and notes on potential issues in reducing emissions.

Buildings and Facilities

These actions relate to two Cities Power Partnership items, to roll out energy efficient lighting and to install renewable energy on council buildings. A key challenge to reducing emissions from buildings and facilities by 2030 will be the addition of new facilities and oval lighting, if no older facilities are retired. Energy efficiency improvements and renewable energy additions for Shire facilities in the last two years include:

- continued practice of LED lighting replacements has continued across Shire managed buildings and facilities, as well as new oval lighting;
- Administration Building and Civic Centre solar panels cleaned and repaired and inverter replaced (2019);

- Administration Building and Civic Centre introduced night purging to reduce air conditioning load (2019);
- Depot replaced external lighting with LED and solar lights (2019);
- Boya Community Centre installation of new 35kW solar panels (2020);
- Mundaring Arena installation of new 35kW solar panels (2020); and
- Trialling different refrigerant gas in part of air conditioning system at depot (2020).

Installation of the new solar panels on Boya Community Centre and Mundaring Arena was completed in early June 2020. The reduction in emissions from energy use at those facilities in the 2019/2020 year is minimal however a change should be apparent in the 2020/2021 report. The energy generated from the solar panels is able to be viewed online, with an estimate of CO2 emissions saved from each building.

Additional solar panels are currently being planned for the Administration Building and Civic Centre and expected to be operational early in 2021. A solar and battery system is being investigated for the new Containers for Change collection facility at Coppin Road Community Recycling Centre.

The Shire has participated in an EMRC Building Benchmarking Project (BBE) in 2020. The BBE project involves 83 building energy audits and benchmarking across five participating councils; Town of Bassendean, City of Bayswater, City of Belmont, Shire of Mundaring, and City of Swan. Facilities included for the Shire of Mundaring included the Administration Building and Civic Centre, Depot, Bilgoman Aquatic Centre, Lake Leschenaultia, Mundaring Arena, Hub of the Hills, Boya Community Centre, and Midvale Early Childhood and Parenting Centre.

The completion of the energy audits was delayed by Covid-19 and reports with specific recommendations for individual facilities are expected to be received in November 2020. The results will assist the Shire to plan and prioritise future energy and emissions reductions actions for those buildings and facilities. Some sites will be recommended for new or additional solar panels. Some sites may not be suitable for installation of solar panels due to irregular use, or if regular use occurs in the evenings. Other recommendations are expected to include:

- Submetering to more accurately determine where energy is being used;
- Removal and replacement of inefficient heaters and air conditioners;
- Adjustments to settings on air conditioners;
- Prompts and reminders near switches and air conditioners;
- Increased use of timers and sensors;
- Solar hot water systems as electric systems require replacement; and
- Increased insulation.

Some sites have limited scope to either reduce energy use or install onsite renewable energy. For the majority of Shire sites and accounts, electricity use can only be supplied through Synergy as it is below the threshold (50 MWh) to be 'contestable'. Once streetlights are excluded, six high energy use sites make up close to two thirds of the Shire's electricity use. For these contestable sites there may be an opportunity to participate in a local government group purchase of renewable energy through a power purchase agreement (PPA). This is an established practice in the eastern states, where aggregated demand and longer contracts can reduce electricity purchase costs (compared to current prices) as well as support investment in new renewable energy generation.

Shire of Mundaring and five other Perth based local governments participated in a non-binding investigation stage with an eastern-states based provider in 2020. Initial findings were reportedly positive in terms of prices, however there are governance and procurement issues for joint purchasing. Officer discussions are continuing and it appears likely that one of the larger local governments will offer to lead a group procurement process to investigate further and produce a business case. The cost for the Shire to participate in a group procurement of consultancy services for a PPA is not known yet. If a PPA is found to be a cost effective way of reducing emissions and is pursued, it would still not take effect for several years (perhaps 2022 or 2023) as current contestable electricity supply contracts expire.

Fleet

Emissions from the Shire's petrol and diesel vehicles contributed 20% of the Shire's carbon footprint in 2019/2020. The Shire's revised Purchasing Policy AS-04 was adopted by Council 10 December 2019 (C9.12.19). The Purchasing Policy now includes a sustainable procurement section and a sustainability purchasing principle; "Energy and water efficiency are key considerations in purchasing decisions, and reusable, recycled content or recyclable products are preferred where available and practical." Vehicle purchasing decisions also have to be based on safety, effectiveness, and affordability.

Fuel efficiency has been a purchasing criteria for Shire vehicles for many years. One hybrid vehicle has previously been trialled within the light vehicle fleet, but the current fleet contains only internal combustion engine (ICE) vehicles. For the light vehicle fleet, current hybrid and full EV vehicles have a higher purchase cost than their ICE equivalents, which also results in higher ongoing costs from fringe benefits tax.

Replacement of light fleet vehicles has been placed on hold as part of the Shire's Covid-19 financial response, and there are few non-ICE options as yet for heavy vehicles and machinery. Electric trucks are in development and beginning to become available in Australia. Trials by other local governments will be monitored. Hydrogen powered heavy vehicles are also in development but appear unlikely to compete on cost with electric vehicles (EV) in most applications.

Assistance and incentives for uptake of EV have been extremely limited in Australia and the uptake has been relatively slow. While EV and battery technology have been developing rapidly, public perceptions are likely to be based on out of date information about range limitations and the need for frequent charging. Average vehicle operating costs may be lower for EV and hybrid vehicles but purchase costs are still higher for EV and hybrid than equivalent ICE vehicles. EV are following a rapid technological development path and exponential adoption curve similar to smart phones, with expectations for increasing capability and decreasing cost each year for the next decade.

Many countries have legislated dates for banning new ICE vehicle sales, and some major manufacturers have responded by ending development of ICE engines. Some countries that initially set dates of 2040 are now bringing forward their dates to 2030. The Australian vehicle market is relatively small, and part of the right-hand drive market (which includes the United Kingdom, Singapore, and Japan). Even if no Australian phase-out date is set for ICE, the range of vehicles available to the Shire will be affected by the rapid pace of change in other countries over the next decade.

A recent survey of fleet managers across various industries by the Australasian Fleet Management Association for the Electric Vehicles in Business Fleets report found that the greatest concern about adoption of EV by local governments was the purchase cost, followed by the cost of installing charging infrastructure, and then uncertainty on resale values. Each of these is also valid for the Shire's vehicle purchasing decisions.

The crossover point where EV become cheaper than equivalent ICE passenger vehicles is anticipated around 2024-2025, and cost will then become an incentive rather than a barrier to broad adoption of EV.

There is a 'chicken and egg' issue with public EV charging infrastructure, in that current low numbers of EV do not support significant private investment in charging stations, and the lack of stations discourages faster uptake of EV. While data from other jurisdictions show that the vast majority of charging occurs at home or work, there is a need for a visible, coherent and reliable public fast charging network in WA. For the Shire to adopt plug-in 'full' EV rather than hybrid vehicles will require an investment in charging infrastructure, with some reliance on the broader public charging network.

The WA Distributed Energy Resources Roadmap and Distributed Energy Buyback Scheme (DEBS) released earlier this year recognise electric vehicles as 'batteries on wheels' that add energy storage to the network. In the future EV owners will be able to receive payments (similar to solar panels) when exporting to the grid at times of high demand. It is unclear if this will be of significance to local government fleets.

The release of the State Climate Policy and possibly the WA Electric Vehicle Strategy are anticipated by the end of 2020. If the Electric Vehicle Strategy includes State Government investment in a fast charging network and other supports for EV then decisions could be made by fleet managers to switch to an EV light vehicle fleet more rapidly. If a fuel supply shock occurred with interruption and delays to petrol and diesel deliveries into WA, this could also cause a more rapid transition to hybrid vehicles and EV.

Shire staff will continue to monitor available vehicle models, safety, costs and opportunities to transition from ICE vehicles over the next two years, but anticipate that the most significant changes will occur from 2024 onward. Full EV vehicles have the greatest potential to reduce the Shire's fleet emissions, especially if they are charged primarily from renewable energy (on site via solar panels or purchasing renewable power). There is more significant uncertainty on the timing of development of affordable and effective EV or hydrogen replacements for machinery and heavy vehicles compared to the passenger fleet.

In summary, it is currently unlikely that total fleet emissions can be reduced by 30% by 2030 and it is possible some purchasing of carbon offsets may be required for the Shire to achieve its target.

Streetlights

Emissions from streetlights formed approximately 42% of the Shire's carbon footprint in 2019/2020. Almost all streetlights within the Shire are owned and maintained by Western Power, but with electricity use billed to the Shire. Streetlights along highways have electricity costs shared between the Shire and Main Roads WA.

The cost and emissions from streetlights appear to have increased from 2018/2019. This is likely due to the addition of some streetlights in new subdivisions, and increased lighting along the upgraded section of the Great Eastern Highway. Since the adoption of the Environmental Sustainability Policy OR-23 in June 2018 (C5.06.18), developers have been advised that new streetlights required to be installed as conditions of subdivision approval are required to be LED. Once installed by the developer, ownership of the streetlights is transferred to Western Power. The Shire requested that Main Roads WA new lighting along the Great Eastern Highway be energy efficient LED, however this did not occur.

As Western Power owns the majority of street lighting infrastructure across the SWIS it controls changes to the majority of lamps (there are exceptions in parts of the Cities of Perth, Joondalup and Subiaco).

The phasing out of older lamps and changeover to LED streetlights varies across Australia, but has been slow within the SWIS. The transition to LED streetlights around Perth has been restricted by delays in adding LED streetlights to Western Power’s list of permitted lamps and setting tariffs for LED streetlights, and lack of clarity regarding costs to local governments to change lamps.

EMRC has provided the summary below of the mix of streetlights across the Shire with indicative electricity use and emissions, based on billing information from June 2019:

| Asset Type | Number of Lamps (June 2019) | Electricity Usage (kWh) | Emissions (tCO2-e) |
|-------------------------------|-----------------------------|-------------------------|--------------------|
| 22W LED - C | 1 | 128 | 0.09 |
| 125W Mercury Vapor - C | 737 | 538,010 | 371.23 |
| 150W High Pressure Sodium - C | 53 | 46,428 | 32.04 |
| 150W Metal Halide - C | 18 | 15,768 | 10.88 |
| 250W High Pressure Sodium - A | 3 | 4,380 | 3.02 |
| 250W High Pressure Sodium - C | 498 | 727,080 | 501.69 |
| 250W Mercury Vapour - C | 1 | 1,460 | 1.01 |
| 250W Metal Halide - C | 7 | 10,220 | 7.05 |
| 42W CFL SE - C | 803 | 196,960 | 135.90 |
| 42W CFL SE - M | 1 | 245 | 0.17 |
| 70W High Pressure Sodium - C | 7 | 2,862 | 1.97 |
| 70W Metal Halide - C | 73 | 29,842 | 20.59 |
| 80W Mercury Vapour - C | 1053 | 491,962 | 339.45 |
| TOTAL | 3255 | 2,065,345 | 1,425.09 |

Since June 2019, the number of 80W mercury vapour lamps within the Shire has decreased slightly and more LED lamps have been installed. A transition from older lamps can occur slowly, as individual lamps burn out and are gradually replaced by more efficient LED. It is also possible to accelerate the transition: some local governments are investigating options and costs to pay Western Power to change over all or part of their streetlights. Significant bulk changeovers have already occurred in all Australian states and territories, and within the regional WA Horizon Power network outside of the SWIS.

Where a local government pays for the full upfront cost of an LED retrofit for a streetlight within the SWIS, there is provision for discounted daily charges for that streetlight. The Economic Regulation Authority provided for differential charges from 1 July 2019, with Reference Tariff RT30 consisting of “a user-specific charge that is to be an amount which reflects the costs to Western Power of replacing the existing streetlight with the LED streetlight replacement requested by the user which may consist of capital and non-capital costs.”

Metropolitan local governments have received indicative cost estimates from Western Power of around \$700 per streetlight, meaning the upfront cost will be substantial, and there is uncertainty around the length of the discount term based on the life of the assets. A local government driven streetlight replacement program will require many individual local governments (or regional councils) to engage consultants to assess the overall financial costs and benefits, as well as emissions reduction potential, to prepare business cases for funding bulk LED changeover projects. This patchwork approach will be slower than necessary and is unlikely to prioritise changeover efforts towards areas where streetlights are oldest or most inefficient. It may also miss opportunities to build in brightness controls, monitoring or other ‘smart’ streetlight features across the SWIS.

Western Power has been conducting an LED smart streetlight trial, which is due to conclude soon:

“In November 2019, we commenced our smart streetlights trial in Melville. The 12-month trial is testing new technology that will provide communities with an enhanced streetlighting product that can automatically report its own faults for quicker repairs, be dimmed/brightened remotely and reduce CO2 emissions by up to 65% (compared to standard streetlights).”

While LED streetlights will use significantly less electricity, the costs and payback time to change out streetlights across the Shire is unknown and staff are investigating further. Additional information should become available after the smart streetlights trial concludes. A range of factors will affect the costs of change for the Shire of Mundaring, including:

- Initial charges for replacing streetlights to LED;
- Appropriate bulbs for different settings;
- Maintenance cost of LED vs previous maintenance cost;
- Maintenance schedule;
- Changes in cost of power and tariff settings;
- Opportunities to participate in regional initiatives or grant funded projects; and
- Possibility of including streetlighting as a ‘contestable’ power purchase in future, which allows for a tender for alternative electricity suppliers.

This issue affects local governments across the SWIS and the Western Australian Local Government Association (WALGA) has been advocating for more energy efficient streetlighting for a number of years. WALGA has described a key reason for the lack of progress:

“The misalignment of objectives is one of the key reasons that the introduction of more energy efficient technologies has been slow. Western Power aims to maximise its returns from the street lighting network, and to reduce associated risks. By contrast, Local Governments have a wide range of objectives on behalf of the community, including improving public amenity and safety, reducing greenhouse gas emissions and energy consumption, and minimising costs.”

EMRC is in the early stages of investigating a regional initiative to speed up the transition to more efficient streetlighting, reducing emissions and ongoing electricity costs for member councils. The cost to engage consultants directly, or through participation in an EMRC regional project, to produce a detailed analysis and business case for a bulk changeover to LED streetlights is not known yet. However, as the infrastructure is effectively owned by the State Government, there is an opportunity for the State Government to fund, support and coordinate a more rapid changeover of streetlights across the SWIS which would reduce greenhouse gas emissions across the region. The costs of transition are currently a barrier and advocacy for assistance would be consistent with this CPP action:

“Lobby state and federal government to address barriers to the take up of renewable energy, energy efficiency and/or sustainable transport, and to support increased ambition.”

This report recommends that the Shire’s advocacy efforts are particularly focussed on streetlights in the short term, due to their large contribution to the Shire’s carbon footprint, and readily available LED lighting options to reduce energy use. As this issue affects

other local governments, this should include participation in EMRC and WALGA advocacy for energy efficient streetlighting as well as direct Shire actions.

Encouraging Community Emissions Reduction

Shire of Mundaring subscribed to the Switch Your Thinking program as a member council in July 2019. The Switch Your Thinking program provides energy efficiency and sustainability information and programs, and gives residents and local businesses access to discounts from participating suppliers (including discounted solar panels). Switch Your Thinking staff provided a presentation on household energy efficiency in Mundaring in March 2020 as part of the Blue Sky Festival, however the main Festival was cancelled. Shire residents have had access to online information from Switch Your Thinking including webinar presentations through the period of restricted events in 2020.

Improved energy efficiency information is now provided to residents planning to build new homes through a Shire-specific Passive Solar Building Design information sheet published in September 2019. A free 'Sustainable Homes' workshop for residents with a solar architect was also held in December 2019.

On 20 February 2020 the Shire together with volunteers from the local Climate Change Interest Group provided a free screening of the climate documentary '2040' at the Kookaburra Outdoor Cinema. Attendees of all ages were invited to participate in a visioning exercise before the screening began, responding to the prompt: *"I imagine a positive and sustainable low carbon Mundaring as being like this by 2040..."* Contributions were compiled into a report by members of the Climate Change Interest Group and provided to the Shire and Councillors.

In February 2020 the Shire also joined the ClimateClever program as a member Council. This provides schools and households with discounted access to programs to monitor and reduce their energy, water and waste. At least one local school is participating, however promotion of the program and meetings for interested schools and teachers have been difficult in 2020 due to Covid-19.

Advocacy

Many factors affecting the Shire's greenhouse gas emissions are not within the Shire's control. The EERS states:

"To date there has been a concerning lack of direction from the State and Commonwealth Governments, and Australia's emissions are well above the levels required to meet the national target of 26-28% reduction by 2030 (from 2005 levels). Advocacy for effective leadership and action from the State and federal governments will therefore be a necessary component of the Energy and Emissions Reduction Strategy and associated action plan."

This is consistent with the Cities Power Partnership action, *"Lobby state and federal government to address barriers to the take up of renewable energy, energy efficiency and/or sustainable transport, and to support increased ambition."*

Since the EERS was adopted in 2018, the WA Energy Transformation Strategy was released in March 2019, and an Energy Transformation Taskforce established in May 2019. Advocacy actions taken by the Shire to date include:

- Participation in sector consultation for Distributed Energy Resources Roadmap and Whole of System Plan, elements of Energy Transformation Strategy (July 2019);
- Submission to Environmental Protection Authority on Greenhouse Gas Emissions Assessment Guidance (September 2019);

- Participation in sector consultation for WA Housing Strategy (October-November 2019);
- Submission to Department of Water and Environmental Regulation on Climate Change in Western Australia issues paper (November 2019); and
- Council declaration of climate emergency and letters to Premier and Prime Minister (December 2019 – January 2020).

The WA Housing Strategy was released on 14 October 2020. The State Climate Policy and Electric Vehicle Strategy are expected to be released within months. Significant steps in adding renewable energy and ‘greening the grid’ are expected for the South West Interconnected System (SWIS) following a series of changes and announcements this year.

A community-scale Tesla battery was installed in Ellenbrook and, in February 2020, residents with solar panels were invited to participate in a community ‘PowerBank 2’ battery storage trial. This followed on from the first PowerBank trial in Mandurah. Both were completed as part of a Synergy – Western Power partnership. Community batteries provide lower cost energy storage than individual household batteries, but are likely to be targeted to more densely populated areas (both Mandurah and Ellenbrook are in Western Power’s Top 10 Solar Suburbs list based on number of solar PV systems per postcode).

The Distributed Energy Resources Roadmap was announced in April 2020, followed in July by State Government ‘clean energy projects’ funding for installation of solar panels and batteries in specific locations (including Virtual Power Plants at 10 schools). None of the schools selected for the two year Virtual Power Plants pilot projects are within the Shire of Mundaring. Also in July, the Public Transport Authority announced a trial of electric buses with fast chargers in Joondalup.

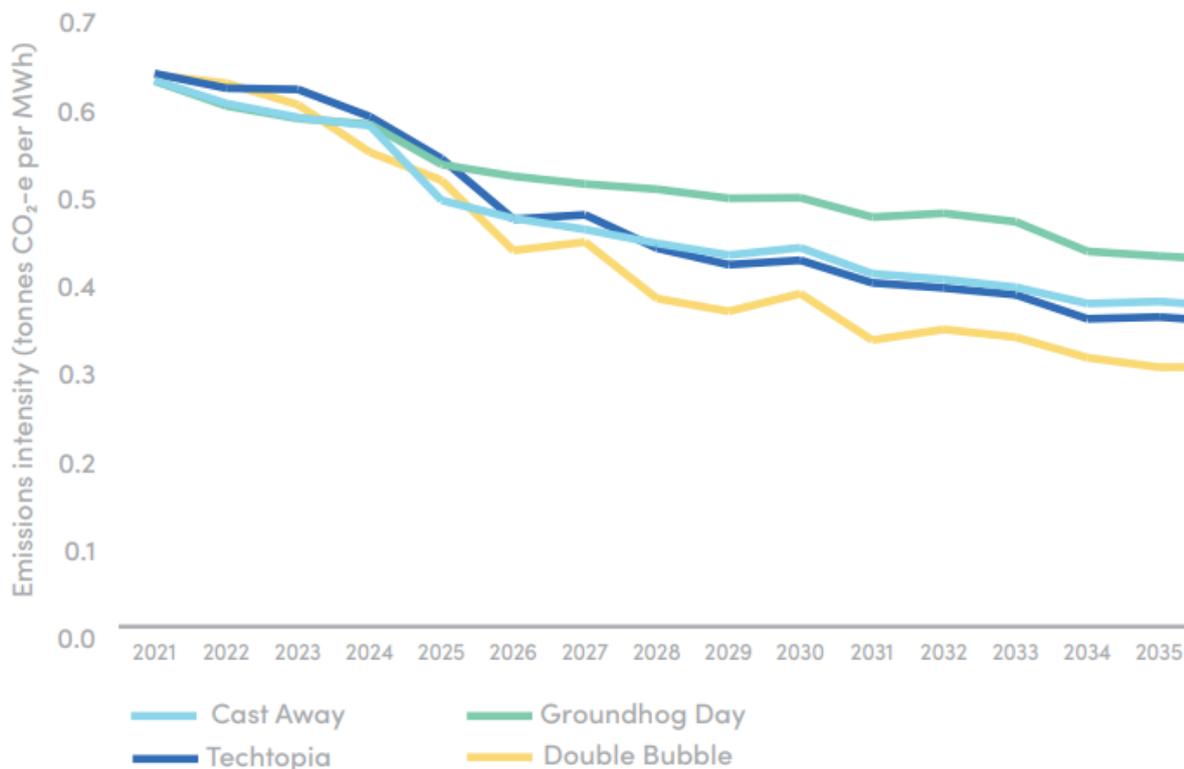
The Distributed Energy Buyback Scheme (DEBS) was announced in August 2020. This extends export payments from solar PV to include batteries (including EVs) and introduces time-of-export payments which will provide an incentive to install west facing solar panels. Additional funding to increase the installation of advanced meters across the SWIS was announced in September, expected to add another 180,000 meters within two years.

Changes to the Electricity Networks Access Code were gazetted in September 2020. On 2 October 2020 the State Government announced plans for a 100 megawatt battery to be housed at the decommissioned Kwinana Power Station, which “if feasible, a contract could be awarded by May 2021 and the battery could be operational by September 2022”. Proposed changes to the Wholesale Electricity Market rules for the SWIS have also been released for comment in October.

The Whole of System Plan (WOSP) was released on 12 October 2020. The plan has four different modelled scenarios (variations on business as usual) for changes to the SWIS over the next 20 years. In each scenario, renewable energy generation capacity increases from 34% in 2020 to over 70% by 2040. This transition is based on current policy settings: *“As there is no explicit climate or emissions reduction policy targeting the electricity sector, no State or Federal target or carbon price has been included in the modelling.”*

Rooftop solar panels will continue to replace other energy sources, particularly coal (which declines under all scenarios). The rate of change varies under the different scenarios which are based on different conditions for economic and population growth. The rate of change could be influenced by policy initiatives, and production of the next generation of solar panels which further increase efficiency and lower cost. It could also be influenced by broader social changes such as in increase in people working from home.

The graph below is an excerpt from the WOSP (page 12) and shows the expected reduction in emissions intensity under the four different scenarios. While actual changes may be higher or lower depending on a wide range of factors, it appears likely that emissions intensity for electricity will reduce by at least 20% and could be over 30% by 2030. These changes in the SWIS will reduce emissions from electricity use for Shire facilities and activities that are not suitable for on-site solar panels and have limited options to reduce energy use.



Annual emissions intensity to meet end-user demand, tonnes CO₂-e per MWh

The new Merredin Solar Farm connected to the SWIS in April 2020. Construction of two new wind farms (Warradarge and Yandin) is expected to be completed by the end of 2020. A significant expansion to the Greenough River Solar Farm is also near completion, which will add further renewable energy to the SWIS. Staged retirements of units of the coal-fired Muja Power Station were announced in August 2019, to take effect in 2022 and 2024.

Emissions intensity for SWIS electricity will continue to fall as more renewable energy is added to the network. This would reduce the Shire’s greenhouse gas emissions from using electricity, if no new streetlights and facilities were added. The rate and extent of change in the SWIS by 2030 is reliant on State Government and private sector investment. It is difficult to judge the impact of advocacy actions to date, however a number of the changes and trials announced this year align with Shire submissions and suggestions in stakeholder engagement processes.

Offsets

It would be possible to pay to offset all of the Shire’s carbon emissions, or for emissions from a specific source such as the vehicle fleet. The EERS uses the principle that Shire funds and staff time should first be directed to efficiency measures and increasing use of renewable energy, which can have ongoing emissions reduction and cost saving benefits. If other Shire actions do not achieve the full 30% target by 2030, then the Shire may choose to purchase carbon offsets.

The cost to purchase offsets is expected to increase significantly as demand grows from voluntary action as well as changes to regulations and trade. The current price for Western Australian based offsets is around \$20 per tonne of CO₂-equivalent. There are cheaper international carbon offsets available that are currently less than \$10 per tonne. Some large companies that are exposed to greenhouse emissions reduction measures have been factoring in future carbon offset prices of around \$100 per tonne by 2030.

As noted above, it may be difficult to reduce emissions from Shire vehicles to the same extent as emissions from streetlights and facilities by 2030. While the Shire could currently offset greenhouse gas emissions from its fleet and machinery for between \$5,000 (international) and \$15,000 (all Australian biodiversity projects), this cost could feasibly be ten times higher by 2030.

Some conventional forms of carbon offsetting, such as forestry planting, may become less viable due to increased droughts, fires and other early impacts of climate change. This may further increase the cost of carbon offsets by 2030.

VOTING REQUIREMENT

Simple Majority

EAC2.11.20 – Progress on Reducing Energy and Emissions

| | |
|---------------------------------|-------------------|
| COMMITTEE RECOMMENDATION | EAC2.11.20 |
|---------------------------------|-------------------|

That Council:

1. Notes the content of this report;
2. Acknowledges achievement of the '30% by 2030' emissions reduction target adopted by Council in 2018 will require ongoing effort across the Shire;
3. Authorises the Shire President to write to the Minister for Energy to advocate for State Government support, funding and coordination of an accelerated changeover to energy efficient streetlights; and
4. Authorises the Shire President to write to the Eastern Metropolitan Regional Council and the Western Australian Local Government Association to encourage advocacy, support and coordination of an accelerated changeover to energy efficient streetlights.

10.0 REPORTS OF EMPLOYEES

10.1 Recover Together Relief & Recovery Fund - Resilience Grant Application - HorsePower Hills

| | |
|-----------------------------------|--|
| File Code | EM.IMT 3 |
| Author | Tracey Peacock, Community Capacity Building Officer |
| Senior Employee | Megan Griffiths, Director Strategic & Community Services |
| Disclosure of Any Interest | Nil |
| Attachments | 1. Resilience Grant Application - HorsePower Hills ↓ |

SUMMARY

An application has been received from HorsePower Hills (HPH) for a Resilience Grant of \$20,927.

The applicant is seeking funds to engage consultant to undertake extensive community consultation and feasibility studies, scoping the need for a new equestrian centre and community hub based in Stoneville.

All activities fall within the grant guidelines.

It is recommended that a Resilience Grant to the value of \$20,927 be awarded to the applicant as outlined in **Attachment 1**.

BACKGROUND

At the Special Council Meeting held on 22 July 2020, Council endorsed the guidelines and structure of the Recover Together COVID-19 Relief & Recovery Fund (SC2.07.20). The 2020/2021 Recover Together COVID-19 Relief & Recovery Fund budget is \$232,500. The budget for the Resilience Grant level is \$65,000. One application to the value of \$26,316.90 has been approved at this level.

The Recover Together COVID-19 Relief & Recovery Fund was developed to financially assist incorporated not-for-profit groups, unincorporated community groups (under the auspices of an incorporated group), businesses, and business groups located and operating within the Shire.

The aim of the Fund is to build community and local business and industry resilience and connectedness, through support for community networks and business and community-led initiatives, which address the impacts of COVID-19. The grants are funded at four levels:

- Restart Grants to the value of \$500 for small initiatives and items that will assist in recovery and 'restarting';
- Reconnect Grants to the value of \$501 to \$2500 for initiatives that benefit community groups and their members and local business and industry. Business applications at this level must demonstrate a collective benefit to their sector and the broader community;
- Rebuild Grants to the value of \$2501 to \$10,000 that support initiatives that are of wider community or economic benefit; and

- Resilience Grants to the value of \$10,000 plus that support large-scale initiatives that will generate broad community or economic benefit.

In addition to meeting the selection criteria, the Council, as outlined in the program guidelines, will also take into consideration:

- How the initiative addresses the impacts of COVID-19;
- How the initiative targets community members most impacted by COVID-19;
- The rebuilding of the arts and culture sector;
- The number of community members reached;
- Involvement of local organisations or groups;
- Duplication of existing services; and
- Value for money.

The Recover Together COVID-19 Relief & Recovery Fund provides the Shire with opportunities for positive promotion. The Grant Guidelines and associated Funding Agreement outline the requirement, on acceptance of funding, that the groups acknowledge the support they receive from Shire of Mundaring. This helps people understand one of the ways Shire revenue is spent in the local community. It may also encourage other community organisations undertaking similar activities to consider approaching the Shire for a grant. The types of promotion include:

- Provide a written invitation to a Council representative to attend the project launch.
- Publicise the Shire's financial support for the project through:
 - At least one media article;
 - Including the Shire's name or logo on any promotional or program material;
 - Displaying Shire of Mundaring signage during events;
 - Verbally acknowledging the Shire's support during speeches; and
 - Promoting events on the event calendar on the Shire's website.

The Recover Together COVID-19 Relief & Recovery Fund was promoted widely in the community through advertising in the local newspaper, Shire website, Community Connect newsletter, community presentations, community group email network, social media and posters at Shire sites and community noticeboards.

The application to be considered by Council is from HorsePower Hills for the amount of \$20,927.

STATUTORY / LEGAL IMPLICATIONS

Recover Together COVID-19 Relief and Recovery – Resilience Grants are awarded by Council as per its decision SC2.07.20.

POLICY IMPLICATIONS

The grant is in line with the Shire's Community Funding Policy CD-02.

FINANCIAL IMPLICATIONS

There is \$266,500 listed in the 2020/21 annual budget and corporate business plan for the Shire's Recover Together – COVID-19 Relief and Recovery Fund. This amount comprises a \$232,500 grant pool. The funding application recommended for approval is within the allocated budget.

There is \$38,683.10 remaining in the Resilience Grant level pool following the allocation of \$26,316.90 to Parkerville Community Care (C6.11.20). If this application is approved, there will be \$17,756.10 remaining in the Resilience Grant budget.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.6 – Promote and recognise volunteering within the Shire

Objective 1.3 – Everyone belongs

Strategy 1.3.2 – Provide and support youth facilities and activities

Strategy 1.3.3 – Provide and support family and children’s facilities and activities

Strategy 1.3.4 – Encourage opportunities for interaction between generations

Strategy 1.3.7 – Ensure Shire facilities and infrastructure are accessible for people with disability

Priority 4 - Governance

Objective 4.2 – The Shire advocates on behalf of its community

Strategy 4.2.1 – The Shire develops partnerships with government and non-government organisations to achieve positive outcomes for the community and wider region

Objective 4.3 – A well engaged and informed community and a high standard of customer service

Strategy 4.3.2 – The community is engaged in planning for the future and other matters that affect them

SUSTAINABILITY IMPLICATIONS

Social

The Fund will:

- Assist community groups to reconnect with their membership and adapt to the ‘new normal’;
- Assist local business and industry to adapt and be sustainable;
- Rebuild local arts and culture;
- Increase community connectedness;
- Promote and improve the health and wellbeing of residents;
- Support socially isolated and vulnerable people;
- Provide financial planning advice and support;
- Provide employment and training programs and activities; and
- Support food programs and activities to people in need.

Governance

- The Fund will deliver outcomes consistent with the strategic goals and objectives of the Shire;
- Under the *Emergency Management Act 2005*, managing recovery following an emergency affecting the community in its district, is the function of a local government; and
- The grant guidelines ensure clarity around the purpose of the fund and manage community expectation. The guidelines and assessment process ensure equitable distribution of funds to a diverse range of community groups and businesses to achieve wide community benefit.

Economic

The Fund will:

- support tourism and economic development initiatives; and
- support development and re-establishment of artistic and cultural activities.

RISK IMPLICATIONS

| | | |
|---|--------------------|---------------|
| Risk: <u>Reputation</u> – Council faces a reputational risk if the Recover Together COVID-19 Relief and Recovery Fund budget is not expended in an effective, strategic and equitable manner. | | |
| Likelihood | Consequence | Rating |
| Unlikely | Moderate | Moderate |
| Action / Strategy | | |
| The risk is mitigated through ongoing and periodic review of the program. | | |
| Risk: <u>Financial</u> – The risk of funds mismanagement by grant recipients. | | |
| Likelihood | Consequence | Rating |
| Unlikely | Minor | Low |
| Action / Strategy | | |
| The risk is mitigated through the eligibility and assessment process, whereby applicants must provide evidence of their capacity to complete and acquit the program/activity and sign a service agreement with the Shire. | | |

EXTERNAL CONSULTATION

Consultation was undertaken with applicant groups and referees as required.

COMMENT

The application has been reviewed and a report compiled (refer **Attachment 1**).

A summary of the application is noted below:

HorsePower Hills seeks funds to engage consultants to undertake community consultation with the aim of developing a plan outlining the vision and proposed operations of the centre, gauging the level of interest from various user groups, institutions and individuals for HPH programs, scoping other possible uses for the identified site, determining the

operational model that would deliver optimal viability, mapping the social impacts/benefits of establishing (or not establishing) a centre of this kind and proposing a governance structure for management of the site.

The proposed development of this new facility pre-dates the beginning of the COVID-19 pandemic. Shire officers have formed the view that there is benefit to the group and to the wider community that the community consultation process takes place. Council may wish to further consider if the requested investment is within the scope and intent of the Recover Together COVID-19 Relief & Recovery Fund, and weigh the risk that the outcomes of the consultation may not result in the establishment of a facility with benefits beyond those afforded to the membership of HPH.

VOTING REQUIREMENT

Simple Majority

| |
|-----------------------|
| RECOMMENDATION |
|-----------------------|

That Council awards a Resilience Grant to HorsePower Hills to the value of \$20,927.

**Recover Together COVID-19 Relief & Recovery Fund
Resilience Grant Assessment against Selection Criteria**

The applications are summarised below:

Applicant Group: Riding for the Disabled WA Hills Group Inc. (HorsePower Hills)
Project: Advancing HorsePower Hills Business Continuity

- 1. Meets eligibility requirements?**
Yes, the applicant is incorporated and a public benevolent institution.

- 2. Meets Shire Strategic Community Plan objectives**
Strategic Community Plan 2020/2030
Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs
Objective 1.1. – Healthy, safe, sustainable and resilient community
Strategy 1.1.1 – Provision of sport, recreation and community facilities
Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities
Strategy 1.1.6 – Promote and recognise volunteering within the Shire
Objective 1.3 – Everyone belongs
Strategy 1.3.2 – Provide and support youth facilities and activities
Strategy 1.3.3 – Provide and support family and children’s facilities and activities
Strategy 1.3.4 – Encourage opportunities for interaction between generations
Strategy 1.3.7 – Ensure Shire facilities and infrastructure are accessible for people with disability
Goal 4: Governance – Trusted, leading and listening local government
Objective 4.2 – The Shire advocates on behalf of its community
Strategy 4.2.1 – The Shire develops partnerships with government and non-government organisations to achieve positive outcomes for the community and wider region
Objective 4.3 – A well engaged and informed community and a high standard of customer service
Strategy 4.3.2 – The community is engaged in planning for the future and other matters that affect them

- 3. Brief Description of Project**
HorsePower Hills (HPH) is looking to undertake comprehensive community engagement and feasibility studies that will inform establishment of a new equestrian centre (**see Appendix 1**). Undertaking this project assist its work in supporting learning for those with disabilities, including autism and neurological challenges. The identified site was formerly Hillston Boys Reformatory (closed in 1984), located in Stoneville. The site is set in bushland and there are a number of existing buildings including an auditorium, a science building and a heritage-listed stone chapel. Given the size of this site,

there is scope to redevelop it into a dual-purpose equestrian and community centre, providing facilities for the use of other community groups.

There is the potential for the centre to become a 'state of the art' (state headquarter or regional hub) equestrian centre that supports the state organisation (HorsePower Australia) to deliver leadership to the 14 HorsePower Centres in WA and research outcomes that are nationally and internationally significant. The centre could also be a regional hub for the five HorsePower centres in the greater Perth metropolitan region, hosting coach training and regional events.

HPH could triple the size and scope of its operations and grow from two programs for children and youth (recreational riding and hippotherapy) to a range of programs for children and adults, including those designed to address mental health.

This project could deliver significant benefits, to not only HPH and HorsePower Australia but also become a sought-after community facility.

HPH is seeking assistance from consultants to:

- Develop a plan outlining the vision and proposed operations of this centre for HPH;
- Gauge the level of interest from various user groups, institutions and individuals for HPH programs;
- Scope the possible uses for the site beyond HPH, for example other community groups and other treatment-focused services;
- Determine the operational model that would deliver optimal viability;
- Map the social impacts/benefits of establishing (or not establishing) a centre of this kind; and
- Propose a governance structure for management of the site.

4. Project Rationale

Undertaking this project will assist HPH to address issues around sustainability of the group, its programs and the impending loss of its existing premises in Sawyers Valley.

HPH has been informally hosted on private property for 20 years. The property owners are turning 80, and are in the highest risk category for contracting and experiencing the adverse health effects of COVID-19. COVID-19 ignited their concerns about strangers on their property and about their lack of control over their home. Loss of the facility would mean the immediate and permanent closure of the centre and its programs.

COVID-19 has revealed the risks to the HPH membership that without security of land tenure it is not in control of its future. With no security of land, there is no security in provision of programs addressing the mental, physical and social health needs of children with disabilities and their families and of youth and adult volunteers.

The HPH membership is unique and valuable because it is specific to a vulnerable and marginalised group of children and youth with limited access to fun, socialisation and personal development opportunities in a non-judgemental environment. HPH provides a sense of purpose and connection to community for riders, families and volunteers.

During the height of the pandemic, membership of HPH was also challenged. The organisational risk of permanent withdrawal of the membership was due to fears of COVID-19. The most vulnerable members, both riders and volunteers, immediately ceased participation even before the enforced closure of operations. Once a connection is broken, it can be hard to re-build.

The solution to these risks is to progress plans to secure a permanent location and build a permanent home for HPH. COVID-19 has driven HPH to lobby State Government, resulting in a 21-year lease on 20 acres of Crown Land in Stoneville. HPH has received a draft lease from Department for Communities for a 21-year period, at the cost of \$1 per year. The group now has some control of its future through land tenure, but it continues to work against the clock to secure the funding to build a new riding centre, before it is forced to leave its current premises.

A consultant will be engaged to undertake this work. The outcomes will directly support the progress of applications to funding bodies to build the new centre. The outcomes enable HPH to identify and immediately commence working with new community partners in planning and building the centre, devising partnership arrangements and a new governance structure.

HPH programs are of significant value to the riders, families and volunteers involved. The group has provided anecdotal evidence of the impact the programs have on members as follows:

"M's confidence has grown and given her a sense of belonging which has had such a positive impact on M's life. Each week she looks forward to seeing her rainbow coloured Nick and has developed a real bond with him. The warmth and acceptance by everyone and being part of HPH, knowing that everyone is equal is very special. Also, on another note. You guys have also helped me. Thank you."

"It was a huge relief to us that Jxx was enjoying the interaction with the horse and volunteers as it was such a wonderfully supportive environment for us that it would have left a gap in our life if we had had to stop. The thing I love is the amazingly supportive community that riding has brought us into. Because of this Jxxx pushes herself to try harder and communicate more clearly which has led to her gaining strength and confidence."

"Rxxx was born with spina bifida and spent her life in a wheelchair. In 1999, at the age of six, her parents took her to Riding for the Disabled Hills hoping to improve the movement in her joints and strengthening her muscles. Little did they know that this would be the start of a journey of discovery and

achievement that would transform her health and life, not only as a child, but also as an adult. 21 years later she is a volunteer at HorsePower Hills."

"Volunteering at Horsepower is of course a great way to learn about horses but also make new friends, learn responsibility and have fun!"

"Working alongside younger volunteers keeps my thinking and attitudes fresh. The younger ones treat me as an equal. I love being around their positive energy."

5. **Project Plan**

The community needs the continued provision of essential services for children and families dealing with the challenges of disability and services meeting the social connectedness and personal development needs of volunteers.

The project delivers marketing/community development and business plans that map and quantify the greater potential of community need for, and the social and economic viability of, the proposed riding/community centre. Without these plans, HPH is unable to progress applications for funding and pro bono services to build and maintain the new centre. These plans will enable HorsePower Hills to identify and commence working with new and current stakeholders at the pre-build stage of the project.

The capacity to involve the entire HPH membership in planning for a new centre builds confidence and commitment, strengthens the social bonds of the membership and develops the sense of purpose and belonging among volunteers and parents of riders. This addresses the COVID-19 related fears surrounding participation in activities that are intimate, with volunteers, horses and riders in close and supportive proximity.

The leased property includes facilities that can be re-purposed for general community use. The involvement of the Stoneville/Parkerville residents and of other community organisations in planning for the new centre is a key to the long-term viability of the centre. For HPH to be viable it needs to be supported by its host communities. The community engagement approach to the research process in this project surveys local people and groups.

Residents who access this new community facility will share experiences with the families of the riders and with volunteers. This inclusion of local community groups will normalise the new centre, which currently operates as isolated from the wider community. This will bring those with disability closer to the mainstream and build a more cohesive community able to withstand future threats like COVID-19.

This project offers the Shire an opportunity to support a non-government organisation to provide a high-quality facility with valued disability programs, volunteering opportunities and community-determined programs for the benefit of the local community and wider region.

This project is community led by HPH and the planning outputs for the new centre will have been sourced from a wide community consultation process. In this way, the community is engaged in planning for the future and other matters that affect them.

This project will have input from youth volunteers, as one quarter of HPH volunteers are under 25 years. A typical HPH session mixes the age groups of volunteers. The ratio of volunteers to riders in HPH is two-to-one. Volunteers support the riding programs and also fundraising, administration, coaching, volunteer-training, stable management programs. Volunteers can commence at age 13. This makes HPH unique in provision of high-quality training and responsibility for young people.

This project is about progressing a new development that will protect natural values, not remove them, and will allow the natural environment to be cared for and enjoyed by community members. Local bush care groups and community garden groups will have the opportunity to develop and maintain the environment. The location of the future riding/community centre is remarkable. The Register of Heritage Place has a Permanent Entry on Hillston Boys Farm (**see Appendix 2**). It has aesthetic, historic and social value. The chapel is listed as a rare structure. The longer-term outcomes of this project contribute to conservation of this important place.

This project's outcomes will chart how the greater community can work with HPH to provide a healthy, safe, sustainable and resilient community facility. There is a place for input from all age and ability groups and interest groups.

Other groups assisting in the delivery of this project are Aha! Consulting, Impact Seed Consulting and HorsePower Australia. Impact Seed specialises in the kind of social and financial research and planning required. Aha! Consulting was selected because Aha! has worked previously with Riding for the Disabled WA supporting its rebranding to HorsePower Australia and setting up the new governance structure for HorsePower Australia following its disaffiliation from Riding for the Disabled Australia. Aha! became familiar with the operations and values of HorsePower during this process, and therefore has prior experience, background and knowledge that will be useful in their work on this project.

HorsePower Hills has been supported to advance this project with mentoring and advice from Jan Stewart (former CEO, Lotterywest), Denise Hamilton (Senior Grants Development Officer, Lotterywest), Shelly Dival (Designer of the new centre, Churchill Fellow), Mike Foley (Engineer and CEO, City of Swan), Geoff Barker (Architect, Darlington Pavilion Project), David Lavell (Engineer, Darlington Pavilion Project), Jo Sheil (President, Stoneville & Parkerville Progress Association), Kelly Mansfield (Executive Officer, HorsePower Australia) and Matthew Hughes (MLA).

HorsePower Hills met with Shire officers 30 April 2017 to confirm the zoning and environmental conditions of the leased area supported the proposed building and activity.

6. Access and Inclusion

The consultation process will include online, telephone, face to face with individuals and with small group situations. This variety of modes is more likely to meet the needs of people of varying ability and communication levels, ages and locations.

The consultant's plan (**see Appendix 3**) outlines the breadth of community consultation, in terms of type of interest, mission of organisations, and geographic spread.

7. Compliance with COVID-19 guidelines

Aha! Consulting and Impact Seed Consulting have COVID-19 plans following State Government guidelines, as does HorsePower Hills.

8. Demonstrated Success of the Project

The expected outcomes of the project will be to:

- develop a plan outlining the vision and proposed operations of this centre for HPH;
- gauge the level of interest from various user groups, institutions and individuals for HPH programs;
- scope the possible uses for the site beyond HPH, for example other community groups and other treatment-focused services
- determine the operational model that would deliver optimal viability
- map the social impacts/benefits of establishing (or not establishing) a centre of this kind; and
- propose a governance structure for management of the site.

HorsePower Hills and its stakeholders will understand:

- the breadth, location, quantity and nature of the potential market for its services;
- the needs and interests of potential clients and partners;
- the obstacles to potential clients and partners taking up HPH services and opportunities;
- the options for the organisation's economic viability, sustainability and risk levels; and
- the options for refocusing the organisation's mission, strategic direction and structure.

HPH will apply this knowledge to creating an organisational structure and operational programs that maximise take up of appropriate segments of the identified potential market, minimise obstacles to desirable take up, meet the market's expectations and provide good governance.

HorsePower Hills will use this 'blueprint' to guide its future community services and will use it as supporting documentation to pursue funding for the new centre.

9. Acknowledgement of the Shire's support

Shire support will be acknowledged on all engagement and promotional material and in a media release to local newspapers. This can be repeated on conclusion of the community consultation and on communication of the results. HPH already acknowledges the Shire's support on its social media and email footers.

10. Project Budget

The total budget is \$41,855. The applicant is seeking \$20,927 from Shire of Mundaring. The applicant will provide the remaining \$20,928 from existing funds.

11. Referees

Matthew Hughes, Western Australian Legislative Assembly, State Government
Mark Schutze, Specialist, St John of God Hospital, Midland

12. Comments

The COVID-19 pandemic had an impact on membership of the group and highlighted the risk to the group that their premises may be lost at short notice. This has left the group with uncertainty regarding their future sustainability. The proposed project will enable the group to reduce this risk and uncertainty by starting the process towards securing a new facility and reconnecting with both the existing membership and the broader community. The proposed new facility will allow the group stability, as well as the ability to expand their programs, and offer a community hub that will provide opportunities for other local groups.

The proposed community consultation will be undertaken by AHA! Consulting. The consultants are leaders in community engagement, having extensive experience in running engagement projects for local government, State government and service providers in a range of sectors. AHA! Consulting has also provided engagement training to Shire staff over a number of years.

With HPH contributing 50% of costs, this community-led initiative could have beneficial outcomes for the group and its members and potentially for the wider community. Given that the project pre-dates the beginning of the COVID-19 pandemic, Council may wish to consider whether an investment of this type is within the scope and purpose of this particular fund and that the anticipated outcomes are of sufficient benefit to award the grant from this funding pool.

13. Recommendation

That a Resilience Grant to the value of \$20,927 be awarded to the applicant.

Design Notes

The Stoneville Riding Centre is envisaged as a world class, Australian first, environmentally sensitive, Autism Friendly and built the highest equine based therapy and educational centre.

Sustainable features will include:

- rain water harvesting
- power generation
- recycling and re-use

Specialised features will include:

- Autism & neuro diverse friendly buildings
- Autism & neuro diverse friendly gardens
- disability wheelchair construction

Therapy and educational areas will include:

- An undercover arena with spectator seating and outdoor arena suitable for recreational riding and equestrian
- Non riding program areas in the existing (perforated) hall and proposed (with detached existing chapel) with garden
- An equine based sensory trail
- Sensory room

Operational and educational areas will include:

- Stables and farrier facilities
- Equipment storage facility
- Machinery and hay shed
- Office and kitchen
- Classroom/ seating area
- Caretakers cottage

The Buildings

The style of the new buildings have been chosen to provide visually pleasing elements on the site, to provide interest with the different styles, and to provide a contrast to the existing heritage buildings on the site.

The different styles of buildings will also enhance designing for predictability (Autism friendly design element)

All the buildings will be designed and built to be both fire resistant, low maintenance, and Autism friendly

One of the stable blocks will be carefully designed and built as an emergency shelter. Facs that interconnect will provide safe movement of horses. Construction techniques, borrowing ideas and technology from other industries will provide an emergency shelter in the case of an unexpected fire event.

Each building will be specified to be as ecologically sustainable as possible through the specification of 'green' materials and fixtures.

The main building and the mounting platform and arena will be interconnected with under cover pedestrian ways to provide shelter for clients and volunteers accessing the facilities.

A sensory garden will connect the main building with the café, and provide both neuro diverse and neuro typical individuals and families with outdoor space to enjoy.

The equine sensory trail will provide different sensory experiences. Visual, audio and haptic elements will be created through elements such as water, gravel, sand chimes and artwork, and will complement the therapy sessions held in the different arenas.

The natural bush setting provides for different riding experiences for different levels of ability.

All areas will exceed the requirements of AS 1428 - design for access and mobility.

Autism Friendly

Design elements for the buildings and facilities shall be carefully designed to provide an Autism friendly experience.

Design elements for the buildings will include:

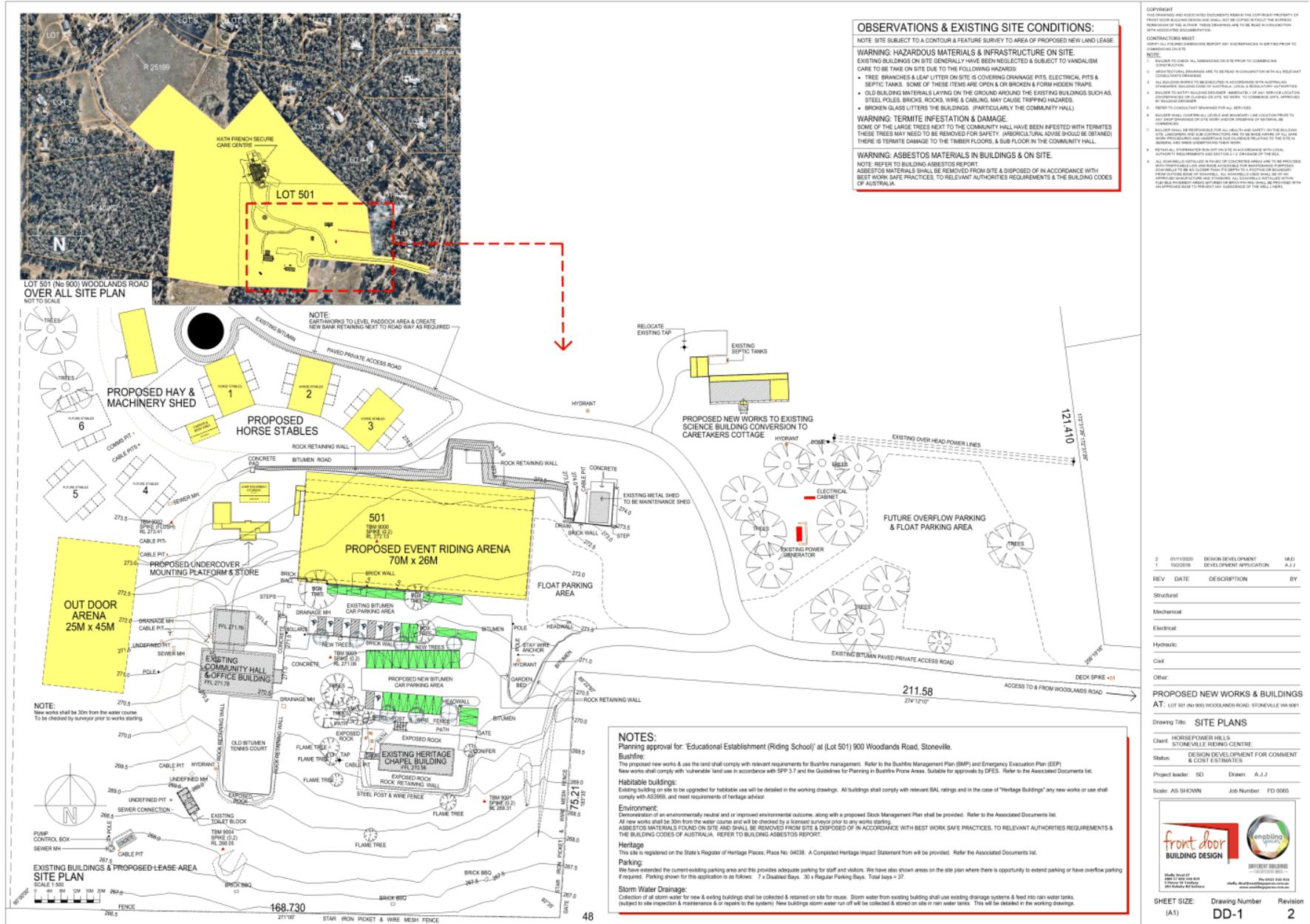
- Designing for predictability – way finding and spatial arrangement
- Designing for sensory triggers – acoustic, lighting, colour considerations
- Designing for safety – materials, fixtures and fittings specification, sight line minimisation
- Designing for social interaction – providing choice for interaction
- Designing for learning – learning aids and zones

front door BUILDING DESIGN

enabling spaces DIFFERENT BUILDINGS FOR DIFFERENT MINDS

**RIDING for the DISABLED ASSOCIATION (RDA)
HILL GROUP INC. STONEVILLE RIDING CENTRE.**

DESIGN DEVELOPMENT OCTOBER 2020



OBSERVATIONS & EXISTING SITE CONDITIONS:

NOTE: SITE SUBJECT TO A CONTOUR & FEATURE SURVEY TO AREA OF PROPOSED NEW LAND LEASE.

WARNING: HAZARDOUS MATERIALS & INFRASTRUCTURE ON SITE:

EXISTING BUILDINGS ON SITE GENERALLY HAVE BEEN NEGLECTED & SUBJECT TO VANDALISM CARE TO BE TAKEN ON SITE DUE TO THE FOLLOWING HAZARDS:

- TREE BRANCHES & LEAF LITTER ON SITE IS COVERING DRAINAGE PITS, ELECTRICAL PITS & SEPTIC TANKS. SOME OF THESE TREES ARE OPEN & OR BROKEN & FORM HOOKER TRAPS.
- OLD BUILDING MATERIALS LAYING ON THE GROUND AROUND THE EXISTING BUILDINGS SUCH AS STEEL POLES, BRICKS, ROCKS, WIRE & CABLE, MAY CAUSE TRIPPING HAZARDS.
- BROKEN GLASS LITTERS THE BUILDINGS, PARTICULARLY THE COMMUNITY HALL.

WARNING: TERMITES INFESTATION & DAMAGE:

SOME OF THE LARGE TREES NEXT TO THE COMMUNITY HALL HAVE BEEN INFESTED WITH TERMITES THESE TREES MAY NEED TO BE REMOVED FOR SAFETY. (AGRICULTURAL ADVICE SHOULD BE OBTAINED) THERE IS TERMITE DAMAGE TO THE TIMBER FLOORS, & SUB FLOOR IN THE COMMUNITY HALL.

WARNING: ASBESTOS MATERIALS IN BUILDINGS & ON SITE:

NOTE: REFER TO BUILDING ASBESTOS REPORT

ASBESTOS MATERIALS SHALL BE REMOVED FROM SITE & DISPOSED OF IN ACCORDANCE WITH BEST WORK SAFE PRACTICES. TO RELEVANT AUTHORITIES REQUIREMENTS & THE BUILDING CODES OF AUSTRALIA.

COPYRIGHT

THIS DRAWING AND ASSOCIATED DOCUMENTS REMAIN THE COPYRIGHT PROPERTY OF FRONT DOOR BUILDING DESIGN AND SHALL NOT BE COPIED WITHOUT THE EXPRESS PERMISSION OF THE AUTHOR. THESE DRAWINGS ARE TO BE USED IN CONNECTION WITH ASSOCIATED DOCUMENTATION.

CONTRACTOR MUST:

1. VERIFY ALL PROPOSED DIMENSIONS AGAINST AN OVERSIGHT OF THE PREVIOUS TO COMMENCEMENT OF WORK.
2. CHECK ALL DIMENSIONS ON SITE PRIOR TO COMMENCING WORK.
3. VERIFY ALL DIMENSIONS ARE TO BE READ IN CONJUNCTION WITH ALL RELEVANT ASSOCIATED DOCUMENTATION.
4. ALL BUILDING WORKS TO BE RELEVANT TO ADDRESS ANY ADDRESSING REQUIREMENTS AND CODES OF PRACTICE. OBTAIN RELEVANT APPROVALS.
5. ADHERE TO ALL LOCAL GOVERNMENT REGULATIONS & BY-LAWS REGARDING CONSTRUCTION OF THE PROJECT AND TO THE WORK TO COMMENCE WORK APPROVED BY RELEVANT DEPARTMENT.
6. REFER TO CONSULTANT DRAWINGS FOR ALL DETAILS.
7. BUILDERS SHALL OBTAIN ALL LOCAL AND STATEWORK LAWS AND LAWS RELATIVE TO THE WORK AND OBTAIN ALL NECESSARY APPROVALS TO BE OBTAINED FROM THE LOCAL GOVERNMENT.
8. BUILDERS SHALL BE RESPONSIBLE FOR ALL HEALTH AND SAFETY ON THE BUILDING AND CONSTRUCTION AND FOR THE PROTECTION OF THE WORK AND ALL NECESSARY PROCEDURES AND APPROVALS AND DISCUSS WITH THE CLIENT AND ALL RELEVANT AUTHORITIES PRIOR TO THE WORK.
9. RETAIN ALL DOCUMENTATION AND NOT TO BE AVOIDING WITH LOCAL AUTHORITY REQUIREMENTS AND OBJECTS TO A CHANGE OF THE SITE.

ALL CHANGES NOTIFIED IN WRITING OR CONCRETE ARE TO BE PROVIDED WITHIN THE SAME WORK AND BE RESPONSIBLE FOR THE PROTECTION OF THE WORK AND ALL NECESSARY PROCEDURES AND APPROVALS AND DISCUSS WITH THE CLIENT AND ALL RELEVANT AUTHORITIES PRIOR TO THE WORK.

NOTES:

Planning approval for 'Educational Establishment (Riding School)' at (Lot 501) 900 Woodlands Road, Stoneville.

Bushfire:

The proposed new works & use the land shall comply with relevant requirements for Bushfire management. Refer to the Bushfire Management Plan (BMP) and Emergency Evacuation Plan (EEP). All new works shall be 30m from the water course and will be checked by a licensed surveyor prior to any works starting.

Habitable buildings:

Existing building on site to be upgraded for habitable use will be detailed in the working drawings. All buildings shall comply with relevant BAL ratings and in the case of 'Heritage Buildings' any new works or use shall comply with AS3669, and meet requirements of heritage advisor.

Environment:

Development of an environmentally neutral and/or improved environmental outcome, along with a proposed Stack Management Plan shall be provided. Refer to the Associated Documents list.

Heritage:

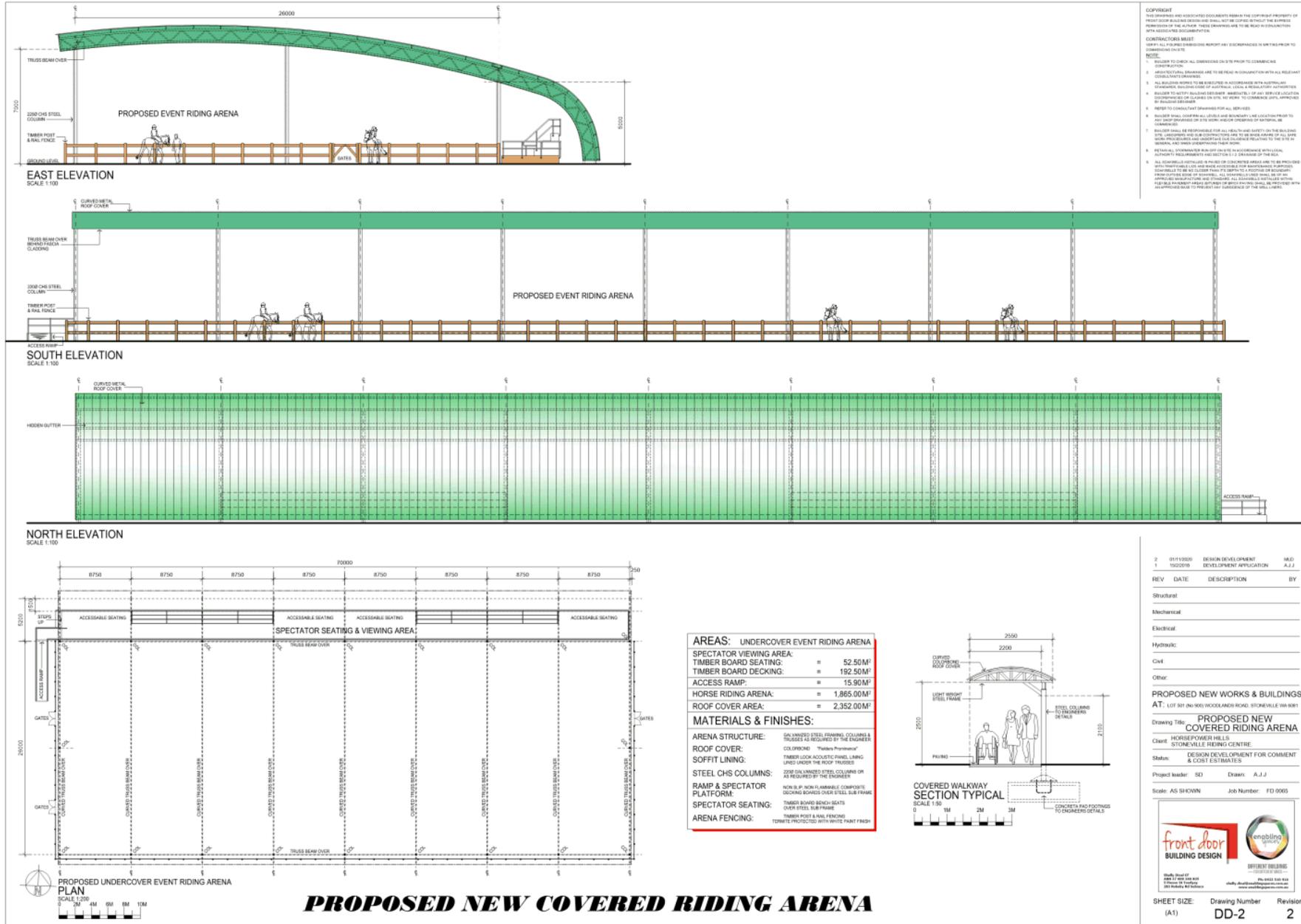
This site is registered on the State's Register of Heritage Places, Place No. 04033. A Completed Heritage Impact Statement form will be provided. Refer to the Associated Documents list.

Parking:

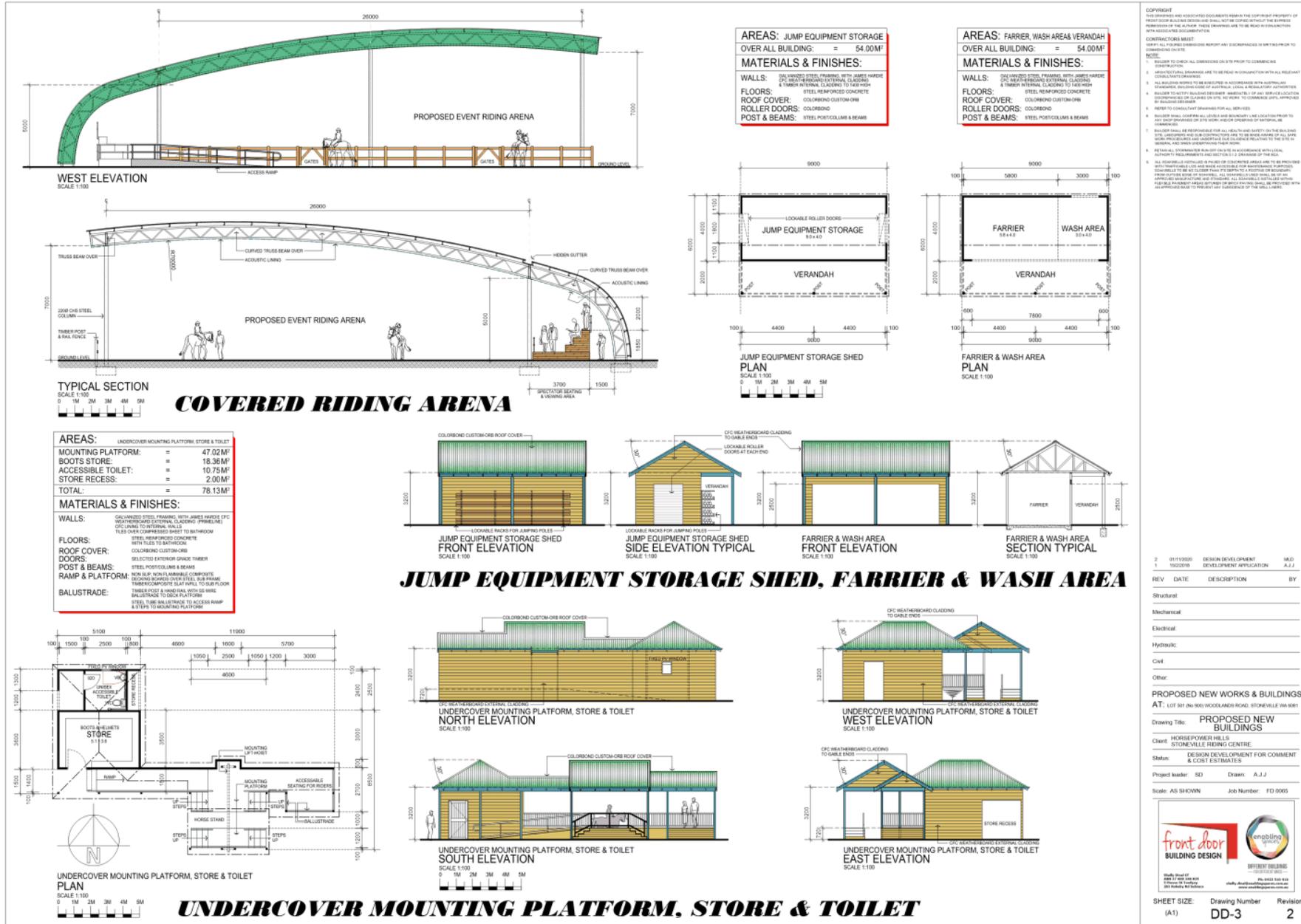
We have extended the current existing parking area and this provides adequate parking for staff and visitors. We have also shown areas on the site plan where there is opportunity to extend parking or have overflow parking if required. Parking shown for this application is as follows: 7 x Disabled Bays, 30 x Regular Parking Bays. Total bays = 37.

Storm Water Drainage:

Collection of all storm water for new & existing buildings shall be collected & retained on site for reuse. Storm water from existing building shall use existing drainage systems & feed into rain water tanks. (subject to site inspection & maintenance & repairs to the system) New buildings storm water run off will be collected & stored on site in rain water tanks. This will be detailed in the working drawings.



PROPOSED NEW COVERED RIDING ARENA



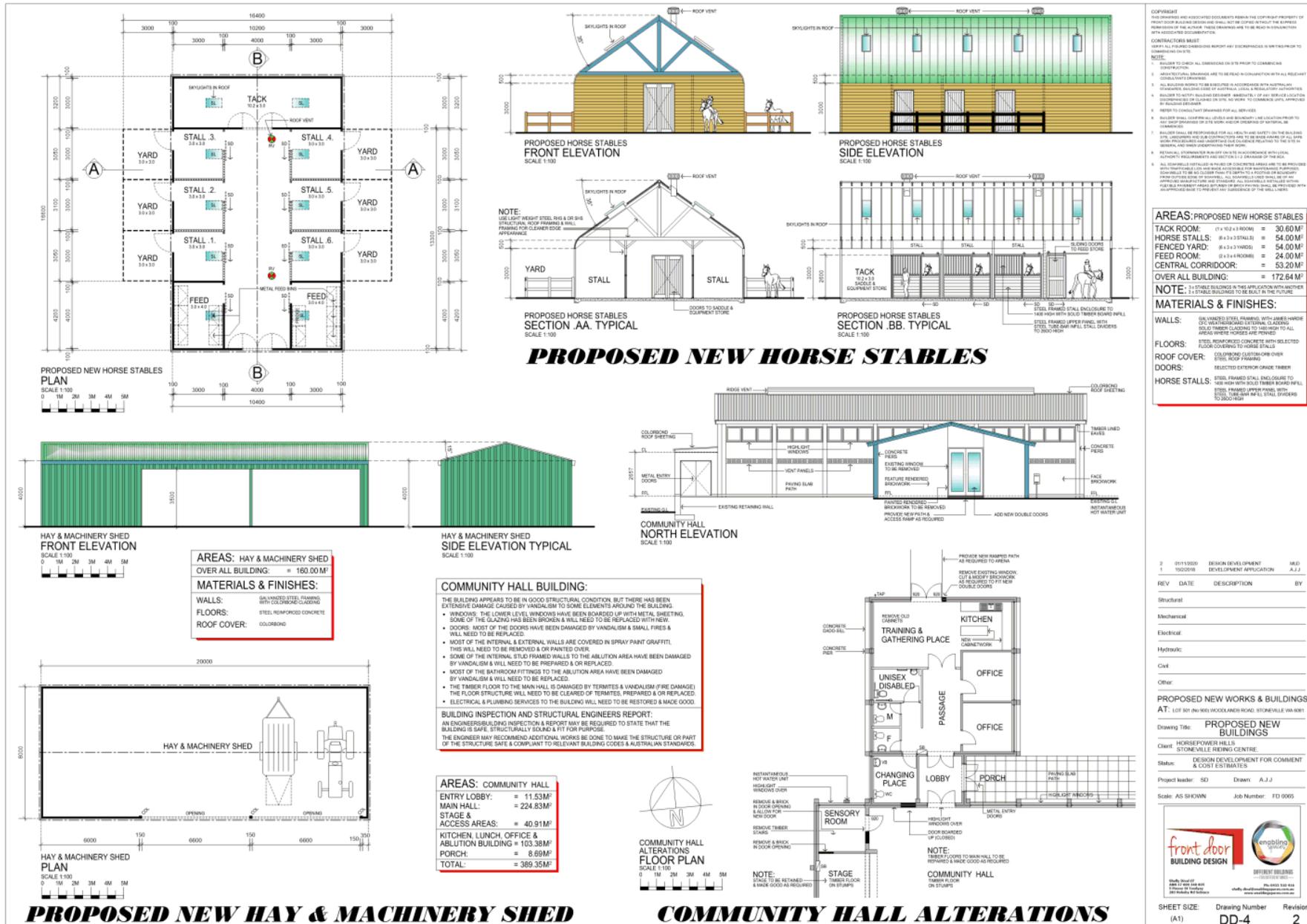
CONTRACTOR MUST:
VERIFY ALL PROPOSED WORKS ARE IN ACCORDANCE WITH THE PROVISIONS OF THE ACT AND THE REGULATIONS.
NOTES:
1. REFER TO CHECK ALL DIMENSIONS ON SITE PRIOR TO COMMENCING WORK.
2. ALL STRUCTURAL DIMENSIONS ARE TO BE READ IN CONJUNCTION WITH ALL RELEVANT DIMENSIONS.
3. ALL BUILDING AREAS TO BE BUILT ON CONCRETE WITH ADEQUATE FOUNDATIONS.
4. REFER TO ALL DIMENSIONS ON DRAWINGS FOR MATERIALS AND FINISHES.
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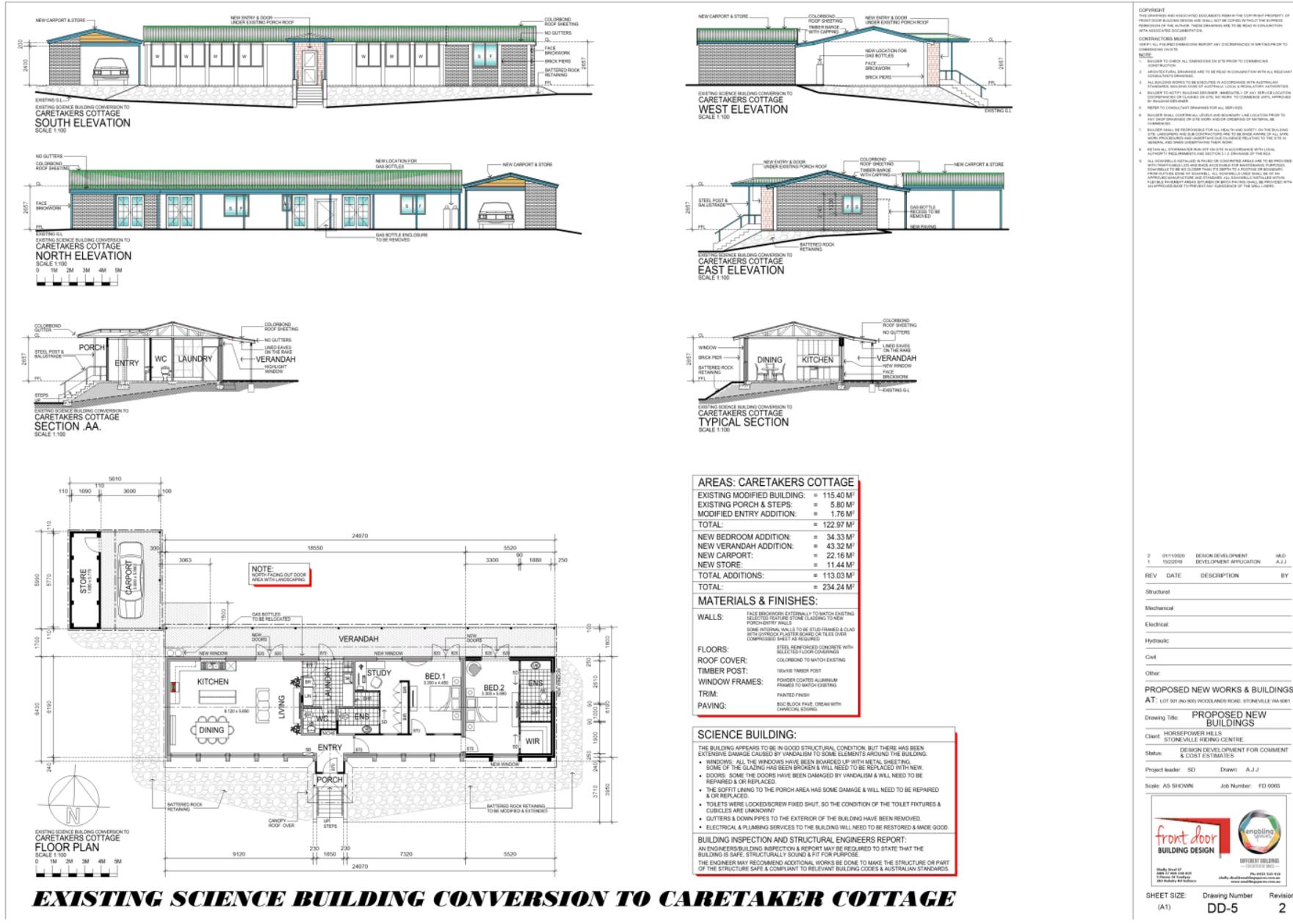
| REV | DATE | DESCRIPTION | BY |
|-----|------------|-------------------------|-----|
| 2 | 01/10/2020 | DESIGN DEVELOPMENT | MEJ |
| 1 | 15/02/2019 | DEVELOPMENT APPLICATION | AJJ |

Structural _____
Mechanical _____
Electrical _____
Hydraulic _____
Civil _____
Other _____

PROPOSED NEW WORKS & BUILDINGS
AT: LOT 801 (AND 802) WOODLAND ROAD, STONEVILLE (SA 5038)
Drawing Title: **PROPOSED NEW BUILDINGS**
Client: HORSEPOWER HILLS STONEVILLE REINS CENTRE
Status: DESIGN DEVELOPMENT FOR COMMENT & COST ESTIMATES
Project leader: SD Drawn: A.J.J.
Scale: AS SHOWN Job Number: FD 0005

front door BUILDING DESIGN
enabling spaces
SHEET SIZE: Drawing Number (A1) DD-3 Revision 2





EXISTING SCIENCE BUILDING CONVERSION TO CARETAKER COTTAGE



11. ASSESSMENT OF CULTURAL HERITAGE SIGNIFICANCE

The criteria adopted by the Heritage Council in November, 1996 have been used to determine the cultural heritage significance of the place.

11.1 AESTHETIC VALUE *

The rural setting of the place, together with the numerous mature plantings which include pine trees planted in the 1960s, has aesthetic value. (Criterion 1.1)

The administration building is a good example of the International style, based on Corbusian design principles. The use of piloti to elevate the building, the expressed framework (with integrated louvre shading), ribbon windows and open floor plan are notable features of the building. (Criterion 1.1)

The interior of the chapel building, naively finished and decorated, displays visual coherence and appeal. (Criterion 1.2)

11.2. HISTORIC VALUE

The place has associations with the Anglican Church in Western Australian, who established several homes in the Swan Valley for children. *Hillston Boys' Farm (fmr)* provided welfare services for boys from 1946 to 1984. Originally an extension of the Swan Homes orphanages, the place was established by the Anglican Church as Padbury's Boys Farm for orphans and disadvantaged boys (1946 to c. 1955). From c. 1955 to 1984, the place operated as a reformatory for delinquent boys, under the joint control of the Anglican Church and the Child Welfare Department. (Criteria 2.1 & 2.3)

The place has associations with and for the many boys who lived at the place from 1946 to 1984, particularly those who cleared the land, built the first buildings and established the farm from virgin bush. (Criterion 2.3)

The chapel interior displays the naive artistic endeavours of the boys. (Criterion 2.4)

* For consistency, all references to architectural style are taken from Apperly, Richard; Irving, Robert and Reynolds, Peter *A Pictorial Guide to Identifying Australian Architecture: Styles and Terms from 1788 to the Present*, Angus & Robertson, North Ryde, 1989.

11.3. SCIENTIFIC VALUE

11.4. SOCIAL VALUE

Hillston Boys' Farm (fmr) has strong educational and spiritual associations with those men who, because of family circumstances or criminal conviction, spent part of their childhood years in the institution. Local residents associate the place with thefts by inmates. There appears to be little continuing social interest in the place other than that of the former inmates and nearby residents. (Criterion 4.1)

The chapel has social value for its associations with the boys who built the place. (Criterion 4.1)

12. DEGREE OF SIGNIFICANCE

12.1. RARITY

The chapel is an uncommon structure, having been built and furnished largely by the efforts of institutionalised boys. (Criterion 5.1)

The place is one of a limited number of institutions of its kind in Western Australia, and its remaining fabric has some value for demonstrating the way of life experienced by boys in that institution. (Criterion 5.2)

12.2 REPRESENTATIVENESS

The various structures are representative of those designed by the Public Works Department in the inter-war years and used extensively in outlying areas during the early post World War Two years as the construction materials were easily transportable. (Criterion 6.1)

The place is representative of a number of institutions established throughout Western Australia to provide welfare services for children, which combined industrial and technical training with usual school instruction. (Criterion 6.2)

12.3 CONDITION

The place is generally in sound condition. A caretaker is employed full time to look after the day to day cleaning and on-site management of the place, and essential maintenance of the principal buildings appears to be ongoing. Services are kept up to date, with considerable investment having been made in recent years with the replacement of water pipes. A number of buildings do, however, have painting and drainage works outstanding.

A number of building defects exist, including deteriorated asbestos roofing material, water damaged ceilings in the chapel and schoolhouse, deteriorated flashings and guttering of the main dormitory block, and the upper portion of wall inside the chapel.

12.4 INTEGRITY

The place has a low degree of integrity.

Originally the place functioned as an Anglican run home for orphaned boys, the boys being taught skills relating to farming on the property. When the place became a public institution for juvenile offenders the focus on teaching farming skills continued, although it is likely that particular areas of activity changed with the result that the earlier outbuildings were removed or replaced. Since the institution's closure it has been used for occasional camps and also as a headquarters for the State Emergency Services. Farm related activities have ceased on the site.

12.5 AUTHENTICITY

Hillston Boys' Farm (fmr) has a low degree of authenticity. The site has been subject to several stages of development that have gradually effected

the removal of those buildings that were initially erected on the site. Replacement buildings have generally been substantially different in their form and character, with the result that the spatial relationships between buildings on the site has significantly changed over time. Many of the pine trees planted during the 1960s have survived and are now mature specimens, providing the site with a sense of domesticity that would not have been present in the first decades.

The schoolhouse may be the only remaining complete structure dating to the period that the place was known as Padbury Boys' Farm School (1946 - c.1955), all other buildings having been cleared from the site (some concrete floor pads of other early outbuildings remain).

13. SUPPORTING EVIDENCE

The documentary evidence has been compiled by Dr Robyn Taylor, art and architectural historian. The physical evidence has been compiled by Ian Boersma and Christopher Paterson of Kevin Palassis Architects. Additional information has been compiled by HCWA staff.

13.1 DOCUMENTARY EVIDENCE

CHRONOLOGY

| | |
|-----------|---|
| 1891 | Grant of land in Stoneville from the government to the Church of England to establish an orphanage. ¹ |
| 1946 | Anglican Church gifts about 830 hectares of the land to Anglican Home for Children to establish Stoneville Farm. This becomes known as the Padbury Boys' Farm School. ² |
| c.1955-6 | Anglican Farm School. Padbury Boys' Farm School ceases as a place for disadvantaged boys, and becomes a centre for juvenile delinquents. Called Anglican Farm School to distinguish its new function and protect the reputations of the boys who had attended the Padbury Boys' Farm. ³ |
| 1958 | Land purchased from the Anglican Church for £5,420. Land transferred to the Crown July 3rd, 1958 and vested in the Hon. Minister for Works. The place is also referred to as the Stoneville Institution. ⁴ Controlled by a joint committee of the Church of England and the Child Welfare Department. ⁵ (This Department becomes the Department for Community Welfare, then Family & Children's Services. |
| 1959-60 | New buildings commence. ⁶ |
| 1958-1961 | Chapel designed by Rev. Walter Churchill and built by the boys. ⁷ |
| 1960 | Dining room and kitchen block officially opened on 16 June. ⁸ |
| 1964 | Place referred to as Hillston. New dormitory block officially opened by Child Welfare Minister L. A. Logan. ⁹ |

¹ This grant is mentioned by a couple of people, including Bruce Callow, architect, who undertook the Mundaring Municipal Inventory, and Jack Nugent, first supervisor of the Padbury Boys Farm. Land titles information provided by DOLA indicates that a Country Enrolment was made out to the Diocesan Trustees of the Church of England on 18 September 1891, and that Title Deeds were issued on 14 October 1891.

² Peterkin, A. R., *The Noisy Mansions, The story of Swanleigh 1868-1971*, Swanleigh Council, Midland, 1986, p99.

³ *ibid*, p.101, p.149.

⁴ 'Report of the Committee to investigate and advise on options and other measures for the control of Hillston absconding and associated offending.' Department for Community Welfare, WA, August 1980, p.16.

⁵ Plaque outside dormitory block. Peterkin, *op. cit.*, p.149.

⁶ PWD plans.

⁷ Plaque inside the chapel.

⁸ Plaque inside dining room.

⁹ Plaque outside dormitory block.

- 1980 Report on investigations into absconding and options for control, including closing Hillston and moving boys to another more secure location.¹⁰
- c.1983/85 Hillston Boys' detention centre closes. The place remains with Department for Community Welfare, now Family & Children's Services.¹¹ Alternative uses are sought while the place remains vacant.
- 1992 October 22 - re-opens as Hillston Community Centre with plans for Aboriginal groups to use the place.¹²
- c.1994 Hillston ceases to be used as a Community Centre and becomes available for hire for youth camps and other groups such as Rally Australia etc.¹³
- 1998 The local Volunteer Fire Brigade holds regular meetings at Hillston and the State Emergency Services use the former administration building.

Family and Children's Services propose to develop the site to provide alternative, short term, care and counselling for youths experiencing difficulties with foster and other care.

DOCUMENTARY HISTORY

Hillston Boys' Farm (fmr) is a former detention centre for delinquent boys, which operated under the jurisdiction of the Government's Family and Children's Services. It was established on the site of the former Padbury Boys' Farm which had been set up in 1946 by the Anglican Church as an extension of the Swan Homes orphanage. The detention centre operated from c.1955-56 until its closure in c.1983-84. Apart from a couple of years when it operated as a Community Recreation Centre, Hillston has largely been vacant since 1994, except when used for youth camps and other recreational and community group activities. In 1998, local Volunteer Fire Brigade holds regular meetings there, and the former administrative building is used by the State Emergency Services.

According to various people who have been involved with Hillston, and work within Family and Children's Services, most documents relating to the place have been destroyed. The following history has been compiled from a variety of sources (see footnotes), however, dates for some of the events or changes in the function of the place could only be approximated to within a couple of years. The name of the place also varies in written texts and on plan drawings. For example, the name Padbury Boys' Farm School refers to the place when it was an orphanage, however it is sometimes used when reference is being made to Hillston, the reformatory. Other names include Stoneville Farm School, Anglican Farm School, Hillston Boys' Farm, and Hillston Boys' Detention Centre.

¹⁰ 'Report of the Committee to investigate and advise on options and other measures for the control of Hillston absconding and associated offending.' Department for Community Welfare, WA, August 1980.

¹¹ Steve Boylan, Family and Children's Services, conversation with Robyn Taylor.

¹² '300 Flock to Reopening of Hillston', in *Milli Milli Wungka*, No.4, January 1993, p.13.

¹³ Steve Boylan and Peter Holden, op. cit.

Later, it becomes the Hillston Community Recreation Centre. According to Phil Bowyer, who had been employed at Hillston during the 1960s and 1970s, eventually becoming Superintendent, the name Hillston was chosen by the boys in 1962. 'The then Superintendent Roland Ridley thought it would be a good idea if the boys thought about a name themselves. The boys were divided on what name to choose and met in the gym to take a vote. They decided on Hillston because they felt they were "Hill's people".'¹⁴

Padbury Boys Farm, 1946- c.1955-56

Hillston developed from what had formerly been the Padbury Boys' Farm which was run by the Anglican Church for 'disadvantaged' boys.¹⁵ The farm was an extension of Swan Homes, an amalgamation of the Perth Girls' and the Swan Boys' Orphanages located in Middle Swan.¹⁶ The farm was developed on land in Stoneville which had been gifted to the Church of England by the Colonial government in 1891, apparently for the purpose of establishing an orphanage.¹⁷ The Church, in turn, gifted over 2,000 acres of this land to Swan Homes for the establishment of a farm school.¹⁸

The notion of a farm school accords with the practice of providing boys and girls in orphanages with 'some industrial and technical training in addition to the usual school instruction.'¹⁹ During the first decade of the twentieth century, there were six orphanages run by various denominations. These were subsidised by the state government which paid so much per child per week. The homes included the Swan Boys' at Midland Junction (Middle Swan) and the *Girls' Orphanage* in Adelaide Terrace, Perth (which amalgamated with Swan Boys'), the Parkerville Orphanage for Infants, St Joseph's Girls' Orphanage in Subiaco, Clontarf Orphanage for Boys, and the Salvation Army Boys' Orphanage in Collie.²⁰ These orphanages were separate from the Industrial Schools which were established for delinquent children and run by the denominations, but they did at times take in such children.²¹

Stoneville is located in the hills area of the Darling Ranges. Although it appears to be an isolated place in which to have established a farm for orphan boys, by the 1940s it had become well established as an agricultural area. The good soils and climate of this district encouraged farming, in particular fruit growing, while nearby Mundaring, had evidently been regarded 'as an ideal sanatorium for consumptive patients.'²² These

¹⁴ Phil Bowyer, telephone discussion with Robyn Taylor, 8 September, 1998. Mr Bowyer is currently writing a history about Hillston as part of his memoirs.

¹⁵ Disadvantaged included orphans or boys with one parent who had difficulties in looking after them.

¹⁶ The amalgamation took place in 1942 when the girls were moved out of the city orphanage as a war time precaution. See Peterkin, p.1. Swan Homes is now known as Swanleigh and functions as a residential centre for country school children attending metropolitan schools.

¹⁷ DOLA Land Titles Information (See chronology footnote).

¹⁸ Peterkin, op. cit., p.99.

¹⁹ Battye, J. S. (ed.) *The Cyclopaedia of Western Australia*, Vol.1, 1912, p.505.

²⁰ *ibid.*

²¹ *ibid.*

²² *ibid.*, Vol. 2, 1913, p. 467.

attributes of good farming soils and healthy climate may have been deciding factors in the Church of England's choice of the area for two of its orphanages. In 1903 the Sisters of the Church of England purchased 20 acres in Parkerville (adjacent to Hillston) and established the Waif's Home which still operates today as the Parkerville Children's Home.²³ The area also supported a timber industry, with rail lines being established to haul the timber. One track to the Lion Mill timber centre, now the Mount Helena township, went through the church lands at Stoneville and its formation is still visible today.²⁴ Timber from the Padbury Boys' Home was milled and sold by the church.²⁵ Apart from the Great Eastern Highway which passes through Mundaring just south of Stoneville, there were two rail lines constructed from Midland Junction to the eastern districts. The first by way of Greenmount and Darlington, and the second rail track, which had been established to cope with the increased traffic to the goldfields, went by way of Swanview, Parkerville and Stoneville.²⁶

As the then Director of the Anglican Homes for Children, and later Director of Swanleigh (formerly Swan Homes) A. R. Peterkin points out, the establishment of the farm was 'no easy matter in the rather heavily-timbered hills' country'.²⁷

A suitable site for the institution buildings had to be selected and cleared, a water supply and roadway provided, temporary accommodation erected, staff appointed and suitable boys chosen to pioneer the new venture.²⁸

The man chosen to supervise the establishment of the farm was Jack Nugent, who had been the Assistant Manager of the Anglican Swan Homes for Children. He had recently returned from active service in the Air Force, was 23 years of age, fit and married.²⁹

...on February 25th, 1946, just two months after the land grant had been made to us by the Diocesan Council, Mr. Nugent with a former Swan boy, Mr John Bentley, as his assistant, and accompanied by four trainees, pitched their tents and commenced clearing the site for the first building.³⁰

The place was named after Walter Padbury and his nephew Matthew Padbury who was a member of the Board and first chairman of the Farm School Committee.³¹ In just a few months good progress was made in clearing the land with the help of neighbouring farmers, and the erection of three army huts that had been transported to the site. Land was also

²³ 'Parkerville Children's Home Annual Report', 1998, p.4

²⁴ Jack Nugent, Hand written notes supplied by for this report, 6 August, 1998.

²⁵ Jack Nugent, conversation with Robyn Taylor.

²⁶ Battye, op. cit., p.467.

²⁷ Peterkin, op. cit., p.99.

²⁸ *ibid.*

²⁹ Jack Nugent, conversation and typed draft supplied, 6 August, 1998. This draft document was recently written by Mr Nugent in response to the current controversies about migrant children from England in Western Australian orphanages. Jack Nugent left the farm in 1951 to train as a teacher.

³⁰ Peterkin, op. cit., p.99.

³¹ Jack Nugent, Hand written notes, op. cit. Walter Padbury was apparently Perth's first millionaire. His philanthropy is commemorated on a plaque at the Parkerville Home for Children where he donated Padbury Cottage in 1906. See 'Parkerville Children's Home Annual Report,' 1998, p.4. The Parkerville Home and Hillston properties are adjacent to each other.

being cleared for an orchard, bores sunk for water and a road was under construction. Over three hundred fruit trees were planted on the farm by 1950, which would increase to over a thousand. According to Mr Nugent, only a few fruit trees, the dams and the entry road remain on the Hillston site from those earlier Padbury Farm days.³² Financial assistance was also given towards the establishment of the Farm by the Lotteries Commission.³³

In his memoirs, Roy Peterkin fondly recalls the time when he invited Mrs Fairbridge, wife of the founder of the Fairbridge Farm School, to visit Stoneville to see the progress made there. 'She was delighted with her visit: "This would have thrilled Kingsley", she said, "or it is a real farm school with the boys not only clearing and cultivating the land which they have carved out of virgin bush, but even erecting their own buildings."³⁴ In his own memoirs, Jack Nugent who was supervising the boys at that time, now wonders if too much was expected of the boys given their young age, and that perhaps 'a major weakness of Padbury [and the other home] was little love shown to the boys.'³⁵

Further buildings were added to the site in 1948 and schoolboys were included in the intake bringing the number of boys to eleven. This number gradually rose to twenty and included some migrant children from England.³⁶ The farm developed with the purchase of equipment, new fields established with pastures for stock, water storage tanks erected and a large dam constructed for irrigation. This was donated by Bell Brothers.³⁷ There were sheep, cattle and poultry.

However, during the mid 1950s the number of children going into orphanages declined creating financial difficulties for the church and Swan Homes. The decision had to be made to close down the Padbury Boys' Farm.³⁸ 'An experienced farmer was employed to carry on farm maintenance until new arrangements were made for the future of this property.'³⁹

The Anglican Farm School c.1955-56

The conversion of the former Padbury Boys Farm into the Anglican Farm School, a reformatory for young boys, came about through a Labor government initiative to investigate child welfare in the state. A. R. G. Hawke, MLA, who became Premier in 1953, held the portfolio for Child Welfare, and invited the Director of Child Welfare in New South Wales, Mr R. H. Hicks to overview the situation. Hick's report was highly critical

³² Peterkin, op. cit., p.99, and conversation with Mr Nugent.
³³ *ibid*, p.100. Peterkin refers to dollars in this instance although decimal currency had not been introduced.
³⁴ *ibid*, p.100.
³⁵ Jack Nugent, conversation and typed article, op. cit.
³⁶ Mr Nugent recalls life being hard in those times for the children and items such as shoes were kept for special occasions. The children generally went bare footed, or wore sandals. He spoke of the English children complaining that the sandals didn't keep their feet warm in the winter.
³⁷ Jack Nugent, conversation, op. cit.
³⁸ According to Mr Nugent, orphanages were no longer considered the best way of caring for children and were being replaced by foster homes.
³⁹ Peterkin, op. cit., p.101.

of the establishments in Western Australia, apart from the Anglican run Swan Homes which he referred to as 'outstanding'.⁴⁰ Hawke acted on Hick's recommendations, which included the removal of the 'care and reformation of delinquents from the denomination which had been doing this work, and make alternative arrangements.'⁴¹ The decision was made to request the Anglican Homes Board to undertake this responsibility. It was fortuitous that the Padbury Boys' Farm had just been closed so that facilities were already available for the transfer of the boys from one institution to another. The farm changed its name to the Anglican Boys' Farm to distinguish it from the days when it operated as an orphanage. The name change also served to protect the Padbury boys from any association with a reformatory.

There were to be two establishments for delinquent boys. One for seniors and one for juniors which would be at Stoneville. In the interim, the Padbury site was used for all the boys. 'Legal ownership of the latter [Stoneville] was to remain with the Board who would charge a rental for the premises and for the use of the developed farm land. An Anglican chapel was to be built and there was to be a part-time chaplain appointed by the Archbishop.'⁴²

While the place was controlled by the Anglican Church, which held a majority of voting rights on the Board, the government had the responsibility of upgrading the facilities. Apparently this upgrading did not happen quickly enough, and overcrowding and frequent absconding resulted. Bad press and political pressure resulted in the government's decision to make finance available to establish a reformatory at Riverbank for the older delinquents, and the purchase, from the Board, of 300 acres of unimproved land at Stoneville in order to begin work on new buildings.⁴³ On 3 July 1958 the land was transferred and vested in the Hon. Minister for Works. Documents refer to the place as the Stoneville Institution, then Hillston.⁴⁴

The first building was an ablution block, then during 1958 and 1961, the Anglican chapel, 'The Chapel of the Holy Redeemer' was built. Initially, a design had been prepared by the Public Works Department in 1956. (See archive drawings in Appendix). This design was not used, being replaced by a simpler plan worked out by the chaplain, the Reverent Walter Churchill. The chapel was built by the boys, under the supervision of a qualified builder, using local stone and concrete.⁴⁵ A brief account of the chapel is given in a newspaper article following the dedication service in 1961.

The lower half of the walls are panels of ironstone rock precast on the ground before being lifted into position. Each panel weighs about six tons. The altar and flooring are made from granite slabs. The pews were rough hewn with an axe from jarrah

⁴⁰ *ibid*, p.146.

⁴¹ *ibid*, p.147.

⁴² *ibid*, p.149.

⁴³ *ibid*.

⁴⁴ 'Report of the Committee to investigate and advise on options and other measures for the control of Hillston absconding and associated offending.' Department for Community Welfare, WA, August 1980, p.16.

⁴⁵ *The West Australian*, 17 July, 1961, p.10, Country News section.

and waxed. A tall redgum, 3ft in diameter, was cut down to 4ft, and set in a natural stone base for a reading desk.⁴⁶

The chapel has added interest for the wrought iron decorations made by the boys, and the front doors which are made up of individual panels which have also been designed and worked upon by the boys. Pine trees were planted near the chapel after its completion.⁴⁷ The chapel continues to be used to this day, and weddings have taken place there.⁴⁸

Hillston Boys' Farm - c.1964 - c.1983/4

On 16 June 1960, the dining room and kitchen block, designed by the Public Works Department, was officially opened by the Minister for Child Welfare, The Honourable L. A. Logan MLC, and dedicated by the Anglican Archbishop of Perth, Dr R. W. H. Moline. This was followed on 24 May, 1964, with the official opening of a sixty bed accommodation block consisting of separate secured 'cabins' which could be locked at night. This building, designed by the Perth architectural firm of Duncan, Stephen & Mercer, was officially opened by the Minister for Child Welfare and dedicated by the Archbishop of Perth.⁴⁹ Homes had also been established for staff which included two cooks.

Hillston Boys' Farm continued to develop as a largely self sufficient institution. There was a piggery where the boys were taught to slaughter and dress the meat, cows for milking, poultry, vegetables and fruit trees to tend. A marron farm was also established, and a smoke-house. Younger boys attended the local school, while the older boys were given the opportunity to work outside on day release. About eight boys worked at the abattoirs.⁵⁰ The boys also took part in the local community's sporting activities. Apart from the main accommodation blocks, younger boys stayed in one of the home cottages, and older boys who went out to work lived in a demountable. During the 1970s three demountable Bristol classrooms were erected on the site.⁵¹ A large weatherboard and asbestos building, used at one end as a classroom and the other for manual training, was erected on the site in two stages, the first half in the 1950s, and the second half in c.1973.⁵² According to Jack Nugent, no buildings from the Padbury Farm School days were left after Hillston was established. A 'plantation' of pine trees was also planted by the boys in c.1964 using seedlings which were being given away by the Forestry Department.⁵³

Hillston did not have a security fence, and frequent abscondings and complaints from local residents about thefts in the district resulted in the

⁴⁶ *ibid.*

⁴⁷ Phil Bowyer, *op. cit.*

⁴⁸ Peter Holden, *op. cit.*

⁴⁹ Information from plaques located on the inside of the dining room, and outside the main block.

⁵⁰ Terry Millar, former Assistant Superintendent at Hillston, conversation with Robyn Taylor, 11 August, 1998.

⁵¹ *ibid.*

⁵² *ibid.* Mr Millar indicated that the schoolhouse was erected on the site in the early 1960s, but this appears to be in conflict with an archival drawing of 1958 which show the building to already be on site.

⁵³ Phil Bowyer, *op. cit.*

government appointing a committee to look into the matter. A report undertaken by the Department for Community Welfare was completed in August 1980. Issues were identified and options outlined, which included closing Hillston and moving the boys to another location.⁵⁴

Around 1983-84, the Hillston Boys' Farm closed. The place was apparently left vacant until an alternative use could be found.⁵⁵ Discussions about a drug rehabilitation centre were not met with enthusiasm by the local community.⁵⁶

Hillston Community Centre - 1992-c.1994

On 22 October, 1992, Hillston reopened as the Hillston Community Centre. Three hundred people were reported to have attended the festivities, and it was hoped that this could be an annual event.⁵⁷

The primary purpose for re-opening Hillston is to offer a retreat venue for organisations, dealing particularly with disadvantaged young people, to hold training courses, conferences and 'get togethers'.⁵⁸

Alterations to the place to make it more suitable for users included taking out the wall between every two 'cabins' to enlarge the bedrooms, and remove the heavy concrete security grids which had been installed outside each window.⁵⁹

Some of the events that had been held at Hillston, apparently before the official opening, included 'Camp Turnaround' for one hundred teenagers which was jointly organised by Community Policing and the Department for Community Development (now called Family and Children's Services), and a 'Workskills Training Course' for young unemployed people.⁶⁰

Former assistant superintendent, Terry Millar, was employed as the Centre's Project Manager, and part of his brief was to encourage Aboriginal groups to organise and use the facilities. However, 'this petered out after a couple of years, and eventually the centre closed down.'⁶¹ For a time the place had been leased by Westrek for youth programmes.

1994 - 1998

Since 1994, Hillston has had no regular programme of use other than being available for hire as a place for youth camps and such one-off events as Rally Australia.⁶² The former administration building is used by the State Emergency Services and the local Volunteer Fire Brigade holds regular meetings at Hillston.

⁵⁴ "Report of the Committee to investigate and advise on options and other measures for the control of Hillston absconding and associated offending." Department for Community Welfare, WA, August 1980.

⁵⁵ Terry Millar, op. cit.

⁵⁶ Jack Nugent, conversation, op. cit.

⁵⁷ *Milli Milli Wungka*, No.4, January 1993, p.13.

⁵⁸ *ibid.*

⁵⁹ *ibid.*, and Peter Holden, op. cit.

⁶⁰ *Milli Milli Wungka*, op. cit., p.13.

⁶¹ Terry Millar and Peter Holden, op. cit.

⁶² Peter Holden, conversation with Robyn Taylor, 10.08.98.

In late 1998, Family and Children's Services propose to develop the site to provide alternative, short term, care and counselling for youths experiencing difficulties with foster and other care.

Register of Heritage Places - Assessment Doc'n
01/10/1999

Hillston Boys' Farm (fmr)

13

13.2 PHYSICAL EVIDENCE

Hillston Boys' Farm (fmr) is situated in the hills approximately 32 kilometres east of the Perth city centre. The site is approached via a private road off Stoneville Road which is flanked on the left by bushland owned by Landcorp and on the right by pasture which is the eastern extent of Parkerville Children's Home. Four houses stand on the north side of the roadway, two (unoccupied) in Landcorp land and two near where the roadway terminates at the collection of buildings which form the nucleus of the place. The latter are occupied by Hillston's site manager and an assistant site manager respectively. The eastern part of the driveway is shaded by a scattered plantation of a dozen or so mature pine trees.

Besides the site managers' quarters, the first building one passes is an old schoolhouse (presently referred to as the old workshop) that stands a short distance uphill from the roadway. Immediately beyond this the driveway veers to the left and branches: The right turn leading to the bitumen carparking area is located between a two level administration block, the south and east arms of a low, spreading dormitory block and the old schoolhouse. The left branch, gravelled, curves around to the right, encircling the main group of buildings and rejoining the roadway between the old schoolhouse and the assistant site manager's quarters. The encircling track also has a northern branch which provides access to a dairy building, piggery and a number of stone lined marron ponds beneath some large trees.

The main group of buildings are arranged in such a way that they define two distinct quadrangle areas, one being the bitumen carparking area previously described; the other, also bitumen paved, is an area intended for recreational use and is defined by the administration building and main dormitory on the east, by the main dormitory and an older dormitory on the north, the kitchen and dining area and recreation hall on the west, and swimming pool area on the south. The site of these buildings has a gentle downward fall southwards, being part of a hillside that drains into the Clutterbuck Creek.⁶³

Buildings on the site are of greatly differing constructions. Four main types of construction are evident:

1. 1950s weatherboard and asbestos structures including the old schoolhouse and various quarters. The chapel (1958-61) is a crossover between the weatherboard and asbestos structures of the 1950s and the masonry construction that occurred in the early 1960s. Two demountable Bristol classrooms on the site may also be included in this category, being stud walled 1950s buildings. They are, however, clad with aluminium sheeting and were brought onto the site in the 1970s.

⁶³ The upper reaches of this creek extends east within the land owned by Parkerville Children's Home, but its watershed is in the Landcorp property so the creek does in fact at one point cross under the Hillston private road. There are a number of dams on the Clutterbuck within the Parkerville property. Two smaller dams are located on the northern branch of the creek which passes through the Hillston property.

2. Public Works Department institutional buildings built of masonry in the early 1960s, including the kitchen and dining building (1959-60) and the recreation hall.
3. Later buildings erected in the 1960s that were designed by architects commissioned by the Public Works Department, including the main dormitory (1964), administration building and science block.
4. Utilitarian outbuildings mostly erected after 1960, including the fuel store, smoke house, dairy, piggery, mechanical workshop, generator shed, and poultry sheds. Brick and cement mortar was predominantly employed for the construction of these outbuildings, although the sheds for keeping chickens are corrugated iron and timber and the piggery is partly made of formed concrete.

The staff houses are timber framed structures clad with asbestos sheeting and weatherboard. Although inhabited, the buildings show some evidence of neglect, with the paintwork being in fair to poor condition.

The oldest complete structure on the site is the schoolhouse which is essentially a timber stud-walled building on stumps. Its walls are externally clad with weatherboard (from base plate to sill height) and asbestos sheeting. The hipped roof is clad with corrugated asbestos sheeting. Internally the building has tongue and groove hardwood floors, asbestos clad walls and plasterboard ceilings. Most of the building's windows are the double hung sash, the larger windows being composed of multiple panes. A flat verandah roof of corrugated iron with tubular metal posts has been added to the rear of the place, as well as a rather unsympathetic extension of a room that is clad with asbestos sheeting.

The schoolhouse has recently been condemned by CAMS because of the deteriorated condition of the asbestos used in its construction and the inherent health risk this poses.⁶⁴ Consequently all maintenance of the place has lapsed. The asbestos roof has numerous minor leaks which have stained the ceilings and in places result in floor boards getting wet. Timberwork forms the greater part of the building fabric and is mostly in very good condition.

The two Bristol demountables are located north-east of the schoolhouse, behind the quarters presently occupied by the site managers. From the outside these buildings appear to be in fair condition. The one furthest west is badly damaged by termites and has been condemned, the other is utilised by the local fire brigade.⁶⁵

Of those buildings in the main cluster, the chapel is probably the next oldest. The chapel is rectangular in plan, aligned approximately on an east-west axis with its altar at the east end and main entrance facing west (the traditional orientation for high Anglican chapels). The roof of the church slopes gradually upwards towards the east. A tubular steel structure immediately in front of the west entrance originally housed a bell, and supports a concrete slab that forms an entrance canopy. Two types of construction have been employed for the walls. Up to head height the wall consists of masonry of laterite rubble stone and cement mortar

⁶⁴ Peter Holden, op., cit., 10.08.98.

⁶⁵ *ibid.*

between a grid of painted concrete columns, the wall having the same finish inside and out. Above head height, and up to the eaves line, the walls consist of studwork clad externally with a square profiled asbestos sheet (painted a light grey-blue) and internally with cement render supported by a fine steel mesh. Inscribed vertical lines provide a texture to the cement render. In terms of structure, the side walls are composed of six bays expressed by the projecting concrete piers and exposed rafter ends. In the upper part of the wall a window is positioned in the centre of each bay except that furthest east. From west to east each window is larger than the previous one as an expression of the roof line. A small window with a decorative screen and red stained glass is located above the west doors, and a large multipaned window with clear glass is situated in the east wall - highlighting the altar.

Various fittings and ornamentation within the building are evidently hand made and of naive style. The main doors consist of wide planks cladding a timber frame, and the external faces of the doors are crudely inscribed with religious symbolism. A baptismal font is located immediately inside from the doorway - located mid aisle - and is made of a hollowed out laterite boulder decorated by a number of crudely carved religious symbols and supported by three granite boulders. A stand of similar construction (laterite boulders) is located near the front of the church (south side). The lectern is near the front on the north side and made of a tree stump (apparently still firmly rooted in its original position). Beyond this is the altar rail of wrought iron decorated with representations of fish and waves. The altar itself is rectangular in form, built of laterite boulders and finished with black tiles. Behind the altar is a crude cross of CCA treated pine, apparently a recent replacement of an earlier hardwood cross. The pews are unsophisticated and angular in form, being made of hewn jarrah boards with a varnished finish. The floor beneath the pews is paved with natural stone and cement mortar, but the aisle, front and rear of the church are paved with polished cement slabs. Black tiles, like those covering the top of the altar top, are used for the entire area behind the altar rail. Decorating the walls are a number of large symbols created with the type of steel mesh that had been used to support the cement render. The ceiling is lined with boards of a light timber, laid longitudinally, with the rafters and supporting timbers exposed beneath.

Occasional use is made of the chapel with the result that the interior is well kept. Most internal finishes are low maintenance, although dirt is difficult to remove from parts of the floor flagged with stone. Deterioration of the rendered upper wall is evident, caused by corrosion of the steel mesh backing. Staining has occurred to the timber ceiling lining, and is caused by leaks in the asbestos roof sheeting. Externally, paint on the asbestos upper wall cladding, timber work and steel bell tower is in poor condition. The building's rainwater goods also require attention.

The recreation hall is constructed of cream brick with expressed concrete columns, a duo pitch roof clad with corrugated asbestos sheets, and a sprung wooden floor on the inside. Two courses of cream coloured vent bricks provide horizontal articulation to the elevations. Natural lighting is provided by windows that are positioned near the eaves in the side walls

and extend from column to column. A loading dock at the east end of the hall and a secondary room on the north side of the hall break up the monolithic visual effect of the hall. The hall is in good condition and its stage and sprung floor are well suited to a range of recreational uses.

The kitchen and dining building, with adjoining dormitory, is constructed of red brick masonry with large openings, framed with timber and part glazed/part filled with solid panelling. The building has a duo-pitch roof clad with galvanised iron sheeting, and has a verandah on the eastern side. The kitchen is one of high quality, built to commercial requirements and fully equipped. The kitchen and dining facilities are regularly used by groups staying at the camp.

The dormitories, both the 1960 and 1964 sections, are furnished and regularly used by groups staying at Hillston. The 1964 section forms a cross in plan with a superintendent's station in the centre and with staff quarters in the short northern arm. The external form of this building is uncompromisingly severe: repeated cream brick bays, two cells wide with a low pitched roof and window (partly) screened with a lace of precast concrete panels. Internally one is faced with long passages, the walls lined on either side with twin sets of doors leading into the bedroom cells, tongue and groove hardwood floors, and pitched ceilings. The interior of this building is in good condition, but externally it is apparent that the roof requires a high level of maintenance and replacement of roof sheeting may be needed for some areas.

The administration building is built lower down the slope from the main dormitory and has floors on two levels, the upper level being the principal floor. In terms of its architecture, the building is an example of the International Style that was based on Corbusian design principles, notably the use of piloti to elevate the building, the expressed framework (with integrated louvre shading), ribbon windows and open floor plan. The building is occupied by the State Emergency Services (Mundaring Branch), and generally appears to be in fair condition.

Consideration is being given to the demolition of the administration building, and in the event that this is carried out the State Emergency Service has plans to relocate into the former science block which is located behind the west Bristol demountable.⁶⁶ The former science block is one of the more recent buildings on the site and is in good condition. It is constructed of light coloured brick with a flat metal roof, and consists of two principal rooms serviced by male and female toilet facilities.

13.3 REFERENCES

'Report of the Committee to investigate and advise on options and other measures for the control of Hillston absconding and associated offending.' Department for Community Welfare, WA, August 1980.

13.4 FURTHER RESEARCH

⁶⁶ Peter Holden, conversation with Robyn Taylor, 9.09.98.



REGISTER OF HERITAGE PLACES

Permanent Entry

1. **DATA BASE No.** 4038
2. **NAME** *Hillston Boys' Farm (fmr)* (c.1955 - 1970s)
FORMER NAMES
 Stoneville Farm (1946)
 Padbury Boys' Farm School (1946 - c.1955)
 Anglican Farm School (c.1955 - 1964)
 Hillston Boys' Farm (1964 - 1992)
 Hillston Community Recreation Centre (1992 - c.1994)
 Hillston Youth Camp & Community Recreation (1994 - present)
3. **LOCATION** Reserve 25199, Stoneville Road, Stoneville
4. **DESCRIPTION OF PLACE INCLUDED IN THIS ENTRY**
 That part of Swan Location 11803, being a part of Crown Reserve 25199 and being part of the land comprised in Crown Land Record Volume 3100 Folio 457 as is defined in Heritage Council of Western Australia survey drawing No. 4038 prepared by Links Surveying.
5. **LOCAL GOVERNMENT AREA** Shire of Mundaring
6. **OWNER** Minister for Works
7. **HERITAGE LISTINGS**
 - Register of Heritage Places: Interim Entry 08/01/1999
 Permanent Entry 01/10/1999
 - National Trust Classification: -----
 - Town Planning Scheme: -----
 - Municipal Inventory: -----
 - Register of the National Estate: -----
8. **CONSERVATION ORDER**

9. **HERITAGE AGREEMENT**

10. **STATEMENT OF SIGNIFICANCE**
Hillston Boys' Farm (fmr), a collection of buildings of various construction types and functions as well as numerous mature plantings, has cultural heritage significance for the following reasons:

Register of Heritage Places – Permanent Entry Hillston Boys' Farm (fmr) 1
 01/10/1999

the place provided welfare services for boys from 1946 to 1984, firstly as a farm home for orphans and disadvantaged boys, and later as a reformatory for delinquents;

the place has associations with the Anglican Church in Western Australian, who established several homes in the Swan Valley for children;

the place is representative of a number of institutions established throughout Western Australia to provide welfare services for children, which combined industrial and technical training with usual school instruction

the place has strong educational and spiritual associations with those men who, because of family circumstances or criminal conviction, spent part of their childhood years in the institution;

the chapel has social value for its associations with the Hillston boys who built the place. The interior of the chapel building, albeit crudely finished and decorated, displays visual coherence and appeal; and,

the rural setting of the place, together with the numerous mature plantings which include pine trees planted in the 1960s, has aesthetic value.



Project | *New Riding/Community Centre*

CLIENT | HorsePower Hills

DATE | 28 /10/20

Version | Draft 0.1

www.ahaconsulting.net.au



HorsePower Hills

Sent c/o email: rdawahills@gmail.com

Dear Lynn,

Re: New Riding/Community Centre

Thank you for the opportunity to quote on working with Horsepower Hills on this exciting project.

Aha! Consulting is pleased to be able to offer you our depth of experience in facility planning with extensive experience in engaging and connecting with stakeholders and community. We are also pleased to be partnering with our colleague at Impact Seed, a social investment firm, who will assist with some of the viability modelling.

Jemma Moon, our Associate Consultant, will lead the project. She has a breadth of experience working with sporting and community groups and is an experienced community development engagement practitioner. Jemma has managed a local government community development portfolio which encompassed sport, recreation, club development, community grants, volunteering and libraries. In addition to her extensive experience, Jemma is a horse owner and rider and brings a solid understanding of the sport and equestrian community. Daniel Mackey from Impact Seed will bring his experience in business development and social impact to ensure HorsePower Hills gets the blueprint they need.

My role will be the facilitation of the strategy sessions and overall project oversight.

If awarded the project, we would welcome the chance to work with HorsePower Hills to finalise the process and ensure what we are offering is effective, efficient and productive for.

We are ready to start when you are and if you require any further information, please contact me on the number below.

Regards

Joe Levin
Principal Consultant
Aha! Consulting
Thursday, 29 October 2020

Contents

1 Scope.....4

2 Methodology.....5

3 Key Personnel.....7

3.1 Statement of Organisational Capacity and Experience..... 7

3.2 Jemma Moon (Engagement Consultant) 8

3.3 Joel Levin (Managing Director) 9

3.4 Impact Seed..... 10

4 Costing.....13

4.1 Exclusions 14

4.2 Payment Schedule 14

4.3 Cancellation..... 14

5 RELEVANT EXPERIENCE15

5.1 Aha! Consulting – Local Government Engagement Experience (a small selection)..... 15

5.2 Aha! Consulting – Engagement Experience (other than Local Government)..... 17



When will you have your next **Aha!** moment?

1 Scope

HorsePower Hills (HPH) was originally looking to establish an equestrian centre for its work supporting learning for those with disabilities including autism and neurological challenges.

The identified site was formerly Hillston Boys Reformatory (closed in 1984). The site is set in bushland and there are a number of existing buildings including an auditorium, a science building and a heritage-listed stone chapel.

Given the size of this site, there is scope to redevelop it into a dual-purpose equestrian and community centre.

There is the potential for the centre to become a 'state of the art' (state headquarter or regional hub) equestrian centre that supports the state organisation (HorsePower Australia) to deliver leadership to the 14 HorsePower Centres in WA and research outcomes that are nationally and internationally significant. The centre could also be a regional hub for the 5 HorsePower centres in the greater Perth metropolitan region, hosting coach training and regional events.

HPH could triple the size and scope of its operations from 20 to up to 80 riders and from two programs for children and youth (recreational riding and hippotherapy) to a range of programs for children and adults, including those addressing mental health.

This project could deliver significant benefits, not only to HPH and HorsePower Australia but also become a sought-after community facility.

HPH is seeking assistance from a consultant team to:

- Develop a plan outlining the vision and proposed operations of this centre for HPH
- Gauge the level of interest from various user groups, institutions and individuals for HPH programs
- Scope the possible uses for the site beyond HPH
 - E.g. other community groups and other treatment-focused services
- Determine the operational model that would deliver optimal viability
- Map the social impacts/benefits of establishing (or not establishing) a centre of this kind
- Propose a governance structure for management of the site



2 Methodology

The following methodology seeks to gather the information required to inform a strong business case for the development and ongoing sustainability of the proposed equestrian and community centre.

| Stage | Activity | Outcome |
|---|--|--|
| Scoping and Establishment | <ul style="list-style-type: none"> • Preliminary project meeting and site visit • Development and confirmation of the engagement plan • Desktop review of background documents | <ul style="list-style-type: none"> • Development of an engagement plan endorsed by HPH within a week of project meeting • Clearly identified project timelines |
| Stakeholder Mapping and Market Research | <ul style="list-style-type: none"> • Approaching key stakeholder groups as distribution points for the online survey (surrounding local government authorities, sporting peaks etc.)* • Survey design and testing; indicative questions: <ul style="list-style-type: none"> - Stakeholder contact details - Number of current members for each stakeholder - Type of usage/activities - Type of benefits/outcomes achieved through this use - Potential hours of usage - Stakeholder experience in facility management (if any) - Any specific needs in a built space - Best communication tool to keep stakeholders updated long-term • Collection of available data on like ventures in the region (e.g. event venues etc.) • Analysis of reported need against projected needs as per population growth ABS • Exploration of nationally projected trends in facility needs with current area infrastructure <p><small>*due to privacy constraints, we are unlikely to be given databases from other stakeholders; as such, the approach is for them to be a distribution partner, through which we can build our own database for HPH future use.</small></p> | <ul style="list-style-type: none"> • Understanding levels of interest and usage types • Establishment of a contact database for ongoing use |
| Viability and Impact Mapping | <ul style="list-style-type: none"> • Up to ten follow up phone calls and/or 1-1 meetings with the 'highly engaged' stakeholders identified through the survey to better understand needs, interest and desired levels of involvement • Up to three site visits with groups of 'highly engaged' stakeholders to explore options and build interest • Development of operational models to test for viability • Social impact mapping • Mapping of possible funding sources | <ul style="list-style-type: none"> • Understanding of options for centre viability • Understanding of social impact |



| Stage | Activity | Outcome |
|---------------------------------|---|---|
| Consultation Report | <ul style="list-style-type: none"> • Collation of all data points into a single report | <ul style="list-style-type: none"> • Single consolidated report to enable HPH planning |
| HPH Planning | <ul style="list-style-type: none"> • One-day facilitated workshop with HPH to scope capacity and capability of the various options | <ul style="list-style-type: none"> • Agreed internal direction on the approach to the centre |
| Stakeholder Planning (optional) | <ul style="list-style-type: none"> • Coordination of participation at workshop • Half-day facilitated workshop with HPH and 'highly engaged' stakeholders to map out high level governance arrangements | <ul style="list-style-type: none"> • Agreed internal direction on the approach to the centre |
| Final Report | <ul style="list-style-type: none"> • Amended report to incorporate the outputs of the two planning workshops | <ul style="list-style-type: none"> • Final endorsed report delivered to HPH in electronic format and hard copy to use for Lotterywest and any other funding bodies |



3 Key Personnel

3.1 Statement of Organisational Capacity and Experience

Based in Western Australia, Aha! Consulting has over sixteen years' experience in Strategy, Engagement, Facilitation and Evaluation. We are privileged to have clients from a diverse range of sectors, organisational sizes and service needs. We enjoy positive long-term relationships with our clients, some of which have extended into many years of ongoing collaboration.

We work hard to maintain our track record and reputation for delivering high quality services across Australia and, more recently, internationally with the United Nations.

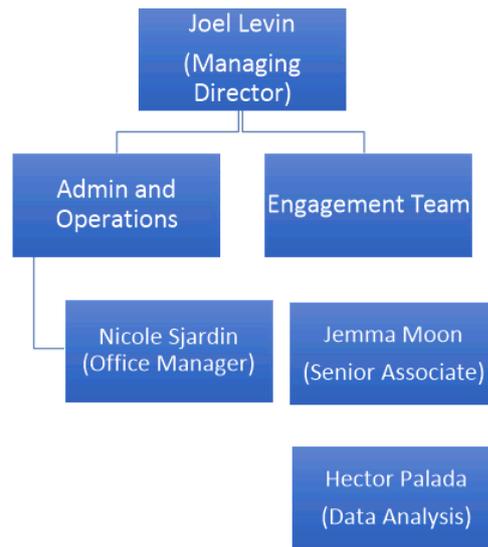
As a small consulting firm, our systems are simple, efficient and focused on clarity and quality of communication for staff and clients.

We are small enough to be cost-effective and responsive, yet have the required depth to manage contingencies and ensure there is continuity of service and a timely delivery of project outcomes.

Our lead consultant for this project is Jemma Moon. Jemma brings a significant background in youth services and the facilitation of community and stakeholder engagement. Joel Levin, will contribute to the session design.

Having worked together in the past, this team, supported by Nicole Sjardin, offers a consistent, professional and coordinated approach to project delivery.

Please see page 15 for just some of our engagement projects, listed under Relevant Experience.



3.2 Jemma Moon (Engagement Consultant)

Jemma Moon has a public health background and is an experienced community development engagement practitioner. Jemma has spent six years working with the City of Canning where she led the development and implementation of the City's first community development strategy. Jemma has a breadth of experience working with sporting and community groups and has managed a local government community development portfolio which encompassed sport, recreation, club development, community grants, volunteering and libraries. Jemma currently works part time for Town of Mosman Park as their Community Engagement Advisor and spends a large amount of her time working on community engagement for the Town's infrastructure and development applications.



In 2017 Jemma delivered City of Canning's first Learning City Strategy, which included a facility restructure and renovation in Bentley, transforming an old library space into a community hub driving the integration of local services. The large project required an in-depth engagement process to identify stakeholders and foster relationships that supported a collaborative project driven by community.

Jemma's background is many-faceted; she spent two years working as Program Manager for the Royal Flying Doctor Service, engaging with remote communities to trial and evaluate alternate primary health care delivery service models for this highly respected not for profit organisation. As a result, Jemma has strong analytical skills, a focus on achieving project deliverables within timeframes and the ability to articulate and communicate findings and trends.

A background in local government community development has positioned Jemma as a strong facilitator within the engagement sector. She has been involved with:

- Community engagement planning and delivery for Town of Mosman Park Strategic Community Plan
- Community engagement planning and delivery for City of Canning: Community Strategic Plan, Infrastructure Plan, Learning City Strategy and Community Development Strategy



3.3 Joel Levin (Managing Director)

Joel Levin is the Managing Director of Aha! Consulting. With a background in community services and management, Joel brings over 20 years' experience working within a range of sectors including Resources, Health, Indigenous, Human Services, Planning, CALD, Environment, Commerce, Sports and Recreation, Education, Local Government, Utilities, Waste Management, Arts, Aged Care, Health, Disabilities and Justice.



Working with corporate, government and community organisations alike, Joel's facilitation, strategy and engagement skills have seen the work of Aha! Consulting expand from services in WA across Australia and internationally.

Joel has been a long-term advocate for developing the practice of engagement in Western Australia. He was the founding chair for IAP2 in WA, is the only licensed trainer for IAP2 in WA, a board member and one of their ambassadors.

Joel is a former Executive Director of Youth Focus, which was providing support services including youth suicide prevention.

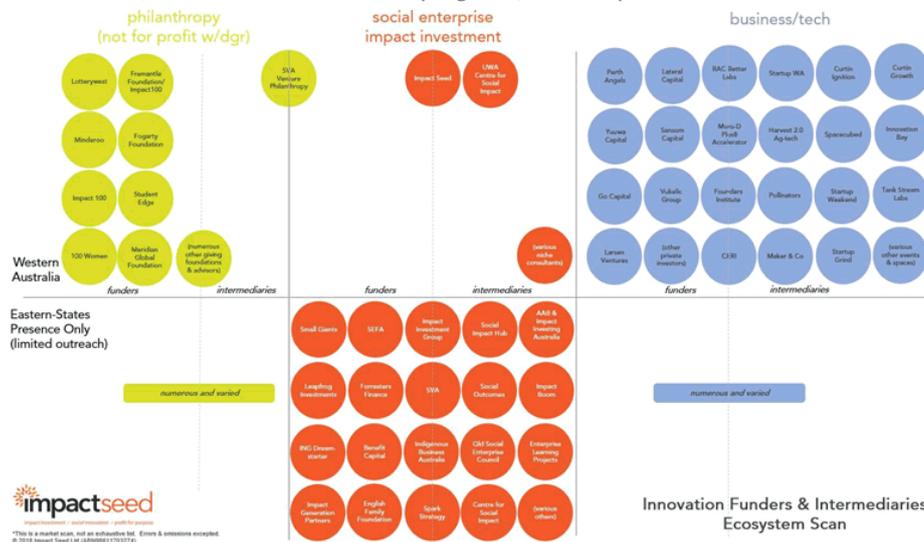


3.4 Impact Seed

Impact Seed is Western Australia’s peak impact investment & social enterprise development advisory. Our purpose is market development, capacity building both supply and demand sides of the WA market in conversation with social impact ventures, government, not-for-profits, corporates, foundations and family offices and demonstrating why the ‘business for good’ model works in bridging investment and philanthropy.

We advocate, educate and develop co-investment opportunities and deal flow in WA social enterprises and ventures focused on social innovation, profit for purpose and with a clear social impact purpose front and centre.

We have supported over 100 founders, numerous not for profit, business, investor and government stakeholders, built an active government advocacy profile, along with a range of incubation, education and innovation programs, workshops and events.



Our team have successfully started, grown and enterprise transitioned a number of rapid-growth start-ups and social enterprises. We innately understand the importance of lean business development and robust yet adaptive and scalable structures and systems. We offer a depth of practical, hands-on experience in business development, commercial, operational, technical and management disciplines across diverse and challenging business environments.

Our engagement approach is to establish an immersive understanding of an organisation's unique make-up and potential and to apply simple, high-impact and high-value principles to extract un-tapped potential, enabling rapid scale and resilience building. Impact Seed's business services include:

- Start-up Development
- Modelling
- Investment Readiness Support
- Commercialising IP
- Change Management
- Effective Cashflow and Cost Management
- Social Media
- Brand Development
- Sustainability throughout the Value Chain
- Risk Management



Daniel Mackey, Manager Regenerative Business & Sustainability

For the past ten years Daniel has been working in the social impact and sustainable development arena, primarily in food and fibre supply chains as Co-Founder of Ethical Fields and with organisations including Fairtrade Australia and Forest Stewardship Council (FSC).

His focus has been on building and facilitating collaboration between NFPs, businesses and producers to deliver better outcomes for business, people and the environment.

Daniel has led national business development and advocacy activities to grow the market for Fairtrade products along with leading the policy and standards negotiations to develop Australia's first Forest Stewardship Standard for the Forest Stewardship Council.

He has a particular interest in integrating the multiple social, environmental, cultural and economic needs of regional producers, Indigenous communities and their landscape.

Qualifications

- Master's Degree, International Trade and Diplomacy (Monash University 2012 - 2016)
- Postgraduate/Professional Certificate, International Trade (University of Adelaide, 2007 - 2008)
- Bachelor of Arts with Honours, International Politics; Minor – Issues in Global Development (Murdoch University, 2002 - 2007)

Board Memberships

Board Director – Forest Stewardship Council (FSC) Australia (May 2018 - present)
Founding Committee Member and Company Secretary – Cultivate WA Inc (June 2018 - present)



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11



Kylie Hansen, Founding Director

Kylie has over ten years' experience in strategic policy, cross-sector relationships, outcomes measurement and project management.

She has management experience across the not-for-profit, government and corporate sectors and is well recognised as consistently delivering high quality services in a variety of areas. Her breadth and depth of experience enables her to draw on a number of disciplines and innovative ways of working and thinking.

Kylie is interested in using her strong background in NFP sustainability and revenue streams to support collaborative initiatives across sectors oriented at improving social outcomes and to support socially conscientious businesses to articulate their social impact.

Kylie sits on a number of boards and committees, including [Linkwest](#), [SCALES Community Legal Centre](#), [AIESEC WA Board of Advice](#), the Fairbridge Centre for Social Innovation, the Social Impact Measurement Network – Western Australia and the Alumni for Social Impact at UWA. She is also a mentor at the [School for Social Entrepreneurs](#).

Kylie is passionate about social innovation, cross-sectoral collaboration, how to measure social outcomes and impact investment.

Areas of expertise

Strategic Policy Engagement

- Policy engagement and advocacy strategies with state and federal government reform processes
- Supporting organisations and the sector to respond to reforms in their strategy, operations and advocacy

Outcomes Measurement Frameworks and Evaluation

- Development and articulation of outcomes hierarchies for programs/organisations/sectors
- Training for organisations in outcomes measurement
- Facilitation of workshops to engage staff, clients/consumers and funders

Social enterprise and impact investment

- Designing and developing social enterprises
- Understanding the impact investment landscape
- Design and development of impact investments beyond social enterprise, including social impact bonds

Strategic and Business Planning

- Linking outcomes frameworks to strategic plans and to reporting for funders
- Revenue generation strategies

Strategic Alliances and Cross-sectoral Collaboration

- Training on mergers, amalgamations and other collaborative structures
- Co-designing processes to develop options for strategic alliances
- Due diligence processes

Qualifications

- Bachelor of Arts (Political Science and International Relations) (UWA)
- Bachelor of Commerce (Human Resource Management/Management) (UWA)
- Bachelor of Community Development (Murdoch University)
- Graduate Certificate in Project Management (University of South Australia)
- Graduate Certificate in Social Impact (Centre for Social Impact, UWA)
- Juris Doctor (post-graduate law) (UWA)



4 Costing

Costing based on services specified. Additional services outside this scope of works is charged at:

- Data analyst \$100phr + GST
- Engagement Consultant \$160ph + GST
- Impact Seed Consultant \$180ph + GST
- Aha! Consulting Managing Director \$200ph + GST

| Stage | Aha Services | \$ | HPH |
|---|--|----------|---|
| Scoping and Establishment | <ul style="list-style-type: none"> • Preliminary project meeting and site visit • Development and confirmation of the engagement plan • Desktop review of background documents | \$3,000 | <ul style="list-style-type: none"> • Coordination of internal stakeholders • Assistance with site access • Provision of background documents and known stakeholder lists |
| Stakeholder Mapping and Market Research | <ul style="list-style-type: none"> • Approaching key stakeholder groups as distribution points for the online survey • Target Facebook marketing of survey to expand reach • Survey design and testing • Analysis of reported need against projected needs as per population growth ABS • Exploration of nationally projected trends in facility needs with current area infrastructure • Collection of available data on like ventures in the region (e.g. event venues etc.) | \$8,090 | <ul style="list-style-type: none"> • Promotion of survey through HPH networks • Provision of any market data on various options currently held by HPH |
| Viability and Impact Mapping | <ul style="list-style-type: none"> • Up to ten follow up phone calls and/or 1-1 meetings with the 'highly engaged' stakeholders identified through the survey to better understand needs, interest and desired levels of involvement • Up to three site visits with groups of 'highly engaged' stakeholders to explore options and build interest • Viability modelling • Social impact mapping • Mapping of possible funding sources | \$13,735 | <ul style="list-style-type: none"> • Assistance with site access for follow up sessions |
| Consultation Report | <ul style="list-style-type: none"> • Collation of all data points into a single report | \$3,355 | <ul style="list-style-type: none"> • Review and comment on draft report |
| HPH Planning | <ul style="list-style-type: none"> • One-day facilitated workshop with HPH to scope capacity and capability of the various options | \$5,900 | <ul style="list-style-type: none"> • Coordination of participants, venue, catering, logistics etc. |



| Stage | Aha Services | \$ | HPH |
|---------------------------------|--|-----------------|--|
| Stakeholder Planning (optional) | <ul style="list-style-type: none"> Coordination of external participation at workshop Half-day facilitated workshop with HPH and 'highly engaged' stakeholders to map out high level governance arrangements | \$5,210 | <ul style="list-style-type: none"> Coordination of internal participants, venue, catering, logistics etc. |
| Final Report | <ul style="list-style-type: none"> Amended report to incorporate the outputs of the two planning workshops | \$2,655 | <ul style="list-style-type: none"> Review and comment on final report |
| SUB TOTALS | | \$41,855 | |
| GST | | \$ 4,186 | |
| TOTALS | | \$46,041 | |

4.1 Exclusions

- Venue, catering, logistics, equipment and printing
- Marketing and promotion
- Data entry

4.2 Payment Schedule

- 30% on commencement
- 35% on consultation report
- 35% on completion
- All payments are due within thirty (30) days of invoicing

4.3 Cancellation

- If the project is cancelled, any outstanding fees will be payable by the client for time spent, materials purchased or produced
- Cancellation of a booked event or workshop dates with less than two (2) weeks' notice – 50% of the fees for that event will be incurred and are payable by the client
- Cancellation of a booked event or workshop dates with less than one (1) week's notice – 50% of the fees for that event will be incurred and are payable by the client



5 RELEVANT EXPERIENCE

This is a long list but then again, we have been doing engagement for a long time and this is not even the complete list! Aha! Consulting has worked across sectors, contexts, states and internationally on engagement projects of various sizes and levels of complexity. The following list is designed to show the wide range, our versatility and ability to make the most of the investment organisations make in engagement.

5.1 Aha! Consulting – Local Government Engagement Experience (a small selection)

| Client/Project | Description |
|---|---|
| Energy Footprint City of Stirling | Aha! Consulting led the stakeholder consultation to better understand the strategies the City could put in place to support residents to reduce their energy bills and overall carbon footprint. |
| Participatory Budgeting Panel City of Bayswater (WA) | Aha! Consulting designed and ran a deliberative panel focussed on reviewing the City’s entire \$84.5 million operating budget. Spending three days over a month, the panel made recommendations across 19 budget areas. |
| Community Benefit Strategy Town of Victoria Park (WA) | Aha! Consulting designed and ran a citizen panel process for the development of a Community Benefit Plan, stemming from the establishment of Lathlain Oval as the home of the West Coast Eagles. |
| Community Strategic Planning City of Swan | Design and facilitation of community strategic planning project supported by the development of their community engagement framework. |
| Urban Forest Strategy City of Stirling | Aha! Consulting led the stakeholder consultation and facilitated the councillor workshop to shape the City’s urban forest policy. The workshop outputs triggered some additional options development, which was returned to council and endorsed as policy. |
| Sandcastles Project Town of Mosman Park | Aha! Consulting designed and led the community engagement program that resulted in the development of the Mosman Bay Foreshore Management Plan. |
| Waterland Redevelopment City of Bayswater | Aha! Consulting facilitated a series of community forums to explore design options for the redevelopment of the Waterland Aquatic facility on the Maylands Peninsula. |
| Lake Jualbup Accord | Aha! Consulting designed and led the community engagement programs aimed at building the Lake Jualbup Accord. |



RFQ | New Equestrian and Community Centre
 CLIENT | HorsePower Hills

DATE | 29/10/2020

| Client/Project | Description |
|--|---|
| City of Subiaco | Aha! Consulting also supported the development of the City's community engagement framework development and delivered training to city staff. |
| Engagement Policy and Culture City of Albany | Aha! Consulting facilitated a series of councillor workshops to explore the role of engagement in the City. The workshop outputs have been used to further refine the City's engagement policy and approach. |
| Town Centre Redevelopment Town of Victoria Park | Aha! Consulting designed and ran the community engagement program to re-start the stalled consultation on the development of the town centre. Ceased due to community reaction, the brief was to rebuild community relationships and provide council with a direction for this important development. |
| Delacy Reserve Lighting City of Bayswater | Aha! Consulting facilitated a community forum to explore the options for the replacement of lighting on Delacy Reserve. |
| Recycling Facility Community Partnership Agreement East Metropolitan Regional Council (EMRC) | Aha! Consulting coordinated and facilitated the EMRC Community Task Force. This Task Force was responsible for the development of a Community Partnership agreement. Community members were a stratified sample with EMRC staff as equal members. The agreement provided input into the tender evaluation criteria that will be used to construct a refuse recycling facility for the EMRC. |
| Recreation Services Suitability Town of Victoria Park | Aha! Consulting led the consultation and engagement program to review how to improve the sustainability of the Town's recreational services. This includes the amalgamation of a number of club rooms into a shared facility mode. |
| South Beach Boat Ramp City of Fremantle | Aha! Consulting has supported with the development of the City's community engagement framework and assisted with several consultation projects relating to South Beach (boat ramp and basketball court). |
| Retirement Village Re-development City of Bayswater | Aha! Consulting has worked with the City on the engagement with residents of Mertome Village as part of a proposed redevelopment. |
| Recycling Facility Community Advisory Group Southern Metropolitan Regional Council | Aha! Consulting was contracted to establish and facilitate the initial meeting for the Southern Metropolitan Regional Councils Community Advisory Group. This group provides input to the SMRC on their overall operations and the management of their refuse recycling facility. |



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16

| Client/Project | Description |
|-----------------------------|---|
| Engagement Framework | Aha! Consulting assisted with the consultation, development and/or review of multiple engagement frameworks for the multiple local government authorities and other government agencies. These reviews involved briefing/training of elected members, internal and external consultation, policy review and design. |
| | Other clients have included: City of Armadale, City of Fremantle, City of Cockburn, City of Kwinana, City of Stirling, City of Canning, Shire of Murray, Shire of Denmark, City of Albany |

5.2 Aha! Consulting – Engagement Experience (other than Local Government)

| Client/Project | Description |
|--|--|
| Our Community Report Supporting Communities Forum | Aha! Consulting led the research, sector consultation and engagement process to inform the plan for the state government to deliver an annual ‘Our Community Report’. This report will measure the social performance of the state, using both qualitative and quantitative data sources. Aha! Consulting explored a number of models for this form of dashboard reporting and developed a bespoke model for engagement in the establishment of this important report. The findings were approved by the auspicing committee, the Supporting Communities Forum and is now with government for the decision on its implementation. |
| National Oral Health Plan Department of Health (Federal) | Aha! Consulting ran the national consultations and facilitation for the review and development of the next 10-year National Oral Health Plan. |
| SDG Implementation United Nations (ESCAP - Thailand) | Aha! Consulting is supporting the design and delivery of facilitation engagement strategies for the United Nations across the Asia-Pacific region. This work is supporting the implementation of the sustainable development goals. Work to date has involved supporting government with engagement in Sri Lanka and Uzbekistan, the delivery of training in Indonesia and support engagement in the UN regional head office in Thailand. |
| Bushfire Ready Department of Fire and Emergency Services | Aha! Consulting conducted a series of consultation workshops to assist both local communities and DFES better understand how to improve the engagement and preparedness for cyclones and floods in the South West. |



| Client/Project | Description |
|--|--|
| Social Impact Monitoring (Broome, Darwin and the Dampier Peninsula) Shell | Aha! Consulting led a 5-year process of engagement and social research to first establish the indicators for social performance in each of the three impact areas and then conduct three annual 'Pulse Report' programs to gather data, report against the agreed indicators and provide year on year comparative reporting. |
| Cyclone and Flood Preparedness Department of Fire and Emergency Services | Aha! Consulting conducted a series of consultation workshops, interviews and a survey to assist both local communities and DFES better understand how to improve the engagement and preparedness for cyclones and floods in the North West. |
| Consumer Consultation – Annual Service Review Dental Health Service | Aha! Consulting has been assisting the Dental Health Service with the design and implementation of a consumer engagement strategy; it includes survey and focus groups to assist with maintaining their service accreditation and deliver overall improvement of service delivery. |
| Nuclear Jury South Australian Government | Joel Levin was one of the facilitators selected to support in the world's largest deliberative process. 350 randomly selected people from across South Australia, meeting as a citizens' jury over six days to deliberate on the potential to store nuclear waste. |
| Teacher Juries Curriculum Council /Minister for Education (WA) | Aha! Consulting assisted with the design and facilitation of 50 'Teacher Juries'. The juries were designed to provide guidance to the Minister and Curriculum Council as to the readiness of courses of study for implementation in the wake of the outcome-based education debate. |
| Consumer and Clinician Consultation – Strategic Plan Dental Health Service | Strategic planning and change management; facilitation of an internal consultation and change process. <ul style="list-style-type: none"> • Internal stakeholder consultations • Internal staff surveys • Collation of 'environmental scan' documentation • Facilitation of staff reference group meetings • Facilitation of management meetings to review progress and explore implications • Facilitation of executive planning sessions • Close liaison with Service General Manager on alignment with broader political issues within the departmental context • Development of the strategic plan |
| Consumer and Provider Consultation – Commissioning | Aha! Consulting designed and delivered the Indigenous consumer and provider forum to inform the commissioning of the Integrated Team Care (ITC) for both PHN North and South. |

| Client/Project | Description |
|--|--|
| Consultation for ITC Program WA Primary Health Alliance (PHN North and South) | |
| Consortium and Provider Forums Partners in Recovery | Aha! Consulting has facilitated the workshops for the formation of the consortium, strategic planning and annual review of workshops for the Partners in Recovery program in the Fremantle Medicare Local region and the transition to new funding arrangements. Aha! Consulting also facilitated provider workshops to inform program evaluation. |
| Consumer and Clinician Consultation – Development of Consumer Engagement Framework North Metropolitan Health Service | As part of the development of the clinician, consumer, carer and community engagement framework, Aha! Consulting designed and led a consultation process. This involved clinician surveys and interviews, consumer and carers surveys and interviews and the facilitation of focus groups to review various drafts of the framework. |
| Regional Health Needs Analysis (consumer, clinical consultation) Medicare Local | Aha! Consulting designed a consumer and provider engagement program that supported Fremantle Medicare Local to complete its regional needs analysis. This consultation involved community surveys, community forums and provider/clinician forums. |
| Consumer and Clinician Consultation – Fremantle Street Doctor Medicare Local | Aha! Consulting designed and facilitated consumer and stakeholder interviews to inform the evaluation and forward planning for the Fremantle Street Doctor program. |
| Consumer and Provider Consultation – East Metro Medicare Local | Aha! Consulting designed a consumer and provider engagement program that supported East Metro Medicare Local to complete its regional needs analysis. This consultation involved community surveys as well as community and provider/clinician forums. |
| Consortium Forums Headspace Fremantle | Aha! Consulting supported the delivery of Headspace programs through the provision and facilitation of consortium planning meetings and conducting youth consultation workshops. |



| Client/Project | Description |
|--|---|
| Sector Development Plan Disability Services Commission | Aha! Consulting led the workshop design for the engagement of consumers, carers and service providers on a state-wide consultation to identify priority needs in the sector. |
| Metronet Dept of Transport (WA) | Aha! Consulting has partnered with CGM Communications to design and deliver elements of the engagement program for WA's most ambitious public transport project – METRONET. |
| Westport Westport Taskforce (WA) | Aha! Consulting has partnered with CGM Communications to design and deliver elements of the community engagement program for the development of a strategy for WA ports. |
| Travel Smart Department of Transport (WA) | Aha! Consulting designed and ran the CBD consultation process to inform the design of a revised Travel Smart program, focussed on supporting active transport to and from the CBD. |
| Gascoyne Development Commission Gascoyne Food Bowl Initiative | Part of the proposed 'Food Bowl Initiative' is the planned release of agricultural land. Aha! Consulting designed and facilitated the local consultative committee meeting into the scoping and consideration for this release. |
| Service Redesign Department for Local Government and Communities | Aha! Consulting led the sector-wide consultation and workshop facilitation for the re-design and re-tender of a number of sectors: youth, parenting and family centres. |
| Prelude Social Impact Monitoring Shell Australia | Aha! Consulting is leading the ongoing community engagement in Broome and Darwin for the Shell Prelude Project, monitoring social impacts from their operations in both towns. |
| Boral Orange Grove Quarry Boral | Aha! Consulting is leading the ongoing community engagement for quarry operations, including the temporary asphalt plant established for the Main Roads Gateway project and the site infrastructure upgrade. This work has included conducting situation assessments, community consultation, managing the community reference group and site open days as well as media liaison and press coverage on the project upgrades. |
| Evermore Heights Water Corporation | Aha! Consulting led the consultation process with the community of Evermore Heights after the cessation of the development's third pipe scheme. Navigating an active community and multiple project partners, Aha! Consulting was leading the consultation process to identify the way forward. |

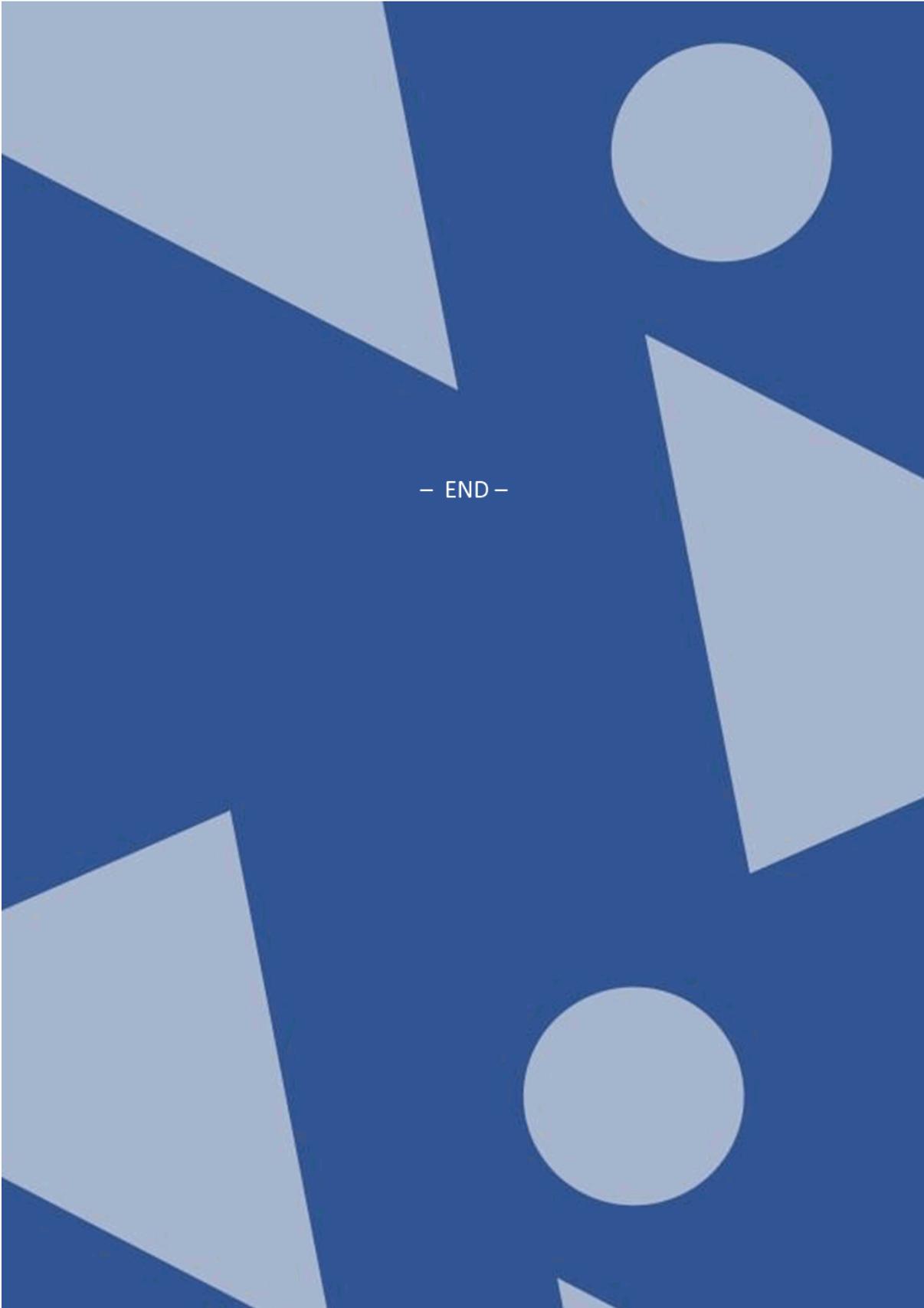


| Client/Project | Description |
|---|--|
| Perth Coastal Strategy (Youth Consultation) Department of Planning | Aha! Consulting led the preparation of a one-day workshop to facilitate the contribution of young people into the design of the coastal strategy for the Perth region. |
| Resident Meeting Satterley Development | Aha! Consulting ran a residents' workshop focused on concerns facing the estate in relation to internet access. |
| Gnaraloo Bay – Eco Tourism Ningaloo Development Office (NDSO) | Aha! Consulting designed and facilitated a stakeholder workshop to investigate the planned utilisation of Gnaraloo Bay as an eco-lodge site. This workshop brought a range of stakeholders together to identify considerations and concerns in the potential development of Gnaraloo Bay. |
| Water Future Forum Conservation Council and Water Corporation | Aha! Consulting designed and facilitated a one-day public forum on 'Water Futures'. Participants' views were diverse and the process needed to impart information about our Water Future and scope for options and preferences from the participant group. |
| Sub-Station Planning Western Power | Aha! Consulting designed and delivered a series of community consultation sessions as part of the planning for the implementation of a new sub-station on Western Power land in the foothills of Perth. |
| Local Government Amalgamation Department for Local Government | Aha! Consulting delivered a series of regional consultation sessions for local government CEOs and councillors as part of the State Government's voluntary amalgamation process. These sessions brought neighbouring councils together to provide an update on the process and explore various amalgamation options. |
| Lynwood Redevelopment Department of Housing | Aha! Consulting designed and delivered a consultation session as part of the Department's plans to rezone and then redevelop two parcels of land in Redfern and Lynwood. |
| 'Make Your Own Rules' Department for Consumer and Employment Protection | Aha! Consulting conducted a stakeholder consultation into the proposed changes to the Incorporated Association Constitution. This process involved state-wide stakeholder surveys and the delivery of a delegate forum for stakeholders to provide recommendations to the Minister. |



| Client/Project | Description |
|--|---|
| Cyclone and Flood Preparedness Department of Fire and Emergency Services | Aha! Consulting conducted a series of consultation workshops, interviews and a survey to assist both local communities and DFES better understand how to improve the engagement and preparedness for cyclone and floods in the North West. |
| Emergency Response Planning State Emergency Management Committee | Aha! Consulting conducted a half-day workshop with multiple stakeholders to identify possible enhancements and changes to the current emergency management process. |
| Internal Engagement and Leadership Water Corporation | Aha! Consulting facilitated a leadership development project through Leadership WA, preparing staff for the significant restructure and to apply a value-based approach to leadership. |
| WA Day Engagement Review Celebrate WA | Aha! Consulting designed and delivered the consultation, evaluation and review of the inaugural engagement program. This included design, data collection (interviews, intercept interviews at event and in shopping centres), analysis and facilitation of planning post report. |
| Carnaby's Black-Cockatoo BirdLife Australia | Aha! Consulting facilitated a stakeholder workshop reviewing the recovery plan for the species and developing further strategies into the future. |
| Strategic Planning Multiple organisations | Aha! Consulting has facilitated strategic planning for over 30 other organisations across a broad range of sectors, including Environmental (South Coast NRM), Government (Dept of Mines and Petroleum) and Not-For-Profit (Friends of Bold Park). |





10.2 Chidlow WWII Army Battalion Camp 4 - Advertising for Inclusion in the Local Heritage Survey and/or Heritage List

| | |
|-----------------------------------|--|
| File Code | PS.HTG 1 |
| Author | Adam Olivari, Planning Compliance Officer |
| Senior Employee | Mark Luzi, Director Statutory Services |
| Disclosure of Any Interest | Nil |
| Attachments | 1. Chidlow WWII Army Battalion Camp 4 - Place Record ↓ |

| | |
|------------------|---------------------------------------|
| Landowner | Crown (Landgate) Uzbek Pty Ltd |
| Applicant | Shire of Mundaring |
| Zoning | Residential R5 & Parks and Recreation |
| Area | N/A |
| Use Class | Nil |

SUMMARY

The Chidlow WWII Army Battalion Camp 4 (the Site) is recognised as playing a vital role in Australia's efforts during World War II. These camps have not been included in any previous local heritage listing or survey and a nomination was recently rejected by the State Heritage Council for inclusion on the State Heritage List.

The Shire engaged heritage consultants (Hocking Heritage + Architecture) to undertake a heritage assessment of the site, to determine whether the site should be included in the Local Heritage Survey (LHS) and/or Heritage List (HL).

The site is acknowledged by the heritage consultant as being in poor condition with low integrity, but is identified as Category 2: Considerable significance due to the social importance of the site during an important time in Australia's military history. Prior to formal adoption to the LHS and/or HL, it is a statutory requirement that comment be sought from affected landowners and occupiers.

BACKGROUND

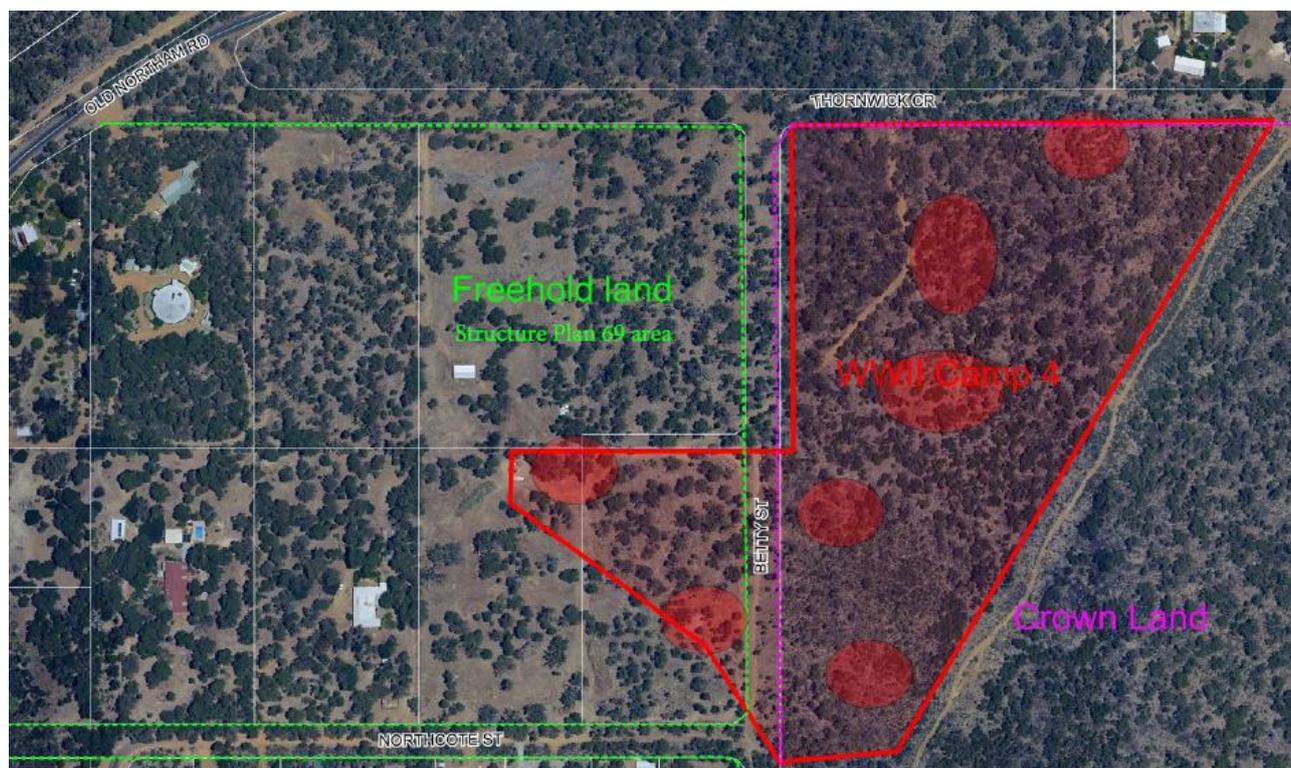
In early 2020, heritage groups approached the Shire with concerns regarding subdivision development in the north east portion of the Chidlow townsite (Structure Plan 69 area). Acknowledging these concerns, Shire Officers approached the developers to facilitate an outcome with heritage groups to enable an archaeological investigation to occur.

To their credit, the developers worked with and allowed the heritage groups to enter the site and conduct an archaeological dig of the site, outside any statutory requirement and prior to undertaking subdivision works approved by the Western Australian Planning

Commission. Various historic military items have been uncovered and are on display at the Mundaring Museum.

At that time, there was pressure on the Shire to prepare a business case for a wider review of heritage matters. To inform the business case and to better foreshadow the processes and costs involved, staff engaged heritage consultants to conduct a specific heritage assessment and a draft place record for the Army Camps site. A place record is a formal record of known characteristics of a place of heritage significance and an assessment of the level of significance using Western Australian heritage classifications.

Figure 1: Location Plan



STATUTORY / LEGAL IMPLICATIONS

| Act/Regulations | Comment |
|--|---|
| <i>Heritage Act 2018</i> | Requires Local Government to prepare, review and update a Local Heritage Survey. |
| <i>Planning and Development (Local Planning Schemes) Regulations 2015.</i> | Sets out the requirements to prepare, review and update local heritage list/s, including consultation procedures. |

Local Heritage Survey

Local Heritage Surveys (formerly known as Municipal Inventories) identify and record places that are, or may become, of cultural heritage significance. Local Heritage Surveys are a starting resource that assists Local Government in making decisions about local heritage values and support the creation of a heritage list, which identifies places to be protected under a local planning scheme. Inclusion of a place within a Local Heritage

Survey does not provide for statutory protection/conservation of that place, although the identified heritage values may still be taken into account in some decisions.

Local Heritage List

A Local Heritage List is established by a Local Government and incorporates places of higher cultural heritage significance that are worthy of heritage conservation. A Local Heritage list provides for statutory protections of heritage places.

POLICY IMPLICATIONS

Advertising Planning Applications Policy PS-01

The Advertising Planning Applications_Policy does not include a specific process for modifying the Local Heritage Survey or the Heritage List. Schedule 2, part 3, clause 8 of the *Planning and Development (Local Planning Schemes) Regulations 2015* sets out the requirements for places to be included into a Local Heritage List, including prescribed advertising periods. For consistency, advertising the proposed inclusion of the place record in the Local Heritage Survey can follow the advertising requirements for including places in the Local Heritage List.

Heritage Planning Policy PS-02

The Heritage Planning_Policy guides decisions on proposed development affecting places included on the Local Heritage List and Local Heritage Survey.

FINANCIAL IMPLICATIONS

Should modifications and amendments to the place record be required after advertising has concluded, the Shire may be exposed to further consultant fees.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 3 - Built environment

Objective 3.4 – Preservation of local heritage buildings and places of interest

Strategy 3.4.1 – Effective planning controls to preserve and maintain heritage buildings and places of interest

SUSTAINABILITY IMPLICATIONS

Preserving cultural heritage and advocating for the protection of local heritage places is an important part of sustaining the broader social identity of the Shire.

RISK IMPLICATIONS

| | | |
|---|--------------------|---------------|
| Risk: Reputational – A heritage site of importance to members of the community would not be formally recognised or protected if not included in the Local Heritage Survey or Local Heritage List | | |
| Likelihood | Consequence | Rating |
| Likely | Minor | Moderate |
| Action / Strategy | | |

Advertise the place record to pursue formal recognition of heritage values.

EXTERNAL CONSULTATION

The *Planning and Development (Local Planning Schemes) Regulations 2015*, sets out advertising requirements for places to be entered into a Local Heritage List. In advertising the place record for inclusion in the Local Heritage List, Council must;

- a) notify in writing each owner and occupier of the place and provide them with a description of the place and the reasons for the proposed entry;
- b) Invite each owner and occupier to make submissions on the proposal within 21 days of the day on which the notice is served or within a longer period specified in the notice; and
- c) Carry out any other consultation the local government considers appropriate.

In addition to the owners and/or occupiers of the land, staff recommend that local heritage groups and the Returned Services League (RSL) also be invited to comment on the proposal in accordance with (c) above.

At the conclusion of the advertising period, Council will be able to consider comments received during the advertising period to inform the decision on whether to include the place record in the Local Heritage List with or without modification.

As noted above, advertising of the place record for inclusion in the Local Heritage Survey will follow the same process as is required for including a place record in the Local Heritage List.

COMMENT

The Chidlow WWII Army Battalion Camp 4 has historical significance.

The site stretches over Crown Reserve 34766 (managed by the Department of Planning, Lands and Heritage for the purpose of 'government requirements') and freehold lot/s 107 & 117 Northcote Street, Chidlow. The physical remnants of the site are however limited to intact and broken concrete slabs, as well as drainage infrastructure.

The following information has been provided by the developer, with regards to the portion of the site that falls within the freehold lot (sites 2 and 3 in draft place record):

"There are two concrete pad locations identified in the report that are contained within the subdivision, we can confirm that one is in the future road reserve and while currently it is generally intact it will need to be removed as part of the road construction and service installation works, due to its location. The other pad in the south eastern lot, was historically broken in sections and has been damaged through the progressive subdivisional works on the site and while there are pieces of concrete still onsite, they are broken up. The location was in the same position as a future building area and there is very limited room in the subdivision to make significant changes to lot boundaries"

The developers have advised they are in regular consultation with the interested heritage groups and are seeking to respect the heritage significance of the site by appropriate naming of the residential housing estate, roads, reserves and the inclusion of interpretive signage.

Development rights embedded in the planning framework, the subdivision approval granted by the WAPC and the current condition of the structures means there is limited ability and indeed value in seeking to preserve the concrete structures in the freehold

portion of the site. Whilst it is recommended the 'camps' be recognised as Category 2 (considerable), the following information was provided to the Shire by the heritage consultants:

"In summary, the nature of the structures are not remarkable in themselves as concrete slabs but as a group across the bushland they tell an impressive story of the scale of the military response and what must have been a significant impact on the community.

The allocation of Category 2 doesn't mean that development, even demolition, is restricted, it just means a thoughtful response is needed. Including an archival record of any removed structures and of course archaeology, which I understand is going ahead. An interpretation sign that shows the location of all the structures would be of interest to the wider community".

Based on the information provided by the developer and the consultant, staff inspected sites 2 and 3 to ascertain the condition of the remnant structures. Staff observed that site '2' was identifiable from remaining concrete rubble. Staff did not observe any intact concrete slabs within the area identified as site 2 on the place record.

Staff observed that site 3 had concrete slabs and drainage infrastructure generally intact, but in poor condition.

Figure 2: Sites 2 and 3 of Camp 4

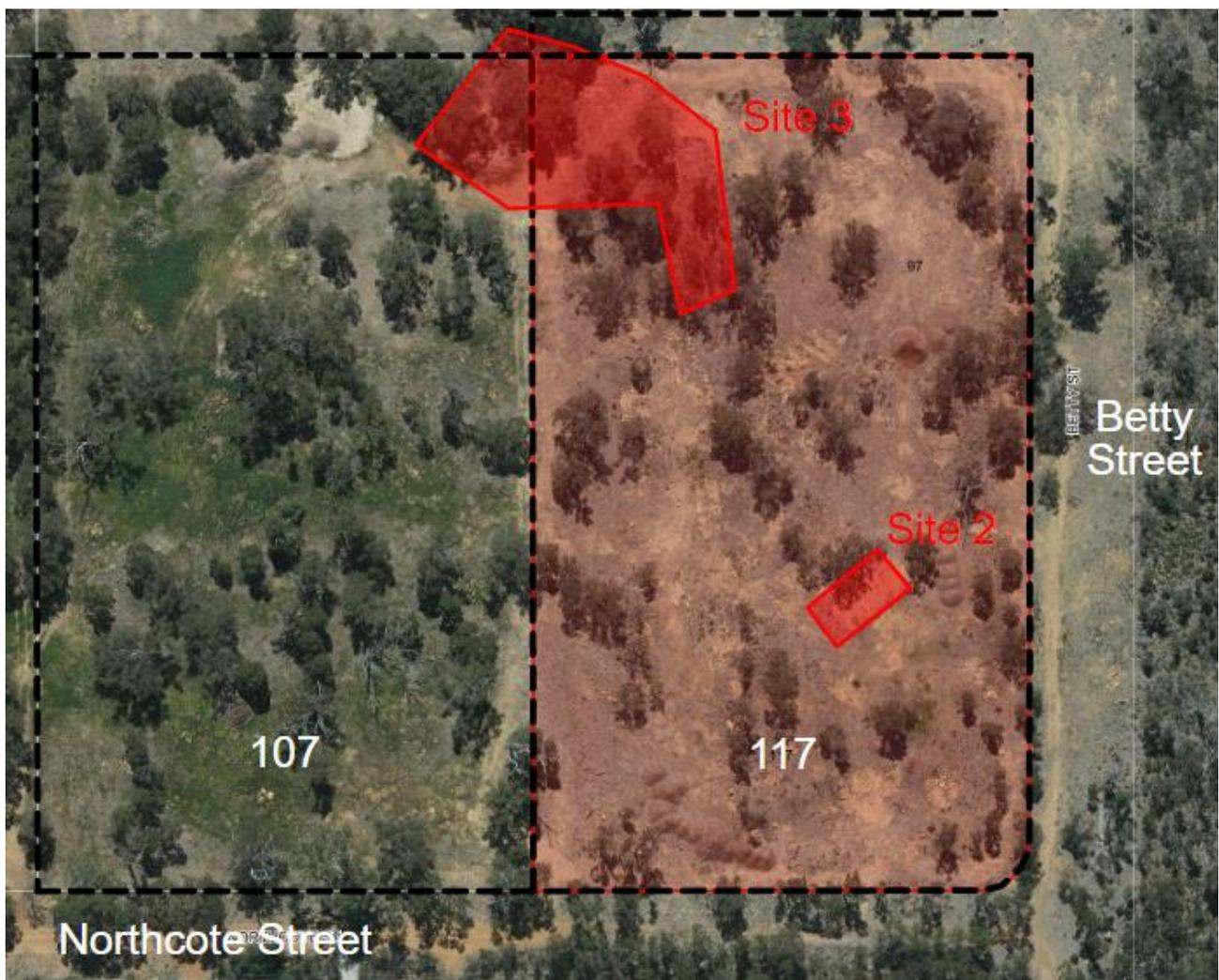


Figure 3: Site 2 – Concrete rubble



Figure 4: Site 3 - Remnant concrete structures





It is recommended Council resolves to advertise the following proposal:

- Add Chidlow Army Camp 4 (all sites) place record into the Local Heritage Survey; and
- Add those camps within Crown Reserve 34766 into the Shire's Local Heritage List as having 'considerable significance' (Category 2).

VOTING REQUIREMENT

Simple Majority

| |
|-----------------------|
| RECOMMENDATION |
|-----------------------|

That Council:

1. Resolves to undertake advertising for the Chidlow WWII Army Battalion Camp 4 for the place record to be included in the Local Heritage Survey, for a period of 21 days; and
2. Resolves to undertake advertising for the portion of the Chidlow WWII Army Battalion Camp 4 located on Crown Reserve 34766 to be included in the Local Heritage List, for a period of 21 days, in accordance with Schedule 2, Part 3, clause 8 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Shire of Mundaring Municipal Inventory
Place Record Sheet: Chidlow Army Camp Site



| | | | |
|---|---|---|------------------------------------|
| LOCATION INFORMATION | | Photo: View of remnant floor slab | |
| | | Date: February 2020 | |
| | | Source: Hocking Heritage + Architecture | |
| HCWA Reference N°. | 26306 | Other Ref N°. | |
| Name of Place | Chidlow WW2 Army Battalion Camp 4 | | |
| Other Name (1) | Camp 4 | | |
| Other Name (2) | | | |
| Location/Site/Address: | | | |
| Street Number | ----- | Street Name | Betty Street |
| Suburb/Town | Chidlow | | |
| Other Locational descriptor | Area bounded by Old Northam Road, Thornwick Crs, the lot boundary of Lot 351 Reserve 34766, Ash Rd, Betty St and Northcote Street | | |
| Local Government Authority | Shire of Mundaring | | |
| Map References: | | | |
| Map Name | Perth BG34 | Map scale | |
| Rectangle | XXXXXXXXXX | Northing | -31.857657 |
| | | Easting | 116.279548 |
| Area (ha) | 9 ha | | |
| OWNERSHIP & LAND DESCRIPTION | | | |
| Owner | Address | | Status |
| Private | ----- | | Freehold |
| State Government | ----- | | Reserve |
| Land Description | | | |
| Reserve No. | Lot/Location No. | Plan/Diagram | Vol/Folio |
| | 267, 268, 269 | DP222250 | 1271/162; 1641/799; 1348/167 |
| | 289, 290, 291, 293 | DP143671 | 279/82A; 11/173A; 1449/379; 364/6A |
| 34766 | 351 | DP91148 | LR3148/316 |
| | 383 | DP409927 | 2923/677 |
| | 384 | DP412252 | 2945/837 |
| DESCRIPTION: | | | |

February 2020

Page No. 1

Shire of Mundaring Municipal Inventory
Place Record Sheet: Chidlow Army Camp Site

| | | | |
|--------------------------|---|---------|--------|
| Construction Date (1) | c.1942 | | |
| Construction Date (2) | | | |
| Source/Details | Australian Army Records | | |
| Site Type | Other | | |
| Use(s) of Place | | | |
| Original | Army Camp | Present | Vacant |
| Architect/Designer (1) | Australian Army | | |
| Architect/Designer (2) | | | |
| Other Associated Persons | Lieutenant General Gordon Bennett, Commanding Officer of III Corps WA; Francis Michael Forde, Minister for the Army (1941-1945) and Acting Prime Minister in John Curtin's absence | | |

| | | | |
|---|----------------------------|--|--|
| Description | | | |
| Construction Materials <i>(use fields below)</i> : | | | |
| Walls | N/A | | |
| Roof | N/A | | |
| Other | Concrete Floor slab | | |
| Modifications | Building structure removed | | |
| Condition | Poor | | |
| Integrity: | | | |
| Low – the remaining slabs from the former structures on the site | | | |
| Description: | | | |
| <p>The remaining evidence of Camp 4 lies in a number of concrete pads scattered across the Reserve and on adjacent private property. The pads are mainly in the bush of the Reserve and obscured by trees and other vegetation.</p> <p>Scarring on some of the pads is visible in places indicating the location of walls however none of the walls remain extant and the pads do not provide much indication of former use.</p> <p>The pads are raised off the ground approx. 200-1000mm. Rusted fixings remain evident in some of the pads. One of the larger pads, measuring approx. 35m x 8m also has two sets of concrete steps extant.</p> <p>Another of the pads has a smashed slab which shows the footings to be smooth concrete on the external side and corrugated on the internal side. There appears to be a void under the slab. Remnant broken asbestos cladding was found over one of the pads, likely to be wall cladding and not roof cladding.</p> <p>The pads are scattered over an area totalling approx. 9ha with some of them grouped together in twos and threes whilst others appear to be just a single slab.</p> | | | |

Shire of Mundaring Municipal Inventory
Place Record Sheet: Chidlow Army Camp Site

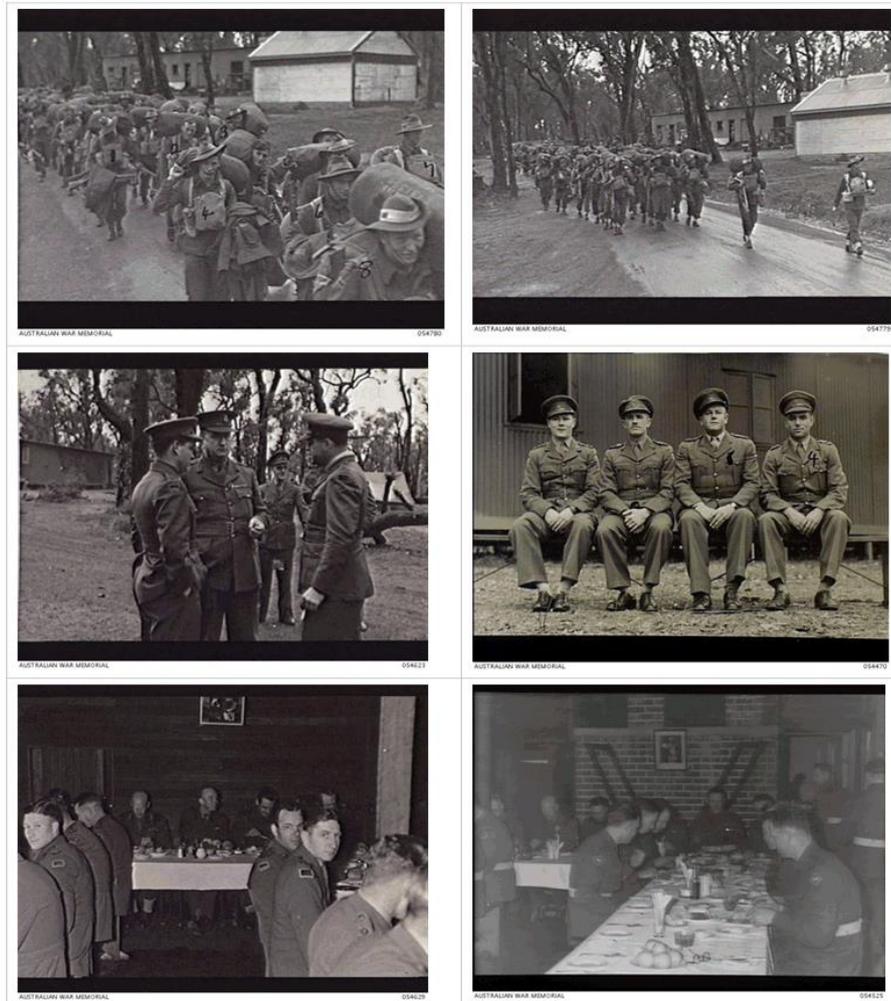
| | |
|---|---|
| History of the Place: | |
| <p>The Mundaring area, including Chidlow, covers the traditional lands of the Whadjuk Noongar people who lived a nomadic hunter-gather lifestyle. The name Mundaring is believed to come from an Aboriginal word meaning ‘a high place on a high place’ or ‘a place of the grass tree leaves’.</p> <p>European settlement of the Mundaring area, which began in the 1840s with timber-cutting, quarries, orchards and small-scale farms, began to disrupt this way of life, which continued as settlement expanded into the late nineteenth and early twentieth-century. The locality of Chidlow was established in 1883 around a well which had been sunk as early as the 1830s when the Northam Road was surveyed.</p> <p>Chidlow’s development continued throughout the nineteenth century and in the mid twentieth-century was chosen as a military camp location during WW2. With Japan’s entry into the war in December 1941 the strategic picture of the Indian and Pacific Oceans changed. The fall of Singapore on 15 February 1942, the bombing of Darwin, and the attack on Broome in February and March that same year resulted in the perception that the threat of attack by the Japanese was imminent. This led to additional troops being deployed in Western Australia, many of which came from the eastern states.</p> <p>Historical plans indicate that Chidlow WW2 Army Battalion Camp 4 was one of at least seven camps established in Chidlow to accommodate these troops, though there may have been as many as eleven camps in this location. The camps were used to house and train troops between 1942 and 1944.</p> <p>The first troops arrived at Chidlow in March/April 1942 setting up a basic camp but shortly after were moved to Geraldton, whilst other troop arrivals were sent to Melville, Moora, and Bellevue. Further battalion sized camps were also established at Gingin, Dandaragan, Mingenew, Mullewa and Morowa.</p> <p>The construction of the Chidlow camp continued though it is unclear whether any troops were permanently stationed there at that time. It was chosen for a number of reasons, including its inland location, proximity to a railway line, forested environment, and because it was still close to Perth. Various troops moved through the camp during 1942 and the information from local residents seems to indicate that Chidlow acted as a staging post for troops to be given training prior to being deployed elsewhere.</p> <p>Some more permanent occupation of the Chidlow camp appears to have occurred in 1943, and the last group to occupy the camp was an artillery unit, 1st Armed Brigade Group, in July 1944. Although it appears a number of groups passed through the camp, it is understood that Chidlow WW2 Army Battalion Camp 4 housed approximately 500 men.</p> <p>The camps at Chidlow were built by the Commonwealth Department of Interior. Progress of construction was delayed because of poor weather and changes in design. The camp structures at Chidlow were typically timber framed and clad with corrugated iron. Dependent on the use some buildings such as kitchens, showers and administration buildings had concrete floor slab. The site had an established drainage system. Other buildings such as the barracks had wooden or earth floors. Also at the campsites were prepared grounds for the erection of tents. This type of construction was typical for army camps during World War II.</p> <p>At the close of WW2, Chidlow became a source of materials for Army units which removed many of the structures to utilise elsewhere. By 1950 the land had been identified as surplus and, along with the other army camps, was identified for disposal.</p> | |
| SIGNIFICANCE | |
| Historic theme (s) | 501 Outside Influences: World wars and other wars 108 Demographic settlement and mobility: Government Policy 203 Transport and Communications: Road transport |

Shire of Mundaring Municipal Inventory
Place Record Sheet: Chidlow Army Camp Site

| Statement of Significance | | |
|---|---|-------|
| <ul style="list-style-type: none"> • The concrete pads of Chidlow Camp 4 have some aesthetic value as remnant structures in the relatively undisturbed bushland. • The place provides an example of Western Australia's change in strategic importance due to the entry of Japan into World War 2. • The remains have historic value for their association with World War 2 and the intense period of training by the AIF in preparation for overseas service. The number of troops in Chidlow and the density of construction in the bushland would have affected the small Chidlow community. • The remains and their surrounds have scientific value for the potential to provide valuable information about the lives of soldiers deployed to train and protect Western Australia during the latter part of WW2. • The place provides the potential to identify and confirm the layout of such camps and whether they deviated from plans initially drawn by the Department of Defence. • The place has social value as members of the Mundaring community have undertaken their own archaeological investigations and lobbied state and local government to ensure the history of the place is recorded. | | |
| Recommendation/Conservation Strategy | | |
| Category 2 - Considerable Significance Very important to the heritage of the locality. Conservation of the place is highly desirable. Any alterations or extensions should reinforce the significance of the place. | | |
| OTHER INFORMATION | | |
| Bibliography: | | |
| Hogarth, T & McKenzie-Smith, G (2011) 'Chidlow Army Camps WWII Report', prepared for the Mundaring and Hills Historical Society (Inc) in June 2011, Funded by the Department of Veterans Affairs. State Heritage Office, Preliminary Review P26306 Chidlow WW2 Army Battalion Camp 4, 7 November 2019. Chidlow Army Camp WA, in Australia During WWII, document from Ozatwar website, https://www.ozatwar.com/index.htm | | |
| Listing and Assessment: | | |
| Assessor (s) Name | Assessor (s) Address/Phone | |
| Hocking Heritage + Architecture | 156 Onlsow Road Shenton Park, 9388 2810 | |
| Nominee's Name | | |
| Shire of Mundaring | Following assessment by State Heritage Office November 2019 | |
| State Register of Heritage Places: | No | Date: |
| Classified by the National Trust | No | Date: |
| Register of the National Estate | No | Date: |
| Local Town Planning Scheme | No | Date: |

Shire of Mundaring Municipal Inventory
Place Record Sheet: Chidlow Army Camp Site

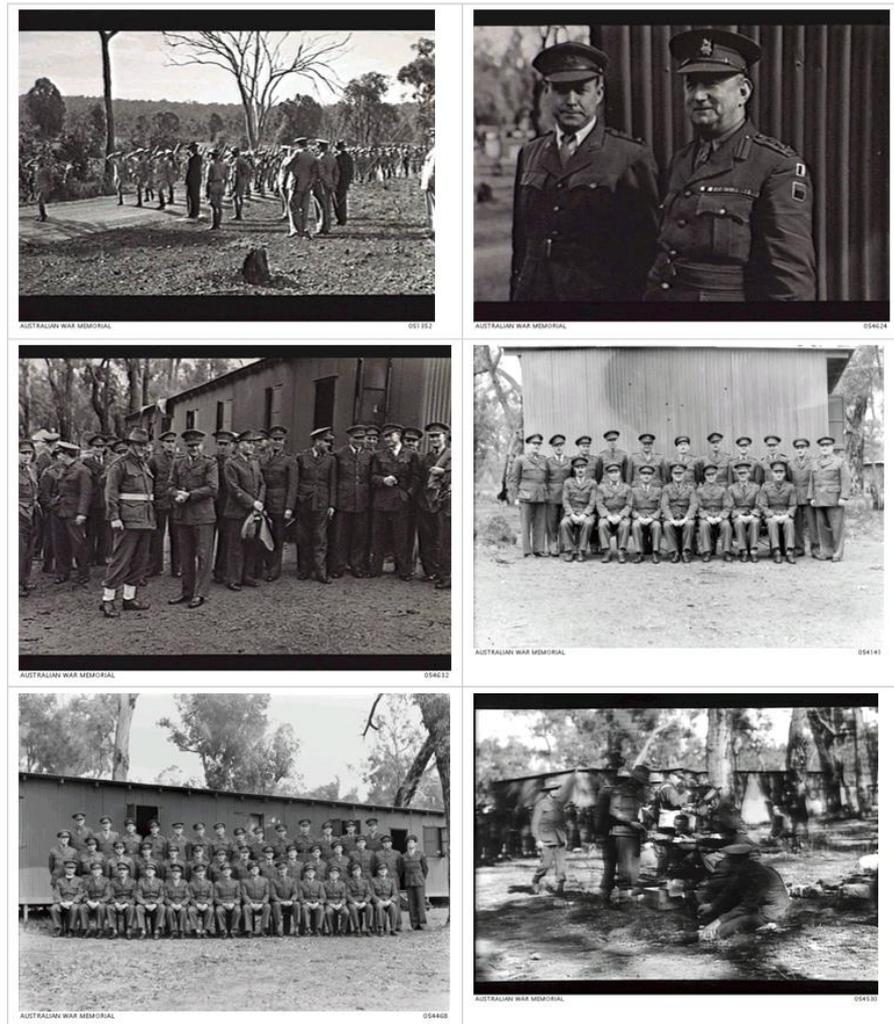
Selected Images from the Australian War Memorial showing Chidlow Camps July 1943 and photographs of extant fabric taken February 2020.



February 2020

Page No. 5

Shire of Mundaring Municipal Inventory
Place Record Sheet: Chidlow Army Camp Site



The following photos were taken in February 2020 showing the extant fabric of Camp 4. The site numbering is based on the plan that was created by Andrew Arnold, FESA Unexploded Ordnance Liaison Officer included in the Chidlow Army Camps WWII Report prepared for the Mundaring and Hills Historical Society 2011. Site 4 was not identified during the 2020 site inspection.

February 2020

Page No. 6

Shire of Mundaring Municipal Inventory
Place Record Sheet: Chidlow Army Camp Site



Site 1



Site 2



Site 3



Site 5



Shire of Mundaring Municipal Inventory
Place Record Sheet: Chidlow Army Camp Site



Site 6



Site 7



Site 8



Shire of Mundaring Municipal Inventory
Place Record Sheet: Chidlow Army Camp Site

| | |
|---|--|
| |  <p>Site 9</p> |
|   <p>Site 10</p> | |

Shire of Mundaring Municipal Inventory
Place Record Sheet: Chidlow Army Camp Site



Location Plan showing sites 1-10

10.3 Determine Tender RFT 02.2021 - Old Northam Road Shoulder Improvements, Chidlow

| | |
|-----------------------------------|---|
| File Code | PR.RFT 02.2021 |
| Author | Liam Noonan, Manager Design Services |
| Senior Employee | Shane Purdy, Director Infrastructure Services |
| Disclosure of Any Interest | Nil |
| Attachments | 1. Confidential Recommendation Report RFT 02.2021 (confidential) (under separate cover) |

SUMMARY

Federal Government Blackspot funding has been received to upgrade the road shoulders on Old Northam Road in the section between Liberton and Haigh Roads to improve road safety. In conjunction with the Metropolitan Regional Road Group (MRRG) funding received to resurface a section from Doconing to Government Roads, municipal funding was allocated to upgrade the road shoulders in this section. The two road shoulder projects were combined and the work put out to public tender as one project.

Assessment of tender submissions has resulted in a recommendation that Council accepts a tender from one of the respondents.

BACKGROUND

The Request for Tender RFT 02.2021 invited submissions to undertake road shoulder improvements and associated works, including partial sealing of two sections totalling 5.08 km. Section 1 is between Liberton Road and Haigh Road (3.31km) and Section 2 is from Doconing Road to Government Road (1.77 km).

The external funding agreements require the works to be completed and acquitted by 30 June 2021. Construction is likely to commence in late January with completion in February 2021.

The tender was advertised on 13 October 2020 in The West Australian newspaper and on-line through the Shire's Tenderlink portal, and closed 6 November 2020.

Four tenders were received as shown in the following table. Prices exclude GST.

| Respondent | Adjusted Price (excluding provisional items) |
|-------------------|---|
| A | \$321,244.00 |
| B | \$468,472.67 |
| C | \$519,346.20 |
| D | \$318,673.43 |

An alternate option was submitted by Respondent D being the lowest price to chip seal the shoulder rather than asphalt the shoulder.

This has not been considered further as it did not meet the request requirements and would not meet the objective of an asphalt surface for the road.

The responses were assessed by an evaluation panel of three technically qualified and experienced persons.

STATUTORY / LEGAL IMPLICATIONS

A public tender process was undertaken in accordance with the *Local Government Act 1995* and *Local Government (Functions and General) Regulations 1996*.

Council has delegated authority to the Chief Executive to assess and award regular supply tenders, plant and fleet included in the Shire's Annual Budget and other tenders up to the value of \$250,000 identified in the adopted Annual Budget. This project is above the \$250,000 limit so is to be awarded by Council.

POLICY IMPLICATIONS

Policy AS-04 Purchasing Policy applies and must be complied with.

FINANCIAL IMPLICATIONS

The works are currently listed in the Annual Budget with a combined allocation of \$760,000. This amount includes external grant and municipal funding. The Blackspot project works being section 1 is 100% funded by the Federal Government.

Please refer to the table below for a breakdown of costs:

| Project | Grant | Municipal | Total |
|-----------------------------------|-----------|-----------|-----------|
| Section 1 – Shoulders (Blackspot) | \$600,000 | N/A | \$600,000 |
| Section 2 – Shoulders | N/A | \$160,000 | \$160,000 |
| Total | \$600,000 | \$160,000 | \$760,000 |

After allowance for contingencies and engineering staff overhead allocations, a surplus in the order of \$300,000 is expected. Any grant funding allocation for section 1 not expended needs to be returned. The budget will be amended in the mid-year budget review to reflect this reduction in expenditure and grant funding.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 3 - Built environment

Objective 3.1 – Shire assets and facilities that support services and meet community need

Strategy 3.1.1 – Roads and drainage are appropriately managed according to their need and use

SUSTAINABILITY IMPLICATIONS

Social – Improved safety for road users.

Environmental – Minor vegetation removal and re-establishment to occur.

RISK IMPLICATIONS

| Risk: Financial - To not award the works from a public tender will result in the works likely not being completed within the funding agreement timeframe and thus incurring penalties for future allocations from the MRRG. | | |
|--|-------------|----------|
| Likelihood | Consequence | Rating |
| Unlikely | Major | Moderate |
| Action / Strategy | | |
| Council accepts the tender submission as representing best value for money and a contract is entered into with the successful Respondent as soon as practicable. | | |

EXTERNAL CONSULTATION

Nil

COMMENT

All tenders were initially assessed for compliance against the conditions of tendering and provision of required documentation and all were accepted as compliant.

The established qualitative assessment criteria for the tender were as follows:

- Relevant experience (50%);
- Demonstrated Understanding (20%); and
- Key Personnel Skills and Experience (30%)

All contractors were assessed as having relevant experience, demonstrated a good understanding and methodology for the work and all met the minimum qualitative criteria to undertake the work, as shown in the evaluation assessment report in **Confidential Attachment 1**.

After considering price as well as the qualitative scores the tender assessment panel has concluded that Respondent A represents the best value for money submission.

Referee checks were conducted for the recommended contractor confirming their ability to undertake the works.

The Respondent's lump sum prices included provisional items. Following the evaluation process it was determined to not include the provisional items for asphalt resurfacing with this contract and instead undertake those works with an existing provider as there was no cost advantage.

Due to the nature of road pavement construction works, which can result in unforeseen rock removal for example, it is prudent to have a contingency allowance for required changes to address unforeseen issues.

An allowance of up to 25% is considered adequate for this type of work, which if expended would still result in the project being within the budget allocation.

VOTING REQUIREMENT

Absolute Majority - *Local Government Act 1995* section 5.42

| |
|-----------------------|
| RECOMMENDATION |
|-----------------------|

That Council:

1. Accepts the tender submission for RFT 02.2021 Old Northam Road Shoulder Improvements Chidlow received from _____, named as Respondent A in the Evaluation Panel Report recommendation detailed in **Confidential Attachment 1**, and identified as the most advantageous for a lump sum value of \$321,244 plus GST; and
2. By absolute majority delegates to the Chief Executive Officer authority to negotiate, in accordance with regulation 21A of the *Local Government (Functions and General) Regulations 1996*, variations to the contract for RFT 02.2021 Old Northam Road Shoulder Improvements Chidlow as required for contingencies for unforeseen issues up to a value of 25% of the lump sum contract value.

10.4 Byfield Road - Traffic Safety Report

| | |
|-----------------------------------|--|
| File Code | By1 |
| Author | Shane Purdy, Director Infrastructure Services |
| Senior Employee | Shane Purdy, Director Infrastructure Services |
| Disclosure of Any Interest | Nil |
| Attachments | 1. Road Safety Audit ↓ 2. Byfield Road Safety Improvements Concept Plan ↓ |

SUMMARY

Safety concerns for pedestrians on Byfield Road, Parkerville in the vicinity of the Parky Pitstop shop and Railway Reserve Heritage Trail crossing were recently raised with the Shire via a petition.

Council resolved to refer this matter to the Chief Executive Officer for immediate action.

This report discusses actions to date and options for capital funding to undertake works to address findings from a road safety audit.

BACKGROUND

At the August 2020 Council meeting, in considering a Notice of Motion by Councillor Burbidge relating to a petition to make the crossing of Byfield Road at the heritage trail in the vicinity of the Parky Pitstop safer, Council resolved (**C6.08.20**):

“That Council:

*1. Notes the community support expressed for a formalised crossing and traffic calming solution for the crossing of the Heritage Trail at Seaborne Street, Parkerville, as identified by the number of signatures of residents from Parkerville and surrounding suburbs in the attached (refer **Attachment 1**); and 2. Amends point 2 of the Motion as follows: Refers the request to the CEO for **immediate action**.”*

Immediate actions undertaken included requesting MRWA to reinstate a pedestrian crossing warning sign, traffic counts, review of recorded traffic crashes, a feature survey of the area to enable design work to be undertaken and a road safety audit.

The road safety audit is shown at **Attachment 1**.

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

No funding currently exists to initiate any capital works.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 3 - Built environment

Objective 3.1 – Shire assets and facilities that support services and meet community need

Strategy 3.1.1 – Roads and drainage are appropriately managed according to their need and use

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

| | | |
|---|--------------------|---------------|
| Risk: People – Injury to a pedestrian and/or motorist at this location of high pedestrian and vehicle movement. | | |
| Likelihood | Consequence | Rating |
| Rare | Extreme | Moderate |
| Action / Strategy | | |
| Implement actions to provide safety improvements which address the 14 findings of the road safety audit to improve the safety of this location. | | |

EXTERNAL CONSULTATION

Nil

COMMENT

Traffic survey data was undertaken on Seaborne Street / Byfield Road at two locations, one near Johnston Street (north of investigation site) and the second south of Riley Road (south of investigation site).

The traffic data undertaken between 3 September 2020 and 11 September 2020 showed;

| Location | Average Vehicle Per Day Weekday Count | Average Weekday Peak Hour Vehicle Count | Average speed (km/hr) |
|---------------------|---------------------------------------|---|-----------------------|
| Near Johnston Road | 3,078 | 464 (8am-9am) | 54 |
| South of Riley Road | 2,844 | 365 (8am-9am) | 59 |

The speed limit on Seaborne Street changes from 60 km/hr to 50 km/hr just south of Riley Road. The entire length of Byfield Road is a 50 km/hr speed limit.

There were no recorded crashes for the 5 year period from 1 January 2015 to 30 December 2019 in the road section between Johnston Street and Riley Road, which is the section in question. Two crashes were recorded at the intersection of Seaborne Street and Riley Road, and seven crashes were recorded on Byfield Road between Roland Road and Johnston Street (all between 7pm to 5am).

The road safety audit determined 14 findings requiring review. These are:

1. Address the informal parallel on street parking outside Parky Pitstop;
2. Address the obtuse angled parking on the western side opposite Parky Pitstop;
3. Address the informal bus stop parking area opposite Parky Pitstop;
4. Upgrade the pedestrian crossings to address desired crossing points;
5. Review the location of the timed bus stop just south of Johnston Road;
6. Ensure footpaths link logically and are built to Australian Standards;
7. Prohibit parking on the eastern gravel verge of Byfield Road;
8. Confirm the need for a driveway (near Parky Pitstop) and/or separate from pathway;
9. Review locations of post box and telephone box to suitable parking;
10. Install warning signage on Riley Road approaches to Seaborne Street;
11. Install line marking and warning signs at Johnston Road and Byfield Road;
12. Remove guide posts and install kerbing to delineate curve at Riley Road and Seaborne Street;
13. Undertake a risk assessment on the batter of Byfield Road (west side, south of Johnston Road); and
14. Review street lighting levels.

In reviewing these findings a safety improvement concept plan has been developed, shown at **Attachment 2**.

The works include a centre blister island at the heritage trail crossing with street lighting aimed at slowing the traffic and providing a safe two-staged crossing of the road for pedestrians.

Parking issues have been addressed by providing parallel parking embayments, stopping parking on the gravel verge by kerbing (and possibly bollards) and providing access to an informal carpark off Riley Road by sealing a crossover and a footpath to it.

Footpaths will be altered to create safer use of the new centre blister crossing and a new crossing on the northern end of the Parky Pitstop. This will reduce the temptation for pedestrians to cross haphazardly from the current sealed area on the western side to the Parky Pitstop.

Other matters such as line marking and warning signs will be pursued with MRWA.

The cost to undertake all of this work is estimated at \$250,000. There is no current budget allocation to do this work. Further detailed scoping to refine this estimate is ongoing.

Should this work be submitted as a potential Blackspot project in the next round in mid-2021 (in the road safety audit category only, as there are no recorded crashes), the funds (two thirds of project cost), if the application is successful, would be available in the 2022/23 financial year.

Other funding options include allocations in the mid-year budget review or inclusion in the 10 year capital programs as part of the upcoming IPRF workshops which lead to the adoption of the Long Term Financial Plan, Corporate Business Plan and Annual Budget.

Given the number and type of audit findings and level of interaction between vehicles and pedestrians, it is recommended that this project be listed in the 2022/23 financial year so as to enable it to be submitted for potential funding (two thirds of total) in the next round of Road Safety Blackspot applications.

Should State Blackspot funding not be successful, then funding of the entire works by municipal funding will be listed for consideration in 2022/23.

VOTING REQUIREMENT

Simple Majority

| |
|-----------------------|
| RECOMMENDATION |
|-----------------------|

That Council:

1. Notes the findings of the road safety audit on Byfield Road between Riley Road and Johnston Street and the concept plan prepared to address the findings; and
2. Submits a project for safety improvements to the next round of Road Safety Blackspot applications which, if successful, would enable the project to be undertaken in 2022/23.



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ROAD SAFETY INSPECTION

Byfield Road from Riley Road to Johnston Road (SLK 0 – 0.21), Parkerville

Inspection Ref: 20-10-150

Prepared for:

Shire of Mundaring

By:

Porter Consulting Engineers

Report Issue Date: **14/11/2020**

Our Ref 20-10-150; R73.20



Contents

- 1. INTRODUCTION..... 3
 - 1.1 Scope of Audit..... 3
 - 1.2 The Audit Team..... 3
 - 1.3 Specialist Advisors..... 4
 - 1.4 Safe System Findings..... 4
 - 1.5 Previous Road Safety Inspections..... 4
 - 1.6 Background Data..... 4
 - 1.6.1 Crash History..... 4
 - 1.6.2 Traffic and Speed Data..... 4
 - 1.6.3 Appendices..... 5
- 2. ITEMS RAISED IN THIS ROAD SAFETY INSPECTION 6
 - 2.1 Finding – Informal Parallel On Street Parking..... 6
 - 2.2 Finding – Angled On-Street Parking, south of Brookside Lane 6
 - 2.3 Finding – Informal On Street Parking and bus stop, north of Brookside Lane 7
 - 2.4 Finding – Pedestrian Crossing 8
 - 2.5 Finding – Bus stop 15084 - Timed Stop – Traffic Lane Width 9
 - 2.6 Finding – Paths..... 9
 - 2.7 Finding – Verge Parking 10
 - 2.8 Finding – Gravel Driveway and Path Ramp..... 11
 - 2.9 Finding – Post Box, Telephone Box..... 12
 - 2.10 Finding – Riley Road (west) and Byfield Road..... 12
 - 2.11 Finding – Johnston Road and Byfield Road..... 13
 - 2.12 Finding – Guideposts..... 14
 - 2.13 Finding –Non recoverable batter within the Clear Zone 14
 - 2.14 Finding – Street Lighting 14
- 3. ROAD SAFETY INSPECTION Team Statement..... 16

1. INTRODUCTION

1.1 Scope of Audit

A Road Safety Inspection is a formal examination of an existing road or road related area in which an independent, qualified team report on the crash potential and likely safety performance of the location. (Formerly known as an 'Existing Road Safety Audit')

This Road Safety Inspection has been conducted following the general principles detailed in Austroads Guide to Road Safety Part 6: Road Safety Audit and in accordance with the requirements contained in the Main Roads Western Australia Policy and Guidelines for Road Safety Audit.

This report results from a request for a Road Safety Inspection to be conducted on Byfield Road from Riley Road to Johnston Road (SLK 0-0.21), Parkerville.

The audit is in response to a petition from residents in Parkerville that use Byfield Road, advising their concerns with pedestrians (particularly school children) crossing the road.

The Road Safety Inspection was undertaken by Jennie Hopfmueller and Evan Williams of Porter Consulting Engineers with reference to the details provided by the client.

The Road Safety Inspection comprised an examination of the area identified by the Shire of Mundaring.

All the findings described in Section 2 of this report are considered by the inspection team to require action in order to improve the safety of the existing road environment and to minimise the risk of crash occurrence and reduce potential crash severity.

The inspection team has examined and reported only on the road safety implications of the road infrastructure as presented.

1.2 The Audit Team

Auditor

| No. | Name | Role | Organisation |
|-----|--------------------|------------------------|-----------------------------|
| 213 | Jennie Hopfmueller | Inspection Team Leader | Porter Consulting Engineers |
| 272 | Evan Williams | Inspection Team Member | Main Roads WA |

The audit team visited the site on Monday 26 October 2020 at 2.30pm – 4.15pm. At the time of the site visit the weather was fine and the existing road surface was dry.

A night-time site visit was undertaken on Tuesday 10 November 2020 at 7.30pm.

1.3 Specialist Advisors

No others were present during the audit inspection.

1.4 Safe System Findings

The aim of Safe System Findings is to focus the Road Safety Audit process on considering safe speeds and by providing forgiving roads and roadsides. This is to be delivered through the Road Safety Audit process by accepting that people will always make mistakes and by considering the known limits to crash forces the human body can tolerate. This is to be achieved by focusing the Road Safety Audit on particular crash types that are known to result in higher severity outcomes at relatively lower speed environments to reduce the risk of fatal and serious injury crashes.

The additional annotation "**IMPORTANT**" shall be used to provide emphasis to any road safety audit finding that has the potential to result in fatal or serious injury or findings that are likely to result in the following crash types above the related speed environment: head-on (>70 km/h), right angle (>50 km/h), run off road impact object (>40 km/h), and crashes involving vulnerable road users (>30 km/h), as these crash types are known to result in higher severity outcomes at relatively lower speed environments.

The exposure and likelihood of crash occurrence shall then be considered for all findings deemed "**IMPORTANT**" and evaluated based on an auditors professional judgement. Auditors should consider factors such as, traffic volumes and movements, speed environment, crash history and the road environment, and apply road safety engineering and crash investigation experience to determine the likelihood of crash occurrence. The likelihood of crash occurrence shall be considered either "**VERY HIGH**", "**HIGH**", "**MODERATE**" or "**LOW**" and this additional annotation shall be displayed following the "**IMPORTANT**" annotation on applicable findings.

1.5 Previous Road Safety Inspections

No information has been supplied as to whether any previous Road Safety Auditing may have been undertaken at this location.

1.6 Background Data

1.6.1 Crash History

A study of the recent crash history has been conducted in the location considered in the inspection for the five-year period to the end of December 2019. This showed there was one reported crash within the extracted data. This collision involved a rear end crash on Byfield Road stopped to turn right into Riley Road.

1.6.2 Traffic and Speed Data

A summary of recent traffic data is provided:

| Location | AWT (% heavy vehicles) | Mean Speed | 85th Percentile Speed | Date | Source |
|-----------------------------------|---------------------------------------|-----------------------|---|--------------|-----------------------|
| Byfield Rd, near Johnston Rd | 3,078 (8%) | 54 | 61 | Sept 2020 | Shire of Mundaring |
| Seaborne St, south of Riley Rd | 2,844 (17.4%) | 59 | 67 | Sept 2020 | Shire of Mundaring |

1.6.3 Appendices

Appendix A – Road Safety Inspection Findings Location Plan

Appendix B – Road Safety Inspection Photographs

Appendix C – Crash Reports

Appendix D – Corrective Action Report (CAR)

2. ITEMS RAISED IN THIS ROAD SAFETY INSPECTION

2.1 Finding – Informal Parallel On Street Parking

The existing southbound traffic lane on Byfield Road adjacent to the “Parky Pitstop” has local widening tapering from 6m to 4.8m over approximately 25m. Informal on street parallel parking of up to two vehicles was observed to occur at this location..

Justification of the finding:

There is a risk of southbound vehicles side swiping either parked vehicles or opposing vehicles when a vehicle is parked within this localised widened traffic lane.

AS2890.5 *Parking Facilities Part 5 On-street Parking* indicates that on-street parking bays are required to be a minimum of 2.3m wide plus an additional clearance width of 0.5m clear of the adjacent traffic lane in low speed urban environments where the speed does not exceed 60km/h. This clearance width should be increased by 1m for each 10km/hr by which the traffic speed exceeds 60km/h up to a maximum of 3m.

The 85th percentile speed ranges from 61-67km/h at this location suggesting up to 1m clearance may be required. Adopting a minimum traffic lane width of 3.5m required for buses along this route, the minimum southbound lane width required to provide on street parking in accordance with AS2890 is 6.8m.

Overtaking on this section of road is not permitted due to the continuous dividing line. The *Road Traffic Code Clause 116* states that a driver shall not permit any portion of the vehicle to travel on, over or to the right of the dividing continuous line except for the purpose of making a right turn or u-turn where permissible. Vehicles were observed at various times throughout the audit to fail to keep left of the continuous dividing line when overtaking an on-street parked vehicle.

Recommendation

Either reduce the traffic lane width adjacent to “Parky Pitstop” together with appropriate signage prohibiting on-street parking or, increase the pavement width to provide formal on-street parking compliant with AS2890 standards.

2.2 Finding – Angled On-Street Parking, south of Brookside Lane

Angled on-street parking is provided adjacent to the northbound traffic lane on Byfield Road opposite the “Parky Pitstop”. The angled parking creates an obtuse angle with the adjacent northbound traffic lane.

The southern most parking bay is less than 5.4m in length.

Justification of the finding:

Due to the obtuse angle of the parking, vehicles require more space in order to manoeuvre and align the vehicle correctly within the parking bay. Subsequently, there is a risk of vehicles turning wide into the opposing traffic lane when entering or exiting the parking bays (particularly the southern bays) resulting in various crash types with through traffic. Vehicles may be unable to enter the bay in one movement increasing their exposure to through traffic as they manoeuvre into the bay.

Due to the reduced distance between the end of the parking bays and the through traffic lane (particularly the southern most bays), exiting vehicles may reverse into the through lane without having adequate visibility toward oncoming traffic thereby increasing the risk of collision.

Where the last bay is less than the minimum parking bay length of 5.4m there is a risk of the parked vehicle overhanging into the northbound traffic lane on Byfield Road resulting in crashes.

AS2890.5 *Parking Facilities Part 5 On-street Parking* indicates that typically for 90 degree bays a distance of 11.8m from kerbline to centreline is required where through traffic volumes are less than 800 vehicles per hour. This distance is to allow space for parking manoeuvring with less impact on through traffic.

Recommendation

Modify the parking at this location to be compliant with AS2890.5.

[IMPORTANT | MODERATE]

2.3 Finding – Informal On Street Parking and bus stop, north of Brookside Lane

The red asphalt pavement widening on the western side of Byfield Road, north of Brookside Lane is used informally for both car parking and as a bus embayment for bus stop ID 15087.

Justification of the finding:

This area was observed to be used informally as parking for the following uses:

- Visiting “Parky Pitstop” on the eastern (opposite) side of Byfield Road
- Recreational activities associated with the local Heritage Trails
- Collection of school children alighting from buses stopping at this location.

On the day of the audit three buses within approximately 15 minutes were observed to use the bus stop with school children alighting from each bus. During that time, vehicles arrived, parked and departed for the purpose of collecting school children from the bus stop.

This area was observed to be an area of high activity for a short period of time. No pavement marking indicating the bus embayment area and/or bus parking stop position are provided, increasing the risk of collision between vehicles as the right of way and vehicular paths are not clearly defined. Safety is further compromised due to the proximity of these various movements to the Byfield Road through traffic. It is likely that a similar situation may arise in the am peak when children are dropped off to board buses for school.

The bus stop is designated as a timed stop suggesting that buses may also dwell at this location until such time as the service is scheduled to leave. This may result in conflict at times should vehicles be parked within the area and a dwelling bus prohibits informally parked vehicles from exiting.

An assessment of the parking demand for this area is required to enable the appropriate number of parking bays to be provided to meet the parking demand. If the bus stop is to remain then a correctly dimensioned bus embayment will be required that is compliant with the Public Transport Authority and Main Roads WA standards.

Recommendation

Undertake a parking assessment/survey to establish the parking demand at various days and times to inform decisions in regard to the redesign of this area to improve safety.

Redesign the area to provide sufficient parking bays to meet the parking demand at all times in conjunction with a formalised bus embayment.

Alternatively, seek opportunities to locate the parking at an alternate location for the collection of children alighting from buses for the purpose of school travel.

Request the Public Transport Authority review the requirement for this bus stop to be a timed stop.

[IMPORTANT | MODERATE]

2.4 Finding – Pedestrian Crossing

There is a pedestrian desire line between the on-street angled parking on the western side of Byfield Road to the “Parky Pitstop” on the eastern side of Byfield Road.

Pedestrians were observed waiting to cross the road within the red asphalt parking area on the western side of Byfield Road unprotected.

Justification of the finding:

During the site visit there were a number of pedestrians observed crossing between the red asphalt parking area on Byfield Road each side of Brookside Lane to the “Parky Pitstop”. Pedestrians typically crossed at the location closest to their parked vehicle over a length of 30m. At peak times pedestrians were observed to take some risks to cross the road between the moving traffic.

There is a risk of pedestrian/vehicle conflict within the red asphalt area, particularly at peak times when this area is being used by both buses and vehicles with no clearly defined areas separating the respective uses (i.e. finding 2.3).

Austroroads Guide to Road Design Part 6A: Paths for Walking and Cycling outlines that paths should be set back from the carriageway to create a physical separation from vehicles, provide good access to key destinations and ensure that streets can be crossed easily and safely.

A formalised pedestrian crossing position with appropriate pedestrian ramps and kerbing for protection would guide pedestrians to a dedicated crossing location and improve their visibility to both through traffic and vehicles within this parking area. This should be completed in conjunction with redesign of the parking area

recommended as part of finding 2.3.

Recommendation

Confirm the pedestrian desire lines and construct pedestrian paths to service the pedestrian demand in conjunction with redesign of the on-street parking area in recommendations 2.2 and 2.3.

[IMPORTANT |MODERATE]

2.5 Finding – Bus stop 15084 - Timed Stop – Traffic Lane Width

Southbound bus stop 15084 on Byfield Road after Johnston Road is a timed stop located within a traffic lane less than 5m wide adjacent to a continuous dividing line legally prohibiting vehicles from overtaking a dwelling bus at this location unless there is sufficient road space to keep left of the centreline.

Justification of the finding:

Vehicles were observed to overtake a dwelling bus at this location, crossing the dividing continuous line increasing the risk for head on collisions or side swipe crashes.

The bus stop is designated as a timed stop suggesting that buses may dwell at this location until such time as the service is scheduled to leave potentially causing congestion as vehicles are not lawfully permitted to pass a bus at this location due to the existing traffic lane width and continuous dividing line. Due to the inadequate lane width drivers were seen to disregard the road rules and overtake a stopped bus.

The *Road Traffic Code Clause 116* states that a driver shall not permit any portion of the vehicle to travel on, over or to the right of the dividing continuous line except for the purpose of making a right turn or u-turn where permissible.

Main Roads WA supplement to *Austrroads Guide to Road Design Part 4A* states that the absolute minimum through carriageway width between kerbs is 5.5m to allow vehicles to pass.

On that basis the minimum width of a traffic lane with a dividing continuous line should be 5.5m to allow vehicles to safely and lawfully pass a stopped vehicle.

Recommendation

Request the Public Transport Authority review the requirement for a timed stop at this location.

Install a bus embayment or widening of the traffic lane as required to allow vehicles to overtake a stopped bus in accordance with the Road Traffic Code and Main Roads WA standards.

2.6 Finding – Paths

The flush red asphalt path treatment on the western side of Byfield Road north of Riley Road provides no protection or physical barrier (e.g. kerb) between path users and the adjacent northbound through traffic.

It was noted that the red asphalt path does not link to any other path facilities at its intersection with Riley Road.

The path located on the eastern side of Byfield Road abruptly changes from one material and width to another material and width.

The existing pedestrian crossings of Riley Road (east) and Johnston Road are poorly aligned and do not meet current standards.

There are a number of key destinations within this area including the “Parky Pitstop”, Heritage Trails, on-street parking, local community hall, bus stops, Australia Post Box, Telstra Public Telephone Box that all create individual pedestrian desire lines that may not all be connected to the path network and road crossing facilities.

Justification of the finding:

There is a risk of drivers misreading the unkerbed asphalt path as a short length of road shoulder. A pedestrian on this length of path has no protection from an errant or vehicle straying from the traffic lane.

Abrupt changes in path widths without a gradual smooth transition and with surface damage pose a risk to both pedestrians and cyclists.

Misaligned pedestrian ramps that do not correctly align pedestrians across carriageways between connecting ramps may pose a hazard to visually impaired pedestrians and make the distance longer for all pedestrians to be in conflict with traffic.

There are a number of destinations within this area that will require the path network to link to cater for the various pedestrian desire lines. A review of the path network is required to ensure all destinations are serviced with the safest, shortest path links.

Austrroads Guide to Road Design Part 6A: Paths for Walking and Cycling outlines that paths be set back from the carriageway to create a physical separation from vehicles, provide good access to key destinations and ensure that streets can be crossed easily and safely.

Recommendation

Upgrade the path network and road crossings to meet current standards whilst providing the required path network to meet the pedestrian desire lines in the area along Byfield Road including side road crossings. This should include the outcome of recommendations 2.2, 2.3 and 2.4.

[IMPORTANT | LOW]

2.7 Finding – Verge Parking

There was evidence of parking occurring on the gravel verge on the eastern side of Byfield Road near Riley Road as well as on the southern side of Riley Road (west).

Justification of the finding:

There is a risk of collisions involving parking manoeuvres where vehicles park in the verge area in close proximity to intersections in part due to potential sight lines restrictions but also due to the variety of conflicting vehicle movements resulting in unpredictable driver behaviour.

The evidence of verge parking in the form of wheel tracks and damaged utility service pit lids suggests there is a demand for parking that is not currently being met at all times. This may be linked to finding 2.3 and should be considered as part of the recommended parking review.

Wheel tracks were observed in close proximity to a Western Power stay wire and power pole on Byfield Road, north of Riley Road as well as the Western Power electricity cabinet on Riley Road, west of Byfield Road.

Measures to protect hazardous utility services as well as restricting verge parking include barrier kerbing and bollards. Should additional parking be required then appropriate areas should be designated for parking in a controlled manner in order to provide a safer street environment.

AS2890.1 Figure 3.1 prohibits driveways to off-street parking facilities within the intersections area. Similarly, as a minimum, verge parking within this area should also be prohibited.

Recommendation

Undertake a parking assessment/survey within the identified verge areas to confirm the demand for parking in those areas. In line with the established parking demand define suitably controlled areas for safe verge parking in accordance with standards.

Physically prohibit verge parking in line with the requirements for the location of carpark driveways near intersections as outlined in AS2890.1.

Physically protect existing utility services hazards from an errant parking vehicle.

2.8 Finding – Gravel Driveway and Path Ramp

The path ramp on the eastern side of Byfield Road at the Heritage Trail crossing is directly adjacent to a gravel crossover and as such there may be some common shared use as the two facilities are not physically separated.

Justification of the finding:

There is a risk of vehicle/pedestrian collision with the sharing of road space and where they are not clearly identified as separate. Pedestrians crossing west to east who are heading to the north are likely to use the gravel crossover whilst the vehicle swept path for left turning vehicles into the crossover may likely travel over the path in part. There is likely to be some confusion when both facilities are being used simultaneously requiring either the pedestrian/cyclist to give way to the vehicle or vice versa.

Austrroads Guide to Road Design Part 6A: Paths for Walking and Cycling outlines that it is important to provide physical separation between vehicles and

pedestrians/cyclists. The shared path ramp does not allow for such separation.

The requirement for the vehicular crossover needs to be confirmed as the property is likely to also have direct access from Johnston Road which may facilitate the removal of the crossover.

Recommendation

Confirm the need for the crossover and either remove or relocate to provide physical separation to the path crossing to avoid the sharing of traffic thoroughfare.

2.9 Finding – Post Box, Telephone Box

The Australia Post Box and Telstra Public Telephone Box are located on the eastern side of Byfield Road, north of Riley Road without easily accessible parking to use these facilities.

Justification of the finding:

There is a risk of vehicles parking on-street within the southbound traffic lane immediately adjacent to these facilities. The traffic lane width at this location is less than 5.5m being the minimum distance to pass a stopped vehicle due to the solid dividing line as outlined in finding 2.1 and 2.5. Alternatively, vehicles may choose to park within the adjacent private driveway/crossover.

It is unknown how the postal vehicle collects post at this location and whether there is an agreement for the private driveway to be used for this purpose. Any arrangements should be confirmed and reviewed with respect to safety of operation.

Recommendation

The Australia Post Box and Telstra Public Telephone Box should be located where there is close proximity to a suitable short term parking facility.

2.10 Finding – Riley Road (west) and Byfield Road

The geometric alignment of Byfield Road has reduced visibility along the Riley Road approach due to the horizontal curve and vertical alignment on the approach to the intersection.

The alignment of the power poles along the Riley Road (west) approach with the Riley Road (east) departure potentially creates the illusion of a straight alignment to drivers and may hide that it is a staggered T-junction.

Justification of the finding:

Due to the reduced sight distance provided to the hazard, there is a risk of vehicles overshooting the intersection increasing the risk for right angle crashes with vehicles travelling along Byfield Road. Alternatively, sudden braking may result in the loss of control of the vehicle at the intersection or rear-end collision.

Austroads Guide to Road Design Part 4A: Unsignalised and Signalised Intersections indicates that Approach Sight Distance is the minimum distance which should be provided on the minor road at any intersection. Using an operating speed of 50 km/h

and reaction time of 2.0 seconds the required Approach Sight Distance is 55m and due to the downhill grade on the intersection approach the distance is increased.

Installation of advanced intersection warning signs and hazard board signs will alert drivers to the presence of the approaching intersection.

Recommendation

Install advanced intersection warning signs on the Riley Road approach to the intersection.

Install directional hazard board signs on Byfield Road visible to drivers approaching from Riley Road (west).

[IMPORTANT | MODERATE]

2.11 Finding – Johnston Road and Byfield Road

The geometric alignment of Byfield Road has reduced visibility along the Johnston Road approach due to the horizontal curve on the approach to the intersection.

Justification of the finding:

Due to the reduced sight distance provided to the hazard, there is a risk of vehicles overshooting the intersection increasing the risk for right angle crashes with vehicles travelling along Byfield Road. Alternatively, vehicles may stop within the departure leg of the intersection increasing the risk of head on collisions with vehicles turning into Johnston Road.

Austrroads Guide to Road Design Part 4A: Unsignalised and Signalised Intersections indicates that Approach Sight Distance is the minimum distance that should be provided on the minor road at any intersection. Using an operating speed of 50 km/h and reaction time of 2.0 seconds the required Approach Sight Distance is 55m. This needs to be increased due to the downhill grade at the approach.

Installation of advanced intersection warning signs, hazard board signs and lane lines with RRPM's will alert drivers to the presence of the approaching intersection.

Recommendation

Install lane lines with RRPM's and give way line at the intersection.

Install advanced intersection warning signs on the Johnston Road approach to the intersection.

Install hazard board signs on Byfield Road visible to drivers approaching from Johnston Road.

[IMPORTANT | LOW]

2.12 Finding – Guideposts

Rural road guideposts along the edge of pavement at the intersection of Byfield Road and Riley Road (east) have been struck down and damaged.

Justification of the finding:

Guide posts and delineators should be placed in accordance with AS1742.2 Manual of Uniform Traffic Control Devices. The standard does not require the use of guide posts where there is street lighting unless it is routinely turned off at night. On unkerbed roads the guide posts shall be positioned at the outside edge of shoulders, this may be the sealed edge of shoulder only where no unsealed shoulder exists, so that the delineators face the direction of oncoming traffic.

The Shire has confirmed that the street lighting is not turned off at night and as such guideposts are not required in accordance with AS1742.2.

Recommendation

Remove guide posts to comply with AS1742 standards.

2.13 Finding – Non recoverable batter within the Clear Zone

There is a non-recoverable batter on the western side of Byfield Road on the inside of the horizontal curve with a vertical level difference of over 1m with a water body at the bottom of the batter.

Justification of the finding:

There is a risk that the non-recoverable batter within close proximity to the edge of the trafficable lane would pose as a hazard to an errant vehicle.

Austrroads Guide to Road Design Part 6: Road Side Design, Safety and Barriers outlines that embankments with a waterbody at the bottom can be considered a hazard and require that a risk evaluation be undertaken.

Recommendation

Undertake a risk evaluation in accordance with Austrroads guidelines.

2.14 Finding – Street Lighting

The street light located at the intersection of Byfield Road and Johnston Road is located approximately 7-8m from the through carriageway of Byfield Road along Johnston Road providing no illumination of the approaching intersection of Johnston Road along Byfield Road approaches.

Justification of the finding:

There is a risk of drivers failing to be able to read the geometry of the road carriageway, the approaching intersection and view an obstruction at the intersection in time to avoid collision.

Recommendation

Ensure appropriate lighting levels to illuminate the intersection layout to meet the requirements as specified in AS1158.

3. ROAD SAFETY INSPECTION TEAM STATEMENT

I hereby certify that the inspection team have examined the identified location in undertaking this Road Safety Inspection and confirm that this inspection has been conducted in accordance with Main Roads Policy and Guidelines for Road Safety Audit.

Inspection Team Leader

Jennie Hopfmueller
Senior Traffic Engineer
Porter Consulting Engineers

(08) 9315 9955
jennie@portereng.com.au



14 November 2020

DISCLAIMER

This report contains findings and recommendations based on examination of the site and/or relevant documentation. The report is based on the conditions viewed on the day of inspection and is relevant at the time of production of the report. Information and data contained within this report is prepared with due care by the Road Safety Inspection Team. While the Road Safety Inspection Team seeks to ensure accuracy of the data, it cannot guarantee its accuracy.

Readers should not solely rely on the contents of this report or draw inferences to other sites. Users must seek appropriate expert advice in relation to their own particular circumstances.

The Road Safety Inspection Team does not warrant, guarantee or represent that this report is free from errors or omissions or that the information is exhaustive. Information contained within may become inaccurate without notice and may be wholly or partly incomplete or incorrect. Before relying on the information in this report, users should carefully evaluate the accuracy, completeness and relevance of the data for their purposes.

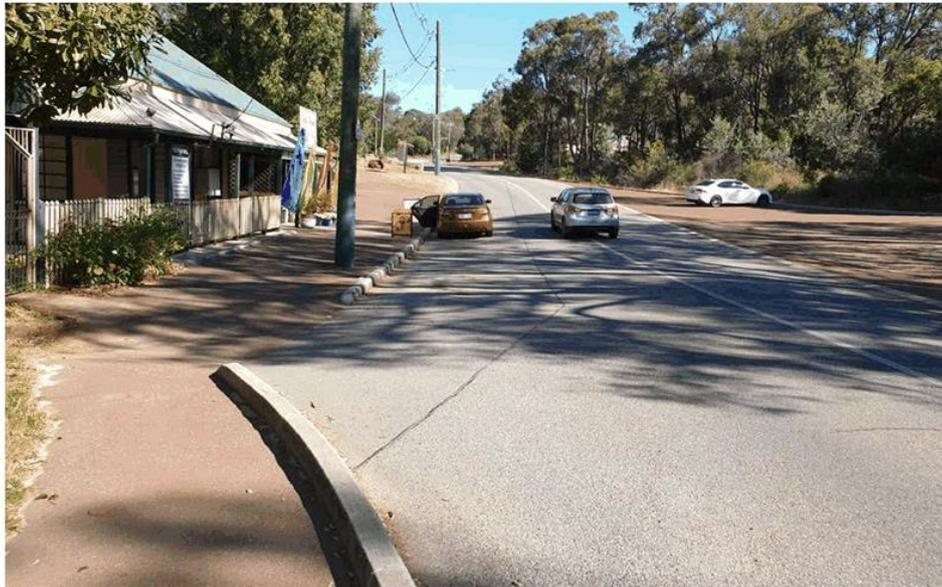
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APPENDIX A
ROAD SAFETY INSPECTION FINDINGS LOCATION PLAN



Inspection Findings Location Plan

APPENDIX B
ROAD SAFETY INSPECTION PHOTOGRAPHS



Finding 2.1 – Informal Parallel On Street Parking on the Eastern Side of Byfield Road, Vehicles crossing dividing continuous line to overtake parked vehicle



Finding 2.1 – Informal Parallel On Street and Verge Parking on the Eastern Side of Byfield Road



Finding 2.1 – Informal Parallel On Street Parking on the Eastern Side of Byfield Road
Finding 2.2 – Angled On street parking, south of Brookside Lane
Finding 2.3 – Informal On street parking and bus stop, north of Brookside Lane



Finding 2.2 – Angled On street parking, south of Brookside Lane creates an obtuse angle to the abutting traffic lane



**Finding 2.3 – Informal On Street Parking and bus stop, north of Brookside Lane
Finding 2.4 – Pedestrians (school children) crossing Byfield Road in peak period**



Finding 2.5 – Vehicle overtaking stopped bus crosses dividing continuous line



Finding 2.5 – Bus Stop ID 15084 is a timed stop adjacent to dividing continuous line with a traffic lane width less than 5m



Finding 2.6 - Red asphalt path treatment on the western side of Byfield Road north of Riley Road provides no protection or a physical barrier between path users and passing vehicles in the abutting northbound traffic lane.



Finding 2.6 - Red asphalt path treatment on the western side of Byfield Road north of Riley Road provides no protection or a physical barrier between path users and passing vehicles in the abutting northbound traffic lane.



Finding 2.6 – Red asphalt path ends abruptly at Riley Road. No pedestrian link to the other side of Riley Road



Finding 2.6 - The path located on the eastern side of Byfield Road abruptly changes from one material and width to another material and width



Finding 2.6 - The existing pedestrian crossing across Byfield Road does not meet current standards.



Finding 2.6 - The existing pedestrian crossing on Riley Road (east) does not meet current standards.



Finding 2.6 - The existing pedestrian crossing on Johnston Road does not meet current standards.



Finding 2.7 – Wheel tracks suggesting informal verge parking occurs on the eastern side of Byfield Road, north of Riley Road



Finding 2.7 – Wheel tracks suggesting informal verge parking occurs on the eastern side of Byfield Road, north of Riley Road



Finding 2.7 – Wheel tracks within close proximity to Western Power pole stay wire on the eastern side of Byfield Road, north of Riley Road



Finding 2.7 – Wheel tracks suggesting informal verge parking occurs on the southern side of Riley Road, west of Byfield Road. Wheel tracks are in close proximity to the Western Power electrical cabinet.



Finding 2.7 – Damaged NBN pits due to vehicle access on the southern side of Riley Road, west of Byfield Road.



Finding 2.8 – Gravel crossover and path ramp on the eastern side of Byfield Road at the Heritage Trail crossing without separation



Finding 2.9 – Australia Post Box with no adjacent parking bay for mail delivery



Finding 2.9 – Telstra Public Telephone Box with no adjacent parking



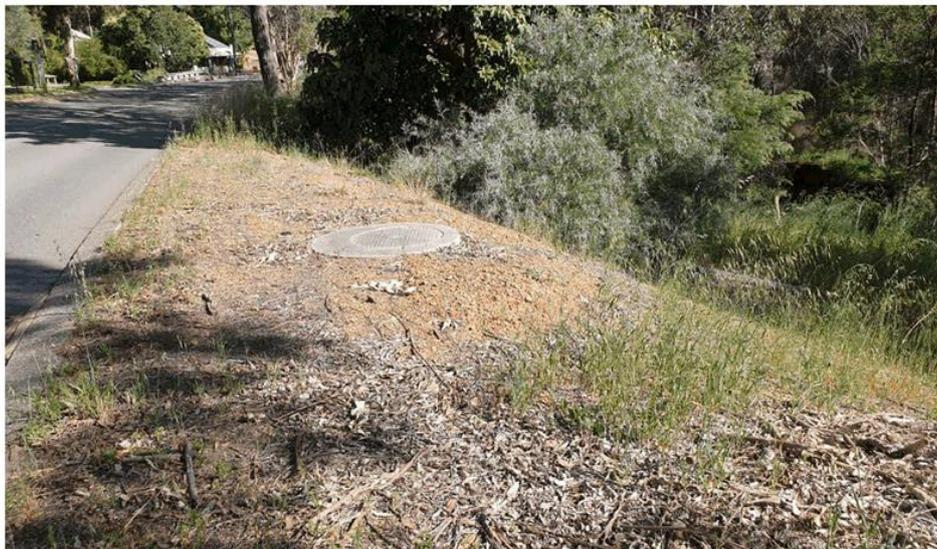
**Finding 2.10 – Reduced visibility to Byfield Road along Riley Road (west)
Alignment of the power poles creates the illusion of a through road.**



Finding 2.11 – Reduced visibility to Byfield Road along Johnston Road



Finding 2.12 – Guideposts struck down on unkerbed edge of intersection pavement



Finding 2.13 – Embankment of the western side of Byfield Road



Finding 2.14 – Street Lighting – looking south along Byfield Road towards Johnston Street – intersection not



Finding 2.14 – Street Lighting – looking north along Byfield Road towards Johnston Street

APPENDIX C
CRASH REPORTS

Detailed Crash History



Report Criteria

| Parameter | Value | Description |
|--------------|------------|------------------------|
| Intersection | 080033 | SEABORNE ST & RILEY RD |
| From Date | 01/01/2015 | |
| To Date | 31/12/2019 | |
| Crash Type | All | |
| Severity | All | |

| Road | Road Name | SLK | CWY | True Dist | Intersection | Date | Day | Time | Severity | Crash No. | Type | Light Cond | Road Cond | Speed Limit | Traffic Control | Road Feature | Road Alignment | Speed Factor | MR Nature | Location | RUM | Unit | Unit Type | From Dir | To Dir | Veh/Ped Move | First Object Hit | Second Object Hit | Third Object Hit | Target Impact Point |
|----------|-------------|------|-----|-----------|-------------------|------------|--------|------|-----------|-------------|--------------|------------|-----------|-------------|--------------------|-------------------------|----------------|--------------|-----------|----------|-----------------------------------|-----------|-----------|-----------------|-----------------|-----------------------------------|------------------|-------------------|------------------|---------------------|
| 10620 22 | Seaborne St | 2.10 | S | 2.10 | RILEY RD (080033) | 30/11/2015 | Monday | 1545 | PDO Major | 20153 73165 | Intersection | Daylight | Dry | 51 | No Sign Or Control | 3-way Intx (T-junction) | Straight | | Rear End | On Cway | 33 Same Dim: Same Lane Right Rear | Colliding | | S - SEABORNE ST | N - SEABORNE ST | Straight Ahead Not Out Of Control | | | | |
| 10620 22 | Seaborne St | 2.10 | S | 2.10 | RILEY RD (080033) | 30/11/2015 | Monday | 1545 | PDO Major | 20153 73165 | Intersection | Daylight | Dry | 51 | No Sign Or Control | 3-way Intx (T-junction) | Straight | | Rear End | On Cway | 33 Same Dim: Same Lane Right Rear | Target | Utility | S - SEABORNE ST | E - RILEY RD | Stopped: Prepared To Turn Right | | | | Rear |

APPENDIX D
CORRECTIVE ACTION REPORT

Corrective Action Report - Byfield Road from Riley Road to Johnston Road (SLK 0 - 4.20), Parkerville
Road Safety Inspection

NOTE:

THE FOLLOWING RECOMMENDATIONS ARE PRESENTED IN AN ABBREVIATED FORM IN THIS CORRECTIVE ACTION REPORT, THEY MUST BE READ IN CONJUNCTION WITH THE FULL REPORT AND SHALL NOT BE CONSIDERED IN ISOLATION.

| Findings and Recommendations | Project Manager | | |
|---|------------------|------------------------|------------------------------|
| | Agree / Disagree | Reason for Disagreeing | Proposed Action and Comments |
| <p>2.1 – Informal Parallel On Street Parking</p> <p>The existing southbound traffic lane on Byfield Road adjacent to the “Parky Pitstop” has local widening tapering from 6m to 4.8m over approximately 25m. Informal on street parallel parking of up to two vehicles was observed to occur at this location.</p> | Choose an item. | | |
| <p>Recommendation</p> <p>Either reduce the traffic lane width adjacent to “Parky Pitstop” together with appropriate signage prohibiting on-street parking or, increase the pavement width to provide formal on-street parking compliant with AS2890 standards.</p> | Choose an item. | | |
| <p>2.2 – Angled On-Street Parking, south of</p> | Choose an | | |

| | | | |
|--|------------------------|--|--|
| <p>Brookside Lane</p> <p>Angled on-street parking is provided adjacent to the northbound traffic lane on Byfield Road opposite the “Parky Pitstop”. The angled parking creates an obtuse angle with the adjacent northbound traffic lane.</p> <p>The southern most parking bay is less than 5.4m in length.</p> | <p>item.</p> | | |
| <p>Recommendation</p> <p>Modify the parking at this location to be compliant with AS2890.5.</p> <p>[IMPORTANT MODERATE]</p> | <p>Choose an item.</p> | | |
| <p>2.3 – Informal On Street Parking and bus stop, north of Brookside Lane</p> <p>The red asphalt pavement widening on the western side of Byfield Road, north of Brookside Lane is used informally for both car parking and as a bus embayment for bus stop ID 15087.</p> | <p>Choose an item.</p> | | |
| <p>Recommendation</p> <p>Undertake a parking assessment/survey to establish the parking demand at various days and times to inform decisions in regard to the redesign of this area to improve safety.</p> <p>Redesign the area to provide sufficient parking bays to meet the parking demand at all times in conjunction with a formalised bus embayment.</p> <p>Alternatively, seek opportunities to locate the</p> | <p>Choose an item.</p> | | |

| | | | |
|---|------------------------|--|--|
| <p>parking at an alternate location for the collection of children alighting from buses for the purpose of school travel.</p> <p>Request the Public Transport Authority review the requirement for this bus stop to be a timed stop.</p> <p>[IMPORTANT MODERATE]</p> | | | |
| <p>2.4 – Pedestrian Crossing</p> <p>There is a pedestrian desire line between the on-street angled parking on the western side of Byfield Road to the “Parky Pitstop” on the eastern side of Byfield Road.</p> <p>Pedestrians were observed waiting to cross the road within the red asphalt parking area on the western side of Byfield Road unprotected.</p> | <p>Choose an item.</p> | | |
| <p>Recommendation</p> <p>Confirm the pedestrian desire lines and construct pedestrian paths to service the pedestrian demand in conjunction with redesign of the on-street parking area in recommendations 2.2 and 2.3.</p> <p>[IMPORTANT MODERATE]</p> | <p>Choose an item.</p> | | |
| <p>2.5 – Bus stop 15084 - Timed Stop – Traffic Lane Width</p> <p>Southbound bus stop 15084 on Byfield Road after Johnston Road is a timed stop located within a traffic lane less than 5m wide adjacent to a continuous dividing line legally prohibiting</p> | <p>Choose an item.</p> | | |

| | | | |
|--|------------------------|--|--|
| <p>vehicles from overtaking a dwelling bus at this location unless there is sufficient road space to keep left of the centreline.</p> | | | |
| <p>Recommendation</p> <p>Request the Public Transport Authority review the requirement for a timed stop at this location.</p> <p>Install a bus embayment or widening of the traffic lane as required to allow vehicles to overtake a stopped bus in accordance with the Road Traffic Code and Main Roads WA standards.</p> | <p>Choose an item.</p> | | |
| <p>2.6 – Paths</p> <p>The flush red asphalt path treatment on the western side of Byfield Road north of Riley Road provides no protection or physical barrier (e.g. kerb) between path users and the adjacent northbound through traffic.</p> <p>It was noted that the red asphalt path does not link to any other path facilities at its intersection with Riley Road.</p> <p>The path located on the eastern side of Byfield Road abruptly changes from one material and width to another material and width.</p> <p>The existing pedestrian crossings of Riley Road (east) and Johnston Road are poorly aligned and do not meet current standards.</p> <p>There are a number of key destinations within this area including the “Parky Pitstop”, Heritage Trails, on-street parking, local community hall,</p> | <p>Choose an item.</p> | | |

| | | | |
|--|------------------------|--|--|
| <p>bus stops, Australia Post Box, Telstra Public Telephone Box that all create individual pedestrian desire lines that may not all be connected to the path network and road crossing facilities.</p> | | | |
| <p>Recommendation</p> <p>Upgrade the path network and road crossings to meet current standards whilst providing the required path network to meet the pedestrian desire lines in the area along Byfield Road including side road crossings. This should include the outcome of recommendations 2.2, 2.3 and 2.4.</p> <p>[IMPORTANT LOW]</p> | <p>Choose an item.</p> | | |
| <p>2.7 – Verge Parking</p> <p>There was evidence of parking occurring on the gravel verge on the eastern side of Byfield Road near Riley Road as well as on the southern side of Riley Road (west).</p> | <p>Choose an item.</p> | | |
| <p>Recommendation</p> <p>Undertake a parking assessment/survey within the identified verge areas to confirm the demand for parking in those areas. In line with the established parking demand define suitably controlled areas for safe verge parking in accordance with standards.</p> <p>Physically prohibit verge parking in line with the requirements for the location of carpark driveways near intersections as outlined in</p> | <p>Choose an item.</p> | | |

| | | | |
|---|-----------------|--|--|
| AS2890.1. Physically protect existing utility services hazards from an errant parking vehicle. | | | |
| 2.8 – Gravel Driveway and Path Ramp The path ramp on the eastern side of Byfield Road at the Heritage Trail crossing is directly adjacent to a gravel crossover and as such there may be some common shared use as the two facilities are not physically separated. | Choose an item. | | |
| Recommendation Confirm the need for the crossover and either remove or relocate to provide physical separation to the path crossing to avoid the sharing of traffic thoroughfare. | Choose an item. | | |
| 2.9 – Post Box, Telephone Box The Australia Post Box and Telstra Public Telephone Box are located on the eastern side of Byfield Road, north of Riley Road without easily accessible parking to use these facilities. | Choose an item. | | |
| Recommendation The Australia Post Box and Telstra Public Telephone Box should be located where there is close proximity to a suitable short term parking facility. | Choose an item. | | |
| 2.10 – Riley Road (west) and Byfield Road The geometric alignment of Byfield Road has | Choose an item. | | |

| | | | |
|---|------------------------|--|--|
| <p>reduced visibility along the Riley Road approach due to the horizontal curve and vertical alignment on the approach to the intersection.</p> <p>The alignment of the power poles along the Riley Road (west) approach with the Riley Road (east) departure potentially creates the illusion of a straight alignment to drivers and may hide that it is a staggered T-junction.</p> | | | |
| <p>Recommendation</p> <p>Install advanced intersection warning signs on the Riley Road approach to the intersection.</p> <p>Install directional hazard board signs on Byfield Road visible to drivers approaching from Riley Road (west).</p> <p>[IMPORTANT MODERATE]</p> | <p>Choose an item.</p> | | |
| <p>2.11 – Johnston Road and Byfield Road</p> <p>The geometric alignment of Byfield Road has reduced visibility along the Johnston Road approach due to the horizontal curve on the approach to the intersection.</p> | <p>Choose an item.</p> | | |
| <p>Recommendation</p> <p>Install lane lines with RRPM's and give way line at the intersection.</p> <p>Install advanced intersection warning signs on the Johnston Road approach to the intersection.</p> <p>Install hazard board signs on Byfield Road</p> | <p>Choose an item.</p> | | |

| | | | |
|--|-----------------|--|--|
| <p>visible to drivers approaching from Johnston Road.</p> <p>[IMPORTANT LOW]</p> | | | |
| <p>2.12 – Guideposts</p> <p>Rural road guideposts along the edge of pavement at the intersection of Byfield Road and Riley Road (east) have been struck down and damaged.</p> | Choose an item. | | |
| <p>Recommendation</p> <p>Remove guide posts to comply with AS1742 standards.</p> | Choose an item. | | |
| <p>2.13 – Non recoverable batter within the Clear Zone</p> <p>There is a non- recoverable batter on the western side of Byfield Road on the inside of the horizontal curve with a vertical level difference of over 1m with a water body at the bottom of the batter.</p> | Choose an item. | | |
| <p>Recommendation</p> <p>Undertake a risk evaluation in accordance with Austroads guidelines.</p> | Choose an item. | | |
| <p>2.14 – Street Lighting</p> <p>The street light located at the intersection of Byfield Road and Johnston Road is located approximately 7-8m from the through</p> | Choose an item. | | |

| | | | |
|---|------------------------|--|--|
| <p>carriageway of Byfield Road along Johnston Road providing no illumination of the approaching intersection of Johnston Road along Byfield Road approaches.</p> | | | |
| <p>Recommendation Ensure appropriate lighting levels to illuminate the intersection layout to meet the requirements as specified in AS1158.</p> | <p>Choose an item.</p> | | |



Corrective Action Report - Byfield Road from Riley Road to Johnston Road (SLK 0 - 4.20), Parkerville

Road Safety Inspection

NOTE:

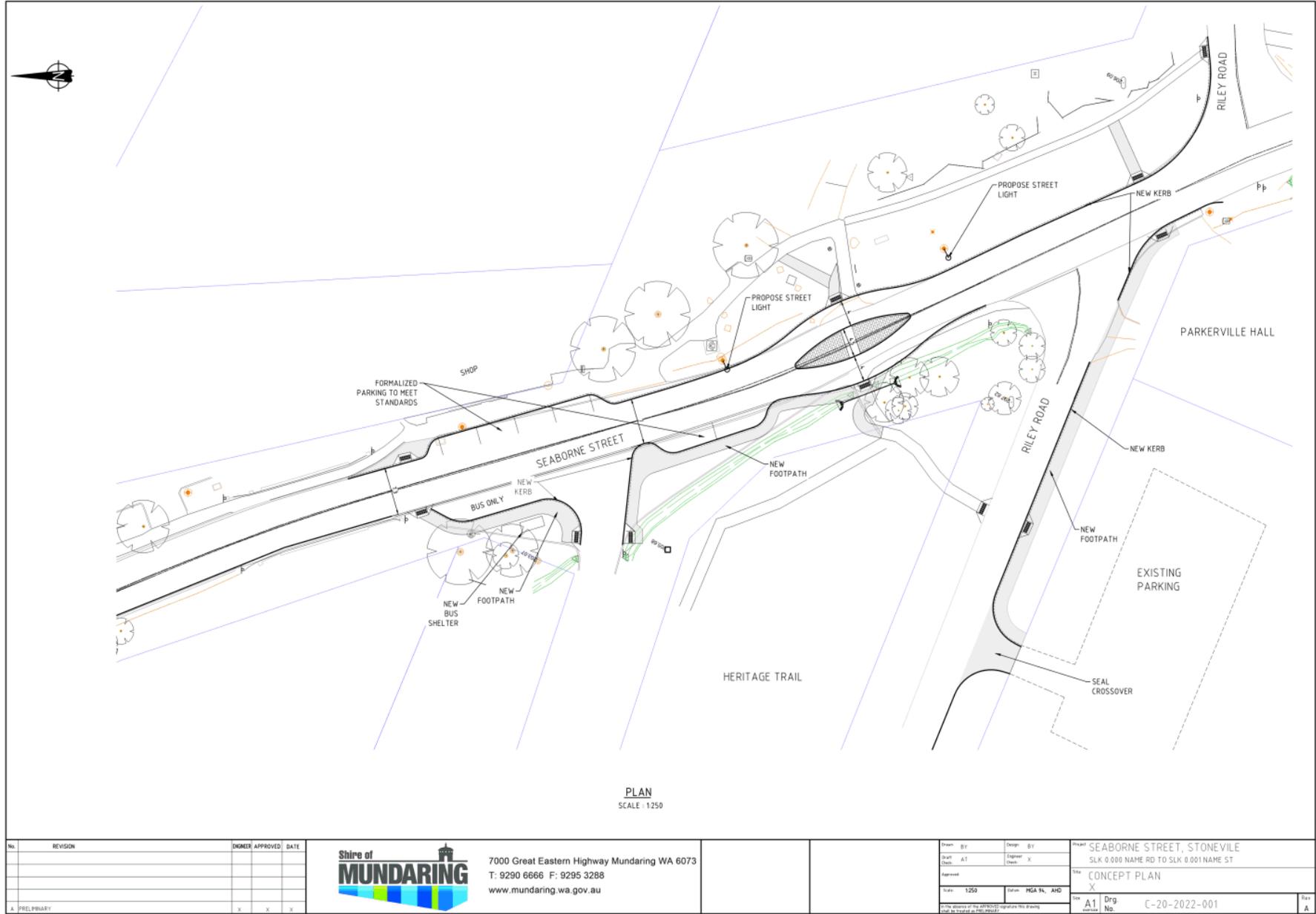
- This Corrective Action Report is to be read in conjunction with the full Road Safety Inspection Report and its findings and recommendations.
- The asset owners (MRWA and/or LGA) **must** be informed of these findings, recommendations and proposed actions.
- Items not under the responsibility of this project representative must be forwarded to the persons / agencies who are responsible.

These findings and recommendations have been considered, and the actions listed will be taken accordingly.

| Responsible Project Representative | Company / Agency / Division | Position | Date |
|---|------------------------------------|-----------------|-------------|
| | | | |

| Asset Owner Representative | Company / Agency / Division | Position | Date |
|-----------------------------------|------------------------------------|-----------------|-------------|
| | | | |

| Network Asset Manager | Company / Agency / Division | Position | Date |
|------------------------------|------------------------------------|-----------------|-------------|
| | | | |



10.5 Amendment to 2020/21 Budget - New Shire Website

| | |
|-----------------------------------|--|
| File Code | IT.PRJ 1 |
| Author | Garry Bird, Director Corporate Services |
| Senior Employee | Jonathan Throssell, Chief Executive Officer |
| Disclosure of Any Interest | Nil |
| Attachments | 1. Website Focus Group Feedback ↓ 2. Q2 Online - Website Review ↓ |

SUMMARY

The redevelopment of the Shire website (and associated sites) was planned for 2021, using in-house staff resources.

The project has been brought forward to 2020 in response to community demand for an improved site and feedback from staff who outlined difficulties working within the constraints of the current Content Management System (CMS).

Due to research undertaken by the Project Team, it is recommended the 2020/21 Budget be amended to provide additional funding of \$175,000 for the replacement of the Shire website using funds from the Information Technology Reserve.

BACKGROUND

The project commenced just prior to the Covid-19 Pandemic outbreak and was placed on hold until September 2020.

Since the resumption of the project, the project team has undertaken a number of actions to inform the design and build phase of the new website. These actions included:

- Surveying staff to identify all issues with the existing site;
- Forming a Community Focus Group of key stakeholders to provide feedback on the existing sites and suggested improvements (**Attachment 1**);
- Meeting with other local governments who have recently upgraded their websites; and
- Engaging a local firm, Q2 Online, who have expertise in this field, to provide professional advice on both the issues with the existing site and recommendations to guide the design of a new site (**Attachment 2**).

A copy of the workshop notes from the Community Focus Group and the findings of Q2 Online are attached for the information of Elected Members.

Following discussions with other local governments and Q2 Online, it became apparent to the project team that the scope of work required was extensive. The small budget allocation and availability of staff has raised concerns among the project team. Given the scope of work required and the limited resources available, it is evident that the current approach will not meet community and internal expectations.

The current budget allocated for the website upgrade is \$20,000, comprised of the following components:

1. External Consultant Review \$7,500
2. Graphic Design \$7,500
3. SharePoint (CMS Consultant) \$5,000

The project team undertook research on how other local governments have approached recent website upgrades and the associated costs. It would appear that funding of \$175,000 (as a minimum amount) will be required in order to engage an experienced website project manager and to cover other related project costs. Some local governments have expended several hundreds of thousands of dollars in developing their sites.

If Council supports the funding request, the following is a preliminary estimate of how the funds would be used:

| Description | Cost |
|--|------------------|
| • Project Manager | \$60,000 |
| • New CMS system (including training and support) | \$75,000 |
| • Graphic design services | \$25,000 |
| • Other miscellaneous costs i.e. photography, related software and consultancy services. | \$15,000 |
| Total | \$175,000 |

Note the above does not include the cost of existing staff resources.

STATUTORY / LEGAL IMPLICATIONS

Recent amendments to the *Local Government Act 1995* now require a local government to make available a range of information on the website. The new website will need to ensure these statutory obligations are met.

Engagement of a project manager and a new Content Management System will need to comply with the *Local Government Act 1995* and Council Policy in relation to procurement requirements.

Section 6.8 of the *Local Government Act 1995* requires Council approval for expenditure not included in the annual budget.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

It is proposed that the additional funding of \$175,000 will be funded by a transfer from the Information Technology Reserve.

The available funds in this Reserve are \$1,080,252 and, while this Reserve has been created to fund a new Corporate Business System, staff are of the view that the reserve can accommodate the drawdown of these funds and still meet future requirements.

Alternative funding options include:

1. A business case be prepared for specific funding via the corporate business planning process in 2021, which would result in a delay to the project timeframe for completion; or

2. Use some of the savings derived from the scaling back of the Shire’s additional COVID-19 cleaning and disinfecting regimes as we return to normal servicing (noting that such funds might be required at short notice should there be an outbreak and increased cleaning and hygiene practices are required to be reinstated).

There will be additional ongoing costs to maintain the new website which can be accommodated from existing operating funds.

It is estimated that the new Content Management System will have a useful life of ten years and is considered to represent good value given the importance of the website in communicating with electors and other stakeholders.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.3 – A well engaged and informed community and a high standard of customer service

Strategy 4.3.1 – The community can access information on their community through a range of media

SUSTAINABILITY IMPLICATIONS

The Shire website is a valuable resource for local residents to access information on environmental and sustainability resources and programs undertaken by the Shire.

RISK IMPLICATIONS

| | | |
|--|--------------------|---------------|
| Risk: The new Shire website does not meet community expectations | | |
| Likelihood | Consequence | Rating |
| Possible | Moderate | Moderate |
| Action / Strategy | | |
| Engage a suitably experience professional to manage the project and invest in a new Content Management System to address technical issues with the existing website. | | |

| | | |
|--|--------------------|---------------|
| Risk: The new Shire website does not meet staff requirements for ease of use | | |
| Likelihood | Consequence | Rating |
| Likely | Moderate | High |
| Action / Strategy | | |
| Invest in a new Content Management System that is proven to be easy to use and allow for internal staff to manage new and ongoing improvements to content. | | |

| | | |
|--|--------------------|---------------|
| Risk: The requested funds of \$175,000 are insufficient to deliver the project. | | |
| Likelihood | Consequence | Rating |
| Possible | Moderate | Moderate |
| Action / Strategy | | |
| Careful management of funds to ensure project budget is met and utilising existing staff resources if there is a gap or revise project budget and submit budget request for 2021/22. | | |

EXTERNAL CONSULTATION

Community Focus Group

Q2 Online

COMMENT

If the request for additional funding is not approved by Council, staff will revert to the original project plan where the new website is delivered using existing staff and financial resources. Due to the size and scope of this work it is anticipated that the original plan will result in the project not being able to be delivered for approximately twelve months because of the following:

- Availability of internal staff;
- Complexity of project will extend the time to get the project completed; and
- Lack of internal expertise to undertake the project.

VOTING REQUIREMENT

Absolute Majority - *Local Government Act 1995* section 6.8

RECOMMENDATION

That Council, by absolute majority, approves an amendment to the 2020/21 Budget by transferring \$175,000 from the Information Technology Reserve to fund the development of a new Shire website.

Website focus group feedback

- Search function popular
 - Most used search function unless item was an obvious tab
 - Sometimes turned up results, but not usually what people were looking for
 - Very dependent on what you type in
- Suggested implementation of a 'user function', filters depending on whether you are searching as a resident, business or community group. The site is very much set up with an internal Shire focus, not an end user focus, it is suited to Shire business but its purpose should be to suit the community.
- In search results, it is not obvious where to click to follow the link.
- Search results need to have more direct links to form/or whatever is being looked for.
- Suggested match document names to links to enable easier searching.
- The Shire header is lost when you go to search results so it looks like you are no longer on the site.
- When searching for 'grants for primary aged children', no results came up leading to what grants are available.
- Preview pop-ups are too small to read and therefore not a useful function.
- Council deputation – meeting minutes file does not say what it is.
- Meeting minutes tab.
- Front page too busy.
- Fact sheets, some do not link to forms that are required.
- Tile format is good simple design, although once you click through the pages can be too wordy.
- Suggested to implement a feedback mechanism into the page i.e. "Was this page useful/did you find the information you were looking for" - Y/N.
- Events calendar – where to find future events (i.e. arrow to next month) not obvious/difficult to find. Bland/boring/blends together/not very interesting or inviting – needs visuals/pictures.
- Softer language style, move away from Policy language, e.g. when talking about hardship.

How did you find navigating the site?

- Frustrating.
- Inconsistency in pages, look, feel.
- Square and clunky, does not invite you to go looking further.
- Text heavy, not appealing, all looks same, events calendar gets lost (not appealing to young people). Also bad for tourism.
- Mobile version not appealing.
- Search list is not relevant, brings up irrelevant content.
- Too hard for older people, they will just give up.

- Cold, not connected to community.
- Events calendar needs to connect to the next step i.e. the event social media site.
- Filters – type of information being searched for.
- Visitors Centre site – looks like it was designed in the 90's.
- Shire needs a centralised officer to work solely on website content.

Did you at any time use the search function? If so, did the search assist you to find what you needed?

- Search function is useless, does not search key words properly, not intuitive.

Did you at any time use the grey tab bar (top)?

- Navigation tabs across the top – not clear where to go, sub-menus disappear on mobile.

Did you at any time use the 'In the section' icons?

- Took them on a 'wild goose chase' away from where they needed to be.
- Takes you out and you have to navigate back.

Other feedback

- Suggestion - it would be good to be able to create a profile so that you see only information that is useful to the user and so forms auto-fill with your details and you do not have to continue putting the same information in.
- The website is lacking personality and shows no pride in Mundaring as a place to live or visit.
- Should include video links/be interactive. There is no promotion of new things, does not link between visitors/shire sites.
- Business directory – does not make us proud to live here. Needs to highlight places, people, and businesses.
- Does not link to community groups. Community directory needs updating. Perhaps need to do user updates with an annual reminder.
- Suggested 'share to Facebook' link on each page so people can share information via social media.
- Telephone numbers and emails should all be hyperlinks.
- It is not obvious where you can go to report an issue, perhaps this needs to be a centralised and obvious link on the homepage.
- Policies should not be under forms.
- The site is not logical.
- Needs to be brought into 21st Century – online forms and online payments for everything.
- Difficult to find info on animal registrations.

- Terminology can be misleading.
- Inconsistent methods of navigation from pages/tiles “up buttons”, “back buttons”.
- When you click on Agendas and Minutes a calendar comes up, would expect a list of information.
- Need a tile about how Council meetings are run and what the Council/public visitor expectations and procedures are.
- See Department of Transport for good example of timeline for payments.

Survey responses

1. Do you ever access the website?

- No 1
- Yes 4

If yes, why?

- Hall bookings, council minutes/agenda, membership of committees.
- Check current events, what is happening in the Shire, what is available to new residents.
- Information, careers, licensing (dog) and building info, events, Councillor info, phone numbers, waste info.
- Facility bookings for sports club.

If no, why not?

- I find it easier to call. Website not user friendly, it is more from services rather than user viewpoint. Not mobile friendly.

2. For what reasons would you use the website?

- Pay permits, fees etc.
- Look up rules/regulations.
- Find the right person to speak to.
- To follow up on a newspaper advert or article.
- Subdivision applications.
- Council information, where to access rubbish disposal and fire regulations.
- As above – (Information, careers, licensing (dog) and building info, events, Councillor info, phone numbers, waste info).
- Weekend events that are happening in the Shire.

3. Are there examples of great websites that you currently use?

- EBay, Trello, Mail Chimp, ASIC, Department of Transport – payment timeline.



SHIRE OF MUNDARING
WEBSITE REVIEW

Presented by Michelle Kember
September 2020



INTRODUCTION



Introduction

- Michelle from Q2 was commissioned in September 2020 to conduct a review of the Shire of Mundaring website.
- The focus of the review was to provide advice and recommendations on:
 - What works well and what doesn't
 - Content suggestions
 - Improvements to navigation and visual design
 - User interface
 - Mobile experience.
- The website review findings and recommendations are provided in this document.
- Please also refer to the spreadsheet forwarded with this presentation to view the current website sitemap and site structure.



Website review focus areas

When undertaking the review, Q2 used the following approach:

- **Navigation**

- Is it easy to find information through the home page?
- Is it easy to search for information?
- Is it easy to find information through the current site structure and sitemap?
- Is there good connectivity between related pages?
- Does the website utilise consistently presented landing pages and widgets?

- **Content**

- Is the content easy to customer focussed – easy to read and understand?
- Is the content accessible?
- Have pages been formatted properly?
- Are there content gaps/opportunities?

- **Design – look and feel**

- Is the current design visually appealing?
- Is the current design customer-focussed?

- **Mobile view**

- How does the current site perform on mobile?
- What is the recommended approach to mobile?





SUMMARY OF FINDINGS



Summary of findings

- A review of the website highlighted considerable issues with design, mobile responsiveness, content and navigation.
- Design issues:
 - Does not feel connected to the community or providing a 'sense of place'
 - Dated due to use of fonts, colours and imagery
 - Very cluttered and overwhelming
- Mobile responsiveness issues:
 - Considerable issues noted with responsiveness of landing pages, menu functionality, document listings, events calendar, tables, images and more.
- Navigation issues:
 - Considerable issues noted with search functionality
 - Site structure is not customer-focussed and is very deep (5 levels), making it difficult to find information quickly
 - Minimal use of navigational aids such as consistently presented landing pages and widgets eg. page index, related documents, related pages and accordions.
- Content issues:
 - Content is very regulatory/governance focussed
 - Considerable issues related to content readability, including page structure/formatting
 - Considerable accessibility issues throughout
 - Overall lack of governance noted and the need to upskill web editors in writing for the web.





SUMMARY OF RECOMMENDATIONS



Navigation Recommendations

- **Redevelop the site structure** (site map) so that it is more customer-focussed and provides quick access to the top requested pages. Avoid placing content pages any deeper than level 4 (maximum – ideally 3 levels).
- **Avoid direct linking to PDFs from menu and landing pages:** Provide both context and warning when linking to an external website or PDF document. Avoid linking directly to external website or PDF documents from primary navigation ie. navigation menu and landing pages.
- **Fix issues with automatic updating of sitemap:** Determine issues with or limitations of current site map and ability to auto-update sitemap as pages are added/deleted or page titles edited.
- **Use consistently presented landing pages:** Ensure a consistent approach to the use of landing pages. If possible, 'lock-down' landing pages so that they auto-populate based on data inserted for subpages of a section eg. page title, snippet and image.
- **Ensure page titles are customer focussed and unique:** For each web page, provide a short unique title that describes the page content and distinguishes it from other pages. (For all examples noted, refer to attached spreadsheet tab 'Current Sitemap' and column titled 'Duplicated page titles'. See also: [WCAG success criterion 2.4.2](#))
- **Use widgets for navigational aid and consistency:** Consider the development of a suite of widgets to aid navigation and site consistency. Potential widgets include page index, related documents, and relate pages.



Design and Development Recommendations

- Design and development of a **mobile responsive** website, including responsiveness of functionality such as Document Listings, Events Module etc.
- Design refresh that is **modern, clean and reflective of the community** – providing a 'sense of place'.
- Provide a **streamlined home page**, with quick access to the most sought after content via:
 - Prominent search bar
 - Prominent menu icon
 - Quick links (max 8-9)
 - Updates and alerts (eg. fire danger warnings)
 - Links to other Shire websites (Mundaring Visitor Centre, Mundaring Arts Centre)
 - Feature news and events (1-2 items with link to more)
 - Footer links (using dropdown functional to present social icons, contact details etc.)
- Develop 2 x **landing pages** (one with images and one without for flexibility)
- Develop a **suite of widgets** that aid navigation and site consistency:
 - Find on this page/index widget
 - Related pages widget
 - Related documents widget
 - Accordion widget



Content Recommendations

- Provide **more content** aimed at supporting businesses, community (eg. wellbeing, safety and security) and environmental sustainability.
- Provide **training** in accessibility and writing on the web for all content writers/editors, covering:
 - Thinking like the reader – applying a logical reading order and meaningful content
 - Writing in plain English
 - Understanding the importance of styling eg. headings, bullets, colours and fonts
 - Writing links that make sense out context
 - Using images and accessibility considerations eg. applying alt-tags
 - Using PDFs and accessibility considerations
 - Using tables and accessibility considerations
 - Writing metadata to improve search engine results
 - Proofreading
 - Ongoing content reviews.
- **Edit content pages** to apply techniques learned in Writing for the Web training
- Optimise all **PDF forms** so that they are accessible and fillable online
- Ensure all **online forms** (html) are accessible.





SEARCH ANALYTICS

JULY 2019 – JUNE 2020

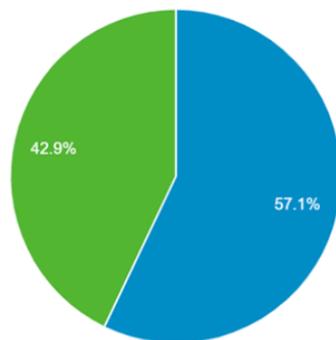


Search analytics: Audience and devices used

■ New vs Return Visitors

It is interesting to note that 57% of site visitors were new. Given that 21% of the top visited content relates to Lake Leschenaultia, this may indicate that there are many visitors to the Shire’s website ie. non-residents.

■ New Visitor ■ Returning Visitor



■ Devices Used

| | |
|------------|------------------|
| 1. mobile | 169,093 (55.63%) |
| 2. desktop | 112,904 (37.15%) |
| 3. tablet | 21,946 (7.22%) |

55% of visitors to the site used a mobile device.



Search analytics: Top accessed content

A review of the top accessed 150 pages was undertaken to determine the most sought after topics on the Shire's website. Following are the top 15 requested topics:

| REF | TOPIC | VIEWS | % OF TOTAL |
|-----|--|-------|------------|
| 1 | Lake Leschenaultia - Camping, Hire, Café, Trails, Events, Restrictions | 87842 | 21% |
| 2 | Fires - Burning, Fire Danger Ratings, Permits, Firebreaks | 30556 | 6% |
| 3 | Waste - Bin and Verge collections, Waste transfer, What goes in bins | 27251 | 6% |
| 4 | Aquatic Centres - Bilgoman and Mt Helena | 22762 | 4% |
| 5 | Employment incl. current opportunity pages | 21644 | 4% |
| 6 | Contact Us - Main Page predominantly plus Contact Us Form (926 of total) | 21412 | 3% |
| 7 | Libraries - Membership, Borrowing, Events, Location, Services | 17942 | 6% |
| 8 | Animals - Lost, Registration, Exercise Areas, Other Animals | 14799 | 3% |
| 9 | Planning - LPS, Policies, Plans and Strategies, Forms, Approvals, Subdivision | 7306 | 1% |
| 10 | News and Public Notices | 5345 | 1% |
| 11 | Meetings and Minutes | 4601 | 1% |
| 12 | Events – Community (note, library and L.Leschenaultia events not included) | 4250 | 1% |
| 13 | Elected Members and Elections | 4196 | 1% |
| 14 | Environment - Gardening and Natural Environment | 4060 | 1% |
| 15 | Building - Info Sheets, Forms and Permits | 3604 | 1% |



Search analytics: Top exit and bounce pages

- **High exit pages:** A review of the top 25 exit pages did not identify any particular issues, as each page was an 'end of the line page' ie. a page where it is expected that the visitor found the information they were looking for.
- **High bounce pages:** A review of the top 25 pages with the highest bounce rates highlighted the following issues:
 - **Environmental nuisances (landing page)**

A review of this page indicates that it may be the title of the page that is causing the problem. Note, this page contains 3 x subpages: Asbestos, Contaminated Sites and Air Quality. These may not be considered 'nuisances'. Nuisances may be more related to noise, for example. However, noise is not included in this section.
 - **Waste (landing page)**

A review of this page indicates that the issue may be that the page doesn't immediately provide sign posts to information on waste transfer stations (now called recycling centres).
 - **Libraries (landing page)**

A review of this page does not indicate any easily identified issues.
 - **Business and tourism (landing page)**

A review of this page indicates that it may be the design of the landing page that is the issue. The page uses the left hand navigation list for sub pages, however, the body content area is text heavy, with no real indication of 'what I can do here'. It may also be related to visitors expecting more content related to businesses.
 - **Community events calendar**

A review of this page indicates that the design of the events calendar has significant issues. The design is not engaging and does not provide the ability to search/filter event items.





NAVIGATION –

SEARCH FUNCTIONALITY



Search functionality: Issues noted

- **Observation:** Predictive search is not available. (Predictive Search anticipates what users are searching for whilst typing into a search bar and assists them in real-time with smart suggestions that lead them quickly to relevant results.)
- **Observation:** The PDF icon used in search results is not the universal icon, which may be confusing for some people.  vs 
- **Issue:** The search field box in the template header is very small and difficult to find and use – especially in mobile view.
- **Issue:** The website header disappears when search results are presented.
- **Issue:** Search results are very cluttered due to the inclusion of:
 - News items
 - Documents
 - Agendas and minutes (dating back to 2008)

For example, a search for 'dog registration' presents 115 results.



Search functionality: Issues noted

- **Issue:** Documents file names are presenting in search engine results. In most instances the file name is not user-friendly eg. abbreviations used (see examples below).

 [DAC AGENDA](#)
7 9.1 O. 285 GLEN FORREST DRIVE, GLEN FORREST - APPLICATION FOR MULTIPLE
DOG REGISTRATION ... 7 9.2 NO. 14 GRENVILLE ROAD, STONEVILLE - APPLICATION
FOR MULTIPLE **DOG REGISTRATION** ...

 [Attach 11 - Cheque Listing June 2009 \(Paul\)](#)
Creditor Number Payee Cheque No Date Details Amount CHEQUE ... Mrs L Campbell
104797 01/05/2009 **DOG** STERILIZATION REBATE - CREDIT TO RAT \$50.00 INV REBATE
29/04/2009 **DOG** ...

- **Issue:** Search results appear to be presenting documents that should not be listing on the website (see example below).

 [Attach 11 - Cheque Listing June 2009 \(Paul\)](#)
Creditor Number Payee Cheque No Date Details Amount CHEQUE ... Mrs L Campbell
104797 01/05/2009 **DOG** STERILIZATION REBATE - CREDIT TO RAT \$50.00 INV REBATE
29/04/2009 **DOG** ...

- The number of pages and total results changes each time you select the next page.

Initial view: 
About 117 results

Changes when you click on [2] 
About 102 results



Recommended improvements to search

- Increase prominence and size of search field box.
- Consider predictive search capability.
- Consider archiving of agendas and minutes after 12 months (note, for record-keeping purpose older agendas and minutes could be housed in a separate section o the website ie. on their own page).
- Ensure no out-of-date, redundant or inappropriate documents are presenting in search results. Determine governance around document management ie. is there any governance in place to ensure documents are removed when redundant, or old versions are removed?
- Implement governance around document file naming to ensure the a user-focussed name is presented in search engine results. Alternatively, determine if a 'Title' field can be provided in SharePoint and presented by default in search engine results.
- Apply universal icon to PDF results.
- Check presentation of search result pages and total search results.





NAVIGATION –

SITE STRUCTURE, SITEMAP, LANDING PAGES AND WIDGETS



Site structure: Bottom heavy (5 levels)

■ **Observation:**

- There are currently 318 web pages on the website (excluding events, news and documents)
- Currently a large amount of content is presented at levels 4 and 5 of the site structure.

■ **Issues:**

- The website structure is unnecessarily deep and contains superfluous levels.
- Ideally, it should only take a maximum of 3 clicks to navigate to a content page (from the home page). Forcing people to have to go through multiple levels (especially when those levels are superfluous) can be frustrating for many people.

■ **Examples – current vs alternative approach:**

- **To find out about keeping poultry:**

- **Current site structure:** Services > Public health > Animals and Pests > Keeping of animals, bees and birds > Poultry, pigeons and roosters (5 levels)
- **Alternative site structure:** Services > Animals > Poultry, pigeons and roosters (3 levels)

- **To find out about family day care:**

- **Current site structure:** Community > Children, Seniors and Youth > Children > Eastern Region family day care > Easter region family day care (5 levels)
- **Alternative site structure:** Community > Children > Family Day Care (3 levels)



Site structure: Linking direct to PDFs from main navigation and landing pages

■ Observation:

There are many instances of direct linking to PDFs from both menu items (ie. the dropdown navigation) and landing page items. See examples below:

- **Business and Tourism > Economic profile (from drop down navigation)** – When you select 'Economic profile' from the drop down navigation you are immediately directed to an external website: <http://economy.id.com.au/mundaring>
- **Seniors > Seniors Informing Strategy (from landing page)** – When you select 'Seniors Informing Strategy' from the landing page you are immediately directed to a 20 page PDF document. (<https://www.mundaring.wa.gov.au/YourCommunity/ChildrenSeniorsYouth/Pages/Seniors.aspx>)
- **Celebrating our grant recipients** – This page provides three images that appear in a similar way to a landing page. When you click on an image you are immediately directed to a PDF document, without warning or context. (<https://www.mundaring.wa.gov.au/covid-19/Pages/Celebrating-our-Grant-Recipients.aspx>)

■ Issues:

- Linking directly to a PDF or an external site from the drop down navigation or through a landing page, causes both useability and accessibility issues.
- With no context or warning that you are opening a PDF or leaving the website, can cause both confusion and annoyance.
- People using mobile devices generally do not like opening PDF documents without warning.



Sitemap: Missing sections/pages

■ Observation:

- There is considerable discrepancy between the site structure and the sitemap, with many sections missing from the sitemap:
 - **Services (and all sub pages)** – This entire section is not provided in the current sitemap. (<https://www.mundaring.wa.gov.au/ResidentServices/Pages/default.aspx>)
 - **Recreation and events (and all subpages)** – This entire section is not provided in the current sitemap. (<https://www.mundaring.wa.gov.au/Recreationleisure/Pages/default.aspx>)
 - **About Council > Council** – Numerous variations between sitemap and site structure e.g. 'Audio minutes' and 'Delegations register' are referenced in the sitemap under 'Council' but are not referenced in the landing page of that section. Also, 'Committees of Council' and 'Elected members training register' are referenced on the landing page for 'Council' but not listed in the sitemap under this section.

■ Issues:

- In addition to assisting with search engine results, sitemaps may be used by general users to obtain an overview of both the structure and content of a website.
- Sitemaps can be especially important for people with disability using screen readers, as they provide an alternative to complex navigational structures.
- An incomplete sitemap does not provide the full picture of the website, including structure and content.



Landing pages: Inconsistent and problematic

■ Observation:

- There are two types of landing pages used predominantly on the website. Issues were noted with both (see next page for screenshots and issues noted).
- There is considerable inconsistency with the type of landing pages used.
- Imagery used on landing pages is very inconsistent ie. different types of icons and photos.
- The landing page used predominantly for L1 landing pages eg. Services, Community do not present correctly on mobile ie. you cannot see the subpages available.
- The landing pages used predominantly for L2+ landing pages require the user to click on the subpage link twice. The subpage 'blocks' are also very small, presenting the entire page title from appearing.

■ Issues:

- Providing a consistent look and feel is important for both general useability plus the overall visual and professional look of the website.
- On mobile, it is especially important for the user to understand they are on a landing page. Note, that many of the landing pages have lengthy introductions, before sub page links are provided.

See screenshots on following pages.



Examples of different landing pages (L1)

In this section



Building & Planning



Cemeteries



Environment



Fire & Emergency



Infrastructure & Works

COVID-19



#WeirTogether



COVID-19 News



For Community



For Business

Services



Shire of Mundaring is responsible for managing and delivering a range of services including environment, emergency services, public health and local road maintenance.

See In this Section (left column) for more specific information and contact details.

The 'Services' landing page provides a list of sub pages in the left hand navigation pane. In this example, the introductory text provides advice to the reader to refer to the 'left column' for more specific information.

The 'COVID-19' landing page provides a similar approach to landing pages for levels 2 and .3. In this example, an icon approach has been used for imagery. Refer to the following page for variations in images used across the website for landing pages.



Examples of different landing pages (L2)

In this section

-  Building & Planning
-  Cemeteries
-  Environment
-  Fire & Emergency
-  Infrastructure & Works
-  Public Health

Building & Planning

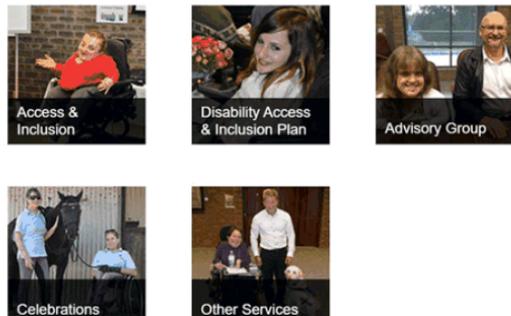
Planning permits and building permits are different and controlled by different laws and regulations. You may need a permit from planning or building, or both.

| Building Services | Planning Services |
|--|---|
| <p>Under <i>Western Australian Legislation (Building Act 2011)</i> a building permit is required before commencement of most building work. The permit ensures the building is structurally safe and complies with regulations.</p> <p>A permit is required for any work involving the development of new structures or alterations including:</p> <ul style="list-style-type: none"> • dwellings and additions • carports, patios, sheds, garages • front fences, retaining walls • decking | <p>A planning approval is a legal document giving permission for a land use or development.</p> <p>The development or use could be anything from demolishing or extending your house, running a business from home, to earthworks, keeping livestock or clearing native vegetation.</p> <p>Planning decisions take into account the impact a new building or land use will have on the community.</p> |

The 'Building and Planning' landing page does not appear to have used a landing page template, but rather, a table approach.

The left hand navigational list titled 'In this section' is also misleading.

Access & Inclusion



The 'Access & Inclusion' landing page uses photographic imagery with the title of the page being linked to.

Integrated Planning



The 'Integrated Planning' landing page uses icons for imagery. This page also contains a very long introduction.



Duplicated page titles in website and sitemap

■ Observation:

There are duplicate page titles used in the website and sitemap (see examples below):

- Example 1:

- **Meetings, Agendas and Minutes** - links to document listing that provides ability to search/filter all Council and committee meeting agendas and minutes.
(<https://www.mundaring.wa.gov.au/AboutCouncil/Council/Pages/MeetingsAgendasMinutes.aspx>)
- **Meetings, Agendas and Minutes** – links to a landing page providing access to 'Agendas and Minutes' (links to the calendar page references above) and 'Livestream and Recordings'.
(<https://www.mundaring.wa.gov.au/AboutCouncil/Council/Pages/Meetings.aspx>)

- Example 2:

- **Libraries** – links to landing page for all library sub pages.
(<https://www.mundaring.wa.gov.au/YourCommunity/ShireLibraries/Pages/default.aspx>)
- **Libraries** – links to page providing information about opening hours and contact details.
(<https://www.mundaring.wa.gov.au/YourCommunity/ShireLibraries/Pages/OurLibraries.aspx>)

■ Issues:

Providing unique, concise HTML page titles is important to ensure everyone can quickly understand the purpose and content of a web page. This is especially important for people with disability who may use screen-reading software.



Use of widget to improve navigation

- **Observation:**

- The website has minimal use of widgets such as a page index, related documents, related pages and accordions.

- **Issues:**

- In addition to assisting with site navigation, utilising widgets ensures the website looks consistent, clean and professional.

- **Widget examples:**

- See City of Cockburn example: [Street Trees Pruning and Planting](#) to view the following widgets (screenshots are also provided on the following page):
 - Find on this page/index widget
 - Related pages widget
 - Related documents widget
 - Accordion widget.



Widget examples

Find on this page

» [Benefits of street trees](#)

» [Street tree planting](#)

» [Street tree species](#)

» [Street tree pruning and maintenance](#)

» [Street tree removal](#)

» [More information and contact](#)

Related Documents

[City Of Cockburn Street Tree Master Plan 2016](#)

 [10.72MB](#)

[Subdivision & Development - Street Trees - LPP5.18 - Policy](#)

 [82.4KB](#)

 [121.16KB](#)

Related Pages

 [Verge Maintenance Responsibilities](#)

 [Making Verge Improvements](#)

 [Sea Containers and Skip Bins](#)

 [Waterwise Verge Incentive Scheme](#)

 [Native Plant Subsidy](#)



Recommended improvements to navigation

- **Site structure:** Redevelop the site structure (site map) so that it is more customer-focussed and provides quick access to the top requested pages. Avoid placing content pages any deeper than level 4 (maximum – ideally 3 levels).
- **Direct links to PDFs from menu and landing pages:** Provide both context and warning when linking to an external website or PDF document. Avoid linking directly to external website or PDF documents from primary navigation ie. navigation menu and landing pages.
- **Sitemap:** Determine issues with or limitations of current site map and ability to auto-update sitemap as pages are added/deleted or page titles edited, (Refer to [WCAG success criterion 2.4.5 Multiple Ways](#): More than one way is available to locate a web page within a set of Web pages except where the Web Page is the result of, or a step in, a process. Level AA)
- **Landing pages:** Ensure a consistent approach to landing pages, including the type of imagery used, and ensure they work effectively on mobile . If possible, 'lock-down' landing pages so that they auto-populate based on data inserted for subpages of a section eg. page title, snippet and image. See examples of landing pages on the following websites (note, in all of these examples the landing page is auto-populated based on data added to subpages):
 - City of Cockburn (<https://www.cockburn.wa.gov.au/Environment-and-Waste/Rubbish-Waste-and-Recycling>)
 - City of Melville (<https://www.melvillecity.com.au/our-community/volunteering>)
 - City of Armadale (<https://www.armadale.wa.gov.au/building-planning>)



Recommended improvements to navigation

- **Page titles:** For each web page, provide a short unique title that describes the page content and distinguishes it from other pages. (For all examples noted, refer to attached spreadsheet tab 'Current Sitemap' and column titled 'Duplicated page titles'. See also: [WCAG success criterion 2.4.2](#))
- **Widgets:** Consider the development of a suite of widgets to aid navigation and site consistency. Potential widgets include page index, related documents, and relate pages.





CONTENT –

READABILITY, ACCESSIBILITY, GAPS



Content gaps

- **Observation:** Content is very comprehensive and covers a wide range of topics. However, there is a strong 'regulatory/governance'.
- **Observation:** There is an opportunity to provide more 'people' and 'environment' focussed content related to:
 - Community support eg. health and wellbeing, safety and security, assistance for a more diverse community
 - Business support
 - Environment incl. sustainable living, protecting natural environment, outdoor recreation.



Content review findings

■ **Accessibility issues:**

- Low contrast
- More than one H1 (reserved for page title only) presented on a page (see [Permits](#))
- Skipped headings styles (should be hierarchical eg. H1, H2, H3) (see [Bilgoman Times and Prices](#))
- Large amount of images containing text
- Images without alternative text (alt-tag)
- Tables without heading rows defined
- Links that don't make sense out of context eg. 'click here'
- PDFs that are not accessible

■ **Useability and readability issues:**

- Text bolding, all capitals, italics and non-CSS colours
- Out of date content (see [Fire Danger Today](#))
- Duplicated content (see [Verge Collection Information](#) and [Bulk Verge Collections](#))
- No links to related information e.g. [Fire Danger Today](#) page does not provide links to page on burning permits or DFES bushfire preparation information, Emergency WA etc.
- Dead links and/or out of date PDFs.



Content reviewing findings

- **Accessibility, readability and useability issues:**
 - Lack of formatting ie. no subheadings applied or incorrect styling of headings
 - PDF forms that are not fillable
 - No introduction/context provided to content presents (see [Fire Danger Today](#)).
 - Text bolding, all capitals, italics and non-CSS colours (see [Permits](#) for example).

The following pages provide examples and screenshots of content issues noted.



Example of page with significant readability and accessibility issues

- The '[For community](#)' page is a good example of the types of issues noted throughout the website, including:
 - Text bolding, all capitals, italics and non-CSS colours used to highlight content
 - Very text heavy
 - No page index
 - Minimal use of sub headings
 - Heading not styled correctly
 - Underlined text which looks like a link
 - Links that don't make sense out of content eg. 'here'
 - Large amount of text presented in an image
 - Content cut and pasted from Word.



Sample web page accessibility review

An audit of 5 sample web pages was undertaken to determine accessibility issues. Note, the issues identified below were noted as consistent issues throughout the website.

| Page | Issues identified |
|---|---|
| Website design - general | Missing alternative text, Contrast errors, Justified text, Skipped heading level. |
| Camping Bookings | Page title is different to URL, Headings manually coloured as blue – however are not links, No heading styles applied to headings, No heading rows defined in table. |
| Bilgoman Times and Prices | Skipped heading styles, Introductory sentence marked up as a heading style, Headings not marked up, Headings manually coloured blue - looks like a link, Table not marked up with defined heading rows, Low contrast on linked text in 'Contact us' box, Missing alt text. |
| Permits | Two headings marked as H1, Text coloured and in large caps to indicate importance, Large amount of text in image with insufficient alt text, underlined text that is not a link, Very low contrast on small text. |
| Community Recycling Centres | Page title different to URL, Low contrast, Layout table present without header rows defined, Redundant link - adjacent links go to the same URL, An inline frame (<iframe>) is present (content is iframe must be accessible), Linked text without visual queues ie. no underlining or colour changes, Text cut-off - with no queue that you need to scroll to the right. |
| Vacancies | An event handler is present that may not be accessible, Low contrast, Layout table present without header rows defined, An inline frame (<iframe>) is present (content is iframe must be accessible), Content is hidden with ARIA - not presented to screen reader users, Bulleted text not formatted correctly (cut and pasted from Word). |



Example of text bolding, all capitals, italics and non-CSS colours

- **Issue:** Blue text can be mistaken for linked text.
- **Example:** [Aquatic Centre - Lessons](#)

Swim School Registration Form

Dates

SERIES 1 - Enrolments Saturday 17 October 2020, 9am - 11am

(Mon & Wed) - Mon 26 October to Wed 25 November

(Tues & Thurs) - Tue 27 October to Thurs 26 November

SERIES 2 - Enrolments Saturday 21 November 2020, 9am - 11am

(Mon & Wed) - Mon 30 November to Wed 16 December, Mon 4 to Wed 13 January 2021

(Tues & Thurs) - Tue 1 to Thurs 17 December, Tue 5 to Thurs 14 January 2021



Example of tables that are not accessible

- **Issue:** Tables used for layout and/or not marked up with row/column heading titles are not accessible and cannot be understood correctly by screen readers.
- **Example:** [Aquatic Centre - Lessons](#)

Lessons

10 x half hour lessons – (maximum 6 per class)

Who: Stages 1 - 6 (ages 4+)

Cost: \$135

Price inclusive of pool entry and one non-swimming parent free

Days: Monday & Wednesday OR Tuesday & Thursday

Times: 3.35pm - 4.05pm / 4.10pm - 4.40pm

Who: Stages 7-15

Cost: \$110

Price inclusive of pool entry and one non-swimming parent free

Days: Monday & Wednesday OR Tuesday & Thursday

Times: 4.45pm - 5.15pm



Example of PDF that is not accessible or fillable

- **Issue:** PDFs that are not accessible and forms that are not fillable cause both accessibility and useability issues.
 - PDFs that have not been optimised for accessibility cannot be understood by screen readers
 - PDF forms that are not fillable online are very frustrating for users.
- **Example:** [Bilgoman Swim School Registration 2020/21](#)



Bilgoman Swim School Registration 2020/21

Childs Name: _____ Age: _____ Stage: _____
Childs Name: _____ Age: _____ Stage: _____
Parents Name: _____
Address: _____

Phone: _____ Mob: _____
Email: _____

Days required: MON/WED or TUES/THURS



Examples of images with text

■ **Issues:**

- Text in images without an alternative text description (alt-tag) cannot be understood by screen readers or by people who may require the text in a different font or colour for visual aid purposes.
- Text in images may be difficult to read due to pixilation/low resolution.
- Images in text cannot be indexed by search engines.

■ **Examples:**

Dog Registration

All dogs over three months of age must be registered. The registration helps Community Safety Rangers identify owners quickly if the dog is injured or lost.

| Dog renewal | 1 Year | | 3 Year | | Lifetime | |
|--------------|--------|---------------|---------|---------------|----------|---------------|
| | Full | Pension Conc. | Full | Pension Conc. | Full | Pension Conc. |
| Unsterilised | \$50 | \$25 | \$120 | \$60 | \$250 | \$125 |
| Sterilised | \$20 | \$10 | \$42.50 | \$21.25 | \$100 | \$50 |

Sterilised fees will apply upon production of either:

- *Veterinary Surgeon's certificate;*
- *signed Statutory Declaration (obtainable at this office);*
- *registration officer sighting ear tattoo.*

Bulk Verge Collection



What items WILL be collected?
Up to two cubic metres of waste (equivalent of two '6x4' trailer loads)

- ✓ **Waste must be separated according to type.** See 'How to Set Out Your Waste' image for correct set out.
- ✓ **Refrigerators & White Goods (Max. 4)**
Fridges and freezers do NOT need to be degassed.
- ✓ **Scrap Metal** - wire remnants must be safely and securely bundled. Max. length 1.8m.
- ✓ **Mattresses (Max. 3)**
- ✓ **Household Furniture and General Junk** - e.g. couches, tables, televisions, vacuum cleaners, carpet, etc. Maximum length 1.8m.
- ✓ **Green waste** - branches, cuttings and leaves. Max. length 1.5m (5 feet). Max. diameter 150mm (6 inches). Stack woody ends towards street. Boxed or bagged leaves and other small vegetation will be collected with landfill waste.

What items WILL be collected? ...



Examples of linked text without context

- **Issues:**

- Links are one of the most important elements of a web page. When written well, they provide sign posts to assist in navigation and the ability to scan a page. Also, people using assistive technology may use links to help them navigate a page via a 'list of links' or by tabbing from link to link.
- Links like 'click here', 'read more', 'form', or full URLs do not provide context for the visual or non visual user.

- **Examples:**

PERMITS NOT REQUIRED - BURNING ALLOWED FOR MORE INFORMATION

FOLLOW THIS LINK:

https://www.mundaring.wa.gov.au/ResidentServices/FireEmergency/Pages/Burning_Perio

View some of the trails here: <https://www.youtube.com/watch?v=qTqMNcaXSnc>

To view the latest Corporate Business Plan 2019/20 - 2022/23 in full click the icon below.

Alternatively [click here](#) to view a snapshot.

For detailed grant descriptions and guidelines, or to apply, [click here](#).

Download the Mundaring Heritage Walk trail [here](#).



Recommended improvements to content

- It is recommended that more content is provided that is aimed at supporting businesses, community (eg. wellbeing, safety and security) and environmental sustainability.
- Web content writers/editors require knowledge and skills in web accessibility and useability.
- It is recommended that a 'Writing for the Web' training course is provided to all web editors, covering:
 - Thinking like the reader – applying a logical reading order and meaningful content
 - Writing in plain English
 - Understanding the importance of styling eg. headings, bullets, colours and fonts
 - Writing links that make sense out context
 - Using images and accessibility considerations eg. applying alt-tags
 - Using PDFs and accessibility considerations
 - Using tables and accessibility considerations
 - Writing metadata to improve search engine results
 - Proofreading
 - Ongoing content reviews.
- It is recommended that all PDF forms are optimised for accessibility and made fillable.

Note: Q2 can provide quotes for a training course and optimisation of PDF forms.



Tips on creating accessible content

- **Page titles:** Page titles help people know where they are. The first thing screen readers say when the user goes to a different web page is the page title. Page titles should be unique and briefly describe the content of the page – ideally front-loaded with important keywords.
- **Alternative text for images:** “Alt text” is used to convey the purpose of an image and are especially important for people using screen readers, or for people who have images turned off. If the image is decorative only, it should have a ‘null’ alt.
- **Headings:** Headings help people to understand the structure of a webpage and provide visual signposts on how the page is structured. To make headings work for everyone, they must be ‘marked up’ using heading styles – presented in a meaningful hierarchy.
- **Colour contrast ratio:** Some people cannot read text if there is not sufficient contrast between the text and background, for example, light gray text on a light background. Web pages need to work when people choose different text and background colours on their browser.
- **Text resizing:** Some people need to enlarge web content in order to read it, or change the font or space between lines. When pages are not designed properly, they can be unusable when the text size is changed. A common problem is when text is provided an image.
- **Keyboard input:** Many people cannot use a mouse and rely on the keyboard to interact with the Web. Accessible websites enable people to access all content and functionality — links, forms, media controls, etc. — through a keyboard.
- **Meaningful links:** Linked text should be meaningful when read out of context, and should help users to know something about their destination if they click on it. Using links such as ‘click here’ or ‘more’ does not help the user understand what they are linking to. This is especially important for people with disability





DESIGN – GENERAL LOOK AND FEEL



Summary of findings

- The website lacks visual appeal and does not feel connected to 'community' or 'sense of place' (refer to Community Plan excerpts on following page).
- The website looks dated and cluttered due to:
 - Use of italicised fonts for headings
 - Use of images and double borders for the block of quick links
 - Using different font typefaces and sizing
 - Using multiple colours.
- There are a lot of inconsistencies with regard to presentation of content, in particular landing pages.
- There is minimal use of widgets, which in addition to assisting with site navigation, also ensures the website looks consistent, clean and professional.
- Use of imagery across the website is inconsistent.
- The typeface used for headings is dated and may be difficult for some people with disability to read.
- In many instances, text is left justified, causing both readability and accessibility issues.



Designing a website for the community

Issue: The website doesn't reflect what is important to the community (across design, navigational labels and content).

Excerpts from the Shire of Mundaring's Community Plan:

Community Vision

The place for sustainable living

What we value most as a community

- Protection of the natural environment
- Peaceful lifestyle
- Safe and inclusive community

Goals

Our goals are as follows:

| | | |
|---|----------------------------|--|
|  | Community | Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs |
|  | Natural environment | A natural environment that is protected, sustainable and enjoyed |
|  | Built environment | Transport, infrastructure and planning for liveable, connected communities |
|  | Governance | Trusted, leading and listening local government |

Ten year priorities

Leadership and collaboration for sustainable living – Shire, community, business

A place for young and old

Recognise and celebrate Noongar language and culture



Current best practice for website design

- **Aesthetically pleasing** – use colours and imagery that are reflective of the local government area and it's vision, while also aiding site navigation, readability and accessibility.
- **Simple and clean** – avoid clutter through highly legible typefaces, a clean colour palate (ie. not too many colours), and high quality graphics (only used where they add value).
- **Visual hierarchy** – design the website so that users are directed to the most important elements first, in a way that is natural and pleasing to the eye.
- **Easy to navigate** – avoid too many ways to navigate to content. On a home page, ideally a the primary navigation bar, a block of quick links, feature news and events and a search box is sufficient. On a content page, use widgets that aid navigation. Provide clear calls to action.
- **Consistency** – providing consistent presentation of landing pages and content pages is the key to helping people understand how the website works and to locate the information they require. Use of widgets eg. page index, related pages, accordions, and related documents is also helpful.
- **Responsive** – in addition to general website design, all website content should be responsive to difference screen sizes, including images, tables, modules (eg. events calendar) and tables.
- **Accessible** – ensure the website design, functionality and content complies with WCAG 2.1 and is accessible for everyone to use



Examples websites – recently redesigned

- **City of Cockburn** (<https://www.cockburn.wa.gov.au/>)
 - Very clean and uncluttered
 - Home page presents prominent search, main navigation, quick links, alerts and updates, featured news and events only
 - Menu features levels 1-2 on first view via a megamenu approach, including related links
 - Consistently presented landing pages

- **City of Melville** (<https://www.melvillecity.com.au/>)
 - Very clean and uncluttered
 - Home page presents prominent search, main navigation, quick links, My Neighbourhood map, featured news and events only
 - Menu features levels 1-2 on first view via a megamenu approach, including related links
 - Consistently presented landing pages
 - Fat footer



Examples websites – recently redesigned

- **City of Bayswater (<https://www.bayswater.wa.gov.au/>)**
 - Very clean and uncluttered
 - Home page presents prominent search, main navigation, quick links and featured news and events only
 - Menu features levels 1-2 on first view via a megamenu approach
 - Consistently presented landing pages without the use of imagery
 - Fat footer.

- **City of Stirling (<https://www.stirling.wa.gov.au/>)**
 - Very clean and uncluttered
 - Home page presents prominent search, main navigation, quick links and featured news and events only
 - Megamenu to view L1 and L2 pages
 - Consistently presented landing pages
 - Fat footer.





RESPONSIVENESS/MOBILE



Summary of findings

- The home page is currently very cluttered, making it particular difficult in mobile view.
- The current website has significant mobile responsiveness issues, in particular:
 - Tables
 - Images
 - Document listings
 - Directories
 - Events calendar.
- Navigating the website via mobile is difficult, due to the following:
 - No sub pages presenting on landing pages
 - Issues with functionality of main menu (hamburger)
 - No widgets available to aid navigation ie. 'Find on this page (index)', 'Related pages'
 - Loss of website template when viewing search results
 - Very small search field box.
- Significant issues noted in relation to direct linking, without warning, to PDF documents. In many instances the user is linked directly to a PDF from the menu or landing pages. There is currently no widget to present PDF documents in.



Examples of mobile responsiveness issues

Community Events

| ✓ | 🔄 | 📍 | Title | Location | Start | End | All Day Event |
|---|---|---|---------------------------------|---|---------------------|---------------------|---------------|
| | | | Cinema event - CANCELLED | Wooroloo Primary School, Wade Road, Wooroloo | 30/01/2016 12:00 PM | 30/01/2016 10:00 PM | |
| | | | Speakers Circle | The Hub of the Hills, 8 Craig Street, Mundaring | 4/02/2016 2:00 PM | 4/02/2016 4:00 PM | |

Verge Collection Information

All Items Public Find an item

✓ Subject Information

Suburb

Swan View

Midvale

Bellevue

Boya

Helena Valley

Greenmount

Darlington

Glen Forrest

Mahogany Creek

Hovea

Dates for 2020 ...

What items WILL be collected? ...

What items WILL be collected?

- Up to two cubic metres (equivalent of two wheelie bins)
- ✓ **Waste must be bagged.** See 'How to dispose of household waste' image for correct disposal.
- ✓ **Refrigerators** - Fridges and freezers must be degassed before disposal.
- ✓ **Scrap Metal** - Must be disposed of safely and securely. Max. length 1.8m.
- ✓ **Mattresses (Mats)** - Max. length 1.8m.
- ✓ **Household Furniture** - e.g. couches, chairs, vacuum cleaners. Max. length 1.8m.
- ✓ **Green waste** - Leaves, grass, twigs, etc. Max. diameter 150mm. Stack woody debris or bagged leafy vegetation will be accepted.

Dog Registration

All dogs over three months of age must be registered. The registration helps Community Safety Rangers identify owners quickly if the dog is injured or lost.

| Dog renewal | 1 Year | | 3 Year | |
|--------------|--------|---------------|---------|---------------|
| | Full | Pension Conc. | Full | Pension Conc. |
| Unsterilised | \$50 | \$25 | \$120 | \$60 |
| Sterilised | \$20 | \$10 | \$42.50 | \$21.25 |

Sterilised fees will apply upon production of either:

- *Veterinary Surgeon's certificate;*
- *signed Statutory Declaration (obtainable at Council Office);*
- *registration officer sighting ear tattoo.*

» Register My Animal



Examples of mobile responsiveness issues

You are here: [Home](#) > [Business & Tourism](#) > [Business Directory](#)

Listen to this page

Business Directory

Listings All Items

| ✓ Title | Primary Ph | We |
|----------------------------------|---------------|-----|
| Mundaring Weir Hotel | ... 9295 1106 | htt |
| ✓ Hilltop Farm Conference Centre | ... 9573 1619 | |
| Travellers Rest Motel | ... 9295 2950 | htt |
| Chalets on Stoneville | ... 9295 6628 | htt |

Policies

✓ Title Link

▸ **Category : Community Service Policies (6)**

▾ **Category : Governance Service Policies (26)**

| | |
|---|-------|
| Appointment of Acting Chief Executive Officer | AS-03 |
| Attendance at Events | OR-26 |
| Attendance by Elected Members at Conferences | OR-01 |
| Audio Recording of Council Meetings | OR-08 |
| Christmas Closure | OR-22 |
| Civic Functions, Ceremonies, Receptions and Provisions of Hospitality and the Use of the Council Civic Area | OR-10 |
| Code of Conduct - Elected Members, External Committee Members and Employees | OR-12 |
| Community Leases | OR-24 |
| Complaint Management | AS-02 |

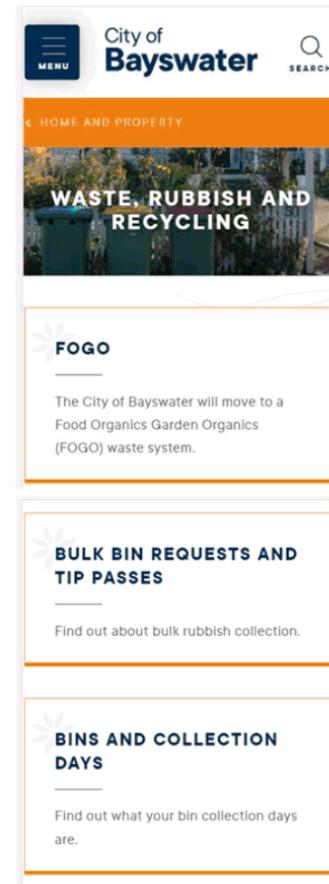
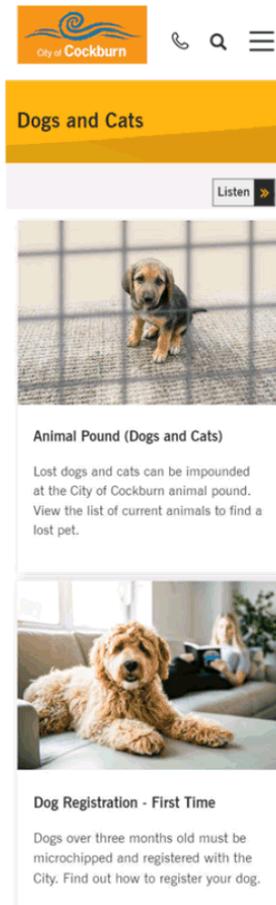
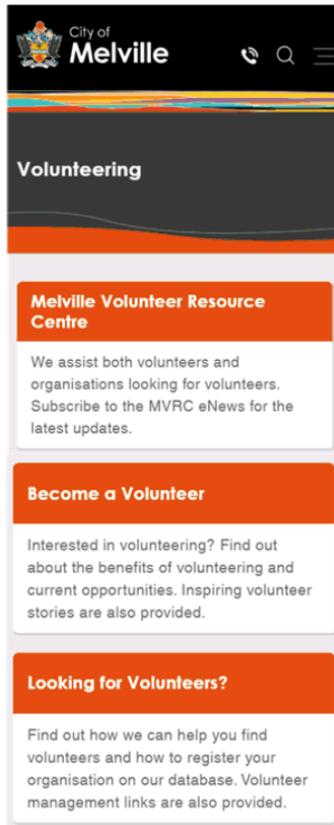


Recommendations

- Design and development of a mobile responsive website, including:
 - A streamlined home page, providing quick access to the most sought after content via:
 - Prominent search bar
 - Prominent menu icon
 - Quick links (max 8-9)
 - Updates and alerts (eg. fire danger warnings)
 - Links to other Shire websites (Mundaring Visitor Centre, Mundaring Arts Centre)
 - Feature news and events (1-2 items with link to more)
 - Footer links (using dropdown functional to present social icons, contact details etc.)
 - Consistent presentation of landing pages with flexibility in presentation:
 - Landing page with images (see [City of Melville example](#))
 - Landing page without images (see [City of Melville example](#))
 - A suite of widgets that aid navigation and site consistency:
 - Find on this page/index widget
 - Related pages widget
 - Related documents widget
 - Accordion widget
- See City of Cockburn example: [Street Trees Pruning and Planting](#)



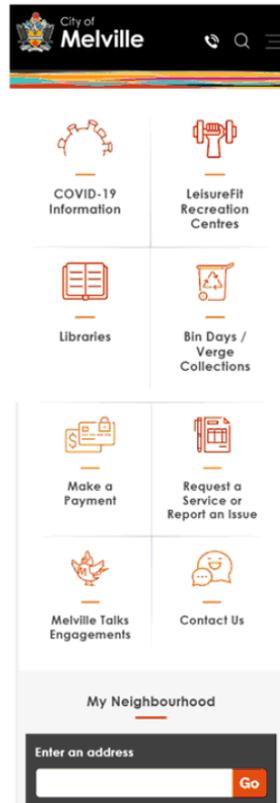
Examples of landing pages in mobile view



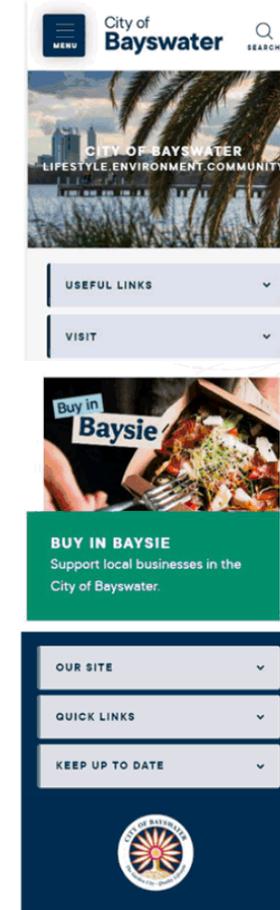
Home page examples of recently redeveloped mobiles sites



[City of Cockburn](#)



[City of Melville](#)



[City of Bayswater](#)





OTHER ISSUES NOTED



Issues with SharePoint Document Listings

- Numerous SharePoint document listings were noted throughout the website eg. [Fees and Forms](#).
- While the ability to automatically draw from and present listings of documents that are categorised within SharePoint, the presentation of the document listings has considerable readability and accessibility issues.

Fees & Forms

The screenshot shows a SharePoint page titled 'Fees & Forms'. At the top, there are navigation links: 'All Forms', 'Building Forms', and 'CS Forms'. A search bar contains the text 'Find an item'. Below the navigation, there is a table with columns for 'Title', 'Description', and 'Link'. The table contains several rows of document listings, each starting with a 'Service' category and a count in parentheses. The following table summarizes the visible listings:

| Title | Description | Link |
|--|-------------|----------------------|
| Service : Building (8) | | |
| Service : Cemeteries (4) | | |
| Service : Community Safety (9) | | |
| Service : Environment (1) | | |
| Appendix 4 - Advanced / Intensive Stock Management Plan Template | | Link |
| Service : General (7) | | |

Issues noted:

1. Only 'Service' is clickable in the listing.
2. Links do not make sense out of context (accessible issues).
3. Unable to see all form types available.
4. When you search for a document, the results do not automatically appear.
5. The listings are not responsive.



Issues with Meetings, Agendas and Minutes

Meetings, Agendas & Minutes

| Find an item <input type="text"/> | | | |
|--|--|--------------------|---|
| ✓ Title | Location | Start Time | Minutes / Proceedings |
| ▶ Meeting Type : Audit & Risk Committee (20) | | | |
| ▶ Meeting Type : Bush Fire Advisory Committee (75) | | | |
| ▲ Meeting Type : Council (222) | | | |
| ▲ Year : 2020 (17) | | | |
| Ordinary Council Meeting | Council Chamber | 28/01/2020 6:30 PM | Minutes |
| Ordinary Council meeting | Council Chamber, Shire of Mundaring Administration Building, 7000 Great Eastern Highway, | 11/02/2020 6:30 PM | Confirmed Minutes - Ordinary Council meeting 11 February 2020.pdf |
| Ordinary Council Meeting | Webex Video Conference | 9/06/2020 6:30 PM | Confirmed Minutes - Ordinary Council meeting 9 June 2020.pdf Deputations NOTICE REGARDING AUDIO RECORDING.pdf |

1

2

Issues noted:

1. Inconsistent presentation of data and PDF filenames.
2. Module used to insert notes e.g. Covid. This causes significant issues in mobile.

CHANGE OF DATE - Special Council meeting
Council Chamber, Shire of Mundaring Administration Building, 7000 Great Eastern Highway, Mundaring
13/07/2020 6:30 PM

PLEASE NOTE: This Special Council meeting will now be held on Wednesday 8 July commencing at 6.30pm.

The purpose of the meeting is to consider the consultants' Metropolitan Region (MRS) Scheme Amendment report for Lot 48 Stoneville Road, Stoneville.

Please note there is limited capacity for members of the public to attend this meeting due to the COVID-19 public health emergency. Physical distancing restrictions will apply. Restricted viewing will be available from the Civic Area adjacent to the Council Chamber. Public Question Time and Deputations will be able to be made to Council from the Civic Area. The Civic Area is restricted to a maximum of 48 members of the public.



Issues with Events Calendar

The [events calendar](#) provides the ability to view events via calendar view and listings.

Events Calendar

September 2020

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | SUNDAY |
|--|--|---|----------|------------------------------|----------|--------|
| 31 | 1 | 2 | 3 | 4 | 5 | 6 |
| Art Exhibition - "Sheep Show" (Mundaring Arts Centre, 7190 Great Eastern Highway, Mundaring) | | | | | | |
| | 12:00 pm Free Webinar - Changes to JobSeeker & JobKeeper | 6:00 pm Free Webinar - Changes to JobSeeker & JobKeeper | | 10:00 am Open Eye Meditation | | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| Art Exhibition - "Sheep Show" (Mundaring Arts Centre, 7190 Great Eastern Highway, Mundaring) | | | | | | |

[View All Items](#)
[New Event Form](#)

Issues noted:

- The events calendar and list views are not accessible or responsive.
- The events calendar is not engaging or visually appealing ie. no use of imagery and text is cluttered and difficult to read.
- There is no ability to filter events ie. by interest/category, venue, keyword or date range.
- Events are scattered across the site.

Community Events

| ✓ | 🔄 | 📍 | Title | Location | Start | End | All Day Event |
|---|---|---|---------------------------------|---|---------------------|---------------------|---------------|
| ✓ | | | Cinema event - CANCELLED | Woorloo Primary School, Wade Road, Woorloo | 30/01/2016 12:00 PM | 30/01/2016 10:00 PM | |
| | | | Speakers Circle | The Hub of the Hills, 8 Craig Street, Mundaring | 4/02/2016 2:00 PM | 4/02/2016 4:00 PM | |

Events Calendar

Close

Title Art Exhibition - "Sheep Show"
Location Mundaring Arts Centre, 7190 Great Eastern Highway, Mundaring
Start Time 24/07/2020 00:00
End Time 13/09/2020 23:59
Event Description Semi-trailer trucks rumble past just five metres from Mundaring Arts Centre with bales of wool stacked three high and fifteen long, filled to the brim with wheat, barley and other grains, or packed with sheep and cattle. Exploring traditions connected to sheep and wool production in Australia, "Sheep Show" celebrates abstracts, and unpacks this significant industry via its material and cultural expressions. Featuring the work of Emma Buswell, Eric C, Doreen Harris, Den Scheer, Alastair Taylor and Katrina Virgona. Exhibition Opening 7pm - 8:30pm, Friday 24 July. Registration for the Opening Night is essential. Exhibition continues 25 July - 13 September. More information at www.mundaringartscentre.com.au
All Day Event 1
Recurrence 0
Contact Person Jess Boyce - 9295 3991

Close



Issues with 'Listen to this Page' Feature

- The 'listen to this page' feature enables the user to listen to the body content area of the webpage.
- While this is a great feature, it is only as good as the content provided on the page. For example, the following can cause issues for people use this functionality or other screen reading software:
 - Text in images
 - Links that don't make sense out of context or full URLs
 - Reliance on bolding, all capitals or coloured text to highlight meaning
 - No headings or applied in the incorrect order eg. H1, H2, H3
 - Tables not used correctly ie. for layout or no header rows defined
- Example pages:
 - [Permits](#) (issues: full URL and use of colours, bolding and all capitals)
 - [Bulk verge collection](#) (issue: text in image)



Issues with page titles and URLs

- URLs don't match page titles e.g.
 - https://www.mundaring.wa.gov.au/Recreationleisure/Lake/Pages/Information_Fires.aspx is a page on 'Opening Hours'
 - <https://www.mundaring.wa.gov.au/Recreationleisure/Lake/Pages/MountainBikeWalkTrails.aspx> links to a page titled 'Recreation Trails and Orienteering'
 - https://www.mundaring.wa.gov.au/ResidentServices/Environment/Pages/Programs_T_CUP.aspx links to a page titled 'Seedlings for Landcare'
 - <https://www.mundaring.wa.gov.au/ResidentServices/FireEmergency/Pages/FireNotification.aspx> links to a page title 'Bushfire Safety Information SMS Tool'.
- Page titles that are too generic eg.
 - <https://www.mundaring.wa.gov.au/Recreationleisure/aquaticcentres/Pages/MtHelena.aspx> page is titled 'Mt Helena' rather than Mt Helena Recreation and Aquatic Centre (note, this is a landing page)
 - https://www.mundaring.wa.gov.au/Recreationleisure/aquaticcentres/Pages/Bilgoman_About.aspx page is titled 'About' rather than 'About the Bilgoman Aquatic Centre' or similar.
 - <https://www.mundaring.wa.gov.au/ResidentServices/Building/Pages/Residential.aspx> links to a page title 'Residential' rather than 'Residential Services'.



10.6 Statement of Financial Activity for period ended 31 October 2020

| | |
|-----------------------------------|---|
| File Code | RI.RPT2 |
| Author | Stan Kocian, Manager Finance and Governance |
| Senior Employee | Garry Bird, Director Corporate Services |
| Disclosure of Any Interest | Nil |
| Attachments | 1. Statement of Financial Activity for period ended 31 October 2020 ↓ |

SUMMARY

The monthly Statement of Financial Activity discloses the Shire's financial activities for the period ending 31 October 2020.

The actual closing budget position as at 31 October 2020 was a surplus of \$31,793,331, compared to a budgeted year to date surplus to the end of October of \$28,406,477. The budgeted year end surplus is \$1,545,251 as per the original budget adopted by Council (C2.07.20).

BACKGROUND

The monthly financial report is presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates.

The Statement of Financial Activity Report summarises the Shire's financial activities.

STATUTORY / LEGAL IMPLICATIONS

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are in accordance with the approved reporting material variances (C14.07.20) of:

- (+) or (-) \$50,000 or 10%, whichever is the greater for Revenue
- (+) or (-) \$100,000 or 10%, whichever is the greater for Expenses

within the monthly Statement of Financial Activity during the 2020/21 financial year.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.6 – Sound financial and asset management

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

| | | |
|---|--------------------|---------------|
| Risk: Financial performance is not monitored against approved budget | | |
| Likelihood | Consequence | Rating |
| Possible | Minor | Moderate |
| Action / Strategy | | |
| The monthly financial report tracks the Shire's actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire's financial performance throughout the financial year. | | |

EXTERNAL CONSULTATION

Nil

COMMENT

The reports that accompany this item are as follows:

- A graphical representation of the year to date comparison to budget for operating revenue, operating expenses and capital expenses;
- Statement of Financial Activity (based on the Rate Setting Statement adopted in the annual budget) for the period ending 31 October 2020;
- An explanation of the material variances in the Statement of Financial Activity
- The closing budget position for the period ending 31 October 2020 and comparison to the year to date budget and same period last year;
- An explanation of the key terms and definitions used in the Statement of Financial Activity;
- The closing budget position for the period ending 31 October 2020 and comparison to the year to date budget and same period last year;
- A statement of year to date operating expenses by each area of budget responsibility and a graphical comparison of year to date operating expense to the year to date budget; and
- Summary of Cash Investments with financial institutions as at 31 October 2020.

In relation to the material variances, "timing" differences are due to the monthly spread of the budget not matching the actual spread of revenue or expenditure. Timing differences will not result in a forecast adjustment.

Where the material variance is flagged as "permanent" this indicates that a forecast adjustment to the annual budget is required or has been made.

The Shire's closing surplus as at 31 October 2020 was \$31,793,331 compared to a year to date budgeted surplus of \$28,406,477. This variation is primarily due to:

1. The Shire's forecast opening budget surplus in the adopted budget was \$5,453,805 compared to an actual opening surplus position of \$6,386,144 (actual opening position was finalised after the budget was adopted);
2. The Shire's year to date actual operating expenses being \$862,612 less than the year to date budget (see explanation of variances);
3. The Shire's year to date actual operating revenue being \$457,379 greater than the year to date budget (see explanation of variances); and
4. Capital expenditure being \$1,002,864 less than the year to date budget (see explanation of variances); and

Outstanding rates and waste charges as at 31 October 2020 was \$16,301,047 compared to a figure of \$14,244,933 at the same time last year. It should be noted that the due date for the payment of the second instalment for rates was 3 November 2020 compared to 25 October last year (ie the second instalment was due prior to 31 October last year).

The Shire's total cash as at 31 October 2020 was \$49,275,379 which includes \$21,877,310 in municipal funds (\$21,925,022 at the same time last year) and \$27,398,069 in cash backed reserves and other restricted funds.

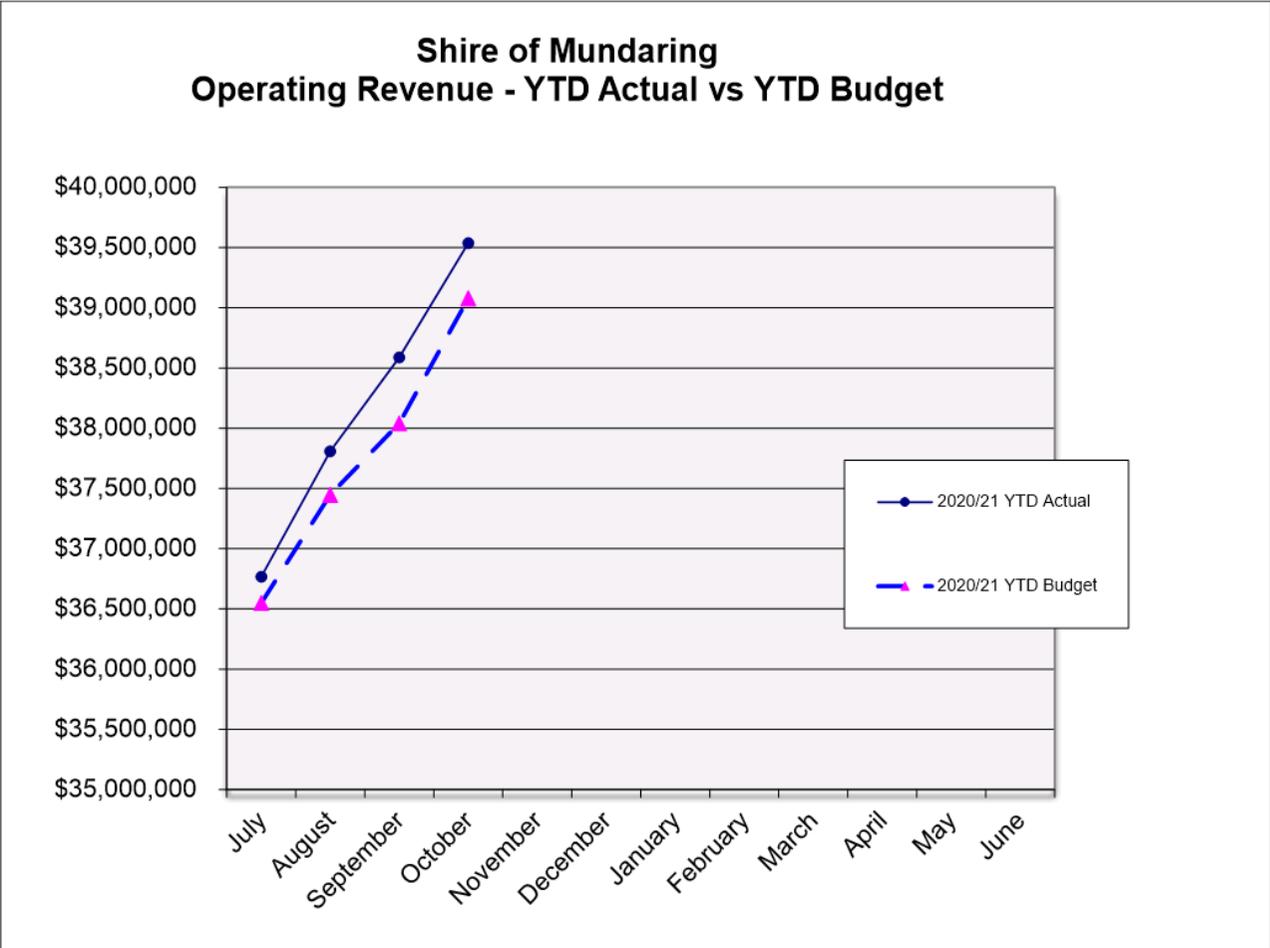
VOTING REQUIREMENT

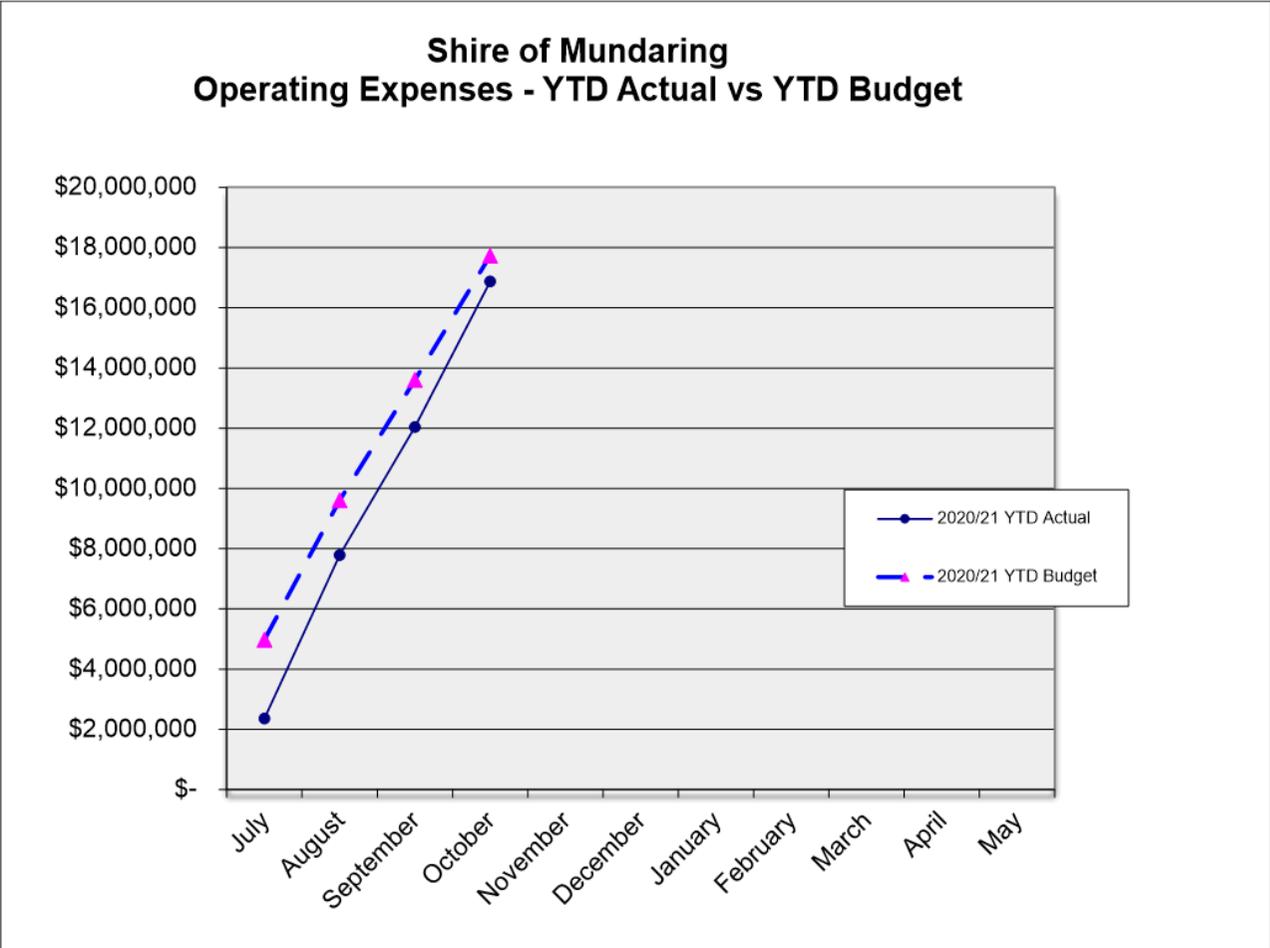
Simple Majority

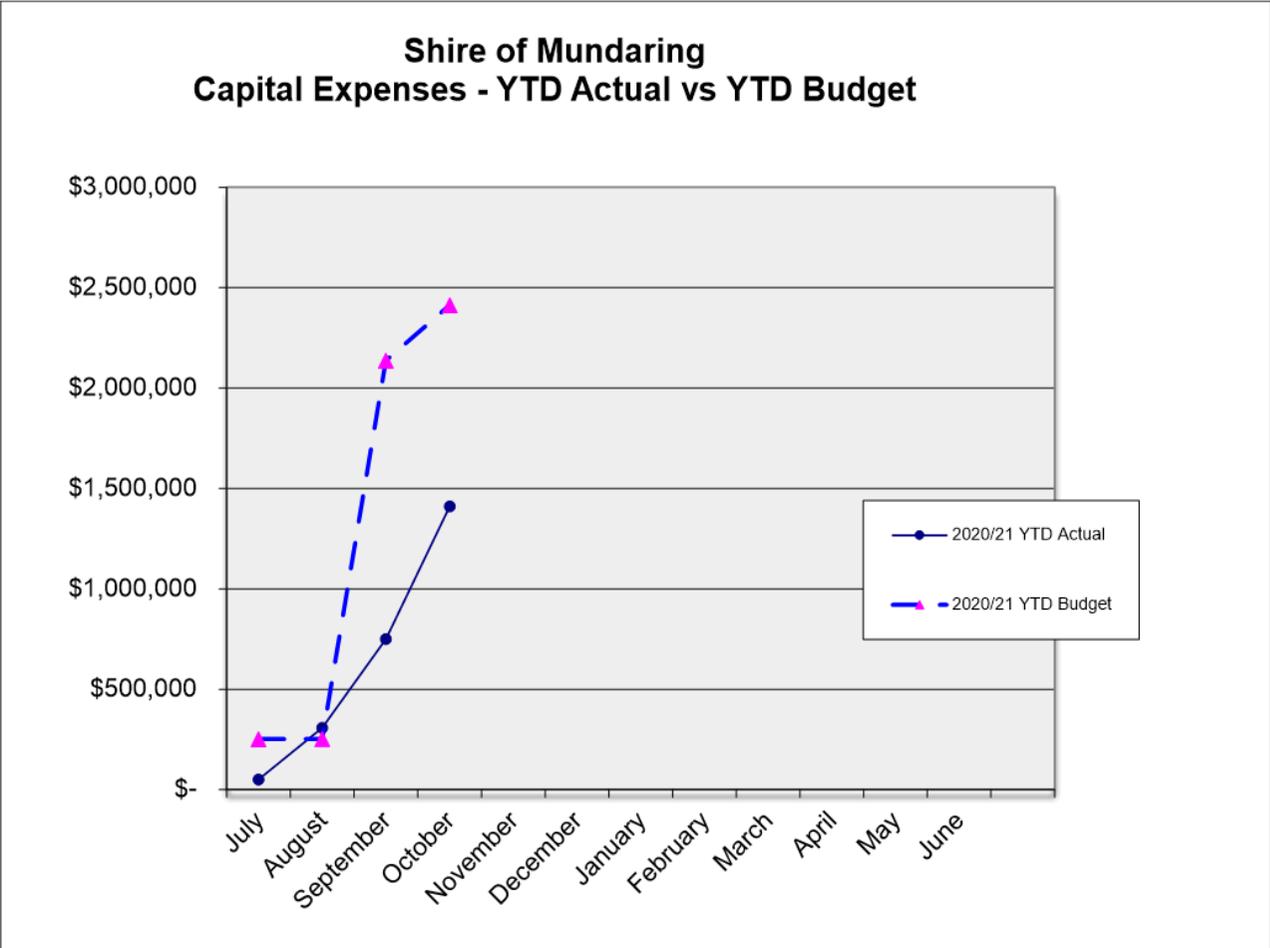
| |
|-----------------------|
| RECOMMENDATION |
|-----------------------|

That Council notes:

1. the closing position of the Shire for the period ending 31 October 2020 is a surplus of \$31,793,331 compared to the year to date budgeted surplus of \$28,406,477; and
2. the explanation of material variances in the Statement of Financial Activity contained in **Attachment 1**.







**Shire of Mundaring
Statement of Financial Activity
for period ending 31 October 2020**

| | 2020/21 YTD Budget | 2020/21 YTD Actuals | 2020/21 BUDGET | YTD Variance | YTD Variance |
|--|-----------------------|------------------------|---------------------|------------------|-----------------|
| | \$ | \$ | \$ | \$ | % |
| Opening Funding Surplus/(Deficit) | 5,453,805 | 6,386,144 | 5,453,805 | 932,339 | 17.1% |
| Revenue from operating activities | | | | | |
| General Purpose Funding - Rates | 28,995,743 | 28,956,350 | 29,092,236 | (39,393) | -0.1% |
| General Purpose Funding - Other | 489,555 | 318,600 | 1,711,045 | (170,955) | -34.9% |
| Governance | 75,088 | 193,164 | 179,748 | 118,076 | 157.3% |
| Law, Order & Public Safety | 201,950 | 418,874 | 562,400 | 216,924 | 107.4% |
| Health | 28,732 | 56,388 | 46,200 | 27,656 | 96.3% |
| Education & Welfare | 2,143,624 | 2,331,435 | 5,762,350 | 187,811 | 8.8% |
| Community Amenities | 6,528,486 | 6,673,807 | 7,147,722 | 145,321 | 2.2% |
| Recreation and Culture | 375,451 | 319,365 | 2,088,856 | (56,086) | -14.9% |
| Transport | 5,332 | 30,636 | 65,700 | 25,304 | 474.6% |
| Economic Services | 146,157 | 167,980 | 256,825 | 21,823 | 14.9% |
| Other Property and Services | 88,469 | 69,367 | 414,007 | (19,102) | -21.6% |
| Total | 39,078,587 | 39,535,966 | 47,327,089 | 457,379 | 1.2% |
| Expenditure from operating activities | | | | | |
| General Purpose Funding | (284,194) | (224,406) | (811,573) | 59,788 | 21.0% |
| Governance | (1,813,203) | (1,498,164) | (5,023,677) | 315,039 | 17.4% |
| Law, Order & Public Safety | (884,181) | (1,078,745) | (2,476,558) | (194,564) | -22.0% |
| Health | (281,569) | (243,075) | (787,645) | 38,494 | 13.7% |
| Education & Welfare | (2,806,873) | (2,478,311) | (8,018,301) | 328,562 | 11.7% |
| Community Amenities | (2,894,794) | (2,864,279) | (9,012,593) | 30,515 | 1.1% |
| Recreation and Culture | (3,725,782) | (3,269,723) | (11,160,975) | 456,059 | 12.2% |
| Transport | (4,018,436) | (3,951,933) | (12,243,036) | 66,503 | 1.7% |
| Economic Services | (258,936) | (241,050) | (738,656) | 17,886 | 6.9% |
| Other Property and Services | (766,187) | (1,021,857) | (1,602,101) | (255,670) | -33.4% |
| Total | (17,734,155) | (16,871,543) | (51,875,115) | 862,612 | 4.9% |
| Operating activities excluded from rate setting | | | | | |
| Depreciation on Assets | 2,706,808 | 2,745,802 | 8,120,471 | 38,994 | -1.4% |
| (Profit)/Loss on Disposal of Assets | - | - | (635,822) | - | 0.0% |
| Deferred Rates Adjustment | - | 14,463 | - | 14,463 | 100.0% |
| Amount attributable to operating activities | 24,051,240 | 25,424,688 | 2,936,623 | 1,373,448 | 5.7% |
| Investing Activities | | | | | |
| Proceeds from Disposal of Assets | - | - | 1,139,989 | - | 0.0% |
| Grants and Contributions | 1,353,542 | 1,545,402 | 5,938,534 | 191,860 | 14.2% |
| Purchase Property, Plant & Equipment | (502,138) | (382,724) | (2,666,564) | 119,414 | -23.8% |
| Purchase Infrastructure | (1,910,917) | (1,027,467) | (8,245,167) | 883,450 | -46.2% |
| Amount attributable to investing activities | (1,059,513) | 135,211 | (3,833,208) | 1,194,724 | -112.8% |
| Financing Activities | | | | | |
| Repayment of Debentures | - | (163,665) | (666,777) | (163,665) | -100.0% |
| Transfers from Reserves | 36,793 | - | 2,099,343 | (36,793) | -100.0% |
| Transfers to Reserves | (75,848) | 10,953 | (4,444,535) | 86,801 | 114.4% |
| Amount attributable to financing activities | (39,055) | (152,712) | (3,011,969) | (113,657) | -291.0% |
| Closing Funding Surplus/(Deficit) | 28,406,477 | 31,793,331 | 1,545,251 | 3,386,854 | 11.9% |

| Explanation of Material Variances | | | | |
|---|----------------|---------------|------------------------------|---|
| The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially. | | | | |
| The material variance for revenue adopted by Council for the 2020/21 year is \$50,000 or 10% whichever is the greater. | | | | |
| The material variance for expenses adopted by Council for the 2020/21 year is \$100,000 or 10% whichever is the greater. | | | | |
| Reporting Program | Var. \$ | Var. % | Timing/ Permanent | Explanation of Variance |
| Revenue from operating activities | | | | |
| General Purpose Funding -Rates | (39,393) | (0.1%) | | Within Variance threshold. |
| General Purpose Funding - Other | (170,955) | (34.9%) | Timing | Interest - Reserve \$86,801 and Interest - Municipal \$47,768 are less than YTD Budget mainly as a result of reversal of interest accruals for 30 June 2020 which will self adjust as interest is earned in 2020/21. In addition Interest on Deferred Rates is \$23,000 less than YTD Budget. |
| Governance | 118,076 | 157.3% | Timing | Refund from LGIS is \$125,506 greater than YTD Budget. |
| Law, Order & Public Safety | 216,924 | 107.4% | Timing | DFES Mitigation Activity Fund is \$277,833 greater than YTD Budget, partially offset by ESL Grant which is \$74,012 less than YTD Budget. |
| Health | 27,656 | 96.3% | Timing | Food Inspection Fees and Charges are \$18,500 greater than YTD Budget. The balances of variances are spread across a number of areas. |
| Education & Welfare | 187,811 | 8.8% | Timing | IAS Grant \$116,500, Midvale Child Care Centre \$93,675, Child Care Benefit Grant \$78,580 and Child Care Fees and Levys \$32,694 are greater than YTD Budget, partially offset by SCFC Clayton View Fees and Charges \$119,941 and Sundry Grants \$46,000 which are less than YTD Budget. The balances of variances are spread across a number of areas. |
| Community Amenities | 145,321 | 2.2% | Permanent | Waste Collection Charges are \$70,652 greater than YTD Budget due to the number of bin services being greater than estimated. In addition Development Applications \$25,037, Sale of Bulk Refuse Materials \$23,878 and Planning and Development Infringements \$22,645 are greater than YTD Budget. |
| Recreation and Culture | (56,086) | (14.9%) | Timing | External contributions income for the operation of Mount Helena Aquatic Centre \$27,984 and Camping Fees - Lake Leschenaultia \$26,983 are greater than YTD Budget. |
| Transport | 25,304 | 474.6% | Timing | Income for the maintenance of Great Eastern Highway \$28,000 received earlier than anticipated in the budget. |
| Economic Services | 21,823 | 14.9% | Timing | Building Licence Application Fees are \$21,064 greater than YTD Budget. |
| Other Property and Services | (19,102) | (21.6%) | Timing | Rent Lot 299 Elmsfield Road Midvale \$32,723 and PTA Grant Bus Shelter Maintenance \$15,000 are less than YTD Budget, partially offset by Workers Compensation Reimbursement which is \$31,137 greater than YTD Budget. |

| Expenditure from operating activities | | | | |
|--|-----------|---------|--------|--|
| General Purpose Funding | 59,788 | (21.0%) | Timing | Predominantly due to Rates Write-offs which are \$66,632 less than YTD Budget. |
| Governance | 315,039 | (17.4%) | Timing | Salaries \$166,387, Computer Running Expenses \$67,682, Equipment Maintenance \$53,559 and Cleaning Expenses \$28,407 are less than YTD Budget. The balances of variances are spread across a number of areas. |
| Law, Order & Public Safety | (194,564) | 22.0% | Timing | Fire Mitigation Expenditure is \$233,751 greater than YTD Budget, partially offset by Salaries \$26,090 and Office Expenses \$12,875 which are less than YTD Budget. |
| Health | 38,494 | (13.7%) | Timing | Salaries \$12,802, Labour \$11,137 and Laboratory Testing \$6,374 are less than YTD Budget. The balances of variances are spread across a number of areas. |
| Education & Welfare | 328,562 | (11.7%) | Timing | Salaries and Wages expenditure \$248,742, Grants and Subsidies \$39,037 and Cleaning expenses \$34,640 are less than YTD Budget. The balances of variances are spread across a number of areas. |
| Community Amenities | 30,515 | (1.1%) | | Within Variance threshold. |
| Recreation and Culture | 456,059 | (12.2%) | Timing | Cleaning Expenses \$147,348, Utilities \$106,545, Engineering Overheads \$98,376 and Salaries \$92,023, are less than YTD Budget. |
| Transport | 66,503 | (1.7%) | | Within Variance threshold. |
| Economic Services | 17,886 | (6.9%) | | Within Variance threshold. |
| Other Property and Services | (255,670) | 33.4% | Timing | Pre-allocation of overheads. Impact \$276,371. |

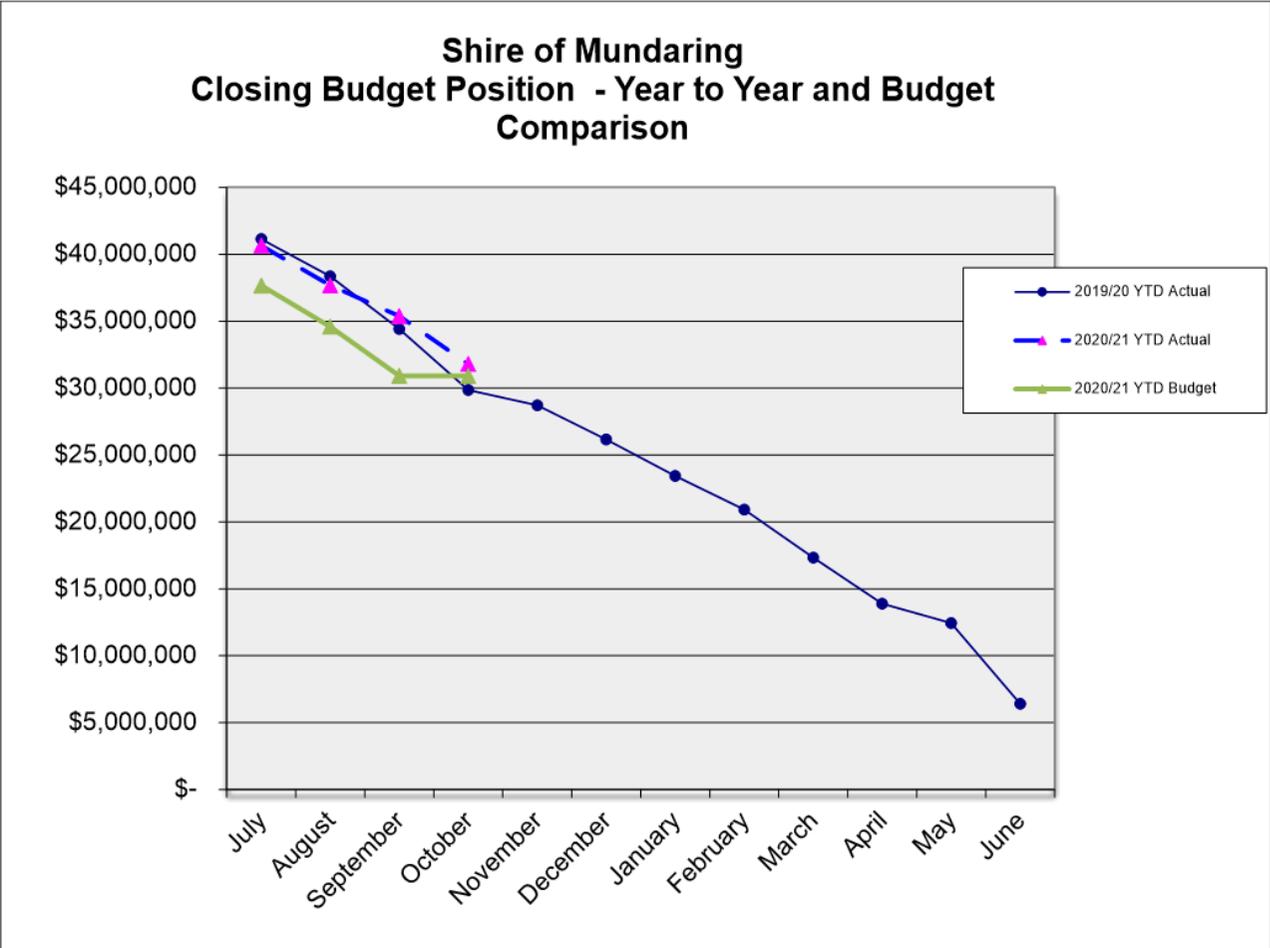
| | | | | |
|--|-----------|----------|-----------|---|
| Operating activities excluded from rate setting | | | | |
| Depreciation on Assets | 38,994 | (1.4%) | | Within Variance threshold. |
| (Profit)/Loss on Disposal of Assets | 0 | 0.0% | | Within Variance threshold. |
| Deferred Rates Adjustment | 14,463 | 100.0% | Permanent | Relates to an unbudgeted movement in Deferred Rates. |
| Investing Activities | | | | |
| Proceeds from Disposal of Assets | 0 | 0.0% | | Within Variance threshold. |
| Grants and Contributions | 191,860 | 14.2% | Timing | Local Projects and Jobs Grant \$504,941, Metropolitan Roads Grant \$396,164 and Blackspot funding for Old Northam Road \$90,000 are greater than YTD Budget, partially offset by Roads to Recovery Grant \$465,736 and ESL Capital Grant \$400,000 which are less than YTD Budget. The balances of variances are spread across a number of areas. |
| Purchase Property, Plant & Equipment | 119,414 | (23.8%) | Timing | Purchase of DFES funded Volunteer Bush Fire Brigade Vehicles \$400,000 not aligned to the timing that was anticipated in the budget, partially offset by construction of the Shed and Solar System \$264,049 at Coppin Road Transfer Station progressing earlier than originally estimated. |
| Purchase Infrastructure | 883,450 | (46.2%) | Timing | Mainly due to Roads Capital Works projects \$855,838 not aligned to the timing that was anticipated in the budget. The balances of variances are spread across a number of areas. |
| Financing Activities | | | | |
| Repayment of Debentures | (163,665) | (100.0%) | Timing | Relates to the timing of loans repayments. |
| Transfers from Reserves | (36,793) | (100.0%) | Timing | No transfers required from reserves to the end of October. |
| Transfers to Reserves | 86,801 | 114.4% | Timing | Impact of reversal of interest accruals for 30 June 2020 which will self adjust as interest is earned in 2020/21. |

KEY TERMS AND DEFINITIONS USED IN STATEMENT OF FINANCIAL ACTIVITY

| OBJECTIVE | ACTIVITIES |
|---|--|
| <p>GOVERNANCE To provide a decision making process for the efficient allocation of resources.</p> | Includes the activities of members of council and the administrative support required for the Council and Shire services. |
| <p>GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.</p> | Rates, general purpose government grants and interest revenue. |
| <p>LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer community.</p> | Supervision and enforcement of legislation and various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services. |
| <p>HEALTH To provide an operational framework for environmental and community health.</p> | Prevention of human illnesses, including inspection of premises/food control. |
| <p>EDUCATION AND WELFARE To provide services to disadvantaged persons, the elderly, children and youth.</p> | Operating and maintaining child minding centres and playgroup centres. Provision of services and programs for the youth and seniors of the Shire. |
| <p>COMMUNITY AMENITIES To provide essential services required by the community.</p> | Rubbish collection services, operation of waste disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemeteries and public conveniences. |
| <p>RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which will help the social well being of the community.</p> | Maintenance of public halls, civic centres, aquatic centres, lake, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of libraries and other cultural facilities. |
| <p>TRANSPORT To provide safe, effective and efficient transport services to the community.</p> | Construction and maintenance of roads, streets, pathways, depots, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc. |
| <p>ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.</p> | Tourism and area promotion. Provision of standpipes. Approval of building construction and implementation of statutory building controls. |
| <p>OTHER PROPERTY AND SERVICES To monitor and control the Shire's overheads operating accounts.</p> | Public works overheads, plant and equipment operations and activities not reported in the above programs. |

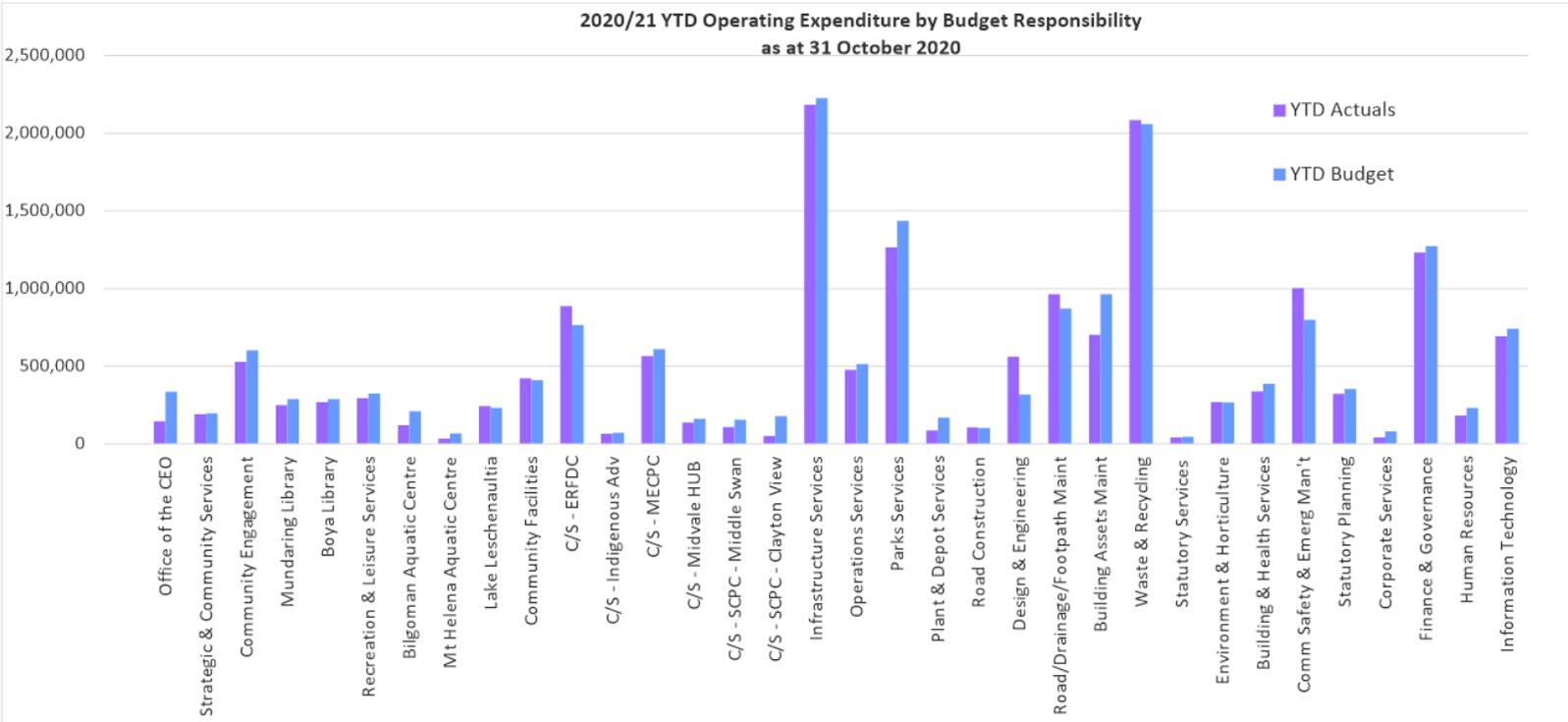
NET CURRENT ASSETS- BUDGET SURPLUS/(DEFICIT)

| | Actual 31 October 2019 | Actual 31 October 2020 |
|---|------------------------|------------------------|
| CURRENT ASSETS | | |
| Rates & Sanitation Debtors | 14,244,933 | 16,301,047 |
| Debtors | 753,895 | 710,218 |
| TOTAL RECEIVABLES - CURRENT | 14,998,828 | 17,011,265 |
| STOCK ON HAND | 103,710 | 103,625 |
| CASH ASSETS | | |
| Municipal | 21,925,022 | 21,877,310 |
| Restricted Cash | 24,130,671 | 27,398,069 |
| Total Bank Accounts | 46,055,693 | 49,275,379 |
| TOTAL CURRENT ASSETS | 61,158,232 | 66,390,269 |
| CURRENT LIABILITIES | | |
| Creditors | (6,080,280) | (5,873,047) |
| Borrowings - Current Portion | (635,200) | (666,777) |
| Provisions | (3,245,465) | (3,738,093) |
| | (9,960,944) | (10,277,917) |
| NET CURRENT ASSETS | 51,197,288 | 56,112,353 |
| Less Reserve Funds | (21,982,555) | (25,192,061) |
| Add Current Loan Liability | 635,200 | 666,777 |
| Add Current Lease Liability | 0 | 206,263 |
| CLOSING BUDGET SURPLUS/(DEFICIT) | 29,849,933 | 31,793,331 |



Shire of Mundaring
YTD Operating Expenditure by Budget Responsibility
for period ending 31 October 2020

| | 2020/21 YTD Actuals | 2020/21 YTD Budget |
|--|------------------------|-----------------------|
| Office of the CEO | 145,647 | 336,109 |
| Strategic & Community Services Directorate | 190,344 | 196,223 |
| Community Engagement | 527,570 | 601,813 |
| Mundaring Library | 249,415 | 290,074 |
| Boya Library | 270,124 | 288,538 |
| Recreation & Leisure Services | 294,479 | 324,404 |
| Bilgoman Aquatic Centre | 121,855 | 208,639 |
| Mt Helena Aquatic Centre | 34,825 | 67,100 |
| Lake Leschenaultia | 243,279 | 232,575 |
| Community Facilities | 421,694 | 410,866 |
| Children's Services - Eastern Region Family Day Care Scheme | 886,912 | 765,702 |
| Children's Services - Indigenous Advancement Strategy | 65,973 | 72,838 |
| Children's Services - Midvale Early Childhood & Parenting Centre | 565,996 | 609,415 |
| Children's Services - Midvale HUB Parenting Services | 137,600 | 161,923 |
| Children's Services - Swan Child and Parent Centre - Middle Swan | 108,295 | 155,111 |
| Children's Services - Swan Children and Family Centre - Clayton View | 50,012 | 177,697 |
| Infrastructure Services Directorate | 2,182,617 | 2,225,595 |
| Operations Services | 476,859 | 514,277 |
| Parks Services | 1,266,054 | 1,436,838 |
| Plant & Depot Services | 86,765 | 167,956 |
| Road Construction | 105,876 | 102,332 |
| Design & Engineering | 560,462 | 317,674 |
| Road/Drainage/Footpath Maintenance | 963,320 | 869,564 |
| Building Assets Maintenance | 704,059 | 963,025 |
| Waste & Recycling | 2,085,686 | 2,059,446 |
| Statutory Services Directorate | 43,126 | 46,251 |
| Environment & Horticulture | 268,406 | 266,571 |
| Statutory Building & Health Services | 337,121 | 387,209 |
| Community Safety & Emergency Management | 1,003,432 | 798,323 |
| Statutory Planning | 322,488 | 352,888 |
| Corporate Services Directorate | 42,872 | 80,484 |
| Finance & Governance (inc Elected Members Expenses) | 1,231,598 | 1,272,866 |
| Human Resources | 182,939 | 232,383 |
| Information Systems/Technology | 693,842 | 741,446 |
| Total | 16,871,543 | 17,734,155 |
| Totals from Statement of Financial Activity | (16,871,543) | (17,734,155) |



SHIRE OF MUNDARING
INVESTMENT SUMMARY as at 31 October 2020

| | | Amount Invested | Interest Rate | Period of Investment | | Investment Date | Maturity Date |
|---|--------------------------------------|---------------------|---------------|----------------------|------|-----------------|---------------|
| MUNICIPAL FUNDS | | | | | | | |
| <i>Unrestricted Use Funds</i> | | | | | | | |
| 1 | Bendigo Investment Account (on Call) | 3,588,597 | 0.25% | N/A | | N/A | N/A |
| 132 | Suncorp Bank | 3,816,236 | 0.50% | 181 | days | 2-Jun-20 | 30-Nov-20 |
| 144 | Westpac | 3,555,342 | 0.65% | 212 | days | 30-Sep-20 | 30-Apr-21 |
| 148 | Suncorp Bank | 2,500,000 | 0.63% | 181 | days | 15-Sep-20 | 15-Mar-21 |
| 149 | Bendigo | 2,500,000 | 0.55% | 150 | days | 15-Sep-20 | 12-Feb-21 |
| 150 | NAB | 2,500,000 | 0.65% | 90 | days | 15-Sep-20 | 14-Dec-20 |
| 151 | NAB | 2,500,000 | 0.67% | 120 | days | 15-Sep-20 | 13-Jan-21 |
| Total | | 20,960,174 | | | | | |
| RESTRICTED ASSET FUNDS | | | | | | | |
| <i>Restricted Use Funds</i> | | | | | | | |
| 4 | Bendigo Investment Account (on Call) | 2,206,008 | 0.25% | N/A | | N/A | N/A |
| Total | | 2,206,008 | | | | | |
| TOTAL MUNI INVESTMENTS | | \$23,166,183 | | | | | |
| RESERVE FUNDS | | | | | | | |
| 2 | Bendigo Investment Account (on Call) | 2,914,022 | 0.25% | N/A | | N/A | N/A |
| 60A | Bendigo | 3,533,592 | 1.30% | 365 | days | 21-Sep-20 | 21-Sep-21 |
| 107 | ANZ | 2,534,942 | 0.85% | 365 | days | 30-Apr-20 | 30-Apr-21 |
| 108 | ANZ | 1,897,159 | 0.85% | 365 | days | 16-Apr-20 | 16-Apr-21 |
| 127 | NAB | 3,872,340 | 1.20% | 365 | days | 9-Apr-20 | 9-Apr-21 |
| 128 | Westpac | 4,924,798 | 0.72% | 212 | days | 22-Aug-20 | 22-Mar-21 |
| 145 | NAB | 2,515,208 | 0.65% | 365 | days | 2-Oct-20 | 2-Oct-21 |
| 147 | Westpac | 3,000,000 | 0.70% | 365 | days | 15-Sep-20 | 15-Sep-21 |
| TOTAL RESERVE INVESTMENTS | | 25,192,061 | | | | | |
| TOTAL MUNI / RESERVE INVESTMENTS | | \$48,358,243 | | | | | |
| TRUST FUNDS | | | | | | | |
| <i>PQS Funds</i> | | | | | | | |
| 3 | Bendigo Investment Account (on Call) | \$3,101,129 | 0.25% | N/A | | N/A | N/A |
| TOTAL TRUST INVESTMENTS | | 3,101,129 | | | | | |

10.7 List of Payments Made during October 2020

| | |
|-----------------------------------|---|
| File Code | F.I.RPT 1 |
| Author | Andrea Douglas, PA to Director Corporate Services |
| Senior Employee | Garry Bird, Director Corporate Services |
| Disclosure of Any Interest | Nil |
| Attachments | 1. Payments Between Meetings - October 2020 ↓ |

SUMMARY

A list of accounts paid from the Municipal Fund and Trust Fund under the Chief Executive Officer's delegated authority for the month of October 2020 is presented to Council for noting.

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Shire's Municipal and Trust Funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented

STATUTORY / LEGAL IMPLICATIONS

Regulation 13 of the Local Government (Financial Management) Regulations 1996 states:

(1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*

(a) *the payee's name;*

(b) *the amount of the payment;*

(c) *the date of the payment; and*

(d) *sufficient information to identify the transaction*

(3) *A list prepared under sub regulation (1) or (2) is to be –*

(a) *presented to council at the next ordinary meeting of the council after the list is prepared; and*

(b) *recorded in the minutes of that meeting*

POLICY IMPLICATIONS

AS-04 Purchasing Policy

FINANCIAL IMPLICATIONS

All payments have been made in accordance with the approved budget and reflects the effective and timely payment of the Shire's contractors and other creditors.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

SUSTAINABILITY IMPLICATIONS

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles

RISK IMPLICATIONS

| | | |
|---|--------------------|---------------|
| Risk: Payments are not monitored against approved budget and delegation | | |
| Likelihood | Consequence | Rating |
| Possible | Minor | Moderate |
| Action / Strategy | | |
| The monthly list of payments provides an open and transparent record of payments made under the CEO's approved delegation | | |

EXTERNAL CONSULTATION

Nil

COMMENT

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council notes the list of payments made during October 2020 (**Attachment 1**).

PAYMENTS BETWEEN MEETINGS

The schedule of accounts paid for the month of October 2020 totals \$ 4,671,152.43 and includes:

- Municipal Cheques 200436 – 200441; and
- Electronic Funds Transfers.

Schedule of Accounts:

| | Amounts | Total |
|---|----------------|---------------------|
| | \$ | \$ |
| MUNICIPAL ACCOUNT | | |
| MUNICIPAL CHEQUE PAYMENTS | 4,199.36 | |
| EFT PAYMENTS | 3,541,816.92 | |
| EFT PAYROLL PAYMENTS | 985,701.68 | |
| NATIONAL AUSTRALIA BANK (NAB PURCHASE CARD) | 22,641.88 | |
| FLEETCARE FUEL PAYMENTS | 3,777.50 | |
| BENDIGO MERCHANT BANK FEES | 7,200.84 | |
| BENDIGO DIRECT DEBIT FEES | 139.00 | |
| HP FINANCIAL SERVICES - EQUIPMENT LEASE | 6,638.50 | |
| COMMONWEALTH BANK – BPOINT FEES | 3,085.97 | |
| KONICA MINOLTA – PRINTER LEASE | 3,414.52 | |
| WA TREASURY CORPORATION | 91,888.81 | |
| RMS – LAKES MONTHLY LICENCE FEE | 163.90 | |
| RMS – MONTHLY SMS FEES | 32.57 | |
| WEX MOTORPASS | 156.84 | |
| QIKKIDS – FEES | 219.34 | |
| WINDCAVE – MERCHANT FEES | 74.80 | |
| TOTAL MUNICIPAL ACCOUNT | | 4,671,152.43 |
| TRUST ACCOUNT | | 0.00 |
| TOTAL ALL SCHEDULES | | 4,671,152.43 |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| <u>Date</u> | <u>Reference</u> | <u>Payee</u> | <u>Description</u> | <u>Amount</u> | <u>Total</u> |
|-----------------------------------|------------------|-------------------------------------|---|--------------------|--------------------|
| Cheque Details | | | | | |
| 05/10/2020 | 00200436 | Shire of Mundaring | FLOAT FOR BILGOMAN AQUATIC CENTRE 2020/2 | | \$ 600.00 |
| 02/10/2020 | FLOAT | | FLOAT FOR BILGOMAN AQUATIC CENTRE 2020/2021 | \$ 600.00 | |
| 12/10/2020 | 00200437 | Shire of Mundaring | PETTY CASH REIMBURSEMENT | | \$ 69.00 |
| 09/10/2020 | PETTY CASH | | PETTY CASH REIMBURSEMENT - LAKE LESCHENAULTIA | \$ 69.00 | |
| 19/10/2020 | 00200438 | Department of Transport Licensing & | VEHICLE NUMBER PLATE | | \$ 200.00 |
| 13/10/2020 | SP SERIES | | VEHICLE NUMBER PLATE - 345MDG | \$ 200.00 | |
| 19/10/2020 | 00200439 | Shire of Mundaring | PETTY CASH REIMBURSEMENT | | \$ 151.30 |
| 16/10/2020 | PETTY CASH | | PETTY CASH REIMBURSEMENT - BROWN PARK | \$ 151.30 | |
| 19/10/2020 | 00200440 | City Of Nedlands | REIMBURSEMENT | | \$ 3,035.91 |
| 19/10/2020 | 62996 | | REIMBURSEMENT OF LSL FOR KATE BAINBRIDGE | \$ 3,035.91 | |
| 26/10/2020 | 00200441 | Shire of Mundaring | PETTY CASH REIMBURSEMENT | | \$ 143.15 |
| 23/10/2020 | PETTY CASH | | PETTY CASH REIMBURSEMENT - EASTERN REGION FAMILY DAY CARE | \$ 143.15 | |
| Total Confirmation Cheques | | | | \$ 4,199.36 | \$ 4,199.36 |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| Electronic Funds Transfer | | | | | |
|---------------------------|------------------|--------------------------------------|--|--------------|--------------|
| 01/10/2020 | 2631.34-01 | Water Corporation | WATER RATES & FEES | | \$ 975.69 |
| 01/10/2020 | 9012388904 | | WATER RATES & FEES | \$ 836.31 | |
| 01/10/2020 | 9009291271 | | WATER RATES & FEES | \$ 64.53 | |
| 01/10/2020 | 9004658548 | | WATER RATES & FEES | \$ 28.39 | |
| 01/10/2020 | 9004656446 | | WATER RATES & FEES | \$ 41.30 | |
| 01/10/2020 | 9004656438 | | WATER RATES & FEES | \$ 5.16 | |
| 01/10/2020 | 2632.3462-01 | Care Giver Subsidies | CARE GIVER SUBSIDIES | | \$ 25,507.82 |
| 01/10/2020 | 011020 | | CARE GIVER SUBSIDIES | \$ 25,507.82 | |
| 05/10/2020 | 2633.10420-01 | West Coast Commercial Industries (T | SUPPLY/INSTALL | | \$ 1,380.50 |
| 01/10/2020 | 25368 | | SUPPLY/INSTALL TOILET DIVIDERS MECPC KINDYROOM | \$ 1,380.50 | |
| 05/10/2020 | 2633.1111-01 | Zipform Pty Ltd | ANNUAL RATES NOTICE PRODUCTION 2020/2021 | | \$ 16,491.81 |
| 05/10/2020 | 199093 | | ANNUAL RATES NOTICE PRODUCTION 2020/2021 | \$ 16,491.81 | |
| 05/10/2020 | 2633.11113-01 | Aspects of Nature | STOCK PURCHASES | | \$ 542.50 |
| 11/09/2020 | 6 | | STOCK PURCHASES - MUNDARING VISITOR CENTRE | \$ 542.50 | |
| 05/10/2020 | 2633.11135-01 | Frontline Fire & Rescue Equipment | EQUIPMENT PURCHASES | | \$ 1,470.86 |
| 11/09/2020 | 68749 | | EQUIPMENT PURCHASES - DARLINGTON VBFB | \$ 11.00 | |
| 11/09/2020 | 68750 | | EQUIPMENT PURCHASES - CHIDLOW VBFB | \$ 11.00 | |
| 11/09/2020 | 68751 | | EQUIPMENT PURCHASES - DARLINGTON VBFB | \$ 87.24 | |
| 11/09/2020 | 68752 | | EQUIPMENT PURCHASES - SAWYERS VALLEY VBFB | \$ 123.18 | |
| 11/09/2020 | 68754 | | EQUIPMENT PURCHASES - SAWYERS VALLEY VBFB | \$ 531.29 | |
| 11/09/2020 | 68798 | | EQUIPMENT PURCHASES - PARKERVILLE VBFB | \$ 24.60 | |
| 11/09/2020 | 68799 | | EQUIPMENT PURCHASES - GLEN FORREST VBFB | \$ 89.21 | |
| 17/09/2020 | 68776 | | EQUIPMENT PURCHASES - GLEN FORREST VBFB | \$ 593.34 | |
| 05/10/2020 | 2633.11205-01 | Mr J S Martin | COUNCILLOR ALLOWANCE | | \$ 2,088.09 |
| 01/10/2020 | ICT ALLOWANCE | | ENTITLEMENT FOR OCTOBER 2020 | \$ 291.67 | |
| 01/10/2020 | MEETING FEE | | ENTITLEMENT FOR OCTOBER 2020 | \$ 1,796.42 | |
| 05/10/2020 | 2633.11210-01 | Mr D A Jeans | COUNCILLOR ALLOWANCE | | \$ 2,088.09 |
| 01/10/2020 | MEETING FEE | | ENTITLEMENT FOR OCTOBER 2020 | \$ 1,796.42 | |
| 01/10/2020 | ICT ALLOWANCE | | ENTITLEMENT FOR OCTOBER 2020 | \$ 291.67 | |
| 05/10/2020 | 2633.11474-01 | Swan Valley Fresh (Vendor Management | KIOSK SUPPLIES | | \$ 141.91 |
| 01/10/2020 | 00029781 | | PROVISIONS FOR REFLECTIONS CAFE | \$ 141.91 | |
| 05/10/2020 | 2633.11506-01 | Camtek Surveillance Products (Trust | REPAIRS | | \$ 598.00 |
| 02/10/2020 | 00003539 | | REPAIR PIPE INSPECTION CAMERA & SUPPLY NEW BATTERY | \$ 598.00 | |
| 05/10/2020 | 2633.11784-01 | Mrs A E Collins | COUNCILLOR ALLOWANCE | | \$ 2,088.09 |
| 01/10/2020 | ICT ALLOWANCE | | ENTITLEMENT FOR OCTOBER 2020 | \$ 291.67 | |
| 01/10/2020 | MEETING FEE | | ENTITLEMENT FOR OCTOBER 2020 | \$ 1,796.42 | |
| 05/10/2020 | 2633.12-01 | Department of Human Services | CHILD SUPPORT PAYMENT | | \$ 263.88 |
| 27/09/2020 | PY02-07-CHILD SU | | PAYROLL DEDUCTION | \$ 263.88 | |
| 05/10/2020 | 2633.12078-01 | Recruitwest Pty Ltd | TEMP STAFF | | \$ 11,575.58 |
| 01/10/2020 | C INV 573014 | | TEMP STAFF - DEPOT | \$ 6,331.89 | |
| 01/10/2020 | C INV 576718 | | TEMP STAFF - DEPOT | \$ 5,243.69 | |
| 05/10/2020 | 2633.12185-01 | Biobean Coffee Pty Ltd | PROVISIONS | | \$ 198.00 |
| 15/09/2020 | 00001383 | | PROVISIONS FOR REFLECTIONS CAFE | \$ 198.00 | |
| 05/10/2020 | 2633.12267-01 | Miss K Driver | COUNCILLOR ALLOWANCE | | \$ 2,088.09 |
| 01/10/2020 | ICT ALLOWANCE | | ENTITLEMENT FOR OCTOBER 2020 | \$ 291.67 | |
| 01/10/2020 | MEETING FEE | | ENTITLEMENT FOR OCTOBER 2020 | \$ 1,796.42 | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | | |
|------------|---------------|--------------------------------------|--|--|--|----|-----------|----|-----------|
| 05/10/2020 | 2633.12268-01 | Mr I R Green | COUNCILLOR ALLOWANCE | | | \$ | 291.67 | \$ | 2,088.09 |
| 01/10/2020 | ICT ALLOWANCE | | ENTITLEMENT FOR OCTOBER 2020 | | | \$ | 1,796.42 | | |
| 01/10/2020 | MEETING FEE | | ENTITLEMENT FOR OCTOBER 2020 | | | \$ | 1,796.42 | | |
| 05/10/2020 | 2633.12269-01 | Mr J Russell | COUNCILLOR ALLOWANCE | | | \$ | 1,120.00 | \$ | 3,208.09 |
| 01/10/2020 | DSP ALLOWANCE | | ENTITLEMENT FOR OCTOBER 2020 | | | \$ | 291.67 | | |
| 01/10/2020 | ICT ALLOWANCE | | ENTITLEMENT FOR OCTOBER 2020 | | | \$ | 1,796.42 | | |
| 01/10/2020 | MEETING FEE | | ENTITLEMENT FOR OCTOBER 2020 | | | \$ | 1,796.42 | | |
| 05/10/2020 | 2633.12336-01 | MBC Trees and Bobcat | MITIGATION WORKS | | | \$ | 24,970.00 | \$ | 24,970.00 |
| 01/10/2020 | 812-2020 | | MITIGATION WORKS - LIONEL RD GREENMOUNT | | | \$ | 24,970.00 | | |
| 05/10/2020 | 2633.12360-01 | PowerVac Pty Ltd | SERVICE & REPAIR | | | \$ | 238.35 | \$ | 238.35 |
| 15/09/2020 | 516966 | | SERVICE & REPAIR VACUUM SYSTEM - MUNDARING ARENA | | | \$ | 238.35 | | |
| 05/10/2020 | 2633.12388-01 | Mint Civil T/A Kalamunda Sweeping | STREET SWEEPING SERVICES | | | \$ | 3,389.75 | \$ | 7,166.25 |
| 10/09/2020 | M 2603 | | SUPPLY OF STREET SWEEPING SERVICES | | | \$ | 3,776.50 | | |
| 10/09/2020 | M 2605 | | SUPPLY OF STREET SWEEPING SERVICES | | | \$ | 3,776.50 | | |
| 05/10/2020 | 2633.12467-01 | Mrs B Hostalek | SUPPLIES | | | \$ | 320.00 | \$ | 320.00 |
| 01/10/2020 | 3009-20 | | PUG STORY TIME - KSP & AFM LIBRARY | | | \$ | 320.00 | | |
| 05/10/2020 | 2633.12470-01 | Mr G Wood | FENCING | | | \$ | 2,788.50 | \$ | 2,788.50 |
| 24/09/2020 | IV00000000133 | | INSTALL FENCING - SITE 14 TO 19 LAKE LESCHENAUTLIA | | | \$ | 2,788.50 | | |
| 05/10/2020 | 2633.12579-01 | Mr V Crowe | LANDSCAPE AND CLEANING SERVICES | | | \$ | 210.00 | \$ | 840.00 |
| 01/10/2020 | 1552 | | LANDSCAPE SERVICES | | | \$ | 210.00 | | |
| 01/10/2020 | 1553 | | CLEANING SERVICES | | | \$ | 210.00 | | |
| 01/10/2020 | 1554 | | LANDSCAPE SERVICES | | | \$ | 210.00 | | |
| 01/10/2020 | 1555 | | LANDSCAPE SERVICES | | | \$ | 210.00 | | |
| 05/10/2020 | 2633.12751-01 | Sprayline Spraying Equipment | PARTS | | | \$ | 1,055.35 | \$ | 1,055.35 |
| 24/09/2020 | 31400 | | SUPPLY PUMP & FITTINGS | | | \$ | 1,055.35 | | |
| 05/10/2020 | 2633.12790-01 | S&R Glass | MAINTENANCE | | | \$ | 483.75 | \$ | 1,633.75 |
| 10/09/2020 | 618 | | SUPPLY/INSTALL FLY SCREEN - REFLECTIONS CAFE LAKE | | | \$ | 1,150.00 | | |
| 15/09/2020 | 608 | | REMOVE SHRUNKEN RUBBER & REPLACE WINDOWS ADMIN | | | \$ | 1,150.00 | | |
| 05/10/2020 | 2633.12866-01 | From Scratch Small Event Catering | PROVISIONS | | | \$ | 62.00 | \$ | 179.00 |
| 01/10/2020 | 1041 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | 117.00 | | |
| 01/10/2020 | 1051 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | 117.00 | | |
| 05/10/2020 | 2633.12899-01 | NAPA (A Division of GPC Asia Pacific | SUPPLY | | | \$ | 16.79 | \$ | 83.89 |
| 18/09/2020 | 1320095857 | | SUPPLY HOSE STOPPER FOR 033MDG | | | \$ | 67.10 | | |
| 01/10/2020 | 1320095120 | | SUPPLY DISC BRAKE PAD SETS FOR 818MDG & P4788 | | | \$ | 67.10 | | |
| 05/10/2020 | 2633.12944-01 | Avon Tree Management (Kajanni Pty L | MULCHING | | | \$ | 5,335.00 | \$ | 11,919.60 |
| 25/09/2020 | 260 | | MITIGATION WORKS - YILGARN PARK REDDY AVE MUNDARING | | | \$ | 2,087.80 | | |
| 01/10/2020 | 261 | | FORRESTRY MULCHING - NARLA RETREAT STONEVILLE | | | \$ | 2,248.40 | | |
| 02/10/2020 | 265 | | FORRESTRY MULCHING - RAHNIE RD WOOROLOO | | | \$ | 2,248.40 | | |
| 02/10/2020 | 266 | | FORRESTRY MULCHING - OLD NORTHAM RD CHIDLOW | | | \$ | 2,248.40 | | |
| 05/10/2020 | 2633.12950-01 | David Wills and Associates | DRAINAGE | | | \$ | 4,510.00 | \$ | 4,510.00 |
| 01/10/2020 | 00030511 | | BAILUP RD DRAINAGE BASIN REVIEW WOOROLOO | | | \$ | 4,510.00 | | |
| 05/10/2020 | 2633.12989-01 | Mr S Tweedie | TRAINING | | | \$ | 550.00 | \$ | 550.00 |
| 25/09/2020 | 1 - 2020/21 | | AEDM TRAINING - EXECUTIVE & SENIOR EMPLOYEES 24/9/20 | | | \$ | 550.00 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | |
|------------|------------------|--------------------------------------|--|--|----|-----------|----|-----------|
| 05/10/2020 | 2633.13-01 | Shire of Mundaring | PAYROLL DEDUCTION | | \$ | 100.00 | \$ | 9,414.80 |
| 27/09/2020 | PY01-07-PURCHASE | | PAYROLL DEDUCTION | | \$ | 600.00 | | |
| 27/09/2020 | PY01-07-Private | | PAYROLL DEDUCTION | | \$ | 1,960.12 | | |
| 27/09/2020 | PY01-07-Child Ca | | PAYROLL DEDUCTION | | \$ | 3,136.81 | | |
| 27/09/2020 | PY01-07-Novated | | PAYROLL DEDUCTION | | \$ | 2,153.62 | | |
| 27/09/2020 | PY01-07-Novated | | PAYROLL DEDUCTION | | \$ | 150.00 | | |
| 27/09/2020 | PY02-07-Private | | PAYROLL DEDUCTION | | \$ | 545.32 | | |
| 27/09/2020 | PY02-07-Buy Addi | | PAYROLL DEDUCTION | | \$ | 768.93 | | |
| 27/09/2020 | PY01-07-Buy Addi | | PAYROLL DEDUCTION | | \$ | | | |
| 05/10/2020 | 2633.13013-01 | MDM Entertainment Pty Ltd | STOCK | | \$ | 145.81 | \$ | 145.81 |
| 02/10/2020 | 92670 | | STOCK FOR LIBRARIES | | \$ | | | |
| 05/10/2020 | 2633.13101-01 | Mr M D Corica | COUNCILLOR ALLOWANCE | | \$ | 291.67 | \$ | 2,140.71 |
| 01/10/2020 | ICT ALLOWANCE | | ENTITLEMENT FOR OCTOBER 2020 | | \$ | 52.62 | | |
| 02/10/2020 | TRAVEL | | TRAVEL REIMBURSEMENT SEPTEMBER 2020 | | \$ | 1,796.42 | | |
| 01/10/2020 | MEETING FEE | | ENTITLEMENT FOR OCTOBER 2020 | | \$ | | | |
| 05/10/2020 | 2633.13109-01 | Mr S A Cuthbert | COUNCILLOR ALLOWANCE | | \$ | 291.67 | \$ | 2,088.09 |
| 01/10/2020 | ICT ALLOWANCE | | ENTITLEMENT FOR OCTOBER 2020 | | \$ | 1,796.42 | | |
| 01/10/2020 | MEETING FEE | | ENTITLEMENT FOR OCTOBER 2020 | | \$ | | | |
| 05/10/2020 | 2633.13163-01 | Toll Transport Pty Ltd | COURIER SERVICES | | \$ | 104.63 | \$ | 104.63 |
| 11/09/2020 | 0444-S364420 | | COURIER SERVICES | | \$ | | | |
| 05/10/2020 | 2633.13268-01 | Department of Human Services - The | CENTRELINK | | \$ | 107.96 | \$ | 107.96 |
| 27/09/2020 | PY01-07-Centrel | | PAYROLL DEDUCTION | | \$ | | | |
| 05/10/2020 | 2633.13275-01 | PLE Computers Pty Ltd | SUPPLY | | \$ | 210.00 | \$ | 210.00 |
| 15/09/2020 | SI-1805307 | | SUPPLY MICROSOFT WEBCAMS - FAMILY DAY CARE | | \$ | | | |
| 05/10/2020 | 2633.13279-01 | Middle Swan Primary School | PROFESSIONAL SERVICES | | \$ | 1,238.08 | \$ | 1,238.08 |
| 05/10/2020 | 4913 | | SERVICES PROVIDED BY AIEO TERM 3 - MIDDLE SWAN PRI | | \$ | | | |
| 05/10/2020 | 2633.13419-01 | Braude Architects | CONSULTANCY SERVICES | | \$ | 8,250.00 | \$ | 8,250.00 |
| 24/09/2020 | 796 | | ARCHITECTURAL & SUBCONSULTANT SERVICES -BROZ PARK | | \$ | | | |
| 05/10/2020 | 2633.13454-01 | Murdock Recruitment Pty Ltd | TEMP STAFF | | \$ | 1,649.36 | \$ | 3,326.20 |
| 01/10/2020 | I0002636B | | TEMP STAFF - MECPC | | \$ | 1,676.84 | | |
| 01/10/2020 | I0002636A | | TEMP STAFF - MECPC | | \$ | | | |
| 05/10/2020 | 2633.145-01 | Schweppes Australia Pty Ltd (Asahi | KIOSK SUPPLIES | | \$ | 340.88 | \$ | 340.88 |
| 15/09/2020 | 0809780105 | | PROVISIONS FOR REFLECTIONS CAFE | | \$ | | | |
| 05/10/2020 | 2633.146-01 | Eastern Hills Saws & Mowers Pty Ltd | SUPPLY | | \$ | 170.20 | \$ | 170.20 |
| 24/09/2020 | 45723 # 12 | | SUPPLY REPLACEMENT BAR & CHAIN FOR 039 CHAINSAW | | \$ | | | |
| 05/10/2020 | 2633.1495-01 | Woodwest | SUPPLY/INSTALL | | \$ | 4,820.00 | \$ | 4,820.00 |
| 01/10/2020 | 2009-02 | | SUPPLY/INSTALL PROTECTIVE SCREENS BILGOMAN/MT HELENA | | \$ | | | |
| 05/10/2020 | 2633.15-01 | Australia Post | POSTAGE | | \$ | 5,938.29 | \$ | 5,938.29 |
| 05/10/2020 | 1009873799 | | RATES COLLECTION FEES - 2020/2021 | | \$ | | | |
| 05/10/2020 | 2633.1521-01 | Dial A Nappy & Busiclean | GOODS | | \$ | 788.40 | \$ | 788.40 |
| 01/10/2020 | INV-12399 | | CLEANING CHEMICALS FOR MECPC | | \$ | | | |
| 05/10/2020 | 2633.1689-01 | Compsys Pty Ltd T/A Harmony Software | SOFTWARE EXPENSES | | \$ | 669.90 | \$ | 669.90 |
| 10/09/2020 | 3-652 | | SOFTWARE SUBSCRIPTIONS | | \$ | | | |
| 05/10/2020 | 2633.1955-01 | Cleanaway | FEES | | \$ | 63,439.08 | \$ | 63,439.08 |
| 01/10/2020 | 21596247 | | RECYCLING FEES | | \$ | | | |
| 05/10/2020 | 2633.2028-01 | Eastern Hills WA Wildflower Society | SUPPLY | | \$ | 68.00 | \$ | 68.00 |
| 02/10/2020 | 1920-04 | | PLANTS FOR CITIZENSHIP CEREMONY SEPTEMBER 2020 | | \$ | | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | |
|------------|------------------|---------------------------------------|---|----|------------|----|------------|
| 05/10/2020 | 2633.21-01 | Eastern Metropolitan Regional Council | FEEs | | | | |
| 01/10/2020 | EMRC36037 | | TRANSFER STATION FEES | \$ | 64,017.74 | \$ | 64,017.74 |
| 05/10/2020 | 2633.215-01 | Deputy Commissioner of Taxation | TAXATION | | | \$ | 153,451.00 |
| 27/09/2020 | PY01-07-Deputy C | | PAYROLL DEDUCTION | \$ | 125,059.00 | | |
| 27/09/2020 | PY02-07-Deputy C | | PAYROLL DEDUCTION | \$ | 28,392.00 | | |
| 05/10/2020 | 2633.2165-01 | Country Womens Association of WA In | CATERING | | | \$ | 510.00 |
| 25/09/2020 | 125 | | CATERING SERVICES - STONEVILLE FIRE SCHOOL | \$ | 510.00 | | |
| 05/10/2020 | 2633.234-01 | Coles Supermarkets Australia Pty Lt | KIOSK SUPPLIES | | | \$ | 452.80 |
| 11/09/2020 | 109479645 | | FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC | \$ | 452.80 | | |
| 05/10/2020 | 2633.2625-01 | Stewart & Heaton Clothing Co | UNIFORMS | | | \$ | 1,950.64 |
| 10/09/2020 | SIN-3251257 | | UNIFORMS - DARLINGTON VBFB | \$ | 183.68 | | |
| 10/09/2020 | SIN-3251255 | | UNIFORMS - GLEN FORREST VBFB | \$ | 367.36 | | |
| 10/09/2020 | SIN-3251252 | | UNIFORMS - SAWYERS VALLEY VBFB | \$ | 100.51 | | |
| 10/09/2020 | SIN-3251052 | | UNIFORMS - DARLINGTON VBFB | \$ | 918.39 | | |
| 11/09/2020 | SIN-3252642 | | UNIFORMS - DARLINGTON VBFB | \$ | 137.54 | | |
| 11/09/2020 | SIN-3251621 | | UNIFORMS - PARKERVILLE VBFB | \$ | 97.04 | | |
| 11/09/2020 | SIN-3251705 | | UNIFORMS - GLEN FORREST VBFB | \$ | 146.12 | | |
| 05/10/2020 | 2633.3229-01 | Mr D A Lavell | COUNCILLOR ALLOWANCE | | | \$ | 2,088.09 |
| 01/10/2020 | ICT ALLOWANCE | | ENTITLEMENT FOR OCTOBER 2020 | \$ | 291.67 | | |
| 01/10/2020 | MEETING FEE | | ENTITLEMENT FOR OCTOBER 2020 | \$ | 1,796.42 | | |
| 05/10/2020 | 2633.3232-01 | Turfworks WA Pty Ltd | MOWING | | | \$ | 7,939.30 |
| 01/10/2020 | 4884 | | MOWING SERVICES | \$ | 2,202.19 | | |
| 01/10/2020 | 4885 | | MOWING SERVICES | \$ | 2,101.71 | | |
| 01/10/2020 | 4887 | | MOWING SERVICES | \$ | 1,817.70 | | |
| 02/10/2020 | 4892 | | MOWING SERVICES | \$ | 1,817.70 | | |
| 05/10/2020 | 2633.358-01 | State Library of Western Australia | SUPPLIES | | | \$ | 1,881.00 |
| 24/09/2020 | RI026715 | | BETTER BEGINNINGS PROGRAM 2020/2021 | \$ | 1,881.00 | | |
| 05/10/2020 | 2633.397-01 | J. Blackwood & Son Pty Ltd | SUPPLY | | | \$ | 75.88 |
| 17/09/2020 | PE8862XM | | SUPPLY PPE FOR OPERATIONS STAFF | \$ | 52.38 | | |
| 17/09/2020 | PE3201XN | | SUPPLY AIR FRESHENERS FOR CREW TRUCKS | \$ | 23.50 | | |
| 05/10/2020 | 2633.4-01 | Health Insurance Fund of WA | PAYROLL DEDUCTION | | | \$ | 855.25 |
| 27/09/2020 | PY01-07-HIF | | PAYROLL DEDUCTION | \$ | 855.25 | | |
| 05/10/2020 | 2633.431-01 | Signs & Lines | MAINTENANCE | | | \$ | 430.53 |
| 15/09/2020 | 25112 | | MANUFACTURE POLYCARB PANELS - GLEN FORREST AND MT HELENA OVAL | \$ | 430.53 | | |
| 05/10/2020 | 2633.4407-01 | Aardvark Bobcat & Truck Hire | HIRE OF PLANT | | | \$ | 3,340.66 |
| 01/10/2020 | #780 | | HIRE OF PLANT | \$ | 3,340.66 | | |
| 05/10/2020 | 2633.4526-01 | Mr J S Daw | COUNCILLOR ALLOWANCE | | | \$ | 7,095.92 |
| 01/10/2020 | ALLOWANCE | | ENTITLEMENT FOR OCTOBER 2020 | \$ | 4,479.92 | | |
| 01/10/2020 | ICT ALLOWANCE | | ENTITLEMENT FOR OCTOBER 2020 | \$ | 291.67 | | |
| 01/10/2020 | MEETING FEE | | ENTITLEMENT FOR OCTOBER 2020 | \$ | 2,324.33 | | |
| 05/10/2020 | 2633.4560-01 | Flexi Staff Pty Ltd | TEMP STAFF | | | \$ | 1,443.52 |
| 01/10/2020 | I0002094 | | TEMP STAFF - DEPOT | \$ | 1,443.52 | | |
| 05/10/2020 | 2633.5176-01 | Allglove Industries | SAFETY CLOTHING | | | \$ | 1,722.60 |
| 11/09/2020 | 00004030 | | SAFETY CLOTHING | \$ | 1,722.60 | | |
| 05/10/2020 | 2633.52-01 | Western Educating Service | HIRE OF PLANT | | | \$ | 4,976.07 |
| 01/10/2020 | 00001011 | | DRAIN EDUCTING / JETTING AT VARIOUS LOCATIONS | \$ | 1,658.69 | | |
| 01/10/2020 | 00001012 | | DRAIN EDUCTING / JETTING AT VARIOUS LOCATIONS | \$ | 1,658.69 | | |
| 01/10/2020 | 00001013 | | DRAIN EDUCTING / JETTING AT VARIOUS LOCATIONS | \$ | 1,658.69 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | |
|------------|------------------|-------------------------------------|--|----|-----------|-----------|
| 05/10/2020 | 2633.5378-01 | Chidlow Growers Mart & Liquor Store | PROVISIONS | | \$ | 24.40 |
| 01/10/2020 | 01/1357 | | PROVISIONS FOR REFLECTIONS CAFE | \$ | 15.60 | |
| 01/10/2020 | 01/1501 | | PROVISIONS FOR REFLECTIONS CAFE | \$ | 8.80 | |
| 05/10/2020 | 2633.5719-01 | Shire of Mundaring - Lotto Club | PAYROLL DEDUCTION | | \$ | 271.60 |
| 27/09/2020 | PY01-07-STAFF LO | | PAYROLL DEDUCTION | \$ | 258.02 | |
| 27/09/2020 | PY02-07-STAFF LO | | PAYROLL DEDUCTION | \$ | 13.58 | |
| 05/10/2020 | 2633.6-01 | Shire of Mundaring - Social Club | PAYROLL DEDUCTION | | \$ | 166.00 |
| 27/09/2020 | PY01-07-MUNDARIN | | PAYROLL DEDUCTION | \$ | 166.00 | |
| 05/10/2020 | 2633.6185-01 | Mrs T Burbidge | COUNCILLOR ALLOWANCE | | \$ | 2,088.09 |
| 01/10/2020 | ICT ALLOWANCE | | ENTITLEMENT FOR OCTOBER 2020 | \$ | 291.67 | |
| 01/10/2020 | MEETING FEE | | ENTITLEMENT FOR OCTOBER 2020 | \$ | 1,796.42 | |
| 05/10/2020 | 2633.6419-01 | Hills Fresh (WA) Pty Ltd | SUPPLIES | | \$ | 245.22 |
| 02/10/2020 | ADMIN SEPT 2020 | | MILK | \$ | 245.22 | |
| 05/10/2020 | 2633.6423-01 | Australian Training Management | STAFF TRAINING | | \$ | 2,070.00 |
| 15/09/2020 | 00017848 | | WORKSITE TRAFFIC MANAGEMENT/TRAFFIC CONTROL TRAINI | \$ | 2,070.00 | |
| 05/10/2020 | 2633.6732-01 | Relationships Australia Western | EMPLOYEE ASSISTANCE PROGRAM | | \$ | 330.00 |
| 24/09/2020 | 00355193 | | EMPLOYEE ASSISTANCE PROGRAM | \$ | 165.00 | |
| 24/09/2020 | 00355390 | | EMPLOYEE ASSISTANCE PROGRAM | \$ | 165.00 | |
| 05/10/2020 | 2633.68-01 | The Watershed Water Systems | RETICULATION PARTS | | \$ | 153.24 |
| 11/09/2020 | 10194810 | | RETICULATION PARTS | \$ | 102.08 | |
| 11/09/2020 | 10194815 | | RETICULATION PARTS | \$ | 51.16 | |
| 05/10/2020 | 2633.6876-01 | RAC Motoring Pty Ltd | CALL OUT CHARGES | | \$ | 229.00 |
| 01/10/2020 | 4049250 | | CALL OUT CHARGES FOR 811MDG | \$ | 229.00 | |
| 05/10/2020 | 2633.7-01 | Australian Services Union | PAYROLL DEDUCTION | | \$ | 155.40 |
| 27/09/2020 | PY01-07-AUSTRALI | | PAYROLL DEDUCTION | \$ | 25.90 | |
| 27/09/2020 | PY02-07-AUSTRALI | | PAYROLL DEDUCTION | \$ | 129.50 | |
| 05/10/2020 | 2633.7426-01 | Scoob's Dingo Service | SWEEPING / MAINTENANCE | | \$ | 3,029.40 |
| 01/10/2020 | 2393 | | FOOTPATH SWEEPING / MAINTENANCE | \$ | 3,029.40 | |
| 05/10/2020 | 2633.80-01 | Bunnings Group Limited | HARDWARE | | \$ | 480.46 |
| 10/09/2020 | 2180/01584769 | | HARDWARE ITEMS | \$ | 219.76 | |
| 10/09/2020 | 2180/01903369 | | HARDWARE ITEMS | \$ | 201.65 | |
| 11/09/2020 | 2180/01586442 | | HARDWARE ITEMS | \$ | 59.05 | |
| 05/10/2020 | 2633.8-01 | LGRCEU | PAYROLL DEDUCTION | | \$ | 41.00 |
| 27/09/2020 | PY02-07-LGRCEU | | PAYROLL DEDUCTION | \$ | 41.00 | |
| 05/10/2020 | 2633.8037-01 | Electritech Industries | ELECTRICAL SERVICES | | \$ | 1,001.58 |
| 10/09/2020 | 13461 | | ELECTRICAL SERVICES - BROWN PARK YOUTH CENTRE | \$ | 518.58 | |
| 17/09/2020 | 13465 | | ELECTRICAL SERVICES - MIDVALE EARLY CHILDHOOD CENTRE | \$ | 483.00 | |
| 05/10/2020 | 2633.8051-01 | Conquest Earthworks | SUPPLY AND INSTALL | | \$ | 22,865.70 |
| 24/09/2020 | 1069 | | INSTALL ROCKS & LOGS - MUNDARINGARENA CARPARKS | \$ | 5,445.00 | |
| 24/09/2020 | 1070 | | CARRY OUT SITEWORKS - COPPIN RD CDS SHED | \$ | 12,426.70 | |
| 24/09/2020 | 1071 | | CONSTRUCT RETAINING WALLS - COPPIN RD CDS SHED | \$ | 2,805.00 | |
| 24/09/2020 | 1072 | | TRENCH WORKS ELECTRICAL CONNECTI COPPINRD CDS SHED | \$ | 2,189.00 | |
| 05/10/2020 | 2633.8066-01 | Mr D J Jones | COUNCILLOR ALLOWANCE | | \$ | 2,088.09 |
| 01/10/2020 | ICT ALLOWANCE | | ENTITLEMENT FOR OCTOBER 2020 | \$ | 291.67 | |
| 01/10/2020 | MEETING FEE | | ENTITLEMENT FOR OCTOBER 2020 | \$ | 1,796.42 | |
| 05/10/2020 | 2633.8374-01 | Natural Area Holdings P/L | WEED CONTROL | | \$ | 1,320.00 |
| 17/09/2020 | 00013915 | | WEED CONTROL - HUDMAN ROAD RESERVE | \$ | 1,320.00 | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | |
|------------|---------------|---|---|--|----|-----------|----|-----------|
| 05/10/2020 | 2633.8461-01 | Aveling (Tony Aveling & Associates | FIRE WARDEN TRAINING | | \$ | 99.00 | \$ | 99.00 |
| 18/09/2020 | 504115 | | ONLINE FIRE WARDEN TRAINING - MORGAN YASBINCEK | | \$ | 99.00 | | |
| 05/10/2020 | 2633.8545-01 | Sankey Plumbing Service | PLUMBING | | | | \$ | 132.00 |
| 01/10/2020 | 4839 | | PLUMBING - CHIDLOW PUBLIC TOILETS | | \$ | 132.00 | | |
| 05/10/2020 | 2633.8807-01 | Bellridge Pty Ltd | MAINTENANCE AND SUPPLY | | | | \$ | 5,181.00 |
| 11/09/2020 | 200446 | | OPERATIONS MANAGER ESSENTIAL EDITION ANNUAL MAINTENANCE & SUB FEE | | \$ | 5,181.00 | | |
| 05/10/2020 | 2633.8843-01 | Poolegrave Signs & Engraving | SIGNS | | | | \$ | 247.50 |
| 17/09/2020 | 00016321 | | SIGNS FOR REFLECTIONS CAFE - LAKE LESCHENAUTIA | | \$ | 247.50 | | |
| 05/10/2020 | 2633.9184-01 | Budget Rent A Car (Busby Investment | HIRE | | | | \$ | 93.78 |
| 01/10/2020 | 428434720 | | HIRE VAN - ONGOING COLLECTION OF CDS BINS | | \$ | 93.78 | | |
| 05/10/2020 | 2633.9596-01 | Brice Pest Management | PEST CONTROL INSPECTIONS | | | | \$ | 2,849.00 |
| 01/10/2020 | IV03938 | | PEST CONTROL INSPECTIONS 2020/2021 - ASSORTED LOCA | | \$ | 2,849.00 | | |
| 05/10/2020 | 2633.9922-01 | Steann Pty Ltd | ANNUAL BULK VERGE WASTE COLLECTION | | | | \$ | 43,572.43 |
| 24/09/2020 | 9420 | | ANNUAL BULK VERGE WASTE COLLECTION 14/9/20-18/9/20 | | \$ | 43,572.43 | | |
| 05/10/2020 | 2633.9935-01 | All Fence U Rent Pty Ltd | HIRE | | | | \$ | 694.38 |
| 01/10/2020 | 00032750 | | HIRE TEMP FENCING - MUNDARING ARENA (UPPER LANDING WORKS) | | \$ | 68.75 | | |
| 02/10/2020 | 00032777 | | HIRE TEMP FENCING - BROZ PARK SKATE PARK | | \$ | 625.63 | | |
| 05/10/2020 | 2634.10464-01 | Swan Districts Football Club Inc | YOUTH ENGAGEMENT PARTNERSHIP FUNDING | | | | \$ | 10,450.00 |
| 02/10/2020 | GRANT | | YOUTH ENGAGEMENT PARTNERSHIP FUNDING GRANT | | \$ | 10,450.00 | | |
| 05/10/2020 | 2634.11263-01 | The Girls' Brigade WA Inc. | COVID-19 RELIEF & RECOVERY | | | | \$ | 1,210.00 |
| 02/10/2020 | GRANT | | COVID-19 RELIEF & RECOVERY - RECONNECT GRANT | | \$ | 1,210.00 | | |
| 05/10/2020 | 2634.13501-01 | Mr C S Oliver | CROSSOVER CONTRIBUTION | | | | \$ | 575.00 |
| 05/10/2020 | X OVER | | CROSSOVER CONTRIBUTION - 10 CECIL ST GLEN FORREST | | \$ | 575.00 | | |
| 05/10/2020 | 2634.13544-01 | Gaian Heart Wisdom | GRANT | | | | \$ | 10,000.00 |
| 05/10/2020 | GRANT | | COVID-19 RELIEF & RECOVERY - REBUILD GRANT | | \$ | 10,000.00 | | |
| 05/10/2020 | 2634.174-01 | Synergy | ELECTRICITY | | | | \$ | 15,643.48 |
| 17/09/2020 | 4079099529 | | ELECTRICITY | | \$ | 105.15 | | |
| 17/09/2020 | 6775766728 | | ELECTRICITY | | \$ | 621.86 | | |
| 17/09/2020 | 5056988325 | | ELECTRICITY | | \$ | 958.60 | | |
| 18/09/2020 | 5145475816 | | ELECTRICITY | | \$ | 2,456.49 | | |
| 18/09/2020 | 5358804327 | | ELECTRICITY | | \$ | 105.72 | | |
| 18/09/2020 | 2869138323 | | ELECTRICITY | | \$ | 107.00 | | |
| 18/09/2020 | 2548038725 | | ELECTRICITY | | \$ | 126.10 | | |
| 18/09/2020 | 5183606212 | | ELECTRICITY | | \$ | 329.66 | | |
| 18/09/2020 | 5100198416 | | ELECTRICITY | | \$ | 340.59 | | |
| 21/09/2020 | 4504944122 | | ELECTRICITY | | \$ | 126.96 | | |
| 22/09/2020 | 3671966720 | | ELECTRICITY | | \$ | 7,128.70 | | |
| 22/09/2020 | 5008526913 | | ELECTRICITY | | \$ | 445.16 | | |
| 02/10/2020 | 2686554727 | | ELECTRICITY | | \$ | 675.17 | | |
| 02/10/2020 | 1808368323 | | ELECTRICITY | | \$ | 2,116.32 | | |
| 05/10/2020 | 2634.196-01 | Glen Forrest Volunteer Bushfire Brigade | HAZARD REDUCTION BURN | | | | \$ | 1,150.00 |
| 02/10/2020 | HR BURNS | | HAZARD REDUCTION BURN - UCL MARINE RD GLEN FORREST | | \$ | 800.00 | | |
| 02/10/2020 | HR BURNS | | HAZARD REDUCTION BURN - UCL MOOLA RD GLEN FORREST | | \$ | 350.00 | | |
| 05/10/2020 | 2634.318-01 | Sawyers Valley Volunteer Bushfire | HAZARD REDUCTION BURN | | | | \$ | 416.67 |
| 02/10/2020 | G19 | | REIMBURSEMENT ESL EXPENSES MAY 2020 - JULY 2020 | | \$ | 416.67 | | |
| 05/10/2020 | 2634.589-01 | Shire of Mundaring | FDC PARENT LEVY | | | | \$ | 9,215.45 |
| 01/10/2020 | 011020 | | FDC PARENT LEVY | | \$ | 9,215.45 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | | |
|------------|---------------|-------------------------------------|--|--|--|----|------------|----|------------|
| 05/10/2020 | 2634.7499-01 | Mount Helena Residents & Ratepayers | GRANT | | | \$ | 2,400.00 | \$ | 2,400.00 |
| 05/10/2020 | | | COVID-19 RELIEF & RECOVERY - RECONNECT GRANT | | | \$ | | | |
| 06/10/2020 | 2635.12516-01 | PayClear Services Pty Ltd | SUPERANNUATION SEPTEMBER 2020 | | | \$ | | \$ | 192,616.37 |
| 30/09/2020 | SEPT2020-6 | | SUPERANNUATION-SEPT2020-6 | | | \$ | 781.09 | | |
| 30/09/2020 | SEPT2020-60 | | SUPERANNUATION-SEPT2020-60 | | | \$ | 62.89 | | |
| 30/09/2020 | SEPT2020-65 | | SUPERANNUATION-SEPT2020-65 | | | \$ | 302.48 | | |
| 30/09/2020 | SEPT2020-68 | | SUPERANNUATION-SEPT2020-68 | | | \$ | 1,556.37 | | |
| 30/09/2020 | SEPT2020-69 | | SUPERANNUATION-SEPT2020-69 | | | \$ | 467.00 | | |
| 30/09/2020 | SEPT2020-7 | | SUPERANNUATION-SEPT2020-7 | | | \$ | 4,064.25 | | |
| 30/09/2020 | SEPT2020-70 | | SUPERANNUATION-SEPT2020-70 | | | \$ | 463.96 | | |
| 30/09/2020 | SEPT2020-71 | | SUPERANNUATION-SEPT2020-71 | | | \$ | 26.14 | | |
| 30/09/2020 | SEPT2020-8 | | SUPERANNUATION-SEPT2020-8 | | | \$ | 20,166.21 | | |
| 30/09/2020 | SEPT2020-9 | | SUPERANNUATION-SEPT2020-9 | | | \$ | 87.09 | | |
| 30/09/2020 | SEPT2020-1 | | SUPERANNUATION-SEPT2020-1 | | | \$ | 136,815.99 | | |
| 30/09/2020 | SEPT2020-12 | | SUPERANNUATION-SEPT2020-12 | | | \$ | 248.13 | | |
| 30/09/2020 | SEPT2020-13 | | SUPERANNUATION-SEPT2020-13 | | | \$ | 5,805.88 | | |
| 30/09/2020 | SEPT2020-15 | | SUPERANNUATION-SEPT2020-15 | | | \$ | 594.38 | | |
| 30/09/2020 | SEPT2020-18 | | SUPERANNUATION-SEPT2020-18 | | | \$ | 2,490.96 | | |
| 30/09/2020 | SEPT2020-19 | | SUPERANNUATION-SEPT2020-19 | | | \$ | 108.37 | | |
| 30/09/2020 | SEPT2020-20 | | SUPERANNUATION-SEPT2020-20 | | | \$ | 407.14 | | |
| 30/09/2020 | SEPT2020-22 | | SUPERANNUATION-SEPT2020-22 | | | \$ | 1,096.01 | | |
| 30/09/2020 | SEPT2020-23 | | SUPERANNUATION-SEPT2020-23 | | | \$ | 568.31 | | |
| 30/09/2020 | SEPT2020-24 | | SUPERANNUATION-SEPT2020-24 | | | \$ | 988.82 | | |
| 30/09/2020 | SEPT2020-27 | | SUPERANNUATION-SEPT2020-27 | | | \$ | 981.64 | | |
| 30/09/2020 | SEPT2020-3 | | SUPERANNUATION-SEPT2020-3 | | | \$ | 370.92 | | |
| 30/09/2020 | SEPT2020-32 | | SUPERANNUATION-SEPT2020-32 | | | \$ | 63.97 | | |
| 30/09/2020 | SEPT2020-33 | | SUPERANNUATION-SEPT2020-33 | | | \$ | 1,156.72 | | |
| 30/09/2020 | SEPT2020-34 | | SUPERANNUATION-SEPT2020-34 | | | \$ | 152.44 | | |
| 30/09/2020 | SEPT2020-35 | | SUPERANNUATION-SEPT2020-35 | | | \$ | 469.84 | | |
| 30/09/2020 | SEPT2020-37 | | SUPERANNUATION-SEPT2020-37 | | | \$ | 2,031.63 | | |
| 30/09/2020 | SEPT2020-4 | | SUPERANNUATION-SEPT2020-4 | | | \$ | 1,658.40 | | |
| 30/09/2020 | SEPT2020-40 | | SUPERANNUATION-SEPT2020-40 | | | \$ | 1,697.52 | | |
| 30/09/2020 | SEPT2020-42 | | SUPERANNUATION-SEPT2020-42 | | | \$ | 1,184.36 | | |
| 30/09/2020 | SEPT2020-47 | | SUPERANNUATION-SEPT2020-47 | | | \$ | 1,136.94 | | |
| 30/09/2020 | SEPT2020-48 | | SUPERANNUATION-SEPT2020-48 | | | \$ | 885.01 | | |
| 30/09/2020 | SEPT2020-49 | | SUPERANNUATION-SEPT2020-49 | | | \$ | 388.16 | | |
| 30/09/2020 | SEPT2020-50 | | SUPERANNUATION-SEPT2020-50 | | | \$ | 878.48 | | |
| 30/09/2020 | SEPT2020-52 | | SUPERANNUATION-SEPT2020-52 | | | \$ | 526.88 | | |
| 30/09/2020 | SEPT2020-54 | | SUPERANNUATION-SEPT2020-54 | | | \$ | 289.97 | | |
| 30/09/2020 | SEPT2020-56 | | SUPERANNUATION-SEPT2020-56 | | | \$ | 526.88 | | |
| 30/09/2020 | SEPT2020-59 | | SUPERANNUATION-SEPT2020-59 | | | \$ | 1,115.14 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | | |
|------------|---------------|---------------------------------------|---|--|--|----|-----------|----|-----------|
| 08/10/2020 | 2636.34-01 | Water Corporation | WATER RATES & FEES | | | \$ | 23.23 | \$ | 1,624.08 |
| 08/10/2020 | 9004677028 | | WATER RATES & FEES | | | \$ | 10.32 | | |
| 08/10/2020 | 9004674708 | | WATER RATES & FEES | | | \$ | 33.55 | | |
| 08/10/2020 | 9004676180 | | WATER RATES & FEES | | | \$ | 51.62 | | |
| 08/10/2020 | 9013212898 | | WATER RATES & FEES | | | \$ | 201.32 | | |
| 08/10/2020 | 9004686215 | | WATER RATES & FEES | | | \$ | 12.91 | | |
| 08/10/2020 | 9004580154 | | WATER RATES & FEES | | | \$ | 1,035.48 | | |
| 08/10/2020 | 9004566600 | | WATER RATES & FEES | | | \$ | 255.65 | | |
| 08/10/2020 | 9004566571 | | WATER RATES & FEES | | | \$ | | | |
| 08/10/2020 | 2637.10137-01 | Mr H G Parish | REFUND | | | \$ | 65.00 | \$ | 65.00 |
| 08/10/2020 | 1226915 | | KEY BOND REFUND | | | \$ | | | |
| 08/10/2020 | 2637.13483-01 | Ms K Callaway | REFUND | | | \$ | 110.00 | \$ | 110.00 |
| 08/10/2020 | 1227087 | | HALL BOND REFUND | | | \$ | | | |
| 08/10/2020 | 2637.13549-01 | Mrs M G Unsworth | REFUND | | | \$ | 110.00 | \$ | 110.00 |
| 08/10/2020 | 1068314 | | HALL BOND REFUND | | | \$ | | | |
| 08/10/2020 | 2637.13550-01 | Ms J Howie | REFUND | | | \$ | 110.00 | \$ | 110.00 |
| 08/10/2020 | 1226798 | | HALL BOND REFUND | | | \$ | | | |
| 08/10/2020 | 2637.2029-01 | Chidlow Primary School P & C | REFUND | | | \$ | 110.00 | \$ | 110.00 |
| 08/10/2020 | 1210836 | | HALL BOND REFUND | | | \$ | | | |
| 08/10/2020 | 2637.306-01 | Darlington Volunteer Bushfire Brigade | REFUND | | | \$ | 500.00 | \$ | 500.00 |
| 08/10/2020 | 1248416 | | HALL BOND REFUND | | | \$ | | | |
| 08/10/2020 | 2637.6774-01 | Mundaring Primary School P & C Ass | REFUND | | | \$ | 1,000.00 | \$ | 1,000.00 |
| 08/10/2020 | 1249380 | | HALL BOND REFUND | | | \$ | | | |
| 08/10/2020 | 2637.9550-01 | Panthers Basketball Club (Inc) | REFUND | | | \$ | 65.00 | \$ | 65.00 |
| 08/10/2020 | 1250758 | | KEY BOND REFUND | | | \$ | | | |
| 08/10/2020 | 2638.3462-01 | Care Giver Subsidies | CARE GIVER SUBSIDIES | | | \$ | 24,271.78 | \$ | 24,271.78 |
| 08/10/2020 | 081020 | | CARE GIVER SUBSIDIES | | | \$ | | | |
| 12/10/2020 | 2639.10414-01 | Department of Transport - Vehicle | SEARCH FEES | | | \$ | 17.70 | \$ | 17.70 |
| 08/10/2020 | 4138079 | | VEHICLE SEARCH FEES | | | \$ | | | |
| 12/10/2020 | 2639.10416-01 | Michael Page International (Austral | TEMP STAFF | | | \$ | 1,472.63 | \$ | 3,436.13 |
| 06/10/2020 | 395732 | | TEMP STAFF - HUMAN RESOURCES/OSH | | | \$ | 1,963.50 | | |
| 09/10/2020 | 396915 | | TEMP STAFF - HUMAN RESOURCES/OSH | | | \$ | | | |
| 12/10/2020 | 2639.10596-01 | TJ Signs & Vehicle Graphics | SUPPLIES | | | \$ | 489.50 | \$ | 984.50 |
| 08/10/2020 | 001582 | | SUPPLY SIGN & BIN STICKERS | | | \$ | 495.00 | | |
| 09/10/2020 | 001591 | | SUPPLY BIN STICKERS FOR CDS PROGRAM | | | \$ | | | |
| 12/10/2020 | 2639.10881-01 | Alsco Pty Ltd | SUPPLIES | | | \$ | 619.77 | \$ | 1,003.67 |
| 24/09/2020 | CPER2070057 | | FIRST AID REPLENISHMENT | | | \$ | 383.90 | | |
| 06/10/2020 | CPER2058851 | | FIRST AID REPLENISHMENT | | | \$ | | | |
| 12/10/2020 | 2639.1111-01 | Zipform Pty Ltd | PRINT & SUPPLY | | | \$ | 10,789.11 | \$ | 12,424.81 |
| 08/10/2020 | 199202 | | RATES NOTICE 2ND INSTALMENTS PRODUCTION 2020/2021 | | | \$ | 1,635.70 | | |
| 08/10/2020 | 199094 | | PRINT & SUPPLY TIP PASSES | | | \$ | | | |
| 12/10/2020 | 2639.11135-01 | Frontline Fire & Rescue Equipment | EQUIPMENT PURCHASES | | | \$ | 681.22 | \$ | 681.22 |
| 09/10/2020 | 68712 | | EQUIPMENT PURCHASES - SAWYERS VALLEY VBFB | | | \$ | | | |
| 12/10/2020 | 2639.11326-01 | Learning Seat Pty Ltd | SUBSCRIPTION FEE | | | \$ | 1,825.99 | \$ | 1,825.99 |
| 09/10/2020 | 6477006564 | | SUBSCRIPTION FEE FOR 29/08/2020 TO 27/09/2020 | | | \$ | | | |
| 12/10/2020 | 2639.11474-01 | Swan Valley Fresh | SUPPLIES | | | \$ | 239.41 | \$ | 239.41 |
| 08/10/2020 | 00029836 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | | |
|------------|---------------|----------------------------------|--|--|--|----|-----------|----|------------|
| 12/10/2020 | 2639.12078-01 | Recruitwest Pty Ltd | TEMP STAFF | | | \$ | 6,756.44 | \$ | 6,756.44 |
| 08/10/2020 | C INV 576766 | | TEMP STAFF - DEPOT | | | \$ | | | |
| 12/10/2020 | 2639.12149-01 | TenderLink.com | ADVERTISING | | | \$ | 177.10 | \$ | 177.10 |
| 09/10/2020 | MUNDAR-352680 | | ADVERTISING | | | \$ | | | |
| 12/10/2020 | 2639.12185-01 | Biobean Coffee Pty Ltd | PROVISIONS | | | \$ | 463.10 | \$ | 463.10 |
| 02/10/2020 | 00001413 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | | | |
| 12/10/2020 | 2639.12363-01 | The Artisan Mundaring | PROVISIONS | | | \$ | 42.40 | \$ | 281.12 |
| 08/10/2020 | 62 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | 45.76 | | |
| 08/10/2020 | 63 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | 32.96 | | |
| 08/10/2020 | 64 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | 25.60 | | |
| 08/10/2020 | 65 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | 19.52 | | |
| 08/10/2020 | 66 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | 19.52 | | |
| 08/10/2020 | 67 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | 16.48 | | |
| 08/10/2020 | 68 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | 29.60 | | |
| 08/10/2020 | 69 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | 49.28 | | |
| 08/10/2020 | 70 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | | | |
| 12/10/2020 | 2639.12374-01 | Blue Force Pty Ltd | REPAIRS | | | \$ | 508.20 | \$ | 508.20 |
| 08/10/2020 | 114809 | | REPAIR MUNDARING ARENA CCTV SYSTEM | | | \$ | | | |
| 12/10/2020 | 2639.12377-01 | Healey Engineering Pty Ltd | PROFESSIONAL FEES | | | \$ | 4,950.00 | \$ | 4,950.00 |
| 09/10/2020 | 1749-002-01 | | INVESTIGATE OPTIONS TO EXPAND SOLAT PV SYSTEMADMIN | | | \$ | | | |
| 12/10/2020 | 2639.12454-01 | Hills Windscreens | SUPPLY & FIT | | | \$ | 286.00 | \$ | 286.00 |
| 08/10/2020 | 04175 | | SUPPLY & FIT WINDSCREEN TO 056MDG | | | \$ | | | |
| 12/10/2020 | 2639.12470-01 | Mr G Wood | FENCING | | | \$ | 3,294.50 | \$ | 5,527.50 |
| 09/10/2020 | IV00000000139 | | SUPPLY/INSTALL FENCING - CLUB SIERRA CAR PARK | | | \$ | 2,233.00 | | |
| 09/10/2020 | IV00000000108 | | FENCING WORKS - HUDSON ST GLEN FORREST | | | \$ | | | |
| 12/10/2020 | 2639.12521-01 | Grand Slam Sports Equipment | SUPPLY/INSTALL | | | \$ | 43,818.50 | \$ | 43,818.50 |
| 08/10/2020 | 35579 | | SUPPLY/INSTALL DROP NET CURTAIN - MUNDARING ARENA | | | \$ | | | |
| 12/10/2020 | 2639.12579-01 | Mr V Crowe | LANDSCAPE SERVICES | | | \$ | 210.00 | \$ | 1,182.50 |
| 06/10/2020 | 1559 | | LANDSCAPE SERVICES | | | \$ | 210.00 | | |
| 06/10/2020 | 1560 | | CLEANING SERVICES | | | \$ | 210.00 | | |
| 06/10/2020 | 1561 | | LANDSCAPE SERVICES | | | \$ | 210.00 | | |
| 06/10/2020 | 1562 | | LANDSCAPE & MAINTENANCE SERVICES & TIP FEES | | | \$ | 552.50 | | |
| 12/10/2020 | 2639.127-01 | Volich Waste Contractors Pty Ltd | REFUSE CONTRACT | | | \$ | 220.00 | \$ | 103,798.96 |
| 09/10/2020 | 00005692 | | REFUSE CONTRACT | | | \$ | 81,264.48 | | |
| 09/10/2020 | 00005693 | | REFUSE CONTRACT | | | \$ | 2,075.04 | | |
| 09/10/2020 | 00005694 | | REFUSE CONTRACT | | | \$ | 4,498.65 | | |
| 09/10/2020 | 00005695 | | REFUSE CONTRACT | | | \$ | 7,757.64 | | |
| 09/10/2020 | 00005696 | | REFUSE CONTRACT | | | \$ | 1,771.00 | | |
| 09/10/2020 | 00005697 | | REFUSE CONTRACT | | | \$ | 105.60 | | |
| 09/10/2020 | 00005698 | | REFUSE CONTRACT | | | \$ | 278.39 | | |
| 09/10/2020 | 00005699 | | REFUSE CONTRACT | | | \$ | 498.36 | | |
| 09/10/2020 | 00005700 | | REFUSE CONTRACT | | | \$ | 480.48 | | |
| 09/10/2020 | 00005701 | | REFUSE CONTRACT | | | \$ | 4,849.32 | | |
| 09/10/2020 | 00005702 | | REFUSE CONTRACT | | | \$ | | | |
| 12/10/2020 | 2639.12794-01 | Mount Helena Hardware | SUPPLIES | | | \$ | 14.49 | \$ | 30.49 |
| 24/09/2020 | 24465 | | SUPPLY OF ASSORTED HARDWARE ITEMS | | | \$ | 16.00 | | |
| 18/09/2020 | 24319 | | SUPPLY OF ASSORTED HARDWARE ITEMS | | | \$ | | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | |
|------------|---------------|--|--|----|------------|------------|
| 12/10/2020 | 2639.12866-01 | From Scratch Small Event Catering | PROVISIONS | | \$ | 185.00 |
| 08/10/2020 | 1056 | | PROVISIONS FOR REFLECTIONS CAFE | \$ | 62.00 | |
| 08/10/2020 | 1059 | | PROVISIONS FOR REFLECTIONS CAFE | \$ | 123.00 | |
| 12/10/2020 | 2639.12899-01 | NAPA (A Division of GPC Asia Pacific) | SUPPLIES | | \$ | 136.95 |
| 24/09/2020 | 1320097326 | | SUPPLY AIR FILTERS FOR P4789 | \$ | 136.95 | |
| 12/10/2020 | 2639.12938-01 | Aussie Broadband Pty Ltd | SUPPLIES | | \$ | 3,609.90 |
| 18/09/2020 | 9141995 | | NBN FTTN, VOIP CHARGES & SIP TRUNK | \$ | 3,609.90 | |
| 12/10/2020 | 2639.12980-01 | Board Connexions (Llandi Consultant) | PERFORMANCE REVIEW | | \$ | 13,200.00 |
| 02/10/2020 | MU 09 | | CEO PERFORMANCE REVIEW 2020/2021 | \$ | 13,200.00 | |
| 12/10/2020 | 2639.13013-01 | MDM Entertainment Pty Ltd | SUPPLIES | | \$ | 236.14 |
| 06/10/2020 | 92917 | | STOCK FOR LIBRARIES | \$ | 80.13 | |
| 06/10/2020 | 92916 | | STOCK FOR LIBRARIES | \$ | 156.01 | |
| 12/10/2020 | 2639.13059-01 | Mundaring Tyrepower (AnK Murphy Pty | REPAIRS | | \$ | 70.00 |
| 25/09/2020 | 103785 | | REPAIR TYRE ON 067MDG | \$ | 35.00 | |
| 25/09/2020 | 103776 | | REPAIR TYRE ON 075MDG | \$ | 35.00 | |
| 12/10/2020 | 2639.13163-01 | Toll Transport Pty Ltd | COURIER SERVICES | | \$ | 111.76 |
| 15/09/2020 | 0445-S364420 | | COURIER SERVICES | \$ | 111.76 | |
| 12/10/2020 | 2639.13390-01 | The Environmental Printing Company | PRINTING | | \$ | 1,155.00 |
| 08/10/2020 | 102652 | | PRINT TIME SHEET BOOKS | \$ | 1,155.00 | |
| 12/10/2020 | 2639.13449-01 | MGI Constructions Pty Ltd | SUPPLY & INSTALL | | \$ | 31,835.70 |
| 06/10/2020 | 00000387 | | SUPPLY & INSTALL NEW SHED - CDS COPPIN RD TRANSFER STATION | \$ | 8,843.25 | |
| 06/10/2020 | 00000386 | | SUPPLY & INSTALL NEW SHED - CDS COPPIN RD TRANSFER STATION | \$ | 22,992.45 | |
| 12/10/2020 | 2639.13454-01 | Murdock Recruitment Pty Ltd | TEMP STAFF | | \$ | 2,061.68 |
| 08/10/2020 | 10002706 | | TEMP STAFF - MECPC | \$ | 2,061.68 | |
| 12/10/2020 | 2639.13486-01 | Pestpro (Cleanpro Work Place Service | PEST CONTROL | | \$ | 1,808.95 |
| 08/10/2020 | 3466 | | TERMITE CONTROL - SCOTT ST BRIDGE | \$ | 335.50 | |
| 08/10/2020 | 3469 | | TERMITE CONTROL - SWAN VIEW STATION | \$ | 204.60 | |
| 09/10/2020 | 3467 | | PRE-EMERGENT HERBICIDE WEED CONTROL - ADMIN LAWNS | \$ | 405.35 | |
| 09/10/2020 | 3468 | | PRE-EMERGENT HERBICIDE WEED CONTROL - LION PARK OVAL | \$ | 863.50 | |
| 12/10/2020 | 2639.13502-01 | Top Machine Services | REPAIR & SERVICE | | \$ | 400.00 |
| 17/09/2020 | 00038646 | | REPAIR & SERVICE SLUSHY MACHINE - REFLECTIONS CAFE | \$ | 400.00 | |
| 12/10/2020 | 2639.13523-01 | Powertec Telecommunications Pty Ltd | SUPPLIES | | \$ | 1,053.39 |
| 18/09/2020 | INV080608 | | CEL-FI GO TELSTRA DONGA MAGNETIC PACK - CDS SCHEME | \$ | 1,053.39 | |
| 12/10/2020 | 2639.13527-01 | Playground Safety Inspectors Australia | STAFF TRAINING | | \$ | 2,200.00 |
| 08/10/2020 | 00000147 | | COMPREHENSIVE PLAYGROUND INSPECTOR COURSE-D PIERCY | \$ | 2,200.00 | |
| 12/10/2020 | 2639.138-01 | Sonic HealthPlus Pty Ltd | PRE-EMPLOYMENT MEDICAL EXAMINATION | | \$ | 775.50 |
| 08/10/2020 | 2153057 | | PRE-EMPLOYMENT MEDICAL EXAMINATION | \$ | 231.00 | |
| 06/10/2020 | 2153054 | | PRE-EMPLOYMENT MEDICAL EXAMINATION | \$ | 231.00 | |
| 08/10/2020 | 2153056 | | PRE-EMPLOYMENT MEDICAL EXAMINATION | \$ | 231.00 | |
| 08/10/2020 | 2153055 | | PRE-EMPLOYMENT MEDICAL EXAMINATION | \$ | 82.50 | |
| 12/10/2020 | 2639.15-01 | Australia Post | POSTAGE | | \$ | 3,317.74 |
| 06/10/2020 | 1009958340 | | RATES COLLECTION FEES - 2020/2021 | \$ | 892.90 | |
| 08/10/2020 | 1009971048 | | POSTAGE CHARGES - LIBRARY | \$ | 118.80 | |
| 08/10/2020 | 1009971497 | | DAILY OUTGOING MAIL | \$ | 2,306.04 | |
| 12/10/2020 | 2639.189-01 | LGISWA | INSURANCE | | \$ | 280,910.36 |
| 09/10/2020 | 100-141095 | | INSURANCE PREMIUM 2020/2021 - LGIS WORKCARE | \$ | 157,722.64 | |
| 09/10/2020 | 100-140981 | | INSURANCE PREMIUM 2020/2021 - LGIS PROPERTY | \$ | 86,427.33 | |
| 09/10/2020 | 100-140571 | | INSURANCE PREMIUM 2020/2021 - LGIS LIABILITY | \$ | 36,760.39 | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | |
|------------|-----------------|---------------------------------------|--|--|----|-----------|----|-----------|
| 12/10/2020 | 2639.191-01 | Eastern Region Security | SECURITY EXPENSES | | \$ | | \$ | 2,183.50 |
| 02/10/2020 | 00019436 | | SECURITY EXPENSES | | \$ | 357.50 | | |
| 06/10/2020 | 00019376 | | SECURITY EXPENSES | | \$ | 445.50 | | |
| 06/10/2020 | 00019382 | | SECURITY EXPENSES | | \$ | 88.00 | | |
| 06/10/2020 | 00019379 | | SECURITY EXPENSES | | \$ | 88.00 | | |
| 09/10/2020 | 00019377 | | SECURITY EXPENSES | | \$ | 275.00 | | |
| 09/10/2020 | 00019435 | | SECURITY EXPENSES | | \$ | 566.50 | | |
| 09/10/2020 | 00019440 | | SECURITY EXPENSES | | \$ | 88.00 | | |
| 09/10/2020 | 00019437 | | SECURITY EXPENSES | | \$ | 187.00 | | |
| 09/10/2020 | 00019389 | | SECURITY EXPENSES | | \$ | 88.00 | | |
| 12/10/2020 | 2639.21-01 | Eastern Metropolitan Regional Council | FEES | | | | \$ | 75,188.16 |
| 08/10/2020 | EMRC36177 | | TRANSFER STATION FEES | | \$ | 75,188.16 | | |
| 12/10/2020 | 2639.218-01 | Security & Key Distributors | SUPPLIES | | | | \$ | 548.47 |
| 08/10/2020 | 86024 | | SUPPLY BILOCK KEYS - ADMIN & DEPOT | | \$ | 358.98 | | |
| 08/10/2020 | 85878 | | SUPPLY BILOCK KEYS - DARLINGTON CHANGE ROOMS | | \$ | 189.49 | | |
| 12/10/2020 | 2639.234-01 | Coles Supermarkets Australia Pty Lt | KIOSK SUPPLIES | | | | \$ | 429.10 |
| 15/09/2020 | 109798045 | | FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC | | \$ | 429.10 | | |
| 12/10/2020 | 2639.261-01 | Westcare Industries | PRINTING | | | | \$ | 177.10 |
| 17/09/2020 | 114854 | | RETURN ADDRESS LABELS - AFM LIBRARY | | \$ | 177.10 | | |
| 12/10/2020 | 2639.2625-01 | Stewart & Heaton Clothing Co | UNIFORMS | | | | \$ | 1,460.92 |
| 15/09/2020 | SIN-3253843 | | UNIFORMS - DARLINGTON VBFB | | \$ | 97.04 | | |
| 17/09/2020 | SIN-3254458 | | UNIFORMS - DARLINGTON VBFB | | \$ | 24.54 | | |
| 18/09/2020 | SIN-3254058 | | UNIFORMS - SAWYERS VALLEY VBFB | | \$ | 183.68 | | |
| 22/09/2020 | SIN-3255508 | | UNIFORMS - GLEN FORREST VBFB | | \$ | 367.36 | | |
| 22/09/2020 | SIN-3255513 | | UNIFORMS - DARLING RANGE VBFB | | \$ | 140.23 | | |
| 06/10/2020 | SIN-3255024 | | UNIFORMS - DARLINGTON VBFB | | \$ | 551.03 | | |
| 06/10/2020 | SIN-3252342 | | UNIFORMS - PARKERVILLE VBFB | | \$ | 97.04 | | |
| 12/10/2020 | 2639.2641-01 | St John Ambulance Western Australia | FIRST AID TRAINING | | | | \$ | 1,770.00 |
| 25/09/2020 | FAINV00508759 | | FIRST AID TRAINING - 10 VOLUNTEER FIRE FIGHTERS | | \$ | 1,770.00 | | |
| 12/10/2020 | 2639.2741-01 | Hills Seafood Supplies | KIOSK SUPPLIES | | | | \$ | 714.41 |
| 01/10/2020 | 87441 | | PROVISIONS FOR REFLECTIONS CAFE | | \$ | 263.01 | | |
| 08/10/2020 | 87541 | | PROVISIONS FOR REFLECTIONS CAFE | | \$ | 451.40 | | |
| 12/10/2020 | 2639.280-01 | Winc Australia Pty Limited | STATIONERY | | | | \$ | 604.52 |
| 17/09/2020 | 9033775610 | | STATIONERY ITEMS | | \$ | 549.78 | | |
| 24/09/2020 | 9033782478 | | STATIONERY ITEMS | | \$ | 54.74 | | |
| 12/10/2020 | 2639.2982-01 | WA Hino Sales & Service | MAINTENANCE | | | | \$ | 3,504.85 |
| 08/10/2020 | HTFS132414 | | DIAGNOSE ENGINE LIGHT FAULT IN 026MDG | | \$ | 3,504.85 | | |
| 12/10/2020 | 2639.300-01 | Civica Pty Ltd | FEES | | | | \$ | 116.67 |
| 08/10/2020 | X/LG01313 | | ONSITE ANIMALS TRAINING - KATHRYN ARMSTRONG | | \$ | 116.67 | | |
| 12/10/2020 | 2639.3088-01 | Local Government Professionals | ADVERTISING | | | | \$ | 286.00 |
| 18/09/2020 | 19074 | | JOB ADVERTISEMENT - COMMUNICATIONS OFFICER | | \$ | 150.00 | | |
| 09/10/2020 | 18375 | | REGISTRATION - GET YOUR SHIFT TOGETHER NETWORK EVENT | | \$ | 68.00 | | |
| 09/10/2020 | 18374 | | REGISTRATION - GET YOUR SHIFT TOGETHER NETWORK EVENT | | \$ | 68.00 | | |
| 12/10/2020 | 2639.314-01 | Landgate | TITLE SEARCHES | | | | \$ | 246.36 |
| 24/09/2020 | 359199-10000974 | | GROSS RENTAL VALUATIONS CHARGEABLE | | \$ | 246.36 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | | |
|------------|--------------|-------------------------------------|--|----|----------|--|--|----|----------|
| 12/10/2020 | 2639.3232-01 | Turfworks WA Pty Ltd | MOWING | | | | | | |
| 08/10/2020 | 4894 | | MOWING SERVICES | \$ | 1,688.92 | | | \$ | 5,901.22 |
| 08/10/2020 | 4895 | | MOWING SERVICES | \$ | 2,394.60 | | | | |
| 08/10/2020 | 4896 | | MOWING SERVICES | \$ | 1,817.70 | | | | |
| 12/10/2020 | 2639.381-01 | Mundaring Electrical Contracting Se | ELECTRICAL SERVICES | | | | | \$ | 132.00 |
| 08/10/2020 | 7142 | | ELECTRICAL SERVICES - MUNDARING LIBRARY | \$ | 132.00 | | | | |
| 12/10/2020 | 2639.397-01 | J. Blackwood & Son Pty Ltd | SUPPLIES | | | | | \$ | 201.12 |
| 24/09/2020 | PE6103XO | | SUPPLY AIR FRESHENERS FOR CREW TRUCKS | \$ | 15.31 | | | | |
| 24/09/2020 | PE3202XN | | SUPPLY SUPASORB FOR SPILLS & EAR PLUGS FOR DEPOT | \$ | 185.81 | | | | |
| 12/10/2020 | 2639.4281-01 | Direct Communications | EQUIPMENT PURCHASES | | | | | \$ | 137.50 |
| 17/09/2020 | 111417 | | SUPPLY VHF HI-BAND ANTENNAS | \$ | 137.50 | | | | |
| 12/10/2020 | 2639.4407-01 | Aardvark Bobcat & Truck Hire | HIRE FEES | | | | | \$ | 3,340.66 |
| 08/10/2020 | #781 | | HIRE OF PLANT | \$ | 3,340.66 | | | | |
| 12/10/2020 | 2639.4453-01 | Technifire 2000 | PARTS | | | | | \$ | 1,997.51 |
| 24/09/2020 | 24036 | | FABRICATE PUMP ENGINE & RADIATOR COVER - 078MDG | \$ | 1,997.51 | | | | |
| 12/10/2020 | 2639.480-01 | Echo Newspaper | ADVERTISING | | | | | \$ | 420.81 |
| 18/09/2020 | 00014899 | | ADVERTISING | \$ | 420.81 | | | | |
| 12/10/2020 | 2639.4811-01 | West Sure Group Pty Ltd | EXPENSES | | | | | \$ | 212.25 |
| 08/10/2020 | 00022615 | | SECURITY EXPENSES | \$ | 212.25 | | | | |
| 12/10/2020 | 2639.5378-01 | Chidlow Growers Mart & Liquor Store | PROVISIONS | | | | | \$ | 51.99 |
| 01/10/2020 | 01/1893 | | PROVISIONS FOR REFLECTIONS CAFE | \$ | 3.00 | | | | |
| 09/10/2020 | 01/2236 | | PROVISIONS FOR REFLECTIONS CAFE | \$ | 44.00 | | | | |
| 09/10/2020 | 01/2153 | | PROVISIONS FOR REFLECTIONS CAFE | \$ | 4.99 | | | | |
| 12/10/2020 | 2639.5945-01 | West Coast Spring Water Pty Ltd | CONSUMABLES | | | | | \$ | 49.00 |
| 06/10/2020 | 1772208 | | WATER BOTTLES FOR KSP LIBRARY | \$ | 14.00 | | | | |
| 08/10/2020 | 1758696 | | WATER BOTTLES FOR DEPOT WATER COOLERS | \$ | 21.00 | | | | |
| 08/10/2020 | 1769917 | | WATER BOTTLES FOR DEPOT WATER COOLERS | \$ | 14.00 | | | | |
| 12/10/2020 | 2639.6421-01 | Vermeer Equipment of WA & NT | MAINTENANCE | | | | | \$ | 99.00 |
| 08/10/2020 | 114470 | | BLADE SHARPENING FOR CHIPPERS - 876MDG & 866MDG | \$ | 99.00 | | | | |
| 12/10/2020 | 2639.6423-01 | Australian Training Management | STAFF TRAINING | | | | | \$ | 292.50 |
| 22/09/2020 | 00017877 | | WORKSITE TRAFFIC MANAGEMENT REFRESHER TRAINING | \$ | 292.50 | | | | |
| 12/10/2020 | 2639.6732-01 | Relationships Australia Western | EMPLOYEE ASSISTANCE PROGRAM | | | | | \$ | 165.00 |
| 06/10/2020 | 00355678 | | EMPLOYEE ASSISTANCE PROGRAM | \$ | 165.00 | | | | |
| 12/10/2020 | 2639.68-01 | The Watershed Water Systems | PARTS | | | | | \$ | 79.55 |
| 24/09/2020 | 10195179 | | RETICULATION PARTS | \$ | 37.61 | | | | |
| 18/09/2020 | 10195068 | | RETICULATION PARTS | \$ | 41.94 | | | | |
| 12/10/2020 | 2639.7230-01 | Boss Bobcat & Truck Service | SUPPLY & INSTALL | | | | | \$ | 7,678.00 |
| 02/10/2020 | 5120 | | CART, SPREAD & COMPACT FERRICRETE - VARIOUS LOCATI | \$ | 3,718.00 | | | | |
| 02/10/2020 | 5020 | | CART & INSTALL NEW PLAYGROUND SAND - 4 PARKS | \$ | 3,960.00 | | | | |
| 12/10/2020 | 2639.7426-01 | Scoob's Dingo Service | SWEEPING / MAINTENANCE | | | | | \$ | 2,692.80 |
| 08/10/2020 | 2398 | | FOOTPATH SWEEPING / MAINTENANCE | \$ | 2,692.80 | | | | |
| 12/10/2020 | 2639.7531-01 | Mundaring Community Mens Shed Inc | SUPPLIES | | | | | \$ | 50.00 |
| 06/10/2020 | 05/20 | | MODIFY FLAG POLE BASE & MAKE NEW FLAG POLE | \$ | 50.00 | | | | |
| 12/10/2020 | 2639.7541-01 | Connect Call Centre Services | CALL CENTRE COSTS | | | | | \$ | 3,692.98 |
| 06/10/2020 | 00102585 | | CALL CENTRE COSTS - JULY 2020 | \$ | 1,166.17 | | | | |
| 06/10/2020 | 00102201 | | CALL CENTRE COSTS - JUNE 2020 | \$ | 1,256.97 | | | | |
| 06/10/2020 | 00102970 | | CALL CENTRE COSTS - AUGUST 2020 | \$ | 1,269.84 | | | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | |
|------------|---------------|-------------------------------------|---|--|--|----|-----------|
| 12/10/2020 | 2639.7590-01 | PFD Food Services Pty Ltd | KIOSK SUPPLIES | | | \$ | 1,592.45 |
| 22/09/2020 | KV494526 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | 683.70 |
| 01/10/2020 | KV559017 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | 248.70 |
| 08/10/2020 | KU943421 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | 45.90 |
| 08/10/2020 | KV623521 | | PROVISIONS FOR REFLECTIONS CAFE | | | \$ | 614.15 |
| 12/10/2020 | 2639.7641-01 | Easifleet | NOVATED LEASE OCTOBER 2020 | | | \$ | 12,142.23 |
| 06/10/2020 | 138668 | | NOVATED LEASE OCTOBER 2020 | | | \$ | 12,142.23 |
| 12/10/2020 | 2639.7725-01 | Intelligent IP Communications Pty L | NETWORK & DATA SERVICES | | | \$ | 3,523.87 |
| 06/10/2020 | INV00150317 | | NETWORK & DATA SERVICES | | | \$ | 3,523.87 |
| 12/10/2020 | 2639.7727-01 | Marshall Beattie Pty Ltd | SERVICES | | | \$ | 814.00 |
| 08/10/2020 | 10123031 | | ATTEND SITE & GO OVER NEW SECURITY SOFTWARE ADMIN | | | \$ | 814.00 |
| 12/10/2020 | 2639.7735-01 | West Force Plumbing & Gas | PLUMBING | | | \$ | 3,671.80 |
| 15/09/2020 | 00024668 | | PLUMBING - MUNDARING HALL | | | \$ | 335.50 |
| 15/09/2020 | 00024673 | | PLUMBING - BROWN PARK COMMUNITY CENTRE | | | \$ | 165.00 |
| 17/09/2020 | 00024667 | | PLUMBING - WOOROLOO HALL | | | \$ | 313.50 |
| 17/09/2020 | 00024677 | | PLUMBING - SHIRE DEPOT | | | \$ | 253.00 |
| 18/09/2020 | 00024687 | | PLUMBING - DARLINGTON HALL | | | \$ | 275.00 |
| 18/09/2020 | 00024685 | | PLUMBING - DARLINGTON HALL | | | \$ | 1,164.90 |
| 08/10/2020 | 00024686 | | PLUMBING - WOOROLOO PUBLIC TOILETS | | | \$ | 1,164.90 |
| 12/10/2020 | 2639.80-01 | Bunnings Group Limited | HARDWARE | | | \$ | 1,423.55 |
| 17/09/2020 | 2180/01916905 | | HARDWARE ITEMS | | | \$ | 236.68 |
| 17/09/2020 | 2180/01589441 | | HARDWARE ITEMS | | | \$ | 33.62 |
| 17/09/2020 | 2180/01589443 | | HARDWARE ITEMS | | | \$ | 78.19 |
| 18/09/2020 | 2180/00136827 | | HARDWARE ITEMS | | | \$ | 62.90 |
| 18/09/2020 | 2180/01690609 | | HARDWARE ITEMS | | | \$ | 115.00 |
| 22/09/2020 | 2180/01591135 | | HARDWARE ITEMS | | | \$ | 486.42 |
| 08/10/2020 | 2180/01662880 | | HARDWARE ITEMS | | | \$ | 231.49 |
| 09/10/2020 | 2180/01016902 | | HARDWARE ITEMS | | | \$ | 179.25 |
| 12/10/2020 | 2639.8037-01 | Electritech Industries | ELECTRICAL SERVICES | | | \$ | 716.06 |
| 22/09/2020 | 13487 | | ELECTRICAL SERVICES - PARKERVILLE OVAL PAVILION | | | \$ | 145.63 |
| 24/09/2020 | 13484 | | ELECTRICAL SERVICES - BROWN PARK COMMUNITY CENTRE | | | \$ | 320.60 |
| 15/09/2020 | 13480 | | ELECTRICAL SERVICES - BRUCE DOUGLAS PAVILION | | | \$ | 208.58 |
| 18/09/2020 | 13486 | | ELECTRICAL SERVICES - ADMIN BUILDING | | | \$ | 41.25 |
| 12/10/2020 | 2639.8275-01 | E Fire & Safety | MAINTENANCE | | | \$ | 154.00 |
| 06/10/2020 | 527897 | | ROUTINE MAINTENANCE - ADMIN & CIVIC COMPLEX | | | \$ | 154.00 |
| 12/10/2020 | 2639.8374-01 | Natural Area Holdings P/L | WEED CONTROL | | | \$ | 500.50 |
| 24/09/2020 | 00013966 | | WEED CONTROL - STUART PARK GREENMOUNT & SWAN VIEW | | | \$ | 500.50 |
| 12/10/2020 | 2639.8696-01 | Hills Asbestos Removal & Demolition | FEEES | | | \$ | 1,600.00 |
| 08/10/2020 | 255 | | REMOVAL & DISPOSE RAGMENTED ASBESTOS - PAWMOIR PL | | | \$ | 1,600.00 |
| 12/10/2020 | 2639.872-01 | Hoseco Australia | PARTS | | | \$ | 90.40 |
| 17/09/2020 | 382555 | | PARTS | | | \$ | 90.40 |
| 12/10/2020 | 2639.8881-01 | Quality Publishing Australia | PRINTING | | | \$ | 71.43 |
| 18/09/2020 | 00047373 | | MAPS FOR VISITOR CENTRE STOCK | | | \$ | 71.43 |
| 12/10/2020 | 2639.9596-01 | Brice Pest Management | TERMITE TREATMENT | | | \$ | 308.00 |
| 08/10/2020 | IV03955 | | TERMITE TREATMENT - VERGE PINE TERRACE DARLINGTON | | | \$ | 132.00 |
| 08/10/2020 | IV03958 | | TERMITE TREATMENT - VERGE NICHOL ST MT HELENA | | | \$ | 176.00 |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | | |
|------------|------------------|-------------------------------------|--|--|--|----|-----------|----|-----------|
| 12/10/2020 | 2639.9769-01 | Japanese Truck & Bus Spares | SUPPLY | | | \$ | 518.35 | \$ | 518.35 |
| 24/09/2020 | 380794 | | SUPPLY ASSORTED FILTERS FOR HINO 026MDG & 029MDG | | | \$ | 518.35 | | |
| 12/10/2020 | 2639.9771-01 | Elite Graphix | NAME BADGES | | | | | \$ | 23.88 |
| 08/10/2020 | 39933 | | NAME BADGES | | | \$ | 23.88 | | |
| 12/10/2020 | 2639.9857-01 | Limitless Promotions | REGISTRATION TAGS | | | | | \$ | 940.00 |
| 24/09/2020 | 00200907 | | SUPPLY CAT & DOG ANIMAL REGISTRATION TAGS | | | \$ | 940.00 | | |
| 12/10/2020 | 2639.9922-01 | Steann Pty Ltd | WASTE COLLECTION | | | | | \$ | 45,260.66 |
| 02/10/2020 | 9620 | | ANNUAL BULK VERGE WASTE COLLECTION 21/9/20-25/9/20 | | | \$ | 45,260.66 | | |
| 12/10/2020 | 2640.12599-01 | Department of Mines, Industry | MUNDARING BSL | | | | | \$ | 9,197.95 |
| 12/10/2020 | Sep-20 | | MUNDARING BSL SEPTEMBER 2020 | | | \$ | 9,197.95 | | |
| 12/10/2020 | 2640.12665-01 | Building and Construction Industry | BCITF LEVY | | | | | \$ | 2,255.70 |
| 12/10/2020 | INV-70551-M4N8N2 | | BCITF LEVY - SEPTEMBER 2020 | | | \$ | 2,255.70 | | |
| 12/10/2020 | 2640.13552-01 | Xander Kabat Photography | GRANT | | | | | \$ | 870.00 |
| 09/10/2020 | GRANT | | COVID-19 RELIEF & RECOVERY - RECONNECT GRANT | | | \$ | 870.00 | | |
| 12/10/2020 | 2640.13553-01 | Ms K P Griffiths | GRANT | | | | | \$ | 500.00 |
| 09/10/2020 | GRANT | | COVID-19 RELIEF & RECOVERY - RESTART GRANT | | | \$ | 500.00 | | |
| 12/10/2020 | 2640.13555-01 | Mr D J Elsdon | REFUND | | | | | \$ | 666.38 |
| 12/10/2020 | REFUND | | REFUND AS PER SIGNED DEED OF RELEASE & INDEMNITY | | | \$ | 666.38 | | |
| 12/10/2020 | 2640.13556-01 | Fair Dinkum Honey (A.P Mosley & T.M | SUPPLY | | | | | \$ | 150.00 |
| 12/10/2020 | 2 | | SUPPLY HONEY FOR CITIZENSHIP CEREMONY 24/09/2020 | | | \$ | 150.00 | | |
| 12/10/2020 | 2640.174-01 | Synergy | ELECTRICITY | | | | | \$ | 9,826.05 |
| 02/10/2020 | 1635825121 | | ELECTRICITY | | | \$ | 134.72 | | |
| 02/10/2020 | 3666408227 | | ELECTRICITY | | | \$ | 499.46 | | |
| 02/10/2020 | 7890341121 | | ELECTRICITY | | | \$ | 216.82 | | |
| 02/10/2020 | 4294733928 | | ELECTRICITY | | | \$ | 115.93 | | |
| 02/10/2020 | 5026791717 | | ELECTRICITY | | | \$ | 276.89 | | |
| 02/10/2020 | 3051745929 | | ELECTRICITY | | | \$ | 193.40 | | |
| 02/10/2020 | 1021165328 | | ELECTRICITY | | | \$ | 197.75 | | |
| 02/10/2020 | 5831532322 | | ELECTRICITY | | | \$ | 251.32 | | |
| 02/10/2020 | 6860497421 | | ELECTRICITY | | | \$ | 58.89 | | |
| 02/10/2020 | 5085045110 | | ELECTRICITY | | | \$ | 1,483.80 | | |
| 02/10/2020 | 5085138314 | | ELECTRICITY | | | \$ | 104.16 | | |
| 02/10/2020 | 5192608710 | | ELECTRICITY | | | \$ | 263.24 | | |
| 02/10/2020 | 7556391528 | | ELECTRICITY | | | \$ | 245.61 | | |
| 02/10/2020 | 5416370728 | | ELECTRICITY | | | \$ | 306.75 | | |
| 02/10/2020 | 1187187526 | | ELECTRICITY | | | \$ | 144.85 | | |
| 02/10/2020 | 8852675527 | | ELECTRICITY | | | \$ | 532.02 | | |
| 02/10/2020 | 5213386810 | | ELECTRICITY | | | \$ | 1,977.31 | | |
| 02/10/2020 | 2475997123 | | ELECTRICITY | | | \$ | 268.62 | | |
| 06/10/2020 | 3625641925 | | ELECTRICITY | | | \$ | 350.75 | | |
| 06/10/2020 | 9159298220 | | ELECTRICITY | | | \$ | 1,120.79 | | |
| 06/10/2020 | 6945660323 | | ELECTRICITY | | | \$ | 1,082.97 | | |
| 12/10/2020 | 2640.343-01 | Chidlow Volunteer Bushfire Brigade | HAZARD REDUCTION BURN | | | | | \$ | 950.00 |
| 09/10/2020 | HR BURNS | | HAZARD REDUCTION BURN - R23165 | | | \$ | 950.00 | | |
| 12/10/2020 | 2640.363-01 | Parkerville Volunteer Bushfire Brig | HAZARD REDUCTION BURN | | | | | \$ | 1,800.00 |
| 09/10/2020 | 0041 0042 0043 | | HAZARD REDUCTION BURN - ESTELLE PL PARKERVILLE | | | \$ | 1,800.00 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | |
|------------|---------------|---------------------------------|---|--|----|-----------|-----------|
| 12/10/2020 | 2640.589-01 | Shire of Mundaring | FDC PARENT LEVY | | | \$ | 9,467.15 |
| 08/10/2020 | 081020 | | FDC PARENT LEVY | | \$ | 8,942.90 | |
| 12/10/2020 | | Sep-20 | BUILDING SERVICES LEVY - SEPTEMBER 2020 | | \$ | 450.00 | |
| 12/10/2020 | | Sep-20 | BCITF LEVY - SEPTEMBER 2020 | | \$ | 74.25 | |
| 12/10/2020 | 2641.10239-01 | Mr S E Ball | REFUND | | | \$ | 2,000.00 |
| 12/10/2020 | REFUND | | RATES REFUND | | \$ | 2,000.00 | |
| 12/10/2020 | 2641.13558-01 | Ms M A O'Neil | REFUND | | | \$ | 1,736.00 |
| 12/10/2020 | REFUND | | RATES REFUND | | \$ | 1,736.00 | |
| 12/10/2020 | 2641.13559-01 | Mr M W Safe | REFUND | | | \$ | 1,674.12 |
| 12/10/2020 | REFUND | | RATES REFUND | | \$ | 1,674.12 | |
| 12/10/2020 | 2641.13560-01 | Mr R J Mack | REFUND | | | \$ | 6,000.00 |
| 12/10/2020 | REFUND | | RATES REFUND | | \$ | 6,000.00 | |
| 12/10/2020 | 2641.13561-01 | Ms P M Lewis | REFUND | | | \$ | 2,522.79 |
| 12/10/2020 | REFUND | | RATES REFUND | | \$ | 2,522.79 | |
| 12/10/2020 | 2641.13562-01 | Mr W J Hicks | REFUND | | | \$ | 711.36 |
| 12/10/2020 | REFUND | | RATES REFUND | | \$ | 711.36 | |
| 12/10/2020 | 2641.13563-01 | Mrs L C Burden | REFUND | | | \$ | 771.05 |
| 12/10/2020 | REFUND | | RATES REFUND | | \$ | 771.05 | |
| 12/10/2020 | 2641.13566-01 | Ms N V Stearne | REFUND | | | \$ | 3,558.31 |
| 12/10/2020 | REFUND | | RATES REFUND | | \$ | 3,558.31 | |
| 12/10/2020 | 2641.13567-01 | Mr J R Cochrane | REFUND | | | \$ | 1,200.00 |
| 12/10/2020 | REFUND | | RATES REFUND | | \$ | 1,200.00 | |
| 15/10/2020 | 2642.34-01 | Water Corporation | WATER RATES & FEES | | | \$ | 2,624.40 |
| 15/10/2020 | 9004688851 | | WATER RATES & FEES | | \$ | 957.69 | |
| 15/10/2020 | 9004565691 | | WATER RATES & FEES | | \$ | 263.26 | |
| 15/10/2020 | 9023881307 | | REPAIR WORKS - 2485 JACOBY ST MUNDARING | | \$ | 461.36 | |
| 15/10/2020 | 9014111730 | | WATER RATES & FEES | | \$ | 25.75 | |
| 15/10/2020 | 9004615978 | | WATER RATES & FEES | | \$ | 5.10 | |
| 15/10/2020 | 9004610501 | | WATER RATES & FEES | | \$ | 15.49 | |
| 15/10/2020 | 9004600055 | | WATER RATES & FEES | | \$ | 895.75 | |
| 15/10/2020 | 2643.13568-01 | Australian Dancing Board WA | REFUND | | | \$ | 65.00 |
| 15/10/2020 | 1251959 | | KEY BOND REFUND | | \$ | 65.00 | |
| 15/10/2020 | 2643.13569-01 | Mrs S S Fisher | REFUND | | | \$ | 109.00 |
| 15/10/2020 | 1227002 | | KEY BOND REFUND | | \$ | 65.00 | |
| 15/10/2020 | 1227002 | | KEY BOND REFUND | | \$ | 44.00 | |
| 15/10/2020 | 2643.13570-01 | Mrs L Kanyayi | REFUND | | | \$ | 1,000.00 |
| 15/10/2020 | 1252631 | | HALL BOND REFUND | | \$ | 1,000.00 | |
| 15/10/2020 | 2643.13571-01 | Mrs K J Harrison | REFUND | | | \$ | 330.00 |
| 15/10/2020 | 1250575 | | HALL BOND REFUND | | \$ | 330.00 | |
| 15/10/2020 | 2643.9581-01 | Darlington Junior Football Club | REFUND | | | \$ | 220.00 |
| 15/10/2020 | 907532 | | KEY BOND REFUND | | \$ | 44.00 | |
| 15/10/2020 | 982978 | | KEY BOND REFUND | | \$ | 44.00 | |
| 15/10/2020 | 982978 | | KEY BOND REFUND | | \$ | 44.00 | |
| 15/10/2020 | 1058864 | | KEY BOND REFUND | | \$ | 44.00 | |
| 15/10/2020 | 1058864 | | KEY BOND REFUND | | \$ | 44.00 | |
| 15/10/2020 | 2644.3462-01 | Care Giver Subsidies | CARE GIVER SUBSIDIES | | | \$ | 26,333.10 |
| 15/10/2020 | 151020 | | CARE GIVER SUBSIDIES | | \$ | 26,333.10 | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | |
|------------|------------------|--------------------------------------|---|--|----|----------|----|----------|
| 19/10/2020 | 2645.1020-01 | Rudd Industrial & Farm Supplies | SAFETY EQUIPMENT | | \$ | | \$ | 362.40 |
| 24/09/2020 | 973047 | | SAFETY EQUIPMENT | | \$ | 46.48 | | |
| 24/09/2020 | 973902 | | SAFETY EQUIPMENT | | \$ | 16.63 | | |
| 24/09/2020 | 974144 | | SAFETY EQUIPMENT | | \$ | 189.08 | | |
| 25/09/2020 | 974349 | | SAFETY EQUIPMENT | | \$ | 110.21 | | |
| 19/10/2020 | 2645.104-01 | Raeco | STATIONERY | | | | \$ | 457.05 |
| 06/10/2020 | 559207 | | STATIONERY ITEMS | | \$ | 457.05 | | |
| 19/10/2020 | 2645.10416-01 | Michael Page International (Austral | TEMP STAFF | | | | \$ | 2,454.38 |
| 16/10/2020 | 397770 | | TEMP STAFF - HUMAN RESOURCES/OSH | | \$ | 2,454.38 | | |
| 19/10/2020 | 2645.10615-01 | JLR Pumps | FEEES | | | | \$ | 605.00 |
| 01/10/2020 | 637 | | REMOVAL & DISCHARGE OF OLD PUMP - NORRIS PARK | | \$ | 605.00 | | |
| 19/10/2020 | 2645.10881-01 | Alsco Pty Ltd | FIRST AID REPLENISHMENT | | | | \$ | 549.07 |
| 06/10/2020 | CPER2071023 | | FIRST AID REPLENISHMENT | | \$ | 29.73 | | |
| 06/10/2020 | CPER2071061 | | FIRST AID REPLENISHMENT | | \$ | 380.38 | | |
| 06/10/2020 | CPER2071113 | | FIRST AID REPLENISHMENT | | \$ | 107.61 | | |
| 06/10/2020 | CPER2071137 | | FIRST AID REPLENISHMENT | | \$ | 31.35 | | |
| 19/10/2020 | 2645.112-01 | City of Swan | FEEES | | | | \$ | 114.00 |
| 13/10/2020 | 315429 | | ANNUAL FOOD BUSINESS REGISTRATION FEE 2020/2021 - MECPC | | \$ | 114.00 | | |
| 19/10/2020 | 2645.11413-01 | Ergolink (Max & Claire Pty Ltd T/A) | FURNITURE | | | | \$ | 332.50 |
| 06/10/2020 | SI-00071473 | | OFFICE FURNITURE | | \$ | 332.50 | | |
| 19/10/2020 | 2645.11463-01 | Taylor Sparks (The Trustee for Hamp | PRINTING | | | | \$ | 1,094.50 |
| 15/10/2020 | ts3432 | | PREPARE, PRODUCE & PRINT BROCHURES - MIDVALE HUB | | \$ | 1,094.50 | | |
| 19/10/2020 | 2645.11474-01 | Swan Valley Fresh (Vendor Management | KIOSK SUPPLIES | | | | \$ | 179.14 |
| 15/10/2020 | 00029910 | | PROVISIONS FOR REFLECTIONS CAFE | | \$ | 179.14 | | |
| 19/10/2020 | 2645.11568-01 | Bow Steel Pty Ltd | STEEL FABRICATION | | | | \$ | 3,036.00 |
| 15/10/2020 | 681 | | SUPPLY EMERGENCY ACCESS GATES - HERITAGE TRAIL | | \$ | 3,036.00 | | |
| 19/10/2020 | 2645.11648-01 | Veris Australia Pty Ltd | FEATURE SURVEY | | | | \$ | 9,614.00 |
| 24/09/2020 | VI038892 | | FEATURE SURVEY - COULSTON RD DARLINGTON | | \$ | 2,926.00 | | |
| 13/10/2020 | VI038895 | | FEATURE SURVEY - MARNIE RD GLEN FORREST | | \$ | 1,760.00 | | |
| 13/10/2020 | VI038898 | | FEATURE SURVEY - SEABORNE RD PARKERVILLE | | \$ | 2,409.00 | | |
| 13/10/2020 | VI038899 | | FEATURE SURVEY - OLD NORTHAM RD CHIDLAW | | \$ | 2,519.00 | | |
| 19/10/2020 | 2645.11953-01 | The Stationery Co (C Willis & D J | STATIONERY | | | | \$ | 108.81 |
| 24/09/2020 | 161359 | | STATIONERY ITEMS | | \$ | 79.83 | | |
| 24/09/2020 | 161360 | | STATIONERY ITEMS | | \$ | 28.98 | | |
| 19/10/2020 | 2645.11977-01 | North Metropolitan Tafe | TRAINING FEES | | | | \$ | 229.30 |
| 01/10/2020 | I0019208 | | CERTIFICATE II IN GENERAL EDUCATION FOR ADULTS | | \$ | 229.30 | | |
| 19/10/2020 | 2645.12-01 | Department of Human Services | PAYROLL DEDUCTION | | | | \$ | 263.88 |
| 11/10/2020 | PY02-08-CHILD SU | | PAYROLL DEDUCTION | | \$ | 263.88 | | |
| 19/10/2020 | 2645.12078-01 | Recruitwest Pty Ltd | TEMP STAFF | | | | \$ | 4,459.41 |
| 15/10/2020 | C INV 576820 | | TEMP STAFF - DEPOT | | \$ | 4,459.41 | | |
| 19/10/2020 | 2645.12185-01 | Biobean Coffee Pty Ltd | PROVISIONS | | | | \$ | 541.59 |
| 01/10/2020 | 00001455 | | PROVISIONS FOR REFLECTIONS CAFE | | \$ | 541.59 | | |
| 19/10/2020 | 2645.12336-01 | MBC Trees and Bobcat | MITIGATION WORKS | | | | \$ | 7,700.00 |
| 15/10/2020 | 816-2020 | | MITIGATION WORKS - PAINTER CRES MUNDARING | | \$ | 7,700.00 | | |
| 19/10/2020 | 2645.12388-01 | Mint Civil T/A Kalamunda Sweeping | SERVICES | | | | \$ | 7,007.00 |
| 24/09/2020 | M 2611 | | SUPPLY OF STREET SWEEPING SERVICES | | \$ | 3,367.00 | | |
| 24/09/2020 | M 2614 | | SUPPLY OF STREET SWEEPING SERVICES | | \$ | 3,640.00 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | |
|------------|------------------|---------------------------------------|---|----|-----------|----|-----------|
| 19/10/2020 | 2645.12399-01 | Fire 4 Hire | MITIGATION WORKS | | | | |
| 15/10/2020 | 1187 | | MITIGATION WORKS - CAMERON RD STONEVILLE | \$ | 15,532.00 | \$ | 15,532.00 |
| 19/10/2020 | 2645.12579-01 | Mr V Crowe | LANDSCAPE SERVICES | | | \$ | 945.00 |
| 13/10/2020 | 1563 | | LANDSCAPE SERVICES | \$ | 210.00 | | |
| 13/10/2020 | 1564 | | CLEANING SERVICES | \$ | 210.00 | | |
| 13/10/2020 | 1565 | | LANDSCAPE SERVICES | \$ | 210.00 | | |
| 13/10/2020 | 1566 | | LANDSCAPE & MAINTENANCE SERVICES | \$ | 315.00 | | |
| 19/10/2020 | 2645.12899-01 | NAPA (A Division of GPC Asia Pacific | SUPPLY | | | \$ | 1,850.75 |
| 24/09/2020 | 1320097760 | | SUPPLY LIGHT BAR FOR 03MDG | \$ | 1,760.00 | | |
| 25/09/2020 | 1320098281 | | SUPPLY OIL FILTERS | \$ | 90.75 | | |
| 19/10/2020 | 2645.12944-01 | Avon Tree Management (Kajanni Pty L | FORRESTRY MULCHING | | | \$ | 6,380.00 |
| 15/10/2020 | 269 | | FORRESTRY MULCHING - HAMMERSTON TO WILKIN RD MT HELENA | \$ | 1,595.00 | | |
| 15/10/2020 | 271 | | FORRESTRY MULCHING - COOK & CONSTANCE ST DARLINGTON | \$ | 2,233.00 | | |
| 15/10/2020 | 272 | | FORRESTRY MULCHING - OLD NORTHAM RD VERGE | \$ | 2,552.00 | | |
| 19/10/2020 | 2645.12995-01 | Across Planning (Larry Guise Planning | PLANNING FEES | | | \$ | 770.00 |
| 02/10/2020 | 00135 | | MUNDARING MULTI PURPOSE COMM FACILITY | \$ | 770.00 | | |
| 19/10/2020 | 2645.13-01 | Shire of Mundaring | PAYROLL DEDUCTION | | | \$ | 9,699.07 |
| 11/10/2020 | PY02-08-Private | | PAYROLL DEDUCTION | \$ | 150.00 | | |
| 11/10/2020 | PY02-08-Buy Addi | | PAYROLL DEDUCTION | \$ | 545.32 | | |
| 11/10/2020 | PY01-08-Private | | PAYROLL DEDUCTION | \$ | 600.00 | | |
| 11/10/2020 | PY01-08-Child Ca | | PAYROLL DEDUCTION | \$ | 2,344.39 | | |
| 11/10/2020 | PY01-08-Buy Addi | | PAYROLL DEDUCTION | \$ | 768.93 | | |
| 11/10/2020 | PY01-08-Novated | | PAYROLL DEDUCTION | \$ | 3,136.81 | | |
| 11/10/2020 | PY01-08-Novated | | PAYROLL DEDUCTION | \$ | 2,153.62 | | |
| 19/10/2020 | 2645.13059-01 | Mundaring Tyrepower (AnK Murphy Pty | SUPPLY & FIT | | | \$ | 420.00 |
| 15/10/2020 | 103872 | | SUPPLY & FIT NEW TYRES ON 1GPJ900 | \$ | 420.00 | | |
| 19/10/2020 | 2645.13097-01 | Survey Civil | DRAINAGE WORKS | | | \$ | 3,245.00 |
| 15/10/2020 | 047 | | DRAINAGE WORKS - CDS COPPIN RD TRANSFER STATION | \$ | 3,245.00 | | |
| 19/10/2020 | 2645.13163-01 | Toll Transport Pty Ltd | COURIER SERVICES | | | \$ | 26.09 |
| 25/09/2020 | 0446-S364420 | | COURIER SERVICES | \$ | 26.09 | | |
| 19/10/2020 | 2645.13268-01 | Department of Human Services - The | PAYROLL DEDUCTION | | | \$ | 178.91 |
| 11/10/2020 | PY01-08-Centrel | | CENTRELINK | \$ | 178.91 | | |
| 19/10/2020 | 2645.13345-01 | ABM Landscaping | LANDSCAPING | | | \$ | 46,540.13 |
| 15/10/2020 | INV-0671 | | MULCHING WORKS - GLEN FORREST PLAYGROUP | \$ | 836.00 | | |
| 15/10/2020 | INV-0672 | | REPAIR ROUNDABOUT - TALBOT/MORRISON RD SWAN VIEW | \$ | 264.00 | | |
| 15/10/2020 | INV-0611 | | LANDSCAPE MAINTENANCE - HELENA VALLEY ESTATE | \$ | 10,462.45 | | |
| 15/10/2020 | INV-0612 | | LANDSCAPE MAINTENANCE - TRIANDRA DRIVE HELENA VALLEY | \$ | 274.08 | | |
| 15/10/2020 | INV-0613 | | LANDSCAPE MAINTENANCE - MORRISON RD STREETScape | \$ | 3,899.57 | | |
| 15/10/2020 | INV-0614 | | LANDSCAPE MAINTENANCE - GREAT EASTERN HIGHWAY | \$ | 2,308.49 | | |
| 15/10/2020 | INV-0615 | | LANDSCAPE MAINTENANCE - COMMUNITY CENTRES MUNDARING SHIRE | \$ | 2,094.73 | | |
| 15/10/2020 | INV-0616 | | LANDSCAPE MAINTENANCE - MUNDARING INFANT HEALTH CENTRE | \$ | 104.50 | | |
| 15/10/2020 | INV-0617 | | LANDSCAPE MAINTENANCE - SCULPTURE PARK & MORGAN JOHN MORGAN | \$ | 3,531.00 | | |
| 15/10/2020 | INV-0618 | | LANDSCAPE MAINTENANCE - MUNDARING TOWN CENTRE | \$ | 11,925.01 | | |
| 15/10/2020 | INV-0670 | | MULCHING WORKS - GLEN FORREST OVAL | \$ | 682.00 | | |
| 16/10/2020 | INV-0488 | | LANDSCAPE MAINTENANCE | \$ | 10,158.30 | | |
| 19/10/2020 | 2645.13426-01 | Clean Cloth Cotton Traders | SUPPLY | | | \$ | 275.00 |
| 16/10/2020 | 00064195 | | SUPPLY BAGS OF RAGS | \$ | 275.00 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | | |
|------------|------------------|---------------------------------------|---|--|--|----|------------|----|------------|
| 19/10/2020 | 2645.13437-01 | Elevation Digital | SOCIAL MEDIA MANAGEMENT SERVICES | | | \$ | 600.00 | \$ | 600.00 |
| 06/10/2020 | 214 | | SOCIAL MEDIA MANAGEMENT SERVICES - SEPTEMBER 2020 | | | \$ | 600.00 | | |
| 19/10/2020 | 2645.13451-01 | Driver Risk Management Pty Ltd | TRAINING SERVICES | | | \$ | 7,920.00 | \$ | 7,920.00 |
| 15/10/2020 | DRM-0936 | | DRIVER RISK MANAGEMENT TRAINING SERVICES - VFF | | | \$ | 7,920.00 | | |
| 19/10/2020 | 2645.13476-01 | The Blinds Gallery (Selene Holdings) | SUPPLIES | | | \$ | 1,543.95 | \$ | 1,543.95 |
| 13/10/2020 | O-28780 | | REPLACE BLINDS AT CPC MIDDLE SWAN | | | \$ | 1,543.95 | | |
| 19/10/2020 | 2645.13477-01 | Nature Playgrounds | DESIGN FEE | | | \$ | 1,650.00 | \$ | 1,650.00 |
| 16/10/2020 | 00001266 | | DESIGN FEE FOR PROPOSED NATURE PLAYScape - MECPC | | | \$ | 1,650.00 | | |
| 19/10/2020 | 2645.135-01 | BOC Ltd | RENTAL CHARGES | | | \$ | 125.33 | \$ | 125.33 |
| 02/10/2020 | 4026686117 | | CYLINDER RENTAL CHARGES | | | \$ | 125.33 | | |
| 19/10/2020 | 2645.13551-01 | Entire Fire Management | FIREBREAK | | | \$ | 38,280.00 | \$ | 38,280.00 |
| 15/10/2020 | 00004088 | | HAZARD REDUCTION BURN - BROOKING RD WEST PARKERVILLE | | | \$ | 38,280.00 | | |
| 19/10/2020 | 2645.13564-01 | Marsh Pty Ltd | STAFF TRAINING | | | \$ | 1,430.00 | \$ | 1,430.00 |
| 13/10/2020 | 060-1289777 | | FIRE WARDEN TRAINING | | | \$ | 1,430.00 | | |
| 19/10/2020 | 2645.138-01 | Sonic HealthPlus Pty Ltd | MEDICAL EXAMINATION | | | \$ | 231.00 | \$ | 231.00 |
| 08/10/2020 | 2160819 | | PRE-EMPLOYMENT MEDICAL EXAMINATION | | | \$ | 231.00 | | |
| 19/10/2020 | 2645.146-01 | Eastern Hills Saws & Mowers Pty Ltd | SUPPLY | | | \$ | 47.50 | \$ | 47.50 |
| 16/10/2020 | 45802 # 4 | | SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP | | | \$ | 47.50 | | |
| 19/10/2020 | 2645.1495-01 | Woodwest | SUPPLY/INSTALL | | | \$ | 3,476.00 | \$ | 3,476.00 |
| 15/10/2020 | 2010-04 | | SUPPLY/INSTALL NEW COUNTER & SCREEN REFLECTIONS CAFÉ | | | \$ | 3,476.00 | | |
| 19/10/2020 | 2645.191-01 | Eastern Region Security | SECURITY EXPENSES | | | \$ | 528.00 | \$ | 1,265.00 |
| 15/10/2020 | 00019381 | | SECURITY EXPENSES | | | \$ | 528.00 | | |
| 15/10/2020 | 00019438 | | SECURITY EXPENSES | | | \$ | 737.00 | | |
| 19/10/2020 | 2645.21-01 | Eastern Metropolitan Regional Council | TRANSFER STATION FEES | | | \$ | 179,253.33 | \$ | 179,253.33 |
| 09/10/2020 | EMRC36322 | | COPPIN RD WASTE TRANSFER STATION - SITE MANAGEMENT | | | \$ | 59,477.63 | | |
| 09/10/2020 | EMRC36323 | | MATHIESON RD WASTE TRANSFER STATION - SITE MANAGEMENT | | | \$ | 39,775.95 | | |
| 09/10/2020 | EMRC36307 | | TRANSFER STATION FEES | | | \$ | 79,999.75 | | |
| 19/10/2020 | 2645.215-01 | Deputy Commissioner of Taxation | TAXATION | | | \$ | 150,085.00 | \$ | 150,085.00 |
| 11/10/2020 | PY02-08-Deputy C | | PAYROLL DEDUCTION | | | \$ | 28,412.00 | | |
| 11/10/2020 | PY01-08-Deputy C | | PAYROLL DEDUCTION | | | \$ | 121,673.00 | | |
| 19/10/2020 | 2645.2165-01 | Country Womens Association of WA In | CATERING | | | \$ | 465.00 | \$ | 465.00 |
| 09/10/2020 | 126 | | CATERING SERVICES - STONEVILLE FIRE SCHOOL | | | \$ | 465.00 | | |
| 19/10/2020 | 2645.234-01 | Coles Supermarkets Australia Pty Lt | KIOSK SUPPLIES | | | \$ | 577.50 | \$ | 577.50 |
| 24/09/2020 | 110106753 | | FOOD & CONSUMABLES FOR STAFF & CHILDREN - MECPC | | | \$ | 577.50 | | |
| 19/10/2020 | 2645.254-01 | Mundaring Arts Centre Inc | WORKSHOP | | | \$ | 2,275.33 | \$ | 2,275.33 |
| 09/10/2020 | 1269 | | EXPLORE & EXPOSE COMPETITION & EXHIBITION WORKSHOP | | | \$ | 2,275.33 | | |
| 19/10/2020 | 2645.262-01 | Telstra Corporation Ltd | REPAIRS | | | \$ | 2,027.42 | \$ | 2,027.42 |
| 19/10/2020 | PM346046 | | REPAIRS DAMAGES - BEDFORD ST MOUNT HELENA | | | \$ | 2,027.42 | | |
| 19/10/2020 | 2645.2625-01 | Stewart & Heaton Clothing Co | UNIFORMS | | | \$ | 696.42 | \$ | 696.42 |
| 24/09/2020 | SIN-3256528 | | UNIFORMS - DARLINGTON VBFB | | | \$ | 467.86 | | |
| 25/09/2020 | SIN-3256925 | | UNIFORMS - DARLING RANGE VBFB | | | \$ | 228.56 | | |
| 19/10/2020 | 2645.2769-01 | Regenerated Landscapes | WEED SPRAYING | | | \$ | 450.00 | \$ | 450.00 |
| 15/10/2020 | 091478476 | | WEED SPRAYING - BLACK COCKATOO RESERVE | | | \$ | 450.00 | | |
| 19/10/2020 | 2645.280-01 | Winc Australia Pty Limited | STATIONERY | | | \$ | 129.97 | \$ | 129.97 |
| 24/09/2020 | 9033870454 | | STATIONERY ITEMS | | | \$ | 129.97 | | |
| 19/10/2020 | 2645.314-01 | Landgate | TITLE SEARCHES | | | \$ | 125.00 | \$ | 125.00 |
| 24/09/2020 | 359300-10000974 | | UNIMPROVED VALUES CHARGEABLE | | | \$ | 125.00 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | | |
|------------|------------------|--|---|----|-----------|--|----|-----------|--|
| 19/10/2020 | 2645.35-01 | Nutrien Ag Solutions Limited | SUPPLY | | | | | | |
| 15/10/2020 | 903424928 | | SUPPLY KNAPSACKS | \$ | 342.45 | | \$ | 342.45 | |
| 19/10/2020 | 2645.360-01 | Eastern Hills Veterinary Centre | MICROCHIPPING | | | | \$ | 80.00 | |
| 15/10/2020 | 2309550 | | MICROCHIPPING | \$ | 40.00 | | | | |
| 15/10/2020 | 2318530 | | MICROCHIPPING | \$ | 40.00 | | | | |
| 19/10/2020 | 2645.394-01 | Martins Trailer Parts | PARTS | | | | \$ | 30.50 | |
| 24/09/2020 | 1121470 | | PARTS | \$ | 30.50 | | | | |
| 19/10/2020 | 2645.4-01 | Health Insurance Fund of WA | PAYROLL DEDUCTION | | | | \$ | 913.95 | |
| 11/10/2020 | PY01-08-HIF | | PAYROLL DEDUCTION | \$ | 913.95 | | | | |
| 19/10/2020 | 2645.4386-01 | Perry Environmental Contracting | MAINTENANCE | | | | \$ | 5,720.00 | |
| 08/10/2020 | 2977 | | WEED CONTROL - THODY & HODGSON LANES MUNDARING | \$ | 1,430.00 | | | | |
| 15/10/2020 | 2971 | | MITIGATION WORKS - MCGLEW RD GLEN FORREST | \$ | 1,100.00 | | | | |
| 15/10/2020 | 2972 | | MITIGATION WORKS - BURTON RD DARLINGTON | \$ | 1,210.00 | | | | |
| 15/10/2020 | 2973 | | HAZARD REDUCTION WORKS - ASHTEAD RD SAWYERS VALLEY | \$ | 1,980.00 | | | | |
| 19/10/2020 | 2645.4407-01 | Aardvark Bobcat & Truck Hire | HIRE OF PLANT | | | | \$ | 3,340.66 | |
| 15/10/2020 | #782 | | HIRE OF PLANT | \$ | 3,340.66 | | | | |
| 19/10/2020 | 2645.441-01 | Toolmart Australia Pty. Ltd. | TOOLS | | | | \$ | 899.00 | |
| 25/09/2020 | 20200923-7248791 | | SUPPLY 18V BRUSHLESS COMBO FOR WORKSHOP | \$ | 899.00 | | | | |
| 19/10/2020 | 2645.4433-01 | Marketforce Pty Ltd | ADVERTISING | | | | \$ | 4,246.38 | |
| 06/10/2020 | 35175 | | ADVERTISING | \$ | 2,192.37 | | | | |
| 06/10/2020 | 35176 | | ADVERTISING | \$ | 1,610.05 | | | | |
| 15/10/2020 | 35177 | | ADVERTISING | \$ | 443.96 | | | | |
| 19/10/2020 | 2645.4560-01 | Flexi Staff Pty Ltd | TEMP STAFF | | | | \$ | 1,443.52 | |
| 15/10/2020 | I0002419 | | TEMP STAFF - DEPOT | \$ | 1,443.52 | | | | |
| 19/10/2020 | 2645.5378-01 | Chidlow Growers Mart & Liquor Store | PROVISIONS | | | | \$ | 18.60 | |
| 15/10/2020 | 01/3005 | | PROVISIONS FOR REFLECTIONS CAFE | \$ | 18.60 | | | | |
| 19/10/2020 | 2645.5414-01 | Exteria | STEEL FABRICATION | | | | \$ | 1,312.30 | |
| 15/10/2020 | 00009197 | | SUPPLY CAST ALUMINIUM TILTING DOG BOWL - BROWN PARK | \$ | 380.60 | | | | |
| 15/10/2020 | 00009198 | | SUPPLY VASSE COMPOSITE SEAT - BUS SHELTER DALEVIEW | \$ | 931.70 | | | | |
| 19/10/2020 | 2645.5719-01 | Shire of Mundaring - Lotto Club | PAYROLL DEDUCTION | | | | \$ | 271.60 | |
| 11/10/2020 | PY02-08-STAFF LO | | PAYROLL DEDUCTION | \$ | 13.58 | | | | |
| 11/10/2020 | PY01-08-STAFF LO | | PAYROLL DEDUCTION | \$ | 258.02 | | | | |
| 19/10/2020 | 2645.6-01 | Shire of Mundaring - Social Club | PAYROLL DEDUCTION | | | | \$ | 164.00 | |
| 11/10/2020 | PY01-08-MUNDARIN | | PAYROLL DEDUCTION | \$ | 164.00 | | | | |
| 19/10/2020 | 2645.6050-01 | Fuel Distributors of Western Australia | FUEL & OILS | | | | \$ | 31,461.79 | |
| 24/09/2020 | 00291939 | | BIO CLEAN DEGREASER | \$ | 696.85 | | | | |
| 24/09/2020 | 19100948 | | FUEL & OILS | \$ | 14,691.09 | | | | |
| 02/10/2020 | L10574 | | QUARTZ | \$ | 1,233.23 | | | | |
| 15/10/2020 | 19100961 | | DIESEL FUEL | \$ | 14,840.62 | | | | |
| 19/10/2020 | 2645.6423-01 | Australian Training Management | STAFF TRAINING | | | | \$ | 1,080.00 | |
| 15/10/2020 | 00017844 | | STAFF FIRST AID TRAINING - 3 PARTICIPANTS | \$ | 405.00 | | | | |
| 16/10/2020 | 00018049 | | STAFF FIRST AID TRAINING - 5 PARTICIPANTS | \$ | 675.00 | | | | |
| 19/10/2020 | 2645.6732-01 | Relationships Australia Western | EMPLOYEE ASSISTANCE PROGRAM | | | | \$ | 165.00 | |
| 09/10/2020 | 00355955 | | EMPLOYEE ASSISTANCE PROGRAM | \$ | 165.00 | | | | |
| 19/10/2020 | 2645.68-01 | The Watershed Water Systems | RETICULATION PARTS | | | | \$ | 134.00 | |
| 24/09/2020 | 10195453 | | RETICULATION PARTS | \$ | 134.00 | | | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | |
|------------|------------------|---------------------------------|--|--|----|-----------|----|-----------|
| 19/10/2020 | 2645.7-01 | Australian Services Union | PAYROLL DEDUCTION | | \$ | 155.40 | \$ | 155.40 |
| 11/10/2020 | PY02-08-AUSTRALI | | PAYROLL DEDUCTION | | \$ | 129.50 | | |
| 11/10/2020 | PY01-08-AUSTRALI | | PAYROLL DEDUCTION | | \$ | 25.90 | | |
| 19/10/2020 | 2645.7230-01 | Boss Bobcat & Truck Service | CART & INSTALL | | \$ | 4,235.00 | \$ | 4,235.00 |
| 15/10/2020 | 5220 | | CART & INSTALL NEW PLAYGROUND SAND - VARIOUS PLAYGROUNDS | | \$ | 4,235.00 | | |
| 19/10/2020 | 2645.7426-01 | Scoob's Dingo Service | SWEEPING / MAINTENANCE | | \$ | 3,029.40 | \$ | 3,029.40 |
| 15/10/2020 | 2399 | | FOOTPATH SWEEPING / MAINTENANCE | | \$ | 3,029.40 | | |
| 19/10/2020 | 2645.7590-01 | PFD Food Services Pty Ltd | SUPPLIES | | \$ | 726.40 | \$ | 726.40 |
| 15/10/2020 | KV660378 | | PROVISIONS FOR REFLECTIONS CAFE | | \$ | 373.45 | | |
| 15/10/2020 | KV687052 | | PROVISIONS FOR REFLECTIONS CAFE | | \$ | 352.95 | | |
| 19/10/2020 | 2645.7840-01 | Compass Earthworks | EARTHWORKS | | \$ | 660.00 | \$ | 660.00 |
| 15/10/2020 | 00000933 | | ROCK BREAKING FOR IRRIGATION TRENCHES - NORRIS PARK | | \$ | 660.00 | | |
| 19/10/2020 | 2645.793-01 | The Katharine Susannah Prichard | CROSSOVER CONTRIBUTION | | \$ | 16,091.00 | \$ | 16,586.00 |
| 09/10/2020 | 121032 | | QUARTERLY GRANT FUNDING - OCTOBER TO DECEMBER 2020 | | \$ | 16,091.00 | | |
| 15/10/2020 | 121033 | | MUNDARING POETRY COMPETITION ADMIN & JUDGING FEE | | \$ | 495.00 | | |
| 19/10/2020 | 2645.80-01 | Bunnings Group Limited | HARDWARE | | \$ | 260.50 | \$ | 260.50 |
| 15/10/2020 | 2180/00120121 | | HARDWARE ITEMS | | \$ | 87.33 | | |
| 16/10/2020 | 2180/00161051 | | HARDWARE ITEMS | | \$ | 123.36 | | |
| 22/09/2020 | 2180/01693226 | | HARDWARE ITEMS | | \$ | 49.81 | | |
| 19/10/2020 | 2645.8-01 | LGRCEU | PAYROLL DEDUCTION | | \$ | 41.00 | \$ | 41.00 |
| 11/10/2020 | PY02-08-LGRCEU | | PAYROLL DEDUCTION | | \$ | 41.00 | | |
| 19/10/2020 | 2645.8488-01 | Bunney Enterprises | MITIGATION WORKS | | \$ | 960.00 | \$ | 960.00 |
| 16/10/2020 | 0620 | | MITIGATION WORKS - VARIOUS RESERVES | | \$ | 960.00 | | |
| 19/10/2020 | 2645.8545-01 | Sankey Plumbing Service | PLUMBING | | \$ | 1,221.00 | \$ | 1,221.00 |
| 15/10/2020 | 4848 | | PLUMBING - DARLINGTON BUSH FIRE BRIDAGE | | \$ | 1,221.00 | | |
| 19/10/2020 | 2645.8619-01 | Manheim Pty Ltd | FEEES | | \$ | 110.00 | \$ | 110.00 |
| 15/10/2020 | 5508024200 | | RETURN TO SELLER FEE | | \$ | 55.00 | | |
| 15/10/2020 | 5508024199 | | RETURN TO SELLER FEE | | \$ | 55.00 | | |
| 19/10/2020 | 2645.8944-01 | Tyres For Trucks | REPAIR | | \$ | 363.00 | \$ | 363.00 |
| 08/10/2020 | 00018387 | | CARRY OUT MAJOR REPAIR ON ROLLER TYRE ON 005MDG | | \$ | 231.00 | | |
| 16/10/2020 | 00018359 | | REPAIR TYRE ON 005MDG | | \$ | 132.00 | | |
| 19/10/2020 | 2645.90-01 | Major Motors Pty Ltd | SUPPLY & DELIVER | | \$ | 9.72 | \$ | 9.72 |
| 08/10/2020 | 957501 | | SUPPLY & DELIVER PARTS FOR 086MDG | | \$ | 9.72 | | |
| 19/10/2020 | 2645.904-01 | Sign Supermarket | SIGNS | | \$ | 1,207.50 | \$ | 1,207.50 |
| 09/10/2020 | 19720 | | SECURITY CAMERA SIGNS | | \$ | 180.00 | | |
| 09/10/2020 | 19707 | | SIGNS FOR BILGOMAN AQUATIC CENTRE | | \$ | 1,027.50 | | |
| 19/10/2020 | 2645.91-01 | Mundaring Glass & Security | GLAZING | | \$ | 435.50 | \$ | 435.50 |
| 16/10/2020 | 00117986 | | REGLAZE BROKEN WINDOW - STONEVILLE VBFB | | \$ | 435.50 | | |
| 19/10/2020 | 2645.9769-01 | Japanese Truck & Bus Spares | SUPPLY | | \$ | 1,141.80 | \$ | 1,141.80 |
| 24/09/2020 | 381246 | | SUPPLY CLUTCH KIT & FLYWHEEL FOR 078MDG | | \$ | 1,141.80 | | |
| 19/10/2020 | 2645.9922-01 | Steann Pty Ltd | VERGE WASTE COLLECTION | | \$ | 63,920.90 | \$ | 63,920.90 |
| 09/10/2020 | 10120 | | ANNUAL BULK VERGE WASTE COLLECTION 29/09/2020 - 03/10/2020 | | \$ | 63,920.90 | | |
| 19/10/2020 | 2645.9935-01 | All Fence U Rent Pty Ltd | HIRE FEES | | \$ | 55.00 | \$ | 55.00 |
| 16/10/2020 | 00032939 | | TEMP FENCING HELENA VALLEY RD SHOPPING CENTRE | | \$ | 55.00 | | |
| 19/10/2020 | 2645.9972-01 | Scanlan Surveys Pty Ltd | SURVEY SERVICES | | \$ | 2,255.00 | \$ | 2,255.00 |
| 15/10/2020 | 8427/20 | | SURVEY SERVICES - MOFFLIN AVE DARLINGTON | | \$ | 2,255.00 | | |
| 19/10/2020 | 2646.10327-01 | Mrs L C Shirley | REFUND | | \$ | 150.00 | \$ | 150.00 |
| 16/10/2020 | REFUND | | REFUND - DOG REGO AS NOW STERILISED LIFETIME REGO | | \$ | 150.00 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | | |
|------------|---------------|---|--|----|-----------|--|----|-----------|--------------|
| 19/10/2020 | 2646.119-01 | Telstra | TELEPHONE | | | | | | |
| 19/10/2020 | 0941160300 | | TELEPHONE CHARGES - FIRE BRIGADES | \$ | 439.74 | | \$ | 439.74 | |
| 19/10/2020 | 2646.174-01 | Synergy | ELECTRICITY | | | | \$ | 60,220.75 | |
| 13/10/2020 | 4743483524 | | ELECTRICITY | \$ | 100.02 | | | | |
| 06/10/2020 | 3084190724 | | ELECTRICITY | \$ | 170.18 | | | | |
| 08/10/2020 | 3021647529 | | ELECTRICITY | \$ | 58,643.96 | | | | |
| 09/10/2020 | 7436114725 | | ELECTRICITY | \$ | 248.84 | | | | |
| 09/10/2020 | 0998549922 | | ELECTRICITY | \$ | 743.46 | | | | |
| 09/10/2020 | 1059211527 | | ELECTRICITY | \$ | 314.29 | | | | |
| 19/10/2020 | 2646.196-01 | Glen Forrest Volunteer Bushfire Brigade | HAZARD REDUCTION BURN | | | | \$ | 1,918.64 | \$ 1,918.64 |
| 19/10/2020 | 03/2020 | | REIMBURSEMENT ESL EXPENSES JULY TO OCTOBER 2020 | \$ | 1,918.64 | | | | |
| 19/10/2020 | 2646.2898-01 | Mrs R L Sarich | REIMBURSEMENT | | | | \$ | 150.00 | \$ 150.00 |
| 16/10/2020 | REFUND | | REFUND - DOG REGO AS NOW STERILISED LIFETIME REGO | \$ | 150.00 | | | | |
| 19/10/2020 | 2646.343-01 | Chidlow Volunteer Bushfire Brigade | HAZARD REDUCTION BURN | | | | \$ | 1,964.45 | \$ 1,964.45 |
| 16/10/2020 | 2003 | | REIMBURSEMENT BRIGADE EXPENSES 01/07/2020 - 30/09/2020 | \$ | 1,964.45 | | | | |
| 19/10/2020 | 2646.363-01 | Parkerville Volunteer Bushfire Brig | HAZARD REDUCTION BURN | | | | \$ | 2,580.00 | \$ 2,580.00 |
| 16/10/2020 | 0162 | | HAZARD REDUCTION BURN | \$ | 1,280.00 | | | | |
| 19/10/2020 | 0041 | | HAZARD REDUCTION BURN - ESTELLE PL PARKERVILLE | \$ | 700.00 | | | | |
| 19/10/2020 | 0048 | | HAZARD REDUCTION BURN - COPPIN RD PARKERVILLE | \$ | 600.00 | | | | |
| 19/10/2020 | 2646.4128-01 | Mount Helena Amateur Swimming Club | GRANT | | | | \$ | 1,667.00 | \$ 1,667.00 |
| 16/10/2020 | GRANT | | COVID-19 RELIEF & RECOVERY - RECONNECT GRANT | \$ | 1,667.00 | | | | |
| 19/10/2020 | 2646.582-01 | Mundaring State Emergency Service | REIMBURSEMENT | | | | \$ | 3,315.30 | \$ 3,315.30 |
| 19/10/2020 | 2040 | | REIMBURSEMENT BRIGADE EXPENSES 01/07/2020 - 31/09/2020 | \$ | 3,315.30 | | | | |
| 19/10/2020 | 2646.589-01 | Shire of Mundaring | FDC PARENT LEVY | | | | \$ | 9,886.00 | \$ 9,886.00 |
| 15/10/2020 | 151020 | | FDC PARENT LEVY | \$ | 9,886.00 | | | | |
| 19/10/2020 | 2646.721-01 | Sawyers Valley Primary School P & C | CITIZEN AWARD 2020 | | | | \$ | 70.00 | \$ 70.00 |
| 16/10/2020 | CITIZEN AWARD | | CITIZEN AWARD 2020 | \$ | 70.00 | | | | |
| 19/10/2020 | 2646.731-01 | Sacred Heart School | KIDSPORT FUNDING | | | | \$ | 70.00 | \$ 70.00 |
| 16/10/2020 | CITIZEN AWARD | | CITIZEN AWARDS 2020 | \$ | 70.00 | | | | |
| 19/10/2020 | 2646.733-01 | Swan Christian Education Association | CITIZEN AWARD 2020 | | | | \$ | 140.00 | \$ 140.00 |
| 16/10/2020 | CITIZEN AWARD | | CITIZEN AWARD 2020 | \$ | 70.00 | | | | |
| 16/10/2020 | CITIZEN AWARD | | CITIZEN AWARD 2020 - SECONDARY | \$ | 70.00 | | | | |
| 19/10/2020 | 2647.13574-01 | Ms N Celima | REFUND | | | | \$ | 960.00 | \$ 960.00 |
| 19/10/2020 | Refund | | RATES REFUND | \$ | 960.00 | | | | |
| 19/10/2020 | 2647.13575-01 | Mr G M Siebermaier | REFUND | | | | \$ | 900.00 | \$ 900.00 |
| 19/10/2020 | Refund | | RATES REFUND | \$ | 900.00 | | | | |
| 22/10/2020 | 2648.34-01 | Water Corporation | WATER RATES & FEES | | | | \$ | 1,526.05 | \$ 1,526.05 |
| 22/10/2020 | 9004686864 | | WATER RATES & FEES | \$ | 10.32 | | | | |
| 22/10/2020 | 9004277008 | | WATER RATES & FEES | \$ | 818.96 | | | | |
| 22/10/2020 | 9019690081 | | WATER RATES & FEES | \$ | 396.23 | | | | |
| 22/10/2020 | 9004679584 | | WATER RATES & FEES | \$ | 27.41 | | | | |
| 22/10/2020 | 9004679816 | | WATER RATES & FEES | \$ | 273.13 | | | | |
| 22/10/2020 | 2649.3462-01 | Care Giver Subsidies | CARE GIVER SUBSIDIES | | | | \$ | 25,698.20 | \$ 25,698.20 |
| 22/10/2020 | 221020 | | CARE GIVER SUBSIDIES | \$ | 25,698.20 | | | | |
| 26/10/2020 | 2650.10596-01 | TJ Signs & Vehicle Graphics | SUPPLIES | | | | \$ | 924.00 | \$ 924.00 |
| 23/10/2020 | 001596 | | SUPPLY VARIOUS BIN STICKERS FOR CDS PROGRAM | \$ | 924.00 | | | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | |
|------------|---------------|-----------------------------------|---|----|-----------|----|-----------|
| 26/10/2020 | 2650.10881-01 | Alsco Pty Ltd | SUPPLIES | | | \$ | 284.30 |
| 09/10/2020 | CPER2075106 | | FIRST AID REPLENISHMENT | \$ | 30.33 | | |
| 09/10/2020 | CPER2075109 | | FIRST AID REPLENISHMENT | \$ | 107.61 | | |
| 09/10/2020 | CPER2075108 | | FIRST AID REPLENISHMENT | \$ | 30.33 | | |
| 09/10/2020 | CPER2075107 | | FIRST AID REPLENISHMENT | \$ | 116.03 | | |
| 26/10/2020 | 2650.10931-01 | Amgrow Australia Pty Ltd | SUPPLY | | | \$ | 1,210.00 |
| 01/10/2020 | 209832 | | SUPPLY KIKUYU SEED - VARIOUS OVALS | \$ | 1,210.00 | | |
| 26/10/2020 | 2650.10973-01 | Sitech (WA) Pty Ltd | SUPPLY & DELIVER | | | \$ | 187.00 |
| 09/10/2020 | 28221 | | SUPPLY & DELIVER PRINTER RIBBON & PAPER | \$ | 187.00 | | |
| 26/10/2020 | 2650.11017-01 | Sapio Pty Ltd | SUPPLIES | | | \$ | 3,183.94 |
| 19/10/2020 | SP158517 | | SECURITY DOOR UPGRADE & TRAINING - MUNDARING DEPOT | \$ | 3,183.94 | | |
| 26/10/2020 | 2650.11085-01 | CTI Couriers Pty Ltd | COURIER SERVICES | | | \$ | 415.80 |
| 16/10/2020 | CISC4358942 | | COURIER SERVICES | \$ | 415.80 | | |
| 26/10/2020 | 2650.11135-01 | Frontline Fire & Rescue Equipment | PURCHASES | | | \$ | 828.57 |
| 01/10/2020 | 68950 | | EQUIPMENT PURCHASES - GLEN FORREST VBFB | \$ | 828.57 | | |
| 26/10/2020 | 2650.1116-01 | CE Body Builders | FABRICATION | | | \$ | 605.00 |
| 25/09/2020 | 00006914 | | WELD DRIVE PLATE FOR ROLLER P182 | \$ | 605.00 | | |
| 26/10/2020 | 2650.11161-01 | AXIIS Contracting Pty Ltd | SUPPLY | | | \$ | 10,669.12 |
| 16/10/2020 | 5636 | | INSTALL CONCRETE FOOTPATH - MOIR PL PAW MIDVALE | \$ | 10,669.12 | | |
| 26/10/2020 | 2650.11326-01 | Learning Seat Pty Ltd | SUBSCRIPTION FEE | | | \$ | 1,825.99 |
| 09/10/2020 | 6477006851 | | SUBSCRIPTION FEE FOR 28/09/2020 - 28/10/2020 | \$ | 1,825.99 | | |
| 26/10/2020 | 2650.11398-01 | JB HI-FI Group Pty Ltd | SUPPLIES | | | \$ | 148.97 |
| 10/09/2020 | BD0239824 | | SUPPLY LOGITECH KEYBOARD & CYGNETT IPAD PRO 11 | \$ | 123.00 | | |
| 02/10/2020 | BD0256979 | | SUPPLY CREST PLATINUM SURGE SINGLE SOCKET | \$ | 25.97 | | |
| 26/10/2020 | 2650.11474-01 | Swan Valley Fresh | SUPPLIES | | | \$ | 191.39 |
| 20/10/2020 | 00029988 | | PROVISIONS FOR REFLECTIONS CAFE | \$ | 191.39 | | |
| 26/10/2020 | 2650.11568-01 | Bow Steel Pty Ltd | STEEL FABRICATION | | | \$ | 8,910.00 |
| 26/10/2020 | 679 | | SUPPLY/INSTALL ROOF EXTENSION MUNDARING HARD COURTS | \$ | 8,910.00 | | |
| 26/10/2020 | 2650.11578-01 | Corsiqn WA Pty Ltd | SUPPLY | | | \$ | 3,682.10 |
| 17/09/2020 | 00049771 | | SUPPLY & DELIVER STREET SIGNS | \$ | 640.16 | | |
| 18/09/2020 | 00049964 | | SUPPLY & DELIVER CUSTOM SIGNS FOR PLAYGROUNDS | \$ | 1,897.50 | | |
| 24/09/2020 | 00050025 | | SUPPLY & DELIVER CAUTION & MAGNETIC BLANK SIGNS | \$ | 1,025.64 | | |
| 16/10/2020 | 00050669 | | SUPPLY SURVEILLANCE SIGNS | \$ | 118.80 | | |
| 26/10/2020 | 2650.11648-01 | Veris Australia Pty Ltd | SURVEY FEES | | | \$ | 3,741.10 |
| 13/10/2020 | VI039531 | | FEATURE SURVEY - JASON ST WOOROLOO | \$ | 2,898.50 | | |
| 16/10/2020 | VI039530 | | FINAL SURVEY FOR PEG PLACEMENT - CDS COPPIN RD TRANSFER STATION | \$ | 842.60 | | |
| 26/10/2020 | 2650.11953-01 | The Stationery Co (C Willis & D J | STATIONERY | | | \$ | 438.75 |
| 02/10/2020 | 161442 | | STATIONERY ITEMS | \$ | 391.50 | | |
| 16/10/2020 | 161457 | | STATIONERY ITEMS | \$ | 47.25 | | |
| 26/10/2020 | 2650.11977-01 | North Metropolitan Tafe | TRAINING | | | \$ | 796.60 |
| 16/10/2020 | I0019352 | | CERTIFICATE III IN EARLY CHILDHOOD EDUCATION | \$ | 796.60 | | |
| 26/10/2020 | 2650.12027-01 | AFGRI Equipment Australia Pty Ltd | SUPPLY | | | \$ | 21.00 |
| 15/10/2020 | 1963523 | | SUPPLY PULLEY | \$ | 21.00 | | |
| 26/10/2020 | 2650.12078-01 | Recruitwest Pty Ltd | TEMP STAFF | | | \$ | 7,277.83 |
| 23/10/2020 | C INV 576863 | | TEMP STAFF - DEPOT | \$ | 7,277.83 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | | |
|------------|---------------|--|--|--|----|-----------|--|--|--------------|
| 26/10/2020 | 2650.12149-01 | TenderLink.com | ADVERTISING | | | | | | |
| 04/09/2020 | MUNDAR-356162 | | ADVERTISING | | \$ | 58.30 | | | \$ 1,002.10 |
| 11/09/2020 | MUNDAR-358321 | | ADVERTISING | | \$ | 58.30 | | | |
| 24/09/2020 | MUNDAR-359104 | | ADVERTISING | | \$ | 177.10 | | | |
| 24/09/2020 | MUNDAR-359105 | | ADVERTISING | | \$ | 177.10 | | | |
| 24/09/2020 | MUNDAR-360708 | | ADVERTISING | | \$ | 177.10 | | | |
| 09/10/2020 | MUNDAR-359897 | | ADVERTISING | | \$ | 177.10 | | | |
| 09/10/2020 | MUNDAR-359895 | | ADVERTISING | | \$ | 177.10 | | | |
| 26/10/2020 | 2650.12165-01 | Paul and David Auto Accessories | 2021 PERTH UBD | | | | | | |
| 22/10/2020 | 387570 | | 2021 PERTH UBD - VOLUNTEER BRIGADE DISTRIBUTION | | \$ | 907.50 | | | \$ 907.50 |
| 26/10/2020 | 2650.12185-01 | Biobean Coffee Pty Ltd | PROVISIONS | | | | | | |
| 09/10/2020 | 00001502 | | PROVISIONS FOR REFLECTIONS CAFE | | \$ | 870.88 | | | \$ 870.88 |
| 26/10/2020 | 2650.12336-01 | MBC Trees and Bobcat | MITIGATION WORKS | | | | | | |
| 20/10/2020 | 821-2020 | | MITIGATION WORKS - CARRAWATHA RD PARKERVILLE | | \$ | 4,950.00 | | | \$ 4,950.00 |
| 26/10/2020 | 2650.12363-01 | The Artisan Mundaring | PROVISIONS | | | | | | |
| 08/10/2020 | 71 | | PROVISIONS FOR REFLECTIONS CAFE | | \$ | 58.88 | | | \$ 58.88 |
| 26/10/2020 | 2650.12402-01 | Grace Information & Records Management | RECORDS STORAGE | | | | | | |
| 02/10/2020 | RP01048303 | | OFFSITE RECORDS STORAGE | | \$ | 1,942.48 | | | \$ 1,942.48 |
| 26/10/2020 | 2650.12451-01 | Rainchaser Pumps and Reticulation | PARTS | | | | | | |
| 23/10/2020 | INV-1375 | | PARTS FOR 078MDG | | \$ | 12.40 | | | \$ 12.40 |
| 26/10/2020 | 2650.12470-01 | Mr G Wood | FENCING | | | | | | |
| 15/10/2020 | IV00000000157 | | FENCING REPAIRS - DARLINGTON OVAL | | \$ | 308.00 | | | \$ 1,188.00 |
| 15/10/2020 | IV00000000158 | | INSTALL REMOVABLE BOLLARD SLEEVE - MUNDARING ARENA | | \$ | 528.00 | | | |
| 16/10/2020 | IV00000000162 | | FENCING REPAIRS - SWAN VIEW TENNIS CLUB | | \$ | 352.00 | | | |
| 26/10/2020 | 2650.12579-01 | Mr V Crowe | LANDSCAPE SERVICES | | | | | | |
| 23/10/2020 | 1567 | | LANDSCAPE SERVICES | | \$ | 210.00 | | | \$ 1,015.00 |
| 23/10/2020 | 1568 | | CLEANING SERVICES | | \$ | 210.00 | | | |
| 23/10/2020 | 1569 | | LANDSCAPE SERVICES | | \$ | 210.00 | | | |
| 23/10/2020 | 1570 | | LANDSCAPE & MAINTENANCE SERVICES | | \$ | 385.00 | | | |
| 26/10/2020 | 2650.12640-01 | Officeworks Ltd | SUPPLIES | | | | | | |
| 01/10/2020 | 12822881 | | SUPPLY LOGITECH WIRELESS KEYBOARD & MOUSE | | \$ | 73.45 | | | \$ 489.47 |
| 01/10/2020 | 12794882 | | STATIONERY ITEMS & COFFEE | | \$ | 236.90 | | | |
| 06/10/2020 | 12860382 | | STATIONERY ITEMS | | \$ | 179.12 | | | |
| 26/10/2020 | 2650.127-01 | Volich Waste Contractors Pty Ltd | REFUSE CONTRACT | | | | | | |
| 08/10/2020 | 00005703 | | WASTE COLLECTION SERVICES - LAKE LESCHEANAULTIA | | \$ | 180.71 | | | \$ 180.71 |
| 26/10/2020 | 2650.12760-01 | Dynamic Audio Visual Solutions Pty | INSTALLATION & HARDWARE | | | | | | |
| 02/10/2020 | 6914 | | LIVE STREAMING INSTALLATION & HARDWARE | | \$ | 47,462.29 | | | \$ 47,462.29 |
| 26/10/2020 | 2650.12790-01 | S&R Glass | SUPPLY/INSTALL | | | | | | |
| 01/10/2020 | 635 | | SUPPLY/INSTALL SECURITY SCREEN - SAWYERS VALLEY HALL | | \$ | 653.61 | | | \$ 653.61 |
| 26/10/2020 | 2650.12794-01 | Mount Helena Hardware | SUPPLY | | | | | | |
| 08/10/2020 | 26390 | | SUPPLY OF ASSORTED HARDWARE ITEMS | | \$ | 11.95 | | | \$ 72.08 |
| 08/10/2020 | 11676 | | SUPPLY OF ASSORTED HARDWARE ITEMS | | \$ | 60.13 | | | |
| 26/10/2020 | 2650.12866-01 | From Scratch Small Event Catering | PROVISIONS | | | | | | |
| 26/10/2020 | 1088 | | PROVISIONS FOR REFLECTIONS CAFE | | \$ | 86.00 | | | \$ 86.00 |
| 26/10/2020 | 2650.12867-01 | RMS (Aust) Pty Ltd | STAFF TRAINING | | | | | | |
| 20/10/2020 | 91433997 | | STAFF TRAINING - RMS BOOKINGS SYSTEM | | \$ | 379.50 | | | \$ 379.50 |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | |
|------------|---------------|--------------------------------------|--|--|----|-----------|----|-----------|
| 26/10/2020 | 2650.12899-01 | NAPA (A Division of GPC Asia Pacific | SUPPLY | | \$ | | \$ | 356.70 |
| 16/10/2020 | 1320099368 | | SUPPLY OF WORKSHOP CONSUMABLES | | \$ | 243.17 | | |
| 16/10/2020 | 1320100282 | | SUPPLY OF WORKSHOP CONSUMABLES | | \$ | 81.90 | | |
| 16/10/2020 | 1320100338 | | SUPPLY AIR FILTER FOR P4816 | | \$ | 31.63 | | |
| 26/10/2020 | 2650.12902-01 | Holcim Australia Pty Ltd | SUPPLY & DELIVER | | | | \$ | 3,345.39 |
| 01/10/2020 | 9407139005 | | SUPPLY & DELIVER WASHED WHITE SAND FOR PLAYGROUNDS | | \$ | 3,345.39 | | |
| 26/10/2020 | 2650.12903-01 | Hudson Global Resource AU Pty Ltd | TEMP STAFF | | | | \$ | 1,481.79 |
| 09/10/2020 | AU1111401 | | TEMP STAFF - COMMUNICATIONS OFFICER | | \$ | 1,481.79 | | |
| 26/10/2020 | 2650.12938-01 | Aussie Broadband Pty Ltd | SERVICES | | | | \$ | 4,114.25 |
| 02/10/2020 | 9280926 | | NBN FTTN, NBN ENTERPRISE & VOIP SERVICE | | \$ | 4,114.25 | | |
| 26/10/2020 | 2650.12944-01 | Avon Tree Management | STUMP GRINDING | | | | \$ | 836.00 |
| 23/10/2020 | 278 | | STUMP GRINDING - VARIOUS LOCATIONS | | \$ | 836.00 | | |
| 26/10/2020 | 2650.12951-01 | Traffic Force | TRAFFIC MANAGEMENT SERVICES | | | | \$ | 70,192.20 |
| 10/09/2020 | 00021416 | | TRAFFIC MANAGEMENT SERVICES - OLD NORTHAM RD | | \$ | 664.28 | | |
| 10/09/2020 | 00021418 | | TRAFFIC MANAGEMENT SERVICES - DRAINAGE WORKS | | \$ | 4,952.73 | | |
| 10/09/2020 | 00021415 | | TRAFFIC MANAGEMENT SERVICES - CONSTRUCTION CREW | | \$ | 6,737.70 | | |
| 15/09/2020 | 00021417 | | TRAFFIC MANAGEMENT SERVICES - HALIFAX PLACE MUNDARING | | \$ | 3,863.84 | | |
| 01/10/2020 | 00021509 | | TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE | | \$ | 2,599.31 | | |
| 01/10/2020 | 00021419 | | TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE | | \$ | 3,767.32 | | |
| 02/10/2020 | 00021601 | | TRAFFIC MANAGEMENT SERVICES - VERGE & KERB MAINTENANCE | | \$ | 2,950.56 | | |
| 02/10/2020 | 00021675 | | TRAFFIC MANAGEMENT SERVICES - DRAINAGE MAINTENANCE | | \$ | 6,365.13 | | |
| 18/09/2020 | 00021507 | | TRAFFIC MANAGEMENT SERVICES - CONSTRUCTION CREW | | \$ | 5,887.22 | | |
| 24/09/2020 | 00021602 | | TRAFFIC MANAGEMENT SERVICES - DRAINAGE WORKS | | \$ | 7,230.47 | | |
| 24/09/2020 | 00021510 | | TRAFFIC MANAGEMENT SERVICES - DRAINAGE MAINTENANCE | | \$ | 3,442.33 | | |
| 24/09/2020 | 00021508 | | TRAFFIC MANAGEMENT SERVICES - WORKS CREWS | | \$ | 4,039.46 | | |
| 25/09/2020 | 00021600 | | TRAFFIC MANAGEMENT SERVICES - TOMLINSON RD HOVEA | | \$ | 4,507.62 | | |
| 16/10/2020 | 00021672 | | TRAFFIC MANAGEMENT SERVICES - TOMLINSON RD HOVEA | | \$ | 3,629.80 | | |
| 16/10/2020 | 00021674 | | TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE | | \$ | 3,582.83 | | |
| 16/10/2020 | 00021673 | | TRAFFIC MANAGEMENT SERVICES - WORKS CREWS | | \$ | 2,002.17 | | |
| 16/10/2020 | 00021727 | | TRAFFIC MANAGEMENT SERVICES - DRAINAGE MAINTENANCE | | \$ | 1,124.02 | | |
| 16/10/2020 | 00021725 | | TRAFFIC MANAGEMENT SERVICES - TOMLINSON RD HOVEA | | \$ | 1,826.77 | | |
| 16/10/2020 | 00021726 | | TRAFFIC MANAGEMENT SERVICES - KERB MAINTENANCE | | \$ | 1,018.64 | | |
| 26/10/2020 | 2650.13029-01 | Community Greenwaste Recycling Pty | SERVICES | | | | \$ | 19,209.30 |
| 17/09/2020 | INV-1357 | | GREENWASTE PROCESSING SERVICES | | \$ | 19,209.30 | | |
| 26/10/2020 | 2650.13059-01 | Mundaring Tyrepower | REPAIRS | | | | \$ | 680.00 |
| 15/10/2020 | 103915 | | SUPPLY & FIT NEW TYRES ON 801MDG | | \$ | 645.00 | | |
| 16/10/2020 | 103909 | | REPAIR TYRE ON 075MDG | | \$ | 35.00 | | |
| 26/10/2020 | 2650.13094-01 | West Coast First Aid Training (The | FIRST AID TRAINING | | | | \$ | 2,456.00 |
| 15/10/2020 | 1267 | | FIRST AID TRAINING | | \$ | 2,456.00 | | |
| 26/10/2020 | 2650.13097-01 | Survey Civil | DRAINAGE WORKS | | | | \$ | 9,152.00 |
| 20/10/2020 | 049 | | DRAINAGE WORKS - CDS SHED COPPIN RD TRANSFER STATION | | \$ | 3,245.00 | | |
| 23/10/2020 | 050 | | DRAINAGE WORKS - CHIDLOW OVAL | | \$ | 5,907.00 | | |
| 26/10/2020 | 2650.13145-01 | Class Professionals | PLACEMENT FEE | | | | \$ | 7,841.00 |
| 26/10/2020 | 00008455 | | PERMANENT PLACEMENT FEE FOR STAFF MEMBER - MECPC | | \$ | 7,841.00 | | |
| 26/10/2020 | 2650.13163-01 | Toll Transport Pty Ltd | COURIER SERVICES | | | | \$ | 39.14 |
| 01/10/2020 | 0447-S364420 | | COURIER SERVICES | | \$ | 39.14 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | |
|------------|------------------|---------------------------------------|---|----|------------|----|------------|
| 26/10/2020 | 2650.13407-01 | Densford Civil Pty Ltd | GUARDRAIL UPGRADE | | | \$ | 225,926.80 |
| 02/10/2020 | 13557 | | GUARDRAIL UPGRADE RAHNIE RD BRIDGE WOOROLOO | \$ | 116,923.40 | | |
| 02/10/2020 | 13558 | | GUARDRAIL UPGRADE RAHNIE RD BRIDGE WOOROLOO | \$ | 109,003.40 | | |
| 26/10/2020 | 2650.13449-01 | MGI Constructions Pty Ltd | SUPPLY & INSTALL | | | \$ | 3,537.30 |
| 23/10/2020 | 00000388 | | SUPPLY & INSTALL NEW SHED - CDS COPPIN RD TRANSFER STATION | \$ | 3,537.30 | | |
| 26/10/2020 | 2650.13454-01 | Murdock Recruitment Pty Ltd | TEMP STAFF | | | \$ | 4,017.31 |
| 06/10/2020 | I0002764 | | TEMP STAFF - MECPC | \$ | 707.29 | | |
| 15/10/2020 | I0002832 | | TEMP STAFF - MECPC | \$ | 1,605.70 | | |
| 22/10/2020 | I0002910 | | TEMP STAFF - MECPC | \$ | 1,704.32 | | |
| 26/10/2020 | 2650.13516-01 | Komatsu Forklift Australia Pty Ltd | SUPPLY | | | \$ | 42,840.60 |
| 20/10/2020 | A011801 | | SUPPLY & DELIVER NEW KOMATSU FORKLIFT 044MDG | \$ | 42,840.60 | | |
| 26/10/2020 | 2650.13517-01 | All In Pools (BW Harper & SE Harper | SUPPLY | | | \$ | 31,900.00 |
| 22/10/2020 | 00001737 | | SUPPLY TILES FOR MT HELENA AQUATIC REFURBISHMENT | \$ | 31,900.00 | | |
| 26/10/2020 | 2650.13551-01 | Entire Fire Management (The Trustee | FIREBREAK | | | \$ | 43,230.00 |
| 20/10/2020 | 00004089 | | HAZARD REDUCTION BURN - BROOKING RD EAST PARKERVILLE | \$ | 43,230.00 | | |
| 26/10/2020 | 2650.13572-01 | The Plant Cafe | CATERING | | | \$ | 200.70 |
| 26/10/2020 | INV-0006 | | CATERING - CBP WORKSHOP ON 21/10/2020 | \$ | 200.70 | | |
| 26/10/2020 | 2650.138-01 | Sonic HealthPlus Pty Ltd | MEDICAL EXAMINATION | | | \$ | 231.00 |
| 20/10/2020 | 2173658 | | PRE-EMPLOYMENT MEDICAL EXAMINATION | \$ | 231.00 | | |
| 26/10/2020 | 2650.1430-01 | Mundaring Toy Library Inc | MEMBERSHIP | | | \$ | 55.00 |
| 06/10/2020 | 005 | | 2020/2021 MDG TOY LIBRARY CORPORATE MEMBERSHIP | \$ | 55.00 | | |
| 26/10/2020 | 2650.166-01 | Vodafone | FEES | | | \$ | 1,903.66 |
| 09/10/2020 | 11277905 | | PAGERS & MESSAGING - ALL BRIGADES | \$ | 1,903.66 | | |
| 26/10/2020 | 2650.1674-01 | Midland Cement Materials | SUPPLY | | | \$ | 733.33 |
| 24/09/2020 | 6131527 | | SUPPLY LINER & LID - STANHOPE GARDENS | \$ | 733.33 | | |
| 26/10/2020 | 2650.197-01 | Konica Minolta Business Solutions A | PHOTOCOPIER PRINTING | | | \$ | 4,957.49 |
| 02/10/2020 | 0400001153320920 | | PHOTOCOPIER PRINTING | \$ | 2,629.30 | | |
| 23/10/2020 | 86376630 | | PHOTOCOPIER PRINTING | \$ | 2,328.19 | | |
| 26/10/2020 | 2650.21-01 | Eastern Metropolitan Regional Council | FEES | | | \$ | 60,653.68 |
| 20/10/2020 | EMRC36443 | | TRANSFER STATION FEES | \$ | 60,653.68 | | |
| 26/10/2020 | 2650.2165-01 | Country Womens Association of WA In | CATERING | | | \$ | 510.00 |
| 13/10/2020 | 127 | | CATERING SERVICES - STONEVILLE FIRE SCHOOL | \$ | 510.00 | | |
| 26/10/2020 | 2650.234-01 | Coles Supermarkets Australia Pty Lt | SUPPLIES | | | \$ | 1,134.11 |
| 01/10/2020 | 110431507 | | FOOD & CONSUMABLES FOR STAFF & CHILDREN - MECPC | \$ | 631.74 | | |
| 01/10/2020 | 110563768 | | FOOD & CONSUMABLES FOR STAFF & CHILDREN - SCFC CLAYTON VIEW | \$ | 502.37 | | |
| 26/10/2020 | 2650.2625-01 | Stewart & Heaton Clothing Co | UNIFORMS | | | \$ | 384.69 |
| 02/10/2020 | SIN-3261316 | | UNIFORMS - SAWYERS VALLEY VBFB | \$ | 201.01 | | |
| 02/10/2020 | SIN-3261313 | | UNIFORMS - GLEN FORREST VBFB | \$ | 183.68 | | |
| 26/10/2020 | 2650.2737-01 | Du Clene Pty Ltd | CLEANING | | | \$ | 3,996.82 |
| 09/10/2020 | 00010077 | | CLEANING SERVICES | \$ | 2,604.96 | | |
| 09/10/2020 | 00010069 | | CLEANING SERVICES | \$ | 1,391.86 | | |
| 26/10/2020 | 2650.280-01 | Winc Australia Pty Limited | STATIONERY | | | \$ | 536.38 |
| 01/10/2020 | 9033918643 | | STATIONERY ITEMS | \$ | 403.53 | | |
| 06/10/2020 | 9033943140 | | STATIONERY ITEMS | \$ | 115.03 | | |
| 13/10/2020 | 9033921723 | | STATIONERY ITEMS | \$ | 17.82 | | |
| 26/10/2020 | 2650.300-01 | Civica Pty Ltd | FEES | | | \$ | 630.66 |
| 20/10/2020 | M/LG016900 | | BIS LICENCE, SUPPORT & MAINTENANCE 01/10/2020 - 31/01/2021 | \$ | 47.66 | | |
| 22/10/2020 | C/LG019266 | | ILF - BIS UPGRADE - INITIAL LICENCE | \$ | 583.00 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | | |
|------------|-----------------|---|--|----|-----------|--|----|-----------|--|
| 26/10/2020 | 2650.314-01 | Landgate | TITLE SEARCHES | | | | | | |
| 01/10/2020 | 359717-10000974 | | GROSS RENTAL VALUATIONS CHARGEABLE | \$ | 404.74 | | \$ | 458.14 | |
| 20/10/2020 | 1046267 | | ONLINE TRANSACTION SUMMARY - SEPTEMBER 2020 | \$ | 53.40 | | | | |
| 26/10/2020 | 2650.3180-01 | Battery World Midland | BATTERIES | | | | \$ | 518.00 | |
| 18/09/2020 | #IN6031760532 | | BATTERIES FOR 078MDG | \$ | 518.00 | | | | |
| 26/10/2020 | 2650.320-01 | Department of Fire & Emergency Services | ESL PAYABLE | | | | \$ | 26,973.04 | |
| 22/10/2020 | 151291 | | ESL PAYABLE - LOCAL GOVERNMENT IMPROVED PROPERTY | \$ | 26,973.04 | | \$ | | |
| 26/10/2020 | 2650.33-01 | Boral Construction Materials Group | ASPHALT | | | | \$ | 3,619.44 | |
| 11/09/2020 | WA15488920 | | SUPPLY EMULSION | \$ | 649.44 | | | | |
| 17/09/2020 | WA15500603 | | ASPHALT | \$ | 148.50 | | | | |
| 02/10/2020 | WA15515101 | | ASPHALT | \$ | 142.56 | | | | |
| 02/10/2020 | WA15515102 | | ASPHALT | \$ | 148.50 | | | | |
| 02/10/2020 | WA15515103 | | ASPHALT | \$ | 145.53 | | | | |
| 02/10/2020 | WA15515104 | | ASPHALT | \$ | 885.06 | | | | |
| 02/10/2020 | WA15515105 | | ASPHALT | \$ | 148.50 | | | | |
| 09/10/2020 | WA15541458 | | ASPHALT | \$ | 145.53 | | | | |
| 09/10/2020 | WA15541459 | | ASPHALT | \$ | 148.50 | | | | |
| 09/10/2020 | WA15541460 | | ASPHALT | \$ | 166.32 | | | | |
| 09/10/2020 | WA15541461 | | ASPHALT | \$ | 891.00 | | | | |
| 26/10/2020 | 2650.3338-01 | RSEA Pty Ltd | SAFETY EQUIPMENT | | | | \$ | 77.26 | |
| 09/10/2020 | 10751661 | | SAFETY EQUIPMENT | \$ | 77.26 | | | | |
| 26/10/2020 | 2650.336-01 | Fasta Courier Service | COURIER SERVICES | | | | \$ | 267.85 | |
| 19/10/2020 | 236362 | | COURIER SERVICES | \$ | 267.85 | | | | |
| 26/10/2020 | 2650.3445-01 | Quick Corporate Australia | STATIONERY | | | | \$ | 195.53 | |
| 06/10/2020 | SIN-01246248 | | STATIONERY ITEMS | \$ | 195.53 | | | | |
| 26/10/2020 | 2650.3493-01 | BGC Quarries | ROCKBASE | | | | \$ | 3,260.47 | |
| 15/10/2020 | IQ21250 | | SUPPLY ROCKBASE | \$ | 3,260.47 | | | | |
| 26/10/2020 | 2650.381-01 | Mundaring Electrical Contracting Se | ELECTRICAL SERVICES | | | | \$ | 1,466.30 | |
| 22/10/2020 | 7157 | | ELECTRICAL SERVICES - WOOROLOO HALL | \$ | 715.00 | | | | |
| 23/10/2020 | 7154 | | ELECTRICAL SERVICES - MECPC | \$ | 198.00 | | | | |
| 23/10/2020 | 7149 | | ELECTRICAL SERVICES - MUNDARING PAVILION | \$ | 162.80 | | | | |
| 23/10/2020 | 7153 | | ELECTRICAL SERVICES - ADMIN BUILDING | \$ | 99.00 | | | | |
| 23/10/2020 | 7150 | | ELECTRICAL SERVICES - ADMIN BUILDING | \$ | 132.00 | | | | |
| 23/10/2020 | 7155 | | ELECTRICAL SERVICES - BOYA LIBRARY | \$ | 159.50 | | | | |
| 26/10/2020 | 2650.385-01 | Mundaring News & Lotto | SUBSCRIPTIONS | | | | \$ | 584.57 | |
| 23/10/2020 | 6252 | | MAGAZINE SUBSCRIPTIONS | \$ | 584.57 | | | | |
| 26/10/2020 | 2650.388-01 | Bunzl Ltd | CLEANING SUPPLIES | | | | \$ | 3,365.04 | |
| 04/09/2020 | V729279 | | CLEANING SUPPLIES - LAKE LESCHENAUTIA | \$ | 74.10 | | | | |
| 11/09/2020 | V734819 | | PAPER PRODUCTS | \$ | 126.70 | | | | |
| 11/09/2020 | V740424 | | SUPPLY & DELIVER DISPOSABLE GLOVES | \$ | 32.27 | | | | |
| 11/09/2020 | V734798 | | CLEANING SUPPLIES - LAKE LESCHENAUTIA | \$ | 12.38 | | | | |
| 22/09/2020 | V758544 | | CLEANING SUPPLIES - LAKE LESCHENAUTIA | \$ | 881.17 | | | | |
| 22/09/2020 | V760681 | | CLEANING SUPPLIES - LAKE LESCHENAUTIA | \$ | 33.44 | | | | |
| 24/09/2020 | V766015 | | PAPER PRODUCTS - LAKE LESCHENAUTIA | \$ | 2,062.37 | | | | |
| 01/10/2020 | V773605 | | CLEANING SUPPLIES - LAKE LESCHENAUTIA | \$ | 96.80 | | | | |
| 02/10/2020 | V773461 | | PAPER PRODUCTS | \$ | 26.27 | | | | |
| 09/10/2020 | V779255 | | CLEANING SUPPLIES - LAKE LESCHENAUTIA | \$ | 19.54 | | | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | | |
|------------|------------------|-------------------------------------|--|----|----------|--|----|----------|--|
| 26/10/2020 | 2650.393-01 | Western Australian Local Government | FEEES | | | | | | |
| 02/10/2020 | I3084158 | | UNDERSTANDING FINANCIAL REPORTS - CR CORICA | \$ | 195.00 | | \$ | 195.00 | |
| 26/10/2020 | 2650.397-01 | J. Blackwood & Son Pty Ltd | SUPPLY | | | | | | |
| 16/10/2020 | PE6192XS | | SUPPLY WOMENS WORK TROUSERS | \$ | 177.10 | | \$ | 177.10 | |
| 26/10/2020 | 2650.4041-01 | Colas WA | BITUMEN | | | | | | |
| 15/10/2020 | SIN2009302100053 | | BITUMEN WORKS - TOMLINSON RD | \$ | 7,332.00 | | \$ | 7,332.00 | |
| 26/10/2020 | 2650.4407-01 | Aardvark Bobcat & Truck Hire | HIRE OF PLANT | | | | | | |
| 20/10/2020 | #784 | | HIRE OF PLANT | \$ | 4,175.82 | | \$ | 4,175.82 | |
| 26/10/2020 | 2650.452-01 | Mahogany Building & Design | MAINTENANCE | | | | | | |
| 23/10/2020 | INV0251 | | MAINTENANCE - SHIRE DEPOT | \$ | 352.00 | | \$ | 352.00 | |
| 26/10/2020 | 2650.4560-01 | Flexi Staff Pty Ltd | TEMP STAFF | | | | | | |
| 23/10/2020 | I0002603 | | TEMP STAFF - DEPOT | \$ | 2,405.87 | | \$ | 2,405.87 | |
| 26/10/2020 | 2650.4658-01 | Westwater Enterprises Pty Ltd | EQUIPMENT REPAIRS | | | | | | |
| 16/10/2020 | WS0676 | | SUPPLY/INSTALL CHLORSHIELD CONTROLLER & ACTUATOR | \$ | 8,239.00 | | \$ | 8,239.00 | |
| 16/10/2020 | WS0676/2 | | SUPPLY/INSTALL CHLORINE LEAK DETECTOR - BILGOMAN | \$ | 4,301.00 | | \$ | 4,301.00 | |
| 26/10/2020 | 2650.47-01 | Midalia Steel Pty Ltd | STEEL FABRICATION | | | | | | |
| 15/09/2020 | 62920095 | | SUPPLY GATE HINGES & DROP BOLTS | \$ | 158.93 | | \$ | 158.93 | |
| 26/10/2020 | 2650.4749-01 | Pure Air Filters | PARTS | | | | | | |
| 18/09/2020 | 00012524 | | AIR FILTER CLEANERS FOR 018MDG & 019MDG | \$ | 156.20 | | \$ | 156.20 | |
| 01/10/2020 | 00012566 | | AIR FILTER CLEANERS FOR 026MDG & 027MDG | \$ | 108.90 | | \$ | 108.90 | |
| 26/10/2020 | 2650.480-01 | Echo Newspaper | ADVERTISING | | | | | | |
| 11/09/2020 | 00014600 | | ADVERTISING | \$ | 1,358.50 | | \$ | 1,358.50 | |
| 11/09/2020 | 00014734 | | ADVERTISING | \$ | 330.00 | | \$ | 330.00 | |
| 01/10/2020 | 00015054 | | ADVERTISING | \$ | 330.00 | | \$ | 330.00 | |
| 26/10/2020 | 2650.509-01 | Work Clobber | WORK CLOTHES | | | | | | |
| 20/10/2020 | MD394887 | | WORK CLOTHES - LAKE LESCHENAUTIA STAFF | \$ | 619.00 | | \$ | 619.00 | |
| 20/10/2020 | MD394565 | | WORK CLOTHES | \$ | 84.00 | | \$ | 84.00 | |
| 22/10/2020 | MD396956 | | WORK CLOTHES | \$ | 251.00 | | \$ | 251.00 | |
| 26/10/2020 | 2650.52-01 | Western Educting Service | HIRE OF PLANT | | | | | | |
| 20/10/2020 | 00001031 | | DRAIN EDUCTING / JETTING AT VARIOUS LOCATIONS | \$ | 1,566.53 | | \$ | 1,566.53 | |
| 23/10/2020 | 00001052 | | DRAIN EDUCTING / JETTING AT VARIOUS LOCATIONS | \$ | 1,658.69 | | \$ | 1,658.69 | |
| 23/10/2020 | 00001053 | | DRAIN EDUCTING / JETTING AT VARIOUS LOCATIONS | \$ | 1,658.69 | | \$ | 1,658.69 | |
| 20/10/2020 | 00001029 | | DRAIN EDUCTING / JETTING AT VARIOUS LOCATIONS | \$ | 1,658.69 | | \$ | 1,658.69 | |
| 26/10/2020 | 2650.5558-01 | Global Workwear Investments Pty Ltd | WORK CLOTHES | | | | | | |
| 10/09/2020 | MD30638.D1 | | WORK CLOTHES | \$ | 100.65 | | \$ | 100.65 | |
| 10/09/2020 | MD30639.D1 | | WORK CLOTHES | \$ | 313.50 | | \$ | 313.50 | |
| 17/09/2020 | MD29113.D1 | | WORK CLOTHES | \$ | 408.94 | | \$ | 408.94 | |
| 17/09/2020 | MD31400.D1 | | WORK CLOTHES | \$ | 224.36 | | \$ | 224.36 | |
| 24/09/2020 | MD31366.D1 | | WORK CLOTHES | \$ | 433.36 | | \$ | 433.36 | |
| 25/09/2020 | MD31926.D1 | | WORK CLOTHES | \$ | 184.76 | | \$ | 184.76 | |
| 01/10/2020 | MD31897.D1 | | WORK CLOTHES | \$ | 92.82 | | \$ | 92.82 | |
| 01/10/2020 | MD31449.D1 | | WORK CLOTHES | \$ | 29.00 | | \$ | 29.00 | |
| 26/10/2020 | 2650.599-01 | Mundaring Adult Creative & Learning | ANNUAL FUNDING | | | | | | |
| 16/10/2020 | 151020 | | ANNUAL FUNDING 2ND QUARTER CLAIM 2020/2021 | \$ | 9,100.00 | | \$ | 9,100.00 | |
| 26/10/2020 | 2650.6081-01 | Blue Heeler Trading | GOODS | | | | | | |
| 16/10/2020 | 00005294 | | UNIFORMS | \$ | 311.85 | | \$ | 311.85 | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | | |
|------------|---------------|---------------------------------|--|--|--|----|----------|----|----------|
| 26/10/2020 | 2650.6282-01 | Strata Corporation Pty Ltd T/A | SUPPLY/DELIVER | | | \$ | 467.34 | \$ | 467.34 |
| 16/10/2020 | 127432 | | SUPPLY/DELIVER SECATEUR POUCH & ROCKET POTS | | | \$ | 467.34 | | |
| 26/10/2020 | 2650.6421-01 | Vermeer Equipment of WA & NT | REPAIRS | | | | | \$ | 434.56 |
| 23/10/2020 | 114751 | | REPAIR FAULTS ON BC1500 CHIPPER 866MDG | | | \$ | 434.56 | | |
| 26/10/2020 | 2650.6570-01 | A Class Line Marking Service | MAINTENANCE | | | | | \$ | 770.00 |
| 16/10/2020 | 201022 | | LINE MARKING - DARLINGTON POST OFFICE | | | \$ | 385.00 | | |
| 16/10/2020 | 201025 | | LINE MARKING - MANN ST MUNDARING | | | \$ | 385.00 | | |
| 26/10/2020 | 2650.6698-01 | Dial Before You Dig WA Ltd | FEES | | | | | \$ | 110.00 |
| 16/10/2020 | 00162203 | | MEMBERSHIP FEES JULY TO SEPTEMBER 2020 | | | \$ | 110.00 | | |
| 26/10/2020 | 2650.6732-01 | Relationships Australia Western | EMPLOYEE ASSISTANCE PROGRAM | | | | | \$ | 165.00 |
| 15/10/2020 | 00356583 | | EMPLOYEE ASSISTANCE PROGRAM | | | \$ | 165.00 | | |
| 26/10/2020 | 2650.68-01 | The Watershed Water Systems | PARTS | | | | | \$ | 1,811.00 |
| 08/10/2020 | 10195761 | | RETICULATION PARTS | | | \$ | 1,811.00 | | |
| 26/10/2020 | 2650.6876-01 | RAC Motoring Pty Ltd | SUBSCRIPTION RENEWAL | | | | | \$ | 1,808.00 |
| 23/10/2020 | 328154 | | ANNUAL SUBSCRIPTION RENEWAL BUSINESS WISE ASSIST | | | \$ | 1,808.00 | | |
| 26/10/2020 | 2650.7230-01 | Boss Bobcat & Truck Service | CARTAGE | | | | | \$ | 3,520.00 |
| 20/10/2020 | 5320 | | CARTAGE BOBCAT WORKS & TIDY UP - NORRIS PARK | | | \$ | 3,520.00 | | |
| 26/10/2020 | 2650.7318-01 | Pirtek Midland | SUPPLY AND FIT | | | | | \$ | 138.94 |
| 11/09/2020 | MD-T00032975 | | SUPPLY OF ASSORTED HYDRAULIC HOSES & FITTINGS | | | \$ | 54.79 | | |
| 18/09/2020 | MD-T00033099 | | SUPPLY GREASE FITTINGS FOR 019MDG | | | \$ | 84.15 | | |
| 26/10/2020 | 2650.7426-01 | Scoob's Dingo Service | SWEEPING / MAINTENANCE | | | | | \$ | 3,029.40 |
| 20/10/2020 | 2400 | | FOOTPATH SWEEPING / MAINTENANCE | | | \$ | 3,029.40 | | |
| 26/10/2020 | 2650.7519-01 | Moore Stephens (WA) Pty Ltd | WORKSHOP | | | | | \$ | 1,782.00 |
| 23/10/2020 | 1148 | | FINANCIAL REPORTING 2020 WORKSHOP | | | \$ | 1,782.00 | | |
| 26/10/2020 | 2650.7568-01 | Swan Towing | TOWING SERVICES | | | | | \$ | 242.00 |
| 16/10/2020 | 00248065 | | TOWING SERVICES | | | \$ | 242.00 | | |
| 26/10/2020 | 2650.7702-01 | Paperbark Technologies | ASSESSMENT REPORT | | | | | \$ | 985.00 |
| 23/10/2020 | 00005502 | | TREE RISK ASSESSMENT REPORT - TAMBLY PL STONEVILLE | | | \$ | 985.00 | | |
| 26/10/2020 | 2650.7727-01 | Marshall Beattie Pty Ltd | MAINTENANCE | | | | | \$ | 759.00 |
| 20/10/2020 | 10122270 | | MAINTENANCE ON ADMIN BUILDING ENTRY DOOR | | | \$ | 264.00 | | |
| 23/10/2020 | 10122726 | | ATTEND SITE & FIX FRONT DOOR FAULT - ADMIN BUILDIN | | | \$ | 495.00 | | |
| 26/10/2020 | 2650.7857-01 | Ricoh Finance | RENTAL CHARGES | | | | | \$ | 210.10 |
| 01/10/2020 | 288238 | | RENTAL CHARGES | | | \$ | 210.10 | | |
| 26/10/2020 | 2650.80-01 | Bunnings Group Limited | HARDWARE | | | | | \$ | 1,096.17 |
| 01/10/2020 | 2180/01600551 | | HARDWARE ITEMS | | | \$ | 324.15 | | |
| 02/10/2020 | 2180/01601359 | | HARDWARE ITEMS | | | \$ | 95.04 | | |
| 16/10/2020 | 2180/01293312 | | HARDWARE ITEMS | | | \$ | 235.93 | | |
| 16/10/2020 | 2180/01602576 | | HARDWARE ITEMS | | | \$ | 441.05 | | |
| 26/10/2020 | 2650.8165-01 | Qualcon Laboratories | SUPPLIES | | | | | \$ | 660.00 |
| 15/10/2020 | 00027675 | | POTHOLING - PHILIPS RD MAHOGANY CREEK | | | \$ | 660.00 | | |
| 26/10/2020 | 2650.8545-01 | Sankey Plumbing Service | PLUMBING | | | | | \$ | 1,848.00 |
| 23/10/2020 | 4866 | | PLUMBING - DARLINGTON BUSH FIRE BRIGADE | | | \$ | 814.00 | | |
| 23/10/2020 | 4856 | | PLUMBING - STONEVILLE VBFB STATION | | | \$ | 583.00 | | |
| 23/10/2020 | 4857 | | PLUMBING - SHIRE DOG POUND | | | \$ | 209.00 | | |
| 23/10/2020 | 4849 | | PLUMBING - HUB OF THE HILLS | | | \$ | 121.00 | | |
| 20/10/2020 | 4858 | | PLUMBING - MUNDARING ARENA | | | \$ | 121.00 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | |
|------------|---------------|-------------------------------------|---|----|-----------|----|-----------|
| 26/10/2020 | 2650.8584-01 | Great Sand Supplies Trust | GRAVEL SUPPLY | | | \$ | 8,573.66 |
| 08/10/2020 | 00005979 | | SUPPLY FERRICRETE | \$ | 2,201.36 | | |
| 08/10/2020 | 00005978 | | SUPPLY FACE GRAVEL | \$ | 6,372.30 | | |
| 26/10/2020 | 2650.8611-01 | Brownes Foods Operations Pty Ltd | SUPPLIES | | | \$ | 270.35 |
| 16/10/2020 | 15628037 | | KIOSK SUPPLIES - BILGOMAN AQUATIC CENTRE | \$ | 270.35 | | |
| 26/10/2020 | 2650.9184-01 | Budget Rent A Car (Busby Investment | HIRE | | | \$ | 98.99 |
| 20/10/2020 | 428435033 | | HIRE VAN - ONGOING COLLECTION OF CDS BINS | \$ | 98.99 | | |
| 26/10/2020 | 2650.9596-01 | Brice Pest Management | PEST MANAGEMENT | | | \$ | 2,002.00 |
| 16/10/2020 | IV03972 | | ANT TREATMENT - SUNDOWNER GROVE PARKERVILLE | \$ | 154.00 | | |
| 16/10/2020 | IV03974 | | TICK TREATMENT - CHIDLOW OVAL & MUNDARING OVAL | \$ | 1,848.00 | | |
| 26/10/2020 | 2650.9627-01 | MPK Tree Management Pty Ltd | STREET TREE MAINTENANCE | | | \$ | 52,039.35 |
| 15/09/2020 | 00008015 | | TREE MANAGEMENT SERVICES | \$ | 25,852.20 | | |
| 24/09/2020 | 00008056 | | TREE MANAGEMENT SERVICES | \$ | 5,823.95 | | |
| 02/10/2020 | 00008067 | | TREE MANAGEMENT SERVICES | \$ | 20,363.20 | | |
| 26/10/2020 | 2650.9815-01 | Design Synergy | SERVICES | | | \$ | 2,112.00 |
| 20/10/2020 | 5578 | | DRAFT SERVICE PROPOSED TOILET UPGRADE STONEVILLE FIRE BRIGADE | \$ | 2,112.00 | | |
| 26/10/2020 | 2651.119-01 | Telstra | TELEPHONE | | | \$ | 8,481.05 |
| 20/10/2020 | 2085566000 | | TELEPHONE CHARGES SEPTEMBER 2020 & ACCESSORIES | \$ | 8,481.05 | | |
| 26/10/2020 | 2651.13132-01 | Kookaburra Cinema | GRANT | | | \$ | 10,000.00 |
| 23/10/2020 | GRANT | | COVID-19 RELIEF & RECOVERY - REBUILD GRANT | \$ | 10,000.00 | | |
| 26/10/2020 | 2651.13582-01 | Mr C T Browne | CROSSOVER CONTRIBUTION | | | \$ | 575.00 |
| 23/10/2020 | X OVER | | CROSSOVER CONTRIBUTION - DODINGTON PL PARKERVILLE | \$ | 575.00 | | |
| 26/10/2020 | 2651.13584-01 | Mrs M J Pitt | REFUND | | | \$ | 222.00 |
| 26/10/2020 | REFUND | | REFUND - HOME BASED BUSINESS APPLICATION - EXEMPT | \$ | 222.00 | | |
| 26/10/2020 | 2651.13585-01 | Mr M K Anthes | REIMBURSEMENT | | | \$ | 49.95 |
| 26/10/2020 | REIMBURSEMENT | | REIMBURSEMENT - PPE EXPENSES | \$ | 49.95 | | |
| 26/10/2020 | 2651.1629-01 | Avalon Sheds & Stables | REFUND | | | \$ | 147.00 |
| 26/10/2020 | REFUND | | REFUND - OUTBUILDING DEVELOPMENT APPLICATION CANCELLED | \$ | 147.00 | | |
| 26/10/2020 | 2651.174-01 | Synergy | ELECTRICITY | | | \$ | 6,243.60 |
| 15/10/2020 | 5147790712 | | ELECTRICITY | \$ | 233.50 | | |
| 15/10/2020 | 0239507529 | | ELECTRICITY | \$ | 122.90 | | |
| 15/10/2020 | 5087811715 | | ELECTRICITY | \$ | 116.67 | | |
| 15/10/2020 | 5125442514 | | ELECTRICITY | \$ | 114.54 | | |
| 15/10/2020 | 5142730716 | | ELECTRICITY | \$ | 114.54 | | |
| 15/10/2020 | 5068955212 | | ELECTRICITY | \$ | 116.55 | | |
| 15/10/2020 | 5045204415 | | ELECTRICITY | \$ | 127.86 | | |
| 15/10/2020 | 8876289221 | | ELECTRICITY | \$ | 131.76 | | |
| 15/10/2020 | 5233911527 | | ELECTRICITY | \$ | 113.67 | | |
| 15/10/2020 | 8749180328 | | ELECTRICITY | \$ | 123.16 | | |
| 15/10/2020 | 2172465520 | | ELECTRICITY | \$ | 112.53 | | |
| 15/10/2020 | 5639936321 | | ELECTRICITY | \$ | 160.47 | | |
| 15/10/2020 | 5162819914 | | ELECTRICITY | \$ | 3,018.94 | | |
| 15/10/2020 | 3563304329 | | ELECTRICITY | \$ | 330.56 | | |
| 15/10/2020 | 5176146213 | | ELECTRICITY | \$ | 116.30 | | |
| 15/10/2020 | 5172433125 | | ELECTRICITY | \$ | 198.08 | | |
| 22/10/2020 | 5134764810 | | ELECTRICITY | \$ | 246.59 | | |
| 22/10/2020 | 5176146311 | | ELECTRICITY | \$ | 744.98 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | | |
|------------|---------------|---|---|--|--|----|-----------|----|-----------|
| 26/10/2020 | 2651.196-01 | Glen Forrest Volunteer Bushfire Brigade | HAZARD REDUCTION BURN | | | \$ | 400.00 | \$ | 400.00 |
| 23/10/2020 | 0219 | | HAZARD REDUCTION BURN - PHILLIPS RD MUNDARING | | | | | | |
| 26/10/2020 | 2651.306-01 | Darlington Volunteer Bushfire Brigade | HAZARD REDUCTION BURN | | | \$ | 400.00 | \$ | 1,500.00 |
| 20/10/2020 | 0298 | | HAZARD REDUCTION BURN - ROBINSON RD DARLINGTON | | | | | | |
| 20/10/2020 | 0163 | | HAZARD REDUCTION BURN - BILGOMAN AQUATIC CENTRE | | | \$ | 1,100.00 | | |
| 26/10/2020 | 2651.318-01 | Sawyers Valley Volunteer Bushfire | HAZARD REDUCTION BURN | | | \$ | 3,800.00 | \$ | 3,900.00 |
| 20/10/2020 | 0757 | | HAZARD REDUCTION BURN - FORREST AVE SAWYERS VALLEY | | | | | | |
| 20/10/2020 | 0758 | | HAZARD REDUCTION BURN - WALKER ST SAWYERS VALLEY | | | \$ | 100.00 | | |
| 26/10/2020 | 2651.355-01 | Wesfarmers Kleenheat Gas Pty Ltd | GAS | | | \$ | 138.95 | \$ | 427.71 |
| 21/09/2020 | 4318623 | | GAS SERVICES - HUB OF THE HILLS | | | | | | |
| 09/10/2020 | 21670986 | | GAS SERVICES - REFLECTIONS LAKE LESCHENAULTIA | | | \$ | 78.21 | | |
| 09/10/2020 | 21670985 | | GAS SERVICES - LAKE LESCHENAULTIA | | | \$ | 210.55 | | |
| 26/10/2020 | 2651.361-01 | Mount Helena Volunteer Bushfire Brigade | EXPENSES | | | \$ | 453.55 | \$ | 453.55 |
| 23/10/2020 | 0040 | | REIMBURSEMENT ESL EXPENSES JULY TO SEPTEMBER 2020 | | | | | | |
| 26/10/2020 | 2651.363-01 | Parkerville Volunteer Bushfire Brig | HAZARD REDUCTION BURN | | | \$ | 600.00 | \$ | 1,600.00 |
| 20/10/2020 | HR BURN | | HAZARD REDUCTION BURN - BROOKING RD HOVEA | | | | | | |
| 23/10/2020 | HR BURN | | HAZARD REDUCTION BURN - KURAMUN PLACE PARKERVILLE | | | \$ | 1,000.00 | | |
| 26/10/2020 | 2651.589-01 | Shire of Mundaring | PARENT LEVY | | | \$ | 9,492.80 | \$ | 9,837.55 |
| 22/10/2020 | 221020 | | FDC PARENT LEVY | | | | | | |
| 26/10/2020 | 184222 | | REFUND - RUBBISH SERVICES GLYNDEN WAY HELENA VALLEY | | | \$ | 344.75 | | |
| 26/10/2020 | 2651.720-01 | Wooroloo Primary School | CITIZEN AWARDS | | | \$ | 70.00 | \$ | 70.00 |
| 20/10/2020 | CITIZEN AWARD | | CITIZEN AWARDS 2020 | | | | | | |
| 26/10/2020 | 2651.8880-01 | Mundaring Chamber of Commerce | COVID-19 RELIEF & RECOVERY | | | \$ | 9,028.00 | \$ | 9,028.00 |
| 23/10/2020 | GRANT | | COVID-19 RELIEF & RECOVERY - REBUILD GRANT | | | | | | |
| 29/10/2020 | 2652.34-01 | Water Corporation | WATER RATES & FEES | | | \$ | 1,272.50 | \$ | 5,203.87 |
| 29/10/2020 | 9012388904 | | WATER RATES & FEES | | | | | | |
| 29/10/2020 | 9004707805 | | WATER RATES & FEES | | | \$ | 95.50 | | |
| 29/10/2020 | 9018371679 | | WATER RATES & FEES | | | \$ | 15.49 | | |
| 29/10/2020 | 9004707493 | | WATER RATES & FEES | | | \$ | 141.96 | | |
| 29/10/2020 | 9004679971 | | WATER RATES & FEES | | | \$ | 127.55 | | |
| 29/10/2020 | 9004680788 | | WATER RATES & FEES | | | \$ | 148.34 | | |
| 29/10/2020 | 9004705199 | | WATER RATES & FEES | | | \$ | 36.13 | | |
| 29/10/2020 | 9004687154 | | WATER RATES & FEES | | | \$ | 5.16 | | |
| 29/10/2020 | 9004680614 | | WATER RATES & FEES | | | \$ | 779.46 | | |
| 29/10/2020 | 9004679832 | | WATER RATES & FEES | | | \$ | 46.46 | | |
| 29/10/2020 | 9004679808 | | WATER RATES & FEES | | | \$ | 74.85 | | |
| 29/10/2020 | 9004679824 | | WATER RATES & FEES | | | \$ | 87.75 | | |
| 29/10/2020 | 9004679509 | | WATER RATES & FEES | | | \$ | 729.16 | | |
| 29/10/2020 | 9004680833 | | WATER RATES & FEES | | | \$ | 240.18 | | |
| 29/10/2020 | 9004679998 | | WATER RATES & FEES | | | \$ | 260.81 | | |
| 29/10/2020 | 9004679541 | | WATER RATES & FEES | | | \$ | 93.46 | | |
| 29/10/2020 | 9004683970 | | WATER RATES & FEES | | | \$ | 127.55 | | |
| 29/10/2020 | 9004678303 | | WATER RATES & FEES | | | \$ | 389.73 | | |
| 29/10/2020 | 9015634496 | | WATER RATES & FEES | | | \$ | 147.12 | | |
| 29/10/2020 | 9004684543 | | WATER RATES & FEES | | | \$ | 384.71 | | |
| 29/10/2020 | 2653.3462-01 | Care Giver Subsidies | CARE GIVER SUBSIDIES | | | \$ | 25,624.80 | \$ | 25,624.80 |
| 29/10/2020 | 291020 | | CARE GIVER SUBSIDIES | | | | | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | | | | | |
|------------|---------------|-----------------------------------|------------------|--|--|----|--------|----|--------|
| 29/10/2020 | 2654.13139-01 | Thousand Reasons Health & Fitness | REFUND | | | \$ | | \$ | 110.00 |
| 29/10/2020 | 1253673 | | HALL BOND REFUND | | | \$ | 110.00 | | |
| 29/10/2020 | 2654.13467-01 | Mrs J A Sheil | REFUND | | | \$ | | \$ | 65.00 |
| 29/10/2020 | 1254271 | | KEY BOND REFUND | | | \$ | 65.00 | | |
| 29/10/2020 | 2654.13589-01 | Retirees WA | REFUND | | | \$ | | \$ | 175.00 |
| 29/10/2020 | 1232002 | | HALL BOND REFUND | | | \$ | 110.00 | | |
| 29/10/2020 | 1232002 | | KEY BOND REFUND | | | \$ | 65.00 | | |
| 29/10/2020 | 2654.13590-01 | Melanoma WA | REFUND | | | \$ | | \$ | 330.00 |
| 29/10/2020 | 1228851 | | HALL BOND REFUND | | | \$ | 330.00 | | |
| 29/10/2020 | 2654.13591-01 | Ms G Fowler | REFUND | | | \$ | | \$ | 330.00 |
| 29/10/2020 | 1237242 | | HALL BOND REFUND | | | \$ | 330.00 | | |
| 29/10/2020 | 2654.13592-01 | Mrs N K Hullett | REFUND | | | \$ | | \$ | 110.00 |
| 29/10/2020 | 1251456 | | HALL BOND REFUND | | | \$ | 110.00 | | |
| 29/10/2020 | 2654.5183-01 | Joliettes Gymnastics Swan | REFUND | | | \$ | | \$ | 55.00 |
| 29/10/2020 | 606590 | | KEY BOND REFUND | | | \$ | 55.00 | | |
| 29/10/2020 | 2654.831-01 | Mount Helena Senior Football Club | REFUND | | | \$ | | \$ | 830.00 |
| 29/10/2020 | 1057787 | | HALL BOND REFUND | | | \$ | 330.00 | | |
| 29/10/2020 | 1255225 | | HALL BOND REFUND | | | \$ | 500.00 | | |
| 29/10/2020 | 2654.8501-01 | Darlington Concerts Incorporated | REFUND | | | \$ | | \$ | 720.00 |
| 29/10/2020 | 1245323 | | HALL BOND REFUND | | | \$ | 720.00 | | |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| | | | | | |
|--|---------------|---------------------------|-------------------------------|-----------|------------------------|
| 29/10/2020 | 2655.12516-01 | PayClear Services Pty Ltd | SUPERANNUATION - OCTOBER 2020 | | \$ 197,932.98 |
| 28/10/2020 | OCT2020-1 | | SUPERANNUATION-OCT2020-1 | \$ | 139,564.71 |
| 28/10/2020 | OCT2020-12 | | SUPERANNUATION-OCT2020-12 | \$ | 245.60 |
| 28/10/2020 | OCT2020-13 | | SUPERANNUATION-OCT2020-13 | \$ | 5,728.98 |
| 28/10/2020 | OCT2020-15 | | SUPERANNUATION-OCT2020-15 | \$ | 594.38 |
| 28/10/2020 | OCT2020-18 | | SUPERANNUATION-OCT2020-18 | \$ | 2,490.96 |
| 28/10/2020 | OCT2020-19 | | SUPERANNUATION-OCT2020-19 | \$ | 307.18 |
| 28/10/2020 | OCT2020-20 | | SUPERANNUATION-OCT2020-20 | \$ | 407.14 |
| 28/10/2020 | OCT2020-22 | | SUPERANNUATION-OCT2020-22 | \$ | 1,076.72 |
| 28/10/2020 | OCT2020-23 | | SUPERANNUATION-OCT2020-23 | \$ | 760.94 |
| 28/10/2020 | OCT2020-24 | | SUPERANNUATION-OCT2020-24 | \$ | 988.81 |
| 28/10/2020 | OCT2020-27 | | SUPERANNUATION-OCT2020-27 | \$ | 1,308.86 |
| 28/10/2020 | OCT2020-3 | | SUPERANNUATION-OCT2020-3 | \$ | 370.92 |
| 28/10/2020 | OCT2020-32 | | SUPERANNUATION-OCT2020-32 | \$ | 120.40 |
| 28/10/2020 | OCT2020-33 | | SUPERANNUATION-OCT2020-33 | \$ | 1,142.58 |
| 28/10/2020 | OCT2020-34 | | SUPERANNUATION-OCT2020-34 | \$ | 10.64 |
| 28/10/2020 | OCT2020-35 | | SUPERANNUATION-OCT2020-35 | \$ | 452.18 |
| 28/10/2020 | OCT2020-37 | | SUPERANNUATION-OCT2020-37 | \$ | 2,018.29 |
| 28/10/2020 | OCT2020-4 | | SUPERANNUATION-OCT2020-4 | \$ | 1,658.41 |
| 28/10/2020 | OCT2020-40 | | SUPERANNUATION-OCT2020-40 | \$ | 1,550.35 |
| 28/10/2020 | OCT2020-42 | | SUPERANNUATION-OCT2020-42 | \$ | 1,228.86 |
| 28/10/2020 | OCT2020-47 | | SUPERANNUATION-OCT2020-47 | \$ | 1,136.94 |
| 28/10/2020 | OCT2020-48 | | SUPERANNUATION-OCT2020-48 | \$ | 882.65 |
| 28/10/2020 | OCT2020-49 | | SUPERANNUATION-OCT2020-49 | \$ | 379.34 |
| 28/10/2020 | OCT2020-50 | | SUPERANNUATION-OCT2020-50 | \$ | 969.33 |
| 28/10/2020 | OCT2020-52 | | SUPERANNUATION-OCT2020-52 | \$ | 526.88 |
| 28/10/2020 | OCT2020-54 | | SUPERANNUATION-OCT2020-54 | \$ | 303.50 |
| 28/10/2020 | OCT2020-56 | | SUPERANNUATION-OCT2020-56 | \$ | 526.88 |
| 28/10/2020 | OCT2020-59 | | SUPERANNUATION-OCT2020-59 | \$ | 1,115.14 |
| 28/10/2020 | OCT2020-6 | | SUPERANNUATION-OCT2020-6 | \$ | 751.29 |
| 28/10/2020 | OCT2020-60 | | SUPERANNUATION-OCT2020-60 | \$ | 75.47 |
| 28/10/2020 | OCT2020-65 | | SUPERANNUATION-OCT2020-65 | \$ | 173.87 |
| 28/10/2020 | OCT2020-68 | | SUPERANNUATION-OCT2020-68 | \$ | 1,468.10 |
| 28/10/2020 | OCT2020-69 | | SUPERANNUATION-OCT2020-69 | \$ | 489.86 |
| 28/10/2020 | OCT2020-7 | | SUPERANNUATION-OCT2020-7 | \$ | 5,483.91 |
| 28/10/2020 | OCT2020-70 | | SUPERANNUATION-OCT2020-70 | \$ | 463.60 |
| 28/10/2020 | OCT2020-71 | | SUPERANNUATION-OCT2020-71 | \$ | 20.91 |
| 28/10/2020 | OCT2020-72 | | SUPERANNUATION-OCT2020-72 | \$ | 194.44 |
| 28/10/2020 | OCT2020-8 | | SUPERANNUATION-OCT2020-8 | \$ | 20,903.32 |
| 28/10/2020 | OCT2020-9 | | SUPERANNUATION-OCT2020-9 | \$ | 40.64 |
| Total Electronic Funds Transfers From Municipal Account | | | | \$ | 3,541,816.92 |
| | | | | | \$ 3,541,816.92 |

MONTHLY PAYMENTS LIST OF ACCOUNTS - OCTOBER 2020

| Payments By Electronic Funds Transfer (Payroll) | | | |
|---|-----------------|---|----------------------|
| 14/10/2020 | PP08/21 cycle 1 | Pay Summary | \$ 390,918.85 |
| 14/10/2020 | PP08/21 cycle 2 | Pay Summary | \$ 97,830.59 |
| 28/10/2020 | PP09/21 cycle 1 | Pay Summary | \$ 396,494.80 |
| 28/10/2020 | PP09/21 cycle 2 | Pay Summary | \$ 100,457.44 |
| Total Payroll Payments Direct From Municipal Account | | | \$ 985,701.68 |
| Payment By Direct Debit From Municipal Account | | | |
| | | Bendigo - Direct Debit Fees (incl FTS) | \$ 139.00 |
| | | Bendigo - Merch Bank Fees | \$ 7,200.84 |
| | | Commonwealth Bank - Bpoint Fees | \$ 3,085.97 |
| | | Fleetcare - Fuel Payments | \$ 3,777.50 |
| | | HP Financial Services - Equipment Lease | \$ 6,638.50 |
| | | Konica Minolta - Printer Lease | \$ 3,414.52 |
| | | NAB | \$ 22,641.88 |
| | | Qikkids - Fees | \$ 219.34 |
| | | RMS - Lakes Monthly Licence Fee | \$ 163.90 |
| | | RMS - Monthly SMS Fees | \$ 32.57 |
| | | WA Treasury Corporation | \$ 91,888.81 |
| | | WEX Motorpass | \$ 156.84 |
| | | Windcave - Merchant Fees | \$ 74.80 |
| Total Electronic Fund Payments Direct From Municipal Account | | | \$ 139,434.47 |

NAB Purchase Card Payments List for October 2020

| <u>Date</u> | <u>Supplier</u> | <u>Description</u> | <u>Amount</u> | <u>Card User</u> |
|-------------|--|--|-----------------|-------------------|
| 29-Sep-20 | Officeworks 0611 | Fiat files - Midvale Hub | \$ 30.00 | Mrs J A Pearce |
| 29-Sep-20 | Angus & Robertson | Office Library - Reinventing Organizations | \$ 44.90 | Ms M R Griffiths |
| 30-Sep-20 | Officeworks 0611 | Stationery items - CDS Coppin Rd | \$ 115.95 | Mrs J N Dutton |
| 30-Sep-20 | EOT Training | White Card Training - Mark Luzi | \$ 73.66 | Mr M R Luzi |
| 30-Sep-20 | Angus & Robertson | Book stock - AFM Library | \$ 645.55 | Ms H McKissock |
| 30-Sep-20 | Blue Dog Training | White Card training - Allan Entwistle | \$ 59.00 | Mrs J R Banks |
| 30-Sep-20 | H Polesy & Co Pty Ltd | 1000 x 25kg Onion Bags - CDS Coppin Rd | \$ 770.00 | Mrs J N Dutton |
| 30-Sep-20 | Campaign Monitor | What's On newsletter - October 2020 | \$ 23.09 | Ms K L Martin |
| 30-Sep-20 | Campaign Monitor | Bulk email - The happy bowel talk - KSP Library | \$ 127.52 | Ms K L Martin |
| 30-Sep-20 | Subway Mundaring | Catering - grant writing volunteer workshop | \$ 49.00 | Mrs K D White |
| 30-Sep-20 | Vistaprint | Business Cards - Planner (Adam Olivari) | \$ 48.85 | Ms A E Douglas |
| 30-Sep-20 | Vistaprint | Business Cards - Ranger (Delphine) | \$ 48.85 | Ms A E Douglas |
| 1-Oct-20 | Woolworths 4155 | Children's food for vacation care - Middle Swan | \$ 20.40 | Ms R B McAllister |
| 1-Oct-20 | JBHIFI.com.au | Junior stock - AFM Library | \$ 176.78 | Ms M A Yasbincek |
| 2-Oct-20 | Big Bubble | Children's face paints - Middle Swan | \$ 54.85 | Ms R B McAllister |
| 2-Oct-20 | Mt Helena Hardware | Black Paint - Graffiti removal on Roads | \$ 12.00 | Mr J M Neale |
| 5-Oct-20 | Tony's Tender Meats | Meat for children - MECPC | \$ 284.05 | Mrs S E Broad |
| 5-Oct-20 | Campaign Monitor | Bulk Email - Intro to myGov & Internet Safety Talk | \$ 127.31 | Ms K L Martin |
| 6-Oct-20 | Red Dot Mundaring | Hand Sanitiser - COVID-19 - Bilgoman & Mt Helena Aquatic Centres | \$ 50.00 | Mr C F Blankley |
| 6-Oct-20 | Angus & Robertson | Book stock - KSP Library | \$ 323.00 | Ms K L Martin |
| 7-Oct-20 | St Andrews Medical | Medical Consult - Janet Duff - MECPC | \$ 141.60 | Mrs S E Broad |
| 7-Oct-20 | JBHIFI.com.au | Junior stock - KSP Library | \$ 443.52 | Ms M A Yasbincek |
| 7-Oct-20 | Officeworks 0611 | Be connected event consumables | \$ 81.58 | Ms K L Martin |
| 7-Oct-20 | Target 5069 | Room resources - MECPC | \$ 278.00 | Ms J A Gray |
| 7-Oct-20 | Kmart 1052 | Room resources - MECPC | \$ 376.15 | Ms J A Gray |
| 7-Oct-20 | JBHIFI.com.au | DVD stock - AFM Library | \$ 158.87 | Ms H McKissock |
| 7-Oct-20 | Mt Helena Deli & Takeaway | Catering - R 23165 | \$ 115.40 | Mrs J R Banks |
| 7-Oct-20 | Mt Helena Hardware | Hardware Items - Bruce Douglas Pavilion Maintenance | \$ 6.65 | Mr J M Neale |
| 7-Oct-20 | Angus & Robertson | Junior stock - AFM Library | \$ 831.60 | Ms M A Yasbincek |
| 7-Oct-20 | Early Childhood Australia | Research in Practice Series Subscription - MECPC | \$ 56.70 | Ms J A Gray |
| 7-Oct-20 | Camera House Midland | ProMaster Compact Flash Storage 32GB for HP Switch | \$ 109.00 | Mr M Arbab |
| 7-Oct-20 | Angus & Robertson | Book stock - AFM Library | \$ 290.20 | Ms H McKissock |
| 7-Oct-20 | Angus & Robertson | Junior stock - KSP library | \$ 1,000.35 | Ms M A Yasbincek |
| 8-Oct-20 | City of Perth Parking | Parking - MRRG Workshop, MRWA on 08/10/20 | \$ 10.10 | Mr S M Purdy |
| 8-Oct-20 | Swan Valley Cuddly Animal Farm | Vacation care excursion - Admission fees | \$ 132.00 | Ms R B McAllister |
| 8-Oct-20 | Mt Helena Hardware | Hardware Items - Maintenance Project | \$ 15.80 | Mr J M Neale |
| 8-Oct-20 | Angus & Robertson | Refund - Non- supply of item for KSP Library | REFUND \$ 13.50 | Ms M A Yasbincek |
| 8-Oct-20 | Angus & Robertson | Book stock - KSP Library | \$ 493.45 | Ms K L Martin |
| 8-Oct-20 | Australia Post - Mundaring | Mobile Phone/Device USB Chargers | \$ 35.00 | Ms M M Thomas |
| 9-Oct-20 | Magpies Magazine Pty Ltd | Industry publication subscription | \$ 56.00 | Ms M A Yasbincek |
| 10-Oct-20 | Kmart 1052 | Room Resources - MECPC | \$ 316.50 | Ms J A Gray |
| 12-Oct-20 | Coles 0330 | Hand soap & cleaning products - Visitor Centre | \$ 12.50 | Ms B M Beale |
| 12-Oct-20 | Reggio Emilia Australia Information Exchange | Reggio Emilia online training for Gaye Kara | \$ 234.00 | Mrs A Tomizzi |
| 13-Oct-20 | Cash Register Warehouse | Replacement barcode scanners - KSP Library | \$ 214.50 | Ms K L Martin |
| 13-Oct-20 | Kmart 1052 | Room Resources - MECPC | \$ 154.00 | Ms J A Gray |
| 13-Oct-20 | Local Government Professionals Australia WA | CEO Registration - 2020 LG Professionals Annual State Conference | \$ 1,105.00 | Ms A M Italiano |

NAB Purchase Card Payments List for October 2020

| Date | Supplier | Description | Amount | Card User |
|-----------|--|--|-------------------|-------------------|
| 13-Oct-20 | Secure Parking Pty Ltd | Parking - WALGA/LGEMAG Meeting on 13/10/2020 | \$ 9.23 | Mr A J Dyson |
| 13-Oct-20 | Australian HR Institute | Refund - Introduction to HR Law - Co-Ordinator HR | REFUND -\$ 695.00 | Ms A E Douglas |
| 13-Oct-20 | WA Planning Commission | Whiteman Park Picnic Shelter booking - ERFDC | \$ 95.00 | Mrs A Tomizzi |
| 13-Oct-20 | Baby Bunting | Chairs for mums & bubs training room - Clayton View | \$ 1,316.00 | Ms R B McAllister |
| 13-Oct-20 | Thingz Midland Gate | Resources for rooms - MECPC | \$ 35.00 | Ms J A Gray |
| 13-Oct-20 | Circle of Security International | COSP Facilitator Training - Midvale Hub | \$ 1,412.59 | Mrs A Tomizzi |
| 13-Oct-20 | Local Government Professionals Australia WA | Affiliate Membership 2020/2021 - Org Development Officer | \$ 185.00 | Ms M M Thomas |
| 14-Oct-20 | JBHIFI.com.au | DVD stock - AFM Library | \$ 169.85 | Ms H McKissock |
| 14-Oct-20 | PDF Education Supplies | Acrylic Mirror: Emotions - Eastern Region Family Daycare Centre | \$ 60.00 | Mrs A Tomizzi |
| 14-Oct-20 | Kmart 1052 | Home corner equipment for playgroup - Clayton View | \$ 125.00 | Ms R B McAllister |
| 14-Oct-20 | Officeworks 0611 | Stationery holders - KSP Library | \$ 27.98 | Ms K L Martin |
| 14-Oct-20 | City of Perth Parking | Parking - DEMC Meeting on 14/10/2020 | \$ 12.12 | Mr A J Dyson |
| 14-Oct-20 | Angus & Robertson | Book stock - AFM Library | \$ 1,409.29 | Ms H McKissock |
| 14-Oct-20 | Department of Mining Industry Regulations & Safety | High Risk Work Licence Renewal - Ron Whittaker | \$ 53.00 | Mrs J N Dutton |
| 14-Oct-20 | The Plant Café | Catering Ordinary Council Meeting on 13/10/2020 | \$ 100.00 | Ms M M Thomas |
| 14-Oct-20 | The Plant Café | Catering Ordinary Council Meeting on 13/10/2020 | \$ 29.15 | Ms M M Thomas |
| 14-Oct-20 | The Plant Café | Catering Ordinary Council Meeting on 13/10/2020 | \$ 100.00 | Ms M M Thomas |
| 14-Oct-20 | Ikea Perth | Children's equipment sensory room - MCCC | \$ 68.00 | Ms R B McAllister |
| 14-Oct-20 | JB Hi-Fi Midland Central | USB Headset & microphone - KSP Library | \$ 58.00 | Ms K L Martin |
| 15-Oct-20 | Woolworths 4337 | Food items for parenting programs - Midvale Hub | \$ 49.50 | Mrs J A Pearce |
| 15-Oct-20 | EMPR Australia Pty Ltd | HP Power Supply for Plotter | \$ 455.40 | Mr M Arbab |
| 15-Oct-20 | Gilbert's Fresh Midland | Food for children - MECPC | \$ 23.29 | Ms S Harlow |
| 16-Oct-20 | Officeworks 0611 | Stationery for children - MECPC | \$ 42.48 | Ms S Harlow |
| 16-Oct-20 | Kmart 1052 | Room resources - MECPC | \$ 98.00 | Ms J A Gray |
| 16-Oct-20 | Department of Mining Industry Regulations & Safety | Annual Licence | \$ 223.00 | Mrs J N Dutton |
| 16-Oct-20 | Chemist Warehouse Midland Gate | First Aid supplies for rooms - MECPC | \$ 39.95 | Ms J A Gray |
| 16-Oct-20 | Ikea Perth | Shelving for K2 room - MECPC | \$ 177.00 | Ms J A Gray |
| 17-Oct-20 | Woolworths 4337 | Food for sausage sizzle - Broz Park Community Event | \$ 56.75 | Mr D L O'Brien |
| 18-Oct-20 | Kmart 1052 | Room resources - MECPC | \$ 68.00 | Ms J A Gray |
| 19-Oct-20 | Woolworths 4312 | CBP Workshop 1 Catering on 26/10/2020 | \$ 12.50 | Ms M M Thomas |
| 19-Oct-20 | Canva Pty Ltd | Annual subscription - Canva Pro | \$ 167.88 | Mrs P Heath |
| 19-Oct-20 | Awe & Wonder | Room Resources - MECPC | \$ 217.90 | Ms J A Gray |
| 19-Oct-20 | Western Australian Local Government Association | Registration - Urban Forrest Conference on 27/11/2020 - Briony Moran | \$ 120.00 | Mrs E M Pinnoch |
| 20-Oct-20 | Spotlight 058 | Children's art resources - MECPC | \$ 114.00 | Ms S Harlow |
| 20-Oct-20 | Kmart 1052 | Floor covering for children's play area - MECPC | \$ 39.00 | Ms S Harlow |
| 20-Oct-20 | The Plant Café | Catering - Council Forum 19/10/2020 | \$ 100.00 | Mr M R Luzi |
| 20-Oct-20 | The Plant Café | Catering - Council Forum 19/10/2020 | \$ 100.00 | Mr M R Luzi |
| 20-Oct-20 | The Plant Café | Catering - Council Forum 19/10/2020 | \$ 20.20 | Mr M R Luzi |
| 20-Oct-20 | Mt Helena Hardware | Hardware Items - Mundaring Pavilion Maintenance | \$ 8.68 | Mr J M Neale |
| 20-Oct-20 | Angus & Robertson | Book Stock - KSP Library | \$ 246.79 | Ms K L Martin |
| 20-Oct-20 | Local Government Professionals Australia WA | Registration (Director Stat Serv) LG Professionals Annual State Conference | \$ 670.00 | Ms A M Italiano |
| 20-Oct-20 | Mundaring Glass & Security | Supply 1x white Perspex sheet - Mundaring Pavilion | \$ 121.00 | Mr J M Neale |
| 21-Oct-20 | JBHIFI.com.au | DVD stock - AFM Library | \$ 95.92 | Ms H McKissock |
| 21-Oct-20 | The Stationery Co. | USB Leads | \$ 258.00 | Mr S D Winfield |
| 21-Oct-20 | E Fire & Safety | Evacuation vests & caps - MECPC | \$ 225.00 | Ms S Harlow |
| 21-Oct-20 | Angus & Robertson | Book club kits - AFM Library | \$ 588.90 | Ms H McKissock |
| 21-Oct-20 | Mt Helena Hardware | Hardware Items - Chidlow Tennis Court Building Maintenance | \$ 17.38 | Mr J M Neale |

NAB Purchase Card Payments List for October 2020

| <u>Date</u> | <u>Supplier</u> | <u>Description</u> | <u>Amount</u> | <u>Card User</u> |
|-------------------------------------|---|---|---------------------|-------------------|
| 21-Oct-20 | Tony's Tender Meats | Meat for children - MECPC | \$ 315.35 | Mrs S E Broad |
| 21-Oct-20 | Apple Pty Ltd | Apple Developer Program | \$ 149.00 | Mr M Arbab |
| 21-Oct-20 | The University Club of Western Australia | Car parking for CPC forum on 21/10/2020 | \$ 15.00 | Ms R B McAllister |
| 22-Oct-20 | Glen Forrest IGA | Food items for parenting programs - Midvale Hub | \$ 22.55 | Mrs J A Pearce |
| 22-Oct-20 | Choice | Choice magazine subscription - Mundaring Library | \$ 352.80 | Ms H McKissock |
| 22-Oct-20 | Choice | Choice computer subscription - Mundaring Library | \$ 201.60 | Ms H McKissock |
| 22-Oct-20 | The University Club of Western Australia | Car parking for CPC forum on 22/10/2020 | \$ 15.00 | Ms R B McAllister |
| 22-Oct-20 | Nightowl Bellevue | Fuel for P4822 - Purchase Card used by mistake should have been Fuel Card | \$ 72.73 | Mrs J A Pearce |
| 23-Oct-20 | Angus & Robertson | Junior stock - KSP Library | \$ 632.09 | Ms M A Yasbincek |
| 23-Oct-20 | Angus & Robertson | Junior stock - AFM Library | \$ 525.05 | Ms M A Yasbincek |
| 23-Oct-20 | Midland Supa IGA | Morning tea - Training Course | \$ 24.36 | Mr D L O'Brien |
| 24-Oct-20 | Battery World Midland | Battery for remote keys - 803MDG | \$ 20.00 | Mr M R Luzi |
| 24-Oct-20 | N & E Cleaning Pty Ltd | Vehicle wash - MECPC | \$ 16.00 | Ms S Harlow |
| 25-Oct-20 | Coles 0278 | Food & Consumables - MECPC | \$ 40.15 | Ms J A Gray |
| 25-Oct-20 | Kmart 1052 | Room resources - MECPC | \$ 24.00 | Ms J A Gray |
| 25-Oct-20 | Gilbert's Fresh Midland | Fruit supplies - MECPC | \$ 33.40 | Ms J A Gray |
| 25-Oct-20 | Bunnings 318000 | Consumables - MECPC | \$ 50.77 | Ms J A Gray |
| 26-Oct-20 | Koda Endurance Pty Limited | Koda Energy Bars - Brigades refreshments | \$ 403.20 | Mrs J R Banks |
| 26-Oct-20 | Woolworths 4321 | Food & supplies - Clayton View | \$ 34.55 | Ms R B McAllister |
| 26-Oct-20 | Kmart 1282 | Replacement kitchen utensils - MECPC | \$ 224.65 | Ms S Harlow |
| 27-Oct-20 | Kmart 1052 | Replacement kitchen equipment - MECPC | \$ 198.30 | Ms S Harlow |
| 27-Oct-20 | Local Government Professionals Australia WA | Registration (CEO) - LG Professionals LG meeting 1 - 2 Dec 2020 | \$ 605.00 | Ms A M Italiano |
| 27-Oct-20 | Woolworths 4321 | Food for training session and coffee/tea for promo - Clayton View | \$ 101.20 | Ms R B McAllister |
| 27-Oct-20 | Gilbert's Fresh Midland | Flowers for displays - MECPC | \$ 27.98 | Ms S Harlow |
| 28-Oct-20 | Woolworths 4312 | Cleaning supplies for Depot workshop | \$ 8.69 | Mrs J N Dutton |
| 28-Oct-20 | Kmart 1052 | Refund - Chairs - MECPC | REFUND -\$ 138.00 | Ms S Harlow |
| Total Purchase Card Payments | | | \$ 22,641.88 | |

11.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Notice of Motion - Oversight of Planning Framework within Perth Hills - Cr Amy Collins

| | |
|-----------------------------------|---|
| File Code | PS.TPS 4.02 |
| Author | Christopher Jennings, Senior Strategic Planning Officer |
| Senior Employee | Mark Luzi, Director Statutory Services |
| Disclosure of Any Interest | Nil |
| Attachments | Nil I |

SUMMARY

Councillor Collins has advised of her intention to move the following notice of motion:

Preamble:

The Perth Hills form a valuable peri-urban asset to the State, as part of the South-West's World Biodiversity Hotspot, which provides lifestyle choices and recreation benefits to all residents of Greater Perth.

However, development in the Perth Hills faces significant planning challenges, in managing extreme bushfire risks and sewerage treatment provision, while also protecting biodiversity values.

Council is therefore concerned that broader metropolitan growth pressures threaten the environmental, tourism and lifestyle values of the Perth Hills.

Elements of the current State Planning Frameworks and policy responses may not adequately address the distinctive values and challenges of development in this special region, or be in harmony with the vision of Hills' communities and the Shire of Mundaring's present Local Planning Framework.

As the metropolitan area grows, development pressure in the Perth Hills will require monitoring and liaison with the State Government, to ensure robust consideration of these issues at a State level, and to inform the future formal review of the Shire's own local planning framework.;

Motion:

That Council:

1. Requests the CEO advise Councillors when the State Government commences the review of the North-East Sub-Regional Planning Framework;
2. Notes that any formal Shire response to a review of the North-East Sub-Regional Planning Framework planned for 2021/22 will be presented to Council for consideration; and

3. Requests the CEO monitor the development of, and opportunities for Councillor and Shire participation in the Perth Hill's Local Government Working Group, as an outcome of the Regional Development Authority's 'Perth Hills's LG Workshop'."

The motion is intended to replace an earlier motion which was adjourned at the Ordinary Council meeting held 8 September 2020.

Planning assessment finds that the latest motion provides a concise and accurate statement of key planning issues and directions in the Shire.

BACKGROUND

At its meeting of 8 September 2020 (**C10.09.20**), Council resolved to adjourn debate on a motion moved by Cr Collins until the Ordinary meeting of Council to be held on 13 October 2020.

At the meeting of 13 October 2020 (**C7.10.20**), Council resolved to further adjourn debate until the Ordinary meeting of Council to be held on 8 December 2020 to allow:

...sufficient time for councillors to provide feedback and for officers to prepare advice and a report to Council

The motion which was adjourned read as follows:

"That Council:

1. *Endorses the following statement to guide our position in the coming review of the State Planning Framework (Perth to Peel @ 3.5) and our lobbying activities:*

Acknowledges that the State Planning Framework and incorporated growth strategies for our Shire, no longer align with our community's vision, the significant bushfire risks faced by our region, nor the protection of our significant environmental, lifestyle and tourism values, which are an asset to the State.

Future population growth within our Shire cannot meet the objectives in the State Framework for a more compact, consolidated and connected city, which builds upon existing infrastructure, reduces private vehicle use, respects its natural assets and heritage, and provides resilience to climate change, if we must continue to adopt the outdated 'dispersed growth' model, reflected in the plan for our Shire. As noted in the Framework, this model is of the late 20th Century, formulated in a time with a markedly different perspective of environmental protection, in a different climate, without the considerable bushfire risks we now face.

Our community's vision, to be the 'Place for sustainable living', is directly aligned with the goals of the State, for a sustainable, safe and connected region, where we build on our economic strengths, environmental values and improve existing infrastructure to serve the whole community. However, the existing regional framework, does not address infrastructure issues in our District Centre Mundaring, nor celebrate our Hill's values to create a vibrant and safe place to live with strong local employment. Instead, it focus growth in greenfield sites, with huge infrastructure needs, reliance on private vehicle use, clearing of native bushland, while still placing communities at an increased risk of bushfire impacts.

The State Planning Framework must be innovative and flexible to meet the needs of future generations.

We request that during the coming review of Perth to Peel @ 3.5, the State consults with community and other stakeholders to embark on a renewed approach to planning for growth and development in the Hills. Potentially viewing the entire Perth Hills as a separate sub-region, acknowledging their value to the State as an environmental, tourism, health & wellness and agricultural asset. Most importantly, the renewed framework must consider the increasing risks to biodiversity and bushfire safety in the Perth Hills and develop a path forward which allows us to drive our Local Planning Framework to meet the objectives of Perth to Peel @ 3.5 Million.

- 2. Requests the Shire President writes to the Minister for Planning, advising of the above decisions and Council's position on the coming review of Perth to Peel @3.5 Million."*

Crs Collins and Jeans subsequently met with Shire staff to discuss the planning implications of the above as a future lobbying position of Council.

As an outcome of those discussions, Cr Collins has proposed a new motion which is the subject of this report.

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.2 – The Shire advocates on behalf of its community

Strategy 4.2.1 – The Shire develops partnerships with government and non-government organisations to achieve positive outcomes for the community and wider region

SUSTAINABILITY IMPLICATIONS

The latest notice of motion reinforces sustainability objectives pertinent to the Shire of Mundaring.

RISK IMPLICATIONS

Risk: Reputation

Community members and groups – particularly those with an active interest in planning - anticipate Council's position regarding the state planning framework to align with their own. Any inconsistencies could, therefore, carry a reputational risk.

In this regard, the proposed motion has been assessed by staff and is

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| <p>considered generally consistent with the Local Planning Strategy which was subject to extensive advertising and input from the community and ratepayer groups.</p> <p>Given that the motion’s preamble is likely to be scrutinised at political levels and by state agencies e.g. the Western Australian Planning Commission, it is important for it to be accurate and credible.</p> | | |
| Likelihood | Consequence | Rating |
| Likely | Minor | Moderate |
| Action / Strategy | | |
| <p>Assessment finds that the preamble to the resolution is both accurate and credible from a planning perspective.</p> | | |

EXTERNAL CONSULTATION

Nil

COMMENT

Cr Collins has put forward the following statement as a preamble to the proposed resolutions:

“The Perth Hills form a valuable peri-urban asset to the State, as part of the South-West’s World Biodiversity Hotspot, which provides lifestyle choices and recreation benefits to all residents of Greater Perth.

However, development in the Perth Hills faces significant planning challenges, in managing extreme bushfire risks and sewerage treatment provision, while also protecting biodiversity values.

Council is therefore concerned that broader metropolitan growth pressures threaten the environmental, tourism and lifestyle values of the Perth Hills.

Current State Planning Frameworks and policy responses may not adequately address the distinctive values and challenges of development in this special region, or be in harmony with the vision of Hills’ communities and the Shire of Mundaring’s present Local Planning Framework.

As the metropolitan area grows, development pressure in the Perth Hills will require increased monitoring and liaison with the State Government, to ensure robust consideration of these issues at a State level, and to inform the future formal review of the Shire’s own local planning framework.”

The table (below) provides a planning assessment of the preamble:

| Statement | Assessment |
|--|--|
| <p><i>“The Perth Hills form a valuable peri-urban asset to the State, as part of the South-West’s World Biodiversity Hotspot, which provides lifestyle choices and recreation benefits to all residents of Greater Perth.”</i></p> | <p>Consistent with the Local Planning Strategy:</p> <p><i>In addition to their conservation values, National Parks within the Shire provide for a wide range of recreational uses, both for residents of the Shire as well as for regional, national and international visitors.</i> (p. 308 of the Local Planning Strategy)</p> <p><i>The development of the hills portion of the Shire in the form of a series of discreet villages separated by rural buffers has occurred over time, at first naturally as each village developed around stations on the two railway lines through the Shire, and then as a deliberate Council policy. This has been reinforced more recently by recommendations of the North Eastern Hills Settlement Pattern Plan, which supports landscape corridors separating towns. This Strategy recommends the continuation of this form of development for the following reasons:</i></p> <ul style="list-style-type: none"> • <i>visual amenity, landscape values, the “hills lifestyle” and ecological/wildlife corridors are all best preserved by retaining rural (including rural residential) buffers between towns/villages;</i> • <i>this pattern of development reinforces the identity of each village, both for residents and tourists...</i> <p>(p. 392 of the Local Planning Strategy)</p> |
| <p><i>“However, development in the Perth Hills faces significant planning challenges, in managing extreme bushfire risks and sewerage treatment provision, while also protecting biodiversity values.”</i></p> | <p>Consistent with the Local Planning Strategy and Council’s adopted Mundaring Activity Centre Plan:</p> <p><i>The Shire must find an appropriate balance between vegetation protection for environmental or aesthetic reasons and safety of human life and property, but in so doing, bushfire safety objectives must be paramount.</i> (p. 396 of Local Planning Strategy).</p> |

| Statement | Assessment |
|--|--|
| | <p><i>Preparing this ACP, in hand with other actions alongside it, including advocacy, are intended to drive change and Government commitment to increase wastewater capacity for the Mundaring Town Centre into the future. (p. 26 of Mundaring Activity Centre Plan)</i></p> |
| <p><i>“Council is therefore concerned that broader metropolitan growth pressures threaten the environmental, tourism and lifestyle values of the Perth Hills.”</i></p> | <p>Consistent with the North-East Sub-Regional Planning Framework:</p> <p><i>There is a wealth of environmental attributes within the sub-region including the Swan Valley, Darling Scarp and Range, a number of national and regional parks encompassing banksia woodlands and extensive areas of jarrah forest providing habitats for flora and fauna. The protection of these attributes from the potential impacts of population growth will require careful consideration and planning at each stage of the planning process.</i></p> <p>It is considered that the environment is central to tourism and lifestyle factors in the Shire. Protection of the environment implicitly supports tourism and desirable lifestyle elements.</p> |
| <p><i>“Elements of the current State Planning Frameworks and policy responses may not adequately address the distinctive values and challenges of development in this special region, or be in harmony with the vision of Hills’ communities and the Shire of Mundaring’s present Local Planning Framework.”</i></p> | <p>Council resolved to review the Local Planning Strategy at its meeting of 8 September 2020 (C10.09.20)</p> |
| <p><i>“As the metropolitan area grows, development pressure in the Perth Hills will require monitoring and liaison with the State Government, to ensure robust consideration of these issues at a State level, and to inform the future formal review of the Shire’s own local planning framework.”</i></p> | <p>See above.</p> |

The preamble provides a concise and accurate statement of key planning issues and directions in the Shire which acts as a useful context within which to consider the proposed Motion - which is essentially to keep Council apprised of changes to the North-East Sub-Regional Planning Framework.

VOTING REQUIREMENT

Simple Majority

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|---------------|
| MOTION |
|---------------|

That Council:

1. Requests the CEO advise Councillors when the State Government commences the review of the North-East Sub-Regional Planning Framework;
2. Notes that any formal Shire response to a review of the North-East Sub-Regional Planning Framework planned for 2021/22 will be presented to Council for consideration; and
3. Requests the CEO monitor the development of, and opportunities for Councillor and Shire participation in the Perth Hill's Local Government Working Group, as an outcome of the Regional Development Authority's 'Perth Hills's LG Workshop'

12.0 URGENT BUSINESS (LATE REPORTS)

13.0 CONFIDENTIAL REPORTS

Nil

14.0 CLOSING PROCEDURES

14.1 Date, Time and Place of the Next Meeting

The next Ordinary Council meeting will be held on Wednesday, 27 January 2021 at 6.30pm in the Council Chamber.

14.2 Closure of the Meeting