

Candidate Information Pack

Local Government Elections 2025

Tuesday 19 August, 2025

Considering Your Nomination for Council

Wards and Council Vacancies

- East Ward: One vacancy
- Central Ward: One vacancy
- West Ward: Two vacancies
- South Ward: Two vacancies

Shire of Mundaring – a snapshot

- Population: 41,421 (*ABS Estimated Residential Population, 30 June 2023*)
- Area: 645 km²
- Key industries: Health care and social assistance, education and training, construction, mining and retail trade
- Heritage places: 144 places, including 26 on the State Register
- Total Revenue (inc capital grants): \$69.7m
- Rates Revenue: \$35m
- Operating Expenditure (inc depreciation): \$66.6m
- Capital Expenditure: \$23.5m

Council Meetings

Council meetings are held on the second Tuesday of each month at 6.30pm and are open to the public.

Council forums, which allow elected members to receive information and discuss issues that may become future agenda items, are held on the third Tuesday of each month at 6.30pm and are not open to the public.

Special meetings and forums of Council are arranged when required. All meetings are held in the Council Chamber at the Shire's Administration Building.

Committees of Council

Council has several committees, including:

- Audit and Risk
- CEO Performance Review
- Grants Selection
- Governance Committee
- Local Emergency Management

During the first council meeting after being sworn in, elected members can nominate for any of these committees. Nominations are also sought for membership of advisory groups, engagement groups, and external committees.

Allowances

Elected members are paid an annual allowance in lieu of meeting fees, in monthly instalments. The amount is determined each year by the Salaries and Allowances Tribunal (SAT).

For the current financial year (2025–26):

- Elected members meeting attendance fee: \$26,020
- Shire President meeting attendance fee: \$34,890
- Shire President additional allowance: \$70,951
- Deputy Shire President additional allowance: 25% of the Shire President's allowance \$17,738
- ICT allowance: \$3,500 per year
- Travel and childcare expenses incurred while performing official duties are reimbursed upon lodgement of receipts.

Training

Shortly after the election, the Shire's CEO will invite all newly elected members to an induction session covering the basics of the role. Formal training in Council Member Essentials is mandatory, must be completed within 12 months of election, and consists of:

- Understanding Local Government
- Serving on Council
- Meeting Procedures
- Conflicts of Interest
- Understanding Financial Reports and Budgets

These one-day modules are provided by the WA Local Government Association (WALGA) and can be attended in person or online.

Code of Conduct

The Code of Conduct for Council Members, Committee Members and Candidates outlines expected standards of ethical and professional behaviour.

It includes:

- Acting with honesty, integrity, care and diligence.
- Treating others with respect, courtesy and fairness.
- Avoiding and appropriately managing conflicts of interest.
- Making decisions based on accurate and relevant information.
- Complying with legislation, policies and procedures.

Key Dates – 2025 Election

- WALGA Candidate Webinar: Monday 18 August 2025 (recorded)
- Candidate Information Session: Tuesday 19 August 2025, 6.00pm
- Nominations Open: Thursday 28 August 2025
- Nominations Close: Thursday 4 September 2025, 4.00pm
- Election Day: Saturday 18 October 2025
- Swearing-in Ceremony: Tuesday 21 October 2025
- Special Council Meeting: Tuesday 28 October 2025

Resources and Further Information

- [Code of Conduct for Council Members, Committee Members and Candidates](#)
- [Council Member and Independent Committee Member Fees, Expenses and Allowances Policy](#)
- [Committees, Advisory Groups and Meetings information](#)
- [Your Council webpage \(Councillors, wards, elections info\)](#)
- [WA Electoral Commission local government candidate resources](#)