



CONFIRMED MINUTES

ORDINARY COUNCIL MEETING

10 SEPTEMBER 2019

I certify that the minutes of the meeting of the Ordinary Council held on Tuesday, 10 September 2019 were confirmed on Tuesday, 8 October 2019.

A handwritten signature in black ink, which appears to read "John Dawkins". The signature is written in a cursive style and is positioned above a horizontal line.

Presiding Person



**CONFIRMED MINUTES
ORDINARY COUNCIL MEETING
10 SEPTEMBER 2019**

ATTENTION/DISCLAIMER

The purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by an Elected Member or employee, or on the content of any discussion occurring during the course of the Meeting. Persons should be aware that regulation 10 of the *Local Government (Administration) Regulations 1996* establishes procedures to revoke or change a Council decision. No person should rely on the decisions made by Council until formal written advice of the Council decision is received by that person.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by an Elected Member or employee, or the content of any discussion occurring during the course of the Council Meeting.

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ORDINARY COUNCIL MEETING COUNCIL CHAMBER

1.0 OPENING PROCEDURES

The Presiding Person declared the meeting open at 6.32pm.

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We wish to acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be audio-recorded.

1.1 Announcement of Visitors

Nil

1.2 Attendance/Apologies/Approved Leave of Absence

Elected Members	Cr John Daw (President) (Presiding Person)	East Ward
	Cr Kate Driver	East Ward
	Cr Stephen Fox	East Ward
	Cr Toni Burbidge	Central Ward
	Cr Lynn Fisher (Deputy President)	Central Ward
	Cr Doug Jeans	Central Ward
	Cr Darrell Jones	South Ward
	Cr James Martin	South Ward
	Cr Ian Green	West Ward
	Cr Jason Russell	West Ward
Staff	Jonathan Throssell	Chief Executive Officer
	Garry Bird	Director Corporate Services
	Megan Griffiths	Director Strategic & Community Services
	Mark Luzi	Director Statutory Services
	Shane Purdy	Director Infrastructure Services
	Adrian Dyson	Manager Community Safety & Emergency Management
	Kirk Kitchin	Manager Recreation & Leisure
	Angus Money	Manager Planning Services
	Anna Italiano	Minute Taker
Apologies	Cr David Lavell	South Ward
Absent	Nil	
Leave of Absence	Cr Tony Brennan	West Ward

Guests Nil

Members of the Public 12

Members of the Press Claire Ottaviano

Echo Newspaper

2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

2.1 Mountain Bike Trail Network – Lake Leschenaultia

The Presiding Person advised that last Sunday he had the pleasure of opening the new mountain bike trail network at Lake Leschenaultia.

The project came about after the 2013 Perth Hills Trails Master Plan identified a need for mountain bike trails that cater for starters to mid-range riders in this region. Lake Leschenaultia was considered the perfect site for such trails.

There is 11.9km of new single track trails for all levels of riders. These trails complement the range of other activities and attractions at the lake. It is also hoped the trail network will attract people all year round.

2.2 Lake Leschenaultia Staff

The Presiding Person acknowledged Neil Fletcher, Team Leader, and Rory McCoy, Maintenance Officer, both from Lake Leschenaultia for providing assistance to an injured member of the community.

Last Friday a local youth was injured in a motorbike crash in bush near the Eastern Hills Senior High School.

His parents came to the Lake seeking assistance to find their son in the bush between the lake and the school.

Lake staff Neil and Rory went searching for the young person and they were able to locate him in the bush and direct paramedics to their location.

The RAC rescue helicopter winched down a stretcher and Neil and Rory assisted the paramedics in placing the injured rider on the stretcher. They then carried the patient and stretcher through the bush, across a creek to where the helicopter had found a clearing. The helicopter then flew to hospital. I am pleased to report that the injured rider, Isaac, has no severe injuries but he will be in hospital for a few days.

The staff did an outstanding job on the day. What they did was outside of their duties and they did not hesitate to help. On behalf of Council, the Presiding Person acknowledged their assistance.

2.3 Merv Millar – Bilgoman Aquatic Centre

The Shire was made aware that Merv Millar, the original manager at Bilgoman Aquatic Centre, passed away on Sunday 25 August 2019.

Merv worked for the Shire of Mundaring for 30 years from 1968 till 1998. He was the quintessential pool manager, professional, friendly and supportive of all the local kids and their families. Thankfully Merv was able to see and celebrate the most recent major upgrades to his pool.

Merv was also one of the founding members of Leisure Institute of Western Australia Aquatics and was recognised as a life member of this organisation.

Merv was a big man with a big heart and Shire and the hills community can thank Merv and his family for the wonderful work they did in the early years at Bilgoman.

2.4 Local Legends Honoured

Well done and congratulations to Raeleen McAllister and Melissa Bill from the Shire's Family and Children's Services who were both honoured on the weekend as Local Legends 2019 for making a positive contribution to life in Midland and the surrounding area.

Melissa and Raeleen were recognised with the unveiling of gold bricks with their names inscribed on them on the 'walk of fame' on Cale Street in Midland.

Raeleen McAllister

Raeleen McAllister has been an inspiring advocate helping local families in the Midland area. As the Centre Co-ordinator of the Swan Child and Parent Centre and the Hub Co-ordinator and the Shire of Mundaring, Raeleen has been instrumental in bringing services to some of the most disadvantaged children in the community. Along with her staff, Raeleen strives to ensure all children and families are cared for by helping with food, accommodation, clothing and transport. Raeleen is truly one of life's Angels.

Melissa Bill

Melissa Bill is the Shire's Co-ordinator Indigenous Advancement Strategy. Melissa is a valued member of the local community and was awarded NAIDOC Week Community Person of the Year by City of Swan in 2018. Melissa has worked hard for many years to support local and Aboriginal families. Melissa has a big heart, generous nature and is the listening ear that so many people need. She makes herself available to everyone that walks through her door.

On behalf of Council the Presiding Person acknowledge both Raeleen and Melissa for their excellent contribution to community.

2.5 Principals' Networking Forum

The Presiding Person advised that on Monday 9 September he attended the Principals' Networking Forum at the Shire, which is a forum of all the principals of schools within the Shire. Principals provided a brief of the various activities at the various schools and was interesting to hear how many were engaging in things like Reconciliation Plans. Some schools are using aboriginal names for factions rather than the traditional names such as red, blue etc.

3.0 DECLARATION OF INTEREST

3.1 Declaration of Financial Interest and Proximity Interests

Elected Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

Nil

3.2 Declaration of Interest Affecting Impartiality

An Elected Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4.1 Response to Questions Taken on Notice - Council Meeting 13 August 2019 - Mr Eric Smith

At the Ordinary Council meeting held 13 August 2019, Eric Smith of Glen Forrest asked a number of questions which were taken on notice. A response was provided to Mr Smith by the Chief Executive Officer in writing. Below is a summary of the questions and the responses provided.

Question 1

During the financial year of 2018/19 How many administration vehicles have been purchased and replaced?

Response

Nine

Question 2

At what cost?

Response

\$299,037

Question 3

What trade in refund has been achieved?

Response

\$139,030

Question 4

Why is it necessary to purchase SUV and Isuzu type utilities when cheaper vehicles would suffice for the situations?

Response

SUVs have achieved superior trade-in returns as compared to sedans. In addition SUVs are suited to a range of operational tasks. One tonne utility vehicles are used for operational needs and don't incur Fringe Benefits Tax.

Question 5

How many of the fleet is used as part of salary packaging for staff, and is out of business hours use permitted?

Response

Seventeen vehicles allocated to staff who are entitled to private use as part of salary package.

Question 6

If used out of hours as part of salary package, what is the fuel maintenance and accident cost to us ratepayers?

Response

Operating costs are incorporated as part of the total remuneration package.

4.2 Response to Questions Taken on Notice - Council Meeting 13 August 2019 - Mr John Langford

At the Ordinary Council meeting held 13 August 2019, Mr John Langford of Glen Forrest asked a number of questions which were taken on notice. A response was provided to Mr Langford by the Chief Executive Officer in writing. Below is a summary of the questions and the response provided.

Question 1

What will be the total cost including Shire and consultant costs for all of the ratepayer consultative forums, focus groups etc held this year?

Question 2

What will be the total cost of engaging the project management consultants used in this exercise?

Response to Question 1 and 2

In accordance with the *Local Government Act 1995*, all Local Governments are required to plan for the future of their district via development of a Strategic Community Plan (SCP). The SCP is Council's principal strategy and planning document that links community aspirations with the Council's vision and long term strategy.

A major review is required to be undertaken every four years that includes community engagement involving at least 500 or 10% of residents, whichever is fewer; and is conducted by at least two documented mechanisms. The Shire is undertaking face to face workshops that are either: random invitation; open to all; or a targeted workshop (eg youth, aboriginal, business). This is supplemented with online engagement open to all community members.

The estimated cost for the major review of the SCP, including face to face and online engagement, analysis of data and development of the SCP is \$ 64,155. This includes consultants, staff, catering, postage, online engagement and workshop participant gifts. Costs may be revised downwards as actual staffing and catering costs is dependent on final numbers attending workshops which are yet to be held (at the time of this response) during the month of August.

4.3 Response to Questions Taken on Notice - Council Meeting 13 August 2019 - Mr Owen Briffa

At the Ordinary Council meeting held 13 August 2019, Mr Owen Briffa of Parkerville asked a number of questions which were taken on notice. A response was provided to Mr Briffa by the Chief Executive Officer in writing. Below is a summary of the questions and the response provided.

Question 1

Does the Shire know who was responsible for pulling down the Malmalling homestead east of Sawyers Valley?

Response

Shire of Mundaring understands that the building was demolished due to vandalism within the last 10 years (exact date unknown). These vandals were never caught and their identity remains unknown.

Question 2

Since the homestead is on the State Heritage list, is a part of the Shire's heritage and because the homestead and family who lived there are now Shire suburbs Malmalling and Gorrie, should it have been pulled down?

Response

The building did not meet the criteria for inclusion on the State Heritage List. Shire of Mundaring identified the site as having some heritage significance and included it on the Municipal Inventory. However, the Municipal Inventory has no statutory controls relating to protection of structures and there would have been no ability for the Shire to prevent the landowner (Water Corporation) demolishing the structure (notwithstanding this structure was actually demolished by vandals).

4.4 Response to Questions Taken on Notice - Special Council Meeting 27 August 2019 - Mr Simon Cuthbert

At the Special Council meeting held 27 August 2019, Mr Simon Cuthbert of Mt Helena asked a number of questions which were taken on notice. A response was provided by the Chief Executive Officer in writing. Below is a summary of the questions and the response provided.

Question 1

Can you please detail the financial modelling completed to inform Council of the planning costs, development costs and ongoing costs for SP34 and North Stoneville?

Response

Financial modelling does not form part of the Shire's assessment of the Structure Plan process.

Question 2

What is the figure in dollars that the Shire will have to contribute to this development in North Stoneville?

Response

The developer is responsible for all development costs.

Question 3

Based on financial modelling, what is the return on investment timeline for the Shire with regard to SP34 – North Stoneville?

Response

The Shire is not investing in this development, therefore any future revenue would be through future rates.

Question 4

How has the current design and associated reports provided, been tested with other developers to maintain a transparent process that is both financially sound for the ratepayers and fit for purpose?

Response

The design and associated reports are not required to be tested with any other developers.

Question 5

How are Council being informed and updated regularly of real and implied costs to residents during the major capital project of a suburb creation?

Response

Council is advised of matters relating to this development via reports to Council.

5.0 PUBLIC QUESTION TIME

15 minutes (with a possible extension of two extra 15 minute periods) are set aside at the beginning of each Council meeting to allow members of the public to ask questions of Council.

Public Question Time is to be conducted in accordance with Shire of Mundaring Meeting Procedures Local Law 2015.

Summary of Question		Summary of Response
Peter Brazier – Mundaring		
1.	At the special council meeting on 27 August I asked if one of the councillors would put up a motion to join four other WA Councils, including our neighbours at City of Swan, declaring a climate change emergency. Has one of the councillors considered putting a motion to the Council to declare a climate change emergency?	Shire President advised he was not aware of any councillor putting forward that notice of motion.
2.	Has the Shire amended the Shire report on SP34 to reflect the Council's unanimous decision to recommend refusal of the proposed North Stoneville townsite SP34 before sending this to the WAPC?	Shire President advised that all the changes made by councillors are reflected in the minutes of the meeting, which is the position of Council.
Owen Briffa – Lost Mundaring & Surroundings Local History Museum		
1.	Does the Shire know what is happening at the World War 2 Chidlow Army camp? Is it going to be developed?	Shire President advised that there is currently an approved structure plan over that area and there are some works on that area with regards to that structure plan.

		Manager Planning & Environment also advised that an approved Structure Plan 69 is over that site and there have been some initial ground works to manage the fuel load ahead of the fire season. It is understood, when it was presented to Council, that there was evidence of an old World War 2 army camp over that area. As part of the conditions of subdivision of new lots over a portion of that area require notifications on the title to advise of that history but also the potential for unexploded ordnance.
2.	If it's going to be developed will parts of it be preserved in respect for our ANZAC's?	Shire President advised that some of the sites of the camps exist in reserves that won't be developed.
Bob Sheppard – Mundaring		
1.	With regards to LSP69 and the historic Chidlow World War 2 Camp 4, could councillors please provide the details of the transaction which saw the disposal of Crown Land Lot 382, which formed part of the Betty Street Reserve in Chidlow, and which is now amalgamated with an adjoining Lot to become 805 Thornwick Crescent and is owned by Uzbek Pty Ltd?	Director Statutory Services advised that this process is run by Department of Planning, Lands and Heritage so the question would need to be directed to that Department.
2.	As former Lot 382, contains evidence of the Chidlow World War 2 Army Camp 4, can you please outline the steps taken to ensure the disposal of Crown Land Lot 382 met with the requirements of the <i>Financial Management Act 2006</i> and the Government Heritage Property Disposal Process policy. I draw your attention to the policy purpose and I quote, "the purpose of this policy is to identify and assess the heritage value of government property under consideration for disposal, and to provide relevant protection where appropriate".	Director Statutory Services advised that this response is similar to the previous response. The process is through the Department of Planning, Lands and Heritage and the question would need to be directed to that Department.
3.	Should I direct my question to them, or will you direct it to them?	Director Statutory Services advised that as Mr Sheppard is seeking the information he would be required to seek information of their process. It is the process of the Department of Planning, Lands and Heritage, not the Shire's process, however, the Shire could seek the information on behalf of Mr Sheppard if required.

4.	What was the Shire's role and was that heritage considered under the <i>Financial Management Act</i> ?	Manager Planning & Environment advised that in terms of the Shire's role, the Shire's assessment is based on the local planning framework. The Shire's assessment related to the structure plan and it flagged that there were camp sites in that area. The Shire invited comment from the Department of Planning, Lands and Heritage and nothing further was added to the structure plan in terms of protection of those sites. Running parallel with the structure plan process was consideration of Crown land and rationalisation of Crown land. The Shire's priority relative to the structure planning process is to achieve orderly and proper planning. That was the parameters the Shire assessed and provided advice to the Crown. As for the Crown processes and their considerations and other heritage considerations in the disposal of that asset, questions would need to be directed to the Department of Planning, Lands and Heritage.
5.	Considering that the planning department had access to two major reports on the heritage significance of the Chidlow Army Camps being the <i>2011 Chidlow Army Camps WW11 Report</i> and the <i>2012 Interpretation Plan for the Former Chidlow Army Camps</i> , plus the records at the Mundaring Historical Society, why wasn't a comprehensive heritage survey undertaken at LSP69 prior to its approval?	Manager Planning & Environment advised that the sites aren't identified on the Shire's Municipal Heritage Inventory, therefore, there is no statutory requirement to impose or give greater weight to those considerations of the structure planning stage and require investigations. Only when sites are identified on the Inventory can the Shire impose that requirement. That was not the case with these sites.
5.	When will the Chidlow WW2 Army Camps be entered into the Local Heritage Survey, previously known as the Municipal Inventory?	Director Statutory Services advised that the Shire would review the Local Heritage Survey as per the Corporate Business Plan, which is not imminent at this point in time. The Shire can, however, hold records in readiness for that review.
Tom Johns – Mundaring Resident & Ratepayer & Progress Association		
1.	At our 6 August 2019 meeting we were asked to present to you for consideration to assist in creating a group to advocate for Perth Hills Protection Bill. The objectives are to entrench a protection, enhancement and preservation of the bushland and preservation of the rural	Shire President advised a new Bill would need to come via State Parliament, however, Council are keen to hear community input. If any councillor wished to discuss further it can be discussed at a future Council Forum.

	character of the areas for the protection of the unique biodiversity of the Darling Range escarpment and the north-east Perth hills. Could a working group be organised through the Shire to give it some credence to move forward to a greater level?	
Joan Quinn – Mt Helena Resident & Ratepayer Association		
1.	I have a question regarding the Mt Helena contract and the de-commissioning of Mt Helena Pool. I would like to ask councillors to support some sort of Memorandum of Understanding that the community and councillors are made aware of in the future if there are any concerns regarding the de-commissioning of the pool that the community and councillors be notified and have a say before anything is done?	Shire President advised that any question of any possible future de-commissioning would go through public consultation, however, de-commissioning is not even contemplated at this stage. CEO advised that whilst the Shire is not entertaining any thought of de-commissioning it is required to be included in the licence agreement for a possibility that may occur. The representatives group, which is within the licence agreement, has community representation on it and would be the first place at which there would be discussions about whether or not there might be the possibility of de-commission. This would then enable opportunities for community interaction in the process, both via the representative group and by the normal council processes, which would undoubtedly include community consultation. Any significant changes the Shire would make includes Council and community consultation to provide information and feedback where appropriate on any changes to levels of service.
2.	Can there be an MOU?	CEO advised that is open to Council, however, who would the MOU be with? The Shire has an existing representatives group which has members from the Department of Education, the Shire and from the community. The representatives group's terms of reference is to deal with anything to do with the Mt Helena Aquatic Centre.
John Bell – Mt Helena		
1.	When will the results of the community perception survey be available?	Shire President advised after the local government elections.

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

6.1 Application for Leave of Absence - Cr Ian Green

Cr Ian Green has advised of his request for leave of absence from 22 October 2019 to 27 November 2019 (inclusive).

COUNCIL DECISION MOTION		C1.09.19	
Moved by	Cr Burbidge	Seconded by	Cr Russell

That Cr Green be granted leave of absence from all meetings of Council held between 22 October 2019 to 27 November 2019 (inclusive).

CARRIED 10/0

For: Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Martin, Cr Green and Cr Russell

Against: Nil

7.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COUNCIL DECISION RECOMMENDATION		C2.09.19	
Moved by	Cr Russell	Seconded by	Cr Green

That:

1. the Minutes of the Ordinary Council Meeting held 13 August 2019 be confirmed;
2. the Minutes of the Special Council Meeting held 20 August 2019; and
3. the Minutes of the Special Council Meeting held 27 August 2019 be confirmed.

CARRIED 10/0

For: Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Martin, Cr Green and Cr Russell

Against: Nil

8.0 PRESENTATIONS

8.1 Deputations

- | | | | |
|----|-----------------|-----------|--|
| 1. | Janette Edwards | Item 10.5 | CSRRF Annual Grants Application |
| 2. | Matt Stewart | Item 10.1 | Proposed modification of Council approval – Restaurant/reception centre, single dwelling and outbuilding – 1200 Alison Street, Mt Helena |

8.2 Petitions

Nil

8.3 Presentations

Nil

9.0 REPORTS OF COMMITTEES

9.1 Reports of Audit and Risk Committee 20 August 2019

Please note: The '**ATTACHMENTS**' referred to in the following Committee report/s refer to the unconfirmed minutes of the Audit & Risk Committee meeting and not the Council meeting. (**see Audit & Risk Committee Minutes here**).

ARC2.08.19 - Review of Policy CD-02 - Community Funding

File Code	OR.OPP 1
Author	Shannon Foster, Manager Libraries and Community Engagement
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	<ol style="list-style-type: none">1. CD-02 Community Funding Policy - March 2019 ⇒2. CD-02 Community Funding - Tracked Changes - August 2019 ⇒3. CD-02 Community Funding - Final - August 2019 ⇒

SUMMARY

Council is requested to adopt the revised Policy CD-02 – Community Funding, which outlines the support provided to eligible community groups through Shire of Mundaring's Community Funding Program. This includes funding support to the community through multiple year agreements and through the Community Grants Program.

This review sees clarification around definitions of type of agreements available to community groups.

BACKGROUND

In March 2019, Council referred revised Policy CD-02 - Community Funding to the Audit and Risk Committee to revisit the terms of the high and mid-level Service Agreements (C5.03.19).

This update of Policy CD-02 – Community Funding will see the clarification of the three levels of agreement including four year, three year and annual agreements and their respective service provision and reporting obligations.

STATUTORY / LEGAL IMPLICATIONS

In accordance with Section 2.7(2)(b) of the *Local Government Act 1995* it is the role of Council to determine the Local Government's policies.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.2 – Transparent, responsive and engaged processes for Shire decision making

Strategy 1.2.1 – Increase transparency and responsiveness of Shire administration processes

SUSTAINABILITY IMPLICATIONS

Governance

- The Program will deliver outcomes consistent with the strategic goals and objectives of the Shire.
- Up to date policies encourage good governance, ensuring transparency, accountability, effectiveness and efficiency.

Economic

- The Program will maximise income opportunities through grants, sponsorship, volunteering and partnership approaches

RISK IMPLICATIONS

Risk: Reputational – Not having the policy compromises good governance, transparency, accountability, effectiveness and efficiency.		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
Risk is mitigated by adoption of the proposed amendments to the policy.		

EXTERNAL CONSULTATION

Nil

COMMENT

Policy CD-02 has been reviewed. The following amendment is proposed: to clarify the three levels of agreement and the service provision and reporting obligations of each.

Attachment 1 is the current policy, **Attachment 2** is a tracked changes version, and **Attachment 3** is the proposed final version.

VOTING REQUIREMENT

Simple Majority

ARC2.08.19 – Review of Policy CD-02 - Community Funding

COUNCIL DECISION		C3.09.19	
COMMITTEE RECOMMENDATION		ARC2.08.19	
Moved by	Cr Fisher	Seconded by	Cr Martin

That Council adopts the revised Policy CD-02 Community Funding as reviewed and shown at **Attachment 3**.

CARRIED 10/0

For: Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Martin, Cr Green and Cr Russell

Against: Nil

ARC3.08.19 - Draft New Policy - Fraud and Corruption Control

File Code	OR.OPP 1
Author	Danielle Courtin, Governance Coordinator
Senior Employee	Stan Kocian, Acting Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Draft Policy OR-25 Fraud and Corruption Control ⇒

SUMMARY

In anticipation of the submission of the WA Auditor General's report to Parliament into "Fraud Prevention in Local Government", a Fraud and Corruption Control Policy (**Attachment 1**) has been drafted and is presented for review to the Audit and Risk Committee before referral to Council for adoption.

BACKGROUND

The Auditor General's report "Fraud prevention in local government" is scheduled for release in the third quarter of 2019. The objective of this audit is to assess if local governments have taken appropriate steps to prevent fraud by asking the following questions:

1. Have local governments implemented a coordinated approach to manage fraud risk?
2. Do local governments have adequate controls for preventing and detecting fraud?
3. Do local governments respond appropriately to suspected fraud?

STATUTORY / LEGAL IMPLICATIONS

Local Government Act 1995 and Regulations
Corruption Crime and Misconduct Act 2003
Australian Standard AS8001 – 2008 Fraud and Corruption Control

POLICY IMPLICATIONS

Shire of Mundaring Code of Conduct (Policy OR-12)

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.1 – A fiscally responsible Shire that prioritises spending appropriately

Strategy 1.1.4 – Practice effective governance and financial risk management

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: The Shire does not have appropriate practices and controls in place to manage fraud and corruption risks.		
Likelihood	Consequence	Rating
Possible	Major	High
Action / Strategy		
Council adopts a policy that clearly outlines the Shire's commitment to a zero tolerance approach and its controls for prevention, detection and response to instances of suspected fraud and/or corruption.		

EXTERNAL CONSULTATION

This draft policy is in parts based on the all-encompassing City of Wanneroo Fraud and Misconduct Control and Resilience Framework and permission was obtained to adapt some chapters to the practices and needs of Shire of Mundaring.

COMMENT

A coordinated approach to managing fraud and corruption risks relies on a clear policy, which sets out:

- The Shire's commitment to a zero tolerance approach;
- Roles and responsibilities of Council and employees; and
- The Shire's controls for prevention, detection and response to instances of suspected fraud and/or corruption.

This will ensure that the community and our stakeholders can be confident in the integrity and good governance of the Shire.

By initiating the process that will ultimately result in adoption of a Fraud and Corruption Control policy by Council, the Audit and Risk Committee demonstrates that it is aware of the fraud and corruption risk and is determined to stand by the zero tolerance approach.

VOTING REQUIREMENT

Simple Majority

ARC3.08.19 – Draft New Policy - Fraud and Corruption Control

COUNCIL DECISION		C4.09.19	
COMMITTEE RECOMMENDATION		ARC3.08.19	
Moved by	Cr Jones	Seconded by	Cr Jeans

That Council adopts the draft Fraud and Corruption Control policy as per **Attachment 1**.

CARRIED 10/0

For: Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Martin, Cr Green and Cr Russell

Against: Nil

10.0 REPORTS OF EMPLOYEES

10.1 Proposed Modifications to Council approval dated 12 April 2016 for Proposed Holiday Accommodation/Day-spa, Restaurant/Reception Centre, Single Dwelling and Outbuilding - 1200 (Lot 70) Alison Street, Mount Helena

File Code	AI 7.1200
Author	Sarah Morgan, Co-ordinator Statutory Planning
Senior Employee	Mark Luzi, Director Statutory Services
Disclosure of Any Interest	Nil
Attachments	<ol style="list-style-type: none">1. Zoning Plan ↓2. Locality Plan ↓3. 2016 Council Approval ↓4. Partial Site Plan ↓5. Site Plan ↓

Landowner	Paul John Rashleigh and Emma Jayne Rashleigh
Applicant	Planning Outcomes WA
Zoning	Rural Small Holdings 40
Area	110m ² floor area
Use Class	Restaurant 'A' Reception Centre 'A'

SUMMARY

Planning approval has been sought to modify Council's approval of holiday accommodation and restaurant/reception centre to relocate the approved (but never built) restaurant/reception centre use to occupy an existing visitors' lounge.

The proposed modification was advertised to five adjoining and nearby landowners. Three objections were received, with noise being the fundamental concern. An acoustic report prepared on behalf of the applicant demonstrates that the restaurant/reception centre activities can comply with the *Environmental Protection (Noise) Regulations*.

The modifications represent a scaling back of the previous approval in terms of floor area and patron numbers. However the combination of both the distance to the closest dwelling being reduced and opening hours increased is considered to unreasonably impact the nearest neighbours and be inconsistent with Local Planning Scheme 4 (LPS4).

It is recommended that Council approves the proposed modifications, but retains the condition with the same opening time restrictions as previously approved.

BACKGROUND

The site is known as Amaroo; a holiday destination with 8 chalets and ancillary day spa and visitors' lounge.

Location

The subject property is zoned Rural Small Holdings and is located within a rural wedge area outside of the Mt Helena townsite. The surrounding lots to the north and west are zoned Rural Residential with lots to the south and east zoned Rural Small Holdings. The lot also adjoins Timber Reserve (Reserve 4967) to the west. Compared to the cleared nature of the adjoining Rural Small Holdings lots, the subject site is heavily vegetated in parts and has two distinct cleared areas. Refer **Attachment 1** – Zoning Plan and **Attachment 2** - Locality Plan.

Previous approvals

A planning application for eight chalets, restaurant/reception centre (200 person capacity), conversion of house to day-spa, dam, single house, outbuilding and helicopter landing pad was put to the 8 December 2015 ordinary meeting of council. Council refused the application for reasons relating to compliance with several objectives of LPS 4, development requirements and bushfire protection matters (decision C4.04.16 refers).

At its 12 April 2016 ordinary meeting of council, Council reconsidered a revised application (due to a SAT direction) and conditionally approved Holiday Accommodation (eight chalets)/Day-spa, Reception Centre/Restaurant and Dam (100 person capacity), Single Dwelling and Outbuilding. The conditional approval is contained in **Attachment 3**.

Since that time the eight chalets and an outbuilding have been built, the day-spa for guests is operating and the landowners' new dwelling is under construction.

On 27 June 2018 the Shire conditionally approved an application for a 110m² visitors' lounge adjacent to the day spa. This building has been constructed and is the subject of this application.

Refer **Attachments 4 & 5** Site Plan and Partial Site Plan

The Proposed Modifications

The applicant advises that construction of the previously approved 100 person restaurant/reception centre was found to be too expensive and risky to build and operate.

Instead, this application proposes scaling back the 2016 approval by deleting the approved restaurant/reception centre (and its dam and car park) and instead using the approved visitors' lounge as a smaller restaurant/reception centre.

The applicant advises that the proposed restaurant/reception centre is to serve food and alcohol to guests of the retreat and to the general public, and to hold functions such as weddings.

Since the Shire advertised the proposal to neighbours, the applicant has:

1. Responded to officer suggestions and revised the proposed access arrangements, such that cars are restricted to using the internal access way and not the access

close to the adjacent neighbours' ancillary dwelling. Additionally it is proposed to install screening where a viewing corridor exists through a gap in the vegetation between the overflow car park and the neighbouring ancillary dwelling; and

2. Requested Condition No.15 (restricting restaurant operating hours) be modified from three days per week (or the equivalent hours) to four days per week. Another day is requested to provide the tenant flexibility and therefore stronger economic resilience, without having to go through the lengthy application process to change the condition.

To support the proposal the applicant provided a:

- planning report;
- revised bushfire management plan;
- emergency evacuation plan;
- bushfire compliance certificate; and
- acoustic report (reflecting 4 days per week)

STATUTORY / LEGAL IMPLICATIONS

The proposal constitutes development under the *Planning and Development Act 2005* and requires planning approval under the Shire's *Local Planning Scheme No. 4 (LPS4)*.

Other relevant legislation includes:

- *Planning and Development Act (2005)*; and
- *Planning and Development Regulations (Local Planning Schemes) deemed provisions*
- *Environmental Protection (Noise) Regulations 1997*.

Administrative Tribunal (SAT). This right exists for an applicant when the decision-maker has not determined an application within the statutory timeframe, in this instance 90 days.

In hindsight, the application was incomplete when lodged. Delays occurred as a result of officers having to insist on a revised Bushfire Management Plan and a noise report. Expert feedback on these reports was subsequently sought from DFES and the Department of Water, Environment and Regulation (DWER) under the *EPA Act 1986, Noise Regulations 1997*. The Shire is unable to 'stop the clock' in instances where further information is required; hence the Shire's normal practice is to not accept incomplete applications.

Under the Planning Regulations, Council has the authority to still determine an application after the statutory timeframe has lapsed. If the applicant is aggrieved by the Council's decision, the matter will likely proceed through the SAT process.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

From SAT, the Shire will incur negligible costs if Council approves the application and the applicant withdraws the matter. Should Council refuse the application or the applicant is aggrieved by conditions of approval, the matter could proceed to a series of mediations sessions and potentially a hearing, which will incur legal costs.

STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 3 - Natural environment

Objective 3.2 – A place where the environment is well managed

Strategy 3.2.1 – Identify and mitigate threats to the natural environment

A key point of the Shire's *Strategic Community Plan 2013-2023* is to ensure "balanced development" occurs in a manner which protects the environment and maintains the hills/village lifestyle.

The Shire of Mundaring Local Planning Strategy states that the Shire "*should particularly encourage the development of various forms of Holiday Accommodation in appropriate locations in close proximity to major tourist attractions and concentrations of tourism activity*".

The property is located less than 3kms from Lake Leschenaultia, which is a key recreation destination in the Shire.

SUSTAINABILITY IMPLICATIONS

The various aspects of sustainability are discussed throughout the comment section below.

RISK IMPLICATIONS

Risk: Noise complaints are received once operating.		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		
Carefully consider noise issues when determining the application and consider imposing conditions accordingly.		

EXTERNAL CONSULTATION

The modification and the revised Bushfire Management Plan (BMP), containing an Emergency Evacuation Plan (EEP), were referred to the Department of Fire and Emergency Services (DFES) in accordance with referral requirements for 'vulnerable' development.

'Vulnerable' development is that which attracts visitors who are likely to be unaware of their surroundings and who may require assistance or direction in the event of a bushfire.

DFES raised no objection, but recommended the following changes:

1. *Have a dedicated water tank on site for fire fighting, (instead of reserves within various water tanks).*

Comment – At the time of DFES assessment and as stated in the BMP, the lot was not connected to a reticulated water supply. In the meantime the landowner has installed a private water main from Alfred Street (south) to the lot. Private standpipes have been installed intermittently along firebreaks, and the lot now has a permanent supply of water. Compliance with Element 3 'Water' of the Guidelines for Planning in a Bushfire Prone Area (The Guidelines) is achieved, a dedicated water tank is not needed, and the BMP has been revised accordingly.

2. *Consider The Guidelines section 5.5.2 'Developing a Bushfire Emergency Evacuation Plan' when finalising the EEP to the satisfaction of the Shire.*

Comment – This advice indicates that the EEP has not been assessed by DFES and it expects the EEP to be finalised to the Shire's satisfaction.

The EEP has been prepared consistent with The Guidelines. Furthermore, it has been prepared by a suitably qualified and insured emergency management professional. On this basis, officers are comfortable with the EEP as presented within the revised BMP.

PUBLIC CONSULTATION

Restaurant and Reception Centre are 'A' uses within the Rural Small Holdings Zone, which means advertising is required. The Shire invited comment from the landowners of 5 nearby properties and 3 objections were received.

The submissions have been summarised and are contained in the table below. Non-planning related matters have not been included in accordance with the Shire's Advertising Planning Applications Policy.

Summary of submissions	
Issue / Concern	Assessment / Comment
<p>Submission 1</p> <ul style="list-style-type: none">• We live adjacent and can personally attest to an unacceptable level of noise from the building, experienced in our homes, when a private party was held in the building with less people than the 60 proposed. <p>The noise will significantly disrupt our life 7 days per week, and cause distress to our elderly parents who live 130m from the building, disturbance to our young children and affect our ability to do shift work.</p>	<p>Noted. Noise and amenity are discussed further in the report.</p>

<p>We did not object to the original location and request that the restaurant/reception centre remain in that location where we do not envisage much disturbance.</p>	<p>Noted, however a preference for another location within the lot cannot be used as a reason for refusal; a decision can only be made on the proposal within the application.</p>
<p>Submission 2</p> <ul style="list-style-type: none"> • Once again they want to flaunt the zoning laid down. • Obviously we would be subject to an unacceptable level of noise. These types of noises carry for a least a kilometre from the source. We can often hear the pub (Mt Helena) in one direction and people talking on Neptune St in the other. 	<p>The zoning provides for the uses to be considered.</p> <p>Noise and amenity are discussed further.</p>
<p>Submission 3</p> <ul style="list-style-type: none"> • The increased opening hours will further impinge on the wild life and nesting habits of the birds. What should be a protected Local Natural Area for wildlife has been swept aside by the commercial needs of this development. • Council specifically restricted opening hours in its original approval and that any potential for increase being specifically reviewed and varied by Council. • Now noise will be a factor 7 days a week, a point that we originally anticipated and articulated in our original submissions against the development. • Grigg Road is now heavily rutted and the proponent agreed as a condition of approval to construct the road from Alison St to the new crossover. • The proponent was also supposed to rehabilitate the degraded creek line to offset vegetation thinning. The bush has been removed but the creekline works have not commenced. 	<p>It has not been substantiated that an increase in opening hours will adversely affect birdlife. Opening hours are discussed further.</p> <p>Noted, hence the application for modification under consideration by Council.</p> <p>Noted, discussed further below.</p> <p>The road upgrade condition related to the approved reception centre being accessed from Grigg Rd. This requirement would become redundant as access to the proposed restaurant is to be from the existing crossover on Alison St.</p> <p>Noted, although this is not directly related to the proposed modification, it was required as an off-set for vegetation removal to facilitate the chalets and therefore the Shire will be pursuing this non-compliance with the landowner.</p>

<ul style="list-style-type: none"> The Shire have progressively permitted a development that meets none of the zoning objectives, a commercial enterprise within LNA, clearing of apparently degraded LNA to allow expansion of commercial use and buildings within close proximity to trees. The zoning means nothing whatsoever and precedents may allow more commercial development. The proponent should apply for a change of zoning. 	<p>The developments on site were approved on the basis that they were not inconsistent with the zone's objectives, and other conclusions as detailed in the Council agenda and minutes of 12 April 2016.</p> <p>A change of zoning is not required as the uses can be approved.</p> <p>.</p>
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COMMENT

Assessment against provisions of Local Planning Scheme No.4:

Local Planning Scheme No. 4	
Scheme Requirement / Clause	Assessment / Comment
<p>Objectives for Rural Small Holdings zone:</p> <p><i>"4.2.3 Rural Small Holdings</i> <i>(a) To provide for rural pursuits, hobby farming and alternative residential lifestyle purposes where part-time income from home based businesses and/or use of the land for agriculture may be derived, subject to appropriate land capability and suitability.</i></p>	<p>As mentioned previously, Council determined that the original approval was not inconsistent with this objective. The reduction in size and relocation does not alter this conclusion as the use remains the same. However the increase in hours is considered beyond that which is reasonable in the context of 'part-time', as discussed further.</p>
<p><i>(b) To ensure use and development of land is sited, designed and managed in harmony with the natural environment and so as to protect ecological and landscape values.</i></p>	<p>The building is existing. When approved it was assessed against this objective and other environmental controls within LPS4 and found to be compliant. A condition to install landscaping as an off-set was applied to this 2018 approval, but has not yet not been fulfilled pending the outcome of this application. A similar condition is recommended if approved.</p>
<p><i>(c) To ensure conservation of soil, watercourses and other water resources and the protection of ecological and landscape values."</i></p>	<p>As above</p>

<p><i>“6.5 Bush Fire Hazard 6.5.6 An application for development approval must be accompanied by: (a) a bush fire attack level assessment carried out in accordance with the methodology contained in the Planning for Bush Fire Protection Guidelines (2010)”;</i></p> <p>And</p> <p><i>“(b) a statement or report that demonstrates that all relevant bush fire protection acceptable solutions, or alternatively all relevant performance criteria, contained in the Planning for Bush Fire Protection Guidelines (2010) have been considered and complied with, and effectively address the level of bush fire hazard applying to the land.”</i></p>	<p>As discussed above, the original BMP was revised to address the proposed ‘vulnerable’ development, and included a new emergency evacuation plan. DFES raised no objections, and similarly the Shire has no objections in relation to bushfire matters.</p> <p>The original approval contains conditions referring to the BMP dated 21 March 2016 which have been fulfilled.</p> <p>However in order to protect continuance of compliance with management of the lot, it is recommended the condition is modified to reflect the revised BMP dated 24 July 2019.</p>
<p><i>“Table 2 - Car parking: 1 space for 10m2 GLA or 6 spaces, whichever is the greater.”</i></p> <p>The applicant proposes 12 bays including a disabled bay, and overflow areas adjacent to access ways under trees.</p>	<p>Complies.</p> <p>A site inspection by Shire officers was undertaken in 2018, and a recent inspection has revealed that the car park and access way have been constructed since the last inspection, and without planning approval. The applicant advises that the access ways were already informal ‘tracks’ though the trees, no trees were removed, and they undertook localised widening of the tracks and installed a trafficable gravel hardstand.</p> <p>Much of the area was approved as an Asset Protection Zone around the visitors lounge and some outside of, mapped as LNA. This area contains degraded native vegetation, with sparse understorey and is dieback affected. Despite this, these works should not have occurred without approval, however their existence should not prejudice the Council when determining the application, as the area could be restored.</p>

Planning and Development (Local Planning Schemes) Regulations 2015 – Deemed provisions for local planning schemes:

Relevant Clauses	Assessment / Comment
<i>“(m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of height, bulk, scale, orientation and appearance of the development.”</i>	N/A - the building is existing. Nevertheless the applicant proposes screening to the north of the access way to assist with privacy between neighbours, and as previously required as an off-set at the edge of the Asset Protection Zone.
<i>“(n) the amenity of the locality including the following-</i> <i>(i) environmental impacts of the development;</i> <i>(ii) the character of the locality;</i> <i>(iii) social impacts of the development;”</i>	<p>Amenity is defined by the Regulations as: <i>“Amenity means all those factors which combine to form the character of an area and include the present and likely future amenity.”</i></p> <p>The existing building itself, the chalets and day-spa form part of the now established character of the area. Using the building for a restaurant/reception centre is complementary to the existing amenity, however an increase in opening hours is beyond what is considered reasonable as discussed further.</p> <p>This is a change of use application so the environmental impacts are negligible. If approved, screening vegetation will be required to off-set the vegetation removed as part of the previous approval for visitors lounge.</p> <p>The use is complementary to the existing character as discussed above.</p> <p>Employment of local persons is likely, assists in broadening the offering of a facility for tourist in the hills and where people can socialise.</p>
<i>“(p) whether adequate provision has been made for landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved.”</i>	The applicant proposes screening with a fence and trees between the car park and the northern neighbour as shown on the site plan by the applicant.

<p><i>“(x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals.”</i></p>	<p>The impacts on the community as a whole are considered to be positive. The holiday destination brings visitors to the locality and the region, of which the restaurant/reception centre is a component, and brings residual benefits to the local economy. The broader community also have expectations for the Shire to protect the hills landscape and biodiversity. This hills holiday destination centred around nature enables the landowner to derive an income in a more sustainable manner compared to traditional rural activities such as subdivision and/or clearing land to grow crops and/or keeping livestock. However amenity impacts for an increase in opening hours are likely to be beyond acceptable levels, as discussed further.</p>
<p><i>“(y) any submissions received on the application;”</i></p>	<p>Noted.</p>

Condition No.15 of 12 April 2016 Council approval of restaurant/reception centre

“15. The hours of operation for the Restaurant shall be limited to 3 days a week (or the equivalent hours) and can operate between Monday to Saturday 8:00am-10:00pm and 8:00am-8:00pm on Sundays and Public Holiday. Events as a Reception Centre shall be limited to the same operating times as the Restaurant with no more than 25 events per annum for the first twelve (12) months after commencement of operations and this restriction will remain thereafter unless specifically reviewed and varied by Council.”

It is understood that the condition was designed to afford some necessary flexibility for seasonal fluctuations associated with tourism and hospitality.

The current condition limits to 3 days a week or the equivalent hours (based on the hours prescribed) which means that the restaurant could open for a total of 54 hours in any given week (excluding reception centre use). In theory, this could be spread out over seven days with brief opening times for lunch and dinner for example, or a longer amount of opening hours at any one period, but perhaps not every day in this scenario.

Therefore in terms of actual hours, the request to change three days a week to four days will equate to an increase in opening hours per week from 54 to 68 hours. This is discussed further under ‘Noise’.

Differences between approved and proposed restaurant/reception centre:

Element:	Approved	Proposed
Restaurant opening hours	Equivalent to 3 days per week	Equivalent to 4 days per week
Number of patrons	100 people	60 people
Total building floor area (not including grassed area or external verandah dining)	360m ²	110m ²
Distance to closest dwelling	270m	110m ²
Access	Via Grigg Road, to be upgraded by applicant	Via existing crossover on Alison St used for retreat, then internally via existing access ways, partially constructed without approval.
Car parking	12 bays and overflow	12 bays and overflow

In theory, the proposed reduction in both patrons and floor area should improve noise and/or amenity impacts when these factors are considered in isolation. However potential impacts to the neighbours abutting to the north are likely to be more acute by being located closer to the proposed restaurant / reception centre and due to the extra day or 12 opening hours per week as requested.

Noise and amenity

Given the reduced setback to the closest dwelling and after receiving objections based on noise, the applicant provided an acoustic report.

The report was prepared by Acoustic Engineering Solutions and provides an environmental noise assessment to determine if the proposal could comply with the *Environmental Protection (Noise) Regulations 1997* (the Regulations).

Seven closest dwellings on neighbouring properties were selected for assessment. The construction elements of the subject building and its proposed use was analysed. Elements such as insulation, thickness of glass doors, location of exhaust fans, number and location of speakers and car doors opening/closing within car parks were investigated. Acoustic modelling was undertaken against five different worst case noise scenarios, and assessed against assigned noise levels at the seven selected receiver locations. The report concludes that the predicted noise levels can comply with the Regulations.

The Shire's Health Services referred the acoustic report to the Department of Water and Environmental Regulation (DWER) for peer review, and after some adjustments and clarification, both DWER and the Shire are satisfied with the acoustic report.

The acoustic report demonstrates the proposal can technically comply with the *EPA Noise Regulations 1997*. While compliance with mandatory noise limits may be achievable, neighbouring properties may still be able to hear noise from the restaurant and its car parking areas. Noise is an intrinsic component of amenity as it can adversely effect the quite enjoyment of surrounding landowners.

Noise therefore remains a legitimate planning consideration, particularly considering the proponents' request to increase operating hours from 3 to 4 days.

When determining whether the expansion of operating hours is suitable from a planning viewpoint or not, Objective 1 of the Rural Small Holdings zone should also be examined:

*"To provide for rural pursuits, hobby farming and alternative residential lifestyle purposes where **part-time income** from home based businesses and/or use of the land for agriculture may be derived, subject to appropriate land capability and suitability."*
(emphasis added)

Condition 15 (3 days a week or equivalent hours) was crafted after lengthy and carefully deliberated negotiations via SAT mediation. It was determined to be suitable based on a number of interrelated factors, and weight being attributed to the term 'part-time' within the objective.

The term 'part-time' is dictionary defined and 'Fair Work Ombudsmen' defined as less than 38 hours per week. Whilst this figure should not necessarily be applied literally, it provides a planning basis for restrictions on hours being imposed where appropriate to do so. Hypothetically, a restaurant located centrally on a rural lot that was very remote from neighbours may be entirely suitable to open seven days a week. Each proposal must be assessed on its merits, but the 'part-time' term is a reflection of the intent for amenity issues to be anticipated and weighed up based on planning merit.

Further, in crafting Condition 15, the reference to Council being able to review the hours was logically based on a future assessment of the merits in the context of the how the use was actually performing, in the light of any noise breaches and/or complaints being received (if any). Requesting an extension of hours without the ability to reflect on 'actual' performance is considered premature and against the spirit of the previous negotiations.

The Condition was also arrived at after weighing up, amongst other matters, the content of the objections received and the distance to the closest dwellings. It is recognised that residents within these semi-rural areas can sometimes have unreasonable expectations of a right to experience low noise or even no noise, due to the overall low ambient noise levels in the locality (background noise). To a certain extent noise in these areas should be expected as a consequence of income deriving activities from the land such as tourism or productive agricultural uses, and can fluctuate dramatically depending upon the activity. However in this situation it is considered justifiable for the closest abutting neighbour to be concerned that the modification is likely to subject them to amenity impacts that do not align with reasonable expectations.

Therefore whilst the modification scales the activity back in some aspects, the increase in opening hours is not considered appropriate at this time, and it is recommended that the hours continue to be limited to 3 days.

Conditions of approval

The existing conditions have been reviewed as contained in the Recommendation to reflect the modifications and activities on site and modifications recommended.

Revisions generally address:

- Compliance required with the updated BMP;
- Screening required;
- Redundant conditions relating to the dam, water quality management and installation of bushfire protection elements, revised acoustic report, upgrading Grigg Rd and Section 70A Notification as they are no longer relevant;

Compliance with non-planning legislation/regulations are contained within advice notes, and include compliance with health matters such as noise, food preparation and effluent disposal. The standard SAT advice note is redundant as the application is the subject of a current SAT review.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council grants approval to modify its approval dated 12 April 2016 for Holiday Accommodation (8 chalets)/Day-spa, Reception Centre/Restaurant and Dam, Single Dwelling and Outbuilding at 1200 (Lot 70) Alison St, Mount Helena, by deleting the restaurant/reception centre, replacing the existing visitors' lounge with a restaurant/reception centre use, and all development being subject to the following conditions which supersede all previous conditions:

1. The development shall be completed in accordance with the approved plans (including any amendments marked in red) unless prior approval is sought from the Director of Statutory Services for any minor variation made necessary by detailed design.
2. The site shall be managed to comply with the Bushfire Management Plan (dated 24 July 2019) to the satisfaction of the Shire.
3. All native vegetation on the lot shall be retained unless clearing is specifically exempt under the Local Planning Scheme No. or required under an approved Fire Management Plan.
4. Prior to commencement of use a minimum of 12 car bays shall be provided for the restaurant/reception centre and thereafter maintained to the satisfaction of the Shire.
5. Prior to applying for a building permit, a landscaping plan shall be submitted to the satisfaction of the Shire. The Landscape Plan shall show in detail the native vegetation to be retained or removed; dieback management plan; weed management where necessary; rehabilitation of the creek line / damp area (to offset the vegetation modification elsewhere) and new planting (including numbers and species) to the satisfaction of the Shire. Landscaping plan within the parking areas shall also include 1 shade tree for every 5 bays, and hard landscaping treatment (including car parking areas) be of a natural / earthy tone.

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6. The hours of operation for the Restaurant shall be limited to three (3) days a week (or the equivalent hours) and can operate between Monday to Saturday 8:00am-10:00pm and 8:00am-8:00pm on Sundays and Public Holiday. Events as a Reception Centre shall be limited to the same operating times as the Restaurant with no more than 25 events per annum for the first twelve (12) months after commencement of operations and this restriction will remain thereafter unless specifically reviewed and varied by Council.
 7. The maximum period of stay for a guest within the holiday accommodation is thirty (30) consecutive days.
 8. A maximum of 16 guests (with the exception of children under 15 years) may be accommodated on the site at any one time.
 9. A maximum of 60 persons at the restaurant/reception centre may be accommodated at any one time.
 10. Once operational, records shall be maintained by the owner of the date and number of Reception Centre events and the length of stay for guests in the Chalet and make this available on request of the Shire.
 11. Prior to commencement of use the restaurant/reception centre and car park are to be screened from view from the adjoining property to the north with a combination of a fence/wall and native landscaping, to the satisfaction of the Shire, and such screening shall be maintained.

Advice Notes

1. This approval is a Planning Approval under the Shire of Mundaring Local Planning Scheme No.4 and is not a building licence or an approval to commence or carry out development under any other law. It is the proponent's responsibility to obtain all necessary approvals, consents and licences required under any other law.
2. The effluent disposal system must be upgraded for the extra capacity. Please direct enquiries to the Shire's Health Services.
3. The *Environmental Protection (Noise) Regulations 1997* shall be complied with at all times.
4. The restaurant/reception centre and day-spa shall comply with the provisions set out in the *Health (Public Building) Regulations 1992*.

COUNCIL DECISION MOTION		C5.09.19	
Moved by	Cr Fisher	Seconded by	Cr Jeans

That Council grants approval to modify its approval dated 12 April 2016 for Holiday Accommodation (8 chalets)/Day-spa, Reception Centre/Restaurant and Dam, Single Dwelling and Outbuilding at 1200 (Lot 70) Alison St, Mount Helena, by deleting the restaurant/reception centre, replacing the existing visitors' lounge with a restaurant/reception centre use, and all development being subject to the following conditions which supersede all previous conditions:

1. The development shall be completed in accordance with the approved plans (including any amendments marked in red) unless prior approval is sought from the Director of Statutory Services for any minor variation made necessary by detailed design;
2. The site shall be managed to comply with the Bushfire Management Plan (dated 24 July 2019) to the satisfaction of the Shire;
3. All native vegetation on the lot shall be retained unless clearing is specifically exempt under the Local Planning Scheme No. or required under an approved Fire Management Plan;
4. Prior to commencement of use a minimum of 12 car bays shall be provided for the restaurant/reception centre and thereafter maintained to the satisfaction of the Shire;
5. Prior to applying for a building permit, a landscaping plan shall be submitted to the satisfaction of the Shire. The Landscape Plan shall show in detail the native vegetation to be retained or removed; dieback management plan; weed management where necessary; rehabilitation of the creek line / damp area (to offset the vegetation modification elsewhere) and new planting (including numbers and species) to the satisfaction of the Shire. Landscaping plan within the parking areas shall also include 1 shade tree for every 5 bays, and hard landscaping treatment (including car parking areas) be of a natural / earthy tone;
6. The hours of operation for the Restaurant shall be limited to three (3) days a week (or the equivalent hours) and can operate between Monday to Saturday 8:00am-10:00pm and 8:00am-8:00pm on Sundays and Public Holiday. Events as a Reception Centre shall be limited to the same operating times as the Restaurant with no more than 25 events per annum for the first twelve (12) months after commencement of operations and this restriction will remain thereafter unless specifically reviewed and varied by Council;
7. The maximum period of stay for a guest within the holiday accommodation is thirty (30) consecutive days;
8. A maximum of 16 guests (with the exception of children under 15 years) may be accommodated on the site at any one time;
9. A maximum of 60 persons at the restaurant/reception centre may be accommodated at any one time;

-
10. Once operational, records shall be maintained by the owner of the date and number of Reception Centre events and the length of stay for guests in the Chalet and make this available on request of the Shire;
 - ~~11. Prior to commencement of use the restaurant/reception centre and car park are to be screened from view from the adjoining property to the north with a combination of a fence/wall and native landscaping, to the satisfaction of the Shire, and such screening shall be maintained.~~
 - 11. Prior to commencement of use the restaurant/reception centre shall be screened from view from the adjoining property to the north with a combination of a fence/wall and native landscaping maintained to the satisfaction of the Shire.**
 - 12. The proposed overflow parking area and associated access-way do not form part of this approval and native landscaping should be established in this locality to the satisfaction of the Shire and prior to occupation.**
 - 13. Prior to the occupation of the restaurant/ reception centre, a noise management plan, inclusive of the acoustic report dated (18 July 2019), shall be submitted to the satisfaction of the Shire. The management plan shall address noise impacts associated with the operation of the restaurant and reception centre, noise mitigation practices, management of patrons, and provide a feedback/communication avenue with the operator of the restaurant / reception centre for surrounding residents.**

Advice Notes

1. This approval is a Planning Approval under the Shire of Mundaring Local Planning Scheme No.4 and is not a building licence or an approval to commence or carry out development under any other law. It is the proponent's responsibility to obtain all necessary approvals, consents and licences required under any other law.
2. The effluent disposal system must be upgraded for the extra capacity. Please direct enquiries to the Shire's Health Services.
3. The *Environmental Protection (Noise) Regulations 1997* shall be complied with at all times.
4. The restaurant/reception centre and day-spa shall comply with the provisions set out in the *Health (Public Building) Regulations 1992*.

CARRIED 10/0

For: Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Martin, Cr Green and Cr Russell

Against: Nil

Reason for change to Officer's Recommendation

The proposed overflow car park on the north boundary will cause unreasonable noise to the adjacent residence and the screening is required to provide privacy to that residence.

An overflow parking area must produce minimal noise impacts late at night and construction of this overflow towards the west and south will achieve this outcome.

The area outside the restaurant/reception centre is shaped like an amphitheatre and sound will rise and be carried by the prevailing south easterly wind at night. This will bring sound towards the residences on the north, causing a loss of amenity.

During debate on this item the following was determined:

7.21pm Meeting Adjourned

COUNCIL DECISION MOTION		C6.09.19	
Moved by	Cr Russell	Seconded by	Cr Green

That the meeting be adjourned for a period of five minutes.

CARRIED 6/4

For: Cr Daw, Cr Driver, Cr Fisher, Cr Jeans, Cr Green and Cr Russell

Against: Cr Fox, Cr Burbidge, Cr Jones and Cr Martin

7.27pm Meeting Resumed

AMENDMENT			
Moved by	Cr Jeans	Seconded by	Cr Green

That an additional point 14 be added to the motion as follows:

14. The restaurant/reception centre shall not involve any amplification.

LOST 2/8

For: Cr Jeans and Cr Green

Against: Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jones, Cr Martin and Cr Russell

Change to Order of Business

Cr Burbidge requested Council bring forward Item 10.5 to be considered following Item 10.2.

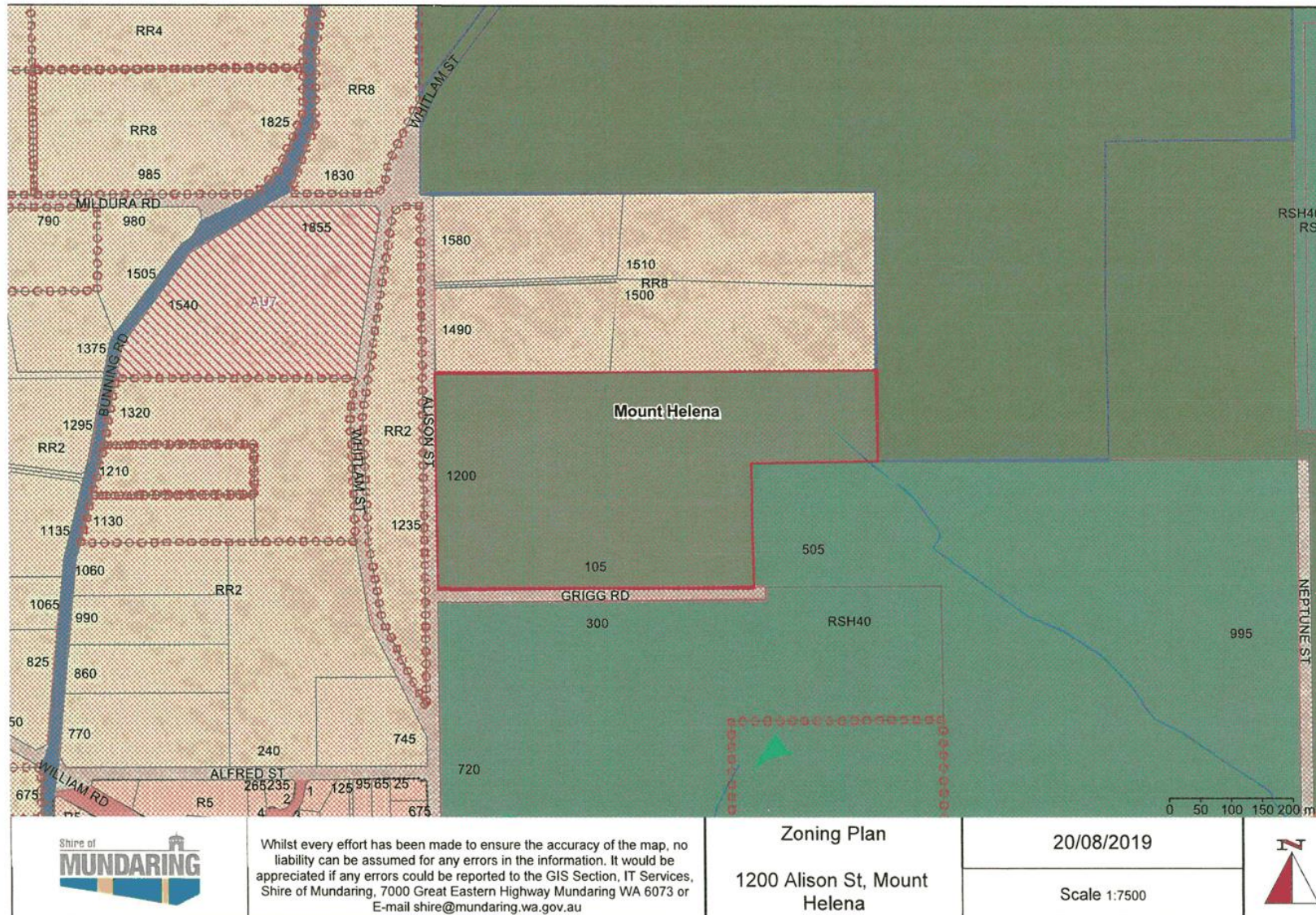
COUNCIL DECISION MOTION		C7.09.19	
Moved by	Cr Burbidge	Seconded by	Cr Fox

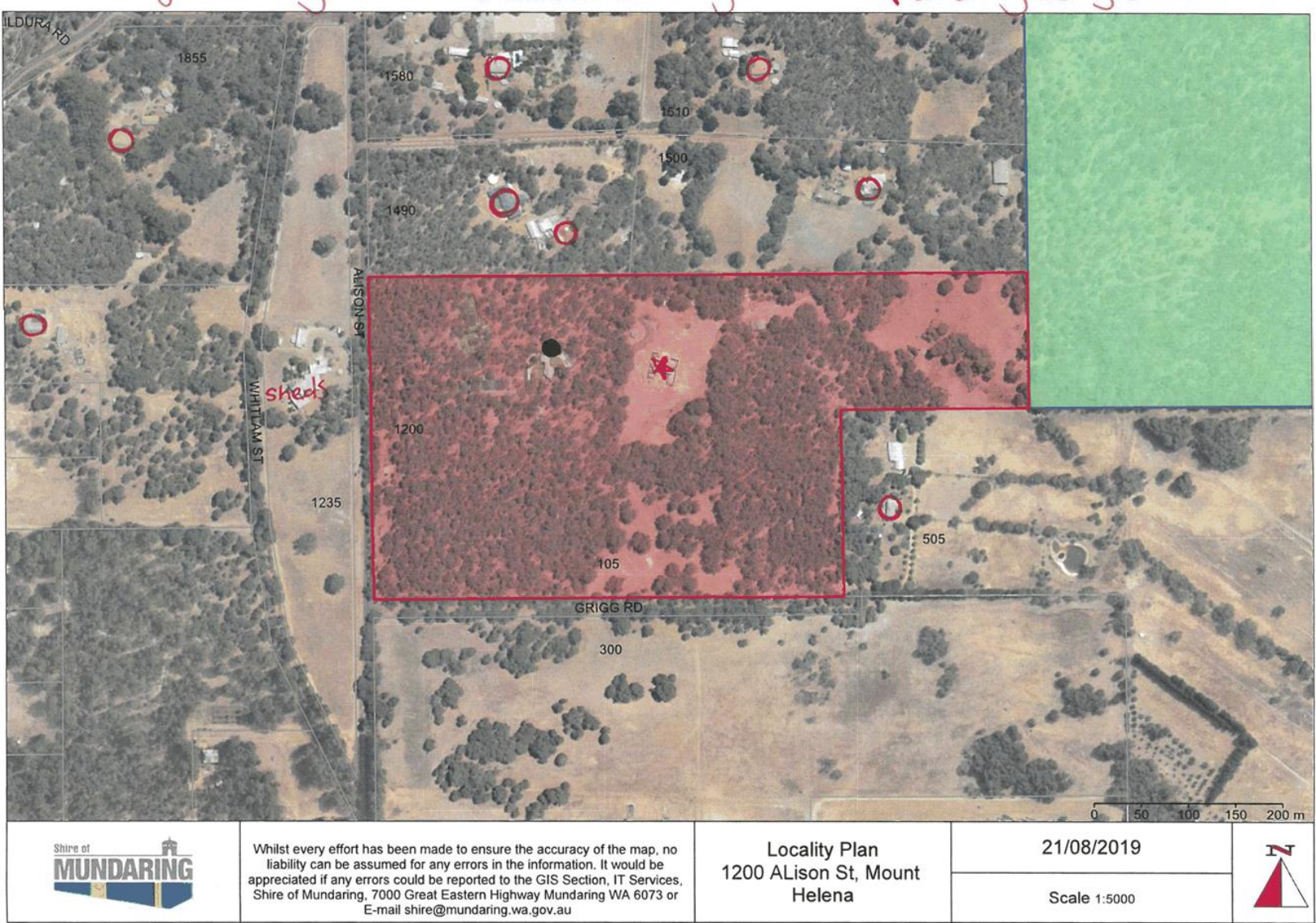
That Item 10.5 be considered following Item 10.2.

CARRIED 10/0

For: Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Martin, Cr Green and Cr Russell

Against: Nil





Planning & Development Act 2005
Shire of Mundaring Local Planning Scheme No. 4
Determination of Application for Planning Approval

OWNER'S NAME:	PAUL JOHN RASHLEIGH EMMA JAYNE RASHLEIGH
APPLICANT'S NAME:	PROEKT ARCHITECTURE
ADDRESS OF DEVELOPMENT:	NO. 1200 (LOT 70) ALISON STREET, MOUNT HELENA
DESCRIPTION OF DEVELOPMENT	RECONSIDERATION OF PROPOSED HOLIDAY ACCOMMODATION/DAY-SPA, RECEPTION CENTRE/RESTAURANT, SINGLE DWELLING AND OUTBUILDING
DATE OF APPLICATION:	20 MAY 2015
DATE OF COUNCIL RESOLUTION:	12 APRIL 2016

Your application for planning approval to commence development and/or use on the above lot has been approved subject to the following conditions.

CONDITIONS

1. The development shall be in accordance with the approved plans (including any amendments marked in red) unless prior approval is sought from the Director of Statutory Services for any minor variation made necessary by detailed design; (P)
2. Prior to occupancy, the landowner / developer responsibilities shall be fulfilled as detailed in the Bushfire Management Plan (dated 21 March 2016) including the:
 - Installation roads, private driveways and firebreaks;
 - Thinning and vegetation modification within the designated Building Protection Zones;
 - Installation of water supplies for firefighting;
 - Preparation of an Evacuation Plan for each component of the operation of the site (Chalets, Day Spa and the Restaurant/Reception Centre). (P)

On completion of the above, the site and use shall be thereafter managed to comply with the Bushfire Management Plan (dated 21 March 2016) to the satisfaction of the Shire;

3. Prior to occupancy, a 70A Notification shall be placed on the Certificate of Title advising that the land is subject to a Bushfire Management Plan; (P)
4. Prior to the lodgement of a building permit, certification shall be submitted to the Shire from a suitably qualified bushfire consultant which confirms that fuel reduction works have been undertaken in accordance with the approved Fire Management Plan as required to achieve the specified Bushfire Attack Level under Australian Standards 3959; (B)
5. All native vegetation on the lot shall be retained unless clearing is specifically exempt under the Local Planning Scheme No.4 or required under an approved Fire Management Plan; (P)
6. The driveways shall be constructed to a minimum 15 tonne weight capacity, six metres wide with a four metre wide trafficable surface and incorporate vehicle passing bays and hardstand turnaround areas as required in the WA Planning for Bushfire Protection Guidelines prior to occupancy; (P)
7. Prior to occupation or the commencement of use a minimum of:
 - 12 constructed car parking bays and 13 overflow bays associated with the Reception Centre/Restaurant; and
 - Eight car parking bays for the chalets;shall be constructed and drained and thereafter maintained to the satisfaction of the Shire; (P)
8. Before applying for a building permit the applicant/landowner shall submit a revised noise report by an acoustic consultant to the satisfaction of the Shire which specifies building and operational measures to minimise noise impacts on nearby residences. The noise mitigation measures shall thereafter implemented in accordance with the approved noise report to the satisfaction of the Shire; (H)
9. Before commencement of use or occupation of the building, all crossovers on Alison Street and Grigg Road, Mt Helena shall be located, installed and/or upgraded to the specifications and satisfaction of the Shire; (I)
10. Engineering drawings and specifications are to be submitted to the Shire and works undertaken in accordance with the Shire approved plans to construct Grigg Road (and associated drainage) from the intersection with Alison Road to the new crossover to the Reception Centre / Restaurant to the minimum public road standard as specified within the *Guidelines for Planning in Bushfire Prone Areas* prior to occupation or the commencement of the Restaurant / Reception Centre to the satisfaction of the Shire; (I)
11. Prior to applying for a building permit, a landscaping plan shall be submitted to the satisfaction of the Shire. The Landscape Plan shall show in detail the native vegetation to be retained or removed; dieback management plan; weed management where necessary; rehabilitation of the creekline / damp area (to

offset the vegetation modification elsewhere) and new planting (including numbers and species) to the satisfaction of the Shire. Landscaping plan within the parking areas shall also include one shade tree for every five bays, and hard landscaping treatment (including car parking areas) be of a natural / earthy tone; (E)

12. Prior to the issue of a building permit the landowner/applicant shall submit a Water Quality Management Plan to the Shire; (H)
13. Before applying for a building permit or commencement of works detailed plans shall be submitted for Shire approval for modified drainage areas and artificial water bodies that make provision for waterbird habitat, minimise mosquito breeding and provide for a spill zone. Where possible the provision of an isolated island shall be considered in the design. Construction shall be undertaken and the water body managed in accordance with the approved plans; (E)
14. Prior to the issue of a building permit, certification of the waterbody earthworks from a civil engineer shall be submitted to the satisfaction of the Director, Statutory Services; (I)
15. The hours of operation for the Restaurant shall be limited to 3 days a week (or the equivalent hours) and can operate between Monday to Saturday 8:00am-10:00pm and 8:00am-8:00pm on Sundays and Public Holiday. Events as a Reception Centre shall be limited to the same operating times as the Restaurant with no more than 25 events per annum for the first 12 months after commencement of operations and this restriction will remain thereafter, with any potential increase being specifically reviewed and varied by Council; (P)
16. The maximum period of stay for a guest within the holiday accommodation is 30 consecutive days; (P)
17. A maximum of 16 guests (with the exception of children under 15 years) in the Chalets may be accommodated at any one time; (P)
18. A maximum of 100 persons at the restaurant / reception centre may be accommodated at any one time; (P)
19. All preparation of food for guests shall be undertaken in an approved and registered kitchen to the satisfaction of the Shire; (H)
20. A floor plan and internal elevations of the food premises showing the design construction layout and finishes of fixtures fittings and equipment shall be submitted to and approved by the Shire's Health Services prior to fitting out the food premises; and (H)
21. Once operational, records shall be maintained by the owner of the date and number of Reception Centre events and the length of stay for guests in the Chalet and make this available on request of the Shire. (P)

Advice Notes:

Please note the following Health requirements:

- The *Environmental Protection (Noise) Regulations 1997* shall be complied with at all times;
- Approval to Construct or Establish a Food Business will need to be issued prior to the fit-out of the proposed restaurant;
- Certificate of Food Business Registration will need to be issued by the Shire of Mundaring prior to the commencement of operations of the proposed restaurant;
- The day-spa will require separate approval from the Shire's Health Service; and
- The restaurant and day-spa to comply with the provisions set out in the *Health (Public Building) Regulations 1992*.

Please note the following Planning requirements:

1. If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.
2. Where an approval has so lapsed, no development shall be carried out without the further approval of the Shire having first been sought and obtained.
3. If an applicant is aggrieved by this determination there is a right to make an application to the State Administrative Tribunal for a review of the decision under Part 14 of the *Planning and Development Act 2005*. An application for review must be lodged within 28 days of the date of this letter and a copy of the application must be served on the Shire.
4. This approval is a Planning Approval of the Shire of Mundaring under its Local Planning Scheme No 4 and is not a building licence or an approval to commence or carry out development under any other law. It is the proponent's responsibility to obtain all necessary approvals, consents and licences required under any other law.

5. Please contact an Officer from the Service nominated at the end of the condition as set out below:

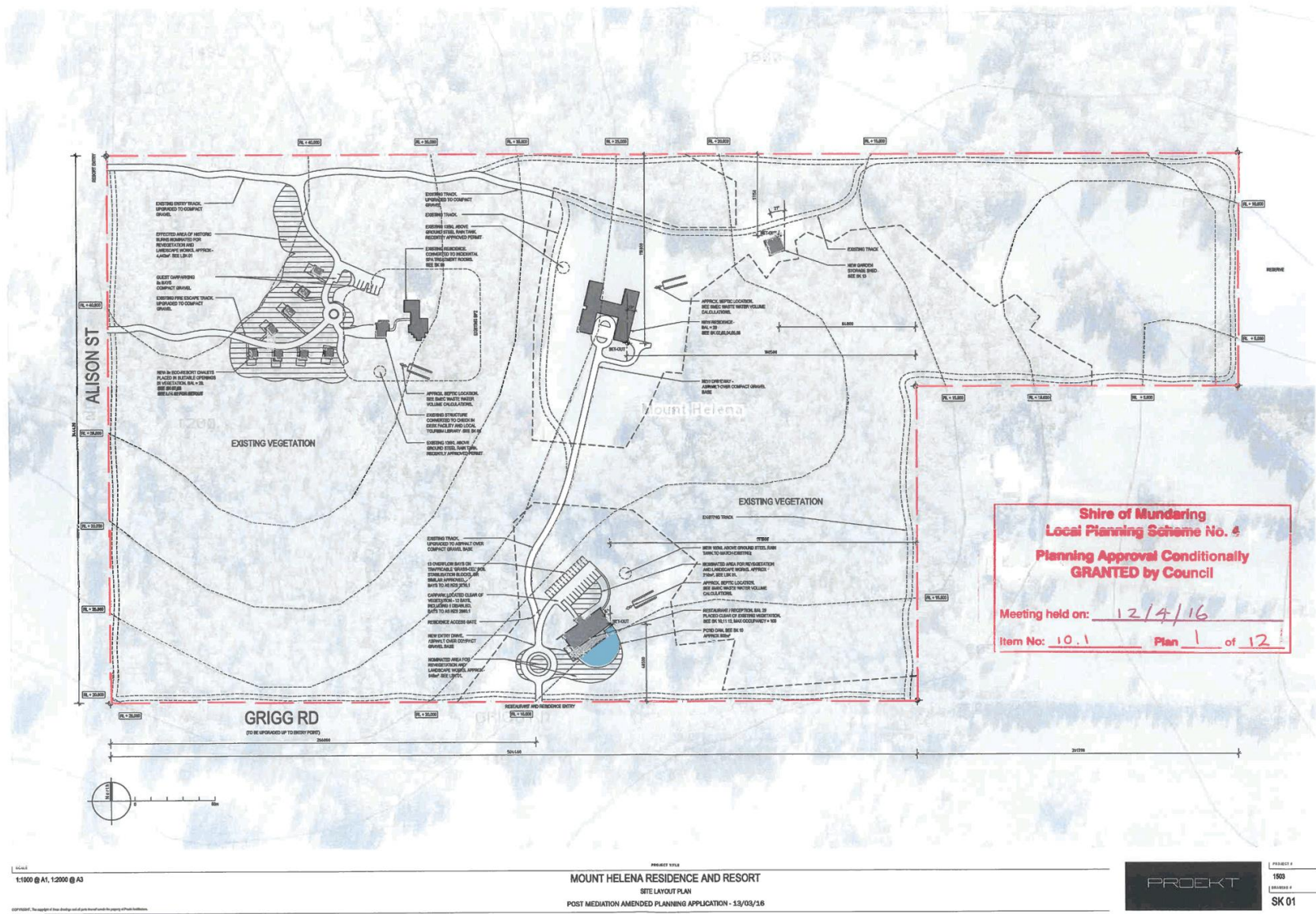
"P"	-	Planning
"H"	-	Environmental Health
"I"	-	Infrastructure
"B"	-	Building
"E"	-	Environment

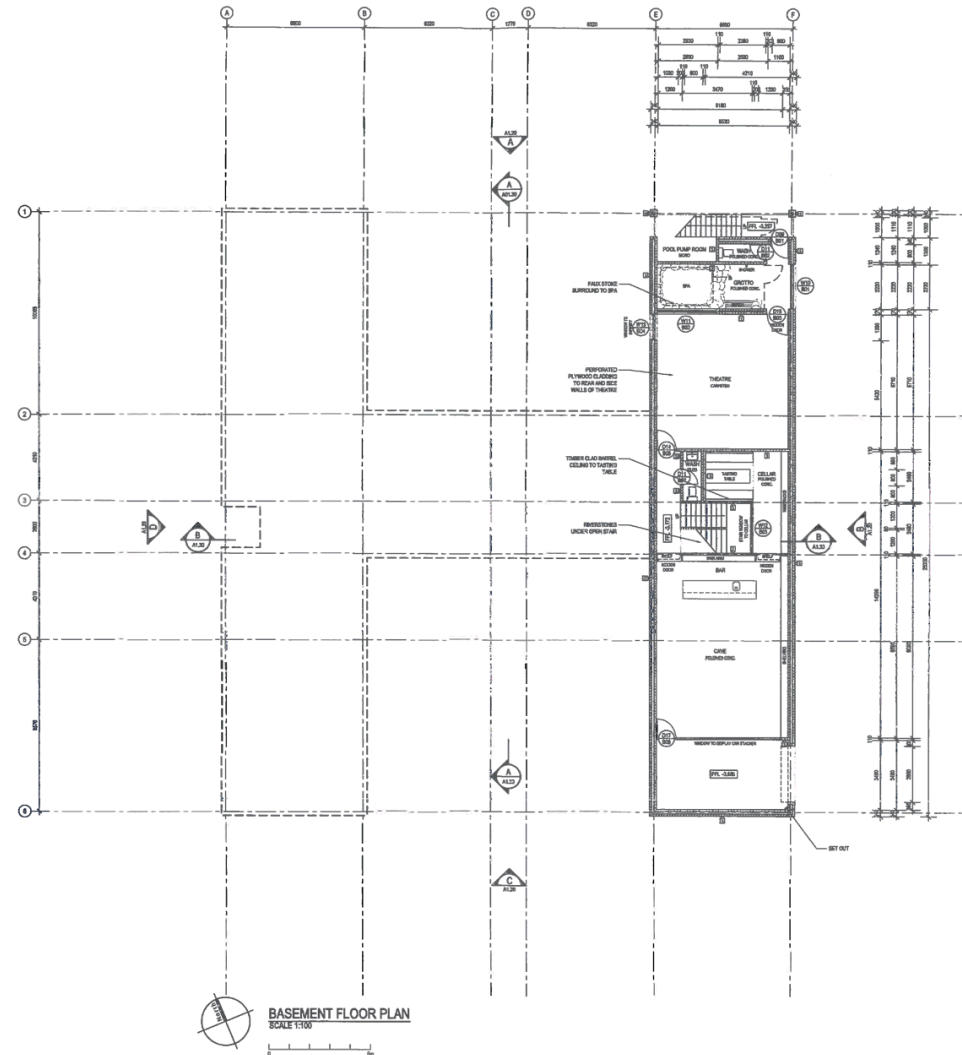


Mark Luzi
DIRECTOR STATUTORY SERVICES

20/4/2016.

Date





**Shire of Mundaring
Local Planning Scheme No. 4
Planning Approval Conditionally
GRANTED by Council**

Meeting held on: 12/4/16

Item No: 10.1 Plan 2 of 12

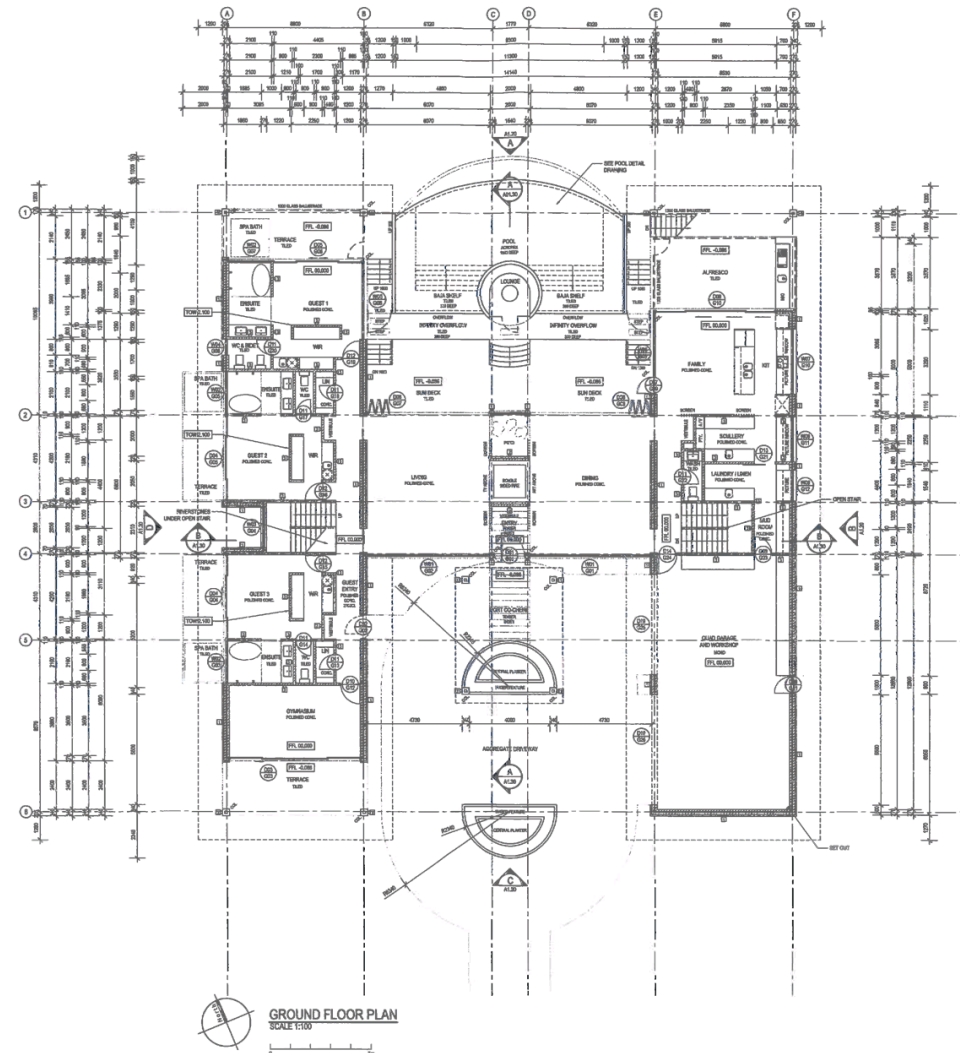
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MOUNT HELENA RESIDENCE AND RESORT
RASHLEIGH RESIDENCE - BASEMENT FLOOR PLAN
POST MEDIATION AMENDED PLANNING APPLICATION - 07/03/16

PROJEKT

PROJECT #
1503

DRAWING #
SK 02



**Shire of Mundaring
Local Planning Scheme No. 4
Planning Approval Conditionally
GRANTED by Council**

Meeting held on: 12/4/16

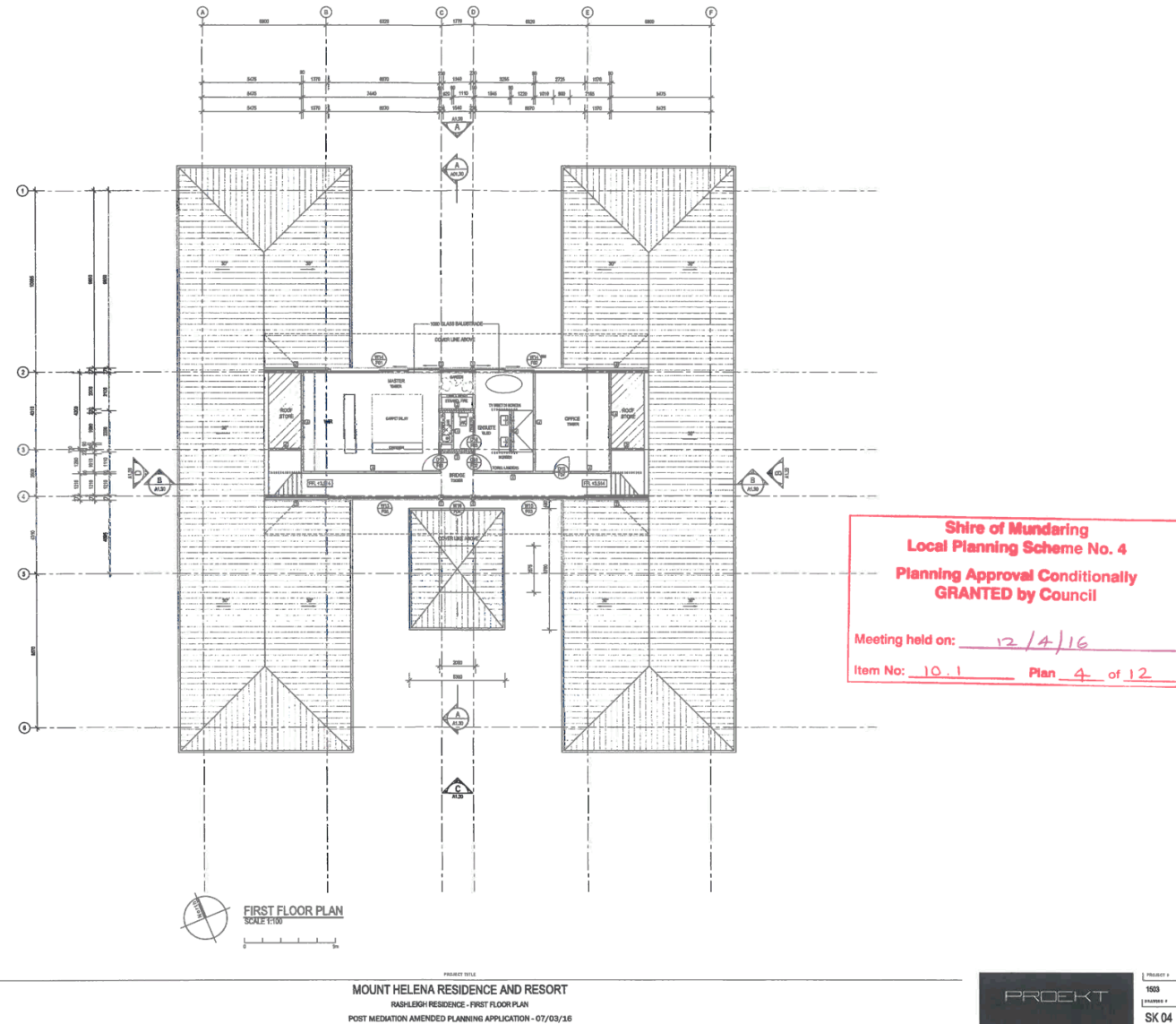
Item No: 10.1 Plan 3 of 12

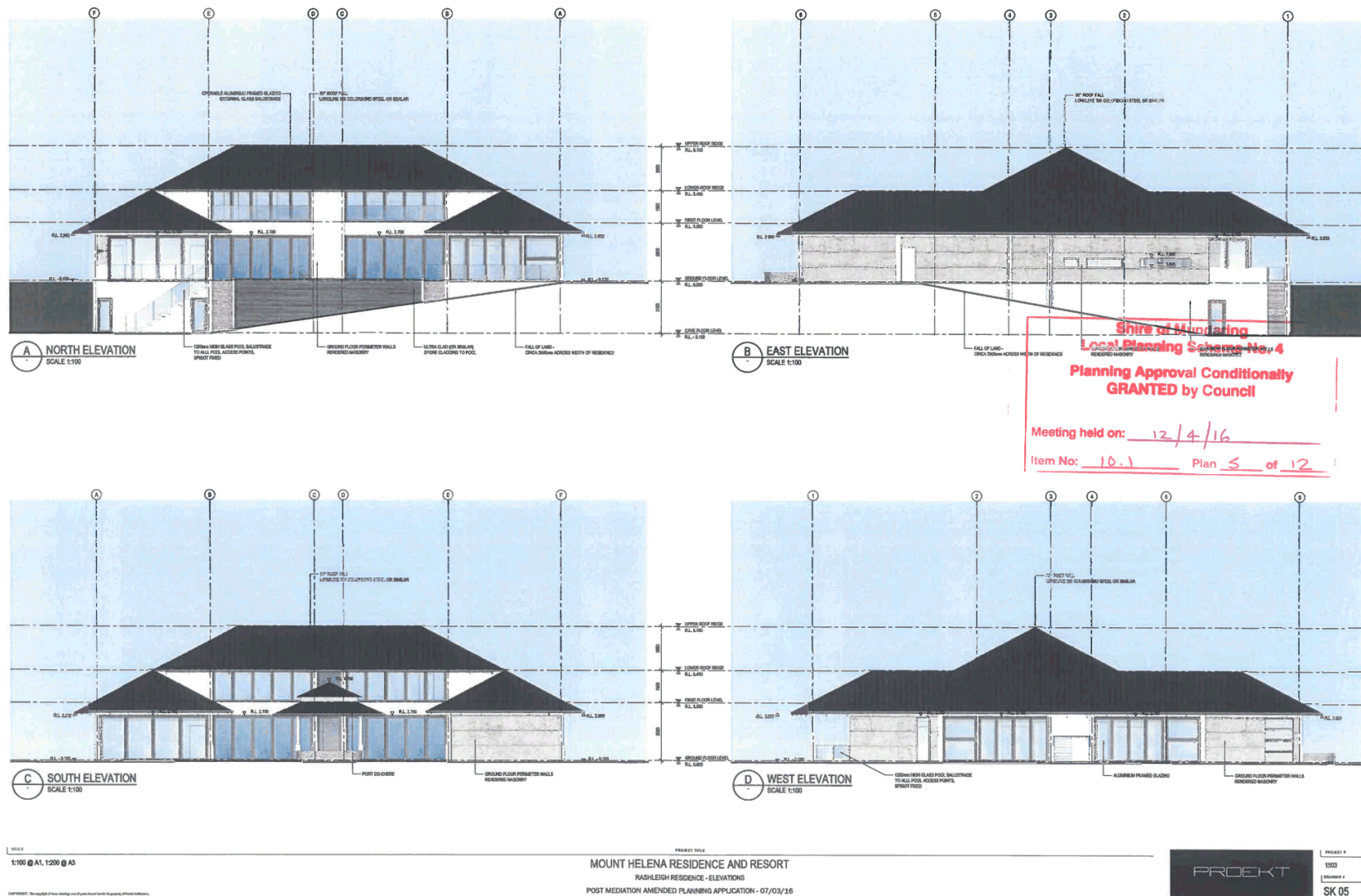
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PROJECT TITLE
MOUNT HELENA RESIDENCE AND RESORT
RASHLEIGH RESIDENCE - GROUND FLOOR PLAN
POST MEDIATION AMENDED PLANNING APPLICATION - 07/03/16

PROJEKT

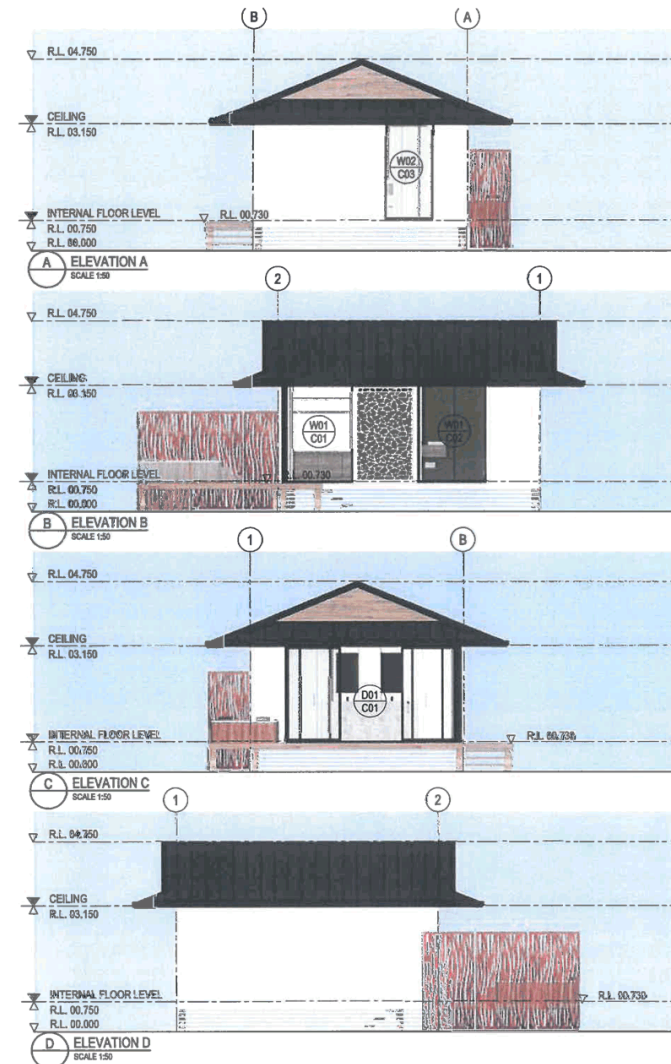
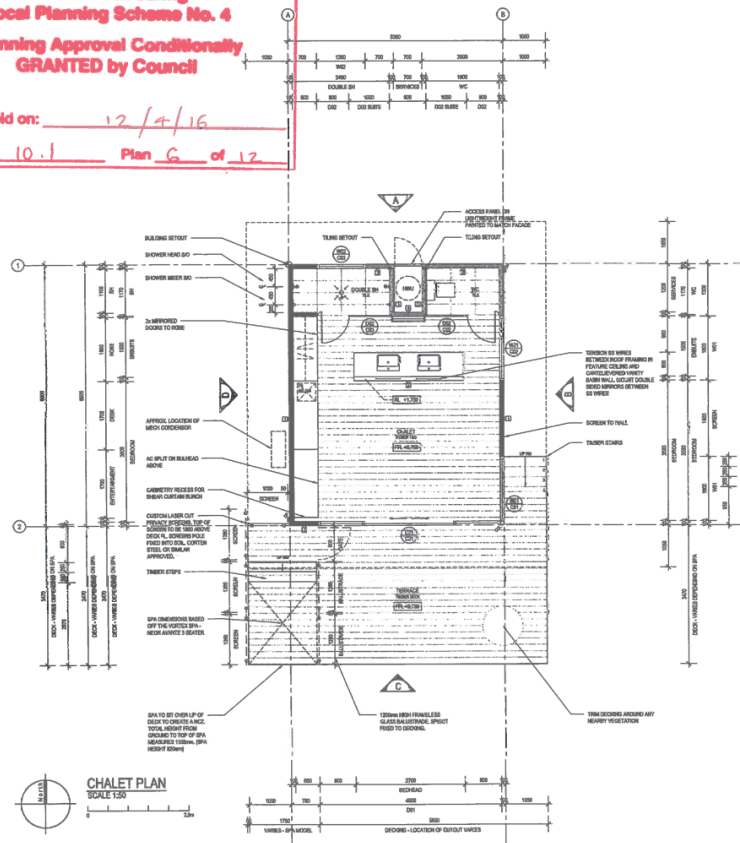
PROJECT #
1503
DRAWING #
SK 03





**Shire of Mundaring
Local Planning Scheme No. 4
Planning Approval Conditionally
GRANTED by Council**

Meeting held on: 12/4/16
Item No: 10.1 Plan 6 of 12

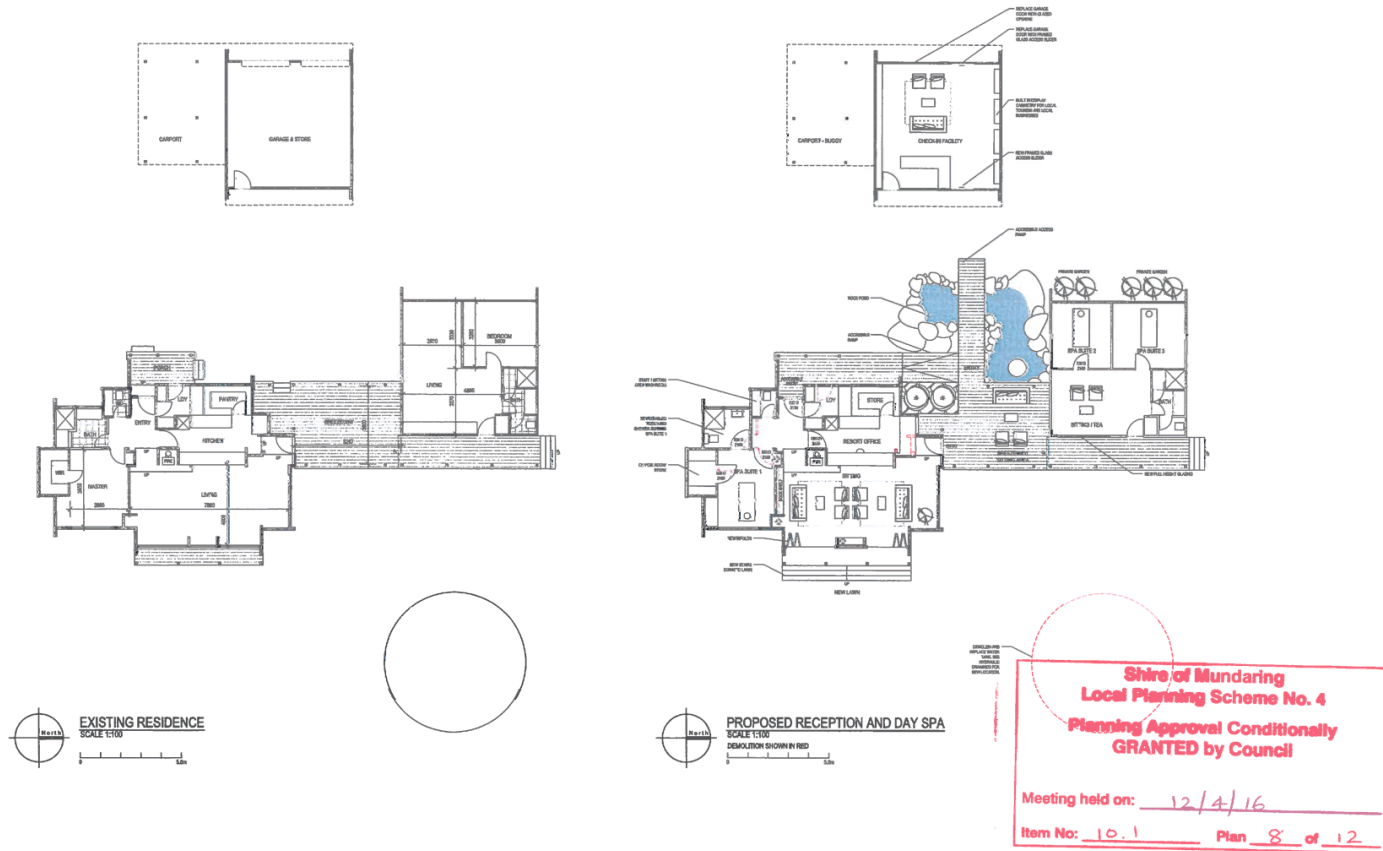


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PROJECT TITLE
MOUNT HELENA RESIDENCE AND RESORT
CHALET - PLAN AND ELEVATIONS
POST MEDIATION AMENDED PLANNING APPLICATION - 07/03/16

PROJECT #
1903
DRAWN BY
SK 07

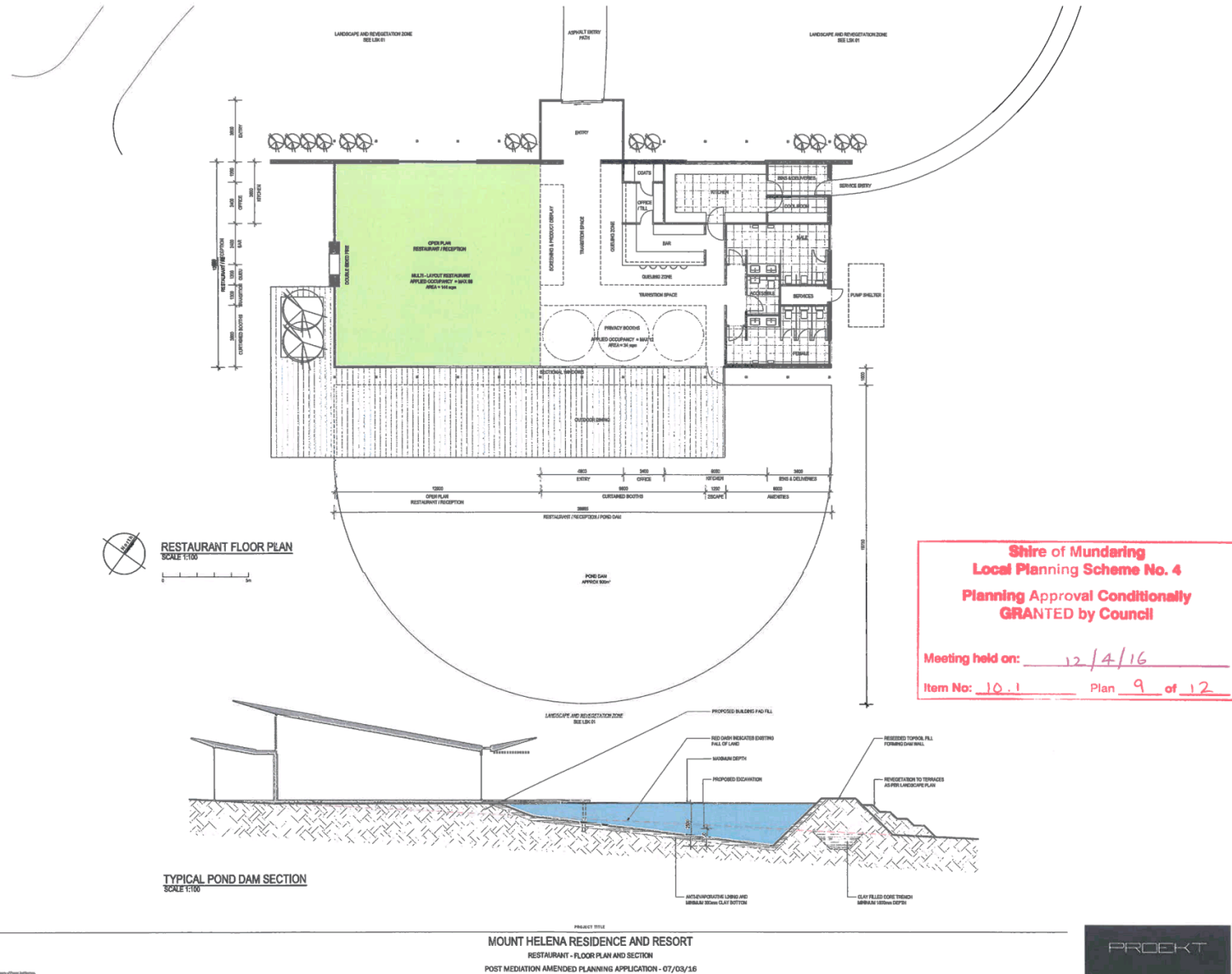


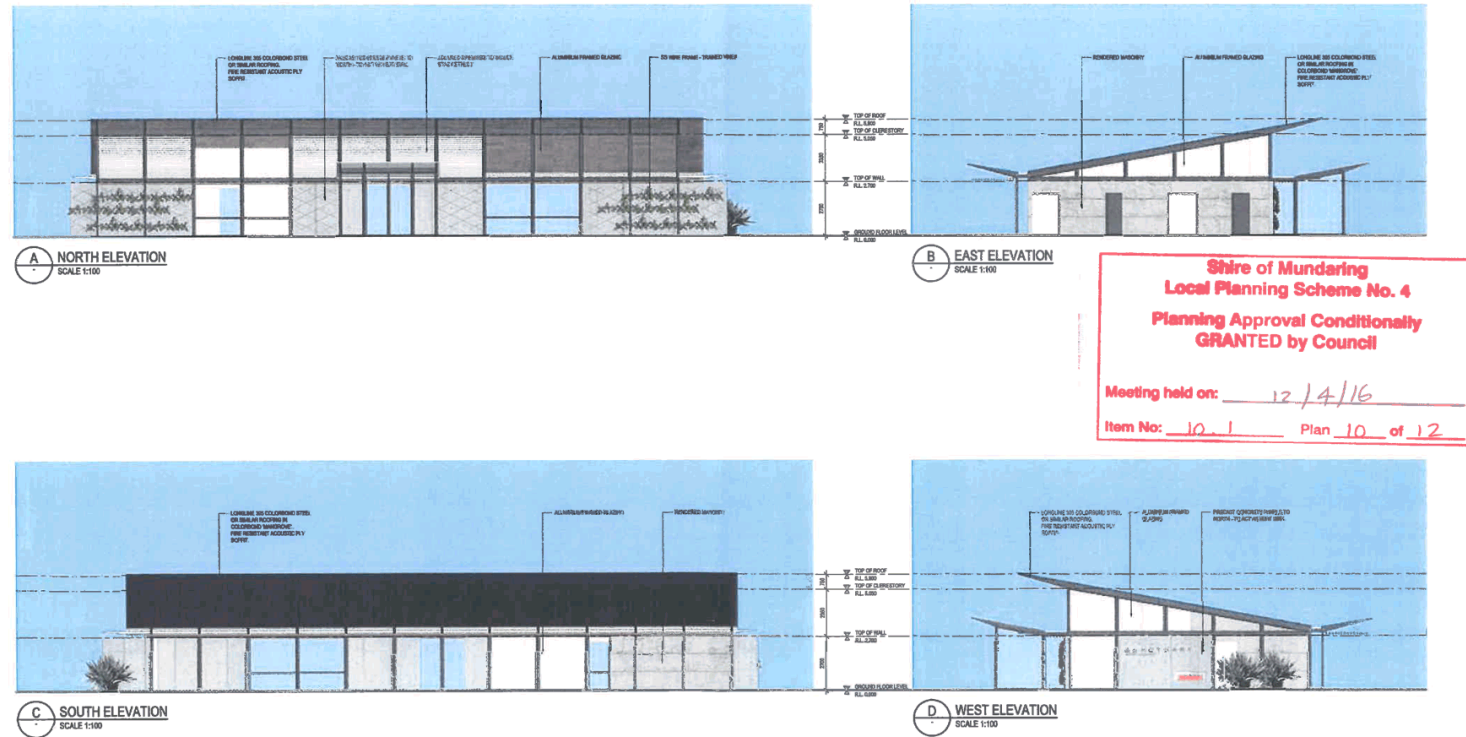


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PROJECT TITLE
MOUNT HELENA RESIDENCE AND RESORT
RESORT RECEPTION AND DAY SPA - EXISTING, DEMOLITION AND PROPOSED
POST MEDIATION AMENDED PLANNING APPLICATION - 07/08/16

PROJECT
1503
1503
SK 09



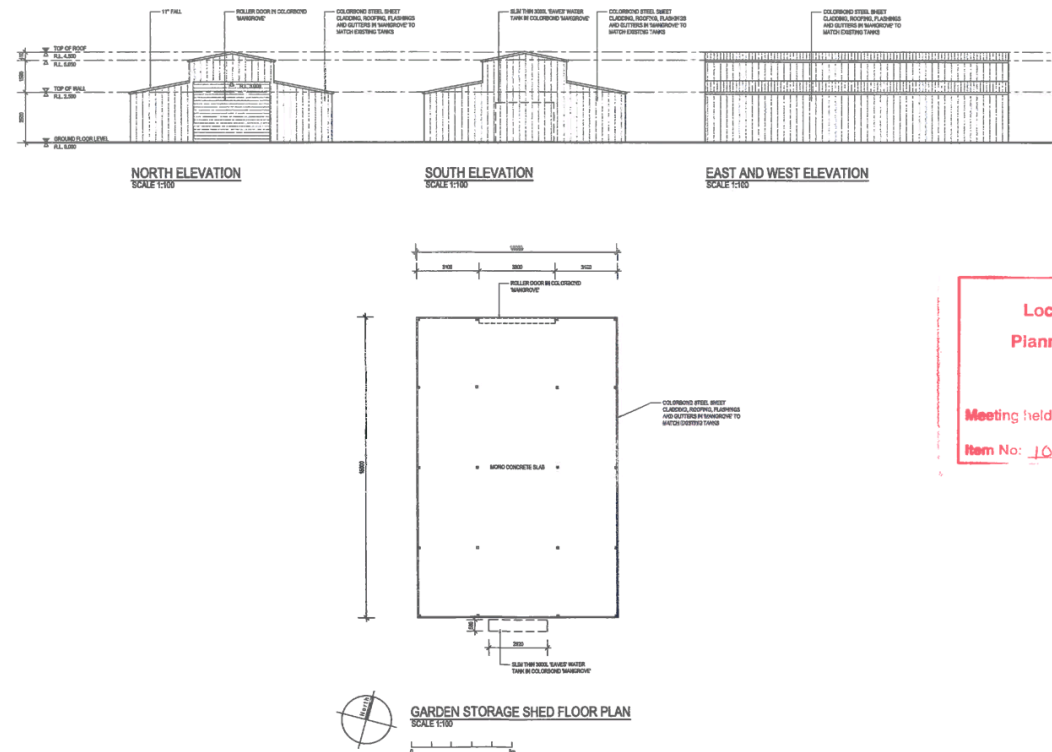


SCALE
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PROJECT TITLE
MOUNT HELENA RESIDENCE AND RESORT
RESTAURANT - ELEVATIONS
POST MEDIATION AMENDED PLANNING APPLICATION - 07/03/16

PROJECT #
1993
DRAWN BY
SK 11





**Shire of Mundaring
Local Planning Scheme No. 4
Planning Approval Conditionally
GRANTED by Council**

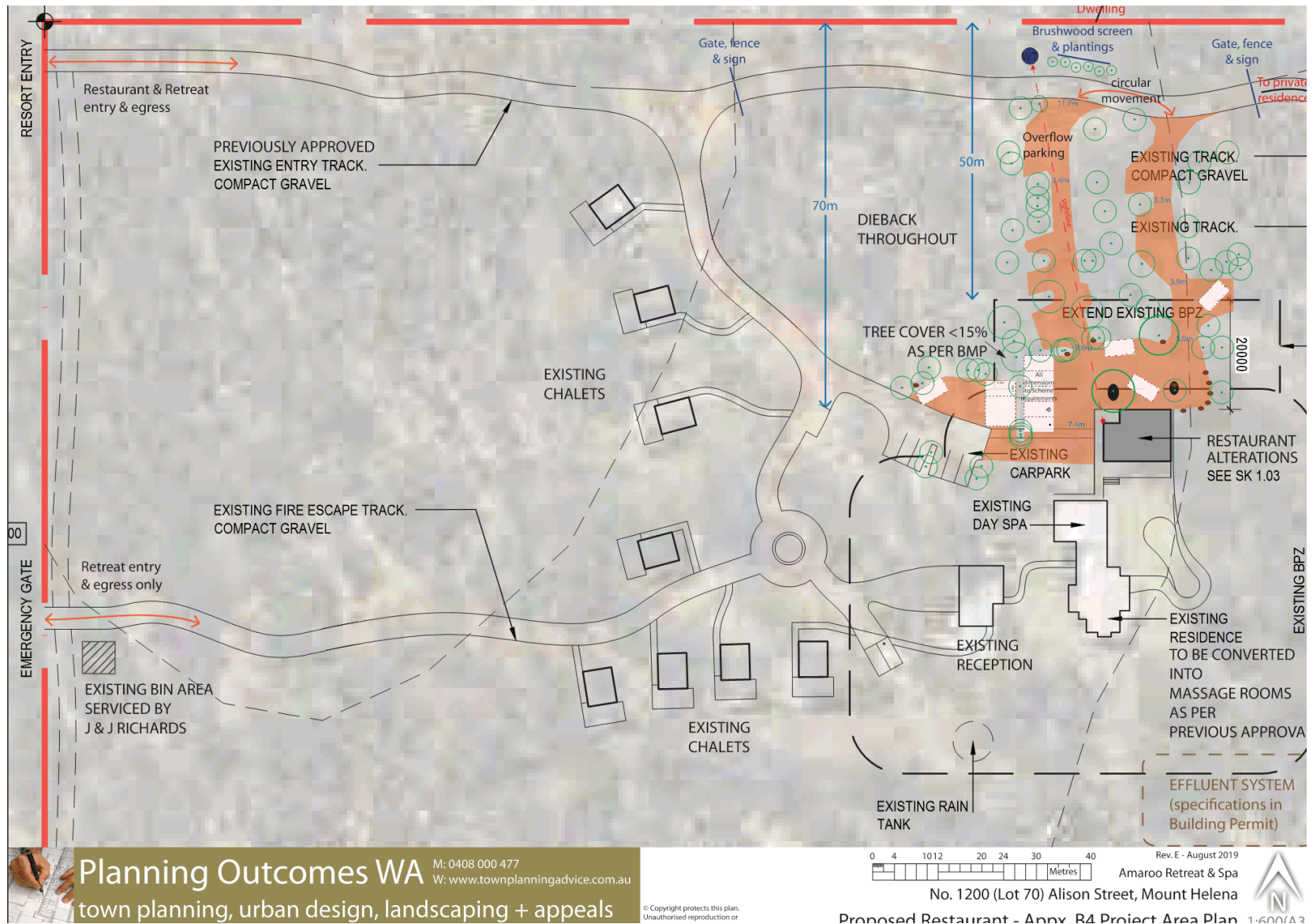
Meeting held on: 12/4/16

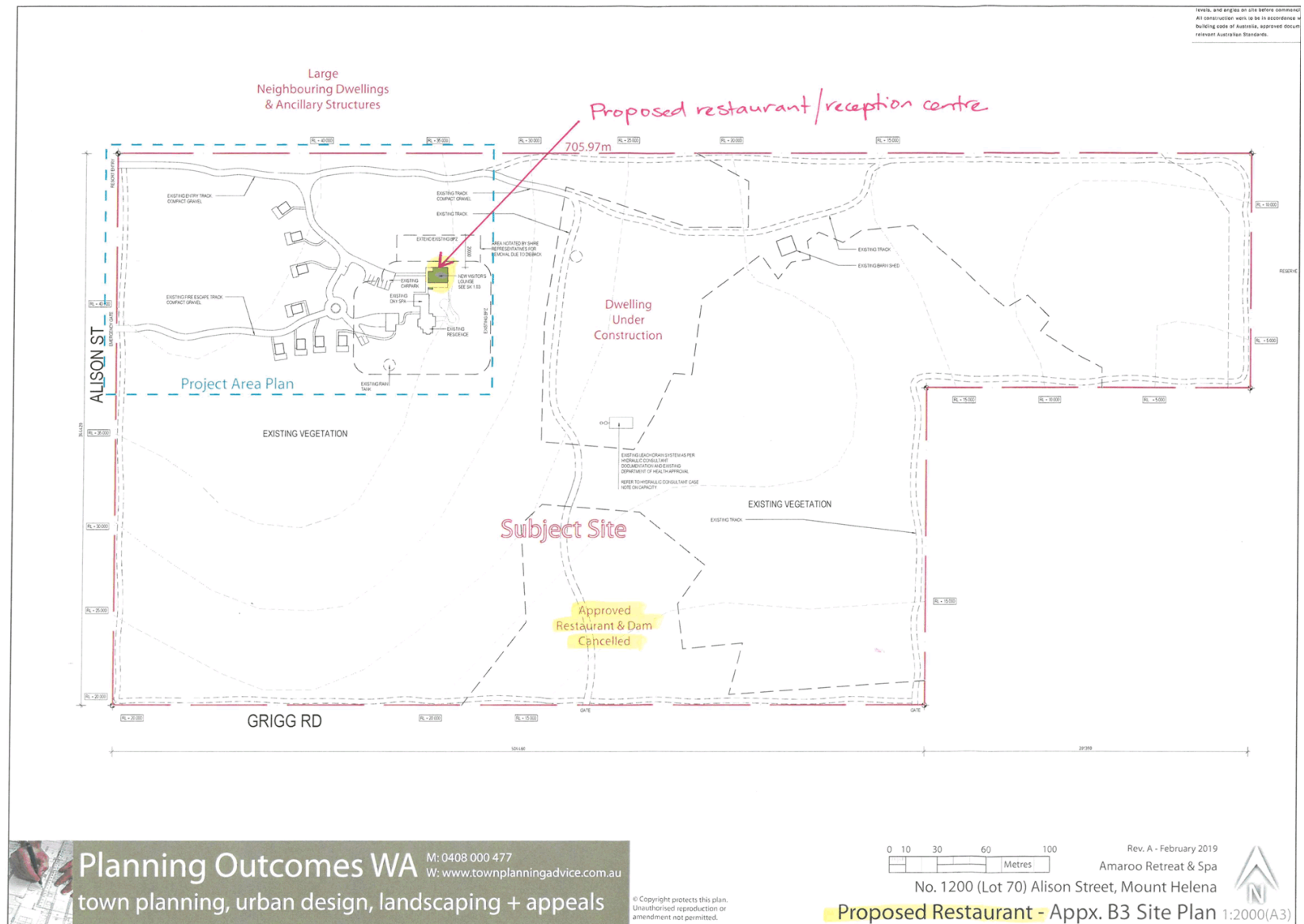
Item No: 10.1 Plan 12 of 12

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MOUNT HELENA RESIDENCE AND RESORT
GARDEN STORAGE SHED
POST MEDIATION AMENDED PLANNING APPLICATION - 07/03/16

PROJECT
1503
SK 13





10.2 Mt Helena Aquatic Centre Licence

File Code	Ke 1 Res.22809.1
Author	Kirk Kitchin, Manager Recreation and Leisure
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	1. Mt Helena Aquatic Centre Licence ↓

SUMMARY

At its March 2018 meeting Council resolved (per decision reference C8.03.18) to request the Minister for Education allow the Shire of Mundaring to withdraw from the current licence agreement with the Department of Education for the shared use of the Mt Helena Aquatic Centre and to enter into a new licence agreement for the shared use of the Mt Helena Aquatic Centre with renegotiated cost sharing and a termination clause.

A new licence agreement has now been developed with the Department of Education accommodating Council's requested conditions. Accordingly it is recommended that Council resolves to enter into a new Licence Agreement with the Minister for Education for the shared use of Mount Helena Aquatic Centre, which is located at the Eastern Hills Senior High School (EHSBS).

BACKGROUND

Mt Helena Aquatic Centre was built on Department of Education land at Eastern Hills Senior High School and opened in November 1991. This was setup as a shared use facility between the Shire of Mundaring and the Department of Education and it was first operated under contract management. When this contract was retendered in 1994 maintaining the contract management approach was more costly than the direct management of the facility with Shire staff. As such the Shire commenced management of the facility from this time.

A shared use licence agreement between the Minister for Education and the Shire of Mundaring was then formalised in 1995 and remains the current agreement. The agreement allows the Shire to use the facilities outside school hours with a cost sharing arrangement between the Shire, EHSBS and the Department of Education and Training detailed in the table below.

Area of Expenditure	Shire %	EHSBS %	Minister %
Pool Manager	66.66	33.33	
Telephone	100		
Insurance	100		
Advertising and Stationery	100		
Power	50		50
Water	50		50

Operations	50	50	
Stores	50	50	
Maintenance	50		50
Vandal Damage	50		50
Security Patrols	50	50	

The Shire has no power to unilaterally withdraw from the agreement. To do so the Shire requires the written agreement of the Minister for Education, who may impose any conditions deemed appropriate by the Minister. One of the conditions raised when the Shire advised it was considering withdrawing from the agreement was that the Shire would have to pay 100% of the cost to decommission the facilities, should that occur.

At its March 2018 meeting Council resolved (C8.03.18) to request the Minister for Education allow the Shire of Mundaring to withdraw from the current licence agreement with the Department of Education for the shared use of the Mt Helena Aquatic Centre and enter into a new licence agreement for the shared use of the Mt Helena Aquatic Centre with renegotiated cost sharing and a termination clause.

The Shire sent a letter to the Minister on 29 March 2018 detailing the request per the Council resolution. On 1 May 2018 the Shire received confirmation from the Department of Education and Training of their support of the Shire's request to withdraw from the current Licence Agreement for the Mount Helena Aquatic Centre on the successful execution of a new Licence Agreement. The Department also supports the negotiation of a new Licence Agreement with consideration of a defined termination clause and a reassessment of the cost-sharing methodology.

Since this time Shire staff have met with staff from the Department of Education's Asset Planning and Services to review and negotiate the details and terms of a new Licence Agreement.

STATUTORY / LEGAL IMPLICATIONS

The proposed licence provides a termination clause as requested by Council. This clause allows each party to withdraw from the licence by giving six months' notice in writing. This clause also allows the Minister for Education to terminate the licence should the Shire persistently breach the terms of the licence.

Should the licence be terminated the Shire may need to pay the Department of Education 50% of the cost of decommissioning the facility, if the Department of Education were to choose to decommission the facility after termination of the agreement.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

This proposed agreement has two financial differences to the current agreement:

1. An increase in the proportion of contribution from ESHS towards the Pool Manager's wages from 33.33% to 50%; and

2. If the termination clause is enacted by either party the decommissioning cost is to be shared 50:50 between the Shire and the Department of Education and Training. (The Department of Education and Training's position with the current agreement is that the Shire would have to pay 100% of the decommissioning cost.)

STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 2 - Community

Objective 2.3 – A strong and localised community spirit

Strategy 2.3.1 – Provide community venues and facilities for different demographics

SUSTAINABILITY IMPLICATIONS

Signing the new agreement continues community access to the pool and maintains its viability for the Department of Education for use by the students of the ESHS and surrounding primary schools.

RISK IMPLICATIONS

Risk: Financial – Should Council take the view not to sign the new proposed agreement and maintain the existing agreement this would have a relatively small impact to ongoing operational costs. However there is the risk of a potentially large one off financial cost as the Shire may have to pay for the full decommissioning of the facilities if it ever wishes to withdraw from the current agreement.

Likelihood	Consequence	Rating
Likely	Moderate	High
Action / Strategy		
To mitigate this risk Council should authorise the signing of the new agreement.		

EXTERNAL CONSULTATION

The members of Mt Helena Aquatic Centre Advisory Group have been informed of Council's resolution from March 2018 and the negotiation with the Department of Education.

COMMENT

The Department of Education agreed with the all of the conditions set out in Council's resolution from its March 2018 meeting and alterations requested by Shire officers. There is no reduction in Shire / public access to the aquatic centre compared to the 1995 agreement.

Significant alterations between the current and new draft licence include:

- Times the facilities are available to the Shire reflect the actual use, i.e. from 3:15 pm on all school days, rather than from 3:30 pm as in the current 1995 agreement. The Eastern Hills Senior High School would not support earlier access to the aquatic centre as this car park along Keane Street is at capacity with children leaving school on buses and in parents / guardians and student's vehicles. Inviting

additional pool patrons' vehicles into this area between 2:45pm and 3:15pm is not desirable from a safety standpoint;

- Increasing the proportion of ESHS contribution towards the cost of the Manager from 33.33% to 50%;
- Including a term for the agreement of 10 years, with a 10 year option;
- Including a termination clause that allows either party to terminate the licence giving six months' notice in writing;
- Should the termination clause be enacted the licence allocates 50% of potential decommissioning costs of the facility to the Shire as opposed to the Department of Education's previous position that this would be 100%;
- Clarification that shared maintenance costs include operational and structural issues; and
- A range of minor governance issues raised by the Shire's Governance Services.

The cost share arrangement in the proposed agreement is as follows:

Area of Expenditure	Shire %	ESHHS %	Minister %
Pool	50	50	
Power	50		50
Water	50		50
Operations	50	50	
Stores	50	50	
Maintenance – operational and structural	50		50
Vandal Damage	50		50
Security Patrols	50	50	

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION RECOMMENDATION	C8.09.19
Moved by Cr Jones	Seconded by Cr Fox

That Council enters into a new Licence Agreement (**Attachment 1**) with the Minister for Education for the shared use of Mount Helena Aquatic Centre located at the Eastern Hills Senior High School.

CARRIED 10/0

For: Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Martin, Cr Green and Cr Russell

Against: Nil

2019

MINISTER FOR EDUCATION

AND

SHIRE OF MUNDARING

**LICENCE AGREEMENT FOR THE SHARED USE OF
MOUNT HELENA AQUATIC CENTRE
AT EASTERN HILLS SENIOR HIGH SCHOOL**

**STATE SOLICITOR'S OFFICE
COMMERCIAL AND CONVEYANCING
PERTH**

**TELEPHONE : (08) 9264 1176
SSO : 292-19**

935859R4

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THIS AGREEMENT is made the day of 201

BETWEEN:

SHIRE OF MUNDARING a local government and body corporate under the *Local Government Act 1995* of 7000 Great Eastern Highway Mundaring Western Australia (**Local Government**)

AND

MINISTER FOR EDUCATION a body corporate pursuant to the provisions of the *School Education Act 1999* of 151 Royal Street, East Perth Western Australia (**Minister**).

RECITALS

- A. The Facilities are situated on the Land.
- B. The Minister has care, control and management of the Land.
- C. The Minister has agreed to grant to the Local Government a licence to use the Facilities on the terms and conditions contained in this Agreement.

OPERATIVE PART

IT IS HEREBY AGREED:

1. Definitions and Interpretation

1.1 In this Agreement unless the contrary intention appears:

Authorisation means any approval, agreement, certificate, authorisation, notification, code of conduct, government policy, consent, exemption, filing, licence, notarisation, permit, registration, waiver, compliance report or environmental consent by any Government Agency required under any Laws, and includes any renewal of, or variation to, any of them but does not include any act or omission by the Minister under this Agreement.

Business Day means any day other than a Saturday, Sunday or public holiday in Perth Western Australia.

Commencement Date means the date specified in item 5 of the Schedule.

Commonwealth means Commonwealth of Australia.

Cost Sharing Arrangement means the arrangement reached between the Parties set out in the Schedule to this Agreement by which each Party has agreed to contribute to costs in accordance with the list set out in item 9 of the Schedule.

contractor means contractor or subcontractor at any tier.

935859R4

Decommission means to decommission and remove and leave that part of the Land on which the Facilities are constructed in a clean tidy, level and vacant condition with all rubbish and debris removed.

Department means the Department of Education.

Dispute means any real or perceived conflict, difference of opinion, or unresolved issue arising in connection with the Licence or the parties' rights or obligations under the Licence, or the Facilities.

Dispute Notice means a notice given under clause 34.2.

Facilities means the facilities specified in item 2 of the Schedule and includes all improvements to and natural features on or comprising the land which the Facilities are on or part of.

Further Term means the further term specified in item 6 of the Schedule.

Government Agency means any government or any governmental, semi governmental, administrative, fiscal, judicial or quasi-judicial body, department, commission, authority, tribunal, Minister of the Crown, agency, entity or Parliament and includes any part of, or entity comprising, the State.

GST has the same meaning and usage as that contained in the GST Act.

GST Act means *A New Tax System (Goods and Services Tax) Act 1999*.

Input Tax Credit has the meaning given in section 195-1 of the GST Act.

Land means the land specified in item 1 of the Schedule.

Law means all applicable present and future laws including:

- (a) all acts, ordinances, regulations, by-laws, orders, awards and proclamations of the State of Western Australia or the Commonwealth;
- (b) Authorisations;
- (c) principles of the common law or equity;
- (d) standards, codes, policies and guidelines;
- (e) the Australian Securities Exchange listing rules; and
- (f) fees, rates, taxes, levies and charges payable in respect of those things referred to in paragraphs (a), (b), (c) and (d) of this definition,

whether or not existing at the date of execution of this Agreement.

Licence means the licence referred to in clause 2.

Local Government's Authorised Times of Use means the times of use of the Facilities by the Local Government specified in item 7(b) of the Schedule.

Local Government's Visitors means all officers, employees, agents, contractors, licensees, invitees or representatives of the Local Government and includes members of the public.

Loss means any loss, cost (including legal costs), expense, liability (whether arising in negligence or otherwise) or damage whether direct, indirect or consequential (including pure economic loss), present or future, ascertained, unascertained, actual prospective or contingent or any fine or penalty.

Minister's Authorised Times of Use means the times of use of the Facilities by the Minister specified in item 7(a) of the Schedule.

Party depending on the context means the Local Government or the Minister and

Parties means both of them.

Pool means the swimming pool forming part of the Facilities.

Pool Manager means the Pool Manager appointed by the Shire under subclause 8.

Primary Payment means any payment by the Minister to the Local Government under this Agreement.

Principal means the principal or acting principal of the School.

Regulations means the *Health (Aquatic Facilities) Regulations 2007*.

Representatives Group means the management group created pursuant to clause 31.

Review Date means each anniversary of the Commencement Date.

Schedule means the schedule annexed to this Agreement.

School means the School specified in item 3 of the Schedule.

School days means all days on which students are required to attend the School for instruction in accordance with the provisions of the *School Education Act 1999*.

State means the State of Western Australia and includes any department, agency or instrumentality of the State of Western Australia, the Parliament and any Minister (including the State), whether body corporate or otherwise and their respective employees, agents, contractors and consultants.

Taxable Supply has the meaning given in section 195-1 of the GST Act.

Tax Invoice has the meaning given in section 195-1 of the GST Act and in the *A New Tax System (Goods and Services Tax) Regulations 1999*.

Term means the term specified in item 4 of the Schedule and where the context so permits includes any extended or renewed term.

1.2 In this Agreement unless a contrary intention appears:

- (a) **(person)**: references to a person include an individual, a body politic, the estate of an individual, a firm, a corporation, an authority, an association or joint venture (whether incorporated or unincorporated), or a partnership;
- (b) **(includes)**: the words "including", "includes" and "include" will be read as if followed by the words "without limitation";
- (c) **(or)**: the meaning of "or" will be that of the inclusive "or", that is meaning one, some or all of a number of possibilities;
- (d) **(party)**: a reference to a "party" is to a party to this Agreement;
- (e) **(other persons)**: a reference to any party or person includes their and each of their legal representatives, executors, administrators, successors, and permitted substitutes and assigns, including any person taking part by way of novation;
- (f) **(authority)**: a reference to any authority, institute, association or body is:
 - (i) if that authority, institute, association or body is reconstituted, renamed or replaced or if the powers or functions of that authority, institute, association or body are transferred to another organisation, deemed to refer to the reconstituted, renamed or replaced organisation or the organisation to which the powers or functions are transferred, as applicable; and
 - (ii) if that authority, institute, association or body ceases to exist, deemed to refer to the organisation which serves substantially the same purposes or objects as that authority, institute, association or body;
- (g) **(this Agreement)**: a reference to this Agreement or to any other deed, agreement, document or instrument is deemed to include a reference to this Agreement or such other deed, agreement, document or instrument as amended, novated, supplemented, varied or replaced from time to time;
- (h) **(legislation)**: a reference to any legislation or to any section or provision of it includes any statutory modification or re-enactment of, or any statutory provision substituted for, that legislation, section or provision;
- (i) **(rights)**: a reference to a right includes any benefit, remedy, discretion, authority or power;
- (j) **(obligations)**: a reference to an obligation includes a warranty and a reference to a failure to observe or perform an obligation includes a breach of warranty;

- (k) **(singular)**: words in the singular include the plural (and vice versa) and words denoting any gender include all genders;
- (l) **(headings)**: headings are for convenience only and do not affect the interpretation of this Agreement;
- (m) **(clauses)**: a reference to:
 - (i) a clause, schedule or attachment is a reference to a clause, schedule or attachment of this Agreement; and
 - (ii) a paragraph or a sub-paragraph is a reference to a paragraph or sub-paragraph in the clause in which the reference appears;
- (n) **(inclusive)**: a reference to this Agreement includes all schedules and attachments to this Agreement, including the Schedule;
- (o) **(defined meaning)**: where any word or phrase is given a defined meaning, any other part of speech or other grammatical form of that word or phrase has a corresponding meaning;
- (p) **(\$)**: a reference to "\$" is to Australian currency and any amounts in this Licence are exclusive of GST, unless otherwise specified;
- (q) **(time)**: a reference to time is a reference to Western Australian Standard Time;
- (r) **(language)**: all information and documentation prepared or delivered by the parties under this Agreement will be in English;
- (s) **(form)**: writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions and communication by email;
- (t) **(construction)**: no rule of construction applies to the disadvantage of a party on the basis that the party put forward or drafted this Agreement or any part;
- (u) **(information)**: any reference to "information" will be read as including information, representations, statements, data, samples, calculations, assumptions, deductions, determinations, drawings, designs, specifications, models, plans and other documents in all forms including the electronic form in which it was generated;
- (v) **(policies)**: any reference to a State of Western Australia policy or scheme is deemed to include a reference to such policy or scheme as amended, varied or replaced by the State from time to time;
- (w) **(thing)**: a reference to any thing is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them but this is not to be taken as implying that performance of part of an obligation is the performance of the whole;

- (x) **(consortium)**: if a party consists of a consortium of two or more persons whether by way of partnership or joint venture or otherwise, then:
 - (i) an obligation imposed on a party under this Agreement binds each person who comprises that party jointly and severally;
 - (ii) each person who comprises a party agrees to do all things necessary to enable the obligations imposed on that party under this Agreement to be undertaken; and
 - (iii) the act of one person who comprises a party binds the other person or persons who comprise that party;
- (y) **(jointly and severally)**: an agreement, representation or warranty on the part of or in favour of two or more persons binds, or is for the benefit of, them jointly and severally;
- (z) **(electronic address)**: a reference to a document published at an electronic address is to the document as published at that electronic address on the date of execution of this Agreement;
- (aa) **(liability)** a reference to a liability includes all obligations to pay money and all other losses, costs and expenses of any kind; and
- (bb) **(year)** a reference to a year is to a calendar year.
- (cc) **(month)** a reference to a month is to a calendar month.
- (dd) **(reference to parties)** reference to the Local Government using the Facilities means and includes use of the Facilities by the Local Government or any of the Local Government's Visitors.

1.3 Time

- (a) **(Business Day)**: Where the day on or by which an act is required to be done under this Agreement is not a Business Day, the time for doing that act will be taken to be the next Business Day.
- (b) **(day of event)**: Where time is to be reckoned by reference to a day or event, that day or the day of the event is excluded.
- (c) **(month)**: Where time is to be counted in months and the period commences on the 29th, 30th or 31st day of a month and the month at the end of the period does not have a 29th, 30th or 31st day (as applicable), then the period will end on the last day of that month (for example, a period of 2 months which begins on 31 July will end on 30 September; and a period of 2 months which begins 30 July will end on 30 September).

1.4 State's interests and Statutory Functions

- (a) **(State's rights):** Any right of the Minister may be exercised for the benefit of any other part of the State and any reference in this Agreement to the Loss of, or costs incurred by, the Minister includes direct Losses of, and direct costs incurred by, any other part of the State.
- (b) **(State's interests):** Except where this Agreement expressly provides otherwise, to the extent permitted by Law nothing in this Agreement gives rise to any duty on the part of the Minister to consider interests other than the Minister's interests (including the public interest) when exercising any of its rights or performing any of its obligations.
- (c) **(fetter):** Nothing contained in this Agreement or contemplated by this Agreement has the effect of constraining the Minister or any other part of the State or placing any fetter on the Minister's or any other part of the State's statutory rights, duties, powers or functions including any statutory rights, duties, powers or functions conferred or imposed upon the Minister for Education under the *School Education Act 1999* (WA).
- (d) **(Minister's powers, functions and duties):** Notwithstanding anything contained or implied in this Agreement to the contrary, the parties agree that the Minister is not obliged to exercise a power, function or duty which is granted to or within the responsibility of any Government Agency, or to influence, over-ride or direct any Government Agency in the proper exercise and performance of its legal duties and functions.
- (e) **(no Claim):** The Local Government is not entitled to make any Claim against the Minister for any Loss relating to any exercise or failure by the Minister to exercise its statutory rights or duties.

1.5 Standards

- (a) **(provisions limiting or excluding liability):** Any provision of this Agreement which seeks either expressly or by implication to limit or exclude any liability of a party is to be construed as doing so only to the extent permitted by Law.
- (b) **(standards):** Unless agreed or notified in writing by the Minister, a reference to Standards Australia standards, overseas standards or other similar reference documents in this Agreement is a reference to the edition last published prior to the preparation of the relevant documentation.

2. Grant of Licence

The Minister hereby grants to the Local Government a licence to use the Facilities for sporting and recreational purposes during the Local Government's Authorised Times of Use for the Term or until such time as the Minister divests itself or is divested of its rights over or in the School (whichever occurs sooner). Nothing expressed or implied in this Agreement shall confer a right of exclusive possession of the Facilities to the Local Government and the Minister may at any

time and at all times and from time to time exercise all of its rights in respect of the Facilities except where such rights shall:

- (a) prevent the operation of the Licence granted in respect of the Facilities and rights with respect to the Facilities granted pursuant to this Agreement; or
- (b) be inconsistent with the express provisions of this Agreement.

3. Local Government Responsibilities

The Local Government must at its own cost:

- (a) manage the Facilities during the Local Government's Authorised Times of Use;
- (b) provide adequate and qualified supervision during the Local Government's Authorised Times of Use;
- (c) arrange water testing of the Pool provide and administer all chemicals required to maintain the water quality of the Pool to a safe level for swimming in accordance with the Regulations and any other applicable Law;
- (d) ensure that all plant and equipment in or comprising the Facilities including without limitation the pool pumps and chlorination plant are operating satisfactorily at all times and in the event that any such plant or equipment fails to operate satisfactorily shall immediately make the necessary arrangements for repairs and replacements to be effected at the earliest opportunity;
- (e) implement a winter maintenance and cleaning program including without limitation the servicing of pool pumps filters chlorination equipment and all other equipment in or comprising the Facilities;
- (f) remove all rubbish and clean the Facilities daily at the end of each period of the Local Government's Authorised Times of Use including but not limited to the Local Government leaving the Facilities and all routes of access and exit used by the Local Government in a clean and tidy condition;
- (g) during the Local Government's Authorised Times of Use in accordance with the Regulations and any other applicable Law;
- (h) shall (subject to clause 29) ensure that the lawns, trees and shrubs planted or growing on the Facilities are kept in a healthy neat and tidy condition and to that end the Local Government shall ensure that the same are properly cut, watered and maintained;
- (i) do all things and perform all acts that are reasonable to ensure the physical safety of all persons situated on or near the Facilities during the Local Government's Authorised Times of Use;

- (i) construct, erect, keep, maintain and carry out all repairs to any additions or minor improvements made to the Facilities by the Local Government where those additions or minor improvements are to be used solely by the Local Government.

4. Conditions of Use

The Local Government agrees:

- (a) during the Local Government's Authorised Times of Use to use the Facilities:
 - (i) in accordance with the Regulations and any other applicable Law;
 - (ii) only as specified in this Agreement.
- (b) not to interfere in any way with the operation of the School, with records, materials or equipment of the School, with its staff or students and in particular not to use any machinery or equipment other than the equipment associated with the operations of the Facilities.
- (c) not to remove any part of the Facilities or any other property of the Minister from the Facilities.
- (d) to meet the costs of call out to security alarms at the Facilities and replacement of locks and keys for the Facilities in the event of loss or theft with the exception of any costs arising from the negligence of the Minister.
- (e) not to make or permit any major alterations to the Facilities, including changes to the structure of the buildings, removal of any fixed items forming part of the Facilities or any other property of the Minister without the prior written consent of the Minister (which consent shall not be unreasonably withheld but may be given subject to conditions).
- (f) to comply with any reasonable request by the Principal or the Minister consistent with the terms of this Agreement and with all laws and Department policy concerning the use of the Facilities including, without limitation, regulations which prohibit smoking on the Facilities and laws relating to the sale or consumption of alcohol.
- (h) not to permit any alcohol to be brought upon or remain on the Facilities or the Land.
- (i) to limit the maximum number of swimmers and non-swimmers allowed in the Facilities at any one time as required by the Regulations and any other applicable Law.

- (j) to limit the consumption of food and drinks to approved locations within the Facilities and maintain and apply appropriate rules about clothing and footwear for persons using the Facilities.
- (k) to ensure that no illegal activity is carried out upon the Facilities by persons on the Facilities.
- (l) to accept responsibility for the behaviour of persons using the Facilities.
- (m) to use its best endeavours to prohibit and enforce the prohibition of any offensive, loutish or dangerous behaviour by persons using the Facilities during the Local Governments Authorised Times of Use and if considered appropriate or necessary or both to remove such persons from the Land;
- (n) to prepare a Facilities condition report when required to do so by the Minister for approval by the Principal.
- (o) not to duplicate any keys to the Facilities and not to pass any keys for the Facilities to third parties.
- (p) to have in written form (and to provide a copy to the School) a set of procedures including evacuation procedures to be carried out in case of emergency and to practice and be able to implement those procedures.
- (q) to advise the Principal of a person to contact in case of emergency.
- (r) to repair or make full restitution to the Minister's satisfaction for any damage to the Facilities occurring during the Local Government's Authorised Times of Use.
- (s) to notify the Principal, or, in his absence or unavailability, to the Principal's authorised representative, by the most immediate means before the commencement of a School Day or the next School Day (whichever is the earlier) and then in writing when:
 - (i) the Facilities or any part thereof are found to be unsafe, and to cease use of the same;
 - (ii) the Facilities or any part thereof are not working or are damaged, broken or missing.
- (t) to notify the Principal immediately in writing of any injury to any person during use of the Facilities and to provide such statements from witnesses and the injured person as the Principal may require.
- (u) not without the prior written permission of the Minister to store or use, or permit or suffer to be stored or used any chemical, inflammable gas or liquid, or other dangerous substance, in or upon the Facilities except those required for use in or maintenance of the Facilities and then only

in accordance with ordinary and reasonable trade or professional practices.

- (v) if required by the Minister to institute a security key system for access to the Facilities which has first been approved by the Minister.
- (w) to ensure that:
 - (i) at all times all stores chemicals equipment and other materials required for the operation and maintenance of the Facilities are safely and securely stored so as to be protected from theft loss damage and vandalism;
 - (ii) all gates doors windows and other means of entry to the Facilities and all buildings upon or comprising the Facilities to which persons (other than the Pool Manager any staff member referred to in clause 30 or any agent or employee of the Local Government or the Minister) are not permitted access are kept locked and secure so as to prevent access thereto; and
 - (iii) at the conclusion of all periods of use of the Facilities by the Local Government all persons shall have left the Facilities via the points of egress and that all doors and windows permitting access to and situated on or within the Facilities shall be locked and secured and that all lights (with the exception of security lights) and electrical appliances shall have been switched off prior to the Pool Manager having left the Facilities.

5. Leave Facilities' clean and tidy

On expiration of a period of use of the Facilities by a Party or any of that Party's employees agents or invitees (whichever the case may be) that Party shall leave the Facilities in a clean sanitary and tidy condition free from litter waste and rubbish and ready for immediate use by the other Party and other persons duly permitted to use the Facilities.

6. Request information

If a Party requests information, relating to any aspect of this Agreement, from the other Party, the second mentioned Party will use all reasonable endeavours:

- (a) promptly to provide that information; and
- (b) to ensure that any information so provided is accurate, complete, up-to-date, and sufficiently detailed, and in no way misleading or deceptive.

7. Booking of Facilities

The Minister is not responsible for the supervision and management of bookings for groups using the Facilities during the Local Government's Authorised Times of Use.

8. Pool Manager

The Local Government shall provide a Pool Manager and such numbers of additional staff as are necessary to ensure the proper performance of the Local Government's obligations pursuant to this Agreement.

9. Charge Fee

The Local Government shall be entitled to charge members of the public fees to use the Facilities during the Local Government's Authorised Times of Use and all monies so paid to the Local Government shall belong to it absolutely and without abatement.

10. Use by School

10.1 Students and teachers of the School shall be permitted to use the Facilities for the purpose of attending and/or participating in sporting activities organised by or on behalf of the Minister during the Local Government's Authorised Times of Use PROVIDED THAT the necessary prior arrangements for such use by the School have first been made between the Parties.

10.2 The Local Government may charge a fee to any student or teacher of the School in respect of the use of the Facilities by that student or teacher for the purpose of attending and/or participating in sporting activities organised by or on behalf of the Minister where those activities fall within the Local Government's Authorised Times of Use.

11. Assignment

The Local Government shall not without the prior written consent of the Minister (which consent may be arbitrarily withheld) assign, transfer, encumber or otherwise dispose of the Facilities or any part thereof or the rights, liberties or authorities granted under this Agreement.

12. Waiver

12.1 Failure to exercise or enforce, or a delay in exercising or enforcing, or the partial exercise or enforcement of, a right, power, or remedy under any Law or under this Agreement by a party does not preclude, or operate as a waiver of, the exercise or enforcement, or further exercise or enforcement, of that or any other right, power or remedy provided under any Law or under this Agreement.

12.2 A waiver given by a Party under this Agreement is only effective and binding on that Party if it is given or confirmed in writing by that Party.

12.3 No course of dealings between the Parties removes the requirement under clause 12.2 that a waiver must be in writing to be effective and binding upon the Parties.

12.4 No waiver of a breach of a term of this Agreement operates as a waiver of any other breach of that term or of a breach of any other term of this Agreement.

13. Variation

Any variation of any term of this Agreement must be in writing and signed by the Parties.

14. Option to Renew

This Agreement shall be extended for the Further Term (on the same terms and conditions as this Agreement with the exception of this clause 14) if:

- (a) prior to the expiration of the Term this Agreement has not been terminated; and
- (b) both Parties desire to extend this Agreement for the Further Term; and
- (c) the Local Government gives to the Minister written notice of its desire to extend the Agreement for the Further Term such notice being received by the Minister not more than 6 or less than 3 months prior to the expiration of the Term; and
- (d) during the Term there had been no breach of any term of this Agreement by the Local Government which was not rectified strictly in accordance with a notice of breach being given by the Minister.

15. Termination

15.1 Notwithstanding anything expressed or implied in this Agreement to the contrary, either Party may, by giving 6 months notice in writing to the other Party, terminate this Agreement for any reason whatsoever and upon the expiration of that 6 month period, this Agreement shall terminate but any rights of action or claims which accrued or arose to either Party prior to such termination are hereby preserved.

15.2 If the Local Government breaches or fails to comply with any term of this Agreement, and after having been served with a written notice:

- (a) specifying the breach or failure; and
- (b) requiring that breach or failure to be rectified within a reasonable period specified in the notice (being not less than 14 days),

fails or refuses to so rectify that breach or failure within that period, then the Minister shall be entitled to terminate this Agreement and such termination shall take effect immediately upon the Local Government being served with notice of termination.

15.3 The Minister may also terminate this Agreement if the Local Government persistently breaches this Agreement.

15.4 Each Party's rights to terminate this Agreement under the common law are hereby preserved.

15.5 If this Agreement is terminated prior to the expiration of the Term:

- (a) by the Local Government pursuant to clause 15.1; or
- (b) by the Minister pursuant to clauses 15.2 or 15.3,

then the Local Government agrees to pay to the Minister within 28 days after demand, 50% of the cost incurred by the Minister to Decommission the Facilities, if the Minister chooses to Decommission the Facilities following such termination.

16. Notices

16.1 Notices that may or must be sent under or in connection with this Agreement shall be in writing, signed by the Party or representative of the Party giving notice, and may be delivered by pre-paid post or by hand to the other Party at the relevant address set out in item 8 of the Schedule.

16.2 Notices shall be deemed to be received:

- (a) (in the case of delivery by pre-paid post) six Business Days after deposit in the mail;
- (b) immediately upon delivery by hand.

17. School Education Act 1999 remains unaffected

Nothing in this Agreement shall affect or be deemed to affect any right power authority or duty conferred or imposed upon the Minister under any Law including the *School Education Act 1999*.

18. Not to obstruct or cause nuisance

The Local Government shall not do or leave undone or allow or suffer to be done or left undone any act matter or thing whereby a nuisance or anything in the nature of or which may be deemed to be a nuisance by any Government Agency or within the meaning of any Law (State or Commonwealth) now or hereafter in force may exist arise or continue upon or in connection with the Facilities or any business carried on upon the same or the use thereof by the Local Government during the Local Government's Authorised Times of Use and shall forthwith abate any such nuisance or alleged nuisance and shall carry out and comply with all the provisions of every such Law and of every requisition and order of any Government Agency in reference thereto.

19. Comply with Laws

The Local Government shall and shall ensure that the Local Government's Visitors shall at all times duly and punctually comply with observe and carry out and conform with the provisions of any Law now or hereafter in force including the Regulations and the Code of Practice for the Design, Construction, Operation, Management & Maintenance of Aquatic Facilities) and all

requirements and orders of any Government Agency which effect the Facilities or the use thereof.

20. Report Damage etc

The Local Government shall promptly report any theft of, damage to, deficiency in, destruction of, or other fault in relation to the Facilities to the Minister upon the happening of the same and do all things and take all steps that are reasonable so as to minimise and mitigate any loss caused or occasioned thereby.

21. Local Government Responsible

The Local Government will be responsible for any Loss incurred or suffered by the Minister or any officer, employee, agent, contractor, licensee, student, invitee or representative of the Minister during the Minister's Authorised Times of Use of the Facilities as set out in this Agreement to the extent caused or contributed to by the Local Government not carrying out any necessary repairs to or maintenance of the Facilities or otherwise not complying with this Agreement..

22. Debts

If under this Agreement a Party is claiming monies owing as a debt from the other Party, the claiming Party will provide the other Party with an invoice and true copies of all documentation in support of the debt being claimed.

23. Signs

The Local Government shall not affix or cause or permit to be affixed or exhibited anywhere in or on the Facilities any poster signboard neon sign or advertisement except as shall be first approved in writing by the Minister.

24. Damage or destruction

24.1 If the Facilities are at any time damaged by fire storm tempest or other insurable event or accident so as to render the Facilities or any part thereof unfit for use, the Minister shall not be liable for any inconvenience or damage suffered by the Local Government or any of its employees agents or invitees and the Minister is under no obligation to cause the Facilities to be reinstated.

24.2 The Parties shall, in the event of major damage to the Facilities caused by fire impact earthquake flood or any other form of natural disaster or the malfunction of or damage to plant or equipment or any other occurrence or accident which may affect the normal operation of the Facilities or in any way would jeopardise the safety of persons using or in the vicinity of the Facilities, cooperate to effect a temporary closure of the Facilities until such time as all repairs and replacements have been undertaken or made and the Facilities are again fit for use in accordance with the requirements of any Law.

25. Local Government to Promote Community Awareness

The Local Government shall, at its own cost and expense, be responsible for advertising the Facilities and otherwise promoting community awareness of and interest in the same from time to time.

26. Insurance

- 26.1 Each Party must at its own expense during the Term (and the Further Term if applicable) effect, maintain and keep current the following insurances with its self insurance fund or an insurer authorised by the Australian Prudential Regulation Authority to conduct insurance business in Australia to the reasonable satisfaction of the other party:
- (a) public liability insurance in an amount of not less than TWENTY MILLION DOLLARS (\$20,000,000.00) in respect of any one occurrence, unlimited in the aggregate or such amount as shall be determined at the reasonable discretion of the other Party from time to time to reflect prudent commercial practices;
 - (b) property insurance covering loss of or damage to any equipment that a Party provides for use on the Facilities for its full replacement value; and
 - (c) workers compensation insurance in accordance with the provisions of the *Workers' Compensation and Injury Management Act 1981* including cover for common law liability for an amount of not less than FIFTY MILLION DOLLARS (\$50,000,000.00) for any one event in respect of that Party's workers.
- 26.2 As and when requested either Party must give to the other Party sufficient evidence of the existence of the insurances set out in clause 26.1 or provide certificates of currency in respect of those insurances.

27. Indemnity

- 27.1 Each Party shall indemnify and keep indemnified the other Party (including its officers, employees, agents, contractors, licensees, invitees or representatives) from and against all Loss incurred or suffered by or brought against any of those indemnified to the extent that the same was caused or contributed to by any tortious or other wrongful act or omission (including breach of a contractual term, condition or warranty) by the first mentioned Party or any of its officers, employees, agents, contractors, licensees, invitees or representatives.
- 27.2 In clause 27.1 **Loss** means loss, damage, liability, lawsuit, action, writ, claim, demand, proceeding, cost or expense arising from or in connection with:
- (a) any aspect of this Agreement (including the Licence and the Facilities);
or
 - (b) any damage to the Facilities or other property of any person whosoever;
or
 - (c) the death of, or injury or illness to, any person whosoever.
- 27.3 For the purposes of clause 27.1, neither the Local Government nor any of the Local Government's Visitors is, or shall be considered or deemed to be, a licensee or invitee of the Minister.

- 27.4 The indemnity contained in this clause 27 is a continuing obligation and remains in force and effect notwithstanding the expiry of the Term or the early termination of this Agreement irrespective of how it is terminated or which Party terminated it.

28. Costs

- 28.1 The costs of maintaining the Facilities shall be shared by the Parties as set out in item 9 of the Schedule.
- 28.2 Each Party shall pay its own legal costs in connection with the negotiation and preparation of this Agreement.
- 28.3 The Local Government shall pay on demand 100% of all costs charges and expenses which the Minister incurs in consequence of or in connection with any default by the Local Government in performing or observing any covenants conditions or stipulations herein contained or implied and on the part of the Local Government to be performed or observed except to the extent that the same was caused or contributed to by any tortious or other unlawful act or omission (including breach of a contractual term, condition or warranty) by the Minister.

29. Cost Sharing Arrangement

- 29.1 The Local Government and the Minister shall contribute to the Operating Costs in accordance with the Cost Sharing Arrangement. The Minister shall arrange for the School to pay those costs the School is responsible for.
- 29.2 The Minister shall reimburse the Local Government within 28 days of having received an invoice from the Local Government. Invoices shall be provided by the Local Government at six (6) monthly intervals.
- 29.3 The Cost Sharing Arrangement shall be subject to a review by the Local Government and the Minister upon the expiry of a period of 1 year from the Commencement Date and thereafter every two years. During such review the Parties agree to meet together and negotiate in good faith.
- 29.4 If, after a review between the Local Government and the Minister pursuant to clause 29.3, no agreement has been reached as to their respective future contributions to the Operating Costs, future contributions shall remain as per Item 9 of the Schedule.

30. Kiosk

- 30.1 The Local Government may operate a kiosk on the Facilities and retain the whole of any profit obtained provided that the kiosk is only open during the Local Government's Authorised Times of Use and not at any time during the Minister's Authorised Times of Use.
- 30.2 The Local Government shall not sell or cause or permit to be sold refreshments packaged in glass containers, alcoholic beverages, cigarettes, bubblegum or chewing gum (or similar refreshments) through the kiosk.

31. Representatives Group

- 31.1 The Parties shall appoint a Representatives Group. Membership of the Representatives Group shall consist of up to 8 members (or such other number as the Parties may from time to time agree) who, subject to this Agreement and any direction from the Parties, shall exercise the purpose set out in Annexure A.
- 31.2 Membership of the Representatives Group shall be comprised the following members:
- Local Government appointees;
 - Minister appointees; and
 - community representatives
- 31.3 The presiding member of the Representatives Group shall be selected by the members of the Representatives Group from the members of the Representatives Group.

32. GST

- 32.1 The amount of all Primary Payments specified in this Agreement are exclusive of GST except where stated otherwise.
- 32.2 If GST is payable by a supplier (**Supplier**) in respect of a Primary Payment or any part in connection with a Taxable Supply provided under this Agreement:
- (a) the Primary Payment is increased by an amount equal to the applicable GST; and
 - (b) the recipient (**Recipient**) must pay the amount of the increase in the same manner and on the same date as the Recipient is required to pay the Primary Payment.
- 32.3 If the Primary Payment consists (wholly or partly) of the recovery by the Supplier of all or a portion of the Supplier's costs, the Primary Payment is to be reduced by the amount (or corresponding proportion) of the Input Tax Credits available to the Supplier in respect of these costs and then increased by any applicable GST payable under clause 32.2.
- 32.4 If a Primary Payment is to be increased to account for GST under clause 32.2 the Supplier must, at least one month before the date on which the increased Primary Payment is to be paid, issue a Tax Invoice to the Recipient.

33. Approvals

- 33.1 If the approval of the Western Australian Planning Commission to this Agreement is required pursuant to section 136 of the *Planning and Development Act 2005*, then this Agreement is subject to and conditional upon that approval being obtained by the Local Government within 6 months after execution of this Agreement by the Parties.

- 33.2 If the approval of the Minister for Lands to this Agreement is required pursuant to section 18 of the *Land Administration Act 1997*, then this Agreement is subject to and conditional upon that approval being obtained by the Local Government prior to the Commencement Date and a copy of that approval will be attached to this Agreement as Annexure A.

34. Dispute Resolution

- 34.1 The Parties agree that unless and until a Party has complied with the formal requirements of this clause 34, a Party may not commence any court proceedings in respect of any Dispute except if the party seeks urgent interlocutory injunctive or urgent interlocutory declaratory relief.

- 34.2 (a) If a Dispute arises then a party may, by notice (**Dispute Notice**) to the other party, refer that Dispute for resolution to the Principal or an officer from the Facilities Program Delivery division of the Department and a nominated senior representative of the Local Government.

- (b) A Dispute Notice under this clause 34.2 must:

- (i) state that it is a Dispute Notice under this clause 34; and
- (ii) include or be accompanied by detailed particulars of the Dispute.

- (c) If a Dispute is referred to the persons set out in clause 34.2(a), then these persons must meet within 10 Business Days after the date on which the Dispute Notice is received (or such later date as the parties may agree) and endeavour in good faith to resolve (in whole or in part) and negotiate a settlement of the Dispute.

- (d) A party in compliance with this clause 34.2 may (unless the parties agree to submit the Dispute to mediation under clause 34.3) terminate the Dispute resolution process by notice to the other party at any time after 30 Business Days following reference of the Dispute to the persons specified in paragraph (a) above, and following such termination either party may commence court proceedings in relation to the Dispute in accordance with clause 35.8 of this Agreement.

- 34.3 (a) The parties may, if mutually agreed following the meeting required by clause 34.2(c), submit the Dispute to mediation in accordance with the Mediation Rules of the Institute of Arbitrators and Mediators Australia as applicable at the date of the Dispute.

- (b) The mediator will be a dispute resolution practitioner with legal qualifications and at least 10 years' experience in the legal profession, as agreed between the Dispute parties or, failing agreement, a mediator satisfying the requirements of this clause 34.3(b) will be appointed by the President of the Institute of Arbitrators and Mediators Australia.

- (e) Any mediation meetings and proceedings under this clause 34.3 must be held in Perth, Western Australia.
 - (f) The costs of any mediation meetings and proceedings under this clause 34.3 will be shared equally between the Dispute parties.
- 34.4 If the Dispute is submitted to mediation and 20 Business Days (or any other period agreed to in writing between the Dispute parties) after the appointment of a mediator under clause 34.3 the Dispute remains unresolved (whether in whole or in part), either party may commence court proceedings in relation to the Dispute in accordance with clause 35.8 of this Agreement.
- 34.5 The Parties must continue to perform their obligations under this Agreement despite the existence of any Dispute between the parties. The parties may exercise any rights under this Agreement, including any rights under clause 9, notwithstanding the existence of any Dispute between the Parties.
- 35. Miscellaneous**
- 35.1 Whenever the consent of the Minister is required under this Agreement:
 - (a) that consent may be given or withheld by the Minister in the Minister's absolute discretion and may be given subject to such conditions as the Minister may determine;
 - (b) the Minister is not required to provide a reason or reasons for giving or refusing its consent; and
 - (c) the Local Government agrees that any failure by it to comply with or perform a condition imposed under clause 35.1(a) will constitute a breach of this Agreement by the Local Government.
- 35.2 The Parties must do all things and execute all further documents necessary to give full effect to this Agreement.
- 35.3 Nothing in this Agreement may be construed to make the Local Government a partner, agent, employee or joint venturer of the Minister.
- 35.4 The Local Government must not represent that the Local Government or any of its employees, agents, contractors, licensees or representatives are the employees, agents, partners or joint venturers of the Minister.
- 35.5 The rights, powers and remedies in this Agreement are in addition to, and not exclusive of, the rights, powers and remedies existing at law or in equity.
- 35.6 This Agreement states all the express terms of the agreement between the Parties in respect of its subject matter. It supersedes all prior discussions, negotiations, understandings and agreements in respect of its subject matter.
- 35.7 The Parties agree that Part IF of the *Civil Liability Act 2002* (WA) is excluded and does not apply to the Parties' liabilities under this Agreement.

- 35.8 (a) This Agreement is governed by the Law in force in Western Australia.
- (b) Each Party irrevocably submits to the exclusive jurisdiction of courts exercising jurisdiction in Western Australia and courts of appeal from them in respect of any proceedings arising in connection with this Agreement. Each Party irrevocably waives any objection to the venue of any legal process in these courts on the basis that the process has been brought in an inconvenient forum.
- 35.9 Each party represents and warrants to the other that it has full power to enter into and perform its obligations under this Agreement and that when executed this Agreement will constitute legal, valid, and binding obligations under its terms.
- 35.10 The Local Government must immediately notify the Minister in writing if it forms the opinion that it will be unable to, or be unlikely to be able to, satisfy any of its obligations in relation to this Agreement from the financial resources available, or likely to be available, to it, at the time the obligation is due.
- 35.11 The provisions of the Schedule are terms of this Agreement and therefore are enforceable in accordance with their terms.

SCHEDULE

Item 1 (Clause 1.1) Land

Lot 380 on Deposited Plan 193261 and being the whole of the land in Qualified Certificate of Crown Land Title Volume LR3158 Folio 737 also known as Reserve 22809

Item 2 (Clause 1.1) Facilities

That portion of the Land as is delineated and hatched on the plan annexed hereto and marked with the letter "A" including the buildings, swimming pool and other fixtures thereon.

Item 3 (Clause 1.1) School

Eastern Hills Senior High School, Keane Street West, Mount Helena

Item 4 (Clause 1.1) Term

10 years commencing on the Commencement Date and expiring on the day before the tenth anniversary of the Commencement Date

Item 5 (Clause 1.1) Commencement Date

The date of execution of this Agreement by the parties

Item 6 (Clause 1.1) Further Term

10 years commencing on the tenth anniversary of the Commencement Date and expiring on the day before the twentieth anniversary of the Commencement Date

Item 7 (Clause 1.1) Minister's Authorised Times of Use

- (a) The Minister shall be entitled to use the Facilities between the hours of 7:00 a.m. and 3:15 p.m. on all School days and/or such other times as are first agreed to by the Parties in writing.
- (b) The Local Government shall be entitled to use the Facilities at all times other than the times specified in item 7(a) of the Schedule and/or such other times as are first agreed to by the Parties in writing.

Item 8 (Clause 16.1) Notices

Minister: Capital Works and Maintenance Branch,
Department of Education
151 Royal Street
EAST PERTH WA 6004

Local Government: Chief Executive Officer
Shire of Mundaring
7000 Great Eastern Highway,
Mundaring WA 6073

Item 9 (Clause 1.1) Costs Sharing Arrangement

Area of Expenditure	Local Government	EHSHS (School)	Minister
	%	%	%
Pool Manager	50	50	-
Electricity	50	50	-
Water	50	50	-
Operations	50	50	-
Maintenance – operational and structural	50	-	50
Vandal Damage	50	-	50
Security Patrols	50	50	-
Telephone	100	-	-
Insurance	100	-	-
Advertising and Stationery	100	-	-

All invoices to the Minister are to be addressed to:

Asset Planning and Services Branch
Department of Education
151 Royal Street
EAST PERTH WA 6004

**ANNEXURE A
ADVISORY GROUP TERMS OF REFERENCE**

MT HELENA AQUATIC CENTRE REPRESENTATIVES GROUP

TERMS OF REFERENCE

1. NAME

The name of the group is the Mt Helena Aquatic Centre Representatives Group.

2. DEFINITIONS

“Group” means the Mt Helena Aquatic Centre Representatives Group.

“Shire” means the Shire of Mundaring

3. PURPOSE

3.1 To provide advice to the Shire on the management of the Mt Helena Aquatic Centre.

3.2 To provide a venue for discussion between the Eastern Hills Senior High School and the Shire with regard to the management of Mt Helena Aquatic Centre.

3.3 To ensure the views of the community are reflected in the operation and management of the Mt Helena Aquatic Centre.

4. MEMBERSHIP

The membership shall ideally consist of the following persons: –

- Department of Education staff member/s representing Eastern Hills Senior High School
- Officer/s from Shire of Mundaring
- Community representative/s
- 1 Shire of Mundaring Councillor.

5. MANAGEMENT OF BUSINESS

5.1 The Group shall elect its own Presiding Member and determine its own procedures.

5.2 The Group shall meet bi-annually, or more frequently as required.

5.3 The Group may invite other persons to attend any meeting but such persons shall not be entitled to vote on any decision arising out of that meeting.

5.4 The Shire will provide administrative and executive support to facilitate the effective functioning of the Group.

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- 5.5 A record of proceedings shall be prepared for each meeting and distributed to all group members within 10 working days after each meeting. The document shall be filed in the Shire's record management system.

6. AMENDMENTS

The Group may amend these Terms of Reference from time to time.

EXECUTED by the Parties.

SIGNED for and on behalf of the)
MINISTER FOR EDUCATION by)
JAY TIMOTHY PECKITT)
A/Deputy Director General of the)
Department of Education,)
the officer delegated this authority)
pursuant to section 230 of the)
of the *School Education Act 1999 (WA)*)
in the presence of)

Witness signature

Witness Full Name (Please print)

Witness address (Please print)

Witness occupation (Please print)

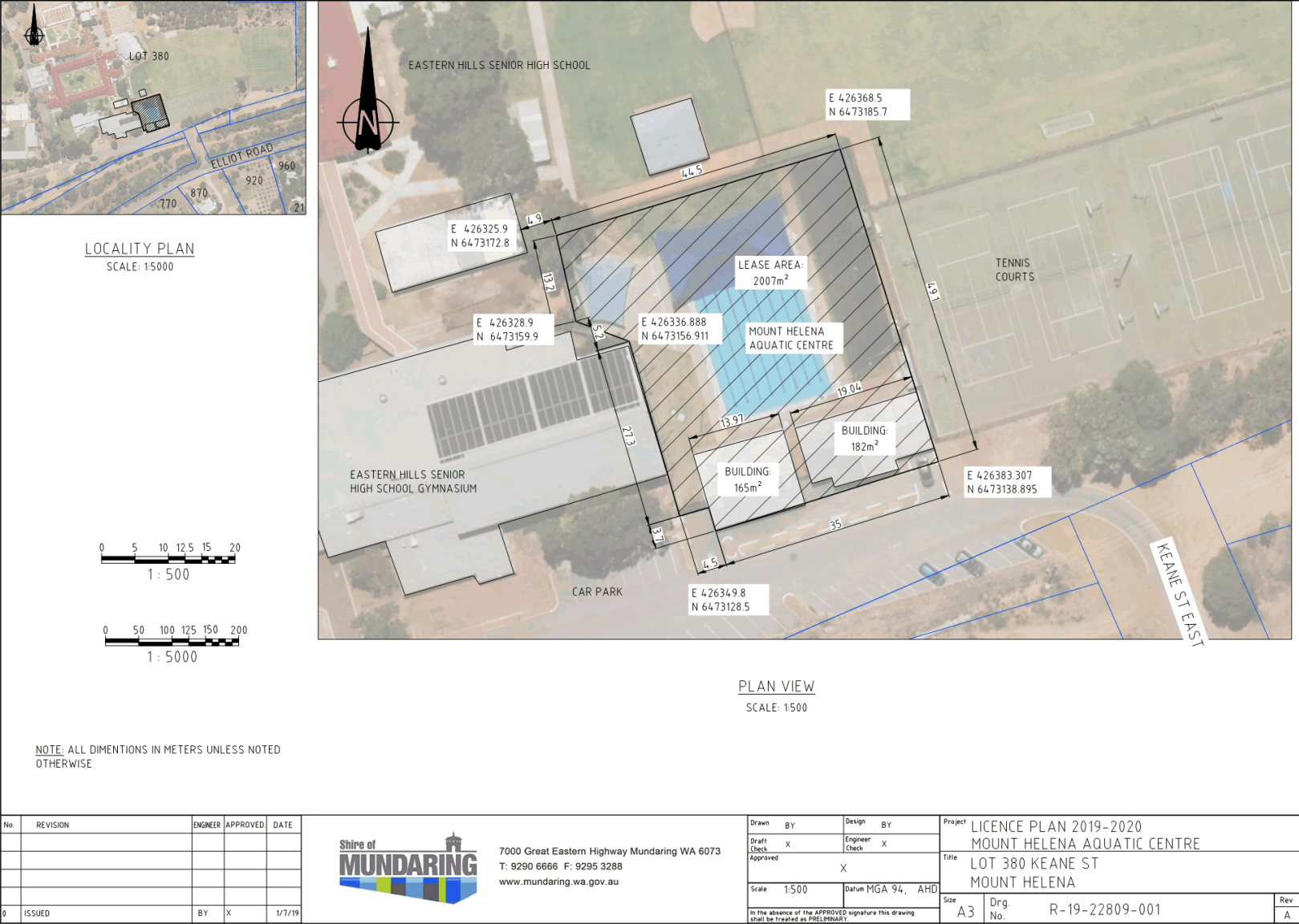
THE COMMON SEAL of the)
SHIRE OF MUNDARING was)
hereunto affixed in the presence of)

Shire President

Chief Executive Officer

Print full name

Print full name



In accordance with Council Decision C7.09.19, Item 10.5 was considered at this time.

10.5 CSRRF Annual Grants Application

File Code	Ol 2 Res.6276.1
Author	Kirk Kitchin, Manager Recreation and Leisure
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	Nil

SUMMARY

The Community Sport and Recreation Facilities Fund (CSRFF) managed by the Department of Local Government, Sport and Cultural Industries (DLGSCI) provides \$12 million annually to community groups and local government authorities to develop basic infrastructure for sport and recreation. CSRFF will fund up to a third of the total eligible capital cost of a project, with funds for successful projects made available in July 2020.

Local governments are tasked with ranking CSRFF applications in their area. The Shire has one CSRFF application for the annual grant round, being for a new skate park in Chidlow.

It is recommended to give the new Chidlow skate park proposal a priority ranking of 1 and rate it as "A - Well planned and needed by municipality" and submit this application to the DLGSCI for consideration in the CSRFF 2019/20 annual grant round.

BACKGROUND

The CSRFF, administered by the Department of Local Government, Sport and Cultural Industries (DLGSCI), aims to increase participation in sport and recreation with an emphasis on physical activity, through rational development of sustainable, good quality, well-designed and well-utilised facilities.

Applicants must be either a local government, not for profit sport, recreation or community organisation and incorporated under the WA Associations Incorporation Act 1987.

Through CSRFF, the State Government invests \$12 million annually towards the development of high quality physical environments in which people can enjoy sport and recreation.

All CSRFF annual grant applications need to be submitted to the relevant local government for assessment and ranking before they are lodged with the DLGSCI by the last working day in September 2019. Applications go through an assessment process that includes review by DSR Regional Managers, State Sporting Associations and the CSRFF Advisory Committee. Final recommendations are provided to the Minister responsible for Sport and Recreation who announces successful applications in early 2020. Funds for successful projects are made available from July 2020.

The CSRFF application process tasks the local government authority with rating projects using the following structure:

A	Well planned and needed by municipality
B	Well planned and needed by applicant
C	Needed by municipality, more planning required
D	Needed by applicant, more planning required
E	Idea has merit, more planning work needed
F	Not recommended

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Chidlow Skate Park has an anticipated cost of \$450,000. \$150,000 is allocated from the Shire in the Shire's Long Term Financial Plan, \$150,000 from the Federal Government and the remaining third of \$150,000 is to be sought from CSRFF.

STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 2 - Community

Objective 2.3 – A strong and localised community spirit

Strategy 2.3.1 – Provide community venues and facilities for different demographics

SUSTAINABILITY IMPLICATIONS

Social

The skate park was identified in the Shire of Mundaring *Recreation Facilities Informing Strategy* adopted by Council in June 2019. This will meet the needs of skaters, riders, and scooter riders in the eastern suburbs of the Shire now and into the future.

RISK IMPLICATIONS

Risk: Financial Risk

Should the CSRFF application not be successful it may have a detrimental effect on the Shire's ability to fund this project.

Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		
To mitigate this risk would be to develop a high quality, evidence based application.		

EXTERNAL CONSULTATION

Consultants from the Department of Local Government, Sport and Cultural Industries have been consulted as required by the application process.

The project is based upon results from the *Recreation Facilities Informing Strategy's* extensive public consultation process and work with the Chidlow Skate Park Committee.

COMMENT

The Chidlow Progress Association formed the Chidlow Skate Park Committee to lobby all levels of government for funding and support to build a skate park in Chidlow town site.

The Chidlow Skate Park Committee has been working closely with Shire officers to identify the location of the proposed skate park, develop plans, seek quotes and develop the CSRFF application.

The committee was successful in securing funding of \$150,000 from the Federal Government in 2019 for the development of the Chidlow Skate Park.

Concurrent to these efforts the Shire of Mundaring *Recreation Facilities Informing Strategy* identified the Chidlow Skate Park project as the only new skate park for development in the next 10 years. All other skate park projects in this timeframe were upgrades to existing skate parks. The Shire's Long Term Financial Plan listed the Chidlow Skate Park for development in the 2020/21 financial year.

It is recommended to allocate the Chidlow Skate Park a priority ranking of 1 and rate it as "A - Well planned and needed by municipality"; and to submit this application to the Department of Local Government, Sport and Cultural Industries for consideration in the CSRFF Annual Grant Program in the 2020/21 funding round.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION RECOMMENDATION	C9.09.19
Moved by	Cr Burbidge
Seconded by	Cr Fox

That Council:

1. Allocates a priority ranking of 1 to the Chidlow Skate Park;
2. Rates the Chidlow Skate Park proposal as "A - Well planned and needed by municipality"; and
3. Submits this project to the Department of Local Government, Sport and Cultural Industries for consideration for a Community Sport and Recreation Facilities Fund in the 2020/21 annual grant funding round.

CARRIED 10/0

For: Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Martin, Cr Green and Cr Russell

Against: Nil

10.3 Mundaring Firefighters School - Stoneville

File Code	Be 9 Res.33645.4
Author	Kirk Kitchin, Manager Recreation and Leisure
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	Nil

SUMMARY

The Stoneville Playgroup, the only users of the Stoneville Playgroup building since 1993, has wound up. This has left a purpose built facility empty and without a use. An expression on interest process for other potential users for the facility received two submissions; Mundaring Firefighters School and Mundaring Sharing.

Both of these submissions require some alterations / additions to the ablutions to make them comply with building and health legislation for a public building. When Mundaring Sharing was advised of an option being considered of shared use of the facility between the Mundaring Firefighters School and general community use they (Mundaring Sharing) decided to withdraw from the EOI.

It is recommended that Council:

- Endorses in principle the repurposing of the Stoneville Playgroup from a playgroup facility to a multi-purpose community facility;
- Endorses the relocation of the Mundaring Firefighters School from Stoneville Hall to this multi-purpose community facility;
- Endorses the formal renaming of the Stoneville Playgroup building to “Mundaring Firefighters School” following the relocation of the Mundaring Firefighters School; and
- Lists \$30,000 for consideration in the 2019/20 mid-year budget review to make additions and alterations to the Stoneville Playgroup building ablutions so it complies with building and health legislation for a public building.

BACKGROUND

Stoneville Playgroup

Since 1993 the Stoneville Playgroup operated their activities under a rental agreement with the Shire of Mundaring at the Stoneville Playgroup building on a portion of Reserve 33645, Lot 8623 Bentley Street in Stoneville.

In December 2018 the Stoneville Playgroup advised the Shire they were winding up due to continued low membership numbers and would no longer require the use of the Stoneville Playgroup building beyond January 2019.

In May 2019 the Stoneville Playgroup, the sole user of the Stoneville Playgroup building, formally relinquished use of the facility in Bentley Street, Stoneville and handed back the facility's keys.

Expression of Interest

In late January 2019 the Shire undertook an Expression of Interest (EOI) process inviting not for profit community groups to use submit an EOI regarding the use of the property and facility on the portion of Reserve 33645, Lot 8623 Bentley Street in Stoneville.

Mundaring Firefighters School

One EOI was a submission from the Mundaring Firefighters School (MFS). This proposed use of the Stoneville Playgroup building forms part of a wider plan to expand MFS activities and to redevelop the Stoneville Volunteer Bushfire Brigade Station.

Currently MFS uses the Stoneville Hall, which is located across the car park from the Stoneville Playgroup building on a portion of Reserve 33645, Lot 8623 Bentley Street in Stoneville. MFS presents around 48 courses per year to Mundaring Bush Fire Service volunteers, with the majority of courses run in the evening on weekdays and on Saturdays and Sundays.

The MFS instructors are all Shire of Mundaring Volunteers Bush Fire Brigade members and, along with support role volunteers, use the premises for administration and course preparation meetings on an approximately weekly basis; across evenings, weekdays and weekends.

There are three reasons identified which support an option to relocate MFS from Stoneville Hall across the car park to the Stoneville Playgroup building:

1. MFS has outgrown Stoneville Hall, which will not accommodate planned expansion of MFS activities;
2. Stoneville Hall is an asbestos clad building that would require significant capital funds to remove the asbestos, meet accessibility requirements and be upgraded and expanded to meet future needs; and
3. The current location of Stoneville Hall is ideally suited as the location for a new Stoneville Volunteer Bushfire Brigade Station.

Mundaring Sharing

Mundaring Sharing responded to the EOI in search of additional premises suitable to expand their services to meet what they see is a growing community need for affordable adult education. They had envisaged that they would have regular classes most days of the week and hire out space to other community groups outside their own times of use.

Due to their planned level of use, Mundaring Sharing required a reasonable guarantee of permanence, which led to their preferred tenure as sole occupant with control of the facility and the responsibility to allocate time slots to other users.

Mundaring Sharing originally advised they could be open to considering the option of sharing the facilities with MFS, as generally the times of use by both of these groups did not cross over.

However, when presented with the proposed option of shared use of the facility between MFS and general community use in August 2019, Mundaring Sharing decided to withdraw from the EOI.

There is still an option for Mundaring Sharing to become a regular hirer of the facility for their adult education activities.

STATUTORY / LEGAL IMPLICATIONS

The Shire has the Management Order for Reserve 33645 for the purpose of "Public Recreation and Community Purposes". In February 2019 Council obtained the Power to Lease for any term not exceeding 21 years subject to the consent of the Minister for Lands.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The cost to alter the facility to comply with building and health legislation for a public building is estimated by the Shire's Building Services and Building Asset Services at \$30,000. The report recommends that this amount be listed for consideration at the 2019/20 mid-year budget review. Without these alterations, the facility can only be used for its current purpose.

Should this application for funds in the 2019/20 mid-year budget review not be successful it will then be listed for inclusion in the Shire's 2020/21 corporate business planning process.

In addition to the alterations to the toilets MFS also uses/requires:

- Secure storage for course materials/records;
- Computer/laptop;
- Internet connectivity;
- Copying/printing equipment; and
- Audio visual/projection facilities.

These items can be funded through the Emergency Services Levy (ESL).

Capital funding is required for the alterations required to the Stoneville Playgroup. These include alterations / additions to the ablutions (as detailed above) and then addition of an annexe at a later stage. It is planned to seek external capital funding for the construction of the annexe to support Shire capital funding for MFS.

Should the facility only be used by MFS then the operating costs of the facility will transfer from Stoneville Hall to the new building. Currently Stoneville Hall is maintained and cleaned by MFS volunteers. The cost of operating the Stoneville Hall will cease should MFS move locations.

Should there be community hire of the facility the Shire will be required to employ contract cleaners to maintain the facility in a condition acceptable for hire. The frequency and cost of this service would be dependent on the level of community use.

STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 2 - Community

Objective 2.3 – A strong and localised community spirit

Strategy 2.3.1 – Provide community venues and facilities for different demographics

SUSTAINABILITY IMPLICATIONS

Converting the Stoneville Playgroup building to a new MFS facility is a more economical and sustainable option than upgrading an aged asbestos building that is not fit for purpose and sits on a location that is suitable for another use.

RISK IMPLICATIONS

Risk: Damage to Shire reputation from leaving a community asset unused.		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
Other than disposal, find an alternative use of the facility, undertake necessary capital works to enable its use a public building so it can be used by a wide range of groups in the community.		

Risk: Damage to Shire reputation from not allowing Mundaring Sharing control of the facility as requested in their EOI.		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
Undertake necessary capital works to enable its use a public building and enable hiring of the facility for Mundaring Sharing activities. Highlight the benefits of regular hiring of the facility that includes the absence of responsibilities and costs associated with leasing a community facility.		

EXTERNAL CONSULTATION

The EOI was advertised publicly in local newspapers.

COMMENT

This report proposes to repurpose and, over time, redevelop the Stoneville Playgroup building to house Mundaring Fire School. As MFS primarily operates in the evenings and on weekends, there is also capacity to offer the facility for hire by the community during the day from Monday to Friday. This model of use maximises the use and value of this community asset that currently has no use in its current form.

The report also proposes to rename the facility as “Mundaring Firefighters School”. This acknowledges the primary purpose of this facility as a home to the fire school and assists with promotion of the facility, as well as direction finding.

The alternative option is to leave the facility and surrounds unused and empty until a suitable child based program or activity is found. No child based groups completed an expression of interest earlier this year.

Facility Modifications

The current facility is purpose built for children's programs and activities. The building currently has:

- 3 reduced size toilet pans within one cubicle (also containing a low height wash trough) for use by small children;
- 1 toilet cubicle containing a conventional size toilet pan; and
- A range of outdoor children's play equipment.

To enable the facility to be used as a public or community use building and accommodate MFS and use for hire by the community, the facility requires modification of, and addition to, the toilets.

To comply with building and health legislation for a public building (with maximum occupancy limited to 50 people) the building requires:

- 1 toilet cubicle and hand wash basin for female use; and
- 1 toilet cubicle, 1 urinal and one hand wash basin for male use.

Note: one of the above cubicles needs to be configured to accessible standards.

Should the toilets be altered MFS will consider relocating from the Stoneville Hall to the new upgraded facility. This will also convert the playgroup building into a multi-purpose community facility.

The remaining outdoor play equipment left by the Stoneville Playgroup will need to be removed and will be offered to other local playgroups / community organisations.

If the works are not done then the building will remain empty as its only use in its current form is child based programs or activities.

Community Use

Should the proposal be supported the primary purpose of the facility would be to provide a home for MFS activities. However, MFS does not use the facility during the day on weekdays leaving a significant amount of time available for community use.

Making these unused times available for use by others in the community maximises the benefit this community asset can provide. The facility will be listed on the Shire's community facilities booking system and promoted for public use.

Mundaring Sharing would be contacted to see if some of their adult education activities could be run from this facility through a regular hire arrangement. Hiring the facility requires an hourly rate to be paid but this is offset by not having the facility management work, responsibilities and costs associated with leasing a community facility, such as utilities, maintenance, bookings, accounting, reporting, advertising and insurance.

The facility was included in the adopted 2019/20 Fees and Charges Schedule in preparation for its possible availability in the future. The fees listed are:

- Community Groups (cost per hour) \$8.20;
- Commercial & Government (cost per hour) \$20.70; and
- Functions (cost per function) \$280.00.

Should community groups begin to use the facility the Shire will need to organise contract cleaning of the building to ensure it meets the required standards for a Shire community facility. The cost of this will be dependent on the frequency of use of the facility.

Future MFS Developments

To develop the playgroup building to the full specification/usefulness for MFS requires the construction of an annex building close to the existing building and installation of basic kitchen facilities. This facility would increase the hireable space for community hire outside the times used by MFS.

Costing for this proposed building works has not been undertaken at this stage. Should the building be considered the proposed funding split is:

- 50% Lotterywest Community Spaces Grant; and
- 50% combined Shire of Mundaring and Department of Fire and Emergency Services (DFES).

This development and request for future project/expenditure approval would be assessed in the Shire's 2020/21 corporate business planning process.

New Stoneville Volunteer Bushfire Brigade Station

The relocation and expansion of MFS into the current Stoneville Playgroup building will ultimately allow the relocation of MFS from the Stoneville Hall. The current location of Stoneville Hall has been identified as the ideal site for a new "3 bay" Stoneville Volunteer Bushfire Brigade Station.

Funding this development has a clear and established process in accordance with the Emergency Services Levy (ESL) / Local Government Grant Scheme (LGGS), ie:

1. Submit a 'capital grant' application to DFES as part of the 2020/21 ESL/LGGS grant process for the full build cost of a new "3 bay" VBFB station building for Stoneville VBFB; and
2. Shire of Mundaring to fund basic site works and plan preparation costs for the new station. This would include demolition of the existing structure (including the vacated Stoneville Hall). This funding would be considered as part of the normal corporate business planning process.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION RECOMMENDATION		C10.09.19	
Moved by	Cr Fox	Seconded by	Cr Russell

That Council:

1. Endorses, in principle, the repurposing of the Stoneville Playgroup from a playgroup facility to a multi-purpose community facility;
2. Endorses, in principle, the relocation of the Mundaring Firefighters School from Stoneville Hall to this multi-purpose community facility;
3. Endorses, in principle, the formal renaming of the Stoneville Playgroup building to “Mundaring Firefighters School” following the relocation from the existing Mundaring Firefighters School; and
4. Lists \$30,000 for consideration in the 2019/20 mid-year budget review to make additions and alterations to the Stoneville Playgroup building ablutions so the facility complies with building and health legislation for a public building.

CARRIED 10/0

For: Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Martin, Cr Green and Cr Russell

Against: Nil

10.4 Container Deposit Scheme Participation

File Code	WM.CMP 2
Author	Shane Purdy, Director Infrastructure Services
Senior Employee	Shane Purdy, Director Infrastructure Services
Disclosure of Any Interest	Nil
Attachments	Nil

SUMMARY

The Container Deposit Scheme for Western Australia is set to commence on 2 June 2020 and will be branded as “Containers for Change”.

It is expected that 170 Refund Points across Western Australia will initially be in place expanding to 229 by the end of the first year.

Invitations have been sent to interested community groups, charities, service organisations and businesses who are able to deliver Refund Points of the Container Deposit Scheme with a request to apply to become an operator of Refund Points. Registrations of interest for refund point operators closes 21 October 2019.

To ensure the best coverage of refund points across Perth’s eastern region it is recommended that the EMRC lead and co-ordinate this work with input from member Councils.

BACKGROUND

The WA Government has appointed the not for profit entity “WA Return Recycle Renew Ltd” (WARRRL) as the Container Deposit Scheme administrators.

WARRRL will be responsible for:

- Scheme accessibility – Establishing a network of Refund Points to provide communities in Western Australia with access to collection points to return Eligible Containers;
- Product stewardship – Ensuring that all First Responsible Suppliers fund the Scheme including establishing and maintaining a process for approval of Eligible Containers that are supplied into Western Australia;
- Scheme payments – Setting and facilitating payments under the Scheme;
- Scheme awareness – Promoting the Scheme and managing of complaints with respect to both Customers and Scheme Participants;
- Recycling – Ensuring ongoing, efficient and effective arrangements are available in Western Australia for empty Eligible Containers to be collected, sorted, processed and recycled; and
- Scheme Integrity – Ensuring payments and reporting are verified and the Scheme is free from fraud.

The scheme requires a network of collection points to refund ten (10) cents for containers returned by the public. A key part of designing the container deposit scheme and its collection network is balancing the convenience and cost of the collection network, with consideration also given to the size, remoteness and population density of Western Australia.

Although the exact structure of the refund point's network is yet to be determined it is likely that it will include drop-off points at established waste management facilities, reverse vending machines in approved locations, charitable organisations, shop front drop-offs, and sporting club collection points. It is likely, as seen in other States, that established complementary facilities will receive a favourable response from the Scheme Coordinators' selection panel.

WARRRL released the refund Point Operator Application Process Overview and Requirements on 23 July 2019 and now invites interested community groups, charities, service organisations and businesses who are able to deliver Refund Points to apply to become an operator of Refund Points. Registrations of interest for refund point operators closes 21 October 2019.

STATUTORY / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 3 - Natural environment

Objective 3.2 – A place where the environment is well managed

Strategy 3.2.2 – Develop greater recycling opportunities

SUSTAINABILITY IMPLICATIONS

It is estimated that approximately 1,800 million beverage containers were used in Western Australia in 2017 and the Scheme aims to reduce waste and improve recycling by encouraging the collection and recycling of beverage containers by providing incentives in the form of refund amount (initially 10 cents) on the return of an Eligible Container to a collection point for empty containers. The Scheme will apply to most beverage containers between 150mL and 3L in size.

RISK IMPLICATIONS

Risk: Reputation - Participation in Container deposit scheme not co-ordinated		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		
Improved co-ordination of refund points can occur by assisting the EMRC lead this work to map and discuss this with interested parties across the region.		

EXTERNAL CONSULTATION

A report to the EMRC Waste Advisory Committee considered this matter. EMRC resolved on 22 August 2019 to seek the formal resolution of EMRC member Councils to support the EMRC taking the lead (on behalf of member Councils) to coordinate the preparation of a regional Refund Point application for submitting to the WARRRL.

COMMENT

The EMRC is in a position to coordinate the application process for the region on behalf of all six member Councils and can map out the region to ensure adequate Refund Points are spread across the region, potentially extending outside the region as well.

The EMRC is seeking member Council support to take the lead role in ensuring Perth's Eastern Region takes full advantage of the opportunities this Scheme could deliver.

The following steps/actions will form part of the proposed process leading up to submission of the application:

Engage with member Council staff including CEOs, technical officers, planners, etc
Hold meeting with key stakeholders to register interest – including not for profit groups, social enterprise and others with an interest in being a Refund Point to ensure appropriate spread
Map the proposed sites and prepare a draft costing model for the region
Prepare the draft proposal and seek input/comment from member Councils
Lodge the Application

To ensure the best coverage of refund points across Perth's eastern region it is considered sensible to have EMRC lead and co-ordinate this work with input from member Councils.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION RECOMMENDATION	C11.09.19
Moved by Cr Jeans Seconded by Cr Green	

That Council supports EMRC taking the lead in the co-ordination and preparation of a regional refund point application to the WA Return Recycle Renew Ltd.

CARRIED 10/0

For: Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Martin, Cr Green and Cr Russell

Against: Nil

10.5 CSRRF Annual Grants Application

File Code	OI 2 Res.6276.1
Author	Kirk Kitchin, Manager Recreation and Leisure
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	Nil

In accordance with Council Decision C7.09.19 Item 10.5 was considered following Item 10.2.

10.6 Statement of Financial Activity for period ended 31 July 2019

File Code	FI.RPT 2
Author	Stan Kocian, Acting Director Corporate Services
Senior Employee	Jonathan Throssell, Chief Executive Officer
Disclosure of Any Interest	Nil
Attachments	1. Statement of Financial Activity for period ended 31 July 2019 ↓

SUMMARY

The monthly Statement of Financial Activity discloses the Shire's financial position as at 31 July 2019.

The closing budget position as at 31 July 2019 is a surplus of \$42,269,540 compared to the year to date budgeted surplus of \$37,951,920.

BACKGROUND

The monthly financial report is presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

A statement of financial activity and any accompanying documents are to be presented to the Council at an ordinary meeting of the Council within two months after the end of the month to which the statement relates.

The Statement of Financial Activity Report summarises the Shire's operating activities and non-operating activities.

STATUTORY / LEGAL IMPLICATIONS

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity.

Regulation 34(2) requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are in accordance with the approved reporting material variances (C14.06.19) of:

- (+) or (-) \$50,000 or 10%, whichever is the greater for Revenue
- (+) or (-) \$100,000 or 10%, whichever is the greater for Expenses

within the monthly Statement of Financial Activity during the 2019/20 financial year.

STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.1 – A fiscally responsible Shire that prioritises spending appropriately

Strategy 1.1.4 – Practice effective governance and financial risk management

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

Risk: Financial performance is not monitored against approved budget		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly financial report tracks the Shire's actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire's financial performance throughout the financial year.		

EXTERNAL CONSULTATION

Nil

COMMENT

The reports that accompany this item are as follows:

- Statement of Financial Activity (based on the Rate Setting Statement adopted in the annual budget) for the period ending 31 July 2019;
- The closing budget position for the period ending 31 July 2019 and comparison to the year to date budget and same period last year;
- A graphical representation of the year to date comparison to budget for operating revenue, operating expenses and capital expenses;
- An explanation of the material variances in the Statement of Financial Activity; and
- Summary of Cash Investments with financial institutions as at 31 July 2019.

In relation to the material variances, "timing" differences are due to the monthly spread of the budget not matching the actual spread of revenue or expenditure. Timing differences will not result in a forecast adjustment. Where the material variance is flagged as "permanent" this indicates that a forecast adjustment to the annual budget is required or has been made.

The Shire's total operating revenue to 31 July 2019 was \$37,077,430 which is \$332,000 (0.9%) more than the year to date budget of \$36,745,430. Total revenue to the end of July includes \$28,947,563 in general rates and \$6,967,591 in waste charges that were levied and issued in July.

The Shire's total operating expenses to 31 July 2019 was \$2,719,327 which is \$1,814,375 less than the year to budget of \$4,533,612. This difference was significantly impacted by the fact that the depreciation for assets for July had not been raised due to the fact that year-end processes for assets as at 30 June 2019 hadn't been finalised at the time.

The Shire's closing surplus as at 31 July 2019 was \$42,269,540 compared to a year to date budgeted surplus of \$37,951,920. The difference is primarily due to:

1. The Shire's forecast opening budget surplus in the adopted budget was \$5,274,142 compared to an actual opening surplus position of \$7,913,394; and
2. The Shire's year to date actual operating expenses being less than year to date budget.

Outstanding rates and waste charges as at 31 July 2019 was \$36,198,483 compared to a figure of \$36,438,803 at the same time last year. The due date for the payment of rates, in full or by the first instalment, was 22 August 2019.

The Shire's total cash as at 31 July 2019 was \$34,954,750, which was made up of \$10,681,287 in municipal funds and \$24,273,464 in cash backed reserves.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION RECOMMENDATION		C12.09.19	
Moved by	Cr Jones	Seconded by	Cr Burbidge

That Council notes:

1. the closing position of the Shire for the period ending 31 July 2019 is a surplus of \$42,269,540 compared to the year to date budgeted surplus of \$37,951,920; and
2. the explanation of material variances in the Statement of Financial Activity contained in **Attachment 1**.

CARRIED 10/0

For: Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Martin, Cr Green and Cr Russell

Against: Nil

Shire of Mundaring
Statement of Financial Activity
for period ending 31 July 2019

	2019/20	2019/20	2019/20	YTD	YTD
	YTD Budget	YTD Actuals	BUDGET	Variance	Variance
	\$	\$	\$	\$	%
Opening Funding Surplus/(Deficit)	5,274,142	7,913,394	5,274,142	2,639,252	50.0%
Revenue from operating activities					
General Purpose Funding - Rates	28,959,624	28,976,332	29,092,301	16,708	0.1%
General Purpose Funding - Other	133,425	-36,805	2,262,120	(170,230)	-127.6%
Governance	9,917	31,194	191,500	21,277	214.6%
Law, Order & Public Safety	102,750	10,777	571,400	(91,973)	-89.5%
Health	16,811	20,572	50,700	3,761	22.4%
Education & Welfare	475,932	853,691	5,722,200	377,759	79.4%
Community Amenities	6,936,530	6,985,541	7,358,836	49,011	0.7%
Recreation and Culture	49,583	82,017	1,869,385	32,434	65.4%
Transport	- 2,012	455	48,000	2,467	-122.6%
Economic Services	23,148	112,994	277,780	89,846	388.1%
Other Property and Services	39,722	40,663	1,166,925	941	2.4%
Total	36,745,430	37,077,430	48,611,147	332,000	0.9%
Expenditure from operating activities					
General Purpose Funding	(48,563)	(5,083)	(650,773)	(43,480)	89.5%
Governance	(595,433)	(412,026)	(5,513,626)	(183,407)	30.8%
Law, Order & Public Safety	(233,162)	(130,090)	(2,464,182)	(103,072)	44.2%
Health	(70,074)	(49,384)	(738,090)	(20,690)	29.5%
Education & Welfare	(616,597)	(523,912)	(7,365,239)	(92,685)	15.0%
Community Amenities	(725,172)	(334,985)	(8,975,930)	(390,187)	53.8%
Recreation and Culture	(919,540)	(575,992)	(10,748,871)	(343,548)	37.4%
Transport	(895,371)	(464,619)	(11,499,452)	(430,752)	48.1%
Economic Services	(62,283)	(39,098)	(759,663)	(23,185)	37.2%
Other Property and Services	(367,417)	(184,049)	(1,745,974)	(183,368)	49.9%
Total	(4,533,612)	(2,719,237)	(50,461,800)	(1,814,375)	40.0%
Operating activities excluded from rate setting					
Depreciation on Assets	609,105	0	7,309,307	609,105	100.0%
(Profit)/Loss on Disposal of Assets	9,092	0	(1,095,625)	9,092	100.0%
Deferred Rates Adjustment	0	0	0	0	0.0%
Amount attributable to operating activities	32,830,015	34,358,193	4,363,029		
Investing Activities					
Proceeds from Disposal of Assets	0	0	3,032,211	0	0.0%
Grants and Contributions	6,667	0	1,874,323	(6,667)	-100.0%
Purchase Property, Plant & Equipment	(12,500)	(910)	(2,648,558)	(11,590)	92.7%
Purchase Infrastructure	(85,000)	(52,700)	(6,489,000)	(32,300)	38.0%
Amount attributable to investing activities	(90,833)	(53,610)	(4,231,024)		
Financing Activities					
Repayment of Debentures	(51,770)	51,562	(635,200)	(103,332)	199.6%
Transfers from Reserves	34,167	0	2,336,098	(34,167)	-100.0%
Transfers to Reserves	(43,801)	0	(5,644,276)	(43,801)	100.0%
Amount attributable to financing activities	(61,404)	51,562	(3,943,378)		
Closing Funding Surplus/(Deficit)	37,951,920	42,269,540	1,462,769		

KEY TERMS AND DEFINITIONS USED IN STATEMENT OF FINANCIAL ACTIVITY

OBJECTIVE GOVERNANCE

To provide a decision making process for the efficient allocation of resources.

ACTIVITIES

Includes the activities of members of council and the administrative support required for the Council and Shire services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer community.

Supervision and enforcement of legislation and various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Prevention of human illnesses, including inspection of premises/food control.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Operating and maintaining child minding centres and playgroup centres. Provision of services and programs for the youth and seniors of the Shire.

COMMUNITY AMENITIES

To provide essential services required by the community.

Rubbish collection services, operation of waste disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemeteries and public conveniences.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which will help the social well being of the community.

Maintenance of public halls, civic centres, aquatic centres, lake, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of libraries and other cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, pathways, depots, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

Tourism and area promotion. Provision of standpipes. Approval of building construction and implementation of statutory building controls.

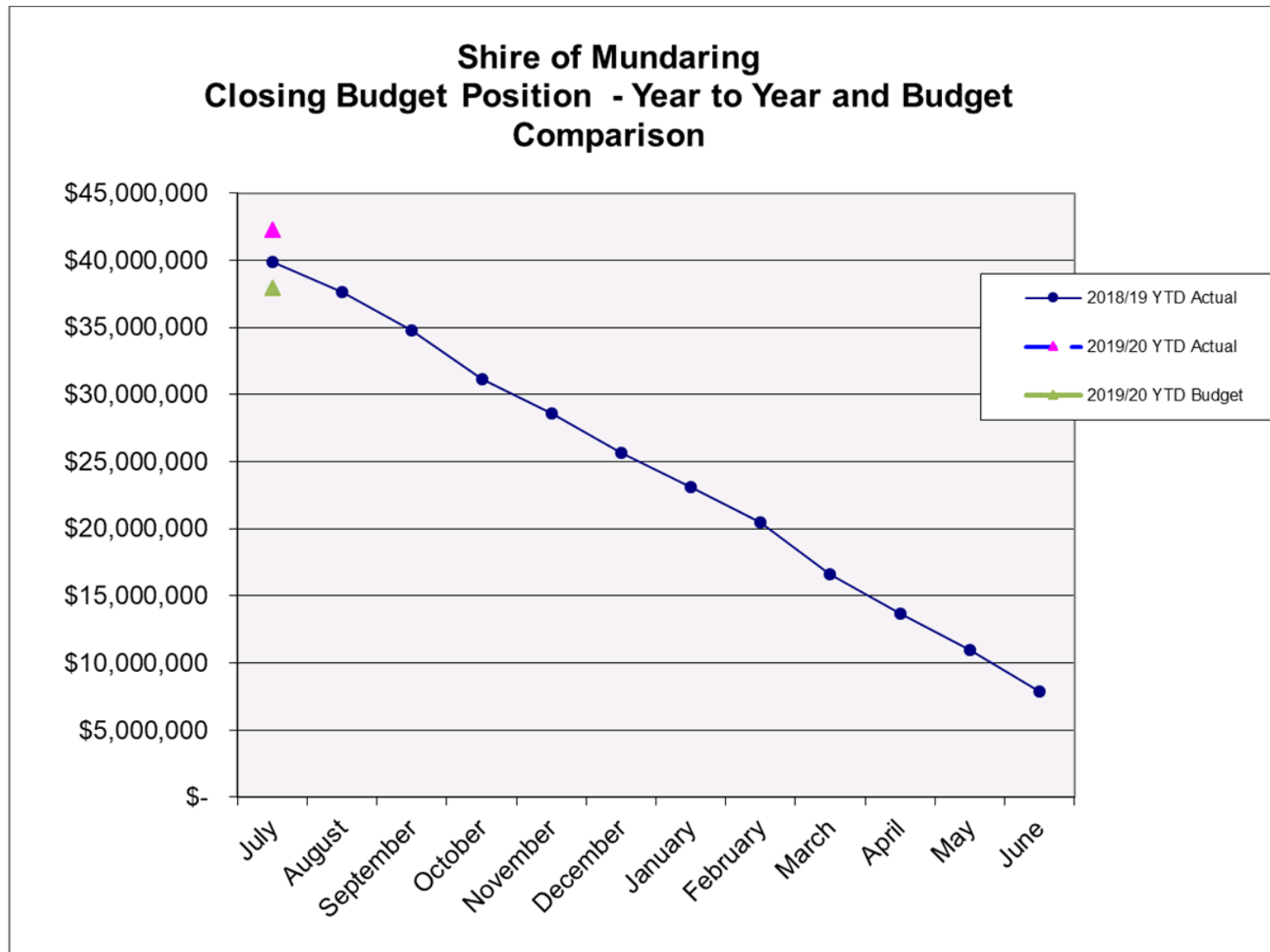
OTHER PROPERTY AND SERVICES

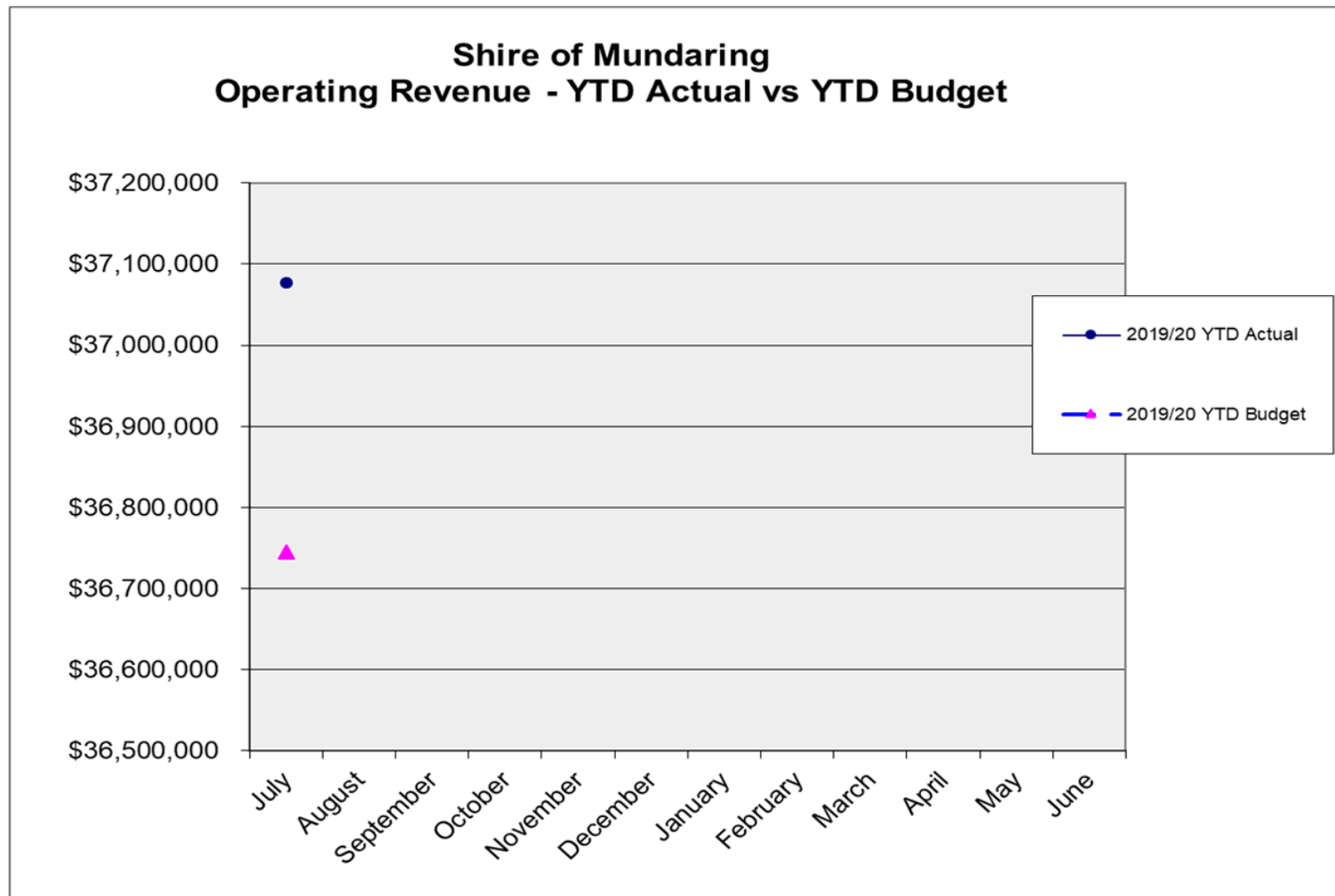
To monitor and control the Shire's overheads operating accounts.

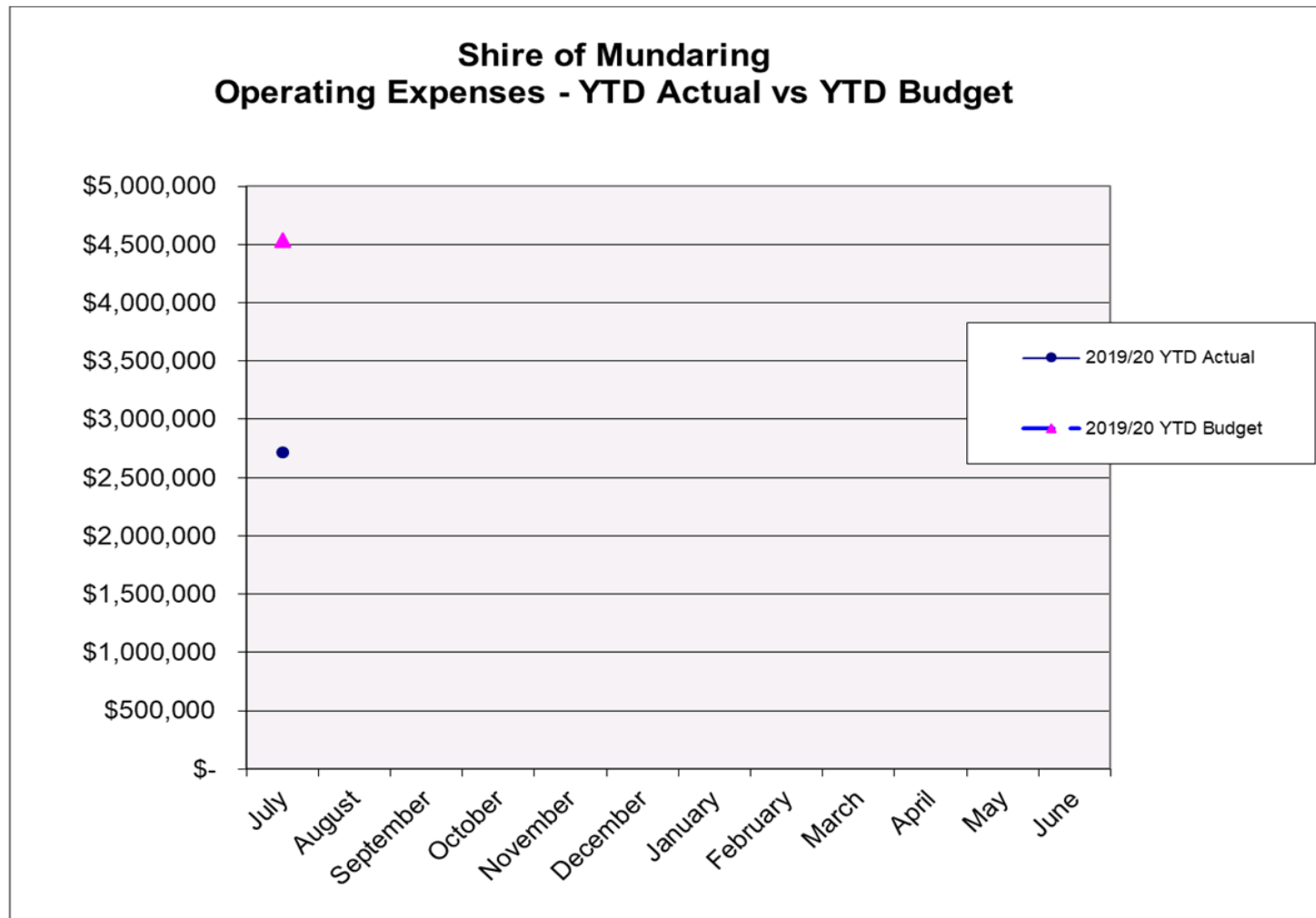
Public works overheads, plant and equipment operations and activities not reported in the above programs.

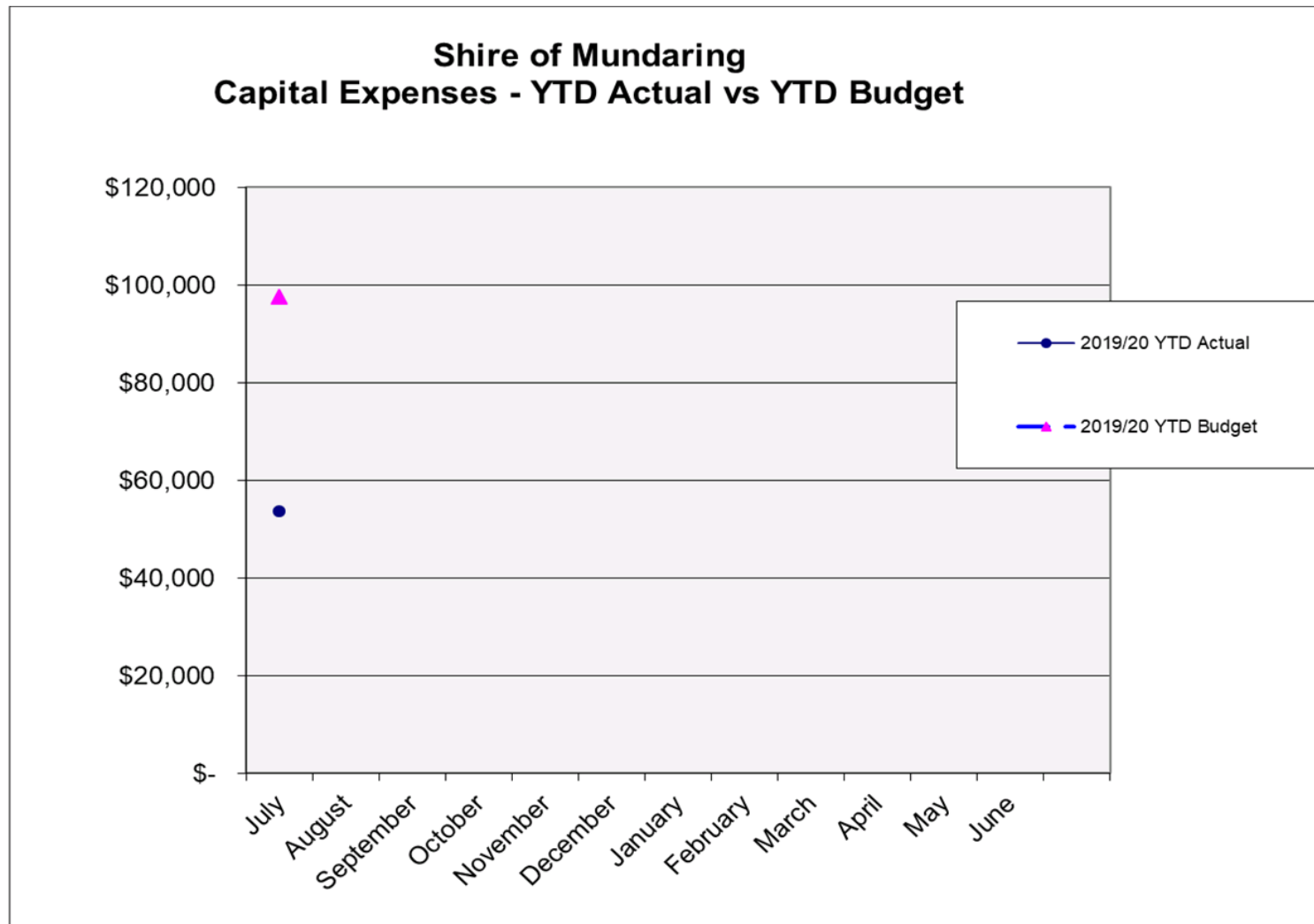
NET CURRENT ASSETS- BUDGET SURPLUS/(DEFICIT)

	Actual 31 July 2018	Actual 31 July 2019
CURRENT ASSETS		
Rates & Sanitation Debtors	36,438,803	36,198,483
Debtors	858,902	1,310,877
TOTAL RECEIVABLES - CURRENT	37,297,706	37,509,360
STOCK ON HAND	96,952	98,771
CASH ASSETS		
Municipal	9,974,305	10,681,287
Restricted Cash	19,221,004	24,273,464
Total Bank Accounts	29,195,309	34,954,750
TOTAL CURRENT ASSETS	66,589,966	72,562,882
CURRENT LIABILITIES		
Creditors	(4,215,211)	(5,187,430)
Borrowings - Current Portion	(605,330)	(635,200)
Provisions	(3,280,522)	(3,277,171)
	(8,101,063)	(9,099,801)
NET CURRENT ASSETS	58,488,903	63,463,080
Less Reserve Funds	(19,221,004)	(21,828,740)
Add Current Loan Liability	605,330	635,200
CLOSING BUDGET SURPLUS/(DEFICIT)	39,873,229	42,269,540









Explanation of Material Variances				
The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.				
The material variance for revenue adopted by Council for the 2019/20 year is \$50,000 or 10% whichever is the greater.				
The material variance for expenses adopted by Council for the 2019/20 year is \$100,000 or 10% whichever is the greater.				
Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
Revenue from operating activities				
General Purpose Funding -Rates	16,708	0.1%		Within Variance threshold
General Purpose Funding - Other	(170,230)	(127.6%)	Timing	Timing of interest on deferred rates - \$26,000. Impact of reversal of interest accruals for 30 June 2019 - \$127,055
Governance	21,277	214.6%	Timing	Refund from LGIS - \$24,338.
Law, Order & Public Safety	(91,973)	(89.5%)	Timing	Timing of ESL Grant - \$90,000
Health	3,761	22.4%	Timing	Food Inspection Fees and Charges
Education & Welfare	377,759	79.4%	Timing	Children Services Grant Funding - Middle Swan and IAS - \$289,874
Community Amenities	49,011	0.7%		Within Variance threshold
Recreation and Culture	32,434	65.4%	Timing	Lease Income \$21,500
Transport	2,467	(122.6%)	Timing	Timing of Fees and Charges
Economic Services	89,846	388.1%	Timing	Income for swimming pool inspection fees was inadvertently budgeted to be received over a period of 12 months. Swimming Pool Inspection Fees were charged in July at the same time rates were levied. Impact \$77,148.
Other Property and Services	941	2.4%		Within Variance threshold
Expenditure from operating activities				
General Purpose Funding	(43,480)	89.5%	Timing	Various operating costs less than YTD budget.
Governance	(183,407)	30.8%	Timing	Various operating costs less than YTD budget.
Law, Order & Public Safety	(103,072)	44.2%	Timing	Various operating costs less than YTD budget.
Health	(20,690)	29.5%	Timing	Various operating costs less than YTD budget.
Education & Welfare	(92,685)	15.0%	Timing	Various operating costs less than YTD budget.
Community Amenities	(390,187)	53.8%	Timing	Various operating costs less than YTD budget. Predominately related to waste management and the timing of contractor invoices.
Recreation and Culture	(343,548)	37.4%	Timing	Various operating costs less than YTD budget.
Transport	(430,752)	48.1%	Timing	YTD depreciation for infrastructure assets not raised to the end of July as year end asset pick up for 30 June 2019 hadn't been finalised.
Economic Services	(23,185)	37.2%	Timing	Various operating costs less than YTD budget.
Other Property and Services	(183,368)	49.9%	Timing	Various operating costs less than YTD budget. Includes insurance on plant and vehicles due to timing of invoices - impact \$83,501

Operating activities excluded from rate setting				
Depreciation on Assets	609,105	100.0%	Timing	YTD depreciation for assets not raised to the end of July as year end asset pick up for 30 June 2019 hadn't been finalised.
(Profit)/Loss on Disposal of Assets	9,092	100.0%	Timing	No assets had been disposed of to the end of July.
Investing Activities				
Proceeds from Disposal of Assets	0	0.0%		Within Variance threshold
Grants and Contributions	(6,667)	(100.0%)	Timing	No Capital Grants received as yet
Purchase Property, Plant & Equipment	(11,590)	92.7%	Timing	YTD actuals less than budget
Purchase Infrastructure	(32,300)	38.0%	Timing	YTD actuals less than budget
Financing Activities				
Repayment of Debentures	(103,332)	199.6%	Timing	Impact of reversal of year end accrual for 30 June 2019 plus timing of July invoice for loan repayment (invoiced in early August not July)
Transfers from Reserves	(34,167)	(100.0%)	Timing	No transfers required from reserves to the end of July
Transfers to Reserves	(43,801)	100.0%	Timing	Timing of transferring interest earned on reserve funds

SHIRE OF MUNDARING
INVESTMENT SUMMARY as at 31 July 2019

		Amount Invested	Interest Rate	Period of Investment		Investment Date	Maturity Date
MUNICIPAL FUNDS							
Unrestricted Use Funds							
1	Bendigo Investment Account (on Call)	109,661	1.20%	N/A		N/A	N/A
129	NAB	2,676,983	2.30%	270	days	20-May-19	14-Feb-20
132	Suncorp Bank	5,206,953	2.50%	210	days	8-Apr-19	4-Nov-19
140	Bendigo	1,519,233	2.60%	273	days	26-Feb-19	26-Nov-19
Total		9,512,829.11					
RESTRICTED ASSET FUNDS							
Restricted Use Funds							
99	BankWest	1,319,341.24	1.75%	181	days	31-Jul-19	28-Jan-20
Total		1,319,341.24					
TOTAL MUNI INVESTMENTS		\$10,752,040.38					
RESERVE FUNDS							
2	Bendigo Investment Account (on Call)	5,311,433	1.20%	N/A		N/A	N/A
60A	Bendigo	1,459,710	2.70%	365	days	25-Sep-18	25-Sep-19
107	ANZ	2,505,701	1.60%	184	days	31-Jul-19	31-Jan-20
108	ANZ	1,846,923	2.35%	365	days	17-Jan-19	17-Jan-20
127	NAB	3,744,144	2.75%	367	days	9-Nov-18	11-Nov-19
128	Westpac	4,876,668	1.95%	123	days	22-Jul-19	22-Nov-19
141	Barwest	2,040,986	2.05%	120	days	4-Jun-19	2-Oct-19
TOTAL RESERVE INVESTMENTS		21,785,565.13					
TOTAL MUNI / RESERVE INVESTMENTS		\$32,670,605.51					
TRUST FUNDS							
POS Funds							
3	Bendigo Investment Account (on Call)	\$1,233,109	1.20%	N/A		N/A	N/A
58	BankWest	\$1,497,286	2.50%	270	days	25-Feb-19	22-Nov-19
98	BankWest	\$1,310,425	2.20%	180	days	1-May-19	28-Oct-19
TOTAL TRUST INVESTMENTS		4,040,821.04					

10.7 List of Payments made during July 2019

File Code	FI.RPT 1
Author	Andrea Douglas, PA to Director Corporate Services
Senior Employee	Stan Kocian, Acting Director Corporate Services
Disclosure of Any Interest	Nil
Attachments	1. Payments Between Meetings July 2019 ↓

SUMMARY

A list of accounts paid from the Municipal Fund or Trust Fund under the Chief Executive Officer's delegated authority for the month of July 2019 is presented to Council for noting.

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Shire's Municipal and Trust Funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid is to be presented to Council and be recorded in the minutes of the meeting at which the list was presented

STATUTORY / LEGAL IMPLICATIONS

Regulation 13 of the Local Government (Financial Management) Regulations 1996 states:

(1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared –*

- (a) *the payee's name;*
- (b) *the amount of the payment;*
- (c) *the date of the payment; and*
- (d) *sufficient information to identify the transaction*

(3) *A list prepared under sub regulation (1) or (2) is to be –*

- (a) *presented to council at the next ordinary meeting of the council after the list is prepared; and*
- (b) *recorded in the minutes of that meeting*

POLICY IMPLICATIONS

AS-04 Purchasing Policy

FINANCIAL IMPLICATIONS

All payments have been made in accordance with the approved budget and provides for the effective and timely payment of the Shire's contractors and other creditors

STRATEGIC IMPLICATIONS

Mundaring 2026 Strategic Community Plan

Priority 1 - Governance

Objective 1.1 – A fiscally responsible Shire that prioritises spending appropriately

Strategy 1.1.1 – Prudently consider resource allocation

SUSTAINABILITY IMPLICATIONS

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles

RISK IMPLICATIONS

Financial Impact

Risk: Payments are not monitored against approved budget and delegation		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly list of payments provides an open and transparent record of payments made under the CEO's approved delegation		

EXTERNAL CONSULTATION

Nil

COMMENT

Nil

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION RECOMMENDATION	C13.09.19
Moved by	Cr Burbidge
Seconded by	Cr Martin

That Council notes the list of payments made during July 2019.

CARRIED 10/0

For: Cr Daw, Cr Driver, Cr Fox, Cr Burbidge, Cr Fisher, Cr Jeans, Cr Jones, Cr Martin, Cr Green and Cr Russell

Against: Nil

PAYMENTS BETWEEN MEETINGS

In compliance with *Regulation 13 of the Local Government (Financial Management) Regulations 1996* (as amended) a list of accounts paid since the last such list was prepared is to be presented to the next Ordinary Meeting of Council and included in the minutes of that meeting.

The attached schedule of accounts paid is for the period made during July 2019 totalling \$ **4,725,488.16** be received by Council covers:

- Municipal Cheques 200348 – 200352;
- Electronic Funds Transfers; and
- Trust Fund Cheques 400689 – 400710

Schedule of Accounts:

	Amounts \$	Total \$
MUNICIPAL ACCOUNT		
MUNICIPAL CHEQUE PAYMENTS	5,193.61	
EFT PAYMENTS	3,295,611.52	
EFT PAYROLL PAYMENTS	945,861.29	
NATIONAL AUSTRALIA BANK (NAB PURCHASE CARD)	17,721.42	
FLEETCARE FUEL PAYMENTS	2,996.15	
COMMONWEALTH BANK BPOINT FEES	426.63	
BENDIGO MERCHANT BANK FEES	2,595.39	
BENDIGO DIRECT DEBIT FEES	419.09	
HP FINANCIAL SERVICES - EQUIPMENT LEASE	24,379.30	
KONICA MINOLTA – PRINTER LEASE	3,267.00	
EZIDEBIT BANK FEES	274.83	
PUMA FUEL	72.25	
WA TREASURY CORPORATION	131,121.90	
RMS – LAKES MONTHLY LICENCE FEE	163.90	
FER LODGEMENT FEES	140.00	
TOTAL MUNICIPAL ACCOUNT		4,430,244.28
TRUST ACCOUNT		295,243.88
TOTAL ALL SCHEDULES		4,725,488.16

Payee	Cheque No	Date	Details	Subtotal	Total
Shire of Mundaring - Municipal Fund	Account : 633-000 158416347				
Cheque Details					
Shire of Mundaring	00200348	04/07/2019	PETTY CASH REIMBURSEMENT		\$152.45
	PETTY CASH	30/06/2019	PETTY CASH REIMBURSEMENT - BROWN PARK	\$152.45	
Shire of Mundaring	00200349	04/07/2019	TRADE IN		\$3,262.60
	TRADE IN	30/06/2019	TRADE IN OF SOUND LEVEL METER	\$3,262.60	
Shire of Mundaring	00200350	16/07/2019	PETTY CASH REIMBURSEMENT		\$378.35
	PETTY CASH	16/07/2019	PETTY CASH REIMBURSEMENT - ADMIN	\$378.35	
Shire of Mundaring	00200351	23/07/2019	PETTY CASH REIMBURSEMENT		\$85.30
	PETTY CASH	23/07/2019	PETTY CASH REIMBURSEMENT - BROWN PARK	\$85.30	
Mr T A Nahoom	00200352	29/07/2019	VEHICLE REIMBURSEMENT		\$1,314.91
	INSURANCE CLAIM	29/07/2019	DEED OF RELEASE - 030MDG ROLLED INTO PARKED VEHICLE	\$1,314.91	
			Total Confirmation Cheques		\$5,193.61
Electronic Funds Transfer					
Department of Mines, Industry Regulation and Safety (Building Commiss)	2309.12599-01	04/07/2019	BUILDING SERVICES LEVY		\$12,130.38
	JUNE 2019	30/06/2019	MUNDARING BSL JUNE 2019	\$12,130.38	
Building and Construction Industry Training Board	2309.12665-01	04/07/2019	BCITF LEVY		\$5,327.44
	INV-14486-S0L6R3	30/06/2019	BCITF LEVY JUNE 2019	\$5,327.44	
Mrs S Whaley	2309.12963-01	04/07/2019	REFUND		\$105.00
	REFUND	30/06/2019	REFUND OF SWIMMING LESSON FEES	\$105.00	
Miss A Dlugi	2309.12965-01	04/07/2019	GRANT		\$100.00
	GRANT	30/06/2019	YOUTH GRANT PROGRAM	\$100.00	
Synergy	2309.174-01	04/07/2019	ELECTRICITY		\$5,786.25
	5145475816	30/06/2019	ELECTRICITY	\$4,261.20	
	5603941927	30/06/2019	ELECTRICITY	\$1,525.05	
Glen Forrest Volunteer Bushfire Brigade	2309.196-01	04/07/2019	REIMBURSEMENT		\$208.69
	02/2019	30/06/2019	REIMBURSEMENT OF ESL EXPENSES	\$208.69	
Mr J P Throssell	2309.5788-01	04/07/2019	REIMBURSEMENT		\$560.00
	REIMBURSEMENT	30/06/2019	REIMBURSEMENT OF HOME INTERNET & PHONE DEC 18- JUN 19	\$560.00	
Shire of Mundaring	2309.589-01	04/07/2019	LEVY PAYMENTS		\$460.50
	JUNE 2019	30/06/2019	BUILDING SERVICES LEVY JUNE 2019	\$345.00	
	JUNE 2019	30/06/2019	BCITF LEVY JUNE 2019	\$115.50	
Nosh Catering	2310.11020-01	04/07/2019	CATERING		\$935.00
	119044	30/06/2019	CATERING SERVICES - COUNCIL MEETING 11/06/19	\$935.00	
Ms L Fisher	2310.11203-01	04/07/2019	COUNCILLOR ALLOWANCE		\$323.91
	TRAVEL	30/06/2019	TRAVEL REIMBURSEMENT 344.7KM 24/4/19 - 28/6/19	\$323.91	
S and I Services (Sneska Ilikj T/A)	2310.11452-01	04/07/2019	CLEANING		\$280.00
	151	30/06/2019	CLEANING SERVICES	\$280.00	
Astro Synthetic Surfaces Pty Ltd	2310.11507-01	04/07/2019	REPAIRS		\$3,300.00
	00000763	30/06/2019	CARRY OUT SOFTFALL RUBBER REPAIRS - SCULPTURE PARK	\$3,300.00	
Azility	2310.11732-01	04/07/2019	ENERGY REVIEW		\$2,200.00
	INV-0369	30/06/2019	TARIFF REVIEW & PROVIDE WRITTEN REPORT	\$2,200.00	
The Stationery Co (C Willis & D J Willis T/A)	2310.11953-01	04/07/2019	STATIONERY		\$129.93
	156818	30/06/2019	STATIONERY ITEMS	\$129.93	

Payee	Cheque No	Date	Details	Subtotal	Total
Mr D P Hayes	2310.12136-01	04/07/2019	DESIGN SERVICES		\$650.00
	1037	30/06/2019	DESIGN OF RATES PACKS	\$650.00	
Mr V Crowe	2310.12579-01	04/07/2019	LANDSCAPE & CLEANING SERVICES		\$1,260.00
	1249	30/06/2019	LANDSCAPE SERVICES	\$210.00	
	1250	30/06/2019	CLEANING SERVICES	\$210.00	
	1251	30/06/2019	LANDSCAPE SERVICES	\$210.00	
	1256	30/06/2019	LANDSCAPE SERVICES	\$210.00	
	1254	30/06/2019	LANDSCAPE SERVICES	\$210.00	
	1255	30/06/2019	CLEANING SERVICES	\$210.00	
Volich Waste Contractors Pty Ltd	2310.127-01	04/07/2019	REFUSE CONTRACT		\$103,390.04
	00005363	30/06/2019	REFUSE CONTRACT	\$2,071.04	
	00005365	30/06/2019	REFUSE CONTRACT	\$8,595.07	
	00005366	30/06/2019	REFUSE CONTRACT	\$660.00	
	00005368	30/06/2019	REFUSE CONTRACT	\$280.02	
	00005361	30/06/2019	REFUSE CONTRACT	\$220.00	
	00005370	30/06/2019	REFUSE CONTRACT	\$479.16	
	00005367	30/06/2019	REFUSE CONTRACT	\$90.51	
	00005362	30/06/2019	REFUSE CONTRACT	\$81,153.73	
	00005364	30/06/2019	REFUSE CONTRACT	\$4,530.24	
	00005369	30/06/2019	REFUSE CONTRACT	\$531.63	
	00005371	30/06/2019	REFUSE CONTRACT	\$4,778.64	
From Scratch Small Event Catering	2310.12866-01	04/07/2019	PROVISIONS FOR REFLECTIONS CAFE		\$72.00
	557	30/06/2019	PROVISIONS FOR REFLECTIONS CAFE	\$72.00	
NAPA (A Division of GPC Asia Pacific Pty Ltd)	2310.12899-01	04/07/2019	PARTS		\$47.71
	1320002699	30/06/2019	SUPPLY REVERSING ALARM FOR 029MDG	\$47.71	
Sydney Night Patrol and Inquiry Co Pty Ltd	2310.12935-01	04/07/2019	SECURITY SERVICES		\$627.90
	10119017	30/06/2019	SECURITY SERVICES FOR BROWN PARK RECREATION CENTRE	\$627.90	
David Wills and Associates	2310.12950-01	04/07/2019	REVIEW		\$2,750.00
	00029886	30/06/2019	REVIEW DRAINAGE DESIGN AT COPPIN RD MUNDARING	\$2,750.00	
Sonic HealthPlus Pty Ltd	2310.138-01	04/07/2019	MEDICAL EXAMINATIONS		\$231.00
	1813593	30/06/2019	PRE-EMPLOYMENT MEDICAL EXAMINATION	\$231.00	
Eastern Metropolitan Regional Council	2310.21-01	04/07/2019	TRANSFER STATION FEES		\$40,991.97
	017 612	30/06/2019	TRANSFER STATION FEES	\$40,991.97	
Security & Key Distributors	2310.218-01	04/07/2019	LOCKS & KEYS		\$639.39
	81317	30/06/2019	NEW BILOCK CYLINDERS & KEY SWITCH FOR DARLINGTON HALL	\$639.39	
Mundaring Arts Centre Inc	2310.254-01	04/07/2019	ENVIRONMENTAL EDUCATION PROJECT		\$2,750.00
	B-310	30/06/2019	ENVIRONMENTAL EDUCATION PROJECT	\$2,750.00	
Regenerated Landscapes	2310.2769-01	04/07/2019	WEED SPRAYING		\$300.00
	23	30/06/2019	WEED SPRAYING - BLUE WREN RESERVE	\$300.00	
Civica Pty Ltd	2310.300-01	04/07/2019	FEES		\$51,826.74
	MLG012148	30/06/2019	AUTHORITY ALF LICENSE, SUPPORT & MAINTENANCE	\$49,219.19	
	CLG014987	30/06/2019	DEBT RECOVERY TRAINING FOR RATES OFFICERS	\$2,607.55	
McLeods Barristers and Solicitors	2310.307-01	04/07/2019	PROFESSIONAL LEGAL SERVICES		\$1,311.61
	108780	30/06/2019	PROFESSIONAL LEGAL SERVICES - UNLAWFUL USE	\$1,311.61	
Mundaring Electrical Contracting Service	2310.381-01	04/07/2019	ELECTRICAL SERVICES		\$1,914.00
	6900	30/06/2019	ELECTRICAL SERVICES - HUB OF THE HILLS	\$110.00	
	6903	30/06/2019	ELECTRICAL SERVICES - GLEN FORREST VBFB	\$1,804.00	

Payee	Cheque No	Date	Details	Subtotal	Total
Modern Teaching Aids Pty Ltd	2310.396-01	04/07/2019	CRAFT SUPPLIES		\$795.39
	43669401	30/06/2019	CRAFT SUPPLIES	\$795.39	
Down Under Stump Grinding Pty Ltd	2310.3998-01	04/07/2019	STREET TREE MAINTENANCE		\$1,522.40
	40613	30/06/2019	STREET TREE MAINTENANCE	\$1,522.40	
Aardvark Bobcat & Truck Hire	2310.4407-01	04/07/2019	HIRE OF PLANT		\$3,820.88
	#700	30/06/2019	HIRE OF PLANT	\$3,820.88	
Mahogany Building & Design	2310.452-01	04/07/2019	MAINTENANCE		\$1,331.00
	INV0121	30/06/2019	MAINTENANCE - SAWYERS VALLEY OVAL PAVILION	\$44.00	
	INV0120	30/06/2019	MAINTENANCE - PARKERVILLE OLD SCHOOL	\$165.00	
	INV0122	30/06/2019	MAINTENANCE - BRUCE DOUGLAS PAVILION	\$649.00	
	INV0119	30/06/2019	MAINTENANCE - MUNDARING HALL	\$253.00	
	INV0135	30/06/2019	MAINTENANCE - WOOROLOO HALL & MUNDARING HALL	\$220.00	
West Coast Spring Water Pty Ltd	2310.5945-01	04/07/2019	DEPOT CONSUMABLES		\$26.80
	1399467	30/06/2019	WATER BOTTLES FOR DEPOT WATER COOLERS	\$13.40	
	1410851	30/06/2019	WATER BOTTLES FOR DEPOT WATER COOLERS	\$13.40	
Country Womens Association of WA Inc - Mt Helena/Parkerville	2310.6635-01	04/07/2019	CATERING		\$375.00
	27	30/06/2019	CATERING - RESIDENTS & RATEPAYERS FORUM	\$375.00	
Greenmount Primary School	2310.726-01	04/07/2019	CATERING		\$1,663.65
	13/05/2019	30/06/2019	CATERING & SOUND SYSTEM HIRE FOR ANZAC DAY SERVICE	\$1,663.65	
Scoob's Dingo Service	2310.7426-01	04/07/2019	EARTHWORKS		\$1,155.00
	2223	30/06/2019	HOLE DIGGING FOR TREE PLANTING	\$412.50	
	2225	30/06/2019	DRAINAGE MAINTENANCE ON VERGES	\$742.50	
Stanlee W.A. (EAE Holdings Pty Ltd T/A)	2310.7759-01	04/07/2019	LIBRARY CONSUMABLES		\$136.40
	S-130071	30/06/2019	AIR POTS FOR SERVING BEVERAGES AT KSP LIBRARY	\$136.40	
ABM Landscaping	2310.7820-01	04/07/2019	LANDSCAPING		\$2,964.50
	INV-4298	30/06/2019	MULCHING WORKS AT SHIRE ADMIN BUILDING	\$2,964.50	
Northam Tree Services	2310.8769-01	04/07/2019	STREET TREE MAINTENANCE		\$9,657.45
	2050	30/06/2019	STREET TREE MAINTENANCE	\$1,151.70	
	2047	30/06/2019	STREET TREE MAINTENANCE	\$2,473.90	
	2054	30/06/2019	STREET TREE MAINTENANCE	\$905.85	
	2055	30/06/2019	STREET TREE MAINTENANCE	\$2,050.40	
	2053	30/06/2019	STREET TREE MAINTENANCE	\$3,075.60	
Tyres For Trucks	2310.8944-01	04/07/2019	TYRES		\$2,080.00
	00014790	30/06/2019	SUPPLY, TRAVEL & FIT 4 NEW TYRES TO 044MDG	\$2,080.00	
Slater Gartrell Sports	2310.969-01	04/07/2019	SPORTING EQUIPMENT		\$304.70
	SG34899/01	30/06/2019	REPLACEMENT BASKETBALL BACKBOARD	\$304.70	
Managed System Services Pty Ltd	2310.9698-01	04/07/2019	IT HARDWARE		\$22,389.18
	00004587	30/06/2019	SUPPLY HP 800 G4 DM COMPUTERS	\$19,915.50	
	00004588	30/06/2019	SUPPLY HP ELITE DISPLAY MONITORS	\$2,473.68	
Ramzila Timber Pty Ltd T/As Mundaring Hardware	2310.9824-01	04/07/2019	HARDWARE		\$97.00
	55541	30/06/2019	HARDWARE ITEMS	\$97.00	
Care Giver Subsidies	2311.3462-01	11/07/2019	CARE GIVER SUBSIDIES		\$55,534.96
	040719	09/07/2019	CARE GIVER SUBSIDIES	\$55,534.96	
Telstra	2312.119-01	11/07/2019	TELEPHONE		\$10,089.90
	2085566000	11/07/2019	TELEPHONE CHARGES JUNE 2019 & HANDSET ACCESSORIES	\$10,089.90	

Payee	Cheque No	Date	Details	Subtotal	Total
Synergy	2312.174-01	11/07/2019	ELECTRICITY		\$3,575.90
	3625641925	28/06/2019	ELECTRICITY	\$421.90	
	3509628321	28/06/2019	ELECTRICITY	\$301.70	
	7484541121	28/06/2019	ELECTRICITY	\$106.35	
	4743483524	09/07/2019	ELECTRICITY	\$95.60	
	2686554727	11/07/2019	ELECTRICITY	\$897.05	
	5185501927	11/07/2019	ELECTRICITY	\$1,753.30	
Mount Helena Volunteer Bushfire Brigade	2312.361-01	11/07/2019	HAZARD REDUCTION BURN		\$2,050.00
	HR BURNS	11/07/2019	HAZARD REDUCTION BURN - JOHNSTONE STREET MT HELENA	\$2,050.00	
Shire of Mundaring	2312.589-01	11/07/2019	FDC PARENT LEVY		\$21,497.14
	040719	04/07/2019	FDC PARENT LEVY	\$21,497.14	
Michael Page International (Australia) Pty Ltd	2313.10416-01	11/07/2019	TEMP STAFF		\$5,040.21
	322313	09/07/2019	TEMP STAFF - FINANCE	\$3,236.87	
	322312	09/07/2019	TEMP STAFF - FINANCE	\$1,803.34	
Investigative Solutions WA Pty Ltd	2313.10499-01	11/07/2019	LEGAL SERVICE FEES		\$298.00
	00026490	27/06/2019	LEGAL SERVICE FEES	\$298.00	
Ellenby Tree Farm Pty Ltd	2313.10880-01	11/07/2019	TREES		\$3,080.00
	23337	26/06/2019	TREES	\$3,080.00	
AlSCO Pty Ltd	2313.10881-01	11/07/2019	FIRST AID REPLENISHMENT		\$471.24
	CPER1950489	11/07/2019	FIRST AID REPLENISHMENT	\$335.61	
	CPER1950490	11/07/2019	FIRST AID REPLENISHMENT	\$30.14	
	CPER1950488	11/07/2019	FIRST AID REPLENISHMENT	\$105.49	
Split Horizon Pty Ltd	2313.10904-01	11/07/2019	IT HARDWARE		\$36,739.67
	mun001001	18/06/2019	SUPPLY, INSTALL & COMMISSIONING CISCO UCS HARDWARE	\$36,739.67	
Nosh Catering	2313.11020-01	11/07/2019	CATERING		\$935.00
	119045	30/06/2019	CATERING SERVICES - COUNCIL MEETING 17/06/19	\$935.00	
Frontline Fire & Rescue Equipment	2313.11135-01	11/07/2019	EQUIPMENT PURCHASES		\$2,337.75
	64374	09/07/2019	EQUIPMENT PURCHASES - MT HELENA VBFB	\$86.53	
	64413	09/07/2019	EQUIPMENT PURCHASES - PARKERVILLE VBFB	\$545.60	
	64439	09/07/2019	EQUIPMENT PURCHASES - DARLINGTON VBFB	\$239.15	
	64440	09/07/2019	EQUIPMENT PURCHASES - DARLINGTON VBFB	\$718.85	
	64441	09/07/2019	EQUIPMENT PURCHASES - PARKERVILLE VBFB	\$747.62	
Mr A Brennan	2313.11202-01	11/07/2019	COUNCILLOR ALLOWANCE		\$2,088.09
	MEETING FEE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$1,796.42	
	ALLOWANCE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$291.67	
Ms L Fisher	2313.11203-01	11/07/2019	COUNCILLOR ALLOWANCE		\$3,208.09
	MEETING FEE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$1,796.42	
	ALLOWANCE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$1,120.00	
	ALLOWANCE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$291.67	
Mr J S Martin	2313.11205-01	11/07/2019	COUNCILLOR ALLOWANCE		\$2,088.09
	MEETING FEE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$1,796.42	
	ALLOWANCE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$291.67	
Mr D A Jeans	2313.11210-01	11/07/2019	COUNCILLOR ALLOWANCE		\$2,088.09
	MEETING FEE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$1,796.42	
	ALLOWANCE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$291.67	
JB Hi-Fi Group Pty Ltd	2313.11398-01	11/07/2019	IT HARDWARE		\$2,398.00
	001-7038096-204-	26/06/2019	SUPPLY/DELIVER UHD LED 70" TV	\$2,231.00	
	001-7038096-234-	26/06/2019	SUPPLY/DELIVER TV WALL BRACKETS	\$167.00	

Payee	Cheque No	Date	Details	Subtotal	Total
Swan Valley Fresh (Vendor Management Solutions PtyLtd T/A)	2313.11474-01	11/07/2019	KIOSK SUPPLIES		\$61.29
	00024386	30/06/2019	KIOSK SUPPLIES	\$61.29	
Astro Synthetic Surfaces Pty Ltd	2313.11507-01	11/07/2019	MAINTENANCE		\$13,354.00
	00000767	09/07/2019	REPLACE FIRE DAMAGED SOFTFALL - SCULPTURE PARK	\$13,354.00	
The Paper Co of Australia (Ashnee Pty Ltd Trading As:)	2313.11539-01	11/07/2019	PAPER SUPPLIES		\$8,601.62
	00044270	18/06/2019	A3 & A4 PAPER SUPPLIES	\$8,601.62	
RAMM Software Pty Ltd	2313.11563-01	11/07/2019	SUBSCRIPTIONS		\$10,974.73
	RSL-16141	11/07/2019	RAMM ANNUAL SUPPORT/MAINTENANCE FEE 01/07/2019 - 30/06/2020	\$10,974.73	
Tourism Council Western Australia Ltd	2313.11577-01	11/07/2019	SUBSCRIPTIONS		\$1,328.00
	00011625	09/07/2019	ATAP RENEWAL FEE 2019/2020	\$1,328.00	
Scorpion Training Solutions (RMTP Enterprises P/L T/A)	2313.11590-01	11/07/2019	TRAINING		\$880.00
	00007603	11/07/2019	OSH REP TRAINING COURSE	\$880.00	
Landscape and Maintenance Solutions Pty Ltd	2313.11754-01	11/07/2019	LANDSCAPE MAINTENANCE		\$5,721.10
	INV-1227	09/07/2019	LANDSCAPE MAINTENANCE - SCULPTURE & MORGAN JOHN MORGAN PARKS	\$5,721.10	
Castledex Pty Ltd	2313.1194-01	11/07/2019	STATIONERY		\$203.38
	INV32195	14/06/2019	STATIONERY ITEMS	\$203.38	
Cleanflow Environmental Solutions	2313.11986-01	11/07/2019	JETTING AND EDUCTING OF STORMWATER SYSTEMS		\$1,302.74
	00035756	11/07/2019	JETTING AND EDUCTING OF STORMWATER SYSTEMS	\$1,302.74	
Department of Human Services - Child Support	2313.12-01	11/07/2019	CHILD SUPPORT PAYMENT		\$147.26
	PY02-01-CHILD SU	07/07/2019	CHILD SUPPORT PAYMENT	\$147.26	
Recruitwest Pty Ltd	2313.12078-01	11/07/2019	TEMP STAFF		\$9,656.68
	C INV 523300	09/07/2019	TEMP STAFF - DEPOT	\$9,656.68	
Biobean Coffee Pty Ltd	2313.12185-01	11/07/2019	PROVISIONS FOR REFLECTIONS CAFE		\$132.00
	00009274	20/06/2019	PROVISIONS FOR REFLECTIONS CAFE	\$132.00	
Trophy Nominees Pty Ltd T/A Eden Roc Garage Doors	2313.12195-01	11/07/2019	REPAIRS		\$264.00
	00044993	30/06/2019	SUPPLY/INSTALL PACKERS TO ROLLER DOOR DARLINGTON HALL	\$264.00	
Miss K Driver	2313.12267-01	11/07/2019	COUNCILLOR ALLOWANCE		\$2,088.09
	MEETING FEE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$1,796.42	
	ALLOWANCE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$291.67	
Mr I R Green	2313.12268-01	11/07/2019	COUNCILLOR ALLOWANCE		\$2,088.09
	MEETING FEE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$1,796.42	
	ALLOWANCE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$291.67	
Mr J Russell	2313.12269-01	11/07/2019	COUNCILLOR ALLOWANCE		\$2,088.09
	MEETING FEE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$1,796.42	
	ALLOWANCE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$291.67	
Aten Systems Pty Ltd	2313.12271-01	11/07/2019	SUBSCRIPTIONS		\$21,923.06
	18192266	11/07/2019	RECORD POINT SOFTWARE ANNUAL SUBSCRIPTION	\$21,923.06	
PowerVac Pty Ltd	2313.12360-01	11/07/2019	GOODS		\$132.40
	00162800	26/06/2019	SUPPLY VACUUM HEADS FOR ARENA	\$132.40	
Grace Information & Records Management	2313.12402-01	11/07/2019	RECORDS STORAGE		\$1,790.86
	RP00894888	30/06/2019	OFFSITE RECORDS STORAGE	\$1,790.86	
Spookfish Australia Pty Ltd	2313.12567-01	11/07/2019	SUBSCRIPTIONS		\$14,324.20
	2732	30/06/2019	ORTHOCONNECT CONTRACT ANNUAL FEE	\$14,324.20	

Payee	Cheque No	Date	Details	Subtotal	Total
Officeworks Ltd	2313.12640-01	11/07/2019	IT HARDWARE		\$1,961.51
	43555094	20/06/2019	SUPPLY & DELIVER APPLE IPAD AIR 64GB WIFI	\$778.00	
	43606070	21/06/2019	SUPPLY LOGITECH SLIM IPAD & VERBATIM DVD WRITER	\$308.00	
	43606679	26/06/2019	SUPPLY & DELIVER IPAD 6 GEN 9.7IN 128GB & IPAD CASE	\$875.51	
Snap Midland (Debandkas Assets Pty Ltd T/A)	2313.12677-01	11/07/2019	PRINTING		\$490.00
	F069-204708	27/06/2019	PRINTING	\$490.00	
Bark Environmental Consulting	2313.12711-01	11/07/2019	DIEBACK TREATMENT		\$1,925.00
	100	09/07/2019	DIEBACK TREATMENT WITHIN GLEN FORREST SUPER BLOCK	\$1,925.00	
S&R Glass	2313.12790-01	11/07/2019	GLAZING		\$297.00
	00000285	11/07/2019	REPLACE GRAFFITIED MIRRORS AT BROWN PARK COMMUNITY CENTRE	\$297.00	
Insight Enterprises Australia Pty Ltd	2313.12859-01	11/07/2019	SUBSCRIPTIONS		\$113,806.84
	100197060	18/06/2019	MICROSOFT ENTERPRISE AGREEMENT	\$113,806.84	
Kott Gunning	2313.12892-01	11/07/2019	PROFESSIONAL LEGAL SERVICES		\$1,980.00
	241738	09/07/2019	PROFESSIONAL LEGAL SERVICES	\$1,980.00	
Hudson Global Resource AU Pty Ltd	2313.12903-01	11/07/2019	TEMP STAFF		\$2,160.24
	1000852591	09/07/2019	TEMP STAFF - COMMUNICATIONS OFFICER	\$2,160.24	
City Electric Supply Pty Ltd	2313.12910-01	11/07/2019	ELECTRICAL SUPPLIES		\$2,909.28
	MID/039663	27/06/2019	SUPPLY 32 NEW LED GLOBES (13203L) FOR STREET LIGHTING	\$2,909.28	
Planned Focus (Kanella Hope Pty Ltd Trading As:)	2313.12918-01	11/07/2019	CONSULTANCY SERVICES		\$1,309.00
	PF1033	11/07/2019	CONSULTANCY SERVICES MUNDARING ACTIVITY CENTRE PLAN	\$1,309.00	
Allan Davies & Trevor Chudleigh Architects (Chudleigh Family Trust T/A)	2313.12921-01	11/07/2019	DESIGN SERVICES		\$2,101.00
	5022	30/06/2019	PREPARATION OF SUSTAINABLE BUILDING/SOLAR ADVICE BROCHURE	\$2,101.00	
Aussie Broadband Pty Ltd	2313.12938-01	11/07/2019	SIP TRUNK CHARGES		\$38.44
	5756262	20/06/2019	SIP TRUNK CHARGES	\$38.44	
Midland Timber (Big River Group T/As:)	2313.12939-01	11/07/2019	TIMBER SUPPLIES		\$363.48
	243683	20/06/2019	REPLACEMENT DIVING BOARD FOR BILGOMAN AQUATIC CENTRE	\$363.48	
Shire of Mundaring	2313.13-01	11/07/2019	PAYROLL DEDUCTION		\$6,251.93
	PY02-01-Private	07/07/2019	PAYROLL DEDUCTION	\$297.00	
	PY02-01-Buy Addi	07/07/2019	PAYROLL DEDUCTION	\$534.39	
	PY01-01-Private	07/07/2019	PAYROLL DEDUCTION	\$600.00	
	PY01-01-Child Ca	07/07/2019	PAYROLL DEDUCTION	\$1,008.57	
	PY01-01-Buy Addi	07/07/2019	PAYROLL DEDUCTION	\$828.99	
	PY01-01-Novated	07/07/2019	PAYROLL DEDUCTION	\$1,667.00	
	PY01-01-Novated	07/07/2019	PAYROLL DEDUCTION	\$1,035.63	
	PY01-01-LSL Adju	07/07/2019	PAYROLL DEDUCTION	\$280.35	
BOC Ltd	2313.135-01	11/07/2019	CYLINDER RENTAL		\$148.08
	4022974280	30/06/2019	CYLINDER RENTAL CHARGES	\$148.08	
Eastern Hills Saws & Mowers Pty Ltd	2313.146-01	11/07/2019	EQUIPMENT		\$310.00
	43325 # 4	30/06/2019	SUPPLY OF STIHL BG86 BLOWER FOR WEED CREW	\$310.00	
Australia Post	2313.15-01	11/07/2019	POSTAGE		\$1,996.44
	1008684765	09/07/2019	DAILY OUTGOING MAIL	\$1,996.44	
BGC (Australia) Pty Ltd	2313.209-01	11/07/2019	ASPHALT		\$105.67
	IA6059	30/06/2019	SUPPLY ASPHALT	\$105.67	

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Eastern Metropolitan Regional Council	2313.21-01	11/07/2019	TRANSFER STATION FEES		\$79,896.98
	017 657	09/07/2019	TRANSFER STATION FEES	\$27,031.50	
	EMRC30641	09/07/2019	COPPIN RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$29,428.90	
	EMRC30642	09/07/2019	MATHIESON RD WASTE TRANSFER STATION - SITE MANAGEMENT	\$23,436.58	
Deputy Commissioner of Taxation	2313.215-01	11/07/2019	TAXATION		\$147,510.00
	PY01-01-Deputy C	07/07/2019	PAYROLL DEDUCTION	\$119,959.00	
	PY02-01-Deputy C	07/07/2019	PAYROLL DEDUCTION	\$27,551.00	
Country Womens Association of WA Inc - Mundaring Branch	2313.2165-01	11/07/2019	CATERING		\$405.00
	102	09/07/2019	CATERING - MUNDARING FIRE SCHOOL	\$405.00	
Domus Nursery	2313.2560-01	11/07/2019	PLANT S		\$671.00
	133739	20/06/2019	PLANTS	\$671.00	
Stewart & Heaton Clothing Co	2313.2625-01	11/07/2019	UNIFORMS		\$333.35
	SIN-3054496	14/06/2019	UNIFORMS - WOOROLOO VBFB	\$98.81	
	SIN-3056614	20/06/2019	UNIFORMS - PARKERVILLE VBFB	\$234.54	
City Of Gosnells	2313.2684-01	11/07/2019	SUBSCRIPTIONS		\$5,500.00
	21945	27/06/2019	SWITCH YOUR THINKING SUBSCRIPTION	\$5,500.00	
Winc Australia Pty Limited	2313.280-01	11/07/2019	STATIONERY		\$592.79
	9027538970	21/06/2019	STATIONERY ITEMS	\$140.14	
	9027544126	21/06/2019	STATIONERY ITEMS	\$68.34	
	9027601025	27/06/2019	STATIONERY ITEMS	\$384.31	
Local Government Professionals Australia WA	2313.3088-01	11/07/2019	PROFESSIONAL SERVICES		\$45.00
	11135	14/06/2019	WORKPLACE PLANNING & TALENT MANAGEMENT EVENT	\$45.00	
Landgate	2313.314-01	11/07/2019	INTERIM VALUATIONS		\$478.32
	348621-10000974	18/06/2019	2018/2019 INTERIM VALUATIONS RATES	\$478.32	
Mr D A Lavell	2313.3229-01	11/07/2019	COUNCILLOR ALLOWANCE		\$2,088.09
	MEETING FEE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$1,796.42	
	ALLOWANCE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$291.67	
Fasta Courier Service	2313.336-01	11/07/2019	COURIER SERVICES		\$173.78
	213162	09/07/2019	COURIER SERVICES	\$173.78	
Quick Corporate Australia	2313.3445-01	11/07/2019	STATIONERY		\$145.87
	SIN-01095798	18/06/2019	STATIONERY ITEMS	\$38.32	
	SIN-01095397	18/06/2019	STATIONERY ITEMS	\$107.55	
Mundaring Electrical Contracting Service	2313.381-01	11/07/2019	ELECTRICAL SERVICES		\$467.50
	6912	09/07/2019	ELECTRICAL SERVICES - MUNDARING ARENA	\$467.50	
Western Australian Local Government Association	2313.393-01	11/07/2019	PROFESSIONAL SERVICES		\$440.00
	13076787	26/06/2019	POSITION DESCRIPTION RECLASSIFICATION ASSESSMENT	\$440.00	
Modern Teaching Aids Pty Ltd	2313.396-01	11/07/2019	CRAFT SUPPLIES		\$611.19
	43681753	30/06/2019	CRAFT SUPPLIES	\$602.32	
	43684199	30/06/2019	CRAFT SUPPLIES	\$8.87	
Health Insurance Fund of WA	2313.4-01	11/07/2019	PAYROLL DEDUCTION		\$1,097.70
	PY01-01-HIF	07/07/2019	PAYROLL DEDUCTION	\$1,097.70	
Our Community Pty Ltd	2313.4117-01	11/07/2019	CONFERENCE FEES		\$970.00
	GMC19C53064	26/06/2019	GRANT MAKING IN AUSTRALIA CONFERENCE 2019	\$970.00	
Boya Equipment Pty Ltd	2313.4252-01	11/07/2019	EQUIPMENT PURCHASES		\$254.89
	77226/01	26/06/2019	EQUIPMENT PURCHASES	\$254.89	

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Aardvark Bobcat & Truck Hire	2313.4407-01	11/07/2019	HIRE OF PLANT		\$3,090.36
	#701	09/07/2019	HIRE OF PLANT	\$3,090.36	
Marketforce Pty Ltd	2313.4433-01	11/07/2019	ADVERTISING		\$1,757.49
	27873	09/07/2019	ADVERTISING	\$594.81	
	27874	09/07/2019	ADVERTISING	\$583.62	
	27875	09/07/2019	ADVERTISING	\$579.06	
Mahogany Building & Design	2313.452-01	11/07/2019	MAINTENANCE		\$385.00
	INV0139	09/07/2019	MAINTENANCE - BROWN PARK & CHIDLOW TENNIS COURTS	\$385.00	
Mr J S Daw	2313.4526-01	11/07/2019	COUNCILLOR ALLOWANCE		\$7,095.92
	MEETING FEE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$2,324.33	
	ALLOWANCE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$4,479.92	
	ALLOWANCE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$291.67	
Flexi Staff Pty Ltd	2313.4560-01	11/07/2019	TEMP STAFF		\$2,358.13
	209345	09/07/2019	TEMP STAFF - DEPOT	\$2,358.13	
Jomar Contracting	2313.474-01	11/07/2019	BRIDGE INSPECTION		\$9,350.00
	00002967	09/07/2019	PROVISION OF BRIDGE INSPECTION CONSULTING SERVICES	\$9,350.00	
Midland PCYC	2313.4758-01	11/07/2019	CATERING		\$280.00
	SINV18474	09/07/2019	CATERING - LIVE LIGHTER EVENT 03/07/19	\$280.00	
Echo Newspaper	2313.480-01	11/07/2019	ADVERTISING		\$825.00
	00004005	26/06/2019	ADVERTISING	\$825.00	
Kennards Hire	2313.4888-01	11/07/2019	EQUIPMENT HIRE		\$240.00
	20574084	30/06/2019	HIRE OF STIHL HAND HELD AUGER	\$240.00	
IPWEA National	2313.5147-01	11/07/2019	SUBSCRIPTIONS		\$1,441.00
	84102-NP0719	11/07/2019	NAMS SUBSCRIPTION FEE 01/07/2019 - 30/06/2020	\$1,441.00	
Global Workwear Investments Pty Ltd T/A Totally Workwear	2313.5558-01	11/07/2019	WORK CLOTHES		\$162.75
	MD48234	14/06/2019	WORK CLOTHES	\$162.75	
Mr S H Fox	2313.5600-01	11/07/2019	COUNCILLOR ALLOWANCE		\$2,088.09
	MEETING FEE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$1,796.42	
	ALLOWANCE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$291.67	
Shire of Mundaring - Lotto Club	2313.5719-01	11/07/2019	PAYROLL DEDUCTION		\$271.60
	PY01-01-STAFF LO	07/07/2019	PAYROLL DEDUCTION	\$258.02	
	PY02-01-STAFF LO	07/07/2019	PAYROLL DEDUCTION	\$13.58	
Shire of Mundaring - Social Club	2313.6-01	11/07/2019	PAYROLL DEDUCTION		\$166.00
	PY01-01-MUNDARIN	07/07/2019	PAYROLL DEDUCTION	\$164.00	
	PY02-01-MUNDARIN	07/07/2019	PAYROLL DEDUCTION	\$2.00	
Fuel Distributors of Western Australia Pty Ltd	2313.6050-01	11/07/2019	FUEL & OILS		\$38,481.30
	53000244	21/06/2019	FUEL & OILS	\$18,971.40	
	54000176	30/06/2019	DIESEL FUEL	\$19,509.90	
Mrs T Burbidge	2313.6186-01	11/07/2019	COUNCILLOR ALLOWANCE		\$2,088.09
	MEETING FEE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$1,796.42	
	ALLOWANCE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$291.67	
Hills Fresh (WA) Pty Ltd	2313.6419-01	11/07/2019	MILK		\$233.20
	ADMIN JUNE 2019	09/07/2019	MILK	\$233.20	
The Watershed Water Systems	2313.68-01	11/07/2019	RETICULATION PARTS		\$334.96
	10178466	20/06/2019	RETICULATION PARTS	\$124.13	
	10178395	20/06/2019	RETICULATION PARTS	\$22.65	

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	10178410	21/06/2019	RETICULATION PARTS	\$20.08	
	10178510	26/06/2019	RETICULATION PARTS	\$153.20	
	10178511	27/06/2019	RETICULATION PARTS	\$14.90	
Australian Services Union	2313.7-01	11/07/2019	PAYROLL DEDUCTION		\$181.30
	PY01-01-AUSTRALI	07/07/2019	PAYROLL DEDUCTION	\$25.90	
	PY02-01-AUSTRALI	07/07/2019	PAYROLL DEDUCTION	\$155.40	
Local Health Authority Analytical Committee	2313.701-01	11/07/2019	ANALYTICAL EXPENSES		\$9,917.21
	MA2019 087	11/07/2019	ANALYTICAL SERVICES 2019/2020	\$9,917.21	
Scoob's Dingo Service	2313.7426-01	11/07/2019	FOOTPATH SWEEPING / MAINTENANCE		\$3,795.00
	2226	30/06/2019	FOOTPATH SWEEPING / MAINTENANCE	\$1,897.50	
	2227	11/07/2019	FOOTPATH SWEEPING / MAINTENANCE	\$1,897.50	
Sparks Refrigeration & Airconditioning	2313.7489-01	11/07/2019	AIR CONDITIONER MAINTENANCE		\$3,646.17
	INV-1686	18/06/2019	MAINTENANCE - BOYA COMMUNITY CENTRE	\$2,152.26	
	INV-1687	18/06/2019	DEFECTS REPORT SUBMITTED FOR BOYA COMMUNITY CENTRE	\$165.00	
	INV-1690	11/07/2019	REPAIR AIRCON - ADMIN BUILDING	\$1,328.91	
Corrs Chambers Westgarth	2313.7554-01	11/07/2019	PROFESSIONAL SERVICES		\$3,072.81
	6890395	09/07/2019	PROFESSIONAL SERVICES - SALE OF LAND CONTRACT	\$3,072.81	
Easifleet	2313.7641-01	11/07/2019	NOVATED LEASE		\$6,186.09
	126263	09/07/2019	NOVATED LEASE JULY 2019	\$6,186.09	
West Force Plumbing & Gas	2313.7735-01	11/07/2019	PLUMBING		\$1,996.50
	00024008	14/06/2019	PLUMBING - MT HELENA PLAY GROUP	\$297.00	
	00023999	18/06/2019	PLUMBING - BROWN PARK YOUTH CENTRE	\$258.50	
	00023994	18/06/2019	PLUMBING - PARKERVILLE FIRE BRIGADE	\$1,441.00	
Shredding Services Pty Ltd	2313.7854-01	11/07/2019	GREENWASTE PROCESSING SERVICES		\$13,944.81
	00001588	30/06/2019	GREENWASTE PROCESSING SERVICES	\$13,944.81	
The Katharine Susannah Prichard Foundation Inc	2313.793-01	11/07/2019	GRANT		\$15,760.00
	121006	09/07/2019	QUARTERLY GRANT FUNDING KSP JULY - SEPTEMBER 2019	\$15,760.00	
On Hold On Line	2313.7960-01	11/07/2019	MESSAGES ON HOLD		\$69.00
	INV0952	11/07/2019	MESSAGES ON HOLD JULY 2019	\$69.00	
Bunnings Group Limited	2313.80-01	11/07/2019	HARDWARE		\$3,013.24
	2180/01547467	14/06/2019	HARDWARE ITEMS	\$66.40	
	2180/01547394	14/06/2019	HARDWARE ITEMS	\$233.23	
	2180/01945727	14/06/2019	HARDWARE ITEMS	\$482.69	
	2180/01549850	20/06/2019	HARDWARE ITEMS	\$127.27	
	2180/01630876	20/06/2019	HARDWARE ITEMS	\$267.71	
	2180/01628981	20/06/2019	HARDWARE ITEMS	\$1,502.30	
	2180/01550421	26/06/2019	HARDWARE ITEMS	\$87.12	
	2441/99809973	09/07/2019	HARDWARE ITEMS	\$246.52	
LGRCEU	2313.8-01	11/07/2019	PAYROLL DEDUCTION		\$41.00
	PY02-01-LGRCEU	07/07/2019	PAYROLL DEDUCTION	\$41.00	
Electritech Industries	2313.8037-01	11/07/2019	ELECTRICAL SERVICES		\$383.50
	12696	26/06/2019	ELECTRICAL SERVICES - MUNDARING SHARING/LITTLE POSSUMS	\$82.50	
	12693	26/06/2019	ELECTRICAL SERVICES - GLEN FORREST OVAL TOILET	\$82.50	
	12694	26/06/2019	ELECTRICAL SERVICES - MORGAN JOHN MORGAN PUBLIC PICNIC AREA	\$218.50	
Mr D J Jones	2313.8066-01	11/07/2019	COUNCILLOR ALLOWANCE		\$2,088.09
	MEETING FEE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$1,796.42	
	ALLOWANCE	11/07/2019	ENTITLEMENTS FOR JULY 2019	\$291.67	

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ReadSpeaker Pty Ltd	2313.8227-01	11/07/2019	SUBSCRIPTIONS		\$1,233.29
	111248	17/06/2019	ANNUAL SERVICE FEE 2019/2020	\$1,233.29	
E Fire & Safety	2313.8275-01	11/07/2019	MAINTENANCE		\$361.63
	503530	26/06/2019	INVESTIGATE FAULTY SMOKE ALARM - ADMIN BUILDING	\$361.63	
Natural Area Holdings P/L T/A Natural Area Consulting Management	2313.8374-01	11/07/2019	PLANT S		\$1,538.24
	00011485	27/06/2019	PLANTS	\$1,538.24	
Kool Line Electrical & Refrigeration	2313.8976-01	11/07/2019	ELECTRICAL SERVICES		\$13,725.00
	00126252	30/06/2019	ELECTRICAL SERVICES - HELENA VALLEY TENNIS CLUB	\$1,550.00	
	00126251	30/06/2019	ELECTRICAL SERVICES - CHIDLOW LIGHTING UPGRADE	\$10,750.00	
	00126255	09/07/2019	ELECTRICAL SERVICES - DARLINGTON TENNIS CLUB	\$1,425.00	
Sign Supermarket	2313.904-01	11/07/2019	SIGNS		\$626.00
	18562	11/07/2019	FEATHER BANNERS FOR THE YOUTH CREW	\$626.00	
NRP Electrical Services	2313.9185-01	11/07/2019	MAINTENANCE		\$1,298.00
	82190	21/06/2019	ADMIN BUILDING - PLANNED MAINTENANCE SERVICE	\$1,298.00	
Insight Ornithology	2313.9342-01	11/07/2019	PROFESSIONAL SERVICES		\$2,100.00
	#300619	30/06/2019	PROFESSIONAL ORNITHOLOGICAL SERVICES - PEST BIRDS	\$2,100.00	
Shenton Enterprises Pty Ltd	2313.9697-01	11/07/2019	MAINTENANCE		\$1,298.00
	167814	27/06/2019	SUPPLY & INSTALL NEW CONTROLLER & SENSORS TO POOL	\$1,298.00	
Ramzilla Timber Pty Ltd T/As Mundaring Hardware	2313.9824-01	11/07/2019	HARDWARE		\$18.00
	55627	30/06/2019	HARDWARE ITEMS	\$18.00	
All Fence U Rent Pty Ltd	2313.9935-01	11/07/2019	TEMPORARY FENCE HIRE		\$82.50
	00027951	09/07/2019	TEMPORARY FENCE HIRE - MUNDARING CEMETERY	\$82.50	
Water Corporation	2314.34-01	11/07/2019	WATER RATES & FEES		\$6,228.26
	9023369186	30/06/2019	REPAIR WORKS AT 8 BONA VISTA RD GREENMOUNT	\$1,186.94	
	9004646782	30/06/2019	WATER RATES & FEES	\$1,161.96	
	9004631716	30/06/2019	WATER RATES & FEES	\$366.09	
	9004645034	30/06/2019	WATER RATES & FEES	\$508.60	
	9004639478	30/06/2019	WATER RATES & FEES	\$272.73	
	9004637480	30/06/2019	WATER RATES & FEES	\$24.57	
	9004631732	30/06/2019	WATER RATES & FEES	\$990.17	
	9004566598	11/07/2019	WATER RATES & FEES	\$650.67	
	9004650204	11/07/2019	WATER RATES & FEES	\$54.05	
	9004631724	11/07/2019	WATER RATES & FEES	\$211.30	
	9012388904	11/07/2019	WATER RATES & FEES	\$801.18	
Key Research Limited	2315.12710-01	10/07/2019	PROFESSIONAL SERVICES		\$12,385.00
	141535	21/06/2019	DRAFT REPORT - COMMUNITY PERCEPTION SURVEY	\$4,335.00	
	141559	15/07/2019	DELIVERY OF COMMUNITY PERCEPTION SURVEY	\$8,050.00	
Mr P S Finkelde	2316.12974-01	19/07/2019	REFUND		\$150.00
	REFUND RATES	19/07/2019	RATES REFUND	\$150.00	
Care Giver Subsidies	2317.3462-01	18/07/2019	CARE GIVER SUBSIDIES		\$59,363.59
	180719	18/07/2019	CARE GIVER SUBSIDIES	\$59,363.59	
Department of Transport - Vehicle Search Fees	2318.10414-01	24/07/2019	VEHICLE SEARCH FEES		\$10.20
	4112983	15/07/2019	VEHICLE SEARCH FEES	\$10.20	
Michael Page International (Australia) Pty Ltd	2318.10416-01	24/07/2019	TEMP STAFF		\$8,360.49
	323461	12/07/2019	TEMP STAFF - FINANCE	\$1,286.18	
	323223	12/07/2019	TEMP STAFF - FINANCE	\$2,093.17	
	324937	19/07/2019	TEMP STAFF - FINANCE	\$3,258.31	
	324400	19/07/2019	TEMP STAFF - FINANCE	\$1,722.83	

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Baycorp (WA) Pty Ltd	2318.10478-01	24/07/2019	PROFESSIONAL SERVICES		\$35.00
	0419-080	19/07/2019	SUPPLY CERTIFIED COPY OF PSSS ORDER	\$35.00	
M2 Commander Pty Ltd	2318.10819-01	24/07/2019	ADSL CHARGES		\$423.64
	18408335	12/07/2019	ADSL CHARGES	\$423.64	
G Force Printing	2318.10840-01	24/07/2019	PRINTING		\$495.44
	64763	30/06/2019	BUILDING APPLICATION ENVELOPES	\$495.44	
Split Horizon Pty Ltd	2318.10904-01	24/07/2019	SOFTWARE UPGRADES		\$15,971.01
	mun001002	30/06/2019	SOFTWARE UPGRADES	\$15,971.01	
Sapio Pty Ltd	2318.11017-01	24/07/2019	ALARM MONITORING		\$48.02
	MAS283380	15/07/2019	ALARM MONITORING	\$48.02	
Frontline Fire & Rescue Equipment	2318.11135-01	24/07/2019	EQUIPMENT PURCHASES		\$2,474.57
	64542	27/06/2019	EQUIPMENT PURCHASES	\$232.32	
	64543	27/06/2019	EQUIPMENT PURCHASES	\$1,989.90	
	64596	30/06/2019	EQUIPMENT PURCHASES - PARKERVILLE VBFB	\$252.35	
CE Body Builders	2318.1116-01	24/07/2019	VEHICLE REPAIRS		\$440.00
	00006416	26/06/2019	REPAIRS TO TOOLBOX ON 075 MDG	\$165.00	
	00006419	27/06/2019	REPAIR SIDE ROPE RAILS ON 038 MDG	\$275.00	
City of Swan	2318.112-01	24/07/2019	RUBBISH FEES		\$3,240.00
	51002	23/07/2019	MIDDLE SWAN SCFC - REFUSE BIN CHARGES 2018/2019	\$1,620.00	
	51001	23/07/2019	CLAYTON VIEW SCFC - REFUSE BIN CHARGES 2018/2019	\$1,620.00	
Dynamic Gift International Pty Ltd	2318.11204-01	24/07/2019	PROMOTIONAL PRODUCTS		\$2,887.50
	MF1363	22/07/2019	SUPPLY 500 X RECYCLED WOOD USB DRIVES	\$2,887.50	
FE TECHNOLOGIES PTY LTD	2318.11359-01	24/07/2019	ANNUAL MAINTENANCE		\$451.00
	SVIP020306	12/07/2019	ANNUAL MAINTENANCE	\$451.00	
S and I Services (Sneska Iliq T/A)	2318.11452-01	24/07/2019	CLEANING		\$280.00
	152	19/07/2019	CLEANING SERVICES	\$280.00	
Swan Valley Fresh (Vendor Management Solutions PtyLtd T/A)	2318.11474-01	24/07/2019	KIOSK SUPPLIES		\$505.46
	00024574	18/07/2019	KIOSK SUPPLIES	\$174.29	
	00024538	18/07/2019	KIOSK SUPPLIES	\$65.97	
	00024481	18/07/2019	KIOSK SUPPLIES	\$265.20	
Bow Steel Pty Ltd	2318.11568-01	24/07/2019	MAINTENANCE		\$308.00
	509	12/07/2019	CLEAN ROOF & GUTTERS - STONEVILLE VBFB	\$308.00	
Veris Australia Pty Ltd	2318.11648-01	24/07/2019	SURVEYING SERVICES		\$5,258.00
	VI021289	26/06/2019	FEATURE SURVEY - DOUGLAS RD CHIDLOW	\$2,959.00	
	VI021290	26/06/2019	SURVEYING SERVICES - THOMAS RD CHIDLOW	\$2,299.00	
Mt Helena Veterinary Clinic	2318.11913-01	24/07/2019	VETERINARY SERVICES		\$142.00
	668484	12/07/2019	DOG EUTHANASIA	\$142.00	
Cleanflow Environmental Solutions	2318.11986-01	24/07/2019	JETTING AND EDUCTING OF STORMWATER SYSTEMS		\$11,747.70
	00035773	18/07/2019	JETTING AND EDUCTING OF STORMWATER SYSTEMS	\$2,668.74	
	00035781	18/07/2019	JETTING AND EDUCTING OF STORMWATER SYSTEMS	\$2,541.66	
	00035776	18/07/2019	JETTING AND EDUCTING OF STORMWATER SYSTEMS	\$2,541.66	
	00035792	22/07/2019	JETTING AND EDUCTING OF STORMWATER SYSTEMS	\$1,997.82	
	00035797	22/07/2019	JETTING AND EDUCTING OF STORMWATER SYSTEMS	\$1,997.82	
Recruitwest Pty Ltd	2318.12078-01	24/07/2019	TEMP STAFF		\$5,057.91
	C INV 523363	19/07/2019	TEMP STAFF - DEPOT	\$5,057.91	

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True Plumbing and Gas	2318.12148-01	24/07/2019	PLUMBING		\$3,745.50
	INV-1154	30/06/2019	INSTALL WATER FOUNTAIN - MUNDARING HARDCOURTS	\$3,265.50	
	INV-1153	30/06/2019	REPAIRS TO WATER FOUNTAIN - MUNDARING SKATE PARK	\$230.00	
	INV-1152	30/06/2019	REPAIR WATER FOUNTAIN - PIONEER PARK MT HELENA	\$250.00	
Biobean Coffee Pty Ltd	2318.12185-01	24/07/2019	PROVISIONS FOR REFLECTIONS CAFE		\$132.00
	00009320	27/06/2019	PROVISIONS FOR REFLECTIONS CAFE	\$132.00	
Eastern Hills Bakery	2318.12312-01	24/07/2019	CATERING		\$116.00
	29	22/07/2019	CATERING - FAREWELL MORNING TEA	\$116.00	
Mills Industrial Services (Viewtop Holdings Pty Ltd T/As:)	2318.12444-01	24/07/2019	SANDBLASTING		\$6,050.00
	A8030	27/06/2019	SANDBLASTING WORKS AT BILGOMAN POOL	\$6,050.00	
Mr V Crowe	2318.12579-01	24/07/2019	CLEANING, LANDSCAPE & MAINTENANCE SERVICES		\$3,797.50
	1259	19/07/2019	LANDSCAPE SERVICES	\$210.00	
	1260	19/07/2019	CLEANING & MAINTENANCE SERVICES	\$297.50	
	1261	19/07/2019	LANDSCAPE SERVICES	\$210.00	
	1262	19/07/2019	LANDSCAPE SERVICES	\$240.00	
	1265	19/07/2019	LANDSCAPE SERVICES	\$210.00	
	1264	19/07/2019	CLEANING SERVICES	\$420.00	
	1263	19/07/2019	LANDSCAPE SERVICES	\$210.00	
	1266	19/07/2019	LANDSCAPE SERVICES	\$210.00	
	1252	19/07/2019	LANDSCAPE & MAINTENANCE SERVICES	\$332.50	
	1272	22/07/2019	MAINTENANCE & LANDSCAPE SERVICES	\$245.00	
	1269	22/07/2019	LANDSCAPE SERVICES	\$210.00	
	1271	22/07/2019	CLEANING & LANDSCAPE SERVICES	\$442.50	
	1270	22/07/2019	CLEANING SERVICES	\$350.00	
	1257	22/07/2019	LANDSCAPE SERVICES	\$210.00	
Ms C Nelson	2318.12585-01	24/07/2019	WELCOME TO COUNTRY		\$500.00
	20	19/07/2019	WELCOME TO COUNTRY SHIRE OF MUNDARING NAIDOC EVENT 08/07/19	\$500.00	
West Coast Sporting Surfaces Pty Ltd T/A West Coast Synthetic Surfaces	2318.12653-01	24/07/2019	SPORTING SURFACE INSTALLATION		\$92,400.00
	INV-0114	27/06/2019	SUPPLY & INSTALL BASKETBALL TOWERS - MUNDARING REC	\$54,450.00	
	INV-0115	27/06/2019	REPAIR, RESURFACE & LINE MARK - MUNDARING HARDCOURTS	\$37,950.00	
Australian Facilitation Company	2318.12714-01	24/07/2019	WORKSHOPS		\$14,740.00
	Inv-18191013	30/06/2019	FACILITATION OF ADDITIONAL CBP WORKSHOPS	\$2,860.00	
	Inv-18191012	30/06/2019	FACILITATION OF CORPORATE BUSINESS PLAN WORKSHOPS	\$11,880.00	
S&R Glass	2318.12790-01	24/07/2019	GLAZING		\$294.80
	00000319	19/07/2019	REGLAZE WINDOW - HARRY RISEBOROUGH OVAL PAVILION	\$294.80	
Mundaring Little Loads (The Trustee for Nimingarra Unit Trust)	2318.12804-01	24/07/2019	LANDSCAPE SUPPLIES		\$560.00
	0636	12/07/2019	SUPPLY 5 SCOOPS OF POTTING MIX	\$200.00	
	0588	12/07/2019	SUPPLY 9 SCOOPS OF POTTING MIX	\$360.00	
From Scratch Small Event Catering	2318.12866-01	24/07/2019	PROVISIONS FOR REFLECTIONS CAFE		\$336.00
	571	19/07/2019	PROVISIONS FOR REFLECTIONS CAFE	\$180.00	
	575	19/07/2019	PROVISIONS FOR REFLECTIONS CAFE	\$156.00	
Interfire Agencies Pty Ltd (The Trustee for The Lovett Family Trust)	2318.12880-01	24/07/2019	PPE EQUIPMENT		\$532.09
	INV-02497	12/07/2019	PPE EQUIPMENT - VBFB	\$532.09	
Kott Gunning	2318.12892-01	24/07/2019	PROFESSIONAL LEGAL SERVICES		\$2,052.16
	242001	09/07/2019	PROFESSIONAL LEGAL SERVICES	\$2,052.16	
NAPA (A Division of GPC Asia Pacific Pty Ltd)	2318.12899-01	24/07/2019	PARTS		\$113.84
	1320009696	26/06/2019	SUPPLY OF WORKSHOP CONSUMABLES	\$48.55	
	1320009707	26/06/2019	SUPPLY LUBE FILTER FOR 866MDG	\$54.03	
	1320009809	27/06/2019	SUPPLY OF WORKSHOP CONSUMABLES	\$11.26	

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Hudson Global Resource AU Pty Ltd	2318.12903-01	24/07/2019	TEMP STAFF		\$2,160.24
	1000855228	12/07/2019	TEMP STAFF - COMMUNICATIONS OFFICER	\$2,160.24	
Avon Tree Management (Kajanni Pty Ltd for Wegner Pedrotti Trust T/As:)	2318.12944-01	24/07/2019	STREET TREE MAINTENANCE		\$26,767.40
	1	18/07/2019	STREET TREE MAINTENANCE	\$2,349.60	
	2	18/07/2019	STREET TREE MAINTENANCE	\$783.20	
	3	18/07/2019	FORESTRY MULCHING FOR OPEN DRAINS	\$2,283.60	
	4	18/07/2019	STREET TREE MAINTENANCE	\$4,963.20	
	5	18/07/2019	HIRE OF EWP	\$508.20	
	7	18/07/2019	STREET TREE MAINTENANCE	\$3,603.60	
	6	19/07/2019	FORESTRY MULCHING FOR OPEN DRAINS	\$380.60	
	12	19/07/2019	FORESTRY MULCHING FOR OPEN DRAINS	\$380.60	
	8	22/07/2019	STREET TREE MAINTENANCE	\$1,566.40	
	9	22/07/2019	STREET TREE MAINTENANCE	\$3,603.60	
	10	22/07/2019	STREET TREE MAINTENANCE	\$3,172.40	
	11	22/07/2019	STREET TREE MAINTENANCE	\$3,172.40	
Eastern Hills Saws & Mowers Pty Ltd	2318.146-01	24/07/2019	PARTS		\$436.90
	43374 # 4	12/07/2019	SUPPLY 2 STROKE OIL & ASSORTED FILES	\$266.40	
	43367 # 0	12/07/2019	SUPPLY CHAINSAW BAR & MATCHING CHAINS	\$170.50	
Australia Post	2318.15-01	24/07/2019	POSTAGE		\$609.69
	1008684289	18/07/2019	POSTAGE CHARGES - LIBRARIES	\$173.25	
	1008664337	19/07/2019	RATES COLLECTION FEES - 2019/2020	\$436.44	
Dial A Nappy & Busiclean	2318.1521-01	24/07/2019	GOODS		\$877.00
	INV-10026	19/07/2019	CLEANING CONSUMABLES FOR SCFC	\$155.00	
	INV-10089	22/07/2019	CLEANING GOODS FOR MECPC	\$722.00	
Eastern Region Security	2318.191-01	24/07/2019	SECURITY EXPENSES		\$3,158.94
	00018392	15/07/2019	SECURITY SERVICES	\$429.98	
	00018393	15/07/2019	SECURITY SERVICES	\$545.73	
	00018394	15/07/2019	SECURITY SERVICES	\$682.98	
	00018395	15/07/2019	SECURITY SERVICES	\$221.42	
	00018397	15/07/2019	SECURITY SERVICES	\$578.62	
	00018396	15/07/2019	SECURITY SERVICES	\$430.71	
	00018421	15/07/2019	SECURITY SERVICES	\$82.50	
	00018422	15/07/2019	SECURITY SERVICES	\$187.00	
Eastern Metropolitan Regional Council	2318.21-01	24/07/2019	TRANSFER STATION FEES		\$59,385.90
	017 699	19/07/2019	TRANSFER STATION FEES	\$59,385.90	
Asphaltech Pty Ltd	2318.2163-01	24/07/2019	ASPHALT		\$46,219.50
	10006251	30/06/2019	SUPPLY & LAY ASPHALT - WANDU ROAD GREENMOUNT	\$46,219.50	
Country Womens Association of WA Inc - Mundaring Branch	2318.2165-01	24/07/2019	CATERING		\$360.00
	103	12/07/2019	CATERING - MUNDARING FIRE SCHOOL	\$360.00	
Rotary Club of Mundaring (Inc)	2318.2295-01	24/07/2019	GRANT FUNDING		\$6,885.00
	01-2019/2020	15/07/2019	FUNDING FOR MUNDARING SUNDAY & TWILIGHT MARKETS	\$6,885.00	
Barfield Earthmoving (Jaycourt Nominees Pty Ltd T/As:)	2318.2395-01	24/07/2019	EARTHWORKS		\$1,535.83
	1310	18/07/2019	CLEAR FIREBREAKS - ASH ROAD CHIDLOW	\$800.00	
	1306	18/07/2019	CUT FIREBREAKS - HUMMERSTON RD MT HELENA	\$735.83	
Lo-Go Appointments	2318.253-01	24/07/2019	TEMP STAFF		\$1,017.91
	00420062	12/07/2019	TEMP STAFF - VISITOR CENTRE	\$1,017.91	
Mundaring Arts Centre Inc	2318.254-01	24/07/2019	CHRISTMAS TREE PROJECT		\$2,200.00
	1195	18/07/2019	CHRISTMAS TREE PROJECT 2019	\$2,200.00	

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Domus Nursery	2318.2560-01	24/07/2019	PLANTS		\$387.20
	134029	30/06/2019	PLANTS	\$387.20	
Stewart & Heaton Clothing Co	2318.2625-01	24/07/2019	UNIFORMS		\$373.52
	SIN-3059722	27/06/2019	UNIFORMS- VBFB	\$51.79	
	SIN-3060857	30/06/2019	UNIFORMS - SAWYERS VALLEY VBFB	\$133.43	
	SIN-3062622	30/06/2019	UNIFORMS - SAWYERS VALLEY VBFB	\$188.30	
Du Clene Pty Ltd	2318.2737-01	24/07/2019	CLEANING		\$73.03
	00009530	26/06/2019	CLEANING SERVICES	\$73.03	
Hills Seafood Supplies	2318.2741-01	24/07/2019	KIOSK SUPPLIES		\$280.05
	66613	19/07/2019	KIOSK SUPPLIES	\$280.05	
Mrs M V Woodward	2318.2770-01	24/07/2019	VISITOR CENTRE STOCK		\$43.20
	16	12/07/2019	HANDMADE CARDS FOR VISITOR CENTRE STOCK	\$43.20	
Winc Australia Pty Limited	2318.280-01	24/07/2019	STATIONERY		\$247.89
	9027643280	30/06/2019	STATIONERY ITEMS	\$247.89	
WA Hino Sales & Service	2318.2982-01	24/07/2019	VEHICLES		\$467.64
	251299	19/07/2019	SUPPLY & DELIVER 3 x FILTER KITS FOR 043MDG	\$467.64	
Miracle Recreation Equipment	2318.2996-01	24/07/2019	PLAYGROUND EQUIPMENT		\$53,630.50
	38777	30/06/2019	REPLACEMENT SLIDE AND NET AT SCULPTURE PARK	\$53,630.50	
McLeods Barristers and Solicitors	2318.307-01	24/07/2019	PROFESSIONAL LEGAL SERVICES		\$6,359.22
	108779	12/07/2019	PROFESSIONAL LEGAL SERVICES - WASTE DISPOSAL ISSUE	\$600.34	
	108969	19/07/2019	PROFESSIONAL LEGAL SERVICES - PLANNING	\$627.14	
	108968	19/07/2019	PROFESSIONAL LEGAL SERVICES - PLANNING	\$1,192.28	
	109014	19/07/2019	PROFESSIONAL LEGAL SERVICES - RATES MATTER	\$3,939.46	
Landgate	2318.314-01	24/07/2019	TITLE SEARCHES		\$538.16
	347884-10000974	19/07/2019	GROSS RENTAL VALUATIONS CHARGEABLE	\$356.96	
	349309-10000974	19/07/2019	GROSS RENTAL VALUATIONS CHARGEABLE	\$181.20	
Department of Fire & Emergency Services	2318.320-01	24/07/2019	CESM COSTS		\$15,227.81
	149280	12/07/2019	COST SHARING OF CESM 29/03/19 - 27/06/19	\$15,227.81	
Turfworks WA Pty Ltd	2318.3232-01	24/07/2019	MOWING		\$11,853.05
	4635	18/07/2019	MOWING SERVICES	\$1,257.25	
	4636	18/07/2019	MOWING SERVICES	\$1,789.11	
	4634	18/07/2019	MOWING SERVICES	\$2,168.66	
	4640	22/07/2019	MOWING SERVICES	\$1,663.50	
	4641	22/07/2019	MOWING SERVICES	\$3,185.42	
	4642	22/07/2019	MOWING SERVICES	\$1,789.11	
Landmark Operations Ltd	2318.35-01	24/07/2019	EQUIPMENT		\$406.16
	901853089	30/06/2019	SUPPLY TWO DRUM PUMPS	\$406.16	
Mundaring Electrical Contracting Service	2318.381-01	24/07/2019	ELECTRICAL SERVICES		\$2,073.50
	6913	16/07/2019	ELECTRICAL SERVICES - MUNDARING ARENA	\$539.00	
	6917	18/07/2019	ELECTRICAL SERVICES - ADMIN BUILDING	\$99.00	
	6901	18/07/2019	ELECTRICAL SERVICES - BRUCE DOUGLAS PAVILION	\$145.20	
	6902	18/07/2019	ELECTRICAL SERVICES - JOHN MORGAN PUBLIC TOILETS	\$676.50	
	6909	18/07/2019	ELECTRICAL SERVICES - SWANVIEW YOUTH CENTRE	\$299.20	
	6907	18/07/2019	ELECTRICAL SERVICES - ADMIN BUILDING	\$99.00	
	6908	18/07/2019	ELECTRICAL SERVICES - BRUCE DOUGLAS PAVILION	\$110.00	
	6906	18/07/2019	ELECTRICAL SERVICES - HUB OF THE HILLS	\$105.60	
Western Australian Local Government Association	2318.393-01	24/07/2019	TRAINING		\$99.00
	13076839	30/06/2019	ELECTED MEMBERS COURSE	\$99.00	

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Down Under Stump Grinding Pty Ltd	2318.3998-01	24/07/2019	STREET TREE MAINTENANCE		\$2,431.00
	40660	16/07/2019	STREET TREE MAINTENANCE	\$1,972.85	
	40634	18/07/2019	STREET TREE MAINTENANCE	\$284.90	
	40653	18/07/2019	STREET TREE MAINTENANCE	\$173.25	
Direct Communications	2318.4281-01	24/07/2019	VEHICLE MAINTENANCE		\$1,063.26
	109220	27/06/2019	INSTALL TAIT RADIOS INTO 075MDG & 082MDG	\$1,063.26	
Aardvark Bobcat & Truck Hire	2318.4407-01	24/07/2019	HIRE OF PLANT		\$3,862.95
	#703	18/07/2019	HIRE OF PLANT	\$3,862.95	
Marketforce Pty Ltd	2318.4433-01	24/07/2019	ADVERTISING		\$1,302.32
	28482	27/06/2019	ADVERTISING	\$642.14	
	28338	12/07/2019	ADVERTISING	\$349.56	
	28487	12/07/2019	ADVERTISING	\$310.62	
Technifire 2000	2318.4453-01	24/07/2019	VEHICLE MAINTENANCE		\$660.45
	23494	26/06/2019	REPAIR WORKS TO 078MDG	\$660.45	
Flexi Staff Pty Ltd	2318.4560-01	24/07/2019	TEMP STAFF		\$2,358.13
	209765	19/07/2019	TEMP STAFF - DEPOT	\$2,358.13	
West Sure Group Pty Ltd	2318.4811-01	24/07/2019	SECURITY EXPENSES		\$243.98
	00021112	19/07/2019	SECURITY EXPENSES	\$182.49	
	00021113	19/07/2019	SECURITY EXPENSES	\$61.49	
ATI- Mirage	2318.4979-01	24/07/2019	STAFF TRAINING		\$544.50
	00037419	26/06/2019	STAFF TRAINING	\$544.50	
Exteria	2318.5414-01	24/07/2019	STEEL FABRICATION		\$2,418.90
	00008346	19/07/2019	SUPPLY VASSE TABLE SETTING MORGAN JOHN MORGAN PARK	\$2,418.90	
Global Workwear Investments Pty Ltd T/A Totally Workwear	2318.5558-01	24/07/2019	WORK CLOTHES		\$308.56
	MD48236	12/07/2019	WORK CLOTHES	\$141.40	
	MD9547.D1	15/07/2019	WORK CLOTHES	\$167.16	
Experian Australia Pty Ltd	2318.5986-01	24/07/2019	SOFTWARE EXPENSES		\$5,075.83
	31892	30/06/2019	LICENSE RENEWAL 01/07/2019 - 30/06/2020	\$5,075.83	
Hills Fresh (WA) Pty Ltd	2318.6419-01	24/07/2019	MILK & NEWSPAPERS		\$125.41
	LIBRARY JUNE2019	22/07/2019	MILK & NEWSPAPERS	\$125.41	
Country Womens Association of WA Inc - Mt Helena/Parkerville	2318.6635-01	24/07/2019	CATERING		\$225.00
	28	18/07/2019	CATERING - FINANCIAL MANAGEMENT WORKSHOP	\$225.00	
Mundaring & Hills Historical Society	2318.709-01	24/07/2019	FUNDING		\$15,685.00
	1088	18/07/2019	QUARTERLY FUNDING JULY TO SEPTEMBER 2019	\$15,685.00	
Boss Bobcat & Truck Service	2318.7230-01	24/07/2019	EARTHWORKS		\$4,950.00
	5019	12/07/2019	REMOVE ROCK FROM PARKERVILLE OVAL & TAKE TO CEMETERY	\$1,650.00	
	5119	22/07/2019	TIDY AND LEVEL SAND - SAWYERS VALLEY OVAL	\$2,475.00	
	5219	22/07/2019	CART SAND TO FILL RETIC TRENCH - CHIDLOW OVAL	\$825.00	
Scoob's Dingo Service	2318.7426-01	24/07/2019	FOOTPATH SWEEPING / MAINTENANCE		\$2,970.00
	2233	16/07/2019	FOOTPATH SWEEPING / MAINTENANCE	\$2,970.00	
PFD Food Services Pty Ltd	2318.7590-01	24/07/2019	KIOSK SUPPLIES		\$639.15
	KP924506	19/07/2019	KIOSK SUPPLIES	\$346.30	
	KP987343	19/07/2019	KIOSK SUPPLIES	\$292.85	
Chidlow Quality Affordable Meat	2318.7644-01	24/07/2019	PROVISIONS FOR REFLECTIONS CAFE		\$390.11
	10406	18/07/2019	PROVISIONS FOR REFLECTIONS CAFE	\$390.11	

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ABM Landscaping	2318.7820-01	24/07/2019	LANDSCAPE MAINTENANCE		\$8,246.69
	INV-4332	12/07/2019	LANDSCAPE MAINTENANCE - MUNDARING INFANT HEALTH CENTRE	\$94.05	
	INV-4331	12/07/2019	LANDSCAPE MAINTENANCE - COMMUNITY CENTRES MUNDARING	\$2,055.68	
	INV-4330	12/07/2019	LANDSCAPE MAINTENANCE - MORRISON RD STREETSCAPES	\$3,861.07	
	INV-4329	12/07/2019	LANDSCAPE MAINTENANCE - GREAT EASTERN HWY STREETSCAPES	\$2,235.89	
Bunnings Group Limited	2318.80-01	24/07/2019	HARDWARE		\$2,201.82
	2180/01265277	26/06/2019	HARDWARE ITEMS	\$417.33	
	2180/99806414	26/06/2019	HARDWARE ITEMS	\$226.10	
	2180/01144840	27/06/2019	SUPPLY DUAL 2.4M LADDER	\$216.00	
	2180/01552954	30/06/2019	HARDWARE ITEMS	\$433.37	
	2180/01552858	30/06/2019	HARDWARE ITEMS	\$491.68	
	2180/01552888	30/06/2019	HARDWARE ITEMS	\$74.06	
	2180/01960155	30/06/2019	HARDWARE ITEMS	\$343.28	
Electritech Industries	2318.8037-01	24/07/2019	ELECTRICAL SERVICES		\$158.04
	12713	27/06/2019	TESTING & TAGGING ELECTRICAL EQUIPMENT SCFC-CV	\$158.04	
Conquest Earthworks	2318.8051-01	24/07/2019	HIRE OF PLANT		\$2,090.00
	1025	19/07/2019	HIRE OF EXCAVATOR HELENA VALLEY RESERVE	\$550.00	
	1024	19/07/2019	HIRE OF MACHINERY FOR HELENA VALLEY RD RESERVE	\$1,540.00	
Mr V J McGuire	2318.8195-01	24/07/2019	HOLIDAY PROGRAM		\$600.00
	ZC7696734	12/07/2019	PROVIDE NAIDOC WEEK SCHOOL HOLIDAY PROGRAM	\$600.00	
Natural Area Holdings P/L T/A Natural Area Consulting Management	2318.8374-01	24/07/2019	WEED TREATMENT		\$4,345.11
	00011512	27/06/2019	WEED TREATMENT OPTIONS REPORT - MUNDARING RESERVES	\$3,168.00	
	00011534	27/06/2019	WEED CONTROL - ELDER PARK	\$1,177.11	
Quality Press	2318.8652-01	24/07/2019	PRINTING		\$156.20
	147281	19/07/2019	DFES PRINTED MATERIAL	\$156.20	
Localise	2318.8810-01	24/07/2019	CONSULTANCY SERVICES		\$3,686.80
	1507	15/07/2019	CONSULTATION STRATEGIC COMMUNITY PLANNING PHASE	\$3,686.80	
Tyres For Trucks	2318.8944-01	24/07/2019	TYRES		\$407.00
	00014838	19/07/2019	TYRE REPAIRS ON SITE - MUNDARING DEPOT LOADER 020MDG	\$407.00	
Brice Pest Management	2318.9596-01	24/07/2019	PEST CONTROL		\$242.00
	03178	19/07/2019	PEST CONTROL - MIDVALE CHILD CARE CENTRE	\$242.00	
All Fence U Rent Pty Ltd	2318.9935-01	24/07/2019	TEMPORARY FENCING		\$526.08
	00027991	12/07/2019	REMOVAL OF TEMPORARY FENCING - SCULPTURE PARK	\$141.08	
	00028007	12/07/2019	TEMPORARY FENCE HIRE - SCULPTURE PARK	\$385.00	
Mr Z S Fewster	2319.10841-01	24/07/2019	REIMBURSEMENT		\$1,282.25
	REIMBURSEMENT	23/07/2019	REIMBURSEMENT - BACHELOR OF BUILDING SURVEYING	\$1,282.25	
Ms P M Main	2319.12976-01	24/07/2019	CROSSOVER CONTRIBUTION		\$565.00
	X OVER	23/07/2019	CROSSOVER CONTRIBUTION	\$565.00	
Mr R Smith	2319.12977-01	24/07/2019	GRANT		\$200.00
	GRANT	23/07/2019	YOUTH GRANT	\$200.00	
Mr G F Friswell	2319.12978-01	24/07/2019	CROSSOVER CONTRIBUTION		\$565.00
	X OVER	23/07/2019	CROSSOVER CONTRIBUTION	\$565.00	
Synergy	2319.174-01	24/07/2019	ELECTRICITY		\$59,746.35
	5162819914	15/07/2019	ELECTRICITY	\$4,436.80	
	8146423529	16/07/2019	ELECTRICITY	\$196.05	
	7071549128	16/07/2019	ELECTRICITY	\$105.15	
	3021647529	22/07/2019	ELECTRICITY	\$55,008.35	

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Chidlow Volunteer Bushfire Brigade	2319.343-01	24/07/2019	REIMBURSEMENT		\$127.42
	1902	23/07/2019	REIMBURSEMENT OF BRIGADE EXPENSES	\$127.42	
Mount Helena Volunteer Bushfire Brigade	2319.361-01	24/07/2019	HAZARD REDUCTION BURN		\$3,147.84
	HR BURNS	12/07/2019	HAZARD REDUCTION BURN - MEREBEIN ROAD MT HELENA	\$1,000.00	
	HR BURNS	12/07/2019	HAZARD REDUCTION BURN - CHIDLOW STREET MT HELENA	\$450.00	
	HR BURNS	12/07/2019	HAZARD REDUCTION BURN - SEXTON ROAD MT HELENA	\$1,350.00	
	0035	23/07/2019	REIMBURSEMENT OF ESL EXPENSES	\$347.84	
Wooroloo Volunteer Bushfire Brigade	2319.362-01	24/07/2019	REIMBURSEMENT		\$1,267.97
	00016	23/07/2019	REIMBURSEMENT OF ESL EXPENSES JULY 18 - MARCH 19	\$1,267.97	
Mundaring State Emergency Service	2319.582-01	24/07/2019	REIMBURSEMENT		\$4,026.30
	2033	12/07/2019	REIMBURSEMENT OF ESL EXPENSES	\$4,026.30	
Shire of Mundaring	2319.589-01	24/07/2019	FDC PARENT LEVY		\$24,184.56
	180719	18/07/2019	FDC PARENT LEVY	\$24,184.56	
Miss C Bell-Bedlow	2319.9076-01	24/07/2019	GRANT		\$200.00
	GRANT	23/07/2019	YOUTH GRANT	\$200.00	
Mr J Dass	2319.9900-01	24/07/2019	GRANT		\$300.00
	GRANT	23/07/2019	YOUTH GRANT	\$300.00	
PayClear Services Pty Ltd (Superchoice)	2320.12516-01	25/07/2019	SUPERANNUATION-JULY2019-1		\$186,276.17
	July2019-1	25/07/2019	SUPERANNUATION-JULY2019-1	\$133,403.07	
	July2019-10	25/07/2019	SUPERANNUATION-JULY2019-10	\$982.94	
	July2019-12	25/07/2019	SUPERANNUATION-JULY2019-12	\$1,011.35	
	July2019-13	25/07/2019	SUPERANNUATION-JULY2019-13	\$6,166.28	
	July2019-15	25/07/2019	SUPERANNUATION-JULY2019-15	\$402.91	
	July2019-18	25/07/2019	SUPERANNUATION-JULY2019-18	\$2,463.54	
	July2019-19	25/07/2019	SUPERANNUATION-JULY2019-19	\$116.22	
	July2019-20	25/07/2019	SUPERANNUATION-JULY2019-20	\$345.93	
	July2019-22	25/07/2019	SUPERANNUATION-JULY2019-22	\$812.68	
	July2019-23	25/07/2019	SUPERANNUATION-JULY2019-23	\$2,008.17	
	July2019-27	25/07/2019	SUPERANNUATION-JULY2019-27	\$1,618.08	
	July2019-3	25/07/2019	SUPERANNUATION-JULY2019-3	\$425.04	
	July2019-30	25/07/2019	SUPERANNUATION-JULY2019-30	\$465.55	
	July2019-32	25/07/2019	SUPERANNUATION-JULY2019-32	\$154.27	
	July2019-33	25/07/2019	SUPERANNUATION-JULY2019-33	\$1,219.86	
	July2019-34	25/07/2019	SUPERANNUATION-JULY2019-34	\$106.35	
	July2019-35	25/07/2019	SUPERANNUATION-JULY2019-35	\$380.71	
	July2019-37	25/07/2019	SUPERANNUATION-JULY2019-37	\$1,064.34	
	July2019-38	25/07/2019	SUPERANNUATION-JULY2019-38	\$108.76	
	July2019-4	25/07/2019	SUPERANNUATION-JULY2019-4	\$1,647.02	
	July2019-40	25/07/2019	SUPERANNUATION-JULY2019-40	\$1,794.48	
	July2019-42	25/07/2019	SUPERANNUATION-JULY2019-42	\$1,057.03	
	July2019-47	25/07/2019	SUPERANNUATION-JULY2019-47	\$1,726.38	
	July2019-48	25/07/2019	SUPERANNUATION-JULY2019-48	\$587.84	
	July2019-49	25/07/2019	SUPERANNUATION-JULY2019-49	\$482.44	
	July2019-50	25/07/2019	SUPERANNUATION-JULY2019-50	\$598.76	
	July2019-52	25/07/2019	SUPERANNUATION-JULY2019-52	\$521.08	
	July2019-54	25/07/2019	SUPERANNUATION-JULY2019-54	\$278.17	
	July2019-55	25/07/2019	SUPERANNUATION-JULY2019-55	\$1,918.05	
	July2019-56	25/07/2019	SUPERANNUATION-JULY2019-56	\$521.08	
	July2019-57	25/07/2019	SUPERANNUATION-JULY2019-57	\$132.07	
	July2019-59	25/07/2019	SUPERANNUATION-JULY2019-59	\$1,093.28	
	July2019-6	25/07/2019	SUPERANNUATION-JULY2019-6	\$1,642.97	
	July2019-60	25/07/2019	SUPERANNUATION-JULY2019-60	\$65.25	
	July2019-61	25/07/2019	SUPERANNUATION-JULY2019-61	\$242.47	
	July2019-63	25/07/2019	SUPERANNUATION-JULY2019-63	\$214.70	
	July2019-7	25/07/2019	SUPERANNUATION-JULY2019-7	\$2,934.40	

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	July2019-8	25/07/2019	SUPERANNUATION-JULY2019-8	\$15,514.38	
	July2019-9	25/07/2019	SUPERANNUATION-JULY2019-9	\$48.27	
Water Corporation	2321.34-01	25/07/2019	WATER RATES & FEES		\$3,387.44
	9004690281	25/07/2019	WATER RATES & FEES	\$7.37	
	9004686215	25/07/2019	WATER RATES & FEES	\$110.57	
	9009882418	25/07/2019	WATER RATES & FEES	\$17.20	
	9004697539	25/07/2019	WATER RATES & FEES	\$44.23	
	9004697977	25/07/2019	WATER RATES & FEES	\$71.25	
	9004697117	25/07/2019	WATER RATES & FEES	\$275.18	
	9004694442	25/07/2019	WATER RATES & FEES	\$12.29	
	9015437724	25/07/2019	WATER RATES & FEES	\$22.11	
	9004697985	25/07/2019	WATER RATES & FEES	\$122.85	
	9004697344	25/07/2019	WATER RATES & FEES	\$807.75	
	9004686215	25/07/2019	WATER RATES & FEES	\$10.58	
	9004688851	25/07/2019	WATER RATES & FEES	\$1,222.54	
	9004688851	25/07/2019	WATER RATES & FEES	\$663.52	
Michael Page International (Australia) Pty Ltd	2322.10416-01	29/07/2019	TEMP STAFF		\$2,591.34
	326356	26/07/2019	TEMP STAFF - FINANCE	\$643.09	
	326355	26/07/2019	TEMP STAFF - FINANCE	\$1,948.25	
T.J Signs & Vehicle Graphics	2322.10596-01	29/07/2019	STICKERS		\$275.00
	001346	25/07/2019	SUPPLY 100 HYDRANT REFLECTIVE STICKERS	\$275.00	
AlSCO Pty Ltd	2322.10881-01	29/07/2019	FIRST AID REPLENISHMENT		\$277.59
	CPER1954297	12/07/2019	FIRST AID REPLENISHMENT	\$112.64	
	CPER1954296	12/07/2019	FIRST AID REPLENISHMENT	\$29.73	
	CPER1954298	12/07/2019	FIRST AID REPLENISHMENT	\$29.73	
	CPER1954299	12/07/2019	FIRST AID REPLENISHMENT	\$105.49	
Ixom Operations Pty Ltd	2322.10921-01	29/07/2019	CHLORINE GAS		\$168.63
	6126155	25/07/2019	CHLORINE GAS	\$168.63	
Sapio Pty Ltd	2322.11017-01	29/07/2019	ALARM MONITORING		\$4,773.24
	SP124807	09/07/2019	ALARM MONITORING	\$836.31	
	MAS289022	15/07/2019	ALARM MONITORING	\$3,936.93	
CTI Couriers Pty Ltd	2322.11085-01	29/07/2019	COURIER SERVICES		\$554.40
	CISC4268798	15/07/2019	COURIER SERVICES	\$554.40	
Frontline Fire & Rescue Equipment	2322.11135-01	29/07/2019	EQUIPMENT PURCHASES		\$589.66
	64644	09/07/2019	EQUIPMENT PURCHASES - MOUNT HELENA VBFB	\$325.66	
	64643	12/07/2019	EQUIPMENT PURCHASES	\$264.00	
Mundaring Bicentennial Scholarship Trust	2322.1138-01	29/07/2019	GRANT		\$3,570.00
	1/2019	18/07/2019	ANNUAL GRANT FUNDING - ROBERT JUNIPER AWARD	\$3,570.00	
All Access Australasia (KL Media Pty Ltd T/A)	2322.11387-01	29/07/2019	AUDIOVISUAL STOCK		\$869.34
	1138966	21/06/2019	DVD STOCK FOR KSP LIBRARY	\$390.34	
	1138967	21/06/2019	DVD STOCK FOR KSP LIBRARY	\$127.66	
	1138969	21/06/2019	CD STOCK FOR KSP LIBRARY	\$22.77	
	1138968	21/06/2019	CD STOCK FOR KSP LIBRARY	\$22.96	
	1139177	30/06/2019	DVD STOCK FOR KSP LIBRARY	\$93.76	
	1139176	30/06/2019	CD STOCK FOR KSP LIBRARY	\$211.85	
Flemings Nurseries Pty Ltd	2322.11401-01	29/07/2019	TREES		\$1,126.40
	178404	27/06/2019	SUPPLY AND DELIVERY OF BARE ROOTED TREES	\$1,126.40	
Swan Valley Fresh (Vendor Management Solutions PtyLtd T/A)	2322.11474-01	29/07/2019	KIOSK SUPPLIES		\$283.52
	00024620	18/07/2019	KIOSK SUPPLIES	\$67.32	
	00024666	26/07/2019	KIOSK SUPPLIES	\$216.20	

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WARP Traffic Management (WARP Pty Ltd T/A)	2322.11564-01	29/07/2019	TRAFFIC MANAGEMENT		\$68,779.75
	8296707	11/06/2019	TRAFFIC MANAGEMENT - CAIRNHILL CT DARLINGTON	\$243.23	
	8296710	11/06/2019	TRAFFIC MANAGEMENT - ELLIOTT RD CHIDLOW	\$4,288.70	
	8296913	18/06/2019	TRAFFIC MANAGEMENT - AYRES/PARKLANDS STONEVILLE	\$872.99	
	8298364	20/06/2019	TRAFFIC MANAGEMENT - AYERS RD STONEVILLE	\$548.74	
	8297573	20/06/2019	TRAFFIC MANAGEMENT - HELENA VALLEY RD	\$648.51	
	8298359	20/06/2019	TRAFFIC MANAGEMENT - DARKAN ST MUNDARING	\$4,190.36	
	8297571	20/06/2019	TRAFFIC MANAGEMENT - DARKAN ST MUNDARING	\$4,115.53	
	8298361	20/06/2019	TRAFFIC MANAGEMENT - KATHARINE ST & ELDER WAY	\$698.39	
	8296712	27/06/2019	TRAFFIC MANAGEMENT - LOBELIA DR DARLINGTON	\$2,328.38	
	8298440	27/06/2019	TRAFFIC MANAGEMENT - DARKAN ST MUNDARING	\$1,324.77	
	8298439	27/06/2019	TRAFFIC MANAGEMENT - DARKAN ST MUNDARING	\$848.05	
	8298437	27/06/2019	TRAFFIC MANAGEMENT - BLANCHARD RD SWAN VIEW	\$748.28	
	8298441	27/06/2019	TRAFFIC MANAGEMENT - DARKAN ST MUNDARING	\$3,653.15	
	8296708	27/06/2019	TRAFFIC MANAGEMENT - DARKAN ST MUNDARING	\$3,581.23	
	8297570	27/06/2019	TRAFFIC MANAGEMENT - DARKAN ST MUNDARING	\$6,109.05	
	8296914	27/06/2019	TRAFFIC MANAGEMENT - DARKAN ST MUNDARING	\$4,054.60	
	8296709	27/06/2019	TRAFFIC MANAGEMENT - DARKAN ST MUNDARING	\$4,315.06	
	8296915	27/06/2019	TRAFFIC MANAGEMENT - DARKAN ST MUNDARING	\$2,469.31	
	8296911	27/06/2019	TRAFFIC MANAGEMENT - BLANCHARD RD SWAN VIEW	\$1,697.58	
	8298442	30/06/2019	TRAFFIC MANAGEMENT - DARKAN ST MUNDARING	\$6,319.15	
	8298648	30/06/2019	TRAFFIC MANAGEMENT - KATHARINE ST/ELDER WAY BELLEVUE	\$798.16	
	8298646	30/06/2019	TRAFFIC MANAGEMENT - DARKAN ST MUNDARING	\$1,091.81	
	8298644	30/06/2019	TRAFFIC MANAGEMENT - DARKAN ST MUNDARING	\$6,285.18	
	8298645	12/07/2019	TRAFFIC MANAGEMENT - DARKAN ST MUNDARING	\$1,445.20	
	8298643	12/07/2019	TRAFFIC MANAGEMENT - DARKAN ST MUNDARING	\$6,104.34	
Corsign WA Pty Ltd	2322.11578-01	29/07/2019	STREET SIGNS		\$187.00
	00038646	20/06/2019	STREET SIGNS	\$187.00	
Contra-Flow Pty Ltd	2322.11580-01	29/07/2019	TRAFFIC MANAGEMENT		\$12,888.27
	T18/50285	18/06/2019	TRAFFIC MANAGEMENT - WANDU RD PROJECT	\$3,975.05	
	T18/50390	20/06/2019	TRAFFIC MANAGEMENT - WANDU RD PROJECT	\$5,097.36	
	T18/50544	30/06/2019	TRAFFIC MANAGEMENT - WANDU RD PROJECT	\$3,815.86	
Mundaring Smash Repairs (WA Panel Works Pty Ltd T/A)	2322.11921-01	29/07/2019	TOWING SERVICES		\$176.00
	65345	18/07/2019	TOWING SERVICES	\$176.00	
The Stationery Co (C Willis & D J Willis T/A)	2322.11953-01	29/07/2019	STATIONERY		\$136.26
	157517	19/07/2019	STATIONERY ITEMS	\$136.26	
Department of Human Services - Child Support	2322.12-01	29/07/2019	CHILD SUPPORT PAYMENT		\$147.26
	PY02-02-CHILD SU	21/07/2019	CHILD SUPPORT PAYMENT	\$147.26	
JEK Pty Ltd T/A Has Earthmoving	2322.12068-01	29/07/2019	EARTHWORKS		\$26,240.11
	00000503	30/06/2019	BENTLEY PLACE RECONSTRUCTION, HOVEA	\$10,533.08	
	00000499	30/06/2019	WET HIRE OF PLANT FOR OPEN DRAIN MAINTENANCE	\$7,362.43	
	00000504	09/07/2019	BENTLEY PLACE RECONSTRUCTION, HOVEA	\$8,344.60	
Recruitwest Pty Ltd	2322.12078-01	29/07/2019	TEMP STAFF		\$5,091.54
	C INV 523430	25/07/2019	TEMP STAFF - DEPOT	\$5,091.54	
Midland Tools Pty Ltd T/A Total Tools Midland	2322.12080-01	29/07/2019	TOOLS		\$1,693.30
	136196	27/06/2019	SUPPLY ASSORTED TOOLS	\$1,693.30	
TenderLink.com	2322.12149-01	29/07/2019	ADVERTISING		\$58.30
	MUNDAR-279149	13/06/2019	ADVERTISING	\$58.30	
Spun Spydus Users Network	2322.12154-01	29/07/2019	MEMBERSHIP FEE		\$200.00
	SPUNMEM19	22/07/2019	MEMBERSHIP FEE	\$200.00	
Biobean Coffee Pty Ltd	2322.12185-01	29/07/2019	PROVISIONS FOR REFLECTIONS CAFE		\$198.00
	00009347	26/07/2019	PROVISIONS FOR REFLECTIONS CAFE	\$198.00	

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Eastern Hills Bakery	2322.12312-01	29/07/2019	CATERING		\$37.50
	27	25/07/2019	CATERING - PLASTIC FREE JULY WORKSHOP	\$37.50	
Mint Civil T/A Kalamunda Sweeping	2322.12388-01	29/07/2019	STREET SWEEPING SERVICES		\$6,541.50
	M 2262	30/06/2019	SUPPLY OF STREET SWEEPING SERVICES	\$3,092.75	
	M 2263	30/06/2019	SUPPLY OF STREET SWEEPING SERVICES	\$3,448.75	
Volich Waste Contractors Pty Ltd	2322.127-01	29/07/2019	REFUSE CONTRACT		\$83.82
	00005372	30/06/2019	WASTE COLLECTION SERVICES - LAKE LESCHENAULTIA	\$83.82	
Western Trails Alliance Ltd	2322.12743-01	29/07/2019	DESIGN & CONSTRUCT MOUNTAIN BIKE TRAILS		\$13,750.00
	10219	09/07/2019	DESIGN & CONSTRUCT MOUNTAIN BIKE TRAILS	\$13,750.00	
Sprayline Spraying Equipment	2322.12751-01	29/07/2019	TOOLS		\$13.50
	24367	22/07/2019	SUPPLY 3 X SEALS FOR TURBO 400 GUN	\$13.50	
AMPAC Debt Recovery (WA) Pty Ltd	2322.12771-01	29/07/2019	DEBT RECOVERY SERVICES		\$18.61
	56691	30/06/2019	DEBT RECOVERY SERVICES	\$18.61	
S&R Glass	2322.12790-01	29/07/2019	GLAZING		\$132.00
	00000327	25/07/2019	REFIT STILE BACK ONTO GLASS SLIDING DOORS AT MUNDARING ARENA	\$132.00	
Fremantle Commercial Diving Pty Ltd	2322.12879-01	29/07/2019	POOL MAINTENANCE		\$7,073.00
	H2403	11/06/2019	LEAK DETECTION & REPAIRS AT MT HELENA AQUATIC CENTRE	\$7,073.00	
Briskleen Supplies	2322.12895-01	29/07/2019	PRINTING		\$165.00
	149409	26/06/2019	SUPPLY DIGITALLY PRINTED BAR MATS FOR ARENA KIOSK	\$165.00	
NAPA (A Division of GPC Asia Pacific Pty Ltd)	2322.12899-01	29/07/2019	PARTS		\$64.41
	1320010968	19/07/2019	SUPPLY AIR, OIL & CABIN FILTERS FOR 818MDG	\$64.41	
Arcus Wire Group	2322.12913-01	29/07/2019	MAINTENANCE		\$632.53
	INVC7-13352	21/06/2019	PICTURE HANGING WIRE & HOOKS FOR FUNCTION ROOMS	\$632.53	
Aussie Broadband Pty Ltd	2322.12938-01	29/07/2019	NBN INSTALLATION FEE		\$297.00
	5853874	15/07/2019	NBN SUBSEQUENT INSTALLATION FEE	\$297.00	
Avon Tree Management (Kajanni Pty Ltd for Wegner Pedrotti Trust T/As:)	2322.12944-01	29/07/2019	STREET TREE MAINTENANCE		\$8,437.00
	14	26/07/2019	STREET TREE MAINTENANCE	\$2,545.40	
	15	26/07/2019	STREET TREE MAINTENANCE	\$3,172.40	
	16	26/07/2019	STREET TREE MAINTENANCE	\$2,719.20	
Gidgegannup Agricultural Society Inc	2322.12947-01	29/07/2019	ADVERTISING		\$130.00
	00006116	27/06/2019	ADVERTISING	\$130.00	
Carbon Neutral Pty Ltd	2322.12953-01	29/07/2019	CARBON OFFSETS		\$3,300.00
	INV25673	09/07/2019	BIODIVERSE REFORESTATION CARBON OFFSETS	\$3,300.00	
Planot	2322.12975-01	29/07/2019	PEER REVIEW		\$3,520.00
	INV 01269	25/07/2019	PEER REVIEW OF OCCUPATIONAL THERAPY REPORT	\$3,520.00	
Shire of Mundaring	2322.13-01	29/07/2019	PAYROLL DEDUCTION		\$6,215.66
	PY01-02-Private	21/07/2019	PAYROLL DEDUCTION	\$600.00	
	PY01-02-Child Ca	21/07/2019	PAYROLL DEDUCTION	\$1,065.70	
	PY01-02-Buy Addi	21/07/2019	PAYROLL DEDUCTION	\$858.07	
	PY01-02-Novated	21/07/2019	PAYROLL DEDUCTION	\$1,667.00	
	PY01-02-Novated	21/07/2019	PAYROLL DEDUCTION	\$1,035.63	
	PY01-02-LSL Adju	21/07/2019	PAYROLL DEDUCTION	\$300.96	
	PY02-02-Private	21/07/2019	PAYROLL DEDUCTION	\$150.00	
	PY02-02-Buy Addi	21/07/2019	PAYROLL DEDUCTION	\$538.30	

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NNT - Division of Pacific Brands Workwear Group P/L	2322.1328-01	29/07/2019	UNIFORMS		\$131.65
	11470675	21/06/2019	UNIFORMS	\$131.65	
Mundaring Toy Library Inc	2322.1430-01	29/07/2019	SUBSCRIPTIONS		\$55.00
	004	09/07/2019	2019/2020 MUNDARING TOY LIBRARY CORPORATE MEMBERSHIP	\$55.00	
Eastern Hills Saws & Mowers Pty Ltd	2322.146-01	29/07/2019	PARTS		\$212.95
	43353 # 11	26/07/2019	SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP	\$59.00	
	43373 # 4	26/07/2019	SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP	\$139.95	
	43397 # 4	26/07/2019	SUPPLY OF VARIOUS SMALL PARTS FOR WORKSHOP	\$14.00	
Porter Consulting Engineers (Tusno Pty Ltd atf theConsulting Engineer	2322.1533-01	29/07/2019	ENGINEERING FEES		\$5,005.00
	00019378	25/07/2019	PREPARE 3 BLACK SPOT SUBMISSIONS & CONCEPT PLANS	\$5,005.00	
Midland Cement Materials	2322.1674-01	29/07/2019	CONCRETE		\$732.60
	6108963	11/06/2019	SUPPLY ELECTRICAL CONDUIT SAWYERS VALLEY OVAL UPGRADE	\$169.40	
	6108964	11/06/2019	SUPPLY PRESSURE PIPE SAWYERS VALLEY OVAL UPGRADE	\$563.20	
Compsys Pty Ltd T/A Harmony Software	2322.1689-01	29/07/2019	SOFTWARE EXPENSES		\$801.90
	13-293	25/07/2019	SOFTWARE SUBSCRIPTIONS	\$801.90	
LGISWA	2322.189-01	29/07/2019	INSURANCE		\$364,344.15
	100-134715	18/07/2019	INSURANCE PREMIUM 2019/2020 - LGIS LIABILITY SCHEME	\$102,820.93	
	100-134717	18/07/2019	INSURANCE PREMIUM 2019/2020 - WORKCARE	\$157,144.05	
	100-134705	18/07/2019	INSURANCE PREMIUM 2019/2020 - LGIS BUSHFIRE	\$40,590.00	
	100-134711	18/07/2019	INSURANCE PREMIUM 2019/2020 - CRIME	\$4,202.50	
	100-134713	18/07/2019	INSURANCE PREMIUM 2019/2020 - LGIS PROPERTY	\$54,586.67	
	L10042894	25/07/2019	EXCESS FOR PROFESSIONAL INDEMNITY CLAIM# L10042894	\$5,000.00	
LGIS Insurance Broking Services	2322.192-01	29/07/2019	INSURANCE		\$111,066.86
	062-204831	18/07/2019	INSURANCE PREMIUM 2019/2020 - MANAGEMENT LIABILITY	\$21,077.20	
	062-204839	18/07/2019	INSURANCE PREMIUM 2019/2020 - MOTOR VEHICLE	\$82,250.42	
	062-204825	18/07/2019	INSURANCE PREMIUM 2019/2020 - CYBER LIABILITY	\$4,950.00	
	062-204838	22/07/2019	INSURANCE PREMIUM 2019/2020 - MARINE HULL COMMERCIAL	\$1,166.74	
	062-204844	22/07/2019	INSURANCE PREMIUM 2019/2020 - TRAVEL	\$825.00	
	062-204829	22/07/2019	INSURANCE PREMIUM 2019/2020 - JOURNEY INJURY	\$110.00	
	062-204835	22/07/2019	INSURANCE PREMIUM 2019/2020 - MARINE CARGO	\$220.00	
	062-204841	25/07/2019	INSURANCE PREMIUM 2019/2020 - PERSONAL ACCIDENT	\$467.50	
Konica Minolta Business Solutions Aust Pty Ltd	2322.197-01	29/07/2019	PHOTOCOPIER PRINTING		\$3,174.89
	0400001153320619	12/07/2019	PHOTOCOPIER PRINTING	\$3,174.89	
Eastern Metropolitan Regional Council	2322.21-01	29/07/2019	TRANSFER STATION FEES		\$43,038.55
	017 756	25/07/2019	TRANSFER STATION FEES	\$43,038.55	
Deputy Commissioner of Taxation	2322.215-01	29/07/2019	TAXATION		\$151,565.00
	PY01-02-Deputy C	21/07/2019	PAYROLL DEDUCTION	\$121,743.00	
	PY02-02-Deputy C	21/07/2019	PAYROLL DEDUCTION	\$29,521.00	
	PY99-01-Deputy C	24/07/2019	PAYROLL DEDUCTION	\$301.00	
Country Womens Association of WA Inc - Mundaring Branch	2322.2165-01	29/07/2019	CATERING		\$390.00
	104	18/07/2019	CATERING - MUNDARING FIRE SCHOOL	\$390.00	
Security & Key Distributors	2322.218-01	29/07/2019	LOCKS & KEYS		\$2,974.95
	82375	27/06/2019	SUPPLY PADLOCKS FOR STADIUM SEATING DOORS	\$270.63	
	82368	27/06/2019	DORMA DOOR CLOSERS FOR GLEN FORREST & SAWYERS VALLEY PUBLIC TOILETS	\$2,580.32	
	82462	30/06/2019	ATTEND GLEN FORREST HALL & REPAIR FRONT DOOR LOCK	\$124.00	
Mundaring Arts Centre Inc	2322.254-01	29/07/2019	ANNUAL FUNDING		\$177,608.00
	1193	18/07/2019	ANNUAL FUNDING 2019/2020	\$177,608.00	

Payee	Cheque No	Date	Details	Subtotal	Total
Stewart & Heaton Clothing Co	2322.2625-01	29/07/2019	UNIFORMS		\$333.35
	SIN-3064432	09/07/2019	UNIFORMS - DARLINGTON VBFB	\$234.54	
	SIN-3064280	09/07/2019	UNIFORMS - MT HELENA VBFB	\$98.81	
Grasstrees Australia	2322.2689-01	29/07/2019	PLANT S		\$1,925.00
	00008399	25/07/2019	PLANTS	\$1,925.00	
Du Clene Pty Ltd	2322.2737-01	29/07/2019	CLEANING		\$66,738.76
	00009527	30/06/2019	CLEANING SERVICES	\$883.49	
	00009528	30/06/2019	CLEANING SERVICES	\$97.89	
	00009529	30/06/2019	CLEANING SERVICES	\$2,265.29	
	00009531	30/06/2019	CLEANING SERVICES	\$76.56	
	00009526	30/06/2019	CLEANING SERVICES	\$63,415.53	
Hills Seafood Supplies	2322.2741-01	29/07/2019	KIOSK SUPPLIES		\$239.60
	66785	19/07/2019	KIOSK SUPPLIES	\$204.70	
	66874	25/07/2019	KIOSK SUPPLIES	\$17.98	
	66993	26/07/2019	KIOSK SUPPLIES	\$16.92	
WA Hino Sales & Service	2322.2982-01	29/07/2019	PARTS		\$657.76
	250722	25/07/2019	SUPPLY & DELIVER LUBE KITS & OIL CAP FOR P1013	\$657.76	
Civica Pty Ltd	2322.300-01	29/07/2019	FEES		\$11,942.34
	MLG011069	26/07/2019	PROVISION OF LICENSING & PROFESSIONAL SERVICES	\$920.34	
	CLG013886	26/07/2019	PROVISION OF V7.1 UPGRADE & AD-HOC REPORTING	\$11,022.00	
Landgate	2322.314-01	29/07/2019	TITLE SEARCHES		\$102.80
	939170	19/07/2019	TITLE SEARCHES	\$102.80	
Battery World Midland	2322.3180-01	29/07/2019	BATTERIES		\$558.00
	#IN6031758188	30/06/2019	BATTERIES FOR 044MDG	\$558.00	
Boral Construction Materials Group Ltd	2322.33-01	29/07/2019	ASPHALT		\$1,878.80
	WA14528683	20/06/2019	ASPHALT	\$154.00	
	WA14528682	20/06/2019	ASPHALT	\$154.00	
	WA14514192	21/06/2019	ASPHALT	\$154.00	
	WA14514193	21/06/2019	ASPHALT	\$154.00	
	WA14539944	26/06/2019	ASPHALT	\$154.00	
	WA14539943	26/06/2019	ASPHALT	\$418.00	
	WA14551727	27/06/2019	ASPHALT	\$154.00	
	WA14551726	27/06/2019	ASPHALT	\$154.00	
	WA14555041	30/06/2019	ASPHALT	\$228.80	
	WA14558765	30/06/2019	ASPHALT	\$154.00	
RSEA Pty Ltd	2322.3338-01	29/07/2019	SAFETY EQUIPMENT		\$70.36
	9189933	27/06/2019	SAFETY EQUIPMENT	\$70.36	
Fasta Courier Service	2322.336-01	29/07/2019	COURIER SERVICES		\$339.44
	213917	19/07/2019	COURIER SERVICES	\$339.44	
Kleenit Pty Ltd	2322.3780-01	29/07/2019	BUILDING MAINTENANCE		\$1,001.00
	131925	22/07/2019	REMOVE GRAFFITI AT SAWYERS VALLEY OVAL	\$467.50	
	131896	25/07/2019	REMOVE GRAFFITI AT CHIDLOW CHILD HEALTH CLINIC	\$533.50	
Mundaring Electrical Contracting Service	2322.381-01	29/07/2019	ELECTRICAL SERVICES		\$198.00
	6920	25/07/2019	ELECTRICAL SERVICES - MUNDARING CHILD HEALTH CENTRE	\$198.00	
Bucher Municipal Pty Ltd	2322.3868-01	29/07/2019	EQUIPMENT PURCHASES		\$570.24
	934010	20/06/2019	SUPPLY FLEXIBLE HOSE FOR 036MDG	\$570.24	
Bunzl Ltd	2322.388-01	29/07/2019	CLEANING SUPPLIES		\$1,464.72
	U899234	14/06/2019	CLEANING SUPPLIES FOR LAKE LESCHENAULTIA CAMP GROUND	\$709.02	
	U902303	20/06/2019	CLEANING SUPPLIES FOR LAKE LESCHENAULTIA	\$118.03	

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	U906903	20/06/2019	CLEANING SUPPLIES FOR LAKE LESCHENAULTIA	\$47.54	
	U904609	20/06/2019	CLEANING SUPPLIES FOR LAKE LESCHENAULTIA	\$590.13	
Western Australian Local Government Association	2322.393-01	29/07/2019	RECRUITMENT SERVICES		\$5,500.00
	13076873	15/07/2019	RECRUITMENT PROCESS - DIRECTOR CORPORATE SERVICES	\$5,500.00	
Health Insurance Fund of WA	2322.4-01	29/07/2019	PAYROLL DEDUCTION		\$1,076.05
	PY01-02-HIF	21/07/2019	PAYROLL DEDUCTION	\$1,076.05	
C & C Locksmiths	2322.4145-01	29/07/2019	KEYS		\$79.70
	M4107	09/07/2019	KEYS CUT FOR ARENA	\$79.70	
Aardvark Bobcat & Truck Hire	2322.4407-01	29/07/2019	HIRE OF PLANT		\$2,317.77
	#704	25/07/2019	HIRE OF PLANT	\$2,317.77	
Flexi Staff Pty Ltd	2322.4560-01	29/07/2019	TEMP STAFF		\$1,886.50
	209924	26/07/2019	TEMP STAFF - DEPOT	\$1,886.50	
KTB Contractors (1982) Pty Ltd	2322.456-01	29/07/2019	ROAD & FOOTPATH CONSTRUCTION		\$45,437.15
	INV-4285	12/07/2019	ROADWORKS & FOOTPATH WORKS - WANDU RD GREENMOUNT	\$45,437.15	
Midalia Steel Pty Ltd	2322.47-01	29/07/2019	STEEL SUPPLIES		\$146.87
	62375195	20/06/2019	SUPPLY GALVANISED PIPE FOR COPPIN RD GUARD RAIL	\$146.87	
Pure Air Filters	2322.4749-01	29/07/2019	PARTS		\$286.00
	00011557	14/06/2019	AIR FILTERS FOR 026MDG, 027MDG, 028MDG, 029MDG & 030MDG	\$212.30	
	00011585	27/06/2019	AIR FILTERS FOR 018MDG & 019MDG	\$73.70	
Echo Newspaper	2322.480-01	29/07/2019	ADVERTISING		\$1,394.29
	00003655	17/06/2019	ADVERTISING	\$1,394.29	
Noise & Vibration Measurement Systems	2322.4865-01	29/07/2019	EQUIPMENT PURCHASES		\$10,894.40
	1000-2031-2019	18/06/2019	SUPPLY & DELIVER WIND SOCK FOR SOUND LEVEL METER	\$221.10	
	1001-1060-2019	29/07/2019	SUPPLY & DELIVER HANDHELD ANALYZER CALIBRATE B&K SLM	\$10,673.30	
Global Workwear Investments Pty Ltd T/A Totally Workwear	2322.5558-01	29/07/2019	WORK CLOTHES		\$642.28
	MD8186 D1	11/06/2019	WORK CLOTHES	\$71.35	
	MD9070 D1	11/06/2019	WORK CLOTHES	\$140.76	
	MD8840 D1	20/06/2019	WORK CLOTHES	\$245.56	
	MD9044 D1	27/06/2019	WORK CLOTHES	\$184.61	
Cardno WA Pty Ltd	2322.5587-01	29/07/2019	CONSULTANCY SERVICES		\$6,410.80
	ICW191833	19/07/2019	TRAFFIC ANALYSIS - MUNDARING TOWN CENTRE	\$6,410.80	
Shire of Mundaring - Lotto Club	2322.5719-01	29/07/2019	PAYROLL DEDUCTION		\$271.60
	PY01-02-STAFF LO	21/07/2019	PAYROLL DEDUCTION	\$258.02	
	PY02-02-STAFF LO	21/07/2019	PAYROLL DEDUCTION	\$13.58	
Shire of Mundaring - Social Club	2322.6-01	29/07/2019	PAYROLL DEDUCTION		\$164.00
	PY01-02-MUNDARIN	21/07/2019	PAYROLL DEDUCTION	\$162.00	
	PY02-02-MUNDARIN	21/07/2019	PAYROLL DEDUCTION	\$2.00	
Strata Corporation Pty Ltd T/A StrataGreen	2322.6282-01	29/07/2019	GARDENING SUPPLIES		\$3,314.98
	110239	20/06/2019	GARDENING EQUIPMENT	\$378.64	
	110704	30/06/2019	SUPPLY 100 BAGS OF SEAMUNGUS SEAWEED FERTILISER	\$2,936.34	
Glenview Machine Kerbing	2322.6363-01	29/07/2019	KERBING		\$6,315.05
	00005582	11/06/2019	KERBING WORKS AT LOBELIA DR & BUCKINGHAM RD	\$3,426.75	
	00005588	20/06/2019	KERBING WORKS AT KINGSWOOD ST MT HELENA	\$1,285.20	
	00005592	27/06/2019	INSTALL KERBING MUNDARING ARENA HARDCOURTS	\$1,603.10	
Australian Training Management	2322.6423-01	29/07/2019	STAFF TRAINING		\$1,066.50
	00014943	16/07/2019	STAFF TRAINING	\$1,066.50	

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Dial Before You Dig WA Ltd	2322.6698-01	29/07/2019	MEMBERSHIP FEES		\$110.00
	WA161713	22/07/2019	MEMBERSHIP FEES	\$110.00	
Australian Services Union	2322.7-01	29/07/2019	PAYROLL DEDUCTION		\$181.30
	PY01-02-AUSTRALI	21/07/2019	PAYROLL DEDUCTION	\$25.90	
	PY02-02-AUSTRALI	21/07/2019	PAYROLL DEDUCTION	\$155.40	
Any Envelopes	2322.7048-01	29/07/2019	ENVELOPES		\$236.50
	00017120	14/06/2019	WINDOW FACED ENVELOPES	\$236.50	
Pirtek Midland	2322.7318-01	29/07/2019	PARTS		\$406.21
	MD-T00024182	17/06/2019	SUPPLY ASSORTED HYDRAULIC HOSES FOR 008MDG	\$135.62	
	MD-T00024237	18/06/2019	SUPPLY ASSORTED HYDRAULIC HOSES FOR 020MDG	\$220.33	
	MD-T00024352	20/06/2019	SUPPLY ASSORTED HYDRAULIC HOSES FOR 036MDG	\$50.26	
Plantrite (Plant Force Investments Pty LTd T/A)	2322.7332-01	29/07/2019	PLANT S		\$2,629.00
	00026406	18/06/2019	SUPPLY OF 750 ASSORTED SEEDLINGS FOR TCUP 2019	\$2,288.66	
	00026884	27/06/2019	SUPPLY ASSORTED TUBE STOCK	\$340.34	
P & M Automotive Equipment	2322.7417-01	29/07/2019	SAFETY INSPECTION		\$114.40
	12805/22856	25/07/2019	WORKSHOP HOIST SAFETY INSPECTION - 23/07/19	\$114.40	
Scoob's Dingo Service	2322.7426-01	29/07/2019	EARTHWORKS		\$3,036.00
	2239	22/07/2019	FOOTPATH SWEEPING / MAINTENANCE	\$2,145.00	
	2237	22/07/2019	HOLE DIGGING FOR TREE PLANTING IN VARIOUS LOCATIONS	\$561.00	
	2236	25/07/2019	CLEAR & REMOVE CONCRETE FOOTPATH - MORGAN JOHN MORGAN PARK	\$330.00	
Sparks Refrigeration & Airconditioning	2322.7489-01	29/07/2019	MAINTENANCE		\$1,249.60
	INV-1697	12/07/2019	REPAIR ZIP HEATERS BOYA COMMUNITY CENTRE LIBRARY	\$1,249.60	
Intelligent IP Communications Pty Ltd T/A Superloop	2322.7725-01	29/07/2019	WAN CHARGE S		\$6,273.30
	INV00133767	25/07/2019	WAN CHARGES	\$6,273.30	
West Force Plumbing & Gas	2322.7735-01	29/07/2019	PLUMBING		\$5,244.00
	00024042	09/07/2019	PLUMBING - SAWYERS VALLEY OVAL	\$3,883.00	
	00024041	19/07/2019	PLUMBING - CHIDLOW FIRE BRIGADE	\$902.00	
	00023997	25/07/2019	PLUMBING - CHIDLOW PAVILION	\$250.00	
	00024003	25/07/2019	PLUMBING - BRUCE DOUGLAS PAVILION	\$209.00	
ABM Landscaping	2322.7820-01	29/07/2019	LANDSCAPE MAINTENANCE		\$38,493.66
	INV-4358	25/07/2019	MULCHING WORKS - TRIANDRA DRIVE HELENA VALLEY	\$3,179.00	
	INV-4357	25/07/2019	HELENA VALLEY RD VERGE - SITE PREP & LANDSCAPING	\$13,513.50	
	INV-4327	25/07/2019	LANDSCAPE MAINTENANCE - MUNDARING TOWN CENTRE	\$11,642.86	
	INV-4328	26/07/2019	LANDSCAPE MAINTENANCE - HELENA VALLEY ESTATE	\$10,158.30	
Compass Earthworks	2322.7840-01	29/07/2019	EARTHWORKS		\$5,720.00
	00000766	26/07/2019	ROCK CARTAGE & PLACEMENT - STEVENS ST MUNDARING	\$3,300.00	
	00000764	26/07/2019	ROCK CARTAGE & PLACEMENT - RAILWAY RESERVE HERITAGE TRAIL	\$2,420.00	
Shredding Services Pty Ltd	2322.7854-01	29/07/2019	GREENWASTE PROCESSING SERVICES		\$29,701.32
	00001590	22/07/2019	GREENWASTE PROCESSING SERVICES	\$29,701.32	
Ricoh Finance	2322.7857-01	29/07/2019	RENTAL CHARGE S		\$210.10
	190293	09/07/2019	RENTAL CHARGES	\$210.10	
Bunnings Group Limited	2322.80-01	29/07/2019	HARDWARE		\$1,243.78
	2180/01544876	14/06/2019	HARDWARE ITEMS	\$72.02	
	2180/01628943	17/06/2019	HARDWARE ITEMS	\$796.06	
	2180/00266503	17/06/2019	HARDWARE ITEMS	\$375.70	
LGRCEU	2322.8-01	29/07/2019	PAYROLL DEDUCTION		\$41.00
	PY02-02-LGRCEU	21/07/2019	PAYROLL DEDUCTION	\$41.00	

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East End Electrical	2322.8149-01	29/07/2019	ELECTRICAL SERVICES		\$2,530.00
	EEE1000-899	25/07/2019	ELECTRICAL SERVICES - CHIDLOW OVAL BORES	\$1,936.00	
	EEE1000-896	25/07/2019	ELECTRICAL SERVICES - MT HELENA AQUATIC CENTRE	\$594.00	
E Fire & Safety	2322.8275-01	29/07/2019	MONTHLY FIRE PANEL TESTING		\$147.40
	504299	30/06/2019	MONTHLY FIRE PANEL TESTING AT ADMIN BUILDING	\$147.40	
Sankey Plumbing Service	2322.8545-01	29/07/2019	PLUMBING		\$1,045.00
	4437	25/07/2019	PLUMBING - BROWN PARK COMMUNITY CENTRE	\$275.00	
	4442	25/07/2019	PLUMBING - ADMIN BUILDING	\$528.00	
	4438	25/07/2019	PLUMBING - CWA PUBLIC TOILETS	\$121.00	
	4449	26/07/2019	PLUMBING - MUNDARING RECREATION GROUND PAVILION	\$121.00	
Great Sand Supplies Trust	2322.8584-01	29/07/2019	LANDSCAPING SUPPLIES		\$12,592.56
	00005008	30/06/2019	GRAVEL STOCK	\$11,763.58	
	00005006	09/07/2019	SUPPLY FILL SAND RETIC MAIN LINE TRENCH SAWYERS VALLEY	\$66.88	
	00005007	09/07/2019	SUPPLY FERRICRETE	\$762.10	
Airlite Cleaning	2322.8677-01	29/07/2019	MONTHLY SERVICE SANITARY BINS		\$2,354.87
	343389	26/07/2019	MONTHLY SERVICE SANITARY BINS	\$2,354.87	
Tyres For Trucks	2322.8944-01	29/07/2019	TYRES		\$115.00
	00014880	26/07/2019	TYRE REPAIRS TO 044MDG	\$115.00	
Australian Grown	2322.9512-01	29/07/2019	STAFF UNIFORMS		\$934.57
	SI24807	26/06/2019	POLO SHIRTS	\$257.95	
	SI24806	26/06/2019	STAFF UNIFORMS	\$213.79	
	SI25190	19/07/2019	STAFF UNIFORMS	\$462.83	
MPK Tree Management Pty Ltd	2322.9627-01	29/07/2019	HIRE OF PLANT		\$3,646.17
	00006442	20/06/2019	DRY HIRE OF AFRON 08/05/2019 TO 04/06/2019	\$3,646.17	
Mr B J Forster	2323.12981-01	29/07/2019	CROSSOVER CONTRIBUTION		\$565.00
	X OVER	29/07/2019	CROSSOVER CONTRIBUTION	\$565.00	
Synergy	2323.174-01	29/07/2019	ELECTRICITY		\$21,332.25
	6172559523	15/07/2019	ELECTRICITY	\$706.15	
	0941380327	16/07/2019	ELECTRICITY	\$333.25	
	5018318610	16/07/2019	ELECTRICITY	\$330.60	
	5039289513	18/07/2019	ELECTRICITY	\$536.55	
	5183606212	19/07/2019	ELECTRICITY	\$311.80	
	5056988325	19/07/2019	ELECTRICITY	\$1,596.50	
	5145475816	22/07/2019	ELECTRICITY	\$4,030.70	
	2686554727	22/07/2019	ELECTRICITY	\$825.75	
	4079099529	22/07/2019	ELECTRICITY	\$107.20	
	9099006524	22/07/2019	ELECTRICITY	\$163.40	
	1877395520	22/07/2019	ELECTRICITY	\$591.90	
	6775766728	22/07/2019	ELECTRICITY	\$715.20	
	1244788225	22/07/2019	ELECTRICITY	\$272.30	
	5100198416	22/07/2019	ELECTRICITY	\$435.05	
	4504944122	25/07/2019	ELECTRICITY	\$140.80	
	2548038725	25/07/2019	ELECTRICITY	\$157.25	
	5358804327	25/07/2019	ELECTRICITY	\$107.45	
	2869138323	25/07/2019	ELECTRICITY	\$137.00	
	9370568529	26/07/2019	ELECTRICITY	\$182.50	
	5166165229	26/07/2019	ELECTRICITY	\$240.05	
	3671966720	29/07/2019	ELECTRICITY	\$9,410.85	
Wesfarmers Kleenheat Gas Pty Ltd	2323.355-01	29/07/2019	GAS		\$2,978.80
	4220116	12/07/2019	GAS	\$2,978.80	
			Total Confirmation Cheques		\$3,295,611.52

Payee	Cheque No	Date	Details	Subtotal	Total
Shire of Mundaring - Trust Fund	Account : 633-000 158416396				
Cheque CHQ					
Darlington Junior Cricket Club	00400689	17/07/2019	KEY BOND REFUNDS		\$275.00
	1016322	17/07/2019	KEY BOND REFUNDS x 6	\$275.00	
Mr D A Swadling	00400690	17/07/2019	HALL BOND REFUND		\$110.00
	1140828	17/07/2019	HALL BOND REFUND	\$110.00	
Bakers Hill Primary School	00400691	17/07/2019	HALL BOND REFUND		\$110.00
	1139280	17/07/2019	HALL BOND REFUND	\$110.00	
Hockey WA	00400692	17/07/2019	HALL BOND REFUND		\$330.00
	1145795	17/07/2019	HALL BOND REFUND	\$330.00	
Ms D Szczecinski	00400693	17/07/2019	HALL BOND REFUND		\$110.00
	971594	17/07/2019	HALL BOND REFUND	\$110.00	
Swan View Tennis Club	00400694	17/07/2019	KEY BOND REFUND		\$15.00
	110543	17/07/2019	KEY BOND REFUND	\$15.00	
Dementia Australia	00400695	25/07/2019	HALL BOND REFUND		\$110.00
	1140710	25/07/2019	HALL BOND REFUND	\$110.00	
Mundaring Football Club Inc	00400696	25/07/2019	HALL BOND REFUND		\$1,000.00
	1148952	25/07/2019	HALL BOND REFUND	\$1,000.00	
Metrix Consulting Pty Ltd	00400697	25/07/2019	HALL BOND REFUND		\$110.00
	1144790	25/07/2019	HALL BOND REFUND	\$110.00	
Eastern Hills Netball Association	00400698	25/07/2019	KEY BOND REFUND		\$55.00
	1043206	25/07/2019	KEY BOND REFUND	\$55.00	
Mr R Griffiths	00400699	25/07/2019	KEY BOND REFUND		\$55.00
	1144797	25/07/2019	KEY BOND REFUND	\$55.00	
Australian Securities & Investments Commission	00400700	29/07/2019	BOND TRANSFER TO ASIC		\$291,127.88
	376044	29/07/2019	DIAMO NOMINEES DEREGISTERED SO SENDING TO ASIC	\$291,127.88	
Shire of Mundaring	00400701	31/07/2019	KEY BONDS		\$154.00
	870079	31/07/2019	3 X KEY BONDS TO BE RETAINED BY SHIRE	\$154.00	
Shire of Mundaring	00400702	31/07/2019	KEY BONDS		\$132.00
	1014048	31/07/2019	3 X KEY BONDS TO BE RETAINED BY SHIRE	\$132.00	
Shire of Mundaring	00400703	31/07/2019	KEY BOND		\$44.00
	602038	31/07/2019	KEY BOND TO BE RETAINED BY SHIRE	\$44.00	
Shire of Mundaring	00400704	31/07/2019	KEY BOND		\$99.00
	167766	31/07/2019	KEY BOND TO BE RETAINED BY SHIRE	\$99.00	
Shire of Mundaring	00400705	31/07/2019	KEY BOND		\$55.00
	867351	31/07/2019	KEY BOND TO BE RETAINED BY SHIRE	\$55.00	
Shire of Mundaring	00400706	31/07/2019	KEY BOND		\$55.00
	732924	31/07/2019	KEY BOND TO BE RETAINED BY SHIRE	\$55.00	
Mr J M Van Den Berk	00400707	31/07/2019	KEY BOND REFUND		\$55.00
	1121651	31/07/2019	KEY BOND REFUND	\$55.00	
Ms S Steffen	00400708	31/07/2019	HALL BOND REFUND		\$1,000.00
	1147680	31/07/2019	HALL BOND REFUND	\$1,000.00	

Payee	Cheque No	Date	Details	Subtotal	Total
Glen Forrest Junior Cricket Club	00400709	31/07/2019	HALL BOND REFUND		\$154.00
	825751	31/07/2019	HALL BOND REFUND	\$154.00	
Eastern Hills Cricket Club	00400710	31/07/2019	KEY BOND REFUNDS		\$88.00
	1094962	31/07/2019	KEY BOND REFUNDS x 2	\$88.00	
			Total Confirmation Cheques		\$295,243.88
PAYMENTS BY ELECTRONIC FUNDS TRANSFER (Payroll)					
Pay Summary	PP01/20 cycle 1	10/07/2019			\$375,821.91
Pay Summary	PP01/20 cycle 2	10/07/2019			\$93,691.09
Pay Summary	PP02/20 cycle 1	24/07/2019			\$376,633.95
Pay Summary	PP02/20 cycle 2	24/07/2019			\$98,200.94
Pay Summary	PP99/01	29/07/2019			\$1,513.40
			Total Payroll Payments Direct From Municipal Account		\$945,861.29
PAYMENTS BY DIRECT DEBIT FROM MUNICIPAL ACCOUNT					
Bendigo - Merch Bank Fees					\$2,595.39
Bendigo - Direct Debit Fees					\$419.09
Commonwealth Bank - Bpoint Fees					\$426.63
NAB - Purchase Cards					\$17,721.42
Ezidebit Bank Fees					\$274.83
Fleetcare - Fuel Payments					\$2,996.15
HP Financial Services - Equipment Lease					\$24,379.30
Konica Minolta - Printer Lease					\$3,267.00
Puma Fuel					\$72.25
WA Treasury Corporation					\$131,121.90
RMS - Lakes Monthly Licence Fee					\$163.90
FER Lodgement Fees					\$140.00
General Procedure Claims Fees					\$0.00
			Total Electronic Fund Payments Direct From Municipal Account		\$183,577.86

NAB Credit Card

Date	Supplier	Description	Amount	Card User
1-Jul-19	Woolworths 4384	Food Items - SCFC-CV	\$4.00	Jane Elkins
1-Jul-19	Woolworths 4384	Food Items - SCFC-CV	\$13.00	Jane Elkins
1-Jul-19	Woolworths 4312	Purchase of USB's	\$62.00	Paula Heath
1-Jul-19	Eastern Hills Saws	Recognition of Continuing Employee Award (40 yrs) - Team Leader - Tree Management - OP-33	\$1,000.00	Anna Italiano
1-Jul-19	Aldi Stores - Midland	Consumables for parenting programs	\$5.97	Jillian Pearce
1-Jul-19	Aldi Stores - Midland	Consumables for parenting programs	\$20.24	Jillian Pearce
2-Jul-19	Coles 0398	Lunch for the adult study graduation and food for the before school care breakfast - C&PCS - M/S	\$26.85	Melissa Bill
2-Jul-19	Coles 0398	Lunch for the adult study graduation and food for the before school care breakfast - C&PCS - M/S	\$35.10	Melissa Bill
2-Jul-19	Coles 0398	Lunch for the adult study graduation and food for the before school care breakfast - C&PCS - M/S	\$105.10	Melissa Bill
2-Jul-19	Dominos Estore 0237	Catering for Youth Crew meeting on 1 July 2019	\$64.55	Paula Heath
2-Jul-19	Campaignmonitor	Visitor Centre "What's on" newsletter for July 2019	\$22.63	Paula Heath
2-Jul-19	Woolworths 4312	Refreshments - EMRC CEO Advisory Committee meeting - 2 July 2019	\$11.75	Anna Italiano
2-Jul-19	Woolworths 4312	Refreshments - EMRC CEO Advisory Committee meeting - 2 July 2019	\$27.15	Anna Italiano
2-Jul-19	Woolworths 4312	Refreshments - EMRC CEO Advisory Committee meeting - 2 July 2019	\$4.80	Anna Italiano
2-Jul-19	Ecart Uni Of Melbourne	Tuning in to Kids training - staff member	\$621.50	Jillian Pearce
3-Jul-19	Swanview Iga	Items for the Before School Care family breakfast - C&PCS - Middle Swan	\$12.68	Melissa Bill
3-Jul-19	Swanview Iga	Items for the Before School Care family breakfast - C&PCS - Middle Swan	\$52.56	Melissa Bill
3-Jul-19	Freechoice Stores	Flowers to say Thank You to the TAFE lecturer - C&PCS - Middle Swan	\$26.95	Melissa Bill
3-Jul-19	Big W 0443	Consumables for parenting programs	\$63.50	Jillian Pearce
4-Jul-19	Geoffrey W Watson	Chicken Treat for the Adult Study Graduation Lunch - C&PCS - Middle Swan	\$74.95	Melissa Bill
4-Jul-19	Vistapr*vistaprint.Com	Business Cards - Planning 2 x Planning Officers 1 x Co-ordinator Planning Service	\$80.95	Andrea Douglas
4-Jul-19	Coles 0330	Provisions for Reflections Café Lake Leschenaultia	\$58.52	Leonie Ettridge
4-Jul-19	Coles 0330	Provisions for Reflections Café Lake Leschenaultia	\$58.52	Leonie Ettridge
4-Jul-19	Paypal	Resource books - Essential Aboriginal Insights	\$72.50	Paula Heath
4-Jul-19	Paypal	Resource books - Essential Aboriginal Insights	\$7.50	Paula Heath
5-Jul-19	Coles 0337	Food and consumables - MECPC	\$21.90	Susan Broad
5-Jul-19	Coles 0337	Food and consumables - MECPC	\$104.00	Susan Broad
5-Jul-19	Coles 0337	Food and consumables - MECPC	\$448.72	Susan Broad
5-Jul-19	Vistapr*vistaprint.Com	Business Cards - Supervisor Tree Management	\$36.97	Andrea Douglas
5-Jul-19	Main Roads WA Heavy Vehicle	Oversize Load Permit for 037 MDG & 028 MDG	\$50.00	Roger Haripersad
5-Jul-19	Main Roads WA Heavy Vehicle	Oversize Load Permit for 037 MDG & 028 MDG	\$50.00	Roger Haripersad
5-Jul-19	Angus & Robertson Book World	KSP Library - Local stock purchase	\$386.24	Kerryn Martin
5-Jul-19	Angus & Robertson Book World	AFM Library - Refund for book	CREDIT - \$17.75	Helen McKissock
5-Jul-19	Campaignmonitor	AFM Library - Community email re story time session at Wooroloo	\$13.54	Helen McKissock
5-Jul-19	Angus & Robertson Book World	AFM Library - Refund for book	CREDIT - \$17.75	Helen McKissock
5-Jul-19	Angus & Robertson Book World	AFM Library - Refund for book	CREDIT - \$17.75	Helen McKissock
5-Jul-19	Angus & Robertson Book World	AFM Library - Refund for book	CREDIT - \$17.75	Helen McKissock
5-Jul-19	Jbhifi.Com.Au	AFM Library - DVDs	\$171.87	Helen McKissock
8-Jul-19	City Of Swan	Court hire for the Men's Group and the Clontarf Students - C&PCS - Middle Swan	\$41.00	Melissa Bill
8-Jul-19	Padburys Cafe Restaurant	Staff meeting lunch for the Middle Swan staff - C&PCS - Middle Swan	\$219.40	Melissa Bill
8-Jul-19	Sq *bubbles And Bites	Lunch for the Men's Group and the Clontarf students - C&PCS - Middle Swan	\$200.00	Melissa Bill
8-Jul-19	Coles 0365	Gluten free flour for children's meals (dietary requirements) at MECPC vacation care	\$0.15	Laurena Bogucki
8-Jul-19	Coles 0365	Gluten free flour for children's meals (dietary requirements) at MECPC vacation care	\$23.97	Laurena Bogucki
8-Jul-19	Victoria Park On Street	Parking - EM Risk Workshop Town Victoria Park	\$2.50	Adrian Dyson
8-Jul-19	Midland Supa Iga	Food items - SCFC-CV	\$5.80	Jane Elkins
8-Jul-19	Midland Supa Iga	Food items - SCFC-CV	\$21.05	Jane Elkins

Date	Supplier	Description	Amount	Card User
8-Jul-19	Woolworths 4384	Food items for Vacation Care - SCFC-CV	\$14.70	Jane Elkins
8-Jul-19	Woolworths 4384	Food items for Vacation Care - SCFC-CV	\$4.00	Jane Elkins
8-Jul-19	Woolworths 4384	Food items for Vacation Care - SCFC-CV	\$5.80	Jane Elkins
8-Jul-19	Woolworths 4384	Food items for Vacation Care - SCFC-CV	\$86.97	Jane Elkins
8-Jul-19	Pharmacy Plus Altona	Replacement items for First Aid Box - SCFC-CV	\$7.49	Jane Elkins
8-Jul-19	Pharmacy Plus Altona	Replacement items for First Aid Box - SCFC-CV	\$11.49	Jane Elkins
8-Jul-19	Riot Art & Craft6063	Craft items - SCFC-CV	\$8.24	Jane Elkins
8-Jul-19	Coles 0278	Food items for cooking activity Vacation Care - SCFC-CV	\$9.30	Jane Elkins
8-Jul-19	Coles 0278	Food items for cooking activity Vacation Care - SCFC-CV	\$13.50	Jane Elkins
8-Jul-19	Ntk WA Pty Ltd	Refreshments - EMRC CEO Advisory Committee meeting - 2 July 2019	\$45.00	Anna Italiano
8-Jul-19	Coles 0330	Recognition of Departing Employee Award (5 yrs - Mechanic Operations) - OP-33	\$80.00	Anna Italiano
8-Jul-19	Angus & Robertson Book World	KSP Library - Local stock purchase	\$43.95	Kerryn Martin
8-Jul-19	Collins Seek Books Pty Ltd	AFM Library - Book	\$36.94	Helen McKissock
8-Jul-19	Angus & Robertson Book World	AFM Library - Books for book club kit	\$513.35	Helen McKissock
8-Jul-19	Campaignmonitor	Shire of Mundaring Libraries - community email re seed saving talks and author talk	\$120.89	Helen McKissock
8-Jul-19	Officeworks 0611	Storage tubs for parenting service program goods	\$40.00	Jillian Pearce
8-Jul-19	Curtin University	2 x tickets for WA Local Government Association Awards breakfast in partnership with PHAIWA	\$80.00	Karen White
8-Jul-19	Mahogany Creek Distributors	Food for NAIDOC week school holiday programs at AFM Library	\$79.00	Morgan Yasbincek
9-Jul-19	Post Mundaring	Recognition of Continuing Employee Service Award (20 yrs - Tandem Truck Driver) - OP-33	\$500.00	Anna Italiano
9-Jul-19	Post Mundaring	Recognition of Continuing Employee Service Award (20 yrs - Tandem Truck Driver) - OP-33	\$5.95	Anna Italiano
9-Jul-19	Post Mundaring	Recognition of Departing Employee Award (5 yrs - Bitumen Operator)	\$100.00	Anna Italiano
9-Jul-19	Post Mundaring	Recognition of Departing Employee Award (5 yrs - Bitumen Operator)	\$5.95	Anna Italiano
9-Jul-19	Post Mundaring	Recognition of Continuing Employee Service Award (10 yrs - Mgr Operations Services) - OP-33	\$250.00	Anna Italiano
9-Jul-19	Post Mundaring	Recognition of Continuing Employee Service Award (10 yrs - Mgr Operations Services) - OP-33	\$5.95	Anna Italiano
9-Jul-19	Jb Hi Fi Midland Gate	KSP Library - Local stock purchase	\$49.96	Kerryn Martin
10-Jul-19	Stratton Supa Iga	Milk biscuits bread and washing capsules for the centre - C&PCS - Middle Swan	\$14.00	Melissa Bill
10-Jul-19	Stratton Supa Iga	Milk biscuits bread and washing capsules for the centre - C&PCS - Middle Swan	\$4.99	Melissa Bill
10-Jul-19	Stratton Supa Iga	Milk biscuits bread and washing capsules for the centre - C&PCS - Middle Swan	\$12.67	Melissa Bill
10-Jul-19	Coles 0330	Provisions for Reflections Café Lake Leschenaultia	\$48.30	Leonie Ettridge
10-Jul-19	Coles 0330	Provisions for Reflections Café Lake Leschenaultia	\$79.69	Leonie Ettridge
10-Jul-19	Woolworths 4312	Provisions for Reflections Café Lake Leschenaultia	\$12.44	Leonie Ettridge
10-Jul-19	Coles 0398	Batteries for remote controls for the spray unit	\$11.75	David O'Brien
10-Jul-19	Woolworths 4312	Ingredients for NAIDOC week program at AFM and KSP Libraries	\$28.29	Morgan Yasbincek
10-Jul-19	The Jaffa Room	Movie license for screening of film for school holiday program for AFM and KSP libraries	\$82.50	Morgan Yasbincek
10-Jul-19	The Jaffa Room	Movie license for screening of film for school holiday program for AFM and KSP libraries	\$82.50	Morgan Yasbincek
11-Jul-19	Baby Bunting	Spare change mats (back up) for rooms and children thermometer at MECPC	\$45.94	Laurena Bogucki
11-Jul-19	Midland Supa Iga	Food items for Vacation Care - SCFC-CV	\$13.25	Jane Elkins
11-Jul-19	Coles 0330	Provisions for Reflections Café Lake Leschenaultia	\$24.60	Leonie Ettridge
11-Jul-19	Coles 0330	Provisions for Reflections Café Lake Leschenaultia	\$4.90	Leonie Ettridge
11-Jul-19	Kmart 1052	Provisions for Reflections Café Lake Leschenaultia	\$45.00	Leonie Ettridge
11-Jul-19	Angus & Robertson Book World	KSP Library - Local stock purchase	\$320.10	Kerryn Martin
12-Jul-19	Stratton Supa Iga	Bin bags for the centre and food items for Bubbaccino's - C&PCS - Middle Swan	\$33.52	Melissa Bill
12-Jul-19	Stratton Supa Iga	Bin bags for the centre and food items for Bubbaccino's - C&PCS - Middle Swan	\$5.22	Melissa Bill
12-Jul-19	Stratton Supa Iga	Bin bags for the centre and food items for Bubbaccino's - C&PCS - Middle Swan	\$10.64	Melissa Bill
12-Jul-19	Kitchen Warehouse Midland	Replacement temperature probe for main kitchen at MECPC	\$19.95	Laurena Bogucki
12-Jul-19	Jbhifi.Com.Au	Junior stock for AFM and KSP libraries	\$188.80	Morgan Yasbincek
12-Jul-19	Jbhifi.Com.Au	Junior stock for AFM and KSP libraries	\$149.83	Morgan Yasbincek
12-Jul-19	Angus & Robertson Book World	Junior book stock for AFM and KSP libraries	\$282.65	Morgan Yasbincek

Date	Supplier	Description	Amount	Card User
12-Jul-19	Angus & Robertson Book World	Junior book stock for AFM and KSP libraries	\$416.15	Morgan Yasbincek
15-Jul-19	Coles 0278	Flour and jelly for children's meals at MECPC	\$12.90	Laurena Bogucki
15-Jul-19	Coles 0337	Food and consumables - MECPC	\$31.50	Susan Broad
15-Jul-19	Coles 0337	Food and consumables - MECPC	\$59.50	Susan Broad
15-Jul-19	Coles 0337	Food and consumables - MECPC	\$345.78	Susan Broad
15-Jul-19	Mundaring Florists By Design	Sympathy flowers	\$100.00	Joanne Dutton
15-Jul-19	Woolworths 4384	Accessories for fish tank OSHC room - SCFC-CV	\$16.43	Jane Elkins
15-Jul-19	Angus & Robertson Book World	AFM Library - Books	\$411.60	Helen McKissock
15-Jul-19	Jbhifi.Com.Au	AFM Library - DVDs	\$176.83	Helen McKissock
15-Jul-19	Mobile Phone Special	Mobile phone cover and screen protector	\$35.00	Karen White
15-Jul-19	Woolworths 4312	Refreshments for school holiday event at KSP Library	\$5.50	Morgan Yasbincek
16-Jul-19	Midland Supa Iga	Food items for Vacation Care - SCFC-CV	\$0.15	Jane Elkins
16-Jul-19	Midland Supa Iga	Food items for Vacation Care - SCFC-CV	\$15.53	Jane Elkins
16-Jul-19	Dominos Estore 0237	Catering for Youth Crew meeting 15 July 2019	\$56.77	Paula Heath
17-Jul-19	Big W 0443	Replacement change mat for Babies and Toddler room at MECPC	\$74.00	Laurena Bogucki
17-Jul-19	Midland Supa Iga	Food items for Vacation Care lunches - SCFC-CV	\$18.50	Jane Elkins
17-Jul-19	Coles 0330	Provisions for Reflections Café Lake Leschenaultia	\$70.35	Leonie Ettridge
17-Jul-19	Coles 0330	Provisions for Reflections Café Lake Leschenaultia	\$76.45	Leonie Ettridge
17-Jul-19	Angus & Robertson Book World	KSP Library - Local stock purchase	\$515.85	Kerryn Martin
17-Jul-19	Angus & Robertson Book World	AFM Library - Refund for book	CREDIT -17.75	Helen McKissock
17-Jul-19	Angus & Robertson Book World	AFM Library - Refund for book	CREDIT -17.75	Helen McKissock
17-Jul-19	Angus & Robertson Book World	AFM Library - Refund for book	CREDIT -17.75	Helen McKissock
17-Jul-19	Angus & Robertson Book World	AFM Library - Refund for book	CREDIT -17.75	Helen McKissock
17-Jul-19	Angus & Robertson Book World	AFM Library - Refund for book	CREDIT -17.75	Helen McKissock
17-Jul-19	Angus & Robertson Book World	AFM Library - Refund for book	CREDIT -17.75	Helen McKissock
17-Jul-19	Aldi Stores	Refreshments for children's activity for Mundaring Libraries	\$29.76	Morgan Yasbincek
17-Jul-19	Aldi Stores	Refreshments for children's activity for Mundaring Libraries	\$12.51	Morgan Yasbincek
17-Jul-19	Hills Fresh	Refreshments - school holiday activity at KSP Library	\$3.20	Morgan Yasbincek
18-Jul-19	The Cheesecake Shop	Staff morning tea at MECPC	\$39.90	Laurena Bogucki
18-Jul-19	Kmart 1052	Resources for all rooms - term three community program at MECPC	\$931.00	Laurena Bogucki
18-Jul-19	Woolworths 4312	Catering retirement function	\$3.00	Joanne Dutton
18-Jul-19	Woolworths 4312	Catering retirement function	\$2.00	Joanne Dutton
18-Jul-19	Aerial Fun Trampoline	Children's excursion Vacation Care - SCFC-CV	\$237.50	Jane Elkins
18-Jul-19	Jbhifi.Com.Au	AFM Library - DVDs	\$95.29	Helen McKissock
19-Jul-19	Coles 0337	Food and consumables - MECPC	\$46.00	Susan Broad
19-Jul-19	Coles 0337	Food and consumables - MECPC	\$352.03	Susan Broad
19-Jul-19	Woolworths 4312	Catering retirement function	\$35.00	Joanne Dutton
19-Jul-19	Woolworths 4312	Catering retirement function	\$4.50	Joanne Dutton
19-Jul-19	Thingz Gifts Midland Gate	Rectangular platter for cafe	\$20.00	Leonie Ettridge
19-Jul-19	Bunnings 318000	AFM Library - staff bell	\$29.90	Helen McKissock
19-Jul-19	Eb *swan Alliance Network	Swan Alliance Networking Breakfast x 2 staff	\$60.00	Jillian Pearce
19-Jul-19	Avery Products	Engage Mundaring rectangle labels	\$55.63	Monika Thomas
22-Jul-19	Post Mundaring	Recognition of Continuing Employee Service - 10 Years - Library Officer	\$250.00	Maria Beley
22-Jul-19	Post Mundaring	Recognition of Continuing Employee Service - 10 Years - Library Officer	\$5.95	Maria Beley
22-Jul-19	Gilberts Fresh Midland	Flowers for staff morning tea at MECPC	\$16.99	Laurena Bogucki
22-Jul-19	Ahri Ltd	AHRI - State Conference 2019 - HR Manager	\$332.50	Andrea Douglas
22-Jul-19	Midland Supa Iga	Food items for Vacation Care lunches - SCFC-CV	\$4.46	Jane Elkins
22-Jul-19	Midland Supa Iga	Food items for Vacation Care lunches - SCFC-CV	\$2.75	Jane Elkins

Date	Supplier	Description	Amount	Card User
22-Jul-19	Midland Supa Iga	Food items for Vacation Care lunches - SCFC-CV	\$39.21	Jane Elkins
22-Jul-19	Woolworths 4384	Food items for After School Care - SCFC-CV	\$51.60	Jane Elkins
22-Jul-19	Coles 0330	Stock for Reflections Cafe	\$71.93	Leonie Ettridge
22-Jul-19	Coles 0330	Stock for Reflections Cafe	\$16.85	Leonie Ettridge
22-Jul-19	Angus & Robertson Book World	AFM Library - Books	\$362.69	Helen McKissock
22-Jul-19	National Pen Promotion	200 pens with stylus advertising Eastern Region Family Day Care	\$235.24	Antonietta Tomizzi
22-Jul-19	Angus & Robertson Book World	Junior stock for AFM and KSP Libraries	\$132.60	Morgan Yasbincek
22-Jul-19	Angus & Robertson Book World	Junior stock for AFM and KSP Libraries	\$201.05	Morgan Yasbincek
22-Jul-19	Sp * Owlkids - Bayard	Junior magazine subscriptions for AFM Library	\$229.87	Morgan Yasbincek
23-Jul-19	Mundaring Florists By Design	Flowers - Bereavement	\$80.00	Maria Beley
23-Jul-19	Coles 0398	Cleaning products and milk and bread for the centre - C&PCS - Middle Swan	\$34.50	Melissa Bill
23-Jul-19	Coles 0398	Cleaning products and milk and bread for the centre - C&PCS - Middle Swan	\$3.64	Melissa Bill
23-Jul-19	Coles 0398	Cleaning products and milk and bread for the centre - C&PCS - Middle Swan	\$32.26	Melissa Bill
23-Jul-19	Big W 0443	Resources for the babies room at MECPC	\$85.15	Laurena Bogucki
23-Jul-19	Campaignmonitor	Marketing of upcoming events for library services	\$120.80	Kerryn Martin
23-Jul-19	Angus & Robertson Book World	KSP Library - Local stock purchase	\$332.15	Kerryn Martin
23-Jul-19	The Shoe Kings Group	Cutting of spare keys for the padlock placed on newly fitted gate	\$15.00	David O'Brien
23-Jul-19	Nat Library Shop	Junior stock for KSP Library	\$29.49	Morgan Yasbincek
23-Jul-19	Bolinda Publishing	Junior stock for AFM and KSP Libraries	\$49.45	Morgan Yasbincek
23-Jul-19	Bolinda Publishing	Junior stock for AFM and KSP Libraries	\$197.83	Morgan Yasbincek
24-Jul-19	Stratton Supa Iga	Chocolates to say "Thank You" for completing the IAS surveys - C&PCS - Middle Swan	\$25.14	Melissa Bill
24-Jul-19	Subway Mundaring	Catering for Verbal Judo Training 25 July 2019	\$241.00	Andrea Douglas
24-Jul-19	Environmental Health	Pesticide License renewal for Landcare Crew	\$190.00	Joanne Dutton
24-Jul-19	Angus & Robertson Book World	AFM Library - Books	\$269.06	Helen McKissock
24-Jul-19	Jbhifi.Com.Au	AFM Library - DVDs	\$164.82	Helen McKissock
24-Jul-19	Woolworths 4369	Coffee for staff and visitors to Children's Services Administration office	\$28.00	Antonietta Tomizzi
24-Jul-19	Angus & Robertson Book World	Junior stock for AFM and KSP Libraries	\$263.65	Morgan Yasbincek
24-Jul-19	Angus & Robertson Book World	Junior stock for AFM and KSP Libraries	\$55.80	Morgan Yasbincek
25-Jul-19	Local Government Managers	LG Professionals - Finance Prof PD Day 23 Aug 2019 - A/Director Corp Svs & A/Mgr Finance	\$160.00	Andrea Douglas
25-Jul-19	Bunnings 318000	Emergency response kit storage crate	\$30.99	Adrian Dyson
25-Jul-19	Mektronics Australia Pty Ltd	KSP Library office consumables - card printer cleaning wipes	\$53.90	Kerryn Martin
26-Jul-19	Woolworths 4337	Fruit for Children's meals at MECPC	\$18.87	Laurena Bogucki
26-Jul-19	City Of Swan	Parking for meeting	\$6.00	Mark Luzi
26-Jul-19	Phonics Australia	Junior stock for KSP and AFM Libraries	\$210.00	Morgan Yasbincek
26-Jul-19	Phonics Australia	Junior stock for KSP and AFM Libraries	\$210.00	Morgan Yasbincek
26-Jul-19	Jbhifi.Com.Au	Junior stock for AFM Library	\$50.34	Morgan Yasbincek
29-Jul-19	Stratton Supa Iga	Chocolates to say "Thank You" to John Mogridge for doing the Smoking Ceremony at NAIDOC - C&PCS - M/S	\$10.25	Melissa Bill
29-Jul-19	Coles 0398	Food for children's meal at MECPC	\$0.15	Laurena Bogucki
29-Jul-19	Coles 0398	Food for children's meal at MECPC	\$41.25	Laurena Bogucki
29-Jul-19	Environmental Health	Payment for the pest management technicians license for staff member	\$200.00	David O'Brien
29-Jul-19	Paypal	Course for 3 staff - Level 1 - 2019 Legal & Practical Response to Child Abuse - Family Day Care (WA)	\$55.00	Antonietta Tomizzi
29-Jul-19	Ikea Perth	Grey console for lever arch files and drawing tools for Eastern Region Family Day Care	\$155.99	Antonietta Tomizzi
		Account Fees Cc Fp User Fee	\$158.40	
		Total	\$17,721.42	

11.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 URGENT BUSINESS (LATE REPORTS)

Nil

13.0 CONFIDENTIAL REPORTS

Nil

14.0 CLOSING PROCEDURES

14.1 Date, Time and Place of the Next Meeting

The next Ordinary Council meeting will be held on Tuesday, 8 October 2019 at 6.30pm in the Council Chamber.

14.2 Closure of the Meeting

The Presiding Person declared the meeting closed at 8.16pm.