



## **CONFIRMED MINUTES**

## **ORDINARY COUNCIL MEETING**

**8 SEPTEMBER 2020**

I certify that the minutes of the meeting of the Ordinary Council held on Tuesday, 8 September 2020 were confirmed on Tuesday, 13 October 2020.

\_\_\_\_\_  
Presiding Person



**CONFIRMED MINUTES  
ORDINARY COUNCIL MEETING  
8 SEPTEMBER 2020**

**ATTENTION/DISCLAIMER**

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by an Elected Member or employee, or on the content of any discussion occurring during the course of the Meeting. Persons should be aware that regulation 10 of the *Local Government (Administration) Regulations 1996* establishes procedures to revoke or change a Council decision. No person should rely on the decisions made by Council until formal written advice of the Council decision is received by that person.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by an Elected Member or employee, or the content of any discussion occurring during the course of the Council Meeting.

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## ORDINARY COUNCIL MEETING COUNCIL CHAMBER

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### 1.0 OPENING PROCEDURES

The Presiding Person declared the meeting open at 6.30pm.

#### Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

#### Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be livestreamed and audio-recorded.

### 1.1 Record of Attendance

<b>Elected Members</b>	Cr John Daw (Shire President) (Presiding Person)	East Ward
	Cr Simon Cuthbert	East Ward
	Cr Kate Driver	East Ward
	Cr Toni Burbidge	Central Ward
	Cr Amy Collins	Central Ward
	Cr Doug Jeans	Central Ward
	Cr Darrell Jones	South Ward
	Cr James Martin	South Ward
	Cr Jason Russell (Deputy President)	West Ward
	Cr Matthew Corica	West Ward
	Cr Ian Green	West Ward
<b>Staff</b>	Jonathan Throssell	Chief Executive Officer
	Garry Bird	Director Corporate Services
	Megan Griffiths	Director Strategic & Community Services
	Angus Money	Acting Director Statutory Services
	Shane Purdy	Director Infrastructure Services
	Shannon Foster	Manager Libraries & Community Engagement
	Chris Jennings	Acting Manager Planning & Environment
	Anna Italiano	Minute Secretary
<b>Apologies</b>	Cr David Lavell	South Ward
<b>Absent</b>	Nil	
<b>Leave of Absence</b>	Nil	
<b>Guests</b>	Nil	
<b>Members of the Public</b>	26	

## **2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

### **2.1 Recover Together Covid-19 Relief & Recovery Fund**

The Presiding Person advised that seven applications have been received to the Recover Together COVID-19 Relief and Recovery fund since the August Council meeting. The Chief Executive Officer has approved four grants to the value of \$5780. Three further applications to the value of \$11,726 are currently under assessment.

Grants were awarded to the following groups:

- Stoneville and Parkerville Progress Association received a Restart Grant to the value of \$460. The group will obtain the required public liability insurance to enable fundraising activities for new projects, including the potential creation of a shared community garden. It is anticipated, particularly in light of COVID-19, that the group will be able to restart, and grow their ideas and potential projects, to the benefit of local residents.
- Glen Forrest Volunteer Bush Fire Brigade received a Restart Grant to the value of \$500. The group will hold a community open day at the Brigade station to attract new members and bring the community together. Brigade members have not spent a lot of time together due to COVID-19 restrictions and some members have been lost due to the pandemic. The event will involve family activities and display some of the Brigade's history in celebration of its 70th year.
- Riding for the Disabled Association Hills group received a Reconnect Grant to the value of \$2320. The group will produce signage in line with their COVID-19 Safety Plan, to be placed throughout the riding centre. The group will also purchase polo shirts bearing their logo to reconnect volunteers and young riders, and celebrate restarting the program in a COVID-safe environment.
- Hills Night Hockey Association received a Reconnect Grant to the value of \$2500. Due to resume competition in October following an early end to the previous season, the Association will purchase additional hockey equipment and cleaning products to allow the competition to restart in a COVID-safe way.

Information and photos related to approved projects can be found on the Shire's website on the "Celebrating our Grant Recipients" page.

There has been a total of six grants awarded this financial year, totaling a value of \$8680.50

## **2.2 CEO Elected As Deputy President Of Local Government Professionals Australia**

The Presiding Person advised that he was very pleased to share that Shire of Mundaring CEO, Jonathan Throssell, has been elected Deputy President of Local Government Professionals Australia.

He was endorsed alongside City of Victor Harbor CEO Victoria MacKirdy (South Australia), who was elected President at the LG Professionals National Board meeting last week.

As the peak body representing local government professionals in Australia, the National Board consists of Directors from each state and territory, providing a holistic view of the local government sector nationally.

This appointment will allow the Shire of Mundaring, together with Western Australian local governments, a strong voice in the local government sector at a national level.

On behalf of Council, congratulations Jonathan.

## **3.0 DECLARATION OF INTEREST**

### **3.1 Declaration of Financial Interest and Proximity Interests**

Elected Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

The CEO disclosed a financial interest in Item 13.1 (Reports of CEO Performance Review Committee – CEOPRC3.08.20 – Review of CEO Conditions of Employment) as the item refers to his contract of employment.

### **3.2 Declaration of Interest Affecting Impartiality**

An Elected Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

The CEO disclosed an interest affecting impartiality in Item 13.1 (Reports of CEO Performance Review Committee – CEOPRC5.08.20 and CEOPRC6.08.20) as the reports refer to himself.

## **4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

### **4.1 Question Taken on Notice - Ordinary Council meeting 11 August 2020 - Owen Briffa**

At the Ordinary Council meeting held 11 August 2020, Owen Briffa of Lost Mundaring & Surroundings Local History Museum asked a question which was taken on notice. A response was provided to Mr Briffa by the Chief Executive Officer in writing. Below is a summary of the question and the response provided.

#### **Question 1**

At the Country Women's Association Centre Hall at Sculpture Park I observed children banging branches alongside the building and damaging the mural painted in 1994. What is the Shire going to do about the vandals destroying our history and offices of local community groups and how can you prevent this activity from happening?

#### **Response**

Parents of children need to be alerted in the first instance to address this behaviour. If no parents are available, then contact the Shire of Mundaring during working hours and advise what is occurring so the Shire may send staff. If the behaviour is serious to the extent of physically damaging the building then call the police on 131 444 and advise that vandalism is occurring.

The CWA building is leased to the CWA and they are responsible for any minor maintenance such as paint touch-ups to the external mural. The Shire is responsible for large maintenance and structural items.

## **5.0 PUBLIC QUESTION TIME**

15 minutes (with a possible extension of two extra 15 minute periods) are set aside at the beginning of each Council meeting to allow members of the public to ask questions of Council.

Public Question Time is to be conducted in accordance with Shire of Mundaring Meeting Procedures Local Law 2015.

<b>Summary of Question</b>		<b>Summary of Response</b>
<b>Owen Briffa – Lost Mundaring &amp; Surroundings History Museum</b>		
1.	When is the Stoneville Fire Station going to be replaced and what will happen to the old shed?	The President advised that a new station will be constructed when funding is obtained through the ESL/LGGS. The old station/shed will be demolished.
2.	When is the Mundaring Fire School being relocated to the old Stoneville Playgroup?	The President advised the relocation can take place as soon as the playgroup building is modified. That is expected to be within six months.
3.	What is going to happen to the old fire school? Will it be preserved as a community hall as it has a rich history behind it being the old Shire of Mundaring Council Chambers from the late 1960's till 1982.	The President advised that the old fire school/Stoneville hall building will be demolished in association with the Fire Station project.

Debra Bishop – Bishop Media		
1.	<p>The 26 year fight against North Stoneville is of immense interest to thousands of people in the Shire and I believe the outcome of the saga deserves formal mention, in its own right, on the Shire's website. In a landmark decision, on July 14 2020, the WAPC formerly refused the unwanted, dangerous and destructive North Stoneville plan - SP34. I've since been unable to find the Shire's post or a story -or a 'North Stoneville Tab' anywhere ...(despite mention of this occurring late last year?) that's reporting this significant community and shire outcome, on the website. Can you direct me to it please?</p>	<p>The CEO advised, with regards to the SP34/North Stoneville information located on our website:</p> <ul style="list-style-type: none"> <li>• From the front page of the Shire's website, click on the drop down box 'Services' and select 'Planning and Building'. Select 'Planning Services' and you can select the specific box labelled 'SP34 – North Stoneville'; or</li> <li>• Enter "SP34" in your search engine to provide a list of results, with the first listed link being a direct link to the information page about SP34 ie "<i>Structure Plan 34 – North Stoneville</i>".</li> <li>• Here you will also find the Information sheet which provides details about SP34, its progress through Council and WAPC, plus the relevant meeting reports about SP34 which informed Council's reasons to recommend refusal.</li> </ul> <p>With regards to a story about the WAPC decision to refuse SP34:</p> <ul style="list-style-type: none"> <li>• The advice about the WAPC decision is noted in the above location and in the Information Sheet on the Shire's website, which was updated recently.</li> <li>• The Shire President announced the outcome of the WAPC decision on 14 July 2020 at the ordinary meeting of Council. The announcement is reflected in the minutes of that meeting.</li> <li>• The Shire President provided advice about the WAPC decision in the 'Community Update' listed in the Echo newspaper dated 7 August 2020. A digital copy of the August Community Update page was posted on the Shire website under 'About Council, News and Publications'.</li> </ul>

		<ul style="list-style-type: none"> <li>• The Shire President provided comments about the outcome of the WAPC decision in the article reported in the Echo newspaper dated 15 July 2020 “<i>SP34 shakes up Perth Hills planning</i>” by Claire Ottaviano.</li> <li>• Accordingly it was determined that the WAPC decision had been sufficiently communicated and an additional ‘story’ was not required.</li> </ul>
2.	<p>Additionally, in August, Satterley formerly appealed the WAPC’s refusal of SP34. I’ve been unable to find the Shire’s post about the Appeal on the website - can you direct me to it please?</p>	<p>The CEO advised that a post or story was not written for the Shire website. Please note that the Shire has not been formally advised of the appeal to SAT; nor would it expect to be, as the matter is no longer within the Shire’s jurisdiction.</p> <p>There is, however, reference to this matter on the Shire website in the same locations as previously advised. It notes: “It is understood Satterley have subsequently lodged an appeal with the State Administrative Tribunal.”</p> <p>In addition the Shire President provided comments about this matter to the Echo newspaper dated 28 August 2020 which were reported in the article “<i>Satterley plays final card on North Stoneville bid</i>”.</p> <p>It is considered there is sufficient information already in the public domain about this matter.</p>
3.	<p>Can Council please give me an update on the progress of the update of the Shire website to be a user friendly, simply written, informative and visually appealing local government presentation?</p>	<p>The CEO advised:</p> <ul style="list-style-type: none"> <li>• The development of a new Shire website was due to commence in March 2020, shortly before the onset of the global pandemic COVID19 in Australia. The project was placed on hold at this point in time.</li> <li>• The project was reactivated in August 2020.</li> <li>• An external consultant has been appointed to provide independent advice on the existing website i.e. what works well and what doesn’t.</li> </ul>

		<ul style="list-style-type: none"> <li>The schedule for go live aims for the new site to be in place by 30 June 2020, although this deadline is tight given the resourcing constraints of both IT and Communications staff who are key members of the project team.</li> </ul>
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## 6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

## 7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

<b>COUNCIL DECISION</b>	<b>C1.09.20</b>
<b>RECOMMENDATION</b>	
Moved by	Cr Jeans
Seconded by	Cr Cuthbert

That the Minutes of the Ordinary Council Meeting held 11 August 2020 be confirmed.

**CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Martin, Cr Green, Cr Russell, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

## 8.0 PRESENTATIONS

### 8.1 Deputations

Paige McNeil (Save Perth Hills)	Item 11.1	Notice of Motion – Review of Shire’s Local Planning Framework
Peter Brazier	Item 11.1	Notice of Motion – Review of Shire’s Local Planning Framework
Debra Bishop	Item 11.1	Notice of Motion – Review of Shire’s Local Planning Framework
Debbie Brazier	Item 11.1	Notice of Motion – Review of Shire’s Local Planning Framework

<b>COUNCIL DECISION MOTION</b>		<b>C2.09.20</b>	
Moved by	Cr Cuthbert	Seconded by	Cr Collins

That the time for Deputations be extended by 15 minutes in accordance with the *Shire of Mundaring Meetings Procedure Local Law 2015*, clause 4.6(4).

### **CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Martin, Cr Green, Cr Russell, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

Denise Sweetman (Stoneville & Parkerville Progress Association)	Item 11.1	Notice of Motion – Review of Shire’s Local Planning Framework
Tom Johns (Mundaring Residents & Ratepayers Association)	Item 11.1	Notice of Motion – Review of Shire’s Local Planning Framework

## **8.2 Petitions**

Nil

## **8.3 Presentations**

Nil



## 9.0 REPORTS OF COMMITTEES

### 9.1 Reports of Audit and Risk Committee 18 August 2020

Please note: The '**ATTACHMENTS**' referred to in the following Committee report refer to the unconfirmed minutes of the Audit & Risk Committee meeting held 18 August 2020 and not the Council meeting. (**see Audit & Risk Committee Minutes here**).

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#### ARC5.08.20 - Review of Policy OR-19 Internal Audit Charter

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<b>File Code</b>	GV.OPP 1
<b>Author</b>	Danielle Courtin, Governance Coordinator
<b>Senior Employee</b>	Garry Bird, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. OR-19 Internal Audit Charter - tracked changes

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#### SUMMARY

The Internal Audit Charter was initially adopted by Council in March 2016 (C3.03.16).

While the Terms of Reference of the Audit and Risk Committee were reviewed in October 2019 (SC4.10.19), the complementary review of the Charter was not undertaken at that time and is now presented to the Committee for review and recommendation for adoption by Council.

#### BACKGROUND

Since the Internal Audit Charter was first adopted, two internal audits have taken place:

1. A Procurement internal audit was conducted in 2016 by Deloitte. The final report on the implementation of agreed management actions was presented to the Committee in February 2019 (ARC5.02.19); and
2. A Fleet Management internal audit was performed by KPMG during 2017 and 2018. A first report was presented to the Committee in February 2019 (ARC4.02.19) and a further report on the implementation of agreed management actions forms part of the Agenda for this Committee meeting.

It is a requirement of the International Standards for the Professional Practice of Internal Auditing that a written charter formally defines the purpose, authority and responsibility of the internal audit activity.

In addition, the Terms of Reference of the Audit and Risk Committee require that the Committee -

- Reviews and approve the Internal Audit Charter and any subsequent changes, to ensure that internal audit activities are in accordance with the Internal Audit Charter;
- Ensures that at least one substantial internal audit is carried out and finalised each financial year;

- Monitors and reviews recommendations arising out of internal audit reports and their implementation;
- Reviews the effectiveness of the internal audit function, including compliance with relevant auditing standards;
- Ensures the annual internal audit plan is informed by Council's Risk Management Framework; and
- If considered necessary, meets with the internal audit service provider to discuss any matters the Audit and Risk Committee or the internal auditor believes need to be discussed privately.

## **STATUTORY / LEGAL IMPLICATIONS**

While the *Local Government Act 1995* and associated regulations are silent about internal audits, the *Local Government (Audit) Regulations 1996* should be considered as a guide for the conduct of internal audits.

## **POLICY IMPLICATIONS**

No other policies are affected.

## **FINANCIAL IMPLICATIONS**

Nil

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 4 - Governance

Objective 4.4 – High standard of governance and accountability

Strategy 4.4.8 – Compliance with the Local Government Act 1995 and all relevant legislation and regulations

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **RISK IMPLICATIONS**

<b>Risk:</b> The internal audit function, including purpose, authority and responsibilities, is not clearly defined.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Major	High
<b>Action / Strategy</b>		
Council adopts the Internal Audit Charter, which defines the framework for the conduct of internal audits.		

## **EXTERNAL CONSULTATION**

Nil

## COMMENT

The following changes to the Charter adopted in 2016 are proposed:

Internal audit scope	Reference to the four-year internal audit plan has been included.
Internal audit independence	Importance of independence has been emphasised.
Internal Auditors' authority and confidentiality	Unrestricted access and authority to seek information have been strengthened.

## VOTING REQUIREMENT

Simple Majority

<b>COUNCIL DECISION</b>		<b>C3.09.20</b>	
<b>COMMITTEE RECOMMENDATION</b>		<b>ARC5.08.20</b>	
Moved by	Cr Jones	Seconded by	Cr Cuthbert

That Council adopts the reviewed Policy OR-19 Internal Audit Charter as per **Attachment 1**.

**CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Martin, Cr Green, Cr Russell, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

## 10.0 REPORTS OF EMPLOYEES

### 10.1 Mt Helena Swimming Club User Contract Fee Review

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<b>File Code</b>	Ke 1 Res 22089.1
<b>Author</b>	Kirk Kitchin, Manager Recreation & Leisure Services
<b>Senior Employee</b>	Megan Griffiths, Director Strategic & Community Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	Nil

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#### SUMMARY

On 26 August 2020 the Mt Helena Swimming Club (the Club) signed the User Contract for use of the Mt Helena Aquatic Centre (MHAC) for coaching and training outside the times the Shire operates MHAC for the community. The contract requires an annual review of fees to be conducted by the Shire each year. This report forms that review.

The Mt Helena Swimming Club had modest growth in membership in their first, notably shortened, 2019/20 season. To support further growth of the Club it is recommended to maintain the fee clauses in the User Contract and waive the entry fees for Mt Helena Swimming Club for the 2020/21 season. A further fee review will occur before the 2021/22 season.

#### BACKGROUND

In 2018/19 Mt Helena Swimming Club re-established itself and was offered a User Contract approved by Council in November 2019 (C4.11.19). This User Contract allows the Club use of the Mt Helena Aquatic Centre for coaching and training outside the times the Shire operates the pool for the community, from the start of the school term 4 to the end of school term 1 each year, until the 2021/22 season.

There is negligible additional cost to the Shire to offer this time outside the 10 week public summer season as MHAC is fully operational for Department of Education use.

Clause 7 of the approved User Contract states:

- (a) *When Mt Helena Aquatic Centre operates as a Group 2 facility and accessed by the Club only (as per clause 5), no fees are to be charged by the Shire to Club members including juniors, seniors, concessions, Club-only spectators, non-swimming Club members and Club officials.*
- (b) *When Mt Helena Aquatic Centre operates as a Group 1 facility and is open to the general public, no fees are to be charged by the Shire to Club members including juniors, seniors, concessions, Club-only spectators, non-swimming Club members and Club officials, when they are entering the Centre for Club activities only (as per clause 5).*
- (c) *An annual review of fees to be conducted by the Shire each year of the User Contract with the Club to supply usage data to inform the review.*

As the Club did not sign the agreement for the 2019/20 season Clause 7 (a) was not enacted.

Clause 7 (b) was honoured by the Shire under the CEO's delegated authority and the Club was not charged entry fees for the time MHAC operated as a Group 1 facility in the 2019/20 season.

## **STATUTORY / LEGAL IMPLICATIONS**

Under 6.12 (1) (b) of the *Local Government Act 1995* an absolute majority is required for the Shire to waive or grant concessions in relation to any amount of money that is owed to the Shire.

Clause 7 (c) of the User Contract that refers to fees states "An annual review of fees to be conducted by the Shire each year of the User Contract with the Club to supply usage data to inform the review." This report forms that review.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

The 2020/21 Mt Helena Aquatic Centre budget does not take into account income from use of MHAC by the Mt Helena Swimming Club. In light of this, there are no financial implications to the approved 2020/21 budget should Council agree to waive the fees for the Club in the 2020/21 season.

Should 2020/21 attendance be the same as for the 2019/20 season, forgone income related to the Club will be approximately \$4 000.

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.1 – Provision of sport, recreation and community facilities

## **SUSTAINABILITY IMPLICATIONS**

### Social

- Support community networks, volunteers and non-for-profit organisations; and
- Provide opportunities for ongoing community involvement and ownership.

### Governance

- Deliver outcomes that are consistent with the strategic goals and objectives of the Shire.

## **RISK IMPLICATIONS**

**Risk:** Reputational – Were Council to determine not to support this waiving of fees some community members may form the view that adequate support is not being provided to a recently established sporting club.

<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate

<b>Action / Strategy</b>		
This risk can be mitigated by suitable communication of the decision and the rationale behind it.		

<b>Risk:</b> Reputational – Were Council to determine to support this waiving of fees some residents / ratepayers may question the value of providing this level of financial support to a small group.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
This risk can be mitigated by suitable communication of the decision and the rationale behind it.		

## EXTERNAL CONSULTATION

Shire Officers have worked closely with the President of the Mt Helena Swimming Club on this and other issues to support the development of the club.

## COMMENT

The Mt Helena Swimming Club signed the User Contract offered to them in November 2019 on 26 August 2020. The delay was due to a number of requests from the Club to review some of the clauses in the contract approved by Council, and difficulties in meeting during the recent COVID-19 restrictions.

In the 2019/20 public season, the Mt Helena Swimming Club attendance was as follows.

	Total	Non-Swimmers	Swimmers
Club sessions	53		
Season attendance	973	284	699
Av. attendance p/session	18	5	13

Two options relating to a review of the fees as required in the User Contract clause 7(c) are presented to Council for consideration.

### Option 1

*Maintain Clause 7 (a) and (b) from the user contract.*

#### **7. Fees**

- (a) When Mt Helena Aquatic Centre operates as a Group 2 facility and accessed by the Club only (as per clause 5), no fees are to be charged by the Shire to Club members including juniors, seniors, concessions, Club-only spectators, non-swimming Club members and Club officials.*
- (b) When Mt Helena Aquatic Centre operates as a Group 1 facility and is open to the general public, no fees are to be charged by the Shire to Club members including juniors, seniors, concessions, Club-only spectators, non-swimming Club members and Club officials, when they are entering the Centre for Club activities only (as per clause 5).*

The rationale for this option acknowledges that the Club requires additional support from the Shire for the upcoming season in order to build membership numbers to a point where they can be sustainable and thus pay Shire entry fees.

All membership-based clubs have costs, irrespective of membership levels, including insurance, affiliation fees, audit costs, bank fees, etc. For clubs with small memberships such costs form a significant portion of the total membership income, leaving little surplus for club development.

Small membership-based clubs rely predominantly on membership fees for income, as they have limited capacity for fundraising and do not have enough members to be attractive to sponsors. Raising membership fees to a level to pay for initial club development can make the activity unaffordable for participants.

For membership-based clubs to be sustainable, sufficient numbers of members are required to be able to cover the fixed costs, generate other streams of income, and retain a surplus for the growth of the club. The number of club members required to achieve long-term sustainability is not a set figure.

The Club started their pool season in December 2019 and, due to COVID-19 restrictions, the season finished in the third week of March 2020.

With the Club averaging 13 swimmers a session in the shortened 2019/20 season, it is reasonable to assume that this level of membership is not yet at a sustainable level. Adding the additional cost of pool entry fees for next 6-month season may limit the ability of the Club to grow to a level where it can sustain payment of entry fees.

### Option 2

*Retain Clause 7 (a); replace Clause 7 (b) of the User Contract to state:*

*“When Mt Helena Aquatic Centre operates as a Group 1 facility and is open to the general public, Mt Helena Swimming Club members, including juniors, seniors, concessions, club-only spectators, non-swimming club members and club officials, pay applicable Shire entry fees.”*

This option aligns with the Shire’s current practice of free use for juniors (ie 100% subsidy) for facilities that have a relatively low operating cost, including ovals and Mundaring hardcourts. For the facilities with higher operating costs, such as aquatic and recreation centres, the Shire provides a smaller subsidy, with the user paying a fee.

Applying the same principle to MHAC would mean that when it operates as a Group 2 facility (ie it is accessed by the Club at a time when the Shire’s operating cost is low),

means that the Club, where the majority of members are juniors, have access to the same 100% subsidy as do juniors who are able to access Shire ovals and Mundaring hardcourts.

When MHAC operates as a Group 1 facility and is open to the public (and operating costs are higher), Club members would pay the applicable Shire entry fees. These fees could be in the form of individual entry fees and lane hire, as is done at other public pools. This would provide equity with other users of the Shire aquatic centres and recreation facilities.

### Summary

While it is not considered equitable to provide a 100% subsidy to the Mt Helena Swimming Club in perpetuity when other users of the Mt Helena Aquatic Centre and other Shire facilities contribute to operating expenses through the payment of entry fees, Council may form the view that it is reasonable to offer the waiving of fees in the short term to assist the Club in efforts to re-establish itself and get to a position where it can pay entry fees in future years.

As the Club experienced a shortened first season due to COVID-19 restrictions, it is therefore recommended Council agree to maintain the conditions of the User Contract and extend waiving of fees for the full 2020/21 season in order to support the Club while it re-establishes itself. It is noted that a further review of fees will be undertaken before the 2021/22 season.

### **VOTING REQUIREMENT**

Absolute Majority - *Local Government Act 1995* section 6.12 (1) (b)

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C4.09.20</b>	
Moved by	Cr Cuthbert	Seconded by	Cr Driver

That Council, by absolute majority, waives the entry fees for the 2020/21 season for all Mt Helena Swimming Club members, including club-only spectators, when they access the Mt Helena Aquatic Centre for club activities, in order to assist the Club in increasing its membership in the 2020/21 season.

### **CARRIED BY ABSOLUTE MAJORITY 10/1**

**For:** Cr Daw, Cr Driver, Cr Jeans, Cr Jones, Cr Martin, Cr Green, Cr Russell, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Cr Burbidge



## 10.2 Age Friendly Informing Strategy 2020/25

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<b>File Code</b>	CS.SPG 4
<b>Author</b>	Shannon Foster, Manager Libraries & Community Engagement
<b>Senior Employee</b>	Megan Griffiths, Director Strategic & Community Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Age Friendly Informing Strategy - Final <a href="#">↓</a> 2. Public Comment Submissions <a href="#">↓</a>

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### SUMMARY

The Shire commenced development of the draft Age Friendly Informing Strategy in June 2019. This Strategy has been informed by significant community consultation and active input from an Age Friendly Informing Strategy Reference Group.

Following a period of community comment the Strategy has been finalised. Endorsement of the Age Friendly Informing Strategy 2020/2025 and the associated Action Plan is now presented to Council for endorsement (refer **Attachment 1**).

### BACKGROUND

In June 2019, Shire of Mundaring engaged consultants SDF Global to assist in the development of an Age Friendly Informing Strategy that would provide guidance and actions that supported the creation of an age-friendly shire.

The purpose of the Age Friendly Informing Strategy is to provide a five year action plan that identifies key priorities, future service requirements, aspirations and community activities that support and enhance the health and wellbeing of older people living, working and visiting the Shire of Mundaring.

In developing the Strategy it is the challenge for the Shire of Mundaring to provide facilities and initiatives that meet the current and future needs of its community within available resources. The final action plan has been designed so that it is in line with the Shire's capacity to deliver in terms of financial and human resources. Further, the final Strategy has been designed to inform, and co-exist alongside, the Shire of Mundaring Strategic Community Plan, all other relevant Shire informing strategies.

There is evidence that the Shire of Mundaring, in line with global trends, is seeing an increase in older residents as the overall population continues to age and people remain healthy and active for longer. Between 2011 and 2016 the number of people in the shire aged over 55 years increased from 9920 to 11,653, representing an increase of 15%. In response to these changes, Shire of Mundaring identified the need to undertake a study on how well the Shire addresses the needs and aspirations of older people. SDF, who are experienced in the World Health Organization (WHO) 2007 framework of 'Age-Friendly Cities', were contracted to conduct the research. The study followed the WHO research methodology and its eight key domains of:

1. outdoor spaces and buildings;
2. transportation;

3. housing;
4. respect and social inclusion;
5. civic participation and employment;
6. social participation;
7. community and health services; and
8. communication and information.

An age-friendly community is one which:

- Recognises the diversity among older people,
- Promotes the inclusion and contribution of older people in all areas of community life,
- Respects the decisions and lifestyle choices of older people, and
- Anticipates and responds flexibly to ageing related needs and preferences.

## **STATUTORY / LEGAL IMPLICATIONS**

Nil

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil. The Age Friendly Informing Strategy is designed to be delivered within existing resources.

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.3 – Everyone belongs

Strategy 1.3.5 - Provide and support seniors' facilities and activities

## **SUSTAINABILITY IMPLICATIONS**

### **Social**

- Provide opportunities for recreational activities and social interaction within the community;
- Support the enhancement of community pride and sense of belonging;
- Provide safe, well-facilitated and appealing engagement events and activities; and
- Have positive impacts on the recreational, cultural and wellbeing outcomes of older adults in the community.

### **Governance**

- The Strategy will deliver outcomes consistent with the strategic goals and objectives of the Shire.

## Economic

- Maximise income opportunities through grants, sponsorship, volunteering and partnership approaches; and
- Provision of affordable services to all.

## RISK IMPLICATIONS

<b>Risk:</b> Reputational – extensive community consultation took place during the development of the draft Age Friendly Informing Strategy. Should community feedback regarding its aspirations and service requirements not be taken into consideration, Council faces a moderate reputational risk.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
This risk could be mitigated by Council clearly communicating the reasons for its decision.		

## EXTERNAL CONSULTATION

This strategy has been developed using information and feedback gathered from local organisations, service providers and older adults residing in the Shire of Mundaring. The process involved holding a range of consultations with residents aged 55 years and over, carers of older people aged over 55, service providers, retirement village managers and Shire staff.

In addition, a comprehensive survey for residents aged 55 years and over, carers of residents aged 55 years and over and service providers was broadly circulated incorporating questions set out in the World Health Organization Active Ageing Guide. The survey was made available via the Shire's website, Facebook, community and organisation data bases, community groups and service provider organisations. Two focus groups were conducted; one with service providers and one with older people aged 75 years and over. These groups aimed to create community conversations in order to collect information about needs, wants, and preferences of older people in the community. Open forums were also held to provide opportunity for community members to drop in and discuss aspects that affect older people or provide feedback via 'Talk Back Boards'. Talk Back Boards were displayed at the Katherine Susannah Prichard Library and Hub of the Hills to provide an informal way for community members to leave feedback.

An Age Friendly Informing Strategy Reference Group consisting of 12 members was formed to steer the project. The Reference Group included service providers, community members, Shire staff and an Elected Member. The Shire's Inclusion and Disability Access Advisory Group (IDAAG) comprising 12 attendees also sought feedback from their networks.

In total 532 responses were received.

## COMMENT

The Age Friendly Informing Strategy 2020/2025 outlines the main findings from the community consultation, in line with the identified WHO domains and provides an Action Plan for the Shire to maintain and improve the age-friendliness of the Shire.

Community consultation indicated that overall, the Shire of Mundaring is a positive place for older people to live. Older people feel safe and comfortable in their environment and in particular are appreciative of the range of facilities and services available. Many people have chosen to live in the shire due to its natural beauty, parks and gardens, and the variety of activities and events. Outdoor spaces and buildings are mostly well maintained considering the needs and challenges that older people may face and allowing ease of access. There is some public transport available along the main arterial roads and the train station in Midland is well used. Many older people wish to stay in their own homes for as long as possible and make alterations to their homes as required to accommodate changing needs. There are several retirement villages available within the shire, operating under varying modalities for older people who wish to move into high density living. Service providers and businesses are respectful of older people and most people feel they are included in the community. Older people feel there are many opportunities for social participation, including opportunities for volunteering and participating in activities and events. In addition, older people believe that the community and health services they require as they age are available within the shire, or in neighbouring local government authorities. These are all indications of an Age Friendly Community.

However, there are a few challenges that require a specific focus within the next five years. The main concerns of older people within the shire at present relate to:

- Insufficient attention to means of **communication** – not reaching older community members (regularity of and diversity of methods);
- Inadequate **public transport** (regularity and routes);
- A shortfall in appropriate, affordable **accommodation** options for older people; and
- A lack of awareness of affordable **mental health** services.

One of the overarching themes to emerge from the consultation is that the current approaches to communication and information dissemination are not always working to reach older people in the community. Some older people prefer hard copy information because they are either not familiar with or are unable to use electronic media. Transport within the Shire is difficult to access due to lacking frequency of public transport and the limited routes to key destinations within and beyond the shire boundaries. Furthermore, a diverse range of 'downsizing' accommodation options are not available within the shire, with a highlighted gap between homes with acreage and small high density retirement homes. Lastly, a demand for age-appropriate fitness and recreational activities was highlighted, along with the need to improve communication of and access to mental health services.

However, it is important to note that while several of these concerns can be readily addressed by the Shire, some of the issues highlighted by community members are beyond the Shire's capacity to address due to financial constraints or being outside of the remit of the Shire's responsibilities. Examples include the cost of health services, housing affordability, provision of garden and property maintenance, employment opportunities for older adults and parking issues on private property.

The detailed findings of the study have been developed into a Five Year Action Plan that will guide the Shire in focusing attention and resources on the specific interests of older people in the Shire of Mundaring. Based on the data gathered through the research process, below is a summary of strategic priorities for the Shire to consider over the next five years:

- Liaise with developers and accommodation providers to encourage increased diversity in terms of accommodation options and high care accommodation within the Shire;
- Continue to liaise with transport providers to improve the regularity and routes of public transport within the shire; particularly beyond the main arterial roads;
- Continue with existing high standards of maintenance of outdoor spaces and buildings to ensure amenities and facilities are age-friendly;
- Increase the regularity and diversify methods of communicating with older people in the shire; and
- Encourage activities and services that contribute to creating a 'mentally healthy' community.

Following development of the draft Age Friendly Informing Strategy the document was made available for public comment. Public consultation took place via the following avenues:

- Direct invitation to comment to all members of the Age Friendly Informing Strategy Reference group;
- Direct invitation to comment to all participants in community based workshop and feedback activities;
- Promotion in the Echo Newspaper;
- Direct invitation to comment provided to the Active Ageing Network and their various community based connections;
- Posters inviting public comment in Shire Administration Building, libraries, Brown Park Recreation Centre, The Hub of the Hills, Mundaring Arena and placed on community based notice boards;
- Promotion via Shire's social media and website; and
- Community members were encouraged to comment via Engage Mundaring.

Following the close of the consultation period, a total of three submissions were made. A summary of the submissions made and the responses can be found in **Attachment 2**. The submissions made were reviewed by the Manager Libraries and Community Engagement and the Co-ordinator Community Engagement. This review resulted in no changes being made to the Age Friendly Informing Strategy 2020/2025.

## VOTING REQUIREMENT

Simple Majority

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C5.09.20</b>	
Moved by	Cr Jeans	Seconded by	Cr Jones

That Council endorses the Age Friendly Informing Strategy 2020/2025 (**Attachment 1**).

## CARRIED 11/0

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Martin, Cr Green, Cr Russell, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil



# AGE FRIENDLY

## INFORMING STRATEGY 2020/2025



## Message from the Shire President

Many communities across the globe are planning for ageing populations for the first time in recent history. This emerging population of older adults brings diversity and experience to the community – in addition to unique abilities, needs and aspirations – compared to previous generations.

The Shire of Mundaring has a higher than average number of older residents when compared with other local governments in the metropolitan area. More than 11,600 residents aged 55 years and over call our community 'home'.

An increased population of older people, combined with the new and varied demands of this population, makes planning for an 'age-friendly' future vitally important.

An age-friendly community is one that recognises diversity, promotes inclusion and contribution, respects the decisions and lifestyle choices of older people and responds flexibly to ageing-related needs.

As such, a local government's policies, services and structures are designed to help older people live safely, enjoy good health and stay involved in their community. Shire of Mundaring is determined to achieve this standard.

The Shire has developed this Age Friendly Informing Strategy (AFIS) to provide a framework that reflects current Shire practice and identifies opportunities for building a community that is friendly to all ages.

The strategy has been developed to complement the Shire's other strategic community documents to foster, and maintain, an age-friendly community. Importantly the strategy also addresses the eight outcome areas of the World Health Organization's (WHO) Age Friendly Cities Framework.

Thank you to those who participated in the community consultation to inform this action plan. Implementation of this Strategy requires continual community input and comment in order to achieve our goals and make improvements.

**Cr John Daw**  
Shire President





## Executive Summary



Shire of Mundaring is seeing an increase in older residents as the overall population continues to age and people remain healthy and active for longer. Between 2011 and 2016, the number of people aged over 55 years increased from 9920 to 11,653, representing an increase of 15%<sup>1</sup>.

The older population now spans more than 40 years (from 60 to 100+ years), reflecting longer life spans and making it very diverse in terms of health, family, economic, emotional, physical, financial and household circumstances. This increasing population combined with changing demographics represents varied opportunities and challenges for planners.

The Shire of Mundaring is a positive place for older people to live. Older people reported that they feel safe and comfortable in their environment and, in particular, they appreciate the range of facilities and services available.

Our vision to respect diversity and support local people to age in place will be achieved through partnerships with government organisations, community groups and local people focussed on building a community that is friendly to all ages.

The standard definition for an older person is often those aged 65 years and over. However, in the development of this AFIS the Shire is including those aged 55 years and over. The Shire believes it is important to include people within this age bracket to ensure their expectations are considered in future planning, as they will be part of 65 years and over demographic in the near future.

<sup>1</sup> Source: Australian Bureau of Statistics, Census of Population and Housing 2011 and 2016. Compiled and presented by .id, the population experts.





## Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

## Vision

A community where diversity is respected and people are supported to age in place.

## Our Role

In order to provide clear information to the community about how the Shire can work to support older people, it is important to identify the precise roles that Shire of Mundaring already has and will undertake in the future. Role clarity will ensure that the Shire works within its financial and employee capacity while still producing positive outcomes for the community as a whole, as well as further informing the strategies to be undertaken. These roles are:



Delivery of  
facilities and  
services



Regulation



Enabling/  
Facilitation



Education



Civic Leadership  
and Advocacy

## WHO Age Friendly Cities Guide Eight Outcome Areas

The WHO has developed a guide for assessing the 'age-friendliness' of communities. This guide is designed around the concept of 'active ageing', which incorporates aspects of the wellbeing and security of not only older people, but the entire community.

This Age Friendly Informing Strategy incorporates the values, principles and definitions of the WHO's Age Friendly Cities Guide, thus creating an environment that affords opportunities for whole of community to age well into the future.



<sup>2</sup> World Health Organization 2015. Measuring the age-friendliness of cities: a guide to using core indicators.

## National Overview



In 2017, there were 3.8 million Australians aged 65 and over, comprising 15% of the total population. The number and proportion of older Australians is expected to continue to grow. By 2057, it is projected there will be 8.8 million older people in Australia constituting 22% of the population. In addition, there will be changes in the composition of the 65 and over population. For example, it is expected there will be fewer older people aged between 65 and 74 and a greater number of older people aged 75 and over (Table 1)<sup>3</sup>.

**Table 1. Composition of Australia's Ageing Population**

AGE GROUP <sup>4</sup>	2017 PROPORTION OF OLDER POPULATION	PROJECTED PROPORTION OF OLDER POPULATION IN 2047
65-74 Years	57%	45%
75-84 Years	30%	35%
85 Years and over	13%	20%

Older Australians are living longer and are in better health than ever before. Some groups however, continue to face disadvantage that affects both their mental and physical health and their opportunities for social and economic engagement within their communities. Currently, there is no systematic capacity to identify and report on the wellbeing of people from most of these population groups. Also of concern is recent Census data that indicates that one in six homeless people are aged 55 years and over, possibly alluding to the economic challenges faced by many older Australians.

The Productivity Commission has identified the prolonged participation of older people in the workforce, the pressures an ageing population will place on government resources, the obstacles to employment for older Australians, and the importance of improving productivity in the health care sector as major considerations into the future. Other challenges for an ageing population identified by the Australian Government include decreased workforce participation, decline in average hours worked, and the expected provision of more government services as the population ages.

<sup>3</sup> ABS 2014. Australian historical population statistics, 2014. ABS cat. no. 3105.0.65.001. Canberra: ABS. And ABS 2017. Australian Demographic Statistics, Jun 2016. ABS cat. no. 3101.0. Canberra: ABS.

<sup>4</sup> ABS 2017. Census of Population and Housing: Reflecting Australia – Stories from the Census, 2016. Cultural Diversity in Australia, 2016. Canberra: ABS. Viewed 05 May 2018.

## WA Overview

The Government of Western Australia developed a 'Seniors Strategic Framework' in April 2019. The new framework summarised current research on, and infrastructure for ageing and outlined the main issues facing older people in the state, the priorities for effective ageing, possible planning pathways, and future priorities. This document identified the following key areas:

- Promoting health and wellbeing;
- Access to essential services;
- Economic security and protection of rights; and
- Welcoming and well-planned communities<sup>5</sup>.

In 2014, the Western Australian Legislative Assembly's Community Development and Justice Standing Committee produced an assessment of the 'age-friendliness' of Western Australia. This assessment focused on a number of key areas including:

- Health and wellbeing;
- Transport;
- Housing;
- Outdoor spaces and built environments;
- Social isolation, respect and inclusion;
- Employment, training and volunteering;
- Communication, information and technology;
- Grandparents caring for grandchildren; and
- Ageing issues in Aboriginal communities<sup>6</sup>.



<sup>5</sup> Government of Western Australia, 2019. Seniors Strategic Planning Framework.

<sup>6</sup> Western Australian legislative assembly: Community Development and Justice Standing Group, 2014. *Age Friendly WA? A Challenge for Government*.

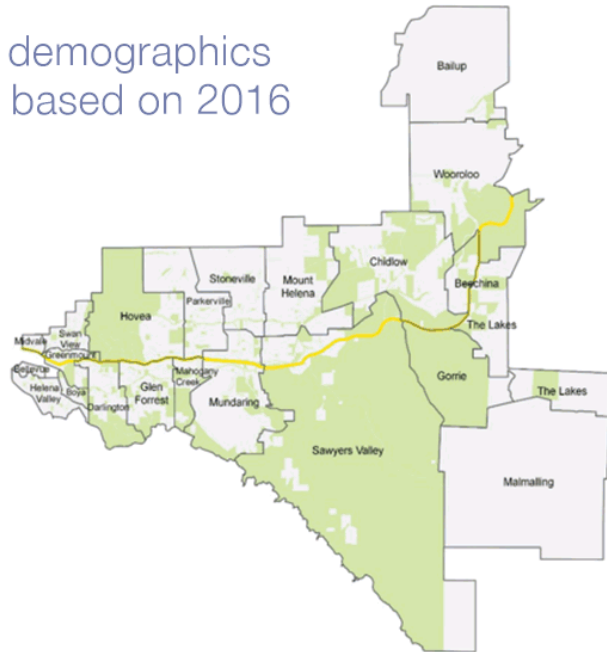


## About Our Community

A snapshot of community demographics in the Shire of Mundaring, based on 2016 Census data.

The Shire of Mundaring is located on the eastern fringes of Perth. The shire is predominantly peri-urban, with residential areas throughout its many town sites.

It encompasses a total land area of 644 sqkm, of which nearly half is national park, state forest or water catchment.



39,139

Estimated resident population for 2018<sup>7</sup>

### Average Age<sup>7</sup>

SHIRE OF MUNDARING



WESTERN AUSTRALIA



# Ageing Population<sup>a</sup>

Shire of Mundaring has an ageing population, meaning the population aged 60 and over is growing faster than all other age groups. By comparison, the younger generation is decreasing.



In 2016, the Shire of Mundaring had a lower proportion of children (under 18) and a higher proportion of persons aged 60 or older, compared to Greater Perth (Table 2).

The Age Structure of the Shire of Mundaring provides key insights into the level of demand for age-based services and facilities.

Table 2. Shire of Mundaring - Total persons (usual residence) 2016<sup>a</sup>

Service age group (years)	Number	%	Greater Perth %
Babies and pre-schoolers (0 to 4)	1,896	5.0	6.5
Primary schoolers (5 to 11)	3,316	8.7	9.0
Secondary schoolers (12 to 17)	3,006	7.9	7.2
Tertiary education and independence (18 to 24)	3,068	8.0	9.4
Young workforce (25 to 34)	4,175	10.9	15.8
Parents and homebuilders (35 to 49)	8,015	21.0	20.9
Older workers and pre-retirees (50 to 59)	5,842	15.3	12.2
Empty nesters and retirees (60 to 69)	4,831	12.7	9.7
Seniors (70 to 84)	3,394	8.9	7.5
Elderly aged (85 and over)	604	1.6	1.8
<b>Total</b>	<b>38,147</b>	<b>100.0</b>	<b>100.0</b>

## Need for Assistance<sup>a</sup>

In 2016, 3.7% of the population in the Shire of Mundaring reported needing help in their day-to-day lives due to disability, compared to 3.9% in Greater Perth. During this period, 848 people (60.3%) within the Shire aged 60 and over reported needing assistance with their day-to-day lives.

<sup>a</sup> Source: Australian Bureau of Statistics, Census of Population and Housing, 2011 and 2016. Compiled and presented by id, the population experts.

## Engagement Opportunities



### Methods used to gather information and feedback to inform the strategy

This strategy has been developed using information and feedback gathered from local organisations, service providers and community. An Age Friendly Informing Strategy Development Reference Group consisting of 12 members was formed to steer the project. The Reference Group included service providers, community members, Shire staff and an Elected Member.

The Shire's Inclusion and Disability Access Advisory Group (IDAAG) comprising 12 attendees sought feedback from their networks.

We invited the community to give feedback on perceptions of community and individual experiences to prioritise local age-friendly issues. We consulted with the community through a number of community engagement opportunities, resulting in 532 responses via the following methods:

- Internal staff interview
- Community survey

- Aboriginal people engaged in yarning opportunities
- Drop in sessions
- Focus groups
- Interactive talk back displays
- Consultation with service providers

The following Shire documents and the associated community feedback have been used in the development of this strategy:

- Strategic Community Plan 2016 – 2026
- Corporate Business Plan 2019/20 – 2022/23
- Local Planning Scheme No 4 (LPS4)
- Local Planning Strategy
- Seniors Informing Strategy 2013 – 2017
- Disability Access and Inclusion Plan 2017 – 2021
- Recreation Facilities Informing Strategy
- Community Health and Wellbeing Informing Strategy 2020 – 2025

## Key Findings

Overall, the conclusion is that the Shire of Mundaring is a positive place for an older person to live in: they feel safe and the shire has enjoyable outdoor spaces and a good range of activities and events. Service providers and businesses are respectful of older people and there are good opportunities for volunteering. There is also a good range of facilities and services available.

The main priorities highlighted through consultation include:



### Housing

- Appropriate housing design/modifications for frail people or people with disability
- Affordable housing/accommodation for older people



### Transportation

- Reliability and frequency of public transport
- Available bus routes to key destinations for older people
- Availability of community transport between townsites within the shire



### Communication and information

- Regularity and reliability of distribution of information to older people



### Outdoor spaces and buildings

- Limited outdoor seating in parks, along walking trails and at bus stops
- Limited safe crossings along the Great Eastern Highway throughout the shire
- Limited public toilets within the shire and associated signage



### Community support and health services

- Limited awareness of available and affordable mental health services



## Strategic Priorities and Actions

In response to the key findings, five strategies and associated actions have been formulated to guide the Shire over the next five years to achieve our vision of supporting people to age in place.



### Housing

#### Strategy 1

Liaise with developers and accommodation providers to encourage increased diversity in terms of accommodation options and high care accommodation within the Shire.

#### Action

1. Continue current efforts to identify potential suitable land for aged person's accommodation development within the Local Planning Strategy.
2. Promote alternatives currently available to residential care such as the Home Care Package Program offered by the Federal Government.
3. Communicate best housing design practice to developers, Shire staff and other relevant stakeholders to encourage age-friendly dwellings.
4. Incentivise universal access design outcomes via ancillary dwelling (increase floor space limits from 70sqm up to 80sqm).



## Transportation

### Strategy 2

Liaise with transport providers to improve the regularity and routes of public transport within the Shire, particularly beyond the main arterial roads.

#### Action

1. Increase promotion of existing public transport options to older people in the community.
  - Encourage the display and dissemination of the hard copy Transperth timetables in these locations through local libraries.
2. Support community members to advocate to maintain and improve public transport options.
3. Consider transport and movement networks in any planning advice, approvals or strategies prepared by the Shire.
4. Broadly promote existing community transport.
5. Investigate opportunities to optimise use of existing community transport through dialogue with community transport providers (for example synchronise schedules with identified needs).
6. Investigate options to mobilise different forms of transport to encourage participation in community-based activities.
7. When new development is being undertaken, encourage private business owners to include 'senior specific' (not ACROD) parking bays that are conveniently located close to the entrance of local shopping centres.



## Communication and information

### Strategy 3

Increase the regularity and diversify methods of communicating with older people in the Shire.

#### Action

1. Continue to diversify the methods of promotion of services, activities and events to older people.
  - Investigate the feasibility of using radio for important information dissemination.
2. Work with local newspapers to encourage wide coverage, especially in locations with known density of older people.
  - Investigate alternative delivery models.
3. Ensure Shire information is easily distinguishable from junk mail.
4. Continue to cater to those that do not have a computer or computer access.
5. Liaise with community organisations and service providers to promote Shire events and activities to older people.
6. Disseminate the key findings from this strategy through local organisations and community groups to raise awareness of the needs and interests of older people within the Shire.
7. Maintain an Age Friendly Reference Group as a conduit of information into, and from, the older people in the community.



## Outdoor spaces and buildings

### Strategy 4

Continue with existing high standards of maintenance of outdoor spaces and buildings to ensure amenities and facilities are age-friendly.

### Action

1. Reference group to work with community members to identify gaps where additional seating is required and/or seating that requires shelter to improve age-friendliness.
2. Investigate funding and other in-kind resourcing options for the provision of additional outdoor seating.
3. Raise awareness of available public toilet facilities, opening hours and accessibility through promotion of available information.
4. Maintain existing footpaths to ensure safety of use for older people.
5. Continue to develop footpath networks in line with capital works program.



## Health and community support services

### Strategy 5

Encourage activities and services that contribute to creating a 'mentally healthy' community.

#### Action

1. Promote National and State mental health awareness campaigns through avenues appropriate for older people.
2. Provide opportunities that facilitate positive mental health outcomes such as programs and events.
3. Promote a wide range of activities and facilities that are attractive for older people.
4. Promote existing mental health services through avenues that are appropriate for older people.
5. Investigate opportunities for improved access to mental health services for older people.
6. Promote volunteering opportunities through development and distribution of Volunteer Bulletin and delivery of Step into Volunteering Workshops.

## Evaluation of our Plan



The Age Friendly Informing Strategy is managed by Shire of Mundaring's Community Engagement team. Actions identified are implemented and evaluated by service areas across the organisation.

A formal review will be undertaken at the end of the five-year period as part of the process to develop a new strategy that will set the direction for the next five years. The Shire's internal working group will assist with the review and community consultation will be undertaken to better understand community needs and expectations.



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This document is available in  
alternative formats upon request.

**Age Friendly Informing Strategy – Submission Form – August 2020**

Submission number	Comment	Shire's response
1	Having reviewed the draft strategy it seems to fulfil the requirements of a raging population in the shire. Of paramount importance is the need for well maintained footpaths not only those under shire jurisdiction but also in the shopping pedestrian traffic areas.	Noted
2	I would like to comment that I struggled to read the light blue type.	Noted – this comment has been forwarded to the Shire's communication team for consideration.
	<p>Strategy 1 Action 1</p> <p>This Informing Strategy identified its target as those over 55 years. 'Aged person's accommodation' is too narrow a scope for this action in this document.</p> <p>Independent living, as recently developed in Jacoby Street and Gill Street, are examples of what additionally needs to be identified and promoted. Those are not for 'aged persons' as they are targeted at those 55 years plus.</p> <p>The "identification of potential suitable land" could be an annual task and report.</p> <p>i.e. Each year the Shire publicises potential suitable land to the Shire community and to networks of land developers along with data to support a business case. This lobbying of developers should be highly transparent and well publicised to demonstrate action is being taken. This will not only create credibility that the Shire is serious about this Strategy, but its repetition year after year could eventually gain traction among developers.</p>	<p>Noted.</p> <p>The Shire Local Planning Strategy encourages greater housing stock diversity more broadly and this is a cornerstone of the Mundaring Activity Centre Plan.</p> <p>Local Planning Strategy: <i>"There is currently a high proportion of single housing stock in the Shire, limiting housing choice and diversity. It is recommended that medium density housing development be encouraged where reticulated sewerage is available in areas close to shops, schools, public transport and other facilities. The Strategy also makes recommendations to encourage additional provision of aged housing in appropriate locations."</i></p> <p>The Shire is a planning authority and must act objectively. While</p>



		general location principles are expressed by the Local Planning Strategy, actively engaging developers and promoting private investment on specific sites would potentially complicate and conflict with the Shire's planning function to act in an impartial way
	Strategy 1 Action 2  Any promotion of such information is worthwhile.	Noted
	Strategy 1 Action 3  Most developers will be aware of best practice, which is constantly evolving. The leaders in age friendly developments are doing extraordinary work. Most people over 55 years will be aware of these excellent developments, as they look towards their future homes. Consumer looking for aged-friendly homes are not passive. They do research, they are up to date with a product that is important to them. These well informed residents over 55 years could be engaged by the Shire to work with (lobby) developers.	Noted
	Strategy 1 Action 4  Flexibility could be important in this action. People over 55 years, and especially those over 70 years who may be the target for ancillary dwellings, may not fit into 80 sqm as did the generations before them. For a couple to be housed in ancillary dwelling a limit closer to 100 sqm might be an attractive incentive. This amount of increase in floor space limits could be surveyed with current Shire residents across the age groups, ie 55 yrs to 100 yrs.	Noted.  The Shire's scheme sets an absolute limit on ancillary dwelling floor space. This could be a matter considered as part of a future Local Planning Scheme review.

	<p>Strategy 2 Action 1</p> <p>Older people are likely to be aware of public transport options if this is important to them.</p>	Noted
	<p>Strategy 2 Action 1</p> <p>Ease of access to information is helpful. Timetables do change frequently, bus timetables often by one or two minutes.</p>	Noted
	<p>Strategy 2 Action 2</p> <p>The Shire needs to be nimble with such an action, as the loss of a bus route or a frequency can occur with little notice. Collaborative advocacy on this issue with elected State Members needs to be ongoing and not just when an emergency occurs.</p>	Noted
	<p>Strategy 2 Action 3</p> <p>This is already a consideration in any planning activity undertaken by the Shire. The following Main Priority does not seem to be addressed in this document.</p> <ul style="list-style-type: none"> <li>• <b>Limited safe crossings along the Great Eastern Highway throughout the shire</b></li> </ul> <p>It has relevance to accessing public transportation because many transport routes include the GEH. I am aware of a regular bus user who gets on in Greenmount to go towards Midland and then comes home making a circuit via Mundaring townsite, so that she can get off on 'her' side of the GEH. This is because of fear of crossing GEH. I have unfortunately few suggestions to make, other than constant lobbying of State Elected Members to be aware that this problem of crossing GEH will not abate even if the 'Orange Route' reduces truck traffic levels on GEH. And lobbying of Federal Elected Members to ensure that Home Care Packages/My Aged Care packages</p>	<p>Noted.</p> <p>Where there are safety concerns the Shire will continue to lobby Main Roads for a positive community outcome.</p>

	include Uber/taxis to minimise use of public transport that requires crossing GEH (other than in Mundaring Townsite or Sawyers Valley Townsite with its 60 kph speed limit).	
	<p>Strategy 2 Action 4</p> <p>A Shire funding of highly visible signage for community transport would be helpful in raising awareness. Shire grants to support viability of community transport would be appreciated, as community transport is vulnerable to unexpected changes in patronage, which impacts on viability.</p>	<p>Noted</p> <p>Signage is unlikely to be the correct approach due to placement difficulties. A comprehensive campaign of print and digital media is likely to be more effective in reaching the broader community.</p> <p>This comment has been forwarded to Community Engagement for consideration when communicating with potential grant applicants.</p>
	<p>Strategy 2 Action 5</p> <p>Rather than 'investigate opportunities', could this action be more pro-actively stated as "Optimise use of existing community transport through dialogue with community transport providers (for example synchronise schedules with identified needs)." Worded in that manner convinces the over 55 yrs residents that the Shire is 'going to make it happen.' This optimisation is something that is dynamic and needs constant monitoring as community needs and interests and opportunities change.</p>	<p>Noted</p>
	<p>Strategy 2 Action 6</p> <p>Change wording to be more pro-active and positive about 'making it happen'.</p>	<p>Noted</p>

	<p>Strategy 2 Action 7</p> <p>An action like this taken by the Shire is more powerful if it is backed up by a group of 'seniors' visiting the business owners. This could be coordinated by the Shire.</p>	<p>Noted</p> <p>This comment has been forwarded to Community Engagement for consideration.</p>
	<p>Strategy 3 Action 1 and 2</p> <p>The two actions above require either money or volunteers to make this targeted delivery occur on a long term basis. This may require education of Elected Members about the importance of these actions, if they require budget expenditure.</p>	<p>Noted</p>
	<p>Strategy 3 Action 7</p> <p>A frequent turnover of membership of this Reference Group may provide fresh ideas and, importantly, an enthusiasm that their time and effort are worthwhile and leading to significant improvements in the lives of older people.</p>	<p>Noted</p>
	<p>Strategy 4 Action 1</p> <p>It is unclear who 'community members' are. Are these residents of all the villages in the Shire? How does a Reference Group 'work with community members' to ensure reliability and comprehensiveness of information collected? An alternative or additional action may be to run a high profile campaign (short-lived, but vibrant in its promotion) that calls community members to action to submit a photo or mapped location of where a seat or shelter is required. This is likely to get huge response. I could supply a list of 10 places right now.</p>	<p>Community members refers to all residents of the Shire. In addition, community members refers to those who seek grant funding or fundraise for additional community seating such as Friends Groups.</p>

	<p>Strategy 4 Action 2</p> <p>Change wording to be more pro-active and positive about 'making it happen'. i.e. Develop funding and other in-kind resourcing options for the provision of additional outdoor seating.</p> <p>There were community service groups in the past that had a mission to provide such seating. This action has many exciting community building opportunities and I am reminded of MAC supervising the art work on bus shelters as an example of something that 'put Mundaring on the map' and created much long term community pride. I would donate money to a community/school group to build and put a seat in a place I valued and I suspect other residents would too. The Shire could specify quality and safety design standards and materials that are low maintenance. If too expensive or not feasible to build seats I would donate to purchase of ready-made seats.</p>	<p>Noted</p> <p>The intention is to take this initiative to local groups. Some groups have already expressed an interest in such a partnership.</p>
	<p>Strategy 4 Action 3, 4 and 5</p> <p>Actions 3, 4 and 5 are critically important to keeping older people safely continuing to live in the Shire as they age. Footpath tripping is a significant fear, as it 'getting caught short'.</p>	Noted
	<p>Strategy 5 Action 1, 2 and 3</p> <p>Suggest to change action to 'Provide and promote a wide range of activities and facilities that are attractive for older people through grant programs and capital works programs.'</p>	Noted
	<p>Strategy 5 Action 4 and 5</p> <p>Suggest change to 'Establish more opportunities for improved access to mental health services for older people in conjunction with community, private and government agencies.'</p>	Noted

	<p>Strategy 5 Action 6</p> <p>Research shows that older people are likely to already be engaged in volunteering. While these promotional and workshop actions are suitable for connecting all ages to their communities through volunteering, older people with mental health challenges are unlikely to engage simply because they become aware of volunteering opportunities. Older people with mental health challenges can be a burden on a community group.</p>	Noted
3	<p>The document touches on the important issues but there seems to be few actions where the Shire takes responsibility for ensuring the outcomes.</p>	<p>Noted.</p> <p>The reporting approach is not detailed in the Strategy however is captured in a supporting operational document. Reporting will be provided to Council on an annual basis.</p>
	<p>Most of the WHO outcomes were addressed in some way. Seeking feedback from the over 55s was a good idea. Maintaining the reference group is essential but how much input is it allowed?</p>	<p>Noted</p> <p>The reference group will provide active feedback to Council. A Council representative has been appointed to the Group.</p>
	<p>The strategy commits to very little on the part of the Shire. Relying on other services to provide assistance in every matter leaves a big gap. If aging in place is an aim there are many gaps that could be filled by the Shire as reasonably fit elderly just don't qualify; eg. gardening. Other LGA provide this.</p>	<p>The framework reflects current Shire practice and resourcing capabilities. Partnership opportunities will be explored. Opportunities suggested are noted.</p>
	<p>Strategy 1 Action 3</p> <p>Minimum standards for age-friendly design should be mandatory for any development purported to be for older people.</p>	Noted

	<p>Strategy 2 Action 2</p> <p>The Shire should be actively lobbying for better public transport for all.</p>	Noted
	<p>Strategy 2 Action 4</p> <p>What is "community transport"? Does it mean that the Shire will provide a regular (and frequent; the only way to ensure use) bus service linking the suburbs to Mundaring, and/or Midland - a small circle route.</p>	<p>Community transport is a term used to define transport options provided by community based service providers.</p> <p>Future program suggestion noted.</p>
	<p>Strategy 2 Action 6</p> <p>Once again, an opening for the Shire to provide this, or better still engage with Transperth in a meaningful way so that becomes a reality. Other local governments have the same problems, joining with them to pressure the state government into actually meeting the needs of the community</p>	<p>Noted.</p> <p>The challenge here lies in the fact that often the addition of a route to one area is at the expense of a route in another. The tension is always around frequency, location and the number of people who access the service.</p>
	<p>Strategy 2 Action 7</p> <p>Encourage?</p>	Noted
	<p>Strategy 3</p> <p>Always difficult, perhaps use email more often, it is much more direct</p>	Noted
	<p>Strategy 4 Action 4</p> <p>Start at the planning phase. What has been done at the Aldi carpark and approaching footpaths is dangerous. This is a recent development and pedestrians, let alone anyone with a wheelchair or pram is in danger. Health and community support services.</p>	Noted
	<p>Strategy 4 Action 5</p> <p>Not just investigate, implement.</p>	Noted

## 10.3 Statement of Financial Activity for period ended 31 July 2020

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<b>File Code</b>	FI.RPT 2
<b>Author</b>	Stan Kocian, Manager Finance and Governance
<b>Senior Employee</b>	Garry Bird, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Statement of Financial Activity for period ended 31 July 2020 <a href="#">↓</a>

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### SUMMARY

The monthly Statement of Financial Activity discloses the Shire's financial position as at 31 July 2020.

The actual closing budget position as at 31 July 2020 was a surplus of \$40,643,771, compared to a budgeted year to date surplus to the end of July of \$37,661,643. The budgeted year end surplus is \$1,545,251 as per the original budget adopted by Council (C2.07.20).

### BACKGROUND

The monthly financial report is presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates.

The Statement of Financial Activity Report summarises the Shire's financial activities.

### STATUTORY / LEGAL IMPLICATIONS

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

### POLICY IMPLICATIONS

Nil

### FINANCIAL IMPLICATIONS

Financial implications are in accordance with the approved reporting material variances (C14.07.20) of:

- (+) or (-) \$50,000 or 10%, whichever is the greater for Revenue
- (+) or (-) \$100,000 or 10%, whichever is the greater for Expenses

within the monthly Statement of Financial Activity during the 2020/21 financial year.



## STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.1 – A fiscally responsible Shire that prioritises spending appropriately

Strategy 1.1.4 – Practice effective governance and financial risk management

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>Risk:</b> Financial performance is not monitored against approved budget		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The monthly financial report tracks the Shire's actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire's financial performance throughout the financial year.		

## EXTERNAL CONSULTATION

Nil

## COMMENT

The reports that accompany this item are as follows:

- A graphical representation of the year to date comparison to budget for operating revenue, operating expenses and capital expenses;
- Statement of Financial Activity (based on the Rate Setting Statement adopted in the annual budget) for the period ending 31 July 2020;
- An explanation of the material variances in the Statement of Financial Activity
- The closing budget position for the period ending 31 July 2020 and comparison to the year to date budget and same period last year;
- An explanation of the key terms and definitions used in the Statement of Financial Activity;
- The closing budget position for the period ending 31 July 2020 and comparison to the year to date budget and same period last year;
- A statement of year to date operating expenses by each area of budget responsibility and a graphical comparison of year to date operating expense to the year to date budget; and
- Summary of Cash Investments with financial institutions as at 31 July 2020.

In relation to the material variances, "timing" differences are due to the monthly spread of the budget not matching the actual spread of revenue or expenditure. Timing differences

will not result in a forecast adjustment. Where the material variance is flagged as “permanent” this indicates that a forecast adjustment to the annual budget is required or has been made.

The Shire’s closing surplus as at 31 July 2020 was \$40,643,771 compared to a year to date budgeted surplus of \$37,661,643. This variation is primarily due to:

1. The Shire’s forecast opening budget surplus in the adopted budget was \$5,453,805 compared to an actual opening surplus position of \$6,280,265 (actual opening position was finalised after the budget was adopted);
2. The Shire’s year to date actual operating expenses being \$2,619,243 less than the year to date budget (see explanation of variances);
3. The Shire’s year to date actual operating revenue being \$217,787 greater than the year to date budget (see explanation of variances); and
4. Capital expenditure being \$200,865 less than the year to date budget (see explanation of variances); and

Outstanding rates and waste charges as at 31 July 2020 was \$40,463,275 compared to a figure of \$36,198,483 at the same time last year.

The Shire’s total cash as at 31 July 2020 was \$36,064,526 which includes \$8,763,809 in municipal funds (\$10,681,287 at the same time last year) and \$27,300,717 in cash backed reserves and other restricted funds.

## **VOTING REQUIREMENT**

Simple Majority

<b>COUNCIL DECISION RECOMMENDATION</b>		<b>C6.09.20</b>	
Moved by	Cr Cuthbert	Seconded by	Cr Russell

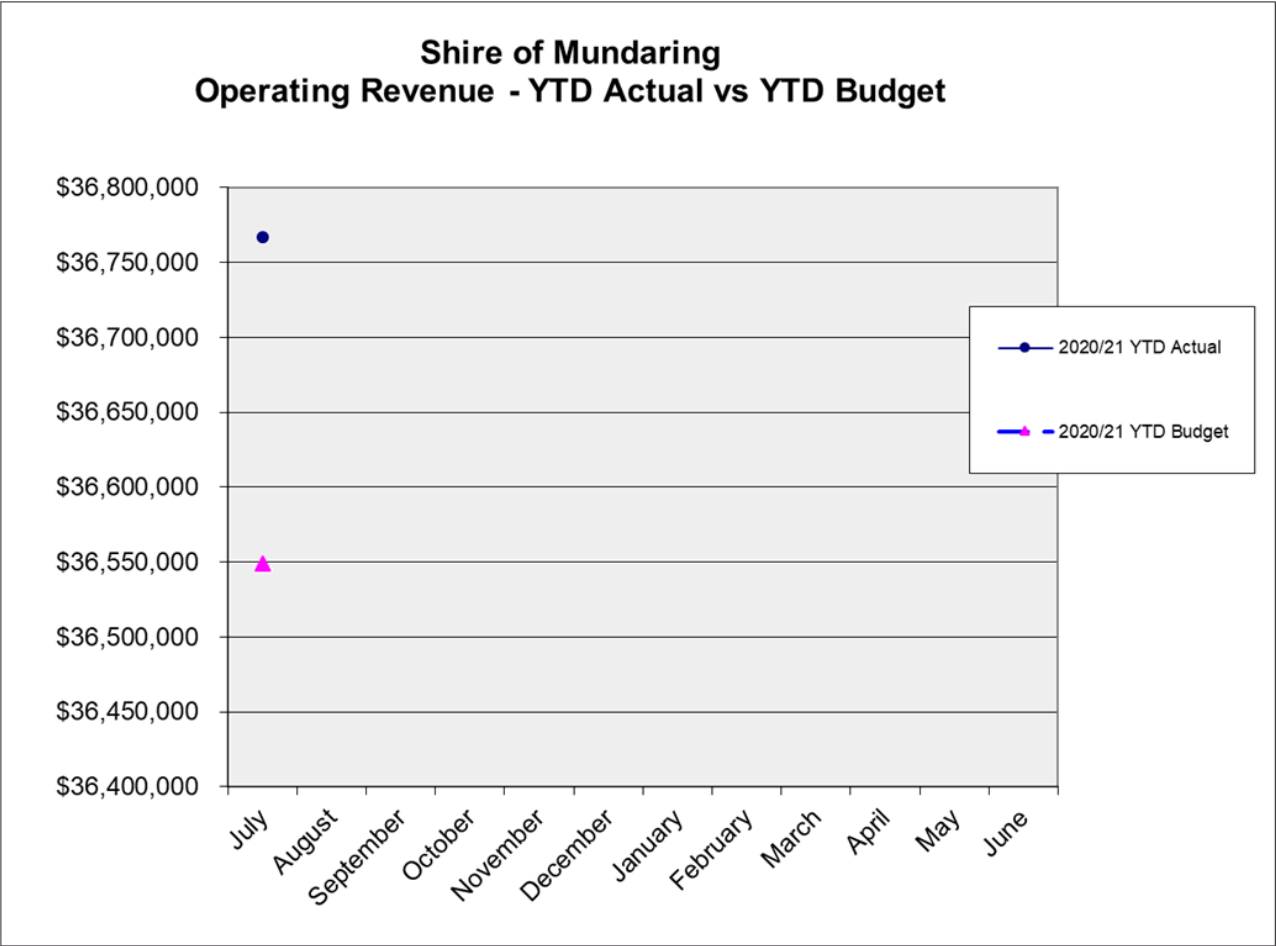
That Council notes:

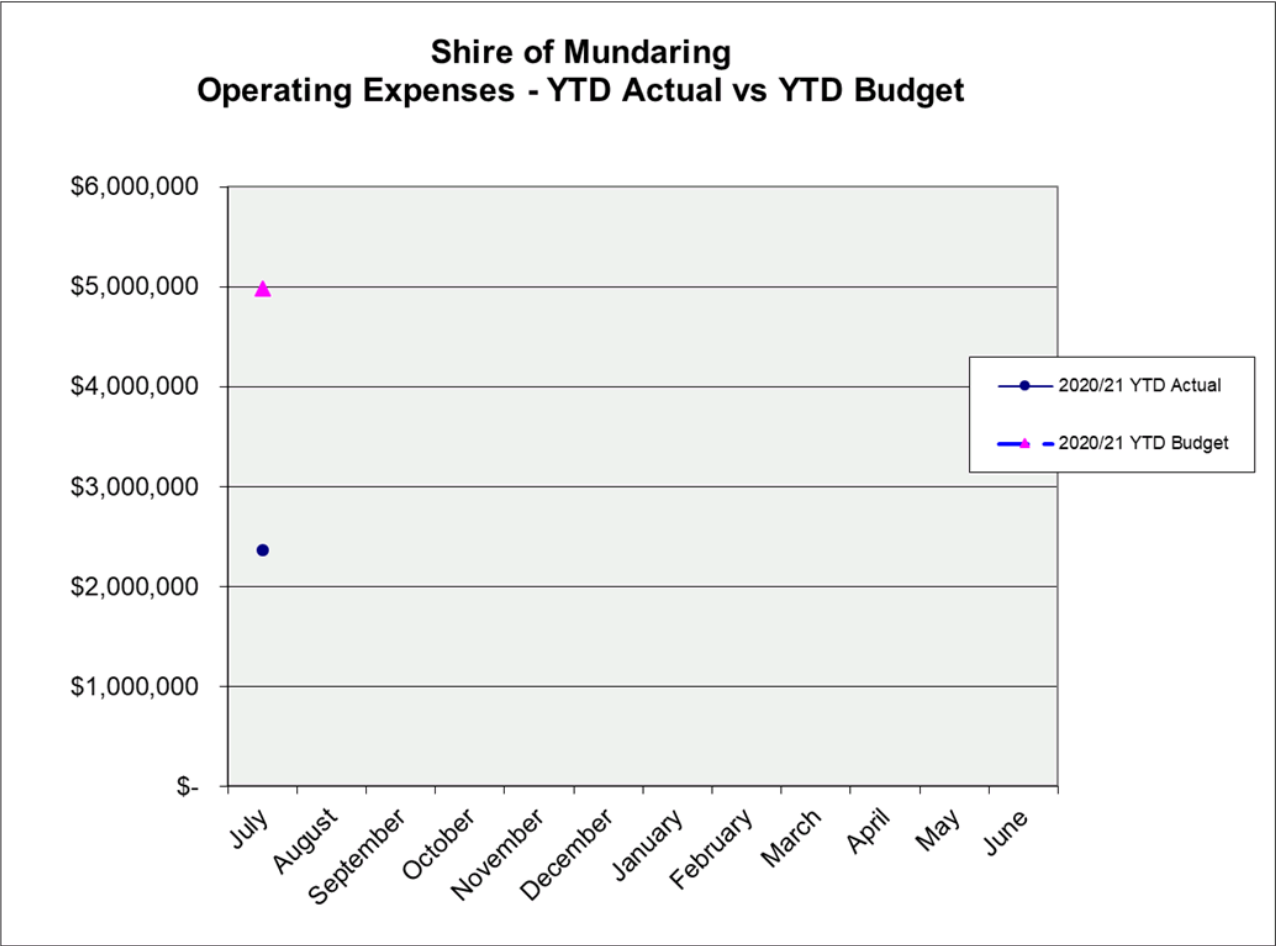
1. the closing position of the Shire for the period ending 31 July 2020 is a surplus of \$40,643,771 compared to the year to date budgeted surplus of \$37,661,643; and
2. the explanation of material variances in the Statement of Financial Activity contained in **Attachment 1**.

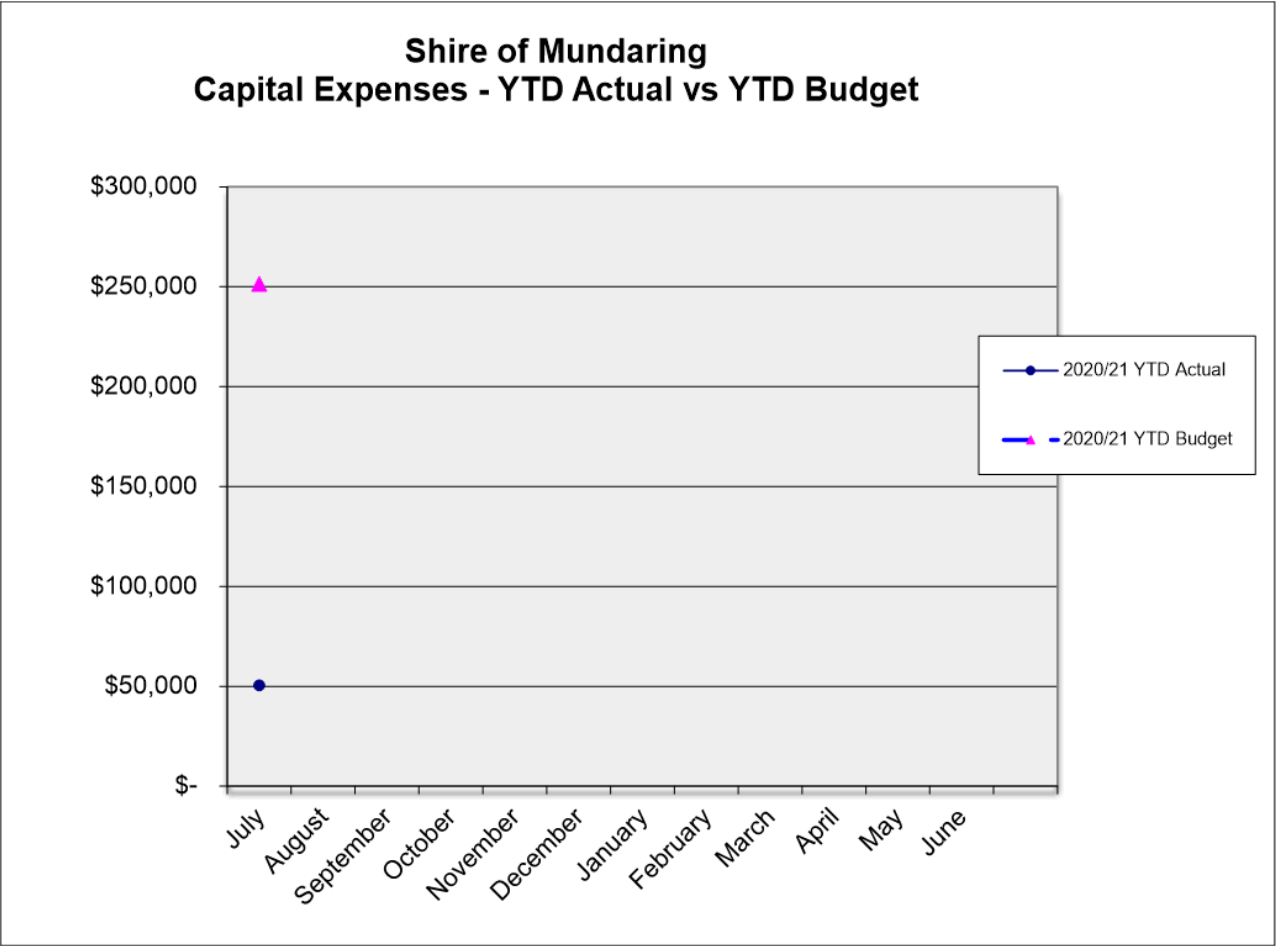
## **CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Martin, Cr Green, Cr Russell, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil







**Shire of Mundaring**  
**Statement of Financial Activity**  
**for period ending 31 July 2020**

	2020/21	2020/21	2020/21	YTD	YTD
	YTD Budget	YTD Actuals	BUDGET	Variance	Variance
	\$	\$	\$	\$	%
<b>Opening Funding Surplus/(Deficit)</b>	5,453,805	6,280,265	5,453,805	826,460	15.2%
<b>Revenue from operating activities</b>					
General Purpose Funding - Rates	28,959,560	28,947,501	29,092,236	(12,059)	0.0%
General Purpose Funding - Other	52,128	-84,923	1,711,045	(137,051)	(262.9%)
Governance	13,085	75,807	179,748	62,722	479.3%
Law, Order & Public Safety	95,100	289,112	562,400	194,012	204.0%
Health	2,183	20,102	46,200	17,919	820.8%
Education & Welfare	834,281	784,634	5,762,350	(49,647)	(6.0%)
Community Amenities	6,420,591	6,509,149	7,147,722	88,558	1.4%
Recreation and Culture	59,191	81,394	2,088,856	22,203	37.5%
Transport	1,333	28,364	65,700	27,031	2027.8%
Economic Services	104,658	110,257	256,825	5,599	5.4%
Other Property and Services	7,124	5,625	414,007	(1,499)	(21.0%)
<b>Total</b>	<b>36,549,234</b>	<b>36,767,021</b>	<b>47,327,089</b>	<b>217,787</b>	<b>0.6%</b>
<b>Expenditure from operating activities</b>					
General Purpose Funding	(45,256)	(351)	(811,573)	(44,905)	99.2%
Governance	(609,674)	(345,475)	(5,023,677)	(264,199)	43.3%
Law, Order & Public Safety	(252,405)	(127,473)	(2,476,558)	(124,932)	49.5%
Health	(81,121)	(37,159)	(787,645)	(43,962)	54.2%
Education & Welfare	(737,480)	(416,710)	(8,018,301)	(320,770)	43.5%
Community Amenities	(708,626)	(328,152)	(9,012,593)	(380,474)	53.7%
Recreation and Culture	(1,119,672)	(587,491)	(11,160,975)	(532,181)	47.5%
Transport	(970,859)	(358,727)	(12,243,036)	(612,132)	63.1%
Economic Services	(67,390)	(24,054)	(738,656)	(43,336)	64.3%
Other Property and Services	(384,967)	(132,616)	(1,602,101)	(252,351)	65.6%
<b>Total</b>	<b>(4,977,450)</b>	<b>(2,358,207)</b>	<b>(51,875,115)</b>	<b>(2,619,243)</b>	<b>52.6%</b>
<b>Operating activities excluded from rate setting</b>					
Depreciation on Assets	676,702	0	8,120,471	676,702	100.0%
(Profit)/Loss on Disposal of Assets	0	0	(635,822)	0	0.0%
Deferred Rates Adjustment	0	(171,463)	0	171,463	0.0%
<b>Amount attributable to operating activities</b>	<b>32,248,486</b>	<b>34,237,351</b>	<b>2,936,623</b>	<b>(1,553,291)</b>	<b>(4.8%)</b>
<b>Investing Activities</b>					
Proceeds from Disposal of Assets	0	0	1,139,989	0	0.0%
Grants and Contributions	201,667	176,707	5,938,534	(24,960)	(12.4%)
Purchase Property, Plant & Equipment	(251,417)	(4,474)	(2,666,564)	(246,944)	98.2%
Purchase Infrastructure	0	(46,078)	(8,245,167)	46,078	0.0%
<b>Amount attributable to investing activities</b>	<b>(49,750)</b>	<b>126,155</b>	<b>(3,833,208)</b>	<b>(225,825)</b>	<b>453.9%</b>
<b>Financing Activities</b>					
Repayment of Debentures	0	0	(666,777)	0	0.0%
Transfers from Reserves	9,102	0	2,099,343	(9,102)	(100.0%)
Transfers to Reserves	0	0	(4,444,535)	0	0.0%
<b>Amount attributable to financing activities</b>	<b>9,102</b>	<b>0</b>	<b>(3,011,969)</b>	<b>(9,102)</b>	<b>(100.0%)</b>
<b>Closing Funding Surplus/(Deficit)</b>	<b>37,661,643</b>	<b>40,643,771</b>	<b>1,545,251</b>	<b>(961,758)</b>	<b>(2.6%)</b>

Explanation of Material Variances				
The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.				
The material variance for revenue adopted by Council for the 2019/20 year is \$50,000 or 10% whichever is the greater.				
The material variance for expenses adopted by Council for the 2019/20 year is \$100,000 or 10% whichever is the greater.				
Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
<b>Revenue from operating activities</b>				
General Purpose Funding -Rates	(12,059)	(0.0%)		Within Variance threshold
General Purpose Funding - Other	(137,051)	(262.9%)	Timing	Impact of reversal of interest accruals for 30 June 2020 - \$121,903. Will self adjust as interest is earned in 2020/21.
Governance	62,722	479.3%	Timing	Refund from LGIS - \$64,920.
Law, Order & Public Safety	194,012	204.0%	Timing	Timing of ESL Grant funds - \$187,833
Health	17,919	820.8%	Timing	Food Inspection Fees and Charges greater than YTD budget - impact \$18,300.
Education & Welfare	(49,647)	(6.0%)	Timing	Midvale Child Care Centre fees and charges less than YTD budget - impact \$40,498.
Community Amenities	88,558	1.4%	Permanent	Waste charges greater than YTD budget. Number of bin services greater than estimated in budget.
Recreation and Culture	22,203	37.5%	Timing	External contributions income for the operation of My Helena aquatic Centre received earlier than anticipated in the budget.
Transport	27,031	2027.8%	Timing	Income for the maintenance of Great Eastern Highway received earlier than anticipated in the budget.
Economic Services	5,599	5.4%		Within Variance threshold
Other Property and Services	(1,499)	(21.0%)	Timing	Reimbursement for workers compensation wages/salaries less than ytd budget. Offset by corresponding expenditure.

<b>Expenditure from operating activities</b>				
General Purpose Funding	(44,905)	99.2%	Timing	Various operating costs less than YTD budget.
Governance	(264,199)	43.3%	Timing	Various operating costs less than YTD budget.
Law, Order & Public Safety	(124,932)	49.5%	Timing	Various operating costs less than YTD budget.
Health	(43,962)	54.2%	Timing	Various operating costs less than YTD budget.
Education & Welfare	(320,770)	43.5%	Timing	Various operating costs less than YTD budget.
Community Amenities	(380,474)	53.7%	Timing	Various operating costs less than YTD budget. Predominately related to waste management and the timing of contractor invoices.
Recreation and Culture	(532,181)	47.5%	Timing	Various operating costs less than YTD budget. YTD depreciation for building assets not raised to the end of July as year end asset pick up for 30 June 2020 hadn't been finalised.
Transport	(612,132)	63.1%	Timing	YTD depreciation for infrastructure assets not raised to the end of July as year end asset pick up for 30 June 2020 hadn't been finalised.
Economic Services	(43,336)	64.3%	Timing	Various operating costs less than YTD budget.
Other Property and Services	(252,351)	65.6%	Timing	Various operating costs less than YTD budget. Includes insurance on plant and vehicles due to timing of invoices - impact \$83,501

<b>Operating activities excluded from rate setting</b>				
Depreciation on Assets	676,702	100.0%	Timing	YTD depreciation for assets not raised to the end of July as year end asset pick up for 30 June 2020 hadn't been finalised.
(Profit)/Loss on Disposal of Assets	0	0.0%		Within Variance threshold
<b>Investing Activities</b>				
Proceeds from Disposal of Assets	0	0.0%		Within Variance threshold
Grants and Contributions	(24,960)	(12.4%)	Timing	Timing of Capital Grant Funds received YTD.
Purchase Property, Plant & Equipment	(246,944)	98.2%	Timing	Purchase of DFES funded Volunteer Bush Fire Brigade Vehicles not aligned to the timing that was anticipated in the budget.
Purchase Infrastructure	46,078	0.0%		Within Variance threshold
<b>Financing Activities</b>				
Repayment of Debentures	0	0.0%		Within Variance threshold
Transfers from Reserves	(9,102)	(100.0%)	Timing	No transfers required from reserves to the end of July
Transfers to Reserves	0	0.0%		Within Variance threshold



# **KEY TERMS AND DEFINITIONS USED IN STATEMENT OF FINANCIAL ACTIVITY**

## **OBJECTIVE**

### **GOVERNANCE**

To provide a decision making process for the efficient allocation of resources.

## **ACTIVITIES**

Includes the activities of members of council and the administrative support required for the Council and Shire services.

### **GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

### **LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer community.

Supervision and enforcement of legislation and various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

### **HEALTH**

To provide an operational framework for environmental and community health.

Prevention of human illnesses, including inspection of premises/food control.

### **EDUCATION AND WELFARE**

To provide services to disadvantaged persons, the elderly, children and youth.

Operating and maintaining child minding centres and playgroup centres. Provision of services and programs for the youth and seniors of the Shire.

### **COMMUNITY AMENITIES**

To provide essential services required by the community.

Rubbish collection services, operation of waste disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemeteries and public conveniences.

### **RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resources which will help the social well being of the community.

Maintenance of public halls, civic centres, aquatic centres, lake, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of libraries and other cultural facilities.

### **TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, pathways, depots, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

### **ECONOMIC SERVICES**

To help promote the Shire and its economic wellbeing.

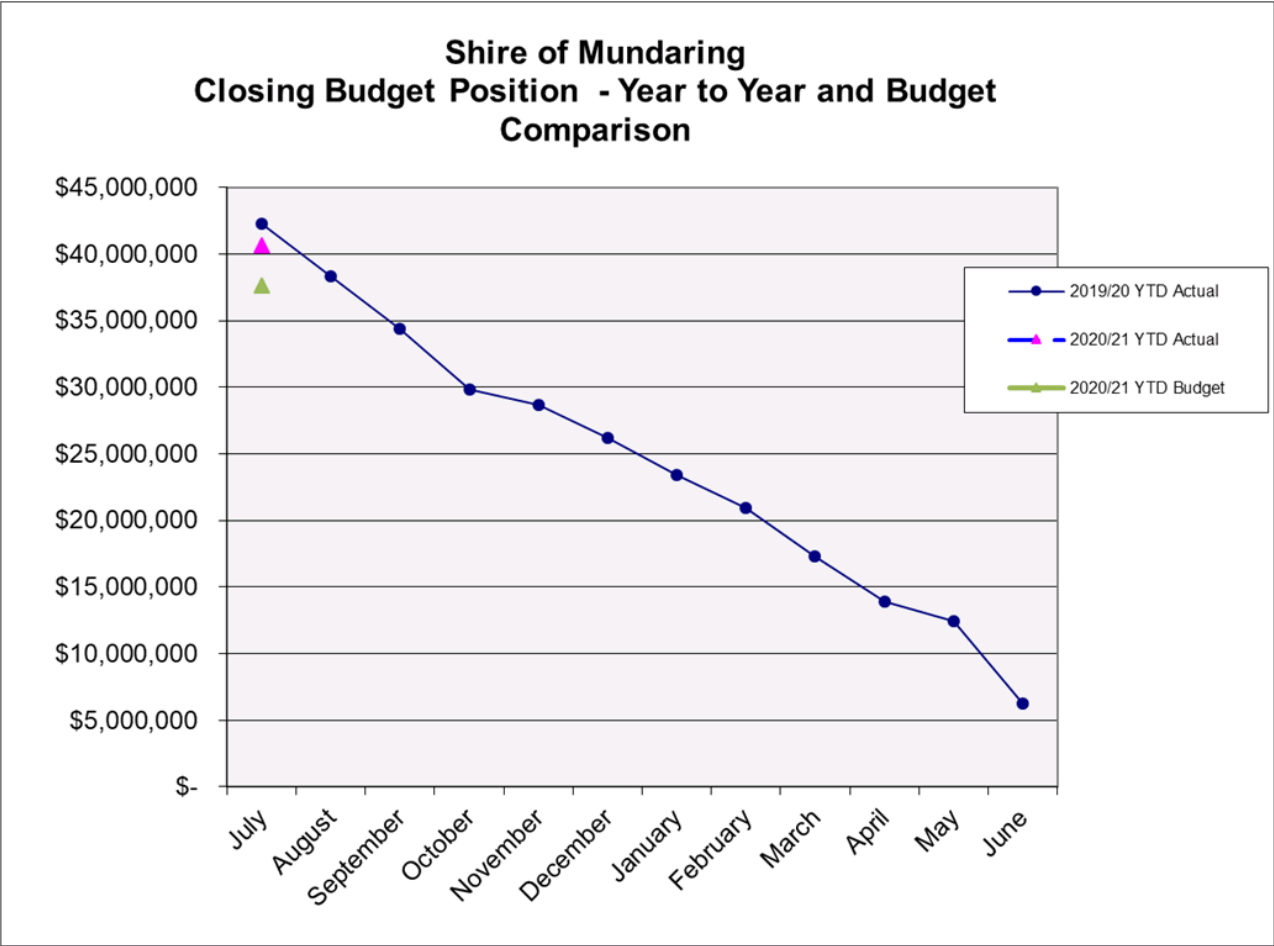
Tourism and area promotion. Provision of standpipes. Approval of building construction and implementation of statutory building controls.

### **OTHER PROPERTY AND SERVICES**

To monitor and control the Shire's overheads operating accounts.

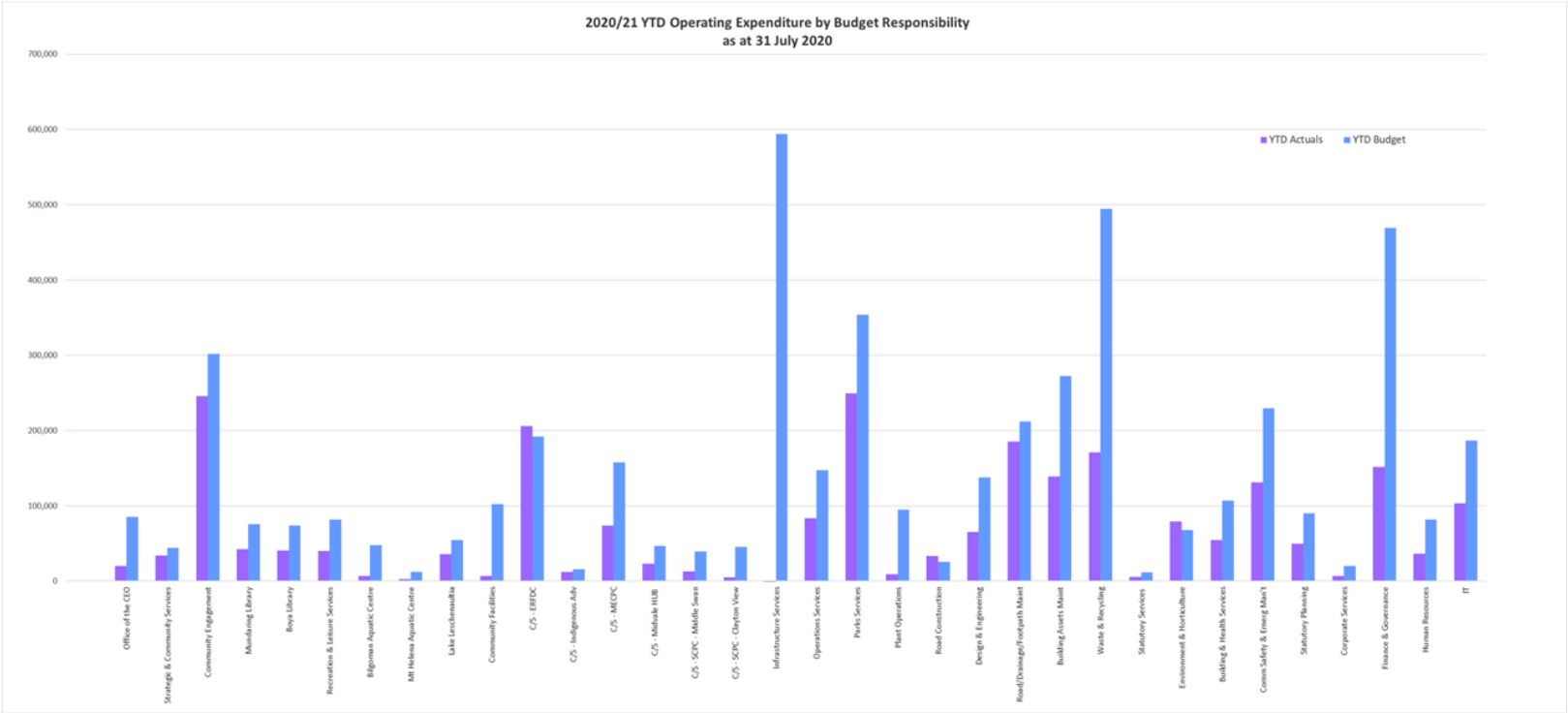
Public works overheads, plant and equipment operations and activities not reported in the above programs.

<b>NET CURRENT ASSETS- BUDGET SURPLUS/(DEFICIT)</b>		
	<b>Actual 31 July 2019</b>	<b>Actual 31 July 2020</b>
<b>CURRENT ASSETS</b>		
Rates & Sanitation Debtors	36,198,483	40,463,275
Debtors	1,310,877	1,273,902
<b>TOTAL RECEIVABLES - CURRENT</b>	<b>37,509,360</b>	<b>41,737,177</b>
<b>STOCK ON HAND</b>	<b>98,771</b>	<b>114,438</b>
<b>CASH ASSETS</b>		
Municipal	10,681,287	8,763,809
Restricted Cash	24,273,464	27,300,717
<b>Total Bank Accounts</b>	<b>34,954,750</b>	<b>36,064,526</b>
<b>TOTAL CURRENT ASSETS</b>	<b>72,562,882</b>	<b>77,916,141</b>
<b>CURRENT LIABILITIES</b>		
Creditors	(5,187,430)	(8,686,474)
Borrowings - Current Portion	(635,200)	(666,777)
Provisions	(3,277,171)	(3,511,198)
	<b>(9,099,801)</b>	<b>(12,864,448)</b>
<b>NET CURRENT ASSETS</b>	<b>63,463,080</b>	<b>65,051,693</b>
Less Reserve Funds	<b>(21,828,740)</b>	<b>(25,074,699)</b>
Add Current Loan Liability	<b>635,200</b>	<b>666,777</b>
Add Current Lease Liability	<b>0</b>	<b>206,263</b>
<b>CLOSING BUDGET SURPLUS/(DEFICIT)</b>	<b>42,269,540</b>	<b>40,643,771</b>



**Shire of Mundaring**  
**YTD Operating Expenditure by Budget Responsibility**  
**for period ending 31 July 2020**

	2020/21 YTD Actuals	2020/21 YTD Budget
Office of the CEO	20,183	85,310
Strategic & Community Services Directorate	33,823	44,421
Community Engagement	246,176	302,104
Mundaring Library	42,429	75,932
Boya Library	40,447	73,621
Recreation & Leisure Services	40,011	81,933
Bilgoman Aquatic Centre	6,768	48,124
Mt Helena Aquatic Centre	2,904	12,110
Lake Leschenaultia	35,663	54,605
Community Facilities	7,175	102,294
Children's Services - Eastern Region Family Day Care Scheme	205,829	192,405
Children's Services - Indigenous Advancement Strategy	12,638	16,186
Children's Services - Midvale Early Childhood & Parenting Centre	73,662	157,797
Children's Services - Midvale HUB Parenting Services	23,019	47,048
Children's Services - Swan Child and Parent Centre - Middle Swan	12,868	39,534
Children's Services - Swan Children and Family Centre - Clayton View	5,305	45,481
Infrastructure Services Directorate	(7,918)	594,150
Operations Services	83,335	147,551
Parks Services	249,658	354,173
Plant Operations	9,500	94,926
Road Construction	33,546	25,583
Design & Engineering	65,488	137,647
Road/Drainage/Footpath Maintenance	185,414	212,266
Building Assets Maintenance	139,383	272,640
Waste & Recycling	170,931	494,611
Statutory Services Directorate	5,749	11,827
Environment & Horticulture	79,358	68,007
Statutory Building & Health Services	54,401	106,885
Community Safety & Emergency Management	131,144	229,380
Statutory Planning	49,999	90,234
Corporate Services Directorate	7,023	20,412
Finance & Governance (inc Elected Members Expenses)	151,859	469,309
Human Resources	36,755	82,034
Information Systems/Technology	103,681	186,910
<b>Total</b>	<b>2,358,207</b>	<b>4,977,450</b>
<b>Totals from Statement of Financial Activity</b>	<b>(2,358,207)</b>	<b>(4,977,450)</b>



SHIRE OF MUNDARING  
INVESTMENT SUMMARY as at 31 July 2020

		Amount Invested	Interest Rate	Period of Investment	Investment Date	Maturity Date
MUNICIPAL FUNDS						
Unrestricted Use Funds						
1	Bendigo Investment Account (on Call)	3,681,551	0.25%	N/A	N/A	N/A
132	Suncorp Bank	3,816,236	0.50%	181 days	2-Jun-20	30-Nov-20
144	Westpac	3,531,310	1.35%	184 days	30-Mar-20	30-Sep-20
146	Bendigo	2,000,000	1.55%	122 days	3-Apr-20	3-Aug-20
Total		13,029,097				
RESTRICTED ASSET FUNDS						
Restricted Use Funds						
4	Bendigo Investment Account (on Call)	2,226,018	0.25%	N/A	N/A	N/A
Total		2,226,018				
TOTAL MUNI INVESTMENTS		15,255,114				
RESERVE FUNDS						
2	Bendigo Investment Account (on Call)	1,724,212	0.25%	N/A	N/A	N/A
60A	Bendigo	3,511,082	1.30%	180 days	25-Mar-20	21-Sep-20
107	ANZ	2,534,942	0.85%	365 days	30-Apr-20	30-Apr-21
108	ANZ	1,897,159	0.85%	365 days	16-Apr-20	16-Apr-21
127	NAB	3,872,340	1.20%	365 days	9-Apr-20	9-Apr-21
128	Westpac	4,924,798	1.48%	182 days	22-Feb-20	22-Aug-20
145	NAB	2,500,000	1.22%	182 days	3-Apr-20	2-Oct-20
TOTAL RESERVE INVESTMENTS		20,964,533				
TOTAL MUNI / RESERVE INVESTMENTS		36,219,647.43				
TRUST FUNDS						
POS Funds						
3	Bendigo Investment Account (on Call)	3,099,181	0.25%	N/A	N/A	N/A
TOTAL TRUST INVESTMENTS		3,099,181				

## 10.4 List of Payments made during July 2020

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<b>File Code</b>	FI.RPT 1
<b>Author</b>	Stan Kocian, Manager Finance and Governance
<b>Senior Employee</b>	Garry Bird, Director Corporate Services
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Payments between Meetings July 2020 <a href="#">↓</a>

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### SUMMARY

A list of accounts paid from the Municipal Fund and Trust Fund under the Chief Executive Officer's delegated authority for the month of July 2020 is presented to Council for noting.

### BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Shire's Municipal and Trust Funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented

### STATUTORY / LEGAL IMPLICATIONS

*Regulation 13 of the Local Government (Financial Management) Regulations 1996 states:*

(1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*

- (a) *the payee's name;*
- (b) *the amount of the payment;*
- (c) *the date of the payment; and*
- (d) *sufficient information to identify the transaction*

(3) *A list prepared under sub regulation (1) or (2) is to be –*

- (a) *presented to council at the next ordinary meeting of the council after the list is prepared; and*
- (b) *recorded in the minutes of that meeting*

### POLICY IMPLICATIONS

AS-04 Purchasing Policy

## FINANCIAL IMPLICATIONS

All payments have been made in accordance with the approved budget and reflects the effective and timely payment of the Shire's contractors and other creditors.

## STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.1 – A fiscally responsible Shire that prioritises spending appropriately

Strategy 1.1.1 – Prudently consider resource allocation

## SUSTAINABILITY IMPLICATIONS

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles

## RISK IMPLICATIONS

### Financial Impact

<b>Risk:</b> Payments are not monitored against approved budget and delegation		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The monthly list of payments provides an open and transparent record of payments made under the CEO's approved delegation		

## EXTERNAL CONSULTATION

Nil

## COMMENT

Nil

## VOTING REQUIREMENT

Simple Majority

<b>COUNCIL DECISION RECOMMENDATION</b>	<b>C7.09.20</b>
Moved by                      Cr Russell	Seconded by                      Cr Jeans

That Council notes the list of payments made during July 2020 (**Attachment 1**).

## CARRIED 11/0

**For:**            Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Martin, Cr Green, Cr Russell, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil



**PAYMENTS BETWEEN MEETINGS**

The schedule of accounts paid for the month of July 2020 totals **\$ 3,501,402.99** and includes:

- Electronic Funds Transfers.

**Schedule of Accounts:**

	<b>Amounts</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>
<b>MUNICIPAL ACCOUNT</b>		
MUNICIPAL CHEQUE PAYMENTS	565.75	
EFT PAYMENTS	2,385,318.57	
EFT PAYROLL PAYMENTS	939,424.28	
NATIONAL AUSTRALIA BANK (NAB PURCHASE CARD)	14,232.30	
FLEETCARE FUEL PAYMENTS	2,600.55	
BENDIGO MERCHANT BANK FEES	2,712.15	
BENDIGO DIRECT DEBIT FEES	377.49	
HP FINANCIAL SERVICES - EQUIPMENT LEASE	22,588.50	
COMMONWEALTH BANK – BPOINT FEES	347.10	
KONICA MINOLTA – PRINTER LEASE	3,414.52	
WA TREASURY CORPORATION	91,888.81	
WA TREASURY – FEES	37,404.69	
RMS – LAKES MONTHLY LICENCE FEE	163.90	
RMS – MONTHLY SMS FEES	0.08	
WEX MOTORPASS	136.82	
QIKKIDS – FEES	172.48	
WINDCAVE – MERCHANT FEES	55.00	
<b>TOTAL MUNICIPAL ACCOUNT</b>		<b>3,501,402.99</b>
<b>TRUST ACCOUNT</b>		<b>0.00</b>
<b>TOTAL ALL SCHEDULES</b>		<b>3,501,402.99</b>

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

Date	Reference	Payee	Description	Amount	Total
<b>Cheque Details</b>					
13/07/2020	00200417	Shire of Mundaring	PETTY CASH REIMBURSEMENT		\$ 165.75
10/07/2020	PETTY CASH		PETTY CASH REIMBURSEMENT - BROWN PARK	\$ 165.75	
20/07/2020	00200418	Department of Transport Licensing &	VEHICLE NUMBER PLATE		\$ 400.00
16/07/2020	SP SERIES		VEHICLE NUMBER PLATE - 185MDG	\$ 200.00	
16/07/2020	SP SERIES		VEHICLE NUMBER PLATE - 255MDG	\$ 200.00	
Total Confirmation Cheques				\$ 565.75	\$ 565.75
<b>Electronic Funds Transfer</b>					
03/07/2020	2562.12801-01	Mr G Stewart	REIMBURSEMENT		\$ 2,245.85
30/06/2020	REIMBURSEMENT		REIMBURSEMENT - DIPLOMA IN CIVIL CONSTRUCTION COURSE	\$ 2,245.85	
03/07/2020	2563.11135-01	Frontline Fire & Rescue Equipment	EQUIPMENT PURCHASES		\$ 86.63
30/06/2020	67645		EQUIPMENT PURCHASES - WOOROLOO VBFB	\$ 86.63	
03/07/2020	2563.11491-01	Sunhawk Pty Ltd	HYDROMULCHING		\$ 3,190.00
30/06/2020	18048		HYDROMULCHING - MATHIESON RD TRANSFER STATION	\$ 3,190.00	
03/07/2020	2563.12360-01	PowerVac Pty Ltd	EQUIPMENT PURCHASES		\$ 84.15
30/06/2020	511625		SUPPLY VACUUM BAGS - MUNDARING ARENA	\$ 84.15	
03/07/2020	2563.12451-01	Rainchaser Pumps and Reticulation	PARTS		\$ 26.38
30/06/2020	INV-1172		PARTS FOR P2498	\$ 26.38	
03/07/2020	2563.127-01	Volich Waste Contractors Pty Ltd	REFUSE CONTRACT		\$ 107,134.16
30/06/2020	00005628		REFUSE CONTRACT	\$ 220.00	
30/06/2020	00005629		REFUSE CONTRACT	\$ 83,722.32	
30/06/2020	00005630		REFUSE CONTRACT	\$ 2,138.75	
30/06/2020	00005631		REFUSE CONTRACT	\$ 4,663.74	
30/06/2020	00005632		REFUSE CONTRACT	\$ 8,470.68	
30/06/2020	00005633		REFUSE CONTRACT	\$ 754.69	
30/06/2020	00005634		REFUSE CONTRACT	\$ 109.12	
30/06/2020	00005635		REFUSE CONTRACT	\$ 358.16	
30/06/2020	00005636		REFUSE CONTRACT	\$ 514.44	
30/06/2020	00005637		REFUSE CONTRACT	\$ 501.95	
30/06/2020	00005638		REFUSE CONTRACT	\$ 5,680.31	
03/07/2020	2563.13208-01	Fire Protection Services WA Pty Ltd	MAINTENANCE		\$ 2,993.49
30/06/2020	00007016		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY CENTRE	\$ 478.96	
30/06/2020	00007017		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	\$ 518.87	
30/06/2020	00007202		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	\$ 518.87	
30/06/2020	00007201		FIRE & EMERGENCY SERVICES MAINTENANCE - MUNDARING ARENA	\$ 518.87	
30/06/2020	00007200		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY CENTRE	\$ 478.96	
30/06/2020	00007199		FIRE & EMERGENCY SERVICES MAINTENANCE - BOYA COMMUNITY CENTRE	\$ 478.96	
03/07/2020	2563.13242-01	Select Concepts	EQUIPMENT PURCHASES		\$ 12,155.88
30/06/2020	S2384		SUPPLY & DELIVER CUSTOM STAGE PIECES - MUNDARING ARENA	\$ 12,155.88	
03/07/2020	2563.1521-01	Dial A Nappy & Busiclean	CHEMICALS		\$ 885.00
30/06/2020	INV-12035		CLEANING CHEMICALS & CONSUMABLES - MECPC	\$ 885.00	
03/07/2020	2563.300-01	Civica Pty Ltd	FEES		\$ 11,370.15
30/06/2020	C/LG016329		UPGRADE V7.1 & REVENUE AUDIT V7.1	\$ 11,370.15	
03/07/2020	2563.307-01	McLeods Barristers and Solicitors	LEGAL MATTER		\$ 1,714.65
30/06/2020	113637		LEGAL MATTER 45555 - PLANNING PROSECUTIONS	\$ 998.52	
30/06/2020	113635		LEGAL MATTER 42764 - PLANNING PROSECUTIONS	\$ 716.13	
03/07/2020	2563.3232-01	Turfworks WA Pty Ltd	MOWING		\$ 6,121.60
30/06/2020	4841		MOWING SERVICES	\$ 2,202.19	
30/06/2020	4842		MOWING SERVICES	\$ 2,101.71	
30/06/2020	4843		MOWING SERVICES	\$ 1,817.70	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
03/07/2020	2563.393-01	Western Australian Local Government	REGISTRATIONS		\$ 195.00
30/06/2020	I3082218		REGISTRATION - SERVING ON COUNCIL - CR JAMES MARTIN	\$ 195.00	
03/07/2020	2563.3998-01	Down Under Stump Grinding Pty Ltd	STREET TREE MAINTENANCE		\$ 847.00
30/06/2020	42104		STREET TREE MAINTENANCE	\$ 789.25	
30/06/2020	42117		STREET TREE MAINTENANCE	\$ 57.75	
03/07/2020	2563.4300-01	C & D Planke & Sons	HIRE OF PLANT		\$ 1,617.00
30/06/2020	000215		PROFILING & SWEEPING WORKS - RAHNIE RD WOOROLOO	\$ 1,617.00	
03/07/2020	2563.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 5,304.22
30/06/2020	#764		HIRE OF PLANT	\$ 5,304.22	
03/07/2020	2563.4433-01	Marketforce Pty Ltd	ADVERTISING		\$ 598.97
30/06/2020	33432		ADVERTISING	\$ 598.97	
03/07/2020	2563.452-01	Mahogany Building & Design	MAINTENANCE		\$ 605.00
30/06/2020	INV0227		MAINTENANCE - MATHIESON RD TRANSFER STATION	\$ 605.00	
03/07/2020	2563.52-01	Western Educting Service	HIRE OF PLANT		\$ 9,476.90
30/06/2020	00000818		DRAIN EDUCTING / JETTING OF PITS & PIPES	\$ 1,624.61	
30/06/2020	00000819		DRAIN EDUCTING / JETTING OF PITS & PIPES	\$ 1,624.61	
30/06/2020	00000820		DRAIN EDUCTING / JETTING OF PITS & PIPES	\$ 1,534.36	
30/06/2020	00000835		DRAIN EDUCTING / JETTING OF PITS & PIPES	\$ 1,624.61	
30/06/2020	00000837		DRAIN EDUCTING / JETTING OF PITS & PIPES	\$ 1,624.61	
30/06/2020	00000836		DRAIN EDUCTING / JETTING OF PITS & PIPES	\$ 1,444.10	
03/07/2020	2563.5945-01	West Coast Spring Water Pty Ltd	CAFE BAR CONSUMABLES		\$ 21.00
30/06/2020	1679802		WATER BOTTLES FOR DEPOT WATER COOLERS	\$ 7.00	
30/06/2020	1691321		WATER BOTTLES FOR DEPOT WATER COOLERS	\$ 14.00	
03/07/2020	2563.6419-01	Hills Fresh (WA) Pty Ltd	MILK		\$ 237.81
30/06/2020	ADMIN JUNE 2020		MILK	\$ 237.81	
03/07/2020	2563.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 1,883.00
30/06/2020	10192777		SUPPLY & INSTALL IRRIGATION - MT HELENA AQUATIC CENTRE	\$ 1,883.00	
03/07/2020	2563.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING / MAINTENANCE		\$ 2,805.00
30/06/2020	2368		FOOTPATH SWEEPING / MAINTENANCE	\$ 2,805.00	
03/07/2020	2563.7807-01	Water Installations	QUARTERLY SERVICING		\$ 110.00
30/06/2020	00017137		QUARTERLY SERVICING TREATMENT SYSTEM - MT HELENA PAVILION	\$ 110.00	
03/07/2020	2563.7960-01	On Hold On Line	MESSAGES ON HOLD		\$ 69.00
30/06/2020	INV1367		MESSAGES ON HOLD JUNE 2020	\$ 69.00	
03/07/2020	2563.9184-01	Budget Rent A Car (Busby Investment	VEHICLE HIRE		\$ 624.13
30/06/2020	426403390		VEHICLE HIRE	\$ 624.13	
03/07/2020	2563.9185-01	NRP Electrical Services	MAINTENANCE		\$ 1,298.00
30/06/2020	86054		ADMIN BUILDING - PLANNED QUARTELY MAINTENANCE SERVICES	\$ 1,298.00	
09/07/2020	2564.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 18,564.17
09/07/2020	090720		CARE GIVER SUBSIDIES	\$ 18,564.17	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
09/07/2020	2565.34-01	Water Corporation	WATER RATES & FEES		\$ 8,053.58
30/06/2020	9004645034		WATER RATES & FEES	\$ 201.44	
30/06/2020	9004678303		WATER RATES & FEES	\$ 503.60	
30/06/2020	9004679509		WATER RATES & FEES	\$ 800.52	
30/06/2020	9004679971		WATER RATES & FEES	\$ 169.51	
30/06/2020	9004679541		WATER RATES & FEES	\$ 63.36	
30/06/2020	9004679998		WATER RATES & FEES	\$ 787.63	
30/06/2020	9004680788		WATER RATES & FEES	\$ 139.31	
30/06/2020	9004679824		WATER RATES & FEES	\$ 47.84	
30/06/2020	9004683970		WATER RATES & FEES	\$ 272.75	
30/06/2020	9004679832		WATER RATES & FEES	\$ 433.10	
30/06/2020	9004679808		WATER RATES & FEES	\$ 143.53	
30/06/2020	9010381397		WATER RATES & FEES	\$ 130.94	
30/06/2020	9004631732		WATER RATES & FEES	\$ 1,979.15	
30/06/2020	9004637480		WATER RATES & FEES	\$ 10.07	
30/06/2020	9009882418		WATER RATES & FEES	\$ 17.63	
30/06/2020	9004646790		WATER RATES & FEES	\$ 17.63	
30/06/2020	9004646782		WATER RATES & FEES	\$ 1,956.49	
30/06/2020	9004639478		WATER RATES & FEES	\$ 235.55	
30/06/2020	9004631716		WATER RATES & FEES	\$ 67.99	
30/06/2020	9004631724		WATER RATES & FEES	\$ 57.91	
30/06/2020	9004650204		WATER RATES & FEES	\$ 17.63	
10/07/2020	2566.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 23,326.81
10/07/2020	020720		CARE GIVER SUBSIDIES	\$ 23,326.81	
10/07/2020	2567.13440-01	Ms D M Viner	REFUND		\$ 65.00
10/07/2020	1188822		STANDPIPE KEY BOND REFUND	\$ 65.00	
10/07/2020	2567.589-01	Shire of Mundaring	KEY BONDS		\$ 120.00
10/07/2020	637068		KEY BOND - CHIDLOW CHURCH RETAINED SHIRE OF MUNDARING	\$ 44.00	
10/07/2020	213145		KEY BOND - PARKERVILLE PLAYGROUP RETAINED SHIRE OF MUNDARING	\$ 11.00	
10/07/2020	1212876		KEY BOND - C.MEREDIT RETAINED SHIRE OF MUNDARING	\$ 65.00	
13/07/2020	2568.101-01	Midland Mowers	PARTS		\$ 339.00
30/06/2020	32842 # 2		SUPPLY TS500 PISTON & BARRELL KIT FOR P1005	\$ 249.00	
30/06/2020	32844 # 2		SUPPLY 1 X 14 INCH BAR FOR STIHL 201 CHAINSAW	\$ 90.00	
13/07/2020	2568.1020-01	Rudd Industrial & Farm Supplies	SAFETY EQUIPMENT		\$ 9.68
22/06/2020	958972		SAFETY EQUIPMENT	\$ 9.68	
13/07/2020	2568.11135-01	Frontline Fire & Rescue Equipment	EQUIPMENT PURCHASES		\$ 245.31
30/06/2020	67989		EQUIPMENT PURCHASES - DARLING RANGE VBFB	\$ 245.31	
13/07/2020	2568.11359-01	FE TECHNOLOGIES PTY LTD	ANNUAL MAINTENANCE		\$ 704.00
09/07/2020	SVIP021877		ANNUAL MAINTENANCE	\$ 451.00	
09/07/2020	SVIP021878		ANNUAL MAINTENANCE	\$ 253.00	
13/07/2020	2568.11476-01	Repco (A Division of GPC Asia Pacific	DEPOT CONSUMABLES		\$ 76.82
09/07/2020	4780071140		SUPPLY 9 X PACKETS OF ECLIPSE MULTI PURPOSE WIPES	\$ 76.82	
13/07/2020	2568.11568-01	Bow Steel Pty Ltd	STEEL FABRICATION		\$ 5,753.00
09/07/2020	650		DESIGN POSTS FOR FIRE RATING SIGNS	\$ 385.00	
09/07/2020	652		STEEL FABRICATION - BROWN PARK AGRICULTURAL SHELTER	\$ 2,178.00	
10/07/2020	651		STEEL FABRICATION - 4 X SCOREBOARD EDGE PROTECTORS	\$ 3,190.00	
13/07/2020	2568.11724-01	Cirrus Networks Pty Ltd	SUBSCRIPTIONS		\$ 1,236.76
19/06/2020	#INV0005110		ADOBE CREATIVE CLOUD FOR TEAMS SUBSCRIPTION	\$ 1,236.76	
13/07/2020	2568.11902-01	South East Regional Centre for Urba	TRAINING		\$ 330.00
22/06/2020	00003505		TRAINING - AQUATIC WEED MANAGEMENT 3 X STAFF MEMBERS	\$ 330.00	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
13/07/2020	2568.11921-01	Mundaring Smash Repairs (WA Panel W	TOWING SERVICES		\$ 1,781.96
25/06/2020	66757		TOWING SERVICES	\$ 176.00	
26/06/2020	66762		REPAIRS TO 078MDG	\$ 246.40	
26/06/2020	66759		REPAIRS TO 801MDG	\$ 1,359.56	
13/07/2020	2568.11953-01	The Stationery Co (C Willis & D J	STATIONERY		\$ 506.99
25/06/2020	160457		STATIONERY ITEMS	\$ 506.99	
13/07/2020	2568.12-01	Department of Human Services - Child	CHILD SUPPORT PAYMENT		\$ 146.42
05/07/2020	PY02-01-CHILD SU		CHILD SUPPORT PAYMENT	\$ 146.42	
13/07/2020	2568.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 2,791.20
09/07/2020	C INV 549701		TEMP STAFF - DEPOT	\$ 2,791.20	
13/07/2020	2568.12136-01	Mr D P Hayes	DESIGN WORKS		\$ 1,200.00
09/07/2020	1068		DESIGN WORK - AGE FRIENDLY INFORMING STRATEGY	\$ 700.00	
10/07/2020	1070		DESIGN POSTER & FLYER FOR QUICK FLICKS 2020	\$ 200.00	
10/07/2020	1071		UPDATE 2020/2021 RATES PACK	\$ 300.00	
13/07/2020	2568.12185-01	Biobean Coffee Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 726.64
25/06/2020	00000845		INVESTIGATE ISSUES WITH GRINDER OVER HEATING - REFLECTIONS CAFE	\$ 245.00	
25/06/2020	00000887		PROVISIONS FOR REFLECTIONS CAFE	\$ 481.64	
13/07/2020	2568.12363-01	The Artisan Mundaring	PROVISIONS FOR REFLECTIONS CAFE		\$ 26.24
29/06/2020	60		PROVISIONS FOR REFLECTIONS CAFE	\$ 26.24	
13/07/2020	2568.12388-01	Mint Civil T/A Kalamunda Sweeping	STREET SWEEPING SERVICES		\$ 6,255.00
19/06/2020	M 2528		SUPPLY OF STREET SWEEPING SERVICES	\$ 3,060.00	
19/06/2020	M 2532		SUPPLY OF STREET SWEEPING SERVICES	\$ 3,195.00	
13/07/2020	2568.12470-01	Mr G Wood	FENCING		\$ 2,590.50
30/06/2020	2782		SUPPLY & INSTALL BOLLARDS - DARLINGTON FIRE BRIGADE	\$ 1,787.50	
10/07/2020	IV00000000004		SUPPLY & INSTALL FLEXIBLE BOLLARDS - SCULPTURE PARK	\$ 803.00	
13/07/2020	2568.12598-01	Mr O Briffa	BOOKS		\$ 250.00
10/07/2020	012		SUPPLY 10 X LOST MUNDARING & SURROUNDS BOOKS	\$ 250.00	
13/07/2020	2568.12794-01	Mount Helena Hardware	HARDWARE ITEMS		\$ 10.95
18/06/2020	11636		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 10.95	
13/07/2020	2568.12824-01	Bob Jane T-Marts Midland (Gorgiovsk	TYRES		\$ 126.00
18/06/2020	200557		REPAIR TYRES ON 832MDG	\$ 126.00	
13/07/2020	2568.12899-01	NAPA (A Division of GPC Asia Pacific	WORKSHOP CONSUMABLES		\$ 467.45
23/06/2020	1320076372		SUPPLY OF WORKSHOP CONSUMABLES	\$ 180.55	
23/06/2020	1320075492		SUPPLY OF WORKSHOP CONSUMABLES	\$ 58.85	
23/06/2020	1320075545		SUPPLY OF WORKSHOP CONSUMABLES	\$ 38.32	
23/06/2020	1320075717		SUPPLY OF WORKSHOP CONSUMABLES	\$ 60.50	
23/06/2020	1320075472		SUPPLY OF WORKSHOP CONSUMABLES	\$ 129.23	
13/07/2020	2568.12938-01	Aussie Broadband Pty Ltd	NBN & SIP TRUNK CHARGES		\$ 3,062.61
22/06/2020	8178102		NBN & SIP TRUNK CHARGES	\$ 3,062.61	
13/07/2020	2568.12944-01	Avon Tree Management (Kajanni Pty L	MITIGATION WORKS		\$ 10,406.00
30/06/2020	219		MITIGATION WORKS - QUAIL ST MT HELENA	\$ 10,406.00	
13/07/2020	2568.13-01	Shire of Mundaring	PAYROLL DEDUCTION		\$ 7,475.89
05/07/2020	PY01-01-Private		PAYROLL DEDUCTION	\$ 600.00	
05/07/2020	PY01-01-Buy Addi		PAYROLL DEDUCTION	\$ 886.30	
05/07/2020	PY01-01-Novated		PAYROLL DEDUCTION	\$ 3,136.81	
05/07/2020	PY01-01-Novated		PAYROLL DEDUCTION	\$ 2,153.62	
05/07/2020	PY02-01-Private		PAYROLL DEDUCTION	\$ 150.00	
05/07/2020	PY02-01-Buy Addi		PAYROLL DEDUCTION	\$ 549.16	
13/07/2020	2568.13013-01	MDM Entertainment Pty Ltd	STOCK FOR LIBRARIES		\$ 575.90
29/06/2020	90106		STOCK FOR LIBRARIES	\$ 575.90	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
13/07/2020	2568.13145-01	Class Professionals	RELIEF TEACHER		\$ 1,559.25
13/07/2020	00008168		RELIEF EARLY CHILDHOOD TEACHER - MECPC	\$ 1,559.25	
13/07/2020	2568.13163-01	Toll Transport Pty Ltd	COURIER SERVICES		\$ 39.14
19/06/2020	0433-S364420		COURIER SERVICES	\$ 39.14	
13/07/2020	2568.13268-01	Department of Human Services - The	CENTRELINK PAYMENT		\$ 138.52
05/07/2020	PY01-01-Centrel		CENTRELINK PAYMENT	\$ 138.52	
13/07/2020	2568.13323-01	LKS Constructions (WA) Pty Ltd	ACCESSIBILITY UPGRADE		\$ 586.85
09/07/2020	00002013		ACCESSIBILITY UPGRADE CONSTRUCTION - PARKERVILLE OVAL	\$ 586.85	
13/07/2020	2568.13345-01	ABM Landscaping (Mikevie Pty Ltd T/	LANDSCAPING		\$ 36,696.98
30/06/2020	INV-0315		TURF & GARDEN BED WORKS - PINE PARK DARLINGTON HALL	\$ 1,474.00	
30/06/2020	INV-0295		PLANTING WORKS - BILGOMAN AQUATIC CENTRE	\$ 1,056.00	
30/06/2020	INV-0294		LANDSCAPE MAINTENANCE - MUNDARING TOWN CENTRE	\$ 11,725.36	
30/06/2020	INV-0299		LANDSCAPE MAINTENANCE - HELENA VALLEY ESTATE	\$ 10,291.40	
30/06/2020	INV-0300		LANDSCAPE MAINTENANCE - GREAT EASTERN HIGHWAY	\$ 2,257.89	
30/06/2020	INV-0301		LANDSCAPE MAINTENANCE - MORRISON RD STREETSCAPE	\$ 3,877.57	
30/06/2020	INV-0302		LANDSCAPE MAINTENANCE - COMMUNITY CENTRES MUNDARING SHIRE	\$ 2,105.18	
30/06/2020	INV-0303		LANDSCAPE MAINTENANCE - MUNDARING INFANT HEALTH CENTRE	\$ 104.50	
30/06/2020	INV-0304		LANDSCAPE MAINTENANCE - SCULPTURE PARK & MORGAN JOHN MORGAN	\$ 3,531.00	
30/06/2020	INV-0305		LANDSCAPE MAINTENANCE - TRIANDRA DRIVE	\$ 274.08	
13/07/2020	2568.13416-01	The Basketball Man	REPLACE BASKETBALL BOARD		\$ 990.00
30/06/2020	INV-00089		REPLACE BASKETBALL BOARD - RON EVANS RESERVE WOOROLOO	\$ 990.00	
13/07/2020	2568.135-01	BOC Ltd	CYLINDER RENTAL		\$ 125.33
30/06/2020	4025943121		CYLINDER RENTAL CHARGES	\$ 125.33	
13/07/2020	2568.146-01	Eastern Hills Saws & Mowers Pty Ltd	PARTS		\$ 180.00
09/07/2020	45121 # 4		SUPPLY ASSORTED FILES	\$ 180.00	
13/07/2020	2568.15-01	Australia Post	POSTAGE		\$ 2,424.85
09/07/2020	1009722353		DAILY OUTGOING MAIL	\$ 2,237.00	
09/07/2020	1009721912		POSTAGE CHARGES - LIBRARY	\$ 187.85	
13/07/2020	2568.191-01	Eastern Region Security	SECURITY EXPENSES		\$ 341.00
30/06/2020	00019255		SECURITY SERVICES	\$ 341.00	
13/07/2020	2568.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 107,588.47
30/06/2020	EMRC34821		TRANSFER STATION FEES	\$ 42,525.43	
09/07/2020	EMRC34886		MATHIESON RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 27,097.51	
09/07/2020	EMRC34887		COPPIN RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$ 37,965.53	
13/07/2020	2568.215-01	Deputy Commissioner of Taxation	TAXATION		\$ 145,483.00
05/07/2020	PY01-01-Deputy C		PAYROLL DEDUCTION	\$ 116,967.00	
05/07/2020	PY02-01-Deputy C		PAYROLL DEDUCTION	\$ 28,368.00	
09/07/2020	PY99-01-Deputy C		PAYROLL DEDUCTION	\$ 148.00	
13/07/2020	2568.234-01	Coles Supermarkets Australia Pty Lt	KIOSK SUPPLIES		\$ 500.03
18/06/2020	105431782		FOOD & CONSUMABLES FOR CHIDLREN & STAFF - MECPC	\$ 334.49	
25/06/2020	105431783		FOOD & CONSUMABLES FOR CHILDREN - SCFC CLAYTON VIEW	\$ 165.54	
13/07/2020	2568.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 18.06
16/06/2020	SIN-3214815		UNIFORMS - SAWYERS VALLEY VBFB	\$ 5.98	
16/06/2020	SIN-3215263		UNIFORMS - CHIDLOW VBFB	\$ 12.08	
13/07/2020	2568.2689-01	Grasstrees Australia	PLANTS		\$ 3,283.50
19/06/2020	9253		PLANTS	\$ 3,283.50	
13/07/2020	2568.3088-01	Local Government Professionals	REGISTRATION		\$ 850.00
09/07/2020	17114		REGISTRATION - CCTV TRAINING FOR LOCAL GOVERNMENT	\$ 850.00	
13/07/2020	2568.314-01	Landgate	TITLE SEARCHES		\$ 3,882.83
23/06/2020	357144-10000974		GROSS RENTAL VALUATIONS CHARGEABLE	\$ 3,082.03	
30/06/2020	66786278		ENVIRONMENTAL GIS PROJECT CONSULTANCY FEES	\$ 800.80	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
13/07/2020	2568.3445-01	Quick Corporate Australia	STATIONERY		\$ 7.80
23/06/2020	SIN-01215332		STATIONERY ITEMS	\$ 7.80	
13/07/2020	2568.381-01	Mundaring Electrical Contracting Se	ELECTRICAL SERVICES		\$ 737.00
09/07/2020	7103		ELECTRICAL SERVICES - MUNDARING HALL & LIBRARY STORE ROOM	\$ 737.00	
13/07/2020	2568.397-01	J. Blackwood & Son Pty Ltd	DEPOT CONSUMABLES		\$ 123.64
30/06/2020	PE4951WR		SUPPLY 4 X LEAF RAKES & 200 X EARSOFT EARPLUGS	\$ 123.64	
13/07/2020	2568.4-01	Health Insurance Fund of WA	PAYROLL DEDUCTION		\$ 1,027.10
05/07/2020	PY01-01-HIF		PAYROLL DEDUCTION	\$ 1,027.10	
13/07/2020	2568.4386-01	Perry Environmental Contracting	MAINTENANCE		\$ 836.00
30/06/2020	2953		WEED CONTROL - GLENWOOD AVE VERGE & BEDALE PARK	\$ 836.00	
13/07/2020	2568.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 2,412.70
09/07/2020	#765		HIRE OF PLANT	\$ 2,412.70	
13/07/2020	2568.441-01	Toolmart Australia Pty. Ltd.	TOOLS		\$ 348.95
23/06/2020	20200618-7246191		PARTS FOR PLAYGROUND MAINTENANCE	\$ 348.95	
13/07/2020	2568.4560-01	Flexi Staff Pty Ltd	TEMP STAFF		\$ 962.35
09/07/2020	I0000146		TEMP STAFF - DEPOT	\$ 962.35	
13/07/2020	2568.5414-01	Exteria	STEEL FABRICATION		\$ 2,567.40
30/06/2020	00008999		SUPPLY 2 X NEW ALUMINIUM SLAT TABLE SETTINGS	\$ 2,567.40	
13/07/2020	2568.5719-01	Shire of Mundaring - Lotto Club	PAYROLL DEDUCTION		\$ 285.18
05/07/2020	PY01-01-STAFF LO		PAYROLL DEDUCTION	\$ 271.60	
05/07/2020	PY02-01-STAFF LO		PAYROLL DEDUCTION	\$ 13.58	
13/07/2020	2568.5986-01	Experian Australia Pty Ltd	SOFTWARE EXPENSES		\$ 5,075.83
19/06/2020	33195		LICENSE RENEWAL 01/07/2020 TO 30/06/2021	\$ 5,075.83	
13/07/2020	2568.6050-01	Fuel Distributors of Western Austra	FUEL & OILS		\$ 15,765.54
10/07/2020	52100751		FUEL & OILS	\$ 15,765.54	
13/07/2020	2568.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 449.85
22/06/2020	10193092		RETICULATION PARTS	\$ 48.10	
23/06/2020	10193048		RETICULATION PARTS	\$ 149.75	
23/06/2020	10193049		RETICULATION PARTS	\$ 126.00	
23/06/2020	10193050		RETICULATION PARTS	\$ 126.00	
13/07/2020	2568.7-01	Australian Services Union	PAYROLL DEDUCTION		\$ 155.40
05/07/2020	PY01-01-AUSTRALI		PAYROLL DEDUCTION	\$ 25.90	
05/07/2020	PY02-01-AUSTRALI		PAYROLL DEDUCTION	\$ 129.50	
13/07/2020	2568.7037-01	Family Day Care Australia Limited	SUBSCRIPTION		\$ 199.00
09/07/2020	SA000186		YEARLY SUBSCRIPTION MEMBERSHIP FEE	\$ 199.00	
13/07/2020	2568.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING / MAINTENANCE		\$ 577.50
30/06/2020	2372		FOOTPATH SWEEPING / MAINTENANCE	\$ 577.50	
13/07/2020	2568.7590-01	PFD Food Services Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 989.75
25/06/2020	KU502159		PROVISIONS FOR REFLECTIONS CAFE	\$ 293.10	
29/06/2020	KU564043		PROVISIONS FOR REFLECTIONS CAFE	\$ 696.65	
13/07/2020	2568.7725-01	Intelligent IP Communications Pty L	WAN CHARGES		\$ 4,072.68
09/07/2020	INV00147472		WAN CHARGES	\$ 4,072.68	
13/07/2020	2568.7735-01	West Force Plumbing & Gas	PLUMBING		\$ 605.00
25/06/2020	00024576		PLUMBING - CHIDLOW PAVILION	\$ 165.00	
25/06/2020	00024581		PLUMBING - BRUCE DOUGLAS PAVILION	\$ 440.00	
13/07/2020	2568.80-01	Bunnings Group Limited	HARDWARE		\$ 470.48
25/06/2020	2180/01628807		HARDWARE ITEMS	\$ 140.18	
25/06/2020	2180/01628954		HARDWARE ITEMS	\$ 330.30	
13/07/2020	2568.8-01	LGRCEU	PAYROLL DEDUCTION		\$ 41.00
05/07/2020	PY02-01-LGRCEU		PAYROLL DEDUCTION	\$ 41.00	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
13/07/2020	2568.8075-01	Main Roads Western Australia	PAVEMENT MARKING		\$ 2,824.48
19/06/2020	8009574		PAVEMENT MARKING - SCOTT ST/CLAYTON ST HELENA VALLEY	\$ 2,824.48	
13/07/2020	2568.8275-01	E Fire & Safety	ROUTINE MAINTENANCE		\$ 154.00
25/06/2020	523648		ROUTINE MAINTENANCE - ADMIN BUILDING	\$ 154.00	
13/07/2020	2568.8374-01	Natural Area Holdings P/L T/A Natur	WEED CONTROL		\$ 1,188.83
29/06/2020	00013409		WEED CONTROL - MATHIESON RD TRANSFER STATION	\$ 1,188.83	
13/07/2020	2568.8880-01	Mundaring Chamber of Commerce	MEMBERSHIP		\$ 1,000.00
10/07/2020	INV-1006		WEIR TOGETHER CHAMBER MEMBERSHIP INITIATIVE	\$ 1,000.00	
13/07/2020	2568.8976-01	Kool Line Electrical & Refrigeration	ELECTRICAL SERVICES		\$ 1,110.00
09/07/2020	00126520		ELECTRICAL SERVICES - MUNDARING ARENA CARPARK	\$ 465.00	
09/07/2020	00126521		ELECTRICAL SERVICES - MT HELENA OVAL	\$ 645.00	
13/07/2020	2568.9314-01	Mr C H Burns	BOOKS		\$ 100.00
10/07/2020	0010		SUPPLY 10 COPIES WALK TRAILS & CIRCUITS DARLINGTON & SURROUNDS	\$ 100.00	
13/07/2020	2568.9552-01	Fast Finishing Services WA	BINDING BOOKS		\$ 132.00
22/06/2020	60266		BINDING COUNCIL MINUTE BOOKS	\$ 132.00	
13/07/2020	2568.9573-01	Calibre Coatings	MAINTENANCE & PAINTING SERVICES		\$ 715.00
09/07/2020	INV-0080		MAINTENANCE & PAINTING SERVICES - MUNDARING HALL	\$ 715.00	
13/07/2020	2568.9643-01	Daimler Trucks Perth	REPAIRS		\$ 1,840.55
23/06/2020	DFCRD271171		REPAIR DASH ELECTRONICS IN 039MDG	\$ 1,840.55	
13/07/2020	2568.9769-01	Japanese Truck & Bus Spares	PARTS		\$ 605.00
23/06/2020	371675		SUPPLY 1 X FLYWHEEL & RING GEAR ASSY FOR 078MDG	\$ 605.00	
13/07/2020	2568.9892-01	Department of Water and Environment	ANNUAL LICENCE FEE		\$ 1,623.96
09/07/2020	W-L8394/2009/3		MATHIESON RD TRANSFER STATION ANNUAL LICENCE FEE	\$ 1,623.96	
13/07/2020	2569.12599-01	Department of Mines, Industry	MUNDARING BSL		\$ 7,829.07
30/06/2020	JUNE 2020		MUNDARING BSL - JUNE 2020	\$ 7,829.07	
13/07/2020	2569.12665-01	Building and Construction Industry	BCITF LEVY		\$ 4,217.92
10/07/2020	INV-47688-B7LOT6		BCITF LEVY - JUNE 2020	\$ 4,217.92	
13/07/2020	2569.174-01	Synergy	ELECTRICITY		\$ 9,578.61
26/06/2020	3625641925		ELECTRICITY	\$ 305.27	
29/06/2020	3011349923		ELECTRICITY	\$ 158.85	
29/06/2020	8446589925		ELECTRICITY	\$ 403.87	
29/06/2020	5059324411		ELECTRICITY	\$ 622.53	
29/06/2020	3310777127		ELECTRICITY	\$ 112.62	
29/06/2020	2298437127		ELECTRICITY	\$ 150.82	
29/06/2020	8764232325		ELECTRICITY	\$ 210.34	
29/06/2020	8809985121		ELECTRICITY	\$ 887.43	
29/06/2020	6704891520		ELECTRICITY	\$ 193.73	
29/06/2020	9816910820		ELECTRICITY	\$ 672.08	
29/06/2020	5735349122		ELECTRICITY	\$ 469.17	
29/06/2020	1563279527		ELECTRICITY	\$ 374.77	
29/06/2020	5214128214		ELECTRICITY	\$ 127.84	
29/06/2020	5035029115		ELECTRICITY	\$ 131.73	
29/06/2020	5035029810		ELECTRICITY	\$ 773.95	
30/06/2020	5603941927		ELECTRICITY	\$ 961.28	
30/06/2020	5185501927		ELECTRICITY	\$ 848.99	
30/06/2020	3509628321		ELECTRICITY	\$ 2,059.34	
30/06/2020	7484541121		ELECTRICITY	\$ 114.00	
13/07/2020	2569.306-01	Darlington Volunteer Bushfire Briga	HAZARD REDUCTION BURN		\$ 400.00
09/07/2020	0296		HAZARD REDUCTION BURN - ROBINSON COURT DARLINGTON	\$ 400.00	
13/07/2020	2569.318-01	Sawyers Valley Volunteer Bushfire	HAZARD REDUCTION BURN		\$ 750.00
09/07/2020	HR BURNS		HAZARD REDUCTION BURN - MALABAR RD SAWYERS VALLEY	\$ 750.00	



## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
13/07/2020	2569.361-01	Mount Helena Volunteer Bushfire Bri	REIMBURSEMENT		\$ 96.64
09/07/2020	0039		REIMBURSEMENT ESL EXPENSES APRIL 2020 TO JUNE 2020	\$ 96.64	
13/07/2020	2569.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 17,628.27
30/06/2020	JUNE 2020		BUILDING SERVICES LEVY - JUNE 2020	\$ 345.00	
09/07/2020	090720		FDC PARENT LEVY	\$ 9,335.83	
10/07/2020	JUNE 2020		BCITF LEVY - JUNE 2020	\$ 74.25	
10/07/2020	020720		FDC PARENT LEVY	\$ 7,873.19	
15/07/2020	2570.589-01	Shire of Mundaring	REFUND		\$ 1,009.64
15/07/2020	Previous owner		RATES REFUND	\$ 1,009.64	
16/07/2020	2571.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 19,094.78
16/07/2020	160720		CARE GIVER SUBSIDIES	\$ 19,094.78	
16/07/2020	2572.34-01	Water Corporation	WATER RATES & FEES		\$ 1,975.75
30/06/2020	9023797973		REPAIR WORKS - 3905 RICHARDSON RD STONEVILLE LOT 8	\$ 1,306.99	
16/07/2020	9004566598		WATER RATES & FEES	\$ 668.76	
20/07/2020	2573.1020-01	Rudd Industrial & Farm Supplies	SAFETY EQUIPMENT		\$ 5.50
22/06/2020	958895		SAFETY EQUIPMENT	\$ 5.50	
20/07/2020	2573.10840-01	G Force Printing	ENVELOPES		\$ 504.24
22/06/2020	68624		BUILDING APPLICATION ENVELOPES	\$ 504.24	
20/07/2020	2573.10881-01	Alsco Pty Ltd	FIRST AID REPLENISHMENT		\$ 549.07
30/06/2020	CPER2046985		FIRST AID REPLENISHMENT	\$ 29.73	
30/06/2020	CPER2047014		FIRST AID REPLENISHMENT	\$ 380.38	
30/06/2020	CPER2047056		FIRST AID REPLENISHMENT	\$ 107.61	
30/06/2020	CPER2047078		FIRST AID REPLENISHMENT	\$ 31.35	
20/07/2020	2573.11017-01	Sapio Pty Ltd	ALARM MONITORING		\$ 143.00
25/06/2020	SP153763		CALLOUT TO CHECK FAULT - CHILDREN'S SERVICES ADMIN	\$ 143.00	
20/07/2020	2573.11135-01	Frontline Fire & Rescue Equipment	EQUIPMENT PURCHASES		\$ 979.50
23/06/2020	68032		EQUIPMENT PURCHASES - PARKERVILLE VBFB	\$ 737.00	
26/06/2020	68099		EQUIPMENT PURCHASES - MT HELENA VBFB	\$ 242.50	
20/07/2020	2573.1116-01	CE Body Builders	VEHICLE REPAIRS		\$ 2,035.00
30/06/2020	00006764		SUPPLY & FIT NEW ROLL TARP & PROTECTION BAR ON P2445	\$ 2,035.00	
20/07/2020	2573.11205-01	Mr J S Martin	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/07/2020	ICT ALLOWANCE		ENTITLEMENT FOR JULY 2020	\$ 291.67	
01/07/2020	MEETING FEE		ENTITLEMENT FOR JULY 2020	\$ 1,796.42	
20/07/2020	2573.11210-01	Mr D A Jeans	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/07/2020	ICT ALLOWANCE		ENTITLEMENTS FOR JULY 2020	\$ 291.67	
01/07/2020	MEETING FEE		ENTITLEMENTS FOR JULY 2020	\$ 1,796.42	
20/07/2020	2573.11413-01	Ergolink (Max & Claire Pty Ltd T/A)	OFFICE FURNITURE		\$ 727.70
09/07/2020	SI-00070304		OFFICE FURNITURE	\$ 727.70	
20/07/2020	2573.11474-01	Swan Valley Fresh (Vendor Management)	PROVISIONS FOR REFLECTIONS CAFE		\$ 642.96
17/07/2020	00028927		PROVISIONS FOR REFLECTIONS CAFE	\$ 245.62	
17/07/2020	00028498		PROVISIONS FOR REFLECTIONS CAFE	\$ 157.68	
17/07/2020	00028859		PROVISIONS FOR REFLECTIONS CAFE	\$ 239.66	
20/07/2020	2573.11648-01	Veris Australia Pty Ltd	SURVEYING SERVICES		\$ 3,283.50
25/06/2020	VI035490		FEATURE SURVEY & SERVICE LOCATING - BROZ PARK	\$ 3,283.50	
20/07/2020	2573.11724-01	Cirrus Networks Pty Ltd	MAINTENANCE		\$ 38,865.49
29/06/2020	#INV0005224		CISCO MAINTENANCE RENEWALS 2020	\$ 38,865.49	
20/07/2020	2573.11784-01	Mrs A E Collins	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/07/2020	ICT ALLOWANCE		ENTITLEMENT FOR JULY 2020	\$ 291.67	
01/07/2020	MEETING FEE		ENTITLEMENT FOR JULY 2020	\$ 1,796.42	
20/07/2020	2573.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 2,794.11
14/07/2020	C INV 549747		TEMP STAFF - DEPOT	\$ 2,794.11	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
20/07/2020	2573.12177-01	Chemwest	CHEMICALS		\$ 870.00
14/07/2020	1776		SUPPLY 6 X 20LTR DRUMS BITUKLEEN	\$ 870.00	
20/07/2020	2573.12185-01	Biobean Coffee Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 205.20
29/06/2020	00000932		PROVISIONS FOR REFLECTIONS CAFE	\$ 205.20	
20/07/2020	2573.12267-01	Miss K Driver	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/07/2020	ICT ALLOWANCE		ENTITLEMENTS FOR JULY 2020	\$ 291.67	
01/07/2020	MEETING FEE		ENTITLEMENTS FOR JULY 2020	\$ 1,796.42	
20/07/2020	2573.12268-01	Mr I R Green	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/07/2020	ICT ALLOWANCE		ENTITLEMENT FOR JULY 2020	\$ 291.67	
01/07/2020	MEETING FEE		ENTITLEMENT FOR JULY 2020	\$ 1,796.42	
20/07/2020	2573.12269-01	Mr J Russell	COUNCILLOR ALLOWANCE		\$ 3,208.09
01/07/2020	DSP ALLOWANCE		ENTITLEMENTS FOR JULY 2020	\$ 1,120.00	
01/07/2020	ICT ALLOWANCE		ENTITLEMENTS FOR JULY 2020	\$ 291.67	
01/07/2020	MEETING FEE		ENTITLEMENTS FOR JULY 2020	\$ 1,796.42	
20/07/2020	2573.12353-01	WCP Civil Pty Ltd	ROAD IMPROVEMENTS		\$ 29,737.19
29/06/2020	23138		ROAD IMPROVEMENTS - WOOLLOOMOOLOO RD GREENMOUNT	\$ 29,737.19	
20/07/2020	2573.12363-01	The Artisan Mundaring	PROVISIONS FOR REFLECTIONS CAFE		\$ 45.60
29/06/2020	61		PROVISIONS FOR REFLECTIONS CAFE	\$ 45.60	
20/07/2020	2573.12377-01	Healey Engineering Pty Ltd	ENERGY ASSESSMENT		\$ 1,518.00
09/07/2020	1715-002-04		CARRY OUT ENERGY ASSESSMENT - BOYA COMMUNITY CENTRE	\$ 990.00	
09/07/2020	1715-003-05		CARRY OUT ENERGY ASSESSMENT - MUNDARING ARENA	\$ 528.00	
20/07/2020	2573.12427-01	All Suburbs Garden & Wood Supplies	FIRE WOOD		\$ 1,056.00
17/07/2020	25203		SUPPLY FIRE WOOD FOR LAKE LESCHENAULTIA	\$ 1,056.00	
20/07/2020	2573.12579-01	Mr V Crowe	LANDSCAPE & CLEANING SERVICES		\$ 1,617.50
14/07/2020	1500		LANDSCAPE SERVICES	\$ 70.00	
14/07/2020	1502		LANDSCAPE SERVICES	\$ 210.00	
14/07/2020	1504		LANDSCAPE SERVICES & PRESSURE CLEANING CHARGE	\$ 287.50	
14/07/2020	1498		LANDSCAPE SERVICES	\$ 210.00	
14/07/2020	1499		CLEANING SERVICES	\$ 210.00	
14/07/2020	1503		CLEANING SERVICES	\$ 210.00	
14/07/2020	1501		LANDSCAPE SERVICES	\$ 210.00	
14/07/2020	1505		LANDSCAPE SERVICES	\$ 210.00	
20/07/2020	2573.12711-01	Bark Environmental Consulting	DIEBACK TREATMENT		\$ 2,200.00
29/06/2020	IV058		DIEBACK TREATMENT WITHIN BLACK COCKATOO RESERVE	\$ 2,200.00	
20/07/2020	2573.12866-01	From Scratch Small Event Catering	PROVISIONS FOR REFLECTIONS CAFE		\$ 403.00
17/07/2020	943		PROVISIONS FOR REFLECTIONS CAFE	\$ 131.00	
17/07/2020	935		PROVISIONS FOR REFLECTIONS CAFE	\$ 155.00	
17/07/2020	940		PROVISIONS FOR REFLECTIONS CAFE	\$ 117.00	
20/07/2020	2573.12899-01	NAPA (A Division of GPC Asia Pacific	DEPOT CONSUMABLES		\$ 344.32
25/06/2020	1320077036		SUPPLY OF WORKSHOP CONSUMABLES	\$ 33.00	
29/06/2020	1320077604		SUPPLY 7 PIN TRAILER PLUG FOR P2491	\$ 53.37	
29/06/2020	1320077907		SUPPLY FILTERS KIT FOR P2435	\$ 103.95	
29/06/2020	1320078019		SUPPLY AIR FILTERS FOR P4812 & P4806	\$ 77.00	
30/06/2020	1320078016		SUPPLY AIR FILTER FOR P4786	\$ 38.50	
30/06/2020	1320078053		SUPPLY AIR FILTER FOR P4799	\$ 38.50	
20/07/2020	2573.12948-01	Domus Nursery (Heritage Way Pty Ltd	PLANTS		\$ 1,353.00
29/06/2020	142466		PLANTS	\$ 1,353.00	
20/07/2020	2573.13097-01	Survey Civil	DRAINAGE WORK		\$ 7,722.00
14/07/2020	032		DRAINAGE WORK - SAWYERS VALLEY OVAL	\$ 7,722.00	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
20/07/2020	2573.13101-01	Mr M D Corica	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/07/2020	ICT ALLOWANCE		ENTITLEMENT FOR JULY 2020	\$ 291.67	
01/07/2020	MEETING FEE		ENTITLEMENT FOR JULY 2020	\$ 1,796.42	
20/07/2020	2573.13109-01	Mr S A Cuthbert	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/07/2020	ICT ALLOWANCE		ENTITLEMENT FOR JULY 2020	\$ 291.67	
01/07/2020	MEETING FEE		ENTITLEMENT FOR JULY 2020	\$ 1,796.42	
20/07/2020	2573.13145-01	Class Professionals	RELIEF EDUCATORS		\$ 391.87
17/07/2020	00008200		RELIEF EDUCATORS - MECPC	\$ 391.87	
20/07/2020	2573.13163-01	Toll Transport Pty Ltd	COURIER SERVICES		\$ 67.02
25/06/2020	0434-S364420		COURIER SERVICES	\$ 67.02	
20/07/2020	2573.13430-01	Schneider Electric IT Australia Pty	MAINTENANCE		\$ 2,884.75
30/06/2020	58708836		UPS MAINTENANCE	\$ 2,884.75	
20/07/2020	2573.138-01	Sonic HealthPlus Pty Ltd	MEDICAL EXAMINATION		\$ 517.00
16/07/2020	2099854		PRE-EMPLOYMENT MEDICAL EXAMINATION	\$ 517.00	
20/07/2020	2573.191-01	Eastern Region Security	SECURITY EXPENSES		\$ 1,919.50
13/07/2020	00019256		SECURITY SERVICES	\$ 176.00	
13/07/2020	00019254		SECURITY SERVICES	\$ 517.00	
13/07/2020	00019257		SECURITY SERVICES	\$ 247.50	
13/07/2020	00019258		SECURITY SERVICES	\$ 82.50	
17/07/2020	00019195		SECURITY SERVICES	\$ 176.00	
17/07/2020	00019199		SECURITY SERVICES	\$ 176.00	
17/07/2020	00019194		SECURITY SERVICES	\$ 269.50	
17/07/2020	00019197		SECURITY SERVICES	\$ 275.00	
20/07/2020	2573.2163-01	Asphalttech Pty Ltd	ASPHALT		\$ 89,458.41
29/06/2020	11550		ASPHALT WORKS - ELMORE ST MT HELENA	\$ 41,860.11	
29/06/2020	11554		ASPHALT WORKS - ANKETELL RD STONEVILLE	\$ 47,598.30	
20/07/2020	2573.234-01	Coles Supermarkets Australia Pty Lt	KIOSK SUPPLIES		\$ 389.63
25/06/2020	105740598		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC	\$ 389.63	
20/07/2020	2573.2620-01	Euro Diesel Services Pty Ltd	PARTS		\$ 128.83
23/06/2020	00051619		SUPPLY OF TEMPERATURE SENDER FOR 084MDG	\$ 128.83	
20/07/2020	2573.2641-01	St John Ambulance Western Australia	FIRST AID KIT SERVICING		\$ 1,160.34
30/06/2020	MSOAFD000873		ANNUAL FIRST AID KIT SERVICING	\$ 1,160.34	
20/07/2020	2573.2684-01	City Of Gosnells	SUBSCRIPTION		\$ 5,500.00
30/06/2020	22956		SWITCH YOUR THINKING SUBSCRIPTION RENEWAL	\$ 5,500.00	
20/07/2020	2573.2741-01	Hills Seafood Supplies	PROVISIONS FOR REFLECTIONS CAFE		\$ 521.97
17/07/2020	83719		PROVISIONS FOR REFLECTIONS CAFE	\$ 335.65	
17/07/2020	83939		PROVISIONS FOR REFLECTIONS CAFE	\$ 186.32	
20/07/2020	2573.280-01	Winc Australia Pty Limited	STATIONERY		\$ 450.06
26/06/2020	9032941498		STATIONERY ITEMS	\$ 450.06	
20/07/2020	2573.3229-01	Mr D A Lavell	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/07/2020	ICT ALLOWANCE		ENTITLEMENT FOR JULY 2020	\$ 291.67	
01/07/2020	MEETING FEE		ENTITLEMENT FOR JULY 2020	\$ 1,796.42	
20/07/2020	2573.3232-01	Turfworks WA Pty Ltd	MOWING		\$ 5,901.22
16/07/2020	4847		MOWING SERVICES	\$ 1,688.92	
16/07/2020	4848		MOWING SERVICES	\$ 2,394.60	
16/07/2020	4851		MOWING SERVICES	\$ 1,817.70	
20/07/2020	2573.360-01	Eastern Hills Veterinary Centre	MICROCHIPPING		\$ 79.13
16/07/2020	2282137		VET TREATMENT	\$ 34.13	
16/07/2020	2270736		MICROCHIPPING	\$ 45.00	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
20/07/2020	2573.381-01	Mundaring Electrical Contracting Se	ELECTRICAL SERVICES		\$ 381.70
16/07/2020	7104		ELECTRICAL SERVICES - MUNDARING HEALTH CLINIC	\$ 145.20	
16/07/2020	7105		ELECTRICAL SERVICES - ADMIN BUILDING	\$ 236.50	
20/07/2020	2573.385-01	Mundaring News & Lotto	SUBSCRIPTIONS		\$ 432.15
13/07/2020	6201		MAGAZINE SUBSCRIPTIONS	\$ 432.15	
20/07/2020	2573.394-01	Martins Trailer Parts	PARTS		\$ 53.06
26/06/2020	1103374		PARTS	\$ 53.06	
20/07/2020	2573.4117-01	Our Community Pty Ltd	SUBSCRIPTION		\$ 13,000.00
25/06/2020	00067538		ANNUAL SUBSCRIPTION FEE 04/08/2020 TO 03/08/2021	\$ 13,000.00	
20/07/2020	2573.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 4,175.82
14/07/2020	#766		HIRE OF PLANT	\$ 4,175.82	
20/07/2020	2573.4433-01	Marketforce Pty Ltd	BOOKS		\$ 7,845.50
26/06/2020	34391		UPDATE & PRINT LANDSCAPE & REVEGET GUIDLINES BOOKS	\$ 7,845.50	
20/07/2020	2573.452-01	Mahogany Building & Design	MAINTENANCE		\$ 77.00
14/07/2020	INV0231		MAINTENANCE - COPPIN RD TRANSFER STATION	\$ 77.00	
20/07/2020	2573.4526-01	Mr J S Daw	COUNCILLOR ALLOWANCE		\$ 7,095.92
01/07/2020	ALLOWANCE		ENTITLEMENTS FOR JULY 2020	\$ 4,479.92	
01/07/2020	ICT ALLOWANCE		ENTITLEMENTS FOR JULY 2020	\$ 291.67	
01/07/2020	MEETING FEE		ENTITLEMENTS FOR JULY 2020	\$ 2,324.33	
20/07/2020	2573.4811-01	West Sure Group Pty Ltd	SECURITY EXPENSES		\$ 303.50
14/07/2020	00022373		SECURITY EXPENSES	\$ 30.75	
17/07/2020	00022372		SECURITY EXPENSES	\$ 272.75	
20/07/2020	2573.6050-01	Fuel Distributors of Western Austra	FUEL & OILS		\$ 15,858.29
23/06/2020	54100693		DIESEL FUEL	\$ 15,858.29	
20/07/2020	2573.6185-01	Mrs T Burbidge	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/07/2020	ICT ALLOWANCE		ENTITLEMENTS FOR JULY 2020	\$ 291.67	
01/07/2020	MEETING FEE		ENTITLEMENTS FOR JULY 2020	\$ 1,796.42	
20/07/2020	2573.68-01	The Watershed Water Systems	RETICULATION PARTS		\$ 1,189.00
29/06/2020	10193255		REPAIR RETICULATION MAINLINE - BILGOMAN AQUATIC CENTRE	\$ 1,189.00	
20/07/2020	2573.6876-01	RAC Motoring Pty Ltd	CALL OUT CHARGES		\$ 99.00
14/07/2020	3996061		CALL OUT CHARGES FOR 816MDG	\$ 99.00	
20/07/2020	2573.7426-01	Scoob's Dingo Service	FOOTPATH SWEEPING / MAINTENANCE		\$ 5,302.00
14/07/2020	2374		FOOTPATH SWEEPING / MAINTENANCE	\$ 2,272.60	
16/07/2020	2375		FOOTPATH SWEEPING / MAINTENANCE	\$ 3,029.40	
20/07/2020	2573.7641-01	Easifleet	NOVATED LEASE		\$ 12,142.23
14/07/2020	135954		NOVATED LEASE JULY 2020	\$ 12,142.23	
20/07/2020	2573.7702-01	Paperbark Technologies	TREE REPORT		\$ 1,195.00
09/07/2020	00005236		TREE REPORT - STEVENS ST MUNDARING & HELENA VALLEY RD HELENA VALLEY	\$ 1,195.00	
20/07/2020	2573.7738-01	WA Safety Products (Montyanne Trust	CONSUMABLES		\$ 143.00
13/07/2020	A0909		SUPPLY 10 X HARD SURFACE PRO-WIPES - COVID-19	\$ 143.00	
20/07/2020	2573.80-01	Bunnings Group Limited	HARDWARE		\$ 597.50
25/06/2020	2180/01633177		HARDWARE ITEMS	\$ 134.55	
26/06/2020	2180/01216530		HARDWARE ITEMS	\$ 203.66	
26/06/2020	2180/01104355		HARDWARE ITEMS	\$ 98.52	
29/06/2020	2180/01978851		HARDWARE ITEMS	\$ 16.10	
29/06/2020	2180/01634797		HARDWARE ITEMS	\$ 144.67	
20/07/2020	2573.8051-01	Conquest Earthworks	EARTHWORKS		\$ 7,891.00
09/07/2020	1058		EXCAVATE & CREATE HARDSTAND AREA - HOOKLIFT BIN PAD	\$ 3,245.00	
09/07/2020	1060		CLEAN & FORM DRAINS WITH ROCK SPALLS IN GENERAL WASTE AREA	\$ 3,146.00	
14/07/2020	1061		SORT & BREAKUP CONCRETE SLABS - MATHIESON RD TRANSFER STATION	\$ 1,500.00	

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<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
20/07/2020	2573.8066-01	Mr D J Jones	COUNCILLOR ALLOWANCE		\$ 2,088.09
01/07/2020	ICT ALLOWANCE		ENTITLEMENT FOR JULY 2020	\$ 291.67	
01/07/2020	MEETING FEE		ENTITLEMENT FOR JULY 2020	\$ 1,796.42	
20/07/2020	2573.8619-01	Manheim Pty Ltd	RETURN TO SELLER FEE		\$ 55.00
17/07/2020	5507903833		RETURN TO SELLER FEE	\$ 55.00	
20/07/2020	2573.8944-01	Tyres For Trucks	TYRES		\$ 561.00
30/06/2020	00018053		REPAIR TYRE ON 018MDG AT MATHIESON RD TRANSFER STATION	\$ 561.00	
20/07/2020	2573.9133-01	Candor Training (Kytaro Pty Ltd T/A	TRAINING		\$ 935.00
26/06/2020	INV-1167		DEVELOPMENT & DELIVERY OF SPONSORSHIP GRANTS TRAINING	\$ 935.00	
20/07/2020	2573.9184-01	Budget Rent A Car (Busby Investment	VEHICLE HIRE		\$ 585.88
14/07/2020	426404031		HIRE OF REPLACEMENT VEHICLE FOR 811MDG	\$ 585.88	
20/07/2020	2573.9698-01	Managed System Services Pty Ltd	IT HARDWARE		\$ 20,940.92
30/06/2020	00005875		HPE DL20 GEN10 RACK SERVERS - CHILDREN SERVICES BOYA	\$ 20,940.92	
20/07/2020	2574.11745-01	Mrs M E Bass	REFUND		\$ 150.00
17/07/2020	REFUND		REFUND - PART LIFETIME DOG REGO AS NOW STERILISED	\$ 150.00	
20/07/2020	2574.119-01	Telstra	TELEPHONE		\$ 9,835.99
09/07/2020	0941160300		TELEPHONE CHARGES - FIRE BRIGADES	\$ 799.13	
14/07/2020	2085566000		TELEPHONE CHARGES - JUNE 2020 & ACCESSORIES	\$ 9,036.86	
20/07/2020	2574.12093-01	Mr D T Thomason	REIMBURSEMENT		\$ 53.00
14/07/2020	REIMBURSEMENT		REIMBURSEMENT - RENEWAL HIGH RISK WORK LICENCE EXPENSES	\$ 53.00	
20/07/2020	2574.174-01	Synergy	ELECTRICITY		\$ 57,900.95
10/07/2020	4743483524		ELECTRICITY	\$ 97.77	
14/07/2020	5125442514		ELECTRICITY	\$ 181.68	
09/07/2020	3021647529		ELECTRICITY	\$ 57,621.50	
20/07/2020	2574.318-01	Sawyers Valley Volunteer Bushfire	HAZARD REDUCTION BURN		\$ 417.00
14/07/2020	0755		HAZARD REDUCTION BURN - MARTIN RD MUNDARING	\$ 417.00	
20/07/2020	2574.343-01	Chidlow Volunteer Bushfire Brigade	REIMBURSEMENT		\$ 1,109.39
14/07/2020	2002		REIMBURSEMENT - BRIGADE EXPENSES APRIL 2020 TO 30/06/2020	\$ 1,109.39	
20/07/2020	2574.3543-01	HomeGroup WA Pty Ltd	REFUND		\$ 873.14
16/07/2020	REFUND		REFUND - CANCELLED DEVELOPMENT APPLICATION	\$ 873.14	
20/07/2020	2574.582-01	Mundaring State Emergency Service	REIMBURSEMENT		\$ 4,690.87
17/07/2020	REIMBURSEMENT		REIMBURSEMENT - BRIGADE EXPENSES 01/06/2020 TO 30/06/2020	\$ 4,690.87	
20/07/2020	2574.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 4,560.06
16/07/2020	160720		FDC PARENT LEVY	\$ 4,560.06	
20/07/2020	2574.7543-01	Ms L Joy	REIMBURSEMENT		\$ 95.07
17/07/2020	REIMBURSEMENT		REIMBURSEMENT - STATIONERY & MORNING TEA SUPPLIES	\$ 95.07	
23/07/2020	2575.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 40,173.60
23/07/2020	230720		CARE GIVER SUBSIDIES	\$ 40,173.60	
23/07/2020	2576.34-01	Water Corporation	WATER RATES & FEES		\$ 2,615.56
23/07/2020	9012388904		WATER RATES & FEES	\$ 838.32	
23/07/2020	9015437724		WATER RATES & FEES	\$ 282.02	
23/07/2020	9004697344		WATER RATES & FEES	\$ 1,220.76	
23/07/2020	9004697117		WATER RATES & FEES	\$ 274.46	
27/07/2020	2577.1-01	Australian Taxation Office	TAXATION		\$ 7,033.56
21/07/2020	FBT 2019/2020		FBT ADJUSTMENT 2019/2020	\$ 7,033.56	
27/07/2020	2577.10654-01	Datcom Systems (AU) Pty Ltd	IT HARDWARE		\$ 12,555.73
17/07/2020	INV966631		APC REPLACEMENT BATTERY CARTRIDGES & BATTERY PACKS	\$ 12,555.73	
27/07/2020	2577.10746-01	Asphalt in a Bag	COLD MIX		\$ 1,718.75
29/06/2020	00001168		COLD MIX ASPHALT BAGS	\$ 1,718.75	
27/07/2020	2577.10819-01	M2 Commander Pty Ltd	ADSL CHARGES		\$ 423.65
10/07/2020	18928362		ADSL CHARGES	\$ 423.65	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
27/07/2020	2577.10881-01	AlSCO Pty Ltd	FIRST AID REPLENISHMENT		\$ 253.97
10/07/2020	CPER2050715		FIRST AID REPLENISHMENT	\$ 30.33	
10/07/2020	CPER2050716		FIRST AID REPLENISHMENT	\$ 116.03	
10/07/2020	CPER2050717		FIRST AID REPLENISHMENT	\$ 107.61	
27/07/2020	2577.10921-01	Ixom Operations Pty Ltd	SERVICE FEES		\$ 168.63
30/06/2020	6262984		CHLORINE GAS SERVICE FEE	\$ 168.63	
27/07/2020	2577.11085-01	CTI Couriers Pty Ltd	COURIER SERVICES		\$ 415.80
09/07/2020	CISC4340615		COURIER SERVICES	\$ 415.80	
27/07/2020	2577.11398-01	JB HI-FI Group Pty Ltd	IT HARDWARE		\$ 4,078.86
19/06/2020	BD0157221		SUPPLY & DELIVER XCD TILT ACTION TV WALL MOUNT	\$ 107.00	
30/06/2020	BD0158412		SUPPLY ALOGIC USB-C DOCK & MINI DISPLAY PORT	\$ 310.00	
11/06/2020	BD0159479		SUPPLY 2 X 32GB APPLE IPADS & COVERS - WASTE TRANSFER STATIONS	\$ 1,429.02	
11/06/2020	BD0157276		SUPPLY LOGITECH SLIM 7TH GEN IPAD COVER - ROGER	\$ 156.33	
16/06/2020	BD0159455		SUPPLY APPLE IPAD 7TH GEN 32GB	\$ 726.51	
19/06/2020	BD0160937		SUPPLY & DELIVER LG 65" LED TV - SHANE PURDY	\$ 1,350.00	
27/07/2020	2577.11413-01	Ergolink (Max & Claire Pty Ltd T/A)	OFFICE FURNITURE		\$ 1,073.49
30/06/2020	SI-00070158		OFFICE FURNITURE	\$ 1,073.49	
27/07/2020	2577.11474-01	Swan Valley Fresh (Vendor Management	PROVISIONS FOR REFLECTIONS CAFE		\$ 81.55
21/07/2020	00028986		PROVISIONS FOR REFLECTIONS CAFE	\$ 81.55	
27/07/2020	2577.11576-01	Bushfire Prone Planning (BPP Group	PROFESSIONAL SERVICES		\$ 4,620.00
23/06/2020	BPP-19658		DEVELOP RISK ASSESSMENT & TREATMENT REPORT - MUNDARING TOWN CENTRE	\$ 4,620.00	
27/07/2020	2577.11578-01	Corsign WA Pty Ltd	STREET SIGNS		\$ 1,304.60
16/06/2020	00047257		SUPPLY & DELIVER STREET SIGNS	\$ 224.40	
25/06/2020	00047683		SUPPLY & DELIVER STREET SIGNS	\$ 49.50	
25/06/2020	00047983		SUPPLY & DELIVER PEDESTRIAN SIGNAGE	\$ 189.20	
25/06/2020	00047676		SUPPLY & DELIVER CUSTOM SIGNS & COMPONENTS	\$ 841.50	
27/07/2020	2577.11648-01	Veris Australia Pty Ltd	SURVEYING SERVICES		\$ 3,676.20
30/06/2020	VI036353		ROAD SET OUT SURVEY - HUXHAM GLEN MT HELENA	\$ 1,718.20	
30/06/2020	VI036351		FEATURE SURVEY - BARRUSSELA AVE GREENMOUNT	\$ 1,958.00	
27/07/2020	2577.11953-01	The Stationery Co (C Willis & D J	STATIONERY		\$ 138.68
21/07/2020	160585		STATIONERY ITEMS	\$ 102.73	
30/06/2020	160562		STATIONERY ITEMS	\$ 35.95	
27/07/2020	2577.11967-01	Trade West Industrial Supplies Pty	CONSUMABLES		\$ 1,696.20
22/06/2020	78774		SUPPLY & DELIVER ASSORTED GLOVES	\$ 1,696.20	
27/07/2020	2577.11986-01	Cleanflow Environmental Solutions	JETTING & EDUCTING OF STORMWATER SYSTEMS		\$ 2,035.58
21/07/2020	00036961		JETTING & EDUCTING OF STORMWATER SYSTEMS	\$ 1,525.00	
24/07/2020	00036968		JETTING & EDUCTING OF STORMWATER SYSTEMS	\$ 510.58	
27/07/2020	2577.12-01	Department of Human Services - Child	CHILD SUPPORT PAYMENT		\$ 163.09
19/07/2020	PY02-02-CHILD SU		CHILD SUPPORT PAYMENT	\$ 163.09	
27/07/2020	2577.12027-01	AFGRl Equipment Australia Pty Ltd	PARTS		\$ 45.68
30/06/2020	1941565		SUPPLY STIHL CHAIN DRIVE SPROCKET & GUIDE BAR	\$ 45.68	
27/07/2020	2577.12078-01	Recruitwest Pty Ltd	TEMP STAFF		\$ 4,649.63
21/07/2020	C INV 550789		TEMP STAFF - DEPOT	\$ 4,649.63	
27/07/2020	2577.12080-01	Midland Tools Pty Ltd T/A Total Too	HAND TOOLS		\$ 650.80
26/06/2020	191802		RIVERT NUTS - MUNDARING ARENA	\$ 47.70	
16/06/2020	186741		HAND TOOLS - LAKE LESCHENAULTIA	\$ 603.10	
27/07/2020	2577.12136-01	Mr D P Hayes	DESIGN WORKS		\$ 100.00
21/07/2020	1069		DESIGN FULL PAGE COMMUNITY UPDATE FOR ECHO NEWSPAPER	\$ 100.00	
27/07/2020	2577.12185-01	Biobean Coffee Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 737.94
21/07/2020	00000970		PROVISIONS FOR REFLECTIONS CAFE	\$ 737.94	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

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27/07/2020	2577.12388-01	Mint Civil T/A Kalamunda Sweeping	STREET SWEEPING SERVICES		\$ 7,425.00
30/06/2020	M 2535		SUPPLY OF STREET SWEEPING SERVICES	\$ 3,577.50	
30/06/2020	M 2538		SUPPLY OF STREET SWEEPING SERVICES	\$ 3,847.50	
27/07/2020	2577.12402-01	Grace Information & Records Managem	OFFSITE RECORDS STORAGE		\$ 1,779.03
30/06/2020	RP01017540		OFFSITE RECORDS STORAGE	\$ 1,779.03	
27/07/2020	2577.12470-01	Mr G Wood	FENCING		\$ 308.00
16/07/2020	IV00000000019		FENCING REPAIRS - CHIDLOW TENNIS COURTS	\$ 308.00	
27/07/2020	2577.12501-01	Buzz Enterprises Pty Ltd T/A Siftin	CLEANING SERVICES		\$ 221.76
30/06/2020	INV-1615		CLEANING OF GLASS OUT OF SANDPIT - ELDER PARK	\$ 221.76	
27/07/2020	2577.12579-01	Mr V Crowe	LANDSCAPE SERVICES		\$ 927.50
21/07/2020	1508		LANDSCAPE SERVICES	\$ 227.50	
21/07/2020	1506		LANDSCAPE SERVICES	\$ 210.00	
21/07/2020	1507		CLEANING SERVICES	\$ 210.00	
21/07/2020	1509		LANDSCAPE & MAINTENANCE SERVICES	\$ 280.00	
27/07/2020	2577.127-01	Volich Waste Contractors Pty Ltd	REFUSE CONTRACT		\$ 62.74
29/06/2020	00005639		WASTE COLLECTION SERVICES - LAKE LESCHENAULTIA	\$ 62.74	
27/07/2020	2577.12794-01	Mount Helena Hardware	HARDWARE ITEMS		\$ 116.53
29/06/2020	13478		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 45.90	
30/06/2020	13582		SUPPLY OF ASSORTED HARDWARE ITEMS	\$ 70.63	
27/07/2020	2577.12899-01	NAPA (A Division of GPC Asia Pacific	PARTS		\$ 383.34
30/06/2020	1320078306		SUPPLY HD FILTERS KIT FOR P2445	\$ 103.95	
30/06/2020	1320078554		SUPPLY FILTER KIT FOR 822MDG	\$ 129.16	
21/07/2020	1320079249		SUPPLY JOCKEY WHEEL FOR 869MDG	\$ 45.61	
21/07/2020	1320079592		SUPPLY OIL, AIR & CABIN FILTERS FOR P4794 & 815MDG	\$ 104.62	
27/07/2020	2577.12902-01	Holcim Australia Pty Ltd	CONCRETE PRODUCTS		\$ 1,024.31
30/06/2020	9407002848		SUPPLY BLENDED DRAINAGE PRODUCTS - SAWYERS VALLEY OVAL	\$ 1,024.31	
27/07/2020	2577.12938-01	Aussie Broadband Pty Ltd	NBN & VOIP SERVICE CHARGES		\$ 2,084.92
29/06/2020	8293063		NBN & VOIP SERVICE CHARGES	\$ 2,084.92	
27/07/2020	2577.12940-01	Muchea Tree Farm (ND Vallance T/As:	PLANTS		\$ 1,642.80
19/06/2020	00088327		ASSORTED TUBE STOCK	\$ 1,490.00	
29/06/2020	00088422		PLANTS	\$ 152.80	
27/07/2020	2577.12950-01	David Wills and Associates	DRAINAGE REVIEW		\$ 953.81
21/07/2020	00030453		BAILUP ROAD DRAINAGE BASIN REVIEW - WOOROLOO	\$ 953.81	
27/07/2020	2577.12951-01	Traffic Force	TRAFFIC MANAGEMENT SERVICES		\$ 63,132.34
16/06/2020	00020331		TRAFFIC MANAGEMENT SERVICES - TOMLINSON RD MAHOGANY CREEK	\$ 2,672.32	
16/06/2020	00020329		TRAFFIC MANAGEMENT SERVICES - HALIFAX PLACE MUNDARING	\$ 5,194.79	
16/06/2020	00020332		TRAFFIC MANAGEMENT SERVICES - HALIFAX PLACE MUNDARING	\$ 1,751.53	
19/06/2020	00020432		TRAFFIC MANAGEMENT SERVICES - TOMLINSON RD HOVEA	\$ 3,973.62	
19/06/2020	00020433		TRAFFIC MANAGEMENT SERVICES - LAKESIDE DRIVE HELENA VALLEY	\$ 3,770.76	
19/06/2020	00020429		TRAFFIC MANAGEMENT SERVICES - HALIFAX PLACE MUNDARING	\$ 5,470.01	
22/06/2020	00020330		TRAFFIC MANAGEMENT SERVICES - HALIFAX PLACE MUNDARING	\$ 2,786.61	
22/06/2020	00020431		TRAFFIC MANAGEMENT SERVICES - HALIFAX PLACE MUNDARING	\$ 5,229.20	
26/06/2020	00020526		TRAFFIC MANAGEMENT SERVICES - DRAINAGE WORKS	\$ 7,667.59	
29/06/2020	00020528		TRAFFIC MANAGEMENT SERVICES - TOMLINSON RD HOVEA	\$ 3,508.87	
29/06/2020	00020527		TRAFFIC MANAGEMENT SERVICES	\$ 4,781.96	
30/06/2020	00020646		TRAFFIC MANAGEMENT SERVICES - TOMLINSON RD HOVEA	\$ 4,043.34	
30/06/2020	00020644		TRAFFIC MANAGEMENT SERVICES - HALIFAX PLACE MUNDARING	\$ 4,300.33	
30/06/2020	00020678		TRAFFIC MANAGEMENT SERVICES - DRAINAGE MAINTENANCE	\$ 1,066.48	
09/07/2020	00020677		TRAFFIC MANAGEMENT RESURFACING & BACKFILLING WORKS	\$ 1,204.09	
09/07/2020	00020645		TRAFFIC MANAGEMENT SERVICES - HALIFAX PLACE MUNDARING	\$ 5,710.84	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

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27/07/2020	2577.12995-01	Across Planning (Larry Guise Planning	PROFESSIONAL PLANNING SERVICES		\$ 6,715.50
21/07/2020	00113		MUNDARING MULTIPURPOSE COMMUNITY FACILITY TOWN ASSEMBLY PLAN	\$ 6,715.50	
27/07/2020	2577.13-01	Shire of Mundaring	PAYROLL DEDUCTION		\$ 8,636.81
19/07/2020	PY01-02-Private		PAYROLL DEDUCTION	\$ 600.00	
19/07/2020	PY01-02-Child Ca		PAYROLL DEDUCTION	\$ 1,250.61	
19/07/2020	PY01-02-Buy Addi		PAYROLL DEDUCTION	\$ 796.61	
19/07/2020	PY01-02-Novated		PAYROLL DEDUCTION	\$ 3,136.81	
19/07/2020	PY01-02-Novated		PAYROLL DEDUCTION	\$ 2,153.62	
19/07/2020	PY02-02-Private		PAYROLL DEDUCTION	\$ 150.00	
19/07/2020	PY02-02-Buy Addi		PAYROLL DEDUCTION	\$ 549.16	
27/07/2020	2577.13013-01	MDM Entertainment Pty Ltd	STOCK FOR LIBRARIES		\$ 57.18
21/07/2020	90534		STOCK FOR LIBRARIES	\$ 57.18	
27/07/2020	2577.13059-01	Mundaring Tyrepower (AnK Murphy Pty	TYRES		\$ 278.00
30/06/2020	102725		SUPPLY & FIT 2 X NEW TYRES TO 014MDG	\$ 278.00	
27/07/2020	2577.13163-01	Toll Transport Pty Ltd	COURIER SERVICES		\$ 13.05
30/06/2020	0435-S364420		COURIER SERVICES	\$ 13.05	
27/07/2020	2577.13174-01	Leighton O'Brien Field Services Pty	PARTS		\$ 165.00
23/07/2020	1067701		SUPPLY 5 X STANDARD ID KEY PROGRAMMABLE - DEPOT	\$ 165.00	
27/07/2020	2577.13192-01	Mr M J Devine	PROGRAM WORKSHOP		\$ 300.00
24/07/2020	15720		MUNDARING LIBRARIES SCHOOL HOLIDAY PROGRAM WORKSHOP	\$ 300.00	
27/07/2020	2577.13261-01	Eclipse Soils Pty Ltd	SOIL		\$ 965.80
30/06/2020	SHIR02044012		SUPPLY & DELIVER TOP DRESSING SOIL FOR OVALS	\$ 965.80	
27/07/2020	2577.13268-01	Department of Human Services - The	CENTRELINK PAYMENT		\$ 85.55
19/07/2020	PY01-02-Centrel		CENTRELINK PAYMENT	\$ 85.55	
27/07/2020	2577.13279-01	Middle Swan Primary School	RELIEF TEACHER		\$ 1,238.08
24/07/2020	4908		SERVICES PROVIDED BY AIEO TERM 2 - MIDVALE HUB	\$ 1,238.08	
27/07/2020	2577.13283-01	Plan E (BRT Services Unit Trust T/A	DOCUMENTATION SERVICES		\$ 8,800.00
30/06/2020	INV08969		LANDSCAPE DOCUMENTATION SERVICES - LAKE LESCHENAULTIA	\$ 8,800.00	
27/07/2020	2577.13309-01	Ms A Duff	CITIZENSHIP CEREMONY		\$ 260.00
21/07/2020	000002		AUSTRALIAN CITIZENSHIP CEREMONY PARTICIPANT TOKEN	\$ 260.00	
27/07/2020	2577.13421-01	Danthonia Designs	DESIGN SERVICES		\$ 325.60
30/06/2020	I13263		DEVELOP DESIGN FOR LED SIGNS	\$ 325.60	
27/07/2020	2577.145-01	Schweppes Australia Pty Ltd (Asahi	PROVISIONS FOR REFLECTIONS CAFE		\$ 260.05
21/07/2020	0809642476		PROVISIONS FOR REFLECTIONS CAFE	\$ 260.05	
27/07/2020	2577.146-01	Eastern Hills Saws & Mowers Pty Ltd	PARTS		\$ 45.00
23/07/2020	45268 # 11		SUPPLY SPUR SPROCKET FOR P1005	\$ 45.00	
27/07/2020	2577.166-01	Vodafone	FEES		\$ 1,878.01
09/07/2020	11271141		PAGERS & MESSAGING - ALL BRIGADES	\$ 1,878.01	
27/07/2020	2577.1674-01	Midland Cement Materials	CONCRETE PRODUCTS		\$ 425.70
29/06/2020	6127291		SUPPLY DRAIN BASES FOR STORMWATER PIPES -MUNDARING ARENA	\$ 70.40	
29/06/2020	6127292		SUPPLY DRAIN COIL - SAWYERS VALLEY DRAINAGE	\$ 355.30	
27/07/2020	2577.1955-01	Cleanaway	RECYCLING FEES		\$ 68,915.82
09/07/2020	21587176		RECYCLING FEES	\$ 68,915.82	
27/07/2020	2577.197-01	Konica Minolta Business Solutions A	PHOTOCOPIER PRINTING		\$ 2,170.09
30/06/2020	0400001153320620		PHOTOCOPIER PRINTING	\$ 2,170.09	
27/07/2020	2577.21-01	Eastern Metropolitan Regional Council	TRANSFER STATION FEES		\$ 87,825.99
23/07/2020	EMRC34926		TRANSFER STATION FEES	\$ 44,292.34	
23/07/2020	EMRC35024		TRANSFER STATION FEES	\$ 43,533.65	
27/07/2020	2577.215-01	Deputy Commissioner of Taxation	TAXATION		\$ 148,945.00
19/07/2020	PY01-02-Deputy C		PAYROLL DEDUCTION	\$ 120,779.00	
19/07/2020	PY02-02-Deputy C		PAYROLL DEDUCTION	\$ 28,166.00	



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27/07/2020	2577.2163-01	Asphaltech Pty Ltd	ASPHALT		\$ 249,075.00
30/06/2020	11566		ASPHALT WORKS - HUDSON ST GLEN FORREST	\$ 249,075.00	
27/07/2020	2577.218-01	Security & Key Distributors	ATTEND SITE & REPAIR STOREROOM LOCK MDG		\$ 999.45
16/06/2020	85256		SUPPLY 3 X BILOCK KEYS - RECREATION FACILITIES	\$ 102.24	
19/06/2020	85290		SUPPLY 9 X BILOCK KEYS - BOYA COMMUNITY CENTRE & STATION MASTER HOUSE	\$ 271.73	
30/06/2020	85486		ATTEND SITE & REPAIR STOREROOM LOCK - MUNDARING REC PAVILION	\$ 401.98	
30/06/2020	85485		ATTEND SITE & RECTIFY KEYING ISSUE - MUNDARING ARENA	\$ 223.50	
27/07/2020	2577.2295-01	Rotary Club of Mundaring (Inc)	GRANT		\$ 7,029.50
21/07/2020	2020/2021-02		FUNDING FOR MUNDARING SUNDAY & TWILIGHT MARKETS	\$ 7,029.50	
27/07/2020	2577.234-01	Coles Supermarkets Australia Pty Lt	KIOSK SUPPLIES		\$ 398.33
30/06/2020	105878849		FOOD & CONSUMABLES FOR CHILDREN & STAFF - MECPC	\$ 398.33	
27/07/2020	2577.2625-01	Stewart & Heaton Clothing Co	UNIFORMS		\$ 240.64
30/06/2020	SIN-3220529		UNIFORMS - MT HELENA VBFB	\$ 240.64	
27/07/2020	2577.2737-01	Du Clene Pty Ltd	CLEANING		\$ 36,330.74
23/07/2020	00009954		CLEANING SERVICES	\$ 32,508.64	
30/06/2020	00009983		SUPPLY 25 X HAND TOWEL DISPENSERS	\$ 1,031.50	
30/06/2020	00009984		SUPPLY PUMP & SPRAY BOTTLES FOR SANITISERS	\$ 302.28	
30/06/2020	00009981		CLEANING SERVICES	\$ 2,488.32	
27/07/2020	2577.2741-01	Hills Seafood Supplies	PROVISIONS FOR REFLECTIONS CAFE		\$ 12.95
21/07/2020	83093		PROVISIONS FOR REFLECTIONS CAFE	\$ 12.95	
27/07/2020	2577.280-01	Winc Australia Pty Limited	STATIONERY		\$ 25.87
09/07/2020	9033006121		STATIONERY ITEMS	\$ 25.87	
27/07/2020	2577.2802-01	Holton Connor Architects & Planners	ARCHITECTURAL SERVICES		\$ 3,806.00
09/07/2020	00006191		ACCESSIBILITY UPGRADE - PARKERVILLE & MORGAN JOHN MORGAN	\$ 3,630.00	
09/07/2020	00006189		ADMINISTRATION & SUPERINTENDENCE MUNDARING ARENA	\$ 176.00	
27/07/2020	2577.307-01	McLeods Barristers and Solicitors	LEGAL MATTER		\$ 6,317.34
21/07/2020	114173		LEGAL MATTER 38880 - SAT REVIEW CLAYTON RD HELENA VALLEY	\$ 329.22	
21/07/2020	114292		LEGAL MATTER 42764 - PLANNING PROSECUTIONS	\$ 308.02	
21/07/2020	114172		LEGAL MATTER 45964 - PROPOSED TELECOMMUNIC INSTALL	\$ 3,691.16	
30/06/2020	114439		LEGAL MATTER 16209 - RESPONSE TO NATIVE TITLE CLAIMS	\$ 341.55	
09/07/2020	114412		LEGAL MATTER 46051 - NUISANCE BARKING COMPLAINT	\$ 442.00	
09/07/2020	114293		LEGAL MATTER 45952 - BUSH FIRES ACT PROSECUTION	\$ 1,205.39	
27/07/2020	2577.3123-01	Office Line	EQUIPMENT PURCHASES		\$ 2,937.00
30/06/2020	74628		SUPPLY 30 X CHAIRS FOR MUNDARING ARENA	\$ 2,937.00	
27/07/2020	2577.314-01	Landgate	TITLE SEARCHES		\$ 80.05
30/06/2020	357558-10000974		UNIMPROVED VALUATIONS CHARGEABLES	\$ 80.05	
27/07/2020	2577.320-01	Department of Fire & Emergency Serv	COST SHARING OF CESM		\$ 17,860.57
09/07/2020	150840		COST SHARING OF CESM 27/03/2020 TO 25/06/2020	\$ 17,860.57	

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27/07/2020	2577.33-01	Boral Construction Materials Group	ASPHALT		\$ 7,292.13
30/06/2020	WA15335712		ASPHALT	\$ 157.63	
19/06/2020	WA15287526		ASPHALT	\$ 157.63	
19/06/2020	WA15287527		ASPHALT	\$ 157.63	
19/06/2020	WA15289749		ASPHALT	\$ 157.63	
19/06/2020	WA15300874		ASPHALT	\$ 157.63	
19/06/2020	WA15300875		ASPHALT	\$ 157.63	
19/06/2020	WA15300876		ASPHALT	\$ 236.45	
25/06/2020	WA15320024		ASPHALT	\$ 157.63	
25/06/2020	WA15320025		ASPHALT	\$ 945.78	
25/06/2020	WA15320026		ASPHALT	\$ 945.78	
25/06/2020	WA15320027		ASPHALT	\$ 945.78	
25/06/2020	WA15320028		SUPPLY 270L EMULSION	\$ 356.40	
29/06/2020	WA15325951		ASPHALT	\$ 1,418.67	
29/06/2020	WA15325950		ASPHALT	\$ 945.78	
30/06/2020	WA15335710		ASPHALT	\$ 157.63	
30/06/2020	WA15335711		ASPHALT	\$ 236.45	
27/07/2020	2577.336-01	Fasta Courier Service	COURIER SERVICES		\$ 65.69
24/07/2020	231967		COURIER SERVICES	\$ 65.69	
27/07/2020	2577.35-01	Nutrien Ag Solutions Limited	WEED CONTROL CHEMICALS		\$ 4,004.00
21/07/2020	903069203		WEED CONTROL CHEMICALS	\$ 1,864.50	
21/07/2020	903048104		WEED CONTROL CHEMICALS	\$ 2,139.50	
27/07/2020	2577.381-01	Mundaring Electrical Contracting Se	ELECTRICAL SERVICES		\$ 405.35
23/07/2020	7112		ELECTRICAL SERVICES - MUNDARING LIBRARY	\$ 405.35	
27/07/2020	2577.385-01	Mundaring News & Lotto	SUBSCRIPTIONS		\$ 389.75
13/07/2020	6223		MAGAZINE SUBSCRIPTIONS	\$ 389.75	
27/07/2020	2577.3868-01	Bucher Municipal Pty Ltd	PARTS		\$ 3,141.50
09/06/2020	969885		SUPPLY PARTS FOR SWEEPER TRUCK 043MDG	\$ 139.24	
29/06/2020	971833		SUPPLY PARTS FOR SWEEPER TRUCK 043MDG	\$ 1,905.50	
29/06/2020	971832		SUPPLY PARTS FOR SWEEPER TRUCK 043MDG	\$ 197.70	
30/06/2020	972262		SUPPLY PARTS FOR SWEEPER TRUCK 043MDG	\$ 899.06	
27/07/2020	2577.388-01	Bunzl Ltd	CLEANING SUPPLIES		\$ 1,028.79
16/06/2020	V546267		CLEANING SUPPLIES - LAKE LESCHENAULTIA	\$ 237.78	
16/06/2020	V558951		CLEANING PRODUCTS - LAKE LESCHENAULTIA	\$ 47.55	
19/06/2020	V567063		CLEANING SUPPLIES - DEPOT	\$ 254.57	
25/06/2020	V585896		CLEANING PRODUCTS - LAKE LESCHENAULTIA	\$ 488.89	
27/07/2020	2577.393-01	Western Australian Local Government	TRAINING		\$ 688.00
30/06/2020	I3082610		TRAINING - MANAGING CONTRACTS IN LOCAL GOVERNMENT - DANIELLE COURTIN	\$ 688.00	
27/07/2020	2577.4-01	Health Insurance Fund of WA	PAYROLL DEDUCTION		\$ 1,027.10
19/07/2020	PY01-02-HIF		PAYROLL DEDUCTION	\$ 1,027.10	
27/07/2020	2577.4407-01	Aardvark Bobcat & Truck Hire	HIRE OF PLANT		\$ 3,340.66
21/07/2020	#767		HIRE OF PLANT	\$ 3,340.66	
27/07/2020	2577.4749-01	Pure Air Filters	PARTS		\$ 71.50
11/06/2020	00012322		AIR FILTER CLEANERS FOR 018MDG & 019MDG	\$ 71.50	
27/07/2020	2577.480-01	Echo Newspaper	ADVERTISING		\$ 1,412.00
09/06/2020	00012395		ADVERTISING	\$ 1,028.50	
19/06/2020	00012770		ADVERTISING	\$ 383.50	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
27/07/2020	2577.5558-01	Global Workwear Investments Pty Ltd	WORK CLOTHES		\$ 459.41
19/06/2020	MD25826.D1		WORK CLOTHES	\$ 90.33	
25/06/2020	MD26058.D1		WORK CLOTHES	\$ 52.54	
30/06/2020	MD27309.D1		WORK CLOTHES	\$ 264.00	
30/06/2020	MD24903.D1		WORK CLOTHES - RANGER SERVICES	\$ 52.54	
27/07/2020	2577.5719-01	Shire of Mundaring - Lotto Club	PAYROLL DEDUCTION		\$ 271.60
19/07/2020	PY01-02-STAFF LO		PAYROLL DEDUCTION	\$ 258.02	
19/07/2020	PY02-02-STAFF LO		PAYROLL DEDUCTION	\$ 13.58	
27/07/2020	2577.573-01	ESRI Australia Pty Ltd	SOFTWARE EXPENSES		\$ 3,333.00
30/06/2020	90076363		ARCGIS ENTERPRISE ADMIN WORKFLOWS TRAINING	\$ 3,333.00	
27/07/2020	2577.5945-01	West Coast Spring Water Pty Ltd	CAFE BAR CONSUMABLES		\$ 56.00
21/07/2020	1704262		WATER BOTTLES FOR KSP LIBRARY	\$ 42.00	
21/07/2020	1716224		WATER BOTTLES FOR KSP LIBRARY	\$ 14.00	
27/07/2020	2577.61-01	Baileys Fertilisers	FERTILISER		\$ 1,850.75
19/06/2020	15566		SUPPLY 50 20KG BAGS OF ENERGY TURF	\$ 1,850.75	
27/07/2020	2577.6282-01	Strata Corporation Pty Ltd T/A	PARTS		\$ 2,570.63
19/06/2020	124160		SUPPLY & DELIVER TOOLS & EQUIPMENT FOR PARKS MAINTENANCE	\$ 1,880.27	
22/06/2020	124263		SUPPLY 4 X BUNDLES OF BAMBOO CANES	\$ 173.36	
30/06/2020	124655		SUPPLY 10 X BUNDLES OF BAMBOO CANES	\$ 517.00	
27/07/2020	2577.6355-01	Murdoch University	FEES		\$ 69,600.00
21/07/2020	95340		MAINTENANCE FUNDS FOR PHD CANDIDATE - THOMAS MANSFIELD	\$ 18,150.00	
24/07/2020	95594		PHYTOPHTHORA DIEBACK PHD SCHOLARSHIP- S HARSHANI	\$ 51,450.00	
27/07/2020	2577.6698-01	Dial Before You Dig WA Ltd	MEMBERSHIP FEES		\$ 110.00
30/06/2020	WA162237		MEMBERSHIP FEES APRIL TO JUNE 2020	\$ 110.00	
27/07/2020	2577.6732-01	Relationships Australia Western	EMPLOYEE ASSISTANCE PROGRAM		\$ 330.00
24/07/2020	00350197		EMPLOYEE ASSISTANCE PROGRAM	\$ 165.00	
24/07/2020	00350190		EMPLOYEE ASSISTANCE PROGRAM	\$ 165.00	
27/07/2020	2577.6997-01	Clark Rubber Midland (Westside)	PARTS		\$ 537.00
26/06/2020	798143		RUBBER STRIPS - MUNDARING ARENA STAGING	\$ 537.00	
27/07/2020	2577.7-01	Australian Services Union	PAYROLL DEDUCTION		\$ 155.40
19/07/2020	PY01-02-AUSTRALI		PAYROLL DEDUCTION	\$ 25.90	
19/07/2020	PY02-02-AUSTRALI		PAYROLL DEDUCTION	\$ 129.50	
27/07/2020	2577.701-01	Local Health Authority Analytical	ANALYTICAL EXPENSES		\$ 4,904.23
21/07/2020	MA2020 087		ANALYTICAL SERVICES 2020/2021	\$ 4,904.23	
27/07/2020	2577.709-01	Mundaring & Hills Historical Society	GRANT		\$ 16,014.00
23/07/2020	1092		QUARTERLY FUNDING JULY TO SEPTEMBER 2020	\$ 16,014.00	
27/07/2020	2577.7230-01	Boss Bobcat & Truck Service	EARTHWORKS		\$ 1,980.00
21/07/2020	3420		RECTIFY SINKING ISSUES AROUND LIGHT TOWERS - MUNDARING OVAL	\$ 1,980.00	
27/07/2020	2577.7318-01	Pirtek Midland	PARTS		\$ 118.84
16/06/2020	MD-T00031169		SUPPLY HOSE ASSEMBLY FOR 008MDG	\$ 118.84	
27/07/2020	2577.7332-01	Plantrite (Plant Force Investments)	PLANTS		\$ 6,057.70
16/06/2020	00031320		SUPPLY PLANTS & SEEDLINGS FOR LANDCARE PROJECT 2019/2020	\$ 6,057.70	
27/07/2020	2577.7347-01	Humes Wembley Cement (Holcim Austr)	CONCRETE PRODUCTS		\$ 9,435.80
09/06/2020	9406953509		CONCRETE PRODUCTS	\$ 1,664.39	
30/06/2020	9406990723		CONCRETE PRODUCTS	\$ 7,771.41	
27/07/2020	2577.7426-01	Scoob's Dingo Service	MAINTENANCE		\$ 2,437.05
23/07/2020	2376		FOOTPATH SWEEPING / MAINTENANCE	\$ 1,851.30	
23/07/2020	2377		DRAINAGE EASEMENT MAINTENANCE - JACOBY ST MAHOGANY	\$ 585.75	
27/07/2020	2577.7489-01	Sparks Refrigeration & Aircondition	ELECTRICAL SERVICES		\$ 357.50
27/07/2020	INV-1888		INSPECT FILTERS - BOYA COMMUNITY CENTRE	\$ 357.50	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
27/07/2020	2577.7590-01	PFD Food Services Pty Ltd	PROVISIONS FOR REFLECTIONS CAFE		\$ 592.35
21/07/2020	KU664645		PROVISIONS FOR REFLECTIONS CAFE	\$ 592.35	
27/07/2020	2577.7650-01	Founder Enterprises Pty Ltd T/As Fo	PARTS		\$ 783.22
19/06/2020	INVFG0016724		SUPPLY PARTS FOR 001MDG	\$ 783.22	
27/07/2020	2577.7735-01	West Force Plumbing & Gas	PLUMBING		\$ 6,485.00
30/06/2020	00024592		PLUMBING - BRUCE DOUGLAS PAVILION	\$ 5,000.00	
30/06/2020	00024606		PLUMBING - BRUCE DOUGLAS PAVILION	\$ 275.00	
09/07/2020	00024598		PLUMBING - CHIDLOW FIRE BRIGADE	\$ 1,210.00	
27/07/2020	2577.7807-01	Water Installations	PLUMBING		\$ 111.55
21/07/2020	00017196		CALL OUT TO REPAIR BROKEN IRRIGATION PIPE - MORGAN JOHN MORGAN	\$ 111.55	
27/07/2020	2577.7857-01	Ricoh Finance	RENTAL CHARGES		\$ 210.10
09/07/2020	268048		RENTAL CHARGES	\$ 210.10	
27/07/2020	2577.80-01	Bunnings Group Limited	HARDWARE		\$ 129.70
24/07/2020	2180/01581333		HARDWARE ITEMS	\$ 129.70	
27/07/2020	2577.8-01	LGRCEU	PAYROLL DEDUCTION		\$ 41.00
19/07/2020	PY02-02-LGRCEU		PAYROLL DEDUCTION	\$ 41.00	
27/07/2020	2577.8037-01	Electritech Industries	ELECTRICAL SERVICES		\$ 836.00
24/07/2020	13306		ELECTRICAL SERVICES - DARLINGTON SCOUT HALL	\$ 836.00	
27/07/2020	2577.8057-01	QK Technologies Pty Ltd	SUBSCRIPTIONS		\$ 3,790.60
21/07/2020	202665		QIKKIDS & KIOSK BUNDLE 01/07/2020 TO 30/06/2021 - MECPC	\$ 3,790.60	
27/07/2020	2577.8374-01	Natural Area Holdings P/L T/A Natur	PLANTS		\$ 5,174.02
30/06/2020	00013570		WEED CONTROL - HELENA VALLEY	\$ 1,104.02	
30/06/2020	00013571		PLANTING TUBE STOCK - MATHIESON RD TRANSFER STATION	\$ 1,155.00	
30/06/2020	00013572		REVEGETATION WORKS - MATHIESON RD TRANSFER STATION	\$ 2,915.00	
27/07/2020	2577.8545-01	Sankey Plumbing Service	PLUMBING		\$ 2,717.00
21/07/2020	4782		PLUMBING - GLEN FORREST COMMUNITY KINDY	\$ 121.00	
21/07/2020	4783		PLUMBING - SCULPTURE PARK PUBLIC TOILETS	\$ 583.00	
21/07/2020	4784		PLUMBING - MUNDARING REC GROUND PAVILION	\$ 143.00	
21/07/2020	4774		PLUMBING - MUNDARING SHIRE DOG POUND	\$ 121.00	
21/07/2020	4775		PLUMBING - ADMIN BUILDING	\$ 121.00	
21/07/2020	4776		PLUMBING - MUNDARING TOURIST CENTRE	\$ 132.00	
21/07/2020	4777		PLUMBING - MUNDARING SCULPTURE PARK PUBLIC TOILETS	\$ 132.00	
21/07/2020	4778		PLUMBING - GLEN FORREST OVAL CHANGEROOMS	\$ 209.00	
21/07/2020	4780		PLUMBING - SHIRE DEPOT	\$ 132.00	
21/07/2020	4781		PLUMBING - MUNDARING TOY LIBRARY	\$ 308.00	
21/07/2020	4779		PLUMBING - SWAN VIEW TENNIS COURT BUILDING	\$ 550.00	
21/07/2020	4785		PLUMBING - SWAN VIEW HEALTH CLINIC	\$ 165.00	
27/07/2020	2577.8584-01	Great Sand Supplies Trust	SUPPLY FERRICRETE		\$ 15,645.96
09/07/2020	00005748		SUPPLY 25MM FERRICRETE	\$ 15,645.96	
27/07/2020	2577.8652-01	Quality Press	DFES PRINTED MATERIAL		\$ 385.00
17/07/2020	INV036311		DFES PRINTED MATERIAL	\$ 385.00	
27/07/2020	2577.9184-01	Budget Rent A Car (Busby Investment	VEHICLE HIRE		\$ 315.74
21/07/2020	428424603		HIRE OF REPLACEMENT VEHICLE FOR 811MDG	\$ 315.74	
27/07/2020	2577.9512-01	Australian Grown	PPE CLOTHING		\$ 512.05
25/06/2020	SI29239		WET WEATHER CLOTHING - LAKE LESCHENAULTIA STAFF	\$ 512.05	
27/07/2020	2577.9569-01	Christie Parksaf	EQUIPMENT PURCHASES		\$ 2,472.58
29/06/2020	5306339		REPLACE FAULTY ELECTRIC BBQ COOKTOP - LAKE LESCHENAULTIA	\$ 2,472.58	
27/07/2020	2577.9596-01	Brice Pest Management	TERMITE TREATMENT		\$ 2,640.00
24/07/2020	IV03836		TERMITE TREATMENT - PARKERVILLE HALL	\$ 2,640.00	
27/07/2020	2577.9698-01	Managed System Services Pty Ltd	IT HARDWARE		\$ 15,325.81
30/06/2020	00005880		SUPPLY & DELIVER APC SMART-UPS & APC RACKS	\$ 15,325.81	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
27/07/2020	2577.9935-01	All Fence U Rent Pty Ltd	TEMP FENCE HIRE		\$ 68.75
24/07/2020	00031952		HIRE TEMP FENCING - MUNDARING ARENA (UPPER LANDING WORKS)	\$ 68.75	
27/07/2020	2578.13441-01	Ms S M King	REFUND		\$ 48.80
21/07/2020	REFUND		REFUND - HALL HIRE 25% DISCOUNT 09/07/2020 TO 27/08/2020	\$ 48.80	
27/07/2020	2578.13444-01	Mr C Tricoli	CROSSOVER CONTRIBUTION		\$ 575.00
24/07/2020	X OVER		CROSSOVER CONTRIBUTION - SWAN VIEW RD SWAN VIEW	\$ 575.00	
27/07/2020	2578.174-01	Synergy	ELECTRICITY		\$ 3,699.22
13/07/2020	5162819914		ELECTRICITY	\$ 2,372.16	
14/07/2020	8146423529		ELECTRICITY	\$ 256.03	
14/07/2020	0941380327		ELECTRICITY	\$ 186.03	
16/07/2020	6172559523		ELECTRICITY	\$ 635.23	
16/07/2020	5018318610		ELECTRICITY	\$ 249.77	
27/07/2020	2578.306-01	Darlington Volunteer Bushfire Briga	HAZARD REDUCTION BURN		\$ 800.00
23/07/2020	0297		HAZARD REDUCTION BURN - VIVEASH RD SWAN VIEW	\$ 800.00	
27/07/2020	2578.355-01	Wesfarmers Kleenheat Gas Pty Ltd	GAS		\$ 2,978.80
23/06/2020	4294253		BULK GAS SERVICES - BILGOMAN AQUATIC CENTRE	\$ 2,978.80	
27/07/2020	2578.589-01	Shire of Mundaring	FDC PARENT LEVY		\$ 9,920.20
23/07/2020	230720		FDC PARENT LEVY	\$ 9,920.20	
27/07/2020	2579.13445-01	Ms G L McMahon	REFUND		\$ 568.95
27/07/2020	REFUND		RATES REFUND	\$ 568.95	
27/07/2020	2579.13446-01	Mr G Muller	REFUND		\$ 3,210.48
27/07/2020	REFUND		RATES REFUND	\$ 1,333.23	
27/07/2020	REFUND		RATES REFUND	\$ 1,877.25	
27/07/2020	2579.7686-01	Ms K L Mitchell	REFUND		\$ 168.78
27/07/2020	REFUND		RATES REFUND	\$ 168.78	

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
28/07/2020	2580.12516-01	PayClear Services Pty Ltd (Supercho	SUPERANNUATION-JULY2020-1		\$ 191,026.83
28/07/2020	July2020-47		SUPERANNUATION-JULY2020-47	\$ 1,136.94	
28/07/2020	July2020-48		SUPERANNUATION-JULY2020-48	\$ 918.06	
28/07/2020	July2020-49		SUPERANNUATION-JULY2020-49	\$ 379.34	
28/07/2020	July2020-50		SUPERANNUATION-JULY2020-50	\$ 860.34	
28/07/2020	July2020-52		SUPERANNUATION-JULY2020-52	\$ 526.88	
28/07/2020	July2020-54		SUPERANNUATION-JULY2020-54	\$ 279.61	
28/07/2020	July2020-56		SUPERANNUATION-JULY2020-56	\$ 526.88	
28/07/2020	July2020-59		SUPERANNUATION-JULY2020-59	\$ 1,672.72	
28/07/2020	July2020-6		SUPERANNUATION-JULY2020-6	\$ 782.66	
28/07/2020	July2020-60		SUPERANNUATION-JULY2020-60	\$ 100.62	
28/07/2020	July2020-63		SUPERANNUATION-JULY2020-63	\$ 670.14	
28/07/2020	July2020-65		SUPERANNUATION-JULY2020-65	\$ 176.10	
28/07/2020	July2020-68		SUPERANNUATION-JULY2020-68	\$ 1,556.37	
28/07/2020	July2020-69		SUPERANNUATION-JULY2020-69	\$ 407.78	
28/07/2020	July2020-7		SUPERANNUATION-JULY2020-7	\$ 3,706.67	
28/07/2020	July2020-70		SUPERANNUATION-JULY2020-70	\$ 464.66	
28/07/2020	July2020-8		SUPERANNUATION-JULY2020-8	\$ 20,346.53	
28/07/2020	July2020A-1		SUPERANNUATION-JULY2020A-1	\$ 62.44	
28/07/2020	July2020-1		SUPERANNUATION-JULY2020-1	\$ 132,970.30	
28/07/2020	July2020-12		SUPERANNUATION-JULY2020-12	\$ 221.47	
28/07/2020	July2020-13		SUPERANNUATION-JULY2020-13	\$ 6,755.49	
28/07/2020	July2020-15		SUPERANNUATION-JULY2020-15	\$ 594.38	
28/07/2020	July2020-18		SUPERANNUATION-JULY2020-18	\$ 2,490.96	
28/07/2020	July2020-20		SUPERANNUATION-JULY2020-20	\$ 407.14	
28/07/2020	July2020-22		SUPERANNUATION-JULY2020-22	\$ 1,052.13	
28/07/2020	July2020-23		SUPERANNUATION-JULY2020-23	\$ 1,540.45	
28/07/2020	July2020-24		SUPERANNUATION-JULY2020-24	\$ 988.82	
28/07/2020	July2020-27		SUPERANNUATION-JULY2020-27	\$ 1,145.25	
28/07/2020	July2020-3		SUPERANNUATION-JULY2020-3	\$ 370.92	
28/07/2020	July2020-32		SUPERANNUATION-JULY2020-32	\$ 76.01	
28/07/2020	July2020-33		SUPERANNUATION-JULY2020-33	\$ 1,142.58	
28/07/2020	July2020-34		SUPERANNUATION-JULY2020-34	\$ 92.17	
28/07/2020	July2020-35		SUPERANNUATION-JULY2020-35	\$ 395.66	
28/07/2020	July2020-37		SUPERANNUATION-JULY2020-37	\$ 1,848.23	
28/07/2020	July2020-4		SUPERANNUATION-JULY2020-4	\$ 1,713.11	
28/07/2020	July2020-40		SUPERANNUATION-JULY2020-40	\$ 1,411.81	
28/07/2020	July2020-42		SUPERANNUATION-JULY2020-42	\$ 1,235.21	
30/07/2020	2581.34-01	Water Corporation	WATER RATES & FEES		\$ 2,033.57
14/07/2020	9023797463		REPAIR WORKS - 250 TOMLINSON RD HOVEA LOT 2	\$ 245.79	
30/07/2020	9004697985		WATER RATES & FEES	\$ 1,117.99	
30/07/2020	9004697539		WATER RATES & FEES	\$ 118.35	
30/07/2020	9004697977		WATER RATES & FEES	\$ 60.43	
30/07/2020	9004662272		WATER RATES & FEES	\$ 5.04	
30/07/2020	9004658548		WATER RATES & FEES	\$ 304.68	
30/07/2020	9004656438		WATER RATES & FEES	\$ 12.59	
30/07/2020	9009291271		WATER RATES & FEES	\$ 70.50	
30/07/2020	9004676180		WATER RATES & FEES	\$ 73.02	
30/07/2020	9004677028		WATER RATES & FEES	\$ 25.18	
30/07/2020	2582.3462-01	Care Giver Subsidies	CARE GIVER SUBSIDIES		\$ 35,910.98
30/07/2020	300720		CARE GIVER SUBSIDIES	\$ 35,910.98	
			Total Electronic Funds Transfers From Municipal Account	\$ 2,385,318.57	\$ 2,385,318.57

## MONTHLY PAYMENTS LIST OF ACCOUNTS - JULY 2020

<u>Date</u>	<u>Reference</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
<b>Payments By Electronic Funds Transfer (Payroll)</b>					
8/07/2020	PP01/21 cycle 1	Pay Summary		\$ 370,276.67	
8/07/2020	PP01/21 cycle 2	Pay Summary		\$ 96,977.99	
9/07/2020	PP01/99 cycle 1	Pay Summary		\$ 509.31	
22/07/2020	PP02/21 cycle 1	Pay Summary		\$ 374,080.31	
22/07/2020	PP02/21 cycle 2	Pay Summary		\$ 97,580.00	
Total Payroll Payments Direct From Municipal Account				<b>\$ 939,424.28</b>	
<b>Payment By Direct Debit From Municipal Account</b>					
		Bendigo - Merch Bank Fees		\$ 2,712.15	
		Bendigo - Direct Debit Fees		\$ 377.49	
		Commonwealth Bank - Bpoint Fees		\$ 347.10	
		NAB - Purchase Cards		\$ 14,232.30	
		Fleetcare - Fuel Payments		\$ 2,600.55	
		HP Financial Services - Equipment Lease		\$ 22,588.50	
		Konica Minolta - Printer Lease		\$ 3,414.52	
		WA Treasury Corporation		\$ 91,888.81	
		WA Treasury Corporation - Fees		\$ 37,404.69	
		RMS - Lakes Monthly License Fee		\$ 163.90	
		RMS - Monthly SMS Fees		\$ 0.08	
		WEX Motorpass		\$ 136.82	
		Qikkids - Fees		\$ 172.48	
		Windcave - Merchant Fees		\$ 55.00	
Total Electronic Fund Payments Direct From Municipal Account				<b>\$ 176,094.39</b>	

## NAB Purchase Card Payments List for July 2020

<u>Date</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount</u>	<u>Card User</u>
29/06/2020	South East regional Centre for Urban Landcare	Noongar Symbols Posters	\$ 410.00	Mrs E M Pinnock
30/06/2020	Remida Perth Inc.	Subscription for children for Midvale Hub	\$ 185.00	Mrs S E Broad
30/06/2020	Slimline Warehouse Display Shops	Hand Sanitiser stands	\$ 136.36	Ms K L Martin
30/06/2020	VistaPrint	Business Cards - Manager Building & Assistant Building Surveyor	\$ 45.70	Ms A E Douglas
1/07/2020	Mount Helena Hardware	Items for Maintenance - Mt Helena Oval Change rooms	\$ 27.90	Mr J M Neale
1/07/2020	Angus & Robertson	Book stock - KSP Library	\$ 353.17	Ms K L Martin
1/07/2020	Australia Post Glen Forrest	Bags & Postage for Workbooks for parents	\$ 125.00	Mrs J A Pearce
2/07/2020	Australian HR Institute	AHRI Masterclass Registration - HR Manager	\$ 150.00	Ms A E Douglas
3/07/2020	Tony's House of Tender meats	Meal for children - MECPC	\$ 385.38	Mrs S E Broad
5/07/2020	Zoom Video Communications Inc.	Platform provider for online school holiday program	\$ 23.09	Ms M A Yasbincek
3/07/2020	Powertec Telecommunications Pty Ltd	Cel-Fi Mobile Booster - Coppin Rd Transfer Station	\$ 2,459.67	Mr A M Currell
6/07/2020	Officeworks 0611	Carry Bags Hybrid laptops	\$ 75.16	Mr C M Cuthbert
6/07/2020	Facebook Ireland Limited	Advertising - Eastern Region Family Day Care	\$ 19.90	Mrs A Tomizzi
6/07/2020	Shire of Mundaring	Test of RMS booking service	\$ 80.80	Mr S D Winfield
6/07/2020	Shire of Mundaring	Refund test of RMS booking service	REFUND - \$ 65.50	Mr S D Winfield
6/07/2020	Shire of Mundaring	Refund test of RMS booking service	REFUND - \$ 15.30	Mr S D Winfield
8/07/2020	Target 5069	Change Mat - MECPC	\$ 38.00	Ms J A Gray
8/07/2020	Kmart 1052	Bibs for children - MECPC	\$ 32.00	Ms J A Gray
8/07/2020	Chemist Warehouse Midland	First Aid Supplies - MECPC	\$ 10.92	Ms J A Gray
7/07/2020	Angus & Robertson	Book stock - KSP Library	\$ 162.20	Ms K L Martin
8/07/2020	Campaign Monitor	Bulk email event - Mundaring Historic Photo Competition	\$ 126.09	Ms K L Martin
9/07/2020	Seek Limited	Job Advertisement - Diploma Qualified Early Childhood Educators	\$ 313.50	Ms M M Thomas
8/07/2020	Subway Mundaring	Catering - Special Council Meeting 8th July 2020	\$ 61.50	Ms A M Italiano
8/07/2020	Noodler's Restaurant	Catering - Special Council Meeting 8th July 2020	\$ 13.90	Ms A M Italiano
9/07/2020	JBHIFI.com.au	Junior stock - KSP Library	\$ 234.72	Ms M A Yasbincek
10/07/2020	Officeworks 0611	Stationery for Story time - AFM Library	\$ 43.98	Ms M A Yasbincek
9/07/2020	Ikea Perth	Eating utensils & cutlery - MECPC	\$ 149.89	Ms J A Gray
10/07/2020	Angus & Robertson	Book stock - AFM Library	\$ 575.24	Ms H McKissock
10/07/2020	JBHIFI.com.au	DVD & CD stock - AFM Library	\$ 251.80	Ms H McKissock
13/07/2020	Department of Health	Renewal - Pest Management Technician's Licence	\$ 200.00	Mrs J N Dutton
13/07/2020	Midland Auto One	Nuts for stage protection - Mundaring Arena	\$ 275.60	Mr S D Winfield
14/07/2020	Department of Health	Renewal - Pest Management Technician's Licence	\$ 215.00	Mrs J N Dutton
14/07/2020	Department of Mining, Industry Regulations & Safety	Renewal - High Risk Work Licence	\$ 53.00	Mrs J N Dutton
14/07/2020	Angus & Robertson	Junior stock - AFM Library	\$ 648.09	Ms M A Yasbincek
14/07/2020	Angus & Robertson	Junior stock - KSP Library	\$ 589.25	Ms M A Yasbincek
15/07/2020	Officeworks 0611	Materials for children's activities - AFM Library	\$ 72.60	Ms M A Yasbincek
15/07/2020	Woolworths 4312	Disposable gloves for handling herbicides	\$ 38.00	Mr D L O'Brien
13/07/2020	SoundBay Pty Ltd t/a Store DJ Online	Samson CM20P Gooseneck Mic & Behringer PS400 Power Supply	\$ 158.00	Mr A M Currell
15/07/2020	Jaycar Electronics	HDMI Cabling & Cable Wrap - Shane Purdy's Office	\$ 58.80	Mr A M Currell
14/07/2020	Everbloom Garden Centre	Citizenship Native Tube Stock Plant Tokens	\$ 98.75	Ms M M Thomas
14/07/2020	BP Woodbridge	Fuel for 806MDG as fuel card declined	\$ 61.52	Ms S Harlow
15/07/2020	Jaycar Electronics Pty Ltd	Phone Charger attachments for appliance phones	\$ 34.85	Mr C M Cuthbert
14/07/2020	Subway Mundaring	Catering - Ordinary Council Meeting 14th July 2020	\$ 81.10	Ms A M Italiano
14/07/2020	Noodler's Restaurant	Catering - Ordinary Council Meeting 14th July 2021	\$ 13.90	Ms A M Italiano
14/07/2020	Nespresso Booragoon	Staff incentive - MECPC	\$ 354.00	Ms S Harlow
16/07/2020	Mount Helena Hardware	Paint Supplies - Harry Riseborough Pavilion Maintenance	\$ 69.00	Mr J M Neale



## NAB Purchase Card Payments List for July 2020

<u>Date</u>	<u>Supplier</u>	<u>Description</u>	<u>Amount</u>	<u>Card User</u>
16/07/2020	JBHiFi.com.au	Junior stock - AFM Library	\$ 161.96	Ms M A Yasbincek
17/07/2020	Kmart 1052	Consumables for children - MECPC	\$ 155.50	Ms J A Gray
17/07/2020	Campaign Monitor	Bulk email - Library Story & Baby Rhyme Time Update	\$ 126.42	Ms H McKissock
20/07/2020	Officeworks 0611	Stationery Items - KSP Library	\$ 84.95	Ms K L Martin
20/07/2020	Officeworks 0611	Stationery Items - KSP Library	\$ 71.93	Ms K L Martin
20/07/2020	Officeworks 0611	Stationery Items - KSP Library	\$ 54.00	Ms K L Martin
16/07/2020	The Good Guys Discount Warehouse Midland	Bluetooth Key Boards - FHIO	\$ 198.00	Mr C M Cuthbert
20/07/2020	Angus & Robertson	Book Stock - KSP Library	\$ 685.60	Ms K L Martin
20/07/2020	Subway Mundaring	Catering - Council Forum on 20/07/2020	\$ 75.80	Ms M M Thomas
22/07/2020	JBHiFi.com.au	DVD & CD Stock - AFM Library	\$ 185.87	Ms H McKissock
21/07/2020	Australia Post Glen Forrest	Postage - Parent Workbooks	\$ 131.42	Mrs J A Pearce
22/07/2020	Woolworths 4369	Milk & Consumables - SCFC	\$ 26.39	Ms S Harlow
22/07/2020	GIVV Technologies Ltd	Midland Gate Voucher for Volunteer - Dion - CPC Swan	\$ 252.50	Ms J A Gray
22/07/2020	Kmart 1052	Consumables for room decorations - MECPC	\$ 39.00	Ms J A Gray
22/07/2020	Subway Mundaring	Catering - Special Council Meeting 22nd July 2020	\$ 82.15	Ms A M Italiano
22/07/2020	Angus & Robertson	Book Stock - AFM Library	\$ 693.35	Ms H McKissock
21/07/2020	Dome Midland	Catering - Staff meeting	\$ 100.65	Ms R B McAllister
23/07/2020	Trybooking Australia - PB West	Staff Training - Protective behaviours Universals Plus	\$ 536.75	Ms R B McAllister
22/07/2020	Mount Helena Hardware	Hardware Items - Admin Building Maintenance	\$ 17.99	Mr J M Neale
24/07/2020	Seek Limited	Job Advertisement - Family Day Care Educator for ERFDC	\$ 313.50	Mrs A Tomizzi
24/07/2020	Woolworths 4312	Toshiba 16GB USB Stick	\$ 14.00	Mr A M Currell
23/07/2020	Seek Limited	Job Advertisement - GIS Officer HR REC 4.2020.2	\$ 313.50	Ms A E Douglas
23/07/2020	Angus & Robertson	Junior stock - KSP Library	\$ 140.05	Ms M A Yasbincek
23/07/2020	Angus & Robertson	Junior stock - AFM Library	\$ 79.25	Ms M A Yasbincek
24/07/2020	Happy Families	Staff training - Midvale Hub Parenting Services	\$ 59.99	Mrs J A Pearce
27/07/2020	Kmart 1052	Consumables for events - Midvale Hub	\$ 60.00	Mrs J A Pearce
28/07/2020	Total Tools Midland	Measuring Wheel - Maintenance Officer Tools	\$ 70.00	Mr J M Neale
28/07/2020	Total Tools Midland	Measuring Wheel - Maintenance Officer Tools	\$ 70.25	Mr J M Neale
<b>Total Purchase Card Payments</b>			<b>\$ 14,232.30</b>	

## 11.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

### 11.1 Review of the Shire's Local Planning Framework

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<b>File Code</b>	PS.TPS 4.02
<b>Author</b>	Angus Money, Acting Director Statutory Services
<b>Senior Employee</b>	Jonathan Throssell, Chief Executive Officer
<b>Disclosure of Any Interest</b>	Nil
<b>Attachments</b>	1. Special Council Minutes - 31 July 2012 <a href="#">↓</a>

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#### SUMMARY

Councillor Jeans has advised of his intention to move the following notice of motion:

#### Motion

“That Council:

1. Gives in principle support for the Shire to undertake an interim review of the Local Planning Framework (Local Planning Strategy and Local Planning Scheme) with the goal of aligning these documents with the vision and strategies of the updated Community Strategic Plan 2020-2030 and the outcomes of recent Council decisions;
2. Acknowledges that a minor review of the currency and compliance of Local Planning Scheme 4 is currently underway, however, the scope of this review should be broadened to reflect the above goals;
3. Requests a business case for a full review of the Local Planning Strategy be considered during the 2021/2022 Corporate Business Plan;
4. Acknowledges that the State Planning Framework, specifically the North East Sub-regional framework and incorporated growth strategies, no longer align with community aspirations for our Shire, nor the protection of our significant environmental, lifestyle and tourism values, which are an asset to the State. During the coming review, the Framework and its growth pattern plans, must be updated to more adequately consider the significant bushfire risks, infrastructure limitations, and protection of biodiversity in the Perth Hills; and
5. Requests the Shire President write to the Minister for Planning to advise of these decisions and our position on the North East Sub-regional Framework, as it applies to our Shire.”

## Reason for Notice of Motion

*The purpose of this motion is to address the continued community engagement and concern regarding historic planning strategies in our Shire. The motion seeks to outline a path forward to realign our planning directions with that of the community.*

*The Local Planning Framework, comprised of the Local Planning Strategy and the Local Planning Scheme, are ideally informed by the overarching Community Strategic Plan, which was renewed and approved earlier this year. It is important that this suite of documents are revisited through minor and major reviews on a regular basis. Such reviews capture the changing needs and aspirations of our community, updates to environmental and planning regulations, incorporate the planning strategies developed by the State and equally, provide input regarding local directions to the State Government.*

*The current Local Planning Scheme 4, gazetted in early 2014, is presently undergoing a minor review, to ensure it is up to date and complies with current planning regulations. This could be expanded to strengthen its alignment with our community's vision, and recent Council decisions and identify future areas for review.*

*By contrast, the Local Planning Strategy, which sets out the long-term direction and focus for planning in the Shire, has not undergone a major review for many years. Significant ongoing community concern, regarding planning matters in our Shire, highlight the importance of updating our Local Planning Strategy, to capture the community's aspirations and reflect current issues and policies, with a view to an informed and responsive Planning Scheme.*

*The interim review of our Framework (Strategy and Scheme) and planning for a full review of our Local Planning Strategy, will create a clearer strategic direction for the eventual full review of LPS4 and give contemporary context to inform our planning decisions. The notice of motion outlines an approach to this process with five key actions.*

In a short preamble to the notice of motion, Cr Jeans also noted the following:

*"Under the current situation with SP34 proceeding to SAT, this motion needs to be considered by Council at the meeting on the 8/9/20.*

*The intentions for this Motion was to be 'similar' to the CDS's [Container Deposit Scheme] original motion where Council gave direction the CEO, thus removing the need for a full comprehensive officers report at this stage."*

## BACKGROUND

The reason for the motion and the preamble to the motion offer two different intentions. The first seeks to commence business planning for a major review of the Shire's planning framework, which will be the focus of this report.

The second appears to seek to influence the determination of SP34 to improve the chances that the State's final decision of North Stoneville Structure Plan (SP34) aligns with Council's recommendation that it be refused.

In relation to point 2, councillors are referred to the officer report (Item 11.2) presented at the 12 May 2020 Council Meeting, which outlines the statutory determination pathway of SP34 and the separate pathway for MRS and LPS amendments (and therefore new local planning schemes).

The Local Planning Strategy (LPS) outlines, analyses and applies the wide range of relevant State, regional and local planning policies, strategies and other documents and analyses the various economic, environmental and social issues within the Shire. The LPS provides overall strategic direction and a wide range of specific strategies addressing issues throughout the Shire, and provides the rationale for the statutory land use and development controls in Local Planning Scheme No.4 (LPS4).

The existing LPS represents an accumulation of extensive community consultation, the Shire's local planning response to threats / challenges, and a shared understanding (with the WAPC) regarding how State interests will be upheld in the Shire.

It may be useful for Councillors to reflect on the formulation of the LPS and LPS4 and specifically the minutes of Council's endorsement of the draft documents (**Attachment 1**).

### **Preparation of LPS and LPS4**

The Shire's previous Town Planning Scheme No. 3 (TPS 3) operated between 18 March 1994 and February 2014 (~20yrs) and controlled and guided subdivision and development throughout the Shire during that time.

In 1999, the Shire commenced a review of TPS 3, producing a Scheme Examination – Issues Paper, which was advertised from November 2000 to January 2001. In August 2001, Council recommended that TPS 3, subject to modifications arising from the Scheme Examination Report, continue for another five years, rather than being replaced by a new Scheme. However, in April 2003, the then Minister for Planning and Infrastructure advised that she considered it desirable to review TPS 3 by way of the preparation of a new Scheme and Local Planning Strategy. Detailed work on the preparation of draft LPS 4 and the draft Local Planning Strategy commenced in 2006.

The draft LPS and LPS4 were adopted by Council in December 2009. After receiving Ministerial consent to advertise, the documents were formally advertised from Friday 18 February 2011 to Monday 23 May 2011. The process of consultation was thorough and detailed within the officer report (**Attachment 1**).

At its meeting held on 31 July 2012, Council considered the draft scheme, strategy and consultation outcomes, and unanimously adopted the documents.

The following observations of the original consultation outcomes and Council's decision are noted:

- 254 submissions were received;
- Of the 135 submissions relating to a specific property or groups of properties:
  - 63 submissions requested intensification of rural or rural residential subdivision (ie. requested a minimum lot size of 1 ha or above);
  - 34 submissions requested a change from rural or rural residential zoning to allow for subdivision down to residential lot sizes (ie. requested a minimum lot size of below 1 ha);
  - 14 submissions requested an increase in residential density (and hence subdivision potential) over existing Residential/Urban zoned land; and
  - 23 submissions requested zonings other than rural residential or residential, or made other requests relating to specific properties, such as a change to bush fire hazard levels or Local Natural Area classifications;

Many submissions were dismissed on the basis that the properties were primarily uncleared and the introduction or intensification of subdivision potential was contrary to bushfire protection and biodiversity protection objectives.

North Stoneville and North Parkerville Townsites were raised approximately five times by submitters. The response at that time was as follows:

*“The zoning of and Scheme provisions regarding the North Parkerville and North Stoneville proposed Townsite developments reflects the current situation in Town Planning Scheme No. 3 and the Urban Deferred zoning of those sites in the Metropolitan Region Scheme (MRS). **It is not open to the Shire to pursue a zoning in draft Local Planning Scheme No. 4 that is inconsistent with the MRS** [emphasis added]. The draft Local Planning Strategy clearly indicates the need for a revised structure plan for each of the proposed Townsite developments. These structure plans would be prepared and assessed in accordance with the Planning for Bush Fire Protection Guidelines (2010).*

*The Western Australian Planning Commission will decide on the lifting of Urban Deferment on the subject land. Should the Commission instruct the Shire that Urban zoning of the land cannot be achieved, alternative zoning of the site in both the MRS and local planning scheme would be investigated and pursued. Unless that occurs, the Shire's local planning scheme must remain consistent with the MRS. “*

Importantly, the consultation highlighted that a reasonable majority of submitters actually had aspirations for additional subdivision potential; many in rural and rural-residential areas.

The Shire's Local Planning Scheme No. 4 (LPS 4) was gazetted on Monday 17 February 2014, revoking the Shire's previous Town Planning Scheme No. 3. Once the Local Planning Strategy was adopted in 2013, and based on the expected timeframe of that plan, it was anticipated it would remain relevant for the Shire for the following 10-15 years (i.e. until 2023-2028).

*‘This Local Planning Strategy for the Shire of Mundaring has been prepared to set out the long term planning directions for the Shire and to guide land use planning within the Shire **over the next ten to fifteen years.**’(pg.1)*

Since this time, changes have continued to occur to the State planning framework. In particular, the North-East Sub-Regional Planning Framework was adopted by the WAPC in March 2018. Review periods specified within that document suggest the State will be reviewing the North-East Sub-Regional Planning Framework every three years, which would mean a review should be commencing in 2021. DPLH has confirmed that the Shire will have an opportunity to comment during the review of the North-East Sub-Regional Planning Framework.

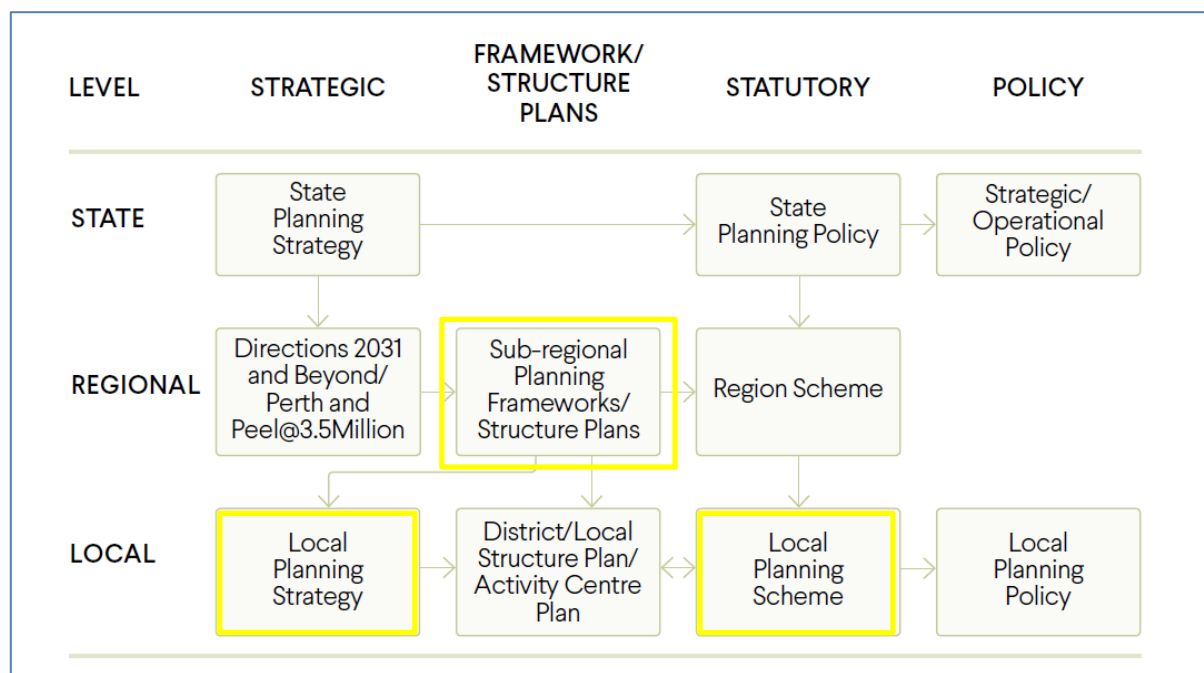


Figure 1 – SPP 1 – State Planning Framework showing hierarchies within WA's Planning Framework

State Planning Policy 1, which outlines the State Planning Framework states under Section 4:

*"Where there is a conflict between one provision of the Framework and another, the following rules of interpretation apply:*

- a. Provisions higher in the hierarchy generally prevail over provisions lower in the hierarchy."*

In embarking on any review of the local planning framework, Council must operate within a planning system that imposes practical limitations on Council's autonomy. This is further explained below.

## STATUTORY / LEGAL IMPLICATIONS

Section 123(1) of the *Planning and Development Act 2005* indicates that a local planning scheme will not be approved by the Minister unless that local planning scheme is in accordance with and consistent with the relevant region planning scheme.

The *Planning and Development Regulations 2015* state that a local planning scheme is approved by the Minister and that a local planning strategy is endorsed by the WAPC. In each case, this may be subject to modifications.

The State's statutory planning framework is currently undergoing significant change through the WA Government's Planning Reform process, including the manner and approach to preparing local planning strategies.

Importantly, DPLH advises that new guidelines for the preparation and review of a Local Planning Strategy and scheme review are likely to be released in 2021-22. Further planning reform is likely in stages moving forward.

Section 77 of the *Planning and Development Act 2005* requires that, in preparing or amending a local planning scheme, the local government is to have due regard to any State Planning Policy (SPP) affecting its district and may modify a SPP with such modifications set out in the scheme. This statutory obligation, as it relates to a review of the local planning framework, becomes more relevant, as discussed below.

## **POLICY IMPLICATIONS**

The policy direction of both the Department of Local Government, Sports and Cultural Industries (DLGSCI) and Department of Planning Lands and Heritage continues to evolve. Part one of the Notice of Motion and its justification expresses a view that the Local Planning Strategy (LPS) is, ideally, subservient to the Strategic Community Plan (SCP).

However the Integrated Planning and Reporting and Land Use Planning diagram provided by DLGSCI (see figure 2 below) suggests that the SCP and LPS are on equal footing.

In 2016, DLGSCI released the '*Integrated Planning and Reporting Framework and Guidelines* which state:

*The IPR Framework has natural links to land use planning. Both the IPR and land use planning suites should be guided by an overarching community vision. The community will also have aspirations for the shape and form of their area (for the whole area and/or particular parts of it) which will be as relevant for the IPR suite as for land use planning.*

*This is shown in the diagram below. The community's aspirations for shape and form can be actioned through, say, the provision of public space, infrastructure and tree planting (included in the IPR suite on the left hand side of the diagram), as well as land use regulations (on the right hand side of the diagram).*

*While the two sides are administered under different legislative frameworks and different time cycles, they should be considered as part of a total package for achieving the community's vision.*

*Where the two time cycles coincide, consideration should be given to undertaking community engagement at the top level together, or at least feeding one into the other. The objectives and strategies should be congruent and working in a mutually reinforcing manner."*

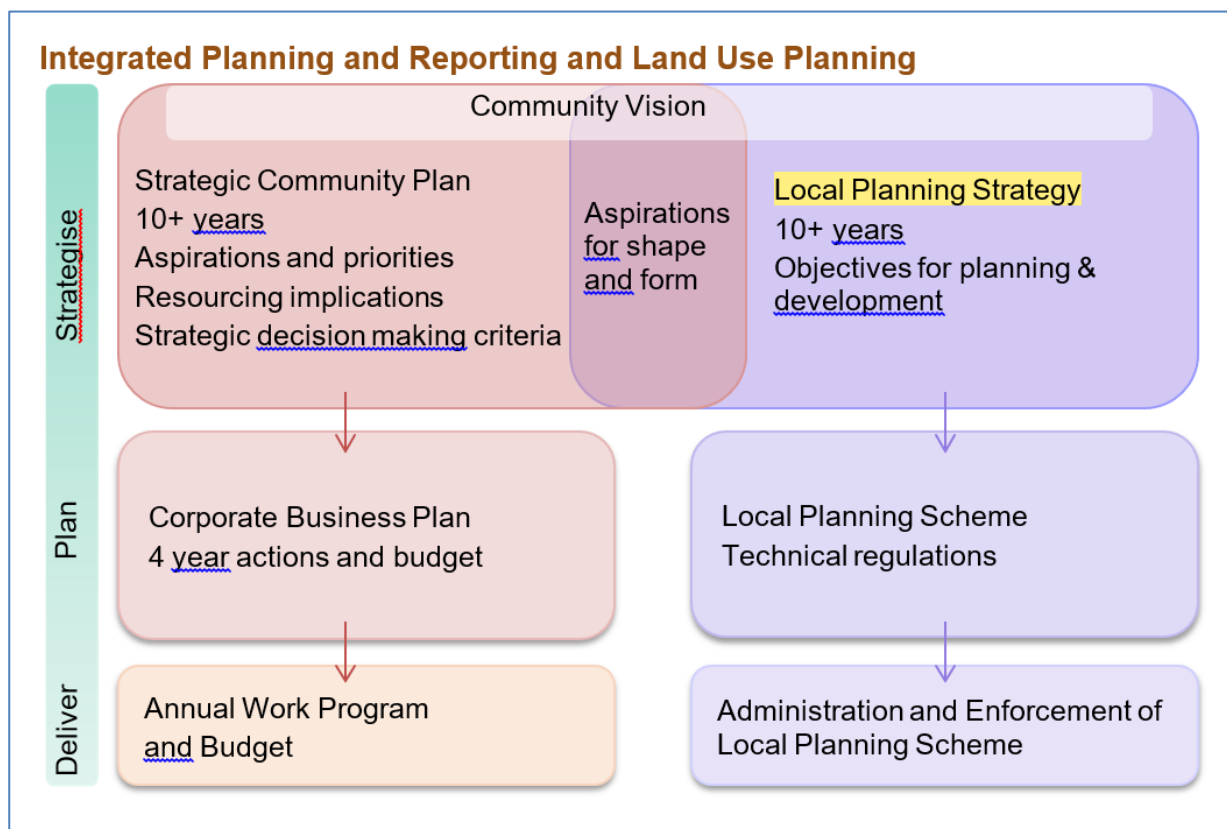


Figure 2 – DLGSCI view of IPR Framework relationship with LPS

Section 5.56 of the *Local Government Act 1995* requires a local government to plan for the future of the district and to make plans in accordance with the regulations.

Importantly, it is a community-orientated aspirational plan and there are no overarching powers enabling DLGSCI to intervene or prevent a Council adopting a draft SCP. A local government therefore exercises a high degree of autonomy and control when preparing and endorsing a Strategic Community Plan. Aspects within the scope of the local government jurisdiction are subsequently translated into initiatives within its Corporate Business Plan.

In stark contrast, the State (via the WAPC and the Minister for Planning) closely oversees the preparation of a local planning strategy and scheme, even to the extent that the WAPC can refuse to allow a draft scheme or strategy to be released for advertising.

This power reflects the spatial reality that the Shire forms part of a wider metropolis. It would obviously represent a fundamental risk to orderly and proper planning if a local government was allowed to act purely in the interest of a local community - to the detriment of the wider public interest beyond its jurisdiction. This ongoing tension between State and local interests occurs in many forms.

For example, the Minister exercised this authority and intervened during the final stages of the Shire's Local Planning Scheme No.4. The Minister delayed gazettal of the Shire's LPS4 until modifications were made to allow Places of Worship to be an 'A' (discretionary) use in all zones, against Council's recommendation.

Given the State's ability to force a local government's hand regarding particular land use or planning matters, it is reasonable to conclude that while there should be scope for the SCP and LPS to inform each other, there are matters where the Strategic Community Plan is limited by the Local Planning Strategy.



In relation to State Planning Policies, various State Planning Policies are currently under review and may be finalised next year. For example, SPP 3.7 'Planning in Bushfire Prone Areas' is under review and subject to significant change; a draft may be released later this year. The final content of SPP 3.7 and other SPP's such as Activity Centre SPP and SPP 3.1 Residential Design Codes, are likely to have a material impact on any future LPS and LPS4 review.

It is noted that Planning Services is already endeavouring to provide comment and contribute to these reviews, but this is compromised by the sheer volume and rate of change taking place as well as the increased number of planning applications being submitted at the present time, due in part to COVID19 economic stimulus incentives.

It may be that the Shire's current LPS and LPS4 align more closely to community aspirations than if these were amended to align with any revised SPP's. However, the scope (and indeed risks) of initiating a review of the local planning framework will not be fully understood until the Planning Reform process and the review of key SPP's has concluded (likely by the 2023-24 financial year).

## **FINANCIAL IMPLICATIONS**

The TPS3 review commenced in 2006. To complete this discrete task, the Shire employed a dedicated Co-ordinator of Strategic Planning (in addition to a Strategic Planning Officer) until 2014/15, at a cost of approximately \$1.5 million over nine years. It should be acknowledged that this project represented a complete overhaul of TPS3 and officers do not necessarily anticipate such significant changes in any future review of the LPS – unless instructed by the WAPC.

Due to the introduction of the 'Deemed Provisions' in the Regulations, the Shire's LPS4 text would need to be consolidated. It is likely that although the LPS may not need significant alterations or review (in the opinion of officers), initiating a review of LPS4 will likely necessitate the preparation of an entirely new scheme text.

The timing and extent of change occurring as a result of the Planning Reform process significantly complicates scoping the work required at this stage.

What is clear is that embarking on a major review of the local planning strategy and scheme requires significant and ongoing financial commitment to a process over a series of years. While this process is funded by Council, ultimately the WAPC (and Minister) dictates the scope and extent of work required.

In relation to part three of the motion, which requests preparation of a detailed business case for the 2021-22 corporate business planning process, current Planning Services resources are fully committed and therefore additional resources would be required.

## **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 3 - Built environment

Objective 3.3 – Regulated land use and building control to meet the current and future needs of the community

Strategy 3.3.1 – Incorporate appropriate planning controls for land use that meet current and future needs without compromising the highly valued character of the natural and built environment

## **SUSTAINABILITY IMPLICATIONS**

Nil

## RISK IMPLICATIONS

<b>Risk:</b> A business case is prepared for a major review of the local planning framework in the 2021/2022 Corporate Business Plan, and a major review is required to be initiated ahead of Planning Reform, that cannot accurately scope the required works		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Likely	Major	High
<b>Action / Strategy</b>		
Accept that any business case prepared in 2021/22 would be a provisional business case and would be subject to ongoing further refinement.		

## COMMENTS

Figure 3 illustrates the key State (blue) and Shire (red) informing documents and processes underway which are required to inform any review of the LPS and LPS4.

It is acknowledged that it is open to Council to prioritise a major review of LPS and LPS4. However officers are of the view that the Shire will not be able to confidently develop a thorough business case until a number of other reviews and informing strategies are completed. A business case prepared in 2021-22 would likely:

- overlook opportunities to give effect to recommendations from informing strategies;
- would not be informed by WAPC's position on the Shire's minor review of the planning scheme; and
- be unable to anticipate complications which could fundamentally change the envisaged business case in terms of scope and cost.

Figure 3 demonstrates that if Council is concerned with inconsistencies between local aspirations as opposed to State requirements, staff resources would be best directed to influencing and informing the review of higher order documents, including the North-East Sub-Regional Planning Framework, State Planning Policies and the Planning Reform process.

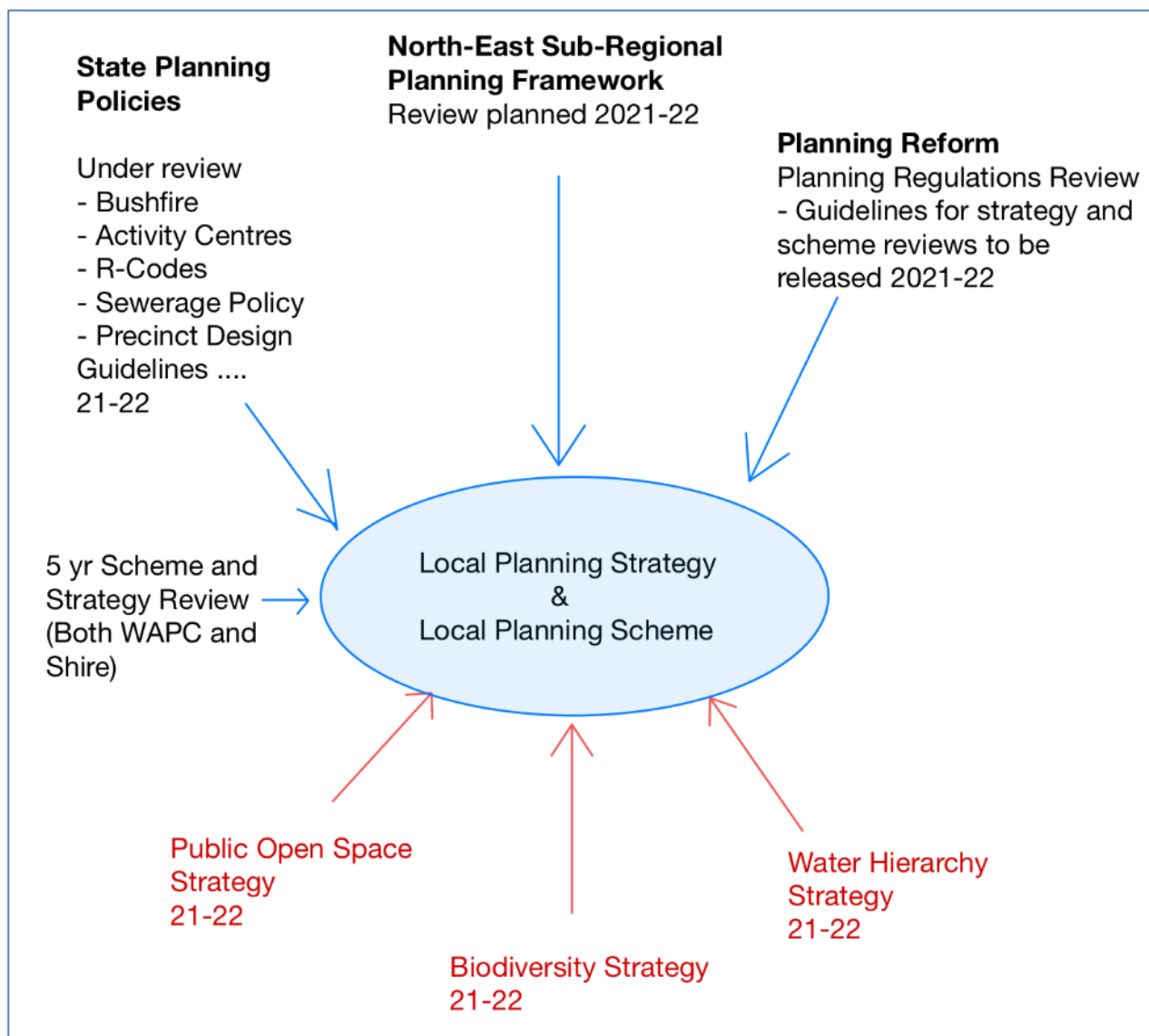


Figure 3. State and local informing statutes / documents / strategies

To further assist Council, each part of Cr Jeans' motion has been provided below with relevant comments / observations. In some cases the motion raises other questions, which will require further consideration.

"That Council:

**1. Gives in principle support for the Shire to undertake an interim review of the Local Planning Framework (Local Planning Strategy and Local Planning Scheme) with the goal of aligning these documents with the vision and strategies of the updated Community Strategic Plan 2020-2030 and the outcomes of recent Council decisions, and**

- It is unclear what is meant by 'in principle support for the Shire to undertake an interim review', given that it is a legislative requirement to undertake a review of the local planning framework;
- A minor review is a 'health check', or issues identification process, and does not result in material changes or amendments in and of itself. Officers have continually monitored the performance of LPS4.

This has manifested into Amendments 1 and 7 (endorsed by Council), which finessed various aspects, including bushfire and environmental controls.

- The premise of this motion appears based on a view that the Local Planning Strategy and Scheme are subservient to the Strategic Community Planning, which does not reflect the legislative context as explained above;
- Both the LPS and Strategic Community Plan refer to the importance of environmental protection and bushfire risk management - and the Shire has received multiple awards for its approach in LPS at both a State and National level.
- Although recently adopted, Council will have an opportunity to review the priorities listed in the latest Strategic Community Plan 2020-30 in November 2020; this is planned to enable Council to further consider its response to the significant implications of the current global pandemic as it relates to the SCP.
- To finalise a detailed business case, officers would require further guidance as to which specific elements of the existing LPS and LPS4 Council considers to be out of alignment with the Strategic Community Plan 2020-30.

**2. Acknowledges that a minor review of the currency and compliance of Local Planning Scheme 4 is currently underway, however, the scope of this review should be broadened to reflect the above goals [Strategic Community Plan], and;**

- The 5-year review (minor review) of the LPS and scheme is defined within the *Planning Regulations 2015* and is aimed at ensuring the local planning framework is up-to-date and complies with regulations and any SPP's. The minor review is reported to the WAPC;
- There are no statutory implications of not meeting the 5 and 10 year timeframes expressed within the Planning Regulations.
- The strategic goals identified in the Strategic Community Plan are broad and may not necessarily translate into a clear spatial policy or assessment
- A minor review had already commenced, however is on hold given the current high work loads and to allow for the POS strategy to be prioritised and completed (there is an informing strategy required for the future LPS review);
- If Council is of the view that a major review is required, (even in the absence of the outcomes of a minor review), a process would still be required to identify, in conjunction with the WAPC, issues with the current LPS and LPS4. This would inform a future business case for a major review.

**3. Requests a business case for a full review of the Local Planning Strategy be considered during the 2021/2022 Corporate Business Plan, and**

- Given current strategic commitments and workload, there is insufficient resources to prepare a detailed business case at this time;

- Even if additional resources were allocated to prepare a business case, it will not be possible to accurately scope and anticipate WAPC's or Council's expectations based on the current information available (refer to Figure 4);
- A provisional business case could be prepared for 2021/22 which would mirror observations made within this report, and would need to be subject to continual refinement until the review is scheduled to commence;
- Council would need to be confident that a 'full review' is required, while acknowledging current financial constraints, and would need to consider if a more cost-effective / targeted approach is warranted.

**4. Acknowledges that the State Planning Framework, specifically the North East Sub-regional framework and incorporated growth strategies, no longer align with community aspirations for our Shire, nor the protection of our significant environmental, lifestyle and tourism values, which are an asset to the State. During the coming review, the Framework and its growth pattern plans, must be updated to more adequately consider the significant bushfire risks, infrastructure limitations, and protection of biodiversity in the Perth Hills, and**

- Growth strategies introduced by LPS are (considering the background provided above) modest and reflect that urban growth in the Hills portion of the Shire faces significant challenges, including bushfire risks/mitigation, environmental protection and infrastructure limitations;
- Standards associated with the bushfire framework have intensified since the introduction of the LPS, and state bushfire framework continues to be under review.
- If, as is likely, the North-East Sub-Regional Planning Framework is reviewed in 2021-22, there is a likelihood that it will still reflect the urban land currently zoned in the Metropolitan Region Scheme (which would therefore include the North Stoneville and North Parkerville townsites);
- In acknowledging the above, Council needs to be confident that it is currently in a position to articulate what specific aspects of the sub-regional planning framework do not align with the current Local Planning Strategy.

**5. Requests the Shire President write to the Minister for Planning to advise of these decisions and our position on the North East Sub-regional Framework, as it applies to our Shire.**

- Council would need to formally establish its position on the North-East Sub-Regional Planning Framework and what specific aspects are in conflict with Council's current position prior to preparing the proposed letter.

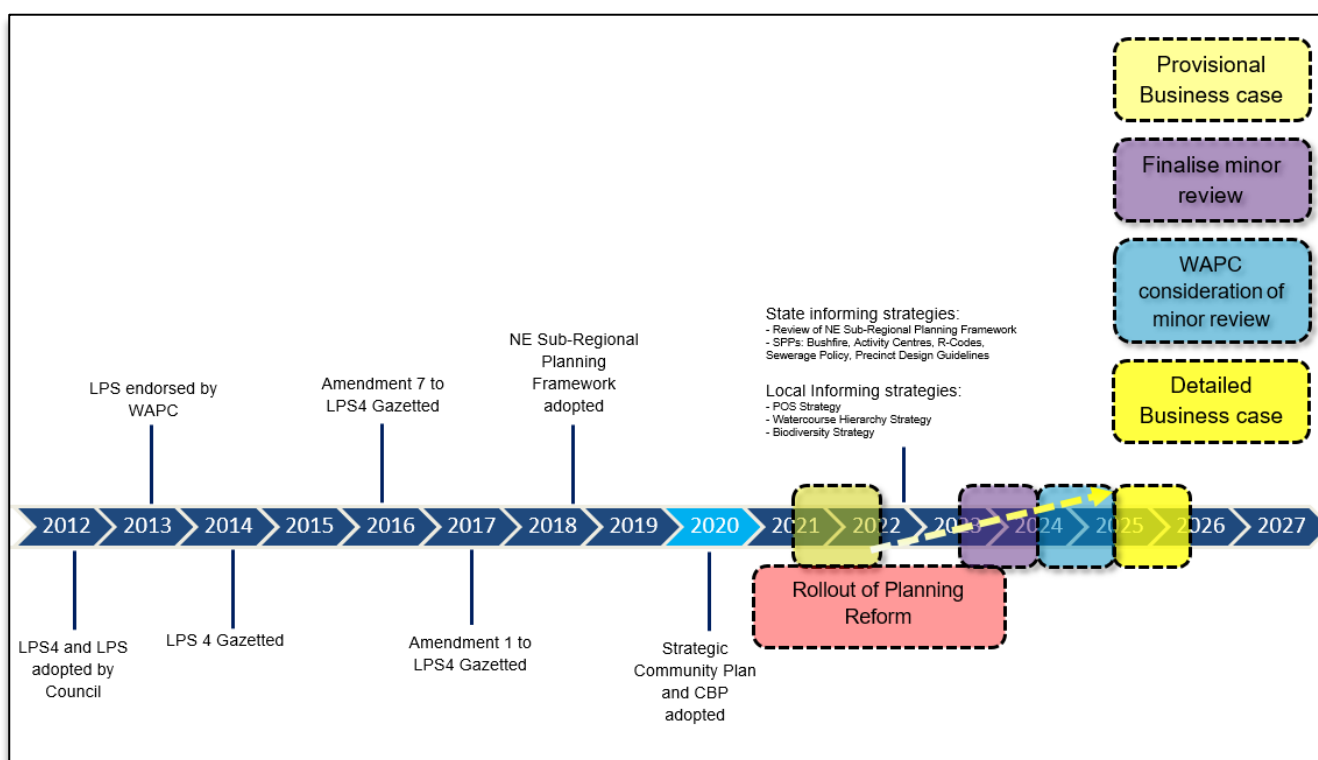
It is acknowledged that a review of the Shire's planning framework is required to ensure up-to-date and orderly and proper planning continues. However, given the accelerated planning reform and policy review process currently underway in WA, time is required for some stability to return to the planning sector.

Further, the world is currently experiencing a global pandemic which is disrupting and bringing into question traditional notions and assumptions which underpin spatial

economics and city planning. The full extent of change to both to planning, spatial policy and community needs is yet to be fully understood, but will become clearer over the next few years.

The magnitude of the task must be recognised. Careful project planning is therefore critical. To prepare a detailed business case in 2021-22 is considered premature, and would expose the process (and therefore the Shire) to significant uncertainty and unforeseen risks and costs. Further, it would undermine the Shire's capacity to contribute to and inform various higher level strategic reviews underway during planning reform. These overarching regulations and strategies will dictate or at least have significant influence on any future local planning framework review process.

Should Council request a business case be prepared for a major review of LPS and LPS4, it is recommended that this remain provisional until the completion and WAPC's endorsement of Council's minor review. Figure 4 details the relevant factors and decision points on an indicative timeline.



*Figure 4. Indicative overview of timing*

Based on current understanding of the timing of Planning Reform, and in consideration of current resources, it would become possible and more worthwhile to complete a minor review of the local planning framework in the 2023-24 financial year. Only following advice from the WAPC will the parameters of a major review of the local planning framework be clear and capable of a thorough business case scoping exercise.

It is therefore suggested a major review of the Shire's local planning framework be considered for the 2025-26 corporate business planning process. Depending on resources and priorities at that time, Council could decide on receipt of a detailed business case that a major review should commence.

## VOTING REQUIREMENT

Simple Majority

### MOTION

That Council:

1. Gives in principle support for the Shire to undertake an interim review of the Local Planning Framework (Local Planning Strategy and Local Planning Scheme) with the goal of aligning these documents with the vision and strategies of the updated Community Strategic Plan 2020-2030 and the outcomes of recent Council decisions;
2. Acknowledges that a minor review of the currency and compliance of Local Planning Scheme 4 is currently underway, however, the scope of this review should be broadened to reflect the above goals;
3. Requests a business case for a full review of the Local Planning Strategy be considered during the 2021/2022 Corporate Business Plan;
4. Acknowledges that the State Planning Framework, specifically the North East Sub-regional framework and incorporated growth strategies, no longer align with community aspirations for our Shire, nor the protection of our significant environmental, lifestyle and tourism values, which are an asset to the State. During the coming review, the Framework and its growth pattern plans, must be updated to more adequately consider the significant bushfire risks, infrastructure limitations, and protection of biodiversity in the Perth Hills, and
5. Requests the Shire President write to the Minister for Planning to advise of these decisions and our position on the North East Sub-regional Framework, as it applies to our Shire.

Cr Jeans advised he would not be moving his Notice of Motion.

### 7.23pm Meeting Adjourned

#### COUNCIL DECISION MOTION

**C8.09.20**

Moved by Cr Russell      Seconded by Cr Collins

That the meeting be adjourned to allow Councillors time to read the alternative motion distributed by Cr Collins.

#### CARRIED 11/0

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Martin, Cr Green, Cr Russell, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

## 7.37pm Meeting Resumed

The meeting resumed with all elected members present.

### MOTION

Moved by Cr Collins

Seconded by Cr Jeans

That Council:

1. Requests the commencement of the Minor Review of the Shire's Planning Framework to be considered as early as practicable, in year 22/23 or year 23/24, with updates provided to Council as the review is scheduled. Council acknowledges the current uncertainty regarding the implementation of current State Planning Amendments, resolution of local outstanding planning matters, and the outcomes of the current Bushfires Royal Commission;
2. Requests a Provisional Business Case for a Major Review of the Shire's Planning Framework (Local Planning Strategy & Local Planning Scheme 4), during the 21/22 Corporate Business Planning Process, with a view to the detailed business case being prepared in year 24/25 or 25/26 in consultation with the WAPC;
3. Endorses the following statement to guide our position in the coming review of the State Planning Framework (Perth to Peel @ 3.5) and our lobbying activities:

*Acknowledges that the State Planning Framework and incorporated growth strategies for our Shire, no longer align with our community's vision, the significant bushfire risks faced by our region, nor the protection of our significant environmental, lifestyle and tourism values, which are an asset to the State.*

*Future population growth within our Shire cannot meet the objectives in the State Framework for a more compact, consolidated and connected city, which builds upon existing infrastructure, reduces private vehicle use, respects its natural assets and heritage, and provides resilience to climate change, if we must continue to adopt the outdated 'dispersed growth' model, reflected in the plan for our Shire. As noted in the Framework, this model is of the late 20th Century, formulated in a time with a markedly different perspective of environmental protection, in a different climate, without the considerable bushfire risks we now face.*

*Our community's vision, to be the 'Place for sustainable living', is directly aligned with the goals of the State, for a sustainable, safe and connected region, where we build on our economic strengths, environmental values and improve existing infrastructure to serve the whole community. However, the existing regional framework, does not address infrastructure issues in our District Centre Mundaring, nor celebrate our Hill's values to create a vibrant and safe place to live with strong local employment. Instead, it focus growth in greenfield sites, with huge infrastructure needs, reliance on private vehicle use, clearing of native bushland, while still placing communities at an increased risk of bushfire impacts. The State Planning Framework must be innovative and flexible to meet the needs of future generations.*



*We request that during the coming review of Perth to Peel @ 3.5, the State consults with community and other stakeholders to embark on a renewed approach to planning for growth and development in the Hills. Potentially viewing the entire Perth Hills as a separate sub-region, acknowledging their value to the State as an environmental, tourism, health & wellness and agricultural asset.*

*Most importantly, the renewed framework must consider the increasing risks to biodiversity and bushfire safety in the Perth Hills and develop a path forward which allows us to drive our Local Planning Framework to meet the objectives of Perth to Peel @3.5 Million; and*

4. Requests the Shire President writes to the Minister for Planning, advising of the above decisions and Council's position on the coming review of Perth to Peel @3.5 Million.

### **Preamble**

The CEO advised that as point 3 of Cr Collins' alternative motion was not a matter canvassed in officer's report responding to the original notice of motion from Cr Jeans, Shire officers would need to provide additional advice. This advice would be provided in a further report to Council, which could be presented to the next Ordinary Council meeting.

<b>COUNCIL DECISION</b>		<b>C9.09.20</b>	
<b>MOTION</b>			
Moved by	Cr Collins	Seconded by	Cr Jeans

That Council:

1. Requests the commencement of the Minor Review of the Shire's Planning Framework to be considered as early as practicable, in year 22/23 or year 23/24, with updates provided to Council as the review is scheduled. Council acknowledges the current uncertainty regarding the implementation of current State Planning Amendments, resolution of local outstanding planning matters, and the outcomes of the current Bushfires Royal Commission; and
2. Requests a Provisional Business Case for a Major Review of the Shire's Planning Framework (Local Planning Strategy & Local Planning Scheme 4), during the 21/22 Corporate Business Planning Process, with a view to the detailed business case being prepared in year 24/25 or 25/26 in consultation with the WAPC.

### **CARRIED 10/1**

**For:** Cr Daw, Cr Driver, Cr Jeans, Cr Jones, Cr Martin, Cr Green, Cr Russell, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Cr Burbidge

## MOTION

Moved by

Cr Collins

Seconded by

Cr Jeans

That Council:

3. Endorses the following statement to guide our position in the coming review of the State Planning Framework (Perth to Peel @ 3.5) and our lobbying activities:

*Acknowledges that the State Planning Framework and incorporated growth strategies for our Shire, no longer align with our community's vision, the significant bushfire risks faced by our region, nor the protection of our significant environmental, lifestyle and tourism values, which are an asset to the State.*

*Future population growth within our Shire cannot meet the objectives in the State Framework for a more compact, consolidated and connected city, which builds upon existing infrastructure, reduces private vehicle use, respects its natural assets and heritage, and provides resilience to climate change, if we must continue to adopt the outdated 'dispersed growth' model, reflected in the plan for our Shire. As noted in the Framework, this model is of the late 20th Century, formulated in a time with a markedly different perspective of environmental protection, in a different climate, without the considerable bushfire risks we now face.*

*Our community's vision, to be the 'Place for sustainable living', is directly aligned with the goals of the State, for a sustainable, safe and connected region, where we build on our economic strengths, environmental values and improve existing infrastructure to serve the whole community. However, the existing regional framework, does not address infrastructure issues in our District Centre Mundaring, nor celebrate our Hill's values to create a vibrant and safe place to live with strong local employment. Instead, it focus growth in greenfield sites, with huge infrastructure needs, reliance on private vehicle use, clearing of native bushland, while still placing communities at an increased risk of bushfire impacts. The State Planning Framework must be innovative and flexible to meet the needs of future generations.*

*We request that during the coming review of Perth to Peel @ 3.5, the State consults with community and other stakeholders to embark on a renewed approach to planning for growth and development in the Hills. Potentially viewing the entire Perth Hills as a separate sub-region, acknowledging their value to the State as an environmental, tourism, health & wellness and agricultural asset.*

*Most importantly, the renewed framework must consider the increasing risks to biodiversity and bushfire safety in the Perth Hills and develop a path forward which allows us to drive our Local Planning Framework to meet the objectives of Perth to Peel @3.5 Million; and*

4. Requests the Shire President writes to the Minister for Planning, advising of the above decisions and Council's position on the coming review of Perth to Peel @3.5 Million.

<b>COUNCIL DECISION MOTION</b>			<b>C10.09.20</b>
Moved by	Cr Jones	Seconded by	Cr Russell

That debate on the motion be adjourned until the Ordinary Council meeting to be held on 13 October 2020.

**CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Martin, Cr Green, Cr Russell, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

During debate on this item the following procedural motions were adopted:

<b>COUNCIL DECISION MOTION</b>			<b>C11.09.20</b>
Moved by	Cr Russell	Seconded by	Cr Burbidge

That Cr Collins be approved a three minute extension of time to speak to this item, in accordance with clause 6.11 of the *Shire of Mundaring Meeting Procedures Local Law 2015*.

**CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Martin, Cr Green, Cr Russell, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil

<b>COUNCIL DECISION MOTION</b>			<b>C12.09.20</b>
Moved by	Cr Russell	Seconded by	Cr Jones

That Cr Burbidge be approved a three minute extension of time to speak to this item, in accordance with clause 6.11 of the *Shire of Mundaring Meeting Procedures Local Law 2015*.

**CARRIED 11/0**

**For:** Cr Daw, Cr Driver, Cr Burbidge, Cr Jeans, Cr Jones, Cr Martin, Cr Green, Cr Russell, Cr Corica, Cr Cuthbert and Cr Collins

**Against:** Nil



**MINUTES**  
**SPECIAL COUNCIL MEETING**  
**31 JULY 2012**



**MINUTES**  
**SPECIAL COUNCIL MEETING**  
**31 JULY 2012**

**ATTENTION/DISCLAIMER**

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31.07.2012 SPECIAL COUNCIL MINUTES CONFIRMED 14.08.2012

**C1 JULY 2012**

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## SPECIAL COUNCIL MEETING COUNCIL CHAMBER

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### 1.0 OPENING PROCEDURES

*The Presiding Person declared the meeting open at 6.35pm.*

### 1.1 Announcement of Visitors

To be read out aloud by the Presiding Person

Members of Council and members of the gallery are advised that this meeting will be audio-recorded.

### 1.2 Record of Attendance/Apologies/Approved Leave of Absence

<b>Councillors</b>	<i>Cr H Dullard (Presiding Person (President) Cr T Cuccaro Cr P Clark Cr A Pilgrim (Deputy President) Cr L Gu Cr E Wysocki Cr P Bertola Cr S Fox Cr J Daw Cr D Jones Cr E Marjanovic</i>	<i>West Ward  West Ward West Ward Central Ward Central Ward Central Ward East Ward East Ward East Ward South Ward South Ward</i>
<b>Staff</b>	<i>Mr J Throssell Mr M Luzzi Mr S Purdy Mr J Devereux Mr S Thiele Mr C Jennings Mrs R Broz</i>	<i>Chief Executive Officer Director Statutory Services Director Infrastructure Services Manager Planning Services Coordinator Strategic Planning Planning Officer Strategic) Minute Secretary</i>
<b>Apologies</b>	<i>Ms M Griffiths Mr P O'Connor</i>	<i>Director Community Services Director Corporate Services</i>
<b>Absent</b>	<i>Nil</i>	
<b>Leave of Absence</b>	<i>Cr James</i>	<i>South Ward</i>
<b>Guests</b>	<i>Nil</i>	
<b>Members of the Public</b>	<i>41</i>	
<b>Members of the Press</b>	<i>Ms S Brookes</i>	<i>The Echo</i>

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**2.0 PUBLIC QUESTION TIME (LIMIT OF 15 MINUTES)**

Procedures for asking and responding to questions are determined by the Shire President. Questions must relate to a matter affecting the local government.

Note: This is not a verbatim record of questions asked and answers given. It is a summary only.

<i>Name: Simon O'Hara, Statewest Planning, 69 Great Northern Highway, Midland – Submissions 52 &amp; 22</i>		
1.	<i>If Council adopts LPS 4 tonight, when do you anticipate it will be gazetted?</i>	<i>The President responded that the most optimistic timeline could be 6-12 months. The Chief Executive Officer added that given the number of schemes with the commission could be longer. The President also stated that she will be meeting with the Planning Minister shortly and will raise the issue of expediting the Scheme's final approval.</i>
2.	<i>Submission 52 has been recommended for dismissal whereas Submission 22 has been recommended to change to RR 8. Both areas are currently proposed to be zoned Rural Smallholdings 20 and have similar characteristics. Is there is a reason for the difference?</i>	<i>The Coordinator Strategic Planning responded that there were 4 main reasons given in the schedule of submissions for not supporting the requested change in Submission 52, and not all of these factors were applicable to the land for Submission 22.</i>
<i>Name: Aaron Lohman, Greg Rowe &amp; Associates, Level 3/369 Newcastle Street, Northbridge – Submission 113</i>		
1.	<i>We are instructed by our client to request that consideration of Submission 113 be deferred to allow further discussion with the City's Officers in order to resolve some uncertainties as to why LSIP 210, which we understand was approved by the Shire over the land has not been endorsed by the WAPC, and whether the LSIP is capable of being endorsed by the WAPC. If LSIP 210 is capable of being endorsed by the WAPC under the current Town Planning Scheme No.3 the LSIP could then be carried over to draft Local Planning Scheme No.4 which would remove the need for our Client to prepare an additional Structure Plan for the landholdings under Local Planning Scheme No.4</i>  <i>Will Council defer consideration of Submission 113?</i>	<i>The President responded that the councillors would decide on whether to defer the scheme in considering the report.</i>

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<i>Name: Ms Wesley Huber, 355 Devon Place, Parkerville – Submission 24</i>		
1.	<i>When will I have an outcome of my submission?</i>	<i>The Chief Executive Officer responded that Council will be determining the submission and then the Scheme is forwarded to the WAPC and then the Minister will make the final decision.</i>
<i>Name: Tim Christie, owner of 65 Eason Road, Sawyers Valley – Submission 122</i>		
1.	<i>Have decisions on submissions where they have been refused because of bush fire hazard been consistent?</i>	<i>The Coordinator Strategic Planning stated that the consideration of bush fire hazards has been a fundamental criterion in considering submissions and has been consistently applied.</i>
2.	<i>Have any of the submissions been supported where the land has the same dense vegetation and bush fire hazard level?</i>	<i>The Coordinator Strategic Planning advised that there is one submission that has been supported where the vegetation was parkland cleared and there would be benefit in the proposal as it would facilitate a road link in a bush fire prone area.</i>
<i>Name: Jenny Johnson, 605 Alexandra Road, Hovea</i>		
1.	<i>Is there a process to appeal to SAT against a dismissal by Council or will it be just for that item and not the whole TPS 4?</i>	<i>The Chief Executive Officer advised that it was his understanding that WAPC makes the final recommendation to the Minister. SAT is not involved in the process.</i>
2.	<i>Can you then appeal through SAT regarding the WAPC's decision?</i>	<i>The Chief Executive Officer advised there is no appeal right to the SAT.</i>
<i>Name: Tony Wilkie, on behalf of owners of 11 Kalari Way, Stoneville - Submission 254</i>		
1.	<i>I have received a letter to say that my submission has been received, what number is it?</i>	<i>The Coordinator Strategic Planning advised it is Submission No. 254</i>
2.	<i>Has this area be included in the rezoning?</i>	<i>The Coordinator Strategic Planning advised that given the extreme bush fire hazard and Local Natural Areas, the recommendation is for dismissal. The Coordinator Strategic Planning quoted from the Schedule of Submissions, explaining that there may be an opportunity, if the proposal complies with clauses 6.5.17 and 6.5.18, to subdivide without a change to the zoning.</i>

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<i>Name: Trona Young - Submission 245</i>		
1.	<i>Regarding priority classifications, are some bush areas more dangerous than others?</i>	<p><i>The Coordinator Strategic Planning advised there were different maps in the Scheme and Strategy relating to local natural areas and bush fire hazard levels.</i></p> <p><i>He explained the conservation priorities and protection categories for local natural areas in the local Planning Strategy and the bush fire hazard mapping in the Scheme maps.</i></p>
2.	<i>Has there been any consultation with any other government agencies i.e. FESA?</i>	<p><i>The Coordinator Strategic Plan advised that the Shire had consulted with FESA in preparing the Bush fire hazard mapping. The Chief Bush Fire Control Officer (a position shared between the Shire and FESA) had extensive involvement. FESA and other government agencies had the opportunity to comment during advertising of the Scheme.</i></p>
<i>Name: Debra Dowling, 200 Old Sawyers Road, Sawyers Valley - Submission 126</i>		
1.	<i>Why was the Scheme leaving Sawyers Valley without growth and zoning changes?</i>	<p><i>The Coordinator Strategic Planning advised that growth opportunities were examined for different town sites based on constraints including bush fire hazard, biodiversity protection, watercourses, rural buffers and soils.</i></p> <p><i>There is limited zoning change for Sawyers Valley in the Draft Scheme but the Local Planning Strategy identifies an area to the south-east of the town site, on Cole Road, as having potential for urban expansion.</i></p>
2.	<i>What were the parameters used and is the land on Cole Road State Forest?</i>	<p><i>The Coordinator Strategic Planning advised that the land identified on Cole Road is not State Forest but is primarily cleared privately owned land.</i></p>

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<i>Name: Martin Van Voorthuizen, 3080 Elliott Road, Chidlow – Submission 61</i>		
1.	<i>Why did the Shire close Sime Road?</i>	<i>Staff were unable to provide comment regarding Sime Road.</i>  <i>The Coordinator Strategic Planning advised that the reasons for dismissing the submission related primarily to bush fire hazard and local natural areas on the lot. He also advised that the Shire is conducting an ongoing audit of accessibility in bush fire prone areas and has made and will make improvements based on this audit.</i>
<i>Name: David Miller, Lot 350 Douglas Road, Chidlow – Submission 84</i>		
1.	<i>What is the outcome of my submission?</i>	<i>The Coordinator Strategic Planning advised that the request to change was not supported and subsequently read from the Schedule of Submissions giving the reasons.</i>
2.	<i>What is the logic?</i>	<i>The President stated there were very clear reasons given as outlined.</i>
<i>Name: Mary Ann Dawson, 320 Victor Road, Darlington - Submission 124</i>		
1.	<i>What is the status of the audit of access in bush fire prone areas, will that be done in conjunction with the Scheme?</i>	<i>The Coordinator Strategic Planning advised that it is an ongoing project and is a highly important one, it is separate to the Scheme and it may or may not be completed before the Scheme is gazetted.</i>
2.	<i>If a submission is dismissed because of bush fire vegetation issues, but vehicular access is then improved, would that impact on the proposal?</i>	<i>The President advised that the answer would be Yes</i>
3.	<i>Will the Hudman Road Reserve still remain as it is in the new Scheme?</i>	<i>The Coordinator Strategic Planning advised that Hudman Road Reserve was reserved for Parks and Recreation in the Metropolitan Region Scheme and the Shire's Scheme has to reflect this.</i>

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<i>Name: Max McDonald, 11 Kalari Way, Stoneville - Submission 254</i>		
1.	<i>What is the logic of having question time first?</i>	<i>The President advised that this is the process that Council meetings must follow.</i>
2.	<i>We are surrounded on houses on all 3 sides why is it not recommended for subdivision?</i>	<i>The Coordinator Strategic Planning advised that given the extreme bush fire hazard, and Local Natural Areas, the recommendation is for dismissal. The Coordinator Strategic Planning, quoted from the Schedule of Submissions, explaining that there may be an opportunity, if the proposal complies with clauses 6.5.17 and 6.5.18, to subdivide without a change to the zoning.</i>
<i>Name: Susanne Webster – Submission 246</i>		
1.	<i>Have there been any submissions been approved in Darlington with a higher density of residential development?</i>	<i>The Coordinator Strategic Planning advised that no submissions to change zoning to higher density in Darlington have been supported.</i>
<i>Name: No name given</i>		
1.	<i>Are we the only people who did not receive a letter?</i>	<i>The Director Statutory Services advised that all submitters or their consultants were advised of the meeting date. The meeting was advertised in the newspapers and was placed on the Shire internet. Copies of the agenda were also on the Internet. The Chief Executive Officer further advised copies were available at the libraries and Shire office.</i>
<i>Name: Max Harvey, 550 (Lot 145) Eagle Street, Sawyers Valley – Submission 46</i>		
1	<i>What is the outcome of my submission?</i>	<i>The Coordinator Strategic Planning advised that the submission was upheld in part, and that it was recommended that the Draft Local Planning Strategy indicate that Rural Residential 1 of the wider street block may be supported subject to demonstration that a possible subdivision layout over the cited lots could provide appropriate access arrangements, avoid the creation of battle axe lots or long, narrow lots and comply with the requirements of the Planning for Bushfire Protection Guidelines (2010).</i>
<i>Name: John Bell 505 Grigg Road, Mt Helena – Submission 161</i>		

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1	<i>What is the outcome of my submission?</i>	<i>The Coordinator Strategic Planning advised that the recommendation is for dismissal and cited the reasons given for this recommendation in the Schedule of Submissions.</i>
<i>Name: Mike Fitzgerald – Submission 149</i>		
1	<i>Why was my submission dismissed given nearby Rural Residential 1 zoned land and smaller lot sizes including lots on Jacoby Street?</i>	<i>The Coordinator Strategic Planning advised that the Rural Residential 1 zoned land to the south of the subject land is separated from the subject land by two roads and the Railway Reserves Heritage Trail. He also advised that an analysis of the street block indicated lot sizes range from 0.4 to 3.0 hectares with an average size of approximately 1.66 hectares, however if 5 historically created lots below 1 hectare on Coppin Road are excluded, the average lot size of the rest of the street block is approximate 2.04 hectares, accordingly Rural Residential 2 is considered an appropriate zoning for the street block. .</i>
<i>Name: Malcolm McNabb– Submission 140</i>		
1	<i>I would like assurances that all plans included in my Submission 149, two of which were not included in the attachments to the Schedule of Submissions, will be forwarded to the WAPC?</i>	<i>The President advised yes</i>

### 3.0 PRESENTATIONS

*Nil*

### 4.0 DISCLOSURES OF INTERESTS

#### 4.1 Disclosure of Financial Interest and Proximity Interests

Members must disclose the nature of their interest in matters to be discussed at the meeting. (Sections 5.60B and 5.65 of the Local Government Act 1995).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).

*Cr Pilgrim disclosed a Proximity interest as the neighbouring property Lot 2169 is the subject of Submission 127.*

*Cr Bertola disclosed a Financial and Proximity interest as his wife and he are joint owners of the property which is the subject of Submission 97 and in respect of which a recommendation has been made that a changed zoning may be supported in the future subject to a number of conditions.*

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*Likewise, Cr Bertola is a neighbour with adjoining boundaries to the properties in Submissions 92 and 93 in respect of which similar recommendations have been made.*

*Cr Gu disclosed a Financial and Proximity interest as she is the owner of the Ming Restaurant in Mundaring*

*Cr Wysocki disclosed a Proximity interest as the neighbouring property is the subject of Submission 155*

#### **4.2 Disclosure of Interest Affecting Impartiality**

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice. (Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C).

*Cr Pilgrim disclosed an interest affecting Impartiality in relation to Submission 144 as he is a former chair of the Darling Range Regional Parks Community Advisory Committee and named as submitter of Submission 144.*

*Cr Wysocki disclosed an interest affecting Impartiality in relation to Submission 160 as the property is owned by her former husband.*

*Cr Bertola disclosed an interest affecting Impartiality in the recommendations regarding Submissions 81 and 100 as they materially affect the zoning of his mother-in-law's property in Bernard Street, Mount Helena, in that the zoning is recommended to be changed from RR 2 to RR 1.*

*Cr Daw disclosed an interest affecting Impartiality in relation to Submission 24 as some years ago he provided a letter of support to the applicant.*

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## 5.0 REPORTS OF OFFICERS

### 5.1 Draft Local Planning Scheme No. 4 & Draft Local Planning Strategy – Consideration of Submissions

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<b>File Code</b>	PS.TPS 4
<b>Date of Report</b>	10 July 2012
<b>Location / Address</b>	Whole Shire
<b>Landowner</b>	Various
<b>Applicant</b>	Various
<b>Zoning</b>	TPS 3 - All zones and reserves MRS - All zones and reserves
<b>Area</b>	N/A
<b>Use Class</b>	N/A
<b>Ward</b>	All
<b>Author</b>	Stuart Thiele (Coordinator Strategic Planning), Christopher Jennings (Strategic Planning Officer)
<b>Senior Officer</b>	Mark Luzi (Director Statutory Services)
<b>Disclosure of Any Interest</b>	Nil

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#### SUMMARY:

Council is required to make a recommendation on the 254 submissions received on the Shire's draft Local Planning Scheme No. 4 (LPS 4) and the draft Local Planning Strategy. Council may resolve to adopt draft LPS 4 and the draft Local Planning Strategy subject to the modifications in the attached Schedule of Modifications, to endorse the recommendations on submissions contained in the attached Schedule of Submissions, and to forward its resolution and recommendations to the Western Australian Planning Commission seeking final approval to the documents.

#### BACKGROUND:

The Shire's current Town Planning Scheme No. 3 (TPS 3) has operated since its gazettal on 18 March 1994 and has controlled and guided subdivision and development throughout the Shire since that time.

In 1999, the Shire commenced a review of TPS 3, producing a Scheme Examination – Issues Paper which was advertised from November 2000 to January 2001. In August 2001, Council recommended that TPS 3, subject to modifications arising from the Scheme Examination Report, continue for another five years, rather than being replaced by a new Scheme. However, in April 2003, the then Minister for Planning and Infrastructure advised that she considered it desirable to review TPS 3 by way of the preparation of a new Scheme and Local Planning Strategy. Detailed work on the preparation of draft LPS 4 and the draft Local Planning Strategy commenced in 2006.

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**C11 JULY 2012**

**Item 5.1 cont'd 2**

The draft Local Planning Strategy outlines, analyses and applies the wide range of relevant State, regional and local planning policies, strategies and other documents and analyses the various economic, environmental and social issues within the Shire. The draft Local Planning Strategy provides overall strategic directions and a wide range of specific strategies addressing issues throughout the Shire and provides the rationale for the land use and development controls in draft LPS 4.

The draft Local Planning Strategy has, for ease of reference, been broken into two documents – a Background Document and a Strategies Document. The Background Document sets out the state and regional planning context and the Local Government policy and strategic context, and contains a shire profile and an analysis of the key issues. The Strategies document sets out the planning directions for the Shire and the recommended strategies for achieving these, drawn from the background information and analysis in the Background Document.

Draft LPS 4 is, as required, based on the Model Scheme Text, and has been set out to provide for improved ease of interpretation. Among the new features of LPS 4 are:

- the use of Special Control Areas to address matters including bush fire hazard, flood prone areas, aircraft noise and public drinking water source areas;
- provisions giving effect to the protection of Local Natural Areas, as recommended in the Shire's Local Biodiversity Strategy and draft Local Planning Strategy; and
- division of rural land into zones consistent with Commission Policy (General Agriculture, Rural Small Holdings and Rural Residential).

Draft LPS 4 is to be read in conjunction with the draft Local Planning Strategy and *vice versa*.

**STATUTORY / LEGAL IMPLICATIONS:**

Planning and Development Act 2005

Section 123(1) of the Act indicates that a local planning scheme will not be approved by the Minister unless that local planning scheme is in accordance with and consistent with the relevant region planning scheme. Accordingly, it is not open to the Shire to support a request in a submission that is inconsistent with the Metropolitan Region Scheme.

Town Planning Regulations 1967

Regulation 16(3) requires that "a responsible authority shall promptly acknowledge in writing the receipt of each submission received by it." Upon receipt of each submission, the Shire provided submitters with a written response acknowledging their submission.

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**Item 5.1 cont'd 3**

Regulation 17 requires that submissions shall be considered and that the responsible authority (Council) shall pass a resolution that the Scheme be:

- adopted with modifications;
- adopted without modifications; or
- not proceeded with.

This report recommends that Council resolve to adopt the Scheme subject to modifications set out in the attached Schedule of Modifications.

Regulation 18 requires the responsible authority (Council), within 28 days of passing a resolution on the adoption of the Scheme, to forward to the Commission:

- the Scheme documents;
- a Schedule of Submissions made on the Scheme;
- the Shire's recommendations made in respect of those submissions;
- the modifications (if any) recommended to the Scheme; and
- a copy of its resolution.

The attached Schedule of Submissions incorporates a recommended response to each point of each submission. The recommended resolution addresses the requirements of Regulation 18.

Similarly, Regulation 12B requires the local government to review the advertised Local Planning Strategy in light of any submissions made and advice received, to adopt the Local Planning Strategy with such modifications as it thinks fit to give effect to the submissions and advice, and to then submit a copy of the Local Planning Strategy to the Commission.

Because the draft Local Planning Strategy has been advertised concurrently with draft LPS 4, and because of the close relationship between the two documents, many submissions relate to both documents. Accordingly, a single Schedule of Submissions, attached, includes all submissions received, whether relating to one or both of draft LPS 4 and the draft Local Planning Strategy. The attached Schedule of Modifications separately specifies recommended modifications to draft LPS 4 (Scheme Text and Scheme Maps) and the draft Local Planning Strategy (Strategies Document and Background Document).

The Regulations provide that a local planning scheme is approved by the Minister and that a local planning strategy is endorsed by the Commission. In each case, this may be subject to required modifications.

**POLICY IMPLICATIONS:**

- Strategic Directions: A Plan for the Future 2008-2012
- Various planning policies of the Shire will be superseded by or require review due to LPS 4.

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**C13 JULY 2012**

**Item 5.1 cont'd 4**

**FINANCIAL IMPLICATIONS:**

The Shire will incur costs for advertising the gazettal of LPS 4 and the Local Planning Strategy. Likewise, the Shire will incur costs for printing of copies of the final gazetted version of the documents (Scheme Text, Scheme Maps and the Local Planning Strategy Background and Strategies Documents).

Gazettal of LPS 4 will result in additional subdivision and development potential in some areas. In due course, this will lead to increases in the Shire's rates base.

**STRATEGIC IMPLICATIONS:**

Key Action 1.1 of the Shire's Strategic Directions is to "develop the Local Planning Strategy and Town Planning Scheme 4 (TPS 4)." Council's consideration of the submissions made on draft LPS 4 and the Draft Local Planning Strategy will move the documents closer to gazettal and operation.

**SUSTAINABILITY IMPLICATIONS:**

Sustainability principles have guided the development of the Local Planning Strategy and LPS 4. Environmental sustainability issues including, but not limited to, biodiversity protection, water source protection, climate change mitigation and climate change adaptation are key components of the Local Planning Strategy.

LPS 4 and the Local Planning Strategy will give effect to recommendations of the Shire's Local Biodiversity Strategy, adopted by Council in August 2009.

Economic and social sustainability have also been important considerations in the preparation of the Scheme and Local Planning Strategy, with a range of recommendations addressing these issues. Key directions in the Local Planning Strategy include increasing local self-sufficiency in employment and commercial activity and supporting growth and development within environmental, servicing and other constraints. These issues are addressed in detail in the Local Planning Strategy.

**RISK IMPLICATIONS:**

Draft LPS 4 and the draft Local Planning Strategy address and reflect the wide range of requirements of the current state and local planning framework and have been prepared in the context of identified issues which may face the Shire during the life of the documents. Among many others, these issues include bushfire hazard, biodiversity protection, peak oil and improving local employment self-sufficiency. As such, final adoption and subsequent gazettal of draft LPS 4 and the draft Local Planning Strategy will increase the likelihood of providing the Shire of Mundaring with greater levels of environmental, social and economic sustainability and mitigate the risk of inadequately addressing these issues.

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**C14 JULY 2012**

**Item 5.1 cont'd 5**

**CONSULTATION:**

Advertising of draft Local Planning Scheme No. 4 and the draft Local Planning Strategy

Draft LPS 4 and the draft Local Planning Strategy were formally advertised from Friday 18 February 2011 to Monday 23 May 2011. Advertising was conducted by way of publication in the Government Gazette, the West Australian, the Echo and the Hills Gazette and the Shire's website. Stories on the advertising of draft LPS 4 and the draft Strategy featured in both the Echo and the Hills Gazette (a front page story, in the case of the Hills Gazette). Posters advertising and calling for the public to have their say on the draft documents were placed in seventeen commercial areas (shops, post offices and roadhouses) throughout the Shire.

Throughout the advertising period, the documents were on display at the Shire's Administration Centre and libraries. Shire officers were available at the Shire's Administration Centre to meet with the public and discuss any queries on the document. In addition, the Shire conducted two night-time public information sessions at the Shire Thursday 24 March 2011 and Tuesday 5 April 2011. Officers of the Shire also gave presentations to and answered queries from residents and ratepayers groups in Darlington, Mundaring and Sawyers Valley.

Submissions received

160 submissions were received during the formal advertising period from individuals, consultants, public agencies and service providers. A further 94 submissions were received after the close of formal advertising (the most recent on 21 May 2012), resulting in a total of 254 submissions overall.

All submissions received have been summarised, and each point of those submissions responded to, in the Schedule of Submissions accompanying this report. Consistent with standard practice in dealing with town planning schemes in Western Australia, and in an endeavour to optimise the final gazetted Scheme and Strategy, the 94 submissions received after the close of formal advertising have been included in the Schedule of Submissions, but have been identified as Late Submissions.

A few submissions specifically refer to both draft LPS 4 and the draft Local Planning Strategy. Of those that do not specifically refer to both documents, more submissions refer specifically to draft LPS 4 than to the draft Local Planning Strategy, although the close links between the two documents means that many of these submissions effectively relate to both.

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**C15 JULY 2012**

**Item 5.1 cont'd 6**

The following statistics give some indication of the proportion of submissions addressing particular issues and particular localities. However, it should be noted that many submissions address multiple issues, requests or localities (and hence the breakdown of submissions by categories or sub-categories has a higher tally than the total number of submissions received or submissions in a broader category). There are also some properties that have been the subject of two or more submissions.

**135** submissions relate to a specific property or groups of properties.

**106** submissions raise one or more issues with draft LPS 4 and/or the draft Local Planning Strategy that do not relate to a specific property or group of properties.

**35** submissions only express support for particular aspects of proposals in draft LPS 4 and/or the draft Local Planning Strategy.

Of the 135 submissions relating to a specific property or groups of properties:

- 63 submissions request intensification of rural or rural residential subdivision (ie. request a minimum lot size of 1 ha or above);
- 34 submissions request a change from rural or rural residential zoning to allow for subdivision down to residential lot sizes (ie. request a minimum lot size of below 1 ha);
- 14 submissions request an increase in residential density (and hence subdivision potential) over existing Residential/Urban zoned land; and
- 23 submissions request zonings other than rural residential or residential, or made other requests relating to specific properties such as a change to bush fire hazard levels or Local Natural Area classifications.

The breakdown by locality of the properties addressed by the 135 submissions relating to a specific property or groups of properties is as follows:

Mount Helena:	34
Mundaring:	17
Sawyers Valley:	14
Chidlow:	11
Helena Valley:	10
Darlington:	9
Hovea:	8
Parkerville:	6
Swan View:	5
Stoneville:	4
Wooroloo:	4
Bailup:	3
Glen Forrest:	3
Greenmount:	2
Mahogany Creek:	2
Midvale:	1

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**C16 JULY 2012**

**Item 5.1 cont'd 7**

Of the 106 submissions raising one or more issues with draft LPS 4 and/or the draft Local Planning Strategy that do not relate to a specific property or group of properties, the most commonly raised issues are:

- 52 submissions raise the permissibility of the use class Place of Public Worship in the Rural Residential zone.
- 14 submissions raise various environmental issues, including Local Natural Area protection generally.
- 9 submissions raise issues relating to bushfire hazard and bushfire protection.

Some of the major issues raised in submissions are discussed in the Comments section below.

**COMMENT:**

The Schedule of Submissions includes columns that provide both officers' comments and a recommendation on each point raised in each submission. Comments have been sought from the applicable Shire Services during the assessment of submissions and have informed the officers' comments and recommendations. It is recommended that Council adopt the Schedule of Submissions, including the recommendations on each point of each submission.

While many submissions are recommended to be dismissed, all or some of the points in many submissions are recommended to be upheld. As a result, many modifications are recommended to draft LPS 4 (Scheme Text and Scheme Maps) and the draft Local Planning Strategy (Strategies Document and Background Document). One of the submissions was prepared by the Shire to address issues it has identified in the documents. Some other modifications are recommended to address issues in the documents identified since the close of formal advertising or to update the documents to reflect changes to the statutory and strategic planning environment since the close of formal advertising. The modifications are compiled in the accompanying Schedule of Modifications, which sets out the reasons for each recommended modification, and the submission(s) to which the recommendation relates. It is recommended that Council adopt draft LPS 4 and the draft Local Planning Strategy, subject to the modifications set out in the Schedule of Modifications.

The large volume and detail of submissions is such that this report cannot individually address each request or issue raised in submissions. However, this section of this report outlines and discusses some of the major requests and issues raised in submissions and addressed in the Schedule of Modifications.

Requested changes: intensification of rural or rural residential subdivision

The most common category of requested changes to draft LPS 4 was intensification of rural or rural residential subdivision potential (ie. a request for a reduction in the minimum lot size down to a minimum of 1 ha or above). 63 submissions were received that fall into this category.

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**Item 5.1 cont'd 8**

The majority of these submissions request a zoning of Rural Residential 1 or Rural Residential 2 (ie. a minimum lot size of 1 or 2 ha), although a few request minimum lot sizes of between 4 and 40 ha. Mount Helena is the locality with the greatest number of such requests (23 submissions, one of which relates to 21 different properties). Other prominent localities in this category were Chidlow (8 submissions), Sawyers Valley (8 submissions) and Hovea (7 submissions), with submissions also received relating to properties in Darlington, Glen Forrest, Parkerville, Stoneville, Mundaring, Wooroloo and Bailup.

The main issues that have been taken into account in formulating a recommendation on submissions in this category are: bushfire protection, biodiversity protection, on-site effluent disposal capacity, watercourse protection and relative proximity to services, facilities and employment. The majority of submissions in this category have been recommended for dismissal.

Many submissions have been recommended for dismissal on the basis that the properties are primarily uncleared and the introduction or intensification of subdivision potential is contrary to bushfire protection and biodiversity protection objectives. The draft Local Planning Strategy clearly recommends strong presumptions against any rezoning or recoding of land with an Extreme bushfire hazard level to facilitate intensification of subdivision and/or development potential, and against any rezoning of land containing Protection category Local Natural Areas where such rezoning would confer additional subdivision/development potential that would necessitate further clearing of those Local Natural Areas.

Other submissions have been recommended for dismissal, or have only been recommended for identification in the Local Planning Strategy for further investigation, due to the likelihood, based on information available to the Shire, that soils would not be suitable for on-site effluent disposal capacity, or would need to be the subject of detailed geotechnical investigation to demonstrate such capacity.

Submissions requesting a zoning that allows further subdivision of land in Bailup and Wooroloo north of the Perth – Adelaide Highway have been recommended for dismissal. This is largely on the basis that the draft Local Planning Strategy recommends the preparation of a limited rural strategy for the area north of the Perth – Adelaide Highway alignment and adjacent parts of Wooroloo to investigate and determine desirable agricultural and rural uses and lot sizes that will best facilitate those uses. While, depending on the conclusions of that strategy, some further rezoning of land in the area, probably to Rural Small Holdings, might be supported, the lot sizes requested in these submissions (40 ha or below) may not be consistent with the outcome of a limited rural strategy. It would be inappropriate to pre-empt the preparation of that strategy by changing the zoning of the subject lots and such a change to zoning could constitute an undesirable precedent for similar rezoning and further fragmentation of rural land in Bailup and Wooroloo.

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**Item 5.1 cont'd 9**

However, where the subject properties are generally primarily cleared, have (according to the information available to the Shire) suitable soils for on-site effluent disposal, and are not subject to other significant planning or environmental constraints, requested changes (and, in some instances, similar changes to the zoning of adjacent properties) have been reflected in recommended modifications to the Scheme Maps (see submissions 11, 22, 58, 63, 81, 100, 108 and 110). In response to some other submissions, it is recommended that the Local Planning Strategy identify the subject properties for further investigation, so that a subsequent amendment to LPS 4 may be supported if it is demonstrated that planning or environmental constraints can be overcome (see Submissions 1, 9, 33, 34, 46 and 184).

Requested changes: rezoning from rural to residential

34 submissions request a change of zoning (and/or change to the draft Local Planning Strategy) for land currently zoned Rural in the Metropolitan Region Scheme (MRS) to allow for subdivision down to residential lot sizes (ie. a minimum lot size of below 1 ha). In some submissions a particular zoning is requested, while other submissions only the number or size of proposed lots is referred to. The localities with the greatest number of requests in this category are Mount Helena (8 submissions), Helena Valley (7 submissions) and Mundaring (7 submissions). Submissions were also received relating to properties in Darlington, Glen Forrest, Parkerville, Stoneville, Mahogany Creek and Sawyers Valley.

The zoning of almost all of the subject properties or groups of properties in draft LPS 4 is Rural Residential; a few are zoned Rural Small Holdings in draft LPS 4. These zonings in draft LPS 4 reflect the fact that the properties are zoned Rural in the MRS. Clear and consistent advice from the Department of Planning is that the Western Australian Planning Commission will not support a zoning that allows the creation of lots below 1 ha within the Rural zone in the MRS. Accordingly, it is not open to Council to support requests for Residential or any equivalent zoning over any of these properties.

In some instances a Development zone has been proposed. However, the Department of Planning has also made clear that the Commission will not support the use of a Development zone over land zoned Rural in the MRS as a mechanism for considering and pursuing urban development. Accordingly, it is also not open to Council to support these requests.

However, in assessing submissions in this category, it was necessary to consider whether the draft Local Planning Strategy should be modified to indicate support, or potential support, for residential zoning and development subject to an amendment to the MRS. The main issues that have been taken into account in formulating a recommendation regarding that issue on these submissions in this category are: bushfire protection, biodiversity protection, on-site effluent disposal capacity and consistency with the desired settlement pattern set out in the draft Local Planning Strategy.

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**C19 JULY 2012**

**Item 5.1 cont'd 10**

Accordingly, the majority of submissions in this category have not been recommended for support in the draft Local Planning Strategy due to one or more of the following reasons:

- The properties are primarily uncleared and the introduction or intensification of subdivision potential is contrary to bushfire protection and biodiversity protection objectives.
- Urban (in the MRS) and Residential (in the LPS 4) zoning over the subject land would significantly impinge into a rural buffer between townsites (generally between Mundaring and Mahogany Creek or between Mundaring and Stoneville). The retention of the existing pattern in the hills portion of the Shire in the form of discrete villages separated by rural buffers is a key recommendation of the draft Local Planning Strategy.
- The properties are subject to significant physical constraints to residential subdivision and development such as the presence of a watercourse, significant areas that may be subject to inundation or land over which there is doubt over adequate on-site effluent disposal capacity.

However, in the case of two submissions, it has been recommended that the draft Local Planning Strategy be modified to indicate that an MRS Amendment from Rural to Urban may be supported subject to more detailed investigations (see Submissions 5 and 140). It should also be noted that in some other instances, the draft Local Planning Strategy already contains such a recommendation.

Requested changes: residential upcoding

14 submissions request an increase in residential density (and hence subdivision potential) over existing Residential/Urban zoned land. Five submissions in this category related to properties in Swan View, while other submissions related to properties in Helena Valley, Darlington, Mahogany Creek, Mundaring and Chidlow.

These requests have been assessed taking into account constraints to development (such as availability of sewerage and aircraft noise) and proximity to services and facilities. Several requests have not been supported due to the constraints of the Government Sewerage Policy: Perth Metropolitan Region, which effectively sets R5 (minimum lot size: 2000 m<sup>2</sup>) as the highest residential density that can be identified in the Scheme for land without connection to reticulated sewerage. However, where appropriate, some of the requests for residential upcoding are recommended for support, with adjacent land also recommended for upcoding in some instances (see Submissions 4, 67, 98, 111, 191, 223 and 247). These upcodings relate to properties in Swan View, Helena Valley, Stoneville, Mundaring and Chidlow.

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**C20 JULY 2012**



**Item 5.1 cont'd 11**

2670 (Lot 2) Helena Valley Road, Helena Valley

Two separate submissions were lodged on behalf of the owners of 2670 (Lot 2) Helena Valley Road, Helena Valley, objecting to the Rural Small Holdings 20 zoning proposed for that property in draft LPS 4. The submissions proposed a Development zone over the land in LPS 4 and made clear the intention of the landowner to pursue Urban zoning over a portion of the land in the MRS.

The Rural Small Holdings 20 zoning in draft Local Planning Scheme No. 4 was only intended to be an interim zoning pending investigations and negotiations on the best solution for protecting a Bush Forever site affecting around a third of the property while providing appropriate subdivision potential over the balance portion of the site.

In order to retain the existing subdivision potential (in terms of lot yield) but to ensure protection of the Bush Forever site on the subject lot, it is now recommended that the draft Scheme be modified by zoning the subject lot Rural Residential 2 but with an overlying Special Design Area Special Control Area that contains appropriate provisions to ensure protection of the Bush Forever site by way of the use of 2 ha as an average rather than minimum lot size for the site, consistent with Clause 5.9.1.4 of the draft Scheme. It is considered that this is an appropriate solution in LPS 4 while the land remains zoned Rural in the MRS. This will be able to be revisited should an amendment to the MRS to rezone the portion of the site outside of the Bush Forever site as Urban be initiated.

Place of Worship in the Rural Residential zone

52 submissions raise the permissibility of the use class Place of Public Worship in the Rural Residential zone. All of these submissions were received in November 2011. Although most were not in the form of *pro forma* submissions, the submissions raise similar issues. In many instances, submissions appear to have been received from several members of the same families.

The submissions object to the use class of Place of Worship being a prohibited use in the Rural Residential zone. The reasons for objecting to this classification include:

- the classification will make it more difficult to obtain suitable land for building a place of worship;
- land in other zones where Place of Worship is permitted or discretionary may be more expensive, too limited or too large, or in an unsuitable location;
- the classification discriminates against those who require places of worship; and
- a place of worship should be able to be approved in any zone.

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**C21 JULY 2012**

**Item 5.1 cont'd 12**

The use class Place of Worship is an 'SA' use (discretionary and subject to mandatory advertising for public comment) in the Rural Landscape Living zone within the Shire's current Town Planning Scheme No. 3. Draft LPS 4 proposes that land within the current Rural Landscape Living zone be zoned either Rural Residential or Rural Small Holdings, consistent with State Planning Policy. Some land uses that are discretionary within the Rural Landscape Living zone in Town Planning Scheme No. 3 are proposed to be prohibited ('X') in the Rural Residential zone within Local Planning Scheme No. 4 because the scale of activity and potential numbers of vehicle movements generated may not be consistent with the objectives of the Rural Residential zone. These uses include Market and Place of Worship.

The classification of Place of Worship as 'X' will eliminate Rural Residential zoned land as a potential site for a Place of Worship, unless that land is subject of a Scheme Amendment to introduce a Special Use zone or Additional Use over a parcel of land in the Rural Residential zone to allow a Place of Worship. A Scheme Amendment application would be an appropriate mechanism for determining the suitability of a particular site for a specific Place of Worship proposal. Accordingly, it is recommended that the submissions objecting to the classification should be dismissed.

Other recommended modifications

In addition to the modifications resulting from consideration of some of the major issues in submissions outlined above, a range of other modifications are recommended to draft LPS 4 and the draft Local Planning Strategy as a result of assessing submissions on the documents, or have subsequently been identified by Shire staff. The accompanying Schedule of Modifications sets out the reasons for each recommended modification, and (where applicable) the number of the submission(s) to which the modifications are a response. Council may form the view that the recommended modifications are appropriate and adopt the documents subject to the modifications set out in the Schedule of Modifications.

Some of the other modifications arising from submissions include (but are not limited to):

- using the gazettal of LPS 4 to revoke Town Planning Scheme No. 7 (Swan View) as works and payments associated with that Scheme are now complete;
- modifying the Zoning Table by changing Caretaker's Dwelling from 'X' to 'D' in the Town Centre zone, and changing Restaurant from 'X' to 'A' in the Rural Residential zone;
- modifying Clause 5.3.2 to provide that the 1500 m<sup>2</sup> minimum lot size for Grouped and Multiple Dwellings does not apply where a lot is constrained by adjacent lots having already been subdivided or developed to their full potential;
- changing the parking requirements for a Showroom to be consistent with those in the current Town Planning Scheme No. 3;

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**Item 5.1 cont'd 13**

- changing the Bush Fire Hazard Special Control Area provisions to allow scope for supporting creation of more than one additional lot over that otherwise supported by the Scheme where subdivision results in construction of a road that addresses an identified access deficiency in a bushfire prone area, and to clarify requirements for provisions towards water tank facilities for fire fighting purposes;
- changing draft LPS 4 and the draft Local Planning Strategy to reflect Scheme Amendments and Local Subdivision and Infrastructure Plans that have been finalised or adopted by Council since consent to advertise the documents was given;
- giving the Shire the ability to determine advertising requirements for development in Special Use zones rather than requiring every development application, no matter how minor, to be advertised for public comment;
- providing for inclusion of outbuildings provisions consistent with the final approved version of Amendment No. 74 to Town Planning Scheme No. 3 (to be presented to Council within the next few months);
- including existing places of worship within the Rural Residential zone within Special Use zones rather than identifying them as non-conforming uses;
- removing the Local Reserve: Recreation over a portion of 440 (Lot 84) Strettle Road, Glen Forrest and extending Special Use Zone Number 14 to cover the whole of the lot to provide flexibility to consider options for maximising provision of aged housing on the site while operating within environmental constraints and maintaining recreational access to a portion of the site;
- some minor changes to Bush Fire Hazard levels (in the Special Control Area maps) and Local Natural Area classifications (in the Local Planning Strategy) to rectify mapping errors and as a result of site visits in response to submissions;
- changing Lots 14595, 14596 and 14597 Sexton Street, Sawyers Valley from Local Reserve: Conservation to Residential R5 as the land is owned by the Crown and a Local Reserve for Conservation is inappropriate given the clear intention of the owner that the land be developed;
- changing the zoning of some lots in The Lakes from Rural Small Holdings to General Agriculture to preserve the possibility of approving gravel extraction;
- recommending, in the Local Planning Strategy, investigation of potential rezoning from Rural to Urban of land north and south of Helena Valley Road and within the ANEF (Aircraft Noise Exposure Forecast) 25 contour, but with land uses limited to service commercial uses that are consistent with State Planning Policy 5.1 Land Use Planning in the Vicinity of Perth Airport and development which is of high quality design to provide an attractive entrance to Helena Valley;
- including reference in the Local Planning Strategy to a buffer around the Linley Valley Abattoir and associated wastewater ponds in the Shire of Northam;
- including a section in the Local Planning Strategy referring to the Shire's Access and Inclusion Plan 2011-2016;

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**Item 5.1 cont'd 14**

- reflecting changes to State legislation and planning policies on various issues, including bushfire protection, aircraft noise exposure forecasts for Perth Airport and prostitution; and
- changes to include reference to 2011 census data.

The background to and reasons for the abovementioned and other recommended modifications may be found in the Schedule of Modifications and Schedule of Submissions.

**VOTING REQUIREMENT:**

Simple majority

**OFFICER RECOMMENDATION**

That Council:

1. pursuant to Regulations 12B(3) and 17(1) of the Town Planning Regulations 1967, resolves to recommend that submissions on the Shire's draft Local Planning Scheme No. 4 and the Shire's draft Local Planning Strategy be upheld (in whole or part), noted or dismissed in accordance with the Recommendations column of the Schedule of Submissions;
2. pursuant to Regulations 12B(3) and 17(2) of the Town Planning Regulations 1967, resolves to finally adopt Local Planning Scheme No. 4 and the Local Planning Strategy subject to the modifications set out in the Schedule of Modifications; and
3. pursuant to Regulations 12B(3) and 18 of the Town Planning Regulations, forwards its resolution, along with the Schedule of Modifications, Schedule of Submissions and attachments thereto, and copies of the draft Local Planning Scheme No. 4 and draft Local Planning Strategy documents to the Western Australian Planning Commission, seeking the approval of the Hon Minister for Planning and the Western Australian Planning Commission of Local Planning Scheme No. 4 and the Local Planning Strategy respectively.

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**C24 JULY 2012**

Item 5.1 cont'd 15

<b>COUNCIL DECISION MOTION</b>		<b>SC1.07.12</b>	
Moved by:	Cr Pilgrim	Seconded by:	Cr Bertola

That Council:

1. pursuant to Regulations 12B(3) and 17(1) of the Town Planning Regulations 1967, resolves to recommend that submissions on the Shire's draft Local Planning Scheme No. 4 and the Shire's draft Local Planning Strategy be upheld (in whole or part), noted or dismissed in accordance with the Recommendations column of the Schedule of Submissions; **with the exception of those recommendations related to Submission Numbers 92, 93, 97, 127 & 155 which are withdrawn due to disclosures of financial or proximity interests.**

**CARRIED 11/0**

7.53pm Cr Bertola had previously declared a financial interest in Submissions 92, 93 & 97 and left the Council Chamber

<b>COUNCIL DECISION MOTION</b>		<b>SC2.07.12</b>	
Moved:	Cr Pilgrim	Seconded:	Cr Wysocki

That Council, pursuant to Regulations 12B(3) and 17(1) of the Town Planning Regulations 1967, resolves to recommend that submissions 92, 93 & 97 on the Shire's draft Local Planning Scheme No. 4 and the Shire's draft Local Planning Strategy be upheld (in whole or part), noted or dismissed in accordance with the Recommendations column of the Schedule of Submissions;

**CARRIED 10/0**

7.54pm Cr Bertola returned to the Council Chamber

7.54pm Cr Pilgrim had previously declared a proximity interest in Submission 127 and left the Council Chamber

<b>COUNCIL DECISION MOTION</b>		<b>SC3.07.12</b>	
Moved:	Cr Clark	Seconded:	Cr Fox

That Council, pursuant to Regulations 12B(3) and 17(1) of the Town Planning Regulations 1967, resolves to recommend that submission 127 on the Shire's draft Local Planning Scheme No. 4 and the Shire's draft Local Planning Strategy be upheld (in whole or part), noted or dismissed in accordance with the Recommendations column of the Schedule of Submissions;

**CARRIED 10/0**

7.55pm Cr Pilgrim returned to the Council Chamber

31.07.2012 SPECIAL COUNCIL MINUTES CONFIRMED 14.08.2012

**C25 JULY 2012**

**Item 5.1 cont'd 16**

**7.55pm** *Cr Wysocki had previously declared a financial and proximity interest in Submission 155 and left the Council Chamber*

<b>COUNCIL DECISION MOTION</b>		<b>SC4.07.12</b>	
Moved:	Cr Clark	Seconded:	Cr Gu

*That Council, pursuant to Regulations 12B(3) and 17(1) of the Town Planning Regulations 1967, resolves to recommend that submission 155 on the Shire's draft Local Planning Scheme No. 4 and the Shire's draft Local Planning Strategy be upheld (in whole or part), noted or dismissed in accordance with the Recommendations column of the Schedule of Submissions;*

**CARRIED 10/0**

**7.56pm** *Cr Wysocki returned to the Council Chamber*

**7.57pm** *Cr Bertola had previously declared a financial and proximity interest in Submissions 92, 93 & 97 and left the Council Chamber. Cr Gu left the Council Chamber as she had declared a financial interest as she is the owner of The Ming Restaurant which is the subject of a proposed change in zoning under Town Planning Scheme 4.*

<b>COUNCIL DECISION MOTION</b>		<b>SC5.07.12</b>	
Moved:	Cr Pilgrim	Seconded:	Cr Clark

2. pursuant to Regulations 12B(3) and 17(2) of the Town Planning Regulations 1967, resolves to finally adopt Local Planning Scheme No. 4 and the Local Planning Strategy subject to the modifications set out in the Schedule of Modifications; and
3. pursuant to Regulations 12B(3) and 18 of the Town Planning Regulations, forwards its resolution, along with the Schedule of Modifications, Schedule of Submissions and attachments thereto, and copies of the draft Local Planning Scheme No. 4 and draft Local Planning Strategy documents to the Western Australian Planning Commission, seeking the approval of the Hon Minister for Planning and the Western Australian Planning Commission of Local Planning Scheme No. 4 and the Local Planning Strategy respectively.

**CARRIED 9/0**

**8.01pm** *Crs Bertola & Gu returned to the Council Chamber*

*The President on behalf of Council thanked the staff who worked on this Scheme.*

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31.07.2012 SPECIAL COUNCIL MINUTES CONFIRMED 14.08.2012

**C26 JULY 2012**

## **6.0 MATTERS BEHIND CLOSED DOORS**

*Nil*

## **7.0 CLOSING PROCEDURES**

### **7.1 Date, Time and Place of the Next Meeting**

The next Ordinary Council meeting will be held on 14 August 2012 at 6.30pm in the Council Chamber.

### **7.2 Closure of the Meeting**

*The Presiding Person declared the meeting closed at 8.02pm.*

## **8.0 ATTACHMENTS**

<b>Attachment No.</b>	<b>Item No.</b>	<b>Subject</b>
8.1	5.1	Schedule of Submissions (provided under separate cover due to size)
8.2	5.1	Schedule of Submissions Attachments
8.3	5.1	Schedule of Modifications

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31.07.2012 SPECIAL COUNCIL MINUTES CONFIRMED 14.08.2012

**C27 JULY 2012**

## 12.0 URGENT BUSINESS (LATE REPORTS)

Nil

## 13.0 CONFIDENTIAL REPORTS

### 8.49PM - MEETING CLOSED TO PUBLIC

*THE LOCAL GOVERNMENT ACT 1995, PART 5, SECTION 5.23 STATES IN PART:*

- (2) IF A MEETING IS BEING HELD BY A COUNCIL OR BY A COMMITTEE REFERRED TO IN SUBSECTION (1)(B), THE COUNCIL OR COMMITTEE MAY CLOSE TO MEMBERS OF THE PUBLIC THE MEETING, OR PART OF THE MEETING, IF THE MEETING OR THE PART OF THE MEETING DEALS WITH ANY OF THE FOLLOWING —
- (A) A MATTER AFFECTING AN EMPLOYEE OR EMPLOYEES; AND
  - (B) THE PERSONAL AFFAIRS OF ANY PERSON; AND
  - (C) A CONTRACT ENTERED INTO, OR WHICH MAY BE ENTERED INTO, BY THE LOCAL GOVERNMENT AND WHICH RELATES TO A MATTER TO BE DISCUSSED AT THE MEETING; AND
  - (D) LEGAL ADVICE OBTAINED, OR WHICH MAY BE OBTAINED, BY THE LOCAL GOVERNMENT AND WHICH RELATES TO A MATTER TO BE DISCUSSED AT THE MEETING; AND
  - (E) A MATTER THAT IF DISCLOSED, WOULD REVEAL —
    - (I) A TRADE SECRET; OR
    - (II) INFORMATION THAT HAS A COMMERCIAL VALUE TO A PERSON; OR
    - (III) INFORMATION ABOUT THE BUSINESS, PROFESSIONAL, COMMERCIAL OR FINANCIAL AFFAIRS OF A PERSON, WHERE THE TRADE SECRET OR INFORMATION IS HELD BY, OR IS ABOUT, A PERSON OTHER THAN THE LOCAL GOVERNMENT; AND
  - (F) A MATTER THAT IF DISCLOSED, COULD BE REASONABLY EXPECTED TO —
    - (I) IMPAIR THE EFFECTIVENESS OF ANY LAWFUL METHOD OR PROCEDURE FOR PREVENTING, DETECTING, INVESTIGATING OR DEALING WITH ANY CONTRAVENTION OR POSSIBLE CONTRAVENTION OF THE LAW; OR
    - (II) ENDANGER THE SECURITY OF THE LOCAL GOVERNMENT'S PROPERTY; OR
    - (III) PREJUDICE THE MAINTENANCE OR ENFORCEMENT OF A LAWFUL MEASURE FOR PROTECTING PUBLIC SAFETY; AND
  - (G) INFORMATION WHICH IS THE SUBJECT OF A DIRECTION GIVEN UNDER SECTION 23(1A) OF THE *PARLIAMENTARY COMMISSIONER ACT 1971*; AND
  - (H) SUCH OTHER MATTERS AS MAY BE PRESCRIBED.

<b>COUNCIL DECISION RECOMMENDATION</b>	<b>C13.09.20</b>
MOVED BY	CR CUTHBERTSECONDED BY
	CR RUSSELL

THAT COUNCIL CLOSES THE MEETING TO MEMBERS OF THE PUBLIC, IN



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ACCORDANCE WITH S5.23(2) OF THE LOCAL GOVERNMENT ACT 1995, IN ORDER TO CONSIDER THE CONFIDENTIAL REPORTS AS DETAILED BELOW:

**13.1 REPORTS OF CEO PERFORMANCE REVIEW COMMITTEE 31 AUGUST 2020**

ITEM 13.1 IS CONSIDERED CONFIDENTIAL IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT 1995 SECTION 5.23(2) (A) AS IT CONTAINS INFORMATION RELATING TO A MATTER AFFECTING AN EMPLOYEE OR EMPLOYEES.

**CARRIED 11/0**

**FOR:** CR DAW, CR DRIVER, CR BURBIDGE, CR JEANS, CR JONES, CR MARTIN, CR GREEN, CR RUSSELL, CR CORICA, CR CUTHBERT AND CR COLLINS

**AGAINST:** NIL

**13.1 REPORTS OF CEO PERFORMANCE REVIEW COMMITTEE 31 AUGUST 2020**

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**CEOPRC5.08.20 - CEO ANNUAL PERFORMANCE REVIEW REPORT 2019/20**

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<b>FILE CODE</b>	P/F
<b>AUTHOR</b>	GARRY BIRD, DIRECTOR CORPORATE SERVICES
<b>SENIOR EMPLOYEE</b>	JONATHAN THROSSELL, CHIEF EXECUTIVE OFFICER
<b>DISCLOSURE OF ANY INTEREST</b>	IMPARTIALITY - JONATHAN THROSSELL, CEO
<b>ATTACHMENTS</b>	1. 2019/20 CEO PERFORMANCE REVIEW REPORT (CONFIDENTIAL)

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PLEASE REFER TO CONFIDENTIAL ITEM PROVIDED UNDER SEPARATE COVER.

<b>COUNCIL DECISION</b>	<b>C14.09.20</b>
<b>COMMITTEE RECOMMENDATION</b>	<b>CEOPRC5.08.20</b>
<b>MOVED BY</b>	<b>CR RUSSELL</b>
<b>SECONDED BY</b>	<b>CR JEANS</b>

THAT COUNCIL:

1. RECEIVES THE 2019/20 CEO PERFORMANCE REVIEW REPORT DATED 1 SEPTEMBER 2020 PREPARED BY BOARD CONNEXIONS (**CONFIDENTIAL ATTACHMENT 1**); AND
2. ENDORSES THE RECOMMENDATIONS CONTAINED WITHIN THE 2019/20 CEO PERFORMANCE REVIEW REPORT.

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**CARRIED 11/0**

**FOR:** CR DAW, CR DRIVER, CR BURBIDGE, CR JEANS, CR JONES, CR MARTIN,  
CR GREEN, CR RUSSELL, CR CORICA, CR CUTHBERT AND CR COLLINS

**AGAINST:** NIL

**CEOPRC6.08.20 - CEO PERFORMANCE EVALUATION FRAMEWORK 2020/21**

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<b>FILE CODE</b>	P/F
<b>AUTHOR</b>	JONATHAN THROSSELL, CHIEF EXECUTIVE OFFICER
<b>SENIOR EMPLOYEE</b>	JONATHAN THROSSELL, CHIEF EXECUTIVE OFFICER
<b>DISCLOSURE OF ANY INTEREST</b>	IMPARTIALITY
<b>ATTACHMENTS</b>	2. CEO KEY FOCUS AREAS 2020/21 (CONFIDENTIAL) 3. CEO KEY PERFORMANCE INDICATORS 2020/21 (CONFIDENTIAL)

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PLEASE REFER TO CONFIDENTIAL ITEM PROVIDED UNDER SEPARATE COVER.

<b>COUNCIL DECISION</b>	<b>C15.09.20</b>
<b>COMMITTEE RECOMMENDATION</b>	<b>CEOPRC6.08.20</b>
MOVED BY	CR CUTHBERT
SECONDED BY	CR JONES

THAT COUNCIL ENDORSES THE CEO PERFORMANCE EVALUATION FRAMEWORK FOR 2020/21 AS DETAILED IN **CONFIDENTIAL ATTACHMENTS 2 AND 3.**

**CARRIED 11/0**

**FOR:** CR DAW, CR DRIVER, CR BURBIDGE, CR JEANS, CR JONES, CR MARTIN,  
CR GREEN, CR RUSSELL, CR CORICA, CR CUTHBERT AND CR COLLINS

**AGAINST:** NIL

## CEOPRC3.08.20 - REVIEW OF CEO CONDITIONS OF EMPLOYMENT

<b>FILE CODE</b>	P/F
<b>AUTHOR</b>	GARRY BIRD, DIRECTOR CORPORATE SERVICES
<b>SENIOR EMPLOYEE</b>	STAN KOCIAN, MANAGER FINANCE AND GOVERNANCE
<b>DISCLOSURE OF ANY INTEREST</b>	FINANCIAL - JONATHAN THROSSELL, CEO
<b>ATTACHMENTS</b>	1. 2020 SALARIES AND ALLOWANCES TRIBUNAL DETERMINATION

PLEASE REFER TO CONFIDENTIAL ITEM PROVIDED UNDER SEPARATE COVER.

<b>COUNCIL DECISION</b>		<b>C16.09.20</b>
<b>COMMITTEE RECOMMENDATION</b>		<b>CEOPRC3.08.20</b>
MOVED BY	CR BURBIDGE	SECONDED BY
		CR CUTHBERT

THAT COUNCIL:

1. NOTES THAT MR THROSSELL HAS ADVISED HE IS NOT SEEKING AN INCREASE TO HIS REMUNERATION FOR 2020/21; AND
2. NOTES THE CONTENT OF THIS REPORT REMAINS CONFIDENTIAL AND LOCATED ON MR THROSSELL'S PERSONNEL FILE.

**CARRIED 11/0**

**FOR:** CR DAW, CR DRIVER, CR BURBIDGE, CR JEANS, CR JONES, CR MARTIN, CR GREEN, CR RUSSELL, CR CORICA, CR CUTHBERT AND CR COLLINS

**AGAINST:** NIL

### 8.58PM - MEETING OPEN TO PUBLIC

<b>COUNCIL DECISION</b>			<b>C17.09.20</b>
<b>MOTION</b>			
MOVED BY	CR GREEN	SECONDED BY	CR JEANS

THAT THE MEETING BE OPEN TO THE PUBLIC.

**CARRIED 11/0**

**FOR:** CR DAW, CR DRIVER, CR BURBIDGE, CR JEANS, CR JONES, CR MARTIN, CR GREEN, CR RUSSELL, CR CORICA, CR CUTHBERT AND CR COLLINS

**AGAINST:** NIL

## **14.0 CLOSING PROCEDURES**

### **14.1 Date, Time and Place of the Next Meeting**

The next Ordinary Council meeting will be held on Tuesday, 13 October 2020 at 6.30pm in the Council Chamber.

### **14.2 Closure of the Meeting**

The Presiding Person declared the meeting closed at 8.58pm.