



13 January 2022

NOTICE OF MEETING

Dear Councillor,

The next Ordinary Meeting of Council will be held in the Council Chamber at 6.30pm on Tuesday, 25 January 2022.

The attached agenda is presented for your consideration.

Yours sincerely

Megan Griffiths
ACTING CHIEF EXECUTIVE OFFICER

Please Note

If an Elected Member has a query regarding a report item or requires additional information in relation to a report item, please contact the senior employee (noted in the report) prior to the meeting.

AGENDA
ORDINARY COUNCIL MEETING
25 JANUARY 2022

ATTENTION/DISCLAIMER

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by an Elected Member or employee, or on the content of any discussion occurring during the course of the Meeting. Persons should be aware that regulation 10 of the *Local Government (Administration) Regulations 1996* establishes procedures to revoke or change a Council decision. No person should rely on the decisions made by Council until formal written advice of the Council decision is received by that person.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by an Elected Member or employee, or the content of any discussion occurring during the course of the Council Meeting.

CONTENTS

1.0	OPENING PROCEDURES	4
1.1	RECORD OF ATTENDANCE	4
2.0	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	4
3.0	DECLARATION OF INTEREST	4
3.1	DECLARATION OF FINANCIAL INTEREST AND PROXIMITY INTERESTS	4
3.2	DECLARATION OF INTEREST AFFECTING IMPARTIALITY	5
4.0	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	5
5.0	PUBLIC QUESTION TIME	5
6.0	APPLICATIONS FOR LEAVE OF ABSENCE	5
7.0	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	5
8.0	PRESENTATIONS	5
8.1	DEPUTATIONS	5
8.2	PETITIONS	6
8.3	PRESENTATIONS	6
9.0	REPORTS OF COMMITTEES	7
9.1	REPORTS OF AUDIT AND RISK COMMITTEE 8 DECEMBER 2021	7
10.0	REPORTS OF EMPLOYEES	23
10.1	LOCAL GOVERNMENT ACT REFORM SUBMISSION	23
10.2	STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 NOVEMBER 2021	146
10.3	LIST OF PAYMENTS FOR NOVEMBER 2021	162
11.0	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	201
12.0	URGENT BUSINESS (LATE REPORTS)	201
13.0	CONFIDENTIAL REPORTS	201
14.0	CLOSING PROCEDURES	201
14.1	DATE, TIME AND PLACE OF THE NEXT MEETING	201
14.2	CLOSURE OF THE MEETING	201

ORDINARY COUNCIL MEETING COUNCIL CHAMBER – 6.30PM

1.0 OPENING PROCEDURES

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be livestreamed and audio-recorded.

1.1 Record of Attendance

Elected Members

Apologies	Cr Amy Collins Cr Neridah Zlatnik	Central Ward East Ward
------------------	--------------------------------------	---------------------------

Leave of Absence	Nil
-----------------------------	-----

Absent

Staff

Guests	Nil
---------------	-----

Members of the Press

2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

3.0 DECLARATION OF INTEREST

3.1 Declaration of Financial Interest and Proximity Interests

Elected Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

3.2 Declaration of Interest Affecting Impartiality

An Elected Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

15 minutes (with a possible extension of two extra 15 minute periods) are set aside at the beginning of each Council meeting to allow members of the public to ask questions of Council.

Public Question Time is to be conducted in accordance with Shire of Mundaring Meeting Procedures Local Law 2015.

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 14 December 2021 be confirmed.

8.0 PRESENTATIONS

8.1 Deputations

- (1) Members of the public may, during the deputations segment of the order of business and with the consent of the Presiding Member, make a public statement on any matter that appears on the agenda for that meeting provided that –
 - a) the deputation is limited to a maximum of 3 minutes, unless otherwise determined by the Presiding member;
 - b) the deputation is not offensive or defamatory in nature, providing that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement in a manner that is not offensive or defamatory; and
 - c) no discussion or questions relating to the deputation are permitted, unless otherwise determined by the Presiding Member.
- (2) Fifteen minutes is to be allocated for deputations.
- (3) Once all statements have been made, nothing prevents the unused part of the deputation time period from being used for other matters.
- (4) If the 15 minute period set aside for deputations is reached, Council may resolve by resolution that statement time be extended for no more than two 15 minute extensions.

8.2 Petitions

- (1) A petition is to –
 - a) be addressed to the President;
 - b) be made by electors of the district;
 - c) state the request on each page of the petition;
 - d) contain the legible names, addresses and signatures of the electors making the request;
 - e) contain a summary of the reasons for the request;
 - f) state the name of the person to whom, and an address at which, notice to the petitioners can be given; and
 - g) not contain offensive or insulting language.
- (2) On the presentation of a petition –
 - a) the member presenting it or the CEO is confined to reading the petition; and
 - b) the only motion that is in order is that the petition be received and that it be referred to the CEO for action.
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless –
 - a) The matter is the subject of a report included in the agenda; and
 - b) The Council has considered the issues raised in the petition.

8.3 Presentations

9.0 REPORTS OF COMMITTEES

9.1 Reports of Audit and Risk Committee 8 December 2021

Please note: The '**ATTACHMENTS**' referred to in the following Committee reports refer to the unconfirmed minutes of the Committee meeting and not the Council meeting. (**see Unconfirmed Minutes of the Audit and Risk Committee meeting of 8 December here**).

ARC3.12.21 - Review of CD-02 Community Funding Policy

File Code	GV.OPP 1
Author	Tracey Peacock, Community Capacity Building Officer
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	1. CD-02 Community Funding Policy - November 2021 - FINAL

SUMMARY

Council is requested to adopt the revised Policy CD-02 – Community Funding, which outlines the support provided to eligible community groups through Shire of Mundaring's Community Funding Program. This includes funding support to the community through multiple year agreements and through the Community Grants Program.

This review sees removal of reference to the Recover Together COVID-19 Relief & Recovery Fund, inclusion of the new InspireArts Community Creativity and Cultural Fund and includes greater clarification of multi-year funding agreements. The review also provides clarification and consistency on grant assessment and decision making.

BACKGROUND

The Recover Together COVID-19 Relief & Recovery Fund ceased on 30 June 2021. The Fund was established to support the community with COVID-19 relief and recovery initiatives in the 2020/21 financial year. The Fund has now ceased to operate and can be removed from the Policy.

In May 2021, Council resolved in part (C8.05.21) to allocate \$7000 per annum to a new arts and culture grant (annual CPI index) and to authorise decisions on allocation under this grant to the Chief Executive Officer (\$1000 and under) and to the Grants Selection Committee (\$1001 and over). Councillors subsequently provided feedback on draft funding parameters of the new grant, InspireArts Creativity and Cultural Fund, at the August Council Forum. An item to adopt the InspireArts Creativity and Cultural Fund will be taken to Council in early 2022. Reference to the new fund is to be included in the Policy to outline its aims and assessment parameters.

The review also aims to provide greater clarification around multi-year funding agreements including enabling step progression to longer term agreements, as well as clarification and consistency regarding grant assessment and decision making processes.

STATUTORY / LEGAL IMPLICATIONS

In accordance with Section 2.7(2)(b) of the *Local Government Act 1995* it is the role of Council to determine the Local Government's policies.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

SUSTAINABILITY IMPLICATIONS

Governance

- The Program will deliver outcomes consistent with the strategic goals and objectives of the Shire.
- Up to date policies encourage good governance, ensuring transparency, accountability, effectiveness and efficiency.

Economic

- The Program will maximise income opportunities through grants, sponsorship, volunteering and partnership approaches.

RISK IMPLICATIONS

Risk: Reputational – Not having the policy compromises good governance, transparency, accountability, effectiveness and efficiency.		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
Risk is mitigated by adoption of the proposed amendments to the policy.		

EXTERNAL CONSULTATION

Nil

COMMENT

Policy CD-02 has been reviewed. The following amendments are proposed:

- to remove reference to the Recover Together COVID-19 Relief & Recovery Fund;
- to include reference to the new InspireArts Community Creativity and Cultural Fund;

- to bring assessment parameters for the Community Event and Matching Grants in line with other grant pools, for consistency across the Community Grants Program;
- to provide greater clarification around multi-year funding agreements and enabling step progression to longer term agreements; and
- to provide greater clarification around grant assessment and decision making processes.

ATTACHMENT 1 is the current policy and **ATTACHMENT 2** is the proposed final version.

VOTING REQUIREMENT

Simple Majority

ARC3.12.21 – Review of CD-02 Community Funding Policy

COMMITTEE RECOMMENDATION

That Council adopts the revised Policy CD-02 Community Funding as at (**ATTACHMENT 1**) and amended as follows:

- Delete Dot Point 4 under Section 1 “To enhance the image of the Shire within the community” and;
- Delete the word “Community” from the heading “Community Quick Grants”.

.

ARC4.12.21 - Audit and Risk Committee - Review of Terms of Reference.

File Code	GV.MTG 6.1
Author	Stan Kocian, Manager Finance and Governance
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Revised Attachment - Terms of Reference

SUMMARY

This report recommends that the Audit and Risk Committee review the adopted Terms of Reference for the Committee including the following amendments that were identified during the Special Council Meeting to appoint independent, external members to the Committee:

1. To reflect the appointment of a third independent member to the Committee; and
2. Inclusion of how the independent external members will be appointed to the Committee.

Other amendments have also been suggested by staff, with all recommended changes consolidated into a new Draft terms of Reference provided as **Attachment 1**.

BACKGROUND

On 28 October 2017 the *Local Government Amendment (Auditing) Act 2017* was proclaimed, giving the Auditor General the mandate to take on responsibility for the annual financial audits of all Western Australian local governments

On 26 June 2018 the *Local Government (Audit) Regulations 1996* were amended to reflect the revised functions of an audit committee.

In accordance with the Committee's existing Terms of Reference, Committee membership shall consist of the Shire President, Deputy Shire President, four elected members and three independent members.

Appointment to the Committee is determined by Council following ordinary local government elections, for a term to expire on the date of the subsequent ordinary local government elections.

STATUTORY / LEGAL IMPLICATIONS

Under the *Local Government Act 1995* section 5.9 – A committee is to comprise of

- a) Council members only
- b) Council members and employees
- c) Council members, employees and other persons
- d) Council members and other persons

- e) Employees and other persons; or
- f) Other persons only

“Other persons” meaning not a Council member or employee.

Under section 5.10 of the Act the appointment of committee members requires an absolute majority vote.

Section 7.1A of the Act relates to the formation of an Audit Committee as follows:

7.1A. Audit committee

- (1) A local government is to establish an audit committee of 3 or more persons to exercise the powers and discharge the duties conferred on it.
- (2) The members of the audit committee of a local government are to be appointed* by the local government and at least 3 of the members, and the majority of the members, are to be council members.

* *Absolute majority required.*

- (3) A CEO is not to be a member of an audit committee and may not nominate a person to be a member of an audit committee or have a person to represent the CEO as a member of an audit committee.
- (4) An employee is not to be a member of an audit committee.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

In accordance with the Committee’s Terms of Reference the independent members are entitled to be reimbursed for travel costs upon submission of a claim form.

STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.2 – Transparent, responsive and engaged processes for Shire decision making

Strategy 1.2.1 – Increase transparency and responsiveness of Shire administration processes

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: The Terms of Reference do not reflect changes to legislation.		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		

Council regularly reviews the Terms of Reference of the Audit and Risk Committee to ensure compliance.		
Risk: Perceived lack of transparency if Council does not appoint external members to the Committee.		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
Council appoints three external members with relevant qualifications, skills and experience.		
Risk: There is a perceived lack of transparency regarding the appointment of external members to the Committee and how Council determines who these members will be in the event of the number of applications exceeding the external vacancies.		
Likelihood	Consequence	Rating
Possible	Minor	Low
Action / Strategy		
Council conducts an interview process with applicants for the vacancies and provides feedback to them on why their application has been unsuccessful.		

EXTERNAL CONSULTATION

Nil

COMMENT

In regards to the recruitment of independent members to the Committee, the application process has been designed to be relatively simple (in comparison to an employment application) to recognise the volunteer nature of the role and not discourage potential applicants from applying.

VOTING REQUIREMENT

Simple Majority

ARC4.12.21 – Audit and Risk Committee - Review of Terms of Reference.

COMMITTEE RECOMMENDATION

ARC4.12.21

That Council adopts the reviewed Terms of Reference of the Audit and Risk Committee as attached and amended as follows:

1. Item 10.6 be renumbered to 10.5;
2. Insert a new Clause 10.3 c) requiring evidence of qualifications to be supplied;
3. Insert the words “up to” at the start of 4.1.2; and
4. Change the word “may” to “will” in Item 10.5

ARC5.12.21 - Financial Management Review and Review of Risk Management, Internal Controls and Legislative Compliance

File Code	GV.AUD6
Author	Stan Kocian, Manager Finance and Governance
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Financial Management Review and Review of Risk Management, Internal Controls and Legislative Compliance

SUMMARY

This report recommends that Council notes the results of the review of the Shire's:

1. Financial management systems and procedures (FMR), as required by Regulation 5(2)(c) the *Local Government (Financial Management) Regulations 1996*; and
2. Risk Management, Internal Controls & Legislative Compliance, as required by Regulation 17 of the *Local Government (Audit) Regulations 1996*.

Both reviews are required to be undertaken at least once every three financial years.

BACKGROUND

The Chief Executive Officer, as required by *Local Government (Financial Management) Regulation 1996 s 5(2)(c)*, is to regularly examine the appropriateness and effectiveness of the financial management systems and procedures of the Shire of Mundaring. The review is to be undertaken at least once every three financial years. The results of this review are required to be reported Council. The Shire's previous FMR was presented to Council in June 2018.

Local Government (Audit) Regulations 1996 s17(1) (a), (b) and (c), also require the CEO to regularly review the appropriateness and effectiveness of the Shire's systems and procedures in relation to risk management, internal control and legislative compliance, and then report the review outcomes to the audit committee. The Shire's previous Regulation 17 review was presented to the Audit and Risk Committee in November 2018. In accordance with the Committee's terms of reference the Committee subsequently reported the results of the Review to Council in December 2018.

Assurance Advisory Group (AAG) was engaged to undertake both reviews following a public request for quotation process. AAG undertook both reviews concurrently during August and September 2021.

STATUTORY / LEGAL IMPLICATIONS

Regulation 5(2)(c) the *Local Government (Financial Management) Regulations 1996* requires the CEO to review the Shire's Financial management systems and procedures at least once in every three financial years.

Regulation 17 of the *Local Government (Audit) Regulations 1996* requires the CEO to review the Shire's Risk Management, Internal Control and Legislative Compliance systems and procedures at least once every three financial years.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: Reputational and Compliance – Elected Members are not aware of the Shire's approach to risk management, internal controls and legislative compliance (including those that pertain to financial management).		
Likelihood	Consequence	Rating
Likely	Moderate	High
Action / Strategy		
The FMR and Regulation 17 review enhances the reporting of the Shire's approach to risk management, internal controls and legislative compliance with increased transparency and involvement for the Elected Members.		

EXTERNAL CONSULTATION

Assurance Advisory Group was engaged to undertake both reviews following a public request for quotation process.

COMMENT

Due to the age of local government legislation, regulations and any guidance material issued by the Department of Local Government, Sport and Cultural Industries (DLGSCI) to assist local governments in undertaking an FMR and/or a Regulation 17 Review, there is no standardised or consistent approach to undertake these reviews.

A comprehensive scope was prepared for both reviews, which in turn became the specifications within the request for quotation documents. Upon appointing AAG to undertake the reviews the scope was then refined during initial discussions between the Shire and AAG. This was done based on advice from AAG that the final scope should consider, and be integrated with, current and historical audit activity.

This approach was necessary in order for the Shire to receive value from the reviews by reducing unnecessary duplication and focusing on potential gaps.

In conducting the reviews AAG audited 42 subjects with approximately 170 items tested within those audit subjects. AAG included four findings with recommendations within its report and also identified some areas for improvement. AAG concluded that the remainder of the review outcomes were sound.

The table below summarises the findings/recommendations and agreed management actions.

Recommendation Title	Management Response / Actions Required	Directorate	Responsible Officer	Estimated Completion Date
An Inventory should be performed for all portable attractive assets and evidenced by inventory sheets.	Accepted. The Manager Finance and Governance will liaise with the Asset Management Officer to develop/implement a process and documents for an inventory stock-take.	Corporate Services and Infrastructure Services.	Manager Finance and Governance.	30 June 2022.
Serial numbers be sourced and added to the Portable and Attractive Asset Register for individual assets.	Whilst it is acknowledged that this would be best practice, the implementation of this recommendation has budget resource (human and monetary) implications. The implementation of bar codes and bar code readers will be considered as part of the Corporate Business Planning process for 2022/23.	Corporate Services.	Manager Finance and Governance.	30 June 2022.

The CEO Authorise multiple officers with the ability to exercise powers restricted to when acting in a substantive position and/or have a check box added to the Higher Duties form related to authorisation requirements.	Accepted. Higher Duties checklist form to be amended to include a check box titled "additional authorisations required".	Corporate Services.	Manager Finance and Governance/Manager Human Resources.	30 November 2021.
Each delegated authority maintain a register of how and when they exercised their delegated authority including date, details and outcome. The source or mechanism to register could be included within each Delegated Authority form.	Noted. The Shire is confident that all instances of officers exercising their delegated power are being recorded in writing and filed, whether it be via the delegated authority form, letter, signed cheque, and approved EFT etc. The implementation of this recommendation would be administratively onerous for those employees with delegated authority.	Corporate Services.	Manager Finance and Governance.	N/A.
The Conflicts of Interest Policy detail how each section is currently managing conflicts of interest under delegated authority and each section ensure they register conflicts when they arise, even if the management strategy is to avoid or transfer.	Noted. The Shire is of the view that its current guidelines are appropriate for all services areas and should be applied by all service areas on a consistent basis. The primary issue here is that in some instances,	Corporate Services.	Manager Finance and Governance.	31 March 2022.

	whilst potential conflicts of interest are being managed appropriately, those conflicts of interest are not actually being declared in writing on the declaration form. The Shire will provide more in-house training across all service areas, and continue to reinforce the importance of documenting all potential conflicts of interest and how they are managed.			
--	---	--	--	--

The table below summarises the AAG's suggested areas for improvement and managements comments regarding the suggestions. It should be noted that the majority of the suggestions for improvement would have resource implications should they be implemented.

Suggested Improvement	Management Comments
Risk Management	
Risk Treatment: The Shire is yet to incorporate on-going monitoring of risks via inclusion of treatment action plans detailing inherent to residual risk assessment outcomes.	The Shire has recently completed an extensive full review of its risk dashboard/register, including risk controls. The intention going forward is to undertake a "rolling" review whereby all risks and controls are reviewed over a period of two years.
Probity: Periodic engagement of probity providers for high value or high-risk procurements does not occur over a decentralised procurement model.	Could be considered for major projects and contracts, however this would be an addition cost which has not been factored into the Shire's Long Term Financial Plan. The Shire has an annual allocation of \$60,000 for internal audits therefore an option could be to incorporate probity audits as part of the Shire's ongoing internal audit plan.

Internal Controls	
Policy Framework: Whilst there is a responsible Directorate for policy review, the policies themselves do not report who that responsible person is.	Accepted. As and when policies are reviewed, the updated policy will incorporate a “responsible directorate” section.
Complaints Management: Whilst the Shire has a register for complaints management register, the Shire is unable to readily report on complaint severity, escalation, status, resolution or feedback.	Constrained by the inherent limitations of the workflow (or lack of) within Shire’s electronic records management system.
Conflicts of Interests: CEO delegations currently escalate to Council when there is a Conflict of Interest. Some other Councils have introduced efficiencies by nominating a reviewing Director to sign off that no benefit or gain was made.	Current practice is considered appropriate.
Assurance: Whilst the Shire has a four-year internal audit plan, it is yet to develop an Assurance Map which is a useful tool in advising on audit coverage across the organisation. Audit planning is then based on the identification of gaps in audit, controls and risk assessment.	Considered a valid area for improvement. However if an Assurance Map is to be developed within current resources, discussions need to take place in terms of the priority of this task in relation to current workloads.
Legislative Compliance	
Unfavourable Decisions, Notifications and Objections: the audit was unable to test these areas for compliance. It is recommended that meta-data inclusion occur in Info-Hub to ensure that relevant information can be extracted that is sufficient for third party review.	Constrained by the inherent limitations of the workflow (or lack of) within Shire’s electronic records management system.

VOTING REQUIREMENT

Simple Majority

**ARC5.12.21 – Financial Management Review and Review of Risk Management,
Internal Controls and Legislative Compliance**

COMMITTEE RECOMMENDATION

That Council notes:

1. The review of the Shire's Financial Management Systems and Procedures (FMR), as required by Regulation 5(2) (c) the *Local Government (Financial Management) Regulations 1996*;
2. The review of the Shire's Risk Management, Internal Controls and Legislative Compliance, as required by Regulation 17 of the *Local Government (Audit) Regulations 1996*; and
3. In response to the comment "21 – Risk Treatment" in the Review, the Risk Register contains a list of appropriate controls and an assessment of those controls.

ARC6.12.21 - New Policy OR-36 - Use of Closed Circuit Television (CCTV)

File Code	GV.OPP 1
Author	Elizabeth Nicholls, Governance Co-ordinator
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	<ol style="list-style-type: none">1. Draft Policy OR-36 Use of Closed Circuit Television (CCTV)2. Draft Policy OR-36 Use of Closed Circuit Television (CCTV) - with track changes3. Revised - Draft Procedure Admin-49 Purchasing, Operating and Maintaining CCTV

SUMMARY

A new draft policy on the Use of Closed Circuit Television (CCTV) has been drafted and is presented to the Committee for review and referral to Council for adoption.

BACKGROUND

The Shire does not have a policy articulating the purposes for which it may use Closed Circuit Television (CCTV) or how information captured through such systems is to be managed. The proposed policy addresses these issues.

The Use of Closed Circuit Television (CCTV) Policy was presented to the Audit and Risk Committee at the meeting held 17 August 2021.

The Committee decided:

“That this item be deferred to the 16 November 2021 Audit and Risk Committee Meeting to allow staff to provide additional details and clarification in the draft policy.”

The Policy has since been updated. The updated Policy for adoption (**Attachment 1**) and a version with track changes (**Attachment 2**) are attached for the Committees consideration.

To support the Policy, a draft Organisation Procedure has been prepared to assist staff in implementing the policy and ensuring CCTV systems are fit for purpose (**Attachment 3**).

STATUTORY / LEGAL IMPLICATIONS

The *Surveillance Devices Act 1998* regulates the use of “optical surveillance devices in respect of private activities”.

The *Criminal Investigation Act 2006* is the primary source of police powers in WA.

The Policy outlines the requirements for records management in accordance with the *State Records Act 2000*.

The *Privacy Act 1988* is federal law which does not cover local government agencies, however, the Shire would adhere to its general principles to protect the privacy of individuals.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.3 – Risks are well managed

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: Reputation

CCTV cameras are installed without due consideration for the privacy of community members going about their lawful, private business.

Likelihood	Consequence	Rating
Possible	Moderate	Moderate

Action / Strategy

Adopt a policy that ensures responsible management of the Shire's CCTV devices or alternatively determine that existing the CCTV will be phased out as cameras reach the end of their useful life.

EXTERNAL CONSULTATION

Nil

COMMENT

CCTV is one of the surveillance technologies capable of being used to observe or monitor individuals or groups of individuals.

The Victorian Commissioner for Privacy and Data Protection (noting that WA doesn't have an equivalent office) recommends the following twelve guiding principles for the use of surveillance devices by public sector organisations in a way that enhances individuals' privacy:

1. Surveillance use must always be necessary, proportionate and for a legitimate purpose related to the activities of the organisation;
2. Individuals are entitled to a reasonable expectation of privacy in public places;
3. Surveillance operators must assess the impact of the proposed surveillance before it is undertaken;
4. Surveillance use must be consistent with applicable laws and standards;
5. Surveillance activities should be governed by policies, operating procedures and agreements;

6. Surveillance operators should undergo privacy training prior to use;
7. Surveillance operators must take reasonable steps to inform individuals of the use of surveillance devices;
8. The right of individuals to access their personal information should be respected;
9. Reasonable steps should be taken to secure equipment and protect information gathered through surveillance activities;
10. Disclosure of information gathered through surveillance activities should only occur where necessary for the stated purpose, or for a law enforcement purpose;
11. Information gathered through surveillance activities should be deleted once it is no longer required; and
12. Effective review and audit mechanisms should be in place to ensure legal requirements and policies are complied with, and that the program is meeting its intended objectives.

Shire of Mundaring only uses CCTV devices on Shire managed facilities for asset protection and safety of staff, elected members and the community. At last count 74 cameras are installed across eight locations: the Administration Centre, Shire Operations Centre, Lake Leschenaultia, Boya Community Centre, Bilgoman Aquatic Centre, Mt Helena Aquatic Centre, Mundaring Arena and Brown Park Recreation Centre.

The draft policy is based on the above principles and provides the principal rules for the Shire's use of CCTV equipment and what the Shire aims to achieve using CCTV devices.

The draft policy keeps a balance between deterring undesirable and anti-social behaviour in Shire managed facilities and preserving the privacy of community members going about their lawful normal business.

It clarifies Council's expectations of the Chief Executive Officer in relation to the development of procedures to ensure that CCTV systems are used ethically and lawfully, and outlines how the Shire will deal with requests for access to data captured through the Shire's CCTV network and prevent the misuse of information captured by CCTV cameras.

In developing the policy the Shire reviewed similar policies of other metropolitan local governments, all of which include provisions that ensure police are provided with access to CCTV footage where that footage is required to assist with the investigation of a crime.

The Shire's Purchasing, Operating and Maintaining CCTV Procedure (**Attachment 3**) provides direction on operational aspects of the implementation of the Policy. The Procedure is attached for information.

VOTING REQUIREMENT

Simple Majority

ARC6.12.21 – New Policy OR-36 - Use of Closed Circuit Television (CCTV)

COMMITTEE RECOMMENDATION	ARC6.12.21
---------------------------------	-------------------

That Council adopts Policy OR-36 "Use of Closed Circuit Television (CCTV)" as attached (**Attachment 1**).

10.0 REPORTS OF EMPLOYEES

10.1 Local Government Act Reform Submission

File Code	OR.IGR 2
Author	Elizabeth Nicholls, Governance Co-ordinator
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. LG Act Reform Submission ↓ 2. LG Act Reform Submission (with track changes) ↓

SUMMARY

The Department of Local Government, Sport and Cultural Industries (DLGSC) is seeking comment from local governments to inform implementation of the proposed Local Government Reforms.

Officers have drafted a submission on the Proposed Local Government Reforms (Reforms) (**Attachment 1**) for Council to adopt prior to providing to the DLGSC.

BACKGROUND

On 10 November 2021, the DLGSC announced that comment is being sought from local governments and the wider community to inform implementation of the proposed Local Government Reforms.

As part of the announced Reforms, the DLGSC has advised:

“Local government benefits all Western Australians. It is critical that local government works with:

- a culture of openness to innovation and change*
- continuous focus on the effective delivery of services*
- respectful and constructive policy debate and democratic decision-making*
- an environment of transparency and accountability to ensure effective public engagement on important community decisions.*

The proposed reforms have been developed on the basis of findings identified as part of the Local Government Act Review and recommendations of various reports, including the Local Government Review Panel Final Report. Refer to note below.

Major changes to the Local Government Act and Regulations will provide for a stronger, more consistent framework for local government across Western Australia. The reform proposals have been designed to deliver significant benefits for residents and ratepayers, small business, industry, elected members and professionals working in the sector.”

Note: the Local Government Review Panel Final Report (Final Report) is available on the [DLGSC website](#).

Feedback from the sector indicated that the submission deadline was not sufficient given the election period, the end of year period limited the timeframe to brief Elected Members and determine a Council position on the matter for feedback to be provided to the DLGSC by the deadline of 4 February 2022.

The DLGSC has since advised that the deadline has been extended to 25 February 2022.

At the Council Forum held 13 December 2021 (reconvened from the meeting adjourned on 7 December 2021), a draft submission was presented to Council for consideration and to provide feedback on the Reforms.

Elected Member's feedback has been incorporated into the draft submission. For ease a copy (**Attachment 3**) has been provided with track changes indicating the changes included from the Council Forum.

STATUTORY / LEGAL IMPLICATIONS

Local Government Act 1995

POLICY IMPLICATIONS

Based on the Proposed Reforms (excerpts included below), it is expected that there may be amendments to the *Local Government Act 1995* (Act) requiring Shire policies be drafted. This includes:

- Community and Stakeholder Engagement Charters

"It is proposed to introduce a requirement for local governments to prepare a community and stakeholder engagement charter which sets out how local government will communicate processes and decisions with their community."

- Education Expenses Policy (optional)

"Local governments will have the option of contributing to the education expenses for councillors, up to a defined maximum value, for tuition costs for further education that is directly related to their role on council."

Councils will be able to decide on a policy for education expenses, up to a maximum yearly value for each councillor. Councils may also decide not to make this entitlement available to elected members."

- Rates and Revenue Policy

"The Rates and Revenue Policy is proposed to increase transparency for ratepayers by linking rates to basic operating costs and the minimum costs for maintaining essential infrastructure."

A Rates and Revenue Policy would be required to provide ratepayers with a forecast of future costs of providing local government services."

If the Reforms are implemented, the proposed Education Expenses Policy may have implications on the Shire's current Continuing Professional Development Policy OR-30.

FINANCIAL IMPLICATIONS

A number of the Proposed Reforms will likely have financial implications including additional staff resources as noted in the Submission.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: The Proposed Reforms are not adequate to meet the needs of local government.		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
Council lodges a submission to the DLGSC in regards to the proposed Local Government Reforms.		

Risk: The Shire does not have the resources to meet the requirements of the Proposed Reforms.		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		
If the reforms are passed, an assessment of the additional resourcing requirements will be completed and addressed in the Corporate Business Plan and Long Term Financial Plan.		

EXTERNAL CONSULTATION

Staff have consulted with the Western Australian Local Government Association and Local Government Professionals WA in preparing the draft submission.

WALGAs comments have been included in the third column of the Shire's submission.

COMMENT

The Shire of Mundaring is generally supportive of the DLGSC efforts to implement the Proposed Reforms based on the below themes:

- *Earlier intervention, effective regulation and stronger penalties;*
- *Reducing red tape, increasing consistency and simplicity;*
- *Greater transparency and accountability;*

- *Stronger local democracy and community engagement;*
- *Clear roles and responsibilities; and*
- *Improved financial management and reporting.*

The draft legislation when presented will need to be scrutinised closely for its detail and likely impact on the Shire. Where the DLGSC consults with the sector, further submissions may be required.

Proposed Reforms that the Shire recommends not supporting:

Item 4.3 Introduction of Preferential Voting

Comments in support of retaining first past the post include:

- Quick to count. Preferential voting is time consuming to count.
- Easily understood.
- Removes politics out of campaigning. Preferential will encourage alliances formed for the distribution of preferences and party politics into local government.
- Preferential voting allows for potential election rigging through alliances or 'dummy' candidates.
- In a preferential system, the person that receives the highest number of first preference votes does not necessarily get elected.
- If implemented, this change could be used as a catalyst to introduce online voting or at least enable it in the legislation for when the technology becomes available.

Item 4.4 Public Vote to Elect the Mayor and President

The Shire does not support a public vote to elect the Mayor and President for all local governments for the following reasons:

- It may politicise election/ increase of costs to candidates. Recommend that a funding cap be implemented for campaign costs.
- Risk of Mayor or President not having the support of Council.

Item 4.5 Tiered Limits on the Number of Councillors

The Shire does not support tiered limits on the number of Councillors.

- Population and geographical area provides challenges and accessibility of Councillors to the community may be decreased.
- If the proposal was to proceed, the Shire would recommend an increase to fees and allowances should be provided to reflect this change and increased responsibilities and time demands.
- If the proposal was to proceed, transition arrangements will be critical.

Item 4.6 No Wards for Small Councils (Band 3 and 4 Councils only)

The Shire does not support abolishing wards for band 3 and 4 councils.

The Shire supports the retention of the ward system for all local governments who wish to use it.

The smaller band 3 or 4 councils are often the largest geographically, quite often with several townsites and distinct communities of interest. Band 1 and 2 are generally smaller in area and arguably the communities have far more in common.

As discussed at the Council Forum, the Reforms do not appear to strike the appropriate balance required between the aim to reduce red tape and enhance transparency whilst taking into consideration resourcing implications (including cumulative financial impacts) and community benefit. Although the use of model documents does decrease the administrative burden, the proposal for additional online registers may require manual collation of data for some local governments. It is inevitable that if the reforms are passed there will be cost implications for local governments and ultimately ratepayers and the Shire requests that this should be acknowledged by the State.

Council may form the view that given the increase in technology and the community's expectations of local governments, the Proposed Reforms do not maximise opportunity to provide innovative, future focused legislation to be in force for the next 30 years. For example, changes to voting could be the catalyst to introduce online voting as was included in the Report of the Local Government Review Panel. This Report detailed that clear legislative intent was required including the addition of objectives that would meet the future needs of communities and the sector.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council:

1. Adopts the Shire of Mundaring submission on the Proposed Local Government Reforms (**Attachment 1**); and
2. Approves the submission being provided to the Local Government, Sport and Cultural Industries by the deadline of 25 February 2022.

Local Government Reform – Summary of Proposed Reforms



Local Government Reform – Consultation on Proposed Reforms

Local government benefits all Western Australians. It is critical that local government works with:

- a culture of openness to innovation and change
- continuous focus on the effective delivery of services
- respectful and constructive policy debate and democratic decision-making
- an environment of transparency and accountability to ensure effective public engagement on important community decisions.

Since first coming to office in 2017, the McGowan Government has already progressed reforms to improve specific aspects of local government performance. This includes new laws that work to improve transparency, cut red tape, and support jobs growth and economic development - ensuring that local government works for the benefit of local communities.

Based on the significant volume of research and consultation undertaken over the past five years, the Minister for Local Government has now announced the most significant package of major reforms to local government in Western Australia since the Local Government Act 1995 was passed more than 25 years ago. The package is based on six major themes:

1. Earlier intervention, effective regulation and stronger penalties
2. Reducing red tape, increasing consistency and simplicity
3. Greater transparency and accountability
4. Stronger local democracy and community engagement
5. Clear roles and responsibilities
6. Improved financial management and reporting.

A large focus on the new reform is oversight and intervention where there are significant problems arising within a local government. The introduction of new intermediate powers for intervention will increase the number of tools available to more quickly address problems and dysfunction within local governments. The proposed system for early intervention has been developed based on similar legislation in place in other jurisdictions, including Victoria and Queensland.

This will deliver significant benefits for small business, residents and ratepayers, industry, elected members and professionals working in the sector.

Local Government Reforms

These reforms are based on extensive consultation undertaken over the last five years, and have been developed considering:

- The Local Government Review Panel Final Report (mid 2020)
- The City of Perth Inquiry Report (mid 2020)
- Department of Local Government, Sport and Cultural Industries (DLGSC) consultation on Act Reform (2017-2020)
- The Victorian Local Government Act 2020 and other State Acts
- The Parliament's Select Committee Report into Local Government (late 2020)
- Western Australian Local Government Association (WALGA) Submissions
- Direct engagement with local governments
- Correspondence and complaints
- Miscellaneous past reports.

Consultation

Comments on these proposed reforms are invited. Comments can be made against each proposed reform in this document. For details on how to make a submission, please visit www.dlgsc.wa.gov.au/lgactreform.

Local Government Reform – Consultation on Proposed Reforms

Theme 1: Early Intervention, Effective Regulation and Stronger Penalties

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
1.1 Early Intervention Powers			
<ul style="list-style-type: none"> The Act provides the means to regulate the conduct of local government staff and council members and sets out powers to scrutinise the affairs of local government. The Act provides certain limited powers to: <ul style="list-style-type: none"> Suspend or dismiss councils Appoint Commissioners Suspend or, order remedial action (such as training) for individual councillors. The Act also provides the Director General with the power to: <ul style="list-style-type: none"> Conduct Authorised Inquiries Refer allegations of serious or recurrent breaches to the State Administrative Tribunal Commence prosecution for an offence under the Act. Authorised Inquiries are a costly and a relatively slow response to significant issues. Authorised Inquiries are currently the only significant tool for addressing significant issues within a local government. The Panel Report, City of Perth Inquiry, and the Select Committee Report made various recommendations related to the 	<ul style="list-style-type: none"> It is proposed to establish a Chief Inspector of Local Government (the Inspector), supported by an Office of the Local Government Inspector (the Inspectorate). The Inspector would receive minor and serious complaints about elected members. The Inspector would oversee complaints relating to local government CEOs. Local Governments would still be responsible for dealing with minor behavioural complaints. The Inspector would have powers of a standing inquiry, able to investigate and intervene in any local government where potential issues are identified. The Inspector would have the authority to assess, triage, refer, investigate, or close complaints, having regard to various public interest criteria – considering laws such as the <i>Corruption, Crime and Misconduct Act 2003</i>, the <i>Occupational Safety and Health Act 1984</i>, the <i>Building Act 2011</i>, and other legislation. The Inspector would have powers to implement minor penalties for less serious 	<p>Current Local Government Position Items 1.1, 1.2 and 1.3 generally align with WALGA Advocacy Position 2.6.8 - 'Establish Office of Independent Assessor'</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> <i>Establishing an Office of the Independent Assessor to replace the Standards Panel to provide an independent body to receive, investigate and assess complaints against Elected Members and undertake inquiries.</i> <i>Remove the CEO from being involved in processing complaints.</i> <i>That an early intervention framework of monitoring to support Local Governments be provided with any associated costs to be the responsibility of the State Government.</i> <i>An external oversight model for local level behavioural complaints made under Council Member, Committee Member and Candidate Codes of Conduct, that is closely aligned to the Victorian Councillor Complaints Framework.</i> 	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Establishment of the Office of the Independent Assessor costs to be borne by State Government. Where a matter is referred to the Inspectorate for investigation, costs to be borne by the Local Government.</p> <p>Clear definitions of:</p> <ul style="list-style-type: none"> Minor behavioural complaints (considered by the Local Governments Complaints Committee) for consistency across local governments. Other minor complaints/ less serious breaches (investigated by the Inspectorate) Serious complaints (investigated by the Inspectorate)

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
establishment of a specific office for local government oversight.	<p>breaches of the Act, with an appeal mechanism.</p> <ul style="list-style-type: none"> The Inspector would also have the power to order a local government to address non-compliance with the Act or Regulations. The Inspector would be supported by a panel of Local Government Monitors (see item 1.2). The existing Local Government Standards Panel would be replaced with a new Conduct Panel (see item 1.3). Penalties for breaches to the Local Government Act and Regulations will be reviewed and are proposed to be generally strengthened (see item 1.4). These reforms would be supported by new powers to more quickly resolve issues within local government (see items 1.5 and 1.6). 	<p>Comment</p> <p>The Local Government sector is in favour of early intervention and a swift response to potentially disruptive or dysfunctional behaviours. The Proposed Reforms state '<i>Local Governments would still be responsible for dealing with minor behavioural complaints</i>' and therefore do not go as far as the Sector's recent request for an external oversight model for the independent assessment of local level complaints (State Council Res: 264.5/2021 – September 2021). However this will be mitigated with the Inspector able to respond to a Local Government having unresolved matters by appointing a monitor to assist the Local Government.</p> <p>It is expected the Local Government Inspector would be funded by the State Government, however it is noted that the cost of the Local Government Monitors and the Conduct Panel would be borne by the Local Government concerned.</p> <p>Recommendation</p> <ol style="list-style-type: none"> 1. Support the proposed reforms as they align with the sectors position on external oversight and support. 2. Request the Minister to explore alternate mechanisms 	

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		for resolving local level complaints.	
1.2 Local Government Monitors			
<ul style="list-style-type: none"> There are currently no legislative powers for the provision of monitors/ temporary advisors. The DLGSC provides support and advice to local governments, however there is no existing mechanism for pre-qualified, specialised assistance to manage complex cases. 	<ul style="list-style-type: none"> A panel of Local Government Monitors would be established. Monitors could be appointed by the Inspector to go into a local government and try to resolve problems. The purpose of Monitors would be to proactively fix problems, rather than to identify blame or collect evidence. Monitors would be qualified specialists, such as: <ul style="list-style-type: none"> Experienced and respected former Mayors, Presidents, and CEOs - to act as mentors and facilitators Dispute resolution experts - to address the breakdown of professional working relationships Certified Practising Accountants and other financial specialists - to assist with financial management and reporting issues Governance specialists and lawyers - to assist councils resolve legal issues HR and procurement experts - to help with processes like recruiting a CEO or undertaking a major land transaction. 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<ul style="list-style-type: none"> Only the Inspector would have the power to appoint Monitors. Local governments would be able to make requests to the Inspector to appoint Monitors for a specific purpose. <p>Monitor Case Study 1 – Financial Management The Inspector receives information that a local government is not collecting rates correctly under the <i>Local Government Act 1995</i>. Upon initial review, the Inspector identifies that there may be a problem. The Inspector appoints a Monitor who specialises in financial management in local government. The Monitor visits the local government and identifies that the system used to manage rates is not correctly issuing rates notices. The Monitor works with the local government to rectify the error, and issue corrections to impacted ratepayers.</p> <p>Monitor Case Study 2 – Dispute Resolution The Inspector receives a complaint from one councillor that another councillor is repeatedly publishing derogatory personal attacks against another councillor on social media, and that the issue has not been able to be resolved at the local government level. The Inspector identifies that there has been a</p>		

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	relationship breakdown between the two councillors due to a disagreement on council. The Inspector appoints a Monitor to host mediation sessions between the councillors. The Monitor works with the councillors to address the dispute. Through regular meetings, the councillors agree to a working relationship based on the council's code of conduct. After the mediation, the Monitor occasionally makes contact with both councillors to ensure there is a cordial working relationship between the councillors.		
1.3 Conduct Panel			
<ul style="list-style-type: none"> The Local Government Standards Panel was established in 2007 to resolve minor breach complaints relatively quickly and provide the sector with guidance and benchmarks about acceptable standards of behaviour. Currently, the Panel makes findings about alleged breaches based on written submissions. The City of Perth Inquiry report made various recommendations that functions of the Local Government Standards Panel be reformed. 	<ul style="list-style-type: none"> The Standards Panel is proposed to be replaced with a new Local Government Conduct Panel. The Conduct Panel would be comprised of suitably qualified and experienced professionals. Sitting councillors will not be eligible to serve on the Conduct Panel. The Inspector would provide evidence to the Conduct Panel for adjudication. The Conduct Panel would have powers to impose stronger penalties – potentially including being able to suspend councillors for up to three months, with an appeal mechanism. For very serious or repeated breaches of the Local 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>Government Act, the Conduct Panel would have the power to recommend prosecution through the courts.</p> <ul style="list-style-type: none"> Any person who is subject to a complaint before the Conduct Panel would have the right to address the Conduct Panel before the Panel makes a decision. 		
1.4 Review of Penalties			
<ul style="list-style-type: none"> There are currently limited penalties in the Act for certain types of non-compliance with the Local Government Act. 	<ul style="list-style-type: none"> Penalties for breaching the Local Government Act are proposed to be strengthened. It is proposed that the suspension of councillors (for up to three months) is established as the main penalty where a councillor breaches the Local Government Act or Regulations on more than one occasion. Councillors who are suspended (amendment advised by Minister for Local Government) would not be eligible for sitting fees or allowances. They will also not be able to attend meetings, or use their official office (such as their title or council email address). It is proposed that a councillor who is suspended multiple times may become disqualified from office. Councillors who do not complete mandatory training within a certain timeframe will also not be 	<p><u>Current Local Government Position</u> Items 1.4 and 1.5 <u>expand upon</u> Advocacy Position 2.6.9 - 'Stand Down Proposal'</p> <p><i>WALGA supports, in principle, a proposal for an individual elected member to be 'stood down' from their duties when they are under investigation, have been charged, or when their continued presence prevents Council from properly discharging its functions or affects the Council's reputation, subject to further policy development work being undertaken. Further policy development of the Stand Down Provisions must involve active consultation with WALGA and specific consideration of the following issues of concern to the Sector:</i></p> <p><i>1. That the Department of Local Government endeavour to</i></p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>A Councillor's behaviour should have a penalty for the individual, not the community. The Shire of Mundaring would recommend a monetary penalty rather than a suspension. Where the community may be penalised by having less representation.</p> <p>Principles of natural justice and procedural fairness to apply for imposed penalties.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	able to receive sitting fees or allowances.	<p><i>ensure established principles of natural justice and procedural fairness are embodied in all aspects of the proposed Stand Down Provisions; and</i></p> <p><i>2. That activities associated with the term 'disruptive behaviour', presented as reason to stand down a defined Elected Member on the basis their continued presence may make a Council unworkable, are thoroughly examined and clearly identified to ensure there is awareness, consistency and opportunity for avoidance.</i></p> <p>Comment The Local Government sector has long-standing advocacy positions supporting stronger penalties as a deterrent to disruptive Council Member behaviours. Clear guidance will be required to ensure there is consistent application of the power given to Presiding Members.</p> <p>Recommendation Supported</p>	
1.5 Rapid Red Card Resolutions			
<ul style="list-style-type: none"> Currently, local governments have different local laws and standing orders that govern the way meetings run. Presiding members (Mayors and Presidents) are reliant on the 	<ul style="list-style-type: none"> It is proposed that Standing Orders are made consistent across Western Australia (see item 2.6). Published recordings of all meetings would also become standard (item 3.1). 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
<p>powers provided in the local government standing orders local laws.</p> <ul style="list-style-type: none"> Differences between local governments is a source of confusion about the powers that presiding members have to deal with disruptive behaviours at council meetings. Disruptive behaviour at council meetings is a very common cause of complaints. Having the Presiding Member be able to deal with these problems should more quickly resolve problems that occur at council meetings. 	<ul style="list-style-type: none"> It is proposed that Presiding Members have the power to “red card” any attendee (including councillors) who unreasonably and repeatedly interrupt council meetings. This power would: <ul style="list-style-type: none"> Require the Presiding Member to issue a clear first warning If the disruptions continue, the Presiding Member will have the power to “red card” that person, who must be silent for the rest of the meeting. A councillor issued with a red card will still vote, but must not speak or move motions If the person continues to be disruptive, the Presiding Member can instruct that they leave the meeting. Any Presiding Member who uses the “red card” or ejection power will be required to notify the Inspector. Where an elected member refuses to comply with an instruction to be silent or leave, or where it can be demonstrated that the presiding member has not followed the law in using these powers, penalties can be imposed through a review by the Inspector. 		

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
1.6 Vexatious Complaint Referrals			
<ul style="list-style-type: none"> No current provisions. The Act already provides a requirement for Public Question Time at council meetings. 	<ul style="list-style-type: none"> Local governments already have a general responsibility to provide ratepayers and members of the public with assistance in responding to queries about the local government's operations. Local governments should resolve queries and complaints in a respectful, transparent and equitable manner. Unfortunately, local government resources can become unreasonably diverted when a person makes repeated vexatious queries, especially after a local government has already provided a substantial response to the person's query. It is proposed that if a person makes repeated complaints to a local government CEO that are vexatious, the CEO will have the power to refer that person's complaints to the Inspectorate, which after assessment of the facts may then rule the complaint vexatious. 	<p><u>Current Local Government Position</u> Item 1.6 <u>expands upon</u> Advocacy Position 2.6.11 – 'Vexatious complainants in relation to FOI applications'</p> <p><i>WALGA advocates for the Freedom of Information Act 1992 (WA) to be reviewed, including consideration of:</i></p> <ol style="list-style-type: none"> <i>Enabling the Information Commissioner to declare vexatious applicants similar to the provisions of section 114 of the Right to Information Act 2009 (QLD);</i> <i>Enabling an agency to recover reasonable costs incurred through the processing of a Freedom of Information access application where the application is subsequently withdrawn; and</i> <i>Modernisation to address the use of electronic communications and information.</i> <p>Comment The Act has been expanded significantly in recent years to permit an increased level of public involvement, scrutiny and access to information relating to the decisions, operations and affairs of Local Government in WA. Introducing a means to limit capacity for</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Clarify Council's role in dealing with vexatious complaints (consistency in the use and definitions of queries, questions or complaints)</p> <p>Principles of natural justice to apply. Provide clarity on information that will be confidential and if details of complaints/ complainants will be publically available)</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p>unreasonable complainants to negatively impact Local Governments will provide a necessary balance between the openness and transparency of the sector and the reasonable entitlement of citizens to interact with their Local Government.</p> <p>Recommendation Supported</p>	
1.7 Minor Other Reforms			
<ul style="list-style-type: none"> Other minor reforms are being considered to enhance the oversight of local government. Ministerial Circulars have traditionally been used to provide guidance to the local government sector. 	<ul style="list-style-type: none"> Potential other reforms to strengthen guidance for local governments are being considered. For example, one option being considered is the potential use of sector-wide guidance notices. Guidance notices could be published by the Minister or Inspector, to give specific direction for how local governments should meet the requirements of the Local Government Act and Regulations. For instance, the Minister could publish guidance notices to clarify the process for how potential conflicts of interests should be managed. It is also proposed (see item 1.1) that the Inspector has the power to issue notices to individual local governments to require them to 	<p><u>Current Local Government Position</u> Item 1.7 <u>aligns</u> with Advocacy Position 2.6 - 'Support DLGSC as service provider / capacity builder'</p> <p><i>WALGA supports the continuance of the Department of Local Government, Sport and Cultural Industries as a direct service provider of compliance and recommend the Department fund its capacity building role through the utilisation of third party service providers. In addition, WALGA calls on the State Government to ensure there is proper resourcing of the Department of Local Government, Sport and Cultural Industries to conduct timely inquiries and interventions when instigated under the provisions of the Local Government Act 1995.</i></p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	rectify non-compliance with the Act or Regulations.	<p>Comment Operational guidance from the Department of Local Government, Sport and Cultural Industries leads to consistent understanding and application of statutory provisions by Local Government. The proposed reform that the Inspector issue non-compliance notices appears to replicate the Minister's powers under Section 9.14A – 'Notice to prevent continuing contravention'</p> <p>Recommendation Supported</p>	

Local Government Reform – Consultation on Proposed Reforms

Theme 2: Reducing Red Tape, Increasing Consistency and Simplicity

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
2.1 Resource Sharing			
<ul style="list-style-type: none"> The Act does not currently include specific provisions to allow for certain types of resource sharing – especially for sharing CEOs. Regional local governments would benefit from having clearer mechanisms for voluntary resource-sharing. 	<ul style="list-style-type: none"> Amendments are proposed to encourage and enable local governments, especially smaller regional local governments, to share resources, including Chief Executive Officers and senior employees. Local governments in bands 2, 3 or 4 would be able to appoint a shared CEO at up to two salary bands above the highest band. For example, a band 3 and a band 4 council sharing a CEO could remunerate to the level of band 1. 	<p>Current Local Government Position Item 2.1 <u>aligns</u> with Advocacy Position 2.6 – Local Government Legislation – ‘Avoid red tape and ‘de-clutter’ the extensive regulatory regime that underpins the Local Government Act’ and Advocacy Position 2.3.1 - ‘Regional Collaboration’.</p> <p><i>Local Governments should be empowered to form single and joint subsidiaries, and beneficial enterprises. In addition, compliance requirements of Regional Councils should be reviewed and reduced.</i></p> <p>Comment The proposed reforms will rely upon statutory provisions that enable and enhance regional collaboration. Recent over-regulation of Regional Subsidiaries in 2016 resulted in no subsidiaries being formed since that time.</p> <p>Recommendation Supported</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
2.2 Standardisation of Crossovers			
<ul style="list-style-type: none"> Approvals and standards for crossovers (the section of driveways that run between the kerb and private property) are inconsistent between local government areas, often with very minor differences. This can create confusion and complexity for homeowners and small businesses in the construction sector. 	<ul style="list-style-type: none"> It is proposed to amend the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> to standardise the process for approving crossovers for residential properties and residential developments on local roads. A Crossover Working Group has provided preliminary advice to the Minister and DLGSC to inform this. The DLGSC will work with the sector to develop standardised design and construction standards. 	<p><u>Current Local Government Position</u></p> <p>Comment WALGA developed the Template Crossover Guideline and Specification resource in 2017 and have been part of the Minister's working group on red tape reduction that has been looking at standardisation of crossovers.</p> <p>Recommendation Supported</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>The Shire recognises that standardisation will improve efficiency.</p> <p>Requirements of cross overs for Perth Hills is different than the requirements in urban areas. Standardised materials may not be appropriate.</p>
2.3 Introduce Innovation Provisions			
<ul style="list-style-type: none"> The <i>Local Government Act 1995</i> currently has very limited provisions to allow for innovations and responses to emergencies to (such as the Shire of Bruce Rock Supermarket). 	<ul style="list-style-type: none"> New provisions are proposed to allow exemptions from certain requirements of the <i>Local Government Act 1995</i>, for: <ul style="list-style-type: none"> Short-term trials and pilot projects Urgent responses to emergencies. 	<p><u>Current Local Government Position</u></p> <p>There is currently no advocacy position in relation to Item 2.3.</p> <p>Comment It is arguable communities expect all levels of Government will apply innovative solutions to complex and emerging issues difficult to resolve by traditional means. Exemptions constructed with appropriate checks and balances, particularly where expenditure of public funds are concerned, has potential to facilitate efficient and effective outcomes.</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		Recommendation Supported	
2.4 Streamline Local Laws			
<ul style="list-style-type: none"> Local laws are required to be reviewed every eight years. The review of local laws (especially when they are standard) has been identified as a burden for the sector. Inconsistency between local laws is frustrating for residents and business stakeholders. 	<ul style="list-style-type: none"> It is proposed that local laws would only need to be reviewed by the local government every 15 years. Local laws not reviewed in the timeframe would lapse, meaning that old laws will be automatically removed and no longer applicable. Local governments adopting Model Local Laws will have reduced advertising requirements. 	<p>Current Local Government Position Items 2.4, 2.5 and 2.6 <u>expand upon</u> Advocacy Position 2.6.35 - 'Local law-making process should be simplified'.</p> <p><i>The Local Law making process should be simplified as follows:</i></p> <ul style="list-style-type: none"> <i>The requirement to give state-wide notice should be reviewed, with consideration given to Local Governments only being required to provide local public notice;</i> <i>Eliminate the requirement to consult on local laws when a model is used;</i> <i>Consider deleting the requirement to review local laws periodically. Local Governments, by administering local laws, will determine when it is necessary to amend or revoke a local law; and</i> <i>Introduce certification of local laws by a legal practitioner in place of scrutiny by Parliament's Delegated Legislation Committee.</i> <p>Comment Proposed reforms meet the Sector's</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Recommend a more streamlined and efficient process for undertaking reviews and earlier approval from Joint Standing Committee on Delegated Legislation in the process.</p> <p>Recommend that model Local Laws supersede lapsed Local Laws (after 15 years), unless a resolution is made to revoke. This is to avoid issues that may occur if a Council inadvertently fails to undertake a review resulting in losing statutory powers that may be required i.e. making a determination on local government property or enforcement provisions.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p>preference for simplified local law-making processes. Model local laws are supported, whilst recognising the models themselves will require review by State Government departments with the relevant head of power. For example, the Model Local Law (Standing Orders) 1998 formed the basis of many Local Government meeting procedures local laws but no review was completed. This model was superseded by individual local laws with added contemporary provisions. This pattern will repeat itself if model local laws are not reviewed to remain contemporary to the Sector's requirements.</p> <p>Recommendation Supported</p>	
2.5 Simplifying Approvals for Small Business and Community Events			
<ul style="list-style-type: none"> Inconsistency between local laws and approvals processes for events, street activation, and initiatives by local businesses is frustrating for business and local communities. 	<ul style="list-style-type: none"> Proposed reforms would introduce greater consistency for approvals for: <ul style="list-style-type: none"> alfresco and outdoor dining minor small business signage rules running community events. 	As above	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Recommend some flexibility in how this is implemented in practice.</p> <p>Consistency with other legislation (e.g. <i>Public Health Act 2016</i> and <i>Building Regulations 2012</i>)</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
2.6 Standardised Meeting Procedures, Including Public Question Time			
<ul style="list-style-type: none"> Local governments currently prepare individual standing order local laws. The <i>Local Government Act 1995</i> and regulations require local governments to allocate time at meetings for questions from the public. Inconsistency among the meeting procedures between local governments is a common source of complaints. 	<ul style="list-style-type: none"> To provide greater clarity for ratepayers and applicants for decisions made by council, it is proposed that the meeting procedures and standing orders for all local government meetings, including for public question time, are standardised across the State. Regulations would introduce standard requirements for public question time, and the procedures for meetings generally. Members of the public across all local governments would have the same opportunities to address council and ask questions. 	As above	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Recommend standardised Meeting Procedures to provide a base line with local governments able to enhance, subject to Council adoption.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
2.7 Regional Subsidiaries			
<ul style="list-style-type: none"> Initiatives by multiple local governments may be managed through formal Regional Councils, or through less formal “organisations of councils”, such as NEWROC and WESROC. These initiatives typically have to be managed by a lead local government. In 2016-17, provisions were introduced to allow for the formation of Regional Subsidiaries. Regional Subsidiaries can be formed in line with the <i>Local Government (Regional Subsidiaries) Regulations 2017</i>. So far, no Regional Subsidiary has been formed. 	<ul style="list-style-type: none"> Work is continuing to consider how Regional Subsidiaries can be best established to: <ul style="list-style-type: none"> Enable Regional Subsidiaries to provide a clear and defined public benefit for people within member local governments Provide for flexibility and innovation while ensuring appropriate transparency and accountability of ratepayer funds Where appropriate, facilitate financing of initiatives by Regional Subsidiaries within a reasonable and defined limit of risk Ensure all employees of a Regional Subsidiary have the same employment conditions as those directly employed by member local governments. 	<p>Current Local Government Position Item 2.7 <u>aligns</u> with Advocacy Position 2.3.1 - 'Regional Collaboration' <i>Local Governments should be empowered to form single and joint subsidiaries, and beneficial enterprises. In addition, compliance requirements of Regional Councils should be reviewed and reduced.</i></p> <p>Comment Under the Regional Subsidiary model, two or more Local Governments are able to establish a regional subsidiary to undertake a shared service function on behalf of its constituent Local Governments. The model provides increased flexibility when compared to the Regional Local Government model because regional subsidiaries are primarily governed and regulated by a charter rather than legislation. While the regional subsidiary model's governance structure is primarily representative, the model also allows independent and commercially focussed directors to be appointed to the board of management.</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p>A key advantage of the regional subsidiary model is the use of a charter, as opposed to legislation, as the primary governance and regulatory instrument. Accordingly, the legislative provisions governing the establishment of regional subsidiaries should be light, leaving most of the regulation to the regional subsidiary charter, which can be adapted to suit the specific circumstances of each regional subsidiary.</p> <p>Recommendation Supported</p>	

Local Government Reform – Consultation on Proposed Reforms

Theme 3: Greater Transparency & Accountability

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
3.1 Recordings and Live-Streaming of All Council Meetings			
<ul style="list-style-type: none"> Currently, local governments are only required to make written minutes of meetings. While there is no legal requirement for livestreaming or video or audio recording of council meetings, many local governments now stream and record their meetings. Complaints relating to behaviours and decisions at meetings constitute a large proportion of complaints about local governments. Local governments are divided into bands with the largest falling in bands 1 and 2, and smaller local governments falling bands 3 and 4. The allocation of local governments into bands is determined by The Salaries and Allowances Tribunal based on factors¹ such as: <ul style="list-style-type: none"> Growth and development Strategic planning issues Demands and diversity of services provided to the community Total expenditure Population Staffing levels. 	<ul style="list-style-type: none"> It is proposed that all local governments will be required to record meetings. Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public archives. Band 1 and 2 are larger local governments are generally located in larger urban areas, with generally very good telecommunications infrastructure, and many already have audio-visual equipment. Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public archives. Several local governments already use platforms such as YouTube, Microsoft Teams, and Vimeo to stream and publish meeting recordings. Limited exceptions would be made for meetings held outside the ordinary council chambers, where audio recordings may be used. 	<p>Current Local Government Position Item 3.1 <u>expands upon</u> Advocacy Position 2.6 – ‘Promote a size and scale compliance regime’ and Advocacy Position 2.6.31 – ‘Attendance at Council Meetings by Technology’ <i>A review of the ability of Elected Members to log into Council meetings should be undertaken.</i></p> <p>Comment Local Governments introducing electronic meeting procedures and the means for remote public attendance in response to the COVID-19 pandemic led to a swift uptake of streaming Council meetings. The proposed reform that Band 1 and 2 Local Governments will only be problematic where technical capability such as reliable bandwidth impact the district.</p> <p>Recommendation Supported</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

¹ See page 3 of the [2018 Salaries and Allowance Tribunal Determination](#)

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<ul style="list-style-type: none"> Recognising their generally smaller scale, typically smaller operating budget, and potential to be in more remote locations, band 3 and 4 local governments would be required to record and publish audio recordings, at a minimum. These local governments would still be encouraged to livestream or video record meetings. All council meeting recordings would need to be published at the same time as the meeting minutes. Recordings of all confidential items would also need to be submitted to the DLGSC for archiving. 		
3.2 Recording All Votes in Council Minutes			
<ul style="list-style-type: none"> A local government is only required to record which councillor voted for or against a motion in the minutes of that meeting if a request is made by an elected member at the time of the resolution during the meeting. The existing provision does not mandate transparency. 	<ul style="list-style-type: none"> To support the transparency of decision-making by councillors, it is proposed that the individual votes cast by all councillors for all council resolutions would be required to be published in the council minutes, and identify those for, against, on leave, absent or who left the chamber. Regulations would prescribe how votes are to be consistently minuted. 	<p><u>Current Local Government Position</u> There is currently no advocacy position in relation to Item 3.2.</p> <p><u>Comment</u> There is an evolving common practice that Council Minutes record the vote of each Council Member present at a meeting.</p> <p><u>Recommendation Supported</u></p>	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
3.3 Clearer Guidance for Meeting Items that may be Confidential			
<ul style="list-style-type: none"> The Act currently provides broad definitions of what type of matters may be discussed as a confidential item. There is limited potential for review of issues managed as confidential items under the current legislation. 	<ul style="list-style-type: none"> Recognising the importance of open and transparent decision-making, it is considered that confidential meetings and confidential meeting items should only be used in limited, specific circumstances. It is proposed to make the Act more specific in prescribing items that may be confidential, and items that should remain open to the public. Items not prescribed as being confidential could still be held as confidential items only with the prior written consent of the Inspector. All confidential items would be required to be audio recorded, with those recordings submitted to the DLGSC. 	<p><u>Current Local Government Position</u></p> <p>There is currently no advocacy position in relation to Item 3.3.</p> <p><u>Comment</u></p> <p>Clarifying the provisions of the Act has broad support within the sector. New reforms requiring Local Governments to video or audio record Council meetings (Item 3.1) will add to the formal record of proceedings that includes written Minutes. While being supported, the requirement to provide audio recordings of confidential matters to the DLGSC is queried on the basis that written and audio records can be readily accessed from a Local Government if required.</p> <p><u>Recommendation Supported</u></p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>The requirement to submit audio recordings to the Department seems an unnecessary administrative burden for local governments and the Department.</p> <p>Recommend audio recordings be provided on request and include contingencies for technical difficulties.</p>
3.4 Additional Online Registers			
<ul style="list-style-type: none"> Local governments are required to provide information to the community through annual reports, council minutes and the publication of information online. Consistent online publication of information can substitute for certain material in annual reports. 	<ul style="list-style-type: none"> It is proposed to require local governments to report specific information in online registers on the local government's website. Regulations would prescribe the information to be included. The following new registers, each updated quarterly, are proposed: 	<p><u>Current Local Government Position</u></p> <p>There is currently no advocacy position in relation to Item 3.4.</p> <p><u>Comment</u></p> <p>This proposal follows recent Act amendments that ensure a range of information is published on Local</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Increased resourcing implications.</p> <p>General Comment – appropriate balance required between aim to</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
<ul style="list-style-type: none"> Consistency in online reporting across the sector will provide ratepayers with better information. These registers supplement the simplification of financial statements in Theme 6. 	<ul style="list-style-type: none"> Lease Register to capture information about the leases the local government is party to (either as lessor or lessee) Community Grants Register to outline all grants and funding provided by the local government Interests Disclosure Register which collates all disclosures made by elected members about their interests related to matters considered by council Applicant Contribution Register accounting for funds collected from applicant contributions, such as cash-in-lieu for public open space and car parking Contracts Register that discloses all contracts above \$100,000. 	<p>Government websites. WALGA has sought clarity that the contracts register excludes contracts of employment.</p> <p>Recommendation Supported</p>	<p>reduce red tape and enhance transparency whilst taking into consideration resourcing implications and community benefit.</p> <p>Queries specific to the creation of Contracts Register:</p> <ul style="list-style-type: none"> Inclusion of details e.g. term of contract, options for renewal, variations etc. How will contracts that are Commercial in confidence be disclosed?
3.5 Chief Executive Officer Key Performance Indicators (KPIs) be Published			
<ul style="list-style-type: none"> It is a requirement of the <i>Local Government Act 1995</i> that CEO performance reviews are conducted annually. The Model Standards for CEO recruitment and selection, performance review and termination require that a local government must review the performance of the CEO against contractual performance criteria. 	<ul style="list-style-type: none"> To provide for minimum transparency, it is proposed to mandate that the KPIs agreed as performance metrics for CEOs: <ul style="list-style-type: none"> Be published in council meeting minutes as soon as they are agreed prior to (before the start of the annual period) The KPIs and the results be published in the minutes of the performance review 	<p>Current Local Government Position There is currently no advocacy position in relation to Item 3.5.</p> <p>Comment In principle, this proposal has some merit and would be particularly effective if all CEO KPIs consistently reflect Strategic Community Plans and Corporate Business Plans of Local Governments, together with</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
<ul style="list-style-type: none"> Additional performance criteria can be used for performance review by agreement between both parties. 	<p>meeting (at the end of the period)</p> <ul style="list-style-type: none"> The CEO has a right to provide written comments to be published alongside the KPIs and results to provide context as may be appropriate (for instance, the impact of events in that year that may have influenced the results against KPIs). 	<p>KPIs reflective of the CEO's statutory functions under Section 5.41 of the Act. This approach would inform the community of the CEO's performance related to the strategic direction and operational function of the Local Government.</p> <p>In practice, the drafting of statutory provisions will require sensitive consideration of certain KPIs i.e. those relating to issues affecting the workplace or identified risk-based concerns, to reflect the way Audit Committees currently deal with some internal control, risk and legislative compliance issues confidentially. This approach will protect the interests of Local Governments and other parties associated with such KPIs. It would be prudent for exemptions to be provided, based on matters of confidentiality.</p> <p>The proposed reforms and recent Act amendments signal a clear intent to permit closer community involvement and scrutiny of Local Government. However, negative consequences are likely if Local Government Council's responsibility as the employing authority of the CEO became blurred due to perceived community entitlement to comment, question and influence KPIs and the performance review process.</p>	

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p>Additionally, the publication of CEO KPI's will elevate this employment position to a high degree of public scrutiny seldom evident in the public or private sector, if at all. It is worth investigating whether the proposed reforms considered whether this factor could impact on the recruitment of CEO's, particularly from outside the Local Government sector.</p> <p>The results of performance reviews should be confidential information between the employer and employee and should not be published and should remain within the confidential human resource records of the organisation.</p> <p>Recommendation</p> <ol style="list-style-type: none"> 1. Conditionally Support the reporting of CEO KPIs that are consistent with the strategic direction and operational function of the Local Government, subject to exemptions for publishing KPI's of a confidential nature; 2. Do not support the results of performance reviews being published. 	

Local Government Reform – Consultation on Proposed Reforms

Theme 4: Stronger Local Democracy and Community Engagement

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
4.1 Community and Stakeholder Engagement Charters			
<ul style="list-style-type: none"> There is currently no requirement for local governments to have a specific engagement charter or policy. Many local governments have introduced charters or policies for how they will engage with their community. Other States have introduced a specific requirement for engagement charters. 	<ul style="list-style-type: none"> It is proposed to introduce a requirement for local governments to prepare a community and stakeholder engagement charter which sets out how local government will communicate processes and decisions with their community. A model Charter would be published to assist local governments who wish to adopt a standard form. 	<p>Current Local Government Position Items 4.1 and 4.2 <u>generally align</u> with Advocacy Position 2.6.34 - 'Support responsive, aspirational and innovative community engagement principles'</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> 1. <i>Responsive, aspirational and innovative community engagement principles</i> 2. <i>Encapsulation of aims and principles in a community engagement policy, and</i> 3. <i>The option of hosting an Annual Community Meeting to present on past performance and outline future prospects and plans.</i> <p>Comment As indicated in Item 4.1 commentary, many Local Governments have already developed stakeholder engagement charters, or similar engagement strategies, that reflect their unique communities of interest. The development of guidance by the DLGSC, based on standards such as the International Standard for Public Participation practice, is supported in favour of taking a prescriptive approach or conducting</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Potential resourcing implications</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p>a survey for the sake of a survey. Item 4.2 has potential to provide benchmarking of community satisfaction levels across Band 1 and 2 Local Governments.</p> <p>Recommendation Supported</p>	
4.2 Ratepayer Satisfaction Surveys (Band 1 and 2 local governments only)			
<ul style="list-style-type: none"> Many local governments already commission independent surveying consultants to hold a satisfaction survey of residents/ratepayers. These surveys provide valuable data on the performance of local governments. 	<ul style="list-style-type: none"> It is proposed to introduce a requirement that every four years, all local governments in bands 1 and 2 hold an independently-managed ratepayer satisfaction survey. Results would be required to be reported publicly at a council meeting and published on the local government's website. All local governments would be required to publish a response to the results. 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
4.3 Introduction of Preferential Voting			
<ul style="list-style-type: none"> The current voting method for local government elections is first past the post. The existing first-past-the-post does not allow for electors to express more than one preference. The candidate with the most votes wins, even if that candidate does not have a majority. Preferential voting better captures the precise intentions of voters and as a result may be regarded as a fairer and more representative system. Voters have more specific choice. 	<ul style="list-style-type: none"> Preferential voting is proposed be adopted as the method to replace the current first past the post system in local government elections. In preferential voting, voters number candidates in order of their preferences. Preferential voting is used in State and Federal elections in Western Australia (and in other states). This provides voters with more choice and control over who they elect. All other states use a form of preferential voting for local government. 	<p>Current Local Government Position Item 4.3 <u>does not align</u> with Advocacy Position 2.5.1 – ‘First Past the Post voting system’</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> 1. <i>Four year terms with a two year spill</i> 2. <i>Greater participation in Local Government elections</i> 3. <i>The option to hold elections through:</i> <ul style="list-style-type: none"> • <i>Online voting</i> • <i>Postal voting, and</i> • <i>In-person voting</i> 4. <i>Voting at Local Government elections to be voluntary</i> 5. <i>The first past the post method of counting votes</i> <p>Comment It should be noted that the sector's advocacy against compulsory voting and “All in All out” 4 year terms has been successful and these items are not included in the reform proposals.</p> <p>The introduction of preferential voting will be a return to the system of voting prior to the <i>Local Government Act 1995</i>. The Local Government Advisory Board reported on voting systems in 2006</p>	<p>The Shire does not support the introduction of Preferential Voting.</p> <p>Comments in support of retaining first past the post include:</p> <ul style="list-style-type: none"> • Quick to count. Preferential voting is time consuming to count. • Easily understood. • Removes politics out of campaigning. Preferential will encourage alliances formed for the distribution of preferences and party politics into local government. • Preferential voting allows for potential election rigging through alliances or ‘dummy’ candidates. • In a preferential system, the person that receives the highest number of first preference votes does not necessarily get elected. <p>If implemented, this change could be used as a catalyst to introduce online voting or at least enable it in the legislation for when the technology becomes available.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p><i>(‘Local Government Structural Reform in Western Australia: Ensuring the Future Sustainability of Communities’)</i> and provided the following comments in support of both first past the post voting and preferential voting:</p> <p><i>‘Comments in support of retaining first past the post include:</i></p> <ul style="list-style-type: none"> <i>• Quick to count. Preferential voting is time consuming to count.</i> <i>• Easily understood.</i> <i>• Removes politics out of campaigning. Preferential will encourage alliances formed for the distribution of preferences and party politics into local government.</i> <i>• Preferential voting allows election rigging through alliances or ‘dummy’ candidates.</i> <i>• In a preferential system, the person that receives the highest number of first preference votes does not necessarily get elected.’</i> <p><i>‘Comments in support of replacing first past the post include:</i></p> <ul style="list-style-type: none"> <i>• Preferential voting is more democratic and removes an area of confusion.</i> <i>• Preferential voting ensures that the most popular candidates are elected who best reflect the will</i> 	

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p><i>of the voters.</i></p> <ul style="list-style-type: none"> <i>• Preferential system should be introduced. In FPP elections, candidates work together to get votes for each other. Preferential would make it more difficult for this practice to take place.</i> <i>• FPP does not adequately reflect the wishes of electors when there are three candidates or more.</i> <i>• FPP is unsuitable when there is more than one vacancy.</i> <i>• Allows for a greater representation from a range of interest groups and prevents domination of elections by mainstream party politics.'</i> <p>The Sector supports first past the post voting for its simplicity and fundamental apolitical nature, therefore the proposed reforms are not supported. Feedback is sought to ensure the advocacy position for first past the post elections remains the preferred option.</p> <p>Recommendation Not currently supported - Local Government feedback requested</p>	

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
4.4 Public Vote to Elect the Mayor and President			
<ul style="list-style-type: none"> The Act currently allows local governments to have the Presiding Member (the Mayor or President) elected either: <ul style="list-style-type: none"> by the electors of the district through a public vote; or by the council as a resolution at a council meeting. 	<ul style="list-style-type: none"> Mayors and Presidents of all local governments perform an important public leadership role within their local communities. Band 1 and 2 local governments generally have larger councils than those in bands 3 and 4. Accordingly, it is proposed that the Mayor or President for all band 1 and 2 councils is to be elected through a vote of the electors of the district. Councils in bands 3 and 4 would retain the current system. A number of Band 1 and Band 2 councils have already moved towards Public Vote to Elect the Mayor and President in recent years, including City of Stirling and City of Rockingham. 	<p>Current Local Government Position Item 4.4 <u>does not align</u> with Advocacy Position 2.5.2 - 'Election of Mayors and Presidents be at the discretion of Local Government.'</p> <p><i>Local Governments should determine whether their Mayor or President will be elected by the Council or elected by the community.</i></p> <p>Comment There are 43 Band 1 and 2 Local Governments with 22 popularly electing the Mayor or President: Band 1 - 15 Band 2 - 7</p> <p>The remaining 21 Local Governments have a Council-elected Mayor or President. The cited examples of the City of Rockingham and City of Stirling electors determining by referendum to change the process for electing the Mayor are examples of the current system working as intended. There is no evidence of elector support for uniform direct election of Mayors.</p> <p>Recommendation Not currently supported - Local Government feedback requested</p>	<p>The Shire does not support a public vote to elect the Mayor and President for all local governments for the following reasons:</p> <ul style="list-style-type: none"> It may politicise election/ increase of costs to candidates. Recommend that a funding cap be implemented for campaign costs. Risk of Mayor or President not having the support of Council.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
4.5 Tiered Limits on the Number of Councillors			
<ul style="list-style-type: none"> The number of councillors (between 5-15 councillors) is decided by each local government, reviewed by the Local Government Advisory Board, and if approved by the Minister. The Panel Report recommended electoral reforms to improve representativeness. 	<ul style="list-style-type: none"> It is proposed to limit the number of councillors based on the population of the entire local government. Some smaller local governments have already been moving to having smaller councils to reduce costs for ratepayers. The Local Government Panel Report proposed: <ul style="list-style-type: none"> For a population of up to 5,000 – five councillors (including the President) population of between 5,000 and 75,000 – five to nine councillors (including the Mayor/President) population of above 75,000 – nine to fifteen councillors (including Mayor). 	<p>Current Local Government Position Item 4.5 does not align with Advocacy Position 2.5.1 – ‘Councils consist of between six and 15 (including the Mayor/President)’</p> <p><i>Local Governments being enabled to determine the number of Elected Members required on the Council between six and 15 (including the Mayor/President)</i></p> <p>Comment The proposed reform to restrict Local Governments with populations under 5,000 to 5 Council Members does not reflect the varied communities of interest within this grouping. Some Local Governments are essentially regional centres such as the Shires of Katanning (9), Dandaragan (9), Merredin (9), Moora (9) and Northampton (9) (current Councillor numbers bracketed).</p> <p>Local Governments such as the Shire of Ngaanyatjaraku (9) manage substantial land areas, manage isolated communities such as the Shire of Meekatharra (7) and culturally diverse communities such as the Shire of Christmas Island (9). Some Local Governments with populations up to 5,000 warrant a</p>	<p>The Shire does not support tiered limits on the number of Councillors.</p> <p>Population and geographical area provides challenges and accessibility of Councillors to the community may be decreased.</p> <p>If the proposal was to proceed, the Shire would recommend an increase to fees and allowances should be provided to reflect this change and increased responsibilities and time demands.</p> <p>If the proposal was to proceed, transition arrangements will be critical.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p>greater number of Councillors to effectively share the representative role that Council Members play within their communities.</p> <p>The additional proposed reforms in population categories over 5,000 generally reflect the current Councillor numbers.</p> <p>Recommendation Recommend 5 to 7 Council Members for populations up to 5,000 and support the remaining proposed reforms.</p>	
4.6 No Wards for Small Councils (Band 3 and 4 Councils only)			
<ul style="list-style-type: none"> A local government can make an application to be divided into wards, with councillors elected to those wards. Only about 10% of band 3 and 4 local governments currently have wards. 	<ul style="list-style-type: none"> It is proposed that the use of wards for councils in bands 3 and 4 is abolished. Wards increase the complexity of elections, as this requires multiple versions of ballot papers to be prepared for a local government's election. In smaller local governments, the population of wards can be very small. These wards often have councillors elected unopposed, or elect a councillor with a very small number of votes. Some local governments have ward councillors elected with less than 50 votes. There has been a trend in smaller local governments 	<p>Current Local Government Position There are no advocacy positions in relation to Items 4.6, 4.7, 4.8 or 4.9.</p> <p>Comment The proposed reform to discontinue wards in Band 3 and 4 Local Governments brings alignment with the majority and provides that affected Local Governments will no longer have to conduct 8 year ward reviews or make representation to the Local Government Advisory Board to revert to a no wards system.</p> <p>Remaining proposed reforms will improve and clarify election processes.</p>	<p>The Shire does not support abolishing wards for band 3 and 4 councils.</p> <p>The Shire supports the retention of the ward system for all local governments who wish to use it.</p> <p>The smaller band 3 or 4 councils are often the largest geographically, quite often with several townsites and distinct communities of interest. Band 1 and 2 are generally smaller in area and arguably the communities have far more in common.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	looking to reduce the use of wards, with only 10 councils in bands 3 and 4 still having wards.	Recommendation Supported	
4.7 Electoral Reform – Clear Lease Requirements for Candidate and Voter Eligibility			
<ul style="list-style-type: none"> A person with a lease in a local government district is eligible to nominate as a candidate in that district. A person with a lease in a local government district is eligible to apply to vote in that district. The City of Perth Inquiry Report identified a number of instances where dubious lease arrangements put to question the validity of candidates in local government elections, and subsequently their legitimacy as councillors. 	<ul style="list-style-type: none"> Reforms are proposed to prevent the use of “sham leases” in council elections. Sham leases are where a person creates a lease only to be able to vote or run as a candidate for council. The City of Perth Inquiry Report identified sham leases as an issue. Electoral rules are proposed to be strengthened: <ul style="list-style-type: none"> A minimum lease period of 12 months will be required for anyone to register a person to vote or run for council. Home based businesses will not be eligible to register a person to vote or run for council, because any 	As above	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Potential resourcing implications for local governments that have large numbers of commercial and industrial properties</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>residents are already the eligible voter(s) for that address.</p> <ul style="list-style-type: none"> ○ Clarifying the minimum criteria for leases eligible to register a person to vote or run for council. • The reforms would include minimum lease periods to qualify as a registered business (minimum of 12 months), and the exclusion of home based businesses (where the resident is already eligible) and very small sub-leases. • The basis of eligibility for each candidate (e.g. type of property and suburb of property) is proposed to be published, including in the candidate pack for electors. 		
4.8 Reform of Candidate Profiles			
<ul style="list-style-type: none"> • Candidate profiles can only be 800 characters, including spaces. This is equivalent to approximately 150 words. 	<ul style="list-style-type: none"> • Further work will be undertaken to evaluate how longer candidate profiles could be accommodated. • Longer candidate profiles would provide more information to electors, potentially through publishing profiles online. • It is important to have sufficient information available to assist electors make informed decisions when casting their vote. 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
4.9 Minor Other Electoral Reforms			
<ul style="list-style-type: none"> Other minor reforms are proposed to improve local government elections. 	<ul style="list-style-type: none"> Minor other electoral reforms are proposed to include: <ul style="list-style-type: none"> The introduction of standard processes for vote re-counts if there is a very small margin between candidates (e.g. where there is a margin of less than 10 votes a recount will always be required) The introduction of more specific rules concerning local government council candidates' use of electoral rolls. 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

Theme 5: Clear Roles and Responsibilities

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
5.1 Introduce Principles in the Act			
<ul style="list-style-type: none"> The Act does not currently outline specific principles. The Act contains a short "Content and Intent" section only. The Panel Report recommended greater articulation of principles 	<ul style="list-style-type: none"> It is proposed to include new principles in the Act, including: <ul style="list-style-type: none"> The recognition of Aboriginal Western Australians Tiering of local governments (with bands being as assigned by the Salaries and Allowances Tribunal) Community Engagement Financial Management. 	<p><u>Current Local Government Position</u> Item 5.1 <u>generally aligns</u> with Advocacy Position 2.6 - Legislative Intent</p> <p><i>Provide flexible, principles-based legislative framework.</i></p> <p>Recommendation Supported</p>	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.
5.2 Greater Role Clarity			
<ul style="list-style-type: none"> The Act provides for the role of council, councillor, mayor or president and CEO. The role of the council is to: <ul style="list-style-type: none"> govern the local government's affairs be responsible for the performance of the local government's functions. 	<ul style="list-style-type: none"> The <u>Local Government Act Review Panel</u> recommended that roles and responsibilities of elected members and senior staff be better defined in law. It is proposed that these roles and responsibilities are further defined in the legislation. These proposed roles will be open to further consultation and input. These roles would be further strengthened through Council Communications Agreements (see item 5.3). 	<p><u>Current Local Government Position</u> Item 5.2 <u>aligns</u> with Advocacy Position 2.6.36 - 'Roles and Responsibilities'</p> <p><i>That clarification of roles and responsibilities for Mayors/ Presidents, Councillors and CEOs be reviewed to ensure that there is no ambiguity.</i></p> <p>Recommendation Supported</p>	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.
	<p>5.2.1 - Mayor or President Role</p> <ul style="list-style-type: none"> It is proposed to amend the Act to specify the roles and responsibilities of the Mayor or President. 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<ul style="list-style-type: none"> While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Mayor or President is responsible for: <ul style="list-style-type: none"> Representing and speaking on behalf of the whole council and the local government, at all times being consistent with the resolutions of council Facilitating the democratic decision-making of council by presiding at council meetings in accordance with the Act Developing and maintaining professional working relationships between councillors and the CEO Performing civic and ceremonial duties on behalf of the local government Working effectively with the CEO and councillors in overseeing the delivery of the services, operations, initiatives and functions of the local government. 		
	<p>5.2.2 - Council Role</p> <ul style="list-style-type: none"> It is proposed to amend the Act to specify the roles and responsibilities of the Council, which is the entity consisting of all of the councillors and led by the Mayor or President. While input and consultation will inform precise wording, it is 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>proposed that the Act is amended to generally outline that the Council is responsible for:</p> <ul style="list-style-type: none"> ○ Making significant decisions and determining policies through democratic deliberation at council meetings ○ Ensuring the local government is adequately resourced to deliver the local governments operations, services and functions - including all functions that support informed decision-making by council ○ Providing a safe working environment for the CEO; ○ Providing strategic direction to the CEO; ○ Monitoring and reviewing the performance of the local government. 		
	<p>5.2.3 - Elected Member (Councillor) Role</p> <ul style="list-style-type: none"> • It is proposed to amend the Act to specify the roles and responsibilities of all elected councillors. • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that every elected councillor is responsible for: <ul style="list-style-type: none"> ○ Considering and representing, fairly and 	As above	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>It is noted that the proposal to restrict Elected Members using their title is contradictory to current expectations of the Act and WALGA Council Member Essentials training; Elected Members are expected to consider the implications on their role at all times.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>without bias, the current and future interests of all people who live, work and visit the district (including for councillors elected for a particular ward)</p> <ul style="list-style-type: none"> ○ Positively and fairly contribute and apply their knowledge, skill, and judgement to the democratic decision-making process of council ○ Applying relevant law and policy in contributing to the decision-making of the council ○ Engaging in the effective forward planning and review of the local governments' resources, and the performance of its operations, services, and functions ○ Communicating the decisions and resolutions of council to stakeholders and the public ○ Developing and maintaining professional working relationships with all other councillors and the CEO ○ Maintaining and developing their knowledge and skills relevant to local government ○ Facilitating public engagement with local government. • It is proposed that elected members should not be able to use their title (e.g. "Councillor", 		

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>“Mayor”, or “President”) and associated resources of their office (such as email address) unless they are performing their role in their official capacity.</p> <p>5.2.4 - CEO Role</p> <ul style="list-style-type: none"> • The <i>Local Government Act 1995</i> requires local governments to employ a CEO to run the local government administration and implement the decisions of council. • To provide greater clarity, it is proposed to amend the Act to specify the roles and responsibilities of all local government CEOs. • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the CEO of a local government is responsible for: <ul style="list-style-type: none"> ○ Coordinating the professional advice and assistance necessary for all elected members to enable the council to perform its decision-making functions ○ Facilitating the implementation of council decisions ○ Ensuring functions and decisions lawfully delegated by council are managed prudently on behalf of the council 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<ul style="list-style-type: none"> Managing the effective delivery of the services, operations, initiatives and functions of the local government determined by the council Providing timely and accurate information and advice to all councillors in line with the Council Communications Agreement (see item 5.3) Overseeing the compliance of the operations of the local government with State and Federal legislation on behalf of the council* local government Implementing and maintaining systems to enable effective planning, management, and reporting on behalf of the council. 		<p>Propose a change to “Overseeing the compliance of ... State and Federal legislation on behalf of the council” to “...on behalf of the local government” in order to provide clarity that CEO acts of behalf of the legal entity (ie the Shire of Mundaring) and not the governing body (ie Council).</p>
5.3 Council Communication Agreements			
<ul style="list-style-type: none"> The Act provides that council and committee members can have access to any information held by the local government that is relevant to the performance of the member in their functions. The availability of information is sometimes a source of conflict within local governments. 	<ul style="list-style-type: none"> In State Government, there are written Communication Agreements between Ministers and agencies that set standards for how information and advice will be provided. It is proposed that local governments will need to have Council Communications Agreements between the council and the CEO. These Council Communication Agreements would clearly specify 	<p>Current Local Government Position There is no advocacy position in relation to Item 5.3.</p> <p>Comment The availability of information not already in the public domain to Councillors under Section 5.92 of the Act can become contentious in the absence of a clear statement in support of the function the Council Member is performing. This can</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Potential resourcing implications.</p> <p>The detail in a Council Communication Agreement will be critical and there is a risk it could be overly prescriptive, which is contrary to the intent of reducing red tape.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>the information that is to be provided to councillors, how it will be provided, and the timeframes for when it will be provided.</p> <ul style="list-style-type: none"> A template would be published by DLGSC. This default template will come into force if a council and CEO do not make a specific other agreement within a certain timeframe following any election. 	<p>place CEO's in the invidious position of ruling on the availability of a record of the Local Government, when it is also their function under Section 5.41(h) of the Act to <i>'ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law'</i>.</p> <p>Consistent availability of information motivates this proposed reform and it does not appear that individual Council Communication Agreements will be a means to that end. There is a better case for a uniform approach in the form of a regulated Agreement, in much the same way that the Communication Agreements between Ministers and agencies are based on provisions of the <i>Public Sector Management Act 1994</i>.</p> <p>Recommendation Support a consistent, regulated Communications Agreement.</p>	
5.4 Local Governments May Pay Superannuation Contributions for Elected Members			
<ul style="list-style-type: none"> Elected members are eligible to receive sitting fees or an annual allowance. Superannuation is not paid to elected members. However, councillors can currently divert part of their allowances to a superannuation fund. 	<ul style="list-style-type: none"> It is proposed that local governments should be able to decide, through a vote of council, to pay superannuation contributions for elected members. These contributions would be additional to existing allowances. 	<p>Current Local Government Position There is no advocacy position in relation to Item 5.4.</p> <p>Comment WALGA was in the process of consulting with the sector when this reform was announced. The</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations noting the current band limits will need to be increased.</p> <p>Potential financial implications</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
<ul style="list-style-type: none"> Councils should be reflective and representative of the people living within the district. Local governments should be empowered to remove any barriers to the participation of gender and age diverse people on councils. 	<ul style="list-style-type: none"> Superannuation is widely recognised as an important entitlement to provide long term financial security. Other states have already moved to allow councils to make superannuation contributions for councillors. Allowing council to provide superannuation is important part of encouraging equality for people represented on council – particularly for women and younger people. Providing superannuation to councillors recognises that the commitment to elected office can reduce a person's opportunity to undertake employment and earn superannuation contributions. 	<p>feedback to date from Local Governments varied. The proposed discretionary approach will permit Local Governments to exercise general competence powers to make their own determination on paying superannuation to Council Members.</p> <p>Recommendation Supported</p>	<p>Recommend the requirement be standardised through legislation to reflect a common position in terms of providing superannuation.</p>
5.5 Local Governments May Establish Education Allowances			
<ul style="list-style-type: none"> Local government elected members must complete mandatory training. There is no specific allowance for undertaking further education. 	<ul style="list-style-type: none"> Local governments will have the option of contributing to the education expenses for councillors, up to a defined maximum value, for tuition costs for further education that is directly related to their role on council. Councils will be able to decide on a policy for education expenses, up to a maximum yearly value for each councillor. Councils may also decide not to make this entitlement available to elected members. 	<p><u>Current Local Government Position</u> Item 5.5 <u>generally aligns</u> with Advocacy Position 2.8 - Elected Member Training</p> <p><i>Support Local Governments being required to establish an Elected Member Training Policy to encourage training and include budgetary provision of funding for Elected Members;</i></p> <p>Comment The proposal augments recent Act</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<ul style="list-style-type: none"> Any allowance would only be able to be used for tuition fees for courses, such as training programs, diplomas, and university studies, which relate to local government. Where it is made available, this allowance will help councillors further develop skills to assist with making informed decisions on important questions before council, and also provide professional development opportunities for councillors. 	<p>amendments that require Local Governments to adopt a professional development policy for Council Members. Many Local Governments now budget for training requirements that align with the policy statement.</p> <p>Recommendation Supported</p>	
5.6 Standardised Election Caretaker period			
<ul style="list-style-type: none"> There is currently no requirement for a formal caretaker period, with individual councils operating under their own policies and procedures. This is commonly a point of public confusion. 	<ul style="list-style-type: none"> A statewide caretaker period for local governments is proposed. All local governments across the State would have the same clearly defined election period, during which: <ul style="list-style-type: none"> Councils do not make major decisions with criteria to be developed defining 'major' Incumbent councillors who nominate for re-election are not to represent the local government, act on behalf of the council, or use local government resources to support campaigning activities. There are consistent election conduct rules for all candidates. 	<p>Current Local Government Position There is no advocacy position in relation to Item 5.6</p> <p>Comment WALGA developed a template Caretaker Policy in 2017 on request for a consistent approach. There are no known instances where Caretaker Policy have led to unforeseen or unmanageable consequences impacting on decision-making functions.</p> <p>Recommendation Supported</p>	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
5.7 Remove WALGA from the Act			
<ul style="list-style-type: none"> The Western Australian Local Government Association (WALGA) is constituted under the <i>Local Government Act 1995</i>. The Local Government Panel Report and the Select Committee Report included this recommendation. 	<ul style="list-style-type: none"> The Local Government Panel Report recommended that WALGA not be constituted under the <i>Local Government Act 1995</i>. Separating WALGA out of the Act will provide clarity that WALGA is not a State Government entity. 	<p>Current Local Government Position There is no advocacy position in relation to Item 5.7.</p> <p>Comment WALGA is conducting its own due diligence on this proposal, previously identified in the Local Government Review Panel Report. The outcome of this reform would require a transition of WALGA from a body constituted under the Act to an incorporated association. It is important to the Local Government sector that the provisions relating to the mutual self-insurance scheme and tender exempt prequalified supply panels remain in the Act and are not affected by this proposal. Further work is being carried out by WALGA to fully understand the effect this proposal will have on WALGA and the sector.</p> <p>Recommendation WALGA to undertake its due diligence on this proposal and advise the sector accordingly.</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Recommend the Preferred Suppliers Panel retains exemption from tender requirements.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
5.8 CEO Recruitment			
<ul style="list-style-type: none"> Recent amendments introduced provisions to standardise CEO recruitment. The recruitment of a CEO is a very important decision by a local government. 	<ul style="list-style-type: none"> It is proposed that DLGSC establishes a panel of approved panel members to perform the role of the independent person on CEO recruitment panels. Councils will be able to select an independent person from the approved list. Councils will still be able to appoint people outside of the panel with the approval of the Inspector. 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 5.8.</p> <p><u>Comment</u> The proposed reform augments the CEO Standards in relation to recruitment introduced in February 2021.</p> <p><u>Recommendation Supported</u></p>	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

Theme 6: Improved Financial Management and Reporting

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
6.1 Model Financial Statements and Tiered Financial Reporting			
<ul style="list-style-type: none"> The financial statements published in the Annual Report is the main financial reporting currently published by local governments. Reporting obligations are the same for large (Stirling, Perth, Fremantle) and small (Sandstone, Wiluna, Dalwallinu) local governments, even though they vary significantly in complexity. The Office of the Auditor General has said that some existing reporting requirements are unnecessary or onerous - for instance, information that is not relevant to certain local governments, or that is a duplicate of other published information. 	<ul style="list-style-type: none"> The Minister strongly believes in transparency and accountability in local government. The public rightly expects the highest standards of integrity, good governance, and prudent financial management in local government. It is critically important that clear information about the financial position of local governments is openly available to ratepayers. Financial information also supports community decision-making about local government services and projects. Local governments differ significantly in the complexity of their operations. Smaller local governments generally have much less operating complexity than larger local governments. The Office of the Auditor General has identified opportunities to improve financial reporting, to make statements clearer, and reduce unnecessary complexity. Recognising the difference in the complexity of smaller and larger local governments, it is proposed that financial reporting requirements should be tiered – meaning that larger local 	<p><u>Current Local Government Position</u> Items 6.1 and 6.2 <u>generally align</u> with Advocacy Position 2.6 – Support a size and scale compliance regime and Advocacy Position 2.6.24 – Financial Management and Procurement.</p> <p><i>The Local Government sector:</i> 1. <i>Requests the Minister for Local Government to direct the Department of Local Government to prepare a Model set of Financial Statements and Annual Budget Statements for the Local Government sector, in consultation with the Office of the Auditor General.</i> 2. <i>Requests the Department of Local Government to re-assess the amount of detail required to be included in annual financial reports, in particular for small and medium sized entities as suggested by the Office of Auditor General.</i></p> <p>Comment The Sector has a long-standing position for a broad review of the financial management and reporting provisions of the Act, which remain</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>General Comment – the statutory reporting requirements have become too complex and many, including industry professionals, do not fully understand all of the detail currently required. Financial reporting under the <i>Local Government Act 1960</i> (including <i>Accounting Directions 1984</i>) was simpler, more easily understood, less time consuming and as a result more effective.</p> <p>Recommend simpler and clearer financial statement for all Councils.</p> <p>Recommend change timeframes for audit reports, meeting and elector meetings.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>governments will have greater financial reporting requirements than smaller local governments.</p> <ul style="list-style-type: none"> It is proposed to establish standard templates for Annual Financial Statements for band 1 and 2 councils, and simpler, clearer financial statements for band 3 and 4. Online Registers, updated quarterly (see item 3.4), would provide faster and greater transparency than current annual reports. Standard templates will be published for use by local governments. Simpler Strategic and Financial Planning (item 6.2) would also improve the budgeting process. 	<p>largely unchanged since commencing in 1996.</p> <p>Recommendation Supported</p>	
6.2 Simplify Strategic and Financial Planning			
<ul style="list-style-type: none"> Requirements for plans are outlined in the Local Government Financial Management and Administration Regulations. There is also the Integrated Planning and Reporting (IPR) framework. While many councils successfully apply IPR to their budgeting and reporting, IPR may seem complicated or difficult, especially for smaller local governments. 	<ul style="list-style-type: none"> Having clear information about the finances of local government is an important part of enabling informed public and ratepayer engagement and input to decision-making. The framework for financial planning should be based around information being clear, transparent, and easy to understand for all ratepayers and members of the public. In order to provide more consistency and clarity across the State, it is proposed that 	<p>As above</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>The risk, in the absence of a Corporate Business Plan (medium term focus), is there will be a short term (annual) focus.</p> <p>Recommend retention of medium term, integrated planning.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>greater use of templates is introduced to make planning and reporting clearer and simpler, providing greater transparency for ratepayers.</p> <ul style="list-style-type: none"> Local governments would be required to adopt a standard set of plans, and there will be templates published by the DLGSC for use or adaption by local governments. It is proposed that the plans that are required are: <ul style="list-style-type: none"> Simplified Council Plans that replace existing Strategic Community Plans and set high-level objectives, with a new plan required at least every eight years. These will be short-form plans, with a template available from the DLGSC Simplified Asset Management Plans to consistently forecast costs of maintaining the local government's assets. A new plan will be required at least every ten years, though local governments should update the plan regularly if the local government gains or disposes of major assets (e.g. land, buildings, or roads). A template will be provided, and methods of 		

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>valuations will be simplified to reduce red tape</p> <ul style="list-style-type: none"> ○ Simplified Long Term Financial Plans will outline any long term financial management and sustainability issues, and any investments and debts. A template will be provided, and these plans will be required to be reviewed in detail at least every four years ○ A new Rates and Revenue Policy (see item 6.3) that identifies the approximate value of rates that will need to be collected in future years (referencing the Asset Management Plan and Long Term Financial Plan) – providing a forecast to ratepayers (updated at least every four years) ○ The use of simple, one-page Service Proposals and Project Proposals that outline what proposed services or initiatives will cost, to be made available through council meetings. These will become Service Plans and Project Plans added to the yearly budget if approved by council. This provides clear transparency for what the functions and initiatives of the local 		

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	government cost to deliver. Templates will be available for use by local governments.		
6.3 Rates and Revenue Policy			
<ul style="list-style-type: none"> Local governments are not required to have a rates and revenue policy. Some councils defer rate rises, resulting in the eventual need to drastically raise rates to cover unavoidable costs – especially for the repair of infrastructure. 	<ul style="list-style-type: none"> The Rates and Revenue Policy is proposed to increase transparency for ratepayers by linking rates to basic operating costs and the minimum costs for maintaining essential infrastructure. A Rates and Revenue Policy would be required to provide ratepayers with a forecast of future costs of providing local government services. The Policy would need to reflect the Asset Management Plan and the Long Term Financial Plan (see item 6.2), providing a forecast of what rates would need to be, to cover unavoidable costs. A template would be published for use or adaption by all local governments. The Local Government Panel Report included this recommendation. 	<p>Current Local Government Position Item 6.3 <u>generally aligns</u> with Advocacy Position 2.1.6 - Rate Setting and WALGA's Rate Setting Policy Statement.</p> <p><i>Councils' deliberative rate setting processes reference their Integrated Planning Framework – a thorough strategic, financial and asset management planning process – and draw upon the community's willingness and capacity to pay.</i></p> <p>Recommendation Supported</p>	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.
6.4 Monthly Reporting of Credit Card Statements			
<ul style="list-style-type: none"> No legislative requirement. Disclosure requirements brought in by individual councils have shown significant reduction of expenditure of funds. 	<ul style="list-style-type: none"> The statements of a local government's credit cards used by local government employees will be required to be tabled at 	<p>Current Local Government Position There is no advocacy position in relation to Item 6.4.</p>	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>council at meetings on a monthly basis.</p> <ul style="list-style-type: none"> This provides oversight of incidental local government spending. 	<p>Comment This proposed reform reflects widespread common practice for credit card transactions to be included in monthly financial reports and lists of accounts paid.</p> <p>Recommendation Supported</p>	
6.5 Amended Financial Ratios			
<ul style="list-style-type: none"> Local governments are required to report seven ratios in their annual financial statements. These are reported on the MyCouncil website. These ratios are intended to provide an indication of the financial health of every local government. 	<ul style="list-style-type: none"> Financial ratios will be reviewed in detail, building on work already underway by the DLGSC. The methods of calculating ratios and indicators will be reviewed to ensure that the results are accurate and useful. 	<p>Current Local Government Position Item 6.5 <u>aligns</u> with Advocacy Position 2.6.25 - Review and reduce financial ratios.</p> <p><i>Advocate to the Minister for Local Government to amend the Local Government (Financial Management) Regulations 1996 to prescribe the following ratios:</i></p> <ul style="list-style-type: none"> a. Operating Surplus Ratio, b. Net Financial Liabilities Ratio, c. Debt Service Coverage Ratio, and d. Current Ratio. <p>Recommendation Supported</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
6.6 Audit Committees			
<ul style="list-style-type: none"> Local governments must establish an Audit Committee that has three or more persons, with the majority to be council members. The Audit Committee is to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under the Act. The Panel Report identified that Audit Committees should be expanded, including to provide improved risk management. 	<ul style="list-style-type: none"> To ensure independent oversight, it is proposed the Chair of any Audit Committee be required to be an independent person who is not on council or an employee of the local government. Audit Committees would also need to consider proactive risk management. To reduce costs, it is proposed that local governments should be able to establish shared Regional Audit Committees. The Committees would be able to include council members but would be required to include a majority of independent members and an independent chairperson. 	<p>Current Local Government Position Item 6.6 <u>does not align</u> with Advocacy Position 2.2.4 – Accountability and Audit</p> <p><i>That audit committees of Local Government, led and overseen by the Council, have a clearly defined role with an Elected Member majority and chair.</i></p> <p>Comment The Sector's view is well established, that the Council must maintain, and be seen by the community to have, majority involvement and investment in the purpose of an Audit Committee. There is sector support for some independent members on the Audit Committee, however not a majority. The dual effect of the proposed reform is to guarantee a place for a majority of independent persons on Audit Committees, with the additional requirement that an independent person Chair this Committee. Presently, not all Local Government Audit Committees are able to include an independent person. This may be for a variety of reasons not least of which is a lack of suitable, available candidates with the required qualification, skill and experience.</p>	<p>Not supported.</p> <p>Potential issues for majority independent chairperson:</p> <ul style="list-style-type: none"> What if no independent person submits an application What if one application is received that is considered "unsuitable" (e.g. unqualified, inexperienced, vexatious etc.)? <p>Potential issues majority independent members:</p> <ul style="list-style-type: none"> What if no independent person submits an application Insufficient number of applications are received to form a majority What if applications received are considered "unsuitable" (e.g. unqualified, inexperienced, vexatious etc.)? <p>Recommend payment of fees for external members, which will in turn have financial implications.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p>It would be counter-productive if the proposed reforms led to the appointment of unsuitable independent persons to a skills-based role. The concept of Regional Audit Committees has apparent merit in this case but there is no detail regarding practicalities; for example, is the Regional Audit Committee intended to include the same independent persons who will meet separately with each Local Government within the region?</p> <p>There is too little certainty that the imperative question of appropriate representation will be managed as a consequence of the proposed reforms for it to be supported.</p> <p>The proposal for the Audit Committees to also consider proactive risk management is supported.</p> <p>Recommendation</p> <ol style="list-style-type: none"> 1. Do not support majority independent members of the Audit Committee 2. Support Audit Committees of Local Government with an Elected Member majority including independent members, and to consider proactive risk management issues. 	

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
6.7 Building Upgrade Finance			
<ul style="list-style-type: none"> The local government sector has sought reforms that would enable local governments to provide loans to property owners to finance for building improvements. This is not currently provided for under the Act. The Local Government Panel Report included this recommendation. 	<ul style="list-style-type: none"> Reforms would allow local governments to provide loans to third parties for specific building improvements - such as cladding, heritage and green energy fixtures. This would allow local governments to lend funds to improve buildings within their district. Limits and checks and balances would be established to ensure that financial risks are proactively managed. 	<p>Current Local Government Position Item 6.7 <u>aligns</u> with Advocacy Position 2.6.26 - Building Upgrade Finance.</p> <p><i>The Local Government Act 1995 should be amended to enable a Building Upgrade Finance mechanism in Western Australia.</i></p> <p>Comment Building Upgrade Finance would enable Local Governments to guarantee finance for building upgrades for non-residential property owners. In addition to building upgrades to achieve environmental outcomes, Local Governments have identified an opportunity to use this approach to finance general upgrades to increase the commercial appeal of buildings for potential tenants. In this way, BUF is viewed as means to encourage economic investment to meet the challenges of a soft commercial lease market and achieve economic growth.</p> <p>Recommendation Supported</p>	<p>There will be a potential impact on lending capacity of LGs.</p> <p>Will need very clear rules on who, how much etc. can be loaned.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
6.8 Cost of Waste Service to be Specified on Rates Notices			
<ul style="list-style-type: none"> No requirement for separation of waste charges on rates notice. Disclosure will increase ratepayer awareness of waste costs. The Review Panel Report included this recommendation. 	<ul style="list-style-type: none"> It is proposed that waste charges are required to be separately shown on rate notices (for all properties which receive a waste service). This would provide transparency and awareness of costs for ratepayers. 	<p>Current Local Government Position There is no advocacy position in relation to Item 6.8.</p> <p>Comment This proposed reform will require a relatively simple calculation</p> <p>Recommendation Supported</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Note that for those councils that currently do not separate rates and waste charges, there will be rating anomalies arising as a result.</p>

Local Government Reform – Summary of Proposed Reforms



Local Government Reform – Consultation on Proposed Reforms

Local government benefits all Western Australians. It is critical that local government works with:

- a culture of openness to innovation and change
- continuous focus on the effective delivery of services
- respectful and constructive policy debate and democratic decision-making
- an environment of transparency and accountability to ensure effective public engagement on important community decisions.

Since first coming to office in 2017, the McGowan Government has already progressed reforms to improve specific aspects of local government performance. This includes new laws that work to improve transparency, cut red tape, and support jobs growth and economic development - ensuring that local government works for the benefit of local communities.

Based on the significant volume of research and consultation undertaken over the past five years, the Minister for Local Government has now announced the most significant package of major reforms to local government in Western Australia since the Local Government Act 1995 was passed more than 25 years ago. The package is based on six major themes:

1. Earlier intervention, effective regulation and stronger penalties
2. Reducing red tape, increasing consistency and simplicity
3. Greater transparency and accountability
4. Stronger local democracy and community engagement
5. Clear roles and responsibilities
6. Improved financial management and reporting.

A large focus on the new reform is oversight and intervention where there are significant problems arising within a local government. The introduction of new intermediate powers for intervention will increase the number of tools available to more quickly address problems and dysfunction within local governments. The proposed system for early intervention has been developed based on similar legislation in place in other jurisdictions, including Victoria and Queensland.

This will deliver significant benefits for small business, residents and ratepayers, industry, elected members and professionals working in the sector.

Local Government Reforms

These reforms are based on extensive consultation undertaken over the last five years, and have been developed considering:

- The Local Government Review Panel Final Report (mid 2020)
- The City of Perth Inquiry Report (mid 2020)
- Department of Local Government, Sport and Cultural Industries (DLGSC) consultation on Act Reform (2017-2020)
- The Victorian Local Government Act 2020 and other State Acts
- The Parliament's Select Committee Report into Local Government (late 2020)
- Western Australian Local Government Association (WALGA) Submissions
- Direct engagement with local governments
- Correspondence and complaints
- Miscellaneous past reports.

Consultation

Comments on these proposed reforms are invited. Comments can be made against each proposed reform in this document. For details on how to make a submission, please visit www.dlgsc.wa.gov.au/lgactreform.

Local Government Reform – Consultation on Proposed Reforms

Theme 1: Early Intervention, Effective Regulation and Stronger Penalties

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
1.1 Early Intervention Powers			
<ul style="list-style-type: none"> The Act provides the means to regulate the conduct of local government staff and council members and sets out powers to scrutinise the affairs of local government. The Act provides certain limited powers to: <ul style="list-style-type: none"> Suspend or dismiss councils Appoint Commissioners Suspend or, order remedial action (such as training) for individual councillors. The Act also provides the Director General with the power to: <ul style="list-style-type: none"> Conduct Authorised Inquiries Refer allegations of serious or recurrent breaches to the State Administrative Tribunal Commence prosecution for an offence under the Act. Authorised Inquiries are a costly and a relatively slow response to significant issues. Authorised Inquiries are currently the only significant tool for addressing significant issues within a local government. The Panel Report, City of Perth Inquiry, and the Select Committee Report made various recommendations related to the 	<ul style="list-style-type: none"> It is proposed to establish a Chief Inspector of Local Government (the Inspector), supported by an Office of the Local Government Inspector (the Inspectorate). The Inspector would receive minor and serious complaints about elected members. The Inspector would oversee complaints relating to local government CEOs. Local Governments would still be responsible for dealing with minor behavioural complaints. The Inspector would have powers of a standing inquiry, able to investigate and intervene in any local government where potential issues are identified. The Inspector would have the authority to assess, triage, refer, investigate, or close complaints, having regard to various public interest criteria – considering laws such as the <i>Corruption, Crime and Misconduct Act 2003</i>, the <i>Occupational Safety and Health Act 1984</i>, the <i>Building Act 2011</i>, and other legislation. The Inspector would have powers to implement minor penalties for less serious 	<p>Current Local Government Position Items 1.1, 1.2 and 1.3 generally align with WALGA Advocacy Position 2.6.8 - 'Establish Office of Independent Assessor'</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> Establishing an Office of the Independent Assessor to replace the Standards Panel to provide an independent body to receive, investigate and assess complaints against Elected Members and undertake inquiries. Remove the CEO from being involved in processing complaints. That an early intervention framework of monitoring to support Local Governments be provided with any associated costs to be the responsibility of the State Government. An external oversight model for local level behavioural complaints made under Council Member, Committee Member and Candidate Codes of Conduct, that is closely aligned to the Victorian Councillor Complaints Framework. 	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Establishment of the Office of the Independent Assessor costs to be borne by State Government. Where a matter is referred to the Inspectorate for investigation, costs to be borne by the Local Government.</p> <p>Clear definitions of:</p> <ul style="list-style-type: none"> Minor behavioural complaints (considered by the Local Governments Complaints Committee) for consistency across local governments. Other minor complaints/ less serious breaches (investigated by the Inspectorate) Serious complaints (investigated by the Inspectorate)

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
establishment of a specific office for local government oversight.	<p>breaches of the Act, with an appeal mechanism.</p> <ul style="list-style-type: none"> The Inspector would also have the power to order a local government to address non-compliance with the Act or Regulations. The Inspector would be supported by a panel of Local Government Monitors (see item 1.2). The existing Local Government Standards Panel would be replaced with a new Conduct Panel (see item 1.3). Penalties for breaches to the Local Government Act and Regulations will be reviewed and are proposed to be generally strengthened (see item 1.4). These reforms would be supported by new powers to more quickly resolve issues within local government (see items 1.5 and 1.6). 	<p>Comment</p> <p>The Local Government sector is in favour of early intervention and a swift response to potentially disruptive or dysfunctional behaviours. The Proposed Reforms state '<i>Local Governments would still be responsible for dealing with minor behavioural complaints</i>' and therefore do not go as far as the Sector's recent request for an external oversight model for the independent assessment of local level complaints (State Council Res: 264.5/2021 – September 2021). However this will be mitigated with the Inspector able to respond to a Local Government having unresolved matters by appointing a monitor to assist the Local Government.</p> <p>It is expected the Local Government Inspector would be funded by the State Government, however it is noted that the cost of the Local Government Monitors and the Conduct Panel would be borne by the Local Government concerned.</p> <p>Recommendation</p> <ol style="list-style-type: none"> Support the proposed reforms as they align with the sectors position on external oversight and support. Request the Minister to explore alternate mechanisms 	

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		for resolving local level complaints.	
1.2 Local Government Monitors			
<ul style="list-style-type: none"> There are currently no legislative powers for the provision of monitors/ temporary advisors. The DLGSC provides support and advice to local governments, however there is no existing mechanism for pre-qualified, specialised assistance to manage complex cases. 	<ul style="list-style-type: none"> A panel of Local Government Monitors would be established. Monitors could be appointed by the Inspector to go into a local government and try to resolve problems. The purpose of Monitors would be to proactively fix problems, rather than to identify blame or collect evidence. Monitors would be qualified specialists, such as: <ul style="list-style-type: none"> Experienced and respected former Mayors, Presidents, and CEOs - to act as mentors and facilitators Dispute resolution experts - to address the breakdown of professional working relationships Certified Practicing Accountants and other financial specialists - to assist with financial management and reporting issues Governance specialists and lawyers - to assist councils resolve legal issues HR and procurement experts - to help with processes like recruiting a CEO or undertaking a major land transaction. 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<ul style="list-style-type: none"> Only the Inspector would have the power to appoint Monitors. Local governments would be able to make requests to the Inspector to appoint Monitors for a specific purpose. <p>Monitor Case Study 1 – Financial Management The Inspector receives information that a local government is not collecting rates correctly under the <i>Local Government Act 1995</i>. Upon initial review, the Inspector identifies that there may be a problem. The Inspector appoints a Monitor who specialises in financial management in local government. The Monitor visits the local government and identifies that the system used to manage rates is not correctly issuing rates notices. The Monitor works with the local government to rectify the error, and issue corrections to impacted ratepayers.</p> <p>Monitor Case Study 2 – Dispute Resolution The Inspector receives a complaint from one councillor that another councillor is repeatedly publishing derogatory personal attacks against another councillor on social media, and that the issue has not been able to be resolved at the local government level. The Inspector identifies that there has been a</p>		

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	relationship breakdown between the two councillors due to a disagreement on council. The Inspector appoints a Monitor to host mediation sessions between the councillors. The Monitor works with the councillors to address the dispute. Through regular meetings, the councillors agree to a working relationship based on the council's code of conduct. After the mediation, the Monitor occasionally makes contact with both councillors to ensure there is a cordial working relationship between the councillors.		
1.3 Conduct Panel			
<ul style="list-style-type: none"> The Local Government Standards Panel was established in 2007 to resolve minor breach complaints relatively quickly and provide the sector with guidance and benchmarks about acceptable standards of behaviour. Currently, the Panel makes findings about alleged breaches based on written submissions. The City of Perth Inquiry report made various recommendations that functions of the Local Government Standards Panel be reformed. 	<ul style="list-style-type: none"> The Standards Panel is proposed to be replaced with a new Local Government Conduct Panel. The Conduct Panel would be comprised of suitably qualified and experienced professionals. Sitting councillors will not be eligible to serve on the Conduct Panel. The Inspector would provide evidence to the Conduct Panel for adjudication. The Conduct Panel would have powers to impose stronger penalties – potentially including being able to suspend councillors for up to three months, with an appeal mechanism. For very serious or repeated breaches of the Local 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>Government Act, the Conduct Panel would have the power to recommend prosecution through the courts.</p> <ul style="list-style-type: none"> Any person who is subject to a complaint before the Conduct Panel would have the right to address the Conduct Panel before the Panel makes a decision. 		
1.4 Review of Penalties			
<ul style="list-style-type: none"> There are currently limited penalties in the Act for certain types of non-compliance with the Local Government Act. 	<ul style="list-style-type: none"> Penalties for breaching the Local Government Act are proposed to be strengthened. It is proposed that the suspension of councillors (for up to three months) is established as the main penalty where a councillor breaches the Local Government Act or Regulations on more than one occasion. Councillors who are <u>disqualified suspended (amendment advised by Minister for Local Government)</u> would not be eligible for sitting fees or allowances. They will also not be able to attend meetings, or use their official office (such as their title or council email address). It is proposed that a councillor who is suspended multiple times may become disqualified from office. Councillors who do not complete mandatory training within a 	<p><u>Current Local Government Position</u> Items 1.4 and 1.5 <u>expand upon</u> Advocacy Position 2.6.9 - 'Stand Down Proposal'</p> <p><i>WALGA supports, in principle, a proposal for an individual elected member to be 'stood down' from their duties when they are under investigation, have been charged, or when their continued presence prevents Council from properly discharging its functions or affects the Council's reputation, subject to further policy development work being undertaken. Further policy development of the Stand Down Provisions must involve active consultation with WALGA and specific consideration of the following issues of concern to the Sector:</i></p> <ol style="list-style-type: none"> <i>That the Department of Local Government endeavour to</i> 	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p><u>A Councillor's behaviour should have a penalty for the individual, not the community. The Shire of Mundaring would recommend a monetary penalty rather than a suspension. Where the community may be penalised by having less representation.</u></p> <p><u>Principles of natural justice and procedural fairness to apply for imposed penalties.</u></p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	certain timeframe will also not be able to receive sitting fees or allowances.	<p><i>ensure established principles of natural justice and procedural fairness are embodied in all aspects of the proposed Stand Down Provisions; and</i></p> <p><i>2. That activities associated with the term 'disruptive behaviour', presented as reason to stand down a defined Elected Member on the basis their continued presence may make a Council unworkable, are thoroughly examined and clearly identified to ensure there is awareness, consistency and opportunity for avoidance.</i></p> <p>Comment The Local Government sector has long-standing advocacy positions supporting stronger penalties as a deterrent to disruptive Council Member behaviours. Clear guidance will be required to ensure there is consistent application of the power given to Presiding Members.</p> <p>Recommendation Supported</p>	
1.5 Rapid Red Card Resolutions			
<ul style="list-style-type: none"> Currently, local governments have different local laws and standing orders that govern the way meetings run. Presiding members (Mayors and Presidents) are reliant on the 	<ul style="list-style-type: none"> It is proposed that Standing Orders are made consistent across Western Australia (see item 2.6). Published recordings of all meetings would also become standard (item 3.1). 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
<p>powers provided in the local government standing orders local laws.</p> <ul style="list-style-type: none"> Differences between local governments is a source of confusion about the powers that presiding members have to deal with disruptive behaviours at council meetings. Disruptive behaviour at council meetings is a very common cause of complaints. Having the Presiding Member be able to deal with these problems should more quickly resolve problems that occur at council meetings. 	<ul style="list-style-type: none"> It is proposed that Presiding Members have the power to “red card” any attendee (including councillors) who unreasonably and repeatedly interrupt council meetings. This power would: <ul style="list-style-type: none"> Require the Presiding Member to issue a clear first warning If the disruptions continue, the Presiding Member will have the power to “red card” that person, who must be silent for the rest of the meeting. A councillor issued with a red card will still vote, but must not speak or move motions If the person continues to be disruptive, the Presiding Member can instruct that they leave the meeting. Any Presiding Member who uses the “red card” or ejection power will be required to notify the Inspector. Where an elected member refuses to comply with an instruction to be silent or leave, or where it can be demonstrated that the presiding member has not followed the law in using these powers, penalties can be imposed through a review by the Inspector. 		

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
1.6 Vexatious Complaint Referrals			
<ul style="list-style-type: none"> No current provisions. The Act already provides a requirement for Public Question Time at council meetings. 	<ul style="list-style-type: none"> Local governments already have a general responsibility to provide ratepayers and members of the public with assistance in responding to queries about the local government's operations. Local governments should resolve queries and complaints in a respectful, transparent and equitable manner. Unfortunately, local government resources can become unreasonably diverted when a person makes repeated vexatious queries, especially after a local government has already provided a substantial response to the person's query. It is proposed that if a person makes repeated complaints to a local government CEO that are vexatious, the CEO will have the power to refer that person's complaints to the Inspectorate, which after assessment of the facts may then rule the complaint vexatious. 	<p><u>Current Local Government Position</u> Item 1.6 <u>expands upon</u> Advocacy Position 2.6.11 – 'Vexatious complainants in relation to FOI applications'</p> <p><i>WALGA advocates for the Freedom of Information Act 1992 (WA) to be reviewed, including consideration of:</i></p> <ol style="list-style-type: none"> <i>Enabling the Information Commissioner to declare vexatious applicants similar to the provisions of section 114 of the Right to Information Act 2009 (QLD);</i> <i>Enabling an agency to recover reasonable costs incurred through the processing of a Freedom of Information access application where the application is subsequently withdrawn; and</i> <i>Modernisation to address the use of electronic communications and information.</i> <p>Comment The Act has been expanded significantly in recent years to permit an increased level of public involvement, scrutiny and access to information relating to the decisions, operations and affairs of Local Government in WA. Introducing a means to limit capacity for</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Clarify Council's role in dealing with vexatious complaints (consistency in the use and definitions of queries, questions or complaints)</p> <p>Principles of natural justice to apply. Provide clarity on information that will be confidential and if details of complaints/ complainants will be publically available)</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p>unreasonable complainants to negatively impact Local Governments will provide a necessary balance between the openness and transparency of the sector and the reasonable entitlement of citizens to interact with their Local Government.</p> <p>Recommendation Supported</p>	
1.7 Minor Other Reforms			
<ul style="list-style-type: none"> Other minor reforms are being considered to enhance the oversight of local government. Ministerial Circulars have traditionally been used to provide guidance to the local government sector. 	<ul style="list-style-type: none"> Potential other reforms to strengthen guidance for local governments are being considered. For example, one option being considered is the potential use of sector-wide guidance notices. Guidance notices could be published by the Minister or Inspector, to give specific direction for how local governments should meet the requirements of the Local Government Act and Regulations. For instance, the Minister could publish guidance notices to clarify the process for how potential conflicts of interests should be managed. It is also proposed (see item 1.1) that the Inspector has the power to issue notices to individual local governments to require them to 	<p><u>Current Local Government Position</u> Item 1.7 <u>aligns</u> with Advocacy Position 2.6 - 'Support DLGSC as service provider / capacity builder'</p> <p><i>WALGA supports the continuance of the Department of Local Government, Sport and Cultural Industries as a direct service provider of compliance and recommend the Department fund its capacity building role through the utilisation of third party service providers. In addition, WALGA calls on the State Government to ensure there is proper resourcing of the Department of Local Government, Sport and Cultural Industries to conduct timely inquiries and interventions when instigated under the provisions of the Local Government Act 1995.</i></p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	rectify non-compliance with the Act or Regulations.	<p>Comment Operational guidance from the Department of Local Government, Sport and Cultural Industries leads to consistent understanding and application of statutory provisions by Local Government. The proposed reform that the Inspector issue non-compliance notices appears to replicate the Minister's powers under Section 9.14A – 'Notice to prevent continuing contravention'</p> <p>Recommendation Supported</p>	

Local Government Reform – Consultation on Proposed Reforms

Theme 2: Reducing Red Tape, Increasing Consistency and Simplicity

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
2.1 Resource Sharing			
<ul style="list-style-type: none"> The Act does not currently include specific provisions to allow for certain types of resource sharing – especially for sharing CEOs. Regional local governments would benefit from having clearer mechanisms for voluntary resource-sharing. 	<ul style="list-style-type: none"> Amendments are proposed to encourage and enable local governments, especially smaller regional local governments, to share resources, including Chief Executive Officers and senior employees. Local governments in bands 2, 3 or 4 would be able to appoint a shared CEO at up to two salary bands above the highest band. For example, a band 3 and a band 4 council sharing a CEO could remunerate to the level of band 1. 	<p>Current Local Government Position Item 2.1 <u>aligns</u> with Advocacy Position 2.6 – Local Government Legislation – ‘Avoid red tape and ‘de-clutter’ the extensive regulatory regime that underpins the Local Government Act’ and Advocacy Position 2.3.1 - ‘Regional Collaboration’.</p> <p><i>Local Governments should be empowered to form single and joint subsidiaries, and beneficial enterprises. In addition, compliance requirements of Regional Councils should be reviewed and reduced.</i></p> <p>Comment The proposed reforms will rely upon statutory provisions that enable and enhance regional collaboration. Recent over-regulation of Regional Subsidiaries in 2016 resulted in no subsidiaries being formed since that time.</p> <p>Recommendation Supported</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
2.2 Standardisation of Crossovers			
<ul style="list-style-type: none"> Approvals and standards for crossovers (the section of driveways that run between the kerb and private property) are inconsistent between local government areas, often with very minor differences. This can create confusion and complexity for homeowners and small businesses in the construction sector. 	<ul style="list-style-type: none"> It is proposed to amend the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> to standardise the process for approving crossovers for residential properties and residential developments on local roads. A Crossover Working Group has provided preliminary advice to the Minister and DLGSC to inform this. The DLGSC will work with the sector to develop standardised design and construction standards. 	<p><u>Current Local Government Position</u></p> <p>Comment WALGA developed the Template Crossover Guideline and Specification resource in 2017 and have been part of the Minister's working group on red tape reduction that has been looking at standardisation of crossovers.</p> <p>Recommendation Supported</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>The Shire recognises that standardisation will improve efficiency.</p> <p>Requirements of cross overs for Perth Hills is different than the requirements in urban areas. Standardised materials may not be appropriate.</p>
2.3 Introduce Innovation Provisions			
<ul style="list-style-type: none"> The <i>Local Government Act 1995</i> currently has very limited provisions to allow for innovations and responses to emergencies to (such as the Shire of Bruce Rock Supermarket). 	<ul style="list-style-type: none"> New provisions are proposed to allow exemptions from certain requirements of the <i>Local Government Act 1995</i>, for: <ul style="list-style-type: none"> Short-term trials and pilot projects Urgent responses to emergencies. 	<p><u>Current Local Government Position</u></p> <p>There is currently no advocacy position in relation to Item 2.3.</p> <p>Comment It is arguable communities expect all levels of Government will apply innovative solutions to complex and emerging issues difficult to resolve by traditional means. Exemptions constructed with appropriate checks and balances, particularly where expenditure of public funds are concerned, has potential to facilitate efficient and effective outcomes.</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		Recommendation Supported	
2.4 Streamline Local Laws			
<ul style="list-style-type: none"> Local laws are required to be reviewed every eight years. The review of local laws (especially when they are standard) has been identified as a burden for the sector. Inconsistency between local laws is frustrating for residents and business stakeholders. 	<ul style="list-style-type: none"> It is proposed that local laws would only need to be reviewed by the local government every 15 years. Local laws not reviewed in the timeframe would lapse, meaning that old laws will be automatically removed and no longer applicable. Local governments adopting Model Local Laws will have reduced advertising requirements. 	<p>Current Local Government Position Items 2.4, 2.5 and 2.6 <u>expand upon</u> Advocacy Position 2.6.35 - 'Local law-making process should be simplified'.</p> <p><i>The Local Law making process should be simplified as follows:</i></p> <ul style="list-style-type: none"> <i>The requirement to give state-wide notice should be reviewed, with consideration given to Local Governments only being required to provide local public notice;</i> <i>Eliminate the requirement to consult on local laws when a model is used;</i> <i>Consider deleting the requirement to review local laws periodically. Local Governments, by administering local laws, will determine when it is necessary to amend or revoke a local law; and</i> <i>Introduce certification of local laws by a legal practitioner in place of scrutiny by Parliament's Delegated Legislation Committee.</i> <p>Comment Proposed reforms meet the Sector's</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Recommend a more streamlined and efficient process for undertaking reviews and earlier approval from Joint Standing Committee on Delegated Legislation in the process.</p> <p>Recommend that model Local Laws supersede lapsed Local Laws (after 15 years), unless a resolution is made to revoke. This is to avoid issues that may occur if a Council inadvertently fails to undertake a review resulting in losing statutory powers that may be required i.e. making a determination on local government property or enforcement provisions.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p>preference for simplified local law-making processes. Model local laws are supported, whilst recognising the models themselves will require review by State Government departments with the relevant head of power. For example, the Model Local Law (Standing Orders) 1998 formed the basis of many Local Government meeting procedures local laws but no review was completed. This model was superseded by individual local laws with added contemporary provisions. This pattern will repeat itself if model local laws are not reviewed to remain contemporary to the Sector's requirements.</p> <p>Recommendation Supported</p>	
2.5 Simplifying Approvals for Small Business and Community Events			
<ul style="list-style-type: none"> Inconsistency between local laws and approvals processes for events, street activation, and initiatives by local businesses is frustrating for business and local communities. 	<ul style="list-style-type: none"> Proposed reforms would introduce greater consistency for approvals for: <ul style="list-style-type: none"> alfresco and outdoor dining minor small business signage rules running community events. 	As above	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Recommend some flexibility in how this is implemented in practice.</p> <p>Consistency with other legislation (e.g. <i>Public Health Act 2016</i> and <i>Building Regulations 2012</i>)</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
2.6 Standardised Meeting Procedures, Including Public Question Time			
<ul style="list-style-type: none"> Local governments currently prepare individual standing order local laws. The <i>Local Government Act 1995</i> and regulations require local governments to allocate time at meetings for questions from the public. Inconsistency among the meeting procedures between local governments is a common source of complaints. 	<ul style="list-style-type: none"> To provide greater clarity for ratepayers and applicants for decisions made by council, it is proposed that the meeting procedures and standing orders for all local government meetings, including for public question time, are standardised across the State. Regulations would introduce standard requirements for public question time, and the procedures for meetings generally. Members of the public across all local governments would have the same opportunities to address council and ask questions. 	As above	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Recommend standardised Meeting Procedures to provide a base line with local governments able to enhance, subject to Council adoption.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
2.7 Regional Subsidiaries			
<ul style="list-style-type: none"> Initiatives by multiple local governments may be managed through formal Regional Councils, or through less formal “organisations of councils”, such as NEWROC and WESROC. These initiatives typically have to be managed by a lead local government. In 2016-17, provisions were introduced to allow for the formation of Regional Subsidiaries. Regional Subsidiaries can be formed in line with the <i>Local Government (Regional Subsidiaries) Regulations 2017</i>. So far, no Regional Subsidiary has been formed. 	<ul style="list-style-type: none"> Work is continuing to consider how Regional Subsidiaries can be best established to: <ul style="list-style-type: none"> Enable Regional Subsidiaries to provide a clear and defined public benefit for people within member local governments Provide for flexibility and innovation while ensuring appropriate transparency and accountability of ratepayer funds Where appropriate, facilitate financing of initiatives by Regional Subsidiaries within a reasonable and defined limit of risk Ensure all employees of a Regional Subsidiary have the same employment conditions as those directly employed by member local governments. 	<p>Current Local Government Position Item 2.7 aligns with Advocacy Position 2.3.1 - 'Regional Collaboration' <i>Local Governments should be empowered to form single and joint subsidiaries, and beneficial enterprises. In addition, compliance requirements of Regional Councils should be reviewed and reduced.</i></p> <p>Comment Under the Regional Subsidiary model, two or more Local Governments are able to establish a regional subsidiary to undertake a shared service function on behalf of its constituent Local Governments. The model provides increased flexibility when compared to the Regional Local Government model because regional subsidiaries are primarily governed and regulated by a charter rather than legislation. While the regional subsidiary model's governance structure is primarily representative, the model also allows independent and commercially focussed directors to be appointed to the board of management.</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p>A key advantage of the regional subsidiary model is the use of a charter, as opposed to legislation, as the primary governance and regulatory instrument. Accordingly, the legislative provisions governing the establishment of regional subsidiaries should be light, leaving most of the regulation to the regional subsidiary charter, which can be adapted to suit the specific circumstances of each regional subsidiary.</p> <p>Recommendation Supported</p>	

Local Government Reform – Consultation on Proposed Reforms

Theme 3: Greater Transparency & Accountability

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
3.1 Recordings and Live-Streaming of All Council Meetings			
<ul style="list-style-type: none"> Currently, local governments are only required to make written minutes of meetings. While there is no legal requirement for livestreaming or video or audio recording of council meetings, many local governments now stream and record their meetings. Complaints relating to behaviours and decisions at meetings constitute a large proportion of complaints about local governments. Local governments are divided into bands with the largest falling in bands 1 and 2, and smaller local governments falling bands 3 and 4. The allocation of local governments into bands is determined by The Salaries and Allowances Tribunal based on factors¹ such as: <ul style="list-style-type: none"> Growth and development Strategic planning issues Demands and diversity of services provided to the community Total expenditure Population Staffing levels. 	<ul style="list-style-type: none"> It is proposed that all local governments will be required to record meetings. Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public archives. Band 1 and 2 are larger local governments are generally located in larger urban areas, with generally very good telecommunications infrastructure, and many already have audio-visual equipment. Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public archives. Several local governments already use platforms such as YouTube, Microsoft Teams, and Vimeo to stream and publish meeting recordings. Limited exceptions would be made for meetings held outside the ordinary council chambers, where audio recordings may be used. 	<p>Current Local Government Position Item 3.1 <u>expands upon</u> Advocacy Position 2.6 – ‘Promote a size and scale compliance regime’ and Advocacy Position 2.6.31 – ‘Attendance at Council Meetings by Technology’ <i>A review of the ability of Elected Members to log into Council meetings should be undertaken.</i></p> <p>Comment Local Governments introducing electronic meeting procedures and the means for remote public attendance in response to the COVID-19 pandemic led to a swift uptake of streaming Council meetings. The proposed reform that Band 1 and 2 Local Governments will only be problematic where technical capability such as reliable bandwidth impact the district.</p> <p>Recommendation Supported</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

¹ See page 3 of the [2018 Salaries and Allowance Tribunal Determination](#)

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<ul style="list-style-type: none"> Recognising their generally smaller scale, typically smaller operating budget, and potential to be in more remote locations, band 3 and 4 local governments would be required to record and publish audio recordings, at a minimum. These local governments would still be encouraged to livestream or video record meetings. All council meeting recordings would need to be published at the same time as the meeting minutes. Recordings of all confidential items would also need to be submitted to the DLGSC for archiving. 		
3.2 Recording All Votes in Council Minutes			
<ul style="list-style-type: none"> A local government is only required to record which councillor voted for or against a motion in the minutes of that meeting if a request is made by an elected member at the time of the resolution during the meeting. The existing provision does not mandate transparency. 	<ul style="list-style-type: none"> To support the transparency of decision-making by councillors, it is proposed that the individual votes cast by all councillors for all council resolutions would be required to be published in the council minutes, and identify those for, against, on leave, absent or who left the chamber. Regulations would prescribe how votes are to be consistently minuted. 	<p><u>Current Local Government Position</u> There is currently no advocacy position in relation to Item 3.2.</p> <p><u>Comment</u> There is an evolving common practice that Council Minutes record the vote of each Council Member present at a meeting.</p> <p><u>Recommendation Supported</u></p>	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
3.3 Clearer Guidance for Meeting Items that may be Confidential			
<ul style="list-style-type: none"> The Act currently provides broad definitions of what type of matters may be discussed as a confidential item. There is limited potential for review of issues managed as confidential items under the current legislation. 	<ul style="list-style-type: none"> Recognising the importance of open and transparent decision-making, it is considered that confidential meetings and confidential meeting items should only be used in limited, specific circumstances. It is proposed to make the Act more specific in prescribing items that may be confidential, and items that should remain open to the public. Items not prescribed as being confidential could still be held as confidential items only with the prior written consent of the Inspector. All confidential items would be required to be audio recorded, with those recordings submitted to the DLGSC. 	<p><u>Current Local Government Position</u></p> <p>There is currently no advocacy position in relation to Item 3.3.</p> <p><u>Comment</u></p> <p>Clarifying the provisions of the Act has broad support within the sector. New reforms requiring Local Governments to video or audio record Council meetings (Item 3.1) will add to the formal record of proceedings that includes written Minutes. While being supported, the requirement to provide audio recordings of confidential matters to the DLGSC is queried on the basis that written and audio records can be readily accessed from a Local Government if required.</p> <p><u>Recommendation Supported</u></p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>The requirement to submit audio recordings to the Department seems an unnecessary administrative burden for local governments and the Department.</p> <p>Recommend audio recordings be provided on request and include contingencies for technical difficulties.</p>
3.4 Additional Online Registers			
<ul style="list-style-type: none"> Local governments are required to provide information to the community through annual reports, council minutes and the publication of information online. Consistent online publication of information can substitute for certain material in annual reports. 	<ul style="list-style-type: none"> It is proposed to require local governments to report specific information in online registers on the local government's website. Regulations would prescribe the information to be included. The following new registers, each updated quarterly, are proposed: 	<p><u>Current Local Government Position</u></p> <p>There is currently no advocacy position in relation to Item 3.4.</p> <p><u>Comment</u></p> <p>This proposal follows recent Act amendments that ensure a range of information is published on Local</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Increased resourcing implications.</p> <p>General Comment – appropriate balance required between aim to</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
<ul style="list-style-type: none"> Consistency in online reporting across the sector will provide ratepayers with better information. These registers supplement the simplification of financial statements in Theme 6. 	<ul style="list-style-type: none"> Lease Register to capture information about the leases the local government is party to (either as lessor or lessee) Community Grants Register to outline all grants and funding provided by the local government Interests Disclosure Register which collates all disclosures made by elected members about their interests related to matters considered by council Applicant Contribution Register accounting for funds collected from applicant contributions, such as cash-in-lieu for public open space and car parking Contracts Register that discloses all contracts above \$100,000. 	<p>Government websites. WALGA has sought clarity that the contracts register excludes contracts of employment.</p> <p>Recommendation Supported</p>	<p>reduce red tape and enhance transparency whilst taking into consideration resourcing implications and community benefit.</p> <p>Queries specific to the creation of Contracts Register:</p> <ul style="list-style-type: none"> Inclusion of details e.g. term of contract, options for renewal, variations etc. How will contracts that are Commercial in confidence be disclosed?
3.5 Chief Executive Officer Key Performance Indicators (KPIs) be Published			
<ul style="list-style-type: none"> It is a requirement of the <i>Local Government Act 1995</i> that CEO performance reviews are conducted annually. The Model Standards for CEO recruitment and selection, performance review and termination require that a local government must review the performance of the CEO against contractual performance criteria. 	<ul style="list-style-type: none"> To provide for minimum transparency, it is proposed to mandate that the KPIs agreed as performance metrics for CEOs: <ul style="list-style-type: none"> Be published in council meeting minutes as soon as they are agreed prior to (before the start of the annual period) The KPIs and the results be published in the minutes of the performance review 	<p>Current Local Government Position There is currently no advocacy position in relation to Item 3.5.</p> <p>Comment In principle, this proposal has some merit and would be particularly effective if all CEO KPIs consistently reflect Strategic Community Plans and Corporate Business Plans of Local Governments, together with</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
<ul style="list-style-type: none"> Additional performance criteria can be used for performance review by agreement between both parties. 	<p>meeting (at the end of the period)</p> <ul style="list-style-type: none"> The CEO has a right to provide written comments to be published alongside the KPIs and results to provide context as may be appropriate (for instance, the impact of events in that year that may have influenced the results against KPIs). 	<p>KPIs reflective of the CEO's statutory functions under Section 5.41 of the Act. This approach would inform the community of the CEO's performance related to the strategic direction and operational function of the Local Government.</p> <p>In practice, the drafting of statutory provisions will require sensitive consideration of certain KPIs i.e. those relating to issues affecting the workplace or identified risk-based concerns, to reflect the way Audit Committees currently deal with some internal control, risk and legislative compliance issues confidentially. This approach will protect the interests of Local Governments and other parties associated with such KPIs. It would be prudent for exemptions to be provided, based on matters of confidentiality.</p> <p>The proposed reforms and recent Act amendments signal a clear intent to permit closer community involvement and scrutiny of Local Government. However, negative consequences are likely if Local Government Council's responsibility as the employing authority of the CEO became blurred due to perceived community entitlement to comment, question and influence KPIs and the performance review process.</p>	

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p>Additionally, the publication of CEO KPI's will elevate this employment position to a high degree of public scrutiny seldom evident in the public or private sector, if at all. It is worth investigating whether the proposed reforms considered whether this factor could impact on the recruitment of CEO's, particularly from outside the Local Government sector.</p> <p>The results of performance reviews should be confidential information between the employer and employee and should not be published and should remain within the confidential human resource records of the organisation.</p> <p>Recommendation</p> <ol style="list-style-type: none"> 1. Conditionally Support the reporting of CEO KPIs that are consistent with the strategic direction and operational function of the Local Government, subject to exemptions for publishing KPI's of a confidential nature; 2. Do not support the results of performance reviews being published. 	

Local Government Reform – Consultation on Proposed Reforms

Theme 4: Stronger Local Democracy and Community Engagement

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
4.1 Community and Stakeholder Engagement Charters			
<ul style="list-style-type: none"> There is currently no requirement for local governments to have a specific engagement charter or policy. Many local governments have introduced charters or policies for how they will engage with their community. Other States have introduced a specific requirement for engagement charters. 	<ul style="list-style-type: none"> It is proposed to introduce a requirement for local governments to prepare a community and stakeholder engagement charter which sets out how local government will communicate processes and decisions with their community. A model Charter would be published to assist local governments who wish to adopt a standard form. 	<p>Current Local Government Position Items 4.1 and 4.2 generally align with Advocacy Position 2.6.34 - 'Support responsive, aspirational and innovative community engagement principles'</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> 1. <i>Responsive, aspirational and innovative community engagement principles</i> 2. <i>Encapsulation of aims and principles in a community engagement policy, and</i> 3. <i>The option of hosting an Annual Community Meeting to present on past performance and outline future prospects and plans.</i> <p>Comment As indicated in Item 4.1 commentary, many Local Governments have already developed stakeholder engagement charters, or similar engagement strategies, that reflect their unique communities of interest. The development of guidance by the DLGSC, based on standards such as the International Standard for Public Participation practice, is supported in favour of taking a prescriptive approach or conducting</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Potential resourcing implications</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p>a survey for the sake of a survey. Item 4.2 has potential to provide benchmarking of community satisfaction levels across Band 1 and 2 Local Governments.</p> <p>Recommendation Supported</p>	
4.2 Ratepayer Satisfaction Surveys (Band 1 and 2 local governments only)			
<ul style="list-style-type: none"> Many local governments already commission independent surveying consultants to hold a satisfaction survey of residents/ratepayers. These surveys provide valuable data on the performance of local governments. 	<ul style="list-style-type: none"> It is proposed to introduce a requirement that every four years, all local governments in bands 1 and 2 hold an independently-managed ratepayer satisfaction survey. Results would be required to be reported publicly at a council meeting and published on the local government's website. All local governments would be required to publish a response to the results. 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
4.3 Introduction of Preferential Voting			
<ul style="list-style-type: none"> The current voting method for local government elections is first past the post. The existing first-past-the-post does not allow for electors to express more than one preference. The candidate with the most votes wins, even if that candidate does not have a majority. Preferential voting better captures the precise intentions of voters and as a result may be regarded as a fairer and more representative system. Voters have more specific choice. 	<ul style="list-style-type: none"> Preferential voting is proposed be adopted as the method to replace the current first past the post system in local government elections. In preferential voting, voters number candidates in order of their preferences. Preferential voting is used in State and Federal elections in Western Australia (and in other states). This provides voters with more choice and control over who they elect. All other states use a form of preferential voting for local government. 	<p>Current Local Government Position Item 4.3 <u>does not align</u> with Advocacy Position 2.5.1 – ‘First Past the Post voting system’</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> Four year terms with a two year spill Greater participation in Local Government elections The option to hold elections through: <ul style="list-style-type: none"> Online voting Postal voting, and In-person voting Voting at Local Government elections to be voluntary The first past the post method of counting votes <p>Comment It should be noted that the sector's advocacy against compulsory voting and “All in All out” 4 year terms has been successful and these items are not included in the reform proposals.</p> <p>The introduction of preferential voting will be a return to the system of voting prior to the <i>Local Government Act 1995</i>. The Local Government Advisory Board reported on voting systems in 2006</p>	<p>The Shire does not support the introduction of Preferential Voting.</p> <p>Comments in support of retaining first past the post include:</p> <ul style="list-style-type: none"> Quick to count. Preferential voting is time consuming to count. Easily understood. Removes politics out of campaigning. Preferential will encourage alliances formed for the distribution of preferences and party politics into local government. Preferential voting allows for potential election rigging through alliances or ‘dummy’ candidates. In a preferential system, the person that receives the highest number of first preference votes does not necessarily get elected. <p>If implemented, this change could be used as a catalyst to introduce online voting or at least enable it in the legislation for when the technology becomes available.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p><i>(‘Local Government Structural Reform in Western Australia: Ensuring the Future Sustainability of Communities’)</i> and provided the following comments in support of both first past the post voting and preferential voting:</p> <p><i>‘Comments in support of retaining first past the post include:</i></p> <ul style="list-style-type: none"> <i>• Quick to count. Preferential voting is time consuming to count.</i> <i>• Easily understood.</i> <i>• Removes politics out of campaigning. Preferential will encourage alliances formed for the distribution of preferences and party politics into local government.</i> <i>• Preferential voting allows election rigging through alliances or ‘dummy’ candidates.</i> <i>• In a preferential system, the person that receives the highest number of first preference votes does not necessarily get elected.’</i> <p><i>‘Comments in support of replacing first past the post include:</i></p> <ul style="list-style-type: none"> <i>• Preferential voting is more democratic and removes an area of confusion.</i> <i>• Preferential voting ensures that the most popular candidates are elected who best reflect the will</i> 	

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p><i>of the voters.</i></p> <ul style="list-style-type: none"> <i>• Preferential system should be introduced. In FPP elections, candidates work together to get votes for each other. Preferential would make it more difficult for this practice to take place.</i> <i>• FPP does not adequately reflect the wishes of electors when there are three candidates or more.</i> <i>• FPP is unsuitable when there is more than one vacancy.</i> <i>• Allows for a greater representation from a range of interest groups and prevents domination of elections by mainstream party politics.'</i> <p>The Sector supports first past the post voting for its simplicity and fundamental apolitical nature, therefore the proposed reforms are not supported. Feedback is sought to ensure the advocacy position for first past the post elections remains the preferred option.</p> <p>Recommendation Not currently supported - Local Government feedback requested</p>	

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
4.4 Public Vote to Elect the Mayor and President			
<ul style="list-style-type: none"> The Act currently allows local governments to have the Presiding Member (the Mayor or President) elected either: <ul style="list-style-type: none"> by the electors of the district through a public vote; or by the council as a resolution at a council meeting. 	<ul style="list-style-type: none"> Mayors and Presidents of all local governments perform an important public leadership role within their local communities. Band 1 and 2 local governments generally have larger councils than those in bands 3 and 4. Accordingly, it is proposed that the Mayor or President for all band 1 and 2 councils is to be elected through a vote of the electors of the district. Councils in bands 3 and 4 would retain the current system. A number of Band 1 and Band 2 councils have already moved towards Public Vote to Elect the Mayor and President in recent years, including City of Stirling and City of Rockingham. 	<p>Current Local Government Position Item 4.4 <u>does not align</u> with Advocacy Position 2.5.2 - 'Election of Mayors and Presidents be at the discretion of Local Government.'</p> <p><i>Local Governments should determine whether their Mayor or President will be elected by the Council or elected by the community.</i></p> <p>Comment There are 43 Band 1 and 2 Local Governments with 22 popularly electing the Mayor or President: Band 1 - 15 Band 2 - 7</p> <p>The remaining 21 Local Governments have a Council-elected Mayor or President. The cited examples of the City of Rockingham and City of Stirling electors determining by referendum to change the process for electing the Mayor are examples of the current system working as intended. There is no evidence of elector support for uniform direct election of Mayors.</p> <p>Recommendation Not currently supported - Local Government feedback requested</p>	<p><u>The Shire does not support a public vote to elect the Mayor and President for all local governments for the following reasons:</u></p> <ul style="list-style-type: none"> <u>It may politicise election/increase of costs to candidates. Recommend that a funding cap be implemented for campaign costs.</u> <u>Risk of Mayor or President not having the support of Council.</u>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
4.5 Tiered Limits on the Number of Councillors			
<ul style="list-style-type: none"> The number of councillors (between 5-15 councillors) is decided by each local government, reviewed by the Local Government Advisory Board, and if approved by the Minister. The Panel Report recommended electoral reforms to improve representativeness. 	<ul style="list-style-type: none"> It is proposed to limit the number of councillors based on the population of the entire local government. Some smaller local governments have already been moving to having smaller councils to reduce costs for ratepayers. The Local Government Panel Report proposed: <ul style="list-style-type: none"> For a population of up to 5,000 – five councillors (including the President) population of between 5,000 and 75,000 – five to nine councillors (including the Mayor/President) population of above 75,000 – nine to fifteen councillors (including Mayor). 	<p>Current Local Government Position Item 4.5 <u>does not align</u> with Advocacy Position 2.5.1 – ‘Councils consist of between six and 15 (including the Mayor/President)’</p> <p><i>Local Governments being enabled to determine the number of Elected Members required on the Council between six and 15 (including the Mayor/President)</i></p> <p>Comment The proposed reform to restrict Local Governments with populations under 5,000 to 5 Council Members does not reflect the varied communities of interest within this grouping. Some Local Governments are essentially regional centres such as the Shires of Katanning (9), Dandaragan (9), Merredin (9), Moora (9) and Northampton (9) (current Councillor numbers bracketed).</p> <p>Local Governments such as the Shire of Ngaanyatjaraku (9) manage substantial land areas, manage isolated communities such as the Shire of Meekatharra (7) and culturally diverse communities such as the Shire of Christmas Island (9). Some Local Governments with populations up to 5,000 warrant a</p>	<p><u>The Shire does not support tiered limits on the number of Councillors.</u></p> <p><u>Population and geographical area provides challenges and accessibility of Councillors to the community may be decreased.</u></p> <p><u>If the proposal was to proceed, the Shire would recommend an increase to fees and allowances should be provided to reflect this change and increased responsibilities and time demands.</u></p> <p><u>If the proposal was to proceed, transition arrangements will be critical.</u></p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p>greater number of Councillors to effectively share the representative role that Council Members play within their communities.</p> <p>The additional proposed reforms in population categories over 5,000 generally reflect the current Councillor numbers.</p> <p>Recommendation Recommend 5 to 7 Council Members for populations up to 5,000 and support the remaining proposed reforms.</p>	
4.6 No Wards for Small Councils (Band 3 and 4 Councils only)			
<ul style="list-style-type: none"> A local government can make an application to be divided into wards, with councillors elected to those wards. Only about 10% of band 3 and 4 local governments currently have wards. 	<ul style="list-style-type: none"> It is proposed that the use of wards for councils in bands 3 and 4 is abolished. Wards increase the complexity of elections, as this requires multiple versions of ballot papers to be prepared for a local government's election. In smaller local governments, the population of wards can be very small. These wards often have councillors elected unopposed, or elect a councillor with a very small number of votes. Some local governments have ward councillors elected with less than 50 votes. There has been a trend in smaller local governments 	<p><u>Current Local Government Position</u> There are no advocacy positions in relation to Items 4.6, 4.7, 4.8 or 4.9.</p> <p><u>Comment</u> The proposed reform to discontinue wards in Band 3 and 4 Local Governments brings alignment with the majority and provides that affected Local Governments will no longer have to conduct 8 year ward reviews or make representation to the Local Government Advisory Board to revert to a no wards system.</p> <p>Remaining proposed reforms will improve and clarify election processes.</p>	<p><u>The Shire does not support abolishing wards for band 3 and 4 councils.</u></p> <p><u>The Shire supports the retention of the ward system for all local governments who wish to use it.</u></p> <p>The smaller band 3 or 4 councils are often the largest geographically, quite often with several townsites and distinct communities of interest. Band 1 and 2 are generally smaller in area and arguably the communities have far more in common.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	looking to reduce the use of wards, with only 10 councils in bands 3 and 4 still having wards.	Recommendation Supported	
4.7 Electoral Reform – Clear Lease Requirements for Candidate and Voter Eligibility			
<ul style="list-style-type: none"> A person with a lease in a local government district is eligible to nominate as a candidate in that district. A person with a lease in a local government district is eligible to apply to vote in that district. The City of Perth Inquiry Report identified a number of instances where dubious lease arrangements put to question the validity of candidates in local government elections, and subsequently their legitimacy as councillors. 	<ul style="list-style-type: none"> Reforms are proposed to prevent the use of “sham leases” in council elections. Sham leases are where a person creates a lease only to be able to vote or run as a candidate for council. The City of Perth Inquiry Report identified sham leases as an issue. Electoral rules are proposed to be strengthened: <ul style="list-style-type: none"> A minimum lease period of 12 months will be required for anyone to register a person to vote or run for council. Home based businesses will not be eligible to register a person to vote or run for council, because any 	As above	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Potential resourcing implications for local governments that have large numbers of commercial and industrial properties</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>residents are already the eligible voter(s) for that address.</p> <ul style="list-style-type: none"> ○ Clarifying the minimum criteria for leases eligible to register a person to vote or run for council. • The reforms would include minimum lease periods to qualify as a registered business (minimum of 12 months), and the exclusion of home based businesses (where the resident is already eligible) and very small sub-leases. • The basis of eligibility for each candidate (e.g. type of property and suburb of property) is proposed to be published, including in the candidate pack for electors. 		
4.8 Reform of Candidate Profiles			
<ul style="list-style-type: none"> • Candidate profiles can only be 800 characters, including spaces. This is equivalent to approximately 150 words. 	<ul style="list-style-type: none"> • Further work will be undertaken to evaluate how longer candidate profiles could be accommodated. • Longer candidate profiles would provide more information to electors, potentially through publishing profiles online. • It is important to have sufficient information available to assist electors make informed decisions when casting their vote. 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
4.9 Minor Other Electoral Reforms			
<ul style="list-style-type: none"> Other minor reforms are proposed to improve local government elections. 	<ul style="list-style-type: none"> Minor other electoral reforms are proposed to include: <ul style="list-style-type: none"> The introduction of standard processes for vote re-counts if there is a very small margin between candidates (e.g. where there is a margin of less than 10 votes a recount will always be required) The introduction of more specific rules concerning local government council candidates' use of electoral rolls. 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

Theme 5: Clear Roles and Responsibilities

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
5.1 Introduce Principles in the Act			
<ul style="list-style-type: none"> The Act does not currently outline specific principles. The Act contains a short "Content and Intent" section only. The Panel Report recommended greater articulation of principles 	<ul style="list-style-type: none"> It is proposed to include new principles in the Act, including: <ul style="list-style-type: none"> The recognition of Aboriginal Western Australians Tiering of local governments (with bands being as assigned by the Salaries and Allowances Tribunal) Community Engagement Financial Management. 	<p>Current Local Government Position Item 5.1 <u>generally aligns</u> with Advocacy Position 2.6 - Legislative Intent</p> <p><i>Provide flexible, principles-based legislative framework.</i></p> <p>Recommendation Supported</p>	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.
5.2 Greater Role Clarity			
<ul style="list-style-type: none"> The Act provides for the role of council, councillor, mayor or president and CEO. The role of the council is to: <ul style="list-style-type: none"> govern the local government's affairs be responsible for the performance of the local government's functions. 	<ul style="list-style-type: none"> The Local Government Act Review Panel recommended that roles and responsibilities of elected members and senior staff be better defined in law. It is proposed that these roles and responsibilities are further defined in the legislation. These proposed roles will be open to further consultation and input. These roles would be further strengthened through Council Communications Agreements (see item 5.3). 	<p>Current Local Government Position Item 5.2 <u>aligns</u> with Advocacy Position 2.6.36 - 'Roles and Responsibilities'</p> <p><i>That clarification of roles and responsibilities for Mayors/ Presidents, Councillors and CEOs be reviewed to ensure that there is no ambiguity.</i></p> <p>Recommendation Supported</p>	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.
	<p>5.2.1 - Mayor or President Role</p> <ul style="list-style-type: none"> It is proposed to amend the Act to specify the roles and responsibilities of the Mayor or President. 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<ul style="list-style-type: none"> While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Mayor or President is responsible for: <ul style="list-style-type: none"> Representing and speaking on behalf of the whole council and the local government, at all times being consistent with the resolutions of council Facilitating the democratic decision-making of council by presiding at council meetings in accordance with the Act Developing and maintaining professional working relationships between councillors and the CEO Performing civic and ceremonial duties on behalf of the local government Working effectively with the CEO and councillors in overseeing the delivery of the services, operations, initiatives and functions of the local government. 		
	<p>5.2.2 - Council Role</p> <ul style="list-style-type: none"> It is proposed to amend the Act to specify the roles and responsibilities of the Council, which is the entity consisting of all of the councillors and led by the Mayor or President. While input and consultation will inform precise wording, it is 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>proposed that the Act is amended to generally outline that the Council is responsible for:</p> <ul style="list-style-type: none"> ○ Making significant decisions and determining policies through democratic deliberation at council meetings ○ Ensuring the local government is adequately resourced to deliver the local governments operations, services and functions - including all functions that support informed decision-making by council ○ Providing a safe working environment for the CEO; ○ Providing strategic direction to the CEO; ○ Monitoring and reviewing the performance of the local government. 		
	<p>5.2.3 - Elected Member (Councillor) Role</p> <ul style="list-style-type: none"> • It is proposed to amend the Act to specify the roles and responsibilities of all elected councillors. • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that every elected councillor is responsible for: <ul style="list-style-type: none"> ○ Considering and representing, fairly and 	As above	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p><u>It is noted that the proposal to restrict Elected Members using their title is contradictory to current expectations of the Act and WALGA Council Member Essentials training; Elected Members are expected to consider the implications on their role at all times.</u></p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>without bias, the current and future interests of all people who live, work and visit the district (including for councillors elected for a particular ward)</p> <ul style="list-style-type: none"> ○ Positively and fairly contribute and apply their knowledge, skill, and judgement to the democratic decision-making process of council ○ Applying relevant law and policy in contributing to the decision-making of the council ○ Engaging in the effective forward planning and review of the local governments' resources, and the performance of its operations, services, and functions ○ Communicating the decisions and resolutions of council to stakeholders and the public ○ Developing and maintaining professional working relationships with all other councillors and the CEO ○ Maintaining and developing their knowledge and skills relevant to local government ○ Facilitating public engagement with local government. <ul style="list-style-type: none"> • It is proposed that elected members should not be able to use their title (e.g. "Councillor", 		

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>“Mayor”, or “President”) and associated resources of their office (such as email address) unless they are performing their role in their official capacity.</p> <p>5.2.4 - CEO Role</p> <ul style="list-style-type: none"> • The <i>Local Government Act 1995</i> requires local governments to employ a CEO to run the local government administration and implement the decisions of council. • To provide greater clarity, it is proposed to amend the Act to specify the roles and responsibilities of all local government CEOs. • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the CEO of a local government is responsible for: <ul style="list-style-type: none"> ○ Coordinating the professional advice and assistance necessary for all elected members to enable the council to perform its decision-making functions ○ Facilitating the implementation of council decisions ○ Ensuring functions and decisions lawfully delegated by council are managed prudently on behalf of the council 	As above	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<ul style="list-style-type: none"> Managing the effective delivery of the services, operations, initiatives and functions of the local government determined by the council Providing timely and accurate information and advice to all councillors in line with the Council Communications Agreement (see item 5.3) Overseeing the compliance of the operations of the local government with State and Federal legislation on behalf of the council* local government Implementing and maintaining systems to enable effective planning, management, and reporting on behalf of the council. 		<p>Propose a change to “Overseeing the compliance of ... State and Federal legislation on behalf of the council” to “...on behalf of the local government” in order to provide clarity that CEO acts of behalf of the legal entity (ie the Shire of Mundaring) and not the governing body (ie Council).</p>
5.3 Council Communication Agreements			
<ul style="list-style-type: none"> The Act provides that council and committee members can have access to any information held by the local government that is relevant to the performance of the member in their functions. The availability of information is sometimes a source of conflict within local governments. 	<ul style="list-style-type: none"> In State Government, there are written Communication Agreements between Ministers and agencies that set standards for how information and advice will be provided. It is proposed that local governments will need to have Council Communications Agreements between the council and the CEO. These Council Communication Agreements would clearly specify 	<p>Current Local Government Position There is no advocacy position in relation to Item 5.3.</p> <p>Comment The availability of information not already in the public domain to Councillors under Section 5.92 of the Act can become contentious in the absence of a clear statement in support of the function the Council Member is performing. This can</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Potential resourcing implications.</p> <p>The detail in a Council Communication Agreement will be critical and there is a risk it could be overly prescriptive, which is contrary to the intent of reducing red tape.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>the information that is to be provided to councillors, how it will be provided, and the timeframes for when it will be provided.</p> <ul style="list-style-type: none"> A template would be published by DLGSC. This default template will come into force if a council and CEO do not make a specific other agreement within a certain timeframe following any election. 	<p>place CEO's in the invidious position of ruling on the availability of a record of the Local Government, when it is also their function under Section 5.41(h) of the Act to <i>'ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law'</i>.</p> <p>Consistent availability of information motivates this proposed reform and it does not appear that individual Council Communication Agreements will be a means to that end. There is a better case for a uniform approach in the form of a regulated Agreement, in much the same way that the Communication Agreements between Ministers and agencies are based on provisions of the <i>Public Sector Management Act 1994</i>.</p> <p>Recommendation Support a consistent, regulated Communications Agreement.</p>	
5.4 Local Governments May Pay Superannuation Contributions for Elected Members			
<ul style="list-style-type: none"> Elected members are eligible to receive sitting fees or an annual allowance. Superannuation is not paid to elected members. However, councillors can currently divert part of their allowances to a superannuation fund. 	<ul style="list-style-type: none"> It is proposed that local governments should be able to decide, through a vote of council, to pay superannuation contributions for elected members. These contributions would be additional to existing allowances. 	<p>Current Local Government Position There is no advocacy position in relation to Item 5.4.</p> <p>Comment WALGA was in the process of consulting with the sector when this reform was announced. The</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations noting the current band limits will need to be increased.</p> <p>Potential financial implications</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
<ul style="list-style-type: none"> Councils should be reflective and representative of the people living within the district. Local governments should be empowered to remove any barriers to the participation of gender and age diverse people on councils. 	<ul style="list-style-type: none"> Superannuation is widely recognised as an important entitlement to provide long term financial security. Other states have already moved to allow councils to make superannuation contributions for councillors. Allowing council to provide superannuation is important part of encouraging equality for people represented on council – particularly for women and younger people. Providing superannuation to councillors recognises that the commitment to elected office can reduce a person's opportunity to undertake employment and earn superannuation contributions. 	<p>feedback to date from Local Governments varied. The proposed discretionary approach will permit Local Governments to exercise general competence powers to make their own determination on paying superannuation to Council Members.</p> <p>Recommendation Supported</p>	<p>Recommend the requirement be standardised through legislation to reflect a common position in terms of providing superannuation.</p>
5.5 Local Governments May Establish Education Allowances			
<ul style="list-style-type: none"> Local government elected members must complete mandatory training. There is no specific allowance for undertaking further education. 	<ul style="list-style-type: none"> Local governments will have the option of contributing to the education expenses for councillors, up to a defined maximum value, for tuition costs for further education that is directly related to their role on council. Councils will be able to decide on a policy for education expenses, up to a maximum yearly value for each councillor. Councils may also decide not to make this entitlement available to elected members. 	<p>Current Local Government Position Item 5.5 <u>generally aligns</u> with Advocacy Position 2.8 - Elected Member Training</p> <p><i>Support Local Governments being required to establish an Elected Member Training Policy to encourage training and include budgetary provision of funding for Elected Members;</i></p> <p>Comment The proposal augments recent Act</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<ul style="list-style-type: none"> Any allowance would only be able to be used for tuition fees for courses, such as training programs, diplomas, and university studies, which relate to local government. Where it is made available, this allowance will help councillors further develop skills to assist with making informed decisions on important questions before council, and also provide professional development opportunities for councillors. 	<p>amendments that require Local Governments to adopt a professional development policy for Council Members. Many Local Governments now budget for training requirements that align with the policy statement.</p> <p>Recommendation Supported</p>	
5.6 Standardised Election Caretaker period			
<ul style="list-style-type: none"> There is currently no requirement for a formal caretaker period, with individual councils operating under their own policies and procedures. This is commonly a point of public confusion. 	<ul style="list-style-type: none"> A statewide caretaker period for local governments is proposed. All local governments across the State would have the same clearly defined election period, during which: <ul style="list-style-type: none"> Councils do not make major decisions with criteria to be developed defining 'major' Incumbent councillors who nominate for re-election are not to represent the local government, act on behalf of the council, or use local government resources to support campaigning activities. There are consistent election conduct rules for all candidates. 	<p>Current Local Government Position There is no advocacy position in relation to Item 5.6</p> <p>Comment WALGA developed a template Caretaker Policy in 2017 on request for a consistent approach. There are no known instances where Caretaker Policy have led to unforeseen or unmanageable consequences impacting on decision-making functions.</p> <p>Recommendation Supported</p>	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
5.7 Remove WALGA from the Act			
<ul style="list-style-type: none"> The Western Australian Local Government Association (WALGA) is constituted under the <i>Local Government Act 1995</i>. The Local Government Panel Report and the Select Committee Report included this recommendation. 	<ul style="list-style-type: none"> The Local Government Panel Report recommended that WALGA not be constituted under the <i>Local Government Act 1995</i>. Separating WALGA out of the Act will provide clarity that WALGA is not a State Government entity. 	<p>Current Local Government Position There is no advocacy position in relation to Item 5.7.</p> <p>Comment WALGA is conducting its own due diligence on this proposal, previously identified in the Local Government Review Panel Report. The outcome of this reform would require a transition of WALGA from a body constituted under the Act to an incorporated association. It is important to the Local Government sector that the provisions relating to the mutual self-insurance scheme and tender exempt prequalified supply panels remain in the Act and are not affected by this proposal. Further work is being carried out by WALGA to fully understand the effect this proposal will have on WALGA and the sector.</p> <p>Recommendation WALGA to undertake its due diligence on this proposal and advise the sector accordingly.</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Recommend the Preferred Suppliers Panel retains exemption from tender requirements.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
5.8 CEO Recruitment			
<ul style="list-style-type: none"> Recent amendments introduced provisions to standardise CEO recruitment. The recruitment of a CEO is a very important decision by a local government. 	<ul style="list-style-type: none"> It is proposed that DLGSC establishes a panel of approved panel members to perform the role of the independent person on CEO recruitment panels. Councils will be able to select an independent person from the approved list. Councils will still be able to appoint people outside of the panel with the approval of the Inspector. 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 5.8.</p> <p><u>Comment</u> The proposed reform augments the CEO Standards in relation to recruitment introduced in February 2021.</p> <p><u>Recommendation Supported</u></p>	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

Theme 6: Improved Financial Management and Reporting

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
6.1 Model Financial Statements and Tiered Financial Reporting			
<ul style="list-style-type: none"> The financial statements published in the Annual Report is the main financial reporting currently published by local governments. Reporting obligations are the same for large (Stirling, Perth, Fremantle) and small (Sandstone, Wiluna, Dalwallinu) local governments, even though they vary significantly in complexity. The Office of the Auditor General has said that some existing reporting requirements are unnecessary or onerous - for instance, information that is not relevant to certain local governments, or that is a duplicate of other published information. 	<ul style="list-style-type: none"> The Minister strongly believes in transparency and accountability in local government. The public rightly expects the highest standards of integrity, good governance, and prudent financial management in local government. It is critically important that clear information about the financial position of local governments is openly available to ratepayers. Financial information also supports community decision-making about local government services and projects. Local governments differ significantly in the complexity of their operations. Smaller local governments generally have much less operating complexity than larger local governments. The Office of the Auditor General has identified opportunities to improve financial reporting, to make statements clearer, and reduce unnecessary complexity. Recognising the difference in the complexity of smaller and larger local governments, it is proposed that financial reporting requirements should be tiered – meaning that larger local 	<p><u>Current Local Government Position</u> Items 6.1 and 6.2 <u>generally align</u> with Advocacy Position 2.6 – Support a size and scale compliance regime and Advocacy Position 2.6.24 – Financial Management and Procurement.</p> <p><i>The Local Government sector:</i> 1. <i>Requests the Minister for Local Government to direct the Department of Local Government to prepare a Model set of Financial Statements and Annual Budget Statements for the Local Government sector, in consultation with the Office of the Auditor General.</i> 2. <i>Requests the Department of Local Government to re-assess the amount of detail required to be included in annual financial reports, in particular for small and medium sized entities as suggested by the Office of Auditor General.</i></p> <p>Comment The Sector has a long-standing position for a broad review of the financial management and reporting provisions of the Act, which remain</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>General Comment – the statutory reporting requirements have become too complex and many, including industry professionals, do not fully understand all of the detail currently required. Financial reporting under the <i>Local Government Act 1960</i> (including <i>Accounting Directions 1984</i>) was simpler, more easily understood, less time consuming and as a result more effective.</p> <p>Recommend simpler and clearer financial statement for all Councils.</p> <p>Recommend change timeframes for audit reports, meeting and elector meetings.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>governments will have greater financial reporting requirements than smaller local governments.</p> <ul style="list-style-type: none"> It is proposed to establish standard templates for Annual Financial Statements for band 1 and 2 councils, and simpler, clearer financial statements for band 3 and 4. Online Registers, updated quarterly (see item 3.4), would provide faster and greater transparency than current annual reports. Standard templates will be published for use by local governments. Simpler Strategic and Financial Planning (item 6.2) would also improve the budgeting process. 	<p>largely unchanged since commencing in 1996.</p> <p>Recommendation Supported</p>	
6.2 Simplify Strategic and Financial Planning			
<ul style="list-style-type: none"> Requirements for plans are outlined in the Local Government Financial Management and Administration Regulations. There is also the Integrated Planning and Reporting (IPR) framework. While many councils successfully apply IPR to their budgeting and reporting, IPR may seem complicated or difficult, especially for smaller local governments. 	<ul style="list-style-type: none"> Having clear information about the finances of local government is an important part of enabling informed public and ratepayer engagement and input to decision-making. The framework for financial planning should be based around information being clear, transparent, and easy to understand for all ratepayers and members of the public. In order to provide more consistency and clarity across the State, it is proposed that 	<p>As above</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>The risk, in the absence of a Corporate Business Plan (medium term focus), is there will be a short term (annual) focus.</p> <p>Recommend retention of medium term, integrated planning.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>greater use of templates is introduced to make planning and reporting clearer and simpler, providing greater transparency for ratepayers.</p> <ul style="list-style-type: none"> Local governments would be required to adopt a standard set of plans, and there will be templates published by the DLGSC for use or adaption by local governments. It is proposed that the plans that are required are: <ul style="list-style-type: none"> Simplified Council Plans that replace existing Strategic Community Plans and set high-level objectives, with a new plan required at least every eight years. These will be short-form plans, with a template available from the DLGSC Simplified Asset Management Plans to consistently forecast costs of maintaining the local government's assets. A new plan will be required at least every ten years, though local governments should update the plan regularly if the local government gains or disposes of major assets (e.g. land, buildings, or roads). A template will be provided, and methods of 		

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>valuations will be simplified to reduce red tape</p> <ul style="list-style-type: none"> ○ Simplified Long Term Financial Plans will outline any long term financial management and sustainability issues, and any investments and debts. A template will be provided, and these plans will be required to be reviewed in detail at least every four years ○ A new Rates and Revenue Policy (see item 6.3) that identifies the approximate value of rates that will need to be collected in future years (referencing the Asset Management Plan and Long Term Financial Plan) – providing a forecast to ratepayers (updated at least every four years) ○ The use of simple, one-page Service Proposals and Project Proposals that outline what proposed services or initiatives will cost, to be made available through council meetings. These will become Service Plans and Project Plans added to the yearly budget if approved by council. This provides clear transparency for what the functions and initiatives of the local 		

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	government cost to deliver. Templates will be available for use by local governments.		
6.3 Rates and Revenue Policy			
<ul style="list-style-type: none"> Local governments are not required to have a rates and revenue policy. Some councils defer rate rises, resulting in the eventual need to drastically raise rates to cover unavoidable costs – especially for the repair of infrastructure. 	<ul style="list-style-type: none"> The Rates and Revenue Policy is proposed to increase transparency for ratepayers by linking rates to basic operating costs and the minimum costs for maintaining essential infrastructure. A Rates and Revenue Policy would be required to provide ratepayers with a forecast of future costs of providing local government services. The Policy would need to reflect the Asset Management Plan and the Long Term Financial Plan (see item 6.2), providing a forecast of what rates would need to be, to cover unavoidable costs. A template would be published for use or adaption by all local governments. The Local Government Panel Report included this recommendation. 	<p><u>Current Local Government Position</u> Item 6.3 generally aligns with Advocacy Position 2.1.6 - Rate Setting and WALGA's Rate Setting Policy Statement.</p> <p><i>Councils' deliberative rate setting processes reference their Integrated Planning Framework – a thorough strategic, financial and asset management planning process – and draw upon the community's willingness and capacity to pay.</i></p> <p>Recommendation Supported</p>	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.
6.4 Monthly Reporting of Credit Card Statements			
<ul style="list-style-type: none"> No legislative requirement. Disclosure requirements brought in by individual councils have shown significant reduction of expenditure of funds. 	<ul style="list-style-type: none"> The statements of a local government's credit cards used by local government employees will be required to be tabled at 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 6.4.</p>	Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
	<p>council at meetings on a monthly basis.</p> <ul style="list-style-type: none"> This provides oversight of incidental local government spending. 	<p>Comment This proposed reform reflects widespread common practice for credit card transactions to be included in monthly financial reports and lists of accounts paid.</p> <p>Recommendation Supported</p>	
6.5 Amended Financial Ratios			
<ul style="list-style-type: none"> Local governments are required to report seven ratios in their annual financial statements. These are reported on the MyCouncil website. These ratios are intended to provide an indication of the financial health of every local government. 	<ul style="list-style-type: none"> Financial ratios will be reviewed in detail, building on work already underway by the DLGSC. The methods of calculating ratios and indicators will be reviewed to ensure that the results are accurate and useful. 	<p>Current Local Government Position Item 6.5 <u>aligns</u> with Advocacy Position 2.6.25 - Review and reduce financial ratios.</p> <p><i>Advocate to the Minister for Local Government to amend the Local Government (Financial Management) Regulations 1996 to prescribe the following ratios:</i></p> <ul style="list-style-type: none"> a. Operating Surplus Ratio, b. Net Financial Liabilities Ratio, c. Debt Service Coverage Ratio, and d. Current Ratio. <p>Recommendation Supported</p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
6.6 Audit Committees			
<ul style="list-style-type: none"> Local governments must establish an Audit Committee that has three or more persons, with the majority to be council members. The Audit Committee is to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under the Act. The Panel Report identified that Audit Committees should be expanded, including to provide improved risk management. 	<ul style="list-style-type: none"> To ensure independent oversight, it is proposed the Chair of any Audit Committee be required to be an independent person who is not on council or an employee of the local government. Audit Committees would also need to consider proactive risk management. To reduce costs, it is proposed that local governments should be able to establish shared Regional Audit Committees. The Committees would be able to include council members but would be required to include a majority of independent members and an independent chairperson. 	<p>Current Local Government Position Item 6.6 <u>does not align</u> with Advocacy Position 2.2.4 – Accountability and Audit</p> <p><i>That audit committees of Local Government, led and overseen by the Council, have a clearly defined role with an Elected Member majority and chair.</i></p> <p>Comment The Sector's view is well established, that the Council must maintain, and be seen by the community to have, majority involvement and investment in the purpose of an Audit Committee. There is sector support for some independent members on the Audit Committee, however not a majority. The dual effect of the proposed reform is to guarantee a place for a majority of independent persons on Audit Committees, with the additional requirement that an independent person Chair this Committee. Presently, not all Local Government Audit Committees are able to include an independent person. This may be for a variety of reasons not least of which is a lack of suitable, available candidates with the required qualification, skill and experience.</p>	<p>Not supported.</p> <p>Potential issues for majority independent chairperson:</p> <ul style="list-style-type: none"> What if no independent person submits an application What if one application is received that is considered "unsuitable" (e.g. unqualified, inexperienced, vexatious etc.)? <p>Potential issues majority independent members:</p> <ul style="list-style-type: none"> What if no independent person submits an application Insufficient number of applications are received to form a majority What if applications received are considered "unsuitable" (e.g. unqualified, inexperienced, vexatious etc.)? <p>Recommend payment of fees for external members, which will in turn have financial implications.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
		<p>It would be counter-productive if the proposed reforms led to the appointment of unsuitable independent persons to a skills-based role. The concept of Regional Audit Committees has apparent merit in this case but there is no detail regarding practicalities; for example, is the Regional Audit Committee intended to include the same independent persons who will meet separately with each Local Government within the region?</p> <p>There is too little certainty that the imperative question of appropriate representation will be managed as a consequence of the proposed reforms for it to be supported.</p> <p>The proposal for the Audit Committees to also consider proactive risk management is supported.</p> <p>Recommendation</p> <ol style="list-style-type: none"> 1. Do not support majority independent members of the Audit Committee 2. Support Audit Committees of Local Government with an Elected Member majority including independent members, and to consider proactive risk management issues. 	

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
6.7 Building Upgrade Finance			
<ul style="list-style-type: none"> The local government sector has sought reforms that would enable local governments to provide loans to property owners to finance for building improvements. This is not currently provided for under the Act. The Local Government Panel Report included this recommendation. 	<ul style="list-style-type: none"> Reforms would allow local governments to provide loans to third parties for specific building improvements - such as cladding, heritage and green energy fixtures. This would allow local governments to lend funds to improve buildings within their district. Limits and checks and balances would be established to ensure that financial risks are proactively managed. 	<p>Current Local Government Position Item 6.7 <u>aligns</u> with Advocacy Position 2.6.26 - Building Upgrade Finance.</p> <p><i>The Local Government Act 1995 should be amended to enable a Building Upgrade Finance mechanism in Western Australia.</i></p> <p>Comment Building Upgrade Finance would enable Local Governments to guarantee finance for building upgrades for non-residential property owners. In addition to building upgrades to achieve environmental outcomes, Local Governments have identified an opportunity to use this approach to finance general upgrades to increase the commercial appeal of buildings for potential tenants. In this way, BUF is viewed as means to encourage economic investment to meet the challenges of a soft commercial lease market and achieve economic growth.</p> <p>Recommendation Supported</p>	<p>There will be a potential impact on lending capacity of LGs.</p> <p>Will need very clear rules on who, how much etc. can be loaned.</p>

Local Government Reform – Consultation on Proposed Reforms

CURRENT REQUIREMENTS	PROPOSED REFORMS	WALGA COMMENTS	SHIRE OF MUNDARING COMMENTS
6.8 Cost of Waste Service to be Specified on Rates Notices			
<ul style="list-style-type: none"> No requirement for separation of waste charges on rates notice. Disclosure will increase ratepayer awareness of waste costs. The Review Panel Report included this recommendation. 	<ul style="list-style-type: none"> It is proposed that waste charges are required to be separately shown on rate notices (for all properties which receive a waste service). This would provide transparency and awareness of costs for ratepayers. 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 6.8.</p> <p><u>Comment</u> This proposed reform will require a relatively simple calculation</p> <p><u>Recommendation Supported</u></p>	<p>Support in principle subject to the detail to be provided in the amendments to the Act and/or Regulations.</p> <p>Note that for those councils that currently do not separate rates and waste charges, there will be rating anomalies arising as a result.</p>

10.2 Statement of Financial Activity for period ended 30 November 2021

File Code	FI.RPT2
Author	Stan Kocian, Manager Finance and Governance
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Statement of Financial Activity for period ended 30 November 2021 ↓

SUMMARY

The monthly Statement of Financial Activity discloses the Shire's financial activities for the period ending 30 November 2021.

The actual closing budget position as at 30 November 2021 was a surplus of \$27,794,444 compared to a budgeted year to date surplus to the end of November of \$24,924,328. The budgeted year end surplus is \$607,627 as per the original budget adopted by Council (SC3.06.21).

BACKGROUND

The monthly financial report is presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates.

The Statement of Financial Activity Report summarises the Shire's financial activities.

STATUTORY / LEGAL IMPLICATIONS

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are in accordance with the approved reporting material variances (C14.07.21) of:

- (+) or (-) \$50,000 or 10%, whichever is the greater for Revenue
- (+) or (-) \$100,000 or 10%, whichever is the greater for Expenses

within the monthly Statement of Financial Activity during the 2021/22 financial year.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.6 – Sound financial and asset management

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: Financial performance is not monitored against approved budget		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly financial report tracks the Shire's actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire's financial performance throughout the financial year.		

EXTERNAL CONSULTATION

Nil

COMMENT

The reports that accompany this item are as follows:

- A graphical representation of the year to date comparison to budget for operating revenue, operating expenses and capital expenses;
- Statement of Financial Activity (based on the Rate Setting Statement adopted in the annual budget) for the period ending 30 November 2021;
- An explanation of the material variances in the Statement of Financial Activity
- The closing budget position for the period ending 30 November 2021 and comparison to the year to date budget and same period last year;
- An explanation of the key terms and definitions used in the Statement of Financial Activity;
- The closing budget position for the period ending 30 November 2021 and comparison to the year to date budget position for the same period last year;
- A statement of year to date operating expenses by each area of budget responsibility and a graphical comparison of year to date operating expense to the year to date budget; and
- Summary of Cash Investments with financial institutions as at 30 November 2021.

In relation to the material variances, "timing" differences are due to the monthly spread of the budget not matching the actual spread of revenue or expenditure. Timing differences will not result in a forecast adjustment.

Where the material variance is flagged as "permanent" this indicates that a forecast adjustment to the annual budget is required or has been made.

The Shire's closing surplus as at 30 November 2021 was \$27,794,444 compared to a year to date budgeted surplus of \$24,924,328. This variation is primarily due to:

1. The Shire's forecast opening budget surplus in the adopted budget was \$4,119,290 compared to an actual opening surplus position of \$4,267,383;
2. The Shire's year to date actual operating expenses being \$1,085,480 less than the year to date budget (see explanation of material variances);
3. The Shire's year to date actual operating revenue being \$1,646,149 greater than the year to date budget (see explanation of material variances);
4. The Shire's net expenditure on investing activities (Capital works and funding of) being \$132,508 greater than the year to date budget (see material explanation of variances); and
5. The Shire's net expenditure on financing activities (Transfers to/from reserves and repayment of loans) being \$4043 less than the year to date budget (see explanation of material variances).

Outstanding rates and waste charges as at 30 November 2021 was \$14,002,576 (35.6% of collectable rates and charges) compared to a figure of \$13,476,171 (35.8%) at the same time last year.

The Shire's total cash as at 30 November 2021 was \$53,107,146 which includes \$21,032,572 in municipal funds (\$21,580,278 at the same time last year) and \$32,074,574 in cash backed reserves and other restricted funds.

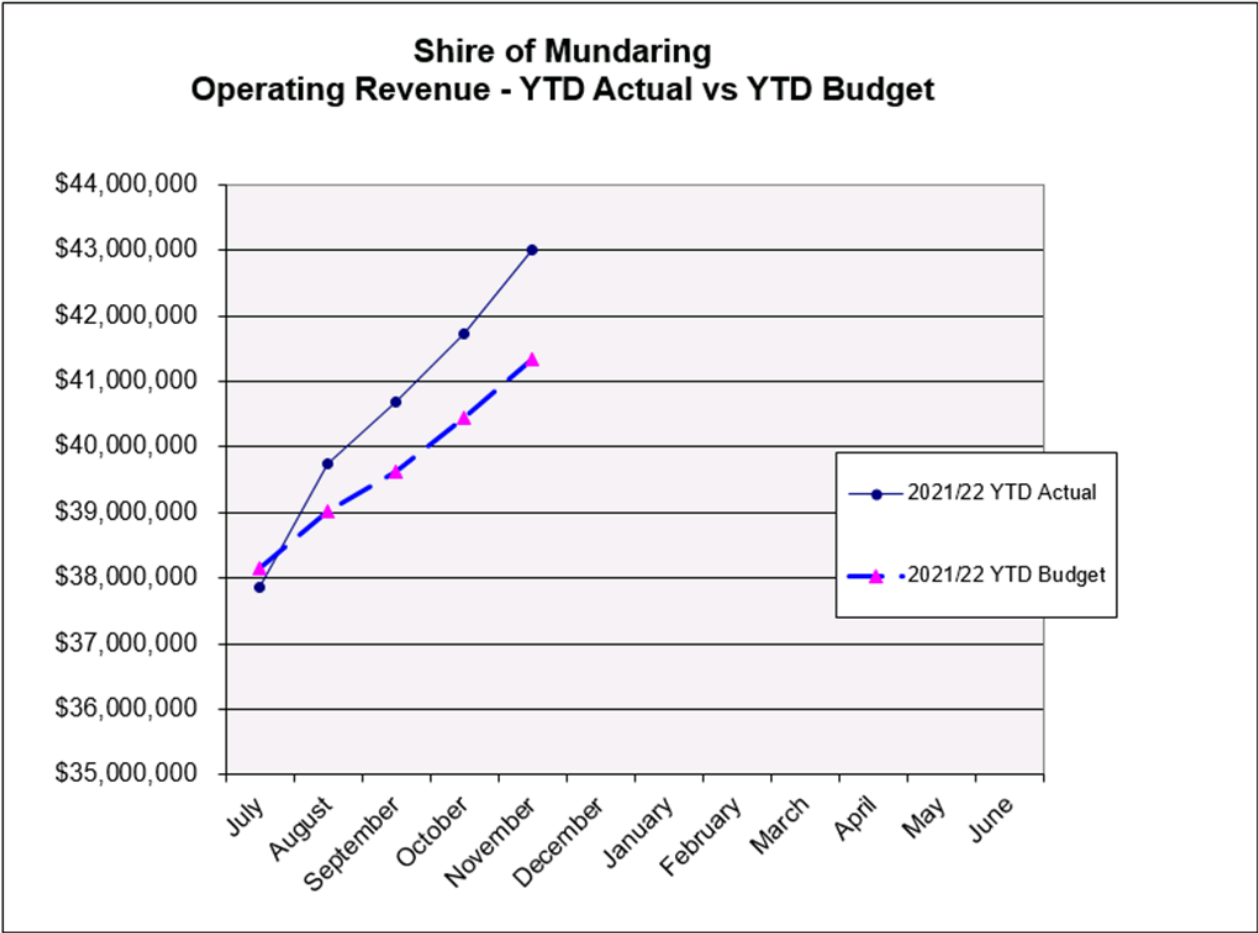
VOTING REQUIREMENT

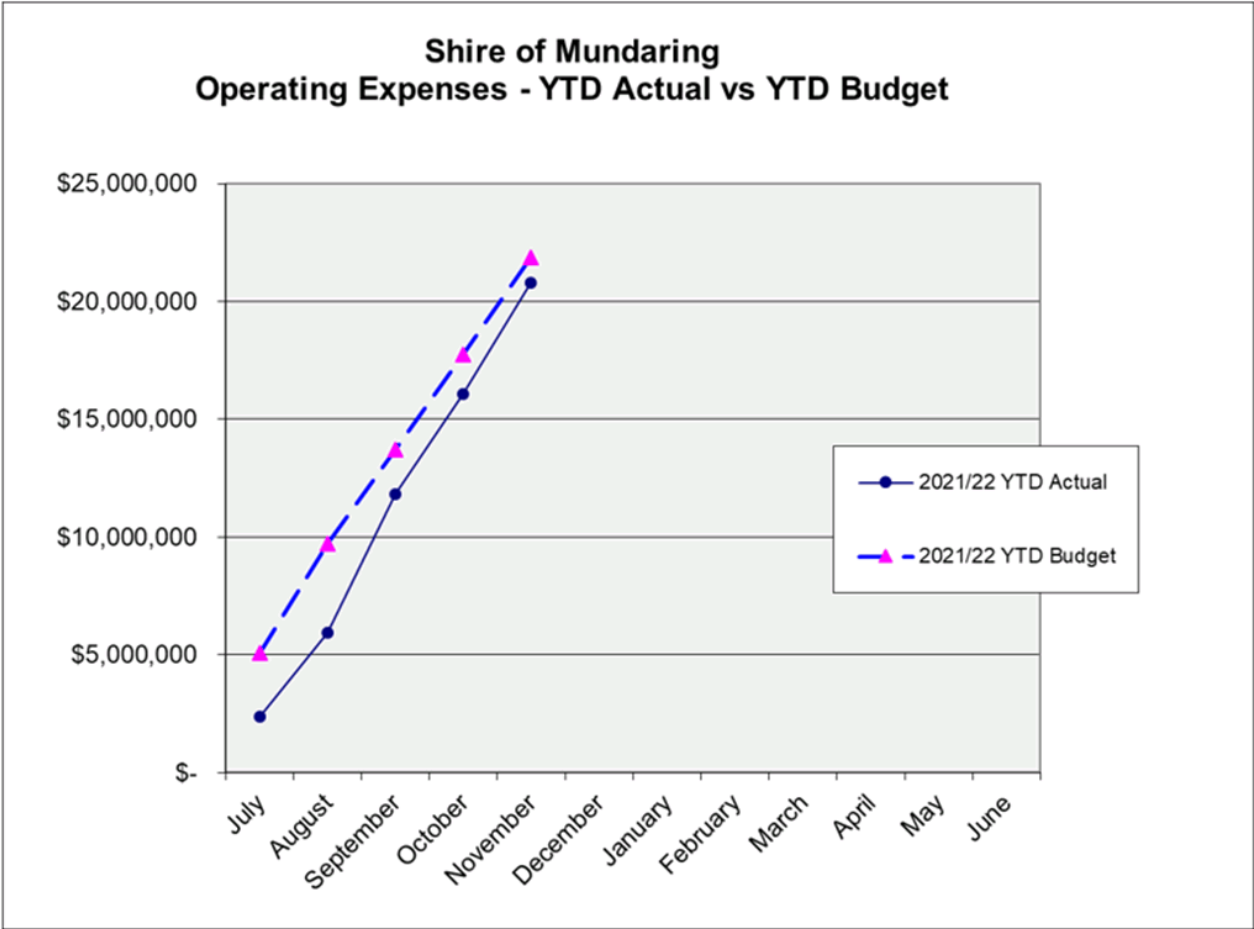
Simple Majority

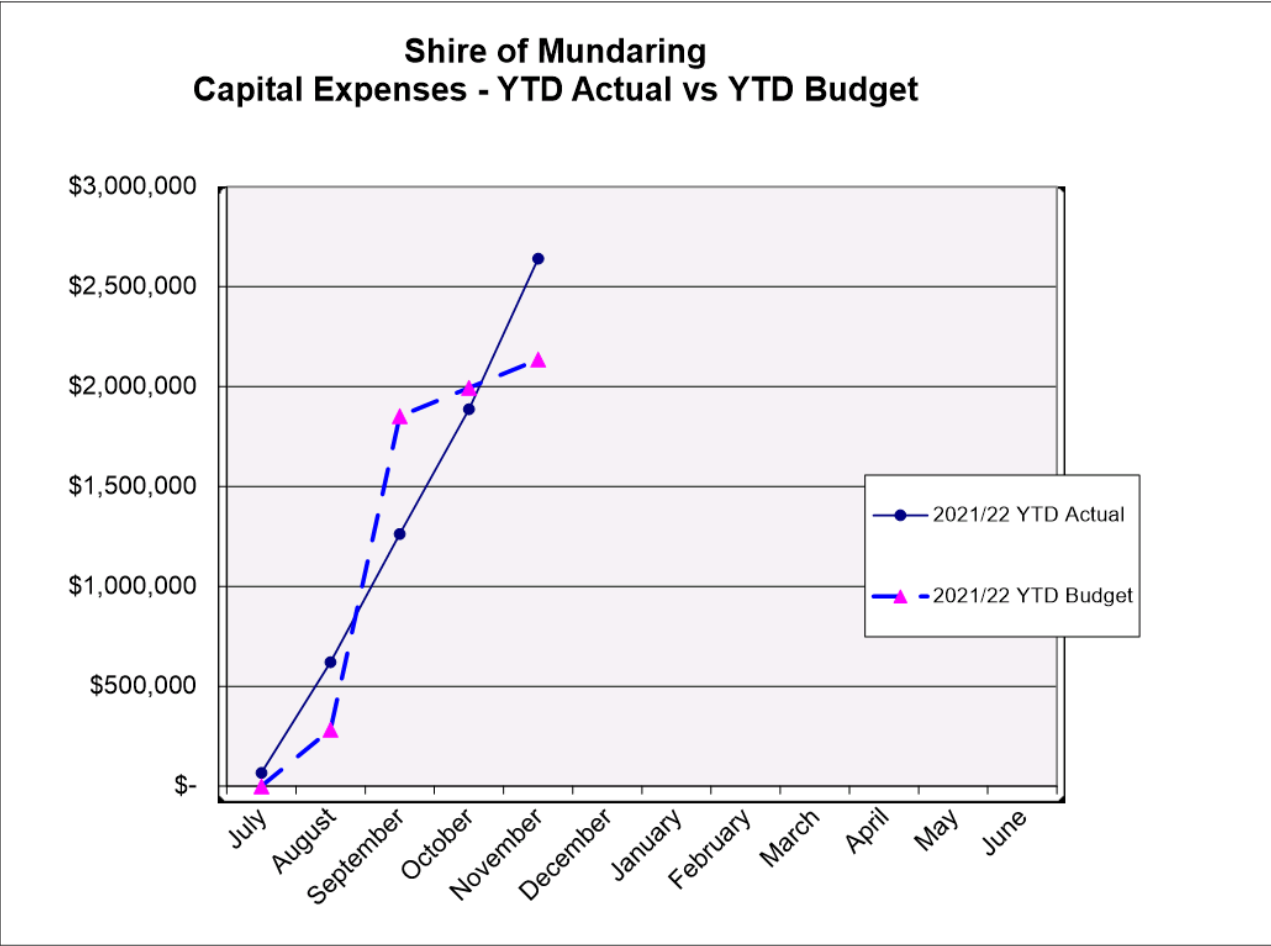
RECOMMENDATION

That Council notes:

1. the closing position of the Shire for the period ending 30 November 2021 is a surplus of \$27,794,444 compared to the year to date budgeted surplus of \$24,924,328; and
2. the explanation of material variances in the Statement of Financial Activity contained in **Attachment 1**.







Shire of Mundaring
Statement of Financial Activity
for period ending 30 November 2021

	2021/22	2021/22	2021/22	YTD	YTD
	YTD Budget	YTD Actuals	BUDGET	Variance	Variance
	\$	\$	\$	\$	%
Opening Funding Surplus/(Deficit)	4,119,290	4,267,383	4,119,290	148,093	3.6%
Revenue from operating activities					
General Purpose Funding - Rates	29,965,323	29,961,500	30,050,174	(3,823)	0.0%
General Purpose Funding - Other	839,164	883,158	1,767,750	43,994	5.2%
Governance	71,250	127,707	139,500	56,457	79.2%
Law, Order & Public Safety	205,490	973,506	597,900	768,016	373.7%
Health	57,580	61,357	75,200	3,777	6.6%
Education & Welfare	2,273,150	2,562,372	5,528,175	289,222	12.7%
Community Amenities	7,260,779	7,480,759	7,812,720	219,980	3.0%
Recreation and Culture	439,424	479,038	1,951,300	39,614	9.0%
Transport	6,665	43,429	65,700	36,764	551.6%
Economic Services	165,230	197,317	267,900	32,087	19.4%
Other Property and Services	62,245	222,306	510,675	160,061	257.1%
Total	41,346,300	42,992,449	48,766,994	1,646,149	4.0%
Expenditure from operating activities					
General Purpose Funding	(276,654)	(261,312)	(392,428)	15,342	-5.5%
Governance	(2,487,584)	(2,201,860)	(5,749,538)	285,724	-11.5%
Law, Order & Public Safety	(1,123,554)	(1,172,294)	(2,606,643)	(48,740)	4.3%
Health	(351,000)	(298,979)	(804,465)	52,021	-14.8%
Education & Welfare	(3,340,524)	(3,130,294)	(7,813,695)	210,230	-6.3%
Community Amenities	(3,839,360)	(3,959,670)	(9,378,882)	(120,310)	3.1%
Recreation and Culture	(4,624,957)	(4,315,983)	(10,940,168)	308,974	-6.7%
Transport	(4,441,225)	(4,910,886)	(10,993,593)	(469,661)	10.6%
Economic Services	(323,858)	(297,916)	(762,849)	25,942	-8.0%
Other Property and Services	(1,065,315)	(239,357)	(1,802,526)	825,958	-77.5%
Total	(21,874,031)	(20,788,551)	(51,244,787)	1,085,480	5.0%
Operating activities excluded from rate setting					
Depreciation on Assets	2,944,625	2,955,972	7,132,378	11,347	-0.4%
(Profit)/Loss on Disposal of Assets	-	2,192	(523,044)	2,192	0.0%
Deferred Rates Adjustment	-	80,320	-	80,320	100.0%
Movement Non-Current Assets	-	25,000	-	25,000	100.0%
Movement Non-Current Liabilities	-	-	-	-	0.0%
Amount attributable to operating activities	22,416,894	25,267,382	4,131,541	2,850,488	12.7%
Investing Activities					
Proceeds from Disposal of Assets	-	131,000	1,584,019	131,000	100.0%
Grants and Contributions	764,065	1,005,914	3,013,308	241,849	31.7%
Purchase Property, Plant & Equipment	(67,335)	(459,921)	(3,665,245)	(392,586)	583.0%
Purchase Infrastructure	(2,068,131)	(2,180,902)	(7,341,712)	(112,771)	-5.5%
Amount attributable to investing activities	(1,371,401)	(1,503,909)	(6,409,630)	(132,508)	9.7%
Financing Activities					
Proceeds from New Debentures	-	-	-	-	0.0%
Repayment of Debentures	(291,737)	(229,587)	(700,169)	62,150	-21.3%
Principal Elements of Finance Lease Payments	-	-	(66,321)	-	0.0%
Cash Advances to Community Groups	-	-	-	-	0.0%
Transfers from Reserves	103,367	-	3,058,725	(103,367)	-100.0%
Transfers to Reserves	(52,085)	(6,825)	(3,525,809)	45,260	86.9%
Amount attributable to financing activities	(240,455)	(236,412)	(1,233,574)	4,043	1.7%
Closing Funding Surplus/(Deficit)	24,924,328	27,794,444	607,627	2,870,116	11.5%

Explanation of Material Variances				
The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.				
The material variance for revenue adopted by Council for the 2021/22 year is \$50,000 or 10% whichever is the greater.				
The material variance for expenses adopted by Council for the 2021/22 year is \$100,000 or 10% whichever is the greater.				
Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
Revenue from operating activities				
General Purpose Funding -Rates	(3,823)	(0.0%)		Within Variance threshold.
General Purpose Funding - Other	43,994	5.2%		Within Variance threshold.
Governance	56,457	79.2%	Timing	Sundry Income \$37,893 and LGIS Refund \$25,413 are greater than YTD Budget.
Law, Order & Public Safety	768,016	373.7%	Permanent	Grant for ESL Mitigation Activity Fund \$415,596 was not budgeted for, however this will be offset by corresponding unbudgeted expenditure. DRFAWA Reimbursement for the Wooroloo Bushfire \$225,455. This is offset by the ESL Grant which is \$60,343 greater than YTD Budget.
Health	3,777	6.6%		Within Variance threshold.
Education & Welfare	289,222	12.7%	Timing	IAS - CSS Grant (SAFE) Midvale Hub is \$120,750 greater than YTD Budget. Childcare Benefits income is \$174,993 greater than YTD budget.
Community Amenities	219,980	3.0%	Timing	Container Deposit Scheme is \$143,342 greater than YTD Budget (YTD Budget was split 50% December and 50% June - total budget for year is \$256,785). Annual waste charges revenue is \$56,559 greater than what was anticipated in the budget.
Recreation and Culture	39,614	9.0%		Within Variance threshold.
Transport	36,764	551.6%	Permanent	Due to Mundaring Town Centre verge works recoup which is \$36,764 greater than YTD Budget as this income not budgeted for.
Economic Services	32,087	19.4%	Timing	Building licence application revenue \$27,466 greater than YTD budget.
Other Property and Services	160,061	257.1%	Timing	Rent for Lot 229 Elmsfield Road, Midvale is \$169,254 greater than YTD Budget (100% of budget was inadvertently input to be received in June 2022 - \$392,675).

Expenditure from operating activities				
General Purpose Funding	15,342	(5.5%)		Within Variance threshold.
Governance	285,724	(11.5%)	Timing	Consultants YTD budget for Mundaring Town Centre Project of \$95,835 is unused. Community Satisfaction Survey budget of \$22,500 is unused due to timing. Election Expenses YTD Budget of \$110,408 unused due to timing. Governance salaries 33,662 less than YTD budget due to staff vacancy.
Law, Order & Public Safety	(48,740)	4.3%		Within Variance threshold.
Health	52,021	(14.8%)	Timing	Salaries \$35,605 less than YTD budget due to staff leave.
Education & Welfare	210,230	(6.3%)	Timing	Community Engagement salaries \$52,203 less than YTD Budget due to staff vacancies. Swan Children and Family Centre Clayton View salaries \$129,770 less than YTD Budget due to staff vacancies/ timing of delivery of programs. Tourism Economic Development Strategy budget of \$18,750 unused as commencement hasn't begun.
Community Amenities	(120,310)	3.1%	Permanent	Predominately relates to waste management, most significantly the cost of waste disposal to Redhill which is \$152,279 greater than the YTD budget (YTD actual of \$982,409, total budget for year is \$1,992,320). Due to higher than anticipated volumes and the gate fee was increased by EMRC by 3.3%, which is higher than the 1.5% increase anticipated in developing the budget.
Recreation and Culture	308,974	(6.7%)	Timing	Building maintenance and operating costs are \$78,870 less than YTD budget. AFM Branch Library Salaries \$57,030 less than YTD budget due to staff vacancies. Community Facilities Coordinator Salaries Brown Park \$33,556 less than YTD Budget due to timing of delivery of programs. Lake Leschenaultia Kiosk Salaries are \$43,651 less than YTD budget as peak season not yet commenced. Operating costs for Bilgoman Pool are \$20,344 less than YTD budget and operating costs for Mount Helena Aquatic are \$27,212 less than YTD budget - YTD actuals will increase during Pool season.
Transport	(469,661)	10.6%	Timing	Actual costs of drainage maintenance program is \$146,514 greater than YTD budget (YTD actual of \$524,329 total budget for year is \$906,740). Actual costs of gravel road maintenance program is \$83,902 greater than YTD budget (YTD actual of \$209,732 total budget for year is \$302,000). Actual costs of road seal and shoulder maintenance program is \$122,091 greater than YTD budget (YTD actual of \$397,176 total budget for year is \$685,000).
Economic Services	25,942	(8.0%)		Within Variance threshold.
Other Property and Services	825,958	(77.5%)	Timing	Pre-allocation of engineering overheads to jobs - impact \$759,963

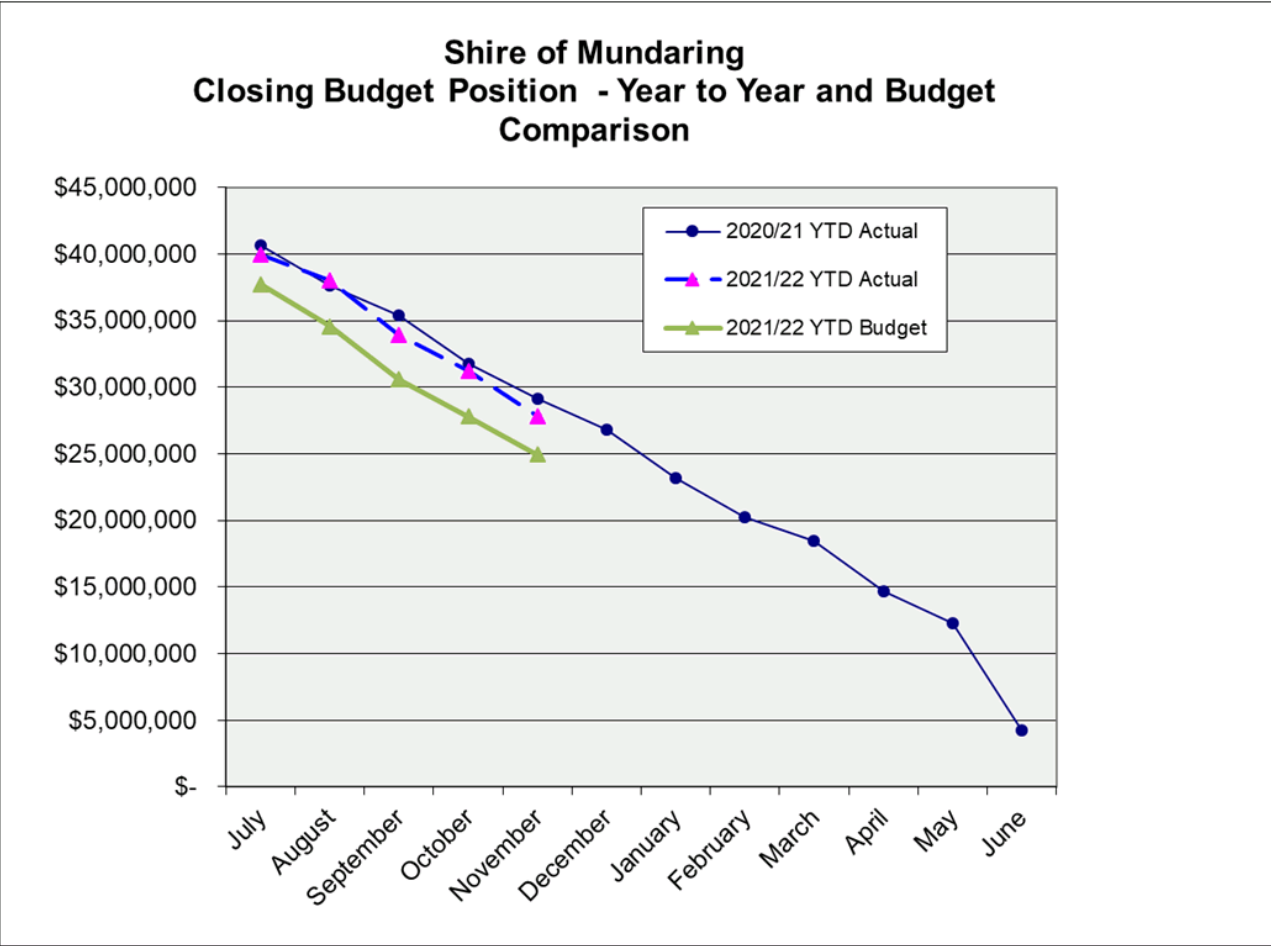
Operating activities excluded from rate setting				
Depreciation on Assets	11,347	(0.4%)		Within Variance threshold.
(Profit)/Loss on Disposal of Assets	2,192	0.0%		Within Variance threshold.
Deferred Rates Adjustment	80,320	100.0%	Timing	Relates to an unbudgeted movement in Deferred Rates for pensioners.
Movement Non-Current Assets	25,000	100.0%	Permanent	Relates to an unbudgeted repayment received for a community group loan (repaid sooner than anticipated).
Investing Activities				
Proceeds from Disposal of Assets	131,000	100.0%	Timing	Proceeds from disposal of replaced plant received earlier than expected.
Grants and Contributions	241,849	31.7%	Timing	Relates to the timing of Roads to Recovery, Metro Roads, Local Projects and POS Grants.
Purchase Property, Plant & Equipment	(392,586)	583.0%	Timing	Due to unbudgeted carry over of plant purchase from 2020/21 - impact \$256,286. Will be subject to mid-year budget review forecast adjustment. Balance of variance is due to timing of capital projects and purchases .
Purchase Infrastructure	(112,771)	(5.5%)	Timing	YTD expenditure for infrastructure capital works is more than YTD budget. This is due to works for multiple projects occurring earlier than anticipated in the budget.
Financing Activities				
Repayment of Debentures	62,150	(21.3%)	Timing	Variance due to timing; payment in December rather than November.
Transfers from Reserves	(103,367)	(100.0%)	Timing	No transfers required from reserves to the end of November.
Transfers to Reserves	45,260	86.9%	Timing	Impact of reversal of reserve investments interest accruals for 30 June 2021 - \$55,514.

KEY TERMS AND DEFINITIONS USED IN STATEMENT OF FINANCIAL ACTIVITY

OBJECTIVE	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of resources.	Includes the activities of members of council and the administrative support required for the Council and Shire services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer community.	Supervision and enforcement of legislation and various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH To provide an operational framework for environmental and community health.	Prevention of human illnesses, including inspection of premises/food control.
EDUCATION AND WELFARE To provide services to disadvantaged persons, the elderly, children and youth.	Operating and maintaining child minding centres and playgroup centres. Provision of services and programs for the youth and seniors of the Shire.
COMMUNITY AMENITIES To provide essential services required by the community.	Rubbish collection services, operation of waste disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemeteries and public conveniences.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centres, lake, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of libraries and other cultural facilities.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, pathways, depots, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.	Tourism and area promotion. Provision of standpipes. Approval of building construction and implementation of statutory building controls.
OTHER PROPERTY AND SERVICES To monitor and control the Shire's overheads operating accounts.	Public works overheads, plant and equipment operations and activities not reported in the above programs.

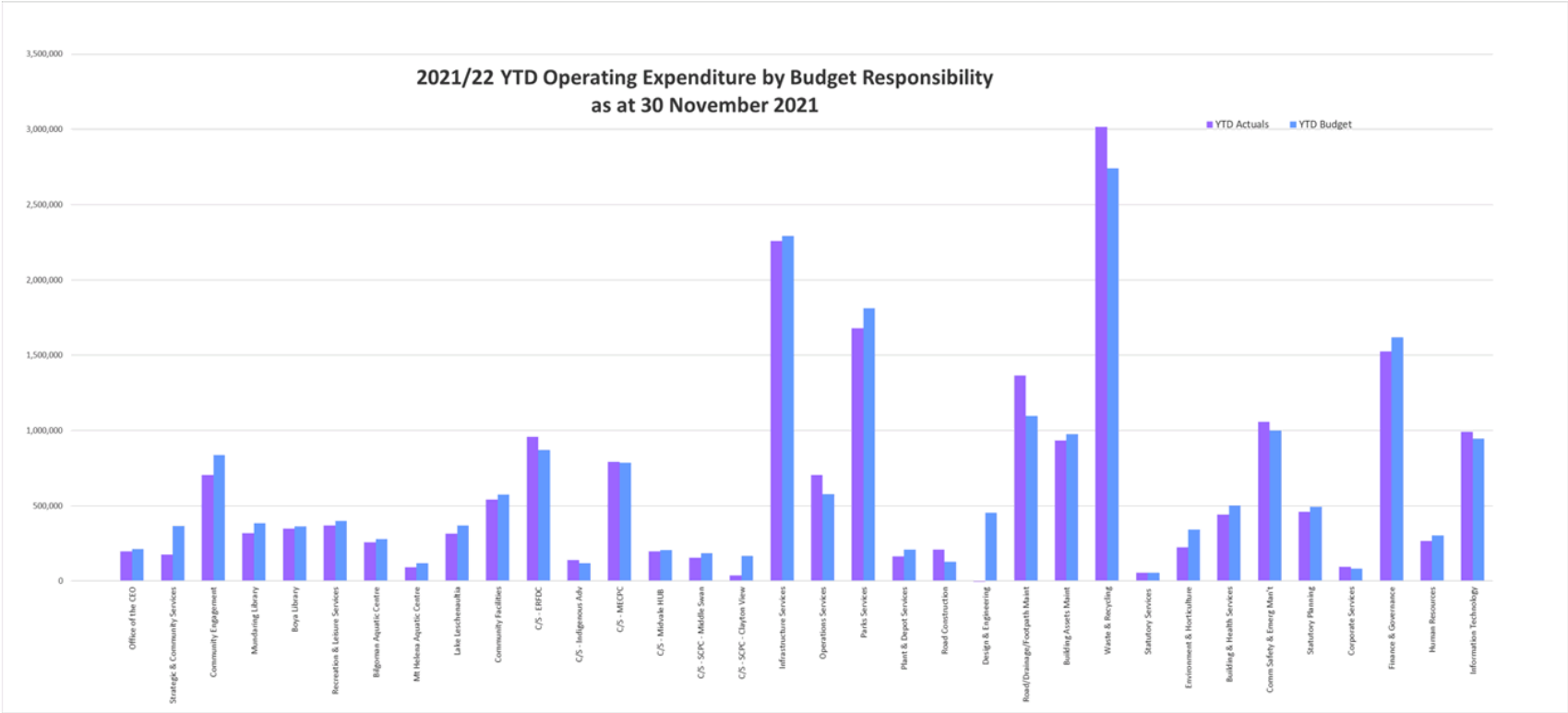
NET CURRENT ASSETS- BUDGET SURPLUS/(DEFICIT)

	Actual 30 November 2020	Actual 30 November 2021
CURRENT ASSETS		
Rates & Sanitation Debtors	13,476,171	14,002,576
Debtors	667,864	684,618
TOTAL RECEIVABLES - CURRENT	14,144,035	14,687,194
STOCK ON HAND	70,764	113,047
CASH ASSETS		
Municipal	21,580,278	21,032,572
Restricted Cash	27,398,686	32,074,574
Total Bank Accounts	48,978,964	53,107,146
TOTAL CURRENT ASSETS	63,193,763	67,907,387
CURRENT LIABILITIES		
Creditors	(5,325,725)	(7,110,087)
Borrowings - Current Portion	(666,777)	(700,169)
Lease Liability - Current Portion		(66,701)
Provisions	(3,738,093)	(3,597,456)
	(9,730,595)	(11,474,413)
NET CURRENT ASSETS	53,463,168	56,432,974
Less Reserve Funds	(25,192,678)	(29,405,400)
Add Current Loan Liability	666,777	700,169
Add Current Lease Liability	206,263	66,701
CLOSING BUDGET SURPLUS/(DEFICIT)	29,143,530	27,794,444



**YTD Operating Expenditure by Budget Responsibility
for period ending 30 November 2021**

	2021/22 YTD Actuals	2021/22 YTD Budget
Office of the CEO	198,832	212,429
Strategic & Community Services Directorate	176,851	365,919
Community Engagement	703,892	836,013
Mundaring Library	318,520	383,656
Boya Library	348,167	362,420
Recreation & Leisure Services	368,911	400,661
Bilgoman Aquatic Centre	257,836	277,638
Mt Helena Aquatic Centre	92,739	120,495
Lake Leschenaultia	314,351	370,650
Community Facilities	540,906	576,028
Children's Services - Eastern Region Family Day Care Scheme	958,216	870,613
Children's Services - Indigenous Advancement Strategy	140,302	119,228
Children's Services - Midvale Early Childhood & Parenting Centre	792,323	785,517
Children's Services - Midvale HUB Parenting Services	196,828	206,354
Children's Services - Swan Child and Parent Centre - Middle Swan	153,989	185,938
Children's Services - Swan Children and Family Centre - Clayton View	38,534	168,364
Infrastructure Services Directorate	2,258,016	2,292,595
Operations Services	703,164	576,928
Parks Services	1,679,851	1,811,228
Plant & Depot Services	164,001	209,065
Road Construction	209,732	127,915
Design & Engineering	(257,500)	452,630
Road/Drainage/Footpath Maintenance	1,364,643	1,097,535
Building Assets Maintenance	933,552	975,879
Waste & Recycling	3,014,537	2,742,622
Statutory Services Directorate	57,195	57,264
Environment & Horticulture	223,802	341,538
Statutory Building & Health Services	441,592	502,138
Community Safety & Emergency Management	1,057,725	1,000,609
Statutory Planning	459,445	492,976
Corporate Services Directorate	93,582	83,280
Finance & Governance (inc Elected Members Expenses)	1,525,428	1,619,683
Human Resources	266,990	301,950
Information Systems/Technology	991,599	946,273
Total	20,788,551	21,874,031
Totals from Statement of Financial Activity	(20,788,551)	(21,874,031)



SHIRE OF MUNDARING								
INVESTMENT SUMMARY as at 30 November 2021								
			Amount Invested	Interest Rate	Period of Investment		Investment Date	Maturity Date
MUNICIPAL FUNDS								
<i>Unrestricted Use Funds</i>								
1	Bendigo Investment Account (on Call)		4,749,912	0.10%	N/A		N/A	N/A
132	Suncorp Bank		3,832,947	0.33%	365	days	31-May-21	31-May-22
152	Suncorp Bank		3,000,000	0.30%	182	days	13-Sep-21	14-Mar-22
153	Bendigo		3,000,000	0.20%	122	days	13-Sep-21	13-Jan-22
154	NAB		3,000,000	0.27%	91	days	13-Sep-21	13-Dec-21
155	NAB		3,000,000	0.27%	150	days	13-Sep-21	10-Feb-22
		Total	20,582,858					
RESTRICTED ASSET FUNDS								
<i>Restricted Use Funds</i>								
4	Bendigo Investment Account (on Call)		2,669,174	0.10%	N/A		N/A	N/A
		Total	2,669,174					
TOTAL MUNI INVESTMENTS			23,252,033					
RESERVE FUNDS								
2	Bendigo Investment Account (on Call)		4,983,353	0.10%	N/A		N/A	N/A
60A	Bendigo		3,556,560	0.30%	273	days	21-Sep-21	21-Jun-22
107	ANZ		2,556,489	0.25%	365	days	30-Apr-21	30-Apr-22
108	ANZ		1,913,285	0.25%	365	days	16-Apr-21	16-Apr-22
127	NAB		3,918,808	0.35%	365	days	9-Apr-21	8-Apr-22
128	Westpac		4,945,393	0.27%	365	days	22-Mar-21	22-Mar-22
145	NAB		2,531,512	0.35%	332	days	1-Oct-21	29-Aug-22
147	Westpac		5,000,000	0.37%	365	days	15-Sep-21	15-Sep-22
TOTAL RESERVE INVESTMENTS			29,405,400					
TOTAL MUNI / RESERVE INVESTMENTS			52,657,433					
TRUST FUNDS								
<i>POS Funds</i>								
3	Bendigo Investment Account (on Call)		2,749,815	0.10%	N/A		N/A	N/A
TOTAL TRUST INVESTMENTS			2,749,815					

10.3 List of Payments for November 2021

File Code	FI.RPT 1
Author	Stan Kocian, Manager Finance and Governance
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Payments Between Meetings November 2021 ↓

SUMMARY

A list of accounts paid from the Municipal Fund and Trust Fund under the Chief Executive Officer's delegated authority for the month of November 2021 is presented to Council for noting.

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Shire's Municipal and Trust Funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented

STATUTORY / LEGAL IMPLICATIONS

Regulation 13 of the Local Government (Financial Management) Regulations 1996 states:

(1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*

- (a) the payee's name;*
 - (b) the amount of the payment;*
 - (c) the date of the payment; and*
 - (d) sufficient information to identify the transaction*
- (3) *A list prepared under sub regulation (1) or (2) is to be –*
- (a) presented to council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) recorded in the minutes of that meeting*

POLICY IMPLICATIONS

AS-04 Purchasing Policy

FINANCIAL IMPLICATIONS

All payments have been made in accordance with the approved budget and reflects the effective and timely payment of the Shire's contractors and other creditors.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

SUSTAINABILITY IMPLICATIONS

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles

RISK IMPLICATIONS

Risk: Payments are not monitored against approved budget and delegation		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly list of payments provides an open and transparent record of payments made under the CEO's approved delegation		

EXTERNAL CONSULTATION

Nil

COMMENT

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council notes the list of payments made during November 2021 (**Attachment 1**).

PAYMENTS BETWEEN MEETINGS

The schedule of accounts paid for the month of November 2021 totals **\$ 5,254,787.76**

and includes:

- Municipal Cheques 200505 - 200511; and
- Electronic Funds Transfers.

Schedule of Accounts:

	Amounts \$	Total \$
MUNICIPAL ACCOUNT		
MUNICIPAL CHEQUE PAYMENTS	3,069.83	
EFT PAYMENTS	4,088,079.95	
EFT PAYROLL PAYMENTS	1,022,415.28	
NATIONAL AUSTRALIA BANK (NAB PURCHASE CARD)	13,392.14	
FLEETCARE FUEL PAYMENTS	4,481.19	
BENDIGO MERCHANT BANK FEES	4,605.41	
BENDIGO DIRECT DEBIT FEES (incl. FTS)	353.15	
HP FINANCIAL SERVICES - EQUIPMENT LEASE	20,081.60	
COMMONWEALTH BANK – BPOINT FEES	1,592.92	
KONICA MINOLTA – PRINTER LEASE	3,414.52	
WA TREASURY CORPORATION	91,888.81	
RMS – LAKES MONTHLY LICENCE FEE	169.40	
RMS – MONTHLY SMS FEES	46.97	
WEX MOTORPASS	240.02	
FINES ENFORCEMENT REGISTRY (LODGEMENT FEES)	556.50	
QIKKIDS – FEES	324.72	
WINDCAVE – MERCHANT FEES	75.35	
TOTAL MUNICIPAL ACCOUNT		5,254,787.76
TRUST ACCOUNT		0.00
TOTAL ALL SCHEDULES		5,254,787.76

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
Cheque Details					
09/11/2021	00200505	West Australian Newspapers Ltd	SUBSCRIPTIONS		\$ 144.00
25/10/2021	00156950		NEWSPAPER SUBSCRIPTIONS - KSP LIBRARY	\$ 144.00	
09/11/2021	00200506	Department of Transport Licensing &	VEHICLE NUMBER PLATE		\$ 600.00
12/10/2021	SP SERIES		VEHICLE NUMBER PLATE - 265MDG	\$ 200.00	
12/10/2021	SP SERIES		VEHICLE NUMBER PLATE - 939MDG	\$ 200.00	
18/10/2021	SP SERIES		VEHICLE NUMBER PLATE - 158MDG	\$ 200.00	
23/11/2021	00200507	Shire of Mundaring	PETTY CASH REIMBURSEMENT		\$ 669.05
23/11/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - ADMIN	\$ 512.30	
23/11/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - BROWN PARK	\$ 156.75	
29/11/2021	00200508	Office of State Revenue	REFUND		\$ 831.98
25/11/2021	REFUND		REFUND - REBATE CLAIMED IN ERROR ASSESSMENT 110392	\$ 831.98	
29/11/2021	00200509	Shire of Mundaring	PETTY CASH REIMBURSEMENT		\$ 506.80
29/11/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - LAKE LESCHENAULTIA	\$ 83.85	
29/11/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - MUNDARING LIBRARY	\$ 233.60	
29/11/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - HUB OF THE HILLS	\$ 189.35	
29/11/2021	00200510	Alinta Energy	GAS		\$ 263.00
25/11/2021	5346461905		GAS - BROWN PARK COMMUNITY CENTRE	\$ 45.65	
25/11/2021	1563279509		GAS - BRUCE DOUGLAS PAVILION	\$ 217.35	
29/11/2021	00200511	Mr K L Sylvestre	REFUND		\$ 55.00
29/11/2021	REFUND		KEY BOND REFUND - REPLACEMENT TRUST CHQ# 200425	\$ 55.00	
Total Confirmation Cheques				\$ 3,069.83	\$ 3,069.83

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
Electronic Funds Transfer					
03/11/2021	2968.12516-01	PayClear Services Pty Ltd (Superchoice)	SUPERANNUATION-OCT2021-1		\$ 204,993.00
02/11/2021	Oct2021-1		SUPERANNUATION-OCT2021-1	\$ 140,703.38	
02/11/2021	Oct2021-12		SUPERANNUATION-OCT2021-12	\$ 38.55	
02/11/2021	Oct2021-13		SUPERANNUATION-OCT2021-13	\$ 6,479.60	
02/11/2021	Oct2021-15		SUPERANNUATION-OCT2021-15	\$ 674.04	
02/11/2021	Oct2021-18		SUPERANNUATION-OCT2021-18	\$ 2,414.71	
02/11/2021	Oct2021-19		SUPERANNUATION-OCT2021-19	\$ 537.58	
02/11/2021	Oct2021-22		SUPERANNUATION-OCT2021-22	\$ 1,733.64	
02/11/2021	Oct2021-23		SUPERANNUATION-OCT2021-23	\$ 493.86	
02/11/2021	Oct2021-3		SUPERANNUATION-OCT2021-3	\$ 641.15	
02/11/2021	Oct2021-32		SUPERANNUATION-OCT2021-32	\$ 113.89	
02/11/2021	Oct2021-33		SUPERANNUATION-OCT2021-33	\$ 1,430.56	
02/11/2021	Oct2021-34		SUPERANNUATION-OCT2021-34	\$ 141.28	
02/11/2021	Oct2021-35		SUPERANNUATION-OCT2021-35	\$ 394.42	
02/11/2021	Oct2021-36		SUPERANNUATION-OCT2021-36	\$ 1,503.34	
02/11/2021	Oct2021-37		SUPERANNUATION-OCT2021-37	\$ 2,514.39	
02/11/2021	Oct2021-4		SUPERANNUATION-OCT2021-4	\$ 1,059.54	
02/11/2021	Oct2021-40		SUPERANNUATION-OCT2021-40	\$ 2,989.26	
02/11/2021	Oct2021-47		SUPERANNUATION-OCT2021-47	\$ 1,214.28	
02/11/2021	Oct2021-48		SUPERANNUATION-OCT2021-48	\$ 976.06	
02/11/2021	Oct2021-49		SUPERANNUATION-OCT2021-49	\$ 950.22	
02/11/2021	Oct2021-50		SUPERANNUATION-OCT2021-50	\$ 1,799.91	
02/11/2021	Oct2021-52		SUPERANNUATION-OCT2021-52	\$ 562.92	
02/11/2021	Oct2021-54		SUPERANNUATION-OCT2021-54	\$ 373.27	
02/11/2021	Oct2021-55		SUPERANNUATION-OCT2021-55	\$ 1,013.26	
02/11/2021	Oct2021-56		SUPERANNUATION-OCT2021-56	\$ 562.92	
02/11/2021	Oct2021-59		SUPERANNUATION-OCT2021-59	\$ 1,231.04	
02/11/2021	Oct2021-6		SUPERANNUATION-OCT2021-6	\$ 920.72	
02/11/2021	Oct2021-60		SUPERANNUATION-OCT2021-60	\$ 374.02	
02/11/2021	Oct2021-68		SUPERANNUATION-OCT2021-68	\$ 856.06	
02/11/2021	Oct2021-69		SUPERANNUATION-OCT2021-69	\$ 989.65	
02/11/2021	Oct2021-7		SUPERANNUATION-OCT2021-7	\$ 5,061.05	
02/11/2021	Oct2021-70		SUPERANNUATION-OCT2021-70	\$ 75.56	
02/11/2021	Oct2021-73		SUPERANNUATION-OCT2021-73	\$ 23.28	
02/11/2021	Oct2021-79		SUPERANNUATION-OCT2021-79	\$ 1,746.52	
02/11/2021	Oct2021-8		SUPERANNUATION-OCT2021-8	\$ 21,579.87	
02/11/2021	Oct2021-81		SUPERANNUATION-OCT2021-81	\$ 509.56	
02/11/2021	Oct2021-9		SUPERANNUATION-OCT2021-9	\$ 43.43	
02/11/2021	Oct2021A-1		SUPERANNUATION-OCT2021A-1	\$ 266.21	
03/11/2021	2969.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 26,231.88
04/11/2021	031121		CARE GIVER SUBSIDIES	\$ 26,231.88	
01/11/2021	2970.11205-01	Mr J S Martin	COUNCILLOR ALLOWANCE		\$ 9,949.32
04/11/2021	MEETING FEE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 3,299.05	
04/11/2021	ALLOWANCE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 6,358.60	
04/11/2021	ICT ALLOWANCE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 291.67	
01/11/2021	2970.11210-01	Mr D A Jeans	COUNCILLOR ALLOWANCE		\$ 2,088.09
04/11/2021	MEETING FEE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 1,796.42	
04/11/2021	ICT ALLOWANCE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 291.67	
01/11/2021	2970.11587-01	Mrs N D Zlatnik	COUNCILLOR ALLOWANCE		\$ 3,098.46
04/11/2021	MEETING FEE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 2,665.66	
04/11/2021	ICT ALLOWANCE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 432.80	
01/11/2021	2970.11784-01	Mrs A E Collins	COUNCILLOR ALLOWANCE		\$ 2,088.09
04/11/2021	MEETING FEE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 1,796.42	
04/11/2021	ICT ALLOWANCE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 291.67	
01/11/2021	2970.13101-01	Mr M D Corica	COUNCILLOR ALLOWANCE		\$ 2,088.09
04/11/2021	MEETING FEE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 1,796.42	
04/11/2021	ICT ALLOWANCE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 291.67	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
01/11/2021	2970.13109-01	Mr S A Cuthbert	COUNCILLOR ALLOWANCE		\$ 2,088.09
04/11/2021	MEETING FEE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 1,796.42	
04/11/2021	ICT ALLOWANCE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 291.67	
01/11/2021	2970.14220-01	Ms K Beale	COUNCILLOR ALLOWANCE		\$ 3,098.46
04/11/2021	MEETING FEE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 2,665.66	
04/11/2021	ICT ALLOWANCE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 432.80	
01/11/2021	2970.14221-01	Mrs P McNeil	COUNCILLOR ALLOWANCE		\$ 4,688.14
04/11/2021	MEETING FEE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 2,665.66	
04/11/2021	DSP ALLOWANCE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 1,589.68	
04/11/2021	ICT ALLOWANCE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 432.80	
01/11/2021	2970.14222-01	Mr L W Ellery	COUNCILLOR ALLOWANCE		\$ 3,098.46
04/11/2021	MEETING FEE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 2,665.66	
04/11/2021	ICT ALLOWANCE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 432.80	
01/11/2021	2970.2802-01	Holton Connor Architects & Planners	ARCHITECTURAL SERVICES		\$ 16,236.00
14/10/2021	00006254		ARCHITECTURAL SERVICES - STONEVILLE VBFB STATION	\$ 1,749.00	
19/10/2021	00006253		ARCHITECTURAL SERVICES - STONEVILLE VBFB STATION	\$ 12,177.00	
19/10/2021	00006248		ARCHITECTURAL SERVICES - STONEVILLE VBFB STATION	\$ 2,310.00	
01/11/2021	2970.4526-01	Mr J S Daw	COUNCILLOR ALLOWANCE		\$ 2,841.42
04/11/2021	MEETING FEE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 2,549.75	
04/11/2021	ICT ALLOWANCE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 291.67	
01/11/2021	2970.8924-01	Ms P A Cook	COUNCILLOR ALLOWANCE		\$ 3,098.46
04/11/2021	MEETING FEE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 2,665.66	
04/11/2021	ICT ALLOWANCE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 432.80	
04/11/2021	2971.34-01	Water Corporation	WATER RATES & FEES		\$ 2,469.25
04/11/2021	9004684543		WATER RATES & FEES	\$ 698.69	
04/11/2021	9012388904		WATER RATES & FEES	\$ 887.11	
04/11/2021	9004679509		WATER RATES & FEES	\$ 609.83	
04/11/2021	9004683970		WATER RATES & FEES	\$ 130.74	
04/11/2021	9018371679		WATER RATES & FEES	\$ 13.23	
04/11/2021	9004707805		WATER RATES & FEES	\$ 129.65	
04/11/2021	2972.14224-01	Mrs C M Beaton	REFUND		\$ 25.00
04/11/2021	Refund		RATES REFUND	\$ 25.00	
04/11/2021	2972.14226-01	Mr M A Burns	REFUND		\$ 1,098.43
04/11/2021	Refund		RATES REFUND	\$ 1,098.43	
05/11/2021	2973.10205-01	Ms A M Paterson	REFUND		\$ 110.00
05/11/2021	1310711		HALL BOND REFUND	\$ 110.00	
05/11/2021	2973.13793-01	Mr D M Silk	REFUND		\$ 110.00
29/10/2021	1293951		HALL BOND RFEUND	\$ 110.00	
05/11/2021	2973.14077-01	Save Perth Hills Inc.	REFUND		\$ 330.00
29/10/2021	1334380		HALL BOND REFUND	\$ 330.00	
05/11/2021	2973.14212-01	Ms J Daden	REFUND		\$ 330.00
29/10/2021	1330653		HALL BOND REFUND	\$ 330.00	
05/11/2021	2973.14216-01	Ms L Sursok	REFUND		\$ 65.00
29/10/2021	1335646		KEY BOND REFUND	\$ 65.00	
05/11/2021	2973.14230-01	Ms K L Price	REFUND		\$ 1,000.00
05/11/2021	1335079		HALL BOND REFUND	\$ 1,000.00	
05/11/2021	2973.14231-01	Mrs P L Tuckett	REFUND		\$ 110.00
05/11/2021	1338320		HALL BOND REFUND	\$ 110.00	
05/11/2021	2973.6526-01	Mrs L M Cugley	REFUND		\$ 110.00
29/10/2021	1327951		HALL BOND REFUND	\$ 110.00	
05/11/2021	2973.727-01	Darlington Primary School	REFUND		\$ 65.00
05/11/2021	1329514		KEY BOND REFUND	\$ 65.00	
08/11/2021	2974.10752-01	Parkerville Basketball Club	GRANT		\$ 500.00
05/11/2021	GRANT		QUICK GRANT	\$ 500.00	
08/11/2021	2974.12184-01	Ms S Sudeesh Kumar	REIMBURSEMENT		\$ 46.39
05/11/2021	REIMBURSEMENT		REIMBURSEMENT OF EXPENSES FOR CHILDREN SERVICES	\$ 46.39	
08/11/2021	2974.12577-01	Mahogany Creek Progress Association	GRANT		\$ 550.00
05/11/2021	GRANT		QUICK GRANT	\$ 550.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
08/11/2021	2974.12665-01	Building and Construction Industry	BCITF LEVY		\$ 5,224.01
05/11/2021	INV-120556D0W3K9		BCITF LEVY - SEPTEMBER 2021	\$ 3,588.49	
05/11/2021	INV-120614F8V9P5		BCITF LEVY - OCTOBER 2021	\$ 1,635.52	
08/11/2021	2974.13495-01	Ms S Harlow	REIMBURSEMENT		\$ 40.00
26/10/2021	REIMBURSEMENT		REIMBURSEMENT OF EXPENSES - MECPC	\$ 40.00	
08/11/2021	2974.13649-01	Mahogany Creek Tennis Club Inc	GRANT		\$ 500.00
05/11/2021	GRANT		QUICK GRANT	\$ 500.00	
08/11/2021	2974.13972-01	Hills Billy Carts Inc	YOUTH ENGAGEMENT		\$ 725.00
26/10/2021	GRANT		YOUTH ENGAGEMENT PARTNERSHIP FUND	\$ 725.00	
08/11/2021	2974.14085-01	Mr M Numan	REFUND		\$ 236.00
05/11/2021	REFUND		REFUND - ATU APPLICATION FEE TANNAH WAY MT HELENA	\$ 236.00	
08/11/2021	2974.14210-01	K Crofts	REFUND		\$ 375.00
05/11/2021	REFUND		REFUND - SWIMMING LESSONS CANCELLED	\$ 375.00	
08/11/2021	2974.14211-01	Ms T Campbell	REIMBURSEMENT		\$ 47.00
05/11/2021	REIMBURSEMENT		REIMBURSEMENT OF EXPENSES FOR CHILDREN SERVICES	\$ 47.00	
08/11/2021	2974.14232-01	Mrs B Wotzko	STERILISATION REBATE		\$ 100.00
05/11/2021	REFUND		REFUND - DOG STERILISATION REBATE ANIMAL# 38860	\$ 100.00	
08/11/2021	2974.14233-01	Ms D A Harland	REFUND		\$ 48.65
05/11/2021	REFUND		REFUND - BCITF LEVY DUE TO INCORRECT CALCULATION	\$ 48.65	
08/11/2021	2974.14234-01	Mr M J Rosina	CROSSOVER CONTRIBUTION		\$ 575.00
05/11/2021	X-OVER		CROSSOVER CONTRIBUTION - TRAYLEN RD STONEVILLE	\$ 575.00	
08/11/2021	2974.14235-01	Miss M Regalario	REIMBURSEMENT		\$ 25.05
05/11/2021	REIMBURSEMENT		REIMBURSEMENT OF EXPENSES FOR CHILDREN SERVICES	\$ 25.05	
08/11/2021	2974.14238-01	Baystone Asset Pty Ltd	REFUND		\$ 103.00
08/11/2021	REFUND		REFUND - DOUBLE PAYMENT BUILDING PLANS FARRALL RD SWAN VIEW	\$ 103.00	
08/11/2021	2974.1430-01	Mundaring Toy Library Inc	GRANT		\$ 500.00
05/11/2021	GRANT		QUICK GRANT	\$ 500.00	
08/11/2021	2974.174-01	Synergy	ELECTRICITY		\$ 73,669.42
02/11/2021	5026791717		ELECTRICITY	\$ 275.07	
05/11/2021	5100198416		ELECTRICITY	\$ 535.02	
05/11/2021	3011349923		ELECTRICITY	\$ 116.37	
05/11/2021	8764232325		ELECTRICITY	\$ 137.28	
05/11/2021	5035029115		ELECTRICITY	\$ 142.36	
05/11/2021	5035029810		ELECTRICITY	\$ 1,727.53	
05/11/2021	7484541121		ELECTRICITY	\$ 117.62	
05/11/2021	5183606212		ELECTRICITY	\$ 311.00	
05/11/2021	5145475816		ELECTRICITY	\$ 1,733.24	
05/11/2021	5162819914		ELECTRICITY	\$ 2,335.51	
05/11/2021	2475997123		ELECTRICITY	\$ 217.28	
08/11/2021	3021647529		STREET LIGHTING CHARGES	\$ 59,829.13	
08/11/2021	3671966720		ELECTRICITY	\$ 6,192.01	
08/11/2021	2974.196-01	Glen Forrest Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 402.00
05/11/2021	0229		HAZARD REDUCTION BURN - JELICOE RD GLEN FORREST	\$ 402.00	
08/11/2021	2974.306-01	Darlington Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 1,200.00
05/11/2021	0905		HAZARD REDUCTION BURN - OXLEY RD DARLINGTON	\$ 400.00	
05/11/2021	0903		HAZARD REDUCTION BURN - NEWMAN RD DARLINGTON	\$ 800.00	
08/11/2021	2974.318-01	Sawyers Valley Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 375.00
08/11/2021	0761		HAZARD REDUCTION BURN - SAWYERS RD SAWYERS VALLEY	\$ 375.00	
08/11/2021	2974.343-01	Chidlow Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 2,762.76
05/11/2021	HR BURN		HAZARD REDUCTION BURN - R43909 ROSEDALE RD CHIDLOW	\$ 760.00	
05/11/2021	2104		REIMBURSEMENT BRIGADE EXPENSES 01/07/2021 TO 30/09/2021	\$ 802.76	
08/11/2021	0197		HAZARD REDUCTION BURN - SITTELLA RD CHIDLOW	\$ 1,200.00	
08/11/2021	2974.361-01	Mount Helena Volunteer Bushfire Brigade	REIMBURSEMENT		\$ 391.04
05/11/2021	0045		REIMBURSEMENT ESL EXPENSES 01/07/2021 TO 30/09/2021	\$ 391.04	
08/11/2021	2974.363-01	Parkerville Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 2,100.00
26/10/2021	HR BURN		HAZARD REDUCTION BURN - BUSHLANDS RD HOVEA	\$ 600.00	
05/11/2021	HR BURN		HAZARD REDUCTION BURN - GILL ST PARKERVILLE	\$ 1,500.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
08/11/2021	2974.4664-01	Hills Night Hockey Association Inc	GRANT		\$ 500.00
08/11/2021			QUICK GRANT	\$ 500.00	
08/11/2021	2974.4665-01	Mundaring Sporting Club Inc	GRANT		\$ 550.00
05/11/2021			QUICK GRANT	\$ 550.00	
08/11/2021	2974.582-01	Mundaring State Emergency Service	REIMBURSEMENT		\$ 4,200.00
26/10/2021	2050		REIMBURSEMENT OF BRIGADE EXPENSES	\$ 4,200.00	
08/11/2021	2974.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 21,971.70
02/11/2021	271021		FDC PARENT LEVY	\$ 10,996.00	
04/11/2021	031121		FDC PARENT LEVY	\$ 10,777.70	
05/11/2021	SEPTEMBER 2021		BCITF LEVY - SEPTEMBER 2021	\$ 99.00	
05/11/2021	OCTOBER 2021		BCITF LEVY - OCTOBER 2021	\$ 99.00	
08/11/2021	2974.7021-01	Eastern Hills Cricket Club	GRANT		\$ 500.00
05/11/2021			QUICK GRANT	\$ 500.00	
08/11/2021	2974.7499-01	Mount Helena Residents & Ratepayers	GRANT		\$ 235.40
05/11/2021			QUICK GRANT	\$ 235.40	
08/11/2021	2974.7543-01	Ms L Joy	REIMBURSEMENT		\$ 326.50
05/11/2021	REIMBURSEMENT		REIMBURSEMENT - CATERING & RESOURCES MECPC	\$ 326.50	
08/11/2021	2974.8477-01	Eastern Hills Arts & Crafts Inc	GRANT		\$ 490.00
05/11/2021			QUICK GRANT	\$ 490.00	
08/11/2021	2974.8808-01	Perth Hills and Wheatbelt Band Inc	GRANT		\$ 499.00
05/11/2021			QUICK GRANT	\$ 499.00	
08/11/2021	2974.8880-01	Mundaring Chamber of Commerce	GRANT		\$ 500.00
05/11/2021			QUICK GRANT	\$ 500.00	
08/11/2021	2974.9316-01	Glen Forrest Primary School P & C	GRANT		\$ 498.00
08/11/2021			QUICK GRANT	\$ 498.00	
08/11/2021	2974.9926-01	Darlington Tennis Club	GRANT		\$ 500.00
05/11/2021			QUICK GRANT	\$ 500.00	
09/11/2021	2975.1052-01	Darlington Arts Festival Association	ANNUAL FUNDING		\$ 5,727.50
01/11/2021	00002059		ANNUAL FUNDING - SECOND PAYMENT	\$ 5,727.50	
09/11/2021	2975.10615-01	JLR Pumps	BORE DEVELOPMENT		\$ 929.50
19/10/2021	699		BORE DEVELOPMENT - GLEN FORREST OVAL	\$ 929.50	
09/11/2021	2975.1062-01	Complete Combustion	REPAIRS		\$ 1,452.00
08/11/2021	M21390		GAS HEATER SERVICE CALL OUT & REPAIRS	\$ 968.00	
08/11/2021	M21391		GAS HEATER SERVICE CALL OUT & REPAIRS	\$ 484.00	
09/11/2021	2975.10714-01	Bin Bomb Pty Ltd	GRAFFITI COATINGS		\$ 396.00
25/10/2021	2010		GRAFFITI COATINGS	\$ 396.00	
09/11/2021	2975.10904-01	Split Horizon Pty Ltd	CISCO CALL MANAGER SUPPORT		\$ 330.00
29/10/2021	INV-0107		CISCO CALL MANAGER SUPPORT	\$ 330.00	
09/11/2021	2975.11135-01	Frontline Fire & Rescue (Bluesteel Enterprise	EQUIPMENT PURCHASES		\$ 3,178.29
15/10/2021	72329		EQUIPMENT PURCHASES - DARLING RANGE VBFB	\$ 1,697.09	
08/11/2021	71808		EQUIPMENT PURCHASES - BRIGADE DISTRIBUTION	\$ 412.50	
15/10/2021	72326		EQUIPMENT PURCHASES - DARLINGTON VBFB	\$ 729.28	
15/10/2021	72327		EQUIPMENT PURCHASES - MT HELENA VBFB	\$ 339.42	
09/11/2021	2975.11161-01	AXIIS Contracting Pty Ltd	EARTHWORKS		\$ 10,703.47
19/10/2021	6305		SUPPLY & CONSTRUCT FOOTPATH - MYLES RD	\$ 4,685.91	
01/11/2021	6351		EARTHWORKS	\$ 1,906.30	
08/11/2021	6385		TRAFFIC MANAGEMENT - MARLBORO RD SWAN VIEW	\$ 4,111.26	
09/11/2021	2975.11311-01	Mastec Australia Pty Ltd (The Trustee	WHEELIE BINS		\$ 7,398.16
05/11/2021	00083373		SUPPLY 190 X 240LTR WHEELIE BINS - CONTAINERS FOR CHANGE	\$ 7,398.16	
09/11/2021	2975.11418-01	WA Fire Protection	FIRE EQUIPMENT		\$ 1,226.50
26/10/2021	WAFP-46895		FIRE EQUIPMENT SERVICES - MONTHLY TESTING	\$ 1,226.50	
09/11/2021	2975.11474-01	Swan Valley Fresh (Vendor Management	PROVISIONS FOR REFLECTIONS CAFE		\$ 244.68
01/11/2021	00034333		KIOSK SUPPLIES	\$ 125.85	
02/11/2021	00034446		PROVISIONS FOR REFLECTIONS CAFE	\$ 118.83	
09/11/2021	2975.11724-01	Cirrus Networks Pty Ltd	IT HARDWARE		\$ 922.08
08/11/2021	#INV0009795		ADOBE ACROBAT 2020 TLP LICENSE & 2 YEAR PLAN	\$ 922.08	
09/11/2021	2975.12-01	Department of Human Services - Child	CHILD SUPPORT PAYMENT		\$ 50.00
24/10/2021	PY02-09-CHILD SU		CHILD SUPPORT PAYMENT	\$ 50.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
09/11/2021	2975.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 10,326.30
25/10/2021	C INV 582775		TEMP STAFF - DEPOT	\$ 6,177.41	
08/11/2021	C INV 582814		TEMP STAFF - DEPOT	\$ 4,148.89	
09/11/2021	2975.12134-01	W.A. Library Supplies	LIBRARY SUPPLIES		\$ 370.85
25/10/2021	00126149		LIBRARY SUPPLIES	\$ 370.85	
09/11/2021	2975.12183-01	WA School Canteen Suppliers	KIOSK SUPPLIES		\$ 540.05
19/10/2021	00012273		KIOSK SUPPLIES	\$ 449.10	
09/11/2021	00012274		KIOSK SUPPLIES	\$ 90.95	
09/11/2021	2975.12185-01	Biobean Coffee Pty Ltd	WHOLEBEAN COMPOSTING		\$ 413.20
19/10/2021	00003471		WHOLEBEAN COMPOSTING	\$ 413.20	
09/11/2021	2975.12267-01	Miss K Driver	COUNCILLOR ALLOWANCE		\$ 269.52
19/10/2021	TRAVEL		TRAVEL REIMBURSEMENT 398KM 01/06/2021 TO 22/9/2021	\$ 269.52	
09/11/2021	2975.12271-01	Aten Systems Pty Ltd	SUBSCRIPTIONS		\$ 22,000.00
02/11/2021	21222587		INFOHUB DM ANNUAL SUBSCRIPTION 01/11/2021 TO 31/10/2022	\$ 22,000.00	
09/11/2021	2975.12336-01	MBC Trees and Bobcat	MAINTENANCE		\$ 292.60
25/10/2021	940-2021		REPAIR FENCE MAYO ROAD	\$ 292.60	
09/11/2021	2975.12422-01	MDM Plumbing and Gas	PLUMBING SERVICES		\$ 1,078.00
26/10/2021	1857		REPLACE CISTERN WEST BEACH TOILETS LAKE LESCHENAUTIA	\$ 1,078.00	
09/11/2021	2975.12451-01	Rainchaser Pumps and Reticulation	REPAIRS		\$ 151.35
08/11/2021	INV-2268		RETIC PIPEWORK REPAIRS	\$ 151.35	
09/11/2021	2975.12470-01	Mr G Wood	FENCING		\$ 11,099.00
01/11/2021	IV00000000563		FENCING	\$ 924.00	
08/11/2021	IV00000000564		FENCING	\$ 10,175.00	
09/11/2021	2975.12577-01	Mahogany Creek Progress Association	CLEANING MATERIALS		\$ 625.00
26/10/2021	INV-0116		SUPPLY CLEANING MATERIALS	\$ 625.00	
09/11/2021	2975.12579-01	Mr V Crowe	LANDSCAPE & CLEANING SERVICES		\$ 1,917.50
26/10/2021	1810		CLEANING DAYCARE	\$ 210.00	
26/10/2021	1811		LANDSCAPE SERVICES - DAYCARE MIDDLE SWAN	\$ 210.00	
26/10/2021	1812		LANDSCAPE SERVICES & MAINTENANCE - MECPC	\$ 447.50	
26/10/2021	1809		LANDSCAPE SERVICES - SCFC	\$ 210.00	
02/11/2021	1813		LANDSCAPE SERVICES	\$ 210.00	
02/11/2021	1814		CLEANING SERVICES	\$ 210.00	
02/11/2021	1815		LANDSCAPE SERVICES	\$ 210.00	
02/11/2021	1816		LANDSCAPE SERVICES	\$ 210.00	
09/11/2021	2975.127-01	Volich Waste Contractors Pty Ltd	REFUSE CONTRACT		\$ 139,766.64
01/11/2021	00005961		ADJUSTMENT TO CPI FIGURE JULY 2021	\$ 4,585.59	
08/11/2021	00005995		REFUSE CONTRACT	\$ 220.00	
08/11/2021	00005996		REFUSE CONTRACT	\$ 109,436.80	
08/11/2021	00005997		REFUSE CONTRACT	\$ 2,710.40	
08/11/2021	00005998		REFUSE CONTRACT	\$ 6,010.23	
08/11/2021	00005999		REFUSE CONTRACT	\$ 9,875.45	
08/11/2021	00006000		REFUSE CONTRACT	\$ 374.00	
08/11/2021	00006001		REFUSE CONTRACT	\$ 176.00	
08/11/2021	00006002		REFUSE CONTRACT	\$ 296.30	
08/11/2021	00006003		REFUSE CONTRACT	\$ 406.41	
08/11/2021	00006004		REFUSE CONTRACT	\$ 647.68	
08/11/2021	00006005		REFUSE CONTRACT	\$ 5,027.78	
09/11/2021	2975.12738-01	Dingo Bus Charter	TRANSPORT COMMUNITY MEMBERS		\$ 462.00
26/10/2021	14157		TRANSPORT COMMUNITY MEMBERS	\$ 462.00	
09/11/2021	2975.12751-01	Sprayline Spraying Equipment	PARTS		\$ 202.85
25/10/2021	40967		PROTECTIVE CAP SUIT/AGRI PRO KIT	\$ 202.85	
09/11/2021	2975.12804-01	Mundaring Little Loads (The Trustee)	MULCH		\$ 660.00
08/11/2021	4687		PINE BARK MULCH	\$ 660.00	
09/11/2021	2975.12866-01	From Scratch Small Event Catering	PROVISIONS FOR REFLECTIONS CAFE		\$ 188.00
02/11/2021	1530		PROVISIONS FOR REFLECTIONS CAFE	\$ 105.00	
01/11/2021	1521		PROVISIONS FOR REFLECTIONS CAFE	\$ 83.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
09/11/2021	2975.12899-01	NAPA (A Division of GPC Asia Pacific	PARTS		\$ 429.22
14/10/2021	1320173557		SUPPLY OF WORKSHOP CONSUMABLES	\$ 25.03	
14/10/2021	1320173379		SUPPLY OF WORKSHOP CONSUMABLES	\$ 81.96	
25/10/2021	1320173997		SUPPLY OF WORKSHOP CONSUMABLES	\$ 29.70	
25/10/2021	1320173893		SUPPLY OF WORKSHOP CONSUMABLES	\$ 29.70	
25/10/2021	1320174077		SUPPLY OF WORKSHOP CONSUMABLES	\$ 104.25	
25/10/2021	1320174394		SUPPLY OF WORKSHOP CONSUMABLES	\$ 23.27	
25/10/2021	1320174449		SUPPLY OF WORKSHOP CONSUMABLES	\$ 60.23	
01/11/2021	1320173595		SUPPLY OF WORKSHOP CONSUMABLES	\$ 75.08	
09/11/2021	2975.12938-01	Aussie Broadband Pty Ltd	IT HARDWARE		\$ 170.61
14/10/2021	14245777		MODEM	\$ 169.00	
25/10/2021	14231351		VOIP CHARGES BENTLEY ROAD	\$ 1.61	
09/11/2021	2975.12951-01	Traffic Force	TRAFFIC MANAGEMENT		\$ 17,492.54
01/11/2021	00026283		TRAFFIC MANAGEMENT SERVICES	\$ 6,037.80	
01/11/2021	00026552		TRAFFIC MANAGEMENT SERVICES	\$ 2,512.62	
01/11/2021	00026287		TRAFFIC MANAGEMENT SERVICES	\$ 3,373.62	
01/11/2021	00026477		TRAFFIC MANAGEMENT SERVICES	\$ 880.76	
01/11/2021	00026289		TRAFFIC MANAGEMENT SERVICES	\$ 4,687.74	
09/11/2021	2975.13-01	Shire of Mundaring	PAYROLL DEDUCTION		\$ 9,987.38
24/10/2021	PY02-09-Private		PAYROLL DEDUCTION	\$ 312.00	
24/10/2021	PY02-09-Buy Addi		PAYROLL DEDUCTION	\$ 597.21	
24/10/2021	PY01-09-Private		PAYROLL DEDUCTION	\$ 624.00	
24/10/2021	PY01-09-Child Ca		PAYROLL DEDUCTION	\$ 1,997.66	
24/10/2021	PY01-09-Buy Addi		PAYROLL DEDUCTION	\$ 808.81	
24/10/2021	PY01-09-Novated		PAYROLL DEDUCTION	\$ 2,528.62	
24/10/2021	PY01-09-Novated		PAYROLL DEDUCTION	\$ 2,732.02	
24/10/2021	PY01-09-Novated		PAYROLL DEDUCTION	\$ 177.76	
24/10/2021	PY01-09-Novated		PAYROLL DEDUCTION	\$ 209.30	
09/11/2021	2975.13059-01	Mundaring Tyrepower (AnK Murphy Pty	TYRES		\$ 1,576.00
15/10/2021	108962		SUPPLY & FIT 4 X NEW TYRES ON 1GVW793	\$ 780.00	
15/10/2021	108961		SUPPLY & FIT 4 X NEW TYRES ON 1GVY161	\$ 796.00	
09/11/2021	2975.13082-01	Uniform Fashions	UNIFORMS		\$ 465.00
01/11/2021	24146		UNIFORMS FOR KSP LIBRARY STAFF	\$ 465.00	
09/11/2021	2975.13101-01	Mr M D Corica	REIMBURSEMENT		\$ 78.93
08/11/2021	TRAVEL		TRAVEL REIMBURSEMENT 84KM 12/10/2021 TO 26/10/2021	\$ 78.93	
09/11/2021	2975.13208-01	Fire Protection Services WA Pty Ltd	MAINTENANCE		\$ 1,127.54
25/10/2021	00008442		FIRE INDICATOR PANEL - MUNDARING ARENA	\$ 129.71	
25/10/2021	00008441		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	\$ 518.87	
25/10/2021	00008440		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY CENTRE	\$ 478.96	
09/11/2021	2975.13261-01	Eclipse Soils Pty Ltd	TURF		\$ 1,628.00
08/11/2021	SHIR02044500		SUPPLY & INSTALL NEW TURF - MORGAN JOHN MORGAN	\$ 1,628.00	
09/11/2021	2975.13268-01	Department of Human Services - The Collect	CENTRELINK		\$ 82.70
24/10/2021	PY01-09-Centrelli		PAYROLL DEDUCTION	\$ 82.70	
09/11/2021	2975.13345-01	ABM Landscaping (Mikevie Pty Ltd T/As	LANDSCAPING		\$ 10,271.39
25/10/2021	INV-1880		MT HELENA POOL BLANKET CONCRETE	\$ 3,245.00	
25/10/2021	INV-1881		MT HELENA POOL SAFETY SHOWER BASE	\$ 1,540.00	
01/11/2021	INV-1815		LANDSCAPE MAINTENANCE	\$ 2,268.89	
08/11/2021	INV-1960		BRICK PAVING REINSTATEMENT	\$ 3,217.50	
09/11/2021	2975.13458-01	Skate Sculpture (M DE Koning & DH Snyder	CONSTRUCTION		\$ 92,017.20
01/11/2021	INV0000272		CONSTRUCTION OF CHIDLOW SKATE PARK	\$ 92,017.20	
09/11/2021	2975.13490-01	Q2 Online (MKI Group Pty Ltd T/As:)	DESIGN FEES/COSTS		\$ 3,300.00
08/11/2021	INV-0064		ADDITIONAL HOURS - WEBSITE MITIGATION SERVICES	\$ 3,300.00	
09/11/2021	2975.135-01	BOC Ltd	CYLINDER RENTAL		\$ 126.96
02/11/2021	4029485087		CYLINDER RENTAL CHARGES	\$ 126.96	
09/11/2021	2975.13540-01	ELM (WA) Pty Ltd	CHEMICALS		\$ 902.00
19/10/2021	INV-3924		CHEMICAL CONTROL OF BROAD LEAF WEEDS IN LAWN	\$ 902.00	
09/11/2021	2975.13604-01	One Shade Sails (The Broomhead Family	SHADE SAIL S		\$ 7,690.87
08/11/2021	INV-1128		SUPPLY & INSTALL SHADE SAILS - MECPC	\$ 7,690.87	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
09/11/2021	2975.13716-01	Elements Chocolate Company (Haypen Pty	GIFTS		\$ 304.50
02/11/2021	INV-0079		GIFTS FOR 2021 CELEBRATING COMMUNITY AWARDS	\$ 304.50	
09/11/2021	2975.138-01	Sonic HealthPlus Pty Ltd	MEDICAL EXAMINATION		\$ 462.00
01/11/2021	2470507		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 231.00	
02/11/2021	2470506		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 231.00	
09/11/2021	2975.13802-01	Construction Forestry Mining Energy	PAYROLL DEDUCTION		\$ 80.00
24/10/2021	PY02-09-CFMEU		PAYROLL DEDUCTION	\$ 80.00	
09/11/2021	2975.13824-01	Elevation Digital (KV McNair Holdings Pty	SOCIAL MEDIA MANAGEMENT		\$ 660.00
08/11/2021	INV-0092		SOCIAL MEDIA MANAGEMENT - OCTOBER 2021	\$ 660.00	
09/11/2021	2975.13866-01	Booktopia Pty Ltd	BOOKS		\$ 2,431.31
19/10/2021	15284787		BOOKS	\$ 361.14	
19/10/2021	15284769		BOOKS	\$ 440.50	
19/10/2021	15415080		BOOKS	\$ 1,185.56	
19/10/2021	15354598		BOOKS	\$ 444.11	
09/11/2021	2975.13956-01	Brayco Commercial Pty Ltd	STAINLESS STEEL BENCH		\$ 556.00
26/10/2021	INV-98174		STAINLESS STEEL BENCH	\$ 556.00	
09/11/2021	2975.14032-01	Metal Artwork Creations (Truly Aquamarine	DESIGN FEES/COSTS		\$ 212.30
01/11/2021	84953		DESIGN FEES/COSTS	\$ 212.30	
09/11/2021	2975.14034-01	Tarrin Lenard (The Trustee for The	YOGA SESSIONS		\$ 1,690.00
26/10/2021	INV-0261		YOGA SESSIONS - WOOROLOO HALL	\$ 440.00	
08/11/2021	INV-0268		HIRE OF AV EQUIPMENT FOR WOOROLOO HALL	\$ 1,250.00	
09/11/2021	2975.14051-01	Sweeping Services Australia Pty Ltd	STREET SWEEPING SERVICES		\$ 7,920.00
08/11/2021	INV-0096		SUPPLY OF STREET SWEEPING SERVICES - VARIOUS SITES	\$ 7,920.00	
09/11/2021	2975.14073-01	Tony's House of Tender Meats (GK & KS	FOOD		\$ 604.97
08/11/2021	9429		MEAT SUPPLIES FOR CHILDREN - MECPC	\$ 137.76	
25/10/2021	8807		MEAT SUPPLIES FOR CHILDREN - MECPC	\$ 262.14	
02/11/2021	9115		MEAT SUPPLIES FOR CHILDREN - MECPC	\$ 205.07	
09/11/2021	2975.14074-01	Midland Supa IGA (The Trustee for Pham Unite	CATERING		\$ 209.57
02/11/2021	OCTOBER 2021		FOOD & CONSUMABLES FOR CHILDREN & STAFF - CPC SWAN	\$ 160.93	
14/10/2021	04/4650		CATERING SERVICES	\$ 48.64	
09/11/2021	2975.14100-01	Temptations Catering (The trustee for Marko	CATERING		\$ 1,211.98
08/11/2021	E26159		CATERING SERVICES	\$ 1,211.98	
09/11/2021	2975.14109-01	Red Dot Stores (The C C C B Discretionary	CONSUMABLES		\$ 45.00
25/10/2021	258053		CONSUMABLES FOR MCCC	\$ 45.00	
09/11/2021	2975.14168-01	Ms C Heaven	LICENCED INVESTIGATOR SERVICES		\$ 8,190.00
08/11/2021	CH/21-0010		LICENCED INVESTIGATOR SERVICES	\$ 8,190.00	
09/11/2021	2975.14208-01	Mr B M Nicholls	PRESENTER FEE		\$ 385.00
08/11/2021	00001		PRESENTER FEE FOR AUTHOR TALK	\$ 385.00	
09/11/2021	2975.14217-01	A Patch of Country (Sardarvansh Pty Ltd	GIFTS		\$ 350.00
02/11/2021	00000003		SUPPLY 35 X GIFT CARDS - CELEBRATING COMMUNITY AWARDS	\$ 350.00	
09/11/2021	2975.14221-01	Mrs P McNeil	REIMBURSEMENT		\$ 51.20
05/11/2021	REIMBURSEMENT		REIMBURSEMENT MEMBERSHIP LG WOMEN'S ASSOCIATION WA BRANCH	\$ 51.20	
09/11/2021	2975.14236-01	Mrs J E Cicchini	COUNCILLOR ALLOWANCE		\$ 3,098.46
05/11/2021	MEETING FEE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 2,665.66	
05/11/2021	ICT ALLOWANCE		ENTITLEMENTS FOR NOVEMBER 2021	\$ 432.80	
09/11/2021	2975.14237-01	Eastside Plumbing & Gas Pty Ltd	PLUMBING		\$ 330.00
08/11/2021	INV-2082		PLUMBING SERVICES - MARLOO THEATRE	\$ 330.00	
09/11/2021	2975.145-01	Schweppes Australia Pty Ltd (Asahi Beverage	KIOSK SUPPLIES		\$ 110.52
19/10/2021	9009769342		KIOSK SUPPLIES - WATER	\$ 110.52	
09/11/2021	2975.1521-01	Dial A Nappy & Busiclean	GOODS		\$ 369.40
02/11/2021	INV-13947		CLEANING CHEMICALS FOR MECPC	\$ 369.40	
09/11/2021	2975.166-01	Vodafone	FEES		\$ 275.67
02/11/2021	1030608		PAGERS & MESSAGING - ALL BRIGADES	\$ 275.67	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
09/11/2021	2975.191-01	Eastern Region Security	SECURITY EXPENSES		\$ 2,376.00
08/11/2021	00019885		SECURITY EXPENSES	\$ 913.00	
26/10/2021	00019999		SECURITY EXPENSES	\$ 99.00	
26/10/2021	00020059		SECURITY EXPENSES	\$ 88.00	
01/11/2021	00019877		SECURITY EXPENSES	\$ 93.50	
01/11/2021	00019881		SECURITY EXPENSES	\$ 176.00	
01/11/2021	00020174		SECURITY EXPENSES	\$ 99.00	
01/11/2021	00020112		SECURITY EXPENSES	\$ 88.00	
01/11/2021	00020116		SECURITY EXPENSES	\$ 88.00	
01/11/2021	00020180		SECURITY EXPENSES	\$ 363.00	
08/11/2021	00020231		SECURITY EXPENSES	\$ 99.00	
08/11/2021	00020232		SECURITY EXPENSES	\$ 269.50	
09/11/2021	2975.1955-01	Cleanaway	RECYCLING FEES		\$ 72,884.61
01/11/2021	21648639		DOMESTIC KERBSIDE RECYCLING	\$ 72,884.61	
09/11/2021	2975.21-01	Eastern Metropolitan Regional Council	WASTE DISPOSAL SERVICES		\$ 206,586.03
26/10/2021	EMRC41965		WASTE DISPOSAL SERVICES	\$ 48,045.96	
01/11/2021	EMRC42045		WASTE DISPOSAL SERVICES	\$ 44,281.87	
01/11/2021	EMRC41726		WASTE DISPOSAL SERVICES	\$ 58,319.02	
01/11/2021	EMRC41725		WASTE DISPOSAL SERVICES	\$ 25,178.36	
08/11/2021	EMRC42094		WASTE DISPOSAL SERVICES	\$ 1,875.50	
08/11/2021	EMRC42147		WASTE DISPOSAL SERVICES	\$ 28,885.32	
09/11/2021	2975.2119-01	City of Armadale	TOURISM ALLIANCE		\$ 11,000.00
25/10/2021	43591		PERTH HILLS TOURISM ALLIANCE 2021-2022	\$ 11,000.00	
09/11/2021	2975.215-01	Deputy Commissioner of Taxation	TAXATION		\$ 154,641.00
24/10/2021	PY02-09-Deputy C		PAYROLL DEDUCTION	\$ 23,788.00	
24/10/2021	PY01-09-Deputy C		PAYROLL DEDUCTION	\$ 130,057.00	
29/10/2021	PY99-02-Deputy C		PAYROLL DEDUCTION	\$ 796.00	
09/11/2021	2975.2163-01	Asphalt Pty Ltd	ASPHALT		\$ 396.00
08/11/2021	16610		SUPPLY ASPHALT 7MM GRAVEL MIX	\$ 396.00	
09/11/2021	2975.2165-01	Country Womens Association of WA Inc	CATERING		\$ 1,000.00
01/11/2021	149		CATERING	\$ 460.00	
01/11/2021	148		CATERING	\$ 540.00	
09/11/2021	2975.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 634.87
12/10/2021	130636101		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC	\$ 32.51	
19/10/2021	130636102		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC	\$ 602.36	
09/11/2021	2975.253-01	Lo-Go Appointments	TEMP STAFF		\$ 676.17
01/11/2021	00424700		TEMP STAFF - RATES OFFICER	\$ 676.17	
09/11/2021	2975.254-01	Mundaring Arts Centre Inc	GIFTS		\$ 1,224.00
08/11/2021	1339		GIFTS FOR RETIRING COUNCILLORS	\$ 1,224.00	
09/11/2021	2975.262-01	Telstra Corporation Ltd	REPAIRS		\$ 6,132.38
26/10/2021	PM342923		REPAIR DAMAGE - KEANE ST WEST MT HELENA	\$ 6,132.38	
09/11/2021	2975.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 607.11
19/10/2021	SIN-3447104		UNIFORMS	\$ 151.78	
08/11/2021	SIN-3442868		UNIFORMS - PARKERVILLE VBFB	\$ 455.33	
09/11/2021	2975.2741-01	Hills Seafood Supplies	PROVISIONS FOR REFLECTIONS CAFE		\$ 435.70
01/11/2021	110091		KIOSK SUPPLIES	\$ 87.45	
02/11/2021	110309		PROVISIONS FOR REFLECTIONS CAFE	\$ 348.25	
09/11/2021	2975.2982-01	WA Hino Sales & Service	REPAIRS		\$ 319.00
26/10/2021	HTFS139779		REPAIR ADD BLUE FAULT	\$ 319.00	
09/11/2021	2975.307-01	McLeods Barristers and Solicitors	LEGAL MATTER		\$ 2,728.00
01/11/2021	121005		LEGAL MATTER 47082 - EMPLOYMENT LAW ISSUES	\$ 2,728.00	
09/11/2021	2975.3088-01	Local Government Professionals	REGISTRATION		\$ 750.00
01/11/2021	31751		REGISTRATION - CONFERENCE LOCAL GOVERNMENT PROFESSIONALS	\$ 750.00	
09/11/2021	2975.314-01	Landgate	TITLE SEARCHES		\$ 1,029.25
19/10/2021	369141-10000974		GROSS RENTAL VALUATIONS CHARGEABLE	\$ 1,029.25	
09/11/2021	2975.320-01	Department of Fire & Emergency Services	2021/2022 ESL		\$ 27,875.13
08/11/2021	152795		2021/2022 ESL INCOME LOCAL GOVERNMENT	\$ 27,875.13	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
09/11/2021	2975.3445-01	Quick Corporate Australia	STATIONERY		\$ 477.02
08/11/2021	SIN-01361703		STATIONERY ITEMS	\$ 477.02	
09/11/2021	2975.35-01	Nutrien Ag Solutions Limited	PARTS		\$ 385.55
15/10/2021	905711654		SUPPLY WIRE TENSIONING TOOL & ACCESORIES	\$ 385.55	
09/11/2021	2975.375-01	TOLL IPEC PRIORITY (IPEC Pty Ltd T/As:)	COURIER SERVICES		\$ 56.57
21/10/2021	0498-S364420		COURIER SERVICES	\$ 56.57	
09/11/2021	2975.381-01	Mundaring Electrical Contracting Service	ELECTRICAL SERVICES		\$ 1,521.30
08/11/2021	7334		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 445.50	
08/11/2021	7333		ELECTRICAL SERVICES - SHIRE DOG POUND	\$ 150.70	
08/11/2021	7332		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 198.00	
08/11/2021	7335		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 159.50	
08/11/2021	7339		ELECTRICAL SERVICES - DARLINGTON VBFB	\$ 302.50	
08/11/2021	7328		ELECTRICAL SERVICES - AFM LIBRARY	\$ 265.10	
09/11/2021	2975.396-01	Modern Teaching Aids Pty Ltd	TOYS		\$ 235.09
01/11/2021	44521288		CHILDRENS RESOURCES - MECPC	\$ 235.09	
09/11/2021	2975.397-01	J. Blackwood & Son Pty Ltd	PARTS		\$ 6.75
01/11/2021	PE6273BO		SUPPLY DANGER & CAUTION TAPE, FENCE MESH & RESPIATORS	\$ 6.75	
09/11/2021	2975.4-01	Health Insurance Fund of WA	PAYROLL DEDUCTION		\$ 752.20
24/10/2021	PY01-09-HIF		PAYROLL DEDUCTION	\$ 752.20	
09/11/2021	2975.4162-01	Advance Press (2013) Pty Ltd	PHOTOCOPIER PRINTING		\$ 627.00
19/10/2021	156692		PHOTOCOPIER PRINTING LIBRARY BROCHURES	\$ 627.00	
09/11/2021	2975.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 7,573.50
26/10/2021	838		HIRE OF PLANT	\$ 3,366.00	
08/11/2021	839		HIRE OF PLANT	\$ 4,207.50	
09/11/2021	2975.452-01	Mahogany Building & Design	MAINTENANCE		\$ 1,133.00
08/11/2021	INV0325		MAINTENANCE - BILGOMAN AQUATIC CENTRE	\$ 572.00	
08/11/2021	INV0324		MAINTENANCE - EMERGENCY SHOWER PAD	\$ 561.00	
09/11/2021	2975.4560-01	Flexi Staff Pty Ltd	TEMP STAFF		\$ 4,159.55
25/10/2021	I0014052		TEMP STAFF - DEPOT	\$ 1,739.27	
08/11/2021	I0014276		TEMP STAFF - DEPOT	\$ 2,420.28	
09/11/2021	2975.4755-01	Chidlow Water Carriers	WATER		\$ 3,200.00
08/11/2021	16732		WATER TANK REFILLS	\$ 3,200.00	
09/11/2021	2975.4888-01	Kennards Hire	HIRE		\$ 2,541.00
08/11/2021	23017462		HIRE LED MESSAGE BOARD - BUSH FIRE COMPLIANCE	\$ 1,001.00	
08/11/2021	22989224		HIRE LED MESSAGE BOARD - BUSH FIRE COMPLIANCE	\$ 1,540.00	
09/11/2021	2975.5378-01	Chidlow Growers Mart & Liquor Store	PROVISIONS FOR REFLECTIONS CAFE		\$ 9.41
26/10/2021	01/8564		PROVISIONS FOR REFLECTIONS CAFE	\$ 9.41	
09/11/2021	2975.5719-01	Shire of Mundaring - Lotto Club	PAYROLL DEDUCTION		\$ 258.02
24/10/2021	PY02-09-STAFF LO		PAYROLL DEDUCTION	\$ 13.58	
24/10/2021	PY01-09-STAFF LO		PAYROLL DEDUCTION	\$ 244.44	
09/11/2021	2975.5945-01	West Coast Spring Water Pty Ltd	CAFE BAR CONSUMABLES		\$ 21.33
08/11/2021	2086538		GOVERNMENT 15L WATER	\$ 7.11	
08/11/2021	2062650		GOVERNMENT 15L WATER	\$ 14.22	
09/11/2021	2975.6-01	Shire of Mundaring - Social Club	PAYROLL DEDUCTION		\$ 8,170.00
24/10/2021	PY01-09-MUNDARIN		PAYROLL DEDUCTION	\$ 170.00	
05/11/2021	DONATION		DONATION TO SHIRE OF MUNDARING SOCIAL CLUB 2021/2022	\$ 8,000.00	
09/11/2021	2975.6050-01	Fuel Distributors of Western Australia	FUEL & OILS		\$ 21,808.75
25/10/2021	18101570		FUEL & OILS	\$ 21,808.75	
09/11/2021	2975.6344-01	Integral Development Associates Pty	FEES		\$ 2,475.00
26/10/2021	INV-3768		FEES - COACHING	\$ 2,475.00	
09/11/2021	2975.6626-01	Regents Commercial Property Special	RENTAL		\$ 3,013.85
01/11/2021	5685		RENTAL	\$ 3,013.85	
09/11/2021	2975.6732-01	Relationships Australia Western	EAP SERVICES		\$ 176.00
01/11/2021	00380312		EAP SERVICES	\$ 176.00	
09/11/2021	2975.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 247.48
19/10/2021	10209981		SUPPLY OF RETICULATION PARTS	\$ 60.50	
19/10/2021	10209976		SUPPLY OF RETICULATION PARTS	\$ 141.43	
19/10/2021	10209948		SUPPLY OF RETICULATION PARTS	\$ 45.55	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
09/11/2021	2975.6876-01	RAC Motoring Pty Ltd	SUBSCRIPTION		\$ 1,958.00
08/11/2021	344477		ANNUAL SUBSCRIPTION RENEWAL BUSINESS WISE ASSIST	\$ 1,808.00	
08/11/2021	345440		NEW VEHICLE NOMINATION	\$ 150.00	
09/11/2021	2975.7-01	Australian Services Union	PAYROLL DEDUCTION		\$ 225.10
24/10/2021	PY02-09-AUSTRALI		PAYROLL DEDUCTION	\$ 129.50	
24/10/2021	PY01-09-AUSTRALI		PAYROLL DEDUCTION	\$ 95.60	
09/11/2021	2975.7230-01	Boss Bobcat & Truck Service	EARTHWORKS		\$ 3,610.75
01/11/2021	3121		REMOVE SAND & CART TO MATHIESON RD	\$ 3,610.75	
09/11/2021	2975.7417-01	P & M Automotive Equipment	SAFETY INSPECTION		\$ 143.00
09/11/2021	INV-0631		WORKSHOP HOIST SAFETY INSPECTION - OCTOBER 2021	\$ 143.00	
09/11/2021	2975.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING / MAINTENANCE		\$ 6,908.55
26/10/2021	2518		FOOTPATH SWEEPING / MAINTENANCE - FOOTPATH	\$ 2,361.15	
01/11/2021	2519		CLEANING OF MUNDARING HARDCOURTS FOR SPORTS GROUP	\$ 612.15	
08/11/2021	2521		SWEEP FOOTPATHS IN VARIOUS LOCATIONS	\$ 3,935.25	
09/11/2021	2975.7641-01	Easifleet	NOVATED LEASE		\$ 12,848.48
26/10/2021	149921		NOVATED LEASE - OCTOBER 2021	\$ 12,848.48	
09/11/2021	2975.80-01	Bunnings Group Limited	HARDWARE		\$ 1,288.58
19/10/2021	2440/01255205		HARDWARE ITEMS - MECPC	\$ 220.90	
19/10/2021	2440/01155629		HARDWARE ITEMS	\$ 139.47	
19/10/2021	2440/01075561		HARDWARE ITEMS	\$ 92.84	
19/10/2021	2440/01601517		HARDWARE ITEMS	\$ 112.14	
19/10/2021	2440/01255846		HARDWARE ITEMS	\$ 723.23	
09/11/2021	2975.8-01	LGRCEU	PAYROLL DEDUCTION		\$ 41.00
24/10/2021	PY02-09-LGRCEU		PAYROLL DEDUCTION	\$ 41.00	
09/11/2021	2975.810-01	Royal Life Saving Society Western	MINOR ASSETS TRAINING BILGOMAN		\$ 320.20
08/11/2021	151009		MINOR TRAINING ASSETS - BILGOMAN AQUATIC CENTRE	\$ 320.20	
09/11/2021	2975.8275-01	E Fire & Safety	EXTINGUISHERS PRESSURE TESTING		\$ 1,628.00
25/10/2021	552118		5 YEAR FIRE EXTINGUISHERS PRESSURE TEST EXCHANGES	\$ 1,628.00	
09/11/2021	2975.8374-01	Natural Area Holdings P/L T/A Natural Area	VEGETATION MANAGEMENT		\$ 1,963.50
21/10/2021	00016306		HAZARD REDUCTION WORKS - CROMWELL RD SAWYERS VALLEY	\$ 467.50	
21/10/2021	00016310		HAZARD REDUCTION WORKS - PAINTER CRESCENT MUNDARING	\$ 374.00	
21/10/2021	00016308		HAZARD REDUCTION WORKS - ANKETELL RD MT HELENA	\$ 467.50	
26/10/2021	00016309		VEGETATION MANAGEMENT - SAWYERS VALLEY	\$ 280.50	
09/11/2021	00016307		HAZARD REDUCTION WORKS - STRETTLE RD GLEN FORREST	\$ 374.00	
09/11/2021	2975.846-01	The Honda Shop	PARTS		\$ 6,800.00
08/11/2021	202078		PARTS - MOUNT HELENA VBFB CARING FOR COMMUNITY GRANT	\$ 6,800.00	
09/11/2021	2975.8545-01	Sankey Plumbing Service	PLUMBING		\$ 264.00
08/11/2021	5176		PLUMBING SERVICES - MUNDARING REC GROUND PAVILION	\$ 132.00	
08/11/2021	5172		PLUMBING SERVICES - BOYA HOME CHANGEROOMS	\$ 132.00	
09/11/2021	2975.8696-01	Hills Asbestos Removal & Demolition	REMOVE DUMPED ASBESTOS		\$ 250.00
25/10/2021	275		REMOVE DUMPED ASBESTOS ON VERGE	\$ 250.00	
09/11/2021	2975.8868-01	Creative Catering	CATERING		\$ 1,095.00
25/10/2021	INV-9488		CATERING COUNCIL MEETING	\$ 1,095.00	
09/11/2021	2975.8944-01	Tyres For Trucks	TYRES		\$ 594.00
08/11/2021	00019569		SUPPLY, TRAVEL & FIT 2 X FRONT TYRES ON 000MDG	\$ 594.00	
09/11/2021	2975.904-01	Sign Supermarket (Grant Ian Westlund T/As	SIGNS		\$ 60.00
08/11/2021	20834		SIGNS FOR BILGOMAN AQUATIC CENTRE	\$ 60.00	
09/11/2021	2975.9184-01	Budget Rent A Car (Busby Investment	VEHICLE HIRE		\$ 222.18
01/11/2021	431887912		HIRE OF 4.2T VAN - ONGOING COLLECTION OF CDS BINS	\$ 111.52	
08/11/2021	431888015		HIRE OF 4.2T VAN - ONGOING COLLECTION OF CDS BINS	\$ 110.66	
09/11/2021	2975.9339-01	Priority 1 Fire & Safety Pty Ltd	FIRE TRAINING		\$ 4,730.00
08/11/2021	2122-200		EVACUATION DIAGRAMS - BILGOMAN AQUATIC CENTRE	\$ 2,090.00	
25/10/2021	2122-199		FIRE TRAINING EVACUATION PROCEDURE REVIEW	\$ 1,320.00	
25/10/2021	2122-195		UPDATED EVACUATION DIAGRAMS - MT HELENA AQUATIC CENTRE	\$ 1,320.00	
09/11/2021	2975.9698-01	Managed System Services Pty Ltd	IT HARDWARE		\$ 2,054.46
26/10/2021	INV-7263		CENTRAL SOPHOS INTERCEPT X FOR SERVER	\$ 2,054.46	
09/11/2021	2975.9769-01	Japanese Truck & Bus Spares	PARTS		\$ 28.75
19/10/2021	421677		FAN BELT SET FOR P691	\$ 28.75	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
09/11/2021	2975.9872-01	Darling Range Tilt & Hiab	MAINTENANCE		\$ 1,000.00
01/11/2021	58		REMOVE GOAL POSTS FROM OVALS	\$ 1,000.00	
09/11/2021	2975.9922-01	Steann Pty Ltd	BULK VERGE WASTE COLLECTION		\$ 71,521.67
01/11/2021	12121		BULK VERGE WASTE COLLECTION 2021 - GREENWASTE	\$ 71,521.67	
11/11/2021	2976.34-01	Water Corporation	WATER RATES & FEES		\$ 2,738.75
11/11/2021	9013091934		LICENCE OVER PTN RESERVE OLD NORTHAM RD CHIDLOW	\$ 198.59	
11/11/2021	9004693298		WATER RATES & FEES	\$ 13.23	
11/11/2021	9004631732		WATER RATES & FEES	\$ 171.99	
11/11/2021	9004637480		WATER RATES & FEES	\$ 23.81	
11/11/2021	9010381397		WATER RATES & FEES	\$ 29.11	
11/11/2021	9004631724		WATER RATES & FEES	\$ 18.52	
11/11/2021	9004645034		WATER RATES & FEES	\$ 74.09	
11/11/2021	9004646782		WATER RATES & FEES	\$ 1,987.15	
11/11/2021	9009882418		WATER RATES & FEES	\$ 5.29	
11/11/2021	9004631716		WATER RATES & FEES	\$ 50.27	
11/11/2021	9004650204		WATER RATES & FEES	\$ 47.63	
11/11/2021	9004646790		WATER RATES & FEES	\$ 119.07	
11/11/2021	2977.12599-01	Department of Mines, Industry Regulation	MUNDARING BSL		\$ 23,409.22
11/11/2021	SEPTEMBER 2021		MUNDARING BSL - SEPTEMBER 2021	\$ 10,427.10	
11/11/2021	OCTOBER 2021		MUNDARING BSL - OCTOBER 2021	\$ 12,982.12	
11/11/2021	2977.313-01	Mundaring Volunteer Fire & Rescue	TRAINING		\$ 200.00
19/10/2021	00000076		FIRST AID AT ARENA	\$ 200.00	
11/11/2021	2977.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 915.00
11/11/2021	OCTOBER 2021		BUILDING SERVICES LEVY - OCTOBER 2021	\$ 510.00	
11/11/2021	SEPTEMBER 2021		BUILDING SERVICES LEVY - SEPTEMBER 2021	\$ 405.00	
11/11/2021	2978.14245-01	Mr M U Coleman	REFUND		\$ 4,924.56
11/11/2021	Refund		RATES REFUND	\$ 2,441.90	
11/11/2021	Refund		RATES REFUND	\$ 2,482.66	
10/11/2021	2979.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 25,392.78
11/11/2021	101121		CARE GIVER SUBSIDIES	\$ 25,392.78	
11/11/2021	2980.14246-01	Mugen Auto (Elany Enterprise Pty Ltd	REFUND		\$ 7,790.00
11/11/2021	REFUND		REFUND - PAYPAL PAYMENT RECEIVED IN ERROR TO SHIRE OF MUNDARING	\$ 7,790.00	
16/11/2021	2981.10621-01	Corporate Hands Pty Ltd	CORPORATE MASSAGE		\$ 594.00
12/11/2021	INV-00005441		CORPORATE MASSAGE - SHIRE OF MUNDARING BABY EXPO IN KOONGAMIA	\$ 594.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
16/11/2021	2981.10881-01	AlSCO Pty Ltd	FIRST AID REPLENISHMENT		\$ 1,122.55
09/11/2021	CPER2175866		SERVICING SANITARY & NAPPY UNITS	\$ 4.08	
09/11/2021	CPER2175874		SERVICING SANITARY & NAPPY UNITS	\$ 4.08	
12/11/2021	CPER2175779		FIRST AID REPLENISHMENT	\$ 31.35	
12/11/2021	CPER2175759		FIRST AID REPLENISHMENT	\$ 107.61	
12/11/2021	CPER2175711		FIRST AID REPLENISHMENT	\$ 380.38	
12/11/2021	CPER2175675		FIRST AID REPLENISHMENT	\$ 29.73	
09/11/2021	CPER2175867		SERVICING SANITARY & NAPPY UNITS	\$ 65.99	
09/11/2021	CPER2175859		SERVICING SANITARY & NAPPY UNITS	\$ 46.28	
09/11/2021	CPER2175872		SERVICING SANITARY & NAPPY UNITS	\$ 33.34	
09/11/2021	CPER2175860		SERVICING SANITARY & NAPPY UNITS	\$ 48.97	
09/11/2021	CPER2175873		SERVICING SANITARY & NAPPY UNITS	\$ 54.44	
09/11/2021	CPER2175864		SERVICING SANITARY & NAPPY UNITS	\$ 12.24	
09/11/2021	CPER2175878		SERVICING SANITARY & NAPPY UNITS	\$ 48.97	
09/11/2021	CPER2175858		SERVICING SANITARY & NAPPY UNITS	\$ 8.16	
09/11/2021	CPER2175870		SERVICING SANITARY & NAPPY UNITS	\$ 4.08	
09/11/2021	CPER2175863		SERVICING SANITARY & NAPPY UNITS	\$ 37.42	
09/11/2021	CPER2175875		SERVICING SANITARY & NAPPY UNITS	\$ 8.16	
09/11/2021	CPER2175876		SERVICING SANITARY & NAPPY UNITS	\$ 12.24	
09/11/2021	CPER2175877		SERVICING SANITARY & NAPPY UNITS	\$ 16.32	
09/11/2021	CPER2175861		SERVICING SANITARY & NAPPY UNITS	\$ 20.41	
09/11/2021	CPER2175868		SERVICING SANITARY & NAPPY UNITS	\$ 83.01	
09/11/2021	CPER2175865		SERVICING SANITARY & NAPPY UNITS	\$ 8.16	
09/11/2021	CPER2175869		SERVICING SANITARY & NAPPY UNITS	\$ 8.16	
09/11/2021	CPER2175871		SERVICING SANITARY & NAPPY UNITS	\$ 8.16	
09/11/2021	CPER2175862		SERVICING SANITARY & NAPPY UNITS	\$ 40.81	
16/11/2021	2981.10904-01	Split Horizon Pty Ltd	IT HARDWARE		\$ 19,438.65
25/10/2021	INV-0125		HP ELITEBOOK - IT	\$ 19,438.65	
16/11/2021	2981.11277-01	Floss & Popcorn Supply Company	HIRE OF FAIRY FLOSS MACHINE		\$ 223.00
12/11/2021	00017681		HIRE OF FAIRY FLOSS MACHINE	\$ 223.00	
16/11/2021	2981.11413-01	Ergolink (Max & Claire Pty Ltd T/A)	FURNITURE		\$ 665.00
25/10/2021	SI-00075746		AIR MESH STANDARD SEAT NO ARMS	\$ 332.50	
25/10/2021	SI-00075704		AIR MESH STANDARD SEAT NO ARMS	\$ 332.50	
16/11/2021	2981.1185-01	City of Kalamunda	HIRE OF SMOOTHIE		\$ 242.50
25/10/2021	32165		HIRE OF SMOOTHIE BAR PLUS BOND	\$ 242.50	
16/11/2021	2981.11953-01	The Stationery Co (C Willis & D J Willis T/As	STATIONERY		\$ 539.26
19/10/2021	165059		STATIONERY ITEMS	\$ 300.83	
25/10/2021	165057		STATIONERY ITEMS	\$ 168.02	
25/10/2021	165055		STATIONERY ITEMS	\$ 63.89	
25/10/2021	165054		STATIONERY ITEMS	\$ 6.52	
16/11/2021	2981.11986-01	Cleanflow Environmental Solutions	CCTV INSPECTION		\$ 1,083.50
12/11/2021	00037617		CCTV INSPECTION OF STORM WATER PIPE SYSTEMS	\$ 1,083.50	
16/11/2021	2981.12-01	Department of Human Services - Child	CHILD SUPPORT PAYMENT		\$ 50.00
07/11/2021	PY02-10-CHILD SU		CHILD SUPPORT PAYMENT	\$ 50.00	
16/11/2021	2981.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 5,078.01
09/11/2021	C INV 582856		TEMP STAFF - DEPOT	\$ 5,078.01	
16/11/2021	2981.12185-01	Biobean Coffee Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 330.00
01/11/2021	00003519		PROVISIONS FOR REFLECTIONS CAFE	\$ 330.00	
16/11/2021	2981.12579-01	Mr V Crowe	LANDSCAPE, MAINTENANCE & CLEANING SERVICES		\$ 927.50
12/11/2021	1819		LANDSCAPE SERVICES	\$ 210.00	
12/11/2021	1820		MAINTENANCE & CLEANING SERVICES	\$ 297.50	
12/11/2021	1821		LANDSCAPE SERVICES	\$ 210.00	
12/11/2021	1822		LANDSCAPE SERVICES	\$ 210.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
16/11/2021	2981.12640-01	Officeworks Ltd	STATIONERY ITEMS		\$ 1,590.50
26/10/2021	22272096		SUPPLY IPHONE	\$ 1,517.00	
09/11/2021	21796613		STATIONERY ITEMS	\$ 73.50	
16/11/2021	2981.12679-01	Roy Gripske & Sons Pty Ltd	PARTS		\$ 551.36
25/10/2021	789737		SUPPLY DIAMOND EDGE TRIMMER LINE/BLADES	\$ 551.36	
16/11/2021	2981.12751-01	Sprayline Spraying Equipment	RESPIRATOR		\$ 64.20
08/11/2021	41266		RESPIRATOR	\$ 64.20	
16/11/2021	2981.12899-01	NAPA (A Division of GPC Asia Pacific	WORKSHOP CONSUMABLES		\$ 559.85
25/10/2021	1320175180		SUPPLY OF WORKSHOP CONSUMABLES	\$ 157.85	
25/10/2021	1320174901		SUPPLY OF WORKSHOP CONSUMABLES	\$ 87.18	
01/11/2021	1320175412		SUPPLY OF WORKSHOP CONSUMABLES	\$ 198.00	
01/11/2021	1320175462		SUPPLY OF WORKSHOP CONSUMABLES	\$ 62.70	
01/11/2021	1320175780		SUPPLY OF WORKSHOP CONSUMABLES	\$ 54.12	
16/11/2021	2981.12938-01	Aussie Broadband Pty Ltd	NBN FTTN		\$ 4,832.83
26/10/2021	14298074		NBN FTTN	\$ 4,832.83	
16/11/2021	2981.13-01	Shire of Mundaring	PAYROLL DEDUCTION		\$ 10,247.29
07/11/2021	PY02-10-Private		PAYROLL DEDUCTION	\$ 312.00	
07/11/2021	PY02-10-Buy Addi		PAYROLL DEDUCTION	\$ 606.17	
07/11/2021	PY01-10-Private		PAYROLL DEDUCTION	\$ 624.00	
07/11/2021	PY01-10-Child Ca		PAYROLL DEDUCTION	\$ 2,268.96	
07/11/2021	PY01-10-Buy Addi		PAYROLL DEDUCTION	\$ 788.46	
07/11/2021	PY01-10-Novated		PAYROLL DEDUCTION	\$ 2,528.62	
07/11/2021	PY01-10-Novated		PAYROLL DEDUCTION	\$ 2,732.02	
07/11/2021	PY01-10-Novated		PAYROLL DEDUCTION	\$ 177.76	
07/11/2021	PY01-10-Novated		PAYROLL DEDUCTION	\$ 209.30	
16/11/2021	2981.13059-01	Mundaring Tyrepower (AnK Murphy Pty	TYRES		\$ 1,058.00
01/11/2021	109089		SUPPLY OF MINOR TYRE REPAIRS	\$ 138.00	
01/11/2021	109088		SUPPLY & FIT 3X 245/70R16 TYRES	\$ 920.00	
16/11/2021	2981.13145-01	Class Professionals	RELIEF EDUCATORS		\$ 237.60
12/11/2021	00009687		RELIEF EDUCATORS FOR MECPC	\$ 237.60	
16/11/2021	2981.13249-01	Pool & Pump Service & Repairs Pty Ltd	MAINTENANCE		\$ 6,532.90
08/11/2021	100315		SEASON SERVICE - MT HELENA POOL	\$ 2,773.10	
08/11/2021	100316		SEASON SERVICE - BILGOMAN POOL	\$ 3,759.80	
16/11/2021	2981.13268-01	Department of Human Services - The	CENTRELINK		\$ 188.15
07/11/2021	PY01-10-Centrelli		PAYROLL DEDUCTION	\$ 188.15	
16/11/2021	2981.13345-01	ABM Landscaping (Mikevie Pty Ltd T/As	LANDSCAPING		\$ 30,138.64
12/11/2021	INV-1923		LANDSCAPE MAINTENANCE - MUNDARING INFANT HEALTH CENTRE	\$ 104.50	
12/11/2021	INV-1921		LANDSCAPE MAINTENANCE - MUNDARING COMMUNITY CENTRES	\$ 2,055.68	
12/11/2021	INV-1931		LANDSCAPE MAINTENANCE - STONEVILLE PLAYGROUP	\$ 198.00	
12/11/2021	INV-1919		LANDSCAPE MAINTENANCE - HELENA VALLEY RD ENTRY STATEMENT	\$ 13,600.16	
12/11/2021	INV-1918		LANDSCAPE MAINTENANCE - MUNDARING TOWN CENTRE	\$ 11,944.41	
12/11/2021	INV-1920		LANDSCAPE MAINTENANCE - GREAT EASTERN HIGHWAY	\$ 2,235.89	
16/11/2021	2981.13454-01	Murdock Recruitment Pty Ltd	TEMP STAFF		\$ 2,133.12
12/11/2021	10008469		TEMP STAFF - MECPC	\$ 2,133.12	
16/11/2021	2981.13480-01	The Trustee for Bellrock Cleaning	CLEANING		\$ 1,425.88
26/10/2021	INV-12986		CARPET CLEANING - MUNDARING ARENA	\$ 506.00	
26/10/2021	INV-12985		CLEANING CARPET TILES - MUNDARING ARENA	\$ 319.00	
26/10/2021	INV-12987		CLEANING - BOYA COMMUNITY CENTRE	\$ 105.88	
26/10/2021	INV-12990		CARPET CLEANING - BOYA COMMUNITY CENTRE	\$ 495.00	
16/11/2021	2981.135-01	BOC Ltd	CYLINDER RENTAL		\$ 131.20
02/11/2021	4029774692		CYLINDER RENTAL CHARGES	\$ 131.20	
16/11/2021	2981.136-01	Sonic HealthPlus Pty Ltd	MEDICAL EXAMINATION		\$ 231.00
12/11/2021	2476301		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 231.00	
16/11/2021	2981.13802-01	Construction Forestry Mining Energy	PAYROLL DEDUCTION		\$ 80.00
07/11/2021	PY02-10-CFMEU		PAYROLL DEDUCTION	\$ 80.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
16/11/2021	2981.13866-01	Booktopia Pty Ltd	BOOKS		\$ 1,602.19
25/10/2021	15442481		BOOK STOCK - KSP LIBRARY	\$ 120.61	
25/10/2021	15496016		BOOK STOCK - KSP LIBRARY	\$ 689.11	
25/10/2021	15495991		BOOK STOCK - AFM LIBRARY	\$ 583.76	
25/10/2021	15487161		BOOK STOCK - AFM LIBRARY	\$ 208.71	
16/11/2021	2981.14013-01	Eastern Hills Chainsaws & Mowers Pty Ltd	PARTS		\$ 48.00
25/10/2021	47829 #17		PARTS FOR WORKSHOP	\$ 48.00	
16/11/2021	2981.14032-01	Metal Artwork Creations (Truly Aquamarine)	DESIGN FEES/COSTS		\$ 14.85
09/11/2021	85058		SUPPLY & DELIVER MAGNETIC NAME BAGE - GOVERNANCE	\$ 14.85	
16/11/2021	2981.14123-01	Turfmaster Facility Management	TURF		\$ 21,697.50
25/10/2021	INV-0130		TURF RENOVATION BROWN PARK/GLEN FORREST OVAL	\$ 21,697.50	
16/11/2021	2981.14188-01	Complete Office Supplies Pty Ltd	STATIONERY		\$ 326.62
12/11/2021	10462729		STATIONERY ITEMS	\$ 81.18	
12/11/2021	10477789		STATIONERY ITEMS	\$ 245.44	
16/11/2021	2981.14196-01	Coast to Coast Vermin Traps (JHSM Pty Ltd)	CAT TRAPS		\$ 772.20
01/11/2021	Y0556		CAT TRAPS FOR POUND	\$ 772.20	
16/11/2021	2981.14242-01	Priava Services Pty Ltd	SOFTWARE EXPENSES		\$ 34,540.00
12/11/2021	7168		COMMUNITY FACILITY BOOKING SYSTEM UPGRADE	\$ 23,650.00	
12/11/2021	7178		CONFIGURATION & TRAINING BOOKING SYSTEM UPGRADE	\$ 10,890.00	
16/11/2021	2981.14243-01	Western Tree Recyclers (Craneswest (WA) P	STREET TREE MAINTENANCE		\$ 17,311.91
12/11/2021	00003179		GREEN WASTE PROCESSING SERVICES	\$ 17,311.91	
16/11/2021	2981.15-01	Australia Post	POSTAGE		\$ 3,989.46
08/11/2021	1011013693		POSTAGE CHARGES LIBRARY	\$ 115.38	
09/11/2021	1011010628		RATES COLLECTION FEES 2021/2022	\$ 1,256.59	
12/11/2021	1011014114		DAILY OUTGOING MAIL	\$ 2,617.49	
16/11/2021	2981.1884-01	Agparts Warehouse Pty Ltd	PARTS		\$ 17.60
01/11/2021	265301		SUPPLY OF PARTS	\$ 17.60	
16/11/2021	2981.189-01	LGISWA	INSURANCE		\$ 894.62
12/11/2021	MO0050544		VEHICLE CLAIM EXCESS FOR CLAIM# MO0050544	\$ 894.62	
16/11/2021	2981.215-01	Deputy Commissioner of Taxation	TAXATION		\$ 150,800.19
07/11/2021	PY02-10-Deputy C		PAYROLL DEDUCTION	\$ 29,493.19	
07/11/2021	PY01-10-Deputy C		PAYROLL DEDUCTION	\$ 121,307.00	
16/11/2021	2981.2165-01	Country Womens Association of WA Inc	CATERING		\$ 285.00
08/11/2021	150		CATERING SERVICES	\$ 285.00	
16/11/2021	2981.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 773.21
25/10/2021	131071365		KIOSK SUPPLIES	\$ 773.21	
16/11/2021	2981.253-01	Lo-Go Appointments	TEMP STAFF		\$ 676.17
09/11/2021	00424748		TEMP STAFF - RATES OFFICER	\$ 676.17	
16/11/2021	2981.254-01	Mundaring Arts Centre Inc	CHRISTMAS TREE PROJECT		\$ 2,200.00
02/11/2021	1340		2021 SHIRE OF MUNDARING CHRISTMAS TREE PROJECT	\$ 2,200.00	
16/11/2021	2981.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 1,253.76
26/10/2021	SIN-3451254		UNIFORMS - CHIDLOW VBFB	\$ 6.00	
26/10/2021	SIN-3451268		UNIFORMS - GLEN FORREST VBFB	\$ 463.11	
26/10/2021	SIN-3450903		UNIFORMS - MT HELENA VBFB	\$ 772.66	
01/11/2021	SIN-3451659		UNIFORMS - PARKERVILLE VBFB	\$ 11.99	
16/11/2021	2981.280-01	Winc Australia Pty Limited	STATIONERY		\$ 125.58
09/11/2021	9036877336		STORE N ORDER CRATES	\$ 125.58	
16/11/2021	2981.307-01	McLeods Barristers and Solicitors	LEGAL MATTER		\$ 176.00
01/11/2021	121326		LEGAL MATTER 4995 - ANNUAL AUDIT SHIRE OF MUNDARING 2021	\$ 176.00	
16/11/2021	2981.3493-01	BGC Quarries	ROCKBASE		\$ 691.56
25/10/2021	IQ28759		SUPPLY - GRANITE 7MM WASHED	\$ 691.56	
16/11/2021	2981.364-01	Mundaring Florist by Design	FLOWERS		\$ 360.00
12/11/2021	050996		REMEMBRANCE DAY 2021 WREATHS	\$ 360.00	
16/11/2021	2981.375-01	TOLL IPEC PRIORITY (IPEC Pty Ltd T/As:)	COURIER SERVICES		\$ 13.39
25/10/2021	0499-S364420		COURIER SERVICES	\$ 13.39	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
16/11/2021	2981.3780-01	Kleenit Pty Ltd	MAINTENANCE		\$ 495.00
09/11/2021	147783		REMOVE GRAFFITI - MORGAN JOHN MORGAN PUBLIC TOILETS	\$ 165.00	
09/11/2021	147781		REMOVE GRAFFITI - SCULPTURE PARK PUBLIC TOILETS	\$ 165.00	
09/11/2021	147780		REMOVE GRAFFITI - SWAN VIEW TENNIS COURT BUILDING	\$ 165.00	
16/11/2021	2981.381-01	Mundaring Electrical Contracting Service	ELECTRICAL SERVICES		\$ 198.00
12/11/2021	7336		ELECTRICAL SERVICES - CHIDLOW VILLAGE GREEN	\$ 198.00	
16/11/2021	2981.397-01	J. Blackwood & Son Pty Ltd	PARTS		\$ 126.32
01/11/2021	PE0042BS		SUPPLY DANGER & CAUTION TAPE, FENCE MESH & RESPIATORS	\$ 28.07	
01/11/2021	PE0043BS		SUPPLY DANGER & CAUTION TAPE, FENCE MESH & RESPIATORS	\$ 98.25	
16/11/2021	2981.4-01	Health Insurance Fund of WA	PAYROLL DEDUCTION		\$ 752.20
07/11/2021	PY01-10-HIF		PAYROLL DEDUCTION	\$ 752.20	
16/11/2021	2981.403-01	Choice (Australian Consumers Association)	SUBSCRIPTIONS		\$ 352.80
12/11/2021	N2/51433		CHOICE MAGAZINE SUBSCRIPTION MEMBERSHIP RENEWAL	\$ 352.80	
16/11/2021	2981.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 3,366.00
09/11/2021	#840		HIRE OF PLANT	\$ 3,366.00	
16/11/2021	2981.4560-01	Flexi Staff Pty Ltd	TEMP STAFF		\$ 1,452.17
09/11/2021	I0014512		TEMP STAFF - DEPOT	\$ 1,452.17	
16/11/2021	2981.4811-01	West Sure Group Pty Ltd	SECURITY EXPENSES		\$ 61.50
09/11/2021	00023963		SECURITY EXPENSES	\$ 30.75	
12/11/2021	00023830		SECURITY EXPENSES	\$ 30.75	
16/11/2021	2981.4979-01	ATI- Mirage	STAFF TRAINING		\$ 1,500.00
25/10/2021	00042144		ROVING TRAINING	\$ 1,500.00	
16/11/2021	2981.509-01	Work Clobber	WORK CLOTHES		\$ 318.00
12/11/2021	MD522111		WORK CLOTHES	\$ 318.00	
16/11/2021	2981.5558-01	Global Workwear Investments Pty Ltd	WORK CLOTHES		\$ 90.20
12/11/2021	MD36259.D1		WORK CLOTHES	\$ 90.20	
16/11/2021	2981.5719-01	Shire of Mundaring - Lotto Club	PAYROLL DEDUCTION		\$ 258.02
07/11/2021	PY02-10-STAFF LO		PAYROLL DEDUCTION	\$ 13.58	
07/11/2021	PY01-10-STAFF LO		PAYROLL DEDUCTION	\$ 244.44	
16/11/2021	2981.5945-01	West Coast Spring Water Pty Ltd	CAFE BAR CONSUMABLES		\$ 122.94
08/11/2021	2111917		EQUIPMENT RENTAL	\$ 61.47	
08/11/2021	2111546		WATER BOTTLES FOR ADMIN BUILDING	\$ 61.47	
16/11/2021	2981.6-01	Shire of Mundaring - Social Club	PAYROLL DEDUCTION		\$ 170.00
07/11/2021	PY01-10-MUNDARIN		PAYROLL DEDUCTION	\$ 170.00	
16/11/2021	2981.6050-01	Fuel Distributors of Western Australia	FUEL & OILS		\$ 41,750.39
12/11/2021	39102585		DIESEL FUEL	\$ 21,082.04	
12/11/2021	49100186		DIESEL FUEL	\$ 20,668.35	
16/11/2021	2981.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 668.71
09/11/2021	10210296		RETICULATION PARTS	\$ 668.71	
16/11/2021	2981.7-01	Australian Services Union	PAYROLL DEDUCTION		\$ 225.10
07/11/2021	PY02-10-AUSTRALI		PAYROLL DEDUCTION	\$ 129.50	
07/11/2021	PY01-10-AUSTRALI		PAYROLL DEDUCTION	\$ 95.60	
16/11/2021	2981.7230-01	Boss Bobcat & Truck Service	EARTHWORKS		\$ 6,860.42
08/11/2021	3221		EXCAVATE & ASSIST INSTALL NEW RETIC SYSTEM - MORGAN JOHN MORGAN	\$ 3,532.98	
12/11/2021	3321		EARTHWORKS - CHIDLOW OVAL	\$ 3,327.44	
16/11/2021	2981.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING/MAINTENANCE		\$ 3,474.90
09/11/2021	2525		FOOTPATH SWEEPING/MAINTENANCE	\$ 2,885.85	
09/11/2021	2524		CLEAN PATHS & COURTS - MT HELENA TENNIS COURTS	\$ 589.05	
16/11/2021	2981.7489-01	Sparks Refrigeration & Aircondition	ELECTRICAL SERVICES		\$ 720.50
25/10/2021	INV-2340		REPAIRS TO WALK IN FRIDGE LAKE LESCHENAUTIA	\$ 407.00	
25/10/2021	INV-2344		FAULTY CONTROL ADMIN LESCHENAUTIA ROOM	\$ 313.50	
16/11/2021	2981.7541-01	Connect Call Centre Services	CALL CENTRE COSTS		\$ 5,672.82
12/11/2021	00107771		CALL CENTRE COSTS - AUGUST 2021	\$ 1,748.89	
12/11/2021	00107380		CALL CENTRE COSTS - JULY 2021	\$ 1,869.73	
12/11/2021	00108157		CALL CENTRE COSTS - SEPTEMBER 2021	\$ 2,054.20	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
16/11/2021	2981.7590-01	PFD Food Services Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 8,474.80
01/11/2021	KZ985381		KIOSK SUPPLIES	\$ 552.50	
02/11/2021	LA252243		PROVISIONS FOR REFLECTIONS CAFE	\$ 2,258.80	
12/11/2021	LA307600		KIOSK SUPPLIES	\$ 1,706.35	
12/11/2021	LA307599		KIOSK SUPPLIES	\$ 918.30	
19/10/2021	KZ873213		KIOSK SUPPLIES	\$ 1,730.50	
21/10/2021	KZ857896		PROVISIONS FOR REFLECTIONS CAFE	\$ 257.50	
21/10/2021	KZ921363		PROVISIONS FOR REFLECTIONS CAFE	\$ 1,050.85	
16/11/2021	2981.7867-01	Perth Region NRM Incorporated	DONATION		\$ 550.00
12/11/2021	52130		CONTRIBUTION TO END OF YEAR VOLUNTEER CELEBRATION	\$ 550.00	
16/11/2021	2981.80-01	Bunnings Group Limited	HARDWARE		\$ 1,236.58
01/11/2021	2440/99839241		HARDWARE ITEMS	\$ 114.95	
02/11/2021	2440/01159029		HARDWARE ITEMS	\$ 663.34	
21/10/2021	2440/01158367		HARDWARE ITEMS	\$ 78.40	
25/10/2021	2440/01259947		HARDWARE ITEMS	\$ 101.69	
25/10/2021	2440/01081222		HARDWARE ITEMS	\$ 278.20	
16/11/2021	2981.8-01	LGRCEU	PAYROLL DEDUCTION		\$ 41.00
07/11/2021	PY02-10-LGRCEU		PAYROLL DEDUCTION	\$ 41.00	
16/11/2021	2981.8151-01	Kerbdoctor	EARTHWORKS		\$ 1,029.60
25/10/2021	20211115		SUPPLY & LAY KERBING - AMHERST RD DARLINGTON	\$ 1,029.60	
16/11/2021	2981.8545-01	Sankey Plumbing Service	PLUMBING		\$ 1,518.00
09/11/2021	5187		PLUMBING - SCULPTURE PARK PUBLIC TOILETS	\$ 176.00	
09/11/2021	5189		PLUMBING - MT HELENA PUBLIC TOILETS	\$ 242.00	
09/11/2021	5190		PLUMBING - MUNDARING ARENA	\$ 165.00	
09/11/2021	5194		PLUMBING - SCULPTURE PARK PUBLIC TOILETS	\$ 132.00	
09/11/2021	5186		PLUMBING - MORGAN JOHN MORGAN PUBLIC TOILETS	\$ 121.00	
09/11/2021	5192		PLUMBING - CHIDLOW REC CENTRE PAVILION	\$ 154.00	
12/11/2021	5170		PLUMBING - MECPC	\$ 528.00	
16/11/2021	2981.9184-01	Budget Rent A Car (Busby Investment)	VEHICLE HIRE		\$ 104.69
09/11/2021	431888144		HIRE OF 4.2T VAN-ONGOING COLLECTION OF CDS BINS	\$ 104.69	
16/11/2021	2981.9185-01	NRP Electrical Services	ELECTRICAL SERVICES		\$ 1,298.00
25/10/2021	91700		QUARTERLY SERVICE - SHIRE ADMIN BUILDING	\$ 1,298.00	
16/11/2021	2981.938-01	West Australian Newspapers Ltd	NEWSPAPER SUBSCRIPTIONS		\$ 181.20
12/11/2021	02172005		NEWSPAPER SUBSCRIPTIONS	\$ 181.20	
16/11/2021	2981.971-01	Taman Diamond Tool Solutions (Quality Nomin	PARTS		\$ 522.50
26/10/2021	00039490		SUPPLY 2 X COMBI BLADES	\$ 522.50	
16/11/2021	2982.119-01	Telstra	TELEPHONE		\$ 7,034.00
08/11/2021	2085566000		TELEPHONE CHARGES - OCTOBER 2021	\$ 6,698.69	
12/11/2021	0941160300		TELEPHONE CHARGES - FIRE BRIGADES OCTOBER 2021	\$ 335.31	
16/11/2021	2982.13359-01	Ms C J Moiler	REFUND		\$ 41.85
12/11/2021	REFUND		REFUND - COURT BOOKING BROKEN WINDER NOT ABLE TO USE	\$ 41.85	
16/11/2021	2982.14004-01	Shed Rite (Ellenbrook Shed Pty Ltd	REFUND		\$ 147.00
12/11/2021	REFUND		REFUND - DEVELOPMENT APPLICATION LA GRANGE RD STONEVILLE	\$ 147.00	
16/11/2021	2982.14247-01	Mr G Allen	REFUND		\$ 1,344.00
16/11/2021	REFUND		REFUND - DEVELOPMENT APPLICATION OLD YORK RD GREENMOUNT	\$ 1,344.00	
16/11/2021	2982.14248-01	Mrs H M Burley	REFUND		\$ 100.00
16/11/2021	REFUND		REFUND - OVERPAYMENT INFRINGEMENT 151535	\$ 100.00	
16/11/2021	2982.174-01	Synergy	ELECTRICITY		\$ 8,984.17
05/11/2021	3310777127		ELECTRICITY	\$ 116.83	
05/11/2021	5185501927		ELECTRICITY	\$ 909.98	
05/11/2021	3625641925		ELECTRICITY	\$ 298.87	
05/11/2021	5603941927		ELECTRICITY	\$ 1,234.74	
12/11/2021	5056988325		ELECTRICITY	\$ 1,634.70	
12/11/2021	4743483524		ELECTRICITY	\$ 99.52	
12/11/2021	2686554727		ELECTRICITY	\$ 746.69	
12/11/2021	1808368323		ELECTRICITY	\$ 3,942.84	
16/11/2021	2982.306-01	Darlington Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 400.00
12/11/2021	0904		HAZARD REDUCTION BURN - NELSON RD DARLINGTON	\$ 400.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
16/11/2021	2982.363-01	Parkerville Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 3,100.00
12/11/2021	HR BURN		HAZARD REDUCTION BURN - SCHOCH RD PARKERVILLE	\$ 1,100.00	
12/11/2021	HR BURN		HAZARD REDUCTION BURN - CLIFTON RD PARKERVILLE	\$ 1,000.00	
12/11/2021	HR BURN		HAZARD REDUCTION BURN - CLIFTON RD PARKERVILLE	\$ 1,000.00	
16/11/2021	2982.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 10,532.70
11/11/2021	101121		FDC PARENT LEVY	\$ 10,477.70	
12/11/2021	KEY BOND		REINSTATE KEYBOND - KEY FOUND	\$ 55.00	
16/11/2021	2982.8922-01	Department of Planning & Development	DAP FEE		\$ 5,701.00
12/11/2021	121121		DAP FEE - ALISON STREET MOUNT HELENA	\$ 5,701.00	
16/11/2021	2983.11587-01	Mrs N D Zlatnik	REFUND		\$ 80.00
12/11/2021	1328767		REFUND - NOMINATION FEE	\$ 80.00	
16/11/2021	2983.14220-01	Ms K Beale	REFUND		\$ 80.00
12/11/2021	1329066		REFUND - NOMINATION FEE	\$ 80.00	
16/11/2021	2983.14221-01	Mrs P McNeil	REFUND		\$ 80.00
12/11/2021	1328762		REFUND - NOMINATION FEE	\$ 80.00	
16/11/2021	2983.14222-01	Mr L W Ellery	REFUND		\$ 80.00
12/11/2021	1329484		REFUND - NOMINATION FEE	\$ 80.00	
16/11/2021	2983.14236-01	Mrs J E Cicchini	REFUND		\$ 80.00
12/11/2021	1329060		REFUND - NOMINATION FEE	\$ 80.00	
16/11/2021	2983.14250-01	Mr T J Craies	REFUND		\$ 80.00
16/11/2021	1328757		REFUND - NOMINATION FEE	\$ 80.00	
16/11/2021	2983.14251-01	Mr A P Kabat	REFUND		\$ 80.00
16/11/2021	1329486		REFUND - NOMINATION FEE	\$ 80.00	
16/11/2021	2983.14252-01	Mrs S T Milton	REFUND		\$ 80.00
16/11/2021	1329483		REFUND - NOMINATION FEE	\$ 80.00	
16/11/2021	2983.14253-01	J Fyfe	REFUND		\$ 80.00
16/11/2021	1329062		REFUND - NOMINATION FEE	\$ 80.00	
16/11/2021	2983.589-01	Shire of Mundaring	BOND		\$ 80.00
16/11/2021	1168714		BOND TO UNCLAIMED MONIES	\$ 80.00	
16/11/2021	2983.8924-01	Ms P A Cook	REFUND		\$ 80.00
12/11/2021	1329497		REFUND	\$ 80.00	
18/11/2021	2984.34-01	Water Corporation	WATER RATES & FEES		\$ 674.43
18/11/2021	9004566598		WATER RATES & FEES	\$ 674.43	
17/11/2021	2985.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 27,266.59
18/11/2021	171121		CARE GIVER SUBSIDIES	\$ 27,266.59	
18/11/2021	2986.10314-01	Mr T K McGlew	REFUND		\$ 1,300.00
18/11/2021	Refund		RATES REFUND	\$ 1,300.00	
18/11/2021	2986.14254-01	Ms J De Beer	REFUND		\$ 1,076.67
18/11/2021	Refund		RATES REFUND	\$ 1,076.67	
18/11/2021	2986.14255-01	Ms E Benfield	REFUND		\$ 1,476.09
18/11/2021	Refund		RATES REFUND	\$ 1,476.09	
22/11/2021	2987.10535-01	Swan Community Choir Inc.	REFUND		\$ 720.00
19/11/2021	1298474		HALL BOND REFUND	\$ 500.00	
19/11/2021	1298474		HALL BOND REFUND	\$ 110.00	
19/11/2021	1298474		HALL BOND REFUND	\$ 110.00	
22/11/2021	2987.13117-01	Mrs H J Rosolin	REFUND		\$ 65.00
19/11/2021	TRUST 213-4444		TRUST REFUND - KEY BOND	\$ 65.00	
22/11/2021	2987.14256-01	Ms M Carr	REFUND		\$ 500.00
19/11/2021	1340030		HALL BOND REFUND	\$ 500.00	
22/11/2021	2987.14257-01	Mr A Taverniti	REFUND		\$ 500.00
19/11/2021	1301059		HALL BOND REFUND	\$ 500.00	
22/11/2021	2987.14258-01	Mr A Davison	REFUND		\$ 65.00
19/11/2021	1344157		KEY BOND REFUND	\$ 65.00	
22/11/2021	2987.14259-01	Strive Training	REFUND		\$ 154.00
19/11/2021	1296523		HALL BOND REFUND	\$ 110.00	
19/11/2021	1297786		KEY BOND REFUND	\$ 44.00	
22/11/2021	2987.14260-01	Owners of 4010 Riley Road	REFUND		\$ 110.00
19/11/2021	1345359		HALL BOND REFUND	\$ 110.00	
22/11/2021	2987.14261-01	Mr N W Thomas	REFUND		\$ 110.00
19/11/2021	1337978		HALL BOND REFUND	\$ 110.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
22/11/2021	2987.579-01	Glen Forrest Primary School	REFUND		\$ 165.00
19/11/2021	1302080		HALL BOND REFUND	\$ 110.00	
19/11/2021	913237		KEY BOND REFUND	\$ 55.00	
22/11/2021	2987.589-01	Shire of Mundaring	BOND RETENTION		\$ 341.00
19/11/2021	586684		BOND RETENTION - LOST KEY 1-37/B	\$ 55.00	
19/11/2021	663304		BOND RETENTION - LOST KEY 1-32X/5	\$ 55.00	
19/11/2021	939447		BOND RETENTION - LOST KEY 4/A2D/14	\$ 44.00	
19/11/2021	1174957		BOND RETENTION - LOST KEY 1-9B/37	\$ 44.00	
19/11/2021	939447		BOND RETENTION - LOST KEY 4-A2D/12	\$ 44.00	
19/11/2021	939447		BOND RETENTION - LOST KEY 4-A2D/3	\$ 44.00	
19/11/2021	873126		BOND RETENTION - LOST KEY 1-30A/74	\$ 55.00	
22/11/2021	2987.7499-01	Mount Helena Residents & Ratepayers	REFUND		\$ 330.00
19/11/2021	1330055		BOND REFUND	\$ 330.00	
22/11/2021	2988.10615-01	JLR Pumps	REPAIR		\$ 753.50
15/11/2021	702		REPAIR CENTRIFUGAL PUMPS	\$ 753.50	
22/11/2021	2988.11135-01	Frontline Fire & Rescue (Bluesteel Enterprises)	EQUIPMENT PURCHASES		\$ 2,338.61
26/10/2021	72461		EQUIPMENT PURCHASES - DARLINGTON	\$ 588.00	
26/10/2021	72459		EQUIPMENT PURCHASES - SMALL RESPIRATOR	\$ 157.30	
26/10/2021	72462		EQUIPMENT PURCHASES - PPE EQUIPMENT	\$ 1,096.15	
26/10/2021	72460		EQUIPMENT PURCHASES - PPE EQUIPMENT	\$ 248.58	
26/10/2021	72463		EQUIPMENT PURCHASES - PPE EQUIPMENT	\$ 248.58	
22/11/2021	2988.11161-01	AXIIS Contracting Pty Ltd	EARTHWORKS		\$ 35,683.41
17/11/2021	6399		SUPPLY & CONSTRUCT FOOTPATH - EALY ST MT HELENA	\$ 35,683.41	
22/11/2021	2988.11474-01	Swan Valley Fresh (Vendor Management)	PROVISIONS FOR REFLECTIONS CAFE		\$ 278.35
18/11/2021	00034626		PROVISIONS FOR REFLECTIONS CAFE	\$ 155.58	
18/11/2021	00034532		PROVISIONS FOR REFLECTIONS CAFE	\$ 122.77	
22/11/2021	2988.11648-01	Veris Australia Pty Ltd	VOLUME SURVEY		\$ 1,776.50
08/11/2021	V1053551		VOLUME SURVEY - MATHIESON RD TRANSFER STATION	\$ 1,776.50	
22/11/2021	2988.11921-01	Mundaring Smash Repairs (WA Panel Works)	REPAIRS		\$ 1,462.87
18/11/2021	68882		REPAIRS TO 05MDG	\$ 1,462.87	
22/11/2021	2988.12027-01	AFGRI Equipment Australia Pty Ltd	PARTS		\$ 540.02
08/11/2021	2515628		PARTS REQUIRED FOR SERVICE 012MDG	\$ 540.02	
22/11/2021	2988.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 9,043.36
19/11/2021	C INV 582903		TEMP STAFF - DEPOT	\$ 6,303.84	
19/11/2021	C INV 582904		TEMP STAFF - DEPOT	\$ 2,739.52	
22/11/2021	2988.12185-01	Biobean Coffee Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 1,036.86
02/11/2021	00003536		PROVISIONS FOR REFLECTIONS CAFE	\$ 1,036.86	
22/11/2021	2988.12300-01	Terratree Pty Ltd	TRAINING		\$ 1,518.49
19/11/2021	#GC2104		GREEN CARD TRAINING FOR VOLUNTEERS FRIENDS GROUP	\$ 1,518.49	
22/11/2021	2988.12312-01	Eastern Hills Bakery	CATERING		\$ 102.00
17/11/2021	20		CATERING SERVICES - GREEN CARD TRAINING COURSE	\$ 102.00	
22/11/2021	2988.12336-01	MBC Trees and Bobcat	MITIGATION WORKS		\$ 1,089.00
19/11/2021	955-2021		MITIGATION WORKS - RESERVE NEXT TO RESERVOIR RD CHIDLOW	\$ 1,089.00	
22/11/2021	2988.12363-01	The Artisan Mundaring	PROVISIONS FOR REFLECTIONS CAFE		\$ 393.28
18/11/2021	86		PROVISIONS FOR REFLECTIONS CAFE	\$ 118.08	
18/11/2021	87		PROVISIONS FOR REFLECTIONS CAFE	\$ 88.00	
18/11/2021	88		PROVISIONS FOR REFLECTIONS CAFE	\$ 125.28	
18/11/2021	89		PROVISIONS FOR REFLECTIONS CAFE	\$ 61.92	
22/11/2021	2988.12422-01	MDM Plumbing and Gas	PLUMBING		\$ 1,375.00
17/11/2021	1875		PUMP & DISPOSE 2 X SEPTIC TANKS WASTE - LAKE LESCHENAUTIA	\$ 1,375.00	
22/11/2021	2988.12451-01	Rainchaser Pumps and Reticulation	RETICULATION PARTS		\$ 210.00
19/11/2021	INV-2314		RETICULATION PARTS	\$ 210.00	
22/11/2021	2988.12454-01	Hills Windscreens	WINDSCREEN		\$ 605.00
09/11/2021	64		SUPPLY & FIT WINDSCREEN TO P4804	\$ 605.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
22/11/2021	2988.12470-01	Mr G Wood	FENCING		\$ 1,034.00
19/11/2021	IV00000000572		INSTALL LOG RAILS AROUND DRAIN AT CHIDLOW OVAL	\$ 682.00	
19/11/2021	IV00000000571		REPAIR FENCING - SWAN VIEW TENNIS CLUB	\$ 352.00	
22/11/2021	2988.12579-01	Mr V Crowe	LANDSCAPE, MAINTENANCE & CLEANING SERVICES		\$ 1,285.00
17/11/2021	1823		LANDSCAPE SERVICES & TIP FEES	\$ 375.00	
17/11/2021	1824		MAINTENANCE & CLEANING SERVICES	\$ 490.00	
17/11/2021	1825		LANDSCAPE SERVICES	\$ 210.00	
17/11/2021	1826		LANDSCAPE SERVICES	\$ 210.00	
22/11/2021	2988.12585-01	Ms C Nelson	WELCOME TO COUNTRY		\$ 600.00
19/11/2021	32		WELCOME TO COUNTRY - CITIZENSHIP CEREMONY ON 18/11/2021	\$ 600.00	
22/11/2021	2988.12640-01	Officeworks Ltd	STATIONERY		\$ 222.00
02/11/2021	22458521		SUPPLY STM DUX SHELL DUO CASE FOR IPAD 10.2"	\$ 222.00	
22/11/2021	2988.12866-01	From Scratch Small Event Catering	PROVISIONS FOR REFLECTIONS CAFE		\$ 263.00
18/11/2021	1552		PROVISIONS FOR REFLECTIONS CAFE	\$ 152.00	
18/11/2021	1541		PROVISIONS FOR REFLECTIONS CAFE	\$ 111.00	
22/11/2021	2988.12899-01	NAPA (A Division of GPC Asia Pacific	PARTS		\$ 342.99
25/10/2021	1320173697		SUPPLY OF WORKSHOP CONSUMABLES	\$ 290.95	
01/11/2021	1320176807		SUPPLY OF WORKSHOP CONSUMABLES	\$ 6.99	
01/11/2021	1320176898		SUPPLY OF WORKSHOP CONSUMABLES	\$ 19.47	
01/11/2021	1320176619		SUPPLY OF WORKSHOP CONSUMABLES	\$ 25.58	
22/11/2021	2988.12938-01	Aussie Broadband Pty Ltd	NBN ENTERPRISE ETHERNET		\$ 4,193.09
01/11/2021	14488803		NBN ENTERPRISE ETHERNET	\$ 4,193.09	
22/11/2021	2988.12944-01	Avon Tree Management (Kajanni Pty Ltd	MULCHING WORKS		\$ 3,466.32
19/11/2021	416		FORRESTRY MULCHING WORK - DIBBLE ST MAHOGANY CREEK	\$ 1,933.14	
19/11/2021	417		FORRESTRY MULCHING WORK - MOOLA & THOMAS RD GLEN FORREST	\$ 1,533.18	
22/11/2021	2988.13170-01	Integrity Carpet One (Danleigh Carpets	FLOORING		\$ 7,627.13
18/11/2021	00004904		REMOVE WATER DAMAGED FLOORING & REPLACE - LITTLE POSSUMS	\$ 7,627.13	
22/11/2021	2988.13208-01	Fire Protection Services WA Pty Ltd	MAINTENANCE		\$ 244.75
19/11/2021	00008463		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	\$ 244.75	
22/11/2021	2988.13267-01	Mount Helena Parkerville CWA	CATERING		\$ 500.00
12/11/2021	58		CATERING SERVICES - SENIORS WEEK SONGSTORY EVENT	\$ 500.00	
22/11/2021	2988.13480-01	The Trustee for Bellrock Cleaning	CLEANING		\$ 68,641.25
15/11/2021	INV-13131		CLEANING	\$ 68,641.25	
22/11/2021	2988.13540-01	ELM (WA) Pty Ltd	MAINTENANCE		\$ 17,663.70
15/11/2021	INV-3943		PROVISION OF PARK MAINTENANCE SERVICES - SCULPTURE PARK	\$ 1,906.66	
15/11/2021	INV-3944		PROVISION OF PARK MAINTENANCE SERVICES - MORGAN JOHN MORGAN PARK	\$ 1,334.66	
15/11/2021	INV-3946		MAINTENANCE SERVICES - MORRISON RD STREETSCAPE	\$ 3,718.00	
15/11/2021	INV-3945		MOWING SERVICES	\$ 10,704.38	
22/11/2021	2988.13627-01	Honey in the Garden Pty Ltd	GIFTS		\$ 213.00
19/11/2021	INV22-2287		AUSTRALIAN CITIZENSHIP CEREMONY GIFTS 18/11/2021	\$ 213.00	
22/11/2021	2988.13690-01	Ms A F Raison	ENTERTAINMENT		\$ 250.00
19/11/2021	21/03		FLASHBACK SHOW - FABULOUS FIFTIES BOYA COMMUNITY CENTRE	\$ 250.00	
22/11/2021	2988.13781-01	Graffiti Gone WA (Christopher Mark	MAINTENANCE		\$ 385.00
17/11/2021	00000497		REMOVE GRAFFITI - DARLINGTON SKATE PARK	\$ 385.00	
22/11/2021	2988.138-01	Sonic HealthPlus Pty Ltd	MEDICAL EXAMINATION		\$ 568.04
12/11/2021	2479596		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 106.04	
17/11/2021	2481658		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 231.00	
19/11/2021	2482819		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 231.00	
22/11/2021	2988.13866-01	Booktopia Pty Ltd	BOOKS		\$ 329.54
01/11/2021	15547783		BOOK STOCK - AFM LIBRARY	\$ 329.54	
22/11/2021	2988.14051-01	Sweeping Services Australia Pty Ltd	STREET SWEEPING SERVICES		\$ 7,994.25
19/11/2021	INV-0101		SUPPLY OF STREET SWEEPING SERVICES	\$ 7,994.25	
22/11/2021	2988.14074-01	Midland Supa IGA (The Trustee for Pham Unite	CATERING		\$ 30.78
01/11/2021	06/8210		CATERING	\$ 30.78	
22/11/2021	2988.14109-01	Red Dot Stores (The C C C B Discretionary	CONSUMABLES		\$ 246.44
17/11/2021	685090		CONSUMABLES - MECPC	\$ 132.44	
17/11/2021	258193		CONSUMABLES - SCFC	\$ 114.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
22/11/2021	2988.14127-01	Logsys Power Services Pty Ltd	ELECTRICAL SERVICES		\$ 1,782.00
26/10/2021	INV1277437		POWER POLE INSPECTION - LAKE LESCHENAULTIA	\$ 1,782.00	
22/11/2021	2988.14170-01	The Re-Cyc-Ology Project	PROFESSIONAL SERVICES		\$ 1,000.00
19/11/2021	061021		DELIVER 2 WORKSHOPS FOR WILDLIFE WEDNESDAYS	\$ 1,000.00	
22/11/2021	2988.14200-01	Mundaring Glass and Security (The Trustee)	MAINTENANCE		\$ 327.00
18/11/2021	00001343		REPLACE METAL MAIL FLAP - ADMIN FRONT DOORS	\$ 327.00	
22/11/2021	2988.145-01	Schweppes Australia Pty Ltd (Asahi Beverages)	PROVISIONS FOR REFLECTIONS CAFE		\$ 436.27
02/11/2021	0810642328		PROVISIONS FOR REFLECTIONS CAFE	\$ 436.27	
22/11/2021	2988.1495-01	Woodwest	FURNITURE		\$ 5,160.00
18/11/2021	2111-5		MANUFACTURE & INSTALL 2 X DESKS & DRAWERS - CEO PA'S OFFICE	\$ 2,580.00	
18/11/2021	2111-6		MANUFACTURE & INSTALL 1 DESK & PEDESTAL DRAWER UNIT	\$ 1,290.00	
18/11/2021	2111-7		MANUFACTURE & INSTALL 1 DESK & PEDESTAL DRAWER UNIT	\$ 1,290.00	
22/11/2021	2988.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 130,328.20
17/11/2021	EMRC42234		TRANSFER STATION FEES	\$ 64,927.49	
17/11/2021	EMRC42178		MATHIESON RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 29,772.42	
17/11/2021	EMRC42175		COPPIN RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 35,628.29	
22/11/2021	2988.2165-01	Country Womens Association of WA Inc	CATERING		\$ 420.00
09/11/2021	151		CATERING - STONEVILLE FIRE SCHOOL	\$ 420.00	
22/11/2021	2988.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 617.79
02/11/2021	131533145		FOOD & CONSUMABLES FOR STAFF & CHILDREN - MECPC	\$ 617.79	
22/11/2021	2988.253-01	Lo-Go Appointments	TEMP STAFF		\$ 676.17
09/11/2021	00424791		TEMP STAFF - RATES OFFICER	\$ 676.17	
22/11/2021	2988.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 893.75
26/10/2021	SIN-3454695		UNIFORMS - DARLING RANGE VBFB	\$ 303.56	
01/11/2021	SIN-3456844		UNIFORMS - MT HELENA VBFB	\$ 286.63	
01/11/2021	SIN-3455835		UNIFORMS - MT HELENA VBFB	\$ 303.56	
22/11/2021	2988.2641-01	St John Ambulance Western Australia	PPE EQUIPMENT		\$ 83.40
18/11/2021	STKINV00031463		ADULT & CHILD VALVE MASKS FOR OXY-SOK - MUNDARING ARENA	\$ 83.40	
22/11/2021	2988.307-01	McLeods Barristers and Solicitors	LEGAL MATTER		\$ 3,806.70
15/11/2021	121611		LEGAL MATTER 44780 - STRUCTURE PLAN 34 NORTH STONEVILLE	\$ 182.54	
15/11/2021	121504		LEGAL MATTER 48376 - BOUNDARY FENCE ISSUES	\$ 1,387.86	
17/11/2021	121374		LEGAL MATTER 47082 - EMPLOYMENT LAW ISSUES	\$ 1,254.00	
18/11/2021	120440		LEGAL MATTER 47082 - EMPLOYMENT LAW ISSUES	\$ 982.30	
22/11/2021	2988.3088-01	Local Government Professionals	REGISTRATION		\$ 1,755.00
17/11/2021	31619		REGISTRATION - AGE FRIENDLY COMMUNITIES FORUM - R.BACON	\$ 50.00	
17/11/2021	31618		REGISTRATION - AGE FRIENDLY COMMUNITIES FORUM - K.WHITE	\$ 45.00	
19/11/2021	31742		REGISTRATION - ANNUAL STATE CONFERENCE 2021 - M.LUZI	\$ 1,660.00	
22/11/2021	2988.314-01	Landgate	TITLE SEARCHES		\$ 256.95
19/11/2021	369446-10000974		GROSS RENTAL VALUATIONS CHARGEABLE	\$ 256.95	
22/11/2021	2988.375-01	TOLL IPEC PRIORITY (IPEC Pty Ltd T/As	COURIER SERVICES		\$ 26.77
26/10/2021	0500-S364420		COURIER SERVICES	\$ 26.77	
22/11/2021	2988.381-01	Mundaring Electrical Contracting Service	ELECTRICAL SERVICES		\$ 4,775.10
17/11/2021	7342		ELECTRICAL SERVICES - MUNDARING FIRE SCHOOL	\$ 280.50	
17/11/2021	7343		ELECTRICAL SERVICES - MUNDARING FIRE SCHOOL	\$ 1,743.50	
17/11/2021	7345		ELECTRICAL SERVICES - PARKERVILLE VBFB	\$ 295.90	
18/11/2021	7340		ELECTRICAL SERVICES - WOOROLOO HALL	\$ 704.00	
19/11/2021	7348		ELECTRICAL SERVICES - GLEN FORREST VBFB	\$ 1,103.30	
19/11/2021	7346		ELECTRICAL SERVICES - MUNDARING VISITOR CENTRE	\$ 170.50	
19/11/2021	7347		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 477.40	
22/11/2021	2988.396-01	Modern Teaching Aids Pty Ltd	TOYS		\$ 258.61
09/11/2021	44533538		REPLACEMENT BIKE HANDLES FOR SPECIFIC DAYCARE BIKE	\$ 258.61	
22/11/2021	2988.397-01	J. Blackwood & Son Pty Ltd	WORKSHOP CONSUMABLES		\$ 1,709.90
15/11/2021	GS4683BT		SUPPLY OF 2021 UNIFORMS FOR OUTSIDE STAFF	\$ 132.10	
15/11/2021	PE5341BU		SAFETY GLASSES	\$ 393.36	
17/11/2021	PE5343BU		SUPPLY ASSORTED DY-MARK SPRAY PAINTS	\$ 960.96	
17/11/2021	PE5342BU		SUPPLY ASSORTED DY-MARK SPRAY PAINTS	\$ 223.48	
22/11/2021	2988.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 4,207.50
19/11/2021	#841		HIRE OF PLANT	\$ 4,207.50	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
22/11/2021	2988.4433-01	Marketforce Pty Ltd	ADVERTISING		\$ 6,382.53
09/11/2021	41279		ADVERTISING	\$ 2,288.88	
09/11/2021	41278		ADVERTISING	\$ 1,125.96	
09/11/2021	41277		ADVERTISING	\$ 305.14	
09/11/2021	41280		ADVERTISING	\$ 749.41	
09/11/2021	41274		ADVERTISING	\$ 684.22	
09/11/2021	41275		ADVERTISING	\$ 701.67	
12/11/2021	41276		ADVERTISING	\$ 527.25	
22/11/2021	2988.452-01	Mahogany Building & Design	MAINTENANCE		\$ 29,623.00
18/11/2021	INV0333		REFURBISHMENT OF LAKE LESHENAUTIA CAMPGROUND ABLUTIONS	\$ 29,623.00	
22/11/2021	2988.4560-01	Flexi Staff Pty Ltd	TEMP STAFF		\$ 3,872.45
19/11/2021	I0014750		TEMP STAFF - DEPOT	\$ 2,420.28	
19/11/2021	I0015020		TEMP STAFF - DEPOT	\$ 1,452.17	
22/11/2021	2988.4811-01	West Sure Group Pty Ltd	SECURITY EXPENSES		\$ 182.49
18/11/2021	00023965		SECURITY EXPENSES	\$ 182.49	
22/11/2021	2988.4865-01	Noise & Vibration Measurement Systems	TRAINING		\$ 1,265.00
01/11/2021	1000-3185-2021		2 DAY LOCAL GOVERNMENT ENVIRONMENTAL NOISE COURSE	\$ 1,265.00	
22/11/2021	2988.6421-01	Vermeer Equipment of WA & NT	PARTS		\$ 66.55
17/11/2021	118935		PARTS FOR P2491	\$ 66.55	
22/11/2021	2988.6732-01	Relationships Australia Western	EMPLOYEE ASSISTANCE PROGRAM		\$ 352.00
09/11/2021	00382932		EMPLOYEE ASSISTANCE PROGRAM	\$ 176.00	
18/11/2021	00383292		EMPLOYEE ASSISTANCE PROGRAM	\$ 176.00	
22/11/2021	2988.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 106.64
09/11/2021	10210574		RETICULATION PARTS	\$ 106.64	
22/11/2021	2988.6879-01	Chidlow Chatter	ADVERTISING		\$ 90.00
17/11/2021	00004946		ADVERTISING	\$ 90.00	
22/11/2021	2988.7230-01	Boss Bobcat & Truck Service	EARTHWORKS		\$ 8,043.64
17/11/2021	3521		REMOVE SAND & CART TO MATHIESON RD	\$ 3,799.62	
19/11/2021	3021		REMOVE SAND & CART TO MATHIESON RD	\$ 4,244.02	
22/11/2021	2988.7332-01	Plantrite (Plant Force Investments Pty Ltd	TUBE STOCK		\$ 1,476.53
18/11/2021	00039595		SUPPLY ASSORTED TUBE STOCK	\$ 1,476.53	
22/11/2021	2988.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING/MAINTENANCE		\$ 3,498.00
19/11/2021	2527		FOOTPATH SWEEPING/MAINTENANCE	\$ 3,498.00	
22/11/2021	2988.7489-01	Sparks Refrigeration & Airconditioning	REPAIRS		\$ 434.50
25/10/2021	INV-2345		REPAIRS TO AIR CONDITIONER - MUNDARING ARENA	\$ 434.50	
22/11/2021	2988.7641-01	Easifleet	NOVATED LEASE		\$ 12,067.56
19/11/2021	151090		NOVATED LEASE - NOVEMBER 2021	\$ 9,750.04	
19/11/2021	151618		NOVATED LEASE - NOVEMBER 2021 - CLINTON KLEYNHANS	\$ 2,317.52	
22/11/2021	2988.7840-01	Compass Earthworks	EARTHWORKS		\$ 240.00
01/11/2021	00001045		CARTAGE OF DRAINAGE MEDIA FROM FLYNN RD TO CHIDLOW	\$ 240.00	
22/11/2021	2988.80-01	Bunnings Group Limited	HARDWARE		\$ 369.92
02/11/2021	2440/01262548		HARDWARE ITEMS	\$ 303.53	
02/11/2021	2440/01089845		HARDWARE ITEMS	\$ 66.39	
22/11/2021	2988.8037-01	Electritech Industries	REPAIRS		\$ 463.19
15/11/2021	14254		REPAIRS - HUB OF THE HILLS	\$ 463.19	
22/11/2021	2988.8374-01	Natural Area Holdings P/L T/A Natural Area	WEED CONTROL		\$ 4,207.50
15/11/2021	00016405		WEED CONTROL MATHIESON ROAD	\$ 4,207.50	
22/11/2021	2988.8545-01	Sankey Plumbing Service	PLUMBING		\$ 1,848.00
18/11/2021	5202		PLUMBING SERVICES - MUNDARING ARENA	\$ 132.00	
18/11/2021	5191		PLUMBING SERVICES - MUNDARING REC GROUND	\$ 143.00	
18/11/2021	5201		PLUMBING SERVICES - MT HELENA PUBLIC TOILETS	\$ 176.00	
18/11/2021	5188		PLUMBING SERVICES - SAWYERS VALLEY PUBLIC TOILET	\$ 572.00	
19/11/2021	5193		PLUMBING SERVICES - GLEN FORREST FIRE BRIGADE	\$ 440.00	
19/11/2021	5203		PLUMBING SERVICES - BROWN PARK YOUTH CENTRE	\$ 385.00	
22/11/2021	2988.8868-01	Creative Catering	CATERING		\$ 1,095.00
18/11/2021	INV-9500		CATERING SERVICES - ORDINARY COUNCIL MEETING ON 09/11/2021	\$ 1,095.00	
22/11/2021	2988.9184-01	Budget Rent A Car (Busby Investment	VEHICLE HIRE		\$ 111.52
17/11/2021	431888225		HIRE OF 4.2T VAN - ONGOING COLLECTION OF CDS BINS	\$ 111.52	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
22/11/2021	2988.9601-01	Chris Mitchell Earthworks	EARTHWORKS		\$ 8,324.00
18/11/2021	00007238		BOBCAT WORKS - LAKE LESCHENAULTIA CAMP GROUNDS	\$ 2,080.00	
18/11/2021	00007239		SUPPLY 12MM FERRICRETE - LAKE LESCHENAULTIA	\$ 1,984.00	
18/11/2021	00007246		BOBCAT WORKS - LAKE LESCHENAULTIA CAMPGROUND REFURBISHMENT	\$ 1,980.00	
18/11/2021	00007245		SUPPLY 12MM FERRICRETE - LAKE LESCHENAULTIA	\$ 1,984.00	
19/11/2021	00007240		SUPPLY 1 METRE 12MM & 2 METRES 5MM CRACKED GRAVEL	\$ 296.00	
22/11/2021	2988.969-01	Slater Gartrell Sports	GIFT VOUCHER		\$ 100.00
19/11/2021	SG50019/01		GIFT VOUCHER - CONNECTING COMMUNITY EXPO PRIZE	\$ 100.00	
22/11/2021	2988.9769-01	Japanese Truck & Bus Spares	PARTS		\$ 107.30
01/11/2021	423066		SUPPLY SPRING BUMP STOPS	\$ 107.30	
22/11/2021	2989.10083-01	Mr M Hadden	REFUND		\$ 100.00
22/11/2021	REFUND		REFUND - CROSSOVER APP FEE RICHARDSON RD STONEVILLE	\$ 100.00	
22/11/2021	2989.13495-01	Ms S Harlow	REIMBURSEMENT		\$ 222.50
22/11/2021	REIMBURSEMENT		REIMBURSEMENT OF EXPENSES FOR MCCC	\$ 222.50	
22/11/2021	2989.174-01	Synergy	ELECTRICITY		\$ 58,224.10
12/11/2021	7484541121		ELECTRICITY	\$ 117.61	
22/11/2021	3021647529		STREET LIGHTING CHARGES	\$ 58,106.49	
22/11/2021	2989.196-01	Glen Forrest Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 3,034.00
22/11/2021	HR BURNS		HAZARD REDUCTION BURN - DOCONNING RD CELL 4	\$ 400.00	
22/11/2021	HR BURNS		HAZARD REDUCTION BURN - CHIDLOW CELL 8 & 9	\$ 450.00	
22/11/2021	0233		HAZARD REDUCTION BURN - COPPIN RD MUNDARING	\$ 516.00	
22/11/2021	0234		HAZARD REDUCTION BURN - BENOWA DRIVE GLEN FORREST	\$ 84.00	
22/11/2021	0232		HAZARD REDUCTION BURN - NELSON RD GLEN FORREST	\$ 402.00	
22/11/2021	HR BURNS		HAZARD REDUCTION BURN - RESEVOIR RD - R23165	\$ 780.00	
22/11/2021	HR BURNS		HAZARD REDUCTION BURN - JELLICOE RD GLEN FORREST	\$ 402.00	
22/11/2021	2989.217-01	Darling Range Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 1,365.00
22/11/2021	HR BURN		HAZARD REDUCTION BURN - RESEVOIR RD - R23165	\$ 515.00	
22/11/2021	HR BURNS		HAZARD REDUCTION BURN - DOCONNING RD CELL 4	\$ 400.00	
22/11/2021	HR BURNS		HAZARD REDUCTION BURN - CHIDLOW CELL 8 & 9	\$ 450.00	
22/11/2021	2989.306-01	Darlington Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 400.00
22/11/2021	HR BURNS		HAZARD REDUCTION BURN - CHIDLOW CELL 8 & 9	\$ 400.00	
22/11/2021	2989.313-01	Mundaring Volunteer Fire & Rescue Service	HAZARD REDUCTION BURN		\$ 2,970.00
22/11/2021	HR BURNS		HAZARD REDUCTION BURN - RESEVOIR RD - R23165	\$ 400.00	
22/11/2021	HR BURNS		HAZARD REDUCTION BURN - DOCONNING RD CELL 4	\$ 800.00	
22/11/2021	HR BURNS		HAZARD REDUCTION BURN - CHIDLOW CELL 8 & 9	\$ 650.00	
22/11/2021	0169		HAZARD REDUCTION BURN - R25507 SUMMIT PARK MDG	\$ 1,120.00	
22/11/2021	2989.318-01	Sawyers Valley Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 1,314.00
22/11/2021	HR BURNS		HAZARD REDUCTION BURN - CHIDLOW CELL 8 & 9	\$ 150.00	
22/11/2021	0763		HAZARD REDUCTION BURN - KING JARRAH RISE SAWYERS VALLEY	\$ 600.00	
22/11/2021	0760		HAZARD REDUCTION BURN - NARDINI PLACE SAWYERS VALLEY	\$ 564.00	
22/11/2021	2989.343-01	Chidlow Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 4,300.00
22/11/2021	HR BURNS		HAZARD REDUCTION BURN - DOCONNING RD CELL 4	\$ 800.00	
22/11/2021	HR BURNS		HAZARD REDUCTION BURN - CHIDLOW CELL 8 & 9	\$ 2,000.00	
22/11/2021	0195		HAZARD REDUCTION BURN - STONE ST CHIDLOW	\$ 1,500.00	
22/11/2021	2989.361-01	Mount Helena Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 100.00
22/11/2021	0897		HAZARD REDUCTION BURN - OSBORNE ST MT HELENA	\$ 100.00	
22/11/2021	2989.362-01	Wooroloo Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 1,875.00
22/11/2021	HR BURNS		HAZARD REDUCTION BURN - DOCONNING RD CELL 4	\$ 800.00	
22/11/2021	HR BURNS		HAZARD REDUCTION BURN - CHIDLOW CELL 8 & 9	\$ 1,075.00	
22/11/2021	2989.363-01	Parkerville Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 1,300.00
22/11/2021	0029		HAZARD REDUCTION BURN - GRANITE RD PARKERVILLE	\$ 1,300.00	
22/11/2021	2989.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 11,475.20
18/11/2021	171121		FDC PARENT LEVY	\$ 11,475.20	
22/11/2021	2989.735-01	Bible Baptist Church	CITIZEN AWARDS		\$ 70.00
22/11/2021	CITIZEN AWARDS		CITIZEN AWARDS 2021 - SECONDARY SCHOOL	\$ 70.00	
24/11/2021	2990.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 27,860.67
25/11/2021	241121		CARE GIVER SUBSIDIES	\$ 27,860.67	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
25/11/2021	2991.34-01	Water Corporation	WATER RATES & FEES		\$ 3,167.41
25/11/2021	9004639478		WATER RATES & FEES	\$ 513.32	
25/11/2021	9023574999		WATER RATES & FEES	\$ 7.94	
25/11/2021	9004697117		WATER RATES & FEES	\$ 259.31	
25/11/2021	9004697344		WATER RATES & FEES	\$ 2,066.67	
25/11/2021	9004697539		WATER RATES & FEES	\$ 92.61	
25/11/2021	9004697985		WATER RATES & FEES	\$ 121.72	
25/11/2021	9015437724		WATER RATES & FEES	\$ 92.61	
25/11/2021	9004694442		WATER RATES & FEES	\$ 13.23	
25/11/2021	2992.12516-01	PayClear Services Pty Ltd (Superchoice)	SUPERANNUATION-NOV2021-1		\$ 204,426.76
25/11/2021	Nov2021-1		SUPERANNUATION-NOV2021-1	\$ 142,960.23	
25/11/2021	Nov2021-12		SUPERANNUATION-NOV2021-12	\$ 53.63	
25/11/2021	Nov2021-13		SUPERANNUATION-NOV2021-13	\$ 6,859.85	
25/11/2021	Nov2021-15		SUPERANNUATION-NOV2021-15	\$ 735.46	
25/11/2021	Nov2021-18		SUPERANNUATION-NOV2021-18	\$ 2,414.71	
25/11/2021	Nov2021-19		SUPERANNUATION-NOV2021-19	\$ 537.58	
25/11/2021	Nov2021-22		SUPERANNUATION-NOV2021-22	\$ 892.14	
25/11/2021	Nov2021-23		SUPERANNUATION-NOV2021-23	\$ 484.36	
25/11/2021	Nov2021-3		SUPERANNUATION-NOV2021-3	\$ 668.38	
25/11/2021	Nov2021-32		SUPERANNUATION-NOV2021-32	\$ 87.42	
25/11/2021	Nov2021-33		SUPERANNUATION-NOV2021-33	\$ 1,430.56	
25/11/2021	Nov2021-34		SUPERANNUATION-NOV2021-34	\$ 141.28	
25/11/2021	Nov2021-35		SUPERANNUATION-NOV2021-35	\$ 390.65	
25/11/2021	Nov2021-36		SUPERANNUATION-NOV2021-36	\$ 1,503.34	
25/11/2021	Nov2021-37		SUPERANNUATION-NOV2021-37	\$ 1,835.55	
25/11/2021	Nov2021-4		SUPERANNUATION-NOV2021-4	\$ 1,059.54	
25/11/2021	Nov2021-40		SUPERANNUATION-NOV2021-40	\$ 3,375.96	
25/11/2021	Nov2021-47		SUPERANNUATION-NOV2021-47	\$ 1,214.28	
25/11/2021	Nov2021-48		SUPERANNUATION-NOV2021-48	\$ 992.25	
25/11/2021	Nov2021-49		SUPERANNUATION-NOV2021-49	\$ 1,032.69	
25/11/2021	Nov2021-50		SUPERANNUATION-NOV2021-50	\$ 887.47	
25/11/2021	Nov2021-52		SUPERANNUATION-NOV2021-52	\$ 562.92	
25/11/2021	Nov2021-54		SUPERANNUATION-NOV2021-54	\$ 404.35	
25/11/2021	Nov2021-55		SUPERANNUATION-NOV2021-55	\$ 1,013.26	
25/11/2021	Nov2021-56		SUPERANNUATION-NOV2021-56	\$ 562.92	
25/11/2021	Nov2021-59		SUPERANNUATION-NOV2021-59	\$ 1,191.44	
25/11/2021	Nov2021-6		SUPERANNUATION-NOV2021-6	\$ 858.72	
25/11/2021	Nov2021-60		SUPERANNUATION-NOV2021-60	\$ 108.94	
25/11/2021	Nov2021-66		SUPERANNUATION-NOV2021-66	\$ 53.64	
25/11/2021	Nov2021-68		SUPERANNUATION-NOV2021-68	\$ 764.16	
25/11/2021	Nov2021-69		SUPERANNUATION-NOV2021-69	\$ 982.94	
25/11/2021	Nov2021-7		SUPERANNUATION-NOV2021-7	\$ 5,360.48	
25/11/2021	Nov2021-70		SUPERANNUATION-NOV2021-70	\$ 83.12	
25/11/2021	Nov2021-79		SUPERANNUATION-NOV2021-79	\$ 1,464.91	
25/11/2021	Nov2021-8		SUPERANNUATION-NOV2021-8	\$ 20,911.53	
25/11/2021	Nov2021-81		SUPERANNUATION-NOV2021-81	\$ 509.55	
25/11/2021	Nov2021-9		SUPERANNUATION-NOV2021-9	\$ 36.55	
25/11/2021	2993.14267-01	Mrs DM Maher	REFUND		\$ 354.36
25/11/2021	Refund A174028		RATES REFUND	\$ 354.36	
25/11/2021	2993.14269-01	Mrs C Iacovantuono	REFUND		\$ 1,309.59
25/11/2021	Refund		RATES REFUND	\$ 1,309.59	
25/11/2021	2993.14270-01	Mr T D O'Dea	REFUND		\$ 1,242.55
25/11/2021	Refund Rates		RATES REFUND	\$ 1,242.55	
26/11/2021	2994.14271-01	Ms K J Grosso	REFUND		\$ 80.00
26/11/2021	1328758		REFUND - NOMINATION FEE	\$ 80.00	
26/11/2021	2994.14272-01	Mrs D M Parker	REFUND		\$ 80.00
26/11/2021	1329512		REFUND - NOMINATION FEE	\$ 80.00	
26/11/2021	2994.14273-01	Mr M D Hanley	REFUND		\$ 80.00
26/11/2021	1328759		REFUND - NOMINATION FEE	\$ 80.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
26/11/2021	2994.14274-01	Ms M B Wawrik	REFUND		\$ 80.00
26/11/2021	1329064		REFUND - NOMINATION FEE	\$ 80.00	
29/11/2021	2995.10704-01	Middendorp Electric Company Pty Ltd	MAINTENANCE		\$ 515.42
15/11/2021	96 A37414		SUPPLY ONLY 1 GALVANISED SQUARE POLE & POWER BOX	\$ 344.37	
15/11/2021	96 A37458		SUPPLY ONLY 10 X 40MM ORANGE CONDUITS FOR VARIOUS SITES	\$ 171.05	
29/11/2021	2995.10881-01	Alsco Pty Ltd	SERVICING SANITARY & NAPPY UNITS		\$ 16.32
25/11/2021	CPER2175879		SUPPLY 4 X SANITARY UNITS - MT HELENA AQUATIC CENTRE	\$ 16.32	
29/11/2021	2995.10921-01	Ixom Operations Pty Ltd	CHLORINE		\$ 174.25
22/11/2021	6447375		CHLORINE RENTAL CHARGES - BILGOMAN AQUATIC CENTRE	\$ 174.25	
29/11/2021	2995.11017-01	Sapio Pty Ltd	SECURITY EXPENSES		\$ 511.50
25/11/2021	SP185943		CALL OUT TO DEPOT TO CHECK ALARM KEYPAD DISPLAY	\$ 286.00	
25/11/2021	SP156801		TECHNICIAN ATTENDED & REPLACE PANEL BATTERY - MECPC	\$ 225.50	
29/11/2021	2995.11085-01	CTI Couriers Pty Ltd	COURIER SERVICES		\$ 415.80
22/11/2021	CISC4440008		COURIER SERVICES	\$ 415.80	
29/11/2021	2995.11135-01	Frontline Fire & Rescue (Bluesteel Enterprises)	EQUIPMENT PURCHASES		\$ 4,729.67
15/11/2021	72584		GLEN FORREST HOSE TESTING	\$ 654.50	
15/11/2021	72583		SAWYERS VALLEY HOSE TESTING	\$ 753.50	
15/11/2021	72585		MT HELENA HOSE TESTING	\$ 159.50	
15/11/2021	72582		WOOROLOO HOSE TESTING	\$ 1,025.20	
15/11/2021	72586		STONEVILLE HOSE TESTING	\$ 1,465.97	
15/11/2021	72588		PARKERVILLE HOSE TESTING	\$ 115.50	
15/11/2021	72587		CHIDLOW HOSE TESTING	\$ 555.50	
29/11/2021	2995.11161-01	AXIIS Contracting Pty Ltd	EARTHWORKS		\$ 1,746.25
22/11/2021	6442		PRESSURE WASHING FOOTPATHS & SLABS	\$ 1,746.25	
29/11/2021	2995.11205-01	Mr J S Martin	REIMBURSEMENT		\$ 609.75
25/11/2021	TRAVEL		TRAVEL REIMBURSEMENT 900.4KM 06/07/2021 TO 19/11/2021	\$ 609.75	
29/11/2021	2995.11326-01	Learning Seat Pty Ltd	SUBSCRIPTION		\$ 1,825.99
08/11/2021	6477010399		SUBSCRIPTION FEE FOR 29/10/2021 TO 27/11/2021	\$ 1,825.99	
29/11/2021	2995.11398-01	JB HI-FI Group Pty Ltd	IT HARDWARE		\$ 5,759.53
25/10/2021	BD0611070		SUPPLY APPLE IPAD 8TH GEN 32GB - HEALTH SERVICES	\$ 2,073.36	
15/11/2021	BD0614196		SUPPLY HP Z BOOK G7 CORE I7 512GB & DOCKING STATION	\$ 2,349.00	
15/11/2021	BD0627002		SUPPLY APPLE IPHONE 13 128GB	\$ 1,337.17	
29/11/2021	2995.11474-01	Swan Valley Fresh (Vendor Management)	PROVISIONS FOR REFLECTIONS CAFE		\$ 239.87
23/11/2021	00033607		PROVISIONS FOR REFLECTIONS CAFE	\$ 136.18	
23/11/2021	00034743		PROVISIONS FOR REFLECTIONS CAFE	\$ 103.69	
29/11/2021	2995.11578-01	Corsign WA Pty Ltd	SIGNAGE A		\$ 2,119.70
25/10/2021	00060467		STREET SIGNS & STACK SIGNS	\$ 358.60	
15/11/2021	00061363		POST & GALVANISED CAPS	\$ 1,343.10	
22/11/2021	00060427		SIGNAGE - MUNDARING ARENA	\$ 275.00	
15/11/2021	00061126		WILDLIFE SIGNS	\$ 143.00	
29/11/2021	2995.11678-01	Vorgee Pty Ltd	AQUATIC CENTRE SUPPLIES		\$ 3,102.00
25/11/2021	00161268		AQUATIC CENTRE SUPPLIES	\$ 3,102.00	
29/11/2021	2995.11953-01	The Stationery Co (C Willis & D J Willis T/As)	STATIONERY		\$ 245.98
17/11/2021	165218		STATIONERY ITEMS	\$ 80.40	
17/11/2021	165219		STATIONERY ITEMS	\$ 123.47	
22/11/2021	165236		STATIONERY ITEMS	\$ 42.11	
29/11/2021	2995.12-01	Department of Human Services - Child	CHILD SUPPORT PAYMENT		\$ 50.00
21/11/2021	PY02-11-CHILD SU		CHILD SUPPORT PAYMENT	\$ 50.00	
29/11/2021	2995.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 10,022.92
25/11/2021	C INV 582955		TEMP STAFF - DEPOT	\$ 5,539.01	
25/11/2021	C INV 582956		TEMP STAFF - DEPOT	\$ 4,483.91	
29/11/2021	2995.12304-01	Quilts By Robyn	VISITOR CENTRE STOCK		\$ 205.00
12/11/2021	290		MUNDARING VISITOR CENTRE STOCK	\$ 205.00	
29/11/2021	2995.12312-01	Eastern Hills Bakery	CATERING		\$ 146.50
25/11/2021	4		CATERING - EAC MEETING 17/11/2021	\$ 146.50	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
29/11/2021	2995.12336-01	MBC Trees and Bobcat	MITIGATION WORKS		\$ 9,812.00
26/11/2021	961-2021		MITIGATION WORKS - R46817 GILL STREET/BUGLE STREET	\$ 1,936.00	
26/11/2021	962-2021		MITIGATION WORKS - HOMESTEAD RD MAHOGANY CREEK	\$ 1,210.00	
26/11/2021	963-2021		MITIGATION WORKS - RESERVE 9320 MILLIGAN RD MUNDARING	\$ 1,694.00	
26/11/2021	964-2021		MITIGATION WORKS - R18731 PINE TCE DARLINGTON	\$ 852.50	
26/11/2021	965-2021		MITIGATION WORKS - R30619 HERBERT ST CHIDLOW	\$ 682.00	
26/11/2021	966-2021		MITIGATION WORKS - UNMADE RD CHIDLOW	\$ 1,936.00	
26/11/2021	956-2021		MITIGATION WORKS - HUDMAN RD DARLIN APPROACH RD BOYA	\$ 1,501.50	
29/11/2021	2995.12402-01	Grace Information & Records Management	OFFSITE RECORDS STORAGE		\$ 2,262.56
08/11/2021	RP01181645		OFFSITE RECORDS STORAGE	\$ 2,262.56	
29/11/2021	2995.12451-01	Rainchaser Pumps and Reticulation	PARTS		\$ 98.00
25/11/2021	INV-2313		BIANCO PRESSURE SWITCH FOR DEPOT TANK	\$ 98.00	
29/11/2021	2995.12470-01	Mr G Wood	FENCING		\$ 2,970.00
23/11/2021	IV00000000580		INSTALL SIGNAGE TO PARKS & RESERVES	\$ 2,970.00	
29/11/2021	2995.12579-01	Mr V Crowe	LANDSCAPE & CLEANING SERVICES		\$ 840.00
22/11/2021	1828		CLEANING SERVICES	\$ 210.00	
22/11/2021	1827		LANDSCAPE SERVICES	\$ 210.00	
25/11/2021	1830		LANDSCAPE SERVICES	\$ 210.00	
25/11/2021	1829		LANDSCAPE SERVICES	\$ 210.00	
29/11/2021	2995.126-01	Komatsu Australia Pty Ltd	PARTS		\$ 875.64
17/11/2021	002532127		PARTS FOR P259	\$ 875.64	
29/11/2021	2995.127-01	Volich Waste Contractors Pty Ltd	REFUSE CONTRACT		\$ 213.88
18/11/2021	00006006		WASTE COLLECTION SERVICES - LAKE LESCHENAULTIA	\$ 213.88	
29/11/2021	2995.12771-01	AMPAC Debt Recovery (WA) Pty Ltd	DEBT RECOVERY SERVICES		\$ 33.00
02/11/2021	79760		DEBT RECOVERY SERVICES	\$ 33.00	
29/11/2021	2995.12794-01	Mount Helena Hardware	HARDWARE ITEMS		\$ 105.52
07/10/2021	101013814		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 36.52	
25/10/2021	101016467		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 69.00	
29/11/2021	2995.12866-01	From Scratch Small Event Catering	PROVISIONS FOR REFLECTIONS CAFE		\$ 255.00
23/11/2021	1560		PROVISIONS FOR REFLECTIONS CAFE	\$ 255.00	
29/11/2021	2995.12898-01	Accredit Building Surveying & Construction	BUILDING SURVEYING		\$ 385.00
25/11/2021	4355/11		BUILDING SURVEYING - OLD NORTHAM RD CHIDLOW	\$ 385.00	
29/11/2021	2995.12899-01	NAPA (A Division of GPC Asia Pacific	PARTS		\$ 167.21
25/11/2021	1320178269		SUPPLY FILTERS FOR P731, P730, P2495 & P2492	\$ 167.21	
29/11/2021	2995.12902-01	Holcim Australia Pty Ltd	SAND SUPPLIES		\$ 5,416.76
19/10/2021	9407759803		SUPPLY & DELIVER WASHED WHITE SAND	\$ 2,698.65	
01/11/2021	9407798089		SUPPLY & DELIVER WHITE SAND TO DEPOT FOR PLAYGROUNDS	\$ 2,718.11	
29/11/2021	2995.12944-01	Avon Tree Management (Kajanni Pty Ltd	HAZARD REDUCTION WORKS		\$ 3,089.20
19/11/2021	418		REMOVE LOGS AT VARIOUS LOCATIONS	\$ 933.20	
29/11/2021	400		HAZARD REDUCTION WORKS - R13214 RILEY RD PARKERVILLE	\$ 2,156.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
29/11/2021	2995.12951-01	Traffic Force	TRAFFIC MANAGEMENT		\$ 94,069.79
15/10/2021	00026717		TRAFFIC MANAGEMENT SERVICES - WORKS CREWS	\$ 3,226.50	
19/10/2021	00026598		TRAFFIC MANAGEMENT SERVICES - CASINO RD GLEN FORREST	\$ 711.73	
19/10/2021	00026597		TRAFFIC MANAGEMENT SERVICES - WORKS CREW GRAVE	\$ 1,312.56	
25/10/2021	00026713		TRAFFIC MANAGEMENT SERVICES - OPEN DRAINAGE MAINTENANCE	\$ 1,836.79	
25/10/2021	00026718		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	\$ 759.18	
25/10/2021	00026596		TRAFFIC MANAGEMENT SERVICES - OPEN DRAINAGE MAINTENANCE	\$ 1,200.06	
25/10/2021	00026816		TRAFFIC MANAGEMENT SERVICES - OPEN DRAINAGE MAINTENANCE	\$ 5,775.30	
25/10/2021	00026712		TRAFFIC MANAGEMENT SERVICES - KERB/FOOTPATH MAINTENANCE	\$ 5,592.35	
25/10/2021	00026716		TRAFFIC MANAGEMENT SERVICES - VERGE MAINTENANCE	\$ 8,517.50	
25/10/2021	00026821		TRAFFIC MANAGEMENT SERVICES - VERGE MOWING	\$ 1,731.87	
25/10/2021	00026820		TRAFFIC MANAGEMENT SERVICES - ALLPIKE RD DARLINGTON	\$ 6,230.80	
01/11/2021	00026905		TRAFFIC MANAGEMENT SERVICES - DRAINAGE WORKS	\$ 4,783.37	
01/11/2021	00026815		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	\$ 4,762.75	
01/11/2021	00026908		TRAFFIC MANAGEMENT SERVICES - VERGE MAINTENANCE	\$ 1,613.26	
01/11/2021	00026903		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	\$ 7,824.86	
01/11/2021	00026817		TRAFFIC MANAGEMENT SERVICES - DRAINAGE WORKS	\$ 5,250.26	
01/11/2021	00026906		TRAFFIC MANAGEMENT SERVICES - SHOULDER WORKS	\$ 4,912.73	
01/11/2021	00026907		TRAFFIC MANAGEMENT SERVICES - ALLPIKE ST SEAL WORKS	\$ 854.07	
25/11/2021	00026669		TRAFFIC MANAGEMENT SERVICES - WORKS CREWS	\$ 6,412.81	
25/11/2021	00026994		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	\$ 5,812.80	
25/11/2021	00026995		TRAFFIC MANAGEMENT SERVICES - VERGE MOWING	\$ 1,992.90	
25/11/2021	00026755		TRAFFIC MANAGEMENT SERVICES - WORKS CREWS	\$ 6,880.04	
25/11/2021	00026993		TRAFFIC MANAGEMENT SERVICES - DRAINAGE WORKS	\$ 6,075.30	
29/11/2021	2995.12980-01	Board Connexions (Liandi Consultant)	PROFESSIONAL SERVICES		\$ 1,815.00
18/11/2021	00000930		TEAM WORKSHOP 2021 FOR COUNCILLORS	\$ 1,815.00	
29/11/2021	2995.12984-01	AJL Plumbing and Gas Pty Ltd (ATF The Lawy	PLUMBING		\$ 712.80
25/10/2021	AJL8666		CCTV CAMERA INSPECTION - BROWN PARK SWAN VIEW	\$ 385.00	
25/11/2021	AJL8760		REPAIR WATER FOUNTAIN - SCULPTURE PARK PLAYGROUND	\$ 327.80	
29/11/2021	2995.13-01	Shire of Mundaring	PAYROLL DEDUCTION		\$ 11,086.66
21/11/2021	PY01-11-Private		PAYROLL DEDUCTION	\$ 624.00	
21/11/2021	PY01-11-Child Ca		PAYROLL DEDUCTION	\$ 2,430.13	
21/11/2021	PY01-11-Buy Addi		PAYROLL DEDUCTION	\$ 788.46	
21/11/2021	PY02-11-Private		PAYROLL DEDUCTION	\$ 312.00	
21/11/2021	PY02-11-Buy Addi		PAYROLL DEDUCTION	\$ 606.17	
21/11/2021	PY01-11-Novated		PAYROLL DEDUCTION	\$ 2,954.05	
21/11/2021	PY01-11-Novated		PAYROLL DEDUCTION	\$ 2,984.79	
21/11/2021	PY01-11-Novated		PAYROLL DEDUCTION	\$ 177.76	
21/11/2021	PY01-11-Novated		PAYROLL DEDUCTION	\$ 209.30	
29/11/2021	2995.13059-01	Mundaring Tyrepower (AnK Murphy Pty	TYRES		\$ 169.00
19/10/2021	108963		MINOR TYRE REPAIRS	\$ 169.00	
29/11/2021	2995.13085-01	Crown Equipment Pty Ltd	PARTS		\$ 14.96
15/11/2021	P96050		SPARE KEY FOR PALLET LIFTER	\$ 14.96	
29/11/2021	2995.13208-01	Fire Protection Services WA Pty Ltd	MAINTENANCE		\$ 129.71
26/11/2021	00008555		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING SHIRE	\$ 129.71	
29/11/2021	2995.13268-01	Department of Human Services - The Collect	CENTRELINK		\$ 138.52
21/11/2021	PY01-11-Centrel		PAYROLL DEDUCTION	\$ 138.52	
29/11/2021	2995.13278-01	Safeway Building & Renovations Pty Ltd	MAINTENANCE		\$ 2,695.00
26/11/2021	4441		INSPECT & SEAL ROOF LEAKS - BROWN PARK COMMUNITY CENTRE	\$ 165.00	
26/11/2021	4489		REPAIR ROOF LEAKS - MUNDARING VISITOR CENTRE	\$ 550.00	
26/11/2021	4498		INSTALL DRYPAN TO SKYLIGHT - SWAN VIEW YOUTH CENTRE	\$ 1,980.00	
29/11/2021	2995.13345-01	ABM Landscaping (Mikevie Pty Ltd T/As	LANDSCAPING		\$ 2,502.50
26/11/2021	INV-1959		BRICK PAVING REINSTATEMENT WORKS - BILGOMAN AQUATIC CENTRE	\$ 2,502.50	
29/11/2021	2995.13454-01	Murdock Recruitment Pty Ltd	TEMP STAFF		\$ 5,685.90
23/11/2021	I0008607		TEMP STAFF - MECPC	\$ 2,221.12	
25/11/2021	I0008818		TEMP STAFF - MECPC	\$ 1,375.66	
25/11/2021	I0008881		TEMP STAFF - MECPC	\$ 2,089.12	
29/11/2021	2995.13458-01	Skate Sculpture (M DE Koning & DH Snyder	CONSTRUCTION WORKS		\$ 122,689.60
25/11/2021	INV0000275		CONSTRUCTION OF CHIDLOW SKATE PARK - 70% COMPLETION	\$ 122,689.60	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
29/11/2021	2995.13480-01	The Trustee for Bellrock Cleaning	CLEANING		\$ 5,119.88
15/11/2021	INV-13171		CLEANING FOR REFLECTIONS CAFE	\$ 1,045.00	
15/11/2021	INV-13166		CLEANING MUNDARING ARENA	\$ 423.50	
15/11/2021	INV-13167		POST FUNCTION CLEANS	\$ 169.40	
25/11/2021	INV-13168		CLEANING SERVICES - DARLINGTON HALL	\$ 105.88	
25/11/2021	INV-13170		CLEANING SERVICES - MUNDARING ARENA	\$ 220.00	
25/11/2021	INV-13169		CLEANING SERVICES - DARLINGTON PAVILION	\$ 84.70	
29/11/2021	INV-12690		CLEANING SERVICES - AUGUST 2021 - MECPC	\$ 3,071.40	
29/11/2021	2995.13490-01	Q2 Online (MKI Group Pty Ltd T/As:)	DESIGN FEES/COSTS		\$ 6,600.00
25/11/2021	INV-0065		PROJECT MANAGEMENT SERVICES SHIRE WEBSITE UPGRADE	\$ 6,600.00	
29/11/2021	2995.13698-01	Mundaring Wellness Centre (A Space	CATERING		\$ 1,100.00
25/11/2021	1493		CATERING - CELEBRATING COMMUNITY EVENT	\$ 1,100.00	
29/11/2021	2995.13715-01	Ensign (Ensign Services (Aust.) Pty	SAFETY EQUIPMENT		\$ 263.33
25/11/2021	6303475		SAFETY EQUIPMENT	\$ 263.33	
29/11/2021	2995.13757-01	Superloop (Operations) Pty Ltd	SUBSCRIPTIONS		\$ 110.00
15/11/2021	AINV011962		DATA & NETWORK SERVICES	\$ 110.00	
29/11/2021	2995.138-01	Sonic HealthPlus Pty Ltd	MEDICAL EXAMINATION		\$ 231.00
29/11/2021	2489824		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 231.00	
29/11/2021	2995.13802-01	Construction Forestry Mining Energy	PAYROLL DEDUCTION		\$ 80.00
21/11/2021	PY02-11-CFMEU		PAYROLL DEDUCTION	\$ 80.00	
29/11/2021	2995.13866-01	Booktopia Pty Ltd	BOOKS		\$ 593.71
15/11/2021	15616541		BOOK STOCK - AFM LIBRARY	\$ 593.71	
29/11/2021	2995.14016-01	Western Educting Service (Western Maze	HIRE OF PLANT		\$ 8,138.03
23/11/2021	00000342		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	\$ 1,678.88	
26/11/2021	394		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	\$ 1,592.67	
26/11/2021	395		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	\$ 1,681.14	
26/11/2021	396		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	\$ 1,592.67	
26/11/2021	392		DRAIN EDUCTING/JETTING AT VARIOUS LOCATIONS	\$ 1,592.67	
29/11/2021	2995.14073-01	Tony's House of Tender Meats (GK & KS Fras	FOOD		\$ 405.24
25/11/2021	10239		MEAT SUPPLIES FOR CHILDREN - MECPC	\$ 227.18	
26/11/2021	10448		MEAT SUPPLIES FOR CHILDREN - MECPC	\$ 178.06	
29/11/2021	2995.14074-01	Midland Supa IGA (The Trustee for Pham Unite	CATERING		\$ 17.00
09/11/2021	06/2335		CONSUMABLES - MECPC	\$ 17.00	
29/11/2021	2995.14109-01	Red Dot Stores (The C C C B Discretionary	CONSUMABLES - MECPC		\$ 30.00
25/11/2021	836487		CONSUMABLES - MECPC	\$ 30.00	
29/11/2021	2995.14116-01	Perth Playground & Rubber Pty Ltd	MAINTENANCE		\$ 10,010.00
15/11/2021	INV-562		INSTALL OF SOFTFALL RUBBER (COLOUR - JAZZ) - CHIDLOW RAIL RESERVE	\$ 10,010.00	
29/11/2021	2995.14143-01	Keiley Fabrications (B Keiley & L.J Keiley T/As	MAINTENANCE		\$ 7,695.60
23/11/2021	312		SUPPLY & INSTALL ACCESS PATH HAND RAILS - MORGAN JOHN MORGAN PARK	\$ 7,695.60	
29/11/2021	2995.14184-01	Fulham Engineering Services Pty Ltd	MAINTENANCE		\$ 2,511.30
25/11/2021	00017416		SUPPLY FILTER VACUUM BREAKERS & SERVICE KIT BILGOMAN	\$ 2,511.30	
29/11/2021	2995.14187-01	J J Davies & Sons Pty Ltd	PARTS		\$ 140.47
29/11/2021	81553		SUPPLY 2 X 20M ROLLS FELT HOCKEY STICK PROTECTION	\$ 140.47	
29/11/2021	2995.14213-01	The Parky Pitstop Lunchbar & Deli (The Trustee	CATERING		\$ 310.00
15/11/2021	1005		CATERING SERVICES - INDUCTION SECTION COUNCILLOR	\$ 310.00	
29/11/2021	2995.14236-01	Mrs J E Cicchini	REIMBURSEMENT		\$ 238.91
25/11/2021	TRAVEL		TRAVEL REIMBURSEMENT 352.8KM 21/10/2021 TO 12/11/2021	\$ 238.91	
29/11/2021	2995.14241-01	Western Australian Naturalist Club	PROFESSIONAL SERVICES		\$ 250.00
23/11/2021	0002		SPEAKER FEE FOR KNOW YOUR NATURE WORKSHOP 20/11/2021	\$ 250.00	
29/11/2021	2995.14243-01	Western Tree Recyclers (Craneswest (WA) Pty	STREET TREE MAINTENANCE		\$ 66,694.53
25/11/2021	00003253		GREEN WASTE PROCESSING SERVICES	\$ 15,762.88	
25/11/2021	00003224		GREEN WASTE PROCESSING SERVICES	\$ 50,931.65	
29/11/2021	2995.14262-01	Songstory Project (Penelope Claire	PROFESSIONAL SERVICES		\$ 2,300.00
25/11/2021	01		PERFORMANCE FEES - SENIOR'S WEEK EVENT	\$ 2,300.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
29/11/2021	2995.145-01	Schweppes Australia Pty Ltd (Asahi Beverages)	KIOSK SUPPLIES		\$ 2,103.49
19/10/2021	9009769338		KIOSK SUPPLIES	\$ 664.02	
19/10/2021	0810611045		KIOSK SUPPLIES	\$ 700.39	
12/11/2021	0810658214		KIOSK SUPPLIES	\$ 627.18	
12/11/2021	9009839718		KIOSK SUPPLIES - WATER	\$ 111.90	
29/11/2021	2995.1674-01	Midland Cement Materials	SUPPLY ONLY 100M X 100MM SLOTTED AGRI DR		\$ 319.00
25/10/2021	6152042		SUPPLY ONLY 100M X 100MM SLOTTED AGRI DRAINAGE PIP	\$ 319.00	
29/11/2021	2995.1689-01	Compsys Pty Ltd T/A Harmony Software	SOFTWARE EXPENSES		\$ 958.80
17/11/2021	3-1039		SOFTWARE SUBSCRIPTION - OCTOBER 2021	\$ 958.80	
29/11/2021	2995.191-01	Eastern Region Security	SECURITY EXPENSES		\$ 451.00
22/11/2021	00020230		ALARM RESPONSE - MT HELENA AQUATIC	\$ 99.00	
22/11/2021	00020229		ALARM RESPONSE - BILGOMAN AQUATIC CENTRE	\$ 352.00	
29/11/2021	2995.1955-01	Cleanaway	RECYCLING FEES		\$ 70,654.09
23/11/2021	21652966		RECYCLING FEES	\$ 70,654.09	
29/11/2021	2995.197-01	Konica Minolta Business Solutions Aust Pty	PHOTOCOPIER PRINTING		\$ 3,849.93
09/11/2021	0400001153321021		PHOTOCOPIER PRINTING	\$ 3,849.93	
29/11/2021	2995.2028-01	Eastern Hills WA Wildflower Society	CITIZENSHIP CEREMONY		\$ 96.00
22/11/2021	2021-22 01		CITIZENSHIP CEREMONY	\$ 96.00	
29/11/2021	2995.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 45,787.50
23/11/2021	EMRC42369		TRANSFER STATION FEES	\$ 45,787.50	
29/11/2021	2995.215-01	Deputy Commissioner of Taxation	TAXATION		\$ 142,089.00
21/11/2021	PY01-11-Deputy C		PAYROLL DEDUCTION	\$ 119,713.00	
21/11/2021	PY02-11-Deputy C		PAYROLL DEDUCTION	\$ 22,376.00	
29/11/2021	2995.2163-01	Asphalttech Pty Ltd	ASPHALT		\$ 332,809.83
08/11/2021	16646		SUPPLY & INSTALL DRAINAGE STRUCTURE - INNAMINCKA RD	\$ 19,500.46	
18/11/2021	16662		ASPHALT WORKS - TALBOT RD SWAN VIEW	\$ 129,094.99	
18/11/2021	16684		ASPHALT WORKS - BYFIELD RD PARKERVILLE	\$ 136,551.75	
18/11/2021	16683		ASPHALT WORKS - EALY ST MOUNT HELENA	\$ 47,207.23	
18/11/2021	16687		ASPHALT WORKS - BYFIELD RD PARKERVILLE	\$ 455.40	
29/11/2021	2995.218-01	Security & Key Distributors	SECURITY EXPENSES		\$ 1,985.91
25/10/2021	89331		INSTALL & REPAIR STORE ROOM - HARRY RISEBOROUGH	\$ 149.01	
26/10/2021	89346		SUPPLY & DELIVER KEYS - LAKE LESCHENAUTIA	\$ 109.41	
07/10/2021	89181		REPAIRS - STONEVILLE PLAYGROUP	\$ 1,141.03	
19/10/2021	89284		NEW CYLINDER LOCK FOR TRACTOR	\$ 296.98	
19/10/2021	89189		KEYS CUT - BOYA COMMUNITY	\$ 119.77	
19/10/2021	89188		KEYS CUT - STONEVILLE FIRE STATION & BOYA COMMUNITY CENTRE	\$ 169.71	
29/11/2021	2995.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 742.27
15/11/2021	131976078		KIOSK SUPPLIES	\$ 742.27	
29/11/2021	2995.253-01	Lo-Go Appointments	TEMP STAFF		\$ 676.17
18/11/2021	00424839		TEMP STAFF - RATES OFFICER	\$ 676.17	
29/11/2021	2995.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 3,898.13
15/11/2021	SIN-3457467		SUPPLY PPE EQUIPMENT	\$ 3,441.01	
18/11/2021	SIN-3458373		UNIFORMS - GLEN FORREST VBFB	\$ 457.12	
29/11/2021	2995.2741-01	Hills Seafood Supplies	PROVISIONS FOR REFLECTIONS CAFE		\$ 229.86
23/11/2021	110989		PROVISIONS FOR REFLECTIONS CAFE	\$ 229.86	
29/11/2021	2995.280-01	Winc Australia Pty Limited	STATIONERY		\$ 82.60
15/11/2021	9037351180		STATIONERY ITEMS	\$ 82.60	
29/11/2021	2995.2973-01	Trillion Trees (MOTTWA Inc T/A)	PLANTS		\$ 2,498.25
18/11/2021	INV-4491a		30% NON-REFUNDABLE DEPOSIT FOR PLANT SEEDLINGS	\$ 2,498.25	
29/11/2021	2995.307-01	McLeods Barristers and Solicitors	LEGAL MATTER		\$ 3,850.00
15/11/2021	121746		LEGAL MATTER 38159 - COUNCILLORS INDUCTIONS	\$ 3,850.00	
29/11/2021	2995.314-01	Landgate	TITLE SEARCHES		\$ 299.20
15/11/2021	1137409		TITLE SEARCHES	\$ 299.20	
29/11/2021	2995.3180-01	Battery World Midland	BATTERIES		\$ 505.00
01/11/2021	IN6031761529		BATTERIES	\$ 505.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
29/11/2021	2995.33-01	Boral Construction Materials Group	ASPHALT		\$ 5,216.20
25/10/2021	WA16322183		ASPHALT	\$ 148.50	
25/10/2021	WA16314726		ASPHALT	\$ 148.50	
25/10/2021	WA16314729		ASPHALT	\$ 148.50	
25/10/2021	WA16307066		SUPPLY BULK EMULSION	\$ 299.20	
25/10/2021	WA16331989		ASPHALT	\$ 148.50	
25/10/2021	WA16326035		ASPHALT	\$ 148.50	
25/10/2021	WA16324524		ASPHALT	\$ 148.50	
25/10/2021	WA16322182		ASPHALT	\$ 148.50	
25/10/2021	WA16314728		SUPPLY LATERITE MIX SMITH ST FOOTPATH	\$ 554.40	
25/10/2021	WA16314727		SUPPLY LATERITE MIX SMITH ST FOOTPATH	\$ 1,108.80	
26/10/2021	WA16335036		ASPHALT	\$ 148.50	
01/11/2021	WA16342786		ASPHALT	\$ 297.00	
01/11/2021	WA16342787		ASPHALT	\$ 297.00	
01/11/2021	WA16337650		ASPHALT	\$ 148.50	
15/11/2021	WA16363085		ASPHALT	\$ 148.50	
15/11/2021	WA16355910		ASPHALT	\$ 148.50	
15/11/2021	WA16363086		ASPHALT	\$ 148.50	
15/11/2021	WA16355911		ASPHALT	\$ 148.50	
15/11/2021	WA16366202		SUPPLY BULK EMULSION	\$ 371.80	
23/11/2021	WA16253818		SUPPLY BULK EMULSION	\$ 357.50	
29/11/2021	2995.3338-01	RSEA Pty Ltd	SAFETY EQUIPMENT		\$ 167.16
19/10/2021	12089043		SAFETY BOOTS	\$ 167.16	
29/11/2021	2995.336-01	Fasta Courier Service	COURIER SERVICES		\$ 227.97
17/11/2021	256345		COURIER SERVICES	\$ 227.97	
29/11/2021	2995.3390-01	Hays Specialist Recruitment (Australia) Pty	RECRUITMENT SERVICES		\$ 5,801.40
25/11/2021	30014536		RECRUITMENT OF HUB COORDINATOR CHILDCARE & PARENTING	\$ 5,801.40	
29/11/2021	2995.375-01	TOLL IPEC PRIORITY (IPEC Pty Ltd T/As	COURIER SERVICES		\$ 87.47
15/11/2021	0501-S364420		COURIER SERVICES	\$ 87.47	
29/11/2021	2995.3868-01	Bucher Municipal Pty Ltd	EQUIPMENT PURCHASES		\$ 1,190.38
01/11/2021	1016637		EQUIPMENT PURCHASES	\$ 1,190.38	
29/11/2021	2995.388-01	Bunzl Ltd	CLEANING SUPPLIES		\$ 981.33
02/11/2021	W479541		CLEANING SUPPLIES - LAKE LESCHENAUTIA	\$ 981.33	
29/11/2021	2995.396-01	Modern Teaching Aids Pty Ltd	TOYS		\$ 56.06
25/11/2021	44482649		RESOURCES FOR ROOMS - MECPC	\$ 56.06	
29/11/2021	2995.397-01	J. Blackwood & Son Pty Ltd	PPE EQUIPMENT		\$ 737.59
15/11/2021	GS0373BV		SUPPLY SHORTS	\$ 56.01	
22/11/2021	PE3565BW		FENCE DROPPERS HIGH TENSILE GALVANISED	\$ 681.58	
29/11/2021	2995.4-01	Health Insurance Fund of WA	PAYROLL DEDUCTION		\$ 752.20
21/11/2021	PY01-11-HIF		PAYROLL DEDUCTION	\$ 752.20	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
29/11/2021	2995.4282-01	Institute of Public Works Engineering	REGISTRATION		\$ 2,250.00
23/11/2021	K9N76V8P5NF		REGISTRATION - PROFESSIONAL DEVELOPMENT WEEK R.ARMSTEAD	\$ 600.00	
23/11/2021	CHNK7QGTYDR		REGISTRATION - PROFESSIONAL DEVELOPMENT WEEK A.TOWNSEND	\$ 600.00	
23/11/2021	G7NL7JKC2TB		REGISTRATION - PROFESSIONAL DEVELOPMENT WEEK J.DOONER	\$ 600.00	
23/11/2021	RGNL2VCBLNX		REGISTRATION - PROFESSIONAL DEVELOPMENT WEEK S.KULARATHNE	\$ 450.00	
29/11/2021	2995.431-01	Signs & Lines	MAINTENANCE		\$ 2,991.12
26/11/2021	26390		REPAIR BILGOMAN DIVING GIRL MANNEQUIN	\$ 2,991.12	
29/11/2021	2995.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 3,366.00
23/11/2021	#842		HIRE OF PLANT	\$ 3,366.00	
29/11/2021	2995.4658-01	Westwater Enterprises Pty Ltd	EQUIPMENT REPAIRS		\$ 1,844.48
25/11/2021	WS0760		SERVICING CHLORINE EQUIPMENT	\$ 1,844.48	
29/11/2021	2995.4749-01	Pure Air Filters	PARTS		\$ 157.30
19/10/2021	00013423		AIR FILTER CLEANING FOR VEHICLES	\$ 157.30	
29/11/2021	2995.480-01	Echo Newspaper	ADVERTISING		\$ 3,173.50
01/11/2021	00023217		ADVERTISING	\$ 550.00	
02/11/2021	00022950		ADVERTISING	\$ 1,100.00	
14/10/2021	00022821		ADVERTISING	\$ 1,523.50	
29/11/2021	2995.4811-01	West Sure Group Pty Ltd	SECURITY EXPENSES		\$ 61.49
22/11/2021	00023964		SECURITY EXPENSES	\$ 61.49	
29/11/2021	2995.5042-01	ABC Corp Australasia Pty Ltd	EQUIPMENT PURCHASES		\$ 1,028.50
22/11/2021	33036		EQUIPMENT PURCHASES	\$ 1,028.50	
29/11/2021	2995.5169-01	Worldwide Online Printing (Crystal	PHOTOCOPIER PRINTING		\$ 561.00
25/11/2021	1087165		PRINT A4 10 DAY WORK NOTICES TRIPLICATE	\$ 561.00	
29/11/2021	2995.5558-01	Global Workwear Investments Pty Ltd	WORK CLOTHES		\$ 2,748.46
01/11/2021	MD36680.D1		WORK CLOTHES	\$ 1,767.89	
01/11/2021	MD36732.D1		WORK CLOTHES	\$ 149.56	
01/11/2021	MD36733.D1		WORK CLOTHES	\$ 127.44	
19/10/2021	BM47181.D3		WORK CLOTHES	\$ 211.07	
19/10/2021	BM47181.D2		WORK CLOTHES	\$ 26.36	
19/10/2021	MD36600.D1		WORK CLOTHES	\$ 8.80	
19/10/2021	MD36678.D1		WORK CLOTHES	\$ 457.34	
29/11/2021	2995.5719-01	Shire of Mundaring - Lotto Club	PAYROLL DEDUCTION		\$ 258.02
21/11/2021	PY01-11-STAFF LO		PAYROLL DEDUCTION	\$ 244.44	
21/11/2021	PY02-11-STAFF LO		PAYROLL DEDUCTION	\$ 13.58	
29/11/2021	2995.5945-01	West Coast Spring Water Pty Ltd	CAFE BAR CONSUMABLES		\$ 35.55
18/11/2021	2125882		WATER BOTTLES FOR DEPOT WATER COOLERS	\$ 7.11	
22/11/2021	2128213		CAFE BAR CONSUMABLES	\$ 28.44	
29/11/2021	2995.6-01	Shire of Mundaring - Social Club	PAYROLL DEDUCTION		\$ 170.00
21/11/2021	PY01-11-MUNDARIN		PAYROLL DEDUCTION	\$ 170.00	
29/11/2021	2995.6367-01	Mrs R J Watters	PRESENTATION FEES		\$ 600.00
25/11/2021	004		PREPARATION & WORKSHOP CONTENT PUBLIC PRESENTATION	\$ 600.00	
29/11/2021	2995.6419-01	Hills Fresh (WA) Pty Ltd	CONSUMABLES		\$ 258.06
22/11/2021	ADMIN OCT 2021		MILK SUPPLY FOR SHIRE OF MUNDARING	\$ 258.06	
29/11/2021	2995.6732-01	Relationships Australia Western Australia	EMPLOYEE ASSISTANCE PROGRAM		\$ 176.00
18/11/2021	00383587		EMPLOYEE ASSISTANCE PROGRAM	\$ 176.00	
29/11/2021	2995.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 3,236.40
09/11/2021	10210922		RETICULATION PARTS	\$ 327.70	
15/11/2021	10210788		RETICULATION PARTS	\$ 2,851.70	
17/11/2021	10210901		RETICULATION PARTS	\$ 38.32	
17/11/2021	10210968		RETICULATION PARTS	\$ 18.68	
29/11/2021	2995.7-01	Australian Services Union	PAYROLL DEDUCTION		\$ 225.10
21/11/2021	PY01-11-AUSTRALI		PAYROLL DEDUCTION	\$ 95.60	
21/11/2021	PY02-11-AUSTRALI		PAYROLL DEDUCTION	\$ 129.50	
29/11/2021	2995.7053-01	Darlington Review	ADVERTISING		\$ 150.00
22/11/2021	2288		MONTHLY ADVERTISING - BILGOMAN AQUATIC CENTRE	\$ 150.00	
29/11/2021	2995.7347-01	Humes Wembley Cement (Holcim Australia P	CONCRETE PRODUCTS		\$ 6,929.35
25/10/2021	9407770158		CONCRETE PRODUCTS	\$ 6,929.35	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

Date	Reference	Payee	Description	Amount	Total
29/11/2021	2995.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING/MAINTENANCE		\$ 2,361.15
26/11/2021	2528		FOOTPATH SWEEPING/MAINTENANCE	\$ 2,361.15	
29/11/2021	2995.7489-01	Sparks Refrigeration & Airconditioning	ELECTRICAL SERVICES		\$ 55,630.98
15/11/2021	INV-2354		CHILLER OVERHAUL	\$ 52,744.00	
22/11/2021	INV-2355		SHIRE OF MUNDARING & CIVIC CENTRE CHILLER OVERHAUL	\$ 2,886.98	
29/11/2021	2995.7557-01	Perth Region Tourism Organisation Inc	ADVERTISING		\$ 975.00
22/11/2021	INV-8476		ADVERTISING - LAKE LESCHENAULTIA	\$ 975.00	
29/11/2021	2995.7590-01	PFD Food Services Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 1,120.20
23/11/2021	LA318464		PROVISIONS FOR REFLECTIONS CAFE	\$ 1,120.20	
29/11/2021	2995.7857-01	Ricoh Finance	RENTAL CHARGES		\$ 210.10
08/11/2021	378512		RENTAL CHARGES	\$ 210.10	
29/11/2021	2995.80-01	Bunnings Group Limited	HARDWARE		\$ 1,154.59
17/11/2021	2440/01266393		HARDWARE ITEMS	\$ 986.80	
17/11/2021	2440/01266073		HARDWARE ITEMS	\$ 167.79	
29/11/2021	2995.8-01	LGRCEU	PAYROLL DEDUCTION		\$ 41.00
21/11/2021	PY02-11-LGRCEU		PAYROLL DEDUCTION	\$ 41.00	
29/11/2021	2995.8037-01	Electritech Industries	ELECTRICAL SERVICES		\$ 1,941.39
15/11/2021	14265		TAG & TEST PORTABLE ELECTRICAL APPLIANCES	\$ 494.71	
22/11/2021	14264		REPAIR LIGHTING FAULT - MT HELENA TOILETS	\$ 759.72	
22/11/2021	14267		RECTIFY PUMP & CONTROLLER ISSUE WORKSHOP PIT PUMP	\$ 686.96	
29/11/2021	2995.810-01	Royal Life Saving Society Western	TRAINING		\$ 5,658.00
22/11/2021	135164		AQUATIC RESCUE - MT HELENA AQUATIC CENTRE	\$ 960.00	
22/11/2021	135318		LIFEGUARD REQUALIFICATION - MT HELENA AQUATIC CENTRE	\$ 1,679.00	
22/11/2021	135309		ADVANCED RESUS - MT HELENA AQUATIC CENTRE	\$ 670.00	
22/11/2021	135310		LIFEGUARD REQUALIFICATION - BILGOMAN AQUATIC	\$ 1,679.00	
22/11/2021	135308		ADVANCED RESUS - BILGOMAN AQUATIC CENTRE	\$ 670.00	
29/11/2021	2995.8151-01	Kerbdoctor	EARTHWORKS		\$ 1,943.76
15/11/2021	20211137		SUPPLY & INSTALL - BARRIER KERBING	\$ 1,943.76	
29/11/2021	2995.8374-01	Natural Area Holdings P/L T/A Natural Area	WEED MANAGEMENT		\$ 14,393.50
22/11/2021	00016434		HAZARD REDUCTION WORKS - RILEY ROAD FIREBREAK	\$ 374.00	
22/11/2021	00016436		HAZARD REDUCTION WORKS - HOMESTEAD RD	\$ 363.00	
22/11/2021	00016435		HAZARD REDUCTION WORKS - SUNNINGHILL FIREBREAK	\$ 374.00	
22/11/2021	00016437		HAZARD REDUCTION WORKS - STRETTLE ROAD	\$ 13,282.50	
29/11/2021	2995.8395-01	Public Libraries Western Australia	SUBSCRIPTION		\$ 250.00
08/11/2021	00267		PAYMENT FOR MEMBERSHIP PLWA LIBRARIES	\$ 250.00	
29/11/2021	2995.8422-01	Breadwinner Bakehouse	CATERING		\$ 42.00
25/11/2021	1120		CATERING SERVICES - EAC MEETING	\$ 42.00	
29/11/2021	2995.8584-01	Great Sand Supplies Trust	GRAVEL		\$ 13,850.76
08/11/2021	00006956		GRAVEL (MUNDARING)	\$ 12,116.81	
08/11/2021	00006957		PROVIDE FERRICRETE EX PIT - BYFIELD RD PARKERVILLE	\$ 402.63	
08/11/2021	00006959		BALLAST SUPPLIED CHIDLOW OVAL	\$ 358.09	
18/11/2021	00006958		SUPPLY FACE GRAVEL	\$ 77.66	
18/11/2021	00006955		SUPPLY FACE GRAVEL FOR SHOULDER WORKS	\$ 895.57	
29/11/2021	2995.8611-01	Brownes Foods Operations Pty Ltd	KIOSK SUPPLIES		\$ 158.75
22/11/2021	16290355		KIOSK SUPPLIES	\$ 158.75	
29/11/2021	2995.9184-01	Budget Rent A Car (Busby Investment	VEHICLE HIRE		\$ 113.80
23/11/2021	431888321		HIRE OF 4.2T VAN-ONGOING COLLECTION OF CDS BINS	\$ 113.80	
29/11/2021	2995.9339-01	Priority 1 Fire & Safety Pty Ltd	BA & FIRE TRAINING		\$ 1,320.00
22/11/2021	2122-198		BA & FIRE TRAINING	\$ 1,320.00	
29/11/2021	2995.9596-01	Brice Pest Management	PEST CONTROL		\$ 792.00
18/11/2021	IV04709		TERMITE TREATMENT - CLAYTON RD BOYA	\$ 154.00	
22/11/2021	IV04716		TERMITE TREATMENT - COPPIN ROAD MUNDARING	\$ 154.00	
22/11/2021	IV04717		GENERAL PEST CONTROL	\$ 242.00	
25/11/2021	IV04711		PEST CONTROL - SCFC CLAYTON VIEW	\$ 242.00	

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
29/11/2021	2995.9627-01	MPK Tree Management Pty Ltd	STREET TREE MAINTENANCE		\$ 26,649.02
01/11/2021	00009622		STREET TREE MAINTENANCE	\$ 2,780.80	
01/11/2021	00009635		STREET TREE MAINTENANCE	\$ 1,651.65	
01/11/2021	00009602		STREET TREE MAINTENANCE	\$ 3,180.10	
01/11/2021	00009601		STREET TREE MAINTENANCE	\$ 1,903.00	
15/11/2021	00009645		STREET TREE MAINTENANCE	\$ 3,044.80	
19/10/2021	00009542		STREET TREE MAINTENANCE	\$ 2,780.80	
19/10/2021	00009556		STREET TREE MAINTENANCE	\$ 1,402.50	
25/10/2021	00009561		STREET TREE MAINTENANCE	\$ 2,367.20	
26/10/2021	00009598		STREET TREE MAINTENANCE	\$ 3,911.74	
26/10/2021	00009603		STREET TREE MAINTENANCE	\$ 1,259.23	
26/10/2021	00009600		STREET TREE MAINTENANCE	\$ 2,367.20	
29/11/2021	2995.9698-01	Managed System Services Pty Ltd	MSS DEVELOPMENT SERVICES		\$ 82,500.00
17/11/2021	INV-7337		MSS DEVELOPMENT SERVICES - 1000 HOURS	\$ 82,500.00	
29/11/2021	2996.174-01	Synergy	ELECTRICITY		\$ 8,320.38
12/11/2021	9370568529		ELECTRICITY	\$ 195.89	
12/11/2021	8146423529		ELECTRICITY	\$ 118.70	
12/11/2021	0941380327		ELECTRICITY	\$ 231.04	
12/11/2021	5018318610		ELECTRICITY	\$ 251.20	
12/11/2021	5162819914		ELECTRICITY	\$ 4,245.82	
26/11/2021	6775766728		ELECTRICITY	\$ 545.95	
26/11/2021	1877395520		ELECTRICITY	\$ 417.32	
26/11/2021	5735349122		ELECTRICITY	\$ 976.18	
26/11/2021	2298437127		ELECTRICITY	\$ 118.09	
26/11/2021	9099006524		ELECTRICITY	\$ 197.78	
26/11/2021	4079099529		ELECTRICITY	\$ 113.66	
26/11/2021	5039289513		ELECTRICITY	\$ 636.49	
26/11/2021	1244788225		ELECTRICITY	\$ 272.26	
29/11/2021	2996.355-01	Wesfarmers Kleenheat Gas Pty Ltd	GAS		\$ 7,809.21
26/10/2021	4396563		GAS SERVICES - REFLECTIONS CAFE	\$ 247.50	
26/10/2021	4396564		GAS SERVICES - LAKE LESCHENAULTIA	\$ 247.50	
05/11/2021	21856572		BULK GAS SERVICES - BILGOMAN AQUATIC CENTRE	\$ 6,682.83	
12/11/2021	2266386		FIORNTINI 140KPA REGULATOR PART# KAM0014701 - BILGOMAN AQUATIC CENTRE	\$ 631.38	
29/11/2021	2996.3599-01	Mr C F Blankley	REIMBURSEMENT		\$ 392.15
29/11/2021	REIMBURSEMENT		REIMBURSEMENT OF EXPENSES FOR BILGOMAN AQUATIC CENTRE	\$ 206.75	
29/11/2021	REIMBURSEMENT		REIMBURSEMENT OF EXPENSES FOR MT HELENA AQUATIC CENTRE	\$ 185.40	
29/11/2021	2996.5788-01	Mr J P Throssell	REIMBURSEMENT		\$ 548.00
25/11/2021	REIMBURSEMENT		REIMBURSEMENT - ACCOMMODATION ANNUAL STATE CONFERENCE	\$ 548.00	
29/11/2021	2996.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 11,249.20
25/11/2021	241121		FDC PARENT LEVY	\$ 11,249.20	
Total Electronic Funds Transfers From Municipal Account				\$ 4,088,079.95	\$ 4,088,079.95

MONTHLY LIST OF ACCOUNTS PAID NOVEMBER 2021

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
Payments By Electronic Funds Transfer (Payroll)					
10/11/2021	PP10/22 cycle 1	Pay Summary		\$ 417,861.50	
10/11/2021	PP10/22 cycle 2	Pay Summary		\$ 99,956.40	
24/11/2021	PP11/22 cycle 1	Pay Summary		\$ 418,896.05	
24/11/2021	PP11/22 cycle 2	Pay Summary		\$ 85,701.33	
Total Payroll Payments Direct From Municipal Account				\$ 1,022,415.28	
Payment By Direct Debit From Municipal Account					
		Bendigo - Merch Bank Fees		\$ 4,605.41	
		Bendigo - Direct Debit Fees (incl FTS)		\$ 353.15	
		Commonwealth Bank - Bpoint Fees		\$ 1,592.92	
		NAB - Purchase Cards		\$ 13,392.14	
		Fleetcare - Fuel Payments		\$ 4,481.19	
		HP Financial Services - Equipment Lease		\$ 20,081.60	
		Konica Minolta - Printer Lease		\$ 3,414.52	
		WA Treasury Corporation		\$ 91,888.81	
		RMS - Lakes Monthly License Fee		\$ 169.40	
		RMS - Monthly SMS Fees		\$ 46.97	
		WEX Motorpass		\$ 240.02	
		Fines Enforcement Registry (Lodgement Fees)		\$ 556.50	
		Qikkids - Fees		\$ 324.72	
		Windcave - Merchant Fees		\$ 75.35	
Total Electronic Fund Payments Direct From Municipal Account				\$ 141,222.70	

NAB Purchase Card Payments List for November 2021

Date	Supplier	Description	Amount	Card User
28-Oct-21	Westcoast HiFi - Midland	AV fit out	\$ 400.00	Mr C M Cuthbert
29-Oct-21	Campaign Monitor	Bulk email - Marketing for Library events	\$ 134.45	Ms M A Yasbincek
29-Oct-21	Big Bubble	Baby expo consumables - SCFC Clayton View	\$ 146.15	Ms R B McAllister
29-Oct-21	Campaign Monitor	Bulk email - Marketing for Visitor centre	\$ 22.88	Ms M A Yasbincek
29-Oct-21	Canva Pty Limited	Canva Subscription for Libraries marketing	\$ 164.99	Ms G Evans
1-Nov-21	Australian Childhood Foundation	Training workshop for Aboriginal & Torres Strait Islander Families	\$ 167.64	Mrs J A Pearce
1-Nov-21	Australia Post Mundaring	Excellence Awards Visa Cards - HR Coordinator & HR Officer	\$ 111.90	Ms A E Douglas
2-Nov-21	Australia Post Chidlow	Excellence Award Visa Gift Card - Information Technology	\$ 55.95	Ms A E Douglas
3-Nov-21	Royal Life Saving Western Australia	First aid training - H McKissock & J Lucas	\$ 218.00	Ms H McKissock
3-Nov-21	Crown Towers Perth	Accommodation - Local Government State Conference	\$ 273.24	Mr M R Luzi
3-Nov-21	Crown Towers Perth	Refund Accommodation double charge - Local Government State Conference	REFUND \$ 273.24	Ms A M Italiano
3-Nov-21	Crown Towers Perth	Accommodation - Local Government State Conference	\$ 273.24	Ms A M Italiano
3-Nov-21	JB Hi-Fi.com.au	DVD & CD stock - AFM Library	\$ 311.28	Ms H McKissock
3-Nov-21	Australian Childhood Foundation	Training workshop - Parenting after Family Violence	\$ 167.64	Mrs J A Pearce
3-Nov-21	Seek Limited	Advertisement - MCCC Coordinator Admin & Operations	\$ 313.50	Ms M M Thomas
3-Nov-21	Jiang & Wong Information Technology	Phone Case for Ranger 1	\$ 100.00	Mr C M Cuthbert
4-Nov-21	Officeworks 0608	Baby Expo banner - SCFC Clayton View	\$ 89.00	Ms R B McAllister
4-Nov-21	Australia Post Mundaring	Excellence Awards - Bruce McLennan & Simon Mayne	\$ 111.90	Ms M Beley
4-Nov-21	Subway Mundaring	Catering - 1st Aid Training	\$ 112.00	Ms A E Douglas
4-Nov-21	Seek Limited	Advertisement - Finance Officer HR REC 4.2021.11	\$ 324.50	Ms A E Douglas
4-Nov-21	Western Power	Western Power Design Fee Application V2	\$ 497.92	Mr B A McLennan
5-Nov-21	Foodbank Western Australia	Food for parents Baby Expo - SCFC Clayton View	\$ 400.00	Ms R B McAllister
5-Nov-21	Angus & Robertson	International Traveller Magazine subscription	\$ 27.95	Ms K L Martin
5-Nov-21	Australia Post Mundaring	Payment of Corporate Firearm Licence	\$ 137.00	Mr C M Cuthbert
5-Nov-21	Optimal Pharmacy Plus Midland	Centre Ventolin Inhaler - MECPC	\$ 9.99	Mrs S E Broad
6-Nov-21	Canva Pty Limited	Subscription to Canva Pro	\$ 164.99	Mr S D Winfield
8-Nov-21	Givv Midland Gate	Volunteer vouchers for Baby Expo	\$ 257.50	Ms R B McAllister
8-Nov-21	Costco Wholesale Australia Pty Ltd	Catering - parent morning tea Baby Expo	\$ 245.26	Ms R B McAllister
9-Nov-21	A Dose of Awesomeness Pty Ltd	Online parenting resources - Midvale Hub	\$ 189.00	Mrs J A Pearce
9-Nov-21	Messy Moments	Baby Expo children's activities	\$ 536.55	Ms R B McAllister
10-Nov-21	Rail Trails Australia	Membership renewal - Manager Rec & Leisure	\$ 50.00	Mrs P Heath
10-Nov-21	JB Hi-Fi.com.au	DVD & CD stock - AFM Library	\$ 209.83	Ms H McKissock
10-Nov-21	Town of Cambridge	Parking Fee - Access & Inclusion Network Meeting on 10/11/2021	\$ 9.00	Mrs K D White
11-Nov-21	Coles 0330	Public event refreshments	\$ 24.11	Ms G Evans
11-Nov-21	Avery Products Pty Ltd	Stationery - labels	\$ 49.38	Mrs P Heath
11-Nov-21	Australia Post Mundaring	Recognition of Departing Employee - Ruth Broz	\$ 505.95	Ms A M Italiano
11-Nov-21	City of Swan Court House Carpark	Parking Fee - Recovery meeting on 11/11/2021	\$ 6.80	Mr A J Dyson
11-Nov-21	Books & Gifts Direct	Books for Xmas story time - AFM Library	\$ 162.44	Ms M A Yasbincek
11-Nov-21	Mundaring Newsagency	Stationery items - Visitor Centre	\$ 8.00	Ms B M Beale
12-Nov-21	Barbecue Bazaar	Replacement cooktop for Operations Centre	\$ 1,820.00	Mrs J N Dutton
14-Nov-21	Big W Ellenbrook	Resources for rooms - MECPC	\$ 144.60	Ms S Harlow
15-Nov-21	Campaign Monitor	Bulk email - Libraries marketing enewsletter	\$ 134.87	Ms G Evans
16-Nov-21	City of Swan Court House Carpark	Parking Fee - Recovery meeting on 16/11/2021	\$ 6.80	Mr A J Dyson
16-Nov-21	IKEA Pty Ltd	Equipment for Rooms - MECPC	\$ 158.25	Ms S Harlow
16-Nov-21	Red Dot Mundaring	Christmas paper for children's event	\$ 17.00	Ms M A Yasbincek
16-Nov-21	Books & Gifts Direct	Gifts for children's Christmas event	\$ 49.75	Ms M A Yasbincek
17-Nov-21	City of Perth Parking	Parking Fee - DFES Recovery Meeting on 17/11/2021	\$ 12.12	Mr A J Dyson
17-Nov-21	JB Hi-Fi.com.au	DVD stock - AFM Library	\$ 31.97	Ms H McKissock
17-Nov-21	JB Hi-Fi.com.au	DVD & CD stock - AFM Library	\$ 295.78	Ms H McKissock

NAB Purchase Card Payments List for November 2021

<u>Date</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount</u>	<u>Card User</u>
18-Nov-21	Woolworths Mundaring	Farewell morning tea - R.Broz	\$ 78.50	Mr M J Shurlock
18-Nov-21	City of Perth Parking	Parking Fee - Meeting in Fremantle on 18/11/2021	\$ 12.12	Mrs J A Pearce
18-Nov-21	Spotlight 058	Resources for Children - MECPC	\$ 84.00	Ms S Harlow
18-Nov-21	Coles 0398	Refreshments for public event	\$ 22.70	Ms G Evans
18-Nov-21	Addprint Australia Pty Ltd	Replacement ink pads for date stamper	\$ 61.50	Ms K L Martin
19-Nov-21	Kmart 1052	Frames for Evacuation Plan - MECPC	\$ 12.00	Mrs S E Broad
19-Nov-21	Disruptive Leaders	Swan Chamber Leadership Workshop - SPA Attendance	\$ 69.00	Ms M M Thomas
19-Nov-21	The Artisan Mundaring Bakery & Cafe	Catering ELT Workshop - Review Concept Proposals	\$ 51.80	Ms M M Thomas
19-Nov-21	A Sheer Delight	Educator's Awards gifts	\$ 160.75	Mrs A Tomizzi
22-Nov-21	Western Australian Local Government Association	Registration - Navigating Native Vegetation Clearing Referrals for J.Wallington	\$ 35.00	Mrs E M Pinnock
22-Nov-21	The University of Melbourne	Tuning into Teens online training - Midvale Hub	\$ 682.00	Mrs S E Broad
23-Nov-21	Officeworks 0608	Certificate Frame for Educator's Award	\$ 9.95	Mrs A Tomizzi
23-Nov-21	Woolworths Mundaring	Farewell morning tea - R.Broz	\$ 94.00	Mr M J Shurlock
23-Nov-21	IKEA Pty Ltd	Refund - Due to stock supply issues	REFUND -\$ 67.25	Ms S Harlow
23-Nov-21	Baby Bunting Midland	Nursery Equipment - MECPC	\$ 99.90	Ms S Harlow
24-Nov-21	Woolworths Mundaring	Farewell morning tea - R.Broz	\$ 210.00	Mr M J Shurlock
24-Nov-21	Kmart 1052	Resources for children's activity - MECPC	\$ 98.30	Ms S Harlow
24-Nov-21	Vistaprint Australia Pty Ltd	Engage Mundaring cards	\$ 79.48	Mrs P Heath
24-Nov-21	JB Hi-Fi.com.au	DVD stock - AFM Library	\$ 29.16	Ms H McKissock
24-Nov-21	JB Hi-Fi.com.au	DVD & CD stock - AFM Library	\$ 100.44	Ms H McKissock
24-Nov-21	ALDI Stores - Midland	Biscuits for Educator's Awards night	\$ 39.11	Mrs A Tomizzi
25-Nov-21	City of Perth Parking	Parking East Perth - MRRG Elected Members meeting on 25/11/2021	\$ 12.12	Mr S M Purdy
25-Nov-21	Netregistry	Domain Renewal experienceperthhillsmundaring.com.au 30/11/2021-30/11/2023	\$ 52.95	Ms B M Beale
25-Nov-21	Coles 0398	Refreshments for public workshop	\$ 14.50	Ms G Evans
25-Nov-21	Booktopia Pty Ltd	Book stock - KSP Library	\$ 102.00	Ms M A Yasbincek
25-Nov-21	Booktopia Pty Ltd	StoryBox & DiscoveryBox Magazine Subscription - AFM Library	\$ 204.00	Ms M A Yasbincek
25-Nov-21	Novotel Vines Resort Swan Valley	Event for Staff - MECPC	\$ 240.00	Ms S Harlow
26-Nov-21	Gilbert's Fresh Market Midland	Flowers for Educator's Awards Night	\$ 84.06	Mrs A Tomizzi
26-Nov-21	Midland Train Station	Purchase of two smart riders cards & associated credit put on the cards	\$ 220.00	Mr M J Shurlock
27-Nov-21	Woodbridge Hotel	Room Hire & Platters for Educator Awards night	\$ 760.00	Mrs A Tomizzi
29-Nov-21	Officeworks 0608	Children's playgroup activity packs	\$ 207.04	Ms R B McAllister
29-Nov-21	Spotlight 058	Items for activity for Christmas events	\$ 121.00	Mrs J A Pearce
29-Nov-21	Campaign Monitor	Bulk Email - Volunteer Bulletin - December 2021	\$ 24.18	Mrs K D White
Total Purchase Card Payments			<u>\$ 13,392.14</u>	

11.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 URGENT BUSINESS (LATE REPORTS)

Nil

13.0 CONFIDENTIAL REPORTS

Nil

14.0 CLOSING PROCEDURES

14.1 Date, Time and Place of the Next Meeting

The next Ordinary Council meeting will be held on Tuesday, 8 February 2022 at 6.30pm in the Council Chamber.

14.2 Closure of the Meeting