

**MUNDARING & WOOROLOO  
CEMETERIES**  
**Application for Funeral Directors Licence**  
(Both pages to be completed)



### Applicant Details

Principal:

Company:

Trading Name of Business:

Business Address:

Postcode:

Postal Address:

Phone:

Mobile:

Email:

ABN / ACN:

Insurances Certificate of Currency Attached: **YES** **NO**

Declaration Signed:

### Declaration

- I understand this Funeral Director Licence from the Shire of Mundaring is valid for one year maximum and expires on 30 June next. The licence fee is fixed.
- I will maintain my Public Liability, Professional Indemnity and Workers Compensation Insurances (where applicable) as a condition of my licence and provide a copy of Certificate of Currency with this application.
- I will complete the relevant Licence information over the page.
- As a current Licence holder I will be entitled to complete an 'Application for Burial and to Conduct a Funeral' and pay the prescribed fees and charges, for each and every Funeral I conduct.
- I will comply with the Laws of the State of Western Australia, including the Cemeteries Act 1986, the Shire of Mundaring Local Laws, and any policies, procedures and guidelines the Shire may issue from time to time.
- I shall produce the written consent of the holder of the Grant of Right of Burial for any Funeral conducted at Shire of Mundaring Cemeteries.
- The deceased will be enclosed in a structurally sound coffin bearing the name of the deceased person stamped (or otherwise indelibly inscribed) in legible characters on a metal plate on the coffin lid. The vehicle used to transport the body and the coffin will be a suitable vehicle.
- I will complete and supply a Certificate of Identification for the deceased to Shire staff no later than at the Funeral.

Signature of Applicant:

Date:

Insurance Details	
<b>Professional Indemnity Insurance Company:</b>	
Policy Number:	Expiry Date:
<b>Public Liability Insurance Company:</b>	
Policy Number:	Expiry Date:
<b>Workers Compensation Insurance Company:</b>	
Policy Number:	Expiry Date:
<b><i>Please attach a copy of Certificate of Currency for each policy.</i></b>	

Recent Funeral Director Licence History			
Please supply details below of other Cemeteries Boards where you have held a Funeral Director Licence over the past two years, <b>if not licenced</b> with Shire of Mundaring during that time.			
Cemetery Board	Licence Nbr & Year	Contact Person	Contact number

Shire of Mundaring – Office Use Only			
<b>Fee Paid:</b>	<b>Receipt Number:</b>	<b>Valid to: June 30</b>	
<i>Insurance Currencies Received:</i>		<i>Verify previous Licences:</i>	
<i>Licence Number:</i>	<i>Printed for Signature:</i>	<i>Scanned &amp; Filed:</i>	<i>Emailed:</i>
<i>Issuing Officer:</i>	<i>Original Posted:</i>	<i>Register Updated:</i>	