



## **CONFIRMED MINUTES**

## **ORDINARY COUNCIL MEETING**

**13 JULY 2021**

I certify that the minutes of the meeting of the Ordinary Council held on Tuesday, 13 July 2021 were confirmed on Tuesday, 10 August 2021.

A handwritten signature in black ink, which appears to read "John Deane".

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Presiding Person



**CONFIRMED MINUTES  
ORDINARY COUNCIL MEETING  
13 JULY 2021**

**ATTENTION/DISCLAIMER**

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by an Elected Member or employee, or on the content of any discussion occurring during the course of the Meeting. Persons should be aware that regulation 10 of the *Local Government (Administration) Regulations 1996* establishes procedures to revoke or change a Council decision. No person should rely on the decisions made by Council until formal written advice of the Council decision is received by that person.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by an Elected Member or employee, or the content of any discussion occurring during the course of the Council Meeting.

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## ORDINARY COUNCIL MEETING COUNCIL CHAMBER

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### 1.0 OPENING PROCEDURES

The Presiding Person declared the meeting open at 6.30pm.

#### Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

#### Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be audio-recorded.

### 1.1 Record of Attendance

<b>Elected Members</b>	Cr John Daw (Shire President) (Presiding Person)	East Ward
	Cr Simon Cuthbert	East Ward
	Cr Kate Driver	East Ward
	Cr Toni Burbidge	Central Ward
	Cr Amy Collins	Central Ward
	Cr Doug Jeans	Central Ward
	Cr Darrell Jones	South Ward
	Cr David Lavell	South Ward
	Cr James Martin	South Ward
	Cr Ian Green	West Ward
	Cr Matthew Corica	West Ward
<b>Staff</b>	Jonathan Throssell	Chief Executive Officer
	Garry Bird	Director Corporate Services
	Mark Luzi	Director Statutory Services
	Shane Purdy	Director Infrastructure Services
	Angus Money	Manager Planning & Environment
	Anna Italiano	Minute Secretary
<b>Apologies</b>	Cr Jason Russell (Deputy President)	West Ward
<b>Absent</b>	Nil	
<b>Leave of Absence</b>	Nil	
<b>Guests</b>	Nil	
<b>Members of the Public</b>	10	
<b>Members of the Press</b>	Claire Ottaviano	Echo Newspaper

## **2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

### **2.1 Older Adults Falls Prevention Program**

The Shire received grant funding from Injury Matters to deliver a falls prevention program for older adults. The program aligned to Injury Matters Stay On Your Feet – Move Your Body campaign. Forty-five participants aged 60 years and over living in the Shire of Mundaring engaged in the six week program, commencing May that delivered low-impact physical activities and incorporated Stay on Your Feet key messaging. The Shire engaged local businesses to delivery activities including: Yoga; Pilates; Zumba Gold; and Senior Fit. The program has been well received by participants with a number signing up with local businesses to attend regular classes and others requesting ongoing delivery of the program by the Shire.

### **2.2 Alliance Against Depression**

Shire of Mundaring is partnering with City of Kalamunda and WA Primary Health Alliance to build an Alliance Against Depression (AAD) initiative in the Perth Hills and surrounding suburbs. AAD is an integrated, community-based approach to take action to prevent suicide and to improve the awareness and treatment of depression. Approximately 25 stakeholders have joined to build a combined alliance across the two Council areas. The importance of a comprehensive community mental health engagement program cannot be understated, particularly following recent events such as the COVID-19 pandemic and Bushfires within the Shire of Mundaring region. Evidence suggests such events have a significant negative impact on community. The aim of the alliance is to implement actions to work towards building a more mentally healthy and resilient community.

### **2.3 Community Grants Program - 2020-21 Round Two Quick Grant**

Seventeen (17) applications were received in the second round of 2020-21 Quick Grants. These were reviewed by the CEO and approved on 2 June 2021 with a total value of \$8229.

Grants for \$500 were awarded to the following:

- Chidlow Cats Basketball Club for training equipment;
- Eastern Hills Little Athletics Association for mats for high jump events;
- Helena College Cultural and Sporting Association for netball training equipment;
- Darlington Family Playgroup Inc. for the purchase of balance bikes;
- Silver Tree Steiner School P & F Association Inc. for the purchase of furniture for community hub space;
- Hills Billy Cart Inc. for the purchase of marketing equipment;
- Darlington Social Cricket Club for the purchase of electronic payment system;
- Swan View Football Club for the purchase of training equipment;
- Hills Raiders Basketball Association for the purchase of team manager uniforms;
- Parkerville Playgroup Inc. for the purchase of equipment to upgrade reticulation;

- Chidlow Progress Association for the purchase of equipment for the Chidlow Hall; and
- Mundaring Netball Club Inc. for the purchase of team officials uniforms

The following groups received grants valued between \$400 and \$500:

- Mahogany Creek Tennis Club for tennis net weights and racquets (\$493);
- Mahogany Creek Progress Association for kitchen equipment for hall (\$445);
- Glen Forrest Volunteer Bush Fire Brigade for equipment to support community education activities (\$400);
- Darlington Pony Club Inc. for volunteer training (\$450); and
- Sacred Heart Sporting Group Inc. for sports court refurbishment project (\$441)

### **3.0 DECLARATION OF INTEREST**

#### **3.1 Declaration of Financial Interest and Proximity Interests**

Elected Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

Nil

#### **3.2 Declaration of Interest Affecting Impartiality**

An Elected Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

Nil

### **4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

### **5.0 PUBLIC QUESTION TIME**

15 minutes (with a possible extension of two extra 15 minute periods) are set aside at the beginning of each Council meeting to allow members of the public to ask questions of Council.

Public Question Time is to be conducted in accordance with Shire of Mundaring Meeting Procedures Local Law 2015.

Summary of Question		Summary of Response
<b>Owen Briffa – Lost Mundaring &amp; Surroundings Local History Museum</b>		
1.	The Shire has stated there will be new history boards erected at the Morgan John Morgan Train Park and I would like to	The President advised that eight history boards are to be installed at the Morgan John Morgan Reserve as part of the

	know what will the new history boards be showing regarding the history? Will they be similar to those existing on the Heritage Trail in the local townships?	Morgan John Morgan Reserve upgrades and will be smaller than the ones along the Heritage Trail.
2.	Will they be talking about the history of different places in Glen Forrest or the railway station at the former site?	<p>The President advised that each one will contain information on specific history to the site such as:</p> <ul style="list-style-type: none"> <li>• Glen Forrest Rail Station;</li> <li>• Smith Mill produce;</li> <li>• Hrubos Family and Migrant Tent; and</li> <li>• Morgan John Morgan.</li> </ul> <p>Prototypes of potential history boards are being developed for discussion with key stakeholders and will be installed in coming months.</p>
<b>Paige McNeil</b>		
1.	Regarding the change of speed limit on Park Road in Hovea, sometime last year the speed limit was increased from 60km per hour to 70km per hour. Local road users, residents and ratepayers have expressed safety concerns and also reported the increased amount of road kill, including bandicoots and kangaroos. Can you please advise the rationale for the speed limit increase and whether a review into the increase could be conducted?	This question was taken on notice.
2.	Recently I became aware that ratepayers can choose to receive their rates notices by email. Is there scope for the Shire to communicate this option via their Facebook page or direct email, if there is such, prior to the August mail out and also how are the tip passes delivered in the email scenario?	Director Corporate Services confirmed that the Shire does offer rates by email. Tip passes are currently mailed out to residents who choose to receive their rates electronically. The Shire will look at ways of improving this process to a more efficient and cost efficient system for next year's rates.

## **6.0 APPLICATIONS FOR LEAVE OF ABSENCE**

### **6.1 Application for Leave of Absence - Cr David Lavell**

Cr Lavell has advised of his request for leave of absence from 19 July 2021 to 27 August 2021 (inclusive).

<b>COUNCIL DECISION MOTION</b>		<b>C1.07.21</b>	
Moved by	Cr Burbidge	Seconded by	Cr Cuthbert

That Cr Lavell be granted leave of absence from all meetings of Council held between 19 July 2021 to 27 August 2021 (inclusive).

#### **CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Lavell, Cr Martin, Cr Green, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

## **7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C2.07.21</b>	
Moved by	Cr Cuthbert	Seconded by	Cr Lavell

That the Minutes of the Ordinary Council Meeting held 8 June 2021 be confirmed.

#### **CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Lavell, Cr Martin, Cr Green, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

## **8.0 PRESENTATIONS**

### **8.1 Deputations**

1. Simon O'Hara                      Item 10.5 - Approval of Local Development Plan - 7 (Lot 20) Hardey Road, Glen Forrest
2. Ian Zlatnik                        Item 11.1 – Notice of Motion - Purchase and Maintenance of Purpose Built and Equipped Emergency Response and Incident Management Vehicle - Cr Toni Burbidge
3. Paige McNeil                      Item 11.1 – Notice of Motion - Purchase and Maintenance of Purpose Built and Equipped Emergency Response and Incident Management Vehicle - Cr Toni Burbidge

### **8.2 Petitions**

Nil

### **8.3 Presentations**

Nil

## **9.0 REPORTS OF COMMITTEES**

Nil

### **Change to Order of Business**

Cr Burbidge requested Council bring forward Item 11.1 to be considered prior to Item 10.6.

<b>COUNCIL DECISION</b>			<b>C3.07.21</b>
<b>MOTION</b>			
Moved by	Cr Burbidge	Seconded by	Cr Lavell

That the order of business be amended to provide for Item 11.1 to be considered prior to Item 10.6.

### **CARRIED 11/0**

**For:**            Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Lavell, Cr Martin, Cr Green, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

## 10.0 REPORTS OF EMPLOYEES

### 10.1 Responsible Authority Report - Lots 6 & 7 Great Eastern Highway, Midvale - Proposed Service Station

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<b>File Code</b>	Gr. 1.323 - Great Eastern Highway
<b>Author</b>	Angus Money, Manager Planning & Environment
<b>Senior Employee</b>	Mark Luzi, Director Statutory Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Responsible Authority Report - Lots 6 & 7 Great Eastern Highway Midvale - Proposed Service Station <a href="#">↓</a>

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#### SUMMARY

An application has been made to the Metro Outer Joint Development Assessment Panel (JDAP) for a proposed Service Station at Lots 6 & 7 Great Eastern Highway, Midvale.

Council is invited to endorse the officer's Responsible Authority Report (RAR).

#### BACKGROUND

Details of the proposal are provided within **Attachment 1** – Responsible Authority Report.

#### STATUTORY / LEGAL IMPLICATIONS

Council's role in relation to Responsible Authority Reports remains unclear. The following commentary reflects legal advice received.

The unsatisfactory legal arrangements for the provision of RARs mean:

- The practical reality is that an officer must prepare the technical assessment (report) which is the fundamental aspect of an RAR. The approved form of an RAR requires an officer recommendation to be included;
- It is not clear whether the provision of a RAR must also involve the input of Council;
- Even if it is not the case that the Council must be involved, the Council is entitled to have input into a RAR by passing a resolution to adopt or to depart from a RARs ultimate recommendation;
- While the DAP Practice Notes and the approved template for RARs indicate a presumption that a delegation can (or should) be in place where Council has no input into the RAR, there is no express statutory power to delegate the provision of a RAR to a local government officer. It is possible, but uncertain, that an implied power to delegate exists; and
- Whether the RAR is provided with, or without, the input of Council does not affect the validity of any decision the DAP may make.

This matter was discussed with Council at its January 2021 Forum. Legal advice has confirmed that given the ambiguity of the regulations and range of interpretations available, the Shire's practice represents a reasonable and practical approach to what is considered a legal conundrum.

To date, the Shire has adopted a practice similar to the City of Kalamunda. Officers prepare a technical RAR based upon Council's endorsed planning framework and provide the RAR directly to the Joint Development Assessment Panel (JDAP); noting that Council is represented on the JDAP by two councillors.

During the assessment process, if a Councillor believes a JDAP application should be considered by Council, it has been open to Council to raise a Notice of Motion to allow Council to make a recommendation and to select a Councillor representative to make a deputation to the JDAP meeting. This approach was used for the McDonalds JDAP in the Mundaring Town Centre several years ago.

In relation to the JDAP application at Lots 6 and 7 Great Eastern Highway Midvale, a Councillor has requested that Council be provided an opportunity to endorse the officer's RAR. While this was not the approach generally supported by Council previously, Council is entitled to have input into a RAR by passing a resolution to adopt or to depart from a RAR's ultimate recommendation.

As has been discussed with Council, this practice makes it difficult to achieve the statutory timeframes and creates other complexities and governance risks. In the review of the DAP framework, Shire officers have expressed to the DPLH that it is disingenuous to promote Council involvement but not allow sufficient time for their genuine consideration.

The guidance of the Department of Planning Lands and Heritage is reflected in the Departmental Practice Note in relation to DAPs (DAP Practice Notes) in which it is stated that *'it was the original intention of the DAP Regulations that the report be provided by a local government planning officer. However, it has been suggested that absent any delegation arrangements, Councils may or shall endorse a RAR prepared by the planning officer. Whenever possible, Councils are encouraged to have sufficient delegation arrangements in place to facilitate a timely approvals process.'*

Staff advised JDAP that according to the Shire's legal advice and contrary to the DPLH view, there are no clear statutory powers for Council to delegate that function to officers.

The DAP Practice Notes disclaim responsibility for advising what the internal processes should be for a local government to produce a RAR. Pursuant to reg.12(7) of the DAP Regulations if *'a DAP is not given a report on a DAP application in accordance with this regulation, the DAP may determine the DAP application in the absence of the report.'* As a DAP determination of a development application will be legally valid *whether or not* the local government has provided a RAR, it necessarily follows that if a RAR has been provided, the DAP determination will be legally valid *whether or not* the RAR was produced with the input of the Council. Further, if the RAR has been produced without the input of the Council, and there has been no formal delegation made by the Council to the officer who produced the RAR, the validity of the DAPs determination of the development application will likewise be unaffected.

In this instance, the Shire was directed by the Chair of JDAP to provide an interim report to JDAP (in the form of a RAR) regarding Lots 6 & 7 Great Eastern Highway at JDAP meeting on 22 April 2021. At that meeting, the JDAP secretariat advised that the Shire's final RAR should be endorsed by Council, or at least a RAR completed by the Shire officers under delegation.

This Special Council meeting provided an opportunity for this RAR to be presented to Council for its endorsement or to make an alternative recommendation.



From a procedural perspective, Councillors Collins and Driver attended JDAP on 22 April 2021 and it is assumed they will continue their role on JDAP for this application. Sitting JDAP members should acknowledge that participating or voting on a Council decision creates an impartiality interest that should be declared at the subsequent JDAP meeting. DPLH Practice Note 6 states - ‘...*Councillors are strongly encouraged to avoid participating or voting in a prior Council decision in relation to a DAP application.*’ Of concern is that sitting JDAP Councillors who follow the DPLH advice and avoid participating or voting would technically commit an offence under Clause 5.21 of the *Local Government Act* as Councillors are required to vote if they are present in the Council Chamber, unless they have declared a financial or proximity interest.

Councillors who participate in a Council decision and then participate in the JDAP meeting, even after declaring an impartiality interest, may still give rise to an avenue of judicial review of perceived apprehended bias. While the Shire has invited the DPLH to respond to these procedural issues, no adequate response or clarification has been provided to date. It is acknowledged that this legal risk ultimately rests with JDAP, not Council.

## POLICY IMPLICATIONS

While it may be necessary to develop a policy on the manner in which the Shire processes JDAP applications, it is understood the Department of Planning Lands and Heritage are reviewing the JDAP model as part of the planning reform process. Clarifying Council’s role is intended to form part of the reform process. It is therefore advantageous to review the situation following the completion of the State’s reform process.

## FINANCIAL IMPLICATIONS

Nil

## STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.1 – Robust decision-making by culturally aware, well-informed and supported Councillors

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>Risk:</b> Reputation – If Council decides to make an alternative recommendation it may appear to the community that staff and Council differ on the interpretation/application of planning matters associated with the proposal.		
Likelihood	Consequence	Rating
Possible	Insignificant	Low
<b>Action / Strategy</b>		
If Council decides to make an alternative recommendation, this should be accompanied with rationale to ensure the community and JDAP understand why a different position was taken.		

## EXTERNAL CONSULTATION

Refer to RAR

### COMMENT

The proposed Service Station at Lots 6 & 7 Great Eastern Highway, Midvale involves:

- A 320m<sup>2</sup> NLA Service Station/Convenience Store;
- A covered refuelling area with eight double sided refuelling bays;
- Underground fuel tanks;
- A refuse storage facility (32m<sup>2</sup>);
- Ten parking bays; and
- A 12m high pylon sign.

The RAR is provided within **Attachment 1**.

In considering its recommendation, Council has the following options:

- 1) endorse the RAR and officer recommendation;
- 2) endorse the RAR, make an alternative recommendation and provide JDAP the reasons for the alternative recommendation; or
- 3) Not endorse the RAR or recommendation and in doing so acknowledge that the Shire will still be compelled to submit the prepared RAR to JDAP to assist in the decision making.

## VOTING REQUIREMENT

Simple Majority

### MOTION RECOMMENDATION

Moved by                      Cr Jeans                      Seconded by                      Cr Cuthbert

That Council endorses the Responsible Authority Report regarding Lots 6 & 7 Great Eastern Highway, Midvale in **Attachment 1** to this report.

### MOTION WITHDRAWN

### MOTION

Moved by                      Cr Jeans                      Seconded by

That Council not endorse the RAR or recommendation and in doing so acknowledge that the Shire will still be compelled to submit the prepared RAR to JDAP to assist in the decision making.

## THE MOTION LAPSED FOR WANT OF A SECONDER

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C4.07.21</b>	
Moved by	Cr Burbidge	Seconded by	Cr Lavell

That Council endorses the Responsible Authority Report regarding Lots 6 & 7 Great Eastern Highway, Midvale in **Attachment 1** to this report.

**CARRIED 10/1**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jones, Cr Lavell, Cr Martin, Cr Green, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Cr Jeans

### 325 & 323 (LOTS 6 & 7) GREAT EASTERN HIGHWAY MIDVALE – SERVICE STATION

#### Form 1 – Responsible Authority Report (Regulation 12)

<b>DAP Name:</b>	Metro outer JDAP	
<b>Local Government Area:</b>	Shire of Mundaring	
<b>Applicant:</b>	MGA Town Planners	
<b>Owner:</b>	325 Great Eastern Highway (Lot 6) Longbench Pty Ltd	
	323 Great Eastern Highway (Lot 7) Raymond Kevill, Bradley Kevill, Mark Kevill and Scott Kevill	
<b>Value of Development:</b>	\$2.7 million <input type="checkbox"/> Mandatory (Regulation 5) <input checked="" type="checkbox"/> Opt In (Regulation 6)	
<b>Responsible Authority:</b>	Shire of Mundaring	
<b>Authorising Officer:</b>	Angus Money	
<b>LG Reference:</b>	Gr 1.325	
<b>DAP File No:</b>	DAP/20/01927	
<b>Application Received Date:</b>	14 December 2020	
<b>Report Due Date:</b>	1 March 2021	
<b>Application Statutory Process Timeframe:</b>	90 Days	
<b>Attachment(s):</b>	1. Locality Plan 2. Development Plans (2a - Site Plan, 2b - elevations, 2c - Floor Plan, 2d – landscaping plan, 2e- Pylon Sign 3. Main Roads WA Advice 4. Revised Traffic Impact Assessment (TIA)	
<b>Is the Responsible Authority Recommendation the same as the Officer Recommendation?</b>	<input type="checkbox"/> Yes	Complete Responsible Authority Recommendation section
	<input checked="" type="checkbox"/> N/A	
	<input type="checkbox"/> No	Complete Responsible Authority and Officer Recommendation sections

#### Responsible Authority Recommendation

That the Metro Outer JDAP resolves to:

**Approve** DAP Application reference DAP/20/01927 and accompanying plans (Attachment 2) in accordance with Clause 68 of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and the provisions of the Shire of Mundaring Local Planning Scheme No.4, subject to the following conditions:

1. This decision constitutes planning approval only and is valid for a period of 4 years from the date of approval. If the subject development is not substantially commenced within the specified period, the approval shall lapse and be of no further effect.
2. The development shall comply with the approved plans (including any amendments marked in red) unless approval is granted by the Shire for any minor variation made necessary by detailed design.
3. Prior to the lodgement of a Building Permit, minor modifications shall be made to the approved plans to the satisfaction of the Shire, to ensure delivery trucks of a minimum of 12.5 metres in length can traverse between the rear of the subject property and Lot 8.
4. Prior to the lodgement of a Building Permit, the applicant shall provide a schedule of external materials, finishes and colours to the satisfaction of the Shire and the building must thereafter be completed in accordance with the approved colours and materials.
5. Prior to the lodgement of a Building Permit, or as otherwise agree by the Shire, the existing lots that are the subject of this approval shall be amalgamated and a copy of the deposited plan provided to the satisfaction of the Shire.
6. Prior to the lodgement of a Building Permit, a revised Acoustic Report is required that is informed by detailed design and incorporates operational measures (particularly in relation to refuelling times) to ensure the operation achieves compliance with the *Environmental (Noise) Regulations 1997* at all times. The development shall thereafter be carried out and noise mitigation works and operational measures implemented in accordance with the approved noise report to the satisfaction of the Shire.
7. Prior to the lodgement of a Building Permit, a drainage plan shall be submitted for approval of the Shire. This plan must provide for stormwater to be disposed of into the Shire's drainage system via an internal system that incorporates a silt trap. Drainage infrastructure shall then be installed and maintained in accordance with the approved drainage plans to the satisfaction of the Shire.
8. Before commencement of use, all crossovers shall be located, installed and/or upgraded to the specifications and satisfaction of the Shire.
9. The surface of the parapet wall/s shall be finished to a high standard (i.e. painted or an even render finish) to the satisfaction of the Shire.
10. Engineering drawings and specifications are to be submitted and approved and works undertaken in accordance with the approved plans and specifications to construct and drain the accessway car parking areas and crossover to the satisfaction of the Shire.
11. Engineering drawings and specifications are to be submitted and approved and works undertaken in accordance with the approved plans and specifications to construct a footpath that connects to existing footpaths to the satisfaction of the Shire, on the advice of Main Roads WA.

12. Prior to commencement of the use, the landowner/applicant shall enter into a binding agreement with the Shire which provides for the establishment of reciprocal rights of access (for vehicular and pedestrian movement, parking and stormwater) for an easement in gross with 319 & 321 (Lots 1 & 8) Great Eastern Highway. The legal agreement shall be prepared, at the cost of the proponent/applicant and to the satisfaction of the Shire, and include terms which give effect to the reciprocal rights of access at the time when either agreement between relevant landowners can be achieved or when development occurs on each of the adjoining properties.
13. Prior to the lodgement of a Building Permit, a revised landscaping plan shall be submitted to the Shire detailing the landscaping of a strip at least 3 metres wide along all street frontages and Victoria Parade verge (with the exception of driveways or pedestrian pathways). The approved revised landscaping plan shall be established prior to occupancy and thereafter maintained to the satisfaction of the Shire.
14. A floor plan and internal elevations of the food premises showing the design construction layout and finishes of fixtures fittings and equipment shall be submitted to and approved by the Shire's Health Services prior to fitting out the food premises.
15. An enclosure for the storage and cleaning of rubbish bins shall be provided constructed of materials and colours consistent with adjacent buildings to the satisfaction of the Shire. The enclosure shall be accessible by service vehicles and of sufficient size to accommodate all waste prior to collection.
16. Signs and on-site advertising shall not include flashing chasing or pulsating lights. If in the opinion of the Shire, on the advice of Main Roads WA, a sign or advertisement is offensive misleading or dangerous to vehicular or pedestrian traffic then the Shire may direct that the sign be removed or modified within seven working days.
17. Floodlights shall be located and angled to minimise light spill onto adjoining land.
18. The proposed pylon sign shall not exceed 6m in height.
19. Buildings and structures that are indicated on the site plan to be removed shall be demolished and materials removed to the satisfaction of the Shire.
20. Prior to the commencement of the use, ten (10) parking bays are to be line marked and thereafter maintained in accordance with the approved plans and to the satisfaction of the Shire.
21. Vehicular access to and from Victoria Street is as follows at all times:
  - The southern crossover must be restricted to entry only, and
  - The northern crossover must be restricted to exit only.
22. Prior to the occupation of the development, vehicular access must be line marked (using directional arrows) to the satisfaction of the Shire of Mundaring. Line marking is to be maintained at all times.
23. All service vehicles including fuel tankers must enter and exit via Victoria Parade.

24. Any proposed illumination of the sign must not exceed 300cd.m2 (candela per square metre) between sunset and sunrise. The sign must not flash, pulsate or chase. The device must not contain fluorescent, reflective or retro reflective colours or materials.
25. Stormwater discharge is not permitted to the Great Eastern Highway Road Reserve.

**Advice Notes**

- a. Shire recommends no earthworks encroach and no stormwater be discharged into Great Eastern Highway road reserve. Main Roads may require the applicant/landowner make good any damage to existing vegetation in the road reserve.
- b. The condition relating to the surface of the subject parapet walls relates to the northern side of the proposed building abutting Lot 206 Victoria Parade, and the parapet wall (post demolition) abutting Lot 8 Great Eastern Highway.
- c. In respect to Lot 206 Victoria Parade, the landowner has expressed an interest in providing comment on the colours and textures proposed.
- d. In respect to reciprocal access, it is acknowledged that general reciprocal access arrangements are already in place between the landowners, however this agreement requires review relative to the revised building footprint / access over the subject site and for the Shire to become a party to the agreement.
- e. Establishing reciprocal access is also consistent with the requirements associated with the amalgamation approval granted by the WA Planning Commission on 11 March 2021 (WAPC: 160244).
- f. The Shire will require legal documents to be reviewed and/or lodged by our solicitors if they have been prepared by any other legal practitioner.
- g. No works are permitted within the Great Eastern Highway Road reservation unless Main Roads has issued a working on Roads Permit.
- h. Main Roads understands that at the time of assessment the access arrangements with the neighbouring lots remain uncertain.
- i. The applicant is required to submit an Application form to undertake works within the road reserve prior to undertaking any works within the road reserve. Application forms and supporting information about the procedure can be found on the Main Roads website > Technical & Commercial > Working on Roads.

**Details: outline of development application**

Region Scheme	Metropolitan Region Scheme
Region Scheme - Zone/Reserve	Urban Great Eastern Highway is Reserved as "Primary Regional Road"

Local Planning Scheme	Shire of Mundaring Local Planning Scheme No.4 – District Zoning Scheme.
Local Planning Scheme - Zone/Reserve	Service Commercial
Structure Plan/Precinct Plan	NA
Structure Plan/Precinct Plan - Land Use Designation	NA
Use Class and permissibility:	Service Station "D" use
Lot Size:	323 (Lot 6) - 1,070m <sup>2</sup> 325 (Lot 7) - 1,452m <sup>2</sup>
Existing Land Use:	Showrooms
State Heritage Register	No
Local Heritage	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Heritage List <input type="checkbox"/> Heritage Area
Design Review	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Local Design Review Panel <input type="checkbox"/> State Design Review Panel <input type="checkbox"/> Other
Bushfire Prone Area	No
Swan River Trust Area	No

**Proposal:**

Approval is sought for:

- A 320m<sup>2</sup> NLA Service Station/Convenience Store;
- A covered refuelling area with eight double sided refuelling bays;
- Underground fuel tanks;
- A refuse storage facility (32m<sup>2</sup>);
- Ten parking bays; and
- A 12m high pylon sign.

Proposed Land Use	Service Station
Proposed Net Lettable Area	320m <sup>2</sup> NLA
Proposed No. Storeys	1
Proposed No. Dwellings	NA

**Background:**

The site forms part of a series of attached showrooms approved in 1988 along with 319 & 321 GEH, Midvale. The four lots form part of an integrated ribbon commercial development with shared access and parking by way of an agreement.

The site forms part of broader development abutting both sides of GEH, characterised by typical service commercial development, such as showrooms and motor vehicle sales. Land to the north and north-east is zoned for medium density residential development, but has not been developed for this purpose and is predominated by Single Houses.





Above: Figure 1 from TIA illustrating subject site relative to adjoining commercial development

#### Previous Approvals

The commercial strip or cell between Bushby Street to Victoria Parade (outlined in yellow Figure 1), was subject to two related planning approvals issued in 1988. Separate planning consents were granted concurrently with similar conditions (Lots 6 & 7 the subject sites and Lot 8 adjoining). So whilst these were granted individually, conditions were imposed to require an agreement between landowners for the reciprocal rights of parking and access.

The condition stated:

*An agreement being made between the property owner and the neighbouring property owners, to the satisfaction of Council for the registration of grants on the respective Certificate of Title to provide reciprocal rights of carriageway and reciprocal parking rights over adjoining lots.*

Another relevant condition was imposed requiring 'No stormwater to be discharged onto Great Eastern Highway'.

The landowners entered into an agreement as the conditional approval required. The agreement states that they "...agree to the following items which will be registered as grants or covenants on the respective Certificates of Title:

1. reciprocal right of carriageway at the front and rear of rear property,

2. *reciprocal parking rights,*
3. *access crossover to GEH common to Lots 8&9 shall be maintained as an unrestricted entrance for the use of all properties;*
4. *and Lot 8 has stormwater rights over Lots 6 and 7."*

Key observations are that:

- The written agreement between the three landowners is dated 19/9/1988; one month after the planning approval/s were issued. There is no diagram associated with the written agreement.
- The Shire did not form a party to the agreement;
- The agreement was not reflected on the respective titles nor contained on any spatial plan.
- The fact that the agreement is not reflected on the titles does not necessarily constitute a breach of the previous conditions; because it could be argued that the conditions only required that an agreement be made 'for the registration' not that these actually be registered;
- There is no record of the Shire stating that the landowners agreement was unsatisfactory or satisfactory;
- Since 1988 (33 yrs) the landowners have respected and operated in accordance with the planning approval and their agreement. The Shire has not initiated any enforcement or compliance actions;
- Conditions did not require stormwater form part of the agreement. The landowners therefore must have recognised the inter-dependency between the sites, and decided to go above and beyond resolving the shared access arrangements and added stormwater management as part of their own agreement.
- Registering these agreements on the Certificates of Title with a diagram would have secured these rights/interests and avoided complications if land ownership changes overtime.
- From an ownership perspective, the lot immediately to the west (321 [Lot 8] GEH) continues to be owned by the same landowner that formed party to the agreement. The subject site represents two green title lots, and one of those lots continues to be owned by the original landowner. It is therefore reasonable to conclude that the agreement, as it relates to the original owners, has some legal and material effect on the redevelopment of the site.

**Legislation and Policy:**

Legislation

*Planning and Development Act 2005*

*Shire of Mundaring Local Planning Scheme No. 4*

*Planning and Development (Local Planning Schemes) Regulations 2015*

CI 66 – Consultation with other authorities

CI 67 – Matters to be considered by local government

The decision maker must have due regard to:

...

*(za) the comments or submission received from any authority consulted under clause 66*

*(m) the compatibility of the development with its setting, including —*

*(i) the compatibility of the development with the desired future character of its setting; and*

*(ii) the relationship of the development to **development on adjoining land** or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development; (emphasis added)*

*(s) the adequacy of —*

*(i) the proposed means of access to and egress from the site; and*

*(ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;*

*(t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;*

...

*(y) any submissions received on the application;*

*(w) the history of the site where the development is to be located;*

*Planning and Development (Development Assessment Panels) Regulations 2011*

State Government Policies

Perth and Peel @ 2050

Activity Centres Policy for Perth and Peel (SPP4.2)

Structure Plans/Activity Centre Plans

Not applicable

Local Policies

#### Advertising Planning Applications – PS-01

##### Public Consultation

The application has been advertised in accordance with the Shire's advertising Policy PS-01. The application was advertised in following ways:

- A public notice on the Shire's web site
- A notice placed on site
- Letters sent to nearby and affected land owners

The submission period was 28 days in accordance with Shire policy. At the end of the submission period the Shire received 29 submissions, consisting of:

- One petition against the proposal, signed by 37 people;
- One from the Bellevue Residents and Ratepayers Association against the proposal; and
- 24 private submissions.

All the private submissions (apart from the immediate neighbour to the north) were of objection.

Full submissions can be provided to JDAP on request.

##### Referrals/consultation with Government/Service Agencies

- City of Swan
- Department of Mines
- Water Corporation
- Main Roads WA (MRWA)

The agency submissions were neutral, requiring adherence to relevant legislation.

In summary the following concerns were noted.

Issue Raised	Officer comments
<ul style="list-style-type: none"><li>• Traffic safety and management</li><li>• Visual amenity</li></ul>	Acknowledged that traffic safety and management is a key consideration.  The design of the building is of a contemporary nature and of a scale and form that would be reasonably expected in a Service Commercial Zone and for a Service Station. Further analysis is however necessary relative to the parapet wall proposed along the northern boundary.
<ul style="list-style-type: none"><li>• Anti-social behaviour</li><li>• Height of proposed pylon sign</li></ul>	This is matter for management and police services.  The 12m height of the proposed pylon sign is considered excessive and this matter is discussed further below.  The land use is permitted.

<ul style="list-style-type: none"><li>• Abundance of underutilised service stations in the near locality.</li><li>• Safety associated with storage and supply of dangerous goods and environmental / pollution concerns</li></ul>	Service Stations would be subject to licencing under the relevant legislation.
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#### Main Roads WA

A Transport Impact Assessment (TIA) was original prepared in December 2020. The first revised TIA was prepared to address Main Roads WA's comments dated 11 March 2021. Subsequently, the proposal was considered by Metro Outer Development Assessment Panel on 22nd April 2021. The panel decided to defer the application so that Main Roads WA's latest comments documented in an email to Shire of Mundaring dated 16th April 2021 could be addressed. Those details are available within that report.

Based upon a final revised TIA (Attachment 4 dated May 2021) Main Roads have no objection to the proposal provided conditions are imposed.

#### Adjoining owners (west)

A representative of the adjoining landowner to the west has reiterated their objection to the proposal stating that:

- Proposed development will impede the front access to Lot 8 from GEH Highway and will prevent trucks and service vehicles from using the rear access to Lot 8 along the northern boundary of Lots 6 and 7 between Bushby Street and Victoria Parade.
- A decision to approve the Proposed Development in its current form would be legally unreasonable because the City's decision to approve the development of showrooms and office units at Lot 8, subject to condition 15, would be irreconcilable with the Proposed Development due to the effect it would have on the front and rear access to Lot 8.
- A decision to approve the Proposed Development will have the effect of obstructing the easement over Lots 6 & 7 that benefits Lot 8.
- The Proposed Development may result in a disruption to the services to Lot 8, may diminish the value of Lot 8 and may impact on our client's ability to deliver on her obligations to the tenants of Lot 8.

Due regard must be given to the history of the site where the development is to be located. Concern is raised that the design of the building creates a "pinch point" for service vehicles using the rear lane to manoeuvre between the development on Lot 8 and the proposed bin store and service bay for the Service Station. These matters are discussed below under Reciprocal Access Agreement.

#### Design Review Panel Advice

Not applicable.

Swan Valley Planning

Not applicable

**Planning Assessment:**

Service Station Provisions

<p><b>5.7.26 Service Stations</b></p> <p><i>Any Service Station shall comply with the following requirements:</i></p>	
<p><i>(a) any vehicular crossover from a road reserve shall be:</i></p> <p><i>i) a maximum of 11 m wide; and</i></p> <p><i>ii) a minimum of 15 m from a road intersection;</i></p>	<p>i) Complies</p> <p>It is noted that the existing crossover is located 2m from the truncation of the intersection, but approximately 15 metres from the edge of the carriageway. Regardless of the final interpretation of what constitutes the 'road intersection', it is clear the intent of the provision is to ensure, when determining applications involving Service Stations, that safe access/egress is achieved. Main Roads have no objection to the proposal.</p>
<p><i>(b) inlets to bulk fuel storage tanks shall be situated so as to ensure that fuel tankers, while discharging fuel into those tanks, stand wholly within the Service Station site; and</i></p>	<p>Complies.</p>
<p><i>(c) fuel pumps shall be set back a minimum of 3 m from any lot boundary abutting a road reserve.</i></p>	<p>Complies.</p>

Traffic generation and safety

The proposed access for the development comprises two crossovers on to Victoria Parade (patrons must exit the site via Crossover 1 (northern) / and enter via Crossover 2 (southern). Additional access will also be available through the car park of the neighbouring property which has an existing full movement crossover on Great Eastern Highway and one full movement crossover on Bushby Street.

The proposed development accommodates two shared accessways at the western side of the subject site to maintain circulation around the existing neighbouring commercial properties within the commercial cell.

A revised TIA was submitted to the Shire and MRWA on the 25 May 2021. It was requested that, amongst other things, the proponent's traffic consultant redo the manual traffic counts, better explain the trip generation and assumptions regarding the directional split, turn paths and service station access.

These matters are all detailed within the revised TIA (Attachment 4). Of note are the following observations.

- Victoria Parade / GEH Intersection

Traffic consultants request a pragmatic interpretation of the existing situation, acknowledging that during peak times motorists will predominantly avoid right-hand turns due to the high traffic volumes on GEH. This is reflected in the fact that even without development occurring on the site, the current intersection (for motorists turning right) into Victoria Parade from GEH and those exiting from Victoria Parade westbound already have a poor 'E' and 'D' level of service.

MRWA appear to agree that the development will not have an unreasonable impact on the Level of Service of this intersection.

- 10-Yr post development

There was disagreement between MRWA and traffic consultants regarding the future traffic growth on GEH. MRWA request that a traffic growth rate of 3.7% per annum be used to forecast the future background traffic volumes for the 10-yr post development scenario. Transcore advise that a 3.7%/yr traffic growth is unrealistic as it results in nearly a doubling of traffic volumes on GEH in 10 years-time and it is significantly higher than the average historical traffic growth on GEH in this locality which is less than 0.5%.

MRWA reviewed the revised TIA and have no objection to the proposal provided conditions are imposed as outlined in their correspondence (Attachment 5). The Shire's Infrastructure Services have no objection to the proposal.

#### Reciprocal Access Agreement

The proposed position of the building along the northern boundary will alter the otherwise free-flowing east-west vehicle access that exists along the rear of the property.

It has been claimed by the adjoining owner to the west that a decision to approve the development would be legally unreasonable because this would have the effect of, amongst other things, obstructing the easement.

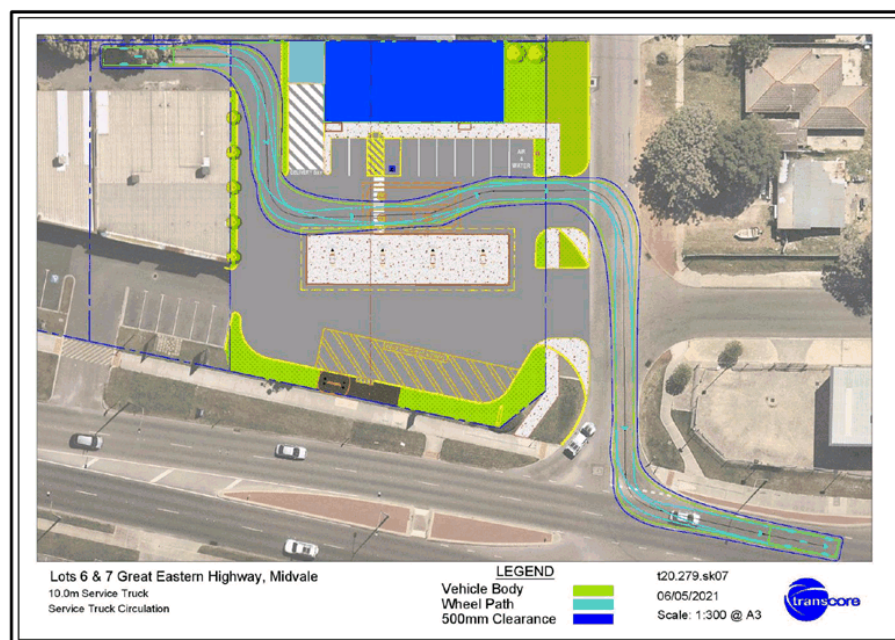
The current building/access arrangements provides convenient and direct access for most vehicles and trucks between the crossovers on Victoria Parade and Bushby Street.



The proposed design allows for smaller trucks (10m in length i.e. axle rigid trucks) to continue to move through unobstructed. The existing access arrangement is not completely obstructed as claimed - but is interrupted.

Context of the site is relevant. In a Light Industrial zone, where there is a demand for large semi-trailer truck access this design response might be considered to conflict with the intent of the zone and the shared access arrangements. In this case, the site is located in a narrow Service Commercial cell adjoining residential area which suggests semi-trailer access would be less common. It might even be advantageous to actively deter large semi-trailers by way of design.

On review and considering the potential for showrooms and bulky goods retail businesses to operate within the zone, it is considered appropriate that this be at least widened to allow for rigid trucks (of at least 12.5m in length) to manoeuvre through. This may require minor modifications to the site plan however is considered reasonable given 12.5m is the typical length of a delivery vehicle.



10.0m Service Vehicle Access - Appendix C Transcore TIA (May 2021)

The various inter-dependencies between the landowners has been the subject of conditions of approval, agreed and formalised by way of a civil agreement, and then constructed/implemented and respected for 33 years.

The applicant has expressed a willingness to uphold and respect shared access rights, but seeks to refine the spatial arrangement. This is not considered an unreasonable request given the landowner agreement has not been fulfilled as intended. The opportunity has only arisen because the easements were not formally registered on the respective certificates of title - as the landowners had agreed to do.



Historically, the Shire's conditional approval intended that the shared access arrangements be formalised. The proposal still provides rear and front shared access and upholds the fundamental intent of 1) the historical approvals and 2) the landowner agreement.

A contemporary worded reciprocal access condition (which also incorporates stormwater infrastructure) is therefore recommended to ensure the easements are implemented moving forward.

#### Pylon Sign

The application includes a pylon sign to be established in the southeast corner of the site at the intersection of Great Eastern Highway and Victoria Parade, within the property boundary.

The sign is to be constructed from galvanised steel, holding and LED light box and a digital price board, each measuring 4m x 4m. Acrylic signage panels will be applied to both sides, having artwork specified by a future tenant. The overall height will be 12.0m. The sign will display business information and fuel prices.

Local Planning Scheme No. 4 provisions for advertising:

<b>5.7.33 Advertising</b>	Officer Comment
<i>Advertising, not otherwise exempt under Schedule 5, must:</i>	
<i>(a) not detract from or erode the visual qualities and character of a particular locality and/or transport corridor; and</i>	A 12-metre high sign would negatively affect future visual amenity both directly and in the establishment of an undesirable precedent. If a height of 12 metres is approved, nearby businesses may also seek to increase their signage height commensurately; contesting for motorist attention and accumulating in excessive visual clutter. Such applications may be difficult to refuse and defend due to precedence being established, resulting in an array of signs of significant height. A condition to reduce the height to no greater than 6 metres would be consistent with decisions made in vicinity of the site.
<i>(b) be associated with the operation or business on the subject site; and</i>	Complies.
<i>(c) not be misleading or dangerous; and</i>	Complies.
<i>(d) be of a size and scale that is proportionate to the realistic needs of local commerce in the locality; and</i>	A 12-metre high sign is considered excessive and disproportionate in this locality.

	<p>A review of signage in the locality, both within Shire of Mundaring and City of Swan, indicates that there is minimal signage of a scale as proposed. Signage within the adjacent showroom development is generally around the 6-8 metre mark. For development abutting Great Eastern Highway, the Shire has consistently required a 6m maximum height for signs.</p> <p>It is also noted that Service Stations developed on the Great Eastern Highway to the east of the site in the locality do not have signs of the proposed height.</p>
<i>(e) be designed to minimise visual clutter.</i>	Complies.

On the basis of the above, the 12metre pylon sign is not supported and it is recommended the height of the pylon sign be limited to no greater than 6 metres.

#### Parapet wall on northern boundary

The application proposes a 25.3m long parapet wall on the northern boundary. The wall height will be 4.45m and will be constructed of concrete with a selected finish. Adjoining this is a 5.65m long concrete wall with a 2m height, which forms the rear of the bin yard, deliveries and air conditioning plant.

Development on the adjoining site consists of a Single House in close proximity to the common boundary. On the subject site, and the balance of adjoining development currently there is a service lane between the buildings and land to the north.

The owner of the abutting site has advised that they do not object to the development subject to being able to comment on the finish of the parapet wall and construction of a wall of a minimum height of 2m along the boundary. It is noted that a portion of the submitters site, approximately 10m at the rear, does not abut the subject land and therefore the applicant would not be entitled to construct a wall on this portion of the submitters boundary. This would be a matter to be negotiated between the submitter, the applicant and the owner of the abutting lot, west of the subject site.

#### Remaining LPS4 Provisions

Provision	Requirement	Proposal	Assessment
Local Planning Scheme No 4.			
4.2.7		NA	

Objectives of the Service Commercial zone	To provide for a range of commercial activities that require good visibility and vehicular access		The proposed use is consistent with the objective of the zone.
4.3.2 Zoning Table	"D" means the use is not permitted unless the Shire has granted planning approval.	NA	Noted.
5.7.6 Stormwater drainage	Development shall employ water sensitive urban design.	A stormwater pollution control system is to be installed providing stormwater treatment and hydrocarbon capture.	To be conditioned. MRWA advise that no stormwater is to enter GEH road reserve.
5.7.8 Landscaping requirements	Unless otherwise approved by the Shire, landscaping shall be provided as a component of all commercial and industrial development.  5.7.8.2 The area, distribution and type of landscaping of individual sites required by this Scheme shall be		

	<p>determined in the context of each proposed development, but shall be generally in accordance with the following principles:</p> <p>(a) except where used for driveways or pedestrian pathways, or where a building has a lesser setback, a 3 m wide strip of land abutting all street frontages shall be landscaped;</p>	<p>Landscaping is compliant with the exception of a portion of the Victoria Parade frontage (1.5m proposed in lieu of 3m).</p>	<p>The reduced landscaping is acceptable subject to the abutting portion of the verge being landscaped to a depth of 1.5m. To be conditioned.</p>
<p>5.7.15</p> <p>Land abutting Great Eastern Highway</p>	<p>Unless specified, the minimum setback to Great Eastern Highway shall be 15m.</p>	<p>The Service Station is setback greater than 15m. A small portion of the canopy is setback 13m</p>	<p>Complies.</p>
<p>5.7.16</p> <p>Building Height</p>	<p>Maximum height in the Scheme area shall be 10m</p>	<p>Building roof height is 4.45m. Canopy roof height is 5.35m</p>	<p>Complies.</p>
<p>5.7.20</p> <p>Vehicle Parking</p>	<p>Car parking is to be provided in accordance with Table 2. Where a use is proposed that is not specified in the Table, it shall be at the Shire's discretion. Parking for a Service</p>	<p>Ten parking bays are provided.</p>	<p>Given the vast majority of visits will be to purchase fuel; it is considered that ten stand-alone bays will be adequate. Additionally, the site has a reciprocal parking and access with the adjoining sites.</p>

5.7.22 Vehicular access to major roads	Station is not specified.  Vehicular access points to and from Great Eastern Highway shall be limited as far as practicable. Shared access between sites and access from secondary streets is encouraged.	The subject sites do not have direct access to Great Eastern Highway and are subject to a reciprocal rights of access agreement. Access is proposed from Victoria Road and via internal access way.	Refer to comments regarding access to Great Eastern Highway.
5.7.30 Light overspill	Floodlights, spotlights and all other forms of lighting shall be constructed, oriented and controlled so as not to:  (a) adversely impact on the amenity of any adjacent residents; or  (b) cause a traffic hazard in the adjacent road network.		Management of light spill can be managed as a condition.
5.14 Development requirements for the Service Commercial zone	5.14.2 Site coverage and plot ratio Development within the Service Commercial zone shall have a maximum site coverage of 50% and a maximum plot ratio of 0.5.	Proposed building area is 320m <sup>2</sup> . Overall site area is 2,338m <sup>2</sup> , therefore allowable site coverage is 1,169m <sup>2</sup>	

5.14.4 Building materials	<p>5.14.3 Development setbacks The following minimum setbacks apply to development within the Service Commercial zone:</p> <p>Primary street: 3 m (5 m on corner lots)</p> <p>Secondary street: 3 m Side: Nil Rear: Nil</p> <p>Great Eastern Highway: 15 m</p>	<p>n/a (see below)</p> <p>Secondary street (Victoria Parade) setback is 6m.</p> <p>Setback to Great Eastern Highway is 35m (Convenience store). Refer to comments on canopy above under clause 5.7.15.</p>	Complies.
	<p>5.14.4.1 Each facade or wall of a building facing any street or public place shall be constructed of, or finished so as to appear to be constructed of, brick, stone, concrete or glass, or a combination of these materials, or similar material as approved by the Shire, to a minimum height of 3 m above finished ground level.</p> <p>The building setback area from any street alignment shall</p>	<p>Façade facing Great Eastern Highway is predominately glazing and concrete. Façade facing Victoria parade is concrete.</p>	Complies.
5.14.5 Use of setback areas from streets			Complies.

<p>5.14.6 Bin storage areas</p>	<p>only be used for one or more of the following:</p> <p>(a) vehicular and pedestrian access;</p> <p>(b) car parking for employees, customers or visitors;</p> <p>(c) landscaping; and</p> <p>(d) advertising signage approved by the Shire or exempted from requiring approval of the Shire by this Scheme or the Shire's Signs Local Law. The building setback area shall not be used for repair or dismantling of vehicles, nor for storage purposes.</p> <p>Bin storage areas shall be provided for all development. Such areas shall be:</p> <p>(a) located so as to be readily accessible by service vehicles;</p> <p>(b) of sufficient size to accommodate rubbish generated by the use(s) on each property in the interval between rubbish collections; and</p>	<p>The bin store is located adjacent to the service bay and will be accessible to service vehicles.</p> <p>The size of the bin store is sufficient to service the development.</p> <p>The bin storage is positioned behind the building setback line and is</p>	<p>Complies.</p>
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	(c) effectively screened from view from any street, public place and any adjacent residence.	effectively screened from public view from GEH. It will be screened from the adjoining residential site by a 2m high concrete wall	
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**Conclusion:**

The proposal is generally consistent with the Shire's Local Planning Scheme No.4. Importantly, Main Roads WA have no objection to the revised TIA provided conditions are imposed.

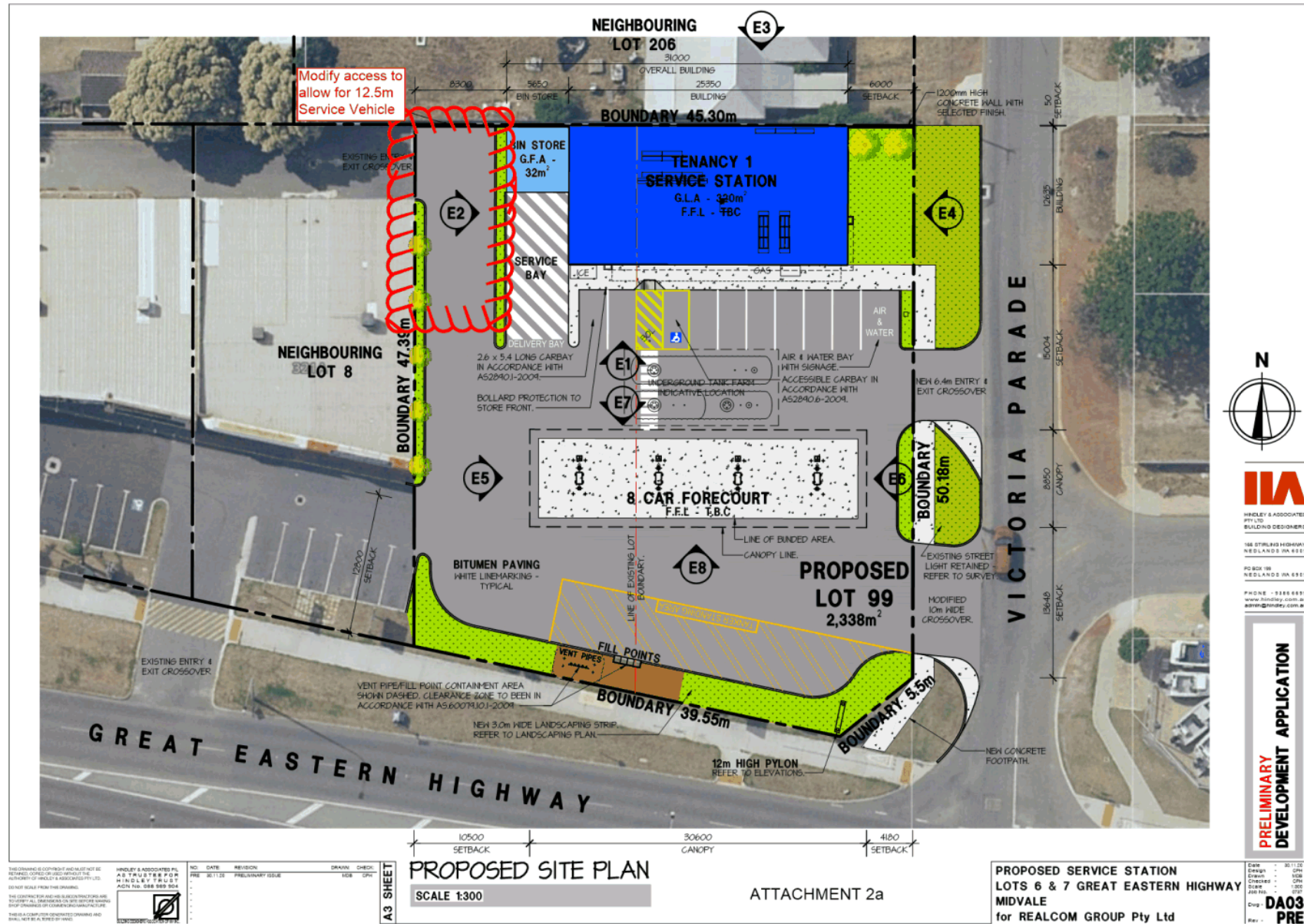
The site forms part of a commercial cell with interdependencies with other commercial lots to the west. Clause 67 requires a decision maker to give due regard to the relationship of the development to development on adjoining land and the history of the site where the development is to be located. In this regard, it is concluded that the proposal would not unduly obstruct shared access as claimed particularly if the rear access is widened to allow for (12.5m) delivery trucks as recommended.

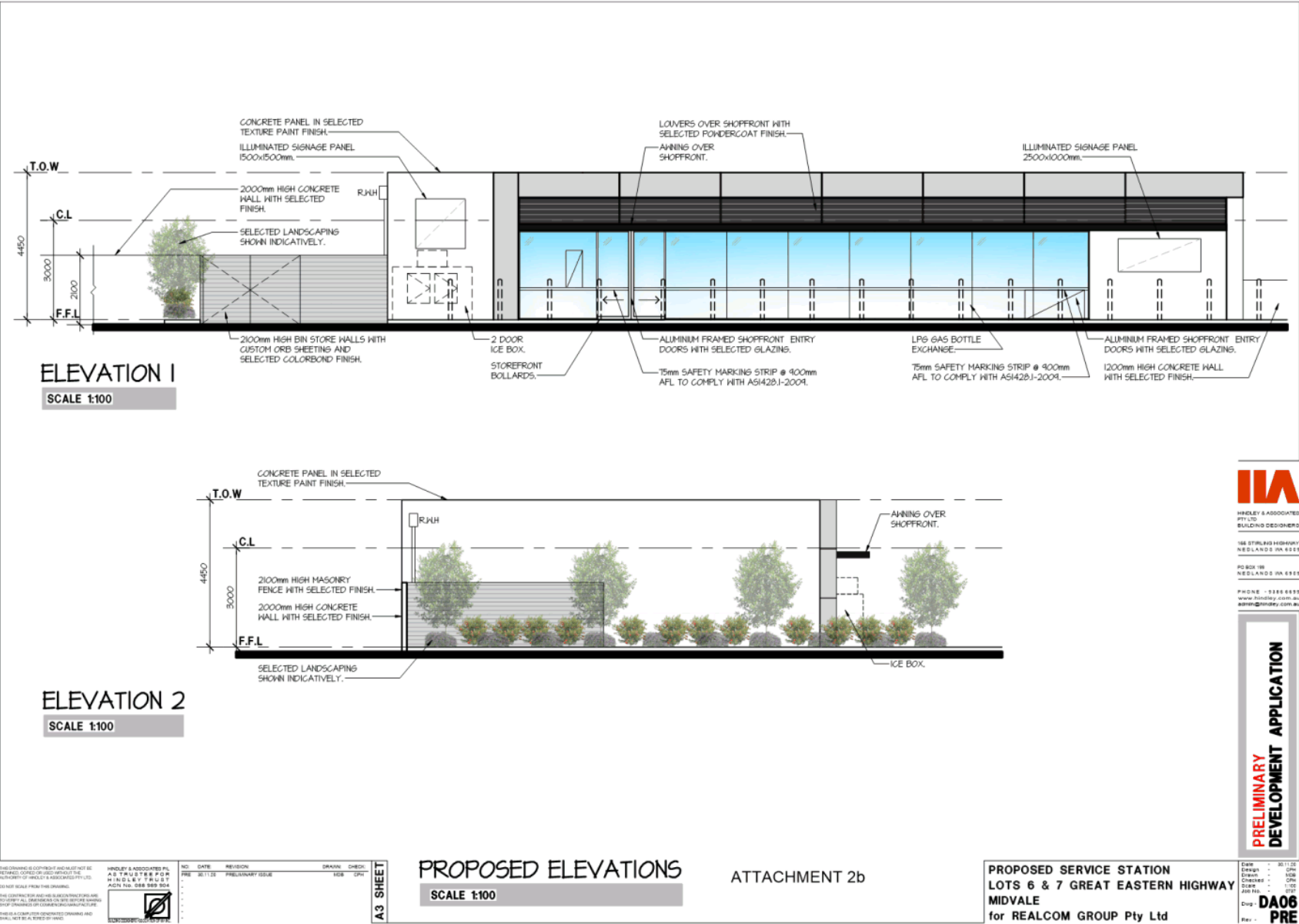
The proposal is considered generally consistent with the intent of the historical planning approvals and the landowner agreement. Approval with conditions is therefore recommended.

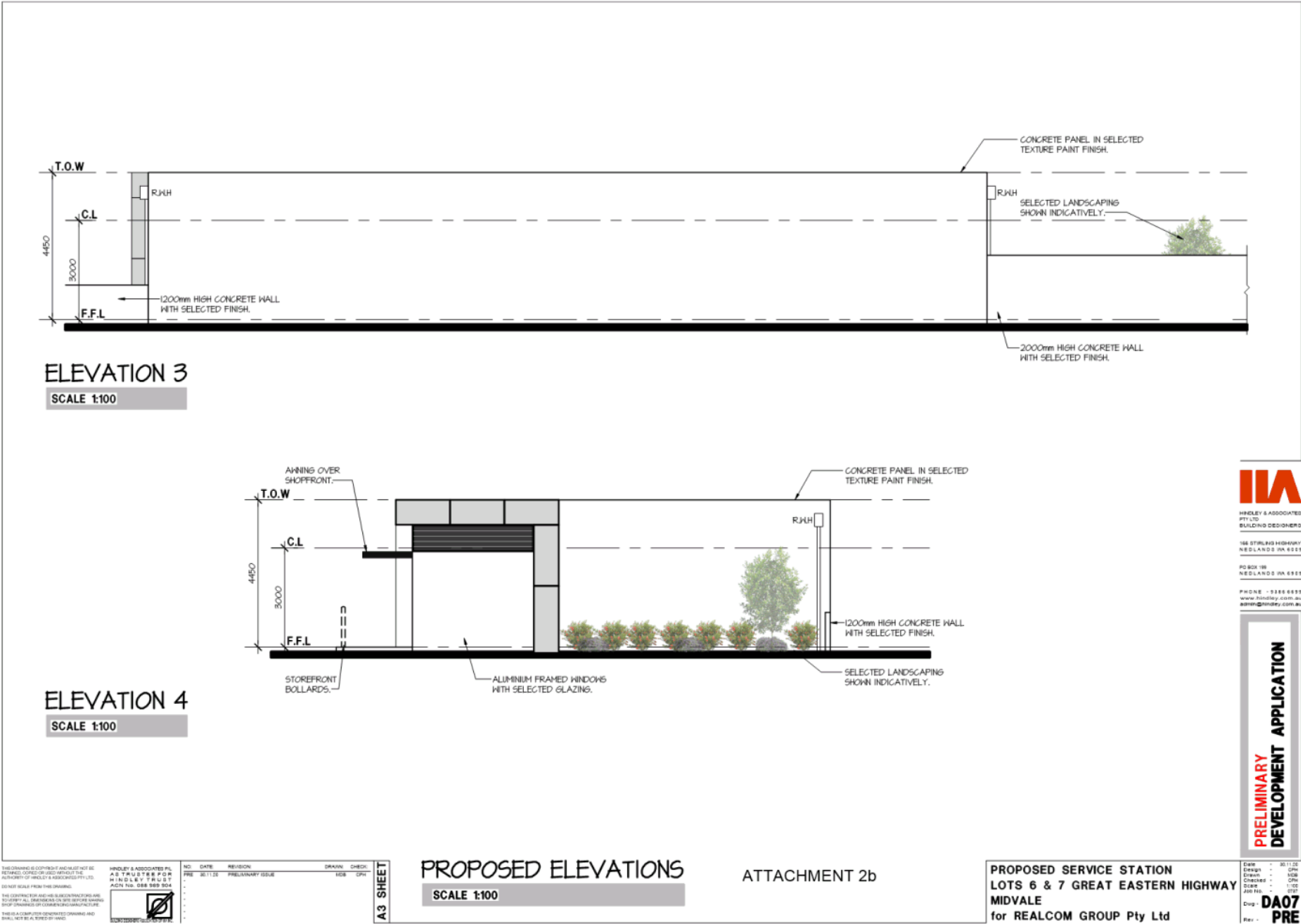


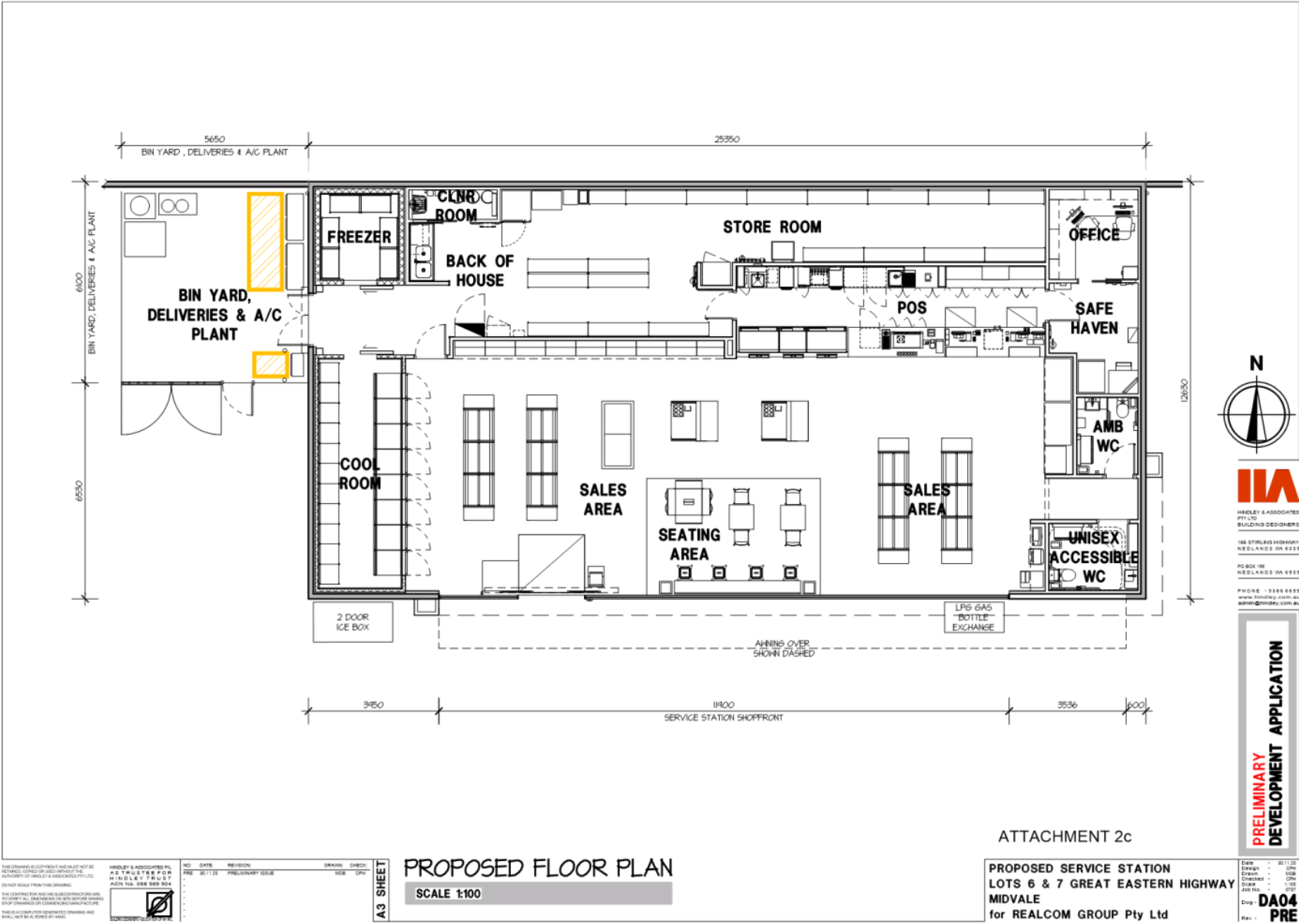




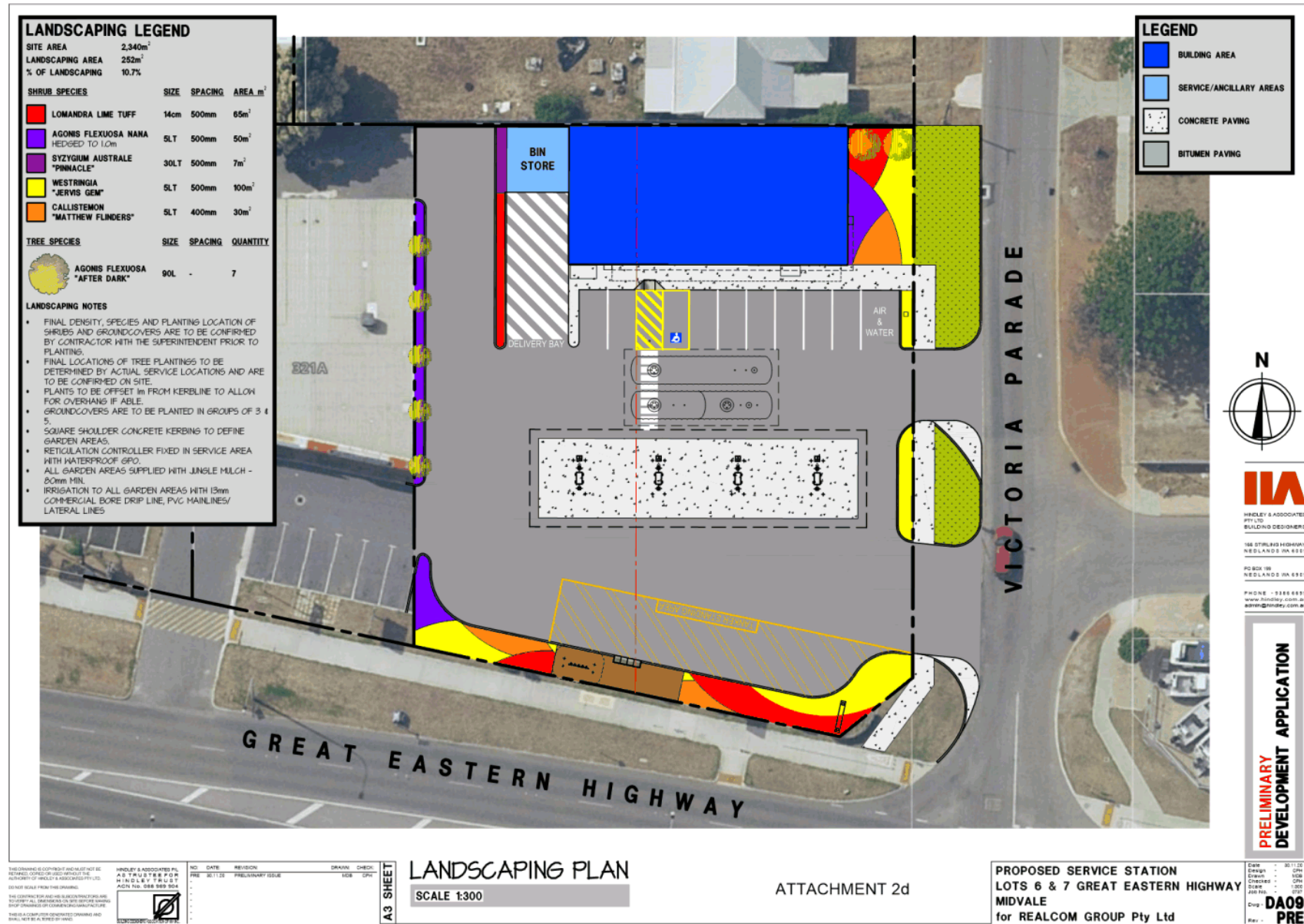


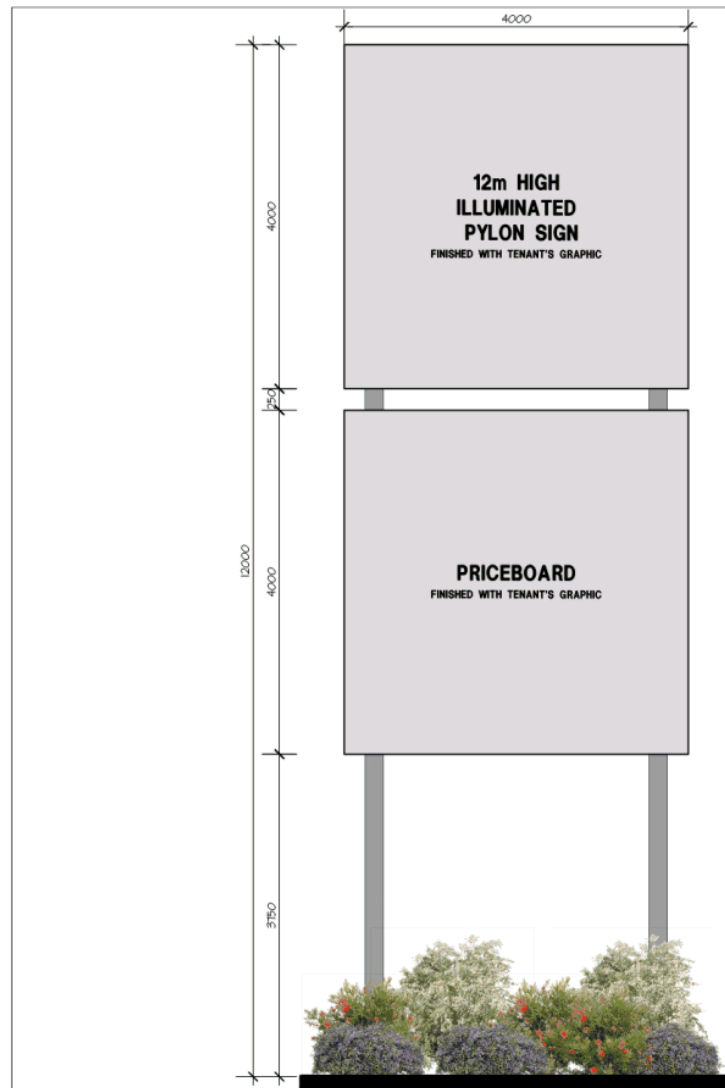








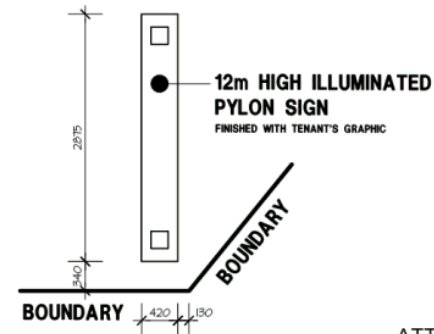




STREET VIEW PERSPECTIVE

NOT TO SCALE

NOTE!  
PERSPECTIVE VIEW INDICATIVE ONLY



## PYLON SIGN SETOUT

**SCALE 1:50**

ATTACHMENT 2e

**PROPOSED SERVICE STATION**  
**LOTS 6 & 7 GREAT EASTERN HIGHWAY**  
**MIDVALE**  
for REALCOM GROUP Pty Ltd

**ILA**  
HINDLEY & ASSOCIATED  
PTY LTD  
BUILDING DESIGNERS

---

166 STIRLING HIGHWAY  
NEDLANDS WA 6009

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NEDLANDS WA 6900

---

PHONE + 9328 6633  
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[admin@hindley.com.au](mailto:admin@hindley.com.au)

**PRELIMINARY  
DEVELOPMENT APPLICATION**

Date	=	30.11.20
Design	=	CPH
Drawn	=	MOB
Checked	=	CPH
Date	=	1.10
Job No.	=	0737
Drug	=	<b>DA10</b>
Rev	=	<b>PRE</b>



Enquiries: Steve Fernandez on (08) 9323 4517  
Our Ref: 20/9670 (D21#596213)  
Your Ref: PDA.2020.0128170

28 June 2021

Chief Executive Officer  
Shire of Mundaring  
7000 Great Eastern Highway  
Mundaring WA 6073

Email: [shire@mundaring.wa.gov.au](mailto:shire@mundaring.wa.gov.au)

Dear Sir/Madam,

**PROPOSED DEVELOPMENT - 323 (LOT 7) & 325 (LOT 6) GREAT EASTERN HIGHWAY,  
MIDVALE – REF: PDA.2020.0128170 [SERVICE STATION]**

In response to additional information received on 15 and 23 June 2021, please be advised Main Roads has no objections subject to the following conditions being imposed:

Conditions

1. Vehicular access to and from Victoria Street is as follows at all times:

- The southern crossover must be restricted to entry only, and
- The northern crossover must be restricted to exit only.

Justification for Condition

To ensure vehicles safely enter and exit the site and road network.

2. Prior to the occupation of the development, vehicular access must be line marked (using directional arrows) to the satisfaction of the Shire of Mundaring. Line marking is to be maintained at all times.

Justification for Condition

Public Safety. To ensure drivers are aware of exit and entry points to the service station.

3. All service vehicles including fuel tankers must enter and exit via Victoria Parade.

Justification for Condition

This condition reflects the requirement of the applicants Transport Impact Assessment.

4. Any proposed illumination of the sign must not exceed 300cd.m2 (candela per square metre) between sunset and sunrise

Justification for Condition

Public Safety. To ensure drivers are not distracted.

Main Roads Western Australia  
Don Aitken Centre, Waterloo Crescent, East Perth WA 6004  
PO Box 6202, East Perth WA 6892

[mainroads.wa.gov.au](http://mainroads.wa.gov.au)  
[enquiries@mainroads.wa.gov.au](mailto:enquiries@mainroads.wa.gov.au)  
138 138

Version 1 July 2019





5. The sign must not flash, pulsate or chase.

Justification for Condition

Public Safety. To ensure drivers are not distracted.

6. The device must not contain fluorescent, reflective or retro reflective colours or materials.

Justification for Condition

Public Safety. To ensure drivers are not distracted.

7. Stormwater discharge is not permitted to the Great Eastern Highway Road Reserve.

Justification for Condition

To ensure stormwater from the development is lawfully discharged.

8. No works are permitted within the Great Eastern Highway Road reservation unless Main Roads has issued a working on Roads Permit.

Justification for Condition

Public safety and to ensure the necessary permits have been obtained.

Advice

- a) Main Roads understands that at the time of assessment the access arrangements with the neighbouring lots remain uncertain.
- b) The applicant is required to submit an Application form to undertake works within the road reserve prior to undertaking any works within the road reserve. Application forms and supporting information about the procedure can be found on the Main Roads website > Technical & Commercial > Working on Roads.

Should the JDAP disagree with or resolve not to include as part of its conditional approval any of the above conditions or advice, Main Roads requests an opportunity to meet and discuss the application further, prior to a final determination being made.

Main Roads requests a copy of the JDAP final determination on this proposal to be sent to [planninginfo@mainroads.wa.gov.au](mailto:planninginfo@mainroads.wa.gov.au) quoting the file reference above.

Yours sincerely

*mthornely.*

Maryanne Thornely  
**A/Statutory Road Planning Manager**  
**Enc: Marked up entry and exit plan to Victoria Pd**



Marked up entry and exit plan to Victoria Pd



## **Proposed Service Station**

### **Lots 6 & 7 Great Eastern Highway, Midvale**

#### **Revised Transport Impact Assessment**

PREPARED FOR:  
Gazebo Management Pty Ltd

May 2021

## Document history and status

Author	Revision	Approved by	Date approved	Revision type
Waihin Tun	r01	R White	9/11/2020	Draft
Waihin Tun	r01a	R White	10/11/2020	Final
Waihin Tun	r01b	R White	02/12/2020	Revised
Waihin Tun	r01c	R White	19/03/2021	Revised
Waihin Tun	r01d	B Bordbar	25/05/2021	Revised Final

**File name:** t20.279.wt.r01d  
**Author:** Waihin Tun  
**Project manager:** Behnam Bordbar  
**Client:** Gazebo Management Pty Ltd  
**Project:** Lots 6 & 7 Great Eastern Highway, Midvale  
**Document revision:** r01d  
**Project number:** t20.279

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## 1.0 Introduction

---

This second revised TIA has been prepared by Transcore on behalf of Gazebo Management Pty Ltd with regards to the proposed service station to be located at Lots 6 and 7 Great Eastern Highway, Midvale in the City of Swan. The site is located at the northwest corner of Great Eastern Highway and Victoria Parade priority controlled 'T' intersection.

Transcore originally prepared a Transport Impact Assessment (TIA) in December 2020 and the first revised TIA in March 2021 with respect to the Development Application (DA) for the subject site development. The first revised TIA was prepared to address Main Roads WA's comments provided in their letter dated 11 March 2021. Subsequently, the development application was considered by Metro Outer Development Assessment Panel on 22<sup>nd</sup> April 2021. The panel decided to defer the application so that Main Roads WA's latest comments documented in an email to Shire of Mandaring dated 16<sup>th</sup> April 2021 are addressed. Accordingly, this second revised TIA is prepared in order to address MRWA's latest comments. The development plan is included in **Appendix A**. All relevant points which address Main Roads WA's latest comments are presented in *"italic"* format within this second revised TIA.

The site is located within the existing local centre which is bound by Victoria Parade to the east, Great Eastern Highway to the south, Bushby Street to the west and existing residential properties to the immediate north as illustrated in **Figure 1**. The subject site is currently occupied by an existing commercial development and an empty vacant commercial property located at the easternmost portion of the local centre.





**Figure 1: Location of the subject site**

Vehicle accesses to the subject site local centre are currently available via two full movement crossovers on Victoria Parade, one full movement crossover on Great Eastern Highway and one full movement crossover on Bushby Street. As part of the proposed development, the existing northern crossover on Victoria Parade will be modified/ widened to 6.5m, relocated to the south and converted to exit only crossover and the existing southern crossover on Victoria Parade will also be modified/ widened to 10m, relocated away from Great Eastern Highway and converted to entry only crossover. *This crossover has been changed to entry only to address one of Main Roads WA's comments. The right in entry into this crossover is maintained as it results in better and more efficient internal traffic operation (clockwise), thereby reducing the risk of internal conflicts and congestion.*

The subject site is illustrated in **Figure 2** within the context of the zones and reservations of the Metropolitan Region Scheme, which shows that Great Eastern Highway is classified as a Primary Regional Road (Red Road).

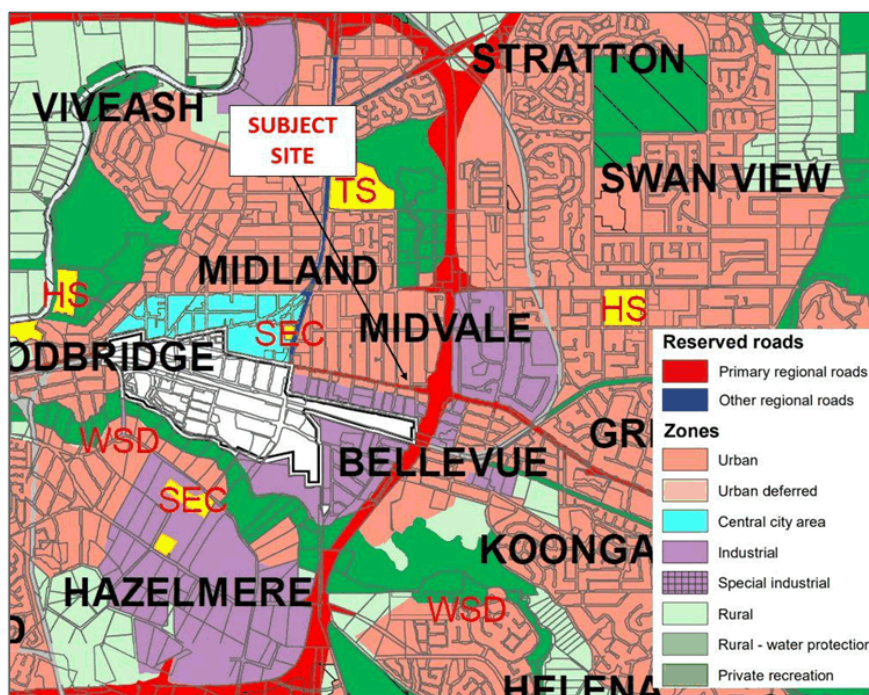


Figure 2. MRS Map

The key issues that will be addressed in this report include establishing the net traffic generation and distribution of the proposed development, operations and capacity analysis of the proposed development crossovers, and the priority controlled 'T' intersection of Great Eastern Highway and Victoria Parade. The internal site circulation system for fuel tankers and service vehicles are also addressed in this report. In addition to these general points, the report aims to address Main Roads WA's latest comments.

## 2.0 Development Proposal

---

According to the proposed development plan in **Appendix A** of this report, the proposal includes a service station comprising the following elements:

- ✚ A convenience retail store with GFA of 320m<sup>2</sup>;
- ✚ Fuel canopy with 8 vehicle fuelling positions;
- ✚ A designated storage area and delivery bay; and,
- ✚ A total of 10 car parking bays inclusive of one ACROD bay and one 'air & water' bay.

The layout of the proposed development is shown in the site plan included in **Appendix A**.

### 2.1 Proposed Access for all Modes

The proposed access system for the development comprises one entry only southern crossover (crossover 2) and one exit only northern crossover (crossover 1) on Victoria Parade. Additional access will also be available through the car park of the neighbouring property which has an existing full movement crossover on Great Eastern Highway. *This access arrangement has been adopted to address Main Roads WA's comments and achieve effective clockwise circulation within the service station site. This effective one-way circulation system would avoid internal conflicts and remove the risk of internal congestion.*

As part of the proposed development, the existing northern crossover on Victoria Parade will be modified/ widened to 6.4m and relocated to the south and converted to exit only crossover, whereas the existing southern crossover on Victoria Parade is proposed to be relocated, modified/ widened to 10.0m width and converted to entry only crossover.

Furthermore, the proposed development accommodates two shared accesses at the western side of the subject site to maintain circulation around the existing neighbouring commercial properties within the local centre. The locations of the site crossovers and shared access are shown in **Figure 3**.

The delivery of fuel will be undertaken by using fuel tankers up to 19.0m in length which will enter the site via the southern entry only crossover on Victoria Parade, access the fill point and exit the site via the northern exit only crossover on Victoria Parade. The location of the fill point has been selected so that a tanker undertaking the filling operation will have minimal impact on traffic circulation within the site. Appropriate turn path assessment for the tanker is also presented in **Appendix B**.

*The fuel tankers would be provided with the route that they should take to deliver the fuel to this service station as per normal practice. This route would be documented in the delivery tanker manifest and the drivers always must follow the route described in the manifest. As the fuel tankers would be travelling from south, they will use Roe*



Highway northbound to access Great Eastern Highway and therefore will access the site by turning right from Great Eastern Highway into Victoria Parade and then turning left into the service station. The southern crossover has been designed to accommodate the entry movements of fuel tanker with the provision of a mountable area. This information with respect to the operations of the fuel tankers is provided to address Main Roads WA's comments.

A designated storage area and delivery bay are provided at the western side of the convenience store building. Deliveries and waste collection will be accommodated within the site.

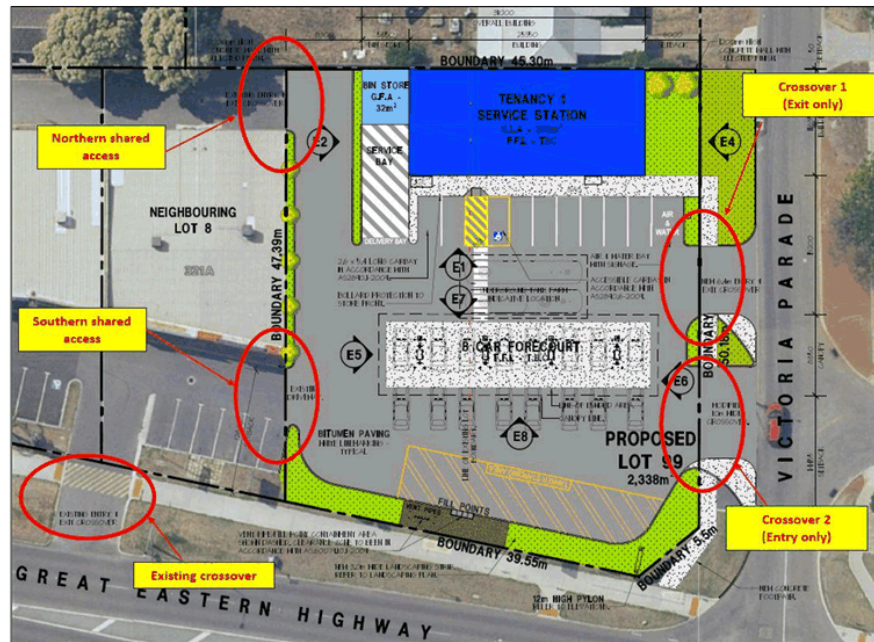


Figure 3. Proposed Access Arrangements

## 3.0 Existing Situation

---

### 3.1 Existing Site Use, Access and Parking

The subject site is located at the northwest corner of Great Eastern Highway/ Victoria Parade priority controlled 'T' intersection (refer to **Figure 1**). The subject site has two road frontages: Great Eastern Highway to the south and Victoria Parade to the east.

### 3.2 Existing Site Traffic Generation

The subject site currently accommodates one vacant commercial tenancy and one Anglicare WA Op Shop within a local centre.

### 3.3 Existing Road Network

**Great Eastern Highway**, in the vicinity of the subject site, is dual divided carriageway with four lanes and raised median. Pedestrian footpaths are available on both sides of Great Eastern Highway in the vicinity of the subject site. Please refer to **Figure 4** for more details.

Great Eastern Highway is classified as a *Primary Distributor* in the Main Roads WA Functional Road Hierarchy and operates under the sign posted speed limit of 60km/h in the vicinity of the subject site. Great Eastern Highway is classified as a Primary Regional Road (Red Road) in the MRS.

According to the latest available SCATS data on the Main Roads WA website, Great Eastern Highway (west of Roe Highway) carried traffic of 27,408vpd on a Wednesday in February 2021. The average Wednesday morning peak of 1,973vph was recorded at this location between 10:00am to 11:00am while the average Wednesday afternoon peak of 2,417vph was recorded between 4:00pm to 5:00pm. *A typical Wednesday has been selected for the traffic modelling and analysis in order to address Main Roads WA's comments.*



**Figure 4. Eastbound view along Great Eastern Highway**

**Victoria Parade**, in the vicinity of the subject site, is constructed as single-carriageway, two-lane undivided road with a pedestrian footpath on the eastern side of the road. Refer to **Figure 5** for more details.

Victoria Parade is classified as a *Local Distributor* in the Main Roads WA Functional Road Hierarchy and operates under the default built up area speed limit of 50km/h.

Victoria Parade forms a give way sign-controlled 'T' intersection with Great Eastern Highway.



**Figure 5. Southbound view along Victoria Parade**

### ***3.4 Existing Traffic Volumes on Roads***

Transcore initially undertook manual traffic counts for the turn movements at existing site crossovers and the intersections of Great Eastern Highway and Victoria Parade on Friday 30<sup>th</sup> October 2020 between 11:00AM to 12:00PM and 3:00PM to 4:00PM.

*As per Main Roads WA's comments, Transcore undertook revised manual traffic counts for the turn movements at the intersection of Great Eastern Highway and Victoria Parade on Wednesday 12<sup>th</sup> May 2021 between 10:00AM to 11:00AM and 4:00PM to 5:00PM (peak hours for typical Wednesday). The existing traffic peak hour turn counts at the intersection and site crossovers are shown in **Figure 6**.*

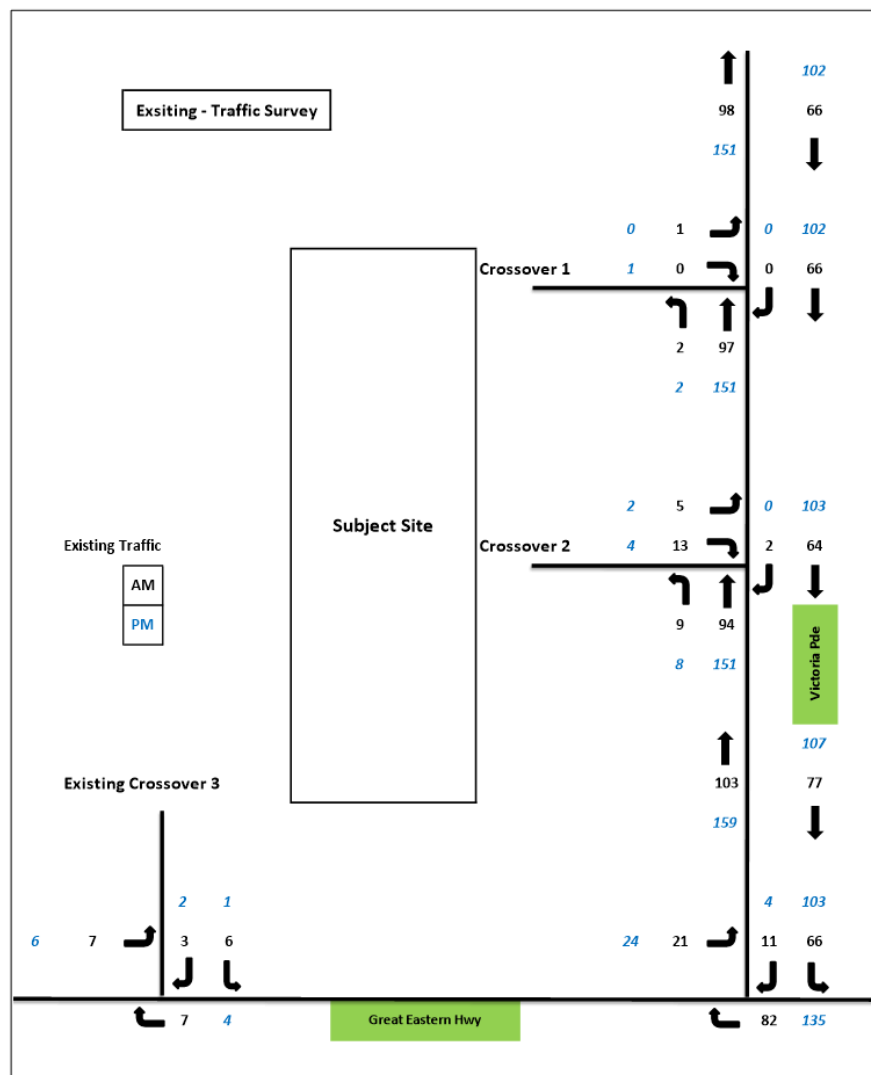


Figure 6: Existing peak hour traffic counts



3.5 Heavy Vehicles

Restricted Access Vehicle (RAV) Network routes are designated for access by large heavy vehicle combinations and are managed by Main Roads WA. Great Eastern Highway to the south of the subject site is classified as RAV Network 4 as shown in **Figure 7**.

RAV Network 4 roads are classified to carry heavy vehicle compositions of up to 27.5m in length.

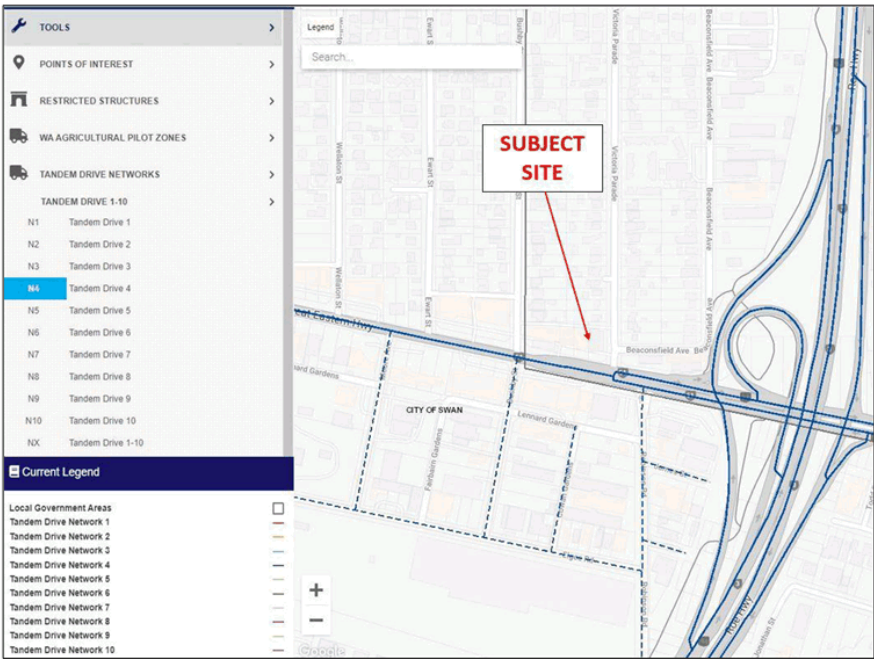


Figure 7. Existing heavy vehicle road network classification (RAV)

### 3.6 Public Transport Access

As shown in **Figure 8**, the subject site has access to Transperth bus routes 320, 321, 326 and 328 that operate along Great Eastern Highway, south of the subject site. The nearest bus stop on Great Eastern Highway is located approximately 35m walking distance west of the subject site and the nearest bus stop on Victoria Parade is located approximately 10m walking distance north of the subject site. The nearest bus stops are accessible from the subject site via the existing path system at this locality. The bus routes provide links to Midland train station and Midland Gate shopping centre.

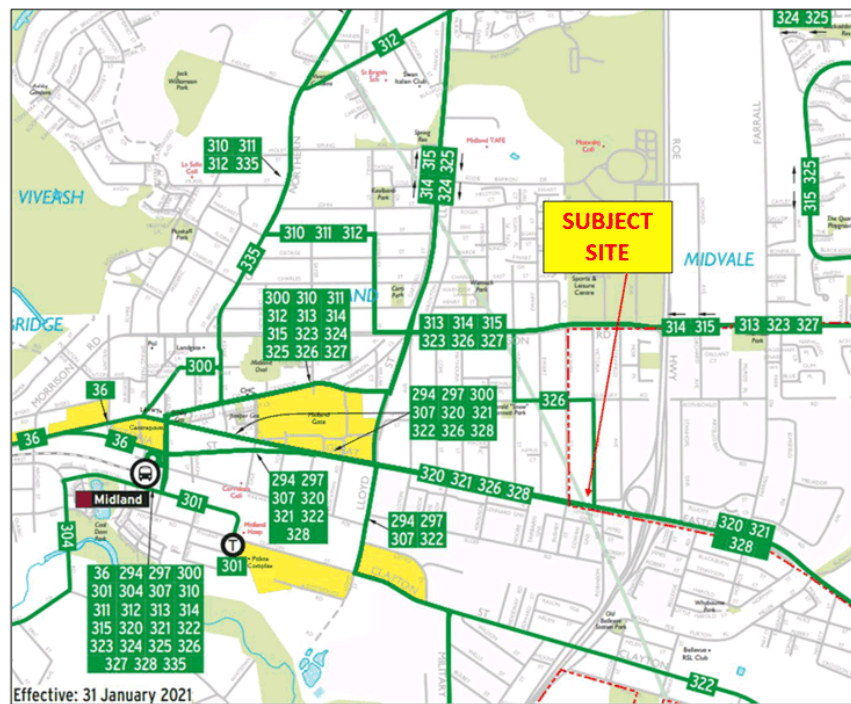


Figure 8. Existing bus routes (source: Transperth)

### 3.7 Pedestrian and Cyclist Facilities

Pedestrian footpaths in the vicinity of the subject site are provided on both sides of Great Eastern Highway and the eastern side of Victoria Parade. Pedestrian crossing facility with refuge island is available near the 'T' intersection of Great Eastern Highway and Victoria Parade.

The Department of Transport's *Perth Bike Map* series within the vicinity of the subject site shows a good cyclist connectivity near the subject site as illustrated in **Figure 9**. Great Eastern Highway has shared paths as shown and Beaconsfield Avenue is classified as a good road riding environment.

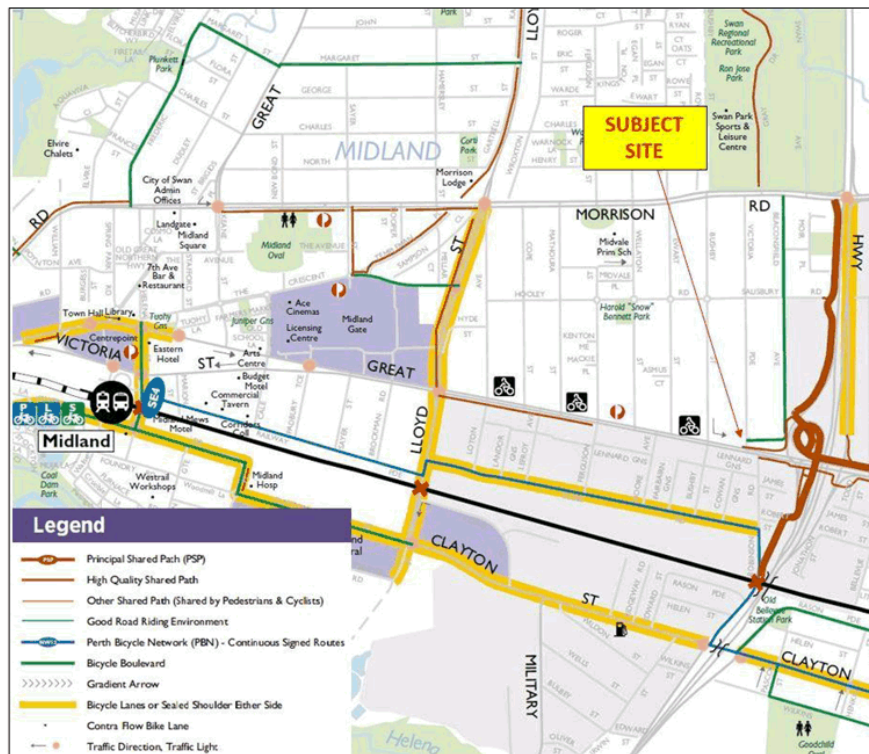


Figure 9. Bike map (source: Transperth)

### 3.8 Crash Data

Information available on the Main Roads WA website provides crash statistics for Great Eastern Highway/ Victoria Parade 'T' intersection during the five-year period ending in December 2020.

The crash records indicate that Great Eastern Highway/ Victoria Parade intersection recorded a total of six crashes, four crashes classified as property damage only (PDO) minor and two PDO major crashes in the last five-year period. More details on the crash records are provided in **Table 1**.

**Table 1. Crash history for the Great Eastern Highway/ Victoria Parade Intersection**

Intersection				Total Crashes	Casualty
Great Eastern Highway/ Victoria Parade (T intersection)				6	0
Right Angle	Rt Angle thru	Other/unknown type	Pedestrian	Wet	Dry
4	1	1	0	0	6

*Considering the status and traffic volumes on Great Eastern Highway, the number of reported crashes is considered to be typical and only average about 1 crash per year. Therefore, the number of crashes reported is not considered to be significant or of particular concern.*

## **4.0 Changes to Surrounding Transport Networks**

---

The proposed local changes to the surrounding road network include modifications to the subject site crossovers and removal of four existing on-street parking bays on the western side of Victoria Parade. Accordingly, any proposed changes associated with the development are restricted to internal site layout, relocation and widening of northern crossover on Victoria Parade and relocation, modification/ widening of southern crossover on Victoria Parade to 10.0m with rollover kerb to facilitate the ingress/ egress of fuel tankers via this crossover.

## 5.0 Integration with Surrounding Area

---

The layout of the proposed development and the location of the crossovers are considered appropriate for the area. Access and egress are proposed via the existing crossovers on Great Eastern Highway and Victoria Parade.

The proposed development promotes internal connectivity with Victoria Parade and Great Eastern Highway, which provides an essential service to passing vehicles and is consistent with the current zoning for the subject site.

It should be noted that this proposed petrol filling station will not be designed to service the truck traffic passing the site on Great Eastern Highway (i.e.; no separate diesel fuel canopy or high flow diesel bowsers) and therefore will not attract any significant amount of heavy vehicle traffic into the nearby residential area.

## 6.0 Traffic Assessment

---

### 6.1 Assessment Period

Due to the nature of the development, it is expected that distinct peak activity periods will be experienced during weekday morning and afternoon peak road network periods.

It is therefore anticipated that the combination of the traffic expected to be generated by the proposed service station and the peak road network traffic periods is likely to result in the greatest demand on the road network during the existing typical weekday morning and afternoon peak hours between 10:00AM-11:00AM and 4:00PM-5:00PM. As such, trip generation is estimated and traffic analysis is undertaken for these periods.

It is assumed that the proposed development would be fully constructed and activated by the end of 2021, so post-development analysis has been undertaken for 2021 and 2031 for 10-year post development scenario in accordance with WAPC guidelines.

### 6.2 Trip Generation and Distribution

Traffic generation rates for the service station were sourced from the *Institute of Transportation Engineers - Trip Generation Manual 10<sup>th</sup> Edition* (ITE) using "Gasoline/Service Station with Convenience Store (945)" land use as a reference.

The trip rates which were used to estimate traffic generation for the proposed development are as follows:

#### Gasoline/ Service Station with Convenience Store (945) – Regular Fuelling Points

- ✚ Weekday daily: 205.36vpd per bowser;
- ✚ Weekday AM: 13.66vph per bowser (AM peak hour of generator); and,
- ✚ Weekday PM: 15.87vph per bowser (PM peak hour of generator).

Accordingly, it is estimated that the traffic generations for the proposed service station are:

- ✚ Weekday daily:  $205.36 \times 8 = 1643$  vehicles;
- ✚ Weekday AM:  $13.66 \times 8 = 110$ vph; and,
- ✚ Weekday PM:  $15.87 \times 8 = 127$ vph.

Therefore, the proposed development would generate approximately 1,643 vehicular trips per day (combined total of inbound and outbound trips) with approximately 110 and 127 trips during the weekday AM and PM peak hours respectively.



Based on Table E47 and E38 and Figure E18 and E19 of the ITE Guidelines, the weekday AM peak hour passing trade is 62% and PM peak hour passing trade is 56% for land use 945. However, for simplicity of calculation, 60% passing trade was assumed for the analysis for both AM and PM peak hours. Therefore, the net additional traffic when accounting for passing trade is **+657vpd (daily)**, **+44vph (AM peak hour)** and **+51vph (PM peak hour)** on the surrounding road network as shown in Table 2.

**Table 2. Estimated proposed development traffic generation**

Land use	Quantity	Daily Rate	AM Peak	PM Peak	Daily Trips	AM Trips	PM Trips	AM		PM	
								IN	OUT	IN	OUT
Fuel Station regular bowser - fuelling position + Convenience store	8	205.36	13.66	15.87	1643	110	127	55	55	64	63
<b>Total</b>					1643	110	127	55	55	64	63

Passing Trade	Passing Traffic	AM		PM			Non-passing Traffic	AM		PM	
	Daily Trips	IN	OUT	IN	OUT		Daily Trips	IN	OUT	IN	OUT
60%	986	33	33	38	38	40%	657	22	22	26	25
	986	33	33	38	38		657	22	22	26	25

The directional split of inbound/outbound trips for the proposed development is assumed to be about of 50/50 for inbound/outbound trips during the peak hours.

Two traffic distributions have been modelled for the weekday AM and PM peak hours:

- ✚ Passing trade traffic as detailed in **Figure 10**; and,
- ✚ Non-passing trade traffic as detailed in **Figure 11**.

The total development traffic is detailed in **Figure 12**. The development traffic distribution modelled in this report has been established by considering the catchment area of the proposed development and the available traffic routes.

With respect to the assumed distribution and assignment of the development-generated traffic, consideration was given to the location of the site, the predominantly passing trade nature of the proposed land use and the access and egress routes to and from the site (distribution is based on current road network and its layout).

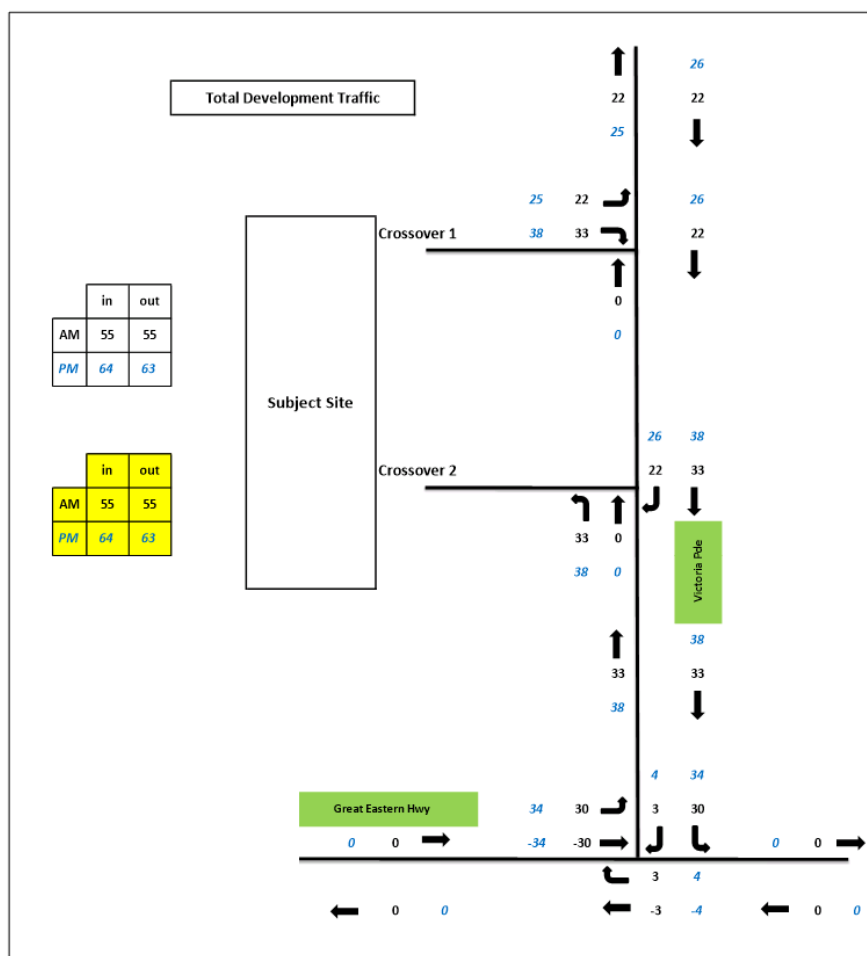
*It should be noted that during the peak hours, it is anticipated that very few of the traffic visiting the proposed development will turn right from Great Eastern Highway into Victoria Parade and similarly very few traffic from the proposed development will turn right out from Victoria Parade onto Great Eastern Highway. This is because of high opposing traffic volumes and reduced gaps available in traffic flow for right turns to occur in a convenient way.*







Figure 11. Additional (non-passing trade) development traffic - weekday AM & PM peak hours



**Figure 12. Total peak hour development traffic - Weekday AM and PM peak hours**

6.3 Traffic Flows

The existing traffic flows used as the base for traffic assessment are presented in **Figure 13** which is the outcome of the traffic survey undertaken by Transcore on 12<sup>th</sup> May 2021 and the average weekday traffic volumes of Great Eastern Highway (west of Roe Highway), sourced from the latest available MRWA SCATS data (February 2021).

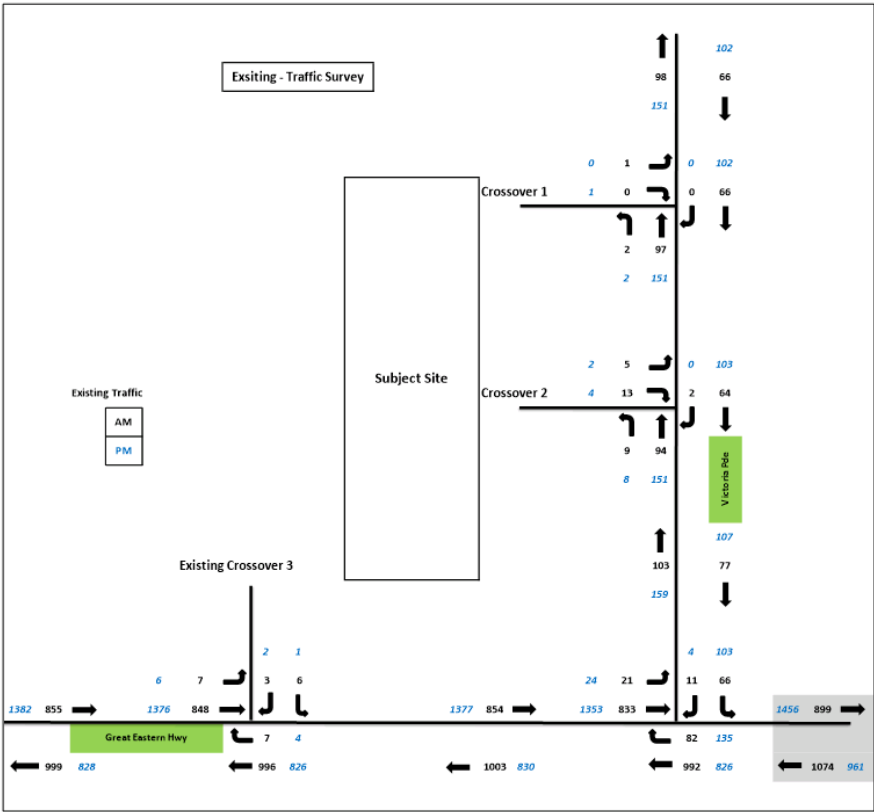


Figure 13. Existing traffic flows at the intersection of Great Eastern Highway/  
Victoria Parade and subject site crossovers – Weekday AM & PM peak hours  
(Survey results)

In order to undertake the post-development traffic assessment for the proposed development, the existing traffic volumes of the existing development were removed and the base existing traffic without the existing development traffic is presented in **Figure 14**.

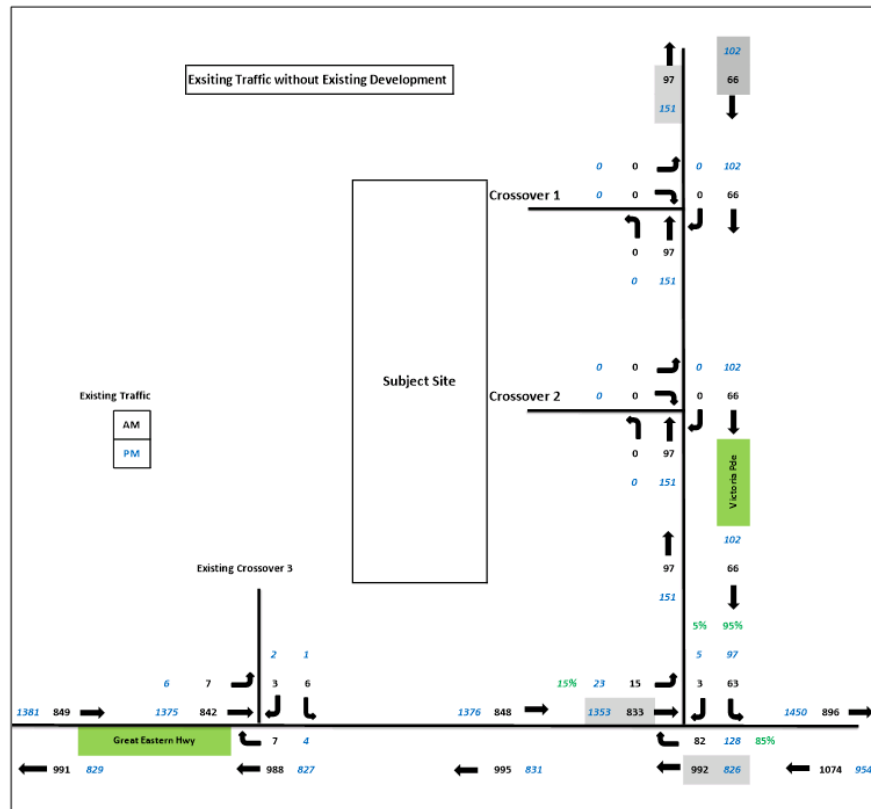


Figure 14. Revised existing traffic flows– Weekday AM & PM peak hours

The combined base of revised existing traffic and the proposed development traffic volumes for the post-development scenario is presented in **Figure 15**.

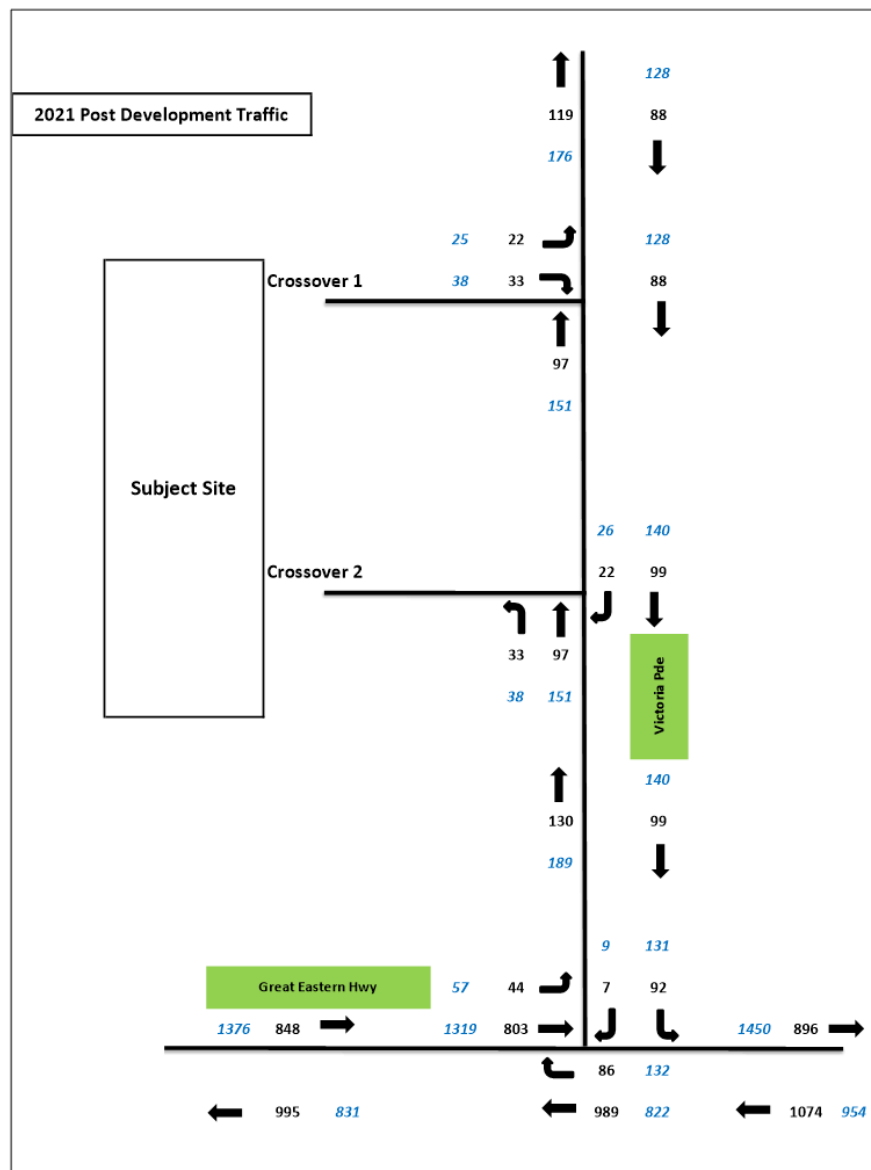


Figure 15. Post development traffic flows – Weekday AM and PM peak hours

*As advised by Main Roads WA, a traffic growth rate of 3.7% per annum was assumed to forecast the future background traffic volumes for the 10-year post development (year 2031) scenario. It should be noted that in Transcore's opinion, this traffic growth is unrealistic as it results in nearly doubling of traffic volumes on Great Eastern Highway in 10 years-time and it is significantly higher than the average historical traffic growth on Great Eastern Highway in this locality which is less than 0.5%. Nevertheless, the traffic growth provided by Main Roads WA has been used in the subsequent analysis.*

*The analysis for 10-year post development scenario using Main Roads WA supplied growth factor has been undertaken for without and with the proposed development situations. **Figure 16** shows the 2031 traffic volumes without the development and **Figure 17** shows the same with the addition of the development traffic.*

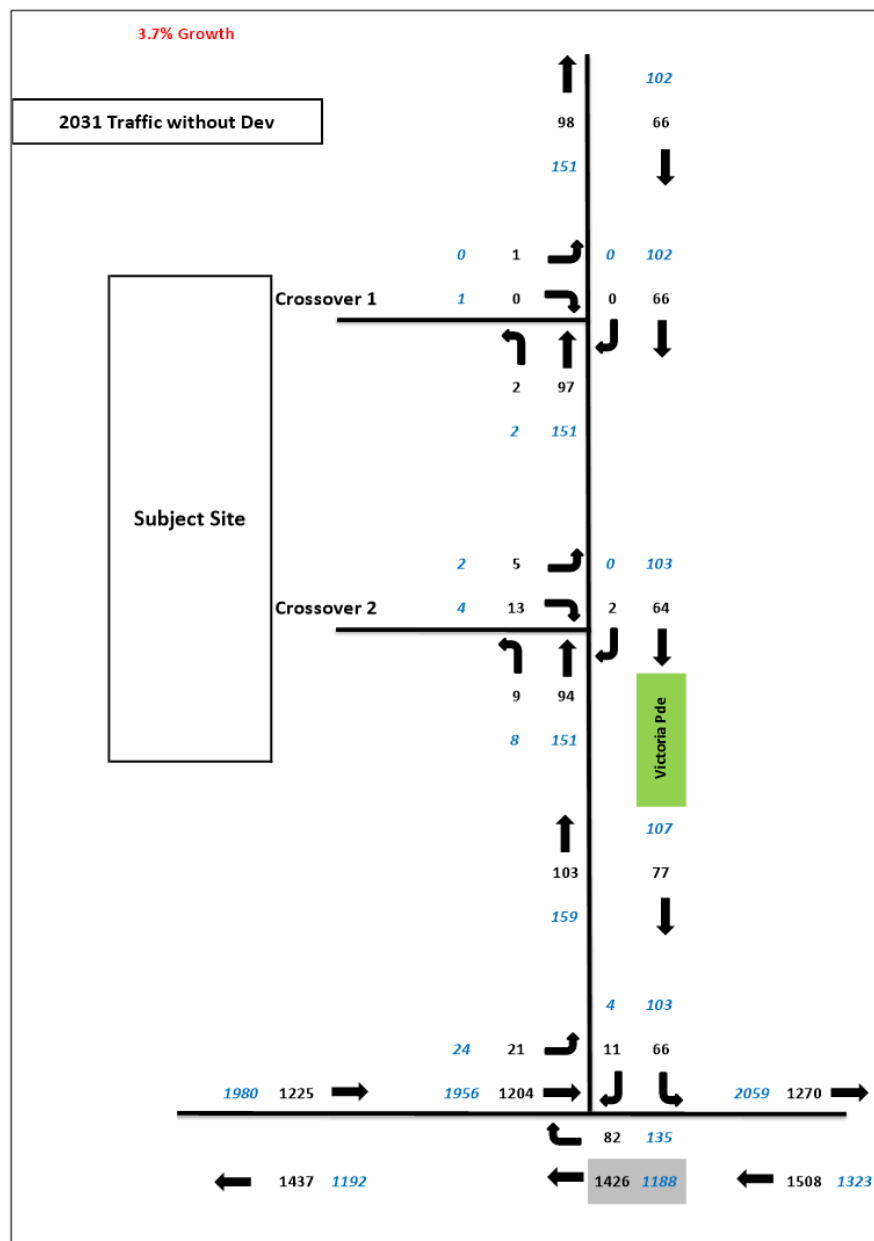


Figure 16. 10-year traffic flows (without development) – Weekday AM and PM peak hours



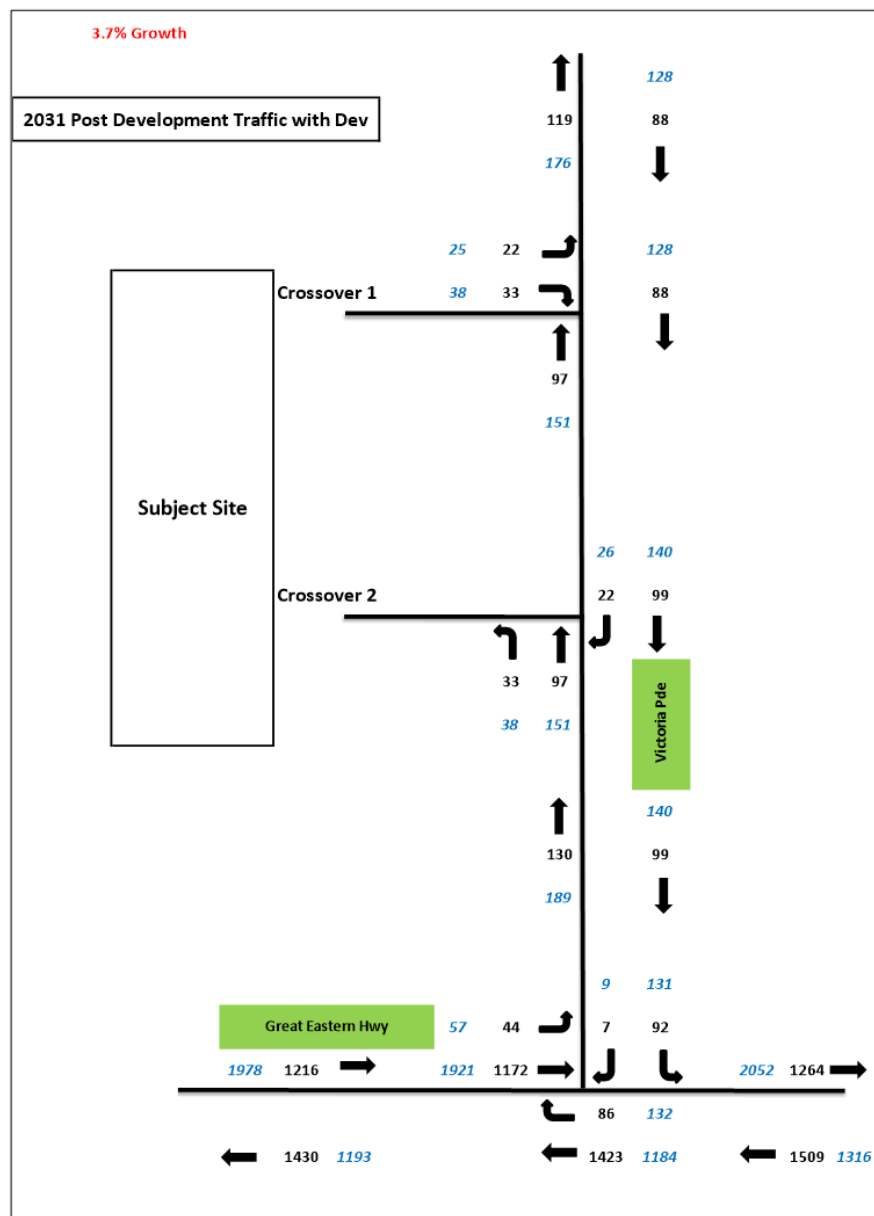


Figure 17. 10-year post development traffic flows (with development) – Weekday AM and PM peak hours

#### **6.4 Analysis of Local Intersections & Development's Crossovers**

*SIDRA 9.0 intersection analysis* has been undertaken for the subject site crossovers on Victoria Parade and Great Eastern Highway in order to assess their operations in the post development scenario for AM and PM peak hours.

The intersection of Great Eastern Highway/ Victoria Parade is currently operating as a two-stage intersection crossing with cars able to pause within the median along Great Eastern Highway to undertake the right turn out in two stages. Relevant heavy vehicle settings and parameters in the SIDRA analysis were updated in accordance with Main Roads WA's latest requirements.

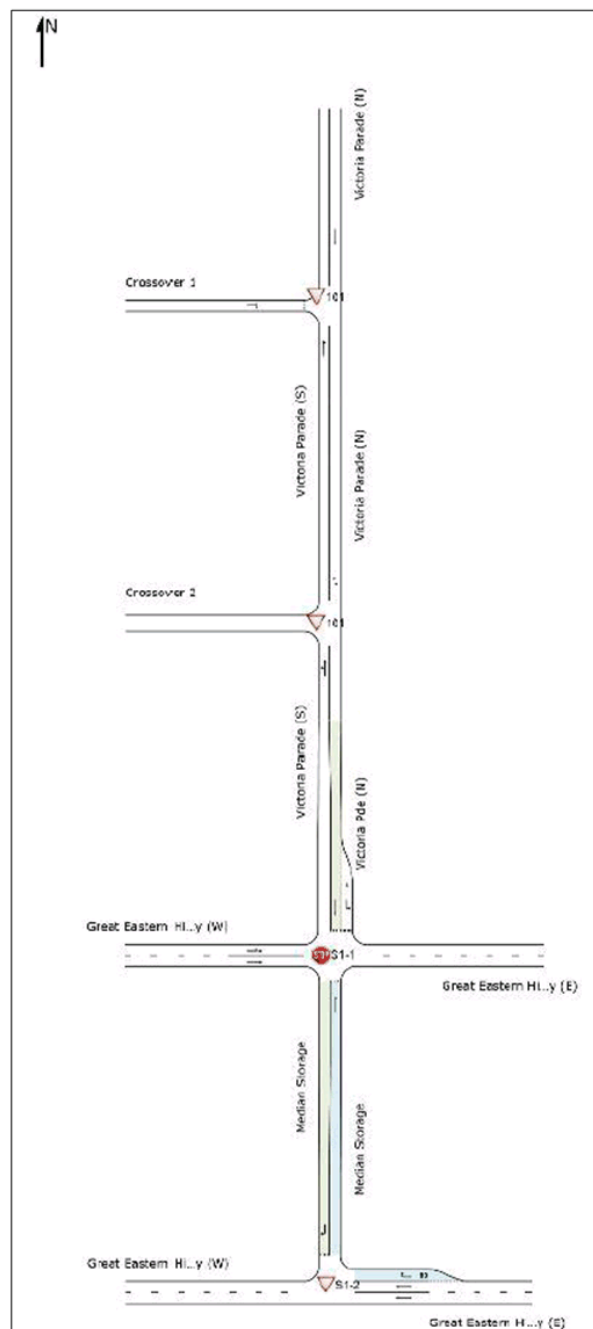
The SIDRA package is a commonly used intersection-modelling tool by traffic engineers for all types of intersections. SIDRA outputs are presented in the form of Degree of Saturation, Level of Service, Average Delay and 95% Queue. These items are defined as follows:

- ✚ **Degree of Saturation:** is the ratio of the arrival traffic flow to the capacity of the approach during the same period. The Degree of Saturation ranges from close to zero for varied traffic flow up to one for saturated flow or capacity.
- ✚ **Level of Service:** is the qualitative measure describing operational conditions within a traffic stream and the perception by motorists and/or passengers. In general, there are 6 levels of service, designated from A to F, with Level of Service A representing the best operating condition (i.e., free flow) and Level of Service F the worst (i.e., forced or breakdown flow).
- ✚ **Average Delay:** is the average of all travel time delays for vehicles through the intersection.
- ✚ **95% Queue:** is the queue length below which 95% of all observed queue lengths fall.

The results of the SIDRA analysis are attached in **Appendix D**.

*The layout of the modelled intersection is illustrated in **Figure 18**.*

The results of SIDRA analysis are reported in **Table 3** to **Table 26** in **Appendix D** and discussed in the following paragraphs.



**Figure 18. SIDRA Network model – SIDRA layout of crossover 1 and 2 on Victoria Pde and the intersection of Great Eastern Hwy/ Victoria Pde**

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**Crossover 1 (exit only) and 2 (entry only) on Victoria Parade**

The SIDRA results for Victoria Parade crossovers (northern exit only crossover and southern entry only crossover) capacity assessment indicate that the exit only and entry only crossovers would operate at a very good Level of Service (LoS) A under full traffic load during typical AM and PM peak periods in 2021 and 2031 post development scenarios. These crossovers operate with negligible queues and delays. *Further it is important to note that SIDRA does not report any queues at the entry only crossover.*

**Intersection of Great Eastern Highway/ Victoria Parade**

**Existing and post development scenarios**

*The SIDRA results indicate that the PM peak hour is critical peak hour and therefore SIDRA results for this peak hour is discussed. The intersection is currently operating with level of service A for Great Eastern Highway eastbound, and level of service A (left turn out) and E (right turn out) for Victoria Parade and level of service A for Great Eastern Highway westbound and D (for right turn into Victoria Parade). The queue reported in the right turn pocket is about 15m.*

*With the addition of the development traffic in year 2021, Great Eastern Highway eastbound and westbound continue to operate with the level of service A. The left turn out from Victoria Parade will continue to operate with level of service A and the right turn out level of service is maintained as E. The level of service for the right turns from Great Eastern Highway into Victoria Parade remain as D with the reported queue within the turn pocket also remaining as 15m.*

*In conclusion, the impact of the development traffic on the operations of this intersection will be negligible in the post development scenario.*

**Year 2031 – 10 year post development scenario**

*For this scenario, Transcore has undertaken analysis for year 2031 without the development traffic and for year 2031 with the development traffic. The intersection operates satisfactorily with level of service A to D for both with and without development situations during AM peak hour.*

*For the PM peak hour, without the development, eastbound traffic and westbound through traffic on Great Eastern Highway operate with the level of service A. The level of service for left out movements from Victoria Parade is reported as B and the level of service for right out movements is reported as F. The level of service for right turn into Victoria Parade increases to F. However, as the degree of situation is increased to 2.8, the SIDRA result with respect to queues for this movement cannot be relied upon. This is a well understood situation with SIDRA when the result becomes unreliable and unrealistic when the degree of situation exceeds 1.0.*

*For PM peak hour, with the addition of the development traffic, SIDRA renders similar results to without development situation with no real change to level of services, queues and delays.*

*Therefore, the development traffic has an insignificant impact on the traffic operations at the intersection in year 2031.*

### **6.5 Impact on Surrounding Roads**

*The SIDRA results for 2021 and 2031 scenarios demonstrate that the addition of the development traffic has no real impact on the operation of the intersection of Great Eastern Highway and Victoria Parade with insignificant impacts on level of services, queues and delays.*

*The poor performance of this intersection in year 2031 is due to the significant traffic growth assumed for Great Eastern Highway. As outlined earlier in this report, it is Transcore's opinion that the annual growth of 3.7% is unrealistic for Great Eastern Highway and results in poor performance of the intersection of Great Eastern Highway and Victoria Parade by 2031, regardless of the addition of the development traffic.*

### **6.6 Impact on Neighbouring Areas**

The traffic generated by the proposed development is not expected to significantly affect surrounding areas.

### **6.7 Traffic Noise and Vibration**

It generally requires a doubling of traffic volumes on a road to produce a perceptible 3dB increase in road noise. The proposed development will not increase traffic volumes or noise on surrounding roads anywhere near this level.

## 7.0 Parking

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The proposed development will provide a total of 10 car parking spaces inclusive of an ACROD bay and one 'air & water' bay which are provided immediately in front of the retail building.

A dedicated storage area and delivery bay for service vehicles are also provided immediately west of the retail building.

It is Transcore's understanding that sufficient parking supply is provided to address the parking requirements of the proposed development.

## 8.0 Provisions for Heavy Vehicles

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The largest service vehicle which is expected to use the subject site is a 19m fuel tanker for fuel deliveries. 19.0m fuel tanker would enter the subject site via the southern entry only crossover (crossover 2) on Victoria Parade, access the fill point and exit the site after delivering the fuel via the northern exit only crossover (crossover 1) on Victoria Parade. It is recommended that the westernmost fill point should be coned off during fuel delivery activity.

*The subject site southern crossover has been relocated further away from Great Eastern Highway and has been redesigned to accommodate entry only movements including entry movement of fuel tanker. This entry movement is achieved by provision of a mountable area. Similarly, a mountable area is provided for fuel tankers exit movements at the northern crossover. These mountable areas are not part of the footpath system.*

The delivery bay and the storage area are proposed to be located at the western side of the retail building. Deliveries and waste collection will be accommodated within the site. Delivery and service trucks are also anticipated to enter the subject site via the southern entry only crossover on Victoria Parade (crossover 2), then reverse back to the service yard adjacent to the retail building for loading and unloading purposes. The delivery and service trucks will exit the site via the northern exit only crossover on Victoria Parade (crossover 1) in forward gear.

It is anticipated that delivery and service trucks will enter the site outside peak operating hours of the service station for the safe manoeuvring of the trucks within the site. Turn path analysis undertaken for a 12.5m service vehicle confirms satisfactory access, egress and circulation.

Furthermore, as requested by Shire, Transcore has reviewed the service vehicle movements for the adjacent commercial properties to the west of the subject site (Lot 8, etc.) via the rear driveway connection and it is confirmed that 10.0m service truck can manoeuvre from rear driveway and exit at the proposed development's crossover 1 (the northern crossover) onto Victoria Parade.

The turn path analysis plans for fuel tanker are presented in **Appendix B** and the turn path analysis plans for service vehicle including service vehicle for the adjacent commercial properties are presented in **Appendix C**.



## 9.0 Stacking Capacity and Queue Analysis

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The stacking capacity of the service station component within the proposed development and queue analysis at the filling points have been assessed in more detail to investigate the impacts of higher than average site patronage during peak weekday operational periods (i.e. “cheap fuel days”). This sensitivity analysis was undertaken in order to confirm the capacity of the service station to operate satisfactorily under amplified traffic activity conditions.

As discussed in **Section 6.2** of this report the highest peak hour trip generation is estimated to be 127 (64 inbound/63 outbound) trips during the weekday PM peak hour period for the proposed service station (overall peak service station trip generation). It is assumed that all bowsters will be in operation during this peak period and each patron is free to choose which queuing line to join.




The 64 inbound trips during the peak hour across 8 fill points results in eight cars being serviced per fill point in one hour ( $64/8 = 8$ ). This results in an average of 7.5 minutes for each car at each fill point to be serviced ( $60/8 = 7.5$ ). However, practical experience indicates that the typical rate of service per fill point (time taken for a vehicle to arrive, park at a fill point, get fuel, pay for fuel and leave the fill point and service station site) is usually around three minutes during peak times. If conservatively a five-minute service time is adopted then up to 12 cars can be serviced per fill point within one hour ( $60/5 = 12$ ) which in turn results in up to 96 cars in total serviced in one hour within the service station ( $12 \text{ cars} \times 8 \text{ bowsters} = 96 \text{ cars/hour}$ ).

This analysis indicates that conservatively the service station can service 32 more vehicles than the highest peak hour trip rate. However, as evident from the site plan, in addition to the 8 vehicles parked at the bowsters, at least another 16 vehicles can comfortably be stacked behind the cars filling up at the bowsters and an additional 9 vehicles can also park in the parking area in front of the convenience store.

Therefore, it is concluded that under normal peak operating condition no stacking or queue backs onto Victoria Parade or Great Eastern Highway are expected.

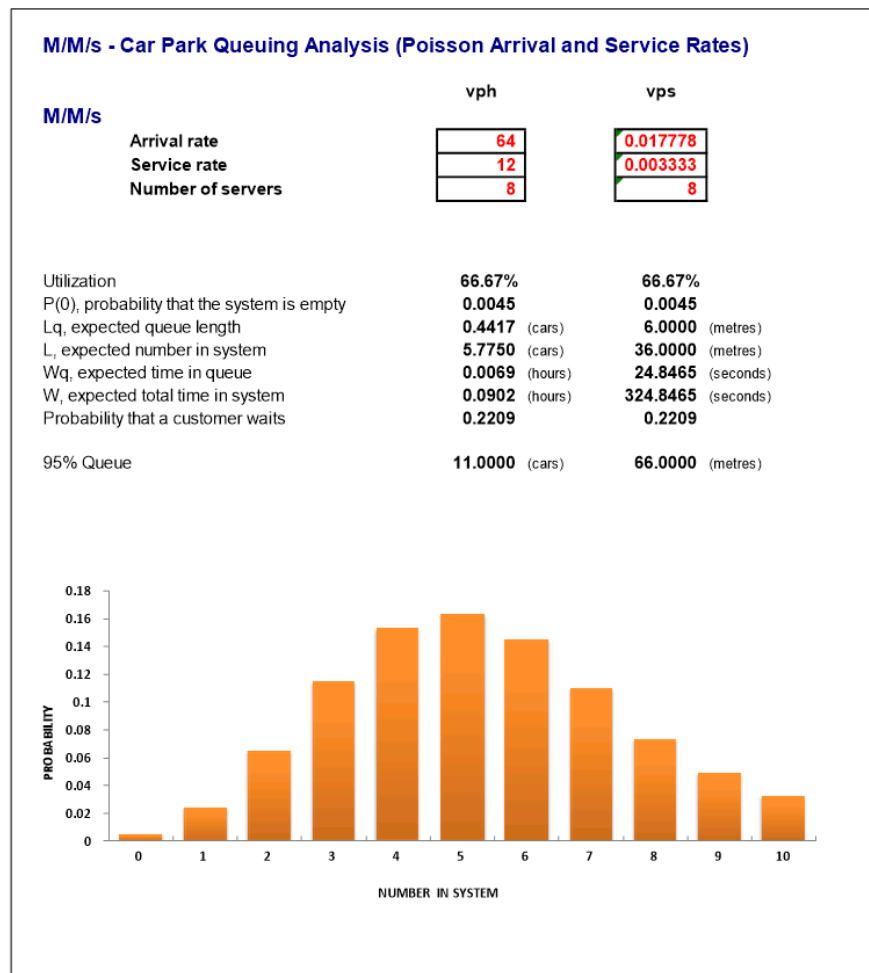
*As an alternative methodology to the stacking capacity analysis, Transcore has undertaken a queuing analysis as requested by Main Roads WA. This queuing analysis, is based on Austroads guidelines, and has been undertaken by Transcore for other service station applications and uses the critical weekday peak hour (PM peak hour) traffic generation and conservative service rate of 5 minutes per bowser.*

*The queuing analysis was undertaken to assess the provision of storage for vehicles within the service channels. For this purpose, an M/M/1 queuing model was adopted for each bowser. The M/M/q is a single-server queue model that can be used to approximate simple systems.*

-  Vehicles arrive unevenly following Poisson's probability distribution;
-  Service time is exponentially distributed;
-  There is one server per queue;

- ✚ The capacity of the queue in which arriving users wait before being served is infinite (for the purpose of identifying queue space requirements);
- ✚ The population of users (i.e., the pool of users) available to join the system is infinite; and,
- ✚ The queue is serviced on a first come, first served basis.

The results of the queuing analysis are detailed in **Figure 19**.



**Figure 19. PM peak hour queuing analysis**

*In summary, critical peak hour queuing analysis of the service station established the following:*

- ✚ The system utilisation rate is 67% during the PM peak hour;*
- ✚ The number of fill points in the system (refuelling) is 8;*
- ✚ The expected time in the queue for a vehicle to get to a fill point is 25 seconds;*
- ✚ The expected total time in the system is 325 seconds; and,*
- ✚ The 95<sup>th</sup> percentile queue within the whole system is 11 vehicles (8 vehicles refuelling and 3 vehicles waiting).*

*The queuing usually adopted for robust analysis is the 95<sup>th</sup> percentile queue. Assuming equal queue distribution, it is estimated that in the PM peak hour, there will be 3 vehicles waiting behind refuelling vehicles at 8 bowzers.*

*However, review of the site plan indicates that, in addition to the 8 vehicles parked at the bowzers, at least another 16 vehicles can be stacked behind the cars filling up at the bowzers. This is 13 vehicles more than the 95<sup>th</sup> percentile (11 vehicles) queue reported. The onsite capacity will be more if allowance is made for vehicles arriving onto the forecourt from the adjacent commercial properties to the west. According to the queuing analysis, this site can accommodate more than twice the typical PM peak hour queuing at the bowzers. Therefore, it is concluded that under typical peak conditions all queueing will be accommodated within the subject site and no stacking or queue backs onto Victoria Parade or Great Eastern Highway are expected.*

## 10.0 Public Transport Access

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The existing public transport services in the area are described in **Section 3.6** of this report.

## 11.0 Pedestrian and Cyclist Access

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Pedestrian and cyclists' facilities are described in **Section 3.7** of this report.

## 12.0 Conclusions

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This second revised TIA has been prepared by Transcore on behalf of Gazebo Management Pty Ltd with regards to the proposed service station to be located at Lots 6 and 7 Great Eastern Highway, Midvale in the City of Swan. The site is located at the northwest corner of Great Eastern Highway and Victoria Parade priority controlled 'T' intersection.

Transcore originally prepared a Transport Impact Assessment (TIA) in December 2020 and the first revised TIA in March 2021 with respect to the Development Application (DA) for the subject site development. The first revised TIA was prepared to address Main Roads WA's comments provided in their letter dated 11 March 2021. Subsequently, the development application was considered by Metro Outer Development Assessment Panel on 22nd April 2021. The panel decided to defer the application so that Main Roads WA's latest comments documented in an email to Shire of Mandaring dated 16th April 2021 are addressed. Accordingly, this second revised TIA is prepared in order to address MRWA's latest comments.

The proposed development comprises a service station with an associated retail building. As part of the proposed development, the existing northern crossover on Victoria Parade will be modified/ widened to 6.4m, relocated to the south and converted to exit only crossover and the existing southern crossover on Victoria Parade is proposed to be relocated away from Great Eastern Highway, modified/ widened to 10.0m width and converted to entry only crossover. *This access arrangement has been adopted to address Main Roads WA's comments and achieves effective clockwise circulation within the service station site. This effective one-way circulation system would avoid internal conflicts and remove the risk of internal congestion.*

It is Transcore's understanding that sufficient parking supply is provided to address the parking requirement for the proposed land use.

Turn path analysis undertaken for 12.5m service vehicle and 19.0m fuel tanker vehicles confirms satisfactory access, egress and circulation to/from and within the site, however, it is recommended that the westernmost fill point should be coned off during fuel delivery activity.

*The fuel tankers would be provided with the route that they should take to deliver the fuel to this service station as per normal practice. This route would be documented in the delivery tanker manifest and the drivers always must follow the route described in the manifest. As the fuel tankers would be travelling from south, they will use Roe Highway northbound to access Great Eastern Highway and therefore will access the site by turning right from Great Eastern Highway into Victoria Parade and then turning left into the service station. The southern crossover has been designed to accommodate the entry movements of fuel tanker.*

*The capacity and queue analysis undertaken demonstrate that the forecourt of the service station has the capacity to accommodate more than twice the vehicles that*

*would be queuing at the bowlers during the critical typical PM peak hour. As result, there is little or no risk of queue backs from the service station site onto Victoria Parade and Great Eastern Highway.*

The net additional traffic as a result of the proposed development is estimated to be approximately 44vph and 51vph during the AM and PM peak hours respectively. This level of traffic generation is relatively minimal and as such would not have any significant impact on the abutting road network.

*The traffic modelling and analysis was undertaken for existing situation (year 2021), existing situation plus development traffic and 10-year post development scenarios with and without the development traffic.*

*The result of SIDRA 9 analysis indicates that the development crossovers operate satisfactorily with minimal queues and delays under all scenarios. The analysis further demonstrates that the addition of development traffic will have insignificant impact on the traffic operations of the intersection of Great Eastern Highway and Victoria Parade. The 2031 analysis of the intersection reports unsatisfactory traffic operations both with and without development traffic. This situation is considered to be as a result of 3.7% annual traffic growth used, as provided by Main Roads WA. It is Transcore's opinion that this level of annual growth is unrealistic as it results in nearly doubling of Great Eastern Highway traffic in year 2031. Further this level of growth is significantly higher than the average historical growth rate of less than 0.5% on Great Eastern Highway in this locality.*

*In conclusion, the findings of the analysis documented in this report demonstrates that the proposed development traffic has an insignificant impact on the traffic operation on the surrounding road network.*



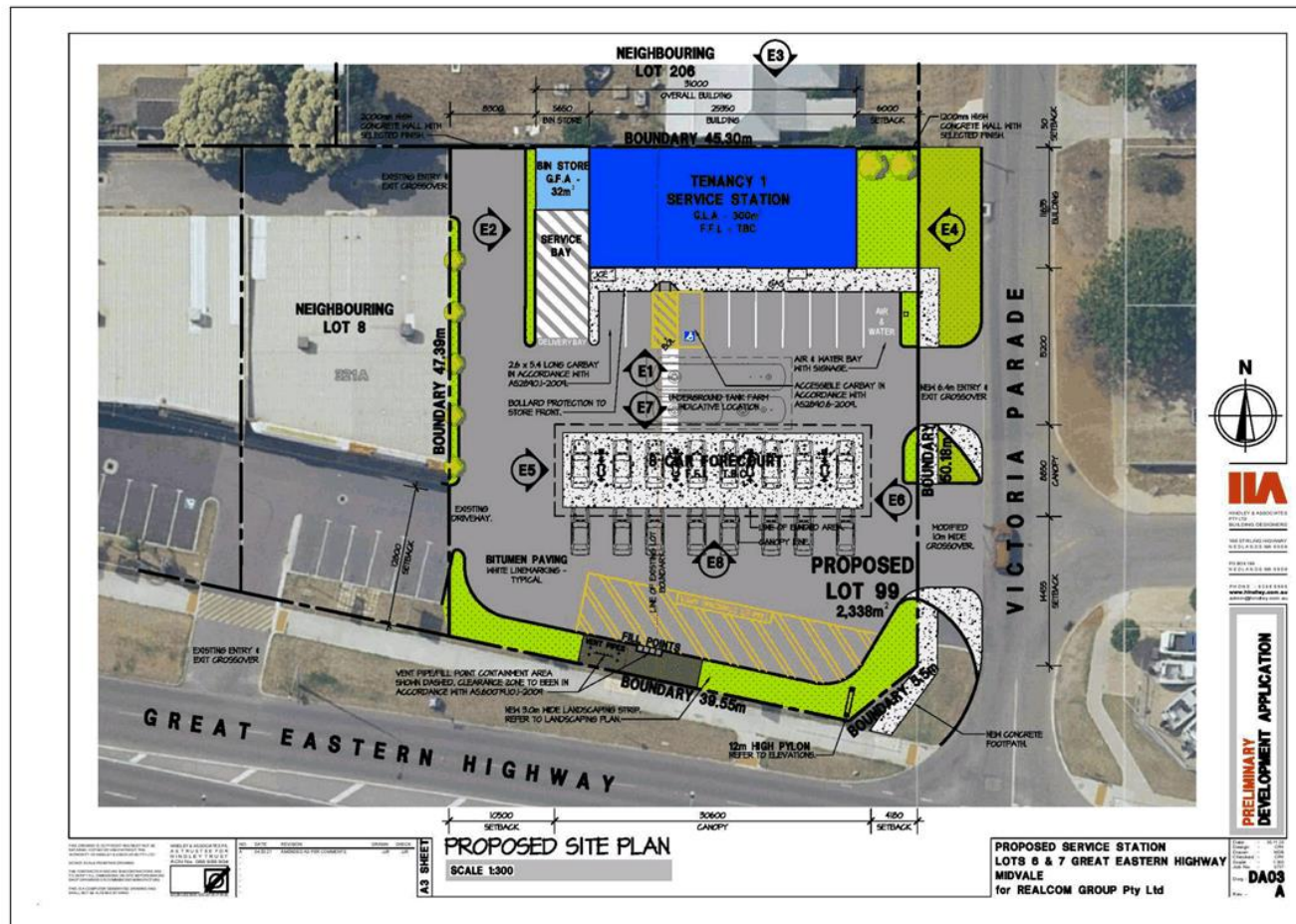
# Appendix A

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## SITE PLAN

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## Appendix B

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### TURN PATH PLANS – 19.0m FUEL TANKER

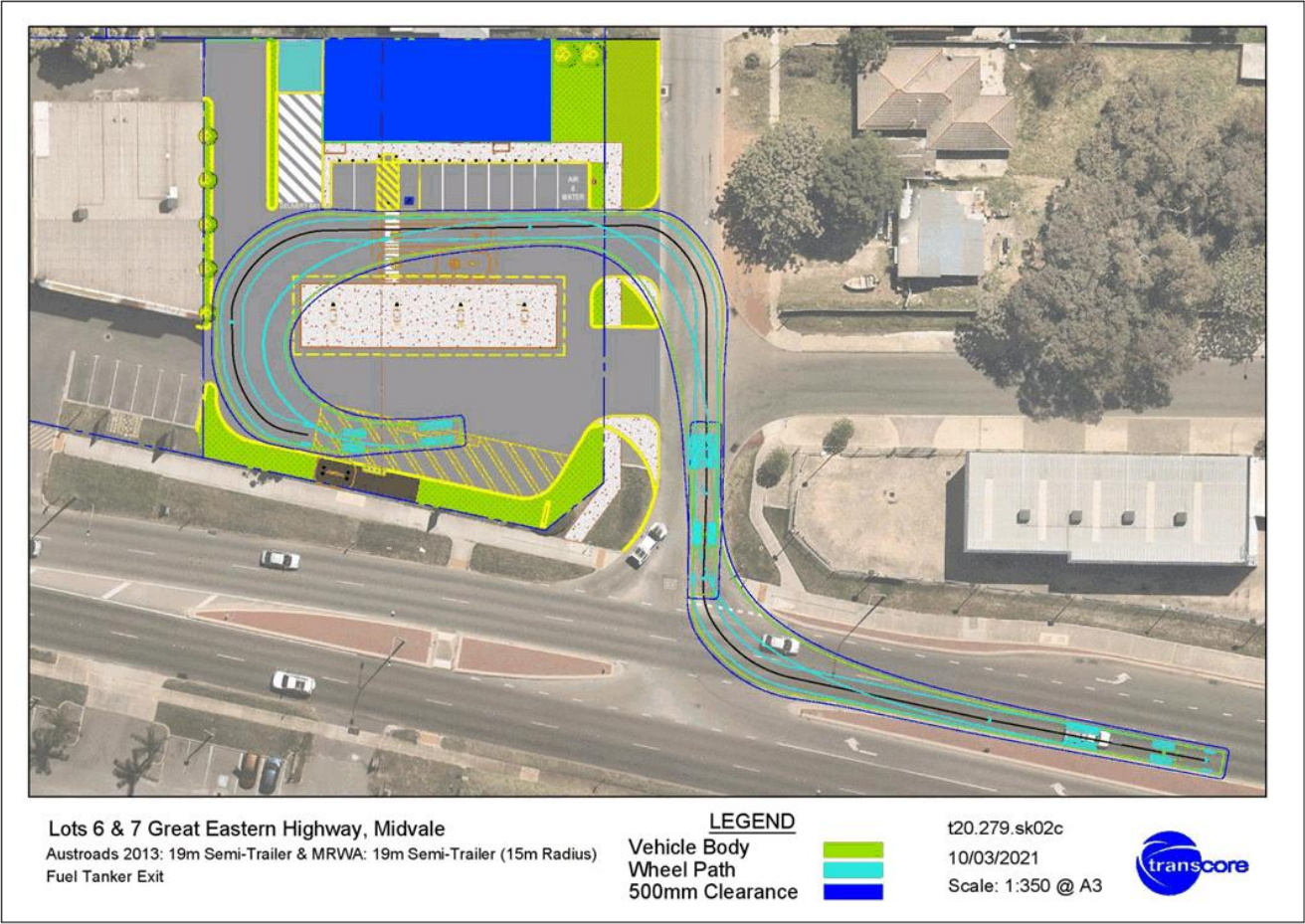
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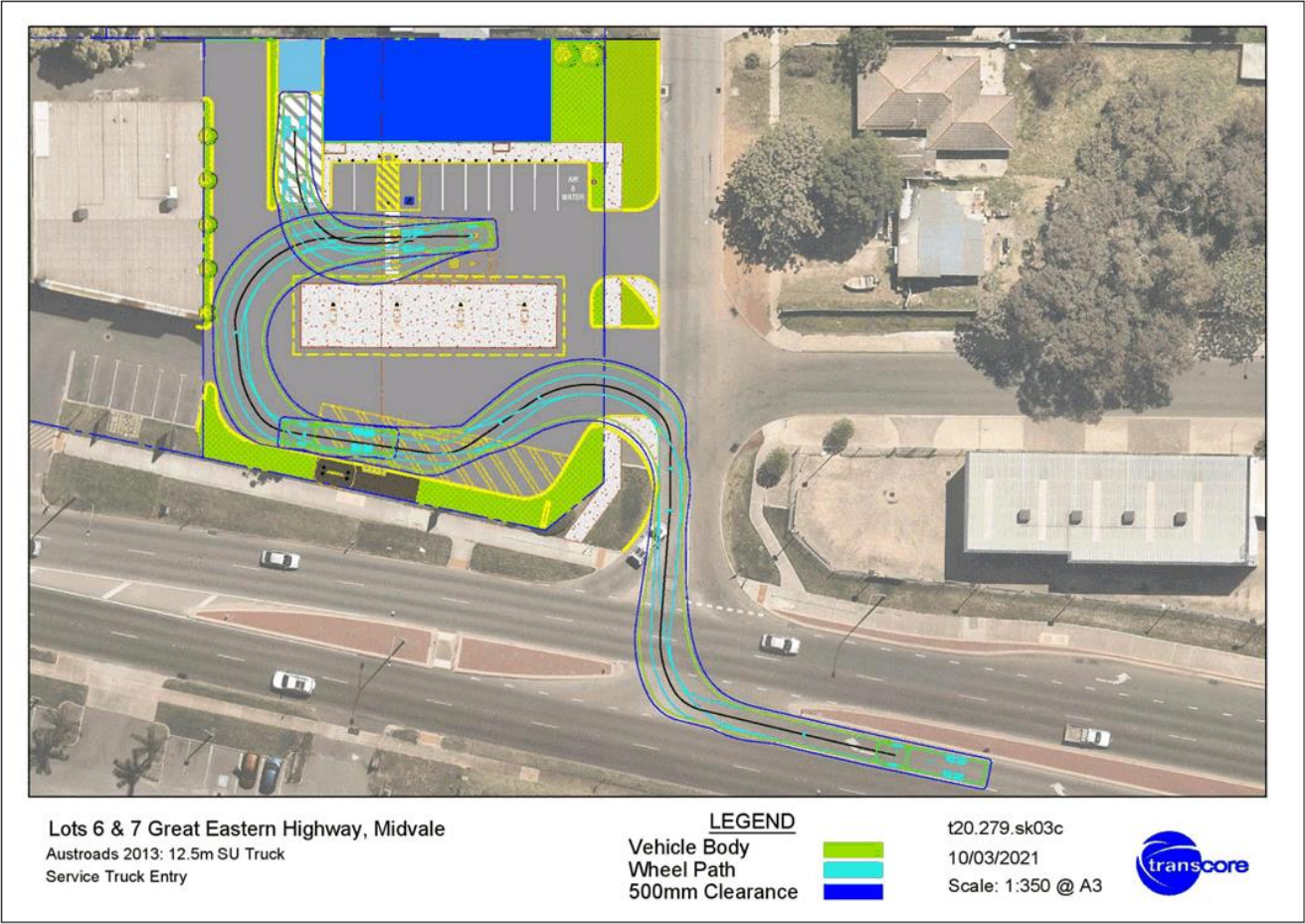
## Appendix C

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### TURN PATH PLANS – SERVICE VEHICLES

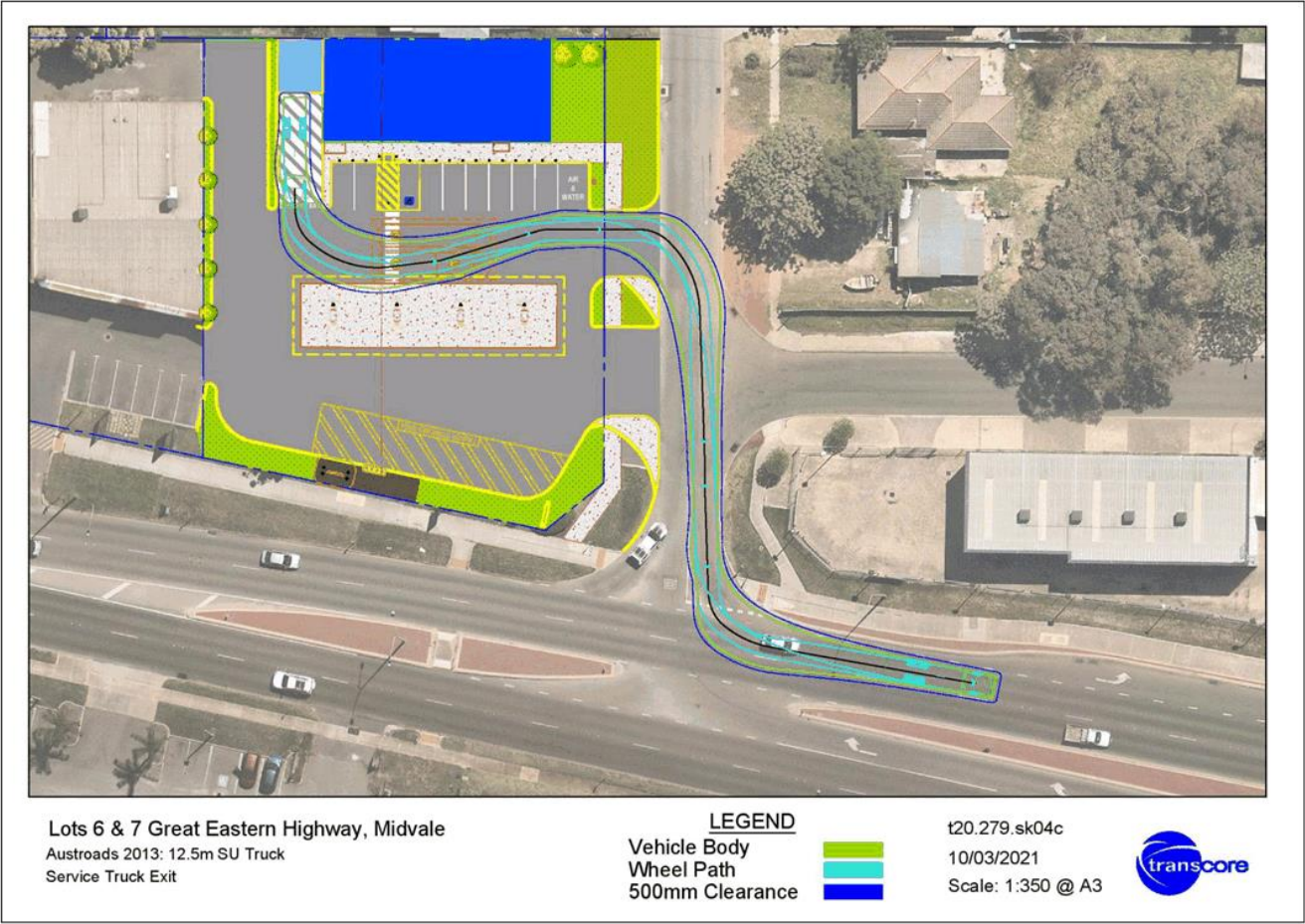
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## Appendix D

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### SIDRA RESULTS

**Table 3. SIDRA results for Great Eastern Highway/ Victoria Parade (Stage 1 and 2)**  
**– Weekday AM peak period (Existing – without development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h ]	[ HV % ]	[ Total veh/h ]	[ HV % ]	v/c	sec		[ Veh. veh ]	[ Dist m ]				km/h
South: Median Storage														
5	T1	86	4.0	86	4.0	0.154	6.3	LOS A	0.5	4.0	0.66	0.80	0.66	8.1
Approach		86	4.0	86	4.0	0.154	6.3	LOS A	0.5	4.0	0.66	0.80	0.66	8.1
North: Victoria Pde (N)														
1	L2	69	9.0	69	9.0	0.069	4.2	LOS A	0.3	2.2	0.46	0.61	0.46	34.5
2	T1	12	0.0	12	0.0	0.036	11.6	LOS B	0.1	0.9	0.75	0.84	0.75	6.8
Approach		81	7.7	81	7.7	0.069	5.2	LOS A	0.3	2.2	0.50	0.64	0.50	31.2
West: Great Eastern Highway (W)														
3	L2	22	5.0	22	5.0	0.251	5.7	LOS A	0.0	0.0	0.00	0.03	0.00	59.3
4	T1	877	9.2	877	9.2	0.251	0.1	LOS A	0.0	0.0	0.00	0.01	0.00	59.6
Approach		899	9.1	899	9.1	0.251	0.2	NA	0.0	0.0	0.00	0.01	0.00	59.6
All Vehicles		1066	8.6	1066	8.6	0.251	1.1	NA	0.5	4.0	0.09	0.13	0.09	57.7

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV veh/h	%	v/c	sec		[ Veh. veh	Dist m				km/h
East: Great Eastern Highway (E)														
2	T1	1044	9.9	1044	9.9	0.293	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	59.8
3	R2	86	4.0	86	4.0	0.048	5.7	LOS A	0.0	0.0	0.00	0.63	0.00	37.7
Approach		1131	9.4	1131	9.4	0.293	0.5	NA	0.0	0.0	0.00	0.05	0.00	59.1
North: Median Storage														
1	R2	12	0.0	12	0.0	0.025	7.5	LOS A	0.1	0.5	0.68	0.82	0.68	45.0
Approach		12	0.0	12	0.0	0.025	7.5	LOS A	0.1	0.5	0.68	0.82	0.68	45.0
All Vehicles		1142	9.4	1142	9.4	0.293	0.5	NA	0.1	0.5	0.01	0.06	0.01	59.0

**Table 4. SIDRA results for Great Eastern Highway/ Victoria Parade (Stage 1 and 2)**  
**– Weekday PM peak period (Existing – without development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h ]	[ HV % ]	[ Total veh/h ]	[ HV % ]	v/c	sec		[ Veh. veh ]	[ Dist m ]				km/h
South: Median Storage														
5	T1	142	4.0	142	4.0	0.616	25.8	LOS D	1.9	14.9	0.93	1.10	1.47	2.2
Approach		142	4.0	142	4.0	0.616	25.8	LOS D	1.9	14.9	0.93	1.10	1.47	2.2
North: Victoria Pde (N)														
1	L2	108	9.0	108	9.0	0.160	6.6	LOS A	0.6	4.8	0.61	0.79	0.61	30.2
2	T1	4	0.0	4	0.0	0.046	40.2	LOS E	0.1	1.0	0.93	0.96	0.93	2.2
Approach		113	8.7	113	8.7	0.160	7.8	LOS A	0.6	4.8	0.62	0.80	0.62	28.0
West: Great Eastern Highway (W)														
3	L2	25	4.0	25	4.0	0.404	5.7	LOS A	0.0	0.0	0.00	0.02	0.00	59.3
4	T1	1424	9.2	1424	9.2	0.404	0.2	LOS A	0.0	0.0	0.00	0.01	0.00	59.6
Approach		1449	9.1	1449	9.1	0.404	0.3	NA	0.0	0.0	0.00	0.01	0.00	59.5
All Vehicles		1704	8.7	1704	8.7	0.616	2.9	NA	1.9	14.9	0.12	0.15	0.16	54.9

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total veh/h	HV %	v/c	sec		[ Veh. veh	Dist m				km/h
East: Great Eastern Highway (E)														
2	T1	869	9.9	869	9.9	0.244	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
3	R2	142	4.0	142	4.0	0.079	5.7	LOS A	0.6	4.5	0.00	0.63	0.00	37.7
Approach		1012	9.1	1012	9.1	0.244	0.8	NA	0.6	4.5	0.00	0.09	0.00	58.5
North: Median Storage														
1	R2	4	0.0	4	0.0	0.008	6.2	LOS A	0.0	0.2	0.62	0.70	0.62	46.5
Approach		4	0.0	4	0.0	0.008	6.2	LOS A	0.0	0.2	0.62	0.70	0.62	46.5
All Vehicles		1016	9.0	1016	9.0	0.244	0.8	NA	0.6	4.5	0.00	0.09	0.00	58.5



**Table 5. SIDRA results for the crossover 1 on Victoria Parade - Weekday AM peak period (Existing – without development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h ]	[ HV % ]	[ Total HV ]	[ % ]	v/c	sec		[ Veh. veh ]	[ Dist m ]				km/h
South: Victoria Parade (S)														
1	L2	2	0.0	2	0.0	0.055	3.0	LOS A	0.0	0.0	0.00	0.01	0.00	4.5
2	T1	102	4.0	102	4.0	0.055	0.0	LOS A	0.0	0.0	0.00	0.01	0.00	49.9
Approach		104	3.9	104	3.9	0.055	0.1	NA	0.0	0.0	0.00	0.01	0.00	48.9
North: Victoria Parade (N)														
8	T1	69	9.0	69	9.0	0.039	0.0	LOS A	0.0	0.1	0.01	0.01	0.01	49.9
9	R2	1	0.0	1	0.0	0.039	4.9	LOS A	0.0	0.1	0.01	0.01	0.01	46.0
Approach		71	8.9	71	8.9	0.039	0.1	NA	0.0	0.1	0.01	0.01	0.01	49.8
West: Crossover 1														
10	L2	1	0.0	1	0.0	0.002	0.3	LOS A	0.0	0.0	0.20	0.12	0.20	45.0
12	R2	1	0.0	1	0.0	0.002	1.0	LOS A	0.0	0.0	0.20	0.12	0.20	16.3
Approach		2	0.0	2	0.0	0.002	0.7	LOS A	0.0	0.0	0.20	0.12	0.20	41.8
All Vehicles		177	5.8	177	5.8	0.055	0.1	NA	0.0	0.1	0.01	0.01	0.01	49.2

**Table 6. SIDRA results for the crossover 1 on Victoria Parade - Weekday PM peak period (Existing – without development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h ]	[ HV % ]	[ Total HV ]	[ % ]	v/c	sec		[ Veh. veh ]	[ Dist m ]				km/h
South: Victoria Parade (S)														
1	L2	2	0.0	2	0.0	0.085	3.0	LOSA	0.0	0.0	0.00	0.01	0.00	4.5
2	T1	159	4.0	159	4.0	0.085	0.0	LOSA	0.0	0.0	0.00	0.01	0.00	49.9
Approach		161	3.9	161	3.9	0.085	0.0	NA	0.0	0.0	0.00	0.01	0.00	49.3
North: Victoria Parade (N)														
8	T1	107	9.0	107	9.0	0.060	0.0	LOSA	0.0	0.1	0.01	0.01	0.01	49.9
9	R2	1	0.0	1	0.0	0.060	5.1	LOSA	0.0	0.1	0.01	0.01	0.01	46.0
Approach		108	8.9	108	8.9	0.060	0.1	NA	0.0	0.1	0.01	0.01	0.01	49.9
West: Crossover 1														
10	L2	1	0.0	1	0.0	0.002	0.4	LOSA	0.0	0.0	0.26	0.15	0.26	44.7
12	R2	1	0.0	1	0.0	0.002	1.4	LOSA	0.0	0.0	0.26	0.15	0.26	15.6
Approach		2	0.0	2	0.0	0.002	0.9	LOSA	0.0	0.0	0.26	0.15	0.26	41.4
All Vehicles		272	5.9	272	5.9	0.085	0.1	NA	0.0	0.1	0.00	0.01	0.00	49.5

**Table 7. SIDRA results for the crossover 2 on Victoria Parade - Weekday AM peak period (Existing – without development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ]	%	v/c	sec		[ Veh. veh	Dist ] m				km/h
South: Victoria Parade (S)														
1	L2	9	0.0	9	0.0	0.057	2.4	LOSA	0.0	0.0	0.00	0.05	0.00	22.4
2	T1	99	4.0	99	4.0	0.057	0.0	LOSA	0.0	0.0	0.00	0.05	0.00	44.8
Approach		108	3.7	108	3.7	0.057	0.2	NA	0.0	0.0	0.00	0.05	0.00	40.1
North: Victoria Parade (N)														
8	T1	67	9.0	67	9.0	0.039	0.0	LOSA	0.0	0.1	0.01	0.02	0.01	47.8
9	R2	2	0.0	2	0.0	0.039	3.2	LOSA	0.0	0.1	0.01	0.02	0.01	31.1
Approach		69	8.7	69	8.7	0.039	0.1	NA	0.0	0.1	0.01	0.02	0.01	46.9
West: Crossover 2														
10	L2	5	0.0	5	0.0	0.016	0.3	LOSA	0.1	0.4	0.21	0.17	0.21	15.7
12	R2	14	0.0	14	0.0	0.016	1.1	LOSA	0.1	0.4	0.21	0.17	0.21	15.7
Approach		19	0.0	19	0.0	0.016	0.8	LOSA	0.1	0.4	0.21	0.17	0.21	15.7
All Vehicles		197	5.1	197	5.1	0.057	0.2	NA	0.1	0.4	0.03	0.05	0.03	38.6

**Table 8. SIDRA results for the crossover 2 on Victoria Parade - Weekday PM peak period (Existing – without development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h ]	HV %	[ Total HV ]	%	v/c	sec		[ Veh. veh ]	Dist m				km/h
South: Victoria Parade (S)														
1	L2	8	0.0	8	0.0	0.088	2.4	LOSA	0.0	0.0	0.00	0.03	0.00	22.7
2	T1	159	4.0	159	4.0	0.088	0.0	LOSA	0.0	0.0	0.00	0.03	0.00	46.8
Approach		167	3.8	167	3.8	0.088	0.1	NA	0.0	0.0	0.00	0.03	0.00	43.6
North: Victoria Parade (N)														
8	T1	108	9.0	108	9.0	0.061	0.0	LOSA	0.0	0.1	0.01	0.01	0.01	49.2
9	R2	1	0.0	1	0.0	0.061	3.4	LOSA	0.0	0.1	0.01	0.01	0.01	31.5
Approach		109	8.9	109	8.9	0.061	0.0	NA	0.0	0.1	0.01	0.01	0.01	48.9
West: Crossover 2														
10	L2	2	0.0	2	0.0	0.006	0.4	LOSA	0.0	0.1	0.27	0.19	0.27	15.2
12	R2	4	0.0	4	0.0	0.006	1.4	LOSA	0.0	0.1	0.27	0.19	0.27	15.2
Approach		6	0.0	6	0.0	0.006	1.1	LOSA	0.0	0.1	0.27	0.19	0.27	15.2
All Vehicles		283	5.7	283	5.7	0.088	0.1	NA	0.0	0.1	0.01	0.02	0.01	44.7

**Table 9. SIDRA results for Great Eastern Highway/ Victoria Parade (Stage 1 and 2)**  
**– Weekday AM peak period (Post development – 2021 – with development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ] veh/h	%	v/c	sec		[ Veh. veh	Dist ] m				km/h
South: Median Storage														
5	T1	91	4.0	91	4.0	0.159	6.2	LOS A	0.5	4.2	0.65	0.80	0.65	8.1
Approach		91	4.0	91	4.0	0.159	6.2	LOS A	0.5	4.2	0.65	0.80	0.65	8.1
North: Victoria Pde (N)														
1	L2	97	9.0	97	9.0	0.094	4.1	LOS A	0.4	3.0	0.45	0.61	0.45	34.7
2	T1	7	0.0	7	0.0	0.022	11.0	LOS B	0.1	0.6	0.74	0.79	0.74	7.1
Approach		104	8.4	104	8.4	0.094	4.6	LOS A	0.4	3.0	0.47	0.62	0.47	33.2
West: Great Eastern Highway (W)														
3	L2	46	5.0	46	5.0	0.249	5.7	LOS A	0.0	0.0	0.00	0.06	0.00	58.7
4	T1	845	9.2	845	9.2	0.249	0.1	LOS A	0.0	0.0	0.00	0.03	0.00	59.4
Approach		892	9.0	892	9.0	0.249	0.4	NA	0.0	0.0	0.00	0.03	0.00	59.4
All Vehicles		1086	8.5	1086	8.5	0.249	1.3	NA	0.5	4.2	0.10	0.15	0.10	57.3

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ] veh/h	%	v/c	sec		[ Veh. veh	Dist ] m				km/h
East: Great Eastern Highway (E)														
2	T1	1041	9.9	1041	9.9	0.292	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	59.8
3	R2	91	4.0	91	4.0	0.050	5.7	LOS A	0.0	0.0	0.00	0.63	0.00	37.7
Approach		1132	9.4	1132	9.4	0.292	0.5	NA	0.0	0.0	0.00	0.05	0.00	59.1
North: Median Storage														
1	R2	7	0.0	7	0.0	0.016	7.5	LOS A	0.0	0.3	0.68	0.79	0.68	45.1
Approach		7	0.0	7	0.0	0.016	7.5	LOS A	0.0	0.3	0.68	0.79	0.68	45.1
All Vehicles		1139	9.4	1139	9.4	0.292	0.5	NA	0.0	0.3	0.00	0.06	0.00	59.0



**Table 10. SIDRA results for Great Eastern Highway/ Victoria Parade (Stage 1 and 2) – Weekday PM peak period (Post development – 2021 – with development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h ]	HV %	[ Total HV ]	%	v/c	sec		[ Veh. veh ]	Dist m				km/h
South: Median Storage														
5	T1	139	4.0	139	4.0	0.601	25.1	LOS D	1.9	14.9	0.93	1.09	1.44	2.2
Approach		139	4.0	139	4.0	0.601	25.1	LOS D	1.9	14.9	0.93	1.09	1.44	2.2
North: Victoria Pde (N)														
1	L2	138	9.0	138	9.0	0.192	6.3	LOS A	0.7	5.9	0.60	0.79	0.60	30.6
2	T1	9	0.0	9	0.0	0.100	39.4	LOS E	0.3	2.2	0.93	0.96	0.93	2.2
Approach		147	8.4	147	8.4	0.192	8.4	LOS A	0.7	5.9	0.62	0.80	0.62	26.9
West: Great Eastern Highway (W)														
3	L2	60	4.0	60	4.0	0.404	5.7	LOS A	0.0	0.0	0.00	0.05	0.00	58.8
4	T1	1388	9.2	1388	9.2	0.404	0.2	LOS A	0.0	0.0	0.00	0.02	0.00	59.4
Approach		1448	9.0	1448	9.0	0.404	0.4	NA	0.0	0.0	0.00	0.02	0.00	59.3
All Vehicles		1735	8.5	1735	8.5	0.601	3.1	NA	1.9	14.9	0.13	0.18	0.17	54.5

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ]	%	v/c	sec		[ Veh. veh	Dist ] m				km/h
East: Great Eastern Highway (E)														
2	T1	865	9.9	865	9.9	0.242	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
3	R2	139	4.0	139	4.0	0.077	5.7	LOS A	0.5	3.8	0.00	0.63	0.00	37.7
Approach		1004	9.1	1004	9.1	0.242	0.8	NA	0.5	3.8	0.00	0.09	0.00	58.6
North: Median Storage														
1	R2	9	0.0	9	0.0	0.017	6.3	LOS A	0.1	0.4	0.62	0.74	0.62	46.5
Approach		9	0.0	9	0.0	0.017	6.3	LOS A	0.1	0.4	0.62	0.74	0.62	46.5
All Vehicles		1014	9.0	1014	9.0	0.242	0.9	NA	0.5	3.8	0.01	0.09	0.01	58.4

**Table 11. SIDRA results for the crossover 1 on Victoria Parade - Weekday AM peak period (Post development – 2021 – with development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ] veh/h	%	v/c	sec		[ Veh. veh	Dist m				km/h
South: Victoria Parade (S)														
2	T1	102	4.0	102	4.0	0.054	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	50.0
Approach		102	4.0	102	4.0	0.054	0.0	NA	0.0	0.0	0.00	0.00	0.00	50.0
North: Victoria Parade (N)														
8	T1	93	9.0	93	9.0	0.051	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	50.0
Approach		93	9.0	93	9.0	0.051	0.0	NA	0.0	0.0	0.00	0.00	0.00	50.0
West: Crossover 1														
10	L2	23	0.0	23	0.0	0.048	0.3	LOS A	0.2	1.2	0.22	0.22	0.22	44.8
12	R2	35	0.0	35	0.0	0.048	1.6	LOS A	0.2	1.2	0.22	0.22	0.22	15.3
Approach		58	0.0	58	0.0	0.048	1.1	LOS A	0.2	1.2	0.22	0.22	0.22	40.1
All Vehicles		253	4.9	253	4.9	0.054	0.2	NA	0.2	1.2	0.05	0.05	0.05	48.6

**Table 12. SIDRA results for the crossover 1 on Victoria Parade - Weekday PM peak period (Post development – 2021 – with development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h ]	[ HV % ]	[ Total HV ]	[ % ]	v/c	sec		[ Veh. veh ]	[ Dist m ]				km/h
South: Victoria Parade (S)														
2	T1	159	4.0	159	4.0	0.084	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	50.0
Approach		159	4.0	159	4.0	0.084	0.0	NA	0.0	0.0	0.00	0.00	0.00	50.0
North: Victoria Parade (N)														
8	T1	135	9.0	135	9.0	0.075	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	50.0
Approach		135	9.0	135	9.0	0.075	0.0	NA	0.0	0.0	0.00	0.00	0.00	50.0
West: Crossover 1														
10	L2	26	0.0	26	0.0	0.059	0.5	LOS A	0.2	1.5	0.28	0.27	0.28	44.5
12	R2	40	0.0	40	0.0	0.059	2.0	LOS A	0.2	1.5	0.28	0.27	0.28	14.6
Approach		66	0.0	66	0.0	0.059	1.4	LOS A	0.2	1.5	0.28	0.27	0.28	39.6
All Vehicles		360	5.1	360	5.1	0.084	0.3	NA	0.2	1.5	0.05	0.05	0.05	48.8

**Table 13. SIDRA results for the crossover 2 on Victoria Parade - Weekday AM peak period (Post development – 2021 – with development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ] veh/h	%	v/c	sec		[ Veh. veh	Dist ] m				km/h
South: Victoria Parade (S)														
1	L2	35	0.0	35	0.0	0.072	2.4	LOSA	0.0	0.0	0.00	0.13	0.00	29.8
2	T1	102	4.0	102	4.0	0.072	0.0	LOSA	0.0	0.0	0.00	0.13	0.00	37.8
Approach		137	3.0	137	3.0	0.072	0.6	NA	0.0	0.0	0.00	0.13	0.00	34.8
North: Victoria Parade (N)														
8	T1	104	9.0	104	9.0	0.072	0.1	LOSA	0.1	1.2	0.10	0.09	0.10	34.2
9	R2	23	0.0	23	0.0	0.072	2.1	LOSA	0.1	1.2	0.10	0.09	0.10	20.3
Approach		127	7.4	127	7.4	0.072	0.5	NA	0.1	1.2	0.10	0.09	0.10	28.8
All Vehicles		264	5.1	264	5.1	0.072	0.5	NA	0.1	1.2	0.05	0.11	0.05	32.5

**Table 14. SIDRA results for the crossover 2 on Victoria Parade - Weekday PM peak period (Post development – 2021 – with development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ] veh/h	%	v/c	sec		[ Veh. veh	Dist ] m				km/h
South: Victoria Parade (S)														
1	L2	40	0.0	40	0.0	0.105	2.4	LOSA	0.0	0.0	0.00	0.10	0.00	30.6
2	T1	159	4.0	159	4.0	0.105	0.0	LOSA	0.0	0.0	0.00	0.10	0.00	39.7
Approach		199	3.2	199	3.2	0.105	0.5	NA	0.0	0.0	0.00	0.10	0.00	36.9
North: Victoria Parade (N)														
8	T1	147	9.0	147	9.0	0.099	0.2	LOSA	0.2	1.5	0.11	0.08	0.11	33.7
9	R2	27	0.0	27	0.0	0.099	2.4	LOSA	0.2	1.5	0.11	0.08	0.11	20.2
Approach		175	7.6	175	7.6	0.099	0.5	NA	0.2	1.5	0.11	0.08	0.11	29.1
All Vehicles		374	5.3	374	5.3	0.105	0.5	NA	0.2	1.5	0.05	0.09	0.05	33.8

**Table 15. SIDRA results for the Great Eastern Highway/ Victoria Parade (Stage 1 and 2) – Weekday AM peak period (10-year – 2031 – without development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h ]	[ HV % ]	[ Total HV ]	[ HV % ]	v/c	sec		[ Veh. veh ]	[ Dist m ]				km/h
South: Median Storage														
5	T1	86	4.0	86	4.0	0.280	13.6	LOS B	1.0	7.4	0.84	0.94	0.96	4.0
Approach		86	4.0	86	4.0	0.280	13.6	LOS B	1.0	7.4	0.84	0.94	0.96	4.0
North: Victoria Pde (N)														
1	L2	69	9.0	69	9.0	0.091	5.7	LOS A	0.3	2.7	0.56	0.73	0.56	31.7
2	T1	12	0.0	12	0.0	0.084	27.8	LOS D	0.3	2.0	0.90	0.94	0.90	3.1
Approach		81	7.7	81	7.7	0.091	8.8	LOS A	0.3	2.7	0.61	0.76	0.61	25.6
West: Great Eastern Highway (W)														
3	L2	22	5.0	22	5.0	0.360	5.7	LOS A	0.0	0.0	0.00	0.02	0.00	59.4
4	T1	1267	9.2	1267	9.2	0.360	0.1	LOS A	0.0	0.0	0.00	0.01	0.00	59.6
Approach		1289	9.1	1289	9.1	0.360	0.2	NA	0.0	0.0	0.00	0.01	0.00	59.6
All Vehicles		1457	8.7	1457	8.7	0.360	1.5	NA	1.0	7.4	0.08	0.11	0.09	57.2

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h ]	[ HV % ]	[ Total HV ]	[ HV % ]	v/c	sec		[ Veh. veh ]	[ Dist m ]				km/h
East: Great Eastern Highway (E)														
2	T1	1501	9.9	1501	9.9	0.421	0.1	LOS A	0.0	0.0	0.00	0.00	0.00	59.7
3	R2	86	4.0	86	4.0	0.054	5.7	LOS A	0.0	0.0	0.00	0.63	0.00	37.7
Approach		1587	9.6	1587	9.6	0.421	0.4	NA	0.0	0.0	0.00	0.03	0.00	59.2
North: Median Storage														
1	R2	12	0.0	12	0.0	0.048	14.8	LOS B	0.1	1.0	0.84	0.92	0.84	38.3
Approach		12	0.0	12	0.0	0.048	14.8	LOS B	0.1	1.0	0.84	0.92	0.84	38.3
All Vehicles		1599	9.5	1599	9.5	0.421	0.5	NA	0.1	1.0	0.01	0.04	0.01	59.0

**Table 16. SIDRA results for the Great Eastern Highway/ Victoria Parade (Stage 1 and 2) – Weekday PM peak period (10-year – 2031 – without development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ] veh/h	%	v/c	sec		[ Veh. veh	Dist m				km/h
South: Median Storage														
5	T1	142	4.0	142	4.0	2.845	1715.9	LOS F	1.9	14.9	1.00	3.09	10.36	0.0
Approach		142	4.0	142	4.0	2.845	1715.9	LOS F	1.9	14.9	1.00	3.09	10.36	0.0
North: Victoria Pde (N)														
1	L2	108	9.0	108	9.0	0.297	13.4	LOS B	1.1	9.0	0.82	0.95	0.97	22.3
2	T1	4	0.0	4	0.0	0.404	437.2	LOS F	1.0	7.5	0.99	1.01	1.05	0.2
Approach		113	8.7	113	8.7	0.404	29.2	LOS D	1.1	9.0	0.83	0.96	0.97	13.5
West: Great Eastern Highway (W)														
3	L2	25	4.0	25	4.0	0.581	5.9	LOS A	0.0	0.0	0.00	0.01	0.00	59.1
4	T1	2059	9.2	2059	9.2	0.581	0.3	LOS A	0.0	0.0	0.00	0.01	0.00	59.3
Approach		2084	9.1	2084	9.1	0.581	0.4	NA	0.0	0.0	0.00	0.01	0.00	59.3
All Vehicles		2339	8.8	2339	8.8	2.845	106.0	NA	1.9	14.9	0.10	0.24	0.68	14.5

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ] veh/h	%	v/c	sec		[ Veh. veh	Dist m				km/h
East: Great Eastern Highway (E)														
2	T1	1251	9.9	1251	9.9	0.350	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	59.8
3	R2	142	4.0	142	4.0	0.079	5.7	LOS A	63.1	483.4	0.00	0.63	0.00	37.7
Approach		1393	9.3	1393	9.3	0.350	0.6	NA	63.1	483.4	0.00	0.06	0.00	58.8
North: Median Storage														
1	R2	4	0.0	4	0.0	0.013	10.5	LOS B	0.0	0.3	0.77	0.86	0.77	42.0
Approach		4	0.0	4	0.0	0.013	10.5	LOS B	0.0	0.3	0.77	0.86	0.77	42.0
All Vehicles		1397	9.3	1397	9.3	0.350	0.6	NA	63.1	483.4	0.00	0.07	0.00	58.8

**Table 17. SIDRA results for the crossover 1 on Victoria Parade – Weekday AM peak period (10-year- 2031 – without development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h ]	[ HV % ]	[ Total HV ]	[ % ]	v/c	sec		[ Veh. veh ]	[ Dist m ]				km/h
South: Victoria Parade (S)														
1	L2	2	0.0	2	0.0	0.055	3.0	LOS A	0.0	0.0	0.00	0.01	0.00	4.5
2	T1	102	4.0	102	4.0	0.055	0.0	LOS A	0.0	0.0	0.00	0.01	0.00	49.9
Approach		104	3.9	104	3.9	0.055	0.1	NA	0.0	0.0	0.00	0.01	0.00	48.9
North: Victoria Parade (N)														
8	T1	69	9.0	69	9.0	0.039	0.0	LOS A	0.0	0.1	0.01	0.01	0.01	49.9
9	R2	1	0.0	1	0.0	0.039	4.9	LOS A	0.0	0.1	0.01	0.01	0.01	46.0
Approach		71	8.9	71	8.9	0.039	0.1	NA	0.0	0.1	0.01	0.01	0.01	49.8
West: Crossover 1														
10	L2	1	0.0	1	0.0	0.002	0.3	LOS A	0.0	0.0	0.20	0.12	0.20	45.0
12	R2	1	0.0	1	0.0	0.002	1.0	LOS A	0.0	0.0	0.20	0.12	0.20	16.3
Approach		2	0.0	2	0.0	0.002	0.7	LOS A	0.0	0.0	0.20	0.12	0.20	41.8
All Vehicles		177	5.8	177	5.8	0.055	0.1	NA	0.0	0.1	0.01	0.01	0.01	49.2

**Table 18. SIDRA results for the crossover 1 on Victoria Parade – Weekday PM peak period (10-year- 2031 – without development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h ]	[ HV % ]	[ Total HV ]	[ % ]	v/c	sec		[ Veh. veh ]	[ Dist m ]				km/h
South: Victoria Parade (S)														
1	L2	2	0.0	1	0.0	0.039	3.0	LOS A	0.0	0.0	0.00	0.01	0.00	4.5
2	T1	159	4.0	73	3.9	0.039	0.0	LOS A	0.0	0.0	0.00	0.01	0.00	49.9
Approach		161	3.9	74 <sup>N1</sup>	3.9	0.039	0.0	NA	0.0	0.0	0.00	0.01	0.00	49.3
North: Victoria Parade (N)														
8	T1	107	9.0	107	9.0	0.060	0.0	LOS A	0.0	0.1	0.00	0.01	0.00	49.9
9	R2	1	0.0	1	0.0	0.060	4.8	LOS A	0.0	0.1	0.00	0.01	0.00	46.0
Approach		108	8.9	108	8.9	0.060	0.0	NA	0.0	0.1	0.00	0.01	0.00	49.9
West: Crossover 1														
10	L2	1	0.0	1	0.0	0.002	0.2	LOS A	0.0	0.0	0.17	0.11	0.17	45.1
12	R2	1	0.0	1	0.0	0.002	1.1	LOS A	0.0	0.0	0.17	0.11	0.17	16.7
Approach		2	0.0	2	0.0	0.002	0.6	LOS A	0.0	0.0	0.17	0.11	0.17	42.0
All Vehicles		272	5.9	184 <sup>N1</sup>	8.7	0.060	0.1	NA	0.0	0.1	0.00	0.01	0.00	49.6



**Table 19. SIDRA results for the crossover 2 on Victoria Parade – Weekday AM peak period (10-year- 2031 – without development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ] veh/h	%	v/c	sec		[ Veh. veh	Dist ] m				km/h
South: Victoria Parade (S)														
1	L2	9	0.0	9	0.0	0.057	2.4	LOS A	0.0	0.0	0.00	0.05	0.00	22.4
2	T1	99	4.0	99	4.0	0.057	0.0	LOS A	0.0	0.0	0.00	0.05	0.00	44.8
Approach		108	3.7	108	3.7	0.057	0.2	NA	0.0	0.0	0.00	0.05	0.00	40.1
North: Victoria Parade (N)														
8	T1	67	9.0	67	9.0	0.039	0.0	LOS A	0.0	0.1	0.01	0.02	0.01	47.8
9	R2	2	0.0	2	0.0	0.039	3.2	LOS A	0.0	0.1	0.01	0.02	0.01	31.1
Approach		69	8.7	69	8.7	0.039	0.1	NA	0.0	0.1	0.01	0.02	0.01	46.9
West: Crossover 2														
10	L2	5	0.0	5	0.0	0.016	0.3	LOS A	0.1	0.4	0.21	0.17	0.21	15.7
12	R2	14	0.0	14	0.0	0.016	1.1	LOS A	0.1	0.4	0.21	0.17	0.21	15.7
Approach		19	0.0	19	0.0	0.016	0.8	LOS A	0.1	0.4	0.21	0.17	0.21	15.7
All Vehicles		197	5.1	197	5.1	0.057	0.2	NA	0.1	0.4	0.03	0.05	0.03	38.6

**Table 20. SIDRA results for the crossover 2 on Victoria Parade – Weekday PM peak period (10-year- 2031 – without development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ] veh/h	%	v/c	sec		[ Veh. veh	Dist ] m				km/h
South: Victoria Parade (S)														
1	L2	8	0.0	4	0.0	0.040	2.4	LOSA	0.0	0.0	0.00	0.03	0.00	22.7
2	T1	159	4.0	72	4.0	0.040	0.0	LOSA	0.0	0.0	0.00	0.03	0.00	46.9
Approach		167	3.8	75 <sup>N1</sup>	3.8	0.040	0.1	NA	0.0	0.0	0.00	0.03	0.00	43.7
North: Victoria Parade (N)														
8	T1	108	9.0	108	9.0	0.061	0.0	LOSA	0.0	0.1	0.00	0.01	0.00	49.3
9	R2	1	0.0	1	0.0	0.061	3.1	LOSA	0.0	0.1	0.00	0.01	0.00	31.6
Approach		109	8.9	109	8.9	0.061	0.0	NA	0.0	0.1	0.00	0.01	0.00	49.0
West: Crossover 2														
10	L2	2	0.0	2	0.0	0.005	0.2	LOSA	0.0	0.1	0.18	0.14	0.18	16.2
12	R2	4	0.0	4	0.0	0.005	1.1	LOSA	0.0	0.1	0.18	0.14	0.18	16.2
Approach		6	0.0	6	0.0	0.005	0.8	LOSA	0.0	0.1	0.18	0.14	0.18	16.2
All Vehicles		283	5.7	191 <sup>N1</sup>	8.4	0.061	0.1	NA	0.0	0.1	0.01	0.02	0.01	45.3

**Table 21. SIDRA results for Great Eastern Highway/ Victoria Parade (Stage 1 and 2) – Weekday AM peak period (10-year – 2031 – with development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h ]	HV %	[ Total HV ] veh/h	%	v/c	sec		[ Veh. veh ]	Dist m				km/h
South: Median Storage														
5	T1	91	4.0	91	4.0	0.289	13.5	LOS B	1.0	7.7	0.84	0.94	0.97	4.1
Approach		91	4.0	91	4.0	0.289	13.5	LOS B	1.0	7.7	0.84	0.94	0.97	4.1
North: Victoria Pde (N)														
1	L2	97	9.0	97	9.0	0.121	5.5	LOS A	0.5	3.7	0.56	0.73	0.56	32.0
2	T1	7	0.0	7	0.0	0.051	26.2	LOS D	0.2	1.2	0.89	0.93	0.89	3.2
Approach		104	8.4	104	8.4	0.121	6.9	LOS A	0.5	3.7	0.58	0.74	0.58	29.0
West: Great Eastern Highway (W)														
3	L2	46	5.0	46	5.0	0.357	5.7	LOS A	0.0	0.0	0.00	0.04	0.00	59.0
4	T1	1234	9.2	1234	9.2	0.357	0.1	LOS A	0.0	0.0	0.00	0.02	0.00	59.4
Approach		1280	9.0	1280	9.0	0.357	0.3	NA	0.0	0.0	0.00	0.02	0.00	59.4
All Vehicles		1475	8.7	1475	8.7	0.357	1.6	NA	1.0	7.7	0.09	0.13	0.10	56.9

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ] veh/h	%	v/c	sec		[ Veh. veh	Dist ] m				km/h
East: Great Eastern Highway (E)														
2	T1	1498	9.9	1498	9.9	0.420	0.1	LOS A	0.0	0.0	0.00	0.00	0.00	59.7
3	R2	91	4.0	91	4.0	0.058	5.7	LOS A	0.0	0.0	0.00	0.63	0.00	37.7
Approach		1588	9.6	1588	9.6	0.420	0.4	NA	0.0	0.0	0.00	0.04	0.00	59.2
North: Median Storage														
1	R2	7	0.0	7	0.0	0.031	14.7	LOS B	0.1	0.6	0.84	0.92	0.84	38.4
Approach		7	0.0	7	0.0	0.031	14.7	LOS B	0.1	0.6	0.84	0.92	0.84	38.4
All Vehicles		1596	9.5	1596	9.5	0.420	0.4	NA	0.1	0.6	0.00	0.04	0.00	59.1



**Table 22. SIDRA results for Great Eastern Highway/ Victoria Parade (Stage 1 and 2) – Weekday PM peak period (10-year – 2031 – with development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ] veh/h	%	v/c	sec		[ Veh. veh	Dist ] m				km/h
South: Median Storage														
5	T1	139	4.0	139	4.0	2.758	1639.0	LOS F	1.9	14.9	1.00	3.07	10.27	0.0
Approach		139	4.0	139	4.0	2.758	1639.0	LOS F	1.9	14.9	1.00	3.07	10.27	0.0
North: Victoria Pde (N)														
1	L2	138	9.0	138	9.0	0.348	13.0	LOS B	1.4	11.3	0.82	0.97	1.02	22.6
2	T1	9	0.0	9	0.0	1.020	737.3	LOS F	2.8	20.6	1.00	1.12	1.50	0.1
Approach		147	8.4	147	8.4	1.020	59.6	LOS F	2.8	20.6	0.83	0.98	1.05	7.6
West: Great Eastern Highway (W)														
3	L2	60	4.0	60	4.0	0.581	5.9	LOS A	0.0	0.0	0.00	0.03	0.00	58.8
4	T1	2022	9.2	2022	9.2	0.581	0.3	LOS A	0.0	0.0	0.00	0.02	0.00	59.2
Approach		2082	9.1	2082	9.1	0.581	0.5	NA	0.0	0.0	0.00	0.02	0.00	59.1
All Vehicles		2368	8.7	2368	8.7	2.758	100.3	NA	2.8	20.6	0.11	0.26	0.67	15.0

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ] veh/h	%	v/c	sec		[ Veh. veh	Dist ] m				km/h
East: Great Eastern Highway (E)														
2	T1	1246	9.9	1246	9.9	0.349	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	59.8
3	R2	139	4.0	139	4.0	0.077	5.7	LOS A	60.7	464.7	0.00	0.63	0.00	37.7
Approach		1385	9.3	1385	9.3	0.349	0.6	NA	60.7	464.7	0.00	0.06	0.00	58.9
North: Median Storage														
1	R2	9	0.0	9	0.0	0.028	10.6	LOS B	0.1	0.6	0.77	0.88	0.77	41.9
Approach		9	0.0	9	0.0	0.028	10.6	LOS B	0.1	0.6	0.77	0.88	0.77	41.9
All Vehicles		1395	9.2	1395	9.2	0.349	0.7	NA	60.7	464.7	0.01	0.07	0.01	58.7

**Table 23. SIDRA results for the crossover 1 on Victoria Parade – Weekday AM peak period (10-year– 2031 – with development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ] veh/h	%	v/c	sec		[ Veh. veh	Dist ] m				km/h
South: Victoria Parade (S)														
2	T1	102	4.0	102	4.0	0.054	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	50.0
Approach		102	4.0	102	4.0	0.054	0.0	NA	0.0	0.0	0.00	0.00	0.00	50.0
North: Victoria Parade (N)														
8	T1	93	9.0	93	9.0	0.051	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	50.0
Approach		93	9.0	93	9.0	0.051	0.0	NA	0.0	0.0	0.00	0.00	0.00	50.0
West: Crossover 1														
10	L2	23	0.0	23	0.0	0.048	0.3	LOS A	0.2	1.2	0.22	0.22	0.22	44.8
12	R2	35	0.0	35	0.0	0.048	1.6	LOS A	0.2	1.2	0.22	0.22	0.22	15.3
Approach		58	0.0	58	0.0	0.048	1.1	LOS A	0.2	1.2	0.22	0.22	0.22	40.1
All Vehicles		253	4.9	253	4.9	0.054	0.2	NA	0.2	1.2	0.05	0.05	0.05	48.6

**Table 24. SIDRA results for the crossover 1 on Victoria Parade – Weekday PM peak period (10-year– 2031 – with development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV ] veh/h	%	v/c	sec		[ Veh. veh	Dist ] m				km/h
South: Victoria Parade (S)														
2	T1	159	4.0	89	4.0	0.047	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	50.0
Approach		159	4.0	89 <sup>N1</sup>	4.0	0.047	0.0	NA	0.0	0.0	0.00	0.00	0.00	50.0
North: Victoria Parade (N)														
8	T1	135	9.0	135	9.0	0.075	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	50.0
Approach		135	9.0	135	9.0	0.075	0.0	NA	0.0	0.0	0.00	0.00	0.00	50.0
West: Crossover 1														
10	L2	26	0.0	26	0.0	0.055	0.3	LOS A	0.2	1.4	0.21	0.22	0.21	44.8
12	R2	40	0.0	40	0.0	0.055	1.7	LOS A	0.2	1.4	0.21	0.22	0.21	15.3
Approach		66	0.0	66	0.0	0.055	1.1	LOS A	0.2	1.4	0.21	0.22	0.21	40.1
All Vehicles		360	5.1	290 <sup>N1</sup>	6.4	0.075	0.3	NA	0.2	1.4	0.05	0.05	0.05	48.6

**Table 25. SIDRA results for the crossover 2 on Victoria Parade – Weekday AM peak period (10-year– 2031 – with development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h ]	[ HV % ]	[ Total veh/h ]	[ HV % ]	v/c	sec		[ Veh. veh ]	[ Dist m ]				km/h
South: Victoria Parade (S)														
1	L2	35	0.0	35	0.0	0.072	2.4	LOSA	0.0	0.0	0.00	0.13	0.00	29.8
2	T1	102	4.0	102	4.0	0.072	0.0	LOSA	0.0	0.0	0.00	0.13	0.00	37.8
Approach		137	3.0	137	3.0	0.072	0.6	NA	0.0	0.0	0.00	0.13	0.00	34.8
North: Victoria Parade (N)														
8	T1	104	9.0	104	9.0	0.072	0.1	LOSA	0.1	1.2	0.10	0.09	0.10	34.2
9	R2	23	0.0	23	0.0	0.072	2.1	LOSA	0.1	1.2	0.10	0.09	0.10	20.3
Approach		127	7.4	127	7.4	0.072	0.5	NA	0.1	1.2	0.10	0.09	0.10	28.8
All Vehicles		264	5.1	264	5.1	0.072	0.5	NA	0.1	1.2	0.05	0.11	0.05	32.5

**Table 26. SIDRA results for the crossover 2 on Victoria Parade – Weekday PM peak period (10-year– 2031 – with development)**

Vehicle Movement Performance														
Mov ID	Turn	DEMAND FLOWS		ARRIVAL FLOWS		Deg. Satn	Aver. Delay	Level of Service	95% BACK OF QUEUE		Prop. Que	Effective Stop Rate	Aver. No. Cycles	Aver. Speed
		[ Total veh/h	HV %	[ Total HV veh/h	%				[ Veh. veh	Dist ] m				
						v/c	sec							km/h
South: Victoria Parade (S)														
1	L2	40	0.0	22	0.0	0.059	2.4	LOSA	0.0	0.0	0.00	0.10	0.00	30.6
2	T1	159	4.0	89	4.0	0.059	0.0	LOSA	0.0	0.0	0.00	0.10	0.00	39.7
Approach		199	3.2	111 <sup>N1</sup>	3.2	0.059	0.5	NA	0.0	0.0	0.00	0.10	0.00	36.9
North: Victoria Parade (N)														
8	T1	147	9.0	147	9.0	0.113	0.1	LOSA	0.2	1.4	0.08	0.08	0.08	36.3
9	R2	27	0.0	27	0.0	0.113	2.0	LOSA	0.2	1.4	0.08	0.08	0.08	20.7
Approach		175	7.6	175	7.6	0.113	0.4	NA	0.2	1.4	0.08	0.08	0.08	30.8
All Vehicles		374	5.3	286 <sup>N1</sup>	6.9	0.113	0.4	NA	0.2	1.4	0.05	0.09	0.05	33.7

## 10.2 Annual Electors' Meeting 10 March 2021 Decision: Master Traffic Plan for Mundaring Shopping Precinct and Surrounds

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<b>File Code</b>	GV.MTG 2
<b>Author</b>	Shane Purdy, Director Infrastructure Services
<b>Senior Employee</b>	Jonathan Throssell, Chief Executive Officer
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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### SUMMARY

The Annual Electors' Meeting (AEM) was held on 10 March 2021.

During the AEM electors considered 13 motions. This report provides the Shire's response to Motion 5, which was carried during the meeting and has therefore become a decision of that meeting.

#### **Decision 5:**

*That the Council of the Shire of Mundaring (SOM) -*

- 1) Prepares a master traffic plan encompassing the Mundaring Shopping Precinct and immediate surrounds.*

*This is to preserve and improve safety for all users.*

### BACKGROUND

In accordance with section 5.33 of the *Local Government Act 1995* Council must consider all decisions made at an AEM at the next ordinary Council meeting or if that is not practicable, at the following ordinary meeting or a special meeting called for the express purpose of considering the electors' meeting decisions.

13 decisions were made at the AEM held 10 March 2021. Each decision will be considered in a separate report to Council. Officers' responses to the decisions of the meeting are provided in the 'Comments' section of these reports.

### STATUTORY / LEGAL IMPLICATIONS

*Local Government Act 1995 section 5.33:*

#### *5.33. Decisions made at electors' meetings*

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —*

- (a) at the first ordinary council meeting after that meeting; or*

- (b) at a special meeting called for that purpose,*

*whichever happens first.*

- (2) *If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.*

It is relevant to note that Council is not bound by the decisions of the AEM. Council is required to consider the AEM decisions, but is not obliged to make a decision in response to an AEM decision. For example, Council might choose to note an AEM decision, but take no further action.

However, should Council make a decision in response to an AEM decision, it must record the reasons for the Council decision in the minutes of the Council meeting.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

The cost of developing road plan concepts within the Mundaring shopping and civic precincts is funded within the forward planning design operating account.

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **RISK IMPLICATIONS**

**Risk:** Financial, Reputational

There is a potential financial and reputational risk in Council making decisions on traffic and pedestrian safety improvements based on limited information regarding the financial and resource implications of such decisions.

<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate

### **Action / Strategy**

Continue to review and implement traffic and pedestrian safety improvements to the Mundaring Town Centre as opportunities arise and in line with development of the Mundaring Town Centre.

## **EXTERNAL CONSULTATION**

Nil

## **COMMENT**

Concept plans to improve traffic safety and movement around the Mundaring townsite have been progressively developed, principally with the Mundaring Town Centre structure planning.

Improvements to date have included;

- Pedestrian safety movement upgrades associated with developments near Coles, Aldi and current upgrades at Woolworths.
- Pedestrian crossing safety upgrades of the Highway at the Stoneville Road traffic lights and new signalised crossing near Hills Fresh.
- Parking upgrades along Mann Street, Jacoby Street, Nichol Street and Craig Street inclusive of two roundabouts on Craig Street and one on Jacoby Street.

Further improvements in the near future include;

- Additional parking embayments in Craig Street (east of Mundaring Weir Road) and Jacoby Street (near Guger Street)
- New footpath extension along Hartung Street connecting Gill Street and Mann Street footpaths.

Future works include;

- Improved traffic and pedestrian safety works on Jacoby Street (between Craig Street and Mundaring Weir Road) which integrates with the future town centre multi-purpose centre.
- Concept planning for potential traffic signals on the Great Eastern Highway at either Mann Street or Nichol Street
- Concept planning for a double lane right turn from Stoneville Road into Great Eastern Highway westbound.
- Concept planning for parking embayments along Hartung Street

The works (to date, current and proposed) as described above addresses the matter raised by the elector's motion to preserve and improve safety for all users encompassing the Mundaring Shopping Precinct and immediate surrounds.

## **VOTING REQUIREMENT**

Simple Majority

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C5.07.21</b>	
Moved by	Cr Martin	Seconded by	Cr Jones

That Council, in response to Decision 5 of the Annual Electors' Meeting held on 10 March 2021, which is as follows:

*“That the Council of the Shire of Mundaring (SOM) -*

- 1) Prepares a master traffic plan encompassing the Mundaring Shopping Precinct and immediate surrounds.*

*This is to preserve and improve safety for all users.”*

resolves, for the reasons outlined in the report, to take no further action in response to Decision 5(1).

**CARRIED 10/1**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Lavell, Cr Martin, Cr Green, Cr Corica and Cr Cuthbert

**Against:** Cr Collins

## 10.3 Annual Electors' Meeting 10 March 2021 Decision: Review of Verge Maintenance Policies

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<b>File Code</b>	GV.MTG 2
<b>Author</b>	Mark Luzi, Director Statutory Services
<b>Senior Employee</b>	Jonathan Throssell, Chief Executive Officer
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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### SUMMARY

The Annual Electors' Meeting (AEM) was held on 10 March 2021.

During the meeting electors considered 13 motions. This report provides the Shire's response to Motion 6, which was carried during the AEM and has therefore become a decision of that meeting.

#### **Decision 6:**

*That the Council of the Shire of Mundaring (SOM)*

*1) Review their policies regarding verge maintenance, specifically focusing on the following 3 points:*

- Maintaining a clear area around power poles to protect from fire.*
- Improve the dialogue with the public to clarify the understanding of responsibilities regarding verges and fuel load build up on those verges.*
- Review of maintenance by the Shire on verges, with the goal to create wider and safer escape routes.*

### BACKGROUND

In accordance with section 5.33 of the *Local Government Act 1995* Council must consider all decisions made at an AEM at the next ordinary Council meeting or if that is not practicable, at the following ordinary meeting or a special meeting called for the express purpose of considering the electors' meeting decisions.

13 decisions were made at the AEM held 10 March 2021. Each decision will be considered in a separate report to Council. Officers' responses to the decisions of the meeting are provided in the 'Comments' section of these reports.

### STATUTORY / LEGAL IMPLICATIONS

*Local Government Act 1995 section 5.33:*

*5.33. Decisions made at electors' meetings*

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —*
- (a) at the first ordinary council meeting after that meeting; or*
  - (b) at a special meeting called for that purpose,*
- whichever happens first.*



- (2) *If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.*

It is relevant to note that Council is not bound by the decisions of the AEM. Council is required to consider the AEM decisions, but is not obliged to make a decision in response to an AEM decision. For example, Council might choose to note an AEM decision, but take no further action.

However, should Council make a decision in response to an AEM decision, it must record the reasons for the Council decision in the minutes of the Council meeting.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Should Council have an appetite to increase verge maintenance with regards fuel loads a budget increase would be required. Given the expected extent of such an increase a business case would be required, to be considered as part of Council's annual Integrated Planning and Reporting review.

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **RISK IMPLICATIONS**

### **Risk: Reputational**

There is a reputational risk in Council making a decision without appropriate consideration of the financial cost and the potential adverse impact on the natural environment of the proposal. There is also a potential reputational risk should Council be seen as not supporting a fire safety initiative.

<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate

### **Action / Strategy**

Should Council wish to pursue the proposal, it is recommended Council determine to prepare a business case to ensure Council is able to make an informed decision; noting development of the business case will require commitment of resources. Alternatively, clear communication of the recommended response to the AEM Decision will reduce the risk.

## EXTERNAL CONSULTATION

Nil

## COMMENT

In relation the specific matters listed, the following advice is given

- *Maintaining a clear area around power poles to protect from fire.*

The maintaining of power poles is the responsibility of Western Power. It is noted that poles are treated with a fire resistant gel.

- *Improve the dialogue with the public to clarify the understanding of responsibilities regarding verges and fuel load build up on those verges.*

The Shire has prepared an Infrastructure Services Information Sheet, entitled *Verge Maintenance*, which provides information on matters such as bushfire fuel load management. This information includes advice for residents as to how they may conduct fuel load management on the verge abutting their property. This information is also included in the Shire's *Fire & Burning Information Booklet* (the Fire Booklet).

The information within the Fire Booklet is currently under review and will be augmented or expanded upon to provide further clarity and direction as required.

- *Review of maintenance by the Shire on verges, with the goal to create wider and safer escape routes.*

The *Royal Commission into National Natural Disaster Arrangements – Report October 2020* (the Royal Commission report) includes a relevant recommendation (21.1) within chapter 12 *Evacuation Planning and shelters*, reproduced as follows:

*“State and territory governments, working with local governments and fire and emergency service agencies, should ensure that there are appropriate arrangements for roadside vegetation management that take into account, among other things;*

- 1) priority access and egress routes*
- 2) road priority, utility and strategic values*
- 3) cost, and*
- 4) residual risk to natural disasters”*

It would be prudent for the Shire to await the release of the State Government response and, in turn, DFES' position and action plan on the recommendations of the Royal Commission before consideration of amendment to the current structure, makeup or dimensions of verges is undertaken further.

This is also a matter that will need to proceed with appropriate regard for the natural environment status of verges. In particular, consideration of any verges identified within the Shire's Roadside Conservation Strategy and/or that contain endangered/threatened flora under the State or Federal environmental framework.

## VOTING REQUIREMENT

Simple Majority

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C6.07.21</b>	
Moved by	Cr Burbidge	Seconded by	Cr Cuthbert

That Council, in response to Decision 6 (1) of the Annual Electors' Meeting held on 10 March 2021, which is as follows:

*“That the Council of the Shire of Mundaring (SOM)*

*1) Review their policies regarding verge maintenance, specifically focusing on the following 3 points:*

- Maintaining a clear area around power poles to protect from fire;*
- Improve the dialogue with the public to clarify the understanding of responsibilities regarding verges and fuel load build up on those verges; and*
- Review of maintenance by the Shire on verges, with the goal to create wider and safer escape routes.”*

1. notes the matters raised are being addressed to a satisfactory standard in current operations and
2. resolves to await the Western Australian State Government response to the *Royal Commission into National Natural Disaster Arrangements – Report October 2020* prior to undertaking additional action in regards to verge maintenance.

#### **CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Lavell, Cr Martin, Cr Green, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

## 10.4 WAPC Request for Advice - Amendment 16 to Local Planning Scheme No. 4

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<b>File Code</b>	PS.TPS 4.1.16
<b>Author</b>	Christopher Jennings, Senior Strategic Planning Officer Angus Money, Manager Planning & Environment
<b>Senior Employee</b>	Mark Luzi, Director Statutory Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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<b>Landowner</b>	Crown
<b>Applicant</b>	N/a
<b>Zoning</b>	Public Purposes
<b>Area</b>	Lot 487 Holbrook Road – 9484m <sup>2</sup> Lot 506 Jellicoe Road – 9484m <sup>2</sup>
<b>Use Class</b>	Nil

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### SUMMARY

The State Government is seeking to rationalise two parcels of surplus land in Glen Forrest and initiated Amendment No. 16 to the Shire's Local Planning Scheme No.4 (the Amendment) for this purpose.

The Amendment involves the rezoning of Lot 487 Holbrook Road & Lot 506 Jellicoe Road from Public Purpose to Rural Residential 1 (RR1). At its April 2020 meeting, Council resolved to recommend to the Western Australian Planning Commission (the Commission) that the amendment be refused due to environmental concerns.

The Commission, in considering Council's recommendation for refusal, deferred making a recommendation to the Minister and has instead invited Council to consider options – including, but not limited to – the Shire purchasing the properties.

This report explores four potential alternatives for the sites. Given Council's position to not support the rezoning, it is recommended Council advise Commission of the importance of the site's connectivity between adjoining State reserves and that, in the interests of holistic management, the State should identify the appropriate agency, organisation or corporation with environmental protection within its remit to accept management control.

## BACKGROUND

Acronym/Abbreviation	Meaning
Amendment	Amendment No. 16 to Local Planning Scheme No. 4
Commission	Western Australian Planning Commission
DBCA	Department of Biodiversity, Conservation and Attractions
DPLH	Department of Planning, Lands and Heritage
DWER	Department of Water and Environmental Regulation
EPA	Environmental Protection Authority
MRS	Metropolitan Region Scheme
POS	Public Open Space
Regulations	Planning and Development (Local Planning Schemes) Regulations 2015
RR1	Rural Residential 1
SPC	Statutory Planning Committee of the Western Australian Planning Commission

The timeline of the Amendment is provided in the table below:

Date	Action
February 2019	DPLH proposes the Amendment to rezone Lots 487 Holbrook Road and 506 Jellicoe Road, Glen Forrest, from Public Purpose to Rural RR1 due to the land being surplus to Water Corporation's requirements.
June 2019	Council resolved to: <ul style="list-style-type: none"> <li>• adopt the Amendment for the purposes of advertising; and</li> <li>• refer the Amendment to the EPA</li> </ul>
July 2019	EPA advises that there is insufficient information in the flora and vegetation survey to properly assess the Amendment.
January 2020	After receiving the required information, EPA resolved that assessment under Part IV Division 3 of the <i>Environmental Protection Act 1986</i> was not required.
January 2020	In accordance with Council's resolution in June 2019, the Amendment was advertised for public comment until 6 March 2020.
April 2020	After considering submissions, Council resolved to not support the Amendment for the following reasons: "... <ul style="list-style-type: none"> <li>a. <i>Environmental properties of the two lots and their ecological linkage;</i></li> <li>b. <i>Known presence of nesting Forest Red Tailed Back Cockatoos listed as vulnerable threaten species under the EBPC Act;</i></li> </ul>

	<p>c. <i>Identification of 19 habitat or potential habitat trees within the two lots;</i></p> <p>d. <i>Removal of understorey to comply with Planning for Bushfire Protection Guidelines when it is proposed to extend the Protection LNA category to the lots; and</i></p> <p>e. <i>Strong community opposition to rezoning these two lots to rural residential 1.</i></p>
January 2021	<p>Statutory Planning Committee (Commission Committee) considered the merits of rezoning.</p> <p>Presentations from Crs Daw, Jeans and Collins occurred at SPC meeting (minutes provided in <b>Attachment 1</b>).</p>
January 2021	<p>The Statutory Planning Committee resolved to hold its decision on the Amendment in abeyance to allow for the:</p> <ul style="list-style-type: none"> <li>• bushfire management plan to be updated; and</li> <li>• allow all options for the site, including <b>purchase by the Shire of Mundaring</b>, to be explored.</li> </ul> <p>The latter point in bold type requires an officer report and Council decision.</p>

## STATUTORY / LEGAL IMPLICATIONS

Nil

## POLICY IMPLICATIONS

Policy OR - 20 - Management of Assets and Property Held for Investment Purposes states that:

*“Capital Investment Reserve funds are solely for the purpose of purchasing other income-producing properties, or to enhance the value of investment properties to maximise their earning potential.”*

It would, therefore, be inconsistent with Council policy to draw upon Capital Investment Reserve Fund to acquire additional Public Open Space.

## FINANCIAL IMPLICATIONS

The State is ultimately responsible for making a decision about the site and the prospect of it remaining a reserve.

Council should note that, while DPLH have advised that a request to manage the site will be considered, Council has specifically been invited to comment on whether it would purchase the site.

Should Council resolve to purchase the properties, the financial implications could be significant.

The Shire could expect to pay between \$400,000-\$614,000 with maximum annual ongoing costs of around \$13,000. The minimum annual ongoing costs would be around \$2500/yr. Ongoing maintenance costs are expected to increase.

As an alternative, if Council wishes to become the managing authority and retain the site as a local reserve, acquisition costs are avoided but the Shire would have to accept ongoing management responsibilities / costs.

Indicative costs are outlined in the table below. Other costs not included in the table include, for example, public liability insurance.

Item	Approximate costs
Purchase (one off payment)	\$200,000 - \$300,000 per lot (\$400,00 - \$600,000 in total)
Occasional maintenance (ongoing)	\$1000 per annum
Weed management (ongoing)	\$1500 - \$10,000 per annum
Firebreaks (ongoing)	\$500 - \$2000 per annum
Burning (ongoing)	\$3000 - \$6000 ever 6 years minimum (i.e. \$500 - \$1000 per annum, minimum). Weed management costs could potentially be bundled into burning schedule.

If Council recommends the sites be managed by State authorities, there are no direct financial implications on the Shire.

#### POS Funding

There is currently \$11,000 available in the POS (cash-in-lieu) fund in the broader locality.

However, since the subdivision which yielded this amount is some distance from the property, it is unlikely the Commission (Minister) would approve its use to offset the cost to purchase of these properties – neither can POS (cash-in-lieu) be used for general maintenance.

It is also important to note that the figure of \$11,000 represents a one-off payment made at the time of subdivision and if used, would not be replenished unless further subdivision takes place within the catchment.

The subject properties are currently unrated and therefore do not generate income for the Shire. Should the Commission resolve to approve their rezoning to Rural Residential and sold, they would each generate a rates income of approximately \$864 per annum if left undeveloped.

Consideration of these costs should be weighed against the matters raised in the 'Comment' section of this report.

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 3 - Built environment

Objective 3.3 – Regulated land use and building control to meet the current and future needs of the community

Strategy 3.3.1 – Incorporate appropriate planning controls for land use that meet current and future needs without compromising the highly valued character of the natural and built environment

Priority 4 - Governance

Objective 4.4 High standard of governance and accountability

Strategy 4.4.6 Sound financial and asset management

### POS Strategy

At its May 2021 meeting Council adopted a draft Public Open Space (POS) strategy (amendment to Local Planning Strategy).

The draft amendment to the Local Planning Strategy has not yet received certification by the Commission. Nevertheless, it may assist Council's decision making regarding potential ownership/management options.

The Draft POS Strategy notes:

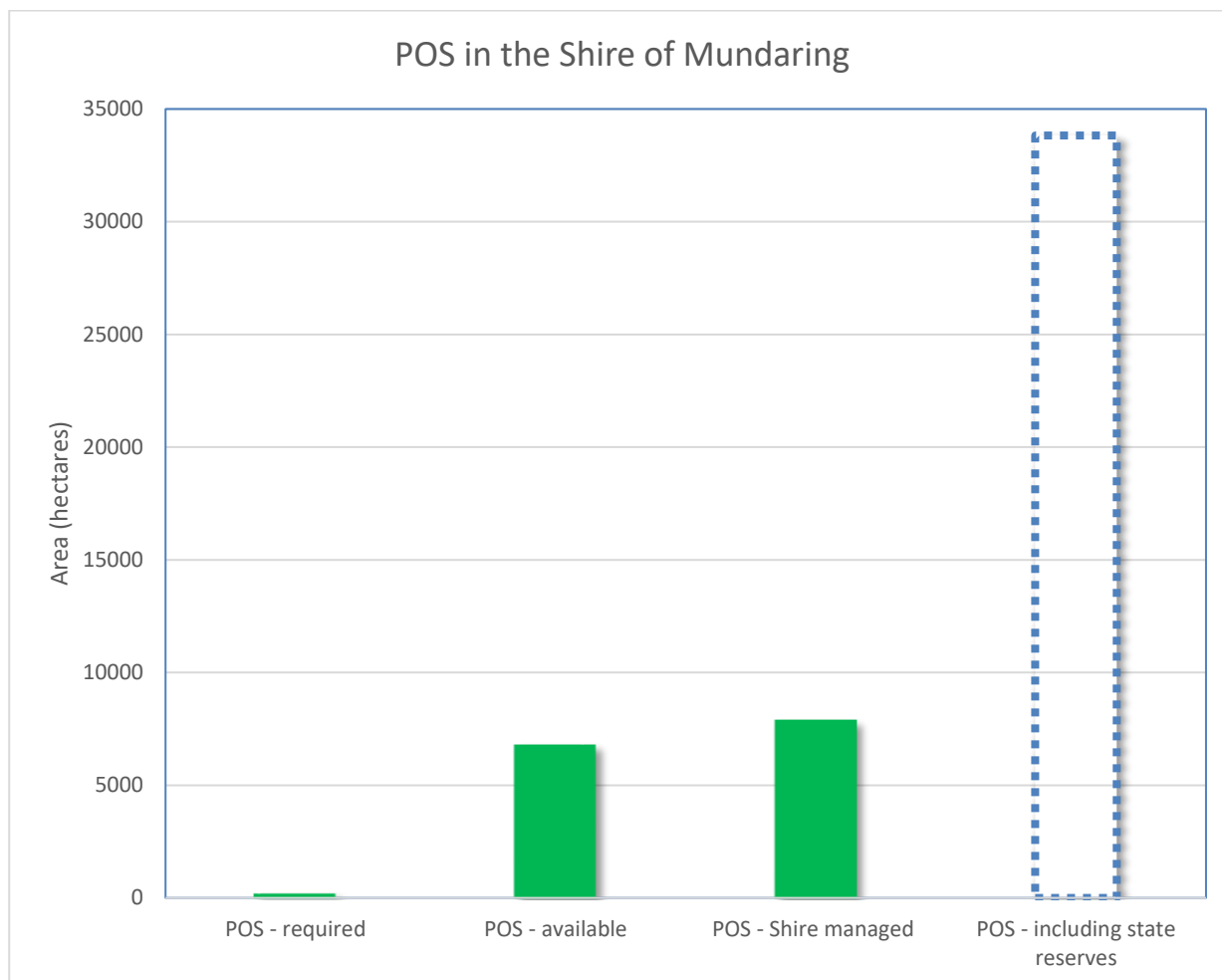
*The Shire's current network of POS – including Parks and Recreation reserves under the MRS - is extensive, covering 338 km<sup>2</sup> or 52% of the Shire's total area...For perspective, this is an area 14km<sup>2</sup> larger than the total area of the City of Kalamunda.*

.....

*The premise on which POS has been historically created is no longer sustainable. Retrospective management of the Shire's vast POS reserves needs to be addressed. This issue is especially pronounced in the Shire where:*

- *approximately 7,677 hectares of POS is managed **in addition to** the 'standard' 10% required (223 hectares);*
- *96% of the land is bushfire prone;*
- *1,500 kilometres of verges require fuel load management; and*
- *The population is at one of the lowest densities in the Perth metropolitan region – 0.6 persons per hectare.*





**Figure 1 – comparison of POS in the Shire.**

Strategies within the draft amendment to the Local Planning Strategy relevant to the current request include the following:

No.	Strategies	Relevance
3	<p>Before supporting the creation/management of POS, the Shire should first consider, amongst any other relevant planning matters, whether:</p> <ul style="list-style-type: none"> <li>ongoing maintenance (including, but not limited to, bushfire risk management) is likely to be overly problematic or impractical;</li> <li>the land and associated management responsibilities could be suitably protected and undertaken within private property;</li> </ul>	<p>Refer to 'Financial Implications', above. Community Safety advise that fuel load management becomes more costly and difficult on smaller reserves such as these.</p> <p>Council has already resolved to not support a Rural Residential zone.</p>

No.	Strategies	Relevance
	<ul style="list-style-type: none"> <li>there is a demonstrated public need that is currently not being met warranting its creation;</li> <li>the land is needed to protect an historical artefact of cultural importance;</li> <li>management of the land could be vested with the agency that identified it as being necessary;</li> <li>there is likely to be undesirable tenure implications; and</li> <li>the designation is supported by appropriate technical reports.</li> </ul>	<p>Comments received in relation to the original amendment demonstrate that the matter has not attracted wide community input, (i.e.12 objections were received).</p> <p>There are no known artefacts on the subject properties.</p> <p>No other State agency has expressed a willingness to manage the site.</p> <p>Freehold ownership of POS by the Shire has previously prevented access to grants for bushfire risk mitigation and was the underpinning reason for the draft strategy.</p> <p>Refer to 'Comment', below.</p>
5	POS determined to be 'underperforming' should be considered for rationalisation in accordance with the Commission's Position Statement: Expenditure of Cash-in-Lieu of Public Open Space, and relevant legislation.	The criteria below, associated with underperforming POS may further guide the assessment.
6	<p>'Underperforming' POS may include one or more of the following – POS which:</p> <ul style="list-style-type: none"> <li>i. Is underutilised and of limited value to the wider community</li> <li>i. Attracts crime and other anti-social behaviour</li> </ul>	<p>It is difficult to predict the level of community utilisation at this stage (presuming the properties were reserved for POS). However, there are MRS reserves in proximity which fulfill demand for conservation/recreation areas.</p> <p>Isolated POS which directly abuts private properties is generally discouraged for, among other reasons, the opportunity for crime it can present. Especially where that POS contains 'blind spots' along side and rear boundary fencing which includes vegetation that obscures passive surveillance.</p>

No.	Strategies	Relevance
	<ul style="list-style-type: none"> <li>ii. Is of inadequate size and shape and/or is in a location unable to fulfil an identified recreational or conservation function/need</li> <li>iii. Does not meet contemporary best-practice design standards</li> <li>iv. Is of a type over-represented within the wider catchment</li> <li>v. Management cost and risk is disproportionate to the value to the wider community</li> <li>vi. If rationalised, would confer a greater public benefit than its retention</li> </ul> <p><b>Note:</b> Section 5.8 of the Commission's Position Statement: Expenditure of Cash-in-lieu of Public Open Space (October 2020) makes provision for the rationalisation of POS and explains the various authorisations required.</p>	<p>Combined, the lots form a rectangular reserve with a total land area of around 2ha. This is sufficient to provide local environmental function but its not envisaged that the sites are suitable for any active recreation.</p> <p>On initial review, the properties – if converted to POS – would not meet contemporary best-practice design standards for the reasons given above.</p> <p>Native bush reserves are well represented in the locality.</p> <p>Refer to 'Financial Implications', above.</p> <p>n/a</p>
8	<p>When assessing the availability of POS (land) as part of a planning matter, the Shire may include in its calculation Parks and Recreation Reserves under the Metropolitan Region Scheme managed by the Shire.</p> <p>This is primarily intended to aid the Shire/WAPC determine whether the application of POS as cash-in-lieu or land would be most appropriate.</p>	<p>Refer to 'vii' above.</p>
9	<p>Additional objectives - POS is:</p> <ul style="list-style-type: none"> <li>• designed and managed with bushfire safety and ongoing accessibility in mind; and</li> <li>• managed using the full range of resources available.</li> </ul> <p>Note: these objectives are intended to</p>	<p>Community Safety advise that fuel load management becomes more costly and difficult on smaller reserves such as these.</p> <p>The recommendation of this report is that the Commission seek alternative management of the properties.</p>

No.	Strategies	Relevance
	supplement those carried over from the 2001 POS Strategy (refer to strategy “A” in <b>Table X</b> , below).	

## SUSTAINABILITY IMPLICATIONS

Refer to ‘Policy Implications’ for environmental sustainability implications and ‘Financial Implications’ for financial sustainability implications.

## RISK IMPLICATIONS

<b>Risk:</b> Reputation - the recommendation to advise the Commission that it should seek alternative management of the site may draw some localised public concern and criticism.		
Likelihood	Consequence	Rating
Likely	Minor	Moderate
<b>Action / Strategy</b>		
Reputational risks may be mitigated by acknowledging Council’s initial resistance to the State’s proposed Amendment and the need for Council to take a long term view about reserves that fall under its control, which includes consideration of the financial implications.		

<b>Risk:</b> Reputation – Purchasing or accepting management control of the site with limited benefit to the wider community may appear incongruent with Council’s recent acknowledgement (by its adoption of the draft POS Strategy) that it already manages a vast extent of local reserves within the Shire. This inconsistency may raise reputational risks for Council in regard to whether purchasing/accepting management control demonstrates sound financial management.		
Likelihood	Consequence	Rating
Possible	Minor	Low
<b>Action / Strategy</b>		
If Council resolves to advise that it is prepared to take on management control, that the reasons be clearly articulated as to how such a decision is consistent with demonstrating sound financial and asset management credentials.		

## EXTERNAL CONSULTATION

The Commission has requested Council to consider alternatives for the subject properties. Public input was provided on Amendment 16.

The DPLH's Land Divestment branch has advised that:

*...In 2018 when the Water Corporation declared Reserve 32729 as surplus to requirements, we commenced investigations to establish the highest and best use for the land.*

*The land divestment process involves an evaluation of all potential tenure and associated land use options to establish the highest and best use for the land based on site characteristics and social, economic and environmental considerations.*

*No expressions of interest from any government organisations or entities were received during the process and ultimately it was determined that the highest and best use for the site would be sale on the open market.*

*As such, the scheme amendment process was initiated in seeking to achieve a 'rural residential' zone to enable sale on the open market. This will allow the Department to revoke Water Corporation's Management Order over the site, noting the reserve has been declared surplus to requirements. Any revenue from the sale will be returned to the consolidated account.*

***If the Shire of Mundaring has an interest in managing Reserve 32729, we can re-visit the divestment assessment and look at issuing a Management Order.*** However, if the Shire is seeking unconditional freehold there would be a requirement to pay the market value for the land.

## COMMENT

Before considering the options below, it is prudent to consider Council's previous decision regarding the Amendment:

That Council:

1. Pursuant to section 50(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, considers all submissions in relation to Amendment 16 to Local Planning Scheme No.4;
2. Pursuant to "1" and section 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* **not support** Amendment 16 to Local Planning Scheme No.4 for the following reasons:
  - a) **Environmental properties of the two lots and their ecological linkage;**
  - b) **Known presence of nesting Forest Red Tailed Black Cockatoos listed as vulnerable threaten species under the *EBPC Act*;**
  - c) **Identification of 19 habitat or potential habitat trees within the two lots;**
  - d) **Removal of understorey to comply with Planning for Bushfire Protection Guidelines when it is proposed to extend the Protection LNA category to the lots; and**
  - e) **Strong community opposition to rezoning these two lots to rural residential 1;**
3. Pursuant to "2" and section 53(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, provides Amendment 16 to Local Planning Scheme No.4 to the Western Australian Planning Commission together with the required information; and
4. Pursuant to Clause 5.9.3.10 of the Shire's Local Planning Scheme No.4 and subject to gazettal of the amendment, amends the Local Natural Area mapping contained within the Local Planning Strategy by:
  - a) Establishing 'Protection' category Local Natural Area for the whole of Lot 506 Jellicoe Road and Lot 487 Holbrook Road, Glen Forrest.

**CARRIED 10/2**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Martin, Cr Green, Cr Russell, Cr Corica and Cr Collins

**Against:** Cr Lavell and Cr Cuthbert

The options outlined in the table below offer possible alternatives for the site - consistent with the above decision - and underpinned by rationales in the recently adopted draft amendment to the Local Planning Strategy related to POS.

These options represent a selection of various alternatives and should not be considered a complete list of all options, but reflect the more obvious possibilities.

No.	Option	Description
1	<b>Purchase, reclassify and manage</b>	<p>Council recommends to the Commission that the Shire, using one or a combination of its financial reserves, agrees to purchase one or both of the properties.</p> <p>The property/properties would then be owned in fee simple by the Shire.</p> <p>Subsequent to, or as a condition of, purchase – the Shire would likely then pursue a re-classification of the reserve status from Public Purpose to a reserve for Conservation and assume ongoing management responsibility.</p>
2	<b>Reclassify and manage only</b>	<p>Council recommends to the Commission that one or both of the properties be rezoned (re-classified) to a reserve for Conservation.</p> <p>As with most POS, the Crown would own the land with the Shire accepting its management.</p>
3	<b>Not purchase or manage and</b>	<p>Council recommends the Commission seek alternative management arrangements for one or both of the properties e.g. by an agency, organisation or corporation with environmental protection within its</p>

	<b>suggest alternative management</b>	pervue. This is the recommended option.
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## Option Evaluation

### Options 1 and 2

Option 1 (purchase) and Option 2 (management only) are similar in that – if supported by Council/the Commission - they would require the Shire to spend municipal funds for purchase (Option 1) and ongoing management (Options 1 and 2).

Option 1 secures the site within the Shire's control. If the Shire pursues Option 2 and offers to manage the land on behalf the State; the State may deny the request. In such a circumstance, the State must make decisions in the wider public interest.

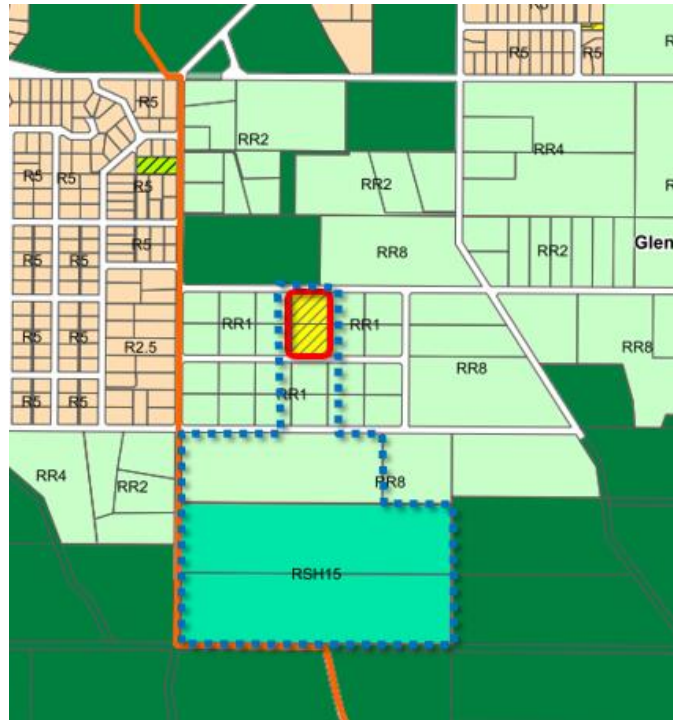
In terms of environmental protection, Option 1 would confer no greater benefit than Option 2 and would require the additional expenditure of limited Shire reserves for its purchase.

One of the overarching strategic objectives of the draft POS Strategy is to consider the various implications of accepting responsibility for or expending funds on additional POS.

Draft Strategy 3 (first, third and seventh bullet points), for example, states that:

*Before supporting the creation/management of POS, the Shire should first consider, amongst any other relevant planning matters, whether...ongoing maintenance (including, but not limited to, **bushfire risk management**) is likely to be overly problematic or impractical...there is a **demonstrated public need that is currently not being met** warranting its creation...the designation is **supported by appropriate technical reports**.*

Relative to environmental matters, the subject properties are disconnected from surrounding reserves by private properties and roads (see **Figure 3**).



**Figure 3** – subject properties (outlined red) relative to private properties (light green and tan), roads (white) and state reserves (dark green).

To establish an uninterrupted north-south ecological link (outlined in dark blue above) between State reserve to the south and the ‘Glen Forrest Super Block’ to the north, the Shire would have to acquire the following additional properties, currently owned in freehold:

- 360 (Lot 494) Holbrook Road;
- 995 (Lot 499) Mills Road;
- 940 (Lot 37) Mills Road;
- 1305 (Lot 38) Nelson Road; and
- 1495 (Lot 39) Nelson Road, in addition to partial road closures of Mills, Holbrook and Jellicoe Roads.

Notwithstanding the significant disruption and risk this would impose on those landowners, it would also likely be an excessive intervention relative to the environmental benefit it would deliver. Such an approach is based on the assumption that private properties act as a barrier to fauna movement. However, there is evidence that kangaroos move freely over private properties in the locality, together with other species.

The Shire’s former approach of taking on management control of surplus state land has proven to be a blunt and costly policy approach with attendant risks – especially in context of an increasingly sophisticated regulatory framework in bushfire and biodiversity management.

As reported to Council in April, the cumulative result of this policy approach overtime has been that the Shire now manages approximately 6500 ha of POS in addition to what is normally required, with potential consequences for its overall quality and quantity.



Approximately 10% of the Shire's total land area - 6422 ha - is good quality vegetation on private land (Local Natural Area). The Shire will never be in a position to acquire or manage all land with environmental qualities, nor would this likely be acceptable to private landowners. Hence, the Shire must embrace the principle of shared responsibility to achieve environmental outcomes across the Shire.

As explored in the earlier report on the Amendment (**C3.04.20**), the Shire has adopted strong environmental controls within Local Planning Scheme No.4 and is actively involved in empowering residents to become responsible custodians.

Councillors involved in presenting to the Statutory Planning Committee advised that *'Friends Groups have offered to look after the area'*, however the details of this offer have not been disclosed to the Shire. Council may prefer to support Option 2 inviting a Friends Group or similar taking on management of the subject site. In making such a decision, Council should be cognisant that Friends Groups can make important contributions to land management but require ongoing support and guidance and do not offer the option of management in perpetuity. The Shire would still be required to carefully manage fuel loads and bushfire risk and could potentially assume complete management responsibility in the future e.g. if the Friends Group disbands.

### **Option 3**

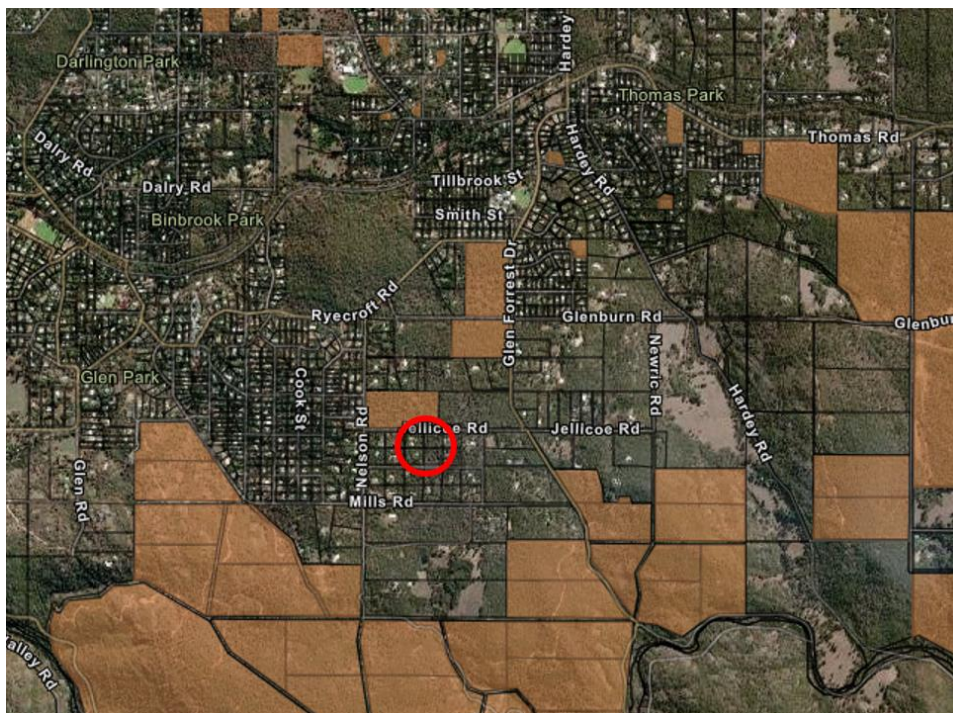
Council, in its decision on the Amendment, has expressed a desire to protect the properties' environmental qualities. These qualities could be protected if management was vested with an agency, organisation or corporation with environmental protection within its remit e.g. DBCA or Noongar Boodja Trust (Trust).

It is common for DBCA to refuse to take on management control of small but otherwise healthy bush reserves where that bush is well represented within the locality. For example, DBCA was not prepared to take management control of the 100ha site envisaged as part of the North Stoneville Townsite development. It is therefore likely that DBCA are not prepared to accept a 2ha site.

As shown in the figure below, the subject properties are in proximity to land potentially eligible for inclusion in the Noongar Land Estate which may offer potential synergies for its management.

The South-West Native Title Settlement allows for land not within potential Noongar Land Estate (see below) to be considered for inclusion to advance the cultural, social and economic aspirations of Noongar people.

At this stage, it is unclear whether the Trust has capacity to manage this reserve given the implementation of the settlement is in its infancy. This does not preclude the State from inviting interest from the Trust in considering this land for inclusion in the Noongar Land Estate.



**Figure 2** - Subject properties (circled red) in the context of land potentially eligible for inclusion in the Noongar Land Estate coloured orange (source: South West Aboriginal Land and Sea Council website).

Consideration of alternative management arrangements is broadly consistent with Strategy 3, fifth bullet point of the recently adopted draft amendment to the Local Planning Strategy for POS:

*Before supporting the creation/management of POS, the Shire should first consider, amongst any other relevant planning matters, whether...management of the land could be vested with the agency that identified it as being necessary.*

It is also consistent with proposed Strategy 9:

*Additional objectives – POS is...managed using the full range of resources available.*

Such a recommendation would respond to one of the main challenges facing the Shire's POS network – namely, capabilities to manage its extent.

If an alternative State management authority is found then Option 3 would achieve Council's intent without any costs. However, should the State agree to explore alternatives again and subsequently conclude that no other agencies are prepared to manage the land, it may be that the site is rezoned and sold by the State. In this scenario, the Shire remains well placed to uphold and protect the identified environmental values via its local planning framework.

## Conclusion

Option 1 - Purchasing the site confers the strongest level of control to the Shire and avoids the risk of the State pursuing the rezoning – however this degree of intervention would be costly relative to the environmental benefit achieved and is not recommended.

Council may decide that it is in the interest of the local community to pursue Option 2 and offer to accept management control, acknowledging the risks and costs associated with this approach. However, the Shire's capability to sustainably manage the subject site faces practical challenges due to the extensive POS network already under its control.

Hence, Option 3 represents a prudent response within the context of the recently adopted draft amendment to the Local Planning Strategy and is therefore recommended.

## **VOTING REQUIREMENT**

Simple Majority

<b>MOTION RECOMMENDATION</b>			
Moved by	Cr Jones	Seconded by	Cr Cuthbert

That Council advises the WA Planning Commission:

1. Council is not prepared to purchase Lot 487 Holbrook Road & Lot 506 Jellicoe Road, Glen Forrest; and
2. the Commission should consider seeking alternative management arrangements for Lot 487 Holbrook Road and Lot 506 Jellicoe Road, Glen Forrest by an agency, corporation or organisation with environmental protection within its remit.

## **LOST 5/6**

**For:** Cr Jones, Cr Lavell, Cr Martin, Cr Corica and Cr Cuthbert

**Against:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Green and Cr Collins

## **8.02pm Meeting Adjourned**

<b>COUNCIL DECISION MOTION</b>		<b>C7.07.21</b>	
Moved by	Cr Jones	Seconded by	Cr Green

That the meeting be adjourned for a period of five minutes.

## **CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Lavell, Cr Martin, Cr Green, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

## 8.07pm Meeting Resumed

The meeting resumed with the following elected members in attendance:

<b>Elected Members</b>	Cr John Daw (Shire President)	East Ward
	Cr Kate Driver	East Ward
	Cr Simon Cuthbert	East Ward
	Cr Toni Burbidge	Central Ward
	Cr Amy Collins	Central Ward
	Cr Doug Jeans	Central Ward
	Cr Darrell Jones	South Ward
	Cr David Lavell	South Ward
	Cr James Martin	South Ward
	Cr Matthew Corica	West Ward
	Cr Ian Green	West Ward

<b>COUNCIL DECISION MOTION</b>			<b>C8.07.21</b>
Moved by	Cr Burbidge	Seconded by	Cr Collins

That –

1. Council is not prepared to purchase Lot 487 Holbrook Road & Lot 506 Jellicoe Road, Glen Forrest; and
2. If offered, the Shire of Mundaring would accept a management order for Reserve 32729 to ensure local biodiversity values are preserved.

### **Reason for the Change**

- Statutory Planning Committee (WAPC) could still sell these lots if no management agency is found;
- Environment is number one on the Shire of Mundaring Strategic Community Plan; and
- The community has expressed dedication and commitment to the local biodiversity values of the Reserve.

### **CARRIED 6/5**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Green and Cr Collins

**Against:** Cr Jones, Cr Lavell, Cr Martin, Cr Corica and Cr Cuthbert

## 10.5 Approval of Local Development Plan - 7 (Lot 20) Hardey Road, Glen Forrest

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<b>File Code</b>	PS.TPS 4.4.04
<b>Author</b>	Christopher Jennings, Senior Strategic Planning Officer Angus Money, Manager Planning & Environment
<b>Senior Employee</b>	Mark Luzi, Director Statutory Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Advertised Local Development Plan <a href="#">↓</a> 2. Modified Local Development Plan <a href="#">↓</a> 3. Schedule of submissions <a href="#">↓</a>

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<b>Landowner</b>	Everup Nominees Pty Ltd
<b>Applicant</b>	Statewest Planning
<b>Zoning</b>	Local Centre & Residential
<b>Area</b>	Local Centre: Approx. 5895m <sup>2</sup> Residential: Approx. 19,236m <sup>2</sup> Total: 25,131m <sup>2</sup>
<b>Use Class</b>	n/a

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### SUMMARY

The Applicant seeks Council approval for a Local Development Plan (LDP) over the subject property.

A LDP is a planning instrument that provides site-level guidance for future development. In this case, a LDP has been required to address development complexities caused by the property's split zoning (which is 'Local Centre' in the northern portion and 'Residential' over the remainder).

The LDP was advertised for public comment from 15 February 2021 until 5 March 2021 – pursuant to the Regulations - during which time 26 submissions were received. The majority of submissions neither solely objected nor supported the LDP, but expressed a mixture of opinions i.e. containing objections, support and further queries.

After considering the submissions, it is recommended that Council approves the LDP, subject to modifications.



## BACKGROUND

Acronyms/Abbreviations	Meaning
DBH	Diameter at breast height
LDP	Local Development Plan
LPS4	Local Planning Scheme No. 4
R-Codes	Residential Design Codes of Western Australia
Regulations	Planning and Development (Local Planning Schemes) Regulations 2015.
TPS3	Town Planning Scheme No. 3

### Zone

Lot 20 (No. 7-23) Hardey Road, Glen Forrest, has a split zoning of Local Centre and Residential R2.5, as shown in **Figure 1**, below. This zoning has been in place since at least 1994 under TPS3.



**Figure 1.** Subject property (outlined in red) with Local Centre zone shaded blue and Residential zone shaded tan.

### Land Uses

Historical uses of the site included the sale of firewood, a poultry/egg farm (which ceased operations circa 1988) and a single house (see **Figure 2**, below).

As depicted, there has been significant vegetation regrowth and intensification of surrounding land uses since that time.



**Figure 2.** Side-by-side aerial photography of subject property circa 1974 (left) and 2020 (right). Note vegetation regrowth and intensification of surrounding residential and commercial development.

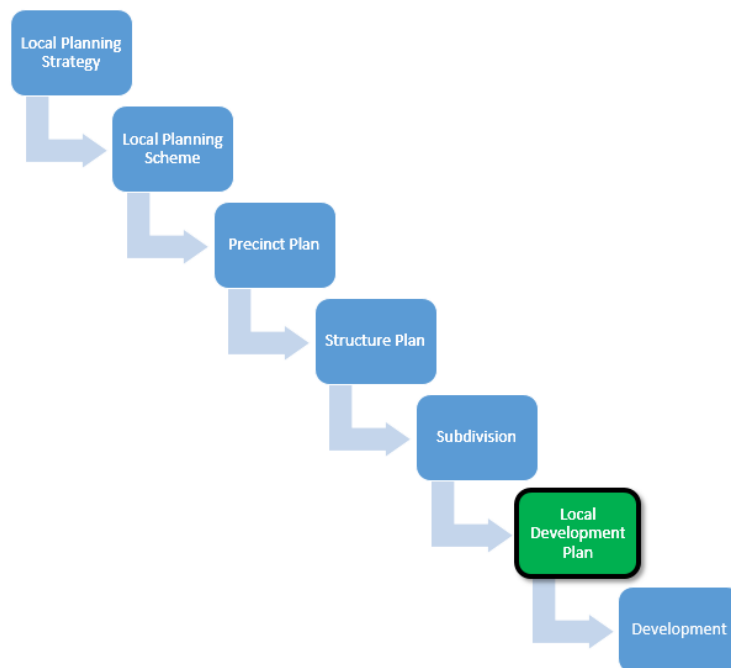
The classification of the vegetation under LPS4 is “limited protection/already committed by zoning”, reflecting the development rights and expectations conferred by the Local Centre and Residential R2.5 zones.

### **Local Development Plans**

LDPs are created under the Regulations and are a mechanism to achieve specific built-form outcomes on constrained lots.

They supplement development standards under the R-Codes and local planning schemes and are given due regard in the decision-making process.

They occupy a relatively low order in the planning framework due to their site-specific nature:



Common features of LDPs according to the WAPC's Framework for Local Development Plans (2015) include:

- Vehicle access and egress;
- Relate to lots with local/neighbourhood centre zone;
- Relate to lots identified to accommodate a future change of use; and
- Set out how development impacts will be ameliorated.

### **Glen Forrest Precinct Plan**

Provision C4 of the Glen Forrest Precinct Plan states that any future expansion of Glen Forrest's two Local Centres is to occur in a co-ordinated manner addressing:

- Building appearance;
- Access arrangements;
- Building setbacks;
- Car parking;
- Landscaping;
- Impact on adjoining land uses; and
- Any other matters determined by Council.

It also states that traffic management in the Hardey Road Local Centre is to be in accordance with the findings of a Traffic Impact Assessment to determine if there is a need for traffic calming devices and pedestrian crossings.



In addition to the WAPC's requirements, the proposed LDP responds to the matters listed above.

The particulars of the LDP are described and assessed in the 'Comment' section of this report.

## **STATUTORY / LEGAL IMPLICATIONS**

LDPs are made under Schedule 2, Part 6, Clause 47 of the Regulations.

## **POLICY IMPLICATIONS**

The LDP has been advertised in accordance with PS-01 Advertising Planning Applications.

The Shire's PS-08 Street Trees would apply at the time a development application is lodged. Notwithstanding this, the LDP makes provision for the retention of trees, consistent with provision 3.3 of PS-08:

*Planning proposals (structure plans, subdivisions, developments etc.) are to be designed to maximise opportunities to retain existing trees as future street trees and incorporate new street tree planting.*

## **FINANCIAL IMPLICATIONS**

Nil

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 3 - Built environment

Objective 3.3 – Regulated land use and building control to meet the current and future needs of the community

Strategy 3.3.1 – Incorporate appropriate planning controls for land use that meet current and future needs without compromising the highly valued character of the natural and built environment

The Local Planning Strategy identifies that the Shire has an ageing population and investigates potentially suitable sites to accommodate aged persons' housing. One such site identified is the subject property:

*...an investigation was conducted into potential sites for aged housing development in existing residential areas...This investigation considered issues including topography, proximity to medical facilities, availability of public transport and proximity to other services...Due to existing fragmentation of land and lack of services, few sites were identified that satisfied the criteria chosen... Three sites identified which met the criteria were...**Lot 20 corner Hardey and Strettle Roads, Glen Forrest.***

The LDP represents implementation of strategic objectives to provide accommodation options for the Shire's ageing population.

## SUSTAINABILITY IMPLICATIONS

Refer to 'Comment' section of report.

## RISK IMPLICATIONS

**Risk:** Reputation – some submissions indicate a perception that the subject property is reserved for POS. Approval of the LDP in the context of this perception may result in reputational damage. However, the consequence of this is considered “insignificant” since the property is not reserved for POS but zoned Residential and Local Centre.

Likelihood	Consequence	Rating
Possible	Insignificant	Low

### Action / Strategy

Respond to concerns that the LDP undermines the use of the subject property for POS by correctly identifying the zones as Residential and Local Centre.

## EXTERNAL CONSULTATION

The LDP was advertised for public comment from 15 February 2021 until 5 March 2021 (19 days).

Summary of Submissions:

Mixed: 17 (68%)

Object: 8 (30%)

Support: 1 (2%)

The following section contains a summary of the main objections and responses to each.

### Public Open Space

Some objections related to vegetation removal/modification were based on the understanding that the subject property is reserved for Public Open Space. The subject property has a split zone of Local Centre and Residential which has existed since at least 1994 (when TPS3 was gazetted). Nevertheless, significant trees have been identified on the LDP for protection.

## Development Application

As explained in the “Background” section of this report, LDP’s are one step above a development application in the planning hierarchy.

Responses to some submissions have clarified that, while the LDP expresses preferred land uses for the site, it is not a scheme amendment and cannot vary the statutory provisions contained within LPS4 - including the zone, zoning table and associated use class permissibility (see **Attachment 3**).

However, by expressing preferred land uses for the site, the LDP guides the interpretation of discretion under LPS4 and would, if approved, refine what land uses might be considered for approval.

## Open Wording

Concern has been expressed that wording in the proposed LDP related to commercial development is vague, with the implication being that it is open to potential misuse.

The wording referred to under “Local Development Provisions” on the LDP and specifically at point 9 on the plan states:

*Incidental / related commercial uses shall be located within the Local Centre zone*

This correlates with provision C2 of the Glen Forrest Precinct Plan which states:

*Future expansion of the two Local Centres to be directed in the following manner: a) Hardey Road, emphasis to be on complementary commercial business other than retail...*

It is important to note that any future development application for commercial uses would be subject to the normal assessment criteria set out under LPS4.

## Fast Food Outlets

Objections have been raised regarding the potential use of the site for fast food outlets. In this regard, a similar response to that under the heading “Development Application” has been given.

Submissions in support of the proposal noted the suitability of aged persons’ accommodation and care facilities for the site/wider area.

## **COMMENT**

**Attachment 1** contains a copy of the advertised version of the LDP.

**Attachment 2** contains a copy of the LDP that was amended by the Applicant subsequent to advertising, in response to submissions.

Relative to this, the WAPC’s Framework for Local Development Plans notes that there is a risk that LDP’s can potentially add a layer of complexity to the planning framework and recommends that they only be used in limited circumstances. Therefore, the final version

of the LDP (**Attachment 2**) represents an updated and refined version of the original and responds to submissions and technical matters.

The main elements of the modified LDP are those matters set out below.

### Land Uses

As stated in “Development Application”, above, an LDP does not alter the zoning table of LPS4. However, if approved, it would guide the application of discretion relative to ‘A’ and ‘D’ uses i.e. discretionary uses.

After considering submissions and the statutory limitations, officers requested the revised LDP “encourage” the following land uses on the Residential zoned portion:

- Nursing Home;
- Independent Living Aged Persons’ Accommodation; and
- Child Care Centre.

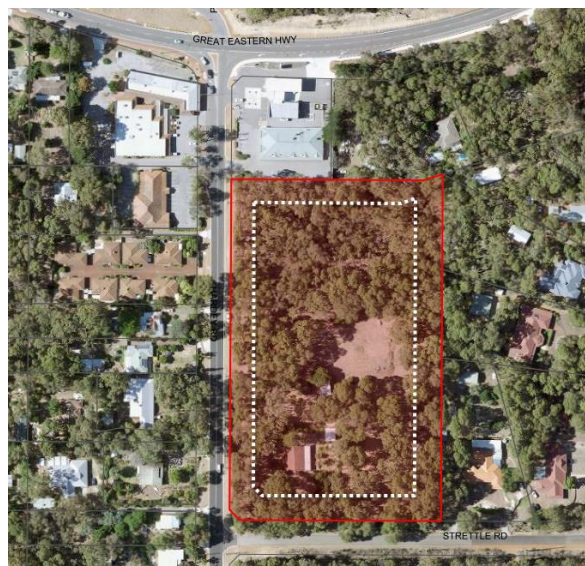
And on the Local Centre zoned land:

- Child Care Centre; and
- Incidental uses to, and/or compatible with, the approved uses on the Residential zoned portion.

Submissions indicate general acceptance of Nursing Home, Independent Living Aged Persons’ Accommodation and Child Care Centre. The explanation of and response to concerns regarding “incidental uses” has been addressed previously.

### Building Setbacks and Site Coverage

A 12 metre setback from all lot boundaries is proposed. The effect of this provision is essentially to create a building envelope within the site (see **Figure 3**, below). The Asset Protection Zone would be contained within the site requiring a greater setback than 12m in locations. The exclusion of buildings (with the exception of dividing and boundary fences) from the “frame” area would encourage the retention of mature vegetation and installation of landscaping which can positively contribute to streetscapes and amenity.



**Figure 3.** Subject property with approximation of 12 metre boundary setbacks shown coloured white.

The LDP proposes a maximum site coverage across the whole site of 50% (calculated on total site area, not area within building envelope) – or 12,566m<sup>2</sup>.

Note 7, fourth bullet points states:

*Pursuant to section 5.3.3 of LPS 4, the density of development of Aged Persons accommodation shall – not exceed 50% site coverage.*

Since LPS4 allows for densities to be varied for aged person' accommodation, it is appropriate to correspond any proposed density to existing site coverage provisions in LPS4 by replacing the above provision with the following:

*Pursuant to section 5.3.3 of LPS4, the density of development of Aged Persons accommodation shall guide the application of section 5.8.8.1 of LPS4.*

### Density

The density of development is underpinned by development standards associated with the two zones of the property.

In relation to that portion zoned Residential R2.5 (4,000m<sup>2</sup> minimum lot size), a density bonus exists for Aged or Dependent Persons' Dwellings under LPS4 (clause 5.3.3.2):

*On an unsewered lot with a density code of R5 or below, the minimum site area per dwelling may, at the discretion of the Shire, be reduced, beyond the variation provided for in the clause of the Residential Design Codes dealing with variations to minimum site area requirements, to that applying in the Government Sewerage Policy – Perth Metropolitan Region.*

The current Government Sewerage Policy states:

Location/Land use	Minimum lot size
Outside public drinking water source areas and sewage sensitive areas and: <ul style="list-style-type: none"><li>• Infill residential or commercial subdivision in existing urban areas; or</li><li>• Residential and commercial subdivision in towns outside the Metropolitan and Peel Region Scheme areas without an established reticulated sewerage scheme; or</li><li>• Residential and commercial subdivision in towns outside the Metropolitan and Peel Region Scheme areas with existing sewerage schemes (as listed in Schedule 3) where unsewered subdivision at the density proposed is specifically provided for through the provisions of the local planning scheme or a local structure plan endorsed by the Western Australian Planning Commission</li></ul>	1,000m <sup>2</sup>
Survey strata lot or strata lot for an approved grouped dwelling, commercial or industrial development (outside public drinking water source areas)	Case-by-case assessment

For the purposes of applying the Government Sewerage policy, Aged or Dependent Persons' Dwellings may be considered a type of "grouped dwelling."

## Building Height

Note 8 of the LDP states:

*The criteria for determining building height shall be the number of storeys. Buildings shall not exceed two storeys.*

The corresponding provision in LPS4 states at section 5.7.16:

*The maximum height of any building within the Scheme area shall be 10 m, **unless** otherwise specified in the Scheme, an adopted Structure Plan or adopted Precinct Plan.*

It is arguable whether an LDP can purport to modify the above provision of LPS4 since it is not a Scheme, Structure Plan or Precinct Plan.

Putting that aside, the intention of Note 8 appears to introduce flexibility into the interpretation of Section 5.7.16 presumably, to permit exceedances.

It is recommended that the wording in Note 8 be modified as follows to ensure protection against gratuitous use of the provision:

*Building height will be limited to two storeys and the 10 metre height limit may be varied where it can be demonstrated that in doing so it produces an improved design response in terms of retention of habitat trees, protects other key environmental assets, would not result in over-development of the site and is sympathetic/responsive to the landform.*

## Tree Protection

Three tree types are identified on the LDP:

1. 80-90cm DBH (no. 5-15 and 18-20);
2. 100-149cm DBH (no. 1-4, 18 and 17); and
3. With hollows (no. 2 and 3).

The associated provision for the protection of this vegetation states:

*Development is to be designed to maximise the retention of habitat trees and protect other key environmental assets.*

## Streetscape

The primary means by which the LDP intends to retain and enhance streetscape is through detailed setback, fencing and building orientation provisions:

*2. Unless otherwise specifically approved by Council, street frontage fencing shall be **complementary to the existing streetscape** and will generally comprise:*

*Hardey Road:*

- No higher than 1.2 metres
- Finished in natural colours sympathetic to the Precinct

*Strettle Road:*

- *No higher than 1.2 metres unless required for privacy and/or security reasons to screen the rear yards of independent aged persons' dwellings, in which case, no higher than 1.8 metres*
- *Any fencing higher than 1.2 metres shall comprise brick or stone piers with visually permeable infills*
- *Finished in natural colours sympathetic to the precinct.*

There are some elements of the "existing streetscape" which may be considered undesirable e.g. solid brick walls fronting Hardey Road. Therefore, it is recommended that the above provision be modified as follows:

*2. Unless otherwise specifically approved by Council, street frontage fencing shall be complementary to the **desirable elements of the** existing streetscape and will generally comprise...*

Note 3 of the LDP states:

*All dividing fences as per Shire of Mundaring local laws and negotiated between adjoining landowners.*

In normal circumstances, the installation of compliant fences do not require negotiation with surrounding landowners. The inclusion of this provision extends recommended practices within the Department of Mines, Industry Regulations and Safety Building Commission's Dividing Fences guide.

Note 5 of the LDP relates to building orientation:

*Residential buildings fronting Hardey Road shall address that road. Street setbacks may be reduced to 6 metres\*\* (\*\*bushfire requirements may result in greater setbacks and will take precedence).*

The orientation of buildings is an important aspect of streetscape in that houses which front the street provide a means of passive surveillance (designing out crime) and require fencing to be of a lower height and greater visual permeability compared to side or rear boundary fencing, reducing the overall bulk of development.

### Cut/Fill

The original LDP (**Attachment 1**) proposed a maximum cut/fill depth of three metres. The modified version (**Attachment 2**), at Note 6 states that:

*Earthworks shall generally not exceed 1.5m cut and/or fill. In relation to the Nursing Home, cut and/or fill may exceed 1.5m where it can be demonstrated that in doing so it produces a benefit in retention of habitat trees, protects other key environmental assets, and/or is sympathetic/responsive to the landform in terms of building design.*

Noting that a reduction in building footprint may yield benefits in terms of protecting environmental assets, this should not be at the expense of over-building the site. Therefore, the following modified wording is recommended:

*Earthworks shall generally not exceed 1.5m cut and/or fill. In relation to the Nursing Home, cut and/or fill may exceed 1.5m where it can be demonstrated that in doing so it produces a benefit in **terms of** retention of habitat trees, protects other key environmental assets, **would not result in over-development of the site and** is sympathetic/responsive to the landform in terms of building design.*

### Subdivision

Note 10 of the LDP intends to reaffirm existing planning provisions for subdivision. Therefore, the change recommended is simply to provide clearer wording:

Proposed:

*Subdivision may be supported providing it is consistent with and/or within zoning boundaries.*

Recommended:

*Subdivision may be supported provided it is consistent with the subdivision requirements of the zone.*

### Access

It is intended that the Transport Impact Assessment will determine the most appropriate pedestrian and vehicular ingress/egresses (refer to Note 9 on LDP).

### **Local Commercial Strategy**

The Shire's Local Commercial Strategy was updated in 2018.

Objective 3 of the Local Commercial Strategy is relevant to the assessment of the LDP:

**Objective 3:** *Ensure activity centres in the Shire of Mundaring are **well-designed** places where people enjoy shopping, doing business, and participating in community activities.*

**Vision:** *Activity centres will operate in a manner that encourages people to spend time and money in each centre, and have a **design which reflects local character**. Our centres will also be destinations for visitors to the Shire.*

These objectives are drawn down into specific actions, being:



### Action Plan 3: Ensure activity centres are well-designed

No.	Action Description
3.1	Encourage new development that contributes positively to the amenity, appearance, accessibility of centres and the community in general, through appropriate planning tools such as structure plans and urban design guidelines. Timeframe: Ongoing Responsibility: Council (planning) Partnerships: Land owners, developers
3.2	Encourage a high-quality public realm through appropriate investment in street furniture, signage, plantings and other physical works and initiatives that add to the appeal of centres. Timeframe: Ongoing Responsibility: Council (planning) Partnerships: n/a
3.3	Advance the preparation of precinct plans described in the Local Planning Strategy for local centres and adjacent areas. Timeframe: Medium-term Responsibility: Council (planning) Partnerships: n/a

The LDP is a means of ensuring that future development is designed and situated so as to integrate with and enhance the surrounding built and natural form. In this sense, it implements action 3.1 of the Local Commercial Strategy, above.

### Summary

Achieving greater housing diversity in the Shire and facilitating means for the community to 'age in place' is an important issue.

This particular site was identified as suitable for aged housing under the Shire's Local Planning Strategy and the LDP seeks to give greater certainty regarding development outcomes before a formal planning application is prepared.

Some flexibility in relation to building standards is justified given the need to encourage greater diversity of aged persons' housing / accommodation and the nature of surrounding development (mixture of residential and commercial).

The LDP provides for the protection of significant vegetation, uniform setbacks and fencing, traffic safety and land uses considered to be generally suitable for the locality. If approved, the LDP would not derogate from any existing planning provisions in the Local Planning Strategy, LPS4 or Glen Forrest Precinct Plan when determining a future development application.

After considering submissions, it is recommended Council approves the LDP for 7 (Lot 20) Hardey Road, Glen Forrest.

### VOTING REQUIREMENT

Simple Majority

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C9.07.21</b>	
Moved by	Cr Lavell	Seconded by	Cr Cuthbert

That Council approves Local Development Plan No. 4, subject to the following modifications:

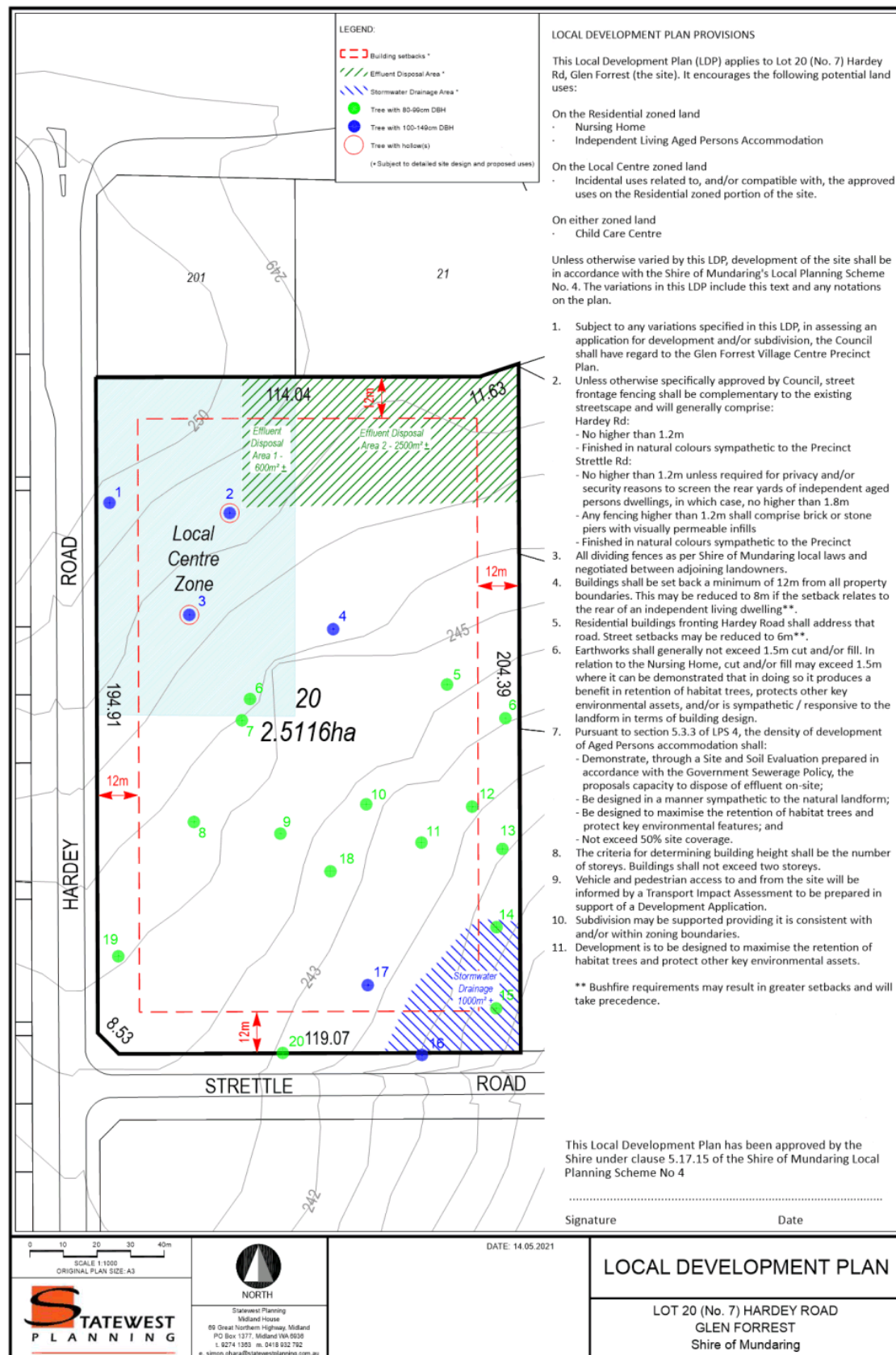
1. Provision 2 being modified as follows: “Unless otherwise specifically approved by Council, street frontage fencing shall be complementary to the **desirable elements of the** existing streetscape and will generally comprise...”
2. Provision 6 being modified as follows: “Earthworks shall generally not exceed 1.5m cut and/or fill. In relation to the Nursing Home, cut and/or fill may exceed 1.5m where it can be demonstrated that in doing so it produces a benefit in **terms of** retention of habitat trees, protects other key environmental assets, **would not result in over-development of the site and** is sympathetic/responsive to the landform in terms of building design.”
3. Provision 7, fourth bullet points being replaced with: “The density of development of Aged **or Dependent** Persons accommodation (Nursing Home) shall guide the application of section 5.8.8.1 of LPS4”
4. Provision 8 being replaced with: “Building height will be limited to two storeys and the 10 metre height limit may be varied where it can be demonstrated that in doing so it produces an improved design response in terms of retention of habitat trees, protects other key environmental assets, would not result in over-development of the site and is sympathetic/responsive to the landform.”
5. Provision 10 being modified as follows: “Subdivision may be supported provided it is consistent with **the subdivision requirements of the zone.**”

#### **CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Lavell, Cr Martin, Cr Green, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil





**SCHEDULE OF SUBMISSIONS****Proposed Local Development Plan No. 4 - 7 -23 (Lot 20) Hardey Road, Glen Forrest**

Submission No. / Submitter	Comment	Response
Submitter 1	<p>I wish to express my opposition to the proposed local development.</p> <p>This will create lots of extra traffic to the area which will be dangerous to pedestrians (including many children, students &amp; families) and cyclists.</p> <p>This proposed development will also increase traffic at the already congested and dangerous intersection of Hardey Rd and Great Eastern Highway, there have already been many accidents there and more traffic would be disastrous.</p> <p>There are also concerns about fire safety and access in the event of a bushfire.</p> <p>I am also concerned about the impact to the environment and local eco systems – especially local wildlife.</p> <p>People choose to live in the hills because of the semi-rural lifestyle it offers, this proposed development will result in the area becoming urban or industrial, it will have an unacceptable impact on residents' lifestyle.</p> <p><b>Summary of submission: object</b></p>	<p>A Local Development Plan (LDP) is not an application for development. Rather it is a plan intended to act as a guide to future development.</p> <p>An LDP cannot override the zones or provisions of the Shire's Local Planning Scheme No. 4 (including uses able to be approved under the zoning table) and is to be read in conjunction with the existing Glen Forrest Precinct Plan.</p> <p>Therefore, many of the concerns noted adjacent and summarised below are more relevant to the development application stage and would be addressed at that time.</p>



Submission No. / Submitter	Comment	Response
Submitter 2	<p>I SUPPORT:</p> <p>Nursing Home Independent Living Aged Persons Accommodation Child Care Centre</p> <p>I DO NOT SUPPORT</p> <p>Incidental/related commercial uses, this needs further clarification, please advise community of exact purpose.</p> <p>In particular, I would object to: Fast Food Restaurants (e.g, Hungry Jacks, McDonalds, Red Rooster, Kentucky Fried Places of worship DPC accommodation, Half way houses, prisoner release accommodation, Specialist Re-entry and Support Services for sex offenders.</p> <p><b>Summary of submission: mixed</b></p>	<p>See response to submission 1, above.</p> <p>The “incidental/related commercial uses” is intended to integrate with the wording in the Glen Forrest Precinct Plan:</p> <p><i>Future expansion of the two Local Centres to be directed in the following manner...Hardey Road: emphasis to be on complementary commercial business other than retail.</i></p>
Submitter 3	<p>I have no objection to the first three listed possibilities for the site on Hardey Road, however I am concerned about the generic nature of the terms "Incidental/related commercial use". This is very broad.</p> <p>There are many types of retail outlet that we would not be happy with having here. Particularly any of the chain fast-food, supermarket or liquor outlets would be inappropriate for the nature of Glen Forrest. We like our local shopping precinct and do not want to spoil it or have it disappear due to unfair competition.</p> <p>Please can that last clause either be removed or made more specific.</p> <p><b>Summary of submission: mixed</b></p>	See response to Submission 2.

Submitter 4	<p>I am writing to register my concern about the above proposal.</p> <p>While I am not opposed to a nursing home, independent living accommodation or childcare centre, I am concerned that the 'incidental/related commercial uses' is vague.</p> <p>I would be opposed to major fast food outlets coming to Glen Forrest; however I welcome the other parts of the proposal.</p> <p><b>Summary of submission: mixed</b></p>	See response to Submission 2.
Submitter 5	<p>Do we really need another aged care and childcare centre?</p> <p>Research show that older persons fair better when cared for in their own homes with support. Childcare centres are about to be merged into schools. This is a dangerous development located near a busy highway with little parking.</p> <p>The proposed lot will decimate a large area of native bushland home to many endangered animals.</p> <p><b>Summary of submission: object</b></p>	<p>See response to Submission 1.</p> <p>The proposed LDP requires the preparation of a Traffic Impact Assessment at development application stage and makes provision for the protection of significant vegetation on the site.</p>

<p>Submitter 6</p>	<p>We are residents of Hardey Road and we are NOT in favour of this proposed plan.</p> <p>This is too commercial for this area of forest and we feel there are other sites that would be better suited away from residential property. There is already a lot of commercial tenancies in Hardey Road, as it is.</p> <p>This will increase the amount of traffic in this area and in addition, it will also mean that a lot of the natural bush will need to be removed.</p> <p>We moved to the hills to be away from high-density commercial areas, it will be a travesty to allow this to happen.</p> <p>We are considering setting up an Action Group for the area to oppose this going ahead.</p> <p>We have spoken to a lot of the residents and they are also in agreement that it should not go ahead.</p> <p>Please consider your residents.</p> <p><b>Summary of submission: object</b></p>	<p>See response to Submissions 1, 2 and 5.</p>
<p>Submitter 7</p>	<p>After having reviewed the development plan proposed, I would like to say I am in favour of it up to a certain point.</p> <p>That being the wording incidental/related commercial uses.</p> <p>The use of the land for a nursing home, aged care or child care is ideal for the local community, but I think that the incidental/related commercial uses is too broad and should be more clearly stated to the local community so they are able to whole heartedly support the proposal and therefore I would voice my objection to the plan as it is laid out presently.</p> <p><b>Summary of submission: mixed</b></p>	<p>See response to Submission 2.</p>



Submitter 8	<p>As Owner of Unit 4 #8 Hardey Road, GLEN FORREST.</p> <p>I have no objection to the proposed development on (Lot 20) 7-23 Hardey Road, GLEN FORREST.</p> <p>I look forward to seeing this site developed.</p> <p><b>Summary of submission: support</b></p>	Noted
Submitter 9	<p>I am emailing to register my objections to this planning application including "Incidental/related commercial uses". Such terms are much too broad and generic.</p> <p>I register no objection to a day care, nursing home or independent living aged persons' home.</p> <p>I firmly object to the inclusion of incidental or commercial related uses.</p> <p>If the applicant wishes to include a building / property of this nature, I suggest that the exact use be specified.</p> <p><b>Summary of submission: mixed</b></p>	See response to Submission 2.
Submitter 10	<p>Same as submission 9</p> <p><b>Summary of submission: mixed</b></p>	See response to Submission 2.
Submitter 11	<p>Same as submission 9</p> <p><b>Summary of submission: mixed</b></p>	See response to Submission 2.
Submitter 12	<p>Same as submission 9</p> <p><b>Summary of submission: mixed</b></p>	See response to Submission 2.
Submitter 13	<p>Same as submission 9</p> <p><b>Summary of submission: mixed</b></p>	See response to Submission 2.

<p>Submitter 14</p>	<p>Although I have no problem with Aged Care, Day Care, Independent Living development, I certainly object to incidental/related commercial development.</p> <p>This description is way too broad and there needs to be a much narrower specification as to what would be allowed to be built.</p> <p>Should the Shire of Mundaring Planning Department be more specific as to what would be allowed and what would not be allowed I would review my concerns.</p> <p>The developer could also be more specific so that residents (particularly Glen Forrest residents) could make an informed decision.</p> <p><b>Summary of submission: mixed</b></p>	<p>See response to Submission 2.</p>
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<p>Submitter 15</p>	<p>Further to my phone conversation with Liam on Friday 19th Feb 2021 regarding the development application of No: 4 Hardy Rd Glen Forrest 6071, my husband and I have read the proposal thoroughly and would like to submit the following comments.</p> <p>We would like to register our concerns and objections to certain sections of the application for the development of the said land.</p> <p>Our property at 9 Welsh Glen backs directly onto the proposed development and we would be significantly impacted by any building that occurs on this land.</p> <p>Whilst we have no objection to the land being used for aged care living, nursing home or child care centre we object to any form of DCP accommodation as we currently have two of these facilities within the Glen Forrest area.</p> <p>We firmly object to any large corporation type of premises being built on the "local centre zone" that is designated for commercial use, the very nature of the open wording of the appointed commercial uses area on the plan is very concerning.</p> <p>If this area is to be used for commercial use e.g shops etc we feel a more detailed and specific information is required. Glen Forrest is a small village style community and local small businesses enhance and embrace the hills style living. We feel that any form of fast food outlets etc would not be in keeping with our community lifestyle.</p> <p>We would like to be informed of any shire meetings that are to take place regarding this development so that we may attend.</p> <p><b>Summary of submission: mixed</b></p>	<p>See response to Submissions 1 and 2</p>
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Submitter 16	<p>I am emailing to register my objections to this planning application including the terms "incidental /related commercial uses." Such terms are much too broad and generic.</p> <p>Aged care I think is the best idea as it is close to bus, medical center, shops, physio, eye care and pathology. Independent living aged persons home is my first preference but i have no objection to nursing home or day care. An effort to retain some trees would be most appreciated.</p> <p>I firmly object to the inclusion of incidental or commercial related uses.</p> <p>If the applicant wishes to include a building / property of this nature I suggest the exact use be specified.</p> <p>Please confirm receipt of this email.</p> <p><b>Summary of submission: mixed</b></p>	See response to Submissions 2 and 5.
Submitter 17	<p>Regarding the aged care facility - it's absolutely needed.</p> <p>Only concern there for me is the inability to seem to drive and cross the perfectly safe Great Eastern Highway/Hardy Rd intersection...</p> <p>The area does need a business lift up as well but what concerns me is the "incidentals" part... what does that include</p> <p>I would not be wanting a HJ, KFC McDonald etc or other main stream fast food place</p> <p><b>Summary of submission: mixed</b></p>	See response to Submissions 2 and 5

Submitter 18	<p>I have no objection to a nursing home and/or childcare centre going in to this area, as described.</p> <p>However, I have concerns over the phrase 'other incidental/related commercial uses' and would not like to see any other commercial use other than what is specifically listed ie childcare or aged care.</p> <p><b>Summary of submission: mixed</b></p>	See response to Submission 2.
Submitter 19	<p>We have following Comments</p> <ol style="list-style-type: none"> <li>1. There is commercial area nearby so scope of development should be limited to Aged care facility only</li> <li>2. Childcare may only be considered if enough parking is provided and no on road Parking is allowed, adequate exit and entry to be incorporated</li> <li>2. Due to recent Bush Fires, Fire protection facilities as well as fire barriers should be strengthened and incorporated in design</li> <li>3. Provision for Pedestrian crossing to nearby shops and Medical center be made</li> <li>4. Provision for Bus Stop is made</li> </ol> <p><b>Summary of submission: mixed</b></p>	<p>See response to Submission 1, 5</p> <p>Should a development application be received for the site, it would be assessed against the contemporary bushfire planning framework.</p>

<p>Submitter 20</p>	<p>After reading the proposed development plan for the above area, I have concerns over the traffic this will create at an already busy corner with the local shopping centre, medical centre, garage and the Gt Eastern Hwy. This is already a bad corner with many accidents or near misses at the intersection.</p> <p>The current businesses are very busy and adding another large complex as per the plan with aged care, child care, this will create a lot more traffic which will cause Hardy Road to be even busier for the local community.</p> <p>I also wonder why the shire is leasing the land for a retirement village when they could keep the land and if this is what the community want in the area then the council could run the facility.</p> <p>To give up the Glen Forrest public open space is also sad as we need the public open spaces for the native animals and birds and so the community can live in a bushland area as they have chosen to do.</p> <p>The Shire has already let a house be built on public land on Glen Forrest drive so less space for the native animals and being near the school, parking issues during peak times.</p> <p>We chose to live in the hills to have the bush around and less housing so please keep the hills environment as it is.</p> <p><b>Summary of submission: object</b></p>	<p>See response to Submission 5.</p> <p>The Shire is not the owner of the subject property.</p> <p>The zone of the property is Local Centre and Residential i.e. it is not reserved for Public Open Space.</p>
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Submitter 21	<p>I wish to strongly oppose development on this block of any sort.</p> <p>We need to value the natural environment that we have here in Glen Forrest. Any development will lead to complete destruction of the trees and the natural habitats of our native animals and plants.</p> <p>Whilst I feel it honourable to be suggesting an old folks home, I am not supportive towards making Glen Forrest like another part of Suburbia.</p> <p>We need to value our natural habitats and environments here, not destroy them.</p> <p><b>Summary of submission: object</b></p>	See response to Submissions 5 and 20
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<p>Submitter 22</p>	<p>As the proprietors of Glen Forrest Shopping Centre, we have certain issues with proposed local Development Plan No 4 - (LOT 20) 7-23 Hardey Road, Glen Forrest.</p> <p>I apologise for not replying sooner but with the COVID-19 travel restrictions, I have been unable to return to Australia, and I was only made aware of the development plans yesterday.</p> <p>The first issue we have regards the effluent disposal limitation. This limitation has already caused difficulties for us in gaining full tenancy of the centre since many businesses, such as cafes, fast-food outlets, grocers and convenience stores are water-intensive. Two premises remained empty for many years yet we still paid the shire's rates without concessions. Our builder met with your officers regarding our own plans to renovate our centre late in 2019 and we are concerned that the new development will take from us effluent quotas that would apply to us when we commence our development.</p> <p>And secondly, the business owners of our centre have expressed their concerns regarding the potentially serious financial impact that the new development may have on their established businesses. Some of the business owners are still trying to recover from the COVID-19 pandemic and they are afraid that a similar business to theirs opening only meters away may exacerbate their circumstances.</p> <p>We would appreciate it if these matters are taken into serious consideration in the decision regarding approving the application.</p> <p><b>Summary of submission: mixed</b></p>	<p>See response to Submission 1.</p> <p>The LDP makes provision for an independent effluent disposal area in the north-east corner of the subject property.</p>
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Submitter 23	<p>I am writing to express my objection to the proposed local development Plan No. 4 - (Lot 20) 7-23 Hardey Road, Glen Forrest.</p> <p>In particular, I object to the "incidental / related commercial uses" as stated in the proposal.</p> <p>I base my objection on the following reasons:</p> <p>1) The vague description of incidental / related commercial uses" as stated in the proposal is very worrying. It seems that there is no clear plan and approval could result in businesses that are not desirable in our local community e.g. fast food, supermarket. The risk is if this is approved, there may be no recourse to prevent these undesirable applications moving forward.</p> <p>2) Why create new commercial buildings when there are already vacant commercial buildings in the local area?</p> <p>3) Increasing the traffic and general population of this area would impact on the safety of the local community during bushfire incidents.</p> <p>4) It would be detrimental to have extra traffic on Hardey Road, which is used regularly by pedestrians, especially families and students, as well as cyclists, both recreational and semi-professional.</p> <p>5) I worry about the environmental impact of clearing the natural bushland, which is home to countless natives animals and flora.</p> <p>Please reject this planning proposal and instead consider the needs and wants of the local community.</p> <p><b>Summary of submission: object</b></p>	See response to Submissions 2, 5, 19
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<p>Submitter 24</p>	<p>There is currently a proposal to develop a block at the corner of Hardey and Strettle Roads Glen Forrest as either a retirement home OR villa type housing.</p> <p>I visit a nursing/retirement home in Bickley at least once a week with my dog Precious and have freedom of movement in the main facility and group homes and cottages at the rear. I consider that the roughly 0.2Ha Glen Forrest site is not suited to retirement home activity for many reasons.</p> <p>The site is not sewered and would need a large plant to treat the volume of spoil and kitchen waste created or this be tankered away to spill over the road as occurs in Mundaring.</p> <p>Additionally, the following facilities are mandatory: A large laundry for clothing, towels, bedding, etc. and bibs (at least 5 per resident per day). A separate medical centre for monitoring visitors for infection/virus control, plus kitchens, areas for administration, staff facilities and maintenance, and back-up power plant for outages, (which are common in this area), etc. The residents need lawns and gardens for outdoor recreation and the occasional BBQ and entertainment.</p> <p>Moreover, they need peace and quiet that is not provided with truck and vehicles racket from the Gt Eastern Hwy. some 100m away. Even villa residents would need to cross a highly dangerous road to go to the local shop and medical facilities.</p> <p>The original plan for the Gt. Eastern Hwy re-alignment, which provided a buffer strip, was changed to appease the Hovea elite. This has created dangerous intersections as evidenced by accidents and deaths and an almost irresolvable highway design problem close to this location.</p> <p><b>Summary of submission: object</b></p>	<p>See response to Submission 1, 5 and 22</p>
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<p>Submitter 25</p>	<p>Resident- ..... Road, Glen Forrest</p> <p>Extremely upset with this proposal even being considered.</p> <p>All the wildlife and trees gone besides a couple is outrageous. Please keep at least half the trees and bushland.</p> <p>We do not need Glen Forrest commercialized.</p> <p>Full petitions will be done to try and stop this.</p> <p>Thank you</p> <p><b>Summary of submission: object</b></p>	<p>See response to Submissions 1, 5 and 20.</p> <p>The submitter is advised that Section 5.1 of Council's adopted Advertising Planning Applications Policy states:</p> <p><i>Petitions are not recognised within the State or Shire's planning framework as valid form of submission.</i></p>
<p>Submitter 26</p>	<p>Further to our phone conversation of 9/3/2021, here are my comments as owner of lot 104 Strettle Road.</p> <p>1/ We would like to explore the option of a stone or rock solid dividing fence that divides the two affected properties for aesthetic and privacy purposes</p> <p>2/ An entrance proposed off Strettle Road for vehicles would need to be carefully considered given that since the shire recently sealed a small section of the road, there has been an increase of traffic using the road as a "rat run" with speeding, hooning and the start line is the entrance to Strettle at Hardey Roads.</p> <p>3/ Hardey Road may need to be widened to get entering vehicles off hardy road to aid the flow of traffic along hardy road, if indeed there is to be a nursing home there.</p> <p>4/ Please keep me in the loop on any further developments to this plan.</p> <p><b>Summary of submission: Mixed</b></p>	<p>See response to Submission 5.</p> <p>Detailed fencing plans would become apparent at development application stage where there would normally be another opportunity to provide comment.</p>

In accordance with Council Decision C3.07.21, Item 11.1 was considered at this time.

**11.1 Notice of Motion - Purchase and Maintenance of Purpose Built and Equipped Emergency Response and Incident Management Vehicle - Cr Toni Burbidge**

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<b>File Code</b>	PO.RBV
<b>Author</b>	Adrian Dyson, Manager Community Safety & Emergency Services
<b>Senior Employee</b>	Mark Luzi, Director Statutory Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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**SUMMARY**

Councillor Toni Burbidge has advised her intention to move the following notice of motion:

**MOTION**

“That Council authorises the purchase and maintenance of a purpose built and equipped emergency response and incident management vehicle (4WD utility) as soon as possible and preferably prior to the 2021/2022 Bushfire season for the use of Deputy Chief Bushfire Control Officers during their on call duties.”

Cr Burbidge has provided the following preamble relating to her notice of motion:

**PREAMBLE (reason for the motion)**

*“I have been approached by a volunteer Deputy Chief Bushfire Control Officer (DCBFCO) to consider a designated response vehicle that is purpose built in its fit out to respond to critical incidents in our community.*

- As chair of the Shire’s Bushfire Advisory Committee I support this request;*
- Given the Wooroloo Fire Incident in which ALL of our brigades attended and the requirements of Incident Control Management at that event by our DCBFCOs a purpose built and equipped vehicle is required;*
- Using a Light Tanker for Incident Control is not conducive to critical incident management and the community expects that firefighting appliances will be deployed in actual firefighting roles, rather than held back at locations such as forward control points as part of incident management which includes, personnel management, communications, mapping, reporting, reviewing and monitoring incidents to other critical management personnel and often other organisations.*
- Other Local governments have such a vehicle fitted out for incident control;*
- A properly equipped incident management vehicle for the use by the DCBFCO is a demonstration of adoption of best practice in this field; and*
- Even though the Shire may present this business case at a future Integrated Planning Reform Framework meeting and workshop, it should be noted a fire season occurs before these workshops would be undertaken.”*

## **BACKGROUND**

The Shire of Mundaring's Bush Fire Service engages five Deputy Chief Bushfire Control Officers (DCBFCOs) who undertake their roles as an important part of the combined capability of the Shire's nine Volunteer Bush Fire Brigades (VBFBs). While two of the DBFCOs are employed by the Shire in bushfire related roles, all five DBFCOs undertake the DBFCO role as a part of their volunteer service. In that regard they are expected to turn out to forward control points without delay to undertake and establish incident control. This usually requires the DCBFCO to utilise a Light Tanker firefighting vehicle or, in some instances, their personal vehicle, which also must carry the resources required.

A Shire provided, fit for purpose vehicle would better facilitate the DBFCO role and provide for more effective and timely incident control, particularly at the very critical early stages of a bushfire, and will not require a DBFCO to use their personal vehicle. This would also enable greater safety for DBFCOs in that the vehicle could be equipped with basic bushfire crew protection and communication equipment.

Recognising that the requirement for a DBFCO vehicle is primarily during the bushfire season, such a vehicle could be utilised by Shire's Bushfire Safety and Bushfire Risk Management staff at other times in the year.

A preliminary business case was prepared in late 2020 however was not presented to Council during deliberations for the 2021/22 Corporate Business Plan as more information, including canvassing of alternative options, was required. It was also considered that the prevailing arrangements for DCBFCOs' vehicles would be acceptable for another season while the business case was being revised.

Shire staff are now developing a business case which will include all available options for the operation of a 4WD cab chassis utility vehicle, pod unit and communications equipment. This business case will be ready to present to Council in the 2022 Integrated Planning Framework (IPR) process.

## **STATUTORY / LEGAL IMPLICATIONS**

Section 6.8 (1) (c) of the *Local Government Act 1995* requires Council to approve in advance, by absolute majority, any expenditure for an additional purpose which has not been included in the annual budget.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

An estimate of the purchase cost of a suitable vehicle, associated equipment and operating costs is detailed as follows:

- 4WD cab (single cab) chassis vehicle = \$60,000
- Pod unit = \$25,000
- Fit out, communications equipment etc. = \$10,000

The annual running cost of such a vehicle is estimated to be \$8000.

Should Council resolve to adopt the motion as presented, the Shire's Plant Replacement Reserve could be utilised to fund the purchase of the vehicle. The purchase of such a vehicle has not been included in the 2021/22 budget and utilising the Plant Replacement

Reserve to fund the purchase will ensure there is no impact on forecast closing budget surplus. The increase in plant operating costs of \$8000 will reduce the closing budget surplus by \$8000.

Alternatively, Council can resolve to await the finalisation of the business case and its' consideration with all other requests for expenditure (as part of 22/23 IPR deliberations). If the business case is supported at that time, provision for the purchase and ongoing costs for the vehicle would be included in the relevant budget documents.

## STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.8 – Ensure safety and amenity standards are upheld

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>Risk:</b> Reputation: within the Shire Bush Fire Service and broader community the Shire could be viewed as failing to properly resource its VBFBs if the DCBFCO vehicle is not provided as soon as possible.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
<ol style="list-style-type: none"><li>1. Support motion and authorise procurement of vehicle for the DCBFCO use; or alternatively</li><li>2. Articulate reasons why a vehicle cannot be provided immediately, being due to requirement for consideration of a business case in 2022.</li></ol>		

## EXTERNAL CONSULTATION

This matter has been the subject of discussion with the Shire/DFES Community Emergency Services Manager/Chief Bushfire Control Officer and with current DCBFCOs during regular liaison meetings between Shire Staff, the Community Emergency Services Manager and DCBFCOs.

In addition this matter has been the subject of discussion during meetings of BFAC, noting however it has not been the subject of a formal report to BFAC.

The provision of a dedicated vehicle for use by DBFCOs across a number of other local governments with similar bush fire risk profiles to the Shire is detailed in the following table:

<b>Local Government</b>	<b>No. of Brigades/members</b>	<b>No. of DCBFCOs</b>	<b>DCBFCO vehicle</b>
Shire of Kalamunda	1/90	1	1
City of Swan	6/270	4	1
Shire of Northam	9/400	2	1
City of Wanneroo	4/165	2	1
City of Armadale	2/160	1	0
Shire of Serpentine-Jarrahdale	7/300	3	0

In relation to the above table Shire staff have also been advised by staff within the local governments that currently do not provide a DCBFCO vehicle (City of Armadale and Shire of Serpentine-Jarrahdale) that they are pursuing purchase/provision of such a vehicle.

In recent years the early prevention of spread and overall suppression of bushfires has proven to be enhanced by the very prompt application of numerous resources (appliances, firefighters etc.) and the effective management of those resources (incident management). The DCBFCOs and their high level incident management capability are crucial to such prompt and efficient deployment of resources. The role and effectiveness of the DCBFCOs is also a key component in providing for the effective and efficient escalation of the incident management structure should the bushfire behaviour necessitate that.

The ability of a DCBFCO to conduct their role is somewhat hampered by having to operate from an unsuitable vehicle, be it their private vehicle or a dedicated firefighting vehicle such as a light tanker. The DCBFCO must have at their disposal a range of specialised communications and mapping equipment that is instantly accessible and able to be activated.

The Shire's four fire officers all have access to various vehicles including two light tankers and two dual cab tray backs to undertake their tasks. A review of the use of these vehicles may identify the ability for one of these to be upgraded and to be available to meet the intent of having use of such a vehicle when required.

As such the provision of a fit for purpose vehicle is supported in principle. However, it is open to Council to form the view as to whether to authorise the purchase of a suitable vehicle in 2021/22 (which may or may not arrive in time for the upcoming bushfire season due to supply constraints) or to consider a business case which could provide options to a new additional vehicle such as an upgrade to an existing vehicle and the implications of such as part of Council's deliberations during a review of the next Corporate Business Plan and budget, which is the usual process when determining new expenditure as it allows Council to consider all proposed new expenditure, and the ongoing implications of such expenditure, at the same time.

If Council forms the view to support the motion as presented, it is recommended that the following additional point be included:

"That Council, by absolute majority, amends the 2021/22 budget and allocates

1. \$95,000 for the purchase of the vehicle, which will be fully funded via transfer from the Plant Replacement Reserve.

2. An additional allowance of \$8000 for plant operating costs”

## VOTING REQUIREMENT

Absolute Majority – *Local Government Act 1995* section 6.8

<b>COUNCIL DECISION MOTION</b>		<b>C100.07.21</b>	
Moved by	Cr Burbidge	Seconded by	Cr Driver

That Council authorises the purchase and maintenance of a purpose built and equipped emergency response and incident management vehicle (4WD utility) as soon as possible and preferably prior to the 2021/2022 Bushfire season for the use of Deputy Chief Bushfire Control Officers during their on call duties.

### CARRIED BY ABSOLUTE MAJORITY 10/1

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Lavell, Cr Green, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Cr Martin

<b>COUNCIL DECISION MOTION</b>		<b>C111.07.21</b>	
Moved by	Cr Burbidge	Seconded by	Cr Jones

That Council, by absolute majority, amends the 2021/22 budget and allocates:

1. \$95,000 for the purchase of the vehicle, which will be fully funded via transfer from the Plant Replacement Reserve; and
2. an additional allowance of \$8000 for plant operating costs.

### CARRIED 11/0

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Lavell, Cr Martin, Cr Green, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

9.25pm Cr Burbidge left the Council Chamber

9.27pm Cr Burbidge returned to the Council Chamber



## 10.6 Eight Year Review of Local Laws

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<b>File Code</b>	LE.LLW
<b>Author</b>	Danielle Courtin, Governance Coordinator
<b>Senior Employee</b>	Garry Bird, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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### SUMMARY

This report recommends that Council undertakes a statutory review of Shire of Mundaring local laws in accordance with section 3.16 of the *Local Government Act 1995* (the Act) and gives local public notice of its intention to undertake a review of its local laws.

### BACKGROUND

Section 3.16 of the Act requires that a periodic review of all local laws is undertaken within a period of 8 years from the date of commencement of the local law or from the date it was last reviewed. Section 3.16 states:

#### **3.16. Periodic review of local laws**

- (1) *Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.*
- (2) *The local government is to give local public notice stating that —*
  - (a) *the local government proposes to review the local law; and*
  - (b) *a copy of the local law may be inspected or obtained at any place specified in the notice; and*
  - (c) *submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.*
- [(2a) *deleted*]
- (3) *After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.*
- (4) *When its council has considered the report, the local government may determine\* whether or not it considers that the local law should be repealed or amended.*

*\* Absolute majority required.*

Shire of Mundaring has twelve local laws:

Local Law	Gazettal date
Meeting Procedures Local Law	18 December 2015
Keeping of Cats	22 February 2005 - amended by the Governor 24 July 2015
Dogs Local Law	21 November 2017
Extractive Industries	18 February 2014
Fencing	5 August 2014
Health Local Law*	31 July 2007
Signs	11 February 2010
Activities on Thoroughfares and Trading in Thoroughfares and Public Places	24 February 2004
Local Government Property	18 February 2014
Cemeteries	18 February 2014
Bush Fire Brigades	26 August 2013
Parking	17 June 2009

\*Note about the Health local law: as the Department of Health is in the process of modernising the old *Health Act 1911* into the *Public Health Act 2016*, it is proposed to exclude the Health Local Law from this review. It is the intention of the Health Department to draft model Health Local Laws once the legislative change-over has been completed.

## STATUTORY / LEGAL IMPLICATIONS

Local laws are made under various legislations:

- The *Local Government Act 1995* enables the making of the Meeting Procedures local law, the Extractive Industries local law, the Signs local law, the Thoroughfares local law, The Local Government Property local law and the Parking local law;
- The *Cat Act 2011* enables the making of the Cats local law;
- The *Dog Act 1976* enables the making of the Dogs local law;
- The *Dividing Fences Act 1961* enables the making of the Fencing local law;
- The *Cemeteries Act 1986* enables the making of the Cemeteries local law; and
- The *Bush Fires Act 1954* enables the making of the Bush Fire Brigades local law.

## POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Financial implications are limited to the cost of a local public notice in the Echo Newspaper.

## STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>Risk:</b> Compliance – failure to comply with the <i>Local Government Act 1995</i> .		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Insignificant	Low
<b>Action / Strategy</b>		
Council undertakes a review of its local laws.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

Section 3.16(2) of the Act requires public consultation to be conducted for a period of at least six weeks as part of the review process, following which all submissions are to be considered and a report of the review process presented to Council.

Council will then be required to determine whether or not it considers that a local law should be repealed or amended.

Over the past six months an internal review of all local laws (except the Health local law) has taken place with relevant staff. A discussion paper reporting the findings of this internal review will be presented to the Council Forum meeting in August 2021.

The following tentative timeline for the review process is suggested:

<b>Review stage</b>	<b>Date</b>
Council decision to undertake the review	13 July 2021
Public notice (Echo newspaper) and commencement of the consultation period	23 July 2021
Close of consultation period	17 September 2021
Review of submissions and report to Audit and Risk Committee	16 November 2021
Council decision to amend, repeal or leave as is each local law	14 December 2021
Administrative process to implement Council's decision	Most of year 2022

## VOTING REQUIREMENT

Simple Majority

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C122.07.21</b>	
Moved by	Cr Jones	Seconded by	Cr Cuthbert

That Council:

1. Resolves to undertake a review of the Shire of Mundaring's existing local laws except the Health local law; and
2. In accordance with section 3.16(2) of the *Local Government Act 1995* gives local public notice of its intention to undertake the review and invites public submissions for a period not less than six weeks.

**CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Lavell, Cr Martin, Cr Green, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

## 10.7 WALGA Annual General Meeting - Appointment of Voting Delegates

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<b>File Code</b>	OR.IGR3.1
<b>Author</b>	Danielle Courtin, Governance Coordinator
<b>Senior Employee</b>	Garry Bird, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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### SUMMARY

Council is invited to nominate its voting delegates for this year's Annual General Meeting (AGM) of the WA Local Government Association (WALGA), to be held on Monday 20 September 2021 from 9.00 am.

### BACKGROUND

The WALGA AGM has traditionally been held as part of the annual WA Local Government Convention in August. This year the Convention is being held on 20 and 21 September 2021 and the WALGA AGM will be held on Monday 20 September 2021 at Crown Perth commencing at 9.00am. Attendance at the AGM is free of charge.

All member councils are entitled to be represented by two voting delegates, being elected members or serving employees. Two proxy voting delegates are also required to be nominated, in the event a voting delegate is unable to attend.

Only registered delegates and/or proxies will be permitted to exercise voting entitlements on behalf of Shire of Mundaring.

### STATUTORY / LEGAL IMPLICATIONS

Nil

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Nil – AGM attendance is free of charge.

### STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.2 – The Shire advocates on behalf of its community

Strategy 4.2.1 – The Shire develops partnerships with government and non-government organisations to achieve positive outcomes for the community and wider region

### SUSTAINABILITY IMPLICATIONS

Nil

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## RISK IMPLICATIONS

Nil

## EXTERNAL CONSULTATION

Nil

## COMMENT

Council is requested to nominate two delegates and two proxy delegates who will be registered to vote at the WALGA AGM.

In previous years, Council has nominated the Shire President and Deputy Shire President as voting delegates.

## VOTING REQUIREMENT

Simple Majority

**Preamble:** Cr Russell (Deputy President) advised the Shire President in advance of the meeting he (Cr Russell) could not attend the WALGA AGM therefore did not wish to be nominated as a voting proxy.

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C133.07.21</b>	
Moved by	Cr Lavell	Seconded by	Cr Jones

That Council nominates the Shire President and Deputy Shire President as voting delegates as well as two proxy voting delegates for the 2021 WALGA AGM, to be held on Monday 20 September 2021 at Crown Perth.

Voting delegates: Shire President; and  
Cr Cuthbert

Proxy voting delegate: Cr Driver

## CARRIED 11/0

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Lavell, Cr Martin, Cr Green, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

## 10.8 Material Variance Reporting for 2021/22

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<b>File Code</b>	FI BUD2122
<b>Author</b>	Stan Kocian, Manager Finance and Governance
<b>Senior Employee</b>	Garry Bird, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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### SUMMARY

Each financial year Council is required to set a value for reporting material variances.

The purpose of this report is to adopt the percentage or value to be used in the reporting of material variances of the adopted budget. It is proposed that the values for 2021/22 are:

- Revenue – material variances will be identified, where actual varies to budget by an amount of (+) or (-) \$50,000 or 10%, whichever is the greater; and
- Expenses – material variances will be identified, where the actual varies to budget by an amount of (+) or (-) \$100,000 or 10% whichever is the greater.

### BACKGROUND

Council is required by the *Local Government (Financial Management) Regulations 1996* to adopt a percentage or value for the purposes of reporting the Shire's material variances in the monthly Financial Activity Statement.

This value or percentage is then used throughout the financial year to identify potential areas in the Shire's actual revenues and expenditures that may not be in keeping with Shire's adopted budget. The early identification of these potential issues can assist in better utilisation and allocation of the Shire's funds and resources.

The Shire adopted the following variance thresholds for the 2020/21 financial year:

- Revenue – material variances will be identified, where actual varies to budget by an amount of (+) or (-) \$50,000 or 10%, whichever is the greater; and
- Expenses – material variances will be identified, where the actual varies to budget by an amount of (+) or (-) \$100,000 or 10% whichever is the greater.

### STATUTORY / LEGAL IMPLICATIONS

The *Local Government (Financial Management) Regulations 1996* – Regulation 34 Clause 5 – states:

*"Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS, to be used in statements of financial activity for reporting material variances".*

AASB 101, Presentation of Financial Statements, defines "material" as:

*Material: Information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial*

information about a specific reporting entity. Materiality depends on the nature or magnitude of information, or both. An entity assesses whether information, either individually or in combination with other information, is material in the context of its financial statements taken as a whole.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

The adoption of the material variances percentage or value is designed to report on areas within the Shire's budget against actual revenues and expenditures and identify where potential financial issues may be occurring.

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **RISK IMPLICATIONS**

<b>Risk:</b> Council is not made aware of significant budget variances during the financial year.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Moderate	Moderate
<b>Action / Strategy</b>		
Reporting on material variances each month addresses the risk.		

## **EXTERNAL CONSULTATION**

Nil

## **COMMENT**

It is recommended that Council adopts the same variance thresholds for the 2021/22 financial year that were used for 2020/21 financial year.

These values have proven to be an appropriate indicator of variances that should be identified and assessed to identify if any potential issues exist in terms of budgeted revenue and expenditure and actual revenue and expenditure. A lower variance threshold would result in insignificant variances being reported to Council, whilst a higher variance threshold would result in variances that could be considered as significant not being reported to Council.

## **VOTING REQUIREMENT**

Simple Majority



<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C144.07.21</b>	
Moved by	Cr Lavell	Seconded by	Cr Cuthbert

That Council, pursuant to Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, adopts the following values for reporting material variances in the monthly statement of financial activity during the 2021/22 financial year:

- (+) or (-) \$50,000 or 10%, whichever is the greater for Revenue; and
- (+) or (-) \$100,000 or 10%, whichever is the greater for Expenses.

**CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Lavell, Cr Martin, Cr Green, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

## 10.9 List of Payments made during May 2021

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<b>File Code</b>	FI.RPT 1
<b>Author</b>	Stan Kocian, Manager Finance and Governance
<b>Senior Employee</b>	Garry Bird, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Payments Between Meetings - May 2021 <a href="#">↓</a>

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### SUMMARY

A list of accounts paid from the Municipal Fund and Trust Fund under the Chief Executive Officer's delegated authority for the month of May 2021 is presented to Council for noting.

### BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Shire's Municipal and Trust Funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented

### STATUTORY / LEGAL IMPLICATIONS

*Regulation 13 of the Local Government (Financial Management) Regulations 1996 states:*

(1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*

- (a) *the payee's name;*
- (b) *the amount of the payment;*
- (c) *the date of the payment; and*
- (d) *sufficient information to identify the transaction*

(3) *A list prepared under sub regulation (1) or (2) is to be –*

- (a) *presented to council at the next ordinary meeting of the council after the list is prepared; and*
- (b) *recorded in the minutes of that meeting*

### POLICY IMPLICATIONS

AS-04 Purchasing Policy

## FINANCIAL IMPLICATIONS

All payments have been made in accordance with the approved budget and reflects the effective and timely payment of the Shire's contractors and other creditors.

## STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

## SUSTAINABILITY IMPLICATIONS

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles

## RISK IMPLICATIONS

<b>Risk:</b> Payments are not monitored against approved budget and delegation		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The monthly list of payments provides an open and transparent record of payments made under the CEO's approved delegation		

## EXTERNAL CONSULTATION

Nil

## COMMENT

Nil

## VOTING REQUIREMENT

Simple Majority

<b>COUNCIL DECISION RECOMMENDATION</b>	<b>C155.07.21</b>
Moved by	Cr Burbidge
Seconded by	Cr Collins

That Council notes the list of payments made during May 2021 (**Attachment 1**).

## CARRIED 11/0

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Lavell, Cr Martin, Cr Green, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

**PAYMENTS BETWEEN MEETINGS**

The schedule of accounts paid for the month of May 2021 totals **\$4,290,584.69** and includes:

- Municipal Cheques 200471 - 200476; and
- Electronic Funds Transfers.

**Schedule of Accounts:**

	<b>Amounts</b> \$	<b>Total</b> \$
<b>MUNICIPAL ACCOUNT</b>		
MUNICIPAL CHEQUE PAYMENTS	2,544.47	
EFT PAYMENTS	3,159,488.66	
EFT PAYROLL PAYMENTS	973,727.45	
NATIONAL AUSTRALIA BANK (NAB PURCHASE CARD)	18,386.16	
FLEETCARE FUEL PAYMENTS	2,591.06	
BENDIGO MERCHANT BANK FEES	3,017.03	
BENDIGO DIRECT DEBIT FEES (incl. FTS)	463.44	
HP FINANCIAL SERVICES - EQUIPMENT LEASE (April)	15,950.00	
HP FINANCIAL SERVICES - EQUIPMENT LEASE (May)	18,173.64	
COMMONWEALTH BANK – BPOINT FEES	272.07	
KONICA MINOLTA – PRINTER LEASE	3,414.52	
WA TREASURY CORPORATION	91,888.81	
RMS – LAKES MONTHLY LICENCE FEE	169.40	
RMS – MONTHLY SMS FEES	51.05	
WEX MOTORPASS	44.05	
QIKKIDS – FEES	289.58	
WINDCAVE – MERCHANT FEES	113.30	
<b>TOTAL MUNICIPAL ACCOUNT</b>		<b>\$4,290,584.69</b>
<b>TRUST ACCOUNT</b>		<b>0.00</b>
<b>TOTAL ALL SCHEDULES</b>		<b>\$4,290,584.69</b>

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
<b>Cheque Details</b>					
17/05/2021	00200471	West Australian Newspapers Ltd	SUBSCRIPTIONS		\$ 288.00
30/04/2021	03206707		NEWSPAPER SUBSCRIPTIONS	\$ 144.00	
30/04/2021	00156660		NEWSPAPER SUBSCRIPTIONS	\$ 144.00	
17/05/2021	00200472	Shire of Mundaring	PETTY CASH REIMBURSEMENT		\$ 439.15
17/05/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - BROWN PARK	\$ 244.30	
17/05/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - HUB OF THE HILLS	\$ 194.85	
24/05/2021	00200473	Shire of Mundaring	PETTY CASH REIMBURSEMENT		\$ 351.55
21/05/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - BOYA LIBRARY	\$ 351.55	
31/05/2021	00200474	Office of State Revenue	REFUND		\$ 107.07
27/05/2021	REFUND		REFUND PENSIONER CLAIM ASSESSMENT# 119758 & 201392	\$ 107.07	
31/05/2021	00200475	Shire of Mundaring	PETTY CASH REIMBURSEMENT		\$ 1,116.00
28/05/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - BROWN PARK	\$ 156.15	
28/05/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - ADMIN	\$ 682.75	
28/05/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - MUNDARING LIBRARY	\$ 277.10	
31/05/2021	00200476	Alinta Energy	GAS		\$ 242.70
21/05/2021	5346461905		GAS - BROWN PARK COMMUNITY CENTRE	\$ 41.45	
21/05/2021	1563276509		GAS - BRUCE DOUGLAS PAVILION	\$ 201.25	
<b>Total Confirmation Cheques</b>				<b>\$ 2,544.47</b>	<b>\$ 2,544.47</b>
<b>Electronic Funds Transfer</b>					
03/05/2021	2806.12577-01	Mahogany Creek Progress Association	GRANT		\$ 2,495.00
03/05/2021	RECONNECT GRANT		RECONNECT GRANT	\$ 2,495.00	
03/05/2021	2806.13898-01	Miss R M Tuuta	REIMBURSEMENT		\$ 35.65
03/05/2021	REIMBURSEMENT		REIMBURSEMENT - CONSUMABLES FOR MOTHERS DAY CRAFT	\$ 35.65	
03/05/2021	2806.13902-01	Javr Pty Ltd	REFUND		\$ 295.00
03/05/2021	REFUND		REFUND - WITHDRAWAL OF PLANNING APPLICATION	\$ 295.00	
03/05/2021	2806.13903-01	Mr K Bertolini	YOUTH SPONSORSHIP		\$ 200.00
03/05/2021	YOUTH GRANT		YOUTH SPONSORSHIP	\$ 200.00	
03/05/2021	2806.174-01	Synergy	ELECTRICITY		\$ 3,614.45
22/04/2021	5045204415		ELECTRICITY	\$ 342.34	
22/04/2021	2172465520		ELECTRICITY	\$ 116.22	
22/04/2021	1547790712		ELECTRICITY	\$ 792.25	
22/04/2021	0239507529		ELECTRICITY	\$ 127.13	
22/04/2021	5172433125		ELECTRICITY	\$ 314.01	
22/04/2021	8749180328		ELECTRICITY	\$ 139.26	
22/04/2021	5125442514		ELECTRICITY	\$ 207.22	
22/04/2021	5087811715		ELECTRICITY	\$ 412.10	
22/04/2021	5142730716		ELECTRICITY	\$ 124.91	
22/04/2021	5088955212		ELECTRICITY	\$ 207.79	
22/04/2021	5639936321		ELECTRICITY	\$ 410.17	
22/04/2021	1187187526		ELECTRICITY	\$ 132.88	
22/04/2021	8876289221		ELECTRICITY	\$ 288.17	
03/05/2021	2806.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 9,870.75
30/04/2021	290421		FDC PARENT LEVY	\$ 9,870.75	
03/05/2021	2807.1042-01	Be Prepared Party Hire	HIRE		\$ 78.80
22/04/2021	0711		HIRE CROCKERY - GOVERNOR GENERAL'S VISIT ON 19/04/2021	\$ 78.80	
03/05/2021	2807.10881-01	Alseo Pty Ltd	SERVICING SANITARY & NAPPY UNITS		\$ 65.29
30/04/2021	CPER2119474		SERVICING SANITARY & NAPPY UNITS	\$ 48.97	
30/04/2021	CPER2119498		SERVICING SANITARY & NAPPY UNITS	\$ 16.32	
03/05/2021	2807.11017-01	Sapio Pty Ltd	ALARM MONITORING		\$ 1,410.79
30/04/2021	SP174884		SUPPLY & INSTALL ALARM PANEL LITTLE ATHLETICS Shed	\$ 1,410.79	
03/05/2021	2807.11161-01	AXIS Contracting Pty Ltd	CONCRETE PRODUCTS		\$ 92,627.26
30/04/2021	5974		SUPPLY & INSTALL CONCRETE FOOTPATH - GLEN ROAD DARLINGTON	\$ 92,627.26	
03/05/2021	2807.11205-01	Mr J S Martin	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/05/2021	ICT ALLOWANCE		ENTITLEMENTS FOR MAY 2021	\$ 291.67	
01/05/2021	MEETING FEE		ENTITLEMENTS FOR MAY 2021	\$ 1,796.42	
03/05/2021	2807.11210-01	Mr D A Jeans	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/05/2021	ICT ALLOWANCE		ENTITLEMENTS FOR MAY 2021	\$ 291.67	
01/05/2021	MEETING FEE		ENTITLEMENTS FOR MAY 2021	\$ 1,796.42	
03/05/2021	2807.11413-01	Ergolink (Max & Claire Pty Ltd T/A)	IT HARDWARE		\$ 219.25
15/04/2021	SI-00073704		CORDED ORTHO MOUSE - LIAM SEXTON	\$ 219.25	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
03/05/2021	2807.11418-01	WA Fire Protection	FIRE EQUIPMENT MAINTENANCE		\$ 1,335.95
20/04/2021	WAFP-43621		INSPECTION OF FIRE EQUIPMENT - SCFC CLAYTON VIEW	\$ 1,335.95	
03/05/2021	2807.11784-01	Mrs A E Collins	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/05/2021	ICT ALLOWANCE		ENTITLEMENT FOR MAY 2021	\$ 291.67	
01/05/2021	MEETING FEE		ENTITLEMENT FOR MAY 2021	\$ 1,796.42	
03/05/2021	2807.11953-01	The Stationery Co (C Willis & D J	STATIONERY		\$ 52.37
23/04/2021	163297		STATIONERY ITEMS	\$ 52.37	
03/05/2021	2807.11986-01	Cleanflow Environmental Solutions	JETTING & EDUCTING		\$ 2,271.50
30/04/2021	00037298		JETTING & EDUCTING OF STORMWATER SYSTEMS	\$ 2,271.50	
03/05/2021	2807.12-01	Department of Human Services - Child	CHILD SUPPORT PAYMENT		\$ 50.00
25/04/2021	PY02-22-CHILD SU		CHILD SUPPORT PAYMENT	\$ 50.00	
03/05/2021	2807.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 11,024.50
30/04/2021	C INV 580444		TEMP STAFF - DEPOT	\$ 11,024.50	
03/05/2021	2807.12185-01	Biobean Coffee Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 1,558.00
23/04/2021	00002454		PROVISIONS FOR REFLECTIONS CAFE	\$ 1,558.00	
03/05/2021	2807.12267-01	Miss K Driver	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/05/2021	ICT ALLOWANCE		ENTITLEMENTS FOR MAY 2021	\$ 291.67	
01/05/2021	MEETING FEE		ENTITLEMENTS FOR MAY 2021	\$ 1,796.42	
03/05/2021	2807.12268-01	Mr I R Green	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/05/2021	ICT ALLOWANCE		ENTITLEMENTS FOR MAY 2021	\$ 291.67	
01/05/2021	MEETING FEE		ENTITLEMENTS FOR MAY 2021	\$ 1,796.42	
03/05/2021	2807.12269-01	Mr J Russell	COUNCILLOR ALLOWANCE		\$ 3,208.09
01/05/2021	DSP ALLOWANCE		ENTITLEMENTS FOR MAY 2021	\$ 1,120.00	
01/05/2021	ICT ALLOWANCE		ENTITLEMENTS FOR MAY 2021	\$ 291.67	
01/05/2021	MEETING FEE		ENTITLEMENTS FOR MAY 2021	\$ 1,796.42	
03/05/2021	2807.12470-01	Mr G Wood	FENCING		\$ 902.00
22/04/2021	IV00000000383		REINSTATE BURNT FENCING - HERITAGE TRAIL HARPER RD WOOROLOO	\$ 704.00	
22/04/2021	IV00000000384		REPAIR DAMAGED PINE LOGS - BUGLE GULLY PARK	\$ 198.00	
03/05/2021	2807.12579-01	Mr V Crowe	LANDSCAPE SERVICES		\$ 1,172.50
30/04/2021	1692		LANDSCAPE SERVICES	\$ 210.00	
30/04/2021	1695		LANDSCAPE & MAINTENANCE SERVICES	\$ 472.50	
30/04/2021	1694		LANDSCAPE & MAINTENANCE SERVICES	\$ 280.00	
30/04/2021	1693		CLEANING SERVICES	\$ 210.00	
03/05/2021	2807.12640-01	Officeworks Ltd	STATIONERY ITEMS		\$ 394.99
23/04/2021	16556690		STATIONERY ITEMS	\$ 394.99	
03/05/2021	2807.12751-01	Sprayline Spraying Equipment	PARTS		\$ 28.60
30/04/2021	35359		SUPPLY PARTS FOR SIDE JET	\$ 28.60	
03/05/2021	2807.12899-01	NAPA (A Division of GPC Asia Pacific	PARTS		\$ 302.79
22/04/2021	1320136906		SUPPLY AIR FILTERS FOR P731	\$ 30.25	
22/04/2021	1320136924		SUPPLY AIR FILTERS FOR P722 & P720	\$ 60.50	
22/04/2021	1320136967		SUPPLY AIR FILTERS FOR P2488, P4808, P4809 & P4705	\$ 122.10	
22/04/2021	1320137045		SUPPLY OIL FILTERS FOR P731, P722, P720 & P2471	\$ 89.94	
03/05/2021	2807.13-01	Shire of Mundaring	PAYROLL DEDUCTION		\$ 9,885.86
25/04/2021	PY01-22-Private		PAYROLL DEDUCTION	\$ 600.00	
25/04/2021	PY01-22-Novated		PAYROLL DEDUCTION	\$ 2,701.88	
25/04/2021	PY01-22-Novated		PAYROLL DEDUCTION	\$ 2,514.86	
25/04/2021	PY02-22-Private		PAYROLL DEDUCTION	\$ 300.00	
25/04/2021	PY02-22-Buy Addl		PAYROLL DEDUCTION	\$ 560.72	
25/04/2021	PY01-22-Child Ca		PAYROLL DEDUCTION	\$ 2,337.86	
25/04/2021	PY01-22-Buy Addl		PAYROLL DEDUCTION	\$ 840.54	
03/05/2021	2807.13013-01	MDM Entertainment Pty Ltd	AUDIO VISUAL STOCK		\$ 55.48
30/04/2021	98970		AUDIO VISUAL STOCK - KSP LIBRARY	\$ 55.48	
03/05/2021	2807.13059-01	Mundaring Tyrepower (AnK Murphy Pty	TYRES		\$ 1,352.00
23/04/2021	108389		SUPPLY & FIT 4 X NEW TYRES ON 807MDG	\$ 676.00	
23/04/2021	108470		SUPPLY & FIT 4 X NEW TYRES ON 082MDG	\$ 676.00	
03/05/2021	2807.13101-01	Mr M D Corica	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/05/2021	ICT ALLOWANCE		ENTITLEMENTS FOR MAY 2021	\$ 291.67	
01/05/2021	MEETING FEE		ENTITLEMENTS FOR MAY 2021	\$ 1,796.42	
03/05/2021	2807.13109-01	Mr S A Cuthbert	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/05/2021	ICT ALLOWANCE		ENTITLEMENTS FOR MAY 2021	\$ 291.67	
01/05/2021	MEETING FEE		ENTITLEMENTS FOR MAY 2021	\$ 1,796.42	
03/05/2021	2807.13163-01	Toll Transport Pty Ltd	COURIER SERVICES		\$ 91.32
23/04/2021	0471-S364420		COURIER SERVICES	\$ 91.32	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
03/05/2021	2807.13208-01	Fire Protection Services WA Pty Ltd	MAINTENANCE		\$ 997.83
30/04/2021	00007944		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	\$ 518.87	
30/04/2021	00007943		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY CENTRE	\$ 478.96	
03/05/2021	2807.13268-01	Department of Human Services - The	CENTRELINK		\$ 95.74
25/04/2021	PY01-22-Centrell		PAYROLL DEDUCTION	\$ 95.74	
03/05/2021	2807.13275-01	PLE Computers Pty Ltd	IT HARDWARE		\$ 90.28
13/04/2021	SI-1982743		SUPPLY MICROSOFT ERGONOMIC KEYBOARD - ANNE MCDONALD	\$ 90.28	
03/05/2021	2807.13454-01	Murdock Recruitment Pty Ltd	TEMP STAFF		\$ 2,501.50
30/04/2021	10005125		TEMP STAFF - MECPC	\$ 2,501.50	
03/05/2021	2807.13480-01	The Trustee for Bellrock Cleaning	CLEANING		\$ 17,321.16
30/04/2021	INV-11245		CLEANING SERVICES - WOOROLOO FIRES	\$ 6,733.66	
30/04/2021	INV-11251		CLEANING SERVICES - WOOROLOO FIRES	\$ 10,587.50	
03/05/2021	2807.13631-01	Ms K Smith	DESIGN FEES/COSTS		\$ 1,080.00
30/04/2021	#220421		DESIGN 3 X A4 POSTERS	\$ 1,080.00	
03/05/2021	2807.13779-01	Lucid Economics Pty Ltd	ECONOMIC IMPACT ASSESSMENT		\$ 5,225.00
30/04/2021	INV-1590		ECONOMIC IMPACT ASSESSMENT - LAKE LESCHENAUTIA	\$ 5,225.00	
03/05/2021	2807.13802-01	Construction Forestry Mining Energy	PAYROLL DEDUCTION		\$ 80.00
25/04/2021	PY02-22-CFMEU		PAYROLL DEDUCTION	\$ 80.00	
03/05/2021	2807.13803-01	The Customer Connection	PROFESSIONAL SERVICES		\$ 1,540.00
09/04/2021	M2130		CUSTOMER SERVICE BENCHMARKING VOICE OF OUR CUSTOMERS	\$ 1,540.00	
03/05/2021	2807.13892-01	Ms H Lock	VISITOR CENTRE STOCK		\$ 72.00
30/04/2021	A210416		ASSORTED GREETING CARDS FOR RETAIL	\$ 72.00	
03/05/2021	2807.145-01	Schweppes Australia Pty Ltd (Asahi)	PROVISIONS FOR REFLECTIONS CAFE		\$ 151.30
23/04/2021	0810243015		PROVISIONS FOR REFLECTIONS CAFE	\$ 151.30	
03/05/2021	2807.1521-01	Dial A Nappy & Busiclean	GOODS		\$ 1,011.90
30/04/2021	INV-13247		CLEANING CHEMICALS - MECPC	\$ 1,011.90	
03/05/2021	2807.1689-01	Compsys Pty Ltd T/A Harmony Software	SUBSCRIPTIONS		\$ 570.90
20/04/2021	3-853		SOFTWARE SUBSCRIPTIONS	\$ 570.90	
03/05/2021	2807.1955-01	Cleanaway	RECYCLING FEES		\$ 70,502.34
22/04/2021	21824631		RECYCLING FEES	\$ 70,502.34	
03/05/2021	2807.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 191,119.82
30/04/2021	EMRC39291		TRANSFER STATION FEES	\$ 44,002.81	
30/04/2021	EMRC39232		TRANSFER STATION FEES	\$ 1,542.75	
30/04/2021	EMRC39088		MATHIESON RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 45,173.46	
30/04/2021	EMRC39085		COPPIN RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 100,400.80	
03/05/2021	2807.215-01	Deputy Commissioner of Taxation	TAXATION		\$ 140,271.00
25/04/2021	PY01-22-Deputy C		PAYROLL DEDUCTION	\$ 113,619.00	
25/04/2021	PY02-22-Deputy C		PAYROLL DEDUCTION	\$ 28,046.00	
29/04/2021	PY99-03-Deputy C		PAYROLL DEDUCTION	\$ 606.00	
03/05/2021	2807.2165-01	Country Womens Association of WA In	CATERING		\$ 480.00
22/04/2021	130		CATERING SERVICES - STONEVILLE FIRE SCHOOL	\$ 480.00	
03/05/2021	2807.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 1,669.58
22/04/2021	118415327		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC	\$ 652.25	
23/04/2021	118067923		FOOD & CONSUMABLES FOR CHILDREN - SCFC CLAYTON VIEW	\$ 373.82	
23/04/2021	118586826		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC	\$ 643.51	
03/05/2021	2807.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 1,166.59
08/04/2021	SIN-3345378		UNIFORMS - DARLINGTON VBFB	\$ 96.42	
23/04/2021	SIN-3346553		UNIFORMS - PARKERVILLE VBFB	\$ 367.38	
23/04/2021	SIN-3346937		UNIFORMS - STONEVILLE VBFB	\$ 702.81	
03/05/2021	2807.3088-01	Local Government Professionals	REGISTRATION		\$ 350.00
30/04/2021	29747		REGISTRATION - PROJECT MANAGEMENT WEBINAR	\$ 350.00	
03/05/2021	2807.3229-01	Mr D A Lavell	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/05/2021	ICT ALLOWANCE		ENTITLEMENTS FOR MAY 2021	\$ 291.67	
01/05/2021	MEETING FEE		ENTITLEMENTS FOR MAY 2021	\$ 1,796.42	
03/05/2021	2807.381-01	Mundaring Electrical Contracting Serv	ELECTRICAL SERVICES		\$ 1,314.50
30/04/2021	7238		ELECTRICAL SERVICES - SWANVIEW YOUTH CENTRE	\$ 132.00	
30/04/2021	7240		ELECTRICAL SERVICES - SCULPTURE PARK PUBLIC TOILET	\$ 137.50	
30/04/2021	7227		ELECTRICAL SERVICES - CHIDLOW OVAL PAVILION	\$ 1,045.00	
03/05/2021	2807.4-01	Health Insurance Fund of WA	PAYROLL DEDUCTION		\$ 752.20
25/04/2021	PY01-22-HIF		PAYROLL DEDUCTION	\$ 752.20	
03/05/2021	2807.4238-01	IGA Swanview	KIOSK SUPPLIES		\$ 18.45
30/04/2021	00815628		FOOD FOR CHILDREN - MECPC	\$ 18.45	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
03/05/2021	2807.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 3,340.66
30/04/2021	#809		HIRE OF PLANT	\$ 3,340.66	
03/05/2021	2807.4526-01	Mr J S Daw	COUNCILLOR ALLOWANCE		\$ 7,095.92
01/05/2021	ALLOWANCE		ENTITLEMENTS FOR MAY 2021	\$ 4,479.92	
01/05/2021	ICT ALLOWANCE		ENTITLEMENTS FOR MAY 2021	\$ 291.87	
01/05/2021	MEETING FEE		ENTITLEMENTS FOR MAY 2021	\$ 2,324.33	
03/05/2021	2807.5086-01	Advanced Spatial Technologies Pty Ltd	SUBSCRIPTION		\$ 3,564.00
30/04/2021	00016662		ANNUAL SUBSCRIPTION RENEWAL 4 X AUTOCAD	\$ 3,564.00	
03/05/2021	2807.5719-01	Shire of Mundaring - Lotto Club	PAYROLL DEDUCTION		\$ 271.60
25/04/2021	PY01-22-STAFF LO		PAYROLL DEDUCTION	\$ 258.02	
25/04/2021	PY02-22-STAFF LO		PAYROLL DEDUCTION	\$ 13.58	
03/05/2021	2807.5945-01	West Coast Spring Water Pty Ltd	CAFE BAR CONSUMABLES		\$ 14.22
30/04/2021	1942528		WATER BOTTLES - KSP LIBRARY	\$ 14.22	
03/05/2021	2807.599-01	Mundaring Adult Creative & Learning	ANNUAL FUNDING		\$ 9,100.00
22/04/2021	200421		ANNUAL FUNDING 4TH QUARTER CLAIM 2020/2021	\$ 9,100.00	
03/05/2021	2807.6-01	Shire of Mundaring - Social Club	PAYROLL DEDUCTION		\$ 160.00
25/04/2021	PY01-22-MUNDARIN		PAYROLL DEDUCTION	\$ 160.00	
03/05/2021	2807.6185-01	Mrs T Burbidge	COUNCILLOR ALLOWANCE		\$ 3,884.51
01/05/2021	ICT ALLOWANCE		ENTITLEMENTS FOR MAY 2021	\$ 291.87	
01/05/2021	MEETING FEE		ENTITLEMENTS FOR MAY 2021	\$ 1,796.42	
03/05/2021	MEETING FEE		ENTITLEMENTS FOR APRIL 2021	\$ 1,796.42	
03/05/2021	2807.6355-01	Murdoch University	FEES		\$ 13,757.70
22/04/2021	97603		CONTROL OF INTRODUCED FISHES IN BROX PARK HELENA VALLEY	\$ 13,757.70	
03/05/2021	2807.6423-01	Australian Training Management	STAFF TRAINING		\$ 292.50
22/04/2021	00019167		WORKSITE TRAFFIC MANAGEMENT/TRAFFIC CONTROL TRAINING	\$ 292.50	
03/05/2021	2807.6732-01	Relationships Australia Western	EMPLOYEE ASSISTANCE PROGRAM		\$ 165.00
22/04/2021	00368668		EMPLOYEE ASSISTANCE PROGRAM	\$ 165.00	
03/05/2021	2807.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 102.04
22/04/2021	10206251		RETICULATION PARTS	\$ 102.04	
03/05/2021	2807.7-01	Australian Services Union	PAYROLL DEDUCTION		\$ 153.40
25/04/2021	PY01-22-AUSTRALI		PAYROLL DEDUCTION	\$ 23.90	
25/04/2021	PY02-22-AUSTRALI		PAYROLL DEDUCTION	\$ 129.50	
03/05/2021	2807.7230-01	Boss Bobcat & Truck Service	EARTHWORKS		\$ 9,768.00
30/04/2021	9721		MORGAN JOHN MORGAN UPGRADE - CARTAGE OF DRAINAGE ROCK	\$ 9,768.00	
03/05/2021	2807.7417-01	P & M Automotive Equipment	SAFETY INSPECTION		\$ 130.90
30/04/2021	16300/26707		WORKSHOP HOIST SAFETY INSPECTION	\$ 130.90	
03/05/2021	2807.7960-01	On Hold On Line	VOICE RECORDING		\$ 150.00
22/04/2021	INV1878		VOICE RECORDING (GREETING) FOR SHIRE PHONE SYSTEM	\$ 150.00	
03/05/2021	2807.80-01	Bunnings Group Limited	HARDWARE		\$ 633.85
08/04/2021	2440/01170041		HARDWARE ITEMS	\$ 574.29	
23/04/2021	2440/00890399		HARDWARE ITEMS	\$ 59.56	
03/05/2021	2807.8-01	LGRCEU	PAYROLL DEDUCTION		\$ 41.00
25/04/2021	PY02-22-LGRCEU		PAYROLL DEDUCTION	\$ 41.00	
03/05/2021	2807.8066-01	Mr D J Jones	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/05/2021	ICT ALLOWANCE		ENTITLEMENTS FOR MAY 2021	\$ 291.87	
01/05/2021	MEETING FEE		ENTITLEMENTS FOR MAY 2021	\$ 1,796.42	
03/05/2021	2807.8374-01	Natural Area Holdings P/L T/A Nature	ASSORTED TUBESTOCK		\$ 539.00
23/04/2021	00015012		ASSORTED TUBESTOCK	\$ 539.00	
03/05/2021	2807.8545-01	Sankey Plumbing Service	PLUMBING		\$ 2,464.00
30/04/2021	5022		PLUMBING - CIVIC AREA	\$ 231.00	
30/04/2021	5018		PLUMBING - SCULPTURE PARK PUBLIC TOILETS	\$ 121.00	
30/04/2021	5017		PLUMBING - SHIRE DOG POUND	\$ 154.00	
30/04/2021	5015		PLUMBING - DARLINGTON HALL GUTTERING	\$ 253.00	
30/04/2021	5016		PLUMBING - GLEN FORREST HALL FEMALE TOILETS	\$ 121.00	
30/04/2021	5021		PLUMBING - WOOROLOO HALL	\$ 440.00	
30/04/2021	5020		PLUMBING - MT HELENA & CHIDLOW PUBLIC TOILETS	\$ 704.00	
30/04/2021	5019		PLUMBING - HUB OF THE HILLS GUTTERS	\$ 440.00	
03/05/2021	2807.9596-01	Brice Pest Management	TERMITE TREATMENT		\$ 187.00
22/04/2021	IV04368		TERMITE TREATMENT - BEDALE PARK SWAN VIEW	\$ 187.00	
03/05/2021	2807.9769-01	Japanese Truck & Bus Spares	PARTS		\$ 640.25
09/04/2021	401237		SUPPLY PARTS FOR 044MDG	\$ 640.25	
04/05/2021	2808.13904-01	Mr B Anthony	REFUND		\$ 268.27
03/05/2021	REFUND		RATES REFUND	\$ 268.27	



## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
04/05/2021	2808.13906-01	Mr J E Tinetti	REFUND		\$ 591.00
03/05/2021	REFUND		RATES REFUND	\$ 591.00	
04/05/2021	2808.13907-01	Mr G S Turton	REFUND		\$ 841.05
03/05/2021	REFUND		RATES REFUND	\$ 841.05	
06/05/2021	2809.13910-01	Mundaring and Hills Physiotherapy	REFUND		\$ 110.00
06/05/2021	1228186		HALL BOND REFUND	\$ 110.00	
06/05/2021	2809.13911-01	Mr D L Pethick	REFUND		\$ 110.00
06/05/2021	1297879		HALL BOND REFUND	\$ 110.00	
06/05/2021	2810.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 26,119.00
06/05/2021	080521		CARE GIVER SUBSIDIES	\$ 26,119.00	
10/05/2021	2811.10296-01	Aslab Pty Ltd	SAMPLING & TESTING		\$ 11,781.00
16/04/2021	00023738		SAMPLING & TESTING - ROAD PAVEMENT CORE HOLES	\$ 11,781.00	
10/05/2021	2811.10596-01	TJ Signs & Vehicle Graphics	SIGNAGE		\$ 418.00
05/05/2021	001687		SUPPLY 30 X VARIOUS BIN STICKERS, 3 X CAUTION STICKERS	\$ 418.00	
10/05/2021	2811.10881-01	Alsco Pty Ltd	SERVICING SANITARY & NAPPY UNITS		\$ 19.40
30/04/2021	CPER2127213		SERVICING SANITARY & NAPPY UNITS	\$ 19.40	
10/05/2021	2811.11017-01	Sapio Pty Ltd	ALARM MONITORING		\$ 3,743.41
08/05/2021	SP175367		REPAIR CCTV NETWORK - BROWN PARK COMMUNITY CENTRE	\$ 3,099.91	
08/05/2021	SP174378		INVESTIGATE FAULTY CCTV NETWORK - BROWN PARK COMMUNITY CENTRE	\$ 643.50	
10/05/2021	2811.11135-01	Frontline Fire & Rescue Equipment	EQUIPMENT PURCHASES		\$ 4,761.63
05/05/2021	70394		EQUIPMENT PURCHASES - BRIGADE DISTRIBUTION	\$ 2,545.55	
23/04/2021	70879		EQUIPMENT PURCHASES - DARLING RANGE VBFB	\$ 181.50	
23/04/2021	70876		EQUIPMENT PURCHASES - CHIDLOW VBFB	\$ 247.50	
23/04/2021	70715		EQUIPMENT PURCHASES - CHIDLOW VBFB	\$ 17.00	
23/04/2021	70711		EQUIPMENT PURCHASES - MT HELENA FBFB	\$ 1,040.20	
23/04/2021	70714		EQUIPMENT PURCHASES - PARKERVILLE VBFB	\$ 364.64	
05/05/2021	70712		EQUIPMENT PURCHASES - DARLINGTON VBFB	\$ 364.64	
10/05/2021	2811.11266-01	DiskBank Pty Ltd T/A SoundPack Solu	CD CASES		\$ 184.26
30/04/2021	INV-14725		CD CASES - KSP LIBRARY	\$ 184.26	
10/05/2021	2811.11328-01	North Welding & Maintenance Service	FURNITURE		\$ 13,321.00
07/05/2021	229		SUPPLY 7 X GALVANISED STEELPARK BENCHES - LAKE LESCHENAULTIA	\$ 13,321.00	
10/05/2021	2811.11453-01	Midland Toyota (Midland 2015 Pty Ltd	PARTS		\$ 613.33
20/04/2021	JC14004562		70,000KM SERVICE ON 832MDG	\$ 491.60	
22/04/2021	PI13003047		SUPPLY GASKETS & SEALS FOR 077MDG	\$ 121.73	
10/05/2021	2811.11463-01	Taylor Sparks (The Trustee for Hamp	PROFESSIONAL SERVICES		\$ 212.85
08/05/2021	ts3482		ADJUSTMENT TO WEBSITE ADD WHATS ON TERM PLANNER	\$ 212.85	
10/05/2021	2811.11473-01	Choices Flooring By Gundry's (Gundr	MAINTENANCE		\$ 6,120.00
05/05/2021	303007		SUPPLY & INSTALL VINYL FLOORING OPS ADMIN BUILDING	\$ 6,120.00	
10/05/2021	2811.11921-01	Mundaring Smash Repairs (WA Panel W	REPAIRS		\$ 1,445.46
23/04/2021	68195		REPAIRS TO 821MDG	\$ 1,445.46	
10/05/2021	2811.11986-01	Cleanflow Environmental Solutions	JETTING & EDUCTING		\$ 6,327.75
08/05/2021	00037317		JETTING & EDUCTING OF STORMWATER SYSTEMS	\$ 3,082.75	
08/05/2021	00037320		JETTING & EDUCTING OF STORMWATER SYSTEMS	\$ 3,245.00	
10/05/2021	2811.12244-01	Bonne Nuit Productions Pty Ltd T/A	COACHING & FACILITATION SERVICES		\$ 192.50
05/05/2021	INV-0307		PROVISION OF COACHING & FACILITATION SERVICES	\$ 192.50	
10/05/2021	2811.12388-01	Mint Civil T/A Kalamunda Sweeping	STREET SWEEPING SERVICES		\$ 1,729.00
19/04/2021	M 2756		SUPPLY OF STREET SWEEPING SERVICES	\$ 1,729.00	
10/05/2021	2811.12427-01	All Suburbs Garden & Wood Supplies	FIRE WOOD		\$ 1,056.00
05/05/2021	28066		SUPPLY FIRE WOOD - LAKE LESCHENAULTIA	\$ 1,056.00	
10/05/2021	2811.12469-01	Gold Corporation	CITIZENSHIP COINS		\$ 258.50
22/04/2021	SI-1570048		SUPPLY 50 X AUSTRALIAN CITIZENSHIP COINS 2021	\$ 258.50	
10/05/2021	2811.12470-01	Mr G Wood	FENCING		\$ 511.50
05/05/2021	IV00000000388		SUPPLY & INSTALL FENCING - BROWN PARK	\$ 511.50	
10/05/2021	2811.12579-01	Mr V Crowe	LANDSCAPE, MAINTENANCE & CLEANING SERVICES		\$ 910.00
05/05/2021	1700		LANDSCAPE & MAINTENANCE SERVICES	\$ 280.00	
05/05/2021	1699		LANDSCAPE SERVICES	\$ 210.00	
05/05/2021	1698		LANDSCAPE SERVICES	\$ 210.00	
05/05/2021	1697		CLEANING SERVICES	\$ 210.00	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
10/05/2021	2811.127-01	Volich Waste Contractors Pty Ltd	REFUSE CONTRACT		\$ 129,576.65
06/05/2021	00005854		REFUSE CONTRACT	\$ 220.00	
06/05/2021	00005855		REFUSE CONTRACT	\$ 103,796.99	
06/05/2021	00005856		REFUSE CONTRACT	\$ 2,596.77	
06/05/2021	00005857		REFUSE CONTRACT	\$ 5,712.85	
06/05/2021	00005858		REFUSE CONTRACT	\$ 9,381.94	
06/05/2021	00005859		REFUSE CONTRACT	\$ 825.00	
06/05/2021	00005860		REFUSE CONTRACT	\$ 161.04	
06/05/2021	00005861		REFUSE CONTRACT	\$ 281.60	
06/05/2021	00005862		REFUSE CONTRACT	\$ 594.00	
06/05/2021	00005863		REFUSE CONTRACT	\$ 617.32	
06/05/2021	00005864		REFUSE CONTRACT	\$ 5,389.14	
10/05/2021	2811.12794-01	Mount Helena Hardware	HARDWARE ITEMS		\$ 72.47
22/04/2021	55861		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 72.47	
10/05/2021	2811.12899-01	NAPA (A Division of GPC Asia Pacific	PARTS		\$ 620.68
22/04/2021	1320138049		SUPPLY AIR FILTER FOR P2484	\$ 28.05	
22/04/2021	1320138109		SUPPLY AIR FILTER FOR P727	\$ 28.05	
22/04/2021	1320138238		SUPPLY AIR FILTERS FOR P2495, P4810, P2492 & P2478	\$ 137.50	
22/04/2021	1320138389		SUPPLY OF WORKSHOP CONSUMABLES	\$ 59.95	
22/04/2021	1320138405		SUPPLY OF WORKSHOP CONSUMABLES	\$ 50.33	
22/04/2021	1320139181		SUPPLY AIR FILTERS FOR P726, P688 & P694	\$ 158.40	
22/04/2021	1320139270		SUPPLY AIR FILTERS FOR P690, P692 & P725	\$ 158.40	
10/05/2021	2811.12938-01	Aussie Broadband Pty Ltd	NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES		\$ 4,826.28
20/04/2021	11881653		NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES	\$ 4,826.28	
10/05/2021	2811.12944-01	Avon Tree Management (Kajanni Pty Ltd	HAZARD REDUCTION WORKS		\$ 53,157.50
05/05/2021	344		HAZARD REDUCTION WORKS - STRETTLE RD GLEN FORREST	\$ 48,757.50	
05/05/2021	348		HAZARD REDUCTION WORKS - STRETTLE RD GLEN FORREST	\$ 4,400.00	
10/05/2021	2811.13101-01	Mr M D Corica	TRAVEL REIMBURSEMENT		\$ 26.31
05/05/2021	TRAVEL		TRAVEL REIMBURSEMENT 28KM ON 13/04/2021	\$ 26.31	
10/05/2021	2811.13163-01	Toll Transport Pty Ltd	COURIER SERVICES		\$ 52.18
23/04/2021	0472-S364420		COURIER SERVICES	\$ 52.18	
10/05/2021	2811.13335-01	Midland Hyundai and Kia (Idom Midland	VEHICLE SERVICE		\$ 160.00
16/04/2021	62065232		SUPPLY FRONT BRAKE PADS DISCS FOR 803MDG	\$ 160.00	
10/05/2021	2811.13345-01	ABM Landscaping (Mikevie Pty Ltd T/As	LANDSCAPING		\$ 5,489.00
05/05/2021	INV-1332		LANDSCAPE MAINTENANCE - CHIDLOW TENNIS & MUNDARING CWA	\$ 2,299.00	
05/05/2021	INV-1328		LANDSCAPE MAINTENANCE - HELENA VALLEY	\$ 3,190.00	
10/05/2021	2811.13439-01	Mr D A Parish	FILM & EDIT DIEBACK VIDEO		\$ 1,063.00
05/05/2021	1219		FILM & EDIT DIEBACK VIDEO	\$ 1,063.00	
10/05/2021	2811.13480-01	The Trustee for Bellrock Cleaning	CLEANING		\$ 880.00
05/05/2021	INV-11301		CLEANING SERVICES - WOOROLOO FIRES	\$ 880.00	
10/05/2021	2811.135-01	BOC Ltd	CYLINDER RENTAL		\$ 126.96
30/04/2021	4028296810		CYLINDER RENTAL	\$ 126.96	
10/05/2021	2811.13572-01	The Plant Cafe	CATERING		\$ 82.65
06/05/2021	INV-0020		CATERING - CBP WORKSHOP ON 06/05/2021	\$ 82.65	
10/05/2021	2811.13644-01	Gardner Holden (Gardner Autos Pty Ltd	VEHICLES		\$ 504.00
06/05/2021	GMCSG109261		REPAIRS TO 822MDG	\$ 504.00	
10/05/2021	2811.13699-01	A.S Erturk & S Erturk	CATERING		\$ 142.50
05/05/2021	04052021		CATERING - EAC MEETING ON 04/05/2021	\$ 142.50	
10/05/2021	2811.13774-01	Bamford Consulting Ecologists (Aman	CONSULTANCY SERVICES		\$ 374.00
16/04/2021	EDU-20-08		PRESENTATION LIVING WITH WILDLIFE - BLUE SKY FESTIVAL	\$ 374.00	
10/05/2021	2811.13788-01	Mr M J Davis	CONSULTANCY SERVICES		\$ 450.00
06/05/2021	INV-0421021-004c		CONSULTANCY SERVICES - PHOTO MONITORING INFO SHEET	\$ 450.00	
10/05/2021	2811.138-01	Sonic HealthPlus Pty Ltd	MEDICAL EXAMINATION		\$ 231.00
05/05/2021	2316371		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 231.00	
10/05/2021	2811.13838-01	Hunter Communications Pty Ltd	STAFF TRAINING		\$ 5,445.00
05/05/2021	INV-1683		TRAINING - MEDIA TRAINING	\$ 5,445.00	
10/05/2021	2811.13865-01	EIW Architects (The Trustee for Edg	DRAWINGS		\$ 2,970.00
30/04/2021	EIW06240		DRAWINGS - BILGOMAN FEASIBILITY & COSTING	\$ 2,970.00	
10/05/2021	2811.13876-01	Alison Bannister Career Coaching	STAFF TRAINING		\$ 400.00
05/05/2021	CWJST1		CAREER COACHING WORKSHOP	\$ 400.00	
10/05/2021	2811.13909-01	Rachel Green Enterprises	TRAINING		\$ 405.00
06/05/2021	RGE-0040		PUBLIC SPEAKING TRAINING	\$ 405.00	
10/05/2021	2811.145-01	Schweppes Australia Pty Ltd (Asahi	PROVISIONS FOR REFLECTIONS CAFE		\$ 332.07
23/04/2021	0810245304		PROVISIONS FOR REFLECTIONS CAFE	\$ 332.07	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
10/05/2021	2811.146-01	Eastern Hills Saws & Mowers Pty Ltd	EQUIPMENT PURCHASES		\$ 305.00
06/05/2021	46958 #4		SUPPLY 1 X STIHL BG86 BLOWER	\$ 305.00	
10/05/2021	2811.191-01	Eastern Region Security	SECURITY EXPENSES		\$ 896.50
05/05/2021	00019878		SECURITY EXPENSES	\$ 99.00	
05/05/2021	00019880		SECURITY EXPENSES	\$ 88.00	
06/05/2021	00019883		SECURITY EXPENSES	\$ 176.00	
06/05/2021	00019879		SECURITY EXPENSES	\$ 181.50	
06/05/2021	00019884		SECURITY EXPENSES	\$ 88.00	
06/05/2021	00019882		SECURITY EXPENSES	\$ 264.00	
10/05/2021	2811.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 64,125.96
05/05/2021	EMRC39452		DISPOSAL OF BURNT WASTE FROM WOOROLOO BUSHFIRE	\$ 778.83	
05/05/2021	EMRC39451		TRANSFER STATION FEES	\$ 62,530.38	
10/05/2021	EMRC39393		TRANSFER STATION FEES	\$ 816.75	
10/05/2021	2811.2259-01	Forpark Australia	PARTS		\$ 1,241.02
06/05/2021	47663		SUPPLY OF SPARE PARTS FOR PLAYGROUND MAINTENANCE	\$ 1,241.02	
10/05/2021	2811.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 650.77
23/04/2021	118708870		FOOD & CONSUMABLES FOR STAFF & CHILDREN - MECPC	\$ 650.77	
10/05/2021	2811.253-01	Lo-Go Appointments	TEMP STAFF		\$ 3,533.73
30/04/2021	00423480		TEMP STAFF - FINANCE/RATES	\$ 1,009.64	
30/04/2021	00423481		TEMP STAFF - FINANCE/RATES	\$ 2,524.09	
10/05/2021	2811.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 738.62
20/04/2021	SIN-3350283		UNIFORMS - STONEVILLE VBFB	\$ 294.82	
20/04/2021	SIN-3348887		UNIFORMS - SAWYERS VALLEY VBFB	\$ 367.36	
20/04/2021	SIN-3349005		UNIFORMS - DARLINGTON VBFB	\$ 76.44	
10/05/2021	2811.307-01	McLeods Barristers and Solicitors	LEGAL MATTER		\$ 445.85
05/05/2021	118399		LEGAL MATTER - 47027 - SWIMMING POOL PROSECUTION	\$ 445.85	
10/05/2021	2811.314-01	Landgate	TITLE SEARCHES		\$ 290.67
23/04/2021	383939-10000974		GROSS RENTAL VALUATIONS CHARGEABLE	\$ 290.67	
10/05/2021	2811.381-01	Mundaring Electrical Contracting Serv	ELECTRICAL SERVICES		\$ 132.00
08/05/2021	7252		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 132.00	
10/05/2021	2811.3817-01	Romar Business Services Ltd	FEES		\$ 7,700.00
05/05/2021	00000161		ANNUAL AUDIT OF VOLUNTEER BUSHFIRE BRIGADES	\$ 7,700.00	
10/05/2021	2811.4238-01	IGA Swanview	KIOSK SUPPLIES		\$ 84.62
07/05/2021	00825137		FOOD FOR CHILDREN - MECPC	\$ 7.82	
07/05/2021	00825810		FOOD FOR CHILDREN - MECPC	\$ 76.80	
10/05/2021	2811.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 3,247.86
06/05/2021	#810		HIRE OF PLANT	\$ 3,247.86	
10/05/2021	2811.5945-01	West Coast Spring Water Pty Ltd	CAFE BAR CONSUMABLES		\$ 28.44
05/05/2021	1940475		WATER BOTTLES FOR DEPOT WATER COOLERS	\$ 14.22	
05/05/2021	1927704		WATER BOTTLES FOR DEPOT WATER COOLERS	\$ 14.22	
10/05/2021	2811.6126-01	Reface Industries Pty Ltd	OFFICE FURNITURE		\$ 598.08
06/05/2021	00032156		ANNUAL SERVICE - BOYA LIBRARY	\$ 538.07	
06/05/2021	00032145		CLEANING CONSUMABLES - KSP LIBRARY	\$ 60.01	
10/05/2021	2811.7009-01	Allerding & Associates (Allplan Pty	PROFESSIONAL FEES		\$ 6,616.89
05/05/2021	MUNTOOGE2021-59		PROFESSIONAL FEES - DEFEND REFUSAL OF EXTRACTION	\$ 6,616.89	
10/05/2021	2811.726-01	Greenmount Primary School	CATERING & SOUND SYSTEM HIRE		\$ 1,656.70
05/05/2021	4/05/2021		CATERING & SOUND SYSTEM HIRE FOR ANZAC DAY SERVICE	\$ 1,656.70	
10/05/2021	2811.7385-01	Economic Development Australia Limited	ACCREDITATION STREAM		\$ 2,521.20
05/05/2021	INV-223		EDA PROFESSIONAL ACCREDITATION STREAM	\$ 2,521.20	
10/05/2021	2811.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING / MAINTENANCE		\$ 6,563.70
30/04/2021	2450		FOOTPATH SWEEPING / MAINTENANCE	\$ 3,534.30	
06/05/2021	2464		FOOTPATH SWEEPING / MAINTENANCE	\$ 3,029.40	
10/05/2021	2811.7489-01	Sparks Refrigeration & Aircondition	ELECTRICAL SERVICES		\$ 1,155.00
16/04/2021	INV-2209		REPAIR EVAPORATIVE AIR-CON - BRUCE DOUGLAS PAVILION	\$ 1,155.00	
10/05/2021	2811.7554-01	Corrs Chambers Westgarth	PROFESSIONAL SERVICES		\$ 3,249.95
05/05/2021	6964802		PROFESSIONAL SERVICES - SALE OF LAND SCOTT ST	\$ 375.10	
05/05/2021	6964813		PROFESSIONAL SERVICES - CONTRACT VARIATION	\$ 2,874.85	
10/05/2021	2811.7590-01	PFD Food Services Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 2,498.30
23/04/2021	KX905692		PROVISIONS FOR REFLECTIONS CAFE	\$ 189.90	
20/04/2021	KX807432		PROVISIONS FOR REFLECTIONS CAFE	\$ 1,139.15	
20/04/2021	KX835549		PROVISIONS FOR REFLECTIONS CAFE	\$ 864.80	
23/04/2021	KX879982		PROVISIONS FOR REFLECTIONS CAFE	\$ 474.85	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
10/05/2021	2811.7727-01	Marshall Beattie Pty Ltd	MAINTENANCE		\$ 784.47
05/05/2021	10124451		ATTEND SITE & REPAIR DOOR FAULT - BOYA COMMUNITY CENTRE	\$ 784.47	
10/05/2021	2811.80-01	Bunnings Group Limited	HARDWARE		\$ 600.34
23/04/2021	2440/01073828		HARDWARE ITEMS	\$ 255.11	
23/04/2021	2440/01276175		HARDWARE ITEMS	\$ 345.23	
10/05/2021	2811.8037-01	Electritech Industries	TESTING & TAGGING		\$ 148.50
20/04/2021	13836		TESTING & TAGGING - MECPC	\$ 148.50	
10/05/2021	2811.8374-01	Natural Area Holdings P/L T/A Nature	WEED CONTROL		\$ 3,960.00
23/04/2021	00015053		WEED CONTROL - HELENA VALLEY	\$ 3,960.00	
10/05/2021	2811.8545-01	Sankey Plumbing Service	PLUMBING		\$ 121.00
07/05/2021	5028		PLUMBING - SCULPTURE PARK	\$ 121.00	
10/05/2021	2811.8976-01	Kool Line Electrical & Refrigeration	ELECTRICAL SERVICES		\$ 1,847.50
06/05/2021	00120807		ELECTRICAL SERVICES - BROWN PARK OVAL	\$ 1,847.50	
10/05/2021	2811.91-01	Mundaring Glass & Security	GLAZING		\$ 174.00
07/05/2021	00000720		CALL OUT - REPAIR BROKEN WINDOW	\$ 174.00	
10/05/2021	2811.9184-01	Budget Rent A Car (Busby Investment	VEHICLE HIRE		\$ 133.14
06/05/2021	428437321		HIRE OF 4.2 MT VAN - ONGOING COLLECTION OF CDS BINS	\$ 133.14	
10/05/2021	2811.9412-01	Behaviour Matters	STAFF TRAINING		\$ 1,520.00
20/04/2021	621		CONCILIATION PROCESS CONDUCTED - MECPC	\$ 1,520.00	
10/05/2021	2811.9596-01	Brice Pest Management	TERMITE TREATMENT		\$ 220.00
05/05/2021	1V04390		TERMITE TREATMENT - REAR PAX GROVE GLEN FORREST	\$ 220.00	
10/05/2021	2812.119-01	Telstra	TELEPHONE		\$ 2,216.91
05/05/2021	K 265 917 040-0		ASSET RELOCATION	\$ 2,216.91	
10/05/2021	2812.12599-01	Department of Mines, Industry	MUNDARING BSL		\$ 16,527.11
10/05/2021	APRIL 2021		MUNDARING BSL - APRIL 2021	\$ 16,527.11	
10/05/2021	2812.13470-01	Parkerville Tavern (Taryn Enterprise	PHOTOGRAPHY COMPETITION		\$ 75.00
10/05/2021	INV-0069		EXPLORE & EXPOSE PHOTOGRAPHY COMPETITION VOUCHERS	\$ 75.00	
10/05/2021	2812.13908-01	Paluch Homes Pty Ltd	CROSSOVER CONTRIBUTION		\$ 575.00
05/05/2021	X-OVER		CROSSOVER CONTRIBUTION - HELENA VALLEY RD	\$ 575.00	
10/05/2021	2812.13912-01	Miss C C Smith	REIMBURSEMENT		\$ 33.47
10/05/2021	REFUND		REIMBURSEMENT OF MOTHER'S DAY PLANT EXPENSES - MECPC	\$ 33.47	
10/05/2021	2812.174-01	Synergy	ELECTRICITY		\$ 20,752.96
22/04/2021	5176146213		ELECTRICITY	\$ 358.79	
05/05/2021	2886554727		ELECTRICITY	\$ 1,269.82	
05/05/2021	2298437127		ELECTRICITY	\$ 123.83	
05/05/2021	5134764810		ELECTRICITY	\$ 202.47	
05/05/2021	5176146311		ELECTRICITY	\$ 969.80	
05/05/2021	5214128214		ELECTRICITY	\$ 153.71	
05/05/2021	5056988325		ELECTRICITY	\$ 1,299.92	
05/05/2021	3671966720		ELECTRICITY	\$ 7,376.22	
05/05/2021	5145475816		ELECTRICITY	\$ 2,260.20	
05/05/2021	5100198416		ELECTRICITY	\$ 374.56	
05/05/2021	9816910820		ELECTRICITY	\$ 958.83	
05/05/2021	8909985121		ELECTRICITY	\$ 1,253.87	
10/05/2021	5183606212		ELECTRICITY	\$ 487.14	
05/05/2021	3011349923		ELECTRICITY	\$ 116.22	
05/05/2021	8446586925		ELECTRICITY	\$ 883.58	
05/05/2021	8764232325		ELECTRICITY	\$ 415.05	
05/05/2021	5059324411		ELECTRICITY	\$ 388.52	
05/05/2021	6704891520		ELECTRICITY	\$ 177.08	
05/05/2021	5035029115		ELECTRICITY	\$ 148.08	
05/05/2021	5035029810		ELECTRICITY	\$ 1,415.47	
10/05/2021	2812.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 10,222.25
06/05/2021	080521		FDC PARENT LEVY	\$ 9,623.25	
10/05/2021	APRIL 2021		BUILDING SERVICES LEVY - APRIL 2021	\$ 500.00	
05/05/2021	REFUND		REFUND - ZONE ORDER FEE - 6 BERESFORD GARDENS	\$ 99.00	
10/05/2021	2812.8036-01	Ms M R Ponnann	REIMBURSEMENT		\$ 1,440.00
05/05/2021	REIMBURSEMENT		REIMBURSEMENT FOR COURSE EXPENSES	\$ 1,440.00	
10/05/2021	2813.11410-01	Taliska Securities Pty Ltd	REFUND		\$ 27,003.84
10/05/2021	REFUND		RATES REFUND	\$ 26,643.25	
10/05/2021	REFUND		RATES REFUND	\$ 360.59	
10/05/2021	2813.11707-01	Mr R S Hall	REFUND		\$ 400.31
10/05/2021	REFUND		RATES REFUND	\$ 400.31	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
10/05/2021	2813.13915-01	Mr K J Hayward	REFUND		\$ 2,021.14
10/05/2021	REFUND		RATES REFUND	\$ 2,021.14	
10/05/2021	2813.6863-02	Commercial Properties Pty Ltd	REFUND		\$ 307.39
10/05/2021	REFUND		RATES REFUND	\$ 307.39	
13/05/2021	2814.34-01	Water Corporation	WATER RATES & FEES		\$ 11,325.45
06/05/2021	9004693298		WATER RATES & FEES	\$ 7.74	
13/05/2021	9019690081		WATER RATES & FEES	\$ 713.89	
13/05/2021	9010381397		WATER RATES & FEES	\$ 16.75	
13/05/2021	9004631732		WATER RATES & FEES	\$ 1,977.05	
13/05/2021	9004637480		WATER RATES & FEES	\$ 36.13	
13/05/2021	9004645034		WATER RATES & FEES	\$ 629.76	
13/05/2021	9004646782		WATER RATES & FEES	\$ 4,219.94	
13/05/2021	9004646790		WATER RATES & FEES	\$ 147.12	
13/05/2021	9009882418		WATER RATES & FEES	\$ 144.54	
13/05/2021	9004650204		WATER RATES & FEES	\$ 28.39	
13/05/2021	9004639478		WATER RATES & FEES	\$ 3,115.27	
13/05/2021	9004631724		WATER RATES & FEES	\$ 289.07	
13/05/2021	2815.13466-01	Ms D M Francis	REFUND		\$ 330.00
13/05/2021	1299915		HALL BOND REFUND	\$ 330.00	
13/05/2021	2815.13919-01	Mr J J Heath	REFUND		\$ 65.00
13/05/2021	1252639		KEY BOND REFUND	\$ 65.00	
13/05/2021	2815.13920-01	T Marope	REFUND		\$ 1,000.00
13/05/2021	1296678		HALL BOND REFUND	\$ 1,000.00	
13/05/2021	2815.13923-01	Mrs C O'Farrell	REFUND		\$ 500.00
13/05/2021	1299908		HALL BOND REFUND	\$ 500.00	
13/05/2021	2816.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 25,145.18
13/05/2021	130521		CARE GIVER SUBSIDIES	\$ 25,145.18	
17/05/2021	2817.101-01	Midland Mowers	EQUIPMENT SERVICE		\$ 575.10
13/05/2021	35169		SERVICE POWER PRUNER - BILGOMAN AQUATIC CENTRE	\$ 72.50	
13/05/2021	35233		SERVICE BLOWER/VACUUM	\$ 264.10	
13/05/2021	35235		SERVICE PRESSURE WASHER - BILGOMAN AQUATIC CENTRE	\$ 238.50	
17/05/2021	2817.1062-01	Complete Combustion	REPAIRS		\$ 209.00
13/05/2021	M20853		REPAIRS TO BOILERS - BILGOMAN AQUATIC CENTRE	\$ 209.00	
17/05/2021	2817.10881-01	Alsco Pty Ltd	FIRST AID REPLENISHMENT		\$ 1,238.58
13/05/2021	CPER2127473		FIRST AID REPLENISHMENT	\$ 107.61	
13/05/2021	CPER2127492		FIRST AID REPLENISHMENT	\$ 31.35	
13/05/2021	CPER2127398		FIRST AID REPLENISHMENT	\$ 29.73	
13/05/2021	CPER2127428		FIRST AID REPLENISHMENT	\$ 380.38	
13/05/2021	CPER2114924		FIRST AID REPLENISHMENT	\$ 116.03	
13/05/2021	CPER2127576		SERVICING SANITARY & NAPPY UNITS	\$ 8.16	
13/05/2021	CPER2127583		SERVICING SANITARY & NAPPY UNITS	\$ 46.28	
13/05/2021	CPER2127587		SERVICING SANITARY & NAPPY UNITS	\$ 48.97	
13/05/2021	CPER2127588		SERVICING SANITARY & NAPPY UNITS	\$ 20.41	
13/05/2021	CPER2127589		SERVICING SANITARY & NAPPY UNITS	\$ 40.81	
13/05/2021	CPER2127590		SERVICING SANITARY & NAPPY UNITS	\$ 37.42	
13/05/2021	CPER2127592		SERVICING SANITARY & NAPPY UNITS	\$ 12.24	
13/05/2021	CPER2127594		SERVICING SANITARY & NAPPY UNITS	\$ 8.16	
13/05/2021	CPER2127595		SERVICING SANITARY & NAPPY UNITS	\$ 4.08	
13/05/2021	CPER2127597		SERVICING SANITARY & NAPPY UNITS	\$ 65.99	
13/05/2021	CPER2127598		SERVICING SANITARY & NAPPY UNITS	\$ 83.01	
13/05/2021	CPER2127599		SERVICING SANITARY & NAPPY UNITS	\$ 8.16	
13/05/2021	CPER2127600		SERVICING SANITARY & NAPPY UNITS	\$ 4.08	
13/05/2021	CPER2127602		SERVICING SANITARY & NAPPY UNITS	\$ 8.16	
13/05/2021	CPER2127604		SERVICING SANITARY & NAPPY UNITS	\$ 33.34	
13/05/2021	CPER2127605		SERVICING SANITARY & NAPPY UNITS	\$ 54.44	
13/05/2021	CPER2127606		SERVICING SANITARY & NAPPY UNITS	\$ 4.08	
13/05/2021	CPER2127607		SERVICING SANITARY & NAPPY UNITS	\$ 8.16	
13/05/2021	CPER2127608		SERVICING SANITARY & NAPPY UNITS	\$ 12.24	
13/05/2021	CPER2127609		SERVICING SANITARY & NAPPY UNITS	\$ 16.32	
13/05/2021	CPER2127610		SERVICING SANITARY & NAPPY UNITS	\$ 48.97	
17/05/2021	2817.11135-01	Frontline Fire & Rescue Equipment	EQUIPMENT PURCHASES		\$ 1,596.11
23/04/2021	70742		EQUIPMENT PURCHASES - GLEN FORREST VBFB	\$ 729.28	
23/04/2021	70741		EQUIPMENT PURCHASES - SAWYERS VALLEY VBFB	\$ 628.87	
23/04/2021	70740		EQUIPMENT PURCHASES - STONEVILLE VBFB	\$ 238.16	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
17/05/2021	2817.11474-01	Swan Valley Fresh (Vendor Management)	PROVISIONS FOR REFLECTIONS CAFE		\$ 202.18
13/05/2021	00032037		PROVISIONS FOR REFLECTIONS CAFE	\$ 147.43	
13/05/2021	00032065		PROVISIONS FOR REFLECTIONS CAFE	\$ 54.75	
17/05/2021	2817.11568-01	Bow Steel Pty Ltd	STEEL FABRICATION		\$ 770.00
13/05/2021	751		REPAIR & RE-INSTALL COMMUNITY SIGN - HUB OF THE HILLS	\$ 770.00	
17/05/2021	2817.11648-01	Veris Australia Pty Ltd	VOLUME SURVEY		\$ 1,776.50
30/04/2021	V1046220		VOLUME SURVEY - MATHIESON RD TRANSFER STATION	\$ 1,776.50	
17/05/2021	2817.11953-01	The Stationery Co (C Willis & D J	STATIONERY		\$ 185.25
23/04/2021	183400		STATIONERY ITEMS	\$ 126.08	
30/04/2021	183448		STATIONERY ITEMS	\$ 59.17	
17/05/2021	2817.12-01	Department of Human Services - Child	CHILD SUPPORT PAYMENT		\$ 50.00
09/05/2021	PY02-23-CHILD SU		CHILD SUPPORT PAYMENT	\$ 50.00	
17/05/2021	2817.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 22,902.84
13/05/2021	C INV 580493		TEMP STAFF - DEPOT	\$ 12,427.98	
13/05/2021	C INV 580635		TEMP STAFF - DEPOT	\$ 10,474.86	
17/05/2021	2817.12365-01	Playmakers Pty Ltd T/A The Play Wor	EQUIPMENT PURCHASES		\$ 2,494.66
14/05/2021	00009967		SUPPLY & DELIVER COMPACT WATER PUMP BODY - SCULPTURE PARK	\$ 2,494.66	
17/05/2021	2817.12425-01	Midland Trophies	LIFE MEMBERSHIP AWARD BADGES		\$ 29.00
13/05/2021	17943		LIFE MEMBERSHIP AWARD BADGES	\$ 29.00	
17/05/2021	2817.12451-01	Rainchaser Pumps and Reticulation	PARTS		\$ 707.27
13/05/2021	INV-1878		SUPPLY FIRE REEL & ASSORTED FITTINGS FOR DEPOT	\$ 707.27	
17/05/2021	2817.12454-01	Hills Windscreens	WINDSCREEN REPAIRS		\$ 88.00
13/05/2021	04327		REPAIR CHIP IN WINDSCREEN TO 081MDG	\$ 88.00	
17/05/2021	2817.12470-01	Mr G Wood	FENCING		\$ 4,725.60
13/05/2021	IV00000000394		SUPPLY & INSTALL MESH FENCING - SCULPTURE PARK	\$ 4,725.60	
17/05/2021	2817.12532-01	LG Professionals Australia	REGISTRATION		\$ 770.00
13/05/2021	8082		REGISTRATION - CANBERRA BEHIND THE SCENES EVENT - CEO	\$ 770.00	
17/05/2021	2817.12537-01	Searano Marine	SAFETY EQUIPMENT		\$ 1,320.00
14/05/2021	1286246		LIFE JACKETS & CANOE PADDLES - LAKE LESCHENAULTIA	\$ 1,320.00	
17/05/2021	2817.12579-01	Mr V Crowe	LANDSCAPE, MAINTENANCE & CLEANING SERVICES		\$ 980.00
13/05/2021	1702		LANDSCAPE SERVICES	\$ 210.00	
13/05/2021	1703		CLEANING SERVICES	\$ 210.00	
13/05/2021	1704		LANDSCAPE SERVICES	\$ 210.00	
13/05/2021	1705		LANDSCAPE & MAINTENANCE SERVICES	\$ 350.00	
17/05/2021	2817.126-01	Komatsu Australia Pty Ltd	PARTS		\$ 104.67
30/04/2021	002291372		SUPPLY & DELIVER PARTS FOR 001MDG	\$ 104.67	
17/05/2021	2817.12679-01	Roy Gripske & Sons Pty Ltd	MOWER BLADES		\$ 468.87
30/04/2021	701852		SUPPLY UNIVERSAL MOWER BLADES	\$ 468.87	
17/05/2021	2817.12866-01	From Scratch Small Event Catering	PROVISIONS FOR REFLECTIONS CAFE		\$ 82.00
13/05/2021	1305		PROVISIONS FOR REFLECTIONS CAFE	\$ 82.00	
17/05/2021	2817.12910-01	City Electric Supply Pty Ltd	LED GLOBES		\$ 407.00
13/05/2021	MID/056278		SUPPLY 4 X LED GLOBES - MUNDARING SHIRE CARPARK LIGHTS	\$ 407.00	
17/05/2021	2817.12944-01	Avon Tree Management (Kajanni Pty Ltd	STUMP GRINDING		\$ 24,101.00
13/05/2021	346		STUMP GRINDING - COULSTON RD DARLINGTON	\$ 865.50	
13/05/2021	347		FORESTRY MULCHING - BAILIP RD WOOROLOO	\$ 1,435.50	
13/05/2021	349		HAZARD REDUCTION WORKS - STRETTLE RD GLEN FORREST	\$ 22,000.00	
17/05/2021	2817.13-01	Shire of Mundaring	PAYROLL DEDUCTION		\$ 8,660.27
09/05/2021	PY02-23-Private		PAYROLL DEDUCTION	\$ 150.00	
09/05/2021	PY02-23-Buy Addl		PAYROLL DEDUCTION	\$ 560.72	
09/05/2021	PY01-23-Private		PAYROLL DEDUCTION	\$ 800.00	
09/05/2021	PY01-23-Child Ca		PAYROLL DEDUCTION	\$ 1,262.27	
09/05/2021	PY01-23-Buy Addl		PAYROLL DEDUCTION	\$ 840.54	
09/05/2021	PY01-23-Novated		PAYROLL DEDUCTION	\$ 2,701.88	
09/05/2021	PY01-23-Novated		PAYROLL DEDUCTION	\$ 2,514.86	
17/05/2021	2817.13013-01	MDM Entertainment Pty Ltd	AUDIO VISUAL STOCK		\$ 271.76
05/05/2021	99517		AUDIO VISUAL STOCK - KSP LIBRARY	\$ 121.18	
05/05/2021	99518		AUDIO VISUAL STOCK - KSP LIBRARY	\$ 150.80	
17/05/2021	2817.13059-01	Mundaring Tyrepower (AnK Murphy Pty	TYRES		\$ 593.00
23/04/2021	106614		SUPPLY & FIT 2 X NEW TYRES ON 079MDG	\$ 558.00	
30/04/2021	106665		REPAIR TYRE ON 1GVY161	\$ 35.00	
17/05/2021	2817.13107-01	490 Designs	DESIGN WORKS		\$ 880.00
20/04/2021	00003448		PRINTING A1 POSTERS - FOOD FOR THOUGHT EVENT	\$ 66.00	
20/04/2021	00003454		PRINTING 4 X A1 POSTERS - ARENA AFTER DARK EVENT	\$ 132.00	
23/04/2021	00003452		DESIGN POSTER - ARENA AFTER DARK EVENT	\$ 682.00	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
17/05/2021	2817.13163-01	Toll Transport Pty Ltd	COURIER SERVICES		\$ 67.87
20/04/2021	0473-S364420		COURIER SERVICES	\$ 67.87	
17/05/2021	2817.13208-01	Fire Protection Services WA Pty Ltd	MAINTENANCE		\$ 997.83
14/05/2021	00008009		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	\$ 518.87	
14/05/2021	00008008		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY CENTRE	\$ 478.96	
17/05/2021	2817.13268-01	Department of Human Services - The	CENTRELINK		\$ 36.67
09/05/2021	PY01-23-Centrel		PAYROLL DEDUCTION	\$ 36.67	
17/05/2021	2817.13275-01	PLE Computers Pty Ltd	IT HARDWARE		\$ 150.00
22/04/2021	SI-1992479		SUPPLY ALOGIC ELEMENTS DISPLAY PORT TO DVI 1M CABLE	\$ 150.00	
17/05/2021	2817.13345-01	ABM Landscaping (Mikevie Pty Ltd T/As)	LANDSCAPING		\$ 29,639.09
13/05/2021	INV-1290		LANDSCAPE MAINTENANCE - MUNDARING TOWN CENTRE	\$ 11,642.86	
13/05/2021	INV-1291		LANDSCAPE MAINTENANCE - GREAT EASTERN HIGHWAY	\$ 2,235.89	
13/05/2021	INV-1298		LANDSCAPE MAINTENANCE - MUNDARING INFANT HEALTH CENTRE	\$ 104.50	
13/05/2021	INV-1292		LANDSCAPE MAINTENANCE- HELENA VALLEY RD ENTRY STATEMENT	\$ 13,600.16	
13/05/2021	INV-1293		LANDSCAPE MAINTENANCE - MUNDARING COMMUNITY CENTRES	\$ 2,055.88	
17/05/2021	2817.13490-01	Q2 Online (MKI Group Pty Ltd T/As:)	DESIGN FEES/COSTS		\$ 6,600.00
13/05/2021	INV-0041		PROJECT MANAGEMENT SERVICES - SHIRE WEBSITE UPGRADE	\$ 6,600.00	
17/05/2021	2817.1350-01	Crackjack Party Hire	HIRE		\$ 962.50
13/05/2021	6418		EQUIPMENT HIRE COMBINED HILLS SCHOOLS ANZAC SERVICE	\$ 962.50	
17/05/2021	2817.13758-01	Wood Bee Sweet Cookies & Cakes (Net	CATERING		\$ 100.00
13/05/2021	INV-0023		REFRESHMENTS - AUTHOR TALK	\$ 100.00	
17/05/2021	2817.13781-01	Graffitti Gone WA (Christopher Mark	MAINTENANCE		\$ 4,158.00
13/05/2021	00000411		REMOVE GRAFFITI - SCULPTURE PARK	\$ 3,162.50	
13/05/2021	00000423		SUPPLY ANTI GRAFFITI COATING - SCULPTURE PARK	\$ 995.50	
17/05/2021	2817.13788-01	Mr M J Davis	CONSULTANCY SERVICES		\$ 1,500.00
13/05/2021	INV-042021-005		CONSULTANCY SERVICES - NRM GRANT DEVELOPMENT	\$ 1,500.00	
17/05/2021	2817.13802-01	Construction Forestry Mining Energy	PAYROLL DEDUCTION		\$ 80.00
09/05/2021	PY02-23-CFMEU		PAYROLL DEDUCTION	\$ 80.00	
17/05/2021	2817.13824-01	Elevation Digital (KV McNair Holding	SOCIAL MEDIA MANAGEMENT		\$ 1,210.00
13/05/2021	INV-0037		SOCIAL MEDIA MANAGEMENT - APRIL 2021	\$ 440.00	
13/05/2021	INV-0038		CONTENT CREATION SERVICES FOR FACEBOOK & INSTAGRAM	\$ 770.00	
17/05/2021	2817.146-01	Eastern Hills Saws & Mowers Pty Ltd	PARTS		\$ 2,254.00
13/05/2021	48985 #11		SUPPLY STIHL EARTH AUGER & ACCESSORIES	\$ 2,189.00	
13/05/2021	48980 #11		SUPPLY AIR FILTER FOR 089MDG	\$ 65.00	
17/05/2021	2817.147-01	CJD Equipment Pty Ltd	PARTS		\$ 238.02
22/04/2021	2210467		SUPPLY PARTS FOR 008MDG	\$ 238.02	
17/05/2021	2817.15-01	Australia Post	POSTAGE		\$ 1,658.74
05/05/2021	1010546945		POSTAGE CHARGES - LIBRARY	\$ 121.37	
05/05/2021	1010547383		DAILY OUTGOING MAIL	\$ 1,358.83	
06/05/2021	1010527522		RATES COLLECTION FEES - 2020/2021	\$ 178.54	
17/05/2021	2817.1674-01	Midland Cement Materials	CEMENT PRODUCTS		\$ 131.89
30/04/2021	6143472		SUPPLY OF PIPES & FITTINGS- DRAINAGE	\$ 131.89	
17/05/2021	2817.1689-01	Compsys Pty Ltd T/A Harmony Software	SUBSCRIPTIONS		\$ 1,133.00
05/05/2021	0023196		SOFTWARE SUBSCRIPTIONS	\$ 1,133.00	
17/05/2021	2817.215-01	Deputy Commissioner of Taxation	TAXATION		\$ 138,282.00
09/05/2021	PY02-23-Deputy C		PAYROLL DEDUCTION	\$ 26,066.00	
09/05/2021	PY01-23-Deputy C		PAYROLL DEDUCTION	\$ 112,216.00	
17/05/2021	2817.218-01	Security & Key Distributors	SECURITY EXPENSES		\$ 2,538.68
14/05/2021	87411		SUPPLY BILOCK KEYS, PADLOCKS & CYCLINDERS - LAKE LESCHENAULTIA	\$ 2,538.68	
17/05/2021	2817.253-01	Lo-Go Appointments	TEMP STAFF		\$ 3,028.91
05/05/2021	00423527		TEMP STAFF - FINANCE/RATES	\$ 1,009.64	
05/05/2021	00423528		TEMP STAFF - FINANCE/RATES	\$ 2,019.27	
17/05/2021	2817.262-01	Telstra Corporation Ltd	REPAIRS		\$ 1,151.08
13/05/2021	DA-PM349189		REPAIRS OF DAMAGES - 2465 BAILUP RD WOOROLOO	\$ 1,151.08	
17/05/2021	2817.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 681.69
20/04/2021	SIN-3353446		UNIFORMS - PARKERVILLE VBFB	\$ 6.00	
23/04/2021	SIN-3354432		UNIFORMS - GLEN FORREST VBFB	\$ 367.38	
23/04/2021	SIN-3354574		UNIFORMS - PARKERVILLE VBFB	\$ 79.77	
23/04/2021	SIN-3353608		UNIFORMS - SAWYERS VALLEY VBFB	\$ 228.56	
17/05/2021	2817.2741-01	Hills Seafood Supplies	PROVISIONS FOR REFLECTIONS CAFE		\$ 367.43
13/05/2021	103483		PROVISIONS FOR REFLECTIONS CAFE	\$ 367.43	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
17/05/2021	2817.3780-01	Kleenit Pty Ltd	MAINTENANCE		\$ 379.50
13/05/2021	144512		REMOVE GRAFFITI - COPPIN RD IN THE QUARRY	\$ 379.50	
17/05/2021	2817.381-01	Mundaring Electrical Contracting Serv	ELECTRICAL SERVICES		\$ 580.80
13/05/2021	7251		ELECTRICAL SERVICES - MUNDARING HALL	\$ 580.80	
17/05/2021	2817.396-01	Modern Teaching Aids Pty Ltd	TOYS		\$ 1,540.91
05/05/2021	44332124		RESOURCES FOR ROOMS - MECPC	\$ 188.00	
05/05/2021	44331820		RESOURCES FOR ROOMS - MECPC	\$ 27.96	
05/05/2021	44332147		RESOURCES FOR ROOMS - MECPC	\$ 1,324.95	
17/05/2021	2817.397-01	J. Blackwood & Son Pty Ltd	CEMENT PRODUCTS		\$ 489.72
30/04/2021	PE0283ZT		CEMENT PRODUCTS	\$ 489.72	
17/05/2021	2817.4-01	Health Insurance Fund of WA	PAYROLL DEDUCTION		\$ 752.20
09/05/2021	PY01-23-HIF		PAYROLL DEDUCTION	\$ 752.20	
17/05/2021	2817.4281-01	Direct Communications	EQUIPMENT PURCHASES		\$ 984.50
30/04/2021	112451		SUPPLY RADIO & CHARGER	\$ 984.50	
17/05/2021	2817.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 3,340.66
13/05/2021	#811		HIRE OF PLANT	\$ 3,340.66	
17/05/2021	2817.480-01	Echo Newspaper	ADVERTISING		\$ 275.00
30/04/2021	00019353		ADVERTISING	\$ 275.00	
17/05/2021	2817.4811-01	West Sure Group Pty Ltd	SECURITY EXPENSES		\$ 30.75
08/05/2021	00023282		SECURITY EXPENSES	\$ 30.75	
17/05/2021	2817.5558-01	Global Workwear Investments Pty Ltd	WORK CLOTHES		\$ 94.64
30/04/2021	MD35042.D2		WORK CLOTHES	\$ 94.64	
17/05/2021	2817.5719-01	Shire of Mundaring - Lotto Club	PAYROLL DEDUCTION		\$ 271.60
09/05/2021	PY02-23-STAFF LO		PAYROLL DEDUCTION	\$ 13.58	
09/05/2021	PY01-23-STAFF LO		PAYROLL DEDUCTION	\$ 258.02	
17/05/2021	2817.6-01	Shire of Mundaring - Social Club	PAYROLL DEDUCTION		\$ 160.00
09/05/2021	PY01-23-MUNDARIN		PAYROLL DEDUCTION	\$ 160.00	
17/05/2021	2817.6126-01	Reface Industries Pty Ltd	OFFICE FURNITURE		\$ 526.03
13/05/2021	00032153		VMI HYBRID MACHINE SERVICE - AFM LIBRARY	\$ 526.03	
17/05/2021	2817.6531-01	Industrial Automation Group	RETICULATION		\$ 422.40
13/05/2021	SINV-14175		COMMS REMOTE ACCESS CHARGES FOR IRRIGATION	\$ 422.40	
17/05/2021	2817.6732-01	Relationships Australia Western	EMPLOYEE ASSISTANCE PROGRAM		\$ 165.00
14/05/2021	00369650		EMPLOYEE ASSISTANCE PROGRAM	\$ 165.00	
17/05/2021	2817.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 298.81
23/04/2021	10206548		RETICULATION PARTS	\$ 149.60	
23/04/2021	10206578		RETICULATION PARTS	\$ 149.21	
17/05/2021	2817.6876-01	RAC Motoring Pty Ltd	CALL OUT CHARGES		\$ 99.00
16/04/2021	8030103		CALL OUT CHARGES FOR 822MDG	\$ 99.00	
17/05/2021	2817.7-01	Australian Services Union	PAYROLL DEDUCTION		\$ 153.40
09/05/2021	PY02-23-AUSTRALI		PAYROLL DEDUCTION	\$ 129.50	
09/05/2021	PY01-23-AUSTRALI		PAYROLL DEDUCTION	\$ 23.90	
17/05/2021	2817.7347-01	Humes Wembley Cement (Holcim Austra	CONCRETE PRODUCTS		\$ 7,973.13
30/04/2021	9407482831		CONCRETE PRODUCTS	\$ 7,973.13	
17/05/2021	2817.7388-01	Doors Doors Doors Pty Ltd	MAINTENANCE		\$ 306.90
30/04/2021	00049172		SERVICE & REPAIR ROLLER DOORS - SHIRE DEPOT	\$ 306.90	
17/05/2021	2817.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING / MAINTENANCE		\$ 1,851.30
13/05/2021	2467		FOOTPATH SWEEPING / MAINTENANCE	\$ 1,346.40	
13/05/2021	2465		SWEEP & CLEAN - MT HELENA CARPARK & TENNIS COURTS	\$ 504.90	
17/05/2021	2817.7489-01	Sparks Refrigeration & Aircondition	ELECTRICAL SERVICES		\$ 220.00
30/04/2021	INV-2224		ATTEND TO CHECK ZIP COOLER UNIT	\$ 220.00	
17/05/2021	2817.7590-01	PFD Food Services Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 615.70
13/05/2021	KX974816		PROVISIONS FOR REFLECTIONS CAFE	\$ 615.70	
17/05/2021	2817.7641-01	Easifleet	NOVATED LEASE		\$ 11,888.37
13/05/2021	144837		NOVATED LEASE - MAY 2021	\$ 11,888.37	
17/05/2021	2817.7840-01	Compass Earthworks	DRAINAGE WORKS		\$ 965.25
13/05/2021	00000698		DRAINAGE WORKS - LONGMORE LOOP SWAN VIEW	\$ 965.25	
17/05/2021	2817.80-01	Bunnings Group Limited	HARDWARE		\$ 602.61
23/04/2021	2440/01279107		HARDWARE ITEMS	\$ 298.21	
23/04/2021	2440/01278088		HARDWARE ITEMS	\$ 137.20	
30/04/2021	2440/01280105		HARDWARE ITEMS	\$ 167.20	
17/05/2021	2817.8-01	LGRCEU	PAYROLL DEDUCTION		\$ 41.00
09/05/2021	PY02-23-LGRCEU		PAYROLL DEDUCTION	\$ 41.00	



## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
17/05/2021	2817.8051-01	Conquest Earthworks	EARTHWORKS		\$ 20,999.00
06/05/2021	1099		SHORT SCREEN & RELOCATE SOIL SPOILS - MATHIESON RD TRANSFER STATION	\$ 20,999.00	
17/05/2021	2817.8652-01	Quality Press	DFES PRINTED MATERIAL		\$ 83.38
13/05/2021	INV046290		DFES PRINTED MATERIAL	\$ 83.38	
17/05/2021	2817.8944-01	Tyres For Trucks	TYRES		\$ 506.00
13/05/2021	00019053		REPAIR TYRE ON 018MDG	\$ 253.00	
13/05/2021	00019082		REPAIR TYRE ON 019MDG	\$ 253.00	
17/05/2021	2817.9184-01	Budget Rent A Car (Busby Investment	VEHICLE HIRE		\$ 395.97
30/04/2021	428438021		HIRE OF 4.2 MT VAN - ONGOING COLLECTION OF CDS BINS	\$ 197.99	
06/05/2021	428438135		HIRE OF 4.2 MT VAN - ONGOING COLLECTION OF CDS BINS	\$ 98.99	
13/05/2021	428438242		HIRE OF 4.2 MT VAN - ONGOING COLLECTION OF CDS BINS	\$ 98.99	
17/05/2021	2817.9185-01	NRP Electrical Services	MAINTENANCE		\$ 1,298.00
14/05/2021	89026		ADMIN BUILDING - PLANNED QUARTELY MAINTENANCE SERVICES	\$ 1,298.00	
17/05/2021	2817.9601-01	Chris Mitchell Earthworks	EARTHWORKS		\$ 10,780.00
14/05/2021	00007143		UPGRADE SEPTIC & LEACH DRAINS - STONEVILLE FIRE SCHOOL	\$ 10,780.00	
17/05/2021	2817.9698-01	Managed System Services Pty Ltd	IT HARDWARE		\$ 84,036.03
23/04/2021	00000777		SUPPLY 2 X HP E24 LED MONITORS - DEPOT	\$ 512.01	
23/04/2021	00000776		SUPPLY 2 X HP E24 LED MONITORS	\$ 512.01	
23/04/2021	00000778		SUPPLY 2 X HP E24 LED MONITORS	\$ 512.01	
13/05/2021	00006829		MSS DEVELOPMENT SERVICES - 1000 HOURS	\$ 82,500.00	
17/05/2021	2817.9769-01	Japanese Truck & Bus Spares	PARTS		\$ 1,012.45
22/04/2021	402720		SUPPLY OF ASSORTED PARTS FOR 036MDG & 047MDG	\$ 1,012.45	
17/05/2021	2817.9935-01	All Fence U Rent Pty Ltd	HIRE TEMP FENCING		\$ 847.00
13/05/2021	00035245		HIRE TEMP FENCING - SCULPTURE PARK MUNDARING	\$ 847.00	
17/05/2021	2818.119-01	Telstra	TELEPHONE		\$ 9,270.40
13/05/2021	2085566000		TELEPHONE CHARGES - APRIL 2021	\$ 8,873.99	
14/05/2021	0941160300		TELEPHONE CHARGES - FIRE BRIGADES APRIL 2021	\$ 396.41	
17/05/2021	2818.12665-01	Building and Construction Industry	BCITF LEVY		\$ 7,499.47
17/05/2021	INV-100560J8Q8Y2		BCITF LEVY - APRIL 2021	\$ 7,499.47	
17/05/2021	2818.13243-01	Stoneville & Parkerville Progress	GRANT		\$ 11,140.00
17/05/2021	GRANT		COVID-19 RELIEF & RECOVERY - RESILIENCE GRANT	\$ 11,140.00	
17/05/2021	2818.13918-01	Mr L W Skinner	REIMBURSEMENT		\$ 55.80
11/05/2021	REIMBURSEMENT		REIMBURSEMENT - PRE-EMPLOYMENT POLICE CLEARANCE EXPENSES	\$ 55.80	
17/05/2021	2818.13925-01	Mrs R R Robertson	STERILISATION REBATE		\$ 150.00
17/05/2021	REFUND		STERILISATION REBATE - WALTER - DOG# 38863	\$ 150.00	
17/05/2021	2818.174-01	Synergy	ELECTRICITY		\$ 8,621.08
05/05/2021	7484541121		ELECTRICITY	\$ 139.78	
11/05/2021	3509628321		ELECTRICITY	\$ 1,722.26	
11/05/2021	3625641925		ELECTRICITY	\$ 416.91	
11/05/2021	5185501927		ELECTRICITY	\$ 1,188.87	
13/05/2021	1808368323		ELECTRICITY	\$ 3,563.66	
11/05/2021	5803941927		ELECTRICITY	\$ 1,373.36	
11/05/2021	3310777127		ELECTRICITY	\$ 116.22	
13/05/2021	4743483524		ELECTRICITY	\$ 100.02	
17/05/2021	2818.217-01	Darling Range Volunteer Bushfire Brigade	REIMBURSEMENT		\$ 2,294.49
17/05/2021	#Jan-March2021		REIMBURSEMENT OF ESL EXPENSES JANUARY - MARCH 2021	\$ 2,294.49	
17/05/2021	2818.363-01	Parkerville Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 800.00
17/05/2021	0011		HAZARD REDUCTION BURN - 935 BUSHLANDS RD HOVEA	\$ 800.00	
17/05/2021	2818.3909-01	Chidlow Progress Association Inc	GRANT		\$ 1,912.00
17/05/2021	GRANT		COMMUNITY EVENT GRANT	\$ 1,331.00	
17/05/2021	GRANT		MATCHING GRANT	\$ 581.00	
17/05/2021	2818.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 9,196.50
13/05/2021	130521		FDC PARENT LEVY	\$ 9,064.50	
17/05/2021	APRIL 2021		BCITF LEVY - APRIL 2021	\$ 132.00	
17/05/2021	2818.7499-01	Mount Helena Residents & Ratepayers	GRANT		\$ 5,000.00
17/05/2021	GRANT		COMMUNITY EVENT GRANT	\$ 5,000.00	
17/05/2021	2818.7531-01	Mundaring Community Mens Shed Inc	GRANT		\$ 2,000.00
17/05/2021	GRANT		MATCHING GRANT	\$ 2,000.00	
17/05/2021	2818.7543-01	Ms L Joy	REIMBURSEMENT		\$ 146.95
17/05/2021	REIMBURSEMENT		REIMBURSEMENT - MICROWAVE & CHILDREN BOOKS - MECPC	\$ 146.95	
17/05/2021	2818.8856-01	Parkerville Primary School P & C	GRANT		\$ 2,040.00
17/05/2021	GRANT		COMMUNITY EVENT GRANT	\$ 2,040.00	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
17/05/2021	2818.9058-01	Mundaring Junior Football Club	GRANT		\$ 1,000.00
17/05/2021	GRANT		MATCHING GRANT	\$ 1,000.00	
20/05/2021	2819.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 24,717.98
20/05/2021	200521		CARE GIVER SUBSIDIES	\$ 24,717.98	
20/05/2021	2820.34-01	Water Corporation	WATER RATES & FEES		\$ 885.11
20/05/2021	9004631716		WATER RATES & FEES	\$ 227.13	
20/05/2021	9004566598		WATER RATES & FEES	\$ 657.98	
20/05/2021	2821.13282-01	Matthew Hughes MLA	REFUND		\$ 500.00
20/05/2021	1297784		HALL BOND REFUND	\$ 500.00	
20/05/2021	2821.13929-01	Mrs N C Punaivaha	REFUND		\$ 110.00
20/05/2021	1299906		HALL BOND REFUND	\$ 110.00	
20/05/2021	2821.13930-01	Mr S Cherriman	REFUND		\$ 500.00
20/05/2021	1298213		HALL BOND REFUND	\$ 500.00	
20/05/2021	2821.745-01	Mundaring Jnr Football Club	REFUND		\$ 341.00
20/05/2021	420581		KEY BOND REFUND	\$ 55.00	
20/05/2021	578522		KEY BOND REFUND	\$ 44.00	
20/05/2021	578522		KEY BOND REFUND	\$ 44.00	
20/05/2021	638988		KEY BOND REFUND	\$ 55.00	
20/05/2021	638988		KEY BOND REFUND	\$ 55.00	
20/05/2021	766548		KEY BOND REFUND	\$ 44.00	
20/05/2021	766548		KEY BOND REFUND	\$ 44.00	
24/05/2021	2822.10414-01	Department of Transport - Vehicle	VEHICLE SEARCH FEES		\$ 21.10
14/05/2021	8002040		VEHICLE SEARCH FEES	\$ 21.10	
24/05/2021	2822.10807-01	Total Green Recycling Pty Ltd	E-WASTE ITEMS		\$ 1,201.35
05/05/2021	INV6720		MATHIESON RD TRANSFER STATION - E-WASTE ITEMS	\$ 1,201.35	
24/05/2021	2822.10881-01	Alsco Pty Ltd	SERVICING SANITARY & NAPPY UNITS		\$ 644.34
13/05/2021	CPER2131276		FIRST AID REPLENISHMENT	\$ 107.61	
13/05/2021	CPER2131274		FIRST AID REPLENISHMENT	\$ 30.33	
13/05/2021	CPER2131275		FIRST AID REPLENISHMENT	\$ 116.03	
13/05/2021	CPER2131278		FIRST AID REPLENISHMENT	\$ 383.90	
13/05/2021	CPER2131279		SERVICING SANITARY & NAPPY UNITS	\$ 6.47	
24/05/2021	2822.10921-01	Ixom Operations Pty Ltd	CHLORINE GAS SERVICE FEES		\$ 291.39
14/05/2021	6379854		CHLORINE GAS SERVICE FEES	\$ 291.39	
24/05/2021	2822.11085-01	CTI Couriers Pty Ltd	COURIER SERVICES		\$ 444.07
14/05/2021	CISC4402212		COURIER SERVICES	\$ 444.07	
24/05/2021	2822.11135-01	Frontline Fire & Rescue Equipment	EQUIPMENT PURCHASES		\$ 4,734.85
30/04/2021	70794		EQUIPMENT PURCHASES - PARKERVILLE VBFB	\$ 432.30	
30/04/2021	70793		EQUIPMENT PURCHASES - CHIDLOW VBFB	\$ 24.75	
30/04/2021	70783		EQUIPMENT PURCHASES - STONEVILLE VBFB	\$ 2,374.67	
05/05/2021	70837		EQUIPMENT PURCHASES - GLEN FORREST VBFB	\$ 1,656.62	
05/05/2021	70835		EQUIPMENT PURCHASES - DARLING RANGE VBFB	\$ 247.51	
24/05/2021	2822.1116-01	CE Body Builders	VEHICLE REPAIRS		\$ 3,054.70
30/04/2021	00007160		SUPPLY 2 X ALLY HUNGRY BOARDS FOR TIPPER 023MDG	\$ 2,178.00	
30/04/2021	00007202		REPAIR OF RUST TO BODY, SIDES & HEADBOARD ON 041MDG	\$ 772.20	
13/05/2021	00007232		SUPPLY ROLL TARP ENDS (SET OF PT4) FOR P2468	\$ 104.50	
24/05/2021	2822.11326-01	Learning Seat Pty Ltd	SUBSCRIPTION		\$ 1,825.99
18/05/2021	6477008876		SUBSCRIPTION FEE FOR 26/04/2021 TO 25/05/2021	\$ 1,825.99	
24/05/2021	2822.11413-01	Ergolink (Max & Claire Pty Ltd T/A)	OFFICE FURNITURE		\$ 332.50
20/05/2021	SI-00070669		OFFICE FURNITURE	\$ 332.50	
24/05/2021	2822.11463-01	Taylor Sparks (The Trustee for Hamp	DESIGN WORKS		\$ 377.30
18/05/2021	ts3484		DESIGN SUSTAINABLE STAFF WELLBEING TEMPLATE - MECPC	\$ 377.30	
24/05/2021	2822.11474-01	Swan Valley Fresh (Vendor Management	PROVISIONS FOR REFLECTIONS CAFE		\$ 151.14
20/05/2021	00032282		PROVISIONS FOR REFLECTIONS CAFE	\$ 91.25	
20/05/2021	00032188		PROVISIONS FOR REFLECTIONS CAFE	\$ 59.89	
24/05/2021	2822.11648-01	Veris Australia Pty Ltd	SURVEYING SERVICES		\$ 12,104.40
14/05/2021	V1046999		SETOUT SURVEY - BAILUP RD WOOROLOO	\$ 3,656.40	
14/05/2021	V1046500		FEATURE SURVEY - GLENWOOD AVE HELENA VALLEY	\$ 814.00	
14/05/2021	V1046502		FEATURE SURVEY - BYFIELD RD & RILEY RD PARKERVILLE	\$ 1,958.00	
14/05/2021	V1046495		FEATURE SURVEY - NORRIS PARK STONEVILLE	\$ 2,783.00	
14/05/2021	V1046499		FEATURE SURVEY - DANNY WIMPERIS PLAYGROUND MAHOGANY CREEK	\$ 2,893.00	
24/05/2021	2822.11784-01	Mrs A E Collins	REIMBURSEMENT		\$ 346.43
20/05/2021	REIMBURSEMENT		REIMBURSEMENT - PARKING FEE ON 14/12/2020 & 11/02/2021	\$ 34.43	
20/05/2021	REIMBURSEMENT		REIMBURSEMENT - CHILDCARE EXPENSES 08/2/2021 - 30/03/2021	\$ 312.00	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
24/05/2021	2822.11921-01	Mundaring Smash Repairs (WA Panel W	VEHICLE REPAIRS		\$ 1,257.07
30/04/2021	68270		REPAIRS TO FRONT OF TRUCK 039MDG	\$ 1,257.07	
24/05/2021	2822.11967-01	Trade West Industrial Supplies Pty	PPE SUPPLIES		\$ 806.96
30/04/2021	84093		SUPPLY & DELIVER ASSORTED GLOVES	\$ 806.96	
24/05/2021	2822.11977-01	North Metropolitan Tafe	TRAINING		\$ 913.80
30/04/2021	10023591		CERTIFICATE III IN EARLY CHILDHOOD EDUCATION	\$ 456.90	
30/04/2021	10023525		CERTIFICATE III IN EARLY CHILDHOOD EDUCATION	\$ 456.90	
24/05/2021	2822.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 12,509.31
20/05/2021	C INV 580586		TEMP STAFF - DEPOT	\$ 12,509.31	
24/05/2021	2822.12134-01	W.A. Library Supplies	BOOK COVERING		\$ 437.00
30/04/2021	00124549		BOOK COVERING - AFM LIBRARY	\$ 437.00	
24/05/2021	2822.12149-01	TenderLink.com	ADVERTISING		\$ 1,062.60
23/04/2021	MUNDAR-402887		ADVERTISING	\$ 177.10	
23/04/2021	MUNDAR-405527		ADVERTISING	\$ 177.10	
23/04/2021	MUNDAR-405234		ADVERTISING	\$ 177.10	
23/04/2021	MUNDAR-405233		ADVERTISING	\$ 177.10	
05/05/2021	MUNDAR-407566		ADVERTISING	\$ 177.10	
05/05/2021	MUNDAR-407567		ADVERTISING	\$ 177.10	
24/05/2021	2822.12350-01	Devco Builders	CONSTRUCTION WORKS		\$ 19,874.03
18/05/2021	00012704		CONSTRUCTION OF UNIVERSAL TOILET BLOCK - BROZ PARK	\$ 19,874.03	
24/05/2021	2822.12388-01	Mint Civil T/A Kalamunda Sweeping	STREET SWEEPING SERVICES		\$ 2,320.50
14/05/2021	M 2762		SUPPLY OF STREET SWEEPING SERVICES	\$ 2,320.50	
24/05/2021	2822.124-01	Sigma Chemicals	CHLORINE/POOL CHEMICALS		\$ 1,023.80
18/04/2021	502768		POOL CHEMICALS	\$ 1,023.80	
24/05/2021	2822.12402-01	Grace Information & Records Management	OFFSITE RECORDS STORAGE		\$ 1,722.30
05/05/2021	RP01119963		OFFSITE RECORDS STORAGE	\$ 1,722.30	
24/05/2021	2822.12415-01	Advance Scanning Services	SERVICE LOCATION		\$ 2,464.00
14/05/2021	20160112		SERVICE LOCATION - BAILUP RD SLK 0.49 TO SLK 1.2	\$ 2,464.00	
24/05/2021	2822.12422-01	MDM Plumbing and Gas	REPAIR WATER FOUNTAIN		\$ 707.85
20/05/2021	1809		REPAIR WATER FOUNTAIN - SCULPTURE PARK	\$ 707.85	
24/05/2021	2822.12470-01	Mr G Wood	FENCING		\$ 4,004.00
13/05/2021	IV00000000400		SUPPLY & INSTALL FENCING - LAKE LESCHENAULTIA MAIN ENTERANCE	\$ 3,294.50	
13/05/2021	IV00000000402		REPAIR DAMAGED BOLLARD - DARLINGTON SCOUT HALL	\$ 198.00	
13/05/2021	IV00000000403		SUPPLY & INSTALL CHAIN GATE - DARLINGTON STATION RESERVE	\$ 511.50	
24/05/2021	2822.12514-01	Nature Photography by Nathan	PHOTO PRINTS		\$ 63.60
18/05/2021	039		SUPPLY 2 X LARGE PHOTO PRINTS - VISITOR CENTRE STOCK	\$ 63.60	
24/05/2021	2822.12579-01	Mr V Crowe	LANDSCAPE, MAINTENANCE & CLEANING SERVICES		\$ 1,385.00
18/05/2021	1706		LANDSCAPE SERVICES	\$ 280.00	
18/05/2021	1707		CLEANING SERVICES	\$ 210.00	
18/05/2021	1708		LANDSCAPE SERVICES	\$ 210.00	
18/05/2021	1709		LANDSCAPE & MAINTENANCE SERVICES & TIP FEES	\$ 685.00	
24/05/2021	2822.12598-01	Mr O Briffa	BOOKS		\$ 125.00
18/05/2021	015		SUPPLY 5 X LOST MUNDARING & SURROUNDS BOOKS	\$ 125.00	
24/05/2021	2822.127-01	Volich Waste Contractors Pty Ltd	REFUSE CONTRACT		\$ 227.63
20/05/2021	00005865		WASTE COLLECTION SERVICES - LAKE LESCHENAULTIA	\$ 227.63	
24/05/2021	2822.12794-01	Mount Helena Hardware	HARDWARE ITEMS		\$ 14.95
14/05/2021	58150		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 14.95	
24/05/2021	2822.12866-01	From Scratch Small Event Catering	PROVISIONS FOR REFLECTIONS CAFE		\$ 91.80
18/05/2021	1337		PROVISIONS FOR REFLECTIONS CAFE	\$ 91.80	
24/05/2021	2822.12878-01	U Can Hatch Us (Brookland Farm Trust	ACTIVITY PROVIDER		\$ 285.00
18/05/2021	INV-0463		SCHOOL HOLIDAY ACTIVITY PROVIDER	\$ 285.00	
24/05/2021	2822.12899-01	NAPA (A Division of GPC Asia Pacific	PARTS		\$ 623.87
30/04/2021	1320141272		SUPPLY OF OIL & FUEL FILTERS	\$ 195.54	
30/04/2021	1320141354		SUPPLY OF WORKSHOP CONSUMABLES	\$ 79.82	
30/04/2021	1320141178		SUPPLY OF AIR FILTERS FOR P4820	\$ 30.53	
30/04/2021	1320141083		SUPPLY OF AIR FILTERS FOR P4821, P4813 & P4802	\$ 91.58	
30/04/2021	1320141019		SUPPLY OF WORKSHOP CONSUMABLES	\$ 31.80	
14/05/2021	1320141849		SUPPLY ROTATING LED BEACON FOR 054MDG	\$ 194.70	
24/05/2021	2822.12910-01	City Electric Supply Pty Ltd	LED GLOBES		\$ 1,628.00
14/05/2021	MID/057217		SUPPLY 16 X LED HID 35W ES LAMP GLOBES - MUNDARING SHIRE CARPARK	\$ 1,628.00	
24/05/2021	2822.12938-01	Aussie Broadband Pty Ltd	NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES		\$ 4,192.38
30/04/2021	11840060		NBN FTTN, NBN FIBRE, SIP TRUNK & VOIP CHARGES	\$ 4,192.38	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
24/05/2021	2822.12948-01	Domus Nursery (Heritage Way Pty Ltd	PLANT S		\$ 4,029.35
30/04/2021	151083		PLANTS	\$ 2,928.75	
30/04/2021	151084		PLANTS	\$ 1,100.60	
24/05/2021	2822.12984-01	AJL Plumbing & Gas Pty Ltd (ATF The	PLUMBING SERVICES		\$ 264.00
05/05/2021	AJL7631		PLUMBING SERVICES - BOYA COMMUNITY CENTRE	\$ 264.00	
24/05/2021	2822.12995-01	Across Planning (Larry Guise Planning	PROFESSIONAL PLANNING SERVICES		\$ 2,310.00
30/04/2021	00182		MUNDARING MULTIPURPOSE COMMUNITY FACILITY WORK COMPLETED 29/04/2021	\$ 2,310.00	
24/05/2021	2822.13013-01	MDM Entertainment Pty Ltd	AUDIO VISUAL STOCK		\$ 104.16
14/05/2021	99770		AUDIO VISUAL STOCK - KSP LIBRARY	\$ 104.16	
24/05/2021	2822.13163-01	Toll Transport Pty Ltd	COURIER SERVICES		\$ 97.13
30/04/2021	0474-S364420		COURIER SERVICES	\$ 97.13	
24/05/2021	2822.13261-01	Eclipse Soils Pty Ltd	SOIL SUPPLIES		\$ 2,024.00
05/05/2021	SHIR02044316		SUPPLY & DELIVER TOP DRESSING SOILS FOR OVALS	\$ 2,024.00	
24/05/2021	2822.13275-01	PLE Computers Pty Ltd	IT HARDWARE		\$ 90.28
05/05/2021	SI-1997853		SUPPLY MICROSOFT ERGONOMIC KEYBOARD	\$ 90.28	
24/05/2021	2822.13335-01	Midland Hyundai and Kia (Idom Midland	VEHICLE SERVICE		\$ 371.00
05/05/2021	62067316		SERVICE 831MDG	\$ 371.00	
24/05/2021	2822.13419-01	Braude Architects	CONSULTANCY SERVICES		\$ 6,050.00
21/05/2021	804		ARCHITECTURAL & SUBCONSULTANT SERVICES - BROZ PARK	\$ 6,050.00	
24/05/2021	2822.13480-01	The Trustee for Bellrock Cleaning	CLEANING		\$ 59,870.44
14/05/2021	INV-11578		CLEANING SERVICES - APRIL 2021	\$ 59,870.44	
24/05/2021	2822.13540-01	ELM (WA) Pty Ltd	MAINTENANCE		\$ 17,663.70
14/05/2021	INV-3743		PARK MAINTENANCE SERVICES SCULPTURE PARK - APRIL 2021	\$ 1,906.66	
14/05/2021	INV-3744		PARK MAINTENANCE SERVICE MORGAN JOHN MORGAN PARK - APRIL 2021	\$ 1,334.66	
14/05/2021	INV-3746		LANDSCAPE SERVICES - MORRISON RD STREETSCAPE	\$ 3,718.00	
14/05/2021	INV-3745		MOWING SERVICES - APRIL 2021	\$ 10,704.38	
24/05/2021	2822.13579-01	Paxon Group (Paxon Business, Financ	INTERNAL AUDIT		\$ 16,500.00
18/05/2021	146946		INTERNAL AUDIT - INFRINGEMENTS	\$ 16,500.00	
24/05/2021	2822.13627-01	Honey in the Garden Pty Ltd	CITIZENSHIP CEREMONY GIFT S		\$ 330.15
20/05/2021	INV20-1761		AUSTRALIAN CITIZENSHIP CEREMONY GIFTS 20/05/2021	\$ 330.15	
24/05/2021	2822.13699-01	A.S Erturk & S Erturk	CATERING		\$ 170.50
20/05/2021	#218302		CATERING - YOUTH STEP INTO VOLUNTEERING EVENT ON 19/05/2021	\$ 78.00	
20/05/2021	#217415		CATERING - ORDINARY COUNCIL MEETING ON 11/05/2021	\$ 92.50	
24/05/2021	2822.13875-01	Elevate Parenting! (Anne Lynette	STAFF TRAINING		\$ 747.00
06/05/2021	1021		STAFF TRAINING	\$ 747.00	
24/05/2021	2822.13917-01	Bunney Holdings Pty Ltd	MAINTENANCE		\$ 1,194.00
20/05/2021	IV00000000886		MAINTENANCE ON BIFOLD DOORS - BROWN PARK YOUTH CENTRE	\$ 1,194.00	
24/05/2021	2822.13924-01	The Trustee for the Dale Weerts Family	EARTHWORKS		\$ 5,412.00
18/05/2021	INV-00472		CONSULTANCY DESIGN SERVICE - BROOKING RD EXTENSION	\$ 5,412.00	
24/05/2021	2822.146-01	Eastern Hills Saws & Mowers Pty Ltd	EQUIPMENT PURCHASES		\$ 2,903.00
13/05/2021	47005 #4		SUPPLY 1 X NEW CROMMELINS STAR PICKET DRIVER	\$ 1,650.00	
14/05/2021	47022 #4		SUPPLY BATTERY POWERED CHAINSAW, BATTERY & CHARGER	\$ 1,253.00	
24/05/2021	2822.147-01	CJD Equipment Pty Ltd	PARTS		\$ 108.46
05/05/2021	2214459		SUPPLY PARTS FOR 008MDG	\$ 108.46	
24/05/2021	2822.1955-01	Cleanaway	RECYCLING FEES		\$ 1,401.73
18/05/2021	18997137		RECYCLING FEES	\$ 1,401.73	
24/05/2021	2822.197-01	Konica Minolta Business Solutions A	PHOTOCOPIER PRINTING		\$ 3,539.71
14/05/2021	0400001153320421		PHOTOCOPIER PRINTING	\$ 3,539.71	
24/05/2021	2822.2028-01	Eastern Hills WA Wildflower Society	PLANTS		\$ 120.00
20/05/2021	2020-21 05		PLANTS FOR AUSTRALIAN CITIZENSHIP CEREMONY ON 20/05/2021	\$ 120.00	
24/05/2021	2822.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 151,210.01
13/05/2021	EMRC39651		DISPOSAL OF BURNT WASTE FROM WOOROLOO BUSHFIRE	\$ 165.58	
13/05/2021	EMRC39650		TRANSFER STATION FEES	\$ 66,273.81	
20/05/2021	EMRC39658		TRANSFER STATION FEES	\$ 1,028.50	
20/05/2021	EMRC39478		MATHIESON RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 24,065.29	
20/05/2021	EMRC39479		COPPIN RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 59,676.83	
24/05/2021	2822.2163-01	Asphaltech Pty Ltd	ASPHALT		\$ 148,849.88
13/05/2021	14206		ASPHALT WORKS - GLEN RD DARLINGTON	\$ 1,539.25	
13/05/2021	14208		ASPHALT WORKS - GLEN RD DARLINGTON	\$ 33,776.31	
13/05/2021	14203		ASPHALT WORKS - GLEN RD DARLINGTON	\$ 113,534.32	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
24/05/2021	2822.218-01	Security & Key Distributors	SECURITY EXPENSES		\$ 2,607.01
20/04/2021	87805		SUPPLY 8 X BILOCK KEYS - CHIDLOW REC PAVILION & ANIMAL MANAGEMENT	\$ 245.98	
23/04/2021	87787		SERVICE ENTRANCE SET - HUB OF THE HILLS	\$ 124.00	
30/04/2021	87852		INSTALL NEW LOCK ON DOORS DW02/10 & DW01/14	\$ 244.01	
05/05/2021	87917		INSTALL NEW ADI BOLT - BRUCE DOUGLAS PAVILION	\$ 229.89	
05/05/2021	87879		SUPPLY 2 X BILOCK KEYS - WOOROLOO HALL & SHIRE ADMIN	\$ 76.50	
20/05/2021	87765		SUPPLY 59 X BILOCK KEYS - MUNDARING OVAL PAVILION	\$ 1,686.83	
24/05/2021	2822.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 296.91
14/05/2021	11866849		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC	\$ 296.91	
24/05/2021	2822.253-01	Lo-Go Appointments	TEMP STAFF		\$ 863.80
13/05/2021	00423575		TEMP STAFF - RATES OFFICER	\$ 863.80	
24/05/2021	2822.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 559.08
30/04/2021	SIN-3356853		UNIFORMS - GLEN FORREST VBFB	\$ 305.15	
30/04/2021	SIN-3357964		UNIFORMS - SAWYERS VALLEY VBFB	\$ 234.55	
30/04/2021	SIN-3357199		UNIFORMS - DARLINGTON VBFB	\$ 19.38	
24/05/2021	2822.307-01	McLeods Barristers and Solicitors	LEGAL MATTER		\$ 770.61
14/05/2021	118730		LEGAL MATTER 47383 - INCOMPLETE BUILDINGS	\$ 770.61	
24/05/2021	2822.336-01	Fasta Courier Service	COURIER SERVICES		\$ 102.66
18/05/2021	246950		COURIER SERVICES	\$ 102.66	
24/05/2021	2822.381-01	Mundaring Electrical Contracting Serv	ELECTRICAL SERVICES		\$ 1,722.60
21/05/2021	7254		ELECTRICAL SERVICES - MT HELENA VBFB	\$ 1,722.60	
24/05/2021	2822.3868-01	Bucher Municipal Pty Ltd	PARTS		\$ 43.29
23/04/2021	997904		SUPPLY PARTS FOR SWEEPER TRUCK 043MDG	\$ 43.29	
24/05/2021	2822.393-01	Western Australian Local Government	REGISTRATION		\$ 110.00
05/05/2021	130863830		REGISTRATION - BREAKFAST WITH MINISTER CAREY	\$ 55.00	
14/05/2021	13086869		REGISTRATION - BREAKFAST WITH MINISTER CAREY	\$ 55.00	
24/05/2021	2822.394-01	Martins Trailer Parts	PARTS		\$ 52.38
30/04/2021	1183481		PARTS	\$ 52.38	
24/05/2021	2822.4238-01	IGA Swanview	KIOSK SUPPLIES		\$ 95.96
20/05/2021	00833215		FOOD FOR CHILDREN - SCFC CLAYTON VIEW	\$ 8.89	
20/05/2021	00098176		FOOD FOR CHILDREN - MECPC	\$ 47.62	
20/05/2021	00519809		FOOD FOR CHILDREN - MECPC	\$ 39.15	
24/05/2021	2822.4252-01	Boya Equipment Pty Ltd	PARTS		\$ 576.80
14/05/2021	62883101		SUPPLY PARTS FOR 017MDG	\$ 576.80	
24/05/2021	2822.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 4,175.82
20/05/2021	#812		HIRE OF PLANT	\$ 4,175.82	
24/05/2021	2822.4433-01	Marketforce Pty Ltd	ADVERTISING		\$ 1,118.37
14/05/2021	38388		ADVERTISING	\$ 220.00	
14/05/2021	38389		ADVERTISING	\$ 388.43	
14/05/2021	38390		ADVERTISING	\$ 509.94	
24/05/2021	2822.4453-01	Technifire 2000	PARTS		\$ 435.05
05/05/2021	24421		REPAIRS TO 091MDG	\$ 435.05	
24/05/2021	2822.4749-01	Pure Air Filters	PARTS		\$ 308.65
22/04/2021	00013050		AIR FILTER CLEANERS FOR 001MDG, 018MDG, 019MDG & 020MDG	\$ 217.80	
14/05/2021	00013080		AIR FILTER CLEANERS FOR 018MDG & 019MDG	\$ 90.85	
24/05/2021	2822.480-01	Echo Newspaper	ADVERTISING		\$ 1,940.77
16/04/2021	00019189		ADVERTISING	\$ 912.27	
23/04/2021	00019038		ADVERTISING	\$ 1,028.50	
24/05/2021	2822.4811-01	West Sure Group Pty Ltd	SECURITY EXPENSES		\$ 122.98
20/05/2021	00023261		SECURITY EXPENSES	\$ 122.98	
24/05/2021	2822.5279-01	Downer EDI Works Pty Ltd	ROAD MATERIALS		\$ 223,268.74
14/05/2021	595772		EDGE WIDENING - OLD NORTHAM RD CHIDLOW	\$ 223,268.74	
24/05/2021	2822.5558-01	Global Workwear Investments Pty Ltd	WORK CLOTHES		\$ 2,119.66
20/04/2021	MD35042.D1		WORK CLOTHES	\$ 184.78	
14/05/2021	MD34795.D1		BULK UNIFORM ORDER - DEPOT STAFF	\$ 1,934.80	
24/05/2021	2822.6050-01	Fuel Distributors of Western Austra	FUEL & OILS		\$ 17,041.86
20/05/2021	31102243		DIESEL FUEL	\$ 17,041.86	
24/05/2021	2822.6419-01	Hills Fresh (WA) Pty Ltd	MILK		\$ 219.12
20/05/2021	ADMIN APRIL 2021		MILK	\$ 219.12	
24/05/2021	2822.697-01	Office Gear (Trustee for FG & SL Pe	OFFICE FURNITURE		\$ 690.00
18/05/2021	00006121		OFFICE FURNITURE	\$ 690.00	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
24/05/2021	2822.7009-01	Allerding & Associates (Allplan Pty	PROFESSIONAL SERVICES		\$ 5,518.18
18/05/2021	MUNTOOGE2021-125		DEFENDING REFUSAL OF EXTRACTION INDUSTRY	\$ 5,518.18	
24/05/2021	2822.7230-01	Boss Bobcat & Truck Service	EARTHWORKS		\$ 9,680.00
13/05/2021	9921		SUPPLY & DELIVER SOFT FALL PINE BARK - SCULPTURE PARK	\$ 2,750.00	
13/05/2021	10021		INSTALL SOFT FALL PINE BARK & NEW SAND - SCULPTURE PARK	\$ 6,930.00	
24/05/2021	2822.7318-01	Pirtek Midland	PARTS		\$ 49.95
23/04/2021	MD-T00037198		SUPPLY OF ASSORTED HYDRAULIC HOSES & FITTINGS	\$ 49.95	
24/05/2021	2822.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING / MAINTENANCE		\$ 3,786.75
20/05/2021	2468		FOOTPATH SWEEPING / MAINTENANCE	\$ 3,786.75	
24/05/2021	2822.7568-01	Swan Towing	TOWING SERVICES		\$ 605.00
23/04/2021	00257459		TOWING 044MDG - RECYCLING CENTRE TO SHIRE DEPOT	\$ 605.00	
24/05/2021	2822.7727-01	Marshall Beattie Pty Ltd	ROUTINE MAINTENANCE		\$ 1,794.10
18/05/2021	10124515		ATTEND SITE & REPAIR DOOR FAULT - HUB OF THE HILLS	\$ 231.00	
20/05/2021	10124628		REPLACE BATTERY PACK - BROWN PARK COMMUNITY CENTRE DOOR	\$ 540.10	
21/05/2021	10124597		SERVICING AUTOMATED DOORS - MUNDARING LIBRARY	\$ 143.00	
21/05/2021	10124599		SERVICING AUTOMATED DOORS - SWAN VIEW YOUTH CENTRE	\$ 143.00	
21/05/2021	10124591		SERVICING AUTOMATED DOORS - BOYA COMMUNITY CENTRE	\$ 297.00	
21/05/2021	10124598		SERVICING AUTOMATED DOORS - ADMIN	\$ 297.00	
21/05/2021	10124592		SERVICING AUTOMATED DOORS - MUNDARING ARENA	\$ 143.00	
24/05/2021	2822.7857-01	Ricoh Finance	RENTAL CHARGES		\$ 210.10
05/05/2021	336166		RENTAL CHARGES	\$ 210.10	
24/05/2021	2822.80-01	Bunnings Group Limited	HARDWARE		\$ 819.53
05/05/2021	2440/01182987		HARDWARE ITEMS	\$ 32.88	
05/05/2021	2440/01282867		HARDWARE ITEMS	\$ 43.91	
14/05/2021	2440/01090158		HARDWARE ITEMS	\$ 239.00	
14/05/2021	2440/01182539		HARDWARE ITEMS	\$ 503.94	
24/05/2021	2822.8275-01	E Fire & Safety	ROUTINE MAINTENANCE		\$ 154.00
14/05/2021	542052		ROUTINE MAINTENANCE - ADMIN & CIVIC COMPLEX	\$ 154.00	
24/05/2021	2822.8545-01	Sankey Plumbing Service	PLUMBING		\$ 121.00
18/05/2021	5034		PLUMBING - HUB OF THE HILLS	\$ 121.00	
24/05/2021	2822.8584-01	Great Sand Supplies Trust	GRAVEL		\$ 8,544.10
13/05/2021	00006485		SUPPLY 25MM FERRICRETE	\$ 8,544.10	
24/05/2021	2822.8671-01	Pressure Masters	EQUIPMENT REPAIRS		\$ 2,382.60
20/05/2021	63090		REPAIR HP CLEANER AT SHIRE OPERATIONS CENTRE	\$ 2,382.60	
24/05/2021	2822.8944-01	Tyres For Trucks	TYRES		\$ 120.00
13/05/2021	00019145		REPAIR TYRE ON 043MDG & 026MDG	\$ 120.00	
24/05/2021	2822.8976-01	Kool Line Electrical & Refrigeration	ELECTRICAL SERVICES		\$ 2,785.00
13/05/2021	00126836		ELECTRICAL SERVICES - CHIDLOW OVAL	\$ 2,785.00	
24/05/2021	2822.9184-01	Budget Rent A Car (Busby Investment	VEHICLE HIRE		\$ 102.70
20/05/2021	431885344		HIRE OF 4.2 MT VAN - ONGOING COLLECTION OF CDS BINS	\$ 102.70	
24/05/2021	2822.9512-01	Australian Grown	UNIFORMS		\$ 149.49
15/04/2021	SI32578		UNIFORMS FOR NEW REFLECTIONS CAFE STAFF	\$ 149.49	
24/05/2021	2822.9596-01	Brice Pest Management	PEST CONTROL		\$ 1,694.00
13/05/2021	IV04419		TERMITE INSPECTION & TREATMENT - GILL ST MUNDARING	\$ 242.00	
13/05/2021	IV04415		TERMITE INSPECTION & TREATMENT - MUNDARING REC GROUND PAVILION	\$ 473.00	
13/05/2021	IV04421		ANT TREATMENT - HORWOOD RD SWAN VIEW	\$ 154.00	
13/05/2021	IV04430		PEST CONTROL - BROWN PARK COMMUNITY CENTRE	\$ 187.00	
14/05/2021	IV04426		PEST CONTROL - SCFC CLAYTON VIEW	\$ 242.00	
20/05/2021	IV04427		TREATMENT FOR PUFF BALLS - MUNDARING HARDCOURTS	\$ 366.00	
24/05/2021	2822.9627-01	MPK Tree Management Pty Ltd	STREET TREE MAINTENANCE		\$ 10,038.60
19/04/2021	00008782		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 3,044.80	
23/04/2021	00008818		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 1,432.20	
23/04/2021	00008820		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 2,780.80	
30/04/2021	00008819		STREET TREE MAINTENANCE - STONEVILLE	\$ 2,780.80	
24/05/2021	2822.9643-01	Daimler Trucks Perth	PARTS		\$ 189.11
30/04/2021	62208500		SUPPLY PARTS FOR 039MDG	\$ 189.11	
24/05/2021	2822.9698-01	Managed System Services Pty Ltd	IT HARDWARE		\$ 809.01
30/04/2021	00006800		SUPPLY 2 X HP E24N, 1 X MS WEBCAM & 3 X STANDS	\$ 809.01	
24/05/2021	2822.9872-01	Darling Range Tilt & Hiab	INSTALLATION OF AFL GOAL POSTS		\$ 1,200.00
20/05/2021	47		INSTALLATION OF AFL GOAL POSTS AT OVALS	\$ 1,200.00	
24/05/2021	2822.9892-01	Department of Water and Environment	LICENCE FEES		\$ 1,624.00
20/05/2021	L8394/2009/3		MATHIESON RD TRANSFER STATION ANNUAL LICENCE FEE	\$ 1,624.00	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
24/05/2021	2823.10411-01	Mundaring Netball Club	GRANT		\$ 955.00
21/05/2021	GRANT		MATCHING GRANT	\$ 955.00	
24/05/2021	2823.13142-01	Little Possums Early Years	REIMBURSEMENT		\$ 699.00
21/05/2021	REIMBURSEMENT		REIMBURSEMENT - PART COSTS FOR DRAINAGE WORKS	\$ 699.00	
24/05/2021	2823.13916-01	Westcycle Incorporated	GRANT		\$ 5,000.00
21/05/2021	GRANT		COMMUNITY EVENT GRANT	\$ 5,000.00	
24/05/2021	2823.13932-01	Mrs M M Rhodes	STERILISATION REBATE		\$ 77.50
21/05/2021	REFUND		STERILISATION REBATE - BODIE DOG# 37809	\$ 77.50	
24/05/2021	2823.13933-01	Core Courage Collective (Vivian)	GRANT		\$ 4,700.00
21/05/2021	GRANT		COVID-19 RELIEF & RECOVERY - REBUILD GRANT	\$ 4,700.00	
24/05/2021	2823.13934-01	Mr C R Maiklem	CROSSOVER CONTRIBUTION		\$ 475.00
21/05/2021	X-OVER		CROSSOVER CONTRIBUTION - LASLETT CIRCLE MUNDARING	\$ 475.00	
24/05/2021	2823.174-01	Synergy	ELECTRICITY		\$ 62,714.66
11/05/2021	5162816914		ELECTRICITY	\$ 3,320.71	
11/05/2021	3021647529		STREET LIGHTING CHARGES	\$ 58,066.92	
20/05/2021	5735349122		ELECTRICITY	\$ 1,327.03	
24/05/2021	2823.355-01	Wesfarmers Kleenheat Gas Pty Ltd	GAS		\$ 2,473.68
20/04/2021	21748090		BULK GAS SERVICES - BILGOMAN AQUATIC CENTRE	\$ 2,313.40	
20/04/2021	21752408		GAS SERVICES - REFLECTIONS CAFE LAKE LESCHENAU	\$ 160.28	
24/05/2021	2823.5159-01	BGC Residential	REFUND		\$ 100.00
21/05/2021	REFUND		REFUND - CROSSOVER APPLICATION FEE DARLINGTON RD DARLINGTON	\$ 100.00	
24/05/2021	2823.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 9,216.70
20/05/2021	200521		FDC PARENT LEVY	\$ 9,070.70	
21/05/2021	REFUND		REFUND PLANNING ZONE ORDER LOT 372-373 GREAT EASTERN HWY	\$ 146.00	
24/05/2021	2823.7406-01	Probus Club of Mundaring	GRANT		\$ 830.00
21/05/2021	GRANT		MATCHING GRANT	\$ 830.00	
24/05/2021	2823.9338-01	Girl Guides Western Australia Inc	GRANT		\$ 2,500.00
21/05/2021	GRANT		COVID-19 RECONNECT GRANT - AVON HILLS GIRL GUIDES	\$ 2,500.00	
24/05/2021	2823.9703-01	Riding for the Disabled WA Hills Gr	GRANT		\$ 1,115.00
21/05/2021	GRANT		MATCHING GRANT	\$ 1,115.00	
26/05/2021	2824.13936-01	Mrs S R Priest	REFUND		\$ 2,990.40
26/05/2021	REFUND		RATES REFUND	\$ 2,990.40	
26/05/2021	2824.13937-01	Mr T J Ormsby	REFUND		\$ 762.55
26/05/2021	REFUND		RATES REFUND	\$ 762.55	
26/05/2021	2824.6719-01	Strive Pty Ltd	REFUND		\$ 4,429.96
26/05/2021	REFUND		RATES REFUND	\$ 4,429.96	
27/05/2021	2825.34-01	Water Corporation	WATER RATES & FEES		\$ 51,940.36
27/05/2021	9004607539		WATER RATES & FEES	\$ 144.54	
27/05/2021	9024056864		WATER RATES & FEES	\$ 45,513.88	
27/05/2021	9004604442		WATER RATES & FEES	\$ 25.81	
27/05/2021	9004607117		WATER RATES & FEES	\$ 1,488.88	
27/05/2021	9004607985		WATER RATES & FEES	\$ 4,018.82	
27/05/2021	9015437724		WATER RATES & FEES	\$ 751.07	
27/05/2021	2826.13938-01	Ultra Series WA	REFUND		\$ 65.00
27/05/2021	1300868		KEY BOND REFUND	\$ 65.00	
27/05/2021	2826.13939-01	Mrs M A Kenworthy	REFUND		\$ 110.00
27/05/2021	1300909		HALL BOND REFUND	\$ 110.00	
27/05/2021	2827.9169-01	Chidlow Netball Club	REFUND		\$ 110.00
27/05/2021	REFUND		REFUND CANCELLED CHEQUE 200368	\$ 110.00	
27/05/2021	2828.13940-01	Ms J Gray	REFUND		\$ 110.00
27/05/2021	REFUND		REFUND CANCELLED CHEQUE 400555	\$ 110.00	
27/05/2021	2828.13941-01	Mrs C Ng	REFUND		\$ 55.00
27/05/2021	REFUND		REFUND CANCELLED CHEQUE 400627	\$ 55.00	
27/05/2021	2828.13942-01	Mr B A Armitage	REFUND		\$ 55.00
27/05/2021	REFUND		REFUND CANCELLED CHEQUE 400711	\$ 55.00	
27/05/2021	2828.13943-01	Ms K Dillon	REFUND		\$ 330.00
27/05/2021	REFUND		REFUND CANCELLED CHEQUE 400563	\$ 330.00	
27/05/2021	2828.13944-01	Mr S Vito	REFUND		\$ 110.00
27/05/2021	REFUND		REFUND CANCELLED CHEQUE 400534	\$ 110.00	
27/05/2021	2828.7024-01	Helena Valley Cricket Club	REFUND		\$ 88.00
27/05/2021	REFUND		REFUND CANCELLED CHEQUE 400486	\$ 88.00	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
27/05/2021	2829.10348-01	Hills Rangers Football Club Inc	REFUND		\$ 352.00
27/05/2021	1058025		KEY BOND REFUND	\$ 44.00	
27/05/2021	1058025		KEY BOND REFUND	\$ 44.00	
27/05/2021	982835		KEY BOND REFUND	\$ 44.00	
27/05/2021	1058025		KEY BOND REFUND	\$ 44.00	
27/05/2021	827195		KEY BOND REFUND	\$ 44.00	
27/05/2021	1058025		KEY BOND REFUND	\$ 44.00	
27/05/2021	1058025		KEY BOND REFUND	\$ 44.00	
27/05/2021	1230358		KEY BOND REFUND	\$ 44.00	
27/05/2021	2829.13945-01	Ms K Beale	REFUND		\$ 630.00
27/05/2021	1284888		KEY BOND REFUND	\$ 65.00	
27/05/2021	1299923		HALL BOND REFUND	\$ 500.00	
27/05/2021	1284887		KEY BOND REFUND	\$ 65.00	
27/05/2021	2830.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 26,532.17
27/05/2021	270521		CARE GIVER SUBSIDIES	\$ 26,532.17	
28/05/2021	2831.589-01	Shire of Mundaring	REFUND		\$ 1,466.00
28/05/2021	REFUND		CANCELLED CHEQUE 400474 - MRS J L SIM	\$ 55.00	
28/05/2021	REFUND		CANCELLED CHEQUE 400479 - MRS J N TODD	\$ 55.00	
28/05/2021	REFUND		CANCELLED CHEQUE 400554 - MRS S C WITCHALLS	\$ 253.00	
28/05/2021	REFUND		CANCELLED CHEQUE 400635 - AUST ELECTORAL COMM	\$ 220.00	
28/05/2021	REFUND		CANCELLED CHEQUE 400652 - MR M A THOMAS	\$ 55.00	
28/05/2021	REFUND		CANCELLED CHEQUE 400659 - MR W L MATTOCK	\$ 330.00	
28/05/2021	REFUND		CANCELLED CHEQUE 400667 - SPARTANS BASKETBALL WA	\$ 55.00	
28/05/2021	REFUND		CANCELLED CHEQUE 400668 - MS P A CLARK	\$ 80.00	
28/05/2021	REFUND		CANCELLED CHEQUE 400732 - STONEVILLE PLAYGROUP	\$ 33.00	
28/05/2021	REFUND		CANCELLED CHEQUE 400737 - MR C FREEMAN	\$ 55.00	
28/05/2021	REFUND		CANCELLED CHEQUE 400758 - MS J L MURRAY	\$ 55.00	
28/05/2021	REFUND		CANCELLED CHEQUE 400763 - MRS S E CHURCHMAN	\$ 110.00	
28/05/2021	REFUND		CANCELLED CHEQUE 400769 - MR T CUCCARO	\$ 110.00	
28/05/2021	2832.589-01	Shire of Mundaring	REFUND		\$ 55.00
28/05/2021	REFUND		CANCELLED CHEQUE 200425 - MR K L SYLVESTRE	\$ 55.00	
31/05/2021	2833.1020-01	Rudd Industrial & Farm Supplies	SAFETY EQUIPMENT		\$ 174.54
27/05/2021	1004672		SAFETY EQUIPMENT	\$ 174.54	
31/05/2021	2833.10494-01	Tim Eva's Nursery	TREES		\$ 1,573.00
05/05/2021	INV-2091		TREES	\$ 1,573.00	
31/05/2021	2833.10570-01	Perrott Painting Maintenance Contra	PAINTING SERVICES		\$ 583.00
27/05/2021	SINV17097		PAINT NEW CEILING IN FEMALE TOILET - MUNDARING SPORTS CLUB	\$ 583.00	
31/05/2021	2833.10880-01	Ellenby Tree Farm Pty Ltd	TREES		\$ 429.00
21/05/2021	27950		TREES	\$ 429.00	
31/05/2021	2833.10921-01	Ixom Operations Pty Ltd	CHLORINE GAS SERVICE FEES		\$ 301.10
25/05/2021	6368356		CHLORINE GAS SERVICE FEES	\$ 301.10	
31/05/2021	2833.11017-01	Sapio Pty Ltd	SECURITY EXPENSES		\$ 3,085.50
21/05/2021	SP177997		CHANGE ALARM CODES & USER NAMES - MUNDARING ARENA	\$ 429.00	
21/05/2021	SP177887		CHANGE ALARM CODES & USER NAMES - BOYA COMMUNITY CENTRE	\$ 572.00	
21/05/2021	SP177890		CHANGE ALARM CODES & USER NAMES - BRUCE DOUGLAS PAVILION	\$ 286.00	
21/05/2021	SP177892		CHANGE ALARM CODES & USER NAMES - BROWN PARK REC CENTRE	\$ 214.50	
21/05/2021	SP177995		CHANGE ALARM CODES & USER NAMES - MUNDARING PAVILION	\$ 357.50	
21/05/2021	SP177888		CHANGE ALARM CODES & USER NAMES - MUNDARING LIBRARY	\$ 143.00	
21/05/2021	SP177996		CHANGE ALARM CODES & USER NAMES - MUNDARING HARDCOURT BUILDING	\$ 368.50	
21/05/2021	SP177998		CHANGE ALARM CODES & USER NAMES - ELSIE AUSTIN OVAL	\$ 214.50	
21/05/2021	SP177893		CHANGE ALARM CODES & USER NAMES - SWAN VIEW YOUTH CENTRE	\$ 286.00	
21/05/2021	SP177889		CHANGE ALARM CODES & USER NAMES - HUB OF THE HILLS	\$ 214.50	
31/05/2021	2833.11326-01	Learning Seat Pty Ltd	SUBSCRIPTION		\$ 1,825.99
18/05/2021	6477008980		SUBSCRIPTION FEE FOR 29/05/2021 TO 27/08/2021	\$ 1,825.99	
31/05/2021	2833.11398-01	JB Hi-Fi Group Pty Ltd	IT HARDWARE		\$ 157.00
05/05/2021	BD0449578		SUPPLY USB-C DOCKING STATION	\$ 157.00	
31/05/2021	2833.11413-01	Ergolink (Max & Claire Pty Ltd T/A)	OFFICE FURNITURE		\$ 332.50
14/05/2021	SI-00074018		OFFICE FURNITURE	\$ 332.50	
31/05/2021	2833.11474-01	Swan Valley Fresh (Vendor Management)	PROVISIONS FOR REFLECTIONS CAFE		\$ 120.65
25/05/2021	00032380		PROVISIONS FOR REFLECTIONS CAFE	\$ 120.65	
31/05/2021	2833.11921-01	Mundaring Smash Repairs (WA Panel W)	TOWING SERVICES		\$ 1,342.69
14/05/2021	68283		TOWING SERVICES	\$ 176.00	
20/05/2021	68309		REPAIRS TO 077MDG	\$ 1,166.69	



## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
31/05/2021	2833.11953-01	The Stationery Co (C Willis & D J	STATIONERY		\$ 78.75
21/05/2021	163566		STATIONERY ITEMS	\$ 78.75	
31/05/2021	2833.11986-01	Cleanflow Environmental Solutions	JETTING & EDUCTING		\$ 6,652.25
27/05/2021	00037341		JETTING & EDUCTING OF STORMWATER SYSTEMS	\$ 3,407.25	
27/05/2021	00037342		JETTING & EDUCTING OF STORMWATER SYSTEMS	\$ 3,245.00	
31/05/2021	2833.12-01	Department of Human Services - Child	CHILD SUPPORT PAYMENT		\$ 50.00
23/05/2021	PY02-24-CHILD SU		CHILD SUPPORT PAYMENT	\$ 50.00	
31/05/2021	2833.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 12,773.97
27/05/2021	C INV 580633		TEMP STAFF - DEPOT	\$ 12,773.97	
31/05/2021	2833.12350-01	Devco Builders	BUILDING MAINTENANCE		\$ 2,757.21
27/05/2021	00012482		INSTALL NEW EAVES TO 3 AREAS - MUNDARING TOWN HALL	\$ 2,757.21	
31/05/2021	2833.12422-01	MDM Plumbing and Gas	PLUMBING SERVICES		\$ 5,954.85
27/05/2021	1660		REPAIR PIPEWORK - LAKE LESCHENAULTIA	\$ 827.75	
27/05/2021	1659		CALL OUT PIPE DETECTION CONTRACTOR TO LOCATE PIPE	\$ 750.75	
27/05/2021	1658		REPAIRS TO SEPTIC TANKS - LAKE LESCHENAULTIA	\$ 1,428.35	
27/05/2021	1657		EMPTY 2 X 6000 LITRE SEPTIC TANKS - LAKE LESCHENAULTIA	\$ 2,948.00	
31/05/2021	2833.12423-01	Coolroom Hire WA	COOLROOM HIRE		\$ 295.00
27/05/2021	00002480		COOLROOM HIRE - ANNUAL VOLUNTEER FIREFIGHTER EVENT	\$ 295.00	
31/05/2021	2833.12424-01	MP Electrolocation Pty Ltd T/A Subt	LOCATE SERVICES		\$ 2,178.00
28/05/2021	14982		LOCATE UNDER GROUND SERVICES - EALY STREET MT HELENA	\$ 2,178.00	
31/05/2021	2833.12470-01	Mr G Wood	FENCING		\$ 7,166.50
20/05/2021	IV00000000407		REPAIR FENCING & INSTALL NEW GATE - MATHIESON RD TRANSFER STATION	\$ 2,513.50	
20/05/2021	IV00000000408		FENCING WORKS - STONEVILLE FIRE SCHOOL	\$ 4,653.00	
31/05/2021	2833.12484-01	Camtec Service & Parts	SERVICING KITCHEN OVEN		\$ 140.00
28/05/2021	381206		SERVICING KITCHEN OVEN - MECPC	\$ 140.00	
31/05/2021	2833.12579-01	Mr V Crowe	LANDSCAPE, MAINTENANCE & CLEANING SERVICES		\$ 1,015.00
25/05/2021	1710		LANDSCAPE SERVICES	\$ 210.00	
25/05/2021	1711		CLEANING & MAINTENANCE SERVICES	\$ 280.00	
25/05/2021	1712		LANDSCAPE & MAINTENANCE SERVICES	\$ 245.00	
25/05/2021	1713		LANDSCAPE & MAINTENANCE SERVICES	\$ 280.00	
31/05/2021	2833.12585-01	Ms C Nelson	WELCOME TO COUNTRY		\$ 600.00
27/05/2021	29		WELCOME TO COUNTRY CITIZENSHIP CEREMONY ON 20/05/2021	\$ 600.00	
31/05/2021	2833.126-01	Komatsu Australia Pty Ltd	PARTS		\$ 941.39
13/05/2021	002305406		SUPPLY & DELIVER HOUSING PART FOR P259	\$ 743.80	
13/05/2021	002305182		SUPPLY & DELIVER BEARING FOR P259	\$ 197.59	
31/05/2021	2833.12640-01	Officeworks Ltd	STATIONERY ITEMS		\$ 252.74
21/05/2021	16913359		STATIONERY ITEMS	\$ 252.74	
31/05/2021	2833.12790-01	S&R Glass	SECURITY EXPENSES		\$ 264.00
27/05/2021	824		REMOVE & REPLACE SECURITY SCREENS - MUNDARING HALL	\$ 264.00	
31/05/2021	2833.12867-01	RM S (Aust) Pty Ltd	TRAINING		\$ 275.00
27/05/2021	91466877		RMS TRAINING PACKAGE - 3 HOURS	\$ 275.00	
31/05/2021	2833.12899-01	NAPA (A Division of GPC Asia Pacific	PARTS		\$ 946.28
18/05/2021	1320142989		SUPPLY THERMO FAN SWITCH FOR 091MDG	\$ 33.28	
21/05/2021	1320142542		SUPPLY IMPACT WRENCH 3/4 FOR WORKSHOP	\$ 913.00	
31/05/2021	2833.12948-01	Domus Nursery (Heritage Way Pty Ltd	PLANTS		\$ 1,857.24
05/05/2021	151741		PLANTS	\$ 1,857.24	
31/05/2021	2833.12951-01	Traffic Force	TRAFFIC MANAGEMENT SERVICES		\$ 48,046.97
16/04/2021	00023605		TRAFFIC MANAGEMENT SERVICES - OPEN DRAINAGE MAINTENANCE	\$ 2,437.82	
19/04/2021	00023860		TRAFFIC MANAGEMENT SERVICES - OPEN DRAINAGE MAINTENANCE	\$ 1,125.06	
23/04/2021	00023849		TRAFFIC MANAGEMENT SERVICES - JASON ST WOOROLOO	\$ 948.40	
23/04/2021	00023606		TRAFFIC MANAGEMENT SERVICES - STREET TREE MAINTENANCE	\$ 3,375.17	
23/04/2021	00023604		TRAFFIC MANAGEMENT SERVICES - JASON ST WOOROLOO	\$ 2,318.31	
30/04/2021	00023664		TRAFFIC MANAGEMENT SERVICES - OPEN DRAINAGE MAINTENANCE	\$ 7,479.31	
14/05/2021	00024070		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	\$ 1,350.06	
14/05/2021	00024071		TRAFFIC MANAGEMENT SERVICES - DRAINAGE MAINTENANCE	\$ 4,607.25	
14/05/2021	00024126		TRAFFIC MANAGEMENT SERVICES - DRAINAGE MAINTENANCE	\$ 6,862.85	
14/05/2021	00024073		TRAFFIC MANAGEMENT SERVICES - COULSTON RD & JASON ST	\$ 6,355.14	
14/05/2021	00023689		TRAFFIC MANAGEMENT SERVICES - VERGE & FOOTPATH MAINTENANCE	\$ 5,662.78	
14/05/2021	00024121		TRAFFIC MANAGEMENT SERVICES - THOMAS RD RESURFACING	\$ 4,774.98	
20/05/2021	00024072		TRAFFIC MANAGEMENT SERVICES - BAILUP RD WOOROLOO	\$ 750.04	
31/05/2021	2833.12984-01	AJL Plumbing & Gas Pty Ltd (ATF The	PLUMBING SERVICES		\$ 353.10
14/05/2021	AJL7571		PLUMBING SERVICES - BILGOMAN AQUATIC CENTRE	\$ 353.10	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
31/05/2021	2833.13-01	Shire of Mundaring	PAYROLL DEDUCTION		\$ 9,784.81
23/05/2021	PY01-24-Private		PAYROLL DEDUCTION	\$ 600.00	
23/05/2021	PY01-24-Child Ca		PAYROLL DEDUCTION	\$ 1,918.83	
23/05/2021	PY01-24-Buy Addi		PAYROLL DEDUCTION	\$ 840.54	
23/05/2021	PY01-24-Novated		PAYROLL DEDUCTION	\$ 2,907.30	
23/05/2021	PY01-24-Novated		PAYROLL DEDUCTION	\$ 2,732.02	
23/05/2021	PY02-24-Private		PAYROLL DEDUCTION	\$ 150.00	
23/05/2021	PY02-24-Buy Addi		PAYROLL DEDUCTION	\$ 636.12	
31/05/2021	2833.13059-01	Mundaring Tyrepower (AnK Murphy Pty	TYRES		\$ 676.00
21/05/2021	106782		SUPPLY & FIT 4 X NEW TYRES ON 054MDG	\$ 676.00	
31/05/2021	2833.13082-01	Uniform Fashions	UNIFORMS		\$ 223.80
27/05/2021	23636		UNIFORMS FOR KSP LIBRARY	\$ 223.80	
31/05/2021	2833.13163-01	Toll Transport Pty Ltd	COURIER SERVICES		\$ 52.18
21/05/2021	0475-S364420		COURIER SERVICES	\$ 52.18	
31/05/2021	2833.13267-01	Mount Helena Parkerville CWA	CATERING		\$ 258.00
27/05/2021	56		FOOD FOR THOUGHT PROGRAM - GREAT BAKE OFF PRIZES	\$ 258.00	
31/05/2021	2833.13268-01	Department of Human Services - The	CENTRELINK		\$ 158.89
23/05/2021	PY01-24-Centrel		PAYROLL DEDUCTION	\$ 158.89	
31/05/2021	2833.13593-01	Audiocom Mobile Electronics Pty Ltd	PARTS		\$ 978.00
27/05/2021	ACM13859		SUPPLY & FIT OF JVC M560BT RADIO INTO 03MDG	\$ 978.00	
31/05/2021	2833.13691-01	ID Warehouse (Brady Australia Pty Ltd	STATIONERY		\$ 55.00
21/05/2021	9346040511		ULTRACARD PVC CARDS	\$ 55.00	
31/05/2021	2833.13757-01	Superloop (Operations) Pty Ltd	SUBSCRIPTIONS		\$ 110.00
14/05/2021	AINV005497		NETWORK & DATA SERVICES	\$ 110.00	
31/05/2021	2833.13781-01	Graffiti Gone WA (Christopher Mark	MAINTENANCE		\$ 2,997.50
27/05/2021	00000412		PRESSURE CLEANING SERVICES - SCULPTURE PARK	\$ 2,997.50	
31/05/2021	2833.13788-01	Mr M J Davis	CONSULTANCY SERVICES		\$ 888.00
27/05/2021	INV-042021-005B		CONSULTANCY SERVICES - NRM GRANT DEVELOPMENT	\$ 888.00	
31/05/2021	2833.138-01	Sonic HealthPlus Pty Ltd	MEDICAL EXAMINATION		\$ 231.00
27/05/2021	2337147		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 231.00	
31/05/2021	2833.13802-01	Construction Forestry Mining Energy	PAYROLL DEDUCTION		\$ 80.00
23/05/2021	PY02-24-CFMEU		PAYROLL DEDUCTION	\$ 80.00	
31/05/2021	2833.13860-01	Miss T Huston	BOOKS		\$ 924.00
27/05/2021	001		SUPPLY 42 COPIES OF BIRDS OF THE PERTH HILLS BOOK	\$ 924.00	
31/05/2021	2833.13913-01	Ms S D Wasley	AUTHOR PRESENTATION		\$ 300.00
14/05/2021	1023		AUTHOR PRESENTATION - BOYA LIBRARY	\$ 300.00	
31/05/2021	2833.145-01	Schweppes Australia Pty Ltd (Asahi	KIOSK SUPPLIES		\$ 1,115.63
25/05/2021	0810168872		KIOSK SUPPLIES	\$ 1,115.63	
31/05/2021	2833.146-01	Eastern Hills Saws & Mowers Pty Ltd	PARTS		\$ 2,988.50
20/05/2021	47043 #4		SUPPLY 3 X NEW BRUSHCUTTERS, 1 X BLOWER & HARNESSSES	\$ 2,140.00	
20/05/2021	47042 #4		SUPPLY 1 X NEW STIHL CHAINSAW	\$ 756.00	
20/05/2021	47036 #11		SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP	\$ 29.00	
27/05/2021	47052 #11		SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP	\$ 57.00	
27/05/2021	46916 #4		SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP	\$ 7.50	
31/05/2021	2833.1521-01	Dial A Nappy & Busiclean	GOODS		\$ 140.40
27/05/2021	INV-13009		CLEANING CHEMICALS - CPC SWAN	\$ 140.40	
31/05/2021	2833.1674-01	Midland Cement Materials	CEMENT PRODUCTS		\$ 572.00
23/04/2021	6143302		SUPPLY SLOTTED PIPE - MORGAN JOHN MORGAN GREEN OPEN SPACE	\$ 572.00	
31/05/2021	2833.1689-01	Compsys Pty Ltd T/A Harmony Software	SUBSCRIPTIONS		\$ 756.20
05/05/2021	3-881		SOFTWARE SUBSCRIPTIONS	\$ 756.20	
31/05/2021	2833.1955-01	Cleanaway	RECYCLING FEES		\$ 67,853.30
27/05/2021	21628727		RECYCLING FEES	\$ 67,853.30	
31/05/2021	2833.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 44,362.91
27/05/2021	EMRC39697		TRANSFER STATION FEES	\$ 43,164.30	
27/05/2021	EMRC39698		DISPOSAL OF BURNT WASTE FROM WOOROLOO BUSHFIRE	\$ 502.88	
27/05/2021	EMRC39699		TRANSFER STATION FEES	\$ 695.75	
31/05/2021	2833.215-01	Deputy Commissioner of Taxation	TAXATION		\$ 143,844.00
23/05/2021	PY01-24-Deputy C		PAYROLL DEDUCTION	\$ 117,624.00	
23/05/2021	PY02-24-Deputy C		PAYROLL DEDUCTION	\$ 26,220.00	
31/05/2021	2833.2165-01	Country Womens Association of WA In	CATERING		\$ 240.00
21/05/2021	131		CATERING SERVICES - STONEVILLE FIRE SCHOOL	\$ 240.00	
31/05/2021	2833.223-01	Jason Signmakers	SIGNS		\$ 141.68
24/03/2021	217488		SUPPLY 40 X DIEBACK STICKERS	\$ 141.68	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
31/05/2021	2833.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 762.24
14/05/2021	119369609		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC	\$ 762.24	
31/05/2021	2833.253-01	Lo-Go Appointments	TEMP STAFF		\$ 3,533.73
20/05/2021	00423619		TEMP STAFF - RATES OFFICER	\$ 2,524.09	
20/05/2021	00423618		TEMP STAFF - RATES OFFICER	\$ 1,009.64	
31/05/2021	2833.280-01	Winc Australia Pty Limited	STATIONERY		\$ 985.30
20/04/2021	9035732383		STATIONERY ITEMS	\$ 223.96	
23/04/2021	9035677866		STATIONERY ITEMS	\$ 486.36	
23/04/2021	9035742231		STATIONERY ITEMS	\$ 23.29	
05/05/2021	9035769921		STATIONERY ITEMS	\$ 87.35	
05/05/2021	9035785029		STATIONERY ITEMS	\$ 164.34	
31/05/2021	2833.300-01	Civica Pty Ltd	FEES		\$ 5,215.10
27/05/2021	C/ILG021015		PROFESSIONAL CONSULT - ONSITE SUBDIVISIONS TRAINING	\$ 5,215.10	
31/05/2021	2833.314-01	Landgate	TITLE SEARCHES		\$ 186.90
14/05/2021	1094226		ONLINE TRANSACTION SUMMARY - APRIL 2021	\$ 186.90	
31/05/2021	2833.3180-01	Battery World Midland	BATTERIES		\$ 199.00
23/04/2021	#IN6031761017		BATTERY FOR 082MDG	\$ 199.00	
31/05/2021	2833.33-01	Boral Construction Materials Group	ASPHALT		\$ 1,990.45
16/04/2021	WA15905827		ASPHALT	\$ 148.50	
19/04/2021	WA15898346		SUPPLY 200L EMULSION	\$ 352.00	
23/04/2021	WA15908781		ASPHALT	\$ 148.50	
23/04/2021	WA15908782		ASPHALT	\$ 148.50	
23/04/2021	WA15921411		ASPHALT	\$ 148.50	
23/04/2021	WA15921412		ASPHALT	\$ 148.50	
05/05/2021	WA15959364		ASPHALT	\$ 148.50	
05/05/2021	WA15959363		ASPHALT	\$ 148.50	
05/05/2021	WA15947186		ASPHALT	\$ 297.00	
05/05/2021	WA15947185		ASPHALT	\$ 148.50	
14/05/2021	WA15895163		ASPHALT	\$ 153.45	
31/05/2021	2833.3338-01	RSEA Pty Ltd	SAFETY EQUIPMENT		\$ 180.52
23/04/2021	11468210		SAFETY EQUIPMENT	\$ 180.52	
31/05/2021	2833.385-01	Mundaring News & Lotto	SUBSCRIPTIONS		\$ 573.68
21/05/2021	6318		MAGAZINE SUBSCRIPTIONS	\$ 573.68	
31/05/2021	2833.388-01	Bunzl Ltd	CLEANING SUPPLIES		\$ 3,700.17
23/04/2021	W156792		CLEANING SUPPLIES FOR LAKE LESCHENAULTIA	\$ 1,069.98	
23/04/2021	W148723		PAPER PRODUCTS	\$ 2,376.47	
14/05/2021	W166611		CLEANING SUPPLIES FOR LAKE LESCHENAULTIA	\$ 49.34	
14/05/2021	W166839		CLEANING SUPPLIES FOR LAKE LESCHENAULTIA	\$ 204.38	
31/05/2021	2833.4-01	Health Insurance Fund of WA	PAYROLL DEDUCTION		\$ 752.20
23/05/2021	PY01-24-HIF		PAYROLL DEDUCTION	\$ 752.20	
31/05/2021	2833.4238-01	IGA Swanview	KIOSK SUPPLIES		\$ 49.99
27/05/2021	00639915		FOOD FOR CHILDREN - MECPC	\$ 49.99	
31/05/2021	2833.4281-01	Direct Communications	EQUIPMENT PURCHASES		\$ 784.30
21/05/2021	112537		ADDITIONAL REPAIRS TO HI BAND ON RADIO IN 088MDG	\$ 410.30	
21/05/2021	112536		REPAIRS TO HI BAND ON RADIO IN 088MDG	\$ 374.00	
31/05/2021	2833.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 3,340.66
27/05/2021	#814		HIRE OF PLANT	\$ 3,340.66	
31/05/2021	2833.4453-01	Technifire 2000	PARTS		\$ 4,529.22
20/05/2021	24425		SUPPLY BRACKET STRAP FOR 091MDG, 088MDG & 072MDG	\$ 868.00	
21/05/2021	24422		REPAIR SAWYERS VALLEY 1.4R 088MDG	\$ 3,661.22	
31/05/2021	2833.452-01	Mahogany Building & Design	MAINTENANCE		\$ 489.50
27/05/2021	INV0282		REPLACE BROKEN TILES IN WORKSHOP TOILET - SHIRE DEPOT	\$ 357.50	
27/05/2021	INV0283		REPAIR LUNCH ROOM DOOR - MATHIESON RD TRANSFER STATION	\$ 77.00	
27/05/2021	INV0284		FIT LOCKPLATE LUNCH ROOM DOOR - MATHIESON RD TRANSFER STATION	\$ 55.00	
31/05/2021	2833.4888-01	Kennards Hire	HIRE		\$ 116.00
21/05/2021	22559072		HIRE OF LAWN CORER	\$ 116.00	
31/05/2021	2833.5147-01	IPWEA National	SUBSCRIPTION		\$ 1,552.50
27/05/2021	84102-M0421		NAMS SUBSCRIPTION FEE 01/07/2021 TO 30/06/2022	\$ 1,552.50	
31/05/2021	2833.5390-01	WA Naturally Publications	VISITOR CENTRE STOCK		\$ 414.53
21/05/2021	P 1-01-029836		ASSORTED MAPS FOR VISITOR CENTRE STOCK	\$ 414.53	
31/05/2021	2833.5719-01	Shire of Mundaring - Lotto Club	PAYROLL DEDUCTION		\$ 271.60
23/05/2021	PY01-24-STAFF LO		PAYROLL DEDUCTION	\$ 258.02	
23/05/2021	PY02-24-STAFF LO		PAYROLL DEDUCTION	\$ 13.58	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
31/05/2021	2833.5945-01	West Coast Spring Water Pty Ltd	CAFE BAR CONSUMABLES		\$ 49.77
27/05/2021	1904502		WATER BOTTLES FOR DEPOT WATER COOLERS	\$ 21.33	
27/05/2021	1917210		WATER BOTTLES FOR DEPOT WATER COOLERS	\$ 28.44	
31/05/2021	2833.6-01	Shire of Mundaring - Social Club	PAYROLL DEDUCTION		\$ 160.00
23/05/2021	PY01-24-MUNDARIN		PAYROLL DEDUCTION	\$ 160.00	
31/05/2021	2833.6084-01	Priority Management Perth Pty Ltd	TRAINING		\$ 792.00
30/04/2021	4461		WORKING SMART WITH MICROSOFT OUTLOOK WORKSHOP	\$ 792.00	
31/05/2021	2833.6792-01	Host Corporation Pty Ltd T/A Host D	EQUIPMENT PURCHASES		\$ 262.90
21/05/2021	1262414		10 LITRE URN FOR REFLECTIONS CAFE	\$ 262.90	
31/05/2021	2833.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 147.00
20/05/2021	10206868		RETICULATION PARTS	\$ 147.00	
31/05/2021	2833.7-01	Australian Services Union	PAYROLL DEDUCTION		\$ 153.40
23/05/2021	PY01-24-AUSTRALI		PAYROLL DEDUCTION	\$ 23.90	
23/05/2021	PY02-24-AUSTRALI		PAYROLL DEDUCTION	\$ 129.50	
31/05/2021	2833.7039-01	ID Consulting Pty Ltd	SUBSCRIPTION		\$ 1,567.50
21/05/2021	00135225		QUARTERLY SUBSCRIPTION FEE MAY TO JULY 2021	\$ 1,567.50	
31/05/2021	2833.7230-01	Boss Bobcat & Truck Service	EARTHWORKS		\$ 3,740.00
27/05/2021	221		EARTHWORKS RAMP WORK & FOOTPATH- MORGAN JOHN MORGAN PARK	\$ 3,740.00	
31/05/2021	2833.7352-01	Records and Information Management	SUBSCRIPTION		\$ 630.00
08/05/2021	295907		CORPORATE MEMBERSHIP RENEWAL 2021/2022	\$ 630.00	
31/05/2021	2833.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING / MAINTENANCE		\$ 5,385.60
27/05/2021	2469		FILL & ROLL GRAVEL IN ENGINEERING SHED - SHIRE DEPOT	\$ 841.60	
27/05/2021	2470		FOOTPATH SWEEPING / MAINTENANCE	\$ 3,029.40	
27/05/2021	2466		GENERAL MAINTENANCE - SCULPTURE PARK	\$ 1,514.70	
31/05/2021	2833.7807-01	Water Installations	QUARTERLY SERVICING		\$ 140.00
27/05/2021	00018845		QUARTERLY SERVICING TREATMENT SYSTEM - MT HELENA PAVILION	\$ 140.00	
31/05/2021	2833.80-01	Bunnings Group Limited	HARDWARE		\$ 732.19
14/05/2021	2440/01751957		HARDWARE ITEMS	\$ 193.19	
20/05/2021	2440/00185658		HARDWARE ITEMS	\$ 539.00	
31/05/2021	2833.8-01	LGRCEU	PAYROLL DEDUCTION		\$ 41.00
23/05/2021	PY02-24-LGRCEU		PAYROLL DEDUCTION	\$ 41.00	
31/05/2021	2833.9184-01	Budget Rent A Car (Busby Investment)	VEHICLE HIRE		\$ 110.37
27/05/2021	431885495		HIRE OF 4.2 MT VAN - ONGOING COLLECTION OF CDS BINS	\$ 110.37	
31/05/2021	2833.9596-01	Brice Pest Management	PEST CONTROL		\$ 682.00
20/05/2021	IV04439		TERMITE INSPECTION & TREATMENT - HOSCA DARLINGTON	\$ 286.00	
21/05/2021	IV04446		PEST CONTROL - MIDVALE CHILD CARE CENTRE	\$ 242.00	
27/05/2021	IV04452		ANT TREATMENT - COPPIN RD TRANSFER STATION	\$ 154.00	
31/05/2021	2833.9601-01	Chris Mitchell Earthworks	EARTHWORKS		\$ 3,377.50
28/05/2021	00007146		ROCKBREAKING WORKS - STONEVILLE FIRE SCHOOL	\$ 2,557.50	
28/05/2021	00007145		PUMP OUT SEPTIC TANKS - STONEVILLE FIRE SCHOOL	\$ 820.00	
31/05/2021	2833.9698-01	Managed System Services Pty Ltd	MAINTENANCE		\$ 7,169.42
28/05/2021	00006871		ARUBA SUPPORT MAINTENANCE	\$ 6,289.42	
21/05/2021	00006828		SOPHOS PROFESSIONAL SERVICES - HALF DAY	\$ 880.00	
31/05/2021	2833.9769-01	Japanese Truck & Bus Spares	PARTS		\$ 1,737.80
05/05/2021	403681		SUPPLY BRAKE PARTS FOR P2451	\$ 1,091.55	
05/05/2021	403644		SUPPLY SEAT BEL FOR P704	\$ 330.00	
13/05/2021	403946		SUPPLY BRAKE PARTS FOR P2451	\$ 316.25	
31/05/2021	2834.13946-01	Mr E Bollig	REFUND		\$ 100.00
28/05/2021	REFUND		REFUND - PLANNING FEE PAID TWICE BY MISTAKE	\$ 100.00	
31/05/2021	2834.13947-01	Ms P Day	CROSSOVER CONTRIBUTION		\$ 575.00
28/05/2021	X-OVER		CROSSOVER CONTRIBUTION - OLD YORK RD GREENMOUNT	\$ 575.00	
31/05/2021	2834.1571-01	Glen Forrest Sports Club Inc	GRANT		\$ 2,200.00
28/05/2021	GRANT		MATCHING GRANT	\$ 2,200.00	
31/05/2021	2834.174-01	Synergy	ELECTRICITY		\$ 1,473.14
20/05/2021	8148423529		ELECTRICITY	\$ 258.89	
20/05/2021	5018318810		ELECTRICITY	\$ 231.33	
20/05/2021	0941380327		ELECTRICITY	\$ 228.89	
28/05/2021	1187187526		ELECTRICITY	\$ 0.11	
28/05/2021	9370568529		ELECTRICITY	\$ 0.28	
18/05/2021	8172569523		ELECTRICITY	\$ 752.84	
31/05/2021	2834.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 9,703.25
27/05/2021	270521		FDC PARENT LEVY	\$ 9,703.25	

## MONTHLY PAYMENTS LIST OF ACCOUNTS MAY 2021

Date	Reference	Payee	Description	Amount	Total
31/05/2021	2835.12723-01	Mr D G Burgess	REFUND		\$ 249.53
31/05/2021	REFUND		RATES REFUND	\$ 249.53	
31/05/2021	2835.13948-01	Mrs M E Kitson	REFUND		\$ 469.68
31/05/2021	REFUND		RATES REFUND	\$ 469.68	
31/05/2021	2836.13949-01	Mr M C Collins	REFUND		\$ 3,343.70
31/05/2021	991101		BOND REFUND	\$ 3,343.70	
Total Electronic Funds Transfers From Municipal Account				\$ 3,159,488.66	\$ 3,159,488.66
<b>Payments By Electronic Funds Transfer (Payroll)</b>					
12/05/2021	PP23/21 cycle 1	Pay Summary		\$ 381,465.08	
12/05/2021	PP23/21 cycle 2	Pay Summary		\$ 97,523.08	
26/05/2021	PP24/21 cycle 1	Pay Summary		\$ 360,983.00	
26/05/2021	PP24/21 cycle 2	Pay Summary		\$ 97,755.63	
Total Payroll Payments Direct From Municipal Account				\$ 973,727.45	
<b>Payment By Direct Debit From Municipal Account</b>					
		Bendigo - Merch Bank Fees		\$ 3,017.03	
		Bendigo - Direct Debit Fees (incl FTS)		\$ 463.44	
		Commonwealth Bank - Bpoint Fees		\$ 272.07	
		NAB - Purchase Cards		\$ 18,386.16	
		Fleetcare - Fuel Payments		\$ 2,501.06	
		HP Financial Services - Equipment Lease (April)		\$ 15,950.00	
		HP Financial Services - Equipment Lease (May)		\$ 18,173.64	
		Konica Minolta - Printer Lease		\$ 3,414.62	
		WA Treasury Corporation		\$ 91,888.81	
		RMS - Lakes Monthly License Fee		\$ 169.40	
		RMS - Monthly SMS Fees		\$ 51.05	
		WEX Motorpass		\$ 44.05	
		Qikkids - Fees		\$ 289.58	
		Windcave - Merchant Fees		\$ 113.30	
Total Electronic Fund Payments Direct From Municipal Account				\$ 154,824.11	

## NAB Purchase Card Payments List for May 2021

<u>Date</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount</u>	<u>Card User</u>
28-Apr-21	IGA Swanview	Family Day Care Consumables	\$ 17.39	Mrs A Tomizzi
28-Apr-21	Plumbdog North Perth	Servicing of Gas heaters - MECPC	\$ 660.00	Mrs S E Broad
28-Apr-21	Tony's House of Tender Meats	Meat for children - MECPC	\$ 251.83	Mrs S E Broad
28-Apr-21	The Good Guys	Kitchen sandwich press - KSP Library	\$ 49.00	Ms A L Rowe
29-Apr-21	JBHIFI.com.au	DVD's - AFM Library	\$ 248.75	Ms H McKissock
29-Apr-21	Midland Auto One	Wind screen wipers for Shire vehicle	\$ 24.90	Ms R B McAllister
29-Apr-21	Angus & Robertson Books	Refund for non-supply - AFM Library	REFUND -\$ 27.95	Ms M A Yasbincek
29-Apr-21	Angus & Robertson Books	Refund for non-supply - AFM Library	REFUND -\$ 34.95	Ms M A Yasbincek
29-Apr-21	Angus & Robertson Books	Refund for non-supply - KSP Library	REFUND -\$ 17.75	Ms M A Yasbincek
29-Apr-21	Angus & Robertson Books	Refund for non-supply - KSP Library	REFUND -\$ 27.95	Ms M A Yasbincek
29-Apr-21	Angus & Robertson	Book stock - AFM Library	\$ 417.25	Ms H McKissock
30-Apr-21	Coles 0285	Food for children - MECPC	\$ 87.30	Ms S Harlow
30-Apr-21	Campaign Monitor	Bulk monthly email What's On May e-newsletter	\$ 23.18	Ms B M Beale
30-Apr-21	Red Dot Stores	Consumables for children's crafts - MECPC	\$ 64.95	Ms S Harlow
4-May-21	Coles 0322	Consumables for Children's Services staff & visitors	\$ 42.00	Mrs A Tomizzi
4-May-21	Happy Families Family Education	Little People, Big Feelings Online Summit	\$ 99.00	Mrs J A Pearce
4-May-21	Kmart Online	Children's rest time blankets - MECPC	\$ 92.00	Ms S Harlow
4-May-21	Tony's House of Tender Meats	Meat for children - MECPC	\$ 331.34	Mrs S E Broad
4-May-21	Coles 0485	Food for children - MECPC	\$ 20.20	Mrs S E Broad
4-May-21	Angus & Robertson	Book stock - AFM Library	\$ 611.30	Ms M A Yasbincek
4-May-21	Angus & Robertson	Book stock - KSP Library	\$ 372.35	Ms M A Yasbincek
5-May-21	Margaret River Heart Field Trip	Registration - Fire & Biodiversity Field Trip - Briony Moran	\$ 25.00	Mr M R Luzi
5-May-21	Margaret River Heart Workshop	Registration - Fire & Biodiversity Workshop - Briony Moran	\$ 20.00	Mr M R Luzi
5-May-21	Margaret River Heart Forum	Registration - Fire & Biodiversity Forum - Briony Moran	\$ 75.00	Mr M R Luzi
5-May-21	Mundaring Istanbul Kebab & Turkish Bakery	Catering - CBP Workshop 4 on 05/05/2021	\$ 78.00	Ms M M Thomas
5-May-21	Woolworths 4312	Catering - CBP Workshop 4 on 05/05/2021	\$ 28.00	Ms M M Thomas
5-May-21	Mundaring Istanbul Kebab & Turkish Bakery	Catering - CBP Workshop 4 on 05/05/2021	\$ 14.00	Ms M M Thomas
5-May-21	Kmart Online	Refund of \$24.00 due to unavailability of product	REFUND -\$ 24.00	Ms S Harlow
5-May-21	The Reject Shop 6637	Consumables for parenting programs - Midvale Hub	\$ 48.00	Mrs J A Pearce
6-May-21	JBHIFI.com.au	DVD stock - AFM Library	\$ 195.57	Ms H McKissock
6-May-21	Angus & Robertson	Book stock - AFM Library	\$ 863.95	Ms H McKissock
6-May-21	CSR Gyprock	Ceiling Tiles - Mundaring Football Pavilion	\$ 98.90	Mr J M Neale
7-May-21	Officeworks 0611	Stationery for BB backpack contents - AFM Library	\$ 17.18	Ms M A Yasbincek
9-May-21	Facebook Ireland Limited	Youth Volunteer event promotion	\$ 60.00	Mrs P Heath
9-May-21	Books & Gift Direct	Junior stock - children's programs	\$ 96.00	Ms M A Yasbincek
10-May-21	Semann & Slattery	Staff Training documentation writing - MECPC	\$ 55.00	Ms S Harlow
10-May-21	Battery World Midland	Batteries for blind remote control - Brown Park Youth Centre	\$ 12.00	Mr B A McLennan
10-May-21	News Limited	Australian newspaper subscription - Mundaring Library	\$ 572.00	Ms H McKissock
10-May-21	Angus & Robertson	Book stock - KSP Library	\$ 301.70	Ms A L Rowe
11-May-21	Arboregreen Landscape Products	Tree Poppers	\$ 1,636.90	Mrs E M Pinnock
11-May-21	Campaign Monitor	Campaign Monitor Library Events May 2021	\$ 132.17	Ms G Evans
12-May-21	Facebook Ireland Limited	Advertising - Volunteering & SIYV Week 2	\$ 30.00	Mrs N O'Malley
12-May-21	Dymocks Midland	Gift card - Info Week Promo Prize Draw - KSP Library	\$ 100.00	Ms G Evans
12-May-21	Dymocks Midland	Gift card - Info Week Promo Prize Draw - AFM Library	\$ 100.00	Ms G Evans
12-May-21	Angus & Robertson	Junior stock - SOM Libraries	\$ 611.65	Ms M A Yasbincek
12-May-21	Angus & Robertson	Book stock - KSP Library	\$ 330.45	Ms M A Yasbincek
12-May-21	Bunnings 591000	Blower Vac/Leaves	\$ 219.00	Mr C M Cuthbert
13-May-21	Kit Bag	Bob Cooper Snake Bite Kits	\$ 149.75	Mr C M Cuthbert
13-May-21	Swan City Council Court House Car park	Parking Fee - DFES & City of Swan recovery meeting	\$ 6.00	Mr A J Dyson

## NAB Purchase Card Payments List for May 2021

<u>Date</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount</u>	<u>Card User</u>
13-May-21	JBHifi.com.au	DVD stock - AFM Library	\$ 58.93	Ms H McKissock
13-May-21	Department of Health	Pest Management Licence - Supervisor Environment	\$ 215.00	Mrs J N Dutton
13-May-21	City of Perth parking	Parking Fees - meeting at ECRU	\$ 12.12	Ms R B McAllister
13-May-21	Repco Mundaring	Trailer plug for Maintenance Project	\$ 30.00	Mr J M Neale
13-May-21	Australia Post Mundaring	USB recharge cable for iPad - Visitor Centre	\$ 25.00	Ms B M Beale
13-May-21	Rainchaser Water Tanks Pty Ltd	Suction strainer - Maintenance Project	\$ 118.98	Mr J M Neale
15-May-21	Bunnings 383000	Safety equipment for all children's rooms - MECPC	\$ 342.50	Ms S Harlow
15-May-21	Imo Car Wash	Wash Vehicle P4818 - MECPC	\$ 12.20	Ms S Harlow
16-May-21	Kmart 1282	Equipment for children - MECPC	\$ 75.30	Ms S Harlow
16-May-21	Facebook Ireland Limited	Social media advertising	\$ 40.00	Mrs N O'Malley
17-May-21	Coles 0330	Coles Vouchers - Website Project Survey with Community Survey	\$ 100.00	Ms A E Douglas
17-May-21	Happy Families Family Education	Online Webinar - Anxiety in your Child	\$ 30.00	Mrs J A Pearce
17-May-21	Koori Curriculum	Resources for children - MECPC	\$ 132.15	Ms S Harlow
17-May-21	Vistaprint B.V.	Vistaprint Business Cards Swimming Pool Inspector	\$ 59.75	Ms A E Douglas
17-May-21	Bunnings 591000	Spray paint - Graffiti removal	\$ 38.70	Mr J M Neale
17-May-21	Clark Rubber Midland	Noise equipment supplies	\$ 163.00	Mr M J Shurlock
18-May-21	Paperpak	Seed donation bags - AFM Library	\$ 82.26	Ms H McKissock
18-May-21	Midland Supa IGA	Consumables for childcare - MECPC	\$ 38.29	Ms S Harlow
18-May-21	Bunnings 591000	Key cutting - Shire Admin building	\$ 9.30	Mr J M Neale
19-May-21	JBHifi.com.au	Book stock - AFM Library	\$ 114.89	Ms H McKissock
19-May-21	Pretty Sticky (Aust/NZ) Pty Ltd	Genre tape - AFM Library	\$ 87.66	Ms H McKissock
19-May-21	CSP Group Pty Ltd	60mm bit for the auger - Environmental Management	\$ 413.00	Mr D L O'Brien
19-May-21	Bibbulmun Track Foundation	Book stock - KSP Library	\$ 67.37	Ms A L Rowe
20-May-21	Anglicare WA	Resources for children - MECPC	\$ 81.50	Ms S Harlow
21-May-21	Little Learning Treasures	Beginner reader boxes - AFM Library	\$ 159.70	Ms H McKissock
21-May-21	Chargebar Australia	Mobile device charges - AFM Library	\$ 471.90	Ms H McKissock
21-May-21	Australian Childhood Foundation	Workshop Registration - Parenting after family violence	\$ 167.64	Mrs J A Pearce
21-May-21	Booking.com Australia	Accommodation for Shire President - Conference	\$ 540.00	Ms A E Douglas
21-May-21	Bunnings 591000	Bi-fold table - Information Technology	\$ 44.98	Mr M Arbab
24-May-21	The University of Melbourne	Online Workshop - Tuning in to Kids	\$ 660.00	Mrs A Tomizzi
24-May-21	Australian Local Government Association	Registration - 27th National General Assembly - Shire President	\$ 1,314.00	Ms A M Italiano
24-May-21	City of Perth parking	Parking Fees - SAT Mediation	\$ 10.10	Mr S M Purdy
24-May-21	Swanview IGA	Misc. items for staff & visitors to office	\$ 27.39	Mrs A Tomizzi
24-May-21	Alexander Colquhoun & Son Pty Ltd	Onion bags for CDS - Waste Transfer Station	\$ 440.00	Mr R Haripersad
24-May-21	ASIC	Business Name Registration - Perth Hills Mundaring Visitor Centre	\$ 87.00	Ms A E Douglas
24-May-21	Vimeo Premium	Membership renewal - Council Meeting Live Streaming overcharge	REFUND - \$ 1,254.00	Mr M Arbab
24-May-21	Vimeo Premium	Membership renewal - Council Meeting Live Streaming	\$ 1,254.00	Mr M Arbab
24-May-21	News Limited	Newspaper subscription - KSP Library	\$ 572.00	Ms A L Rowe
24-May-21	Coles Online	Food for playgroup and parenting sessions - SCFC Clayton View	\$ 175.05	Ms R B McAllister
25-May-21	Qantas Airways Limited	Airfares - 27th National General Assembly - Shire President	\$ 919.34	Ms A M Italiano
25-May-21	ACT Cab charge	Taxi fare - Canberra Behind the Scenes - CEO	\$ 41.63	Mr J P Throssell
25-May-21	HB Commerce Pty Ltd	Badge maker machine for events - Midvale Hub	\$ 148.38	Mrs J A Pearce
25-May-21	Mundaring Istanbul Kebab & Turkish Bakery	Catering - Council Forum on 25/05/2021	\$ 107.50	Ms M M Thomas
25-May-21	The Good Guys	Kitchen equipment & resources for rooms - MECPC	\$ 70.95	Ms S Harlow
25-May-21	Rebel Sport Ltd	Sporting equipment for children - MECPC	\$ 49.99	Ms S Harlow
26-May-21	JBHifi.com.au	DVD stock - AFM Library	\$ 124.89	Ms H McKissock
26-May-21	ACT Cab charge	Taxi fare - Canberra Behind the Scenes - CEO	\$ 16.33	Mr J P Throssell
26-May-21	Kombi-Nation Co.	Parent event Sorry Day	\$ 250.00	Ms R B McAllister
26-May-21	Mt Helena Hardware	Paint Supplies - Graffiti removal	\$ 93.30	Mr J M Neale

**NAB Purchase Card Payments List for May 2021**

<u>Date</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount</u>	<u>Card User</u>
26-May-21	Facebook Ireland Limited	Social media advertising	\$ 26.79	Mrs N O'Malley
26-May-21	Campaign Monitor	Library Campaign Monitor event marketing	\$ 132.22	Ms G Evans
26-May-21	Aldi Store - Ellenbrook	Books for children - MECPC	\$ 36.02	Ms S Harlow
27-May-21	Campaign Monitor	What's On E-newsletter - June 2021	\$ 23.21	Ms B M Beale
27-May-21	The Plant Café	Catering - Council Forum on 25/05/2021	\$ 91.60	Ms M M Thomas
28-May-21	Chemist Warehouse	Replacement EpiPen Junior - MECPC	\$ 79.99	Ms S Harlow
<b>Total Purchase Card Payments</b>			<b>\$ 18,386.16</b>	



## 10.10 Statement of Financial Activity for period ended 31 May 2021

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<b>File Code</b>	FI.RPT2
<b>Author</b>	Stan Kocian, Manager Finance and Governance
<b>Senior Employee</b>	Garry Bird, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Statement of Financial Activity for period ended 31 May 2021 <a href="#">↓</a>

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### SUMMARY

The monthly Statement of Financial Activity discloses the Shire's financial activities for the period ending 31 May 2021.

The actual closing budget position as at 31 May 2021 was a surplus of \$12,264,070 compared to a budgeted year to date surplus to the end of May of \$7,238,855. The budgeted year end surplus is \$1,545,251 as per the original budget adopted by Council (C2.07.20). The mid-year budget review subsequently amended the forecast budget year end surplus to \$1,921,291 (C8.02.21)

### BACKGROUND

The monthly financial report is presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates.

The Statement of Financial Activity Report summarises the Shire's financial activities.

### STATUTORY / LEGAL IMPLICATIONS

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Financial implications are in accordance with the approved reporting material variances (C14.07.20) of:

- (+) or (-) \$50,000 or 10%, whichever is the greater for Revenue
- (+) or (-) \$100,000 or 10%, whichever is the greater for Expenses

within the monthly Statement of Financial Activity during the 2020/21 financial year.

## STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.6 – Sound financial and asset management

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>Risk:</b> Financial performance is not monitored against approved budget		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The monthly financial report tracks the Shire's actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire's financial performance throughout the financial year.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

The reports that accompany this item are as follows:

- A graphical representation of the year to date comparison to budget for operating revenue, operating expenses and capital expenses;
- Statement of Financial Activity (based on the Rate Setting Statement adopted in the annual budget) for the period ending 31 May 2021;
- An explanation of the material variances in the Statement of Financial Activity
- The closing budget position for the period ending 31 May 2021 and comparison to the year to date budget and same period last year;
- An explanation of the key terms and definitions used in the Statement of Financial Activity;
- The closing budget position for the period ending 31 May 2021 and comparison to the year to date budget and same period last year;
- A statement of year to date operating expenses by each area of budget responsibility and a graphical comparison of year to date operating expense to the year to date budget; and
- Summary of Cash Investments with financial institutions as at 31 May 2021.

In relation to the material variances, "timing" differences are due to the monthly spread of the budget not matching the actual spread of revenue or expenditure. Timing differences will not result in a forecast adjustment.

Where the material variance is flagged as "permanent" this indicates that a forecast adjustment to the annual budget is required or has been made.

The Shire's closing surplus as at 31 May 2021 was \$12,264,070 compared to a year to date budgeted surplus of \$7,238,855. This variation is primarily due to:

1. The Shire's forecast opening budget surplus in the adopted budget was \$5,453,805 compared to an actual opening surplus position of \$6,386,144 (actual opening position was finalised after the budget was adopted);
2. The Shire's year to date actual operating expenses being \$2,821,440 less than the year to date budget (see explanation of variances);
3. The Shire's year to date actual operating revenue being \$45,955 greater than the year to date budget (see explanation of variances);
4. The Shire's net expenditure on investing activities (Capital works and funding of) being \$59,147 greater than the year to date budget (see explanation of variances); and
5. The Shire's net expenditure on financing activities (Transfers to/from reserves and repayment of loans) being \$489,055 less than the year to date budget (see explanation of variances).

Council will note, as per the mid-year budget review, there is an increase of \$376,040 to the Shire's forecast closing budget position for 2020/21; from a budgeted surplus of \$1,545,251 (as per the adopted annual budget) to a forecast surplus of \$1,921,291. The forecast closing position for 2020/21 will become the Shire's opening budget position for the 2021/22 budget. The \$376,040 increase in the forecast closing budget position will form part of the funds in the 2021/22 budget and will allow Council to maintain its focus on delivery of the forecast rates increases in the current Long Term Financial Plan.

Outstanding rates and waste charges as at 31 May 2021 was \$2,287,527 compared to a figure of \$1,863,392 at the same time last year.

The Shire's total cash as at 31 May 2021 was \$41,647,519 which includes \$13,974,070 in municipal funds (\$14,790,219 at the same time last year) and \$27,673,449 in cash backed reserves and other restricted funds.

## **VOTING REQUIREMENT**

Simple Majority

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C166.07.21</b>	
Moved by	Cr Cuthbert	Seconded by	Cr Martin

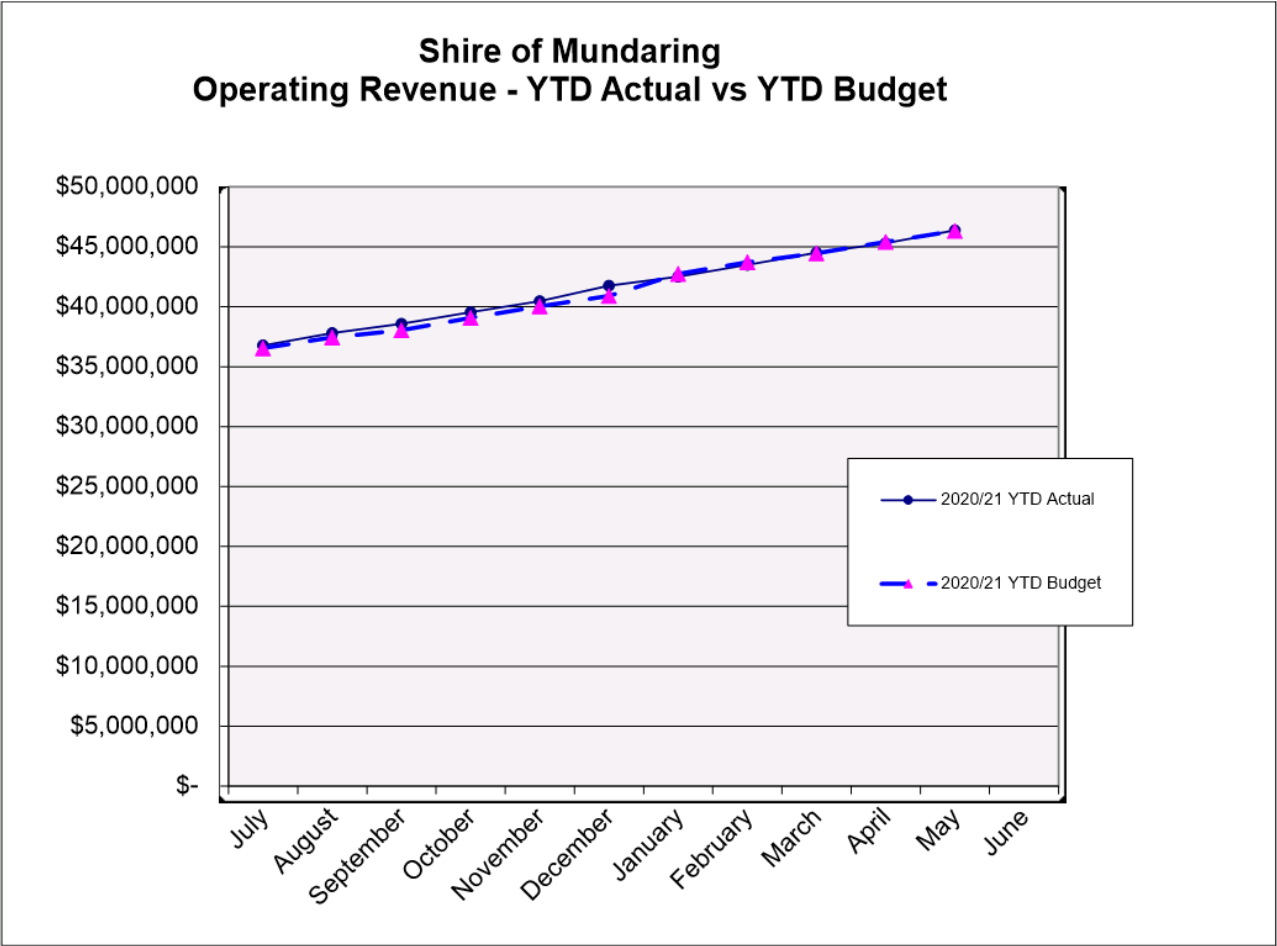
That Council notes:

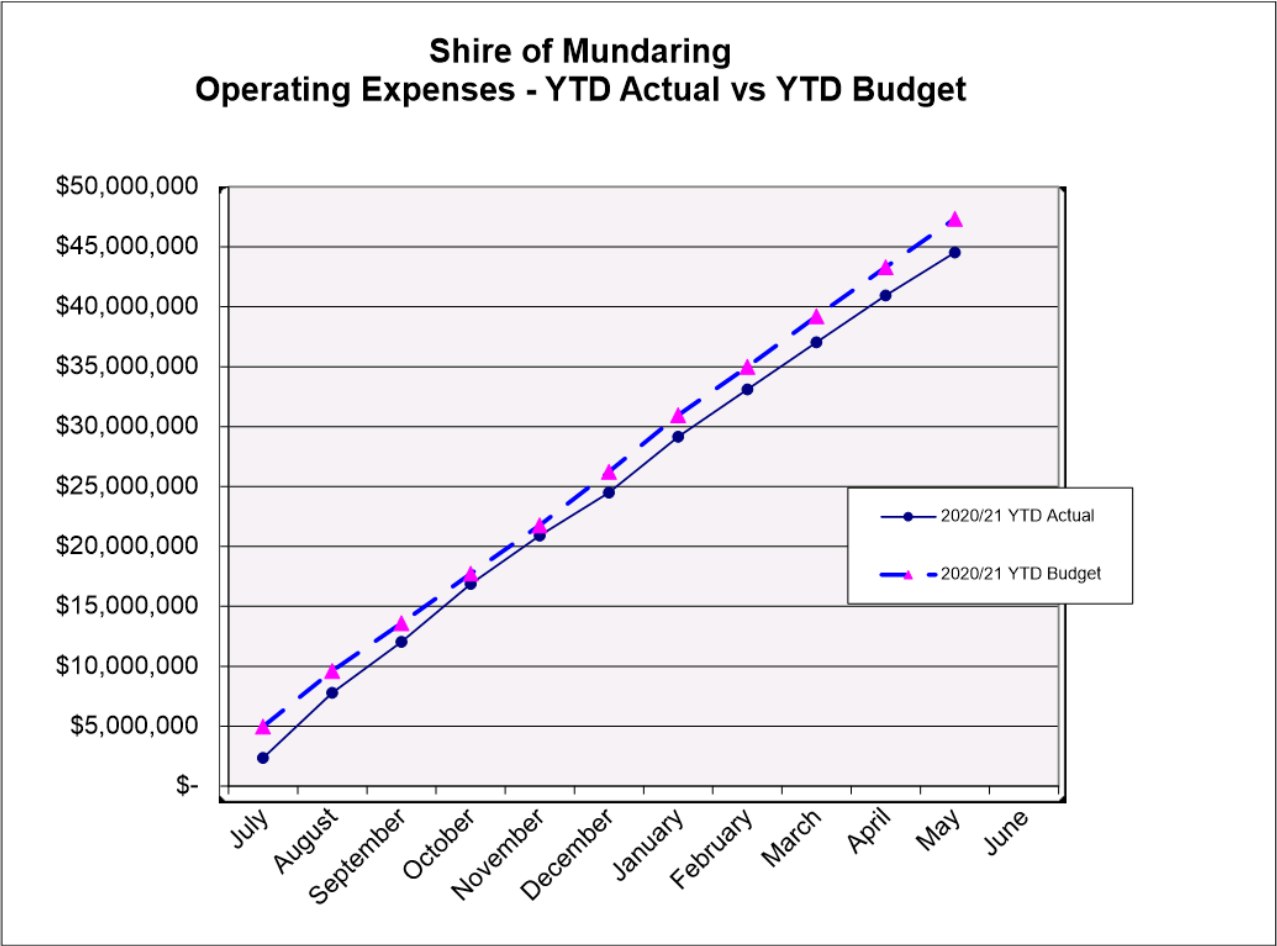
1. the closing position of the Shire for the period ending 31 May 2021 is a surplus of \$12,264,070 compared to the year to date budgeted surplus of \$7,238,855; and
2. the explanation of material variances in the Statement of Financial Activity contained in **Attachment 1**.

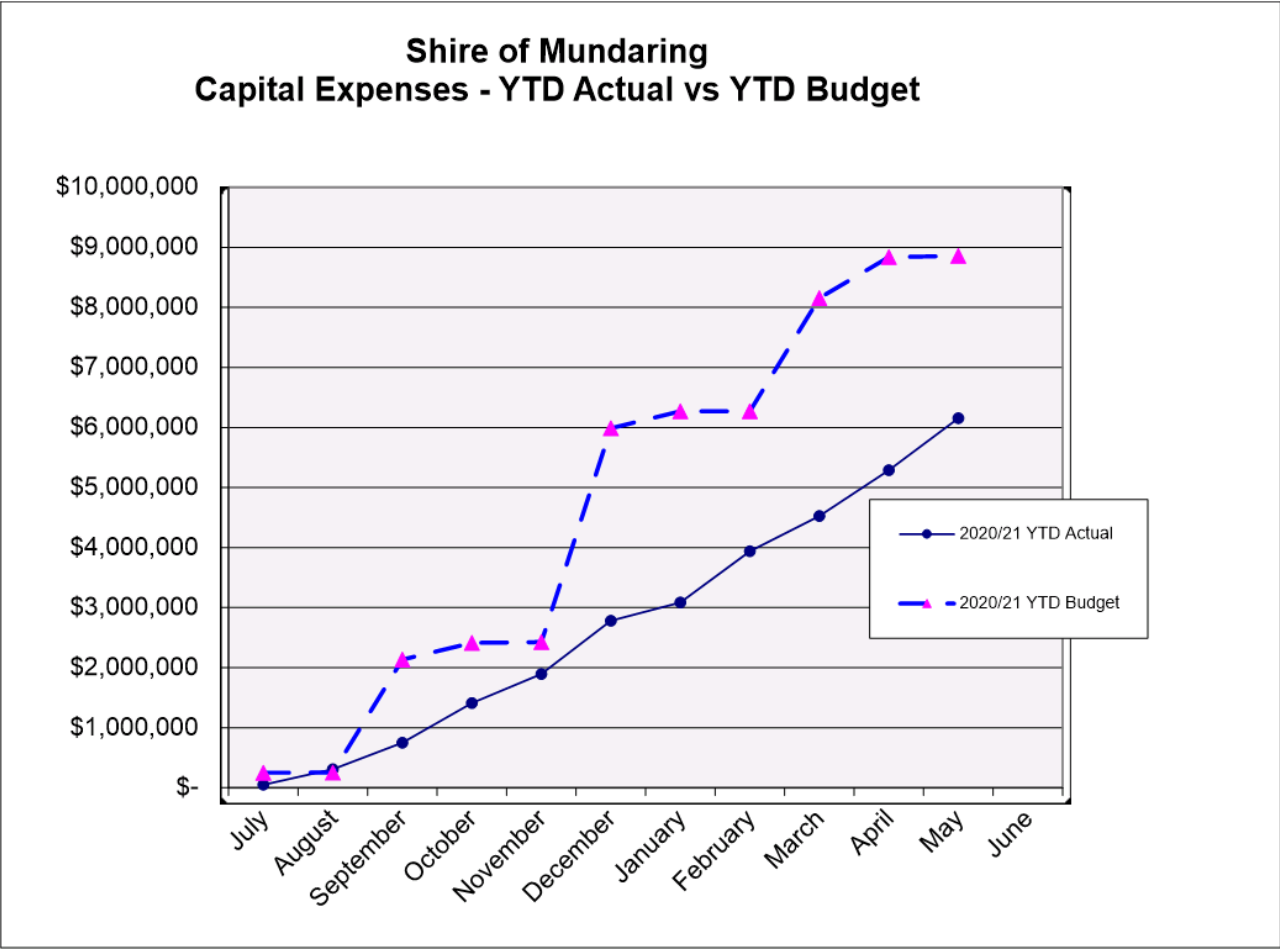
## **CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Lavell, Cr Martin, Cr Green, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil







**Shire of Mundaring**  
**Statement of Financial Activity**  
**for period ending 31 May 2021**

	2020/21 YTD Budget	2020/21 YTD Actuals	2020/21 BUDGET	2020/21 REVISED BUDGET	YTD Variance	YTD Variance
	\$	\$	\$	\$	\$	%
<b>Opening Funding Surplus/(Deficit)</b>	5,453,805	6,386,144	5,453,805	6,386,144	932,339	17.1%
<b>Revenue from operating activities</b>						
General Purpose Funding - Rates	29,080,170	29,083,239	29,092,236	29,092,236	3,069	0.0%
General Purpose Funding - Other	1,660,245	1,479,788	1,711,045	1,711,045	(180,457)	-10.9%
Governance	166,683	376,451	179,748	277,922	209,768	125.8%
Law, Order & Public Safety	420,650	732,765	562,400	787,633	312,115	74.2%
Health	44,013	96,455	46,200	72,382	52,442	119.2%
Education & Welfare	5,371,091	5,276,482	5,762,350	5,771,200	(94,609)	-1.8%
Community Amenities	6,945,241	7,095,193	7,147,722	7,070,890	149,952	2.2%
Recreation and Culture	1,970,640	1,350,534	2,088,856	2,005,356	(620,106)	-31.5%
Transport	57,274	87,044	65,700	93,700	29,770	52.0%
Economic Services	242,988	341,732	256,825	276,950	98,744	40.6%
Other Property and Services	371,898	457,165	414,007	287,346	85,267	22.9%
<b>Total</b>	<b>46,330,893</b>	<b>46,376,848</b>	<b>47,327,089</b>	<b>47,446,660</b>	<b>45,955</b>	<b>0.1%</b>
<b>Expenditure from operating activities</b>						
General Purpose Funding	(741,737)	(544,444)	(811,573)	(661,573)	197,293	-26.6%
Governance	(4,572,003)	(3,801,970)	(5,023,677)	(5,055,996)	770,033	-16.8%
Law, Order & Public Safety	(2,283,198)	(3,035,852)	(2,476,558)	(3,012,282)	(752,654)	33.0%
Health	(727,313)	(655,206)	(787,645)	(814,840)	72,107	-9.9%
Education & Welfare	(7,383,975)	(6,577,159)	(8,018,301)	(7,973,857)	806,816	-10.9%
Community Amenities	(8,055,676)	(7,814,237)	(9,012,593)	(8,917,380)	241,439	-3.0%
Recreation and Culture	(10,069,010)	(9,498,839)	(11,160,975)	(11,245,790)	570,171	-5.7%
Transport	(11,070,949)	(10,511,496)	(12,243,036)	(11,033,860)	559,453	-5.1%
Economic Services	(681,018)	(652,863)	(738,656)	(738,689)	28,155	-4.1%
Other Property and Services	(1,761,458)	(1,432,831)	(1,602,101)	(1,689,805)	328,627	-18.7%
<b>Total</b>	<b>(47,346,337)</b>	<b>(44,524,897)</b>	<b>(51,875,115)</b>	<b>(51,144,072)</b>	<b>2,821,440</b>	<b>6.0%</b>
<b>Operating activities excluded from rate setting</b>						
Depreciation on Assets	7,443,722	7,566,393	8,120,471	7,096,221	122,671	-1.6%
(Profit)/Loss on Disposal of Assets	(642,911)	(1,628)	(635,822)	(635,822)	641,283	99.7%
Deferred Rates Adjustment	-	31,619	-	-	31,619	100.0%
<b>Amount attributable to operating activities</b>	<b>5,785,367</b>	<b>9,448,335</b>	<b>2,936,623</b>	<b>2,762,987</b>	<b>3,662,968</b>	<b>63.3%</b>
<b>Investing Activities</b>						
Proceeds from Disposal of Assets	1,000,000	20,909	1,139,989	1,173,556	(979,091)	100.0%
Grants and Contributions	5,196,133	3,414,166	5,938,534	7,328,063	(1,781,967)	-34.3%
Purchase Property, Plant & Equipment	(2,395,922)	(737,119)	(2,666,564)	(3,806,641)	1,658,803	-69.2%
Purchase Infrastructure	(6,460,251)	(5,417,143)	(8,245,167)	(9,171,889)	1,043,108	-16.1%
<b>Amount attributable to investing activities</b>	<b>(2,660,040)</b>	<b>(2,719,187)</b>	<b>(3,833,208)</b>	<b>(4,476,911)</b>	<b>(59,147)</b>	<b>2.2%</b>
<b>Financing Activities</b>						
Repayment of Debentures	(611,212)	(553,379)	(666,777)	(666,777)	57,833	-9.5%
Cash Advances to Community Groups	-	(25,000)	-	-	(25,000)	-100.0%
Transfers from Reserves	479,517	250,520	2,099,343	2,165,722	(228,997)	-47.8%
Transfers to Reserves	(1,208,582)	(523,363)	(4,444,535)	(4,249,874)	685,219	56.7%
<b>Amount attributable to financing activities</b>	<b>(1,340,277)</b>	<b>(851,222)</b>	<b>(3,011,969)</b>	<b>(2,750,929)</b>	<b>489,055</b>	<b>36.5%</b>
<b>Closing Funding Surplus/(Deficit)</b>	<b>7,238,855</b>	<b>12,264,070</b>	<b>1,545,251</b>	<b>1,921,291</b>	<b>5,025,215</b>	<b>69.4%</b>

Explanation of Material Variances				
The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.				
The material variance for revenue adopted by Council for the 2020/21 year is \$50,000 or 10% whichever is the greater.				
The material variance for expenses adopted by Council for the 2020/21 year is \$100,000 or 10% whichever is the greater.				
Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
<b>Revenue from operating activities</b>				
General Purpose Funding - Rates	3,069	0.0%		Within Variance threshold.
General Purpose Funding - Other	(180,457)	(10.9%)	Timing	Interest - Reserve \$112,059 and Interest - Municipal \$105,607 are less than YTD Budget. Significantly impacted by reduced interest rates on investments.
Governance	209,768	125.8%	Permanent	Refund from LGIS is \$96,337 greater than YTD Budget, for which an adjustment was made at the Mid-year Budget Review. In addition unbudgeted Grant Funding for Bushfire Relief \$60,000 and Australia Day Function \$21,000 were received and LSL Reimbursement from Other Councils is \$38,956 greater than YTD Budget.
Law, Order & Public Safety	312,115	74.2%	Permanent	DFES Mitigation Activity Fund is \$277,833 greater than YTD Budget for which an adjustment was made at the Mid-year Budget Review. In addition Dog Act Registration Fees is \$101,543 greater than YTD Budget, partially offset by ESL Grant which is \$54,126 less than YTD Budget.
Health	52,442	119.2%	Permanent	Food Inspection Fees and Charges \$27,650 and Septic Tanks Inspection Fees and Charges \$15,514 are greater than YTD Budget for which an adjustment was made at the Mid-year Budget Review. The balance of the variance is spread across a number of areas.
Education & Welfare	(94,609)	(1.8%)	Timing	Predominantly due to Fees and Charges for Child Services which is \$216,494 less than YTD Budget, partially offset by Special Needs Subsidy \$61,980 and Child Care Benefit Grant \$25,968 which are greater than YTD Budget. The balance of the variance is spread across a number of areas.
Community Amenities	149,952	2.2%	Timing	Development Applications \$99,635, Refuse Collection Charges \$35,969 and Zone Orders and Account Enquires \$26,164 are greater than YTD Budget, partially offset by Container Deposit Scheme which is \$54,664 less than YTD Budget, for which an adjustment was made at the Mid-year Budget Review. The balance of the variance is spread across a number of areas.
Recreation and Culture	(620,106)	(31.5%)	Timing	Profit on Sale is \$650,000 less than YTD Budget mainly attributed to former KSP Library site at 2-4 Scott Street Greenmount, which is yet to be sold. The balance of the variance is spread across a number of areas.
Transport	29,770	52.0%	Timing	Income for the maintenance of Great Eastern Highway \$28,000 received earlier than anticipated in the budget, for which an adjustment was made at the Mid-year Budget Review.
Economic Services	98,744	40.6%	Permanent	Predominantly attributed to Building Licence Application Fees which is \$94,761 greater than YTD Budget, for which an adjustment was made at the Mid-year Budget Review.
Other Property and Services	85,267	22.9%	Permanent	Workers Compensation Reimbursements \$69,760 and Rent Lot 299 Elmsfield Road Midvale \$20,400 are greater than YTD Budget, both of which were adjusted at the Mid-year Budget Review.



<b>Expenditure from operating activities</b>				
General Purpose Funding	197,293	(26.6%)	Permanent	Predominantly due to Rates Write-offs which are \$176,858 less than YTD Budget, for which an adjustment was made at the Mid-year Budget Review.
Governance	770,033	(16.8%)	Timing	Salaries \$326,021, Equipment Maintenance \$272,738 and IT Expenses \$153,954 are less than YTD Budget, all of which were adjusted at the Mid-year Budget Review. The balance of the variance is spread across a number of areas.
Law, Order & Public Safety	(752,654)	33.0%	Permanent	Fire Mitigation Expenditure \$306,216 and Bushfire Hazard Abatement works \$178,203 are greater than YTD Budget, both of which were adjusted at the Mid-year Budget Review. In addition unbudgeted Salaries and Expenditure of \$232,012 has been incurred from the Wooroloo Bush Fire and is subject to reimbursement from DRFAWA funding. The balance of the variance is spread across a number of areas.
Health	72,107	(9.9%)		Within Variance threshold.
Education & Welfare	806,816	(10.9%)	Timing	Children Services employee costs are \$548,080 less than YTD Budget due to impact of Covid-19 and other staff vacancies. In addition Grants and Subsidies \$385,471 and Cleaning Expenses \$101,655 are less than YTD Budget, partially offset by Programs which is \$171,341 greater than YTD Budget. Adjustments for Grants and Subsidies and for Programs was made at Mid-year Budget Review. The balance of variances is spread across a number of areas.
Community Amenities	241,439	(3.0%)	Timing	Predominantly due to Waste Management expenditure for Mathieson Road Transfer Station \$120,066, Green Waste Recycling \$91,358, Domestic Refuse Collection \$81,514 and Kerbside Recycling \$77,238 which are less than YTD Budget. This is partially offset by Waste Management expenditure for Coppin Road Transfer Station \$129,813 and Bulk Refuse Collection \$118,083 which are greater than YTD Budget. An adjustment was made for Bulk Refuse Collection at the Mid-year Budget Review. The balance of the variance is spread across a number of areas.
Recreation and Culture	570,171	(5.7%)	Permanent	Community Facilities Cleaning Expenses \$438,214 and Grants and Subsidies \$49,120 are less than YTD Budget, for which an adjustment was made at Mid-year Budget Review. In addition Garden Maintenance Expense \$82,400 and Electricity Charges \$62,168 are less than YTD Budget, partially offset by Interest Expense which is \$191,530 greater than YTD Budget. In addition Depreciation Buildings is \$119,572 greater than YTD Budget, for which an adjustment was made at the Mid-year Budget Review. The balance of the variance is spread across a number of areas.
Transport	559,453	(5.1%)	Timing	Predominantly attributed to Roads Maintenance costs which is \$554,448 less than YTD Budget. The balance of the variance is spread across a number of areas.
Economic Services	28,155	(4.1%)		Within Variance threshold.
Other Property and Services	328,627	(18.7%)	Timing	Pre-allocation of overheads. Impact \$340,625. The balance of the variance is spread across a number of areas.

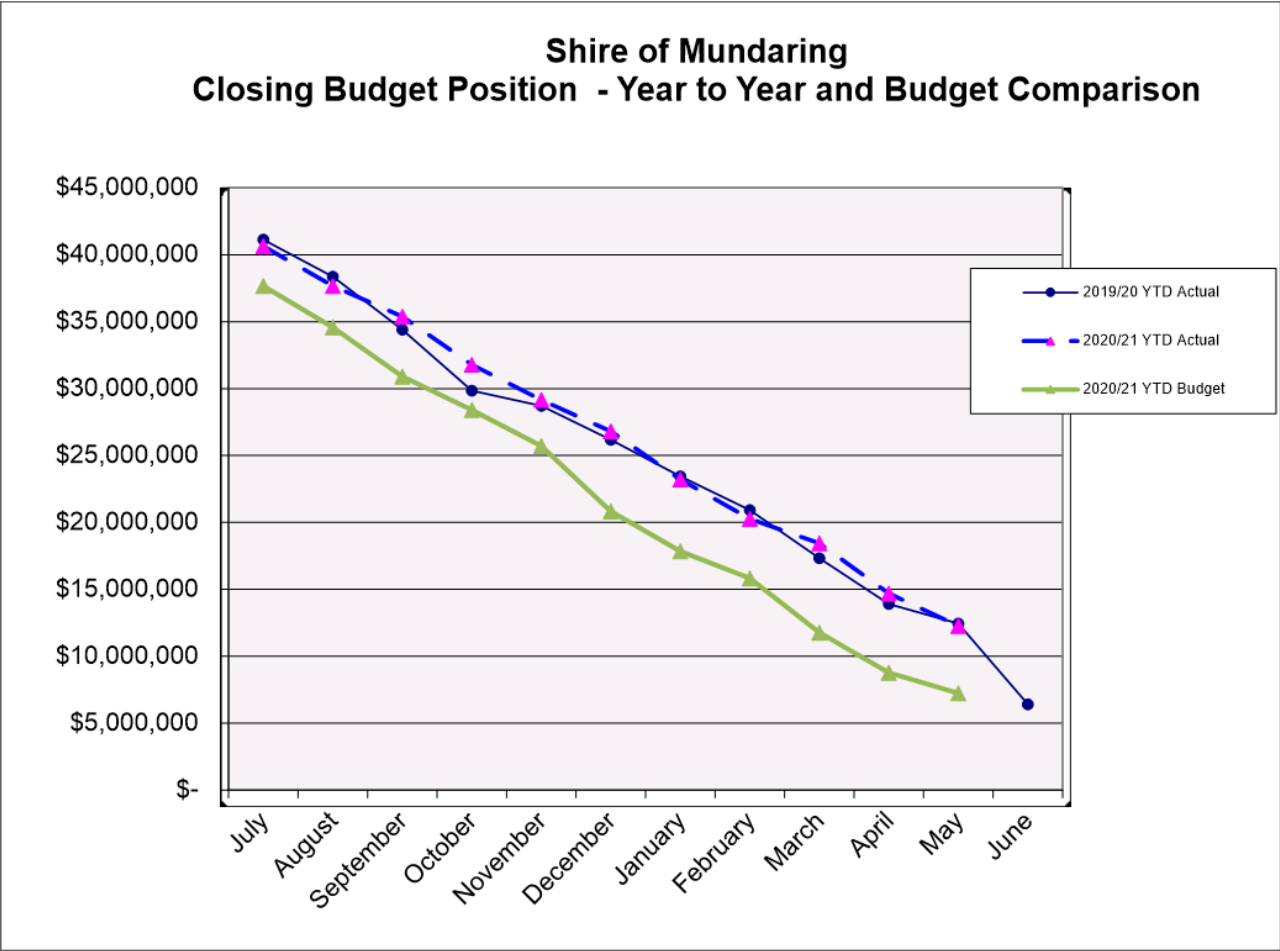
<b>Operating activities excluded from rate setting</b>				
Depreciation on Assets	122,671	(1.6%)	Permanent	Depreciation Buildings is \$110,621 greater than YTD Budget, for which an adjustment was made at the Mid-year Budget Review.
(Profit)/Loss on Disposal of Assets	641,283	99.7%	Timing	Profit on Sale is \$650,000 less than YTD Budget mainly attributed to former KSP Library site at 2-4 Scott Street Greenmount, which is yet to be sold.
Deferred Rates Adjustment	31,619	100.0%	Permanent	Relates to an unbudgeted movement in Deferred Rates.
<b>Investing Activities</b>				
Proceeds from Disposal of Assets	(979,091)	100.0%	Timing	Sale of Land is \$1,000,000 less than YTD Budget mainly attributed to former KSP Library site at 2-4 Scott Street Greenmount, which is yet to be sold.
Grants and Contributions	(1,781,967)	(34.3%)	Timing	Roads to Recovery Grant \$724,123 and Local Projects / Jobs Grant \$184,850 are less than YTD Budget, both for which an adjustment was made at Mid-year Budget Review. In addition, grant funding for Scott Street Bridge \$600,000, ESL Capital Grant \$800,000 and Black Spot Projects \$315,000 has not been received. This is partially offset by Local Roads and Community Infrastructure Grant \$1,232,455 which is greater than YTD Budget, for which an adjustment was made at the Mid-year Budget Review and Metro Roads Grant \$439,616 which is also greater than YTD Budget. The balance of the variance is spread across a number of areas.
Purchase Property, Plant & Equipment	1,658,803	(69.2%)	Timing	Purchase of DFES funded Volunteer Bush Fire Brigade Vehicles \$800,000 is not aligned to the timing that was anticipated in the budget. In addition the Plant Replacement Program \$602,308, Stoneville Fire School Upgrade \$92,002, Brown Park Community Centre LED Lighting Upgrade \$88,410 and Stoneville VFBF Building Upgrade \$74,902 are less than YTD Budget. The balance of the variance is spread across a number of projects.
Purchase Infrastructure	1,043,108	(16.1%)	Timing	Roads Works Program is \$376,486 less than YTD Budget, for which an adjustment was made at Mid-year Budget Review. In addition, the Bridges Program \$665,000, Chidlow Skate Park \$240,363, Drainage Program \$221,380, Footpath program \$177,069 and Morgan John Morgan Car Park Upgrade \$150,000 are less than YTD budget. This partially offset by Midvale Childcare Playground Upgrade \$122,293, Elsie Austin Skate Park Upgrade \$111,091 and Mundaring Arena Carpark Works \$100,542 which are greater than YTD Budget. The balance of the variance is spread across a number of areas.
<b>Financing Activities</b>				
Repayment of Debentures	57,833	(9.5%)	Timing	Relates to the timing of loans repayments.
Cash Advances to Community Groups	(25,000)	(100.0%)	Permanent	Relates to an unbudgeted cash advance loan provided to Mahogany Creek Progress Association (approved by Council).
Transfers from Reserves	(228,997)	(47.8%)	Timing	Majority of transfers from reserves will be processed in June.
Transfers to Reserves	685,219	56.7%	Timing	Proceeds from land sales, that would be transferred to reserve, not realised YTD. Other transfers to reserves to be processed in June.

# **KEY TERMS AND DEFINITIONS USED IN STATEMENT OF FINANCIAL ACTIVITY**

<b>OBJECTIVE</b>	<b>ACTIVITIES</b>
<b>GOVERNANCE</b> To provide a decision making process for the efficient allocation of resources.	Includes the activities of members of council and the administrative support required for the Council and Shire services.
<b>GENERAL PURPOSE FUNDING</b> To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
<b>LAW, ORDER, PUBLIC SAFETY</b> To provide services to help ensure a safer community.	Supervision and enforcement of legislation and various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
<b>HEALTH</b> To provide an operational framework for environmental and community health.	Prevention of human illnesses, including inspection of premises/food control.
<b>EDUCATION AND WELFARE</b> To provide services to disadvantaged persons, the elderly, children and youth.	Operating and maintaining child minding centres and playgroup centres. Provision of services and programs for the youth and seniors of the Shire.
<b>COMMUNITY AMENITIES</b> To provide essential services required by the community.	Rubbish collection services, operation of waste disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemeteries and public conveniences.
<b>RECREATION AND CULTURE</b> To establish and effectively manage infrastructure and resources which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centres, lake, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of libraries and other cultural facilities.
<b>TRANSPORT</b> To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, pathways, depots, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
<b>ECONOMIC SERVICES</b> To help promote the Shire and its economic wellbeing.	Tourism and area promotion. Provision of standpipes. Approval of building construction and implementation of statutory building controls.
<b>OTHER PROPERTY AND SERVICES</b> To monitor and control the Shire's overheads operating accounts.	Public works overheads, plant and equipment operations and activities not reported in the above programs.

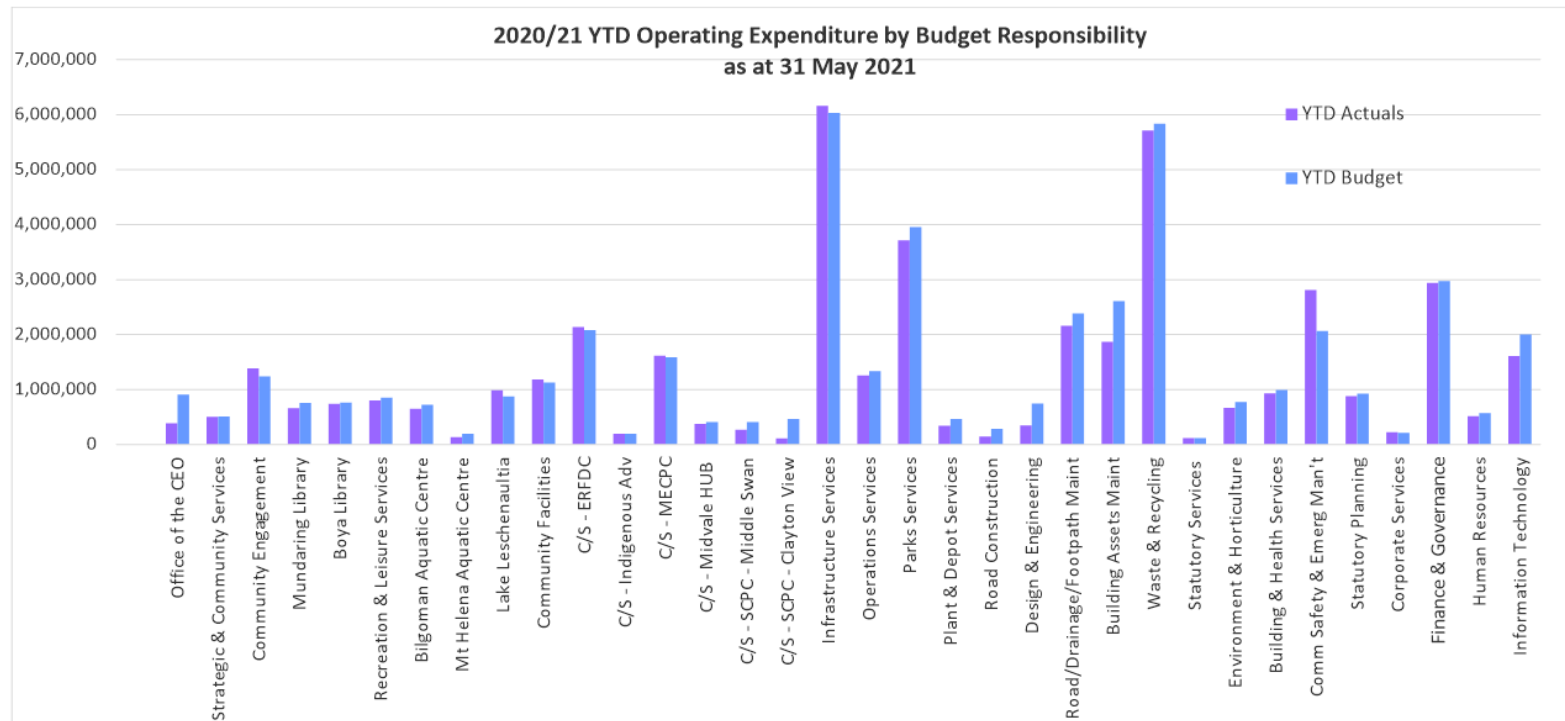
**NET CURRENT ASSETS- BUDGET SURPLUS/(DEFICIT)**

	Actual 31 May 2020	Actual 31 May 2021
<b>CURRENT ASSETS</b>		
Rates & Sanitation Debtors	1,863,392	2,287,527
Debtors	543,371	620,585
<b>TOTAL RECEIVABLES - CURRENT</b>	<b>2,406,763</b>	<b>2,908,112</b>
<b>STOCK ON HAND</b>	<b>88,101</b>	<b>151,474</b>
<b>CASH ASSETS</b>		
Municipal	14,790,219	13,974,070
Restricted Cash	24,651,824	27,673,449
<b>Total Bank Accounts</b>	<b>39,442,043</b>	<b>41,647,519</b>
<b>TOTAL CURRENT ASSETS</b>	<b>41,936,907</b>	<b>44,707,105</b>
<b>CURRENT LIABILITIES</b>		
Creditors	(3,844,856)	(3,441,463)
Borrowings - Current Portion	(635,200)	(666,777)
Provisions	(3,245,465)	(3,738,093)
	<b>(7,725,521)</b>	<b>(7,846,333)</b>
<b>NET CURRENT ASSETS</b>	<b>34,211,386</b>	<b>36,860,772</b>
Less Reserve Funds	<b>(22,403,504)</b>	<b>(25,469,742)</b>
Add Current Loan Liability	<b>635,200</b>	<b>666,777</b>
Add Current Lease Liability	<b>0</b>	<b>206,263</b>
<b>CLOSING BUDGET SURPLUS/(DEFICIT)</b>	<b>12,443,082</b>	<b>12,264,070</b>



**YTD Operating Expenditure by Budget Responsibility  
for period ending 31 May 2021**

	2020/21 YTD Actuals	2020/21 YTD Budget
Office of the CEO	385,977	903,770
Strategic & Community Services Directorate	503,281	507,947
Community Engagement	1,384,721	1,238,637
Mundaring Library	662,722	757,820
Boya Library	740,235	758,035
Recreation & Leisure Services	804,660	849,363
Bilgoman Aquatic Centre	647,409	721,411
Mt Helena Aquatic Centre	134,469	194,208
Lake Leschenaultia	985,794	870,417
Community Facilities	1,181,097	1,126,924
Children's Services - Eastern Region Family Day Care Scheme	2,135,925	2,082,335
Children's Services - Indigenous Advancement Strategy	193,391	194,234
Children's Services - Midvale Early Childhood & Parenting Centre	1,612,311	1,586,298
Children's Services - Midvale HUB Parenting Services	370,546	410,390
Children's Services - Swan Child and Parent Centre - Middle Swan	269,178	408,300
Children's Services - Swan Children and Family Centre - Clayton View	108,216	463,485
Infrastructure Services Directorate	6,158,585	6,030,466
Operations Services	1,256,974	1,332,815
Parks Services	3,714,168	3,954,359
Plant & Depot Services	339,430	467,379
Road Construction	148,574	281,413
Design & Engineering	344,391	745,265
Road/Drainage/Footpath Maintenance	2,159,083	2,386,426
Building Assets Maintenance	1,871,832	2,608,186
Waste & Recycling	5,713,013	5,833,727
Statutory Services Directorate	120,360	121,123
Environment & Horticulture	668,891	772,123
Statutory Building & Health Services	929,147	991,881
Community Safety & Emergency Management	2,813,176	2,060,742
Statutory Planning	878,878	922,474
Corporate Services Directorate	222,983	214,396
Finance & Governance (inc Elected Members Expenses)	2,943,849	2,975,856
Human Resources	515,321	574,978
Information Systems/Technology	1,606,310	1,999,154
<b>Total</b>	<b>44,524,897</b>	<b>47,346,337</b>
<b>Totals from Statement of Financial Activity</b>	<b>(44,524,897)</b>	<b>(47,346,337)</b>



**SHIRE OF MUNDARING**  
**INVESTMENT SUMMARY as at 31 May 2021**

		Amount Invested	Interest Rate	Period of Investment		Investment Date	Maturity Date
MUNICIPAL FUNDS							
Unrestricted Use Funds							
1	Bendigo Investment Account (on Call)	2,200,064	0.05%	N/A		N/A	N/A
132	Suncorp Bank	3,832,947	0.33%	365	days	31-May-21	31-May-22
148	Suncorp Bank	2,507,810	0.30%	120	days	15-Mar-21	13-Jul-21
149	Bendigo	2,505,651	0.20%	150	days	12-Feb-21	12-Jul-21
150	NAB	2,504,007	0.45%	182	days	14-Dec-20	14-Jun-21
Total		13,550,479					
RESTRICTED ASSET FUNDS							
Restricted Use Funds							
4	Bendigo Investment Account (on Call)	2,203,707	0.05%	N/A		N/A	N/A
Total		2,203,707					
TOTAL MUNI INVESTMENTS		\$15,754,186					
RESERVE FUNDS							
2	Bendigo Investment Account (on Call)	3,086,967	0.05%	N/A		N/A	N/A
60A	Bendigo	3,533,592	1.30%	365	days	21-Sep-20	21-Sep-21
107	ANZ	2,556,489	0.25%	365	days	30-Apr-21	30-Apr-22
108	ANZ	1,913,285	0.25%	365	days	16-Apr-21	16-Apr-22
127	NAB	3,918,808	0.35%	365	days	9-Apr-21	8-Apr-22
128	Westpac	4,945,393	0.27%	365	days	22-Mar-21	22-Mar-22
145	NAB	2,515,208	0.65%	365	days	2-Oct-20	2-Oct-21
147	Westpac	3,000,000	0.70%	365	days	15-Sep-20	15-Sep-21
TOTAL RESERVE INVESTMENTS		25,469,742					
TOTAL MUNI / RESERVE INVESTMENTS		\$41,223,928					
TRUST FUNDS							
POS Funds							
3	Bendigo Investment Account (on Call)	\$3,104,091	0.05%	N/A		N/A	N/A
TOTAL TRUST INVESTMENTS		3,104,091					



## **11.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

### **11.1 Notice of Motion - Purchase and Maintenance of Purpose Built and Equipped Emergency Response and Incident Management Vehicle - Cr Toni Burbidge**

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<b>File Code</b>	PO.RBV
<b>Author</b>	Adrian Dyson, Manager Community Safety & Emergency Services
<b>Senior Employee</b>	Mark Luzi, Director Statutory Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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In accordance with Council Decision C3.07.21, Item 11.1 was considered prior to Item 10.6.

## **12.0 URGENT BUSINESS (LATE REPORTS)**

### **13.0 CONFIDENTIAL REPORTS**

Nil

## **14.0 CLOSING PROCEDURES**

### **14.1 Date, Time and Place of the Next Meeting**

The next Ordinary Council meeting will be held on Tuesday, 10 August 2021 at 6.30 pm in the Council Chamber.

### **14.2 Closure of the Meeting**

The Presiding Person declared the meeting closed at 9.41pm.