

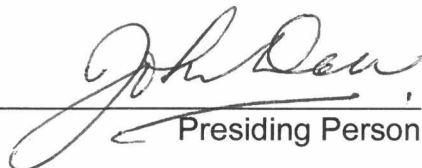


**CONFIRMED MINUTES**

**ORDINARY COUNCIL MEETING**

**12 MARCH 2019**

I certify that the minutes of the meeting of the Ordinary Council held on Tuesday, 12 March 2019 were confirmed on Tuesday, 9 April 2019.

  
Presiding Person

**CONFIRMED MINUTES  
ORDINARY COUNCIL MEETING  
12 MARCH 2019**

**ATTENTION/DISCLAIMER**

These minutes are subject to confirmation.

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by an Elected Member or employee, or on the content of any discussion occurring during the course of the Meeting. Persons should be aware that regulation 10 of the *Local Government (Administration) Regulations 1996* establishes procedures to revoke or change a Council decision. No person should rely on the decisions made by Council until formal written advice of the Council decision is received by that person.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by an Elected Member or employee, or the content of any discussion occurring during the course of the Council Meeting.

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## ORDINARY COUNCIL MEETING COUNCIL CHAMBER

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### 1.0 OPENING PROCEDURES

The Presiding Person declared the meeting open at 6.30pm.

#### Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We wish to acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

#### Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be audio-recorded.

### 1.1 Announcement of Visitors

Nil

### 1.2 Record of Attendance

<b>Elected Members</b>	Cr John Daw (President)	East Ward
	Cr Kate Driver	East Ward
	Cr Stephen Fox	East Ward
	Cr Toni Burbidge	Central Ward
	Cr Lynn Fisher (Deputy President)	Central Ward
	Cr Doug Jeans	Central Ward
	Cr Darrell Jones	South Ward
	Cr David Lavell	South Ward
	Cr James Martin	South Ward
	Cr Ian Green	West Ward
	Cr Jason Russell	West Ward
	Cr Tony Brennan	West Ward

<b>Staff</b>	Jonathan Throssell	Chief Executive Officer
	Shannon Foster	Acting Director Strategic & Community Services
	Mark Luzi	Director Statutory Services
	Paul O'Connor	Director Corporate Services
	Kirk Kitchin	Manager Recreation & Leisure
	Stan Kocian	Manager Finance & Governance
	Madeleine Quy	Communications Officer
	Anna Italiano	Minute-Secretary

**Apologies** Nil

**Absent** Nil

**Leave of Absence** Nil

**Guests** Nil

**Members of the Public** 16

**Members of the Press** Claire Ottaviano Echo Newspaper

## **2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

### **2.1 Funding approval for upgrades at Lake Leschenaultia**

The Shire is pleased to announce that it has received a commitment of \$102,872 in federal funding for major upgrades at Lake Leschenaultia.

The funding, which is on behalf of the Department of Industry, Innovation and Science, has been granted to help promote and support tourism growth in the eastern region of the shire.

While planning is still in the very early stages, some of the attractions earmarked for the lake include a small outdoor stage to encourage new events to the region as well as terraced picnic areas, accessible pathways and eco-zoned landscaping.

The funding will incorporate 2,500m<sup>2</sup> of redeveloped land which will include new picnic spaces, turf and native flora. This is fantastic news for our community and also for people visiting our shire.

### **2.2 Stained Glass Window at Library**

For those of you who follow social media, you may have seen a post about the refurbishment and relocation of the original stained glass window from Greenmount Library to the Katharine Susannah Prichard Library at Boya Community Centre.

A photo of the artwork was posted to the Shire's Facebook page and it proved to be one of the most popular posts in the past 12 months. This is an indication of the community's interest in the window as well as a reflection as to how impressed people were with the final result.

The original artist Judy Kotai will join us for an official celebration towards the end of the month.

### **2.3 The Shire will receive \$258,000 in funding to go towards bushfire mitigation works, following a successful grant application to DFES.**

The money will be allocated to a range of projects which focus on managing bushfire risks including:

- The reduction of fuel loads within shire reserves;
- Upgrading fire breaks and associated tracks; and
- The removal of woody weeds, such as wattle trees, which will in turn increase the survival of native species and reduce fire risks to the community.

This funding will greatly assist our community in minimising the risks against bushfires.

## **2.4 Demonstration Garden shortlisted for Waterwise Award**

The President wished to congratulate everyone involved in the development of the firewise and waterwise garden at Sculpture Park which has recently been shortlisted in the Water Corporation's Waterwise Council Community Choice Awards.

The innovative garden was recognised because it showcases waterwise native plants and incorporates firewise elements - such as gravel paths and smaller plants - which do not drop flammable material. This makes them much more suitable for bushfire prone areas.

Voting can be done online so I encourage you to get on the Water Corporation's website and vote for the shire! The winner will be announced next month.

## **2.5 Youth Advisory Group – First Meeting**

The first meeting of the Shire's soon-to-be Youth Advisory Group went off without a hitch over the weekend.

About 12 dedicated young people turned up to attend the get-together known as 'Lake Lesh Sesh', along with our Youth Engagement Facilitator Penny McGrory.

There was plenty of discussion about what sort of activities young people would like to see in the shire and I look forward to hearing more about them throughout the year.

## **3.0 DECLARATION OF INTEREST**

### **3.1 Declaration of Financial Interest and Proximity Interests**

Elected Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

Cr Lavell disclosed a financial interest in Item 12.1 (Request to attend Conference - Cr David Lavell) as the item refers to his application to attend a conference.

### 3.2 Declaration of Interest Affecting Impartiality

An Elected Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

Cr Lavell disclosed an interest affecting impartiality in Item 10.1 (CSRFF Small Grants Round 2019/20) as he was the consulting engineer to Darlington Pavilion Stage 2 on a pro-bono basis.

### 4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

### 5.0 PUBLIC QUESTION TIME

15 minutes (with a possible extension of two extra 15 minute periods) are set aside at the beginning of each Council meeting to allow members of the public to ask questions of Council.

Public Question Time is to be conducted in accordance with Shire of Mundaring Meeting Procedures Local Law 2015.

Summary of Question		Summary of Response
<b>Jo Sheil – Stoneville &amp; Parkerville Progress Association</b>		
1.	Can Council please advise if Structure Plan 34 will be discussed at April's Ordinary Council meeting?	The Presiding Person advised that the Shire is considering having a Special Council meeting to deal with Structure Plan 34 due to the enormous public interest shown, with 950 submissions. The meeting may be held in the Shire's Civic Reception Area on possibly 7, 21 or 28 May and deal just with the Structure Plan 34 matter.
<b>Venessa English – Stoneville</b>		
1.	If the North Stoneville development has not been decided by the Council can you please explain why the road network is showing on Apple maps?	The Presiding Person advised it is likely that the maps are of the original structure plan from the 1990's, not the current modified and changed structure plan. That structure plan was indicative and no longer relevant as a new application has been put forward.
<b>John Bell – Mt Helena</b>		
1.	Is it not appropriate to go out to competitive tender on insurance services that we currently take from WALGA?	The CEO advised that it is open to Council if it wishes to seek competitive tenders, however, the advice the Shire has received is that whilst a number of councils have gone through a tender process they have either remained with

		LGIS, as the most competitive tender, or where they did leave they have returned.
<b>Claire Palmer - Stoneville</b>		
1.	In regards to the North Stoneville development, when is there going to be any proposed public transport given to that area?	<p>The CEO advised that all relevant planning considerations are being canvassed in the officer's report when the matter comes before Council and ultimately a recommendation is made to the WA Planning Commission.</p> <p>Director Statutory Services also advised that the Shire's understanding of public transport is that it will increase as the population increases. When the people are there to use the service, more routes and frequency of public transport should increase. As far as the structure planning, the Shire will ensure that the roads are able to take bus routes etc, however, supply of those bus routes is a separate issue outside of the planning framework.</p>
2.	Is there going to be any work proposed for a Stoneville Road footpath, in particular from Richardson Road?	This question was taken on notice.

## 6.0 APPLICATIONS FOR LEAVE OF ABSENCE

### 6.1 Application for Leave of Absence - Councillor Stephen Fox

Cr Fox has advised of his request for leave of absence from 23 April 2019 to 6 May 2019 (inclusive).

<b>COUNCIL DECISION</b>	<b>C1.03.19</b>
<b>MOTION</b>	
Moved by	Cr Jones
Seconded by	Cr Green

That Cr Fox be granted leave of absence from all meetings of Council held between 23 April 2019 to 6 May 2019 (inclusive).

#### **CARRIED 12/0**

**For:** Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Lavell, Cr Green, Cr Russell, Cr Brennan and Cr Martin

**Against:** Nil

## 7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C2.03.19</b>	
Moved by	Cr Russell	Seconded by	Cr Green

That the Minutes of the Ordinary Council Meeting held 12 February 2019 be confirmed.

### **CARRIED 12/0**

**For:** Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Lavell, Cr Green, Cr Russell, Cr Brennan and Cr Martin

**Against:** Nil

## 8.0 PRESENTATIONS

### 8.1 Deputations

1. Jenny Johnson      Item 9.2      Reports of Audit & Risk Committee – Review of Policy CD-02 - Community Funding

### 8.2 Petitions

Nil

### 8.3 Presentations

Nil

## 9.0 REPORTS OF COMMITTEES

### 9.1 Reports of Environmental Advisory Committee 20 February 2019

Please note: The '**ATTACHMENTS**' referred to in the following Committee report/s refer to the unconfirmed minutes of the Environmental Advisory Committee meeting held on 20 February 2019 and not the Council meeting. (**see Environmental Advisory Committee Minutes here**).

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<b>COUNCIL DECISION</b>	<b>C3.03.19</b>
<b>MOTION</b>	
Moved by	Cr Driver
Seconded by	Cr Jones

That EAC2.02.19, EAC3.02.19 and EAC4.02.19 be carried by en-bloc Council decision.

#### **CARRIED 12/0**

**For:** Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Lavell, Cr Green, Cr Russell, Cr Brennan and Cr Martin

**Against:** Nil

#### **EAC2.02.19 - Climate Change Networks and Alliances for Emissions Reduction**

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<b>File Code</b>	EV.PRГ 13
<b>Author</b>	Briony Moran, Coordinator Environment and Sustainability
<b>Senior Employee</b>	Mark Luzi, Director Statutory Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. WALGA Climate Change Policy Statement</li><li>2. Summary Perth Solar City Program</li><li>3. Table of Local Government responses to solar savers questions</li></ol>

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#### **SUMMARY**

At its February 2018 meeting, Council requested EAC investigate a Community Solar Project. Various local governments were contacted by the Shire President to share their approach or participation in community solar projects. The following report collates these findings, highlights the factors that have supported those programs and the potential for regional structures to help coordinate and deliver the strong climate change action called for in the Western Australian Local Government Association (WALGA) Climate Change Policy Statement.

It is recommended the Environmental Advisory Committee recommend that Council:

- 1) endorses the Western Australian Local Government Association (WALGA) Climate Change Policy Statement;
- 2) writes to WALGA requesting investigation of regional climate change networks or greenhouse alliances; and
- 3) notes that EAC members will engage with residents to better understand community attitudes and obstacles to energy efficiency and emissions reduction initiatives.

## BACKGROUND

With the release of the WALGA Climate Change Policy Statement in 2018 (Attachment 1) there is now an opportunity for Council to endorse the document and advocate for implementation across the sector. It is also suggested the Shire advocate for State support and the establishment of 'regional' organisational structures to allow for the delivery of cost-effective emissions reduction programs.

The following decision was made at the annual electors meeting on 13 December 2017:

*As members of the local community and Mundaring in Transition we would like to move a motion that the Shire of Mundaring create a working group, including members of the community, council staff and councillors, to investigate undertaking a project in our local area based on the Darebin Solar Savers initiative.*

Council considered the request at its meeting of 13 February 2018 and resolved to:

1. *Request the Environmental Advisory Committee to create a working group including members of the community, a council representative and Shire staff to investigate financial implications and broader community interest in a Community Solar Project; and*
2. *Note that as the reporting of the working group will come back to Council via the Environmental Advisory Committee, this reduces any financial need to set up a separate working group.*

At its meeting of 22 May 2018 the EAC appointed five members to form an Energy and Emissions Working Group and invited two members from Mundaring in Transition.

The Energy and Emissions Working Group was then able to assist with -

- 1) development of an emissions reduction target; and
- 2) review of a draft Energy and Emissions Reduction Strategy (EERS).

The EERS was prepared by the Eastern Metropolitan Regional Council (EMRC) as part of the Achieving Carbon Emissions Reduction program.

The emissions reduction target and EERS were adopted by Council at its meeting of 11 September 2018. The primary focus of the current EERS is on reducing the Shire's corporate emissions, for which the Shire has the most accurate information, direct control and responsibility, and where future energy cost savings will be shared by all ratepayers.

In accordance with the EERS, Shire spending will initially be focussed on installing solar systems and reducing energy use at Shire facilities, and making information available to residents in various formats to encourage voluntary action to reduce community emissions.



However the EERS also notes that advocacy for effective leadership and action from the State and Commonwealth Governments will be a necessary component:

*“It is important to note that local governments alone cannot and should not be expected to manage emissions reduction to the extent necessary to avoid dangerous levels of climate change. Current international commitments are too low to avoid a global rise in temperature of over 2°C. To date there has been a concerning lack of direction from the State and Commonwealth Governments, and Australia’s emissions are well above the levels required to meet the national target of 26-28% reduction by 2030 (from 2005 levels).”*

At its meeting of 11 September 2018, Council also decided to join the Climate Council’s Cities Power Partnership (CPP) program. CPP activities includes lobbying of State and Commonwealth Governments for emissions reduction, on behalf of local governments.

## **STATUTORY / LEGAL IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

The Shire’s Environmental Sustainability Policy includes the following relevant principles:

- 1.4 Human induced climate change is recognised as a key threat to biodiversity, requiring mitigation action to reduce carbon emissions at all levels of government, and adaptation to local impacts.*
- 2.1 The Shire will pursue and promote improved water and energy efficiency, reduced carbon emissions and sustainable use of natural resources.*
- 3.3 Information will be made available for schools and residents on sustainability and local environmental issues through publications, talks, workshops and other mediums.*
- 4.2 The Shire will remain agile; learning and collaborating with community groups, research institutions and relevant government agencies to adapt best practice environmental management to fit the Shire’s context.*

The WALGA Climate Change Policy Statement is consistent with the Environmental Sustainability Policy, particularly principle 1.4.

Collaboration with other local governments, state agencies, research institutions and community groups could be enabled by building climate action networks or greenhouse alliances similar to those that have been established in Victoria.

Provision of reliable information, publications, talks and workshops for residents about renewable energy and energy efficiency would be consistent with all of the policy principles above, as well as the Strategic Community Plan as noted below.

## **FINANCIAL IMPLICATIONS**

Talks, workshops and publications regarding energy efficiency and emissions reduction can be undertaken as part of the existing environmental education program. Community solar projects such as those undertaken in Victoria represent one possible initiative to reduce carbon emissions, but may not represent the greatest emissions reduction per dollar spent. There will be a range of lower cost options that could contribute to the dual aims of reducing residential emissions and assisting vulnerable households, which might enable the Shire to assist more households within budget limitations. The previous Perth Solar Cities project is an example of a grant supported, regional program that included a variety of options for households to reduce electricity use (see summary in Attachment 2).

Taking a longer term view, achieving the Shire's agreed target of 30% reduction by 2030 represents a significant challenge without financial support from the State and a collaborative approach to the delivery of programs.

There is a need for the Shire to advocate for organisational arrangements which will facilitate efficient and cost effective emissions programs. Regional collaborations are more likely to gain greater traction in attracting Federal and State funding.

## STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 3 - Natural environment

Objective 3.2 – A place where the environment is well managed

Strategy 3.2.4 – Encourage renewable energy use by residents and businesses

## SUSTAINABILITY IMPLICATIONS

Environmentally, climate change is recognised as a significant threat to species and ecosystems, requiring action at all levels of government to reduce carbon emissions. Funds allocated by the Shire to reducing energy use and emissions should be directed carefully in a way that will result in substantial emissions reductions.

There would be social and economic benefits to enhancing energy efficiency and reducing energy costs across the shire.

## RISK IMPLICATIONS

**Risk:** Lack of regional collaboration to address climate change limits engagement with utilities and relevant institutions, efficiency of emissions reduction programs and opportunities for substantial grant funding

Likelihood	Consequence	Rating
Almost Certain	Moderate	High

### Action / Strategy

Request for WALGA to investigate regional climate change networks or greenhouse alliances to coordinate action

**Risk:** Programs and initiatives to encourage increased household energy efficiency or use of renewable energy are developed without understanding the motivations or perceived barriers for local residents and have limited effectiveness

Likelihood	Consequence	Rating
Likely	Minor	Moderate

### Action / Strategy

Engage with residents about their energy use including at events such as Blue Sky Festival to gain understanding and inform development of useful publications and programs

## EXTERNAL CONSULTATION

WALGA developed the revised Climate Change Policy Statement through consultation with local governments. Shire of Mundaring staff participated by providing initial comments on the WALGA Climate Change Position Statement Review Discussion Paper, and also on the draft of the updated version. The Policy Statement has therefore been informed by the Shire's strategic environmental framework.

WALGA and EMRC staff have been asked about their knowledge and support of the Victorian greenhouse alliance structure. At officer level, both EMRC and WALGA staff are aware of the model and have expressed interest in regional structures which could enable more effective emissions reduction programs.

Letters were sent to 18 Victorian local governments that have participated in Solar Savers programs providing solar systems to low income residents. The letter included the following sets of questions, based on a request by Mundaring in Transition members:

*What was it about the Darebin initiative that appealed to your City or Shire? Were there any incentives to do the roll-out? What was the justification for running the project?*

*What costs were (or are expected to be) incurred by Council in initiating, setting up and running the project? Were all costs recovered through rates over time? Information on the financial costs, costs in staff time and any other funding implications would be helpful. Was there any funding support from state or federal government or other organisation?*

*What were (or are the expected) benefits to local residents and ratepayers? How many PV systems have been or will be installed? What savings in greenhouse gas emissions have been achieved or are expected?*

*What were (or are expected to be) the perceived benefits to your City or Shire?*

*What was the reaction of the community prior to, during and after the project? How did your City or Shire 'sell' the initiative to ratepayers?*

Seven responses were received, however one only confirmed participation in the program and did not answer any of the questions. The other six responses are presented in Attachment 3.

Three factors are notable in the supports that have enabled Victorian local governments to participate in the Solar Savers initiative. The Municipal Association of Victoria (MAV, equivalent to WALGA) assisted with procurement, contracting solar suppliers and installers and securing competitive prices through the scale of the program. The established regional Greenhouse Alliances obtained substantial State Government funding, and managed the majority of the program on behalf of the participating local governments.

The responses highlight the value of local government collaboration and structures such as greenhouse alliances to attract external funding and deliver regional emissions reduction programs. The greenhouse alliances are formal partnerships of 5 – 13 local governments, representing 75 of the state's 79 Councils. Some greenhouse alliances are based only on local government partners while others include state government agencies, corporations, universities and community groups. The primary focus of the alliances is collaborating to drive regional emissions reduction and action on climate change.

Several respondents noted the \$760,000 provided to greenhouse alliances to deliver the Solar Savers initiative as part of the Victorian State Government's New Energy Jobs Fund.

This funding allowed for dedicated regional staff to manage the project including administration, scoping jobs, quoting systems, arranging contracts, answering calls, providing templates, mail-outs and other functions.

Even with the high level of state funding and greenhouse alliance support structure, five of the six local governments have not chosen to pay for solar systems and recover costs through the rates system. Instead they have participated in bulk-buy based programs and connected low income residents to low cost loans from private providers. The involvement of a number of local governments appears to have been primarily using the rates database to mail out letters to potentially eligible residents, to inform them of the program and direct them to the Solar Savers program regional staff.

One local government is currently undertaking a program similar to the Darebin model. There are 39 households signed up for solar systems that will be funded by the local government (minus \$2225 Victorian State Government rebate) which will recoup the costs through special rates charges over 10 years at 0% interest.

Not all responses included the number of households involved, but for several local governments the number of systems installed through the program is less than eight. The small number of households involved is likely to be a reason that the overall uptake in rooftop solar systems in participating local governments does not appear to be significantly different to non-participating local governments.

A number of the respondents identified confusion and complexity of the solar market as a barrier to households installing solar systems, in addition to upfront financial costs. Benefits of the program for the participating households including the assurance of independent energy use assessments and advice on system sizes, and confidence in the vetted brands and suppliers.

## **COMMENT**

While the WALGA Policy Statement is noted within the EERS, the Shire of Mundaring has not yet formally endorsed it. This Policy Statement acknowledges that there is a global climate emergency, and calls for:

- i) *Strong climate change action, leadership and coordination at all levels of government.*
- ii) *Effective and adequately funded Commonwealth and State Government climate change policies and programs.*

The Policy Statement also states that Local Government seeks from State and commonwealth Government *'partnering with and resourcing Local Government to deliver community emissions reduction programs that are most effectively implemented at the Local Government level.'*

Climate change is already having significant impacts and more urgent mitigation and adaptation changes will be required not only from local governments but from almost all organisations. The Australian Local Government Climate Review 2018 Report (published by ICLEI Oceania Local Governments for Sustainability, Beyond Zero Emissions and Ironbark Sustainability) recommends that local governments 'replicate the Victorian Regional Greenhouse Alliances model' and 'collaborate with regional alliances to leverage opportunities, efficiencies and economies of scale.'

Individual local governments and regional councils are unlikely to be able to maintain multiple 'alliances' or networks involving utilities, universities, banks and other corporations. Broader alliances would assist in delivering coordinated and effective regional action to reduce emissions and transition to renewable energy in line with the WALGA Policy Statement on Climate Change.

WALGA could assist with coordination between local governments, beyond advocacy and information sharing. The development of regional structures focussed on climate action

would support efficient program delivery and engagement with the State Government in implementing its climate change policy.

In December 2018 the Western Australian Environment Minister announced that the Department of Water and Environment Regulation's Climate Change Unit would coordinate development of a new climate change policy for the state. The current state strategy, *Adapting to Our Changing Climate*, was published in October 2012 in the context of a national carbon price and did not set a state emissions reduction target:

*"The Australian Government introduced a broad-based carbon price in July 2012 which initially takes the form of a \$23 per tonne carbon tax. The carbon price directly covers the larger emitters of stationary energy, industrial processes, waste and fugitive emissions... . An emissions reduction target is not considered appropriate for Western Australia, as the State falls under the overall national targets which will allow abatement to occur across the nation in the least-cost and most economically efficient manner. It is therefore clear that the bulk of mitigation policy will occur at the national level."*

The carbon tax was repealed following a change of federal government, and all other state and territory governments have since adopted state emissions reduction targets and/or renewable energy targets. Victoria, New South Wales, Australian Capital Territory, Queensland, South Australian and Tasmania have all committed to net zero emissions by 2050. Other state governments have also provided financial assistance to local governments (directly or through regional councils, collaborations or alliance structures) to undertake emissions reduction initiatives and increase renewable energy use. The Western Australian State Government should also be expected to provide for local government assistance, but may prefer to fund more efficient regional collaborations rather than individual local government initiatives.

The structure of the Victorian greenhouse alliances varies, but the role includes accessing large grants and coordination for delivery of regional initiatives. Some only have local government members, while others (such as the Gippsland Climate Change Network) also includes universities, state agencies, community groups and corporations. ERM staff who have investigated regional sustainability and climate change focussed structures in other states are supportive of the greenhouse alliance model that has been effective in Victoria.

A local example of a regional collaboration was the Perth Solar City program which ran from 2009-2012. Seed funding from the Australian Government Solar Cities Program funding (\$13.9 million) enabled the Perth Solar City program, with additional cash and in-kind funding of \$33.3 million from project partners in a Consortium. The Consortium members included the Botanic Gardens and Parks Authority, Eastern Metropolitan Regional Council, Mojarra, Prospero Productions, Solahart, SunPower and Synergy. Western Power, as lead Consortium member, was accountable for the delivery of the Program on behalf of the Australian Department of Climate Change and Energy Efficiency.

As part of the Perth Solar City program 700 households purchased discounted solar systems and 1,100 purchased discounted solar hot water systems. Over 9,000 households had smart meters installed and 3,500 received a home eco-consultation. A range of other initiatives were also offered to reduce household power use and their effect is summarised in Attachment 1. Many of the interventions included advice or monitoring systems to encourage behaviour changes by residents. While the program was considered successful, it was the substantial external funding that made it possible and brought the Consortium partners together. The cooperative arrangements effectively ended with the federal funding.

The Shire subscribes to the EMRC's Achieving Carbon Emissions Reduction program which includes monitoring Shire energy use and emissions and also advising on significant grant opportunities and developing proposals. There is no funding currently available, however political pressure is building for action on climate change and new grant opportunities may be offered by the federal or State Government. It is likely that if grants are offered then regional scale projects would again be developed, as they are often more attractive to the funding bodies and can be delivered more efficiently than multiple, individual local government projects.

The establishment of regional greenhouse alliances or climate change networks within Western Australia could increase engagement with utilities, universities and corporations. This would support coordination of strong climate change action, consistent with the Shire's Environmental Sustainability Policy, Energy and Emissions Reduction Strategy and the WALGA Policy Statement on Climate Change. It would also provide a structure to deliver regional programs such as community solar projects using state or federal funding as this becomes available. Participation in larger networks may be more attractive to universities, utilities, corporations and State agencies than multiple smaller alliances based on existing regional councils.

In addition to advocating for State support and regional collaborations to reduce emissions, the Shire can advocate for increased energy efficiency and uptake of renewable energy by local residents. As noted by several of the Victorian local governments, for many households that could install solar systems the obstacle may be a lack of reliable information or confidence in choosing a system or supplier. The Shire could have a significant role in providing information on solar systems, as well as a range of cheaper energy efficiency measures or behaviour change options to reduce residential emissions.

The Shire and EAC stalls at the upcoming Blue Sky Festival would provide an opportunity for conversations about rooftop solar with a number of residents, or a more formal survey of residents. More information about why people hesitate to install solar systems or make other simpler energy changes would help ensure that the programs or information offered will be useful to the community. The information collected could then be considered by the Energy and Emissions Working Group to help develop effective communications and assistance for residents and local businesses.

## **VOTING REQUIREMENT**

Simple Majority

## **EAC2.02.19 – Climate Change Networks and Alliances for Emissions Reduction**

<b>COUNCIL DECISION COMMITTEE RECOMMENDATION</b>	<b>C3.03.19 EAC2.02.19</b>
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That Council endorses the WALGA Policy Statement on Climate Change.

**CARRIED BY EN-BLOC COUNCIL DECISION C3.03.19**

<b>COUNCIL DECISION COMMITTEE RECOMMENDATION</b>	<b>C3.03.19 EAC3.02.19</b>
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That Council:

1. Writes to WALGA to request that they investigate options and local government support for establishing regional greenhouse alliances or climate change networks to co-ordinate climate change action; and
2. Requests East Zone Representatives to take a motion to the Zone Meeting regarding the above.

**CARRIED BY EN-BLOC COUNCIL DECISION C3.03.19**

<b>COUNCIL DECISION COMMITTEE RECOMMENDATION</b>	<b>C3.03.19 EAC4.02.19</b>
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That Council:

1. Notes that EAC will consult residents about their household and community energy use, energy efficiency and uptake of renewable energy during the Blue Sky Festival to better understand community attitudes and opportunities for the Shire to encourage community emissions reduction; and
2. Notes the EAC's intention to reconvene the Energy and Emissions Working Group to review the survey results.

**CARRIED BY EN-BLOC COUNCIL DECISION C3.03.19**

## 9.2 Reports of Audit and Risk Committee 19 February 2019

Please note: The '**ATTACHMENTS**' referred to in the following Committee report/s refer to the unconfirmed minutes of the Audit & Risk Committee meeting held 19 February 2019 and not the Council meeting. (**see Audit & Risk Committee Minutes here**).

<b>COUNCIL DECISION MOTION</b>			<b>C4.03.19</b>
Moved by	Cr Fisher	Seconded by	Cr Brennan

That ARC2.02.19 and ARC3.02.19 be carried by en-bloc Council decision and ARC6.02.19 and ARC7.02.19 be considered separately.

### **CARRIED 12/0**

**For:** Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Lavell, Cr Green, Cr Russell, Cr Brennan and Cr Martin

**Against:** Nil

### **ARC2.02.19 - Compliance Audit Return 2018**

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<b>File Code</b>	GV.CAR 1
<b>Author</b>	Stan Kocian, Manager Finance and Governance
<b>Senior Employee</b>	Paul O'Connor, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. 2018 Compliance Audit Return 2. Peyton Consulting CAR Review Report

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### **SUMMARY**

The purpose of this report is to present the Audit and Risk Committee with the completed 2018 Compliance Audit Return (CAR).

The Audit and Risk Committee is requested to review the CAR and recommend its adoption to Council.

### **BACKGROUND**

In accordance with the *Local Government Act 1995* and *Local Government (Audit) Regulations 1996*, a local government is required to complete an annual CAR for the period 1 January to 31 December of the preceding year.



The CAR, after being adopted by Council, is to be forwarded to the Department of Local Government, Sport and Cultural Industries by 31 March 2019.

The CAR is traditionally undertaken as an exercise of self-assessment by individual local governments; however in recent years the Shire has engaged an external party to conduct an independent assessment of the annual CAR. To this end Peyton Consulting were engaged to complete an independent assessment in January 2019.

Peyton Consulting's scope of works involved using the questions in the Department of Local Government, Sport and Cultural Industries (Department) CAR to identify the Shire's degree of compliance or non-compliance. This was achieved through an examination of the relevant Shire records and discussion and advice from Shire employees. The review concluded with the provision of a report to the Shire on the findings.

## **STATUTORY / LEGAL IMPLICATIONS**

- Section 7.13(1)(i) of the *Local Government Act 1995* requires local governments to carry out, in the prescribed manner and in a form approved by the Minister an audit of compliance with statutory requirements prescribed in the *Local Government (Audit) Regulations 1996*.
- Regulation 13 of the *Local Government (Audit) Regulations 1996* details the statutory requirements that must be addressed within the compliance audit.
- Regulation 14 of the *Local Government (Audit) Regulations 1996* specifies the requirement to undertake a compliance audit for the annual period 1 January to 31 December and the process by which the audit return is to be considered by Council.
- Regulation 15 of the *Local Government (Audit) Regulations 1996* details the actions to be taken to certify the audit return and to submit the return by 31 March following the period to which the return relates.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil

## **STRATEGIC IMPLICATIONS**

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.2 – Transparent, responsive and engaged processes for Shire decision making

Strategy 1.2.1 – Increase transparency and responsiveness of Shire administration processes

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>Risk:</b> Compliance		
Failure to complete and submit the CAR by 31 March 2019 would result in non-compliance with the legislative requirements of the <i>Local Government (Audit) Regulations 1996</i> .		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
<b>Action / Strategy</b>		
On an annual basis Shire staff complete the CAR in January, the CAR is then considered by the Audit and Risk Committee in February and subsequently Council adopts the CAR at the March Ordinary Meeting of Council.		

## EXTERNAL CONSULTATION

Peyton Consulting were engaged to undertake an independent review of the 2018 CAR.

## COMMENT

The purpose of the annual CAR is for individual local governments to assess their level of compliance with the *Local Government Act 1995* and associated regulations. The CAR focuses on the following areas of compliance:

1. Commercial Enterprises by Local Governments (5 questions);
2. Delegation of Power/Duty (13 questions);
3. Disclosure of Interest (16 questions);
4. Disposal of Property (2 questions);
5. Finance (16 questions);
6. Local Government Employees (5 questions);
7. Official Conduct (6 questions);
8. Tenders for Providing Goods and Services (25 questions); and
9. Optional questions: Integrated Planning and Reporting (7 questions).

Peyton Consulting have provided a report detailing the findings of their independent assessment. Peyton Consulting's report confirms that the Shire has achieved a 98% compliance rating for the period covered by the CAR. It should be noted that the initial CAR that was completed and reviewed by Peyton Consulting included a question on Election Gifts, however this question was subsequently removed by the Department (2018 wasn't an election year) and does not form part of the finalised CAR.

This compares with the Shire achieving the following levels of compliance in recent years:

Year	Compliance
2017	99%
2016	100%
2015	100%
2014	97.5%

In 2018 there were two questions that highlighted instances of non-compliance which relate to:

1. Primary and Annual Returns of ceased employees and employees no longer exercising delegated authority had not been removed from the public register. There were five instances of this occurring in 2018. This issue was also highlighted in the 2017 CAR. Whilst a process was implemented to address this issue, administratively the process was not followed on all occasions during 2018. The process has subsequently been reinforced.
2. Three instances of single suppliers being paid more than \$150,000 during the year where no tender had been called. It's noted that Peyton's report refers to four suppliers, however one of the suppliers (Conquest Earthworks) was sourced via the WALGA Preferred Supplier Program, and was therefore exempt from tender (as per regulation 11 (2) (b) of the *Local Government (Functions and General) Regulations 1996*).

Whilst two of the suppliers (Great Sands Supplies Trust and Hazelmere Group Pty Ltd) were awarded work on each and every occasion via a quotation process, as the total amount paid to each supplier totalled more than \$150,000 for the calendar year, the total amount paid was beyond the tender threshold.

In the case of Hazelmere Group a formal request for quotation process was undertaken to award the contract for a quoted price of \$134,982 excluding GST. However contract variations subsequently increased the total amount paid under the contract beyond the tender threshold.

The total amount paid to Recruitwest Pty Ltd (for temporary/relief staff) was only slightly above the tender threshold, and it should be acknowledged that is problematic anticipating the total amount that may be required to be spent on temporary staff in any given year.

The Shire has a decentralised procurement and contract management model (i.e. the onus is on each service area to manage and monitor their specific contracts). As a result there are no dedicated resources available to monitor expenditure with suppliers and contractors. A business case for a contract management position has been included in the 2019/20 Integrated Planning and Reporting Framework review workshops. One of the duties of this proposed role will be to monitor the expenditure relating to contracts to ensure compliance with the Shire's Purchasing Policy and applicable tender regulations.

As a result of their audit, Peyton Consulting have also included within their report findings and recommendations that the do not relate to the CAR.

Description	Audit comments	Objective
1. Clarity needed in appointment and removal process for Designated Officers.	Suggest review procedure for appointing and removing credit card holders as designated officers.	Increase clarity and establish greater compliance monitoring efficiency.
2. Delegation CE-119 (Appointment of Acting CEO) does not reference the 12-month limitation imposed by regulation 18A(1)(b) of the <i>Local Government (Administration) Regulations 1996</i>	The delegation is ambiguous in the sense that it does not prescribe a time limit on an A/CEO appointment, as per r. 18A(1)(b). The Delegation should be amended to avoid misunderstandings.	Clarifies the maximum time requirements for appointing a person as A/CEO.
3. No identifiable system to deal with loss or disposal of sub-\$5000 assets required by regulation 17B of the <i>Local Government (Financial Management) Regulations 1996</i>	A policy should be developed to assist the Shire to deal with acquisition, management and write-off of sub-\$5000 'attractive and portable' assets as per the legislation.	Reduce risk of loss and misconduct by properly accounting for attractive and portable assets.

Management's comments relating to the above findings are as follows:

1. Peyton Consulting's view differs from the position taken by the Shire a number of years ago. The Shire's position is as credit card holders actually pay suppliers directly with their card it is appropriate that those employees are considered as designated employees and as such complete primary and annual returns.
2. This delegation was amended as recommended by Peyton Consulting and included as part of the review of delegations that was presented to Council at the ordinary council meeting held 12 February 2019.
3. Whilst the Shire does have a policy that addresses the disposal of minor assets (OR-17 – Disposal of Surplus Minor Assets), the policy does not address the purchase, management and write-off of such assets. A draft policy will be developed and presented to the Audit and Risk Committee at the next meeting to be held 21 May 2019.

## VOTING REQUIREMENT

Simple Majority

## **ARC2.02.19 – Compliance Audit Return 2018**

<b>COUNCIL DECISION COMMITTEE RECOMMENDATION</b>	<b>C4.03.19</b>
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That Council:

1. adopts the completed 2018 Compliance Audit Return for the period 1 January 2018 to 31 December 2018;
2. submits the completed Compliance Audit Return for the Shire of Mundaring to the Department of Local Government and Sport and Cultural Industries after the Joint Certificate is signed by the Shire President and Chief Executive Officer; and
3. notes the engagement of an external consultant will occur every third calendar year.

**CARRIED BY EN-BLOC COUNCIL DECISION 4.03.19**

## ARC3.02.19 - Reviewed Governance Framework

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<b>File Code</b>	OR.CMA 3
<b>Author</b>	Danielle Courtin, Governance Coordinator
<b>Senior Employee</b>	Paul O'Connor, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. Current Governance Framework</li><li>2. Governance Framework - Tracked Changes</li><li>3. Updated Governance Framework - Final Draft</li></ol>

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### SUMMARY

The Governance Framework, which was adopted in June 2016, has been reviewed, updated to reflect current practice in the Shire of Mundaring and expanded in some areas for greater clarity.

The Committee is requested to consider the review and recommend the Framework to Council for adoption.

### BACKGROUND

The Governance Framework was developed based on the "Excellence in Governance for Local Government" document prepared in 2005 by CPA Australia and Local Government Professionals Australia (LGPA).

### STATUTORY / LEGAL IMPLICATIONS

There is no legal requirement for local governments to adopt a Governance Framework.

### POLICY IMPLICATIONS

The Governance Framework is equivalent to a policy document, providing guidance for better decision-making.

### FINANCIAL IMPLICATIONS

Nil

### STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.2 – Transparent, responsive and engaged processes for Shire decision making

Strategy 1.2.2 – Increase open and regular communication between elected members and the community

### SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>Risk:</b> Reputational – not having a Governance Framework may be seen by the community as not supporting accountability, transparency and integrity.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Major	Moderate
<b>Action / Strategy</b>		
Council adopts the Governance Framework and practices its principles.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

The Governance Framework has been reviewed, updated to reflect current practice in the Shire of Mundaring and expanded in some areas for greater clarity.

**Attachment 1** represents the existing Framework adopted in 2016;

**Attachment 2** contains the draft review with marked up changes; and

**Attachment 3** is the final draft Governance Framework.

## VOTING REQUIREMENT

Simple Majority

## ARC3.02.19 – Reviewed Governance Framework

<b>COUNCIL DECISION</b>	<b>C.4.03.19</b>
<b>COMMITTEE RECOMMENDATION</b>	<b>ARC3.02.19</b>

That Council adopts the reviewed Governance Framework in ***updated Attachment 3.***

**CARRIED BY EN-BLOC COUNCIL DECISION 4.03.19**

## ARC6.02.19 - Review of Policy CD-02 - Community Funding

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<b>File Code</b>	OR.OPP 1
<b>Author</b>	Penny McGrory, Community Engagement Facilitator
<b>Senior Employee</b>	Shannon Foster, Acting Director Strategic and Community Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. CD-02 Community Funding Policy - Current</li><li>2. CD-02 Community Funding Policy - Track Changes</li><li>3. CD-02 Community Funding Policy - Final</li></ol>

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### SUMMARY

Council is requested to adopt the revised Policy CD-02 – Community Funding, which outlines the support provided to eligible community groups through Shire of Mundaring's Community Funding Program. This includes funding support to the community through multiple year agreements and through the Community Grants Program.

This review sees the addition of the Youth Engagement Partnership Fund to the policy.

### BACKGROUND

In November 2018, Council endorsed the Youth Engagement Partnership Fund (C5.11.18). Through delivery of the Youth Engagement Partnership Fund, the Shire will work in partnership with community groups to deliver a range of programs and initiatives to local young people. The Fund will provide a pool of up to \$35,000 each financial year to community groups delivering initiatives that are aligned to the objectives of the Shire's youth services model.

This update of Policy CD-02 – Community Funding will see the inclusion of the Youth Engagement Partnership Fund in this policy, as well as minor changes. These include the provision of definitions against each of the grant categories, clearer definitions around the types of service agreements available, the addition of further aims for the policy, as well as minor changes pertaining to grammar and formatting.

### STATUTORY / LEGAL IMPLICATIONS

In accordance with Section 2.7(2)(b) of the *Local Government Act 1995* it is the role of Council to determine the Local Government's policies.

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Nil



## STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.2 – Transparent, responsive and engaged processes for Shire decision making

Strategy 1.2.1 – Increase transparency and responsiveness of Shire administration processes

## SUSTAINABILITY IMPLICATIONS

### Governance

- The Program will deliver outcomes consistent with the strategic goals and objectives of the Shire.
- Up to date policies encourage good governance, ensuring transparency, accountability, effectiveness and efficiency.

### Economic

- The Program will maximise income opportunities through grants, sponsorship, volunteering and partnership approaches

## RISK IMPLICATIONS

<b>Risk: Financial</b> - without the inclusion of the Youth Engagement Partnership Fund in Policy CD-02 the grants program cannot be administered.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
Risk is mitigated by adoption of the proposed amendments to the policy.		

<b>Risk: Reputational</b> – Not having the policy compromises good governance, transparency, accountability, effectiveness and efficiency.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
Risk is mitigated by adoption of the proposed amendments to the policy.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

Policy CD-02 has been reviewed. The following amendments are proposed:

- To include the Youth Engagement Partnership Fund;

- To define each of the funding categories and types of services agreements; and
- Additional points added to the policy aim.

**ATTACHMENT 1** is the current policy, **ATTACHMENT 2** is a tracked changes version, and **ATTACHMENT 3** is the proposed final version.

## VOTING REQUIREMENT

Simple Majority

### ARC6.02.19 – Review of Policy CD-02 - Community Funding

<b>COMMITTEE RECOMMENDATION</b>	<b>ARC6.02.19</b>
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That Council adopts the revised Policy CD-02 Community Funding as reviewed and shown at **ATTACHMENT 3**.

<b>COUNCIL DECISION MOTION</b>			<b>C5.03.19</b>
Moved by	Cr Fisher	Seconded by	Cr Green

That Council:

1. adopts the revised Policy CD-02 Community Funding as reviewed and shown at **ATTACHMENT 3**; and
2. refers the revised policy to CD-02 Community Funding to the Audit & Risk Committee to revisit the terms of the High and Mid level Service Agreements

### CARRIED 12/0

**For:** Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Lavell, Cr Green, Cr Russell, Cr Brennan and Cr Martin

**Against:** Nil

## ARC7.02.19 - Policy HR-02 Benefits to Departing Employees

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<b>File Code</b>	GV.OPP1
<b>Author</b>	Maureen Gerlach, Manager HR
<b>Senior Employee</b>	Paul O'Connor, Director Corporate Services
<b>Disclosure of Any Interest</b>	Impartiality - both the author and senior employee are potential beneficiaries of the Policy.
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. Draft Policy HR-02 (Tracked changes)</li><li>2. Policy HR-02 (Final draft)</li></ol>

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### SUMMARY

The Committee is requested to consider a minor amendment to Policy HR-02 “Benefits to Departing Employees” and recommend that Council adopts the revised policy.

### BACKGROUND

In June 2018, Council approved the updated Policy HR-02 Benefits to Departing Employees (C3.06.18).

Based on feedback received from Services, the Committee is invited to consider minor adjustment to the policy to allow greater flexibility in when the farewell function is held in order to minimise disruption to usual business operations.

### STATUTORY / LEGAL IMPLICATIONS

The *Local Government Act 1995* (s. 5.50) and *Local Government (Administration) Regulations 1996* (r. 19A) provide the statutory basis for local governments to make payments to departing employees.

### POLICY IMPLICATIONS

The proposed minor amendment to Policy HR-02 will minimise potential for disruption to usual business operations while retaining employee benefits under the policy.

### FINANCIAL IMPLICATIONS

The proposed minor amendment to Policy HR-02 will not impact current costs to the Shire.

### STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.1 – A fiscally responsible Shire that prioritises spending appropriately

Strategy 1.1.1 – Prudently consider resource allocation

### SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>Risk:</b> Political, Reputational, Financial		
Providing discretionary benefits to employees in the current economic and political climate is likely to be met with significant resistance and may damage the Shire's reputation.		
Likelihood	Consequence	Rating
Almost Certain	Minor	High
<b>Action / Strategy</b>		
Ensure employee benefits are: <ul style="list-style-type: none"><li>• Consistent with the Workplace of Choice Strategy</li><li>• Communicated effectively</li><li>• Within budgetary constraints</li><li>• Minimise impact on service delivery.</li></ul>		

## EXTERNAL CONSULTATION

Consultation within the local government sector was previously undertaken during the initial review period.

## COMMENT

The review took account of a number of factors and the amended policy aimed to contain costs; ensure administrative efficiency; minimise risks and impact on service delivery; while continuing to support the Workplace of Choice Strategy.

Over the past six months, feedback from Shire service areas indicates that, due to the diverse nature and location of services across the Shire, it is not always practical to bring a number of employees together at a single location for morning or afternoon tea. Proposed amendments to the policy are intended to provide sufficient flexibility for services to arrange a short farewell function during normal working hours while minimising impact on service delivery.

The Committee is requested to consider minor adjustment to the policy as indicated in the attachments and recommend that Council approves HR-02 "Benefits to Departing Employees".

Attached is a tracked changes (**Attachment 1**) and final version (**Attachment 2**) of Policy HR-02 Benefits to Departing Employees.

## VOTING REQUIREMENT

Simple Majority

## **ARC7.02.19 – Policy HR-02 Benefits to Departing Employees**

<b>COUNCIL DECISION</b>		<b>C6.03.19</b>	
<b>COMMITTEE RECOMMENDATION</b>		<b>ARC7.02.19</b>	
Moved by	Cr Brennan	Seconded by	Cr Martin

That Council adopts the revised policy HR-02 “Benefits to Departing Employees” as attached.

### **CARRIED 12/0**

**For:** Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Lavell, Cr Green, Cr Russell, Cr Brennan and Cr Martin

**Against:** Nil

## 10.0 REPORTS OF EMPLOYEES

### 10.1 CSRFF Small Grants Round 2019-20

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<b>File Code</b>	GS.COM 6.01
<b>Author</b>	Kirk Kitchin, Manager Recreation and Leisure
<b>Senior Employee</b>	Shannon Foster, Acting Director Strategic and Community Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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#### SUMMARY

The Darlington Sports and Recreation Association (WA) Inc. (DaSRA) is seeking to undertake Stage 2 of the Darlington Community Pavilion Project, which involves upgrading the existing change room, kiosk and storeroom facilities to meet current Building Code of Australia (BCA) requirements, access requirements and to improve existing amenities.

Stage 2 has been broken down into sub-stages, with Stage 2A being the development of separate storage facilities for each sport as an extension to the rear of the existing change room / kiosk building.

To fund the \$90,000 Stage 2A project, DaSRA is seeking one third (\$30 000) of funding from the WA Government's Community Sport and Recreation Facilities Fund (CSRFF) Small Grants Program and one third (\$30 000) from the Shire of Mundaring.

Local governments are tasked with ranking and rating the CSRFF applications originating from within their district. The proposed project is the only CSRFF application in this round in the Shire of Mundaring. Accordingly it is recommended to provide the project with a priority ranking of "1". Based on the work undertaken by DaSRA over the past few years in assessing the needs of the community and their work designing fit for purpose buildings to meet these needs, it is recommended Council rate this application as "A – Well planned and needed by municipality", and to submit the application to the Department of Local Government, Sport and Cultural Industries for consideration in the 2019/20 CSRFF Small Grants Program.

To maximise the application's chance of support from the WA Government it is recommended Council allocate \$30,000 of the \$60,000 listed in the 2019/20 Long Term Financial Plan towards the development of Stage 2A of the Darlington Pavilion Project in the 2019/20 Capital Program.

It is also recommended to list for consideration the remaining \$30,000 listed in the 2019/20 Long Term Financial Plan and the additional \$60,000 requested by DaSRA in the 2019 Integrated Planning and Reporting Framework workshops.

#### BACKGROUND

The CSRFF, administered by the Department of Local Government, Sport and Cultural Industries (DLGSCI), aims to increase participation in sport and recreation with an emphasis on physical activity, through rational development of sustainable, good quality, well-designed and well-utilised facilities.

Applicants must be either a local government authority, not for profit sport, recreation or community organisation and incorporated under the Western Australia Associations Incorporation Act 2015.

In 2019/20 the State Government has advised it will invest \$12 million towards the development of high quality physical environments in which people can enjoy sport and recreation.

There are two levels of CRSFF funding: Annual Grants for large projects that have one round per annum and two Small Grants rounds per annum.

The Small Grants provide for \$2500 to \$66,666, which may be allocated to projects involving a basic level of planning. The total project cost for a Small Grant must not exceed \$200,000. Grants in this category must be claimed in the financial year following the date of approval.

The current grant round opened in February 2019 and closes on the last working day in March 2019. During this period the applications need to be submitted to the Shire for assessment and ranking before they are lodged with the DLGSCI. Applications then go through an assessment process that includes review by DLGSCI Regional Managers, State Sporting Associations and the CSRFF Advisory Committee.

Final recommendations are provided to the Minister responsible for Sport and Recreation, who will announce successful applications in June 2019.

The CSRFF application process tasks the Shire with ranking all the projects submitted to the Shire and rating projects using the following structure:

A	Well planned and needed by municipality
B	Well planned and needed by applicant
C	Needed by municipality, more planning required
D	Needed by applicant, more planning required
E	Idea has merit, more planning work needed
F	Not recommended

## **STATUTORY / LEGAL IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

### Capital Cost

In 2017/18 DaSRA requested a capital contribution of \$60,000 from the Shire as a contribution towards the \$400,000 enhancement of the Darlington Oval change rooms. This amount was allocated in 2019/20 of the Long Term Financial Plan.

In November 2018 DaSRA revised its request, during the Shire's Community Capital Request Program, up to a figure of \$120,000 plus further contributions towards landscaping.

Securing this amount in the 2019/20 budget would have allowed DaSRA to apply for a CSRFF Annual Grant which is for projects with a total cost between \$200,001 and \$500,000. The CSRFF Annual Grants application process opens in June 2019, closes in August 2019, with announcements in February 2020 for funding in the following 2020/21 financial year.

At the Annual Electors' Meeting held on 12 December 2018, DaSRA successfully moved a motion "that the Shire consider and approve a modified development strategy for stage two for the upgrade of the old Darlington Oval change rooms that has been in the planning and development phase now for over 15 years".

At its January 2019 meeting Council resolution C5.01.19 stated:

*That Council considers the requested funding and resource implications of the Darlington Oval changerooms development strategy, as presented by DaSRA at the December 2018 annual electors' meeting, as part of the 2019 Integrated Planning and Reporting Framework workshops.*

DaSRA has now applied for a CSRFF Small Grant. The \$90,000 project is for the development of separate storage facilities for each sport as an extension to the rear of the existing change room / kiosk building.

DaSRA is requesting Council allocate \$30,000 in the Shire's 2019/20 annual budget as the Shire's contribution to the development of separate storage facilities. In the current Corporate Business Plan (2018/19 – 2021/22) \$60 000 was listed in the 2019/20 financial year towards the enhancement of the Darlington Oval change rooms (noting that such a listing does not mean it is a budget commitment, as this can only occur when Council adopts its annual budget).

Agreeing to allocate \$30,000 of Shire funds in the 2019/20 budget as the Shire's contribution to Stage 2A before the 2019 Integrated Planning and Reporting Framework workshops are completed does not align with Council decision C5.01.19.

Should Council resolve to allocate \$30,000 in the 2019/20 budget towards Stage 2A it can still list the remaining \$30,000 in the 2019/20 Long Term Financial Plan and the additional \$60,000 requested in the Shire's 2019 Community Capital Request Program for consideration in the 2019 Integrated Planning and Reporting Framework workshops separately.

#### Operational Cost

The Shire of Mundaring has committed to undertaking the booking, maintenance, cleaning and security responsibilities for the Darlington Pavilion. The addition of new store rooms will marginally increase ongoing maintenance costs to the Shire from activities such as scheduled painting and general maintenance. A potentially significant cost could arise in the form of repairs funded by the Shire for damage caused by vandalism or break-ins. As these events tend to be sporadic, the actual costs from these events are difficult to quantify.

### **STRATEGIC IMPLICATIONS**

Mundaring 2026 Strategic Community Plan

Priority 2 - Community

Objective 2.3 – A strong and localised community spirit



## SUSTAINABILITY IMPLICATIONS

### Social

Stage 2A of the Darlington Pavilion Project will meet the storage needs of the users of the Darlington Oval as identified by DaSRA.

## RISK IMPLICATIONS

<b>Risk:</b> Financial – Funding Strategy Stage 2 of the Darlington Pavilion Project  Should the CSRFF application for Stage 2A of the Darlington Pavilion Project not be successful it would have a detrimental effect on DASRA's ability to fund this project.		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The mitigation strategy would include deferring the project until successful with a CSRFF grant or alternate funding source.		

## EXTERNAL CONSULTATION

Officers from DLGSCI have been consulted in the development of the project as have a range of building industry specialists.

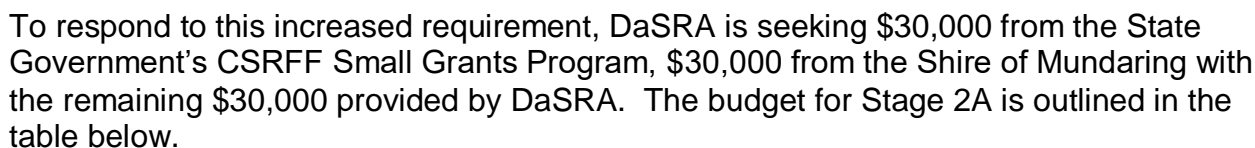
## COMMENT

DaSRA has completed Stage 1 of the Darlington Pavilion Project, which included the construction of the new pavilion. Stage 2 involves a \$400,000 project to upgrade the existing change room, kiosk and storeroom facilities to meet current BCA and access requirements, and improving amenities.

DaSRA has chosen to split the development of Stage 2 and apply for a CSRRF Small Grant for Stage 2A that is the development of separate storage facilities for each sport as an extension to the rear of the existing change room / kiosk building.

The Shire currently provides some small storage space in the change room building and an onsite 20 foot sea container for use by the local sporting clubs based at Darlington Oval. DaSRA notes in their CSRFF application that the recent increase in participation in sports and recreation has generated an increase in equipment and gear for male and female participants, which has in turn resulted in inadequate storage space for each of the teams. They also note that sporting club's gear is often stored at homes and offices, which comes with the consequent risk of loss or damage.

Stage 2A is shown in the yellow section to the west of the change rooms in the plan below.



As there are no other CSRFF applications for this round it is recommended to give Stage 2A of the Darlington Pavilion Project a priority ranking of “1”.

Based on the work undertaken by DaSRA over the past few years assessing the needs of the community and the work designing fit for purpose buildings to meet these needs, it is recommended to rate this application as “A – Well planned and needed by municipality”.

It is recommended to submit this application to the Department of Local Government, Sport and Cultural Industries for consideration in the 2019/20 CSRFF Small Grants Program.

Along with endorsement of this application DaSRA is seeking a funding commitment in the 2019/20 capital budget for the \$30,000 Shire contribution to Stage 2A. CSRFF applications that have firm funding commitments are more likely to be supported. As \$60,000 of capital funding is currently listed in the 2019 /20 Long Term Financial Plan, it is reasonable to consider an allocation of \$30,000 be made towards the development of Stage 2A of the Darlington Pavilion Project.

As the amended request for additional funding does not align with Council decision C5.01.19 it is recommended Council considers the request for the 'remaining' \$30,000 (out of the \$60 000 currently listed in the 2019/20 Long Term Financial Plan) and the additional \$60,000 (requested by DaSRA at the 2018 Annual Electors Meeting) during the 2019 Integrated Planning and Reporting Framework workshops.

## **VOTING REQUIREMENT**

Absolute Majority - *Local Government Act 1995* Section 6.8.

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C7.03.19</b>	
Moved by	Cr Jones	Seconded by	Cr Burbidge

That Council, by absolute majority:

1. Allocates a priority ranking of "1" to Stage 2A of the Darlington Pavilion project;
2. Rates Stage 2A of the Darlington Pavilion project as "A – Well planned and needed by municipality";
3. Submits this project to the Department of Local Government, Sport and Cultural Industries for consideration of a Community Sport and Recreation Facilities Fund grant in the 2019/20 small grant funding round;
4. Allocates \$30,000 in the 2019/20 Capital Program towards the development of Stage 2A of the Darlington Pavilion Project; and
5. Lists for consideration the remaining \$30,000 currently listed in the 2019/20 Long Term Financial Plan and the additional \$60,000 requested by DaSRA in the 2019 Integrated Planning and Reporting Framework workshops.

## **CARRIED BY ABSOLUTE MAJORITY 12/0**

**For:** Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Lavell, Cr Green, Cr Russell, Cr Brennan and Cr Martin

**Against:** Nil

## 10.2 Mid-Year Review of Budget 2018/19

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<b>File Code</b>	FI.BUD 1819
<b>Author</b>	Stan Kocian, Manager Finance and Governance
<b>Senior Employee</b>	Paul O'Connor, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Budget Review - Forecast Statement of Financial Activity

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### SUMMARY

Council is requested to consider and adopt the budget review as presented in the Forecast Statement of Financial Activity (Rate Setting Statement) for the period 1 July 2018 to 31 January 2019.

The review indicates that there are no anticipated adverse impacts on the 2018/19 budget at this stage of the financial year. Overall, there is a slight increase of \$52,968 to the Shire's forecast closing budget position for 2018/19: from a budgeted surplus of \$1,637,504 (as per the adopted annual budget (SC10.06.18)) to a forecast surplus of \$1,690,472.

### BACKGROUND

A Statement of Financial Activity incorporating year to date budget variations and forecasts to 30 June 2019 for the period ending 31 January 2019 is presented for Council to consider.

The *Local Government (Financial Management) Regulations 1996*, regulation 33A, requires that local governments conduct a budget review between 1 January and 31 March in each financial year. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

### STATUTORY / LEGAL IMPLICATIONS

Regulation 33A (Review of Budget) of the *Local Government (Financial Management) Regulations 1996*, as amended, requires the local government to carry out a review of its annual budget between 1 January and 31 March each year.

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Financial implications are addressed in the comment section of this report.

### STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.1 – A fiscally responsible Shire that prioritises spending appropriately

Strategy 1.1.1 – Prudently consider resource allocation

## **SUSTAINABILITY IMPLICATIONS**

Budget parameters are structured on financial viability and sustainability principles.

## **RISK IMPLICATIONS**

Risk: Adverse budget trends are not identified and addressed by Council.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Moderate	Moderate
<b>Action / Strategy</b>		
Monitoring the financial comparisons of actuals to budgets provides for prudent financial management, ensuring the Council is made aware of potential or known financial risks in terms of the 2018/19 budget.		

## **EXTERNAL CONSULTATION**

Nil

## **COMMENT**

As a result of this budget review the forecast closing budget position, as disclosed in Statement of Financial Activity (Rate Setting Statement), increases from a budgeted surplus of \$1,637,504 (as per the adopted annual budget (SC10.06.18)) to a forecast surplus of \$1,690,472.

The major impacts of the budget review are:

### **Opening Budget Surplus**

The forecast opening budget surplus in the 2018/19 budget was \$3,859,575 (ie. surplus funds brought forward from 2017/18) whilst the actual opening surplus brought forward, which was finalised after the budget was adopted, was \$7,301,336, a difference of \$3,441,761.

The primary reasons for this difference are:

1. The advance payment by the Western Australian Local Government Grants Commission (WALGGC) of 50% of the Shire's 2018/19 allocation for the General Purpose Grant and united Roads Grant. An amount of \$1,221,161 was received on 22 June 2018, which was after the 2018/19 budget was finalised; and
2. A difference of \$1,583,761 between what was forecast (\$7,395,071) to be spent on infrastructure capital projects in 2017/18 and what was actually (\$5,811,310) spent on these projects. The unspent amount on these incomplete projects has been carried over to 2018/19 and is now a forecast adjustment as unbudgeted expenditure in the mid-year budget review for 2018/19.

A detailed description of these works that have subsequently carried over to 2018/19 is provided under the heading of 'Investing Activities' below.

### **Revenue from operating activities**

Forecast revenue from operating activities has decreased by \$1,699,254 compared to the original budget (Forecast \$47,895,983 v Budget \$49,595,523).

The significant changes in forecasts for revenue from operating activities are:

1. The forecast for revenue from interim rates has been increased by \$26,752, from an original budget of \$140,101 to a revised forecast of \$160,340;
2. A reduction in forecast revenue from the WALGGC for the General Purpose Grant and united Roads Grant of \$821,418, from an original budget of \$1,930,202 to a revised forecast of \$1,108,784. This adjustment reflects the advanced payment of a portion of these grants received in June 2018 and the Shire's general purpose allocation for 2018/19 being greater than anticipated;
3. The forecast revenue from administrative sundry income (account enquiries, miscellaneous reimbursements) has been reduced by \$15,000 from an original budget of \$65,000 to a revised forecast of \$50,000;
4. A forecast increase in revenue of \$15,000 from the Department of Emergency and Fire Services for the re-imbursement of 50% of costs relating to the Shire having an acting Community Emergency Services Manager in place;
5. An increase in forecast revenue relating to animal registrations of \$2000, from a budget of \$95,000 to a revised forecast of \$97,000;
6. A decrease in the forecast revenue for animal impoundments of \$5000, from a budget of \$25,000 to a revised forecast of \$20,000. This is a result of lower than expected animal impoundments;
7. A decrease in the forecast revenue for animal infringements of \$15,000, from a budget of \$30,000 to a revised forecast \$15,000. Again this is a result of a decrease in infringements and prosecutions;
8. An increase of \$9000 to forecast revenue for Health fees and charges from a budget of \$55,700 to a revised forecast of \$64,700;
9. A decrease in the forecast revenue for Planning fees and charges from a budget of \$337,000 to a revised forecast of \$265,000. This reflects a lower than anticipated volume of development applications being received at this stage of the financial year;

10. A decrease of \$50,000 in the forecast revenue for waste collection services from a budget of \$7,788,478 to a revised forecast of \$7,738,478. This adjustment reflects a reduction in commercial waste customers;
11. An increase of \$46,976 in the forecast revenue for the sale of items from bulk verge collection. This is due to the fact that items collected were not taken to Hazelmere as in previous years;
12. An increase of \$9800 in the forecast revenue for fees and charges relating to cemeteries from a budget of \$11,120 to a revised forecast \$20,920;
13. A decrease of \$65,000 in the forecast revenue for statutory building fees and charges from a budget of \$250,000 to a revised forecast amount of \$185,000. This reflects a lower than anticipated volume of building licence applications being received at this stage of the financial year; and
14. A decrease of \$725,000 in the forecast revenue from profit on the disposal of assets. This reflects updated valuations that have been undertaken on Shire land that is currently on the market for sale.

#### **Expenses from operating activities**

Forecast expenses from operating activities have increased by \$337,512 compared to the original budget (Forecast \$49,542,501 v Budget \$49,204,989).

The significant changes in forecasts for expenses from operating activities are:

1. A forecast increase of \$124,000 for maintenance related to the Administration Building. This for the replacement of air conditioning, which has been carried over from the 2017/18 financial year;
2. A forecast increase of \$30,000 for expenses relating to bushfire hazard reduction from an original budget of \$40,000 to a revised forecast \$70,000. This is due to a greater than anticipated volume of hazard reduction being required;
3. A forecast increase of \$18,500 in unbudgeted expenses relating to grant funded purchases for the Volunteer Bushfire Brigades. These expenses will be offset by equivalent funding held in the Unspent Grants Reserve;
4. A forecast increase of \$20,000 in unbudgeted expenses relating to additional staff resources required to develop the Shire's Public Health Plan;
5. A forecast increase of \$18,178 in salaries expenses relating to the Community Engagement service area. This is as a result of a restructure within the service area and a subsequent redundancy;

6. A forecast saving of \$89,700 in expenses relating to the delivery of the Shire's Youth services. This reflects Council's decision in June to change the service delivery model;
7. A forecast saving of \$51,000 in expenses for the bulk waste verge collection from an original budget of \$410,700 to a revised forecast of \$359,750. This is as a result of lower than anticipated volumes being collected;
8. A forecast saving of \$50,000 in expenses for disposing waste at the Redhill landfill from a budget of \$2,323,185 to a revised forecast of \$2,273,185. This is as a result of lower than anticipated volumes of waste from the bulk verge collection and commercial services;
9. A forecast saving of \$6000 in expenses for Statutory Planning advertising from a budget amount of \$10,000 to a revised forecast of \$4000. This reflects the lower than anticipated volume of development applications.
10. A forecast increase of \$35,000 in expenses for Statutory Planning consultants from a budget of \$15,000 to a revised forecast of \$50,000. This is due to additional consultancy work that may be required for district road planning and the Activity Centre Plan;
11. A forecast saving of \$10,000 in expenses for Statutory Planning legal advice from a budget amount of \$50,000 to a revised forecast of \$40,000. This is due to process improvements and fewer development applications and a subsequent decline in appeals at the State Administrative Tribunal;
12. A forecast increase of \$165,950 in depreciation on the Shire's buildings from a total budget of \$1,274,205 to a revised forecast of \$1,440,155. This is due to the total annual depreciation expense for buildings being under estimated in the budget. Council should note, as a non-cash item, depreciation does not have any impact on the budget surplus;
13. A forecast saving of \$19,125 for expenses relating to workers compensation insurance premiums from a budget \$298,862 to a revised forecast of \$279,737; and
14. A forecast saving of \$20,000 for expenses relating to the construction of cross-overs from a budget of \$50,000 to a revised forecast of \$30,000. Due to lower than anticipated requests for the construction of cross-overs.

#### **Investing Activities (activities relating to capital works program)**

Forecast net expenses from investing activities has increased by \$3,632,334 compared to the original budget (Forecast \$6,053,925 v Budget \$2,421,591).



The significant changes in forecasts for investing activities are:

1. A forecast reduction of \$632,000 in funding and purchase of replacement of Bush Fire Brigade Vehicles as the Department of Fire and Emergency Services (DFES) program for replacing vehicles has been delayed;
2. A decrease of \$725,000 in the forecast revenue for proceeds from the sale of Shire land. This reflects updated valuations that have been undertaken on Shire land that is currently on the market for sale;
3. A forecast reduction of \$195,000 in grant funding for Mundaring Oval Lighting as the project has now been delayed until 2019/20;
4. A forecast increase of \$245,791 in grant funding relating for the Mundaring Hardcourts which reflects additional grant income for the project;
5. A forecast increase of \$10,000 in grant funding for lighting at the Mount Helena Oval Skate Park (new grant);
6. A forecast increase of \$2500 in grant funding for tables at Morgan John Morgan Reserve (new grant);
7. A forecast increase of \$97,569 in State Government road funding from a budget of \$142,000 to a revised forecast of \$239,569. This reflects a change in the distribution methodology of funding to local governments;
8. A forecast increase of \$42,928 for unbudgeted purchases of furniture and equipment for Mundaring Arena. Relates to purchases carried over from 2017/18 and the purchase of a new floor scrubber (as per Council decision C11.09.18);
9. A forecast reduction in expenditure of \$390,000 for works relating to lighting at Mundaring Oval. This project will now be undertaken in 2019/20;
10. A forecast increase of \$246,685 for the purchase of a replacement loader located at the Coppin Road waste transfer station. This purchase is carried over from 2017/18. The net change over amount is funded from the Plant Replacement Reserve;
11. A forecast increase of \$63,951 for the purchase of replacement light fleet vehicles. These purchases are carried over from 2017/18. The net change over amounts are funded from the Plant Replacement Reserve;

12. A forecast reduction in expenditure of \$100,000 for works relating to the Mount Helena Skate Park. This project will now be undertaken in 2019/20;
13. A forecast increase of \$381,582 for works relating to the Mundaring Hard Courts from a budget of \$110,000 to a revised forecast of \$491,582. These additional works will be funded by additional grant funding (see point five above) and transfers from the Capital Income Reserve;
14. A forecast increase of \$10,000 for lighting for the Skate Park at Mount Helena Oval. These works are grant funded (see point five above);
15. A forecast increase of \$5000 for tables at Morgan John Morgan Reserve. This project is partially fund by a new grant (see point six above) and a reduction in the amount allocated for maintenance at the reserve;
16. A forecast increase of \$120,000 for the toilet block at Sawyers Valley Oval. This amount relates to incomplete works carried over from 2017/18;
17. A forecast increase of \$130,000 for works relating to the walkway extension at Darlington Hall. This amount relates to incomplete works carried over from 2017/18;
18. A forecast increase of \$48,000 for works related to the Boya Community Building. This amount relates to the installation of the stained glass window from the old library and a solar system;
19. A forecast increase of \$200,000 for works at Mundaring Arena. This amount relates to incomplete works carried over from 2017/18, including rectifying issues with the seating and other contract variations, which are still subject to negotiations with the contractor;
20. A forecast increase of \$20,000 for new insulation at Mundaring Hall. This amount relates to incomplete works carried over from 2017/18;
21. A forecast increase of \$21,000 for drainage works at Glenn Forrest Hall. This amount relates to incomplete works carried over from 2017/18;
22. A forecast increase of \$24,750 to complete the upgrade to the change rooms at Harry Riseborough Oval. This amount relates to incomplete works carried over from 2017/18;

23. A forecast increase of \$55,000 for works associated with the upgrade of the Brown Park Community Centre. This amount relates to incomplete works carried over from 2017/18;
24. A forecast increase of \$110,000 for the toilet block at Glen Forrest Oval. This amount relates to incomplete works carried over from 2017/18;
25. A forecast increase of \$8000 for the upgrade of toilet access at Darlington Tennis Club. This amount relates to incomplete works carried over from 2017/18;
26. A forecast increase of \$40,000 for play equipment at Broz Park. This amount relates to incomplete works carried over from 2017/18;
27. A forecast increase of \$41,000 for works at Boya Oval (carpark). This amount relates to incomplete works carried over from 2017/18;
28. A forecast increase of \$20,000 for the upgrade of the carpark at Morgan John Morgan Reserve. This amount relates to incomplete works carried over from 2017/18;
29. A forecast increase of \$19,500 for resurfacing at the Mundaring Tennis Courts. This amount relates to incomplete works carried over from 2017/18;
30. A forecast increase of \$23,000 for the new awning at Harry Riseborough Oval. This amount relates to incomplete works carried over from 2017/18;
31. A forecast increase of \$10,000 for the carpark at Darlington Oval. This amount relates to incomplete works carried over from 2017/18;
32. A forecast increase of \$11,000 for the upgrade to the Glen Forrest Tennis Courts. This amount relates to incomplete works carried over from 2017/18;
33. A forecast increase of \$150,000 for works relating the external forecourt area at Mundaring Arena. This amount relates to incomplete works carried over from 2017/18;
34. A forecast increase of \$186,500 for drainage works at Sawyers Valley Oval. This amount relates to incomplete works carried over from 2017/18;
35. A forecast increase of \$82,000 for footpath works on Arundle Avenue. This amount relates to incomplete works carried over from 2017/18;

36. A forecast increase of \$78,000 for drainage works on Helena Valley Road. This amount relates to incomplete works carried over from 2017/18;
37. A forecast increase of \$10,000 for works relating to the reconstruction of Pine Terrace. This amount relates to incomplete works carried over from 2017/18;
38. A forecast increase of \$5000 for works relating to the roundabout on Bilgoman Road. This amount relates to incomplete works carried over from 2017/18;
39. A forecast increase of \$36,000 for footpath works on Scott Street (Clayton Street to Boya hub). This amount relates to incomplete works carried over from 2017/18;
40. A forecast increase of \$15,000 for footpath works on Frederick Street (extension to Katherine Street). This amount relates to incomplete works carried over from 2017/18;
41. A forecast increase of \$112,000 for drainage works at the right of way access located at Club Sierra. This amount relates to incomplete works carried over from 2017/18;
42. A forecast increase of \$260,000 for drainage works at Morgan John Morgan Reserve. This amount relates to incomplete works carried over from 2017/18;
43. A forecast increase of \$320,000 for road reconstruction works on Bentley Place. This amount relates to incomplete works carried over from 2017/18;
44. A forecast increase of \$110,000 for drainage works on Braxan Street. This amount relates to incomplete works carried over from 2017/18;
45. A forecast increase of \$30,000 for road construction works on Hilltop Road. This amount relates to incomplete works carried over from 2017/18;
46. A forecast increase of \$30,000 for road construction works on Selkirk Road. This amount relates to incomplete works carried over from 2017/18;
47. A forecast increase of \$26,000 for footpath works on Willcox Street. This amount relates to incomplete works carried over from 2017/18;
48. A forecast increase of \$176,000 for footpath works on Alison Street. This amount relates to incomplete works carried over from 2017/18;

49. A forecast increase of \$4000 for drainage works on Chidlow Street. This amount relates to incomplete works carried over from 2017/18;
50. A forecast increase of \$25,000 for road construction works on Iron Road. This amount relates to incomplete works carried over from 2017/18;
51. A forecast increase of \$60,000 for drainage works on Lilydale Road. This amount relates to incomplete works carried over from 2017/18;
52. A forecast increase of \$48,000 for drainage works on Rosedale Road. This amount relates to incomplete works carried over from 2017/18;
53. A forecast increase of \$60,000 for drainage works on Lake View Road. This amount relates to incomplete works carried over from 2017/18;
54. A forecast increase of \$52,000 for the replacement of guard rails on Rahnie Road. This amount relates to incomplete works carried over from 2017/18; and
55. A forecast increase of \$30,000 for road construction works on Snowden Road. This amount relates to incomplete works carried over from 2017/18.

#### **Financing Activities (activities relating to loans and cash backed reserves)**

The significant change in the forecasts for financing activities are:

1. A decrease of \$725,000 in transfers to the Capital Investment Reserve. The proceeds from land sales are transferred into this reserve and this reduction reflects updated valuations that have been undertaken on Shire land that is currently on the market for sale;
2. An increase of \$293,701 in transfers from the plant replacement reserve. This relates primarily to plant and vehicle replacement purchases carried over from 2017/18. There is also a slight impact from higher than expected changeover costs for certain items; and
3. An increase of \$389,780 in transfers from the Children Services Reserve. This relates to the utilisation of prior year surplus funds to fund Children Services Programs.

## VOTING REQUIREMENT

Absolute Majority - *Local Government (Financial Management) Regulations 1996*  
Regulation 33A

<b>COUNCIL DECISION RECOMMENDATION</b>	<b>C8.03.19</b>
Moved by	Cr Lavell
Seconded by	Cr Russell

That Council by, absolute majority:

1. approves the mid-year budget review as per the forecast figures disclosed in the attached Statement of Financial Activity;
2. notes the change in the forecast closing budget surplus from \$1,637,504 to \$1,690,472; and
3. notes the forecast changes under the officer's comments in the report, which form part of the annual budget review for 2018/19.

### **CARRIED BY ABSOLUTE MAJORITY 12/0**

**For:** Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Lavell, Cr Green, Cr Russell, Cr Brennan and Cr Martin

**Against:** Nil

**Shire of Mundaring**  
**Budget Review - Statement of Financial Activity**  
**for period ending 31 January 2019**

	2018/19 YTD Budget \$	2018/19 YTD Actuals \$	2018/19 Budget (a) \$	2018/19 Forecast (b) \$	Variance (b) - (a) \$
<b>Opening Funding Surplus/(Deficit)</b>	3,859,575	7,301,336	3,859,575	7,301,336	3,441,761
<b>Revenue from operating activities</b>					
General Purpose Funding - Rates	28,101,911	27,216,223	28,160,287	28,180,526	20,239
General Purpose Funding - Other	1,669,620	1,288,375	3,127,042	2,430,124	(696,918)
Governance	174,841	111,289	242,345	193,378	(48,967)
Law, Order & Public Safety	310,727	325,102	469,200	458,241	(10,959)
Health	40,818	66,522	55,700	64,700	9,000
Education & Welfare	2,794,090	3,837,785	4,837,010	4,837,369	359
Community Amenities	7,990,477	7,926,476	8,193,183	8,105,491	(87,692)
Recreation and Culture	832,311	822,638	2,179,070	2,176,114	(2,956)
Transport	313,881	60,105	657,101	563,296	(93,805)
Economic Services	193,774	180,913	332,185	267,185	(65,000)
Other Property and Services	1,143,246	296,456	1,342,400	619,559	(722,841)
<b>Total</b>	43,565,696	42,131,882	49,595,523	47,895,983	(1,699,540)
<b>Expenditure from operating activities</b>					
General Purpose Funding	(381,816)	(367,161)	(650,773)	(644,773)	6,000
Governance	(3,070,904)	(2,668,404)	(4,959,036)	(5,088,444)	(129,408)
Law, Order & Public Safety	(1,503,603)	(1,449,354)	(2,483,616)	(2,525,941)	(42,325)
Health	(425,486)	(405,205)	(690,177)	(705,721)	(15,544)
Education & Welfare	(3,914,364)	(4,063,517)	(6,467,843)	(6,401,104)	66,739
Community Amenities	(5,699,791)	(4,918,836)	(9,743,248)	(9,690,674)	52,574
Recreation and Culture	(5,991,073)	(6,183,864)	(10,333,111)	(10,618,013)	(284,902)
Transport	(6,538,938)	(6,476,788)	(11,356,639)	(11,336,888)	19,751
Economic Services	(484,762)	(440,113)	(793,651)	(785,863)	7,788
Other Property and Services	(1,160,883)	(307,358)	(1,726,895)	(1,745,080)	(18,185)
<b>Total</b>	(29,171,620)	(27,280,600)	(49,204,989)	(49,542,501)	(337,512)
<b>Operating activities excluded from rate setting</b>					
Depreciation on Assets	4,111,394	4,261,264	7,048,166	7,214,820	166,654
(Profit)/Loss on Disposal of Assets	(874,728)	1,416	(1,724,461)	(944,341)	780,120
Deferred Rates Adjustment	-	28,887	-	-	-
<b>Amount attributable to operating activities</b>	17,630,742	19,142,849	5,714,239	4,623,961	(1,090,278)
<b>Investing Activities</b>					
Proceeds from Disposal of Assets	2,056,360	392,811	3,291,831	2,542,769	(749,062)
Grants and Contributions	868,097	935,567	1,928,858	1,561,425	(367,433)
Purchase Property, Plant & Equipment	(2,139,811)	(1,227,206)	(2,503,142)	(2,797,617)	(294,475)
Purchase Infrastructure	(2,946,432)	(2,835,403)	(5,139,138)	(7,360,502)	(2,221,364)
<b>Amount attributable to investing activities</b>	(2,161,786)	(2,734,231)	(2,421,591)	(6,053,925)	(3,632,334)
<b>Financing Activities</b>					
Repayment of Debentures	(353,108)	(400,315)	(605,330)	(605,330)	-
Transfers from Reserves	157,912	20,832	1,806,760	2,456,579	649,819
Transfers to Reserves	(2,074,571)	(265,954)	(6,716,149)	(6,032,149)	684,000
<b>Amount attributable to financing activities</b>	(2,269,767)	(645,438)	(5,514,719)	(4,180,900)	1,333,819
<b>Closing Surplus/(Deficit)</b>	17,058,764	23,064,516	1,637,504	1,690,472	52,968

## 10.3 Local Government Act 1995 - Phase 2 Review

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<b>File Code</b>	GV.MTG 5
<b>Author</b>	Paul O'Connor, Director Corporate Services
<b>Senior Employee</b>	Jonathan Throssell, Chief Executive Officer
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Amended Local Government Act 1995 Review - Phase Two Submissions March 2019

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### SUMMARY

On behalf of the Government of Western Australia, the Department of Local Government, Sport and Cultural Industries (DLGSCI) is undertaking a review of the *Local Government Act 1995* with the objective being to modernise local government and better position local governments to deliver services for the community.

Council is requested to consider and endorse the Shire's proposed response to Phase 2: Consultation Paper of the *Local Government Act 1995* Review.

### BACKGROUND

In November 2017, the State Government commenced its undertaking to review the *Local Government Act 1995* to modernise local governments and better position them to deliver services for the community.

The review is being undertaken in two phases:

**Phase 1** of the review considered the following matters:

- meeting community expectations of standards and performance;
- transparency;
- making more information available online; and
- red tape reduction.

A Bill relating to Phase 1 will be introduced to Parliament in March 2019.

**Phase 2**, which is currently in progress, includes preparing a *Local Government Act* and the preparation of a Green Bill, which is scheduled to occur throughout 2019-20. This will comprise of a complete review of the *Local Government Act 1995* including policy development and consultation related to all areas of the act together with a focus on the following subject areas:



## **Agile**

- Beneficial Enterprises
- Financial Management
- Rates, Fees & Charges.

## **Smart**

- Administrative Efficiencies
- Local Laws
- Council Meetings
- Interventions

## **Inclusive**

- Community Engagement
- Integrated Planning and Reporting
- Complaints Management
- Rates, Fees & Charges

Local Governments have been asked to offer submissions on any aspect of the above 11 components of the theme headings or on any other matter of interest that can feed into the Act review process. These matters address reforms that have the potential to modernise local government, empower and enable local government, meet community expectations for accountability and transparency, and relieve regulatory burden.

Council previously provided comment to a discussion paper of the Western Australian Local Government Association's review of the Act in November 2017 (C10.11.17) and to the DLGSCI on Phase I of the review in February 2018 (C22.02.18).

Council and staff have considered the DLGSCI survey papers provided for Stage 2 and have identified areas for review (**Attachment 1**).

## **STATUTORY / LEGAL IMPLICATIONS**

*Local Government Act 1995*

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil

## **STRATEGIC IMPLICATIONS**

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.2 – Transparent, responsive and engaged processes for Shire decision making

Strategy 1.2.1 – Increase transparency and responsiveness of Shire administration processes

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>Risk:</b> Failure to review governing legislation, ie. <i>Local Government Act 1995</i>		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
<b>Action / Strategy</b>		
Up to date legislation encourages good governance, ensuring transparency, accountability, effectiveness and efficiency.		

## EXTERNAL CONSULTATION

Several Elected Members attended the WALGA East Metropolitan Zone Forum held at the Shire on 25 October 2018 and DLGSCIs Mundaring Community Forum Session on 4 December 2018.

## COMMENT

A review of the *Local Government Act 1995* is timely. Some parts of the Act restrict the ability of local governments to deliver to the community. Other parts have not kept pace with modern technology and community expectations.

The consultation papers presented a range of options that aim to modernise local government, restore the reputation of the sector, simplify regulation and improve services. The Phase 2 survey papers cover the 11 components of the theme headings provided by DLGSCI.

The deadline for Council endorsed submissions is 31 March 2019.

Elected Members and the community can and are encouraged to lodge their own individual submissions in addition to the Shire's submission.

## VOTING REQUIREMENT

Simple Majority

## RECOMMENDATION

That Council endorses the submission included at **Attachment 1** as the Shire of Mundaring's response to the Department of Local Government, Sport and Cultural Industries' Phase II survey documents, relating to the *Local Government Act 1995* review.

<b>COUNCIL DECISION MOTION</b>		<b>C9.03.19</b>	
Moved by	Cr Fisher	Seconded by	Cr Fox

That Council endorses the submission included at **Attachment 1** as the Shire of Mundaring's response to the Department of Local Government, Sport and Cultural Industries' Phase II survey documents, relating to the *Local Government Act 1995* review with the following amendments:

**Beneficial Enterprises page 60 (3/51)**

Question 2

1."There should be no limitation on a Local Government to create a beneficial enterprise."

**Change to "Unsupportive".**

5. "Only Local Governments that are in Bands 1 and 2 of the Salaries and Allowance Tribunal banding should be allowed to create a beneficial enterprise."

**Change to "Unsupportive"**

7."Beneficial enterprises should have to employ staff under the same pay rates and conditions as employees of local governments."

**Change to "Unsupportive".**

**Administrative Efficiencies – page 81 (24/51)**

Question 7

"Which regulatory measures within the Act should be removed or amended to make the legislation more efficient?"

Insert:

**"Raising the number of electors required to submit to the LGAB a proposal for boundary changes, abolishing districts, names and ward representations".**

**"Please provide detailed analysis with your suggestions."**

Delete comments for (1), (2) and (3).

Insert:

**"Council recommends no change to this legislation. The background paper raises the change of increasing the number of electors from 250 to 500, on the grounds that 250 electors represent a very small portion of the population of major metro local governments and do not truly represent the community's view."**

**"Council recommends no change to this legislation because 500 electors does not significantly increase the representation of the community view in, for example, a local government of more than 100,000 electors."**

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### **Council Meetings – page 87 (30/51)**

Question 1 – “Public Question time is an important feature of Council meetings.”

**Change to “Very Supportive”.**

### **Community Engagement - page 97, (40/51)**

Question 6 – “Would you like to make any further comments regarding community engagement?”

Add:

Council notes that the composition of the current Reference Group for the reform of the Local Government Act includes four representatives from each of LG Pro, WALGA, DLGSCI, members of other state government departments and seven lobby/industry groups.

It includes only two Elected Members of Local Government and both are from country districts and office holders within WALGA. It includes no members of the general public.

Council requests that the Minister appoint

- i) two Elected Members of Local Government from metro districts; and
- ii) two members of the public who are not members of any **government-appointed** or community lobby group

to become members of the Local Government Act Review Reference Group, and

- iii) when the Reference Group’s process is finalised and legislation is drafted, that the draft legislation be referred to a Parliamentary Committee to allow public hearings and input into the proposed legislation.

### **CARRIED 11/1**

**For:** Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Lavell, Cr Green, Cr Russell, Cr Brennan and Cr Martin

**Against:** Cr Jones

During debate on this item the following procedural motions were voted:

<b>COUNCIL DECISION MOTION</b>			<b>C10.03.19</b>
Moved by	Cr Martin	Seconded by	Cr Russell

That Cr Fisher be granted additional time to speak to this item, in accordance with *Shire of Mundaring Meetings Procedure Local Law 2015*, clause 6.11.

**CARRIED 12/0**

**For:** Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Lavell, Cr Green, Cr Russell, Cr Brennan and Cr Martin

**Against:** Nil

<b>COUNCIL DECISION MOTION</b>			<b>C11.03.19</b>
Moved by	Cr Russell	Seconded by	Cr Jeans

That Cr Fisher be granted additional time to speak to this item, in accordance with *Shire of Mundaring Meetings Procedure Local Law 2015*, clause 6.11.

**CARRIED 12/0**

**For:** Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Lavell, Cr Green, Cr Russell, Cr Brennan and Cr Martin

**Against:** Nil



## *LOCAL GOVERNMENT ACT 1995 REVIEW*

### **Phase Two Submission**



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## Beneficial Enterprises

Response to survey questions

1. **The local government sector has been requesting that it be given additional powers to** form independent corporations. These entities could be used to manage part of a local government's existing business activity or pursue new commercial opportunities. To what extent do you support the following statement?

"A local government should be able to create a company known as a beneficial enterprise."

- a. Very unsupportive
- b. Unsupportive
- c. Neutral
- d. Supportive
- e. Very supportive

**d. Very supportive**

2. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"There should be no limitations on a Local Government to create a beneficial enterprise."		✓			
"Only local governments deemed to be a low risk should be allowed to create a beneficial enterprise."				✓	
"Only local governments that meet a threshold for financial health should be allowed to be create a beneficial enterprise."				✓	
"Local governments should only be permitted to invest in a company up to a specific percentage of their annual expenditure."				✓	
"Only local governments that are in band 1 & 2 of the Salaries and Allowance Tribunal banding should be		✓			





	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
allowed to create a beneficial enterprise."					
"Local government beneficial enterprises should be able to compete with private businesses."				✓	
"Beneficial enterprises should have to employ staff under the same pay rates and conditions as employees of local governments."		✓			
"Local governments should have to tell their community how much they are investing in a beneficial enterprise."				✓	
"Communities should be able to decide if their local governments can establish a beneficial enterprise."				✓	

3. Which of the following functions should a local government beneficial enterprise be permitted to undertake?

	Agree	Disagree
There should be no restrictions		✓
Local governments should not be permitted to form a company		✓
Statutory approvals for example building and planning		✓
Leisure centres		✓
Human resources		✓
Information technology		✓
Airports		✓



	Agree	Disagree
Waste management		✓
Parking		✓
Road maintenance		✓
Retail (shops and service stations)	✓	
Age or child care facilities	✓	
Land development	✓	
Caravan parks	✓	
Other (please specify)		

4. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"The local government should be required to guarantee any debt of a local government beneficial enterprise."	✓				
"The local government should be able to lend money to a local government beneficial enterprise."	✓				
"The Western Australian Treasury Corporation should be able to lend money to a local government beneficial enterprise"				✓	
"Commercial lenders should be able to lend money to a local government beneficial enterprise"				✓	



## 5. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"The local government <u>must</u> receive approval from the Minister prior to creating a local government beneficial enterprise."	✓				
"The local government <u>must</u> receive approval from the Treasurer prior to creating a local government beneficial enterprise."	✓				
"The Office of the Auditor General should be responsible for auditing local government beneficial enterprises."	✓				
"A local government beneficial enterprise should be required to hold public meetings."	✓				

## 6. Do you have any comments or feedback on the ability of a local government to form a beneficial enterprise?

- Potential risks that need to be considered:
  - A poorly governed beneficial enterprise puts public money, service performance and council reputation at risk
  - Public accountability: ratepayers and service users may have less input over how services are provided; reduced transparency and accountability
  - Beneficial enterprise failure: council may have to provide unplanned financial support, or may have to wind them up and take responsibility for their financial commitments
  - Their complex governance requires clear roles and responsibilities and effective monitoring, adding a whole new layer of responsibility to local government's functions.



## Financial Management

Response to survey questions

1. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"Local government purchasing rules should be consistent with the State Government."		✓			
"Different procurement rules should apply to different local governments."			✓		
"Local governments with few staff or small operating budgets should have fewer procurement rules to comply with."	✓				

2. What criteria should be used to set the threshold for when a local government must publicly advertise a tender? (select all options that should apply)

- a. None. Procurement rules should be consistent across local government
- b. A percentage of a local government's average operating expenditure
- c. Salaries and Allowances Tribunal bands
- d. An independent risk assessment
- e. Other (please specify)

**b. A percentage of a local government's average operating expenditure (proportional to budget)**

3. Should the regulations set a threshold that a CEO is permitted to spend without needing approval from council?

- a. Yes
- b. No
- c. Unsure

**a. Yes**



4. Should the amount that a CEO is permitted to spend without needing additional approval from Council be scaled according to the local government's size or capacity?
- Yes
  - No
  - Unsure

**a. Yes**

5. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"Local governments should be permitted to invest surplus revenue."					✓
"Local government should have fewer restrictions on their ability to invest surplus revenue."		✓			
"Different local governments should have different investment powers and rules."	✓				
"Certain types of investments should require independent approval."				✓	

6. Should local governments be required to give public notice in any of the following situations? (please select all options that should apply)
- Where a local government wishes to borrow money outside amounts listed in the annual budget
  - Where a local government has exercised its power to borrow for a purpose but no longer wishes to use the funds for that purpose
  - Where a local government has exercised its power to borrow for a purpose and has funding left over
  - Public notice is not required in any of these situations
  - Unsure

- a. Where a local government wishes to borrow money outside amounts listed in the annual budget**
- b. Where a local government has exercised its power to borrow for a purpose but no longer wishes to use the funds for that purpose**
- c. Where a local government has exercised its power to borrow for a purpose and has funding left over**



7. Should local governments be permitted to secure loans using assets that they own freehold?
- a. Yes
  - b. No
  - c. Unsure

**a. Yes**

8. Should local government be permitted to participate in Building Upgrade Finance programs?
- a. Yes
  - b. No
  - c. Unsure

**b. No**

9. What types of upgrades should be eligible for the program?
- a. Environmental upgrades
  - b. Commercial upgrades
  - c. Both environmental and commercial
  - d. Neither
  - e. Other (please specify)

**c. Neither**

Do you have any additional comments on the topic of financial management?

Consideration should be given to undertake a review of the statutory financial and asset management ratios that local governments are required to report on. Are the current prescribed ratios the best indicators of long-term financial sustainability?



## Rates, Fees and Charges

Response to survey questions

1. To what degree are you concerned about rates?
- Not at all
  - A little
  - A moderate amount
  - A lot
  - A great deal

**c. A moderate amount**

2. Do you support the following statements?

	Yes	No	Unsure
"Local governments should be required to prepare a Rates and Revenue Strategy each financial year."	✓		
"The value of the property should continue to be used to partially determine the value of the rates payable."	✓		
"Local governments should be required to advertise all of their proposed rates and consider any submissions made, prior to adopting their budget."		✓	
"Under the <i>Local Government Act 1995</i> , local governments may not advertise their rates prior to 1 May. Local governments should be permitted to advertise their rates at any time leading up to the adoption of their budget."	✓		
"All types of rateable property should pay the same rate in the dollar, regardless of how the land is used."		✓	

3. Should the legislation set the rating categories that can be used by local governments?
- Yes
  - No
  - Unsure

**a. Yes**



## 4. If rating categories are set in legislation, what would be appropriate categories?

	Yes	No	Unsure
Residential	✓		
Rural residential	✓		
Commercial	✓		
Industrial	✓		
Vacant	✓		
Mining	✓		
Mining - exploration and prospecting (separate from general mining)	✓		
Farming	✓		
Not-for-profit organisation or charity	✓		
Other (please specify)			

## 5. If rating categories were set in legislation, should local governments be permitted to introduce sub-categories within the set categories based on factors such as the type of mining being undertaken, the intensity of the land use or the type of commercial activity?

- a. Yes
- b. No
- c. Unsure

a. Yes

## 6. What powers should local governments have to recover payment of rates on exploration and prospecting leases?

**Power to initiate the cancelation of the lease**





## 7. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"Local governments should be permitted to rate properties differently based on their location."		✓			
"Local governments should be permitted to rate long term vacant properties differently to land that is being used."				✓	
"Local governments should be permitted to rate holiday houses, timeshare properties or AirBNB properties differently."				✓	
"A lower rate in the dollar should apply to land used for exploration and prospecting compared to land used for mining."				✓	

## 8. Currently, local governments are required to seek Ministerial approval when seeking to impose a rate in the dollar that is more than twice the lowest of its other rating categories. What is your preferred approach to differential rates?

- Ministerial approval for rates twice the lowest category
- Ministerial approval for rates three times the lowest category
- Ministerial approval for rates four times the lowest category
- No Ministerial approval required for any differential rates
- Differential rates to a maximum of four times may be set with no option for Ministerial approval
- Other (please specify)

**e. Differential rates to a maximum of four times may be set with no option for Ministerial approval**



## 9. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"All land should be subject to rates."					✓
"The types of land subject to rates should be consistent between local governments."					✓

## 10. Should the following types of land be subject to rates?

	Yes	No	Unsure
Land owned by the Crown that is used or held for a public purpose		✓	
Land used or held exclusively for churches (religious bodies)	✓		
Land used or held exclusively for schools			✓
Land used exclusively for charitable purposes			✓
Land vested in trustees for agriculture or horticultural show purposes	✓		
Land owned by Co-operative Bulk Handling Limited (CBH)	✓		
Land used primarily as a place of residence (no matter who owns the land)	✓		
Land used for mining exploration or prospecting	✓		
Aged care facilities	✓		
Child care facilities	✓		
Sporting clubs and Surf Lifesaving clubs	✓		
Land used for the pursuit of the Arts	✓		



11. Which of the following charges should be levied on properties exempt from rates?

- a. Waste charges
- b. A service charge to cover basic services and maintenance
- c. Both
- d. Neither
- e. Other (please specify)

**a. Waste charges**

12. Should a concession on rates be granted in any of the following scenarios?

	Yes	No	Unsure
The land is owned by a person who currently receives a pensioner or health related concession	✓		
The land is owned or used by a not-for-profit organisation	✓		
The land is owned or used by an entity that provides assistance or encouragement for arts or cultural development		✓	
The land is owned or used by a sporting or recreation body and is available for use by the general community without charge or below cost	✓		
Community service organisations that are not-for-profit, for the benefit of the general public and provide community services without charge or below cost	✓		
The payment of rates or charges will cause hardship to the land owner		✓	
The concession will encourage the economic development of all or part of the local government district	✓		
The concession will encourage land that is of cultural, environmental, historic, heritage or scientific significance to the local government area to be preserved, restored or maintained	✓		
Land that is subject to a mining tenement		✓	
Land that is determined by the Minister to be subject to a concession		✓	



13. Should any other scenarios be subject to rates concessions?

**No**

14. Which of the following charges should be levied on that part of the land that receives a rates concession?

- a. Waste charges
- b. A service charge to cover basic services and maintenance
- c. Both
- d. Neither
- e. Other (please specify)

**a. Waste charges**

15. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"Rate exemptions for the commercial (non-charitable) business activities of charitable organisations should be removed."					✓
"Certain categories of ratepayers, for example Independent Living Units, should only be exempt from rates where they qualify under the Commonwealth <i>Aged Care Act 1997</i> ."				✓	
"Land used as a residence should not be regarded as charitable."					✓



## 16. To what extent do you support this statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"Local governments should be able to impose fixed charges or levies for particular services, facilities or activities."					✓
"Local governments should be able to vary fees and charges at any time without advertising the change."					✓
"Local governments should have the autonomy to set fees and charges for all services they provide."					✓
"Services that are consistent across local governments should have the same fees or charges."		✓			
"Local governments should not set a fee or charge higher than the cost of delivering that service."					✓
"A fee or charge should not be set lower than the cost of delivering that service."		✓			
"Fees and charges imposed by local government and fixed under legislation should increase by CPI annually."		✓			

Do you have any additional comments on the topic of rates, fees and charges?

**No**



## Administrative Efficiencies

Response to survey questions

1. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"All local governments regardless of their size should have the same level of powers and responsibilities."				✓	
"The functions of the Grants Commission and the Advisory Board should be combined under one Board."			✓		
"Membership of the Local Government Advisory Board and the Local Government Grants Commission should be required to be drawn from specific geographic locations, for example, metropolitan Perth as well as regional and remote Western Australia."			✓		
"Prior to conducting a poll to change the method of election of the Mayor/President from election by electors to election by the council, the local government should be required to draft the question and summaries and submit the question to the Advisory Board."			✓		
"The Advisory Board should not assess a proposal for changes to boundaries that does not meet the minimum requirements."			✓		
"The petition of affected electors should require each signatory to sign an acknowledgement that they have read the summary of the proposal and have seen a plan or map detailing any proposed changes."			✓		



	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"The affected local government(s) should be provided with a copy of the proposal prior to it being submitted to the Advisory Board."			✓		
"The applicant should be able to withdraw a proposal at any time prior to a recommendation being made to the Minister, providing there are circumstances which, in the Advisory Board's view, warrant withdrawal of the proposal."			✓		

2. Currently a proposal to the Advisory Board from the community must be signed by 250 people or 10% of the community whichever is less. Should proposals from districts with a population over 5,000 be increased to 500 signatures?

- a. Yes
- b. No
- c. Unsure

**b. No**

3. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"People need the power to impound stray cattle."				✓	
"Local governments need the power to impound stray cattle."				✓	
"People need the power to detain and dispose of stray goats, pigs and poultry."				✓	



	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"Offences that apply to pound keepers should also apply to similar facilities maintained by local governments, for example cats and dogs."				✓	

4. Which of the following pieces of information should be provided by local governments to the Department and the Minister for Local Government?

Section		Yes	No	Unsure
s 4.79	Provide a report on the result of an election (ordinary or extra-ordinary election)	✓		
s 5.3	Advise of the failure to hold council meetings within the last 3 months	✓		
s 7.12A	Provide a copy of the report that addresses the issues identified in the audit report	✓		
LG (Audit) Reg 14	Provide a copy of the compliance audit report	✓		
LG (Audit) Reg 15	Provide a certified copy of the compliance audit return	✓		
LG (Constitution) Reg 11FA	Provide a report on the result of an election (election of Mayor/President and Deputy Mayor/President)	✓		
LG (Constitution) Reg 11H	Advise the outcome of the Court of Disputed Returns (election of Mayor/President and Deputy Mayor/President)	✓		
LG (Constitution) Form 2	Request for a poll on a recommended amalgamation	✓		





Section		Yes	No	Unsure
LG (Elections) Reg 86	Advise the outcome of the Court of Disputed Returns (ordinary or extraordinary election)	✓		
LG (Financial Management) Reg 33	Provide a copy of the annual budget	✓		
LG (Financial Management) Reg 33A	Provide a copy of the review and determination of the reviewed annual budget	✓		
LG (Financial Management) Reg 51	Provide a copy of the annual financial report	✓		

5. Which of the following decisions should be made by the Minister?

Section		Yes	No	Unsure
s 2.25	Approval for a leave of absences greater than six consecutive council meetings	✓		
s 3.53	Ordering which local government is responsible for managing a facility that is located within two or more districts (only when the local governments themselves do not agree about how to manage the facility)	✓		
s 3.59	Commencing or undertaking a major land transaction or trading undertaking (as required under the regulations)	✓		
s 3.61	Establishing a regional local government	✓		
s 3.65	Amending the establishment agreement of a regional local government	✓		
s 3.69	Establishing a regional subsidiary	✓		
s 3.70	Amendment to a regional subsidiary's charter	✓		
s 5.7	Reducing the number of people required for a quorum or absolute majority	✓		



Section		Yes	No	Unsure
s 5.69	Approval to participate in a meeting (after disclosing an interest)	✓		
s 5.69A	Exemption from some or all disclosure of interest requirements for committee members	✓		
s 6.35	Minimum payment of rates on vacant land		✓	
s 6.74	Approval to re-vest land to the State for non-payment of rates	✓		
s 9.63	Direction to two or more local governments on how to resolve a dispute	✓		

## 6. How should the following decisions be resolved by council?

Section		Simple Majority	Absolute Majority	Unsure
ss 3.12 & 3.16	Making local laws	<b>Replace with regulations</b>		
s 3.59(5)	Undertaking major land transactions or major trading activities	✓		
s 4.17	Deciding if a councillor's seat should remain vacant prior to the next ordinary election (if the vacancy occurs between January and July in an election year)	✓		
s 4.20	Appointing the Electoral Commissioner to conduct an election or appointing a returning officer	<b>The Electoral Commissioner should be automatically appointed for all elections in all local governments.</b>		
s 4.57	Appointing a person to be a Councillor if no nominations are received twice for a vacant position	✓		
s 4.61	Deciding if an election should be a postal election	<b>All LG elections should be conducted as postal.</b>		
s 5.8	Establishing committees to assist council in the performance of powers and duties	✓		



Section		Simple Majority	Absolute Majority	Unsure
ss 5.10 & 5.11A	Appointing members (and deputies) to a committee	✓		
s 5.15	Reducing the number of offices required to form a quorum at a committee meeting (if required)	Should not be possible – reschedule the meeting to a date when a quorum can be achieved.		
s 5.16	Delegating or revoking any local government powers and duties to a committee	✓		
s 5.36	Decisions on CEO's employment contract		✓	
s 5.42 & 5.45	Deciding to delegate powers or duties to the CEO (and revoke this delegation)		✓	
s 5.54	Accepting the annual report for a financial year	✓		
s 5.98A	Deciding to pay the deputy mayor an additional allowance		✓	
s 5.99	Deciding to pay council members the prescribed minimum fee or a fee within the prescribed range		✓	
s 5.99A	Deciding to pay council members an annual allowance or an allowance that has been set for expenses		✓	
s 6.2	Preparing and adopting a budget for the financial year		✓	
s 6.3	Imposing a supplementary general rate or specified area rate		✓	
s 6.8	Spending money from the municipal fund that was not in the annual budget		✓	
s 6.11	Changing the purpose of a reserve account		✓	
s 6.12	Granting a discount for the early payment of money, waiving or granting		✓	



Section		Simple Majority	Absolute Majority	Unsure
	concessions, or writing off any amount owed to the local government			
s 6.13	Deciding to require a person to pay interest on an amount owed to a local government		✓	
s 6.16	Imposing (or amending) a fee for goods or services		✓	
s 6.20	Deciding to borrow and spend borrowed money		✓	
s 6.32	Imposing a general rate on rateable land or a supplementary general rate in an emergency		✓	
s 6.46	Granting a discount or other incentive for the early payment of any rate or service charge		✓	
s 6.47	Deciding to waive a rate or service charge		✓	
s 6.51	Deciding to impose interest on a rate or service charge or costs of proceedings to recover amounts unpaid		✓	
s 7.1A	Appointing audit committee members	✓		
s 7.1B	Delegating powers and duties to the audit committee	✓		
Sch 2.2 clause 4	Deciding to propose to the Advisory Board that a submission should be rejected or dealt with as a minor matter that does not require public submissions	✓		
Sch 2.2 clause 5	Making a proposal to the Minister or the Advisory Board to change the name of a district or ward	✓		
Sch 2.2 clause 9	Making a proposal to the Advisory Board to change ward boundaries, the name of the district or wards, or the number of councillors	✓		



Section		Simple Majority	Absolute Majority	Unsure
LG (Admin) Reg 10(2)	Deciding to revoke or change a decision made by absolute majority		✓	
LG (Admin) Reg 14A	Deciding to approve a member to be present at a meeting via telephone	✓		
LG (Admin) Reg 19C and 19DA)	Adopting a strategic community plan and corporate business plan	✓		
LG (Financial Management) Reg 33A	Determining whether to adopt a review of the budget or recommendations in the budget review	✓		

7. Which regulatory measures within the Act should be removed or amended to make the legislation more efficient?

**Raising the number of electors required to submit to the LGAB a proposal for boundary changes, abolishing districts, names and ward representations.**

Please provide detailed analysis with your suggestions.

**Council recommends no change to this legislation. The background paper raises the change of increasing the number of electors from 250 to 500, on the grounds that 250 electors represent a very small portion of the population of major metro local governments and do not truly represent the community's view.**

**Council recommends no change to this legislation because 500 electors does not significantly increase the representation of the community view in, for example, a local government of more than 100,000 electors.**

Briefly describe the red tape problem you have identified.

**N/A**

What is the impact of this problem? Please quantify if possible.

**N/A**

What solutions can you suggest to solve this red tape problem?

**1. Miscellaneous Provisions Act:**



All suggestions accepted.

**2. Information to be provided to the Minister:**

All pieces listed in question 3 of the survey should be provided to the Minister.

**3. Decisions to be made by the Minister:**

All the decisions listed in question 5 of the survey should be made by the Minister.

**4. Absolute majority decisions:**

All decisions listed in question 6 of the survey should be by absolute majority, as these are all decisions of great importance that should be supported by a clear majority of councillors.



## Local Laws

Response to survey questions

1. Should any of the following topics covered by local laws be replaced by state-wide regulations?

	Yes	No	Unsure
Activities on thoroughfares and trading	✓		
Beekeeping	✓		
Cemeteries	✓		
Dogs	✓		
Cats		✓	
Extractive industries	✓		
Fencing	✓		
Bush fire brigades		✓	
Meeting procedures (standing orders)	✓		
Pest plants		✓	
Public places and Local Government property	✓		
Parking	✓		
Waste		✓	
Urban environment and nuisance	✓		
Other (please specify)			



2. Should model local laws be prepared by State Government for local governments to use?
- Yes
  - No – replace with statewide regulations or fit for purpose/locality
  - Unsure

**b. No - replace with statewide regulations or fit for purpose/locality**

3. Should local governments be permitted to adapt the contents of model local laws?
- Yes
  - No – replace with statewide regulations or fit for purpose/locality
  - Unsure

**b. No - replace with statewide regulations or fit for purpose/locality**

4. Currently a local government is required to consult for a period of six weeks. If a local government adopts a model local law without modification, how long should the mandatory consultation period be?
- Less than 6 weeks
  - Greater than 6 weeks
  - 6 weeks as it is currently
  - The requirement for public consultation should be removed entirely
  - A duration determined by council

**None of above - replace with statewide regulations or fit for purpose/locality**

5. If a local government is seeking to adopt a model local law that it has modified, how long should the mandatory consultation period be?
- Less than 6 weeks
  - Greater than 6 weeks
  - 6 weeks as it is currently
  - The requirement for public consultation should be removed entirely
  - A duration determined by council

**None of above - replace with statewide regulations or fit for purpose/locality**





## 6. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"The Department should continue to provide comment on proposed local laws prior to consideration by Parliament's Joint Standing Committee on Delegated Legislation."	<b>Replace with statewide regulations or fit for purpose/locality</b>				
"Local governments should be required to modify proposed local laws according to the instructions of the Department."	<b>Replace with statewide regulations or fit for purpose/locality</b>				
"Local governments should be required to have a legal practitioner certify that a local law is within power and legally enforceable."	<b>Replace with statewide regulations or fit for purpose/locality</b>				

## 7. Should local governments be required to periodically review their local laws?

- a. No
- b. Yes, every 6 years or less
- c. Yes, every 8 years
- d. Yes, between 8 and 10 years
- e. Do you have any additional comments on the topic of local laws?

**a. No - replace with statewide regulations or fit for purpose / locality**

**Local Laws – fact sheet and detailed discussion paper****Comments:**

## 1. Process for making local laws

- 1.1 A local law should be final and definitive once it has appeared in the Gazette. However, many months after gazettal the Joint Standing Committee on Delegated Legislation (JSCDL) scrutinises it and can disallow the local law or request changes to it. This is a serious issue, as most local laws come into operation 14 days after gazettal. By the time the JSCDL considers a local law and possibly makes adverse findings, a local government may have breached, prosecuted, fined or penalised persons based on a local law that is then found to be invalid. This is a major flaw of the local law making process.
- 1.2 The process is too long, with extensive and multiple consultation periods. Up to a year from start to finish is not unusual. Even an amendment local law takes that amount of time, too long to correct any clauses that need adjusting or do not properly address a problem.



## 2. Model local laws

- 2.1 The Department and the JSCDL prefer local governments to use the WALGA model (or template) local laws with as little alteration as possible, resulting in all local governments having basically the same local laws. So why have local laws then? Isn't the intention of local laws to "tailor" them to local conditions? It would be far more efficient in local government time and effort if state-wide regulations were made covering all local governments, who can then "tailor" those regulations by adopting policies.
- 2.2 Adapting a model local law requires in many cases specialised legal and law writing skills.
- 2.3 If the basis for making a local law is to address gaps in existing State legislation, would it not make more sense to fix those gaps in that legislation, rather than create a new framework of legislation?

## 3. Enforcement

- 3.1 Enforcement of local laws comes at a cost, both in time, effort and money and comes on top of a local government's obligation to enforce State legislation.
- 3.2 The provisions in most local laws - based on the WALGA model local laws - are too often ambiguous and open to interpretation.

## Conclusion

The Local law making and review process is a burden on local government without bringing much benefit. Preference would be for the State Government to make state-wide regulations on matters common to all local governments.



## Council Meetings

Response to survey questions

1. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very Supportive
"The process for public question time should be consistent between councils."					✓
"Public question time is an important feature of council meetings."					✓
"People unhappy with the quality of the answer given at public question time should be able to escalate the matter to an independent person."	✓				

2. Should council members be able to participate in meetings remotely?

- a. Yes
- b. No
- c. Unsure

**a. Yes**

If yes, how? **Use of technology**

3. Could General Electors Meetings be combined with or held consecutively with an Ordinary Council Meeting?

- a. Yes
- b. No
- c. Unsure

**a. Yes**

4. Should Council Meetings be live streamed?

**Yes – where appropriate and subject to business case.**



## 5. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"Legislation should set rules for recording confidential items in minutes."					✓
"Local governments should be required to publish unconfirmed council meeting minutes prior to the local government's next council or committee meeting."					✓
"The CEO rather than the Presiding Member should be responsible for the minutes of council and committee meetings."			✓		
"The rule concerning council's ability to revoke or change a decision should be amended to clarify that it only applies to decisions that are yet to be implemented."				✓	

## 6. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"The requirement to hold an annual electors meeting should be removed."					✓
"The ability to call a special electors meeting should be removed."		✓			
"The number of times that a special electors meeting can be called on the same matter should be restricted."				✓	
"The number of electors required to hold a special electors meeting should be increased."		✓			



	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"The Local Government's standing orders should apply to special electors meetings."			✓		
"The way special electors meetings are conducted should be uniform between local governments."				✓	

7. Do you have any additional comments on the topic of council meetings?

**Annual Elector's Meeting (AEM) should not be a requirement & local governments can hold if they see fit.**



## Interventions

Response to survey questions

1. Depending on the nature of the allegation, different parties are responsible for receiving allegations of breaches of the Act. Should the Department responsible for local government be responsible for receiving all allegations of breaches of the Act?
  - a. Yes
  - b. No
  - c. Unsure

**b. No**

2. To what extent are you concerned about behaviour and good governance in local government?
  - a. A great deal
  - b. A lot
  - c. A moderate amount
  - d. A little
  - e. Not at all

**c. A moderate amount**

3. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"The Act should enable an external person to be appointed to work with a local government's administration to improve governance and resolve problems."	✓				
"An external person appointed to work with a local government's administration to improve governance and resolve problems should have the powers to direct the administration and override decisions made by the administration."	✓				
"The external person should be appointed by the Minister."	✓				



	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"The costs of appointing an external person to work with an administration to improve governance and resolve problems in a local government should be met by the local government."	✓				
"The costs of appointing an external person to work with an administration to improve governance and resolve problems in a local government should be met by the State Government."	✓				

## 4. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"The Act should enable an external person to be appointed to work with council members to improve governance and resolve problems."					✓
"An external person appointed to work with council members should have the power to direct the council."	✓				
"An external person appointed to work with council members to improve governance and resolve problems should have the powers to override council decisions."	✓				
"An external person should be appointed by the Minister."					✓
"The costs of appointing an external person to work with council members to improve governance and resolve problems in a local					✓



	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
government should be met by the local government.”					
“The costs of appointing an external person to work with council members to improve governance and resolve problems in a local government should be met by the State Government.”	✓				

5. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
“Former local government council members, committee members and employees should be prosecuted if they misuse information.”		✓			
“Local government council members, committee members or employees should be prosecuted if they use their position to cause detriment to the local government or any person.”		✓			
“People who knowingly provide false or misleading information to a council should be prosecuted.”		✓			
“Local government employees that breach procurement rules should be prosecuted.”		✓			
“When a breach of the Act is identified an infringement notice should be issued as is the case for traffic offences.”		✓			





## 6. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very Supportive
"In cases where a local law does not define a penalty amount, the Act should set a default penalty amount."	✓				
"Local governments need greater powers to direct property owners to tidy property for amenity, health and safety reasons."					✓
"Local governments need greater powers to direct property owners and occupiers to remove items like disused motor vehicles for amenity, health and safety reasons."			✓		
"Local governments should be able to destroy property or items removed from a property within 28 days when there has been a breach of a local law or regulations. This might include rubbish, goods deemed to be of little value, or decaying items."				✓	

## 7. Do you have any additional comments on this topic of interventions?

**Comments****1. Investigations and inquiries / complaints process**

- Council member minor breach: currently reported to the local government complaints officer, ie the CEO, who refers it to the Standards Panel. As the CEO is employed by Council, that means he/she has to report his/her employer, which is not ideal.
- However reporting all breaches (minor and serious) to the Department is not the solution. This may result in longer delays in dealing with issues that should be resolved as soon as possible.

**2. State Government's ability to assist**

- Support "Municipal Monitor" embedded in Council if Council is the cause of dysfunction.



**3. Ensuring compliance with the Act**

Nil

**4. New offence – improper use of position**

For CEO and employees, this can be dealt with in Code of Conduct. If added in the Act, how would it be enforced?

**5. New offence – providing false or misleading information to council**

Not supported.

**6. New offence – tendering requirements**

Not supported. Individual employees who deliberately breach the tendering provisions should be dealt with through internal processes. Audits such as internal procurement audits, annual financial audit and compliance audit return will identify these kind of issues. It is then the responsibility of the CEO to reinforce to the employee that they are required to comply with legislation and policies always.

**7. Enforcement of the Act**

Not supported. Infringements could be seen as not a deterrent.

**8. Harmonisation**

Nil.

**9. Default penalties for local laws**

How will the default penalty be adjusted to remain relevant over the years?

**10. Powers under the Act**

Nil.



## Community Engagement

Response to survey questions

1. What methods of engagement do you believe are most effective (please select all options that apply)
  - a. In person
  - b. Telephone
  - c. Online
  - d. Community forums
  - e. Citizen juries
  - f. Other (please specify)

<p>a. In person b. Telephone c. Online d. Community forums e. Citizen juries</p>
--

2. How could local governments engage with different community groups (e.g. young people, seniors, families, people with disabilities, Aboriginal people and people from Culturally and Linguistically Diverse communities, etc.)?

**Depends on community and purpose of engagement. Work with community leaders and tailor approach based on the group and the context and what you are seeking to achieve.**

3. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"The Act needs to set rules for community engagement by defining what community engagement is and how it should be done."				✓	
"Local governments should be required to adopt a community engagement charter or policy."				✓	
"All local governments should operate under a universal community engagement charter or policy."		✓			
<b>A universal approach undermines true community engagement approach</b>					



	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"Local governments should determine if they require a community engagement charter or policy and the content of that charter or policy."				✓	

4. Other jurisdictions have included principles with their engagement charter. How relevant do you believe each of these principles are?

	Irrelevant	Neutral	Relevant
Engagement is genuine			✓
Engagement is inclusive and respectful			✓
Engagement is fit-for-purpose			✓
Engagement is informed and transparent			✓
Engagement processes must be reviewed and improved			✓

5. In what circumstances should local governments be required to engage with the community? (please select all options that apply)
- a. **When preparing or reviewing their Strategic Community Plan**
  - b. When preparing their annual budget
  - c. **Making a local law**
  - d. **Planning matters**
  - e. **Emergency and community infrastructure planning**
  - f. Only when the local government determines that it is necessary
  - g. Other (please specify)

- |   |
|---|
| <ul style="list-style-type: none"> <li>a. <b>When preparing or reviewing their Strategic Community Plan</b></li> <li>b. <b>Making a local law</b></li> <li>c. <b>Planning matters</b></li> <li>d. <b>Emergency and community infrastructure planning</b></li> </ul> |
|---|



6. Would you like to make any further comments regarding community engagement?

**Council notes that the composition of the current Reference Group for the reform of the Local Government Act includes four representatives from each of LG Pro, WALGA, DLGSCI, members of other state government departments and seven lobby/industry groups.**

**It includes only two Elected Members of Local Government and both are from country districts and office holders within WALGA. It includes no members of the general public.**

**Council requests that the Minister appoint:**

**i) two Elected Members of Local Government from metro districts; and**

**ii) two members of the public who are not members of any government appointed committee or community lobby group**

**to become members of the Local Government Act Review Reference Group, and**

**iii) when the Reference Group's process is finalised and legislation is drafted, that the draft legislation be referred to a Parliamentary Committee to allow public hearings and input into the proposed legislation.**



## Integrated Planning and Reporting

Response to survey questions

1. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"Long-term and operational planning is an area where reform is required."				✓	
"A local government should be free to conduct its long-term and operational planning in whatever manner it wishes."				✓	
"Local governments should conduct their long-term and operational planning in the same way."		✓			
"Local governments with smaller populations and fewer staff should have fewer rules for how they conduct long-term and operational planning."				✓	
Local Governments with larger populations and more staff should have fewer rules setting how they conduct long-term and operational planning."		✓			
"Integrated Planning and Reporting documents need to be reviewed too frequently."		✓			
"The timelines for reviewing Integrated Planning and Reporting documents need to be synchronised with council election cycles."				✓	
"There should be consequences for not complying with Integrated Planning and Reporting requirements."			✓		



2. Should Integrated Planning and Reporting requirements differ based on any of the following criteria?

	Yes	No	Unsure
Population size	✓		
Geographical size	✓		
Location	✓		
Salaries and Allowances Tribunal banding	✓		
Other, please specify			

3. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"Local governments should be required to publish measures of success in implementing their long-term and operational plans."				✓	
"Local governments should be required to publish measures of success against uniform key performance indicators."		✓			
"It is important that measures of success are comparable."					✓
"Local governments should determine if they publish measures of success and what these measures should be."				✓	



## 4. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"The State Government should use local government Integrated Planning and Reporting documents to inform policy and service delivery."				✓	
"All local government plans, including Local Public Health Plans, Disability Access Plans and Town Planning Schemes, should be combined under Integrated Planning and Reporting."				✓	
"Local government Integrated Planning and Reporting needs to be conducted at a regional level to influence State Government policy and service delivery."				✓	

## 5. What should the role of the community be in Integrated Planning and Reporting?

	Yes	No	Unsure
To be actively involved in the development of the Strategic Community Plan	✓		
To provide feedback to the local government on Draft Strategic Community Plans and Corporate Business Plans	✓ SCP – Yes	✓ CBP - No	
To be notified of a local government's plans and reports (for example, publication of these documents on the local government's website)	✓		
To assess the local government's success in achieving the priorities identified in the Strategic Community Plan	✓		





6. Should all Local Governments have to meet the following community engagement requirements when developing their IPR documents?

	Yes	No	Unsure
A minimum number of people or percentage of people involved in the engagement process	✓		
Ensure that community engagement is representative of the community's diverse population	✓		
Demonstrate the community has been engaged in the development of plans	✓		
Demonstrate the community has been consulted on the completion of draft plans	✓ SCP – Yes	✓ CBP - No	
Other (please specify)			

7. Should community engagement requirements be the same for all local governments?
- Yes
  - No
  - Unsure

**b. No**

8. Do you have any other comments on the topic of Integrated Planning and Reporting?

**No**



## Complaints Management

Response to survey questions

1. What matters need to be considered in complaints management policies and procedures (please select all that apply)
  - a. How the application must be made
  - b. How a response to a complaint is to be made
  - c. Opportunities for a review of a response
  - d. The timeframes related to the process or review
  - e. Notification requirements of the process
  - f. Reporting of the complaints received
  - g. Internal independent review of complaints
  - h. None of these options
  - i. Other (please specify)

- b. How a response to a complaint is to be made
- c. Opportunities for a review of a response
- d. The timeframes related to the process or review
- e. Notification requirements of the process
- g. Internal independent review of complaints
- i. Other (please specify)
  - What is a complaint? – clear definition
  - Provide option to escalate to Ombudsman if complainant is not satisfied with decision.

2. To what extent do you support this statement?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very Supportive
"A customer service charter should set the framework for local government complaints management."					✓

3. Should a local government customer service charter be a legislative requirement?
  - a. Yes
  - b. No
  - c. Unsure

a. Yes



4. Who should review unresolved complaints (please select all options that apply)?
- Different staff member in the local government
  - A qualified complaints management officer
  - A committee created by the local government
  - A tabled decision for council to determine
  - None of the people or groups listed above
  - Other (please specify)**

**f. Other (please specify)**

**Suggested consideration of a three level complaint system:**

- Level 1: relatively simple complaints that can be resolved within 3 working days. Complaint handled by relevant staff.**
- Level 2: all complaints about employees, all unresolved Level 1 complaints and complaints that are considered complex from the outset. Complaint handled by relevant Director.**
- Level 3: unresolved Level 2 complaints and complaints against Directors. Handled by CEO.**

Do you have any additional comments on the topic of complaints management?

- Page 3 of the Summary Discussion Paper: *“a requirement for local governments to make their policies and procedures available on their website.”* Whilst the policy must definitely be available on the website, the policy and customer service charter should provide the public with confidence that the local government has the right procedures in place to deal with complaints efficiently and effectively, but the internal procedure should not be made public.
- Detailed Discussion Paper page 4: *All local governments could be required to adopt the Standard:* the Standard needs to be purchased from SAI Global at a cost of \$218.75. If the Department wishes local government to incorporate the Standard in the development of their complaints management system, then the Department should make arrangements with SAI Global to make the Standard available to the sector for free or at a discounted price. The NSW Ombudsman website is an excellent and very complete source of guidance and it is “free”. There appears to be that there is nothing to be gained from making adoption of the Standard compulsory.
- Detailed Discussion Paper page 3: it is misleading to show that in WA complaints under s. 121, ie minor breaches, must be reported in the annual report. The discussion paper is about service complaints from the public, not about minor breaches by elected members. Minor breaches are specifically excluded from service complaints policies.
- Detailed Discussion Paper page 4: *“There is currently no legislative requirement for local governments to have complaint handling processes other than the need to address how they dealt with complaints in the annual report.”* There is no requirement to address service complaints in the annual report.



## Elections

### Response to survey questions

#### 1. To what extent do you support the following statements?

	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
"Voting should be compulsory."			✓		
"Voting should be conducted via a preferential voting system."	✓				
"Electronic and online voting should be made available for local government elections."					✓
"The use of electronic or online voting would not change my confidence in the voting system."					✓
"Legislation should be introduced that would permit online voting to be trialled."					✓

#### 2. Which local governments should be required to offer postal voting?

- Postal voting should not be required to be offered
- All local governments
- Local governments with a population greater than 1,000 people
- Unsure

**b. All local governments**

#### 3. Which local governments should be required to use the WA Electoral Commission?

- No local governments should be required to use the WA Electoral Commission
- All local governments
- Local governments with a population greater than 1,000 people
- Unsure

**b. All local governments**

#### 4. Should the WA Electoral Commission be the only organisation authorised to conduct local government postal voting?

- Yes
- No
- Unsure



**a. Yes**

5. What method should be used to resolve ties in council elections?

- a. Drawing of lots (random selection)
- b. Unsure
- c. Other (please specify)

**a. Drawing of lots (random selection**

6. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"A count-back from the previous election result should be used if available to fill vacancies between elections."	✓				
"Local governments should be required to adopt a caretaker period that restricts council from making major decisions during a local government election period."	✓				
"Caretaker periods are only required in large local governments."	✓				
"Council members who contest a State or Federal election should be required to take a leave of absence on the day of their nomination for a State or Federal election campaign."					✓

7. To what extent do you agree with the following statements?

	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
"People who have been convicted under planning or building legislation offences in the past should be disqualified from serving as a council member."			✓		



	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
"Council elections should be held every four years rather than every two years with all council members being elected at the same time."		✓			
"A cap should be set on the maximum amount that a candidate may spend on their campaign."					✓
"Prospective candidates should be required to declare their profession or primary source of income on the nomination form."		✓			
"Local governments should be required to publish candidate profiles on the website."					✓
"Information collected on the nomination form should include demographic information such as gender and ethnicity."	✓				

## 8. To what extent do you agree with the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very Supportive
"People who own land but who do not live in a district should be eligible to vote."				✓	
"People who lease rateable property in a district should be entitled to vote."				✓	
"Corporations that own property in a district should be entitled to vote."				✓	
"Corporations that lease property should be entitled to vote."				✓	
"Occupiers of land, for example, commercial lease holders, should be eligible to vote."				✓	



	Very unsupportive	Unsupportive	Neutral	Supportive	Very Supportive
"Only people over the age of 18 who live in a district should be eligible to vote."				✓	

9. How should the position of Mayor or Shire President be determined?

- a. Vote by electors
- b. Vote by council members
- c. A method determined by council
- d. Unsure
- e. Other (please specify)

**c. A method determined by council**

10. To what extent do you agree with the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very supportive
"The rules regulating non-election gifts and election gifts should be aligned."				✓	
"Election gifts and donations should be declared regardless of when they are received."					✓
"An up to date register of election gifts and donations should be available online."					✓
"Donors should also be required to declare election gifts and donations made."					✓



11. Should gifts or donations from any of the following be prohibited? (please select all options that apply)

- a. Real estate agents - prohibited
- b. Property developers - prohibited
- c. Political parties - prohibited
- d. Liquor or gambling business entities - prohibited
- e. Tobacco industry business entities - prohibited
- f. No election gifts or donations should be prohibited
- g. All election gifts or donations should be prohibited
- h. Other (please specify)

**f. No election gifts or donations should be prohibited**

12. To what extent do you support the following statements?

	Very unsupportive	Unsupportive	Neutral	Supportive	Very Supportive
"A local government should be required to have a ward structure if it reaches a certain population threshold."	✓				
"A local government with fewer than 800 people should not have wards."	✓				
"Ward boundaries should be set by the Electoral Commissioner."	✓				
"The number of members that a council has should be linked to the local government's population."	✓				

13. How can participation be increased to ensure that Western Australia's diverse population is represented in local government?

**Nil**

14. Do you have any other comments or feedback on local government elections?

**No**



## 10.4 Proposed Road Closures Various - Request to Commence Consultation

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<b>File Code</b>	RD.CLS 1
<b>Author</b>	Liam Noonan, Manager Design Services
<b>Senior Employee</b>	Shane Purdy, Director Infrastructure Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. Location Plan - Richardson Road Hovea</li><li>2. Location Plan - Thomas Road Mahogany Creek</li><li>3. Thomas Road Mahogany Creek - Road Closure and Widening Plan</li><li>4. Location Plan - ROW Lot 66 &amp; 67 Old York Road Greenmount</li></ol>

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### SUMMARY

Council's approval is sought to commence the consultation process and seek submissions, in accordance with the requirements of the *Land Administration Act 1997*, on proposals to close portions of an unmade section of Richardson Road Hovea, a section of Thomas Road Mahogany Creek adjacent 140 Yelverton Road and two portions of public right of way being Lots 66 and 67 Old York Road Greenmount.

At the conclusion of the submission periods, a further report on each proposal will be presented to Council for determination.

### BACKGROUND

Various redundant road and Crown right of way (ROW) parcels have been requested to be closed. Local Governments are responsible for the care and management of local road reservations within their respective districts and under the *Land Administration Act 1997* are the only entity that can initiate processes for land dealings that result in road or ROW closures.

### STATUTORY / LEGAL IMPLICATIONS

Section 58 of the *Land Administration Act 1997* and regulation 9 of *Land Administration Regulations 1998* provide the enabling legislation to close public roads and Crown rights of way.

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Nil. The consultation costs can be covered within existing resources.

## STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 4 - Built environment

Objective 4.1 – A place that is connected, safe and easy to move around

Strategy 4.1.1 – Improve safety on road, cycle and footpath networks

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

Nil

## EXTERNAL CONSULTATION

Consultation will be undertaken with all relevant stakeholders as required by the *Land Administration Act 1997*.

## COMMENT

The owner of 2020 (Lot 700) Falls Road and the vacant 205 (Lot 701) Richardson Road has requested the closure and acquisition of the unmade portion of Richardson Road from the corner with Falls Road to the John Forrest National Park (refer **Attachment 1**). The adjacent property to the north, 445 Richardson Road has road frontage to both Richardson and Wilson Roads. This unmade section is not envisaged to be constructed and therefore is suitable for closure.

The owners of 140 Yelverton Road, which is a property on the corner with Thomas Road Mahogany Creek, have approached the Shire to acquire a 201sqm section of the adjacent Thomas Road verge (refer **Attachment 2**). Shire records indicate that Council had previously supported this closure in 2006 but for reasons unknown the closure was not formalised by the owners. Given the time that has subsequently elapsed the Department of Lands has requested the closure process be recommenced.

The reason for the proposed road closure is to provide an increased offset to the house and front yard amenity and to align the cadastral boundary with the current and historic fence line. Typically, corner properties have truncations to cater for public utilities, intersection sight lines and junction design. In this case the corner of Thomas and Yelverton Roads is a very acute angle and it does not have a truncation. This results in a reduced verge width and leads to encroachment onto private property. The road closure proposal is suggested to be undertaken concurrently with the ceding of 83sqm for road widening to provide a corner truncation (refer to **Attachment 3**).

The Crown right of ways (ROW's), being Lot 66 and Lot 67 Old York Road, were created circa 1957, and were intended to form part of a future road network. However, subsequent land subdivision and the current Local Planning Scheme No. 4 have made that proposal effectively redundant and have resulted in these land parcels being land locked (refer to **Attachment 4**).

Council's approval is sought to invite submissions on the proposed road and ROW closures on portions of Richardson, Thomas and Old York Roads.

Following the public submission period, subsequent reports for Council to consider will be prepared.

### **VOTING REQUIREMENT**

Simple Majority

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C12.03.19</b>	
Moved by	Cr Brennan	Seconded by	Cr Burbidge

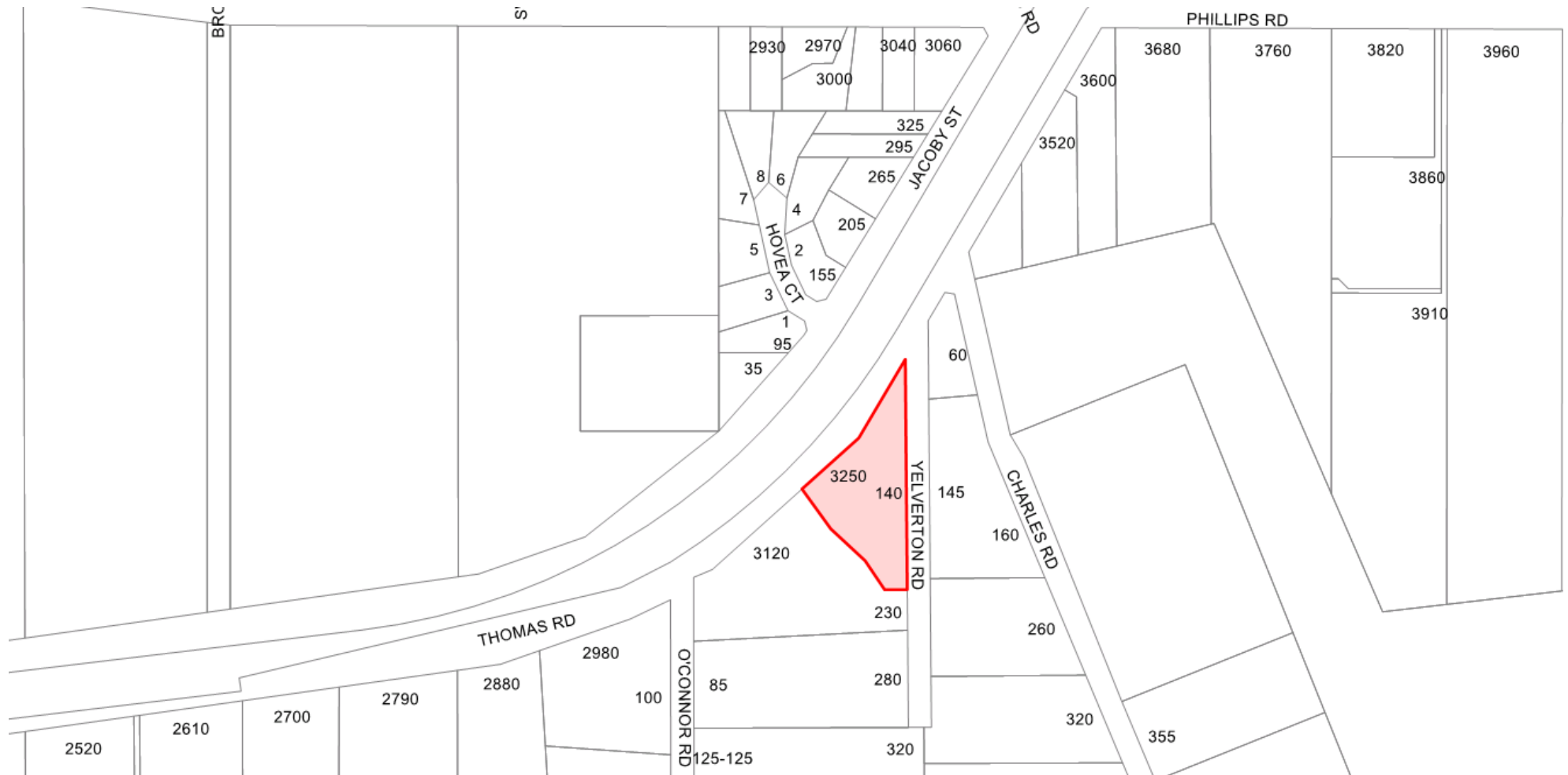
That Council approves the seeking of submissions, in accordance with the *Land Administration Act 1997* and *Land Administration Regulations 1998*, on the proposals to close portions of Richardson Road Hovea, Thomas Road Mahogany Creek and Lots 66 and 67 Old York Road Greenmount.

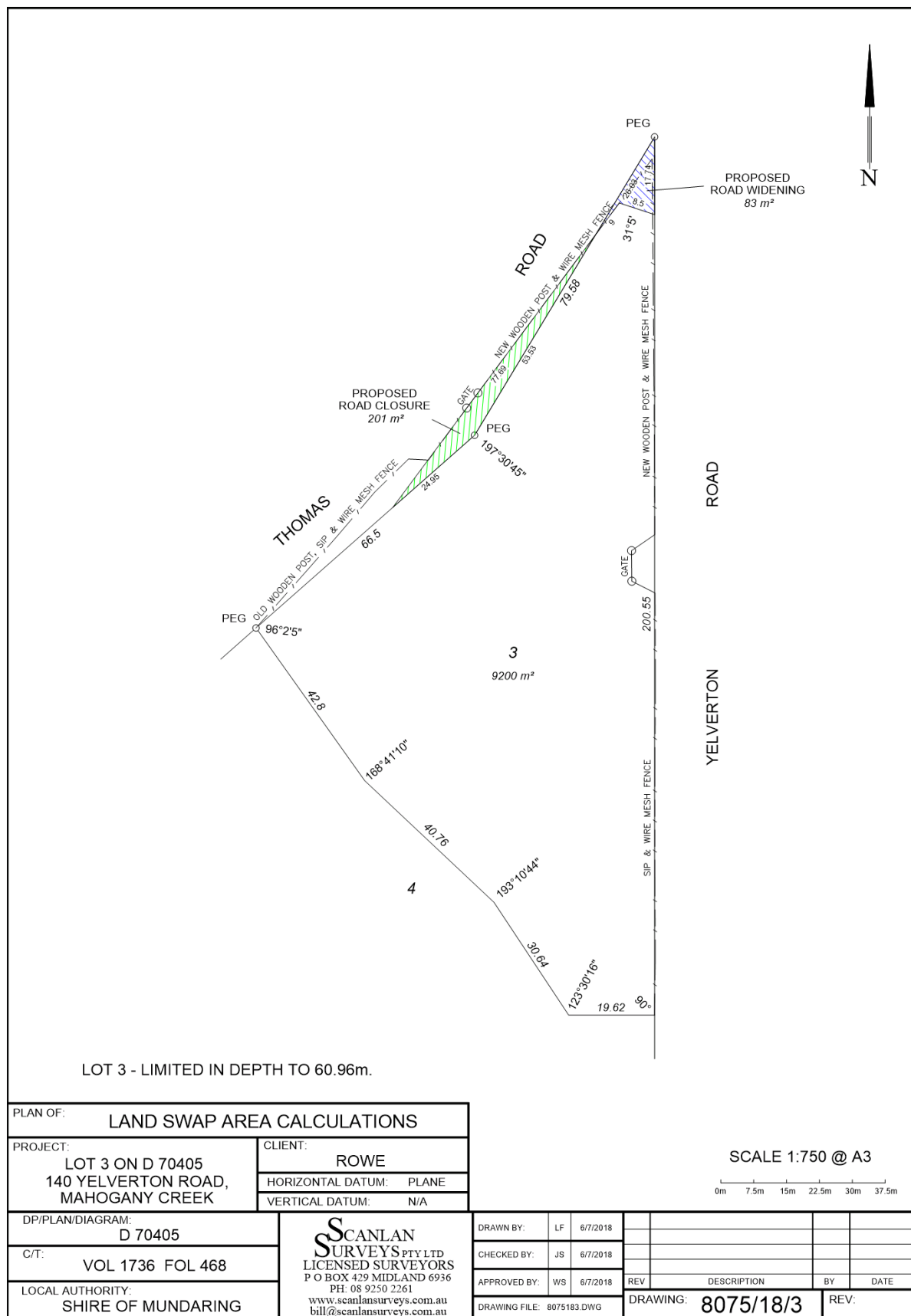
### **CARRIED 12/0**

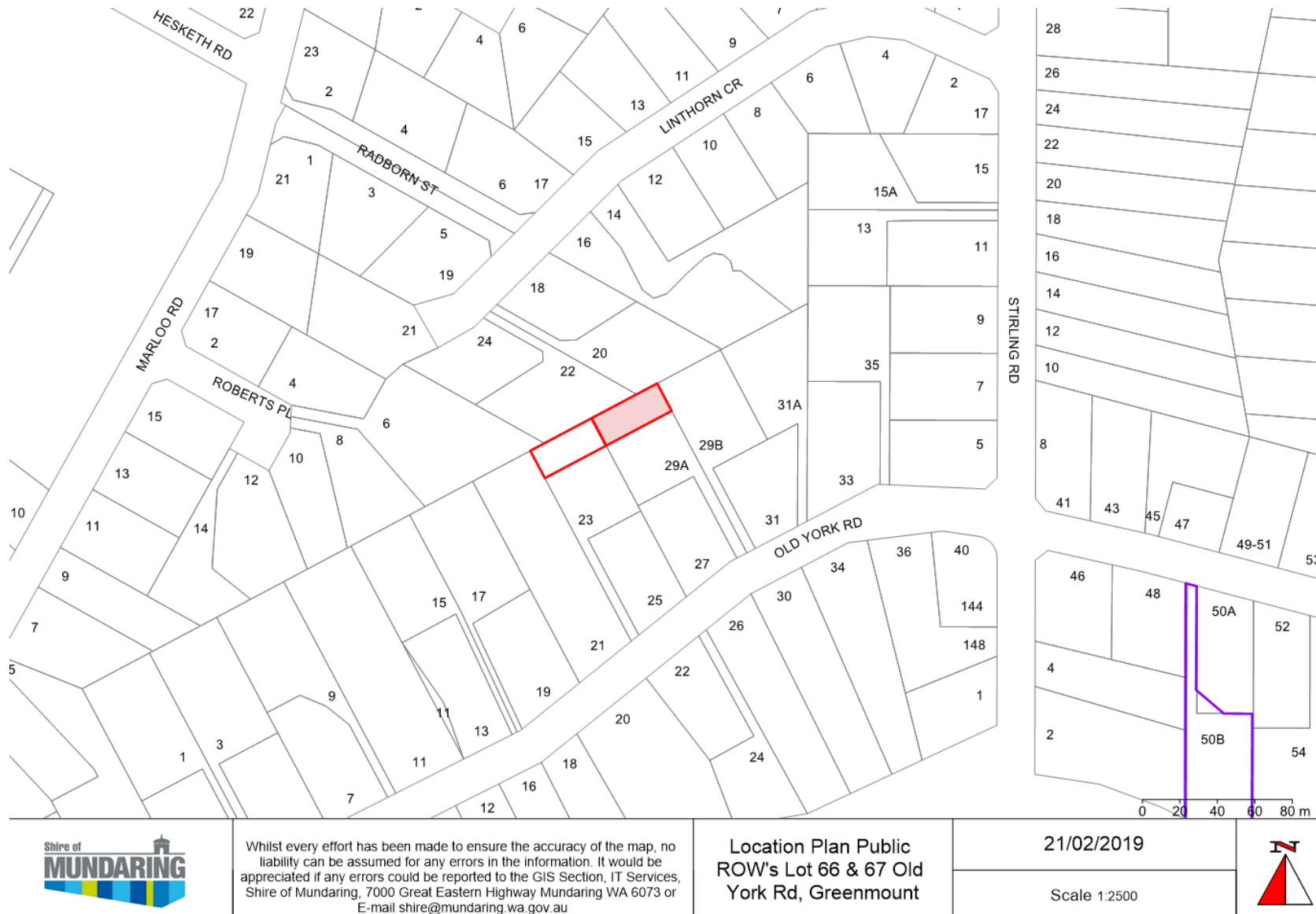
**For:** Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Lavell, Cr Green, Cr Russell, Cr Brennan and Cr Martin

**Against:** Nil









## 10.5 Statement of Financial Activity for period ended 31 January 2019

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<b>File Code</b>	FI.RPT 3
<b>Author</b>	Stan Kocian, Manager Finance and Governance
<b>Senior Employee</b>	Paul O'Connor, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Statement of Financial Activity for period ended 31 January 2019

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### SUMMARY

The monthly Statement of Financial Activity discloses the Shire's financial position as at 31 January 2019.

The closing budget position as at 31 January 2019 is a surplus of \$23,064,516 compared to a budgeted year to date surplus of \$17,058,764. The budgeted year end surplus is \$1,637,504 as per the original budget adopted by Council (C10.06.18).

### BACKGROUND

The monthly financial report is presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates.

The Statement of Financial Activity Report summarises the Shire's operating activities and non-operating activities.

### STATUTORY / LEGAL IMPLICATIONS

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Financial implications are in accordance with the approved reporting material variances (C15.06.18) of:

- (+) or (-) \$50,000 or 10%, whichever is the greater for Revenue
- (+) or (-) \$100,000 or 10%, whichever is the greater for Expenses

within the monthly Statement of Financial Activity during the 2018/19 financial year.



## STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.1 – A fiscally responsible Shire that prioritises spending appropriately

Strategy 1.1.4 – Practice effective governance and financial risk management

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>Risk:</b> Financial performance is not monitored against approved budget		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The monthly financial report tracks the Shire's actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire's financial performance throughout the financial year.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

The reports that accompany this item are as follows:

- Statement of Financial Activity (based on the Rate Setting Statement adopted in the annual budget) for the period ending 31 January 2019
- The closing budget position for the period ending 31 January 2019 and comparison to the year to date budget and same period last year
- A graphical representation of the year to date comparison to budget for operating revenue, operating expenses and capital expenses
- An explanation of the material variances in the Statement of Financial Activity
- Summary of Cash Investments with financial institutions as at 31 January 2019.

In relation to the material variances, "timing" differences are due to the monthly spread of the budget not matching the actual spread of revenue or expenditure. Timing differences will not result in a forecast adjustment.

Where the material variance is flagged as "permanent" this indicates that a forecast adjustment to the annual budget is required or has been made.

The Shire has a surplus of \$23,064,516 as at 31 January 2019, compared to a budgeted year to date surplus of \$17,058,764. The cash balance in the Municipal Fund is \$19,424,263.

## VOTING REQUIREMENT

Simple Majority

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C13.03.19</b>	
Moved by	Cr Brennan	Seconded by	Cr Russell

That Council notes:

1. the closing position of the Shire for the period ending 31 January 2019 is a surplus of \$23,064,516 compared to the year to date budgeted surplus of \$17,058,764; and
2. the explanation of material variances in the Statement of Financial Activity contained in **Attachment 1..**

## CARRIED 12/0

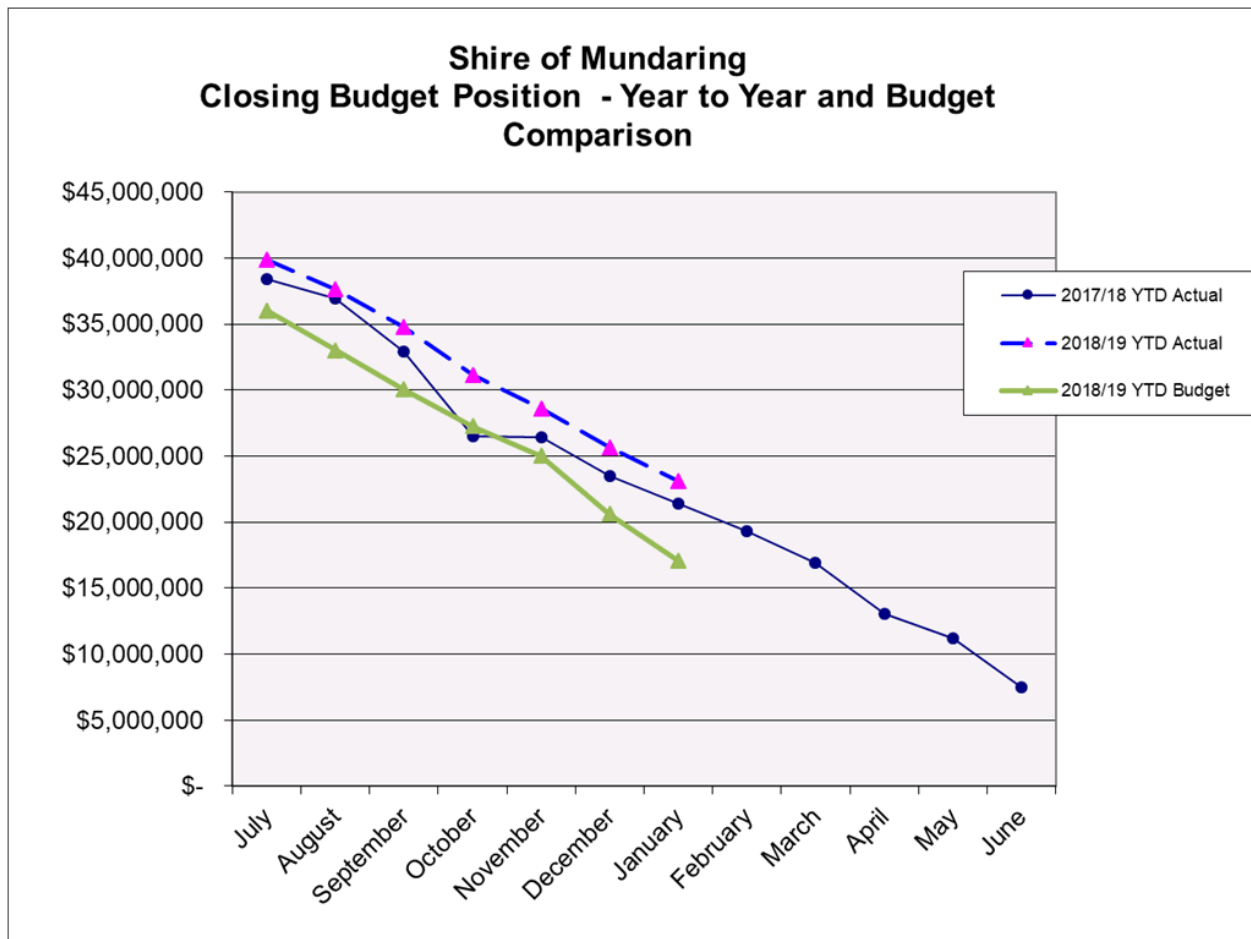
**For:** Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Lavell, Cr Green, Cr Russell, Cr Brennan and Cr Martin

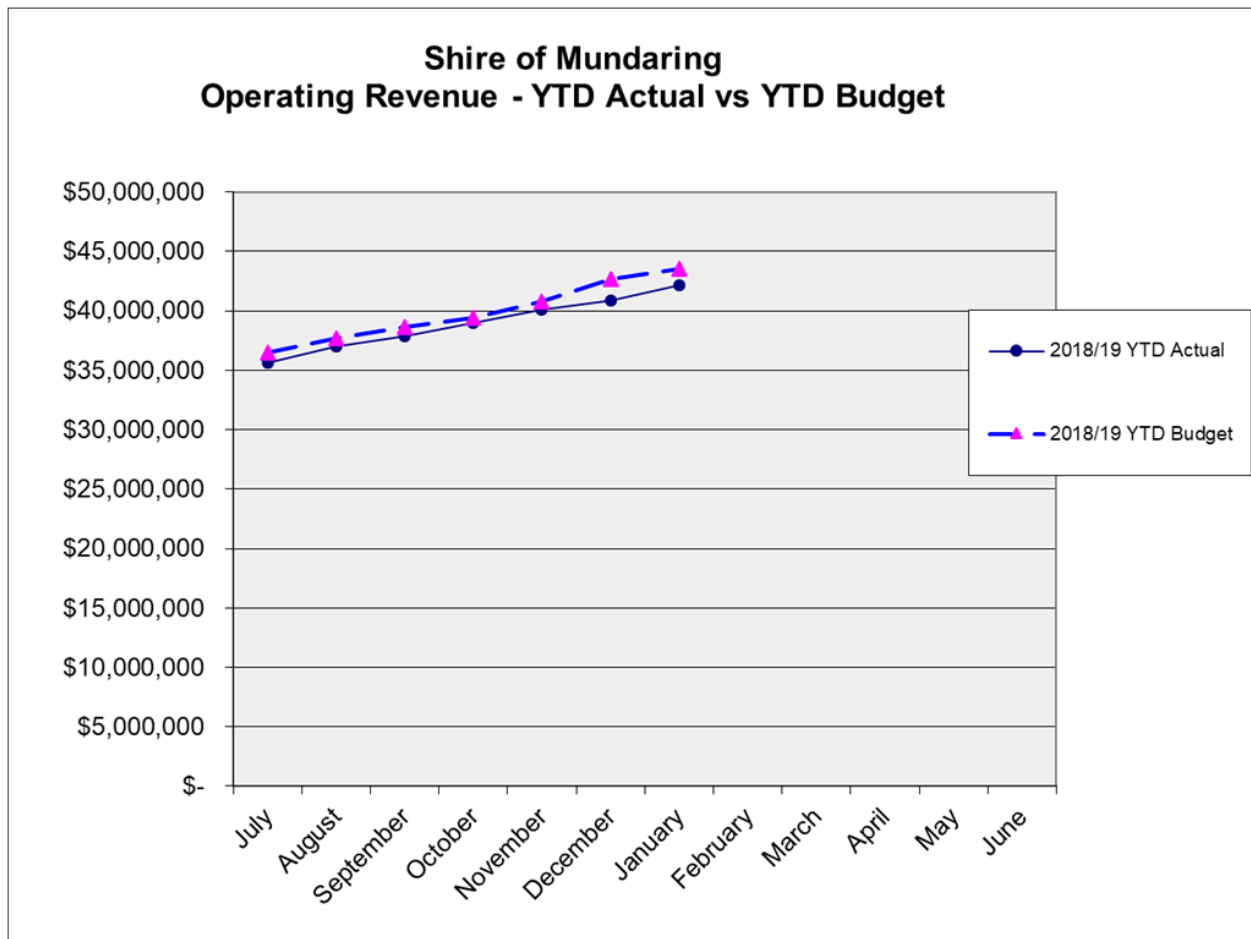
**Against:** Nil

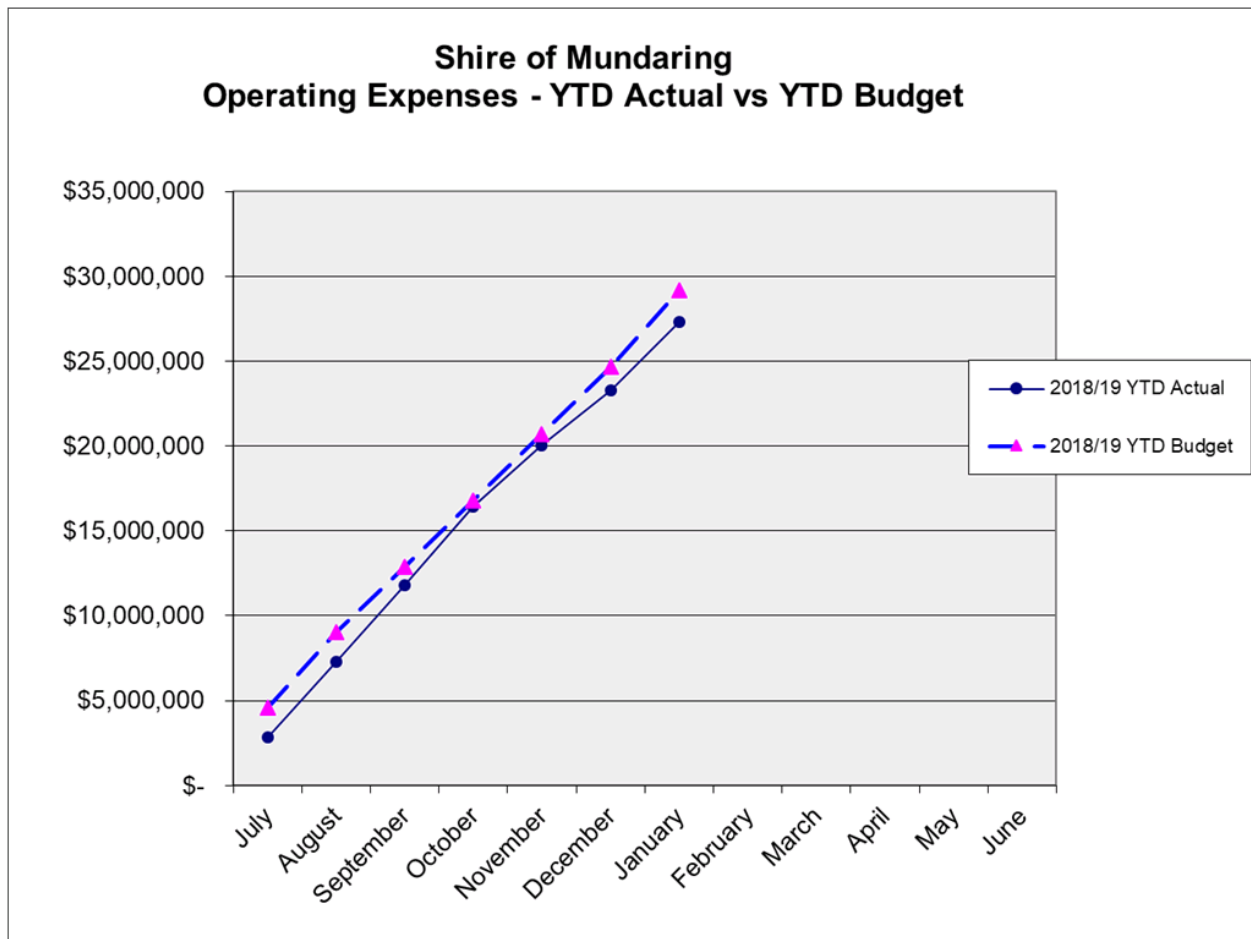
**Shire of Mundaring  
Statement of Financial Activity  
for period ending 31 January 2019**

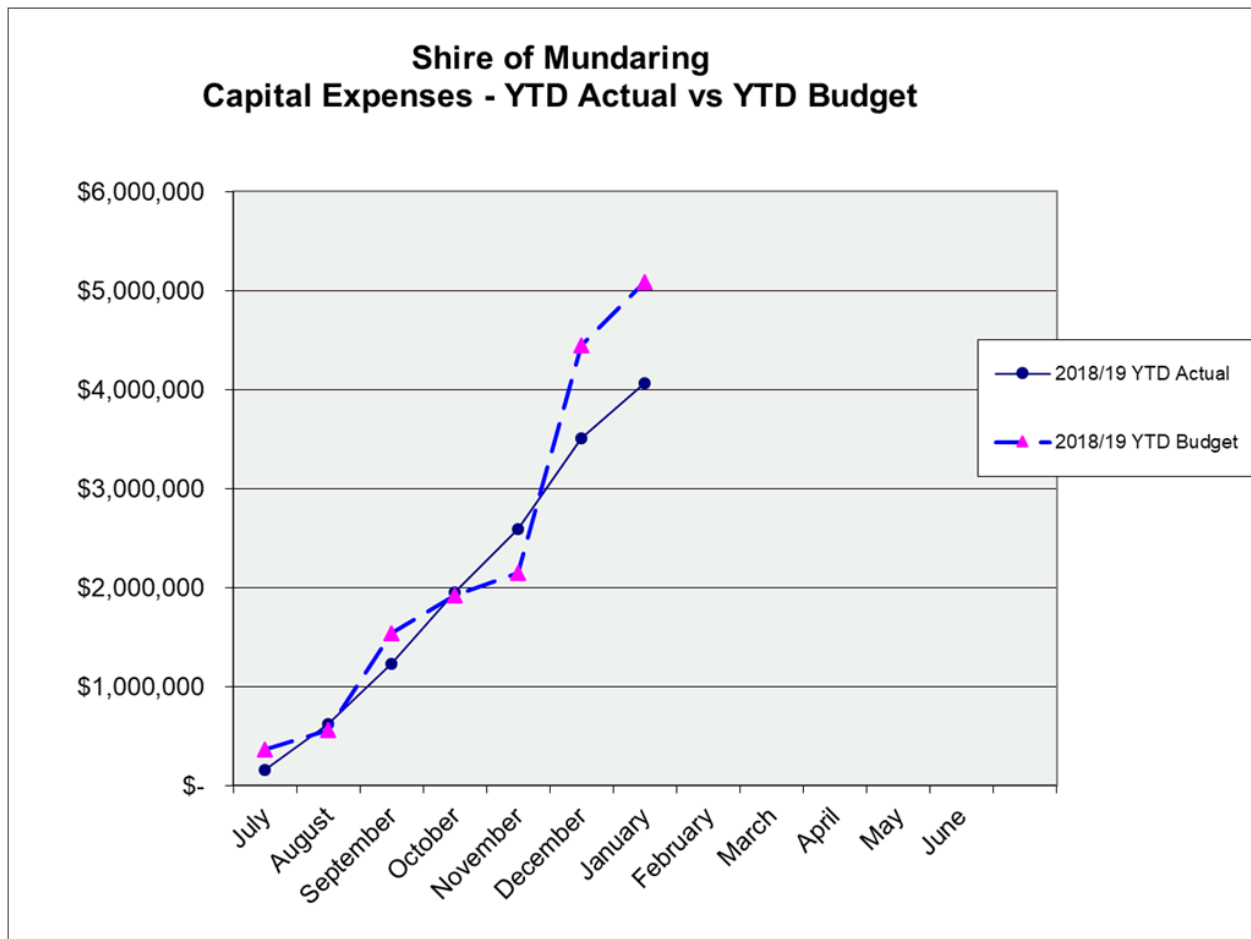
	2018/19 YTD Budget \$	2018/19 YTD Actuals \$	2018/19 BUDGET \$	YTD Variance \$	YTD Variance %
<b>Opening Funding Surplus/(Deficit)</b>	3,859,575	7,301,336	3,859,575	3,441,761	89.2%
<b>Revenue from operating activities</b>					
General Purpose Funding - Rates	28,101,911	27,216,223	28,160,287	(885,688)	-3.2%
General Purpose Funding - Other	1,669,620	1,288,375	3,127,042	(381,245)	-22.8%
Governance	174,841	111,289	242,345	(63,552)	-36.3%
Law, Order & Public Safety	310,727	325,102	469,200	14,375	4.6%
Health	40,818	66,522	55,700	25,704	63.0%
Education & Welfare	2,794,090	3,837,785	4,837,010	1,043,695	37.4%
Community Amenities	7,990,477	7,926,476	8,193,183	(64,001)	-0.8%
Recreation and Culture	832,311	822,638	2,179,070	(9,673)	-1.2%
Transport	313,881	60,105	657,101	(253,776)	-80.9%
Economic Services	193,774	180,913	332,185	(12,861)	-6.6%
Other Property and Services	1,143,246	296,456	1,342,400	(846,790)	-74.1%
<b>Total</b>	<b>43,565,696</b>	<b>42,131,882</b>	<b>49,595,523</b>		
<b>Expenditure from operating activities</b>					
General Purpose Funding	(381,816)	(367,161)	(650,773)	(14,655)	3.8%
Governance	(3,070,904)	(2,668,404)	(4,959,036)	(402,500)	13.1%
Law, Order & Public Safety	(1,503,603)	(1,449,354)	(2,483,616)	(54,249)	3.6%
Health	(425,486)	(405,205)	(690,177)	(20,281)	4.8%
Education & Welfare	(3,914,364)	(4,063,517)	(6,467,843)	149,153	-3.8%
Community Amenities	(5,699,791)	(4,918,836)	(9,743,248)	(780,955)	13.7%
Recreation and Culture	(5,991,073)	(6,183,864)	(10,333,111)	192,791	-3.2%
Transport	(6,538,938)	(6,476,788)	(11,356,639)	(62,150)	1.0%
Economic Services	(484,762)	(440,113)	(793,651)	(44,649)	9.2%
Other Property and Services	(1,160,883)	(307,358)	(1,726,895)	(853,525)	73.5%
<b>Total</b>	<b>(29,171,620)</b>	<b>(27,280,600)</b>	<b>(49,204,989)</b>		
<b>Operating activities excluded from rate setting</b>					
Depreciation on Assets	4,111,394	4,261,264	7,048,166	(149,870)	-3.6%
(Profit)/Loss on Disposal of Assets	(874,728)	1,416	(1,724,461)	(876,144)	100.2%
Deferred Rates Adjustment	0	28,887	0	(28,887)	0.0%
<b>Amount attributable to operating activities</b>	<b>17,630,742</b>	<b>19,142,849</b>	<b>5,714,239</b>		
<b>Investing Activities</b>					
Proceeds from Disposal of Assets	2,056,360	392,811	3,291,831	(1,663,549)	-80.9%
Grants and Contributions	868,097	935,567	1,928,858	67,470	7.8%
Purchase Property, Plant & Equipment	(2,139,811)	(1,227,206)	(2,503,142)	(912,605)	42.6%
Purchase Infrastructure	(2,946,432)	(2,835,403)	(5,139,138)	(111,029)	3.8%
<b>Amount attributable to investing activities</b>	<b>(2,161,786)</b>	<b>(2,734,231)</b>	<b>(2,421,591)</b>		
<b>Financing Activities</b>					
Repayment of Debentures	(353,108)	(400,315)	(605,330)	47,207	-13.4%
Transfers from Reserves	157,912	20,832	1,806,760	(137,080)	-86.8%
Transfers to Reserves	(2,074,571)	(265,954)	(6,716,149)	(1,808,617)	87.2%
<b>Amount attributable to financing activities</b>	<b>(2,269,767)</b>	<b>(645,438)</b>	<b>(5,514,719)</b>		
<b>Closing Funding Surplus/(Deficit)</b>	<b>17,058,764</b>	<b>23,064,516</b>	<b>1,637,504</b>		

<b>NET CURRENT ASSETS- BUDGET SURPLUS/(DEFICIT)</b>		
	<b>Actual 31 January 2018</b>	<b>Actual 31 January 2019</b>
<b>CURRENT ASSETS</b>		
Rates & Sanitation Debtors	8,000,236	8,415,269
Debtors	444,860	501,256
<b>TOTAL RECEIVABLES - CURRENT</b>	<b>8,445,096</b>	<b>8,916,525</b>
<b>STOCK ON HAND</b>	<b>94,863</b>	<b>87,130</b>
<b>CASH ASSETS</b>		
Municipal	18,181,114	19,424,263
Restricted Cash	17,951,407	19,466,126
<b>Total Bank Accounts</b>	<b>36,132,520</b>	<b>38,890,389</b>
<b>TOTAL CURRENT ASSETS</b>	<b>44,672,479</b>	<b>47,894,044</b>
<b>CURRENT LIABILITIES</b>		
Creditors	(2,070,891)	(2,082,879)
Borrowings - Current Portion	(577,065)	(605,330)
Provisions	(3,278,582)	(3,280,522)
	<b>(5,926,538)</b>	<b>(5,968,731)</b>
<b>NET CURRENT ASSETS</b>	<b>38,745,941</b>	<b>41,925,313</b>
Less Reserve Funds	<b>(17,951,407)</b>	<b>(19,466,126)</b>
Add Current Loan Liability	<b>577,065</b>	<b>605,330</b>
<b>CLOSING BUDGET SURPLUS/(DEFICIT)</b>	<b>21,371,600</b>	<b>23,064,516</b>











Explanation of Material Variances				
The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.				
The material variance for revenue adopted by Council for the 2018/19 year is \$50,000 or 10% whichever is the greater.				
The material variance for expenses adopted by Council for the 2018/19 year is \$100,000 or 10% whichever is the greater.				
Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
Opening Funding Surplus/(Deficit)	3,441,761	89%	Permanent	1) The advance payment by the Western Australian Local Government Grants Commission (WALGGC) of 50% of the Shire's 2018/19 allocation for the General Purpose Grant and united Roads Grant. An amount of \$1,221,161 was received on 22 June 2018. Whilst this amount increases the Shire's closing budget surplus for 2017/18, the revenue the Shire budgeted to receive in 2018/19 will according be reduced by this amount (the full amount was budgeted to be received in 2018/19). This is a forecast adjustment in the mid-year budget review for 2018-19. 2) A difference of \$1,583,761 between what was forecast (\$7,395,071) to be spent on infrastructure capital projects in 2017/18 and what was actually (\$5,811,310) spent on these projects. The unspent amount on these incomplete projects carried over to 2018/19 is a forecast adjustment in terms of unbudgeted expenditure in the mid-year budget review for 2018/19.
<b>Revenue from operating activities</b>				
General Purpose Funding - Rates	(885,688)	(3.2%)	Timing	Impact of rates of \$976,316 received in advance as at 30/6/2018. Impact will self adjust when 30/6/2019 rates are finalised i.e. when rates received in advance for 18/19 are accounted for.
General Purpose Funding - Other	(381,245)	(22.8%)	Permanent	Impact of receiving 50% of 2018/19 allocation of FAGs from Grant Commission as an advance payment in June 2018. Off-set by point 1 above under "Opening Funding Surplus/(Deficit)". Forecast adjusted in mid-year review.
Governance	(63,552)	(36.3%)	Timing	Reimbursement of Long Service Leave Liability from other local governments - impact \$16,399. Sundry income \$14,859 less than YTD budget. Forecast reduced by \$15,000 in mid-year budget review.
Law, Order & Public Safety	14,375	4.6%		Within Variance threshold
Health	25,704	63.0%	Permanent	Income from health fees and charges is greater than anticipated. Forecast adjusted by \$9000 in mid-year budget review.
Education & Welfare	1,043,695	37.4%	Timing	Timing of grant funding for Children Services Middle Swan - impact \$167,469. Timing of child care benefit subsidies - impact \$564,469. Fees and Charges Midvale Childcare Centre - Impact \$126,764. Grant Funding Midvale Hub - Impact \$79,554.
Community Amenities	(64,001)	(0.8%)	Permanent	Town Planning fees and charges income \$52,830 less than YTD budget. Year end forecast reduced by \$72,000 in mid-year budget review.
Recreation and Culture	(9,673)	(1.2%)		Within Variance threshold
Transport	(253,776)	(80.9%)	Permanent	Contributions Income for Parks - Impact \$296,500. Year end forecast reduced by \$203,709 in mid-year budget review.
Economic Services	(12,861)	(6.6%)		Within Variance threshold
Other Property and Services	(846,790)	(74.1%)	Permanent	Land Sales have not occurred as budgeted for YTD therefore there has no profit on sale recognised. Impact \$860,000. There is also a decrease of \$725,000 in the mid-year budget review forecast revenue from profit on the disposal of assets. This reflects updated valuations that have been undertaken on Shire land that is currently on the market

<b>Expenditure from operating activities</b>				
General Purpose Funding	(14,655)	3.8%		Within Variance threshold
Governance	(402,500)	13.1%	Timing	YTD IT operating costs being \$182,191 less than YTD budget. No permanent saving identified. YTD Budget of \$35,000 for internal audits has not been spent. YTD expenditure for organisational training is \$21,696 less than YTD budget. YTD expenditure for maintenance and operating costs for administration building are \$31,740 less than YTD budget. No Saving identified.
Law, Order & Public Safety	(54,249)	3.6%		Within Variance threshold
Health	(20,281)	4.8%		Within Variance threshold
Education & Welfare	149,153	(3.8%)	Timing	Childcare Care Giver Subsidy Expenses - Impact \$484,186. Offset by corresponding revenue.
Community Amenities	(780,955)	13.7%	Permanent	Various YTD expenses for waste management \$676,785 less than YTD budget - primarily due to timing of contractor invoices. There has also been lower than anticipated volumes relating to bulk collection and disposal to Redhill resulting in a reduction of \$101,000 to the year end forecast for expenses in the mid-year budget review.
Recreation and Culture	192,791	(3.2%)	Permanent	Mundaring Art Centre Grant was inadvertently budgeted to be paid over a period of 12 months. The Grant was paid in one instalment in July - Impact \$65,958. YTD expenses on maintenance of parks, gardens and reserves - impact \$91,252. Budgeted Depreciation on Buildings under estimated - impact \$133,816. Year end forecast adjusted by \$165,950 in mid-year budget review. A forecast saving of \$89,700 in expenses relating to the delivery of the Shire's Youth services. This reflects Council's decision in June to change the service delivery model.
Transport	(62,150)	1.0%		Within Variance threshold
Economic Services	(44,649)	9.2%		Within Variance threshold
Other Property and Services	(853,525)	73.5%	Timing	Impact of the pre-allocation of engineering overheads - Impact \$821,604.

<b>Operating activities excluded from rate setting</b>				
Depreciation on Assets	(149,870)	(3.6%)	Permanent	Budgeted Depreciation on Buildings under estimated - impact \$133,816. Year end forecast adjusted by \$165,950 in mid-year budget review.
(Profit)/Loss on Disposal of Assets	(876,144)	100.2%	Permanent	Land Sales have not occurred as budgeted for YTD therefore there has no profit on sale recognised. Impact \$860,000. There is also a decrease of \$725,000 in the mid-year budget review forecast revenue from profit on the disposal of assets. This reflects updated valuations that have been undertaken on Shire land that is currently on the market for sale.
<b>Investing Activities</b>				
Proceeds from Disposal of Assets	(1,663,549)	(80.9%)	Permanent	Land Sales have not occurred as budgeted for YTD therefore there are no proceeds from sale recognised. Impact \$1.5 million. A decrease of \$725,000 in the forecast revenue for proceeds from the sale of Shire land. This reflects updated valuations that have been undertaken on Shire land that is currently on the market for sale
Grants and Contributions	67,470	7.8%	Permanent	\$97,567 in additional State Government Road Funding was received that was not anticipated in the budget. Year end forecast has been adjusted accordingly.
Purchase Property, Plant & Equipment	(912,605)	42.6%	Permanent	Actual YTD costs associated with plant and vehicle replacement are less than the YTD budget due to the timing of purchasing (no savings) . Impact \$514,360. A forecast reduction of \$632,000 in funding and purchase of replacement of Bush Fire Brigade Vehicles as the Department of Fire and Emergency Services (DFES) program for replacing vehicles has been delayed
Purchase Infrastructure	(111,029)	3.8%	Timing	Expenditure on multiple Infrastructure projects less than YTD budget.
<b>Financing Activities</b>				
Repayment of Debentures	47,207	(13.4%)	Timing	February loan repayments paid in January
Transfers from Reserves	(137,080)	(86.8%)	Timing	YTD transfers from LSL Reserve less than YTD Budget.
Transfers to Reserves	(1,808,617)	87.2%	Timing	Land Sales have not occurred as budgeted for YTD therefore there are no proceeds from sale to transfer to the Capital Investment Reserve. Impact \$1.5 million. A forecast decrease of \$725,000 in transfers to the Capital Investment Reserve. The proceeds from land sales are transferred into this reserve and this reduction reflects updated valuations that have been undertaken on Shire land that is currently on the market for sale.

**SHIRE OF MUNDARING**  
**INVESTMENT SUMMARY as at 31 January 2019**

**MUNICIPAL FUNDS**

		Amount Invested	Interest Rate	Period of Investment	Investment Date	Maturity Date
<u>Unrestricted Use Funds</u>						
1	Bendigo Investment Account (on Call)	5,411,245	1.40%	N/A	N/A	N/A
129	NAB	2,624,950	2.66%	272 days	21-Aug-18	20-May-19
132	Suncorp Bank	5,139,784	2.65%	180 days	10-Oct-18	8-Apr-19
136	BankWest	3,000,000	2.75%	271 days	29-Aug-18	27-May-19
139	Westpac	1,500,000	2.62%	182 days	30-Aug-18	28-Feb-19
140	Bendigo	1,500,000	2.60%	180 days	30-Aug-18	26-Feb-19
<b>Total</b>		<b>19,175,979</b>				

**RESERVE FUNDS**

2	Bendigo Investment Account (on Call)	3,181,194	1.40%	N/A	N/A	N/A
60A	Bendigo	1,459,710	2.70%	365 days	25-Sep-18	25-Sep-19
107	ANZ	2,445,779	2.45%	365 days	30-Jul-18	30-Jul-19
108	ANZ	1,846,923	2.35%	365 days	17-Jan-19	17-Jan-20
127	NAB	3,744,144	2.75%	367 days	9-Nov-18	11-Nov-19
128	Westpac	4,788,376	2.60%	182 days	19-Oct-18	19-Apr-19
141	Barwest	2,000,000	2.75%	272 days	5-Sep-18	4-Jun-19
<b>Total</b>		<b>19,466,126.25</b>				

**TOTAL MUNI / RESERVE INVESTMENTS** **\$38,642,105**

**TRUST FUNDS**

Road Construction/POS Funds

3	Bendigo Investment Account (on Call)	\$1,309,996	1.40%	N/A	N/A	N/A
58	BankWest	\$1,468,291	2.65%	272 days	29-May-18	25-Feb-19
98	BankWest	\$1,283,545	2.80%	273 days	1-Aug-18	1-May-19
99	BankWest	\$1,293,036	2.72%	273 days	31-Oct-18	31-Jul-19
<b>TOTAL TRUST INVESTMENTS</b>		<b>5,354,867.02</b>				

## 10.6 List of Payments made during January 2019

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<b>File Code</b>	FI.RPT 1
<b>Author</b>	Andrea Douglas, PA to Director Corporate Services
<b>Senior Employee</b>	Paul O'Connor, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Payments Between Meetings January 2019

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### SUMMARY

A list of accounts paid from the Municipal Fund or Trust Fund under the Chief Executive Officer's delegated authority for the month of January 2019 is presented to Council for noting.

### BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Shire's Municipal and Trust Funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented.

### STATUTORY / LEGAL IMPLICATIONS

*Regulation 13 of the Local Government (Financial Management) Regulations 1996* stipulates the requirements for presenting to Council the monthly list of accounts paid.

### POLICY IMPLICATIONS

AS-04 Purchasing Policy

### FINANCIAL IMPLICATIONS

All payments have been made in accordance with the approved budget and provide for the effective and timely payment of the Shire's contractors and other creditors.

### STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.1 – A fiscally responsible Shire that prioritises spending appropriately

Strategy 1.1.1 – Prudently consider resource allocation

## SUSTAINABILITY IMPLICATIONS

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

## RISK IMPLICATIONS

<b>Risk:</b> Payments are not monitored against approved budget and delegation.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The monthly list of payments provides an open and transparent record of payments made under the CEO's approved delegation.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

Nil

## VOTING REQUIREMENT

Simple Majority

<b>COUNCIL DECISION RECOMMENDATION</b>			<b>C14.03.19</b>
Moved by	Cr Jones	Seconded by	Cr Jeans

That Council notes the list of payments made during January 2019 (**Attachment 1**).

## CARRIED 12/0

**For:** Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Lavell, Cr Green, Cr Russell, Cr Brennan and Cr Martin

**Against:** Nil

**PAYMENTS BETWEEN MEETINGS**

In compliance with *Regulation 13 of the Local Government (Financial Management) Regulations 1996* (as amended) a list of accounts paid since the last such list was prepared is to be presented to the next Ordinary Meeting of Council and included in the minutes of that meeting.

The attached schedule of accounts paid is for the period made during December 2018 totalling \$ **4,405,272.73** be received by Council covers:

- Municipal Cheques 200282 – 200288;
- Electronic Funds Transfers; and
- Trust Fund Cheques 400571 – 400580

**Schedule of Accounts:**

	<b>Amounts</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>
<b>MUNICIPAL ACCOUNT</b>		
MUNICIPAL CHEQUE PAYMENTS	76,467.47	
EFT PAYMENTS	3,204,502.93	
EFT PAYROLL PAYMENTS	1,034,092.57	
NATIONAL AUSTRALIA BANK (NAB PURCHASE CARD)	24,430.36	
FLEETCARE FUEL PAYMENTS	4,394.76	
COMMONWEALTH BANK BPOINT FEES	714.82	
BENDIGO MERCHANT BANK FEES	3,171.56	
BENDIGO DIRECT DEBIT FEES	306.87	
HP FINANCIAL SERVICES - EQUIPMENT LEASE	24,379.30	
KONICA MINOLTA – EQUIPMENT LEASE	152.66	
KONICA MINOLTA – PRINTER LEASE	3,267.00	
EZIDEBIT BANK FEES	129.36	
PUMA FUEL	149.63	
FINES ENFORCEMENT REGISTRY (FER) FEES	571.50	
<b>TOTAL MUNICIPAL ACCOUNT</b>		<b>4,376,730.79</b>
<b>TRUST ACCOUNT</b>		<b>28,541.94</b>
<b>TOTAL ALL SCHEDULES</b>		<b>4,405,272.73</b>

Payee	Cheque No	Date	Details	Sub Total	Total
Shire of Mundaring - Municipal Fund	Account : 633-000 158416347				
Cheque Details					
Shire of Mundaring	00200282	04/01/2019	REIMBURSEMENT OF PETTY CASH - ADMIN		\$550.35
	PETTY CASH	03/01/2019	REIMBURSEMENT OF PETTY CASH - ADMIN	\$550.35	
Water Corporation	00200283	10/01/2019	WATER RATES & FEES		\$5,407.72
	9022934067-001	08/01/2019	WATER WORKS BRAXAN STREET	\$4,013.83	
	9022934067-0002	08/01/2019	WATER WORKS BRAXAN STREET	\$1,393.89	
Shire of Mundaring	00200284	22/01/2019	PETTY CASH REIMBURSEMENT - LAKES		\$556.15
	PETTY CASH	17/01/2019	PETTY CASH REIMBURSEMENT - LAKES	\$69.15	
	PETTY CASH	17/01/2019	PETTY CASH REIMBURSEMENT- BOYA	\$487.00	
Shire of Mundaring	00200285	22/01/2019	TRADE IN OF P2429 - 032 MDG		\$69,000.00
	TRADE IN	17/01/2019	TRADE IN OF P2429 - 032 MDG	\$69,000.00	
Shire of Mundaring	00200286	25/01/2019	REIMBURSEMENT OF PETTY CASH - ADMIN		\$688.05
	PETTY CASH	25/01/2019	REIMBURSEMENT OF PETTY CASH - ADMIN	\$688.05	
Department of Transport	00200287	29/01/2019	VEHICLE LICENSES		\$121.20
	AR394REGO	25/01/2019	BOAT REGISTRATION	\$121.20	
West Australian Newspapers Ltd	00200288	29/01/2019	NEWSPAPER SUBSCRIPTION		\$144.00
	00156950	15/01/2019	NEWSPAPER SUBSCRIPTION	\$144.00	
			Total Confirmation Cheques		\$76,467.47
Electronic Funds Transfer					
PayClear Services Pty Ltd (Superchoice)	2192.12516-01	02/01/2019	SUPERANNUATION-DEC2018-1		\$191,339.68
	Dec2018-1	02/01/2019	SUPERANNUATION-DEC2018-1	\$133,562.13	
	Dec2018-10	02/01/2019	SUPERANNUATION-DEC2018-10	\$952.96	
	Dec2018-12	02/01/2019	SUPERANNUATION-DEC2018-12	\$2,172.59	
	Dec2018-13	02/01/2019	SUPERANNUATION-DEC2018-13	\$6,740.07	
	Dec2018-18	02/01/2019	SUPERANNUATION-DEC2018-18	\$2,388.38	
	Dec2018-19	02/01/2019	SUPERANNUATION-DEC2018-19	\$407.56	
	Dec2018-20	02/01/2019	SUPERANNUATION-DEC2018-20	\$390.38	
	Dec2018-22	02/01/2019	SUPERANNUATION-DEC2018-22	\$787.88	
	Dec2018-23	02/01/2019	SUPERANNUATION-DEC2018-23	\$1,476.07	
	Dec2018-24	02/01/2019	SUPERANNUATION-DEC2018-24	\$948.09	
	Dec2018-26	02/01/2019	SUPERANNUATION-DEC2018-26	\$1,093.28	
	Dec2018-27	02/01/2019	SUPERANNUATION-DEC2018-27	\$1,568.72	
	Dec2018-3	02/01/2019	SUPERANNUATION-DEC2018-3	\$770.37	
	Dec2018-30	02/01/2019	SUPERANNUATION-DEC2018-30	\$918.70	
	Dec2018-32	02/01/2019	SUPERANNUATION-DEC2018-32	\$1,113.01	
	Dec2018-33	02/01/2019	SUPERANNUATION-DEC2018-33	\$1,321.04	
	Dec2018-34	02/01/2019	SUPERANNUATION-DEC2018-34	\$94.94	
	Dec2018-35	02/01/2019	SUPERANNUATION-DEC2018-35	\$450.50	
	Dec2018-37	02/01/2019	SUPERANNUATION-DEC2018-37	\$802.88	
	Dec2018-38	02/01/2019	SUPERANNUATION-DEC2018-38	\$421.38	
	Dec2018-4	02/01/2019	SUPERANNUATION-DEC2018-4	\$1,552.40	
	Dec2018-40	02/01/2019	SUPERANNUATION-DEC2018-40	\$1,668.10	
	Dec2018-42	02/01/2019	SUPERANNUATION-DEC2018-42	\$912.74	
	Dec2018-46	02/01/2019	SUPERANNUATION-DEC2018-46	\$167.86	
	Dec2018-47	02/01/2019	SUPERANNUATION-DEC2018-47	\$1,714.22	
	Dec2018-48	02/01/2019	SUPERANNUATION-DEC2018-48	\$527.54	
	Dec2018-49	02/01/2019	SUPERANNUATION-DEC2018-49	\$394.36	
	Dec2018-50	02/01/2019	SUPERANNUATION-DEC2018-50	\$580.48	
	Dec2018-52	02/01/2019	SUPERANNUATION-DEC2018-52	\$505.18	
	Dec2018-53	02/01/2019	SUPERANNUATION-DEC2018-53	\$1,042.26	
	Dec2018-54	02/01/2019	SUPERANNUATION-DEC2018-54	\$269.57	
	Dec2018-55	02/01/2019	SUPERANNUATION-DEC2018-55	\$1,859.52	
	Dec2018-56	02/01/2019	SUPERANNUATION-DEC2018-56	\$505.18	



Payee	Cheque No	Date	Details	Sub Total	Total
	Dec2018-57	02/01/2019	SUPERANNUATION-DEC2018-57	\$162.42	
	Dec2018-58	02/01/2019	SUPERANNUATION-DEC2018-58	\$13.90	
	Dec2018-6	02/01/2019	SUPERANNUATION-DEC2018-6	\$1,684.85	
	Dec2018-7	02/01/2019	SUPERANNUATION-DEC2018-7	\$2,154.06	
	Dec2018-8	02/01/2019	SUPERANNUATION-DEC2018-8	\$17,116.44	
	Dec2018-9	02/01/2019	SUPERANNUATION-DEC2018-9	\$127.67	
<b>Telstra SNP Monitoring Pty Ltd</b>	<b>2194.11017-01</b>	<b>07/01/2019</b>	<b>ALARM MONITORING</b>		<b>\$593.23</b>
	SP107645	21/12/2018	ROUTINE SERVICE	\$593.23	
<b>Nosh Catering</b>	<b>2194.11020-01</b>	<b>07/01/2019</b>	<b>CATERING</b>		<b>\$1,870.00</b>
	118324	19/12/2018	CATERING - ORDINARY COUNCIL MEETING 11/12/18	\$935.00	
	117689	03/01/2019	CATERING	\$935.00	
<b>Frontline Fire &amp; Rescue Equipment</b>	<b>2194.11135-01</b>	<b>07/01/2019</b>	<b>EQUIPMENT PURCHASES</b>		<b>\$164.67</b>
	62593	19/12/2018	EQUIPMENT PURCHASES	\$164.67	
<b>Learning Seat Pty Ltd</b>	<b>2194.11326-01</b>	<b>07/01/2019</b>	<b>SUBSCRIPTION</b>		<b>\$1,405.82</b>
	19800125	18/12/2018	SUBSCRIPTION	\$1,405.82	
<b>S and I Services (Sneska Ilikj T/A)</b>	<b>2194.11452-01</b>	<b>07/01/2019</b>	<b>CLEANING</b>		<b>\$280.00</b>
	132	03/01/2019	CLEANING	\$280.00	
<b>Swan Valley Fresh (Vendor Management Solutions PtyLtd T/A)</b>	<b>2194.11474-01</b>	<b>07/01/2019</b>	<b>KIOSK SUPPLIES</b>		<b>\$315.61</b>
	00021702	03/01/2019	KIOSK SUPPLIES	\$166.03	
	00021746	03/01/2019	KIOSK SUPPLIES	\$84.60	
	00021733	03/01/2019	KIOSK SUPPLIES	\$64.98	
<b>Cirrus Networks Pty Ltd</b>	<b>2194.11724-01</b>	<b>07/01/2019</b>	<b>SOFTWARE LICENSE</b>		<b>\$9,323.82</b>
	INV-007144	20/12/2018	CISCO SMARTNET LICENSE	\$9,323.82	
<b>Perfect Storm Duo</b>	<b>2194.11779-01</b>	<b>07/01/2019</b>	<b>ENTERTAINMENT</b>		<b>\$300.00</b>
	63	03/01/2019	ENTERTAINMENT AT HUB	\$300.00	
<b>The Stationery Co (C Willis &amp; D J Willis T/A)</b>	<b>2194.11953-01</b>	<b>07/01/2019</b>	<b>STATIONERY</b>		<b>\$56.70</b>
	155945	18/12/2018	STATIONERY	\$56.70	
<b>Department of Human Services - Child Support</b>	<b>2194.12-01</b>	<b>07/01/2019</b>	<b>CHILD SUPPORT PAYMENT</b>		<b>\$141.44</b>
	PY02-13-CHILD SU	23/12/2018	CHILD SUPPORT PAYMENT	\$141.44	
<b>Biobean Coffee Pty Ltd</b>	<b>2194.12185-01</b>	<b>07/01/2019</b>	<b>KIOSK SUPPLIES</b>		<b>\$191.00</b>
	00008345	18/12/2018	KIOSK SUPPLIES	\$191.00	
<b>IE Marketing</b>	<b>2194.12246-01</b>	<b>07/01/2019</b>	<b>MARKETING CONSULTING SERVICES</b>		<b>\$6,470.00</b>
	15/18-19	19/12/2018	IMPLEMENTATION OF ENGAGE MUNDARING	\$6,470.00	
<b>Eastern Hills Bakery</b>	<b>2194.12312-01</b>	<b>07/01/2019</b>	<b>CATERING</b>		<b>\$52.00</b>
	17	03/01/2019	CATERING	\$52.00	
<b>MBC Trees and Bobcat</b>	<b>2194.12336-01</b>	<b>07/01/2019</b>	<b>EARTHWORKS</b>		<b>\$1,705.00</b>
	621-2018	04/01/2019	FIRE PREPARATION CLEANUP	\$1,705.00	
<b>The Artisan Mundaring</b>	<b>2194.12363-01</b>	<b>07/01/2019</b>	<b>CATERING</b>		<b>\$167.34</b>
	75	18/12/2018	KIOSK SUPPLIES	\$117.74	
	74	19/12/2018	CATERING	\$39.60	
<b>Mint Civil T/A Kalamunda Sweeping</b>	<b>2194.12388-01</b>	<b>07/01/2019</b>	<b>STREET SWEEPING</b>		<b>\$3,582.25</b>
	M 2104	19/12/2018	STREET SWEEPING	\$3,582.25	
<b>Advance Scanning Services</b>	<b>2194.12415-01</b>	<b>07/01/2019</b>	<b>SERVICE LOCATION</b>		<b>\$819.50</b>
	20163155	20/12/2018	CHIDLOW OVAL - LOCATION OF TELSTRA SERVICES	\$819.50	

Payee	Cheque No	Date	Details	Sub Total	Total
The Shed Company Mundaring (DT & TG Edwards Partnership)	2194.12674-01	07/01/2019	SHED CONSTRUCTION		\$9,255.00
	TMUN180099-2	04/01/2019	TRUCK BAY SHED FOR DEPOT	\$9,255.00	
Ausco Modular Pty Ltd	2194.12715-01	07/01/2019	PORTABLE BUILDINGS		\$8,081.92
	1111888	13/12/2018	PORTABLE ABLUTION BLOCK - LAKE LESCHENAUTIA	\$8,081.92	
Darlington Ventures Pty Ltd	2194.12729-01	07/01/2019	ENTERTAINMENT		\$130.00
	INV-0124	03/01/2019	ENTERTAINMENT - CELEBRATING COMMUNITY	\$130.00	
Shire of Mundaring	2194.13-01	07/01/2019	PAYROLL DEDUCTION		\$4,946.61
	PY02-13-Private	23/12/2018	PAYROLL DEDUCTION	\$147.00	
	PY02-13-Buy Addi	23/12/2018	PAYROLL DEDUCTION	\$430.59	
	PY01-13-Private	23/12/2018	PAYROLL DEDUCTION	\$441.00	
	PY01-13-Child Ca	23/12/2018	PAYROLL DEDUCTION	\$1,448.56	
	PY01-13-Buy Addi	23/12/2018	PAYROLL DEDUCTION	\$682.74	
	PY01-13-Novated	23/12/2018	PAYROLL DEDUCTION	\$971.72	
	PY01-13-Novated	23/12/2018	PAYROLL DEDUCTION	\$825.00	
BOC Ltd	2194.135-01	07/01/2019	CYLINDER RENTAL		\$12.12
	4021359811	03/01/2019	MEDICAL OXYGEN	\$12.12	
Dial A Nappy & Busiclean	2194.1521-01	07/01/2019	CLEANING CONSUMABLES		\$928.00
	INV-9685	03/01/2019	CLEANING CONSUMABLES	\$82.00	
	INV-9671	03/01/2019	CLEANING CONSUMABLES	\$846.00	
Covs Parts Pty Ltd	2194.199-01	07/01/2019	PARTS		\$726.57
	1610134278	18/12/2018	PARTS	\$83.86	
	1610134989	18/12/2018	PARTS	\$136.71	
	1610134847	19/12/2018	PUMP	\$506.00	
Deputy Commissioner of Taxation	2194.215-01	07/01/2019	TAXATION		\$147,296.00
	PY02-13-Deputy C	23/12/2018	PAYROLL DEDUCTION	\$24,615.00	
	PY01-13-Deputy C	23/12/2018	PAYROLL DEDUCTION	\$122,681.00	
Stewart & Heaton Clothing Co	2194.2625-01	07/01/2019	UNIFORMS		\$774.37
	SIN-2971619	18/12/2018	UNIFORMS	\$97.58	
	SIN-2971433	18/12/2018	UNIFORMS	\$228.56	
	SIN-2971687	18/12/2018	UNIFORMS	\$171.81	
	SIN-2972863	18/12/2018	UNIFORMS	\$5.98	
	SIN-2972860	18/12/2018	UNIFORMS	\$5.98	
	SIN-2972862	18/12/2018	UNIFORMS	\$11.97	
	SIN-2972865	18/12/2018	UNIFORMS	\$5.98	
	SIN-2972836	18/12/2018	UNIFORMS	\$11.97	
	SIN-2972866	18/12/2018	UNIFORMS	\$5.98	
	SIN-2971435	04/01/2019	UNIFORMS	\$228.56	
Du Clene Pty Ltd	2194.2737-01	07/01/2019	CLEANING		\$146.05
	00009248	03/01/2019	CLEANING	\$146.05	
Hills Seafood Supplies	2194.2741-01	07/01/2019	KIOSK SUPPLIES		\$1,043.02
	60215	03/01/2019	KIOSK SUPPLIES	\$592.79	
	60360	03/01/2019	KIOSK SUPPLIES	\$450.23	
Winc Australia Pty Limited	2194.280-01	07/01/2019	STATIONERY		\$832.69
	9026189504	19/12/2018	STATIONERY	\$832.69	
Landgate	2194.314-01	07/01/2019	TITLE SEARCHES		\$656.72
	344600-10000974	19/12/2018	INTERIM VALUATIONS	\$656.72	
Quick Corporate Australia	2194.3445-01	07/01/2019	STATIONERY		\$182.19
	SIN-01035241	19/12/2018	STATIONERY	\$182.19	

Payee	Cheque No	Date	Details	Sub Total	Total
Courier Australia	2194.375-01	07/01/2019	COURIER SERVICES		\$39.15
	0370	04/01/2019	COURIER SERVICES	\$39.15	
Mundaring Electrical Contracting Service	2194.381-01	07/01/2019	ELECTRICAL SERVICES		\$198.00
	6814	03/01/2019	ELECTRICAL SERVICES	\$198.00	
Health Insurance Fund of WA	2194.4-01	07/01/2019	PAYROLL DEDUCTION		\$1,138.95
	PY01-13-HIF	23/12/2018	PAYROLL DEDUCTION	\$1,138.95	
Advance Press (2013) Pty Ltd	2194.4162-01	07/01/2019	PRINTING		\$1,144.00
	130369	03/01/2019	PRINTING - COMMUNITY GRANT AND VOLUNTEER BROCHURES	\$1,144.00	
Pure Air Filters	2194.4749-01	07/01/2019	PARTS		\$165.00
	00011171	19/12/2018	PARTS	\$165.00	
Shire of Mundaring - Lotto Club	2194.5719-01	07/01/2019	PAYROLL DEDUCTION		\$271.60
	PY02-13-STAFF LO	23/12/2018	PAYROLL DEDUCTION	\$13.58	
	PY01-13-STAFF LO	23/12/2018	PAYROLL DEDUCTION	\$258.02	
Shire of Mundaring - Social Club	2194.6-01	07/01/2019	PAYROLL DEDUCTION		\$170.00
	PY02-13-MUNDARIN	23/12/2018	PAYROLL DEDUCTION	\$2.00	
	PY01-13-MUNDARIN	23/12/2018	PAYROLL DEDUCTION	\$168.00	
Australian Training Management	2194.6423-01	07/01/2019	STAFF TRAINING		\$1,287.00
	00013726	19/12/2018	STAFF TRAINING	\$1,287.00	
The Watershed Water Systems	2194.68-01	07/01/2019	RETICULATION PARTS		\$5,089.04
	10171703	13/12/2018	RETICULATION PARTS	\$187.30	
	10171747	13/12/2018	RETICULATION PARTS	\$1,393.74	
	10171791	13/12/2018	RETICULATION PARTS	\$715.00	
	10171790	13/12/2018	RETICULATION PARTS	\$1,508.00	
	10171677	19/12/2018	RETICULATION PARTS	\$1,285.00	
Australian Services Union	2194.7-01	07/01/2019	PAYROLL DEDUCTION		\$181.30
	PY02-13-AUSTRALI	23/12/2018	PAYROLL DEDUCTION	\$155.40	
	PY01-13-AUSTRALI	23/12/2018	PAYROLL DEDUCTION	\$25.90	
Sealanes	2194.7633-01	07/01/2019	BOTTLED WATER		\$507.00
	F5665055	19/12/2018	BOTTLED WATER FOR BRIGADES	\$507.00	
ABM Landscaping	2194.7820-01	07/01/2019	LANDSCAPE MAINTENANCE		\$528.00
	INV-3711	04/01/2019	LANDSCAPE MAINTENANCE	\$528.00	
Bunnings Group Limited	2194.80-01	07/01/2019	HARDWARE		\$300.63
	2180/01665199	18/12/2018	HARDWARE	\$48.75	
	2180/01664417	18/12/2018	HARDWARE	\$176.54	
	2180/01664037	19/12/2018	HARDWARE	\$75.34	
LGRCEU	2194.8-01	07/01/2019	PAYROLL DEDUCTION		\$61.50
	PY02-13-LGRCEU	23/12/2018	PAYROLL DEDUCTION	\$61.50	
Austral Mercantile Collections Pty Ltd	2194.8137-01	07/01/2019	DEBT COLLECTION FEES		\$9.20
	86861	07/01/2019	DEBT COLLECTION FEES	\$9.20	
Kerbdoctor	2194.8151-01	07/01/2019	KERBING		\$1,267.20
	20181359	13/12/2018	KERBING - VARIOUS LOCATIONS	\$1,267.20	
E Fire & Safety	2194.8275-01	07/01/2019	FIRE SAFETY EQUIPMENT		\$236.50
	00230235	20/12/2018	SUPPLY OF DEPOT VEHICLE FIRE EXTINGUISHERS	\$236.50	
Brownes Foods Operations Pty Ltd	2194.8611-01	07/01/2019	KIOSK SUPPLIES		\$274.28
	14626393	04/01/2019	KIOSK SUPPLIES	\$274.28	

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Sign Supermarket	2194.904-01	07/01/2019	SIGNS		\$1,650.00
	18138	03/01/2019	BANNERS FOR CINEMA UNDER STARLIGHT	\$1,650.00	
Jehovah Witnesses Mt Helena	2195.12761-01	07/01/2019	CROSSOVER CONTRIBUTION		\$565.00
	CROSSOVER	03/01/2019	CROSSOVER CONTRIBUTION	\$565.00	
Synergy	2195.174-01	07/01/2019	ELECTRICITY		\$26,864.05
	5145475816	04/01/2019	ELECTRICITY	\$3,065.60	
	5176146213	04/01/2019	ELECTRICITY	\$268.20	
	3671966720	04/01/2019	ELECTRICITY	\$9,180.45	
	5185501927	04/01/2019	ELECTRICITY	\$1,733.55	
	5603941927	04/01/2019	ELECTRICITY	\$2,211.85	
	1808368323	04/01/2019	ELECTRICITY	\$4,352.55	
	2686554727	04/01/2019	ELECTRICITY	\$1,215.65	
	7484541121	04/01/2019	ELECTRICITY	\$101.35	
	3509628321	04/01/2019	ELECTRICITY	\$1,403.60	
	5147790712	04/01/2019	ELECTRICITY	\$876.70	
	5183606212	04/01/2019	ELECTRICITY	\$249.50	
	5056988325	04/01/2019	ELECTRICITY	\$1,454.70	
	3625641925	04/01/2019	ELECTRICITY	\$272.85	
	5100198416	04/01/2019	ELECTRICITY	\$477.50	
Mr C F Blankley	2195.3599-01	07/01/2019	REIMBURSEMENT OF EXPENSES		\$415.05
	REIMBURSEMENT	07/01/2019	REIMBURSEMENT OF EXPENSES	\$415.05	
Shire of Mundaring	2195.589-01	07/01/2019	FDC PARENT LEVY		\$40,323.90
	201218	07/01/2019	FDC PARENT LEVY	\$22,551.45	
	030119	07/01/2019	FDC PARENT LEVY	\$17,772.45	
Uniting Church Australia - Glen Forrest Congregation	2195.9108-01	07/01/2019	VOLUNTEER RECOGNITION EVENT GRANT		\$330.00
	GRANT	03/01/2019	VOLUNTEER RECOGNITION EVENT GRANT	\$330.00	
Care Giver Subsidies	2196.3462-01	03/01/2019	CARE GIVER SUBSIDIES		\$44,512.33
	030119	08/01/2019	CARE GIVER SUBSIDIES	\$44,512.33	
Water Corporation	2197.34-01	08/01/2019	WATER RATES & FEES		\$22,195.58
	9004707805	03/01/2019	WATER RATES & FEES	\$425.06	
	9004678303	03/01/2019	WATER RATES & FEES	\$250.61	
	9004639478	03/01/2019	WATER RATES & FEES	\$3,331.69	
	9004693298	03/01/2019	WATER RATES & FEES	\$14.74	
	9004707493	04/01/2019	WATER RATES & FEES	\$206.39	
	9004680614	04/01/2019	WATER RATES & FEES	\$1,805.90	
	9004705199	04/01/2019	WATER RATES & FEES	\$36.86	
	9004687154	04/01/2019	WATER RATES & FEES	\$14.74	
	9004631732	04/01/2019	WATER RATES & FEES	\$3,722.36	
	9004637480	04/01/2019	WATER RATES & FEES	\$17.20	
	9010381397	04/01/2019	WATER RATES & FEES	\$98.28	
	9004600055	04/01/2019	WATER RATES & FEES	\$3,331.83	
	9004694442	04/01/2019	WATER RATES & FEES	\$14.74	
	9004680833	04/01/2019	WATER RATES & FEES	\$184.11	
	9004679541	04/01/2019	WATER RATES & FEES	\$71.76	
	9004679971	04/01/2019	WATER RATES & FEES	\$170.55	
	9004646790	04/01/2019	WATER RATES & FEES	\$125.31	
	9012388904	08/01/2019	WATER RATES & FEES	\$804.58	
	9015634496	08/01/2019	WATER RATES & FEES	\$113.02	
	9004684543	08/01/2019	WATER RATES & FEES	\$1,442.39	
	9004679832	08/01/2019	WATER RATES & FEES	\$292.38	
	9004679808	08/01/2019	WATER RATES & FEES	\$385.75	
	9004631724	08/01/2019	WATER RATES & FEES	\$98.28	
	9004679824	08/01/2019	WATER RATES & FEES	\$29.48	
	9004631716	08/01/2019	WATER RATES & FEES	\$49.14	

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	9004650204	08/01/2019	WATER RATES & FEES	\$51.60	
	9004679509	08/01/2019	WATER RATES & FEES	\$595.77	
	9004645034	08/01/2019	WATER RATES & FEES	\$454.55	
	9004646782	08/01/2019	WATER RATES & FEES	\$4,056.51	
<b>Road Specialist Australia Pty Ltd</b>	<b>2198.10616-01</b>	<b>14/01/2019</b>	<b>PARTS</b>		<b>\$594.00</b>
	4363	20/12/2018	SUPPLY OF SIDE CONVEYOR BELT FOR FLOCON 036 MDG	\$594.00	
<b>Mundaring Little Loads</b>	<b>2198.10692-01</b>	<b>14/01/2019</b>	<b>SOIL SUPPLIES</b>		<b>\$520.00</b>
	1467	10/01/2019	SOIL SUPPLIES	\$380.00	
	1459	10/01/2019	SOIL SUPPLIES	\$140.00	
<b>Alsco Pty Ltd</b>	<b>2198.10881-01</b>	<b>14/01/2019</b>	<b>FIRST AID REPLENISHMENT</b>		<b>\$849.20</b>
	CPER1889839	09/01/2019	FIRST AID REPLENISHMENT	\$101.64	
	CPER1889840	09/01/2019	FIRST AID REPLENISHMENT	\$359.26	
	CPER1889841	09/01/2019	FIRST AID REPLENISHMENT	\$29.04	
	CPER1898575	09/01/2019	FIRST AID REPLENISHMENT	\$359.26	
<b>Telstra SNP Monitoring Pty Ltd</b>	<b>2198.11017-01</b>	<b>14/01/2019</b>	<b>ALARM MONITORING</b>		<b>\$264.00</b>
	MAS262281	10/01/2019	ALARM MONITORING	\$132.00	
	MAS246345	10/01/2019	ALARM MONITORING	\$132.00	
<b>Frontline Fire &amp; Rescue Equipment</b>	<b>2198.11135-01</b>	<b>14/01/2019</b>	<b>EQUIPMENT PURCHASES</b>		<b>\$2,532.98</b>
	62636	19/12/2018	EQUIPMENT PURCHASES	\$240.57	
	62635	19/12/2018	EQUIPMENT PURCHASES	\$137.78	
	62722	04/01/2019	EQUIPMENT PURCHASES	\$1,192.13	
	62720	04/01/2019	EQUIPMENT PURCHASES	\$962.50	
<b>AXIS Contracting Pty Ltd</b>	<b>2198.11161-01</b>	<b>14/01/2019</b>	<b>CONCRETE CONSTRUCTION</b>		<b>\$2,475.00</b>
	4191	10/01/2019	MUNDARING L.I.A - REMOVAL OF KERB	\$2,475.00	
<b>Ms L. Fisher</b>	<b>2198.11203-01</b>	<b>14/01/2019</b>	<b>COUNCILLOR ALLOWANCE</b>		<b>\$2,236.44</b>
	REIMBURSEMENT	14/01/2019	TRAVEL REIMBURSEMENT	\$2,236.44	
<b>Ergolink (Max &amp; Claire Pty Ltd T/A)</b>	<b>2198.11413-01</b>	<b>14/01/2019</b>	<b>ERGONOMIC FURNITURE</b>		<b>\$75.41</b>
	SI-00064404	19/12/2018	LUMBAR SUPPORT	\$75.41	
<b>Swan Valley Fresh (Vendor Management Solutions Pty Ltd T/A)</b>	<b>2198.11474-01</b>	<b>14/01/2019</b>	<b>KIOSK SUPPLIES</b>		<b>\$324.83</b>
	00021786	03/01/2019	KIOSK SUPPLIES	\$154.33	
	00021819	14/01/2019	KIOSK SUPPLIES	\$170.50	
<b>Contra-Flow Pty Ltd</b>	<b>2198.11580-01</b>	<b>14/01/2019</b>	<b>TRAFFIC MANAGEMENT</b>		<b>\$2,594.58</b>
	T48172R01	03/01/2019	TRAFFIC MANAGEMENT	\$2,594.58	
<b>Vorgee Pty Ltd</b>	<b>2198.11678-01</b>	<b>14/01/2019</b>	<b>GOGGLES</b>		<b>\$1,191.22</b>
	00137916	10/01/2019	GOGGLES FOR RETAIL SALE - BILGOMAN AQUATIC	\$1,191.22	
<b>Landscape and Maintenance Solutions Pty Ltd</b>	<b>2198.11754-01</b>	<b>14/01/2019</b>	<b>LANDSCAPE MAINTENANCE SERVICES</b>		<b>\$7,031.64</b>
	INV-0963	09/01/2019	LANDSCAPE MAINTENANCE AT SCULPTURE PARK & MJM RESERVE	\$7,031.64	
<b>Swan Veterinary Hospital</b>	<b>2198.11846-01</b>	<b>14/01/2019</b>	<b>VETERINARY SERVICES</b>		<b>\$308.95</b>
	597046	10/01/2019	VETERINARY SERVICES - RANGERS	\$308.95	
<b>A Plus Limestone &amp; Earthmoving (Chinrock Pty Ltd T/A)</b>	<b>2198.11896-01</b>	<b>14/01/2019</b>	<b>EARTHWORKS</b>		<b>\$3,025.00</b>
	258	09/01/2019	BLOCK WALL FOR PLAYGROUND AT SAWYERS VALLEY OVAL	\$3,025.00	
<b>Mundaring Smash Repairs (WA Panel Works Pty Ltd T/A)</b>	<b>2198.11921-01</b>	<b>14/01/2019</b>	<b>TOWING</b>		<b>\$352.00</b>
	64428	10/01/2019	TOWING	\$176.00	
	64474	10/01/2019	TOWING	\$176.00	
<b>The Stationery Co (C Willis &amp; D J Willis T/A)</b>	<b>2198.11953-01</b>	<b>14/01/2019</b>	<b>STATIONERY</b>		<b>\$129.30</b>
	156003	11/01/2019	STATIONERY	\$129.30	

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Department of Human Services - Child Support	2198.12-01	14/01/2019	CHILD SUPPORT PAYMENT		\$143.93
	PY02-14-CHILD SU	06/01/2019	CHILD SUPPORT PAYMENT	\$143.93	
Kaper Trading	2198.12064-01	14/01/2019	STAFF AMENITIES		\$213.36
	00021560	20/12/2018	STAFF AMENITIES	\$213.36	
JEK Pty Ltd T/A Has Earthmoving	2198.12068-01	14/01/2019	EARTHWORKS		\$7,942.00
	00000373	03/01/2019	CONTRACT WATER CART FOR ELLIOTT RD PROJECT	\$7,942.00	
Recruitwest Pty Ltd	2198.12078-01	14/01/2019	TEMP STAFF		\$25,081.23
	C INV 496416	09/01/2019	TEMP STAFF - DEPOT	\$12,775.99	
	C INV 496479	11/01/2019	TEMP STAFF - DEPOT	\$12,305.24	
Direct Garden Decor	2198.12099-01	14/01/2019	LANDSCAPE MAINTENANCE		\$8,000.00
	I-8683	11/01/2019	24 x NICHE WALL CASES FOR MUNDARING CEMETERY	\$8,000.00	
Biobean Coffee Pty Ltd	2198.12185-01	14/01/2019	KIOSK SUPPLIES		\$1,485.00
	00008399	03/01/2019	KIOSK SUPPLIES	\$1,287.00	
	00008421	03/01/2019	KIOSK SUPPLIES	\$198.00	
The Goods Australia	2198.12310-01	14/01/2019	CLEANING CHEMICALS		\$314.03
	134052	19/12/2018	CLEANING CHEMICALS	\$314.03	
The Artisan Mundaring	2198.12363-01	14/01/2019	CATERING		\$124.95
	77	21/12/2018	CATERING - FAREWELL FUNCTION	\$33.75	
	76	03/01/2019	KIOSK SUPPLIES	\$91.20	
Grace Information & Records Management	2198.12402-01	14/01/2019	OFF SITE RECORDS STORAGE		\$1,944.57
	RP00835016	03/01/2019	OFFSITE RECORDS STORAGE	\$1,944.57	
Better Pets and Gardens Midland	2198.12445-01	14/01/2019	POUND SUPPLIES		\$83.94
	5-02-167514	11/01/2019	POUND SUPPLIES	\$83.94	
Mr V Crowe	2198.12579-01	14/01/2019	GARDENING SERVICES		\$1,440.00
	1134	10/01/2019	GARDENING SERVICES	\$420.00	
	1133	10/01/2019	GARDENING SERVICES	\$500.00	
	1135	10/01/2019	GARDENING SERVICES	\$520.00	
Laser Corps WA	2198.12681-01	14/01/2019	SCHOOL HOLIDAY PROGRAM		\$800.00
	19 0103B	09/01/2019	SCHOOL HOLIDAY PROGRAM	\$800.00	
Volich Waste Contractors Pty Ltd	2198.127-01	14/01/2019	REFUSE CONTRACT		\$103,534.80
	00005214	11/01/2019	DOMESTIC WASTE COLLECTION	\$220.00	
	00005215	11/01/2019	DOMESTIC WASTE REMOVAL	\$82,148.75	
	00005217	11/01/2019	DOMESTIC WASTE REMOVAL	\$4,572.39	
	00005218	11/01/2019	DOMESTIC WASTE REMOVAL	\$8,835.99	
	00005219	11/01/2019	DOMESTIC WASTE COLLECTION	\$308.00	
	00005220	11/01/2019	DOMESTIC WASTE REMOVAL	\$86.59	
	00005221	11/01/2019	DOMESTIC WASTE SERVICES	\$283.27	
	00005223	11/01/2019	DOMESTIC WASTE REMOVAL	\$476.26	
	00005224	11/01/2019	DOMESTIC WASTE SERVICES	\$3,901.28	
	00005225	11/01/2019	DOMESTIC WASTE REMOVAL	\$139.93	
	00005216	11/01/2019	DOMESTIC WASTE REMOVAL	\$2,083.62	
	00005222	11/01/2019	REFUSE CONTRACT	\$478.72	
B Social Perth	2198.12736-01	14/01/2019	SOCIAL MEDIA SERVICES		\$780.00
	#001	10/01/2019	SOCIAL MEDIA SERVICES FOR MVC	\$390.00	
	#002	10/01/2019	SOCIAL MEDIA SERVICES FOR MVC	\$390.00	
Sprayline Spraying Equipment	2198.12751-01	14/01/2019	EQUIPMENT		\$772.27
	21062	10/01/2019	KNAPSACKS & RESPIRATORS FOR SPRAYING	\$772.27	

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Dynamic Audio Visual Solutions Pty Ltd	2198.12760-01	14/01/2019	AUDIO VISUAL SOLUTIONS		\$14,065.52
	5975	09/01/2019	CONFERENCE SYSTEM WIRING - COUNCIL CHAMBER	\$14,065.52	
Jimmie Vanzyl Croeser T/A Letsgokids WA/NT	2198.12763-01	14/01/2019	ADVERTISING		\$330.00
	INV-0926	07/01/2019	ADVERTISING	\$330.00	
Shire of Mundaring	2198.113-01	14/01/2019	PAYROLL DEDUCTION		\$3,960.17
	PY01-14-Private	06/01/2019	PAYROLL DEDUCTION	\$441.00	
	PY01-14-Child Ca	06/01/2019	PAYROLL DEDUCTION	\$407.80	
	PY01-14-Buy Addi	06/01/2019	PAYROLL DEDUCTION	\$682.74	
	PY01-14-Novated	06/01/2019	PAYROLL DEDUCTION	\$971.72	
	PY01-14-Novated	06/01/2019	PAYROLL DEDUCTION	\$825.00	
	PY01-14-LSL Adju	06/01/2019	PAYROLL DEDUCTION	\$54.32	
	PY02-14-Private	06/01/2019	PAYROLL DEDUCTION	\$147.00	
	PY02-14-Buy Addi	06/01/2019	PAYROLL DEDUCTION	\$430.59	
BOC Ltd	2198.1135-01	14/01/2019	CYLINDER RENTAL		\$185.63
	4021489711	10/01/2019	CYLINDER RENTAL	\$185.63	
Australia Post	2198.115-01	14/01/2019	POSTAGE		\$2,960.61
	1008132629	04/01/2019	RATES COLLECTION FEES	\$904.83	
	1008140214	10/01/2019	POSTAGE	\$2,055.78	
Covs Parts Pty Ltd	2198.1199-01	14/01/2019	PARTS		\$403.89
	1610135231	18/12/2018	PARTS	\$14.99	
	1610135233	18/12/2018	PARTS	\$14.99	
	1610135250	18/12/2018	PARTS	\$14.99	
	1610135230	20/12/2018	PARTS	\$14.99	
	1610135751	20/12/2018	PARTS	\$170.72	
	1610135859	20/12/2018	PARTS	\$47.78	
	1610135197	14/01/2019	PARTS	\$125.43	
Deputy Commissioner of Taxation	2198.215-01	14/01/2019	TAXATION		\$145,547.00
	PY01-14-Deputy C	06/01/2019	PAYROLL DEDUCTION	\$122,512.00	
	PY02-14-Deputy C	06/01/2019	PAYROLL DEDUCTION	\$23,035.00	
Asphaltech Pty Ltd	2198.2163-01	14/01/2019	ASPHALT		\$12,274.46
	10005892	09/01/2019	ASPHALT - GALLIPOLI DRIVE, GREENMOUNT	\$12,274.46	
Security & Key Distributors	2198.218-01	14/01/2019	LOCKSMITH SERVICES		\$332.42
	80436	11/01/2019	LOCKSMITH SERVICES AT MUNDARING ARENA	\$332.42	
Stewart & Heaton Clothing Co	2198.2625-01	14/01/2019	UNIFORMS		\$1,109.40
	SIN-2974782	20/12/2018	UNIFORMS	\$228.56	
	SIN-2975856	04/01/2019	UNIFORMS	\$457.12	
	SIN-2965949	09/01/2019	UNIFORMS	\$228.56	
	SIN-2967055	09/01/2019	UNIFORMS	\$97.58	
	SIN-2966948	09/01/2019	UNIFORMS	\$97.58	
Hills Seafood Supplies	2198.2741-01	14/01/2019	KIOSK SUPPLIES		\$787.71
	60421	03/01/2019	KIOSK SUPPLIES	\$412.66	
	60443	10/01/2019	KIOSK SUPPLIES	\$375.05	
WA Hino Sales & Service	2198.2982-01	14/01/2019	PARTS		\$1,160.50
	244439	09/01/2019	PARTS	\$561.00	
	244451	09/01/2019	PARTS	\$599.50	
Civica Pty Ltd	2198.300-01	14/01/2019	FEES		\$1,649.56
	XLG01148	10/01/2019	REIMBURSEMENT OF TRAVEL EXPENSES - PAYROLL HEALTH CHECK	\$1,649.56	

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McLeods Barristers and Solicitors	2198.307-01	14/01/2019	PROFESSIONAL LEGAL SERVICES		\$64.16
	106245	03/01/2019	LEGAL SERVICES - PLANNING	\$64.16	
Landgate	2198.314-01	14/01/2019	TITLE SEARCHES		\$837.15
	344988-10000974	03/01/2019	TITLE SEARCHES	\$557.25	
	344914-10000974	14/01/2019	TITLE SEARCHES	\$39.00	
	342511-10000974	14/01/2019	TITLE SEARCHES	\$240.90	
Fasta Courier Service	2198.336-01	14/01/2019	COURIER SERVICES		\$62.69
	203741	10/01/2019	COURIER SERVICES	\$62.69	
Independent Valuers of Western Australia	2198.350-01	14/01/2019	VALUATIONS		\$2,750.00
	00002887	09/01/2019	MARKET VALUATION FOR DISPOSAL OF BALFOUR ROAD	\$2,750.00	
Eastern Hills Veterinary Centre	2198.360-01	14/01/2019	MICROCHIPPING		\$160.00
	2063765	10/01/2019	MICROCHIPPING	\$40.00	
	2048303	10/01/2019	MICROCHIPPING	\$40.00	
	2039752	10/01/2019	MICROCHIPPING	\$40.00	
	2035188	10/01/2019	MICROCHIPPING	\$40.00	
Higgo Nominees P/L (Midland Sand & Soil Supplies & Midland Minicrete)	2198.365-01	14/01/2019	LANDSCAPING MATERIALS		\$222.00
	10478	03/01/2019	SAND AND WOODCHIPS FOR MECPC PLAYGROUNDS	\$222.00	
Western Australian Local Government Association	2198.393-01	14/01/2019	TRAINING		\$1,290.00
	I3074314	20/12/2018	EVENT REGISTRATION	\$65.00	
	I3074283	03/01/2019	CONFERENCE FEES	\$65.00	
	I3074285	03/01/2019	CONFERENCE FEES	\$65.00	
	I3074284	03/01/2019	CONFERENCE FEES	\$65.00	
	I3073366	10/01/2019	ELECTED MEMBER COURSES	\$515.00	
	I3073364	10/01/2019	ELECTED MEMBER COURSES	\$515.00	
J. Blackwood & Son Pty Ltd	2198.397-01	14/01/2019	SAFETY BOOTS		\$265.00
	PE6193RS	09/01/2019	SAFETY BOOTS	\$132.50	
	PE5910RQ	09/01/2019	SAFETY BOOTS	\$132.50	
Health Insurance Fund of WA	2198.4-01	14/01/2019	PAYROLL DEDUCTION		\$1,128.95
	PY01-14-HIF	06/01/2019	PAYROLL DEDUCTION	\$1,128.95	
Direct Communications	2198.4281-01	14/01/2019	EQUIPMENT PURCHASES		\$385.00
	108281	18/12/2018	EQUIPMENT PURCHASES	\$385.00	
Perry Environmental Contracting	2198.4386-01	14/01/2019	WEED CONTROL		\$5,016.00
	2758	09/01/2019	VERGE WEED SPRAYING	\$814.00	
	2759	09/01/2019	VERGE WEED SPRAYING	\$396.00	
	2757	09/01/2019	WEED SPRAYING	\$1,144.00	
	2756	09/01/2019	WEED SPRAYING	\$1,331.00	
	2749	09/01/2019	WEED SPRAYING	\$1,331.00	
Marketforce Pty Ltd	2198.4433-01	14/01/2019	ADVERTISING		\$2,200.18
	25505	09/01/2019	ADVERTISING	\$305.56	
	25506	11/01/2019	ADVERTISING	\$173.56	
	25503	11/01/2019	ADVERTISING	\$811.56	
	25507	11/01/2019	ADVERTISING	\$543.13	
	25504	11/01/2019	ADVERTISING	\$366.37	
Joyce Earthmoving Pty Ltd	2198.4532-01	14/01/2019	EARTHWORKS		\$21,233.30
	W47	09/01/2019	SAWYERS VALLEY OVAL UPGRADE EARTHWORKS	\$21,233.30	
Flexi Staff Pty Ltd	2198.4560-01	14/01/2019	TEMP STAFF		\$471.62
	204243	11/01/2019	TEMP STAFF - DEPOT	\$471.62	



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West Sure Group Pty Ltd	2198.4811-01	14/01/2019	SECURITY EXPENSES		\$153.73
	00020512	10/01/2019	SECURITY EXPENSES	\$122.98	
	00020513	10/01/2019	SECURITY EXPENSES	\$30.75	
Allglove Industries	2198.5176-01	14/01/2019	SAFETY CLOTHING		\$2,640.00
	00003819	20/12/2018	SAFETY GLOVES FOR FIRE PROTECTION	\$2,640.00	
Cardno WA Pty Ltd	2198.5587-01	14/01/2019	CONSULTANCY SERVICES		\$3,850.00
	ICW191384	03/01/2019	TRAFFIC REVIEW FOR NORTH STONEVILLE/PARKERVILLE	\$3,850.00	
Shire of Mundaring - Lotto Club	2198.5719-01	14/01/2019	PAYROLL DEDUCTION		\$271.60
	PY01-14-STAFF LO	06/01/2019	PAYROLL DEDUCTION	\$258.02	
	PY02-14-STAFF LO	06/01/2019	PAYROLL DEDUCTION	\$13.58	
Mrs Macs Pty Ltd	2198.5924-01	14/01/2019	KIOSK SUPPLIES		\$1,043.72
	3907142	04/01/2019	KIOSK SUPPLIES	\$1,043.72	
Lyons Airconditioning Services WA Pty Ltd	2198.5943-01	14/01/2019	EQUIPMENT REPAIRS		\$1,057.10
	40040111	10/01/2019	REPAIRS TO AIR CONDITIONER ON 073MDG	\$1,057.10	
West Coast Spring Water Pty Ltd	2198.5945-01	14/01/2019	CAFE BAR CONSUMABLES		\$73.70
	1238703	14/01/2019	DRINKING WATER	\$13.40	
	1250317	14/01/2019	DRINKING WATER	\$13.40	
	1261543	14/01/2019	DRINKING WATER	\$6.70	
	1272874	14/01/2019	DRINKING WATER	\$40.20	
Shire of Mundaring - Social Club	2198.6-01	14/01/2019	PAYROLL DEDUCTION		\$168.00
	PY01-14-MUNDARIN	06/01/2019	PAYROLL DEDUCTION	\$166.00	
	PY02-14-MUNDARIN	06/01/2019	PAYROLL DEDUCTION	\$2.00	
Australian Training Management	2198.6423-01	14/01/2019	STAFF TRAINING		\$390.00
	00013804	11/01/2019	STAFF TRAINING	\$390.00	
WA Catering Services Pty Ltd T/A WA Spit Roast	2198.6532-01	14/01/2019	CATERING		\$200.00
	13904080	09/01/2019	CATERING DEPOSIT - ANNUAL FIREFIGHTERS BBQ	\$200.00	
Perth Airports Municipalities Group Inc	2198.6658-01	14/01/2019	SUBSCRIPTIONS		\$500.00
	S10/2019	19/12/2018	ANNUAL MEMBERSHIP FEE	\$500.00	
The Watershed Water Systems	2198.68-01	14/01/2019	RETICULATION PARTS		\$1,396.16
	10172097	18/12/2018	RETICULATION PARTS	\$219.95	
	10172164	20/12/2018	RETICULATION PARTS	\$64.46	
	10172204	20/12/2018	RETICULATION PARTS	\$160.21	
	10172165	20/12/2018	RETICULATION PARTS	\$332.20	
	10172221	20/12/2018	RETICULATION PARTS	\$415.86	
	10172346	10/01/2019	RETICULATION PARTS	\$203.48	
Australian Services Union	2198.7-01	14/01/2019	PAYROLL DEDUCTION		\$181.30
	PY01-14-AUSTRALI	06/01/2019	PAYROLL DEDUCTION	\$25.90	
	PY02-14-AUSTRALI	06/01/2019	PAYROLL DEDUCTION	\$155.40	
PFD Food Services Pty Ltd	2198.7590-01	14/01/2019	KIOSK SUPPLIES		\$11,443.95
	KN318725	18/12/2018	KIOSK SUPPLIES	\$76.90	
	KN367338	18/12/2018	KIOSK SUPPLIES	\$80.85	
	KN367339	18/12/2018	KIOSK SUPPLIES	\$824.30	
	KN288247	19/12/2018	KIOSK SUPPLIES	\$636.15	
	KN270781	19/12/2018	KIOSK SUPPLIES	\$613.80	
	KN306940	19/12/2018	KIOSK SUPPLIES	\$430.40	
	KN352223	19/12/2018	KIOSK SUPPLIES	\$783.90	
	KN388653	19/12/2018	KIOSK SUPPLIES	\$1,447.50	
	KN527915	03/01/2019	KIOSK SUPPLIES	\$441.55	
	KN527913	03/01/2019	KIOSK SUPPLIES	\$80.85	

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	KN474868	03/01/2019	KIOSK SUPPLIES	\$561.60	
	KN527914	03/01/2019	KIOSK SUPPLIES	\$559.30	
	KN493646	03/01/2019	KIOSK SUPPLIES	\$1,162.40	
	KN435767	03/01/2019	KIOSK SUPPLIES	\$1,425.25	
	KN493658	04/01/2019	KIOSK SUPPLIES	\$791.60	
	KN493656	04/01/2019	KIOSK SUPPLIES	\$889.25	
	KN527925	04/01/2019	KIOSK SUPPLIES	\$638.35	
Intelligent IP Communications Pty Ltd T/A Superloop	2198.7725-01	14/01/2019	WAN CHARGES		\$6,147.83
	INV00126379	09/01/2019	WAN CHARGES	\$6,147.83	
West Force Plumbing & Gas	2198.7735-01	14/01/2019	PLUMBING		\$264.00
	00023718	10/01/2019	PLUMBING SERVICES	\$264.00	
ABM Landscaping	2198.7820-01	14/01/2019	LANDSCAPE MAINTENANCE		\$3,971.00
	INV-3504	10/01/2019	RETICULATION AND GROUND MAINTENANCE - ALAMANDA GATE	\$2,497.00	
	INV-3671	10/01/2019	APPLICATION OF WETTING AGENT TO TURF IN HELENA VALLEY	\$1,474.00	
Shredding Services Pty Ltd	2198.7854-01	14/01/2019	SHREDDING SERVICES		\$48,729.56
	00001544	11/01/2019	GREENWASTE PROCESSING SERVICES FOR COPPIN RD	\$48,729.56	
Bunnings Group Limited	2198.80-01	14/01/2019	HARDWARE		\$350.80
	2180/01666595	18/12/2018	HARDWARE	\$26.70	
	2180/01667588	19/12/2018	HARDWARE	\$131.78	
	2180/01966895	20/12/2018	HARDWARE	\$117.43	
	2180/01579760	03/01/2019	HARDWARE	\$74.89	
LGRCEU	2198.8-01	14/01/2019	PAYROLL DEDUCTION		\$61.50
	PY02-14-LGRCEU	06/01/2019	PAYROLL DEDUCTION	\$61.50	
Sankey Plumbing Service	2198.8545-01	14/01/2019	PLUMBING		\$3,707.00
	4281	09/01/2019	PLUMBING - REPLACE HWS AT ANIMAL MANAGEMENT FACILITY	\$3,080.00	
	4280	09/01/2019	PLUMBING	\$121.00	
	4282	11/01/2019	PLUMBING	\$506.00	
Manheim Pty Ltd	2198.8619-01	14/01/2019	FEES		\$165.00
	5506694392	10/01/2019	ABANDONED VEHICLE IMPOUNDMENT FEES	\$55.00	
	5506853973	10/01/2019	ABANDONED VEHICLE IMPOUNDMENT FEES	\$55.00	
	5506895788	10/01/2019	ABANDONED VEHICLE IMPOUNDMENT FEES	\$55.00	
Quality Press	2198.8652-01	14/01/2019	PRINTING		\$13,455.20
	OFINV017497	03/01/2019	PRINTING OF DARLINGTON & SURROUNDS FLORA BOOKS	\$13,455.20	
Northam Tree Services	2198.8769-01	14/01/2019	STREET TREE MAINTENANCE		\$7,795.97
	1939	09/01/2019	STREET TREE MAINTENANCE	\$705.37	
	1937	10/01/2019	STREET TREE MAINTENANCE	\$1,762.20	
	1940	10/01/2019	STREET TREE MAINTENANCE	\$2,664.20	
	1941	10/01/2019	STREET TREE MAINTENANCE	\$2,664.20	
Tyres For Trucks	2198.8944-01	14/01/2019	TYRES		\$1,377.00
	00014352	11/01/2019	TYRE REPAIR - 044 MDG	\$55.00	
	00014310	11/01/2019	FIT NEW TYRES - 026 MDG	\$1,080.00	
	00014336	11/01/2019	REPAIR REAR TYRE ON BACKHOE - 008 MDG	\$242.00	
Kool Line Electrical & Refrigeration	2198.8976-01	14/01/2019	ELECTRICAL SERVICES		\$3,790.00
	00125994	10/01/2019	LIGHTING REPAIRS - GLEN FORREST OVAL	\$1,365.00	
	00125993	10/01/2019	LIGHTING REPAIRS - MOUNT HELENA TENNIS COURTS	\$2,425.00	
NRP Electrical Services	2198.9185-01	14/01/2019	ELECTRICAL SERVICES		\$1,298.00
	80208	19/12/2018	SERVICE OF INNOTECH SYSTEM - ADMIN BUILDING	\$1,298.00	

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The Cookie Barrel	2198.9463-01	14/01/2019	KIOSK SUPPLIES		\$359.89
	00375130	03/01/2019	KIOSK SUPPLIES	\$359.89	
Brice Pest Management	2198.9596-01	14/01/2019	PEST CONTROL		\$132.00
	02844	11/01/2019	PEST CONTROL	\$132.00	
All Fence U Rent Pty Ltd	2198.9935-01	14/01/2019	FENCE HIRE		\$640.75
	00025827	10/01/2019	TEMPORARY FENCING FOR ADMIN GROUNDS	\$640.75	
Telstra	2199.119-01	14/01/2019	TELEPHONE		\$7,863.77
	2085566000	10/01/2019	TELEPHONE	\$7,863.77	
Building and Construction Industry Training Board	2199.12665-01	14/01/2019	BCITF LEVY		\$5,462.84
	DECEMBER 2018	14/01/2019	BCITF LEVY - DECEMBER 2018	\$5,462.84	
Mrs M J McCallum	2199.12766-01	14/01/2019	REFUND		\$1,408.00
	REFUND	14/01/2019	REFUND PLANNING APPLICATION	\$1,408.00	
Mrs H A Hart	2199.12767-01	14/01/2019	FENCING		\$7,585.00
	4613	14/01/2019	FENCING CONTRIBUTION - 16 CRAIG ST	\$7,585.00	
Synergy	2199.174-01	14/01/2019	ELECTRICITY		\$219.80
	1635825121	14/01/2019	ELECTRICITY	\$127.30	
	4743483524	14/01/2019	ELECTRICITY	\$92.50	
Glen Forrest Volunteer Bushfire Brigade	2199.196-01	14/01/2019	HAZARD REDUCTION BURN		\$875.00
	HR BURNS	14/01/2019	HAZARD REDUCTION BURN	\$450.00	
	HR BURNS	14/01/2019	HAZARD REDUCTION BURN	\$425.00	
Darling Range Volunteer Bushfire Brigade	2199.217-01	14/01/2019	HAZARD REDUCTION BURN		\$425.00
	HR BURNS	14/01/2019	HAZARD REDUCTION BURN	\$425.00	
Mrs R L Sarich	2199.2898-01	14/01/2019	REIMBURSEMENT OF EXPENSES		\$119.57
	REIMBURSEMENT	14/01/2019	REIMBURSEMENT OF EXPENSES	\$119.57	
Sawyers Valley Volunteer Bushfire Brigade	2199.318-01	14/01/2019	HAZARD REDUCTION BURN		\$525.00
	HR BURNS	14/01/2019	HAZARD REDUCTION BURN	\$525.00	
Chidlow Volunteer Bushfire Brigade	2199.343-01	14/01/2019	HAZARD REDUCTION BURN		\$3,967.54
	1808	14/01/2019	REIMBURSEMENT OF BRIGADE EXPENSES	\$999.74	
	1807	14/01/2019	REIMBURSEMENT OF BRIGADE EXPENSES	\$2,717.80	
	HR BURNS	14/01/2019	HAZARD REDUCTION BURN	\$250.00	
Mount Helena Volunteer Bushfire Brigade	2199.361-01	14/01/2019	HAZARD REDUCTION BURN		\$707.50
	HR BURNS	14/01/2019	HAZARD REDUCTION BURN	\$200.00	
	HR BURNS	14/01/2019	HAZARD REDUCTIONS BURN	\$507.50	
Wooroloo Volunteer Bushfire Brigade	2199.362-01	14/01/2019	HAZARD REDUCTION BURN		\$600.00
	HR BURNS	14/01/2019	HAZARD REDUCTION BURN	\$250.00	
	HR BURNS	14/01/2019	HAZARD REDUCTION BURN	\$350.00	
Parkerville Volunteer Bushfire Brigade	2199.363-01	14/01/2019	HAZARD REDUCTION BURN		\$700.00
	HR BURNS	14/01/2019	HAZARD REDUCTION BURN	\$700.00	
Mundaring State Emergency Service	2199.582-01	14/01/2019	REIMBURSEMENT		\$3,713.77
	2029	14/01/2019	REIMBURSEMENT OF SES EXPENSES	\$3,713.77	
Shire of Mundaring	2199.589-01	14/01/2019	BCITF LEVY		\$107.25
	DECEMBER 2018	14/01/2019	BCITF LEVY - DECEMBER 2018	\$107.25	
Department of Mines, Industry Regulation and Safety (Building Commiss)	2200.12599-01	15/01/2019	BUILDING SERVICES LEVY		\$10,070.61
	DECEMBER 2018	15/01/2019	BUILDING SERVICES LEVY - DECEMBER 2018	\$10,070.61	

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Shire of Mundaring	2200.589-01	15/01/2019	BUILDING SERVICES LEVY		\$265.00
	DECEMBER 2018	15/01/2019	BUILDING SERVICES LEVY - DECEMBER 2018	\$265.00	
Water Corporation	2201.34-01	16/01/2019	WATER RATES & FEES		\$2,022.91
	9004679998	15/01/2019	WATER RATES & FEES	\$503.77	
	9004566598	15/01/2019	WATER RATES & FEES	\$605.74	
	9004680788	15/01/2019	WATER RATES & FEES	\$239.48	
	9009882418	15/01/2019	WATER RATES & FEES	\$22.12	
	9004683970	15/01/2019	WATER RATES & FEES	\$109.13	
	9004679816	15/01/2019	WATER RATES & FEES	\$518.10	
	9018371679	15/01/2019	WATER RATES & FEES	\$24.57	
Mr S E Rudkin	2202.12769-01	17/01/2019	RATES REFUND		\$2,257.47
	REFUND	17/01/2019	RATES REFUND	\$2,257.47	
Key Research Limited	2203.12710-01	17/01/2019	COMMUNITY PERCEPTION SURVEY		\$12,050.00
	141327	16/01/2019	INTERVIEWS AND REPORTING FOR COMMUNITY SURVEY	\$12,050.00	
Care Giver Subsidies	2204.3462-01	17/01/2019	CARE GIVER SUBSIDIES		\$41,415.53
	170119	18/01/2019	CARE GIVER SUBSIDIES	\$41,415.53	
Michael Page International (Australia) Pty Ltd	2205.10416-01	21/01/2019	TEMP STAFF		\$6,647.96
	284673	15/01/2019	TEMP STAFF- FINANCE	\$1,449.12	
	286105	15/01/2019	TEMP STAFF- FINANCE	\$1,449.12	
	288636	15/01/2019	TEMP STAFF- FINANCE	\$966.08	
	289034	17/01/2019	TEMP STAFF- FINANCE	\$1,449.12	
	289547	21/01/2019	TEMP STAFF- FINANCE	\$1,334.52	
JLR Pumps	2205.10615-01	21/01/2019	PUMPS		\$2,413.95
	543	17/01/2019	PARKERVILLE OVAL - SUPPLY AND INSTALL S/S SYPHON LOOP	\$2,413.95	
M2 Commander Pty Ltd	2205.10819-01	21/01/2019	ADSL CHARGES		\$493.59
	18115745	15/01/2019	ADSL CHARGES	\$493.59	
AlSCO Pty Ltd	2205.10881-01	21/01/2019	FIRST AID REPLENISHMENT		\$363.00
	CPER1902496	09/01/2019	FIRST AID REPLENISHMENT	\$29.04	
	CPER1902497	09/01/2019	FIRST AID REPLENISHMENT	\$72.60	
	CPER1902498	09/01/2019	FIRST AID REPLENISHMENT	\$29.04	
	CPER1902499	09/01/2019	FIRST AID REPLENISHMENT	\$101.64	
	CPER1898574	09/01/2019	FIRST AID REPLENISHMENT	\$101.64	
	CPER1898576	09/01/2019	FIRST AID REPLENISHMENT	\$29.04	
CE Body Builders	2205.1116-01	21/01/2019	PARTS		\$187.00
	00006248	18/12/2018	PARTS	\$187.00	
Swan Valley Fresh (Vendor Management Solutions PtyLtd T/A)	2205.11474-01	21/01/2019	KIOSK SUPPLIES		\$427.70
	00021859	10/01/2019	KIOSK SUPPLIES	\$18.90	
	00021800	10/01/2019	KIOSK SUPPLIES	\$82.10	
	00021879	17/01/2019	KIOSK SUPPLIES	\$117.00	
	00021892	17/01/2019	KIOSK SUPPLIES	\$191.80	
	00021918	17/01/2019	KIOSK SUPPLIES	\$17.90	
Recruitwest Pty Ltd	2205.12078-01	21/01/2019	TEMP STAFF		\$3,998.07
	C INV 496549	17/01/2019	TEMP STAFF- DEPOT	\$3,998.07	
Mr D P Hayes	2205.12136-01	21/01/2019	DESIGN SERVICES		\$400.00
	1027	17/01/2019	YOUTH ENGAGEMENT PAMPHLET DESIGN	\$400.00	
Chemwest	2205.12177-01	21/01/2019	CLEANING SUPPLIES		\$1,008.00
	1389	17/01/2019	BITUKLEEN 20LT X 8	\$1,008.00	

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APRA AMCOS	2205.12261-01	21/01/2019	LICENSING FEES		\$177.18
	01879729/00026	18/01/2019	ANNUAL FEE FOR COPYRIGHT MUSIC	\$177.18	
Cafe Mojo Mundaring	2205.12308-01	21/01/2019	WORKSHOP		\$429.00
	1013	18/01/2019	YAC HOLIDAY ACTIVITIES	\$429.00	
Better Pets and Gardens Midland	2205.12445-01	21/01/2019	POUND SUPPLIES		\$131.79
	5-02-186550	15/01/2019	POUND SUPPLIES	\$131.79	
Rainchaser Pumps and Reticulation	2205.12451-01	21/01/2019	RETICULATION SUPPLIES		\$702.00
	INV-0449	17/01/2019	RETICULATION SUPPLIES	\$702.00	
Mr V Crowe	2205.12579-01	21/01/2019	CLEANING AND LANDSCAPING		\$1,032.50
	1138	18/01/2019	GARDENING	\$210.00	
	1137	17/01/2019	MAINTENANCE AND CLEANING	\$297.50	
	1140	17/01/2019	LANDSCAPING	\$315.00	
	1139	17/01/2019	LANDSCAPING	\$210.00	
Mr G J Parsons	2205.12635-01	21/01/2019	EQUIPMENT HIRE		\$1,067.00
	IV00000000009	16/01/2019	HIRE EQUIPMENT - CINEMA UNDER STARLIGHT	\$1,067.00	
Encore Kids Parties	2205.12754-01	21/01/2019	ENTERTAINMENT		\$357.50
	SOM12JAN	15/01/2019	ENTERTAINMENT FOR CINEMA UNDER STARLIGHT	\$357.50	
2020 Conversations	2205.12768-01	21/01/2019	TRAINING		\$850.00
	1019	17/01/2019	TRAINING - ENGAGEMENT HUB FOR CHAMPIONS	\$850.00	
Schweppes Australia Pty Ltd	2205.145-01	21/01/2019	KIOSK SUPPLIES		\$755.69
	0808399754	19/12/2018	KIOSK SUPPLIES	\$146.40	
	0808399753	19/12/2018	KIOSK SUPPLIES	\$261.97	
	0808415194	03/01/2019	KIOSK SUPPLIES	\$347.32	
Eastern Hills Saws & Mowers Pty Ltd	2205.146-01	21/01/2019	PARTS		\$49.00
	42297 #4	17/01/2019	WORKSHOP SUPPLIES - VARIOUS PARTS	\$49.00	
Australia Post	2205.15-01	21/01/2019	POSTAGE		\$163.35
	1008139723	17/01/2019	POSTAGE	\$163.35	
Vodafone	2205.166-01	21/01/2019	FEES		\$1,873.89
	11219392	15/01/2019	PAGERS & MESSAGING	\$1,873.89	
Eastern Metropolitan Regional Council	2205.21-01	21/01/2019	LANDFILL GATE FEES		\$231,711.20
	EMRC29582	17/01/2019	COPPIN RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$30,180.15	
	016 387	17/01/2019	LANDFILL GATE FEES	\$55,388.37	
	016 347	17/01/2019	LANDFILL GATE FEES	\$47,555.97	
	016 298	17/01/2019	LANDFILL GATE FEES	\$36,984.49	
	016 239	17/01/2019	LANDFILL GATE FEES	\$44,308.30	
	EMRC29581	21/01/2019	TRANSFER STATION FEES	\$17,293.92	
Deputy Commissioner of Taxation	2205.215-01	21/01/2019	TAXATION		\$41,896.00
	PY99-05-Deputy C	18/01/2019	PAYROLL DEDUCTION	\$39,062.00	
	PY99-06-Deputy C	18/01/2019	PAYROLL DEDUCTION	\$2,834.00	
Lo-Go Appointments	2205.253-01	21/01/2019	TEMP STAFF		\$318.65
	00418916	11/01/2019	TEMP STAFF - VISITORS CENTRE	\$318.65	
Du Clene Pty Ltd	2205.2737-01	21/01/2019	CLEANING		\$178.06
	00009291	03/01/2019	CLEANING	\$178.06	
WA Hino Sales & Service	2205.2982-01	21/01/2019	VEHICLES		\$227,059.20
	F2948	17/01/2019	SUPPLY OF NEW HINO TIPPING TRUCK	\$154,235.75	
	F2949	21/01/2019	SUPPLY OF NEW HINO TIPPING TRUCK	\$72,823.45	

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McLeods Barristers and Solicitors	2205.307-01	21/01/2019	PROFESSIONAL LEGAL SERVICES		\$839.48
	106329	15/01/2019	PROFESSIONAL LEGAL SERVICES - PLANNING	\$839.48	
Turfworks WA Pty Ltd	2205.3232-01	21/01/2019	MOWING		\$7,627.28
	4537	17/01/2019	MOWING	\$1,789.11	
	4534	17/01/2019	MOWING	\$2,385.56	
	4533	17/01/2019	MOWING	\$1,663.50	
	4531	17/01/2019	MOWING	\$1,789.11	
Water Corporation	2205.34-01	21/01/2019	WATER RATES & FEES		\$1,000.00
	9020831574	17/01/2019	WATER RATES & FEES	\$1,000.00	
Landmark Operations Ltd	2205.35-01	21/01/2019	HERBICIDE		\$900.92
	901287899	17/01/2019	HERBICIDE FOR BLACKBERRY CONTROL	\$900.92	
Courier Australia	2205.375-01	21/01/2019	COURIER SERVICES		\$26.10
	0372	15/01/2019	COURIER COSTS	\$26.10	
Mundaring Electrical Contracting Service	2205.381-01	21/01/2019	ELECTRICAL SERVICES		\$308.00
	6732	17/01/2019	ELECTRICAL SERVICES	\$110.00	
	6806	18/01/2019	ELECTRICAL SERVICES	\$198.00	
J. Blackwood & Son Pty Ltd	2205.397-01	21/01/2019	DEPOT CONSUMABLES		\$700.11
	PE8340RQ	17/01/2019	AEROGUARD	\$79.46	
	PE8339RQ	17/01/2019	EARPLUGS	\$74.80	
	PE8338RQ	17/01/2019	SUNSCREEN, POLY VESTS	\$307.85	
	GS0290RS	17/01/2019	SAFETY VESTS	\$79.20	
	PE8341RQ	17/01/2019	INSECT REPELLANT	\$158.80	
Colas WA	2205.4041-01	21/01/2019	BITUMEN		\$8,499.15
	007895	17/01/2019	BITUMEN - ELLIOTT ROAD, CHIDLOW	\$8,499.15	
Aardvark Bobcat & Truck Hire	2205.4407-01	21/01/2019	HIRE OF PLANT		\$4,807.19
	#669	17/01/2019	HIRE OF PLANT	\$4,807.19	
Parks & Leisure Australia	2205.4535-01	21/01/2019	MEMBERSHIP FEES		\$242.00
	12297	10/01/2019	MEMBERSHIP FEES	\$242.00	
Jomar Contracting	2205.474-01	21/01/2019	DRAINAGE CONSTRUCTION		\$55,784.30
	00002909	17/01/2019	LILYDALE RD - SUPPLY AND INSTALL OF CULVERT WORKS	\$55,784.30	
12D Solutions Pty Ltd	2205.4813-01	21/01/2019	SOFTWARE EXPENSES		\$2,681.25
	191772	15/01/2019	SOFTWARE EXPENSES	\$2,681.25	
Mundaring Tyre Centre	2205.5669-01	21/01/2019	TYRES & REPAIRS		\$1,245.00
	197	18/01/2019	TYRES & REPAIRS	\$1,245.00	
Mrs Macs Pty Ltd	2205.5924-01	21/01/2019	KIOSK SUPPLIES		\$380.95
	3907668	15/01/2019	KIOSK SUPPLIES	\$380.95	
Mundaring Sharing (Inc)	2205.599-01	21/01/2019	FUNDING		\$8,739.00
	171218	15/01/2019	FUNDING AS PER AGREEMENT	\$8,739.00	
Fuel Distributors of Western Australia Pty Ltd	2205.6050-01	21/01/2019	FUEL & OILS		\$16,912.64
	38100598	17/01/2019	FUEL & OILS	\$16,912.64	
Hills Fresh (WA) Pty Ltd	2205.6419-01	21/01/2019	MILK AND NEWSPAPERS		\$271.28
	LIBRARY DEC 18	17/01/2019	LIBRARY NEWSPAPERS	\$103.28	
	ADMIN DEC 18	17/01/2019	MILK SUPPLIES	\$168.00	

Payee	Cheque No	Date	Details	Sub Total	Total
Industrial Automation Group	2205.6531-01	21/01/2019	RETICULATION		\$422.40
	SINV-13481	17/01/2019	REMOTE ACCESS CHARGES FOR IRRIGATION	\$422.40	
The Watershed Water Systems	2205.68-01	21/01/2019	RETICULATION		\$64.15
	10172660	17/01/2019	RETICULATION PARTS	\$64.15	
Mundaring Seniors Incorporated	2205.7030-01	21/01/2019	REIMBURSEMENT		\$1,118.40
	21	15/01/2019	REIMBURSE BUS LICENSE RENEWAL	\$1,118.40	
Vital Interpreting Personnel	2205.7249-01	21/01/2019	INTERPRETER SERVICE		\$442.20
	00811835	15/01/2019	INTERPRETER SERVICE	\$442.20	
Scoob's Dingo Service	2205.7426-01	21/01/2019	EARTHWORKS		\$2,970.00
	2159	17/01/2019	FOOTPATH SWEEPING / MAINTENANCE	\$2,970.00	
Moore Stephens (WA) Pty Ltd	2205.7519-01	21/01/2019	AUDIT SERVICES		\$561.00
	310426	16/01/2019	AUDIT SERVICES	\$561.00	
Easifleet	2205.7641-01	21/01/2019	NOVATED LEASE		\$4,038.76
	120198	17/01/2019	NOVATED LEASE	\$4,038.76	
West Force Plumbing & Gas	2205.7735-01	21/01/2019	PLUMBING		\$255.00
	00023776	17/01/2019	PLUMBING	\$255.00	
ABM Landscaping	2205.7820-01	21/01/2019	LANDSCAPING		\$1,760.00
	INV-3660	15/01/2019	BRUSH CUTTING	\$550.00	
	INV-3739	17/01/2019	MULCHING	\$1,210.00	
The Katharine Susannah Prichard Foundation Inc	2205.793-01	21/01/2019	FUNDING		\$15,451.00
	120992	15/01/2019	ANNUAL FUNDING	\$15,451.00	
West Coast On Hold	2205.7960-01	21/01/2019	MESSAGES ON HOLD		\$69.00
	INV0780	21/01/2019	MESSAGES ON HOLD	\$69.00	
Bunnings Group Limited	2205.80-01	21/01/2019	HARDWARE		\$674.99
	2180/01151382	04/01/2019	HARDWARE	\$227.54	
	2180/00123283	15/01/2019	HARDWARE	\$230.92	
	2180/01652412	17/01/2019	MAINTENANCE SUPPLIES - LAKE	\$216.53	
Swan View & Districts Agricultural Arts Society Inc	2205.818-01	21/01/2019	GRANT		\$3,750.00
	2018-dv018	15/01/2019	SWAN VIEW SHOW GRANT FUNDING	\$3,750.00	
Sankey Plumbing Service	2205.8545-01	21/01/2019	PLUMBING		\$286.00
	4288	15/01/2019	PLUMBING	\$121.00	
	4291	17/01/2019	PLUMBING	\$165.00	
Brownes Foods Operations Pty Ltd	2205.8611-01	21/01/2019	KIOSK SUPPLIES		\$309.97
	14648569	17/01/2019	KIOSK SUPPLIES	\$309.97	
Northam Tree Services	2205.8769-01	21/01/2019	STREET TREE MAINTENANCE		\$2,741.20
	1942	17/01/2019	STREET TREE MAINTENANCE	\$2,741.20	
The Basketball Man	2205.8774-01	21/01/2019	SURFACE UPGRADE		\$18,307.30
	1118-03	17/01/2019	UPGRADE FOR BASKETBALL COURT BROZ PARK	\$18,307.30	
Conway Highbury Pty Ltd	2205.8971-01	21/01/2019	CONSULTANCY SERVICES		\$1,515.80
	302	15/01/2019	CONSULTANCY SERVICES	\$1,515.80	
Sign Supermarket	2205.904-01	21/01/2019	SIGNS		\$380.00
	18149	09/01/2019	SIGNS	\$380.00	

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Avon Hills Environmental	2205.9584-01	21/01/2019	FIREBREAKS		\$495.00
	416	17/01/2019	FIREBREAKS	\$495.00	
Brice Pest Management	2205.9596-01	21/01/2019	PEST CONTROL		\$220.00
	02854	17/01/2019	TERMITE TREATMENT IN TREES	\$220.00	
Managed System Services Pty Ltd	2205.9698-01	21/01/2019	DEVELOPMENT SERVICES		\$99,000.00
	00003716	15/01/2019	DEVELOPMENT SERVICES	\$99,000.00	
Mr S Kocian	2206.12772-01	21/01/2019	REIMBURSEMENT		\$103.65
	REIMBURSEMENT	18/01/2019	REIMBURSEMENT OF EXPENSES	\$103.65	
Synergy	2206.174-01	21/01/2019	ELECTRICITY		\$56,765.95
	3021647529	14/01/2019	ELECTRICITY STREET LIGHTING	\$53,202.15	
	5018318610	14/01/2019	ELECTRICITY	\$248.25	
	8146423529	14/01/2019	ELECTRICITY	\$211.40	
	9099006524	15/01/2019	ELECTRICITY	\$284.60	
	5166165229	15/01/2019	ELECTRICITY	\$215.70	
	9370568529	15/01/2019	ELECTRICITY	\$176.20	
	6172559523	18/01/2019	ELECTRICITY	\$578.70	
	1244788225	18/01/2019	ELECTRICITY	\$239.75	
	5039289513	18/01/2019	ELECTRICITY	\$386.85	
	1877395520	18/01/2019	ELECTRICITY	\$925.45	
	0941380327	21/01/2019	ELECTRICITY	\$190.55	
	7071549128	21/01/2019	ELECTRICITY	\$106.35	
Glen Forrest Volunteer Bushfire Brigade	2206.196-01	21/01/2019	HAZARD REDUCTION BURN		\$1,086.64
	03/2018	18/01/2019	REIMBURSEMENT FOR BRIGADE EXPENSES	\$266.64	
	0212	18/01/2019	HAZARD REDUCTION BURN	\$500.00	
	0209	21/01/2019	HAZARD REDUCTION BURN	\$320.00	
Darlington Volunteer Bushfire Brigade	2206.306-01	21/01/2019	REIMBURSEMENT		\$1,682.60
	00000393	18/01/2019	REIMBURSEMENT FOR BRIGADE EXPENSES	\$1,682.60	
Shire of Mundaring	2206.589-01	21/01/2019	FDC PARENT LEVY		\$16,402.90
	170119	21/01/2019	FDC PARENT LEVY	\$16,402.90	
Baptistcare Inc	2207.9712-01	22/01/2019	RATES REFUND		\$3,488.27
	REFUND	22/01/2019	RATES REFUND	\$2,059.88	
	REFUND	22/01/2019	RATES REFUND	\$1,428.39	
Water Corporation	2208.34-01	24/01/2019	WATER RATES & FEES		\$31,320.51
	9015437724	15/01/2019	WATER RATES & FEES	\$1,245.70	
	9004697344	15/01/2019	WATER RATES & FEES	\$1,993.76	
	9004697985	15/01/2019	WATER RATES & FEES	\$8,692.87	
	9004694442	15/01/2019	WATER RATES & FEES	\$29.48	
	9004656438	22/01/2019	WATER RATES & FEES	\$19.66	
	9004656446	22/01/2019	WATER RATES & FEES	\$17.20	
	9009291271	22/01/2019	WATER RATES & FEES	\$572.48	
	9004674708	22/01/2019	WATER RATES & FEES	\$1,808.35	
	9004658644	22/01/2019	WATER RATES & FEES	\$9.83	
	9004697977	22/01/2019	WATER RATES & FEES	\$51.60	
	9004658548	22/01/2019	WATER RATES & FEES	\$14,869.76	
	9004697539	22/01/2019	WATER RATES & FEES	\$211.30	
	9004697117	22/01/2019	WATER RATES & FEES	\$1,798.52	
Western Australian Treasury Corp	2209.131-01	25/01/2019	LOAN REPAYMENT		\$40,886.77
	LOAN 170	25/01/2019	LOAN 170 GUARANTEE FEE	\$12,610.70	
	LOAN 171	25/01/2019	LOAN 171 GUARANTEE FEE	\$28,276.07	
Midland Mowers	2210.101-01	30/01/2019	SAFETY GEAR		\$204.00
	28390 # 11	21/01/2019	SAFETY GEAR	\$204.00	



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Michael Page International (Australia) Pty Ltd	2210.10416-01	30/01/2019	TEMP STAFF		\$2,783.64
	291120	25/01/2019	TEMP STAFF - FINANCE DEPT	\$1,334.52	
	291119	30/01/2019	TEMP STAFF - FINANCE DEPT	\$1,449.12	
Baycorp (WA) Pty Ltd	2210.10478-01	30/01/2019	DEBT RECOVERY SERVICES		\$105.00
	1218-092	25/01/2019	PROPERTY SEIZURE AND SALE ORDER	\$105.00	
Waterquip Pty Ltd	2210.105-01	30/01/2019	RETICULATION REPAIRS		\$335.50
	00011159	13/12/2018	RETICULATION REPAIRS - MOIR PARK	\$335.50	
T.J Signs & Vehicle Graphics	2210.10596-01	30/01/2019	SIGNAGE		\$264.00
	001201	25/01/2019	SHIRE OF MUNDARING TRUCK STICKERS	\$264.00	
Ixom Operations Pty Ltd	2210.10921-01	30/01/2019	CHLORINE GAS		\$1,037.28
	6054658	03/01/2019	CHLORINE GAS	\$1,037.28	
CTI Couriers Pty Ltd	2210.11085-01	30/01/2019	COURIER SERVICES		\$415.80
	CISC4233937	10/01/2019	COURIER SERVICES	\$415.80	
Zipform Pty Ltd	2210.1111-01	30/01/2019	PRINTING		\$172.92
	187476	24/01/2019	TIP PASSES	\$172.92	
Frontline Fire & Rescue Equipment	2210.11135-01	30/01/2019	EQUIPMENT PURCHASES		\$297.83
	62773	04/01/2019	EQUIPMENT PURCHASES	\$297.83	
Mr A Brennan	2210.11202-01	30/01/2019	COUNCILLOR ALLOWANCE		\$2,024.57
	MEETING FEE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$1,732.91	
	ALLOWANCE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$291.66	
Ms L Fisher	2210.11203-01	30/01/2019	COUNCILLOR ALLOWANCE		\$3,083.98
	MEETING FEE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$1,732.91	
	ALLOWANCE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$1,059.41	
	ALLOWANCE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$291.66	
Mr J S Martin	2210.11205-01	30/01/2019	COUNCILLOR ALLOWANCE		\$2,024.57
	MEETING FEE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$1,732.91	
	ALLOWANCE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$291.66	
Mr D A Jeans	2210.11210-01	30/01/2019	COUNCILLOR ALLOWANCE		\$2,024.57
	MEETING FEE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$1,732.91	
	ALLOWANCE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$291.66	
All Access Australasia (KL Media Pty Ltd T/A)	2210.11387-01	30/01/2019	AUDIO VISUAL STOCK		\$715.62
	1135077	03/01/2019	AUDIO VISUAL STOCK FOR LIBRARY	\$449.74	
	1135232	10/01/2019	KSP LIBRARY - PURCHASE OF LOCAL AUDIO VISUAL STOCK	\$265.88	
Precision Landscape Construction Pty Ltd (The Martin Family Trust T/A)	2210.11400-01	30/01/2019	LANDSCAPING		\$22,550.00
	3701	24/01/2019	WORKS FOR MORRISON RD FOOTPATH	\$22,550.00	
Taylor Sparks (The Trustee for Hampton Trust T/A)	2210.11463-01	30/01/2019	DESIGN SERVICES		\$3,345.54
	ts3314	25/01/2019	DESIGN SERVICES - VEHICLE GRAPHICS	\$2,776.84	
	ts3323	25/01/2019	DESIGN SERVICES - VEHICLE GRAPHICS	\$568.70	
Swan Valley Fresh (Vendor Management Solutions PtyLtd T/A)	2210.11474-01	30/01/2019	KIOSK SUPPLIES		\$289.08
	00021977	25/01/2019	KIOSK SUPPLIES	\$244.67	
	00021754	25/01/2019	KIOSK SUPPLIES	\$44.41	
WARP Traffic Management (WARP Pty Ltd T/A)	2210.11564-01	30/01/2019	TRAFFIC MANAGEMENT		\$86,584.14
	8292378	06/12/2018	TRAFFIC MANAGEMENT	\$9,366.65	
	8292376	06/12/2018	TRAFFIC MANAGEMENT	\$2,244.84	
	8292370	06/12/2018	TRAFFIC MANAGEMENT	\$884.68	

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	8292374	06/12/2018	TRAFFIC MANAGEMENT	\$1,496.55	
	8292518	13/12/2018	TRAFFIC MANAGEMENT	\$7,493.32	
	8292516	13/12/2018	TRAFFIC MANAGEMENT	\$2,993.11	
	8292528	13/12/2018	TRAFFIC MANAGEMENT	\$1,355.57	
	8292517	13/12/2018	TRAFFIC MANAGEMENT	\$972.76	
	8292380	19/12/2018	TRAFFIC MANAGEMENT	\$6,623.85	
	8292375	19/12/2018	TRAFFIC MANAGEMENT	\$6,037.71	
	8292645	19/12/2018	TRAFFIC MANAGEMENT	\$605.39	
	8292377	19/12/2018	TRAFFIC MANAGEMENT	\$3,063.08	
	8292521	19/12/2018	TRAFFIC MANAGEMENT	\$1,647.84	
	8292515	20/12/2018	TRAFFIC MANAGEMENT	\$4,657.20	
	8292737	03/01/2019	TRAFFIC MANAGEMENT	\$8,140.63	
	8292735	09/01/2019	TRAFFIC MANAGEMENT	\$523.79	
	8292942	23/01/2019	TRAFFIC MANAGEMENT	\$6,273.52	
	8292943	23/01/2019	TRAFFIC MANAGEMENT	\$1,253.70	
	8292945	23/01/2019	TRAFFIC MANAGEMENT	\$4,553.25	
	8292944	23/01/2019	TRAFFIC MANAGEMENT	\$1,292.16	
	8292736	24/01/2019	TRAFFIC MANAGEMENT	\$3,292.41	
	8292729	24/01/2019	TRAFFIC MANAGEMENT	\$823.10	
	8292731	24/01/2019	TRAFFIC MANAGEMENT	\$866.76	
	8292723	24/01/2019	TRAFFIC MANAGEMENT	\$972.76	
	8292733	24/01/2019	TRAFFIC MANAGEMENT	\$773.22	
	8292730	24/01/2019	TRAFFIC MANAGEMENT	\$823.10	
	8292747	24/01/2019	TRAFFIC MANAGEMENT	\$1,446.02	
	8292734	29/01/2019	TRAFFIC MANAGEMENT	\$5,333.95	
	8292732	29/01/2019	TRAFFIC MANAGEMENT	\$773.22	
<b>Corsign WA Pty Ltd</b>	<b>2210.11578-01</b>	<b>30/01/2019</b>	<b>SIGNAGE</b>		<b>\$458.70</b>
	00034623	09/01/2019	STREET SIGNS	\$128.70	
	00034598	24/01/2019	SIGNAGE	\$330.00	
<b>Contra-Flow Pty Ltd</b>	<b>2210.11580-01</b>	<b>30/01/2019</b>	<b>TRAFFIC MANAGEMENT</b>		<b>\$4,661.27</b>
	T18/48010	19/12/2018	TRAFFIC MANAGEMENT	\$4,661.27	
<b>Planet Footprint Pty Ltd</b>	<b>2210.11732-01</b>	<b>30/01/2019</b>	<b>ENERGY DATA ANALYSIS</b>		<b>\$11,819.50</b>
	INV-0294	24/01/2019	TOTAL ENERGY PACKAGE	\$11,819.50	
<b>Ohura Consulting (Trustee for Ohura Trust T/A)</b>	<b>2210.11797-01</b>	<b>30/01/2019</b>	<b>INDUSTRIAL RELATIONS SERVICES</b>		<b>\$937.75</b>
	477	04/01/2019	INDUSTRIAL RELATIONS SERVICES	\$937.75	
<b>Trade West Industrial Supplies Pty Ltd</b>	<b>2210.11967-01</b>	<b>30/01/2019</b>	<b>GLOVES</b>		<b>\$753.50</b>
	69880	18/12/2018	GLOVES	\$753.50	
<b>Department of Human Services - Child Support</b>	<b>2210.12-01</b>	<b>30/01/2019</b>	<b>CHILD SUPPORT PAYMENT</b>		<b>\$147.26</b>
	PY02-15-CHILD SU	20/01/2019	CHILD SUPPORT PAYMENT	\$147.26	
<b>Recruitwest Pty Ltd</b>	<b>2210.12078-01</b>	<b>30/01/2019</b>	<b>TEMP STAFF</b>		<b>\$10,053.00</b>
	C INV 496581	23/01/2019	TEMP STAFF - DEPOT	\$10,053.00	
<b>WA School Canteen Suppliers</b>	<b>2210.12183-01</b>	<b>30/01/2019</b>	<b>KIOSK SUPPLIES</b>		<b>\$1,494.18</b>
	00005177	13/12/2018	KIOSK SUPPLIES	\$26.40	
	00005196	19/12/2018	KIOSK SUPPLIES	\$718.05	
	00005175	19/12/2018	KIOSK SUPPLIES	\$749.73	
<b>Biobean Coffee Pty Ltd</b>	<b>2210.12185-01</b>	<b>30/01/2019</b>	<b>KIOSK SUPPLIES</b>		<b>\$198.00</b>
	00008288	25/01/2019	KIOSK SUPPLIES	\$198.00	
<b>Miss K Driver</b>	<b>2210.12267-01</b>	<b>30/01/2019</b>	<b>COUNCILLOR ALLOWANCE</b>		<b>\$2,024.57</b>
	ALLOWANCE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$291.66	
	MEETING FEE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$1,732.91	

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Mr I R Green	2210.12268-01	30/01/2019	COUNCILLOR ALLOWANCE		\$2,024.57
	MEETING FEE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$1,732.91	
	ALLOWANCE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$291.66	
Mr J Russell	2210.12269-01	30/01/2019	COUNCILLOR ALLOWANCE		\$2,024.57
	ALLOWANCE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$291.66	
	MEETING FEE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$1,732.91	
Cafe Mojo Mundaring	2210.12308-01	30/01/2019	WORKSHOP		\$429.00
	1014	25/01/2019	BARISTA COURSE FOR SCHOOL HOLIDAY ACTIVITY	\$429.00	
Eastern Hills Bakery	2210.12312-01	30/01/2019	CATERING		\$255.00
	18	25/01/2019	CATERING FOR WORKSHOP SEMINAR	\$255.00	
The Artisan Mundaring	2210.12363-01	30/01/2019	KIOSK SUPPLIES		\$57.60
	78	25/01/2019	KIOSK SUPPLIES	\$57.60	
Mint Civil T/A Kalamunda Sweeping	2210.12388-01	30/01/2019	STREET SWEEPING		\$1,735.50
	M 2126	09/01/2019	STREET SWEEPING	\$1,735.50	
Sigma Chemicals	2210.124-01	30/01/2019	POOL CHEMICALS		\$1,499.25
	123377/01	13/12/2018	POOL CHEMICALS	\$1,499.25	
Broadtrans Civil Pty Ltd	2210.12414-01	30/01/2019	EARTHWORKS		\$12,206.48
	00001691	18/12/2018	MATHIESON RD TRANSFER STATION EARTHWORKS	\$2,420.00	
	00001688	19/12/2018	MATHIESON RD TRANSFER STATION EARTHWORKS	\$3,249.40	
	00001687	19/12/2018	MATHIESON RD TRANSFER STATION EARTHWORKS	\$3,245.00	
	00001686	19/12/2018	MATHIESON RD TRANSFER STATION EARTHWORKS	\$3,292.08	
KCI Industries	2210.12486-01	30/01/2019	REPAIRS AND MAINTENANCE		\$957.00
	00135475	25/01/2019	DISHWASHER REPAIRS FOR CAFE AT LAKE LESCHENAULTIA	\$957.00	
Mr V Crowe	2210.12579-01	30/01/2019	GARDENING AND CLEANING		\$1,395.00
	1141	25/01/2019	CLEANING SERVICES CLAYTON VIEW DAYCARE	\$210.00	
	1142	25/01/2019	GARDENING SERVICES	\$245.00	
	1143	25/01/2019	CLEANING AND GARDENING SERVICES	\$490.00	
	1144	25/01/2019	GARDENING AND MAINTENANCE SERVICES	\$450.00	
Energy Skills Solutions (Energy Skills International Pty Ltd T/A)	2210.12610-01	30/01/2019	TRAINING		\$4,140.00
	00001911	24/01/2019	STAGE 2 TRAINING OF POWERLINE VEGETATION CONTROL	\$4,140.00	
Wideband Networks Pty Ltd	2210.12692-01	30/01/2019	NBN CHARGES		\$211.20
	5031080	24/01/2019	NBN CHARGES	\$211.20	
Volich Waste Contractors Pty Ltd	2210.127-01	30/01/2019	REFUSE CONTRACT		\$1,228.49
	00005226	25/01/2019	REFUSE CONTRACT	\$1,228.49	
Frigmac Pty Ltd T/A Budget Water Coolers	2210.12752-01	30/01/2019	EQUIPMENT		\$2,032.80
	00006621	24/01/2019	REPLACE BROKEN WATER COOLER - MT HELENA AQUATIC	\$2,032.80	
Encore Kids Parties	2210.12754-01	30/01/2019	ENTERTAINMENT		\$341.00
	SOM19JAN	25/01/2019	ENTERTAINMENT CINEMA UNDER STARLIGHT	\$341.00	
2020 Conversations	2210.12768-01	30/01/2019	TRAINING		\$1,950.00
	1021	25/01/2019	PREPARE COMMUNITY ENGAGEMENT TOOLKIT	\$1,400.00	
	1020	25/01/2019	STAFF AND TRAINING PORTAL FOR COMMUNITY ENGAGEMENT HUB	\$550.00	
Shire of Mundaring	2210.13-01	30/01/2019	PAYROLL DEDUCTION		\$4,447.69
	PY02-15-Private	20/01/2019	PAYROLL DEDUCTION	\$147.00	
	PY02-15-Buy Addi	20/01/2019	PAYROLL DEDUCTION	\$434.41	
	PY01-15-Private	20/01/2019	PAYROLL DEDUCTION	\$441.00	
	PY01-15-Child Ca	20/01/2019	PAYROLL DEDUCTION	\$858.82	

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	PY01-15-Buy Addi	20/01/2019	PAYROLL DEDUCTION	\$519.17	
	PY01-15-Novated	20/01/2019	PAYROLL DEDUCTION	\$971.72	
	PY01-15-Novated	20/01/2019	PAYROLL DEDUCTION	\$825.00	
	PY01-15-LSL Adju	20/01/2019	PAYROLL DEDUCTION	\$250.57	
<b>Western Australian Treasury Corp</b>	<b>2210.131-01</b>	<b>30/01/2019</b>	<b>LOAN REPAYMENT</b>		<b>\$91,888.81</b>
	LOAN 170	30/01/2019	LOAN 170 REPAYMENT - PRINCIPAL AND INTEREST	\$42,395.12	
	LOAN 171	30/01/2019	LOAN 171 REPAYMENT - PRINCIPAL AND INTEREST	\$49,493.69	
<b>NNT - Division of Pacific Brands Workwear Group P/L</b>	<b>2210.1328-01</b>	<b>30/01/2019</b>	<b>UNIFORMS</b>		<b>\$1,480.07</b>
	11036623	19/12/2018	UNIFORMS	\$391.00	
	11036542	19/12/2018	UNIFORMS	\$363.92	
	11052785	19/12/2018	UNIFORMS	\$365.30	
	11056562	03/01/2019	UNIFORMS	\$207.70	
	11080790	10/01/2019	UNIFORMS	\$152.15	
<b>Schweppes Australia Pty Ltd</b>	<b>2210.145-01</b>	<b>30/01/2019</b>	<b>KIOSK SUPPLIES</b>		<b>\$477.42</b>
	9005596331	20/12/2018	KIOSK SUPPLIES	\$477.42	
<b>Eastern Hills Saws &amp; Mowers Pty Ltd</b>	<b>2210.146-01</b>	<b>30/01/2019</b>	<b>PARTS</b>		<b>\$227.80</b>
	42515 # 12	21/01/2019	OIL & TOOLS	\$124.00	
	42437 # 10	29/01/2019	PARTS	\$103.80	
<b>Compys Pty Ltd T/A Harmony Software</b>	<b>2210.1689-01</b>	<b>30/01/2019</b>	<b>SOFTWARE EXPENSES</b>		<b>\$838.20</b>
	I3-170	24/01/2019	SOFTWARE EXPENSES	\$838.20	
<b>Cleanaway</b>	<b>2210.1955-01</b>	<b>30/01/2019</b>	<b>RECYCLING FEES</b>		<b>\$62,086.30</b>
	21509704	21/01/2019	RECYCLING FEES	\$62,086.30	
<b>Konica Minolta Business Solutions Aust Pty Ltd</b>	<b>2210.197-01</b>	<b>30/01/2019</b>	<b>PHOTOCOPIER PRINTING</b>		<b>\$1,975.13</b>
	0400001153321218	10/01/2019	PHOTOCOPIER PRINTING	\$1,975.13	
<b>Eastern Metropolitan Regional Council</b>	<b>2210.21-01</b>	<b>30/01/2019</b>	<b>LANDFILL DISPOSAL FEES</b>		<b>\$41,319.91</b>
	016 444	23/01/2019	LANDFILL DISPOSAL FEES 9-15 JANUARY	\$41,319.91	
<b>Deputy Commissioner of Taxation</b>	<b>2210.215-01</b>	<b>30/01/2019</b>	<b>TAXATION</b>		<b>\$158,030.00</b>
	PY02-15-Deputy C	20/01/2019	PAYROLL DEDUCTION	\$25,871.00	
	PY01-15-Deputy C	20/01/2019	PAYROLL DEDUCTION	\$132,159.00	
<b>Security &amp; Key Distributors</b>	<b>2210.218-01</b>	<b>30/01/2019</b>	<b>KEY CUTTING AND LOCKS</b>		<b>\$521.90</b>
	80686	19/12/2018	LOCKS	\$246.50	
	80607	19/12/2018	LOCKS	\$80.88	
	80606	19/12/2018	KEY CUTTING	\$194.52	
<b>St John Ambulance Western Australia Ltd</b>	<b>2210.2641-01</b>	<b>30/01/2019</b>	<b>FIRST AID COURSES</b>		<b>\$3,584.25</b>
	FAINV00147740	24/01/2019	FIRST AID COURSES	\$1,725.75	
	FAINV00147739	24/01/2019	FIRST AID COURSES	\$132.75	
	FAINV00147683	24/01/2019	FIRST AID COURSES	\$132.75	
	FAINV00147682	25/01/2019	FIRST AID COURSES	\$1,593.00	
<b>Hills Seafood Supplies</b>	<b>2210.2741-01</b>	<b>30/01/2019</b>	<b>KIOSK SUPPLIES</b>		<b>\$980.39</b>
	60990	25/01/2019	KIOSK SUPPLIES	\$365.43	
	60573	25/01/2019	KIOSK SUPPLIES	\$614.96	
<b>Winc Australia Pty Limited</b>	<b>2210.280-01</b>	<b>30/01/2019</b>	<b>STATIONERY</b>		<b>\$314.15</b>
	9026287068	10/01/2019	STATIONERY	\$314.15	
<b>Holton Connor Architects &amp; Planners</b>	<b>2210.2802-01</b>	<b>30/01/2019</b>	<b>ARCHITECTURAL SERVICES</b>		<b>\$1,496.00</b>
	00006083	25/01/2019	CONTRACT ADMINISTRATION - MUNDARING ARENA	\$1,496.00	

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Civica Pty Ltd	2210.300-01	30/01/2019	FEE S		\$994.40
	2001201900230024	24/01/2019	CIVICA CONFERENCE ATTENDANCE	\$445.50	
	2101201900250026	24/01/2019	CIVICA CONFERENCE ATTENDANCE	\$548.90	
Landgate	2210.314-01	30/01/2019	TITLE SEARCHES		\$77.10
	899249	04/01/2019	TITLE SEARCHES	\$77.10	
Mr D A Lavell	2210.3229-01	30/01/2019	COUNCILLOR ALLOWANCE		\$2,024.57
	MEETING FEE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$1,732.91	
	ALLOWANCE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$291.66	
Boral Construction Materials Group Ltd	2210.33-01	30/01/2019	ASPHALT		\$12,177.00
	WA14143843	18/12/2018	ASPHALT	\$264.00	
	WA14137802	18/12/2018	ASPHALT	\$264.00	
	WA14154698	19/12/2018	ASPHALT - PROSPERITY ROAD	\$2,618.00	
	WA14154697	19/12/2018	ASPHALT - PROSPERITY ROAD	\$2,002.00	
	WA14154695	19/12/2018	ASPHALT - PROSPERITY ROAD	\$2,002.00	
	WA14154693	19/12/2018	ASPHALT	\$154.00	
	WA14146467	19/12/2018	ASPHALT	\$176.00	
	WA14154696	20/12/2018	ASPHALT - PROSPERITY ROAD	\$4,004.00	
	WA14154694	20/12/2018	ASPHALT	\$231.00	
	WA14172318	21/01/2019	ASPHALT	\$231.00	
	WA14168002	21/01/2019	ASPHALT	\$231.00	
Fasta Courier Service	2210.336-01	30/01/2019	COURIER SERVICES		\$377.11
	204466	21/01/2019	COURIER SERVICES	\$377.11	
Courier Australia	2210.375-01	30/01/2019	COURIER SERVICES		\$55.36
	0373	21/01/2019	COURIER COSTS	\$55.36	
Mundaring Electrical Contracting Service	2210.381-01	30/01/2019	ELECTRICAL SERVICES		\$1,515.80
	6816	23/01/2019	ELECTRICAL SERVICES	\$138.60	
	6801	23/01/2019	ELECTRICAL SERVICES	\$550.00	
	6803	23/01/2019	ELECTRICAL SERVICES	\$561.00	
	6820	23/01/2019	ELECTRICAL SERVICES	\$134.20	
	6817	23/01/2019	ELECTRICAL SERVICES	\$132.00	
Bunzl Ltd	2210.388-01	30/01/2019	CLEANING SUPPLIES		\$2,383.66
	U622939	06/12/2018	CLEANING PRODUCTS	\$955.43	
	U622631	13/12/2018	PAPER PRODUCTS	\$198.39	
	U628778	19/12/2018	CLEANING SUPPLIES	\$1,088.83	
	U628283	19/12/2018	CLEANING SUPPLIES	\$141.01	
Western Australian Local Government Association	2210.393-01	30/01/2019	TRAINING		\$515.00
	I3073152	22/01/2019	ELECTED MEMBER COURSES	\$515.00	
Down Under Stump Grinding Pty Ltd	2210.3998-01	30/01/2019	STREET TREE MAINTENANCE		\$192.50
	31511	24/01/2019	STREET TREE MAINTENANCE	\$192.50	
Health Insurance Fund of WA	2210.4-01	30/01/2019	PAYROLL DEDUCTION		\$1,128.95
	PY01-15-HIF	20/01/2019	PAYROLL DEDUCTION	\$1,128.95	
Advance Press (2013) Pty Ltd	2210.4162-01	30/01/2019	PHOTOCOPIER PRINTING		\$1,166.00
	130588	24/01/2019	PHOTOCOPIER PRINTING	\$1,166.00	
Perry Environmental Contracting	2210.4386-01	30/01/2019	WEED CONTROL		\$3,003.00
	2766	24/01/2019	WEED CONTROL	\$1,320.00	
	2767	24/01/2019	WEED CONTROL	\$935.00	
	2765	24/01/2019	WEED CONTROL	\$748.00	
Aardvark Bobcat & Truck Hire	2210.4407-01	30/01/2019	HIRE OF PLANT		\$3,236.51
	#670	29/01/2019	HIRE OF PLANT	\$3,236.51	

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Mr J S Daw	2210.4526-01	30/01/2019	COUNCILLOR ALLOWANCE		\$6,752.23
	MEETING FEE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$2,222.91	
	ALLOWANCE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$4,237.66	
	ALLOWANCE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$291.66	
Jomar Contracting	2210.474-01	30/01/2019	DRAINAGE CONSTRUCTION		\$1,683.00
	00002919	17/01/2019	LILYDALE RD - SUPPLY AND INSTALL OF CULVERT WORKS	\$1,683.00	
Pure Air Filters	2210.4749-01	30/01/2019	PARTS		\$127.60
	00011106	24/01/2019	PARTS	\$127.60	
Echo Newspaper	2210.480-01	30/01/2019	ADVERTISING		\$3,283.50
	00372241	06/12/2018	ADVERTISING	\$550.00	
	00372434	19/12/2018	ADVERTISING	\$1,468.50	
	00372601	10/01/2019	ADVERTISING	\$1,265.00	
LGnet	2210.5206-01	30/01/2019	ADVERTISING		\$165.00
	5636	23/01/2019	ADVERTISING	\$165.00	
Global Workwear Investments Pty Ltd T/A Totally Workwear	2210.5558-01	30/01/2019	WORK CLOTHES		\$457.63
	MD42041	06/12/2018	WORK CLOTHES	\$109.95	
	MD6262 D1	04/01/2019	WORK CLOTHES	\$347.68	
Mr S H Fox	2210.5600-01	30/01/2019	COUNCILLOR ALLOWANCE		\$2,024.57
	MEETING FEE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$1,732.91	
	ALLOWANCE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$291.66	
Shire of Mundaring - Lotto Club	2210.5719-01	30/01/2019	PAYROLL DEDUCTION		\$271.60
	PY02-15-STAFF LO	20/01/2019	PAYROLL DEDUCTION	\$13.58	
	PY01-15-STAFF LO	20/01/2019	PAYROLL DEDUCTION	\$258.02	
Shire of Mundaring - Social Club	2210.6-01	30/01/2019	PAYROLL DEDUCTION		\$166.00
	PY02-15-MUNDARIN	20/01/2019	PAYROLL DEDUCTION	\$2.00	
	PY01-15-MUNDARIN	20/01/2019	PAYROLL DEDUCTION	\$164.00	
Baileys Fertilisers	2210.61-01	30/01/2019	FERTILISER		\$2,411.75
	4602	09/01/2019	GROSORB FOR OVALS	\$2,411.75	
Mrs T Burbidge	2210.6185-01	30/01/2019	COUNCILLOR ALLOWANCE		\$2,024.57
	MEETING FEE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$1,732.91	
	ALLOWANCE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$291.66	
Advanced Pump Technologies Pty Ltd	2210.6567-01	30/01/2019	PUMP MAINTENANCE		\$3,022.26
	53772	03/01/2019	PUMP REPAIRS - BILGOMAN AQUATIC CENTRE	\$1,511.13	
	53771	03/01/2019	PUMP REPAIRS - BILGOMAN AQUATIC CENTRE	\$1,511.13	
Dial Before You Dig WA Ltd	2210.6698-01	30/01/2019	MEMBERSHIP FEES		\$110.00
	WA161461	15/01/2019	MEMBERSHIP FEES	\$110.00	
Australian Services Union	2210.7-01	30/01/2019	PAYROLL DEDUCTION		\$181.30
	PY02-15-AUSTRALI	20/01/2019	PAYROLL DEDUCTION	\$155.40	
	PY01-15-AUSTRALI	20/01/2019	PAYROLL DEDUCTION	\$25.90	
Boss Bobcat & Truck Service	2210.7230-01	30/01/2019	EARTHWORKS		\$1,650.00
	10019	24/01/2019	SAWYERS VALLEY OVAL - CLEAN UP ROAD ENTRY	\$1,650.00	
Pirtek Midland	2210.7318-01	30/01/2019	PARTS		\$26.40
	MD-T00020857	21/01/2019	PARTS	\$26.40	

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Scoob's Dingo Service	2210.7426-01	30/01/2019	EARTHWORKS		\$3,960.00
	2158	21/01/2019	MUNDARING HARDCOURTS - GENERAL CLEAN UP	\$495.00	
	2161	23/01/2019	EASEMENT MAINTENANCE	\$495.00	
	2162	23/01/2019	FOOTPATH SWEEPING	\$2,227.50	
	2160	23/01/2019	SWEEPING MUNDARING HARDCOURTS	\$742.50	
Sparks Refrigeration & Airconditioning	2210.7489-01	30/01/2019	REPAIRS AND MAINTENANCE		\$434.50
	INV-1429	24/01/2019	ADMIN AIR CONDITIONER MAINTENANCE	\$434.50	
Chidlow Quality Affordable Meat	2210.7644-01	30/01/2019	CAFÉ SUPPLIES		\$475.87
	10403	25/01/2019	CAFÉ SUPPLIES	\$475.87	
ABM Landscaping	2210.7820-01	30/01/2019	LANDSCAPING		\$30,047.85
	INV-3746	21/01/2019	MUNDARING INFANT HEALTH CENTRE / TOY LIBRARY	\$94.05	
	INV-3747	21/01/2019	CHIDLOW PLAYGROUP - COMMUNITY CENTRES	\$2,055.68	
	INV-3748	21/01/2019	GREAT EASTERN HWY STREETSCAPES	\$2,235.89	
	INV-3749	21/01/2019	HELENA VALLEY RD NTH AND STH VERGES	\$10,158.30	
	INV-3751	21/01/2019	ADMIN GROUNDS & TOWN CENTRE HOR, etc	\$11,642.86	
	INV-3750	30/01/2019	LANDSCAPE MAINTENANCE MORRISON ROAD STREETSCAPE	\$3,861.07	
LGRCEU	2210.8-01	30/01/2019	PAYROLL DEDUCTION		\$61.50
	PY02-15-LGRCEU	20/01/2019	PAYROLL DEDUCTION	\$61.50	
Conquest Earthworks	2210.8051-01	30/01/2019	EARTHWORKS		\$32,623.80
	1008	21/01/2019	MATHIESON RD TRANSFER STATION EARTHWORKS	\$2,200.00	
	1007	21/01/2019	QUARTERLY REMOVAL & DISPOSAL OF INERT WASTE FROM MATHIESON RD	\$30,423.80	
Mr D J Jones	2210.8066-01	30/01/2019	COUNCILLOR ALLOWANCE		\$2,024.57
	MEETING FEE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$1,732.91	
	ALLOWANCE	10/07/2018	ENTITLEMENTS FOR FEBRUARY 2019	\$291.66	
East End Electrical	2210.8149-01	30/01/2019	ELECTRICAL SERVICES		\$5,863.00
	EEE1000-834	24/01/2019	ELECTRICAL SERVICES	\$99.00	
	EEE1000-835	24/01/2019	ELECTRICAL SERVICES	\$198.00	
	EEE1000-836	25/01/2019	ELECTRICAL SERVICES	\$198.00	
	EEE1000-837	25/01/2019	ELECTRICAL SERVICES	\$198.00	
	EEE1000-814	29/01/2019	INSTALL UNDERGROUND POWER TO WESTERN BEACH AT LAKE	\$5,170.00	
Natural Area Holdings P/L T/A Natural Area Consulting Management	2210.8374-01	30/01/2019	WEED CONTROL		\$4,641.05
	00010497	09/01/2019	WEED CONTROL	\$3,071.57	
	00010476	09/01/2019	WEED CONTROL	\$1,569.48	
Sankey Plumbing Service	2210.8545-01	30/01/2019	PLUMBING		\$2,926.00
	4294	24/01/2019	PLUMBING	\$121.00	
	4293	24/01/2019	PLUMBING	\$132.00	
	4292	24/01/2019	PLUMBING	\$2,673.00	
Great Sand Supplies Trust	2210.8584-01	30/01/2019	GRAVEL		\$11,711.30
	00004621	11/01/2019	GRAVEL - ELLIOTT ROAD	\$11,711.30	
Brownes Foods Operations Pty Ltd	2210.8611-01	30/01/2019	KIOSK SUPPLIES		\$162.79
	14661849	25/01/2019	KIOSK SUPPLIES	\$162.79	
Airlite Cleaning	2210.8677-01	30/01/2019	CLEANING		\$2,286.30
	338347	25/01/2019	SANITARY BINS	\$2,286.30	
Northam Tree Services	2210.8769-01	30/01/2019	STREET TREE MAINTENANCE		\$12,251.25
	1948	23/01/2019	STREET TREE MAINTENANCE	\$391.60	
	1946	23/01/2019	STREET TREE MAINTENANCE	\$2,741.20	
	1944	23/01/2019	STREET TREE MAINTENANCE	\$2,741.20	
	1945	23/01/2019	STREET TREE MAINTENANCE	\$3,244.45	
	1947	25/01/2019	STREET TREE MAINTENANCE	\$3,132.80	

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Aardvark Electrics	2210.8953-01	30/01/2019	ELECTRICAL SERVICES		\$167.20
	40039	25/01/2019	PHONE LINE FOR NBN AT BOYA LIBRARY	\$167.20	
Sign Supermarket	2210.904-01	30/01/2019	SIGNS		\$175.00
	18176	25/01/2019	SIGNS	\$175.00	
Australian Grown	2210.9512-01	30/01/2019	STAFF UNIFORMS		\$147.29
	SI22439	03/01/2019	STAFF UNIFORMS	\$147.29	
MPK Tree Management Pty Ltd	2210.9627-01	30/01/2019	STREET TREE MAINTENANCE		\$6,334.13
	00005965	13/12/2018	STREET TREE MAINTENANCE	\$6,334.13	
Managed System Services Pty Ltd	2210.9698-01	30/01/2019	IT HARDWARE		\$34,918.35
	00003884	25/01/2019	35 X HP ELITE DESKTOP PC	\$34,918.35	
Ms M I Adonis	2211.12651-01	30/01/2019	REIMBURSEMENT		\$77.90
	REIMBURSEMENT	29/01/2019	REIMBURSEMENT CARPET CLEANER & CHEMICALS	\$77.90	
Mr T A Morrison	2211.12774-01	30/01/2019	CROSSOVER CONTRIBUTION		\$565.00
	XOVER	29/01/2019	CROSSOVER CONTRIBUTION	\$565.00	
Mr J Carter	2211.12775-01	30/01/2019	YOUTH GRANT PROGRAM		\$100.00
	GRANT	30/01/2019	YOUTH GRANT PROGRAM	\$100.00	
Ms S Carter	2211.12776-01	30/01/2019	YOUTH GRANT PROGRAM		\$100.00
	GRANT	30/01/2019	YOUTH GRANT PROGRAM	\$100.00	
Ms M Ewen	2211.12777-01	30/01/2019	REFUND		\$91.69
	REFUND	30/01/2019	REFUND DAYCARE FEES	\$91.69	
Ms J S Thein	2211.12778-01	30/01/2019	REFUND		\$800.00
	REFUND	30/01/2019	REFUND FUNDS PAID IN ERROR	\$400.00	
	REFUND	30/01/2019	REFUND FUNDS PAID IN ERROR	\$400.00	
Mr K J Warne	2211.12781-01	30/01/2019	BOND RETURN		\$26,842.94
	BOND RETURN	30/01/2019	BOND RETURN - UNCOMPLETED WORKS BOND	\$26,842.94	
Synergy	2211.174-01	30/01/2019	ELECTRICITY		\$25,872.35
	6775766728	18/01/2019	ELECTRICITY	\$709.50	
	4079099529	21/01/2019	ELECTRICITY	\$106.35	
	5603941927	25/01/2019	ELECTRICITY	\$3,565.00	
	1635825121	25/01/2019	ELECTRICITY	\$150.25	
	5085045110	25/01/2019	ELECTRICITY	\$760.20	
	3625641925	25/01/2019	ELECTRICITY	\$304.35	
	4294733928	25/01/2019	ELECTRICITY	\$169.15	
	7890341121	25/01/2019	ELECTRICITY	\$172.25	
	5026791717	25/01/2019	ELECTRICITY	\$254.75	
	5192608710	25/01/2019	ELECTRICITY	\$928.75	
	6860497421	25/01/2019	ELECTRICITY	\$65.00	
	3160006520	25/01/2019	ELECTRICITY	\$111.50	
	1021165328	25/01/2019	ELECTRICITY	\$202.40	
	5085138314	25/01/2019	ELECTRICITY	\$156.90	
	5183606212	25/01/2019	ELECTRICITY	\$256.60	
	8852675527	25/01/2019	ELECTRICITY	\$1,229.55	
	2475997123	25/01/2019	ELECTRICITY	\$51.60	
	3509628321	25/01/2019	ELECTRICITY	\$1,824.05	
	5162819914	25/01/2019	ELECTRICITY	\$2,551.25	
	2686554727	25/01/2019	ELECTRICITY	\$1,190.30	
	2548038725	30/01/2019	ELECTRICITY	\$883.20	
	2869138323	18/01/2019	ELECTRICITY	\$700.60	
	5358804327	18/01/2019	ELECTRICITY	\$137.95	



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	4504944122	18/01/2019	ELECTRICITY	\$141.00	
	3671966720	18/01/2019	ELECTRICITY	\$7,626.85	
	5056988325	18/01/2019	ELECTRICITY	\$1,195.90	
	5100198416	29/01/2019	ELECTRICITY	\$427.15	
Glen Forrest Volunteer Bushfire Brigade	2211.196-01	30/01/2019	HAZARD REDUCTION BURN		\$1,000.00
	0211	25/01/2019	HAZARD REDUCTION BURN	\$500.00	
	0210	25/01/2019	HAZARD REDUCTION BURN	\$500.00	
Mrs R L Sarich	2211.2898-01	30/01/2019	REIMBURSEMENT		\$68.50
	REIMBURSEMENT	29/01/2019	REIMBURSEMENT OF EXPENSES - CINEMA UNDER STARLIGHT	\$68.50	
Wesfarmers Kleenheat Gas Pty Ltd	2211.355-01	30/01/2019	GAS		\$3,038.34
	21354741	18/12/2018	GAS - BILGOMAN AQUATIC CENTRE	\$2,390.55	
	21359436	03/01/2019	GAS - BILGOMAN AQUATIC CENTRE	\$605.55	
	21343543	25/01/2019	GAS - LAKE LESCHENAULTIA	\$42.24	
Mr GD Haines	2211.9400-01	30/01/2019	REIMBURSEMENT		\$200.00
	REIMBURSEMENT	29/01/2019	REIMBURSEMENT PRESCRIPTION SAFETY GLASSES	\$200.00	
Water Corporation	2212.34-01	31/01/2019	WATER RATES & FEES		\$3,588.27
	9012388904	31/01/2019	WATER RATES & FEES	\$852.48	
	9004677028	31/01/2019	WATER RATES & FEES	\$638.82	
	9004686215	31/01/2019	WATER RATES & FEES	\$24.57	
	9004676180	31/01/2019	WATER RATES & FEES	\$44.23	
	9013212896	31/01/2019	WATER RATES & FEES	\$135.14	
	9004686864	31/01/2019	WATER RATES & FEES	\$12.29	
	9004688851	31/01/2019	WATER RATES & FEES	\$1,880.74	
Mr D M Spencer	2213.12785-01	31/01/2019	RATES REFUND		\$4,786.51
	REFUND	31/01/2019	RATES REFUND	\$4,786.51	
Care Giver Subsidies	2214.3462-01	31/01/2019	CARE GIVER SUBSIDIES		\$58,109.32
	310119	01/02/2019	CARE GIVER SUBSIDIES	\$58,109.32	
PayClear Services Pty Ltd (Superchoice)	2215.12516-01	31/01/2019	SUPERANNUATION-JAN2019-1		\$210,161.90
	Jan2019-1	31/01/2019	SUPERANNUATION-JAN2019-1	\$134,591.04	
	Jan2019-10	31/01/2019	SUPERANNUATION-JAN2019-10	\$962.49	
	Jan2019-12	31/01/2019	SUPERANNUATION-JAN2019-12	\$2,082.60	
	Jan2019-13	31/01/2019	SUPERANNUATION-JAN2019-13	\$6,357.83	
	Jan2019-18	31/01/2019	SUPERANNUATION-JAN2019-18	\$2,383.44	
	Jan2019-19	31/01/2019	SUPERANNUATION-JAN2019-19	\$309.80	
	Jan2019-20	31/01/2019	SUPERANNUATION-JAN2019-20	\$443.07	
	Jan2019-22	31/01/2019	SUPERANNUATION-JAN2019-22	\$795.76	
	Jan2019-23	31/01/2019	SUPERANNUATION-JAN2019-23	\$1,485.96	
	Jan2019-24	31/01/2019	SUPERANNUATION-JAN2019-24	\$957.56	
	Jan2019-26	31/01/2019	SUPERANNUATION-JAN2019-26	\$1,093.28	
	Jan2019-27	31/01/2019	SUPERANNUATION-JAN2019-27	\$1,584.39	
	Jan2019-3	31/01/2019	SUPERANNUATION-JAN2019-3	\$876.65	
	Jan2019-30	31/01/2019	SUPERANNUATION-JAN2019-30	\$1,055.91	
	Jan2019-33	31/01/2019	SUPERANNUATION-JAN2019-33	\$1,294.80	
	Jan2019-34	31/01/2019	SUPERANNUATION-JAN2019-34	\$35.45	
	Jan2019-35	31/01/2019	SUPERANNUATION-JAN2019-35	\$383.16	
	Jan2019-37	31/01/2019	SUPERANNUATION-JAN2019-37	\$788.11	
	Jan2019-38	31/01/2019	SUPERANNUATION-JAN2019-38	\$452.18	
	Jan2019-4	31/01/2019	SUPERANNUATION-JAN2019-4	\$1,573.56	
	Jan2019-40	31/01/2019	SUPERANNUATION-JAN2019-40	\$1,786.19	
	Jan2019-42	31/01/2019	SUPERANNUATION-JAN2019-42	\$1,003.24	
	Jan2019-46	31/01/2019	SUPERANNUATION-JAN2019-46	\$121.16	
	Jan2019-47	31/01/2019	SUPERANNUATION-JAN2019-47	\$2,336.20	
	Jan2019-48	31/01/2019	SUPERANNUATION-JAN2019-48	\$532.82	
	Jan2019-49	31/01/2019	SUPERANNUATION-JAN2019-49	\$411.44	

Payee	Cheque No	Date	Details	Sub Total	Total
	Jan2019-50	31/01/2019	SUPERANNUATION-JAN2019-50	\$586.29	
	Jan2019-52	31/01/2019	SUPERANNUATION-JAN2019-52	\$510.23	
	Jan2019-53	31/01/2019	SUPERANNUATION-JAN2019-53	\$944.20	
	Jan2019-54	31/01/2019	SUPERANNUATION-JAN2019-54	\$265.67	
	Jan2019-55	31/01/2019	SUPERANNUATION-JAN2019-55	\$1,878.11	
	Jan2019-56	31/01/2019	SUPERANNUATION-JAN2019-56	\$510.23	
	Jan2019-57	31/01/2019	SUPERANNUATION-JAN2019-57	\$6.29	
	Jan2019-58	31/01/2019	SUPERANNUATION-JAN2019-58	\$18.90	
	Jan2019-6	31/01/2019	SUPERANNUATION-JAN2019-6	\$1,690.04	
	Jan2019-7	31/01/2019	SUPERANNUATION-JAN2019-7	\$2,065.75	
	Jan2019-8	31/01/2019	SUPERANNUATION-JAN2019-8	\$16,795.17	
	Jan2019-9	31/01/2019	SUPERANNUATION-JAN2019-9	\$32.97	
	Jan2019A-1	31/01/2019	SUPERANNUATION-JAN2019A-1	\$12,373.48	
	Jan2019A-10	31/01/2019	SUPERANNUATION-JAN2019A-10	\$137.00	
	Jan2019A-12	31/01/2019	SUPERANNUATION-JAN2019A-12	\$297.80	
	Jan2019A-13	31/01/2019	SUPERANNUATION-JAN2019A-13	\$961.85	
	Jan2019A-18	31/01/2019	SUPERANNUATION-JAN2019A-18	\$313.05	
	Jan2019A-19	31/01/2019	SUPERANNUATION-JAN2019A-19	\$39.83	
	Jan2019A-20	31/01/2019	SUPERANNUATION-JAN2019A-20	\$59.79	
	Jan2019A-22	31/01/2019	SUPERANNUATION-JAN2019A-22	\$104.28	
	Jan2019A-23	31/01/2019	SUPERANNUATION-JAN2019A-23	\$134.79	
	Jan2019A-24	31/01/2019	SUPERANNUATION-JAN2019A-24	\$123.08	
	Jan2019A-27	31/01/2019	SUPERANNUATION-JAN2019A-27	\$203.92	
	Jan2019A-3	31/01/2019	SUPERANNUATION-JAN2019A-3	\$107.68	
	Jan2019A-30	31/01/2019	SUPERANNUATION-JAN2019A-30	\$172.74	
	Jan2019A-32	31/01/2019	SUPERANNUATION-JAN2019A-32	\$135.99	
	Jan2019A-33	31/01/2019	SUPERANNUATION-JAN2019A-33	\$48.03	
	Jan2019A-34	31/01/2019	SUPERANNUATION-JAN2019A-34	\$37.09	
	Jan2019A-35	31/01/2019	SUPERANNUATION-JAN2019A-35	\$51.06	
	Jan2019A-38	31/01/2019	SUPERANNUATION-JAN2019A-38	\$51.46	
	Jan2019A-4	31/01/2019	SUPERANNUATION-JAN2019A-4	\$161.50	
	Jan2019A-40	31/01/2019	SUPERANNUATION-JAN2019A-40	\$251.86	
	Jan2019A-42	31/01/2019	SUPERANNUATION-JAN2019A-42	\$119.76	
	Jan2019A-46	31/01/2019	SUPERANNUATION-JAN2019A-46	\$23.81	
	Jan2019A-47	31/01/2019	SUPERANNUATION-JAN2019A-47	\$268.65	
	Jan2019A-48	31/01/2019	SUPERANNUATION-JAN2019A-48	\$70.58	
	Jan2019A-49	31/01/2019	SUPERANNUATION-JAN2019A-49	\$51.57	
	Jan2019A-50	31/01/2019	SUPERANNUATION-JAN2019A-50	\$75.47	
	Jan2019A-52	31/01/2019	SUPERANNUATION-JAN2019A-52	\$65.67	
	Jan2019A-53	31/01/2019	SUPERANNUATION-JAN2019A-53	\$134.34	
	Jan2019A-54	31/01/2019	SUPERANNUATION-JAN2019A-54	\$34.56	
	Jan2019A-55	31/01/2019	SUPERANNUATION-JAN2019A-55	\$241.72	
	Jan2019A-56	31/01/2019	SUPERANNUATION-JAN2019A-56	\$66.81	
	Jan2019A-57	31/01/2019	SUPERANNUATION-JAN2019A-57	\$27.33	
	Jan2019A-58	31/01/2019	SUPERANNUATION-JAN2019A-58	\$0.28	
	Jan2019A-6	31/01/2019	SUPERANNUATION-JAN2019A-6	\$88.69	
	Jan2019A-7	31/01/2019	SUPERANNUATION-JAN2019A-7	\$233.07	
	Jan2019A-8	31/01/2019	SUPERANNUATION-JAN2019A-8	\$1,883.02	
	Jan2019A-9	31/01/2019	SUPERANNUATION-JAN2019A-9	\$8.35	
			<b>Total Confirmation Cheques</b>		<b>\$3,204,502.93</b>

Payee	Cheque No	Date	Details	Sub Total	Total
Shire of Mundaring - Trust Fund	Account : 633-000 158416396				
Cheque CHQ					
Mr J P Jackson	00400571	10/01/2019	HALL BOND REFUND		\$330.00
	1103995	10/01/2019	HALL BOND REFUND	\$330.00	
Eastern Hills Cricket Club	00400572	10/01/2019	HALL BOND REFUND		\$500.00
	1108497	10/01/2019	HALL BOND REFUND	\$500.00	
Mrs M A Griffiths	00400573	10/01/2019	HALL BOND REFUND		\$110.00
	1095483	10/01/2019	HALL BOND REFUND	\$110.00	
Perth Hills Artisan Markets	00400574	10/01/2019	HALL BOND REFUND		\$330.00
	1108489	10/01/2019	HALL BOND REFUND	\$330.00	
Mrs J M Walther	00400575	10/01/2019	KEY BOND REFUND		\$55.00
	677189	10/01/2019	KEY BOND REFUND	\$55.00	
Ms D Bush 20 Murchison Dr	00400576	24/01/2019	KEY BOND REFUND		\$44.00
	KEY BOND	24/01/2019	KEY BOND REFUND	\$44.00	
Ms R J Smith	00400577	24/01/2019	HALL BOND REFUND		\$110.00
	1104412	24/01/2019	HALL BOND REFUND	\$110.00	
Ms N Neil	00400578	24/01/2019	HALL BOND REFUND		\$110.00
	1108850	24/01/2019	HALL BOND REFUND	\$110.00	
Mrs P Smith	00400579	24/01/2019	HALL BOND REFUND		\$110.00
	1114626	24/01/2019	HALL BOND REFUND	\$110.00	
Shire of Mundaring	00400580	31/01/2019	LAPINYA INVESTMENTS - SPA142989 K WARNE		\$26,842.94
	764708	31/01/2019	LAPINYA INVESTMENTS - SPA142989 K WARNE	\$26,842.94	
			Total Confirmation Cheques		\$28,541.94
PAYMENTS BY ELECTRONIC FUNDS TRANSFER (Payroll)					
Pay Summary	PP14/18 cycle 1	09/01/2019			\$381,139.46
Pay Summary	PP14/18 cycle 2	09/01/2019			\$81,535.68
Pay Summary	PP99/05	18/01/2019			\$74,039.58
Pay Summary	PP99/06	18/01/2019			\$4,691.78
Pay Summary	PP15/18 cycle 1	23/01/2019			\$404,843.59
Pay Summary	PP15/18 cycle 2	23/01/2019			\$87,842.48
			Total Payroll Payments Direct From Municipal Account		\$1,034,092.57
PAYMENTS BY DIRECT DEBIT FROM MUNICIPAL ACCOUNT					
Bendigo - Merch Bank Fees					\$3,171.56
Bendigo - Direct Debit Fees					\$306.87
Commonwealth Bank - Bpoint Fees					\$714.82
NAB - Purchase Cards					\$24,430.36
Ezidebit Bank Fees					\$129.36
Fleetcare - Fuel Payments					\$4,394.76
HP Financial Services - Equipment Lease					\$24,379.30
Konica Minolta - Equipment Lease					\$152.66
Konica Minolta - Printer Lease					\$3,267.00
Puma Fuel					\$149.63
FER Fees					\$571.50
			Total Electronic Fund Payments Direct From Municipal Account		\$61,667.82

**NAB Credit Card**

<b>Date</b>	<b>Supplier</b>	<b>Description</b>	<b>Amount</b>	<b>Card User</b>
31-Dec-18	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$9.46	Leonie Ettridge
31-Dec-18	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$41.19	Leonie Ettridge
2-Jan-19	Jbhifi.Com.Au	AFM Library - DVDs	\$470.62	Helen McKissock
3-Jan-19	Campaignmonitor	Distribution of What's on this month e-newsletter	\$22.41	Beverley Beale
4-Jan-19	Angus & Robertson Bookworld	Junior stock for AFM and KSP libraries	\$372.97	Morgan Yasbincek
4-Jan-19	Angus & Robertson Bookworld	Junior stock for AFM and KSP libraries	\$375.00	Morgan Yasbincek
4-Jan-19	Asic	Renewal of Business Name for Mundaring Visitor Centre	\$84.00	Beverley Beale
4-Jan-19	Australian School Of Applied Ma	The Executive Ready Program training - Children's Services Operations Coordinator	\$2,000.00	Raeleen McAllister
4-Jan-19	Booktopia Pty Ltd	Junior stock for KSP and AFM libraries	\$39.45	Morgan Yasbincek
4-Jan-19	Booktopia Pty Ltd	Junior stock for KSP and AFM libraries	\$65.25	Morgan Yasbincek
4-Jan-19	Coles 0330	AFM Library - consumables	\$15.00	Helen McKissock
4-Jan-19	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$52.47	Leonie Ettridge
4-Jan-19	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$101.64	Leonie Ettridge
4-Jan-19	Melbourne It Ltd	Renewal of domain name - railwayreserves.com	\$27.01	Paula Heath
4-Jan-19	Paypal *ebay AU Gst	GST on purchase of monitor brackets	\$13.00	Andrew Currell
4-Jan-19	Paypal *fengxili	Desktop Monitor Mounts x 4	\$130.04	Andrew Currell
4-Jan-19	Post Centrepont Midland	Postage stamps for Eastern Region Family Day Care	\$100.00	Antionietta Tomizzi
7-Jan-19	Aldi Stores - Mundaring	Provisions for Reflections Cafe Lake Leschenaultia	\$23.03	Leonie Ettridge
7-Jan-19	Angus & Robertson Bookworld	AFM Library - Books	\$191.96	Helen McKissock
7-Jan-19	Bunnings 318000	Picture hanging in office	\$24.00	John Neale
7-Jan-19	Campaignmonitor	Marketing of upcoming events for library services	\$116.34	Kerryn Martin
7-Jan-19	Coles 0330	Recognition of Continuing Employee Service - 10 yrs Manager Children's Services	\$250.00	Andrea Douglas
7-Jan-19	Coles 0337	Food and consumables - MECPC	\$100.10	Susan Broad
7-Jan-19	Coles 0337	Food and consumables - MECPC	\$31.00	Susan Broad
7-Jan-19	Coles 0337	Food and consumables - MECPC	\$389.68	Susan Broad
7-Jan-19	Coles 0337	Food and items for Vacation Care - SCFC-CV	\$227.34	Jane Elkins
7-Jan-19	Coles 0337	Food and items for Vacation Care - SCFC-CV	\$10.90	Jane Elkins
7-Jan-19	Coles 0337	Food and items for Vacation Care - SCFC-CV	\$12.00	Jane Elkins
7-Jan-19	House In Midland	Replacement cooking spoons for Kitchen - SCFC-CV	\$25.98	Jane Elkins
7-Jan-19	Woolworths 4384	Replacement cooking spoons for Kitchen - SCFC-CV	\$31.40	Jane Elkins
7-Jan-19	Woolworths 4384	Replacement cooking spoons for Kitchen - SCFC-CV	\$26.40	Jane Elkins
8-Jan-19	Angus & Robertson Bookworld	AFM Library - refund for unavailable book	-\$32.25	Helen McKissock
8-Jan-19	Booktopia Pty Ltd	Junior stock for KSP library	\$16.25	Morgan Yasbincek
8-Jan-19	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$19.47	Leonie Ettridge
8-Jan-19	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$29.40	Leonie Ettridge
8-Jan-19	Coles 0398	Fruit for children's meals at MECPC	\$132.84	Laurena Bogucki
8-Jan-19	Post Mundaring	Recognition of Continuing Employee Service - 10 yrs Library Officer Boya	\$250.00	Andrea Douglas
8-Jan-19	Post Mundaring	Recognition of Continuing Employee Service - 10 yrs Library Officer Boya	\$5.95	Andrea Douglas
8-Jan-19	Post Mundaring	Recognition of Continuing Employee Service - 10 yrs Administration Officer Planning	\$250.00	Andrea Douglas
8-Jan-19	Post Mundaring	Recognition of Continuing Employee Service - 10 yrs Administration Officer Planning	\$5.95	Andrea Douglas
8-Jan-19	Woolworths 4312	Provisions for Reflections Cafe Lake Leschenaultia	\$22.00	Leonie Ettridge
8-Jan-19	Woolworths 4312	Provisions for Reflections Cafe Lake Leschenaultia	\$30.50	Leonie Ettridge

CREDIT

Date	Supplier	Description	Amount	Card User
8-Jan-19	Woolworths 4384	Food items for Vacation Care - SCFC-CV	\$22.44	Jane Elkins
8-Jan-19	Woolworths 4384	Food items for Vacation Care - SCFC-CV	\$18.00	Jane Elkins
9-Jan-19	Angus & Robertson Bookworld	KSP Library - Local stock purchase	\$645.12	Kerryn Martin
9-Jan-19	Barbeques Galore Australia	Recognition of Continuing Employee Service - 15 yrs Director Infrastructure Services	\$375.00	Andrea Douglas
9-Jan-19	Hare & Forbes Pty Ltd	Recognition of Continuing Employee Service - 15 yrs Workshop Supervisor	\$375.00	Andrea Douglas
9-Jan-19	Optimal Pharmacy Plus Midland	Consumables purchased for use by visitors and staff at Children's Services Administration Building	\$36.97	Antonieta Tomizzi
9-Jan-19	Woolworths 4312	Disposable gloves for chemical use	\$20.00	David O'Brien
9-Jan-19	Woolworths 4312	Batteries for reticulation timers	\$43.60	David O'Brien
10-Jan-19	Kmart 1052	Returned unsuitable lock and cable for Eastern Region Family Day Care	-\$15.00	Antonieta Tomizzi
10-Jan-19	Cancer Council Wa	Mt Helena Sunscreen for public & hats for staff	\$310.95	Chris Blankley
10-Jan-19	Coles 0278	Food items for Vacation Care - SCFC-CV	\$18.50	Jane Elkins
10-Jan-19	Coles 0278	Food items for Vacation Care - SCFC-CV	\$4.60	Jane Elkins
10-Jan-19	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$20.00	Leonie Ettridge
10-Jan-19	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$17.50	Leonie Ettridge
10-Jan-19	Coles 0398	Cleaning products for the centre and craft items for Bubbacino's - C&PCS - Middle Swan	\$1.75	Melissa Bill
10-Jan-19	Coles 0398	Cleaning products for the centre and craft items for Bubbacino's - C&PCS - Middle Swan	\$50.40	Melissa Bill
10-Jan-19	Coles 0398	Cleaning products for the centre and craft items for Bubbacino's - C&PCS - Middle Swan	\$101.25	Melissa Bill
10-Jan-19	Coles 0398	Cleaning products for the centre and craft items for Bubbacino's - C&PCS - Middle Swan	\$4.00	Melissa Bill
10-Jan-19	Coles 0398	Cleaning products for the centre and craft items for Bubbacino's - C&PCS - Middle Swan	\$38.95	Melissa Bill
10-Jan-19	Ecart Uni Of Melbourne	Updated resources (USB's) for 2 parenting programs Tuning in to Kids & Tuning in to Teens	\$86.00	Jillian Pearce
10-Jan-19	Post Mundaring	Recognition of Continuing Employee Service - 10 yrs Assistant Co-ordinator Aquatic Facilities	\$250.00	Andrea Douglas
10-Jan-19	Post Mundaring	Recognition of Continuing Employee Service - 10 yrs Assistant Co-ordinator Aquatic Facilities	\$5.95	Andrea Douglas
10-Jan-19	Sp * Butler Creative Children	2019 Reflective diaries for rooms at Middle Swan and Clayton View	\$381.40	Laurena Bogucki
10-Jan-19	Spotlight 058	Art /Craft replacement resources Vacation Care - SCFC-CV	\$33.95	Jane Elkins
11-Jan-19	Angus & Robertson Bookworld	Junior stock for KSP library	\$209.25	Morgan Yasbincek
11-Jan-19	Booktopia Pty Ltd	Junior stock for KSP library	\$238.10	Morgan Yasbincek
11-Jan-19	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$33.77	Leonie Ettridge
11-Jan-19	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$163.56	Leonie Ettridge
11-Jan-19	Eb *7th National Early	2 day attendance at 7th National Early Literacy Conference - Books and Bonding Build Brains	\$523.09	Jillian Pearce
11-Jan-19	Jbhifi.Com.Au	AFM library - DVDs	\$127.69	Helen McKissock
11-Jan-19	Tonys Meats	Meat for children's meals at MECPC	\$146.90	Laurena Bogucki
14-Jan-19	Angus & Robertson Bookworld	AFM Library - Books	\$232.13	Helen McKissock
14-Jan-19	Booktopia Pty Ltd	New junior stock for KSP library	\$525.56	Morgan Yasbincek
14-Jan-19	Coles 0285	Misc items for Family Day Care Educator's Training	\$8.50	Antonieta Tomizzi
14-Jan-19	Coles 0285	Misc items for Family Day Care Educator's Training	\$5.90	Antonieta Tomizzi
14-Jan-19	Woolworths 4384	Replacement stationery for Vacation Care - SCFC-CV	\$36.50	Jane Elkins
14-Jan-19	Woolworths 4384	Food items for Vacation Care - SCFC-CV	\$89.23	Jane Elkins
14-Jan-19	Woolworths 4384	Food items for Vacation Care - SCFC-CV	\$1.50	Jane Elkins
15-Jan-19	Angus & Robertson Bookworld	AFM Library - Refund for unavailable item	-\$27.03	Helen McKissock
15-Jan-19	City Of Bayswater	Excursion to Maylands water park - Vacation Care - SCFC-CV	\$159.00	Jane Elkins
15-Jan-19	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$37.40	Leonie Ettridge
15-Jan-19	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$61.24	Leonie Ettridge
15-Jan-19	Coles 0337	Food and consumables - MECPC	\$102.09	Susan Broad
15-Jan-19	Coles 0337	Food and consumables - MECPC	\$43.62	Susan Broad

Date	Supplier	Description	Amount	Card User
15-Jan-19	Coles 0337	Food and consumables - MECPC	\$417.79	Susan Broad
15-Jan-19	Officeworks 0611	Easel for Australia Day ceremony	\$55.00	Giulia Censi
15-Jan-19	Woolworths 4337	Purchased goods in error - Expense reimbursed to Shire at front counter on 23/01/19	\$22.85	Eileen Bolton
16-Jan-19	Bunnings 318000	Recognition of Continuing Employee Service 10 yrs - Multi Plant Operator	\$250.00	Andrea Douglas
17-Jan-19	Booktopia Pty Ltd	New stock for KSP library	\$149.70	Morgan Yasbincek
17-Jan-19	Bunnings 318000	Recognition of Continuing Employee Service - 10 yrs - Team Leader - Bitumen	\$250.00	Andrea Douglas
17-Jan-19	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$40.00	Leonie Ettridge
17-Jan-19	Institute Of Public Works	Membership Renewal - Derrick Scriven	\$312.62	Joanne Dutton
17-Jan-19	Preview Industries Australia	KSP Library office consumables	\$75.50	Kerryn Martin
17-Jan-19	The Reject Shop 6637	Parenting resources - goods for calm down box	\$54.90	Jillian Pearce
18-Jan-19	Angus & Robertson Bookworld	KSP Library - Local stock purchase	\$401.82	Kerryn Martin
18-Jan-19	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$26.51	Leonie Ettridge
18-Jan-19	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$56.00	Leonie Ettridge
18-Jan-19	Conference By Arinex	Early Childhood Conference - MEC Hub Coordinator	\$457.96	Laurena Bogucki
18-Jan-19	Harvey Norman Av/it	Replacement fridge for main kitchen at MECPC	\$1,447.00	Laurena Bogucki
18-Jan-19	Jb Hi Fi Midland	KSP Library - Local stock purchase	\$94.92	Kerryn Martin
18-Jan-19	Jb Hi Fi Midland	KSP Library - Local stock purchase	\$94.92	Kerryn Martin
18-Jan-19	Jb Hi Fi Midland	KSP Library - Local stock purchase	\$94.92	Kerryn Martin
18-Jan-19	Jbhifi.Com.Au	AFM Library - DVDs and CDs	\$441.41	Helen McKissock
18-Jan-19	Seek 31025942	Advertising for employment - Seek.com - Community Events Officer	\$308.00	Giulia Censi
18-Jan-19	Woolworths 4384	Food items for vacation care - SCFC-CV	\$24.70	Jane Elkins
18-Jan-19	Woolworths 4384	Food items for vacation care - SCFC-CV	\$13.15	Jane Elkins
21-Jan-19	Aldi Stores - Mundaring	Provisions for Reflections Cafe Lake Leschenaultia	\$15.01	Leonie Ettridge
21-Jan-19	Angus & Robertson Bookworld	AFM Library - books	\$364.80	Helen McKissock
21-Jan-19	Booktopia Pty Ltd	Junior stock for AFM library	\$13.45	Morgan Yasbincek
21-Jan-19	Coles 0337	Food and consumables - SCFC Clayton View	\$12.00	Susan Broad
21-Jan-19	Coles 0337	Food and consumables - SCFC Clayton View	\$22.50	Susan Broad
21-Jan-19	Coles 0337	Food and consumables - SCFC Clayton View	\$87.30	Susan Broad
21-Jan-19	Kmart 1052	Resources for Vacation Care activities - SCFC-CV	\$33.75	Jane Elkins
21-Jan-19	Latitude Perth Operations	Vacation Care excursion - C&PCS - Middle Swan	\$220.00	Melissa Bill
21-Jan-19	Midland Mobile Repairs	Work Phone Cover Heavy Duty - Operations - Children's Services	\$25.00	Sarah-Lee Harlow
21-Jan-19	Officeworks 0611	Stationery - SCFC-CV	\$33.39	Jane Elkins
21-Jan-19	Spud Shed	Fruit for Vacation Care - SCFC-CV	\$20.79	Jane Elkins
21-Jan-19	Woolworths 4384	Consumables - SCFC-CV	\$62.05	Jane Elkins
21-Jan-19	Woolworths 4384	Consumables - SCFC-CV	\$3.10	Jane Elkins
22-Jan-19	Coles 0337	Food and consumables for MECPC	\$34.50	Susan Broad
22-Jan-19	Coles 0337	Food and consumables for MECPC	\$67.49	Susan Broad
22-Jan-19	Coles 0337	Food and consumables for MECPC	\$435.82	Susan Broad
22-Jan-19	Cop Concert Hall	Parking State Emergency Management workshop	\$16.15	Adrian Dyson
22-Jan-19	Mundaring Lotto Gifts	Mundaring Newsagency - Farewell Cards	\$60.00	Andrea Douglas
22-Jan-19	Tonys Meats	Meat for children's lunches at MECPC	\$141.80	Laurena Bogucki
23-Jan-19	Coles 0278	Food items for Vacation Care - SCFC-CV	\$34.00	Jane Elkins
23-Jan-19	Coles 0278	Food items for Vacation Care - SCFC-CV	\$5.50	Jane Elkins
23-Jan-19	Leighton O'Brien Pty Ltd	Annual Charges associated with SIR Analysis & Reporting	\$660.00	Joanne Dutton

Date	Supplier	Description	Amount	Card User
23-Jan-19	Red Dot Stores	Hand flags for Australia Day ceremony	\$25.00	Giulia Censi
23-Jan-19	Stratton Supa Iga	Blu tak for the office and milk and biscuits for the centre - C&PCS - Middle Swan	\$9.67	Melissa Bill
23-Jan-19	Stratton Supa Iga	Blu tak for the office and milk and biscuits for the centre - C&PCS - Middle Swan	\$2.85	Melissa Bill
23-Jan-19	Stratton Supa Iga	Blu tak for the office and milk and biscuits for the centre - C&PCS - Middle Swan	\$3.98	Melissa Bill
24-Jan-19	Angus & Robertson Bookworld	KSP Library - Local stock purchase	CREDIT -\$17.11	Kerryn Martin
24-Jan-19	Optimal Pharmacy Plus Midland	Consumables for staff and visitors to Children's Services Administration building	\$6.99	Antonietta Tomizzi
25-Jan-19	A Patch Of Country	Refreshments DFES/SOM liaison meeting	\$24.00	Adrian Dyson
25-Jan-19	Campaignmonitor	Marketing of upcoming events for library services	\$117.34	Kerryn Martin
25-Jan-19	Coles 0278	Consumables for staff and visitors to Children's Services Administration building	\$4.00	Antonietta Tomizzi
25-Jan-19	Coles 0278	Gift Cards for Volunteers	\$250.00	Laurena Bogucki
25-Jan-19	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$18.59	Leonie Ettridge
25-Jan-19	Coles 0330	Provisions for Reflections Cafe Lake Leschenaultia	\$63.90	Leonie Ettridge
25-Jan-19	Coles 0398	Food for vacation care and Australia Day tattoo's for the children - C&PCS - Middle Swan	\$16.83	Melissa Bill
25-Jan-19	Coles 0398	Food for vacation care and Australia Day tattoo's for the children - C&PCS - Middle Swan	\$4.60	Melissa Bill
25-Jan-19	Coles 0398	Food for vacation care and Australia Day tattoo's for the children - C&PCS - Middle Swan	\$10.00	Melissa Bill
25-Jan-19	Ecart Uni Of Melbourne	Tuning in to Teens workshop and manual for 1 staff member - Midvale Hub Parenting Services	\$836.00	Antonietta Tomizzi
25-Jan-19	Economic Development Australia	Full membership - Economic Development Australia - Strategic Business Advisor	\$400.00	Giulia Censi
25-Jan-19	Jbhifi.Com.Au	AFM Library - DVDs	\$56.93	Helen McKissock
25-Jan-19	Kmart 1052	Resources and equipment for new OSHC room at MECPC	\$315.50	Laurena Bogucki
25-Jan-19	Steaks N Stuff	Meat for children during Vacation Care - SCFC - Clayton View	\$201.95	Susan Broad
25-Jan-19	The Maze	Vacation Care excursion to the Maze and Outback Splash - C&PCS - Middle Swan	\$742.00	Melissa Bill
29-Jan-19	Aldi Stores - Mundaring	Provisions for Reflections Cafe Lake Leschenaultia	\$15.01	Leonie Ettridge
29-Jan-19	Angus & Robertson Bookworld	AFM Library - Books	\$426.34	Helen McKissock
29-Jan-19	Angus & Robertson Bookworld	KSP Library - Local stock purchase	\$437.74	Kerryn Martin
29-Jan-19	Coles 0278	Fresh fruit and vegetables for children's lunches at MECPC	\$0.30	Laurena Bogucki
29-Jan-19	Coles 0278	Fresh fruit and vegetables for children's lunches at MECPC	\$63.21	Laurena Bogucki
29-Jan-19	Coles 0337	Food and consumables for MECPC	\$23.00	Susan Broad
29-Jan-19	Coles 0337	Food and consumables for MECPC	\$79.20	Susan Broad
29-Jan-19	Coles 0337	Food and consumables for MECPC	\$170.10	Susan Broad
29-Jan-19	Coles 0337	Food and consumables for SCFC Clayton View	\$8.60	Susan Broad
29-Jan-19	Coles 0337	Food and consumables for SCFC Clayton View	\$11.00	Susan Broad
29-Jan-19	Coles 0337	Food and consumables for SCFC Clayton View	\$88.10	Susan Broad
29-Jan-19	Coles 0365	Items for food audit at MECPC	\$48.65	Laurena Bogucki
29-Jan-19	Deca-Dance	Vacation Care excursion to Decadance - C&PCS - Middle Swan	\$350.00	Melissa Bill
29-Jan-19	Facebk F2x2rl23c2	Campaign fee for advertising for SoM Facebook sites	\$31.38	Alison Martyn
29-Jan-19	Ikea Perth	Replacement items for children's meals at MECPC	\$80.71	Laurena Bogucki
29-Jan-19	Paypal *horizondata	Reboot Restore RX license maintenance	\$158.15	Andrew Currell
29-Jan-19	Wa Appliance Parts	Cutlery basket replacement for Dishwasher at MECPC	\$24.50	Sarah-Lee Harlow
29-Jan-19		Account Fees Cc Fp User Fee	\$189.20	
		<b>Total</b>	<b>\$24,430.36</b>	

## 11.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

## 12.0 URGENT BUSINESS (LATE REPORTS)

7.29pm Cr Lavell had previously disclosed a financial interest in Item 12.1 and left the Council Chamber

### 12.1 Request to attend Conference - Cr David Lavell

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<b>File Code</b>	P/F
<b>Author</b>	Anna Italiano, Executive Assistant to the CEO
<b>Senior Employee</b>	Jonathan Throssell, Chief Executive Officer
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. Conference Brochure - Australian Mayoral Aviation Council 2019 Conference and Annual General Meeting</li><li>2. Policy OR-01 - Attendance by Elected Members at Conferences</li></ol>

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### SUMMARY

Council is requested to consider an application from Cr David Lavell to attend the Australian Mayoral Aviation Council 2019 Annual Conference and Annual General meeting (Conference) from 1 to 3 May 2019 in Melbourne (refer **Attachment 1**). Cr Lavell is the Shire of Mundaring Delegate and Deputy Chairman of the Perth Airport Municipalities Group.

Council Policy OR-01 "Attendance by Elected Members at Conferences" provides each elected member with an annual conference/training allowance of no more than \$3000 per financial year (refer **Attachment 2**).

As the cost of attendance to the Australian Mayoral Aviation Council 2019 Annual Conference is greater than \$3000, in accordance with Council policy Council is requested to consider approving Cr Lavell's to attend the Conference.

### BACKGROUND

Cr Lavell has submitted an application to attend the Australian Mayoral Aviation Council 2019 Annual Conference and Annual General meeting at a cost of \$3698, as follows:

Registration	\$2420
Airfare	\$638
Accommodation	\$640
Total	\$3698



Associated costs (i.e. meals, taxis etc) would be in addition to \$3698.

## **STATUTORY / LEGAL IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

Council Policy – OR-01: “Attendance by Elected Members at Conferences” refers.

The policy establishes standards for the attendance of elected members at both intrastate and interstate conferences and the reimbursement of expenses incurred during those attendances.

If an elected member wishes to attend a conference in addition to the above or which exceeds a total cost of \$3000, then a request is to be placed before Council for consideration in accordance with the following criteria:

- Whether the proposal relates to an objective identified within the current or future strategic direction of Council
- The current relevance of the proposal to the Shire
- The relationship of the proposal to the outcomes to be delivered and how these relate to the elected member’s role
- Equity of opportunity of the elected member concerned including recognition of the number of opportunities previously provided to that elected member
- Whether there are more cost effective options to acquire the relevant knowledge and information
- Whether it is appropriate that more than one elected member attends
- The total cost of travel, accommodation, registration, meals and other expenses and the potential impact of these on the Shire’s budget allocation including the future conference attendance by other elected members during the current financial year.

For elected members to be able to seek payment or reimbursement of expenses incurred in the attendance at conferences in excess of the individual allowance, the formal approval of Council is required.

## **FINANCIAL IMPLICATIONS**

The 2018/19 Annual Budget provides an amount of \$36,000 for elected member training/attendance at conferences. This is calculated on the basis of \$3000 per elected member. As at the date of this report, a total of \$7172 has been expended from the 2018/19 annual budget for attendance at training/conferences by elected members.

To date this financial year, Cr Lavell has not expended any of his allocated \$3000 budget.

## STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.1 – A fiscally responsible Shire that prioritises spending appropriately

Strategy 1.1.1 – Prudently consider resource allocation

## SUSTAINABILITY IMPLICATIONS

### Governance

- Sustain and enhance organisational knowledge, capability and leadership
- Facilitate internal and external partnerships
- Promote innovation, learning and development.

## RISK IMPLICATIONS

<b>Risk:</b> Financial - Total cost of conferences exceeds annual budget allocation		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The risk is mitigated by an up to date policy which stipulates the standard annual expense allocation for each elected member to attend conferences, and includes a process for elected members to apply to Council for additional conference/training requirements.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

The total elected member conference/training annual budget has historically never been completely expended. Therefore, if Council was to approve Cr Lavell's request, the \$3698 required for Cr Lavell to attend the Conference would mean that an additional \$698 would be drawn from the 2018/19 annual budget for attendance at training/conferences by elected members, with \$3000 already budgeted for Cr Lavell. The budget for 2018/19 is \$36,000, with \$7172 expended this financial year to date.

In order to approve Cr Lavell's request, upon consideration of the information provided in this report, Council would need to form the view that Cr Lavell's attendance at the Conference would be of benefit to the Shire.

## VOTING REQUIREMENT

Simple Majority

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C15.03.19</b>	
Moved by	Cr Jeans	Seconded by	Cr Jones

That Council approves Cr Lavell's request to attend the Australian Mayoral Aviation Council 2019 Annual Conference and Annual General meeting from 1 to 3 May 2019 in Melbourne.

**CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Green, Cr Russell, Cr Brennan and Cr Martin

**Against:** Nil

**7.41pm Cr Lavell returned to the Council Chamber**

Australian Mayoral Aviation Council



# 2019 ANNUAL CONFERENCE & AGM



**1-3 MAY 2019**

Four Points by Sheraton  
443 Docklands Drive  
Dockland, Melbourne



## History and Objectives

The Australian Mayoral Aviation Council was initiated through consensus by a number of local authorities meeting in Canberra in December 1982. The driving force behind AMAC's inception was the lack of transparency with regard to aviation matters and the lack of regard for airport communities in the formulation of aviation policy. Initially membership of the organisation was open to the Mayor, Warden and/or Councillor of local authorities throughout Australia affected, or potentially affected, by airport operations or aircraft noise. The Constitution has subsequently been amended such that the Council is now the member and so may be represented by Mayors, Councillors and/or relevant staff as the member Council may determine.

The current membership is organised on a State basis wherein members from each State are represented on an Executive Committee which is endorsed at the Annual General Meeting which is held in conjunction with the Conference.

AMAC's primary objective is to ensure that all reasonable measures are taken by relevant authorities to minimise the deleterious effect of aircraft and airport operations on local communities. AMAC also provides a forum to inform and educate member representatives on contemporary aviation issues.

The organisation, seeks development of an effective aviation system which serves the needs of the Nation while ensuring the rights of residents in communities adjacent to airports are recognised, respected and protected.

AMAC is not an anti-aviation organisation. Rather it seeks to cooperate with the appropriate authorities and the airline industry generally, to achieve an acceptable and balanced solution to the obvious community issues associated with the movement of aircraft.

## Communication with Aviation Organisations

Since its inception, AMAC has pursued a course which has resulted in its acceptance by relevant Commonwealth Ministers and agencies so that it is, in effect, the umbrella organisation representing community views on aviation issues throughout Australia.

In response, the major authorities concerned with aviation, such as the Department of Infrastructure Regional Development and Cities, Airservices Australia and various airport and aviation interest groups, recognise and liaise with AMAC. AMAC has also established avenues for input into the legislative process, aviation policy development and operational requirements which may have an effect on community well-being.

## A Learning Experience

Aviation is a fast moving and highly technical sector. To better represent community interest, it is essential that elected representatives have some understanding of the sector.

AMAC has been fortunate in attracting a diverse range of expert speakers to the Annual Conference able to equip delegates, whether Councillors or staff, with a better understanding of the direction aviation is taking and issues which might impact on their communities.

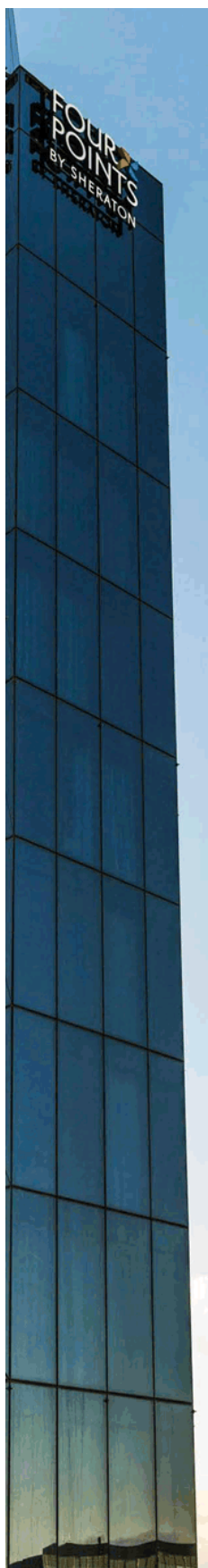
This knowledge in turn informs attendees and assists in building an understanding of the aviation sector thereby equipping attendees to better represent their community on airport related issues.

## Information Source

In terms of advising members of activities, both current and future, AMAC produces a regular newsletter and convenes its most important forum, the National Conference, on an annual basis, coinciding with the Annual General Meeting.

Conferences are designed to provide delegates with the opportunity to meet and discuss issues, to hear and examine speakers on a wide variety of aviation topics and to determine the future of the organisation through the member forum of the Annual General Meeting. The Annual General Meeting provides an update on AMAC activities and provides the opportunity for direct input by members.





# PROGRAM

## Wednesday 1 May

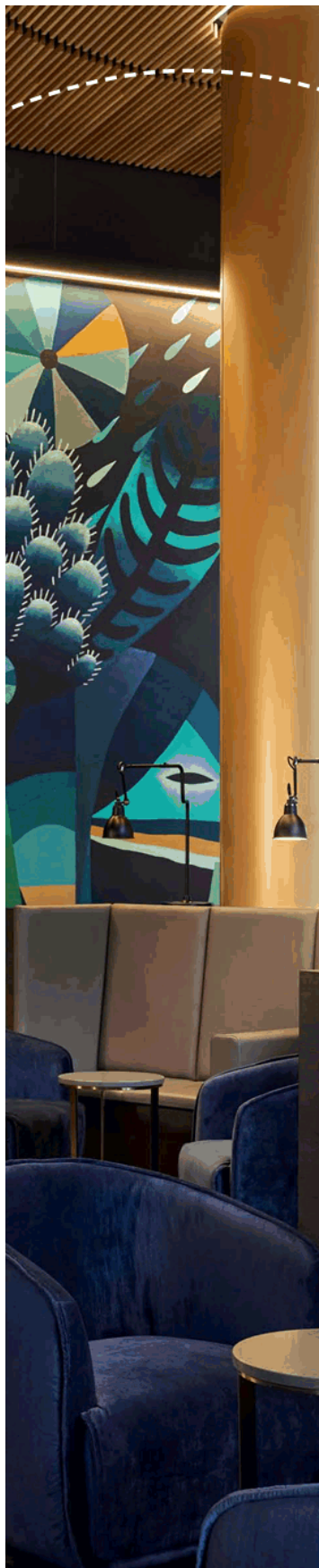
6:30pm - 7:30pm Informal Welcome Cocktails – Best Brew Bar at the Hotel  
from 7:30pm Evening Free – Docklands dining precinct nearby

## Thursday 2 May

9:00am - 9:30am Arrival Tea & Coffee – Sky 1 and 2  
9:30am - 10:15am Trent Kneebush  
Managing Director Kneebush Planning  
10:15am - 11:00am Michael Jarvis  
Executive Planning, Melbourne Airport  
11:00am - 11:30am *Morning Break*  
11:30am - 12:15pm Peter Howe  
Vice President, Australian Helicopter Industry Association  
12:15pm - 12:45pm Amac Annual General Meeting  
12:45pm - 1:45pm *Lunch*  
1:45pm - 2:30pm Andrew Gear  
Executive Director, Planning and Heritage  
Victorian Department of Land, Water and Planning  
2:30pm - 3:10pm Narelle Bell  
Aircraft Noise Ombudsman  
3:10pm - 3:25pm *Afternoon Break*  
3:30pm - 3:45pm Transfer to the Pan Pacific Hotel, Docklands  
Aviation Law Association of Australia and New Zealand (ALAANZ)  
Conference  
4:00pm - 5:00pm ALAANZ Panel Session – Aviation Law  
5:15pm - 5:30pm Return to Four Points Hotel  
7:00pm - 7:30pm Pre-Dinner Drinks – Best Brew Bar at the Hotel  
7:30pm - 10:00pm Conference Dinner – Sky 1 and 2

## Friday 3 May

9:00am - 9:30am Arrival Tea & Coffee – Sky 1 and 2  
9:30am - 10:15am Andrew Ethell  
Executive Director Amalgam Strategic  
10:15am - 10:30am *Morning Break*  
10:30am - 11:40am Greg Tyrrell  
Executive Director, Australian Association for Unmanned Systems  
Joe Urli  
President, Australian Certified UAV Operators Inc.  
11:40am - 11:45am Conference Wrap  
11:45am - 12:30pm *Lunch*  
12:30pm - 12:50pm Bus transfer to Essendon Fields Airport  
12:50pm - 2:00pm Guided Airport Facilities Inspection  
2:00pm - 2:30pm Bus transfer to Melbourne Airport and return to Conference Hotel



# 2019 Conference

## BACKGROUND INFORMATION

### Wednesday 1 May

Delegates will have the opportunity to meet up over informal cocktails in the hotels ground floor Best Brew Bar. From 7:30pm the remainder of the evening is free. Along with dining facilities at the hotel there are a range of dining options within easy walking distance of the hotel. There is also a free tram stop adjacent to the hotel servicing the Melbourne CBD.

### Thursday 2 May – Speakers

**Trent Kneebush** is the principal at Kneebush Planning specialising in town planning and airport planning services including preparation of noise exposure contours and translation of ANEF contours into land use planning controls.

**Michael Jarvis** is head of strategic planning and safeguarding at Melbourne Airport. Michael will address the framework for development approval of works undertaken within airport boundaries.

**Peter Howe** is Vice President of the AHIA. Following training while serving in the Australian Army, Peter entered the commercial aviation sector operating single and multi-engine aeroplanes, jets and helicopters in charter, emergency medical, search and rescue and offshore (oil and gas) operations. He is a qualified Flight Instructor and holds a Flight Examiner rating.

**Andrew Grear** is a senior executive in the Victorian public service having previously been actively involved in the Planning Reform program in South Australia. In his present role Andrew is the Victorian contact and representative on the National Airports Safeguarding Advisory Group (NASAG) charged with development of the National Airport safeguarding Framework.

**Narelle Bell** has held the position as the Australian Aircraft Noise Ombudsman since February 2017. As ANO Narelle and her Office are charged with the independent review of Airservices Australia and Defences' management of aircraft noise related activities.

**ALAANZ Panel Session.** Delegates will transfer to the Pan Pacific Hotel to join with the Aviation Law Association in an afternoon panel session before returning to the AMAC Conference hotel.



### Friday 3 May – Program

**Andrew Ethell** has previously served as a Senior Advisor to various Commonwealth Ministers, as Group Director, Corporate Affairs at Toll Holdings and as Chairman “Driver Reviver” Program. Andrew is currently an Infrastructure Australia Board member and serves as an Expert Panel Member on the National Transport Commission’s review of heavy vehicle laws.

**Greg Tyrrell** and **Joe Urli** are office bearers within their respective organisations with distinguished careers in the aerospace and unmanned aerial systems fields serving in both national and international industry advisory roles.

**Essendon Fields Facilities Inspection.** Formerly known as Essendon Airport it hosts a variety of regional air services, business jets, emergency service, rotor craft and aerial adventure tour operations. In addition to core aviation services the airport has successfully integrated a wide range of non-aviation developments into its operations. *Unlike airport inspections held in conjunction with previous conferences, the process for issue of security passes will not be required on this occasion.*

**Post Inspection.** Following the airport inspection the bus will *depart from Essendon Fields by 2:00pm* taking delegates wishing to return home on Friday afternoon/evening flights to Melbourne Airport. For those wishing to avail themselves of this service, there will be provision to take luggage from the conference hotel on the airport inspection and then to Melbourne Airport.

Following the Melbourne Airport drop-off the bus will return to the Four Points Hotel to drop all remaining delegates.





## Registration

Delegates should complete the registration form included and forward it to AMAC accompanied by the relevant payment. Registrations should be forwarded no later than **Friday 12 April 2019**.

Electronic Funds Transfer (EFT) or cheque payments are accepted. We cannot process credit card transactions at this time.

**Conference Fee Includes:** Delegates welcome pack, attendance at the Annual General Meeting, Airport Inspection, conference sessions, arrival and daily tea breaks, lunch and attendance at the conference dinner and welcome function.

**Additional Charges:** Partner tickets to the conference dinner is an additional fee.

**Dress Code:** The dress code for the conference, including the airport tour and social dinner is smart casual. Closed in shoes are recommended for the Airport tour.



**Cancellation Policy:** All cancellations must be made in writing to the Australian Mayoral Aviation Council. Cancellations received by 5:00pm on Friday 12 April 2019 will be liable for a \$100.00 administration fee. Those received after this date will not be entitled to any refund. Transfer of registration will be accepted.

## Hotel and Accommodation

The Four Points by Sheraton Hotel is situated in the heart of the Melbourne Docklands Precinct with a variety of cafes and restaurants within easy walking distance. It is also situated adjacent to a free tram stop servicing the Melbourne CBD as well as the shopping and entertainment venues.

The conference registration fee does not include accommodation. Accommodation can be secured online at a special government rate following these steps:

- a. Visit the hotel website [www.fourpointsmelbournedocklands.com](http://www.fourpointsmelbournedocklands.com)
- b. Input arrival and departure dates
- c. Select number of rooms and guest in each room
- d. Under "Special Rate" select "Government and Military"
- e. Click on "view rates" to show availability

Or contact the hotel direct on (03) 8578 0000

FOUR  
POINTS  
BY SHERATON



### Conference and Registration Enquiries

John Patterson, Executive Director  
Phone: 0414 276 464 | Email: [amac@bayside.nsw.gov.au](mailto:amac@bayside.nsw.gov.au)  
Mail: PO Box 21, Rockdale NSW 2216

# 2019 REGISTRATION FORM

## Delegate Information

Title (Dr, Mr, Ms, Mrs, Miss) \_\_\_\_\_

Given Name \_\_\_\_\_

Surname \_\_\_\_\_

Position Title \_\_\_\_\_

Council / Organisation \_\_\_\_\_

Address \_\_\_\_\_

Suburb/Town \_\_\_\_\_

State \_\_\_\_\_ Post Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Mobile \_\_\_\_\_

Delegate Email \_\_\_\_\_

Contact Email \_\_\_\_\_

Special requirements (dietary, access or other) \_\_\_\_\_

## Accompanying Guest

Title (Dr, Mr, Ms, Mrs, Miss) \_\_\_\_\_

Given Name \_\_\_\_\_

Surname \_\_\_\_\_

Special requirements (dietary, access or other) \_\_\_\_\_

## Payment Options

### ☐ Electronic Funds Transfer

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Ref: \_\_\_\_\_  
 Bank: CBA, Mascot Branch BSB: 062 200 Account: 100 213 87  
 Account Name: Australian Mayoral Aviation Council

### ☐ Cheque payable to Australian Mayoral Aviation Council

Please send with this completed form to:  
 Australian Mayoral Aviation Council, PO Box 21, Rockdale NSW 2216  
 T 0414 276 464 F 02 9562 1777 E amac@bayside.nsw.gov.au

Credit card transactions are not available.

☐ **Yes, I will attend the Friday afternoon Essendon Fields Tour – Please tick if attending.**

☐ **Yes, I wish to be dropped at Melbourne Airport following the Essendon Fields Tour.**

## Conference Registration (GST incl.)

CONFERENCE DELEGATES PROGRAM	
AMAC Member @ \$1,870.00	\$
Non Member @ \$2,420.00	\$
<b>Total</b>	<b>\$</b>

### Conference Registration includes:

Attendance at the Annual General Meeting, Conference sessions on Thursday and Friday, Morning / Afternoon Tea and Lunch where indicated on the program, Airport Inspection and attendance at the welcome function and Conference Dinner.

ACCOMPANYING GUEST TICKETS	
Conference Dinner @ \$242.00	\$
<b>Total</b>	<b>\$</b>

## Total Payment

Delegates Program	\$
Accompanying Guest Tickets	\$
<b>Total Payment Due</b>	<b>\$</b>

**Confirmation:** Your registration will be acknowledged via email within 10 working days. A Tax Invoice will be provided for GST purposes. If you do not receive confirmation please contact John Patterson on 0414 276 464 or email amac@bayside.nsw.gov.au

**Privacy:** The information provided in this form is required to allow AMAC to process your registration.

**Cancellation Policy:** All cancellations must be made in writing to the Australian Mayoral Aviation Council. Cancellations received by 5:00pm on Friday 12 April 2019 will be liable for a \$100.00 administration fee. Those received after this date will not be entitled to any refund. Transfer of registration will be accepted.

## Send this completed form to:

AMAC Executive Director  
 PO Box 21, Rockdale NSW 2216  
 T 0414 276 464 F 02 9562 1777  
 E amac@bayside.nsw.gov.au



*Australian Mayoral Aviation Council*

*PO Box 21, Rockdale NSW 2216*

## Shire of Mundaring

# POLICY

### ATTENDANCE BY ELECTED MEMBERS AT CONFERENCES

<b>Policy Ref:</b>	<b>OR-01</b>		
<b>Adopted by:</b>	RC10.01.05	<b>Date:</b>	Jan 2005
<b>Amended by:</b>	C7.03.10	<b>Date:</b>	March 2010
<b>Amended by:</b>	C15.05.18	<b>Date:</b>	May 2018
<b>Procedure Ref:</b>	n/a	<b>Delegation Ref:</b>	n/a
<b>Statute Ref:</b>	<i>Local Government Act 1995 s. 5.98 (expenses to be reimbursed)</i>		
<b>Local Law Ref:</b>	n/a		

#### PURPOSE

To establish standards for the attendance of elected members at both intrastate and interstate conferences and the reimbursement of expenses incurred during those attendances.

#### Definition

<b>CEO</b>	means the Chief Executive Office of the Shire of Mundaring
<b>Conference</b>	includes conferences, seminars, congresses, workshops, training courses, industry forums, presentations, awards and study tours that will benefit an elected member in his or her decision making role on Council
<b>Council</b>	means the Council of Shire of Mundaring
<b>Elected Member</b>	means a Councillor of the Shire of Mundaring Council

#### POLICY

1. Council acknowledges that it has a responsibility to ensure that appropriate training and development opportunities are available to elected members to assist in the fulfilment of the duties and responsibilities associated with their office. Attendance at appropriate conferences is one way to achieve this.
2. All elected members have an annual conference allowance of no more than \$3000 per financial year. All unspent funds for this purpose will not be carried forward at the end of the financial year.

3. The cost of attendance by an elected member at the Annual Western Australian Local Government (WALGA) Convention will be part of the individual conference allowance.
4. The President or Deputy President is approved to attend the Annual National General Assembly of Local Government. Costs of attendance is not part of the individual conference allowance.
5. If an elected member wishes to attend a conference in addition to the above or which exceeds their total allocation of \$3000, then a request shall be placed before Council for consideration in accordance with the assessment criteria.

#### **Approval**

6. For elected members to be able to seek payment or reimbursement of expenses incurred in the attendance at conferences in excess of the individual allowance, the formal approval of Council is required. Any request must be submitted on the Attendance Request Form (**Appendix 1**) at least fourteen days prior to the Council meeting at which the request will be considered.
7. Where either the CEO proposes to Council or Council itself nominates an elected member to attend a specific conference then that elected member is not required to complete the relevant Attendance Request Form, as the report to Council will have already been prepared and the assessment criteria examined. In these circumstances, the attendance cost are not to be taken from the elected member's annual allowance.
8. Elected members should obtain the necessary approvals required by this policy prior to making any financial or other commitments. No reimbursement of expenses will be approved retrospectively.

#### **Assessment Criteria**

9. All proposals for attendance at conferences in addition to those detailed above shall be subject to an initial assessment by the CEO based on the following criteria:
  - Whether the proposal relates to an objective identified within the current or future strategic direction of Council.
  - The current relevance of the proposal to the Shire.
  - The relationship of the proposal to the outcomes to be delivered and how these relate to the elected member's role.
  - Equity of opportunity of the elected member concerned including recognition of the number of opportunities previously provided to that elected member.
  - Whether there are more cost effective options to acquire the relevant knowledge and information.
  - Whether it is appropriate that more than one elected member attends.

- The total cost of travel, accommodation, registration, meals and other expenses and the potential impact of these on the Shire's budget allocation including the impact on future conference attendance by other elected members during the current financial year.

#### **Administration Process**

10. Registration for all approved conferences including travel and accommodation must be organised through the CEO's Executive Assistant. Where possible, all airfares and other travel arrangements including registration, accommodation and associated fees and charges shall be paid direct by the Shire.

#### **Payment of Travel, Accommodation and Related Costs**

##### **Interstate Travel**

11. Economy class air travel arrangements shall apply provided that individual elected members have the option to upgrade their travel arrangements to business class by supplementing the economy airfare at their own cost.

##### **Intrastate Travel**

12. Reimbursement of actual vehicle costs will be provided on a cents per kilometre basis payable at the rates specified in the *Local Government Officers' (Western Australia) Interim Award 2011*, where travel is solely for the purpose of attending the conference.
13. Economy class air travel arrangements shall apply to intrastate conferences requiring air travel, provided that individual elected members have the option to upgrade their travel arrangements to business class by supplementing the economy airfare at their own cost.

##### **Accommodation**

14. Accommodation costs for elected members shall be paid for the duration of the conference, including allowing elected members to arrive the day before the start of the conference and depart the day following the close of the conference where this is necessary because of travel and/or the conference event timetable which makes it unreasonable to arrive at or return home in normal working hours or have a '10 hour break' between the end of the event and resuming normal hours of work, unless other arrangements are specifically approved by Council. In the event that an elected member wishes to extend their stay for personal reasons not associated with approved Council business, then any extended stay is to be at the full cost of the elected member.
15. Elected members are generally expected to stay in a standard "twin or double" room at the conference venue unless that facility is fully booked or alternative accommodation can be used at no additional cost to Council.
16. Accommodation costs paid or reimbursed shall be the actual costs incurred. Wherever possible accommodation costs shall be pre-paid.

##### **Transportation**

17. The cost of taxi or bus fares to and from the airport, conference venues or other approved places shall be reimbursed.

18. The cost of car hire will only be reimbursed when specific approval has been obtained at the time attendance at the conference is authorised.

**Incidental Expenses**

19. The CEO is authorised to set standards and calculate costs for reimbursement of approved incidental expenses up to \$124 per day, or any other amount predetermined by Council at the time of approving the attendance

**Reimbursement of Expenses**

20. Within 10 working days of the conclusion of the conference, elected members must present receipts to support the expenditure that is to be reimbursed.

**Accompanying Partners**

21. Council appreciates that elected members may wish their partner to accompany them to conferences. This is supported on the following basis –
- Where it is more efficient for the Shire to make arrangements for registration, travel and accommodation for partners, it is appropriate that Council meets these expenses in the first instance. The elected member must arrange reimbursement of these costs prior to attendance at the conference.
  - The elected member shall meet directly all attending partner's expenses at the conference.

**Sharing of Knowledge**

22. Within three months from the conclusion of an approved interstate conference, the elected member shall provide a written report or presentation (including copies of conference papers) of the conference for the information of other elected members and for Shire records. Where appropriate this requirement shall also apply to intrastate conferences.
23. The report or presentation is only applicable to conferences and is to contain relevant observations and the identification of significant outcomes gained from the conference that would be of benefit to the Shire's operations.

**Loyalty Rewards or Bonus Points**

24. Consistent with the principle of not using public expenditure for private advantage, where travel and accommodation bookings or associated bookings are made and carry loyalty rewards or bonus points, they should not be personally claimed or used for private purposes. They may be used only for further official purposes.

**REQUEST FOR ATTENDANCE AT CONFERENCES**

Elected Member's Name:	
Proposed Conference:	
Location of Conference:	
Duration of Conference:	
Dates of Travel:	
Conference Registration Fee:	\$
Airfares:	\$
Accommodation:	\$
Associated Costs:	\$
<b>ESTIMATED TOTAL COST</b>	<b>\$</b>
Details of committee membership of elected members:	
Details of conferences previously attended during current financial year:	
Expiration of Term of Office:	
Elected Member's signature:	
<b>Date:</b>	
<b>Submitted to Council on:</b>	
<b>Approved/Not Approved</b>	<b>Decision No:</b>
<b>Chief Executive Officer:</b>	
<b>Date:</b>	



### **13.0 CONFIDENTIAL REPORTS**

Nil

### **14.0 CLOSING PROCEDURES**

#### **14.1 Date, Time and Place of the Next Meeting**

The next Ordinary Council meeting will be held on Tuesday, 9 April 2019 at 6.30 pm.in the Council Chamber.

#### **14.2 Closure of the Meeting**

The Presiding Person wished to acknowledge Director of Corporate Services, Paul O'Connor, who will be retiring from the Shire and thanked him for his services to the Shire of Mundaring over the past 11 years.

The Presiding Person declared the meeting closed at 7.42pm.