





Corporate Business Project Report 1 April – 26 June 2020

Cancelled, Deferred, On Hold  Complete  On Schedule  Behind Schedule  Overdue  Not Started (No Colour) 

1. Community [Strategic Community Plan(2020-2030)]							
Business Case	Project	Start Date	Due Date	% Of Parent	% Complete	Status	Comments
Community Health & Wellbeing Informing Strategy	Develop a local government district health status report	7/03/2018	31/12/2019	100	100	Complete	
Reconciliation Action Plan	Development of Reconciliation Action Plan	1/07/2019	9/08/2022	100	18	Deferred	 This project was placed on hold in March 2020 due to the COVID-19 pandemic. The community engagement component of this project will recommence in March 2021. This timeframe assists in ensuring the engagement component with the Aboriginal community can occur in both a culturally sensitive manner as well as with the required (at the time) public health requirements due to COVID 19. At the current time, COVID requirements will limit how the consultation occurs. It also ensures that there is staff capacity to manage the process as staff are now working on community relief and recovery priorities and do not have the capacity to also manage this project at the same time. The consultant has capacity to commence the project, and agreed to the new timelines set, to deliver the project. The amended completion date is now 9 August 2022.
4. Governance [Strategic Community Plan(2020-2030)]							
Business Case	Project	Start Date	Due Date	% Of Parent	% Complete	Status	Comments
Customer Service/Satisfaction Survey	Develop Business Case for Customer Service/Satisfaction Survey	1/10/2019	9/06/2020	100	100	Complete	 A business case was developed, and provided to Council, as part of the IPR workshops. The IPR workshops were placed on hold in March 2020 due to the COVID-19 pandemic. As part of the COVID-19 budget process, it was recommended that this business case not proceed. It remains open to Council to relist the business case for further consideration as part of the development of the 2021/22 2024/25 IPR process.
Energy and Emissions Reduction initiatives	Energy and Emissions Reduction Initiatives	1/07/2019	30/06/2023	100	20	In Progress	 Progress or completion of some elements will be delayed due to the Covid-19 pandemic. With effect from 1 July 2020, this program will become a service level as it has been allocated an annual budget to enable the various elements of the project to be addressed.

Lead the Administration's response to the COVID-19 crisis	Implement Measures and Targets - COVID-19 crisis and recovery	02/04/2020	30/06/2021	100	33	In Progress	In May and June 2020, elected members participated in two budget workshops to discuss the proposals to address the COVID-19 crisis. Through feedback, a final draft annual budget will be presented at the 14 July 2020 Council meeting. Once adopted by Council the implementation of the relief and recovery initiatives will commence.
Major Review of Workforce Plan	Review of Workforce Plan	1/10/2019	30/06/2020	100	100	Complete	
Undertake Executive Leadership 360-degree diagnostics	Develop action plan for CEO and Executive Leadership Team to undergo 360-degree diagnostics every two years	1/10/2019	18/12/2020	100	25	Deferred	This project was placed on hold in March 2020 due to the COVID-19 pandemic. It will recommence in FY 2020/21. The amended completion date is 18 December 2020. As this project is part of the CEO's Key Result Area (KRA) and is currently reported through this CEOPRC committee, this report will cease to be included in this report in FY 2020/21.
Built Environment [Strategic Community Plan(2016-2026)]							
Business Case	Project	Start Date	Due Date	% Of Parent	% Complete	Status	Comments
Broz Park New Toilet Block	Broz Park Toilet Block	23/09/2019	30/09/2020	100	26	In Progress	This project has been pushed out to the end of September due to delays in progress caused by COVID-19 pandemic workloads.
Public Open Space Strategy	Public Open Space Strategy	1/07/2019	8/06/2021	100	20	In Progress	Project plan complete. The draft strategy commenced development in March 2020. Some elements of this project ie. Community engagement may be affected due to the impact of COVID-19, however it is anticipated that the completion date will remain unaffected.
Community [Strategic Community Plan(2016-2026)]							
Business Case	Project	Start Date	Due Date	% Of Parent	% Complete	Status	Comments
Mundaring Civic Precinct Concept Plan	Mundaring Town Centre Land Assembly Project	2/07/2018	15/03/2021	100	43	In Progress	This project was on hold for approximately three months due to the impacts from COVID-19 however, work has now recommenced and the revised end date is now 15/03/2021.
Mundaring Oval Lighting Upgrade	Mundaring Oval Lighting Upgrade	2/07/2018	30/04/2020	100	100	Complete	The works are completed and lights commissioned. An opening event is on hold until gatherings are permitted.

Natural Environment [Strategic Community Plan(2016-2026)]							
Business Case	Project	Start Date	Due Date	% Of Parent	% Complete	Status	Comments
Local Biodiversity Strategy (review to integrate various past strategies)	Local Biodiversity Strategy (review to integrate various past strategies)	1/08/2019	24/12/2021	100	26	In Progress	Inception meetings of the Environmental Advisory Committee's local biodiversity strategy working group were delayed due to Covid-19 social distancing requirements. Delays have also occurred in relation to access to the State's mapping database. Further, recent internal meetings for refinement of the scope for the upcoming Watercourse Hierarchy Strategy identified potential benefits from a greater overlap of the Watercourse Hierarchy Strategy. It is therefore recommended to extend the completion date by 6 months to 24 December 2021.
Weed Control Strategy Review	Weed Control Strategy review	16/07/2018	30/06/2020	100	100	Complete	Environmental Advisory Committee has supported inclusion of weed issues in more holistic Local Biodiversity Strategy, and review of Weed Control Strategy to produce updated priority weeds list, Weed Control Position Statement, and update and reprint of key resource for residents 'Plants Out of Place' book. Updated priority weed list and new position statement are completed and publicly available from the Shire website, and update of the Plants Out of Place book is complete. The new version of the book includes more non-chemical weed control options to address community concerns about herbicides.
Thriving Community [Corporate Business Plan(2013-2023)]							
Business Case	Project	Start Date	Due Date	% Of Parent	% Complete	Status	Comments
Morgan John Morgan Reserve Upgrade	Morgan John Morgan Reserve Upgrade	1/07/2019	25/06/2021	100	25	In Progress	Masterplan prepared ready for feedback
Mt Helena Skate Park Extension	Mt Helena Skate Park Extension	1/07/2019	31/12/2020	100	35	In Progress	The skate park has taken longer to finalise a design in regards money available, so additional funding is being sought and with wet weather imminent an extension of time of six months is sought
Mundaring Tennis Club Court Resurfacing	Mundaring Tennis Court Resurfacing	2/09/2019	27/03/2020	100	100	Complete	Project completed in December 2019
Scott Street Bridge Upgrade	Scott Street Bridge Upgrade	1/07/2019	28/06/2024	100	3	In Progress	Preparation works being organised by MRWA