



29 April 2021

NOTICE OF MEETING

Dear Councillor,

The next Ordinary Meeting of Council will be held in the Council Chamber at 6.30pm on Tuesday, 11 May 2021.

The attached agenda is presented for your consideration.

Yours sincerely

A handwritten signature in blue ink, appearing to read "J Throssell", is written over a light blue horizontal line.

Jonathan Throssell
CHIEF EXECUTIVE OFFICER

PLEASE NOTE:

There is limited capacity for members of the public to attend this meeting due to the COVID-19 public health emergency. Physical distancing restrictions will apply and you will also be required to provide your contact details. Restricted viewing will be available from the Civic Area adjacent to the Council Chamber. The Civic Area is restricted to a maximum number of 48 members of the public.

Public Question Time and Deputations will be able to be made to Council from the Civic Area.

This meeting will be audio recorded and livestreamed.

AGENDA
ORDINARY COUNCIL MEETING
11 MAY 2021

ATTENTION/DISCLAIMER

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by an Elected Member or employee, or on the content of any discussion occurring during the course of the Meeting. Persons should be aware that regulation 10 of the *Local Government (Administration) Regulations 1996* establishes procedures to revoke or change a Council decision. No person should rely on the decisions made by Council until formal written advice of the Council decision is received by that person.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by an Elected Member or employee, or the content of any discussion occurring during the course of the Council Meeting.

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**ORDINARY COUNCIL MEETING
COUNCIL CHAMBER – 6.30 PM**

1.0 OPENING PROCEDURES

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be livestreamed and audio-recorded.

1.1 Record of Attendance

**Elected
Members**

Apologies

**Leave of
Absence** Nil

Absent

Staff

Guests

**Members of
the Press**

2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

3.0 DECLARATION OF INTEREST

3.1 Declaration of Financial Interest and Proximity Interests

Elected Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

3.2 Declaration of Interest Affecting Impartiality

An Elected Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4.1 Question Taken on Notice - Ordinary Council meeting 13 April 2021 - Lois Van Geloven

At the Ordinary Council meeting held 13 April 2021, Ms Lois Van Gelovan of Mundaring asked a question which was taken on notice. A response was provided to Ms Van Geloven by the Chief Executive Officer in writing. Below is a summary of the question and the response provided.

Question 10

In relation to the Mundaring Activity Centre Plan, does that mean the document (Mundaring Activity Centre Plan) that you've sent on November 2018 with the numbers that have been quoted in that document do not include any part of Mahogany Creek, it is only the Mundaring town centre and townsite is that correct?

Response

Council resolved to endorse the Mundaring Activity Centre Plan at its meeting on 13 November 2018, which makes reference to more residential infill within the Mundaring Town Centre Zone only. The Activity Centre Plan does not relate to Mahogany Creek.

5.0 PUBLIC QUESTION TIME

15 minutes (with a possible extension of two extra 15 minute periods) are set aside at the beginning of each Council meeting to allow members of the public to ask questions of Council.

Public Question Time is to be conducted in accordance with Shire of Mundaring Meeting Procedures Local Law 2015.

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 13 April 2021 be confirmed.

8.0 PRESENTATIONS

8.1 Deputations

- (1) Members of the public may, during the deputations segment of the order of business and with the consent of the Presiding Member, make a public statement on any matter that appears on the agenda for that meeting provided that –
 - a) the deputation is limited to a maximum of 3 minutes, unless otherwise determined by the Presiding member;
 - b) the deputation is not offensive or defamatory in nature, providing that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement in a manner that is not offensive or defamatory; and
 - c) no discussion or questions relating to the deputation are permitted, unless otherwise determined by the Presiding Member.
- (2) Fifteen minutes is to be allocated for deputations.
- (3) Once all statements have been made, nothing prevents the unused part of the deputation time period from being used for other matters.
- (4) If the 15 minute period set aside for deputations is reached, Council may resolve by resolution that statement time be extended for no more than two 15 minute extensions.

8.2 Petitions

- (1) A petition is to –
 - a) be addressed to the President;
 - b) be made by electors of the district;
 - c) state the request on each page of the petition;
 - d) contain the legible names, addresses and signatures of the electors making the request;
 - e) contain a summary of the reasons for the request;
 - f) state the name of the person to whom, and an address at which, notice to the petitioners can be given; and
 - g) not contain offensive or insulting language.
- (2) On the presentation of a petition –
 - a) the member presenting it or the CEO is confined to reading the petition; and
 - b) the only motion that is in order is that the petition be received and that it be referred to the CEO for action.
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless –
 - a) The matter is the subject of a report included in the agenda; and
 - b) The Council has considered the issues raised in the petition.

8.3 Presentations

Nil

9.0 REPORTS OF COMMITTEES

Nil

10.0 REPORTS OF EMPLOYEES

10.1 Proposed New Lease - Stoneville Community Garden

File Code	CS.CCS 13.4
Author	Dee Roberts, Property Management Officer
Senior Employee	Liam Noonan, Acting Director Infrastructure Services
Disclosure of Any Interest	Nil
Attachments	1. Stoneville Community Garden - Draft Lease ↓

SUMMARY

Council is requested to consider a lease agreement for a proposed community garden on part of Lot 8623, Reserve 33645 Bentley Street Stoneville with Stoneville Parkerville Progress Association (SPPA). The location is within the grounds of what was previously the Stoneville Playgroup and will be a shared location with the Mundaring Fire School (MFS)

Following consultation with SPPA, this report is presented to Council for consideration with the recommendation that Council grant a lease to SPPA (**Attachment 1**).

BACKGROUND

In October 2019, SPPA approached the Shire to express an interest in developing the Stoneville Community Garden (SCG). Negotiations commenced resulting in a proposed site at Norris Park in January 2020 near the basketball courts. However, after strong opposition from neighbours, the site was rejected by SPPA. Further discussions between Shire Officers and SPPA resulted in provision of the current proposed site.

The new proposed site consists of Lot 8623 on Reserve 33645 which has a Management Order in favour of the Shire. The reserve purpose is Public Recreation and Community Purposes. The Management Order includes the power to lease. The site will be shared with MFS.

Upgrades to the septic and leach drains for MFS and internal fencing between SCG and MFS are still to be completed. As these works will impact the SCG site, a start date for the lease agreement has not been set, but is expected to commence between June and July 2021. The lease will not commence until the works have been completed.

Consultation has ensued between Shire staff and SPPA to consider clauses within the lease agreement, resulting in development of a final lease.

STATUTORY / LEGAL IMPLICATIONS

Section 3.58 of the *Local Government Act 1995* provides for the disposition of local government property, including the lease of land.

Regulation 30(2)(b) of the *Local Government (Functions and General) Regulations 1996* provides exemption from tender and advertising provisions to not-for-profit community organisations.

POLICY IMPLICATIONS

Council Policy OR-24 – “Community Leases” sets out Council’s consistent, transparent and equitable approach for entering into formal lease agreements with community groups.

Council Policy CD-03 – “Community Gardens” outlines promotion and support of the development and sustainability of new Community Gardens as a valuable recreational activity. The policy highlights that Community Gardens contribute to improved health and well-being, positive social interaction, greater connection, environment and sustainability practices, protection and use of open space and opportunities for local engagement. Entering into the proposed lease agreement is in line with the policy objectives.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.5 – Encourage and promote neighbourliness

SUSTAINABILITY IMPLICATIONS

Subject to approval of the Stoneville Community Garden lease, development of a community garden will provide positive social, environmental and economic benefit to the community as supported by case studies of community gardens all over the world, within Australia and locally in Western Australia.

Social

The community garden would sustain and enhance community knowledge, capability and leadership particularly around the environment and sustainability practices. The project will provide a healthy lifestyle opportunity to contribute to the existing facilities in the Shire. Initiated and managed by the community this project will develop a great sense of community pride and sense of belonging further extended to those who utilise the garden space.

Community gardens contribute to the safety of public places as surveillance is increased due to the increased activity in the space. It will also enhance the visual amenity of the public space and attract people to the area.

Environmental

Community garden values encapsulate waste minimisation, recovery, reuse and recycling principles. Activities such as composting, worm farming, rainwater harvesting and recycling are planned activities.

The organic, permaculture principles that community gardens encourage ensure that the quality of air, water and soil are enhanced.

RISK IMPLICATIONS

Risk: Reputation – The Stoneville Community Garden project and proposed lease arrangement is a result of direct requests from the community. If Council form the view to refuse approval of the lease agreement, the result could be a negative reaction by the community.		
Likelihood	Consequence	Rating
Almost Certain	Moderate	High
Action / Strategy		
Consider community request and enter into a lease agreement in support of the community garden.		
Risk: Financial – If the garden is established but subsequently abandoned by the community. Financial implications will include: <ul style="list-style-type: none">• Costs to return the land to its original state.		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
<ul style="list-style-type: none">• Enter into a lease agreement with an established group such as SPPA to significantly reduce the risk.• The lease agreement requires the Lessee to obtain and maintain appropriate insurance cover.• The lease agreement includes clauses that require the lessee to return the land to its original state in the event of cancellation of the lease. (Clause 3 - Rent and other payments and Clause 20 - Obligations on expiry or termination of lease).		

INTERNAL CONSULTATION

Discussions were held with Manager Community Safety & Emergency Management to ensure the SCG lease does not negatively impact MFS. There was no objection to the lease agreement.

EXTERNAL CONSULTATION

Building Assets and Community Engagement staff have met and consulted with SPPA to negotiate the lease conditions.

Discussion around the development of the garden has occurred at SPPA meetings with broader community awareness raised at a Community Information Day which was advertised via:

- Echo Newspaper,
- Flyers dropped in all surrounding streets,
- Facebook posts on SPPA, Stoneville Volunteer Bushfire Brigade and Stoneville & Parkerville community pages.
- Invitations to Shire of Mundaring Elected Members and local MLA Matthew Hughes.

The Community Information Day was held on Saturday, 10 April 2021 and was very well attended. The community garden is well supported by local community members, the neighbouring Stoneville Volunteer Bush Fire Brigade and many neighbours. Feedback was extremely positive.

COMMENT

SPPA proposes to create a community garden that will be inclusive and accessible to all by developing wide access areas and above ground garden beds for ease of access by wheelchair users and others with a disability. Development of an inclusive and accessible garden is consistent with the Shire's disability access and inclusion strategies.

Since October 2019, consultation and negotiations have resulted in SPPA proposing to be solely responsible for the establishment and management of the community garden.

It is therefore proposed that a lease agreement be entered into with the Stoneville & Parkerville Progress Association based on the Shire's standard community gardens lease.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council approves the proposed new lease (**Attachment 1**) between Shire of Mundaring and Stoneville Parkerville Progress Association for the Stoneville Community Garden Project, on the following terms:

1. The term of the lease to be five years commencing at a date to be confirmed, with an option for a further term of five years;
2. The annual rent to be AU\$1.00 plus GST; and
3. Lease terms and conditions to be as per the Shire's standard community gardens lease and additional conditions that are mutually agreed between Shire of Mundaring and SPPA.

Lease of Stoneville Community Garden

(Part Lot 8623 Reserve 33645, Bentley Street Stoneville)

Shire of Mundaring
and
Stoneville & Parkerville Progress Association Inc



McLEODS

Barristers & Solicitors

Stirling Law Chambers | 220-222 Stirling Highway | CLAREMONT WA 6010

Tel - (08) 9383 3133 | Fax - (08) 9383 4935

Email - mcleods@mcleods.com.au

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Details

Parties

Shire of Mundaring

of 7000 Great Eastern Highway, Mundaring WA 6073
(**Lessor**)

Stoneville & Parkerville Progress Association Inc

of PO Box 33
Stoneville WA 6081
(**Lessee**)

Background

- A The Lessor is the management body of the land being part Reserve 33645 described in **Item 2** of the Schedule (**Land**) under the Management Order.
- B Under the Management Order the Lessor has the power to lease the Land for any term not exceeding 21 years, subject to the approval of the Minister for Lands first being obtained.
- C The Lessee has requested that the Lessor grant it a lease of that portion of the Land described in **Item 2** of the Schedule (**Premises**), and the Lessor has agreed subject to the Parties entering into this agreement.

Agreed terms

1. Defined terms and interpretation

1.1 Defined terms

In this Lease, unless otherwise required by the context or subject matter -

Amounts Payable means the Rent and any other money payable by the Lessee under this Lease;

Authorised Person means -

- (a) an agent, employee, licensee or invitee of the Lessor; and
- (b) any person visiting the Premises with the consent or implied consent of any person mentioned in paragraph (a);

Basic Consideration means all consideration (whether in money or otherwise) to be paid or provided by the Lessee for any supply or use of the Premises and any goods, services or other things provided by the Lessor under this Lease (other than tax payable pursuant to this clause);

CEO means the Chief Executive Officer for the time being of the Lessor or any person appointed by the Chief Executive Officer to perform any of her or his functions under this Lease;

CPI means the Consumer Price Index (All Groups) Perth number published from time to time by the Australian Bureau of Statistics or its equivalent determined in accordance with **clause 4**;

Commencement Date means the date of commencement of the Term specified in **Item 5** of the Schedule;

Contaminated Sites Act means the *Contaminated Sites Act 2003 (WA)*.

Further Term means each further term specified in **Item 4** of the Schedule;

Good Repair means good and substantial tenantable repair and in clean, good working order and condition;

GST has the meaning that it bears in the GST Act;

GST Act means *A New Tax System (Goods and Services Tax) Act 1999 (Cth)* and any legislation substituted for, replacing or amending that Act;

GST Adjustment Rate means the amount of any increase in the rate of tax imposed by the GST Law;

GST Law has the meaning that it bears in section 195-1 of the GST Act;

GST Rate means 10%, or such other figure equal to the rate of tax imposed by the GST Law;

Interest Rate means the rate at the time the payment falls due being 2% greater than the Lessor's general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000, which rate cannot exceed the rate prescribed by, and imposed in accordance with, section 6.13 of the *Local Government Act 1995*;

Land means the land described at **Item 12** of the Schedule;

Lease means this deed as supplemented, amended or varied from time to time;

Lessee's Agents includes:

- (a) the sublessees, employees, agents, contractors, invitees and licensees of the Lessee; and
- (b) any person on the Leased Premises by the authority of a person specified in paragraph (a).

Lessee's Obligations means the agreements and obligations set out or implied in this Lease or imposed by law to be performed by any person other than the Lessor;

Lessor's Obligations means the agreements and obligations set out or implied in this Lease, or imposed by law to be performed by the Lessor;

Management Order means the Management Order made under section 46 of the *Land Administration Act 1997*, under which the Land was vested in the Lessor to be held for the purpose specified in **Item 1** of the Schedule.

Notice means each notice, demand, consent or authority given or made to any person under this Lease;

Party means the Lessor or the Lessee according to the context;

Premises means the premises described at **0** of the Schedule;

Rent means the rent specified in **Item 6** of the Schedule;

Rent Review Date means a date identified in **Item 9** of the Schedule;

Schedule means the Schedule to this Lease;

Tax Invoice has the meaning which it bears in section 195-1 of the GST Act;

Taxable Supply has the meaning which it bears in section 195-1 of the GST Act.

Term means the term of years specified in **Item 3** of the Schedule and any Further Term; and

Termination means expiry by lapse of time or sooner determination of the Term or any period of holding over.

1.2 Interpretation

In this Lease, unless expressed to the contrary -

- (a) words using -
 - (i) the singular include the plural;
 - (ii) the plural include the singular; and
 - (iii) any gender includes each gender;
- (b) a reference to -
 - (i) a natural person includes a body corporate or local government; and
 - (ii) a body corporate or local government includes a natural person;

- (c) a reference to a professional body includes a successor to or substitute for that body;
- (d) a reference to a Party includes its legal personal representatives, successors and assigns and if a Party comprises two or more persons, the legal personal representatives, successors and assigns of each of those persons;
- (e) a reference to a statute, ordinance, code, regulation, award, town planning scheme or other law includes a regulation, local law, by-law, requisition, order or other statutory instruments under it and any amendments to re-enactments of or replacements of any of them from time to time in force;
- (f) a reference to a right includes a benefit, remedy, discretion, authority or power;
- (g) a reference to an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
- (h) a reference to this Lease or provisions or terms of this Lease or any other deed, agreement, instrument or contract include a reference to -
 - (i) both express and implied provisions and terms; and
 - (ii) that other deed, agreement, instrument or contract as varied, supplemented, replaced or amended;
- (i) a reference to writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;
- (j) any thing (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them;
- (k) if a Party comprises two or more persons the obligations and agreements on their part bind and must be observed and performed by them jointly and each of them severally and may be enforced against any one or more of them;
- (l) the agreements and obligations on the part of the Lessee not to do or omit to do any act or thing include -
 - (i) an agreement not to permit that act or thing to be done or omitted to be done by an Authorised Person; and
 - (ii) an agreement to do everything necessary to ensure that that act or thing is not done or omitted to be done;

1.3 Headings

Headings do not affect the interpretation of this Agreement.

1.4 Schedules etc

Each Schedule (and an Annexure or document incorporated by reference, if any) forms part of this Agreement. In the event of any conflict or inconsistency between any part of –

- (a) the terms and conditions contained in the clauses of this Agreement;
- (b) a Schedule;

- (c) an Annexure, if any; and
- (d) a document incorporated by reference, if any,

the material mentioned in any one of paragraph (a)-(d) of this **clause 1.4** has precedence over material mentioned in a subsequent paragraph, to the extent of any conflict or inconsistency.

Lessee's rights and obligations

2. Quiet enjoyment

Except as provided in the Lease, subject to the performance of the Lessee's Obligations the Lessee may quietly hold and enjoy the Premises during the Term without any interruption or disturbance from the Lessor or persons lawfully claiming through or under the Lessor.

3. Rent and other payments

The Lessee AGREES with the Lessor -

3.1 Rent

To pay to the Lessor the Rent in the amount and manner set out at **Item 6** of the Schedule from the Commencement Date clear of any deductions whatsoever.

3.2 Outgoings

- (a) To pay to the Lessor or to such person as the Lessor may from time to time direct punctually all the following outgoings or charges (if applicable), assessed or incurred in respect of the Premises -
 - (i) local government services and other charges, including but not limited to rubbish collection charges;
 - (ii) water, drainage and sewerage rates, charges for disposal of stormwater, meter rent and excess water charges;
 - (iii) all costs and charges associated with connection of water and/or power;
 - (iv) telephone, electricity, gas and other power and light charges including but not limited to meter rents and the cost of installation of any meter, wiring, internet connections or telephone connection;
 - (v) any other consumption charge or cost, statutory impost or other obligation incurred or payable by reason of the Lessee's use and occupation of the Premises.
- (b) If the Premises are not separately charged or assessed the Lessee will pay to the Lessor a proportionate part of any charges or assessments referred to in clause **3.2(a)** being the proportion that the Premises bears to the total area of the land or premises included in the charge or assessment.

3.3 Interest

Without affecting the rights, power and remedies of the Lessor under this Lease, to pay to the Lessor interest on demand on any Amounts Payable which are unpaid for 35 days computed from the due date for payment until payment is made and any interest payable under this paragraph will be charged at the Interest Rate.

3.4 Costs

- (a) To pay to the Lessor on demand -

- (i) all duty, fines and penalties payable under the *Duties Act 2008* and other statutory duties or taxes payable on or in connection with this Lease;
 - (ii) half of all registration fees in connection with this Lease; and
 - (iii) half of all legal costs of and incidental to the instructions for the preparation, execution and stamping of this Lease and all copies.
- (b) To pay to the Lessor all costs, legal fees, disbursements and payments incurred by or for which the Lessor is liable in connection with or incidental to -
- (i) the Amounts Payable or obtaining or attempting to obtain payment of the Amounts Payable under this Lease;
 - (ii) any breach of an obligation or agreement by the Lessee or an Authorised Person;
 - (iii) the preparation and service of a notice under Section 81 of the *Property Law Act 1969* requiring the Lessee to remedy a breach even though forfeiture for the breach may be avoided in a manner other than by relief granted by a Court;
 - (iv) any work done at the Lessee's request; and
 - (v) any action or proceedings arising out of or incidental to any matters referred to in this **clause 3.4** or any matter arising out of this Lease.

4. ~~Rent review~~

- ~~(1) The Rent will be reviewed on and from each Rent Review Date to determine the Rent to be paid by the Lessee until the next Rent Review Date.~~
- ~~(2) The review will be based on CPI on the dates specified in **Item 9** of the Schedule.~~
- ~~(3) The CPI rent review will increase the amount of Rent payable during the immediately preceding period by the percentage of any increase in CPI having regard to the quarterly CPI published immediately prior to the later of the Commencement Date or the last Rent Review Date as the case may be and the quarterly CPI published immediately prior to the relevant Rent Review Date. If there is a decrease in CPI having regard to the relevant CPI publications the Rent payable from the relevant Rent Review Date will be the same as the Rent payable during the immediately preceding period. Should the CPI be discontinued or suspended at any time or its method of computation substantially altered, the parties shall endeavour to agree upon the substitution of the CPI with an equivalent index.~~
- ~~(4) Notwithstanding the provisions of this clause, the Rent payable from any Rent Review Date will not be less than the Rent payable in the period immediately preceding such Rent Review Date.~~
- ~~(5) The Lessor may institute a rent review notwithstanding the Rent Review Date has passed and the Lessor did not institute a rent review on or prior to that Rent Review Date, and in which case the Rent agreed or determined shall date back to and be payable from the Rent Review Date for which such review is made.~~

5. Accrual of amounts payable

Amounts Payable accrue on a daily basis.

6. Payment of money

Any Amounts Payable to the Lessor under this Lease must be paid to the Lessor at the address of the Lessor referred to in the Lease or as otherwise directed by the Lessor by Notice from time to time.

7. Insurance

7.1 Insurance required

The Lessee must effect and maintain with insurers approved by the Lessor (noting the Lessor's and the Lessee's respective rights and interest in the Premises) for the time being -

- (a) adequate public liability insurance for a sum not less than the sum set out at **Item 8** of the Schedule in respect of any one claim or such greater amount as the Lessor may from time to time reasonably require;
- (b) where the Lessor so requires, insurance to cover the Lessee's fixtures, fittings, equipment and stock against loss or damage by fire, fusion, smoke, lightning, flood, storm, tempest, earthquake, sprinkler leakage, water damage and other usual risks against which a lessee can and does ordinarily insure in their full replacement value, and loss from theft or burglary.

7.2 Details and Receipts

In respect of the insurances required by **clause 7.1** the Lessee must -

- (a) on demand supply to the Lessor details of the insurances and give to the Lessor copies of the certificates of currency in relation to those insurances;
- (b) promptly pay all premiums and produce to the Lessor each policy or certificate of currency and each receipt for premiums or certificate of currency issued by the insurers; and
- (c) notify the Lessor immediately -
 - (i) when an event occurs which gives rise or might give rise to a claim under or which could prejudice a policy of insurance; or
 - (ii) when a policy of insurance is cancelled.

7.3 Not to invalidate

The Lessee must not do or omit to do any act or thing or bring or keep anything on the Premises which might;

- (a) render any insurance effected under **clause 7.1** on the Premises, or any adjoining premises, void or voidable;
- (b) cause the rate of a premium to be increased for the Premises or any adjoining premises (except insofar as an approved development may lead to an increased premium).

7.4 Reports

Each party must report to the other promptly in writing and in an emergency verbally -

- (a) any damage to the Premises of which they are or might be aware; and

- (b) any circumstances of which they are aware and which are likely to be a danger or cause any damage or danger to the Premises or to any person who is lawfully using or may lawfully use the Premises.

7.5 Settlement of claim

The Lessor may, but the Lessee may not without prior written consent of the Lessor, settle or compromise any claims under any insurance required by **clause 7.1**.

7.6 Lessor as attorney

The Lessee appoints the Lessor as the Lessee's attorney during the Term -

- (a) in respect to all matters and questions which may arise in relation to any insurances required by **clause 7.1**;
- (b) with full power to demand, sue for and recover and receive from any insurance company or society or person liable to pay the insurance money as are payable for the risks covered by the insurances required by **clause 7.1**;
- (c) to give good and effectual receipts and discharges for the insurance; and
- (d) to settle, adjust, arbitrate and compromise all claims and demands and generally to exercise all powers of absolute owner.

7.7 Lessee may be required to pay excess on insurances

The Lessee AGREES with the Lessor that it shall be responsible to pay any excess payable in connection with the insurances referred to in **clause 7.1**.

7.8 Lessee's equipment and possessions

The Lessee ACKNOWLEDGES it is responsible to obtain all relevant insurances to cover any damage and/or theft to its property. The Lessor does not take any responsibility for the loss or damage of the Lessee's property.

8. Indemnity

8.1 Lessee responsibilities

- (1) The Lessee is subject to the same responsibilities relating to persons and property to which the Lessee would be subject if during the Term the Lessee were the owner and occupier of the freehold of the Premises.
- (2) The Lessee is responsible and liable for all acts or omissions of the Lessee's Agents on the Premises and for any breach by them of any covenants or terms in this Lease required to be performed or complied with by the Lessee.

8.2 Indemnity

- (1) The Lessee indemnifies, and shall keep indemnified, the Lessor and the Minister for Lands against any cost, expense, loss or other liability resulting from:
 - (a) Any damage to the Premises or other property; or
 - (b) the death or illness of, or injury to, any person,caused or contributed to by:

- (c) any breach of the Lessee;
- (d) the use or occupation of the Premises by the Lessee or the Lessee's Visitors; or
- (e) any work carried out by or on behalf of the Lessee under this Lease; or
- (f) the Lessee's activities, operations, business or other use of any kind under the Lease; or
- (g) the presence of Contamination, Pollution or Environmental Harm in on or under the relevant Land caused or contributed to by the act, neglect or omission of the Lessee or the Lessee's Visitors; or
- (h) any negligent or other unlawful act, or default of the Lessee or the Lessee's Visitors; or
- (i) any danger created by the Lessee or the Lessee's Visitors.

8.3 Obligations Continuing

The obligations of the Lessee under this clause:

- (a) are unaffected by the obligation of the Lessee to take out insurance, and the obligations of the Lessee to indemnify are paramount, however if insurance money is received by the Lessor for any of the obligations set out in this clause then the Lessee's obligations under **clause 8.2** will be reduced by the extent of such payment.
- (b) continue after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

8.4 No indemnity for Lessor's negligence

The parties agree that nothing in this clause shall require the Lessee to indemnify the Lessor, its officers, servants, or agents against any loss, damage, expense, action or claim arising out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

8.5 Release

(1) The Lessee:

- (a) agrees to occupy and use the Premises at the risk of the Lessee; and
- (b) releases to the full extent permitted by law, the Lessor from:
 - (i) any liability which may arise in respect of any accident or damage to property, the death of any person, injury to any person, or illness suffered by any person, occurring on the Premises or arising from the Lessee's use or occupation of the Premises by;
 - (ii) loss of or damage to the Premises or personal property of the Lessee; and
 - (iii) all claims, actions, loss, damage, liability, costs and expenses arising from or connected with (directly or indirectly) the presence of any Contamination, Pollution or Environmental Harm in, on or under the Premises or surrounding area

except to the extent that such loss or damage arises out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

- (2) The release by the Lessee continues after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

9. Limit of Lessor's liability

9.1 No liability for loss on Premises

The Lessor will not be liable for loss, damage or injury to any person or property in or about the Premises however occurring.

9.2 Limit on liability for breach of Lessor's covenants

- (1) The Lessor is only liable for breaches of the Lessor's Covenants set out in this Lease which occur while the Lessor is registered as the proprietor in fee simple in the Premises.
- (2) The Lessor will not be liable for any failure to perform and observe any of the Lessor's Covenants due to any cause beyond the Lessor's control.

10. Use

10.1 Restrictions on use

- (1) Generally

The Lessee must not and must not suffer or permit a person to -

- (a) use the Premises or any part of it for any purpose other than for the purposes for which the Premises are held by the Lessee, as set out at **Item 6** of the Schedule; or
- (b) use the Premises for any purpose which is not permitted under any local or town planning scheme, local laws, acts, statutes or any law relating to health.

- (2) No offensive or illegal acts

The Lessee must not and must not suffer or permit a person to do or carry out on the Premises any harmful, offensive or illegal act, matter or thing.

- (3) No nuisance

The Lessee must not and must not suffer or permit a person to do or carry out on the Premises any thing which causes a nuisance, damage or disturbance to the Lessor or to owners or occupiers of adjoining properties.

- (4) No dangerous substances

The Lessee must not and must not suffer or permit a person to store any dangerous compound or substance on or in the Premises, otherwise than in accordance with the following provisions -

- (a) any such storage must comply with all relevant statutory provisions;
- (b) all applications for the approval or renewal of any licence necessary for such storage must be first referred to the Lessor;
- (c) the Lessor may within its absolute discretion refuse to allow the storage of any particular dangerous compound or substance on the Premises; and

- (d) upon the request of the Lessor, the Lessee will provide a list of all dangerous compounds or substances stored on the Premises.

(5) No harm or stress

The Lessee must not and must not suffer or permit a person to do any act or thing which might result in excessive stress or harm to any part of the Premises.

(6) No signs

The Lessee must not and must not suffer or permit a person to display from or affix any signs, notices or advertisements on the Premises without the prior written consent of the Lessor.

(7) No smoking

The Lessee must not suffer or permit a person to smoke inside any building or other enclosed area on the Premises.

(8) Consumption of alcohol

The Lessee must not suffer or permit a person to use or allow the Premises to be used for the consumption of alcohol without first obtaining the written consent of the Lessor.

(9) Sale of Alcohol

The Lessee will not sell or supply liquor from the Premises or allow liquor to be sold or supplied from the Premises without the prior written consent of the Lessor and then only in accordance with the provisions of the *Liquor Control Act 1988*, *Food Act 2008*, *Food Regulations 2009* and *Liquor Control Regulations 1989* and any other relevant written laws that may be in force from time to time.

(10) Removal of rubbish

The Lessee must keep the Premises free from dirt and rubbish and to store and keep all trade waste and garbage in proper receptacles.

(11) No pollution

The Lessee must do all things necessary to prevent pollution or contamination of the Premises by garbage, refuse, waste matter, oil and other pollutants.

10.2 No warranty

The Lessor gives no warranty -

- (a) as to the use to which the Premises may be put; or
- (b) that the Lessor will issue any consents, approvals, authorities, permits or licences required by the Lessee under any statute for its use of the Premises.

10.3 Premises subject to restriction

The Lessee accepts the Premises for the Term subject to any existing prohibition or restriction on the use of the Premises.

10.4 Indemnity for costs

The Lessee indemnifies the Lessor against any claims or demands for all costs, on a solicitor client basis, incurred by the Lessor by reason of any claim in relation to any matters set out in this clause.

11. Casual hire of Premises

11.1 Casual hire

- (1) The Lessee may hire out the Premises or any part thereof on a casual basis only PROVIDED -
 - (a) such use is consistent at all times with the Permitted Use at **Item 7** of the Schedule;
 - (b) the Lessee ensures any hirer complies strictly with the relevant terms of this Lease; and
 - (c) the Lessee obtains the prior written consent from the Lessor for any hire arrangements, which consent may be withheld by the Lessor in their absolute discretion.
- (2) For the purposes of this Lease, "casual hire" means any hire of the Premises by the Lessee to a third party for a period of not more than 48 hours in any calendar month and does not include any formal transfer, assignment or sublease of the Premises.

11.2 Lessee remains responsible for Premises at all times

The Lessee ACKNOWLEDGES that at all times, including when the Premises are hired to a third party, it remains responsible for the Premises, including without limitation any damage that may be caused or occurs during any hire period.

12. Keys and access

12.1 No additional copies without approval

Unless otherwise approved by the Lessor in writing, the Lessee must not have additional sets of keys copied or cut.

12.2 Notify the Lessor of lost keys

- (1) The Lessee must notify the Lessor of any loss of keys immediately; and
- (2) To ensure all keys conform with the Lessor's master keys, the Lessor will arrange for replacement keys to be issued to the Lessee at the Lessee's cost.

12.3 No change of locks without approval

- (1) The Lessee must not change any of the Premises' locks, without the prior approval of the Lessor.
- (2) If the locks are changed the Lessee must provide the Lessor with keys to access all areas of the Premises.

12.4 Cost of re-entry

If the Lessor requires access to the Premises pursuant to its powers under this Lease, and is unable to access the Premises due to an unauthorised change in locks, the Lessor may take all such measures to enter the Premises and to re-secure the Premises, and the Lessee will bear all costs associated with such measures.

13. Maintenance, repair and cleaning

13.1 Generally

- (1) The Lessee AGREES during the Term and for so long as the Lessee remains in possession or occupation of the Premises to maintain, replace, repair, clean and keep the Premises (which for the avoidance of doubt includes the Lessor's fixtures and fittings) clean and in Good Repair having regard to the age of the Premises at the Commencement Date PROVIDED THAT this subclause shall not impose on the Lessee any obligation -
 - (a) for pumping out and cleaning septic tanks;
 - (b) to carry out repairs or replacement that are necessary as a result of fair and reasonable wear and tear, EXCEPT when such repair or replacement is necessary because of any action or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee (or its servants, agents, contractors or invitees); and
 - (c) in respect of any structural maintenance, replacement or repair EXCEPT when such maintenance, repair or replacement is necessary because of any action or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or by the Lessee's particular use or occupancy of the Premises.
- (2) In discharging the obligations imposed on the Lessee under this subclause, the Lessee shall where maintaining, replacing or repairing in or on the Premises -
 - (a) any electrical fittings and fixtures;
 - (b) any plumbing;
 - (c) any air-conditioning fittings and fixtures; and
 - (d) any gas fittings and fixtures,

use only licensed trades persons, or such trades persons as may be approved by the Lessor and notified to the Lessee, which approval shall not be unreasonably withheld.

13.2 Maintain surroundings

- (1) The Lessee must regularly inspect and maintain in good condition any part of the Premises which surrounds any buildings including but not limited to any flora, gardens lawns, shrubs, hedges and trees.
- (2) The Parties agree that with the exception of minor pruning, any pruning of trees must be undertaken by the Lessor.
- (3) If any flora, trees or lawn dies the Lessee must replace the flora, trees or lawn at its own expense.
- (4) The Lessee must plant and care for such trees on the Premises as the Lessor may from time to time reasonably require.
- (5) The Lessee may not remove any trees, shrubs or hedges without first consulting with and obtaining the approval of the Lessor, except where necessary for urgent safety reasons.

13.3 Pest control

The Lessee must keep the Premises free of any vermin or any other recognised pests and the cost of extermination will be borne by the Lessee.

13.4 Responsibility for securing the Premises

(1) Securing Premises

The Lessee must ensure the Premises, including Lessor's and Lessee's fixtures and fittings, are appropriately secured at all times.

(2) Installation of Security Systems

Subject to prior written approval from the Lessor, the Lessee may install a security system to the Premises, PROVIDED the Lessee -

- (a) pays for all costs associated with the installation and ongoing monitoring of the security system; and
- (b) provides the Lessor with access keys or alarm codes.

13.5 Comply with all reasonable conditions

The Lessee must comply with all reasonable conditions that may be imposed by the Lessor from time to time in relation to the Lessee's maintenance of the Premises, including the obligations specified in Annexure 2.

13.6 Acknowledgement of state of repair of Premises

The Lessee acknowledges that it has inspected the structure of the Premises internally and externally prior to the execution of this Lease and enters into the Lease with full knowledge of the structural state and state of repair of the Premises.

14. Alterations

14.1 Restriction

The Lessee must not without prior written consent from the Lessor or any other person from whom consent is required under this Lease or required under statute in force from time to time, including but not limited to the planning approval of the Lessor under a local or town planning scheme of the Lessor -

- (a) make or allow to be made any alteration, addition or improvements to or demolish any part of the Premises; or
- (b) subject to the performance of the Lessee's obligations in **clause 13**, remove any flora or fauna, alter or cut down any flora, or sell, remove or otherwise dispose of any flora, sand, gravel, timber or other materials from the Premises.

14.2 Consent

- (1) If the Lessor and any other person whose consent is required under this Lease or at law consents to any matter referred to in **clause 14.1** the Lessor may -
 - (a) give such consent subject to conditions; and
 - (b) require that the works be carried out in accordance with plans and specifications approved by the Lessor or any other person giving consent; and
 - (c) require that any works be carried out to the satisfaction of the Lessor under the supervision of an engineer or other consultant.

- (2) If the Lessor consents to any matter referred to in **clause 14.1** -
 - (a) the Lessor gives no warranty that the Lessor will issue any consents, approvals, authorities, permits or policies under any statute for such matters; and
 - (b) the Lessee must apply for and obtain all such consent approvals, authorities, permits or policies as are required at law before undertaking any alterations, additions, improvements or demolitions.

14.3 Cost of Works

All works undertaken under this **clause 14** will be carried out at the Lessee's expense.

14.4 Conditions

If any of the consents given by the Lessor or other persons whose consent is required under this Lease or at law require other works to be done by the Lessee as a condition of giving consent, then the Lessee must at the option of the Lessor either -

- (a) carry out those other works at the Lessee's expense; or
- (b) permit the Lessor to carry out those other works at the Lessee's expense, in accordance with the Lessor's requirements.

15. Report to Lessor

The Lessee must immediately report to the Lessor -

- (1) Vandalism

Any act of vandalism or any incident which occurs on or near the Premises which involves or is likely to involve a breach of the peace or become the subject of a report or complaint to the police and of which the Lessee is aware or should be aware.
- (2) Pollution

Any occurrence or circumstances in or near the Premises of which it becomes aware, which might reasonably be expected to cause, in or on the Premises, pollution of the environment.
- (3) Notices, etc

All notices, orders and summonses received by the Lessee and which affect the Premises and immediately deliver them to the Lessor.
- (4) Defects

Any accident to or defect or want of repair in any services or fixtures, fittings, plant or equipment in the Premises and of any circumstances known to the Lessee that may be or may cause a risk or hazard to the Premises or to any person on the Premises.

16. Provision of information

The Lessee AGREES to provide to the Lessor, upon the Lessor's request, where applicable -

- (a) a copy of the Lessee's audited annual statement of accounts for each year;
- (b) advice of any changes in its office holders or its rules of association during the Term; and

- (c) any information on the Lessee's membership and other information on the Lessee reasonably required by the Lessor.

17. No assignment, subletting and charging

17.1 No assignment or subletting

The rights in this Lease are personal to the Lessee, and the Lessee may not transfer, sublet, assign or otherwise part with possession or any way dispose of any of its rights or obligations under this Lease without the written consent of the Lessor and the Minister for Lands, which consent may be withheld for any reason whatsoever in the Lessor's or Minister for Land's absolute discretion.

17.2 *Property Law Act 1969*

Sections 80 and 82 of the *Property Law Act 1969* are excluded.

17.3 No mortgage or charge

The Lessee must not mortgage nor charge the leasehold interest in the Premises.

18. No caveat or other interest

18.1 No caveat or other interest

The Lessee nor any person on behalf of the Lessee must not lodge any absolute caveat, subject to claim or any other interest including any lease, sublease, mortgage, charge over the Land or Premises or part thereof, without the prior written consent of the Lessor and the Minister for Lands.

18.2 Removal of interest

If any caveat or other interest is lodged without the consent of the Lessor, the Lessee irrevocably appoints the Lessor (or any person authorised by the Lessor for that purpose) jointly and severally -

- (a) for the Term;
- (b) for any holding over under this Lease; and
- (c) for a period of six (6) months after Termination of this Lease,

to be the agent and attorney of the Lessee in its name and on its behalf to sign and lodge at Landgate -

- (d) a withdrawal of any absolute caveat lodged by or behalf of the Lessee;
- (e) a withdrawal of any caveat lodged by on or behalf of the Lessee and not withdrawn on Termination; and
- (f) a surrender of the estate granted by this Lease.

18.3 Costs of removal, Indemnity and Ratification

- (1) The Lessee undertakes to ratify all the acts performed by or caused to be performed by the Lessor, its agent or attorney under this clause.
- (2) The Lessee indemnifies the Lessor against any loss arising from any act done under **clause 18**.

19. Statutory obligations and notices

19.1 Comply with Statutes

The Lessee must -

- (a) comply promptly with all statutes and local laws from time to time in force relating to the Premises;
- (b) apply for, obtain and maintain in force all consents, approvals, authorities, licences and permits required under any statute for the use of the Premises specified at **clause 10**;
- (c) ensure that all obligations in regard to payment for copyright or licensing fees are paid to the appropriate person for all performances, exhibitions or displays held on the Premises; and
- (d) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Premises or to the business the Lessee carries on at the Premises.

19.2 Indemnity if fails to comply

The Lessee indemnifies the Lessor against -

- (a) failing to perform, discharge or execute any of the items referred to in **clause 19.1**; and
- (b) any claims, demands, costs or other payments of or incidental to any of the items referred to in **clause 19.1**.

20. Obligations on expiry or termination of lease

20.1 Restore Premises

Prior to Termination, the Lessee at the Lessee's expense must restore the Premises to a condition consistent with the performance by the Lessee of the Lessee's Obligations under this Lease fair wear and tear excepted.

20.2 Remove Lessee's property prior to termination

Prior to Termination, the Lessee must remove from the Premises all property of the Lessee including the Lessee's signs, fixtures, fittings, plant, equipment and other articles upon the Premises in the nature of trade or tenant's fixtures brought upon the Premises by the Lessee (other than air-conditioning plant and fire equipment, security alarms and security systems and other fixtures and fittings which in the opinion of the Lessor form an integral part of the Premises) and promptly make good, to the satisfaction of the Lessor, any damage caused by the removal.

20.3 Lessor can remove Lessee's property on re-entry

On re-entry the Lessor will have the right to remove from the Premises any property of the Lessee and the Lessee indemnifies the Lessor against all damage caused by the removal of and the cost of storing such property.

20.4 Peacefully Surrender

On Termination the Lessee must -

- (a) peacefully surrender and return to the Lessor the Premises in a condition consistent with the performance of the Lessee's Obligations under this Lease;

- (b) surrender to the Lessor all keys and security access devices and combination for locks providing an access to or within the Premises held by the Lessee whether or not provided by the Lessor;

20.5 Obligations to continue

The Lessee's obligations under this clause will continue, notwithstanding the end or Termination of this Lease.

Lessor's rights and obligations

~~21. Provide keys~~

~~The Lessor will provide the Lessee with one (1) set of keys for access to the Premises and all rooms therein upon the signing of the Lease.~~

22. Lessor's right of entry

22.1 Entry on reasonable notice

The Lessee must permit entry by the Lessor or any Authorised Person onto the Premises without notice in the case of an emergency, and otherwise upon reasonable notice -

- (a)
 - (i) at all reasonable times;
 - (ii) with or without workmen and others; and
 - (iii) with or without plant, equipment, machinery and materials;
- (b) for each of the following purposes -
 - (i) to undertake property inspections to inspect the state of repair of the Premises and to ensure compliance with the terms of this Lease;
 - (ii) to carry out any survey or works which the Lessor considers necessary, however the Lessor will not be liable to the Lessee for any compensation for such survey or works provided they are carried out in a manner which causes as little inconvenience as is reasonably possible to the Lessee;
 - (iii) to comply with the Lessor's Obligations or to comply with any notice or order of any authority in respect of the Premises for which the Lessor is liable; and
 - (iv) to do all matters or things to rectify any breach by the Lessee of any term of this Lease but the Lessor is under no obligation to rectify any breach and any rectification under this clause is without prejudice to the Lessor's other rights, remedies or powers under this Lease.

22.2 Costs of Rectifying Breach

All costs and expenses incurred by the Lessor as a result of any breach referred to at **clause 22.1(b)(iv)** together with any interest payable on such sums will be a debt due to the Lessor and payable to the Lessor by the Lessee on demand.

23. Limit of Lessor's liability

23.1 No liability for loss on Premises

The Lessor will not be liable for loss, damage or injury to any person or property in or about the Premises however occurring.

23.2 Limit on Liability for Breach of Lessor's obligations

- (1) The Lessor is only liable for breaches of the Lessor's Obligations set out in this Lease which occur while the Lessor is registered as the management body for the Land.

- (2) the Lessor will not be liable for any failure to perform and observe any of the Lessor's Obligations due to any cause beyond the Lessor's control.

24. ~~Building insurance~~

~~The Lessor shall effect and keep effected policies of insurance in relation to any risk relating to the Lessor's ownership or interest in the Land and the Premises including, without limitation, insurance for fire, Lessor's fixtures and fittings, and the Lessee will reimburse the Lessor for half of any premiums or other costs arising therefrom.~~

Mutual agreements

25. Right to terminate upon notice

25.1 Termination by either party upon Notice

Notwithstanding any other provision of this Lease, the Parties AGREE that either party may terminate this Lease for any reason upon six months written notice to the other party upon mutual agreement.

25.2 Obligations upon termination

If this Lease is terminated in accordance with this clause, **clause 20** will apply.

26. Damage or destruction of Premises

If the Premises or any part of the Premises are totally or partially destroyed so as to require major rebuilding either party may within 2 months of the destruction or the damage terminate the Term with immediate effect by giving Notice to the other party.

27. Option to renew

27.1 Exercise of option

If the Lessee at least one month, but not earlier than 6 months, prior to the date for commencement of the Further Term gives the Lessor a Notice to grant the Further Term as specified in **Item 3** of the Schedule and -

- (a) all consents and approvals required by the terms of this Lease or at law have been obtained; and
- (b) there is no subsisting default by the Lessee at the date of service of the Notice in -
 - (i) the payment of Amounts Payable; or
 - (ii) the performance or observance of the Lessee's Obligations,

the Lessor shall grant to the Lessee a lease for the Further Term as specified in **Item 3** of the Schedule at the Rent and on terms and conditions similar to this Lease other than this **clause 27** in respect of any Further Term previously taken or the subject of the present exercise and on such other terms and conditions as the Lessor may consider appropriate.

28. Holding over

If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor, the Lessee will be a monthly tenant of the Lessor at a rent equivalent to one twelfth of the Rent for the period immediately preceding expiry of the Term and otherwise on the same terms and conditions of this Lease provided that all consents required under this Lease or at law have been obtained to the Lessee being in possession of the Premises as a monthly tenant.

29. Default

29.1 Events of Default

A default occurs if -

- (a) the Lessee is in breach of any of the Lessee's Obligations for 28 days after a Notice has been given to the Lessee to rectify the breach or to pay compensation in money;
- (b) where the Lessee is an association which is incorporated under the *Associations Incorporation Act 2015*, the association is wound up whether voluntarily or otherwise;
- (c) where the Lessee is an association which is incorporated under the *Associations Incorporation Act 2015*, the Lessee passes a special resolution under the *Associations Incorporation Act 2015* altering its rules of association in a way that makes its objects or purposes inconsistent with the use permitted by this Lease;
- (d) a mortgagee takes possession of the property of the Lessee under this Lease;
- (e) any execution or similar process is made against the Premises on the Lessee's property;
- (f) the Premises are vacated; or
- (g) a person other than the Lessee or a permitted sublessee or assignee is in occupation or possession of the Premises or in receipt of a rent and profits.

29.2 Forfeiture

On the occurrence of any of the events of default specified in **clause 29.1** the Lessor may -

- (a) without notice or demand at any time enter the Premises and on re-entry the Term will immediately determine;
- (b) by notice to the Lessee determine this Lease and from the date of giving such notice this Lease will be absolutely determined; and
- (c) by notice to the Lessee elect to convert the unexpired portion of the Term into a tenancy from month to month when this Lease will be determined as from the giving of the notice and until the tenancy is determined the Lessee will hold the Premises from the Lessor as a tenant from month to month under **clause 28**,

but without affecting the right of action or other remedy which the Lessor has in respect of any other breach by the Lessee of the Lessee's Obligations or releasing the Lessee from liability in respect of the Lessee's Obligations.

29.3 Lessor may remedy Lessee's default

If the Lessee -

- (a) fails or neglects to pay the Amounts Payable by the Lessee under this Lease; or
- (b) does or fails to do anything which constitutes a breach of the Lessee's Obligations,

then, after the Lessor has given to the Lessee notice of the breach and the Lessee has failed to rectify the breach within a reasonable time, the Lessor may without affecting any right, remedy or power arising from that default pay the money due or do or cease the doing of the breach as if it were the Lessee and the Lessee must pay to the Lessor on demand the Lessor's cost and expenses of remedying each breach or default.

29.4 Acceptance of Amount Payable By Lessor

Demand for or acceptance of the Amounts Payable by the Lessor after an event of default has occurred will not affect the exercise by the Lessor of the rights and powers of the Lessor by the terms of the Lease or at law and will not operate as an election by the Lessor to exercise or not to exercise any right or power.

29.5 Essential Terms

Each of the Lessee's Obligations in **clauses 3** (Rent and Other Payments), **7 and 24** (Insurance), **8** (Indemnity), **10** (Use), **13** (Maintenance, Repair and Cleaning), **17** (No Assignment, Subletting and Charging) and **33** (Goods and Services Tax) is an essential term of this Lease but this **clause 29** does not mean or imply that there are no other essential terms in this Lease.

29.6 Breach of Essential Terms

If the Lessee breaches an essential term of this Lease then, in addition to any other remedy or entitlement of the Lessor -

- (a) the Lessee must compensate the Lessor for the loss or damage suffered by reason of the breach of that essential term;
- (b) the Lessor will be entitled to recover damages against the Lessee in respect of the breach of an essential term; and
- (c) the Lessee AGREES with the Lessor that if the Term is determined -
 - (i) for breach of an essential term or the acceptance by the Lessor of a repudiation of this Lease by the Lessee; or
 - (ii) following the failure by the Lessee to comply with any notice given to the Lessee to remedy any default,

the Lessee must pay to the Lessor on demand the total of the Amounts Payable under this Lease which would have been payable by the Lessee for the unexpired balance of the Term as if the Term had expired by lapse of time together with the losses incurred or reasonably expected to be incurred by the Lessor as a result of the early determination including but not limited to the costs of re-letting or attempting to re-let the Premises;

- (d) the Lessee agrees that the obligation set out in this **clause 29.6(c)** will survive termination or any deemed surrender at law of the estate granted by this Lease;
- (e) the Lessee may deduct from the amounts referred to at **clause 29.6(c)** the Rent and other money which the Lessor reasonably expects to obtain by re-letting the Premises between the date of Termination and the date on which the Term would have expired by lapse of time; and
- (f) the Lessor must take reasonable steps to mitigate its losses and endeavour to re-let the Premises at a reasonable rent and on reasonable terms but the Lessor is not required to offer or accept rent or terms which are the same or similar to the rent or terms contained or implied in this Lease.

30. Damage or destruction

If the Premises or any part of the Premises are totally or partially destroyed so as to require major rebuilding the Lessee -

- (a) may within two (2) months of the destruction or the damage terminate the Term with immediate effect by giving Notice to the Lessor; and
- (b) must pay the insurance excess as specified in **Item 10(4)** of the Schedule upon demand by the Lessor.

31. Disputes

31.1 Appointment of arbitrator

Except as otherwise provided any dispute arising out of this Lease is to be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 2012* and the Lessor and the Lessee may each be represented by a legal practitioner.

31.2 Payment of amounts payable to date of award

The Lessee must pay the Amounts Payable without deduction to the date of the award of the Arbitrator or the date of an agreement between the Parties whichever event is the earlier, and if any money paid by the Lessee is not required to be paid within the terms of the award of the Arbitrator or by agreement between the Lessor and the Lessee then the Lessor will refund to the Lessee the monies paid.

32. Consents

32.1 Western Australian Planning Commission's consent

If for any reason whatsoever this Lease requires the consent of the Western Australian Planning Commission or other consent under the *Planning and Development Act 2005*, then this Lease is made expressly subject to and conditional on the granting of that consent in accordance with the provisions of the *Planning and Development Act 2005*.

32.2 Minister for Land's Consent

In the event that the Land is subject to the provisions of the *Land Administration Act 1997* the grant of this Lease is made expressly subject to and is conditional on the consent of the Minister for Lands to this Lease.

33. Goods and services tax

(1) Lessee must Pay

If GST is payable on the Basic Consideration or any part thereof or if the Lessor is liable to pay GST in connection with the lease of the Premises or any goods, services or other Taxable Supply supplied under this Lease then, unless the Lessor is liable for the payment of a given Taxable Supply, as from the date of any such introduction or application -

- (a) the Lessor may increase the Basic Consideration or the relevant part thereof by an amount which is equal to the GST Rate; and
- (b) the Lessee shall pay the increased Basic Consideration on the due date for payment by the Lessee of the Basic Consideration.

(2) Increase in GST

If, at any time, the GST Rate is increased, the Lessor may, in addition to the GST Rate, increase the Basic Consideration by the GST Adjustment Rate and such amount shall be payable in accordance with **clause 33(1)(a)**.

(3) GST invoice

Where the Basic Consideration is to be increased to account for GST pursuant to **clause 33(2)**, the Lessor shall in the month in which the Basic Consideration is to be paid, issue a Tax Invoice which enables the Lessee to submit a claim for a credit or refund of GST.

34. Additional terms and conditions

Each of the terms and conditions (if any) specified in **Item 10** of the Schedule are part of this Lease and are binding on the Lessor and the Lessee as if incorporated into the body of this Lease.

General provisions

35. Notice

35.1 Form of delivery

A Notice to a person must be in writing and may be given or made -

- (a) by a delivery to the person personally; or
- (b) by addressing it to the person and leaving it at or posting it by registered post to the address of the Party appearing in this Lease or any other address nominated by a Party by notice to the other.

35.2 Service of Notice

A Notice to a person is deemed to be given or made -

- (a) if by personal delivery, when delivered;
- (b) if by leaving the Notice at an address specified in **clause 35.1**, at the time of leaving the Notice provided the Notice is left during normal business hours; and
- (c) if by post to an address specified in **clause 35.1**, on the second business day following the date of posting of the Notice.

35.3 Signing of Notice

A Notice to a person may be signed -

- (a) if given by an individual by the person giving the Notice -
- (b) if given by a corporation by a director, secretary or manager of that corporation; or
- (c) if given by a local government, by the CEO or a person authorised to sign on behalf of the local government; or
- (d) by a solicitor or other agent of the person, corporation or local government giving the Notice.

36. Amendments to lease

Subject to such consents as are required by this Lease or at law, this Lease may be varied by the agreement of the parties in writing.

37. Waiver

37.1 No general waiver

Failure to exercise or delay in exercising any right, power or privilege in this Lease by a Party does not operate as a waiver of that right, power or privilege.

37.2 Partial exercise of right power or privilege

A single or partial exercise of any right, power or privilege does not preclude any other or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.

38. Acts by agents

All acts and things which the Lessor is required to do under this Lease may be done by the Lessor, the CEO, an officer or the agent, solicitor, contractor or employee of the Lessor.

39. Statutory powers

The powers conferred on the Lessor by or under any statutes for the time being in force are, except to the extent that they are inconsistent with the terms and provisions expressed in this Lease, in addition to the powers conferred on the Lessor in this Lease.

40. Further assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the terms of this Lease.

41. Severance

If any part of this Lease is or becomes void or unenforceable, that part is or will be severed from this Lease to the intent that all parts that are not or do not become void or unenforceable remain in full force and effect and are unaffected by that severance.

42. Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the terms of this Lease do not, to the fullest extent permitted by law, apply to limit the terms of this Lease.

43. Governing law

This Lease is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

Schedule

Item 1 Purpose of management order

Public Recreation and Community Purposes

Item 2 Land and Premises

Land

Part Lot 8623 on Deposited Plan 9669 being on Reserve 33645.

Premises

That part of the Land as is hachured and annexed hereto as Annexure 1.

Item 3 Term

Five years.

Item 4 Further term

Five years.

Item 5 Commencement date

TBC

Item 6 Rent

\$1.00 (excluding GST) per year, payable yearly in advance.

Item 7 Use

Community garden and associated activities

Item 8 Public liability insurance

\$20,000,000 (Twenty Million Dollars)

Item 9 Rent review dates

N/A

Item 10 Additional terms and conditions

1) Water Supply

The Lessee agrees to set up and maintain in good condition at their cost a water supply service by either a metered supply of scheme water via Water Corporation and/or via water tanks installed upon the Land.

2. Parking and Access

(a) Parking for the community garden will be at the public parking area within Norris Park.

(b) No vehicle access through the Reserve to the leased area is permitted without written permission of the Lessor.

(c) The Lessee will not have access to the Mundaring Fire School building or the rear yard without permission. Additionally the leased area is for exclusive use of the Lessee and any access by Fire School will require permission from the Lessee.

(3) Maintenance, repair and cleaning

(a) The shed in leased area is the property of the Lessee, who are responsible for all future repairs, maintenance and replacement of the shed.

(b) Repair, maintenance and replacement of the fencing within the leased area is the responsibility of the lessee. The dividing fence between the leased area and the Mundaring Fire School is a joint responsibility.

(c) The Lessee has agreed to clean up the leased area at the commencement of the lease. An once-off Community Recycling Centre entry pass will be provided by the Lessor to assist with disposal of recyclables, general and green waste. The Lessee is aware that a large a section of the leased area will be cleared by Lessor during the works required to relocate the leach drains and septic tanks.

(4) Keys

The access gate to the rear of the leased area near the shed will be locked with a Lessor padlock and a Lessee padlock, allowing either party access as required. The front pedestrian access gate will be locked with a Lessee padlock. A key or access code for this lock is to be provided to the Lessor upon request

(5) Use

There will be an outlet pipe from the Mundaring Fire School building to septic tanks through the leased area. There is to be no digging in this area and there will be restrictions on what can be placed above the pipe. The pipe will be identified by a marker above ground which must not be removed, it will also be identified on the lease drawing.

Signing page

EXECUTED

2021

THE COMMON SEAL of the **Shire of Mundaring** is affixed in the presence of -

Shire President

(Print full name)

Chief Executive Officer

(Print full name)

THE COMMON SEAL of **Stoneville & Parkerville Progress Association Incorporated** was affixed pursuant to the constitution of the **Stoneville & Parkerville Progress Association Incorporated** in the presence of each of the undersigned each of whom hereby declares by the execution of this document that he or she holds the office in the **Stoneville & Parkerville Progress Association Incorporated** indicated under his or her name -

Office Holder Sign

Office Holder Sign

Office held

Office held

Full name

Full name

Address

Address

Lease of Stoneville Community Garden | page 35

Minister for Lands Consent

To follow on approval of lease

Lease of Stoneville Community Garden | page 36

Annexure 2 – Lessee's maintenance and cleaning obligations

	Lessee Responsibilities (where applicable)
Fixtures and Equipment	Fixtures and equipment installed by the Lessee to be maintained and/or replaced by the Lessee.
Pathways	To be kept clear of rubbish and to be swept regularly.
Signs	Any signs installed by the Lessee, are to be regularly maintained and kept in a safe condition. Signs that may become damaged are to be replaced immediately. Any approvals or licences for signs are to be kept current.
Outdoor Sponsorship Signs	To be maintained to not less than the standard outlined above. Sponsorship Signs require approval of the Lessor before being erected.
Surrounds	To be kept clean, tidy and free from litter and rubbish.
Rubbish Bins	Rubbish bins are to be kept neat and clean.
Grounds – Grassed Areas & Landscaping	To be kept in a presentable condition.
Fencing	To be kept clean and free of any marks/graffiti, and any damage repaired.
Fire Prevention	Maintain fire prevention requirements as per the Shire of Mundaring Firebreak Notice and conduct any other fire management matters as instructed by the Shire of Mundaring Chief Fire Control Officer.

10.2 Recover Together COVID-19 Relief & Recovery Fund - Rebuild Grant Application - Core Courage Collective

File Code	EM.IMT 3
Author	Tracey Peacock, Community Capacity Building Officer
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	1. Rebuild Grant Application - Core Courage Collective ↓

SUMMARY

The applicant is seeking consideration of a modified application previously submitted to the Rebuild Grant, which was not, at the time, approved by Council (**C4.04.21**).

Thirteen previous applications have been approved at this level, with no budget allocation remaining.

As there are insufficient funds remaining in this budget, it is recommended that \$4700 be reallocated from the Reconnect Grants pools to the Rebuild Grants pool to enable this request to be met.

Subject to the reallocation of funds as described above, it is recommended that a Rebuild Grant to the value of \$4700 be awarded to the applicant as outlined in **Attachment 1**.

BACKGROUND

At its meeting on 13 April 2021, Council carried a motion not to award a Rebuild Grant to Vivian Paans of Core Courage Collective (**C4.04.21**) for the following reason:

- The current grant application for the Core Courage Collective is proposed to reach 25 parents within a five week program, and a small number of local businesses. The aim of the Rebuild Grants, and their higher grant value is to provide wider community or economic benefit within the Shire. This current application does not provide sufficient reach in the community to meet this aim. While the program has some clear positive aspects, greater value in reaching more community members should be considered if the applicant wishes to reapply for this level of COVID grant.

The applicant has now re-submitted their application and has revised the program to further address how the project meets the intended outcomes of the Recover Together COVID-19 Relief & Recovery Fund.

At its meeting on 22 July 2020, Council endorsed the guidelines and structure of the Recover Together COVID-19 Relief & Recovery Fund (**SC2.07.20**). The 2020/2021 Recover Together COVID-19 Relief & Recovery Fund budget is \$232,500. The Rebuild Grant pool from this budget is \$80,000.

The Recover Together COVID-19 Relief & Recovery Fund was developed to financially assist incorporated not-for-profit groups, unincorporated community groups (under the auspices of an incorporated group), businesses, and business groups located and operating within the Shire.

The aim of the Fund is to build community and local business and industry resilience and connectedness, through support for community networks and business and community-led initiatives, which address the impacts of COVID-19. The grants are funded at four levels:

- Restart Grants to the value of \$500 for small initiatives and items that will assist in recovery and 'restarting';
- Reconnect Grants to the value of \$501 to \$2500 for initiatives that benefit community groups and their members and local business and industry. Business applications at this level must demonstrate a collective benefit to their sector and the broader community;
- Rebuild Grants to the value of \$2501 to \$10,000 that support initiatives that are of wider community or economic benefit; and
- Resilience Grants to the value of \$10,000 plus that support large-scale initiatives that will generate broad community or economic benefit.

In addition to meeting the essential eligibility criteria, applicants must address the following assessment criteria as per the Recover Together COVID-19 Relief & Recovery Fund Grant Guidelines:

- How the initiative addresses the impacts of COVID-19;
- How the initiative targets community members most impacted by COVID-19;
- The rebuilding of the arts and culture sector;
- The number of community members reached;
- Involvement of local organisations or groups;
- Duplication of existing services; and
- Value for money.

The Recover Together COVID-19 Relief & Recovery Fund provides the Shire with opportunities for positive promotion. The Grant Guidelines and associated Funding Agreement outline the requirement, on acceptance of funding, that the groups acknowledge the support they receive from Shire of Mundaring. This helps people understand one of the ways Shire revenue is spent in the local community. It may also encourage other community organisations undertaking similar activities to consider approaching the Shire for a grant. The types of promotion include:

- Provide a written invitation to a Council representative to attend the project launch.
- Publicise the Shire's financial support for the project through:
 - At least one media article;
 - Including the Shire's name or logo on any promotional or program material;
 - Displaying Shire of Mundaring signage during events;
 - Verbally acknowledging the Shire's support during speeches; and
 - Promoting events on the event calendar on the Shire's website.

The Recover Together COVID-19 Relief & Recovery Fund was promoted widely in the community through advertising in the local newspaper, Shire website, Community Connect newsletter, community presentations, community group email network, social media and posters at Shire sites and community noticeboards.

The application to be considered by Council is as follows:

Vivian Paans – Core Courage Collective	\$4700
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STATUTORY / LEGAL IMPLICATIONS

Council endorsed (SC2.07.20) in part, the following regarding the Recover Together COVID-19 Relief & Recovery Fund:

1. the proposed Fund guidelines and structure of the Recover Together – COVID-19 Relief and Recovery Fund as outlined in the report (**Attachment 1**);
2. the CEO to approve applications to the Recover Together – COVID-19 Relief and Recovery Fund up to and including \$2500; and
3. changes to the Community Funding Policy (CD-02) to enable business and industry groups to apply to the Recover Together – COVID-19 Relief and Recovery Fund.

POLICY IMPLICATIONS

The grant is in line with the Shire's Community Funding Policy CD-02.

FINANCIAL IMPLICATIONS

There is \$266,500 listed in the 2020/21 annual budget and corporate business plan for the Shire's Recover Together – COVID-19 Relief and Recovery Fund. This amount comprises a \$232,500 grant pool.

The Rebuild level grants pool is fully expended. The Reconnect level budget is not fully expended, with a balance of \$15,868. As such, it is proposed to reallocate some of the funds from the Reconnect grants pool to the Rebuild grants pool, to enable coverage for the requested amount. The number of grant applications to the Reconnect grant is trending downwards and the proposed remaining allocations should ensure adequate coverage for the final rounds, which close on 1 June 2021.

The grant pool allocations, grants awarded to date and proposed allocations to ensure adequate financial coverage for this grants round and future grants rounds are as per the below table.

Grant	Grant Pool	Grants awarded to date	Remaining Grants Pool	Proposed Reallocation to Rebuild	Total grants pool following reallocations	Unallocated pool following reallocations
Restart	\$14,380	\$5455	\$8925	Nil	\$14,380	\$8925
Reconnect	\$58,793	\$42,925	\$15,868	\$4700	\$54,093	\$11,168
Rebuild	\$94,327	\$94,327	\$0	NA	\$99,027	\$4700
Resilience	\$96,681	\$96,681	\$0	Nil	\$96,681 Grant now closed	\$0

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.3 Provide life-long learning resources through library and information services

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Strategy 1.1.6 Promote and recognise volunteering within the Shire

Objective 1.2 – Flourishing local businesses

Strategy 1.2.3 – Support tourism development and promote the distinctive character of the attractions of the district including arts, food, sustainability and natural environment

Objective 1.3 – Everyone belongs

Strategy 1.3.3 – Provide and support family and children's facilities and activities

Strategy 1.3.4 – Provide opportunities for interaction between generations

SUSTAINABILITY IMPLICATIONS

Social

- Assist community groups to reconnect with their membership and adapt to the 'new normal';
- Rebuild local arts and culture;
- Increase community connectedness;
- Promote and improve the health and wellbeing of residents; and
- Support socially isolated and vulnerable people.

Economic

- Support tourism and economic development initiatives; and
- Support development and re-establishment of artistic and cultural activities.

RISK IMPLICATIONS

Risk: Reputation – Council faces a reputational risk if the Recover Together COVID-19 Relief and Recovery Fund budget is not expended in an effective, strategic and equitable manner.

Likelihood	Consequence	Rating
Unlikely	Moderate	Moderate

Action / Strategy

The risk is mitigated through ongoing and periodic review of the program.

Risk: <u>Financial</u> – The risk of funds mismanagement by grant recipients.		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
The risk is mitigated through the eligibility and assessment process, where applicants must provide evidence of their capacity to complete and acquit the program/activity.		

EXTERNAL CONSULTATION

Consultation was undertaken with applicant groups and referees as required.

COMMENT

The application has been reviewed and a report compiled (**refer Attachment 1**).

A summary of the applications is noted below:

- Vivian Paans (Core Courage Collective) seeks funds to run a fortnightly Art Therapy program over five fortnightly sessions, for local parents. The sessions will also incorporate self-care activities including massages, aromatherapy, yoga, movement, and meditation provided by local businesses.

The workshops will allow parents to support their own mental health and wellbeing whilst building the skills and resilience to support their children during the COVID-19 pandemic. The aim of the program is to create a ripple effect, starting with one family member, rippling out to their children and friends and thus, to the wider community. The importance of the ripple effect cannot be overlooked. When parents are struggling at home, the flow on effect their mental health can have on their job, financial situation and other relationships needs to be taken in consideration.

The involvement of MIFWA (Mental Illness Fellowship of WA) will raise mental health awareness. Many parents are dealing with children who are struggling with a range of mental health issues, and for some seeing these workshops advertised, will open up the conversation around mental health. Participants will be able to take the skills they have gained, and share and influence the people around them, starting with their children. When a family unit is happy and content, they will carry this into the wider community.

The original budget for the program was \$7420, with a request for funds of \$6920. The budget has been amended, with reductions in the costs associated with the art therapy component, venue hire and morning tea. The costs associated with supervision for the art therapists involved has been removed from the budget.

The workshops represent good value for money, costing \$100 per head for the expected 55 participants, for a 5-week program of workshops including morning tea.

The revised reach of the program (from 25 to 55 people) is based on 15 people attending each session, assuming five of these participants will book all five sessions, and 10 new people will join each session. Assuming an average of two children per participant, the reach quickly extends to 165 people. Additionally, a happy and confident young person influences the people around them. Although the program may seem small, it could potentially start a large community ripple.

As well as being of benefit to participants, their families and the wider community, involvement of local businesses will provide them with an additional opportunity for exposure, promotion and local community participation.

The applicant feels that the original budget is the ideal way to run the program, however is committed to seeing the program go ahead and intends to fundraise to make up the budget shortfall.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council:

1. Reallocates \$4700 from the Reconnect grants pools to the Rebuild grants pool; and
2. Awards a Rebuild Grant to Vivian Paans, Core Courage Collective to the value of \$4700.

**Recover Together COVID-19 Relief & Recovery Fund
Rebuild Grant Assessment against Selection Criteria**

The applications are summarised below:

Applicant Group: Core Courage Collective
Project: Creative Boost for Parents - A 5 week Art Therapy Series

- 1. Meets eligibility requirements?**
Yes, the applicant is a sole trader located in Darlington.

- 2. Meets Shire Strategic Community Plan and Community Health & Wellbeing Informing Strategy objectives**
Strategic Community Plan 2020/2030
Goal 1: Community – Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs
Objective 1.1 – Healthy, safe, sustainable and resilient community
Strategy 1.1.2 – Provision and support for arts, culture and events
Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities
Objective 1.2 – Flourishing local businesses
Strategy 1.2.1 – Support business collaboration and be a business-friendly local government

Community Health & Wellbeing Informing Strategy 2020/2025
Goal: Proactively support positive mental health promotion in individuals and the community
Objective 1: Increase awareness and knowledge about activities that strengthen and retain mental health and wellbeing
Commitment 1.2 – Provide opportunities that facilitate positive mental health for the local community
Objective 2: Increase participation in activities that yield mental health benefits
Commitment 2.3 – Support groups and organisations that host community events

- 3. Brief Description of Project**
The applicant seeks funds to run a fortnightly Art Therapy program over five fortnightly sessions for local parents. The half-day workshops will provide parents with a number of creative tools and helpful life skills, as well as the opportunity to build inner resilience and mental/emotional strength to continue life in a positive way. This will support them to influence the lives of their children and young people in a connected and empowered way.

The workshop series will focus on various topics and activities to build coping skills, mental stability, and resilience. Art therapy projects will be created where no art experience is necessary, and exploration is encouraged.

As part of the workshops, there will be an aspect of self-care included, such as hand massages, aromatherapy, yoga, movement, and meditation. The applicant will partner with local small businesses to provide these self-care activities.

As a result of COVID-19, there has been an increase in financial stress and instability, which is why these workshops, all art materials, activities and more will be offered free of charge to participants.

Funds will be used for local providers of Yoga/meditation, movement, massage and art therapy, program administration, venue hire, promotion, art materials, catering, and supervision sessions for the art therapists. The budget item for supervision is for two Art Therapists to see their own counsellor or supervisor, for one session each, to discuss anything that comes up in the workshops. This is part of their own self-care and allows the therapists to work through any issues that may interfere in their work.

4. Project Rationale

According to the Australian Bureau of Statistics (ABS, 2019) more than half of the households in the Shire of Mundaring consist of families with children (including single parent families and children of different ages).

Parents (no matter the ages of their children) have not lived through a pandemic before and thus have not learned any skills on how to cope with this, yet at the same time are expected to be a living example for their children. Children need as much stability, routine and regularity as possible to thrive, and during these times of lockdowns, unexpected home-schooling, different social networks, less contact with family and grandparents, and an uncertain future, more children are feeling anxious, uncertain, and down.

"The impact of caring on caregivers' mental health: a review of the literature" by S. Savage and S. Bailey provides an overview of the impact taking care of others can have in the long-term, with approximately 30% of caregivers reporting their well-being had been affected by caregiving, and that they were often worried or depressed.

The applicant is looking to address the stress and anxiety created by the uncertainties, restrictions, and isolation during COVID19 have created for parents. Considering that parents have not experienced a pandemic themselves and are setting an example and modelling behaviour for their children, parents need extra assistance and support to guide their children and youth.

The aim of the program is to create a ripple effect, starting with one family member, rippling out to their children and friends and thus, to the wider community. The importance of the ripple effect cannot be overlooked. When parents are struggling at home, the flow on effect their mental health can have on their job, financial situation and other relationships needs to be taken in consideration.

The involvement of MIFWA (Mental Illness Fellowship of WA) will raise mental health awareness. Many parents are dealing with children who are struggling with a range of mental health issues, and for some seeing these workshops

advertised, will open up the conversation around mental health. Participants will be able to take the skills they have gained, and share and influence the people around them, starting with their children. When a family unit is happy and content, they will carry this into the wider community.

Local businesses are also experiencing difficulties, with frequent disruptions and ongoing change creating a lot of uncertainty and a lack of security.

This program will provide a number of local businesses and organisations with the opportunity to contribute by providing products and services, as well as the opportunity for publicity via marketing and word of mouth, potential future clients and local partnerships.

5. Project Plan

This program addresses the following COVID-19 related needs:

Participants will be supported to build personal resilience, learn coping mechanisms, renew their energy and passion, have open conversations and change the stigma around mental health amongst parents and young people.

A number of local businesses will be involved in the wellbeing and self-care aspect of the workshops including mediation/yoga, movement and hand massage. These businesses will be paid for their services, and have the opportunity to advertise, contribute to a goody bag, and hand out business cards. They will also be included in marketing material, social media and website posts.

As bookings have decreased because of COVID-19, the Mundaring Wellness Centre will benefit through the use of their spaces for the workshops.

The aim of this program is for participants to feel re-inspired and have renewed energy to keep going, and to feel confident to open up to conversations around mental health and wellbeing.

The aim is for our community to attract extra business in these times of need, and for small businesses and unknown practitioners to have an extra stream of income.

The workshops will also promote the value of art and creativity to community resilience and wellbeing.

The art materials used will be largely sustainable. The applicant will make use of recycled materials and recycle and reuse.

The following local organisations will be involved in the project:

- MIFWA
- Cafe Mojo, Mundaring
- Mundaring Wellness Centre, Mundaring

- Thousand Reasons is run by local Personal Trainer Mel Kenworthy. She runs her own boot camps in Darlington, mini-retreats in Mundaring and is connected to Club Sierra. Mel will talk to participants about the importance of moving your body in terms of stress and guide them through simple stretches that everyone can do in little gaps of time throughout the day.
- Winter Light Wellbeing, Mahogany Creek, run by Rebecca Winter. She is a certified massage therapist and offers a mobile service. Rebecca will join us for the hand and/or shoulder massage components, where she will teach everyone self-massage techniques, and how to offer massage to children in times of tension and stress.
- Stone's Throw Yoga, Mundaring
- Healing Hands Foundation is a worldwide charity organisation (within AU/NZ) that works with other charitable partners to provide tools to achieve the following outcomes; end human trafficking, increase access to opportunities for communities experiencing poverty, end domestic violence and provide support for people experiencing mental health challenges. Healing Hands runs a program that is called 'the Match' and they offer matched funding for fundraising efforts. If successful in our application, we are looking to use these funds for take-home packages of art supplies and goodie bag for the participants.

The workshop series will be promoted to parents through partner organisations, flyers at local cafe's, libraries, supermarkets, notice boards and local medical centres, on social media, and in school newsletters. Parents will be able to register their attendance through Eventbrite and can register for one or all five workshops.

6. Access and Inclusion

The selected venue, Mundaring Wellness Centre in Mundaring, is an easily accessible space with plenty of free parking available.

The venue is wheelchair/disability accessible being situated on the ground floor. The venue has also been identified as an LGBTQ-friendly venue.

The applicant will provide any alternate art materials that may be required.

7. Compliance with COVID-19 guidelines

The applicant will adhere to the recommended safety guidelines, as outlined in the COVID-19 Safety Guidelines/Phase 4, and in the venues COVID Safety Plan. All attendees will need to check in via the SafeWA app or via the written register kept at the venue.

Hand sanitiser, soap and water will be provided. Social distancing guidelines will be adhered to, and on the completion of each workshop, tools, materials, tables and chairs will be cleaned.

8. Demonstrated Success of the Project

Success of the project will be demonstrated through:

- increased resilience and mental/emotional strength
- decreased stress levels
- improved coping skills
- improvement in mood and overall sense of wellbeing
- increased awareness of mental health
- Increased awareness of the value of art and creativity

Success of the project will be measured through pre and post surveys of workshop participants.

9. Acknowledgement of the Shire's support

The Shire of Mundaring will be acknowledged in email newsletter, across social media, on various events pages and on the printed promotional flyers. A number of networks and partner organisations will also support in the promotion of these workshops, including the Mental Illness Fellowship of WA (MIFWA), a state-wide NFP, Mundaring Wellness Centre, and the Healing Hands Foundation. Additionally, MIFWA will also feature the series and partnership on their blog, in their printed newsletter, and in their Annual Report.

10. Project Budget

The total budget is \$5500. The applicant is seeking \$4700 from Shire of Mundaring. The applicant will contribute \$800 and in-kind contributions will be made by MIFWA and Healing Hands Foundation.

11. Referee

Vivien Beere, Manager, Art Processworks
Cindy Watson, Art Teacher/Art Therapist, Gidgegannup PS/Soul Art

12. Comments

The applicant is an Art Therapist based in Darlington, running local art classes and workshops. Vivian has developed a workshop series, bringing in other local businesses to enhance and support the aim of building skills and resilience in parents. Practicing self-care is important for parents as carers, to equip them to support their children, particularly in times of stress. The workshop program aligns with suggestions by mental health providers about how to maintain good mental health during COVID-19 including self-care, trying a creative hobby, practicing mindfulness and focusing on positive things.

The workshops represent good value for money, with the expected 55 participants the cost equates to \$100 per head, for a 5-week program of workshops including morning tea. Funds will also support the local businesses involved and give them an opportunity to further promote their services.

The original budget for the program was \$7420, with a request for funds of \$6920. The budget has been amended, with reductions in the costs associated with the art therapy component, venue hire and morning tea. The costs associated with supervision for the art therapists involved has been removed from the budget.

The revised reach of the program is based on 15 people attending each session, assuming five of these participants will book all five sessions, and 10 new people will join each session. Assuming an average of two children per participant, the reach quickly extends to 165 people. Additionally, a happy and confident young person influences the people around them. Although the program may seem small, it could potentially start a large community ripple.

The applicant feels that the original budget is the ideal way to run the program, however is committed to seeing the program go ahead and intends to fundraise to make up the budget shortfall.

13. Recommendation

That a Rebuild Grant to the value of \$4700 be awarded to the applicant.

10.3 Recurrent Funding Agreements between Shire of Mundaring and Community Groups for delivery of events

File Code	FI.BUD - 2122
Author	Shannon Foster, Manager Libraries & Community Engagement
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	Nil

SUMMARY

In May 2018, Council resolved to enter into funding agreements with Darlington Arts Festival (DAF), Swan View & Districts Agricultural and Arts Society (SVDAAS) and Rotary Club of Mundaring (refer to Council decision C13.05.18). The agreements came into effect on 1 July 2018 and cease on 30 June 2021.

Consultation has been undertaken with the groups, with the key performance indicators (KPI's) for each group also being reviewed.

It is recommended that Council enters into a further three year agreement with each group from 1 July 2021 to 30 June 2024, at the current levels of funding (including annual Perth CPI indexation) and waives facility hire fees as outlined below.

BACKGROUND

Service agreements are formal funding agreements between the Shire and particular community organisations. It is acknowledged that these organisations are best placed to deliver community led events.

This report will focus on the agreements with DAF, SVDAAS and Rotary Club of Mundaring as they expire in June 2021. These three groups run a range of successful events in the Shire, including the Darlington Arts Festival, Swan View Show, Twilight Markets and Mundaring Sunday Markets. These events hold a significant place within the Shire and enrich the cultural lives of residents and visitors.

STATUTORY / LEGAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

These requests are in line with the Shire's Community Funding Policy CD-02.

FINANCIAL IMPLICATIONS

The total allocation of funding for these groups in 2020/21 is \$33,325, excluding facility hire fee waivers for DAF and SVDAAS. Funding of the proposed new agreements in 2021/22 would require \$33,330 per annum plus a waiver of \$6321 in facility hire fees.

Grant	2020/21 Budget	Recommended 2021/22 Budget*	Value of three year agreement including fee wavier
Darlington Arts Festival	\$11,455 cash Plus \$4327 fee waiver	\$11,455 cash Plus \$4327 fee waiver	\$47,346
Swan View and Districts Agricultural and Arts Society	\$7811 cash No fee waiver for facility hire as event did not run	\$7815 cash Plus \$1994 fee waiver	\$29,427
Rotary Club of Mundaring	\$14,059 cash	\$14,060 cash	\$42,180
Total budget	\$33,325 cash, plus \$4327 fee waiver \$37,652	\$33,330 cash, plus \$6321 fee waiver \$39,651	\$118,941

**current cash amounts have been rounded up to the nearest \$5, where applicable*

Funding at the current level is included in the Long Term Financial Plan.

Perth's Consumer Price Index (CPI) decreased 0.1% in 2020, and as such no indexation has been applied to the recommended grant amounts, however CPI indexation would be applied in year two and/or three should CPI increase.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

Objective 1.2 – Flourishing local businesses

Strategy 1.2.3 – Support tourism development and promote the distinctive character of the attractions of the district including arts, food, sustainability and natural environment

SUSTAINABILITY IMPLICATIONS

- Social

The Community Funding program provides opportunities for cultural, leisure and recreational activities and social interaction within the community, supports volunteers and enhances community pride and sense of belonging.

The funding assistance will support the continued delivery of events and activities, resulting in both community engagement and community satisfaction, with the groups and the Shire.

Provision of financial assistance and in-kind support provides an opportunity for the Shire to partner with the community in the delivery of events and activities that meet identified community need, promote active participation of local residents, build community strength and enhance the image of the Shire.

- Economic

Three year agreements will allow these community organisations to take a more strategic approach to their events and activities, with the confidence of secured annual funding.

Three year agreements with the Shire allow these groups financial leverage in their attempts to attract other external grant funding.

Investment in the volunteer sector yields a 450% return for every dollar invested, with significant benefits returned to the community.

- Cultural

Due to their historical background and continuity, events such as DAF, Swan View Show and the Rotary Markets hold a significant place within the local community and enrich the cultural lives of residents and visitors alike.

RISK IMPLICATIONS

Risk: <u>Reputational</u> - Council faces reputational risk if it does not support community events and activities of this nature by providing funding for their ongoing sustainability and future development.		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		
Council support of these events and activities mitigates the risk of them being limited or unable to proceed.		
Risk: <u>Financial</u> - Potential mismanagement of funds.		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
Potential mismanagement of funds is mitigated by historical good management and successful acquittal of grant funds, having funding agreements in place which include accountability measures.		
Risk: Failure of groups to promote the support received from the Shire.		
Likelihood	Consequence	Rating
Unlikely	Minor	Low

Action / Strategy		
Controlled through Key Performance Indicator and reporting requirements.		
Risk: Other community events may seek similar agreements.		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
Will be mitigated through eligibility criteria for ongoing funding agreements.		

EXTERNAL CONSULTATION

Consultation has occurred with members of DAF, SVDAAS and Rotary Club of Mundaring through meetings with Committee members of each group.

COMMENT

Darlington Arts Festival

In May 2018, Council resolved to enter into a three year funding agreement from July 2018 until June 2021 for an amount of \$10,000 per annum (refer to Council decision C13.05.18), for delivery of the Darlington Arts Festival. Hire fees for the use of Darlington Hall for a period of eight days and Darlington Oval for a period of nine days for the festival were also waived. In addition fees were waived for facility hire for use of the Darlington Hall for the annual festival fundraising event.

The objectives of the Association as set out in the Constitution are:

- a. to present an event which has wide community appeal through a range of exhibitions, performances, art workshops, activities, food, craft and market stalls;
- b. to maintain a high standard of arts and crafts on exhibition;
- c. to encourage the pursuit and appreciation of all art forms; and
- d. to encourage junior and youth participation.

These objectives constantly drive the direction of the festival and the committee has the experience, expertise and commitment to achieve them. Coordinators work on specific responsibilities including managing art exhibitions, performing arts, art workshops, fundraising through sponsorship and donations, fundraising through events outside the festival itself, publicity, stalls, the set up in the hall and oval, website and volunteers. It is a complex undertaking with so many elements coming together each year for a weekend which is a major event in the shire.

The service agreement will contain objectives to be achieved by the group as follows:

- to deliver an annual arts-focused event encompassing art shows and competitions, arts and crafts workshops, community fair activities, community participative entertainment, food and refreshments;
- to build the capacity of the Darlington Arts Festival to seek and obtain further funding sources to support the ongoing provision of the Festival;

- to facilitate the ongoing growth and development of the Darlington Arts Festival;
- to enhance and contribute to community cultural development, providing opportunities for participation in arts workshops and events during the Festival period; and
- to promote the support of Shire of Mundaring through all marketing strategies used in the delivery of Darlington Arts Festival.

The group seeks provision of the Darlington Oval Shire facilities at no cost for a period of nine (9) days and provision of the Darlington Hall facilities for a period of eight (8) days and one (1) night for the Festival fundraising event, excluding bond fees, from the commencement of the agreement (1 July 2021) until 30 June 2024, in the amount of \$4327 per annum

DAF estimates approximately 5000 hours of volunteer time is put into the event, delivering \$382,834 of value to the community (Volunteering WA Volunteer Benefits Calculator), not including contributions for travel, phone and other administrative items. Approximately 100 volunteers contribute to the success of the event each year.

The annual estimated return on investment on the Shire's contribution to the Darlington Arts Festival is \$51,547 in benefits returned to the community. This amount is calculated by using the Volunteering WA figure of a \$4.50 return to community for every dollar invested (Economic, Social and Cultural Value of Volunteering to Western Australia, Volunteering WA, 2015).

It is recommended that Council enters into a three year funding agreement with the Darlington Arts Festival at the current level of \$11,455 per annum (including annual Perth CPI indexation), and waives the facility hire fees (exclusive of refundable bonds and administration fee) in the amount of \$4327.

Swan View & Districts Agricultural and Arts Society

In May 2018, Council resolved to enter into a three year funding agreement from July 2018 until June 2021 for an amount of \$7500 per annum (plus CPI indexation) for delivery of the Swan View Show (C13.05.18). Hire fees for use of Brown Park Community Centre and Oval were also waived.

The 2019 Swan View show did not take place as the committee were unable to secure enough volunteers to run an event the size and scope of previous years. 2020 saw the Show cancelled for a second year due to COVID-19 restrictions. Since this time, the Committee have reviewed their business, secured new members and are keen to continue their growth. The reinvigorated committee intends to hold the event in 2021 and is requesting a further three year agreement and waiver of hire fees as follows:

- Brown Park main and lesser halls for four days;
- Brown Park committee room for one day;
- Bruce Douglas Pavilion for three days; and
- Brown Park Oval for two days

The service agreement will contain objectives to be achieved by the group as follows:

- to deliver an annual Agricultural and Arts Show encompassing a variety of craft and food stalls, arts and crafts displays, equestrian events, poultry displays, side show alley, competitions, entertainment and local community group information;
- to build the capacity of the Swan View and Districts Agricultural & Arts Society to seek and obtain further funding sources to support the ongoing provision of the Show;
- to enhance and contribute to community cultural development, providing opportunities for participation in activities during the event period; and
- promotion of brand “Mundaring” through all marketing strategies used in the delivery of the event.

The annual estimated return on investment on the Shire’s contribution to the Swan View Show is \$35,148 in benefits returned to the community (Economic, Social and Cultural Value of Volunteering to Western Australia, Volunteering WA, 2015). SVDAAS estimates approximately 2346 hours of volunteer time is put into the event, delivering \$179,625 of value to the community (Volunteering WA Volunteer Benefits Calculator), not including contributions for travel, phone and other administrative items.

Due to size, scope and attendance figures it is recommended to maintain the funding level at the current amount of \$7815 per annum (including annual Perth CPI indexation) in a three year agreement, and waive facility hire fees (exclusive of refundable bonds and administration fee) in the amount of \$1994.

Rotary Club of Mundaring

In May 2018, due to the ongoing success of the Twilight Market event, Council approved funding of \$13,500 (plus CPI indexation) to Rotary Club of Mundaring (C13.05.18) to assist with costs associated with delivery of the Twilight Market and the Mundaring Sunday Monthly Markets.

While the 2021 Twilight Market event was cancelled due to COVID-19, the 2020 event accommodated 100 market stalls, with significant economic benefit to small local industry. Anecdotal evidence suggests that local business also experienced significant flow on benefits from the event. Approximately 4000 people attended the event with feedback indicating the community would like to see a continued annual Twilight Market.

Rotary Club of Mundaring estimates approximately 4200 hours of volunteer time is put into running the Twilight and Sunday Markets, delivering \$321,580 of value to the community (Volunteering WA Volunteer Benefits Calculator), not including contributions for travel, phone and other administrative items. The Shire’s estimated return on investment for the 2020 Twilight Market and Sunday Markets is \$63,265 (Economic, Social and Cultural Value of Volunteering to Western Australia, Volunteering WA, 2015).

The group intends to hold both the Twilight Market and Sunday Market events in 2022. The service agreement will contain objectives to be achieved by the group as follows:

- to deliver an annual Twilight Market and Monthly Sunday Market events encompassing a range of stalls, community activities, entertainment, food and refreshments;
- to support Rotary Club of Mundaring in the growth and development of the monthly and twilight markets;

- to enhance and contribute to community cultural development, providing residents and visitors with vibrant places to be and visit;
- to provide opportunities for local businesses, producers and artisans to sell and/or display their produce and wares; and
- to promote the support of Shire of Mundaring through various marketing strategies as used in the delivery of the events.

It is recommended to maintain the funding level at the current amount of \$14,060 per annum (including annual Perth CPI indexation) in a three year agreement.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council:

1. With regards to Darlington Arts Festival:
 - a. enters into a three year funding agreement from 1 July 2021 until 30 June 2024 for an annual amount of \$11,455 (with annual Perth CPI indexation);
 - b. waives the facility hire fees (excluding bond and administration fees) for the use of the Darlington Hall for a period of eight days and Darlington Oval for a period of nine days for the Darlington Arts Festival until 30 June 2024; and
 - c. waives the facility hire fees (excluding bond and administration fees) for the use of the Darlington Hall for the Darlington Arts Festival for their annual Festival fundraiser until 30 June 2024.
2. With regards to Swan View and Districts Agricultural and Arts Society:
 - a. Enters into a three year funding agreement from 1 July 2021 until 30 June 2024 for an annual amount of \$7815 (with annual Perth CPI indexation);
 - b. Waives the facility hire fees (excluding bond and administration fees) until 30 June 2024 for the use of the Brown Park Community Centre as follows:
 - i. Brown Park main and lesser halls for four days;
 - ii. Brown Park committee room for one day;
 - iii. Bruce Douglas Pavilion for three days; and
 - iv. Brown Park Oval for two days
3. With regards to Mundaring Rotary Club:
 - a. Enters into a three year funding agreement with Rotary Club of Mundaring, from 1 July 2021 until 30 June 2024 for an annual amount of \$14,060 (with annual Perth CPI indexation).

10.4 Funding for Mundaring Bicentennial Scholarship Trust - Robert Juniper Award for the Arts

File Code	CS.CIT 2.4
Author	Shannon Foster, Manager Libraries & Community Engagement
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	Nil

SUMMARY

In July 2017, Council resolved to enter into a standard funding agreement with Mundaring Bicentennial Scholarship Trust (MBST) for delivery of the Robert Juniper Award for the Arts. The agreement ceases on 30 June 2021.

Consultation has been undertaken with the group, who are seeking a further three-year agreement at the current funding level of \$7000 per annum (with annual Perth CPI indexation).

Following annual reviews, reviewing outcomes against key performance indicators and undertaking meetings with members of the MBST, it is recommended Council discontinue funding MBST in its current format, and redirect the funds to the Community Grants program in order to establish a new arts and culture grant.

BACKGROUND

Preceding the Bicentenary of Australia in 1988, local governments initiated projects involving the community in celebrations. It was from these activities that the Mundaring Bicentennial Scholarship Trust formed. The Robert Juniper Award for the Arts is administered by the Mundaring Bicentennial Scholarship Trust, which was established in 1988 to provide awards for deserving young artists, to enable them to pursue the improvement and development of their artistic ability or talent. All forms of art are considered, including visual arts, craft, performing arts, literature, film and music.

The Trust defines “deserving young artists” as persons who, in the opinion of the Trustees, have displayed special ability, talent or potential in any of the arts, and who are in need of financial assistance to enable them to further that artistic ability, talent or potential. The artist must be under the age of 35 and must be living, studying or working in the Shire of Mundaring

MBST has received recurrent funding from the Shire since 1989 for the provision of the Robert Juniper Award for the Arts. In July 2017, Council resolved (refer to Council decision C8.07.17) to formalise this arrangement by entering into a standard funding agreement with MBST. This change in the way funding was delivered to the group was driven by concerns related to sustainability of the Award in its current format and because there was very little recognition of the Shire as principal funder of the Award. The funding agreement set clear objectives and key performance indicators (KPI's), bringing the provision of Shire funds into line with requirements for other grant and funding recipients.

Funding agreements also give increased certainty to groups when seeking additional external funds, building their capacity to operate sustainably over the long term.

Funding agreements are offered to groups who have a proven track record in the delivery of their initiative and where the initiative is closely aligned to the Shire's strategic goals. It is generally expected that agreements will be offered recurrently, provided all conditions of funding are met.

The funding is provided for the provision of the annual Robert Juniper Award for the Arts. The objectives to be met by the Trust in receiving funding are:

1. Build the capacity of the Mundaring Bicentennial Scholarship Trust to seek and obtain further funding sources to support the ongoing provision of the Award;
2. Encourage and support young people to pursue their artistic endeavours;
3. Promote the Robert Juniper Award for the Arts through all marketing strategies used in the administration of the Trust; and
4. Recognise and acknowledge Shire of Mundaring as the 'principal funder' of the Robert Juniper Award for the Arts.

Further, the Trust are required to outline:

1. Benefits to the community and the award recipient;
2. Details of the Award Recipient's association with the Shire of Mundaring and how receipt of the award has furthered their artistic endeavour;
3. Difficulties arising from the development, delivery and administration of the award; and
4. Future goals of the Mundaring Bicentennial Scholarship Trust.

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Should Council decide to enter into a funding agreement with the group, this would occur in line with the Shire's Community Funding Policy CD-02.

FINANCIAL IMPLICATIONS

The total allocation of funding for the MBST in 2020/21 is \$7289.94. Provision of a new three year agreement at the same level would cost \$21,870 over the three years. Funding at this level is included in the Long Term Financial Plan.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

Strategy 1.1.4 – Support community collaboration and community-led initiatives and activities

SUSTAINABILITY IMPLICATIONS

- Social

The Community Funding program provides opportunities for cultural, leisure and recreational activities and social interaction within the community, supports volunteers and enhances community pride and sense of belonging.

Provision of financial assistance provides an opportunity for the Shire to partner with the community in the delivery of events and activities that meet identified community need, promote active participation of local residents, build community strength and enhance the image of the Shire.

- Economic

Investment in the volunteer sector yields a 450% return for every dollar invested, with significant benefits returned to the community.

- Cultural

The Robert Juniper Award for the Arts offers opportunities for local artists to develop and contribute further to the cultural environment of the shire.

RISK IMPLICATIONS

Risk: Reputational - Council faces reputational risk if it does not support volunteer groups in the delivery of their activities by providing funding for their ongoing sustainability and future development.

Likelihood	Consequence	Rating
Possible	Moderate	Moderate

Action / Strategy

Council support of events and activities through the Community Funding Program mitigates the risk of them being limited or unable to proceed. Where determining not to continue funding in the current format Council should clearly communicate the reasons why.

Risk: Financial - Potential mismanagement of funds.

Likelihood	Consequence	Rating
Unlikely	Minor	Low

Action / Strategy

Potential mismanagement of funds is mitigated by having funding agreements in place that include accountability measures also mitigates this risk.

Risk: Failure of groups to promote the support received from the Shire.

Likelihood	Consequence	Rating
Unlikely	Minor	Low

Action / Strategy

Controlled through Key Performance Indicator and reporting requirements.

EXTERNAL CONSULTATION

Consultation has occurred with members of the Mundaring Bicentennial Scholarship Trust on an annual basis since the funding agreement came in to place. At these meetings annual reporting requirements and key performance indicators were reviewed and adjustments made as required.

COMMENT

Since the inception of the formalised agreement with the Mundaring Bicentennial Scholarship Trust the group have reported annually against their key performance indicators and service requirements. Further, a meeting is held with the Manager Libraries and Community Engagement and the Community Capacity Building Officer to discuss the report and any challenges experienced in delivering the program over the previous year.

Meeting the reporting requirements has often proved challenging for the group with much liaison required before a full and complete report is received. Mid-way through the Agreement Shire staff worked with MBST to review the KPI's and amendments were made to ensure the targets were achievable for the group. Reporting templates have also been developed to assist the group in their reporting.

When Council last reviewed the Award in 2018 there was a clear desire to see the group demonstrate sustainability into the future. The three year agreement awarded at the time provided an opportunity for the group to review their approach to delivering the Award, explore alternative funding opportunities, attract new 'friends' and seek partners.

Following the annual reviews and face-to-face meetings, over the three-year period, it is apparent that the MBST approach to delivering the Robert Juniper Award for the Arts is not sustainable without the ongoing financial support of the Shire. The group concede they are unlikely to be able to increase on the level of funding they currently generate through their activities. Funding of the Award differs to other recipients of Shire funding in that the Robert Juniper Award for the Arts is awarded for the benefit of an individual rather than the broader community which is a key underpinning for funding received under the Community Funding Policy. The Trust has not been able to demonstrate that they are able to attract funds outside of their limited 'friends' program or to financially supplement Shire funds to any great extent. The Trust has also been unable to cover the costs associated with public liability insurance, a key element of all standard Shire service agreements, and have required Eastern Hills Senior High School to auspice them for insurance coverage when running their events.

There has been limited wider promotion of the Award and acknowledgement of the Shire as the primary sponsor and challenges are experienced in obtaining sufficient levels of detail when the Trust is reporting against the set KPI's.

Administration of the Award has also presented some challenges with a recent recipient not meeting the selection criteria of having a strong association with the Shire and another using the funds to purchase alternative items not approved by the Trust prior to the purchase being made.

Based on the levels of community benefit and value for money, Council may consider whether funding of the Award should continue in its current format. Alternative options are outlined below.

	Option	Recommended Funding per annum
1	Discontinue funding MBST and redirect existing allocation to the Community Grants Program for a new Arts and Culture Grant stream from 2021/22	\$7000 (with annual Perth CPI indexation)

	which requires the applicant to provide matching funds. MBST would be eligible to apply to the maximum amount, with matching funds, of \$2000.	
2	Discontinue funding MBST	\$0
3	Implement three year funding agreement with MBST at current level from 2021/22	\$7000 (with annual Perth CPI indexation)
4	Implement three year funding agreement with MBST from 2021/22 with a change to level of funding. Provide funds 'matching' the contribution of MBST dollar for dollar to a maximum of \$2000. This would be in line with other community groups who can apply to the Matching Grants program and would require the group to review their current approach to attracting funds and maintaining partnerships.	\$2000

The option (one) to discontinue funding MBST in its current format and redirect the funds to the Community Grants program in the form of an arts and culture grant has been canvassed as it provides an option for Council to continue investing in the arts at the current level. The proposed new grant will support eligible groups to carry out arts and culture initiatives which:

- Encourage new partnerships and collaborations with other cultural and arts groups;
- Provide access to arts and cultural activity within the Shire to groups not previously engaged;
- Demonstrate sustainable and/or long term artistic and cultural benefits; and
- Facilitate the involvement of local residents in local arts and culture initiatives.

The proposed grant recognises the Shire's rich art and culture heritage and will offer other arts and culture groups the opportunity to apply for funds to support initiatives which may not fall under the eligibility criteria for existing Shire grants. In this way, the grant provides an equitable distribution of funds, whilst maintaining the opportunity for MBST to apply.

The grant will fill the gap in the limited arts and culture funding being offered by other funding bodies, increasing activity in the arts and culture space to the benefit of the community.

Applicant groups will be required to match the requested funding dollar for dollar over \$500, to a maximum of \$2000. Authority to make decisions on applications \$1000 and under will be with the Chief Executive Officer. The Grants Selection Committee will have authority to make decisions on applications requesting over \$1000. The proposed level of delegation is consistent with other Shire grant programs.

It is therefore recommended that Council discontinue funding MBST in its current format, acknowledging the dedicated volunteer work of the Trust since its inception, and redirect the funds to the Community Grants program in the form of an arts and culture grant per Option 1 above.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council:

1. Ceases funding Mundaring Bicentennial Scholarship Trust for the provision of the Robert Juniper Award for the Arts;
2. Thanks and acknowledges the dedicated volunteer work of the Mundaring Bicentennial Scholarship Trust since its inception;
3. Allocates an annual amount of \$7000 to a new arts and culture grant (with annual Perth CPI indexation); and
4. Authorises the Chief Executive Officer (for requests of \$1000 and under) and the Grants Selection Committee (for requests of \$1001 and over) to make decisions on allocation of funds for a new arts and culture grant.

10.5 Recurrent Funding Agreement between Shire of Mundaring and Mundaring Seniors Incorporated

File Code	FI.BUD - 2122
Author	Shannon Foster, Manager Libraries & Community Engagement
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	Nil

SUMMARY

In May 2018, Council resolved to enter into a three year funding agreement with Mundaring & Districts Senior Citizen's Association (refer to Council decision C13.05.18) to assist with the costs of vehicle registration and insurance for two buses used in the delivery of their activities. This support totalled \$4074.70 in the 2020/21 financial year. The current agreement ends on 30 June 2021.

It is recommended that Council enters into a further three year agreement with the group from 1 July 2021 to 30 June 2024 to the amount of \$3650 (with annual Perth CPI indexation).

BACKGROUND

Mundaring & Districts Senior Citizen's Association has historically received financial support from the Shire to assist with the costs associated with vehicle registration and insurance of two buses used in the delivery of their activities. The arrangement was formalised in 2018 to support the group with these ongoing costs and to provide greater certainty for the group regarding the ongoing provision of funding.

The group operates from the Hub of the Hills and provides activities including carpet bowls and day outings for people aged 55 years and over. The two buses address a community need for transport, enabling older people to attend events and participate in activities.

Since entering into the funding agreement in 2018 the group has changed its name to Mundaring Seniors Incorporated.

STATUTORY / LEGAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

The provision of funding to Mundaring Seniors Inc. is in line with the Shire's Community Funding Policy CD-02.

FINANCIAL IMPLICATIONS

Funding of the proposed new agreement in 2021/22 would require \$3650 per annum. Perth's Consumer Price Index (CPI) decreased 0.1% in 2020 and as such no indexation has been applied to the recommended grant amount; however, CPI indexation would be applied in year two and/or three should CPI increase.

The current three year service agreement requires the group to undertake an annual review of the insurance to ensure best coverage and value for money. The group has undertaken this review and received a competitive quote, reducing the cost of insuring the two buses.

Grant	2020/21 Budget	Recommended 2021/22 Budget	Cost of three year agreement
Mundaring Seniors Incorporated	\$4074.70	\$3650	\$10,950

Funding at the current level is included in the Long Term Financial Plan.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.3 – Everyone belongs

Strategy 1.3.5 - Provide and support seniors' facilities and activities

SUSTAINABILITY IMPLICATIONS

- Social

The Community Funding program provides opportunities for cultural, leisure and recreational activities and social interaction within the community, supports volunteers and enhances community pride and sense of belonging.

The funding assistance will support the continued delivery of events and activities for older adults, resulting in both community engagement and community satisfaction, with the group and the Shire.

Provision of financial assistance and in-kind support provides an opportunity for the Shire to partner with the community in the delivery of events and activities that meet identified community need, promote active participation of local residents, build community strength and enhance the image of the Shire.

RISK IMPLICATIONS

Risk: <u>Reputational</u> - Council faces reputational risk if it does not support groups that provide events and activities of this nature by providing funding for their ongoing sustainability		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		
Council support of the group mitigates the risk of them being limited or unable to undertake events and activities for older people		
Risk: <u>Financial</u> - Potential mismanagement of funds.		

Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
Potential mismanagement of funds is mitigated by historical good management and successful acquittal of grant funds, having funding agreements in place which include accountability measures.		
Risk: Failure of groups to promote the support received from the Shire.		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
Controlled through conditions of grant and reporting requirements.		

EXTERNAL CONSULTATION

Consultation has been undertaken with Mundaring Seniors Incorporated.

COMMENT

The Shire has had a historical agreement to cover the costs associated with insurance and licensing of two buses used by Mundaring Seniors Incorporated. The group uses the buses to assist local Senior's in accessing social and recreational activities.

In May 2018, Council formalised this agreement, resolving to enter into a three year funding agreement with Mundaring & Districts Senior Citizen's Association (refer to Council decision C13.05.18). There are a number of benefits to continuing with a formalised agreement with the group including:

- greater transparency of allocation of funding to community groups;
- the various protections afforded to both the Shire and the funded group, by entering into an agreement; and
- greater certainty for the group regarding the ongoing provision of funding.

It is recommended that Council enters into a further three year agreement from 1 July 2021 to 30 June 2024, for the provision of funds towards licensing and insurance of the two buses.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council enters into a three year funding agreement with Mundaring Seniors Incorporated for an annual amount of \$3650 (with annual Perth CPI indexation) to cover the costs associated with insurance and licensing of two buses.

10.6 Four- Year Service Agreements Between Shire of Mundaring and Community Organisations

File Code	FI BUD - 2122
Author	Shannon Foster, Manager Libraries & Community Engagement
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	1. Katharine Susannah Prichard Writers Centre Request for Increased Funding ↓

SUMMARY

In June 2017, Council resolved to enter into four-year service agreements with Mundaring Arts Centre, Mundaring Sharing, Mundaring and Hills Historical Society and Katharine Susannah Prichard Writers Centre (refer to Council decision C17.06.17). The agreements came into effect on 1 July 2017 and cease on 30 June 2021.

Consultation has been undertaken with the groups, with the key performance indicators and annual reporting requirements for each group also being reviewed.

In light of this consultation and the review of achievements, it is recommended that Council enter into a further four-year service agreement with each group from 1 July 2021 to 30 June 2025.

BACKGROUND

Service agreements are formal funding agreements between the Shire and particular community organisations. Council has traditionally viewed such community organisations as being best placed to deliver services from which the community would benefit.

The Shire currently has the following four-year service agreements in place:

- Mundaring Arts Centre (in place since before 1991) expires 30 June 2021;
- Mundaring and Hills Historical Society (in place since 2000) expires 30 June 2021;
- Mundaring Sharing – trading as Mundaring Adult Creative and Learning (in place since 2009) expires 30 June 2021; and
- Katharine Susannah Prichard Writer's Centre (in place since 2005) expires 30 June 2021.

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Service agreements are implemented in line with the Shire's Community Funding Policy CD-02.

FINANCIAL IMPLICATIONS

The total allocation of funding for these groups in 2020/21 is \$312,815. Funding of the new proposed agreements in 2021/22 would require \$326,690 per annum.

Service Agreement	2020/21 Budget	Recommended 2021/22 Budget *	Cost of four-year service agreement
Mundaring Arts Centre	\$164,852	\$164,855	\$659,420
Mundaring and Hills Historical Society	\$57,036	\$57,040	\$228,160
Mundaring Sharing (trading as Mundaring Adult Creative and Learning)	\$32,414	\$32,415	\$129,660
Katharine Susannah Prichard Writers Centre	\$58,513	\$72,380 (inclusive of requested \$13,863 increase).	\$289,520 (inclusive of requested increase)
Total budget	\$312,815	\$326,690	\$1,306,760

**current cash amounts have been rounded up to the nearest \$5, where applicable*

Funding at the current levels is included in the Long Term Financial Plan. Perth's Consumer Price Index (CPI) decreased 0.1% in 2020, and as such no indexation has been applied to the recommended grant amounts in year one of the agreement.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.2 – Provision and support for arts, culture and events

SUSTAINABILITY IMPLICATIONS

Social

Funding these organisations via a service agreement will support the continued delivery of these services and may result in community engagement, enhancement and satisfaction.

The Community Funding program provides opportunities for cultural, leisure and recreational activities and social interaction within the community, supports volunteers and enhances community pride and sense of belonging.

Provision of financial assistance provides an opportunity for the Shire to partner with organisations in the delivery of activities that meet identified community need, promote active participation of local residents, build community strength and enhance the image of the Shire.

Economic

Four-year agreements will allow these organisations to take a strategic approach to their events and activities, with the confidence of secured annual funding.

Four-year agreements with the Shire allow these organisations financial leverage in their attempts to attract other external grant funding.

Cultural

Due to the ongoing services provided to the community these key cultural stakeholders hold a significant place within the Shire and enrich the cultural lives of residents and visitors.

RISK IMPLICATIONS

Risk: <u>Reputational</u>: Council faces reputational risk as a supporter of community organisations if these requests for funding are not supported		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		
This risk could be mitigated through clear communication as to the reason why funding support was withdrawn.		
Risk: <u>Financial</u> - Potential mismanagement of funds.		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
Potential mismanagement of funds is mitigated by annual reviews of the agreements, historical good management of funds by the groups and adherence to key performance indicator requirements.		

EXTERNAL CONSULTATION

Consultation has occurred with members of each organisation on an annual basis since the service agreements came in to place. At these meetings annual reporting requirements and key performance indicators were reviewed and adjustments made as required. In each case the organisations regularly exceed their reporting requirements and key performance indicators.

COMMENT

Service Agreements between the Shire and community organisations have been in place for well over 25 years with this partnership arrangement proving successful for both the Shire and the recipient organisation. Annual reviews of service agreements, and the associated reporting requirements, with the funded organisations are undertaken to ensure funding is allocated appropriately and is in line with sound governance and community funding principles. Council support has been significant in assisting these organisations to maintain their operations.

In entering into Service agreements the Shire observes the following principles of funding:

1. The Shire supports activities that enhance the quality of life for residents of Shire of Mundaring;
2. The Shire recognises that by supporting community organisations it enhances those organisations ability to attract funding for services within Shire of Mundaring;
3. The Shire recognises that funds attracted to Shire of Mundaring are not only of benefit to the recipient organisation but that they also have a multiplier effect and provide an expanded economic stimulus; and
4. The Shire recognises that community based organisation enhance the sense of community within the Shire of Mundaring.

Mundaring Arts Centre

Shire of Mundaring is committed to supporting culture and the arts for people residing in the Shire. Mundaring Arts Centre (MAC) has a strategic plan that outlines its goals and objectives for the delivery of its services. MAC has been in operation for over 40 years and has a proven record in providing services to the arts and initiating successful community arts programs. This includes the enhancement of relations and financial links with the Shire and where possible, integration with the Shire's Strategic Planning. MAC manages a diverse range of activities that showcase a wide range of talents and seeks to promote the arts to the broader community generally.

Mundaring Arts Centre has had a funding agreement in place with the Shire since prior to 1991. The organisation continues to grow in scope and in its offerings to the community. The Shire enjoys an active partnership with MAC, with the organisation exceeding their reporting requirements, successfully attracting additional funds and supporting the delivery of the Shire's annual art acquisition program.

Funding is provided to assist Mundaring Arts Centre in the delivery of community cultural development within the Shire of Mundaring. Community cultural development is a process in which communities interact at a local level with arts and culture. In receiving funding the MAC is required to achieve the following objectives:

1. Optimise funding opportunities and increase various revenue streams;
2. Enhance, promote and contribute to community cultural developments;
3. Advise and assist the Shire in the promotion, management and acquisition of the Shire of Mundaring Art Collection;
4. Actively include young people in community cultural and artistic activities/projects;
5. Increase knowledge and understanding of arts activities/projects; and
6. Recognise and support artistic endeavours

Mundaring and Hills Historical Society

The mission statement of the Mundaring and Hills Historical Society (MHHS) is to involve the people of the Shire of Mundaring in the acquisition, preservation, documentation and interpretation of the history and culture of the region, thus acting as a catalyst for community action and inspiration. Shire of Mundaring recognises that it has a responsibility to conserve, interpret and promote the cultural heritage of Mundaring for the benefit of current and future residents. To assist in achieving this, the Historical Society will facilitate the care of collections, public programs and exhibitions.

Mundaring and Hills Historical Society has had a funding agreement in place with the Shire since 2000. Reliant on the continued support of a dedicated group of active volunteers the MHHS continues to deliver an impressive program of activities. KPI's and other reporting requirements are exceeded each year.

Funding is provided to assist the Mundaring and Hills Historical Society in the delivery of a comprehensive service embracing collections management, exhibitions, public programs and marketing within the Shire of Mundaring. In receiving funding the MHHS is required to achieve the following objectives

1. Improve accessibility to the collections held in trust by the Historical Society while ensuring their preservation in accordance with recognised museum practice;
2. Offer a service of public programs including educational activities to engage and involve the community with the Historical Society;
3. Present high quality, interesting and informative exhibitions and displays;
4. Increase awareness of the organisation; and
5. Increase the sustainability of the Historical Society

Mundaring Sharing (trading as Mundaring Adult Creative and Learning)

Mundaring Sharing (MS) has been in operation for over 35 years and has a proven record in providing successful adult education programmes and activities to the community. Mundaring Sharing operates and oversees a diverse range of activities and workshops that provide opportunities to community members to either deliver, or attend, adult community education classes which showcase a diverse range of interests.

Mundaring Sharing has had a funding agreement in place with the Shire since 2009. The provision of funding enables the employment of a part time Administration Executive who undertakes general office administration and volunteer support to enable the delivery of adult learning programs to the Shire of Mundaring community. This reporting period has seen the service delivery of MS reimaged. The organisation has gone from strength to strength in recent times and offers a wide range of classes that are at capacity. Volunteers continue to be the key driver of this organisation.

Funding is provided to assist Mundaring Sharing in the delivery of adult learning programs to residents within the Shire of Mundaring. In receiving funding Mundaring Sharing is required to achieve the following objectives:

1. Promote and deliver adult community education activities in the Shire of Mundaring;
2. Increase the financial sustainability of Mundaring Sharing;
3. Recognise and support business growth opportunities; and
4. Conduct volunteer recruitment, training and succession planning

Katharine Susannah Prichard Writers Centre

The Katharine Susannah Prichard (KSP) Foundation is committed to maintaining the KSP Writers Centre as a positive and supportive environment for writers at all levels of the craft through a vibrant and diverse calendar of events and activities. The Foundation has established a reputation for the promotion of literature and writing both within the eastern

region of Perth and the Western Australian literary community. Katharine Susannah Prichard Writers Centre has had a funding agreement in place with the Shire since 2005. KSP continues to be a highly regarded organisation with writers from across Australia participating in its retreats, local community members enjoying a diverse program of activities and the various writing competitions growing in entries each year.

Funding is provided to assist the Foundation to promote and encourage the craft of writing and the study of literature within Shire of Mundaring. In receiving funding KSP is required to achieve the following objectives:

1. Recognise and support the craft of writing and the study of literature;
2. Promote the KSP Writers Centre within the community;
3. Actively include young people in writing activities/projects;
4. Maintain sound governance practices;
5. Increase the financial sustainability of the Foundation; and
6. Preserve the Foundation's heritage in its association with Katharine Susannah Prichard and Hugo Throssell VC

Demand for the programs and initiatives delivered through KSP continue to grow. It is in line with this, and with a goal to continue meeting community demand, that KSP are seeking an increase of \$13,863 in funding to support their activities. The activity of KSP Writers Centre has reached a critical level of growth that requires additional employee hours and the support of an industry standard software system to cope with demand. Without these changes the organisation will need to reduce their activities. An increase in funding will demonstrate support of the Centre's success and growing community need.

The KSP Foundation have submitted a business case outlining full details of their request (**Attachment 1**). The Foundation outline that a funding increase would allow KSP to retain its comprehensive calendar of activities, better manage the increased demand for services, and generally improve administration efficiency and the quality of service delivery to the community.

The majority of the funding sought will be used to expand the current five-hour a week administration officer role to twelve-hours per week. This role would focus on managing KSP's community events and services and would work to attract new partnerships that benefit the wider community. The balance of the funding would be used to cover an annual subscription to 'Submittable', a reputable and sophisticated industry standard submission software. Moving to online systems has been essential to retaining business and supporting the community in the context of COVID-19.

CONCLUSION

As outlined above, each of these community organisations enrich the cultural and social aspects of the community. In light of the benefits provided, and each organisations demonstrated ability to exceed the requirements of their funding agreements and the value they add through volunteer hours and the attraction of additional funds, it is recommended that the service agreements remain in place for a further four year period at the current funding levels with the inclusion of an annual CPI increase. It is further recommended that Council support the request of KSP to increase their current level of funding to support their operations and continued growth.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council:

1. With regard to Mundaring Arts Centre, enters into a four-year service agreement from 1 July 2021 until 30 June 2025 for an annual amount of \$164, 855 (with annual Perth CPI indexation);
2. With regard to Mundaring and Hills Historical Society, enters into a four-year service agreement from 1 July 2021 until 30 June 2025 for an annual amount of \$57,040 (with annual Perth CPI indexation);
3. With regard to Mundaring Sharing (trading as Mundaring Adult Creative and Learning), enters into a four-year service agreement from 1 July 2021 until 30 June 2025 for an annual amount of \$32,415 (with annual Perth CPI indexation); and
4. With regard to Katharine Susannah Prichard Writers Centre, enters into a four-year service agreement from 1 July 2021 until 30 June 2025 for an annual amount of \$72,380 (with annual Perth CPI indexation).



BUSINESS CASE FOR INCREASED FUNDING

**2021 – 2025 RENEWED SERVICE AGREEMENT WITH THE
KATHARINE SUSANNAH PRICHARD FOUNDATION INC
AND THE SHIRE OF MUNDARING**

**PREPARED BY SHANNON BRITZA
CEO, KSP WRITERS' CENTRE**

DATE 26.03.2021

**KSP WRITERS' CENTRE
BUSINESS CASE FOR INCREASED FUNDING**

1 EXECUTIVE SUMMARY

This proposal for a funding increase is in response to increased demand and popularity of community services and activities run by the Katharine Susannah Prichard (KSP) Writers' Centre at 11 Old York Road, Greenmount.

The Centre is fortunate to receive support from the Shire of Mundaring through a four-year funding agreement to support the delivery of a range of writing and heritage-related community services. Except for annual Consumer Price Indexation, which is much appreciated by the KSP Board of Management, this agreement has not seen an increase since its second issuing in 2005. Since then, national and local funding for the arts sector has significantly diminished, resulting in less opportunities for KSP staff to apply for and receive external support for its literary program. While funding opportunities have decreased, however, the demand for and value of KSP's services continue to rise.

'... it is evident that the most important developmental support for writers had been personal networks of contacts, peer review and peer support, writers' groups and access to libraries or museums.' WA Writing Sector Review, 2017, Positive Solutions

'Ever since I moved to Perth and, specifically the Perth hills, I've been extremely grateful for the existence of the KSP Writers' Centre. It is one of the last true treasures in Perth, not just because of the stunning location, fabulous diverse courses, the genuine camaraderie, and the very supportive writing community – all of these are far above and beyond what I would have hoped for in a writer's community – but perhaps as importantly, because it is such a historic building, with a real and tangible history that ties us to the lives and influences of the pioneers before us.' Rita Riedel, KSP member

KSP Writers' Centre activity has now reached a critical level in growth which requires additional employee hours and the support of an industry-standard software system to cope with demand. Otherwise, a reduction in activities will be necessary.

With the current deed of agreement due to expire on 30 June 2021, we ask Council to consider this proposed funding increase which reflects the Centre's growing success and community need.

2 OVERVIEW OF THE KSP WRITERS' CENTRE

(a) History of the Centre

The Katharine Susannah Prichard Foundation Inc was formed in 1985 with an objective to preserve the property at 11 Old York Road, Greenmount WA – known as 'Katharine's Place' – and run it as a community Writers' Centre dedicated to writing development and the promotion of writers and literature. The property represents a culturally significant landmark in the Shire of Mundaring, being the former home of Australian author Katharine Susannah Prichard (1883-1969) and her husband Captain Hugo Throssell VC (1884-1933).

(b) Annual revenue and current profitability.

In addition to receiving Shire of Mundaring funding, the Foundation seeks grant funding from external sources as well as generates revenue from private sponsorships, memberships, community events, writing services and fundraisers. Revenue from goods and services will vary from year to year but generally sits between \$50,000 - \$60,000, which are essential monies in covering KSP's substantial overhead costs. The amount of grant monies will also vary depending on the funding project/s being applied for – which are determined by need – and can range from a \$1,000 equipment grant or \$30,000 restoration grant.

(c) Number of employees

Two part-time office employees (totaling 30 hours per week); one housekeeper; one youth tutor; several annual contracted Writers-in-Residence and competition judges.

(d) Business model strengths

- Knowledge: The Foundation has an excellent recent record of staff and volunteer retention, with collective knowledge totaling over 30 years of experience within the current team of administration staff and board of management members.
- Community: The Foundation has a large team of long-serving volunteers who bring talent, passion and dedication in the preservation and running of the Centre. Additionally, KSP organisation members are highly active – with up to 60 visitors regularly gathering at the Centre each week for writing group sessions – and represent a vibrant environment of creativity and support.

'At a time when we are becoming disconnected from each other as a society, KSP Writers' Centre is a rare place where community is flourishing. Writing brings together people from every walk of life, across age groups and cultures. It enriches many lives, its presence in Greenmount adding so much life to the local area. I witness people finding their voice at KSPWC, expressing their stories and growing in their art. For decades, writers came from around the world to Greenmount to visit Katharine Susannah Prichard. Katharine's Place continues today as a major literary destination, a hub of creativity and community.'

Nathan Hobby PhD, KSP member and author of 'The Fur', winner of the TAG Hungerford Award and the soon-to-be published biography of Katharine Susannah Prichard

- Reputation: Since its formation in 1985, the KSP Writers' Centre has built a strong reputation as a premiere community arts hub in Western Australia, offering a wide range of writing services with high quality facilitators.

'For most, the journey to becoming a successful writer is a long and challenging one. A well-supported literary community such as the one that exists around the KSP Writers' Centre can make all the difference in that journey. The programs KSP provides enable writers to enhance their skills, learn about the writing industry, and form creative bonds with other writers. This is vital to writers like myself, who otherwise might have given up long ago.'

Ashley Kalagian Blunt, author of My Name Is Revenge (2019), Spineless Wonders, shortlisted for the 2019 Woollahra Digital Literary Award

- Heritage Significance: The KSP Writers' Centre at 11 Old York Road has historical significance as the former home of author Katharine Susannah Prichard, who was the first Australian to receive an international literary prize and was nominated for a Nobel Prize for Literature, and her husband Hugo Throssell, who was the first West Australian and only Light Horseman to receive the Victoria Cross in World War I for acts of bravery in Gallipoli. The heritage-listed property and the Foundation's heritage collection attracts local, interstate and international visitors.
- Residency Program: The KSP Writers' Centre is one of only two organisations in Australia that offers a salaried writing residency program, which is a highly competitive and valued experience for developing writers.

'Coming to KSP for that residency changed everything for me. As I think you know, I ended up writing half of my debut book at KSP during the month of October ... So thanks to KSP and you girls and our chats and those writing groups. I 100% don't think I would have written the book I did without KSP.'

Chloe Higgins, author of *The Girls* (2019), Pan MacMillan

WINNER OF THE VICTORIAN PREMIER'S LITERARY AWARDS PEOPLE'S CHOICE AWARD 2020
SHORTLISTED FOR THE VICTORIAN PREMIER'S LITERARY AWARD FOR NON-FICTION 2020
SHORTLISTED FOR THE NATIONAL BIOGRAPHY AWARD 2020

3 PROPOSAL OVERVIEW

A funding increase from the Shire of Mundaring would allow the Foundation to retain its comprehensive calendar of activities, better manage the increased demand for services, and generally improve administration efficiency and the quality of service delivery to the community.

To this end, we humbly request an increase of **\$13,863.00** as outlined below.

Community Engagement Officer

This majority of this new funding will be used to expand the current five-hour a week administration officer role to become a twelve-hour per week role at \$26 per hour in accordance with the Clerks - Private Sector Award 2020. The role would primarily focus on managing KSP's community events and services, such as open days, author talks and launches, memberships, and grant-funded special community projects such as a themed collaborative anthology, mentorship program, or accessibility project. *As mentioned previously, if we cannot secure funding for additional staff hours, these particular activities will need to be reduced.* The role would prioritise the maintenance of existing local partnerships, and work on attracting new partnerships that benefit the Mundaring community. The role would be advertised widely with diverse persons encouraged to apply.

Structure and management of a new staff role

This new 'Community Engagement Officer' role is designed as a part-time three day per week position, with a crossover day working with the KSP Chief Executive Officer. The CEO would provide support to and oversight of the Community Engagement Officer, and would report to the KSPF Chairperson and Board of Management regarding ongoing evaluation of

the role and employee. In this new structure, the CEO would continue to manage all other aspects of the Centre including administration, literary program planning, grant and report writing, volunteer and staff management, marketing and publicity, project management including heritage-specific activities, and property maintenance/conservation management.

Submittable software subscription

The balance of the funding increase – approximately \$3,500.00 – will be used to cover an annual subscription to [Submittable](#), a reputable and sophisticated industry standard cloud-based submission software that KSP originally subscribed to in 2020 to better manage its increased residency program applications and competition entries.

KSP's transition to online systems began in 2017 based on market need and in anticipation of a digitally based future. To begin with, KSP trialed a variety of free and low-cost online submission systems – as opposed to its former hard-copy and post system – all of which were unsuccessful as the cheaper technology often failed and the systems introduced processing errors. They also significantly increased workload and stress levels of staff and were generally received poorly by submitters, who relayed feelings of frustration with the technology. In contrast, the Submittable software has been an immense success, tripling entry numbers from the previous year and reducing administration errors and processing time by an estimated 70%, with positive feedback received from users. It would be greatly beneficial for KSP to have the means to maintain this subscription, particularly in the context of COVID-19 where online systems are proving essential to retaining business and supporting the community.

Additionally, if successful in receiving support for this software, KSP will be able to provide Shire of Mundaring resident benefits by offering free entry and introducing specific resident award prizes to encourage local community participation.

4 SHIRE OF MUNDARING STRATEGIC COMMUNITY PLAN 2020-2030

The following goals, item objectives and strategies identified by the Shire of Mundaring directly align with the KSP Writers' Centre and its calendar of activities and services.

Goal 1: Community. Healthy, safe, sustainable and resilient community, where businesses flourish and everyone belongs.

ITEM OBJECTIVES AND STRATEGIES

- 1.1.2 Provision and support for arts, culture and events
- 1.1.4 Support community collaboration and community-led initiatives and activities
- 1.1.6 Promote and recognise volunteering within the Shire
- 1.2.3 Support tourism development and promote the distinctive character of the attractions of the district including arts, food, sustainability and natural environment
- 1.3.2 Provide and support youth facilities and activities
- 1.3.5 Provide and support seniors' facilities and activities
- 1.3.8 Increase awareness and celebration of the cultural diversity within the Shire.

Goal 3: Built environment. Transport, infrastructure and planning for liveable, connected communities.

ITEM OBJECTIVES AND STRATEGIES

- 3.1 Shire assets and facilities that support services and meet community need
- 3.1.4 Buildings and facilities are appropriately managed according to their need and use
- 3.4 Preservation of local heritage buildings and places of interest
- 3.4.2 Appropriate maintenance and signage for Shire-owned heritage buildings and places of interest.

5 KSP GROWTH STATISTICS

Activity	2009/10	→ 2019/2020
Competitions	331 entries	1230 entries
Writing groups	\$5678 income	\$9816 income
Residency program	5 positions offered	27 positions offered
Retreats occupancy	30%	45%
Non-grant turnover	\$48,282	\$64,885
Social media	Non-existent	Active Facebook and Instagram accounts with 2366 total followers

'The KSP Centre is more than a building. It is a literary focus for those of us lucky enough to be able to attend the classes. The classes are generously and competently overseen by committed writers, whether they be poets, dramatists, fiction writers or non-fiction writers. This mentoring is paramount for fledgling writers. The opportunity to have one's work critiqued in a supportive environment is invaluable. The opportunity to read our works out aloud to other writers is essential. The office is run with extraordinary efficiency, given budget constraints. The writer in residence programme is especially rewarding not just to the invited writers, but also to those of us who attend the visiting writer's workshops.

This is not merely a social gathering; it is an exchange of ideas, an opportunity to have our words heard, and as such, is an important part of any community. Writers and poets express the feelings and thoughts of those who cannot do so and are the ever-present guiding voice in society, the chroniclers of stories and the times in which they were written. They should not be side-lined or devalued. We need our voices to be heard and we need the Katharine Susannah Prichard Writers' Centre as our focal point.'

Candy Gordon, KSP member

10.7 Annual Electors' Meeting 10 March 2021 Decision: LED Noticeboard for Events and Special Notices

File Code	GV.MTG 2
Author	Shane Purdy, Director Infrastructure Services
Senior Employee	Jonathan Throssell, Chief Executive Officer
Disclosure of Any Interest	Nil
Attachments	1. LED Community Signage Design ↓

SUMMARY

The Annual Electors' Meeting (AEM) was held on 10 March 2021.

During the meeting electors considered 13 motions. This report provides advice in response to Motion 4, which was carried during the meeting and has therefore become a decision of that meeting.

Decision 4:

That the Council of the Shire of Mundaring (SOM) -

- 1) Invest and provide an LED notice board on their verge in a similar position to the existing Hills Fresh LED notice board.*

The purpose is to inform the community of events and special notices.

BACKGROUND

Council at the 13 April 2021 Council meeting considered the AEM motions and resolved (C8.04.21);

"That Council, in considering the decisions made at the Annual Meeting of Electors held on 10 March 2021, notes that a report in response to each decision will be prepared and presented to Council as per the listed table".

STATUTORY / LEGAL IMPLICATIONS

Local Government Act 1995 section 5.33:

5.33. Decisions made at electors' meetings

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —*

- (a) at the first ordinary council meeting after that meeting; or*
- (b) at a special meeting called for that purpose,*

whichever happens first.

- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.*

It is relevant to note that Council is not bound by the decisions of the AEM. Council is required to 'consider' the AEM decisions, but is not obliged to make a decision in response to any of the AEM decisions. For example, Council might choose to note the AEM decision, but take no further action.

However, should Council make a decision in response to an AEM decision, it must record the reasons for the Council decision in the minutes of the Council meeting.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The 2020/21 annual budget has \$100,000 for LED event signage. A further \$50,000 is listed in 2021/22 and again in 2022/23.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: Reputational

There is a potential reputational risk in Council withdrawing funding and support for LED event signage given the community desire and request for means to advertise community events.

Likelihood	Consequence	Rating
Unlikely	Moderate	Moderate

Action / Strategy

Implementation of LED event signage proceed.

EXTERNAL CONSULTATION

The Cultural Advisory Group was consulted on the design of the LED event signage. Whilst the Shire logo will be used in the initial roll out the surrounds can be altered to reflect changes that may be desirable following the adoption of a future signage strategy.

COMMENT

A design of the LED event signage has been prepared, refer Attachment 1. Submissions to a Request for Quotation for the supply of the signs are being assessed.

There are variations in component materials and technology that require careful detailed assessment.

Pricing for supply only varies from \$17,376 each to \$35,520 each. Installation costs will be added to this and this cost is highly dependent on the ease of connection to a power source.

Given the level of messaging proposed is up to three lines of writing and rolling messages the location of signs is proposed at significant areas of pedestrian, rather than motor vehicle, traffic.

Initially, three signs are proposed to be installed. The location of these signs are:

- Sculpture Park, Mundaring;
- Pioneer Park, Mt Helena; and
- Morgan John Morgan, Glen Forrest

Potential future locations could include Brown Park, Broz Park, Darlington Hall Green, Chidlow Village Green, Ron Evans Park.

The placement of a sign at the Administration Centre towards the roadway is not proposed at this stage. Given the level of messaging is not ideal for passing motorists to take in the whole contents of the messaging and is near an awkward four way junction together with a digital messaging board in the reception foyer to already capture visitors this is not considered a priority.

It is also noted that a sign close to the road reserve of Great Eastern Highway cannot have an illumination level above 300cd/per square metre and must not flash, pulse or chase.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council, in response to Decision 4 of the Annual Electors' Meeting held on 10 March 2021, which is as follows:

"That the Council of the Shire of Mundaring (SOM) -

- 1) Invest and provide an LED notice board on their verge in a similar position to the existing Hills Fresh LED notice board.*

The purpose is to inform the community of events and special notices."

notes the current plans to install LED event signage.

Part 2 READ AND KEEP THIS PART



Specifications (mm)

Sign Panel:	1925 x 560
LED (P10 Full Colour):	1920 x 960
Posts:	150 x 4300
Underclearance:	2900
Pylon Spacing (Inside):	1940
Overall Width:	2240
Overall Height:	4430
Sides:	Double-sided
Legible Distance:	45m (Mundaring) 20m (Shire of)

Colours

<input type="checkbox"/>	Dulux Vivid White
<input checked="" type="checkbox"/>	Dulux Jazzercise
<input checked="" type="checkbox"/>	Dulux Modal
<input checked="" type="checkbox"/>	Dulux Peptalk
<input checked="" type="checkbox"/>	Dulux Blue Steel
<input checked="" type="checkbox"/>	Black

10.8 Annual Electors' Meeting 10 March 2021 Decision: Review of Policies to Reflect Community Expectations

File Code	GV.MTG 2
Author	Garry Bird, Director Corporate Services
Senior Employee	Jonathan Throssell, Chief Executive Officer
Disclosure of Any Interest	Nil
Attachments	Nil

SUMMARY

The Annual Electors' Meeting (AEM) was held on 10 March 2021.

During the meeting electors considered 13 motions. This report provides the Shire's response to Motion 3, which was carried during the meeting and has therefore become a decision of that meeting.

Decision 3:

That the Council of the Shire of Mundaring (SOM)

1) Carry out an urgent review of all the existing Council Policies to determine if:

- additional Policies are required (based on current best practise);*
- existing Policies require amendment; and*

2) That the review is carried out in consultation with the community to ensure that Council policies reflect the expectations of the broader community.

The purpose is to provide a cohesive, transparent Governance framework for all Council Policies.

BACKGROUND

In accordance with section 5.33 of the *Local Government Act 1995* Council must consider all decisions made at an AEM at the next ordinary Council meeting or if that is not practicable, at the following ordinary meeting or a special meeting called for the express purpose of considering the electors' meeting decisions.

13 decisions were made at the AEM held 10 March 2021. Each decision will be considered in a separate report to Council. Officers' responses to the decisions of the meeting are provided in the 'Comments' section of these reports.

STATUTORY / LEGAL IMPLICATIONS

Local Government Act 1995 section 5.33:

5.33. Decisions made at electors' meetings

(1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —

(a) at the first ordinary council meeting after that meeting; or

(b) at a special meeting called for that purpose,

whichever happens first.

- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

Local Government Act 1995 section 2.7(2)(b) states that it is the role of Council 'to determine the local government's policies'.

Planning policies are prepared under the *Planning and Development (Local Planning Scheme) Regulations 2015*.

It is relevant to note that Council is not bound by the decisions of the AEM. Council is required to 'consider' the AEM decisions, but is not obliged to make a decision in response to any of the AEM decisions. For example, Council might choose to note the AEM decision, but take no further action.

However, should Council make a decision in response to an AEM decision, it must record the reasons for the Council decision in the minutes of the Council meeting.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are resource and cost implications associated in implementing a number of the AEM decisions, should Council determine to do so. Should Council wish to make a decision to pursue an AEM decision that has a budget implication, then that Council decision should properly be referred to Council's Integrated Planning and Reporting Framework review workshops.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: <u>Reputational and compliance</u> Council policies do not adequately support and reflect Council's strategic directions and statutory requirements.		
Likelihood	Consequence	Rating
Unlikely	Moderate	Moderate

Action / Strategy
New policies are developed and existing policies are reviewed and updated as required in response to changes in strategic direction and legislation.

EXTERNAL CONSULTATION

Nil

COMMENT

There are currently 48 Council policies, copies of which are available on the Shire's website. All policies are regularly reviewed, with updates or amendments presented to Council for adoption as and when required.

These policies can be broken down into the following discrete categories.

Governance Policies

New policies are added, such as the recently adopted Code of Conduct for Elected Members, the Standards for CEO Recruitment, Performance Review and Termination and the Contract Management Policy.

Existing policies are regularly reviewed in response to changes in legislation, recommendations following audits (including by the Office of the Auditor General). For example the Purchasing Policy was amended by Council in December 2020.

It is the CEO's responsibility to develop internal procedures and organisational practices to support the implementation of policies.

Local Planning Policies

These are distinct from other Council policies. Planning policies are prepared under the *Planning and Development (Local Planning Scheme) Regulations 2015* to guide planning decisions.

Local planning policies must balance the expectations of the local community with other broader land use considerations. In particular, local planning policies cannot be inconsistent with the Scheme or the *Planning and Development Act 2005* and the corresponding subsidiary legislation. They also must align with, and not conflict with, higher order state planning policies (unless endorsed by the Western Australian Planning Commission). Local planning policies are not statutorily binding, but a responsible authority (whether it be the Shire, Council, JDAP or the State Administrative Tribunal) is to have due regard to local planning policies, and give appropriate weight to local policies, before exercising discretion and making a determination.

Local planning policies must be advertised and a period of at least 21 days must be allowed for submissions from the public. Council then reviews the submissions and decides to adopt the Policy with or without modification.

Community Service Policies

All policies must be adopted by Council. Councillors (who form the Council) are the elected representatives of the community: it is their role to represent the views of the community and to ensure that policies reflect the expectations of the 'broader community'. The current six Community Service policies have incorporated feedback from the community.

Community input into Governance, Human Resources and Statutory Services policies will usually be limited, as these policies must comply with legislation.

The majority of current Council policies have been reviewed in the past two years; it is however noted that three policies are overdue for review, which will be undertaken in the upcoming financial year:

1. OR-06: Provision of financial assistance for legal services for elected members and employees;
2. OR-10: Civic Functions, Ceremonies, Receptions and Provisions of Hospitality and the Use of the Council Civic Area; and
3. OR-18: Honorary Freeman of the Shire of Mundaring.

The **Governance Framework**, which is also available on the Shire's website, examines the principles of good governance and good decision-making processes as practised at the Shire of Mundaring. Good decision-making relies on strategic planning, administering and enforcing legislation and having appropriate delegations in place while considering Council's policies.

Policy development is defined as follows in the Governance Framework:

An important role of Council is to make policy decisions on behalf of the community, in accordance with its role of providing strategic direction. An essential element of policy making is identifying community needs, setting objectives to meet those needs, establishing priorities between competing needs and allocating appropriate resources. A policy is a decision of Council and sets out agreed views and direction concerning a particular area of responsibility.

Staffing implications would arise if Council decides to support this Annual Electors' Meeting decision, as this would require a number of public workshops with Elected Members and Electors, considerable research time and the drafting of new or amended policies plus the subsequent reports to Council.

Advertising costs would also be required to promote the project and engage with the community.

In the absence of any policy "gaps" it is questionable what benefit would be derived from undertaking an extensive policy review as proposed by the Annual Electors' Meeting decision.

Accordingly, as the current policy development and review practices are considered satisfactory and there is no demonstrable urgency to undertake a review of all policies, it is recommended that in response to the AEM decision Council note the advice in this report and acknowledge that the current practices in regards to policy development and review are satisfactory.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council, in response to Decision 3 of the Annual Electors' Meeting held on 10 March 2021 which is as follows:

“That the Council of the Shire of Mundaring (SOM)

1) Carry out an urgent review of all the existing Council Policies to determine if:

- additional Policies are required (based on current best practise);*
- existing Policies require amendment; and*

2) That the review is carried out in consultation with the community to ensure that Council policies reflect the expectations of the broader community.

The purpose is to provide a cohesive, transparent Governance framework for all Council Policies.”

notes that the current Council policy development and review practices are satisfactory and an urgent review of all policies is not required.

10.9 Amendment to Local Planning Strategy - Public Open Space

File Code	PS.STG 06
Author	Christopher Jennings, Senior Strategic Planning Officer
Senior Employee	Steve Trlin, Acting Director Statutory Services
Disclosure of Any Interest	Nil
Attachments	1. Appendix 1 - Draft Amendment to Local Planning Strategy: Public Open Space ↓

Landowner	n/a
Applicant	n/a
Zoning	n/a
Area	n/a
Use Class	n/a

SUMMARY

Public Open Space (POS) fulfils significant amenity, biodiversity, tourism and recreational functions in the Shire. POS – especially that which contains natural bushland - is also the source of substantial fuel loads and associated bushfire risk.

In recent years, bushfire management requirements have increased in number and sophistication, reflecting the public's heightened awareness and concern about its dangers. Therefore, one of the key challenges facing the Shire's vast POS reserves over the next 10-15 years will be reconciling the issues of POS management with ensuring a sufficient quality and quantity of POS to meet social, environmental and economic needs.

This draft amendment to the Local Planning Strategy (LPS) proposes strategies to guide the Shire and Council's future decision-making within these contexts.

Community input is essential. At this stage, the strategies represent a starting point or platform for further deliberation. Refinement with stakeholders and the community forms an integral part of the process. To commence the advertising process, the draft amendment must first pass through a number of administrative stages – the first being “certification” by the Western Australian Planning Commission (WAPC).

Council is invited to consider this report and is recommended to:

1. adopt the amendment to the Shire's Local Planning Strategy for the purpose of certification; and
2. refer the amendment to the WAPC for certification pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations),

Following certification by the WAPC, advertising will commence and a report on submissions subsequently presented to Council. Council's decision will be forwarded to the Commission for final approval.

BACKGROUND

Acronyms and Abbreviations	
Acronym/Abbreviation	Definition
Act	Planning and Development Act 2005
BHL	Bushfire Hazard Level
Crown land	Land owned by the State
DBCA	Department of Biodiversity, Conservation and Attractions
DCP	Development Control Policy
DFES	Department of Fire and Emergency Services
DPLH	Department of Planning, Lands and Heritage
GIS	Geographic Information Systems
LNA	Local Natural Area
LPS	Local Planning Strategy
LPS4	Local Planning Scheme No. 4
LSIP	Local Subdivision and Infrastructure Plans
MRS	Metropolitan Region Scheme
POS	Public Open Space
Regulations	Planning and Development (Local Planning Schemes) Regulations 2015.
RFIS	Recreation Facilities Informing Strategy
SPP	State Planning Policy
TPS3	Town Planning Scheme No. 3
WAPC/Commission	Western Australian Planning Commission

What is POS?

The *Act* (Section 152(1)) states that the Commission - when approving subdivision - can vest land in the Crown for:

*a reserve for...foreshore management, waterway management or **recreation***

*Conservation or protection of the **environment**.*

POS is simply land which has been created for these purposes.

Strategic Purpose

The purpose of POS is enshrined in WA's planning framework.

Perth and Peel @ 3.5 Million states, for example, that:

***Public open space is crucial to Perth and Peel's liveability** and its green network is among the largest in Australia with some 112,000 hectares of public and private land reserved for Parks and Recreation in the Metropolitan Region Scheme.*

As a minimum, and based on principles established under the Stephenson-Hepburn Plan, 10 per cent of developed land is reserved for local public open space, in addition to regional reserves.

As per the excerpt above, land reserved under the MRS for Parks and Recreation and local planning scheme reserves for POS work in unison to promote Perth's liveability.

POS in the Shire

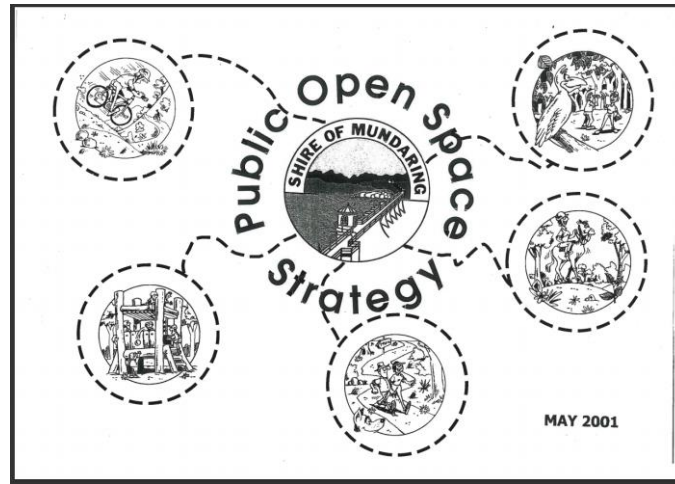
The Shire's current network of POS – including Parks and Recreation reserves under the MRS - is extensive, covering 338 km² or 52% of the Shire's total area (refer to **Appendix 1** for further details). For perspective, this is an area 14km² larger than the total area of the City of Kalamunda.

Its extent can largely be attributed to historical development where tracts of land were gifted and set aside for; timber & gravel extraction/transport, sporting grounds, day-trips for tourists and as catchment for the (then) Coolgardie Water Supply Scheme.

In 1955, WA's planning system formalised the nexus between subdivision and the creation of POS, requiring that 10% of the subdivisible area should be set aside for POS:

...10 percent of the gross subdivisible area of a conditional subdivision shall be given up free of cost by the subdivider for public open space. This has been the basis of public open space policy in the State for many years, and emanates from the recommendations of the Plan for the Metropolitan Region Perth and Fremantle, 1955 Report (the Stephenson - Hepburn Plan).

In 1996, Council adopted the Shire's current (and first) POS Strategy. Its role was to coordinate POS allocation under TPS3. The POS Strategy was subsequently endorsed by the WAPC in 2001 (**DAC353**):



Since its final adoption in 2001, structure plans (previously called LSIPs), subdivisions and various other planning matters have been routinely assessed against its strategies to ensure that POS is properly coordinated and consistent with the following objectives:

POS:

- is usable and meets active and passive recreation needs;
- protects the natural environment;
- promotes links between reserves to foster movement of fauna;
- reduces risk of pollution to waterways;
- is identified over rural zoned lots; and
- in need of upgrading is identified.

The combined application of the state planning framework and the 2001 POS Strategy has established many local parks in the Shire – see **Figures 1 & 2**, below:



Figures 1 & 2. Left to right: boardwalk in a nature reserve created by subdivision (Rural Residential zone) in accordance with Structure Plan 58 (Chidlow), playground next to Helena River reserve created by a Residential subdivision in accordance with Structure Plan 61 (Helena Valley)

However, because POS creation is contingent on the subdivision of private land, not all of the strategies from the the 2001 POS Strategy have been implemented i.e. there are several properties in the Shire which have subdivision potential – and would yield POS if subdivided - but have not yet been subdivided.

POS and Bushfire

Management authority for bush reserves was formerly vested with the Shire on the premise that they would require very little upkeep or eventually be cleared for natural resources. It was acknowledged at the time that there was an attendant risk of bushfire, but this was generally regarded as an expected hazard of living in “the hills.”

Since this time, numerous advancements have been made in bushfire risk management. These requirements currently exist in legislation and high level planning policies that must be complied with.

Reserves which were formerly able to be managed with limited or no intervention must now be managed under a contemporary risk-management regime, placing significant additional pressure on Shire resources, as recognised by DCP 2.3: Public Open Space in Residential Areas:

*The Commission is aware of the continuing debate about the validity of certain aspects of this policy in the light of such matters as **restraints on local government expenditure (with consequent limiting effects upon its ability to develop and maintain open space)**...*

The premise on which POS has been historically created is no longer sustainable. Retrospective management of the Shire’s vast POS reserves needs to be addressed.

This issue is especially pronounced in the Shire where:

- approximately 7,677 hectares of POS is managed **in addition to** the ‘standard’ 10% required (223 hectares);
- 96% of the land is bushfire prone;
- 1,500 kilometres of verges require fuel load management; and
- The population is at one of the lowest densities in the Perth metropolitan region – 0.6 persons per hectare.

Growth areas

In addition to the risks and management responsibilities associated with POS, approval of LPS4 in 2014 (**SC5.07.12**) conferred new and additional subdivision potential over selected properties in the Shire.

In recognition that coordination of POS would be required when these come to be subdivided, the LPS (which was prepared in conjunction with LPS4) recommends that the 2001 POS Strategy be updated as a matter of priority:

The Public Open Space Strategy has operated well since its adoption in 2001, providing adequate guidance and certainty for the Shire and subdividers...

*Notwithstanding its successful operation to date, the Public Open Space Strategy **should be reviewed as a matter of priority** and revised as appropriate in order to:*

- *provide guidance on the provision of POS within new land identified in Local Planning Scheme No. 4 or this Local Planning Strategy for **residential or rural-residential subdivision**;*

- **ensure consistency with various recommendations of this Local Planning Strategy**, including those relating to the Local Biodiversity Strategy, structure planning and **bushfire management**; and
- consider the ongoing role and purpose and **upgrading and maintenance requirements** of existing local open space.

The proposed amendment provides guidance for the designation of POS in Residential and Rural Residential areas, bushfire management, upgrading and maintenance.

Role of Local Planning Strategy

Formerly, local government POS strategies were prepared as documents discrete from (sitting outside of) local planning strategies.

They would be used to inform decision-making on zoning, structure planning and subdivision e.g. the Shire's 2001 POS Strategy.

In contemporary practice, strategies related to POS are expected to be integrated parts of a local planning strategy, but they essentially retain the same function as their forebears.

The strategies contained in this draft amendment (if approved by the Commission) would operate in conjunction with various other pieces of legislation, strategies, policies, guidelines and procedures dealing with POS that exist at state and local government levels (see **Appendix 2**).

Refocus

Unlike the 2001 POS Strategy – and for the reasons given above - the proposed amendment pivots away from predominantly dealing with the designation of **new** POS and redirects the Shire's focus towards:

- optimising the quality and patronage of **existing** POS (including the rationalisation of underperforming POS); and
- providing guidance for the designation of **new** POS, prioritising 'gaps' in established, strategically important POS linkages.

This new direction is proposed as a direct response to the increasing management requirements (particularly around bushfire risk) and extent of POS in the Shire.

The detailed strategies by which it intends to do this are set out in the Comment section of this report and **Appendix 1**.

STATUTORY / LEGAL IMPLICATIONS

Certification

Before an amendment can be incorporated into the LPS, it must first be "certified" by the WAPC.

Certification is a process required under Part 3, Regulation 12 of the Regulations whereby the Commission determines if the strategy appropriately:

1. Sets out the long-term planning directions for the Shire;
2. Applies any relevant State or regional policy; and
3. Provides the rationale for the zoning/classification of land.

Once the amendment has been “certified” it is then advertised for public comment:

A local government must, as soon as reasonably practicable after being provided with certification that a local planning strategy complies...advertise the strategy...

After the expiry of the period within which submissions may be made in relation to a local planning strategy, the local government must review the strategy having regard to any submissions made.

After the completion of the review of the local planning strategy the local government must submit to the Commission...a copy of the advertised local planning strategy...a schedule of the submissions received and...particulars of any modifications to the advertised local planning strategy proposed by the local government.

Within 60 days of the receipt of the (strategy) documents...the Commission may:

- *endorse the strategy without modification;*
- *endorse the strategy with some or all of the modifications proposed by the local government;*
- *require the local government to modify the strategy in the manner specified by the Commission before the strategy is resubmitted to the Commission for endorsement; or*
- *refuse to endorse the strategy*

The Minister or an authorised person may extend the time referred to (above)

Appendix 2 contains an assessment of whether the three criteria for certification (above) have been met.

The assessment is set out in such a way as to demonstrate a clear ‘line-of-sight’ between the proposed strategies and both local and state planning frameworks, consistent with an overarching theme of planning reform:

Outcome: *Strategic planning is elevated to become the guiding platform and approach to inform plan-making and decision-making, and the State planning policy framework is easier to understand.*

Actions: **Strategic planning documents** and the State policy framework will be more accessible: written in plain-English, consolidated, **have line-of-sight to higher order strategic documents**, and easily accessed online with guidance documents. (Action Plan for Planning Reform, 2019, p. 13).

POLICY IMPLICATIONS

The amendment intends to implement the following policies of the Shire’s Environmental Sustainability Policy:

Section	Policy	Implementation
1.2	The Shire will strive to lead by example in balancing bushfire risk management with maintaining biodiversity and conservation of natural landscapes.	The protection of biodiversity values is already a core component of POS designation. A key focus of this amendment is to elevate the issue of bushfire risk management alongside it.
1.3	Allocation of Shire resources for natural area management will take into account social and ecological values and the nature of threatening processes .	As above. Special provision is also made for the protection of ecological values on POS that is under threat by pests, weeds and human activity.
3.1	The Shire recognises that healthy ecosystems and well-managed natural areas support the health and well-being of the community , and the Shire will strive to lead by example as a responsible custodian of public environmental assets.	As above. Strategies are proposed to protect biodiversity of reserves and improve their quality, thereby improve community health and wellbeing.
4.3	The Shire will continuously improve environmental protection measures within its legislative control and the corresponding enforcement practices.	
3.4	The Shire encourages enjoyment, environmental stewardship and care of natural areas by residents and community groups .	As above. Provision is also made for a wider range of resources to be considered for POS management. It is acknowledged, however, that rates of volunteerism are generally in decline, coinciding with an ageing population. The amendment text (see Appendix 1) reiterates the contribution that proper protection and management of LNA on private properties make to the Shire's biodiversity.

FINANCIAL IMPLICATIONS

Advertising and staff time costs would apply should the WAPC resolve to certify the amendment.

Potential financial implications of implementing individual strategies are the subject of future decision-making.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

Planning Frameworks

Appendix 2 contains a detailed assessment of the amendment against relevant parts of the strategic planning framework.

This section of the report considers the strategic implications of the LPS amendment which are not strictly town planning related, but still of relevance.

Corporate Business Plan

This amendment to the Local Planning Strategy has been prepared pursuant to the current Corporate Business Plan 2020/21 – 2023/24 (**C4.07.20**):

Theme	Yr1 (2020/21)	Yr2 (2021/22)
Governance	Mundaring Town Centre Land Assembly Project	
Community	Reconciliation Action Plan	
		Economic Development & Tourism Strategy (deferred one year)
		Signage Strategy (deferred one year)
Natural Environment	Local Biodiversity Strategy	
Built Environment	Public Open Space Strategy	

Darling Range Regional Park Management Plan

At the time of writing, DBCA is preparing a Draft Darling Range Regional Park Management Plan.

The management plans are required under the *Conservation and Land Management Act 1984* (Part V, Division 1).

Their purpose will be to define the function of and facilities within the Darling Range Regional Park and integrate, as far as practicable, with other agency's strategic and management plans e.g. WA Hiking Strategy.

It is intended that the plans will be reviewed every ten years and be endorsed by affected local governments prior to release for public advertisement.

They are also subject to any outcomes of the South-West Native Title Settlement.

Strategies within the Draft Darling Range Regional Park Management Plan are likely to have implications for the Shire's POS. For example, planned functions and facilities within the Darling Range Regional Park are likely to affect how adjacent POS is used.

However, until such time as the Darling Range Regional Park Management Plan is approved, the extent of the implications for the amendment will not be known.

South-West Native Title Settlement

The South-West Native Title Settlement facilitates access of Noongar people to certain Crown land and establishes a framework for the use/development of Crown land through Noongar governance structures e.g. Noongar Regional Corporations.

A significant portion of land in the Shire is owned by the Crown and is reserved/used for conservation and recreation.

Therefore, it is anticipated that there may be some future reduction in the total area of land available to the public for conservation/recreation as a result of the South-West Native Title Settlement. However, the full extent of impacts/land area is not known at this stage.

SUSTAINABILITY IMPLICATIONS

The principles of sustainability are embedded in the planning framework.

The sustainability implications related to the amendment are therefore considered in detail in **Appendix 2**.

High-order elements of the planning framework underline the importance of POS and POS strategies for advancing principles of sustainability, as summarised in the table below:

Planning framework	Sustainability objective
State Planning Strategy 2050	<p>"A liveable place is safe, attractive, affordable and environmentally sustainable, with...good access to public open space..."</p> <p>"The provision of well-designed buildings, movement corridors, public open spaces and civic places improves the safety, health, cohesion and economy of the State's communities."</p>
Directions 2031	<p>"Regional and local open space makes an important contribution to the greening of a city"</p> <p>"Directions 2031 encourages local government to institute public open space strategies..."</p>
Perth and Peel @ 3.5 Million	<p>"Public open space is crucial to Perth and Peel's liveability..."</p>
North-East Sub-Regional Planning Framework	<p>"Encourage and guide increased connectivity between areas of open space or conservation through an integrated green network"</p>

Development Control Policy 2.3: Public Open Space in Residential Areas	“In order to preserve amenity and contribute to the quality of life in urban areas, including country towns, the Commission has resolved...to require suitable provision of public open spaces which can be used by people living and/or working in those areas.”
Liveable Neighbourhoods	<p>“An integrated network of public open space (POS) contributes significantly to the quality of life, vitality, identity, community interaction and sense of place in neighbourhoods.”</p> <p>“Public open space strategies...are a crucial tool for local governments to guide delivery of the most appropriate POS for the community.”</p>

RISK IMPLICATIONS

Risk: “Interruption to Service”		
The Shire’s current (2001) POS Strategy pre-dates LPS4.		
In the absence of updated POS strategy, the Shire’s assessment of POS occurs within the limitations of the existing Strategy.		
Updated strategies for POS will allow for a more coordinated response to planning assessments where POS is a factor.		
Ultimately, this would facilitate delivery on the sustainability objectives discussed throughout this report.		
Likelihood	Consequence	Rating
Likely	Major	Moderate
Action / Strategy		
Adopt the LPS amendment for certification by the WAPC.		

EXTERNAL CONSULTATION

WAPC Advice

Advice has been sought on a number of occasions from senior DPLH officers regarding the preferred method for incorporating POS strategies into the planning framework. The advice is that POS strategies, in the form of documents which sit outside local planning strategies and are incorporated into them by reference (e.g. the Shire’s 2001 POS Strategy), are no longer suitable. Instead, new strategies should be incorporated as amendments to the LPS, following the procedures set out in the Regulations. This is a relatively recent change to WA’s planning system and one which was brought forward as one of several responses to COVID-19.

The individual strategies proposed by this amendment were also discussed with strategic and statutory planning staff at DPLH. Their advice was that certain matters would need to be given specific attention. These have been included in the table below.

Consultation subsequent to certification

The Regulations make provision for advertising amendments to local planning strategies under Part 3, Section 13:

- After being provided with certification, the local government is to advertise the strategy as follows:
 - publish a notice of the local planning strategy in a newspaper circulating in the area, giving details of:
 - where the strategy may be inspected; and
 - to whom, in what form and during what period submissions may be made ;
 - display a copy of the notice in the offices of the local government;
 - give a copy of the notice to each public authority that the local government considers is likely to be affected by the strategy;
 - publish a copy of the notice and the strategy on the website of the local government; and
 - advertise the strategy as directed by the Commission and in any other way the local government considers appropriate.
- The local government must ensure that arrangements are in place for the local planning strategy to be made available for inspection by the public during office hours:
 - at the office of the local government; and
 - at the office of the Commission.
- The period for making submissions in relation to a local planning strategy must not be less than a period of 21 days commencing on the day on which the notice of the strategy is published

Consultation - Brochure

Should the Local Planning Strategy be certified by the Commission (see above), it will be advertised for public comment in accordance with the Regulations. A brochure has been prepared and is intended to form part of the advertising package.

Planning documents – such as local planning strategies – have an extremely wide and diverse audience. Consequently, a frequent challenge when advertising planning strategies is striking the right balance between demonstrating sufficient planning rigour and ensuring they are accessible to the wider public.

The brochure is intended to enhance the accessibility of the review process to the public by:

- Setting the historical context of POS in the Shire;
- Providing some key statistics;
- Linking the latter two points to contemporary challenges;
- Summarising how the draft amendment intends to respond to these challenges;
- Identifying how input can be provided on the amendment; and
- Outlining the next steps to implementation.

COMMENT

This section of the report summarises how the proposed amendment (see **Appendix 1**) responds to future challenges facing POS allocation and management (refer to Background, above).

Although this analysis is not ‘technically’ required for the purposes of certification under the Regulations, it is intended to assist Council consider the merits of the draft amendment.

As described at the Council Forum of 19 October 2020, these challenges are drawn from research and analysis into the following areas:



Challenge	Proposed response	Strategy Ref.
The contemporary planning context warrants elevation of issues related to bushfire risk and its management.	Insert two new objectives related to bushfire risk and resources for reserve management.	9
There is a risk that the significant quantity of POS in the Shire will be unsustainable to responsibly manage in the longer term and lead to a reduction in overall quality and/or an increase in risks e.g. social, environmental.	<ul style="list-style-type: none"> • Prioritise POS as cash-in-lieu of land at subdivision stage while maintaining the required amount of POS in the catchment; • avoid the creation of unmanageable POS; • rationalise underperforming POS; • recognise Shire-managed Parks and Recreation Reserves as part of the local POS network; and • consider the full range of resources available for POS management. 	1, 3, 5, 6, 8 & 9.

Challenge	Proposed response	Strategy Ref.
2001 POS Strategy contains broad planning objectives/principles still relevant to POS designation in the Shire.	Refine and carry across relevant POS objectives/strategies from the 2001 POS Strategy.	A
Volunteerism on Shire reserves is diminishing.	Encourage POS management using a range of resources.	9
Missing 'links' in the current POS network (see Figure 3 , below)	Carry over strategies from the 2001 POS Strategy which, upon completion, would fulfil long-term, strategically important POS links.	B-F
There may be circumstances where it is considered appropriate for land, rather than cash-in-lieu, to be ceded for POS.	Ensure that POS ceded as land extends/fulfils strategically important POS linkages.	2
Poorly demarcated, fragmented and underutilised POS	Encourage practical methods for increasing the patronage of POS.	11
Changing climate, introduction of weed and pest species and human activity pose a threat to biodiversity.	<p>Strengthen environmental protection provisions by restricting/limiting public access on some POS.</p> <p>Note: Some degree of community support for this strategy was expressed in responses to an online survey conducted by the Shire's Environmental Services.</p> <p>It is also important to consider that while POS often serves significant and well-understood environmental functions in the Shire, POS should not be considered a panacea of environmental protection.</p> <p>There are approximately 8,110 hectares of LNA on private land. For comparison, the total area of land reserved for Conservation or Recreation in the Shire (i.e. all 'local' POS) is 6,810 hectares - 1,300 less than LNA which exists on private property.</p> <p>Responsible management of environments on private land is also a crucial component of the Shire's overall conservation efforts and one supported by the wider planning framework (SPP 2, section 5.1(xi))</p>	7
<p>As the decision-maker of subdivisions, the Commission has expressed some reluctance to support the creation of POS as a condition of subdivision from properties zoned Rural Residential, even though it is outlined with the existing POS strategy.</p> <p>To no longer require a 5% contribution</p>	<p>Recognise the legacy of POS which has been established in Rural Residential zoned areas.</p> <p>Advocate the the continuation of POS requirements from the subdivision of land zoned Rural Residential, underpinned by the principle of orderly and proper planning.</p>	1

Challenge	Proposed response	Strategy Ref.
to POS from the Rural Residential subdivisions would leave 'gaps' in strategically important POS links.		
There is no strategic plan map related to POS.	Depict where 'gaps' in strategically important POS links need to be filled.	B-F
Recently adopted Council strategies and plans also contain provisions related to POS.	Integrate with approved Shire strategies.	12
The LPS recommends the preparation of new/review of existing Precinct Plans where POS will be a factor for consideration.	Recognise that more detailed planning is required before POS can be appropriately designated in precincts.	10
Under the Act, the Commission cannot require POS for the creation of less than three lots. These provisions are vulnerable to exploitation e.g. where a lot with subdivision potential is incrementally subdivided so as to avoid contributing towards POS.	Draw on the Commission's Development Control Policy 2.3 to require the ceding of POS for the creation of five lots or less and less than three lots where any child/balance lot has further subdivision potential.	4
There are limited criteria for POS design that are specific to the Shire of Mundaring.	As set out in the proposed LPS amendment text (see Appendix 1), there is sufficiently detailed and comprehensive POS design criteria within the existing planning framework to designate new POS in the Shire - requiring no further duplication or elaboration in this amendment.	n/a
The current LPS – and by implication, the proposed amendment – does not comply with the draft manner and form guidelines for local planning strategies	Discussions with senior DPLH staff confirmed that the proposed amendment would not be expected to wholly comply with the draft guidelines given the format of the existing LPS, but should seek to align with it in the following respects: <ul style="list-style-type: none"> • provide a clear line-of-sight to the state planning framework; • be written in plain English; and • explanatory sections should be succinct. 	n/a



Figure 3. Rural subdivision required to complete important POS linkage.

Vision

It is commonplace for planning strategies to create an encompassing and unifying vision for a given issue.

Strategies 9 and A set out broad objectives, being - POS:

- is designed and managed with bushfire safety and ongoing accessibility in mind;
- is managed using the full range of resources available;
- meets the community's needs;
- protects and enhances important environmental features and linkages;
- is allocated in Rural Residential zoned areas to complete missing parts of strategic linkages; and
- performance is assessed to guide remedial action.

In turn, these correspond to visions in the high-level strategic plans mentioned above, in **Appendix 2**, and the intentions for "Recreation" and "Conservation"-type POS as expressed in the LPS.

Since the principles of POS are already well established and understood, no additional POS vision is considered necessary. However, should the amendment be certified by the Commission and subsequently advertised for public comment, it may become apparent that an additional or refined strategic vision may be warranted.

Prescriptiveness

One marked difference between the proposed amendment and the 2001 POS Strategy requiring further explanation is in regards to the prescriptiveness and specificity of the strategies.

As an example, in relation to Map 8, Location A, the 2001 POS Strategy states:

POS to be given up as land at 10% to contain the watercourse...

Under WA's current planning framework, this degree of prescription would not be advisable for the following reasons:

- Designation of POS around watercourses misses opportunities to have these secured as "foreshore reserve" under the Commission's DCP 2.3: Public Open Space in Residential Areas and consequently, the ability for POS (land/cash-in-lieu) to be generated in addition to the foreshore reserve, pursuant to the following provision:

*It should be noted that where the Commission considers that a foreshore reserve is to be given up as a condition of subdivision, the area of foreshore so required will not be included in the gross subdivisible area on which the public open space requirement is assessed **and will be in addition to the land required for public open space***

- Normally, foreshore reserves are defined by way of biophysical assessment at subdivision/structure plan stage e.g. Reserve 52867 adjacent to Duncombe Drive, Parkerville (see **Figure 4**, below).

Therefore, if the size of the foreshore is limited to a particular percentage of the gross subdivisible area at a strategy level, this may be insufficient to ensure its proper protection.



Figure 4 – foreshore reserve in Parkerville shaded green. Watercourse indicated by blue line.

This principle similarly applies to POS which does not contain watercourses, but other important environmental features e.g. LNA.

For example, detailed investigation may reveal that a greater or lesser amount than 5% or 10% of the subdivisible area is appropriate to designate as POS to protect LNA. In which case, a mixture of land and cash-in-lieu may be required or alternatively, reimbursement of the landowner providing in excess of the standard amount of POS (noting that the 10% requirement is a minimum requirement in Residential subdivisions).

- The level of technical reporting required to determine the suitability of new POS is greater than it was when the 2001 POS Strategy was adopted and this technical information is not usually available until structure plan/subdivision stage.
- LSIPs (currently referred to as structure plans) formerly had statutory effect and were able to provide a degree of certainty and prescriptiveness for POS which is currently reflected in the 2001 POS Strategy.

Under the Deemed Provisions of the Regulations, this is no longer possible because:

- The WAPC is responsible for determining when/where a structure plan is required (Part 4, Clause 15);
- The WAPC is solely responsible for approving/refusing structure plans (Part 4, Clause 22);
- Structure plans are to be given due regard but do not have statutory weight (Part 4, Clause 27); and
- Structure plans only have effect for 10 years (Part 4, Clause 28)

Simply, overly-prescriptive POS strategies do not reflect the realities of the contemporary planning system and contain a risk that opportunities may be missed to maximise the performance of the Shire's POS network.

Alternatives

Consideration has been given to other possible means of inserting POS strategies into the planning framework e.g. local planning policy, scheme amendment, local procedure etc.

An amendment to the LPS was selected as the most prudent course for the following reasons:

- A local planning policy or procedure does not have to be considered by the WAPC when approving a planning proposal involving POS e.g. subdivision, scheme amendment, structure plan etc – unlike the provisions of a local planning strategy;
- Changes to the Regulations are likely to result in increasing standardisation of local planning schemes. Therefore, it was considered imprudent to amend LPS4 while the Regulations and other state policies related to POS (e.g. Liveable Neighbourhoods) are in a state of flux;
- An amendment to the LPS would provide useful groundwork for the more comprehensive review slated in future financial years (**C9.09.20**); and

- It was recommended by senior DPLH staff.

Administrative Matters

Various Shire services have a role in the performance of POS, summarised below:

Service	Role
Corporate	<ul style="list-style-type: none"> • Maintaining Shire records on POS accounts • Maintaining and developing GIS/spatial data and mapping tools
Strategic & Community	<ul style="list-style-type: none"> • Determining recreational needs (e.g. RFIS) • Engaging with sporting, recreational and other community groups • Management of community and recreation facilities/programs • Management of Shire-owned properties • Social media and events promotion • Development of the Strategic Community Plan.
Statutory	<ul style="list-style-type: none"> • Determining the suitable location and type of POS via assessment of environment and planning matters • Preparation of local planning strategies and schemes • Environmental assessment • Fuel load management on reserves and verges
Infrastructure	<ul style="list-style-type: none"> • Asset management, including expenditure of cash-in-lieu funds and POS maintenance.

Successful implementation of the strategies proposed by this amendment requires minor administrative changes to be made by the Shire.

Council/the Commission are not required to make any resolutions in regards to them. They are included in this report primarily to advise Council and the Commission that factors related to the practical implementation of the strategies have been considered.

No.	Administrative change	Rationale
1	<p>Management records and inventory being kept for all POS reserves within Shire – including those set aside for conservation/passive recreation.</p> <p>The records/inventory referred to above should include – as a minimum - the following fields:</p> <ul style="list-style-type: none"> • street address, reserve number and name; • reserve size and type; • WAPC subdivision reference and plan responsible for its creation; 	<p>Establish baseline data and inventory for all POS in the Shire.</p> <p>Current records primarily relate to POS for recreation. Inclusion of records for POS with a conservation function will allow for more complete analysis of POS performance and its subsequent management.</p>

No.	Administrative change	Rationale
	<ul style="list-style-type: none"> • Inventory of assets and other infrastructure; • funding sources/references for each year e.g. grant, cash-in-lieu, municipal trust etc and associated expenditure. 	
2	<p>Where considered appropriate, planning proposals should include a map showing the catchments of surrounding POS/reserves using the 'PedShed' method and assessment of the likely POS demands generated.</p> <p>Mapping should account for site conditions e.g. slope, footpaths, hazards etc.</p>	This information will aid in assessing whether there is POS of a sufficient type/quality/quantity in the locality to meet the demands generated by the proposal.
4	In addition to the documentation normally required as part of a request by the Shire to the Commission for the expenditure of cash-in-lieu, the Shire should include commentary on whether the subject POS is 'underperforming' and whether expenditure on alternative POS would confer a comparatively greater public benefit (refer to Strategy 5 & 6).	Directs Shire expenditure towards POS which would yield the greatest public benefit.
5	Support promotion of POS and programs encouraging its use.	Increase the patronage of POS and, in turn, public health.
6	Support more detailed consideration of POS in future reviews of the Guidelines for Planning in Bushfire Prone Areas.	The Guidelines could be improved by closer consideration of bushfire risk associated with POS.

Measuring Success

Various indices could be used to measure successful implementation of the proposed strategies e.g.:

- WAPC approval for cash-in-lieu in its determination of subdivisions and structure plans;
- Extension/completion of strategic POS linkages;
- Rationalisation of underperforming POS and approval to use funds to make improvement to the POS network, prioritising that which would yield the greatest public benefit;
- Approval to protect sensitive environmental assets via restricted access;
- Elevation of bushfire risk in the allocation and management of POS;
- Increases in patronage, legibility and safety of POS and associated networks; and
- Improved maintenance records and POS inventory

Measuring success is context dependent and additional indices may be revealed post certification/advertising. Therefore, it is not necessary to be definitive about these at this stage.

Summary

POS contributes to the health of residents, the environment and tourism. Its design and management is a multifaceted issue requiring careful planning and community input.

Bushfire risk in particular is a major planning issue and one with particular implications for the allocation and management of the Shire's POS.

Draft POS strategies are therefore recommended to elevate bushfire management alongside strengthened provisions for environmental protection and public recreation.

Implementation of these draft strategies would optimise the quality and patronage of POS by ensuring POS funds are spent in areas which would yield the greatest public benefit and would represent a pivot away from the traditional function of POS strategies (allocation plans).

Before these draft strategies can be advertised for public comment, Commission certification is sought. Therefore, Council is invited to consider this report and is recommended to adopt the proposed amendment for certification.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council:

1. Endorses the draft amendment to the Local Planning Strategy (refer to **Appendix 1**) for the purpose of certification by the Commission;
2. Pursuant to "1", forwards a copy of the draft amendment to the Local Planning Strategy and supporting information to the Commission for certification;
3. Subsequent to certification by the Commission, advertises the draft amendment to the Local Planning Strategy for **28 days** in accordance with the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and
4. At the conclusion of the advertising period and at a subsequent meeting of Council, considers a report on submissions made on and changes proposed to the draft amendment.

APPENDIX 1 - attached

APPENDIX 2 – Certification requirements

The amendment – in order to be certified - is required to:

1. Set out the long-term planning directions for the Shire;
2. Apply relevant state/regional policy; and
3. Provide the rationale for the zoning/classification of land.

The following sections provide a response to each of these criteria.

1. Long-Term Planning Direction

This report and the draft amendment text itself (see **Appendix 1**) sets out both the long-term planning direction for the Shire (for POS) and the associated rationale.

In essence, it focuses on optimising the use, environmental integrity and elevated management of POS in the context of bushfire management requirements. The individual strategies proposed by the amendment are each geared towards this objective.

The long-term planning direction of the Shire is heavily influenced by the Commission via:

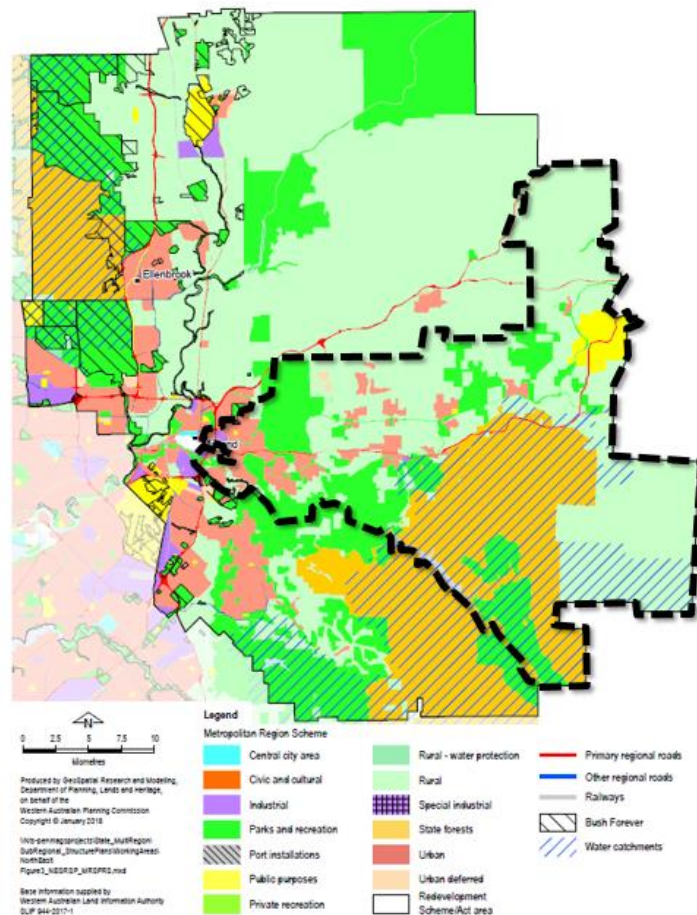
- Legislation e.g. the MRS;
- policies/guidelines; and
- strategic priorities.

Regarding the application of state policies and guidelines, these are considered in “2. Application of State/Regional Policy”, below.

The following section identifies how the proposed amendment aligns with the long-term planning direction contained in MRS and the strategic priorities of the Commission/Shire.

Metropolitan Region Scheme

The amendment does not foreshadow any changes to the MRS (see figure below), which identifies the majority of the Shire as being zoned Rural or reserved for Parks and Recreation/State Forest/Public Purposes. Urban areas in the ‘hills’ portion of the Shire are expected to continue as a series of discrete villages surrounded by rural buffers with modest growth on the Swan Coastal Plain.



Zones and reserves of the Metropolitan Region Scheme.

Local Planning Strategy

The Local Planning Strategy, prepared by the Shire and approved by the Commission in 2013, sets out long-term planning direction for the Shire and contains provisions related to POS.

The amendment intends to implement some of its strategies and augment others, but does not propose to fundamentally change the established planning direction.



Section of LPS	Strategy	Effect of amendment
4.1.2 – watercourses and waterbodies	Pursue a range of measures to maintain and improve water quality and the overall environmental health of watercourses and waterbodies within the Shire	<p>Strategies 7 and 12 make provision for the protection of important ecological features, which may include watercourses.</p> <p>This strategy supplements existing provisions in the wider planning framework for the protection of watercourses e.g. Liveable Neighbourhoods and SPP 2.9.</p>
4.1.3 - soils	Retain and protect remnant vegetation within the Shire as far as possible in order to minimise increased risk of salinity	See above
4.1.4 – fauna and flora	Seek to minimise loss of any vegetation complex, but in particular those vegetation complexes at high risk due to less than 30% of their original (pre-European) extent remaining within the Shire	See above
4.1.6 – Aboriginal heritage	Regularly update the Shire’s information on places within the Shire on the Register of Aboriginal Sites to incorporate any changes.	<p>Where POS is intended to be ceded as land, Strategy 3 elevates consideration of whether:</p> <p>“...the land is needed to protect an historical artefact of cultural importance.”</p>
4.1.7 – other cultural heritage	Continue to review the Municipal Inventory	See above
4.2.1 – climate change	Emphasise and better accommodate pedestrian and cyclist movement throughout the Shire generally and in and around commercial areas particularly	Refer to Strategies 10 and 11
4.2.2 – biodiversity protection	Actively manage land vested with the Shire and in the Local Reserve for Conservation in Local Planning Scheme No. 4 for biodiversity conservation... encourage active management of such Local Natural Areas for biodiversity conservation	<p>Managing the Shire’s extensive POS reserves is a key focus of this amendment.</p> <p>Management responses include; prioritising cash-in-lieu (Strategy 1), focus on completing strategic linkages (Strategies 2 and B-F), rationalising underperforming POS (Strategies 5 and 6), limiting public access to</p>

Section of LPS	Strategy	Effect of amendment
		<p>protect significant environmental features (Strategy 7), defining the practical extent of Shire reserves (Strategy 8), elevating the principles of bushfire management and alternative management resources (Strategy 9) and bolstering existing strategies for POS management (Strategies 10, 12 and 13).</p> <p>This report also notes that POS should not be viewed as a panacea of environmental protection and that LNA on private properties significantly contributes to the Shire's biodiversity.</p>
	Encourage forms of subdivision which would maximise protection/retention of Local Natural Areas	<p>Existing provisions in the state and local planning frameworks are considered sufficient to meet this objective.</p> <p>Therefore, the amendment does not propose any new strategies in this regard.</p>
	Special environmental features are to be identified at the rezoning or structure planning stages and, wherever possible, are to be included within Public Open Space...	See above
	Local Natural Areas in Reserves for Recreation should be retained wherever not required to be cleared for recreational use; retention of pockets of Local Natural Areas should be considered as part of passive recreational use of such reserves	Rationalisation (Strategies 5 and 6) is required to consider the potential effect on the natural environment.
	Where it is practicable to retain pockets of Local Natural Areas within a Local Centre Zone, this should be encouraged	See Strategy 10 .
4.4.4 – local open space; active recreation	Upgrade recreational facilities over time, in accordance with the Shire's long term financial plan	Funds leveraged from cash-in-lieu and the rationalisation of underperforming POS can only be used for making improvements to the POS network.
	In structure planning for the balance of future residential land in Helena Valley, south of	Strategy 12 defers to the Foothills Growth Strategy for implementation of POS around Helena River and Bush

Section of LPS	Strategy	Effect of amendment
	the Helena River, investigate the possibility of securing a site for an oval and/or other recreational facilities to provide for the population of Helena Valley south of the river	Forever sites.
	Monitor supply, condition and usage of and demand for recreational facilities on an ongoing basis to inform future decisions on provision of recreational facilities	See assessment of the Recreation Facilities Informing Strategy, below.
4.4.5 – local open space; passive recreation	<p>Review and, as appropriate, revise the Shire's Public Open Space Strategy as a matter of priority in order to:</p> <ul style="list-style-type: none"> - provide guidance on the provision of Public Open Space within new land identified in Local Planning Scheme No. 4 or this Local Planning Strategy for residential or rural residential subdivision - ensure consistency with the recommendations of this Local Planning Strategy, including those relating to the Local Biodiversity Strategy, structure planning and bushfire management 	<p>This amendment constitutes the review of the 2001 POS Strategy.</p> <p>Strategies 1 and B-F guide POS allocation in rural residential subdivisions.</p> <p>The amendment text states that:</p> <p>“...for those new growth areas identified by the Local Planning Strategy or for contiguous properties with subdivision potential where a structure plan is required, it is considered that existing provisions within the planning framework contain sufficient provision for the orderly and proper planning of POS. Therefore, limited new strategies are required in this”</p> <p>This table contains an assessment of LPS provisions relative to proposed POS strategies to ensure consistency.</p> <p>Strategy 9 intends to elevate bushfire risk management as part of POS assessments and existing planning instruments are considered sufficient to address POS design at structure plan stage (see above).</p> <p>See assessment of section 4.2.2, above.</p>

Section of LPS	Strategy	Effect of amendment
	- consider the ongoing role, purpose, and upgrading and maintenance requirements of existing local open space.	
	Provide new footpaths and walk trails to provide access to existing Public Open Space where existing access is inadequate	Refer to Strategy 11 .
4.6.5 – walking and cycling	Emphasise and better accommodate pedestrian and cyclist movement throughout the Shire generally and in and around commercial areas particularly	See above.
5.1 – bushfire hazard	Adopt a position that the Shire values, and places strong emphasis on, the protection of vegetation for environmental and aesthetic reasons, but where there is a conflict between vegetation protection and bushfire safety, Council will make decisions having regard to bushfire safety objectives	Strategy 9 elevates the consideration of bushfire risk relative to the design, ongoing management of and access in and around POS.
	Seek to ensure compliance with the <i>Planning for Bush Fire Protection Guidelines</i> , as current at any point in time, or any successor document	See assessment below.
5.2.13 – Sawyers Valley	Investigate and support MRS Urban zoning over primarily cleared or farmed land between Pearce Street and Cole Road to facilitate residential expansion (R5 and R2.5), subject to adequate setback from Extreme bushfire hazard area, retention of Local Natural Areas in Public Open Space and adequate on-site effluent disposal capacity	Refer to MRS amendment 1358/57.
5.2.14 – Mount Helena	Investigate potential for residential expansion on land southeast of the Mount Helena local centre...but excluding land which is primarily uncleared or unsuitable for effluent disposal.	Refer to assessment of Structure Plan No. 77.

Section of LPS	Strategy	Effect of amendment
	Support residential development, at R5 and/or R2.5 density, over primarily cleared parts of this area...subject to...appropriate integrated subdivision design across the area to retain Local Natural Areas in Public Open Space (POS) as far as practicable	
5.3 – rural residential and rural small holdings	Investigate potential Rural Residential zoning of an area of land between Old Northam Road and Tear Street, zoned Rural Small Holdings 20, subject to watercourse protection and revegetation within Public Open Space, demonstration of adequate on-site effluent disposal capability, and retention/protection of Local Natural Areas	The purpose of this excerpt is to indicate that the Commission supports the investigation of POS in rural-zoned areas (consistent with Strategy 1).



Mundaring Recreation Plan



Although not a planning instrument, it is prudent to consider the Council-endorsed RFIS as part of the Shire's long-term direction for POS.

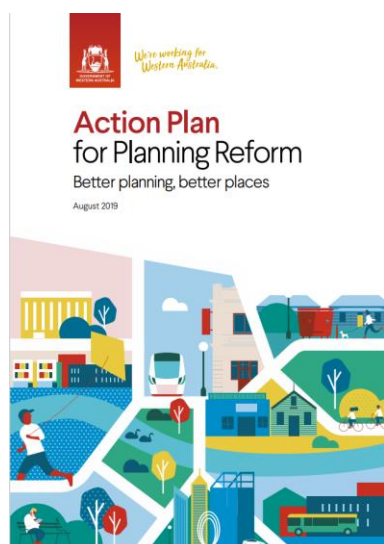
The table below, sets out how the proposed amendment provides a response to the recreational challenges and opportunities identified by the RFIS:

No.	Challenge/Opportunity	Draft amendment response	Strategy no.
1	Focus on community sporting hubs in each town	Reinforces that planning for POS should be a key focus area when new and existing precinct plans are considered.	10 & 12
2	Provision over a large geographical area	Recognises that the current extent of POS in the Shire will be difficult to sustain under contemporary requirements and expectations. Advocates rationalisation of underperforming POS.	5
3	Limited financial resources	Prioritises POS as cash-in-lieu. Elevates management using the full range of resources available.	1 & 9
4	Need for intra-regional transport solutions	Outside of the scope of the strategy. However, the Foothills Growth Strategy makes provision for connection to district ovals/intra-regional transport networks.	12
5	High facility standards and community expectations	Funds leveraged from rationalisation of underperforming POS and cash-in-lieu would be	1, 5 & 6

No.	Challenge/Opportunity	Draft amendment response	Strategy no.
		directed to making targeted improvements to the POS network.	
6	Ageing built infrastructure	As above	As above.
7	Need for cooperation for the shared use of facilities.	The Foothills Growth Strategy and LPS already identify a preference for the co-location of recreational facilities. No new strategies are required in this regard.	n/a
8	Necessity for strategic resource allocation	Refer to '5' above	1 & 5
9	Sustainability of facilities, clubs and programs	Refer to '5' above	1 & 5
10	Significant bushfire risk	Elevates the principle of bushfire safety and accessibility in the management of POS	9
11	Need for a coordinated and supported approach to funding	Refer to '5' above	1, 5 & 9
12	Necessity for good governance	The main report identifies certain administrative changes necessary to implement the proposed POS strategies.	n/a
13	The need to cater for emerging activities	The proposed amendment text (section 3.4.2) recognises that emergent trends need to be considered when determining the allocation of POS.	n/a
14	The need to provide for a diverse population	Refer to '13' above.	n/a
15	Balancing the needs of people in different stages of life	Refer to '13' above.	n/a
16	Need to consider life-cycle costing and asset management	<p>The sustainable management of POS is a focus of this proposed amendment.</p> <p>Responses are embedded in those strategies related to optimising the performance of the existing POS network.</p>	1, 3, 4, 5, 8 & 9
17	Health issues created by physical inactivity	<p>Optimise the quality (patronage) of POS to encourage physical activity in the Shire.</p> <p>It should be noted, however, that despite the ample supply of POS in the Shire, physical inactivity is still a local health issue.</p>	11
18	Balancing the needs of the informal recreational	Calibrate the Shire's POS to meet needs.	3, 6 and A

No.	Challenge/Opportunity	Draft amendment response	Strategy no.
	activities and competitive sports		
19	Balancing the needs of the local community and elite sport	Refer to '18' above.	n/a
20	Information collation and transfer	This report foreshadows that proper implementation of POS strategies will require modification to administrative processes.	n/a
21	Technology and innovation advances	Opportunities for technological advances to inform the amendment were considered (e.g. Big Data analytics), but are cost-prohibitive at this stage.	n/a
22	Volunteer management and support	Refer to '3' above	n/a
23	Projected population growth	<p>Sufficient guidance already exists for POS allocation and design in growth areas foreshadowed by the LPS. Therefore, no additional strategies are required in this regard.</p> <p>Make provision for the numerous, highly fragmented properties throughout the Shire with residual subdivision potential (i.e. that which existed prior to LPS4).</p>	4, B-F
24	Understanding provision levels in neighbouring regions.	This report contains administrative changes to enhance the quality of information provided at planning stages to determine recreational needs.	n/a

Action Plan for Planning Reform



The Commission recognises that:

...over time, the planning system has become more complex, increasingly legalistic and less responsive.

To respond to these challenges, the Action Plan contains three goals and 19 reform initiatives that will be applied to the planning system, including instruments such as local planning strategies for which the WAPC is ultimately responsible for approving.

Therefore, it is important to demonstrate how the proposed amendment aligns with this established long-term planning direction (see table, below).

No.	Goal	Relevant initiatives	Draft amendment response
1	Planning creates great places for people	Collaborative planning delivers district-level priorities	Prepared in consultation with the Commission and will be advertised subsequent to certification.
		Good design is required and design excellence encouraged	Reinforces the Design WA suite of policies as responsible for detailed POS design outcomes and intends to optimise the use of POS.
2	Planning is easier to understand and navigate	Planning is strategically-led	Reinforces the local strategic planning framework and implements/is consistent with the state planning framework. Provides line-of-sight to state, regional and sub-regional strategies.

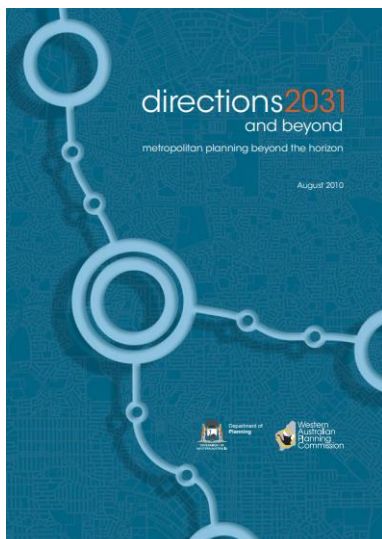
			Is a concise document, written in plain English
		Engagement processes are consistent and effective.	Follows the engagement processes set out in the Regulations.
		Local planning frameworks are more legible.	See above
3	Planning systems are consistent and efficient	Pre-lodgement advice facilitates better outcomes	The Shire liased with senior DPLH officers on multiple occasions during preparation of the amendment.

2. Application of State/Regional Policy

The following section assesses the proposed amendment's compliance with various elements of the Commission's suite of state/regional policies and strategies:

Strategies/Guidelines/Position Statement	SPPs	DCPs (operational policies)
Directions 2031	SPP 2: Environment and Natural Resource Policy	DCP 1.1: Subdivision of Land – General Principles
Perth and Peel @ 3.5 Million	SPP 2.5: Rural Planning	DCP 2.3: Public Open Space in Residential Areas
North East Sub-Regional Planning Framework	SPP 2.8: Bushland Policy for the Metropolitan Region	DCP 3.4: Subdivision of Rural Land
Guidelines for Planning in Rural Areas	SPP 2.9: Water Resources	Liveable Neighbourhoods (2009)
Guidelines for Planning in Bushfire Prone Areas	SPP 3: Urban Growth and Settlement	DCP 4.1: Industrial Subdivision
Better Urban Water Management	SPP 3.6: Development Contributions for Infrastructure	
Position Statement: Expenditure of Cash-in-Lieu of Public Open Space	SPP 3.7: Planning in Bushfire Prone Areas	
Visual Landscape Planning in Western Australia		

Directions 2031



Directions 2031 is:

...a high level spatial framework and strategic plan that establishes a vision for future growth of the metropolitan Perth and Peel region [which] replaces all previous metropolitan strategic plans for the metropolitan Perth and Peel region and supersedes the draft Network City policy.

...

Directions 2031 encourages local government to institute public open space strategies in order to:

- *strategically guide the development of a system of diverse and well-distributed public open spaces;*
- *ensure adequate provision of regional and district active recreation sites;*
- *incorporate protection of the natural environment and water management concepts into the development of public open space; and*
- *encourage walking, cycling and sports as part of the overall community health picture.*

As stated in the excerpt, the State encourages local governments to prepare POS strategies. More recent Departmental advice is that stand-alone POS strategies should no longer form part of the local planning framework. Instead, POS strategies should be entered directly into local planning strategies.

The proposed amendment is consistent with this objective.

Relative to the first bullet point (above), it is considered that land for a “diverse and well-distributed” public open space system has been substantially established in the Shire or already is/will be set out in structure plan areas using the guidance provided under Liveable Neighbourhoods/its successor.

Insofar as the the amendment makes provision for better utilisation of the POS network and fulfilment of partially completed linkages, it is consistent with this point.

Regarding the second point, the RFIS adopted by Council at its meeting of 9 July 2019 (**C4.07.19**) – see above - ensures adequate provision of regional and district active recreation sites:

The purpose of the Recreation Plan is to ensure the Shire's capital assets meet current and future recreation needs of the Shire of Mundaring community.

It is not the intention of the amendment to duplicate any of the needs analyses undertaken as part of the RFIS. Rather, it draws upon this work which was:

...developed with extensive public consultation...The plan considers societal trends, changing community needs, changes in demographics, rising customer expectations and an increasing regulatory environment.

As stated in the RFIS:

One of the key challenges facing the Shire is the projected population growth over the next decade. This will primarily be driven by the proposed North Stoneville development and infill within the Helena Valley.

Specific facilities advocated by the RFIS in these localities include:

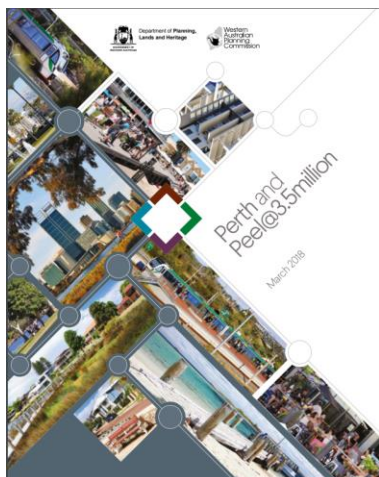
- a new senior sized oval in the proposed North Stoneville Development and new senior and junior sized ovals in Helena Valley; and
- North Stoneville Community Centre / Clubrooms oval in the proposed North Stoneville Development: a new Community Centre (neighbourhood level) and clubrooms in one facility adjacent to the new oval.

In this regard, Structure Plan 34 (North Stoneville Townsite – yet to be determined) and the adopted Foothills Growth Strategy make provision for POS in both of these locations.

Regarding the objective to “*incorporate protection of the natural environment and water management concepts into the development of public open space*”, these will be achieved via **Strategy 7** and by continued implementation of the “conservation” category of POS under the Shire’s LPS4 and assessing planning matters in accordance with Liveable Neighbourhoods’ and Better Urban Water Management, as is standard practice.

Strategy 11 (refer to amendment text) makes specific provision for “encouraging walking, cycling and sports.”

Perth and Peel @ 3.5 Million



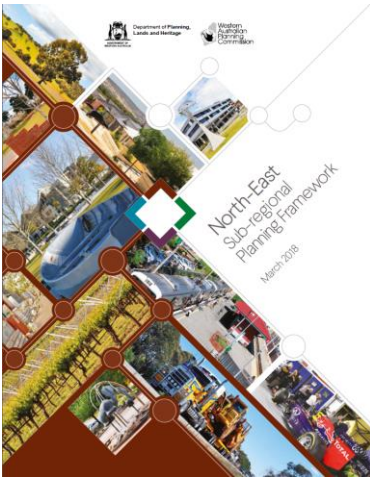
“Perth and Peel @ 3.5 Million...builds on the vision laid down in Directions 2031 and Beyond and provides a link across the four sub-regional land use planning and infrastructure frameworks that define the Perth and Peel spatial plan for the next 30 years.”

The table below, expresses how the proposed amendment intends to draw down high-level planning principles and implement them at a local level:

Section	Provision	Proposed implementation
3.1 – Beyond Directions 2031	...more than 358,000 hectares of land across Perth and Peel is reserved as parks, recreational/ regional open space, Bush Forever sites or State forest under the Metropolitan Region Scheme and where possible, these areas need to be protected and enhanced.	Acknowledges that MRS reserves are an important piece of the Shire’s overall recreation/conservation picture and intends to have Shire-managed MRS reserves recognised as POS when assessing the availability of POS in the assessment/determination of planning matters. See Strategy 8 .
4.4 – urban consolidation principles	Preserve, enhance and consolidate the green network of: <ul style="list-style-type: none"> • Parks; • Rivers; • sport/ recreation areas; • facilities for active open space; • conservation and biodiversity areas; and • areas with a high level of tree canopy coverage, considered important for the health and wellbeing of the community. 	Strategy 7 intends to limit public access to POS where the preservation and enhancement of environmental qualities of the site warrants it. Via strategies for cash-in-lieu (Strategy 1), rationalisation (Strategy 5) and connection of incomplete linkages (Strategies A-F), the amendment intends to further enhance and consolidate the Shire’s supply of POS.

Section	Provision	Proposed implementation
	Avoid, protect and mitigate environmental attributes and promote development that contributes to maintaining air quality and minimises the risk of inundation from sea-level rise, flooding, storm surge events and bushfire damage .	The creation and maintenance of POS has an attendant bushfire risk. Refer to assessment of State Planning Policy 3.7: Planning in Bushfire Prone Areas, below and main report, for further details.
8 - Environment and Landscape	A key challenge in delivering a city of 3.5 million people will be to conserve the natural environment and associated biodiversity	Refer to 4.4, above.
8.1 – Regional Open Space	North-East sub-region: More than 80,000 hectares or 40 per cent of the sub-region is protected either as parks and recreation or as State forest reservations under the Metropolitan Region Scheme.	The Shire contains approximately 27,000 hectares of the region's total 80,000 hectares of state reserve (34%). The amendment does not advocate a reduction to this figure and intends to recognise these reserves as important recreational and conservation components.
8.6 – water resources	...surface water sources are still available and valuable and a significant portion of land is reserved in the Metropolitan Region Scheme to protect surface water catchments from inappropriate development.	The amendment does not propose any changes to the Mundaring or Helena catchments.
Implementation	...local governments play a key role in implementing the proposals described in the frameworks.	Noted.

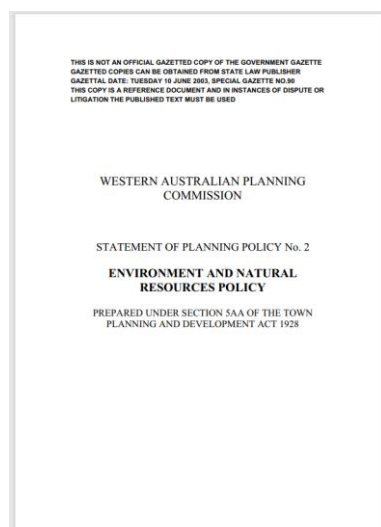
North-East Sub-Regional Planning Framework



There are no 'Open Space investigation' areas or specific provisions for local POS strategies identified for the Shire in the North-East Sub-Regional Planning Framework.

Nevertheless, the proposed amendment supports the North-East Sub-Regional Planning Framework insofar as it reflects the 'Open Space' network shown in the spatial plan.

State Planning Policy 2: Environment and Natural Resource Policy



The key to sustainability in the planning sector is integrating ecological, economic and social considerations into decision-making. This policy sets out the key principles of how this can be done with environment and natural resource issues.

The table below contains an assessment of how the amendment's strategies correspond to the provisions of SPP 2.

Section	Provision	Proposed Implementation
5.1 – General measures	Planning strategies, schemes and decision-making should: <ul style="list-style-type: none">• avoid development that may result in unacceptable environmental damage	<p>Strategy 7 makes specific provision for environmental protection. This would augment existing provisions in LPS4 – namely, provisions for a “conservation” class of POS.</p> <p>POS rationalisation may, in certain cases, result in vegetation modification. However, this would need to be considered against the potential benefits conferred by rationalisation.</p>
	<ul style="list-style-type: none">• Actively seek opportunities for improved environmental outcomes including support for development which provides for environmental restoration or enhancement.• Support conservation, protection and management of native remnant vegetation where possible, to enhance soil and land quality, water quality, biodiversity, fauna habitat,	<p>The intent behind strategies 1, 5, 7, 12 and B-F is to establish land and cash-in-lieu to improve both recreational and environmental outcomes.</p> <p>Strategy 7 in particular seeks to limit public access to reserves where their environmental qualities warrant specific protection.</p> <p>The amendment text reinforces the important role that custodianship of</p>

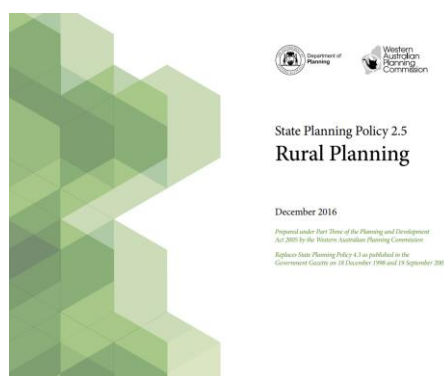
Section	Provision	Proposed Implementation
	<p>landscape, amenity values and ecosystem function.</p> <ul style="list-style-type: none"> Consider alternatives to land acquisition for conservation and landscape protection where limited or no public access is required. 	<p>LNA on private property has in protecting the Shire's biodiversity.</p>
	<ul style="list-style-type: none"> Protect significant natural, indigenous and cultural features, including sites and features significant as habitats and for their floral, cultural, built, archaeological, ethnographic, geological, geomorphological, visual or wilderness values. 	<p>Strategy 3 makes provision the protection of historical/cultural features.</p> <p>Normally, these features are identified early in the planning process by an applicant/DPLH (e.g. rezoning/structure planning), but there may be circumstances (e.g. Chidlow army camp – Structure Plan 69) where this proposed strategy would provide useful complementary guidance.</p>
	<ul style="list-style-type: none"> Consider any relevant, accredited Natural Resource Management Regional Strategy, or catchment management strategies prepared by catchment groups and endorsed by State government agencies, with a view to integrating implementation of appropriate and relevant parts through town planning schemes and assessment of developments. 	<p>The Shire's future Watercourse Hierarchy Strategy is likely to be informed by contemporary catchment management strategies.</p> <p>In turn – and if within the recommendations of the Watercourse Hierarchy Strategy – the POS strategies in the LPS will be updated accordingly.</p>
5.2 – Water resources	<p>Planning strategies, schemes and decision making should:</p> <ul style="list-style-type: none"> Consider mechanisms to protect, manage, conserve and enhance...waterways 	<p>See above.</p>
	<ul style="list-style-type: none"> Ensure the provision of adequate setbacks between development and the foreshores of wetlands (and) waterways...in order to maintain or improve the ecological and physical function of water bodies. 	<p>As explained in the assessment against Development Control Policy 2.3: Public Open Space in Residential Areas (below and in the main report), watercourse setbacks (reserve widths) are normally determined by biophysical assessment at subdivision/structure plan stage.</p>

Section	Provision	Proposed Implementation
5.3 – Air quality	<p>Planning strategies, schemes and decision-making should:</p> <ul style="list-style-type: none"> Promote urban development patterns, densities and form that support reduced travel demand, increased availability and access to public transport and that encourage walking and cycling. 	Strategy 11 supports integrating POS networks with footpaths, cycle paths and public/quasi public spaces.
5.4 – Soil and land quality	<p>Planning strategies, schemes and decision-making should:</p> <ul style="list-style-type: none"> Recognise and consider land that is degraded or...has the potential to become so, and facilitate its rehabilitation or remediation for appropriate future use. 	Refer to “proposed implementation” column of 5.1, above.
5.5 - Biodiversity	<p>Planning strategies, schemes and decision-making should:</p> <ul style="list-style-type: none"> consider mechanisms to protect areas of high biodiversity and/or conservation value, including land containing Threatened Flora or Threatened Ecological Communities (CALM database) or that which is habitat to Threatened Fauna 	Refer to “proposed implementation” column of 5.1, above.
	<ul style="list-style-type: none"> seek to avoid or minimise any adverse impacts, directly or indirectly, on areas of high biodiversity or conservation value as a result of changes in land use or development. 	Existing provisions in the planning framework which are used at operational levels e.g. LPS4 and Liveable Neighbourhoods are currently sufficient for the identification and protection of areas containing high biodiversity and conservation value.
	<ul style="list-style-type: none"> safeguard and enhance linkages between terrestrial and aquatic habitats which have become isolated, including the re-establishment of habitat corridors. 	<p>Strategies B-F carried over from the 2001 POS Strategy intend to fulfill partially completed POS networks, some of which provide terrestrial/aquatic linkages.</p> <p>Provision is also made to prioritise the creation of POS as land where it would fulfil/augment strategic linkages (see strategy 2)</p>

Section	Provision	Proposed Implementation
		Additionally, POS rationalisation (Strategy 6) provides means for the safeguarding of important environmental values.
	<ul style="list-style-type: none"> Assist the return of areas of high biodiversity conservation value to the public estate or otherwise ensure the protection of high biodiversity conservation values through mechanisms including planning controls or conservation covenants. 	Refer to “proposed implementation” of 5.1, above.
	<ul style="list-style-type: none"> Support the use of management plans to protect areas of high biodiversity conservation value in the long term. 	Refer to “proposed implementation” of 5.1, above.
5.9 - Landscapes	<p>There is an increasing appreciation and valuing of natural landscapes by the community.</p> <p>These landscapes provide opportunities for recreation and tourism and fulfil a psychological need in providing a contrast to the urban environments in which the majority of Australians live.</p> <p>It is recognised that landscapes change in response to demands for primary products, recreation and tourism as well as for rural living. Furthermore, the values of the community with regard to landscapes also change over time.</p> <p>Accordingly, as the State grows, it will be increasingly important to ensure that those landscapes that are valued by the community are protected.</p>	

Section	Provision	Proposed Implementation
	<p>Planning strategies, schemes and decision-making should:</p> <ul style="list-style-type: none"> Identify and safeguard landscapes with high geological, geomorphological or ecological values, as well as those of aesthetic, cultural or historical value to the community, and encourage the restoration of those that are degraded. 	<p>The LPS already provides for the protection of geo-heritage sites (section 4.1.1).</p> <p>Strategies 1, 2, 3 and 7 are intended to enhance/protect ecological and historical/cultural values.</p>
5.10 – Greenhouse gas emissions and energy efficiency	<p>Planning strategies, schemes and decision making should:</p> <ul style="list-style-type: none"> Support the retention of existing vegetation and revegetation in subdivision and development proposals. 	<p>Structure planning and subdivision are likely to be the two most common processes by which individual POS strategies are implemented.</p> <p>Existing vegetation protection/revegetation provisions are intended to be supported and augmented by this amendment e.g. strategy 7 and A-F. Specifically, the objective in A to “protect and enhance important environmental features and linkages.”</p>

State Planning Policy 2.5: Rural Planning



This policy applies in the following areas, where:

- Land is zoned for rural or agricultural purposes; and
- Land is identified or proposed for rural living

Two of the policy's objectives are to:

1. promote sustainable settlement in, and adjacent to, existing urban areas; and
2. protect and sustainably manage environmental, landscape and water resource assets.

As set out in Perth and Peel @ 3.5 Million and Directions 2031, POS is a vital component of sustainable development. It therefore follows that “sustainable settlement in and adjacent to existing urban areas” would reasonably include areas for POS.

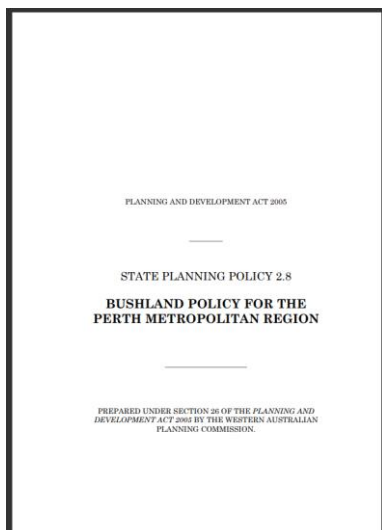
The amendment's response to specific policy measures is provided for in the table below:

Section	Provision	Proposed Implementation
5.1 – Protection of Rural Land and Rural Land Uses	The WAPC will seek to protect rural land as a State resource by: ensuring retention and protection of rural land for biodiversity protection, natural resource management and protection of valued landscapes and views.	POS is one means by which biodiversity and landscapes in rural areas may be protected.
5.3 – Rural living	State Planning Policy 3 Urban Growth and Settlement provides strategic direction for settlement planning in Western Australia and specific guidance in relation to establishing rural living estates or areas where rural living is to be developed.	This SPP calls upon the SPP for Urban Growth and Settlement to guide planning in rural living areas. SPP 3: Urban Growth and Settlement makes provision for POS. Therefore, it follows that POS in rural living areas is a desired outcome.
	The following policy measures apply in regard to decision-making for rural living proposals:	The policy provision states that rural living proposals (which includes a subdivision application) should be in proximity to places for recreation.

Section	Provision	Proposed Implementation
	<ul style="list-style-type: none"> the precinct has reasonable access to community facilities, particularly education, health and recreation 	<p>The designation of POS in rural areas is consistent with this objective.</p> <p>Taking an opposite approach, it would be remiss of a local planning strategy if it did <u>not</u> make provision for recreation spaces in rural living areas.</p>
	<ul style="list-style-type: none"> the proposal demonstrates and will achieve improved environmental and landscape outcomes and a reduction in nutrient export in the context of the soil and total water management cycle, which may include rehabilitation as appropriate 	<p>Two of the key functions of POS include improving and protecting the natural environment.</p> <p>Where it is designated around watercourses, it has the capacity to reduce nutrient export and provide space for degraded land to be rehabilitated.</p> <p>Cash-in-lieu of land can also be put to these purposes i.e. leveraged funds must be used to make improvements to the existing POS network.</p> <p>Without support for the designation of POS in rural areas, achieving these objectives would be hindered.</p>
	<ul style="list-style-type: none"> bushfire risk and natural hazards can be minimised and managed in accordance with State policy, without adversely affecting the natural environment. <p>Proposals in areas of extreme bushfire risk will not be supported</p>	<p>Arguably, all bushfire risk management activities will adversely impact the environment to some degree e.g. fuel load reduction and construction of accesses.</p> <p>Therefore, it is not possible to strictly comply with this policy provision.</p> <p>However, the amendment's overarching objective - to optimise the use and management of POS (including that already established in rural areas) – and the related strategies would support the provision in the adjacent column.</p>
5.5 - Regional variation, economic opportunities	<p>WAPC policy is to:</p> <ul style="list-style-type: none"> continue to promote rural zones in schemes as flexible zones 	See above.

Section	Provision	Proposed Implementation
and regional development	that cater for a wide range of land uses that may support...environmental protection and cultural pursuits.	
5.10 – Managing and improving environmental and landscape attributes	Environmental and landscape attributes will be managed and improved by: <ul style="list-style-type: none"> supporting and promoting private conservation areas within Western Australia in addition to State and local government conservation reserves 	Before supporting the allocation of POS as land, Strategy 3 requires consideration of whether land/management responsibilities could be suitably protected/undertaken on private property.
	<ul style="list-style-type: none"> supporting the establishment of environmental corridors in strategies and schemes, including connection of State and local reserves and waterways and wetlands within private conservation areas. 	See above.
	<ul style="list-style-type: none"> considering future ownership and management arrangements prior to the zoning of land for conservation purposes 	See above
	<ul style="list-style-type: none"> supporting the inclusion into strategies and schemes of provisions that promote protection of valued landscape and views, as required 	In the absence of Strategies 1, 2, 7 and 12 , supporting the designation of POS in rural-zoned areas and their landscapes/views would not be possible
	<ul style="list-style-type: none"> making planning decisions that support the protection of water resources and their dependent environments in order to maintain or improve water quality. 	See above.
6.2 – sub-regional and local strategic planning for rural land	Sub-regional and local planning strategies should: <ul style="list-style-type: none"> only identify rural land for conversion to other land uses when consistent with the objectives of this policy 	Conversion of some rural land to POS is considered consistent with this SPP.
6.3 – rural land in local planning schemes	When local planning schemes are prepared or reviewed, planning decision-makers shall: <ul style="list-style-type: none"> in rural zones, limit the introduction of land uses that may constrain existing or potential future rural land uses; 	POS is compatible with most rural land uses.

State Planning Policy 2.8: Bushland Policy for the Metropolitan Region



The purpose of SPP 2.8 is to:

“...ensure bushland protection and management issues in the Perth Metropolitan Region are appropriately addressed and integrated with broader land use planning and decision-making. This will secure long-term protection of biodiversity and associated environmental values.”

In relation to POS, the SPP notes:

“...bushland plays a crucial role in meeting a variety of environmental, social and economic needs (sometimes referred to as ecosystem services), such as...visual amenity and areas for walking and informal nature-based **recreation** and education. Bushland is therefore an essential part of an area’s...sustainability outcomes.”

Regarding POS strategies in local planning strategies, it is the intention of the SPP to:

“...support(...) the preparation of local bushland protection strategies by all local governments in the Perth Metropolitan Region. Bushland is an important component of biodiversity and therefore local bushland protection strategies should form part of a wider **local biodiversity strategy**, or similar, where possible...Local bushland protection strategies, biodiversity strategies or similar, should form part of or be set in the context of **local or regional planning strategies and wider social and economic considerations**.”

The SPP primarily concerns itself with the protection of Bush Forever areas. Section 2.2.4.3 of the Shire’s LPS addresses how these sites should be protected. Therefore, the proposed amendment does not make any further provisions in this regard, with the exception of **Strategy 4** which reinforces the POS strategies of the Foothills Growth Strategy. The Foothills Growth Strategy makes provision for the protection of the Bush Forever sites.

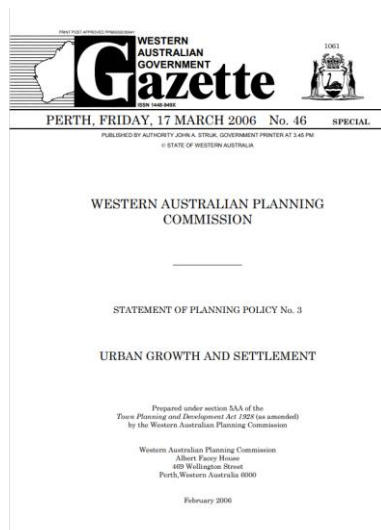
Additionally, the Shire’s Local Biodiversity Strategy review is slated for completion at the end of the 2021 financial year. This review is likely to consider the categorisation of bushland on POS.

Nevertheless, the POS strategies contained in this amendment have been designed to correlate with policy provisions in SPP 2.8, as follows:

Section	Provision	Proposed Implementation
4 – Policy Objectives	seek to protect and manage significant bushland recommended for protection and management for conservation purposes through a range of implementation mechanisms and as a collective and shared responsibility and general duty of care on the part of government, landowners and the community	<p>The main report notes that POS is not a panacea of environmental protection and that bushland protection and management is a collective responsibility.</p> <p>Bushland protection controls are intended to be enhanced by Strategy 7 and B-F and prudential management (including POS improvements) bolstered by Strategies 1-6 and 8-13.</p>
5.2 – Local Bushland	<p>Local government should (i) Seek to prepare a local bushland protection strategy, which should:</p> <p>(a) be part of a wider local biodiversity strategy...or similar, where possible.</p> <p>(b) be a component of a wider local planning strategy, where possible, and as part of a review of a local government town planning scheme, or as an independent strategy where there are significant issues and pressures relevant to the protection of local bushland, while taking into consideration the broader planning framework</p> <p>(c) be based on metropolitan-wide guidelines endorsed by the WAPC</p> <p>(d) identify, or establish processes to identify significant bushland sites for protection and management based on environmental, social and economic criteria...site identification should utilise structure planning and rezoning processes</p> <p>(e) identify decision-making processes and include an</p>	<p>The current LNA provisions in LPS4 arise from the Shire's Local Biodiversity Strategy which is scheduled to be reviewed.</p> <p>These LNA provisions are currently used to inform decision making related to bushland at structure planning and rezoning stages. For example, the following excerpt from the LPS states:</p> <p>“Larger parcels of Local Natural Areas should be retained...in Public Open Space; retention of pockets of Local Natural Areas should be considered as part of passive recreational use of such Public Open Space.”</p> <p>Notwithstanding this, the amendment contains provisions with implications for bushland. Therefore, the provisions of this SPP are appropriate to consider.</p> <p>The adjacent provisions advocate preparation of a separate bushland strategy. However, this is no longer aligned with contemporary planning practice, which requires strategies to be integrated into local planning strategies.</p> <p>The amendment identifies that a substantial portion of the Shire's</p>

Section	Provision	Proposed Implementation
	<p>implementation strategy...</p> <p>(f) be in consultation with affected landowners, the broader community, the WAPC and other relevant government agencies</p> <p>(g) exclude the Conservation Commission of WA managed conservation estate and parks and recreation reserves in the Metropolitan Region Scheme...</p> <p>(h) be formally considered and endorsed by council and the WAPC, with particular reference to the policy measures listed above</p>	<p>bushland is already protected in reserve or as LNA on private properties.</p> <p>Given the existing provisions for bushland protection and, as a result of increased management responsibilities and requirements across the Shire's reserved land, this amendment focusses instead on reconciling management responsibilities with the need to provide spaces for recreation and conservation.</p> <p>Should this strategy be certified, it will be advertised for public comment.</p>
6 - Implementation	<p>The State Government will provide support to local governments in the preparation of strategies, schemes, policies and plans to address the issues raised in this policy.</p>	<p>Preliminary advice has been sought from DPLH regarding these strategies.</p> <p>No concerns were raised regarding the implementation of this SPP.</p>

State Planning Policy 3: Urban Growth and Settlement



SPP 3 relates to planning in residential and rural living zones (refer to provisions of SPP 2.5).

The following table describes how the principles and policies of SPP 3 have been incorporated into the LPS amendment:

Section	Provision	Proposed Implementation
2 – Introduction and Background	The trend is to...revitalise and enhance neighbourhoods in existing urban areas...conserve water and other natural resources, and provide for wider social interaction and opportunity.	<p>The amendment intends to optimise the use and management POS through a number of mechanisms, including:</p> <ul style="list-style-type: none"> • performance assessment; • rationalisation; • completing (currently) disconnected POS linkages; and • enhancing current management practices. <p>It is anticipated that, working in unison, these strategies will enhance existing neighbourhoods, better conserve water/natural resources and provide for better utilisation of spaces which, in turn, would enhance social interaction.</p>
4 – Objectives of the Policy	To promote a sustainable and well planned pattern of settlement across the State, with sufficient and suitable land to provide for a wide variety of...recreation facilities and open space .	Strategy 3, 5 and 6 , in particular, intends to calibrate the Shire's supply of POS to the community's needs.

Section	Provision	Proposed Implementation
5.1 - Creating Sustainable Communities	sufficient and suitable serviced land in the right locations for...recreational and other purposes...	See above.
	proper consideration of the environment, recognising the need to restore and enhance as well as protect biodiversity...	Existing strategies in the LPS for placing 'Conservation' category LNA in POS would be supported by the amendment e.g. Strategy 7 .
	a focus on building partnerships between State and local government, service providers, industry groups, developers, businesses and the community in the planning and design of cities, towns and rural settlements.	<p>The Shire currently manages around 1,090 hectares of land reserved for Parks and Recreation under the MRS.</p> <p>The LPS amendment aims to have this partnership between the Shire and state government more formally recognised by calculating state reserve managed by the Shire as 'local' POS for the purposes of planning assessment (Strategy 8).</p> <p>Provision is also made to leverage resources to manage POS which may include, for example, expanded support for volunteer groups (Strategy 9).</p>
5.2 – Managing Urban Growth and Settlement Across Western Australia	<p>Local planning strategies are the main framework for planning at the local level enabling local government to plan ahead.</p> <p>They express the strategic vision, policies and proposals of the local government and reflect local needs and aspirations.</p> <p>They are also the key instrument for translating State and regional plans and policies to the local level...</p>	<p>This report identifies how the amendment translates the state planning framework into Shire plans for POS and responds to identified needs.</p> <p>Advertising required under the Regulations would further reflect local needs and aspirations so that they may be considered prior to formalisation of the amendment.</p>
5.3 – Managing Urban Growth in Metropolitan Perth	Future metropolitan growth will be planned and managed in accordance with Network city.	Network City has since been replaced by Perth and Peel @ 3.5 Million and the sub-regional planning frameworks.
5.4 – Planning for Liveable Neighbourhoods	The Commission's Liveable Neighbourhoods policy intends that the neighbourhood should be the basic building block for urban development	An assessment of how the amendment aligns with Liveable Neighbourhoods is provided below.

Section	Provision	Proposed Implementation
5.5 – Coordination of Services and Infrastructure	Planning for new growth and settlements should be co-ordinated with the cost-efficient provision of...open space...and recreational facilities.	<p>This amendment to the LPS intends to complete disconnected POS links established under former town planning schemes and the 2001 POS Strategy.</p> <p>Enhancing the cost-efficiency of POS provision is a principle embedded in Strategies 5, 6, 8 and 9.</p>
5.6 – Managing Rural-Residential Growth	There is a need...to locate and design rural-residential settlements in a sustainable way which is integrated with the overall pattern of settlement.	<p>The allocation of POS in rural-residential settlements provides integration with the established pattern of settlement.</p> <p>Refer also to the assessment of SPP 2.5.</p>
6 - Implementation	Implementation of this policy will be through...local planning strategies... State agencies and local government will need to take into account this policy to ensure integrated decision making in planning for urban growth and settlement.	As set out above, provisions of this policy have been considered and implemented as part of the amendment.

State Planning Policy 3.6: Development Contributions for Infrastructure



PLANNING AND DEVELOPMENT ACT 2005

STATE PLANNING POLICY 3.6
DEVELOPMENT CONTRIBUTIONS
FOR INFRASTRUCTURE

PREPARED UNDER SECTION 26 OF THE PLANNING AND
DEVELOPMENT ACT 2005 BY THE WESTERN AUSTRALIAN
PLANNING COMMISSION

The SPP relates to development contributions in new and established urban areas.

It is based on the principle that:

New urban development and redevelopment needs to ensure the cost efficient provision of infrastructure and facilities, such as...open space...and recreation facilities.

...

In Western Australia, development contributions for infrastructure have long been accepted as an essential part of the planning system. Land developers are responsible for the provision of standard infrastructure, including...public open space...which are necessary for the development.

...

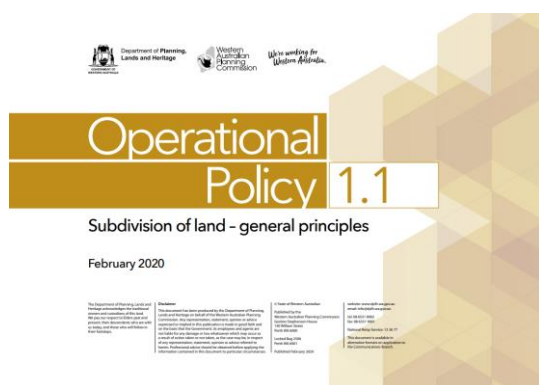
Development contribution plans will...need to identify growth trends based on service catchment areas, translate these trends into the infrastructure and facilities necessary to meet these increasing needs within the catchment, and allocate the costs of meeting these needs to existing residents and new residents proportional to their contribution to the need for the infrastructure and facilities.

Analysis has found that the Shire has a vast supply of POS (refer to main report), beyond what is considered 'standard' under the current planning framework.

Therefore, it is considered that a Development Contribution Plan – which is mainly used in circumstances where requirements above the 'standard' are being sought - is unnecessary since an amount above the standard already exists.

In any case, LPS4 does not currently contain provisions which would permit the preparation of a Development Contribution Plan for POS.

Development Control Policy 1.1: Subdivision of Land – General Principles



Sets out the general principles and procedures for the subdivision of land.

Several of its general objectives are broadly related to POS:

- “To ensure the subdivision pattern is responsive to the characteristics of the site, including environmental features...”
- “To promote a sense of place and conservation of places of historic cultural heritage significance.”
- “To facilitate development that achieves appropriate community standards of health, safety and amenity.”
- “To support the maintenance and enhancement of the urban tree canopy.”
- “To provide for the appropriate arrangements, where necessary for planning purposes, for the ceding or transfer of land.”

The following table identifies how provisions of DCP 1.1 are proposed to be implemented by the amendment.

Section	Provision	Proposed Implementation
3.3.5 – Site responsive design	All subdivisions should be designed so they...Have regard for the existing and proposed distribution of public open space in the immediate locality.	This amendment to the LPS intends to augment strategic POS networks and proposes to carry over selected strategies from the 2001 POS Strategy to ensure better continuity within the established POS network (Strategies 2 and B-F).
3.6 – Development Contributions	The WAPC may impose conditions requiring development contributions (including the ceding of land)... These contributions may be in the form of:... ceding of land for... public open space ...The scope and arrangements for development contributions that can be required as a condition of subdivision are set out in SPP 3.6	Strategies propose the ceding of land for POS (see above).However, there are currently no provisions for a Development Control Policy in LPS4.

Development Control Policy 2.3: Public Open Space in Residential Areas

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The basic component of this policy is the requirement that 10 percent of the gross subdivisible area of a conditional subdivision shall be given up free of cost by the subdivider for public open space.

And

*The Commission is aware of the continuing debate about the validity of certain aspects of this policy in the light of such matters as **restraints on local government expenditure (with consequent limiting effects upon its ability to develop and maintain open space)**...*

The amendment intends to create a clear line-of-sight between DCP 2.3 and its application within the Shire by applying the following principles and provisions:

Section	Provision	Proposed Implementation
3.1.5 – Policy Objectives & 4.3 – Cash-in-Lieu	The Commission may impose an open space condition where an application would create five lots or less where...similar proposals containing five lots or less would be likely to eventuate in the locality	<p>There are numerous properties in the Shire with subdivision potential of less than five lots. However, they are generally separate from one another (highly fragmented).</p> <p>Consequently, there are limited opportunities for their subdivision to establish contiguous 'networks' of POS.</p> <p>Nevertheless, their subdivision would, in time, give rise to population growth with attendant demand for POS across the Shire's extensive POS network.</p> <p>Therefore, in the interests of providing an appropriate quantity</p>

Section	Provision	Proposed Implementation
		and quality of POS in the Shire, Strategy 4 implements a requirement for POS to be ceded where five lots or less are being created.
3.3.2 – Regional Open Space	The Commission may accept that land reserved for Parks and Recreation under the Metropolitan Region Scheme or a regional planning scheme (excluding land dealt with as a foreshore reserve) may be included in the subdivider's 10 percent public open space contribution where it can be demonstrated to the satisfaction of the Commission and the local government that the subject land can be used for an appropriate local (as well as a regional) purpose.	<p>The Shire manages around 1,090 hectares of state reserve (land reserved for Parks and Recreation under the MRS) as well as vast areas of 'local' POS.</p> <p>Currently, Shire-managed state reserves are not recognised as local open space in planning assessments, despite sharing similar functions (refer to main report).</p> <p>Strategy 8 draws on the principles of DCP 2.3 (adjacent) to calculate state-reserves managed by the Shire as 'local' POS when assessing the availability of POS for a planning matter.</p> <p>This is:</p> <ul style="list-style-type: none"> • consistent with providing prudent management of current POS supply (refer to section 5.5 of SPP 3); and • considered a sensible approach for identifying which state reserves have a predominantly 'local' purpose i.e. Shire-managed MRS reserves are more likely to have a 'local' function as opposed to a reserve managed by a state agency which would normally have a function for the region. Importantly, this would not diminish their regional function and is, in practice, likely to bolster it.
4.1.2 – Vesting under the Town	Where land for public open space is subsequently vested in a local government, that land is to be used	To protect certain ecological features, Strategy 7 recommends limiting public access in certain

Section	Provision	Proposed Implementation
Planning and Development Act [sic.]	<p>only for public recreational purposes, and remain open to the general public at all times.</p> <p>The Commission will request the Department of Land Administration to ensure that this is done.</p> <p>However, the Commission recognises that there may be occasions where the use of some discretion in the operation of this policy is warranted in order to secure better land utilisation and increased public benefit.</p>	<p>circumstances.</p> <p>These are considered suitable circumstance to exercise the discretion referred to in the adjacent excerpt.</p> <p>Senior officers at DPLH have advised that there are examples of this arrangement existing elsewhere.</p>
4.2.1 – Transfer to Local Governments in Fee Simple	<p>In special circumstances, the Commission may require land to be transferred, free of cost, to the local government for a public purpose, including recreation, subject to the proviso that any subdivisional costs and cost of associated services for the land will be met by the local government.</p>	<p>POS tenure can affect the Shire's ability to be eligible for grants and consequently, its management of POS.</p> <p>In response, Strategy 3 contains provisions to ensure tenure implications are considered prior to accepting POS (land).</p>

State Planning Policy 2.9: Water Resources

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STATE PLANNING POLICY 2.9

WATER RESOURCES

PREPARED UNDER SECTION 36 OF THE
PLANNING AND DEVELOPMENT ACT 2005
BY THE WESTERN AUSTRALIAN PLANNING COMMISSION

The SPP relates to various water resources, including:

...natural or modified features such as wetlands, waterways (rivers, streams and creeks), floodplains, foreshores, estuaries, groundwater aquifers and the wider marine environment... water for consumptive, recreational, industrial and commercial purposes, including stormwater, wastewater, irrigation dams and drinking water catchments including reservoirs and borefields

It describes how water resources have a range of ecological and human use values which require appropriate levels of protection over both their quality and quantity as they are generally in decline.

Of particular relevance to the proposed amendment is the following:

Under the policy, it is expected that planning strategies, schemes and decision making will identify and, where appropriate, include provisions to protect water resources.

And

Planning should contribute to the protection and wise management of water resources by ensuring local...planning strategies, structure plans, schemes, subdivisions, strata subdivision and development applications adopt the following measures. (see table below).

The Shire's Local Biodiversity Strategy (due for completion at the end of the 2020/21 financial year and future Watercourse Hierarchy Strategy will make specific provision for the identification and protection of watercourses.

Therefore, in the intervening period, the provisions of SPPs/DCPs, Liveable Neighbourhoods (or its successor) and the Local Planning Strategy will apply where subdivision/structure is proposed in proximity of a watercourse.

Section	Provision	Proposed Implementation
5.1 – General measures	Protect significant environmental, recreational and cultural values of water resources.	Both the local and state planning frameworks make adequate provision for the protection of watercourses in POS/foreshore reserve. It is not the intention of this amendment to replicate these provisions.
	Promote improved outcomes such as... environmental repair and rehabilitation of the water resource (and) reduction in nutrient export to receiving waters to a level lower than existing	Strategy 7 and 12 , in particular, is aimed at environmental repair and rehabilitation which could include watercourses/headwaters. In the longer term, the Watercourse Hierarchy Strategy may consider supporting post-development flows exceeding pre-development flows to address the effects of a drying climate.
5.2 – Surface and groundwater resources	Protect, manage, conserve and enhance surface and groundwater catchments and recharge areas supporting significant ecological features or having identified environmental values, by ensuring, where possible, appropriate management or limiting inappropriate land use/s to maintain water quality and quantity for existing and future environmental and human uses.	See above.
5.3 – Wetlands, waterways and estuaries	Ensure adequate and appropriate buffering of wetlands, waterways and estuaries to maintain or enhance the environmental attributes, functions and values of the water resource and minimise the impact of nearby land uses, both existing and future.	See above.
Recommended minimum requirements	9. Identify and protect a public open-space network including remnant vegetation, natural drainage lines, recreational, cultural and environmental features. Use of a multiple-use corridor approach should be considered and the design of the system	See above.

Section	Provision	Proposed Implementation
	should be responsive to local conditions.	
Subdivision and development control	<p>5. Where water resources that have not been identified as being of significance but are proposed to be retained as part of a proposed development or subdivision, such as in public open space, careful consideration needs to be given to:</p> <ul style="list-style-type: none"> • the proposed end use and function of the water resource; • its design and compatibility with surrounding land uses; • who will have ultimate responsibility for its ongoing maintenance; • any rehabilitation that may be required; and • its future management. 	Strategy 3 requires that, where POS is intended to be ceded as land, that regard is first given to persons/agencies who may be responsible for its ongoing management.
Principles of Total Water Cycle Management and Water Sensitive Urban Design	<p>...protection of water-related environmental, recreational and cultural values;</p> <p>The management of urban water resources can be costly in terms of both land and infrastructure requirements.</p> <p>It is therefore necessary to consider the most cost-effective solutions, which have maximum social, economic and environmental benefits.</p>	<p>See above.</p> <p>Strategy 3, 5 and 6 recognise that maintaining extensive networks of POS is costly and therefore make provision for the optimum use and prudent management of POS.</p>

Development Control Policy 3.4: Subdivision of Rural Land



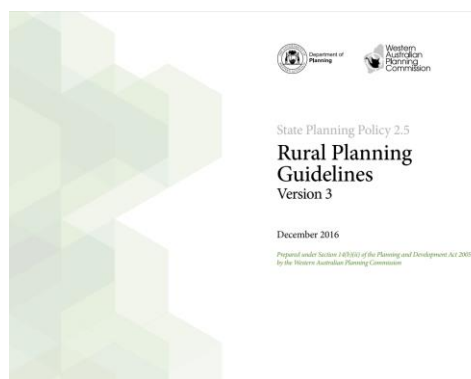
The scope of DCP 3.4 relates to rural land use generally and does not make specific provision for the creation of POS.

However, the Shire and Commission's prior adoption of a 5% POS requirement for rural subdivisions has its genesis in the Commission's former DCP 3.4 and associated Guidelines for Rural-Residential Development in the Perth Metropolitan Region.

To complete disconnected POS linkages which were commenced under the 2001 POS Strategy and for the reasons described above, this amendment recommends carrying over this provision. Some of the contemporary planning principles on which this continuation is based are still contained within DCP 3.4:

Section	Provision	Proposed Implementation
2(g) – policy objectives	...protect and sustainably manage environmental, landscape and water resource assets	Carrying over the 5% POS requirement in rural areas from the 2001 POS Strategy is key to completing incomplete POS linkages - some of which are intended to protect and manage important environmental assets.
5(b) – general policy provisions	When determining subdivision proposals on rural land, the following measures will be applied: proposals will be considered against strategies and schemes.	This amendment proposes strategies related to the creation of POS in rural-zoned areas for the reasons set out in this report.
6.2 – subdivision for other purposes	New lots for existing or proposed land uses such as...recreation facilities...rehabilitation of degraded land...may be created through subdivision. The WAPC may approve subdivision for these purposes...where development of the intended land use has substantially commenced.	DCP 3.4 provides for lots to be created for recreation facilities and rehabilitation of degraded land in rural areas. Two of the main functions of POS are to cater for recreational demand and protect/enhance the environment. Substantial commencement of POS linkages occurred during the implementation of the (current) 2001 POS Strategy.

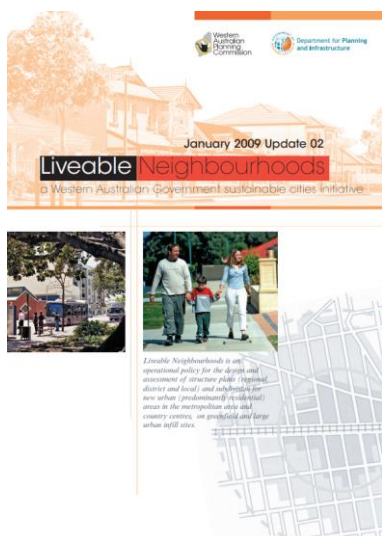
Guidelines for Planning in Rural Areas



Section	Provision	Proposed Implementation
4.1 – Planning for rural living in a strategy or scheme	When considering rural living zones in a strategy or scheme, a range of matters need to be considered, taking into account both the <u>objectives</u> and <u>intent</u> of SPP 2.5 and State Planning Policy 3: Urban Growth and Settlement (SPP 3) .	Refer to assessment of SPP 3, above.
4.3 – Structure Plans	<p>When planning for rural areas it can be beneficial to have scheme provisions that allow the discretion to require structure planning for rural living zones.</p> <p>As many of these estates have developed in an ad-hoc way, local governments can find there is inadequate road planning, emergency access and egress, public open space or community facilities, resulting in rural living estates with limited amenity and access to services.</p>	<p>The Guidelines indicate that rural living estates should be supplied with POS to improve amenity.</p> <p>However, as stipulated earlier, rural-zoned properties with subdivision potential are highly fragmented, meaning that structure plans are not a practical way of securing POS.</p> <p>Therefore, Strategies 1, 2 and B-F make provision for the creation of POS in rural-zoned areas.</p>
6.7 – Rural Smallholdings Zone	The following matters should be considered when contemplating a Rural Smallholdings zone in the scheme... the protection of the environment and amenity	<p>In the Shire, the Rural Small Holdings zone is predominantly (but not exclusively) contained in the north-east section of the Shire.</p> <p>Some Rural Small Holdings-zoned properties are identified in LPS4 as having further subdivision potential or as being subject to further investigation under the Local Planning Strategy.</p>

Section	Provision	Proposed Implementation
		Strategy 2 establishes principles for the designation of POS in Rural Small Holdings zoned areas.
9.2 – Rehabilitation of degraded land	...where a local government, land care or other community group, or similar organisation seeks to rehabilitate land for the community's benefit it may be appropriate for the degraded land to be on an individual title.	<p>It is considered that the designation of POS (i.e. creation of an individual title) is one way to achieve the rehabilitation of degraded land.</p> <p>It is noted that:</p> <p><i>“In considering the creation of new rural lots, which is generally inconsistent with WAPC policy, the WAPC needs to be satisfied that the site will be rehabilitated and that suitable management conditions are in place.”</i></p> <p>And that other matters may need to accompany an application for subdivision, including:</p> <ul style="list-style-type: none"> • restriction on title/long-term lease; • purpose, intent and management; • agency advice; and • evidence of land degradation.
9.3 - Landscape	The WAPC's Visual Landscape Planning in Western Australia Manual (2007) provides guidance on land uses and developments that may give rise to potential impacts on different landscapes, and measures to address those impacts.	Refer to assessment of Visual Landscape Planning in Western Australia.

Liveable Neighbourhoods (2009)



Liveable Neighbourhoods is an operational policy of the WAPC that guides structure planning and subdivision. Element 4 of Liveable Neighbourhoods contains detailed provisions for “Public Parkland.”

Liveable Neighbourhoods is subject to review under the WAPC’s ‘Design WA’ project where it will eventually be incorporated as a Neighbourhood Design State Planning Policy.

Draft Liveable Neighbourhoods (2015) was released for public comment, but according to senior DPLH staff, should not be considered in the preparation of strategies. It is noted that the Draft Liveable Neighbourhoods (2015) contains more detailed provisions for the preparation of local POS strategies than the 2009 (current) version.

It is not the intention of this LPS amendment to replicate the provisions of Liveable Neighbourhoods since structure planning and subdivision assessments are required to be assessed in accordance with its provisions as a matter of procedure.

State Planning Policy 3.7: Planning in Bushfire Prone Areas



SPP 3.7

“...directs how land use should address bushfire risk management...It **applies to all land which has been designated as bushfire prone** by the Fire and Emergency Services (FES) Commissioner...(it also) seeks to guide the implementation of effective risk-based land use planning and development to preserve life and reduce the impact of bushfire on property and infrastructure. It **applies to all higher order strategic planning documents**, strategic planning proposals, subdivision and development applications located in designated bushfire prone areas (unless exemptions apply).”

The amendment is a high order strategic planning document and land designated as bushfire prone includes POS. Therefore, SPP 3.7 applies to the preparation of this amendment.

This SPP exemplifies the increase in risk and responsibilities for local governments in managing its current and future supply of POS.

Section	Provision	Proposed Implementation
3 – Bushfire in Western Australia	Bushfires are an inherent part of the Australian environment.	<p>Within the planning framework, POS serves an important role in protecting the natural environment and is a core component of liveable and sustainable cities (refer to previous assessment of Perth and Peel @ 3.5 Million).</p> <p>When read in conjunction with this provision, it follows that bushfires are, by implication, an inherent component of POS. Particularly that which seeks to protect/restore the natural environment.</p>

Section	Provision	Proposed Implementation
		<p>This amendment to the LPS, like the LPS itself, aims to reconcile bushfire risk management with environmental protection.</p> <p>The methods by which it intends to do this are explained below.</p>
	<p>Reducing vulnerability to bushfire is the collective responsibility of State and local government, landowners, industry and the community.</p> <p>It requires ongoing commitment and diligence to a range of management measures such as the appropriate location and design of development; managing potential fuel loads; implementing bushfire management plans; providing emergency services; increasing awareness of the potential risk through education; and ensuring emergency evacuation plans are in place.</p>	<p>The creation of POS (and subsequent protection of the environment/provision of recreation spaces) is triggered by subdivision.</p> <p>Unlike property or road design, there is often less flexibility when designating POS as part of a subdivision/structure plan – especially in circumstances where protection of remnant vegetation/watercourses is the objective.</p> <p>Therefore, POS often has an unintended/inadvertent role maintaining bushfire risk in-situ. Moreover, it is recognised that this risk cannot - and should not - be completely eliminated if biodiversity is to be protected.</p> <p>However, at the same time, the Shire also has an obligation to responsibly manage its POS.</p> <p>Therefore, in the interests of striking a balance between sufficient POS for conservation/recreation with the practicalities and responsibilities of management, this amendment aims to:</p> <ul style="list-style-type: none"> • consider the practicalities of maintaining/managing POS prior to its designation (Strategy 3) • rationalise underperforming POS (Strategy 5 and 6); and • elevate the consideration of bushfire risk management (Strategy 9 & 12)

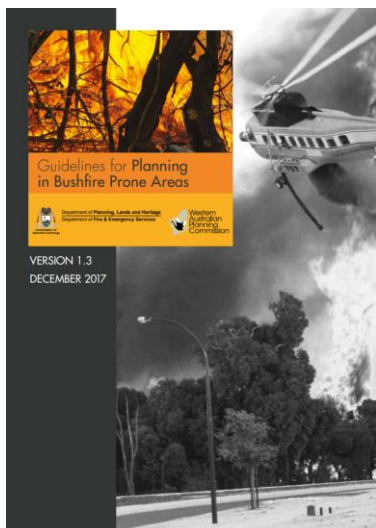
Section	Provision	Proposed Implementation
4 – Application of this policy	...applies to all higher order strategic planning documents, strategic planning proposals...	This proposed amendment to the LPS is considered a strategic planning document.
	The objectives apply to all higher order strategic planning documents, strategic planning proposals...	
5 – Policy objectives	Avoid any increase in the threat of bushfire to people, property and infrastructure. The preservation of life and the management of bushfire impact are paramount.	<p>Preparation of POS strategies are advocated by high-order strategies within the planning framework.</p> <p>As stated above, POS and bushfire risk are not mutually exclusive.</p> <p>A strict interpretation of the adjacent provision would mean that the designation of POS for environmental restoration is impossible since it often represents an increase in fuel loads (threat of bushfire) where, for example, restoration is proposed.</p> <p>This is clearly not the intention (or at least, is an unintended consequence) of the policy.</p> <p>This amendment aims to bring a pragmatic approach to reconciling POS allocation with bushfire risk management.</p>
	Reduce vulnerability to bushfire through the identification and consideration of bushfire risks in decision-making at all stages of the planning and development process.	See above.
	Ensure that higher order strategic planning documents, strategic planning proposals, subdivision and development applications take into account bushfire protection requirements and include specified bushfire protection measures.	See above.
	Achieve an appropriate balance between:	See above.

Section	Provision	Proposed Implementation
	<ul style="list-style-type: none"> • bushfire risk management measures; and; • biodiversity conservation values; • environmental protection and biodiversity management; and • landscape amenity, with consideration of the potential impacts of climate change. 	
6.2 – Strategic planning proposals, subdivision and development applications	Any strategic planning proposal , subdivision or development application in an area to which policy measure 6.2 a) applies, that has or will, on completion, have a moderate BHL and/or where BAL-12.5 to BAL-29 applies, may be considered for approval where it can be undertaken in accordance with policy measures 6.3, 6.4 or 6.5.	<p>A strict interpretation of this provision would require all POS in the Shire to be managed to have a moderate BHL.</p> <p>As outlined previously, this is impractical to achieve in the Shire given the amount of POS being managed (see main report), the resources available to manage it and the environmental costs which would be incurred if the provision was strictly applied.</p> <p>However, this amendment contains provisions to facilitate a reasonable balancing of objectives related to POS.</p>
6.3 – Information to accompany strategic planning proposals	<p>Any strategic planning proposal to which policy measure 6.2 applies is to be accompanied by the following information prepared in accordance with the Guidelines:</p> <p>the results of a BHL assessment determining the applicable hazard level(s) across the subject land, in accordance with the methodology set out in the Guidelines.</p> <p>BHL assessments should be prepared by an accredited Bushfire Planning Practitioner</p>	<p>Strategically important and incomplete strategies from the 2001 POS Strategy are intended to be carried over by this amendment.</p> <p>A BHL assessment for these areas has not been undertaken as their extent has not yet been properly defined by survey. This would normally be undertaken at subdivision or structure plan stages.</p> <p>Provision is also made for the designation of POS (land) in circumstances where the Shire and Commission consider it appropriate (see Strategy 2), but these locations will not be known until such time as subdivision/structure</p>

Section	Provision	Proposed Implementation
		plan applications are made. On the bases that it is impractical to provide a BHL for POS not yet properly defined and that a BHL assessment is routinely required at structure plan/subdivision stage, non-compliance with this provision is considered reasonable.
	clear demonstration that compliance with the bushfire protection criteria in the Guidelines can be achieved in subsequent planning stages	See above.
6.7 – Strategic planning proposals, subdivision or development applications in areas where an extreme BHL and/or BAL-40 or BAL-FZ applies.	<p>Strategic planning proposals...which will result in the introduction or intensification of development or land use in an area that has or will, on completion, have an extreme BHL and/or BAL-40 or BAL-FZ will not be supported unless:</p> <p>a) the proposal is considered to be minor development to which policy measure 6.7.1 applies; or</p> <p>b) the proposal is considered to be unavoidable development to which policy measure 6.7.2 applies.</p>	<p>POS does not fall within the definition of “minor development” or “unavoidable development.”</p> <p>As discussed above, it would be impractical to strictly observe certain bushfire policy provisions in relation to POS.</p>
6.8 – Advice of State/relevant authority/s for emergency services to be sought.	The advice of the State/relevant authority/s responsible for emergency services is to be sought and considered in the preparation and determination of all strategic planning proposals ...	Should Council adopt the local planning strategy amendment and certification be issued by the Commission, advertising to relevant authorities e.g. DFES will be undertaken in accordance with the Regulations.
6.9 - Advice of State/relevant agencies/authorities for environmental protection to be sought	To ensure landscape amenity, environmental protection and biodiversity conservation values are taken into account; the decision-maker is to seek the advice of the State/relevant agencies/authorities responsible for biodiversity	See above

Section	Provision	Proposed Implementation
	conservation management and environmental protection when making decisions on strategic planning proposals...	
6.10 - Bushfire conditions may be imposed	The decision-maker may impose detailed requirements, including modifications and/or conditions, on strategic planning proposals , subdivision and development applications to which this policy applies to address bushfire risk management implementation measures, as outlined in the Guidelines.	<p>The Commission, prior and subsequent to certification, may require modifications to the amendment to address bushfire risk issues.</p> <p>A series of pre-lodgement meetings were held with senior DPLH staff to consider the proposed strategies. Bushfire risk and management were not considered major issues for the amendment.</p>
6.11 – Precautionary Principle	<p>Where a landowner/proponent has not satisfactorily demonstrated that the relevant policy measures have been addressed, responsible decision-makers should apply the precautionary principle to all strategic planning proposals, subdivision and development applications in designated bushfire prone areas.</p> <p>For example, if a landowner/proponent cannot satisfy the performance principles of the relevant policy measures through either the application of the acceptable solutions outlined in the Guidelines, or through the alternative solutions endorsed by the WAPC and State authority/relevant authority responsible for emergency services, the application may not be approved.</p>	<p>The “precautionary principle” is:</p> <p>“The presumption against approving further strategic planning proposals, subdivision and development applications or intensification of land uses, where there is a lack of certainty that the potential for significant adverse impacts can be adequately reduced or managed in the opinion of the decision-maker.”</p> <p>The amendment contains strategies to optimise the use and management of POS e.g. via rationalisation which potentially increases the certainty that adverse impacts can, in selected cases, be reduced or managed.</p> <p>As outlined previously, POS – by virtue of its functions – cannot eliminate the potential of bushfire.</p>

Guidelines for Planning in Bushfire Prone Areas (the Guidelines)



The Guidelines set out land use planning responses to bushfire prone areas across WA and are used in conjunction with State Planning Policy 3.7.

The Guidelines apply to:

...all...strategic planning proposals...located in designated bushfire prone areas...

But notes that:

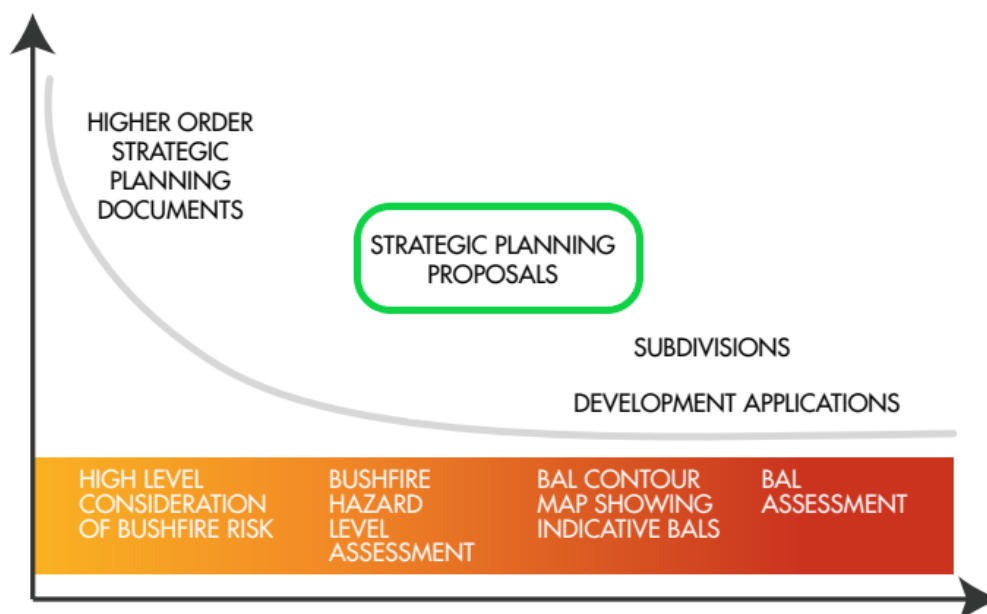
...some sections (of the Guidelines) will be more applicable than others depending on the user's requirements and the relevant stage of the planning process...

The following is an issue-based analysis of the parts of the Guidelines relevant to the preparation of an amendment to a local planning strategy.

Since many of the detailed provisions in the Guidelines overlap, it is considered that greater clarity is gained from a grouping and assessment of topics.

Bushfire Hazard Level Assessment & BAL Contour Map

Figure 2 of the Guidelines indicates that "Strategic Planning Proposals" should be accompanied by a Bushfire Hazard Level Assessment and/or Bushfire Attack Level (BAL) Contour Map (see below).



The Shire's LPS4 incorporates a Special Control Area for Bushfire Hazard Levels which have been considered in the formulation of this proposed amendment.

The amendment does not propose any size-specific designations of POS and only limited location-specific designations (see **Strategies B-F**). Therefore, it is considered that a BAL Contour Map is not required for this level of planning.

For those site-specific designations, structure plans or subdivisions will require preparation of BALs prior to implementation - as per standard practice. Therefore, no additional/specific strategies for bushfire risk management are considered necessary in these instances.

Requirements for Local Planning Strategies

Table 1 of the Guidelines sets out the criteria that Local Planning Strategies should respond to:

PLANNING STAGE	SCALE	PURPOSE OF STAGE AND SCOPE TO ADDRESS BUSHFIRE RISK	POLICY REQUIREMENTS	
Local planning strategies	Single local government area	Local planning strategies guide local land use planning over 10–15 years. They outline considerations that need to be addressed in order for land to be rezoned. Local planning strategies guide the preparation and review of statutory local planning schemes. <i>Strategic ability to address bushfire risk.</i>	Application of SPP 3.7.	Section 5.2.3
			Bushfire Hazard Level assessment (new or updated).	Section 4.1 Appendix 2
			Consideration of bushfire protection criteria.	Section 4.5 Appendix 4

In response to the 'Policy Requirements' of this table:

- Assessment against SPP 3.7 is provided;
- Bushfire Hazard Levels have been integrated into LPS4 and considered in the formulation of this amendment; and
- Consideration of bushfire protection criteria - Section 4.5 and Appendix 4 - has been undertaken in the table, below.

Requirements for local planning strategies are also provided in section 5.2.3 of the Guidelines where it is stated:

*Enhanced bushfire risk management measures should be incorporated at future planning and development stages to provide improved community protection in the form of **improved access**, water infrastructure, emergency services and **vegetation management**.*

Measures for improved access and vegetation management are contained in proposed **Strategies 1-3, 5-7, 8, 9 and 12**.

Bushfire Risk Management and Protection of the Natural Environment

The Guidelines provide a useful rationale to reconcile the simultaneous - yet often competing - goals of preserving the natural environment and bushfire risk mitigation:

Many bushfire prone areas also have high biodiversity values. (State Planning Policy 3.7, objective 5.4) recognises the need to consider bushfire risk management measures alongside environmental, biodiversity and conservation values. Such areas may include wetlands, foreshores, Bush Forever sites, remnant vegetation, threatened species and ecological communities, nature reserves and coastal reserves.

In implementing policy objective 5.4, planning assessments should consider:

- *existing planning policies and publications, such as:*
 - *SPP 2: Environment and Natural Resources Policy (WAPC 2003);*
 - *...*
 - *SPP 2.8: Bushland Policy for the Perth Metropolitan Region (WAPC 2010);*
 - *SPP 2.9: Water Resources (WAPC 2006);*
 - *Visual Landscape Planning in Western Australia (WAPC 2007); and*
 - *any local government biodiversity strategies or similar;*
- *whether the site, or a portion of the site, has been identified as a vegetation corridor, as an environmentally-sensitive site or otherwise identified in a planning document as being, or proposed to be, reserved for a conservation or environmental protection purpose (such as an ecological linkage, local natural area, foreshore area or wetland buffer);*
- *any landscape issues, including any landscape plans that have been prepared over the site; and*
- *requirements of relevant environmental legislation.*

Policy objective 5.4 is most effectively addressed at the strategic planning stage where biodiversity and bushfire concerns can be considered collectively to help determine the most appropriate location, type, form, scale and intensity of future development in an area.

In summary, the Guidelines (and State Planning Policy 3.7) recognise that environmental protection and bushfire risk mitigation are important issues to consider when formulating strategic plans.

They primarily seeks to avoid new development in areas with significant environmental values and ensure that when growth occurs, it complies with various bushfire provisions e.g.:

Planning proposals should satisfy bushfire protection requirements within the boundaries of the land being developed so as not to impact on the bushfire and environmental management of neighbouring reserves

In specific relation to the growth areas in the Shire, these are defined under the LPS and have been based on bushfire protection principles.

The amendment – which addresses the management of existing POS and the designation of new POS in growth areas – has been prepared within the context of the Guidelines and the documents/principles listed in the excerpt above.

New areas of POS are most likely to occur in areas where a structure plan is required (the Commission is responsible for determining when a structure plan is required under the Regulations).

Section 5.2.5 of the Guidelines (Local Structure Plans and Masterplans) states:

...the structure plan should...allow sufficient vegetation modification and/or clearing to ensure all lots within the approved stages are reasonably protected from bushfire hazards.

The implication for the amendment is that, when POS is designated as land rather than cash-in-lieu (refer to **Strategies 2 and B-F**), it should be anticipated that some vegetation modification is likely to be required.

This section also states:

*Where the opportunity arises, bushfire risk management measures could be established to enhance community resilience for surrounding development, **such as the provision of an additional access road** or increased water availability for fire fighting.*

Strategy 9 aligns with this objective.

Section 5.3 of the Guidelines also addresses subdivision in bushfire prone areas. In specific relation to POS, it states:

*consider **landscape plans** to ensure public open space and reserves avoid increasing the threat of bushfire to new properties*

And

*carefully consider the creation of **vegetation corridors** where they may enable a passage of fire to enter the subdivision area*

And

*consider establishing or retaining **recreational areas to have a dual purpose as public refuge areas and/or separation areas***

Landscape plans are a standard requirement in subdivision applications where POS (land) is proposed. Therefore, the amendment does not make any special provision in this regard.

The creation of vegetation corridors is supported by **Strategies 2, 3** and **B-F**. Many of these linkages were commenced but not completed under previous town planning schemes or prior. The intent of these strategies is to fulfil partially completed links and thereby satisfy the state's strategic objectives of a 'green network' and the aspirations embedded in the 2001 POS Strategy. Completion of these linkages would be informed by the requirements of these Guidelines and, for example, **Strategy 9**, which elevates the principles of bushfire safety and access relative to POS.

Under section 6.10 of the Guidelines, the Department of Parks and Wildlife is responsible for providing:

...referral advice on applications abutting reserves and land under its management, including State land that is managed by agreement with the Department of Lands. Department of Parks and Wildlife considers biodiversity, flora and fauna, wetlands and ecological communities as well as nature conservation covenants on freehold land and fire management issues in relation to adjoining reserves. General conservation enquiries should be directed to Department of Parks and Wildlife.

Subsequent to certification, the amendment will be referred to the Department for comment.

Similarly:

Referral to the Department of Water should be undertaken for existing or proposed bushfire prone areas which affect water resources, including waterways and their foreshore reserves.

Precautionary Principle

The Guidelines state that:

*Application of the **precautionary principle** and advice from the **relevant agencies** responsible for environmental protection and biodiversity conservation will be sought and considered as part of the decision-making process...*

Should this amendment be certified by the Commission, it would then be advertised to the community, relevant agencies (see above) and the wider public.

Regarding the application of the "precautionary principle", this term is defined as:

The presumption against approving further strategic planning proposals, subdivision and development applications or intensification of land uses, where there is a lack of certainty that the potential for significant adverse impacts can be adequately reduced or managed in the opinion of the decision-maker.

Application of the precautionary principle has particular relevance when designating POS in a drying climate (see Section 2.4 of the Guidelines) – especially in the case of 'conservation' type POS – where vegetation retention/regrowth is expected/encouraged.

It also states that decision-makers should consider:

...whether the proposed measures can be practically implemented and maintained for the life of the development or land use

Research underpinning this amendment demonstrates that the Shire's considerable area of POS reserves are a significant risk to manage under contemporary bushfire risk management standards – standards which are becoming increasingly sophisticated and stringent.

This is exemplified by Figure 4 of the Guidelines which highlights open spaces with a conservation function being responsible for the introduction of fire risk to surrounding properties.



Accordingly – and within the context of these risks and importance of biodiversity protection in the Shire - a pragmatic approach needs to be applied both to POS designation and management. The amendment aims to do this by expressing a preference for cash-in-lieu of land and fulfilling strategic POS linkages commenced under the 2001 POS Strategy. This is consistent with the following:

Achieving the objectives and measures set out in SPP 3.7 should not be at the expense of achieving consistency with other policies and publications, particularly in relation to environmental and biodiversity management and landscape amenity.

Where, in order to preserve life, property or infrastructure, the objectives of other relevant planning policies or publications would be compromised, it may be the case that the proposal may not be suitable on planning grounds.

Importantly, this precautionary principle is not intended to be retrospectively applied:

*Where a local planning scheme amendment has been endorsed by the Western Australian Planning Commission prior to the publication of SPP 3.7 and does not contain bushfire risk management measures, **discretion may be required** for subsequent determinations based on the precautionary principle in such instances, as the **SPP is not intended to be retrospectively applied**.*

POS has been designated throughout the Shire prior to the operation of SPP 3.7. As such, it is not the intention for this amendment to apply SPP 3.7 retrospectively – consistent with the excerpt above.

However, where opportunities exist to improve bushfire risk management and mitigation practices on existing reserves, it is considered prudent to do so. **Strategies 5, 6, 9 and 12** are intended for this purpose.

Bushfire Risk Management Plans

Section 4.7 of the Guidelines elaborate on the preparation of Bushfire Risk Management Plans:

*Bushfire Risk Management Plans may be referred to as part of the preparation or review of strategic planning documents, with the intention of **establishing synergies between planning proposals and known infrastructure gaps**, such as improving road access or the location of evacuation centres through incentivising development in under-resourced areas.*

Strategy 9 and 12 elevate bushfire safety and accessibility as a strategic planning objective when determining the designation/management of POS which would provide a useful framework for any future Bushfire Risk Management Plan.

Visual Landscape Planning in Western Australia



The Visual Landscape Planning in Western Australia manual recognises that:

“The landscape character of Western Australia varies greatly and it is important that this diversity is enhanced in planning policy and statutory decision making. Landscapes are a fundamental part of our history and cultural heritage. The landscapes of the state are valuable for their intrinsic qualities, for the quality of life and enjoyment of people, and for the economic benefits they bring.”

However, it:

“...is not an academic text, statutory procedure or prescriptive policy for visual landscape planning and management for Western Australia...This manual should, therefore, be regarded as a ‘work in progress’.”

Importantly:

“...the visual landscape needs to be considered at all levels of the WA planning system.”

This includes the preparation of local planning strategies. The role of local planning strategies in landscape protection is as follows:

“Local planning strategies will identify regional and local landscapes and help set the objectives and policies for the protection and enhancement of these landscapes.”

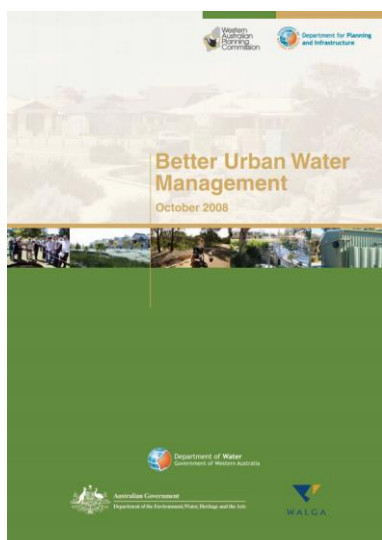
Part 2 of the manual sets out a methodology for landscape evaluation. Part 3 describes how the methodology in Part 2 can be implemented in different settings and for different kinds of development.

If a new local planning strategy was being prepared or if it was the role of the amendment to designate significant new areas of POS, it would be reasonable to consider undertaking the evaluation set out in the guidelines. However, the amendment recognises that the POS network in the Shire has largely been established with no new major additions anticipated that are not already or would be set out in structure plans and other strategies.

Therefore, the guidelines have limited applicability to this amendment.

Strategy 6 provides interim criteria for underperforming POS to be identified and rationalised, which includes consideration of landscape significance.

Better Urban Water Management



Better Urban Water Management provides guidance on the implementation of State Planning Policy 2.9: Water Resources:

The document establishes the information that needs to be generated and available at the appropriate time in order to inform the decision-making process.

A summary of the planning processes for achieving integrated water cycle management and the accountability for each stage is provided in the figure, below.

For a local planning strategy, the water resources report required is a district water management strategy. Local governments have the following responsibilities:

- Detailed ecological, surface and groundwater investigations and modelling, focusing on potential risk, including acid sulphate soils;
- Refine arterial drainage plan;
- Define ongoing management arrangements and responsibilities for urban water management; and
- Preparation of district water management strategy which provides input into local planning strategy.

These provisions do not relate specifically to the preparation of POS strategies and therefore have limited bearing on the amendment.


However, this amendment intends to inform and be informed by findings from the future Watercourse Hierarchy Strategy to which Better Urban Water Management will more specifically apply.

Land planning tool	Water resources report	Summary of actions required at each stage	Responsibility for action
<p>District structure plan, local planning strategy, region scheme amendment.</p> <p>These documents are endorsed by WAPC.</p>	<p>District water management strategy – separate document that accompanies the district structure plan, local planning strategy or region scheme amendment report.</p>	<ul style="list-style-type: none"> Define catchment objectives and design objectives for water quality, quantity and conservation for local planning and subdivision. Define best planning practice. Determine potential impact of proposed land use change on catchment hydrology. More detailed ecological, surface and groundwater investigations and modelling, focusing on potential risk, including acid sulfate soils. Where required, more detailed mapping of catchments. Identify appropriate sources for drinking water and other uses, including options for re-use based on district scale water balance. Consider approvals required. Refine arterial drainage plan. Define ongoing management arrangements and responsibilities for urban water management. Preparation of district water management strategy which provides input into local planning strategy or district structure plan or region scheme amendment report. Include a chapter on water resource management. 	<p>DoW</p> <p>DPI</p> <p>DoW</p> <p>DoW/ local government</p> <p>DoW/DEC</p> <p>DoW/WC</p> <p>DoW/local government/WC</p> <p>WC/DoW/ local government</p> <p>DoW/ local government</p>

Nevertheless, it is useful to describe how the amendment intends to implement relevant components of Better Urban Water Management to demonstrate clear line-of-sight to the wider planning framework:

Section	Provision	Proposed Implementation
1.4 – Planning and Integrated Water Cycle Management	<p>Liveable Neighbourhoods (WAPC, 2007) defines best planning practices for urban water management and includes specific requirements in element 5.</p> <p>Element 4 of Liveable Neighbourhoods also contains guidance on integrating stormwater into public parkland.</p>	The amendment defers to Liveable Neighbourhoods regarding specific POS design criteria.
3.2 – Founding principles	relevant issues should be investigated at a scale consistent with land use planning decision-making	<p>Preparation of a District Water Management Strategy is not considered a prerequisite to the amendment given its scale.</p> <p>Modest growth in the Shire – and subsequently, limited need to designate ‘new’ areas of POS – as well as future preparation of a Watercourse Hierarchy Strategy and review of the Shire’s LPS and LPS4 are considered more appropriate junctures to consider the need for a District Water Management Strategy.</p>
4.3 – Stage 2: Local Planning Strategy	<p>It is recognised that there are limited resources in local government to generate information via investigations which would be required to support development of a water management strategy on a local government scale.</p> <p>It is therefore recommended that the information be obtained from other sources, such as regional or district water management strategies, regional water plans or from state government departments.</p>	Notwithstanding that a District Water Management Strategy is considered unnecessary at this stage, state agency advice will be sought should the amendment, following certification by the Commission.
	depict the location of future conservation reserves, multi-use open space corridors, urban bushland belts and greenways, waterway corridors and wetlands to be protected	The focus of the LPS amendment is primarily about managing the Shire’s existing supply of POS rather than the location of future reserves, with the exception of Strategies B-F .

Section	Provision	Proposed Implementation
		Waterways and wetlands are the subject of a future Watercourse Hierarchy Strategy.



Department of Planning,
Landscape and Heritage

London Planning
Observatory

Position Statement:

Expenditure of Cash-in-Lieu Public Open Space

October 2020

Summary

This document sets out the views of the Planning Department and the London Planning Observatory on the proposed changes to the calculation of cash-in-lieu of public open space (CILPOPS) for developments in London. The document is intended to provide a clear and concise summary of the views of the Planning Department and the London Planning Observatory on the proposed changes to the calculation of CILPOPS for developments in London. The document is intended to provide a clear and concise summary of the views of the Planning Department and the London Planning Observatory on the proposed changes to the calculation of CILPOPS for developments in London.

1. Object of Review: Summary

The object of the review is to assess the impact of the proposed changes to the calculation of CILPOPS for developments in London.

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London Planning Observatory
100 Whitehall Road
London WC2A 3DU
Tel: 020 7463 1000
Email: info@lpo.org.uk
Website: www.lpo.org.uk

Note: Planning Bulletin 21 – Cash-in-lieu of Public Open Space was reviewed by the Commission and converted into this position statement.

Section	Provision	Implementation
2 – Public Open Space in Western Australia	The WAPC may also require the provision of POS in industrial, commercial and rural subdivisions where there is a need to provide for passive and active recreation areas and/or protect environmental features as part of the subdivision design.	Provision is made for the ceding of POS in industrial, commercial and rural subdivisions (refer specifically to Strategies 1, 10, 12 and 13)
	<p>In certain circumstances, providing land for POS is not practical and it may be more appropriate for cash-in-lieu of POS to be given for the following reasons:</p> <ul style="list-style-type: none"> • In small subdivisions, the provision of POS may result in a small unusable area of land being set aside • There may be sufficient POS already available in the locality for current needs and future demand • POS may have been provided in earlier subdivisions; • engineering design following subdivision has resulted in an area identified for POS not being suitable for that purpose, for example, drainage works 	<p>The amendment supports the following, corresponding principles:</p> <p>Cash-in-lieu supported over discontinuous (fragmented) lots with subdivision potential (Strategy 1)</p> <p>Recognises the Shire’s current, vast supply of POS.</p> <p>See above</p> <p>Recognises Liveable Neighbourhoods as containing sufficient detail to address detailed design matters and POS calculation methodology (see ‘Detailed Design’)</p>

Section	Provision	Implementation
	that are incompatible with the open space function	above).
	<p>If local government and/or the landowner wish to seek cash-in-lieu of POS it is recommended that consultation between the parties occur in the early stages of the planning process.</p> <p>This will allow parties to liaise with the WAPC prior to its formal decision on a subdivision application and applications of conditions for POS.</p>	<p>Landowners can request pre-lodgement meetings before formal application for a structure plan/subdivision application as standard procedure.</p> <p>If approved as an amendment to the Shire's LPS, the POS strategies would be used to clearly set out the expectations regarding POS allocation at those meetings.</p> <p>Advertisement following certification provides the community with the opportunity to consult with the Shire regarding Strategy 1.</p>
5.4 – what cash-in-lieu funds can be spent on	<p>Cash-in-lieu funds may be used in the following manner:</p> <ul style="list-style-type: none"> • for the purchase of land for parks, recreation grounds or open spaces generally, in the locality in which the subdivision is situated • for repaying loans raised by the local government for the purchase of such land; or • with the approval of the Minister for Planning, for the improvement or development of a park, recreation grounds or open spaces generally, in the said locality and managed by the local government. Where possible, funds should be allocated in accordance with the strategic planning framework, including any adopted Council open space strategy or plans or to meet local public open space or recreational needs. 	<p>The amendment does not propose the purchase of land for POS. However, should this be considered appropriate in the future, the provisions of this position statement would be applied.</p> <p>As above.</p> <p>Cash-in-lieu funds are currently used for these purposes in the Shire. Therefore, the amendment does not make any new provision in this respect.</p> <p>Strategy 6 aims to ensure that cash-in-lieu is directed into POS where public and environmental interests will be best served.</p>
5.5 – where can cash-in-lieu funds be spent?	...cash-in-lieu funds can only be expended within the locality of the newly subdivided lots for which the cash-in-lieu is being provided, and	The performance evaluation proposed by Strategy 6 would provide additional guidance for the expenditure of cash-in-lieu funds

Section	Provision	Implementation
	<p>where these local areas are seen to benefit from this expenditure.</p> <p>In determining what is an appropriate location and distance of POS in the locality of the newly subdivided lots, local governments should consider the size, scale, form and function of the proposed new POS area or improvements to any existing POS.</p>	<p>and consideration of alternative options.</p> <p>Since the Commission is responsible for approving the use of cash-in-lieu funds in accordance with this Position Statement, there is minimal risk of non-compliance (see below).</p>
5.6 – what can cash-in-lieu funds be used for?	The proposed improvement or development should be for uses to which the public has unrestricted access.	<p>Restricted public access to POS containing sensitive environmental features is proposed by Strategy 7.</p> <p>This does not align with the corresponding provision of the position statement.</p> <p>However, a level of community support already exists for this action has previously been expressed due to public value attached to environmental health and the quantity of POS available in the Shire.</p> <p>It is also consistent with section 4.1.2 of DCP 2.3 and considered that it advances the principles of preserving and enhancing ecological systems and biodiversity and calibrating the provision of POS with community needs.</p> <p>As discussed earlier, senior officers from the Department have stated that limiting public access on POS reserves occurs has been supported in other local government areas.</p>
5.7 – how to request use of cash-in-lieu funds	<p>Documents required to form part of the request:</p> <ul style="list-style-type: none"> • a cover letter briefly justifying the request from the local government • a plan outlining the location and WAPC reference number of the 	Administrative changes (refer to main report) would supplement these requests and give greater certainty that expenditure is directed towards changes that would yield the greatest public benefit.

Section	Provision	Implementation
	<p>subdivision(s) from which the funds were obtained and the distance to the location of the POS where the funds are proposed to be expended</p> <ul style="list-style-type: none"> • the dollar value of funds obtained from the subdivision(s) • Project or program timing schedule for expenditure • Project or program expenditure based on a maximum budget allocation. 	
<p>5.8 – Expenditure of funds from the sale of reserves.</p>	<p>There may be occasions when the local government considers that an existing area of local POS is not in a suitable location, or of an appropriate size, to meet the needs of the community.</p> <p>In such circumstances, local governments may wish to rationalise all or part of the open space and use the funds for other purposes.</p> <p>The disposal of land set aside as a reserve for public recreation is governed by the <i>Land Administration Act 1997</i>.</p> <p>Proceeds from the sale of public recreation reserves may be used by the local government to acquire other land for POS or spent on capital improvements to existing areas of open space.</p> <p>Proposals for the disposal of any land which has been given up under the <i>Planning and Development Act 2005</i> will be referred to the WAPC for its consideration.</p> <p>The WAPC will have regard to its policy on the provision of open space and the matters outlined in</p>	<p>Provision is made for rationalising POS demonstrated as being underperforming (Strategy 6).</p> <p>This strategy provides a response to managing both the quality and quantity of POS in the Shire.</p>

Section	Provision	Implementation
	this position statement prior to any response being provided.	

Development Control Policy 4.1: Industrial Subdivision



There is very little subdivision potential within the Shire's existing Light Industrial zoned areas.

However, provision is made for the investigation of a new light industry area in Sawyers Valley under the LPS:

Preliminary investigations have been conducted to identify possible locations for a new light industrial area. The existing subdivision and land use pattern in the Shire and a range of constraints make it difficult to identify a well-located area for new light industrial development. One site identified as having potential for a new Light Industry zone is primary cleared land including and behind the site of the former Stone House service station in Sawyers Valley, around 3 km east of the Sawyers Valley townsite. While relatively isolated from residential areas, and not currently serviced by public transport, the area does have good accessibility to Great Eastern Highway and relatively close proximity to Mundaring.

More detailed investigations are required to determine the suitability and serviceability of the land. If the site is found to be appropriate and suitable for a Light Industry zone, this zoning should be pursued by amendment to Local Planning Scheme No. 4 (and, if required, the MRS). Should detailed investigations conclude that the site is not suitable, **further investigations will be required to identify another site, and because of the constraints on selecting such a site, the site chosen may have to be located further from Mundaring and/or away from highway access.**

This strategy is supported and expanded on by the Local Commercial Strategy:

4.2	<p>Review the suitability of land in Sawyers Valley (refer Map 3 in this Strategy) for light industrial and/or service commercial uses.</p> <p>Timeframe: Short-term</p> <p>Responsibility: Council (planning)</p> <p>Partnerships: Land owners, developers</p>
4.3	<p>Consult with the MainRoads WA and investigate long-term opportunities for industrial land associated with the proposed Perth to Adelaide National Highway.</p> <p>Timeframe: Long-term</p> <p>Responsibility: Council (planning)</p> <p>Partnerships: MainRoads WA</p>

Land adjacent to Eastlink has been considered by the Local Commercial Strategy for light industrial and/or service commercial uses due to its role in freight movement (see above).

Therefore, this amendment makes provision for POS allocation in proposed light industrial areas pursuant to Development Control Policy 4.1: Industrial Subdivision:

Section	Provision	Implementation
3.6 – Public Open Space	<p>The Commission has no general requirement for the provision of public open space in industrial areas.</p> <p>However, it is necessary to ensure that adequate facilities are available for both passive and active recreation during workers leisure periods, and it may require land to be given up free of cost for this purpose in particular circumstances.</p> <p>In this regard, the size of workforce in the area, the proximity of existing public open space and the scale of new development being proposed will be taken into consideration.</p> <p>In addition, land in an industrial subdivision may also be required to be given up as public open space in order to provide for buffer strips and/or suitable planted areas between industrial uses and any adjacent non industrial areas.</p> <p>Again, the decision will be dependent upon the particular circumstances of the application.</p>	Strategy 13 states that POS needs to be assessed at the time a new light industry/service commercial zone is being investigated.

3. Rationale for Zoning/Classification of Land

The final criteria for certification of a local planning strategy is rationale for the zoning/classification of land.

This amendment does not contain any proposals to rezone or reclassify land.

One possible exception is **Strategy 8** which seeks to incorporate Shire-managed Parks and Recreation reserves of the MRS in the POS calculation when determining a planning matter.

Prior discussion with senior DPLH officers indicates that this is potentially a pragmatic approach, if it can be demonstrated that the Parks and Recreation reserve managed by the Shire is used in a similar way to local POS reserves.

LPS4 has two classifications for its POS reserves – Conservation and Recreation. Since Parks and Recreation reserves in the MRS are set aside for substantially the same purposes (refer to Development Control Policy 5.3: Use of Land Reserved for Parks and Recreation and Regional Open Space, section 5), meeting this criteria is not anticipated to be problematic.

NOTE: Existing Local Planning Strategy text in **black** font

Modifications and additions to Local Planning Strategy text in *blue* coloured font

Information which can only be inserted at a later date shown as *"INSERT"*

3.4 Public Open Space Strategy (2001)

The Shire's *former* Public Open Space Strategy was adopted by Council in May 2001. The Strategy's intent was to coordinate provision of Public Open Space (POS) within the Shire, recognising that application of standard legislation and policy measures *fail*ed to meet the community's needs due to the unique nature of settlement within the Shire.

The objectives of the POS Strategy *are were* to:

- provide useable POS to meet the active and passive recreation needs of the residential and rural-residential communities within the Shire;
- reserve land where such is needed to ensure protection of unique or irreplaceable features of the natural environment;
- promote linkages between reserves to foster movement of native fauna and reduce the risk of pollution of waterways;
- identify POS areas over landscape and conservation features and watercourses and land for recreation, bridle trails, pedestrian links and buffer areas or designated rural-residential zoned lots with potential for subdivision; and
- identify existing POS areas in need of upgrading to serve the additional residents generated by nearby subdivision.

The Strategy identifies that cash-in-lieu of POS, rather than ceding of land for POS, would be beneficial in many small subdivisions within the Shire, but *note*sd the difficulty in obtaining cash-in-lieu under the *Town Planning and Development Act* where cash-in-lieu could only be required if agreed by the subdivider. Since the Strategy was adopted, this issue has been resolved by the *Planning and Development Act 2005*, with the WAPC now able to require cash-in-lieu of POS without first obtaining agreement of the subdivider.

The Strategy indicates that when identifying POS to be ceded in subdivisions, preference *will would* be given to land that:

- *is was* contiguous with existing POS and/or watercourses;
- *hasd* environmental significance; or
- in the opinion of Council *hasd* special historical or cultural significance.

The Strategy identified some unconstructed road reserves to be closed and converted to POS.

The Strategy *makes made* its recommendations based on a standard POS requirement of 10% in Residential zones (including all areas coded R5 and R2.5) and 5% in Rural Landscape Living zones.

The Strategy ~~is~~ **was** comprised mainly of a series of recommendations relating to each of numerous residential and rural-residential cells (called "Locations") throughout the Shire delineated on copies of maps in the Strategy. For each cell, the Strategy provides ~~ed~~ a paragraph indicating where POS should be located, the function and purposes it should serve, where payment of cash-in-lieu is desirable and where such cash-in-lieu should be used (often somewhere nearby but outside of that particular cell).

Since its adoption, the Strategy **has** guided the Shire in its assessment of structure plans (referred to as Local Subdivision and Infrastructure Plans under Town Planning Scheme No. 3) and subdivision applications.

3.4.1 Review of the 2001 Public Open Space Strategy

Section 4.4.5 of the Local Planning Strategy recommends that the 2001 Public Open Space (POS) Strategy be reviewed/revised as a matter of priority.

This review was undertaken during planning reforms related to the state government's COVID-19 recovery efforts.

One of these reforms was that planning strategies for discrete topics/issues (such as POS) could no longer exist as they formerly had i.e. outside of a local government's local planning strategy - and must instead be integrated as an amendment to it.

In accordance with these requirements and those of the Planning and Development (Local Planning Schemes) Regulations 2015, Council sought Commission certification to amend the Local Planning Strategy at its meeting of **INSERT (INSERT)**.

The purpose of the amendment was to rescind the Shire's 2001 POS Strategy and insert new POS strategies emanating from its review.

Certification was issued by the Commission on **INSERT** and the amendment was subsequently advertised for public comment, during which time **INSERT** submissions were received.

A report on these submissions was considered by Council at its meeting of **INSERT (INSERT)**. Council subsequently resolved to **INSERT** and forwarded its resolution to the Commission for determination.

The Commission resolved to approve the amendment on **INSERT**. Textual changes to the Local Planning Strategy brought about by the amendment can now be found in the following sections:

- 3.4 Public Open Space Strategy (2001);
- 3.4.1 Review of the 2001 Public Open Space Strategy;
- 3.4.2 Findings of the Review;
- 3.4.3 Public Open Space Strategies; and
- 4.4.5 Local open space – passive recreation

3.4.2 Findings of the Review

The review of the 2001 Public Open Space (POS) Strategy uncovered a number of planning issues and challenges, set out below:

Quantity

There are approximately 2,270 hectares of land with a Residential zone in the Shire. Under Western Australian Planning Commission (Commission) policy, 10% of Residential-zoned land should be ceded for POS at the time of subdivision i.e. the Shire should have an area of approximately 227 hectares of POS.

Currently, the Shire currently contains approximately 6,810 hectares of POS i.e. 6,583 hectares more than is required. This excess can, in part, be attributed to the Shire's early development history where tracts of land were reserved to supply the district and wider Perth metropolitan area with natural resources.

Importantly, the figure above only relates to POS that falls within the definitions set out in sections 4.4.4 and 4.4.5.

Note: It is common for local governments to have less POS than the standard 10% since this requirement was only formalised in WA's planning system in 1955 under the Stephenson-Hepburn Plan, prior to which many subdivisions had already occurred.

If the definition is broadened to incorporate land reserved for 'Parks and Recreation' and 'State Forest' in the Metropolitan Region Scheme (which has a substantially similar function to POS), the figure drastically increases to around 33,825 hectares i.e. approximately 52.5% of the Shire's total land area.

The Shire is responsible for managing around 7,900 hectares of POS/state reserve for Parks and Recreation (6,810 hectares of 'local' POS + 1,090 hectares of 'State reserve').

Corresponding strategic issues and challenges therefore include:

- sustainably managing this vast supply with limited resources and in accordance with contemporary management requirements e.g. for environmental protection and bushfire risk mitigation; and
- maintaining the availability and quality of POS for its intended purposes i.e. environmental conservation, recreation and amenity/lifestyle factors.

Another finding of the review is that properties with subdivision potential in the Shire (potential which in many cases has existed since the gazettal of the former Town Planning Scheme No. 3) are numerous and highly fragmented.

Many of these properties do not have subdivision potential into more than five lots. Consequently, under the Commission's Development Control Policy 2.3 – Public Open Space in Residential Areas, POS will generally not be required upon their subdivision:

The Commission will not normally require an open space contribution for five lots or less, provided a contribution is not required by a provision of a town planning scheme or approved structure plan...

This policy provision extends the requirements of the *Planning and Development Act 2005*:

The Commission must not impose a requirement (for POS)...in respect of a plan of subdivision that creates fewer than 3 lots.

The eventual subdivision of these properties would, in time, result in significant, incremental population growth for which no POS (as either land or cash-in-lieu of land) would be provided unless special provision is made. It is considered that this has the potential to undermine both the quality and quantity of POS in the Shire.

In response, strategies contained in section 3.4.3 draw upon the following provision in the Commission's Development Control Policy 2.3 – Public Open Space:

*The Commission **may impose an open space condition where an application would create five lots or less where:***

- *the imposition of the condition would yield an area of land which the Commission and Council agree is adequate and suitable for public open space purposes; or*
- *the local government has identified an existing or potential deficiency of public open space and has an adopted strategy to improve or provide open space by land acquisition in the locality of the subdivision; or*
- *similar proposals containing five lots or less would be likely to eventuate in the locality.*

Alternatively, for those new growth areas identified by the Local Planning Strategy or for contiguous properties with subdivision potential where a structure plan is required, it is considered that existing provisions within the planning framework contain sufficient provision for the orderly and proper planning of POS. Therefore, limited new strategies are required in this regard.

Quality

The quality of POS varies considerably throughout the Shire.

Not all 'Conservation' type POS is equally effective at protecting conservation values and not all POS set aside for 'Recreation' provides surfaces and facilities conducive to the same range or level of sports and other activities (refer to sections 4.4.4 and 4.4.5 for a description of different POS types).

Furthermore, it is apparent that interventions to enhance POS carry potential costs and benefits.

For example, improvements to a small, locally-important POS for passive recreation may yield benefits within its confined catchment, but there is a risk that such improvements could be made at the cost of making improvements to, for example, POS of district-level significance where the catchment and public benefits might be much greater.

Applying this principle across the whole Shire, the current quantity of POS (see section 'Quantity', above) means that maintaining its overall quality is and will continue to present a challenge.

Close consideration, therefore, should be given to distributing limited resources toward that POS which yields most benefit to the community and environment.

Importantly, notions of POS 'quality' can change significantly over time. Many of the reserves now valued for their environmental conservation function were originally set aside for timber and gravel extraction early in the Shire's history. What were historically considered suitable sporting surfaces would now be considered totally inadequate. Perceptions of POS quality therefore need to be acknowledged when the Shire is considering POS expenditure (refer to the Shire's Recreation Facilities Informing Strategy).

It should also be recognised that POS is not a panacea for environmental protection. Around 8,110 hectares of Local Natural Area exists on private properties (refer to 4.2.2.2) – roughly 1,300 hectares greater than all POS in the Shire - highlighting the shared responsibility that land owners and land managers have as both environmental custodians and significant contributors towards the Shire's overall environmental performance.

Continuity

Not all properties with subdivision potential covered by the former 2001 POS Strategy (see section 3.4) have been subdivided.

In some cases, subdivision of these properties is necessary to complete strategic POS linkages.

An audit of the 2001 POS Strategy was undertaken to ascertain which of the incomplete strategies should be carried over as part of the amendment to the Local Planning Strategy (see section 3.4.1).

Certain overarching planning principles and objectives from the 2001 POS Strategy have been replicated in section 3.4.3 (albeit in a more concise form) due to their ongoing relevance to POS allocation and management in the Shire and to ensure proper continuity of selected strategies from the audit.

A strategy from the 2001 POS Strategy requiring particularly close examination was the requirement for subdividers to contribute 5% POS from the subdivision of land zoned Rural Landscape Living under Town Planning Scheme No. 3.

This strategy reflected the Commission's requirement for local governments to prepare Local Rural Strategies pursuant to the former Development Control Policy 3.4 and Guidelines for Rural-Residential Development in the Perth Metropolitan Region.

The Shire's Local Rural Strategy forms part of the current local planning framework (see section 3.2). It contains the following provision in the section dealing with subdivision design criteria:

...it shall be demonstrated to the Council that the design criteria...below...are satisfied prior to Council recommending to the Commission that any subdivision application be approved:

(j) The provision of land for the purpose of Public Open Space shall be suitable, having regard to the types of recreational opportunities and facilities which will be required in a particular area.

This provision has been applied to the subdivision of rural zoned properties throughout the Shire, via the 2001 POS Strategy, and has been key to establishing a number of important POS linkages e.g.:

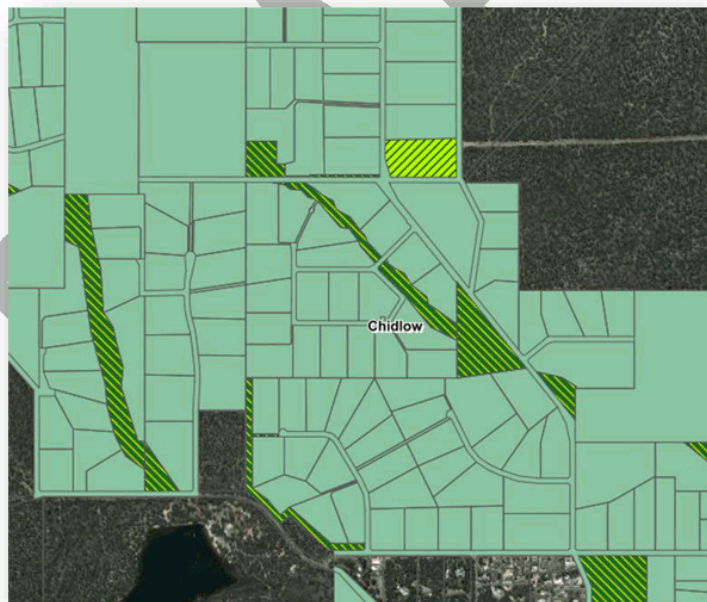


Figure X. POS linkages in Rural-zoned area (Chidlow) established in accordance with the 2001 POS Strategy.

In several locations, the 2001 POS Strategy also recommended that cash-in-lieu of land should be ceded for POS improvement or to reimburse subdividers who provided in excess of their 10% or 5% requirement.

Therefore, continuity of POS strategies for cash-in-lieu and the ceding of land in selected Residential and Rural Residential-zoned areas is not only important to complete strategic POS linkages, but also for reasons of equity i.e. orderly and proper planning.

3.4.3 Public Open Space Strategies

The following strategies apply in addition to other strategies related to Public Open Space (POS) in the Local Planning Strategy.


These strategies are based on the review of the 2001 POS Strategy described in sections 3.4.1 and correspond to the findings in section 3.4.2.



No.	Strategies
1	<p>The Shire prioritises the ceding of POS as cash-in-lieu of land at the rate of:</p> <ul style="list-style-type: none"> • 10% of the gross subdivisible area in the case of Residential zoned land; and • 5% of the gross subdivisible area in the case of Rural Residential zoned land. <p>Note: In accordance with Section 154 of the <i>Planning and Development Act 2005</i>, cash-in-lieu is paid into a trust fund established under the <i>Local Government Act 1995</i> and then invested in the POS network.</p> <p>The methodology to value land for the purposes of ceding cash in-lieu is set out under Section 155 of the Act.</p>
2	<p>Notwithstanding '1' above, the Shire may support the creation of POS as land where obvious and appropriate POS linkages of strategic importance would be completed or partially fulfilled.</p> <p>Note: Implementation of this strategy may require reimbursement of landowners required to cede in excess of the usual 10% or 5%.</p> <p>Funds for reimbursement are normally derived from the trust established under Section 154 of the Act and created under the <i>Local Government Act 1995</i>.</p>
3	<p>Before supporting the creation/management of POS, the Shire should first consider, amongst any other relevant planning matters, whether:</p> <ul style="list-style-type: none"> • ongoing maintenance (including, but not limited to, bushfire risk management) is likely to be overly problematic or impractical; • the land and associated management responsibilities could be suitably protected and undertaken within private property; • there is a demonstrated public need that is currently not being met warranting its creation;



No.	Strategies
	<ul style="list-style-type: none"> the land is needed to protect an historical artefact of cultural importance; management of the land could be vested with the agency that identified it as being necessary; there is likely to be undesirable tenure implications; and the designation is supported by appropriate technical reports.
4	<p>Ceding of POS may be required where subdivision is proposing:</p> <ul style="list-style-type: none"> the creation of five lots or less; and less than three lots where any child lot or balance lot has further subdivision potential.
5	<p>POS determined to be 'underperforming' should be considered for rationalisation in accordance with the Commission's Position Statement: Expenditure of Cash-in-Lieu of Public Open Space, and relevant legislation.</p>
6	<p>'Underperforming' POS may include one or more of the following – POS which:</p> <ul style="list-style-type: none"> i. Is underutilised and of limited value to the wider community i. Attracts crime and other anti-social behaviour ii. Is of inadequate size and shape and/or is in a location unable to fulfil an identified recreational or conservation function/need iii. Does not meet contemporary best-practice design standards iv. Is of a type over-represented within the wider catchment v. Management cost and risk is disproportionate to the value to the wider community vi. If rationalised, would confer a greater public benefit than its retention vii. If rationalised, would not create a POS deficit pursuant Liveable Neighbourhoods or its successor/s <p>Note: Section 5.8 of the Commission's Position Statement: Expenditure of Cash-in-lieu of Public Open Space (October 2020) makes provision for the rationalisation of POS and explains the various authorisations required.</p>
7	<p>Public access to Shire-managed reserves may be restricted/limited to protect critically endangered, endangered, vulnerable and/or conservation dependent flora and fauna, subject to a suitable management plan being in place.</p> <p>Note: the terms; 'critically endangered', 'endangered', 'vulnerable' and 'conservation dependent' are defined by the <i>Environment Protection and Biodiversity Conservation Act 1999</i>.</p> <p>Management plans can be prepared under different legislation, including the <i>Land Administration Act 1995</i>.</p>
8	<p>When assessing the availability of POS (land) as part of a planning matter, the Shire may include in its calculation Parks and Recreation Reserves under the Metropolitan Region Scheme managed by the Shire.</p>

No.	Strategies
	This is primarily intended to aid the Shire/WAPC determine whether the application of POS as cash-in-lieu or land would be most appropriate.
9	<p>Additional objectives - POS is:</p> <ul style="list-style-type: none"> designed and managed with bushfire safety and ongoing accessibility in mind; and managed using the full range of resources available. <p>Note: these objectives are intended to supplement those carried over from the 2001 POS Strategy (refer to strategy "A" in Table X, below).</p>
10	POS in precinct areas defined under section 4.5.3 and 4.5.4 of the Local Planning Strategy should be reviewed and prioritised for enhancements where needed, as part of the precinct planning review/design process.
11	<p>Upgrades to and maintenance of POS should seek to improve its patronage, legibility and safety by creating continuous networks of well-maintained: trails, fences/gates, signage, furniture, facilities, parking areas and lighting.</p> <p>Connections should also be encouraged to the wider network of recreational infrastructure and spaces not within POS e.g. footpaths, cycle paths and public / quasi-public places e.g. community hubs and commercial/retail precincts.</p>
12	POS allocation should align with the Bushfire Area Access Strategy, Foothills Growth Strategy, Mundaring Activity Centre Plan and any other adopted Shire strategies with POS implications.
13	Consideration of suitable areas for POS should form part of the investigations for a new light industrial referred to in section 4.5.5 of the Local Planning Strategy.

The following strategies have been carried over from the former 2001 POS Strategy:

Code	Location	Strategy	Rationale	Map
A	Shire-wide	<p>Objectives - POS:</p> <ul style="list-style-type: none"> meets the community's needs; protects and enhances important environmental features and linkages; is allocated in Rural Residential zoned areas to complete missing parts of strategic linkages; and performance is assessed to guide remedial action. 	<p>Consolidates former POS Objectives into more concise language</p> <p>Supports implementation of strategies 1-13, above and B-F below</p>	n/a
B	Stoneville	<p>POS to be given up as land to continue the linear link and provide a buffer between the subdivided lots and Hills Spine Road.</p> <p>It will create an opportunity for a pedestrian connection to the proposed townsite.</p> <p>This open space link completes a circuit of bridle trails for the residents in this well-established Rural Residential zoned area.</p>	<p>Completes a link in an established conservation/recreation network.</p>	 <p>405 (Lot 65) Anketell Road</p>
C		<p>POS to be given up as land.</p> <p>Boundaries to be determined at rezoning/structure plan/subdivision stage.</p> <p>POS could follow watercourses and create a linear link from Mundaring to Mount Helena.</p>	<p>Area subject to rezoning investigation under the Local Planning Strategy (see section 5.2.11).</p> <p>Rezoning/subdivision design should consider linking to the POS that has already been established in this area.</p> <p>The 2001 POS Strategy made provision for a southern extension of this link. However, this is constrained due to limited/no subdivision potential in those areas.</p>	

Code	Location	Strategy	Rationale	Map
			Northern extension of this POS network is subject to Structure Plans 55 and 29.	
D	Chidlow	<p>POS to be given up as land along the watercourse and to complete a linear POS link across northern Chidlow.</p> <p>Precise location of POS to be determined at structure plan/subdivision stage.</p> <p>This location has been used for agricultural purposes in the past.</p> <p>The proposed link will connect with existing POS to the west and south.</p> <p>Their inclusion in the aforementioned link will create recreational opportunities.</p>	Completion of a significant and established conservation link with passive recreation functions.	 325 (Lot 2508) Abdale Road & 475 (Lot 2147) Kerun Road
E		Long-term POS along the watercourse and connecting a linear POS link across northern Chidlow.		

Code	Location	Strategy	Rationale	Map
		<p>To be given up as land.</p> <p>This area contains some good stands of native vegetation as well.</p> <p>It forms an integral portion of a local POS circuit.</p>		 <p>3800 (Lot 65) Rosedale Road, 1650 (Lot 39) Lilydale Road & 1470 (Lot 1917) Lilydale Road</p>
F	Wooroloo	<p>POS to be given up as land to create a POS bridle trail circuit.</p>	<p>Completion of a bridle trail circuit.</p>	 <p>1525 (Lot 202) Mayo Road</p>

4.4.5 Local open space - passive recreation

The Shire of Mundaring contains a range of local open space providing for passive recreation. This varies from large bushland reserves to small pocket parks containing grassed areas and play equipment. The small subdivisions of fragmented land that have comprised most subdivision activity in the Shire in recent decades have created a large number of small POS parcels and the cost of developing facilities on each of these has resulted in many being left in natural state, providing pockets of bushland in close proximity to many residences. Bushland within POS provides an attractive area for walking or cycling in most suburbs and towns within the Shire.

Since its adoption by Council in 2001, the identification and creation of Public Open Space (POS) throughout the Shire ~~has been~~ was guided by the Shire's ~~former~~ Public Open Space Strategy (see section 3.4 above). This ~~sets~~ out the recommended location, purpose and function of POS in each of numerous residential and rural-residential cells throughout the Shire, as well as where payments of cash-in-lieu of POS should be required and where such cash-in-lieu should be spent.

POS provision (land or payment of cash-in-lieu thereof) ~~has been~~ was required in all residential subdivision (10% of subdivisional area), including special residential areas coded R5 and R2.5 and, under the Shire's ~~former~~ Public Open Strategy, all rural-residential subdivision (5% of subdivisional area). This Local Planning Strategy endorses this approach and recommends its continuation. These requirements have been of particular benefit in securing areas of environmental value in POS in special residential and rural residential subdivisions. Larger lot sizes in special residential and rural residential areas mean that greater emphasis can be placed on conservation than in conventional and medium density residential areas where there is limited space for recreation and play on each residential (green title or strata) lot.

The ~~former~~ Public Open Space Strategy ~~has~~ operated well since its adoption in 2001, providing adequate guidance and certainty for the Shire and subdividers. One concern is that the *Planning and Development Act 2005* allows two-lot subdivisions without a POS contribution, however decisions at the State Administrative Tribunal have confirmed that where POS is required in an endorsed Strategy or structure plan, POS can still be required for two-lot subdivisions.

Notwithstanding its successful operation ~~to-date~~, the Public Open Space Strategy ~~should be~~ was reviewed as a matter of priority (see section 3.4.1) and revised as appropriate in order to:

- provide guidance on the provision of POS within new land identified in Local Planning Scheme No. 4 or this Local Planning Strategy for residential or rural-residential subdivision;
- ensure consistency with various recommendations of this Local Planning Strategy, including those relating to the Local Biodiversity Strategy, structure planning and bushfire management; and
- consider the ongoing role and purpose and upgrading and maintenance requirements of existing local open space.

In those limited areas of the Shire where subdivision will be assessed in accordance with Liveable Neighbourhoods (see section 2.2.5.5 above), the mandatory provisions

of Liveable Neighbourhoods applies specific standards to the provision, use, location, layout and accessibility of POS. While some of the principles of Liveable Neighbourhoods are still applicable, the detailed provisions are based on a higher residential density than the special residential subdivision (R5 and R2.5) predominant throughout the Shire due to lack of reticulated sewerage.

Many of the Local Reserves for Public Open Space under the Shire's **current** former Town Planning Scheme No. 3 contained **ed** areas of environmental value such as watercourses and substantial, intact parcels of bushland. The **previous** Public Open Space Strategy has emphasised a preference for POS contiguous with watercourses or having environmental significance, and in many areas the Strategy has identified particular watercourses to be secured in POS. POS can have both recreational value and environmental value; some limited access to areas of bushland still satisfies a demand for passive recreation. Alternatively, wholly or partly cleared parkland areas, with or without facilities such as seating or play equipment, can provide for passive recreation.

In recognition of the particular environmental values of some POS, Local Planning Scheme No. 4 delineates POS in two separate Local Reserves: Recreation and Conservation. This classification has been determined based on an assessment of each particular site, with areas of intact bushland of sufficient size to retain environmental values and minimise edge effects, and areas of other particular environmental value, included in the Conservation Reserve. The intention of this delineation is to indicate the primary emphasis for land in each Local Reserve. However, the identification of land as a Conservation Reserve does not exclude the possibility that some recreational use (generally passive recreation) may be made of that land or facilities provided to enable this (eg. car parks, walk trails). Nor does the identification of land as a Recreation Reserve indicate that bushland and other native vegetation on a site should all be cleared; rather it identifies that the primary purpose of that reserve is recreation, whether active or passive.

Land identified for inclusion in the Local Reserve for Conservation includes the following sites:

- Reserve 28362 Sunset Hill Road (Nalya Park), Swan View
- Reserve 28530 Mayhew Road, Darlington
- Reserve 37654 Cairnhill Court (Cairnhill Park), Darlington
- Reserve 31839 Burton Road (Burton Park), Darlington
- Reserve 29544 Pittersen Road (Pittersen Park), Darlington
- Reserves 9516 and 10636 Burton Road and Great Eastern Highway, Darlington
- Reserve 33079 Coulston Road (Mandoon Park), Darlington
- portion of Reserve 24143 Glen Road (Glen Park), Darlington
- Reserve 36330 Manjiri Drive, Glen Forrest
- Reserve 34885 Benowa Drive, Glen Forrest
- Reserve 23330 Thomas Road and Taree Street, Glen Forrest
- Lots 10 and 81 Homestead Road (Crown Land), Mahogany Creek
- Reserve 41670 Hilltop Close, Mahogany Creek
- Reserve 37790 Alexandra Road, Hovea

- Reserves 38224 and 47174 Callan Street and Glenroy Court, Hovea
- Reserve 10233 Clare Road, Hovea
- Reserve 32069 Dalby Road, Hovea
- Reserve 47206 Hidden Valley Road, Parkerville
- Reserve 40416 Boyamyne Road, Parkerville
- Reserve 11414 Byfield Road (Alice Hebb Park), Parkerville
- Reserve 38800 Swift Turn and portion of Reserve 40921 Doddington Place, Parkerville
- Reserves 13214 and 13766 Carawatha Road, Parkerville
- Reserve 14837 Yennerdin Road, Parkerville
- Lots 376 to 378 Yennerdin Road (Crown Land), Parkerville
- Lot 408 Kintore Road (Crown Land), Parkerville
- Reserve 45159 Clifton Road, Parkerville
- Reserve 10941 Kintore Road, Parkerville
- Reserve 46817 Gill Street, Parkerville
- Reserve 25507 Summit Road (Summit Park), Mundaring
- Reserves 12422, 20990, 22848 and 445000 Jarrah Road and Darkan Street (Black Cockatoo Reserve), Mundaring
- portion of Reserve 36411 Thornbury Close (Bugle Gully Park), Mundaring
- Reserve 9146 Stevens Street, Mundaring
- Reserve 37362 Gill and Hartung Streets, Mundaring
- Reserve 42346 Stoneville Road, Mundaring
- Reserve 41217 Jacoby Street, Mundaring
- Reserve 31697 Kambalda Road (Yilgarn Park), Mundaring
- Reserve 32073 Barlee Street (Barlee Park), Mundaring
- Reserve 45975 Humphry Road, Mundaring
- Reserve 46785 Patton Road, Mundaring
- Reserve 40208 Coolgardie Street, Mundaring
- Reserve 32795 Elizabeth Avenue, Mundaring
- Reserve 25879 Forrest Avenue, Mundaring
- Reserve 47442 Stoneville Road, Stoneville
- Lot 54 Stoneville Road (Crown Land), Stoneville
- portion of Reserve 37837 Cameron Road, Stoneville
- Reserve 38365 Parkland Road, Stoneville
- Reserve 31264 Gilfellon Stet (Gilfellon Park), Stoneville
- Reserve 46517 Kensitt Road, Stoneville
- Reserve 46834 Traylen Road, Stoneville
- Reserve 33352 Sunninghill Road (Sunninghill Park), Stoneville
- portion of Reserve 32910 Riley Road (Stoneville Park), Stoneville
- Reserve 6237 Forrest Street (Throssell Park), Sawyers Valley
- Reserve 38311 Mitton Place, Sawyers Valley
- Reserves 11073 and 38980 Cromwell and Sawyers Roads, Sawyers Valley
- Reserve 19709 Sawyers Road and adjacent Crown Land, Sawyers Valley
- Reserve 36895 Malabar Road, Sawyers Valley
- Reserve 33551 Houston Street, Sawyers Valley
- Reserve 45867 Glyn Place, Mount Helena
- Reserve 10924 Riley Road, Mount Helena

- Reserves 29733 and 47402 Dibble Street, Mount Helena
- Reserve 33279 Cook Street, Mount Helena
- Reserve 29861 Walker Street, Mount Helena
- Lot 69 to 74 Austin Close and Lot 100 Grahame Street (Crown Land), Mount Helena
- Reserves 34103 and 34965 Johnston Street, Mount Helena
- Reserve 38310 Houston Street, Mount Helena
- Reserve 4967 Frith Street, Chidlow
- Reserve 43197 Lilydale Road, Chidlow
- Reserve 38367 Rosedale Road, Chidlow
- Reserves 40179 and 43909 Rosedale Road, Chidlow
- Reserves 35665 and 35718 Warrigal Way, Chidlow
- portion of Reserve 38528 Anvil Way, Chidlow
- Reserve 40690 and 46376 Lilydale Road, Chidlow
- Reserve 37142 Liberton Road, Chidlow
- Reserve 34765 Stone Street, Chidlow
- Reserve 4041 Rosedale Road (Clifton Park), Chidlow
- Reserve 36333 Reservoir Street, Chidlow
- portion of Reserve 40820 Northcote Street, Chidlow
- Reserve 30619 Willcox Street, Chidlow
- Reserve 10804 Ash Road, Chidlow
- Reserve 36512 Tear Street, Chidlow
- Reserve 15216 Jason Street, Wooroloo
- Reserve 4198 (portion on Green Street), Wooroloo
- Reserve 4198 (portion on Mayo Road), Wooroloo
- Reserve 37156 Mayo Road, Wooroloo
- Reserve 22294 Wedge Street, Wooroloo
- portion of Reserve 35956 Allen Street and Wedge Street, Wooroloo
- portion of Reserve 35956 Allen Street and Burma Road, Bailup

Provision of new footpaths and walk trails to provide access to existing POS (in both residential and rural-residential areas) for residents should be a priority in ongoing Council infrastructure works. Structure planning and subdivisions should ensure adequate access is provided to POS in all new subdivisions.

Lots 14595 to 14597 Sexton Street have also been identified for inclusion in the Local Reserve for Conservation, but Landcorp, acting on behalf of the State of Western Australia, has sought Residential zoning over the land to facilitate future residential subdivision. Consideration should be given to a Scheme Amendment to change the lots from Reserve for Conservation to Residential R5 to better utilise existing and future services and facilities in the townsite subject to:

- confirmation that the ecological values of the site are not consistent with its reservation for conservation purposes;
- evidence that the rezoning and development of the land will be consistent with the amenity of the locality; and
- notification of the South West Aboriginal Land and Sea Council regarding a possible change in use.

Recommendations

- In Local Planning Scheme No. 4, separate local open space into two separate Local Reserves: Recreation and Conservation, to indicate the primary emphasis for land in each Local Reserve
- Review and, as appropriate, revise the Shire's Public Open Space Strategy as a matter of priority in order to
 - provide guidance on the provision of Public Open Space within new land identified in Local Planning Scheme No. 4 or this Local Planning Strategy for residential or rural residential subdivision
 - ensure consistency with the recommendations of this Local Planning Strategy, including those relating to the Local Biodiversity Strategy, structure planning and bushfire management
 - consider the ongoing role, purpose, and upgrading and maintenance requirements of existing local open space
- Provide new footpaths and walk trails to provide access to existing Public Open Space where existing access is inadequate
- Ensure adequate access is provided to Public Open Space in all new subdivisions
- Consider rezoning Lots 14595 to 14597 Sexton Street from Reserve for Conservation to Residential R5 to better utilise existing and future services and facilities in the townsite subject to: confirmation that the ecological values of the site are not consistent with its reservation for conservation purposes; evidence that the rezoning and development of the land will be consistent with the amenity of the locality; and notification of the South West Aboriginal Land and Sea Council regarding a possible change in use

10.10 Community Health and Wellbeing Informing Strategy - Report March 2020 to March 2021

File Code	HS.HLH 1
Author	Steve Trlin, Acting Director Statutory Services
Senior Employee	Jonathan Throssell, Chief Executive Officer
Disclosure of Any Interest	Nil
Attachments	1. Reporting - Mundaring Shire Public Health Commitments March 2020 - March 2021 ↓

SUMMARY

At its meeting of 10 March 2020 Council adopted the *Community Health and Wellbeing Informing Strategy (CHWIS) 2020 – 2025*. The CHWIS is a five-year plan that links to the Shire's objectives in the Strategic Community Plan and Corporate Business Plan.

The CHWIS consolidates the Shire's existing practice intended to protect and promote the health of the community and provides a foundation on which the Shire can build.

This is the first report since the Strategy was adopted.

It is recommended that Council notes the actions and progress to date on the Strategy's goals and commitments.

BACKGROUND

The *Public Health Act 2016* is currently being introduced progressively and is currently at phase 4. Two years after the passing of phase 5, all local governments will be required to prepare a local public health plan that integrates with the state public health plan.

Council elected to initiate the production of a local public health plan prior to being legally mandated, the result being the adoption of the CHWIS.

The role of local government is to ensure compliance with public health legislation and to initiate a range of activities, programs, assets and services, intended to protect and promote the health of its residents.

This strategy provides a framework that is reflective of current Shire practice in public health and identifies opportunities for the future.

The Shire is committed to reviewing the CHWIS annually, as will be required by the *Public Health Act 2016* once stage 5 of that Act is implemented, likely in July 2022.

STATUTORY / LEGAL IMPLICATIONS

Stage 5 of the *Public Health Act 2016*, to be implemented in or around July 2022, will require local governments to prepare a public health plan and to review this plan annually.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.5 – Encourage and promote neighbourliness

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

EXTERNAL CONSULTATION

Nil

COMMENT

As the legislation for mandatory public health plans has not been enacted yet, there is no framework or template to report on the activities in the Shire's CHWIS. Therefore the report in **Attachment 1** has been developed for internal review, while reporting to the Department of Health will commence once the reporting framework has been established.

Council is invited to review the actions and progress to date on the Strategy's goals and commitments.

VOTING REQUIREMENT

Simple Majority

<h2>RECOMMENDATION</h2>

That Council notes the actions and progress to date on its Community Health and Wellbeing Informing Strategy 2020 – 2025.

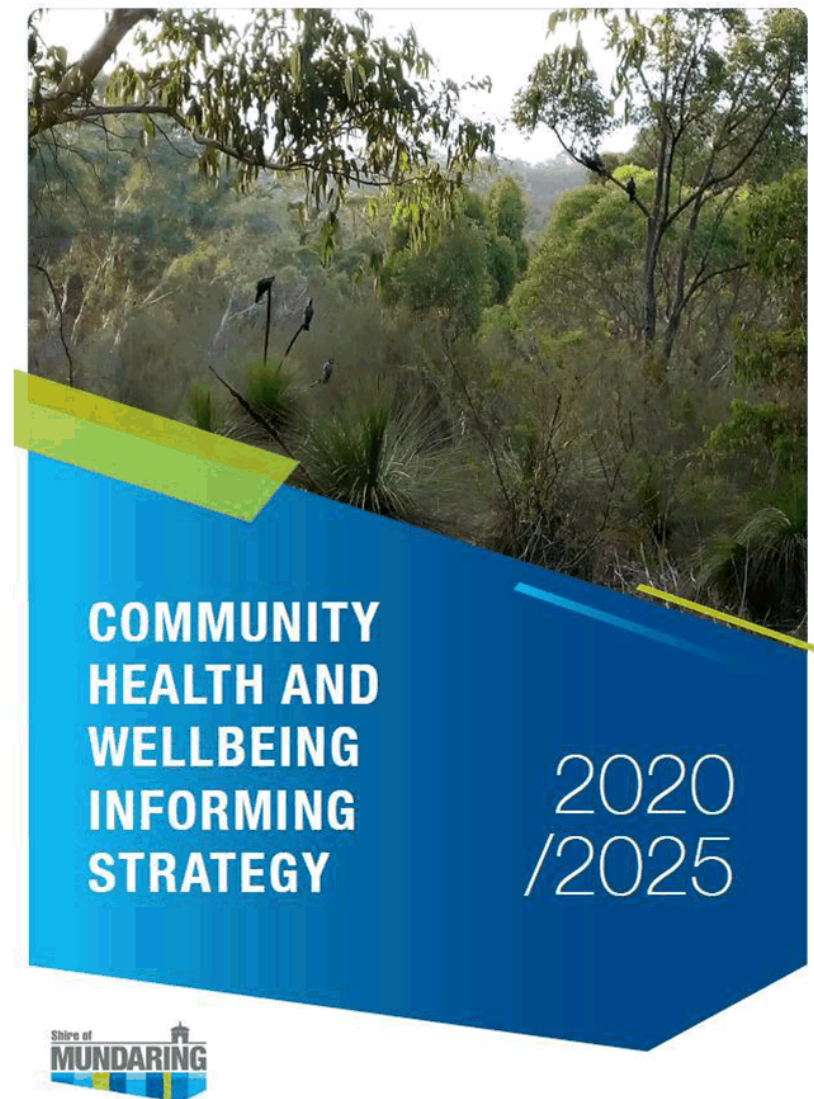
**Community Health and Wellbeing Informing Strategy
reporting period March 2020 to 2021.**

Reporting Officers Steve Trlin, Manager Building and Health Services. Karen White, Co-ordinator Community Engagement.

The Community Health and Wellbeing Informing Strategy (CHWIS) is a five-year plan that links to the Shire's strategic objectives as outlined in the Strategic Community Plan and Corporate Business Plan. This ensures commitments within the strategy are achieved within the Shire's current service levels and resourcing capability and are aligned to community's vision for the future, including aspirations and service expectations.

The CHWIS consolidates the Shire's existing practice intended to protect and promote the health of the community and provides a foundation on which the Shire can build.

This report is the first report since adoption of the strategy at the Ordinary Council Meeting 10 March 2020.



Our People, Our Community

Goal: Proactively support positive mental health promotion in individuals and the community

Objective 1: Increase awareness and knowledge about activities that strengthen and retain mental health and wellbeing
Commitments
<p>1.1 Promote national and state mental health awareness campaigns</p> <p>The Shire has a Memorandum of Understanding with Mentally Healthy WA and has promoted the Act Belong Commit National Campaign throughout 2019/2020.</p> <p>Explore and Expose Photography Competition consisting of three workshops, individual activities and social media campaign promoting positive action for mental health. (Beyond Blue and Headspace)</p> <p>1.2 Provide opportunities that facilitate positive mental health for the local community, such as programs run through the Midvale Hub</p> <p>Midvale Hub has delivered the following activities during the reporting period:</p> <p>Women's counselling Aboriginal Men's Group Certificate 2 in Family Well-being Butterfly Foundation workshop - Being Aware of Mental Health and Wellbeing Psychologist lead workshops; Coping With Stress Fear and Anxiety After the Disaster Trauma Informed Training Mental Health First Aid Perinatal and Infant Mental Health Support Various COVID related modules.</p> <p>Four year service agreements maintained with groups and organisations that provide programs and activities that facilitate positive mental health, particularly in the history, arts and culture sector, including Mundaring & Hills Historical Society, Mundaring Arts Centre and Mundaring Adult Creative and Learning Centre.</p>

Objective 2: Increase participation in activities that yield mental health benefits
Commitments
<p>2.1 Promote participation in volunteering opportunities</p> <p>Four volunteer training workshops/events held on topics that upskills volunteers support the development and sustainability of volunteers, involving organisations and promote volunteering opportunities to the wide community.</p> <p>Series of six videos created featuring local volunteers, promoting volunteering opportunities within the shire and released on social media.</p> <p>2.2 Acknowledge and celebrate the efforts of volunteers</p> <p>Video acknowledging and celebrating local volunteers produced and social media campaign developed to celebrate National Volunteer Week 2020.</p> <p>Celebrating Community event held on International Volunteer Day, 5 December 2020 to recognise and celebrate contributions made by volunteers in the shire.</p> <p>2.3 Support groups and organisations that host community events</p> <p>Three service agreements maintained with groups and organisations that host community events, including Darlington Arts Festival, Swan View & Districts Agricultural and Arts Society and Rotary Club of Mundaring.</p> <p>Six grants awarded to support community-run events. Total funded \$17,114.</p> <p>14 grants awarded to local businesses and community groups to support the delivery of 58 community events/activities. Total amount funded: \$63,084.50</p> <p>Partnered with three community groups to deliver Great Aussie BBQ community event.</p>

Goal: Empowering and enabling our people and community to make healthy lifestyle choices

Preventing harm and promoting a safer community
Objective 3: Minimise the risk of harm from falls Objective 4: Increase awareness of road safety campaigns Objective 5: Increase water safety awareness and minimise associated risks
Commitments
<p>3.1 Investigate and deliver opportunities for people to participate in skill, education and recreation based programs aimed at falls prevention e.g. Stay On Your Feet ®</p> <p>Grant received from Injury Matters to run a free falls prevention program for over 60 year olds. Program implemented March to May 2021. Program message Move Your Body.</p>
<p>4.1 Promote national and state road safety campaigns</p> <p>The Shire was able to obtain two blackspot projects in the 2020/21 financial year which have been successfully implemented.</p> <p>4.2 Share road safety information with community and visitors</p> <p>Provision of Road Rules booklets in six different languages available for visitors to the Visitors Centre. Resourced from the Road Safety Commission.</p> <p>During November the Shire of Mundaring promoted the WALGA RoadWise Road Ribbon for Road Safety Campaign, which aligns with the United Nations World Day of Remembrance for Road Traffic Victims. The Shire displayed Road Ribbon posters and advertising material, supplied the public free road ribbons, all at the Reception desk and supplied Shire's Communications Department with the relevant information to be shared with the public.</p>

5.1 Conduct private swimming pool and spa inspections and provide community education

During the 2020/2021 financial year 741 swimming pool and spa inspections carried out. In total 699 were compliant.

An advisory notice including a checklist sent to all landowners prior to inspection to educate all landowners of their responsibilities. Information sheets relating to pool safety including Department of Commerce's "Rules for Pools and Spas", "Rules for Portable Pools" and "Installing a swimming pool/spa" are readily available on the Shire's website.

5.2 Support and promote Department of Education Interm and VacSwim swimming programs

Shire provide subsidised access to its aquatic facilities for the Department of Education and Training In-Term and Vacation Swimming programs to ensure all children can learn to swim.

2019/20

Bilgoman Aquatic Centre

In-Term / Swim Carnival Attendance - 22,699

Vacation Swimming Participants - 643

Mt Helena Aquatic Centre

In-Term / Swim Carnival Attendance - 6,972

Vacation Swimming Attendance - 3,550

5.3 Provide public aquatic facilities to create opportunities and encourage participation in swimming lessons and a range of other aquatic programs

Promotion of new KidSport criteria that allows applicants to claim funding to support participation in swimming lessons added to website.

Shire provides subsidised, seasonal access to its outdoor public aquatic facilities for use by the public and organisations such as the Department of Education and Training and the Mt Helena Swimming Clubs to create opportunities and encourage participation in swimming.

2019/20

Bilgoman Aquatic Centre

Total Attendance - 84,549

Mt Helena Aquatic Centre
Total Attendance - 15,066

Goal: Prevention and control of infectious diseases

Objective 6: Facilitate a more active community by increasing participation in physical activity

Commitments

6.1 Provide a broad range of recreation and leisure facilities across the district

The Shire provides a diverse range of recreation and leisure facilities through direct management, leasing community facilities or supporting/funding other organisations to provide facilities.

Facilities include public swimming pools, indoor recreation centres, parks, ovals, tennis courts, outdoor basketball/netball/ hockey courts, BMX & dirt park jumps, skateboard parks, Lake Leschenaultia, equestrian centres, golf course, lawn bowls, junior motocross track, rifle range, mountain bike trails, walking trails, historical trails, trails, community halls, sports pavilions, cafe, playgroups, theatre, scouts/guides halls, sports clubs, workshops and community centres.

The Shire has completed a skate park bowl addition to the Mt Helena skate park.

6.2 Promote and encourage participation at local recreational places

The Shire promotes its facilities through a range of channels. These include the Shire website, the Railway Reserves Heritage Trail website, social media channels (Facebook, Instagram, Twitter), newspaper advertising and specialist magazine advertising.

6.3 Promote and support local organised recreation and sporting clubs and groups

Provided eight grants to community sporting and recreation clubs and groups. Total funded \$35,914.50.

Two Community Event Grants
Nine Quick Grants for equipment
Four Matching Grants
Total funding: \$16,251

Shire provides affordable access to its facilities through subsidised use of its recreation and leisure facilities. The Shire calculates its fees for community facilities based on affordability as a tool to promote increase use as opposed to full cost recovery. To promote and encourage the benefits of organised sport for children the Shire offers a 100% subsidy to junior sport on its ovals and outdoor hardcourts.

6.4 Build and maintain partnerships to implement national, state and local physical activity Programs

The Shire provides subsidised use and access to its aquatic facilities for Department of Education and Training for its In-Term and Vacation Swimming Programs as well as local school swimming carnivals.

Partnership developed with Injury Matters to run a free falls prevention program for over 60 year olds. Program implemented March to May 2021. Program message Move Your Body.

6.5 Provide physical activity opportunities within our natural environments

- Lake Leschenaultia: canoeing, paddle boarding, swimming, walking and cycling trails
- Other walking and cycling trails e.g. Railway Reserves Heritage Trail, Bilgoman Well Heritage Trail and Munda Biddi Trail

The Shire manages and provides access to Lake Leschenaultia in Chidlow. This provides opportunities for locals and visitors to interact and experience the Australian bush flora and fauna. Activities include bush walking, mountain bike riding, canoeing, camping, picnicking, functions and events.

The Shire manages and maintains a range of trails that provides locals and visitors access to a range of environments and experiences. The trails can be walked, run, cycled or ridden on horseback.

The trails are also used for events.

Objective 7: Foster healthy eating in our community
Commitments
<p>7.1 Promote national, state and local nutrition programs</p> <p>Promote Cancer Council's Live Lighter nutrition program throughout implementation of the Stay On Your Feet Program.</p> <p>Foodbank Food Sensations for Parents program run at Swan Child and Parent Centre.</p> <p>Foodbank Food Sensations for Adults program run at Mundaring Community Men's Shed.</p> <p>7.2 Support events that encourage and provide healthy eating options</p> <p>Food for Thought community art initiative launch community event including eight activities promoting good food habits and food origin discussions.</p> <p>7.3 Action the Shire Community Gardens policy</p> <p>Support provided to activate community gardens at Darlington, Stoneville and Chidlow.</p> <p>Darlington lease signed April 2020, installation of railway carriages.</p> <p>Stoneville site consideration and preparation of lease.</p> <p>Chidlow installation of railway carriages.</p> <p>Three grants provided under the Recover Together COVID-19 Relief & Recovery Fund to support development of local community gardens.</p>

Objective 8: Prevent harms associated with smoking, alcohol and drugs in the community
Commitments
<p>8.1 Promote and encourage facilities, environments and events which are free from smoking, alcohol and other drugs</p> <p>Delivered three open community events that were smoke, drug and alcohol free. Supported and promoted four Cinema Under Starlight events as smoke, drug and alcohol free events.</p> <p>The Shire has a policy not to allow smoking in any of its community facilities for the health, safety and comfort of all patrons.</p> <p>8.2 Provide support to the Mundaring Local Drug Action Group (LDAG)</p> <p>The Shire has continued its annual membership with LDAG. The Mundaring group has not met this year due to COVID-19. Newsletters and information has been communicated through the network from LDAG main office.</p>

Fostering health and wellbeing of our ageing population by creating an age friendly community
<p>Objective 9: Engage older people to participate in activities and events Objective 10: Strengthen access to facilities, services and information for older people Objective 11: Facilitate appropriate housing for older people</p>
Commitments
<p>9.1 Provide facilities that cater for activities attractive to older people</p> <p>Whilst all Shire facilities are amiable to people of every age and many are now fully accessible, three Shire community facilities in central locations are used by older people.</p> <p>The Hub and Mundaring Arena in Mundaring and Brown Park Community Centre in Swan View are the locations of programs for older people.</p>

9.2 Manage the activity and event program at The Hub of the Hills and Brown Park Recreation Centre

A monthly timetable of activities and events is available at The Hub of the Hills, circulated on the Shire website and hardcopies at The Hub and Visitor Centre.

A timetable of activities and events notifying of any changes to programs is provided. They are circulated on Shire's website calendar and at Brown Park.

9.3 Promote and encourage participation in local activities and events

Promoted and encouraged participation in a local Stay On Your Feet program including Yoga, Pilates, Zumba Gold and Senior Fit activities, targeted at local people aged over 60 years.

Activities and events were promoted once in the ECHO community newspaper, on Shire social media and through a contract with Curtin Radio.

9.4 Build and maintain partnerships to promote and deliver national, state and local initiatives for older people

The Shire has continued partnerships with Seniors Recreation Council WA and Council on the Ageing WA to promote and deliver national and state initiatives for older people such as Live Lighter campaign.

The Shire has continued partnerships with RISE Network, a local service provider for older people.

The Shire partners with community based groups that deliver activities for older people, by providing subsidised use of its community facilities. Examples of these partnerships include local programs operated by Prime Movers and Rise Network.

10.1 Manage and deliver library services available for older people

Library services staff attend Yallambie Village (independent living and non-independent living centre) on a three weekly basis to deliver a variety of library items.

Volunteers provide a home delivery service of library items to those members of our community unable to physically visit a library.

Library items available in a variety of formats - e.g. large print text, audio books, resources. There are also large format keyboards and magnifiers available.

Volunteers deliver one on one tech help sessions twice weekly in each library.

10.2 Support community groups that provide initiatives for older people

Four grants awarded to organisations such as Seniors Active, whose membership is predominantly older people.

The Shire facilitates Active Ageing Network (AAN), monthly meetings (some have been cancelled due to COVID-19) and supports the AAN to implement a monthly calendar of activities and events.

One Community Event Grant awarded

Three Matching Grants awarded

Two Quick Grants awarded

Total value: \$9,850

10.3 Build and maintain partnerships with organisations that provide information and services relevant for older people

The Shire has continued partnerships with Seniors Recreation Council WA and Council on the Ageing WA that provide information and services for older people.

Maintain service agreement with Mundaring and Districts Senior Citizen's Association to provide information and services relevant for older people.

11.1 Through the current Local Planning Scheme, respond to development proposals in relation to housing opportunities for older people

Ongoing.

Goal: Prevention and control of infectious diseases

Objective 12: Promote, raise awareness and increase knowledge about immunisation																								
Commitments																								
<p>12.1 Partner with stakeholders to provide and promote an immunisation program in accordance with the National Immunisation Program Schedule</p> <p>Midvale Hub reported the total of vaccinations for the last 12 months, up to the end of February is 352 (childhood immunisations and flu vaccinations). Note: the number suggested being low due to Covid-19.</p> <p>The following data provided by Australian Immunisation Register (AIR) for Shire of Mundaring local government area is the most up-to-date data and calculated as at 30 September 2020:</p> <table border="1"> <thead> <tr> <th>Age Group (months)</th><th>Indigenous %</th><th>Indigenous total in</th><th>All % to 30 Sept</th><th>All total in Cohort</th></tr> </thead> <tbody> <tr> <td>12-<15</td><td>100</td><td>10</td><td>87.84</td><td>74</td></tr> <tr> <td>24-<27</td><td>100</td><td>10</td><td>90.29</td><td>103</td></tr> <tr> <td>60-<63</td><td>100</td><td>10</td><td>94.64</td><td>112</td></tr> </tbody> </table> <p>Note: data is provided by Aboriginal immunisation coverage and total population coverage for the three age cohorts, namely 12 to 15 months, 24 to 27 months and 60 to 63 months. Indigenous refers to Aboriginal people.</p>					Age Group (months)	Indigenous %	Indigenous total in	All % to 30 Sept	All total in Cohort	12-<15	100	10	87.84	74	24-<27	100	10	90.29	103	60-<63	100	10	94.64	112
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12-<15	100	10	87.84	74																				
24-<27	100	10	90.29	103																				
60-<63	100	10	94.64	112																				

Objective 13: Manage and maintain the risks associated with infectious disease	
Commitments	
13.1	<p>Utilise a range of media to increase community awareness about:</p> <ul style="list-style-type: none">• the risks associated with infectious disease• actions to prevent infectious disease <p>During Spring, the Shire provided information with regard to encouraging residents to check their back yards for sources of water collection that may give rise to mosquito breeding. Links were made to the Department of Health website and Facebook was used as a useful mechanism.</p>
13.2	<p>Monitor emerging environmental health risks</p> <p>Health Services monitor emerging EH risks in a number of ways. First and foremost the threat of COVID-19 has required a high level of input by EHO's to stay abreast of developments of not only how the virus behaves, but also understanding and disseminating information to the community and affected businesses in relation to the associated restrictions. This resulted in a number of fact sheets being issued. Beyond this, Health Services also actively participate in the Metropolitan Environmental Health Managers Group meetings. These provide useful opportunities to engage with colleagues and other agencies. MEHMG generally meet three - four times a year and all meetings have been attended.</p> <p>Health Services also engage in the regulatory review process in relation to the staged introduction of the Public Health Act 2016.</p>
13.3	<p>Provide guidance and advice to the body art and personal appearance industry operating within the shire, regarding health and hygiene practices</p> <p>Health Services undertook routine inspections of businesses involved in skin penetration activities. This included beauticians, acupuncturists and tattooists and body piercing.</p>

Our Space, Our Place

Goal: Building and maintaining safe places to live, work and play

Emergency management and bush fire preparedness

Objective 1: Manage and control risks associated with emergency events

Objective 2: Enhance bush fire preparedness

Commitments

1.1 Support and actively participate in District and Local Emergency Management Committees

Completed. Two meetings and one exercise.

1.2 Periodically review the Local Emergency Management Arrangements (LEMA)

LEMA and associated sub-plans including the Business Continuity Plan are currently undergoing review.

1.3 Promote heatwave community education campaigns in partnership with Department of Health

Heatwave education material was distributed/promoted during the heatwave season in association with Department of Health.

Campaigns are run in response to periods of extended high heat. Early in 2021 was such a period. Whilst the criteria of a heatwave was not met, a campaign was held nonetheless. Facebook posts were made and these linked people to Department of Health websites for more information.

1.4 Action policy and guidelines related to building in bush fire prone areas

Ongoing.

2.1 Undertake Bush Fire Safety and Firebreak Management Program

Annual inspections were carried out during the course of the year. Between 1st November and the 31st March is the compliance period where officers will issue property owners a notice to complete works due to their property not being compliant as per the Shire of Mundaring Firebreak and Fuel Load notice. Landowners are typically given 10 days to complete the works or can request additional time to complete them so long as within a reasonable timeframe.

Between 1st April and 31st October officers carry out pre-inspections, giving advice to residents on the types of mitigation works needed prior to the next compliance period as well as how to reduce fuel loads by burning in safe ways and with confidence. Further to this, a winter burning program is rolled out over the cooler months by experienced officers demonstrating how to manage small areas of running fire in a mosaic type format which helps towards the mitigation plans. Annually the shire will hold an electronic information session on bushfire safety and preparedness either via Facebook or the website/webex.

2.2 Implement a range of treatments to manage bushfire risk on lands owned or managed by the Shire

Annual inspections were carried out on all reserves managed by the shire and also free hold. These inspections identify mitigation works that may be required to ensure it is compliant with the Shires Firebreak and Fuel Load standard. These types of works include but not limited to – Firebreak upgrades, installation of new firebreaks, construction of manageable cells for hazard reduction burning, hazard reduction burning, woody weed removal, pre/post burning weed treatments, forestry mulching and general chainsaw and slashing tasks. In addition to this the Shire receives grants through the Mitigation Activity Fund (MAF) which is due to the Shire having completed and having its Bush Fire Risk Management Plan (BRMP) accepted by Council and endorsed by the Office of Bushfire Mitigation (OBRM). This involves sections of Shire lands vested in the crown being allocated further treatments on top of normal budgetary funds provided for mitigation.

2.3 Engage residents to effectively manage bushfire risk on private property

As per the information above, including promoting all DFES material around having a fire plan in place. This also includes officers putting private residents on to Bushfire Ready Groups if they are wishing to start a group on their street to assist in all having a plan and a better prepared property.

2.4 Establish and maintain volunteer bush fire brigades in accordance with the requirements of the *Bush Fires Act 1954*.

This is carried out as per the *Bush Fires Act 1954* and in conjunction with the Local Government Grants Scheme (LGGS) and Emergency Services Levy (ESL). An application for a grant to cover the operating costs of all nine brigades was made along with capital expenditure required for things such as, appliances, station extensions or rebuilds and other equipment.

Recreation, leisure and community assets

Objective 3: Protect the community by managing safety of public buildings, recreation facilities and events

Commitments

3.1 Administer maintenance programs for public buildings, leased community facilities, footpaths, trails, aquatic facilities, parks, reserves and Lake Leschenaultia camp ground to ensure safety of facilities

The Shire provides all necessary maintenance to maintain the safety of Lake Leschenaultia and to meet the standards and regulations governing the operation campgrounds - *Caravan Parks and Camping Grounds Act 1995* and the *Caravan Parks and Camping Grounds Regulations 1997*.

The Shire also carries an annual formal tree inspection by an arborist along with a tree maintenance program.

The Shire provides all necessary maintenance to meet the standards and regulations governing the operation of public aquatic facilities. These include *Public Health Act 2016*, *Aquatic Facilities Regulations 2007* and the *Code of Practice for the design, construction, operation, management and maintenance of aquatic facilities*.

Maintenance programs for infrastructure assets used by the community have been undertaken to ensure useability is maintained.

3.2 Facilitate the Playground Safety Inspection program and ensure equipment is constructed and maintained in accordance with Australian standards

Playgrounds are inspected on a programmed basis and repairs undertaken as identified.

3.3 Request and evaluate risk management plans, emergency management plans and traffic management plans for Shire and community run events

All events held on Shire property were reviewed to ensure safety and to meet their statutory requirements. As part of their conditions of hire, the organisers may need to develop and implement a range of plans for risk management, traffic management, emergency and evacuation as well as the appropriate licences and approvals.

Health Services manage all aspects of the Health (Public Buildings) Regulations 1992. When it relates to events on Shire land, there is significant interaction with Recreation and Leisure Services to ensure a satisfactory outcome.

3.4 Ensure aquatic facilities meet all relevant regulations and standards

The Shire's aquatic facility staff ensure all regulations, standards and approvals are met in the management of the Shire's public aquatic facilities. This includes water quality, staff ratios, chemical and dangerous good storage and use.

Health Services maintain a routine monthly water-sampling program for all aquatic facilities. Working relationships are maintained with the facility managers and routine inspections of the safety aspects are carried out.

Access and inclusion

Objective 4: Support people with disability and their families, friends and carers to feel welcomed, valued and included in the Shire community

Commitments

4.1 Administer strategies outlined in the Shire Disability Access and Inclusion Plan 2017 – 2021 to enhance access and inclusion within the community

Strategies outlined in the Shire DAIP have been implemented and will be reported on as at 1 July 2021 aligned to the State reporting requirement.

Design work has commenced on replacing the Lake Leschenaultia toilet block on west side of lake to meet accessible standards.

Transport	
Objective 5: Minimise congestion and advocate for improved public transport	
Commitments	
5.1	Partner with key stakeholders to work towards improving traffic control and congestion at key intersections Meeting with MRWA to progress concepts to address identified dangerous intersections within the shire region. Meetings with MRWA to advance road safety improvements at key junctions identified. Wrote letters to Minister, Cities of Swan and Kalamunda seeking support to have a group review traffic matters in the whole precinct surrounding Robinson Road.
5.2	Advocate to maintain and improve existing public transport options Successful grants obtained from the PTA towards four new bus shelters.
5.3	Consider transport and movement networks in any planning advice, approvals or strategies prepared by the Shire Council adopted a long term cycle network to guide consideration of future aspirational cycle networks.

Youth engagement and support

Objective 6: Engage with and support our young people and wider community to become more connected

Commitments

6.1 Provide affordable and accessible facilities for junior sports programs

The Shire acknowledges the importance and benefits of organised junior sport so it provides subsidised use of its community facilities. The subsidy ranges from partial subsidy at the aquatic centres, recreation centres, community facilities and low cost leases to sporting organisations to 100% subsidy at its ovals and outdoor hard courts.

6.2 Facilitate partnerships with community groups and organisations that deliver programs and activities for young people

Two partnerships formed with organisations that deliver programs and activities for young people, through the Shire's Youth Engagement Partnership Fund.

The Shire has partnered with EMRC, Swan Districts FC, Headspace, Swan City Youth Service, Cadets DFES, Scouting WA, Youth Focus, Church Groups and local school P&C's in the delivery of programs, events and activities for young people.

6.3 Provide grant funding to community groups and organisations that deliver programs and activities for young people

Two grants provided to Mundaring Chamber of Commerce and Swan Districts Football Club to fund programs for young people.

Maintain service agreements with groups and organisations that deliver programs and activities for young people including Mundaring Bicentennial Scholarship Trust (Robert Juniper Award for the Arts) and Katharine Susannah Prichard Writer's Centre (Young Writer's Award).

Nine grants awarded to businesses and groups delivering youth focused activities. Total funded: \$38,534.50

Goal: Protecting the community by encouraging a healthy environment

Objective 7: Maintain and enhance environments supportive of public health
Commitments
<p>7.1 Administer the <i>Food Act 2008</i> which governs the registration and inspection of all food businesses within the Shire</p> <p>Health Services administer all aspects of food safety within the Shire. This includes maintaining the registration of food businesses under the Food Act 2008, undertaking routine inspections of food businesses, investigating food complaints and reports of food poisonings, undertaking food sampling programs and covering the subscription costs for the FoodSafe Online food safety training so that it is free to access for community members.</p> <p>7.2 Assess applications for on-site effluent disposal, carry out inspections of installation and monitor routine service reports for aerobic treatment units to ensure that they are performing satisfactorily</p> <p>Health Services manage all aspects of effluent disposal. This includes processing applications, undertaking the inspections of new installations, overseeing the routine ATU service reports that are received, following up on complaints and engaging with government on the new generation of on-site effluent disposal legislation.</p> <p>Discussions have also been held with regard to an industry wide and government wide process for enabling ATU inspection reports to be managed electronically from the source to the customer and in a manner that would increase efficiency significantly. This would involve a great deal of work and coordination and may be incumbent of cooperation from a big range of stakeholders including state government, local government and the service industry. Whilst initial talks have been held, it is likely that the process cannot be further progressed until new legislation is progressed.</p> <p>7.3 Co-ordinate and resource solid waste collection and solid waste disposal services in accordance with the <i>Waste Avoidance and Resource Recovery Act 2007</i>, including: domestic and commercial bin collection; waste transfer stations; and bulk verge collection</p> <p>Council adopted a Shire Waste Plan that aligns with the State Waste Strategy and details future waste initiatives.</p>

7.4 Provide and maintain a stormwater drainage system that mitigates foreseeable risks to public health and safety

Programmed stormwater drainage maintenance is ongoing and capital works for improvements to drainage networks as per the 10 year capital program are being implemented.

7.5 Administer legislation as it relates to animals, pests, noise, air quality, litter/dumping and environmental health nuisance

Health Services manage a suite of Environmental Health legislation covering a range of areas including housing, noise, pests, nuisances and the like. This can be reactionary in the form of CARS but also proactively in the form of assessing planning applications to prevent problems from arising in the first place.

Goal: Regulate and manage the built and natural environments to support sustainable and healthy living

Objective 8: Build capacity for safe and sustainable water management by the shire and community

Objective 9: Identify health risks and adaptation options for climate change impacts

Objective 10: Facilitate sustainable land use and development

Commitments

8.1 Work in partnership to:

- use Water Sensitive Cities benchmarking to improve water management within the shire and community
- promote and deliver Waterwise programs and activities for community

Video produced and shared to promote waterwise planting with local native species, featuring waterwise and firewise demonstration garden. This video prompts residents to take environmental cues from local waterways and will support survival of plants from seedlings for Landcare.

The Shire has continued to implement its Water Efficiency Action Plan and has received Gold Waterwise Council certification from Water Corporation.

- 9.1 Administer a range of climate change adaptation and mitigation measures in order to better prepare, protect and inform residents of impacts on climate change

Residents have been encouraged to safely provide water for wildlife in a drying climate through social media posts, the Backyard Biodiversity video and birdbath advice provided in a Birds in Your Garden workshop.

- 9.2 Partner with and support community groups that promote environmental awareness and engagement with nature - Environmental Advisory Committee, Catchment Groups, Friends Groups and Mundaring in Transition etc

The Shire has partnered with Eastern Hills Senior High School to plan a Community Service Certificate for school students. The Shire has linked ESHS staff with local catchment groups willing to involve students in environmental work to enhance their learnings.

\$4834 Community Event Grant awarded to support Blue Sky Festival (Mundaring in Transition).

Shire support is planned and provided for the community organised Blue Sky Festival (Mundaring in Transition), including nest box workshops (Simon Cherriman) and professional environmental educator talks as well as a Shire stall.

Professional 'Green Card' dieback hygiene training was provided to Friends Group coordinators and members to support bushcare activities in reserves.

Two 'Fauna Foray' wildlife walks were held in conjunction with the Australian Wildlife Conservancy, which manages the Karakamia feral predator-free sanctuary in Chidlow.

- 10.1 Action the Local Planning Strategy and Local Planning Scheme No.4

Ongoing.

465 applications received and 439 application completed since March 2020.

10.11 Corporate Business Project Report - 1 January - 31 March 2021

File Code	OR.CMA 16
Author	Janice Byers, Organisational Development Officer
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	1. Corporate Business Plan Project Report -1 January - 31 March 2021 ↓

SUMMARY

Council adopted the Corporate Business Plan (CBP) for the period 2020/21 - 2023/24 on 14 July 2020. The CBP contains a range of strategic and planning priorities implemented on a yearly basis. The purpose of reporting is to provide an internal review and monitoring function that allows the Shire to respond to change through a systematic reporting process. Council receives quarterly reports about the implementation of these priorities.

The third quarter (January - March 2021) Corporate Business Project Report (CBPR) reflects project progress as at 31 March 2021 and reports on the status of each of these (**Attachment 1**).

As noted in the CBPR there are 12 projects identified:

- Three projects have been completed, one being Broz Park, which was delayed from completion 5 February 2021 to 26 March 2021;
- Eight projects are in progress and on schedule; and
- One project, Chidlow Village Green Skate Park Facility is amended - Date changed from 30 June 2020 to 31 August 2021 due to delays in obtaining the funding agreement and final designs from consultants.

It is recommended that Council notes these changes and progress to date of these key projects.

BACKGROUND

Section 5.56 of the *Local Government Act 1995* (the Act) "Planning for the Future" requires a local government to plan for the future of the district and to make plans in accordance with the regulations. Regulations came into effect 1 July 2013 requiring all local governments to have developed and adopted a Strategic Community Plan (SCP) and a Corporate Business Plan supported and informed by resourcing and delivery strategies. These plans will drive the development of each local government's annual budget and through a process of continuous improvement, local governments should be better able to plan for and meet the needs of their communities.

The reporting element is the process by which local government informs the community and statutory bodies on its progress in delivering services, projects and other operations to meet the community's short term, medium term and long-term aspirations.

Section 5.53 of the Act requires the annual report to contain an overview of the plan for the future of the district, including major initiatives that are proposed to commence or to continue in the next financial year.

STATUTORY / LEGAL IMPLICATIONS

Section 5.56 of the *Local Government Act 1995* requires a local government to plan for the future of its district in accordance with any regulations made.

Regulation 19DA of the *Local Government (Administration) Regulations 1996* sets out the requirements for preparing, adopting, reviewing and modifying the Corporate Business Plan.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.5 – Continual improvement in the Integrated Planning and Reporting (IPR) standard

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

EXTERNAL CONSULTATION

Nil

COMMENT

The second quarter CBPR has 12 projects which are reported on regularly. Their status is as follows:

Status	No.	Project Title
Completed	3	Mt. Helena Skate Park Extension Broz Park Toilet Block – Completed 26 March 2021 Glen Road Bridge Upgrade
In progress and on schedule	9	Public Open Space Strategy Local Biodiversity Strategy Morgan John Morgan Reserve Upgrade Scott Street Bridge upgrade

		Energy and Emissions Reduction Initiatives Mundaring Multipurpose Community Centre Concept Plan Development of Reconciliation Action Plan (RAP) Container Deposit Scheme
Change of Date	1	Chidlow Village Green Skate Park Facility - Date changed from 30 June 2020 to 31 August 2021 due to delays in obtaining the funding agreement and final designs from consultants.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council notes the changes and progress to date listed in the quarterly Corporate Business Plan Project Report 1 January – 31 March 2021 as being:

1. Three projects have been completed, one being Broz Park, which was delayed from completion 5 February 2021 to 26 March 2021;
2. Eight projects are in progress and on schedule; and
3. One project, Chidlow Village Green Skate Park Facility is amended - Date changed from 30 June 2020 to 31 August 2021 due to delays in obtaining the funding agreement and final designs from consultants.

Corporate Business Plan Project Report 1 January – 31 March 2021

Cancelled, Deferred, On Hold

Complete

On Schedule

Behind Schedule

Overdue

Not Started (No Colour)

1. Community [Strategic Community Plan(2020-2030)]							
Business Case	Project	Start Date	Due Date	% Of Parent	% Complete	Status	Comments
Reconciliation Action Plan	Development of Reconciliation Action Plan	1/07/2019	10/10/2022	100	15	In Progress	Meeting held 12 February 2021 with Consultant to reconvene RAP process. Consultation with community to commence May/June 2021.
2. Natural Environment [Strategic Community Plan(2020-2030)]							
Business Case	Project	Start Date	Due Date	% Of Parent	% Complete	Status	Comments
Container Deposit Scheme Participation	Container Deposit Scheme	11/08/2020	30/06/2021	100	94	In Progress	All works relating to the shed and solar system are complete. Waste officer requirements under review to ensure alignment with needs of CDS program
3. Built Environment [Strategic Community Plan(2020-2030)]							
Business Case	Project	Start Date	Due Date	% Of Parent	% Complete	Status	Comments
Mundaring Multipurpose Community Centre Concept Plan	Mundaring Civic Precinct Concept Plan	2/07/2018	31/07/2021	100	33	In Progress	Due date for the draft Property Strategy and Land Assembly was early Feb. As a result of extensive discussions with the Consultant Team, further information will be sought from decision-making authorities, prior to presenting the draft findings to Council at a Forum in April. Subject to direction of Council, targeted stakeholder consultation is likely to be required prior to final report for decision of Council in June/July 2021.
4. Governance [Strategic Community Plan(2020-2030)]							
Business Case	Project	Start Date	Due Date	% Of Parent	% Complete	Status	Comments
Energy and Emissions Reduction initiatives	Energy and Emissions Reduction Initiatives	1/07/2019	30/06/2023	100	32	In Progress	Significant new solar panel systems installed on high energy use facilities during 2020. All milestones for 2020 have been achieved. Next Phase: Additional solar capacity is being targeted to high energy using facilities with frequent daytime use. Additional 70kW of solar panels installed on the Shire's Administration Centre. LED lighting upgrades will continue. Planning underway for replacement of Darlington tennis court lighting. High energy use from bores being investigated. Opportunities to participate in a LG group purchase of renewable energy (WALGA), and obtain grant funding to support a changeover to more energy efficient street lighting (EMRC) are being explored.

Built Environment [Strategic Community Plan(2016-2026)]							
Business Case	Project	Start Date	Due Date	% Of Parent	% Complete	Status	Comments
Broz Park New Toilet Block	Broz Park Toilet Block	23/09/2019	26/03/2021	100	100	Complete	Works completed and toilet block opened for use
Public Open Space Strategy	Public Open Space Strategy	1/07/2019	8/06/2021	100	87	In Progress	Project plan complete. The draft strategy commenced development in March 2020. Project timeline on target. Once completed there will be a requirement for WAPC to certify, advertise and adopt.
Natural Environment [Strategic Community Plan(2016-2026)]							
Business Case	Project	Start Date	Due Date	% Of Parent	% Complete	Status	Comments
Local Biodiversity Strategy (review to integrate various past strategies)	Local Biodiversity Strategy (review to integrate various past strategies)	1/08/2019	24/12/2021	100	39	In Progress	The 'Engage and manage consultant' was paused to focus on environmental recovery and support to landowners affected by the Wooroloo Fire, delaying this until 30 June 2021. Further interruptions may occur which may slightly delay the completion date for the Strategy.
Thriving Community [Corporate Business Plan(2013-2023)]							
Business Case	Project	Start Date	Due Date	% Of Parent	% Complete	Status	Comments
Morgan John Morgan Reserve Upgrade	Morgan John Morgan Reserve Upgrade	1/07/2019	25/06/2021	100	50	In Progress	Feedback received and discussed with GFRRA. Scope of works agreed and is now being detailed and progressed.
Mt Helena Skate Park Extension	Mt Helena Skate Park Extension	1/07/2019	26/03/2021	100	100	Complete	The skate park is complete and open to users. Grant acquittal submitted
Scott Street Bridge Upgrade	Scott Street Bridge Upgrade	1/07/2019	28/06/2024	100	33	In Progress	Preliminary works completed
Glen Road	Glen Road Bridge	10/08/2020	07/05/2021	100	100	Complete	
Chidlow Skate Park	Chidlow Village Green Skate Park	12/08/2020	31/08/2021	100	33	In Progress	Due to delays in obtaining the funding agreement and final designs from consultants this project is now expected to be completed by 31 August 2021.

10.12 Cyclone Seroja - Donation to Lord Mayors Distress Relief Fund

File Code	GS.DON
Author	Garry Bird, Director Corporate Services
Senior Employee	Jonathan Throssell, Chief Executive Officer
Disclosure of Any Interest	Nil
Attachments	Nil

SUMMARY

Council is requested to consider a donation to the Lord Mayors Distress Relief Fund (LMDRF) to assist impacted residents and their recovery from the impact of Cyclone Seroja.

It is recommended that Council makes a donation of \$5000 to the LMRDF.

BACKGROUND

Cyclone Seroja was an extreme weather event that impacted many communities in the State's Midwest region on Sunday April 11 2021. The towns of Kalbarri, Northampton, and Horrocks were particularly impacted in addition to a number of farming communities in the State's wheatbelt region.

The total cost of the damage is estimated to be approximately \$200 million, with a number of landowners and residents losing their homes or place of residence.

The LMDRF *"was established in 1961, in conjunction with the State Government to provide financial assistance to individuals for the alleviation and relief of distress, suffering and personal hardships, brought about by any disaster or emergency within Western Australia declared by the Western Australian Government or for which the LMDRF Board considers assistance is warranted."* (Source: City of Perth Website)

The LMDRF is administered by the City of Perth.

The LMDRF raised over \$16 million to support residents impacted by the February 2021 Wooroloo Bushfire, of which \$380,000 in interim payments has been distributed in the Shire of Mundaring to date. Further financial assistance will be provided to eligible owners and residents in due course.

STATUTORY / LEGAL IMPLICATIONS

Section 6.8 of the *Local Government Act 1995* details how to incur expenditure from the municipal fund when not included in an annual budget, as follows:

"(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution; or*

(c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required."*

Accordingly section 6.8 (1) (b) applies and a Council decision to authorise the donation would require an absolute majority.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Account 20013 - Donations has a budget of \$4000 which has been fully expended this financial year.

In order to make a donation a budget amendment of \$5000 will be required.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.7 – Provide emergency management planning, disaster management and disaster recovery, and associated community liaison and education

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: Given the generosity of Western Australians in donating to the LMDRF as a result of the Wooroloo 2021 fire, the Shire might expect a negative backlash if it did not make a donation to assist similarly impacted communities as a result of Cyclone Seroja.

Likelihood	Consequence	Rating
Likely	Moderate	High
Action / Strategy		
The Shire makes an appropriate donation to the LMDRF.		

EXTERNAL CONSULTATION

Preliminary discussions have been held with the City of Perth (who administer the LMDRF) in regards to a potential donation by the Shire of Mundaring.

COMMENT

It is not uncommon for local governments in Western Australia to make donations to the Lord Mayor's Distress Relief Fund to assist communities recover from emergency and/or disaster events.

VOTING REQUIREMENT

Absolute Majority - *Local Government Act 1995* Section 6.8

RECOMMENDATION

That Council, by absolute majority, approves a budget amendment of a \$5000 increase to the donations expenditure account in order to fund a donation to the Lord Mayor's Distress Relief Fund to assist with recovery from the impacts of Cyclone Seroja.

10.13 Statement of Financial Activity for period ended 31 March 2021

File Code	FI.RPT2
Author	Stan Kocian, Manager Finance and Governance
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Statement of Financial Activity for period ended 31 March 2021 ↓

SUMMARY

The monthly Statement of Financial Activity discloses the Shire's financial activities for the period ending 31 March 2021.

The actual closing budget position as at 31 March 2021 was a surplus of \$18,431,550 compared to a budgeted year to date surplus to the end of March of \$11,778,010. The budgeted year end surplus is \$1,545,251 as per the original budget adopted by Council (C2.07.20). The mid-year budget review subsequently amended the forecast budget year end surplus to \$1,921,291 (C8.02.21)

BACKGROUND

The monthly financial report is presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates.

The Statement of Financial Activity Report summarises the Shire's financial activities.

STATUTORY / LEGAL IMPLICATIONS

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are in accordance with the approved reporting material variances (C14.07.20) of:

- (+) or (-) \$50,000 or 10%, whichever is the greater for Revenue
- (+) or (-) \$100,000 or 10%, whichever is the greater for Expenses

within the monthly Statement of Financial Activity during the 2020/21 financial year.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.6 – Sound financial and asset management

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: Financial performance is not monitored against approved budget		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly financial report tracks the Shire's actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire's financial performance throughout the financial year.		

EXTERNAL CONSULTATION

Nil

COMMENT

The reports that accompany this item are as follows:

- A graphical representation of the year to date comparison to budget for operating revenue, operating expenses and capital expenses;
- Statement of Financial Activity (based on the Rate Setting Statement adopted in the annual budget) for the period ending 31 March 2021;
- An explanation of the material variances in the Statement of Financial Activity
- The closing budget position for the period ending 31 March 2021 and comparison to the year to date budget and same period last year;
- An explanation of the key terms and definitions used in the Statement of Financial Activity;
- The closing budget position for the period ending 31 March 2021 and comparison to the year to date budget and same period last year;
- A statement of year to date operating expenses by each area of budget responsibility and a graphical comparison of year to date operating expense to the year to date budget; and
- Summary of Cash Investments with financial institutions as at 31 March 2021.

In relation to the material variances, "timing" differences are due to the monthly spread of the budget not matching the actual spread of revenue or expenditure. Timing differences will not result in a forecast adjustment.

Where the material variance is flagged as "permanent" this indicates that a forecast adjustment to the annual budget is required or has been made.

The Shire's closing surplus as at 31 March 2021 was \$18,431,550 compared to a year to date budgeted surplus of \$11,778,010. This variation is primarily due to:

1. The Shire's forecast opening budget surplus in the adopted budget was \$5,453,805 compared to an actual opening surplus position of \$6,386,144 (actual opening position was finalised after the budget was adopted);
2. The Shire's year to date actual operating expenses being \$2,179,113 less than the year to date budget (see explanation of variances);
3. The Shire's year to date actual operating revenue being \$40,547 greater than the year to date budget (see explanation of variances);
4. The Shire's net expenditure on investing activities (Capital works and funding of) being \$1,749,704 less than the year to date budget (see explanation of variances); and
5. The Shire's net expenditure on financing activities (Transfers to/from reserves and repayment of loans) being \$982,364 less than the year to date budget (see explanation of variances).

Council will note, as per the mid-year budget review, there is an increase of \$376,040 to the Shire's forecast closing budget position for 2020/21; from a budgeted surplus of \$1,545,251 (as per the adopted annual budget) to a forecast surplus of \$1,921,291. The forecast closing position for 2020/21 will become the Shire's opening budget position for the 2021/22 budget. The \$376,040 increase in the forecast closing budget position will form part of the funds in the 2021/22 budget and will allow Council to maintain its focus on delivery of the forecast rates increases in the current Long Term Financial Plan.

Outstanding rates and waste charges as at 31 March 2021 was \$3,399,870 compared to a figure of \$3,452,988 at the same time last year.

The Shire's total cash as at 31 March 2021 was \$46,514,148 which includes \$19,352,715 in municipal funds (\$17,932,342 at the same time last year) and \$27,161,433 in cash backed reserves and other restricted funds.

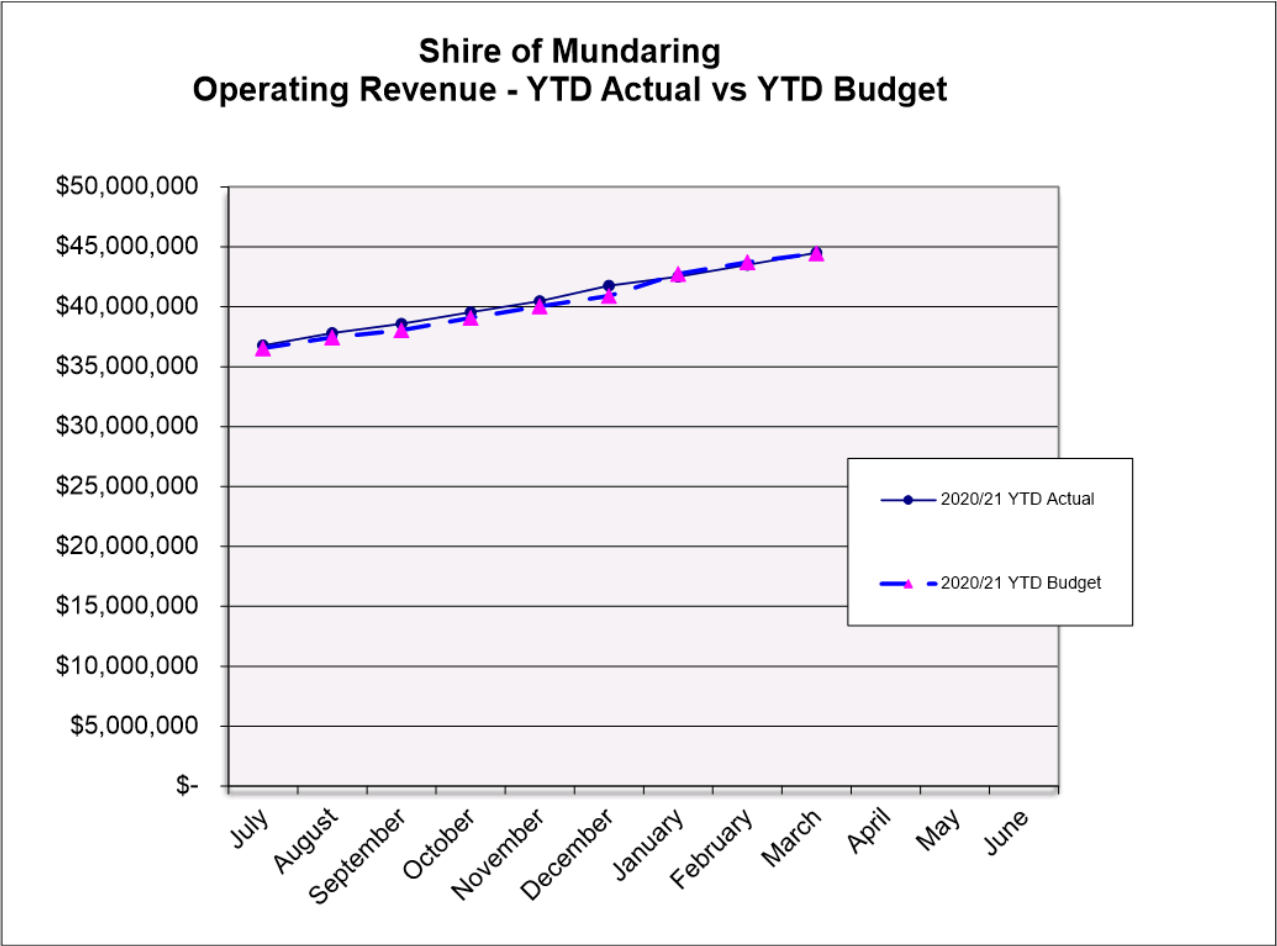
VOTING REQUIREMENT

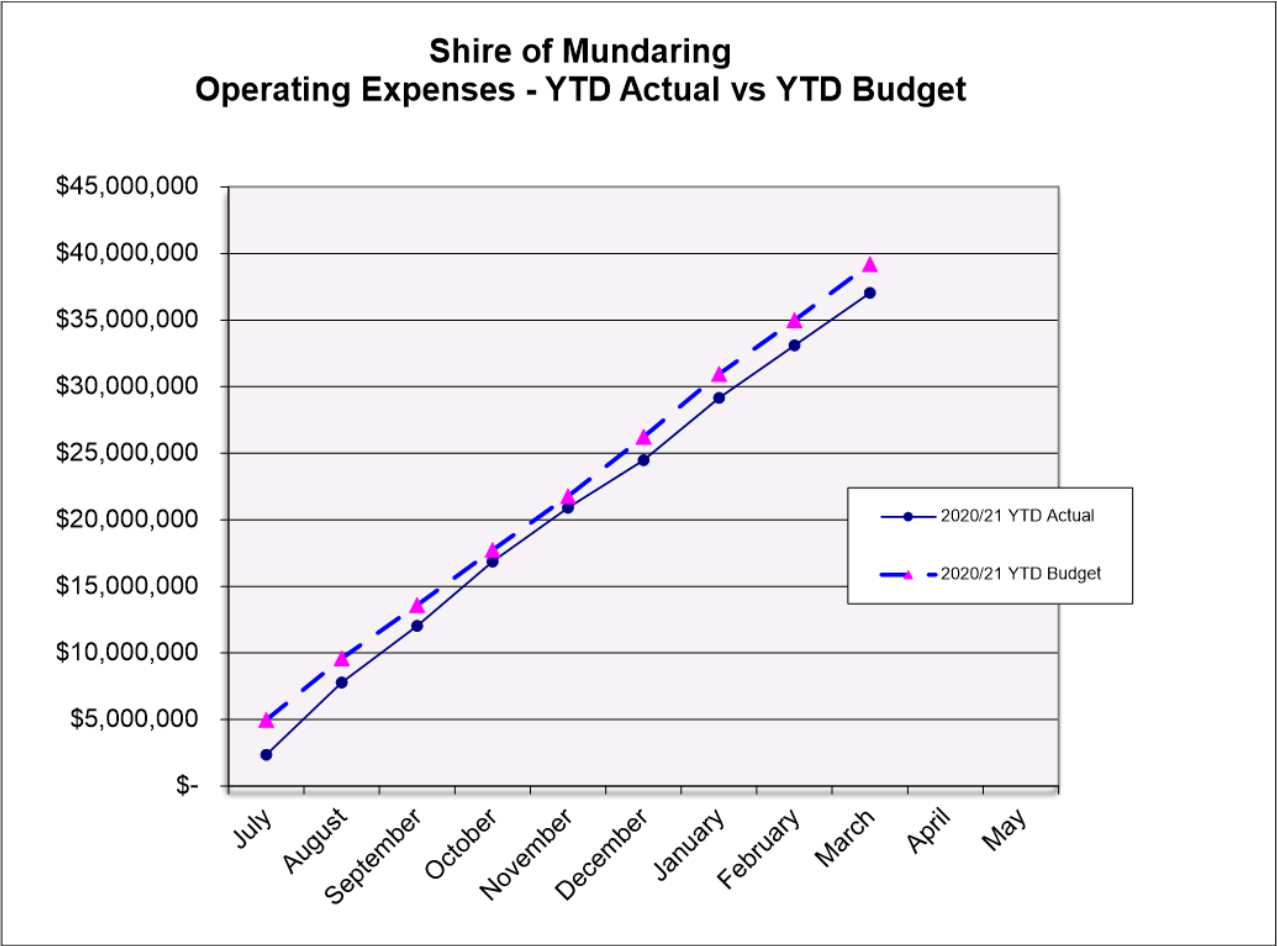
Simple Majority

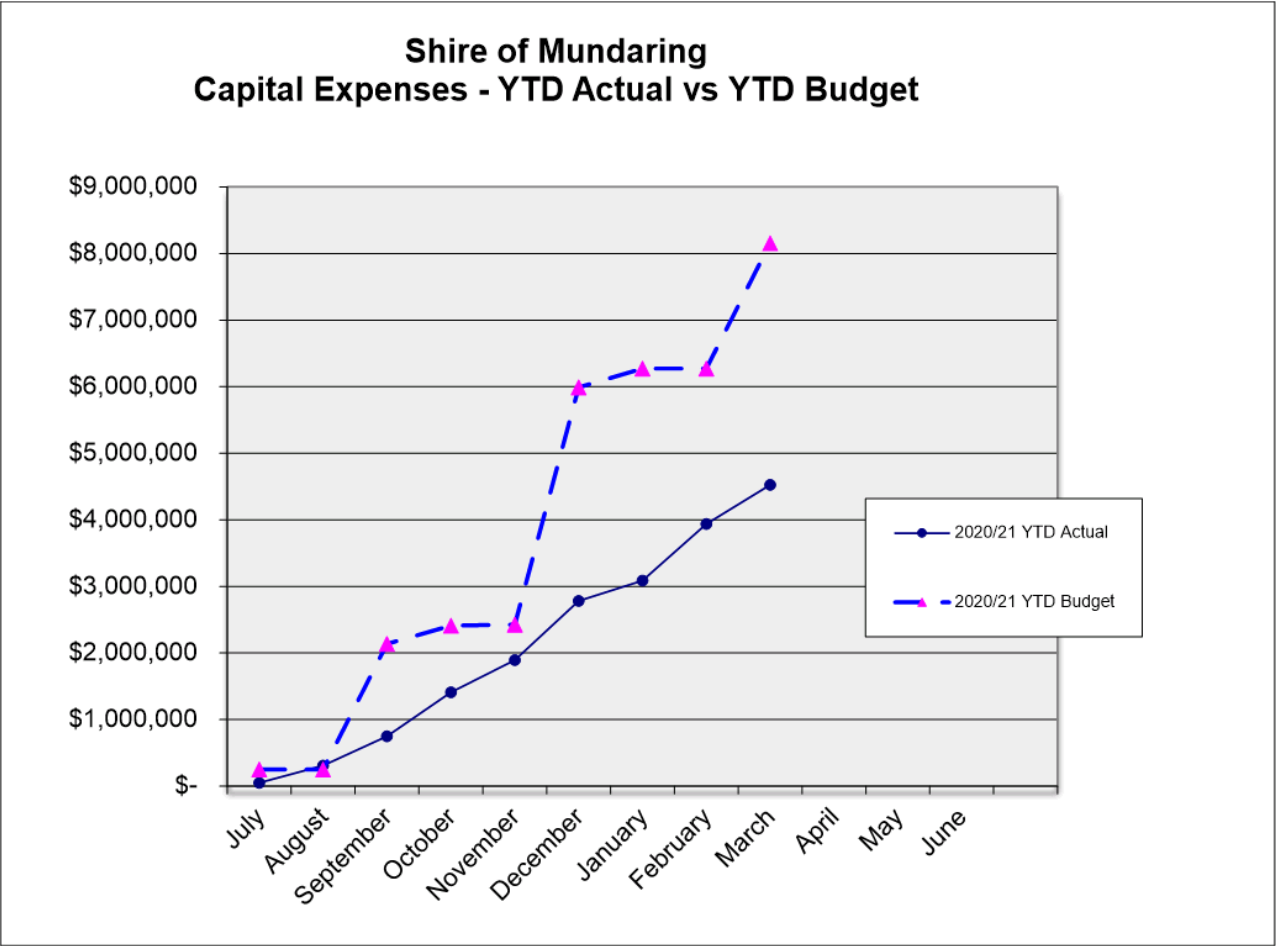
RECOMMENDATION

That Council notes:

1. the closing position of the Shire for the period ending 31 March 2021 is a surplus of \$18,431,550 compared to the year to date budgeted surplus of \$11,778,010; and
2. the explanation of material variances in the Statement of Financial Activity contained in **Attachment 1**.







**Shire of Mundaring
Statement of Financial Activity
for period ending 31 March 2021**

	2020/21 YTD Budget	2020/21 YTD Actuals	2020/21 BUDGET	2020/21 REVISED BUDGET	YTD Variance	YTD Variance
	\$	\$	\$	\$	\$	%
Opening Funding Surplus/(Deficit)	5,453,805	6,386,144	5,453,805	6,386,144	932,339	17.1%
Revenue from operating activities						
General Purpose Funding - Rates	29,056,048	29,038,637	29,092,236	29,092,236	(17,411)	-0.1%
General Purpose Funding - Other	1,285,280	1,060,033	1,711,045	1,711,045	(225,247)	-17.5%
Governance	140,513	312,648	179,748	277,922	172,135	122.5%
Law, Order & Public Safety	320,550	614,369	562,400	787,633	293,819	91.7%
Health	39,647	86,508	46,200	72,382	46,861	118.2%
Education & Welfare	4,439,029	4,528,950	5,762,350	5,771,200	89,921	2.0%
Community Amenities	6,873,311	7,000,978	7,147,722	7,070,890	127,667	1.9%
Recreation and Culture	1,790,904	1,179,554	2,088,856	2,005,356	(611,350)	-34.1%
Transport	4,908	34,356	65,700	93,700	29,448	600.0%
Economic Services	215,322	290,183	256,825	276,950	74,861	34.8%
Other Property and Services	292,204	352,047	414,007	287,346	59,843	20.5%
Total	44,457,716	44,498,263	47,327,089	47,446,660	40,547	0.1%
Expenditure from operating activities						
General Purpose Funding	(614,974)	(459,635)	(811,573)	(661,573)	155,339	-25.3%
Governance	(3,851,127)	(3,272,908)	(5,023,677)	(5,055,996)	578,219	-15.0%
Law, Order & Public Safety	(1,897,130)	(2,495,617)	(2,476,558)	(3,012,282)	(598,487)	31.5%
Health	(606,805)	(547,940)	(787,645)	(814,840)	58,865	-9.7%
Education & Welfare	(6,127,354)	(5,416,070)	(8,018,301)	(7,973,857)	711,284	-11.6%
Community Amenities	(6,683,820)	(6,397,793)	(9,012,593)	(8,917,380)	286,027	-4.3%
Recreation and Culture	(8,352,633)	(7,983,131)	(11,160,975)	(11,245,790)	369,502	-4.4%
Transport	(9,156,231)	(8,737,787)	(12,243,036)	(11,033,860)	418,444	-4.6%
Economic Services	(565,750)	(540,380)	(738,656)	(738,689)	25,370	-4.5%
Other Property and Services	(1,353,526)	(1,178,976)	(1,602,101)	(1,689,805)	174,550	-12.9%
Total	(39,209,350)	(37,030,237)	(51,875,115)	(51,144,072)	2,179,113	5.6%
Operating activities excluded from rate setting						
Depreciation on Assets	6,090,318	6,187,578	8,120,471	7,096,221	97,260	-1.6%
(Profit)/Loss on Disposal of Assets	(642,911)	(1,628)	(635,822)	(635,822)	641,283	99.7%
Deferred Rates Adjustment	-	30,930	-	-	30,930	100.0%
Amount attributable to operating activities	10,695,773	13,684,906	2,936,623	2,762,987	2,989,133	27.9%
Investing Activities						
Proceeds from Disposal of Assets	1,000,000	20,909	1,139,989	1,173,556	(979,091)	100.0%
Grants and Contributions	3,993,199	3,091,101	5,938,534	7,328,063	(902,098)	-22.6%
Purchase Property, Plant & Equipment	(2,195,088)	(695,609)	(2,666,564)	(3,806,641)	1,499,479	-68.3%
Purchase Infrastructure	(5,960,251)	(3,828,837)	(8,245,167)	(9,171,889)	2,131,414	-35.8%
Amount attributable to investing activities	(3,162,140)	(1,412,436)	(3,833,208)	(4,476,911)	1,749,704	-55.3%
Financing Activities						
Repayment of Debentures	(500,083)	(440,900)	(666,777)	(666,777)	59,183	-11.8%
Cash Advances to Community Groups	-	(25,000)	-	-	(25,000)	-100.0%
Transfers from Reserves	461,313	250,520	2,099,343	2,165,722	(210,793)	-45.7%
Transfers to Reserves	(1,170,658)	(11,684)	(4,444,535)	(4,249,874)	1,158,974	99.0%
Amount attributable to financing activities	(1,209,428)	(227,064)	(3,011,969)	(2,750,929)	982,364	81.2%
Closing Funding Surplus/(Deficit)	11,778,010	18,431,550	1,545,251	1,921,291	6,653,540	56.5%

Explanation of Material Variances				
The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.				
The material variance for revenue adopted by Council for the 2020/21 year is \$50,000 or 10% whichever is the greater.				
The material variance for expenses adopted by Council for the 2020/21 year is \$100,000 or 10% whichever is the greater.				
Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
Revenue from operating activities				
General Purpose Funding -Rates	(17,411)	(0.1%)		Within Variance threshold.
General Purpose Funding - Other	(225,247)	(17.5%)	Timing	Interest - Reserve \$158,974 and Interest - Municipal \$94,330 are less than YTD Budget mainly as a result of reversal of interest accruals for 30 June 2020 which will self adjust as interest is earned in 2020/21. However will be significantly impacted by reduced interest rates on investments. This is partially offset by Interest in Arrears which is \$43,970 greater than YTD Budget.
Governance	172,135	122.5%	Permanent	Refund from LGIS is \$104,671 greater than YTD Budget, for which an adjustment was made at the Mid-year Budget Review. In addition unbudgeted Grant Funding for Bushfire Relief of \$60,000 was received.
Law, Order & Public Safety	293,819	91.7%	Permanent	DFES Mitigation Activity Fund is \$277,833 greater than YTD Budget for which an adjustment was made at the Mid-year Budget Review. In addition Dog Act Registration Fees \$94,284 is greater than YTD Budget, partially offset by ESL Grant which is \$70,114 less than YTD Budget.
Health	46,861	118.2%	Permanent	Food Inspection Fees and Charges \$26,650 and Septic Tanks Inspection Fees and Charges \$11,642 are greater than YTD Budget for which an adjustment was made at the Mid-year Budget Review. The balance of the variance is spread across a number of areas.
Education & Welfare	89,921	2.0%	Timing	Predominantly due to Fees and Charges for Child Services which is \$63,512 less than YTD Budget. The balance of the variance is spread across a number of areas.
Community Amenities	127,667	1.9%	Timing	Development Applications \$91,024 and Refuse Collection Charges \$44,891 are greater than YTD Budget, partially offset by Container Deposit Scheme which is \$92,512 less than YTD Budget, for which an adjustment was made at the Mid-year Budget Review. The balance of the variance is spread across a number of areas.
Recreation and Culture	(611,350)	(34.1%)	Timing	Profit on Sale is \$650,000 less than YTD Budget mainly attributed to former KSP Library site at 2-4 Scott Street Greenmount, which is yet to be sold. The balance of variance is spread across a number of areas.
Transport	29,448	600.0%	Timing	Income for the maintenance of Great Eastern Highway \$28,000 received earlier than anticipated in the budget, for which an adjustment was made at the Mid-year Budget Review.
Economic Services	74,861	34.8%	Permanent	Predominantly attributed to Building Licence Application Fees which is \$72,624 greater than YTD Budget, for which an adjustment was made at the Mid-year Budget Review.
Other Property and Services	59,843	20.5%	Permanent	Workers Compensation Reimbursements \$43,641 and Rent Lot 299 Elmsfield Road Midvale \$18,144 are greater than YTD Budget, both of which were adjusted at the Mid-year Budget Review.

Expenditure from operating activities				
General Purpose Funding	155,339	(25.3%)	Permanent	Predominantly due to Rates Write-offs which are \$143,605 less than YTD Budget, for which an adjustment was made at the Mid-year Budget Review.
Governance	578,219	(15.0%)	Timing	Salaries \$283,160, Equipment Maintenance \$206,753 and IT Expenses \$104,411 are less than YTD Budget, all of which were adjusted at the Mid-year Budget Review. The balance of the variance is spread across a number of areas.
Law, Order & Public Safety	(598,487)	31.5%	Permanent	Predominantly due to Fire Mitigation Expenditure \$306,216 and Office Expenses \$30,683 which are greater than YTD Budget, both of which were adjusted at the Mid-year Budget Review. In addition unbudgeted Salaries and Expenditure of \$199,944 has been incurred from the Wooroloo Bush Fire and is subject to reimbursement from DRFAWA funding. The balance of the variance is spread across a number of areas.
Health	58,865	(9.7%)		Within Variance threshold.
Education & Welfare	711,284	(11.6%)	Timing	Children Services employee costs are \$488,236 less than YTD Budget due to impact of Covid-19 and other staff vacancies. In addition Grants and Subsidies \$340,282 and Cleaning Expenses \$77,216 are less than YTD Budget, partially offset by Programs which is \$139,354 greater than YTD Budget. Adjustments for Grants and Subsidies and for Programs was made at Mid-year Budget Review.
Community Amenities	286,027	(4.3%)	Timing	Predominantly due to Waste Management expenditure for Mathieson Road Transfer Station \$122,883, Domestic Refuse Collection \$72,868, Kerbside Recycling \$67,164 and Green Waste Recycling \$64,287 which are less than YTD Budget. This is partially offset by Bulk Refuse Collection which is \$118,249 greater than YTD Budget for which an adjustment was made at the Mid-year Budget Review. The balance of the variance is spread across a number of areas.
Recreation and Culture	369,502	(4.4%)	Permanent	Community Facilities Cleaning Expenses \$361,956 and Grants and Subsidies \$45,796 are less than YTD Budget, for which an adjustment was made at Mid-year Budget Review. In addition Utilities \$87,912 and Garden Maintenance Expense \$76,352 are less than YTD Budget, partially offset by Interest Expense \$96,595 and pre-allocation of Overheads \$73,351 which are greater than YTD Budget. In addition Depreciation Buildings is \$91,716 greater than YTD Budget, for which an adjustment was made at the Mid-year Budget Review. The balance of the variance is spread across a number of areas.
Transport	418,444	(4.6%)	Timing	Roads Maintenance costs \$339,180 and Street Lighting Maintenance costs \$52,760 are less than YTD Budget. The balances of variances are spread across a number of areas.
Economic Services	25,370	(4.5%)		Within Variance threshold.
Other Property and Services	174,550	(12.9%)	Timing	Pre-allocation of overheads. Impact \$225,555. The balance of the variance is spread across a number of areas.

Operating activities excluded from rate setting				
Depreciation on Assets	97,260	(1.6%)	Permanent	Depreciation Buildings is \$88,233 greater than YTD Budget, for which an adjustment was made at the Mid-year Budget Review.
(Profit)/Loss on Disposal of Assets	641,283	99.7%	Timing	Profit on Sale is \$650,000 less than YTD Budget mainly attributed to former KSP Library site at 2-4 Scott Street Greenmount, which is yet to be sold.
Deferred Rates Adjustment	30,930	100.0%	Permanent	Relates to an unbudgeted movement in Deferred Rates.
Investing Activities				
Proceeds from Disposal of Assets	(979,091)	100.0%	Timing	Sale of Land is \$1,000,000 less than YTD Budget mainly attributed to former KSP Library site at 2-4 Scott Street Greenmount, which is yet to be sold.
Grants and Contributions	(902,098)	(22.6%)	Timing	Roads to Recovery Grant \$1,047,208 and Local Projects / Jobs Grant \$184,150 are less than YTD Budget, both for which an adjustment was made at Mid-year Budget Review. In addition, grant funding for Scott Street Bridge \$600,000, ESL Capital Grant \$600,000 and Black Spot Projects \$315,000 has not been received. This is partially offset by Local Roads and Community Infrastructure Grant \$1,232,455 which is less than YTD Budget, for which an adjustment was made at the Mid-year Budget Review and Metro Roads Grant \$559,984 which is also less than YTD Budget. The balance of the variance is spread across a number of areas.
Purchase Property, Plant & Equipment	1,499,479	(68.3%)	Timing	Purchase of DFES funded Volunteer Bush Fire Brigade Vehicles \$600,000 is not aligned to the timing that was anticipated in the budget. In addition the Plant Replacement Program \$533,278, Stoneville Fire School Upgrade \$94,530, Brown Park Community Centre LED Lighting Upgrade \$88,410 and Stoneville VBFB Building Upgrade \$79,500 are less than YTD Budget. The balance of the variance is spread across a number of projects.
Purchase Infrastructure	2,131,414	(35.8%)	Timing	Roads Works Program \$1,038,734 is less than YTD Budget, for which an adjustment was made at Mid-year Budget Review. In addition, Footpath program \$291,227, Chidlow Skate Park \$240,947, Bridges Program \$225,000, Drainage Program \$201,110 and Morgan John Morgan Car Park Upgrade \$150,000 are less than YTD budget. The balance of the variance is spread across a number of areas.
Financing Activities				
Repayment of Debentures	59,183	(11.8%)	Timing	Relates to the timing of loans repayments.
Cash Advances to Community Groups	(25,000)	(100.0%)	Permanent	Relates to an unbudgeted loan provided to Mahogany Creek Progress Association
Transfers from Reserves	(210,793)	(45.7%)	Timing	Majority of transfers from reserves will be processed in June.
Transfers to Reserves	1,158,974	99.0%	Timing	Proceeds from land sales, that would be transferred to reserve, not realised YTD. Other transfers to reserves to be processed in June.

KEY TERMS AND DEFINITIONS USED IN STATEMENT OF FINANCIAL ACTIVITY

OBJECTIVE

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of resources.

Includes the activities of members of council and the administrative support required for the Council and Shire services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer community.

Supervision and enforcement of legislation and various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Prevention of human illnesses, including inspection of premises/food control.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Operating and maintaining child minding centres and playgroup centres. Provision of services and programs for the youth and seniors of the Shire.

COMMUNITY AMENITIES

To provide essential services required by the community.

Rubbish collection services, operation of waste disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemeteries and public conveniences.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which will help the social well being of the community.

Maintenance of public halls, civic centres, aquatic centres, lake, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of libraries and other cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, pathways, depots, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

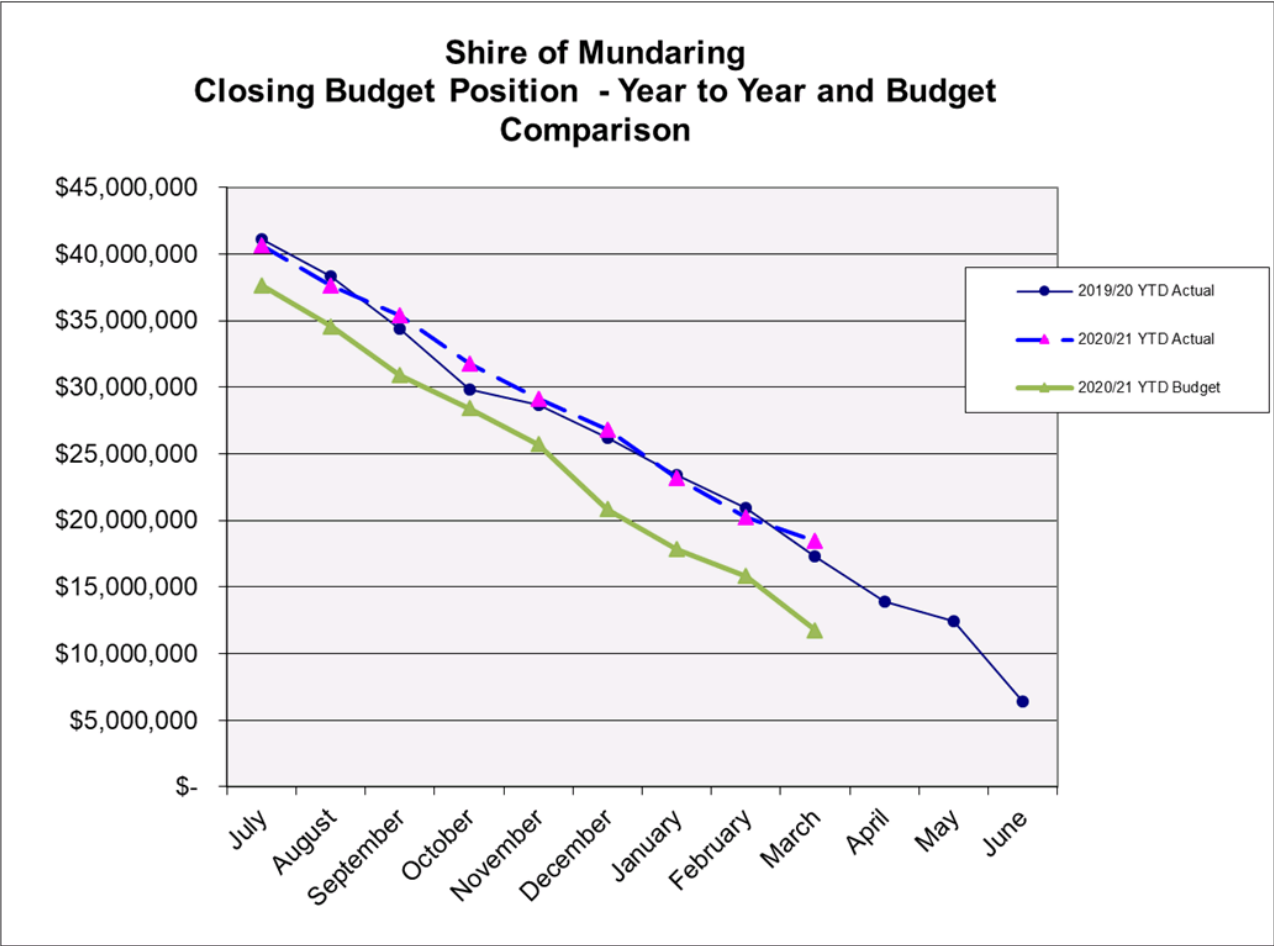
Tourism and area promotion. Provision of standpipes. Approval of building construction and implementation of statutory building controls.

OTHER PROPERTY AND SERVICES

To monitor and control the Shire's overheads operating accounts.

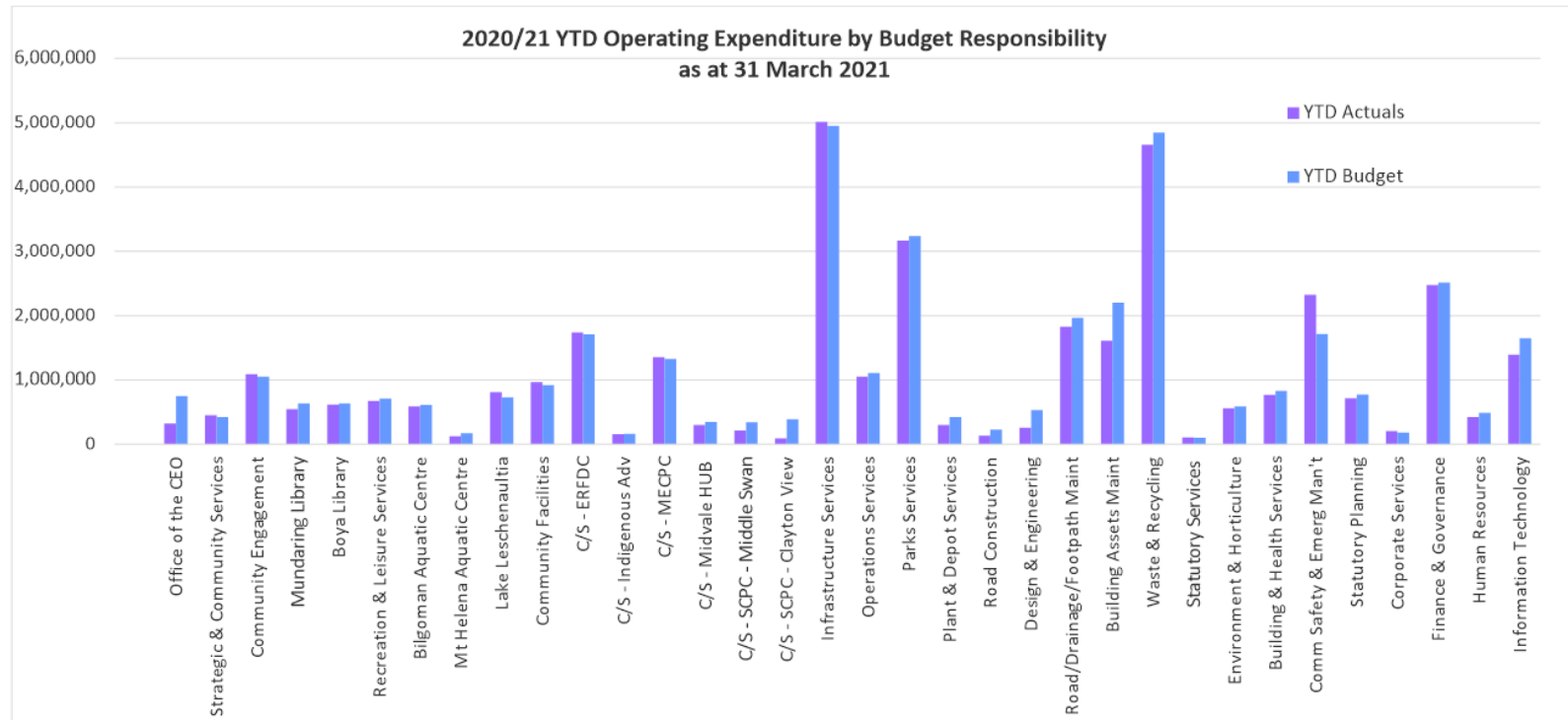
Public works overheads, plant and equipment operations and activities not reported in the above programs.

NET CURRENT ASSETS- BUDGET SURPLUS/(DEFICIT)		
	Actual 31 March 2020	Actual 31 March 2021
CURRENT ASSETS		
Rates & Sanitation Debtors	3,452,988	3,399,870
Debtors	482,124	615,710
TOTAL RECEIVABLES - CURRENT	3,935,112	4,015,580
STOCK ON HAND	116,486	149,615
CASH ASSETS		
Municipal	17,932,342	19,352,715
Restricted Cash	24,702,978	27,161,433
Total Bank Accounts	42,635,320	46,514,148
TOTAL CURRENT ASSETS	46,686,918	50,679,343
CURRENT LIABILITIES		
Creditors	(3,667,078)	(3,757,901)
Borrowings - Current Portion	(635,200)	(666,777)
Provisions	(3,245,465)	(3,738,093)
	(7,547,743)	(8,162,771)
NET CURRENT ASSETS	39,139,175	42,516,572
Less Reserve Funds	(22,446,653)	(24,958,062)
Add Current Loan Liability	635,200	666,777
Add Current Lease Liability	0	206,263
CLOSING BUDGET SURPLUS/(DEFICIT)	17,327,722	18,431,550



**YTD Operating Expenditure by Budget Responsibility
for period ending 31 March 2021**

	2020/21 YTD Actuals	2020/21 YTD Budget
Office of the CEO	320,178	746,328
Strategic & Community Services Directorate	452,834	421,705
Community Engagement	1,091,397	1,050,977
Mundaring Library	547,601	630,838
Boya Library	615,466	630,745
Recreation & Leisure Services	670,757	712,619
Bilgoman Aquatic Centre	590,379	611,200
Mt Helena Aquatic Centre	123,797	170,764
Lake Leschenaultia	810,919	729,941
Community Facilities	965,211	922,336
Children's Services - Eastern Region Family Day Care Scheme	1,737,952	1,710,667
Children's Services - Indigenous Advancement Strategy	157,554	161,862
Children's Services - Midvale Early Childhood & Parenting Centre	1,354,654	1,323,831
Children's Services - Midvale HUB Parenting Services	299,092	343,594
Children's Services - Swan Child and Parent Centre - Middle Swan	215,852	339,494
Children's Services - Swan Children and Family Centre - Clayton View	93,292	386,699
Infrastructure Services Directorate	5,015,212	4,951,778
Operations Services	1,050,722	1,106,909
Parks Services	3,169,338	3,237,309
Plant & Depot Services	299,190	420,401
Road Construction	132,124	230,247
Design & Engineering	258,783	530,233
Road/Drainage/Footpath Maintenance	1,830,722	1,961,894
Building Assets Maintenance	1,609,398	2,200,184
Waste & Recycling	4,655,097	4,844,505
Statutory Services Directorate	102,082	101,119
Environment & Horticulture	557,711	590,505
Statutory Building & Health Services	766,301	829,707
Community Safety & Emergency Management	2,321,735	1,714,004
Statutory Planning	716,919	769,008
Corporate Services Directorate	204,743	177,476
Finance & Governance (inc Elected Members Expenses)	2,477,559	2,515,929
Human Resources	424,699	486,974
Information Systems/Technology	1,390,967	1,647,568
Total	37,030,237	39,209,350
Totals from Statement of Financial Activity	(37,030,237)	(39,209,350)



SHIRE OF MUNDARING
INVESTMENT SUMMARY as at 31 March 2021

		Amount Invested	Interest Rate	Period of Investment		Investment Date	Maturity Date
MUNICIPAL FUNDS							
Unrestricted Use Funds							
1	Bendigo Investment Account (on Call)	4,423,755	0.05%	N/A		N/A	N/A
132	Suncorp Bank	3,825,698	0.38%	182	days	30-Nov-20	31-May-21
144	Westpac	3,555,342	0.65%	212	days	30-Sep-20	30-Apr-21
148	Suncorp Bank	2,507,810	0.30%	120	days	15-Mar-21	13-Jul-21
149	Bendigo	2,505,651	0.20%	150	days	12-Feb-21	12-Jul-21
150	NAB	2,504,007	0.45%	182	days	14-Dec-20	14-Jun-21
Total		19,322,263					
RESTRICTED ASSET FUNDS							
Restricted Use Funds							
4	Bendigo Investment Account (on Call)	2,203,371	0.05%	N/A		N/A	N/A
Total		2,203,371					
TOTAL MUNI INVESTMENTS		\$21,525,634					
RESERVE FUNDS							
2	Bendigo Investment Account (on Call)	2,659,429	0.05%	N/A		N/A	N/A
60A	Bendigo	3,533,592	1.30%	365	days	21-Sep-20	21-Sep-21
107	ANZ	2,534,942	0.85%	365	days	30-Apr-20	30-Apr-21
108	ANZ	1,897,159	0.85%	365	days	16-Apr-20	16-Apr-21
127	NAB	3,872,340	1.20%	365	days	9-Apr-20	9-Apr-21
128	Westpac	4,945,393	0.27%	365	days	22-Mar-21	22-Mar-22
145	NAB	2,515,208	0.65%	365	days	2-Oct-20	2-Oct-21
147	Westpac	3,000,000	0.70%	365	days	15-Sep-20	15-Sep-21
TOTAL RESERVE INVESTMENTS		24,958,062					
TOTAL MUNI / RESERVE INVESTMENTS		\$46,483,696					
TRUST FUNDS							
POS Funds							
3	Bendigo Investment Account (on Call)	\$3,103,313	0.05%	N/A		N/A	N/A
TOTAL TRUST INVESTMENTS		3,103,313					

10.14 List of Payments made during March 2021

File Code	FI.RPT 1
Author	Stan Kocian, Manager Finance and Governance
Senior Employee	Garry Bird, Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Payments Between Meetings March 2021 ↓

SUMMARY

A list of accounts paid from the Municipal Fund and Trust Fund under the Chief Executive Officer's delegated authority for the month of March 2021 is presented to Council for noting.

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Shire's Municipal and Trust Funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented

STATUTORY / LEGAL IMPLICATIONS

Regulation 13 of the Local Government (Financial Management) Regulations 1996 states:

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –

- (a) the payee's name;*
 - (b) the amount of the payment;*
 - (c) the date of the payment; and*
 - (d) sufficient information to identify the transaction*
- (3) A list prepared under sub regulation (1) or (2) is to be –*
- (a) presented to council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) recorded in the minutes of that meeting*

POLICY IMPLICATIONS

AS-04 Purchasing Policy

FINANCIAL IMPLICATIONS

All payments have been made in accordance with the approved budget and reflects the effective and timely payment of the Shire's contractors and other creditors.

STRATEGIC IMPLICATIONS

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

SUSTAINABILITY IMPLICATIONS

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles

RISK IMPLICATIONS

Risk: Payments are not monitored against approved budget and delegation		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly list of payments provides an open and transparent record of payments made under the CEO's approved delegation		

EXTERNAL CONSULTATION

Nil

COMMENT

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council notes the list of payments made during March 2021 (**Attachment 1**).

PAYMENTS BETWEEN MEETINGS

The schedule of accounts paid for the month of March 2021 totals **\$6,424,672.37** and includes:

- Municipal Cheques 200461 - 200467; and
- Electronic Funds Transfers.

Schedule of Accounts:

	Amounts	Total
	\$	\$
MUNICIPAL ACCOUNT		
MUNICIPAL CHEQUE PAYMENTS	1,908.78	
EFT PAYMENTS	4,755,158.43	
EFT PAYROLL PAYMENTS	1,520,076.02	
NATIONAL AUSTRALIA BANK (NAB PURCHASE CARD)	16,865.84	
FLEETCARE FUEL PAYMENTS	6,739.11	
BENDIGO MERCHANT BANK FEES	3,524.29	
BENDIGO DIRECT DEBIT FEES (incl. FTS)	715.00	
HP FINANCIAL SERVICES - EQUIPMENT LEASE	22,588.50	
COMMONWEALTH BANK – BPOINT FEES	662.51	
KONICA MINOLTA – PRINTER LEASE	3,414.52	
WA TREASURY CORPORATION	91,888.81	
RMS – LAKES MONTHLY LICENCE FEE	163.90	
RMS – MONTHLY SMS FEES	21.41	
WEX MOTORPASS	648.08	
QIKKIDS – FEES	38.12	
ICMSFE (DoJ)	154.00	
WINDCAVE – MERCHANT FEES	105.05	
TOTAL MUNICIPAL ACCOUNT		\$6,424,672.37
TRUST ACCOUNT		0.00
TOTAL ALL SCHEDULES		\$6,424,672.37

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
Cheque Details					
02/03/2021	00200461	Shire of Mundaring	PETTY CASH REIMBURSEMENT		\$ 265.50
02/03/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - MIDVALE EARLY CHILDHOOD CENTRE	\$ 175.00	
02/03/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - LAKE LESCHENAUTIA	\$ 90.50	
02/03/2021	00200462	Alinta Energy	GAS		\$ 231.95
22/02/2021	5346461905		GAS - BROWN PARK COMMUNITY CENTRE	\$ 58.25	
22/02/2021	1563279509		GAS - BRUCE DOUGLAS PAVILION	\$ 173.70	
08/03/2021	00200463	West Australian Newspapers Ltd	SUBSCRIPTION		\$ 325.20
02/03/2021	00156950		NEWSPAPER SUBSCRIPTION	\$ 144.00	
04/03/2021	02172005		NEWSPAPER SUBSCRIPTION	\$ 181.20	
08/03/2021	00200464	Shire of Mundaring	PETTY CASH REIMBURSEMENT		\$ 378.55
05/03/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - EASTERN REGION FAMILY DAY CARE	\$ 186.00	
05/03/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - BROWN PARK	\$ 192.55	
08/03/2021	00200465	Alinta Energy	GAS		\$ 311.25
26/02/2021	2559546709		GAS - MIDVALE EARLY CHILDHOOD & PARENTING CENTRE	\$ 311.25	
15/03/2021	00200466	Office of State Revenue	REFUND		\$ 164.63
12/03/2021	REFUND		RATES REBATE RETURN 2021 ASS#195700 CEASED TO RESIDE	\$ 164.63	
29/03/2021	00200467	Shire of Mundaring	PETTY CASH REIMBURSEMENT		\$ 231.70
29/03/2021	PETTY CASH		PETTY CASH REIMBURSEMENT - BROWN PARK	\$ 231.70	
Total Confirmation Cheques				\$ 1,908.78	\$ 1,908.78
Electronic Funds Transfer					
02/03/2021	2755.10584-01	LFA First Response Pty Ltd	PPE SUPPLIES		\$ 704.00
26/02/2021	IN15416		SURGICAL MASKS - BRIGADES COVID-19	\$ 704.00	
02/03/2021	2755.10596-01	TJ Signs & Vehicle Graphics	DESIGN WORKS		\$ 495.00
25/02/2021	001655		MANUFACTURE & SUPPLY 3 SETS OF FLURO MAGNETS - FCO	\$ 495.00	
02/03/2021	2755.10637-01	Grants Empire	PROFESSIONAL SERVICES		\$ 396.00
25/02/2021	00001966		DEVELOP LOTTERY/WEST GRANT APPLICATION - BROZ PARK UPGRADE	\$ 396.00	
02/03/2021	2755.10881-01	Alisco Pty Ltd	FIRST AID REPLENISHMENT		\$ 668.20
09/02/2021	CPER2107185		FIRST AID REPLENISHMENT	\$ 30.33	
09/02/2021	CPER2107186		FIRST AID REPLENISHMENT	\$ 107.61	
09/02/2021	CPER2107183		FIRST AID REPLENISHMENT	\$ 30.33	
09/02/2021	CPER2107184		FIRST AID REPLENISHMENT	\$ 116.03	
18/02/2021	CPER2107188		FIRST AID REPLENISHMENT	\$ 383.90	
02/03/2021	2755.11135-01	Frontline Fire & Rescue Equipment	EQUIPMENT PURCHASES		\$ 880.00
09/02/2021	70121		EQUIPMENT PURCHASES - BRIGADE DISTRIBUTION	\$ 880.00	
02/03/2021	2755.11474-01	Swan Valley Fresh (Vendor Management)	PROVISIONS FOR REFLECTIONS CAFE		\$ 192.31
26/02/2021	00031328		PROVISIONS FOR REFLECTIONS CAFE	\$ 192.31	
02/03/2021	2755.11648-01	Veris Australia Pty Ltd	SURVEY SERVICES		\$ 10,810.80
09/02/2021	VI043459		FEATURE SURVEY - EALY STREET MT HELENA	\$ 2,827.00	
19/02/2021	VI043462		SETOUT SURVEY - JASON ST WOOROLOO	\$ 3,231.80	
19/02/2021	VI043458		FEATURE SURVEY - MYLES RD SWAN VIEW	\$ 1,100.00	
19/02/2021	VI043460		FEATURE SURVEY - CRAIG ST MUNDARING	\$ 2,332.00	
19/02/2021	VI043461		FEATURE SURVEY - BARAUSSALA AVE GREENMOUNT	\$ 1,320.00	
02/03/2021	2755.11654-01	K2 Audiovisual Pty Ltd	CALL OUT FEE		\$ 352.00
23/02/2021	INV-7114		CALL OUT FEE - REPAIR MUNDARING ARENA PROJECTOR	\$ 352.00	
02/03/2021	2755.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 2,895.48
25/02/2021	C INV 580050		TEMP STAFF - DEPOT	\$ 2,895.48	
02/03/2021	2755.12185-01	Biobean Coffee Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 465.08
09/02/2021	00002137		PROVISIONS FOR REFLECTIONS CAFE	\$ 45.08	
11/02/2021	00002134		PROVISIONS FOR REFLECTIONS CAFE	\$ 420.00	
02/03/2021	2755.12238-01	ABC Distributors (Winter Family Trust)	CLEANING SUPPLIES		\$ 359.15
25/02/2021	148876		CLEANING SUPPLIES - BILGOMAN AQUATIC CENTRE	\$ 359.15	
02/03/2021	2755.12336-01	MBC Trees and Bobcat	EARTHWORKS		\$ 37,730.00
25/02/2021	888-2021		PREPARE SITE TO GOAT PROOF - MAYO RD TRANSFER STATION	\$ 6,380.00	
25/02/2021	888-2021		DISASTER RELIEF CLEANUP - WOOROLOO INCIDENT 512758	\$ 31,350.00	
02/03/2021	2755.12388-01	Mint Civil T/A Kalamunda Sweeping	STREET SWEEPING SERVICES		\$ 5,232.50
13/02/2021	M 2714		SUPPLY OF STREET SWEEPING SERVICES	\$ 1,888.25	
13/02/2021	M 2713		SUPPLY OF STREET SWEEPING SERVICES	\$ 3,344.25	
02/03/2021	2755.12402-01	Grace Information & Records Management	OFFSITE RECORDS STORAGE		\$ 1,968.38
25/02/2021	RP01088590		OFFSITE RECORDS STORAGE	\$ 1,968.38	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
02/03/2021	2755.12422-01	MDM Plumbing and Gas	PLUMBING		\$ 165.00
26/02/2021	1515		REPAIR WATER PRESSURE TO FOUNTAIN - HARRY RISEBOROUGH OVAL	\$ 165.00	
02/03/2021	2755.12470-01	Mr G Wood	FENCING		\$ 3,832.40
25/02/2021	IV00000000303		SUPPLY & REPAIR FENCE - BROWN PARK	\$ 1,351.90	
25/02/2021	IV00000000304		SUPPLY & INSTALL CONCRETE PAD - BROWN PARK	\$ 792.00	
25/02/2021	IV00000000307		SUPPLY & INSTALL HANDRAILS - MT HELENA SKATE PARK	\$ 1,888.50	
02/03/2021	2755.12579-01	Mr V Crowe	LANDSCAPE, MAINTENANCE & CLEANING SERVICES		\$ 980.00
25/02/2021	1654		LANDSCAPE & MAINTENANCE SERVICES	\$ 350.00	
25/02/2021	1652		CLEANING SERVICES	\$ 210.00	
26/02/2021	1653		LANDSCAPE SERVICES	\$ 210.00	
26/02/2021	1651		LANDSCAPE SERVICES	\$ 210.00	
02/03/2021	2755.12751-01	Sprayline Spraying Equipment	PARTS		\$ 429.00
19/02/2021	32949		SUPPLY 1 X SHURFLO PUMP 24V FOR WORKSHOP	\$ 429.00	
02/03/2021	2755.12790-01	S&R Glass	REGLAZE WINDOW		\$ 330.00
25/02/2021	763		REGLAZE WINDOW - MT HELENA ELSIE AUSTIN PAVILION	\$ 330.00	
02/03/2021	2755.12794-01	Mount Helena Hardware	HARDWARE ITEMS		\$ 30.00
18/02/2021	45102		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 30.00	
02/03/2021	2755.12866-01	From Scratch Small Event Catering	PROVISIONS FOR REFLECTIONS CAFE		\$ 91.80
26/02/2021	1239		PROVISIONS FOR REFLECTIONS CAFE	\$ 91.80	
02/03/2021	2755.12880-01	Interfire Agencies Pty Ltd (The Tru	PPE SUPPLIES		\$ 984.72
25/02/2021	INV-08152		SUPPLY FACE MASK COVID-19 - ADMIN BUILDING	\$ 984.72	
02/03/2021	2755.12944-01	Avon Tree Management (Kajanni Pty Ltd	WOOROLOO BUSHFIRE CLEAN UP		\$ 31,025.50
25/02/2021	314		WOOROLOO BUSHFIRE CLEAN UP - RAHNE/HARPER/BAILUP RD	\$ 7,656.00	
25/02/2021	316		FORESTRY MULCHING - JASON RD WOOROLOO	\$ 2,233.00	
25/02/2021	315		WOOROLOO BUSHFIRE CLEAN UP - BAILUP RD	\$ 4,158.00	
25/02/2021	317		WOOROLOO BUSHFIRE CLEAN UP - WERRIBEE & BAILUP RD	\$ 3,696.00	
25/02/2021	320		WOOROLOO BUSHFIRE CLEAN UP - BAILUP RD	\$ 3,696.00	
25/02/2021	321		WOOROLOO BUSHFIRE CLEAN UP - WERRIBEE & BAILUP RD	\$ 4,306.50	
26/02/2021	313		WOOROLOO BUSHFIRE CLEAN UP - BAILUP RD	\$ 5,280.00	
02/03/2021	2755.12995-01	Across Planning (Larry Guise Planni	PROFESSIONAL PLANNING SERVICES		\$ 10,285.00
09/02/2021	00161		MUNDARING MULTIPURPOSE COMMUNITY FACILITY WORK COMPLETED	\$ 10,285.00	
02/03/2021	2755.13013-01	MDM Entertainment Pty Ltd	AUDIO VISUAL STOCK		\$ 133.60
26/02/2021	96461		AUDIO VISUAL STOCK - KSP LIBRARY	\$ 80.58	
26/02/2021	96460		AUDIO VISUAL STOCK - KSP LIBRARY	\$ 73.02	
02/03/2021	2755.13045-01	Mr M A Green	WORKSHOP SERVICES		\$ 300.00
25/02/2021	M&R-006		DELIVERY OF BIRDS IN YOUR GARDEN WORKSHOP ON 20/2/2021	\$ 300.00	
02/03/2021	2755.13059-01	Mundaring Tyrepower (AnK Murphy Pty	TYRES		\$ 35.00
25/02/2021	105582		REPAIR TYRE ON TOYOTA HILUX	\$ 35.00	
02/03/2021	2755.13082-01	Uniform Fashions	UNIFORMS		\$ 177.20
26/02/2021	23346		UNIFORMS FOR AFM LIBRARY	\$ 177.20	
02/03/2021	2755.13163-01	Toll Transport Pty Ltd	COURIER SERVICES		\$ 35.33
25/02/2021	0462-S394420		COURIER SERVICES	\$ 35.33	
02/03/2021	2755.13208-01	Fire Protection Services WA Pty Ltd	FIRE & EMERGENCY SERVICES MAINTENANCE		\$ 1,860.88
26/02/2021	00007611		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	\$ 518.87	
26/02/2021	00007610		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY CENTRE	\$ 478.96	
26/02/2021	00007499		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA LIBRARY	\$ 863.05	
02/03/2021	2755.13275-01	PLE Computers Pty Ltd	IT HARDWARE		\$ 449.00
07/02/2021	SI-1930087		SUPPLY AOC 27" MONITOR	\$ 449.00	
02/03/2021	2755.13406-01	Truckline (Specialist Wholesalers P	PARTS		\$ 63.80
19/02/2021	7225071		SUPPLY MUDGUARDS FOR 028MDG	\$ 63.80	
02/03/2021	2755.13454-01	Murdock Recruitment Pty Ltd	TEMP STAFF		\$ 1,649.34
26/02/2021	10004088		TEMP STAFF - MECPC	\$ 1,649.34	
02/03/2021	2755.13480-01	The Trustee for Bellrock Cleaning	CLEANING		\$ 592.90
26/02/2021	INV-11073		CLEANING SERVICES - DECEMBER 2020	\$ 254.10	
26/02/2021	INV-10614		CLEANING SERVICES - NOVEMBER 2020	\$ 338.80	
02/03/2021	2755.13486-01	Pestpro (Cleanpro Work Place Service	PEST CONTROL		\$ 335.50
26/02/2021	4428		PEST CONTROL - SCOTT ST BRIDGE	\$ 335.50	
02/03/2021	2755.13715-01	Ensign (Ensign Services (Aust.) Pty	SAFETY EQUIPMENT		\$ 261.40
14/02/2021	749832		SAFETY MATS	\$ 261.40	
02/03/2021	2755.13757-01	Superloop (Operations) Pty Ltd	SUBSCRIPTIONS		\$ 110.00
12/02/2021	AINV002648		NETWORK & DATA SERVICES	\$ 110.00	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
02/03/2021	2755.13758-01	Wood Bee Sweet Cookies & Cakes (Net	CATERING		\$ 150.00
26/02/2021	INV-0002		CATERING - AFM LIBRARY "LIBRARY LOVERS" PUBLIC EVENT	\$ 150.00	
02/03/2021	2755.13773-01	Boss Brown (The Trustee for the Cro	CATERING		\$ 814.00
25/02/2021	11		CATERING - PERTH HILLS TOURISM ALLIANCE WORKSHOP	\$ 814.00	
02/03/2021	2755.146-01	Eastern Hills Saws & Mowers Pty Ltd	MAINTENANCE		\$ 1,297.50
18/02/2021	46446		EMERGENCY MAINTENANCE OF FIRE PROTECTION EQUIPMENT	\$ 206.20	
18/02/2021	46445		EMERGENCY MAINTENANCE OF FIRE PROTECTION EQUIPMENT	\$ 206.20	
18/02/2021	46444		EMERGENCY MAINTENANCE OF FIRE PROTECTION EQUIPMENT	\$ 182.40	
18/02/2021	46443		EMERGENCY MAINTENANCE OF FIRE PROTECTION EQUIPMENT	\$ 182.40	
19/02/2021	46454		EMERGENCY MAINTENANCE OF FIRE PROTECTION EQUIPMENT	\$ 183.50	
19/02/2021	46455		EMERGENCY MAINTENANCE OF FIRE PROTECTION EQUIPMENT	\$ 144.50	
25/02/2021	46488		EMERGENCY MAINTENANCE OF FIRE PROTECTION EQUIPMENT	\$ 165.00	
25/02/2021	46463 #11		SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP	\$ 27.30	
02/03/2021	2755.15-01	Australia Post	POSTAGE		\$ 1,594.46
25/02/2021	1010276078		RATES COLLECTION FEES - 2020/2021	\$ 1,594.46	
02/03/2021	2755.1521-01	Dial A Nappy & Busiclean	GOODS		\$ 130.70
26/02/2021	INV-13009		PAPER TOWEL & HAND SOAP FOR CHILDREN'S SERVICES	\$ 130.70	
02/03/2021	2755.1689-01	Compys Pty Ltd T/A Harmony Software	SUBSCRIPTIONS		\$ 656.70
25/02/2021	3-706		SOFTWARE SUBSCRIPTIONS	\$ 656.70	
02/03/2021	2755.191-01	Eastern Region Security	SECURITY EXPENSES		\$ 830.50
25/02/2021	00019559		SECURITY EXPENSES	\$ 264.00	
26/02/2021	00019511		SECURITY EXPENSES	\$ 478.50	
26/02/2021	00019442		SECURITY EXPENSES	\$ 88.00	
02/03/2021	2755.197-01	Konica Minolta Business Solutions A	PHOTOCOPIER PRINTING		\$ 2,247.48
19/02/2021	0400001153320121		PHOTOCOPIER PRINTING	\$ 2,247.48	
02/03/2021	2755.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 203,100.36
25/02/2021	EMRC38135		COPPIN RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 71,911.42	
19/02/2021	EMRC38206		TRANSFER STATION FEES	\$ 2,601.50	
25/02/2021	EMRC38263		TRANSFER STATION FEES	\$ 104,267.20	
25/02/2021	EMRC38136		MATHIESON RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 23,351.93	
25/02/2021	EMRC38264		DISPOSAL OF BURNT WASTE FROM WOOROLOO BUSHFIRE	\$ 968.31	
02/03/2021	2755.2163-01	Asphalttech Pty Ltd	ASPHALT		\$ 418,864.60
18/02/2021	13007		ASPHALT WORKS - GLEN RD DARLINGTON	\$ 193,535.41	
25/02/2021	13009		ASPHALT WORKS - GLEN RD DARLINGTON	\$ 26,348.96	
26/02/2021	13011		ASPHALT WORKS - GLEN RD DARLINGTON	\$ 198,980.23	
02/03/2021	2755.218-01	Security & Key Distributors	SECURITY EXPENSES		\$ 523.92
25/02/2021	87090		SUPPLY 4 X BILOCK KEYS - LAKE LESCHENAULTIA & CHIDLREN SERVICES	\$ 132.99	
25/02/2021	87141		INSTALL NEW LOCK ON OFFICE DOOR - LAKE LESCHENAULTIA	\$ 390.93	
02/03/2021	2755.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 703.73
25/02/2021	SIN-3320870		UNIFORMS - DARLINGTON VBFB	\$ 228.56	
25/02/2021	SIN-3319276		UNIFORMS - CHIDLOW VBFB	\$ 234.58	
25/02/2021	SIN-3319277		UNIFORMS - DARLINGTON VBFB	\$ 240.59	
02/03/2021	2755.2741-01	Hills Seafood Supplies	PROVISIONS FOR REFLECTIONS CAFE		\$ 479.97
26/02/2021	97739		PROVISIONS FOR REFLECTIONS CAFE	\$ 249.19	
26/02/2021	94447		PROVISIONS FOR REFLECTIONS CAFE	\$ 230.78	
02/03/2021	2755.2770-01	Mrs M V Woodward	STOCK PURCHASE		\$ 48.00
26/02/2021	23		STOCK FOR MUNDARING VISITOR CENTRE	\$ 48.00	
02/03/2021	2755.3033-01	Kelyn Training Services (LNLC Pty Ltd	STAFF TRAINING		\$ 240.00
25/02/2021	00029717		STAFF TRAINING - WORK SAFELY & FOLLOW WHS POLICY	\$ 240.00	
02/03/2021	2755.314-01	Landgate	TITLE SEARCHES		\$ 160.20
25/02/2021	1072857		ONLINE TRANSACTION SUMMARY - JANUARY 2021	\$ 160.20	
02/03/2021	2755.336-01	Fasta Courier Service	COURIER SERVICES		\$ 356.83
25/02/2021	242407		COURIER SERVICES	\$ 356.83	
02/03/2021	2755.397-01	J. Blackwood & Son Pty Ltd	PPE SUPPLIES		\$ 178.20
18/02/2021	PE0749YV		SUPPLY PPE FOR OPERATIONS STAFF	\$ 178.20	
02/03/2021	2755.4238-01	IGA Swanview	KIOSK SUPPLIES		\$ 36.61
26/02/2021	00573510		FOOD & CONSUMABLES FOR CHILDREN - SCFC CLAYTON VIEW	\$ 36.61	
02/03/2021	2755.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 4,036.63
25/02/2021	#799		HIRE OF PLANT	\$ 4,036.63	
02/03/2021	2755.4584-01	Early Childhood Australia Inc	ANNUAL MEMBERSHIP RENEWAL		\$ 246.00
25/02/2021	INV-9936		ANNUAL MEMBERSHIP RENEWAL	\$ 246.00	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
02/03/2021	2755.480-01	Echo Newspaper	ADVERTISING		\$ 346.50
18/01/2021	00017209		ADVERTISING	\$ 346.50	
02/03/2021	2755.5176-01	Allglove Industries	SAFETY CLOTHING		\$ 3,682.80
25/02/2021	00004096		SAFETY CLOTHING	\$ 3,682.80	
02/03/2021	2755.5558-01	Global Workwear Investments Pty Ltd	WORK CLOTHES		\$ 204.60
19/02/2021	MD33470.D1		WORK CLOTHES	\$ 204.60	
02/03/2021	2755.5945-01	West Coast Spring Water Pty Ltd	CAFE BAR CONSUMABLES		\$ 7.11
26/02/2021	1881712		WATER BOTTLES FOR KSP LIBRARY	\$ 7.11	
02/03/2021	2755.599-01	Mundaring Adult Creative & Learning	FUNDING		\$ 11,327.50
16/02/2021	160221		ANNUAL FUNDING 3RD QUARTER CLAIM 2020/2021	\$ 9,100.00	
19/02/2021	150221		DELIVER WORKSHOPS - FOOD FOR THOUGHT PROJECT 2021	\$ 2,227.50	
02/03/2021	2755.6421-01	Vermeer Equipment of WA & NT	PARTS		\$ 251.24
25/02/2021	116130		SUPPLY FILTERS FOR 878MDG	\$ 251.24	
02/03/2021	2755.7039-01	ID Consulting Pty Ltd	SUBSCRIPTIONS		\$ 1,567.50
25/02/2021	00135114		QUARTERLY SUBSCRIPTION FEE FEBRUARY TO APRIL 2021	\$ 1,567.50	
02/03/2021	2755.7230-01	Boss Bobcat & Truck Service	EARTHWORKS		\$ 7,942.00
18/02/2021	8321		CLEAN & LEVEL SITE - MT HELENA SKATE PARK & OVAL	\$ 4,334.00	
25/02/2021	8421		CLEAN, CARTAGE, LEVEL & TOP UP OF VARIOUS SANDPITS	\$ 3,608.00	
02/03/2021	2755.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING / MAINTENANCE		\$ 3,786.75
26/02/2021	2435		CLEAN UP - BROWN PARK SKATE PARK & MT HELENA OVAL	\$ 757.35	
26/02/2021	2436		FOOTPATH SWEEPING / MAINTENANCE	\$ 3,029.40	
02/03/2021	2755.7541-01	Connect Call Centre Services	CALL CENTRE COSTS		\$ 2,779.92
26/02/2021	00105064		CALL CENTRE COSTS - JANUARY 2021	\$ 2,779.92	
02/03/2021	2755.7568-01	Swan Towing	TOWING SERVICES		\$ 984.50
25/02/2021	00254279		TOWING SERVICES	\$ 544.50	
25/02/2021	00254281		TOWING SERVICES	\$ 440.00	
02/03/2021	2755.7590-01	PFD Food Services Pty Ltd	KIOSK SUPPLIES		\$ 548.95
23/02/2021	KW774644		KIOSK SUPPLIES	\$ 297.15	
23/02/2021	KW883400		KIOSK SUPPLIES	\$ 251.80	
02/03/2021	2755.7641-01	Easifleet	NOVATED LEASE		\$ 13,464.12
25/02/2021	142136		NOVATED LEASE FEBRUARY 2021	\$ 13,464.12	
02/03/2021	2755.80-01	Bunnings Group Limited	HARDWARE		\$ 640.54
09/02/2021	2440/01231965		HARDWARE ITEMS	\$ 526.02	
18/02/2021	2440/01230035		HARDWARE ITEMS	\$ 3.20	
18/02/2021	2440/00108978		HARDWARE ITEMS	\$ 26.52	
19/02/2021	2440/01229993		HARDWARE ITEMS	\$ 14.26	
25/02/2021	2440/01674508		HARDWARE ITEMS	\$ 67.54	
02/03/2021	2755.8149-01	East End Electrical	ELECTRICAL SERVICES		\$ 748.00
25/02/2021	EEE100-1027		ELECTRICAL SERVICES - CHIDLOW BORES	\$ 297.00	
25/02/2021	EEE100-1028		ELECTRICAL SERVICES - DARLINGTON OVAL BORE	\$ 451.00	
02/03/2021	2755.8611-01	Brownes Foods Operations Pty Ltd	KIOSK SUPPLIES		\$ 247.11
25/02/2021	15838110		KIOSK SUPPLIES	\$ 247.11	
02/03/2021	2755.8944-01	Tyres For Trucks	TYRES		\$ 5,400.00
25/02/2021	00018775		SUPPLY & FIT 2 X NEW TYRES ON 044MDG	\$ 960.00	
25/02/2021	00018802		SUPPLY & FIT 1 X NEW TYRE ON 088MDG	\$ 480.00	
25/02/2021	00018807		SUPPLY, TRAVEL & FIT 4 X NEW TYRES ON 044MDG	\$ 2,040.00	
25/02/2021	00018826		SUPPLY, TRAVEL & FIT 4 X NEW TYRES ON 006MDG	\$ 1,920.00	
02/03/2021	2755.90-01	Major Motors Pty Ltd	PARTS		\$ 49.83
25/02/2021	1011407		SUPPLY WINDOW HANDLE FOR 061MDG	\$ 49.83	
02/03/2021	2755.904-01	Sign Supermarket	SIGNS		\$ 378.00
25/02/2021	20071		SIGNS FOR LAKE LESCHENAULTIA	\$ 378.00	
02/03/2021	2755.9184-01	Budget Rent A Car (Busby Investment)	VEHICLE HIRE		\$ 197.99
25/02/2021	428436761		HIRE OF 4.2 MT VAN - ONGOING COLLECTION OF CDS BINS	\$ 197.99	
02/03/2021	2755.9596-01	Brice Pest Management	PEST CONTROL		\$ 418.00
25/02/2021	IV04227		RELOCATE BEES FROM BAILUP RD WOOROLOO FIRE ZONE	\$ 198.00	
25/02/2021	IV04231		TERMITE TREATMENT - VERGE KINTORE RD PARKERVILLE	\$ 220.00	
02/03/2021	2755.9698-01	Managed System Services Pty Ltd	IT HARDWARE		\$ 1,582.68
25/02/2021	00008577		SUPPLY 6 X HP E24 LED MONITORS	\$ 1,582.68	
02/03/2021	2756.12460-01	Mr M T Proberts	CROSSOVER CONTRIBUTION		\$ 575.00
02/03/2021	X-OVER		CROSSOVER CONTRIBUTION - SCOTT ST HELENA VALLEY	\$ 575.00	
02/03/2021	2756.13789-01	Miss G Shepherd	REIMBURSEMENT OF EXPENSES		\$ 36.02
26/02/2021	REIMBURSEMENT		REIMBURSEMENT - ROOM RESOURCE EXPENSES - MECPC	\$ 36.02	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
02/03/2021	2756.1430-01	Mundaring Toy Library Inc	GRANT		\$ 2,500.00
02/03/2021	GRANT		COVID-19 RELIEF & RECOVERY - RECONNECT GRANT	\$ 2,500.00	
02/03/2021	2756.174-01	Synergy	ELECTRICITY		\$ 68,813.44
23/02/2021	5176146213		ELECTRICITY	\$ 672.10	
23/02/2021	5172433125		ELECTRICITY	\$ 179.12	
23/02/2021	5068955212		ELECTRICITY	\$ 211.02	
23/02/2021	8876289221		ELECTRICITY	\$ 347.09	
23/02/2021	2172465520		ELECTRICITY	\$ 121.75	
23/02/2021	5639936321		ELECTRICITY	\$ 448.43	
23/02/2021	8749180328		ELECTRICITY	\$ 124.66	
23/02/2021	5125442514		ELECTRICITY	\$ 235.42	
23/02/2021	5142730716		ELECTRICITY	\$ 119.37	
23/02/2021	0239507529		ELECTRICITY	\$ 127.53	
23/02/2021	5045204415		ELECTRICITY	\$ 354.48	
23/02/2021	5147790712		ELECTRICITY	\$ 1,316.84	
23/02/2021	5087811715		ELECTRICITY	\$ 452.08	
26/02/2021	3021647529		STREET LIGHTING CHARGES	\$ 58,519.45	
26/02/2021	5176146311		ELECTRICITY	\$ 1,106.14	
26/02/2021	5134764810		ELECTRICITY	\$ 309.17	
26/02/2021	3666408227		ELECTRICITY	\$ 782.50	
26/02/2021	5008526913		ELECTRICITY	\$ 522.13	
23/02/2021	5162819914		ELECTRICITY	\$ 2,864.16	
02/03/2021	2756.361-01	Mount Helena Volunteer Bushfire Brigade	REIMBURSEMENT		\$ 339.00
02/03/2021	0042		REIMBURSEMENT ESL EXPENSES JANUARY & FEBRUARY 2021	\$ 339.00	
02/03/2021	2756.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 8,676.30
25/02/2021	250221		FDC PARENT LEVY	\$ 8,676.30	
04/03/2021	2757.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 23,485.07
04/03/2021	040321		CARE GIVER SUBSIDIES	\$ 23,485.07	
04/03/2021	2758.13792-01	Mrs J Elliott	REFUND		\$ 110.00
04/03/2021	1283000		HALL BOND REFUND	\$ 110.00	
04/03/2021	2758.13793-01	Mr D M Silk	REFUND		\$ 110.00
04/03/2021	1283996		HALL BOND REFUND	\$ 110.00	
04/03/2021	2758.13794-01	Ms A L Mason	REFUND		\$ 55.00
04/03/2021	828814		KEY BOND REFUND	\$ 55.00	
04/03/2021	2758.13795-01	Mrs L F Barnett-Taylor	REFUND		\$ 55.00
04/03/2021	1154593		KEY BOND REFUND	\$ 55.00	
04/03/2021	2758.13796-01	Ms E Di Filippo	REFUND		\$ 110.00
04/03/2021	1283516		HALL BOND REFUND	\$ 110.00	
04/03/2021	2758.13797-01	Ms A Giles	REFUND		\$ 330.00
04/03/2021	1283503		HALL BOND REFUND	\$ 330.00	
04/03/2021	2758.13798-01	Mr M Cathcart	REFUND		\$ 65.00
04/03/2021	1283492		KEY BOND REFUND	\$ 65.00	
08/03/2021	2759.10637-01	Grants Empire	PROFESSIONAL SERVICES		\$ 3,036.00
05/03/2021	00001978		BBRF R5 GRANT APPLICATION & PROJECT PLAN LAKE LESCHENAUTIA	\$ 3,036.00	
08/03/2021	2759.11135-01	Frontline Fire & Rescue Equipment	EQUIPMENT PURCHASES		\$ 4,944.81
04/03/2021	70187		EQUIPMENT PURCHASES - WOOROLOO VBFB	\$ 324.50	
04/03/2021	70171		EQUIPMENT PURCHASES - WOOROLOO VBFB	\$ 196.83	
04/03/2021	70168		EQUIPMENT PURCHASES - CHIDLOW VBFB	\$ 938.88	
04/03/2021	70191		FIRE FIGHTING FOAM	\$ 3,484.80	
08/03/2021	2759.11205-01	Mr J S Martin	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/03/2021	ICT ALLOWANCE		ENTITLEMENT FOR MARCH 2021	\$ 291.87	
01/03/2021	MEETING FEE		ENTITLEMENT FOR MARCH 2021	\$ 1,796.42	
08/03/2021	2759.11210-01	Mr D A Jeans	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/03/2021	ICT ALLOWANCE		ENTITLEMENT FOR MARCH 2021	\$ 291.87	
01/03/2021	MEETING FEE		ENTITLEMENT FOR MARCH 2021	\$ 1,796.42	
08/03/2021	2759.11474-01	Swan Valley Fresh (Vendor Management)	PROVISIONS FOR REFLECTIONS CAFE		\$ 87.92
04/03/2021	00031414		PROVISIONS FOR REFLECTIONS CAFE	\$ 87.92	
08/03/2021	2759.11568-01	Bow Steel Pty Ltd	STEEL FABRICATION		\$ 6,072.00
04/03/2021	725		SUPPLY, FABRICATE & POWDERCOAT 2 X HERITAGE GATES	\$ 3,036.00	
04/03/2021	726		SUPPLY, FABRICATE & POWDERCOAT 2 X HERITAGE GATES	\$ 3,036.00	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
08/03/2021	2759.11784-01	Mrs A E Collins	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/03/2021	ICT ALLOWANCE		ENTITLEMENT FOR MARCH 2021	\$ 291.67	
01/03/2021	MEETING FEE		ENTITLEMENT FOR MARCH 2021	\$ 1,796.42	
08/03/2021	2759.11953-01	The Stationery Co (C Willis & D J	STATIONERY		\$ 381.27
04/03/2021	162752		STATIONERY ITEMS	\$ 172.18	
04/03/2021	162751		STATIONERY ITEMS	\$ 86.84	
04/03/2021	162750		STATIONERY ITEMS	\$ 122.25	
08/03/2021	2759.12-01	Department of Human Services - Child	CHILD SUPPORT PAYMENT		\$ 66.67
28/02/2021	PY02-18-CHILD SU		CHILD SUPPORT PAYMENT	\$ 66.67	
08/03/2021	2759.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 6,936.07
04/03/2021	C INV 580096		TEMP STAFF - DEPOT	\$ 6,936.07	
08/03/2021	2759.12244-01	Bonne Nuit Productions Pty Ltd T/A	PROFESSIONAL SERVICES		\$ 1,828.75
05/03/2021	INV-0300		PROVISION OF COACHING & FACILITATION SERVICES	\$ 1,828.75	
08/03/2021	2759.12267-01	Miss K Driver	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/03/2021	ICT ALLOWANCE		ENTITLEMENT FOR MARCH 2021	\$ 291.67	
01/03/2021	MEETING FEE		ENTITLEMENT FOR MARCH 2021	\$ 1,796.42	
08/03/2021	2759.12268-01	Mr I R Green	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/03/2021	ICT ALLOWANCE		ENTITLEMENT FOR MARCH 2021	\$ 291.67	
01/03/2021	MEETING FEE		ENTITLEMENT FOR MARCH 2021	\$ 1,796.42	
08/03/2021	2759.12269-01	Mr J Russell	COUNCILLOR ALLOWANCE		\$ 3,208.09
01/03/2021	DSP ALLOWANCE		ENTITLEMENT FOR MARCH 2021	\$ 1,120.00	
01/03/2021	ICT ALLOWANCE		ENTITLEMENT FOR MARCH 2021	\$ 291.67	
01/03/2021	MEETING FEE		ENTITLEMENT FOR MARCH 2021	\$ 1,796.42	
08/03/2021	2759.12470-01	Mr G Wood	FENCING		\$ 1,727.00
28/02/2021	IV00000000316		MODIFY & REPAIR CRICKET NETS - MUNDARING OVAL	\$ 1,727.00	
08/03/2021	2759.12579-01	Mr V Crowe	LANDSCAPE, MAINTENANCE & CLEANING SERVICES		\$ 980.00
02/03/2021	1656		LANDSCAPE SERVICES	\$ 210.00	
02/03/2021	1658		LANDSCAPE SERVICES	\$ 210.00	
02/03/2021	1659		LANDSCAPE & MAINTENANCE SERVICES	\$ 360.00	
02/03/2021	1657		CLEANING SERVICES	\$ 210.00	
08/03/2021	2759.12640-01	Officeworks Ltd	STATIONERY ITEMS		\$ 98.00
04/03/2021	15644877		STATIONERY ITEMS	\$ 98.00	
08/03/2021	2759.12677-01	Snap Midland (Debandkas Assets Pty	PRINTING		\$ 365.00
04/03/2021	F089-208125		PRINT 300 COPIES - SIX SEASON NEWSLETTER EDITION 1	\$ 365.00	
08/03/2021	2759.127-01	Volich Waste Contractors Pty Ltd	REFUSE CONTRACT		\$ 110,303.40
05/03/2021	00005816		REFUSE CONTRACT	\$ 220.00	
05/03/2021	00005817		REFUSE CONTRACT	\$ 82,914.13	
05/03/2021	00005818		REFUSE CONTRACT	\$ 2,088.15	
05/03/2021	00005819		REFUSE CONTRACT	\$ 4,570.28	
05/03/2021	00005820		REFUSE CONTRACT	\$ 7,775.22	
05/03/2021	00005821		REFUSE CONTRACT	\$ 869.00	
05/03/2021	00005822		REFUSE CONTRACT	\$ 118.10	
05/03/2021	00005823		REFUSE CONTRACT	\$ 281.60	
05/03/2021	00005824		REFUSE CONTRACT	\$ 356.40	
05/03/2021	00005825		REFUSE CONTRACT	\$ 493.88	
05/03/2021	00005826		REFUSE CONTRACT	\$ 8,074.98	
05/03/2021	00005827		REFUSE CONTRACT	\$ 123.20	
05/03/2021	00005828		REFUSE CONTRACT	\$ 2,418.48	
08/03/2021	2759.12794-01	Mount Helena Hardware	HARDWARE ITEMS		\$ 258.85
04/03/2021	46604		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 184.34	
04/03/2021	46350		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 41.98	
04/03/2021	46128		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 32.53	
08/03/2021	2759.12804-01	Mundaring Little Loads (The Trustee	POTTING MIX		\$ 100.00
28/02/2021	3362		POTTING MIX	\$ 100.00	
08/03/2021	2759.12866-01	From Scratch Small Event Catering	PROVISIONS FOR REFLECTIONS CAFE		\$ 99.00
04/03/2021	1246		PROVISIONS FOR REFLECTIONS CAFE	\$ 99.00	
08/03/2021	2759.12899-01	NAPA (A Division of GPC Asia Pacific	WORKSHOP CONSUMABLES		\$ 542.56
04/03/2021	1320126167		SUPPLY LICENCE PLATE LED LIGHT FOR 072MDG	\$ 16.50	
04/03/2021	1320126499		SUPPLY OIL & AIR FILTERS P4804, P4812, P4805 & P4806	\$ 103.40	
04/03/2021	1320126565		SUPPLY AIR FILTER FOR P4804	\$ 31.90	
04/03/2021	1320126887		SUPPLY OIL FILTER FOR 058MDG & GREASE GUN FOR 009MDG	\$ 161.41	
04/03/2021	1320126996		SUPPLY 12V SOLENOID FOR 087MDG	\$ 59.95	
05/03/2021	1320126983		SUPPLY ROTATING BEACON FOR P261	\$ 169.40	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
08/03/2021	2759.12944-01	Avon Tree Management (Kajanni Pty L	WOOROLOO BUSHFIRE CLEAN UP WORKS		\$ 17,985.00
05/03/2021	319		WOOROLOO BUSHFIRE CLEAN UP WORKS - BAILUP RD	\$ 275.00	
05/03/2021	318		STUMP GRINDING WITH ROADCREW - JASON ST WOOROLOO	\$ 275.00	
05/03/2021	322		HAZARD REDUCTION WORKS - R9320 MILLIGAN RD STONEVILLE	\$ 5,885.00	
05/03/2021	323		HAZARD REDUCTION WORKS - R9320 MILLIGAN RD STONEVILLE	\$ 11,550.00	
08/03/2021	2759.13-01	Shire of Mundaring	PAYROLL DEDUCTION		\$ 10,331.57
28/02/2021	PY02-18-Private		PAYROLL DEDUCTION	\$ 150.00	
28/02/2021	PY02-18-Buy Addi		PAYROLL DEDUCTION	\$ 545.32	
28/02/2021	PY01-18-Private		PAYROLL DEDUCTION	\$ 600.00	
28/02/2021	PY01-18-Child Ca		PAYROLL DEDUCTION	\$ 2,059.56	
28/02/2021	PY01-18-Buy Addi		PAYROLL DEDUCTION	\$ 840.54	
28/02/2021	PY01-18-Novated		PAYROLL DEDUCTION	\$ 3,221.50	
28/02/2021	PY01-18-Novated		PAYROLL DEDUCTION	\$ 2,914.65	
08/03/2021	2759.13013-01	MDM Entertainment Pty Ltd	AUDIO VISUAL STOCK		\$ 320.67
04/03/2021	97132		AUDIO VISUAL STOCK - KSP LIBRARY	\$ 162.73	
04/03/2021	97131		AUDIO VISUAL STOCK - KSP LIBRARY	\$ 129.35	
04/03/2021	97133		AUDIO VISUAL STOCK - KSP LIBRARY	\$ 28.59	
08/03/2021	2759.13059-01	Mundaring Tyrepower (AnK Murphy Pty	TYRES		\$ 1,296.00
02/03/2021	105623		SUPPLY & FIT 4 X NEW TYRES ON 811MDG	\$ 620.00	
04/03/2021	105655		SUPPLY & FIT 4 X NEW TYRES ON 082MDG	\$ 676.00	
08/03/2021	2759.13101-01	Mr M D Corica	COUNCILLOR ALLOWANCE		\$ 2,114.40
05/03/2021	TRAVEL		TRAVEL REIMBURSEMENT 28KM ON 23/02/2021	\$ 26.31	
01/03/2021	ICT ALLOWANCE		ENTITLEMENT FOR MARCH 2021	\$ 291.67	
01/03/2021	MEETING FEE		ENTITLEMENT FOR MARCH 2021	\$ 1,796.42	
08/03/2021	2759.13109-01	Mr S A Cuthbert	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/03/2021	MEETING FEE		ENTITLEMENT FOR MARCH 2021	\$ 1,796.42	
01/03/2021	ICT ALLOWANCE		ENTITLEMENT FOR MARCH 2021	\$ 291.67	
08/03/2021	2759.13163-01	Toll Transport Pty Ltd	COURIER SERVICES		\$ 39.14
04/03/2021	0483-S364420		COURIER SERVICES	\$ 39.14	
08/03/2021	2759.13268-01	Department of Human Services - The	CENTRELINK		\$ 177.22
28/02/2021	PY01-18-Centrell		PAYROLL DEDUCTION	\$ 177.22	
08/03/2021	2759.13345-01	ABM Landscaping (Mikevie Pty Ltd T/	LANDSCAPING		\$ 1,650.00
04/03/2021	INV-1131		LIMESTONE WALL EXTENSION - ELSIE AUSTIN RESERVE	\$ 1,650.00	
08/03/2021	2759.13368-01	Midland Nissan and Isuzu (Idom Midl	VEHICLE SERVICE		\$ 459.00
14/02/2021	62052864		40,000KM SERVICE ON 1GVY161	\$ 459.00	
08/03/2021	2759.135-01	BOC Ltd	CYLINDER RENTAL		\$ 34.14
23/02/2021	4027715508		INDUSTRIAL OXYGEN	\$ 34.14	
08/03/2021	2759.13564-01	Marsh Pty Ltd	STAFF TRAINING		\$ 324.50
02/03/2021	060-1313037		REGISTRATION - CONTRACT RISK WEBINAR	\$ 324.50	
08/03/2021	2759.13572-01	The Plant Cafe	CATERING		\$ 121.50
04/03/2021	INV-0018		CATERING - COUNCIL FORUM MEETING ON 23/02/2021	\$ 121.50	
08/03/2021	2759.13602-01	Auto Control Systems Pty Ltd	ELECTRICAL		\$ 1,585.65
04/03/2021	28427		REPAIR ELECTRICAL ISSUES ON DARLING RANGE ICV	\$ 1,585.65	
08/03/2021	2759.13609-01	WA Treeworks (D & TL Barker Nominee	MAINTENANCE		\$ 18,878.64
04/03/2021	12988		BOWL MAINTENANCE SERVICE - FEBRUARY 2021	\$ 5,940.00	
04/03/2021	13052		TREE WATERING SERVICE - FEBRUARY 2021	\$ 12,938.64	
08/03/2021	2759.13651-01	Mr P W Jeavons	ENTERTAINMENT		\$ 1,900.00
04/03/2021	2021039		LIVE MUSIC PERFORMANCE AT TWILIGHT TUNES ON 28/02/2021	\$ 1,900.00	
08/03/2021	2759.13699-01	A S Erturk & S Erturk	CATERING		\$ 52.00
04/03/2021	#209195		CATERING - COUNCIL FORUM MEETING ON 23/02/2021	\$ 52.00	
08/03/2021	2759.138-01	Sonic HealthPlus Pty Ltd	MEDICAL EXAMINATION		\$ 462.00
04/03/2021	2265544		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 231.00	
04/03/2021	2270881		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 231.00	
08/03/2021	2759.146-01	Eastern Hills Saws & Mowers Pty Ltd	PARTS		\$ 1,064.00
28/02/2021	46513		EMERGENCY MAINTENANCE OF FIRE PROTECTION EQUIPMENT	\$ 145.00	
28/02/2021	46508 #4		SUPPLY CORDLESS BLOWER, CHARGER & BATTERIES - LAKE LESCHENAULTIA	\$ 919.00	
08/03/2021	2759.191-01	Eastern Region Security	SECURITY EXPENSES		\$ 2,024.00
02/03/2021	00019773		SECURITY EXPENSES	\$ 357.50	
04/03/2021	00019754		SECURITY EXPENSES	\$ 583.00	
04/03/2021	00019753		SECURITY EXPENSES	\$ 187.00	
04/03/2021	00019759		SECURITY EXPENSES	\$ 814.00	
08/03/2021	00019757		SECURITY EXPENSES	\$ 82.50	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
08/03/2021	2759.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 44,095.12
02/03/2021	EMRC38421		DISPOSAL OF BURNT WASTE FROM WOOROLOO BUSHFIRE	\$ 1,367.60	
02/03/2021	EMRC38344		TRANSFER STATION FEES	\$ 1,240.26	
02/03/2021	EMRC38420		TRANSFER STATION FEES	\$ 41,487.27	
08/03/2021	2759.215-01	Deputy Commissioner of Taxation	TAXATION		\$ 141,413.00
28/02/2021	PY02-18-Deputy C		PAYROLL DEDUCTION	\$ 25,470.00	
28/02/2021	PY01-18-Deputy C		PAYROLL DEDUCTION	\$ 115,943.00	
08/03/2021	2759.2163-01	Asphalttech Pty Ltd	ASPHALT		\$ 37,169.29
05/03/2021	13044		ASPHALT WORKS - GLEN ROAD DARLINGTON	\$ 37,169.29	
08/03/2021	2759.2295-01	Rotary Club of Mundaring (Inc)	FUNDING		\$ 7,029.50
02/03/2021	2020/2021-20		FUNDING FOR MUNDARING SUNDAY & TWILIGHT MARKETS	\$ 7,029.50	
08/03/2021	2759.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 756.78
13/02/2021	115790628		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC	\$ 290.38	
04/03/2021	118156910		FOOD & CONSUMABLES FOR STAFF & CHILDREN - MECPC	\$ 466.40	
08/03/2021	2759.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 556.42
02/03/2021	SIN-3322793		UNIFORMS - DARLING RANGE VBFB	\$ 183.68	
02/03/2021	SIN-3322781		UNIFORMS - PARKERVILLE VBFB	\$ 90.79	
04/03/2021	SIN-3323252		UNIFORMS - DARLING RANGE VBFB	\$ 183.68	
04/03/2021	SIN-3324080		UNIFORMS - PARKERVILLE VBFB	\$ 98.27	
08/03/2021	2759.2689-01	Grasstrees Australia	PLANTS		\$ 456.50
04/03/2021	00009907		REMOVAL OF GRASSTREE FROM TUNNEL RD SWAN VIEW	\$ 456.50	
08/03/2021	2759.3033-01	Kelyn Training Services (LNL Pty L	STAFF TRAINING		\$ 3,700.00
04/03/2021	00029744		STAFF TRAINING - BASIC WORKSITE TRAFFIC MANAGEMENT	\$ 3,700.00	
08/03/2021	2759.314-01	Landgate	TITLE SEARCHES		\$ 357.20
26/02/2021	362367-10000974		GROSS RENTAL VALUATIONS CHARGEABLE	\$ 357.20	
08/03/2021	2759.3229-01	Mr D A Lavell	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/03/2021	ICT ALLOWANCE		ENTITLEMENT FOR MARCH 2021	\$ 291.87	
01/03/2021	MEETING FEE		ENTITLEMENT FOR MARCH 2021	\$ 1,796.42	
08/03/2021	2759.33-01	Boral Construction Materials Group	ASPHALT		\$ 965.25
05/03/2021	WA15639830		ASPHALT	\$ 148.50	
05/03/2021	WA15639831		ASPHALT	\$ 148.50	
05/03/2021	WA15639832		ASPHALT	\$ 148.50	
05/03/2021	WA15639833		ASPHALT	\$ 519.75	
08/03/2021	2759.381-01	Mundaring Electrical Contracting Se	ELECTRICAL SERVICES		\$ 524.70
02/03/2021	7206		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 185.90	
04/03/2021	7204		ELECTRICAL SERVICES - AFM LIBRARY	\$ 338.80	
08/03/2021	2759.385-01	Mundaring News & Lotto	SUBSCRIPTIONS		\$ 623.41
19/02/2021	6294		MAGAZINE SUBSCRIPTIONS	\$ 623.41	
08/03/2021	2759.396-01	Modern Teaching Aids Pty Ltd	TOYS		\$ 2,689.81
25/02/2021	44259597		RESOURCES FOR ROOMS AT MECPC	\$ 1,836.29	
04/03/2021	44258907		RESOURCES FOR ROOMS AT MECPC	\$ 753.52	
08/03/2021	2759.397-01	J. Blackwood & Son Pty Ltd	PPE SUPPLIES		\$ 69.56
25/02/2021	PE2812YY		SUPPLY PPE FOR OPERATIONS STAFF	\$ 69.56	
08/03/2021	2759.3996-01	Bobcat-Attach	PARTS		\$ 119.35
14/02/2021	21665		SUPPLY PARTS FOR 008MDG	\$ 119.35	
08/03/2021	2759.4-01	Health Insurance Fund of WA	PAYROLL DEDUCTION		\$ 717.80
28/02/2021	PY01-18-HIF		PAYROLL DEDUCTION	\$ 717.80	
08/03/2021	2759.4300-01	C & D Planke & Sons	HIRE OF PLANT		\$ 13,200.00
04/03/2021	000235		HIRE OF PLANT	\$ 5,060.00	
04/03/2021	000236		HIRE OF PLANT	\$ 4,840.00	
04/03/2021	000237		HIRE OF PLANT	\$ 3,300.00	
08/03/2021	2759.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 2,505.49
04/03/2021	#800		HIRE OF PLANT	\$ 2,505.49	
08/03/2021	2759.4526-01	Mr J S Daw	COUNCILLOR ALLOWANCE		\$ 7,095.92
01/03/2021	ALLOWANCE		ENTITLEMENT FOR MARCH 2021	\$ 4,479.92	
01/03/2021	ICT ALLOWANCE		ENTITLEMENT FOR MARCH 2021	\$ 291.87	
01/03/2021	MEETING FEE		ENTITLEMENT FOR MARCH 2021	\$ 2,324.33	
08/03/2021	2759.5040-01	Australian Wildlife Conservancy	TOUR SERVICES		\$ 586.00
04/03/2021	006932		KARAKAMIA SPOTLIGHTING TOUR ON 29/01/2021	\$ 586.00	
08/03/2021	2759.5325-01	Visi Max	SAFETY CLOTHING		\$ 1,325.80
26/02/2021	00006312		ASSORTED DANGEROUS DOG COLLARS & SIGNS	\$ 1,325.80	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
08/03/2021	2759.5414-01	Exteria	STEEL FABRICATION		\$ 902.00
02/03/2021	00009454		SUPPLY 4 X DOMESTIC VIOLENCE SEAT PLAQUES	\$ 902.00	
08/03/2021	2759.5558-01	Global Workwear Investments Pty Ltd	WORK CLOTHES		\$ 426.76
05/03/2021	MD33801.D1		WORK CLOTHES	\$ 175.98	
05/03/2021	MD33800.D1		WORK CLOTHES	\$ 250.80	
08/03/2021	2759.5719-01	Shire of Mundaring - Lotto Club	PAYROLL DEDUCTION		\$ 271.60
28/02/2021	PY02-18-STAFF LO		PAYROLL DEDUCTION	\$ 13.58	
28/02/2021	PY01-18-STAFF LO		PAYROLL DEDUCTION	\$ 258.02	
08/03/2021	2759.5945-01	West Coast Spring Water Pty Ltd	CAFE BAR CONSUMABLES		\$ 14.22
05/03/2021	1895218		WATER BOTTLES FOR KSP LIBRARY	\$ 14.22	
08/03/2021	2759.6-01	Shire of Mundaring - Social Club	PAYROLL DEDUCTION		\$ 162.00
28/02/2021	PY01-18-MUNDARIN		PAYROLL DEDUCTION	\$ 162.00	
08/03/2021	2759.6050-01	Fuel Distributors of Western Australia	FUEL & OILS		\$ 19,368.59
04/03/2021	18101217		DIESEL FUEL	\$ 19,368.59	
08/03/2021	2759.6185-01	Mrs T Burbidge	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/03/2021	ICT ALLOWANCE		ENTITLEMENT FOR MARCH 2021	\$ 291.87	
01/03/2021	MEETING FEE		ENTITLEMENT FOR MARCH 2021	\$ 1,796.42	
08/03/2021	2759.6732-01	Relationships Australia Western	EMPLOYEE ASSISTANCE PROGRAM		\$ 330.00
28/02/2021	00365077		EMPLOYEE ASSISTANCE PROGRAM	\$ 165.00	
02/03/2021	00365179		EMPLOYEE ASSISTANCE PROGRAM	\$ 165.00	
08/03/2021	2759.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 312.42
02/03/2021	10204085		RETICULATION PARTS	\$ 233.42	
04/03/2021	10204110		RETICULATION PARTS	\$ 79.00	
08/03/2021	2759.7-01	Australian Services Union	PAYROLL DEDUCTION		\$ 153.40
28/02/2021	PY02-18-AUSTRALI		PAYROLL DEDUCTION	\$ 129.50	
28/02/2021	PY01-18-AUSTRALI		PAYROLL DEDUCTION	\$ 23.90	
08/03/2021	2759.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING / MAINTENANCE		\$ 1,514.70
04/03/2021	2438		FOOTPATH SWEEPING / MAINTENANCE	\$ 1,514.70	
08/03/2021	2759.7554-01	Corrs Chambers Westgarth	LEGAL ADVICE		\$ 2,806.73
04/03/2021	6980724		COVID-19 COMMERCIAL TENANCY LEGAL ADVICE	\$ 2,806.73	
08/03/2021	2759.7633-01	Sealanes	BOTTLED WATER		\$ 1,393.20
09/02/2021	F8158436		BOTTLED WATER FOR BRIGADES	\$ 698.60	
05/03/2021	F8145403		BOTTLED WATER FOR BRIGADES	\$ 698.60	
08/03/2021	2759.7738-01	WA Safety Products (Montyanne Trust)	PPE SUPPLIES		\$ 2,403.23
02/03/2021	A5653		SUPPLY PPE FOR WOOROLOO BUSHFIRE	\$ 2,403.23	
08/03/2021	2759.7806-01	Weston Road Systems	TEMP PAVEMENT MARKINGS		\$ 3,300.00
04/03/2021	Mund 124		TEMP PAVEMENT MARKINGS - THOMAS RD GLEN FORREST	\$ 3,300.00	
08/03/2021	2759.80-01	Bunnings Group Limited	HARDWARE		\$ 723.34
11/02/2021	2440/01138038		HARDWARE ITEMS	\$ 682.84	
25/02/2021	2440/01680223		HARDWARE ITEMS	\$ 60.50	
08/03/2021	2759.8-01	LGRCEU	PAYROLL DEDUCTION		\$ 41.00
28/02/2021	PY02-18-LGRCEU		PAYROLL DEDUCTION	\$ 41.00	
08/03/2021	2759.8066-01	Mr D J Jones	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/03/2021	ICT ALLOWANCE		ENTITLEMENT FOR MARCH 2021	\$ 291.87	
01/03/2021	MEETING FEE		ENTITLEMENT FOR MARCH 2021	\$ 1,796.42	
08/03/2021	2759.8810-01	Localise	PROFESSIONAL SERVICES		\$ 5,677.80
04/03/2021	1583		REVISION & FINALISATION OF STRATEGIC COMMUNITY PLAN	\$ 5,677.80	
08/03/2021	2759.8944-01	Tyres For Trucks	TYRES		\$ 2,040.00
04/03/2021	00018829		SUPPLY, TRAVEL & FIT 4 X NEW TYRES ON 044MDG	\$ 2,040.00	
08/03/2021	2759.90-01	Major Motors Pty Ltd	VEHICLE REPAIRS		\$ 725.48
02/03/2021	1014974		REPAIR CHDLOW 4.4 ISUZU TRUCK 072MDG	\$ 725.48	
08/03/2021	2759.9184-01	Budget Rent A Car (Busby Investment)	VEHICLE HIRE		\$ 296.98
04/03/2021	428437004		HIRE OF 4.2 MT VAN - ONGOING COLLECTION OF CDS BINS	\$ 197.99	
05/03/2021	428436886		HIRE OF 4.2 MT VAN - ONGOING COLLECTION OF CDS BINS	\$ 98.99	
08/03/2021	2759.9339-01	Priority 1 Fire & Safety Pty Ltd	TRAINING		\$ 1,430.00
05/03/2021	2021-154		BREATHING APPARATUS & FIRE EXTINGUISHER TRAINING	\$ 1,430.00	
08/03/2021	2759.9596-01	Brice Pest Management	ANT TREATMENT		\$ 187.00
28/02/2021	IV04243		ANT TREATMENT - GLENLEA DVE HELENA VALLEY P.A.W.	\$ 187.00	
08/03/2021	2759.9935-01	All Fence U Rent Pty Ltd	FENCE HIRE		\$ 486.20
04/03/2021	00034356		FENCE HIRE DAMAGE PENALTY COSTS MT HELENA SKATE PARK	\$ 486.20	
08/03/2021	2760.13790-01	Fomalhaut Nominees Pty Ltd & Others	CROSSOVER CONTRIBUTION		\$ 575.00
05/03/2021	X-OVER		CROSSOVER CONTRIBUTION - TRIANDRA DR HELENA VALLEY	\$ 575.00	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
08/03/2021	2760.13799-01	Ms J E Sarich	REIMBURSEMENT		\$ 55.80
05/03/2021	REIMBURSEMENT		REIMBURSEMENT FOR POLICE CLEARANCE EXPENSES	\$ 55.80	
08/03/2021	2760.174-01	Synergy	ELECTRICITY		\$ 21,989.14
26/02/2021	844658925		ELECTRICITY	\$ 1,068.17	
26/02/2021	5035029810		ELECTRICITY	\$ 1,085.77	
26/02/2021	8764232325		ELECTRICITY	\$ 492.11	
26/02/2021	5035029115		ELECTRICITY	\$ 155.98	
26/02/2021	5059324411		ELECTRICITY	\$ 710.57	
26/02/2021	5185501927		ELECTRICITY	\$ 1,707.41	
26/02/2021	3011349923		ELECTRICITY	\$ 127.28	
26/02/2021	2298437127		ELECTRICITY	\$ 147.08	
26/02/2021	1563279527		ELECTRICITY	\$ 513.24	
26/02/2021	5735349122		ELECTRICITY	\$ 1,165.58	
26/02/2021	9816910820		ELECTRICITY	\$ 1,138.01	
26/02/2021	5603941927		ELECTRICITY	\$ 3,175.91	
26/02/2021	5214128214		ELECTRICITY	\$ 140.75	
26/02/2021	8809985121		ELECTRICITY	\$ 1,088.58	
26/02/2021	5183060212		ELECTRICITY	\$ 139.22	
26/02/2021	5145475816		ELECTRICITY	\$ 1,783.43	
26/02/2021	5100198416		ELECTRICITY	\$ 339.81	
26/02/2021	2686554727		ELECTRICITY	\$ 1,105.31	
05/03/2021	6704891520		ELECTRICITY	\$ 191.27	
05/03/2021	1808368323		ELECTRICITY	\$ 3,552.03	
05/03/2021	3625641925		ELECTRICITY	\$ 651.46	
08/03/2021	2686554727		ELECTRICITY	\$ 1,510.23	
08/03/2021	2760.196-01	Glen Forrest Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 1,275.19
05/03/2021	01/2021		REIMBURSEMENT ESL EXPENSES OCTOBER 2020 TO FEBRUARY 2021	\$ 1,275.19	
08/03/2021	2760.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 8,587.80
04/03/2021	040321		FDC PARENT LEVY	\$ 8,587.80	
08/03/2021	2760.9745-01	Glen Forrest Community Garden Inc	GRANT		\$ 2,460.00
05/03/2021	GRANT		COVID-19 RELIEF & RECOVERY - RECONNECT GRANT	\$ 2,460.00	
11/03/2021	2761.34-01	Water Corporation	WATER RATES & FEES		\$ 21,009.42
11/03/2021	9004693298		WATER RATES & FEES	\$ 20.84	
11/03/2021	9004646782		WATER RATES & FEES	\$ 9,216.75	
11/03/2021	9004637480		WATER RATES & FEES	\$ 28.39	
11/03/2021	9004631732		WATER RATES & FEES	\$ 4,700.00	
11/03/2021	9004650204		WATER RATES & FEES	\$ 25.81	
11/03/2021	9004639478		WATER RATES & FEES	\$ 6,091.05	
11/03/2021	9004645034		WATER RATES & FEES	\$ 823.34	
11/03/2021	9004631724		WATER RATES & FEES	\$ 103.24	
11/03/2021	2762.10053-01	Mr P H Brazier	REFUND		\$ 330.00
11/03/2021	1287816		BOND REFUND	\$ 330.00	
11/03/2021	2762.10153-01	Mr L J Sexton	REFUND		\$ 65.00
11/03/2021	1254178		KEY BOND REFUND	\$ 65.00	
11/03/2021	2762.13806-01	Ms G Raptis	REFUND		\$ 110.00
11/03/2021	1250584		HALL BOND REFUND	\$ 110.00	
11/03/2021	2762.13807-01	Mr D Torres	REFUND		\$ 110.00
11/03/2021	1287553		HALL BOND REFUND	\$ 110.00	
11/03/2021	2762.2295-01	Rotary Club of Mundaring (Inc)	REFUND		\$ 110.00
11/03/2021	1284107		HALL BOND REFUND	\$ 110.00	
11/03/2021	2762.589-01	Shire of Mundaring	KEY BOND		\$ 65.00
11/03/2021	1243742		RETAIN KEY BOND - LOST KEY	\$ 65.00	
11/03/2021	2763.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 24,930.35
11/03/2021	110321		CARE GIVER SUBSIDIES	\$ 24,930.35	
15/03/2021	2764.10807-01	Total Green Recycling Pty Ltd	EWASTE COLLECTION		\$ 1,499.81
19/02/2021	INV9309		COPPIN RD TRANSFER STATION - EWASTE ITEMS	\$ 1,499.81	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
15/03/2021	2764.10881-01	AlSCO Pty Ltd	SERVICING SANITARY & NAPPY UNITS		\$ 1,223.40
11/03/2021	CPER2111138		FIRST AID REPLENISHMENT	\$ 31.35	
11/03/2021	CPER2111066		FIRST AID REPLENISHMENT	\$ 380.38	
11/03/2021	CPER2111115		FIRST AID REPLENISHMENT	\$ 107.61	
11/03/2021	CPER2103549		SERVICING SANITARY & NAPPY UNITS	\$ 48.97	
11/03/2021	CPER2111121		SERVICING SANITARY & NAPPY UNITS	\$ 48.97	
11/03/2021	CPER2111233		SERVICING SANITARY & NAPPY UNITS	\$ 16.32	
11/03/2021	CPER2103571		SERVICING SANITARY & NAPPY UNITS	\$ 16.32	
12/03/2021	CPER2111121		SERVICING SANITARY & NAPPY UNITS	\$ 8.16	
12/03/2021	CPER2111123		SERVICING SANITARY & NAPPY UNITS	\$ 46.28	
12/03/2021	CPER2111214		SERVICING SANITARY & NAPPY UNITS	\$ 48.97	
12/03/2021	CPER2111215		SERVICING SANITARY & NAPPY UNITS	\$ 20.41	
12/03/2021	CPER2111216		SERVICING SANITARY & NAPPY UNITS	\$ 40.81	
12/03/2021	CPER2111217		SERVICING SANITARY & NAPPY UNITS	\$ 37.42	
12/03/2021	CPER2111218		SERVICING SANITARY & NAPPY UNITS	\$ 12.24	
12/03/2021	CPER2111219		SERVICING SANITARY & NAPPY UNITS	\$ 8.16	
12/03/2021	CPER2111220		SERVICING SANITARY & NAPPY UNITS	\$ 4.08	
12/03/2021	CPER2111221		SERVICING SANITARY & NAPPY UNITS	\$ 65.99	
12/03/2021	CPER2111222		SERVICING SANITARY & NAPPY UNITS	\$ 83.01	
12/03/2021	CPER2111223		SERVICING SANITARY & NAPPY UNITS	\$ 8.16	
12/03/2021	CPER2111224		SERVICING SANITARY & NAPPY UNITS	\$ 4.08	
12/03/2021	CPER2111225		SERVICING SANITARY & NAPPY UNITS	\$ 8.16	
12/03/2021	CPER2111226		SERVICING SANITARY & NAPPY UNITS	\$ 33.34	
12/03/2021	CPER2111227		SERVICING SANITARY & NAPPY UNITS	\$ 54.44	
12/03/2021	CPER2111228		SERVICING SANITARY & NAPPY UNITS	\$ 4.08	
12/03/2021	CPER2111229		SERVICING SANITARY & NAPPY UNITS	\$ 8.16	
12/03/2021	CPER2111230		SERVICING SANITARY & NAPPY UNITS	\$ 12.24	
12/03/2021	CPER2111231		SERVICING SANITARY & NAPPY UNITS	\$ 16.32	
12/03/2021	CPER2111232		SERVICING SANITARY & NAPPY UNITS	\$ 48.97	
15/03/2021	2764.10904-01	Split Horizon Pty Ltd	PROFESSIONAL SERVICES		\$ 9,900.00
09/03/2021	INV001010		PROFESSIONAL SERVICES FOR ISDN TO SIP MIGRATION	\$ 9,900.00	
15/03/2021	2764.11085-01	CTI Couriers Pty Ltd	COURIER SERVICES		\$ 415.80
08/03/2021	CISC4383629		COURIER SERVICES	\$ 415.80	
15/03/2021	2764.11135-01	Frontline Fire & Rescue Equipment	EQUIPMENT PURCHASES		\$ 3,283.68
09/03/2021	70217		EQUIPMENT PURCHASES - BRIGADE DISTRIBUTION	\$ 1,143.19	
09/03/2021	70216		FIRE FIGHTING FOAM	\$ 626.18	
09/03/2021	70215		EQUIPMENT PURCHASES - CHIDLOW VBFB	\$ 553.32	
09/03/2021	70214		EQUIPMENT PURCHASES - STONEVILLE VBFB	\$ 265.23	
09/03/2021	70213		EQUIPMENT PURCHASES - BRIGADE DISTRIBUTION	\$ 314.60	
09/03/2021	70212		EQUIPMENT PURCHASES - DARLING RANGE VBFB	\$ 381.16	
15/03/2021	2764.11161-01	AXIIS Contracting Pty Ltd	FOOTPATH WORKS		\$ 41,301.04
12/03/2021	5881		SUPPLY & INSTALL CONCRETE FOOTPATH - GLEN RD DARLINGTON	\$ 41,301.04	
15/03/2021	2764.11432-01	Instant Products Hire (Instant Toil	HIRE PORTABLE TOILETS		\$ 897.05
11/03/2021	106683		HIRE PORTABLE TOILETS - GREAT AUSSIE BBQ EVENT	\$ 897.05	
15/03/2021	2764.11474-01	Swan Valley Fresh (Vendor Management	PROVISIONS FOR REFLECTIONS CAFE		\$ 111.25
09/03/2021	00031488		PROVISIONS FOR REFLECTIONS CAFE	\$ 111.25	
15/03/2021	2764.11648-01	Veris Australia Pty Ltd	VOLUME SURVEY		\$ 1,776.50
11/03/2021	VI042622		VOLUME SURVEY - MATHIESON RD TRANSFER STATION	\$ 1,776.50	
15/03/2021	2764.11921-01	Mundaring Smash Repairs (WA Panel W	EXCESS ON INSURANCE CLAIM		\$ 2,500.00
09/03/2021	67905		EXCESS ON INSURANCE CLAIM 6061642 ON 035MDG	\$ 2,500.00	
15/03/2021	2764.11953-01	The Stationery Co (C Willis & D J	STATIONERY		\$ 7.15
04/03/2021	162793		STATIONERY ITEMS - ERFDC	\$ 7.15	
15/03/2021	2764.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 7,960.07
11/03/2021	C INV 580136		TEMP STAFF - DEPOT	\$ 7,960.07	
15/03/2021	2764.12185-01	Biobean Coffee Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 396.00
18/02/2021	00002196		PROVISIONS FOR REFLECTIONS CAFE	\$ 396.00	
15/03/2021	2764.12245-01	Global Quality Assurance Pty Ltd T/As:	AUDIT SERVICES		\$ 451.00
11/03/2021	INV-3623		HEALTH DEPARTMENT REGULATORY AUDIT	\$ 451.00	
15/03/2021	2764.12301-01	Arena Clauson Engineering Group Pty	STRUCTURAL DESIGN CERTIFICATION		\$ 825.00
08/03/2021	I002308		STRUCTURAL DESIGN CERTIFICATION - FIRE STATION STONEVILLE	\$ 825.00	
15/03/2021	2764.12312-01	Eastern Hills Bakery	CATERING SERVICES		\$ 134.50
08/03/2021	47		CATERING SERVICES - DARLING RANGE CAC	\$ 134.50	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
15/03/2021	2764.12377-01	Healey Engineering Pty Ltd	CONSULTANT FEES		\$ 2,112.00
09/03/2021	1749-003-05		CONSULTANT FEES - SOLAR & ENERGY COPPIN RD TRANSFER	\$ 792.00	
11/03/2021	1749-002-03		CONSULTANT FEES - SOLAR & ENERGY SHIRE ADMIN BUILDING	\$ 1,320.00	
15/03/2021	2764.12388-01	Mint Civil T/A Kalamunda Sweeping	STREET SWEEPING SERVICES		\$ 3,844.75
04/03/2021	M 2719		SUPPLY OF STREET SWEEPING SERVICES	\$ 3,844.75	
15/03/2021	2764.12470-01	Mr G Wood	FENCING		\$ 9,229.00
11/03/2021	IV00000000323		SUPPLY & INSTALL CHAINMESH FENCING - CHIDLOW OVAL	\$ 7,953.00	
11/03/2021	IV00000000324		SUPPLY & INSTALL FENCING UPGRADE - DARLINGTON OVAL	\$ 528.00	
11/03/2021	IV00000000325		FENCING REPAIRS -HERITAGE TRAIL COULSTON RD/CHIRAZ	\$ 748.00	
15/03/2021	2764.12579-01	Mr V Crowe	LANDSCAPE & CLEANING SERVICES		\$ 840.00
09/03/2021	1661		LANDSCAPE SERVICES	\$ 210.00	
09/03/2021	1662		CLEANING SERVICES	\$ 210.00	
09/03/2021	1663		LANDSCAPE SERVICES	\$ 210.00	
09/03/2021	1664		LANDSCAPE SERVICES	\$ 210.00	
15/03/2021	2764.12640-01	Officeworks Ltd	SUPPLY MOCCONA COFFEE		\$ 261.00
09/03/2021	15739524		SUPPLY MOCCONA COFFEE	\$ 261.00	
15/03/2021	2764.12805-01	Interactive Mining Services (KB Ham	LEVEL 1 INSPECTION		\$ 418.00
25/02/2021	390B		LEVEL 1 INSPECTION - BAILUP RD BRIDGE	\$ 418.00	
15/03/2021	2764.12866-01	From Scratch Small Event Catering	PROVISIONS FOR REFLECTIONS CAFE		\$ 81.00
09/03/2021	1250		PROVISIONS FOR REFLECTIONS CAFE	\$ 81.00	
15/03/2021	2764.12867-01	RMS (Aust) Pty Ltd	TRAINING		\$ 275.00
12/03/2021	91400151		ONLINE TRAINING - LAKE LESCHENAULTIA BOOKING SYSTEM	\$ 275.00	
15/03/2021	2764.12899-01	NAPA (A Division of GPC Asia Pacific	WORKSHOP CONSUMABLES		\$ 774.97
04/03/2021	1320127180		SUPPLY LUBE FILTER FOR 013MDG	\$ 25.85	
04/03/2021	1320127246		SUPPLY OIL FILTER, BRAKE SET & BRAKE DRUM FOR 069MDG	\$ 286.02	
04/03/2021	1320127287		SUPPLY LUBE FILTER FOR 013MDG	\$ 25.85	
04/03/2021	1320127596		SUPPLY FILTER HD KITS FOR P2445 & P2435	\$ 209.00	
09/03/2021	1320127621		SUPPLY FILTER KIT FOR 028MDG	\$ 57.20	
09/03/2021	1320128335		SUPPLY MIRROR HEAD FOR 091MDG	\$ 141.90	
09/03/2021	1320128566		SUPPLY OF WORKSHOP CONSUMABLES	\$ 29.15	
15/03/2021	2764.12938-01	Aussie Broadband Pty Ltd	NBN FTTN, VOIP CHARGES & SIP TRUNK		\$ 5,089.25
18/02/2021	10909754		NBN FTTN, NBN FIBRE, VOIP CHARGES & SIP TRUNK	\$ 5,089.25	
15/03/2021	2764.12944-01	Avon Tree Management (Kajanni Pty L	HAZARD REDUCTION WORKS		\$ 8,947.40
11/03/2021	298		HAZARD REDUCTION WORKS - MARLOO THEATRE GREENMOUNT	\$ 2,248.40	
11/03/2021	324		FORESTRY MULCHING - GLEN RD DARLINGTON/HELENA VALLEY RD	\$ 2,233.00	
11/03/2021	325		FORESTRY MULCHING - HELENA VALLEY RD VERGE	\$ 2,233.00	
11/03/2021	326		FORESTRY MULCHING - HELENA VALLEY RD EAST END VERGE	\$ 2,233.00	
15/03/2021	2764.12984-01	AJL Plumbing & Gas Pty Ltd (ATF The	PLUMBING SERVICES		\$ 181.50
12/03/2021	AJL7262		PLUMBING SERVICES - DARLINGTON COMMUNITY PAVILION	\$ 181.50	
15/03/2021	2764.13013-01	MDM Entertainment Pty Ltd	AUDIO VISUAL STOCK		\$ 98.52
09/03/2021	67360		AUDIO VISUAL STOCK - KSP LIBRARY	\$ 98.52	
15/03/2021	2764.13163-01	Toll Transport Pty Ltd	COURIER SERVICES		\$ 54.82
09/03/2021	0464-S364420		COURIER SERVICES	\$ 54.82	
15/03/2021	2764.13217-01	Mr B M Bulla	ENTERTAINMENT		\$ 700.00
08/03/2021	35		PERFORMANCE BY RUBACLAVA AT TWILIGHT TUNES ON 28/02/2021	\$ 700.00	
15/03/2021	2764.13345-01	ABM Landscaping (Mikevie Pty Ltd T/As:	LANDSCAPING		\$ 26,471.31
11/03/2021	INV-1155		LANDSCAPE MAINTENANCE - TRIANDRA DRIVE	\$ 274.08	
11/03/2021	INV-1154		LANDSCAPE MAINTENANCE - MUNDARING INFANT HEALTH CENTRE	\$ 104.50	
11/03/2021	INV-1153		LANDSCAPE MAINTENANCE - MUNDARING COMMUNITY CENTRES	\$ 2,055.68	
11/03/2021	INV-1152		LANDSCAPE MAINTENANCE - GREAT EASTERN HIGHWAY	\$ 2,235.89	
11/03/2021	INV-1151		LANDSCAPE MAINTENANCE - HELENA VALLEY ESTATE	\$ 10,158.30	
11/03/2021	INV-1150		LANDSCAPE MAINTENANCE - MUNDARING TOWN CENTRE	\$ 11,042.88	
15/03/2021	2764.135-01	BOC Ltd	CYLINDER RENTAL		\$ 118.50
05/03/2021	4027787938		CYLINDER RENTAL CHARGES	\$ 118.50	
15/03/2021	2764.13546-01	Fos Electrical Pty Ltd	ELECTRICAL SERVICES		\$ 60,959.46
11/03/2021	INV-0468		SUPPLY INSTALL SOLAR SYSTEM - SHIRE ADMIN BUILDING	\$ 60,959.46	
15/03/2021	2764.13618-01	BOS Civil Pty Ltd	CONSTRUCTION WORKS		\$ 10,939.50
09/03/2021	INV-0256		ENHANCEMENT PROJECT CONSTRUCTION LAKE LESCHENAULTIA CLAIM#3	\$ 10,939.50	
15/03/2021	2764.13634-01	AudioLive Music Trust	SOUND & LIGHTING SERVICES		\$ 1,500.00
04/03/2021	106		SOUND & LIGHTING SERVICES -TWILIGHT TUNES 28/02/2021	\$ 1,500.00	
15/03/2021	2764.13718-01	Baseplate	PROFESSIONAL SERVICES		\$ 1,320.00
11/03/2021	INV-0883		3D INTERACTIVE MODEL PRESENTATION - CHIDLOW SKATE PARK	\$ 1,320.00	

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Date	Reference	Payee	Description	Amount	Total
15/03/2021	2764.138-01	Sonic HealthPlus Pty Ltd	MEDICAL EXAMINATION		\$ 462.00
11/03/2021	2275798		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 231.00	
11/03/2021	2274968		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 231.00	
15/03/2021	2764.13805-01	The Mundaring Hotel (Hard and Fast	CATERING		\$ 272.00
12/03/2021	242363		CATERING - ANNUAL ELECTORS MEETING	\$ 272.00	
15/03/2021	2764.13808-01	The Organising School (The Trustee	ORGANISE YOUR HOME OFFICE TALK		\$ 350.00
12/03/2021	940		ORGANISE YOUR HOME OFFICE TALK - BOYA COMMUNITY CENTRE	\$ 350.00	
15/03/2021	2764.145-01	Schweppes Australia Pty Ltd (Asahi	KIOSK SUPPLIES		\$ 761.88
19/02/2021	0810121873		KIOSK SUPPLIES	\$ 184.20	
19/02/2021	9008981259		KIOSK SUPPLIES	\$ 577.88	
15/03/2021	2764.146-01	Eastern Hills Saws & Mowers Pty Ltd	PARTS		\$ 45.00
11/03/2021	48341 #4		SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP	\$ 7.00	
11/03/2021	48380 #4		SUPPLY AIR FILTERS FOR P1003	\$ 38.00	
15/03/2021	2764.150-01	Fulton Hogan Industries Pty Ltd	ASPHALT		\$ 161.15
09/03/2021	14603653		ASPHALT	\$ 161.15	
15/03/2021	2764.15-01	Australia Post	POSTAGE		\$ 3,323.27
04/03/2021	1010373939		POSTAGE CHARGES - LIBRARY	\$ 105.55	
09/03/2021	1010374419		DAILY OUTGOING MAIL	\$ 2,212.60	
09/03/2021	1010358100		RATES COLLECTION FEES - 2020/2021	\$ 1,005.12	
15/03/2021	2764.170-01	ASSA ABLOY Australia Pty Ltd	HARDWARE		\$ 1,593.90
09/03/2021	IN01895123		KEYS	\$ 796.95	
09/03/2021	IN01895122		KEYS	\$ 796.95	
15/03/2021	2764.1884-01	Agparts Warehouse Pty Ltd	PARTS		\$ 52.69
09/03/2021	258594		PARTS	\$ 52.69	
15/03/2021	2764.191-01	Eastern Region Security	SECURITY EXPENSES		\$ 82.50
12/03/2021	00019756		SECURITY EXPENSES	\$ 82.50	
15/03/2021	2764.1955-01	Cleanaway	RECYCLING FEES		\$ 4,158.00
11/03/2021	18985589		RECYCLING FEES	\$ 4,158.00	
15/03/2021	2764.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 93,127.85
11/03/2021	EMRC38536		MATHIESON RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 23,183.48	
12/03/2021	EMRC38535		COPPIN RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 69,944.37	
15/03/2021	2764.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 620.75
09/03/2021	116373598		FOOD & CONSUMABLES FOR CHILDREN & STAFF - SOFC	\$ 620.75	
15/03/2021	2764.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 2,215.58
09/03/2021	SIIN-3329624		UNIFORMS - PARKERVILLE VBFB	\$ 918.39	
09/03/2021	SIIN-3325718		UNIFORMS - DARLINGTON VBFB	\$ 36.78	
09/03/2021	SIIN-3327509		UNIFORMS - MT HELENA VBFB	\$ 183.68	
09/03/2021	SIIN-3327279		UNIFORMS - MT HELENA VBFB	\$ 234.58	
09/03/2021	SIIN-3324577		UNIFORMS - SAWYERS VALLEY VBFB	\$ 367.36	
09/03/2021	SIIN-3326012		UNIFORMS - SAWYERS VALLEY VBFB	\$ 379.39	
09/03/2021	SIIN-3326493		UNIFORMS - SAWYERS VALLEY VBFB	\$ 95.40	
15/03/2021	2764.314-01	Landgate	TITLE SEARCHES		\$ 126.23
09/03/2021	362608-10000974		GROSS RENTAL VALUATIONS CHARGEABLE	\$ 126.23	
15/03/2021	2764.3180-01	Battery World Midland	BATTERIES		\$ 160.00
09/03/2021	#IN6031760788		BATTERY FOR MOUNT HELENA VBFB ROLLER DOOR	\$ 160.00	
15/03/2021	2764.320-01	Department of Fire & Emergency Services	ESL CONTRIBUTION		\$ 1,014,071.06
25/02/2021	151849		2020/2021 ESL QUARTER 3 CONTRIBUTION	\$ 1,014,071.06	
15/03/2021	2764.336-01	Fasta Courier Service	COURIER SERVICES		\$ 68.84
09/03/2021	243170		COURIER SERVICES	\$ 68.84	
15/03/2021	2764.3445-01	Quick Corporate Australia	STATIONERY		\$ 534.30
09/03/2021	SIIN-01288510		STATIONERY ITEMS	\$ 534.30	
15/03/2021	2764.381-01	Mundaring Electrical Contracting Se	ELECTRICAL SERVICES		\$ 353.50
11/03/2021	7208		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 99.00	
11/03/2021	7209		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 99.00	
11/03/2021	7210		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 155.50	
15/03/2021	2764.4252-01	Boya Equipment Pty Ltd	EQUIPMENT PURCHASES		\$ 130.04
25/02/2021	91428/01		SUPPLY & DELIVER PARTS FOR P728	\$ 130.04	
15/03/2021	2764.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 3,340.66
12/03/2021	#601		HIRE OF PLANT	\$ 3,340.66	
15/03/2021	2764.4453-01	Technifire 2000	PARTS		\$ 705.67
09/03/2021	24325		PARTS	\$ 705.67	

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Date	Reference	Payee	Description	Amount	Total
15/03/2021	2764.4811-01	West Sure Group Pty Ltd	SECURITY EXPENSES		\$ 676.41
11/03/2021	00022865		SECURITY EXPENSES	\$ 153.73	
11/03/2021	00022866		SECURITY EXPENSES	\$ 30.76	
11/03/2021	00023013		SECURITY EXPENSES	\$ 122.98	
11/03/2021	00022868		SECURITY EXPENSES	\$ 92.24	
11/03/2021	00022867		SECURITY EXPENSES	\$ 153.73	
11/03/2021	00023011		SECURITY EXPENSES	\$ 122.98	
15/03/2021	2764.5169-01	Worldwide Online Printing (Crystal	PHOTOCOPIER PRINTING		\$ 885.50
02/03/2021	1076412		FIRE & BURNING INFORMATION BOOKLET PRINTING	\$ 885.50	
15/03/2021	2764.5378-01	Chidlow Growers Mart & Liquor Store	PROVISIONS FOR REFLECTIONS CAFE		\$ 56.70
09/03/2021	01/1844		PROVISIONS FOR REFLECTIONS CAFE	\$ 56.70	
15/03/2021	2764.5945-01	West Coast Spring Water Pty Ltd	CAFE BAR CONSUMABLES		\$ 91.88
11/03/2021	1879987		WATER BOTTLES FOR DEPOT WATER COOLERS	\$ 28.44	
11/03/2021	1892280		WATER BOTTLES FOR DEPOT WATER COOLERS	\$ 28.44	
11/03/2021	1791044		WATER BOTTLES FOR DEPOT WATER COOLERS	\$ 35.00	
15/03/2021	2764.6050-01	Fuel Distributors of Western Australia	FUEL & OILS		\$ 3,814.09
09/03/2021	00313901		QUARTZ 208L & RUBIA 208L	\$ 3,814.09	
15/03/2021	2764.641-01	Midland Rubber Stamps	STATIONERY		\$ 47.95
09/03/2021	00041500		SELF-INKING TROTAT 4913 STAMP	\$ 47.95	
15/03/2021	2764.6732-01	Relationships Australia Western	EMPLOYEE ASSISTANCE PROGRAM		\$ 330.00
04/03/2021	00365431		EMPLOYEE ASSISTANCE PROGRAM	\$ 165.00	
05/03/2021	00365530		EMPLOYEE ASSISTANCE PROGRAM	\$ 165.00	
15/03/2021	2764.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING / MAINTENANCE		\$ 2,945.25
11/03/2021	2442		FOOTPATH SWEEPING / MAINTENANCE	\$ 1,935.45	
11/03/2021	2441		FOOTPATH SWEEPING / MAINTENANCE	\$ 1,009.80	
15/03/2021	2764.7590-01	PFD Food Services Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 5,151.45
09/03/2021	KX292491		PROVISIONS FOR REFLECTIONS CAFE	\$ 688.15	
09/03/2021	KX358865		PROVISIONS FOR REFLECTIONS CAFE	\$ 851.70	
09/03/2021	KX284006		KIOSK SUPPLIES	\$ 1,353.45	
09/03/2021	KX428039		PROVISIONS FOR REFLECTIONS CAFE	\$ 548.75	
11/03/2021	KX374670		KIOSK SUPPLIES	\$ 1,103.80	
11/03/2021	KX374671		KIOSK SUPPLIES	\$ 553.55	
11/03/2021	KX374672		KIOSK SUPPLIES	\$ 52.05	
15/03/2021	2764.7641-01	Easifleet	NOVATED LEASE		\$ 13,464.12
09/03/2021	142983		NOVATED LEASE MARCH 2021	\$ 13,464.12	
15/03/2021	2764.7644-01	Chidlow Quality Affordable Meat	CATERING		\$ 212.50
08/03/2021	12667		HAMBURGER PATTIES & SAUSAGES - WOOROLOO BUSHFIRE	\$ 212.50	
15/03/2021	2764.80-01	Bunnings Group Limited	HARDWARE		\$ 25.10
09/03/2021	2440/01240949		HARDWARE ITEMS	\$ 25.10	
15/03/2021	2764.810-01	Royal Life Saving Society Western	AWARD FEES CLASS		\$ 138.60
11/03/2021	125784		AWARD FEES CLASS - BRONZE MEDALLION	\$ 138.60	
15/03/2021	2764.8545-01	Sankey Plumbing Service	PLUMBING		\$ 121.00
11/03/2021	4973		PLUMBING - DARLINGTON HALL	\$ 121.00	
15/03/2021	2764.90-01	Major Motors Pty Ltd	PARTS		\$ 2,231.96
04/03/2021	1015777		SUPPLY AIR FILTERS FOR P2497	\$ 486.97	
12/03/2021	1016055		SUPPLY PARTS FOR 045MDG	\$ 1,744.99	
15/03/2021	2764.9184-01	Budget Rent A Car (Busby Investment	VEHICLE HIRE		\$ 425.88
11/03/2021	428437214		HIRE OF 4.2 MT VAN - ONGOING COLLECTION OF CDS BINS	\$ 103.54	
12/03/2021	430222435		HIRE OF REPLACEMENT VEHICLE FOR 822MDG	\$ 322.34	
15/03/2021	2764.9596-01	Brice Pest Management	PEST CONTROL		\$ 374.00
05/03/2021	IV04271		BEE TREATMENT - COLE RD SAWYERS VALLEY	\$ 132.00	
09/03/2021	IV04280		PEST CONTROL - MIDVALE CHILD CARE CENTRE	\$ 242.00	
15/03/2021	2764.9627-01	MPK Tree Management Pty Ltd	STREET TREE MAINTENANCE		\$ 7,393.10
12/03/2021	00008251		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 2,780.80	
12/03/2021	00008253		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 3,080.00	
12/03/2021	00008317		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 1,532.30	
15/03/2021	2764.9769-01	Japanese Truck & Bus Spares	PARTS		\$ 393.15
18/02/2021	395951		SUPPLY OIL FILTERS & AIR FILTERS FOR 028MDG & 029MDG	\$ 393.15	
15/03/2021	2764.9892-01	Department of Water and Environment	ANNUAL LICENCE FEES		\$ 1,624.00
12/03/2021	WL6921/1997/9		COPPIN RD TRANSFER STATION ANNUAL LICENCE FEE	\$ 1,624.00	
15/03/2021	2765.11771-01	A Patch of Country	COMPETITION PRIZE		\$ 25.00
12/03/2021	IV00000000021		EXPLORE & EXPOSE PHOTOGRAPHY COMPETITION PRIZE VOUCHERS	\$ 25.00	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
15/03/2021	2765.12599-01	Department of Mines, Industry	MUNDARING BSL		\$ 12,229.03
12/03/2021	FEBRUARY 2021		MUNDARING BSL FEBRUARY 2021	\$ 12,229.03	
15/03/2021	2765.12665-01	Building and Construction Industry	BCITF LEVY		\$ 2,880.05
12/03/2021	INV-63310-W1P5J		BCITF LEVY - FEBRUARY 2021	\$ 2,880.05	
15/03/2021	2765.13804-01	Mr A J Olivari	REIMBURSEMENT		\$ 54.95
09/03/2021	REIMBURSEMENT		REIMBURSEMENT OF PART PAYMENT TOWARDS WORK BOOTS	\$ 54.95	
15/03/2021	2765.13810-01	Mrs C Kraus	REFUND		\$ 100.00
12/03/2021	REFUND		REFUND - CHARGED 2 LANDFILL ENTRIES UNABLE TO USE	\$ 100.00	
15/03/2021	2765.174-01	Synergy	ELECTRICITY		\$ 6,337.16
08/03/2021	3509628321		ELECTRICITY	\$ 737.63	
08/03/2021	3509628321		ELECTRICITY	\$ 2,091.99	
08/03/2021	3625641925		ELECTRICITY	\$ 618.48	
08/03/2021	5603941927		ELECTRICITY	\$ 1,459.36	
12/03/2021	5185501927		ELECTRICITY	\$ 1,108.72	
12/03/2021	3583304329		ELECTRICITY	\$ 320.98	
15/03/2021	2765.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 9,765.22
11/03/2021	110321		FDC PARENT LEVY	\$ 9,187.05	
12/03/2021	FEBRUARY 2021		BCITF LEVY - FEBRUARY 2021	\$ 90.75	
12/03/2021	FEBRUARY 2021		BUILDING SERVICES LEVY - FEBRUARY 2021	\$ 420.00	
12/03/2021	REFUND		ASSESSMENT 177249 BIN LEVY CHARGED IN ERROR 2019/2020	\$ 67.42	
15/03/2021	2765.8808-01	Perth Hills and Wheatbelt Band Inc	GRANT		\$ 2,500.00
12/03/2021	GRANT		COVID-19 RELIEF & RECOVERY - RECONNECT GRANT	\$ 2,500.00	
04/03/2021	2766.12516-01	PayClear Services Pty Ltd (Supercho	SUPERANNUATION-FEB2021-1		\$ 194,896.24
04/03/2021	Feb2021-1		SUPERANNUATION-FEB2021-1	\$ 136,054.43	
04/03/2021	Feb2021-12		SUPERANNUATION-FEB2021-12	\$ 12.58	
04/03/2021	Feb2021-13		SUPERANNUATION-FEB2021-13	\$ 6,334.43	
04/03/2021	Feb2021-15		SUPERANNUATION-FEB2021-15	\$ 630.88	
04/03/2021	Feb2021-18		SUPERANNUATION-FEB2021-18	\$ 2,500.80	
04/03/2021	Feb2021-19		SUPERANNUATION-FEB2021-19	\$ 293.49	
04/03/2021	Feb2021-20		SUPERANNUATION-FEB2021-20	\$ 415.20	
04/03/2021	Feb2021-22		SUPERANNUATION-FEB2021-22	\$ 1,076.72	
04/03/2021	Feb2021-23		SUPERANNUATION-FEB2021-23	\$ 705.22	
04/03/2021	Feb2021-24		SUPERANNUATION-FEB2021-24	\$ 988.81	
04/03/2021	Feb2021-27		SUPERANNUATION-FEB2021-27	\$ 981.64	
04/03/2021	Feb2021-3		SUPERANNUATION-FEB2021-3	\$ 661.86	
04/03/2021	Feb2021-32		SUPERANNUATION-FEB2021-32	\$ 37.63	
04/03/2021	Feb2021-33		SUPERANNUATION-FEB2021-33	\$ 1,156.72	
04/03/2021	Feb2021-34		SUPERANNUATION-FEB2021-34	\$ 35.45	
04/03/2021	Feb2021-35		SUPERANNUATION-FEB2021-35	\$ 385.06	
04/03/2021	Feb2021-36		SUPERANNUATION-FEB2021-36	\$ 1,365.24	
04/03/2021	Feb2021-37		SUPERANNUATION-FEB2021-37	\$ 2,108.11	
04/03/2021	Feb2021-4		SUPERANNUATION-FEB2021-4	\$ 442.86	
04/03/2021	Feb2021-40		SUPERANNUATION-FEB2021-40	\$ 2,804.46	
04/03/2021	Feb2021-42		SUPERANNUATION-FEB2021-42	\$ 761.36	
04/03/2021	Feb2021-47		SUPERANNUATION-FEB2021-47	\$ 1,136.94	
04/03/2021	Feb2021-48		SUPERANNUATION-FEB2021-48	\$ 874.38	
04/03/2021	Feb2021-49		SUPERANNUATION-FEB2021-49	\$ 898.54	
04/03/2021	Feb2021-50		SUPERANNUATION-FEB2021-50	\$ 944.55	
04/03/2021	Feb2021-52		SUPERANNUATION-FEB2021-52	\$ 526.88	
04/03/2021	Feb2021-54		SUPERANNUATION-FEB2021-54	\$ 362.87	
04/03/2021	Feb2021-56		SUPERANNUATION-FEB2021-56	\$ 526.88	
04/03/2021	Feb2021-59		SUPERANNUATION-FEB2021-59	\$ 1,115.14	
04/03/2021	Feb2021-6		SUPERANNUATION-FEB2021-6	\$ 948.93	
04/03/2021	Feb2021-60		SUPERANNUATION-FEB2021-60	\$ 92.76	
04/03/2021	Feb2021-65		SUPERANNUATION-FEB2021-65	\$ 312.44	
04/03/2021	Feb2021-66		SUPERANNUATION-FEB2021-66	\$ 39.01	
04/03/2021	Feb2021-68		SUPERANNUATION-FEB2021-68	\$ 1,468.10	
04/03/2021	Feb2021-69		SUPERANNUATION-FEB2021-69	\$ 943.60	
04/03/2021	Feb2021-7		SUPERANNUATION-FEB2021-7	\$ 4,835.83	
04/03/2021	Feb2021-70		SUPERANNUATION-FEB2021-70	\$ 457.39	
04/03/2021	Feb2021-71		SUPERANNUATION-FEB2021-71	\$ 11.61	
04/03/2021	Feb2021-72		SUPERANNUATION-FEB2021-72	\$ 105.85	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
04/03/2021	Feb2021-73		SUPERANNUATION-FEB2021-73	\$ 437.29	
04/03/2021	Feb2021-74		SUPERANNUATION-FEB2021-74	\$ 58.56	
04/03/2021	Feb2021-75		SUPERANNUATION-FEB2021-75	\$ 184.29	
04/03/2021	Feb2021-8		SUPERANNUATION-FEB2021-8	\$ 18,994.15	
04/03/2021	Feb2021-9		SUPERANNUATION-FEB2021-9	\$ 67.50	
18/03/2021	2767.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 24,541.49
18/03/2021	180321		CARE GIVER SUBSIDIES	\$ 24,541.49	
18/03/2021	2768.34-01	Water Corporation	WATER RATES & FEES		\$ 2,619.54
18/03/2021	9009882418		WATER RATES & FEES	\$ 363.92	
18/03/2021	9004566598		WATER RATES & FEES	\$ 657.98	
18/03/2021	9004631716		WATER RATES & FEES	\$ 1,220.81	
18/03/2021	9004646790		WATER RATES & FEES	\$ 376.83	
18/03/2021	2769.13812-01	Ms R J Lane	REFUND		\$ 110.00
18/03/2021	1288608		HALL BOND REFUND	\$ 110.00	
18/03/2021	2769.13813-01	Ms K Stewart	REFUND		\$ 65.00
18/03/2021	1289647		KEY BOND REFUND	\$ 65.00	
18/03/2021	2769.13814-01	Ms C Borrello	REFUND		\$ 500.00
18/03/2021	1287829		HALL BOND REFUND	\$ 500.00	
18/03/2021	2769.13815-01	Down Syndrome WA	REFUND		\$ 110.00
18/03/2021	1257439		HALL BOND REFUND	\$ 110.00	
18/03/2021	2769.13816-01	Ms D Richardson	REFUND		\$ 110.00
18/03/2021	1285571		HALL BOND REFUND	\$ 110.00	
18/03/2021	2769.589-01	Shire of Mundaring	RETAIN KEY BOND		\$ 55.00
18/03/2021	879975		RETAIN KEY BOND - LOST KEY - ZOE HUGHES	\$ 55.00	
22/03/2021	2770.10487-01	Mucky Duck Bush Band	ENTERTAINMENT		\$ 1,500.00
19/03/2021	230121		PERFORMANCE AT GREAT AUSSIE BBQ ON 23/01/2021	\$ 1,500.00	
22/03/2021	2770.10654-01	Datacom Systems (AU) Pty Ltd	IT HARDWARE		\$ 664.65
09/03/2021	INV1049711		SUPPLY 4 X EPSON PROJECTOR LAMPS	\$ 664.65	
22/03/2021	2770.10881-01	Alisco Pty Ltd	SERVICING SANITARY & NAPPY UNITS		\$ 19.40
12/03/2021	CPER2113527		SERVICING SANITARY & NAPPY UNITS	\$ 19.40	
22/03/2021	2770.11135-01	Frontline Fire & Rescue Equipment	EQUIPMENT PURCHASES		\$ 14,685.49
09/03/2021	70292		TRAVEL TO SITE & REPAIR DELUGE HALO ON CHIDLOW 4.4	\$ 590.18	
09/03/2021	70270		EQUIPMENT PURCHASES - PARKERVILLE VBFB	\$ 318.99	
09/03/2021	70269		EQUIPMENT PURCHASES - DARLING RANGE VBFB	\$ 181.50	
09/03/2021	70268		EQUIPMENT PURCHASES - DARLINGTON VBFB	\$ 635.78	
09/03/2021	70267		EQUIPMENT PURCHASES - GLEN FORREST VBFB	\$ 358.32	
09/03/2021	70266		EQUIPMENT PURCHASES - DARLINGTON VBFB	\$ 318.99	
09/03/2021	70265		EQUIPMENT PURCHASES - CHIDLOW VBFB	\$ 1,153.60	
09/03/2021	70264		EQUIPMENT PURCHASES - MT HELENA VBFB	\$ 2,551.92	
09/03/2021	70263		EQUIPMENT PURCHASES - BRIGADE DISTRIBUTION	\$ 4,048.00	
09/03/2021	70313		EQUIPMENT PURCHASES - BRIGADE DISTRIBUTION	\$ 1,260.30	
09/03/2021	70323		EQUIPMENT PURCHASES - GLEN FORREST VBFB	\$ 744.15	
09/03/2021	70309		EQUIPMENT PURCHASES - DARLINGTON VBFB	\$ 481.46	
09/03/2021	70310		EQUIPMENT PURCHASES - DARLINGTON VBFB	\$ 381.16	
09/03/2021	70311		EQUIPMENT PURCHASES - DARLINGTON VBFB	\$ 157.30	
09/03/2021	70312		EQUIPMENT PURCHASES - DARLINGTON VBFB	\$ 183.84	
09/03/2021	70308		EQUIPMENT PURCHASES - BRIGADE DISTRIBUTION	\$ 1,320.00	
22/03/2021	2770.1116-01	CE Body Builders	VEHICLE REPAIR		\$ 877.80
09/03/2021	00007096		SUPPLY HYDRAULIC HOSE & FITTINGS FOR 028MDG	\$ 184.80	
09/03/2021	00007080		REPAIR CAB RACK & DROPSIDE ON 037MDG	\$ 528.00	
18/03/2021	00007069		REPAIR REAR STAUNCHION ON 037MDG	\$ 165.00	
22/03/2021	2770.11413-01	Ergolink (Max & Claire Pty Ltd T/A)	OFFICE FURNITURE		\$ 332.50
09/03/2021	SI-00073103		OFFICE FURNITURE	\$ 332.50	
22/03/2021	2770.11474-01	Swan Valley Fresh (Vendor Management)	PROVISIONS FOR REFLECTIONS CAFE		\$ 148.89
18/03/2021	00031574		PROVISIONS FOR REFLECTIONS CAFE	\$ 148.89	
22/03/2021	2770.11796-01	Greenacres Turf Group	EARTHWORKS		\$ 450.45
09/03/2021	00059949		SUPPLY & INSTALL KIKUYU - BROWN PARK CRICKET WICKET	\$ 450.45	
22/03/2021	2770.11953-01	The Stationery Co (C Willis & D J)	STATIONERY		\$ 136.83
18/03/2021	162033		STATIONERY ITEMS	\$ 136.83	
22/03/2021	2770.12-01	Department of Human Services - Child	CHILD SUPPORT PAYMENT		\$ 66.67
14/03/2021	PY02-19-CHILD SU		CHILD SUPPORT PAYMENT	\$ 66.67	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
22/03/2021	2770.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 6,010.55
16/03/2021	C INV 580177		TEMP STAFF - DEPOT	\$ 6,010.55	
22/03/2021	2770.12134-01	W.A. Library Supplies	BOOK TROLLEY		\$ 408.00
09/03/2021	00124059		BOOK TROLLEY	\$ 408.00	
22/03/2021	2770.12312-01	Eastern Hills Bakery	CATERING		\$ 213.00
16/03/2021	46		CATERING - AAN THANK YOU MORNING TEA ON 16/02/2021	\$ 213.00	
22/03/2021	2770.12451-01	Rainchaser Pumps and Reticulation	RETICULATION PARTS		\$ 239.50
16/03/2021	INV-1771		REPLACEMENT WATER FILTERS - REFLECTIONS CAFE	\$ 188.10	
16/03/2021	INV-1774		RETICULATION PARTS FOR DEPOT	\$ 51.40	
22/03/2021	2770.12470-01	Mr G Wood	FENCING		\$ 2,801.70
12/03/2021	IV00000000331		REPAIR FENCING - SHIRE OPERATIONS CENTRE	\$ 308.00	
16/03/2021	IV00000000340		REPAIR HANDRAIL - MT HELENA SKATE PARK	\$ 308.00	
16/03/2021	IV00000000332		INSTALL HANDRAILING -MATHIESON RD TRANSFER STATION	\$ 2,185.70	
22/03/2021	2770.12579-01	Mr V Crowe	LANDSCAPE, MAINTENANCE & CLEANING SERVICES		\$ 735.00
16/03/2021	1668		LANDSCAPE & MAINTENANCE SERVICES	\$ 315.00	
16/03/2021	1667		LANDSCAPE SERVICES	\$ 210.00	
16/03/2021	1666		CLEANING SERVICES	\$ 210.00	
22/03/2021	2770.12585-01	Ms C Nelson	WELCOME TO COUNTRY		\$ 600.00
19/03/2021	27		WELCOME TO COUNTRY CITIZENSHIP CEREMONY ON 18/03/2021	\$ 600.00	
22/03/2021	2770.12677-01	Snap Midland (Debandkas Assets Pty	DESIGN WORKS		\$ 1,295.00
09/03/2021	F069-208150		FLYERS & BUSINESS CARDS - EASTERN REGION FAMILY DAY	\$ 1,295.00	
22/03/2021	2770.12866-01	From Scratch Small Event Catering	PROVISIONS FOR REFLECTIONS CAFE		\$ 190.80
16/03/2021	1258		PROVISIONS FOR REFLECTIONS CAFE	\$ 108.80	
22/03/2021	1265		PROVISIONS FOR REFLECTIONS CAFE	\$ 84.00	
22/03/2021	2770.12899-01	NAPA (A Division of GPC Asia Pacific	PART S		\$ 265.66
09/03/2021	1320129220		SUPPLY OIL & FUEL FILTER FOR P2430	\$ 48.68	
09/03/2021	1320129335		SUPPLY OF WORKSHOP CONSUMABLES	\$ 48.20	
09/03/2021	1320129414		SUPPLY OIL & FUEL FILTER FOR P2430	\$ 48.68	
09/03/2021	1320129155		SUPPLY AIR FILTERS FOR P2492, P2489, P2479 & P2471	\$ 122.10	
22/03/2021	2770.12944-01	Avon Tree Management (Kajanni Pty Ltd	HAZARD REDUCTION WORKS		\$ 22,797.50
16/03/2021	328		HAZARD REDUCTION WORKS - JINDALEE PLACE	\$ 4,411.00	
16/03/2021	327		HAZARD REDUCTION WORKS - SUNNINGHILL PARK STONEVILLE	\$ 14,080.00	
16/03/2021	329		FORESTRY MULCHING - NEEDHAM RD WOOROLOO	\$ 2,233.00	
16/03/2021	330		FORESTRY MULCHING - NEEDHAM RD WOOROLOO	\$ 2,073.50	
22/03/2021	2770.12984-01	AJL Plumbing & Gas Pty Ltd (ATF The	PLUMBING SERVICES		\$ 148.50
16/03/2021	AJL7231		PLUMBING SERVICES - BILGOMAN AQUATIC CENTRE	\$ 148.50	
22/03/2021	2770.13-01	Shire of Mundaring	PAYROLL DEDUCTION		\$ 10,280.86
14/03/2021	PY01-19-Private		PAYROLL DEDUCTION	\$ 600.00	
14/03/2021	PY01-19-Child Ca		PAYROLL DEDUCTION	\$ 1,858.68	
14/03/2021	PY01-19-Buy Addi		PAYROLL DEDUCTION	\$ 840.54	
14/03/2021	PY01-19-Novated		PAYROLL DEDUCTION	\$ 3,221.50	
14/03/2021	PY01-19-Novated		PAYROLL DEDUCTION	\$ 2,914.84	
14/03/2021	PY02-19-Private		PAYROLL DEDUCTION	\$ 300.00	
14/03/2021	PY02-19-Buy Addi		PAYROLL DEDUCTION	\$ 545.32	
22/03/2021	2770.13013-01	MDM Entertainment Pty Ltd	AUDIO VISUAL STOCK		\$ 163.35
16/03/2021	67588		AUDIO VISUAL STOCK - KSP LIBRARY	\$ 163.35	
22/03/2021	2770.13097-01	Survey Civil	DRAINAGE WORKS		\$ 7,205.00
16/03/2021	075		DRAINAGE STRUCTURE WORKS REPLACING LIDS ON PITS	\$ 7,205.00	
22/03/2021	2770.13163-01	Toll Transport Pty Ltd	COURIER SERVICES		\$ 91.32
09/03/2021	0465-S364420		COURIER SERVICES	\$ 91.32	
22/03/2021	2770.13208-01	Fire Protection Services WA Pty Ltd	FIRE & EMERGENCY SERVICES MAINTENANCE		\$ 1,995.66
16/03/2021	00007855		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY CENTRE	\$ 478.98	
16/03/2021	00007856		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY CENTRE	\$ 478.98	
16/03/2021	00007857		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	\$ 518.87	
16/03/2021	00007858		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	\$ 518.87	
22/03/2021	2770.13268-01	Department of Human Services - The	CENTRELINK		\$ 142.59
14/03/2021	PY01-19-Centrelli		PAYROLL DEDUCTION	\$ 142.59	
22/03/2021	2770.13275-01	PLE Computers Pty Ltd	IT HARDWARE		\$ 2,061.00
09/03/2021	SI-1948891		SUPPLY INTEL COMPUTE STICK WINDOWS 10 PORTABLE PC	\$ 2,061.00	
22/03/2021	2770.13345-01	ABM Landscaping (Mikevie Pty Ltd T/As:	LANDSCAPING		\$ 528.00
12/03/2021	INV-1172		SPRAY CRAB GRASS - LION PARK MUNDARING	\$ 528.00	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
22/03/2021	2770.13540-01	ELM (WA) Pty Ltd	MAINTENANCE		\$ 17,665.70
09/03/2021	INV-3680		PROVISION OF PARK MAINTENANCE SERVICE - SCULPTURE PARK FEBRUARY	\$ 1,906.66	
09/03/2021	INV-3681		PROVISION OF PARK MAINTENANCE SERVICE MORGAN JOHN MORGAN PARK FEBRUARY	\$ 1,336.66	
09/03/2021	INV-3683		STREETSCAPE MAINTENANCE - MORRISON RD FEBRUARY 2021	\$ 3,718.00	
09/03/2021	INV-3682		MOWING SERVICES - FEBRUARY 2021	\$ 10,704.38	
22/03/2021	2770.13579-01	Paxon Group (Paxon Business & Finan	INTERNAL AUDIT		\$ 13,200.00
18/03/2021	146583		INTERNAL AUDIT - CONTRACT MANAGEMENT	\$ 13,200.00	
22/03/2021	2770.13616-01	Gledfort Painting and Decorating (L	MAINTENANCE		\$ 2,875.00
18/03/2021	INV0389		MAINTENANCE - ADDITIONAL PAINTING - MECPC	\$ 2,875.00	
22/03/2021	2770.13627-01	Honey in the Garden Pty Ltd	CITIZENSHIP CEREMONY GIFTS		\$ 234.30
18/03/2021	INV20-1621		AUSTRALIAN CITIZENSHIP CEREMONY GIFTS 18/03/2021	\$ 234.30	
22/03/2021	2770.13659-01	Spuds Marquee Hire Pty Ltd	EQUIPMENT HIRE		\$ 1,763.74
18/03/2021	D581		MARQUEE HIRE - FOOD FOR THOUGHT TWILIGHT MARKET	\$ 1,356.74	
18/03/2021	INVD589		MARQUEE HIRE - FOOD FOR THOUGHT TWILIGHT MARKET	\$ 407.00	
22/03/2021	2770.13684-01	Hills Slushie and Party Hire	EQUIPMENT HIRE		\$ 140.00
18/03/2021	A0156		EQUIPMENT HIRE - FOOD FOR THOUGHT TWILIGHT MARKET	\$ 140.00	
22/03/2021	2770.13699-01	A. S Erturk & S Erturk	CATERING		\$ 98.50
22/03/2021	16032021		CATERING - EAC MEETING ON 16/03/2021	\$ 98.50	
22/03/2021	2770.13785-01	Arbor Centre (The Trustee for Arbor	TREES		\$ 1,320.00
18/03/2021	00027730		TREE ASSESSMENT & REPORT RE: HEALTH OF TREES - MECPC	\$ 1,320.00	
22/03/2021	2770.138-01	Sonic HealthPlus Pty Ltd	MEDICAL EXAMINATION		\$ 337.04
18/03/2021	2280433		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 337.04	
22/03/2021	2770.13802-01	Construction Forestry Mining Energy	PAYROLL DEDUCTION		\$ 80.00
14/03/2021	PY02-19-CFMEU		PAYROLL DEDUCTION	\$ 80.00	
22/03/2021	2770.146-01	Eastern Hills Saws & Mowers Pty Ltd	PART S		\$ 39.50
18/03/2021	46566 #4		SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP	\$ 30.00	
18/03/2021	46667 #11		SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP	\$ 9.50	
22/03/2021	2770.1521-01	Dial A Nappy & Busiclean	GOODS		\$ 1,033.20
18/03/2021	INV-12699		CLEANING CHEMICALS FOR MECPC	\$ 1,033.20	
22/03/2021	2770.191-01	Eastern Region Security	SECURITY EXPENSES		\$ 390.50
18/03/2021	00019755		SECURITY EXPENSES	\$ 99.00	
18/03/2021	00019704		SECURITY EXPENSES	\$ 291.50	
22/03/2021	2770.2028-01	Eastern Hills WA Wildflower Society	CITIZENSHIP CEREMONY GIFTS		\$ 100.00
19/03/2021	2020-21 04		PLANTS FOR AUSTRALIAN CITIZENSHIP CEREMONY 18/03/2021	\$ 100.00	
22/03/2021	2770.215-01	Deputy Commissioner of Taxation	TAXATION		\$ 145,050.20
14/03/2021	PY01-19-Deputy C		PAYROLL DEDUCTION	\$ 120,112.20	
14/03/2021	PY02-19-Deputy C		PAYROLL DEDUCTION	\$ 24,938.00	
22/03/2021	2770.2163-01	Asphalttech Pty Ltd	ASPHALT		\$ 215,838.44
26/02/2021	13010		ASPHALT WORKS - PHILLIPS RD, CRAIGIE PL TO VALENCIA	\$ 215,838.44	
22/03/2021	2770.223-01	Jason Signmakers	SIGNS		\$ 8,646.00
22/03/2021	213345A		DFES TRIPOD STANDS - HAZARD REDUCTION BURNING AREA	\$ 8,646.00	
22/03/2021	2770.234-01	Coles Supermarkets Australia Pty Lt	KIOSK SUPPLIES		\$ 566.87
09/03/2021	116707003		FOOD & CONSUMABLES FOR CHILDRN & STAFF - MECPC	\$ 566.87	
22/03/2021	2770.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 475.57
09/03/2021	SIN-3328766		UNIFORMS - WOOROLOO VBFB	\$ 79.77	
09/03/2021	SIN-3330432		UNIFORMS - WOOROLOO VBFB	\$ 183.88	
18/03/2021	SIN-3314262		UNIFORMS - DARLINGTON VBFB	\$ 212.12	
22/03/2021	2770.2741-01	Hills Seafood Supplies	PROVISIONS FOR REFLECTIONS CAFE		\$ 307.68
18/03/2021	99383		PROVISIONS FOR REFLECTIONS CAFE	\$ 307.68	
22/03/2021	2770.307-01	McLeods Barristers and Solicitors	LEGAL MATTER		\$ 10,869.10
09/03/2021	117876		LEGAL MATTER 47082 - EMPLOYMENT LAW ISSUES	\$ 4,332.83	
11/03/2021	117708		LEGAL MATTER 38880 - SAT REVIEW CLAYTON RD HELENA VALLEY	\$ 541.01	
11/03/2021	117710		LEGAL MATTER 47069 - SERVICE COMMERCIAL ZONES	\$ 588.28	
11/03/2021	117709		LEGAL MATTER 44780 - STRUCTURE PLAN 34 NORTH STONEVILLE	\$ 430.50	
18/03/2021	117685		LEGAL MATTER 24742 - GOVERNANCE ADVICE	\$ 4,976.68	
22/03/2021	2770.3088-01	Local Government Professionals	TRAINING		\$ 380.00
18/03/2021	26140		REGISTRATION - INDUCTION TO LOCAL GOVERNMENT WORKSHOP	\$ 380.00	
22/03/2021	2770.3445-01	Quick Corporate Australia	STATIONERY		\$ 422.62
18/03/2021	SIN-01292645		STATIONERY ITEMS	\$ 422.62	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
22/03/2021	2770.347-01	Crommelins Machinery/Australia	PARTS		\$ 280.71
18/03/2021	CRM-SIN-002317		SUPPLY ASSORTED PUMP PARTS	\$ 97.89	
18/03/2021	CRM-SIN-002674		SUPPLY RECOIL STARTER	\$ 182.82	
22/03/2021	2770.386-01	Educational Art Supplies	ART SUPPLIES		\$ 131.78
05/03/2021	3505461		ART SUPPLIES FOR KSP LIBRARY	\$ 131.78	
22/03/2021	2770.393-01	Western Australian Local Government	TRAINING		\$ 525.00
12/03/2021	13088164		REGISTRATION - DEALING WITH CONFLICT CR JOHN DAW	\$ 525.00	
22/03/2021	2770.4-01	Health Insurance Fund of WA	PAYROLL DEDUCTION		\$ 717.80
14/03/2021	PY01-19-HIF		PAYROLL DEDUCTION	\$ 717.80	
22/03/2021	2770.4238-01	IGA Swanview	KIOSK SUPPLIES		\$ 60.05
18/03/2021	00206196		CONSUMABLES FOR CHILDREN - MECPC	\$ 51.98	
18/03/2021	00204016		FOOD & CONSUMABLES FOR CHILDREN - SCFC CLAYTON VIEW	\$ 8.09	
22/03/2021	2770.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 3,340.66
16/03/2021	#802		HIRE OF PLANT	\$ 3,340.66	
22/03/2021	2770.4433-01	Marketforce Pty Ltd	ADVERTISING		\$ 1,776.42
04/03/2021	37397		ADVERTISING	\$ 388.43	
04/03/2021	37399		ADVERTISING	\$ 527.25	
04/03/2021	37398		ADVERTISING	\$ 471.72	
09/03/2021	37400		ADVERTISING	\$ 389.02	
22/03/2021	2770.4811-01	West Sure Group Pty Ltd	SECURITY EXPENSES		\$ 276.72
11/03/2021	00023099		SECURITY EXPENSES	\$ 92.24	
11/03/2021	00023100		SECURITY EXPENSES	\$ 30.75	
11/03/2021	00023102		SECURITY EXPENSES	\$ 30.75	
11/03/2021	00023101		SECURITY EXPENSES	\$ 122.98	
22/03/2021	2770.5719-01	Shire of Mundaring - Lotto Club	PAYROLL DEDUCTION		\$ 271.60
14/03/2021	PY01-19-STAFF LO		PAYROLL DEDUCTION	\$ 258.02	
14/03/2021	PY02-19-STAFF LO		PAYROLL DEDUCTION	\$ 13.58	
22/03/2021	2770.573-01	ESRI Australia Pty Ltd	SOFTWARE EXPENSES		\$ 8,800.00
26/02/2021	90079226		PROJECT SERVICES - SENIOR CONSULTANT	\$ 8,800.00	
22/03/2021	2770.5945-01	West Coast Spring Water Pty Ltd	CAFE BAR CONSUMABLES		\$ 14.22
18/03/2021	1906917		WATER BOTTLES FOR KSP LIBRARY	\$ 14.22	
22/03/2021	2770.6-01	Shire of Mundaring - Social Club	PAYROLL DEDUCTION		\$ 162.00
14/03/2021	PY01-19-MUNDARIN		PAYROLL DEDUCTION	\$ 162.00	
22/03/2021	2770.6050-01	Fuel Distributors of Western Australia	FUEL & OILS		\$ 16,520.86
19/03/2021	39102312		DIESEL FUEL	\$ 16,520.86	
22/03/2021	2770.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 3,623.09
09/03/2021	10204843		RETICULATION PARTS	\$ 477.00	
09/03/2021	10204731		RETICULATION PARTS	\$ 771.39	
09/03/2021	10204695		RETICULATION PARTS	\$ 98.00	
09/03/2021	10204883		RETICULATION PARTS	\$ 2,088.80	
11/03/2021	10204884		RETICULATION PARTS	\$ 19.38	
11/03/2021	10204907		RETICULATION PARTS	\$ 19.57	
18/03/2021	10204506		RETICULATION PARTS	\$ 148.97	
22/03/2021	2770.7-01	Australian Services Union	PAYROLL DEDUCTION		\$ 153.40
14/03/2021	PY01-19-AUSTRALI		PAYROLL DEDUCTION	\$ 23.90	
14/03/2021	PY02-19-AUSTRALI		PAYROLL DEDUCTION	\$ 129.50	
22/03/2021	2770.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING / MAINTENANCE		\$ 3,366.00
16/03/2021	2444		FOOTPATH SWEEPING / MAINTENANCE	\$ 2,608.65	
16/03/2021	2443		SWEEPING HARDCOURTS - WEIR RD MDG & CHIDLOW	\$ 757.35	
22/03/2021	2770.7590-01	PFD Food Services Pty Ltd	KIOSK SUPPLIES		\$ 347.05
18/03/2021	KX417390		KIOSK SUPPLIES	\$ 347.05	
22/03/2021	2770.7702-01	Paperbark Technologies	PROFESSIONAL SERVICES		\$ 1,435.00
12/03/2021	00005849		TREE REPORT FOR WOOLLOOMOOLOO RD GREENMOUNT	\$ 605.00	
12/03/2021	00005851		TREE RISK ASSESSMENT FOR LACEY RD PARKERVILLE	\$ 830.00	
22/03/2021	2770.80-01	Bunnings Group Limited	HARDWARE		\$ 751.91
25/02/2021	2440/01243680		HARDWARE ITEMS	\$ 515.21	
09/03/2021	2440/01146961		HARDWARE ITEMS	\$ 236.70	
22/03/2021	2770.8-01	LGRCEU	PAYROLL DEDUCTION		\$ 41.00
14/03/2021	PY02-19-LGRCEU		PAYROLL DEDUCTION	\$ 41.00	
22/03/2021	2770.8051-01	Conquest Earthworks	EARTHWORKS		\$ 15,359.30
18/03/2021	1089		SORT SCREEN & RELOCATE SOIL SPOILS - MATHIESON RD TRANSFER STATION	\$ 14,699.30	
18/03/2021	1088		REMOVE BURNT FIRE TRUCK REMAINS - WOOROLOO BUSHFIRE	\$ 660.00	

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Date	Reference	Payee	Description	Amount	Total
22/03/2021	2770.810-01	Royal Life Saving Society Western	TRAINING		\$ 1,045.00
11/03/2021	128412		ENROLMENT FEES - POOL OPERATIONS TRAINING	\$ 1,045.00	
22/03/2021	2770.8149-01	East End Electrical	ELECTRICAL SERVICES		\$ 1,472.00
18/03/2021	EEE100-1034		ELECTRICAL SERVICES - LAKE LESCHENAUTIA	\$ 460.00	
18/03/2021	EEE100-1033		ELECTRICAL SERVICES - LAKE LESCHENAUTIA	\$ 1,012.00	
22/03/2021	2770.8275-01	E Fire & Safety	TRAINING		\$ 929.50
19/03/2021	537626		FIRE EQUIPMENT TRAINING ON 23/02/2021 - MECPC	\$ 929.50	
22/03/2021	2770.8371-01	Wooroloo P & C Association Inc	CATERING		\$ 206.90
12/03/2021	122		ICE CREAMS & ICE FOR WOOROLOO BUSHFIRE EVENTS	\$ 206.90	
22/03/2021	2770.8688-01	Medelect	MAINTENANCE		\$ 1,413.50
19/03/2021	78236		PREVENTATIVE MAINTENANCE OF MEDICAL EQUIPMENT	\$ 1,413.50	
22/03/2021	2770.8944-01	Tyres For Trucks	TYRES		\$ 385.00
18/03/2021	00018914		SUPPLY, TRAVEL & FIT 1 X NEW TYRE ON 089MDG	\$ 385.00	
22/03/2021	2770.9596-01	Brice Pest Management	PEST TREATMENT		\$ 572.00
18/03/2021	IV04308		PEST TREATMENT FOR HORNETS - MUNDARING REC GROUND PAVILION	\$ 132.00	
18/03/2021	IV04298		PEST TREATMENT FOR TREES - KANYA CRT SWAN VIEW	\$ 154.00	
18/03/2021	IV04305		PEST TREATMENT - COPPIN RD TRANSFER STATION	\$ 286.00	
22/03/2021	2770.969-01	Slater Gartrell Sports	SPORTING EQUIPMENT		\$ 5,106.20
18/03/2021	SG444887/01		SUPPLY& INSTALL NEW SYNTHETIC TURF - BROWN PARK OVAL	\$ 4,939.00	
18/03/2021	SG444783/01		SUPPLY 2X SIZE 5 GILBERT NETBALLS & 2 NETBALL BIBS	\$ 167.20	
22/03/2021	2770.9769-01	Japanese Truck & Bus Spares	PART S		\$ 1,280.70
09/03/2021	396643		SUPPLY CLUTCH KIT FOR 028MDG	\$ 1,280.70	
22/03/2021	2771.11243-01	Ms R E MacIntyre	REIMBURSEMENT		\$ 55.88
19/03/2021	REIMBURSEMENT		REIMBURSEMENT OF BUBBLE MIX EXPENSES	\$ 55.88	
22/03/2021	2771.119-01	Telstra	TELEPHONE		\$ 11,895.35
19/03/2021	2085566000		TELEPHONE CHARGES - FEBRUARY 2021	\$ 11,085.77	
19/03/2021	0941160300		TELEPHONE CHARGES - FIRE BRIGADES FEBRUARY 2021	\$ 809.58	
22/03/2021	2771.13818-01	Mr G J Nyein	CROSSOVER CONTRIBUTION		\$ 575.00
19/03/2021	X-OVER		CROSSOVER CONTRIBUTION - TRUSLOVE ST WOOROLOO	\$ 575.00	
22/03/2021	2771.13837-01	Mrs K L Gill	REFUND		\$ 40.00
19/03/2021	REFUND		REFUND - 10 X GENERAL WASTE TICKETS NOT BEING USED	\$ 40.00	
22/03/2021	2771.174-01	Synergy	ELECTRICITY		\$ 65,470.33
12/03/2021	7484541121		ELECTRICITY	\$ 133.38	
12/03/2021	4743483524		ELECTRICITY	\$ 100.02	
12/03/2021	3021847529		STREET LIGHTING CHARGES	\$ 58,528.62	
18/03/2021	3671966720		ELECTRICITY	\$ 5,896.33	
18/03/2021	5056988325		ELECTRICITY	\$ 811.98	
22/03/2021	2771.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 8,769.75
18/03/2021	180321		FDC PARENT LEVY	\$ 8,769.75	
22/03/2021	2771.720-01	Wooroloo Primary School	PHOTOCOPYING FOR BUSHFIRE EVENT		\$ 25.00
22/03/2021	843		PHOTOCOPYING FOR BUSHFIRE EVENT	\$ 25.00	
25/03/2021	2772.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 26,652.68
25/03/2021	250321		CARE GIVER SUBSIDIES	\$ 26,652.68	
25/03/2021	2773.34-01	Water Corporation	WATER RATES & FEES		\$ 8,204.99
25/03/2021	9004697985		WATER RATES & FEES	\$ 8,011.42	
25/03/2021	9004697977		WATER RATES & FEES	\$ 36.13	
25/03/2021	9004697539		WATER RATES & FEES	\$ 157.44	
25/03/2021	2774.13312-01	EPG Development 006 Pty Ltd	REFUND		\$ 236.71
19/03/2021	REFUND AFT SALE		RATES REFUND	\$ 236.71	
25/03/2021	2774.13740-01	Mr J E Ozolins	REFUND		\$ 464.45
19/03/2021	REFUND		RATES REFUND	\$ 464.45	
25/03/2021	2774.13820-01	Mr G D Church	REFUND		\$ 2,159.18
19/03/2021	REFUND - SALE		RATES REFUND	\$ 2,159.18	
25/03/2021	2774.13822-01	Mrs R K O'Neill	REFUND		\$ 513.04
19/03/2021	REFUND OVERPAY		RATES REFUND	\$ 513.04	
25/03/2021	2774.13823-01	Mr D L Atkins	REFUND		\$ 877.32
19/03/2021	REFUND-OVERPAY		RATES REFUND	\$ 877.32	
25/03/2021	2774.13825-01	Mr A J Merrybaird	REFUND		\$ 261.75
19/03/2021	REFUND AFTER		RATES REFUND	\$ 261.75	
25/03/2021	2774.13826-01	Mr G J Perceval	REFUND		\$ 183.92
19/03/2021	REFUND AFT SALE		RATES REFUND	\$ 183.92	
25/03/2021	2774.13833-01	Mr R L Heath	REFUND		\$ 4,195.17
19/03/2021	REFUND		REFUND RATES OVERPAID	\$ 4,195.17	

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Date	Reference	Payee	Description	Amount	Total
25/03/2021	2774.13834-01	Estate of I M Shives	REFUND		\$ 45.73
19/03/2021	REFUND AFT SALE		RATES REFUND	\$ 45.73	
25/03/2021	2774.13835-01	Mr R C Newman	REFUND		\$ 160.00
19/03/2021	REFUND AFT SALE		RATES REFUND	\$ 160.00	
25/03/2021	2774.13836-01	Mrs J Pontre	REFUND		\$ 749.31
19/03/2021	REFUND OVERPAY		RATES REFUND	\$ 749.31	
25/03/2021	2774.6863-01	Commercial Properties Pty Ltd	REFUND		\$ 1,433.63
19/03/2021	REFUND AFT SALE		RATES REFUND	\$ 281.58	
19/03/2021	REFUND AFT SALE		RATES REFUND	\$ 281.58	
19/03/2021	REFUND AFT SALE		RATES REFUND	\$ 588.95	
19/03/2021	REFUND AFT SALE		RATES REFUND	\$ 281.58	
25/03/2021	2775.13842-01	Mr C A Millard	REFUND		\$ 3,001.66
24/03/2021	641037		REFUND UNCOMPLETED WORKS BOND	\$ 3,001.66	
25/03/2021	2776.10348-01	Hills Rangers Football Club Inc	REFUND		\$ 132.00
25/03/2021	1285352		KEY BOND REFUND	\$ 44.00	
25/03/2021	1286727		KEY BOND REFUND	\$ 44.00	
25/03/2021	1286727		KEY BOND REFUND	\$ 44.00	
25/03/2021	2776.13325-01	Ms B Baillie	REFUND		\$ 610.00
25/03/2021	1226293		HALL BOND REFUND	\$ 110.00	
25/03/2021	1226293		HALL BOND REFUND	\$ 500.00	
25/03/2021	2776.13334-01	Ms S Wells-Fabish	REFUND		\$ 55.00
25/03/2021	1225070		KEY BOND REFUND	\$ 55.00	
25/03/2021	2776.13843-01	R Palmieri	REFUND		\$ 500.00
25/03/2021	1281607		HALL BOND REFUND	\$ 500.00	
25/03/2021	2776.13844-01	Mrs L S Good	REFUND		\$ 65.00
25/03/2021	1254163		KEY BOND REFUND	\$ 65.00	
25/03/2021	2776.13845-01	Ms C J Solecio	REFUND		\$ 110.00
25/03/2021	1291893		HALL BOND REFUND	\$ 110.00	
25/03/2021	2776.13846-01	Mr R J Borsje	REFUND		\$ 65.00
25/03/2021	1293854		KEY BOND REFUND	\$ 65.00	
26/03/2021	2777.13849-01	Mr B Higginson	REFUND		\$ 827.09
26/03/2021	Refund		RATES REFUND	\$ 827.09	
26/03/2021	2777.13851-01	Mr A S Byers	REFUND		\$ 750.31
26/03/2021	Refund		RATES REFUND	\$ 750.31	
29/03/2021	2778.10494-01	Tim Eva's Nursery	TREES		\$ 440.00
24/03/2021	INV-2023		TREES	\$ 440.00	
29/03/2021	2778.10596-01	TJ Signs & Vehicle Graphics	SIGNAGE		\$ 385.00
23/03/2021	001558		REPLACE SIGNAGE DECALS ON L/H SIDE OF 077MDG	\$ 385.00	
29/03/2021	2778.10767-01	Aerometrex Limited	SUBSCRIPTION		\$ 14,324.20
25/03/2021	4659		METROMAP SUBSCRIPTION	\$ 14,324.20	
29/03/2021	2778.10881-01	Alsco Pty Ltd	FIRST AID REPLENISHMENT		\$ 588.37
08/03/2021	CPER2114928		FIRST AID REPLENISHMENT	\$ 383.90	
08/03/2021	CPER2114923		FIRST AID REPLENISHMENT	\$ 30.33	
08/03/2021	CPER2114926		FIRST AID REPLENISHMENT	\$ 107.81	
12/03/2021	CPER2114929		SERVICING SANITARY & NAPPY UNITS	\$ 8.47	
24/03/2021	CPER2114925		FIRST AID REPLENISHMENT	\$ 30.33	
24/03/2021	CPER2111035		FIRST AID REPLENISHMENT	\$ 29.73	
29/03/2021	2778.10985-01	Eastern Hills Crane Hire	STUMP REMOVAL		\$ 495.00
26/03/2021	1918		REMOVE LARGE STUMPS FROM DRAIN FLORA RD PARKERVILLE	\$ 495.00	
29/03/2021	2778.11017-01	Sapio Pty Ltd	ALARM MONITORING		\$ 5,721.75
24/03/2021	SP172057		CALL OUT TO REMOVE AUTO ARM FOR USE BY DRA	\$ 288.00	
24/03/2021	MAS347754		ALARM MONITORING	\$ 132.00	
24/03/2021	MAS345008		ALARM MONITORING	\$ 4,045.83	
24/03/2021	SP183002		CALL OUT INVESTIGATE DURESS BUTTON ISSUE - MECPC	\$ 143.00	
29/03/2021	SP172563		REPAIR FAULTY KEYPAD - LAKE LESCHENAULTIA	\$ 1,114.92	
29/03/2021	2778.11085-01	CTI Couriers Pty Ltd	COURIER SERVICES		\$ 291.34
08/03/2021	CISC4389791		COURIER SERVICES	\$ 291.34	
29/03/2021	2778.1111-01	Zipform Pty Ltd	TIP PASSES		\$ 220.00
24/03/2021	202588		ADDITIONAL TIP PASSES 2020/2021	\$ 220.00	
29/03/2021	2778.11326-01	Learning Seat Pty Ltd	SUBSCRIPTION		\$ 1,825.99
12/03/2021	6477008282		SUBSCRIPTION FEE FOR 28/02/2021 TO 25/03/2021	\$ 1,825.99	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
29/03/2021	2778.11398-01	JB HI-FI Group Pty Ltd	IT HARDWARE		\$ 6,958.49
24/03/2021	BD0383675		SUPPLY & DELIVER IPHONE 12 256GB	\$ 1,809.00	
24/03/2021	BD0380350		SUPPLY & DELIVER IPHONE 11 128GB	\$ 2,134.84	
24/03/2021	BD0385050		SUPPLY IPAD PRO 12.9INCH 128GB & KEYBOARD	\$ 2,143.23	
24/03/2021	BD0392454		SUPPLY & DELIVER IPHONE 11 128GB	\$ 1,071.42	
29/03/2021	2778.11474-01	Swan Valley Fresh (Vendor Management)	PROVISIONS FOR REFLECTIONS CAFE		\$ 137.34
22/03/2021	00031658		PROVISIONS FOR REFLECTIONS CAFE	\$ 137.34	
29/03/2021	2778.11578-01	Corsign WA Pty Ltd	STREET SIGNS		\$ 1,405.80
24/03/2021	00054126		SUPPLY & DELIVER STREET SIGNS	\$ 325.60	
24/03/2021	00053950		SUPPLY & DELIVER 6 X IIPS GOVERNMENT SIGNS	\$ 693.00	
24/03/2021	00054550		SUPPLY & DELIVER STREET SIGNS	\$ 272.80	
24/03/2021	00054674		SUPPLY & DELIVER STREET SIGNS	\$ 114.40	
29/03/2021	2778.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 7,352.64
25/03/2021	C INV 580216		TEMP STAFF - DEPOT	\$ 7,352.64	
29/03/2021	2778.12134-01	W.A. Library Supplies	BOOK COVERING		\$ 749.25
08/03/2021	00124141		BOOK COVERING FOR KSP LIBRARY	\$ 749.25	
29/03/2021	2778.12149-01	TenderLink.com	ADVERTISING		\$ 177.10
24/03/2021	MUNDAR-392689		ADVERTISING	\$ 177.10	
29/03/2021	2778.12271-01	Aten Systems Pty Ltd	SUBSCRIPTION		\$ 21,923.06
24/03/2021	20212504		RECORDPOINT SOFTWARE ANNUAL SUBSCRIPTION	\$ 21,923.06	
29/03/2021	2778.12312-01	Eastern Hills Bakery	CATERING SERVICES		\$ 418.00
25/03/2021	49		CATERING SERVICES - BLUE SKY FESTIVAL 20/03/2021	\$ 370.00	
25/03/2021	48		CATERING SERVICES - TENNIS COURT MEETING 16/03/21	\$ 48.00	
29/03/2021	2778.12388-01	Mint Civil T/A Kalamunda Sweeping	STREET SWEEPING SERVICES		\$ 4,936.75
09/03/2021	M 2725		SUPPLY OF STREET SWEEPING SERVICES	\$ 4,936.75	
29/03/2021	2778.124-01	Sigma Chemicals	CHLORINE/POOL CHEMICALS		\$ 67.10
18/03/2021	146189/01		POOL CHEMICALS	\$ 67.10	
29/03/2021	2778.12402-01	Grace Information & Records Management	OFFSITE RECORDS STORAGE		\$ 1,724.78
09/03/2021	RP01066431		OFFSITE RECORDS STORAGE	\$ 1,724.78	
29/03/2021	2778.12422-01	MDM Plumbing and Gas	PLUMBING		\$ 2,054.38
25/03/2021	1566		REPLACE CRACKED TOILET PAN & SEAT - LAKE LESCHENAULTIA	\$ 984.50	
25/03/2021	1565		REPLACE UNDER-BENCH HOT WATER SYSTEM - LAKE LESCHENAULTIA	\$ 682.18	
25/03/2021	1564		REPAIR VANDALISED STANDPIPE - LAKE LESCHENAULTIA	\$ 387.70	
29/03/2021	2778.12427-01	All Suburbs Garden & Wood Supplies	FIRE WOOD		\$ 1,056.00
24/03/2021	26672		SUPPLY FIRE WOOD FOR LAKE LESCHENAULTIA	\$ 1,056.00	
29/03/2021	2778.12470-01	Mr G Wood	FENCING		\$ 1,461.90
18/03/2021	IV00000000346		INSTALL NEW BIN SURROUNDS - MUNDARING ARENA	\$ 489.50	
18/03/2021	IV00000000345		INSTALL FLEXIBLE BOLLARD - SCULPTURE PARK CARPARK	\$ 972.40	
29/03/2021	2778.12579-01	Mr V Crowe	LANDSCAPE, MAINTENANCE & CLEANING SERVICES		\$ 1,005.00
23/03/2021	1669		LANDSCAPE SERVICES & TIP FEES	\$ 270.00	
23/03/2021	1670		CLEANING SERVICES	\$ 210.00	
23/03/2021	1671		LANDSCAPE SERVICES	\$ 210.00	
23/03/2021	1672		LANDSCAPE & MAINTENANCE SERVICES	\$ 315.00	
29/03/2021	2778.12593-01	Kounta Pty Ltd	SUBSCRIPTION		\$ 720.00
25/03/2021	1430801		ANNUAL SUBSCRIPTION	\$ 720.00	
29/03/2021	2778.127-01	Volich Waste Contractors Pty Ltd	REFUSE CONTRACT		\$ 274.45
24/03/2021	00005829		WASTE COLLECTION SERVICES - LAKE LESCHENAULTIA	\$ 274.45	
29/03/2021	2778.12790-01	S&R Glass	REGLAZE DOOR PANEL		\$ 242.00
26/03/2021	788		REGLAZE DOOR PANEL - SAWYERS VALLEY HALL	\$ 242.00	
29/03/2021	2778.12794-01	Mount Helena Hardware	HARDWARE ITEMS		\$ 34.00
25/03/2021	49650		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 34.00	
29/03/2021	2778.12866-01	From Scratch Small Event Catering	PROVISIONS FOR REFLECTIONS CAFE		\$ 131.00
29/03/2021	1280		PROVISIONS FOR REFLECTIONS CAFE	\$ 131.00	
29/03/2021	2778.12899-01	NAPA (A Division of GPC Asia Pacific)	PARTS		\$ 1,705.26
25/03/2021	1320130238		SUPPLY & DELIVER CLUTCH KIT H/DUTY FOR 081MDG	\$ 880.00	
25/03/2021	1320130200		SUPPLY 4WD FILTER KIT & GAS FILTERS P2472 & P273	\$ 182.05	
25/03/2021	1320130241		SUPPLY RUBBER AERIAL TOPMOUNT FOR 084MDG	\$ 14.52	
25/03/2021	1320130292		SUPPLY OF WORKSHOP CONSUMABLES	\$ 64.94	
25/03/2021	1320130618		SUPPLY ASSORTED FILTERS FOR MULTIPLE VEHICLES	\$ 503.25	
25/03/2021	1320130727		SUPPLY OF WORKSHOP CONSUMABLES	\$ 60.50	
29/03/2021	2778.12938-01	Aussie Broadband Pty Ltd	NBN FTTN, NBN FIBRE & VOIP CHARGES		\$ 4,361.19
24/03/2021	11083387		NBN FTTN, NBN FIBRE & VOIP CHARGES	\$ 4,361.19	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
29/03/2021	2778.12944-01	Avon Tree Management (Kajanni Pty L	STUMP GRINDING		\$ 913.00
18/03/2021	331		STUMP GRINDING FOR CIVIL WORKS - COULSTON RD, BOYA	\$ 913.00	
29/03/2021	2778.12951-01	Traffic Force	TRAFFIC MANAGEMENT SERVICES		\$ 51,725.46
23/03/2021	00023491		TRAFFIC MANAGEMENT SERVICES - KERB & DRAINAGE MAINTENANCE	\$ 3,552.88	
23/03/2021	00023373		TRAFFIC MANAGEMENT SERVICES - OPEN DRAIN MAINTENANCE	\$ 5,022.99	
23/03/2021	00023371		TRAFFIC MANAGEMENT SERVICES - JASON ST WOOROLOO	\$ 4,952.46	
23/03/2021	00023374		TRAFFIC MANAGEMENT SERVICES - TREE MAINTENANCE	\$ 3,375.17	
23/03/2021	00023447		TRAFFIC MANAGEMENT SERVICES - CLEARING WORKS	\$ 379.59	
23/03/2021	00023201		TRAFFIC MANAGEMENT SERVICES - JASON ST WOOROLOO	\$ 6,314.36	
24/03/2021	00023394		TRAFFIC MANAGEMENT SERVICES - OPEN DRAIN MAINTENANCE	\$ 3,793.58	
24/03/2021	00023411		TRAFFIC MANAGEMENT SERVICES - WOOROLOO BUSHFIRE ZONE	\$ 3,526.66	
24/03/2021	00023244		TRAFFIC MANAGEMENT SERVICES - PHILLIPS RD RESURFACE	\$ 5,995.59	
24/03/2021	00023372		TRAFFIC MANAGEMENT SERVICES - WORKS CREWS	\$ 4,830.37	
24/03/2021	00023490		TRAFFIC MANAGEMENT SERVICES - WOOROLOO BUSHFIRE ZONE	\$ 7,887.88	
24/03/2021	00023489		TRAFFIC MANAGEMENT SERVICES - JASON ST WOOROLOO	\$ 2,493.93	
29/03/2021	2778.12952-01	Delnorth Pty Ltd	GUIDE POSTS		\$ 17,113.80
24/03/2021	39841		GUIDE POSTS	\$ 17,113.80	
29/03/2021	2778.12984-01	AJL Plumbing & Gas Pty Ltd (ATF The	PLUMBING SERVICES		\$ 1,338.00
24/03/2021	AJL7331		PLUMBING SERVICES - DARLINGTON OVAL PAVILION	\$ 1,338.00	
29/03/2021	2778.12995-01	Across Planning (Larry Guise Planni	PROFESSIONAL PLANNING SERVICES		\$ 5,071.00
24/03/2021	00170		MUNDARING MULTIPURPOSE COMMUNITY FACILITY WORK COMPLETED	\$ 5,071.00	
29/03/2021	2778.13029-01	Community Greenwaste Recycling Pty	GREENWASTE PROCESSING SERVICES		\$ 17,971.77
24/03/2021	INV-1809		GREENWASTE PROCESSING SERVICES	\$ 17,971.77	
29/03/2021	2778.13080-01	ID Fleet Hire	HIRED OF LIGHTING TOWERS		\$ 392.00
04/03/2021	4058		HIRED OF LIGHTING TOWERS - CINEMA UNDER STARLIGHT	\$ 392.00	
29/03/2021	2778.13145-01	Class Professionals	PERMANENT PLACEMENT FEE		\$ 8,619.06
25/03/2021	00008717		PERMANENT PLACEMENT FEE FOR STAFF MEMBER - MECPC	\$ 8,619.06	
29/03/2021	2778.13163-01	Toll Transport Pty Ltd	COURIER SERVICES		\$ 207.20
24/03/2021	0466-S384420		COURIER SERVICES	\$ 207.20	
29/03/2021	2778.13191-01	Office of the Auditor General	AUDIT SERVICES		\$ 52,800.00
12/03/2021	271/2021		AUDIT FOR THE YEAR ENDED 30 JUNE 2020	\$ 52,800.00	
29/03/2021	2778.13296-01	STATS Australia	ROAD TESTING		\$ 5,340.50
25/03/2021	697E2442		FWD TESTING OF ROADS WITHIN SHIRE OF MUNDARING	\$ 5,340.50	
29/03/2021	2778.13335-01	Midland Hyundai and Kia (Idom Midland	VEHICLE SERVICE		\$ 1,136.00
18/03/2021	62056760		30,000KM SERVICE ON 819MDG	\$ 694.00	
18/03/2021	62057509		75,000KM SERVICE ON 805MDG	\$ 442.00	
29/03/2021	2778.13454-01	Murdock Recruitment Pty Ltd	TEMP STAFF - MECPC		\$ 1,319.47
24/03/2021	10003857		TEMP STAFF - MECPC	\$ 1,319.47	
29/03/2021	2778.13458-01	Skate Sculpture (M DE Koning & DH	EARTHWORKS		\$ 43,957.10
24/03/2021	INV0000233		REPAIR CONCRETE RAMPS & DECKS - MT HELENA SKATE PARK	\$ 1,980.00	
24/03/2021	INV0000235		ADDITIONAL EARTHWORKS - MT HELENA OVAL SKATEPARK	\$ 2,431.00	
24/03/2021	INV0000234		CONSTRUCT NEW SKATE PARK BOWL - MT HELENA OVAL	\$ 39,546.10	
29/03/2021	2778.13480-01	The Trustee for Bellrock Cleaning	CLEANING		\$ 59,870.44
25/03/2021	INV-11249		CLEANING SERVICES - FEBRUARY 2021	\$ 59,870.44	
29/03/2021	2778.13490-01	Q2 Online (MKI Group Pty Ltd T/As:)	DESIGN FEES/COSTS		\$ 6,600.00
25/03/2021	INV-0036		PROJECT MANAGEMENT SERVICES - SHIRE WEBSITE UPGRADE	\$ 6,600.00	
29/03/2021	2778.13581-01	Emerge Associates (Emerge Environme	FLORA & HABITAT ASSESSMENT		\$ 704.00
18/03/2021	10697		FLORA & HABITAT ASSESSMENT - BROOKING RD EXTENSION	\$ 704.00	
29/03/2021	2778.13757-01	Superloop (Operations) Pty Ltd	SUBSCRIPTIONS		\$ 110.00
24/03/2021	AINV003652		NETWORK & DATA SERVICES	\$ 110.00	
29/03/2021	2778.13775-01	Anne Lynch Conveyancing	CONVEYANCING SERVICES		\$ 987.47
26/03/2021	2021/0761		CONVEYANCING SERVICES - CRAIG ST MUNDARING	\$ 987.47	
29/03/2021	2778.13817-01	Flags and Canopies Australia (C.R	CUSTOM CANOPY		\$ 988.90
24/03/2021	1327		CUSTOM PRINTED 3 X 3 METRE CANOPY WITH FRAME	\$ 988.90	
29/03/2021	2778.1689-01	Compsys Pty Ltd T/A Harmony Software	SOFTWARE EXPENSES		\$ 547.80
24/03/2021	3-825		SOFTWARE SUBSCRIPTIONS	\$ 547.80	
29/03/2021	2778.170-01	ASSA ABLOY Australia Pty Ltd	HARDWARE		\$ 4,048.12
19/03/2021	IN01905622		SUPPLY PADLOCKS	\$ 2,024.06	
25/03/2021	IN01901832		SUPPLY PADLOCKS	\$ 2,024.06	
29/03/2021	2778.197-01	Konica Minolta Business Solutions A	PHOTOCOPIER PRINTING		\$ 2,848.31
09/03/2021	0400001153320221		PHOTOCOPIER PRINTING	\$ 2,848.31	

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Date	Reference	Payee	Description	Amount	Total
29/03/2021	2778.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 45,965.60
25/03/2021	EMRC38725		DISPOSAL OF BURNT WASTE FROM WOOROLOO BUSHFIRE	\$ 435.41	
25/03/2021	EMRC38724		TRANSFER STATION FEES	\$ 45,530.19	
29/03/2021	2778.2163-01	Asphalttech Pty Ltd	ASPHALT		\$ 300,635.05
18/03/2021	14068		ASPHALT WORKS - GLEN RD DARLINGTON	\$ 17,561.64	
18/03/2021	13034		ASPHALT WORKS - THOMAS RD GLEN FORREST	\$ 277,057.80	
25/03/2021	14079		ASPHALT WORKS - GLEN RD DARLINGTON	\$ 6,015.61	
29/03/2021	2778.223-01	Jason Signmakers	SIGNS		\$ 8,331.60
23/03/2021	214965A		SUPPLY & INSTALL FIRE RATING SIGNS	\$ 8,331.60	
29/03/2021	2778.234-01	Coles Supermarkets Australia Pty Ltd	KIOSK SUPPLIES		\$ 633.56
11/03/2021	116979278		FOOD & CONSUMABLES FOR STAFF & CHILDREN - MECPC	\$ 633.56	
29/03/2021	2778.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 4,959.30
24/03/2021	SIN-3331962		UNIFORMS - PARKERVILLE VBFB	\$ 551.03	
24/03/2021	SIN-3331297		UNIFORMS - MT HELENA VBFB	\$ 4,408.27	
29/03/2021	2778.2737-01	Du Clene Pty Ltd	CLEANING		\$ 2,783.72
23/03/2021	00010126		CLEANING SERVICES - NOVEMBER 2020 CPC SWAN	\$ 1,391.86	
23/03/2021	00010154		CLEANING SERVICES - DECEMBER 2020 CPC SWAN	\$ 1,391.86	
29/03/2021	2778.280-01	Winc Australia Pty Limited	STATIONERY		\$ 852.77
24/03/2021	9035191490		STATIONERY ITEMS	\$ 365.50	
25/03/2021	9035309049		STATIONERY ITEMS	\$ 487.27	
29/03/2021	2778.2982-01	WA Hino Sales & Service	VEHICLE REPAIR		\$ 2,740.65
25/03/2021	HTFS135758		REPLACEMENT OF ADBLUE INJECTOR TO 029MDG	\$ 2,740.65	
29/03/2021	2778.307-01	McLeods Barristers and Solicitors	LEGAL MATTER		\$ 2,355.83
24/03/2021	117474		LEGAL MATTER 46956 - DOG ACT PROSECUTIONS	\$ 1,076.08	
24/03/2021	115823		LEGAL MATTER 46263 - SAT MATTER CC814/2020	\$ 1,279.75	
29/03/2021	2778.3088-01	Local Government Professionals	JOB ADVERTISEMENTS		\$ 300.00
25/03/2021	29609		JOB ADVERTISEMENT - COMMUNITY ENGAGEMENT FACILITATOR	\$ 150.00	
25/03/2021	29608		JOB ADVERTISEMENT - PROJECT OFFICER COMMUNITY RECOVERY	\$ 150.00	
29/03/2021	2778.314-01	Landgate	TITLE SEARCHES		\$ 730.98
24/03/2021	362938-10000974		GROSS RENTAL VALUATIONS CHARGEABLE	\$ 704.28	
24/03/2021	1079226		ONLINE TRANSACTION SUMMARY - FEBRUARY 2021	\$ 26.70	
29/03/2021	2778.33-01	Boral Construction Materials Group	ASPHALT		\$ 594.00
24/03/2021	WA15800856		ASPHALT	\$ 148.50	
24/03/2021	WA15704421		ASPHALT	\$ 148.50	
24/03/2021	WA15704420		ASPHALT	\$ 148.50	
24/03/2021	WA15820754		ASPHALT	\$ 148.50	
29/03/2021	2778.3338-01	RSEA Pty Ltd	SAFETY EQUIPMENT		\$ 25.43
24/03/2021	11252126		SAFETY EQUIPMENT	\$ 25.43	
29/03/2021	2778.336-01	Fasta Courier Service	COURIER SERVICES		\$ 300.93
19/03/2021	243906		COURIER SERVICES	\$ 300.93	
29/03/2021	2778.3445-01	Quick Corporate Australia	STATIONERY		\$ 266.18
25/03/2021	SIN-01294159		STATIONERY ITEMS	\$ 6.37	
25/03/2021	SIN-01290054		STATIONERY ITEMS	\$ 259.81	
29/03/2021	2778.347-01	Crommelins Machinery/Australia	PARTS		\$ 305.38
23/03/2021	CRM-SIN-001259		SUPPLY 2 X EX17 FUEL TANKS	\$ 305.38	
29/03/2021	2778.35-01	Nutrien Ag Solutions Limited	CHEMICALS		\$ 405.90
23/03/2021	904222377		SUPPLY 2 X 5L NUFA PULSE	\$ 405.90	
29/03/2021	2778.381-01	Mundaring Electrical Contracting Se	ELECTRICAL SERVICES		\$ 2,893.00
25/03/2021	7221		ELECTRICAL SERVICES - BROWN PARK	\$ 460.90	
25/03/2021	7219		ELECTRICAL SERVICES - MUNDARING HALL	\$ 99.00	
25/03/2021	7220		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 99.00	
25/03/2021	7211		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 99.00	
25/03/2021	7217		ELECTRICAL SERVICES - CHIDLOW PAVILION	\$ 930.60	
25/03/2021	7222		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 99.00	
24/03/2021	7218		ELECTRICAL SERVICES - MECPC	\$ 1,105.50	
29/03/2021	2778.3868-01	Bucher Municipal Pty Ltd	EQUIPMENT PURCHASES		\$ 2,218.62
24/03/2021	993829		SUPPLY PARTS FOR SWEEPER TRUCK 043MDG	\$ 200.84	
24/03/2021	993484		SUPPLY PARTS FOR SWEEPER TRUCK 043MDG	\$ 941.66	
24/03/2021	993485		SUPPLY PARTS FOR SWEEPER TRUCK 043MDG	\$ 1,076.12	

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Date	Reference	Payee	Description	Amount	Total
29/03/2021	2778.388-01	Bunzl Ltd	CLEANING SUPPLIES		\$ 6,910.02
09/02/2021	W015069		CLEANING SUPPLIES FOR LAKE LESCHENAULTIA	\$ 1,831.03	
24/03/2021	W021909		PAPER PRODUCTS	\$ 3,907.06	
24/03/2021	W038530		CLEANING SUPPLIES FOR LAKE LESCHENAULTIA	\$ 1,149.82	
25/02/2021	W050131		CLEANING SUPPLIES FOR LAKE LESCHENAULTIA	\$ 222.11	
29/03/2021	2778.396-01	Modern Teaching Aids Pty Ltd	TOYS		\$ 1,099.90
11/03/2021	44286144		RESOURCES FOR ROOMS - MECPC	\$ 1,099.90	
29/03/2021	2778.397-01	J. Blackwood & Son Pty Ltd	DEPOT CONSUMABLES		\$ 710.16
19/03/2021	PE0014ZE		SUPPLY & DELIVERY TRAFFIC CONES FOR STORES	\$ 710.16	
29/03/2021	2778.4238-01	IGA Swanview	KIOSK SUPPLIES		\$ 54.36
26/03/2021	7351		FOOD FOR CHILDREN - MECPC	\$ 31.52	
26/03/2021	00208472		FOOD FOR CHILDREN - SCFC CLAYTON VIEW	\$ 22.84	
29/03/2021	2778.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 4,175.82
26/03/2021	#803		HIRE OF PLANT	\$ 4,175.82	
29/03/2021	2778.4749-01	Pure Air Filters	PARTS		\$ 112.20
24/03/2021	00012892		AIR FILTER CLEANERS FOR ASSORTED VEHICLES	\$ 112.20	
29/03/2021	2778.480-01	Echo Newspaper	ADVERTISING		\$ 1,228.48
24/03/2021	00017798		ADVERTISING	\$ 785.95	
24/03/2021	00018103		ADVERTISING	\$ 442.53	
29/03/2021	2778.55-01	Australian Institute Of Management	CONSULTANCY SERVICES		\$ 755.00
25/03/2021	7128058		REGISTRATION PREPARING AGENDAS & MEANINGFUL MINUTES	\$ 755.00	
29/03/2021	2778.5558-01	Global Workwear Investments Pty Ltd	WORK CLOTHES		\$ 113.85
24/03/2021	MD33470.D2		WORK CLOTHES	\$ 113.85	
29/03/2021	2778.6282-01	Strata Corporation Pty Ltd T/A	EQUIPMENT PURCHASES		\$ 18.85
24/03/2021	131093		SUPPLY & DELIVER TOOLS & SAFETY VISORS - MOWING CREW	\$ 18.85	
29/03/2021	2778.6324-01	The Rigging Shed	MAINTENANCE OF EQUIPMENT		\$ 2,689.06
24/03/2021	105856		ONSITE INSPECTION TESTING & CERTIFICATION - DEPOT	\$ 2,689.06	
29/03/2021	2778.6419-01	Hills Fresh (WA) Pty Ltd	MILK		\$ 288.83
25/03/2021	ADMIN FEB 2021		MILK	\$ 288.83	
29/03/2021	2778.6732-01	Relationships Australia Western	EMPLOYEE ASSISTANCE PROGRAM		\$ 660.00
19/03/2021	00386632		EMPLOYEE ASSISTANCE PROGRAM	\$ 165.00	
25/03/2021	00386671		EMPLOYEE ASSISTANCE PROGRAM	\$ 165.00	
25/03/2021	00386644		EMPLOYEE ASSISTANCE PROGRAM	\$ 165.00	
25/03/2021	00386631		EMPLOYEE ASSISTANCE PROGRAM	\$ 165.00	
29/03/2021	2778.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 918.07
24/03/2021	10205100		RETICULATION PARTS	\$ 771.39	
24/03/2021	10205101		RETICULATION PARTS	\$ 146.68	
29/03/2021	2778.6876-01	RAC Motoring Pty Ltd	CALL OUT FEE		\$ 259.00
23/03/2021	4184799		CALL OUT FEE & NEW BATTERY FOR 803MDG	\$ 259.00	
29/03/2021	2778.6879-01	Chidlow Chatter	ADVERTISING		\$ 60.00
24/03/2021	00004654		ADVERTISING	\$ 60.00	
29/03/2021	2778.7230-01	Boss Bobcat & Truck Service	EARTHWORKS		\$ 3,591.50
18/03/2021	9121		CART MULCH TO HELENA VALLEY	\$ 1,210.00	
18/03/2021	9221		REMOVE DIRT BIKE JUMPS - LION MILL CREEK RESERVE	\$ 841.50	
18/03/2021	9021		CLEAN UP & REMOVE OLD PINE LOG FENCING -CHIDLOW OVAL	\$ 1,540.00	
29/03/2021	2778.7347-01	Humes Wembley Cement (Holcim Austr	CONCRETE PRODUCTS		\$ 3,856.07
09/03/2021	9407387729		CONCRETE PRODUCTS	\$ 3,856.07	
29/03/2021	2778.7541-01	Connect Call Centre Services	CALL CENTRE COSTS		\$ 2,159.30
24/03/2021	00105443		CALL CENTRE COSTS - FEBRUARY 2021	\$ 2,159.30	
29/03/2021	2778.7590-01	PFD Food Services Pty Ltd	KIOSK SUPPLIES		\$ 1,875.65
25/03/2021	KX444029		KIOSK SUPPLIES	\$ 1,041.80	
26/03/2021	KX498695		PROVISIONS FOR REFLECTIONS CAFE	\$ 833.85	
29/03/2021	2778.7807-01	Water Installations	QUARTERLY SERVICING		\$ 130.00
26/03/2021	00018829		QUARTERLY SERVICING TREATMENT SYSTEM MUNDARING ARENA	\$ 130.00	
29/03/2021	2778.7857-01	Ricoh Finance	RENTAL CHARGES		\$ 210.10
09/03/2021	322359		RENTAL CHARGES	\$ 210.10	
29/03/2021	2778.80-01	Bunnings Group Limited	HARDWARE		\$ 898.76
24/03/2021	2440/00365475		HARDWARE ITEMS	\$ 898.76	
29/03/2021	2778.8051-01	Conquest Earthworks	EARTHWORKS		\$ 10,070.50
18/03/2021	1060		SORT SCREEN & RELOCATE SOIL SPOILS MATHIESON RD TS	\$ 10,070.50	
29/03/2021	2778.8149-01	East End Electrical	ELECTRICAL SERVICES		\$ 506.00
26/03/2021	EEE100-1035		ELECTRICAL SERVICES - LAKE LESCHENAULTIA	\$ 506.00	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
29/03/2021	2778.8151-01	Kerbdooctor	KERBING WORKS		\$ 2,054.25
24/03/2021	20210194		KERBING WORKS - MIDVALE & GREENMOUNT	\$ 2,054.25	
29/03/2021	2778.8584-01	Great Sand Supplies Trust	GRAVEL SUPPLY		\$ 2,992.57
12/03/2021	00006330		SUPPLY 25MM FERRICRETE	\$ 2,992.57	
29/03/2021	2778.9184-01	Budget Rent A Car (Busby Investment)	VEHICLE HIRE		\$ 100.71
25/03/2021	428437461		HIRE OF 4.2 MT VAN - ONGOING COLLECTION OF CDS BINS	\$ 100.71	
29/03/2021	2778.9342-01	Insight Ornithology	PRESENTATION		\$ 1,130.00
24/03/2021	200321		ENVIRONMENTAL EDUCATION PRESENTATION & NESTBOX WORKSHOP DEMO	\$ 1,130.00	
29/03/2021	2778.9512-01	Australian Grown	PPE SUPPLIES		\$ 5,101.64
02/03/2021	SI32084		SUPPLY & DELIVER FACE MASKS COVID-19	\$ 3,872.00	
04/03/2021	SI32080		UNIFORMS FOR LAKE LESCHENAULTIA STAFF	\$ 1,229.64	
29/03/2021	2778.9569-01	Christie Parksafes	EQUIPMENT PURCHASES		\$ 2,918.08
05/03/2021	5307544		SUPPLY ELECTRIC BBQ COOKTOP FOR WEST BEACH LAKE LESCHENAULTIA	\$ 2,918.08	
29/03/2021	2778.9596-01	Brice Pest Management	TERMITE INSPECTION		\$ 330.00
25/03/2021	IV04291		TERMITE INSPECTION - MUNDARING HARCOURT BUILDING	\$ 330.00	
29/03/2021	2778.9627-01	MPK Tree Management Pty Ltd	STREET TREE MAINTENANCE		\$ 49,869.60
24/03/2021	00008536		WOOROLOO BUSHFIRE CLEAN UP WORKS	\$ 5,737.60	
24/03/2021	00008495		STREET TREE MAINTENANCE - 35 GLENDOWER ST PARKERVILLE	\$ 695.20	
24/03/2021	00008524		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 1,364.55	
24/03/2021	00008525		STREET TREE MAINTENANCE - BROZ PARK	\$ 2,780.80	
24/03/2021	00008526		STREET TREE MAINTENANCE - RHINE WAY SWAN VIEW	\$ 842.60	
24/03/2021	00008527		WOOROLOO BUSHFIRE CLEAN UP WORKS	\$ 2,877.60	
24/03/2021	00008528		STREET TREE MAINTENANCE - SCHOCH RD PARKERVILLE	\$ 3,044.80	
24/03/2021	00008529		WOOROLOO BUSHFIRE CLEAN UP WORKS	\$ 3,467.20	
24/03/2021	00008530		WOOROLOO BUSHFIRE CLEAN UP WORKS	\$ 3,467.20	
24/03/2021	00008533		STREET TREE MAINTENANCE - RHINE WAY SWAN VIEW	\$ 3,370.40	
24/03/2021	00008564		WOOROLOO BUSHFIRE CLEAN UP WORKS	\$ 3,291.20	
24/03/2021	00008565		WOOROLOO BUSHFIRE CLEAN UP WORKS	\$ 3,291.20	
24/03/2021	00008566		WOOROLOO BUSHFIRE CLEAN UP WORKS	\$ 3,291.20	
24/03/2021	00008567		WOOROLOO BUSHFIRE CLEAN UP WORKS	\$ 3,291.20	
24/03/2021	00008568		STREET TREE MAINTENANCE - MARGARET RD HOVEA	\$ 2,468.40	
24/03/2021	00008580		STREET TREE MAINTENANCE - CHRISTOWE PARK	\$ 3,370.40	
24/03/2021	00008579		STREET TREE MAINTENANCE - VARIOUS LOCATIONS	\$ 2,780.80	
24/03/2021	00008501		STREET TREE MAINTENANCE - HOBBIT GLADE MUNDARING	\$ 437.25	
29/03/2021	2778.9815-01	Design Synergy	PROFESSIONAL SERVICES		\$ 605.00
25/03/2021	5644		REVISION OF ROOF STONEVILLE FIRESCHOOL TOILET UPGRADE	\$ 605.00	
29/03/2021	2778.9886-01	Quality Air Duct Supplies Pty Ltd T	MAINTENANCE		\$ 263.60
24/03/2021	SM6482		REPAIR PUMP ON EVAP AIR-CON - MECPC	\$ 263.60	
29/03/2021	2778.9935-01	All Fence U Rent Pty Ltd	HIRE TEMP FENCING		\$ 3,135.00
25/03/2021	00034663		HIRE TEMP FENCING - CHIDLOW SKATE PARK	\$ 1,980.00	
25/03/2021	00034664		HIRE TEMP FENCING - MORGAN JOHN MORGAN PARK GLEN FORREST	\$ 1,155.00	
29/03/2021	2779.13469-01	Mundaring Shoes (RG & M Wasiun Fami	COMPETITION PRIZE		\$ 25.00
29/03/2021	INV-0004		EXPLORE & EXPOSE PHOTOGRAPHY COMPETITION VOUCHERS	\$ 25.00	
29/03/2021	2779.13800-01	Mrs J B Harvey	STERILISATION REBATE		\$ 150.00
05/03/2021	REFUND		STERILISATION REBATE FOR DORIS ANIMAL#38726	\$ 150.00	
29/03/2021	2779.13852-01	Miss B M Cook	REIMBURSEMENT		\$ 55.80
29/03/2021	REIMBURSEMENT		REIMBURSEMENT - NATIONAL POLICE CLEARANCE EXPENSES	\$ 55.80	
29/03/2021	2779.13853-01	Ms B P Shanley	CROSSOVER CONTRIBUTION		\$ 575.00
29/03/2021	X-OVER		CROSSOVER CONTRIBUTION - MARKHAM WAY SWAN VIEW	\$ 575.00	
29/03/2021	2779.174-01	Synergy	ELECTRICITY		\$ 5,549.38
18/03/2021	5162819914		ELECTRICITY	\$ 4,993.87	
23/03/2021	5018318610		ELECTRICITY	\$ 267.18	
24/03/2021	8146423529		ELECTRICITY	\$ 288.33	
29/03/2021	2779.318-01	Sawyers Valley Volunteer Bushfire	HAZARD REDUCTION BURN		\$ 3,953.55
09/03/2021	G22		REIMBURSEMENT ESL EXPENSES NOVEMBER 2020 - JANUARY 2021	\$ 3,953.55	
29/03/2021	2779.355-01	Wesfarmers Kleenheat Gas Pty Ltd	GAS		\$ 6,380.26
26/02/2021	21726661		GAS SERVICES - LAKE LESCHENAULTIA	\$ 287.21	
26/02/2021	21726660		GAS SERVICES - REFLECTIONS CAFE LAKE LESCHENAULTIA	\$ 405.13	
05/03/2021	21726662		BULK GAS SERVICES - BILGOMAN AQUATIC CENTRE	\$ 5,687.92	
29/03/2021	2779.363-01	Parkerville Volunteer Bushfire Brigade	HAZARD REDUCTION BURN		\$ 2,894.59
26/03/2021	01-2021		REIMBURSEMENT OF ESL EXPENSES 01/04/2020 - 31/03/2021	\$ 2,894.59	

MONTHLY PAYMENTS LIST OF ACCOUNTS - MARCH 2021

Date	Reference	Payee	Description	Amount	Total
29/03/2021	2779.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 9,504.20
25/03/2021	250321		FDC PARENT LEVY	\$ 9,504.20	
29/03/2021	2779.7883-01	Mr D E Parish	REIMBURSEMENT		\$ 55.00
29/03/2021	REIMBURSEMENT		REIMBURSEMENT - 2 X RUN CAPACITORS EXPENSE	\$ 55.00	
31/03/2021	2780.13855-01	Mrs J M Hutton	REFUND		\$ 65.00
31/03/2021	1255748		KEY BOND REFUND	\$ 65.00	
31/03/2021	2780.13856-01	Mrs L N Banfield	REFUND		\$ 400.00
31/03/2021	1263294		SUNDRY BOND REFUND	\$ 400.00	
31/03/2021	2780.13857-01	Ms H Poole	REFUND		\$ 110.00
31/03/2021	1168847		HALL BOND REFUND	\$ 110.00	
31/03/2021	2780.13858-01	Mrs I A Moiler	REFUND		\$ 65.00
31/03/2021	1253208		KEY BOND REFUND	\$ 65.00	
31/03/2021	2780.13859-01	Mrs S J Miller	REFUND		\$ 110.00
31/03/2021	1142693		HALL BOND REFUND	\$ 110.00	
Total Electronic Funds Transfers From Municipal Account				\$ 4,755,158.43	\$4,755,158.43
Payments By Electronic Funds Transfer (Payroll)					
3/03/2021	PP18/21 cycle 1	Pay Summary		\$ 408,690.22	
3/03/2021	PP18/21 cycle 2	Pay Summary		\$ 97,667.31	
17/03/2021	PP19/21 cycle 1	Pay Summary		\$ 409,790.60	
17/03/2021	PP19/21 cycle 2	Pay Summary		\$ 95,423.51	
31/03/2021	PP20/21 cycle 1	Pay Summary		\$ 412,975.82	
31/03/2021	PP20/21 cycle 2	Pay Summary		\$ 95,528.56	
Total Payroll Payments Direct From Municipal Account				\$ 1,520,076.02	
Payment By Direct Debit From Municipal Account					
		Bendigo - Merch Bank Fees		\$ 3,524.29	
		Bendigo - Direct Debit Fees (incl FTS)		\$ 715.00	
		Commonwealth Bank - Bpoint Fees		\$ 662.51	
		NAB - Purchase Cards		\$ 16,865.84	
		Fleetcare - Fuel Payments		\$ 6,739.11	
		HP Financial Services - Equipment Lease		\$ 22,588.50	
		Konica Minolta - Printer Lease		\$ 3,414.52	
		WA Treasury Corporation		\$ 91,888.81	
		RMS - Lakes Monthly License Fee		\$ 163.90	
		RMS - Monthly SMS Fees		\$ 21.41	
		WEX Motorpass		\$ 648.08	
		Qikkids - Fees		\$ 38.12	
		ICMSFE (DoJ)		\$ 154.00	
		Windcave - Merchant Fees		\$ 105.05	
Total Electronic Fund Payments Direct From Municipal Account				\$ 147,529.14	

NAB Purchase Card Payments List for March 2021

<u>Date</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount</u>	<u>Card User</u>
25-Feb-21	Mundaring Glass & Security	Supply framed mirror - Darlington Oval Change rooms	\$ 226.00	Mr J M Neale
26-Feb-21	Campaign Monitor	Bulk email - What's On Visitors Centre March 2021	\$ 23.21	Ms K L Martin
26-Feb-21	Conference Design Pty Ltd	Online conference registration	\$ 200.00	Mrs J A Pearce
26-Feb-21	Miss Maud Midland	Catering - Cake for staff event - MECPC	\$ 31.25	Ms J A Gray
27-Feb-21	Campaign Monitor	Bulk Email - Upcoming Library Events	\$ 130.05	Ms K L Martin
2-Mar-21	Coles 0278	Fruit & hand sanitiser - MECPC	\$ 46.69	Ms J A Gray
2-Mar-21	Subway Mundaring	Catering - March 2021 BFAC Meeting	\$ 196.00	Mrs J R Banks
2-Mar-21	JBHIFI.com.au	DVD stock - AFM Library	\$ 245.14	Ms M A Yasbincek
2-Mar-21	Swan City Council Court House Carpark	Parking Fees - DFES recovery meeting 2 March 2021	\$ 6.00	Mr A J Dyson
4-Mar-21	Bob Jane T-Mart Midland	Supply 4 x New Tyres & alignment on 806MDG	\$ 765.00	Ms S Harlow
4-Mar-21	JBHIFI.com.au	DVD stock - AFM Library	\$ 106.91	Ms H McKissock
4-Mar-21	Red Dot Midland	Containers for outreach programs - Midvale Hub	\$ 24.99	Mrs J A Pearce
4-Mar-21	Angus & Robertson	Book stock - AFM Library	\$ 316.50	Ms H McKissock
4-Mar-21	Aldi Stores - Midland	Consumables - Midvale Hub	\$ 39.87	Mrs J A Pearce
4-Mar-21	The Reject Shop 6637	Consumables for parenting programs - Midvale Hub	\$ 24.00	Mrs J A Pearce
4-Mar-21	Gilberts Fresh Market	Flowers for staff celebration - MECPC	\$ 69.98	Ms S Harlow
4-Mar-21	Miss Maud Midland	Catering - Staff farewell - MECPC	\$ 31.96	Ms S Harlow
5-Mar-21	Seek Limited	Advertisement - Project Officer Community Recovery position	\$ 313.50	Mrs P Heath
5-Mar-21	Mt Helena Hardware	Hardware Items - Maintenance	\$ 70.17	Mr J M Neale
6-Mar-21	Facebook Ireland Limited	Job Advertisement - Early Childhood Educator for ERFDC	\$ 16.69	Mrs A Tomizzi
7-Mar-21	Bunnings 591000	Bin liners - Bilgoman Aquatic Centre	\$ 66.00	Mr C F Blankley
8-Mar-21	Woolworths 4312	Catering - Tennis Courts meeting	\$ 18.00	Mrs P Heath
8-Mar-21	Officeworks 0611	Thermal Till Rolls - Bilgoman Aquatic Swimming Pool	\$ 63.96	Mr C F Blankley
8-Mar-21	Officeworks 0611	Replacement headphones for public use - KSP Library	\$ 35.94	Ms K L Martin
8-Mar-21	Parentshop Pty Ltd	Parent workbooks for programs - Midvale Hub	\$ 269.90	Mrs J A Pearce
8-Mar-21	Parks & Leisure Australia	Training - Community Facilities Officer	\$ 242.00	Mrs P Heath
8-Mar-21	Red Dot Midland	Resources for parenting programs - Midvale Hub	\$ 23.00	Mrs J A Pearce
9-Mar-21	Coles 0330	Catering - Tennis Courts meeting	\$ 8.00	Mrs P Heath
9-Mar-21	The Cheesecake Shop Midland	Catering - Staff celebration - MECPC	\$ 43.95	Ms S Harlow
9-Mar-21	Seek Limited	Job Advertisement - Community Engagement Facilitator - Youth	\$ 302.50	Mrs P Heath
9-Mar-21	Shire of Mundaring	Test booking for RMS	\$ 40.00	Mr S D Winfield
9-Mar-21	Shire of Mundaring	RMS test booking refund	REFUND -\$ 40.00	Mr S D Winfield
9-Mar-21	Shire of Mundaring	Test booking for RMS	\$ 40.00	Mr S D Winfield
9-Mar-21	Shire of Mundaring	RMS test booking refund	REFUND -\$ 40.00	Mr S D Winfield
9-Mar-21	Wilson Parking PER073	Parking Fee - Trauma informed workshop on 08/03/2021	\$ 16.20	Ms R B McAllister
9-Mar-21	IGA High Wycombe	Flowers for staff celebration - MECPC	\$ 35.00	Ms S Harlow
9-Mar-21	Mundaring Hotel	Catering - Ordinary Council meeting on 09/03/2021	\$ 357.00	Ms A M Italiano
10-Mar-21	JBHIFI.com.au	DVD stock - KSP Library	\$ 99.86	Ms M A Yasbincek
10-Mar-21	Angus & Robertson	Book stock - AFM Library	\$ 183.90	Ms H McKissock
10-Mar-21	Angus & Robertson	Book stock - KSP Library	\$ 610.60	Ms M A Yasbincek
10-Mar-21	Angus & Robertson	Book stock - AFM Library	\$ 568.20	Ms M A Yasbincek
11-Mar-21	Coles 0398	Workshop Refreshments - AFM Library	\$ 32.21	Ms G Evans
11-Mar-21	H Polesy & Co Pty Ltd	Onion Bags for CDS	\$ 803.00	Mrs J N Dutton
11-Mar-21	Town of Cambridge	Car parking fee - PHTA meeting on 11/03/2021	\$ 3.30	Ms B M Beale
11-Mar-21	Supa IGA Midland	Catering - Staff morning tea - MECPC	\$ 18.99	Ms S Harlow
11-Mar-21	Yarn Strong Sista Pty	New doll & clothes for junior programs - AFM Library	\$ 98.75	Ms M A Yasbincek
12-Mar-21	Coast 2 Coast Mounts	Coordinator Tablet bracket for vehicle	\$ 121.59	Mr C M Cuthbert
14-Mar-21	Woolworths 4337	Consumables for Children's Services staff & visitors - ERFDC	\$ 28.00	Mrs A Tomizzi
14-Mar-21	Zest Pharmacy Ellenbrook	Children's centre medication - MECPC	\$ 15.49	Ms S Harlow

NAB Purchase Card Payments List for March 2021

<u>Date</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount</u>	<u>Card User</u>
15-Mar-21	Big W Midland Gate	Containers for resources - MECPC	\$ 58.20	Ms S Harlow
15-Mar-21	Bunnings 591000	Containers for storage - MECPC	\$ 23.60	Ms S Harlow
16-Mar-21	Vistaprint	Business Cards - Manager Community Safety & Emergency Management	\$ 48.95	Ms A E Douglas
16-Mar-21	Tony's Tender Meats	Meat for children at MECPC	\$ 334.35	Mrs S E Broad
16-Mar-21	Zoom Video Communications Inc.	Zoom Annual Subscription for online programs - Midvale Hub	\$ 209.90	Mrs J A Pearce
16-Mar-21	Noodler's Noodle Bar	Catering - Tennis Court meeting on 16/03/2021	\$ 35.60	Mrs P Heath
16-Mar-21	Department of Water & environmental Regulation	Clearing Permit Application - Brooking Rd Parkerville	\$ 400.00	Ms M Beley
17-Mar-21	Coles 0330	Catering - Resident and Ratepayer Network Forum	\$ 34.43	Mrs K D White
17-Mar-21	Kmart 1282	Resources for children's activities - MECPC	\$ 260.00	Ms S Harlow
17-Mar-21	Swan City Council parking	Parking Fee - DFES recovery meeting	\$ 6.00	Mr A J Dyson
17-Mar-21	JBHIFI.com.au	DVD stock - AFM Library	\$ 139.87	Ms H McKissock
17-Mar-21	Angus & Robertson	Book stock - AFM Library	\$ 197.25	Ms H McKissock
17-Mar-21	The Good Guys Discount Warehouse	Replacement urns for various halls	\$ 178.00	Mr S D Winfield
18-Mar-21	Coles 0398	Catering - Community event morning tea - AFM Library	\$ 48.22	Ms G Evans
18-Mar-21	Officeworks 0611	Promotional materials for Easter Region FDC	\$ 18.40	Mrs A Tomizzi
18-Mar-21	Better Pets & Gardens Midland	Promotional materials for Easter Region FDC	\$ 10.20	Mrs A Tomizzi
18-Mar-21	Swan City Council Cale St Carpark	Parking Fee - Community close the gap event on 18/03/2021	\$ 5.00	Ms R B McAllister
18-Mar-21	JBHIFI.com.au	DVD stock - AFM Library	\$ 162.79	Ms M A Yasbincek
18-Mar-21	Kmart 1282	Resources for children's library area - MECPC	\$ 62.50	Ms S Harlow
18-Mar-21	Mundaring Hotel	Catering - Active Ageing Network members thank you lunch	\$ 253.10	Mrs P Heath
19-Mar-21	Hire Society	Hire - Wine Glasses Volunteer Event	\$ 149.99	Mrs J R Banks
19-Mar-21	Economic Development Australia Ltd	SPA EDA Annual Membership	\$ 440.00	Ms M M Thomas
19-Mar-21	Seek Limited	Job Advertisement - Childcare & Parenting Leadership position	\$ 280.50	Ms M M Thomas
19-Mar-21	Mt Helena Hardware	Hardware Items - Admin Building Maintenance	\$ 7.75	Mr J M Neale
19-Mar-21	Ikea Pty Ltd	Crockery & cutlery for children's rooms - MECPC	\$ 268.84	Ms S Harlow
20-Mar-21	Bunnings 591000	Pot plants and pots for foyer area at MECPC	\$ 52.55	Mrs S E Broad
21-Mar-21	Bunnings 383000	Gardening tools for MECPC	\$ 19.79	Mrs S E Broad
22-Mar-21	Officeworks 0611	Headphones for staff - KSP Library	\$ 62.76	Ms K L Martin
22-Mar-21	Mt Helena Hardware	Paint Supplies - Graffiti removal BMX tracks	\$ 26.60	Mr J M Neale
22-Mar-21	Tony's Tender Meats	meat for children - MECPC	\$ 295.90	Mrs S E Broad
22-Mar-21	Campaign Monitor	Bulk Email - Library School holiday program advertising	\$ 130.94	Ms G Evans
23-Mar-21	Institute of Public Administration Australia	Registration - Editing & Proof Reading Workshop	\$ 445.50	Mrs P Heath
23-Mar-21	Elizabeth's Bookshops	Local stock book purchase - KSP Library	\$ 25.90	Ms K L Martin
23-Mar-21	Audiocom Mobile Electronics Pty Ltd	Head unit for 040MDG	\$ 499.00	Mr R Haripersad
23-Mar-21	Kmart Online	Resources for children - MECPC	\$ 83.00	Ms S Harlow
23-Mar-21	Mt Helena Hardware	Paint - Graffiti removal BMX Tracks	\$ 62.00	Mr J M Neale
24-Mar-21	Australia Wristbands	Event entry wristbands	\$ 566.95	Ms M M Thomas
24-Mar-21	The Plantafe	Catering - CBP Workshop on 24/03/2021	\$ 38.85	Ms M M Thomas
24-Mar-21	Woolworths 4312	Table confectionery - CBP Workshop 3	\$ 28.00	Ms M M Thomas
24-Mar-21	Coles 0285	Food & consumables for children - MECPC	\$ 104.89	Ms S Harlow
24-Mar-21	JBHIFI.com.au	DVD stock - AFM Library	\$ 125.58	Ms H McKissock
24-Mar-21	Mundaring Istanbul Kebab & Turkish Bakery	Catering - CBP Workshop 3 on 24/03/2021	\$ 11.50	Ms M M Thomas
24-Mar-21	Officeworks 0611	Stationery for DSCS -USB Cables - Desk Card Holder	\$ 70.43	Ms M M Thomas
24-Mar-21	Angus & Robertson	Book stock - AFM Library	\$ 249.90	Ms H McKissock
24-Mar-21	Angus & Robertson	Book stock - AFM Library	\$ 249.90	Ms H McKissock
24-Mar-21	Bunnings 591000	Replacement torches for evacuation kit - KSP Library	\$ 49.96	Ms K L Martin
24-Mar-21	Mundaring Hotel	Catering - CBP Workshop 3 on 24/03/2021	\$ 333.00	Ms M M Thomas
25-Mar-21	Campaign Monitor	Bulk Email - Library school holiday events	\$ 130.70	Ms G Evans
25-Mar-21	Angus & Robertson	Book stock - KSP Library	\$ 54.30	Ms M A Yasbincek

NAB Purchase Card Payments List for March 2021

<u>Date</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount</u>	<u>Card User</u>
25-Mar-21	Angus & Robertson	Book stock - AFM Library	\$ 130.75	Ms M A Yasbincek
26-Mar-21	Coles 0398	Catering - Eastern Hills catchment project	\$ 20.30	Mr D L O'Brien
26-Mar-21	Department of Water & Environmental Regulation	Balance Clearing Permit Application Fee - Brooking Rd	\$ 2,200.00	Ms M Beley
26-Mar-21	Mt Helena Hardware	Paint for Graffiti removal - Mundaring Park Public Toilets	\$ 75.00	Mr J M Neale
26-Mar-21	Angus & Robertson	Refund for non-supply item	-\$ 22.90	Ms M A Yasbincek
26-Mar-21	Thingz Midland Gate	Door stop - MECPC	\$ 15.00	Ms S Harlow
26-Mar-21	The Reject Shop 6637	Easter eggs gifts for children - MECPC	\$ 54.10	Ms S Harlow
26-Mar-21	7-Eleven 3058	Krispy Kreme Donuts - Staff celebrations MECPC	\$ 48.00	Ms S Harlow
27-Mar-21	Swanview IGA	Disposable coffee cups	\$ 11.00	Mr D L O'Brien
27-Mar-21	Red Dot Midland	Consumables for Stay On Your Feet Program	\$ 24.00	Mrs K D White
28-Mar-21	Books & Gifts Direct	Cold pack for First aid supplies - KSP Library	\$ 10.00	Ms K L Martin
Total Purchase Card Payments			<u>\$ 16,865.84</u>	

REFUND

11.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Notice of Motion - Cr Simon Cuthbert - Reallocation of Funds - Local Road & Infrastructure Program Round Two Projects

File Code	FI.BUD - 2021
Author	Megan Griffiths, Director Strategic & Community Services Shane Purdy, Director Infrastructure Services
Senior Employee	Jonathan Throssell, Chief Executive Officer
Disclosure of Any Interest	Nil
Attachments	Nil

SUMMARY

Councillor Simon Cuthbert has advised his intention to move the following notice of motion:

MOTION

1. *That the \$150,000 allocated to the Mundaring Cemetery at the 27 January 2021 Ordinary Council meeting, Item 10.2 – Local Road and Infrastructure Program Round Two Projects, be reduced to \$110,000; and*
2. *That an amount of \$40,000 from the Local Road and Infrastructure Program Round Two Projects be allocated to the Mt Helena Pool for upgrade to lighting to allow for extended operating hours.*

Cr Cuthbert has provided the following rationale relating to his notice of motion:

“The recent State election resulted in an amount of \$40,000 being granted to the Shire of Mundaring for the purpose of upgrades to the Mundaring Cemetery.

As \$150,000 has already been allocated to the Mundaring Cemetery at the 27 January 2021 Ordinary Council meeting, Item 10.2 – Local Road and Infrastructure Program Round Two Projects, then in reality the project budget will have been exceeded by \$40,000.

Also at the recent State election an amount of \$35,000 was also granted to the Shire of Mundaring for a pool blanket and other equipment for the Mt Helena pool.

These combined funds will allow the Mt Helena pool to extend the operating hours and increase usage by the Mt Helena Amateur Swimming Club.”

The report for this item will be distributed prior to the meeting.

12.0 URGENT BUSINESS (LATE REPORTS)

13.0 CONFIDENTIAL REPORTS

Nil

14.0 CLOSING PROCEDURES

14.1 Date, Time and Place of the Next Meeting

The next Ordinary Council meeting will be held on Tuesday, 8 June 2021 at 6.30pm in the Council Chamber.

14.2 Closure of the Meeting