



CONFIRMED MINUTES

ORDINARY COUNCIL MEETING

14 JUNE 2016

I certify that the minutes of the meeting of the Ordinary Council Meeting held 14 June 2016 Folios C1 to C235 (which includes Attachments 1 to 12) were confirmed on 12 July 2016.

A handwritten signature in black ink, appearing to be "D. Smith", written over a horizontal line.

Presiding Person



UNCONFIRMED MINUTES ORDINARY COUNCIL MEETING 14 JUNE 2016

ATTENTION/DISCLAIMER

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by an Elected Member or employee, or on the content of any discussion occurring during the course of the Meeting. Persons should be aware that regulation 10 of the *Local Government (Administration) Regulations 1996* establishes procedures to revoke or change a Council decision. No person should rely on the decisions made by Council until formal written advice of the Council decision is received by that person.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by an Elected Member or employee, or the content of any discussion occurring during the course of the Council Meeting.

LEGEND

To assist the reader, the following explains the method of referencing used in this document:

Item	Example	Description
Page Numbers	C1 JUNE 2016 (C2, C3, C4 etc)	Sequential page numbering of Council Agenda or Minutes for June 2016
Report Numbers	10.1 (10.2, 10.3 etc) 11.1 (11.2, 11.3 etc)	Sequential numbering of reports under the heading "10.0 Reports of Committees" or "11.0 Reports of Employees"
Council Decision Reference	C7.06.16	Council Decision number 7 from Council meeting JUNE 2016

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ORDINARY COUNCIL MEETING COUNCIL CHAMBER

1.0 OPENING PROCEDURES

The Presiding Person declared the meeting opened at 6.31pm.

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges Noongar elders past and present and their people (specifically the Whadjuk people who are from this area) who are the traditional custodians of this land.

Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be audio-recorded.

1.1 Announcement of Visitors

Nil

1.2 Record of Attendance/Apologies/Approved Leave of Absence

Elected Members	<i>Cr David Lavell (Shire President)</i>	<i>South Ward</i>
	<i>Cr Patrick Bertola (Deputy President)</i>	<i>East Ward</i>
	<i>Cr John Daw</i>	<i>East Ward</i>
	<i>Cr Stephen Fox</i>	<i>East Ward</i>
	<i>Cr Trish Cook</i>	<i>South Ward</i>
	<i>Cr James Martin</i>	<i>South Ward</i>
	<i>Cr Tony Brennan</i>	<i>West Ward</i>
	<i>Cr Pauline Clark</i>	<i>West Ward</i>
	<i>Cr Lynn Fisher</i>	<i>Central Ward</i>
	<i>Cr Bob Perks</i>	<i>Central Ward</i>
	<i>Cr Doug Jeans</i>	<i>Central Ward</i>
Staff	<i>Jonathan Throssell</i>	<i>Chief Executive Officer</i>
	<i>Paul O'Connor</i>	<i>Director Corporate Services</i>
	<i>Megan Griffiths</i>	<i>Director Strategic & Community Services</i>
	<i>Shane Purdy</i>	<i>Director Infrastructure Services</i>
	<i>Mark Luzi</i>	<i>Director Statutory Services</i>
	<i>Angus Money</i>	<i>Manager Planning & Environmental Services</i>
	<i>Kaye Abel</i>	<i>Manager Libraries & Community Engagement</i>
	<i>Rebecca Noakes</i>	<i>Communications Co-ordinator</i>
	<i>Giulia Censi</i>	<i>Minute Secretary</i>
	<i>Anna Italiano</i>	<i>EA to CEO</i>
Apologies	<i>Nil</i>	
Absent	<i>Nil</i>	

Leave of Absence Cr Tony Cuccaro

West Ward

Guests Nil

Members of the Public 29

Members of the Press Nil

2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Shire President drew attention to the Meeting Procedures Local Law:

- *Point 6.3 entry or leaving a meeting. Any Elected member who wishes to leave a meeting will have to signal it to the Shire President.*
- *Elected Members are not to converse with members of the public during a Council Meeting.*

3.0 DECLARATION OF INTEREST

3.1 Declaration of Financial Interest and Proximity Interests

Elected Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

Cr Bertola disclosed a Financial Interest in Item 10.8 (Draft Planning Policy – Exemption for Additions in Bushfire Prone Areas), as he currently has lodged an application for an addition.

3.2 Declaration of Interest Affecting Impartiality

An Elected Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

Cr Lavell disclosed an Interest Affecting Impartiality in Item 10.3 (Recurrent funding agreements between Shire of Mundaring and Darlington Arts Festival and Swan View Districts Agricultural and Arts Show), as he is a past member of the Darlington Arts Festival Committee from 2012 to 2014.

Cr Clark disclosed an Interest Affecting Impartiality in Item 10.3 (Recurrent funding agreements between Shire of Mundaring and Darlington Arts Festival and Swan View Districts Agricultural and Arts Show), as she is a current member of the Swan View District Agricultural and Arts Show Committee.

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

At the Ordinary Council meeting held 10 May 2016 Mrs Diana Hertzler asked a question which was taken on notice. A response was provided to Mrs Hertzler by the CEO in writing. Below is a summary of the questions and the response provided.

Question 1

In relation to Item 10.2, will the Shire be exposed to litigation issues if a road accident arises from a hazardous condition created as a result of the construction or modification by the shire on a local road, as per *Local Government Act 1995* section 9.57(2)?

Response

Section 9.57 of the *Local Government Act 1995* provides protection from liability due to mishaps on roads where no works have been undertaken by the Local Government. Subclause (2) states a Local Government is not relieved from liability where a mishap occurs because of negligence in the execution of work in progress or completion. In undertaking works the Shire uses skilled and experienced staff who follow relevant standards and use of appropriate traffic management controls for the safety of the public and Shire workers whilst balancing this with environmental protection.

Whilst there is nothing stopping an individual commencing litigation against a Local Government in the case of a mishap and the outcomes are unknown until a court's decision is made, Local Governments can mitigate claims by following relevant standards of work and using skilled and experienced staff. This has been the case for the gates removed from six roads in December 2015, being the subject of item 10.2 in the May 2016 Ordinary Council meeting agenda.

5.0 PUBLIC QUESTION TIME

15 minutes (with a possible extension of two extra 15 minute periods) are set aside at the beginning of each Council meeting to allow members of the public to ask questions of Council.

Public Question Time is to be conducted in accordance with Shire of Mundaring Meeting Procedures Local Law 2015.

<i>Eric Smith, PO BOX 176, Glen Forrest</i>		
1.	<i>Is Council aware that there is a policy in place for red bitumen pathways? Why is that a priority in Darlington but not in other areas, such as Glen Forrest? Also isn't it aesthetically and environmentally better to have the pathways in red colouring to blend in</i>	<i>Director Infrastructure Services advised that there isn't a Council Policy regarding red bitumen pathways. The red bitumen in Darlington is only used in the Precinct Area as indicated on the Precinct Plans. The pathways in Glen Forrest and surrounding areas are not part of the</i>

	<i>with the current environment?</i>	<i>Precinct Plans and therefore are not proposed to be coloured in red. It is worth noting that the colouring of bitumen is done at an additional cost.</i>
2.	<i>With respect to rates, will ratepayers be subject to another major rate increase of 5-6% this year?</i>	<i>Chief Executive Officer advised that the level of rates for 2016/2017 has yet to be determined. The Long Term Financial Plan, Corporate Business Plan and Annual Budget will be published this week and will be discussed at the Special Council meeting on 28 June 2016.</i>
<i>Ryan Lenard, 625 Stanwix Place Wooroloo</i>		
1.	<i>What increases and changes of schedules for collection will placed on rubbish rates?</i>	<i>Director Infrastructure Services advised that Council adopted the Fees and Charges document last month and, as part of that, the standard rubbish charge was to increase from \$460 to \$465, representing a 1% increase. For those residents who don't have a rubbish service and get the transfer stations pass there was no increase, it remained at \$205.</i>
2.	<i>Unused waste entry tickets – Can they be re-funded?</i>	<i>This question has been taken on notice.</i>
3.	<i>Why are we not having all potholes repaired on the street?</i>	<i>Director Infrastructure Services advised that road maintenance has a significant cost and represent a large portion of the annual budget. Roads are maintained in an economical way in Shire of Mundaring. Specific concerns can be addressed to the Shire.</i>
<i>Kara Powell, 3 Gray Court Mahogany Creek</i>		
1.	<i>Can you verify if the borrowing capacity of the Shire has been reached?</i>	<i>Chief Executive Officer advised that there is no borrowing limit capacity as such. There are ratios the Shire is required to report upon and that represent the capacity to service debt. The regulations that the Department set indicate a ratio above 2 is considered to be a 'good' benchmark. Shire of Mundaring exceeds that benchmark.</i>
<i>Penelope Penney, 625 Stanwix Place Wooroloo</i>		
1.	<i>Will the Shire maintain the current minimum rate for senior residents?</i>	<i>Chief Executive Officer advised that, during this financial year, the State Government capped the eligible pensioners rebate at \$750. Eligible pensioners will receive a rebate of up to \$750 on their rates notices. The State Government is responsible for</i>

		<i>maintaining the level of rebate available to pensioners.</i>
<i>Diana Hertzler, 345 Kalang Place Mundaring</i>		
1.	<i>What are the performance criteria on which the performance review is based for the CEO?</i>	<i>Shire President advised that the CEO's performance review is based on Key Focus Areas (KFAs), which are approved by Council. An external consultant advises the Council. Director Corporate Services advised that the KFAs are available on the website. Following the meeting, Mrs Hertzler was advised in writing that the information regarding CEO's KFAs available on the Shire website was confined to the decision of Council to adopt the KFAs and not the detail of the KFAs themselves.</i>
2.	<i>Can a time constraint for the posting of Council Agenda and reports be identified?</i>	<i>Chief Executive Officer advised that the minimum requirement of the Local Government Act is 3 days' notice. While Shire of Mundaring exceeds that timeline in advance of the requirements of the Act, further ways will be investigated to determine whether agendas can be made available even earlier.</i>
<i>Diane Caravelli, PO BOX 611 Mundaring</i>		
1.	<i>With regards to the regrading of red dirt on Great Eastern Highway, would it be more beneficial to have curbing instead?</i>	<i>Shire President advised that Main Roads is responsible for Great Eastern Highway and Shire of Mundaring is aware that some upgrading will be carried out in the next 12 months.</i>

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL DECISION		C1.06.16	
MOTION			
<i>Moved by</i>	<i>Cr Fisher</i>	<i>Seconded by</i>	<i>Cr Clark</i>

That Cr Daw be granted leave of absence from all meetings of Council from 24 June 2016 to 30 August 2016.

CARRIED 11/0

For: Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw,
Cr Brennan, Cr Jeans , Cr Cook, Cr Fox, Cr Perks

Against: Nil

COUNCIL DECISION		C2.06.16	
MOTION			
Moved by	Cr Cook	Seconded by	Cr Fisher

That Cr Clark be granted leave of absence from all meetings of Council from 30 June to 28 July 2016.

CARRIED 11/0

For: Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw,
Cr Brennan, Cr Jeans , Cr Cook, Cr Fox, Cr Perks.

Against: Nil

COUNCIL DECISION		C3.06.16	
MOTION			
Moved by	Cr Fisher	Seconded by	Cr Daw

That Cr Cook be granted leave of absence from all meetings of Council from 7 July 2016 to 19 July 2016.

CARRIED 11/0

For: Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw,
Cr Brennan, Cr Jeans , Cr Cook, Cr Fox, Cr Perks

Against: Nil

7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COUNCIL DECISION RECOMMENDATION		C4.06.16	
<i>Moved by</i>	<i>Cr Bertola</i>	<i>Seconded by</i>	<i>Cr Perks</i>

That the minutes of the Ordinary Council meeting held Tuesday 10 May 2016 be confirmed subject to the following minute corrections -

1. Item 10.4 (Elected Members Fees & Allowances) Council Decision C.05.16 (page C130) - motion seconded by Cr Cuccaro (delete Cr Perks); and
2. additional information has been included regarding deputations made during the meeting as follows:
 1. Martin Lentz – Agenda item 10.2 (Thoroughfare vehicle restriction on public roads in bushfire prone areas);
 2. Craig Pensini - Agenda item 10.2 (Thoroughfare vehicle restriction on public roads in bushfire prone areas); and
 3. Diana Hertzler - Agenda item 10.2 (Thoroughfare vehicle restriction on public roads in bushfire prone areas) and Agenda item 10.3 (Adoption of fees and charges for 2016/17).

CARRIED 11/0

For: *Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Brennan, Cr Jeans , Cr Cook, Cr Fox, Cr Perks*

Against: *Nil*

8.0 PRESENTATIONS

8.1 Deputations

Deputations were made during the meeting as follows.

1. *Martin Lentz - Agenda Item 10.1 (Thoroughfare Vehicle Restriction on Public Roads in Bushfire Prone Areas);*
2. *Des Burge - Agenda Item 10.1 (Thoroughfare Vehicle Restriction on Public Roads in Bushfire Prone Areas);*
3. *David Walker - Agenda Item 10.1 (Thoroughfare Vehicle Restriction on Public Roads in Bushfire Prone Areas);*
4. *James Mann - Agenda Item 10.1 (Thoroughfare Vehicle Restriction on Public Roads in Bushfire Prone Areas);*
5. *Chantelle Bathurst - Agenda Item 10.1 (Thoroughfare Vehicle Restriction on Public Roads in Bushfire Prone Areas);*
6. *Dianne Pensini - Agenda Item 10.1 (Thoroughfare Vehicle Restriction on Public Roads in Bushfire Prone Areas);*

7. Greg Hertzler - Agenda Item 10.2 (Bushfire Area Access Strategy);
8. Diana Hertzler - Agenda Item 10.1 (Thoroughfare Vehicle Restriction on Public Roads in Bushfire Prone Areas);
9. Martin Lentz - Agenda Item 10.2 (Bushfire Area Access Strategy);
10. Peter Nicholls – Agenda Item 10.3 (Recurrent Funding Agreements between Shire of Mundaring and Darlington Arts Festival and Swan View District Agricultural and Arts Show); and
11. Geoff Barker - Agenda Item 10.3 (Recurrent Funding Agreements between Shire of Mundaring and Darlington Arts Festival and Swan View District Agricultural and Arts Show).

8.2 Petitions

The following petition, containing 87 valid signatures and received from Mrs Diana Hertzler, was presented by Cr Perks:

“This petition expresses the views of residents of Mundaring Shire on the Shire’s report, Thoroughfare Vehicle Restrictions in Bushfire Prone Areas (the Report), concerning but not limited to Lacey Road.

We request that Council:

- 1) *Votes to reject the report;*
- 2) *Votes to approve the construction of 2 kerbed, mountable cul-de-sacs with an inter-connecting, 4 metre sealed, 6 metre wide lane way (as per the Gill St/Clifton Rd model), with minimal loss of vegetation and appropriate warning and 50kph speed limit signage for Lacey Road.”*

COUNCIL DECISION		C5.06.16	
MOTION			
<i>Moved by</i>	<i>Cr Bertola</i>	<i>Seconded by</i>	<i>Cr Perks</i>

That the petition be received and referred to the CEO for action.

CARRIED 11/0

For: Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Brennan, Cr Jeans , Cr Cook, Cr Fox, Cr Perks.

Against: Nil

8.3 Presentations

Nil

9.0 REPORTS OF COMMITTEES

9.1 Reports of Environmental Advisory Committee Meeting

Please note: The full reports of the Environmental Advisory Committee to be considered by Council are contained within the unconfirmed minutes of the Environmental Advisory Committee meeting held on 26 April 2016 (**see EAC Minutes**). The 'Attachments' referred to in the following Committee recommendations refer to the minutes of the Committee meeting and not the Council meeting.

EAC1.04.15 - Environmental Projects Prioritisation in the Corporate Business Plan

Refer Item 10.4

EAC2.04.15 - Compulsory Weed Control on Verges near Reserves

Refer Item 10.5

EAC3.04.15 – Prohibiting the Sale of Flinders Range Wattle in the Shire of Mundaring

COUNCIL DECISION		C6.06.16	
COMMITTEE RECOMMENDATION		EAC03.04.16	
<i>Moved by</i>	<i>Cr Brennan</i>	<i>Seconded by</i>	<i>Cr Daw</i>

That Council -

1. writes to local nurseries inviting them to reconsider the sale of Flinders Range Wattle within the Shire of Mundaring;
2. writes to the Department of Agriculture Food WA to confirm the current process for declaration of weeds in the Shire of Mundaring and report back to the EAC; and
3. investigates and implements opportunities to work with neighbouring local governments to address this issue.

CARRIED 11/0

For: *Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Brennan, Cr Jeans, Cr Cook, Cr Fox, Cr Perks.*

Against: *Nil*

EAC4.04.16 - Glyphosate use in the Shire of Mundaring

Refer Item 10.6

9.2 Reports of Audit & Risk Committee

Please note: The full reports of the Audit & Risk Committee to be considered by Council are contained within the unconfirmed minutes of the Audit & Risk Committee meeting held on 26 April 2016 (**see ARC Minutes**). The 'Attachments' referred to in the following Committee recommendations refer to the minutes of the Committee meeting and not the Council meeting.

ARC1.05.16 - Governance Framework

COUNCIL DECISION	C7.06.16
COMMITTEE RECOMMENDATION	ARC1.05.16
<i>Moved by</i>	<i>Cr Bertola</i>
<i>Seconded by</i>	<i>Cr Martin</i>

That Council endorses the Governance Framework as per **ATTACHMENT 1**.

CARRIED 11/0

For: Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw,
Cr Brennan, Cr Jeans , Cr Cook, Cr Fox, Cr Perks.

Against: Nil

COUNCIL DECISION	C8.06.16
MOTION	
<i>Moved by</i>	<i>Cr Cook</i>
<i>Seconded by</i>	<i>Cr Bertola</i>

That the meeting be adjourned until 8.08pm on 14 June 2016.

CARRIED 11/0

For: Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw,
Cr Brennan, Cr Jeans , Cr Cook, Cr Fox, Cr Perks.

Against: Nil

Meeting was adjourned at 7.58pm and reconvened at 8.08pm.

10.0 REPORTS OF EMPLOYEES

10.1 Thoroughfare Vehicle Restriction on Public Roads in Bushfire Prone Areas

File Code	IS.RDM 7
Author	Shane Purdy, Director Infrastructure Services
Senior Employee	As above
Disclosure of Any Interest	Nil

SUMMARY

This item was first presented at the 10 May 2016 Ordinary Council meeting where it was deferred by Council to the next Ordinary meeting. It is therefore presented again.

A workshop was held with residents from roads affected by the removal of gates from six roads where options were developed. Not all residents could make the workshop and some who could not (or who were not directly invited) have written in separately with their views.

Each of the roads where concerns were raised has been further assessed and suggested actions and additional traffic monitoring for each is put forward for Council consideration.

BACKGROUND

The only change to the original report from 10 May 2016 is the change of wording "cul-de-sac" to "turnaround facility", as it has been found this terminology was confusing. The *Guidelines for Planning in Bushfire Prone Areas* describe a "cul-de-sac" as a "public road termination point".

Council, at its Ordinary Council meeting of 10 May 2016, resolved (C4.05.16)

"That Council defer the agenda item for one month"

Council, at its Ordinary Council meeting of 8 December 2015, resolved (C22.12.15) -

"That Council:

1. *Approves the removal of gates from the following six affected roads as soon as reasonably practicable:*
 - a. *Lacey Road, Mundaring;*
 - b. *Gill Street, Mundaring;*
 - c. *Alidja Lane, Swan View;*
 - d. *William Road West, Mt Helena;*
 - e. *Pretty Lane, Mundaring; and*
 - f. *Quarry Court, Glen Forrest*

2. *Endorses the assessment of 'emergency access only' signage on all affected roads;*
3. *Considers a report at a future meeting of Council regarding options for those roads in the Shire restricted by the use of 'emergency access only' signage; and*
4. *Advises all affected residents of the above actions and of the process as detailed in Section 3.50 of the Local Government Act 1995."*

The Emergency Access Improvement Program ("the Program") is part of a broader program designed to improve the safety of residents who are at increased risk, particularly from the threat of bushfires, due to having only a single point of access to their property.

The threat of bushfire risk is one which residents have repeatedly expressed concerns to the Shire, either directly or through Shire Community Perceptions Surveys. In addition, through a series of reports into bushfire disasters there have been recommendations which local governments are expected to consider in order to fulfil its duty of care obligations to its residents.

To address the risk, the Shire has taken a proactive approach. For example the Shire has incorporated the Western Australian Planning Commission's "Planning for Bush Fire Protection Guidelines" ("the Guidelines") and its principles into its statutory planning scheme and operating activities; it has approved a substantial increase of staff resources to undertake fire mitigation works on Shire owned land and to provide a fire hazard inspection service to assist residents in planning for bushfire prevention/mitigation; and the annual Firebreak and Fuel Load Reduction Notice has been significantly reviewed to reflect the requirements of building protection zones (BPZ).

In 2009, following an audit undertaken using the Guidelines, the Shire adopted the Program to improve the safety of the network for roads in extreme bushfire prone areas. The preparation of the audit involved an assessment of those Shire roads with single points of access. The audit included consultation with the Shire of Mundaring Volunteer Bush Fire Brigades and Bushfire Advisory Committee. Further demonstrating its commitment to addressing the risk of bushfires, in 2014 Council adopted Local Planning Scheme No. 4 ("the Scheme") which incorporated the "Planning for Bush Fire Protection Guidelines (2010)".

The Scheme identifies and designates areas of Extreme and Moderate bush fire hazard within the district as a 'Bush Fire Hazard Special Control Area'. The purpose of the Bush Fire Hazard Special Control Area is to implement the Western Australia Government's State Planning Policy 3.4 Natural Hazards and Disasters and the Guidelines. The objectives of the Special Control Area include "(c) encourage the improvement of vehicular access and egress for residents and fire fighting vehicles in bush fire prone areas".

One of the recommendations from the 'Keelty Report' resulting from the Inquiry into the Perth Hills Bushfire 2011 stated (No. 39 (c)) "that State and Local Governments examine options to retrospectively bring these areas into compliance with Planning for Bushfire Protection Guidelines."

The Shire's foresight in preparing the Program is entirely consistent with this recommendation from the 'Keelty Report'.

Implementation of the Emergency Access Improvement Program

The Program commenced in 2010 with the removal of permanent barriers such as boulders and the erection of emergency access route signs at locations identified in the audit. Each financial year since 2009 Council has adopted within its annual budget a schedule of works in accordance with the Program. These works identified improvements to the road network within the Bush Fire Hazard Special Control Area in line with the minimum standards of the Guidelines.

There are 26 roads remaining in the Program to improve connections within existing public road reserves. Each road will be individually assessed and works determined so that they comply with the Guidelines. A further 66 roads which do not have a second public road access connection will require planning review and planning solutions. Further details on this will be included in an Access Strategy for Bushfire Prone Areas, currently under preparation.

In addition to the removal of permanent barriers, work to date has included gravelling to form initial basic trafficable links and road construction works to connect roads such as Lakeview Road to Stone Street, Chidlow and William Road East to Samuel Street, Mt Helena.

More recent construction works have been undertaken on Lockwood Road, Beechina; Lacey Road, Mundaring; Lacey Street, Sawyers Valley and Pretty Lane, Mundaring.

STATUTORY / LEGAL IMPLICATIONS

The definition of thoroughfare is found in section 1.4 of the *Local Government Act 1995* ("the LG Act"):

"means a road or other thoroughfare and includes structures or other things appurtenant to the thoroughfare that are within its limits, and nothing is prevented from being a thoroughfare only because it is not open at each end".

The LG Act (as did the former *Local Government Act 1960*) places emphasis on the obligation of a local government to keep thoroughfares or streets open.

Specifically, section 3.52(2) of the LG Act provides:

"Except to the extent that it is authorised by law to close them or restrict their use, a local government is to ensure that thoroughfares are kept open for public use."

There is provision within the LG Act to undertake a process to wholly or partially close thoroughfares to the passage of vehicles; section 3.50 of the LG Act refers. Should a local government wish to close (and for the purposes of this section, 'close' means 'restricted') any thoroughfare it manages, it is required to follow the procedure as detailed in section 3.50 of the LG Act:

3.50. Closing certain thoroughfares to vehicles

- (1) A local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks;

- (1a) A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed to the passage of vehicles for a period exceeding 4 weeks;
- (2) The order may limit the closure to vehicles of any class, to particular times, or to such other case or class of case as may be specified in the order and may contain exceptions;
- (3) [deleted];
- (4) Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to [follow certain procedures including local public notice].

Persons prescribed to be notified of a proposal to close a thoroughfare to vehicles are detailed in *Local Government (Functions and General) Regulations 1996 clause 4*. Accordingly, it remains open for Council to consider the option of imposing restrictions on roads, noting to do so require the procedure detailed in section 3.50 to be followed.

POLICY IMPLICATIONS

Local Planning Scheme No. 4 requires that locations within the Bush Fire Hazard Special Control Area are to be improved in line with State Planning Policy 3.4 Natural Hazards and Disasters and the Guidelines.

FINANCIAL IMPLICATIONS

The budgeted costs for the Program works are included in the Long Term Financial Plan and Corporate Business Plan.

STRATEGIC IMPLICATIONS

Supports draft Strategic Community Plan 2026:

Governance

- Objective Two - Transparent, responsive and engaged processes for Shire decision making

Community

- Objective One - A community that is prepared for bush fire and other natural disasters

Built Environment

- Objective Two - A place that is connected, safe and easy to move around

An access strategy for bushfire prone areas is under preparation and will be presented to Council for adoption.

SUSTAINABILITY IMPLICATIONS

The Program aims to primarily improve the safety of persons (and lives) in case of a bushfire by providing two points of access to standards as set out by the WA State Government guidelines.

There are also other benefits to residents by enabling emergency services such as ambulance, police and fire brigade officers more efficient access.

The Program will change traffic patterns and some roads previously with very little traffic will get increases. The traffic safety aspects of this will need to be monitored and managed. The social amenity for adjoining properties on those roads will be altered to varying degrees and be a considerable source of concern to a number of those residents. Concerns related to additional noise, hooning, ability to walk on streets are likely.

Some clearing of vegetation may be necessary to undertake works. Any clearing is minimised where practical to do so.

RISK IMPLICATIONS

The Guidelines for Planning in Bushfire Prone Areas (the Guidelines) set out vehicular access standards. The proposed work intends to meet those standards.

A gate or obstacle across a public road does not meet these standards as such restrictions introduce a risk hazard that would not always be anticipated by drivers on roads in semi-rural settings particularly at times of darkness, smoke or fog. To address this hazard would require additional signage, warnings and lighting.

Traffic management on roads, more common in urban areas, requires traffic treatments to be at least every 200 metres, so that the treatment provides for consistent driver speed and expectation of hazards along the whole of the road length. To introduce such treatments on semi-rural roads is generally cost prohibitive and not consistent with road designs in bushfire prone areas where fire vehicles and the public require consistent road sections without obstacles to allow emergency and other vehicles safe and convenient access at all times.

To not follow the Guidelines or recommendation from the Keelty report (to retrospectively implement standards set out in the Guidelines within the designated Bush Fire Hazard Special Control Area) is assessed as a high risk, not only for the physical safety of the residents of the Shire but also by exposing the Shire to potential for litigation should an incident occur from a future bushfire. As the increase in traffic on roads in the Program should be minor and well within the capacity of a local road, the impact on the safety of road users including pedestrians and cyclists is not expected to alter significantly above that of the existing impacts faced on the road.

EXTERNAL CONSULTATION

A workshop was held on 25 February 2016 with 40 residents from Lacey Road, Mundaring; Gill Street/Clifton Road; Alidja Lane, Swan View and Quarry Court, Glen Forrest. A number of residents from those streets who could not attend wrote submissions. A submission was also subsequently sent in from residents of Adair Road, Mundaring, being a side road off Pretty Lane whom was not previously written to as part of information distributed in relation to the Program.

COMMENT

A workshop summary report and captured data is shown at **ATTACHMENT 1** with the list of attendees at **ATTACHMENT 2**. All separate submissions are shown in **ATTACHMENT 3**.

Gill Street / Clifton Road

Fourteen options were suggested at the workshop from which the two highest voted options from participants were:

1. Unlocked gates only with emergency access signs – design self-closing gate; and
2. Leave as is – only open during fire season

A self-closing gate would require a substantial hinge and be problematic if there is a single driver unless the driver was prepared to nudge the gate with their vehicle. A gate can potentially, without authority, be locked by a resident and can also give the impression of being a barrier if a motorist is unfamiliar with the gate causing a decision to head back towards a fire.

As fires are occurring increasingly outside historical fire seasons due to the drying climate, it could be assumed a fire could occur where dry spells occur at any time of the year. To nominate set fire seasons for the purpose of restricting vehicular access is difficult.

To implement a gated option would require a process of advertising in accordance with section 3.50 of the LG Act.

A restriction such as a gate is considered a significant risk and unless there is an overriding social amenity objective above that of unimpeded road access for personal safety in case of bushfire then restrictions should not be considered.

As Gill Street has a large turnaround bulb it is suggested that a similar turnaround treatment be constructed at the end of Clifton Road and the two roads be connected by an unobstructed 4 metre sealed, 6 metre wide laneway. This will give the appearance of the end of a roadway yet allow access between on a narrower road resulting in a slower speed environment and which together with the narrow Clifton Road would discourage through traffic, yet meet the Guidelines for trafficable access.

Lacey Road

Seventeen options were suggested at the workshop from which the two highest voted options from participants were

1. Re-install the gate (radio controlled); and
2. Speed humps, slow points, chicanes, 40km/hr speed limit

To implement radio controlled gates from a control point such as the Shire Administration office would require significant investment in such technology and would be dependent on radio signals always being operative and someone being on call when the office is closed.

The risk of this not being operative when lives are in danger makes this difficult to support and some form of manual over-ride would be required by which time it may be too late.

Traffic treatments such as speed humps, slow points and chicanes are generally placed every 200 metres to achieve the desired reduction in speed. Whilst speed can be reduced there is a need for significant warning signage, line marking and lighting which can reduce the visual amenity and cause additional noise impacts on semi rural roads. Main Roads WA would not consider signposting 40 km/hr speed limits on semi rural roads unless such treatments were in place.

Before any traffic treatments could be explored, the traffic numbers and speeds would need to rise significantly above the previous base counts to warrant such investigations and consideration.

Quarry Court

Three options were suggested at the workshop from which the two highest voted options from participants were -

1. Put the gate back with a lock which is accessible for easy opening when required for emergencies; and
2. Put a cul-de-sac at the end of the existing bitumen road

A gate would require the process of a road restriction to be followed. A gate even if unlocked and easily accessible, can lead to someone unfamiliar to the area at the time of bushfire, questioning whether passage is available when a quick decision is required.

The option of a turnaround traffic management treatment at the end of the existing bitumen is supported subject to a connecting 6 metre wide and 4 metre sealed laneway through to Glen Forrest Drive. This would meet the design standards and be of a design that would not encourage through traffic or traffic to travel at speed.

Alidja Lane

Three options were suggested at the workshop from which the two highest voted options from participants were:

1. Put the gates back and leave unlocked. Add emergency access only signs; and
2. Keep "No through Road" signs as they are

Alidja Lane is a narrow widening road with steep grades that because of its road design would already discourage through traffic and would require low travel speeds to traverse. As such, it is not considered warranted to reinstate the gates or keep "No Through Road" signs. It is proposed that this road be monitored and unless adverse traffic data occurs no additional treatments be considered.

Pretty Lane

Whilst no one from Pretty Lane attended the workshop, a subsequent submission was received from residents of Adair Road (and one from Pretty Lane) where it was requested that:

1. Pretty Lane to be treated as an Access Road;
2. Pretty Lane to be returned to status of local residential road and used as such;
3. No usage of the Pretty Lane extension except in emergencies or access to property along this extension;
4. No normal usage by Shire heavy vehicles to Operations Depot;
5. Erection of signs stating "Emergency Access Only";
6. Occasional policing of the road to ensure conformance;
7. Installation of a barrier gate if it can be done in a manner that still enables easy and quick opening in emergency situations; and
8. Shire to ensure future changes are communicated to ALL affected residents.

The status and treatment of Pretty Lane as a local access road would remain unchanged. Restriction of vehicle passage by means of a gate or signs can only be implemented through a process of advertising in accordance with section 3.50 of the LG Act. Signs alone would be difficult to enforce. A restriction such as a gate is considered a significant risk and unless there is an overriding social amenity objective above that of unimpeded road access for personal safety in case of bushfire then restrictions should not be considered.

The usage of Pretty Lane by Shire vehicles from the Shire Operations Centre would only be by vehicles and plant that head towards areas of work west of the Shire Operations centre and south of the Highway where it is safer to travel than along the Highway. To force Shire plant to use the Highway on all occasions would be putting Shire staff in unnecessary danger by having them mix with high speed traffic. These vehicles would currently use Cockatoo Drive, another local residential access road, which is used without causing traffic concerns.

Conclusion

A restriction such as a gate is considered a significant risk to personal safety in case of bushfire and, given the drying climate, no bushfire season can realistically be set to enable a restriction to apply outside the bushfire season. Unless there is a significant overriding social amenity objective above that of unimpeded road access for personal safety in case of bushfire then restrictions of the road should not be considered.

It is proposed to monitor traffic numbers and speeds on Pretty Lane, Gill Street, Clifton Road, Lacey Road, Alidja Lane and Quarry Court over the next three months to six months to ascertain if there are any traffic patterns of concern that develop. It is not expected any notable change in traffic patterns will occur. This information will be reported to all residents that have made submissions or attended the workshop.

If traffic patterns of concern do develop as identified by the traffic surveys then traffic treatments could be considered. The type of treatment would depend on the traffic issue that develops.

This outcome would then require further detailed examination and consultation with the affected residents on proposed solutions. Any subsequent work that is undertaken will be brought to the attention of Council and any potential solutions developed in consultation with affected residents will be referred to Council for determination. A list of locations with emergency access signs only has been gathered but is yet to be fully assessed and will therefore be subject to a separate future report to Council.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council –

1. not support any form of road restriction that limits the passage of vehicles within bushfire prone areas;
2. approves the construction of a turnaround traffic management treatment at the end of Clifton Road, Parkerville and a six metre wide with 4 metre sealed laneway connection with the Gill Street **turnaround bulb**;
3. approves the construction of a turnaround traffic management treatment at the end of the existing seal of Quarry Court, Glen Forrest and a six metre wide with 4 metre sealed laneway connection through to Glen Forrest Drive;
4. notes the monitoring of traffic on Lacey Road, Gill Street, Clifton Road, Alidja Lane, Quarry Court and Pretty Lane and the results of that monitoring being reported to the residents of those streets; and
5. notes that any adverse traffic issues identified **through** traffic monitoring will be examined, potential solutions developed (in consultation with affected residents) and outcomes referred to Council for determination.

COUNCIL DECISION MOTION

C9.06.16

Moved by

Cr Fisher

Seconded by

Cr Perks

That Council –

1. *Approves the construction of a turnaround traffic management treatment at the end of Clifton Road, Parkerville and a six metre wide with 4 metre sealed laneway connection with the Gill Street turnaround traffic management treatment;*

2. *Approves the construction of a turnaround traffic management treatment at the end of the existing seal of Quarry Court, Glen Forrest and a six metre wide with 4 metre sealed laneway connection through to Glen Forrest Drive;*
3. *Approves investigation by staff and reporting to Council of potential traffic management treatment options such as the construction of a turnaround traffic management treatment near the previous position of the gate on Lacey Road, Mundaring at its northern end and a turnaround traffic management treatment at the southern end near the previous position of the gate on Lacey Road, Mundaring and a sealed 4 metre wide laneway connection;*
4. *Approves investigation by staff and reporting to Council of potential traffic management treatment options such as the construction of a turnaround traffic management treatment at the eastern end of Pretty Lane, Mundaring and at the intersection of Darkan Street, Mundaring and Pretty Lane with a sealed or unsealed 4 metre wide laneway connection;*
5. *Approves investigation by staff and reporting to Council of potential traffic management treatment options such as the treatment of Pretty Lane and Adair Road, Mundaring as one continuous roadway and the installation of Emergency Access Only signage connecting the eastern end of Pretty Lane and Darkan Street; and*
6. *Requests Main Roads WA investigate options, such as reduced speed and the addition of an acceleration lane, to make vehicle access safer on the Great Eastern Highway to and from the Industrial Area via Wandeara Crescent and for the CEO to advise Council of the outcome of this request.*

CARRIED 11/0

For: Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Brennan, Cr Jeans, Cr Cook, Cr Fox, Cr Perks.

Against: Nil

Next report

Attachment 1

Report 10.1

20 Pages

Shire of Mundaring Road Access Forum
Thursday 25th February 2016
Administration Offices 6.30pm to 8.30pm

Gill St/Clifton Road

Pros of open road	Cons of open road
<ol style="list-style-type: none"> 1. 2 exits in case of bushfire – two way. 2. Perhaps get lighting and footpaths. 3. Convenience of travel in both directions. 4. Access for emergency vehicles. 5. Rubbish removal – Clifton Rd. 6. Possible safer access to Great Eastern Highway – Coppin and Seaborne frequent accidents. 	<ol style="list-style-type: none"> 1. Danger of the road/narrow, blind corners. 2. Two different roads? 3. Regular high road use increases risk of fire. 4. Pedestrian danger/riders/ bikes. 5. Pollution/noise 6. Increased pressure on Gill/Steven intersection. 7. Petty crime/arson. 8. <u>Huge</u> cost of opening up streets/maintenance unless massive works are done extremely dangerous. 9. Hoon activity. 10. Wildlife deaths. 11. Character of street. 12. Increased rubbish.

Options/Solutions proposed by the Gill St/Clifton Rd table with the results of the prioritising exercise

Highest number of votes

- Fuel load management by shire and landowners (1 vote)
- Grading road reserves (0 votes)
- Footpaths (0 votes)
- Unlocked gates only with emergency access signs – design self closing (12 votes)
- Keep permanently closed (2 votes)
- Enforce or monitor traffic going through emergency exit (0 votes)
- Remote controls for local residents (5 votes)
- Options for effective traffic management (1 vote)
- Leave as it – only open during fire season (10 votes)
- Long term strategy as to how these road openings will occur – cost processes (1 vote)
- Closed roads are made toll roads – free for residents (0 votes)
- Neighbourhood/street watch include fire management (1 vote)
- Passing bays on Clifton Road rather than widened (1 vote)
- Additional street signage to clarify road usage (0 votes)

Top two preferred options for Gill St/Clifton Road defined clearly

Number 1:

Gate with unlocked catch. Self-closing after delay. Signed: "Emergency and Local Traffic Only". Location of gate: where it was.

Number 2:

Leave gate closed (latched only) except in fire season. Fire season to be determined by "authorities".

Lacey Road

Pros of open road	Cons of open road
<ol style="list-style-type: none"> 1. Residents on north side of old previous 'fire gate' can access Mundaring. 2. Better connectivity for south side of previous 'fire gate' to Parkeville/Stoneville Mt Helena. 3. Emergency access Fire/Ambulance all year around. 4. ? Rubbish collection easy access (north side collection Monday/south side Thursday). 5. Large commercial traffic no longer has to reverse up Lacey to depart (if they can't turn around). 6. Accidental or wanton locking of 'a gate'. 7. Wider community is aware that the road is open all year around. No seasonal/special local knowledge required. 	<ol style="list-style-type: none"> 1. Increased traffic (rat run to Mundaring village). 2. Decrease in recreational use (walking, horses etc.). 3. No footpath access. 4. Unsafe due to increased traffic and road conditions (blind spots from property driveways). 5. Loss of the ambience and village 'feel'. 6. Increased usage by trucks through to Stoneville and Parkerville 7. Decreased property value. 8. Security and access to crime. 9. Increased risk of arson if road is open. 10. Increased threat to wildlife. 11. Increased road maintenance/rates. 12. Increased traffic noise/hoon activities. 13. Increased rubbish from passing traffic. 14. Increased opportunity for theft/passing crime. 15. Increased non-local traffic not respecting road speed limit of 50km/hr. 16. Increased traffic accident potential corner Lacey/Milligan and Lacey and Riley Rd and PAW.

Options/Solutions proposed by the Lacey Rd table with the results of prioritising exercise

Highest number of votes

2nd highest number of votes

- Re-install the gate (radio controlled) (13 votes)
- Speed humps slow points chicanes 40km/hr. speed limit (12 votes)
- Minimum road width (leave as is) (2 votes)
- Swipe card access at either end of Lacey Road (0 votes)
- "Local traffic only" signs (0 votes)
- Residents to be the future decision makers on Lacey Rd total traffic management plan. + Gill St. (1 vote)
- Wild life zones (0 votes)
- Wider community consultation of local road users (2 votes)

- Implement traffic and other data collection and management program (possible use of cameras). Community safety and wildlife impact. (Monitoring, review, valuation and communication of findings of key concerns (4 votes)
- Footpaths (0 votes)
- Gravel shoulders both sides of the road (0 votes)
- Signs – NO TRUCKS (0 votes)
- Close Riley Road (0 votes)
- Traffic mirrors (0 votes)
- Cameras @ PAW (0 votes)
- Key pad access either end Lacey Rd (solar powered) (1 vote)
- Fuel load management (1 vote)

Top two preferred options for Lacey Road defined clearly

Number 1:

Re-install a gate: -

at previous location at approximately 102 Lacey Road.

A 'double swing' gate (use an E13 key for all emergency users).

Remote controlled by Emergency Services (opens automatically when power lost)

OR

Controlled manually by central emergency services control

OR

Self-closing

Number 2:

Slow points and chicanes at 40km/hr.

Preference for appropriately spaced chicanes so as to reduce road noise.

1 at up hill section

1 at downhill section

1 at mid point Lacey Road near PAW.

Quarry Court

Pros of open road	Cons of open road
<ol style="list-style-type: none">1. Access (motor vehicle).2. Formed road.	<ol style="list-style-type: none">1. Decreased property value.2. Increased motor vehicle movement.3. Two way traffic/area available?4. Security/no lighting.5. Limited vision for entry onto roadway from driveways.6. Requirement for additional walkway. Hazard for school children, walkers, bike riders.7. Hooning.8. Wildlife.9. Access for emergency services.10. Key available on emergency vehicles.11. Shire (ISG) to allow access for incidents.12. Difficult access onto Glen Forrest Drive from Quarry Court.

Options/Solutions proposed by the Quarry Court table with the results of prioritising exercise.

Highest number of votes

0.3333333333333333 of votes

- Put the gate back with a lock which is accessible for easy opening when required for emergencies. (4 votes)
- Put a cul-de-sac at the end of existing bitumen on Quarry Court (4 votes)
- Put in a proper footpath and lighting down the lane/street (0 votes)

Alidja Lane

Pros of open road	Cons of open road
<ol style="list-style-type: none">1. Better access for local to go to Throssell Road/Old York Road.2. Two escape routes in case of fire.	<ol style="list-style-type: none">1. Poor visibility for oncoming traffic.2. <u>Unsafe</u> road – single vehicle access and very steep!3. No room for widening.4. Monetary issue to widen and will encroach on the National Park/creek.5. No footpaths – so people sue road to access.6. Wildlife being hit by cars.7. Gives hoons easier access to National Park including motorbikes.

Options/Solutions proposed by the Alidja Lane table with the results of prioritising exercise.

Highest number of votes

number of votes

- Put gates back and leave unlocked. Add 'Emergency Access Only' signs (4 votes).
- Keep "No Through Road" signs as they are (4 votes) OR
- Signage stating "Local Traffic Only" and warning people of Steep Descent/curve ahead plus "Narrow Road" plus restrict speed limit to 30 km/hr (had 4 fake votes and was linked to the point above by OR)

PROS: GILL ST/CLIFTON ST

1. 2 EXITS IN CASE OF BUSHFIRE - TWO WAY
2. PERHAPS GET LIGHTING AND FOOTPATHS
3. CONVENIENCE OF TRAVEL IN BOTH DIRECTIONS
4. Access for emergency vehicles
5. Rubbish removal - Clifton
- ^{Possible.} 6. Safer access to ~~Munding~~ Great Eastern Hwy - Coppin + Seaborne frequent accidents.

Gill / Clifton.

CONS


1. Danger of the road / narrow, blind corners,
2. Two different roads ?
3. Regular high road use increases risk of fire. ✓
4. Pedestrian danger. / riders / bikes / ✓
5. Pollution / noise ✓
6. Increased pressure on Gill / Steven intersection
7. Petty crime ✓ Arson
8. Huge cost of opening up streets / maintenance
unless massive works are done
extremely dangerous.
9. Hoon activity
10. Wildlife deaths
11. Character of street.
12. Increased rubbish

GILL ST OPTIONS/Solutions

- fuel load management by ~~ex~~shire and landowners


- grading road reserves.

- footpaths


-  Unlock gates only with emergency access signs - design self closing 12 votes


- Keep permanently closed.

- Inforce or monitor traffic going through emergency exit.

-  5 votes Remote controls for local residents.

-  1 vote Options for effective traffic management

-  2nd leave as is - only open during fire season. 10 votes

-  1 vote long term Strategy as to how these road openings will occur - cost processes

OPTIONS GILL/CLIFTON RD-2

- closed roads are made toll roads.
 - free for residents.
- 1 vote Neighbour hood / ~~the~~ street watch include fire management.
- 1 vote passing bays on Clifton Rd rather than widened.
- additional street signage to clarify road usage.

GILL ST / CLIFTON RD
FINAL RESULT

1. GATE WITH UNLOCKED CATCH.
SELF CLOSING AFTER DELAY.
SIGNED : EMERGENCY AND LOCAL
TRAFFIC ONLY

(LOCATION OF GATE : WHERE IT WAS)

2. LEAVE GATE ~~CLOSED~~ ~~LATCHED~~ (LATCHED ONLY)
EXCEPT IN FIRE SEASON.
FIRE SEASON TO BE DEFINED
BY "AUTHORITIES"

LACEY RD +

BENEFITS

- > Residents Nth side old previous 'fire gate' can access Mundaring
- > Better connectivity for Sth side of prev. 'fire gate' to Parkerville/Stoneville ^{Mt Helena}
- > Emergency access Fire/Ambulance all year around.
- > ? Rubbish collection easy access (Nth side collection Mon / Sth side Thur)
- > Large commercial traffic NO longer have to reverse-up Lacey to depart (if they can't turn around)
- > Accidental or Warden locking of 'a gate'
- > Wider community is aware that the gate road is open all year around. No seasonal / special local knowledge required

LACEY RD \triangle CONS/COSTS

INCREASED TRAFFIC
(RAT RUN TO MUNDARING VILLAGE)

DECREASE IN RECREATIONAL USE
(WALKING, HORSES ETC)
NO foot path access

UNSAFE ~~FOR~~ DUE TO INCREASED
TRAFFIC + ROAD CONDITIONS.
(blind spots from property drive-ways)

LOSS OF THE AMBIENCE + VILLAGE "FEEL"
INCREASED usage by trucks thru \Rightarrow Stoneville
Parkerville
DECREASED PROPERTY VALUE

SECURITY + ACCESS TO CRIME
> ~~Reduce~~ the risk of Arson if road is open.
Increases
THREAT TO WILDLIFE.

- INCREASED ROAD MAINTENANCE
- > Increased traffic noise / hoon activity RATES.
 - > Increased rubbish from passing traffic
 - > Increased opportunity for theft / passing crime
 - > NON-local traffic NOT respecting road speed limit 50km/hr.
 - > Increased traffic accident potential car Lacey /
+ Lacey & Riley Rd. and PAW Milligen

Lacey Road - Options page 1

⑬

- Re-install the gate (radio controlled) ~~key pad~~

Speed humps, slow points chicanes
40 km/hr limit.

⑫

- Min road width (leave as is)

②

- Swipe card access @ either end of Lacey Rd.

- "Local traffic only" signs

①

- Residents to be the future decision makers on
Lacey Rd total traffic management plan.
+ Gill Street

- Wild life zones

②

- Wider community consultation of local road users

- Implement traffic data collection ^{& other} + management ^(possible use of cameras)
program. Community safety + wildlife impact.
(monitoring, review, evaluation & communication
of findings of key concerns)

④

Lacey option - page 2

- Footpaths
- Gravel shoulders both sides of the road.
- Signs - NO TRUCKS
- Close Ritey Road
- Traffic mirrors
- Camera's @ PAW
 - ①
- Key pad access either end Lacey Rd (Solar powered)
- Fuel load management
 - ①

TOP TWO OPTIONS LACEY RD

① Re-install a gate:

At previous location @ approx 1025 Lacey Rd

A 'double swing' gate

~~Use an E13 KEY for ALL emergency users~~
BACK IN FOR REFERENCE PURPOSES

Radio controlled by Emergency Services
Remote
(opens automatically when power lost)

OR

manually by central emergency services control
or emergency services

② Speed humps, slow points & chicanes @ 40 km/hr

Preference for appropriately spaced chicanes so as to reduce road noise

Possibly look @ 2-3 chicanes

1 @ up hill section

1 @ down " "

1 @ mid point Lacey Rd near PAW

QUARRY CRT

COSTS.

PROPERTY VALUE
MOTOR VEHICLE MOVEMENT
TWO WAY TRAFFIC / AREA AVAILABLE?
SECURITY / LIGHTING^{NO}

LIMITED VISION FOR ENTRY ONTO ROADWAY FROM DRIVEWAYS

REQUIREMENT FOR ADDITIONAL WALKWAY

HOONING

- HAZARD FOR SCHOOL CHILDREN
- WALKERS
- BIKE RIDERS

WILDLIFE :

ACCESS FOR EMERGENCY SERVICES

- KEY AVAILABLE ON EMERGENCY VEHICLES
- SHIRE (ISC) TO ALLOW ACCESS FOR INCIDENT

BENEFITS

ACCESS
(MOTOR VEHICLE)
FORMED ROAD

DIFFICULT ACCESS ONTO GLEN FORREST DRIVE FROM QUARRY CRT.

QUARRY COURT

- ① • Put THE GATE BACK WITH A LOCK WHICH IS ACCESSIBLE FOR EASY OPENING WHEN REQUIRED FOR EMERGENCIES

- ② • Put A CUL-DE-SAC AT THE END OF ^{EXISTING} BITUMEN QUARRY COURT

- Put IN A PROPER FOOTPATH + LIGHTING DOWN THE LANE / STREET

ALIDJA LANE

PRO's

- Better access for locals to go to Throssell Rd / Old York Rd
- 2 Escape routes in case of fire

CON's

- Poor visibility for oncoming traffic
- Unsafe road - single vehicle access only + very steep!
- No room for widening
- Monetary issue to widen + will encroach on the National Park / creek
- No footpaths - So people use road to access
- Wildlife being hit by cars
- Gives Hoars easier access to National Park including

ALIDJA LANE

TOP TWO PRIORITIES

●●●●● — Put gates back + leave unlocked
4 votes Add "Emergency Access Only" Signs

●●●●● — Keep "No Through Road" Signs as they are
4 votes OR Signage stating:

..... { "Local Traffic only" + warning people of
"Steep Descart/Curve ahead"
+ "Narrow Road" +
Restrict speed limit to "30 km" per hr

Attachment 2

Report 10.1

2 Pages

ATTENDEES
ROADS RESTRICTIONS WORKSHOP – 25 FEBRUARY 2016

Name	Address
Greg O'Brien	520 Lacey Road, Mundaring
Craig Pensini	1025 Lacey Road, Parkerville
Paul Evans	845 Lacey Road, Mundaring
Beth Robertson	800 Gill Street, Mundaring
Sue Eisenhauer	5 quarry Court, Glen Forrest
Rod vander Merwe	705 Clifton Road, Parkerville
Mary Resnik	30 Alidja Lane, Swan View
George Zakrzewski	30 Alidja Lane, Swan View
Mike Phillips	1420 Gill Street, Parkerville
Penny Papiccio	1125 Gill Street, Parkerville
Emilio Papiccio	1125 Gill Street, Parkerville
Patrick Crichton	1365 Lacey Road, Parkerville
Helen Crichton	1365 Lacey Road, Parkerville
Diana Hertzler	345 Kalang Place, Mundaring
Greg Hertzler	345 Kalang Place, Mundaring
Paul Barker	405 Glen Forrest Drive, Glen Forrest
Sally Dowington	480 Clifton Road, Parkerville
Jude van der Mere	705 Clifton Road, Parkerville
Peter Brazier	40 Stevens Street, Mundaring
Ron & Julia Thom	2005 Gill Street, Parkerville
Graham and Janet O'Connell	80 Alidja Lane, Swan View
Doug & Julie Monk	1710 Lacey Road, Parkerville
Vicki Caudwell	90 Milligan Road, Parkerville
Joanne Rowe	335 Glen Forrest Drive, Glen Forrest
Bob Affleck	285 Clifton Road, Parkerville
Cornelius Anton D'Audretsch and Reny	260 Lacey Road, Mundaring
Lee Bretton	2165 Gill St Parkerville and & 960 Lacey Road, Mundaring

Frank Trager	29 Market Street, Guildford
Sue Spence	15 Milligan Road, Parkerville
Chris McDonald	1805 Gill Street, Parkerville
Vanessa Jones	520 Lacey Road, Mundaring
Robert Armstrong	640 Lacey Road, Mundaring
Susan Hawsen	1675 Gill Street, Parkerville
Grant Dowington	480 Clifton Road, Parkerville
Jeremy Robertson	800 Gill Street, Mundaring
Gary Martin	175 Lacey Road, Mundaring

Attachment 3

Report 10.1

12 Pages

18th Feb 2016

85 Throssell Road
Swan View
WA 6056

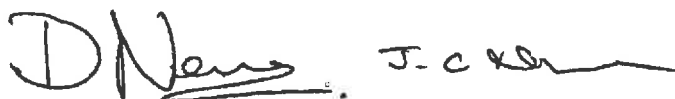
Dear Mr Throssell,

I refer to your letter dated 5 Feb 2016 regarding the restriction to traffic movement on Alidja Lane through to Throssell Road. Unfortunately we are unable to attend the workshop scheduled for 25 Feb as we have a pre-booked concert arrangement in the city.

We wish to emphasize that we are very unhappy about the way this issue was dealt with at a previous meeting (17 Dec 2015) and we were left with the impression that you had already made a decision to remove the fire gate (which was not locked) despite inviting us to provide input on the day before the gate was removed. The action of removing the gate was unnecessary and provides for no useful benefit to the people who live on Throssell Road. We are, however, pleased that you did not remove the *No Through Road* sign and wish for this to remain in place.

We once again make the request that the gate be reinstated and that the connection between Alidja Lane through to Throssell Road does not become a throughway and remains as an emergency access connector road only. We trust that our views are considered properly at the meeting that is to take place on 25 Feb 2016.

Yours sincerely

The block contains two handwritten signatures. The first signature is 'D Newsome' in a cursive script, with the first name 'D' being large and stylized. The second signature is 'J. C Newsome' in a similar cursive script, positioned to the right of the first signature.

David and Jane Newsome

cc Shane Purdy

ROWCON PTY LTD

CONSULTING ENGINEERS AND SCIENTISTS

Unit 20, 17 Prowse Street, West Perth WA 6005

Phone (618) 9322 5908 Fax (618) 9322 5921 ABN 21 009 472 879

Shire of Mundaring
7000 Great Eastern Highway
Mundaring WA 6073
For Attention Chief Executive
Dear Sir,

REMOVAL OF GATE ON QUARRY COURT, GLEN FORREST

We refer to your letter sent to my home at 335 Glen Forrest Drive Glen Forrest dated 11th December 2015 and the subsequent letter dated 24th December 2015 from the office of the acting Chief Executive regarding the above.

For clarity I the undersigned live at 335 Glen Forrest and own that property in joint name with my wife Joanna Rowe.

In making this response we have also talked with the Barker Family at 405 Glen Forrest Drive who are in general agreement with our wish to see the access to Quarry Court restricted as before 18th December 2015.

The gate in our view must be restored and motor access restricted to emergency vehicles for safety reasons.

My background is in LGA engineering and Mr. Barker works for FESA and we have formed the view having been neighbours for 25 years that the road is unsafe for motor traffic and presents two major impediments.

The laneway has a pronounced hump which unsights traffic from Glen Forrest Drive moving towards Hardey Road and in the other direction the access to Glen Forrest Drive is restricted by a road island and a narrow entry on to the Glen Forrest Drive carriageway which has a reasonably high traffic density.

In addition there are quite large number of students from Glen Forrest Primary who use the lane way and who would not be safe if there was unrestricted motor traffic movement and note this school thoroughfare use dates back at least two generations.

Given the above pedestrian usage of the laneway it is easy to see a contingent liability to the Shire of Mundaring should motor vehicles use the same route.

Finally Mr. Barker was the FESA custodian of the gate when it was in place and he is of the view that traffic needs to be restricted particularly as there is a large area of virgin bush Swan location 9612 Reserve 34609 Department of Lands which borders the laneway and a large number of properties and which also presents a contingent fire risk and a good reason to restrict motorise access in the event of an emergency.

Yours Faithfully

MC Rowe Mobile: 0419927495

Shane Purdy

From: Rod Parker <rodparker74@hotmail.com>
Sent: Tuesday, 23 February 2016 11:33 AM
To: Shire of Mundaring
Subject: Atten Shane Purdy Re Lacey Road

Dear Shane,

I am unable to attend the proposed workshop in relation to the road restrictions for Lacey Road.
Can you please present my submissions on my behalf as detailed below?

Unlike some noisy protesters, I DO live on Lacey road. (North of the old fire gate).
Given the location of my property, I am well positioned to observe the increase in traffic volume along Lacey road.

I would estimate that approx 12 cars travel Lacey road per day and perhaps 16 on weekend days.
Of those vehicles, most, if not all, are residents of Lacey Road and Milligan road.
I have seen no evidence of hoon behavior, excessive speeding or large volumes of traffic on Lacey Road.
What I have witnessed is foolish behavior by some residents of Lacey road and one non resident trouble maker.
On many occasions my family and I have been verbally abused as we travel along Lacey road or through the fire gate.
In the summer of 2013-2014, on many occasions my family and I were confronted with the gate being closed by residents – on one occasion it was locked with a Lockwood brand domestic padlock.
This was less than 12 months after the devastating fires in Parkerville & Stoneville.
On 31st October 2015, my family and I were harassed by the mob mentality that gathered at the gate that day to protest its removal as we attempted to return home.
On returning to the gate 30mins later, I again found the gate closed to traffic.
It is quite clear, given the above occurrences; the gate system does not work.

The Lacey Road Action Group has made some exaggerated claims in the past 18 months. Here are just some of the examples:

- 1 Lacey Road will become the "Stoneville Road bypass"
- 2 "Bushfire threat is all bullshit"
- 3 "This through road idea is going to cause real problems in our once peaceful street!"
4. "We go on high alert for 6 months of the year when the gate is open"

Let me be clear, the Lacey Road Action Group does NOT speak for all residents of Lacey Road.
While I share some of the concerns of this group, the reality is, the removal of the fire gate has had little impact on the residents.

The main change to residents is that they must treat this road as a PUBLIC ROAD, not their private property.

My Proposals are as follows:

- That a traffic counter be placed on Lacey Road to provide accurate numbers of traffic movement.
- That a risk assessment be completed for emergencies requiring access to Lacey Road.
- That emergency services be consulted on their concerns to restricted access on Lacey Road.
- That the WA Police be asked to provide evidence of speeding / hoon behavior on Lacey Road.
- 5. That if the gate is re-installed, that it be placed at the extreme southern end of Lacey Road.

Regards,
Rod & Tracey Parker
Lacey Road
Mundaring



Office of the Chief Executive
Our Ref: SMP:mb
File Code: Gi 3
5 February 2016

Mr G J & Mrs L E Waters
2255 Gill St
PARKERVILLE WA 6081

Dear Sir/Madam,

CONSIDERATION OF RESTRICTION TO TRAFFIC MOVEMENT BETWEEN GILL STREET AND CLIFTON STREET, MUNDARING.

Road, Parkerville
I am writing as a follow up to the Shire's earlier letters of 11 and 24 December 2015.

As you would be aware, the gates on Gill Street and Clifton *Road, Parkerville* Street, Mundaring were removed on 18 December 2015.

As there has been interest expressed to explore road restriction options in Gill Street and Clifton *Road* Street, I advise that a workshop has been organised which will be held concurrently with interested residents from other streets where gates were removed.

The workshop will be held on Thursday, 25 February at the Shire of Mundaring Administration and Civic Centre commencing at 6.30pm, with registration from 6.15pm. *Unfortunately, we have a prior engagement, & cannot attend.*
This facilitated workshop will get residents of the particular street in which they are interested, to discuss their suggested road restriction option/s and or other proposed road changes to address their concerns.

The facilitator will then aim to see if a consensus, from those present, can be achieved on a ranked order of options put forward. This information will be gathered and given to the Shire.
We wish for the gate to be reinstated & used once fire season over.
Upon receipt of the information, the listed options will be examined by Shire officers and the pros and cons of each determined resulting in a report to Council. Council will then need to determine by resolution which, if any, road restriction is put forward to commence the process under the Local Government Act for such to be pursued. The process requires advertising the proposal and writing to all those persons affected including residents of the street, service authorities and emergency services, seeking any comment on the proposal.

date for this?
After the closing period for submissions Council would need to consider all comments and then resolve to implement the restriction or not. - *Can we observe this process?*

If you wish to discuss this matter further, please contact Shane Purdy, Director Infrastructure Services, on 9290 6637.

Yours sincerely

Jonathan Throssell
CHIEF EXECUTIVE OFFICER

Further background info found in attached copy e-mail

L E Waters

21.02.16

as has occurred for past 9 years that we have "lost" the road

Josh Fox

From: Gary Waters
Sent: Wednesday, January 27, 2016 7:38 AM
To: Josh Fox
Subject: FW: Query about neighbour's dam & gate removal Clifton/Gill Street, Parkerville

copy of email sent to Cr Doug Jermis 18/12/15 @ 4:01pm

Hi Doug,

Thanks for phoning this morning to follow up about the neighbour's dam. I tried phoning you back this afternoon, but the phone went straight to message bank.

I look forward to learning the outcome of the Council's investigations, and thank you for your support in this sensitive matter.

On another matter, as our Ward Councillor, I request that you note our distress that the Council removed the gate from Clifton Road, Parkerville, at 9.30 this morning, 18th December 2015.

The Council letter we received Monday 14th December and dated 11th December advising of the plan to remove the gates, stated the process would 'begin' on Friday 18th December, and 'as soon as reasonably practicable'. We did not realise, until we attended the meeting on Thursday 17th December, that this was a confirmed plan and believe that there was inadequate time for consultation about the matter.

We also note that the gate referred to in the letter states removal from Gill Street. The gate which has been removed was closest to Clifton Road, and this inaccuracy has impacted our confidence that the decision was made with adequate understanding of the geography of the area.

As background, my husband, Gary and myself, attended the meeting in Lacey Road in October, and came away from that meeting believing that no further action would occur for Lacey Road, or the other roads discussed at that meeting, until further investigations had occurred, and that the Shire would engage in ongoing community consultation. As we were unable to attend the Council meeting following the Lacey Road meeting, my husband listened to the audio of the council meeting, and didn't hear any information about legal advice indicating that removal of the gates would be required, and this decision would proceed without engaging with those directly impacted by the decision. Can you please clarify when that decision was made, or direct us to who could advise us of that information?

We are extremely disappointed that our trust in the Council to maintain their promise from the Lacey Road community meeting was apparently discounted, without consultation, prior to the removal of the gate in Clifton Road.

We believe that Clifton Road and Gill Street are 2 separate roads, and should not have been treated in the same manner as Lacey Road, which is a single Road, with the same name from beginning to end.

The explanations at the meeting on Thursday evening, 17th December, advising that the gates needed to be removed due to legal advice didn't seem reasonable or logical given the apparent lack of understanding by the Council staff present that the roads are 2 separate roads - Gill Street & Clifton Road. The roads do not directly intersect and the linkage is present for emergency access, which we completely support.

We were disappointed that comment was made that we should have contacted our local Councillor if we objected to the gate being removed, as we felt we had done this via the group meeting at Lacey Road, which I know you attended.

This is not a criticism of you, but this comment from the CEO was somewhat insensitive and it was perceived by us as inflammatory and insulting - which is not conducive to resolving the concerns and differing points of view about

this matter. We understand that all at the meeting were frustrated, but this frustration was related to poor communication and consultation, and criticism of those who attended and implying that they had not taken the time to contact their local Councillor, was unnecessary and unprofessional.

Please understand that we have no desire to be unreasonable or obstructive, but have very real concerns that the removal of the gate from Clifton Road, which is a single lane road, and unsafe for 2-way traffic, did not seem to be factored into the decision to remove the gate, but should have been a critical consideration.

The cost of removing the gate, and then advertising and reviewing the matter, with the likely outcome that the gate will be restored, seems to be a ridiculous waste of time and money.

Our confidence in the Council to make informed and reasonable decisions has been impacted by this matter.

Thank you for caring enough about your local community to represent our views at Council.

We look forward to understanding this matter more, and working with you and the Council to resolve the matter to the satisfaction of all concerned.

As it is leading up to the festive season, we wish you and all a very safe, peaceful and happy Christmas season, and New Year.

Kind regards,
Gary and Louisa Waters
Ph: 0417 972 891 (Gary)
Ph: 0414 768 203 (Louisa)

Maria Beley

From: Siobhan Vincent <siobhan.2@bigpond.com>
Sent: Thursday, 25 February 2016 7:29 AM
To: Shire of Mundaring
Subject: Gill Street

Attn Maria Beley.

Dear Madam,

I would be grateful if you would table this Email at the meeting at which I regret that I am unable to attend tonight.

I reside at the North end of Gill Street and have done so for 30 years.

I have watched with increasing concern events which have occurred subsequent to the reopening of the road, and have observed a recurrence of the issues which led to the installation of a gate;

- a) Petty crime – replication of the theft of letterboxes (this week). In the past this has also been joined by the theft of fuses from fuse boxes. It is no new , but rather a revisited event.
- b) Increased traffic and speeding on a road which cannot accommodate two lanes and is in poor condition, but which does not attract enough traffic to warrant speed cameras,
- c) Exacerbation of the already present risk to the numerous joggers, pedestrians, dog walkers and horsemen who attempt to use a road not serviced by an appropriate verge.

Significant works and upgrades ought properly to have been put in place prior to the reopening. The failure to do so has resulted in an untenable traffic risk.

In due course I anticipate that the crimes in the street will increase.

My Property was burgled on not less than six occasions prior to the road closure.

Please also explain your commitment to, and interpretation of the existing legislation.

This is not a case of a gate in the middle of Gill Street, but rather a gate between two distinct and separate roads which could reasonably be made cul-de-sacs with resident fire egress.

I await your response on this point.

Yours Faithfully

Siobhan Vincent

Shane Purdy

From: Yvonne <vonnyw@bigpond.com>
Sent: Monday, 29 February 2016 10:51 AM
To: Shire of Mundaring
Subject: Request for Clifton Road Parkerville to be upgrade to dual lane - Wintergreene

ATTENTION : Mr Shane Purdy

Dear Mr Purdy,

Unfortunately we couldn't attend the meeting held on Thursday evening, but could you please keep us in the loop about proposals / send minutes /or what is appropriate.
Please use this return email address.

We reside at 1430 Riley road Parkerville, which backs onto Clifton St.

My partner Paul Laffeber owns 1430 Riley road,
and we jointly own 1280 Riley road which is next door.
(Paul Laffeber and Yvonne Wintergreene)

In 2014 the Parkerville fire started directly in front of our property.
To make matters worse, a large water main burst on our driveway,
probably due to the sudden water pressure increase, making it impassable.

We applied to have a second crossover /exit gate on Clifton St, so that
we can escape in the event of a fire in the North, such as the Parkerville fire.
The entrance was approved a few years ago, and the fire has made us come to realize that
we need to fast track it's construction. Our tenants at 1280 Riley road will also use our
new Clifton St exit.

Clifton St is a narrow, one lane road and it urgently needs widening slightly so that two cars can pass.
In it's current state it is dangerous for normal driving conditions, and unless both drivers are alert
they *will* collide head-on. With the smoke and confusion/ urgency experienced with a fire,
the danger level becomes extreme. A collision then will also block the road for everyone.

This is a letter our family have been wanting to write for years - Clifton St is dangerous.
No- one wants increased traffic around our lovely private little area - but the truth is, the road
as it is is dangerous. Add to this, the catastrophic fire zoning, and the safety of everyone must become
the priority. We strongly support the access and flow-through of the roads in the area being improved,
and the urgent upgrade of Clifton St in support of this.

Feel free to email or phone any time regarding the above.

Kind Regards

Paul Laffeber and
Yvonne Wintergreene

ph 9295 4851

Maria Beley

From: Shane Purdy
Sent: Wednesday, 16 March 2016 5:52 PM
To: Shire of Mundaring
Subject: In support of the opening of Lacey Rd - Chris Caudwell

From: Chris C [<mailto:hakea333@iinet.net.au>]
Sent: Monday, 14 March 2016 7:32 AM
To: Shane Purdy
Subject: In support of the opening of Lacey Rd

Dear Shane,

I am writing to thank the Shire for re-opening Lacey Rd. It's a laudable step forward for local bushfire safety.

We spoke on the phone some months ago, but we haven't met.

I do understand why some residents aren't pleased about it. Their views have been canvassed long and hard over the past months. Nothing unusual about that, those against changes in the status quo always shout longer and louder than those in favour. However, I have spoken to a number of local residents who feel equally passionate about keeping Lacey Rd open, and there are concerns that the Shire is still being lobbied to close the road again. My wife Vicki attended the recent Shire run workshop where such lobbying was prominent.

I recently emailed David Lavell the Shire President and he suggested that I should get in touch with you and Jonathan Throssell first, and then - in light of the extensive hearings given to those against the re-opening - arrange a meeting with all the councillors.

However, considerable time and money has already been spent on the issue. So, to save everybody time, I have made a short video presentation, which is only 9mins and 39secs long.
<https://youtu.be/L0DmBCyqwRk>

The video features maps (going as far back as the 1800s), aerial photos, and a wide range of visual material connected with both house fires and bushfires. It's available in resolutions up to 720HD. Please ensure that your setting are at least 360, or viewing will be fuzzy.

For even easier viewing I have split it into two sections:

History (3mins 42 secs) : <https://youtu.be/OBX3YNpSxUY>

- Lacey road has not always been two short cul-de-sacs. In fact it is one of the oldest historic roads in the district. Like other gravel roads in the Shire it was original closed because of concerns about maintenance and dust. We were led to believe that upgrades would be slow, but that the road could be re-opened once sealing was completed.
- If we choose to live on the edge of the fastest growing city in Australia then we all have to accept that some changes are inevitable. We all changed the area when our own houses were built and we can't stop the clock just because we've now moved in - much as we'd all like to.

Fire (5mins 57secs): https://youtu.be/HqcEt8T_JVE

- The fire season lasts 365 days a year. There is no safe "Off Season". This has always applied to house fires (which everybody tends to overlook) and Parkerville is our nearest structural Brigade. Thanks to climate change we now get unexpected warm dry spells in traditionally wet months. Bushfires can - and do - now burn well at any time of the year.
- Any kind of barrier or choke point can be highly dangerous a bushfire. Roads may need to cope with both firefighting equipment and escaping residents in a variety of vehicles, perhaps at night and possibly in thick smoke. Under such conditions people can panic and make dangerous and sometimes fatal decisions.
- Modern planning guidelines recognise the findings of numerous bushfire reports and don't support cul-de-sacs and barriers.

If the Shire mail system blocks links and you can't view the videos, or if you would like to discuss anything further I'd be very happy to talk to you on 9295 4014.

Thank you for your attention.

Cheers,

Chris Caudwell

Pretty Lane Mundaring – Options for Consideration To Restrict Access

1. Introduction

The removal of barriers on Pretty Lane and subsequent road upgrading has resulted in significantly changed traffic patterns that are now affecting both the safety and hills lifestyle of many local residents. While residents of Pretty Lane were invited to a workshop, other affected residents in adjacent roads were not included in the consultation process. On 8th April 2016, following numerous letters and emails to the Shire, an informal meeting was held onsite attended by mostly Adair Rd residents, to voice their concerns and issues with Shire representative Shane Purdy and Councillors Lynn Fisher and Bob Perks.

These issues will be outlined in this document and are intended for inclusion into the Shire report being prepared for the future meeting of Council regarding options for those roads in the Shire restricted by the use of 'emergency access only' signage.

Note that residents do understand that the Shire has opened these roads to improve safety in cases of bushfire.

2. Issues

2.1. Lack of consultation with all residents affected by the road changes.

The Shire appears to have decided that only Pretty Lane residents would be impacted by the changes and apart from 2 Adair Rd, no other properties were made aware of proposed changes through invites to workshop to discuss. All Adair Rd properties have been impacted by the issues outlined below. It would be expected that other properties on Ball, Patton and others in the area would also have potentially been impacted.

2.2. Safety

2.2.1. Adair intersection with Pretty Lane.

Visibility of oncoming traffic impaired by trees when turning right into Adair.

2.2.2. Speeding vehicles.

Many vehicles using the newly opened section of road are travelling in excess of 50 kph limit through a residential area.

2.2.3. Walking and bicycle riding has now become dangerous.

There are no footpaths or clear verges in the area. Locals walk and ride on Pretty Lane and surrounding streets. The additional traffic from non-residents of the area has increased the danger of these normal hills lifestyle activities.

2.3. Noise and dust.

Opening the road through to Darken St has resulted in many commercial vehicles and trucks using the new access to and from the Light Industry area. This has created a daily noise and dust problem.

2.4. Shire vehicle use of the road.

The Shire has become the main user and therefore abuser of the opened road, using it as a new, shorter route to the Operations Depot. It should be setting an example to its stated aim of protecting the hills lifestyle by using the original route of Gt Eastern Hwy and Wandera Cr.

2.5. Loss of Hills Lifestyle.

The Shire's Strategic Plan objectives include "Balanced development protecting environment and maintaining hills/village lifestyle" (Strategic Community Plan 2013-2023). For reasons previously outlined, our lifestyle has been degraded.

3. Changes desired by residents

3.1. Return the hills lifestyle that has been taken away from us, by restricting access through the extension of Pretty Lane.

3.1.1. Pretty Lane to be treated as an Access Road.

Main Roads definition contained in: Framework for Downgrading Local Roads on the Restricted Access Vehicle Networks RCN-D15^2396194.PDF

"Access Road: Provide access to abutting properties with safety aspects having priority over the vehicle movement function. In urban areas, these roads are generally bicycle and pedestrian friendly. Access Roads are managed by local government. RAV access on these roads will only be supported for local access and not as through routes.

Downgrades in RAV Access on these roads will be supported provided the Local Government conducts adequate community consultation. An alternative would be to apply conditions to limit the RAV access to local operators."

3.1.2. Pretty Lane to be returned to status of local residential road and used as such.

3.1.2.1. No usage of the Pretty Lane extension except in emergencies or access to property along this extension.

3.1.2.2. No normal usage by Shire heavy vehicles to Operations Depot.

3.1.2.3. Erection of signs stating " Emergency Access Only"

3.1.2.4. Occasional policing of the road to ensure conformance.

3.1.2.5. Installation of a barrier gate if it can be done in a manner that still enables easy and quick opening in emergency situations

3.1.3. Shire to ensure future changes are communicated to ALL affected residents

ADDENDUM:

The following residents attended the informal meeting with Shire representatives on 8th April and provided input to and review of this document.

Chantelle Bathurst, 2 Adair Rd

Frank and Debbie Bott, 6 Adair Rd

Eddie and Eileen Brown and son Mark, 8 Adair Rd

Des Burge, 22 Pretty Lane

Martin Lentz, 4 Adair Rd

Sheryl and Mack Palmer, 1 Adair Rd

David and Margaret Walker, 3a Adair Rd

10.2 Bushfire Area Access Strategy

File Code	EM.FMP
Author	Angus Money, Manager Planning Services
Senior Employee	Mark Luzi, Director Statutory Services
Disclosure of Any Interest	Nil

SUMMARY

Bushfire poses a serious threat to people, property and infrastructure in the Shire of Mundaring. The Shire has a duty of care to manage this risk in multiple ways including managing vegetation and fuel loads, improving the resilience of new building/structures and improving access arrangements.

Providing two alternative routes for residents to evacuate in a bushfire emergency and avoiding potential entrapment is critical. The aim of the Shire's '*Bushfire Area Access Strategy*' (BAAS) is to establish an overarching framework to systemically rectify existing unsatisfactory access arrangements.

Recognising the learnings from recent access improvement works, appropriate consultation and the consideration of viable alternatives are now embedded within the framework. It is recommended Council adopt the strategy (refer **ATTACHMENT 4**).

BACKGROUND

A briefing and a copy of the strategy was presented to Council Forum in May 2016. The threat of bushfire risk is one which residents have repeatedly expressed concerns to the Shire, either directly or through Shire Community Perceptions Surveys and Community Strategic Plan.

One of the recommendations from the 'Keelty Report' resulting from the Inquiry into the Perth Hills Bushfire 2011 stated (No. 39 (c)) *that "State and Local Governments [should] examine options to retrospectively bring these areas into compliance with Planning for Bushfire Protection Guidelines."*

The *Planning for Bushfire Protection Guidelines*, now referred to as *Guidelines for Planning in Bushfire Prone Areas* (Guidelines) outline, amongst other things, current expectations regarding standards and design requirements for public roads and Emergency Access Routes. These public thoroughfares need to be freely available and safe for public use in the event of a bushfire.

The Shire's *Local Planning Strategy* (LPS) was endorsed by Council in June 2013 and also specifically identifies the need to improve access arrangements in established areas.

... "Much of the existing residential and rural residential development within the Shire of Mundaring, particularly in areas subdivided some decades

ago, fails to meet...key [bushfire access safety] requirements, leaving many residents with potentially inadequate escape routes and emergency vehicles with inadequate access for firefighting and evacuation purposes.’ (Local Planning Strategy 2014)

BAAS provides the framework to rectify non-compliant access arrangements.

STATUTORY / LEGAL IMPLICATIONS

Relevant legislation includes:

- *Local Government Act (1995)*
- *Planning and Development Act (2005)*
- *Local Planning Scheme No.4 (LPS4)*

The definition of thoroughfare is found in section 1.4 of the *Local Government Act 1995* (“the LG Act”):

“means a road or other thoroughfare and includes structures or other things appurtenant to the thoroughfare that are within its limits, and nothing is prevented from being a thoroughfare only because it is not open at each end”.

The LG Act (as did the former *Local Government Act 1960*) places emphasis on the obligation of a local government to keep thoroughfares or streets open.

Minimum thoroughfare standards are articulated within the current Guidelines. An amendment is currently being prepared to the Shire’s LPS4 to adopt the Guidelines but with prevailing local standards relative to a range of matters, including public roads and access ways. Access standards referenced within the BAAS may, through gazettal of the envisaged scheme amendment, also be based on the Shire’s LPS4. In anticipation of future changes, the definition of ‘Guidelines’ within BAAS includes any prevailing provisions that may be gazetted within LPS4.

POLICY IMPLICATIONS

The Shire has no conflicting policies relative to the BAAS.

FINANCIAL IMPLICATIONS

BAAS provides a framework for the prioritisation and consideration of thoroughfare improvements works. The budgeted costs for the program works are included in the Long Term Financial Plan and Corporate Business Plan.

Importantly, to reduce the ultimate cost to the community, improvement works can potentially be brought forward to align Shire contributions with the timing of private subdivisions. This would enable the Shire to capitalise on contributions from developers when opportunities arise.

STRATEGIC IMPLICATIONS

BAAS aligns with the priorities identified in the Shire's recently adopted Strategic Community Plan 2026 in the following ways:

Governance

- Objective Two - Transparent, responsive and engaged processes for Shire decision making

Community

- Objective One - A community that is prepared for bush fire and other natural disasters

Built Environment

- Objective Two - A place that is connected, safe and easy to move around

The Shire Local Planning Strategy which was subject to extensive community advertising prior to adoption by Council on 21 June 2013 includes the following relevant 'strategies':

Strategies	Section
Ensure adequate accessibility to/from identified evacuation centres throughout the Shire	4.4.1
In all new subdivisions, and where possible in all new developments, ensure adequate vehicular access to/from and within bushfire prone areas, both for escape by residents and for access by emergency vehicles, particularly firefighting appliances	4.6.3.3 5.1
Conduct an audit of the adequacy of vehicular access/egress in bushfire prone areas throughout the Shire	4.6.3.3 5.1
Use the audit referred to in the point above to prepare a strategy for improving access/egress identified as inadequate and progressively implement that strategy, which may involve actions including: <ul style="list-style-type: none">- construction of new roads- opening of closed roads- widening of existing roads- removal of barriers within road reserves	4.6.3.3 5.1
Adopt a position that the Shire values, and places strong emphasis on, the protection of vegetation for environmental and aesthetic reasons, but where there is a conflict between vegetation protection and bushfire safety, Council will make decisions having regard to bushfire safety objectives	5.1
Seek to ensure compliance with the <i>Planning for Bush Fire Protection Guidelines</i> , as current at any point in time, or any successor document	5.1

Importantly, Council - by virtue of its adoption of the Local Planning Strategy - endorsed the fundamental principle that while vegetation and the aesthetics of an area are important, they are secondary considerations relative to preserving life and allowing for safe evacuation in the event of a bushfire. BAAS adopts this principle.

Implementation of some access improvements has generated resistance from residents concerned with the loss of amenity and 'hills lifestyle'. Works may change traffic patterns and some roads which previously had very little traffic will likely get increases. The traffic safety aspects of this will need to be monitored and managed. Notwithstanding these concerns, improving access will enable emergency services, such as ambulance, police and fire brigades, more efficient access.

The amenity for adjoining properties on those roads will be altered to varying degrees and may be a considerable source of concern to a number of those residents. Concerns related to additional noise, hooning, ability to walk on streets are possible. In acknowledging the desire to better define the Shire's position, BAAS provides a framework for these sensitivities and specific amenity concerns to be considered on a case-by-case basis.

SUSTAINABILITY IMPLICATIONS

Some clearing of vegetation may be necessary to undertake works. Environmental impacts are also considerations to determining viable alternatives, with the expectation that any clearing will be minimised where practical to do so.

RISK IMPLICATIONS

BAAS is a risk management plan which adopts the Standard Risk Management Methodology (Australian Standards: AS/NZS ISO 31000:20089).

The document was referred to LGIS (Local Government Insurance Service) and their comments have been incorporated within the final version.

EXTERNAL CONSULTATION

Communication with affected residents is critical and will promote a general understanding and awareness of the Shire's approach.

For this reason, consultation is purposely embedded within the BAAS framework (Section '3.3 *Communication*'). BAAS builds upon the lessons learnt from the Shire's more recent experience in implementing improvements and, depending on the extent of changes required, ranges from:

- informing residents (for example, the removal of gates / boulders);
- inviting comments on a preferred treatment and suggestions for alternative treatments; and/or
- encouraging collaboration between residents, particularly where more difficult access challenges exist.

COMMENT

BAAS represents the Shire's response to a set of rational, consistent and interlocking documents / statues / recommendations at a state and local level which all highlight the importance of resolving unsatisfactory access arrangements.

BAAS will provide the Council and ratepayers comfort that there is an agreed framework which:

- Is financially and administratively efficient, and focuses on on-ground improvements;
- Embeds consultation and community involvement into improvement works planned;
- Acknowledges that amenity is important in the consideration of alternatives but that it remains secondary to resolving access issues and preserving life;
- Fairly balances wider community interests for safe access against those immediately affected residents; and
- Will make genuine safety improvements for all residents over time.

It is therefore recommended that Council adopts the strategy.

VOTING REQUIREMENT

Simple majority

MOTION RECOMMENDATION			
<i>Moved by</i>	<i>Cr Bertola</i>	<i>Seconded by</i>	<i>Cr Fox</i>

That Council adopts the Bushfire Area Access Strategy (June 2016) for undertaking thoroughfare improvements within the Shire of Mundaring (**ATTACHMENT 4**).

LOST 4/7

For: *Cr Bertola, Cr Fox, Cr Brennan, Cr Lavell*

Against: *Cr Perks, Cr Jeans, Cr Daw, Cr Fisher, Cr Cook, Cr Clark, Cr Martin*

**COUNCIL DECISION
MOTION****C10.06.16***Moved by Cr Bertola Seconded by Cr Cook**That the meeting be adjourned until 8.40pm on 14 June 2016.***CARRIED 11/0**

For: Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw,
Cr Brennan, Cr Jeans , Cr Cook, Cr Fox, Cr Perks.

Against: Nil

Meeting was adjourned at 8.35pm and reconvened at 8.40pm.

**COUNCIL DECISION
MOTION****C11.06.16***Moved by Cr Fisher Seconded by Cr Perks*

That Council –

- 1. Supports the draft Bushfire Area Access Strategy being used for community consultation;*
- 2. Requests the CEO to provide advice on the nature, type and implications (including financial implications) of community consultation regarding the Bushfire Area Access Strategy; and*
- 3. Provides a report to Council.*

CARRIED 11/0

For: Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw,
Cr Brennan, Cr Jeans , Cr Cook, Cr Fox, Cr Perks.

Against: Nil

Next Report

Attachment 4

Report 10.2

21 Pages



DRAFT Bushfire Area Access Strategy

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1 Introduction

Bushfire poses a serious threat to people, property and infrastructure in the Shire of Mundaring. Landowners, the Shire and state agencies all have a duty of care to manage this risk in multiple ways from managing vegetation and fuel loads to improving access arrangements.

Avoiding potential entrapment is critical. In 2009, the Shire's Community Safety team completed an access audit which identified areas that did not provide two alternative routes for residents to evacuate in a bushfire emergency. The aim of the Shire's *Bushfire Area Access Strategy (BAAS)* is to establish a framework to systemically rectify these unsatisfactory access arrangements.

The locations are classified into three levels of difficulty. **Simple Road Restrictions** are those where minor intervention/improvement is required to achieve two ways out, such as removing boulders or gates. **Road Connections not Formalised** are those where more significant capital works need to be funded. **Public Road Reserves with Only Entry Point** are those where physical improvement works would be impractical and/or cost prohibitive and where land tenure solutions may need to be devised.

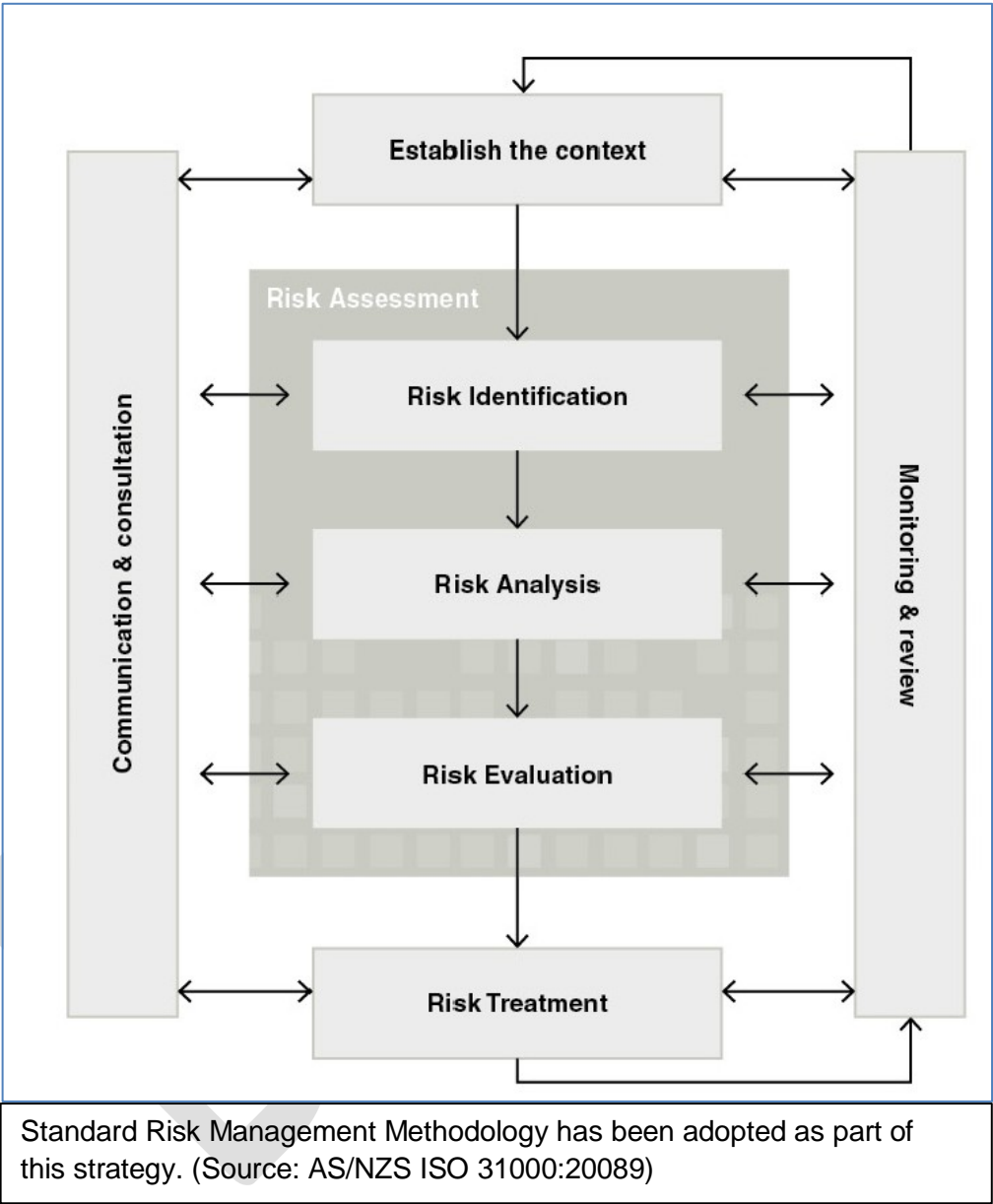
The Strategy Statements below will guide the implementation of the Strategy moving forward.

2 Strategy Statements

1. Access improvement priorities will be based on a risk management approach which aims to deliver genuine gains in community safety and brings access into accordance with *Guidelines for Planning in Bushfire Prone Areas* (Dec 2015) (*Guidelines*) as much as practicable and may be staged overtime;
2. In Simple Road Restriction Scenarios, removal of any road restriction preventing vehicle through movement such as boulders, bollards or gates not formally approved through section 3.50 of the Local Government Act are to be removed as soon as practical and residents notified at least 2 weeks prior to works commencing;
3. In Road Connections not Formalised Scenarios, where connections do not meet the *Guidelines*, treatment options meeting the *Guidelines* shall be developed in conjunction with residents. Where valid objections are received and modifying treatment options cannot substantially address the issues raised, the matter shall be forwarded to Council for resolution;
4. In Public Road Reserves with Only Entry Point Scenarios, (where high risk areas exist and infrastructure solutions cannot be readily achieved), the Shire will advise those landowners and encourage them to discuss informal (interim) solutions to alternative access options until such time as formal tenure changes can be established.
5. Appendix 1 of this Strategy will be dynamic and subject to regular updates via the Shire's Risk Management Committee;
6. Capital works required to address identified locations will continue to be contained in the Capital program for Bushfire Access Improvements and budgeted within the Shire's Corporate Business Planning process;
7. A complete review of the Access Audit and this Bushfire Area Access Strategy should be completed in 5 years' time, having regard to the access standard benchmarks set by the *Guidelines*, or any successor document;
8. New subdivisions will continue to be subject to achieving compliance with contemporary standards which may require the ceding of land for thoroughfares and/or a fair and reasonable contribution at the time of subdivision to improve existing non-compliant roads deemed necessary for access.

3 Risk Management Process

The process of setting priorities and preferred access treatments will follow the Standard Risk Management Methodology (Australian Standards: AS/NZS ISO 31000:20089).



3.1 Context

The threat of bushfire risk is one which residents have repeatedly expressed concerns to the Shire, either directly or through Shire Community Perceptions Surveys and Community Strategic Plan.

Climate change is resulting in a rise in average temperatures and reduced rainfall in the south-west. Areas like Mundaring are becoming more susceptible to frequent bushfires.

One of the recommendations from the 'Keelty Report' resulting from the Inquiry into the Perth Hills Bushfire 2011 stated (No. 39 (c)) that "State and Local Governments [should] examine options to retrospectively bring these areas into compliance with Planning for Bushfire Protection Guidelines."

The Planning for Bushfire Protection Guidelines now referred to as Guidelines for Planning in Bushfire Prone Areas (Guidelines) outline, amongst other things, current expectations regarding standards and design requirements for public roads and Emergency Access Routes. These public thoroughfares need to be freely available and safe for public use in the event of a bushfire.

The Shire's Local Planning Strategy (LPS) was endorsed by Council in June 2013 and also specifically identifies the need to improve access arrangements in established areas.

..."Much of the existing residential and rural residential development within the Shire of Mundaring, particularly in areas subdivided some decades ago, fails to meet... key [bushfire access safety] requirements, leaving many residents with potentially inadequate escape routes and emergency vehicles with inadequate access for fire fighting and evacuation purposes." (Local Planning Strategy 2013)

Relevant strategies adopted by Council within the Local Planning Strategy include:

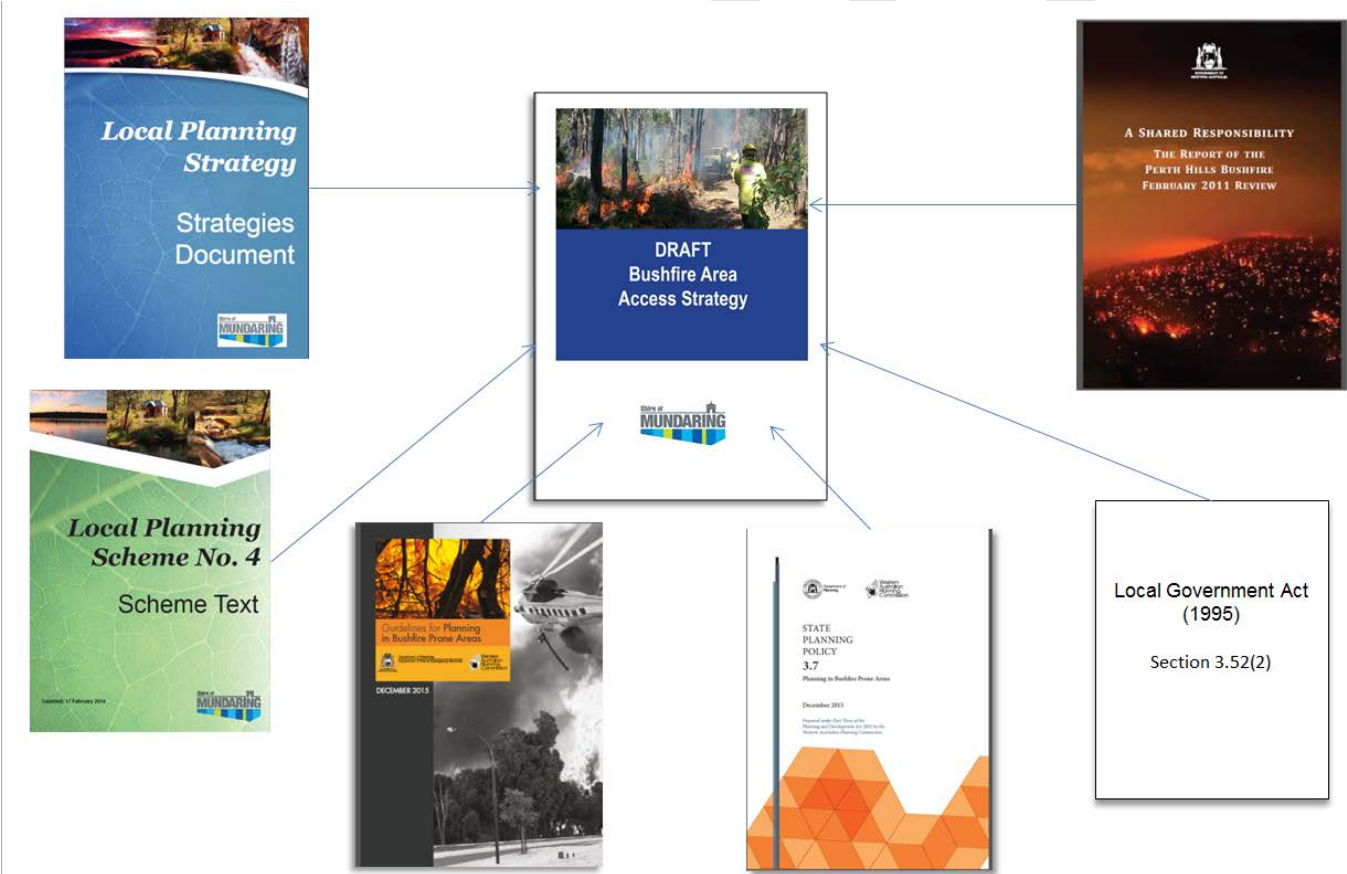
In all new subdivisions, and where possible in all new developments, ensure adequate vehicular access to/from and within bushfire prone areas, both for escape by residents and for access by emergency vehicles, particularly fire fighting appliances	4.6.3.3 5.1
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Use the audit referred to in the point above to prepare a strategy for improving access/egress identified as inadequate and progressively implement that strategy, which may involve actions including: <ul style="list-style-type: none">- construction of new roads- opening of closed roads- widening of existing roads- removal of barriers within road reserves	4.6.3.3 5.1
Adopt a position that the Shire values, and places strong emphasis on, the protection of vegetation for environmental and aesthetic reasons, but where there is a conflict between vegetation protection and bushfire safety,	5.1

The Shire has in the past, for one reason or another, physically closed or obstructed roads with gates / boulders. Recent legal advice confirms that the Shire, as the managing authority of thoroughfares, has a legal obligation under Section 3.52 (2) of the *Local Government Act* (1995) to keep thoroughfares or streets open:

“Except to the extent that it is authorised by law to close them or restrict their use, a local government is to ensure that thoroughfares are kept open for public use.”

If this provision of the LG Act (1995) is found to be contravened, the local government must rectify the situation so that it can resume its compliance with section 3.52(2) as soon as practical.

Hence, the Shire’s BAAS is based a set of rational, consistent and interlocking documents / statutes / recommendations that exist at both state and local government level which highlight the duty of care obligations the Shire has in resolving existing unsatisfactory access arrangements.



3.2 Risk Identification

To achieve genuine improvements, the Shire must direct its limited resources to best effect. The Shire manages 982 roads within the Shire, of which 612km are sealed and 77 km remain unsealed. Some perform an important district function, while others are locally significant.

Across the Shire, various existing roads could be regarded as under-width relative to the contemporary standards expected in new subdivisions. However, in practical terms, and in recognition of the limited resources available to the Shire, there may be more cost effective and far more pressing improvements needed in specific locations to resolve entrapment situations rather than road widenings. Hence, solutions requiring more costly and extensive works will need to be forecast in long term budget process with interim solutions provided where possible.

The Audit completed in 2009 is considered sufficient at this stage to 1) prioritise problem areas, and 2) develop treatment solutions in potential entrapment locations.

The preparation of the audit involved an assessment of those Shire thoroughfares where there was only 1 access and egress route and where entrapment could potentially occur. Since 2010, the simple and cost effective improvements of removing existing road restrictions have mostly been completed. These included the removal of permanent barriers such as boulders, bollards and gates and in some locations the erection of emergency access route signs. Remaining work requires greater investment both in terms of capital works and Shire resources to formalise routes that meet the Guidelines.

As a result of the progress so far, there are 30 roads identified in the Access Audit still requiring improvement. A further 66 roads which do not have a second public road access connection will require planning review and solutions; six 6 of which are regarded as serious.

Access improvement areas have been categorised into three levels.

Simple Road Restriction	Low cost implementation, no land administration issues,	0 remaining, signage only to be resolved
Road Connections not Formalised	Capital works required, no land administration issues	30 remaining
Public Road Reserves with Only Entry Point	Capital works impractical and/or cost prohibitive; or Significant land tenure limitation issues (eg. land acquisition/transfer/easements)	66 remaining

It is acknowledged that there are limitations to the audit including:

- While the principle of avoiding entrapment situations remains current, specific access design standards have evolved since the 2009 audit, with a new iteration of the Guidelines released only recently in December 2015;

Of particular note is the shift from requiring;

“Two different vehicular access routes, both of which connect to the public road network, are available to all residents/the public at all times.”

To:

“Two different vehicular access routes are provided, both of which connect to the public road network , provide safe access and egress to two different destinations and are available to all residents/the public at all times and under all-weather conditions.”

- Audit was not undertaken within a context of broader understanding of fuel load risks and management plans for reserves, which will be better understood once the Shire has completed an overall Bushfire Risk Management Plan;

Hence, another review of the Audit should be planned at a future point. In the interim - and to continue to focus on improving community safety – the Shire will adopt the requirements within the most current *Guidelines* when evaluating different treatment solutions.

3.3 Communication

Communication with affected residents is critical and will promote a general understanding of the Shire’s approach.

The original audit included consultation with the Shire of Mundaring Volunteer Bush Fire Brigades and Bushfire Advisory Committee. It is also acknowledged that the audit needs to be dynamic and respond and accommodate other concerns or situations brought to the Shire’s attention.

Further, it is important residents are kept informed of the Shire’s initiative to improve access routes around their area both in terms of the potential nuisance or inconveniences that may be caused by construction works, but also so they are acutely aware of the improvements and any new options for escape in an emergency situation.

Residents on all 30 remaining roads for capital improvement works have been notified of the need to improve access and advised that further consultation will occur when capital funding and design options are ready.

3.3.1 Simple Road Restriction

As identified above, the Shire, as the managing authority of thoroughfares, has an obligation under Section 3.52 (2) of the *Local Government Act* (1995) to keep thoroughfares open.

Where road restrictions have been removed no option for a permanent restriction to be reintroduced shall be considered.

Where issues result from the removal of a road restriction such as changes in traffic patterns that cause traffic issues which are confirmed through traffic surveys then traffic management treatments will be developed in consultation with residents and implemented when budgets allow. Where significant consensus cannot be reached a report will be prepared for Council resolution.

The potential use of signs will be dealt with by Council at a future date as a possible means to regulate traffic.

3.3.2 Road Connections not Formalised

Where improvements relate to re-connecting/widening portions of road pavements in existing road reserves, the Shire will inform surrounding residents of the proposed works and the preferred treatment.

Where various treatment options are available, the Shire will invite comment from landowners to help inform the preferred treatment solution. As well as informing residents, inviting comment could potentially enrich the Shire's understanding of the challenges in the locality and identify some cost-effective alternatives.

Where significant consensus cannot be reached on the treatment option a report will be prepared for Council resolution.

3.3.3 Public Road Reserves with Only Entry Point

This category covers public roads with only one formally gazetted entry point or where improvement works would be impractical and/or cost prohibitive and where land tenure solutions may need to be devised.

Resolution of high difficulty improvements will require strong collaboration between landowners and the Shire. In most instances, the Shire will be unable to achieve any improvement without landowners actively participating and (in some cases), accepting some tenure burden (easement/public road reservation) over freehold land.

It is not within the financial capacity of the Shire to compulsorily acquire private land for the purpose of thoroughfares, nor does compulsory acquisition always succeed. Hence, the Shire will only be able to create new thoroughfares through a subdivision process. The LPS and LPS4 contain provisions to guide new subdivision and developments. They also contain provisions which provide for existing areas. For example, Clause 6.5.17 states:

Where...subdivision would result in improved vehicular access and safety for adjacent or surrounding residents within the Bush Fire Hazard Special Control Area and where vehicular access in that area has been recognised as inadequate by appropriate experts, the Shire may recommend approval to the proposed subdivision, notwithstanding that such subdivision is not otherwise supported by the Scheme.

The normal subdivision process has the potential to facilitate dedication of road reserves, road construction and access solutions in existing problem areas. Additional subdivision potential will not be entertained for non-compliant areas where normal subdivision rights could otherwise resolve the access issues.

Where landowners in areas without subdivision potential express an interest in subdivision, the Shire will consider facilitating subdivision potential provided it delivers broader access improvements, amongst achieving other planning objectives within Local Planning Scheme No.4. Any decision to facilitate better access by allowing a reduction in lot sizes would ultimately rest with the WAPC.

The Shire will write to the affected landowners identified as 'serious concern' and encourage discussions between neighbours to agree on some interim and 'informal' access arrangements in the event of a bushfire.

3.4 Risk Analysis / Evaluation

Priorities for access improvements will be based on the considerations below. Given that the consequence of entrapment could be life threatening, the 'Consequence' rating remains at 'Catastrophic' in all instances. Whilst every life is precious, there is a need for the Shire to take a utilitarian approach and consider the 'number of residents' at risk, as this would obviously increase the priority.

The following criteria focus on the potential 'Likelihood' of a catastrophic event.

Assess the Access Difficulties / Entrapment

- Number of residents potentially exposed?
- Road hierarchy (eg Strategically Important Road / Local / Access way)?
- High Risk Land Use Types (traffic generated / evacuation alternatives eg stay in place)?
- Extent of Surrounding Bushfire Risk (Moderate / Extreme) / Threat from multiple directions?
- Topography? (Steep topography affects the speed of bushfire front, the ease of evacuation and bushfire fighting capability)
- Recent subdivision which has resulted in an increased population density (and an incomplete works bond has been provided);
- Measure of likelihood (1-5)

Consequence		Catastrophic
Likelihood		5
Almost Certain	5	EXTREME (25)
Likely	4	EXTREME (20)
Possible	3	HIGH (15)
Unlikely	2	HIGH (10)
Rare	1	MEDIUM (5)

3.5 Risk Treatment

Risk treatment options will need to be appropriate and cost effective based on the potential benefit.

Genuine gains in community safety are more important than bringing all Shire roads and thoroughfares into absolute compliance to the Guidelines immediately. Where practicable, the Shire will endeavour to bring improvements into accordance with the Guidelines – but due to resource constraints – this is likely to occur over the longer term.

It should be acknowledged that opening roads offers broader benefits relative to ease of access. This treatment can, by virtue of more through traffic and removal of vegetation, impact on established amenity or the local communities perception of amenity in the locality. Notwithstanding this, amenity is a secondary consideration relative to preserving life and allowing for safe evacuation in the event of a bushfire.

The following criteria will be applied.

1. Assess Risk Treatment Options

- Absolute compliance with Public Road Standard Guidelines and *Guidelines*? Cost? Benefit?
- Staged response options? Cost? Benefit?
- Alternative 'acceptable solutions' responses? Cost? Benefit?
 - Environmental impacts?
 - Social impact?
 - Ongoing maintenance / management costs?
- Implementation challenges? Tenure / Costing considerations
- Interim risk mitigation actions? Cost? Benefit?
- Consultation outcomes? (Where undertaken)

The Shire's Risk Management Committee will consider the treatment options prior to inclusion within the Shire's annual budget.

3.6 Monitoring and Review

The Strategy will be reviewed and reported back to the Shire's Risk Management Committee annually to highlight any refinements, improvements or key learnings.

Appendix 1 should be regarded as a dynamic list, where there is potential for new access risks to be added and a risk rating / treatment option applied. Any new areas identified will be contemplated by the Shire's Risk Management Committee as the need arises.

Once the Shire has addressed key entrapment locations, another Access Audit should be undertaken in 5 years which establishes longer term priorities to progressively upgrade established access routes to conform more fully to contemporary road design requirements within bushfire areas.

4 Implementation

The Shire will annually review the schedule of prioritised road and access way works and budget accordingly through the annual Corporate Business Plan.

In some cases, landowners/developers must fund the upgrading of roads and access ways to realise subdivision potential and fulfil conditions of subdivision approval. These improvements may relate to upgrades or improvements to thoroughfares identified as a priority within this Strategy. Depending on the scale of the subdivision, the contribution could be the full amount or a portion of the total works. It may be that the Shire's schedule may not align with landowners/developer immediate expectation, resulting in a private subdivision unable to be finalised for some time.

Re-scheduling Shire works to align with developer requests is generally not supported but may be justified where the overall cost borne by the Shire (and ratepayers) is effectively subsidised by a developer contribution.

Developers/landowners who cannot proceed with subdivision due to there being unsatisfactory road access or no constructed public road available to proposed lots have the following options:

1. Postpone the subdivision until the Shire upgrades/constructs the road according to the schedule specified; or
2. Contribute to the full cost of constructing the road and associated infrastructure. (Note, this may be the normal expectation where no road reserve exists in accordance with WAPC Development Control Policy 1.1); or
3. Commit to providing a financial contribution to the Shire and seek approval (via the Risk Management Committee) to elevate its priority within the Shire's works schedule.

In rescheduling road improvements, the Risk Management Committee will consider:

- a. Implications on community safety in postponing the scheduled/committed work;
- b. The degree to which works benefit the safety of wider community;
- c. Opportunity presented in the owner partially funding the road and the potential saving to the Shire in bringing the works forward;
- d. Shire's ability to:
 - partially fund the works within the available budget;
 - dedicate resources to undertake/oversee/supervise the works;
- e. The quality and reliability of the costing process undertaken so far and risks associated with other matters (environmental, servicing, soil type, tenure etc)

Regardless of any decision made by any other authority, the Shire will not and cannot be bound to fund access improvements to facilitate private subdivision.

In summary, the implementation of the Strategy will occur as follows:

1. The Bushfire Area Access Strategy is endorsed by Council;
2. Infrastructure Services implements its works program to address (3.1 and 3.2) on the advice of Community Safety and Planning Services;
3. Community Safety and Planning Services write to properties affected by (3.3) Public Road Reserves with Only Entry Point to encourage collaboration between landowners to establish some interim and informal options for affected residents;
4. Prioritisation and treatment options will be updated annually via Risk Management Committee and embedded within annual budget (starting from 2016-17), which will be endorsed by Council;
5. Following consultation, the preferred treatment option will be determined by the Shire's Risk Management Committee unless valid objections (see definition below) are made that cannot be substantially addressed by modifying or selecting an alternative treatment option. Where valid objections are raised that cannot be readily addressed by modifying the treatment option, the matter will be referred to Council for determination.

Definitions

Guidelines

For the purpose of this strategy, *Guidelines* means the *Guidelines for Planning in Bushfire Prone Areas* (Dec 2015) or as modified by the Shire's Local Planning Scheme No.4.

Valid objections

A valid objection must:

- *have a basis in the Strategy Statements and criteria (3.4 and 3.5) expressed within this strategy;*
- *relate specifically to the implications of the proposed treatment option or suggest alternatives, as retaining the status quo (i.e. non-compliant access) cannot be entertained;*
- *not be based on amenity considerations alone, as bushfire safety is paramount;*

Examples of invalid objections may include:

- *suggestions which would fall outside of the intent of the Guidelines;*
- *the perceived loss of property value;*
- *the loss of amenity due to increased through traffic and loss of vegetation.*

APPENDIX 1 – INITIAL LIST OF LOCATIONS IDENTIFIED FOR
IMPROVEMENT WORKS

Road Connections not Formalised Location (in Suburb Order only)	Status / Current Planning
Beechina: Lockwood Rd.	130 metres constructed, asphalt seal remaining only and programmed
Chidlow: Clifton St from Reservoir Rd to Rosedale Rd	Road to be widened and sealed
Chidlow: Reservoir Rd to Rosedale Rd	Road to be widened and sealed
Chidlow: Lake View Rd to Stone Street	Completed
Chidlow: Stone Road to Lilydale Road	Road to be sealed to 4 metre width - remains minor link
Darlington: Harold St and Nelson Rd	Upgrade unmade steep section - 25 metres to be constructed
Darlington: Nelson Rd (Lukin Ave to Miranda St)	Upgrade gravel section - 130 metres to be constructed
Darlington: Allpike Road	Upgrade gravel road between 44 and 46
Glen Forrest: Casino Rd	Road to be widened and sealed
Glen Forrest: Quarry Court to Glen Forrest Drive	Seal to 4 metre width - remains minor link, construct cul -de-sac on existing end
Glen Forrest: Strettle Rd	Upgrade unmade section - 100 metres to be constructed
Glen Forrest: Newric Rd	Upgrade unmade section - 70 metres to be constructed
Greenmount: Alidja Lane	Completed, Steep/narrow road signs to be investigated only
Hovea: Falls Rd to Richardson Rd	Upgrade unmade section - 500 metres to be constructed
Hovea: Hedges Road.	Upgrade unmade section - 220 metres to be constructed
Hovea: Mons Rd to Hedges Rd	Upgrade unmade section - 150 metres to be constructed
Hovea: Oxley Rd to Hedges Rd	Upgrade unmade section - 480 metres to be constructed
Mt Helena: Hummerston St to Wilkins Rd	Road to be widened and sealed
Mt Helena: Bernard St	Road to be widened and sealed
Mt Helena: Lance St	Upgrade unmade and narrow gravel section - 420 metres to be constructed
Mt Helena: Bernard St. West to Heritage Trail	Route to be designed and costed
Mt Helena: Alps St to Johnston St	Road to be widened and sealed
Mt Helena: Munroe St to Dargin St	65 metres of unmade road to be designed and costed
Mt Helena: Silia Retreat to Wilkins Rd	Road to be sealed 4 metres wide
Mt Helena: William Rd East.	Completed

Mt Helena: Samuel St.	Asphalt seal on gravel section to complete
Mundaring: Gill St to Clifton St	Upgrade unmade section - 90 metres to be sealed, cud-de-sac on Clifton
Mundaring: Lacey Rd	Completed, traffic survey outstanding
Mundaring: Janeczak Rd to Elizabeth Ave	Road to be widened and sealed with Elizabeth Ave
Mundaring: Pretty Lane to Halifax Place	270 metres constructed, asphalt seal remains and programmed, traffic survey outstanding
Mundaring: Thomas Road to Gill Street	Completed – private access agreement obtained
Parkerville: Battery Road to Kintore Rd and Seaborne St	Upgrade unmade section - 120 metres to be constructed
Parkerville: Boyamyne Road to McDowell Loop	Road to be widened and sealed, developer to seal portion
Sawyers Valley: Eason Rd.	Road to be widened and sealed
Sawyers Valley: Lacey St.	Completed
Stoneville: Clutterbuck Close to Stoneville Rd	Road to be widened and sealed, connection to Stoneville Road on bend to be reviewed
Stoneville: La Grange Rd to Woodlands Rd	Road to be widened and sealed
Stoneville: Traylen Rd from Stretch Rd to Glyn Pl	Road to be widened and sealed

*** Please note: Existing List – Subject to Prioritisation as part of the 2017-18 Budget Process

List of possible entrapment roads without ready solutions.

This is a list of roads that have identified problems but no identifiable solutions. These roads should be considered for planning solutions and/or engineering solutions.

Suburb	Road
Chidlow	Baxter Rd
Chidlow	Cleaver St
Chidlow	Forge Dr and Anvil Wy
Chidlow	Frith St
Chidlow	Keenan Rd
Chidlow	Kerun Rd
Chidlow	Laguna Vista
Chidlow	Rosedale Rd
Chidlow	Sertorio Rd
Darlington	Glen Rd
Darlington	Hubert Rd Sth
Darlington	Sandover Rd
Darlington	Saw Drive
Darlington	Padbury Rd
Darlington	Mofflin Ave
Darlington	Pittersen Rd
Glen Forrest	Hardey Rd (south)
Glen Forrest	Jellicoe Rd
Glen Forrest	Lauffer Way
Glen Forrest	Lindsay Pl
Glen Forrest	Manjiri Dve
Glen Forrest	Mills Rd East
Glen Forrest	Moola Rd
Glen Forrest	Rickard Rd
Glen Forrest	O'Conner Rd
Greenmount	Padbury Rd
Greenmount	Pitterson Rd
Helena Valley	Fyfe St
Helena Valley	HelenaValley Rd East
Hovea	Anne Rd
Hovea	Clare Rd
Hovea	Flora Rd
Hovea	Glenroy Rd
Hovea	Mons Rd

Mt Helena	Baldock St
Mt Helena	Cade St
Mt Helena	Goodwin Pl
Mt Helena	Grigg Rd
Mt Helena	Kerin Rd
Mt Helena	Neptune St
Mt Helena	Simes Rd
Mt Helena	Whitlam St
Mt Helena	Alfred St
Mundaring	Thomas Rd, Hobbit glade
Mundaring	Martin Rd
Parkerville	Hidden Valley Rd
Parkerville	Kintore Rd
Parkerville	Brindle Rd
Parkerville	Iron Road
Sawyers Valley	Anthony Place
Sawyers Valley	Cromwell Rd
Sawyers Valley	Goslin Rd
Sawyers Valley	Horace St
Sawyers Valley	Oliver St
Sawyers Valley	Malabar Rd & Marshwood Pl
Sawyers Valley	Riley Rd (East end)
Sawyers Valley	Stoneleigh Rd
Stoneville	Llangi Way & Laponia Pl
Stoneville	Matthews Way
Stoneville	Mulumbar Place, Creek Cl
Stoneville	Higginson Rd
Wooroloo	Orchard Rd
Wooroloo	Hopedale Rise
Wooroloo	Maraubra Pl
Wooroloo	Clematis Gr

10.3 Recurrent Funding Agreements between Shire of Mundaring and Darlington Arts Festival and Swan View Districts Agricultural and Arts Show

File Code	CS.CEV 13 and Sa 2(143)/10
Authors	Tracey Parker, Grants Advisor Kaye Abel, Manager Libraries & Community Engagement
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil

SUMMARY

The Darlington Arts Festival (DAF) and Swan View Districts Agricultural and Arts Show (SVDAAS) are the two leading community events run annually in the Shire of Mundaring. DAF has been running for 52 years and SVDAAS for 68 years.

It is proposed that a two year recurrent funding agreement be entered into with each organisation to provide ongoing funding for the continuation of these events. This arrangement will acknowledge the ongoing contribution of these events to the community for more than 25 years and will provide their committees security regarding this component of their funding. The grant will be provided at the current funding amount, and no service level increase is proposed via an increase in funding or via waiving of hire fees associated with the events.

It is recommended that the recurrent funding agreements commence in 2016/17. For DAF, this would result in an annual funding package of \$10,000. For SVDAAS, this would result in an annual funding package of \$5000.

It is further recommended that Shire officers investigate alternative venue options for the Swan View Show with the City of Swan and Shire of Kalamunda to minimise damage to the turf at Brown Park Recreation Complex and to reduce the costs associated with repair and maintenance of the venue.

BACKGROUND

Shire of Mundaring has been financially supporting the DAF and SVDAAS since 1998 when an agreed \$1000 was provided to each group. Prior to this date, support was provided through the provision of rubbish bins and consumables such as paper towels and toilet rolls.

From 2000/01 an annual cash contribution of \$2500 per event was made to both groups. In July 2010, with the introduction of the Community Event Grant funding program, the groups were advised that they would be required to apply for future funding in an annual competitive grant round.

The Shire's current annual cash funding commitment to both the organisations is in the vicinity of \$15,000 (actual amount dependent on number of applications received for event funding each year). All grants received through the Community Event funding program by these two groups have been successfully acquitted.

Darlington Arts Festival

The primary purpose of the DAF is to provide a unique hills environment for a community showcase of Western Australian arts and crafts. DAF also serves the purpose of continuing the history of art in Darlington. The organisation was established in 1963 and has over 60 volunteers involved in organising and running the event. The event runs over two days each year at Darlington Oval and involves up to 30 partner organisations. The event attracts between 8000 and 12,000 visitors from the Perth metropolitan area and rural communities, exposing a large number of people to locally produced arts and crafts, the activities of local community groups and the environmental beauty of the Hills environment.

The organising committee contributes funds through fundraising; sponsorship from community groups, local businesses and individuals and grants from Lotterywest, Mundaring Community Financial Services and Healthway. Income is also raised through stall holder fees and art sales.

Since 2011 Shire of Mundaring has contributed an annual Community Event Grant to DAF as follows:

Year	Grant Amount
2015	\$10,000
2014	\$8900
2013	\$10,000
2012	\$10,000
2011	\$10,000

The lesser amount awarded in 2014 was due to oversubscription of the grant round budget. The total expenditure for the 2015 Festival was \$100,000, of which the Shire's contribution was 10%. An item to consider a funding agreement for DAF was listed for consideration at the 8 September 2015 Ordinary Council meeting, but was withdrawn from the agenda prior to the Council meeting as Councillors requested more consultation. The draft agreement at that time proposed \$12,000 cash (adjusted by CPI annually) and provision of the Darlington Hall and Oval Shire facilities at no cost, excluding bond fees (valued at \$2277).

At the Ordinary Council Meeting on 13 October 2015, Council agreed by absolute majority to waive fees to the value of \$2277, excluding refundable bond fees, associated with the hire of Darlington Oval and Darlington Hall for the 2015 Darlington Arts Festival in the 2015/16 financial year (C4.10.15).

Swan View & Districts Agricultural and Arts Society

The SVDAAS originated as a flower show held in 1946. In 1947 following a second successful flower show, it was agreed that the event should be further developed into an agricultural show. A new committee was formed and the SVDAAS was founded. The first agricultural show was held in 1948 at Brown Park, Swan View.

The objectives of the Society are to present an annual agricultural and arts show; to promote knowledge of and stimulate interest in activities, craft and industry within Swan View and the Shire of Mundaring; and to maximise participation of the local community.

The Show is a one day event which attracts approximately 5000 attendees. A number of community groups and partners are involved in the event including but not limited to: schools, sporting clubs, Mundaring Community Men's Shed, Wildflower Society, Seen and Heard, Scouts, Lions and Rotary Clubs. The Society contributes funds to the event raised through Show entry fees, stall holder fees, business sponsorships and a grant from Healthway. Since 2011 Shire of Mundaring has contributed an annual Community Event Grant to SVDAAS as follows:

Year	Grant Amount
2015	Event not held
2014	\$5000
2013	\$5000
2012	\$3450
2011	\$2500

An item to consider a funding agreement for SVDAAS was listed for consideration at the 8 September 2015 Ordinary Council meeting but was withdrawn from the agenda prior to the Council meeting as Councillors requested more consultation occur. The draft agreement proposed a 3 year funding agreement of \$5000 cash (adjusted by CPI annually) and provision of facilities at Brown Park at no cost, excluding bond fees(valued at \$1,553 in-kind).

In previous years there has been a deleterious impact on the venue at Brown Park, one of the premier sporting venues in the Shire, due to the nature of activities run by SVDAAS. It has become increasingly clear with the ongoing development of Brown Park, that it is no longer a suitable venue for this type of event. Damage to turf on the oval has included heavy vehicle damage, oil leaks and holes and manure left by horses. There is also potential for damage to occur to reticulation on the oval and to kerbing, paving and drainage at the site. Following the 2013 Swan View Show, damages to the amount of \$13,087 were claimed through insurance for repairs to turf. The bond paid by SVDAAS of \$720 was also retained. Following the 2014 Swan View Show, \$768 of the \$1000 bond was retained for repairs to turf and reticulation.

Given the cost to the Shire for repair and follow up maintenance as a result of this damage, it is timely to consider alternative arrangements. For example, the purpose built Gidgegannup Showgrounds could be a viable option for relocation of the Show, particularly given its suitability for horse related activities and the limited amount of turf at the venue.

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There is \$38,730 per annum for community events listed in the draft Long Term Financial Plan (LTFP) 2016/17-2025/26.

It is proposed to allocate budget from the Community Grants Program to a budget line item for each of the proposed two year funding agreements. This will commence from 2016/17 and has been budgeted for in the LTFP. There is therefore no net impact on the LTFP.

STRATEGIC IMPLICATIONS

Priority 1: Governance –

Objective one - A fiscally responsible Shire that prioritises spending appropriately

Strategy 1.1 – Prudently consider resource allocation

Objective two – Transparent and engaged processes for Shire decision making

SUSTAINABILITY IMPLICATIONS

Social

- The funding assistance will support the continued delivery of these events and will result in both community engagement and community satisfaction, with the event leaders and the Shire.

Economic

- A two year funding agreement will allow these community organisations to take a more strategic approach to their event management with the confidence of secured annual funding commitments; and
- A two year funding agreement with the Shire allows these community organisations financial leverage in their attempts to attract external grant funding.

Cultural

- Due to their historical background and continuity these events hold a significant place within the local community and enrich the cultural lives of residents and visitors alike.

RISK IMPLICATIONS

Council faces reputational risk if it does not support community events of this nature by providing funding for their ongoing sustainability.

The current economic climate in Western Australia makes it more and more difficult for community organisations to acquire event funding. The proposed Council support for both DAF and SVDAAS mitigates the risk of these events being limited or unable to proceed. Any potential mismanagement of funds by the groups concerned is mitigated by historical good management and successful acquittal of grant funds.

Potential failure of groups to promote the support received from the Shire is controlled through KPI requirements. Other community events may seek similar agreements. This will be mitigated by having eligibility criteria.

EXTERNAL CONSULTATION

Discussions have occurred with members of Darlington Arts Festival and Swan View & Districts Agricultural and Arts Society. Both have been invited to attend the Council meeting where this item is to be considered.

Initial exploration of these requests with the groups, including the option of a mix of waiver of fees and grant funding and longer term funding agreements, suggested a positive response. The Strategic Community Plan objective to be 'A fiscally responsible Shire that prioritises spending accordingly' and the recent Corporate Business Plan workshops with Councillors reflect a desire to put downward pressure on rates. As such, an alternative proposal has been developed to that originally proposed and discussed with DAF and SVAAS.

COMMENT

This financial year, both DAF and SVDAAS made a number of requests in relation to both financial and in kind support from the Shire. In a draft application for the 2015/16 Community Event Grant, DAF requested an amount of \$15,000. The maximum amount allocated under the grant is \$10,000. DAF also requested a waiver of fees on their booking of the Darlington Hall for their annual Festival Ball fundraising event.

SVDAAS requested the provision of traffic management equipment, a waiver of cleaning responsibilities due to existing cleaning arrangements following the event and the provision of other equipment such as stages, trestle tables, marquees and chairs. SVDAAS are also considering holding their event every two years, rather than annually. Grant funding will be tied to the delivery of the event, so should this occur, no financial grant will be provided on the years the event is not held.

Shire of Mundaring runs few larger scale community events. The proposed funding agreements are an alternate way the district's community can enjoy large local events without the Shire carrying the full burden of their cost and it is important therefore that Council considers providing support to these two community led events. In addition, events such as these are often more meaningful when community led and driven, as they create a sense of community, ownership and pride, and offer opportunities for both groups and individuals to become involved as volunteers.

The two organisations have strong historical connections within their respective areas and engage their local communities to provide successful events that would not otherwise exist. In supporting their activities, Council is providing security that will ensure the events continue to expand and flourish over the coming years.

The proposed two-year funding agreements will only be provided to long running community events of twenty-five plus years, as these groups will have established the long-term sustainability of their events. Whilst other longer term Shire funding agreements are usually for a three year period, a two- year agreement is recommended for these two events so to align with the Organisational Services and Functions Review, which is planned to occur over the next two financial years. This provides for any potential changes to service levels for event funding to commence from 2018/19 once the review has been completed.

An increase in funding from \$10,000 to \$15,000 for DAF as requested plus waiver of hire fees (\$4558 excluding bonds) for both events would equate to \$9558 per annum. Whilst this could potentially be funded from the existing grants budget, it would result in a smaller pool of funds being available for all other community groups.

An alternative option is to increase the budget allocation for community grant funding and approve the waiver of fees, which equates to \$95,580 over the 10 years of the LTFP. This would require an additional, albeit small, rates increase or reduction in service levels elsewhere. Based on the desire to put downward pressure on rates the requested waiver of fees and increased funding is not recommended.

It is recommended that the new two-year funding agreements will be maintained at current funding levels and comprise a cash component only, with no waiver of facility hire fees included. Another reason a waiver of bond fees is not recommended is that it provides no recompense to the Shire based on potential damage to the facility caused by the events.

It is recommended that SVDAAS continue to meet the costs of post event cleaning, and the hire of any surplus equipment required for traffic management and set up of the event and that these costs be paid for from their grant. This is consistent with requirements for other community groups who receive event funding from the Shire.

The following two year funding schedule is proposed for Darlington Arts Festival:

Years 1 – 2: \$10,000

The following funding schedule is proposed for Swan View & Districts Agricultural and Arts Society Annual Show:

Years 1 – 2: \$5000

The aim of the funding agreements is to –

- Provide an agreed level of funding each year;
- Provide both DAF and SVDAAS with some certainty of funding for a two year period which will enable them to be proactive in seeking funding support from other organisations; and
- Ensure the continued delivery of a successful event.

Separate funding agreements have been prepared for each organisation. The agreements outline the purpose of the Shire's funding, what the funding can be spent on, when it will be paid, the accountability requirements (including key objectives to be achieved) and the terms of agreement.

The groups will be required to report annually against KPIs outlined in the funding agreement which is consistent with all funding agreements in place with community organisations. These measures enable Council to be assured of accountability of ratepayers funds. The KPIs are based on the current outcomes the events have been achieving. Key objectives include building the capacity of the groups to seek and obtain further funding sources, enhancing and contributing to community cultural development, providing opportunities for public participation in activities during the event period and promoting brand "Mundaring" as an event partner through all marketing strategies in the delivery of the event.

The groups will be required to submit applications to other funding bodies, develop sponsorship agreements with business and other organisations and further develop other fundraising activities.

As well as providing a number of opportunities for public participation in a range of activities associated with the events, the groups will also be required to widely publicise their activities through a diverse range of media, promoting Shire of Mundaring as a major event partner.

They will also be required to provide a free of charge stall allocation for use by Shire of Mundaring at the respective events. 50% of the allocated annual funds will be provided to each group by 31 July each year. The remaining funds will be released on submission and approval of the event project plan including risk management, promotions and marketing, budget, insurance, access and inclusion, evaluation methods, financial budget and confirmation of other funding sources.

VOTING REQUIREMENT

Absolute majority

RECOMMENDATION

That Council, by absolute majority -

1. With regards to Darlington Arts Festival:
 - a) enters into a two year funding agreement from July 2016 until June 2018 for an amount of \$10,000 per annum;
 - b) determines Darlington Arts Festival is to pay hire costs and bond fees for the Darlington Hall and Oval for a period of five days for the Darlington Arts Festival;
 - c) determines Darlington Arts Festival is to pay hire costs and bond fees once per month for the Darlington Arts Festival Committee meetings; and
 - d) determines Darlington Arts Festival is to pay hire costs and bond fees for the use of Darlington Hall for their annual Festival Ball;
2. With regards to the Swan View & Districts Agricultural and Arts Society:
 - a) enter into a two year funding agreement from July 2016 until June 2018 for an amount of \$5000 per annum;
 - b) determines Swan View & Districts Agricultural and Arts Society is to pay hire costs and bond fees for Brown Park Community Centre for a period of three days, for the Swan View Show; and
 - c) determines Swan View & Districts Agricultural and Arts Society is to pay hire costs and bond fees for Bruce Douglas Pavilion once per month for the Swan View & Districts Agricultural and Arts Society Committee meetings; and

3. With regards to the Swan View & Districts Agricultural and Arts Society:
- a) requests Shire officers investigate the viability of securing a new venue for the Swan View Show.

COUNCIL DECISION MOTION		C12.06.16	
Moved by:	Cr Clark	Seconded by:	Cr Brennan

That Council, by absolute majority –

1. *With regards to the Swan View & Districts Agricultural and Arts Society:*
- a) *enters into a two year funding agreement from July 2016 until June 2018 for an amount of \$5000 per annum;*
- b) *waives the facility hire fees (excluding bond fees) for Swan View & Districts Agricultural and Arts Society for use of the Brown Park Community Centre for a period of three days each year of the funding agreement referred to in point a) for the Swan View Show; and*
- c) *determines Swan View & Districts Agricultural and Arts Society is to pay hire costs for Bruce Douglas Pavilion for the Swan View & Districts Agricultural and Arts Society Committee meetings.*

CARRIED 10/1

For: Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Brennan, Cr Jeans , Cr Cook, Cr Fox

Against: Cr Perks

MOTION

Moved by:	Cr Cook	Seconded by:	Cr Jeans
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That Council, by absolute majority –

1. *With regards to Darlington Arts Festival:*
- a) *enters into a two year funding agreement from July 2016 until June 2018 for an amount of **\$12,000** per annum to be funded from the proposed budget allocation of \$38,730 for the Community Events Grant Program (account number 021151.596.013);*
- b) *waives the facility hire fees (excluding bond fees) **once per month** for the use of the Darlington Hall and Darlington Oval for a period of five days for the Darlington Arts Festival;*

- c) *waives the facility hire fees (excluding bond fees) for the use of the Darlington Hall for the Darlington Arts Festival once per month for the Darlington Arts Festival Committee meetings; and*
- d) *waives the facility hire fees (excluding bond fees) for the use of the Darlington Hall for the Darlington Arts Festival for their annual Festival Ball.*

LOST 5/6

For: Cr Cook, Cr Daw, Cr Brennan, Cr Jeans, Cr Lavell

Against: Cr Perks, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Fox

COUNCIL DECISION		C13.06.16	
MOTION			
Moved by:	Cr Bertola	Seconded by:	Cr Martin

That Council, by absolute majority –

1. With regards to Darlington Arts Festival:

- a) *enters into a two year funding agreement from July 2016 until June 2018 for an amount of **\$10,000 per annum**; and*
- b) *waives the facility hire fees (excluding bond fees) for the use of the Darlington Hall and Darlington Oval for a period of five days for the Darlington Arts Festival.*
- c) *waives the facility hire fees (excluding bond fees) for the use of the Darlington Hall for the Darlington Arts Festival for their annual Festival Ball.*

CARRIED 10/1

For: Cr Cook, Cr Daw, Cr Brennan, Cr Jeans, Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Fox

Against: Cr Perks

Next Report

10.4 Environmental Projects Prioritisation

File Code	EV.PRG
Authors	Brad Thompson, Bushcare Co-ordinator Toni Burbidge, Co-ordinator Environment and Sustainability
Senior Employee	Mark Luzi, Director Statutory Services
Disclosure of Any Interest	Nil

SUMMARY

At its April 2016 meeting the Environmental Advisory Committee (EAC) was requested to advise Council of its prioritisation of environmental projects to be listed for consideration in the Shire's draft Corporate Business Plan (CBP) 2016/17-2019/20. This was to ensure the EAC's advice in relation to strategic environment issues are detailed via projects within the Corporate Business Planning process.

This report recommends that Council prioritises the following projects in the Shire's draft Corporate Business Plan 2016/17-2019/20 as follows:

1. Reserves Assessment Strategy;
2. Roadside Conservation Strategy;
3. Weed Strategy Review; and
4. Wildlife Corridor Strategy.

BACKGROUND

At its meeting of 26 April 2016 the EAC made the following recommendation to Council:

"That Council:

- A. *prioritises in the 2016/17 budget, the following projects, in this order:*
 1. *Reserves Assessment Strategy*
 2. *Roadside Conservation Strategy*
 3. *Weed Strategy review*
 4. *Road Reserve Weed management program*
 5. *Wildlife Corridor Strategy review*
 6. *Sustainable and Environmental Education Program,*
 7. *State of Environment Report*
 8. *Completion of the State of Environment Report*

9. Dams Policy review

10. Fauna Awareness Strategy

11. Dieback Policy review

12. Carbon Reduction Strategy; and

B. reconsiders the allocation of budget to environmental projects as listed in light of previous Council Decisions (C9.10.15 & C10.10.15) to doubling the funding provided for weed management on road reserves and reserves across the Shire as well as recent outcomes of community engagement in which environment was identified as the number one priority.”

Recent community engagement for the Strategic Community Plan 2016- 2026 conducted in October 2015 to February 2016 identified the ‘natural environment’ as one of four equal key priority areas, along with governance, community and built environment. The environment was not identified as the number one priority as an outcome of this recent community engagement

The Community Perceptions Survey, conducted in September 2015 showed high levels of community satisfaction (73%) with ‘conservation and environmental management (the 7th highest ranked service for satisfaction).

However, it is noted that previous consultation conducted in June and July 2012, for the 2013-2023 Strategic Community Plan identified “sustaining the natural environment” as a priority area for consideration for workshop participants. (33%). This consultation has been superseded by the consultation for the 2016-26 plan.

A review of the CBP on 26 April 2016 resulted in the following proposals for environmental projects:

- The Sustainable and Environment Education (SEE) Program will be undertaken for this year only, then subject to Council consideration and decision the Shire will withdraw from the Eastern Metropolitan Regional Council’s (EMRC) SEE program;
- It is proposed that Environmental Services receive \$25,000 a year to undertake strategic environmental projects pending the Shire’s annual budget and Corporate Business Plan approval process.

At its ordinary meeting 10 May 2016 Council resolved to withdraw from the SEE Program. EMRC has since been advised of this resolution (C7.05.16).

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The draft Corporate Business Plan to be considered by Council at its 28 June 2016 Special Council meeting has allocated \$25,000 per year to complete environmental projects.

Increased funding for weed management has not been listed as funded in the draft Corporate Business Plan.

STRATEGIC IMPLICATIONS

Mundaring 2026: Priority 3 – Natural Environment.

Objective two: A place where the environment is well managed.

SUSTAINABILITY IMPLICATIONS

Careful planning, implementation and review of environmental strategies will provide positive sustainability outcomes for the Shire, both environmentally and financially. Undertaking the development of one major environmental strategy per year ensures the Shire has the capacity to manage each project.

RISK IMPLICATIONS

Undertaking one major project per year may take longer to respond to the many and varied environmental concerns with the Shire.

EXTERNAL CONSULTATION

Nil

COMMENT

The Shire's recent Corporate Business Plan review identified that not all projects listed in the plan may be able to be undertaken due to resource constraints.

Based on each of the EAC's recommendations (EAC 01.04.16), the following action is proposed as part of the draft CBP.

1. Reserves Assessment Strategy – *listed in year 1 and 2 of draft CBP. \$30,000;*
2. Roadside Conservation Strategy – *listed in year 2 of draft CBP. \$15,000;*
3. Weed Strategy review - *listed in year 2 and 3 of draft CBP. \$30,000;*
4. Road Reserve Weed management program (increased funding to weed management on road reserves and reserves as per point A below)-*listed as not funded in draft CBP. Estimated cost \$150,000 per annum;*
5. Wildlife Corridor Strategy review - *listed in year 4 of draft CBP. \$25,000;*
6. Sustainable and Environmental Education Program- *Council resolved to withdraw from this program with effect from 1 July 2017 (C7.05.16);*
7. State of Environment Report - *listed as not funded in draft CBP. \$20,000;*
8. Completion of the State of Environment Report – *as above- listed as not funded in draft CBP;*
9. Dams Policy review -*listed as not funded in draft CBP. \$5,000;*
10. Fauna Awareness Strategy - *listed as not funded in draft CBP. \$20,000;*
11. Dieback Policy review- *listed as not funded in draft CBP. \$5,000; and*
12. Carbon Reduction Strategy - *listed as not funded in draft CBP. \$15,000*

The recommendation by EAC that Council reconsiders the allocation of budget to environmental projects to doubling the funding provided for weed management on road reserves and reserves across the Shire (a recommendation based upon previous Council Decisions (C9.10.15 & C10.10.15) is covered by point 4 above. The increase to the Road Reserve Weed Management Program for an estimated cost \$150,000 per annum is listed as not funded in draft CBP.

The above information is represented in the draft CBP's Strategic and Corporate Planning Priorities table which proposes strategic projects for the natural environment for the next 4 years as follows:

Theme	Year 1 (16/17)	Year 2 (17/18)	Year 3 (18/19)	Year 4 (19/20)
Natural Environment	Reserves Assessment Strategy			Wildlife Corridor Strategy review
		Roadside Conservation Strategy		
		Weed Strategy review		

It is therefore proposed that Council prioritises these four environmental projects that can reasonably be completed within budget resources over the next four years.

VOTING REQUIREMENT

Simple majority

COUNCIL DECISION RECOMMENDATION	C14.06.16
<i>Moved by</i> Cr Brennan	<i>Seconded by</i> Cr Daw

That Council prioritises the following environmental projects in the Shire's draft Corporate Business Plan 2016/17-2019/20 -

1. Reserves Assessment Strategy;
2. Roadside Conservation Strategy;
3. Weed Strategy Review; and
4. Wildlife Corridor Strategy.

CARRIED 11/0

For: Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Brennan, Cr Jeans, Cr Cook, Cr Fox, Cr Perks

Against: Nil

Next Report

10.5 Roadside Weed Control Program

File Code	EV.PVN
Author	Toni Burbidge, Co-ordinator Environment and Sustainability
Senior Employee	Mark Luzi, Director Statutory Services
Disclosure of Any Interest	Nil

SUMMARY

At its April 2016 meeting, the Environmental Advisory Committee (EAC) provided advice to Council regarding the allocation of resources towards a road verge crew to undertake revegetation and weed control activities.

It should be noted that a roadside weed control crew has been listed as unfunded in the current draft Corporate Business Plan 2016/17-2019/20. This report recommends that Council considers the priority of additional resources for roadside weed control in a future iteration of the Corporate Business Plan, following the completion of the Roadside Conservation Strategy which is currently being drafted.

BACKGROUND

The EAC discussed at its April 2016 meeting the merits of requesting residents to control weeds on their road verges where they are adjacent to a Shire reserve. The original motion was to suggest compulsory weed control on such locations. Following a discussion on the matter regarding the lack of legislation to require a resident to compulsorily remove weeds on their adjacent road reserve, the EAC formed the view that current Environmental Services could continue their educational approach with residents about weeds, utilising resources such as the Plants out of Place booklet and correspondence with the adjacent landowners. The EAC also discussed the merits of resources towards a roadside weed control crew that would implement the recommendations of the draft Roadside Conservation Strategy which is to be presented to Council in June 2016.

EAC members provided the following reasons to support their advice;

- The Shire will save money in the long term by addressing weeds on road verges that continue to be a source for weeds infesting downstream areas of the Shire, including Shire reserves;
- Private property owners are encouraged to remove weeds and the Shire conducts weed control on reserves, thus additional work on road reserves will further eliminate the spread of weeds;
- Reducing weeds on road reserves will reduce fire risk, especially, exotic grasses and Eastern States wattles;

- The Shire has publications on weed control that will assist the adjacent property owner in understanding what is a weed on their property and how to reduce its spread into the environment;
- Some weed species seeds can travel up to 3km and by controlling weeds on road reserves, the spread of weeds can be reduced; and
- The EAC is assisting in the drafting of the Roadside Conservation Strategy and a roadside weed control crew would implement this strategy.

The EAC's recommendation is;

COMMITTEE RECOMMENDATION MOTION		EAC 02.04.16	
<i>Moved by:</i>	<i>Jim Thom</i>	<i>Seconded by:</i>	<i>Emmanuelle Daw</i>

That Council provides additional resources for a road crew to undertake weeding and revegetation on the road reserves/verges within proximity of shire reserves.

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Weed control in the Shire is a large proportion of the Environmental Services current budget. Staff time is provided to send property owners educational letters on weed control where it is considered a local environmental issue.

The current draft Corporate Business Plan does not include the allocation of increased funding for a roadside weed control crew.

As noted in the previous report located in the agenda of this meeting, it is proposed that the Corporate Business Plan allocates \$25,000 per year to complete key environmental projects, of which EAC has prioritised in the below order:

1. Reserves Assessment Strategy;
2. Roadside Conservation Strategy;
3. Weed Strategy Review; and
4. Wildlife Corridor Strategy.

Providing resources for a roadside weed control crew has been estimated to cost approximately \$150,000 per annum for an "in house" team.

This would be in addition to annual weed control budgets and the proposed \$25,000 per year for implementing environmental strategies and plans through

the CBP process. Contractor costs to undertake this work would be substantially higher because of the nature of expertise and often selective weed control works that is required.

STRATEGIC IMPLICATIONS

Mundaring 2026: Priority 3 – Natural Environment.

Objective two: A place where the environment is well managed.

The Draft Roadside Conservation Strategy will provide a sound basis for prioritising the implementation of a strategic approach to roadside weed control.

The Shire's Wildlife Corridor Strategy (2000) supports the reduction of weeds on roadsides as it seeks to establish networks or corridors in the conservation of native flora and fauna, whilst creating and maintaining wildlife habitat zones.

SUSTAINABILITY IMPLICATIONS

By reducing weeds in the Shire there is an increase biodiversity, reduction in fire risk and over time there will be less costs required to maintain verges that have less weeds and that are revegetated in local native species.

RISK IMPLICATIONS

Without resources to assist with weed control on road verges, there is a risk that weeds continue to thrive in the Shire, reducing biodiversity and increasing fire risk to residents.

The allocation of additional resources for a road crew to undertake weeding and revegetation on the road reserves/verges within proximity of Shire reserves has not been included in the draft Corporate Business Plan, the 2016/17 Budget or the Long-term Financial Plan (LTFP). Should Council resolve to allocate these resources for 2016/17 financial year the draft annual budget and LTFP will have to be recalculated to account for the additional resources and subsequent cost. This would include a revised rates model proposing a higher rate yield than what is currently included in the current draft budget.

EXTERNAL CONSULTATION

Nil

COMMENT

Whilst Shire verges are a shared responsibility for management there is no authority, local law or legislation for the Shire to require the landowner adjacent to a verge to conduct weed control. The Shire, whilst vested to manage verges, cannot, within its current capacity, provide the resources to manage all verges for a variety of threats, including weeds.

Environmental Services do request property owners to consider the removal of weeds where they are deemed to be causing an environmental issue. This

request is provided via an educational letter with additional information on how to remove the weed.

Further, successful grants have focussed on the removal of weeds on road verges where they have aligned with grant applications and the data collated through the Roadside Conservation Strategy survey undertaken a few years ago.

Shire officers are currently drafting a Roadside Conservation Strategy as part of the Corporate Business Planning process. This strategy will address the issue of weeds on verges and provide recommendations for their management and control. One such recommendation includes the addition of staff resources such as a roadside weed control crew to implement the control of weeds that have been strategically prioritised through the Roadside Conservation Strategy.

The draft Roadside Conservation Strategy will be presented to Council for its consideration and endorsement.

VOTING REQUIREMENT

Simple majority

COUNCIL DECISION RECOMMENDATION		C15.06.16	
<i>Moved by</i>	<i>Cr Brennan</i>	<i>Seconded by</i>	<i>Cr Clark</i>

That Council lists for consideration, in a future Corporate Business Plan, resources for a roadside weed control program, following the completion of the Roadside Conservation Strategy.

CARRIED 11/0

For: *Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Brennan, Cr Jeans, Cr Cook, Cr Fox, Cr Perks*

Against: *Nil*

Next Report

10.6 Glyphosate use in the Shire of Mundaring

File Code	EV.PVN
Author	Toni Burbidge, Co-ordinator Environment and Sustainability Shane Purdy, Director Infrastructure Services
Senior Employee	Mark Luzi, Director Statutory Services
Disclosure of Any Interest	Nil

SUMMARY

At its April 2016 meeting the Environmental Advisory Committee (EAC) recommended the Shire reduce its reliance on the weed control chemical glyphosate, following the publication and discussion in the media of possible human health impacts.

Ceasing the use of glyphosate from the Shire's operations will greatly impact the Shire's ability to perform weed control operations. This report provides Council with information on glyphosate and its continued recommended use for weed control operations in the Shire within the Department of Health requirements. It also explores the alternatives to different weed control methods and the issue of value for service and best practise.

BACKGROUND

At its meeting of 26 April 2016 the EAC made the following recommendation to Council (EAC 04.04.16):

"That Council reaffirms its previous motion (C11.10.15) to support the EMRC to become a leader in developing, evaluating and utilising alternative weed management strategies that are more environmentally friendly by:

- 1. Reducing its reliance on glyphosate by ceasing its use on suburban road verges, in parks, recreation grounds and other areas of high public traffic;*
- 2. Continuing to use the product for weed control in bushland areas of high conservation value and for bush regeneration using appropriate signage to warn of its use; and*
- 3. Reassessing the use of glyphosate within the Shire following release of the APVMA findings."*

EAC members provided the following reasoning to their advice:

1. The Shire of Mundaring relies heavily on the herbicide glyphosate for weed eradication;
2. There is growing community concern, both within Australia and internationally, about the use of glyphosate due to its reported effect on human health and the environment.

- This compound has been banned or restricted in many places overseas particularly Europe and South America;
3. The Cities of Fremantle and Nedlands have already significantly reduced their use of glyphosate due to health concerns;
 4. The Australian Pesticides and Veterinary Medicines Authority (APVMA) are currently reviewing the issue but their recommendation is not due for several months;
 5. Alternative methods of weed control are available. Including:
 - Removal using a steam weeder (soon to be available from EMRC);
 - Biological removal using selected pathogens;
 - Overlaying with weed mats;
 - Manual and mechanical removal;
 - Acceptance of the weed infiltration when it is of minor importance;
 - Intensive planting of native plants;
 - Other chemical weed killers; and
 - A new Australian product (LocalSafe) which claims to be effective and non-toxic;
 6. EMRC have produced a book that promotes nontoxic alternative weed control methods called “The bush is a garden – chemical free weeding strategies”; and
 7. None of these are as effective or as convenient as glyphosate. Some may be more expensive, more energy intensive and even more toxic. The evidence for the detrimental effects of glyphosate is not yet conclusive, but strong enough to justify the major community concern which has been highlighted recently in the media.

Information on the chemical “glyphosate” is provided in **ATTACHMENT 5**.

The APVMA has updated the glyphosate page on its website in response to a report from the International Agency for Research on Cancer (IARC).

The APVMA’s current assessment is that, provided products containing glyphosate are used as per the label instructions, they are safe to use. Glyphosate is an important tool for the nursery industry, used in the on-farm management of weeds. It is also used extensively in the Shire’s weed control operations.

The website explains the processes underway, both in Australia and internationally, to assess the findings of the IARC report. Results of these assessments are expected in mid-2016.

In March 2015, the World Health Organization - International Agency for Research on Cancer (IARC) classified glyphosate as “probably carcinogenic to humans” (Group 2A). This was based on “limited” evidence of cancer in humans (from real-world exposures that actually occurred) and “sufficient” evidence of cancer in experimental animals (from studies of “pure” glyphosate). This Group 2A category is used when there is limited evidence of carcinogenicity in humans and sufficient evidence of carcinogenicity in experimental animals. *Limited evidence* means that a positive association has been observed between exposure to the agent and cancer but that other explanations for the observations (called chance, bias, or confounding) could not be ruled out.

This category is also used when there is limited evidence of carcinogenicity in humans and strong data on how the agent causes cancer.

It is important to understand the context of the IARC items listed as “probably carcinogenic to humans” (Group 2A) which includes for example red meat as probably carcinogenic to humans, with possible risks for colorectal cancer, pancreatic cancer, and prostate cancer. The IARC advise the probability of developing a cancer will depend on factors such as the type and extent of exposure and the strength of the effect of the agent.

The Shire has been working with the Eastern Metropolitan Regional Council (EMRC) to trial alternative methods of weed control along its Railway Reserve Heritage Trail. These trials have not been concluded and therefore very little results are available at this time.

Information regarding alternative methods of weed control has been provided to the Shire’s Friends of Reserve Volunteer Groups where they have indicated that they are concerned with the use of Glyphosate. The following alternatives which have been considered or used by the Shire’s Environmental Services are:

- Yeats Beat-A-Weed salt/Vinegar weedkiller. Note that the Shire has had limited success in different sites, and it seems to work best on annual grasses;
- Pelargonium weedkiller is currently being used in trials
- Pine oil treatment (There are some reservations that Pine Oil is more hazardous than Glyphosate as it is very corrosive to eyes and safety gear must be worn);
- Tree Poppers, a mechanical woody weed remover that can be supplied to Friends Groups (though they are expensive and would need to come out of the Shires allocated weed control budget);
- Steam Weeder that EMRC have purchased that can be used on Friends Group Reserves (but only by trained personnel which includes the Shire’s Landcare Team and it does have some limitations of where the steam weeder can be used and it doesn’t apply to bulbous weeds such as watsonia etc.);
- Solarisation– labour intensive and not often effective if there are native plants in between the weeds; and
- Hand weeding/manual removal – labour intensive but practicable in some situations and is also a method highly used by the Shire.

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Significant extra costs could be incurred to achieve similar quantities of weed control work should less efficient weed control techniques be used. Additional labour may be required to undertake other forms of weed control techniques increasing the costs for weed control.

The non-use of chemical weed products would make control of weeds in natural areas and built environments difficult in a shire as large as Mundaring given its financial limitations.

STRATEGIC IMPLICATIONS

Mundaring 2026: Priority 3 – Natural Environment.

Objective two: A place where the environment is well managed.

SUSTAINABILITY IMPLICATIONS

Any impact on flora and fauna will be improved as a result of examining the Shire's usage of chemical weed control. Socially the Shire's community will be educated and aware of the Shire's corporate responsible use of weed control techniques. A best practise weed control technique provides the best value for service for the Shire's ratepayers.

RISK IMPLICATIONS

Ceasing the use of Glyphosate will affect the Shire's ability to address weed control in a cost-effective and practical manner.

Not using Glyphosate will result in an increase of weeds and a direct correlation to the increase of fire risk.

The health of the public and contractors are paramount and the use of chemical products and strict adherence to health and product usage information is therefore very important.

EXTERNAL CONSULTATION

Nil

COMMENT

The Shire, when using all chemicals in public places, provides warning signage and exclusion zones to eliminate any direct air spray and allow drying before any contact.

Glyphosate continues to be approved by the Health Department of WA and indeed all Australian State Health Departments and in other countries around the world. It is a commonly used chemical for effective total control of broadleaf weeds. It is for this reason it is still widely used for domestic and commercial use and purchased from any common supermarket, hardware or garden centre shop.

Based on current information and in the absence of detailed information to the contrary, glyphosate is one of the safest and best means to obtain effective total broadleaf weed control.

The Shire is committed to ensuring the health and safety of our community, employees and contractors. Should the advice regarding the use of glyphosate or other chemicals used change from their current approved status by the Department of Health, the Shire will undertake appropriate changes and advise Council accordingly.

Glyphosate is a commonly used domestic weed killer which can be bought from retail outlets and is found in many residential sheds and garages.

The Shire where practical conducts manual weed removal and has tried other measures such as high pressure steam but none of these are as cost and result effective as using Glyphosate to control weeds in broad area applications.

High pressure steam is problematic in natural environmental areas as it can significantly harm frogs, lizards and other fauna if contact is made whereas Roundup Biactive (for example) has been specifically formulated for use in environmentally sensitive areas. This formulation is for use in sensitive areas such as around streams, creeks, dams, channels and drains yet controls a broad spectrum of annual, perennial and aquatic weeds

The World Health Organisation lists Glyphosate as a probable carcinogen, however there are a large number of known carcinogens that people are exposed to infinitely more often than glyphosate, including diesel and petrol in liquid forms (fuel pumps on people's hands) and emissions from cars.

It is with caution that the Shire seeks to research the purported alternatives to glyphosate which have been advertised as the active constituent of these chemicals often have a higher residual effect on the soil.

The vast majority of other Local Governments are using Glyphosate. The City of Nedlands, which was cited as an example by the EAC, has a website that explains their integrated pest management approach which aims to minimise pesticide use where possible whilst continuing to maintain the City's parkland and bushland to community expectations.

The City of Nedlands uses glyphosate for weed control in road, kerb and footpath areas. They also undertake annual broadleaf weed control on parks and ovals and sporting turf. It is observed that the City of Nedlands undertakes a responsible management approach to glyphosate usage and encourages alternative treatments where applicable.

In the same way the Shire of Mundaring uses glyphosate in a responsible manner within the product instructions for use and with adequate, education for shire staff and signage for public users.

The EAC and community expectations are that the Shire manages its weeds to reduce the loss of biodiversity, reduce the risk of fire, manages sight line distances, improves amenity in open spaces and provides weed free sporting surfaces. The use of Glyphosate in a "managed environment" assists the Shire in providing the above for the community and environment.

The Shire continues to commit to responsible use of Glyphosate and therefore it is recommended that Council endorses the continued use of Glyphosate in a managed environment. It also is recommended to reassess the use of glyphosate within the Shire following release of the APVMA findings. Further, Council is recommended to continue trialling alternative weed control methods to ascertain best practise and cost effective weed control for the Shire.

VOTING REQUIREMENT

Simple majority

COUNCIL DECISION RECOMMENDATION		C16.06.16	
<i>Moved by</i>	<i>Cr Brennan</i>	<i>Seconded by</i>	<i>Cr Bertola</i>

That Council -

1. Continues to use Glyphosate in its weed control operations in a managed environment and to product specifications;
2. Reassesses the use of Glyphosate for weed control following the release of the APVMA findings; and
3. Continues to trial alternative weed control techniques to ascertain best practise and cost effective weed control for the Shire.

CARRIED 11/0

For: *Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Brennan, Cr Jeans , Cr Cook, Cr Fox, Cr Perks.*

Against: *Nil*

9.38pm Cr Cook left the Council Chamber

9.38pm Chief Executive Officer left the Council Chamber

9.40pm Cr Cook returned to the Council Chamber

9.40pm Chief Executive Officer returned to the Council Chamber

Next Report

Attachment 5

Report 10.6

5 Pages

GLYPHOSATE

Glyphosate (*N*-(phosphonomethyl) glycine) is a broad-spectrum systemic herbicide and an organophosphorus compound. It is used to kill weeds, especially annual broadleaf weeds and grasses that compete with crops. It was discovered 1970 and brought to market in 1974 under the trade name Roundup.

Farmers quickly adopted glyphosate, especially after the introduction of genetically engineered, glyphosate-resistant Roundup Ready crops, enabling farmers to kill weeds without killing their crops. Glyphosate is now the most commonly used herbicide in agricultural sector, the home and garden, government and industry and commerce. It is effective and relatively inexpensive and therefore its use is seductive.

Glyphosate is absorbed through foliage and transported to growing points. It inhibits a plant enzyme involved in the synthesis of three aromatic amino acids: tyrosine, tryptophan, and phenylalanine. Therefore, it is only effective on actively growing plants. The development of glyphosate resistance in weed species is emerging as a costly problem. While glyphosate and formulations such as Roundup have been approved by regulatory bodies worldwide, concerns about their effects on humans and the environment persist.

Although many claims have been made about its adverse effects to human health most have been unproven. However in March 2015 the International research agency in cancer research (a branch of WHO) classified glyphosate as a group 2A probable carcinogen in humans* (5). This has been disputed by the manufacturer.

Other reported detrimental effects include:

- Frogs are particularly sensitive to this chemical (6)
- It can be harmful to soil bacteria and slow plant growth (7)
- It can be toxic to insects and earthworms (8)
- It has been linked to the reduction in the population of bees due to the reduction in populations of flowering weeds such as dandelions (9)
- The development of populations of glyphosate resistant weeds (10)

*Group 2A means that the agent is probably carcinogenic to humans. This category is used when there is limited evidence of carcinogenicity in humans and sufficient evidence of carcinogenicity in experimental animals. Limited evidence means that a positive association has been observed between exposure to the agent and cancer but that other explanations for the observations (called chance, bias, or confounding) could not be ruled out. This category is also used when there is limited evidence of carcinogenicity in humans and strong data on how the agent causes cancer.

- 1) Mundaring Shire weed control action plan.
www.mundaring.wa.gov.au/.../Documents/strategy_weedccontrol_2002.pdf
- 2) Sustainable Pulse. Apr 4 2014 [Dutch Parliament Bans Glyphosate Herbicides for Non-Commercial Use](#)

- 3) BBC news <http://www.bbc.com/news/world-latin-america-32677411>
- 4) City of Nedlands pest and weed control. www.nedlands.wa.gov.au/pest-and-weed-control
- 5) Guyton KZ, Loomis D, Grosse Y, El Ghissassi F, Benbrahim-Tallaa L, Guha N, Scoccianti C, Mattock H, Straif K (May 2015). "[Carcinogenicity of tetrachlorvinphos, parathion, malathion, diazinon, and glyphosate](#)". *The Lancet. Oncology* **16** (5): 490–1. doi:[10.1016/S1470-2045\(15\)70134-8](#). PMID [25801782](#).
- 6) Mann RM, Hyne RV, Choung CB, Wilson SP (2009). "Amphibians and agricultural chemicals: Review of the risks in a complex environment". *Environmental Pollution* **157** (11): 2903–2927. doi:[10.1016/j.envpol.2009.05.015](#)
- 7) Duke SO, Wedge DE, Cerdeira AL, Matallo MB (2007). "Interactions of Synthetic Herbicides with Plant Disease and Microbial Herbicides". In Vurro M, Gressel J. *Novel Biotechnologies for Biocontrol Agent Enhancement and Management*. NATO Security through Science Series. pp. 277–96. doi:[10.1007/978-1-4020-5799-1_15](#). ISBN [978-1-4020-5797-7](#).
- 8) Springett JA, Gray RA (1992). "Effect of repeated low doses of biocides on the earthworm *Aporrectodea caliginosa* in laboratory culture". *Soil Biology and Biochemistry* **24** (12): 1739–1744. doi:[10.1016/0038-0717\(92\)90180-6](#).
- 9) Herbert LT, Vázquez DE, Arenas A, Farina WM
J Exp Biol. 2014 Oct 1;217(Pt 19):3457-64. doi: 10.1242/jeb.109520. Epub 2014 Jul 25.<http://www.ncbi.nlm.nih.gov/pubmed/25063858>
- 10) Heap I. "[Resistance by Active Ingredient \(select 'glyphosate' from the pulldown menu\)](#)". *The International Survey of Herbicide Resistant Weeds*. Retrieved 13 April 2014.

The following information has been sourced from the Australian Pesticides and Veterinary Medicine Authority (APVMA) website.

The report released last year by the International Agency for research in cancer (IARC), an agency part of the World Health Organisation, classified glyphosate as 'probably carcinogenic to humans'.

The IARC assessment looked at the intrinsic toxicity potential or 'hazard' of the chemical glyphosate as a cancer-causing agent only. Indoor emissions from burning wood and high temperature frying, some shift work, and consumption of red meat are also classified as probably carcinogenic to humans and are in the same category as glyphosate. Agents classified by IARC in the highest category (carcinogenic to humans) include all alcoholic beverages, consumption of processed meat, solar and ultraviolet radiation (ie sunlight), engine exhaust (diesel), post-menopausal oestrogen and oestrogen-progestogen therapy, outdoor air pollution, occupational exposure as a painter, and soot and wood dust.

When making an assessment of the risk of these substances or lifestyles they did not consider how the risks can be managed in actual use situations and they did not assess the risk of glyphosate causing cancer when used according to the label instructions in a registered chemical product.

As part of the regulatory process undertaken by the APMVA and pesticide regulators in other countries, a hazard assessment is just one part of the overall risk assessment required to determine the risks for people using a formulated chemical product.

It is not the role of the IARC to consider how a formulated chemical product is used, or how human exposure can be minimised by following safety directions

on a product label. In this regard, the findings of IARC cannot be directly compared to assessments conducted by regulatory authorities for the purposes of approval or registration of a pesticide product, in which are included appropriate risk mitigation measures to allow safe use.

The APVMA approach to chemical risk assessment is broader

All glyphosate products registered for use in Australia have been through a robust chemical risk assessment process and are safe to use, provided they are used as per the label instructions.

As Australia's agvet chemical regulator, it is the role of the APVMA to consider all relevant scientific material when determining the likely impacts on human health and worker safety—including long and short term exposure to users and residues in food before registering a product.

We consider the full range of risks—which include studies of cancer risks—and how human exposure can be minimised through instructions for use and safety directions.

*Chemical risk assessment = hazard assessment + exposure assessment
Hazard assessment: an assessment of the data related to the intrinsic toxicity potential of an active constituent and/or formulated product
Exposure assessment: an assessment of the likely exposure of humans and environmental organisms that takes into account how the chemical product is to be used, the type and formulation of the product, and the crops or animals to be treated*

APVMA action

The APVMA takes all findings by international agencies very seriously and, as a member of the World Health Organisation (WHO) expert group on this matter, will be directly involved in assessing consideration of all studies and data.

The current assessment by the APVMA is that provided products containing glyphosate are used as per the label instructions, they are safe to use.

No significant changes are expected to come out of the re-evaluation by the JMPR because currently studies and data do not suggest any substantial changes are required.

Once the re-evaluation by JMPR is complete the APVMA will decide what regulatory action, if any, is required for glyphosate products registered for use in Australia.

Previous regulatory action

The APVMA has published international activity on glyphosate previously and has also considered the recent findings of the [2014 review of glyphosate \(link is external\)](#) completed by the German risk assessment authority.

Previously published material:

- [Chemicals in the News: Glyphosate](#) – 6 August 2013
- [Glyphosate is being reviewed in the United States and Canada. Is it still safe to use?](#) – 31 August 2010.

International review of diazinon, glyphosate and malathion

A [joint expert taskforce \(link is external\)](#) comprising scientists from the [WHO \(link is external\)](#), national governments and universities has reviewed the information considered by IARC to determine whether there is a need to update previous assessments on glyphosate undertaken by the Joint FAO/WHO Meeting on Pesticide Residues (or JMPR) done in 2011, 2006 and 2003. The APVMA was represented on this expert taskforce by the Director of its Chemical Review program, Dr Matthew O'Mullane.

The taskforce recommended that the JMPR undertake a full re-evaluation of diazinon, glyphosate and malathion. This re-evaluation will consider all adverse human health effects, including carcinogenicity and will be completed by mid 2016 following a meeting of the JMPR will be convened in Geneva, Switzerland, at WHO headquarters. The APVMA will continue to participate in these international assessments and to carefully consider assessments released by pesticide regulators in other countries such as the European Food Safety Authority (EFSA) and US Environmental Protection Agency (US EPA).

[JMPR \(link is external\)](#) is an international expert scientific group administered jointly by the United Nations FAO and the WHO, which undertakes pesticide risk assessments for the purpose of establishing safe limits of pesticide residues in food important for international trade.

Glyphosate is unlikely to be carcinogenic—EFSA

EFSA has completed a [reassessment of glyphosate \(link is external\)](#) as part of the European Union (EU) pesticide renewal process, which included a consideration of the IARC assessment.

EFSA considered an extensive body of scientific evidence, including a number of studies not assessed by the IARC, to reach the conclusion that glyphosate does not cause cancer in humans.

Using glyphosate products

All chemical products have instructions for safety and use on the label. The labels on glyphosate products are there for your safety and provide practical information on how to use each product. Always read the label instructions and use only as directed.

Based on current risk assessment the label instructions on all glyphosate products—when followed—provides adequate protection for users.

People should follow the use and safety instructions on all chemical product labels as these are designed to reduce human exposure to the chemical

product. If the label has been removed or damaged, you can search the [APVMA's chemical database](#) to find the safety information about registered products and permits.

Any supplementary advice proposed by any other jurisdiction does not replace or override the directions for use on the product label—these directions are based on a scientific risk assessment and are legally enforceable.

10.7 Lobbying and Advocacy Strategy and Priorities 2015/16

File Code	OR.IGR
Author	Damien Martin, Strategic Projects Advisor
Senior Employee	Jonathan Throssell, Chief Executive Officer
Disclosure of Any Interest	Nil

SUMMARY

A Lobbying and Advocacy Strategy was adopted by Council in March 2011 (C15.03.11- **ATTACHMENT 6**). The strategy provides a framework and process for Council to identify high-level issues that require proactive and coordinated lobbying and advocacy. It also provides for specific "Advocacy Implementation Plans" to be designed and implemented for each high-level issue.

This item summarises progress on the current high-level issues identified for lobbying and advocacy.

A review of the list of the remaining high-level issues that have been previously identified as requiring a co-ordinated lobbying and advocacy effort and the opportunity for Council to identify additional issues, will be brought to Council in the near future.

BACKGROUND

The initial focus of the lobbying and advocacy strategy was to identify the highest-level issues that required lobbying and advocacy and to design an "Advocacy Implementation Plan" for each issue.

The process was modelled on the Eastern Metropolitan Regional Council's (EMRCs) Regional Advocacy Strategy and was designed so that Shire of Mundaring's lobbying and advocacy efforts were consistent with and complementary to the EMRC's efforts. Progress has been reported annually to Council and the list of issues requiring Advocacy Implementation Plans has been reviewed annually.

Since its inception, the lobbying aspects of some matters have been effectively concluded through completion of projects, such as:

- Great Eastern Highway Safety Improvements (Mann Street to Bilgoman Road) (State and Commonwealth funding committed);
- capacity upgrade of the existing Mundaring Wastewater Treatment Plant (completed in 2015);
- cessation of the State Government's local government reform agenda; and
- Council's decision to proceed with the Boya Community Hub.

Other issues remain in progress.

In summary, the status of issues addressed in 2015/16 is:

1. Great Eastern Highway Safety Upgrade Works – Greenmount to Mundaring

An Advocacy Implementation Plan was developed in 2011. The project was included in the Liberal Party's 2013 election commitments. A State Government commitment of \$12M was included in the 2014/15 budget for implementation in 2015/16 and 2016/17. A Commonwealth contribution of \$8.6M announced in May 2015 will allow substantial completion of the project. This announcement effectively completed the lobbying effort to bring the project to being.

Main Roads Western Australia is still finalising the design of the project. Some aspects of the detailed planning and construction of the project may require further input from the Shire. The construction timetable is yet to be announced.

2. Perth - Adelaide National Highway (Orange Route)

An Advocacy Implementation Plan was developed in 2011. Research and discussion at local and state level, including through EMRC, indicated little chance of progression in the medium term. Project was discussed with Commonwealth representatives in Canberra in 2015. Indications were that there is little prospect of progress without State Government support.

The Orange Route is included in Western Australian Planning Commission's 2015 "Perth and Peel @ 3.5 Million Draft North East Sub-Regional Planning Framework" for "consideration post-2031". In an attempt to set a foundation for state support for the project, the Shire made a submission to the Draft Perth and Peel @ 3.5 Million and held discussions with Western Australian Planning Commission Chairman arguing that the document should include a rationale for the post-2031 timeframe or remove the timeframe. Perth and Peel @ 3.5 Million is scheduled for release in 2016.

The Project is also included in the EMRC's Regional Integrated Transport Strategy Action Plan.

The Shire President and Chief Executive Officer discussed this project in May 2016 with the Federal Member of Hasluck and the ALP candidate for Hasluck for the upcoming Federal election in July 2015.

3. Western Suburbs Library Project

An Advocacy Implementation Plan was developed in 2012 to identify potential funding sources and lobby for financial assistance. Financial assistance was sought and Lotterywest contributed \$1.25M towards the community facilities. Council awarded a tender for construction of the Boya Community Hub in October 2015. This effectively completed the lobbying aspect of this project.

4. Mundaring Civic Precinct – Vision and Precinct Planning

An Advocacy Implementation Plan was developed in 2012 and reviewed in 2016. Advocacy is required to achieve a State government acknowledgment that development of the Mundaring Civic Precinct will require a major expansion of wastewater treatment infrastructure. A submission was made to the draft “Perth and Peel @ 3.5 Million”, and discussions were held with the Western Australian Planning Commission Chairman to the effect that the document should include the need to investigate a sustainable wastewater treatment solution to enable Mundaring townsite to meet desirable density targets for a “District Centre” as stipulated by State Planning Policy 4.2 – Activity Centres for Perth and Peel. “Perth and Peel @ 3.5 Million” is scheduled for release in 2016.

5. Public Transport

An Advocacy Implementation Plan was developed in 2012 for improved public transport services to and within the Shire, including additional network services connecting local communities. Some advocacy activities have been undertaken, but the response from policy makers and service providers has not been encouraging. Improvements in public transport services are prioritised to areas of highest population growth where existing services are over-subscribed. Although patronage levels of local public transport services have not been formally analysed by the Shire, anecdotal evidence consistently indicates that most existing services are not heavily patronised.

The community priority for improved public transport has been reinforced recently in the Strategic Community Plan “Mundaring 2026”. Lobbying and advocacy to attempt to meet this priority will require careful planning to balance allocation of resources to the lobbying effort with the likely effectiveness of achieving additional or improved services.

In May 2014 Council (C23.05.14):

- noted that it was not intended to present a new list of *Issues Requiring Individual Advocacy Implementation Plans in 2014/15*.
- noted that the State Government's local government reform agenda will require application of all available lobbying and advocacy resources in 2014/15.

In early 2015 an Advocacy Implementation Plan was developed support an application for Commonwealth funding through the National Stronger Regions Fund for the Mundaring Indoor Recreation Centre. The application was unsuccessful in the first and second funding rounds but has been re-submitted for third-round funding. Third-round funding announcements are expected in July 2016.

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Strategic Community Plan – The Shire's Role - Civic leadership and advocacy.

The Lobbying and Advocacy Strategy is designed to facilitate a more effective, consistent, targeted delivery of the Shire's messages, in an attempt to influence decision-makers to meet the needs of the local community.

A number of issues that have been previously identified as requiring Advocacy Implementation Plans have been reinforced as community priorities in the most recent iteration of the Strategic Community Plan "Mundaring 2026" - for example:

2.3.1 Provide community venues and facilities for different demographics. (Boya Community Hub).

4.1.1 Improve safety on road, cycle and footpath networks. (Great Eastern Highway Safety Improvements [Mann Street to Bilgoman Road], Perth–Adelaide National Highway).

4.1.2 Lobby for improved public transport services within and to key connections outside Shire boundaries. (Public Transport).

4.1.4 Reduce the impact of heavy vehicle transport through Mundaring town centre. (Perth-Adelaide National Highway).

4.2.1 Promote and facilitate the planning and development of affordable residential options, without compromising amenity of area. (Mundaring Civic Precinct – Vision and Precinct Planning).

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

Nil

VOTING REQUIREMENT

Simple majority

COUNCIL DECISION RECOMMENDATION		C17.06.16	
<i>Moved by</i>	<i>Cr Bertola</i>	<i>Seconded by</i>	<i>Cr Martin</i>

That Council notes the summary of progress on the current high-level issues identified for lobbying and advocacy.

CARRIED 11/0

For: *Cr Lavell, Cr Bertola, Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Brennan, Cr Jeans , Cr Cook, Cr Fox, Cr Perks.*

Against: *Nil*

Next Report

9.41pm Cr Bertola left the Council Chamber prior to the discussion of the next item (Item 10.8 Draft Planning Policy – Exemption for Additions in Bushfire Prone Area) as he had declared a Financial Interest and did not vote.

Attachment 6

Report 10.7

7 Pages

Shire of Mundaring Lobbying and Advocacy Strategy

Introduction

Lobbying and advocacy activities undertaken by and on behalf of the Shire of Mundaring are ad-hoc, and are not strategically planned or managed.

Opportunities to increase Shire influence over major projects, decisions or reforms, or to attract investment into the Shire, may be missed.

Existing lobbying or advocacy activities may be of sub-optimal effectiveness, or may be counter-productive in achieving strategic objectives.

Elected representatives and senior staff may not be well briefed to approach lobbying or advocacy in a strategic or targeted manner.

This strategy attempts to create a framework for lobbying and advocacy activities, supporting the Shire's Strategic Directions. It is designed to facilitate a more effective, consistent, targeted delivery of the Shire's messages, with specific plans developed to address predetermined key priority issues.

Definition

Advocacy can be defined as pleading for, supporting, or recommending. It is an active process in support of a specific outcome – influence. The sole purpose of advocacy is to seek to influence policy-making, investment or service provision. This definition raises three key questions, the answer to which collectively provides the policy framework for the Advocacy Strategy and its' implementation:

- What influence are we trying to achieve?
- Who are we trying to influence?
- How are we trying to influence them?

In other words, effective advocacy needs to:

- clearly identify the key issues and desired outcomes
- have clearly articulated unambiguous messages
- target the appropriate influencers or decision-makers
- use appropriate and effective methods to deliver the message.

Policy Framework

The first Key Strategic Objective for the Shire of Mundaring is to “Promote and support sustainable development.” As part of this Key Strategic Objective, the Shire has committed itself to “actively promote business, employment and tourism initiatives in a planned way” (Strategic Directions, A Plan for the Future 2008 – 2012).

The Key Strategic Objective provides the context for the first question above – What influence are we trying to achieve?

We are trying to achieve influence over decisions and policies taken by other parties that may affect the sustainable development of the Shire of Mundaring. This may be to support a policy or decision that will have a positive outcome for the sustainable development of the Shire. Alternatively it may be to resist a policy or decision that will have a negative outcome for the sustainable development of the Shire.

Advocacy is simply a tool that can be used to achieve the outcomes that support this Key Strategic Objective. Like all tools, its effectiveness is a function of the design and use of the tool. If the tool is well designed to suit the purpose, and used in the manner for which it is designed, it will achieve the outcomes for which it is designed. If it is not designed well or used well, it will not be as effective.

Aim

The aim of the Shire of Mundaring Advocacy Strategy is to facilitate increased ability of elected representatives and senior staff to exercise influence over policy, service provision, investment, and infrastructure decisions taken by other parties.

Additional Benefits

Apart from the primary benefit of achieving better outcomes for the residents of the Shire of Mundaring, a track record of effective advocacy can achieve the additional benefit of credibility. By undertaking consistent, thoughtful and well-structured advocacy efforts the Shire can enhance its reputation as a credible and effective representative of the community.

Sustained engagement in well-designed advocacy programme can also assist in building a network of influential contacts that can facilitate easier access to decision makers and influencers. A concerted effort at advocacy can make the process easier.

Process

In January each year, the Executive Team will identify and prioritise high-level issues that are considered to be of sufficient import to warrant a formal plan of advocacy to be developed for the coming year. The Executive Team will also identify small teams to develop and implement an Advocacy Implementation Plan for each issue.

The Executive Team will allocate priorities to each item on the list according to the following matrix:

PRIORITY				
URGENCY		HIGH Warrants a pro-active approach. Opportunities to pass the message to the identified target groups should be created	MEDIUM Opportunities to pass the message to target groups should be sought out.	LOW Opportunities to pass the message to target groups should be taken as they arise.
	IMMEDIATE Requires results from advocacy immediately			
	MEDIUM TERM Requires commitment to results from advocacy in the current year and/or the following year			
	LONG TERM Requires commitment to results from advocacy, but not in the next two years.			

At the first available opportunity the list of issues will be discussed at Council Forum and then endorsed at a Council meeting.

Other high-profile or newly-arising issues may be added to the list by the Executive Team at any time.

Advocacy Implementation Plans

Each identified issue will have a small team allocated to develop and implement an “Advocacy Implementation Plan.” The plan will:

- Summarise the issue for which an Advocacy Implementation Plan is required;
- Identify key outcomes required to be achieved for the Mundaring community;
- Identify Shire personnel required to implement the Plan;
- Identify key decision-makers and influencers to be approached;
- Provide “key messages” that are to be reinforced to pursue the issue;
- Identify requisite resources to effectively implement the Plan;
- Outline the actions required to be taken to implement the Plan;
- Outline the timeframes in which these actions will be undertaken; and
- Include an evaluation and reporting process for the Plan.

Issues on the list will be prioritised by importance and by urgency. Issues of higher importance may warrant allocation of more resources. Issues of greater urgency will require quicker application of effort to develop and implement the Advocacy Implementation Plan.

Budget

Resources required for lobbying will be determined by the nature and extent of activity undertaken for each individual matter. Some matters may be effectively advocated locally, within existing resources. Others may require consultancy fees for research and analysis, air travel and accommodation, or other items. These items will be identified and quantified in the Advocacy Implementation Plans.

Council may consider including an allocation in the annual budget for a pool of funds that are available to be drawn upon for activities identified in Advocacy Implementation Plans.

ADVOCACY IMPLEMENTATION PLAN

ISSUE				
STATUS		Draft Endorsed <input type="checkbox"/> Updated <input type="checkbox"/> _____		
		PRIORITY		
URGENCY		HIGH Warrants a pro-active approach. Opportunities to pass the message to the identified target groups should be created	MEDIUM Opportunities to pass the message to target groups should be sought out.	LOW Opportunities to pass the message to target groups should be taken as they arise.
	IMMEDIATE Requires results from advocacy immediately			
	MEDIUM TERM Requires commitment to results from advocacy in the current year and/or the following year			
	LONG TERM Requires commitment to results from advocacy, but not in the next two years.			
OUTCOME MESSAGES- <i>(Key messages that are to be delivered in this Plan)</i>				

BACKGROUND

TARGET GROUPS <i>(Groups, individuals that can influence the outcome)</i> T1 T2 T3 T4	STAKEHOLDERS <i>(Potential partners, groups that will be affected)</i> S1 S2 S3 S4
BENEFITS <i>(economic, environmental, social)</i> B1 B2 B3 B4	
OPPORTUNITIES <i>(i.e. funding programs, potential partners, media attention)</i> OP1 OP2 OP3 OP4	BARRIERS <i>(i.e. cost, lack of political support, poor understanding of the issue)</i> B1 B2 B3

ACTION PLAN AND TIMEFRAMES: *(Actions needed to achieve outcome i.e. apply for funding, gain media support, write to target audiences etc.). Timeframes to be attached to each action.*

A1
A2
A3
A4
A5

EVALUATION AND REPORTING *(mechanisms to evaluate and report on progress towards outcomes)*

RESOURCES *(Identify required resources, staff time, budget, etc)*

ATTACHMENTS *(relevant materials & further information i.e. position papers, reports)*

A1

A2

A3

A4

A5

10.8 Draft Planning Policy – Exemption for Additions in Bushfire Prone Area

File Code	EM.FMP
Author	Angus Money, Manager Planning Services
Senior Employee	Mark Luzi, Director Statutory Services
Disclosure of Any Interest	Nil

SUMMARY

An interim policy is proposed to ensure greater consistency between the Shire's planning and building requirements when applying bushfire building standards (AS3959) to habitable extensions and additions (refer **ATTACHMENT 7**).

Ensuring consistency will help streamline applications involving additions and will help ease housing affordability relative to upgrading existing housing.

It is recommended Council endorse the proposed policy for advertising.

BACKGROUND

The Shire adopted Local Planning Scheme No.4 (LPS4) in February 2014 which includes a Bushfire Special Control Area. At that time, the Shire took a strong position to require all additions comply with Australian Standards 3959 (AS3959), regardless of size/scale. Clause 6.5.4 states:

'The development of, or external addition to, a Single House within the Bush Fire Hazard Special Control Area shall require planning approval, but, except as otherwise required by this Scheme or the Residential Design Codes of Western Australia an outbuilding or other development incidental to a Single House within the Special Control Area shall not be required.'

Planning Regulations 'Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 – Deemed provisions for local planning schemes Part 10A Bushfire Risk Management' (deemed provisions) came into effect on 7 December 2015. These introduced state-wide planning controls requiring new habitable buildings within Declared Bushfire Prone Areas to:

- Undertake Bushfire Attack Level; and,
- Require planning approval in certain instances.

The State chose to exempt all alterations and extension to habitable buildings in bushfire prone areas from planning approval. Notwithstanding this, Clause 78B (2) of the deemed provisions require that they are to be read *'in addition to any provision relating to development in a bushfire prone area that apply in a special control area'*. This effectively enables the Shire, by virtue of its Special Control Area, to continue to require all habitable additions be subject to planning approval.

On 8 April 2016, changes to the Building Regulations (*Building Amendment Regulations 2016*) took effect which clarified that Australian Standards 3959 (AS3959) specifying higher building standards are not required for certain additions / extensions at building licence stage (refer to draft Policy). As the Shire's LPS4 requires all additions comply with AS3959, there is an obvious discrepancy that needs to be addressed.

STATUTORY / LEGAL IMPLICATIONS

There are legal implications should Council decide to maintain the status quo. It could be considered unreasonable for the Shire to continue to require certain additions comply with AS3959, when this requirement cannot be reasonably upheld by the Shire's Building Services.

For example, a scenario could develop where a planning approval for a habitable addition is granted subject to compliance with AS3959, as stipulated within LPS4. The building permit is lodged with building materials that do not comply with AS3959. Building Services has a legal obligation to issue a building permit as the proposal would comply in all respects with the Building Regulations. If the addition is built in accordance with the building permit, the addition would comply with the building permit but represent a breach of the planning approval. While a legal argument could be mounted to prosecute under the *Planning and Development Act 2005*, given the legislation change to the Building Regulations, it is not likely to be a strong case or worthwhile exercise.

To avoid this anomaly, it is considered appropriate that the Shire introduce an interim policy which refines its interpretation of LPS4 to align with the Building Regulations.

POLICY IMPLICATIONS

Clause 61 1(i) of the *Planning and Development Regulations (Local Planning Schemes) 2015* (deemed provisions) enables the Shire to adopt a local planning policy that exempts certain works from planning approval.

Procedures for adopting or reviewing planning policies are also contained within the 'deemed provisions'.

It is acknowledged that Clause 6.5.4 of the Shire's LPS4 should ideally be amended. However, a scheme amendment of this nature is likely to take 12 months until gazettal and would be subject to Western Australian Planning Commission (WAPC) and Ministerial determination. Introducing an interim policy could be adopted within 3-4 months and be determined solely by Council. Hence, an interim policy is an efficient way of ensuring more immediate consistency across planning and building requirements for affected residents.

Due to the State introducing new *Guidelines for Planning in Bushfire Areas* and new deemed provisions relative to State Bushfire Mapping a more holistic amendment to Section 6.5 Bush Fire Hazard Special Control Area provisions is currently being drafted. The Shire's approach to habitable extensions/additions will be incorporated into this scheme amendment. Following gazettal of such an amendment, it is intended that this interim policy will be revoked.

FINANCIAL IMPLICATIONS

Ensuring the Shire adopts a consistent approach to applying AS3959 across Planning and Building Services will avoid complications and associated costs of matters proceeding to State Administrative Tribunal.

The policy may enable landowners seeking to undertake additions on their existing home to reduce their building costs.

STRATEGIC IMPLICATIONS

Proposal will assist in improving affordability (as it relates to additions) which is consistent with a theme expressed within the Shire's Community Strategic Plan 2026.

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

The draft policy effectively relaxes the Shires' initial position that all additions must comply with AS3959, regardless of their value or location. The draft policy aligns with new Building Regulations, which apply in most other local governments in Western Australia. Given the new legislative context, there is minimal risk that the Shire could be found negligent by simply aligning its position with the State's expectation. Notwithstanding this, to ensure the Shire exercises appropriate duty of care, a statement encouraging landowners to consider building to the higher standard is included within the draft policy.

There are also risks in not adjusting the Shire's position as affected residents may legitimately question the Shire's approach and pursue matters through the State Administrative Tribunal. This would affect the Shire from both a reputational and financial perspective.

EXTERNAL CONSULTATION

Policy will be advertised in accordance with the 'deemed provisions' under the planning regulations.

VOTING REQUIREMENT

Simple majority

COUNCIL DECISION RECOMMENDATION		C18.06.16	
<i>Moved by</i>	<i>Cr Fox</i>	<i>Seconded by</i>	<i>Cr Perks</i>

That Council resolves to advertise the draft Exemption for Additions in Bushfire Prone Area (**ATTACHMENT 7**) for a period of 21 days in accordance with the *Planning and Development Regulations (Local Planning Schemes) 2015*.

CARRIED 10/0

For: *Cr Lavell, Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Brennan,
Cr Jeans , Cr Cook, Cr Fox, Cr Perks*

Against: *Nil*

9.44pm Cr Bertola returned to the Council Chamber.

Next Report

Attachment 7

Report 10.8

2 Pages

Shire of Mundaring

DRAFT POLICY

DWELLING EXTENSIONS IN THE BUSHFIRE SPECIAL CONTROL AREA POLICY

Policy Ref:	
Adopted:	Date:
Amended:	Date:
Reviewed:	Date:
Statute Ref:	<ul style="list-style-type: none">- <i>Planning and Development Act 2005</i>- <i>Local Planning Scheme No. 4</i>- <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>- <i>Building Regulations (Building Amendment Regulations 2016)</i>
Local Law Ref:	N/A

PURPOSE

To provide an interim position to align the Shire's Local Planning Scheme No.4 exemptions for compliance with AS3959 with the Building Amendment Regulations (2016).

1.0 POLICY OBJECTIVES

1. Provide a consistent approach across Planning and Building Services in relation to the application of bushfire construction requirements within the Shire.

2.0 SCOPE

This policy clarifies the interpretation of Clause 6.5.3 of the Shire's Local Planning Scheme Bush Fire Hazard Special Control Area relative to habitable additions / extensions.

3.0 BACKGROUND

The Shire adopted *Local Planning Scheme No.4* (LPS4) in February 2014 which includes a Bush Fire Hazard Special Control Area. The State has more recently introduced both planning and building regulations to ensure mandatory bushfire requirements across the State.

In some cases, this has resulted in some discrepancies between the State and Shire requirements, particularly in relation to whether additions need to comply with Australian Standard 3959, (construction in bushfire prone areas).

This policy clarifies the interpretation of the Shire's Bush Fire Hazard Special Control Area provisions relative to 'additions'. Clause 6.5.4 states:

'The development of, or external addition to, a Single House within the Bush Fire Hazard Special Control Area shall require planning approval, but, except as otherwise required by this Scheme or the Residential Design Codes of Western Australia an outbuilding or other development incidental to a Single House within the Special Control Area shall not be required.'

Currently, all habitable additions require planning approval supported by a Bush Fire Management Statement and Bushfire Attack Level assessment.

Changes to the *Building Regulations (2016)* introduced on 8 April 2016, exempt additions of the value of \$20,000 (or less) or additions that do not increase the risk of ignition from bushfire attack for the building or incidental structure.

This interim policy refines the Shire's interpretation of LPS4 to align with the Building Regulation exemptions.

1.0 POLICY

1. Additions to habitable buildings in the Shire's Bushfire Special Control Area (Clause 6.5) are exempt from planning approval provided the extension / additions:
 - (a) are less than \$20,000; or
 - (b) in the opinion of a building surveyor, do not increase the risk of ignition from bushfire attack for the building or incidental structure that is being extended, and
 - (c) comply with all relevant requirements of Local Planning Scheme No.4 and/or R-Codes.
2. Advice regarding whether an extension/addition will increase the risk of ignition from bushfire can be obtained from a Private Building Surveyor.
3. Where private building surveyor is consulted, the Shire will require written confirmation of the reasoning behind their professional opinion regarding (1b) above.
4. While the Shire will generally not require additions comply with AS3959 in circumstances outlined in (1) above, the Shire encourages landowners to:
 - o consider building the addition / extension to Australian Standard 3959 to assist in bushfire preparedness;
 - o consider other measures to improve the bushfire rating of their existing building more generally , particularly in relation to managing ember attack; and,
 - o understand their legal obligation to manage the fuel loads on their property in accordance with the Shire's Fuel Load and Firebreak Notice.

**Please note: Applicants are encouraged to liaise with the Shire's Planning Services to confirm planning approval is not required.*

10.9 Proposed New Tenancy Agreement – Swan View Toy Library Inc.

File Code	CS.CCS 4/3
Author	Danielle Courtin, Governance Coordinator
Senior Employee	Megan Griffiths, Director Strategic and Community Services
Disclosure of Any Interest	Nil

SUMMARY

In November 2015 Council resolved to assist the Swan View Toy Library (SVTL) to secure premises by entering into a tenancy agreement for the use of the space that was the kitchen area at the Brown Park Community Centre.

It is recommended that Council endorses the proposed tenancy agreement in **ATTACHMENT 8**.

BACKGROUND

During its November 2015 meeting Council resolved as follows (C5.11.15):

- 1 *Withdrawal of financial operating support, including staffing and operating costs, of the Shire's Toy Library Service, namely Swan View Toy Library and Mundaring Toy Library, as at 30th June 2016.*
- 2
 - a) *Assisting the Swan View Toy Library Committee to take on the management and running of the Service from 1st July 2016 through the provision of existing toy and storage assets; and*
 - b) *Assist the Swan View Toy Library Committee to secure premises, either through: negotiating a rental agreement with the Department of Education at the current location in Midvale ; or by relocating the service to Brown Park (kitchen area) and entering into a license arrangement with Swan View Toy Library Committee for the use of room at the Brown Park Community Centre for the purposes of toy library operations; or at another available, suitable and agreed Shire venue within the Shire of Mundaring, whichever the SVTL Committee chooses; or*
 - c) *Should the Committee choose not to pursue this option (2 a and b), to work with the Committee to disburse toys and wind up all business as at 30th June 2016.*
- 3
 - a) *Assisting the Mundaring Toy Library Committee to take on the management and running of the Service from 1st July 2016 through the provision of a community lease arrangement for the premises at Craig Street and provision of existing toy and storage assets; or*
 - b) *Should the Committee choose not to pursue this option, to work with the Committee to disburse toys and wind up all business by as at 30th June 2016.*

- 4 *Listing financial resources required in the midyear budget review to cover one off cost for relocation of the Swan View Toy Library to Brown Park Community Centre (\$2,500) as required; fit-out at Brown Park Community Centre (\$9,000) as required; and make good of Swan View Toy Library rental premises (\$15,000) as required.*

In preparation of the handover of the service the Swan View Toy Library has become incorporated as Swan View Toy Library Inc. in December 2015.

STATUTORY / LEGAL IMPLICATIONS

Section 3.58 of the *Local Government Act 1995* provides for the disposition of local government property, including the lease of land.

Regulation 30 of the *Local Government (Functions and General) Regulations 1996* provides exemption from the tender and advertising provisions of section 3.58 to community organisations such as the Swan View Toy Library Inc.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

In its decision C5.11.15 Council agreed to fund:

- The one-off costs for relocation of the toy library to the Brown Park Community Centre as required (\$2,500);
- The fitout at the Brown Park Community Centre as required (\$9,000); and
- The making good of the previous premises rented from the Department of Education in Midvale as required (\$15,000).

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan “Mundaring 2026”:

1. Governance – Objective Two: Transparent, responsive and engaged processes for Shire decision making.
2. Community – Objective Two: Residents of all ages, needs and backgrounds are engaged and supported by their community.
3. Community – Objective Three: A strong and localised community spirit.

SUSTAINABILITY IMPLICATIONS

Social

Council support of this community organisation assists in the provision of a service which enhances the quality of life for families in the Shire of Mundaring and strengthens their sense of community.

RISK IMPLICATIONS

Failure to enter into a tenancy agreement would leave both the Shire and the Swan View Toy Library Inc. unprotected and unclear about their respective obligations.

EXTERNAL CONSULTATION

Members of both Toy Libraries met with Shire employees on 17 May 2016 and received satisfactory answers to their queries about the proposed agreement.

COMMENT

The proposed tenancy agreement is a licence rather than a lease due to the fact that SVTL will only occupy a small part of the building and not have sole possession.

A similar agreement will be entered into with Mundaring Toy Library Inc. as soon as the Department of Lands provides the Shire with the power to lease this property, which is on reserve land managed by the Shire.

The SVTL licence is based on the Shire's standard lease/licence agreement for community groups.

Main characteristics of the proposed licence agreement are:

- Annual licence fee (rent) of \$250 + GST includes power and water charges and any other consumption charges;
- Term is 10 years plus a further option of five years;
- Licensee to effect and maintain public liability insurance of at least \$20 million cover;
- Shire is responsible for building insurance; and
- Licensee's maintenance and repair cap of \$500 maximum per repair/maintenance event to a maximum of \$1,200 per annum.

On 30 May 2016 SVTL wrote to the Chief Executive Officer requesting that the annual licence fee (rent) for the first year be waived in consideration of their lack of funds at this time.

When considering whether rent should be waived, it is noted that the following funding has already been provided to SVTL to date:

Insurance	\$167.68
Notice of Intended Incorporation advert	\$66.00
Incorporation Application	\$145.00
MiBase Library Management System	\$420.00
Relocation costs	\$3000.00
Upgrade shelving – approx.	\$2000.00
Brown Park refurbishment to date	\$7000.00
TOTAL	\$12,798.68

Council may form the view that payment of \$250 by SVTL is not an unreasonable demand given the financial support provided to date.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council enters into a licensing agreement with Swan View Toy Library Inc. for the kitchen area of the Brown Park Recreation Centre on the following terms:

1. The term of the licence to be ten years commencing 1 July 2016, with an option for a further term of five years;
2. The annual rent to be \$250 plus GST; and
3. Licence terms and conditions to be as per **ATTACHMENT 8**.

COUNCIL DECISION MOTION

C19.06.16

Moved by	Cr Cook
----------	---------

Seconded by	Cr Jeans
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That Council enters into a licensing agreement with Swan View Toy Library Inc. for the kitchen area of the Brown Park Recreation Centre on the following terms:

1. *The term of the licence to be ten years commencing 1 July 2016, with an option for a further term of five years;*
2. *The annual rent to be \$250 plus GST **waived for the first year**; and*
3. *Licence terms and conditions to be as per **ATTACHMENT 8**.*

CARRIED 7/4

For: Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Jeans , Cr Cook, Cr Fox

Against: Cr Lavell, Cr Bertola, Cr Brennan, Cr Perks

Next Report

Attachment 8

Report 10.9

20 pages

Licence Agreement –

Portion of Brown Park
Recreation Centre

116 Salisbury Road
Swan View WA 6056

Shire of Mundaring

Swan View Toy Library Inc.

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Details

Parties

Shire of Mundaring

of 7000 Great Eastern Highway, Mundaring, Western Australia 6073
(**Licensor**)

Swan View Toy Library Inc.

of 116 Salisbury Road, Swan View WA 6056
(**Licensee**)

Background

- A The Licensor is the proprietor in fee simple of the Land on which the Toy Library is located.
- B The Licensor has agreed to grant to the Licensee a licence to use that part of the Recreation Centre shown shaded on the sketch annexed to this agreement as **Annexure A (Licensed Area)**, together with any additional rights that are specified in this agreement.
- C The Licensor and the Licensee enter into this agreement to set out the terms and conditions of the licence.

Agreed terms

1. Grant of licence

The Licensor HEREBY GRANTS to the Licensee the Licence to use the Licensed Area:

- (a) for the Permitted Use;
- (b) for the duration of the Term,

subject to the terms and conditions set out in this Licence.

2. Other Amenities

The Licence includes the right to use, in conjunction with other users of the Recreation Centre, the Other Amenities specified in **Item 6** of the Schedule in accordance with any particular conditions of use specified in **Item 6** of the Schedule.

3. Licence fee and other payments

The Licensee COVENANTS with the Licensor:

(a) **Licence Fee**

To pay the Licensor the Licence Fee in the amount and manner set out in **Item 7** of the Schedule, without any abatement or deduction whatsoever.

Included in the Licence Fee are:

- (A) electricity and water charges; and
- (B) any other consumption charge or cost or statutory impost incurred or payable by reason of the Licensee's use and occupation of the Licensed Area.

(b) **Pay GST**

To pay the Licensor any GST payable on the Licence Fee and on any other supply made by the Licensor to the Licensee under this Licence.

(c) **Interest**

Without affecting the rights, power and remedies of the Licensor under this Licence, to pay to the Licensor interest on demand on any Amounts Payable which are unpaid for 7 days computed from the due date for payment until payment is made and any interest payable under this paragraph will be charged at the Interest Rate.

(d) **Costs**

To pay to the Licensor all costs, reasonable legal fees, disbursements and payments incurred by or for which the Licensor is liable in connection with or incidental to:

- (A) the Amounts Payable or obtaining or attempting to obtain payment of the Amounts Payable under this Licence;
- (B) any breach of covenant by the Licensee or an Authorised Person; and

- (C) any work done at the Licensee's request which the Licensor is not responsible for under the terms of this Licence.

4. Use of Licensed Area

The Licensee must not and must not suffer or permit a person to:

- (a) use the Licensed Area for any purpose other than for the purpose as set out at **Item 3** of the Schedule;
- (b) use the Licensed Area for any purpose which is not permitted under any local planning scheme or any law relating to health;
- (c) do or carry out on the Licensed Area any harmful, offensive or illegal act, matter or thing;
- (d) do or carry out on the Licensed Area anything which causes a nuisance, damage or disturbance to the Licensor or to owners or occupiers of adjoining properties;
- (e) do any act or thing which might result in excessive stress or harm to any part of the Licensed Area; or
- (f) display from or affix any signs, notices or advertisements on the Licensed Area without the prior written consent of the Licensor.

5. Alterations

The Licensee shall not:

- (a) make or cause, suffer or permit to be placed upon the Licensed Area any improvements, alterations, buildings, structures or other fixtures, fittings or equipment of any kind whatsoever other than the Permitted Structures and Equipment; or
- (b) carry out any modifications or alterations to the Licensed Area,

unless the Licensee has first obtained the prior written approval of the Licensor (which is granted at the absolute discretion of the Licensor and may be subject to such conditions as the Licensor deems fit) and all necessary approvals, licences and permits required by law have been obtained.

6. Entry and inspection of Licensed Area

The Licensee must permit the Licensor or a person authorised by the Licensor to enter the Licensed Area at any time to inspect and view the area, to carry out any maintenance work or to rectify any breach of the conditions of this Licence.

7. Signs

The Licensee shall not affix or exhibit or permit to be affixed or exhibited in or upon any part of the Licensed Area any placard, signboard, neon sign or other advertisement unless such sign is of a type described in **Item 10** of the Schedule (**Permitted Signs**) or otherwise approved in writing by the Licensor.

8. Compliance with statutes

The Licensee and any Authorised Person shall:

- (a) comply promptly with all written laws from time to time in force relating to the Licensed Area;
- (b) apply for, obtain and maintain in force all consents, approvals, authorities, licences and permits required under any written law for the Permitted Use to be undertaken on the Licensed Area;
- (c) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Licensee's use of the Licensed Area; and
- (d) ensure that all obligations in regard to payment for copyright or licensing fees are paid to the appropriate person for all performances, exhibitions or displays held within the Licensed Area.

9. Maintenance of Licensed Area

- (1) The Licensee AGREES with the Licensor that the Licensee shall be responsible to keep and maintain the Licensed Area in a clean and tidy state free from refuse, rubbish, garbage and litter during the Agreed Hours of Use.
- (2) The costs of keeping and maintaining the Licensed Area in good and substantial repair order and condition and in a clean and tidy state free from refuse, rubbish, garbage and litter in accordance with this clause shall be borne by the Licensee.

10. Responsibility for Equipment and Property

The Licensee is responsible for any equipment or property it brings into the Licensed Area including any equipment supplied by a third party and the Licensor shall have no liability to the Licensee for any loss of or damage to any such equipment or property, unless such loss or damage is caused by the negligence of the Licensor.

11. Property security

- (1) The Licensee must ensure that the building or buildings, and all of the Licensor's fixtures and fittings, are appropriately secured at all times.
- (2) The Licensee will be responsible for any loss or damage to the Licensed Area, and the Licensor's fixtures and fittings to the extent that any loss or damage was caused or contributed by an act or omission of the Licensee.

12. No liability

- (1) The Licensor will not be liable for loss, damage or injury to any person or property in or about the Licensed Area, except to the extent that any loss, damage or injury was caused or contributed to by an act or omission of the Licensor.
- (2) The Licensee acknowledges it is responsible to obtain all relevant insurances to cover damage and/or theft to its property and that Licensor does not take any responsibility for the loss or damage of the Licensee's property, except to the extent that any loss or damage was caused or contributed to by any act or omission by the Licensor.

13. Damage to Licensed Area

The Licensor and the Licensee AGREE that:

- (a) it will be the responsibility of the Licensee to repair, rehabilitate and make good any damage to the Licensed Area, including but not limited to damage to any fixtures or fittings of the Licensor, caused by or arising out of or in relation to or incidental to the use of the Licensed Area by the Licensee or any Authorised Person or resulting from an act or omission of the Licensee or any Authorised Person;
- (b) the Licensee shall be responsible for the cost of any of the repairs, rehabilitation or making good of damage referred to in **clause 13(a)**; and
- (c) the Licensee must pay to the Licensor the costs of any repair, rehabilitation or making good of damage to the Licensed Area within 7 days of receipt of a written demand for such payment being made by the Licensor.

14. Not to cause nuisance

The Licensee must not and must not suffer or permit any person to do or carry out on the Licensed Area anything which causes a nuisance, damage or disturbance to the Licensor or to owners or occupiers of adjoining properties.

15. Indemnity

The Licensee agrees to indemnify and keep indemnified the Licensor, and all officers, servants and agents of the Licensor:

- (a) from and against the destruction of or damage to any property of the Licensor or any person; and
- (b) from and against all actions claims, costs and demands in respect of loss or damage to property or death or injury of any nature and however and wherever sustained,

caused by or arising out of or in relation to or incidental to the use of the Licensed Area by the Licensee or any Authorised Person or resulting from an act or omission of the Licensee or any Authorised Person BUT the Licensee shall not be responsible for any loss or damage which is caused by the negligence of the Licensor or its servants, agents, contractors or invitees.

16. Insurance

16.1 Insurance required

The Licensee must effect and maintain with insurers approved by the Licensor (noting the Licensor's and the Licensee's respective rights and interest in the Licensed Area) for the time being:

- (a) adequate public liability insurance for a sum not less than twenty million dollars (\$20,000,000) in respect of any one claim or such greater amount as the Licensor may from time to time reasonably require; and
- (b) where the Licensor so requires, insurance to cover the Licensee's fixtures, fittings, equipment and stock against loss or damage by fire, fusion, smoke, lightning, flood, storm, tempest, earthquake, sprinkler leakage, water damage and other usual risks against which a Licensee can and does ordinarily insure in their full replacement value, and loss from theft or burglary.

16.2 Maintain insurance

The Licensee shall not cancel any policy of insurance referred to in **clause 16.1** and in the event of such cancellation this Licence shall terminate immediately and the Licensee shall have no claim against the Licensor for any loss suffered as a result of such termination.

16.3 Details and receipts

The Licensee shall produce copies of the certificates of currency or receipts confirming the currency of any policy or policies of insurance within seven (7) days of being provided with a written request by the Licensor to do so.

16.4 Not to void insurance

The Licensee agrees with the Licensor not to at any time during the Term, commit, or suffer to be done any act, matter or thing upon the Licensed Area whereby any insurance which may at any time have been effected in respect of the Licensed Area or any part thereof may be vitiated or rendered void or voidable.

17. Building Insurance

The Licensor shall effect and keep effected insurance to the full insurable value on a replacement or reinstatement value basis of the Hall against damage arising from fire, tempest, storm, earthquake, explosion, aircraft, or other aerial device including items dropped from any device, riot, commotion, flood, lightning, act of God, fusion, smoke, rainwater, leakage, impact by vehicle, machinery breakdown and malicious acts or omissions and other standard insurable risks.

18. Report to Licensor

The Licensee must immediately report to the Licensor:

- (a) any act of vandalism which occurs on or near the Licensed Area;
- (b) any occurrence or circumstances in or near the Licensed Area, of which it becomes aware, which might reasonably be expected to cause, in or on the Licensed Area, pollution of or damage to the environment; and
- (c) all notices, orders and summonses received by the Licensee and which affect the Licensed Area and immediately give them to the Licensor.

19. Licensee not to interfere with other users

The Licensee ACKNOWLEDGES that this Licence is non-exclusive and does not convey any right of exclusive possession over the Licensed Area to the Licensee and the Licensee AGREES that it shall not interfere with the use of the Recreation Centre by the Licensor, or any person authorised by the Licensor.

20. Further term

If at the date of expiration of the Term:

- (a) there is no outstanding breach of this Licence by the Licensee; and
- (b) the Licensee's conduct of its business activities is otherwise to the satisfaction of the Chief Executive Officer of the Licensor,

the Licensor may grant to the Licensee a further licence of the Licensed Area for the further term specified in **Item 5** of the Schedule upon and subject to the same terms, covenants and conditions as are contained or implied in this Licence except this **clause 21**.

21. Default

The Licensor and the Licensee AGREE that:

- (a) if the Licence Fee or any part thereof shall be in arrears after the date specified for payment for a period of fourteen (14) days after notice specifying such default shall have been served on the Licensee; or
- (b) any covenant, term or condition on the part of the Licensee herein contained or implied shall not be punctually and effectually performed or observed and such default shall continue for a period of fourteen (14) days after a notice specifying such default shall have been served on the Licensee,

then in any of the said cases it shall be lawful for the Licensor at any time thereafter by notice in writing to the Licensee to terminate the Licence hereby granted. Upon receipt of such notice by the Licensee the Licence hereby granted shall terminate, but without prejudice to the right of action of the Licensor for arrears of the Licence Fee or damages for breach of any other covenant. Upon such termination the parties acknowledge that the Licensee shall not be entitled to any refund of the Licence Fee, in respect of any unexpired portion of the Term.

22. Restoration of Licensed Area

The Licensee AGREES with the Licensor that:

- (a) at the expiration or sooner determination of this Licence, it shall at its cost remove from the Licensed Area any alterations, additions or improvements to the Licensed Area installed by the Licensee including the Permitted Structures and Equipment (other than air-conditioning units, plant and equipment, fire equipment, security alarms and security systems and other fixtures and fittings which in the opinion of the Lessor form an integral part of the Licensed Area), unless otherwise approved in writing by the Licensor;
- (b) it shall restore the Licensed Area to the condition in which it existed at the date of possession of the Licensed Area to the satisfaction of the Licensor; and
- (c) in the event the Licensee does not restore the Licensed Area to the satisfaction of the Licensor within one month of the expiration or sooner determination of this Licence the Licensor may remove any alterations, additions or improvements installed by the Licensee and restore the Licensed Area to its satisfaction and the costs of carrying out such removal and restoration shall be a liquidated debt recoverable from the Licensee by the Licensor in a Court of competent jurisdiction.

23. Rights rest in contract only

The Licensee ACKNOWLEDGES that the rights hereby conferred rest in contract only and nothing herein contained or implied shall be construed as granting or shall be deemed to grant to the Licensee any estate or interest in the Licensed Area or any right of exclusive possession.

24. Yielding up at expiration of term

The Licensee AGREES with the Licensor that at the end or sooner termination of the Term of the Licence it shall leave the Licensed Area in a condition consistent with the provisions of this Licence.

25. No warranty

The Licensor gives no warranty:

- (a) as to the suitability or otherwise of the Licensed Area for the Permitted Use; or
- (b) that the Licensor will issue any consents, approvals, authorities, permits or licences required by the Licensee under any statute for its use of the Licensed Area.

26. No fetter

Notwithstanding any other provision of this Licence, the Licensee ACKNOWLEDGES that the Licensor is a local government established by the *Local Government Act 1995*, and in that capacity the Licensor may be obliged to determine applications for approvals having regard to statutes governing such applications including matters required to be taken into consideration and formal processes to be undertaken, and the Licensor shall not be taken to be in default under this Licence by performing its statutory obligations or exercising its statutory discretions, nor shall any provision of this Licence fetter the Licensor in performing its statutory obligations or exercising any discretion.

27. Notice

- (1) Any notice given or served under this Agreement shall be in writing and addressed as follows:

- (a) if given to the Licensor, addressed and forwarded to:

Contact: Chief Executive Officer
Address: Shire of Mundaring
7000 Great Eastern Highway
MUNDARING WA 6073

or otherwise as notified by the Licensor,

- (b) if given to the Licensee, addressed and forwarded to:

Contact: President
Swan View Toy Library Inc.
Address: 116 Salisbury Road
SWAN VIEW WA 6056

or otherwise as notified by the Licensee.

- (2) Any such notice shall be deemed duly received:

- (a) if delivered personally on the day when delivered to the address of the addressee specified in the document (or such other address as that party notifies in writing); or
 - (b) if sent by pre-paid mail on the day which is two business days after the day of posting.

28. Dispute resolution

Any dispute or difference whatsoever arising out of or in connection with this Deed that cannot be resolved by either:

- (a) negotiation between the parties; or

(b) mediation,

shall be submitted to arbitration in accordance with, and subject to, The Institute of Arbitrators & Mediators Australia Rules for the Conduct of Commercial Arbitrations.

29. Relationship between parties

This Licence does not create a partnership, joint venture or relationship of principal and agent between the parties.

30. Severance

If any part of this Licence is, or becomes, void or unenforceable that part is or will be, severed from this Licence to the intent that all parts that are not, or do not become, void or unenforceable remain in full force and effect and are unaffected

31. Variation

This Licence may be varied only by deed executed by the Parties subject to such consents as are required by this Licence or at law.

32. Governing law

This Licence is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

33. Additional terms covenants and conditions

Each of the terms, covenants and conditions (if any) specified in **Item 10** of the Schedule shall be deemed part of this Licence and shall be binding upon the Licensor and Licensee as if incorporated in the body of this Licence.

34. Definitions

In this Licence, unless otherwise required by the context or subject matter:

Alterations means any of the acts referred to in **clause 5(a)** and **5(b)**.

Amounts Payable means the Licence Fee and any other money payable by the Licensee under this Licence;

Authorised Person means an agent, employee, member, invitee or sub-licensee of the Licensee;

CEO means the Chief Executive Officer for the time being of the Licensor or any person appointed by the Chief Executive Officer to perform any of her or his functions under this Licence;

Commencement Date means the date of commencement of the Term specified in **Item 4** of the Schedule;

Consumer Law means any law protecting or relating to the rights of consumers including but not limited to the (CTH) *Competition and Consumer Act 2010* and the *Fair Trading Act 2010* (WA);

GST means a tax under the *A New Tax System (Goods and Services Tax) Act 1999* (Cth) and any legislation substituted for, replacing or amending that Act, levied on a supply including but not

limited to the Licence Fee or other money payable to the Licensor for goods or services or property or any other thing under this Licence;

Interest Rate means the rate at the time the payment falls due being 2% greater than the Licensor's general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000.00;

Licence means this deed as supplemented, amended or varied from time to time;

Licence Fee means the fee specified in **Item 7** of the Schedule;

Licensed Area means the Licensed Area described in **Item 1** of the Schedule;

Licensee's Covenants means the covenants, agreements and obligations set out or implied in this Licence to be performed and observed by the Licensee;

Licensor's Covenants means the covenants, agreements and obligations set out or implied in this Licence, or imposed by law to be performed and observed by the Licensor;

Notice means each notice, demand, consent or authority given or made to any person under this Licence;

Party means the Licensor or the Licensee according to the context;

Permitted Use means the use set out in **Item 3** of the Schedule;

Schedule means the Schedule to this Licence, unless otherwise stipulated;

Supply means a good or service or any other thing supplied by the Licensor under this Licence and includes but is not limited to a grant of a right to use the Licensed Area;

Term means the term stipulated in **Item 5** of the Schedule and, where the context permits, includes any further term;

Termination means the date of expiry or sooner determination of the Term; and

Written law has the meaning given to it by the *Interpretation Act 1984*.

35. Interpretation

In this Licence, unless expressed to the contrary:

- (a) Words importing:
 - (i) the singular include the plural;
 - (ii) the plural include the singular; and
 - (iii) any gender includes each gender;
- (b) A reference to:
 - (i) a natural person includes a body corporate or local government;
 - (ii) a body corporate or local government includes a natural person;

- (iii) a Party includes its legal personal representatives, successors and assigns and if a Party comprises two or more persons, the legal personal representatives, successors and assigns of each of those persons;
- (iv) a statute, includes an ordinance, code, regulation, award, local planning scheme, regulation, local law, by-law, requisition, order or other statutory instruments made under any of them and a reference to any of them, whether or not by name, includes any amendments to, re-enactments of or replacements of any of them from time to time in force;
- (v) a right includes a benefit, remedy, discretion, authority or power;
- (vi) an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
- (vii) this Licence or provisions of this Licence or any other deed, agreement, instrument or contract includes a reference to:
 - (A) both express and implied provisions; and
 - (B) that other deed, agreement, instrument or contract as varied, supplemented, replaced or amended;
- (viii) writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;
- (ix) any thing (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them; and
- (x) a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure is a reference to, respectively, a subparagraph, paragraph, subclause, clause, Item, Schedule or Annexure of this Licence;
- (c) The covenants and obligations on the part of the Licensee not to do or omit to do any act or thing include:
 - (i) covenants not to permit that act or thing to be done or omitted to be done by any officer, workmen, servants, agents, contractors, licensees, invitees, assignees or persons authorised by the Licensee; and
 - (ii) a covenant to take all reasonable steps to ensure that that act or thing is not done or omitted to be done;
- (d) Except in the Schedule, headings do not affect the interpretation of this Licence;
- (e) If a Party comprises two or more persons, the covenants and agreements on their part bind them and must be observed and performed by them jointly and each of them severally, and may be enforced against any one or more of them; and
- (f) The Schedule and Annexures (if any) form part of the Licence.

Schedule

Item 1 Licensed Area

That portion of the Recreation Centre shown hachured on the plan annexed hereto as **Annexure A**.

Item 2 Agreed Hours

24 hours per day, 7 days per week.

Item 3 Permitted Use

Toy library.

Item 4 Commencement Date

1 July 2016.

Item 5 Term & Further Term of Licence

Term: Ten (10) years from 1 July 2016 to 30 June 2026

Further Term: Five (5) years from 1 July 2026 to 30 June 2031

Item 6 Other Amenities

Toilets.

Item 7 Licence Fee

Licence Fee: Two hundred and fifty dollars (\$250) plus GST as varied from time to time pursuant to the terms of this Licence

Manner of Payment: Annually in advance.

Item 8 Licence Fee Review

Annually on the anniversary of the Commencement Date during the Term and any further Term.

The CPI rent review will increase the amount of Rent payable during the immediately preceding period by the percentage of any increase in CPI having regard to the quarterly CPI published immediately prior to the later of the Commencement Date or the last Rent Review Date as the case may be and the quarterly CPI published immediately prior to the relevant Rent Review Date.

Notwithstanding the provisions of this clause, the Rent payable from any Rent Review Date will not be less than the Rent payable in the period immediately preceding such Rent Review Date.

Item 9 Permitted Signs

One fixed sign as approved by Shire of Mundaring.

One free standing A-frame sign.

Item 10 Additional terms, covenants and conditions

1. Maintenance and Repair Expenditure Caps

Notwithstanding any other provision of this License, the parties AGREE -

- (a) the Licensee must promptly repair to the satisfaction of the Licensor any damage, or replace any damaged item when the repair or replacement cost is less than the Once-off Maximum Amount specified in **paragraph 2(a)** (including without limitation any insurance excess for such repair or replacement) and the amount expended by the Licensee on maintenance or repair (including without limitation any insurance excesses for such repair or replacement) is less than the Annual Maximum Amount specified in **paragraph 2(b)** per year;
- (b) if the value of the repair or replacement exceeds the Once-off Maximum Amount or the Lessee has spent more than the Annual Maximum Amount annually on repair and maintenance, the Licensee must provide to the Licensor
 - (i) two written quotes verifying the cost of repair or replacement above the Once-off Cap Maximum Amount; or
 - (ii) records verifying that the Lessee has spent more than the Annual Maximum Amount per year on maintenance and repair.
- (c) The Licensor reserves the right to seek an alternative quotation where it believes the value of the repairs or replacement in respect of **(b)(i)** can be undertaken for less than Once-off Maximum Amount;
- (d) If the Licensor is satisfied that -
 - (i) the repair or replacement cost exceeds Once-off Maximum Amount or the Lessee has spent more than the Yearly Maximum Amount per year on repair and maintenance (as the case may be);
 - (ii) such repair or replacement is in Licensor's reasonable opinion necessary;
 - (iii) such repair or replacement has not been caused by any action or omission of or on the part of the Licensee (or its servants, agents, contractors or invitees), or by the Licensee's particular use or occupancy of the Premises;the Licensor will pay any additional amount in excess of Once-off Maximum Amount or the Annual Maximum Amount (as the case may be).

2. Expenditure Caps

- (a) Once-off Maximum Amount - **\$500**
- (b) Annual Maximum Amount - **\$1,200.**

Signing page

EXECUTED by the parties as a Deed on the

day of

2016

The Common Seal of Shire of Mundaring was hereunto affixed by authority of Council:

Shire President

Cr David Lavell

Chief Executive Officer

Jonathan Throssell

THE COMMON SEAL of **Swan View Toy Library Inc.** was hereunto affixed pursuant to the constitution of **Swan View Toy Library Inc.** in the presence of each of the undersigned each of whom hereby declares by the execution of this document that he or she holds the office in **Swan View Toy Library Inc.** indicated under his or her name -

Office Holder Sign

Office Holder Sign

Name:

Name:

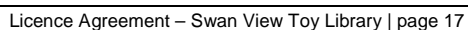
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Address:

Office Held:

Office Held:

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Annexure B – Licensee's maintenance and cleaning obligations

INTERNAL

The interior of the building is to be maintained in a clean and tidy condition at all times and within the terms of the Lease, is to be kept free of dirty marks, cobwebs and vermin.

Internal	Licensee Responsibilities
Windows	To be kept clean, free from any marks and cobwebs. To be lockable and operable.
Doors	To be kept clean, free from any marks, damage and cobwebs. To be lockable and operable. Any door closers or other devices fitted should be maintained in good working order. NOTE: Locks are not to be changed without the prior approval of the Licensor. Locks must be keyed to Licensor's Key System.
Walls	To be kept clean, free from any marks, damage and cobwebs.
Ceiling	To be kept clean, free of cobwebs and cleaned of any temporary decoration. Penetrations for appliances such as air conditioning vents shall be kept clean and in good working order. NOTE: Any water damage or sagging to be reported to the Licensor.
Floors	To be kept clean and regularly maintained in accordance with the requirements of the type of surface, i.e. carpets to be vacuumed and steam cleaned annually, hard floors to be swept and mopped. These need to be replaced by Licensee if damaged due to abuse or damage. In kitchen areas, relevant Health requirements must be strictly complied with.
Cupboards	To be regularly cleaned with all doors, latches, drawers and shelves being in good working order. To be free from any marks or food residue.
Built in joinery (benches, cabinets)	To be regularly cleaned and free of debris.
Sinks, Basins, Pedestal Pans and Cisterns	To be maintained in a clean and operable condition. Clearing of all blockages and repairs to fittings are the Licensee's responsibility.
Pest Control	Keep premises free of pests with the exemption of white ant treatment. Other insects and small rodents control is the responsibility of the Licensee.

	Any white ant activity to be reported promptly to the Licensor. Failure to do so may result in the Licensee being held responsible for damage due to white ants.
Painting	Patch painting required for repair purposes.
Toilets	To be checked and kept clean before leaving the building.
Electrical Fittings	All electrical fittings such as power points, light switches and light fittings to be kept clean and in good working order. Replace light globes and fluorescent light tubes which may fail.
Fire Fighting Equipment and Exit Signs	To ensure Fire Fighting Equipment is not tampered with or removed from designated area. Licensee is responsible for costs incurred for replacement, misuse, tampered or lost Fire Fighting Equipment. The Licensee is responsible for notifying the Lessor if the Fire Evacuation Exit Signs are not in good working order.
Rubbish Bins	All rubbish is to be placed in the outside Rubbish Bins in the designated bin areas/enclosures.

APPLIANCES:	
Air Conditioning	The Licensee to operate and clean in accordance with the manufacturer's standards. Maintenance and periodical servicing to be the Licensee's responsibility. Major repairs, eg burnt out fan motor or replacement of the unit, to be the Licensor's responsibility.
Gas Appliances	To operate and be regularly cleaned in good working order with all Alinta Gas requirements being complied with.
Stove, Fans, Refrigerators, Heaters & Other White Goods	All to be kept clean and operated in accordance with the manufacture's requirements.

EXTERNAL

Not applicable.

10.10 Material Variance Reporting for 2016/17

File Code	FI.BUD
Author	Stan Kocian, Manager Finance & Governance
Senior Employee	Paul O'Connor, Director Corporate Services
Disclosure of Any Interest	Nil

SUMMARY

Each financial year, Council is required to set a value for reporting material variances.

The purpose of this report is to adopt the percentage or value to be used in the reporting of material variances of the adopted budget. It is proposed that the values for 2016/17 are:

- Revenue – material variances will be identified, where actual varies to budget by an amount of (+) or (-) \$50,000 or 10%, whichever is the greater; and
- Expenses – material variances will be identified, where the actual varies to budget by an amount of (+) or (-) \$100,000 or 10% whichever is the greater.

BACKGROUND

Council is required to adopt a percentage or value for the purposes of reporting the Shire's material variances in the monthly Financial Activity Statement.

This value or percentage is then used throughout the financial year to identify potential areas in the Shire's actual revenues and expenditures that may not be in keeping with Shire's adopted budget. The early identification of these potential issues can assist in better utilisation and allocation of the Shire's funds and resources.

The Shire adopted the following variance thresholds for the 2015/16 financial year:

Revenues – material variances will be identified where, for each Directorate, for the period being reported, the actual varies to budget by an amount of (+) or (-) \$50,000 or 10%, whichever is the greater.

Expenses – material variances will be identified where, for each Directorate, for the period being reported, the actual varies to budget by an amount of (+) or (-) \$100,000 or 10%, whichever is the greater.

STATUTORY / LEGAL IMPLICATIONS

The *Local Government (Financial Management) Regulations 1996* – Regulation 34 Clause 5 – states:

“Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS, to be used in statements of financial activity for reporting material variances”.

AASB 1031 (Australian Accounting Standards Board) relates to the issue of materiality. Whilst there are a number of factors associated with materiality, the notion of materiality guides the margin of error that is acceptable in the amount attributed to an item or aggregate of items and the degree of precision required in estimating the amount of an item or an aggregate of those items.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The adoption of the material variances percentage or value is designed to report on areas within the Shire’s budget against actual revenues and expenditures and identify where potential financial issues may be occurring.

STRATEGIC IMPLICATIONS

Supports Strategic Community Plan 2026:

- Strategic Theme 1.1.1 - Prudently consider resource allocation

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Reporting on material variances each month addresses the risk that Council is not made aware of significant budget variances during the financial year.

EXTERNAL CONSULTATION

Nil

COMMENT

It is recommended that Council adopt the same variance thresholds for the 2016/17 financial year that were used for 2015/16 financial year.

These values have proven to be an appropriate indicator of variances that should be identified and assessed to identify if any potential issues exist in terms of budgeted revenue and expenditure and actual revenue and expenditure.

A lower variance threshold would result in insignificant variances being reported to Council, whilst a higher variance threshold would result in variances that could be considered as significant not being reported to Council.

VOTING REQUIREMENT

Simple majority

COUNCIL DECISION RECOMMENDATION		C20.06.16	
<i>Moved by</i>	<i>Cr Bertola</i>	<i>Seconded by</i>	<i>Cr Martin</i>

That Council, pursuant to Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, adopt the following values for reporting material variances in the monthly statement of financial activity during the 2016/17 financial year:

- (+) or (-) \$50,000 or 10%, whichever is the greater for Revenue; and
- (+) or (-) \$100,000 or 10%, whichever is the greater for Expenses.

CARRIED 9/2

For: *Cr Lavell, Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Brennan, Cr Fox, Cr Perks, Cr Bertola*

Against: *Cr Cook, Cr Jeans*

Next Report

10.11 Payment between Meetings – April 2016

File Code	FI.BUD
Author	Mia Miller, Finance Officer (Accounts Payable)
Senior Employee	Paul O'Connor, Director Corporate Services
Disclosure of Any Interest	Nil

SUMMARY

A list of accounts paid from the Municipal Fund or Trust Fund under the Chief Executive Officer's delegated authority for the month of April 2016 is presented to Council to note.

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Shire's Municipal and Trust Funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented.

STATUTORY / LEGAL IMPLICATIONS

Regulation 13 of the Local Government (Financial Management) Regulations 1996 states –

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*
 - (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction*
- (3) *A list prepared under sub regulation (1) or (2) is to be –*
 - (a) *presented to council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting*

POLICY IMPLICATIONS

FI-01 Corporate Purchasing Card

FINANCIAL IMPLICATIONS

All payments have been made in accordance with the approved budget and provides for the effective and timely payment of the Shire's contractors and other creditors.

STRATEGIC IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

RISK IMPLICATIONS

In accordance with section 6.8 of the *Local Government Act 1995*, a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised by an absolute majority of Council.

EXTERNAL CONSULTATION

Nil

COMMENT

Nil

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION RECOMMENDATION
<i>Moved by</i> <i>Cr Clark</i> <i>Seconded by</i> <i>Cr Perks</i>

C21.06.16

That Council notes the payments made between 1 and 30 April 2016 included as **ATTACHMENT 9** and **ATTACHMENT 10**.

CARRIED 11/0

For: *Cr Lavell, Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Brennan,
Cr Jeans , Cr Cook, Cr Fox, Cr Perks, Cr Bertola*

Against: *Nil*

Next Report

Attachment 9

Report 10.11

2 Pages

PAYMENTS BETWEEN MEETINGS

In compliance with *Regulation 13 of the Local Government (Financial Management) Regulations 1996* (as amended) a list of accounts paid since the last such list was prepared is to be presented to the next Ordinary Meeting of Council and included in the minutes of that meeting.

CERTIFICATION

The attached schedule of accounts paid is for the period 1 – 30 April 2016 totalling **\$5,635,637.59** be received by Council covers:

- Municipal Cheques 110625 - 110640;
- Electronic Funds Transfer (Payroll, Purchase Cards, Fleetcare payments etc); and
- Trust Fund Vouchers 9301311 – 9301332

has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services as to prices, computations, costings, and amounts due for payment.

Cheques have been signed in accordance with Council resolution R23120 and Instrument of Delegation - Reference: CE - 1 of the Delegations of Authority Register dated 22 July 1997.

Under Section 5.46 (3) of the *Local Government Act* and *Regulation 19 of the Local Government (Administration) Regulations*, this record of the Exercise of Delegated Authority is registered.



DIRECTOR CORPORATE SERVICES

Schedule of Accounts:

	Amounts \$	Total \$
MUNICIPAL ACCOUNT		
MUNICIPAL CHEQUE PAYMENTS (Schedule 1 - Page 2)	49,861.15	
EFT PAYMENTS (Schedule 2 - Page 19)	3,928,728.57	
EFT PAYROLL PAYMENTS (Schedule 2 - Page 21)	907,723.22	
NATIONAL AUSTRALIA BANK (NAB PURCHASE CARD)	72,135.30	
(Schedule 2 – Total - Page 21); and		
(Schedule 3 – Details - Pages 1-5)		
FLEETCARE PAYMENTS (Schedule 2 - Page 21)	4,003.96	
COMMONWEALTH BANK BPOINT FEES	672.49	
(Schedule 2 - Page 21)		
WESTPAC BANK FEES (Schedule 2 - Page 21)	2,287.04	
WESTPAC BANK FEES TRUST (Schedule 2 - Page 21)	27.83	
HP FINANCIAL SERVICES (Schedule 2 - Page 21)	11,818.08	
KONICA MINOLTA – EQUIPMENT LEASE (Schedule 2 - Page 21)	2,849.07	
PUMA FUEL (Schedule 2 – Page 21)	110.91	
TOTAL MUNICIPAL ACCOUNT		\$4,980,217.62
TRUST ACCOUNT (Schedule 3 – Page 20)		\$655,419.97
RESERVE ACCOUNT		Nil
TOTAL ALL SCHEDULES		\$5,635,637.59

Attachment 10

Report 10.11

26 Pages

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
Bank: WESTPAC Bank - Municipal Account Account : 036-075 000060					Invoice Value	Amount Remitted
Cheque Details						
34.01	Water Corporation	110625 - 110626	01/04/2016	WATER RATES & FEES		\$15,234.93
		INV 90150051	01/04/2016	WATER RATES & FEES	\$48.14	
		INV 90046960	01/04/2016	WATER RATES & FEES	\$25.12	
		INV 90046979	01/04/2016	WATER RATES & FEES	\$2,624.85	
		INV 90154377	01/04/2016	WATER RATES & FEES	\$619.53	
		INV 90046971	01/04/2016	WATER RATES & FEES	\$1,871.14	
		INV 90046975	01/04/2016	WATER RATES & FEES	\$692.78	
		INV 90046973	30/03/2016	WATER RATES & FEES	\$979.53	
		INV 90046979	30/03/2016	WATER RATES & FEES	\$92.09	
		INV 90092912	30/03/2016	WATER RATES & FEES	\$159.07	
		INV 90046835	01/04/2016	WATER RATES & FEES	\$14.65	
		INV 90046564	30/03/2016	WATER RATES & FEES	\$31.40	
		INV 90046585	30/03/2016	WATER RATES & FEES	\$7,645.47	
		INV 90046564	30/03/2016	WATER RATES & FEES	\$138.14	
		INV 90046586	30/03/2016	WATER RATES & FEES	\$293.02	
4.01	Health Insurance Fund of WA	110627	11/04/2016	PAYROLL DEDUCTION		\$1,030.75
		INV PY01-20-	03/04/2016	PAYROLL DEDUCTION	\$1,030.75	
16.01	Shire of Mundaring	110628	11/04/2016	REIMBURSEMENT OF PETTY CASH		\$188.55
		INV PETTY CA	08/04/2016	REIMBURSEMENT OF PETTY CASH - BROWN PARK	\$188.55	
34.01	Water Corporation	110629 - 110630	11/04/2016	WATER RATES & FEES		\$9,390.70
		INV 90046944	05/04/2016	WATER RATES & FEES	\$73.26	
		INV 90045799	05/04/2016	WATER RATES & FEES	\$111.26	
		INV 90045668	05/04/2016	WATER RATES & FEES	\$1,232.14	
		INV 90046888	30/03/2016	WATER RATES & FEES	\$1,403.08	
		INV 90045656	30/03/2016	WATER RATES & FEES	\$1,466.11	
		INV 90046862	30/03/2016	WATER RATES & FEES	\$56.51	
		INV 90046868	30/03/2016	WATER RATES & FEES	\$6.28	
		INV 90045665	05/04/2016	WATER RATES & FEES	\$537.41	
		INV 90045777	05/04/2016	WATER RATES & FEES	\$357.90	
		INV 90046747	07/04/2016	WATER RATES & FEES	\$1,271.29	
		INV 90046761	07/04/2016	WATER RATES & FEES	\$77.44	
		INV 90046770	07/04/2016	WATER RATES & FEES	\$399.76	
		INV 90107729	07/04/2016	WATER RATES & FEES	\$426.97	
		INV 90150053	07/04/2016	WATER RATES & FEES	\$8.37	
		INV 90123889	07/04/2016	WATER RATES & FEES	\$1,746.82	
		INV 90132128	05/04/2016	WATER RATES & FEES	\$90.00	
		INV 90086435	05/04/2016	WATER RATES & FEES	\$126.10	
16.01	Shire of Mundaring	110631	15/04/2016	REIMBURSEMENT OF PETTY CASH		\$297.95
		INV PETTY CA	15/04/2016	REIMBURSEMENT OF PETTY CASH - ADMIN	\$297.95	
34.01	Water Corporation	110632	15/04/2016	WATER RATES & FEES		\$1,876.21
		INV 90046000	14/04/2016	WATER RATES & FEES	\$674.83	
		INV 90199916	14/04/2016	WATER RATES & FEES	\$1,144.87	
		INV 90046105	14/04/2016	WATER RATES & FEES	\$41.86	
		INV 90046073	14/04/2016	WATER RATES & FEES	\$8.37	
		INV 90141117	14/04/2016	WATER RATES & FEES	\$6.28	
11428.01	Ms G T Blurton	110633	19/04/2016	RE-ISSUE OF REFUND FOR OVERPAYMENT OF FEES		\$240.00
		INV REFUND	19/04/2016	RE-ISSUE OF REFUND FOR OVERPAYMENT OF FEES	\$240.00	
20404	Mr S R Hovitch & Ms T K Bywaters	110634	22/04/2016	RATES REFUND		\$25.50
		INV REFUND	22/04/2016	RATES REFUND	\$25.50	
4.01	Health Insurance Fund of WA	110635	22/04/2016	PAYROLL DEDUCTION		\$1,117.30
		INV PY01-21-	17/04/2016	PAYROLL DEDUCTION	\$1,117.30	
		110636-110637		CANCELLED		
34.01	Water Corporation	110638	28/04/2016	WATER RATES & FEES		\$2,134.27
		INV 90042933	19/04/2016	WATER RATES & FEES	\$156.76	
		INV 90043092	19/04/2016	WATER RATES & FEES	\$116.07	
		INV 90042770	19/04/2016	WATER RATES & FEES	\$1,011.22	
		INV 90196900	21/04/2016	WATER RATES & FEES	\$487.82	
		INV 90097850	14/04/2016	WATER RATES & FEES	\$18.84	
		INV 90046159	14/04/2016	WATER RATES & FEES	\$16.74	
		INV 90046034	15/04/2016	WATER RATES & FEES	\$79.86	
		INV 90046798	19/04/2016	WATER RATES & FEES	\$74.11	
		INV 90047051	19/04/2016	WATER RATES & FEES	\$131.86	
		INV 90046795	19/04/2016	WATER RATES & FEES	\$40.99	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
34.01	Water Corporation	110639 - 110640	28/04/2016	WATER RATES & FEES		\$18,324.99
		INV 90216328	15/04/2016	REPAIR WORK - R39693 JACOBY ST	\$787.53	
		INV 90046795	15/04/2016	WATER RATES & FEES	\$75.67	
		INV 90046799	15/04/2016	WATER RATES & FEES	\$223.46	
		INV 90046795	19/04/2016	WATER RATES & FEES	\$37.68	
		INV 90046798	19/04/2016	WATER RATES & FEES	\$874.87	
		INV 90046798	19/04/2016	WATER RATES & FEES	\$307.67	
		INV 90046806	19/04/2016	WATER RATES & FEES	\$9,188.27	
		INV 90046871	19/04/2016	WATER RATES & FEES	\$54.42	
		INV 90046808	19/04/2016	WATER RATES & FEES	\$211.40	
		INV 90046798	19/04/2016	WATER RATES & FEES	\$39.77	
		INV 90046807	19/04/2016	WATER RATES & FEES	\$161.81	
		INV 90047074	19/04/2016	WATER RATES & FEES	\$429.07	
		INV 90047078	19/04/2016	WATER RATES & FEES	\$464.65	
		INV 90046839	19/04/2016	WATER RATES & FEES	\$302.03	
		INV 90046795	19/04/2016	WATER RATES & FEES	\$834.77	
		INV 90046799	21/04/2016	WATER RATES & FEES	\$94.83	
		INV 90156344	19/04/2016	WATER RATES & FEES	\$347.44	
		INV 90046845	19/04/2016	WATER RATES & FEES	\$3,481.51	
		INV 90046783	19/04/2016	WATER RATES & FEES	\$326.51	
		INV 90183716	28/04/2016	WATER RATES & FEES	\$10.47	
		INV 90046932	22/04/2016	WATER RATES & FEES	\$71.16	
		Total Confirmation Cheques				\$49,861.16
Electronic Funds Transfer Payments						
10313.01	Mr R K Perks	1661.10313-0104/04/2016		COUNCILLOR ALLOWANCE		\$2,006.25
		INV MEETING 10/11/2015		ENTITLEMENTS FOR APRIL 2016	\$2,006.25	
10786.01	Just Platters WA	1661.10786-0104/04/2016		CATERING		\$200.00
		INV JP-00037 30/03/2016		CATERING- BFAC MEETING MARCH 2016	\$200.00	
10835.01	Cafe Cinco Gallos	1661.10835-0104/04/2016		CATERING		\$202.00
		INV 107 01/04/2016		CATERING - DIRECTORATE SESSION 17/03/16	\$112.00	
		INV 106 01/04/2016		CATERING - BAG 08/03/16	\$90.00	
10994.01	Maintenance & Construction Services	1661.10994-0104/04/2016		CONSTRUCTION OF ELSIE AUSTIN SOCIAL ROOM		\$177,117.74
		INV 004091 01/04/2016		CONSTRUCTION OF ELSIE AUSTIN SOCIAL ROOM	\$177,117.74	
11017.01	Telstra SNP Monitoring Pty Ltd	1661.11017-0104/04/2016		RECONNECT CCTV FOR REMOTE ACCESS		\$225.50
		INV SP13070 01/04/2016		RECONNECT CCTV FOR REMOTE ACCESS	\$225.50	
11020.01	Nosh Catering	1661.11020-0104/04/2016		CATERING		\$960.85
		INV 113601 01/04/2016		CATERING - COUNCIL MEETING	\$960.85	
11101.01	Play Park Installers	1661.11101-0104/04/2016		INSTALLATION SERVICES		\$500.50
		INV 1643 30/03/2016		INSTALLATION OF FURNITURE - SCULPTURE PARK	\$500.50	
11133.01	M2 Technology Pty Ltd	1661.11133-0104/04/2016		INSTALLATION SERVICES		\$1,425.60
		INV RV31566 01/04/2016		INSTALLATION OF NEW PHONE POINTS	\$1,425.60	
11135.01	Frontline Fire & Rescue Equipment	1661.11135-0104/04/2016		EQUIPMENT		\$44.00
		INV 53634 18/03/2016		EQUIPMENT - VBFB	\$44.00	
11202.01	Mr A Brennan	1661.11202-0104/04/2016		COUNCILLOR ALLOWANCE		\$2,006.25
		INV MEETING 10/11/2015		ENTITLEMENTS FOR APRIL 2016	\$2,006.25	
11203.01	Ms L Fisher	1661.11203-0104/04/2016		COUNCILLOR ALLOWANCE		\$2,006.25
		INV MEETING 10/11/2015		ENTITLEMENTS FOR APRIL 2016	\$2,006.25	
11205.01	Mr J S Martin	1661.11205-0104/04/2016		COUNCILLOR ALLOWANCE		\$2,006.25
		INV MEETING 10/11/2015		ENTITLEMENTS FOR APRIL 2016	\$2,006.25	
11210.01	Mr D A Jeans	1661.11210-0104/04/2016		COUNCILLOR ALLOWANCE		\$2,006.25
		INV MEETING 10/11/2015		ENTITLEMENTS FOR APRIL 2016	\$2,006.25	
11211.01	Staff Link Personnel Pty Ltd	1661.11211-0104/04/2016		TEMP STAFF		\$2,228.47
		INV 19951 01/04/2016		TEMP STAFF - DEPOT	\$2,228.47	
11310.01	Aura Sports Pty Ltd	1661.11310-0104/04/2016		SPORTS FLOOR INSTALLATION		\$33,030.80
		INV 50254 01/04/2016		INSTALL NEW SPORTS FLOOR - BROWN PARK	\$33,030.80	
11313.01	Nature Play Solutions Pty Ltd	1661.11313-0104/04/2016		PLAYSCAPE EXPENSES		\$502.15
		INV 00001253 01/04/2016		ADDITIONAL TREE FOR NATURE BASED PLAYSCAPE	\$502.15	
11322.01	Instant Transportable Offices	1661.11322-0104/04/2016		TRANSPORTABLE OFFICES COSTS		\$2,860.00
		INV 00003120 01/04/2016		STRUCTURAL CERTIFICATION	\$1,210.00	
		INV 00003121 01/04/2016		ENERGY EFFICIENCY CERTIFICATION	\$825.00	
		INV 00003122 01/04/2016		ENERGY EFFICIENCY CERTIFICATION	\$825.00	
11336.01	Fimar Pty Ltd T/A Fimar Engraving	1661.11336-0104/04/2016		PLAQUE ENGRAVING		\$1,012.00
		INV 00001418 30/03/2016		PLAQUE ENGRAVING - COMMUNITY RECOVERY	\$1,012.00	
11354.01	Allan Wayne T/A Kintore Concreting	1661.11354-0104/04/2016		CONCRETE PLINTHS		\$7,040.00
		INV 0116 (a) 01/04/2016		CONCRETE PLINTHS FOR COMMUNITY RECOVERY	\$7,040.00	
11356.01	The Reedy Family Hybrid Discretionary Trust T/A Play Check	1661.11356-0104/04/2016		PLAYGROUND AUDIT		\$450.00
		INV 00877 01/04/2016		POST INSTALLATION AUDIT - SCULPTURE PARK	\$450.00	
11373.01	Badge Constructions Pty Ltd	1661.11373-0104/04/2016		CONSTRUCTION OF BOYA HUB		\$231,415.79
		INV 5698 01/04/2016		PROGRESS CLAIM 2 - CONSTRUCTION OF BOYA HUB	\$231,415.79	
11376.01	Mr N G Compton	1661.11376-0104/04/2016		WATER PLAY FEATURE		\$12,000.00
		INV 10032016 30/03/2016		WATER PLAY FEATURE - SCULPTURE PARK	\$12,000.00	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
11379.01	Pindan Constructions	1661.11379-0104/04/2016		CONSTRUCTION OF MUNDARING RECREATION INV # 711-02 04/04/2016 PROGRESS CLAIM 2 - CONSTRUCTION OF MDG REC	\$64,337.08	\$64,337.08
11413.01	Ergolink (Max & Claire Pty Ltd)	1661.11413-0104/04/2016		ANTI FATIGUE MATS INV 00050116 01/04/2016 ANTI FATIGUE MATS X 2	\$242.75	\$242.75
11414.01	Ms G Kickett	1661.11414-0104/04/2016		CULTURAL TRAINING INV 37 01/04/2016 DELIVERY OF INDIGENOUS CULTURAL TRAINING	\$1,000.00	\$1,000.00
11418.01	WA Fire Protection	1661.11418-0104/04/2016		INSPECT & SERVICE FIRE EQUIPMENT INV 14905 01/04/2016 INSPECT & SERVICE FIRE EQUIPMENT INV 14901 01/04/2016 INSPECT & SERVICE FIRE EQUIPMENT INV 14908 01/04/2016 INSPECT & SERVICE FIRE EQUIPMENT INV 14907 01/04/2016 INSPECT & SERVICE FIRE EQUIPMENT	\$225.50 \$94.60 \$264.00 \$66.00	\$650.10
11419.01	Edith Cowan University	1661.11419-0104/04/2016		IN-HOUSE WORKSHOP FOR STAFF INV 10030075 01/04/2016 IN-HOUSE WORKSHOP FOR STAFF	\$385.00	\$385.00
11420.01	Mrs K Vardy	1661.11420-0104/04/2016		STERILISATION REBATE - DOG INV REBATE 01/04/2016 STERILISATION REBATE - DOG	\$50.00	\$50.00
11421.01	Mr D A Goddard	1661.11421-0104/04/2016		XOVER CONTRIBUTION INV XOVER 01/04/2016 XOVER CONTRIBUTION - 4A GRAY COURT	\$540.00	\$540.00
126.01	Komatsu Australia Pty Ltd	1661.126-0104/04/2016		PARTS INV 00019025 01/04/2016 PARTS - 010MDG	\$27.50	\$27.50
1328.01	NNT - Division of Pacific Brands Workwear	1661.1328-0104/04/2016		UNIFORMS INV 00332149 01/04/2016 UNIFORMS - KSP	\$58.85	\$58.85
138.01	Sonic HealthPlus Pty Ltd	1661.138-0104/04/2016		MEDICAL EXAMINATION INV 1014499 01/04/2016 PRE EMPLOYMENT MEDICAL	\$214.50	\$214.50
15.01	Australia Post	1661.15-0104/04/2016		POSTAGE INV 10050665 30/03/2016 POSTAGE	\$328.40	\$328.40
174.01	Synergy	1661.174-0104/04/2016		ELECTRICITY INV 50085269 01/04/2016 ELECTRICITY INV 30517459 24/03/2016 ELECTRICITY INV 51001984 01/04/2016 ELECTRICITY INV 56039419 30/03/2016 ELECTRICITY INV 50569883 30/03/2016 ELECTRICITY INV 36664082 30/03/2016 ELECTRICITY INV 50851383 30/03/2016 ELECTRICITY INV 50850451 30/03/2016 ELECTRICITY INV 16358251 30/03/2016 ELECTRICITY INV 31600065 24/03/2016 ELECTRICITY INV 10211653 24/03/2016 ELECTRICITY INV 68604974 24/03/2016 ELECTRICITY INV 91592982 01/04/2016 ELECTRICITY INV 24759971 01/04/2016 ELECTRICITY INV 50267917 30/03/2016 ELECTRICITY INV 42947339 01/04/2016 ELECTRICITY INV 78903411 01/04/2016 ELECTRICITY INV 18631683 01/04/2016 ELECTRICITY INV 36395547 30/03/2016 ELECTRICITY INV 75563915 30/03/2016 ELECTRICITY INV 69456603 30/03/2016 ELECTRICITY INV 58315323 30/03/2016 ELECTRICITY INV 11871875 30/03/2016 ELECTRICITY INV 54163707 30/03/2016 ELECTRICITY	\$375.15 \$483.90 \$653.75 \$5,499.80 \$1,723.30 \$454.75 \$34.85 \$948.20 \$90.45 \$27.75 \$95.75 \$29.25 \$1,654.80 \$327.90 \$121.35 \$93.25 \$122.85 \$753.40 \$70.60 \$222.90 \$1,470.30 \$577.80 \$45.45 \$229.05	\$16,006.55
1808.01	Lane Bookshop	1661.1808-0104/04/2016		BOOKS INV INV00257 24/03/2016 JUNIOR BOOK STOCK - AFM	\$76.15	\$76.15
1905.01	Promaco Geodraft	1661.1905-0104/04/2016		CARTOGRAPHIC SERVICE INV 00271 01/04/2016 CARTOGRAPHIC SERVICE - MUNDARING ANNUAL MAP INV 00270 01/04/2016 CARTOGRAPHIC SERVICE - MUNDARING MEMBER MAP	\$2,690.00 \$1,000.00	\$3,690.00
197.01	Konica Minolta Business Solutions	1661.197-0104/04/2016		PHOTOCOPIER PRINTING INV 83628495 01/04/2016 PHOTOCOPIER PRINTING	\$169.03	\$169.03
21.01	Eastern Metropolitan Regional Council	1661.21-0104/04/2016		LANDFILL DISPOSAL INV 007 742 01/04/2016 LANDFILL DISPOSAL - 16/03-22/03/16	\$38,251.32	\$38,251.32
2163.01	Asphaltech Pty Ltd	1661.2163-0104/04/2016		ASPHALT INV 10003700 24/03/2016 PROVISION OF ROAD PAVEMENT TESTING	\$5,170.00	\$5,170.00
2165.01	Country Womens Association	1661.2165-0104/04/2016		CATERING SERVICES INV 24 30/03/2016 MFS CATERING - 12 & 13/03/16 INV 23 23/03/2016 MFS CATERING 0 05/03-06/03/16 INV 25 01/04/2016 CATERING - MFS 19&20/03/16	\$360.00 \$515.00 \$330.00	\$1,205.00
2567.01	Mr A M Cuccaro	1661.2567-0104/04/2016		COUNCILLOR ALLOWANCE INV MEETING 10/11/2015 ENTITLEMENTS FOR APRIL 2016	\$2,006.25	\$2,006.25
2625.01	Stewart & Heaton Clothing	1661.2625-0104/04/2016		UNIFORMS INV SIN-2597 15/03/2016 UNIFORMS - VBFB INV SIN-2597 01/04/2016 UNIFORMS - VBFB INV SIN-2597 01/04/2016 UNIFORMS - VBFB INV SIN-2597 01/04/2016 UNIFORMS - VBFB INV SIN-2597 01/04/2016 UNIFORMS - VBFB INV SIN-2597 01/04/2016 UNIFORMS - VBFB INV SIN-2597 01/04/2016 UNIFORMS - VBFB	\$104.13 \$216.93 \$93.91 \$93.91 \$93.91 \$93.91 \$133.16	\$829.86

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
2737.01	Du Clene Pty Ltd	1661.2737-0104/04/2016		CLEANING INV 00007570 01/04/2016 HOLIDAY RELIEF CLEANING - KSP	\$600.16	\$600.16
2802.01	Holton Connor Architects	1661.2802-0104/04/2016		ARCHITECTURAL SERVICES INV 00004737 01/04/2016 ARCHITECTURAL SERVICES - MUNDARING REC INV 00004753 01/04/2016 ARCHITECTURAL SERVICES - MUNDARING REC	\$2,288.00 \$7,392.00	\$9,680.00
307.01	McLeods Barristers and Solicitors	1661.307-0104/04/2016		PROVISION OF PROFESSIONAL LEGAL SERVICES INV 90915 01/04/2016 LEGAL FEES - DOG ACT PROSECUTION INV 90921 01/04/2016 LEGAL FEES - DOG ACT PROSECUTION INV 90919 01/04/2016 LEGAL FEES - DOG ACT PROSECUTION INV 90918 01/04/2016 LEGAL FEES - DOG ACT PROSECUTION INV 90920 01/04/2016 LEGAL FEES - DOG ACT PROSECUTION INV 90916 01/04/2016 LEGAL FEES - DOG ACT PROSECUTION	\$764.05 \$1,034.97 \$1,122.64 \$3,348.98 \$3,497.06 \$757.08	\$10,522.78
320.01	Department of Fire & Emergency Services	1661.320-0104/04/2016		ESL PAYABLE INV 141776A 01/04/2016 ESL PAYABLE	\$340.00	\$340.00
3229.01	Mr D A Lavell	1661.3229-0104/04/2016		COUNCILLOR ALLOWANCE INV MEETING 10/11/2015 ENTITLEMENTS FOR APRIL 2016	\$6,667.83	\$6,667.83
3232.01	Turfworks WA Pty Ltd	1661.3232-0104/04/2016		MOWING INV 3603 01/04/2016 MOWING INV 3675 01/04/2016 MOWING INV 3676 01/04/2016 MOWING INV 3678 01/04/2016 MOWING SERVICES	\$165.33 \$1,484.29 \$780.54 \$1,743.36	\$4,173.52
328.01	Midway Nominees Pty Ltd	1661.328-0104/04/2016		SECOND HAND REPLACEMENT MOTOR INV 824109 01/04/2016 SECOND HAND LOW KM MOTOR - 069MDC	\$9,210.00	\$9,210.00
3319.01	Di Candillo Steel City	1661.3319-0104/04/2016		STEEL FABRICATION INV 677938 01/04/2016 CONSTRUCTION OF COMMUNITY ART SCULPTURES	\$7,615.30	\$7,615.30
342.01	State Law Publisher	1661.342-0104/04/2016		ACTS PURCHASED INV 158689 01/04/2016 LOCAL PLANNING SCHEME NUMBER 4	\$71.25	\$71.25
358.01	State Library of Western Australia	1661.358-0104/04/2016		LOST BOOKS/CASSETTES INV RIO12738 01/04/2016 LOST/DAMAGED ITEMS	\$280.50	\$280.50
375.01	Courier Australia	1661.375-0104/04/2016		COURIER SERVICES INV 0233 01/04/2016 COURIER SERVICES	\$34.60	\$34.60
381.01	Mundaring Electrical Contracting	1661.381-0104/04/2016		ELECTRICAL SERVICES INV 6053 01/04/2016 ELECTRICAL SERVICES INV 6054 01/04/2016 ELECTRICAL SERVICES INV 6055 01/04/2016 RCD TESTING 2016 INV 6056 01/04/2016 ELECTRICAL SERVICES INV 6057 01/04/2016 ELECTRICAL SERVICES	\$192.50 \$269.50 \$17,286.50 \$99.00 \$99.00	\$17,946.50
4241.01	Lovegrove Turf Services Pty Ltd	1661.4241-0104/04/2016		TURF INV 32878 01/04/2016 TURF & SOIL - HARRY RISEBOROUGH OVAL	\$13,640.00	\$13,640.00
4386.01	Perry Environmental Contracting	1661.4386-0104/04/2016		MAINTENANCE INV 2172 24/03/2016 WEED MAINTENANCE - SEXTON ST INV 2173 24/03/2016 WEED MAINTENANCE - SEXTON ST INV 2174 24/03/2016 BAMBOO WEED MAINTENANCE INV 2175 24/03/2016 BAMBOO WEED MAINTENANCE - JOHN MORGAN RESERVE INV 2176 24/03/2016 WEED MAINTENANCE - HERITAGE TRAIL INV 2177 24/03/2016 WEED MAINTENANCE - HERITAGE TRAIL	\$2,640.00 \$2,255.00 \$308.00 \$1,540.00 \$2,244.00 \$2,288.00	\$11,275.00
4407.01	Aardvark Bobcat & Truck Hire	1661.4407-0104/04/2016		HIRE OF PLANT INV #487 01/04/2016 BOBCAT & TRUCK HIRE	\$3,335.64	\$3,335.64
4526.01	Mr J S Daw	1661.4526-0104/04/2016		COUNCILLOR ALLOWANCE INV MEETING 10/11/2015 ENTITLEMENTS FOR APRIL 2016	\$2,006.25	\$2,006.25
4749.01	Pure Air Filters	1661.4749-0104/04/2016		PARTS INV 00008819 01/04/2016 AIR FILTER CLEANING	\$124.30	\$124.30
4896.01	Blackwell & Associates Pty Ltd	1661.4896-0104/04/2016		CONTRACT INV 7412 01/04/2016 DEVELOPMENT OF LAKE LESCHENAULTIA MASTER PLAN	\$4,576.00	\$4,576.00
5107.01	Peter Godfrey	1661.5107-0104/04/2016		FENCING INV 0846 30/03/2016 SUPPLY & INSTALL DOMED BOLLARDS INV 0849 01/04/2016 FENCING - ORCHARD RD	\$1,210.00 \$1,320.00	\$2,530.00
5600.01	Mr S H Fox	1661.5600-0104/04/2016		COUNCILLOR ALLOWANCE INV MEETING 10/11/2015 ENTITLEMENTS FOR APRIL 2016	\$2,006.25	\$2,006.25
589.01	Shire of Mundaring	1661.589-0104/04/2016		FDC PARENT LEVY INV 290316 01/04/2016 FDC PARENT LEVY	\$136.00	\$136.00
5924.01	Mrs Macs Pty Ltd	1661.5924-0104/04/2016		KIOSK SUPPLIES INV 3721308 11/03/2016 KIOSK SUPPLIES - BILGOMAN	\$113.00	\$113.00
6184.01	Ms P A Clark	1661.6184-0104/04/2016		COUNCILLOR ALLOWANCE INV MEETING 10/11/2015 ENTITLEMENTS FOR APRIL 2016	\$2,006.25	\$2,006.25
6234.01	Eastern Hills Milk Supply	1661.6234-0104/04/2016		MILK INV #13902 24/03/2016 MILK	\$87.95	\$87.95
6326.01	1st Darlington Scout Group	1661.6326-0104/04/2016		KIDSPORT FUNDING INV 005-2016 01/04/2016 KIDSPORT FUNDING	\$200.00	\$200.00
6363.01	Glenview Machine Kerbing	1661.6363-0104/04/2016		KERBING INV 4974 01/04/2016 SCULPTURE PARK PLAYZONE AREA	\$1,732.50	\$1,732.50

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6461.01	Mr P B Bertola	1661.6461-0104/04/2016		COUNCILLOR ALLOWANCE INV MEETING 10/11/2015 ENTITLEMENTS FOR APRIL 2016	\$3,050.00	\$3,050.00
7053.01	Darlington Review	1661.7053-0104/04/2016		SUBSCRIPTION INV 1417 30/03/2016 12 MONTH SUBSCRIPTION - HUB OF THE HILLS	\$137.40	\$137.40
7249.01	Vital Interpreting Person	1661.7249-0104/04/2016		INTERPRETER SERVICES INV 00807978 01/04/2016 INTERPRETER SERVICES - IDAAG MEETING 14/03/16	\$386.10	\$386.10
7297.01	O'Brien Harrop Access Pty Ltd	1661.7297-0104/04/2016		DISABILITY ACCESS CONSULTING INV 10739386 01/04/2016 DISABILITY ACCESS CONSULTING - MUNDARING	\$1,320.00	\$1,320.00
733.01	Swan Christian Education Association T/A Mundaring Christian	1661.733-0104/04/2016		AWARDS INV 2016-01 01/04/2016 KIDSPORT FUNDING	\$155.00	\$155.00
7426.01	Scoob's Dingo Service	1661.7426-0104/04/2016		FOOTPATH MAINTENANCE INV 1672 01/04/2016 FOOTPATH MAINTENANCE INV 1673 01/04/2016 FOOTPATH SWEEPING - VARIOUS LOCATIONS INV 1675 01/04/2016 FOOTPATH SWEEPING - VARIOUS LOCATIONS INV 1676 01/04/2016 FOOTPATH SWEEPING - VARIOUS LOCATIONS	\$347.32 \$567.49 \$1,945.68 \$405.35	\$3,265.84
7857.01	Ricoh Finance	1661.7857-0104/04/2016		RENTAL CHARGES INV 004499 30/03/2016 RENTAL CHARGES INV 004498 30/03/2016 RENTAL CHARGES INV 004500 23/03/2016 RENTAL CHARGES	\$210.10 \$210.10 \$210.10	\$630.30
793.01	The Katharine Susannah Prichard Foundation Inc.	1661.793-0104/04/2016		CONTRIBUTIONS INV 120768 01/04/2016 ANNUAL FUNDING 2015/16	\$14,740.00	\$14,740.00
8051.01	Conquest Earthworks	1661.8051-0104/04/2016		EARTHWORKS INV 0901 01/04/2016 CALL OUT - HIRE OF EXCAVATOR	\$497.08	\$497.08
8151.01	Kerbdoctor	1661.8151-0104/04/2016		KERBING INV 20161812 01/04/2016 KERBING INV 20161831 01/04/2016 KERBING	\$1,839.20 \$990.00	\$2,829.20
8271.01	Ms M Brezmen	1661.8271-0104/04/2016		DESIGN & FABRICATION INV 457 01/04/2016 DESIGN & FABRICATION - FIRE RECOVERY PROJECT	\$15,740.00	\$15,740.00
8500.01	Greg Northover Pest & Weed Solutions	1661.8500-0104/04/2016		TREATMENT INV 00001883 01/04/2016 TREATMENT - LYON PARK	\$795.00	\$795.00
8812.01	Oz Stone Pty Ltd T/A TMJ Limestone Retaining	1661.8812-0104/04/2016		HERITAGE TRAIL WORKS INV 277 01/04/2016 HERITAGE TRAIL WORKS - ADDITIONAL	\$9,900.00	\$9,900.00
8924.01	Ms P A Cook	1661.8924-0104/04/2016		COUNCILLOR ALLOWANCE INV MEETING 10/11/2015 ENTITLEMENTS FOR APRIL 2016	\$2,006.25	\$2,006.25
91.01	Mundaring Glass & Security	1661.91-0104/04/2016		GLAZING INV 00111935 24/03/2016 RE-FIT GLASS TO NOTICE BOARD - HUB	\$165.00	\$165.00
9338.01	Girl Guides Western Australia Inc	1661.9338-0104/04/2016		KIDSPORT FUNDING INV 00007716 30/03/2016 KIDSPORT FUNDING	\$200.00	\$200.00
9473.01	Maestro Painting & Decorating Pty Ltd	1661.9473-0104/04/2016		PAINTING - ROOMS AT MECPC INV #2821 01/04/2016 PAINTING - ROOMS AT MECPC	\$1,750.00	\$1,750.00
9596.01	Brice Pest Management	1661.9596-0104/04/2016		TERMITE TREATMENT INV 01422 01/04/2016 TERMITE TREATMENT INV 01410 01/04/2016 AFRICAN BLACK BEETLE TREATMENT INV 01421 30/03/2016 GENERAL PEST TREATMENT - GLEN FORREST OVAL INV 01420 24/03/2016 AFRICAN BLACK BEETLE TREATMENT	\$242.00 \$4,207.50 \$71.50 \$4,207.50	\$8,728.50
9613.01	Mr J Narvaez	1661.9613-0104/04/2016		BUS SHELTER SOLUTION DEVELOPMENT INV #0014 24/03/2016 BUS SHELTER SOLUTION DEVELOPMENT	\$1,560.00	\$1,560.00
969.01	Slater Gartrell Sports	1661.969-0104/04/2016		MATCH WICKET REPAIR INV SG12580/ 01/04/2016 MATCH WICKET REPAIR	\$473.00	\$473.00
9703.01	Riding for the Disabled WA	1661.9703-0104/04/2016		KIDSPORT FUNDING INV 85 01/04/2016 KIDSPORT FUNDING	\$195.00	\$195.00
10398.01	Waterlogic Australia Pty Ltd	1663.10398-0112/04/2016		MONTHLY SERVICING OF ZIP HOT WATER SYSTEM INV 01136169 07/04/2016 MONTHLY SERVICING OF ZIP HOT WATER SYSTEM	\$121.00	\$121.00
10786.01	Just Platters WA	1663.10786-0112/04/2016		CATERING INV JP-00038 07/04/2016 CATERING - SPEED OF TRUST 08/04/16	\$105.00	\$105.00
10991.01	Caversham Suns Junior Football Club	1663.10991-0112/04/2016		KIDSPORT FUNDING INV 00000439 07/04/2016 KIDSPORT FUNDING INV 00000440 07/04/2016 KIDSPORT FUNDING	\$180.00 \$180.00	\$360.00
11020.01	Nosh Catering	1663.11020-0112/04/2016		CATERING INV 113613 05/04/2016 CATERING - COUNCIL MEETING	\$891.00	\$891.00
11135.01	Frontline Fire & Rescue Equipment	1663.11135-0112/04/2016		EQUIPMENT - VBFB INV 53302 07/04/2016 EQUIPMENT - VBFB INV 53491 07/04/2016 EQUIPMENT - VBFB INV 53492 07/04/2016 EQUIPMENT - VBFB INV 53690 05/04/2016 EQUIPMENT - VBFB INV 53685 05/04/2016 EQUIPMENT - VBFB INV 53692 18/03/2016 EQUIPMENT - VBFB	\$109.89 \$428.40 \$410.69 \$641.48 \$306.98 \$190.52	\$2,087.96
11136.01	WA School Canteen Suppliers	1663.11136-0112/04/2016		KIOSK SUPPLIES INV 4083 05/04/2016 KIOSK SUPPLIES - BILGOMAN	\$290.88	\$290.88

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11205.01	Mr J S Martin	1663.11205-0112/04/2016		COUNCILLOR ALLOWANCE INV TRAVEL 07/04/2016 TRAVEL REIMBURSEMENT 19/10/15-16/03/16 @.9397	\$669.82	\$669.82
11211.01	Staff Link Personnel Pty Ltd	1663.11211-0112/04/2016		TEMP STAFF INV 19977 07/04/2016 TEMP STAFF - DEPOT	\$2,228.47	\$2,228.47
11294.01	ASK Waste Management	1663.11294-0112/04/2016		DRAUGHTING OF APPLICATION AND SITE VISIT INV 366 07/04/2016 DRAUGHTING OF APPLICATION AND SITE VISIT	\$1,100.00	\$1,100.00
11307.01	Janetto Holdings Pty Ltd	1663.11307-0112/04/2016		SUPPLY & DELIVERY OF NEW SUBARU FORESTER INV F14062 23/03/2016 SUPPLY & DELIVERY OF NEW SUBARU FORESTER	\$29,472.62	\$29,472.62
11386.01	Ross Industries	1663.11386-0112/04/2016		ANIMAL MANAGEMENT - BULK CONSUMABLES INV SV24061 05/04/2016 ANIMAL MANAGEMENT - BULK CONSUMABLES	\$713.02	\$713.02
11388.01	Ms P Macleod	1663.11388-0112/04/2016		STERILISATION REBATE - DOG INV REBATE 11/04/2016 STERILISATION REBATE - DOG	\$50.00	\$50.00
11393.01	Engage Fire Services	1663.11393-0112/04/2016		FIRE EXTINGUISHER SERVICE INV 269 07/04/2016 FIRE EXTINGUISHER SERVICE - LAKE LESCHENAULTIA INV 267 07/04/2016 FIRE EXTINGUISHER SERVICE - MOUNT HELENA INV 268 07/04/2016 FIRE EXTINGUISHER SERVICE - BILGOMAN AQUATIC	\$718.85 \$297.00 \$306.35	\$1,322.20
11413.01	Ergolink (Max & Claire Pty Ltd)	1663.11413-0112/04/2016		DESK INV 00050232 11/04/2016 DESK	\$1,121.00	\$1,121.00
11418.01	WA Fire Protection	1663.11418-0112/04/2016		INSPECT & SERVICE FIRE EQUIPMENT INV 14902 01/04/2016 INSPECT & SERVICE FIRE EQUIPMENT	\$99.55	\$99.55
11425.01	Mr B O Downes	1663.11425-0112/04/2016		REFUND INV REFUND 07/04/2016 REFUND - PLANNING APPLICATION	\$147.00	\$147.00
11426.01	Mr J L & Mrs F A Wrightson	1663.11426-0112/04/2016		XOVER CONTRIBUTION INV XOVER 07/04/2016 XOVER CONTRIBUTION - 37 GREYSTONE TCE	\$536.00	\$536.00
11427.01	Winners At Work Pty Ltd	1663.11427-0112/04/2016		BOOK PURCHASE INV 4201 11/04/2016 BOOK PURCHASE - THE END OF THE JOB DESCRIPTION	\$38.50	\$38.50
11428.01	Ms G T Blurton	1663.11428-0112/04/2016		REFUND INV REFUND 12/04/2016 REFUND FOR OVERPAYMENT OF FEES	\$240.00	\$240.00
11429.01	Ms S Wilson	1663.11429-0112/04/2016		REFUND INV REFUND 12/04/2016 REFUND FOR PAYMENT TAKEN IN ERROR	\$302.97	\$302.97
11430.01	Ms P Green	1663.11430-0112/04/2016		STERILISATION REBATE - DOG INV REBATE 11/04/2016 STERILISATION REBATE - DOG	\$50.00	\$50.00
11431.01	Ms A H Gray	1663.11431-0112/04/2016		STERILISATION REBATE - DOG INV REBATE 11/04/2016 STERILISATION REBATE - DOG	\$50.00	\$50.00
11433.01	Mrs J L McClements	1663.11433-0112/04/2016		REIMBURSEMENT INV REIMBURS 12/04/2016 HEP. A & B VACCINATION - LAKE CLEANER	\$85.00	\$85.00
1185.01	Shire of Kalamunda	1663.1185-0112/04/2016		LOST LIBRARY BOOK PAYMENT INV 18162 05/04/2016 LOST LIBRARY BOOK PAYMENT	\$5.50	\$5.50
1188.01	Minda Mia Contracting	1663.1188-0112/04/2016		GARDENING INV 00003483 05/04/2016 STREET TREE WATERING - VARIOUS LOCATIONS	\$6,316.75	\$6,316.75
119.01	Telstra	1663.119-0112/04/2016		TELEPHONE INV 32573983 05/04/2016 TELEPHONE INV 20855660 07/04/2016 TELEPHONE	\$3.64 \$14,027.81	\$14,031.45
12.01	Department of Human Services	1663.12-0112/04/2016		5090427577874090 - CHILD SUPPORT PAYMENT INV PY02-20- 03/04/2016 5090427577874090	\$313.53	\$313.53
126.01	Komatsu Australia Pty Ltd	1663.126-0112/04/2016		PARTS INV 00021982 05/04/2016 PARTS - 010MDG	\$519.49	\$519.49
127.01	Volich Waste Contractors	1663.127-0112/04/2016		REFUSE CONTRACT INV 00004370 07/04/2016 ADDITIONAL SERVICES - LAKES ROADHOUSE INV 00004385 07/04/2016 REFUSE CONTRACT INV 00004386 07/04/2016 REFUSE CONTRACT INV 00004387 07/04/2016 REFUSE CONTRACT INV 00004388 07/04/2016 REFUSE CONTRACT INV 00004389 07/04/2016 REFUSE CONTRACT INV 00004390 07/04/2016 REFUSE CONTRACT INV 00004391 07/04/2016 REFUSE CONTRACT INV 00004392 07/04/2016 REFUSE CONTRACT INV 00004393 07/04/2016 REFUSE CONTRACT INV 00004394 07/04/2016 REFUSE CONTRACT INV 00004395 07/04/2016 REFUSE CONTRACT INV 00004396 07/04/2016 REFUSE CONTRACT INV 00004399 07/04/2016 REFUSE CONTRACT - DELIVERY OF 20 X 120L INV 00004398 07/04/2016 SUPPLY TRUCK FOR MAYO RD TRANSFER STATION	\$110.00 \$176.00 \$73,604.78 \$2,000.77 \$4,038.54 \$13,456.32 \$401.50 \$76.56 \$181.50 \$537.97 \$1,255.58 \$5,279.55 \$194.59 \$1,056.00 \$990.00	\$103,359.66
13.01	Shire of Mundaring	1663.13-0112/04/2016		PAYROLL DEDUCTION INV PY02-20- 03/04/2016 PAYROLL DEDUCTION INV PY02-20- 03/04/2016 PAYROLL DEDUCTION INV PY01-20- 03/04/2016 PAYROLL DEDUCTION INV PY01-20- 03/04/2016 PAYROLL DEDUCTION INV PY01-20- 03/04/2016 PAYROLL DEDUCTION INV PY01-20- 03/04/2016 PAYROLL DEDUCTION INV PY01-20- 03/04/2016 PAYROLL DEDUCTION INV PY01-20- 03/04/2016 PAYROLL DEDUCTION INV PY01-20- 03/04/2016 PAYROLL DEDUCTION	\$133.00 \$306.28 \$532.00 \$1,784.41 \$861.82 \$727.31 \$333.41 \$164.06	\$4,842.29

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1328.01	NNT - Division of Pacific Brands Workwear	1663.1328-0112/04/2016 UNIFORMS INV 00362009 05/04/2016 UNIFORMS - KSP			\$104.95	\$104.95
1498.01	Parkerville Children & Youth Care Inc.	1663.1498-0112/04/2016 ANNUAL FUNDING - 2015/16 INV 000727 11/04/2016 ANNUAL FUNDING - 2015/16			\$55,659.00	\$55,659.00
15.01	Australia Post	1663.15-0112/04/2016 POSTAGE INV 10051203 07/04/2016 POSTAGE - RATES			\$563.70	\$563.70
155.01	Coates Hire	1663.155-0112/04/2016 HIRE INV 14636458 05/04/2016 PORTABLE TOILET HIRE - UCI CYCLING EVENT			\$367.62	\$367.62
1638.01	Able Bodied Maintenance	1663.1638-0112/04/2016 MAINTENANCE INV 152 05/04/2016 POOL EDGING - MOUNT HELENA AQUATIC			\$82.50	\$82.50
170.01	ASSA ABLOY Australia Pty Ltd	1663.170-0112/04/2016 HARDWARE INV IN006281 30/03/2016 PADLOCKS & KEYS			\$2,167.80	\$2,167.80
174.01	Synergy	1663.174-0112/04/2016 ELECTRICITY INV 88526755 05/04/2016 ELECTRICITY INV 98169108 05/04/2016 ELECTRICITY INV 48069151 05/04/2016 ELECTRICITY INV 84668833 05/04/2016 ELECTRICITY INV 36256419 05/04/2016 ELECTRICITY INV 35096283 07/04/2016 ELECTRICITY INV 09985499 12/04/2016 ELECTRICITY INV 10592115 05/04/2016 ELECTRICITY INV 74361147 05/04/2016 ELECTRICITY INV 18083683 11/04/2016 ELECTRICITY			\$1,390.85 \$490.60 \$298.05 \$11.35 \$514.00 \$205.65 \$514.75 \$103.95 \$109.25 \$4,261.15	\$7,899.60
197.01	Konica Minolta Business Solutions	1663.197-0112/04/2016 PHOTOCOPIER PRINTING INV 83633931 05/04/2016 PHOTOCOPIER PRINTING			\$91.12	\$91.12
21.01	Eastern Metropolitan Regional Council	1663.21-0112/04/2016 WASTE TRANSFER STATION INV EMRC2259 07/04/2016 COPPIN RD WASTE TRANSFER STATION INV EMRC2280 07/04/2016 MATHIESON RD WASTE TRANSFER STATION INV EMRC2283 07/04/2016 COPPIN RD WASTE TRANSFER STATION INV EMRC2283 07/04/2016 MATHIESON RD WASTE TRANSFER STATION			\$37,374.53 \$24,183.51 \$37,917.00 \$27,833.83	\$127,308.87
215.01	Deputy Commissioner of Taxation	1663.215-0112/04/2016 TAXATION INV PY01-20- 03/04/2016 PAYROLL DEDUCTION INV PY02-20- 03/04/2016 PAYROLL DEDUCTION			\$109,156.31 \$20,428.05	\$129,584.36
26.01	Revival Signs	1663.26-0112/04/2016 SIGNS INV 00001416 30/03/2016 SIGNS - MOUNT HELENA AQUATIC CENTRE			\$240.60	\$240.60
2625.01	Stewart & Heaton Clothing	1663.2625-0112/04/2016 UNIFORMS INV SIN-2598 05/04/2016 UNIFORMS - VBFB INV SIN-2598 05/04/2016 UNIFORMS - VBFB INV SIN-2598 18/03/2016 UNIFORMS - VBFB INV SIN-2599 05/04/2016 UNIFORMS - VBFB INV SIN-2599 05/04/2016 UNIFORMS - VBFB			\$93.91 \$83.07 \$104.13 \$93.91 \$216.93	\$571.95
2689.01	Grasstrees Australia	1663.2689-0112/04/2016 PLANT MAINTENANCE INV 5658 05/04/2016 MAINTENANCE OF STORED GRASSTREES			\$132.00	\$132.00
2737.01	Du Clene Pty Ltd	1663.2737-0112/04/2016 CLEANING INV 00007524 05/04/2016 FUNCTION CLEAN - CHIDLOW PAVILION INV 00007569 12/04/2016 CLEANING - SWAN VIEW TOY LIBRARY INV 00007568 05/04/2016 RE-COAT SPORT SEAL - MOUNT HELENA SCOUT INV 00007619 07/04/2016 CLEANING SERVICES - FEBRUARY 2016 INV 00007670 07/04/2016 CLEANING SERVICES - MARCH 2016			\$143.45 \$176.00 \$1,650.00 \$54,186.50 \$54,186.50	\$110,342.45
2741.01	Hills Seafood Supplies	1663.2741-0112/04/2016 PROVISIONS FOR REFLECTIONS CAFE INV 00144934 07/04/2016 PROVISIONS FOR REFLECTIONS CAFE			\$173.82	\$173.82
2770.01	Mrs M V Woodward	1663.2770-0112/04/2016 STERILISATION REBATE INV REBATE 11/04/2016 STERILISATION REBATE - DOG			\$50.00	\$50.00
306.01	Darlington Volunteer Bushfire Brigade	1663.306-0112/04/2016 REIMBURSEMENT OF ESL EXPENSES INV 00000224 07/04/2016 REIMBURSEMENT OF ESL EXPENSES INV 00000225 08/04/2016 REIMBURSEMENT OF ESL EXPENSES			\$1,403.52 \$1,002.71	\$2,406.23
307.01	McLeods Barristers and Solicitors	1663.307-0112/04/2016 PROVISION OF PROFESSIONAL LEGAL SERVICES INV 91166 07/04/2016 ENFORCEMENT OF VEGETATION PROTECTION INV 91520 12/04/2016 LEGAL SERVICES - VOLUNTEER FIREFIGHTERS INV 91689 11/04/2016 BUILDING ACT PROSECUTION INV 91622 11/04/2016 LEGAL FEES - HEALTH PROSECUTION INV 91596 11/04/2016 LEGAL FEES - HEALTH PROSECUTION			\$2,748.19 \$2,352.03 \$514.93 \$456.41 \$1,623.98	\$7,695.54
314.01	Landgate	1663.314-0112/04/2016 TITLE SEARCHES INV 319091-1 18/03/2016 TITLE SEARCHES INV 58884981 07/04/2016 AERIAL IMAGERY - AUTUMN/SPRING			\$316.10 \$4,321.35	\$4,637.45
322.01	Ambius	1663.322-0112/04/2016 INDOOR PLANT HIRE INV 21230672 05/04/2016 INDOOR PLANT HIRE			\$298.22	\$298.22
3229.01	Mr D A Lavell	1663.3229-0112/04/2016 COUNCILLOR ALLOWANCE INV TRAVEL 07/04/2016 TRAVEL REIMBURSEMENT 09/11/15-08/03/16 @.9397			\$1,317.46	\$1,317.46
3390.01	Hays Specialist Recruitment	1663.3390-0112/04/2016 TEMP STAFF INV 5767503 05/04/2016 TEMP STAFF - INFRASTRUCTURE SERVICES			\$1,018.69	\$1,018.69
375.01	Courier Australia	1663.375-0112/04/2016 COURIER SERVICES INV 0234 05/04/2016 COURIER SERVICES			\$13.84	\$13.84

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381.01	Mundaring Electrical Contracting	1663.381-0112/04/2016		ELECTRICAL SERVICES		\$1,211.10
		INV 6058	07/04/2016	ELECTRICAL SERVICES	\$782.10	
		INV 6059	07/04/2016	ELECTRICAL SERVICES	\$231.00	
		INV 6060	07/04/2016	ELECTRICAL SERVICES	\$99.00	
		INV 6062	07/04/2016	ELECTRICAL SERVICES	\$99.00	
397.01	J. Blackwood & Son Pty Ltd	1663.397-0112/04/2016		CONSUMABLES		\$212.01
		INV PEAS0183	05/04/2016	CONSUMABLES	\$212.01	
3998.01	Down Under Stump Grinding	1663.3998-0112/04/2016		TREE CONTROL		\$1,224.85
		INV 19402	08/04/2016	STREET TREE MAINTENANCE - STUMP GRINDING	\$1,224.85	
4041.01	Colas WA	1663.4041-0112/04/2016		BITUMEN		\$5,483.61
		INV 008951	05/04/2016	EMULSION SEALING	\$5,483.61	
4162.01	Advance Press (2013) Pty Ltd	1663.4162-0112/04/2016		PHOTOCOPIER PRINTING		\$1,210.00
		INV 99725	07/04/2016	VISITORS MAPS - 2016	\$1,210.00	
4241.01	Lovegrove Turf Services Pty Ltd	1663.4241-0112/04/2016		TURF		\$19,525.00
		INV 32908	18/03/2016	TURF - SCULPTURE PARK	\$15,400.00	
		INV 32917	05/04/2016	TURF - HARRY RISEBOROUGH OVAL	\$4,125.00	
4348.01	Midvale Junior Football Club	1663.4348-0112/04/2016		KIDSPORT FUNDING		\$400.00
		INV 20	12/04/2016	KIDSPORT FUNDING	\$400.00	
4386.01	Perry Environmental Contracting	1663.4386-0112/04/2016		MAINTENANCE		\$10,219.00
		INV 2178	05/04/2016	WEED SPRAYING - VARIOUS LOCATIONS	\$770.00	
		INV 2179	05/04/2016	WEED SPRAYING - VARIOUS LOCATIONS	\$1,045.00	
		INV 2181	05/04/2016	WEED SPRAYING - VARIOUS LOCATIONS	\$3,080.00	
		INV 2182	05/04/2016	WEED SPRAYING - VARIOUS LOCATIONS	\$2,662.00	
		INV 2183	05/04/2016	WEED SPRAYING - VARIOUS LOCATIONS	\$418.00	
		INV 2184	05/04/2016	WEED SPRAYING - VARIOUS LOCATIONS	\$649.00	
		INV 2187	05/04/2016	WEED SPRAYING - VARIOUS LOCATIONS	\$418.00	
		INV 2188	05/04/2016	WEED SPRAYING - VARIOUS LOCATIONS	\$979.00	
		INV 2189	05/04/2016	WEED SPRAYING - VARIOUS LOCATIONS	\$198.00	
4407.01	Aardvark Bobcat & Truck Hire	1663.4407-0112/04/2016		HIRE OF PLANT		\$6,478.56
		INV #489	05/04/2016	BOBCAT & TRUCK HIRE	\$3,888.39	
		INV #490	07/04/2016	BOBCAT & TRUCK HIRE	\$2,590.17	
452.01	Mahogany Building & Design	1663.452-0112/04/2016		MAINTENANCE		\$2,235.20
		INV 1010	07/04/2016	ELSIE AUSTIN CHANGEROOMS UPM	\$1,125.30	
		INV 1011	07/04/2016	MUNDARING VISITOR CENTRE UPM	\$1,109.90	
4560.01	Flexi Staff Pty Ltd	1663.4560-0112/04/2016		TEMP STAFF		\$2,922.85
		INV 164500	07/04/2016	TEMP STAFF - DEPOT	\$2,922.85	
4658.01	Westwater Enterprises Pty Ltd	1663.4658-0112/04/2016		EQUIPMENT REPAIRS		\$1,632.62
		INV WS0346	11/04/2016	SERVICE POOL EQUIPMENT	\$1,632.62	
4758.01	Midland PCYC	1663.4758-0112/04/2016		FEES		\$440.00
		INV SINVO817	07/04/2016	KIDSPORT FUNDING	\$220.00	
		INV SINVO817	07/04/2016	KIDSPORT FUNDING	\$220.00	
4811.01	West Sure Group Pty Ltd	1663.4811-0112/04/2016		SECURITY EXPENSES		\$733.60
		INV 00015480	05/04/2016	CASH IN TRANSIT SERVICES - LAKES	\$153.73	
		INV 00015479	05/04/2016	CASH IN TRANSIT SERVICES - ADMIN	\$356.84	
		INV 00015478	05/04/2016	CASH IN TRANSIT - BILGOMAN	\$223.03	
5176.01	Allglove Industries	1663.5176-0112/04/2016		SAFETY CLOTHING		\$594.00
		INV 00003453	30/03/2016	GLOVES	\$594.00	
5378.01	Chidlow Growers Mart Liquor Store	1663.5378-0112/04/2016		PROVISIONS FOR REFLECTIONS CAFE		\$291.95
		INV MARCH 20	07/04/2016	PROVISIONS FOR REFLECTIONS CAFE	\$291.95	
5719.01	Shire of Mundaring	1663.5719-0112/04/2016		PAYROLL DEDUCTION		\$271.60
		INV PY01-20-	03/04/2016	PAYROLL DEDUCTION	\$271.60	
5799.01	Ron's Gasfitting Service	1663.5799-0112/04/2016		PLUMBING		\$110.00
		INV 2224	07/04/2016	CALL OUT - HUB OF THE HILLS	\$110.00	
582.01	Mundaring State Emergency Services	1663.582-0112/04/2016		REIMBURSEMENTS		\$2,942.12
		INV 2001	08/04/2016	REIMBURSEMENT OF ESL EXPENSES	\$2,942.12	
589.01	Shire of Mundaring	1663.589-0112/04/2016		FDC PARENT LEVY		\$15,398.50
		INV 070416	07/04/2016	FDC PARENT LEVY	\$15,398.50	
5924.01	Mrs Macs Pty Ltd	1663.5924-0112/04/2016		KIOSK SUPPLIES		\$171.10
		INV 3723925	18/03/2016	KIOSK SUPPLIES - BILGOMAN POOL	\$171.10	
6.01	Shire of Mundaring	1663.6-01	12/04/2016	PAYROLL DEDUCTION		\$182.00
		INV PY01-20-	03/04/2016	PAYROLL DEDUCTION	\$178.00	
		INV PY02-20-	03/04/2016	PAYROLL DEDUCTION	\$6.00	
6050.01	Fuel Distributors of Western Australia	1663.6050-0112/04/2016		FUEL & OILS		\$13,806.59
		INV FD402916	08/04/2016	FUEL & OILS	\$13,806.59	
6094.01	Mr M R Luzi	1663.6094-0112/04/2016		REIMBURSEMENT		\$708.01
		INV REIMBURS	08/04/2016	REIMBURSEMENT FOR FLIGHTS TO LG CONFERENCE	\$708.01	
61.01	Baileys Fertilisers	1663.61-0112/04/2016		GROSORB FOR OVALS		\$4,375.25
		INV INV7453	30/03/2016	GROSORB FOR OVALS	\$4,375.25	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
6234.01	Eastern Hills Milk Supply	1663.6234-0112/04/2016 MILK INV #13954 07/04/2016 MILK INV #14004 11/04/2016 MILK INV #14054 11/04/2016 MILK			\$71.55 \$62.15 \$89.00	\$222.70
6419.01	Hills Fresh	1663.6419-0112/04/2016 PROVISIONS FOR REFLECTIONS CAFE INV 00001734 07/04/2016 PROVISIONS FOR REFLECTIONS CAFE INV 00001744 07/04/2016 PROVISIONS FOR REFLECTIONS CAFE			\$13.40 \$116.89	\$130.29
697.01	Office Gear	1663.697-0112/04/2016 OFFICE FURNITURE INV 00006288 08/04/2016 OFFICE FURNITURE FOR PLANNING			\$920.00	\$920.00
6982.01	Mundaring Roofing & Patios	1663.6982-0112/04/2016 REPAIR SERVICE INV 652 05/04/2016 REPAIR VANDAL DAMAGE - MOUNT HELENA AQUATIC			\$1,144.00	\$1,144.00
7.01	Australian Services Union	1663.7-01 12/04/2016 PAYROLL DEDUCTION INV PY02-20- 03/04/2016 PAYROLL DEDUCTION INV PY01-20- 03/04/2016 PAYROLL DEDUCTION			\$258.00 \$77.40	\$335.40
7230.01	Boss Bobcat & Truck Service	1663.7230-0112/04/2016 EARTHWORKS INV 21 07/04/2016 REMOVE CONTAMINATED SAND & PICK UP NEW SAND			\$5,940.00	\$5,940.00
7426.01	Scoob's Dingo Service	1663.7426-0112/04/2016 FOOTPATH SWEEPING & MAINTENANCE INV 1678 07/04/2016 FOOTPATH SWEEPING - VARIOUS LOCATIONS INV 1679 07/04/2016 FOOTPATH MAINTENANCE			\$1,459.26 \$1,378.19	\$2,837.45
7519.01	Moore Stephens (WA) Pty Ltd	1663.7519-0112/04/2016 TRAINING COURSE INV 200629 05/04/2016 SUPERANNUATION WEBINAR - 01/04/16			\$220.00	\$220.00
7590.01	PFD Food Services Pty Ltd	1663.7590-0112/04/2016 KIOSK SUPPLIES INV JZ526390 05/04/2016 PROVISIONS FOR REFLECTIONS CAFE INV JZ381388 10/03/2016 PROVISIONS FOR REFLECTIONS CAFE INV JZ381363 11/03/2016 KIOSK SUPPLIES - BILGOMAN INV JZ454271 15/03/2016 PROVISIONS FOR REFLECTIONS CAFE INV JZ496585 18/03/2016 KIOSK SUPPLIES - BILGOMAN			\$750.60 \$1,338.05 \$395.40 \$752.50 \$279.15	\$3,515.70
7681.01	Altus Planning & Appeals	1663.7681-0112/04/2016 PLANNING SERVICES INV APA1308 07/04/2016 PLANNING SERVICES - APPLICATION FOR REVIEW			\$3,217.50	\$3,217.50
7725.01	Intelligent IP Communications Pty Ltd	1663.7725-0112/04/2016 WAN CHARGES INV INV00062 05/04/2016 WAN CHARGES			\$4,974.97	\$4,974.97
7735.01	West Force Plumbing & Gas	1663.7735-0112/04/2016 PLUMBING INV 00181111 30/03/2016 SUPPLY & INSTALL NEW VALVE TO STANDPIPE INV 00181021 24/03/2016 PLUMBING INV 00181091 24/03/2016 PLUMBING INV 00181121 24/03/2016 PLUMBING INV 00183421 24/03/2016 PLUMBING INV 00183451 24/03/2016 PLUMBING INV 00183481 24/03/2016 PLUMBING INV 00183501 24/03/2016 PLUMBING INV 00181141 24/03/2016 PLUMBING INV 00183441 18/03/2016 PLUMBING INV 00181151 18/03/2016 PLUMBING			\$368.50 \$99.00 \$220.00 \$99.00 \$159.50 \$159.50 \$148.50 \$731.50 \$148.50 \$214.50 \$181.50	\$2,530.00
8.01	LGRCEU	1663.8-01 12/04/2016 PAYROLL DEDUCTION INV PY02-20- 03/04/2016 PAYROLL DEDUCTION			\$61.50	\$61.50
8051.01	Conquest Earthworks	1663.8051-0112/04/2016 EXCAVATOR HIRE INV 0904 05/04/2016 EXCAVATOR HIRE - COPPIN RD TRANSFER STATION INV 0903 05/04/2016 EXCAVATOR HIRE - MATHIESON RD TRANSFER STATION			\$5,583.88 \$8,627.03	\$14,210.91
810.01	Royal Life Saving Society	1663.810-0112/04/2016 SWIMMING SCHOOL CERTIFICATES INV 58767 05/04/2016 SWIMMING SCHOOL CERTIFICATES			\$36.00	\$36.00
8178.01	Taborda Contracting	1663.8178-0112/04/2016 TRAFFIC MANAGEMENT INV 8502 07/04/2016 TRAFFIC MANAGEMENT			\$1,584.00	\$1,584.00
8609.01	Nextside Pty Ltd	1663.8609-0112/04/2016 FOOTPATH REPAIRS - VARIOUS LOCATIONS INV 10020999 05/04/2016 FOOTPATH REPAIRS - VARIOUS LOCATIONS			\$21,256.62	\$21,256.62
8696.01	Hills Asbestos Removal & Demolition	1663.8696-0112/04/2016 PICK UP & DISPOSAL OF DUMPED ASBESTOS INV 116 07/04/2016 PICK UP & DISPOSAL OF DUMPED ASBESTOS			\$250.00	\$250.00
8769.01	Northam Tree Services	1663.8769-0112/04/2016 BOBCAT HIRE INV 1241 07/04/2016 BOBCAT HIRE - SCULPTURE PARK INV 1272 05/04/2016 OVERHEAD PRUNING - STREET TREE MAINTENANCE INV 1273 05/04/2016 OVERHEAD PRUNING - STREET TREE MAINTENANCE INV 1274 05/04/2016 OVERHEAD PRUNING - STREET TREE MAINTENANCE INV 1276 05/04/2016 OVERHEAD PRUNING - STREET TREE MAINTENANCE INV 1278 05/04/2016 STREET TREE MAINTENANCE INV 1279 07/04/2016 STREET TREE MAINTENANCE INV 1280 07/04/2016 STREET TREE MAINTENANCE INV 1281 07/04/2016 STREET TREE MAINTENANCE			\$1,154.60 \$3,648.50 \$3,876.50 \$3,876.50 \$3,420.50 \$3,375.00 \$3,420.50 \$3,420.50 \$2,736.40	\$28,929.00
889.01	P & J Herrington	1663.889-0112/04/2016 CLEANING SUPPLIES INV 41627 07/04/2016 SUPPLY AND DELIVERY OF 6 BAGS OF COTTON			\$211.20	\$211.20
8922.01	Department of Planning & Development Assessment Panels	1663.8922-0112/04/2016 DAP APPLICATION FEE INV 070416 12/04/2016 DAP APPLICATION FEE FOR NURSING HOME EXTENSION			\$6,557.00	\$6,557.00
8953.01	Aardvark Electrics	1663.8953-0112/04/2016 ELECTRICAL SERVICES INV 31101 05/04/2016 INSTALL DEDICATED POWER CIRCUIT INV 31105 12/04/2016 REPLACE BALLASTS - KSP LIBRARY			\$584.42 \$714.84	\$1,299.26

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
9052.01	Darlington Netball Club	1663.9052-0112/04/2016	07/04/2016	KIDSPORT FUNDING - VARIOUS RECIPIENTS INV 2016.1 07/04/2016 KIDSPORT FUNDING - VARIOUS RECIPIENTS	\$750.00	\$750.00
9075.01	Swan United Football Club	1663.9075-0112/04/2016	07/04/2016	KIDSPORT FUNDING INV KSPORT-M 07/04/2016 KIDSPORT FUNDING INV KSPORT-M 07/04/2016 KIDSPORT FUNDING INV KSPORT-M 11/04/2016 KIDSPORT FUNDING	\$200.00 \$200.00 \$200.00	\$600.00
9338.01	Girl Guides Western Australia Inc	1663.9338-0112/04/2016	30/03/2016	KIDSPORT FUNDING INV 00007718 30/03/2016 KIDSPORT FUNDING	\$200.00	\$200.00
9463.01	The Cookie Barrel	1663.9463-0112/04/2016	15/03/2016	PROVISIONS FOR REFLECTIONS CAFE INV 00327601 15/03/2016 PROVISIONS FOR REFLECTIONS CAFE	\$211.26	\$211.26
9596.01	Brice Pest Management	1663.9596-0112/04/2016	07/04/2016	PEST TREATMENT INV 01417 07/04/2016 SPOT TREATMENT FOR TERMITES - WEIR GALLERY INV 01429 07/04/2016 GENERAL PEST TREATMENT INV 01431 08/04/2016 AFRICAN BLACK BEETLE TREATMENT	\$165.00 \$154.00 \$1,072.50	\$1,391.50
9693.01	Mrs A Sparks	1663.9693-0112/04/2016	12/04/2016	REIMBURSEMENT INV REIMBURS 12/04/2016 REIMBURSEMENT - WORKING WITH CHILDREN CHECK	\$82.00	\$82.00
9698.01	Managed System Services Pty Ltd	1663.9698-0112/04/2016	08/04/2016	SHAREPOINT SERVICES INV SOM00000 08/04/2016 SHAREPOINT SERVICES INV 00000580 07/04/2016 CABLES & CABLE ORGANISERS	\$5,720.00 \$3,560.28	\$9,280.28
9757.01	Mr R I Cockman	1663.9757-0112/04/2016	05/04/2016	XOVER CONTRIBUTION INV XOVER 05/04/2016 XOVER CONTRIBUTION - 4B GRAY COURT	\$540.00	\$540.00
9824.01	Ramzilla Timber Pty Ltd	1663.9824-0112/04/2016	05/04/2016	HARDWARE INV 50633 05/04/2016 HARDWARE	\$222.60	\$222.60
9923.01	Proform Civil	1663.9923-0112/04/2016	12/04/2016	PROVISION OF PROFESSIONAL CIVIL DESIGN INV 00068 12/04/2016 PROVISION OF PROFESSIONAL CIVIL DESIGN INV 00088 12/04/2016 PROVISION OF PROFESSIONAL CIVIL DESIGN	\$2,288.00 \$440.00	\$2,728.00
3462.01	Care Giver Subsidies	1664.3462-0107/04/2016	12/04/2016	CARE GIVER SUBSIDIES INV 070416 12/04/2016 CARE GIVER SUBSIDIES	\$43,433.03	\$43,433.03
11251.02	Mr K T Burns	1665.11251-0114/04/2016	14/04/2016	RATES REFUND INV REFUND 14/04/2016 RATES REFUND	\$750.00	\$750.00
10312.01	Mrs D M Crowe	1666.10312-0118/04/2016	18/04/2016	LANDSCAPE CLEANUP & MAINTENANCE INV 157 18/04/2016 LANDSCAPE CLEANUP & MAINTENANCE INV 158 18/04/2016 CLEANING EXPENSES INV 159 18/04/2016 GARDENING	\$1,665.98 \$385.00 \$700.00	\$2,750.98
10478.01	Baycorp (WA) Pty Ltd	1666.10478-0118/04/2016	14/04/2016	POUNDAGE - PSSO INV 0316-078 14/04/2016 POUNDAGE - PSSO INV 0316-143 14/04/2016 POUNDAGE - PSSO INV 0416-060 14/04/2016 POUNDAGE - PSSO	\$1,800.00 \$1,800.00 \$210.57	\$3,810.57
10596.01	TJ Signs & Vehicle Graphics	1666.10596-0118/04/2016	14/04/2016	SIGNS & BANNERS INV 00582 14/04/2016 PARKING SIGN INV 00578 14/04/2016 BUILDING A BETTER MUNDARING BANNERS INV 00596 15/04/2016 TCUP SIGNS INV 00595 14/04/2016 MESH BANNERS	\$88.00 \$264.00 \$297.00 \$1,320.00	\$1,969.00
10692.01	Mundaring Little Loads	1666.10692-0118/04/2016	14/04/2016	LAWN MIX & SAND INV 2391 14/04/2016 LAWN MIX & SAND	\$272.00	\$272.00
10881.01	AlSCO Pty Ltd	1666.10881-0118/04/2016	08/04/2016	FIRST AID KIT REPLENISHMENT INV CPER1567 08/04/2016 FIRST AID KIT REPLENISHMENT INV CPER1567 08/04/2016 FIRST AID KIT REPLENISHMENT INV CPER1567 08/04/2016 FIRST AID KIT REPLENISHMENT INV CPER1567 08/04/2016 FIRST AID KIT REPLENISHMENT	\$92.40 \$330.00 \$26.40 \$26.40	\$475.20
10931.01	Amgrow Australia Pty Ltd	1666.10931-0118/04/2016	08/04/2016	FUNGICIDE FOR TURF INV 13192 08/04/2016 FUNGICIDE FOR TURF	\$544.50	\$544.50
10959.01	Jacaranda Operations Pty Ltd	1666.10959-0118/04/2016	15/04/2016	FLEXIBLE SUPPORT FUNDING INV 268 15/04/2016 FLEXIBLE SUPPORT FUNDING 10/10-15/12/15	\$1,915.10	\$1,915.10
11135.01	Frontline Fire & Rescue Equipment	1666.11135-0118/04/2016	08/04/2016	EQUIPMENT INV 53721 08/04/2016 EQUIPMENT - VBFB INV 53727 08/04/2016 EQUIPMENT - VBFB	\$382.80 \$637.93	\$1,020.73
11161.01	AXIIS Contracting Pty Ltd	1666.11161-0118/04/2016	14/04/2016	SUPPLY & INSTALL CONCRETE FOOTPATHS INV 1913 14/04/2016 SUPPLY & INSTALL CONCRETE FOOTPATHS	\$16,959.14	\$16,959.14
112.01	City of Swan	1666.112-0118/04/2016	18/04/2016	FEES INV 41894 18/04/2016 ATTENDANCE AT MAYO RD TRANSFER STATION	\$11,616.00	\$11,616.00
11211.01	Staff Link Personnel Pty Ltd	1666.11211-0118/04/2016	14/04/2016	TEMP STAFF INV 20001 14/04/2016 TEMP STAFF - DEPOT INV 20027 18/04/2016 TEMP STAFF - DEPOT	\$1,671.51 \$2,786.05	\$4,457.56
11313.01	Nature Play Solutions Pty Ltd	1666.11313-0118/04/2016	18/04/2016	SUPPLY & INSTALL ADDITIONAL SHADE SAILS INV 00001279 18/04/2016 SUPPLY & INSTALL ADDITIONAL SHADE SAILS INV 00001278 18/04/2016 NATURE BASED PLAYSCAPE INSTALLATION	\$4,950.00 \$7,134.38	\$12,084.38
11339.01	Calibre Consulting (Aust) Pty Ltd	1666.11339-0118/04/2016	08/04/2016	MUNDARING TOWN CENTRE REVITALISATION PROJECT INV 00029498 08/04/2016 MUNDARING TOWN CENTRE REVITALISATION PROJECT	\$23,331.00	\$23,331.00
11417.01	HiTech Sports Pty Ltd	1666.11417-0118/04/2016	08/04/2016	SUPPLY BADMINTON POSTS INV 1814 08/04/2016 SUPPLY BADMINTON POSTS	\$481.80	\$481.80

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11432.01	Instant Products Hire	1666.11432-0118/04/2016	18/04/2016	SUPPLY & PICK UP DISABLED TOILET INV 39761 14/04/2016 SUPPLY & PICK UP DISABLED TOILET	\$435.60	\$435.60
11435.01	Mrs L A Hope	1666.11435-0118/04/2016	18/04/2016	XOVER CONTRIBUTION INV XOVER 14/04/2016 XOVER CONTRIBUTION - 575 COOLGARDIE ST	\$1,040.00	\$1,040.00
11436.01	Ms E R Van Der Aakster	1666.11436-0118/04/2016	18/04/2016	XOVER CONTRIBUTION INV XOVER 14/04/2016 XOVER CONTRIBUTION - 9 TRIANDRA DR	\$540.00	\$540.00
11437.01	Mr S R Howard & Ms J K Liddle	1666.11437-0118/04/2016	18/04/2016	XOVER CONTRIBUTION INV XOVER 14/04/2016 XOVER CONTRIBUTION - 7 KINGIA PL	\$536.00	\$536.00
1188.01	Minda Mia Contracting	1666.1188-0118/04/2016	18/04/2016	GARDENING INV 00003506 18/04/2016 LANDSCAPE MAINTENANCE \$11,713.90 INV 00003507 18/04/2016 LANDSCAPE MAINTENANCE \$1,331.00 INV 00003508 18/04/2016 LANDSCAPE MAINTENANCE \$1,331.00 INV 00003501 07/04/2016 STREET TREE MAINTENANCE \$15,191.00 INV 00003494 15/04/2016 GARDENING \$90.75 INV 00003495 15/04/2016 GARDENING \$90.75 INV 00003496 15/04/2016 GARDENING \$90.75 INV 00003497 15/04/2016 GROUNDS MAINTENANCE \$561.04 INV 00003498 15/04/2016 GREAT EASTERN HIGHWAY STREETSCAPING \$2,142.09 INV 00003499 15/04/2016 LANDSCAPE MAINTENANCE \$122.65 INV 00003500 15/04/2016 HORTICULTURE MAINTENANCE - COMMUNITY CENTRE \$2,040.23 INV 00003502 15/04/2016 ADMIN & TOWN CENTRE GARDEN MAINTENANCE \$13,130.18 INV 00003503 15/04/2016 WATERING OF GRASS TREES \$539.00 INV 00003504 15/04/2016 STREETSCAPE MAINTENANCE - MORRISON RD \$3,783.12	\$52,157.46	
119.01	Telstra	1666.119-0118/04/2016	18/04/2016	TELEPHONE INV 23843827 18/04/2016 TELEPHONE \$29.95 INV 09411603 08/04/2016 TELEPHONE - BRIGADES \$972.79	\$1,002.74	
127.01	Volich Waste Contractors	1666.127-0118/04/2016	18/04/2016	REFUSE CONTRACT INV 00004397 14/04/2016 COLLECTION OF WASTE FROM LAKE LESCHENAUTIA \$211.82	\$211.82	
132.01	Mundaring Smash Repairs	1666.132-0118/04/2016	18/04/2016	VEHICLE REPAIRS INV 55254 08/04/2016 REPAIRS TO 801MDG \$1,191.84	\$1,191.84	
1328.01	NNT - Division of Pacific Brands Workwear	1666.1328-0118/04/2016	18/04/2016	UNIFORMS INV 00381443 14/04/2016 UNIFORMS - KSP \$368.81	\$368.81	
135.01	BOC Ltd	1666.135-0118/04/2016	18/04/2016	CYLINDER RENTAL INV 40119642 08/04/2016 CYLINDER RENTAL \$191.80	\$191.80	
138.01	Sonic HealthPlus Pty Ltd	1666.138-0118/04/2016	18/04/2016	MEDICAL EXAMINATION INV 1030774 11/04/2016 PRE-EMPLOYMENT MEDICAL \$225.50 INV 1030773 11/04/2016 PRE-EMPLOYMENT MEDICAL \$225.50 INV 1032777 14/04/2016 PRE-EMPLOYMENT MEDICAL \$214.50	\$665.50	
145.01	Schweppes Australia Pty Ltd	1666.145-0118/04/2016	18/04/2016	KIOSK SUPPLIES INV 90013657 15/04/2016 KIOSK SUPPLIES - BILGOMAN \$797.92	\$797.92	
1471.01	Department of Parks and Wildlife	1666.1471-0118/04/2016	18/04/2016	ANNUAL LEASE - WASTE TRANSFER STATION INV 18568 09/04/2016 ANNUAL LEASE - WASTE TRANSFER STATION \$550.00	\$550.00	
150.01	Fulton Hogan Industries Pty Ltd	1666.150-0118/04/2016	18/04/2016	ASPHALT INV 9485864 15/04/2016 SUPPLY OF IPWEA ASPHALT \$210.19 INV 9451645 08/04/2016 SUPPLY OF IPWEA ASPHALT \$409.16 INV 9445725 08/04/2016 SUPPLY OF IPWEA ASPHALT \$1,227.47 INV 9445726 08/04/2016 SUPPLY OF IPWEA ASPHALT \$613.73 INV 9445716 08/04/2016 SUPPLY OF IPWEA ASPHALT \$1,227.47 INV 9445718 08/04/2016 SUPPLY OF IPWEA ASPHALT \$1,227.47 INV 9445720 08/04/2016 SUPPLY OF IPWEA ASPHALT \$1,227.47 INV 9468395 08/04/2016 ASPHALT \$204.58	\$6,347.54	
1521.01	Dial A Nappy & Busiclean	1666.1521-0118/04/2016	18/04/2016	CLEANING SUPPLIES INV 00005713 18/04/2016 CLEANING CONSUMABLES \$878.00 INV 00005681 18/04/2016 CONSUMABLES \$138.00	\$1,016.00	
1731.01	All Type Engraving	1666.1731-0118/04/2016	18/04/2016	SIGNS INV 00032887 08/04/2016 STAINLESS STEEL PLAQUE \$335.50 INV 00032886 08/04/2016 STAINLESS STEEL PLAQUE \$1,163.25	\$1,498.75	
174.01	Synergy	1666.174-0118/04/2016	18/04/2016	ELECTRICITY INV 30841907 18/04/2016 ELECTRICITY \$75.40 INV 35633043 08/04/2016 ELECTRICITY \$318.95 INV 88762892 14/04/2016 ELECTRICITY \$269.35 INV 21724655 14/04/2016 ELECTRICITY \$28.20 INV 50878117 14/04/2016 ELECTRICITY \$169.60 INV 50689552 14/04/2016 ELECTRICITY \$112.35 INV 50452044 14/04/2016 ELECTRICITY \$402.70 INV 52339115 14/04/2016 ELECTRICITY \$181.70 INV 56399363 14/04/2016 ELECTRICITY \$333.65 INV 51254425 14/04/2016 ELECTRICITY \$147.95 INV 02395075 14/04/2016 ELECTRICITY \$52.80 INV 45225091 14/04/2016 ELECTRICITY \$2,107.15	\$4,199.80	
197.01	Konica Minolta Business Solutions	1666.197-0118/04/2016	18/04/2016	PHOTOCOPIER PRINTING INV 83641939 18/04/2016 PHOTOCOPIER PRINTING \$134.57 INV 83644188 08/04/2016 PHOTOCOPIER PRINTING \$217.42	\$351.99	
21.01	Eastern Metropolitan Regional Council	1666.21-0118/04/2016	18/04/2016	WASTE TRANSFER STATION INV EMRC2301 14/04/2016 COPPIN RD WASTE TRANSFER STATION \$39,176.08 INV EMRC2301 14/04/2016 MATHIESON RD WASTE TRANSFER STATION \$29,022.29 INV 007 816 14/04/2016 LANDFILL DISPOSAL FEES 23/03-31/03/16 \$51,504.67	\$119,703.04	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
2625.01	Stewart & Heaton Clothing	1666.2625-0118/04/2016	UNIFORMS			\$772.34
		INV SIN-2600	08/04/2016	UNIFORMS - VBFB	\$227.13	
		INV SIN-2600	08/04/2016	UNIFORMS - VBFB	\$101.21	
		INV SIN-2600	08/04/2016	UNIFORMS - VBFB	\$216.93	
		INV SIN-2600	08/04/2016	UNIFORMS - VBFB	\$93.91	
		INV SIN-2600	08/04/2016	UNIFORMS - VBFB	\$133.16	
2737.01	Du Clene Pty Ltd	1666.2737-0118/04/2016	CLEANING			\$717.25
		INV 00007623	14/04/2016	FUNCTION CLEANING	\$717.25	
2769.01	Regenerated Landscapes	1666.2769-0118/04/2016	WEED SPRAYING			\$1,200.00
		INV 43	15/04/2016	WEED CONTROL	\$600.00	
		INV 40	15/04/2016	WEED CONTROL	\$600.00	
307.01	McLeods Barristers and Solicitors	1666.307-0118/04/2016	PROVISION OF PROFESSIONAL LEGAL SERVICES			\$539.67
		INV 91473	14/04/2016	RIGHT OF CARRIAGEWAY - PLANNING MATTER	\$539.67	
3232.01	Turfworks WA Pty Ltd	1666.3232-0118/04/2016	MOWING			\$3,324.32
		INV 3682	14/04/2016	MOWING	\$1,580.96	
		INV 3689	14/04/2016	MOWING	\$1,743.36	
336.01	Fasta Courier Service	1666.336-0118/04/2016	COURIER SERVICES			\$1,042.76
		INV 138814	14/04/2016	COURIER SERVICES	\$575.61	
		INV 139956	14/04/2016	COURIER SERVICES	\$467.15	
3390.01	Hays Specialist Recruitment	1666.3390-0118/04/2016	TEMP STAFF			\$2,037.38
		INV 5781962	08/04/2016	TEMP STAFF - INFRASTRUCTURE SERVICES	\$2,037.38	
375.01	Courier Australia	1666.375-0118/04/2016	COURIER SERVICES			\$34.60
		INV 0235	15/04/2016	COURIER SERVICES	\$34.60	
381.01	Mundaring Electrical Contracting	1666.381-0118/04/2016	ELECTRICAL SERVICES			\$1,755.20
		INV 6064	14/04/2016	ELECTRICAL SERVICES	\$149.60	
		INV 6065	14/04/2016	ELECTRICAL SERVICES	\$99.00	
		INV 6063	14/04/2016	ELECTRICAL SERVICES	\$105.60	
		INV 6066	14/04/2016	ELECTRICAL SERVICES	\$730.00	
		INV 6067	14/04/2016	ELECTRICAL SERVICES	\$286.00	
		INV 6069	15/04/2016	ELECTRICAL SERVICES	\$99.00	
		INV 6068	15/04/2016	ELECTRICAL SERVICES	\$286.00	
393.01	Western Australian Local Government	1666.393-0118/04/2016	TRAINING COURSE			\$544.50
		INV I3058963	08/04/2016	INTRODUCTION TO BUDGETING - COURSE	\$544.50	
4386.01	Perry Environmental Contracting	1666.4386-0118/04/2016	MAINTENANCE			\$16,538.50
		INV 2192	07/04/2016	WEED CONTROL - VARIOUS LOCATIONS	\$4,400.00	
		INV 2200	15/04/2016	WEED SPRAYING	\$324.50	
		INV 2201	15/04/2016	WEED SPRAYING	\$302.50	
		INV 2202	15/04/2016	WEED SPRAYING	\$1,446.50	
		INV 2195	15/04/2016	WEED SPRAYING	\$1,353.00	
		INV 2196	15/04/2016	WEED SPRAYING	\$1,540.00	
		INV 2197	15/04/2016	WEED SPRAYING	\$2,640.00	
		INV 2198	15/04/2016	WEED SPRAYING	\$2,101.00	
		INV 2199	15/04/2016	WEED SPRAYING	\$2,431.00	
4407.01	Aardvark Bobcat & Truck Hire	1666.4407-0118/04/2016	HIRE OF PLANT			\$4,235.88
		INV #492	15/04/2016	BOBCAT & TRUCK HIRE	\$4,235.88	
4463.01	William Street Family Therapy Centre	1666.4463-0118/04/2016	PSYCHOLOGICAL SUPERVISION			\$217.80
		INV 00017634	14/04/2016	PSYCHOLOGICAL SUPERVISION	\$217.80	
4560.01	Flexi Staff Pty Ltd	1666.4560-0118/04/2016	TEMP STAFF			\$5,114.99
		INV 164799	14/04/2016	TEMP STAFF - DEPOT	\$2,922.85	
		INV 164970	14/04/2016	TEMP STAFF - DEPOT	\$2,192.14	
4896.01	Blackwell & Associates Pty Ltd	1666.4896-0118/04/2016	CONTRACT			\$8,030.00
		INV 7419	14/04/2016	DEVELOPMENT OF LAKE LESCHENAUTIA MASTER	\$8,030.00	
5169.01	Worldwide Online Printing	1666.5169-0118/04/2016	PHOTOCOPIER PRINTING			\$913.00
		INV 204255	14/04/2016	PERMIT TO SET FIRE TO BUSH - BOOK	\$913.00	
5376.01	Hills Sound Staging & Lighting Hire	1666.5376-0118/04/2016	ENTERTAINMENT			\$400.00
		INV 10047	14/04/2016	DJ SERVICES - ANNUAL VOLUNTEER FIREFIGHTER EVENT	\$400.00	
5378.01	Chidlow Growers Mart Liquor Store	1666.5378-0118/04/2016	FUEL			\$78.06
		INV 02/4710	14/04/2016	FUEL	\$21.50	
		INV 02/5624	14/04/2016	FUEL	\$56.56	
5669.01	Mundaring Tyre Centre	1666.5669-0118/04/2016	TYRES & REPAIRS			\$3,846.00
		INV 00017586	08/04/2016	TYRE REPAIRS - MARCH 2016	\$3,846.00	
5924.01	Mrs Macs Pty Ltd	1666.5924-0118/04/2016	KIOSK SUPPLIES			\$258.95
		INV 3725450	11/04/2016	KIOSK SUPPLIES - BILGOMAN	\$204.05	
		INV 3725922	11/04/2016	KIOSK SUPPLIES - BILGOMAN	\$54.90	
5945.01	West Coast Spring Water Pty Ltd	1666.5945-0118/04/2016	CAFE BAR CONSUMABLES			\$68.86
		INV 502780	14/04/2016	WATER	\$18.78	
		INV 502783	14/04/2016	WATER	\$12.52	
		INV 514165	14/04/2016	WATER	\$25.04	
		INV 522919	14/04/2016	WATER	\$12.52	
6193.01	Department of Lands	1666.6193-0118/04/2016	PURCHASE & AMALGAMATION OF CROWN LAND			\$26,253.50
		INV 50483-20	15/04/2016	PURCHASE & AMALGAMATION OF CROWN LAND	\$26,253.50	
6219.01	Hills Scrap Metal	1666.6219-0118/04/2016	COLLECTION OF SCRAP METAL BIN			\$330.00
		INV IV000000	08/04/2016	COLLECTION OF SCRAP METAL BIN	\$330.00	

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6234.01	Eastern Hills Milk Supply	1666.6234-0118/04/2016 MILK INV #14106 18/04/2016 MILK			\$72.65	\$72.65
6326.01	1st Darlington Scout Group	1666.6326-0118/04/2016 KIDSPORT FUNDING INV 003-2016 14/04/2016 KIDSPORT FUNDING INV 001-2016 23/02/2016 KIDSPORT FUNDING			\$200.00 \$200.00	\$400.00
6553.01	Eastern Hills Liquid Waste	1666.6553-0118/04/2016 RUBBISH FEES INV 3735 18/04/2016 GREASE TRAP/ TANK PUMPED			\$320.00	\$320.00
68.01	The Watershed Water Systems	1666.68-0118/04/2016 REPAIRS TO MAIN LINE INV 10138171 30/03/2016 REPAIRS TO MAIN LINE - SCULPTURE PARK			\$563.10	\$563.10
6876.01	RAC Motoring Pty Ltd	1666.6876-0118/04/2016 CALL OUT FEE INV 4204687 08/04/2016 CALL OUT FEE - 807MDG			\$95.00	\$95.00
6982.01	Mundaring Roofing & Patios	1666.6982-0118/04/2016 LABOUR & FABRICATION EXPENSES INV 657 08/04/2016 SUPPLY AND INSTALL NEW AXLE AND BIN INV 658 08/04/2016 REPLACEMENT OF DAMAGED DOWNPIPE - DEPOT INV 654 08/04/2016 REPAIRS TO HANDRAIL AT COPPIN RD INV 659 14/04/2016 FABRICATION OF BINS INV 660 14/04/2016 REMOVE DAMAGED BINS			\$110.00 \$220.00 \$770.00 \$6,160.00 \$726.00	\$7,986.00
7417.01	P & M Automotive Equipment	1666.7417-0118/04/2016 HOIST SERVICE INV 6522/ 16 14/04/2016 HOIST SERVICE			\$114.40	\$114.40
7426.01	Scoob's Dingo Service	1666.7426-0118/04/2016 FOOTPATH SWEEPING INV 1683 18/04/2016 FOOTPATH SWEEPING - VARIOUS LOCATIONS INV 1682 18/04/2016 DRAIN CLEANING INV 1685 18/04/2016 DRAINAGE WORKS			\$729.63 \$729.63 \$823.13	\$2,282.39
7576.01	Road Signs Australia Pty Ltd	1666.7576-0118/04/2016 STREET NAME PLATES INV 00032116 08/04/2016 STREET NAME PLATES INV 00032306 08/04/2016 STREET NAME PLATES			\$501.80 \$776.80	\$1,278.20
7633.01	Sealanes	1666.7633-0118/04/2016 WATER - BRIGADE DISTRIBUTION INV F4998884 08/04/2016 WATER - BRIGADE DISTRIBUTION			\$507.00	\$507.00
7644.01	Chidlow Quality Affordable Meats	1666.7644-0118/04/2016 PROVISIONS FOR REFLECTIONS CAFE INV 8902 14/04/2016 PROVISIONS FOR REFLECTIONS CAFE			\$486.16	\$486.16
7715.01	Mundaring Artisan Bakery	1666.7715-0118/04/2016 PROVISIONS FOR REFLECTIONS CAFE INV 27 14/04/2016 PROVISIONS FOR REFLECTIONS CAFE INV 29 14/04/2016 PROVISIONS FOR REFLECTIONS CAFE INV 31 15/04/2016 PROVISIONS FOR REFLECTIONS CAFE			\$86.24 \$115.15 \$41.12	\$242.51
7735.01	West Force Plumbing & Gas	1666.7735-0118/04/2016 PLUMBING INV 00018287 14/04/2016 PLUMBING INV 00018294 14/04/2016 CLEAR BLOCKED DRAIN INV 00183371 14/04/2016 PLUMBING			\$198.00 \$198.00 \$214.50	\$610.50
7820.01	ABM Landscaping	1666.7820-0118/04/2016 PAVING REPAIRS INV INV-1238 30/03/2016 PAVING REPAIRS - MORRISON RD & FAIRFAX RD INV INV-1315 14/04/2016 RELAY PAVING TO MATCH FLOOR LEVEL INV INV-1283 08/04/2016 BRICK PAVING WORKS - 44 TORQUATA BLVD			\$983.40 \$550.00 \$814.00	\$2,347.40
7854.01	Shredding Services Pty Ltd	1666.7854-0118/04/2016 GREENWASTE PROCESSING SERVICES INV 00001252 08/04/2016 GREENWASTE PROCESSING SERVICES			\$53,130.00	\$53,130.00
8051.01	Conquest Earthworks	1666.8051-0118/04/2016 HIRE OF EXCAVATOR AND TIP INV 0905 14/04/2016 HIRE OF EXCAVATOR AND TIP			\$16,701.13	\$16,701.13
8060.01	Firetrain	1666.8060-0118/04/2016 FIRE EXTINGUISHER TRAINING INV 00040086 14/04/2016 FIRE EXTINGUISHER TRAINING			\$506.00	\$506.00
810.01	Royal Life Saving Society	1666.810-0118/04/2016 WAW ARMBANDS INV 58930 18/04/2016 WAW ARMBANDS			\$264.00	\$264.00
8149.01	East End Electrical	1666.8149-0118/04/2016 RESTORE POWER AND PRIME PUMP INV EEE1000- 14/04/2016 RESTORE POWER AND PRIME PUMP			\$99.00	\$99.00
8151.01	Kerbdoctor	1666.8151-0118/04/2016 INSTALL KERBING INV 20161856 14/04/2016 INSTALL KERBING			\$1,485.00	\$1,485.00
8176.01	Officino	1666.8176-0118/04/2016 OFFICE CHAIRS INV 3826 11/04/2016 OFFICE CHAIRS			\$1,292.50	\$1,292.50
8178.01	Taborda Contracting	1666.8178-0118/04/2016 TRAFFIC MANAGEMENT INV 8523 14/04/2016 TRAFFIC MANAGEMENT			\$385.00	\$385.00
8275.01	E Fire & Safety	1666.8275-0118/04/2016 MONTHLY FIRE PANEL TESTING INV 00169684 15/04/2016 MONTHLY FIRE PANEL TESTING			\$137.50	\$137.50
8513.01	ACG Earthmoving Pty Ltd	1666.8513-0118/04/2016 DRAINAGE WORKS INV 00000436 14/04/2016 DRAINAGE WORKS - THOMAS RD			\$16,219.50	\$16,219.50
8769.01	Northam Tree Services	1666.8769-0118/04/2016 STREET TREE MAINTENANCE INV 1275 14/04/2016 STREET TREE MAINTENANCE INV 1282 14/04/2016 STREET TREE MAINTENANCE INV 1283 14/04/2016 STREET TREE MAINTENANCE INV 1284 15/04/2016 STREET TREE MAINTENANCE INV 1285 15/04/2016 STREET TREE MAINTENANCE INV 1286 15/04/2016 BUSHFIRE RECOVERY TREE MAINTENANCE			\$3,648.48 \$2,944.09 \$3,636.86 \$3,192.42 \$3,192.34 \$2,805.59	\$19,419.78

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8785.01	Shiller Images	1666.8785-0118/04/2016	14/04/2016	VISITOR CENTRE STOCK INV 533921 VISITOR CENTRE STOCK	\$210.20	\$210.20
8812.01	Oz Stone Pty Ltd T/A TMJ Limestone Retaining	1666.8812-0118/04/2016	14/04/2016	HERITAGE TRAIL WORKS INV 278 HERITAGE TRAIL WORKS	\$20,688.80	\$20,688.80
8867.01	MTB Guide Book Pty Ltd	1666.8867-0118/04/2016	08/04/2016	WA MTB TRAIL GUIDE MAPS INV 00000238 WA MTB TRAIL GUIDE MAPS	\$161.00	\$161.00
8953.01	Aardvark Electrics	1666.8953-0118/04/2016	14/04/2016	LIGHTING REPAIRS - KSP INV 30876 LIGHTING REPAIRS - KSP	\$496.43	\$496.43
91.01	Mundaring Glass & Security	1666.91-0118/04/2016	14/04/2016	GLAZING INV 00111728 REGLAZE BROKEN PANELS - MECPC	\$2,239.50	\$2,239.50
9142.01	Zeroz Pty Ltd	1666.9142-0118/04/2016	18/04/2016	PROVISIONS FOR REFLECTIONS CAFE INV 64108 PROVISIONS FOR REFLECTIONS CAFE INV 64103 PROVISIONS FOR REFLECTIONS CAFE INV 64500 PROVISIONS FOR REFLECTIONS CAFE	\$280.80 \$578.65 \$554.30	\$1,413.75
9473.01	Maestro Painting & Decorating Pty Ltd	1666.9473-0118/04/2016	18/04/2016	PAINTING INV #2822 PAINTING - MIDDLE SWAN CHILD CARE INV #2823 CRACK REPAIRS & PAINTING SERVICE	\$1,750.00 \$350.00	\$2,100.00
9584.01	Avon Hills Environmental	1666.9584-0118/04/2016	14/04/2016	FIREBREAKS INV 236 FIREBREAKS - RESERVE 32727 INV 233 FIREBREAKS - RESERVE 11140 INV 234 FIREBREAKS - RESERVE 34103 INV 231 FIREBREAKS - STATHAM QUARRY & BAILEY RD INV 232 FIREBREAKS - PARKERVILLE OVAL INV 235 FIREBREAKS - RESERVE 11414	\$742.50 \$412.50 \$412.50 \$412.50 \$247.50 \$412.50	\$2,640.00
9596.01	Brice Pest Management	1666.9596-0118/04/2016	14/04/2016	GENERAL PEST TREATMENT INV 01363 GENERAL PEST TREATMENT INV 01413 PEST INSPECTIONS INV 01436 PEST INSPECTIONS INV 01437 PEST INSPECTIONS INV 01439 PEST INSPECTIONS	\$473.00 \$264.00 \$220.00 \$814.00 \$814.00	\$2,585.00
9613.01	Mr J Narvaez	1666.9613-0118/04/2016	15/04/2016	AMS DEVELOPMENT INV #0015 AMS DEVELOPMENT	\$2,535.00	\$2,535.00
9779.01	Kazimierz J Bogucki	1666.9779-0118/04/2016	18/04/2016	KITCHEN DUTIES & GENERAL MAINTENANCE INV 093 KITCHEN DUTIES - 15/03/16 INV 094 KITCHEN DUTIES - 22/03 & 29/03/16 INV 095 KITCHEN DUTIES - 05/04/16 INV 096 GENERAL MAINTENANCE	\$172.69 \$308.37 \$172.69 \$280.00	\$933.75
11442.02	Mr J B & Ms K A Wright	1667.11442-0119/04/2016	19/04/2016	RATES REFUND INV 155227 RATES REFUND	\$1,091.26	\$1,091.26
11050.5	ClickSuper Pty Ltd	1668.11050-0122/04/2016	21/04/2016	SUPERANNUATION INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-1 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-10 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-11 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-12 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-13 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-14 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-16 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-18 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-23 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-24 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-26 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-27 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-3 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-30 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-32 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-33 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-34 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-35 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-37 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-39 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-4 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-6 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-7 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-8 INV Apr2016-21/04/2016 SUPERANNUATION-Apr2016-9	\$171,313.33 \$506.13 \$243.78 \$4,168.06 \$5,698.00 \$231.10 \$653.72 \$1,232.16 \$1,447.87 \$903.77 \$1,679.93 \$1,495.42 \$6,739.65 \$286.52 \$744.22 \$1,207.43 \$185.93 \$170.83 \$804.36 \$63.01 \$374.28 \$412.98 \$706.38 \$10,351.26 \$69.01	\$211,689.13
11450.02	Mr T Lukich	1669.11450-0122/04/2016	22/04/2016	RATES REFUND INV REFUND RATES REFUND	\$659.77	\$659.77
11050.5	ClickSuper Pty Ltd	1670.11050-0122/04/2016	22/04/2016	SUPERANNUATION INV 99062016 SUPERANNUATION-99062016-1	\$450.44	\$450.44
10349.01	La Salle Netball Club Inc	1671.10349-0126/04/2016	22/04/2016	KIDSPORT FUNDING INV D0121 KIDSPORT FUNDING	\$200.00	\$200.00
10499.01	Investigative Solutions WA Pty Ltd	1671.10499-0126/04/2016	30/03/2016	LEGAL FEES - GENERAL PROCEDURE CLAIM INV 00025136 LEGAL FEES - GENERAL PROCEDURE CLAIM	\$490.90	\$490.90
10786.01	Just Platters WA	1671.10786-0126/04/2016	22/04/2016	CATERING INV JP-00042 CATERING - ELT MEETING 12/04/16 INV JP-00041 CATERING - INFO COUNCIL SOFTWARE	\$70.00 \$670.00	\$740.00
10819.01	M2 Commander Pty Ltd	1671.10819-0126/04/2016	14/04/2016	ADSL CHARGES INV 14140186 ADSL CHARGES	\$823.04	\$823.04

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10865.01	Kalamunda United Football	1671.10865-0126/04/2016		KIDSPORT FUNDING INV INV-1448 22/04/2016 KIDSPORT FUNDING	\$200.00	\$200.00
10908.01	Adventure Playgrounds Pty Ltd	1671.10908-0126/04/2016		SUPPLY & INSTALL PLAYGROUND EQUIPMENT INV 25526 19/04/2016 SUPPLY & INSTALL MULTIDIRECTIONAL NEST SWING	\$13,871.00	\$13,871.00
10921.01	Ixom Operations Pty Ltd	1671.10921-0126/04/2016		CHLORINE GAS INV 5653677 08/04/2016 CHLORINE GAS	\$258.82	\$258.82
10991.01	Caversham Suns Junior Football Club	1671.10991-0126/04/2016		KIDSPORT FUNDING INV 00000468 22/04/2016 KIDSPORT FUNDING	\$180.00	\$180.00
11017.01	Telstra SNP Monitoring Pty Ltd	1671.11017-0126/04/2016		INSTALL ALARM SYSTEM IN ICV SHED INV SP19223 19/04/2016 INSTALL ALARM SYSTEM IN ICV SHED	\$2,117.72	\$2,117.72
11020.01	Nosh Catering	1671.11020-0126/04/2016		CATERING INV 113746 22/04/2016 CATERING - COUNCIL MEETING	\$891.00	\$891.00
11085.01	CTI Couriers Pty Ltd	1671.11085-0126/04/2016		COURIER SERVICE INV CISC4086 08/04/2016 COURIER SERVICE - LIBRARY	\$971.08	\$971.08
1116.01	CE Body Builders	1671.1116-0126/04/2016		PARTS INV 00000414 18/03/2016 PARTS INV 00005048 08/04/2016 PRESSING TO SUIT BITUMEN TRUCK	\$369.60 \$159.50	\$529.10
11213.01	Chelsea Nominees Pty Ltd	1671.11213-0126/04/2016		CONSTRUCTION & FIT OUT OF ICV SHED INV 2 22/04/2016 CONSTRUCTION & FIT OUT OF ICV SHED	\$51,020.29	\$51,020.29
11268.01	DiskBank Pty Ltd T/A SoundPack Solutions	1671.11268-0126/04/2016		AUDIO BOOK STORAGE CASES INV INV-3130 08/04/2016 AUDIO BOOK STORAGE CASES	\$481.26	\$481.26
11284.01	Noelaz	1671.11284-0126/04/2016		SNAICC ART WORK INV 5456106 19/04/2016 SNAICC ART WORK	\$500.00	\$500.00
11322.01	Instant Transportable Offices	1671.11322-0126/04/2016		TRANSPORTABLE OFFICES COSTS INV 00003230 22/04/2016 ONSITE INSTALLATION COSTS - COPPIN ROAD INV 00003231 22/04/2016 ONSITE INSTALLATION COSTS - MATHIESON ROAD	\$3,678.87 \$4,009.83	\$7,688.70
11338.01	Deloitte Touche Tohmatsu	1671.11338-0126/04/2016		PROCUREMENT AUDIT INV 1-203076 15/04/2016 PROCUREMENT AUDIT	\$37,096.73	\$37,096.73
11359.01	FE TECHNOLOGIES PTY LTD	1671.11359-0126/04/2016		RFID IMPLEMENTATION INV 1003697 22/04/2016 RFID IMPLEMENTATION - LIBRARIES	\$13,244.00	\$13,244.00
11373.01	Badge Constructions Pty Ltd	1671.11373-0126/04/2016		CONSTRUCTION OF BOYA COMMUNITY HUB INV 5772 19/04/2016 CONSTRUCTION OF BOYA COMMUNITY HUB	\$535,768.38	\$535,768.38
11417.01	HiTech Sports Pty Ltd	1671.11417-0126/04/2016		SUPPLY BADMINTON POSTS INV 1818 14/04/2016 SUPPLY BADMINTON POSTS	\$78.10	\$78.10
11423.01	Fire Protection Association	1671.11423-0126/04/2016		BAL ASSESSORS SHORT COURSE INV V04676 14/04/2016 BAL ASSESSORS SHORT COURSE	\$2,500.00	\$2,500.00
11443.01	Ms J North	1671.11443-0126/04/2016		STERILISATION REBATE INV REBATE 21/04/2016 STERILISATION REBATE	\$50.00	\$50.00
11444.01	Sign Here Signs Pty Ltd	1671.11444-0126/04/2016		REFUND INV REFUND 21/04/2016 REFUND FOR PLANNING APPLICATION CANCELLED	\$147.00	\$147.00
11445.01	Miss K Faulkner	1671.11445-0126/04/2016		STERILISATION REBATE INV REBATE 21/04/2016 STERILISATION REBATE	\$50.00	\$50.00
11446.01	Ms G de Swardt	1671.11446-0126/04/2016		STERILISATION REBATE INV REBATE 21/04/2016 STERILISATION REBATE	\$50.00	\$50.00
11447.01	Ms K Windsor-Turner	1671.11447-0126/04/2016		STERILISATION REBATE INV REBATE 21/04/2016 STERILISATION REBATE	\$50.00	\$50.00
11448.01	Mr J Peetoom	1671.11448-0126/04/2016		STERILISATION REBATE INV REBATE 21/04/2016 STERILISATION REBATE	\$50.00	\$50.00
11449.01	Mrs L M Johnston	1671.11449-0126/04/2016		STERILISATION REBATE INV REBATE 21/04/2016 STERILISATION REBATE	\$50.00	\$50.00
11453.01	Midland Toyota (Midland 2015 Pty Ltd)	1671.11453-0126/04/2016		SUPPLY & DELIVER 2016 TOYOTA KLUGER - 804MDG INV 15577 28/04/2016 SUPPLY & DELIVER 2016 TOYOTA KLUGER - 804MDG	\$40,894.05	\$40,894.05
117.01	Hydramet Pty Ltd	1671.117-0126/04/2016		EQUIPMENT PURCHASES INV 62727 08/04/2016 TESTING & RE-CALIBRATION OF HOFMANN CONTROLLER	\$302.50	\$302.50
12.01	Department of Human Services	1671.12-0126/04/2016		5090427577874090 - CHILD SUPPORT PAYMENT INV PY02-21- 17/04/2016 5090427577874090	\$313.53	\$313.53
124.01	Sigma Chemicals	1671.124-0126/04/2016		CHLORINE/POOL CHEMICALS INV 336933 08/04/2016 CHLORINE - MOUNT HELENA AQUATIC	\$957.00	\$957.00

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
13.01	Shire of Mundaring	1671.13-0126/04/2016		PAYROLL DEDUCTION		\$4,819.76
		INV PY01-21- 17/04/2016		PAYROLL DEDUCTION	\$532.00	
		INV PY01-21- 17/04/2016		PAYROLL DEDUCTION	\$1,684.26	
		INV PY01-21- 17/04/2016		PAYROLL DEDUCTION	\$819.56	
		INV PY01-21- 17/04/2016		PAYROLL DEDUCTION	\$727.31	
		INV PY01-21- 17/04/2016		PAYROLL DEDUCTION	\$333.41	
		INV PY02-21- 17/04/2016		PAYROLL DEDUCTION	\$133.00	
		INV PY02-21- 17/04/2016		PAYROLL DEDUCTION	\$306.28	
		INV PY01-21- 17/04/2016		PAYROLL DEDUCTION	\$241.68	
		INV PY99-06- 21/04/2016		PAYROLL DEDUCTION	\$42.26	
166.01	Vodafone	1671.166-0126/04/2016		FEES		\$3,550.25
		INV 11112344 21/04/2016		PAGERS & MESSAGING - ALL BRIGADES	\$3,550.25	
174.01	Synergy	1671.174-0126/04/2016		ELECTRICITY		\$66,535.05
		INV 26865547 19/04/2016		ELECTRICITY	\$153.40	
		INV 51855019 21/04/2016		ELECTRICITY	\$1,508.45	
		INV 36719667 19/04/2016		ELECTRICITY - ADMIN	\$9,907.35	
		INV 47434835 19/04/2016		ELECTRICITY	\$254.25	
		INV 30216475 19/04/2016		ELECTRICITY - STREET LIGHTING	\$50,028.45	
		INV 40246139 21/04/2016		ELECTRICITY	\$87.50	
		INV 36719667 19/04/2016		ELECTRICITY - ADMIN	\$4,585.65	
1955.01	Cleanaway	1671.1955-0126/04/2016		RECYCLING FEES		\$88,148.28
		INV 9690123 08/04/2016		RECYCLING FEES	\$88,148.28	
197.01	Konica Minolta Business Solutions	1671.197-0126/04/2016		PHOTOCOPIER PRINTING		\$2,818.14
		INV 04000011 14/04/2016		PHOTOCOPIER PRINTING	\$2,818.14	
2075.01	Ensign - Spotless Facility Services Pty Ltd	1671.2075-0126/04/2016		SAFETY MATS		\$285.46
		INV 670584 08/04/2016		SAFETY MATS	\$285.46	
21.01	Eastern Metropolitan Regional Council	1671.21-0126/04/2016		LANDFILL DISPOSAL FEES		\$65,821.92
		INV 007 887 19/04/2016		LANDFILL DISPOSAL FEES 01/04-05/04/16	\$28,205.71	
		INV 007 942 19/04/2016		LANDFILL DISPOSAL FEES - 06/04/16-12/04/16	\$37,616.21	
215.01	Deputy Commissioner of Taxation	1671.215-0126/04/2016		TAXATION		\$136,911.81
		INV PY01-21- 17/04/2016		PAYROLL DEDUCTION	\$115,816.01	
		INV PY02-21- 17/04/2016		PAYROLL DEDUCTION	\$20,722.90	
		INV PY99-06- 21/04/2016		PAYROLL DEDUCTION	\$372.90	
218.01	Security & Key Distributors	1671.218-0126/04/2016		PADLOCK		\$134.03
		INV 1025859 08/04/2016		PADLOCK	\$134.03	
2295.01	Rotary Club of Mundaring	1671.2295-0126/04/2016		TRAFFIC MANAGEMENT		\$500.00
		INV 60 22/04/2016		TRAFFIC MANAGEMENT - ANZAC SERVICE	\$500.00	
254.01	Mundaring Arts Centre Inc.	1671.254-0126/04/2016		ART COLLECTION MAINTENANCE		\$110.00
		INV 895 19/04/2016		ART COLLECTION MAINTENANCE	\$110.00	
2625.01	Stewart & Heaton Clothing	1671.2625-0126/04/2016		UNIFORMS		\$290.17
		INV SIN-2598 19/04/2016		UNIFORMS - VBFB	\$36.62	
		INV SIN-2601 08/04/2016		UNIFORMS - VBFB	\$36.62	
		INV SIN-2601 08/04/2016		UNIFORM - VBFB	\$216.93	
273.01	Sunny Industrial Brushware	1671.273-0126/04/2016		ASPHALT RAKE & BROOMS		\$337.70
		INV 00013130 08/04/2016		ASPHALT RAKE & BROOMS	\$337.70	
2802.01	Holton Connor Architects	1671.2802-0126/04/2016		ARCHITECTURAL SERVICES		\$11,682.00
		INV 00004723 22/04/2016		ARCHITECTURAL SERVICES - MUNDARING REC	\$2,288.00	
		INV 00004774 22/04/2016		ARCHITECTURAL SERVICES - MUNDARING REC	\$9,394.00	
293.01	Totally Confidential Record Management	1671.293-0126/04/2016		FEES		\$1,361.79
		INV 63088 08/04/2016		OFFSITE STORAGE OF RECORDS	\$1,361.79	
307.01	McLeods Barristers and Solicitors	1671.307-0126/04/2016		PROVISION OF PROFESSIONAL LEGAL SERVICES		\$4,973.19
		INV 91680 22/04/2016		LEGAL FEES - PLANNING MATTER	\$2,051.16	
		INV 91365 22/04/2016		LEGAL FEES - PLANNING MATTER	\$2,922.03	
3088.01	LGMA (WA Division)	1671.3088-0126/04/2016		MEMBERSHIP		\$45.01
		INV 2192 11/04/2016		LGMA AFFILIATE MEMBERSHIP	\$45.01	
314.01	Landgate	1671.314-0126/04/2016		TITLE SEARCHES		\$867.17
		INV 319551-1 08/04/2016		INTERIM VALUATIONS - RATES	\$590.74	
		INV 686912 08/04/2016		ONLINE TITLE SEARCHES	\$276.43	
3156.01	Sunny Sign Company Pty Ltd	1671.3156-0126/04/2016		SIGNS		\$25.85
		INV 329880 08/04/2016		DECAL SIGN	\$25.85	
317.01	Mundaring News Round	1671.317-0126/04/2016		NEWSPAPERS		\$59.00
		INV 16330 15/04/2016		NEWSPAPERS - ADMIN 2643	\$59.00	
33.01	Boral Construction Materials Group Ltd	1671.33-0126/04/2016		CRS EMULSION		\$4,493.17
		INV WA118426 08/04/2016		CRS EMULSION	\$280.50	
		INV WA118474 08/04/2016		ASPHALT	\$331.54	
		INV WA118609 15/04/2016		ASPHALT	\$165.77	
		INV WA118213 08/04/2016		ASPHALT	\$357.50	
		INV WA118253 08/04/2016		ASPHALT	\$374.00	
		INV WA118292 08/04/2016		ASPHALT	\$994.62	
		INV WA118253 08/04/2016		ASPHALT	\$1,989.24	
3390.01	Hays Specialist Recruitment	1671.3390-0126/04/2016		TEMP STAFF		\$2,387.55
		INV 5793680 14/04/2016		TEMP STAFF - INFRASTRUCTURE SERVICES	\$2,387.55	
355.01	Wesfarmers Kleenheat Gas	1671.355-0126/04/2016		GAS		\$152.70
		INV 20833181 08/04/2016		GAS	\$152.70	

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364.01	Mundaring Florist by Design	1671.364-0126/04/2016	FLOWERS			\$360.00
		INV 21139	22/04/2016	ANZAC SERVICES - NATIVE WREATHS	\$360.00	
375.01	Courier Australia	1671.375-0126/04/2016	COURIER SERVICES			\$13.84
		INV 0236	21/04/2016	COURIER SERVICES	\$13.84	
381.01	Mundaring Electrical Contracting	1671.381-0126/04/2016	ELECTRICAL SERVICES			\$462.00
		INV 6070	19/04/2016	ELECTRICAL SERVICES	\$99.00	
		INV 6072	21/04/2016	ELECTRICAL SERVICES	\$363.00	
385.01	Mundaring News & Lotto	1671.385-0126/04/2016	MAGAZINE SUBSCRIPTIONS			\$546.60
		INV 4699	19/04/2016	MAGAZINE SUBSCRIPTIONS	\$318.12	
		INV 4698	14/04/2016	MAGAZINE SUBSCRIPTIONS	\$228.48	
388.01	Bunzl Ltd	1671.388-0126/04/2016	CLEANING SUPPLIES			\$85.93
		INV T033268	08/04/2016	DISINFECTANT - POUND	\$85.93	
393.01	Western Australian Local Government	1671.393-0126/04/2016	TRAINING COURSE			\$599.50
		INV I3059062	08/04/2016	INTRODUCTION TO BUDGETING COURSE	\$544.50	
		INV I3059130	11/04/2016	CEO ROUND TABLE LUNCH	\$55.00	
396.01	Modern Teaching Aids Pty	1671.396-0126/04/2016	TOYS			\$7.65
		INV 42711893	21/04/2016	RESOURCES FOR SCFCCV CHILDREN SERVICES	\$7.65	
397.01	J. Blackwood & Son Pty Ltd	1671.397-0126/04/2016	CONSUMABLES			\$3,077.71
		INV PEAT4548	14/04/2016	CONSUMABLES	\$2,880.24	
		INV PEAT6888	14/04/2016	CONSUMABLES	\$186.63	
		INV PEAT6889	14/04/2016	CONSUMABLES	\$5.68	
		INV PEAT6870	14/04/2016	CONSUMABLES	\$5.16	
3998.01	Down Under Stump Grinding	1671.3998-0126/04/2016	TREE CONTROL			\$420.20
		INV 19440	19/04/2016	STUMP GRINDING	\$420.20	
406.01	WKC Spatial	1671.406-0126/04/2016	SURVEY			\$13,034.73
		INV I016902	14/04/2016	CONTOUR & FEATURE SURVEY - LAKE LESCHENAUULTIA	\$6,594.50	
		INV I016910	14/04/2016	PROFESSIONAL CONTOUR & FEATURE SURVEY	\$686.13	
		INV I016909	14/04/2016	PROFESSIONAL SURVEY SET OUT - RAILWAY TCE	\$2,294.80	
		INV I016901	08/04/2016	CONTOUR & FEATURE SURVEY - LAKE LESCHENAUULTIA	\$2,442.00	
		INV I016908	22/04/2016	SURVEY SET OUT - SCULPTURE PARK	\$1,017.50	
4407.01	Aardvark Bobcat & Truck Hire	1671.4407-0126/04/2016	HIRE OF PLANT			\$3,335.64
		INV #493	19/04/2016	BOBCAT & TRUCK HIRE	\$3,335.64	
4433.01	Marketforce Pty Ltd	1671.4433-0126/04/2016	ADVERTISING			\$478.19
		INV 32944	08/04/2016	ADVERTISEMENT - FIRE HAZARD INSPECTION OFFICER	\$478.19	
4560.01	Flexi Staff Pty Ltd	1671.4560-0126/04/2016	TEMP STAFF			\$3,653.56
		INV 165240	19/04/2016	TEMP STAFF - DEPOT	\$3,653.56	
4749.01	Pure Air Filters	1671.4749-0126/04/2016	PARTS			\$183.70
		INV 00008860	08/04/2016	AIR FILTER CLEANING	\$183.70	
480.01	Echo Newspaper	1671.480-0126/04/2016	ADVERTISING			\$2,115.30
		INV 00342484	10/03/2016	ADVERTISING	\$385.00	
		INV 00343241	08/04/2016	ADVERTISEMENT - TCUP	\$330.00	
		INV 00342724	08/04/2016	ADVERTISEMENTS	\$1,400.30	
4882.01	Carringtons Traffic Services	1671.4882-0126/04/2016	TRAFFIC CONTROLLERS			\$96,531.23
		INV 00032153	14/04/2016	TRAFFIC CONTROLLERS	\$869.92	
		INV 00032154	14/04/2016	TRAFFIC CONTROLLERS	\$1,842.19	
		INV 00032155	14/04/2016	TRAFFIC CONTROLLERS	\$921.10	
		INV 00032002	08/04/2016	TRAFFIC CONTROLLERS	\$2,589.60	
		INV 00032000	08/04/2016	TRAFFIC CONTROLLERS	\$7,840.23	
		INV 00032072	08/04/2016	TRAFFIC CONTROLLERS	\$4,605.48	
		INV 00032158	08/04/2016	TRAFFIC CONTROLLERS	\$1,944.54	
		INV 00031996	08/04/2016	TRAFFIC CONTROLLERS	\$1,280.39	
		INV 00031997	08/04/2016	TRAFFIC CONTROLLERS	\$1,637.50	
		INV 00031998	08/04/2016	TRAFFIC CONTROLLERS	\$844.34	
		INV 00032150	08/04/2016	TRAFFIC CONTROLLERS	\$5,732.40	
		INV 00032152	08/04/2016	TRAFFIC CONTROLLERS	\$6,615.16	
		INV 00032156	08/04/2016	TRAFFIC CONTROLLERS	\$2,843.76	
		INV 00032151	08/04/2016	TRAFFIC CONTROLLERS	\$5,612.60	
		INV 00032157	08/04/2016	TRAFFIC CONTROLLERS	\$307.03	
		INV 00032029	08/04/2016	TRAFFIC CONTROLLERS	\$5,107.41	
		INV 00032066	08/04/2016	TRAFFIC CONTROLLERS	\$6,612.34	
		INV 00032068	08/04/2016	TRAFFIC CONTROLLERS	\$5,229.66	
		INV 00032028	08/04/2016	TRAFFIC CONTROLLERS	\$6,060.26	
		INV 00032001	08/04/2016	TRAFFIC CONTROLLERS	\$3,582.04	
		INV 00032030	08/04/2016	TRAFFIC CONTROLLERS	\$2,712.12	
		INV 00032070	08/04/2016	TRAFFIC CONTROLLERS	\$1,688.68	
		INV 00031999	08/04/2016	TRAFFIC CONTROLLERS	\$4,539.92	
		INV 00032027	08/04/2016	TRAFFIC CONTROLLERS	\$2,712.12	
		INV 00032069	08/04/2016	TRAFFIC CONTROLLERS	\$1,791.02	
		INV 00032067	08/04/2016	TRAFFIC CONTROLLERS	\$2,367.62	
		INV 00032026	08/04/2016	TRAFFIC CONTROLLERS	\$1,387.91	
		INV 00032025	08/04/2016	TRAFFIC CONTROLLERS	\$4,103.47	
		INV 00032071	08/04/2016	TRAFFIC CONTROLLERS	\$2,737.92	
		INV 00032186	15/04/2016	TRAFFIC CONTROLLERS	\$412.50	
5074.01	Swan View Junior Senior Football Club	1671.5074-0126/04/2016	KIDSPORT FUNDING			\$1,000.00
		INV 00000014	22/04/2016	KIDSPORT FUNDING	\$400.00	
		INV 00000018	22/04/2016	KIDSPORT FUNDING	\$200.00	
		INV 00000019	22/04/2016	KIDSPORT FUNDING	\$200.00	
		INV 00000024	22/04/2016	KIDSPORT FUNDING	\$200.00	

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5107.01	Peter Godfrey	1671.5107-0126/04/2016	FENCING			\$7,700.00
		INV 0854	15/04/2016	REPAIRS TO FENCE	\$1,650.00	
		INV 0853	19/04/2016	SUPPLY & INSTALL DOMED BOLLARDS	\$2,860.00	
		INV 0855	19/04/2016	REMOVE OLD BOLLARDS & INSTALL 15 BOLLARDS	\$3,190.00	
5451.01	Mundaring Concrete	1671.5451-0126/04/2016	CONCRETE SUPPLIES			\$608.74
		INV 00019276	08/04/2016	CEMENT	\$608.74	
5496.01	Benara Nurseries	1671.5496-0126/04/2016	PLANT PURCHASE			\$506.00
		INV 314297	08/04/2016	POTS	\$506.00	
555.01	Community Newspaper Group	1671.555-0126/04/2016	ADVERTISING			\$2,389.83
		INV 2803654	11/04/2016	ADVERTISEMENTS - VARIOUS	\$2,389.83	
5719.01	Shire of Mundaring	1671.5719-0126/04/2016	PAYROLL DEDUCTION			\$271.60
		INV PY01-21-	17/04/2016	PAYROLL DEDUCTION	\$271.60	
5777.01	QED Environmental Service	1671.5777-0126/04/2016	TESTS			\$1,573.00
		INV 221529	22/04/2016	ASBESTOS ASSESSMENT PRIOR TO REMOVAL	\$1,573.00	
589.01	Shire of Mundaring	1671.589-0126/04/2016	FDC PARENT LEVY			\$16,160.26
		INV 210416	21/04/2016	FDC PARENT LEVY	\$16,160.26	
5924.01	Mrs Macs Pty Ltd	1671.5924-0126/04/2016	KIOSK SUPPLIES			\$226.00
		INV 3728029	11/04/2016	KIOSK SUPPLIES - BILGOMAN POOL	\$77.10	
		INV 3728993	11/04/2016	KIOSK SUPPLIES - BILGOMAN POOL	\$148.90	
599.01	Mundaring Sharing (Inc)	1671.599-0126/04/2016	ANNUAL FUNDING 2015/16			\$8,337.00
		INV 310316	19/04/2016	ANNUAL FUNDING 2015/16	\$8,337.00	
6.01	Shire of Mundaring	1671.6-01 26/04/2016	PAYROLL DEDUCTION			\$182.00
		INV PY01-21-	17/04/2016	PAYROLL DEDUCTION	\$174.00	
		INV PY02-21-	17/04/2016	PAYROLL DEDUCTION	\$6.00	
		INV PY99-06-	21/04/2016	PAYROLL DEDUCTION	\$2.00	
6050.01	Fuel Distributors of Western Australia	1671.6050-0126/04/2016	FUEL & OILS			\$327.36
		INV FDL4273	21/04/2016	CHAINSAW OIL	\$327.36	
6282.01	Greenway Enterprises	1671.6282-0126/04/2016	2 X HELMETS			\$176.00
		INV 69031	30/03/2016	2 X HELMETS	\$176.00	
6363.01	Glenview Machine Kerbing	1671.6363-0126/04/2016	KERBING			\$13,758.75
		INV 4980	14/04/2016	SUPPLY & LAY KERBING	\$13,758.75	
68.01	The Watershed Water Systems	1671.68-0126/04/2016	RETICULATION WORKS			\$20,416.26
		INV 10138341	08/04/2016	RETICULATION WORKS - SCULPTURE PARK	\$4,312.26	
		INV 10138343	08/04/2016	SUPPLY & INSTALL RETICULATION SYSTEM	\$16,104.00	
6982.01	Mundaring Roofing & Patios	1671.6982-0126/04/2016	MANUFACTURE & MAINTENANCE EXPENSES			\$10,505.00
		INV 661	19/04/2016	MANUFACTURE & INSTALL NEW SCORE BOARD	\$5,170.00	
		INV 662	19/04/2016	INSTALL LATERITE BLOCK PLINTH	\$2,420.00	
		INV 666	21/04/2016	UNPLANNED MAINTENANCE - MVC	\$495.00	
		INV 667	21/04/2016	UNPLANNED MAINTENANCE - HUB OF THE HILLS	\$715.00	
		INV 668	21/04/2016	UNPLANNED MAINTENANCE - SCULPTURE PARK	\$385.00	
		INV 669	21/04/2016	UNPLANNED MAINTENANCE - DARLINGTON HALL	\$1,320.00	
7.01	Australian Services Union	1671.7-01 26/04/2016	PAYROLL DEDUCTION			\$335.40
		INV PY02-21-	17/04/2016	PAYROLL DEDUCTION	\$258.00	
		INV PY01-21-	17/04/2016	PAYROLL DEDUCTION	\$77.40	
7352.01	Records and Information Management Professionals	1671.7352-0126/04/2016	CONFERENCE			\$1,661.00
		INV I0012912	08/04/2016	RECORDS & INFO MANAGEMENT CONFERENCE	\$1,661.00	
7426.01	Scoob's Dingo Service	1671.7426-0126/04/2016	DRAIN CLEANING			\$2,755.83
		INV 1687	19/04/2016	DRAIN CLEANING	\$729.63	
		INV 1688	19/04/2016	DRAIN CLEANING	\$1,620.65	
		INV 1689	19/04/2016	FOOTPATH SWEEPING	\$405.35	
7489.01	Sparks Refrigeration & Airconditioning	1671.7489-0126/04/2016	AIRCONDITIONING REPAIRS & INSTALLATION			\$4,995.50
		INV INV-0674	14/04/2016	AIRCONDITIONING REPAIRS	\$865.50	
		INV INV-0676	19/04/2016	INSTALL REVERSE CYCLE AIRCONDITIONING	\$4,110.00	
7590.01	PFD Food Services Pty Ltd	1671.7590-0126/04/2016	PROVISIONS FOR REFLECTIONS CAFE			\$1,252.75
		INV JZ577770	19/04/2016	PROVISIONS FOR REFLECTIONS CAFE	\$1,252.75	
7641.01	Easifleet	1671.7641-0126/04/2016	NOVATED LEASE			\$2,298.24
		INV 201604 S	19/04/2016	NOVATED LEASE	\$2,298.24	
7645.01	Mazenod Junior Football Club	1671.7645-0126/04/2016	KIDSPORT FUNDING			\$185.00
		INV 0001/201	22/04/2016	KIDSPORT FUNDING	\$185.00	
7820.01	ABM Landscaping	1671.7820-0126/04/2016	PAVING REPAIRS			\$1,100.00
		INV INV-1340	19/04/2016	PAVING REPAIRS	\$550.00	
		INV INV-1248	08/04/2016	BRICK PAVING REPAIRS	\$550.00	
7836.01	Elite Limestone	1671.7836-0126/04/2016	SUPPLY & INSTALL NATURAL EARTH RETAINING WALL			\$8,668.00
		INV 829	19/04/2016	SUPPLY & INSTALL NATURAL EARTH RETAINING WALL	\$8,668.00	
7854.01	Shredding Services Pty Ltd	1671.7854-0126/04/2016	GREENWASTE PROCESSING SERVICES			\$7,804.50
		INV 00001253	14/04/2016	GREENWASTE PROCESSING SERVICES	\$7,804.50	
8.01	LGRCEU	1671.8-01 26/04/2016	PAYROLL DEDUCTION			\$61.50
		INV PY02-21-	17/04/2016	PAYROLL DEDUCTION	\$61.50	
8107.01	All Earth Group Pty Ltd	1671.8107-0126/04/2016	SOIL SCREENING - MATHIESON RD TRANSFER STATION			\$21,417.00
		INV 81987	22/04/2016	SOIL SCREENING - MATHIESON RD TRANSFER STATION	\$21,417.00	

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
8137.01	Austral Mercantile Collections Pty Ltd	1671.8137-0126/04/2016 DEBT COLLECTION FEES INV 61056 19/04/2016 DEBT COLLECTION FEES - CHILDRENS SERVICES INV 61036 08/04/2016 COLLECTION FEES - LIBRARIES			\$5.50 \$17.02	\$22.52
8246.01	Position Partners Pty Ltd	1671.8246-0126/04/2016 SUPPLY OF DIGITAL SPIRIT LEVEL INV PSI-1278 21/04/2016 SUPPLY OF DIGITAL SPIRIT LEVEL			\$220.00	\$220.00
8584.01	Great Sand Supplies Trust	1671.8584-0126/04/2016 GRAVEL STOCK INV 00002686 14/04/2016 GRAVEL STOCK			\$15,352.85	\$15,352.85
8609.01	Nextside Pty Ltd	1671.8609-0126/04/2016 FOOTPATH WORKS INV 10021036 08/04/2016 FOOTPATH WORKS - GLYNDEN WAY INV 10021029 08/04/2016 FOOTPATH REPAIRS - GOLDSBOROUGH ENTRANCE			\$27,834.40 \$10,875.48	\$38,709.88
8734.01	Goodstart Early Learning	1671.8734-0126/04/2016 FLEXIBLE SUPPORT FUNDING INV 275 21/04/2016 FLEXIBLE SUPPORT FUNDING - 23/12-02/03/16			\$1,915.10	\$1,915.10
8769.01	Northam Tree Services	1671.8769-0126/04/2016 HIRE OF CHERRY PICKER INV 1277 21/04/2016 HIRE OF CHERRY PICKER			\$412.50	\$412.50
8922.01	Department of Planning & Development Assessment Panels	1671.8922-0126/04/2016 ADDITIONAL PAYMENT INV 150416 21/04/2016 ADDITIONAL PAYMENT - 22 COONGAN AVE			\$150.00	\$150.00
8944.01	Tyres For Trucks	1671.8944-0126/04/2016 MINOR REPAIRS INV 00011397 15/04/2016 MINOR REPAIRS - 020MDG			\$187.00	\$187.00
8971.01	Conway Highbury Pty Ltd	1671.8971-0126/04/2016 MUNDARING PROPERTY STRATEGY IMPLEMENTATION INV 2016-029 08/04/2016 MUNDARING PROPERTY STRATEGY IMPLEMENTATION			\$1,192.40	\$1,192.40
904.01	Sign Supermarket	1671.904-0126/04/2016 SIGNS INV 15730 22/04/2016 STICKERS FOR SENIOR CITIZEN BUS			\$140.00	\$140.00
9082.01	Glen Forrest Netball Club	1671.9082-0126/04/2016 KIDSPORT FUNDING INV 0011 22/04/2016 KIDSPORT FUNDING			\$195.00	\$195.00
91.01	Mundaring Glass & Security	1671.91-0126/04/2016 GLAZING INV 00112024 14/04/2016 REGLAZE BROKEN GLASS			\$444.40	\$444.40
9126.01	Girls Brigade (8th Perth Mundaring Company)	1671.9126-0126/04/2016 KIDSPORT FUNDING INV 13 22/04/2016 KIDSPORT FUNDING INV 12 22/04/2016 KIDSPORT FUNDING			\$200.00 \$200.00	\$400.00
9248.01	JCD Enterprises T/As Power Industrial Supplies	1671.9248-0126/04/2016 LATEX FOAM GLOVES INV 00016563 08/04/2016 LATEX FOAM GLOVES			\$924.00	\$924.00
9261.01	Glen Forrest Scout Group	1671.9261-0126/04/2016 KIDSPORT FUNDING INV # 201600 22/04/2016 KIDSPORT FUNDING			\$400.00	\$400.00
9271.01	Ms S Haeberle-Dunn	1671.9271-0126/04/2016 STERILISATION REBATE INV REBATE 21/04/2016 STERILISATION REBATE			\$50.00	\$50.00
9342.01	Insight Ornithology	1671.9342-0126/04/2016 EDUCATIONAL WORKSHOP INV #090416 19/04/2016 EDUCATIONAL WORKSHOP			\$299.10	\$299.10
9479.01	Onsite Rental Group Operations Pty Ltd	1671.9479-0126/04/2016 PORTABLE TOILET HIRE INV 2341885 14/04/2016 PORTABLE TOILET HIRE			\$212.93	\$212.93
9596.01	Brice Pest Management	1671.9596-0126/04/2016 PEST INSPECTIONS INV 01446 15/04/2016 PEST INSPECTIONS INV 01447 15/04/2016 PEST INSPECTIONS			\$902.00 \$484.00	\$1,386.00
9627.01	MPK Tree Management Pty Ltd	1671.9627-0126/04/2016 TREE MAINTENANCE INV 00003829 24/03/2016 TREE MAINTENANCE - VARIOUS LOCATIONS INV 00003834 08/04/2016 TREE MANAGEMENT - SIGHT DISTANCE CLEARING INV 00003817 08/04/2016 STREET TREE CLEARANCE			\$3,186.48 \$2,692.80 \$3,141.60	\$9,020.88
9636.01	Hillians Netball Club	1671.9636-0126/04/2016 KIDSPORT FUNDING INV 5/16 22/04/2016 KIDSPORT FUNDING			\$590.00	\$590.00
969.01	Slater Gartrell Sports	1671.969-0126/04/2016 SUPPLY & INSTALL SYNTHETIC TURF INV SG13288/ 19/04/2016 SUPPLY & INSTALL SYNTHETIC TURF			\$4,719.00	\$4,719.00
9703.01	Riding for the Disabled WA	1671.9703-0126/04/2016 KIDSPORT FUNDING INV 89 22/04/2016 KIDSPORT FUNDING			\$195.00	\$195.00
9824.01	Ramzilla Timber Pty Ltd	1671.9824-0126/04/2016 HARDWARE INV 50778 08/04/2016 HARDWARE - ASSORTED			\$496.04	\$496.04
9892.01	Department of Environment	1671.9892-0126/04/2016 QUARTERLY INERT LANDFILL LEVY JANUARY - MARCH INV WM2 14/04/2016 QUARTERLY INERT LANDFILL LEVY JANUARY - MARCH			\$33,632.00	\$33,632.00
9923.01	Proform Civil	1671.9923-0126/04/2016 PROVISION OF PROFESSIONAL CIVIL DESIGN INV 00089 12/04/2016 PROVISION OF PROFESSIONAL CIVIL DESIGN			\$484.00	\$484.00
3462.01	Care Giver Subsidies	1672.3462-0121/04/2016 CARE GIVER SUBSIDIES INV 210416 26/04/2016 CARE GIVER SUBSIDIES			\$43,468.23	\$43,468.23
Total Approval Cheques						<u>\$3,928,728.57</u>

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
Bank: WESTPAC Bank - Trust Account Account : 036-075 000077					Invoice Value	Amount Remitted
Cheque Details						
20404	Mrs W J Bushell	9301311	07/04/2016	KEY BOND REFUND		\$55.00
		INV 896397	07/04/2016	KEY BOND REFUND	\$55.00	
20404	Glen Forrest Medical Centre	9301312	07/04/2016	HALL BOND REFUND		\$110.00
		INV 901243	07/04/2016	HALL BOND REFUND	\$110.00	
20404	Mr J & Mrs M Patselis	9301313	07/04/2016	REFUND OF BOND FOR DEMOLITION OF DWELLING		\$5,000.00
		INV 758453	07/04/2016	REFUND OF BOND FOR DEMOLITION OF DWELLING	\$5,000.00	
20404	Darlington Junior Cricket Club	9301314	07/04/2016	KEY BOND REFUNDS		\$440.00
		INV 867954	07/04/2016	KEY BOND REFUNDS	\$440.00	
20404	Midland Project Management	9301315	07/04/2016	RET L'SCAPE BONDS STAGE 2&3 HELENA VALLEY		\$499,959.22
		INV 863770	07/04/2016	RET L'SCAPE BONDS STAGE 2&3 HELENA VALLEY	\$499,959.22	
20404	C & J Hawkins	9301316	07/04/2016	BOND REFUND FOR TEMPORARY STRUCTURE		\$20,711.22
		INV 775910	07/04/2016	BOND REFUND FOR TEMPORARY STRUCTURE	\$20,711.22	
20404	Aurecon Australasia	9301317	14/04/2016	HALL BOND REFUND		\$220.00
		INV 902916	14/04/2016	HALL BOND REFUND	\$220.00	
20404	Mrs C A Palmer	9301318	14/04/2016	HALL BOND REFUND		\$330.00
		INV 905047	14/04/2016	HALL BOND REFUND	\$330.00	
20404	Eastern Hills Cricket Club	9301319	14/04/2016	HALL BOND REFUND		\$330.00
		INV 904036	14/04/2016	HALL BOND REFUND	\$330.00	
20404	Chidlow Primary School P & C Association	9301320	14/04/2016	HALL BOND REFUND		\$110.00
		INV 902877	14/04/2016	HALL BOND REFUND	\$110.00	
20404	Ms E Gardner	9301321	14/04/2016	HALL BOND REFUND		\$110.00
		INV 898863	14/04/2016	HALL BOND REFUND	\$110.00	
20404	Eastern Hills Cricket Club	9301322	14/04/2016	KEY BOND REFUNDS		\$165.00
		INV 868157	14/04/2016	KEY BOND REFUNDS	\$165.00	
20404	MC Gracie & I Seddon & Parisi Holdings	9301323	14/04/2016	PARTIAL RELEASE OF L'SCAPE BOND		\$46,846.19
		INV 779512	14/04/2016	PARTIAL RELEASE OF L'SCAPE BOND	\$46,846.19	
20404	Darlington Theatre Player	9301324	21/04/2016	HALL BOND REFUND		\$330.00
		INV 903725	21/04/2016	HALL BOND REFUND	\$330.00	
20404	Parkerville Children and Youth Care Inc.	9301325	21/04/2016	HALL BOND REFUND		\$500.00
		INV 906895	21/04/2016	HALL BOND REFUND	\$500.00	
20404	Ms F Lee	9301326	21/04/2016	HALL BOND REFUND		\$110.00
		INV 907410	21/04/2016	HALL BOND REFUND	\$110.00	
20404	Mrs C Kraus	9301327	21/04/2016	HALL BOND REFUND		\$110.00
		INV 908253	21/04/2016	HALL BOND REFUND	\$110.00	
20404	Mr D Bautista	9301328	28/04/2016	HALL BOND REFUND		\$110.00
		INV 908870	28/04/2016	HALL BOND REFUND	\$110.00	
20404	Shire of Mundaring	9301329	30/04/2016	BCITF LEVY - APRIL 2016		\$478.50
		INV APRIL 20 30/04/2016		BCITF LEVY - APRIL 2016	\$478.50	
20404	Building & Construction Industry Training Fund	9301330	30/04/2016	BCITF LEVY - APRIL 2016		\$44,929.61
		INV APRIL 20 30/04/2016		BCITF LEVY - APRIL 2016	\$44,929.61	
20404	Building Commission	9301331	30/04/2016	BUILDING SERVICES LEVY - APRIL 2016		\$33,930.23
		INV APRIL 20 30/04/2016		BUILDING SERVICES LEVY - APRIL 2016	\$33,930.23	
20404	Shire of Mundaring	9301332	30/04/2016	BUILDING SERVICES LEVY - APRIL 2016		\$535.00
		INV APRIL 20 30/04/2016		BUILDING SERVICES LEVY - APRIL 2016	\$535.00	
Total Confirmation Cheques						\$655,419.97

Creditor No.	Payee	Cheque No	Date	Details	Sub Total	Total
				PAYMENTS BY ELECTRONIC FUNDS TRANSFER (PAYROLL)	DATE	Amount Remitted
	Pay Summary			PP20/16 cycle 1	7-Apr-16	\$372,417.89
	Pay Summary			PP20/16 cycle 2	7-Apr-16	\$77,262.26
	Pay Summary			PP21/16 cycle 1	21-Apr-16	\$377,933.59
	Pay Summary			PP21/16 cycle 2	21-Apr-16	\$77,804.19
		pp99-06			22-Apr-16	\$2,305.29
				Total Payroll		<u>\$907,723.22</u>
				PAYMENTS BY DIRECT DEBIT FROM MUNI ACCOUNT		
				Westpac - Bank Fees	APRIL	\$2,287.04
				Westpac - Bank Fees Trust	APRIL	\$27.83
				Commonwealth Bank - Bpoint Fees	APRIL	\$672.49
				NAB - Purchase Cards	APRIL	\$72,136.30
				Fleetcare - Fuel Payments	APRIL	\$4,003.86
				HP Financial Services - Equipment Lease	APRIL	\$11,818.08
				Konica Minolta - Equipment Lease	APRIL	\$2,696.41
				Konica Minolta - Equipment Lease	APRIL	\$152.86
				Puma Fuel	APRIL	\$110.91
				Total Other Electronic Fund Payments Direct From Muni Account		<u>\$93,904.68</u>

Date	Supplier	Description	Amount	Card User
30-Mar-16	Hi Bench Espresso	Refreshments - meeting CEO & Consultants (30/3/2016)	15.80	Jonathan Throssell
30-Mar-16	Coles	Long life milk - SCFC- Clayton View	17.64	Jane Elkins
30-Mar-16	Spotlight	Before school care craft items - C&PCS - Middle Swan	21.39	Melissa Bill
30-Mar-16	Coles	Bilgoman end of year BBQ for swim school families	24.47	Chris Blankley
30-Mar-16	Stratton Supa IGA	Bin bags and toilet paper and food for before school care - C&PCS - Middle Swan	31.67	Melissa Bill
30-Mar-16	Stratton Supa IGA	Bin bags and toilet paper and food for before school care - C&PCS - Middle Swan	36.18	Melissa Bill
30-Mar-16	Coles	Food and consumables for SCFC - CV & MECPC	47.66	Susan Broad
30-Mar-16	Coles	Food and consumables for SCFC - CV & MECPC	55.00	Susan Broad
30-Mar-16	Coles	Food and consumables for SCFC - CV & MECPC	171.74	Susan Broad
30-Mar-16	Coles	Food and consumables for SCFC - CV & MECPC	315.28	Susan Broad
31-Mar-16	City of Perth	Parking - CEO (30/3/2016)	4.00	Jonathan Throssell
31-Mar-16	Officeworks	Voice Recorder - Interviews	5.95	Melissa Cusack
31-Mar-16	Coles	Wrapping paper for farewell gift for Manager Mt Helena Aquatic Centre	7.98	Paula Heath
31-Mar-16	Stratton Supa IGA	Food and utensils for the Moorditj Maaman barbecue lunch - C&PCS - IAS Middle Swan	8.14	Melissa Bill
31-Mar-16	Woolworths	Food and consumables for SCFC- Clayton View	12.35	Jane Elkins
31-Mar-16	Coles	Fire Recovery wind-up	15.50	Paula Heath
31-Mar-16	Woolworths	Food and consumables for SCFC- Clayton View	15.95	Jane Elkins
31-Mar-16	Staples Aust Pty Ltd	Various Stationery	26.55	Valerie Willey
31-Mar-16	Stratton Supa IGA	Food and utensils for the Moorditj Maaman barbecue lunch - C&PCS - IAS Middle Swan	28.65	Melissa Bill
31-Mar-16	Staples Aust Pty Ltd	Various Stationery	32.75	Valerie Willey
31-Mar-16	Staples Aust Pty Ltd	Various Stationery	35.77	Valerie Willey
31-Mar-16	Staples Aust Pty Ltd	Various Stationery	39.57	Valerie Willey
31-Mar-16	Red Dot Stores	Before school care craft items - C&PCS - Middle Swan	67.87	Melissa Bill
31-Mar-16	Steaks N Stuff	Bilgoman end of season BBQ for swim school families	70.53	Chris Blankley
31-Mar-16	C Y O'Connor Institute	TAFE Enrolment Fees - Courses for 3 Staff	71.80	Damien Stephen
31-Mar-16	Scents Of Style Florist	Wreath ANZAC School Service	75.00	Tamara Clarkson
31-Mar-16	Covs	Service parts Depot w/s	98.47	Kelvin Worthington
31-Mar-16	Mosskey Pty Ltd	Rubber Stamps	111.45	Valerie Willey
31-Mar-16	Stratton Supa IGA	Food and utensils for the Moorditj Maaman barbecue lunch - C&PCS - IAS Middle Swan	120.17	Melissa Bill
31-Mar-16	Officeworks	Voice Recorder - Interviews	169.00	Melissa Cusack
31-Mar-16	Officeworks	Stationery requirements for SCFC- Clayton View	177.08	Jane Elkins
31-Mar-16	Environment House	Mythbusting March competition	240.00	Toni Burbridge
31-Mar-16	Covs	Workshop consumables Depot w/s	349.57	Kelvin Worthington
31-Mar-16	C Y O'Connor Institute	TAFE Enrolment Fees - Courses for 3 Staff	1842.17	Damien Stephen
31-Mar-16	C Y O'Connor Institute	TAFE Course Fees - 3 Staff	1850.10	Damien Stephen
1-Apr-16	Woolworths	Consumables for staff and visitors to Children's Services Administration building	3.50	Antonietta Tomizzi
1-Apr-16	Coles	Consumables for cooking - Vacation Care - MECPC	7.13	Diana Dunning
1-Apr-16	Ezidebit Publishing	QikKids Gateway Usage - February 2016 (MECPC Direct Debit child care fee collection)	7.87	Antonietta Tomizzi
1-Apr-16	Coles	Consumables for cooking - Vacation Care - MECPC	10.50	Diana Dunning
1-Apr-16	Coles	AFM Libraries - items for programs	11.71	Helen McKissock
1-Apr-16	Coles	AFM Libraries - items for programs	12.21	Helen McKissock
1-Apr-16	Woolworths	Food & consumables for SCFC- Clayton View	13.42	Jane Elkins
1-Apr-16	Midland Trophies	Engrave Perpetual Trophy - Annual Volunteer Firefighters Event	15.30	Jenine Banks
1-Apr-16	Coles	Consumables for cooking - Vacation Care - MECPC	24.98	Diana Dunning
1-Apr-16	Woolworths	Consumables for staff and visitors to Children's Services Administration building	28.00	Antonietta Tomizzi
1-Apr-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	58.08	Leonie Ebridge
1-Apr-16	Shire Of Mundaring	Building Licence Levy A/Fee demolition permit MDG Sharing Pottery Shed	61.85	Bruce McLennan
1-Apr-16	Aussie Natural Spring Water	AFM Library - sundries	62.80	Helen McKissock
1-Apr-16	Woolworths	Food & consumables for SCFC- Clayton View	102.70	Jane Elkins
1-Apr-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	106.12	Leonie Ebridge
1-Apr-16	Bunnings	Maintenance Purchases for Lake Leschenaultia	192.67	Peter Barrett
1-Apr-16	Landmark Operations	Herbicide for weed control and chemical for the treatment of ants	266.70	David O'Brien
1-Apr-16	Acromat	6 x floor plates for sports floor at Brown Park	290.40	Paula Heath
1-Apr-16	Reface Industries	KSP Library - replacement consumables for disc cleaning machine	413.80	Kerryn Martin
1-Apr-16	Jb Hi Fi	AFM Library - DVDs and CDs	420.48	Helen McKissock
1-Apr-16	Reface Industries	AFM Library - consumables for disc machines	478.85	Kerryn Martin
4-Apr-16	Dan Murphys	Pay waived thinking I had used personal card and realised straight away and asked for credit	-82.00	Stephanie Iredell
4-Apr-16	Woolworths	Food for MECPC	2.24	Diana Dunning
4-Apr-16	Sunny Sign Company	Safety signage from quarterly audit	6.74	John Gault
4-Apr-16	Woolworths	Food for MECPC	8.90	Diana Dunning
4-Apr-16	Kmart	Frames for staff recognition certificates	10.00	Paula Heath
4-Apr-16	Stratton Supa IGA	Morning tea for Mums and Bubs Playgroup - C&PCS - IAS - Middle Swan	15.97	Melissa Bill
4-Apr-16	Judroc Pty Ltd	Fittings for pressure transducer	26.70	Glenn Askew
4-Apr-16	Target	Frames for staff recognition certificates	30.00	Paula Heath
4-Apr-16	Stratton Supa IGA	Morning tea for Mums and Bubs Playgroup - C&PCS - IAS - Middle Swan	33.84	Melissa Bill
4-Apr-16	Battery World Midland	Batteries for portable phones - SCFC- Clayton View	34.50	Jane Elkins
4-Apr-16	Red Dot Stores	Consumables for MECPC	72.85	Diana Dunning
4-Apr-16	Pas Patisserie	Outreach team meeting - MECPC	78.70	Raeleen McAllister
4-Apr-16	Dan Murphys	Accidental personal transaction, reversed immediately</		

Date	Supplier	Description	Amount	Card User
5-Apr-16	Officeworks	Brochure displays and mentos for the front office - C&PCS - Middle Swan	86.89	Melissa Bill
5-Apr-16	Jb Hi Fi	AFM Library - DVDs	120.14	Helen McKissock
5-Apr-16	Coles	Food and consumables for children & staff at SCFC- Clayton View	231.83	Jane Elkins
5-Apr-16	Eastern Region Security	Security Patrol Services - March 2016	252.36	Damien Stephen
5-Apr-16	Eastern Region Security	Security Patrol Services - March 2016	252.36	Damien Stephen
5-Apr-16	Eastern Region Security	Security Patrol Services - March 2016	253.06	Damien Stephen
5-Apr-16	Eastern Region Security	Security Patrol Services - March 2016	294.40	Damien Stephen
5-Apr-16	Wurth Australia Pty	Work shop consumable Depot w/s	317.31	Kelvin Worthington
5-Apr-16	Jb Hi Fi	Youth campaign #whattheHillyoudoin - prize for winner	377.85	Giulia Censi
5-Apr-16	Planning Institute of Australia	Planning engagement & techniques for how to develop and manage engagement processes for Planning	400.00	Eileen Bolton
5-Apr-16	Pennant House	Mundaring Mast Flag x 1 (Inc Anti-Fray)	445.50	Damien Stephen
5-Apr-16	Raeo	AFM Library - Item processing material	488.22	Helen McKissock
5-Apr-16	Eastern Region Security	Security Patrol Services - March 2016	540.88	Damien Stephen
5-Apr-16	Eastern Region Security	Security Patrol Services - March 2016	607.75	Damien Stephen
5-Apr-16	Company Directors	Company Directors Course - Standard member and joining fee - Director Strategic and Community Service	758.00	Megan Griffiths
5-Apr-16	Eastern Region Security	Security Patrol Services - March 2016	953.33	Damien Stephen
5-Apr-16	Questamon Training	Understanding Building & Construction Tenders & Contracts Course 13, 14 April 2016 - 1 Staff	1279.00	Maria Beley
5-Apr-16	Company Directors	Company Director course	1475.00	Megan Griffiths
5-Apr-16	Company Directors	Company Director course	5000.00	Megan Griffiths
6-Apr-16	Hills Fresh	Milk supplies Operations Centre	10.00	Fred Berendsen
6-Apr-16	Woolworths	Stationery - USB	17.49	Paula Heath
6-Apr-16	Coles	Food & consumables for children and staff at SCFC - CV & MECPC	18.96	Susan Broad
6-Apr-16	Blg W	Stationery & wall clock	27.00	Joanne Dutton
6-Apr-16	Coles	Food & consumables for children and staff at SCFC - CV & MECPC	27.84	Susan Broad
6-Apr-16	Bunnings	Torch and batteries for another torch for when responding to call outs afterhours	29.96	David O'Brien
6-Apr-16	Wilson Parking Perth	Parking - CEO (4/4/2016)	31.00	Jonathan Throssell
6-Apr-16	Coles	Farewell function - Manager of Mount Helena Aquatic	42.00	Tamara Clarkson
6-Apr-16	Boffins Bookshop	Books for rooms - SCFC- Clayton View	46.95	Jane Elkins
6-Apr-16	Officeworks	Office supplies	51.30	Joanne Dutton
6-Apr-16	Bt Equipment Pty Ltd	Front light Depot w/s	51.83	Kelvin Worthington
6-Apr-16	Woolworths	Purchase of bulk-milk ,tea and coffee - Hub of the Hills	69.00	Rachael Bacon
6-Apr-16	Officeworks	Minor purchase for Lake Park Office, Lake Leschenaultia	72.70	Peter Barrett
6-Apr-16	Woolworths	Purchase of cleaning items for the Hub of the Hills	75.42	Rachael Bacon
6-Apr-16	Boffins Bookshop	Books for rooms - Resources - SCFC- Clayton View	89.00	Jane Elkins
6-Apr-16	Coles	Food & consumables for children and staff at SCFC - CV & MECPC	94.29	Susan Broad
6-Apr-16	Woolworths	Purchase of bulk food for Speaker's Circle- AAN- Hub of the Hills	151.97	Rachael Bacon
6-Apr-16	UES International Pty Ltd	Water tank Depot w/s	166.21	Kelvin Worthington
6-Apr-16	Coles	Recognition of Retiring Employee Gift (Policy HR 02) - Manager Mt Helena Aquatic Centre	300.00	Anna Italiano
6-Apr-16	Coles	Food & consumables for children and staff at SCFC - CV & MECPC	305.77	Susan Broad
6-Apr-16	Coles	Recognition of Retiring Employee Gift (Policy HR 02) - Manager Mt Helena Aquatic Centre	450.00	Anna Italiano
6-Apr-16	Worldwide Online	Ranger Calling Cards x 10 Qty	818.00	Damien Stephen
6-Apr-16	Judroc Pty Ltd	Sprinklers for Darlington oval	911.40	Glenn Askew
7-Apr-16	Coles	Afternoon tea for Kaos (after school activities) - C&PCS - IAS - Middle Swan	10.00	Melissa Bill
7-Apr-16	Coles	Afternoon tea for Kaos (after school activities) - C&PCS - IAS - Middle Swan	15.11	Melissa Bill
7-Apr-16	Coles	Refreshments- author talk	15.84	Ginetta Evans
7-Apr-16	Coles	Refreshments- author talk	15.96	Ginetta Evans
7-Apr-16	Staples Aust Pty Ltd	Various Stationery/Café Bar	18.26	Valerie Willey
7-Apr-16	Staples Aust Pty Ltd	Various Stationery/Café Bar	18.26	Valerie Willey
7-Apr-16	Ace Midland Gate	Purchase of 1 movie gift card for end of term prize for drop-in term 1	20.00	Rachael Bacon
7-Apr-16	Staples Aust Pty Ltd	Various Stationery/Café Bar	26.55	Valerie Willey
7-Apr-16	Mundaring Little Loads	Soil for garden bed prep	38.00	David O'Brien
7-Apr-16	Mundaring Hardware	Lock oil	43.90	John Neale
7-Apr-16	Coles	Catering for Bush skills for the Hills event	54.12	Bradley Thompson
7-Apr-16	Coles	Catering for Bush skills for the Hills event	67.32	Bradley Thompson
7-Apr-16	Staples Aust Pty Ltd	Various Stationery/Café Bar	78.39	Valerie Willey
7-Apr-16	Super A Mart	Lamp and decorations to brighten up the front office - C&PCS - Middle Swan	86.70	Melissa Bill
7-Apr-16	Bunnings	Herbs for the garden - C&PCS - Middle Swan	86.76	Melissa Bill
7-Apr-16	Coates Midland	Hire of rotary tiller to turn compost into soil in prep for planting at the rear of club rooms	101.50	David O'Brien
7-Apr-16	Jb Hi Fi	Purchase of 5 XB0X games for SVYC drop-in activities	114.00	Rachael Bacon
7-Apr-16	Midway Ford	Trim parts Depot w/s	162.48	Kelvin Worthington
7-Apr-16	Tourismcoun	Tourism marketing workshop attendance 10 May 16	165.00	Beverley Beale
7-Apr-16	Staples Aust Pty Ltd	Various Stationery/Café Bar	182.60	Valerie Willey
7-Apr-16	Mundaring Little Loads	Soil conditioner to be turned into the soil before planting at the rear of clubrooms	360.00	David O'Brien
8-Apr-16	Woolworths	Provisions for Reflections Café, Lake Leschenaultia	8.00	Leonie Ettridge
8-Apr-16	Victoria Park On Street Parking	Parking 7/4/2016 (CEO)	7.50	Jonathan Throssell
8-Apr-16	Coles	Milk supplies Operations Centre	8.67	Fred Berendsen
8-Apr-16	Hills Fresh	Milk supplies Operations Centre	10.00	Fred Berendsen
8-Apr-16	Mundaring News Lotto	Journal for note taking in meetings, training etc	12.99	Karena Joyce
8-Apr-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	18.48	Leonie Ettridge
8-Apr-16	Mundaring Hardware	Bolts Depot w/s	23.40	Kelvin Worthington
8-Apr-16	West Coast Trailer	Trailer hitch pins	35.00	Kelvin Worthington
8-Apr-16	Super A Mart	Orange stools for the front office - C&PCS - Middle Swan	40.00	Melissa Bill
8-Apr-16	Mundaring Florists By Design	Farewell function decorations	50.00	Tamara Clarkson
8-Apr-16	Main Roads WA	Vehicle permit reissue 029MDG	50.00	John Gault
8-Apr-16	Atlas Copco Australia	Oil temp sender Depot w/s	50.45	Kelvin Worthington
8-Apr-16	Aussie Natural Spring Water	KSP Library - bottled water	58.34	Kerryn Martin
8-Apr-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	58.02	Leonie Ettridge
8-Apr-16	Jb Hi Fi	AFM Library - CDs	68.70	Helen McKissock
8-Apr-16	Bunnings	Purchase for general maintenance, Lake Leschenaultia	113.20	Peter Barrett
8-Apr-16	Jb Hi Fi	AFM Library - DVDs	128.90	Helen McKissock
8-Apr-16	Mundaring Florists By Design	Mundaring Florists By Design - Sympathy Hamper for Staff Member	148.00	Andrea Douglas
11-Apr-16	Stratton Supa IGA	Food for vacation care - C&PCS - Middle Swan	4.15	Melissa Bill
11-Apr-16	Coles	Food and consumables - Vacation Care - MECPC	6.75	Diana Dunning
11-Apr-16	Coles	Food and consumables - Vacation Care - MECPC	10.50	Diana Dunning
11-Apr-16	Coles	Vacation Care shopping for SCFC- Clayton View & MECPC	10.77	Susan Broad
11-Apr-16	Coles	Vacation Care shopping for SCFC- Clayton View & MECPC	10.78	Susan Broad
11-Apr-16	Bollinda Publishing	Junior A/V stock for AFM and KSP libraries	16.96	Morgan Yashinok
11-Apr-16	Woolworths	Consumables for staff and visitors to Children's Services Administration Building	19.00	Antonietta Tornazzi
11-Apr-16	Coles	Vacation Care shopping for SCFC- Clayton View & MECPC	21.90	Susan Broad
11-Apr-16	Coles	Vacation Care shopping for SCFC- Clayton View & MECPC	21.90	Susan Broad
11-Apr-16	Pricersavers Midland	Consumables for Vacation Care - MECPC	24.50	Diana Dunning
11-Apr-16	Coles	Food and consumables - Vacation Care - MECPC	24.98	Diana Dunning
11-Apr-16	Woolworths	Food and cleaning consumables - SCFC- Clayton View	38.14	Jane Elkins
11-Apr-16	Skype	Automatic top up purchase for Skype Credits	40.00	Ray Griffith
11-Apr-16	Rudd Industrial & Farm	Bilgoman mower bolts	40.71	Chris Blankley
11-Apr-16	Rudd Industrial & Farm	Shims and washers Depot w/s	41.31	Kelvin Worthington
11-Apr-16	Woolworths	Food and cleaning consumables - SCFC- Clayton View	52.04	Jane Elkins
11-Apr-16	Bunnings	Resources for Vacation Care - MECPC	64.36	Diana Dunning
11-Apr-16	Coles	Power cables for server room at Depot	89.88	Melanie Ponnar
11-Apr-16	Red Dot Stores	Craft consumables - Vacation Care - MECPC	86.80	Diana Dunning
11-Apr-16	Blg W	Consumables for craft and children Vacation Care - MECPC	126.10	Diana Dunning
11-Apr-16	Riot Art & Craft	Craft consumables - Vacation Care - MECPC	126.91	Diana Dunning
11-Apr-16	Stratton Supa IGA	Food for vacation care - C&PCS - Middle Swan	145.59	Melissa Bill
11-Apr-16	Steaks N Stuff	Meat for children at SCFC - Clayton View & MECPC	156.41	Susan Broad
11-Apr-16	Datatables Sprymedia	Software	160.33	Melanie Ponnar
11-Apr-16	Midland Mowers	Bilgoman outdoor vac cleaner bags	176.00	Chris Blankley
11-Apr-16	Riot Art & Craft	An art frame to display artwork for the front reception area - C&PCS - Middle Swan	249.00	Melissa Bill
11-Apr-16	Coles	Vacation Care shopping for SCFC- Clayton View & MECPC	271.32	Susan Broad
11-Apr-16	Coles	Vacation Care shopping for SCFC- Clayton View & MECPC	273.31	Susan Broad
11-Apr-16	Bollinda Publishing	Junior A/V stock for AFM and KSP libraries	406.42	Morgan Yashinok
11-Apr-16	Steaks N Stuff	Meat for children at SCFC - Clayton View & MECPC	408.10	Susan Broad
11-Apr-16	Miss Maud	Catering for employee farewell - Manager Mt Helena Aquatic Centre	895.40	Paula Heath
12-Apr-16	Coles	Catering - Local Government Information Management Meeting	5.05	Valerie Willey
12-Apr-16	Stratton Supa IGA	Food and alfoll trays for vacation care - C&PCS - Middle Swan	9.48	Melissa Bill

Date	Supplier	Description	Amount	Card User
12-Apr-16	Swan View IGA	A4 paper for vacation care - C&PCS - Middle Swan	10.24	Melissa Bill
12-Apr-16	Campaignmonitor.Co	Social Media Community Focus - April 2016 - 557 recipients	15.45	Giulia Censi
12-Apr-16	Woolworths	Catering for author talk and staff coffee supply at AFM library	15.63	Morgan Yasbincek
12-Apr-16	Woolworths	Catering for author talk and staff coffee supply at AFM library	16.00	Morgan Yasbincek
12-Apr-16	Stratton Supa IGA	Food and alfoll trays for vacation care - C&PCS - Middle Swan	28.49	Morgan Yasbincek
12-Apr-16	Coles	Catering - Local Government Information Management Meeting	41.00	Melissa Bill
12-Apr-16	Proteus Enterprises	Leading with Integrity Breakfast Proteus Leadership Series 2016 - 8 attendees	44.55	Valerie Willey
12-Apr-16	Proteus Enterprises	Leading with Integrity Breakfast Proteus Leadership Series 2016 - 8 attendees	62.38	Karena Joyce
12-Apr-16	Proteus Enterprises	Leading with Integrity Breakfast Proteus Leadership Series 2016 - 8 attendees	62.38	Karena Joyce
12-Apr-16	Raeco	AFM Library - processing material	62.38	Karena Joyce
12-Apr-16	Proteus Enterprises	AFM Library - processing material	89.98	Heleen McKissock
12-Apr-16	Proteus Enterprises	Leading with Integrity Breakfast Proteus Leadership Series 2016 - 8 attendees	124.73	Karena Joyce
12-Apr-16	Staples Aust Pty Ltd	Fax Toner	137.56	Valerie Willey
12-Apr-16	Proteus Enterprises	Leading with Integrity Breakfast Proteus Leadership Series 2016 - 8 attendees	187.13	Karena Joyce
12-Apr-16	Reface Industries	KSP Library - Printed doughnut rings for disks	190.41	Keryn Martin
12-Apr-16	Reface Industries	AFM Library - Printed doughnut rings for disks	190.41	Keryn Martin
12-Apr-16	Covs	Service parts Depot w/s	231.31	Kelvin Worthington
13-Apr-16	Stratton Supa IGA	Items for children's cooking experience making afternoon tea at MECPC	1.98	Laurena Bogucki
13-Apr-16	Stratton Supa IGA	Items for children's cooking experience making afternoon tea at MECPC	5.27	Laurena Bogucki
13-Apr-16	Coles	Food for children - MECPC	5.83	Diana Dunning
13-Apr-16	Coles	Food for children - MECPC	9.01	Diana Dunning
13-Apr-16	Coles	Info Council Seminar Morning Tea	10.30	Melissa Cusack
13-Apr-16	Coles	Info Council Seminar Morning Tea	19.00	Melissa Cusack
13-Apr-16	Bunnings	Tools and equipment for woodwork at vacation care - C&PCS - Middle Swan	28.29	Melissa Bill
13-Apr-16	Mundaring Hardware	Sikaflex Chidlow Pavilion	33.45	John Neale
13-Apr-16	Quick Corporate Australia	Various Stationery	48.40	Valerie Willey
13-Apr-16	Coles	Food and consumables for children & staff at MECPC	49.54	Susan Broad
13-Apr-16	Ezy Fit Engineering	Make up pin end cap Depot w/s	55.00	Kelvin Worthington
13-Apr-16	Covs	Service parts Depot w/s	59.62	Kelvin Worthington
13-Apr-16	Coles	Food and consumables for children & staff at MECPC	62.59	Susan Broad
13-Apr-16	Swan View IGA	Plates and bowls for the vacation care children to eat off - C&PCS - Middle Swan	72.27	Melissa Bill
13-Apr-16	Quick Corporate Australia	Various Stationery	73.00	Valerie Willey
13-Apr-16	Bearcat Tyres Pty Ltd	Solid fill front tyres Depot w/s	101.20	Kelvin Worthington
13-Apr-16	QuickCraft	Quick craft purchase - MECPC	107.90	Raeleen McAllister
13-Apr-16	Department Of Commerce	Application for incorporation of Mundaring Toy Library	145.00	Paula Heath
13-Apr-16	Boya Equipment Pty Ltd	Service parts Depot w/s	229.70	Kelvin Worthington
13-Apr-16	Coles	Food and consumables for children & staff at MECPC	369.81	Susan Broad
13-Apr-16	Crow Books	KSP Library - local stock book purchase	977.11	Keryn Martin
14-Apr-16	Coles	Get well card for Active Ageing Network member	8.99	Paula Heath
14-Apr-16	Coles	Catering - Seniors Fashion Parade at The Hub of the Hills	9.00	Paula Heath
14-Apr-16	Angus & Robertson Book	Junior book stock for KSP and AFM libraries	10.89	Morgan Yasbincek
14-Apr-16	Staples Aust Pty Ltd	Various Stationery/Teabags	11.82	Valerie Willey
14-Apr-16	Jb Hi Fi	Junior A/V stock for AFM and KSP libraries.	17.67	Morgan Yasbincek
14-Apr-16	Jb Hi Fi	Junior A/V stock for AFM and KSP libraries.	17.67	Morgan Yasbincek
14-Apr-16	Covs	Light globes Depot w/s	21.91	Kelvin Worthington
14-Apr-16	Dot - Licensing	Plate change Depot w/s	24.70	Kelvin Worthington
14-Apr-16	Staples Aust Pty Ltd	Various Stationery/Teabags	29.04	Valerie Willey
14-Apr-16	Rudd Industrial & Farm	Bolts for Hook lift Depot w/s	30.87	Kelvin Worthington
14-Apr-16	Stratton Supa IGA	Ice creams for a reward for the vacation care children - C&PCS - Middle Swan	35.73	Melissa Bill
14-Apr-16	Netregistry	Domain name renewal www.perthtrails.com.au (2 years valid to 09/04/18)	39.95	Beverley Beale
14-Apr-16	J Blackwood & Son Pty Ltd	Contact adhesive Depot w/s	42.25	Kelvin Worthington
14-Apr-16	Angus & Robertson Book	Junior book stock for KSP and AFM libraries	47.67	Morgan Yasbincek
14-Apr-16	Jaycar Electronics	Plugs for server room	56.75	Melanie Ponnann
14-Apr-16	Staples Aust Pty Ltd	Various Stationery/Teabags	101.76	Valerie Willey
14-Apr-16	Breadwinner Bakehouse	Info Council Seminar Morning Tea	128.00	Melissa Cusack
14-Apr-16	Angus & Robertson Book	Junior book stock for KSP and AFM libraries	289.73	Morgan Yasbincek
14-Apr-16	Angus & Robertson Book	Junior book stock for KSP and AFM libraries	340.52	Morgan Yasbincek
14-Apr-16	Officeworks	Swan View Toy Library printer	397.00	Melanie Ponnann
14-Apr-16	Jb Hi Fi	Junior A/V stock for AFM and KSP libraries	409.30	Morgan Yasbincek
14-Apr-16	Good Guys Midland	Purchase of Dryer for Campground, Lake Leschenaultia	418.00	Peter Barrett
14-Apr-16	Jb Hi Fi	Junior A/V stock for AFM and KSP libraries	643.28	Morgan Yasbincek
15-Apr-16	Hills Fresh	Milk supplies Operations Centre	10.00	Fred Berendsen
15-Apr-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	14.96	Leonie Ettridge
15-Apr-16	Domus Nursery	Two plants to replace dead ones before ANZAC day	17.42	David O'Brien
15-Apr-16	Woolworths	Food for children - SCFC- Clayton View	25.01	Jane Elkins
15-Apr-16	Mundaring Hardware	Silicon etc. Woorlloo Hall	56.35	John Neale
15-Apr-16	Trade Sales Midland	Drive sprocket hose reel Depot w/s	60.94	Kelvin Worthington
15-Apr-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	71.23	Leonie Ettridge
15-Apr-16	Big W	Board games and activities resources for school children - SCFC- Clayton View	86.50	Jane Elkins
15-Apr-16	Judroc Pty Ltd	For repairs at Broz Park	87.81	Glenn Askew
15-Apr-16	Department of Mines & Petroleum	Dangerous Goods site license Operations Centre	197.00	John Gault
15-Apr-16	UES International Pty Ltd	Hood lining Depot w/s	273.97	Kelvin Worthington
15-Apr-16	Waerhousing Equipment Pty Ltd	AFM Library - portable trolley and carts	339.79	Helen McKissock
15-Apr-16	EECW Pty Ltd	Community Sector Networking day - MECPC	605.00	Raeleen McAllister
15-Apr-16	Daimler Trucks WA	Seat belt assembly Depot w/s	645.87	Kelvin Worthington
18-Apr-16	Bunnings	Consumables - MECPC	4.50	Diana Dunning
18-Apr-16	Coles	Food and consumables for children on Vacation Care - SCFC-CV & MECPC	6.80	Susan Broad
18-Apr-16	Coles	Food and consumables for children on Vacation Care - SCFC-CV & MECPC	6.80	Susan Broad
18-Apr-16	Red Dot Stores	Storage containers - MECPC	6.99	Diana Dunning
18-Apr-16	Chemist Warehouse	First Aid consumables - MECPC	12.10	Diana Dunning
18-Apr-16	Gull Mundaring	Milk supplies Operations Centre	15.93	Fred Berendsen
18-Apr-16	Coles	First Aid consumables for MECPC	22.85	Diana Dunning
18-Apr-16	Skybus Coach Service	Conference expenses	38.00	Melanie Ponnann
18-Apr-16	Coles	Food and consumables for children on Vacation Care - SCFC-CV & MECPC	39.51	Susan Broad
18-Apr-16	Coles	Food and consumables for children on Vacation Care - SCFC-CV & MECPC	39.51	Susan Broad
18-Apr-16	Coles	Coffee	54.00	Valerie Willey
18-Apr-16	Subway Mundaring	Catering for Seniors Fashion Parade at The Hub of the Hills	55.00	Paula Heath
18-Apr-16	Bunnings	Storage containers & extension cord - MECPC	59.88	Diana Dunning
18-Apr-16	Bunnings	Trolley for server room	59.88	Melanie Ponnann
18-Apr-16	Riot Art & Craft	Resources for children - SCFC - CV	59.88	Jane Elkins
18-Apr-16	Chemist Warehouse	First Aid consumables - MECPC	77.55	Diana Dunning
18-Apr-16	Boc Ltd	Air cylinder for automatic shut off for chlorine	86.18	Dave Parish
18-Apr-16	Child Inclusive Learning and Development	Two staff to attend an Out of School Hours Care conference	154.00	Diana Dunning
18-Apr-16	Coles	Food and consumables for children on Vacation Care - SCFC-CV & MECPC	157.72	Susan Broad
18-Apr-16	Coles	Food and consumables for children on Vacation Care - SCFC-CV & MECPC	157.73	Susan Broad
18-Apr-16	Kitchen Warehouse Canning	Replacement dishes for - MECPC	212.45	Diana Dunning
18-Apr-16	The Stationery Co	Stationery consumables for MECPC	526.88	Susan Broad
19-Apr-16	Coles	Morning tea supplies for 3 day Eastern Region Family Day Care Educator orientation training	3.37	Leslie Shugar
19-Apr-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	3.52	Leonie Ettridge
19-Apr-16	Delaware North	Conference expenses	5.80	Melanie Ponnann
19-Apr-16	Melbourne Convention	Conference expenses	8.80	Melanie Ponnann
19-Apr-16	Officeworks	Binding National Quality Standards document and desk planner for Eastern Region Family Day Care	9.80	Leslie Shugar
19-Apr-16	Eastern Hills Saws & Mowers	Chain saw Parts Depot w/s	12.90	Kelvin Worthington
19-Apr-16	Coles	ANZAC Day Chidlow service	15.00	Tamara Clarkson
19-Apr-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	16.53	Leonie Ettridge
19-Apr-16	Swan View IGA	Food for vacation care - C&PCS - Middle Swan	18.97	Melissa Bill
19-Apr-16	Woolworths	Farewell catering - Health Services	18.82	Martin Shurlock
19-Apr-16	Karristar Pty Ltd	Children's books	25.00	Ginetta Evans
19-Apr-16	Coles	Morning tea supplies for 3 day Eastern Region Family Day Care Educator orientation training	32.01	Leslie Shugar
19-Apr-16	Price Savers	Craft consumables - MECPC	36.00	Diana Dunning
19-Apr-16	Bolinda Publishing	Junior A/V stock for AFM and KSP libraries	37.36	Morgan Yasbincek
19-Apr-16	Woolworths	Farewell catering - Health Services	51.30	Martin Shurlock
19-Apr-16	Swan View IGA	Food for vacation care - C&PCS - Middle Swan	62.48	Melissa Bill
19-Apr-16	Mosskey Pty Ltd	2 x Self Inking Stamps	105.39	Valerie Willey

Date	Supplier	Description	Amount	Card User
19-Apr-16	Jb Hi Fi	KSP Library - local stock AV purchase	118.88	Kerryn Martin
19-Apr-16	Bolinda Publishing	Junior A/V stock for AFM and KSP libraries	182.19	Morgan Yasbincek
19-Apr-16	Toolmart Australia Pty Ltd	Workshop tools Depot w/s	223.90	Kelvin Worthington
19-Apr-16	Kidsafe Western Australia	Playground Audit for Midvale Early Childhood & Parenting Centre new playground	275.00	Karena Joyce
19-Apr-16	Budget Windscreens	Replace windscreen Depot w/s	319.00	Kelvin Worthington
19-Apr-16	Cba Pest And Weed Control	Treatment internal & external for cockroaches & rodents - MECPC	345.00	Susan Broad
19-Apr-16	Cross Country	Vortex rack system for P4789	355.00	Kelvin Worthington
19-Apr-16	Eastern Hills Veterinary	Veterinary Services Feb / Mar and Apr 2016	842.83	Damien Stephen
20-Apr-16	Swan View IGA	Food for zoo excursion and plates - C&PCS - Middle Swan	3.99	Melissa Bill
20-Apr-16	Coles	Food and consumables for children and staff at MECPC	4.00	Susan Broad
20-Apr-16	South Wharf General Store	Conference expenses	7.19	Melanie Ponnann
20-Apr-16	Hilton Melbourne	Conference expenses	14.20	Melanie Ponnann
20-Apr-16	Piccolo	Conference expenses	14.30	Melanie Ponnann
20-Apr-16	Swan View IGA	Food for zoo excursion and plates - C&PCS - Middle Swan	18.75	Melissa Bill
20-Apr-16	Munich BrauHaus	Conference expenses	19.38	Melanie Ponnann
20-Apr-16	Quick Corporate Australia	Various Stationery	27.94	Valerie Willey
20-Apr-16	Judroc Pty Ltd	Repairs to mainline at Blackboy Hill	42.82	Glenn Askew
20-Apr-16	Teaching Solutions	You're Telling the Story (book) for children - SCFC Clayton View	44.85	Susan Broad
20-Apr-16	Swan View IGA	Food for zoo excursion and plates - C&PCS - Middle Swan	45.60	Melissa Bill
20-Apr-16	Coles	Food and consumables for children and staff at MECPC	46.00	Susan Broad
20-Apr-16	Swan View IGA	Food for zoo excursion and plates - C&PCS - Middle Swan	97.05	Melissa Bill
20-Apr-16	Quick Corporate Australia	Various Stationery	103.31	Valerie Willey
20-Apr-16	Breadwinner Bakehouse	Farewell catering - Health Services	230.50	Martin Shurlock
20-Apr-16	Landgate	Registration of PSSO orders on certificate of titles	328.00	Jodie Redmond
20-Apr-16	Coles	Food and consumables for children and staff at MECPC	450.40	Susan Broad
20-Apr-16	Pope Packaging	1000 white hemmed bags	527.34	Fred Berendsen
20-Apr-16	Ipea	Understanding community and stakeholder outrage training x 2	850.00	Tamara Clarkson
20-Apr-16	Ipea	Understanding community and stakeholder outrage training x 2	850.00	Tamara Clarkson
21-Apr-16	Coles	Food and baking paper for vacation care - C&PCS - Middle Swan	2.90	Melissa Bill
21-Apr-16	Stratton Supa IGA	Cleaning products for the centre and food for vacation care - C&PCS - Middle Swan	4.83	Melissa Bill
21-Apr-16	Stratton Supa IGA	Cleaning products for the centre and food for vacation care - C&PCS - Middle Swan	5.26	Melissa Bill
21-Apr-16	City of Subiaco	Parking UWA bushfire study presentation	5.40	Adrian Dyson
21-Apr-16	City of Perth	Parking ticket for City of Perth Meeting	6.45	Stewart Winfield
21-Apr-16	Red Dot Stores	Picture frames Mt Helena oval pavilion	9.89	John Neale
21-Apr-16	Hills Fresh	Milk supplies Operations Centre	12.00	Fred Berendsen
21-Apr-16	Coles	Food and baking paper for vacation care - C&PCS - Middle Swan	12.35	Melissa Bill
21-Apr-16	Coles	Food and baking paper for vacation care - C&PCS - Middle Swan	16.00	Melissa Bill
21-Apr-16	The Stationery Co	Pens to drawer props for carnival day - vacation care - C&PCS - Middle Swan	16.45	Melissa Bill
21-Apr-16	Bunnings	Paint for carnival day - vacation care - C&PCS - Middle Swan	19.80	Melissa Bill
21-Apr-16	Stratton Supa IGA	Cleaning products for the centre and food for vacation care - C&PCS - Middle Swan	20.81	Melissa Bill
21-Apr-16	Bunnings	3 x rolls brick line	23.94	Fred Berendsen
21-Apr-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	24.97	Leonie Eltridge
21-Apr-16	Angus & Robertson Book	AFM Library - Books	40.49	Helen McKissock
21-Apr-16	Coles	Provisions for Reflections Café, Lake Leschenaultia	64.24	Leonie Eltridge
21-Apr-16	Stratton Supa IGA	Cleaning products for the centre and food for vacation care - C&PCS - Middle Swan	115.55	Melissa Bill
21-Apr-16	Staples Aust Pty Ltd	Serviettes	117.22	Valerie Willey
21-Apr-16	Bunnings	Assorted construction equipment	195.77	Fred Berendsen
21-Apr-16	Allied Pumps Pty Ltd	Wash down bay pump diaphragm Depot w/s	230.64	Kelvin Worthington
21-Apr-16	Bunnings	Tools for mowing crew	258.00	Glenn Askew
21-Apr-16	Claremont Pool	Repairs to Dolphin pool cleaner	345.02	Dave Parish
21-Apr-16	Angus & Robertson Book	AFM Library - Books	381.64	Helen McKissock
21-Apr-16	Judroc Pty Ltd	Sprinklers for Broz Park	509.80	Glenn Askew
21-Apr-16	Zoological Parks	Vacation care excursion for MS, CV and MECPC to Perth Zoo	749.00	Laurena Bogucki
22-Apr-16	City of South Perth	Zoo parking for vacation care excursion - C&PCS - Middle Swan	5.00	Melissa Bill
22-Apr-16	City of South Perth	Zoo parking for vacation care excursion - C&PCS - Middle Swan	5.00	Melissa Bill
22-Apr-16	City of Perth	Department of Immigration and Border Protection - Parking fee for training - PA to Dir Strat & Comm Serv	6.00	Giulia Censi
22-Apr-16	Officeworks	Paint marking pens to write on tree pot when purchased to insure we get the same trees we picked	10.17	David O'Brien
22-Apr-16	City of Perth	Parking - MRRG Technical Meeting, MRWA East Poth -1 Staff	10.80	Shane Purdy
22-Apr-16	City of Perth	Parking for meeting in City - SAT Appeal	12.30	Angus Money
22-Apr-16	Coles	Food and consumables for children and staff - SCFC - Clayton View	15.09	Jane Elkins
22-Apr-16	Coles	Food and consumables for children and staff - SCFC - Clayton View	17.38	Jane Elkins
22-Apr-16	Delaware North	Conference expenses	18.00	Melanie Ponnann
22-Apr-16	Mundaring Hardware	Workshop Parts Depot w/s	29.95	Kelvin Worthington
22-Apr-16	Kmart	Resources for After school roll - SCFC - Clayton View	33.50	Jane Elkins
22-Apr-16	Hills Fresh	Farewell catering - Health Services	44.05	Martin Shurlock
22-Apr-16	NGALA	Bridges out of Poverty - CV - 2 staff, MV - 2 staff	137.84	Karena Joyce
22-Apr-16	NGALA	Bridges out of Poverty - CV - 2 staff, MV - 2 staff	137.84	Karena Joyce
26-Apr-16	Woolworths	Food and consumables for children and staff - SCFC - Clayton View	9.00	Jane Elkins
26-Apr-16	Hills Fresh	Milk supplies Operations Centre	10.00	Fred Berendsen
26-Apr-16	Bunnings	U Bolts for Manifest Box	10.80	Dave Parish
26-Apr-16	United Fasteners WA	Tray spring nuts Depot w/s	10.91	Kelvin Worthington
26-Apr-16	Hootsuite Media Inc.	Social Media Software Subscription	11.99	Giulia Censi
26-Apr-16	Woolworths	Food and consumables for children and staff - SCFC - Clayton View	19.00	Jane Elkins
26-Apr-16	Coles	Purchase of food for pizza making - SVYC-Drop in - term 1	23.96	Rachael Bacon
26-Apr-16	Bunnings	Craft items for vacation care activities - C&PCS - Middle Swan	24.35	Melissa Bill
26-Apr-16	Midland Auto One	Contract binding tape for Educator Agreements	24.95	Lisa Joy
26-Apr-16	Mundaring Artisan Bakery	Provisions for Reflections Café, Lake Leschenaultia	25.00	Leonie Eltridge
26-Apr-16	Bunnings	Fungicide to spray on roses	25.85	David O'Brien
26-Apr-16	Apple Store	Mobile phone charger for child care vehicle	29.00	Lisa Joy
26-Apr-16	Kmart	Purchase of drawing equipment for activities- SVYC-Drop-in- term 1	32.50	Rachael Bacon
26-Apr-16	Bunnings	Screening for jungle area in Kindy room at MECPC	32.90	Laurena Bogucki
26-Apr-16	Riot Art & Craft	Resources for After School - SCFC - Clayton View	36.97	Jane Elkins
26-Apr-16	Subway Mundaring	Staff Meeting	40.00	Dave Parish
26-Apr-16	Kmart	Artificial greenery for Kindy Jungle Environment Play Space at Midvale Early Childhood & Parenting	45.00	Laurena Bogucki
26-Apr-16	Covs	Workshop consumables Depot w/s	48.44	Kelvin Worthington
26-Apr-16	Officeworks	Stationery requirements - SCFC - Clayton View	59.34	Jane Elkins
26-Apr-16	Down To Earth Garden Supplies	Wood for the scouts to have a fire while staying over night before ANZAC day	80.00	David O'Brien
26-Apr-16	Bunnings	Storage containers, Padlock, & Chain - SCFC - Clayton View	81.85	Jane Elkins
26-Apr-16	Woolworths	Food and consumables for children and staff - SCFC - Clayton View	106.46	Jane Elkins
26-Apr-16	Eastern Hills Saws & Mowers	Chainsaw parts Depot w/s	114.00	Kelvin Worthington
26-Apr-16	Swan Vet Hospital	Microchipping Fees	120.00	Delphine Wilson
26-Apr-16	Kmart	Resources for rooms at MECPC	213.00	Laurena Bogucki
26-Apr-16	Ikea Perth	Resources and equipment for rooms at MECPC	278.00	Laurena Bogucki
26-Apr-16	Harvey Norman	Three cameras for rooms at MECPC for photo evidence of child engagement in program	399.00	Laurena Bogucki
26-Apr-16	Ikea Perth	Resources and equipment for rooms at MECPC	476.75	Laurena Bogucki
26-Apr-16	Esri Inc.	ESRI conference fees	1963.33	Melanie Ponnann
27-Apr-16	Apparts Warehouse	Bearing for sump pump Depot w/s	8.15	Kelvin Worthington
27-Apr-16	Coles	Food and consumables for children at SCFC - Clayton View	14.74	Jane Elkins
27-Apr-16	Coles	#whattheHillrudoing Youth Campaign - Prize for second place Instagram Completion	20.00	Giulia Censi
27-Apr-16	Coles	Food and consumables for children at SCFC - Clayton View	24.81	Jane Elkins
27-Apr-16	Coles	Baby wipes - SCFC- Clayton View	30.00	Jane Elkins
27-Apr-16	Farringtons Cafe And Gourmet	Catering for child care training	68.00	Lisa Joy
28-Apr-16	Leeming Supa IGA	Child Care Training - Catering	5.39	Lisa Joy
28-Apr-16	Staples Aust Pty Ltd	Various Stationery/Whiteboard	11.08	Valerie Willey
28-Apr-16	Crow Books	KSP Library - local book stock purchase	17.99	Kerryn Martin
28-Apr-16	Stratton Supa IGA	Food for playgroup and Kaos, A4 Paper and toilet paper for the centre - C&PCS - IAS - M/S	19.04	Melissa Bill
28-Apr-16	Campaignmonitor.Co	Distribution of monthly 'What's On' e-newsletter	19.88	Beverley Beale
28-Apr-16	Woolworths	2 x Aprons for Parenting Group cooking classes at Swan Children & Family Centre Clayton View	20.00	Jane Elkins
28-Apr-16	Stratton Supa IGA	Food for playgroup and Kaos, A4 Paper and toilet paper for the centre - C&PCS - IAS - M/S	21.39	Melissa Bill
28-Apr-16	Sensis Pty Ltd	Yellow Pages & TrueLocal for Swan Children and Family Centre Clayton View for March & April 2016	25.30	Antonietta Tomizzi
28-Apr-16	Sensis Pty Ltd	Yellow Pages & TrueLocal for Swan Child and Parent Centre Middle Swan for March & April 2016	25.30	Antonietta Tomizzi
28-Apr-16	Access Office Industrial	KSP Library - Book trolley - bay end	40.00	Kerryn Martin
28-Apr-16	Coles	Food for children's meals at Midvale Early Childhood & Parenting Centre and Clayton View	41.20	Antonietta Tomizzi
28-Apr-16	Coles	Food for children's meals at Midvale Early Childhood & Parenting Centre and Clayton View	48.84	Antonietta Tomizzi

Date	Supplier	Description	Amount	Card User
28-Apr-16	Stratton Supa IGA	Food for playgroup and Kaos, A4 Paper and toilet paper for the centre - C&PCS - IAS - M/S	48.74	Melissa Bill
28-Apr-16	Sensis Pty Ltd	Yellow Pages & TrueLocal for Midvale Early Childhood and Parenting Centre for March & April 2016	50.72	Antonietta Tomizzi
28-Apr-16	Stratton Supa IGA	Food for playgroup and Kaos, A4 Paper and toilet paper for the centre - C&PCS - IAS - M/S	60.68	Melissa Bill
28-Apr-16	Judroc Pty Ltd	Sprinklers for Sculpture Park	60.72	Glenn Askew
28-Apr-16	Staples Aust Pty Ltd	Various Stationery/Whiteboard	69.27	Valerie Willey
28-Apr-16	Leaming Supa IGA	Child Care Training - Catering	70.92	Lisa Joy
28-Apr-16	Bunnings	Misc. items for children's activities at Midvale Early Childhood and Parenting Centre	91.57	Laurena Bogucki
28-Apr-16	Coles	Food for children's meals at Midvale Early Childhood & Parenting Centre and Clayton View	95.59	Antonietta Tomizzi
28-Apr-16	Alberts Car Stereo	Radio Depot w/s	149.00	Kelvin Worthington
28-Apr-16	Crow Books	KSP Library - local book stock purchase	161.95	Kerryn Martin
28-Apr-16	Staples Aust Pty Ltd	Various Stationery/Whiteboard	177.84	Valerie Willey
28-Apr-16	Covs	Service parts Depot w/s	272.93	Kelvin Worthington
28-Apr-16	Our Community Pty Ltd	Annual Membership fee for Our Community Funding Centre	330.00	Tracey Parker
28-Apr-16	Access Office Industrial	KSP Library - book trolley - bay end	400.00	Kerryn Martin
28-Apr-16	Coles	Food for children's meals at Midvale Early Childhood & Parenting Centre and Clayton View	447.81	Antonietta Tomizzi
28-Apr-16	Crow Books	KSP Library - local book stock purchase	507.35	Kerryn Martin
28-Apr-16	Greenway Enterprises	Equipment for woody weed tree removal works	690.69	Bradley Thompson
28-Apr-16	FPA Australia	BAL assessor course cost	2610.00	Adrian Dyson
28-Apr-16	NAB Flexi Purchase Card Fees	Account Fees Co Fp User Fee	312.40	
Total			\$ 72,135.30	

10.12 Financial Activity Statement – April 2016

File Code:	FI.RPA
Author	Stan Kocian, Manager Finance and Governance
Senior Employee	Paul O'Connor, Director Corporate Services
Disclosure of Any Interest	Nil

SUMMARY

The monthly financial statements disclose the Shire's financial position as at 30 April 2016.

The end of year forecast of (\$10,443,660) in net income as at 30 April 2016 shows an increase of \$40,892 to the net income amount approved in the original budget adopted by Council (SC7.06.15).

The closing budget position as at 30 April 2016 is a surplus of \$12,172,068.

BACKGROUND

The monthly financial report is presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates.

The Statement of Financial Activity Report summarises the Shire's operating activities and non-operating activities.

STATUTORY / LEGAL IMPLICATIONS

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are in accordance with the approved reporting material variances (C5.06.15) of:

- (+) or (-) \$50,000 or 10%, whichever is the greater for Revenue; and

- (+) or (-) \$100,000 or 10%, whichever is the greater for Expenses

for each Directorate being reported for the 2015/16 financial year.

There are two types of variances:

- When actual results are better than expected results the variance is described as **favourable variance**. A favourable variance is denoted by the letter F.
- When actual results are worse than expected results the variance is described as **unfavourable variance**. An unfavourable variance is denoted by the letter U.

STRATEGIC IMPLICATIONS

Supports Strategic Community Plan 2026:

- Strategic Theme 1.1.1 - Prudently consider resource allocation

SUSTAINABILITY IMPLICATIONS

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainably principles.

RISK IMPLICATIONS

In accordance with section 6.8 of the *Local Government Act 1995*, a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised by an absolute majority of Council.

EXTERNAL CONSULTATION

Nil

COMMENT

For the period ended 30 April 2016 the Shire's net income was (\$851,009) compared to the year to date budget of (\$1,992,743).

A number of reports to this item are as follows (Refer **ATTACHMENT 11**):

- Directorate Revenue and Expenditure Reports for the year to 30 April 2016 and explanation of significant variances;
- Statement of Financial Activity (based on the Rate Setting Statement adopted in the annual budget);
- Closing budget position at 30 April 2016 including a graph comparing the current year's month end position to the same period last year; and

- Summary of Cash Investments with financial institutions as at 30 April 2016.

Timing differences in financial reporting are due to the monthly spread of the budget cash flow variances. That is, income or expenditure is estimated over a twelve month period and actual receipt and expenditure of funds may not occur in the month estimated. This will result in some income and expenditure being recognised in different periods, ie. timing differences originate in one period and reverse or "turn around" in one or more subsequent periods.

Note: timing differences will not result in a forecast adjustment as the expenditure or income item will still be captured in the financial year in question.

Strategic and Community Services

Year to date revenue – favourable variance of \$345,087
Year to date expenditure – unfavourable variance of (\$324,224)
Year to date net income – favourable variance of \$20,863

Refer to **ATTACHMENT 11** for explanation of variances.

Office of Chief Executive and Corporate Services

Year to date revenue – unfavourable variance of (\$13,104,717)
Year to date expenditure – favourable variance of \$11,148,167
Year to date net result – unfavourable variance of (\$1,956,550)

Refer to **ATTACHMENT 11** for explanation of variances.

Infrastructure Services

Year to date revenue – unfavourable variance of (\$4,856,205)
Year to date expenditure – favourable variance of \$7,298,102
Year to date net result – favourable variance of \$2,441,897

Refer to **ATTACHMENT 11** for explanation of variances.

Statutory Services

Year to date revenue – favourable variance of \$71,770
Year to date expenditure – favourable variance of \$563,754
Year to date net result – favourable variance of \$635,523

Refer to **ATTACHMENT 11** for explanation of variances.

Budget Surplus and Cash Position

The Shire has a budget surplus of \$12,172,068 as at 30 April 2016 (\$10,625,693 as at 30 April 2015). The cash balance in the Municipal Fund is \$13,888,972 (\$12,150,242 as at 30 April 2015). The total cash balance of the Reserve Funds is \$19,826,900 (\$11,183,842 as at 30 April 2015).

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION RECOMMENDATION		C22.06.16	
<i>Moved by</i>	<i>Cr Bertola</i>	<i>Seconded by</i>	<i>Cr Jeans</i>

That Council notes –

1. the year to date actual net income as at 30 April 2016 is \$1,141,734 greater than the year to date budget;
2. the end of year forecast for net income as at 30 April 2016 is (\$10,443,660); and
3. the closing budget position of the Shire as at 30 April 2016 is a surplus of \$12,172,068.

CARRIED 11/0

For: *Cr Lavell, Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Brennan, Cr Jeans , Cr Cook, Cr Fox, Cr Perks, Cr Bertola*

Against: *Nil*

Next Report

Attachment 11

Report 10.12

10 Pages

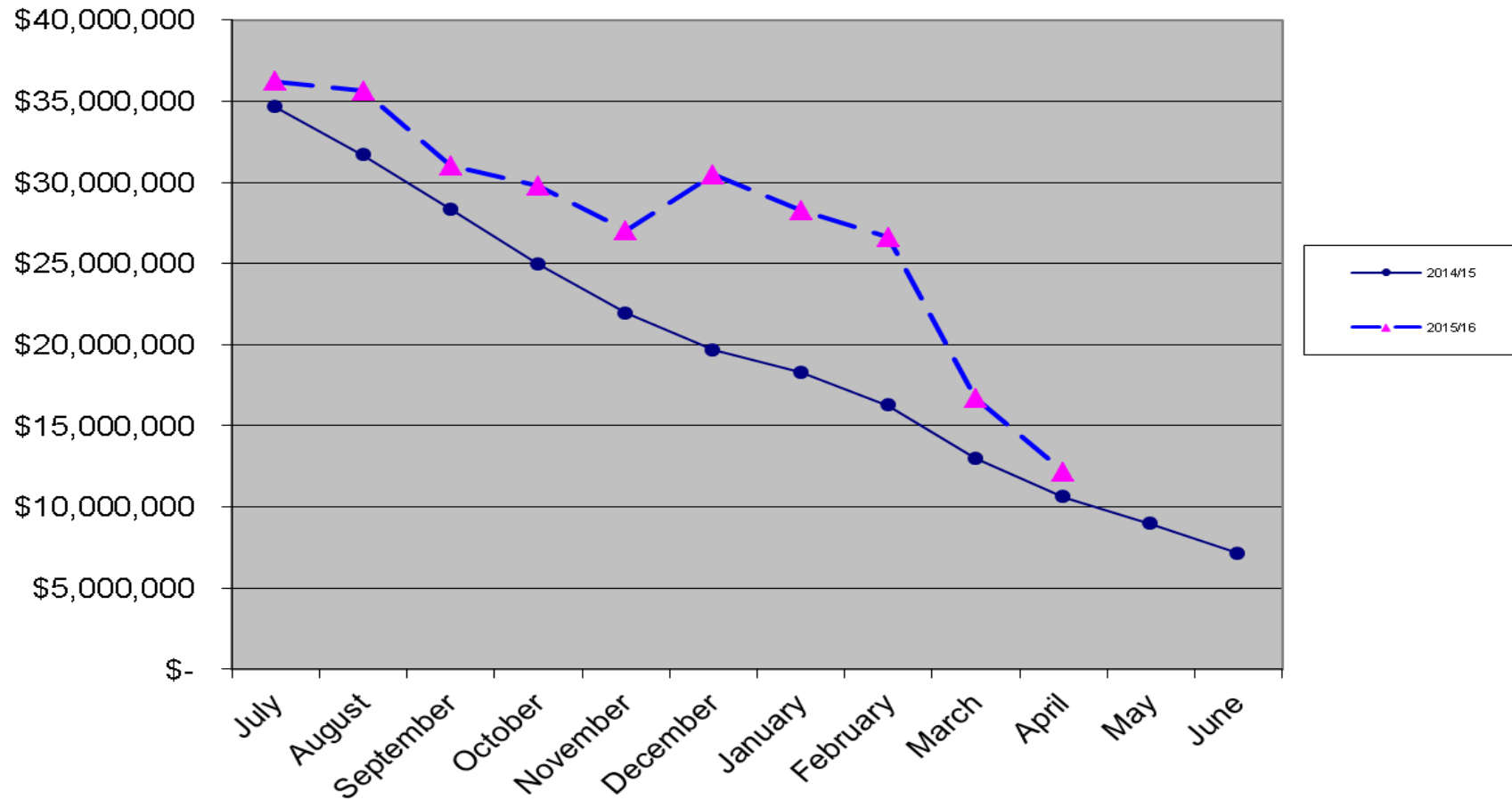
Shire of Mundaring
Statement of Financial Activity
for period ending 30 April 2016

	2015/16 YTD Budget \$	2015/16 YTD Actuals \$	2015/16 BUDGET \$	YTD Variance \$	YTD Variance %
Operating Revenues					
General Purpose Funding	3,116,144	1,677,683	3,987,691	(1,438,461)	-46.2%
Governance	78,080	124,408	91,700	46,328	59.3%
Law, Order & Public Safety	366,090	582,165	455,200	216,075	59.0%
Health	46,410	44,891	55,700	(1,519)	-3.3%
Education & Welfare	4,344,480	4,617,294	4,964,318	272,814	6.3%
Community Amenities	7,556,428	7,592,568	7,626,183	36,140	0.5%
Recreation and Culture	1,041,308	1,066,036	1,130,210	24,728	2.4%
Transport	34,460	88,826	134,364	54,366	157.8%
Economic Services	202,920	226,664	243,500	23,744	11.7%
Other Property and Services	3,403,715	2,791,709	3,810,967	(612,006)	-18.0%
Total (Excluding Rates)	<u>20,190,035</u>	<u>18,812,244</u>	<u>22,499,833</u>	<u>(1,377,791)</u>	<u>-6.8%</u>
Operating Expenses					
General Purpose Funding	(508,230)	(553,480)	(609,075)	45,250	-8.9%
Governance	(4,911,447)	(3,807,904)	(5,766,563)	(1,103,543)	22.5%
Law, Order & Public Safety	(1,949,859)	(2,030,532)	(2,288,974)	80,673	-4.1%
Health	(704,764)	(577,418)	(816,121)	(127,346)	18.1%
Education & Welfare	(6,271,146)	(6,061,045)	(7,301,420)	(210,101)	3.4%
Community Amenities	(7,843,943)	(6,776,595)	(9,295,789)	(1,067,348)	13.6%
Recreation and Culture	(8,832,051)	(8,277,791)	(10,332,068)	(554,260)	6.3%
Transport	(8,546,381)	(7,975,939)	(10,120,141)	(570,442)	6.7%
Economic Services	(664,330)	(623,354)	(785,364)	(40,976)	6.2%
Other Property and Services	(2,416,831)	(1,919,012)	(3,252,120)	(497,819)	20.6%
Total	<u>(42,648,982)</u>	<u>(38,603,068)</u>	<u>(50,567,635)</u>	<u>(4,045,914)</u>	<u>9.5%</u>
Adjustments for Cash Budget Requirements:					
Depreciation on Assets	6,858,780	6,872,258	8,230,604	(13,478)	-0.2%
(Profit)/Loss on Disposal of Assets	(1,276,970)	(1,332,873)	(1,266,364)	55,903	-4.4%
Deferred Rates Adjustment	0	39,733	-	(39,733)	#DIV/0!
Net Operating Result (Excluding Rates)	<u>(16,877,137)</u>	<u>(14,211,706)</u>	<u>(21,103,562)</u>	<u>(2,665,431)</u>	<u>15.8%</u>
Capital Revenues					
Proceeds from Disposal of Assets	7,560,000	6,770,294	7,827,509	(789,706)	-10.4%
Grants and Contributions	3,703,137	2,693,263	5,387,174	(1,009,874)	-27.3%
Proceeds from New Debentures	9,600,000	-	9,600,000	(9,600,000)	-100.0%
Transfers from Reserves	4,193,839	121,156	13,902,166	(4,072,683)	-97.1%
Total	<u>25,056,976</u>	<u>9,584,713</u>	<u>36,716,849</u>	<u>(15,472,263)</u>	<u>-61.7%</u>
Capital Expenses					
Purchase Property, Plant & Equipment	(8,092,897)	(2,749,608)	(9,726,397)	(5,343,289)	66.0%
Purchase Infrastructure	(4,530,877)	(4,442,292)	(7,611,854)	(88,585)	2.0%
Repayment of Debentures	(284,230)	(158,630)	(341,075)	(125,600)	44.2%
Transfers to Reserves	(16,616,000)	(7,533,630)	(26,211,000)	(9,082,370)	54.7%
Total	<u>(29,524,004)</u>	<u>(14,884,160)</u>	<u>(43,890,326)</u>	<u>(14,639,844)</u>	<u>49.6%</u>
Net Capital	<u>(4,467,028)</u>	<u>(5,299,447)</u>	<u>(7,173,477)</u>	<u>832,419</u>	<u>-18.6%</u>
Total Net Operating and Capital	<u>(21,344,165)</u>	<u>(19,511,152)</u>	<u>(28,277,039)</u>	<u>(1,833,013)</u>	<u>8.6%</u>
 Rate Revenue	24,989,156	24,457,854	25,009,786	(531,302)	-2.1%
Opening Surplus/(Deficit) June 1 B/Fwd.	5,041,094	7,225,367	5,041,094	2,184,273	43.3%
Closing Surplus/(Deficit)	<u>8,686,085</u>	<u>12,172,068</u>	<u>1,773,841</u>	<u>3,485,983</u>	<u>40.1%</u>

NET CURRENT ASSETS AND BUDGET SURPLUS/(DEFICIT)

	Actual 30 April 2015	Actual 30 April 2016
CURRENT ASSETS		
Rates & Sanitation Debtors	1,229,002	1,436,988
Debtors	623,785	683,976
TOTAL RECEIVABLES - CURRENT	1,852,787	2,120,964
STOCK ON HAND	216,051	94,187
CASH ASSETS		
Municipal	12,150,242	13,888,972
Restricted Cash	11,183,842	19,826,900
Total Bank Accounts	23,334,084	33,715,872
TOTAL CURRENT ASSETS	25,402,923	35,931,023
CURRENT LIABILITIES		
Creditors	(831,416)	(949,139)
Borrowings - Current Portion	(199,080)	(213,366)
Provisions	(2,645,776)	(2,982,916)
	(3,676,272)	(4,145,420)
NET CURRENT ASSETS	21,726,650	31,785,603
Less Reserve Funds	(11,183,842)	(19,826,900)
Less Land Held for Resale	(116,195)	0
Add Current Loan Liability	199,080	213,366
CLOSING BUDGET SURPLUS/(DEFICIT)	10,625,693	12,172,068

Shire of Mundaring Closing Budget Position - Year to Year Comparison



Shire of Mundaring
Directorate Summary Report for the year to date 30 April 2016

	YTD Actual	YTD Budget	YTD Variance \$	YTD Variance %	Favourable = F Unfavourable = U	Current year Budget	Forecast Change (Variance)	End of year Forecast
Strategic & Community Services								
Revenue	\$5,737,545	\$5,392,458	\$345,087	6.4%	F	\$6,137,537	\$171,022	\$6,308,559
Expenditure	(\$12,420,555)	(\$12,096,330)	(\$324,224)	2.7%	U	(\$14,089,010)	(\$803,298)	(\$14,892,308)
Total	(\$6,683,009)	(\$6,703,872)	\$20,863	-0.3%	F	(\$7,951,473)	(\$632,276)	(\$8,583,749)
Office of Chief Executive & Corporate Services								
Revenue	\$34,491,486	\$47,596,203	(\$13,104,717)	-27.5%	U	\$48,447,030	(\$1,386,113)	\$47,060,917
Expenditure	(\$11,995,557)	(\$23,143,724)	\$11,148,167	-48.2%	F	(\$33,837,114)	\$1,160,302	(\$32,676,812)
Total	\$22,495,929	\$24,452,479	(\$1,956,550)	-8.0%	U	\$14,609,916	(\$225,811)	\$14,384,105
Infrastructure Services								
Revenue	\$11,313,211	\$16,169,416	(\$4,856,205)	-30.0%	U	\$28,398,042	(\$3,324,455)	\$25,073,587
Expenditure	(\$24,875,170)	(\$32,173,272)	\$7,298,102	-22.7%	F	(\$41,156,156)	\$4,363,532	(\$36,792,624)
Total	(\$13,561,959)	(\$16,003,856)	\$2,441,897	-15.3%	F	(\$12,758,114)	\$1,039,077	(\$11,719,037)
Statutory Services								
Revenue	\$1,093,976	\$1,022,206	\$71,770	7.0%	F	\$1,274,859	(\$425,591)	\$849,268
Expenditure	(\$4,195,946)	(\$4,759,700)	\$563,754	-11.84%	F	(\$5,649,730)	\$285,493	(\$5,364,237)
Total	(\$3,101,970)	(\$3,737,494)	\$635,523	-17.0%	F	(\$4,374,871)	(\$140,098)	(\$4,514,969)
Total Shire of Mundaring								
Revenue	\$52,636,218	\$70,180,283	(\$17,544,065)	-25.0%	U	\$84,257,468	(\$4,965,137)	\$79,292,331
Expenditure	(\$53,487,228)	(\$72,173,026)	\$18,685,798	-25.9%	F	(\$94,732,010)	\$5,006,029	(\$89,725,981)
Net Income	(\$851,009)	(\$1,992,743)	\$1,141,734	-57.3%	F	(\$10,474,542)	\$40,892	(\$10,433,650)

Shire of Mundaring
Strategic and Community Services
Period ending 30 April 2016

Responsible Officer	YTD Actuals	YTD Budgets	Y T D Variance	Current Year Budget	Budget Adjustment	Forecast
Expenditure						
AFM Branch Librarian	(553,264)	(629,206)	75,942	(743,859)	23,434	(720,425)
Bilgoman Aquatic Centre Manager	(996,679)	(958,290)	(38,389)	(1,072,643)	(79,908)	(1,152,551)
Brown Park Manager	(375,059)	(382,909)	7,850	(458,351)	(160,788)	(619,139)
Communities For Children	(67,899)	(99,170)	31,271	(119,000)	0	(119,000)
Community Facilities Coordinator	(828,922)	(893,740)	64,818	(1,073,517)	72,425	(1,001,092)
Community Playgroups	(125,219)	(147,430)	22,211	(176,911)	26,000	(150,911)
Coordinator Lake Leschenaultia	(657,971)	(640,693)	(17,278)	(757,255)	(23,542)	(780,797)
Director Strategic & Community Services	(1,098,291)	(1,218,340)	120,049	(1,449,476)	114,640	(1,334,836)
Eastern Region Family Day Care Scheme	(1,570,985)	(1,102,293)	(468,692)	(1,316,960)	2,506	(1,314,454)
Inclusion Support Agency	(269,283)	(294,081)	24,798	(347,380)	484	(346,896)
INDIGENOUS ADVANCEMENT STRATEGY - CSS	(243,376)	(300,000)	56,624	(300,000)	182	(299,818)
KSP Branch Librarian	(562,539)	(573,954)	11,415	(677,753)	(38,928)	(716,681)
Manager Libraries & Community Engagement	(1,161,076)	(1,383,792)	222,716	(1,521,709)	138,441	(1,383,268)
Manager Recreation and Leisure Services	(723,511)	(753,659)	30,148	(870,193)	(41,348)	(911,541)
Maternal & Infant Health	(31,110)	(32,850)	1,740	(39,425)	2,093	(37,332)
Midvale Early Childhood & Parenting Centre	(2,090,978)	(1,410,138)	(680,840)	(1,654,129)	(753,576)	(2,407,705)
Midvale Playgroup & Toy Library	(4,666)	(7,900)	3,234	(9,310)	141	(9,169)
Mt Helena Aquatic & Recreation Centre Manager	(285,485)	(247,031)	(38,454)	(291,847)	(51,333)	(343,180)
Swan Child and Parent Centre - Middle Swan	(152,580)	(300,198)	147,618	(355,276)	255	(355,021)
Swan Children and Family Centre - Clayton View	(562,259)	(672,746)	110,487	(795,555)	615	(794,940)
Toy Library Coordinator	(59,404)	(47,910)	(11,494)	(58,461)	(35,091)	(93,552)
Expenditure Total	(12,420,555)	(12,096,330)	(324,225)	(14,089,010)	(803,298)	(14,892,308)
Revenue						
AFM Branch Librarian	16,785	20,550	(3,765)	24,666	0	24,666
Bilgoman Aquatic Centre Manager	374,365	363,220	11,145	363,220	12,774	375,994
Brown Park Manager	83,860	68,830	15,030	88,200	22,000	110,200
Communities For Children	55,455	120,000	(64,545)	120,000	0	120,000
Community Facilities Coordinator	100,850	120,170	(19,320)	144,200	(9,035)	135,165
Coordinator Lake Leschenaultia	352,857	345,778	7,079	360,000	15,000	375,000
Director Strategic & Community Services	50,000	0	50,000	0	50,000	50,000
Eastern Region Family Day Care Scheme	1,629,202	1,105,830	523,372	1,327,000	0	1,327,000
Inclusion Support Agency	410,223	365,940	44,283	365,940	0	365,940
INDIGENOUS ADVANCEMENT STRATEGY - CSS	150,000	300,000	(150,000)	300,000	0	300,000
KSP Branch Librarian	9,341	11,950	(2,609)	14,343	(279)	14,064
Manager Libraries & Community Engagement	133,908	168,100	(34,192)	211,570	19,867	231,437
Manager Recreation and Leisure Services	99,571	82,600	16,971	95,800	17,066	112,866
Midvale Early Childhood & Parenting Centre	1,225,063	1,345,830	(120,767)	1,653,200	0	1,653,200
Midvale Playgroup & Toy Library	0	7,490	(7,490)	9,000	0	9,000
Mt Helena Aquatic & Recreation Centre Manager	85,573	41,740	43,833	63,090	22,481	85,571
Swan Child and Parent Centre - Middle Swan	256,734	126,670	130,064	818,000	0	818,000
Swan Children and Family Centre - Clayton View	701,202	775,000	(73,798)	152,000	0	152,000
Toy Library Coordinator	2,557	22,760	(20,203)	27,308	21,148	48,456
Revenue Total	5,737,545	5,392,458	345,087	6,137,537	171,022	6,308,559
Net Income	(6,683,009)	(6,703,872)	20,863	(7,951,473)	(632,276)	(8,583,749)

Shire of Mundaring
Office of Chief Executive and Corporate Services
Period ending 30 April 2016

Responsible Officer	YTD Actuals	YTD Budgets	Y T D Variance	Current Year Budget	Budget Adjustment	Forecast
Expenditure						
Allocations Office Vehicles	(270,742)	(370,290)	99,548	(444,369)	0	(444,369)
Allocations Ranger Vehicles	(59,914)	(81,470)	21,556	(97,760)	0	(97,760)
Chief Executive Officer	(370,393)	(469,398)	99,005	(553,764)	5,236	(548,528)
Director Corporate Services	(7,002,446)	(16,910,335)	9,907,889	(25,678,701)	964,224	(24,714,477)
Governance and Risk	(29,998)	(30,475)	477	(36,555)	(20,387)	(56,942)
Human Resource Manager	(398,514)	(523,664)	125,150	(622,400)	90,721	(531,679)
Manager Finance and Governance	(2,601,549)	(3,083,589)	482,040	(4,407,917)	34,099	(4,373,818)
Manager Information Systems	(1,262,000)	(1,674,503)	412,503	(1,995,648)	86,409	(1,909,239)
Expenditure Total	(11,995,557)	(23,143,724)	11,148,167	(33,837,114)	1,160,302	(32,676,812)
Revenue						
Allocations Office Vehicles	330,656	451,770	(121,114)	542,129	0	542,129
Chief Executive Officer	4,952	0	4,952	0	14,857	14,857
Director Corporate Services	7,851,497	19,671,777	(11,820,280)	20,361,571	(1,995,743)	18,365,828
Governance and Risk	63,484	16,660	46,824	18,000	45,484	63,484
Manager Finance and Governance	24,908,024	26,179,026	(1,271,002)	26,250,666	575,978	26,826,644
Manager Information Systems	0	0	0	8,300	0	8,300
Profit and Loss on sale of Assets	1,332,873	1,276,970	55,903	1,266,364	(26,689)	1,239,675
Revenue Total	34,491,486	47,596,203	(13,104,717)	48,447,030	(1,386,113)	47,060,917
Net Income	22,495,929	24,452,479	(1,956,550)	14,609,916	(225,811)	14,384,105

Shire of Mundaring
Infrastructure Services
Period ending 30 April 2016

Responsible Officer	YTD Actuals	YTD Budgets	YTD Variance	Current Year Budget	Budget Adjustment	Forecast
Expenditure						
Construction Supervisor	(1,598,011)	(1,725,550)	127,539	(2,070,662)	(1,147,758)	(3,218,420)
Coordinator Civil Works	(929,796)	(1,756,497)	826,701	(2,528,667)	376,945	(2,151,722)
Coordinator Parks Services	(4,469,102)	(3,474,481)	(994,621)	(4,625,401)	(1,044,319)	(5,669,720)
Coordinator Plant and Depot Services	(1,743,592)	(2,079,530)	335,938	(2,335,995)	(4,815)	(2,340,810)
Director Infrastructure Services	(4,404,949)	(4,305,695)	(99,254)	(5,549,841)	846,466	(4,703,375)
Engineering Technical Officer - Civil	(566,240)	(785,410)	219,170	(932,000)	204,000	(728,000)
Maintenance Supervisor	(1,394,107)	(1,764,260)	370,153	(2,077,460)	255,000	(1,822,460)
Manager Building Assets	(3,615,815)	(8,051,259)	4,435,444	(10,582,331)	3,656,175	(6,926,156)
Manager Design Service	606,090	(362,555)	968,645	(1,097,951)	1,205,889	107,938
Manager Operations Service	(866,934)	(978,597)	111,663	(1,242,051)	109,941	(1,132,110)
Waste & Recycling Coordinator	(5,221,334)	(6,097,108)	875,774	(7,199,602)	(28,908)	(7,228,510)
Works Supervisor	(671,383)	(792,330)	120,947	(914,195)	(65,084)	(979,279)
Expenditure Total	(24,875,170)	(32,173,272)	7,298,102	(41,156,156)	4,363,532	(36,792,624)
Revenue						
Coordinator Civil Works	0	0	0	0	93,349	93,349
Coordinator Parks Services	93,699	12,000	81,699	255,333	80,000	335,333
Coordinator Plant and Depot Services	807,452	1,634,294	(826,842)	2,112,810	7,144	2,119,954
Director Infrastructure Services	2,105,855	4,967,564	(2,861,709)	15,987,136	(3,049,772)	12,937,364
Engineering Technical Officer - Civil	17,962	7,830	10,132	45,000	6,000	51,000
Maintenance Supervisor	7,793	830	6,963	1,000	4,000	5,000
Manager Building Assets	1,000,000	1,900,000	(900,000)	1,900,000	(250,000)	1,650,000
Manager Design Service	3,824	265,000	(261,176)	530,000	3,824	533,824
Manager Operations Service	13,540	82,490	(68,950)	249,000	(219,000)	30,000
Waste & Recycling Coordinator	7,263,086	7,299,408	(36,322)	7,317,763	0	7,317,763
Revenue Total	11,313,211	16,169,416	(4,856,205)	28,398,042	(3,324,455)	25,073,587
Net Income	(13,561,959)	(16,003,856)	2,441,897	(12,758,114)	1,039,077	(11,719,037)

Shire of Mundaring
Statutory Services
Period ending 30 April 2016

Responsible Officer	YTD Actuals	YTD Budgets	YTD Variance	Current Year Budget	Budget Adjustment	Forecast
Expenditure						
Bushcare Coordinator	(31,648)	(95,930)	64,282	(205,100)	0	(205,100)
Coordinator Environment and Sustainability	(442,482)	(524,169)	81,687	(647,182)	(32,508)	(679,690)
Director Statutory Services	(100,691)	(111,228)	10,537	(131,237)	147	(131,090)
Manager Building Services	(466,859)	(500,170)	33,311	(588,958)	12,371	(576,587)
Manager Health & Community Safety Service (CSS)	(1,923,448)	(2,166,373)	242,925	(2,466,761)	322,838	(2,143,923)
Manager Health & Community Safety Services (HS)	(426,622)	(481,412)	54,790	(570,012)	16,208	(553,804)
Manager Planning	(804,196)	(880,418)	76,222	(1,040,480)	(33,563)	(1,074,043)
Expenditure Total	(4,195,946)	(4,759,700)	563,754	(5,649,730)	285,493	(5,364,237)
Revenue						
Bushcare Coordinator	0	0	0	0	(20,000)	(20,000)
Coordinator Environment and Sustainability	1,800	0	1,800	1,934	(800)	1,134
Manager Building Services	190,733	182,628	8,105	243,500	(25,019)	218,481
Manager Health & Community Safety Service (CSS)	570,273	566,653	3,620	665,527	(298,929)	366,598
Manager Health & Community Safety Services (HS)	53,024	48,888	4,136	65,191	0	65,191
Manager Planning	278,146	224,037	54,109	298,707	(80,843)	217,864
Revenue Total	1,093,976	1,022,206	71,770	1,274,859	(425,591)	849,268
Net Income	(3,101,970)	(3,737,494)	635,524	(4,374,871)	(140,098)	(4,514,969)

Explanation of Significant Variances in Revenue by Directorate

Strategic and Community Services - YTD Actual is \$345,087 (6.4%) greater than YTD Budget

1. Eastern Region Family Day Care Scheme - YTD Child Care Subsidies Income greater than YTD Budget - \$515,572 Offset by corresponding increase in Child Care Subsidies Expenses.
2. Inclusion Support Agency - Timing Differences whereby YTD Actual Income is greater than YTD Budgets - \$44,283
3. Communities for Children Grant Funding - Timing difference whereby YTD Budget is \$120,000 and YTD Actual is \$55,455.
4. Indigenous Advancement Strategy - Timing difference whereby \$150,000 in grant funds was received in 14/15.
5. Children Services Clayton View facility - YTD Budget for fees & charges income is \$208,330 and YTD Actual is \$449,705
6. Children Services Clayton View facility - YTD Budget for Grant Income is \$550,000 and YTD Actual is \$250,000
7. Midvale Child Care facility - Timing Difference. Lotterywest grant (YTD Budget \$83,330) not received as yet.
8. Children Services Middle Swan - Unbudgeted grant income of \$219,423 received.
9. Unbudgeted grant revenue of \$50,000 received. Funded by SEMC AWARE program for a emergency prep officer pilot scheme.

Office of Chief Executive and Corporate Services - YTD Actual is \$13,104,717 (27.5%) less than YTD Budget

1. Impact of \$742,322 in rates paid in advance as of 30 June 2015. Rates recognised as revenue in 14/15 rather than 15/16. Will be offset by rates paid in advance at the end of this financial year.
2. Impact of \$912,502 advance payment of 2015/16 FAGs. Forecast adjusted accordingly as part of mid year budget review.
3. YTD Actual for interest received on Investment funds is \$177,043 less than YTD budget. Partially due to timing differences however year end forecast has been reduced by \$75,000. Offset by corresponding reduction in transfer to reserves.
4. \$748,755 in budgeted transfers from reserves have not occurred as funds are not required as yet. Timing Difference.
5. Timing difference relating to loan funding as per mid-year budget review. Required loan amount reduced by \$800,000 as part of mid- year budget review. Loan for \$8.8m was drawn down in May.
6. Timing difference due to sale of Balfour Road \$1 million

Infrastructure Services - YTD Actual is \$4,856,205 (30%) less than YTD Budget

1. YTD Timing Difference of transfer from Plant Reserve to fund plant replacement - \$189,544
2. YTD Timing Difference of \$3.265 million for transfers from Capital Investment Reserve.
3. YTD Timing Difference of \$691,302 for certain road grants that have been received earlier than anticipated.
4. YTD Timing Difference of \$265,000 for grant funds not year received for Sculpture Park Project.
5. YTD Timing Difference of \$900,000 of grant funds for building projects not received as yet.
6. YTD Timing Difference of \$93,982 for income from trade-in of plant and vehicles
7. Impact of \$543,084 advance payment of 2015/16 Local Road Grant. Forecast adjusted accordingly as part of mid year budget review.

Statutory Services - YTD Actual is \$71,770 (7%) greater than YTD Budget

1. YTD Planning Fees greater than YTD budget - \$317,681 compared to \$243,340
Year end forecast increased by \$65,602.

Explanation of Significant Variances in Expenses by Directorate

Strategic and Community Services - YTD Actual is \$324,224 (2.7%) greater than YTD Budget

1. Eastern Region Family Day Care Scheme - YTD Child Care Subsidies expenses Greater than YTD Budget - \$489,516 Offset by corresponding increase in Child Care Subsidies Income.
2. Children Services Clayton View facility - Timing difference whereby YTD Budget is \$672,746 and YTD Actual is \$562,259
3. Children Services Middle Swan facility - Timing difference whereby YTD Budget is \$300,198 and YTD Actual is \$152,580
4. Savings of \$64,000 identified in Community Engagement Salaries as the budget overstated the cost of casual employees. Forecast adjusted in mid-year budget review.
5. Midvale Childcare Centre - Timing difference of transfer to reserves of \$756,502
6. Manager Libraries & Community Engagement YTD Expenses \$222,716 less than YTD Budget. Forecast savings of \$138,441.
7. Forecast savings in communications plan for Sculpture Park of \$98,508 - as per mid-year budget review

Office of Chief Executive and Corporate Services - YTD Actual is \$11,148,167 (48.2%) less than YTD Budget

1. Timing difference for transfer to Civic Facilities Reserve as income from land sale (Balfour Rd) and budgeted loan funds have not been received. Impact on YTD variances is \$8.275 million. Timing of Loan delayed as per mid-year budget review (drawn down in May)
2. Timing difference for transfers to Capital Income Reserve (Lease Income) - \$436,000. Will occur at the end of June.
3. Forecast savings of \$356,624 on budgeted loan repayments due to delay in timing of draw down and reduction in the amount to be borrowed.
4. Timing difference for transfer to Capital Investment Reserve as sale of Balfour Road has not occurred - \$1m

Infrastructure Services - YTD Actual is \$7,298,102 (22.7%) less than YTD Budget

1. Civil Works Projects due to timing differences - YTD Budget of \$1,756,497 greater than YTD Actuals of \$929,796
Year end forecast reduce by \$376,945.
2. Boya Library timing difference - YTD Budget of \$1,275,000 greater than YTD Actual of \$923,092
Forecast year end expenditure is \$2.7m as per mid-year budget review
3. Mundaring Recreation Centre timing difference - YTD Budget of \$4,687,500 greater than YTD Actual of \$216,504
Forecast year end expenditure has been reduced to \$1 million.
4. Purchase of major plant and equipment due to timing differences - YTD Budget of \$676,597 greater than YTD Actual of \$327,842
5. YTD Timing Difference of \$370,153 where YTD budget is greater than YTD actual for infrastructure maintenance program.
Year end forecast reduced by \$255,000.

Statutory Services - YTD Actual is \$563,754 (11.84%) less than YTD Budget

1. SES and VBFB vehicle acquisitions have not occurred as yet resulting in a \$420,000 variance due to a timing difference - YTD Budget greater than YTD Actuals
2. Forecast year end savings totalling \$285,493.

SHIRE OF MUNDARING
INVESTMENT SUMMARY as at 30 April 2016

MUNICIPAL FUNDS

		Amount Invested	Interest Rate	Period of Investment		Investment Date	Maturity Date
<u>Unrestricted Use Funds</u>							
71	Westpac Maxi (on Call)	\$3,670,102	1.30%	N/A		N/A	N/A
119	Westpac	\$3,133,723	3.00%	90	days	12-Feb-16	12-May-16
121	Westpac	\$2,034,893	3.05%	92	days	17-Mar-16	17-Jun-16
122	Westpac	\$2,000,000	2.95%	366	days	17-Aug-15	17-Aug-16
124	NAB	\$2,039,536	3.06%	91	days	18-Apr-16	18-Jul-16
Total		\$12,878,254					

RESERVE FUNDS

73	Westpac Maxi (on Call)	2,875,358	1.30%	N/A		N/A	N/A
60A	Bendigo	1,351,118	3.00%	275	days	22-Dec-15	22-Sep-16
89	BankWest	1,309,285	3.00%	120	days	18-Jan-16	17-May-16
97	NAB	4,227,527	2.95%	183	days	7-Dec-15	7-Jun-16
107	ANZ	2,297,697	2.85%	182	days	28-Jan-16	28-Jul-16
108	ANZ	1,725,238	2.85%	91	days	16-Apr-16	16-Jul-16
125	ANZ	3,000,000	2.85%	92	days	29-Mar-16	29-Jun-16
126	BankWest	3,000,000	3.00%	92	days	30-Mar-16	30-Jun-16
Total		19,786,221.26					

TOTAL MUNI / RESERVE INVESTMENT **\$32,664,476**

TRUST FUNDS

Road Construction/POS Funds

72	Westpac Maxi (on Call)	\$1,627,775	1.30%	N/A		N/A	N/A
58	BankWest	\$1,379,042	2.95%	120	days	6-Jan-16	5-May-16
98	BankWest	\$1,183,288	2.90%	365	days	2-Jul-15	1-Jul-16
99	BankWest	\$1,211,565	2.95%	92	days	28-Apr-16	29-Jul-16

TOTAL TRUST INVESTMENT **\$5,401,670**

10.13 Corporate Business Plan – Interim Project Report May 2016

File Code	OR.CMA 16
Author	Jan Byers, Organisational Development Officer
Senior Employee	Megan Griffiths, Director Strategic and Community Services
Disclosure of Any Interest	Nil

SUMMARY

Council adopted the Corporate Business Plan (CBP) for the period 2015/16-2018/19 on 14 June 2015. The CBP contains a range of corporate planning priorities to be implement. Council receives quarterly reports about the implementation of these priorities. The purpose of reporting is to provide an internal review and monitoring function that allows the Shire to respond to change through a systematic reporting process.

This interim report notes various changes to milestones including addition and deletion of milestones and changes to dates that will occur prior to 30 June 2016.

For the purpose of keeping Council informed and to ensure that the key changes have been noted prior to the final quarterly report being presented to the August 2016 Ordinary Council meeting, this report recommends that Council notes the progress of these priorities for the period 1 April - 31 May 2016 and notes the highlighted changes as at **ATTACHMENT 12**.

BACKGROUND

Section 5.56 of the *Local Government Act 1995* (the Act) "Planning for the Future" requires a local government to plan for the future of the district and to make plans in accordance with the regulations. Regulations came into effect 1 July 2013 requiring all local governments in Western Australia to have developed and adopted a Strategic Community Plan (SCP) and a Corporate Business Plan supported and informed by resourcing and delivery strategies. These plans will drive the development of each local government's Annual Budget and through a process of continuous improvement local governments should be better able to plan for and meet the needs of their communities.

The reporting element is the process by which local government informs the community and statutory bodies on its progress in delivering services, projects and other operations to meet the community's short term, medium term and long term aspirations.

Section 5.53 of the Act requires the Annual Report to contain an overview of the plan for the future of the district, including major initiatives that are proposed to commence or to continue in the next financial year.

STATUTORY / LEGAL IMPLICATIONS

Section 5.56 of the *Local Government Act 1995* requires a local government to plan for the future of its district in accordance with any regulations made.

Regulation 19DA of the *Local Government (Administration) Regulations 1996* sets out the requirements for preparing, adopting, reviewing and modifying the Corporate Business Plan.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

EXTERNAL CONSULTATION

Nil

COMMENT

It is recommended that Council notes the Corporate Business Plan Interim Report for the period 1 April - 31 May 2016 with all highlighted amendments at **ATTACHMENT 12**.

Amendments include revised due dates, new milestones and one recommendation for no further action (see item 4.37.1).

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION RECOMMENDATION	C23.06.16
<i>Moved by</i> <i>Cr Fox</i>	<i>Seconded by</i> <i>Cr Bertola</i>

That Council notes the Corporate Business Plan Interim Report for the period 1 April - 31 May 2016 including the highlighted amendments which identify revised due dates, new milestones and no further action for item 4.37.1 (**ATTACHMENT 12**).

CARRIED 11/0

For: *Cr Lavell, Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Brennan,
Cr Jeans , Cr Cook, Cr Fox, Cr Perks, Cr Bertola*

Against: *Nil*

Next Report

Attachment 12

Report 10.13

14 Pages

Corporate Business Plan – Interim Project Report – 1 April – 31 May 2016

Cancelled, Deferred, On Hold  Complete  On Schedule  Overdue  Behind Schedule  Not Due

1. Valued Natural Environment						
Directorate		Start Date	Due Date	% Complete	Status	Comments
IS	Mundaring Sculpture Park Upgrade	Year 1 - 2015/16	Year 1 - 2015/16			
1.1	Playzone complete	1/03/2016	31/05/2016 10/06/2016	98	On Schedule	Works complete except the flying fox and signage. New due date identified.
1.1.1	Centralzone complete	1/07/2015	30/06/2016	85	On Schedule	Works progressing well. On schedule to complete by mid-June 2016
IS	Larger waste bins impact study	Year 1 - 2015/16	Year 1 - 2015/16			
1.2	Community feedback obtained on bin options	1/07/2015	21/01/2016	100	Complete	Feedback from community perception survey obtained.
1.2.1	Waste Strategy to Council Forum	21/01/2016	21/03/2016	100	Complete	Waste Strategy presented at 21 March 2016 Council Forum
1.2.2	Waste Strategy to Council For Adoption	22/03/2016	10/05/2016	100	Complete	Waste Strategy outcomes included in the Fees and Charges report to 10 May Council meeting
IS	Reuse exchange container at Chidlow recycling and waste transfer station	Year 1 - 2015/16	Year 1 - 2015/16			
1.3	Quotation documentation for container finalised	1/07/2015	28/02/2016	100	Complete	Plans and costings done. Quotations finalised and order given.
1.3.1	Reuse exchange container installed and open for use	1/03/2016	31/05/2016 10/06/2016	85	On Schedule	Container built. Delayed delivery due to problems with hydraulic lift arm. Container on rail. Expected delivery 3rd June to site. Site preparation completed. Procedures for onsite staff developed. New due date identified.
IS	Assist EMRC investigate secondary waste disposal options	Year 1 - 2015/16	Year 1 - 2015/16			
1.4	Inform Council of options on proposed EMRC secondary waste facility	1/07/2015	28/02/2016	100	Complete	Council noted date change for this project C11.05/16. Additional options being explored since original EOI process undertaken by EMRC. EMRC briefed council on options in January 2016. EMRC to report to EMRC Council in February 2016. Adopted to proceed to tender with broadest range of options.
1.4.1	Tender documentation for secondary waste facility prepared	1/03/2016	30/06/2016 2/07/2016	50	On Schedule	Assisting EMRC prepare tender documentation ready for advertising in early July 2016. Outcome is dependent on EMRC. New due date identified.

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1. Valued Natural Environment						
Directorate		Start Date	Due Date	% Complete	Status	Comments
IS	Bugle Tree Creek drainage - system - review detail into construction plans	Year 1 - 2015/16	Year 1 - 2015/16			
1.5	Preferred detention basin option designed, costed and issued ready for construction	6/07/2015	30/05/2016 24/06/2016	60	On Schedule	Works on Stoneville Road crossings 100% complete Yallambie detention basin 25% complete. Hydraulic survey check of drainage line from Craig street to Hartung Street complete. New due date identified.
SS	Roadside Conservation Strategy - draft	Year 1 - 2015/16	Year 1 - 2015/16			
1.6	Present to ELT	30/05/2016	30/06/2016	70	On Schedule	New milestone. Infrastructure staff contribution was delayed by workloads. Environmental Co-ordinator finalising draft strategy and will present to ELT end of June.
1.6.1	Present to Council Forum	22/03/2016	30/05/2016 30/06/2016	70 5	On Schedule	Feedback required by ELT essential prior to presenting to Council at forum. New due date identified.
1.6.2	Council Endorsement of Strategy	1/07/2016	31/07/2016	0	Not Due	Council will receive report on CBP proposed change of dates for projects.

2. Balanced Development						
Directorate		Start Date	Due Date	% Complete	Status	Comments
IS/SCS	Mundaring Indoor Recreation Centre	Year 1 - 2015/16	Year 1 - 2015/16			
2.1	Tender awarded for design and construction of building	1/07/2015	8/09/2015	100	Complete	Council awarded tender at Council meeting of 8 September 2016
2.1.1	Contract finalised	1/07/2015	30/09/2015	100	Complete	Formal documents completed and signed off on 16th October 2016
2.1.2	Approvals obtained (Dept of Water)	1/07/2015	29/02/2016	100	Complete	DoW approval received on 1st April 2016
2.1.3	Design to build four court indoor stadium complete	19/10/2015	29/04/2016 3/06/2016	85	On Schedule	Key design elements relating to BAL and tree clearing discussed and resolved, a 50% design stage briefing to key internal stakeholders being arranged. New due date identified.
2.1.4	Design of Carpark for Mundaring Recreation Ground complete	27/01/2016	30/06/2016	50	On Schedule	Concept plan finalised following a detailed tree survey. Pindan engaged to complete plans to detailed construction stage suitable for tendering.
2.1.5	Construction works complete (car park)	1/07/2016 05/09/2016	31/03/2017 31/08/2017	0	Not Due	New due date identified.
2.1.6	Construction works complete (indoor stadium)	27/02/2017 05/09/2016	28/04/2017 31/08/2017	0	Not Due	New due date identified.

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2. Balanced Development						
Directorate		Start Date	Due Date	% Complete	Status	Comments
IS	Deliver the following 2015/16 capital works programs to a minimum of 80% expenditure per program	Year 1 - 2015/16	Year 1 - 2015/16			
2.2	Quarterly report provided	1/07/2015	31/07/2016 30/06/2016	77.5	On Schedule	Projects are currently under construction or design review. Year to date actuals plus commitments equals 77.5% of total programs. New due date identified.
SS	Mundaring Town Centre Sewerage Capacity Allocation Study.	Year 1 - 2015/16	Year 1 - 2015/16			
2.3	Sewerage capacity allocation study complete	1/07/2015	30/10/2015	100	Complete	Consultant report received.
SS	Sub regional Structure Plan Submission	Year 1 - 2015/16	Year 1 - 2015/16			
2.4	Submit structure plan within specified time	1/07/2015	30/09/2015	100	Complete	Detailed submission provided by Manager Planning Service within specified consultation period (assisted by Senior Strategic Planning Officer).
SS	Helena Valley Urban Expansion Strategy	Year 1 - 2015/16	Year 1 - 2015/16			
2.5	Investigate district level ovals on PNR reserve	22/10/2015	22/12/2015	100	Complete	Concept plans drafted by UDLA
2.5.1	Draft HVUES presented to ELT for review prior to Council meeting for consent to advertise	23/10/2015 09/05/2016	18/05/2016 1/06/2016	95	On Schedule	Subsequent to finalisation of the Draft HVUES, a report will be presented to ELT. Delay due to sub regional structure plan not acknowledging Helena Valley Expansion. New due date identified.
2.5.2	Preparation of Draft Report	4/01/2016	30/04/2016 1/06/2016	50	On Schedule	Delay due to sub regional structure plan not acknowledging Helena Valley Expansion.
2.5.3	Report to Council - Draft HVUES	25/08/2015	30/06/2016 12/07/2016	40	On Schedule	New due date identified.
SS	Access Strategy for Bushfire Prone Areas	Year 1 - 2015/16	Year 1 - 2015/16			
2.6	Prepare Overarching Strategy	1/03/2016	31/03/2016	100	Complete	Council noted date change for this project C11.05/16. Due to State Government amendments to bush fire management requirements and planning legislation this project has been delayed. New time frames to be developed.
2.6.1	LGIS to review draft strategy and present to council forum	1/04/2016	31/05/2016	100	Complete	
2.6.2	Draft to council for endorsement	1/06/2016	30/06/2016	100	Complete	Date to Council to be confirmed.

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3. Thriving Community						
Directorate		Start Date	Due Date	% Complete	Status	Comments
SS	Develop draft master plan for Mundaring Town Centre Precinct Plan	Year 1 - 2015/16	Year 1 - 2015/16			
2.7	Contract Awarded	1/07/2015	18/12/2015	100	Complete	
	Councillor Workshop	20/02/2015	30/06/2016	40	On Schedule	New Milestone.
2.7.1	Draft Master Plan Prepared	1/01/2016	30/06/2016	10	On Schedule	Consultant advised draft is now ready to present to Council workshop.
IS	Harry Riseborough Oval - female change rooms	Year 1 - 2015/16	Year 1 - 2015/16			
2.8	Application for CSRFF funding submitted	27/07/2015	29/02/2016	100	Complete	Council endorsed submission on 8 September 2015. Submission lodged in September 2015.
2.8.1	Notification of CSRFF funding received	29/02/2016	29/02/2016	100	Complete	Grant application successful. Advised on 4 March 2016.
2.8.2	Design for additional transportable changerooms complete	27/07/2015	31/05/2016 1/07/2016	50	On Schedule	Design recommenced and tender documentation commenced. New due date identified.
2.8.3	Tender advertised and awarded	01/06/2016 9/07/2016	30/09/2016	0	Not Due	Milestone amended.
2.8.4	Construction works complete	30/10/2016	28/02/2017	0	Not Due	
IS	Boya Community Hub and Boya Oval	Year 1 - 2015/16	Year 1 - 2015/16			
3.1	Tender awarded	24/09/2015	13/10/2015	100	Complete	Tender awarded on 13 October 2015 to Badge Construction. Formal contract documentation finalised.
3.1.1	Relocation of water irrigation tank complete	3/08/2015	11/01/2016	100	Complete	Tank works completed. Awaiting electrical connection by Western Power.
3.1.2	Electrical Connection by Western Power	11/01/2016	29/04/2016	100	Complete	Western Power design and quote accepted and purchase order given.
3.1.3	Boya Oval construction works complete	3/08/2015	28/02/2017	20	On Schedule	Design works 95% completed. Floodlight design being done by Best Consultants.
3.1.4	Boya Community Hub building works complete	9/11/2015 11/01/2016	31/03/2017	30	On Schedule	Works commenced on 11 January 2016. Tree removal complete, earthworks commenced, septic's in, slabs poured, walls commenced. New due date identified.
IS	Mt Helena (Elsie Austin) Oval social room redevelopment	Year 1 - 2015/16	Year 1 - 2015/16			
3.2	Building works complete	17/08/2015	31/05/2016	100	Complete	Works complete. Practical completion on 18 January 2016.

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3. Thriving Community						
Directorate		Start Date	Due Date	% Complete	Status	Comments
IS	Darlington Hall accessible works design	Year 1 - 2015/16	Year 1 - 2015/16			
3.3	Quotation documents prepared; quotations received and design work awarded to Architect	3/08/2015	12/02/2016	100	Complete	Access audit completed. RFQ closed 27 January 2016. Holton Connor awarded work.
3.3.1	Darlington Hall accessibility upgrade works designed including consultation	20/03/2016	31/08/2016	50	On Schedule	Draft plans completed. First team meeting occurred. Community consultation commenced
3.3.2	Darlington Hall works advertised as a public tender	16/09/2016	8/11/2016	0	Not Due	
3.3.3	Darlington Hall building works completed	16/01/2017	13/04/2017	0	Not Due	
IS	Balfour Road sub works depot relocation	Year 1 - 2015/16	Year 1 - 2015/16			
3.4	Finalise list of potential locations and report to ELT with recommendation on preferred site	30/09/2015	3/02/2016	100	Complete	Council endorsed Farrall Road land at meeting of 10 May 2016.
3.4.1	Council to determine works and preferred site	3/02/2016	10/05/2016	100	Complete	DCU comments received. Council endorsed Farrall road site at 10 May 2016 Council Meeting.
3.4.2	Relocation of storage bins and construction of fencing and paving completed	16/05/2016	30/06/2016 26/08/2016	5	On Schedule	Concept plans being finalised into construction plans. Works to commence but not completed by 30/06/2016. New due date identified.
IS	Design Service documentation processes - review and implement	Year 1 - 2015/16	Year 1 - 2015/16			
3.5	Documented processes drafted and circulated for review by Design and Operations service team members	30/01/2016	30/04/2016 3/06/2016	85	On Schedule	Drafts completed, under review. New due date identified.
3.5.1	Documentation posted on Intranet	04/05/2016 6/06/2016	30/05/2016 24/06/2016	0	Not Due	New due date identified.
IS	Facilitate endorsement of funding strategy and concept plan for community led Darlington pavilion project	Year 1 - 2015/16	Year 1 - 2015/16			
3.6	Scope of Shire involvement finalised	6/07/2015	28/02/2016	100	Complete	Council endorsed scope of project in January 2016. Shire to develop concept plans of parking and sewer location.
3.6.1	Feedback on project design complete	1/03/2016	14/06/2016	20	On Schedule	Survey complete, design of septic's and carpark commenced. Architectural agreement being reviewed.
SCS	Emergency Preparedness Officer - funding and partners secured	Year 1 - 2015/16	Year 1 - 2015/16			
3.7	Identify grant opportunities	1/07/2015	31/12/2015	100	Complete	Applied for an AWARE grant by SEMC.

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3. Thriving Community						
Directorate		Start Date	Due Date	% Complete	Status	Comments
3.7.1	Apply for AWARE grant from SEMC	31/12/2015	29/04/2016	100	Complete	Grant application successful.
SCS	Bushfire recovery activities	Year 1 - 2015/16	Year 1 - 2015/16			
3.8	Acquit Lotterywest Funding	1/07/2015	14/06/2016	100	Complete	Completed.
SCS	Business model for Lake Leschenaultia Café/Kiosk/campgrounds	Year 1 - 2015/16	Year 1 - 2015/16			
3.9	Present recommendations to CEO for the Management Model review for Lake Leschenaultia	21/08/2015	23/10/2015	100	Complete	Report complete. Operational implementation report completed and presented to CEO. Report recommendations endorsed, with implementation commenced. Implementation due for completion by 30 June 2016.
SCS	Review Provision of Toy Libraries	Year 1 - 2015/16	Year 1 - 2015/16			
3.10	Present report to council	10/11/2015	30/06/2016	100	Complete	Complete. Council endorsed changes to model C5.11.15. Implementation commenced. Implementation due for completion 30 June 2015.
SCS	Lake Leschenaultia Capital Asset Master Plan and Management Model	Year 1 - 2015/16	Year 1 - 2015/16			
3.11	Present final report to ELT for the Lake Leschenaultia Capital Asset Master Plan	20/01/2016	31/05/2016 15/06/2016	90	On Schedule	Plan will now be presented to the 15 June ELT meeting. Consultants working on plan, however requirements for additional information have delayed the Plan being presented to ELT by 31 May. The delay in this milestone does not impact the other milestones. New due date identified.
3.11.1	Present draft master plan to Council Forum	19/09/2016	19/09/2016	0	Not Due	Consultant's to present draft master plan. New milestone
3.11.2	Item to Council – Master Plan	12/12/2016	12/12/2016	0	Not Due	New milestone
SCS	Trails website Upgrade	Year 1 - 2015/16	Year 1 - 2015/16			
3.12	Upload new content to new RRHT website	31/05/2016	10/06/2016	95	On Schedule	Milestone will be met by due date. Employed project officer to work with Communications to update content and look of new website. Awaiting final maps to be finalised ready for upload.
SCS	Midvale Hub (Eastern Region Family Day Care) upgrade	Year 1 - 2015/16	Year 1 - 2015/16			
3.13					Deferred	Council has endorsed deferral of this project on C10.11.15.
CS	Customer service charter/ standard / model review - approach and methodology	Year 1 - 2015/16	Year 1 - 2015/16			
3.14					Deferred	Council has endorsed deferral of this project C11.05.16.

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4. Respected civic leadership						
Directorate		Start Date	Due Date	% Complete	Status	Comments
CS	Develop methodology and approach to a review of Organisation functions and structure	Year 1 - 2015/16	Year 1 - 2015/16			
3.15	Draft scope considered by Council at workshop.	11/04/2016	30/06/2016	100	Complete	Draft scope discussed at CBP/Budget workshop #3 on 17 May 2016 New milestone
3.15.1	Project plan for implementation presented to Council Forum	1/04/2016	16/05/2016 30/06/2016	35	On Schedule	Draft plan discussed at CBP/LTFP/Annual Budget Workshop No. 3 on 17 May 2016. New due date identified.
CS	Develop discussion paper, undertake community consultation re: ward review, # of elected members, method of electing President/district/designation/name	Year 1 - 2015/16	Year 1 - 2015/16			
4.1	Council Report to commence review complete	11/01/2016	9/02/2016	100	Complete	Report endorsed by Council April 2016.
4.1.1	Council report - Preferred Options to Consider - complete	1/07/2016	31/07/2016	0	Not Due	
4.1.2	Report to LGAB finalised	13/07/2016	31/08/2016	0	Not Due	
CS	Governance Framework - Develop and endorse	Year 1 - 2015/16	Year 1 - 2015/16			
4.2	Framework Document Reviewed and Approved by Audit and Risk Committee	1/06/2015	30/06/2016	100	Complete	To be presented to Audit and Risk Committee in May 2016.
CS	Customer Action Request System - implement for planning and OSH	Year 1 - 2015/16	Year 1 - 2015/16			
4.3	Design and Implement Planning and OSH matrix in CARS	1/06/2015	1/07/2015	100	Complete	This began in the previous financial year. It has been implemented and in use from the 1st of July 2015.
CS	OSH Module of Authority-implement	Year 1 - 2015/16	Year 1 - 2015/16			
4.4	OSH Module Implemented	1/07/2015	30/09/2015	100	Complete	
CS	Seek advice on potential impact to borrowing capacity of EMRC Secondary Waste Facility	Year 1 - 2015/16	Year 1 - 2015/16			
4.5	Seek Advice from WATC	1/07/2015	1/07/2015	100	Complete	

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4. Respected civic leadership						
Directorate	Start Date	Due Date	% Complete	Status		Comments
CS	Sharepoint 2013 Upgrade	Year 1 - 2015/16	Year 1 - 2015/16			
4.6	Environment is built and structure developed	1/07/2015	31/10/2015	100	Complete	Software is implemented on new servers for Test and Live.
4.6.1	Develop the Intranet and migrate all relevant content	8/09/2015	31/10/2015	100	Complete	Site is developed, final content upload in progress.
4.6.2	Corporate Website Developed	1/10/2015	29/02/2016	100	Complete	Website went live mid-February.
4.6.3	Mundaring Visitors Centre Website Redeveloped	1/02/2016	8/04/2016	100	Complete	
4.6.4	Railway Reserves website redeveloped	1/02/2016	08/04/2016 10/06/2016	100	Complete	New due date identified.
CS	Processes to ensure HR strategies integration with CBP - develop	Year 1 - 2015/16	Year 1 - 2015/16			
4.7	HR Process for integration of strategies into CBP Approved by ELT	19/08/2015	19/08/2015	100	Complete	
CS	HR Process Review - methodology and plan - develop	Year 1 - 2015/16	Year 1 - 2015/16			
4.8	Service Level Procedure Developed	27/08/2015	31/08/2015	100	Complete	
CS	Undertake review of Audit and Governance Committee and Risk Management Committee terms of reference to focus on risk oversight responsibility of council	Year 1 - 2015/16	Year 1 - 2015/16			
4.9	Council Adopt Revised Terms of Reference	8/09/2015	8/09/2015	100	Complete	
CS	Standing Orders including meeting process - Review	Year 1 - 2015/16	Year 1 - 2015/16			
4.10	Council give Notice of proposed Local Law	8/09/2015	8/09/2015	100	Complete	
4.10.1	Publish Local Law in Government Gazette	1/01/2016	29/01/2016	100	Complete	
4.10.2	Council Adopt Meeting Procedures Local Law	9/02/2016	9/02/2016	100	Complete	Local Law gazetted 18 Dec 15 and effective from 1 Jan 16.

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4. Respected civic leadership						
Directorate		Start Date	Due Date	% Complete	Status	Comments
CS	Risk Management Framework Training	Year 1 - 2015/16	Year 1 - 2015/16			
4.11	Quotation for services	1/10/2015	30/10/2015	100	Complete	Quotation - LGIS - Risk Framework Review & Update.
4.11.1	Rollout training program	4/04/2016	30/06/2016 30/09/2016	10	On Schedule	Discussions with LGIS and acceptance of quotation for services. Plan to rollout in July - September 2016. New due date identified.
CS	Knowledge Management and Succession Planning - methodology and project framework	Year 1 - 2015/16	Year 1 - 2015/16			
4.12					Deferred	Council has endorsed deferral of this project to year 3 (18/19) of CBP. C10.05.16.
CS	IT Infrastructure Upgrade	Year 1 - 2015/16	Year 1 - 2015/16			
4.13	Server Room Planning Completed	10/10/2015	29/02/2016	100	Complete	
4.13.1	Quotations read and evaluate	24/02/2016	30/03/2016	100	Complete	
4.13.2	DR Server Room Developed	8/04/2016	30/06/2016	50	On Schedule	New milestone
4.13.3	Production Server Room Developed	8/04/2016	30/06/2016	50	On Schedule	New milestone
4.13.4	Server Rooms Upgraded	1/07/2016	1/09/2016	0	Not Due	
CS	HRM modules implemented from Authority and APS	Year 1 - 2015/16	Year 1 - 2015/16			
4.14	March PDR process electronic				Deferred	Council has endorsed deferral of this project C11.05.16.
4.14.1	Online Leave Processing Electronic (mainstream)	13/10/2015	31/03/2016 30/09/2016	40	On Schedule	Due to issues with the system, discussion's taking place with vendor. This project's estimated completion will now be end September 2016. New due date identified.
4.14.2	HRM Modules Implemented	19/10/2015	30/12/2016	50	On Schedule	
4.14.3	Online Timesheets Implemented and manual process decommissioned (as far as possible)	4/07/2016	30/12/2016	20	On Schedule	Commenced early, however application is presenting many issues.
CS	Engage Internal Audit and Develop audit program	Year 1 - 2015/16	Year 1 - 2015/16			
4.15	Undertake RFQ Process and Appoint Internal Auditor	19/10/2015	31/01/2016	100	Complete	Deloitte appointed to conduct audit. Data analysis has commenced. On-site visit to commence 14 March.
4.15.1	Internal Audit Charter approved by ARC	1/12/2015	29/02/2016	100	Complete	Internal audit charter approved by ARC.

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4. Respected civic leadership						
Directorate		Start Date	Due Date	% Complete	Status	Comments
CS	Induction and professional development program for Elected Members	Year 1 - 2015/16	Year 1 - 2015/16			
4.16	Roll Out Induction Program	19/10/2015	18/12/2015	100	Complete	
CS	Review the terms of reference for the OSH Committee	Year 1 - 2015/16	Year 1 - 2015/16			
4.17	OSH Committee adopt reviewed ToR	1/12/2015	8/12/2015	100	Complete	Adopted by OSH Committee on 1.12.15.
Corporate Register Review		Year 1 - 2015/16	Year 1 - 2015/16			
4.18	Present risk register review to RMC	01/10/2015 29/02/2016	30/06/2016 31/08/2016	10	On Schedule	LGIS to assist in review in July/August 2016 - consultant currently reviewing existing risk documents and register and will present review process to June RMC meeting. New due date identified.
4.18.1	Present Review to Audit and Risk Committee for noting	1/07/2016	30/09/2016	0	Not Due	Council noted milestone date changes for this project C11.05.16.
CS	ICT Plan - Review	Year 1 - 2015/16	Year 1 - 2015/16			
4.19	ICT plan reviewed	1/02/2016	30/06/2016 31/08/2016	50	On Schedule	New due date identified.
CS	Prepare Annual budget for adoption	Year 1 - 2015/16	Year 1 - 2015/16			
4.20	Council adopts mid-year budget review	9/02/2016	9/02/2016	100	Complete	Council adopted 9 Feb 2016.
4.20.1	Council Adopt 2016/17 Fees and Charges	12/04/2016	12/04/2016	100	Complete	Draft Schedule of Fees and Charges finalised. To be adopted by Council in May.
CS	Property Investment Portfolio and Strategy Review	Year 1 - 2015/16	Year 1 - 2015/16			
4.21	Present position paper to Council Forum	1/03/2016	18/04/2016 29/07/2016	20	On Schedule	Consultant engaged to prepare discussion paper on review of strategy. Draft paper received for review on 7 May 2016. New due date identified.
4.21.1	Item to Council	19/04/2016	10/05/2016 31/08/2016	0	Not Due	Subject to Forum feedback. New due date identified.
CS	Biennial Staff Survey	Year 1 - 2015/16	Year 1 - 2015/16			
4.22	Analyse and report on results	1/04/2016	31/05/2016	100	Complete	Data collection completed.
CS	Coordinate review of LTFP for period 2016/17 onwards	Year 1 - 2015/16	Year 1 - 2015/16			
4.23	Finalise LTFP as part of Budget Process	14/05/2016	31/05/2016	100	Complete	

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4. Respected civic leadership						
Directorate		Start Date	Due Date	% Complete	Status	Comments
CS	Workforce Plan - Review and update	Year 1 - 2015/16	Year 1 - 2015/16			
4.24	Council notes the Workforce Plan	14/06/2016	14/06/2016	100	Complete	
CS	New Chart of Accounts	Year 1 - 2015/16	Year 1 - 2015/16			
4.25	Develop Project Plan	2/05/2016	30/06/2016	5	On Schedule	
4.25.1	Go Live with New Chart of Accounts	1/07/2016	30/06/2017	0	Not Due	
IS	Street tree crew delivery model review	Year 1 - 2015/16	Year 1 - 2015/16			
4.26	Draft business case submitted to Director for feedback	7/07/2015	20/11/2015	100	Complete	Preliminary investigations to determine potential staffing numbers and plant requirements completed and draft report submitted.
4.26.1	Project Plan (Business Case) finalised and forwarded for inclusion in Corporate Challenge	7/07/2015	28/02/2016	100	Complete	Review undertaken and draft business case commenced to determine potential benefit of utilising in-house and plant.
IS	Fair Value work integrate into asset inventory	Year 1 - 2015/16	Year 1 - 2015/16			
4.27	Asset inventory updated to include all fair value information	7/09/2015	24/06/2016	80	On Schedule	The Fair Value reports have been obtained and the new asset officer is working with IT, and checking data for all asset groups before uploading to AMS system.
IS	Corporate Asset Management Strategy	Year 1 - 2015/16	Year 1 - 2015/16			
4.28	Draft Corporate Asset Management Strategy submitted to ELT for review	3/08/2015	28/02/2016	100	Complete	Draft completed and comments sought.
4.28.1	Corporate Asset Management Strategy documentation included in CBP	3/08/2015	30/06/2016	75	On Schedule	

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4. Respected civic leadership						
Directorate		Start Date	Due Date	% Complete	Status	Comments
SS	Adopt local heritage list	Year 1 - 2015/16	Year 1 - 2015/16			
4.29	Heritage Reference Group (HRG) formed	1/07/2015	1/07/2015	100	Complete	
4.29.1	Draft Heritage List reviewed by HRG	12/07/2015	31/08/2015	100	Complete	Draft Heritage List reviewed by HRG
4.29.2	Draft Heritage Planning Policy reviewed by HRG	12/07/2015	5/09/2015	100	Complete	Report to Council for advertising of draft list and policy. Contact landowners of places on the draft Heritage List.
4.29.3	Report to Council for advertising of draft list and policy.	1/10/2015	11/11/2015	100	Complete	Combined report including policy review for 8 December. Need to contact landowners of places on the draft Heritage List and provide them with opportunity to ask questions prior to Council meeting - eg heritage planning information session.
4.29.4	Report to Council following advertising	11/11/2015	10/02/2016 8/03/2016	100	Complete	Late submissions were accepted until early February. Report to Council deferred until March. New due date identified.
4.29.5	Final adoption of Heritage list and policy	10/02/2016	30/03/2016	100	Complete	Requirement to notify State Heritage Office and write to owners of all properties included on the Heritage List.
SS	Eastern Catchment Management Plan (EMRC) and review of service model	Year 1 - 2015/16	Year 1 - 2015/16			
4.30	Investigate best model for ECMP	1/10/2015	31/12/2015	100	Complete	The EMRC have been advised that the Shire is reviewing its catchment management model.
4.30.1	Determined not to withdraw	1/12/2015	31/12/2015	100	Complete	
4.30.2	Implement new model of catchment management delivery for the Shire	1/01/2016	30/06/2016	0	Complete	Staying with existing program for 2016/2017.
SCS	Develop Community Engagement Informing Strategy	Year 1 - 2015/16	Year 1 - 2015/16			
4.31	Present Draft Informing Strategy to Council Forum	16/05/2016	16/05/2016	100	Complete	Presented to Forum 16 May for feedback
4.31.1	Advertise draft in local paper requesting public comment	27/05/2016	27/05/2016	100	Complete	Advertised in local papers weekend of 27-29 May
4.31.2	Item to Council agenda	27/06/2016	27/06/2016	15	On Schedule	
4.31.3	Community Engagement Informing Strategy adopted by Council	12/07/2016	12/07/2016	60	On Schedule	Draft Strategy Complete. Council feedback on draft complete. Community Consultation in progress

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4. Respected civic leadership						
Directorate		Start Date	Due Date	% Complete	Status	Comments
SCS	Effectiveness and efficiency program	Year 1 - 2015/16	Year 1 - 2015/16			
4.32	Assessment on whether to implement doing more with less	10/09/2015	30/11/2015	100	Complete	Program delivered 11 February 2016.
4.32.1	Research effective and efficiency programs	15/08/2015	29/02/2016	100	Complete	
4.32.2	Business case developed for an efficiency and effectiveness program for inclusion in corporate challenge	1/12/2015	29/02/2016	100	Complete	
4.32.3	Project Plan for implementation developed	1/04/2016	13/05/2016	100	Complete	
SCS	IPRF- develop timelines, flowcharts and detailed OP.s to guide development to Intermediate and Advance Standard	Year 1 - 2015/16	Year 1 - 2015/16			
4.33	Develop a reporting system for the progress reporting on project plans	24/08/2015	30/11/2015	100	Complete	Phase 1 complete and project reporting through Sharepoint in place.
4.33.1	Development of new CBP system to capture business cases and projects reporting.	1/12/2015	31/05/2016 30/06/2016	95	On Schedule	Phase 2 System will be live with all correct information inputted by 30 June ready for commencement of reporting on 1 July. New due date identified.
SCS	Corporate Promotions Strategy	Year 1 - 2015/16	Year 1 - 2015/16			
4.34	Presentation to ELT/ adoption of Strategy	1/11/2015	28/11/2015	100	Complete	Consultation workshop conducted. Presentation of results to ELT October. Business Case developed for ongoing implementation in 2016/17 CBP.
4.34.1	Finalise Corporate Promotions Plan ready for ELT approval	30/11/2015	26/02/2016	100	Complete	
4.34.2	ELT approval for Corporate Promotions Plan	1/04/2016	31/03/2016	100	Complete	
4.34.3	Present draft Council Promotions Plan to Council Forum for feedback	16/05/2016	16/05/2016	100	Complete	New milestone. Draft presented to 16 May Council Forum for feedback
4.34.4	Present Council Promotions Plan to Council for endorsement	23/05/2016	12/07/2016	55	On Schedule	New Milestone. Feedback provided at 16 May Council Forum from Councillors. Plan will include promotional activities, engagement activities, and stakeholder management activities. This Plan will go to the 12 July 2016 Council meeting for endorsement, along with the Stakeholder Management Strategy and Community Engagement Informing Strategy, as there is overlap.

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4. Respected civic leadership						
Directorate		Start Date	Due Date	% Complete	Status	Comments
SCS	Biennial Community Perceptions Survey	Year 1 - 2015/16	Year 1 - 2015/16			
4.35	Presentation of results to Council	1/12/2015	28/02/2016	100	Complete	Survey completed. Results to be presented to Council on Monday 16 November 2015.
4.35.1	Present findings to LT and roll out to staff	15/02/2016	18/03/2016	100	Complete	
4.35.2	Put results online / media release	14/03/2016	31/03/2016	100	Complete	The results have been put on the website.
SCS	Develop Corporate Business Plan	Year 1 - 2015/16	Year 1 - 2015/16			
4.36	Finalise CBP For Adoption	30/05/2016	8/06/2016 13/06/2016	95	On Schedule	CBP workshop #1 held with Council and ELT 22/2/16. Business Cases for new initiatives complete. Corporate Challenge Complete. Workshop #2 with Council held 27/4/16. Workshop #3 held 17 May. CBP finalised and sent to ELT 25 May. Workforce and Financial information to be entered by 7 June. ELT to review 8 June and draft to be sent to Council week commencing 13 June. New due date identified.
CS	Develop/review and implement the following lobbying and advocacy plans to coordinate access to State and Federal Government decision makers to enable Council to influence key decisions affecting the Shire	Year 1 - 2015/16	Year 1 - 2015/16			
4.37	Mundaring Civic Precinct Sewerage Capacity - reviewed	1/07/2015	30/04/2016	100	Complete	Plan reviewed and updated.
4.37.1	Rates Capping - developed	1/07/2015	30/04/2016	25	Deferred	Anticipated announcements from State government have not materialised, so opportunities to progress this are limited. Recommend no further action.
4.37.2	Mundaring Indoor Recreation Centre additional funding - developed	1/07/2015	30/04/2016	100	Complete	Lobbying Plan developed. Submitted funding application to National Stronger Regions Fund December 2015. Unsuccessful. Resubmitted to NSRF Round 3. Results expected July 2016
4.37.3	Perth to Adelaide Highway (Orange Route) - reviewed	1/07/2015	30/04/2016	100	Complete	Plan reviewed and implemented.
4.37.4	Report on previous years lobbying	1/04/2016	30/06/2016	95	On Schedule	For Council June 2016.
4.37.5	Quarterly report detailing implementation of existing lobbying plans provided	1/07/2015	31/07/2016	75	On Schedule	Reports completed May 2016.

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4. Respected civic leadership						
Directorate		Start Date	Due Date	% Complete	Status	Comments
SCS	Develop stakeholder relationship management plan	Year 1 - 2015/16	Year 1 - 2015/16			
4.38	Plan endorsed	1/07/2015	28/02/2016 12/07/2016	97	On Schedule	
4.38.1	Plan to Council	12/07/2016	12/07/2016	95	On Schedule	New Milestone. Draft will be presented to 12 July Council meeting for endorsement. Community Engagement Informing Strategy and Council Promotions Plan also presented to same Council meeting, noting that there is some integration between all 3 plans.
4.38.2	Quarterly report detailing implementation plan provided	8/12/2015	31/07/2016	0	Not Due	
SCS	Review Strategic Community Plan	Year 1 - 2015/16	Year 1 - 2015/16			
4.39	Community Consultation workshops complete	14/09/2015	30/10/2015	100	Complete	Workshops completed. Engagement Portal set up and capturing broader input.
4.39.1	Council and Community Leaders workshop complete	24/11/2015	24/11/2015	100	Complete	Workshop completed 24 November
4.39.2	SCP adopted	23/02/2016	12/04/2016	100	Complete	Plan presented to 12 April Council meeting. Text endorsed, but further input on graphic design by Council required. Plan adopted at 10/05/2016 Council meeting. (C3.05.16)

Note: the following item was incorrectly listed in the agenda as Item 10.10.

10.14 Appointment of Voting Delegates – WALGA Annual General Meeting

File Code	OR.IGR 3/1
Author	Danielle Courtin, Governance Co-ordinator
Senior Officer	Paul O'Connor, Director Corporate Services
Disclosure of Any Interest	Nil

SUMMARY

This report recommends that Council nominates the Shire President and Deputy Shire President for this year's Annual General Meeting (AGM) of the WA Local Government Association (WALGA).

BACKGROUND

WALGA's 2016 AGM will be held during the Local Government Convention in Perth on Wednesday 3 August 2016. All member councils are entitled to be represented by two voting delegates, being elected members or serving employees. Two proxy delegates are also required to be nominated.

Only registered delegates or proxy registered delegates will be permitted to exercise voting entitlements on behalf of Shire of Mundaring.

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

An allocation for attendance of elected members and the Chief Executive Officer at the Convention will be made in the 2016/17 budget.

STRATEGIC IMPLICATIONS

Strategic Community Plan "Mundaring 2026" –
Priority 1 – Governance
Objective Two: Transparent, responsive and engaged processes for Shire decision making.

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

CONSULTATION

N/A

COMMENT

Council is requested to nominate two delegates and two proxy delegates who will be registered to vote at the WALGA Annual General Meeting. Previously Council has delegated the Shire President and Deputy Shire President.

VOTING REQUIREMENT

Simple majority

COUNCIL DECISION RECOMMENDATION		C24.06.16	
<i>Moved by</i>	<i>Cr Cook</i>	<i>Seconded by</i>	<i>Cr Perks</i>

That Council nominates the Shire President and Deputy Shire President as voting delegates and two proxy voting delegates for the 2016 WALGA Annual General Meeting to be held during the Local Government Convention on Wednesday 3 August 2016 at the Perth Convention and Exhibition Centre.

Voting delegates: Shire President; and
 Deputy Shire President

Proxy voting delegates: *Cr Stephen Fox; and*
 Cr James Martin

CARRIED 11/0

For: *Cr Lavell, Cr Martin, Cr Clark, Cr Fisher, Cr Daw, Cr Brennan,
 Cr Jeans , Cr Cook, Cr Fox, Cr Perks, Cr Bertola*

Against: *Nil*

11.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 URGENT BUSINESS (LATE REPORTS)

Nil

13.0 CONFIDENTIAL REPORTS

Nil

14.0 CLOSING PROCEDURES

The Presiding Person declared the meeting closed at 10.03pm.

14.1 Date, Time and Place of the Next Meeting

- A Special meeting of Council will be held on Tuesday 28 June 2016 at 6.30pm in the Council Chamber; and
- The next Ordinary Council meeting will be held on Tuesday 12 July 2016 at 6.30pm in the Council Chamber.

14.2 Closure of the Meeting