

2023 ANNUAL ELECTORS MEETING DECISIONS AND ACTIONS REGISTER
Meeting held Wednesday 8 March 2023

DECISION No.	MOTION TITLE	MOTION / DECISION OF ANNUAL ELECTORS MEETING	OFFICER RECOMMENDATION	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	COMMENT / FOLLOW UP ACTIONS
AEM 2023.03.03	Decision 1 Creating a community focussed placemaking strategy for the SoM	The Darlington Residents and Ratepayers Association RRA propose that the Shire of Mundaring: 1. Allocate funds for the development of a comprehensive placemaking strategy for the Shire. 2. Adopt a community-focused approach to the design of public spaces, taking into account the unique cultural, historical, and social characteristics of the Perth hills and its residents. 3. For public places, follow a design process that prioritises aesthetic beauty as a goal and, where possible, uses locally sourced materials, labour, craftspeople, and construction techniques.	That the motion be noted, acknowledging the Shire will continue to draw upon place making principles in the delivery of the Mundaring Town Centre Initiative and the Mundaring Multipurpose Community Facility project and will contemplate a discrete place-making strategy as part of the review of LPS4 scheduled for 2025/26.	C7.04.23 ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...	Statutory Services	In progress	
AEM 2023.03.04	Decision 2 Architecture and Urban Design Competition for the proposed Mundaring Cultural Precinct.	The Darlington Residents and Ratepayers Association RRA propose that the Shire of Mundaring: 1. Allocate funds for the organisation of an Architecture and Urban Design Competition for the proposed Mundaring Cultural Precinct 2. Prioritise the celebration and preservation of the rich history, cultural heritage, & character of the Perth Hills. 3. Prioritise a holistic design solution for the Mundaring Cultural Precinct which will enhance and build upon the heritage of the Hills and generate significant community engagement.	That the motion be noted, acknowledging that: • it would be open to Council to consider an Architecture and Urban Design Competition for the proposed Mundaring Cultural Precinct during future stages of the project; • celebrating the character, history and heritage values have been and will continue to be an important consideration for this project; and • Council has recently endorsed an Engagement Plan for Stage 2 of the Mundaring Town Centre Revitalisation Project, which ensures significant community engagement will inform development of a masterplan for the cultural precinct, as well as the proposed multipurpose community facility.	C7.04.23 ...In considering the following decisions made at the Annual Meeting of Electors held on 8 March 2023, endorses the recommended actions in relation to the motions adopted at the meeting: a. Decisions 2, 4, 8, and 11...	Strategic and Community Services	Complete	No further action applicable
AEM 2023.03.05	Decision 3 Council consider adopting an Access to Records and Information Policy.	That Council considers adopting an Access to Records and Information Policy. That the Policy developed will ensure: • Elected Members Statutory access to records is quite clear and it will implement the objectives of the Local Government Act to have greater community participation in the decisions and affairs of Local Governments. • greater accountability for Local Government to Elected Members and their communities • that no contracts will be entered into where the supplier attempts to impose Commercial in Confidence clauses that would hinder community access to the terms and conditions of any awarded contract (This may be included in the Procurement Policy) • that all records held by the Council are public records, unless decided otherwise by Council, noting that the CEO can mark a document confidential but that decision must be sent to Council for review. • all the Local Government records and information are accessible by Elected Members unless access is restricted by a Court, Tribunal or Council absolute majority or express written law. • all Local Government Contracts are accessible by Elected Members without fetter as prescribed by the Local Government Act. S5.92(2) • requests for access to records by the Community will only be refused by the CEO if the information requested is not a Public Record by written law or Court or Tribunal order or Council resolution. • that Council requires a monthly summary of requests received and the decision made by the CEO and the reasons for any refusal. • that where the CEO requires an application for a record to make a FOI request then the CEO must first comply with this Policy as to the public.	That the motion be noted and no further action taken, as the proposed policy would duplicate existing legislative requirements for council members and members of the public accessing local government information and, in some cases, would conflict with existing and proposed legislation.	C7.04.23 ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...	Corporate Services	In progress	
AEM 2023.03.06	Decision 4 Advocate for an Audit of WALGA by the Office of the Auditor General	That the Shire of Mundaring Council supports: 1. Financial and performance audits being carried out annually on WALGA 2. And advocates for WALGA to request the Office of the Auditor General to undertake financial audits of WALGA and any related activities. AND THAT the Shire of Mundaring WALGA zone representatives represent and support the Council position in these matters at any WALGA zone meeting. That the delegates reports back to Council any outcomes or discussion about these matters to the following Council meeting. That, if the Electors Motion is supported by Council, that the Shire of Mundaring CEO conveys in writing the specific contents of the Council resolution to the WALGA State Council and the WALGA CEO as a matter of urgency.	That the motion be noted and no further action taken, as Council has previously considered this matter and because WALGA's audited financial statements are already provided and publically available.	C7.04.23 ...In considering the following decisions made at the Annual Meeting of Electors held on 8 March 2023, endorses the recommended actions in relation to the motions adopted at the meeting: a. Decisions 2, 4, 8, and 11...	Corporate Services	Complete	No further action applicable
AEM 2023.03.07	Decision 5 Shire of Mundaring remove the LED Sign recently installed at Morgan John Morgan Reserve	That the Shire of Mundaring remove the LED sign recently installed at Morgan John Morgan Reserve.	That the motion be noted, acknowledging any changes to the LED signs, including potential removal and/or relocation, will be informed by the outcomes of the Signage Strategy (currently in development).	C7.04.23 ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...	Strategic and Community Services	In progress	
AEM 2023.03.08	Decision 6 Material and Administrative changes to the Hills Community Nursing Home at 90 Mucciarone Lane, Parkerville	That the proposed change of use at the property at 90 Mucciarone Lane, Parkerville is referred back to the shire's planning process.	That the motion be noted, as the Shire has approved the operation of Residential Building on the site. Where residents allege anti-social behaviour is occurring these events should be referred to WA Police for investigation.	C7.04.23 ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...	Statutory Services	In progress	
AEM 2023.03.09	Decision 7 Develop directions on policy regarding display cabinets for sporting clubs.	To develop directions on policy regarding display cabinets for the sporting club trophies or for memorabilia. Eg. Elsie Austin where two walls are all windows, the closets take up the third wall and the kitchen window takes up a good portion of the other wall.	That the motion be noted, with clubs encouraged to directly contact the Shire with their requests.	C7.04.23 ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...	Strategic and Community Services	In progress	
AEM 2023.03.10	Decision 8 Investigate putting public WIFI access in all shire halls and pavilions.	That the Shire of Mundaring investigates putting in free public WIFI access in all Shire Halls and Pavilions in line with the free WIFI access at the Libraries, Arena and the Hub. A password would be given to each group or individual booking a Shire facility to access the free public WIFI.	That Council requests the CEO arrange an audit of existing facilities and their communications, and list this request alongside other community requests in the 2024/25 Integrated Planning and Reporting process; and, if prioritised by Council at that point, prepare a business case for further consideration.	C7.04.23 ...In considering the following decisions made at the Annual Meeting of Electors held on 8 March 2023, endorses the recommended actions in relation to the motions adopted at the meeting: a. Decisions 2, 4, 8, and 11...	Corporate Services	Complete	No further action applicable
	Decision 9 Improve resident's lifestyle by reducing man-made noise, in particular, machinery audible alarms.	MRRPA asks that the Shire create an 'instrument' (policy/plan/regulation/law) to arrange that all reversing alarms fitted to vehicles and machinery operating on Shire business and shire approved operations (i.e. building, construction, earthworks, roadworks, businesses in the Mundaring Industrial Precinct for example, and so on) whether by Shire owned vehicles, or privately owned, and whether operating on public or private land, be of the "broadband reversing alarm" type, with a period of three years from the 'start date' of the 'instrument'. All contracts, activities, tenders, etc. not yet entered into, must have this 'broadband' alarm requirement specified as a necessary condition of acceptance and engagement to do work in the Shire as of immediately or at the next work opportunity.	That the motion be noted and no further action taken, as the Shire has previously trialled the broadband reversing alarm.	C7.04.23 ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...	Infrastructure Services	In progress	
AEM 2023.03.12	Decision 10 Community and Wellbeing Informing Strategy	To request that the Community and Wellbeing Informing Strategy be revisited and adjusted.	That the motion be noted, acknowledging that the formal review of the Community Health and Wellbeing Informing Strategy is already scheduled to occur in 2024/25, which is aligned with the State Government's phase 5 of the Public Health Plan process.	C7.04.23 ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...	Statutory Services	In progress	
AEM 2023.03.13	Decision 11 Digitisation in the Shire of Mundaring	If the Shire could make a commitment to of course continue working on digital improvements but also keep the option for people to continue to receive letters in the mail, notifications in the mail so that everybody can have equal access to the things that are going on within the shire.	That the motion be noted and no further action taken, as the Shire is already offering alternative methods of communications in addition to digital or online options.	C7.04.23 ...In considering the following decisions made at the Annual Meeting of Electors held on 8 March 2023, endorses the recommended actions in relation to the motions adopted at the meeting: a. Decisions 2, 4, 8, and 11...	Corporate Services	Complete	No further action applicable

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AEM 2023.03.14	Decision 12 Digital Signage in our Community Parks	That the Shire respectfully consider moving the LED sign currently in place in Sculpture Park to a more appropriate and less disruptive location within the shire.	That the motion be noted, acknowledging any changes to the LED signs, including potential removal and/or relocation, will be informed by the outcomes of the Signage Strategy (currently in development).	C7.04.23 ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...	Infrastructure Services	In progress	
AEM 2023.03.15	Decision 13 Access and Inclusion Strategy potential	That the Council respectfully consider adding a statement within the current access and inclusion strategy that is a vaccination inclusion policy, whereby regardless of someone's vaccination status they will still be welcomed and included in all Shire activities and premises.	That the motion be noted and no further action be undertaken, because the Shire does not restrict access to Shire activities and premises based on vaccination status, unless required by law to do so, and as Council has recently adopted the Access and Inclusion Informing Strategy 2022/2026 which aims to ensure that all people, regardless of their age, gender, culture or ability, can access information, services and facilities provided by Shire of Mundaring.	C7.04.23 ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...	Strategic and Community Services	In progress	
AEM 2023.03.16	Decision 14 LED Signage	That Council commissions an independent, arms length review of the process that resulted in LED signs being installed in Pioneer Park, Sculpture Park and Morgan John Morgan reserve. That such a forensic review does not involve any member of Administration so as to avoid any perceived conflicts of interest. That the review will be carried out by a reputable independent consultant qualified in Governance matters.	That the motion be noted and no further action taken, as the process to determine how locations were selected for the LED signs was appropriate.	C7.04.23 ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...	Strategic and Community Services and Infrastructure Services	In progress	

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AEM 2022.03.03	Decision 1 Climate Change	That the Shire of Mundaring • Make climate change risk a standing item for the Audit and Risk committee and for this risk to be included in advice to the shire. • Better inform ratepayers as to ratepayers know what is being done to respond to Climate Change. • Include a formal section addressing Climate Change part of the Annual Report and all other reports where climate-related actions are included. • Ensure all planning and development activity formally and adequately addresses the accelerating risks from climate change. • Climate Change support strategies for communities and individuals a major part of the Shire's community education program	It is recommended that Council note this decision from the 2022 AEM and that it be referred through the Risk Management Committee and Audit & Risk Committee for further consideration; and that climate change initiatives be included in the 2021/22 Annual Report.	Group H: That Decision 1 from the 2022 Annual Electors' meeting be noted by Council that it be referred through the Risk Management Committee and Audit & Risk Committee for further consideration; and that climate change initiatives be included in the 2021/22 Annual Report.	Corporate Services	In progress	Annual report component in progress. Annual report for 2021/22- drafting has commenced. Will include section for Climate Change Initiatives.
AEM 2022.03.04	Decision 2 Measure of Improvement in Communications Perceptions of Transparency	That Council uses a measure of improvement in the community's perceptions of its transparency and improvement in that result, as a Key Performance Indicator for the CEO.	It is recommended that Council note this decision from the 2022 AEM and that the development of Key Result Areas (KRA's) and Key Performance Indicators (KPI's) for the CEO is scheduled to commence in July 2022.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Corporate Services	Complete	13.1.2 Review of CEO Conditions of Employment - 13 September 2022 OCM
AEM 2022.03.05	Decision 3 Building of a Rotunda/bandstand in Mt. Helena Pioneer Park	That Council provides an in principle support to the building of a rotunda/bandstand in Mt. Helena in Pioneer Park subject to:- • Construction funding being supplied by others • A design endorsed by the by the community and the Shire after in principal support.	It is recommended that Council note this decision from the 2022 AEM as this request has already been referred to the Integrated Planning and Reporting process to be considered in conjunction with other community group capital work requests.	Group C: That Decisions 3, 6, 24 and 30 from the 2022 Annual Electors' meeting be noted by Council and these items will be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests and further, these items will be included in the officer report for the 2022/23 budget and their financial outcomes will be made clear.	Infrastructure Services	Complete	This project is included in the ten year capital program, refer special Council meeting 27 July 2022. Considered as part of the development of the 2022/23 Corporate Business Plan. Mt Helena Rotunda - currently listed for further investigation and inclusion in year 2 of capital programs (2023/24)
AEM 2022.03.06	Decision 4 Classify Freehold Shire owned land at Lot 100 Hardey Road, Glen Forrest	That Council resolve to formally classify the freehold Shire owned land at Lot 100 Hardey Road, Glen Forrest as being for social and community purposes and not for economic or investment purposes.	It is recommended that Council note this decision from the 2022 AEM as Lot 100 Hardey Road Glen Forrest is already classified as social, namely that it is for social, community and civic purposes (including open space).	That Council: 1. Notes the Annual Electors' Motion 2022.03.07, Item 10.1 Decision 4 (Classify Freehold Shire owned land at Lot 100 Hardey road, Glen Forrest); 2. Notes Council 2007 decision C10.09.07 and the intent for the lot to be used for community and social purposes; 3. Notes the existing usage of the eastern end of this lot by the Glen Forrest Community Garden; 4. Considers rezoning Lot 100 Hardey Road to Public Open Space or Recreational or equally appropriate zoning during the next Local Planning Scheme review and that a detailed report on this proposed rezoning will be presented at that time; and 5. Considers removing Lot 100 Hardey Road from the Shire Property Investment Strategy portfolio when the strategy is reviewed in 2022/23.	Strategic and Community Services	In progress	1. No further action applicable 2. No further action applicable 3. No further action applicable 4. LPS review due to commence 2026/27 5. Property Investment Strategy Review to be adopted June 2023.
AEM 2022.03.07	Decision 5 Biodiversity Protecting Natural Environment, Waterways and Resources	That Council reassesses its budget priorities to align with the top priority of the Strategic Community Plan by redirecting greater spending towards biodiversity, protecting our natural environment and waterways and considers resourcing: • a full time Environmental Bush Care education officer • a 'post-fire recovery bush-care crew' that specifically attends to burnt areas (bushland and verges) to destroy pockets of weed regrowth • weeding on roads adjoining reserves and starting from the reserves.	It is recommended that Council note this decision from the 2022 AEM as the Local Biodiversity Strategy, due for completion in July 2022, will address biodiversity priorities and resourcing requirements.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Statutory Services	In progress	Biodiversity Strategy to be considered at October 2022 council meeting
AEM 2022.03.08	Decision 6 Mt. Helena Swimming Club Business Plan	That Council receives the Mt. Helena swimming club business plan.	It is recommended that Council note this decision from the 2022 AEM and the business case be referred to the Integrated Planning and Reporting process to be considered in conjunction with other community business cases.	Group C: That Decisions 3, 6, 24 and 30 from the 2022 Annual Electors' meeting be noted by Council and these items will be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests and further, these items will be included in the officer report for the 2022/23 budget and their financial outcomes will be made clear.	Strategic and Community Services	Complete	Considered as part of the development of the 2022/23 Corporate Business Plan. Club's Request for 12 month operation of pool including heating and lighting (\$110,000 per annum plus \$250,000 capital) not funded and to be considered in future Corporate Business Planning cycle (2023/24). Note-\$15,000 listed for lighting plan design to occur in 2022/23.
AEM 2022.03.09	Decision 7 Recognition of Save Perth Hills as Volunteer Community Group	Save Perth Hills Incorporated (SPH) seeks to have the Mundaring Shire formalise its recognition of Save Perth Hills (Inc) as a Volunteer Community Group (Special Interest).	It is recommended that Council note this decision from the 2022 AEM and notes that the Shire does not have a process to formally recognise community groups as particular groups; and that as a community group, Save Perth Hills is already able to access Shire initiatives within the applicable guidelines and conditions.	Group A: That Decisions 7, 14, 26, 27, 28 and 40 from the 2022 Annual Electors' meeting be noted by Council and further that these issues are already being addressed or agreed to being addressed as per Officer Comment in this report.	Strategic and Community Services	Complete	No further action applicable
AEM 2022.03.10	Decision 8 Review of Shire's Local Planning Scheme LPS4 2022-23	1. That Council consider in the minor review of the Shire's Local Planning Scheme LPS4 scheduled for 2022-23 to include:- a. Banning all cul-de-sacs in any subdivision development in high bushfire prone areas – tis follows the land mark decision by the SoM, DPLH and the WAPC (Dec 2021) to remove 3 cul-de-sacs from Structure plan SP79 in Parkerville. Cul-de-sacs were deemed too dangerous to include in the SP79 subdivision design in this extreme bushfire prone area. 2. Not to allow any development within 100m of any water courses in the Shire and that this is factored into the forth coming SoM 'watercourse hierarchy and protection strategy'. It should be noted that the SoM council voted against the SP79 in March 2021, for two key reasons:- a. The inclusion of cul-de-sacs in the development design; and b the residential encroachment within 100m of Clutterbuck creek.	It is recommended that Council note this decision from the 2022 AEM and the Shire's limited ability to alter State requirements; and the upcoming development of LPS 5 and Water Hierarchy Strategy will explore these matters further.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Statutory Services	In progress	Component associated with watercourse setbacks is under review as part of the Water Hierarchy Strategy, and will be considered by Council at its April 2023 meeting
AEM 2022.03.11	Decision 9 Independent Review of WALGA for Green Energy	That the contract awarded via WALGA for Green Energy be subjected to an independent legal opinion and an independent forensic audit to ascertain that this long term contract was in the best interests of Council, managed appropriately and that the contract entered into by the Administration is valid and binding on the Shire.	It is recommended that Council note this decision from the 2022 AEM and that the contract awarded was undertaken in accordance with the Shire Procurement Policy and under an exemption of the Local Government (Functions and General) Regulations 1996 regulation 11(2e) and is therefore a legally valid and binding contract.	That the Synergy Electricity sales agreement between the Synergy and the Shire of Mundaring (negotiated through WALGA) be referred to the Audit and Risk Committee to determine if the evaluation of the contract value was appropriate and the delegation of authority was exercised correctly.	Infrastructure Services	In progress	ARC4.06.22 12 July 2022 Ordinary Council Meeting That Council: 1. Notes the Synergy Electricity sales agreement between Synergy and the Shire of Mundaring estimated contract value and the delegation of authority was exercised correctly; 2. Gives further consideration and clarity in a future revision of the Purchasing Policy in regards to the use of the tender exempt procurements for goods or services supplied or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government; and 3. Reviews the estimated contract value for the first year of the contract (April 2022-April 2023) against the actual bill at the June 2023 Council meeting. Report to be presented to June 2023 Council Meeting to review the estimated contract value for the first year of the contract (April 2022-April 2023) against the actual bill.
AEM 2022.03.12	Decision 10 WALGA Preferred Supplier Program Independent Audit by Auditor General	Council will no longer permit the use of the WALGA Preferred Supplier Program until such time as it has been independently audited by the Auditor General and proven to provide best value to the Councils who use it.	It is recommended that Council note this decision from the 2022 AEM and that no further action be undertaken due to the value for money received from the program.	That Decision 10 from the 2022 Annual Electors' meeting be noted by Council and that no further action be undertaken due to the value for money received from the program.	Corporate Services	Complete	No further action applicable

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AEM 2022.03.13	Decision 11 Lobby State Government and WALGA to request an Audit of WALGA	Council will lobby the State Government and WALGA to request an Audit of WALGA by the Office of the Auditor General in the near future. That such an Audit be conducted prior to any re-organisation that may be contemplated following suggested changes to the Act.	It is recommended that Council note this decision from the 2022 AEM and that no further action be undertaken as WALGA's audited financial statements are already provided and publically available.	LOST That the WALGA representatives raise the following motion at the WALGA East Metropolitan Zone meeting on 23 June 2022: "That WALGA request that a financial audit by the Office of the Auditor General be undertaken of a similar scale and scope as to that which the local governments are required".	Corporate Services		N/A
AEM 2022.03.14	Decision 12 No Acceptance of any direct/indirect gifts or benefits from WALGA	No Councillor or Employee will accept any direct / indirect gift or other personal benefit from WALGA.	It is recommended that this decision from the 2022 AEM be considered by Council when reviewing the Code of Conduct.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Corporate Services	Complete	C5.12.22 13 December 2022 Ordinary Council Meeting That Council: 1. by absolute majority and in accordance with section 5.104 of the Local Government Act 1995, adopts the updated Code of Conduct for Council Members, Committee Members and Candidates as attached (Attachment 1); and 2. in regards to Decision 12 from the Annual Electors Meeting held 9 March 2022, takes no further action in response to the decision that 'No Councillor or Employee will accept any direct / indirect gift or other personal benefit from WALGA' (AEM 2022.03.14) as the acceptance of gifts by council members in accordance with the Local Government (Administration) Regulations 1996 provides sufficient direction for council members and employees to be able to accept direct and indirect gifts or other personal benefits from WALGA.
AEM 2022.03.15	Decision 13 Report Delivery Costs of Community Services to Council	That Councillors task the CEO to report delivery costs of community services to Council in such a manner that distinguishes direct costs from indirect costs. That is, to report the split of indirect costs such as office, administrative & overheads from direct costs, being the actual operational costs specifically incurred to complete services.	It is recommended that Council notes this decision from the 2022 AEM and that a new Chart of Accounts project is currently underway that will enable this level of reporting to occur.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Corporate Services	In progress	Chart of accounts project due to commence in September 2022 and finish in June 2023. Reporting available in 2023/24
AEM 2022.03.16	Decision 14 Include Summary and Trends when Presenting Financial Report	That when presenting the Financial Report that the Administration includes the summaries and trends in the format required for the Departments MyCouncil (Website. https://www.MyCouncil.wa.gov.au)	It is recommended that Council notes this decision from the 2022 AEM and that summaries and trends reporting in the format of the MyCouncil Website commence with the production of the 2021/22 Annual Report.	Group A: That Decisions 7, 14, 26, 27, 28 and 40 from the 2022 Annual Electors' meeting be noted by Council and further that these issues are already being addressed or agreed to being addressed as per Officer Comment in this report.	Corporate Services	In progress	The financial and asset ratios previously used to calculate the FHI for the MyCouncil website are currently under review by the Department. The ratios did not form part of the Annual Financial reporting requirements for the 2021/22 financial year. Once the Department has made a determination on the revised ratios to be used going forward the trend analysis for the revised ratios will be encompassed within the Annual Report.
AEM 2022.03.17	Decision 15 Replacement of 1.4R Fire Appliances	• That once the new replacement 3.4U / 4.4R Appliances are commissioned into service, then the original Parkerville & Mt Helena 3.4U Tankers (each with 3,000 litres capacity and fitted with Water Deluge Spray Protection for Fire Crew Safety) and the Chidlow & Wooroloo 4.4U Tankers (each with 4,000 litres capacity and fitted with Water Deluge Spray Protection for Fire Crew Safety) are retained and re-allocated accordingly within the Shire of Mundaring Fire Fleet and each of the existing 1.4R Appliances are surrendered in lieu of those original 3.4U and 4.4R Tankers and; • That the original 3.4U and 4.4R Tankers be later surrendered, once the planned new 1.4R (Upgraded Capacity) replacement appliances can be supplied to the Shire of Mundaring Bushfire Brigades under the Local Government Grants Scheme."	It is recommended that Council note this decision from the 2022 AEM and the replacement program in place and end of service life or superseded specifications of the appliances.	That Decision 15 from the 2022 Annual Electors' meeting be noted by Council and the replacement program in place and end of service life or superseded specifications of the appliances.	Statutory Services	Complete	No further action applicable
AEM 2022.03.18	Decision 16 SoM Strategic Environment Explanatory Signage	• That Council implements a Strategic Environmental program to install roadside explanatory signage for Wildlife Crossings throughout the Shire. • That Council takes prompt action specifically to ensure that Duck Crossing Road Warning Signs be erected / re-erected along Seaborne Street – Northbound, prior to Dartnall Road and Southbound, prior to Parker Road and that signage should also be erected on Stoneville Rd North and Southbound and Riley Rd East/West bound of the roundabout to educate the public and better protect our wildlife from un-necessary Road Kill and; • That some kerbing areas also be modified to allow turtles to climb kerbing to avoid death in open storm drains or open road impact.	It is recommended that Council note this decision from the 2022 AEM and these requests be considered as part of the annual Green Spot signage program and the Local Biodiversity Strategy, due for completion in July 2022.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Statutory Services	Complete	Matter has been investigated and no further action required. Duck Crossing signage issued by Main Roads. Changes made to fencing and kerbing at the intersection of Riley and Stoneville Rd for turtles.
AEM 2022.03.19	Decision 17 Access/Provision of Toilets at Stoneville Community Garden, Norris Park	That the Council allows the use of a Portable Toilet Facility by the users of the Stoneville Community Garden Project until such time that a purpose-built Public Toilet Facility can be made available to any member of the public using the Norris Park community area.	It is recommended that Council note this decision from the 2022 AEM with the Stoneville Community Garden Project encouraged to discuss their proposal with Shire staff and obtain any necessary approvals, noting the expectation that the costs for any portable facility would be funded by the Group, with the group able to apply for funding through the Shire's Matching Grant Program.	Group H: That Decision 17 from the 2022 Annual Electors' meeting be noted by Council with the Stoneville Community Garden Project encouraged to discuss their proposal with Shire staff and obtain any necessary approvals, noting the expectation that the costs for any portable facility would be funded by the Group, with the group able to apply for funding through the Shire's Matching Grant Program.	Statutory Services	Complete	No further action required at this time
AEM 2022.03.20	Decision 18 Community Consultation on Proposed Shire Infrastructure Projects	That in future, the Shire Officers communicate, consult and request feedback from the Community via email to R&R groups, Facebook or Advertisements with respect to any proposed Infrastructure projects prior to the commencement of any works.	It is recommended that Council note this decision from the 2022 AEM and that the new Community Engagement Policy CD-04 guides the community engagement for projects including future infrastructure projects.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Infrastructure Services	Complete	Community Engagement Policy adopted March 2022
AEM 2022.03.21	Decision 19 Education campaign and signage for cyclists when riding on paths or trails	That the Shire undertake an education campaign, including signage to remind cyclists of their obligations when riding on paths or trails. a. Road Traffic Code Section 216 – give way to pedestrians b. https://www.railwayreserves.com.au/Documents/Railway%20Reserves%20Heritage%20Trail%20brochure.pdf	It is recommended that Council note that this motion from the 2022 AEM is currently in the process of implementation by the Shire.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Infrastructure Services	In progress	Currently in the process of implementation by the Shire officers with supporting funding allocated in the ten year capital programs
AEM 2022.03.22	Decision 20 Plan to maintain the Railway Reserve Heritage Trail	That the Shire produce a plan to maintain the Railway Reserve Heritage Trail, by refurbishing 15-20% of it each year, and seek State Government funding to implement the plan.	It is recommended that Council note this decision from the 2022 AEM and that maintenance of the trail is an ongoing activity.	That Decision 20 from the 2022 Annual Electors' meeting be noted by Council and that maintenance of the trail is an ongoing activity.	Infrastructure Services	Complete	No further action applicable
AEM 2022.03.23	Decision 21 SoM to Undertake Weed Eradication Program	That the Shire undertake a weed-eradication program, involving the whole community to assist, not just Friends groups. a. Use Echo page to identify a "weed of the month" and how to properly eradicate it. b. Encourage occupiers to "adopt their verge".	It is recommended that Council note this decision from the 2022 AEM and the current actions undertaken in regards to promoting weed eradication and consider the motion in the context of the Shire's Local Biodiversity Strategy, due for completion in July 2022, which will address biodiversity priorities and resourcing requirements.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Infrastructure Services	In progress	Weed control programs will be contemplated in the development of the Shire's Local Biodiversity Strategy
AEM 2022.03.24	Decision 22 Insurance Scheme to Allow Coverage of Contents for Not-for-Profit Groups	That the Shire negotiate with the providers of the Local Government Insurance Scheme to allow coverage of contents, fire and theft and public liability for not-for-profit community groups.	It is recommended that Council note this decision from the 2022 AEM and that exploration of insurance for community groups is already in progress.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Corporate Services	Complete	Item presented to February 2023 Council Meeting
AEM 2022.03.25	Decision 23 Maintain Road Verges to the Extent to Allow Full Use of Carriageway	That the Shire maintain road verges to the extent necessary to allow full use of the carriageway. a. No vegetation intruding over carriageway for a height of 3m. b. Line-of-sight clearances maintained. c. Inspection at least annually or when reported by members of the community.	It is recommended that Council note this decision from the 2022 AEM and that maintenance requests are considered on a case by case basis.	Group H: That Decision 23 from the 2022 Annual Electors' meeting be noted by Council and that maintenance requests are considered on a case by case basis.	Infrastructure Services	Complete	No further action applicable
AEM 2022.03.26	Stop Parking on Paths or Verges	LOST That the Shire work with WA Police to educate and, if necessary, fine drivers who stop or park on paths or verges (Road Traffic Code Section 165 & 253).	N/A	N/A	N/A		N/A

2022 ANNUAL ELECTORS MEETING DECISIONS AND ACTIONS REGISTER
Meeting held Wednesday 9 March 2022

DECISION No.	MOTION TITLE	MOTION / DECISION OF ANNUAL ELECTORS MEETING	OFFICER RECOMMENDATION	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	COMMENT / FOLLOW UP ACTIONS
AEM 2022.03.27	Decision 24 Provide Suitably Fenced Dog Exercise Areas	No-lead dog exercise areas are suitably fenced, to protect users of adjacent areas.	It is recommended that Council note this decision of the 2022 AEM and that it be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests.	Group C: That Decisions 3, 6, 24 and 30 from the 2022 Annual Electors' meeting be noted by Council and these items will be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests and further, these items will be included in the officer report for the 2022/23 budget and their financial outcomes will be made clear.	Statutory Services	Complete	All items considered as part of the development of the 2022/23 Corporate Business Plan. Dog fence areas (\$525,000/ \$125,000 per annum plus \$25,000 pa maintenance)- not funded and to be considered in future Corporate Business Planning cycle (2023/24).
AEM 2022.03.28	Decision 25 Lease of Elsie Austin Facilities to Mt. Helena Sports and Rec Assoc	Motion to have the shire lease the Elsie Austin facilities to the Mount Helena Sports and Recreation Association at a pepper corn lease.	It is recommended that Council note this decision from the 2022 AEM and that contact be made with the Mount Helena Sports and Recreation Association to ascertain the reason and possible benefits to this proposal; and should the Group wish to proceed, an Officers Report in response to this decision be presented to a future Council Meeting for consideration.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Strategic and Community Services	In progress	Group have been contacted and will advise if they wish to pursue this.
AEM 2022.03.29	Decision 26 Engage Youth to decorate Skate Parks with Art	Motion to have the shire allow community groups to engage youth to be able to decorate with art, the skate parks.	It is recommended that Council note this decision from the 2022 AEM and that community groups, under guidance, are already able to seek approval to decorate skate parks.	Group A: That Decisions 7, 14, 26, 27, 28 and 40 from the 2022 Annual Electors' meeting be noted by Council and further that these issues are already being addressed or agreed to being addressed as per Officer Comment in this report.	Infrastructure Services	Complete	No further action applicable
AEM 2022.03.30	Decision 27 Apply Anti-graffiti coating at Skate Parks following Art Applications	Motion to have the shire apply anti-graffiti coating on the skate parks, preferably after the community has applied art to them.	It is recommended that Council note this decision from the 2022 AEM as anti-graffiti coating is already applied to new skate park builds.	Group A: That Decisions 7, 14, 26, 27, 28 and 40 from the 2022 Annual Electors' meeting be noted by Council and further that these issues are already being addressed or agreed to being addressed as per Officer Comment in this report.	Infrastructure Services	Complete	No further action applicable
AEM 2022.03.31	Decision 28 Fixing Elsie Austin Oval and inform Mt. Helena Sport & Rec Assoc.	Motion to have the shire proceed on fixing the Elsie Austin Oval according to plans and keep the Mount Helena Sports and Rec Association in the loop about the project	It is recommended that Council note this decision from the 2022 AEM and that these works are currently in progress and sporting groups have been kept informed.	Group A: That Decisions 7, 14, 26, 27, 28 and 40 from the 2022 Annual Electors' meeting be noted by Council and further that these issues are already being addressed or agreed to being addressed as per Officer Comment in this report.	Infrastructure Services	Complete	No further action applicable
AEM 2022.03.32	Decision 29 Write to WA McGowan Government to drop COVID Vaccine Mandates	1. The SOM write to the WA McGowan Government asking to drop all COVID Vaccine mandates on the WA residents. 2. The SOM adopts a policy to actively promote an inclusive community and wherever possible, events and activities are designed and planned to include all members of the community regardless of vaccination status.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	That Council writes to the WA McGowan Government asking for the removal of all COVID vaccine mandates for West Australians. That Council supports a position to actively promote an inclusive community and wherever possible, events and activities are designed and planned to include all members of the community regardless of vaccination status, and that Council requests a draft policy be directed to the Audit and Risk Committee for further consideration.	Corporate Services	Complete	Letter sent to WA Government 12 July 2022 Ordinary Council Meeting That in regards to the request to consider a draft policy for Vaccination Inclusion, that Council take no further action, noting Council already promotes an inclusive community with regards to events and activities within the Shire. (ARC3.06.22)
AEM 2022.03.33	Decision 30 Dire Housing Crisis	That the Shire of Mundaring Act toward resolving as far as possible within the Shire, the current family rental housing crisis also known as a Domestic Internal Refugee Emergency (DIRE), that is currently rife across Perth and beyond, to include; 1. making a public statement of this intention to act 2. inviting all sectors of the local and wider community to contribute relevant assessment, discussion, proposals and services, 1. including housing support organisations 2. local churches and other organisations that are involved in community care 3. local landowners who want to be involved in resolving this emergency and 4. all other individuals and organisations who might contribute in any aspect of resolving the crisis. 3. ensuring a listen-and-help interface is set up between the community and the council. 4. reviewing Shire resources for relevant use, including camping options, land for interim housing set up, and space for use to relevant to this crisis. 5. reviewing the state and shire legalities, regulations, policies and actions that impact on this crisis, historically and to date. 6. liaising with other Councils also caught in this crisis, and 7. designing and implementing whatever measures are feasible for resolving the crisis for the present and the future, 1. including a Home Host Risk Assessment Strategy Plan template.	It is recommended that Council note this decision of the 2022 AEM and that it be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests.	Group C: That Decisions 3, 6, 24 and 30 from the 2022 Annual Electors' meeting be noted by Council and these items will be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests and further, these items will be included in the officer report for the 2022/23 budget and their financial outcomes will be made clear.	Strategic and Community Services	Complete	All items considered as part of the development of the 2022/23 Corporate Business Plan. Dire Housing Crisis not funded. Council remains open to approaches from service providers.
AEM 2022.03.34	Decision 31 Home Hosting Risk Assessment Strategy Plan	That the Shire of Mundaring review current planning and land use regulations and their rationale, • toward creating eco-scientific policy and regulations for non-commercial Home Hosting including a * Home Host Risk Assessment Strategy Plan for Home Hosting; * that is user friendly for non-commercial landowners both private and by community care organisations; and * adaptable for times both with and without crisis, * such as found during fire disasters; and * the current DIRE family housing crisis.	It is recommended that Council note this decision from the 2022 AEM and that the Shire's Local Planning Scheme allows for ancillary dwellings to be rented out across all lots; and a home hosting strategy is not a matter that can be addressed in the Scheme.	Group H: That Decision 31 from the 2022 Annual Electors' meeting be noted by Council and that the Shire's Local Planning Scheme allows for ancillary dwellings to be rented out across all lots; and a home hosting strategy is not a matter that can be addressed in the Scheme.	Statutory Services	Complete	No further action
AEM 2022.03.35	Decision 32 SoM Stance as a Vax Pro-Choice Council	That the Council of the Shire of Mundaring consider declaring the Shire of Mundaring a "Vax Pro Choice Council" (VPCC) which is defined as consisting of a Council with a majority of Councillors; 1. who declare themselves willing to act where legal and feasible, upon the belief, that all individuals should have the basic human right to choose their vaccination status without coercion, discrimination or threat of deprivation; and 2. who are willing to engage extensively with the community regarding the problems and solutions for ensuring freedom from Vaccination Status Discrimination (VSD).	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	LOST That Council declares the Shire of Mundaring a "Vax Pro Choice Council" as all individuals should have the basic human right to choose their vaccination status without coercion, discrimination or threat of deprivation.	Corporate Services		N/A
AEM 2022.03.36	Decision 33 Review of Impacts of Vaccinations Mandates on SoM	That the Shire of Mundaring researches and reviews the impacts of mandatory vaccinations; 1. on the functions and affairs of Local Government; and 2. on the lives, resources, opportunities and rights of the electors, ratepayers, residents, businesses, workers, volunteers, visitors, educators and other users of the Shire of Mundaring.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	That Decisions 33 and 35 from the 2022 Annual Electors' meeting be noted by Council and that a report be prepared for Council to outline the scope and resource implications.	Corporate Services	Complete	12 July 2022 Ordinary Council Meeting That Council, in response to Decisions 33 and 35 of the Annual Electors' Meeting held on 9 March 2022 which were as follows: determines no further action be undertaken, due to the staff resourcing and significant financial implications that would arise if these matters were to be progressed, noting that businesses will be consulted through the Economic Tourism and Development Strategy and that every Shire resident has the opportunity to express their aspirations through the Community Strategic Plan.
AEM 2022.03.37	Decision 34 COVID-19 Vaccinations Pro-Choice Advocacy Statement	That the Shire of Mundaring consider adopting an advocacy position statement called a "COVID-19 Vaccination Pro-Choice Advocacy Statement" as produced by Pro Choice Councils Mundaring Group, which is the local branch of Pro Choice WA.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	LOST That Council considers adopting a "COVID-19 Vaccination Pro-Choice Policy" and that this be referred on to the Audit & Risk Committee for further consideration and development.	Corporate Services		N/A
AEM 2022.03.38	Decision 35 Review and Letter re. COVID Mandate Impacts on SoM Local Business Community	That the Shire of Mundaring 1) reviews the impacts of COVID Mandates on the business community within the Shire, 2) reviews the legalities of the COVID Mandates concerning businesses and work place contracts, and 3) writes a letter to higher government re the COVID Mandate negative impacts on the local business community, local economy and function of local government.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	That Decisions 33 and 35 from the 2022 Annual Electors' meeting be noted by Council and that a report be prepared for Council to outline the scope and resource implications.	Corporate Services	Complete	

2022 ANNUAL ELECTORS MEETING DECISIONS AND ACTIONS REGISTER
Meeting held Wednesday 9 March 2022

DECISION No.	MOTION TITLE	MOTION / DECISION OF ANNUAL ELECTORS MEETING	OFFICER RECOMMENDATION	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	COMMENT / FOLLOW UP ACTIONS
AEM 2022.03.39	Decision 36 Review Legalities Ethics Scientific Validity of VAX mandates for Stance and Letter	That the Shire of Mundaring 1. reviews and evaluates its role in implementing the COVID Vaccine Mandates in particular to: 1. the ethics, 2. legalities; and 3. scientific validity of this role and of the mandate, 2. determines the Council's stance, 3. produces a report; and 4. writes a letter to higher government regarding; 1. the stance adopted by the Shire of Mundaring, 2. along with recommendations; and 3. which may or may not request the end of the mandate, subject to the findings of the review.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	That Decisions 36 and 37 from the 2022 Annual Electors' meeting be noted and no further action be undertaken.	Corporate Services	Complete	No further action applicable
AEM 2022.03.40	Decision 37 Review Shire Incidence of COVID Vax Injury	That the Shire of Mundaring 1. reviews the evidence for COVID Vaccination Injury, and its impact on the fabric and function of the Community and Council of the Shire of Mundaring, 2. determines the Council's stance, 3. produces a report; and 4. writes a letter to higher government 1. re the stance adopted by the Shire of Mundaring, 2. along with recommendations; and 3. which may or may not request the end of the mandate, subject to the findings of the review.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	That Decisions 36 and 37 from the 2022 Annual Electors' meeting be noted and no further action be undertaken.	Corporate Services	Complete	No further action applicable
AEM 2022.03.41	Decision 38 Three Electors Meetings Annually	That the Shire of Mundaring consider increasing Community-Council engagement by increasing the number of Elector's Meetings annually from one per year to at least 3 per year for example; 1. one in March, one in June, and one in October; and 2. in order that electors do not have to wait a full year after one Electors Meeting to again collaborate and produce and vote on Motions that are important to them and derived from within the community.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	Group H: That Decision 38 from the 2022 Annual Electors' meeting be noted by Council and no further action be undertaken.	Corporate Services	Complete	No further action applicable
AEM 2022.03.42	Decision 39 Governance Fair Mundaring	That the Shire of Mundaring support implementation of an annual "Governance Fair Mundaring" preferably to precede an Electors meeting, which is preferably mid-year and is preferably one of 3 Electors meetings per year.	It is recommended that an Officers Report in response to this decision from the 2022 AEM be presented to the June 2022 Ordinary Council Meeting.	That Decision 39 from the 2022 Annual Electors' meeting be noted by Council and for the idea to be further developed and discussed at an operational level and brought to a Council Forum no later than September 2022 for consideration.	Corporate Services	Complete	8 November 2022 Ordinary Council Meeting That Council, in response to Decision 39 of the Annual Electors' Meeting held on 9 March 2022, which was as follows: Decision 39 - AEM 2022.03.42 That the Shire of Mundaring support implementation of an annual "Governance Fair Mundaring" preferably to precede an Electors meeting, which is preferably mid-year and is preferably one of 3 Electors meetings per year. determines no further action be undertaken, due to staff resourcing constraints and financial implications, noting that there are other options available for members of the public to gain an understanding of the Shire's governance and alternative means of public participation.
AEM 2022.03.43	Decision 40 Proactive Community Engagement	That the Shire of Mundaring consider replacing the current post active community engagement process with one that is proactive with updated ways of communicating with the community.	It is recommended that Council note this decision from the 2022 AEM and the adoption of the Community Engagement Policy in March 2022.	Group A: That Decisions 7, 14, 26, 27, 28 and 40 from the 2022 Annual Electors' meeting be noted by Council and further that these issues are already being addressed or agreed to being addressed as per Officer Comment in this report.	Strategic and Community Services	Complete	Community Engagement Policy adopted March 2022